



CITY OF SALISBURY

125 N. Division Street, Salisbury, MD 21801

LEGISLATIVE SESSION

125 N. Division Street, Room 301, Salisbury, MD 21801

Monday, April 13, 2026 6:00 PM

APRIL R. JACKSON
President

SHARON C. DASHIELL
Council Vice President

ANGELA M. BLAKE
Councilwoman

MICHELE R. GREGORY
Councilwoman

MELISSA D. HOLLAND
Councilwoman

CALL TO ORDER

WELCOME/ANNOUNCEMENTS/PLEDGE

INVOCATION - Rev. Dr. David L. McLendon - St. James AME Zion Church

PROCLAMATION

- Proclamation - Colonel Howard Drewer

PRESENTATION AND ADOPTION OF LEGISLATIVE AGENDA

CONSENT AGENDA

- Meeting Minutes
March 23, 2026 Work Session
March 23, 2026 Legislative Session
- Appointment to the Sustainability Advisory Committee - I Wilk
Resolution No. 3468 - appointing Izabell Wilk to the Sustainability Advisory Committee for the term ending April 2029
- Appointment to the Youth Development Advisory Committee - R. Reed
Resolution No. 3469 - appointing Robert Reed to the Youth Development Advisory Committee for term ending April 2029
- Parks & Recreation Committee Appointment - C. Grande
Resolution No. 3470 - appointing Colin Grande to the Parks & Recreation Committee for term ending March 2029

AWARD OF BIDS

- Award of Bid(s)
 1. ITB 26-126 Pierce Fire Engine
 2. ITB 26-115 Motorola Radios SPD
 3. RFP 26-102 Lead Service Line Replacement Phase 1 Engineering
 4. RFP 26-103 Lease Financing Services

RESOLUTIONS

- Salisbury GO Bond/Passage of Ordinance No. 2979
Resolution No. 3471 - authorizing and empowering city of Salisbury (the "city") to issue, sell and deliver, upon its full faith and credit, a general obligation installment bond in original principal amount not to exceed \$2,800,000.00, subject to reduction as described herein, such

bond to be designated as the “city of Salisbury tax-exempt public improvements bond of 2026” (the “bond”), the proceeds of the sale thereof to be used and applied for the public purpose of financing or reimbursing costs of the public purpose projects and other purposes identified herein; prescribing the form and tenor of the bond and the terms and conditions for the issuance and sale thereof by private sale in a direct purchase transaction to Calvin B. Taylor banking co. of Berlin, Maryland; prescribing the terms of the bond and other details incident to the issuance, sale and delivery of the bond, and authorizing certain officials of the city to determine certain final details relating to the bond; providing for the disbursement and investment of the proceeds of the bond; providing for the imposition of taxes necessary for the prompt payment of the principal of and interest on the bond; providing that the full faith and credit and unlimited taxing power of the city are pledged to the payment of such principal and interest; providing that the principal of and interest on the bond also may be paid from any other sources of revenue lawfully available to the city for such purpose; making or providing for certain representations, covenants, determinations or designations relating to the tax-exempt status of the bond; authorizing certain city officials to take certain actions under certain additional circumstances as provided for herein; providing certain rules of construction; providing that the provisions of this resolution shall be liberally construed; and generally relating to the issuance, sale, delivery and payment of and for the bond.

ORDINANCES

- Budget Amendment - SFD Dive Equipment - 2nd Reading
Ordinance No. 2986 - approving a budget amendment of the FY2026 General Fund budget to appropriate \$8,834.00 to the Salisbury Fire Department's operating budget.
- Grant Acceptance - SFD Impermeable Gear Bags - 2nd Reading
Ordinance No. 2987 - approving the acceptance of a grant from the Franklin P. and Arthur W. Perdue Foundation, Inc. in the amount of \$18,358.00 for the purchase of impermeable turnout gear bags and to appropriate the funds to the Salisbury Fire Department.
- Authorized Position Changes - 2nd Reading
Ordinance No. 2988 - approving a budget amendment of the FY2026 general fund budget and authorizing the mayor to amend the authorized positions included in the FY26 general fund budget.
- Ordinance for MIEMSS ALS Education Grant - 1st Reading
Ordinance No. 2989 - authorizing the mayor to enter into a contract with the Maryland Institute for Emergency Medical Service System for the purpose of accepting Grant Funds in the amount of \$6,972.00, and to approve a Budget Amendment to the Grant Fund to appropriate these funds for the Salisbury Fire Department.
- MDH Innovative Cancer Screening Technologies Grant - 1st Reading
Ordinance No. 2990 - authorizing the Mayor to enter onto a contract with the Maryland Department of Health for the purpose of accepting grant funds on the amount of \$31,642, and to approve a budget amendment to the grant fund to appropriate these funds for the Salisbury Fire Department

ADJOURNMENT/CONVENE INTO WORK SESSION

City Council Meetings are conducted in Open Session unless otherwise indicated. All or part of the
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Council's meetings can be held in Closed Session under the authority of the Maryland Open Meetings Law, Annotated Code of Maryland General Provisions Article § 3-305(b) by vote of the City Council.



**LEGISLATIVE SESSION
MEETING MINUTES
MARCH 23, 2026**

PUBLIC OFFICIALS

Present: President April R. Jackson, Council Vice President Sharon C. Dashiell, Councilwoman Angela M. Blake, Councilwoman Michele R. Gregory and Councilwoman Melissa D. Holland

IN ATTENDANCE

Mayor Randy Taylor, City Administrator Nick Rice, Deputy City Clerk Hannah Long, City Solicitor Laura Ryan

CALL TO ORDER

The City Council convened in Legislative Session on March 23, 2026 at 6:26 p.m. in the Government Office Building Council Chambers, Room 301, located at 125 N. Division Street.

WELCOME/ANNOUNCEMENTS/PLEDGE

President Jackson welcomed everyone to the meeting and provided the emergency exit instructions. She then asked everyone to stand for the Pledge of Allegiance.

INVOCATION - Rev. Howard Travers - Nu-Lyfe Church

Reverend Howard Travers from Nu-Lyfe Church was called forward to provide the Invocation.

PROCLAMATION

- Endometriosis Awareness Month Proclamation

Councilwoman Holland presented a proclamation proclaiming March as Endometriosis Awareness Month.

- Developmental Disabilities Month Proclamation

Councilwoman Gregory presented a proclamation to Lower Shore Autism Community proclaiming March as Developmental Disabilities Month. The president of the Lower Shore Autism Community spoke about the organization's focus on inclusion and support, highlighting monthly family meetings, teen and young adult social skills programs, and community activities.

PRESENTATIONS

- Citizen Award - Presented by Mayor Taylor

Mayor Taylor presented Gregory Schenk of the Maryland Department of Natural Resources for heroic actions, rescuing six hunters stranded on the Nanticoke River under severe winter conditions.

PRESENTATION AND ADOPTION OF LEGISLATIVE AGENDA

Ms. Long presented the legislative agenda.

President Jackson called for a motion and a second to adopt the legislative agenda as presented. Angela M. Blake motioned and Melissa D. Holland seconded. The vote was 5-0.

CONSENT AGENDA

Ms. Long presented the Consent Agenda items. The items were as follows:

- Meeting Minutes

January 5, 2026 Goal Setting Session

January 12, 2026 Legislative Session

January 12, 2026 Work Session

February 2, 2026 Closed Session

February 2, 2026 Legislative Session

February 2, 2026 Work Session

February 9, 2026 Legislative Session

President Jackson called for a motion and a second to approve the consent agenda. Michele R. Gregory motioned and Angela M. Blake seconded. The vote was 5-0.

AWARD OF BIDS

Mr. Lowe presented the following:

- Award of Bids

ITB A-26-115 Citywide HVAC Services

ITB A-26-112 Citywide Electric Repair Services

ITB A-26-104 Generator Maintenance

President Jackson asked for a motion and second to approve the award of bids. Sharon C. Dashiell motioned and Melissa D. Holland seconded. The vote was 5-0.

DECLARATION OF SURPLUS

Mr. Lowe presented the following items for surplus:

- Declaration of Surplus

25 Motorola Radios SFD

1 Motorola Radio SPD

1 Service K-9 SPD

1 Service Weapon SPD

2012 Chevrolet Caprice SPD

2014 Ford Explorer SPD

President Jackson asked for a motion and second to approve the declaration of surplus. Sharon C. Dashiell motioned and Michele R. Gregory seconded. The vote was 5-0.

RESOLUTION

Ms. Ryan presented the resolution below.

- Resolution Acceptance and Surplus of Forfeited Vehicles

Resolution No. 3466 - to accept and declare as surplus two (2) forfeited vehicles. Angela M. Blake motioned and Melissa D. Holland seconded. The vote was 5-0.

PUBLIC HEARING

Ms. Ryan presented the following ordinance for public hearing and second reading.

- Specialty Shop Ordinance - 2nd Reading

Ordinance No. 2983 - Amending Chapter 04.120 of the Salisbury City code to revise the definition of a "specialty" shop.

President Jackson directed anyone wishing to comment during the public hearing to stand and be sworn in by the Deputy City Clerk. No members of the public were sworn in. President Jackson opened the public hearing at 6:57 p.m. Having no comments, the hearing was closed at 6:58 p.m. The vote was 5-0 in favor.

ORDINANCES

Ms. Ryan presented the following ordinances.

- Authorization of General Obligation Bonds, Bond Anticipation Notes, and Refunding Bonds FY2026 Capital Projects -2nd Reading

Ordinance No. 2979 - Authorization of General Obligation Bonds, Bond Anticipation Notes, and Refunding Bonds, FY2026 Capital Projects Melissa D. Holland motioned and Michele R. Gregory seconded. The vote was 5-0.

- Electrical Permit Ordinance - 2nd Reading

Ordinance No. 2980 - To require the acquisition of a permit through the City of Salisbury prior to conducting work on electrical systems, equipment, or connections. Angela M. Blake motioned and Melissa D. Holland seconded. The vote was 5-0.

- Accept Donation from Community Foundation of the Eastern Shore - 2nd Reading

Ordinance No. 2981 - Approving a budget amendment of the City's budget to accept and appropriate donated funds from the Community Foundation of the Eastern Shore to support the cost of Salisbury City Park pedestrian bridge restoration. Sharon C. Dashiell motioned and Melissa D. Holland seconded. The vote was 5-0.

- Pollinator Pathways - 2nd Reading

Ordinance No. 2982 - To accept funds received from Sustainable Maryland in the amount of \$20,000 as awarded to enact the Pollinator Pathways Program. Melissa D. Holland motioned and Michele R. Gregory seconded. The vote was 5-0.

- Requisition of 303 Lake Street - 1st Reading

Ordinance No. 2984 - To purchase improved real property located at 303 Lake Street, Salisbury, Maryland for a public purpose. Sharon C. Dashiell motioned and Melissa D. Holland seconded. The vote was 5-0.

- Requisition of 1123 Parsons Road - 1st Reading

Ordinance No. 2985 - To purchase improved real property located at 1124 Parsons Road, Salisbury, Maryland for a public purpose. Melissa D. Holland motioned and Angela M. Blake seconded. The vote was 5-0.

WOMEN'S HISTORY MONTH PRESENTATION

Councilwoman Blake presented Dr. Clara Small, an educator of over 40 years at Salisbury University, with a Certificate of Recognition for Women's History Month.

Vice President Dashiell presented Debra Rossi, the Executive Director of H.O.P.E., with a Certificate of Recognition for Women's History Month.

President Jackson presented Cheryl Meadows, the Executive Director of Salisbury Neighborhood Housing, with a Certificate of Recognition for Women's History Month.

PUBLIC COMMENT

The following public comments were heard:

- Speaker #1 inquired about permit requirements for minor electrical work.
- Speaker #2 suggested agendas provide more detail on ordinances, like funding breakdowns, while reducing boilerplate, noting no state law required full readings.
- Speaker #3 recommended the Council align city code with state law, allowing large family childcare homes by right. She criticized city delays and lack of communication, highlighting the impact on families, and said she would continue legal action until compliance.
- Speaker #4 highlighted the T.R.U.T.H. committees' mission to promote racial unity, healing, and accountability, and invited the public to participate in monthly meetings.

ADMINISTRATION COMMENTS

Mr. Rice highlighted the recent Woodcock Park ribbon-cutting, noting the new playground and strong community turnout, marking his first ribbon-cutting experience with the City.

Mayor Taylor noted upcoming events, including Dueling Pianos at the amphitheater, Hops on the River, and a joint promotion featuring the band Great Train Robbery.

COUNCIL COMMENTS

Ms. Blake asked for updates on the marina, ongoing city litigation, and the \$4 million Lot 10 grant. She also requested a presentation from Todd Knock regarding MML's tax differential progress and legislative support, and gave an update on the Salisbury Neighborhood Housing Tax Abatement Bill.

Ms. Dashiell attended Salisbury University's State of the University Address, noting their strategic plan running through May. She also attended a PAC 14 meeting and commended city staff for their participation in community events. Lastly, she invited residents to attend the Citizen Police Academy, a 10-week program offering insight into police work.

Ms. Gregory acknowledged the Mayor’s participation in the Disability Advisory Committee and commended Christine Chestnutt for her role during the Célèbrez La Femme event. She urged the council to oppose state disability service cuts, shared an upcoming event at Poplar Hill Mansion and a “Future of Disability Rights” forum.

Ms. Holland shared her experience in attending the Young Men Thriving program at the YMCA, noted the Green Team’s upcoming outreach on pollinator habitat signage at community events, and encouraged residents to enjoy the city and warmer weather.

President Jackson shared the upcoming Market Street ribbon cutting, expressed condolences to Peggy Taylor’s family, highlighted the upcoming Vietnam Veterans War Day, and discussed summer youth initiatives.

ADJOURNMENT

The Legislative Session adjourned at 7:34 p.m.

City Clerk

Council President



**WORK SESSION
MEETING MINUTES
MARCH 23, 2026**

PUBLIC OFFICIALS

Present: Council President April R. Jackson, Council Vice President Sharon C. Dashiell, Councilwoman Angela M. Blake, Councilwoman Michele R. Gregory and Councilwoman Melissa D. Holland

IN ATTENDANCE

Mayor Randy Taylor, City Administrator Nick Rice, Fire Chief Rob Frampton, Human Resources Director Meg Caton, Deputy City Clerk Hannah Long, City Solicitor Laura Ryan

CALL TO ORDER

The City Council convened in Work Session on March 23, 2026 at 6:00 p.m. in the Government Office Building Council Chambers, Room 301, located at 125 N. Division Street.

ORDINANCE

- **Budget Amendment**

Chief Frampton reported that the hazmat incident recovery revenues exceeded the projected threshold for the year. He requested approval to transfer the surplus amount of \$8,834 from the HazMat Special Operations revenue account to the Rescue Supply account to purchase specialized dive equipment for the dive rescue team. Council gave consensus to move forward with the ordinance.

- **Grant Acceptance**

Chief Frampton requested approval to accept an \$ 18,000 grant from the Franklin P. and Arthur W. Perdue Foundation to purchase impermeable gear bags, enhancing cancer exposure prevention for the fire department personnel. Council gave consensus to move forward with the ordinance.

President Jackson thanked the Franklin P. and Arthur W. Perdue Foundation.

- **Requisition of 303 Lake Street**

Mr. Rice presented the proposed purchase of a property for \$385,000 to support the development of Northprong Park. Council gave consensus to move forward with the ordinance.

- **Requisition of 1123 Parsons Road**

Mr. Rice presented the purchase of a building for \$295,000 to be used as the Westside Community Center, addressing a need for community space on the west side. Ms. Blake questioned how much

it would cost to rehab the building. The Mayor answered that they should know in the next 90 days or so after settlement. Council gave consensus to move forward with the ordinance.

- Authorized Position Changes

Ms. Caton requested approval to reallocate six positions across various departments with no additional funding required. Proposed changes included converting a vacant Executive Administrator position into a Public Information Officer; splitting the vacant Director of Water Works position into two Executive Project Manager roles; reclassifying the Assistant Director of the Arts, Business, and Culture Department as the Assistant Director of the Zoo; reallocating the Event Technical Specialist position to convert the Office Administrator and Downtown Ambassador positions to full-time; retitling the Development Supervisor as Guest Services Manager; and authorizing funding flexibility to hire up to four police cadets. Council reached consensus to move forward with the ordinance.

COUNCIL DISCUSSION

- Rules of Order

Council discussed proposed revisions to council rules, including clarifying the role of the Council President and limiting work sessions to agenda items requiring substantial deliberation. Ms. Gregory and Ms. Blake expressed differing views, balancing efficiency with transparency and public awareness. Consensus was reached to move to a biweekly meeting schedule, combining legislative and work sessions on the same night, with a single public comment period at the end.

PUBLIC COMMENT (Agenda Items Only)

The following public comments were heard:

- Speaker #1 supported the new schedule and asked Council to increase public comment time from three to four minutes. (Council agreed)
- Speaker #2 spoke in favor of the proposed rule changes, noting that routine grant approvals should not require work session discussion and that deferring to department expertise was efficient and reasonable.
- Speaker #3 supported the new, proposed meeting schedule, recommended extending public comment time, and recommended safeguards to ensure important items could still go to work sessions.

ADJOURNMENT/CONVENE IN LEGISLATIVE SESSION

The Work Session adjourned at 6:26 p.m.

City Clerk

Council President



City of Salisbury

Memo

To: Randy Taylor
From: Donna Haag
Date: April 6, 2026
Subject: Appointment to the Sustainability Advisory Committee - I Wilk

The following person has applied for appointment to the Sustainability Advisory Committee for the term ending as indicated:

<u>Name</u>	<u>Term Ending</u>
Izabell Wilk	April 2029

Attachment(s):
[Res3468](#)

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<u>Name</u>	<u>Term Ending</u>
Izabel Wilk	April 2029

ATTEST:

April R. Jackson
PRESIDENT, City Council

_____ day of _____, 2026

Randolph J. Taylor, Mayor



City of Salisbury

Memo

To: Randy Taylor
From: Donna Haag
Date: April 1, 2026
Subject: Appointment to the Youth Development Advisory Committee - R. Reed

The following person has applied for appointment to the Youth Development Advisory Committee for the term ending as indicated:

<u>Name</u>	<u>Term Ending</u>
Robert Reed	April 2029

Attachment(s):
[Res3469](#)

1 **RESOLUTION NO. 3469**

2
3 BE IT RESOLVED, by the City of Salisbury, Maryland that the following
4 individual is appointed to the Youth Development Advisory Committee for the term
5 ending as indicated.
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7

<u>Name</u>	<u>Term Ending</u>
8 Robert Reed	9 April 2029

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12 THE ABOVE RESOLUTION was introduced and duly passed at a meeting of the
13 Council of the City of Salisbury, Maryland held on April 13, 2026.
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15 ATTEST:

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18 _____
19 Julie A. English
20 CITY CLERK

April R. Jackson
PRESIDENT, City Council

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23 APPROVED BY ME THIS

24
25 _____ day of _____, 2026
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28 _____
29 Randolph J. Taylor, Mayor



City of Salisbury

Memo

To: Randy Taylor
From: Donna Haag
Date: March 31, 2026
Subject: Parks & Recreation Committee Appointment - C. Grande

The following person has applied for appointment to the Parks & recreation Committee for the term ending as indicated:

<u>Name</u>	<u>Term Ending</u>
Colin Grande	March 2029

Attachment(s):
[Res3470](#)

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<u>Name</u>	<u>Term Ending</u>
Colin Grande	March 2029

ATTEST:

April R. Jackson
PRESIDENT, City Council

_____ day of _____, 2026

16



City of Salisbury

Memo

To: Nick Rice, City Administrator
From: Michael Lowe, Director of Procurement
Date: April 13, 2026
Subject: Award of Bid(s)

The Department of Procurement seeks Award of Bid approval from the Salisbury City Council for the solicitation(s) as defined herein. The Department of Procurement followed required procurement policy and procedure as defined by the City of Salisbury Charter and Municipal Code of Ordinances for the procurements presented below.

ITB 26-126 Pierce Fire Engine

Department: Salisbury Fire Department

Specification: Pierce Sabre Pumper with optional equipment, equipment mounting, and inspections

Cooperative contract(s) & vendor information:

HGACBuy Contract FS12-23 Fire Apparatus and Related Vehicles

Contractor: Atlantic Emergency Solutions

Contract Effective Dates: 12/01/2023 – 11/30/2027

Cost: \$2,567,772.00

GL Account(s):

98128-577025-48102

Funding was appropriated in the FY25 and FY26 budgets

Notes:

Purchasing authority per City of Salisbury Charter § SC 16-3 (9) General Policy of Competitive Bidding, Exceptions, which states that competitive bidding is not necessary or appropriate in the following circumstance:

Contracts in which the City receives a contract price negotiated by the State, County, or other governmental entity pursuant to a valid contract.

The Houston-Galveston Area Council (H-GAC) is a unit of local government and a political subdivision of the State of Texas. All products offered through HGACBuy have been awarded by virtue of a public competitive process. The contracts awarded by the H-GAC Board are then made available to local governments nationwide through the HGACBuy Cooperative Purchasing Program.

The City of Salisbury has an established Interlocal Contract with the HGACBuy Cooperative Purchasing Program, which sets out the conditions, requirements and processes of the procurement. The departmental memo and the HGACBuy worksheet provide further details.

ITB 25-115 Motorola Radios for SPD

Department: Police Department

Commodity Description: Motorola Radios

Vendor: Motorola

Total Cost: \$185,422.50

GL Account(s): 21021-577030

Notes:

Municipal Code 2.32.050.C.5, "Noncompetitive Negotiation – Sole Source Procurement"

"...the Director of Procurement determines that there is only one available source for the subject of a procurement contract and he/she may award the contract without competition to that source."

Pricing is structured under the State of Maryland Contract 23551-State of Maryland 700MHZ Statewide System

RFP 26-102 Lead Service Line Replacement Phase 1 Engineering Services

Department: Water Works

Scope of Work: Provide engineering services for the replacement of 330 service lines

Proposal date: 12/03/2025

Proposal opening: 01/09/2025

Total proposals received: 2

Davis, Bowen & Friedel. – 93.33 pts

DM Enterprise – 76.33 pts

Highest ranked responsive and responsible vendor:

Davis, Bowen & Friedel Salisbury, MD) – 93.33 pts

Cost: \$140,000.00 (3 yr. estimate)

GL Account: 97010-513020-50031 Restore Park Well Field

RFP 26-105 Capital Lease Master Agreement

Department: Finance

Scope of Work: A master lease agreement that allows for financing acquisitions to be initiated at any time over term of the agreement.

Total Vendor outreach: 60+ 2 responded

Banc of America Public Capital Corp 3.4547%

Taylor Bank 5.57%

Vendor(s) to be awarded*:

Banc of America

Lease amount: \$ 1,892,414.03

Rate/Term: 3.3949%/7 years

Notes:

SC7-1 Department of Finance in the City Charter grants financial powers of the City to the Department of Finance and the Director of Finance to enact public debt. The Department of Procurement manages the search process regarding private bank loans. This process previously was handled via formal RFP. Bank response to the formal RFP model has dwindled since the Covid 19 pandemic so the Department of Finance now canvases banks for rates when lease funds are budgeted. Banc of America Public Capital Corp has the most advantageous rates for the City for this amount of funding.

Attachment(s):

[04.13.2026 Council Memo - Award of Bid.pdf](#)



MEMORANDUM

TO: Nick Rice, City Administrator

FROM: Michael Lowe, Director of Procurement

SUBJECT: Award of Bid and/or Declaration of Surplus

DATE: April 13, 2026

The Department of Procurement seeks Award of Bid approval from the Salisbury City Council for the solicitation(s) as defined herein. The Department of Procurement followed required procurement policy and procedure as defined by the City of Salisbury Charter and Municipal Code of Ordinances for the procurements presented below.

ITB 26-126 Pierce Fire Engine

- Department: Salisbury Fire Department
- Specification: Pierce Sabre Pumper with optional equipment, equipment mounting, and inspections
- Cooperative contract(s) & vendor information:
 - HGACBuy Contract FS12-23 Fire Apparatus and Related Vehicles
 - Contractor: Atlantic Emergency Solutions
 - Contract Effective Dates: 12/01/2023 – 11/30/2027
- Cost: \$2,567,772.00
- GL Account(s):
 - 98128-577025-48102
 - Funding was appropriated in the FY25 and FY26 budgets
- Notes:
 - Purchasing authority per City of Salisbury Charter § SC 16-3 (9) General Policy of Competitive Bidding, Exceptions, which states that competitive bidding is not necessary or appropriate in the following circumstance:
 - Contracts in which the City receives a contract price negotiated by the State, County, or other governmental entity pursuant to a valid contract.
 - The Houston-Galveston Area Council (H-GAC) is a unit of local government and a political subdivision of the State of Texas. All products offered through HGACBuy have been awarded by virtue of a public competitive process. The contracts awarded by the H-GAC Board are then made available to local governments nationwide through the HGACBuy Cooperative Purchasing Program.
 - The City of Salisbury has an established Interlocal Contract with the HGACBuy Cooperative Purchasing Program, which sets out the conditions, requirements and processes of the procurement. The departmental memo and the HGACBuy worksheet provide further details.

ITB 25-115 Motorola Radios for SPD

- Department: Police Department
- Commodity Description: Motorola Radios
- Vendor: Motorola

ITB 25-115 Motorola Radios for SPD

- Total Cost: \$185,422.50
- GL Account(s): 21021-577030
- Notes:
 - Municipal Code 2.32.050.C.5, “Noncompetitive Negotiation – Sole Source Procurement”
 - “...the Director of Procurement determines that there is only one available source for the subject of a procurement contract and he/she may award the contract without competition to that source.”
 - Pricing is structured under the State of Maryland Contract 23551-State of Maryland 700MHZ Statewide System

RFP 26-102 Lead Service Line Replacement Phase 1 Engineering Services

- Department: Water Works
- Scope of Work: Provide engineering services for the replacement of 330 service lines
- Proposal date: 12/03/2025
- Proposal opening: 01/09/2025
- Total proposals received: 2
 - Davis, Bowen & Friedel. – 93.33 pts
 - DM Enterprise – 76.33 pts
- Highest ranked responsive and responsible vendor:
 - Davis, Bowen & Friedel Salisbury, MD) – 93.33 pts
- Cost: \$140,000.00 (3 yr. estimate)
- GL Account: 97010-513020-50031 Restore Park Well Field

RFP 26-105 Capital Lease Master Agreement

- Department: Finance
- Scope of Work: A master lease agreement that allows for financing acquisitions to be initiated at any time over term of the agreement.
- Total Vendor outreach: 60+ 2 responded
 - Banc of America Public Capital Corp 3.4547%
 - Taylor Bank 5.57%
- Vendor(s) to be awarded*:
 - Bank of America
- Lease amount: \$ 1,892,414.03
- Rate/Term: 3.3949%/7 years
- Notes:
 - SC7-1 Department of Finance in the City Charter grants financial powers of the City to the Department of Finance and the Director of Finance to enact public debt. The Department of Procurement manages the search process regarding private bank loans. This process previously was handled via formal RFP. Bank response to the formal RFP model has dwindled since the Covid 19 pandemic so the Department of Finance now canvases banks for rates when lease funds are budgeted. Banc of America Public Capital Corp has the most advantageous rates for the City for this amount of funding.



City of Salisbury

Memo

To: Mayor's Office
From: Sandy Green, Finance Director
Date: March 31, 2026
Subject: Salisbury GO Bond/Passage of Ordinance No. 2979

The resolution authorizes the City of City of Salisbury to issue and sell a tax-exempt general obligation installment bond in an amount not to exceed \$2,800,000, titled the “City of Salisbury Tax-Exempt Public Improvements Bond of 2026.” The bond will be sold through a private direct purchase transaction to Taylor Bank.

Proceeds from the bond will be used to finance or reimburse costs associated with designated public improvement projects. The resolution establishes the bond’s form, terms, and conditions, and delegates authority to city officials to finalize certain details related to issuance, sale, and delivery.

The City pledges its full faith and credit and unlimited taxing power to repay the bond, while also allowing repayment from other legally available revenue sources. The resolution further provides for tax levy requirements to ensure timely payment of principal and interest, addresses tax-exempt status covenants, authorizes necessary administrative actions by officials, and specifies that the provisions should be broadly construed to facilitate execution of the bond financing.

Attachment(s):
[Salisbury 2026 - Bullet Points Summary of Resolution Res3471](#)

BULLET POINTS SUMMARY OF
2026 SALISBURY GO RESOLUTION

- Recitals trace in detail the authority for the bond issue. Recitals also detail the RFP process to determine the lender offering the best terms for a private sale through a direct purchase transaction.
- Section 1 – Terms used in the Resolution and defined in the Recitals will have the meanings given to them in the Recitals. Details how certain references in the Resolution shall be construed.
- Section 2 – “Projects” and “Costs of the Projects” are defined. The City determines to borrow money to finance or reimburse Costs of the Projects.
- Section 3 – The “City of Salisbury Tax-Exempt Public Improvements Bond of 2026” (the “Bond”) will be issued in the original principal amount of \$2,800,000.00 or such lesser amount as the Mayor, with the advice of the City Administrator and/or other appropriate City officials, the financial advisor to the City and bond counsel to the City, shall determine if costs of issuance are less than the amount authorized for such purpose in Section 2. The final principal amount of the Bond is appropriated for purposes described in the Resolution. Addresses allocations and reallocations of proceeds.
- Section 4(a) and (b) – The Bond will be issued as a single general obligation installment bond, dated the date of its delivery, and mature on April 1, 2041. Principal installments will be paid on April 1 in each of the years 2027 through and including 2041, in the amounts set forth in subsection (b), subject to prior prepayment of the Bond. If the original principal amount of the Bond is reduced from \$2,800,000, the Bond is issued on a date other than April 21, 2026, there are typographical or calculation errors in the reflected amortization schedule, or changes are necessary to meet a requirement of the Lender (as defined in Section 9), the Mayor is authorized to approve any revised amortization schedule.
- Section 4(c) and (d) – The Bond bears interest at the rate of 3.95% per annum, payable on April 1 and October 1, commencing October 1, 2026. If a Determination of Taxability occurs (as defined therein), the interest rate increases to 5.25% per annum as described in Section 4(c) and, subject to the limitations described therein, the City is responsible for additional costs. Interest is calculated on the basis of a 360 day year consisting of 12 30-day months.
- Rest of Section 4 – Provisions about payment dates not falling on business days and methods of payment, late fees, defaults and remedies, and cure periods.
- Section 5 – The Bond may be prepaid by the City in whole or in part on any date at a prepayment price of 100% of the principal amount being prepaid, plus accrued interest on the amount being prepaid to the date fixed for prepayment. The City to give at least 5 days (or such fewer number of days’ notice as are acceptable to the registered owner) prior notice of any prepayment.
- Sections 6-8 – Provisions for execution, transfer and approval of the final form of the Bond.
- Section 9 – The City determines to sell the Bond to Calvin B. Taylor Banking Co. of Berlin, Maryland (the “Lender”) by private sale through a direct purchase transaction for a price of the final original principal amount of the Bond determined in accordance with the provisions of the Resolution, with no payment of accrued interest due on the closing date. The Lender is required to deliver certain certifications at closing. The City acknowledges its obligation to provide annual audited financial statements to the

registered owner of the Bond while the Bond is outstanding. The City also acknowledges that the Lender is not serving as an advisor to the City and the transaction is arms-length.

- Section 10 - The Bond to be prepared and delivered on date acceptable to the Mayor, the City Administrator and the Lender no later than April 21, 2026 (unless the Lender agrees otherwise), contemporaneously with the disbursement of the final principal amount of the Bond. Proceeds of the Bond may be invested in accordance with applicable law. Addresses how unneeded proceeds may be applied.
- Section 11 – Authorization to City officials to take certain actions in connection with the transaction. The Mayor, with the advice of the City Administrator, may agree to terms relating to the Bond necessary to reflect the Lender’s proposal or otherwise. The City acknowledges its obligation to pay the fees and expenses of Lender’s counsel, not to exceed \$3,500.00, whether or not the Bond is issued. The City also agrees to pay the Lender at closing an origination fee of 0.375% of the original principal amount of the Bond. Certain officials are authorized to countersign the Lender’s proposal.
- Section 12 – The City pledges its full faith and credit and unlimited taxing power to payment of the Bond and agrees to impose taxes sufficient to make such payments, provided that if other funds are available to make such payments the taxes required to be levied shall be reduced proportionately.
- Sections 13/14 – Contain standard covenants and representations relating to the tax-exempt status of the Bond. Any one or more of the Mayor, the City Administrator and the Director of Finance are authorized to sign the tax certificate and take certain other actions relating to tax-exempt status of the Bond. Certain City officials are authorized to take certain actions if a post-closing “reissuance” of the Bond occurs for tax code purposes.
- Section 15 – Specifies who may act in place of the Mayor in certain circumstances and references the Section of Ordinance No. 2979 regarding attesting to the City seal..
- Section 16 – The Mayor, in consultation with the City Administrator and/or any other appropriate officials, the financial advisor and/or counsel to the City, as applicable, is authorized to determine that the City shall not issue the Bond to the Lender if any requirements of the Lender are not in the best interests of the City.
- Section 17 – Any conflicting provisions of the City’s debt policy are overridden.
- Section 18 – Provisions of the Resolution are to be liberally construed.
- Section 19 – Addresses execution of the Resolution.
- Section 20 – The Resolution shall be effective upon approval by the Mayor.
- Exhibit A – The substantially final form of the Bond.

This summary is subject in all respects to the provisions of the entire Resolution.

Note: Ordinance No. 2979 serves as the initial authorization for the Bond and allows the general obligation bonds authorized thereby (referred to as the “Authorized Bonds” in the Resolution) to be issued in one or more series in an original aggregate principal amount not to exceed \$3,000,000. Such \$3,000,000 amount included an estimate for costs of issuance in case the City decided to sell any series of the Authorized Bonds by a public sale at competitive bid or a negotiated underwriting, the costs of issuance for which are typically higher than for a direct purchase transaction. The Resolution fully funds the costs of the other Projects identified in Ordinance No. 2979, even if the final principal amount of the Bond is further reduced from \$2,800,000 for even lower issuance costs.

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RESOLUTION NO. 3471

A RESOLUTION OF THE COUNCIL OF THE CITY OF SALISBURY (THE
“COUNCIL”) AUTHORIZING AND EMPOWERING CITY OF
SALISBURY (THE “CITY”) TO ISSUE, SELL AND DELIVER, UPON ITS
FULL FAITH AND CREDIT, A GENERAL OBLIGATION
INSTALLMENT BOND IN ORIGINAL PRINCIPAL AMOUNT NOT TO
EXCEED \$2,800,000.00, SUBJECT TO REDUCTION AS DESCRIBED
HEREIN, SUCH BOND TO BE DESIGNATED AS THE “CITY OF
SALISBURY TAX-EXEMPT PUBLIC IMPROVEMENTS BOND OF 2026”
(THE “BOND”), THE PROCEEDS OF THE SALE THEREOF TO BE USED
AND APPLIED FOR THE PUBLIC PURPOSE OF FINANCING OR
REIMBURSING COSTS OF THE PUBLIC PURPOSE PROJECTS AND
OTHER PURPOSES IDENTIFIED HEREIN; PRESCRIBING THE FORM
AND TENOR OF THE BOND AND THE TERMS AND CONDITIONS FOR
THE ISSUANCE AND SALE THEREOF BY PRIVATE SALE IN A DIRECT
PURCHASE TRANSACTION TO CALVIN B. TAYLOR BANKING CO. OF
BERLIN, MARYLAND; PRESCRIBING THE TERMS OF THE BOND
AND OTHER DETAILS INCIDENT TO THE ISSUANCE, SALE AND
DELIVERY OF THE BOND, AND AUTHORIZING CERTAIN OFFICIALS
OF THE CITY TO DETERMINE CERTAIN FINAL DETAILS RELATING
TO THE BOND; PROVIDING FOR THE DISBURSEMENT AND
INVESTMENT OF THE PROCEEDS OF THE BOND; PROVIDING FOR
THE IMPOSITION OF TAXES NECESSARY FOR THE PROMPT
PAYMENT OF THE PRINCIPAL OF AND INTEREST ON THE BOND;
PROVIDING THAT THE FULL FAITH AND CREDIT AND UNLIMITED
TAXING POWER OF THE CITY ARE PLEDGED TO THE PAYMENT OF
SUCH PRINCIPAL AND INTEREST; PROVIDING THAT THE
PRINCIPAL OF AND INTEREST ON THE BOND ALSO MAY BE PAID
FROM ANY OTHER SOURCES OF REVENUE LAWFULLY AVAILABLE
TO THE CITY FOR SUCH PURPOSE; MAKING OR PROVIDING FOR
CERTAIN REPRESENTATIONS, COVENANTS, DETERMINATIONS OR
DESIGNATIONS RELATING TO THE TAX-EXEMPT STATUS OF THE
BOND; AUTHORIZING CERTAIN CITY OFFICIALS TO TAKE
CERTAIN ACTIONS UNDER CERTAIN ADDITIONAL
CIRCUMSTANCES AS PROVIDED FOR HEREIN; PROVIDING
CERTAIN RULES OF CONSTRUCTION; PROVIDING THAT THE
PROVISIONS OF THIS RESOLUTION SHALL BE LIBERALLY
CONSTRUED; AND GENERALLY RELATING TO THE ISSUANCE,
SALE, DELIVERY AND PAYMENT OF AND FOR THE BOND.

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RECITALS

WHEREAS, City of Salisbury, a municipal corporation of the State of Maryland and a
municipality within the meaning of the Enabling Act identified below (the “City”), is authorized and
empowered by Sections 19-301 to 19-309, inclusive, of the Local Government Article of the
Annotated Code of Maryland, as replaced, supplemented or amended (the “Enabling Act”), and

Sections SC7-45 and SC7-46 of the Charter of the City of Salisbury, as replaced, supplemented or amended (the “Charter”), to borrow money for any proper public purpose and to evidence such borrowing by the issuance and sale of its general obligation bonds; and

WHEREAS, pursuant to Ordinance No. 2979, passed by the Council of the City (the “Council”) on March 23, 2026, approved by the Mayor of the City (the “Mayor”) on March 25, 2026, and effective on March 25, 2026 (“Ordinance No. 2979”), the City authorized the issuance and sale from time to time, upon its full faith and credit, of one or more series of general obligation bonds in an original aggregate principal amount not to exceed Three Million Dollars (\$3,000,000.00) (the “Authorized Bonds”); and

WHEREAS, Ordinance No. 2979 provides that the principal amount of the Authorized Bonds may be applied to finance, reimburse or refinance costs of the projects and purposes identified in Section 3(b) of Ordinance No. 2979 (collectively, the “Authorized Projects”); and

WHEREAS, the City has determined that it would like to issue one series of the Authorized Bonds, in the form of a single, fully registered general obligation installment bond, pursuant to the authority of the Enabling Act, the Charter and Ordinance No. 2979 in order to finance or reimburse costs of the Authorized Projects; and

WHEREAS, Section SC7-46 of the Charter provides that by resolution the Council may determine the manner of selling its general obligation debt, which may be at private sale; customarily a private sale may take the form of a negotiated underwriting, a private placement to one or more investors, or a direct purchase transaction in which a bond or bonds are sold to a bank or financial institution to evidence one or more loans from such bank or financial institution; and

WHEREAS, First Tryon Advisors, LLC, the registered municipal advisor to the City, which is frequently referred to as the financial advisor to the City (including in this Resolution), recommended that, due to the maximum original aggregate principal amount of the Authorized Bonds, the ability in the current capital market to achieve favorable interest rates through direct purchase transactions, the ability to time the market and negotiate with potential lenders, and the lower costs of issuance typically associated with a private sale that involves a direct purchase as compared to a negotiated underwriting or a public sale at competitive bid, as well as the City’s desired timing for receipt of funds, it was in the City’s best interest to pursue a direct purchase transaction for the contemplated series of the Authorized Bonds; and

WHEREAS, the financial advisor to the City, with the participation of City officials and bond counsel to the City, provided for the distribution to local, regional and national banks and other financial institutions of a request for proposals dated February 26, 2026 for a loan to be evidenced by a series of the Authorized Bonds for the purpose of financing or reimbursing costs of the Authorized Projects provided for in Ordinance No. 2979 (including costs of issuance), in order to determine the potential lender likely to offer the most beneficial terms for such series of the Authorized Bonds and, thereby, to obtain for the City, as nearly as possible, the best possible results for the sale of the contemplated Authorized Bonds without conducting a negotiated underwriting or the solicitation of competitive bids at public sale; and

84 **WHEREAS**, in response to the request for proposals, the financial advisor received proposals
85 from five respondents; and

86 **WHEREAS**, as recommended by City staff, the Council hereby determines to sell a series of
87 the Authorized Bonds to Calvin B. Taylor Banking Co. of Berlin, Maryland (commonly referred to
88 as Taylor Bank) which offered the most desirable terms for such series based on a comparison of
89 proposed interest rates, prepayment terms, costs and other proposal terms.

90 **SECTION 1. NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL**
91 **OF THE CITY OF SALISBURY, MARYLAND** that:

92 (a) The Recitals hereto constitute an integral part of this Resolution and are incorporated
93 herein by reference. Capitalized terms used in the Sections of this Resolution and not defined herein
94 shall have the meanings given to such terms in the Resolution.

95 (b) Subject to the provisions of Sections 7 and 15 of this Resolution, references in this
96 Resolution to any City official by title shall be deemed to refer (i) to any official authorized under the
97 Charter of the City (the “Charter”), the code of ordinances of the City (the “City Code”) or other
98 applicable law or authority to act in such titled official’s stead if the position in question is vacant or
99 during the absence, disability or unavailability of such titled official, (ii) to any person who has been
100 elected, appointed or designated to fill such position in an acting or interim capacity under the Charter,
101 the City Code or other applicable law or authority, (iii) to any person who serves in a “deputy,”
102 “associate” or “assistant” capacity as such an official, provided that the applicable responsibilities,
103 rights or duties referred to herein have been delegated to such deputy, associate or assistant in
104 accordance with the Charter, the City Code or other applicable law or authority, and/or (iv) to the
105 extent an identified official commonly uses another title not provided for in the Charter or the City
106 Code, the official, however known, who is charged under the Charter, the City Code or other
107 applicable law or authority with the applicable responsibilities, rights or duties referred to herein.

108 (c) References in this Resolution to “proceeds” shall be construed to mean principal
109 amount plus investment earnings, as applicable. References in this Resolution to “investment
110 earnings” shall be construed to include references to interest income, to the extent applicable.

111 (d) References in this Resolution to an “official” of the City shall be deemed to include
112 references to an “employee” of the City, to the extent applicable.

113 (e) As used in this Resolution, “Business Day” means any day other than a Saturday,
114 a Sunday or a day on which the City, banks in the State of Maryland, and/or banks in the state in
115 which the registered owner of the Bond is located are authorized or obligated by law to close.

116 (f) Notwithstanding any references in this Resolution to manual signatures, to the extent
117 that applicable laws, orders, regulations or other authority allow for signatures to be made by
118 facsimile, electronic or other means, the provisions of such applicable laws, orders, regulations or
119 other authority allowing signatures to be made in a manner other than manually shall be deemed to
120 supersede the provisions of this Resolution.

SECTION 2. AND BE IT FURTHER RESOLVED that:

(a) Pursuant to the authority of the Enabling Act, Sections SC7-45 and SC7-46 of the Charter and Ordinance No. 2979, the City hereby determines to borrow money and incur indebtedness for the public purpose of financing or reimbursing costs (as defined in subsection (b) below) of all or any portion of any one or more components of the following public purpose projects and purposes (exclusive of any investment earnings that may be applied for such purposes):

	<u>Project Name</u>	<u>Maximum Principal Amount</u>
1.	Neighborhood Infrastructure Improvements	\$1,000,000
2.	Naylor Mill Road Bridge Replacement	700,000
3.	Exhibit/Facility Improvements AZA Reaccreditation	500,000
4.	Poplar Hill Building Improvements (Shutter, HVAC, Siding)	150,000
5.	Westside Community Center (1)	350,000
6.	Costs of Issuance	<u>100,000</u>
TOTAL		<u>\$2,800,000</u>

¹ The City may also refer to this project as the West Salisbury Community Center.

The Authorized Projects listed in items 1-6 above (including costs of issuance) are collectively referred to herein as the “Projects” or, individually, as a “Project.”

(b) With respect to the Projects listed in subsection (a) above the word “costs” as used in subsection (a) above shall include, as applicable, costs of the following activities and expenses: land and right-of-way acquisition and development; acquisition of other property rights; site and utility improvements, including, without limitation, grading, landscaping, paving and repaving, sidewalk, curb, gutter, storm water, water and sewer improvements, street lights, traffic control improvements, other amenities, and related or similar activities and expenses; demolition, razing and removal and related or similar activities and expenses; acquisition, construction, expansion, reconstruction, replacement, renovation, rehabilitation, upgrading, improvement, installation, furnishing and equipping activities and expenses, and related or similar activities and expenses; planning, design, testing, study, feasibility, surveying, architectural, engineering, document development, bidding, permitting, inspection, construction management, financial, administrative and legal expenses, and related or similar activities and expenses; contingencies; costs of issuance (which may include costs of bond insurance or other credit or liquidity enhancement); interest during construction and for a reasonable period thereafter (whether or not expressly so stated); and any such costs that may represent the City’s share or contribution to the financing, reimbursement or refinancing of the costs of any such project (collectively, “Costs of the Projects” or “Costs”).

151 **SECTION 3. AND BE IT FURTHER RESOLVED** that:

152 (a) To evidence the borrowing and indebtedness authorized in Section 2 of this
153 Resolution, the City, acting pursuant to the authority of the Enabling Act, Sections SC7-45 and SC7-
154 46 of the Charter and Ordinance No. 2979, hereby determines to issue and sell, upon its full faith and
155 credit, its general obligation installment bond in the original principal amount of Two Million Eight
156 Hundred Thousand Dollars (\$2,800,000.00) or such lesser original principal amount as the Mayor
157 shall determine with the assistance of the City Administrator of the City (the “City Administrator”),
158 the Director of Finance of the City (the “Director of Finance”) and/or any other appropriate officials
159 of the City, the financial advisor to the City and bond counsel to the City is needed to finance or
160 reimburse the costs of issuance component of the Costs of the Projects. Such bond shall be designated
161 the “City of Salisbury Tax-Exempt Public Improvements Bond of 2026” (the “Bond”) and shall be
162 issued in the form of a single, fully registered bond. In the event the Mayor, with the assistance
163 described in this subsection (a), determines that the Bond should be issued in an original principal
164 amount less than Two Million Eight Hundred Thousand Dollars (\$2,800,000.00) in order to finance
165 or reimburse the costs of issuance component of the Costs of the Projects, the Mayor, on behalf of the
166 City, is hereby authorized and empowered to approve such lesser original principal amount, such
167 approval to be evidenced conclusively by the Mayor’s execution and delivery of the Bond reflecting
168 such lesser original principal amount in accordance with Sections 6 and 8 hereof.

169 (b) In furtherance of Section 3(d) of Ordinance No. 2979, it is the intention of the Council
170 that, without having to amend this Resolution, unless an amendment is necessary to modify the
171 definition of “Costs of the Projects” provided for in Section 2(b) above, and without notice to or
172 the consent of the registered owner of the Bond, the principal amount of the Bond may be spent
173 on any applicable Costs of the Projects, notwithstanding the descriptive names used for the Projects
174 in the table in Section 2(a) above, including, without limitation, costs related to changes in the
175 scope of and/or name of any Project effected through applicable budgetary procedures or
176 applicable law.

177 (c) The final original principal amount of the Bond is hereby appropriated to pay Costs
178 of the Projects. Any reduction in the final original principal amount of the Bond pursuant to
179 subsection (a) of this Section 3 shall be reflected in the Section 148 Certificate provided for in Section
180 13(a) hereof. Without notice to or the consent of the registered owner of the Bond, the City may
181 allocate and reallocate the final original principal amount of the Bond among the Costs of the Projects
182 in accordance with applicable budgetary procedures or applicable law, including, to the extent
183 applicable, by resolution, subject to any applicable provisions of Ordinance No. 2979.

184 (d) Without notice to or the consent of the registered owner of the Bond, the City may
185 reallocate any portion of the final original principal amount of the Bond to one or more additional
186 projects not included within or contemplated by the definition of the Projects by an ordinance that
187 supplements and amends Ordinance No. 2979 and a resolution that supplements and amends this
188 Resolution.

189 (e) Without notice to or the consent of the registered owner of the Bond, the City may
190 spend investment earnings on proceeds of the Bond on Costs of the Projects or on other allowable
191 uses in accordance with applicable budgetary procedures or applicable law.

(f) Additional provisions of Section 3 of Ordinance No. 2979 shall apply to the allocation, reallocation and expenditure of proceeds of the Bond.

SECTION 4. AND BE IT FURTHER RESOLVED that:

(a) The Bond shall be dated the date of its delivery and shall be issued in the form of a single, fully-registered general obligation installment bond, without coupons attached.

(b) Subject to the following provisions of this subsection (b), the Bond shall mature on April 1, 2041, subject to prior prepayment as provided for in Section 5(a) of this Resolution, with annual principal installments payable thereon on April 1 in each of the years 2027-2041, inclusive, as follows:

<u>Principal Payment Date</u>	<u>Principal Installment</u>	<u>Principal Payment Date</u>	<u>Principal Installment</u>
04/01/2027	\$186,666.66	04/01/2035	\$186,666.66
04/01/2028	186,666.66	04/01/2036	186,666.66
04/01/2029	186,666.66	04/01/2037	186,666.66
04/01/2030	186,666.66	04/01/2038	186,666.66
04/01/2031	186,666.66	04/01/2039	186,666.66
04/01/2032	186,666.66	04/01/2040	186,666.66
04/01/2033	186,666.66	04/01/2041	186,666.76
04/01/2034	186,666.66		

The foregoing principal amortization schedule was prepared by the financial advisor to the City and approved by the Lender identified in Section 9(b) of this Resolution and assumes that the Bond will be issued on April 21, 2026 in the original principal amount of \$2,800,000.00. The Mayor, on behalf of the City, with the advice of the City Administrator and/or any other appropriate City officials, the financial advisor to the City and bond counsel to the City is hereby authorized and empowered to approve changes to the foregoing principal amortization schedule prior to the issuance and delivery of the Bond in order to (i) correct typographical or calculation errors, (ii) reflect a decrease in the original principal amount of the Bond as issued, (iii) reflect a different date of issuance and delivery of the Bond, or (iv) to meet a requirement of the Lender that was provided for in or contemplated by its proposal, such revised amortization schedule to be prepared by the financial advisor to the City or the Lender and reflected in the executed and delivered Bond, and the Mayor's approval thereof to be evidenced conclusively by his execution and delivery of the Bond reflecting such revised amortization schedule as provided for in Sections 6 and 8 hereof.

(c) Subject to the further provisions of this subsection (c), the Bond shall bear interest from its date of issuance at the rate of three and ninety-five hundredths of one percent (3.95%) per annum. Accrued and outstanding interest on the unpaid principal amount of the Bond shall be payable on April 1 and October 1 in each year until maturity or prior prepayment in whole, commencing on October 1, 2026; provided that, the last installment of interest shall be paid on the date that principal of the Bond is retired or prepaid in whole.

221 Notwithstanding the preceding paragraph, upon the occurrence of a Determination of
222 Taxability (as defined below), the Bond shall bear interest at the rate of five and twenty-five
223 hundredths of one percent (5.25%) per annum. "Determination of Taxability" means a final decree
224 or judgment of any federal court or a final action of the Internal Revenue Service determining that
225 interest on the Bond is includable in gross income of the registered owner of the Bond (or any
226 prior registered owner) for federal income tax purposes as a result of conditions arising from the
227 action or inaction of the City. Unless otherwise prohibited by applicable law or applicable public
228 policy as determined by a court of competent jurisdiction, upon a Determination of Taxability, the
229 City shall also be responsible for payment of any interest, penalties or charges owed by the
230 registered owner of the Bond (or any prior registered owner) as a result of the Determination of
231 Taxability, together with any and all attorneys' fees, court costs or other out-of-pocket expenses
232 incurred by the registered owner of the Bond (or prior registered owner) as a result of the
233 Determination of Taxability.

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235 (d) Interest on the Bond shall be computed on the basis of a 360-day year comprised
236 of 12 30-day months. Until repaid in full, the unpaid principal amount of the Bond shall accrue
237 interest as set forth herein.

238 (e) The registered owner of the Bond shall provide written notice to the Director of
239 Finance of the interest and, to the extent applicable, principal due on the Bond on each semi-annual
240 interest payment date at least ten (10) days prior to such semi-annual interest payment date, or
241 such fewer number of days as is acceptable to the Director of Finance, but failure to provide such
242 notice shall not affect the amount of, or the City's obligation to pay, principal or interest due on
243 the Bond. The date and amount of each principal installment payment made by the City on the Bond
244 shall be noted by the registered owner of the Bond on its books and records, which notation when
245 made will be presumed correct absent manifest error. The registered owner's failure to make
246 appropriate notation of any such principal installment payment shall not limit or otherwise affect the
247 City's obligations hereunder.

248 (f) If a scheduled payment date for the Bond falls on a day that is not a Business Day,
249 payment may be made on the next succeeding day that is a Business Day, and no interest shall
250 accrue on the amount owed as of such regularly scheduled payment date for the intervening period.

251 (g) Principal of and interest on the Bond shall be payable in lawful money of the United
252 States of America. Principal of and interest on the Bond will be payable by check or draft mailed to
253 the registered owner thereof at the address designated by the registered owner in writing to the
254 Director of Finance unless the Director of Finance and the registered owner agree on a different
255 manner of payment (including, without limitation, by federal funds wire transfer, ACH payment or
256 automatic debit of an appropriate account of the City). The Director of Finance, on behalf of the
257 City, is hereby authorized and empowered to make any of the payment arrangements provided for in
258 this Section 4(g). The registered owner of the Bond shall not be required to surrender the Bond in
259 order to receive payment thereon.

260 (h) In the event payment of principal of and/or interest due on the Bond is received fifteen
261 (15) days or more after the scheduled payment due date, the City shall also pay a late fee equal to the
262 greater of (i) five percent (5%) of the scheduled payment amount, and (ii) \$2.00, provided that,

payment of any such late fee is not prohibited by applicable law or applicable public policy as determined by a court of competent jurisdiction.

(i) Upon a default in the payment of any amounts provided for in this Resolution or the Bond, the registered owner of the Bond shall have the right to accelerate and demand payment of all amounts then due hereunder or under the Bond. Upon a payment default or a non-payment default, the registered owner of the Bond shall have the right to pursue any other remedies available at law or in equity. Upon such a payment or non-payment default, the City agrees to pay to the registered owner of the Bond all costs incurred by the registered owner in seeking collection of amounts owed hereunder or under the Bond including, but not limited to, reasonable attorneys' fees and court costs. The provisions of this subsection (i) shall apply to the extent not prohibited by applicable law or applicable public policy as determined by a court of competent jurisdiction and are subject to the provisions of subsection (j) below.

(j) Notwithstanding anything to the contrary contained in this Resolution or the Bond, (i) the registered owner of the Bond may not exercise its acceleration rights upon a payment default until the expiration of fifteen (15) days prior written notice to the Director of Finance, and (ii) the registered owner of the Bond may not exercise any remedies at law or in equity in connection with a non-payment default until it has provided thirty (30) days prior written notice to the Director of Finance. If the City has commenced a cure for a non-payment default within thirty (30) days of notice and is diligently pursuing such cure, the City shall have an additional period to cure the same, not to exceed sixty (60) days, unless the registered owner of the Bond agrees to an extended period. Notwithstanding the foregoing, the cure period for a monetary default shall be limited to one monetary default per consecutive twelve (12) month period.

SECTION 5. AND BE IT FURTHER RESOLVED that:

(a) The Bond shall be subject to prepayment prior to maturity at the option of the City in whole or in part on any date at a prepayment price of 100% of the principal amount being prepaid plus accrued interest on the principal amount being prepaid to the date fixed for prepayment, without premium or penalty.

(b) The City shall give the registered owner of the Bond written notice of its election to prepay the Bond in whole or in part at least five (5) days prior to the date fixed for prepayment (or such fewer number of days as is acceptable to the registered owner of the Bond); any such notice may be given by first class mail or email, any such notice of prepayment may be conditional, and any notice of prepayment in part shall identify the principal amount to be prepaid.

(c) In the event the Bond is not prepaid on any date fixed for prepayment thereof in whole or in part in accordance with this Section 5, the Bond shall continue in full force and effect.

SECTION 6. AND BE IT FURTHER RESOLVED that the Bond shall be executed in the name of the City and on its behalf by the Mayor. The corporate seal of the City shall be affixed to the Bond and attested by the signature of the City Clerk of the City (the "City Clerk"). In the event any official of the City whose signature appears on the Bond shall cease to be such official prior to the delivery of the Bond, or, in the event any such official whose signature appears on the Bond shall

have become such after the date of issue thereof, the Bond shall nevertheless be a valid and binding obligation of the City in accordance with its terms.

SECTION 7. AND BE IT FURTHER RESOLVED that:

(a) The Bond shall be transferable only upon the books kept for that purpose by the Director of Finance at the City offices in Salisbury, Maryland, in whole only by the registered owner thereof in person or by the registered owner's attorney duly authorized in writing, together with (A) a written certification substantially to the effect provided for in Section 9(c) of this Resolution satisfactory to the Director of Finance and duly executed by the transferee and (B) a written instrument of transfer in a form satisfactory to the Director of Finance and duly executed by the registered owner or the registered owner's duly authorized attorney. Upon such transfer there shall be issued in the name of the transferee a new registered bond of the same series in principal amount equal to the unpaid principal amount of the Bond surrendered, and with the same maturity date and installment payment dates and amounts (or then-remaining installment payment dates and amounts, as applicable) and bearing interest at the same rate payable on the same dates. Any such new Bond issued in transfer may be executed and sealed as provided in Section 6 above with respect to the original execution and delivery of the Bond, or as otherwise required by then-applicable law, and appropriate changes may be made to the form of such Bond delivered in transfer to account for the dated date of such replacement Bond or the outstanding principal amount of such replacement Bond. Notwithstanding the foregoing, the registered owner of the Bond may grant participations in the Bond after the original issuance and delivery of the Bond, but the registered owner of the Bond in which participations are granted shall remain noted as the sole registered owner of the Bond on the City's records and the City shall make payments or prepayments to and give any notices only to such sole registered owner.

(b) If at any time an action needs to be taken in accordance with subsection (a) above the position of the Director of Finance is vacant or in the absence, disability or unavailability of the incumbent Director of Finance, the authority to act as registrar for the Bond shall be exercised in the following order of priority: (i) first, by the Assistant Director of Finance Operations of the City appointed in accordance with the Charter (the "Assistant Director of Finance Operations"), (ii) second, if there is no incumbent Assistant Director of Finance Operations or in the absence, disability or unavailability of the incumbent Assistant Director of Finance Operations, by the Assistant Director of Finance Accounting appointed in accordance with the Charter (the "Assistant Director of Finance Accounting"), (iii) third, if there is no incumbent Assistant Director of Finance Accounting or in the absence, disability or unavailability of the incumbent Assistant Director of Finance Accounting, by the City Administrator, (iv) fourth, if there is no incumbent City Administrator or in the absence, disability or unavailability of the incumbent City Administrator, by the Deputy City Administrator appointed in accordance with the Charter (the "Deputy City Administrator"), and (v) fifth, if there is no incumbent Deputy City Administrator, by any incumbent Assistant City Administrator of the City (the "Assistant City Administrator").

SECTION 8. AND BE IT FURTHER RESOLVED that except as provided hereinafter or in a resolution or resolutions of the Council adopted prior to the issuance of the Bond, the Bond shall be issued in substantially the form attached hereto as Exhibit A and incorporated by reference herein. Appropriate variations and insertions may be made by the Mayor to such form to provide dates, numbers and amounts, to carry into effect the provisions of this Resolution (including, without

limitation, to reflect matters determined in accordance with Sections 3, 4, and 11 of this Resolution), to reflect requirements of the Lender in connection with its proposal to purchase the Bond, or to comply with recommendations of legal counsel. All of the covenants contained in the form of the Bond as finally executed and delivered by the Mayor in accordance with the provisions of Section 6 hereof and this Section 8 are hereby adopted by the City, as the same may be modified as authorized by this Section, as and for the form of obligation to be incurred by the City, and the covenants and conditions contained therein are hereby made binding upon the City, including the promise to pay therein contained. The execution and delivery of the final form of the Bond by the Mayor in accordance with the provisions of this Resolution shall be conclusive evidence of the approval by the Mayor of the final form of the Bond and any variations, insertions, omissions, notations, legends or endorsements authorized by this Resolution. To the extent there are inconsistencies between the provisions of the Bond, as executed and delivered in accordance with the provisions of this Section 8, and the provisions of this Resolution, the provisions of such executed and delivered Bond shall control.

SECTION 9. AND BE IT FURTHER RESOLVED that:

(a) The Council hereby ratifies, confirms, approves and adopts as actions of the City all actions taken by the City Administrator, the Director of Finance, other City staff, the financial advisor to the City and bond counsel to the City, on behalf of the City, to identify the financial institution or bank that offered the most beneficial terms for the Bond, including, without limitation, the preparation, execution, delivery and circulation of the request for proposals dated February 26, 2026 and further communications with respondents to clarify terms of their proposals.

(b) City staff has recommended that Calvin B. Taylor Banking Co. of Berlin, Maryland (the "Lender") is the respondent that submitted the most beneficial proposal to make the loan to the City evidenced by the Bond in response to the request for proposals circulated by the financial advisor to the City. The Council hereby determines that it shall be in the best interests of the City to sell the Bond at private sale in a direct purchase transaction to the Lender, for a purchase price of the final original principal amount of the Bond determined in accordance with the provisions of this Resolution and for cash. Therefore, and pursuant to the authority of the Enabling Act and Section SC7-46 of the Charter, the Bond shall be sold at private sale in a direct purchase transaction to the Lender, for a price of the final original principal amount of the Bond as determined in accordance with the provisions of this Resolution, with no payment of accrued interest due as of the date of delivery. The Bond shall be registered in the name of the Lender or as otherwise specified by the Lender.

(c) The Bond shall be sold to evidence a loan from the Lender and not for resale to the general public. Accordingly, as a condition to delivery of the Bond and prior to the issuance of the Bond, the Lender shall furnish to the City a certificate acceptable to bond counsel to the City generally to the effect that (i) the Lender has such knowledge and experience in financial and business matters, including purchase and ownership of tax-exempt municipal obligations, that it is capable of evaluating the risks and merits of the loan represented by the Bond; (ii) the Lender has made its own independent and satisfactory inquiry of the financial condition of the City, including inquiry into financial statements and other information relating to the financial condition of the City to which a reasonable lender would attach significance in making lending decisions, and of any other matters deemed to be relevant to a reasonably informed decision to make the loan

evidenced by the Bond; (iii) the Lender has had the opportunity to ask questions and receive answers from knowledgeable individuals concerning the City and the Bond, all so that as a reasonable lender the Lender has been able to make a reasonably informed decision to make the loan evidenced by the Bond; (iv) the Lender is not purchasing the Bond as an “underwriter” or “Participating Underwriter” as defined in Securities and Exchange Commission Rule 15c2-12, as amended, replaced or supplemented, and is not purchasing for more than one account or with a view to distributing the Bond; (v) if the Bond is subsequently sold, transferred or disposed of, such sale, transfer or disposition will be made only in compliance with any applicable federal and state securities laws and any other applicable laws; (vi) the Lender understands and acknowledges that (A) the Bond (1) is not being registered under the Securities Act of 1933, as amended, and is not being registered or otherwise qualified for sale under the “blue sky” laws and regulations of any state, (2) will not be listed on any stock or other securities exchange, (3) will carry no rating from any rating service, (4) will not be readily marketable, (5) will not have a CUSIP number, and (6) will not be registered in book-entry only form with or through The Depository Trust Company, and (B) no disclosure document is being prepared in connection with the issuance and sale of the Bond; (vii) the Lender is (A) an “accredited investor” within the meaning of Rule 501(a)(1) of Regulation D under the Securities Act of 1933, as amended (the “1933 Act”) or (B) a “Qualified Institutional Buyer” as defined in Rule 144A under the Securities Act; and (viii) the Bond is not transferable except to another “accredited investor” or a “Qualified Institutional Buyer” unless bond counsel to the City agrees otherwise, and the Lender understands that it may be required to hold the Bond to maturity since any sale prior to maturity may not be possible. The certifications set forth in this subsection (c) may be edited appropriately (i) to conform to standard language of the Lender or as agreed to by bond counsel to the City, and/or (ii) to conform to standard language for such a certification commonly used by any applicable subsequent registered owner of the Bond.

(d) The Council hereby acknowledges and agrees that the City shall provide to the registered owner of the Bond while the Bond remains outstanding a copy of the City’s audited financial statements within 275 days of the end of each fiscal year of the City, commencing with the fiscal year ending June 30, 2026, subject to any extensions granted to the City for the delivery of such audited financial statements in any applicable year by an applicable Maryland official or officials in accordance with applicable Maryland law. Such audited financial statements shall be deemed provided to the registered owner of the Bond when posted to the City’s website within such 275-day period; provided that, if the audited financial statements for any fiscal year are not released and posted to the City’s website within 275 days of the end of that fiscal year, the City shall provide the audited financial statements for that fiscal year by email to the registered owner of the Bond promptly upon the release of such audited financial statements. The audited financial statements of the City provided in accordance with this Section 9(d) may be in electronic PDF format unless applicable law requires the same to be in another format.

(e) The City hereby acknowledges and agrees that (i) the transactions contemplated by this Resolution are an arm’s length transaction between the City and the Lender, (ii) in connection with such transactions, the Lender is acting solely as a principal and not as an advisor including without limitation, a “municipal advisor” (as such term is defined in Section 15B of the Securities and Exchange Act of 1934, as amended, and the related final rules), agent, or fiduciary of the City, (iii) the Lender has not provided any advice or assumed any advisory or fiduciary responsibility in favor of the City with respect to the transactions contemplated hereby and the discussions, undertakings and procedures leading thereto (whether or not the Lender, or any affiliate of the

Lender, has provided other services or advised, or is currently providing other services or advising the City on other matters), (iv) the Lender has financial and other interests that differ from those of the City, and (v) the City has consulted with its own financial, legal, accounting, tax and other advisors, as applicable, to the extent it deems appropriate.

SECTION 10. AND BE IT FURTHER RESOLVED that:

(a) The Bond shall be suitably prepared in definitive form, executed by the Mayor and delivered to the Lender on such date as shall be mutually acceptable to the Mayor, the City Administrator and the Lender on a date no later than April 21, 2026, or such other closing date agreed upon by the Mayor, the City Administrator and the Lender. The entire principal amount of the Bond shall be disbursed by the Lender upon the date of issuance at the direction of the appropriate City official or officials. Such disbursements shall be paid directly to the City and/or to such other party or parties as directed by the City. Any disbursement directly to the City shall be deposited by the Director of Finance or other appropriate official in the proper City accounts and may be invested within the limits of any applicable Maryland or federal law.

(b) Subject to the provisions of Section 3 of this Resolution, any principal amount of the Bond not needed for Costs of the Projects (including costs of issuance) and any investment earnings on proceeds of the Bond may be spent on debt service payable or prepayable on the Bond, as determined by the City in accordance with applicable budgetary procedures or applicable law, subject to the provisions of Sections 13 and 14 below.

(c) Nothing in this Resolution shall be construed to authorize the expenditure of any moneys except for a proper public purpose.

SECTION 11. AND BE IT FURTHER RESOLVED that:

(a) The Mayor, the City Administrator, the Director of Finance, the City Clerk and all other appropriate officials of the City (including such other City officials as are identified in this Resolution) are expressly authorized, empowered and directed to (i) take any and all action necessary to complete and close the sale and delivery of the Bond, (ii) subject to any limitations provided for in this Resolution, negotiate, approve, execute and deliver all documents, agreements, certificates and instruments necessary or appropriate in connection therewith, including documents, agreements, certificates and instruments intended to reflect any provisions specified by the Lender in connection with its proposal to purchase the Bond, and (iii) carry out the transactions contemplated by Ordinance No. 2979, this Resolution, any supplemental ordinance or resolution, and any documents, agreements, certificates or instruments executed and delivered in connection with the issuance of the Bond, all to the extent such actions are within the spheres of their respective responsibilities and to the extent authority with respect to a specific action has not already been delegated in accordance with Ordinance No. 2979 or this Resolution.

(b) Notwithstanding any other provisions of this Resolution, the Mayor, on behalf of the City, with the advice of the City Administrator, the Director of Finance and/or bond counsel to the City, is hereby authorized and empowered to agree to terms relating to the Bond that (i) accurately reflect the provisions of the Lender's proposal to purchase the Bond, to the extent such terms are not reflected accurately herein, (ii) are more favorable to the City than the terms reflected in this

Resolution and/or (iii) are not more favorable to the City but are not uncommon for municipal obligations in the nature of the Bond, any of which such other terms shall be reflected in the final form of the Bond executed and delivered by the Mayor in accordance with Sections 6 and 8 of this Resolution and/or in other applicable closing documents, certificates or instruments executed and directed by appropriate City officials pursuant to the authority of this Resolution, and, to the extent of any discrepancy among the provisions of this Resolution and the executed and delivered Bond and/or closing documents, certificates or instruments, the provisions of such executed Bond and/or closing documents, certificates and instruments shall control.

(c) The City acknowledges its obligation to pay (i) a fee not to exceed \$3,500.00 to McAllister, DeTar, Showalter & Walker LLC, as counsel to the Lender, whether or not the Bond is issued to the Lender, and (ii) to the Lender at closing a fee equal to 0.375% of the final original principal amount of the Bond determined in accordance with the provisions of this Resolution.

(d) Either or both of the Mayor and the City Administrator is hereby authorized and empowered to countersign any term sheet or proposal of the Lender.

SECTION 12. AND BE IT FURTHER RESOLVED that:

(a) For the purpose of paying the principal of and interest on the Bond when due, the City shall impose on all real and tangible personal property in the City that is subject to assessment for unlimited municipal taxation, ad valorem taxes at a rate and in an amount sufficient to provide for the prompt payment of the principal of and interest on the Bond due in each such fiscal year. If the proceeds from the taxes so imposed in any such fiscal year are inadequate for such payment, additional taxes shall be imposed in the succeeding fiscal year to make up such deficiency.

(b) The full faith and credit and unlimited taxing power of the City are hereby pledged to the payment of the principal of and interest on the Bond as and when they become due and payable and to the imposition of the taxes hereinabove described as and when such taxes may become necessary in order to provide sufficient funds to meet the debt service requirements of the Bond. The City hereby covenants and agrees with the registered owner, from time to time, of the Bond to impose the taxes hereinabove described and to take any further action that lawfully may be appropriate from time to time during the period that the Bond remains outstanding and unpaid to provide the funds necessary to pay promptly the principal thereof and the interest due thereon.

(c) The foregoing provisions shall not be construed so as to prohibit the City from paying the principal of and interest on the Bond from the proceeds of the sale of any other obligations of the City or from any other funds legally available for that purpose. Subject to the provisions of Sections 13 and 14 below and applicable Maryland law, the City may apply to the payment of the principal of or interest on the Bond any funds received by it from the State of Maryland or the United States of America, or any governmental agency or instrumentality, or from any other source, if the funds are granted or paid to the City for the purpose of assisting the City in accomplishing the Projects or are otherwise available for such purpose, and to the extent of any such funds received or receivable in any fiscal year, the taxes hereby required to be imposed may be reduced proportionately.

SECTION 13. AND BE IT FURTHER RESOLVED that:

(a) The Mayor, the City Administrator and the Director of Finance are the officials of the City responsible for the issuance of the Bond within the meaning of Section 1.148-2(b)(2) of the U.S. Treasury Regulations (the “Treasury Regulations”). Any one or more of the Mayor, the City Administrator and the Director of Finance also shall be the official(s) of the City responsible for the execution and delivery (on the date of the issuance of the Bond) of a certificate of the City (the “Section 148 Certificate”) that complies with the requirements of Section 148 of the Internal Revenue Code of 1986, as amended (the “Code”), and the Treasury Regulations, and such official(s) are hereby authorized and directed to execute and deliver the Section 148 Certificate to counsel rendering an opinion on the validity and tax-exempt status of the Bond on the date of the issuance thereof.

(b) The City shall set forth in the Section 148 Certificate its reasonable expectations as to relevant facts, estimates and circumstances relating to the use of the proceeds of the Bond or of any monies, securities or other obligations to the credit of any account of the City which may be deemed to be proceeds of the Bond pursuant to Section 148 of the Code or the Treasury Regulations (collectively, the “Bond Proceeds”). The City covenants with the registered owner of the Bond that the facts, estimates and circumstances set forth in the Section 148 Certificate will be based on the City’s reasonable expectations on the date of issuance of the Bond and will be, to the best of the certifying officials’ knowledge, true and correct as of that date.

(c) The City covenants with the registered owner of the Bond that it will not make, or (to the extent that it exercises control or direction) permit to be made, any use of the Bond Proceeds that would cause the Bond to be an “arbitrage bond” within the meaning of Section 148 of the Code and the Treasury Regulations, and that it will comply with those provisions of Section 148 of the Code and the Treasury Regulations as may be applicable to the Bond on its date of issuance and which may subsequently lawfully be made applicable to the Bond as long as the Bond remains outstanding and unpaid.

(d) In connection with their execution and delivery of the Section 148 Certificate, the authorized official or officials identified in this Section 13 are hereby authorized and empowered, on behalf of the City, to make any designations, elections, determinations or filings on behalf of the City provided for in or permitted by the Code and the Treasury Regulations and to reflect the same in the Section 148 Certificate and/or the IRS Form 8038-G filed in connection with the issuance of the Bond or any other documentation deemed appropriate by bond counsel to the City; provided that, only one of such identified officials must sign the IRS Form 8038-G.

(e) In the event any modifications are proposed to be made to the Bond after issuance of the Bond, City officials shall promptly consult with nationally-recognized bond counsel to determine if the implementation of the same shall result in a reissuance of the Bond for purposes of the Code and the Treasury Regulations under then-applicable law. In the event any such proposed modifications are so determined to result in a reissuance of the Bond for purposes of the Code and the Treasury Regulations, in order that the tax-exempt status of interest payable on the Bond shall continue to remain excludable from gross income of the registered owner thereof for federal income tax purposes, following any required actions of the Council as advised by bond counsel to the City, (i) any one or more of the City officials identified in subsection (a) of this Section 13, on behalf of the City, is hereby authorized, empowered and directed to (A) negotiate,

approve, execute and deliver any documents, agreements or instruments deemed necessary or desirable in connection therewith, and (B) make any determinations, designations, elections or filings provided for in the Code and the Treasury Regulations in connection therewith, and (ii) any one or more of the City officials identified in subsection (a) of this Section 13, on behalf of the City, is hereby authorized, empowered and directed to negotiate and approve any supplement to the Section 148 Certificate executed and delivered in connection with the original issuance and delivery of the Bond or any new Section 148 Certificate determined to be necessary or desirable in connection with such reissuance. The powers delegated to the identified City officials in this subsection (e) in connection with a reissuance of the Bond shall be broadly construed in order to ensure compliance with the provisions of the Code and the Treasury Regulations; provided that, such delegation shall not prevent the Council, at its option, by resolution, from making or otherwise providing for any necessary or desirable determinations or actions in connection with any such reissuance of the Bond.

SECTION 14. AND BE IT FURTHER RESOLVED that the City specifically covenants that it will comply with the provisions of the Code applicable to the Bond, including, without limitation, compliance with provisions regarding the timing of the expenditure of the proceeds of the Bond, the use of such proceeds and the facilities or improvements financed with such proceeds, the restriction of investment yields, the filing of information with the Internal Revenue Service, and the rebate of certain earnings resulting from the investment of the proceeds of the Bond or payments in lieu thereof. The City further covenants that it shall make such use of the proceeds of the Bond, regulate the investment of the proceeds thereof and take such other and further actions as may be required to maintain the exemption from federal income taxation of interest on the Bond. All officials and agents of the City are hereby authorized and directed to provide such certifications of facts and estimates regarding the amount and use of the proceeds of the Bond as may be necessary or appropriate.

SECTION 15. AND BE IT FURTHER RESOLVED that:

(a) Except as otherwise may be required under the Charter with respect to execution of the Bond, it is the intention of the Council that, with respect to any authority granted to the Mayor pursuant to this Resolution, if there is a vacancy in the position of the Mayor or in the absence, disability or unavailability of the Mayor, such authority shall be exercised in the following order of priority: (A) first, by any Acting Mayor of the City appointed by the City Council in accordance with the Charter (the "Acting Mayor"), (B) second, if no Acting Mayor has been appointed or in the absence, disability or unavailability of any incumbent Acting Mayor, by the City Administrator, and (C) third, if the position of the City Administrator is vacant or in the absence, disability or unavailability of the City Administrator, by the Deputy City Administrator.

(b) Section 14(e) of Ordinance No. 2979 designates the City officials, in order of priority, who may attest to the impression or affixing of the City seal in connection with the Bond if the position of the City Clerk is vacant or in the absence, disability or unavailability of the incumbent City Clerk, subject to any applicable provisions of the Charter, including with respect to the City seal to be impressed or affixed on the Bond.

(c) If two or more City officials are authorized to act in concert in accordance with the provisions of this Resolution and the position of one such identified official is vacant, or in the

600 absence, disability or unavailability of such identified official, references to such official shall be
601 disregarded unless another City official has authority to act in place of such official in accordance
602 with the provisions of Section 1(b) of this Resolution or subsections (a) or (b) of this Section 15,
603 as applicable.

604 **SECTION 16.** **AND BE IT FURTHER RESOLVED** that notwithstanding anything to
605 the contrary contained in this Resolution, the Mayor, in consultation with the City Administrator
606 and/or any other appropriate City officials, the financial advisor to the City, and/or counsel to the City,
607 as applicable, on behalf of the City, is hereby authorized and empowered to determine that the Bond
608 shall not be issued to the Lender in the event such City officials and professionals determine that the
609 implementation of any provisions required by the Lender's proposal, or modifications required by the
610 Lender to conform to the provisions of its proposal, are detrimental to and not in the best interests of
611 the City, or if the Lender and such City officials cannot agree upon any such terms. Upon any such
612 determination, the appropriate official or officials of the City are hereby authorized to take any and
613 all action necessary to implement such decision, the Bond shall not be issued and delivered to the
614 Lender, and the provisions of this Resolution relating to the issuance and sale the Bond to the Lender
615 shall be deemed to be inapplicable.

616 **SECTION 17.** **AND BE IT FURTHER RESOLVED** that to the extent the provisions of
617 this Resolution do not comport with the debt policy of the City, the provisions of the debt policy are
618 deemed to be overridden.

619 **SECTION 18.** **AND BE IT FURTHER RESOLVED** that the provisions of this
620 Resolution shall be liberally construed in order to effectuate the transactions contemplated by this
621 Resolution.

622 **SECTION 19.** **AND BE IT FURTHER RESOLVED** that this Resolution may be
623 executed (i) in counterparts and/or (ii) to the extent not prohibited by applicable law, by electronic,
624 stamped or facsimile signature, and all executed counterparts of this Resolution shall be treated as
625 one and the same resolution.

626 **SECTION 20.** **AND BE IT FURTHER RESOLVED** that this Resolution shall become
627 effective upon adoption by the Council and approval by the Mayor. Pursuant to Charter Section
628 SC7-46A, this Resolution may not be petitioned to referendum.

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630 [CONTINUED ON FOLLOWING PAGE]
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632

THIS RESOLUTION was introduced and duly adopted at a meeting of the Council of the City of Salisbury held on the 13 day of April, 2026.

ATTEST:

Julie A. English, City Clerk

April R. Jackson, President
Salisbury City Council

APPROVED BY ME THIS _____ DAY OF _____, 2026:

Randolph J. Taylor, Mayor

#243877;58111.042

EXHIBIT A

SUBSTANTIALLY FINAL FORM OF BOND

Note: Bracketed language is intended to reflect that such provisions apply only in certain circumstances, and such language shall be deleted from, modified or included in the final form of the Bond as appropriate. Any other applicable revisions to this form, including, without limitation, the completion of blanks, may be made in accordance with the provisions of this Resolution to reflect provisions permitted by the provisions of this Resolution.

THIS BOND IS SUBJECT TO THE TRANSFER RESTRICTIONS PROVIDED FOR IN SECTIONS 7(a) AND 9(c) of THE RESOLUTION (AS DEFINED HEREIN).

No. R-

\$

UNITED STATES OF AMERICA
STATE OF MARYLAND
CITY OF SALISBURY

TAX-EXEMPT PUBLIC IMPROVEMENTS BOND OF 2026

<u>Maturity Date</u>	<u>Interest Rate</u>	<u>Original Issue Date</u>
April 1, 2041	3.95% (subject to the further provisions of this bond)	_____, 2026

Registered Owner:

Principal Sum:

DOLLARS

IT CANNOT BE DETERMINED FROM THE FACE OF THIS BOND WHETHER ALL OR ANY PORTION OF THE PRINCIPAL SUM HAS BEEN PAID OR PREPAID. EACH PAYMENT OR PREPAYMENT OF A PRINCIPAL INSTALLMENT SHALL BE NOTED BY THE REGISTERED OWNER OF THIS BOND ON ITS BOOKS AND RECORDS, WHICH NOTATION WHEN MADE WILL BE PRESUMED CORRECT ABSENT MANIFEST ERROR. THE REGISTERED OWNER'S FAILURE TO MAKE APPROPRIATE NOTATION OF ANY SUCH PAYMENT OR PREPAYMENT SHALL NOT LIMIT OR OTHERWISE AFFECT THE OBLIGATIONS OF THE CITY HEREUNDER AND SHALL NOT AFFECT THE VALID

PAYMENT AND DISCHARGE OF SUCH OBLIGATION
EFFECTED BY SUCH PAYMENT OR PREPAYMENT.

City of Salisbury, a municipal corporation organized and existing under the Constitution and laws of the State of Maryland (the “City”), hereby acknowledges itself indebted for value received and promises to pay to the Registered Owner shown above, or registered assigns or legal representatives, the Principal Sum shown above, plus interest on the unpaid principal balance as set forth herein. This bond shall mature on April 1, 2041, subject to the further provisions of this bond.

The principal of this bond shall be payable in fifteen (15) annual installments on April 1 of each year, commencing on April 1, 2027, as set forth in the amortization schedule attached hereto as Schedule 1, subject to prior prepayment as hereinafter provided.

Subject to the provisions of the succeeding paragraph, this bond shall bear interest on the unpaid outstanding principal balance from the date of its delivery at an annual rate of interest equal to three and ninety-five hundredths of one percent (3.95%) per annum. Accrued and outstanding interest on the unpaid Principal Sum of this bond shall be payable on April 1 and October 1 in each year until final maturity or prior prepayment in whole, commencing on October 1, 2026.

Notwithstanding the preceding paragraph, upon the occurrence of a Determination of Taxability (as defined below), this bond shall bear interest at the rate of five and twenty-five hundredths of one percent (5.25%) per annum. “Determination of Taxability” means a final decree or judgment of any federal court or a final action of the Internal Revenue Service determining that interest on this bond is includable in gross income of the Registered Owner of this Bond (or any prior registered owner) for federal income tax purposes as a result of conditions arising from the action or inaction of the City. Unless otherwise prohibited by applicable law or applicable public policy as determined by a court of competent jurisdiction, upon a Determination of Taxability, the City shall also be responsible for payment of any interest, penalties or charges owed by the Registered Owner of this bond (or any prior registered owner) as a result of the Determination of Taxability, together with any and all attorneys’ fees, court costs or other out-of-pocket expenses incurred by the Registered Owner of this bond (or prior registered owner) as a result of the Determination of Taxability.

Interest shall be computed on the basis of a 360-day year comprised of 12 30-day months. Until repaid in full, the unpaid Principal Sum of this bond shall accrue interest as set forth herein.

The Registered Owner of this bond shall provide written notice to the Director of Finance of the City (the “Director of Finance”) of the interest and any principal due on this bond on each semi-annual interest payment date at least ten (10) days prior to such semi-annual interest payment date, or such fewer number of days as is acceptable to the Director of Finance, but failure to provide such notice shall not affect the amount of, or the City’s obligation to pay, principal or interest due on this bond.

This bond shall be subject to prepayment prior to maturity at the option of the City in whole or in part on any date at a prepayment price of 100% of the principal amount being prepaid plus

accrued interest on the principal amount being prepaid to the date fixed for prepayment, without premium or penalty.

The City shall give the Registered Owner of this bond written notice of its election to prepay this bond in whole or in part at least five (5) days prior to the date fixed for prepayment (or such fewer number of days as is acceptable to the Registered Owner). Any such notice may be given by first class mail or email, any such notice may be conditional, and any such notice of prepayment in part shall identify the principal amount to be prepaid. In the event this bond is not prepaid on any date fixed for prepayment hereof in whole or in part, such prepayment notice shall be considered void and this bond shall continue in full force and effect.

Principal of and interest on this bond shall be payable in lawful money of the United States of America. The Registered Owner of this bond shall not be required to surrender this bond in order to receive payment hereon. Principal of and interest this bond will be payable by check or draft mailed to the Registered Owner at the address designated by the Registered Owner in writing to the Director of Finance unless the Director of Finance and the Registered Owner agree on a different manner of payment (including, without limitation, by federal funds wire transfer, ACH payment or automatic debit of an appropriate account of the City). If a semi-annual interest payment date falls on a Saturday, a Sunday or a day on which the City, banks in the State of Maryland and/or banks in the state in which the Registered Owner of this bond is located are not required to be open, payment may be made on the next succeeding day that is not a Saturday, a Sunday or a day on which the City, banks in the State of Maryland and/or banks in the state in which the Registered Owner of this bond is located are not required to be open, and no interest shall accrue on the scheduled amount owed as of such regularly scheduled payment date for the intervening period.

In the event payment of principal of and/or interest due on this bond is received fifteen (15) days or more after the scheduled payment due date, the City shall also pay a late fee equal to the greater of (i) five percent (5%) of the scheduled payment amount, and (ii) \$2.00, provided that, payment of any such late fee is not prohibited by applicable law or applicable public policy as determined by a court of competent jurisdiction.

Upon a default in the payment of any amounts provided for in the Resolution (as defined below) or this bond, the Registered Owner of this bond, subject to the provisions of the succeeding paragraph, shall have the right to accelerate and demand payment of all amounts then due under the Resolution or this bond. Upon a payment default or a non-payment default, the Registered Owner of this bond shall have the right to pursue any other remedies available at law or in equity, subject to the provisions of the succeeding paragraph. Upon such a payment or non-payment default, the City agrees to pay to the Registered Owner of this bond all costs incurred by the Registered Owner in seeking collection of amounts owed under the Resolution or under this bond including, but not limited to, reasonable attorneys' fees and court costs. The provisions of this paragraph shall apply to the extent not prohibited by applicable law or applicable public policy as determined by a court of competent jurisdiction.

Notwithstanding anything to the contrary contained in the Resolution or this bond, (i) the Registered Owner of this bond may not exercise its acceleration rights upon a payment default

until the expiration of fifteen (15) days prior written notice to the Director of Finance, and (ii) the Registered Owner of this bond may not exercise any remedies at law or in equity in connection with a non-payment default until it has provided thirty (30) days prior written notice to the Director of Finance. If the City has commenced a cure for a non-payment default within thirty (30) days of notice and is diligently pursuing such cure, the City shall have an additional period to cure the same, not to exceed sixty (60) days, unless the Registered Owner of this bond agrees to an extended period. Notwithstanding the foregoing, the cure period for a monetary default shall be limited to one monetary default per consecutive twelve (12) month period.

This bond is the duly authorized bond of the City, issued in the original principal amount of \$_____, dated the date of its delivery and designated “City of Salisbury Tax-Exempt Public Improvements Bond of 2026.” This bond is issued pursuant to and in full conformity with the provisions of Sections 19-301 to 19-309, inclusive, of the Local Government Article of the Annotated Code of Maryland, as replaced, supplemented or amended, Sections SC7-45 and SC7-46 of the Charter of the City of Salisbury, as replaced, supplemented or amended, and by virtue of due proceedings had and taken by the Council of the City (the “Council”), particularly Ordinance No. 2979, which was passed by the Council on March 23, 2026, approved by the Mayor on March 25, 2026 and became effective on March 25, 2026 (the “Ordinance”), and Resolution No. _____, which was adopted by the Council on April __, 2026 and became effective on April __, 2026 (the “Resolution”).

Subject to the provisions of Section 7(a) and 9(c) of the Resolution, this bond is transferable in whole only upon the books kept for that purpose at the office of the Director of Finance, by the Registered Owner hereof in person, or by his duly authorized attorney, upon surrender hereof, together with a written instrument of transfer in the form attached hereto and satisfactory to the Director of Finance and duly executed by the Registered Owner or his duly authorized attorney, and evidence satisfactory to the Director of Finance of compliance with Section 7(a) and 9(c) of the Resolution. Upon any such transfer or exchange, the City shall issue a new registered bond in denomination equal to the aggregate unpaid principal amount of the bond surrendered, and with the same final maturity date, principal payment dates and principal payment amounts and bearing interest at the same rate. In each case, the Director of Finance may require payment by the Registered Owner of this bond requesting transfer or exchange hereof of any tax, fee or other governmental charge, shipping charges and insurance that may be required to be paid with respect to such transfer or exchange, but otherwise no charge shall be made to the Registered Owner hereof for such transfer or exchange.

The City may deem and treat the party in whose name this bond is registered as the absolute owner hereof for the purpose of receiving payment of or on account of the principal hereof and interest due hereon and for all other purposes.

The full faith and credit and unlimited taxing power of City of Salisbury are hereby pledged to the payment of the principal of and interest on this bond according to its terms, and the City does hereby covenant and agree to pay punctually the principal of and the interest on this bond, at the dates and in the manner mentioned herein, according to the true intent and meaning hereof.

This bond shall be governed by the laws of the State of Maryland, without giving effect to principles of conflicts-of-laws.

It is hereby certified and recited that each and every act, condition and thing required to exist, to be done, to have happened or to be performed precedent to and in the issuance of this bond, does exist, has been done, has happened and has been performed in full and strict compliance with the Constitution and laws of the State of Maryland, the Ordinance and the Resolution, and that this bond, together with all other indebtedness of the City, is within every debt and other limit prescribed by the Constitution and laws of the State of Maryland and that due provision has been made for the imposition of an annual ad valorem tax or taxes upon all the legally assessable property within the corporate limits of the City at a rate and in an amount sufficient to provide for the payment, when due, of the principal of and interest on this bond.

IN WITNESS WHEREOF, City of Salisbury has caused this bond to be executed in its name by the manual signature of the Mayor and its corporate seal to be affixed hereto, attested by the manual signature of the City Clerk, all as of the Original Issue Date set forth above.

(SEAL)

ATTEST:

CITY OF SALISBURY

By: _____
City Clerk

By: _____
Mayor

AMORTIZATION SCHEDULE FOR
CITY OF SALISBURY
TAX-EXEMPT PUBLIC IMPROVEMENTS BOND OF 2026

[See Attached]

Note: Final amortization schedule for the Bond to be attached to the executed Bond.

(Form of Instrument of Transfer)

ASSIGNMENT

FOR VALUE RECEIVED the undersigned hereby sells, assigns and transfers unto

PLEASE INSERT SOCIAL SECURITY OR OTHER
IDENTIFYING NUMBER OF ASSIGNEE

(PLEASE PRINT OR TYPEWRITE NAME AND ADDRESS,
INCLUDING ZIP CODE OF ASSIGNEE)

the within bond and all rights thereunder and does hereby constitute and appoint _____

attorney to transfer the within bond on the books kept for the registration thereof, with full power of
substitution in the premises.

Dated: _____

Signature Guaranteed:

Notice: Signatures must be guaranteed by a
member firm of the New York Stock
Exchange or a commercial bank or trust
company.

Notice: The signature to this assignment must
correspond with the name as it appears upon
the face of the within bond in every particular,
without alteration or enlargement or any
change whatsoever.



City of Salisbury

Memo

To: Nick Rice, City Administrator
From: Chris O'Barsky, Deputy Chief of Operations
Date: February 27, 2026
Subject: Budget Amendment - SFD Dive Equipment - 2nd Reading

The Salisbury Fire Department is requesting approval of a budget amendment in the amount of **\$8,834.00** from the **Hazmat/Special Operations Revenue Account to be transferred into the FY26 Fire Department Operating Budget.**

During the current fiscal year, the Department has responded to and mitigated several hazardous materials incidents that were eligible for billing through Wicomico County. Under the existing hazmat billing process, the County invoices the responsible company or individual receiving services and subsequently reimburses the Fire Department for costs associated with mitigating the incident.

Approval of this budget amendment will allow the Department to purchase much-needed replacement equipment for Dive Operations, ensuring continued operational readiness and responder safety.

If you have any questions or require additional information, please do not hesitate to contact me

Attachment(s):
[Ord2986](#)

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AN ORDINANCE OF THE CITY OF SALISBURY APPROVING A BUDGET AMENDMENT OF THE FY2026 GENERAL FUND BUDGET TO APPROPRIATE \$8,834.00 TO THE SALISBURY FIRE DEPARTMENT'S OPERATING ACCOUNT.

WHEREAS, the Fire Department, while in the course of mitigating a hazardous materials incident used items that were not replaceable or able to be re-used; and

WHEREAS, as a result of the use of this equipment, the Fire Department could no longer use the items for emergency situations; and

WHEREAS, the Fire Department sustained a budgetary impact for the replacement of the used items; and

WHEREAS, the Fire Department has since received from Wicomico County an excess of \$8,834.00 for used equipment and requests those funds be reallocated to the Fire Department Operating Budget for FY2026.

WHEREAS, the budget amendment as provided herein must be made upon the recommendation of the Mayor and the approval of four-fifths of the Council of the City of Salisbury

NOW, THEREFORE, BE IT ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND, as follows:

Section 1. The City of Salisbury's Fiscal Year 2026 General Fund Budget be and is hereby amended as follows

- (a) Increase the Hazmat Special Ops. Revenue Account (01000-433234) by \$8,834.00.
- (b) Increase the Salisbury Fire Department's Rescue Supply Account (24035-546018) by \$8,834.00.

BE IT FURTHER ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND, as follows:

Section 2. It is the intention of the Mayor and Council of the City of Salisbury that each provision of this Ordinance shall be deemed independent of all other provisions herein.

Section 3. It is further the intention of the Mayor and Council of the City of Salisbury that if any section, paragraph, subsection, clause or provision of this Ordinance shall be adjudged invalid, unconstitutional or otherwise unenforceable under applicable Maryland or federal law, such adjudication shall apply only to the section, paragraph, subsection, clause or provision so adjudged and all other provisions of this Ordinance shall remain and shall be deemed valid and enforceable.

Section 4. The recitals set forth hereinabove are incorporated into this section of the Ordinance as if such recitals were specifically set forth at length in this Section 4.

Section 5. This Ordinance shall take effect from and after the date of its final passage.

THIS ORDINANCE was introduced and read at a Meeting of the Mayor and Council of the City of Salisbury held on the 30 day of March, 2026 and thereafter, a statement of the substance of the Ordinance having been published as required by law, in the meantime, was finally passed by the Council of the City of Salisbury on the 13 day of April, 2026.

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[SIGNATURES APPEAR ON THE PAGE THAT FOLLOWS]

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ATTEST:

Julie A. English, City Clerk

April R. Jackson, City Council President

Approved by me, this _____day of _____, 2026.

Randolph J. Taylor, Mayor



City of Salisbury

Memo

To: Nick Rice, City Administrator
From: Rob Frampton, Fire Chief
Date: February 20, 2026
Subject: Grant Acceptance - SFD Impermeable Gear Bags - 2nd Reading

The Salisbury Fire Department has applied for, and received, a grant from the Franklin P. and Arthur W. Perdue Foundation in the amount of \$18,358.00. This grant has been awarded for the purchase of impermeable gear bags. As you are aware, cancer is the number one killer of firefighters in the line of duty. As such, the department has developed a robust cancer reduction program. To further improve this program, these bags will allow for our staff and volunteers to place their turnout gear in these bags before they place their gear in their personal vehicle to travel between stations or work assignments. These bags are designed to eliminate the exposure risk that is presented by the continuous off gassing of known carcinogens, long after the fire is out. I respectfully request this item be added to the upcoming work session on 3/16/26.

Attachment(s):
[Ord2987](#)

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ORDINANCE NO. 2987

AN ORDINANCE OF THE CITY OF SALISBURY APPROVING THE ACCEPTANCE OF A GRANT FROM THE FRANKLIN P. AND ARTHUR W. PERDUE FOUNDATION, INC. IN THE AMOUNT OF \$18,358.00 FOR THE PURCHASE OF IMPERMEABLE TURNOUT GEAR BAGS AND TO APPROPRIATE THE FUNDS TO THE SALISBURY FIRE DEPARTMENT.

WHEREAS, the Salisbury Fire Department has applied for and received a grant from the Franklin P. and Arthur W. Perdue Foundation in the amount of \$18,358.00; and

WHEREAS, the grant funds are intended to be used for the purchase of impermeable turnout bags for members to transport their turnout gear between stations or work assignments; and

WHEREAS, the City of Salisbury must formally accept these grant funds and use them for their intended use; and

WHEREAS, the appropriations necessary to execute this grant must be made upon the recommendation of the Mayor and the approval of four-fifths of the Council of the City of Salisbury.

NOW, THEREFORE, BE IT ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND, as follows:

Section 1. The City of Salisbury's Grant Fund Budget be and is hereby amended as follows:

- (a) Increase the Franklin P. & Arthur W. Perdue Foundation Revenue Account No. (10500-426130-XXXXX) by \$18,358.00; and
- (b) Increase the Turnout Gear Expense Account (10500-546030-XXXXX) by \$18,358.00.

BE IT FURTHER ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND, as follows:

Section 2. It is the intention of the Mayor and Council of the City of Salisbury that each provision of this Ordinance shall be deemed independent of all other provisions herein.

Section 3. It is further the intention of the Mayor and Council of the City of Salisbury that if any section, paragraph, subsection, clause or provision of this Ordinance shall be adjudged invalid, unconstitutional or otherwise unenforceable under applicable Maryland or federal law, such adjudication shall apply only to the section, paragraph, subsection, clause or provision so adjudged and all other provisions of this Ordinance shall remain and shall be deemed valid and enforceable.

Section 4. The recitals set forth hereinabove are incorporated into this section of the Ordinance as if such recitals were specifically set forth at length in this Section 4.

Section 5. This Ordinance shall take effect from and after the date of its final passage.

THIS ORDINANCE was introduced and read at a Meeting of the Mayor and Council of the City of Salisbury held on the 30 day of March, 2026 and thereafter, a statement of the substance of the Ordinance having been published as required by law, in the meantime, was finally passed by the Council of the City of Salisbury on the 13 day of April, 2026.

ATTEST:

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Julie A. English, City Clerk

April R. Jackson, City Council President

Approved by me, this _____ day of _____, 2026.

Randolph J. Taylor, Mayor



City of Salisbury

Memo

To: Nick Rice
From: Meg Caton
Date: March 6, 2026
Subject: Authorized Position Changes - 2nd Reading

Attached you will find an ordinance requesting the approval to update and revise the FY2026 authorized position allocations, titles and grades for the following departments: Mayor's Office, Water Works, Arts, Business, and Culture Department, Police Department and the Zoo.

Thank you in advance for your time and consideration on this request. Unless you or the Mayor have further questions, please forward a copy of this memo and ordinance to the City Council for their consideration.

Attachment(s):
[Ord2988](#)

ORDINANCE NO. 2988

AN ORDINANCE OF THE CITY OF SALISBURY APPROVING A BUDGET AMENDMENT OF THE FY2026 GENERAL FUND BUDGET AND AUTHORIZING THE MAYOR TO AMEND THE AUTHORIZED POSITIONS INCLUDED IN THE FY26 GENERAL FUND BUDGET.

WHEREAS, during the course of the past few months, the City Executives have been assessing and formulating position and grade changes that will be of benefit to the City; and

WHEREAS, the City of Salisbury has determined the need to reorganize several positions and revise the Authorized Position Counts in the Mayor's Office, Water Works, Arts, Business, and Culture Department, Police Department and the Zoo; and

WHEREAS, the City of Salisbury has determined that there is a need to change pay grades assigned to several positions; and

WHEREAS, the City of Salisbury has determined that no additional funding is required to make the update; and

WHEREAS, to effectuate these aforementioned changes, the position appropriations set forth below must be made upon the recommendation of the Mayor and the approval of four-fifths of the Council of the City of Salisbury.

NOW, THEREFORE, BE IT ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND, as follows:

Section 1. The City of Salisbury's FY26 Authorized Position Budget be and hereby is amended as follows:

Position Title	Division	Org	FY26 Grade	FY23	FY24	FY25	FY26	FY26 Revised
Mayor's Office 12000	EXO	12000						
City Administrator	EXO	12000	M16	1	1	1	1	1
Deputy City Administrator	EXO	12000	M13	1	1	1	1	1
Assistant City Administrator	EXO	12000	M12	0	0	0	1	1
Communications Director	EXO	12000	M4	0	1	1	1	1
Public Information Officer	EXO	12000	M4	2	0	0	0	1
Media Specialist I/II/III/SR	EXO	12000	5/6/7/8	0	1	1	2	2
Special Assistant for Intergov Affairs	EXO	12000	-	1	0	0	0	0
Executive Admin Office Manager I/II/III/SR	EXO	12000	7/8/9/10	1	1	0	0	0
Executive Administrative Assistant I/II/III/SR	EXO	12000	5/6/7/8	1	1	0	0	0
Executive Office Administrator I/II/III/SR	EXO	12000	5/6/7/8	0	0	2	2	1
Executive Project Manager	EXO	83000	14	0	0	0	0	2
Total Mayor's Office	EXO	12000		7	6	6	8	10

Position Title	Division	Org	FY26 Grade	FY23	FY24	FY25	FY26	FY26 Revised
Water Administration 83000								
Director Water Works	WW	83000	M15	1	1	1	1	0
Water Works Program Specialist I/II/III/SR	WW	83000	5/6/7/8	1	1	1	1	1
Total Water Administration	WW	83000		2	2	2	2	1

Position Title	Division	Org	FY26 Grade	FY23	FY24	FY25	FY26	FY26 Revised
Arts, Business & Culture 11600	ABC	11600						
Arts, Business and Culture Director	ABC	11600	M11	1	1	1	1	1
Director of Business Development	ABC	11600	M4	1	1	0	0	0
Culture & Events Manager	ABC	11600	M3	1	1	1	0	0
Events & Culture Manager	ABC	11600	M3	0	0	0	1	1
Event Coordinator I/II/III/SR	ABC	11600	5/6/7/8	0	1	1	1	1
Administrative Assistant I/II/III/SR	ABC	11600	2/3/4/5	1	1	0	0	0
Office Administrator I/II/III/SR	ABC	11600	3/4/5/6	0	0	1	1	1
Economic Development Manager	ABC	11600	M4	0	0	1	1	1
Assistant Director ABC	ABC	11600	M6	0	0	0	1	0
Events Technical Specialist I/II/III/SR	ABC	11600	5/6/7/8	0	0	0	1	0
Downtown Ambassador I/II/III/SR	ABC	11600	2/3/4/5	0	0	0	1	2
General Maintenance Technician I/II/III/SR	ABC	11600	2/3/4/5	0	1	1	0	0
Total Arts, Business & Culture	ABC	11600		4	6	6	8	9

Position Title	Division	Org	FY26 Grade	FY23	FY24	FY25	FY26	FY26 Revised
Salisbury Police Department 21021	21021	21021						
Chief of Police	21021	21021	PS13	1	1	1	1	1
Assistant Chief / Colonel	21021	21021	PS12	1	1	1	1	1
Captain / Major	21021	21021	PS10 / PS11	2	3	3	3	3
Lieutenant	21021	21021	PS9	6	5	5	5	5
Sergeant	21021	21021	PS8	8	8	8	8	8
Corporal/Senior Corporal	21021	21021	PS6/7	9	9	9	9	9

Police Officer First Class*/Sr/ Master	21021	21021	PS2-5	76	76	76	76	76
Subtotal - Sworn Positions	21021	21021		103	103	103	103	103
Logistics Manager	21021	21021	M5	1	1	1	1	1
Quartermaster I/II/III/SR	21021	21021	8/9/10/11	1	1	1	1	1
Resource Manager I/II/III	21021	21021	5/6/7	1	1	0	0	0
Crime Data Analyst	21021	21021	-	1	0	0	0	0
Intelligence Analyst I/II/III/SR	21021	21021	5/6/7/8	2	2	2	2	2
Administrative Assistant I/II/III/SR	21021	21021	2/3/4/5	1	1	0	0	0
Records Management Technician Supervisor	21021	21021	M2	1	1	1	1	1
Chief Administrative Records Clerk	21021	21021	3/4/5	1	1	0	0	0
Victim Witness Coordinator	21021	21021	5	1	0	0	0	0
Co-Responder I/II/III/SR	21021	21021	10/11/12/13	0	1	1	1	1
Evidence & Property Control Specialist I/II/III/SR	21021	21021	5/6/7/8	2	2	2	2	2
Records Management Technician I/II/III/SR	21021	21021	2/3/4/5	3	3	3	3	3
Groundskeeper Custodian I/II/III/SR	21021	21021	1/2/3/4	2	2	2	2	2
Office Administrator I/II/III/SR	21021	21021	3/4/5/6	0	0	2	2	2
Chief Office Administrator I/II/III/SR	21021	21021	5/6/7/8	0	0	1	1	1
Police Cadets	21021	21021	2/3/4/5	0	0	0	0	4
Subtotal - Civilian Positions	21021	21021		17	16	16	16	20
Total Police	21021	21021		120	119	119	119	123

Position Title	Division	Org	FY26 Grade	FY23	FY24	FY25	FY26	FY26 Revised
Salisbury Zoo 40000	ABC	40000						
Zoo Director	ABC	40000	M7	1	1	1	1	1
Zoo Assistant Director	ABC	11600	M6	0	0	0	0	1
Zoo Veterinarian	ABC	40000	M6	1	1	1	1	1
Marketing/Development	ABC	40000	-	1	0	0	0	0
Marketing and Outreach Manager	ABC	40000	M3	0	1	1	0	0
Education Curator	ABC	40000	M1	1	1	1	1	1
Veterinary Technician/Keeper	ABC	40000	6	1	1	1	0	0
Veterinary Technician I/II/III/SR	ABC	40000	6/7/8/9	0	0	0	1	1
Collections Operations Manager	ABC	40000	M2	1	1	0	0	0

Lead Zoo Keeper	ABC	40000	M2	0	0	1	0	0
Animal Care Supervisor	ABC	40000	M2	0	0	0	0	0
Collection Registrar I/II/III/SR	ABC	40000	5/6/7/8	1	1	1	1	1
Office Administrator I/II/III/SR	ABC	11600	3/4/5/6	0	0	0	0	1
Administrative Assistant I/II/III/SR	ABC	40000	-	1	1	0	0	0
Office Manager I/II/III/SR	ABC	40000	3/4/5/6	0	0	1	0	0
Education Technician I/II/III/SR	ABC	40000	2/3/4/5	1	1	1	1	1
Zookeeper I / II/ III / SR	ABC	40000	3/4/5/6	5	5	5	0	0
Animal Care Technician I/II/III/SR	ABC	40000	3/4/5/6	0	0	0	6	6
Groundskeeper I/II/III/SR	ABC	40000	1/2/3/4	1	1	1	1	1
Development Supervisor	ABC	40000	M1	0	0	0	1	0
Curator	ABC	40000	M3	0	0	0	1	1
General Maintenance Technician I/II/III/SR	ABC	40000	2/3/4/5	0	0	0	1	1
Guest Services Manager	ABC	40000	M1	0	0	0	0	1
Total Salisbury Zoo	ABC	40000		15	15	15	16	16

BE IT FURTHER ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND, as follows:

Section 2. It is the intention of the Mayor and Council of the City of Salisbury that each provision of this Ordinance shall be deemed independent of all other provisions herein.

Section 3. It is further the intention of the Mayor and Council of the City of Salisbury that if any section, paragraph, subsection, clause or provision of this Ordinance shall be adjudged invalid, unconstitutional or otherwise unenforceable under applicable Maryland or federal law, such adjudication shall apply only to the section, paragraph, subsection, clause or provision so adjudged and all other provisions of this Ordinance shall remain and shall be deemed valid and enforceable.

Section 4. The recitals set forth hereinabove are incorporated into this section of the Ordinance as if such recitals were specifically set forth at length in this Section 4.

Section 5. This Ordinance shall take effect from and after the date of its final passage.

THIS ORDINANCE was introduced and read at a Meeting of the Mayor and Council of the City of Salisbury held on the 30 day of March, 2026 and thereafter, a statement of the substance of the Ordinance having been published as required by law, in the meantime, was finally passed by the Council of the City of Salisbury on the 13 day of April, 2026.

ATTEST:

60 _____
61 **Julie A. English, City Clerk** **April R. Jackson, City Council President**
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64 Approved by me, this _____ day of _____, 2026.
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67 _____
68 **Randolph J. Taylor, Mayor**



City of Salisbury

Memo

To: Nick Rice, City Administrator
From: Rob Frampton, Fire Chief
Date: March 25, 2026
Subject: Ordinance for MIEMSS ALS Education Grant - 1st Reading

The Fire Department has been made aware that the Maryland Institute for Emergency Medical Service Systems (MIEMSS) has awarded the city grant in the amount of \$6,972.00 for the purchase of Advanced Life Support Training Equipment to be used by the Department's EMT's and Paramedics. We are requesting that the city accept the grant, which will allow for the purchase of the equipment. There is no match requirement for these funds.

Attachment(s):
[Maryland Institute for Emergency Medical Services System](#)
[Purchase Order](#)
[Ord2989](#)



State of Maryland

Maryland Institute for Emergency Medical Services Systems

Wes Moore
Governor

Clay B. Stamp
Chairman, EMS Board

Theodore R. Delbridge, MD, MPH
Executive Director



March 13, 2026

John Dennis

Salisbury FD
325 Cyprus Stree Salisbury, MD
21804

Dear Mr. Dennis:

We are pleased to announce that your request for a NdiEMSS ALS Funding Grant has been approved. NfiEMSS has awarded \$6,972.00 to enable your jurisdiction to complete FY 2026 ALS training.

Prior to beginning your training, the attached agreement must be properly executed by the entity receiving the grant and returned to Sherry Alban (salban@miemss.org) or mail it to 653 West Pratt St, Baltimore, MD 21201-1536. Please note the date sensitive requirements in paragraph four of the agreement. Additionally, all agreements must be executed and returned to NfiEMSS no later than Monday, April 13, 2026. Once the executed agreement has been received by MIEMSS you will receive an official letter of grant award along with a purchase order.

Should you have questions regarding the agreement please contact Sherry Alban at 410-706-3145 or salban@miemss.org. Congratulations on your award.

Sincerely,

Aaron Edwards, MS, NRP

Director

Clinician Services

NfiEMSS

653 West Pratt S Baltimore, Maryland 21201-1536 www.miemss.org

ADVANCED LIFE SUPPORT EDUCATION

GRANT AGREEMENT

STATE FISCAL YEAR 2026

This Agreement entered into as of the date of the last signature, between the Maryland Institute for Emergency Medical Services Systems ("MIEMSS") on behalf of the State of Maryland, and Salisbury FD (the "Association#") located at 325 Cyprus Stree, Salisbury, MD 21804 is intended to provide financial assistance in the form of grant funding to support advanced life support ("ALS") education programs offered by the Association to emergency medical services ("EMS") clinicians. MIEMSS and the Association agree to the following terms and conditions:

1. Grant Amount. MIEMSS has awarded the Association a grant totaling \$6,972.00 (the "Grant"), which shall be used by the Association only for MIEMSS approved ALS education offered to affiliated EMS clinicians and according to the terms and conditions in this Agreement.
2. Limited Use of Grant Funds. The Grant is intended to offset expenses related to providing ALS education services to EMS clinicians. To that end, the Association shall use the Grant for initial ALS training and continuing education that qualifies for license renewal requirements. The training paid for using the Grant shall meet the course requirement Standards of the U.S. Department of Transportation, as approved by the Regional EMS Advisory Council. The Association may not use the Grant for textbooks illustrative objects, supplies, clothing, or prerequisite courses.
3. Disqualification of Grant Funds. Any expenditure of the Grant that is not consistent with the purposes stated in this Agreement or not preapproved by MIEMSS may, in the unfettered judgment of MIEMSS, be disqualified. If any expenditure is disqualified, or if the Association violates any of the terms of this Agreement MIEMSS may: (i) require repayment to the Maryland Emergency Medical System Operations Fund ("EMSOF"); (ii) require an offset from any State grant to the Association in the current or succeeding fiscal year; and/or (iii) take other appropriate action. The Association shall repay to the CMSO any part of the Grant that is not used for the purposes slated in Paragraphs 1 and 2 of this Agreement within Wvo years after the effective date of this Agreement.
4. Payment of Grant Funds. To receive payment of the Grant award amount, the Association shall provide MIEMSS with copies of invoices for the ALS training, proof of payment for the training in the form of a cancelled check or a redacted credit card statement and a letter on the Association's letterhead requesting reimbursement. •The letter shall include the Association's Federal Tax Identification Number and correct address and shall bc mailed to Sherry Atben, Finance Director, MIEMSS, 653 West Pratt Street, Baltimore, Maryland 21201. Any and all reimbursement requests along with supporting documentation must be received at MtEMSS no later than Tuesday, June 30, 2026.
5. Itemized Expenditure Statements Required. No later than September 1, 2026, the Association shall provide to MIEMSS an itemized statement of expenditures showing how the funds under this Agreement were expended and verified by an Officer of the Association. The Association shall retain bills of sale, records and other satisfactory evidence of the acquisition, maintenance and retention of any real or personal property for at least three (3) years after the date of this Agreement. MIEMSS, the Maryland Department of Budget and Management, the State Comptroller, or the Legislative Auditor shall have access to and may examine or audit this evidence, upon request, at any reasonable time within the 3-year retention period.
6. Transfer or Disposal of Property. The Grant is not intended for the purchase of any real or personal property. If such a purchase is made and MIEMSS-approved, however, the following conditions apply:

- (a) The Association shall, at its own expense, obtain and maintain insurance for any item of real or personal property acquired with Grant funds that has an original fair market value of \$5,000 or more for the minimum of the life of the item or five (5) years. The insurance must provide full protection for the Association and the EMSOF Fund against the loss, damage, or destruction of or to the property. The Association shall provide MIEMSS with satisfactory evidence of its compliance with this requirement. Proceeds of any insurance payouts shall be applied towards replacement property or repayment to the EMSOF Fund, in the sole discretion of MIEMSS.
 - (b) Association may not sell, lease, exchange, give away, or otherwise transfer or dispose of real or personal property of any part of or interest in real or personal property acquired with Grant funds without the prior written consent of MIEMSS. The Association shall give MIEMSS written notice at least thirty (30) days before any such proposed transfer or disposition. Any proceeds from a permitted transfer or disposition shall be apply to repay the EMSOF Fund a percentage of that portion of the Grant attributable to the particular property transferred or disposed. The Association and MIEMSS may agree in writing to alternate terms and conditions for transfer or disposal of real or personal property subject to this section.
- 7. Non-Discrimination. The Association may not discriminate against any employee or applicant because of race, color, religion, national origin, sex, sexual orientation, gender identity, or any other characteristic forbidden as a basis for discrimination by applicable laws. The Association shall certify that its By-Laws or Constitution contains a non-discrimination clause consistent with the Governor's Code of Fair Practices.
- 8. Applicable Laws. The laws of Maryland shall govern this Agreement.
- 9. Binding Nature of Agreement. This Agreement shall bind the respective successors of the parties.
- 10. Non-Transferrable Nature of Agreement. Any and all rights and obligations established in this Agreement are non-transferrable.
- 11. Amendment The parties may amend this Agreement at any time. An amendment shall be effective only if it is in writing and signed by both parties.
- 12. Authorization of Signatory. The individual executing this Agreement on behalf of the Association represents that he or she is authorized by the Association to do so,
- 13. Association Certifications. The individual executive this Agreement on behalf of the Association certifies, to best of that individual's knowledge and belief, that
 - (a) Neither the Association, nor any of its officers or directors, nor any employee of the Association involved in obtaining contracts or grants from the State or any subdivision of the State, has engaged in collusion with respect to the Association's application for the Grant or this Agreement or has been convicted of bribery, attempted bribery, or conspiracy under the laws of the United States or any state;
 - (b) The Association has not employed or retained any, person, partnership, corporation, or other entity, other than a bona fide employee or agent working for the Association, to solicit or secure this Grant or this Agreement, and the Association has not paid or agreed to pay any such entity any fee or other consideration contingent on the making of the Grant or this Agreement;

- (c) The Association, if incorporated, is registered or qualify in accordance with the Corporations and Associations Article of the Maryland Code, is in good standing, has filed all required annual reports and filing fees with the Department of Assessment and Taxation and all required tax returns and reports with the Comptroller of the Treasury, the Department of Assessment and Taxation, and the Employment Security Administration, and has paid or arranged for the payment of all taxes due the State;
- (d) No money has been paid to or promised to be paid to any legislative agent, attorney, or lobbyist for any services rendered in securing the passage of legislation establishing or appropriating funds for the Grant; and
- (e) Neither the Association nor any of its Officers or Directors, nor any person substantially involved in the contracting or fundraising activities of the Association, is currently suspended or debarred from contracting with the State or any other public entity or subject to debarment under COMAR 21.08.04.04.

[Remainder of this page is intentionally blank; signature page follows.]

IN WITNESS WHEREOF, the parties have agreed to and executed this Agreement effective the
date
of the last signature: Printed Name

WITNESS OF ATTEST:


Signature

Chris Truitt

Cl. tæts

Printed Name

Deputy Fire Chief

Title

3/16/26

Date Signed

AWARDEE

By: 
Signature

Rob Franson

Fire Chief

Title

3/16/26

Date Signed

MARYLAND INSTITUTE FOR
EMERGENCY MEDICAL SERVICES
SYSTEMS:



Kelly A. Hammond, CPA

Chief Administrative Officer

Approved as to form and legal sufficiency
this 19th day of March- 2026

W. Adam Malizio

Assistant Attorney General

312012026

Date Signed

PURCHASE ORDER

STATE OF MARYLAND

PURCHASE ORDER NO: D53P6600252PRINT DATE: 03/23/26

PAGE: 01

DELIVER TO: CHUCK ROLLMAN MIEMSS 653 WEST PRATT ST. . 114 BALTIMORE MD 21201		BILL TO: CHUCK ROLLMAN MIEMSS 653 WEST PRATT ST. : RM. 114 BALTIMORE MD 21201	
VENDOR ID: SALISBURY FIRE DEPARTMENT 325 CYPRESS STREET SALISBURY MD 21801		REFER QUESTIONS TO: SHERYL A ALBAN (410) 706-3145 SALBAN@MIEMSS . ORG	
		DELIVER BY: 03/25/26	
ITB•. BPO:	EXPR DATE: POST DATE: 03/23/26	DISC TERMS: F.O.B. POINT: DESTINATION	NET 30

TERMS:

ARTICLES HEREIN ARE EXEMPT FROM MARYLAND SALES AND USE TAXES BY EXEMPTION CERTIFICATE NUMBER 3000256-3 AND FROM FEDERAL EXCISE TAXES BY EXEMPTION NUMBER 52-73-0358K. IT IS THE VENDOR'S RESPONSIBILITY TO ADVISE COMMON CARRIERS THAT AGENCIES OF THE STATE OF MARYLAND ARE EXEMPT FROM TRANSPORTATION TAX.

PLEASE FURNISH THE STATE OF MARYLAND WITH THE FOLLOWING:

<u>LINE #</u>	<u>STATE ITEM ID</u>	<u>QUANTITY</u>	<u>U/M</u>	<u>UNIT COST</u>	<u>TOTAL</u>
0001	94631	1 . 00		6, 972 .	6, 972 .
		E	A	0000	00

GRANT PAYMENTS

REIMBURSEMENT FROM THE FY 2026 MIEMSS ALS TRAINING GRANT .

REQUISITION	LINE	SHIP/BILL CODE	SHIPPING CONTACT
-----	----	-----	-----
D53P6600252	001	D532300	CHUCK ROLLMAN

DOCUMENT TOTAL : 6, 972 . 00

****LAST PAGE ****

BUYER AUTHORIZED DESIGNEE

INSTRUCTIONS TO VENDOR

EACH SHIPPING CONTAINER OR PACKAGE SHALL HAVE CLEARLY MARKED A COMPLETE DESCRIPTION AS TO CONTENTS AND QUANTITY CONTAINED THEREIN THE PURCHASE ORDER NUMBER AND THE STOCK NUMBER, IF LISTED IN DESCRIPTION ABOVE. EACH SHIPMENT SHALL HAVE ATTACHED TO tHE CONTAINER OR PACKAGE A PACKAGING SLIP AND SAID CONTAINER OR PACKAGE MUST BE READILY MARKED FOR IDENTIFICATION

EACH INVOICE MUST BE SUBMITTED IN DUPLICATE AND INCLUDE THE FOLLOWING INFORMATION: 1) DATE AND METHOD OF SHIPMENT. 2) PURCHASE ORDER NUMBER. 3) DESCRIPTION AS IT APPEARS ON PURCHASE ORDER. 4) QUANTITY SHIPPED. 5) UNIT PRICE AND EXTENSIONS. 6) DATE OF INVOICE. 7) VENDdR'S FEDERAL TAX IDENTIFICATION OR SOCIAL SECURITY NUMBER. NOTE: INVOICE INFORMATION MUST BE IN ACCORDANCE WITH THAT CONTAINED ON PURCHASE ORDER. FAILURE TO COMPLY WITH THE FOREGOING WILL RESULT IN THE INVOICE BEING REJECTED FOR PAYMENT.

FMS-3 (3/96)

PURCHASE ORDER
STATE OF MARYLAND

PURCHASE ORDER NO: D53P6600252 PRINT DATE: 03/23/26 PAGE: 02

SUMMARY ACCOUNTING INFORMATION (STATE OF MARYLAND USE ONLY)

SF	AGY	YR	INDEX	PCA	OBJECT	AOBJ	GRANT/PH	PROJ/PH	AGI	AG2	AMOUNT / °/0
01	D53	26			22303			1204			6, 972 . 00

											TOTAL ENCUMBRANCE :
											6, 972 . 00

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WHEREAS, the Maryland Institute for Emergency Medical Services Systems has an Advanced Life Support Grant Program; and

WHEREAS, the City of Salisbury submitted a grant application to the Maryland Institute for Emergency Medical Services Systems for funding of educational supplies and needs for personnel; and

WHEREAS, the City of Salisbury must enter into a grant agreement with the Maryland Institute for Emergency Medical Services Systems to define how these funds will be released and accepted; and

WHEREAS, § 7-29 of the Salisbury City Charter prohibits the City from entering into a contract that requires an expenditure not appropriated or authorized by the Council of the City of Salisbury.

WHEREAS, appropriations necessary to execute the purpose of this grant must be made upon the recommendation of the Mayor and the approval of four-fifths of the Council of the City of Salisbury.

NOW, THEREFORE, BE IT ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND, as follows:

Section 1. Mayor Randolph J. Taylor is hereby authorized to enter into a grant agreement with the Maryland Institute for Emergency Medical Services Systems, on behalf of the City of Salisbury, for the City's acceptance of grant funds in the amount of \$6,972.00.

BE IT FURTHER ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND, as follows:

Section 2. The City of Salisbury's Grant Fund Budget be and hereby is amended as follows:

- (a) Increase State of Maryland Revenue Account No. 10500-424401-XXXXX by \$6,972.00.
- (b) Increase Medical Expense Account No. 10500-546016-XXXXX by \$6,972.00.

BE IT FURTHER ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND, as follows:

Section 3. It is the intention of the Mayor and Council of the City of Salisbury that each provision of this Ordinance shall be deemed independent of all other provisions herein.

Section 4. It is further the intention of the Mayor and Council of the City of Salisbury that if any section, paragraph, subsection, clause or provision of this Ordinance shall be adjudged invalid, unconstitutional or otherwise unenforceable under applicable Maryland or federal law, such adjudication shall apply only to the section, paragraph, subsection, clause or provision so adjudged and all other provisions of this Ordinance shall remain and shall be deemed valid and enforceable.

Section 5. The recitals set forth hereinabove are incorporated into this section of the Ordinance as if such recitals were specifically set forth at length in this Section 5.

Section 6. This Ordinance shall take effect from and after the date of its final passage.

THIS ORDINANCE was introduced and read at a Meeting of the Mayor and Council of the City of Salisbury held on the 13 day of April, 2026 and thereafter, a statement of the substance of the Ordinance having been published as required by law, in the meantime, was finally passed by the Council of the City of Salisbury on the __ day of ____, 2026.

ATTEST:

Julie A. English, City Clerk

April R. Jackson, City Council President

Approved by me, this _____ day of _____, 2026.

Randolph J. Taylor, Mayor



City of Salisbury

Memo

To: Nick Rice, City Administrator
From: Chris Truitt, Deputy Chief of Administrative Services
Date: April 2, 2026
Subject: MDH Innovative Cancer Screening Technologies Grant - 1st Reading

The Fire Department has been awarded a grant award from the Maryland Department of Health. The Department is asking for this money to be placed in the State of Maryland Revenue Account (see below) to facilitate the purchase Cancer Testing Kits from 2020 Gene Co from the Medical Expense Account. These kits will allow our personal to be screened for variety of different cancer types to allow for early detection and treatment.

Name	Account	Amount
Sate of Maryland Revenue	10200-424000	\$31,642.00
Medical Expense	10500-513040	\$31,642.00

This will cover the purchase of 85 cancer testing kits and shipping costs.

Attachment(s):

[SFD Project Narrative 2026.docx](#)

[Ord2990](#)

[Salisbury Fire updated budget sheet.xlsx](#)

Proposal for Salisbury Fire Department

Maryland Professional and Volunteer Firefighter Innovative Cancer Screening Technologies
(PHPA 3661/BPM053557)

Applicant Information

Applicant: Salisbury Fire Department
Primary Contact: Christopher Truitt
Address: 325 Cypress ST, Salisbury, MD 21801
Email: ctrutt@salisbury.md
Phone: 410-548-3120 ext 1807

Healthcare Team: Dr. Jenna Jarriel, Emergency Physician at Tidal Health PRMC

Dr. Tammy Walbert, Community Health and Mobile Integrated Healthcare

Background and Rationale

Firefighters face a significantly elevated risk for multiple cancers due to occupational exposures. Salisbury Fire Department (SFD) proposes to expand its firefighter wellness program through early detection using OneTest Premium (OTP), a Maryland-developed multi-cancer early detection blood test combining tumor biomarkers with machine learning algorithms. This initiative aligns with the Maryland Department of Health's (MDH) efforts to improve cancer outcomes for professional and volunteer firefighters.

Technical Approach

A.) Accuracy and Reliability:

OneTest™ Premium (OTP - <https://onetestforcancer.com/>) is a screening test that reports an individual's predicted risk of being identified as having cancer by further diagnostic tests, including imaging modalities, within the 12-month period subsequent to the test. OTP has been designed to funnel those individuals at the greatest risk of having cancer to more specific, but often more invasive and expensive diagnostic tests that can verify the presence of cancer. The test reports an individual's risk of being diagnosed with any of 20 different cancer types and specific risk for six (males) or seven (females) cancer types including lung, liver, colorectal, gastric, pancreatic, prostate, ovarian and breast cancers. Furthermore, the test reports the values of 11 different cancer associated biomarkers that are already familiar to clinicians, may be used to inform follow-up testing and may be monitored over time to establish individual patient baselines and identify concerning biomarker changes.

OTP was developed by 20/20 BioLabs, Inc. (based in Gaithersburg, MD - <https://2020gene.com/>). The test is offered through 20/20's clinical laboratory, GeneSys Biolabs, which is a CLIA-certified lab (CLIA#: 21D2037411) through the College of American Pathologists (CAP - CAP#: 8853535). OTP is a proteomic test that measures a panel of cancer-associated protein biomarkers in a blood sample that can be collected either by standard venipuncture (phlebotomy) or using an FDA-approved home-collection device to collect ~0.5 mL of capillary blood from the upper arm. The test applies machine-learning derived algorithms to aggregate biomarker values together with the age and gender of the subject to predict cancer risk. These algorithms were developed using data from tens of thousands of individuals.

The Accuracy and Reliability of *OneTest™ Premium* was carefully developed utilizing case-control studies with over 2,000 individual subjects. The sensitivity and specificity performances for individual cancers are reported below:

Cancer Type	Sensitivity	Specificity
Colon	80.1%	95.1%
Liver	92.2%	98.0%
Lung	60.5%	95.0%
Prostate	93.4%	95.0%
Stomach	53.4%	95.0%
Pancreas	93.6%	95.1%
Ovary	90.7%	95.4%

B.) Scientific and Clinical Evidence Supporting the Claimed Accuracy and Reliability:

The following peer-reviewed publications support the development of OTP:

- a. Yoon HI, Kwon OR, Kang KN, Shin YS, Shin HS, Yeon EH, Kwon KY, Hwang I, Jeon YK, Kim Y, Kim CW. *Diagnostic Value of Combining Tumor and Inflammatory Markers in Lung Cancer. J Cancer Prev. 2016 Sep;21(3):187-193. doi: 10.15430/JCP.2016.21.3.187. Epub 2016 Sep 30. Erratum in: J Cancer Prev. 2016 Dec;21(4):302. PMID: 27722145; PMCID: PMC5051593.*

- b. Kim H, Kang KN, Shin YS, Byun Y, Han Y, Kwon W, Kim CW, Jang JY. Biomarker Panel for the Diagnosis of Pancreatic Ductal Adenocarcinoma. *Cancers (Basel)*. 2020 Jun 1;12(6):1443. doi: 10.3390/cancers12061443. PMID: 32492943; PMCID: PMC7352313.
- c. Kim YS, Kang KN, Shin YS, Lee JE, Jang JY, Kim CW. Diagnostic value of combining tumor and inflammatory biomarkers in detecting common cancers in Korea. *Clin Chim Acta*. 2021 May;516:169-178. doi: 10.1016/j.cca.2021.02.002. Epub 2021 Feb 10. PMID: 33577759.
- d. Kang KN, Koh EY, Jang JY, Kim CW. Multiple biomarkers are more accurate than a combination of carbohydrate antigen 125 and human epididymis protein 4 for ovarian cancer screening. *Obstet Gynecol Sci*. 2022 Jul;65(4):346-354. doi: 10.5468/ogs.22017. Epub 2022 Apr 21. PMID: 35443557; PMCID: PMC9304440.

The pivotal scientific and clinical evidence supporting the accuracy and reliability of *Onetest™ Premium* was taken from a comprehensive study of 42,000 individuals in Korea some of whom subsequently identified as having cancer within a year of testing. This study verified the efficacy of *Onetest™ Premium* as a cancer risk prediction test. In addition, 2020 Gene Systems, Inc. performed its own internal validation studies on samples from a western population.

BioInfra Life Sciences (Korea) has reported an internal study of the Korean version of *OneTest™ Premium* (I-Finder). This is a real-world study based on results from 42,364 individuals. These individuals received the I-Finder test from BioInfra and the results were recorded in the patients electronic medical records. BioInfra was recently able to obtain outcome data (i.e. cancer status at one year subsequent to testing) for these patients through the Korean health system. A total of 322 individuals were identified as having cancer in the study, which corresponds to an incidences rate of 0.76%. The results of this study are reported in the table below:

	Lung	Liver	CRC	Pancreas	Stomach	Prostate	Breast	Ovarian
True Cancer	189	87	53	35	185	180	292	37
True Non-Cancer	42175	42277	42311	33818	42179	21216	20676	16651
Cancer Detect	86	41	18	15	16	76	59	11
Non-Cancer Detect	2155	538	931	260	672	370	717	415
All Cancer Detect	226	86	61	34	44	89	70	23

Sensitivity	45.5%	47.1%	34.0%	42.9%	8.6%	42.2%	20.2%	29.7%
Specificity	94.9%	98.7%	97.8%	99.2%	98.4%	98.3%	96.5%	97.5%
PPV Cancer-type	3.8%	7.1%	1.9%	5.5%	2.3%	17.0%	7.6%	2.6%
NPV	99.7%	99.9%	99.9%	99.9%	99.6%	99.5%	98.8%	99.8%
Accuracy	94.7%	98.6%	97.7%	99.2%	98.0%	97.8%	95.5%	97.4%
PPV Any Cancer	10.1%	14.9%	6.4%	12.4%	6.4%	20.0%	9.0%	5.4%

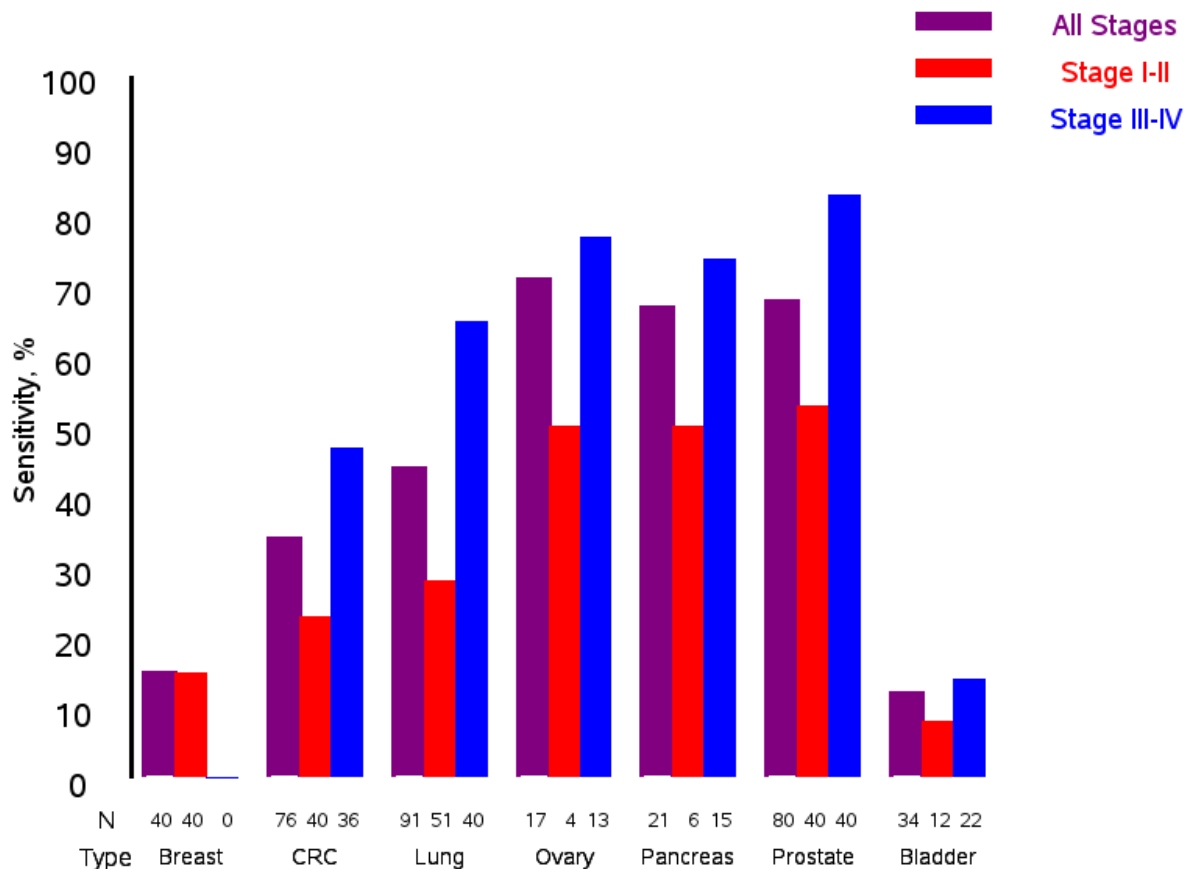
As can be seen in the table, test specificities for the cancer type specific algorithms ranges from 94.9% for lung cancer to 99.2% for pancreatic cancer. Cancer type sensitivities ranged from 8.6% (Stomach) to 47.1% (CRC). While specificity was quite high, most of the cancer-type specific algorithms detected other cancers as well and generally if cancer was present, it was detected by multiple algorithms. Risk in a real-world population is equivalent to positive predictive value and as such, two levels of risk can be reported for each algorithm, the risk of the specific cancer (PPV cancer-type) and the risk of any cancer detected by the algorithm (PPV any cancer). These risk values (PPVs) are indicated in patient reports to help interpret elevated results in *OneTest*TM Premium.

20/20 BioLabs has further verified the performance of *OneTest*TM Premium in a case / control study including over 500 cancer cases (including a representative sampling of all 8 cancer types) and 200 control samples. Results were consistent with the data reported/published by BioInfra.

Most recently, 20/20 BioLabs participated in a study under the auspices of the NIH/NCI Cancer Screening Research Network (CSRN) to investigate the performance of various MCED tests that are either commercially available or in development. In March of 2024, 20/20 received a blinded set of 759 samples from the NCI for testing. We processed these samples and reported back to the NCI in April. Our report consisted of two parts, first a call for each sample of cancer or non-cancer and second if cancer was detected, we reported the likely cancer type (tissue of origin). For the later TOO call, we reported up to three possibilities in order of most likely by our estimates. In May, we received the attached report from the CSRN/NCI.

Upon unblinding of the samples, NCI indicated that of the 759 samples, 400 were controls, 91 were lung cancer, 80 prostate cancer, 76 colorectal cancer, 40 breast cancer, 21 pancreatic cancer, 17 ovarian cancer and 34 bladder cancer. Note that OTP does not include an algorithm specific to bladder cancer and as such bladder

cancer was considered a “non-targeted” cancer type. Stage information was also supplied, with 53% of the cases being early stage (either stage 1 or 2). The performance characteristics of OTP are clearly indicated in the NCI report in the various tables. Sensitivities are tabulated by cancer type and stage and presented below in graphic format.



A few numbers are worth highlighting. Overall sensitivities for all cancers in this pre-diagnostic cohort was 43.5% - 29% for early-stage cancers and 60% for later-stage. Sensitivities for early-stage pancreatic, ovarian and prostate cancers were all 50% or greater.

C.) Innovative and Novel Technologies:

The *OneTest™ Premium* utilizes Machine Learning to develop algorithms, Artificial Intelligence, Proteomics (the measurement of protein biomarkers, or tumor antigens that are found in the blood) and Big Data Analytics.

OneTest™ Premium measures a panel of proteomic biomarkers including tumor associated proteins, metabolic protein biomarkers, and inflammatory protein

biomarkers. The algorithms were developed using machine learning and AI to analyze large quantities of real-word data from tens of thousands of individuals who were screened with the biomarkers measured in OneTest at least one year before being diagnosed with cancer (“Big Data Analytics”). (Citations in section 3.2.3.1) It is highly innovative, patented¹, and believed to be the only such test on the market in the United States at this time. (Competing MCEDs tend to measure circulating tumor DNA (ctDNA) which a significantly more expensive approach with less accuracy for many earlier stage tumors.)

D.) Screen for Multiple Cancer Types for Which Firefighters Have a Higher Incidence or Death Rate:

Recently, the International Agency for Research on Cancer (IARC) released a monograph summarizing the outcomes of their evaluation the “Carcinogenicity of occupational exposure as a firefighter” (see below and Volume 132 of the IARC Monographs). The outcomes of the assessment were also published in a summary article in *The Lancet Oncology* (Demers P, DeMarini D, Fent K, Glass D, Hansen J, Adetona O, *et al.* (2022). Carcinogenicity of occupational exposure as a firefighter. *Lancet Oncol*, Published online 30 June 2022; [https://doi.org/10.1016/S1470-2045\(22\)00390-4](https://doi.org/10.1016/S1470-2045(22)00390-4)). Occupational exposure as a firefighter was classified as carcinogenic to humans (Group 1) on the basis of sufficient evidence for cancer in humans. There was sufficient evidence for cancer in humans for the following cancer types: mesothelioma and bladder cancer. There was limited evidence for cancer in humans for the following cancer types: colon cancer, prostate cancer, testicular cancer, melanoma of the skin, and non-Hodgkin lymphoma. In an article from NIOSH, researchers concluded that “Compared with the US population, we found small to moderate increases in risk for several cancer sites and for all cancers combined, stemming mostly from excess malignancies of the respiratory, digestive and urinary systems in otherwise healthy individuals” (Daniels RD, Kubale TL, Yiin JH, et al Mortality and cancer incidence in a pooled cohort of US firefighters from San Francisco, Chicago and Philadelphia (1950–2009) *Occupational and Environmental Medicine* 2014;71:388-397.) OneTest and OneTest Premium include screening for lung cancer, liver cancer, pancreatic cancer, stomach cancer, bladder cancer, colon cancer, prostate cancer and testicular cancers.

E.) The Cost of the Test:

The list price for OneTest Premium is \$345. 20/20 routinely offers generous discount to firefighters and for purposes of this grant they are offering the test for \$ \$250 or an all included option for \$375. This discounted applies only to firefighters (active and / or retired) affiliated with Maryland Fire Departments approved for this grant. It should be noted that the primary competing ctDNA based tests cost just under \$1,000.

¹ See [U.S. Patent No. 11,621,080](https://www.uspto.gov/patents/publications/11621080)

F.) Maryland Company Status:

OneTest for Cancer was developed, assembled, is run, marketed, and sold exclusively by 20/20 BioLabs, Inc., (“20/20”) headquartered in Gaithersburg, Maryland. They maintain a CLIA laboratory under license from the Maryland Department of Health (MDH) It should be noted that 20/20, under contract with MDH in 2021 and 2022, provided Covid-19 PCR testing to schools throughout Maryland. In 2023 Inc. Magazine named 20/20 the #1 Fastest Growing Private Company in the State of Maryland.

Scope of Services

Salisbury Fire Department will screen 85 firefighters using one of the following service options:

Service Option	Description	Unit Price	Estimated Quantity	Total Cost
Option B – Full Service	Full Service: test, phlebotomy, logistics, clinician review, post-test consult	\$372/test (\$272 for test; \$100 for follow up consultations)	85	\$31,642

Shipping: Included | Discounts: Firefighter program rate.

Option B: Full-Service Capillary Collection Program

Departments selecting **Option B** will receive **comprehensive support** and all necessary supplies and services for OneTest blood collection and processing. OneTest will assist in identifying a suitable **central location** (e.g., headquarters or fire station) where the **at-home Capillary Collection Kits** will be delivered and securely stored for convenient access.

Each kit will include detailed instructions, and OneTest can provide **virtual or in-person training sessions** for staff at any time to ensure proper collection techniques and handling procedures.

Once the supplies and location have been confirmed, **SFD** will coordinate the weekly collection and shipment of samples. Under this option, firefighters may visit the central location on designated **Draw Days** (typically Monday/Tuesday or Tuesday/Wednesday) to perform their own capillary blood collection using the provided kits.

Following collection, samples must be **refrigerated immediately** until shipment. All samples will be sent to the OneTest CLIA-certified laboratory in Gaithersburg, Maryland, on a **weekly basis (Tuesday or Wednesday evenings)**, depending on the site’s Draw Day schedule. In certain cases, **in-person courier pickup** can be arranged if needed.

A designated department representative should be present during collection hours to verify that:

- Samples are properly labeled and refrigerated, and
- Requisition forms are accurately completed before shipment.

Results Reporting and Post-Test Consultations:

Normal results--

For tested firefighters with **normal** results, follow-up consultations may be conducted by the individual's **primary care provider or a physician who is engaged to work with our department (Dr. Walbert or Dr. Jarriel).**

Abnormal results--

This year 20/20 Biolabs, the Maryland company that would provide our department with their OneTest multi-cancer test under this contract, invested in identifying and engaging with a qualified medical group that could to provide medical follow-up to members of our department with **abnormal** test results (a biomarker out of range or higher risk algorithm score). [National Diagnostic Services](#) (NDS) is making available a specially trained group of medical practitioners via telemedicine for this clinical follow-up. NDS has been providing health screenings for firefighters nationwide, including consults following abnormal findings using ultrasound, for over 20 years. They screen over 15,000 firefighters annually. 20/20's scientific staff and medical consults are training the NDS providers on the particulars of OneTest and typical outcomes based on individual biomarker profiles.

Implementation Plan Attachment I.

1. Preparation & Recruitment (Feb–Mar 2026): Announce program, obtain consent, schedule sessions.
2. Testing & Sample Collection (Apr–May 2026): Conduct on-site collections, ship same-day to Gaithersburg lab.
3. Reporting & Counseling (May–Jun 2026): Provide secure portal results and post-test consultations.
4. Evaluation & Reporting (Jun–Jul 2026): Submit final report and data summary to MDH.

Project Team and Roles

Project Lead: Christopher Truitt, SFD – Program oversight, internal coordination

Dr. Marc Weisman (20/20 Partner) – Clinical review, Clinical follow-up, counseling; Dr. Marc Serota (20/20 Partner) – Test prescription, consent oversight. Both doctors will complement the on-site roles of Dr. Jarriel and Dr. Walbert as well as assisting with notifications

Healthcare Team: Dr. Jenna Jarriel (Emergency Physician at Tidal Health PRMC)- clinical oversight, notifications, follow up; Dr. Tammy Walbert (Community Health and Mobile Integrated Healthcare)- follow up coordination, target identifications

Phlebotomy/Capillary Coordinator: Dr. Laura Purdy, MD; Jennifer Xu (20/20) – Supervises sample collection

Technical Lead: Dr. Jiming Zhou, 20/20 BioLabs – Test operations, logistics, data integrity

Administrative Liaison: SFD Safety Officer – Documentation and reporting compliance

Lieutenant John Dennis (SFD EMS Officer)- assist in coordination and notifications

SFD Peer Support Team- personnel on each shift with training in mental health first aid

Behind the Line Therapy- a local non-profit that specializes in mental health for first responders

ADA Compliance Statement

SFD and 20/20 BioLabs will ensure full compliance with the Americans with Disabilities Act (ADA), guaranteeing accessible facilities, inclusive materials, and accommodations for all participants as needed.

Deliverables and Expected Outcomes

Enrollment & Screening: ≥ 100 firefighters screened ($\geq 50\%$ participation). The selection criteria used to identify firefighters at the highest cancer risk based on the latest scientific and medical research are presented in the Attachment 2.

Test Completion Rate: $\geq 95\%$ successful sample processing

Post-Test Counseling: 100% follow-up offered for elevated risk results

Reporting: Interim (May 2026) and Final (July 2026) reports using MDH templates

Budget Summary

Line Item	Quantity	Unit Cost	Total Cost
OneTest Premium (Option B)	85	\$372 \$272 for test; \$100 for follow up consultations	\$31,642
Shipping and Logistics	Included	-	-
Administrative Coordination	In-kind (SFD)	-	-

Total Estimated Budget: \$45,000

Conclusion

This program will provide SFD's firefighters with cutting-edge, Maryland-developed multi-cancer early detection testing to reduce cancer risk and improve survivorship. Partnering with 20/20 BioLabs ensures a compliant, data-driven, and cost-effective program aligned with MDH firefighter health objectives.

[illegible]

AN ORDINANCE OF THE CITY OF SALISBURY AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH THE MARYLAND DEPARTMENT OF HEALTH FOR THE PURPOSE OF ACCEPTING GRANT FUNDS IN THE AMOUNT OF \$31,642, AND TO APPROVE A BUDGET AMENDMENT TO THE GRANT FUND TO APPROPRIATE THESE FUNDS FOR THE SALISBURY FIRE DEPARTMENT.

WHEREAS, the Maryland Department of Health has a Maryland Professional and Volunteer Firefighter Innovative Cancer Screening Technologies Grant Program; and

WHEREAS, the purpose of the grant program is to provide funding for the cancer screening and testing of Professional and Volunteer Firefighters; and

WHEREAS, the City of Salisbury submitted a grant application to the Maryland Department of Health for funding of cancer screenings of its members; and

WHEREAS, Maryland Department of Health has awarded the City funds in the amount of \$31,642; and

WHEREAS, the City of Salisbury must enter into a grant agreement with the Maryland Department of Health to defining how these funds will be released and accepted; and

WHEREAS, all funds shall be used to provide cancer testing and screening to Salisbury Fire Department members; and

WHEREAS, § 7-29 of the Salisbury City Charter prohibits the City from entering into a contract that requires an expenditure not appropriated or authorized by the Council of the City of Salisbury; and

WHEREAS, appropriations necessary to execute the purpose of this grant must be made upon the recommendation of the Mayor and the approval of four-fifths of the Council of the City of Salisbury.

NOW, THEREFORE, BE IT ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND, as follows:

Section 1. Mayor Randolph J. Taylor is hereby authorized to enter into a grant agreement with the Maryland Department of Health, on behalf of the City of Salisbury, for the City's acceptance of grant funds in the amount of \$31,642.

BE IT FURTHER ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND, as follows:

Section 2. The City of Salisbury's Grant Fund Budget be and hereby is amended as follows:

- (a) Increase State of Maryland Revenue Account No. 10500-424000-XXXXX by \$31,642.
- (b) Increase Medical Expense Account No. 10500-513040-XXXXX by \$31,642.

BE IT FURTHER ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND, as follows:

Section 3. It is the intention of the Mayor and Council of the City of Salisbury that each provision of this Ordinance shall be deemed independent of all other provisions herein.

Section 4. It is further the intention of the Mayor and Council of the City of Salisbury that if any section, paragraph, subsection, clause or provision of this Ordinance shall be adjudged invalid, unconstitutional or

otherwise unenforceable under applicable Maryland or federal law, such adjudication shall apply only to the section, paragraph, subsection, clause or provision so adjudged and all other provisions of this Ordinance shall remain and shall be deemed valid and enforceable.

Section 5. The recitals set forth hereinabove are incorporated into this section of the Ordinance as if such recitals were specifically set forth at length in this Section 5.

Section 6. This Ordinance shall take effect from and after the date of its final passage.

THIS ORDINANCE was introduced and read at a Meeting of the Mayor and Council of the City of Salisbury held on the 13 day of April, 2026 and thereafter, a statement of the substance of the Ordinance having been published as required by law, in the meantime, was finally passed by the Council of the City of Salisbury on the _____ day of _____, 2026.

ATTEST:

Julie A. English, City Clerk

April R. Jackson, City Council President

Approved by me, this _____ day of _____, 2026.

Randolph J. Taylor, Mayor

STATE OF MARYLAND
DEPARTMENT OF HEALTH AND MENTAL HYGIENE
HUMAN SERVICES CONTRACT PROPOSAL

A. Vendor Information: City of Salisbury on Behalf of the Salisbury Fire Department

Organization: Salisbury Fire Department

Address: 325 Cypress ST

City: Salisbury **State:** Maryland **Zip Code:** 21801

Contact Person: Christopher Truitt **Telephone:** 410-548-3120 ext 1807

Mailing Address (if other than shown above): _____

Federal Employer I.D.: 52-6000806

Fiscal Year or Period for which Funds are Requested: SFY26

Type of Service To Be Funded: Human Services

Performance Measures Detail Attached ☒ **Yes** ☐ **No**

Area/Jurisdiction To Be Serviced: Salisbury

Does the Organization Do Fundraising: ☐ **Yes** ☒ **No**

Are any of the State supported costs being used to generate fundraising dollars ☐ **Yes** ☒ **No**

Type of Proposal: ☒ **New** ☐ **One-Time Only** ☐ **Renewal** ☐ **Supplement**

B. Affirmations and Signature of Certifying Official: (Mark Appropriate Box(es))

- ☒ If the local health officer has not signed below, a copy of this application was sent to that official simultaneously with this submission
- ☐ A program narrative is attached for each service.

On behalf of the governing board or other executive authority of the above named organization, I affirm that the information and estimates conveyed in this application are true and accurate to the best of my knowledge.

Signature: Christopher L. Truitt, Deputy Chief **Date:** 19-Mar-26

Name Printed or Typed: Christopher L. Truitt **Title:** Deputy Chief

C. Third Party Review:

Reviewing Official	Signature	Date	Reviewed	Approved	Disapproved	Attached
Local Health Officer						
Advisory Council						
Local Govt. Auth.						
Regional Director						
Other (Specify)						

D. For DHMH Use Only _____

PROGRAM BUDGET

PROGRAM ADMINISTRATION: PHPA Cancer Prevention and Control

GRANT NUMBER: _____	DATE SUBMITTED: 3/19/2026
CONTRACT PERIOD: _____	FISCAL YEAR: SFY26
ORGANIZATION: City of Salisbury on Behalf of the Salisbury Fire Departm	PHONE #: 410-548-3120
STREET ADDRESS: 325 Cypress St	
CITY, STATE, COUNTY: Salisbury, Maryland, Wicomico	ZIP: 21801
PROGRAM TITLE: Firefighter Cancer Screening Technologies Program	
CHARGEABLE SERVICES (Y/N) _____	DHMH PROVIDES 50% OR MORE OF FUNDING (Y/N) _____
FOR DHMH USE ONLY	

OTHER DIRECT FUNDING

LINE ITEMS MAY NOT BE CHANGED	DHMH FUNDING REQUEST	SUPPLEMENTAL FUNDING REDUCTION	FED./STATE LOCAL & GOV'T	ALL OTHER AGENCY	TOTAL OTHER FUNDING	PROGRAM BUDGET
SALARIES/SPECIAL PAYMENTS						
FRINGE						
CONSULTANTS						
EQUIPMENT						
PURCHASE OF SERVICE	\$8,510					\$8,510
RENOVATION						
CONSTRUCTION						
REAL PROPERTY PURCHASE						
UTILITIES						
RENT						
FOOD						
MEDICINES & DRUGS						
MEDICAL SUPPLIES	\$23,132.00					\$23,132.00
OFFICE SUPPLIES						
TRANSPORTATION/TRAVEL						
HOUSEKEEPING/ MAINTENANCE/REPAIRS						
POSTAGE						
PRINTING/DUPLICATION						
STAFF DEVELOPMENT/ TRAINING						
CLIENT ACTIVITIES						
ADVERTISING						
INSURANCE						
LEGAL/ACCOUNTING/AUDIT						
PROFESSIONAL DUES						
OTHER (ATTACH ITEMIZATION)						
TOTAL DIRECT COSTS						
INDIRECT COST						
TOTAL COSTS						
LESS: CLIENT FEES						
DHMH FUNDING	\$31,642					\$31,642

DHMH 432B (Rev. Feb. 1997)

**PROGRAM BUDGET
ESTIMATED PERFORMANCE MEASURES**

PROGRAM ADMINISTRATION:	PHPA Cancer Prevention and Control	AWARD NUMBER:	
FISCAL YEAR:	SFY26	CONTRACT PERIOD:	SUBMITTED: March 19, 2026
ORGANIZATION	Salisbury Fire Department	PHONE NUMBER:	
ADDRESS:	325 Cypress ST Salisbury, MD	ZIP:	21801
PROGRAM TITLE:	Firefighter Cancer Screening Technologies Program		

PERFORMANCE MEASURE	BUDGET YEAR FY _____ ESTIMATE
# of firefighters recruited for screening	TBD
# of firefighters screened through the grant	TBD
Total cost of screening for the project	TBD
# of firefighters with positive screening tests who were referred for follow up testing and/or diagnosis	TBD
Types of cancers detected among firefighters through the screening	TBD

DHMH 432C (Feb. 1997)

ORGANIZATION:

AWARD NUMBER:

FOR DHMH USE ONLY:

FISCAL YEAR

SCHEDULE OF SALARY COSTS
MERIT SYSTEM

JOB TITLE OR CLASSIFICATION	NAME OF PERSON FILLING POSITION	GRADE AND STEP	HOURS PER WEEK	TYPE OF SERVICE	SALARY DHMH FUNDING	SALARY TOTAL PROGRAM BUDGET
TOTAL/MUST EQUAL 432B						

FOR DHMH USE ONLY:

FISCAL YEAR

SCHEDULE OF CONSULTANT COSTS

[illegible]

SCHEDULE OF EQUIPMENT COSTS

			DHMH FUNDING	TOTAL PROGRAM BUDGET
LIST OF MISCELLANEOUS EQUIPMENT COSTING UNDER \$500 EACH				
LIST BELOW EACH EQUIPMENT ITEM COSTING OVER \$500				
DESCRIPTION	CLIENT or OFFICE	NEW or REPLACEMENT		
TOTAL (MUST EQUAL 432B)				

PURCHASE OF SERVICE

SERVICE	VENDOR	PERFORMANCE MEASURES NUMBER UNITS PURCHASED (e.g., HRS, VISITS, ETC.)	DOI
			DHMH
Follow ups	National Diagnostic	Follow up consultations for 85 members tested	
Test Kits	2020 Gene Co	All include test kits for 85 members	
TOTAL	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXXX	

****Total must equal 432B**

ANTICIPATED SOURCES OF FUNDING

SOURCES	AMOUNT
DHMH AWARD	
DHMH SUPPLEMENT	
LOCAL GOV'T	
OTHER AWARD - FED, STATE OR PRIVATE AGENCY (SPECIFY)	
FEEs	
DHMH CLIENT FEE COLLECTIONS	
OTHER CLIENT FEE COLLECTIONS	
MEDICAID PAYMENTS	
MEDICARE PAYMENTS	
INSURANCE/PRIVATE	
SSI	
OTHER - IDENTIFY	
FUNDRAISING/DONATIONS	
UNITED CHARITIES	
INTEREST	
Total Funding (Must Equal Total Costs in Total Program Budget on Budget Face Sheet)	

IN-KIND CONTRIBUTIONS (IDENTIFY)	VALUE

TOTAL CASH PLUS IN-KIND	
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