TOWN OF
SAN ANSELMO
EST. 1907

525 San Anselmo Avenue
San Anselmo, CA 94960

Town Council

Agenda

Tuesday, August 23, 2022	**7:00 PM**	**Meetings held virtually via Zoom until further notice**

https://us02web.zoom.us/j/87490306845

Or Telephone: +1 669 900 6833 | Webinar ID: 874 9030 6845

How to Submit Comments Before the Meeting: Members of the public are encouraged to submit email correspondence to towncouncil@townofsananselmo.org before the meeting begins.

How to Participate During the Meeting: Members of the public will have the option to speak during the meeting through the Zoom application by using their phone or an electronic device.

For PC, Mac, or smart phone, Use "Raise hand" function when public comment for an item is requested. It is a button that is located at the top or bottom of your screen, based on your computer

For landline phones, raise hand to be recognized with *9

1. 6:20 PM Interviews with Applicants to the Racial Equity Committee, Historical Commission and Art Commission

Attachments: Staff Report
Attachment 1 - April A. Hewes
Attachment 2 - Alan S. Cascio
Attachment 3 - Grace Hyeryung Kim
Attachment 4 - Kathleen Edwards

Call to Order. Optional Pledge of Allegiance: The Mayor or a designated Council member will recite the Pledge of Allegiance for members of the Council and the public who wish to join in the recitation.

Open time for public expression.

The public is welcome to address the Council at this time on matters not on the agenda that are within the jurisdiction of the Council. Please be advised that pursuant to Government Code Section 54954.2, Council is not permitted to discuss or take action on any matter not on the agenda unless it determines that an emergency exists, or that there is a need to take immediate action which arose following posting of the agenda. Comments may be no longer than three minutes and should be respectful to the community.

Council requests for future agenda items.

Council committee liaison reports, questions and comments to staff; staff miscellaneous items.

Consent Agenda:

The opportunity for public comment on consent agenda items will occur prior to Council discussion of the consent agenda. The Council may approve the entire consent agenda with one action. In the alternative, items on the consent agenda may be removed by any Council or staff member, for separate discussion and vote.

2.1. Minutes of July 26, 2022

Attachments: Attachment 1 - July 26, 2022 Minutes

2.2. Report of Warrants Issued, July 2022

Attachments: Staff Report
Attachment 1 - Warrant Report July 2022

2.3. Consider Adoption of Resolution to Allow for Virtual Town Council Meetings in Compliance with AB 361.

Attachments: Staff Report
Attachment 1 - Resolution

2.4. Response to 2021-2022 Marin Civil Grand Jury Report entitled *Electrifying Marin's Buildings: A Countywide Approach*

Attachments: Staff Report
Attachment 1 - Grand Jury Report
Attachment 2 - Responses to Grand Jury Report

2.5. Authorization to Sign an Agreement with Sage Energy Consulting and Request for Resilience Hub Consultant Funds

Attachments: Staff Report
Attachment 1 - SAGE Master Services Agreement
Attachment 2 - Task Order 1_Interconnection Application
Attachment 3 - Task Order 2_Feasibility Study
Attachment 4 - Public Comment

2.6. Consider rescheduling the November 8, 2022 Town Council meeting.

Attachments: Staff Report

Council Items:

3. Proposed Hilldale Pocket Park Project

Attachments: Staff Report
Attachment 1 Hilldale Park Survey Results.pdf
Attachment 2 Proposed Pocket Park Plan.pdf

4. San Anselmo Community Gardens Draft Bylaws and Rules

Attachments: Staff Report
Attachment 1 - Draft San Anselmo Community Garden Bylaws {8.17.22}
Attachment 2 - Draft San Anselmo Commmunity Garden Rules {8.17.22}
Attachment 3 - Letters to Parks & Recreation Commission
Attachment 4 - Further Public Comment

5. Consider Adoption of Resolution Defining the Framework for the San Anselmo Arts Commission

Attachments: Staff Report
Attachment 1 - Arts Commission Reso 4313 FINAL 8.23.22 - Staff
Attachment 2 - Arts Commission Reso 4313 FINAL 8.23.22 - Arts Comm
Attachment 3 - Arts Commission Letter revised 6-29-2022 for 8-23-2022 TC Meeting

6. Town Council Committee Assignment Discussion

Attachments: Staff Report
Attachment 1 - Committee Assignments - Councilmember Burke Submission

7. Discussion of Potential Regulations Imposing an Electric Vehicle Infrastructure Training Program (EVITP) Certification Requirement for Town-Funded Electric Vehicle Infrastructure Projects

Attachments: Staff Report
Attachment 1 Rohnert Park EVITP Ordinance_No._968.pdf

8. Discuss ongoing format for public meetings

Attachments: Staff Report

Adjourn

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Town Staff at email townclerk@townofsananselmo.org. Notification at least 48 hours prior to the meeting will enable the Town to make reasonable accommodation to help insure accessibility to this meeting.

Any writings or documents provided to a majority of the Town Council regarding any item on this agenda after the distribution of the original packet will be made available for public inspection at the public counter at Town Hall located at 525 San Anselmo Avenue.

Notice is hereby given that Council may discuss and/or take action on any or all of the items listed on this agenda. If any of these matters above are challenged in court, you may be limited to raising only those issues you or someone else raised at any public hearing described on this agenda, or in written correspondence delivered at, or prior to, this Council meeting. Judicial review of an administrative decision of the Town Council must be filed with the Court not later than the 90th day following the date of the Council's decision (Code of Civil Procedure Section 1094.6) Any item not under discussion before 10:00 p.m. may be continued to the next regular meeting. Next regular meeting is Tuesday, September 13, 2022.

I certify that this agenda was posted on the Public Notice Bulletin Board on or before Friday, August 19, 2022

_____
Carla Kacmar, Town Clerk

Town of San Anselmo

525 San Anselmo Avenue
San Anselmo, CA 94960

Staff Report

TO: Town Council | 8/23/2022 | **Item #:** 1.

SUBJECT:
6:20 PM Interviews with Applicants to the Racial Equity Committee, Historical Commission and Art Commission

Racial Equity Committee Interview:

April A. Hewes

Historical Commission Interview:

Alan S. Cascio

Art Commission Interviews:

Grace Hyeryung Kim

Kathleen Edwards

Print

Boards & Committee Applications - Submission #1629

Date Submitted: 8/16/2022

TOWN OF SAN ANSELMO

APPLICATION FOR APPOINTMENT TO A SAN ANSELMO BOARD/COMMISSION/COMMITTEE

To: San Anselmo Town Council

Date*

08/16/2022

I wish to apply for an appointment to a term/balance*

Racial Equity Committee

Name*

April A Hewes

Home Address*

25 Kensington Court,

Occupation*

Social Worker/Chaplain/Dmin Student

Employer's Address

105 Seminary Road

Home Phone*

8017501191

Work Phone

4154512806

Cell Phone

8017501191

E-Mail*

hewesgirl@aol.com

Number of years as resident of San Anselmo*

7

Number of years as a resident in Marin*

7

Education Level Achieved*

Graduate Degree (Major)

Name and phone numbers of three San Anselmo residents who can be contacted for referral information about me:

1.) Name*

Dean Hansen

1.) Phone*

415-451-2806

2.) Name*

Heidi

2.) Phone*

415-716-6707

3.) Name*

Chris Oker

3.) Phone*

415-451-2859

I would be able to regularly attend the meetings of this Board/Commission/Committee.*

- (●) YES
- ( ) NO

I would be available to attend additional meetings when they are necessary.*

- (●) YES
- ( ) NO

I am familiar with the responsibilities and functions of this Board/Commission/Committee.*

- (●) YES
- ( ) NO

I have attended meetings of the Board/Commission/Committee as a member of the public.*

- (●) YES
- ( ) NO

List briefly, previous experience serving the public office, and/or civic commissions,boards, or committees.*

Former experience in Salt Lake City, Utah from 1994-2015.

Reasons for this appointment.*

I want to make a positive difference in my community

What are your qualifications for this appointment.*

I serve on a few different boards/committees with The University of Redlands, Marin Campus for diversity, equity, and inclusion. I also have past experience in similar areas.

Briefly, what do you consider to be the most important, one or two current issues facing this Board/Commission/Committee?*

According to Data USA (https://datausa.io/profile/geo/marin-county-ca) The 5 largest ethnic groups in Marin County are White/Non-Hispanic 70.9%, White Hispanic 7.94%, Other Hispanic 6.92%, Asian Not Hispanic 6.33% and 2+ Non-Hispanic 3.5%. The disparity between each exists yet are often not seen, over looked, and or ignored.

I understand that I and all other applicants will be personally interviewed by the Town Council as part of the selection process for this appointment. I also understand that my application material will be a public document and available on the Town's website. Sensitive materials that you don't wish to be posted on the website should not be included with the application.*

- (●) YES
- ( ) NO

Other Boards/Commissions/Committees on which you would be interested in serving if not appointed to this seat?*

None

You may attach personal resumes or other information which you believe would be helpful to the Council in its selection process.

Choose File No file chosen

Thank you for your interest in serving the Town of San Anselmo and its citizens. For further information, please contact the Town Clerk, at townclerk@townofsananselmo.org or 415-258-4660.

Print

Boards & Committee Applications - Submission #1630

Date Submitted: 8/16/2022

TOWN OF SAN ANSELMO

APPLICATION FOR APPOINTMENT TO A SAN ANSELMO BOARD/COMMISSION/COMMITTEE

To: San Anselmo Town Council

Date*

August 16, 2022

I wish to apply for an appointment to a term/balance*

Historical Commission

Name*

Alan S Cascio

Home Address*

53 GROVE LN

Occupation*

retired

Employer's Address

53 GROVE LN

Home Phone*

14152461783

Work Phone

Cell Phone

E-Mail*

alancascio@gmail.com

Number of years as resident of San Anselmo*

37

Number of years as a resident in Marin*

37

Education Level Achieved*

Graduate Degree (Major)

Name and phone numbers of three San Anselmo residents who can be contacted for referral information about me:

1.) Name*

Danny Krebs

1.) Phone*

415-290-0708

2.) Name*

Mark Fogelman

2.) Phone*

415-747-9711

3.) Name*

Byron Huang

3.) Phone*

415-948-9918

I would be able to regularly attend the meetings of this Board/Commission/Committee.*

- (●) YES
- ( ) NO

I would be available to attend additional meetings when they are necessary.*

- (●) YES
- ( ) NO

I am familiar with the responsibilities and functions of this Board/Commission/Committee.*

- (●) YES
- ( ) NO

I have attended meetings of the Board/Commission/Committee as a member of the public.*

- (●) YES
- ( ) NO

List briefly, previous experience serving the public office, and/or civic commissions,boards, or committees.*

I have served on this commission for many years

Reasons for this appointment.*

reappointment

What are your qualifications for this appointment.*

I love history!

Briefly, what do you consider to be the most important, one or two current issues facing this Board/Commission/Committee?*

This is an amazing commission that fully fulfils its mission. The Members all get along and are fully engaged.

I understand that I and all other applicants will be personally interviewed by the Town Council as part of the selection process for this appointment. I also understand that my application material will be a public document and available on the Town's website. Sensitive materials that you don't wish to be posted on the website should not be included with the application.*

- (●) YES
- ( ) NO

Other Boards/Commissions/Committees on which you would be interested in serving if not appointed to this seat?*

None

You may attach personal resumes or other information which you believe would be helpful to the Council in its selection process.

Choose File No file chosen

Thank you for your interest in serving the Town of San Anselmo and its citizens. For further information, please contact the Town Clerk, at townclerk@townofsananselmo.org or 415-258-4660.

Print

Boards & Committee Applications - Submission #1632

Date Submitted: 8/16/2022

TOWN OF SAN ANSELMO

APPLICATION FOR APPOINTMENT TO A SAN ANSELMO BOARD/COMMISSION/COMMITTEE

To: San Anselmo Town Council

Date*

8/16/22

I wish to apply for an appointment to a term/balance*

Art Commission

Name*

Grace Hyeryung Kim

Home Address*

35A Seminary rd unit A

Occupation*

Doctor of Ministry at SFTS student and Minster.

Employer's Address

105 Seminary rd, San Anselmo

Home Phone*

4157305006

Work Phone

Cell Phone

4157305006

E-Mail*

gracehr1226@gmail.com

Number of years as resident of San Anselmo*

12years

Number of years as a resident in Marin*

12years

Education Level Achieved*

Graduate Degree (Major)

Name and phone numbers of three San Anselmo residents who can be contacted for referral information about me:

1.) Name*

Jeremiah Jankins

1.) Phone*

4076258455

2.) Name*

Eungene Park

2.) Phone*

415-235-6472

3.) Name*

Neddy Yong

3.) Phone*

2139445207

I would be able to regularly attend the meetings of this Board/Commission/Committee.*

- (●) YES
- ( ) NO

I would be available to attend additional meetings when they are necessary.*

- (●) YES
- ( ) NO

I am familiar with the responsibilities and functions of this Board/Commission/Committee.*

- (●) YES
- ( ) NO

I have attended meetings of the Board/Commission/Committee as a member of the public.*

- (●) YES
- ( ) NO

List briefly, previous experience serving the public office, and/or civic commissions,boards, or committees.*

I was a SFTS school event boards member.
I am currently Disciples of Chirst diverse culture community board memver.

Reasons for this appointment.*

I moved here from South Korea in 2010 and stay here for 12 years with my kids. My kids are born in here and growing. SA is my second home town and first home town for my kids.

What are your qualifications for this appointment.*

I love SA
I know SA
I live in here with diverse culture and language, it can give a good influence to creat divirsity and harmony community
I and my kids have art spirit. We are all artist, musician and writer.

Briefly, what do you consider to be the most important, one or two current issues facing this Board/Commission/Committee?*

Art is life.
Art can provide healing and resilience. I am a pastoral care provider and use art as a tools for healing and caring.
Also art needs to understand culture, enviorment, and thoughts.
SA is almost diverse community, we need learn more about our diversity.

I understand that I and all other applicants will be personally interviewed by the Town Council as part of the selection process for this appointment. I also understand that my application material will be a public document and available on the Town's website. Sensitive materials that you don't wish to be posted on the website should not be included with the application.*

- (●) YES
- ( ) NO

Other Boards/Commissions/Committees on which you would be interested in serving if not appointed to this seat?*

Racial Equity Committee

You may attach personal resumes or other information which you believe would be helpful to the Council in its selection process.

SA town hall -1.docx

Thank you for your interest in serving the Town of San Anselmo and its citizens. For further information, please contact the Town Clerk, at townclerk@townofsananselmo.org or 415-258-4660.

Print

Boards & Committee Applications - Submission #1631

Date Submitted: 8/16/2022

TOWN OF SAN ANSELMO

APPLICATION FOR APPOINTMENT TO A SAN ANSELMO BOARD/COMMISSION/COMMITTEE

To: San Anselmo Town Council

Date*

August 16 2022

I wish to apply for an appointment to a term/balance*

Art Commission

Name*

Kathleen Edwards

Home Address*

8 Medway Rd

Occupation*

artist

Employer's Address

Home Phone*

4152992024

Work Phone

Cell Phone

E-Mail*

kathwards@comcast.net

Number of years as resident of San Anselmo*

22

Number of years as a resident in Marin*

29

Education Level Achieved*

Graduate Degree (Major)

Name and phone numbers of three San Anselmo residents who can be contacted for referral information about me:

1.) Name*

Steve Unze

1.) Phone*

4152991028

2.) Name*

Mary Porter

2.) Phone*

4155056892

3.) Name*

Jane Cunningham

3.) Phone*

4157175009

I would be able to regularly attend the meetings of this Board/Commission/Committee.*

- (●) YES
- ( ) NO

I would be available to attend additional meetings when they are necessary.*

- (●) YES
- ( ) NO

I am familiar with the responsibilities and functions of this Board/Commission/Committee.*

- (●) YES
- ( ) NO

I have attended meetings of the Board/Commission/Committee as a member of the public.*

- (●) YES
- ( ) NO

List briefly, previous experience serving the public office, and/or civic commissions,boards, or committees.*

I have been a member of the Arts Commission for 3 years and am now co-chair.

Reasons for this appointment.*

Serving on the Commission has been a great experience and I'm involved in a number a number of projects with the Commission that I would very much like to continue working on.

What are your qualifications for this appointment.*

I'm a professional artist which gives me high skills in the visual arts realm. https://www.kathleenedwardsartist.com/ Because of that, I've been able to directly shepherd such projects as the Utility Box Public Art Project and participate on the Arts Scholarships subcommittee.

Briefly, what do you consider to be the most important, one or two current issues facing this Board/Commission/Committee?*

We have working for about 3 years now on the process for the Public Art Resolution to allow murals in town. The eventual passage of this would hopefully open the door for some amazing public arts projects in town. And now that we were able to have our Beatles fundraiser this year, we are looking forward to launching some new projects.

I understand that I and all other applicants will be personally interviewed by the Town Council as part of the selection process for this appointment. I also understand that my application material will be a public document and available on the Town's website. Sensitive materials that you don't wish to be posted on the website should not be included with the application.*

- (●) YES
- ( ) NO

Other Boards/Commissions/Committees on which you would be interested in serving if not appointed to this seat?*

Climate Action Commission

You may attach personal resumes or other information which you believe would be helpful to the Council in its selection process.

Choose File No file chosen

Thank you for your interest in serving the Town of San Anselmo and its citizens. For further information, please contact the Town Clerk, at townclerk@townofsananselmo.org or 415-258-4660.

San Anselmo Council Minutes
Regular Meeting
Town Council Chambers and Via teleconference
Tuesday, July 26, 2022

Mayor Fineman called the Regular meeting to order at 7:00 p.m.

Call to Order: Optional Pledge of Allegiance

COUNCILMEMBERS PRESENT: Alexis Fineman, Mayor
Steve Burdo, Vice-Mayor
Eileen Burke
Ford Greene

COUNCILMEMBERS ABSENT: Brian Colbert

STAFF MEMBERS PRESENT: Dave Donery, Town Manager
Megan Acevedo, Town Attorney
Linda Kenton, Assistant Town Manager
Jeffrey Zuba, Finance Director

Open Time for Public Expression

Mr. David Hall, representing the Marin/Sonoma Building Electrification Squad, stated the June 6th Civil Grand Jury Report calls for the electrification of Marin's buildings to reduce the risk to public health and safety and to help eliminate greenhouse gases.

Ms. Sue Saunders stated there is money "raining down from the state" to electrify transportation and homes. She discussed tax credits and other incentives.

Council committee liaison reports, requests for future agenda items, questions and comments to staff; staff miscellaneous item

Councilmember Burke reported the Housing Element Advisory Committee has held two meetings and one public meeting; she attended the on-line and in-person meetings related to the Hillsdale "Pocket Park".

Vice Mayor Burdo reported the Ross Valley Fire Board met on July 13th and approved several Memorandums of Understanding (MOUs) and selected the group "Local Motion" as consultants for the upcoming Leadership Study; he attended Saturday night's Beatles Night at Creek Park with kudos to Town staff; he asked staff to post information on the Town Website about incentives and rebates mentioned by Ms. Saunders.

Mayor Fineman reported she attended a meeting with various stakeholders regarding ongoing tree work performed by PG&E; Beatles in the Park was a fantastic event; she asked residents to report the use of fireworks; she attended the Community Pride Event co-sponsored by the SPAR Center; the Climate Action Commission met last night; the Town recently adopted a Leaf Blower Ordinance.

Councilmember Greene reported he was contacted by several residents regarding retooling of eligibility for the garden plots at Robson Harrington. Vice Mayor Burdo stated the Parks and Recreation Commission would be discussing this at its next meeting.

Town Manager Donery introduced Community Engagement Coordinator Kelly Warner. She has hit the ground running!

1. Consent Agenda

1.1 Approve Minutes of June 28, 2022

1.2 Report of Warrants Issued, June 2022

1.3 Quarterly Treasurer's Investment Report, June 30, 2022

1.4 Consider Adoption of Resolution to Allow for Virtual Town Council Meetings in Compliance with AB 361.

1.5 Canvass of Returns of June 7, 2022 Election

1.6 Resolution Adopting the Proposed Memorandum of Understanding with the Service Employees International Union, Local 1021 (SEIU) for the period of July 1, 2022 to June 30, 2025.

1.7 That Town Council approve the attached Resolution setting Management and Confidential Employees pay rates effective July 1, 2022, and Part-time Employee pay Rates effective July 1, 2022

1.8 Climate Action Update

1.9 Request to Support California's Current Net Energy Metering Program (NEM 2.0)

1.10 Accept the Sir Francis Drake (SFD) Boulevard Pavement Rehabilitation Project (the Hub to Bolinas Avenue)

1.11 Award the 2022 Street Resurfacing Project

1.12 2023 Street Resurfacing Project Design Consultant Contract

Mayor Fineman opened the meeting to public comments.

There were no comments.

Mayor Fineman closed the meeting to public comments.

M/s, Burdo/Greene, Motion to approve the Consent Agenda as submitted.
AYES: Burdo, Burke, Colbert, Greene, Mayor Fineman

Council Items

2. Public Hearing to Consider Placing a Sales Tax on the November 8, 2022 General Election Ballot

Finance Director Zuba presented the staff report and a PowerPoint presentation that included the following: 1) Sales Tax Measure Renewal; 2) Revisions to Ballot Questions from June 28th; 3) Recommendation.

Town Manager Donery stated if the Council decides to move forward then staff would get the necessary documents to the Marin County Elections Department by August 12th including the ballot language, "argument for", and the impartial analysis from the attorney. Staff answered questions from the Council regarding the process for appointing a Council subcommittee to write the ballot and argument language; how the "group of signatories" works; if the subcommittee would write the response to the rebuttal; if Councilmembers on the subcommittee can use their Council email addresses to communicate; Fire Department staffing levels; the deadline in terms of the ability to use public resources.

Mayor Fineman opened the meeting to public comments.

Kathleen Gundy, representing the Climate Action Commission, stated the Commission voted in support of adding climate mitigation and adaptation to the Measure C Statement of Intent. There is a heightened priority of the twin climate risks of fire and drought.

Mayor Fineman closed the meeting to public comments.

Councilmember Greene supported the Climate Action Commission's request and stated it was very appropriate. Adding language to a "Whereas" would not impact the legal viability of the ballot statement. He volunteered to be on the subcommittee.

Councilmember Burke stated the argument in favor of the measure should include the following information: 1) How much is the increase?; 2) Is this a cap (as high as it can go)?; 3) What services will be included? She referred to the request from the Climate Action Commission and agreed with Councilmember Greene about the "Whereas" language. She disagreed with changing the intent and use of the funds- this has been thoroughly vetted.

Vice Mayor Burdo discussed what should be defined in the ballot language and recitals. He noted use of the funds is broadly defined in the ballot language and he was not sure how specific it should get. He supported the requests from the Climate Action Commission.

Mayor Fineman liked the new language in the revised ballot statement. She noted a change that should be made on page 2 of the ordinance. She supported modifying the "Whereas" language. She volunteered to serve on the subcommittee.

The Council discussed the reasons why the Town needs more money including fire vulnerability.

Councilmember Greene asked staff to provide the deadlines/calendar for completion and submittal of arguments, etc.

M/s, Burke/Greene, Motion to adopt the resolution with the insertion of the following in the "Whereas" section after the reference to the historic downtown: "A healthy, livable climate".
AYES: Burdo, Burke, Greene, Mayor Fineman
ABSENT: Colbert

M/s, Greene/Burdo, Motion to approve the ordinance for public consideration.
AYES: Burdo, Burke, Greene, Mayor Fineman
ABSENT: Colbert

Mayor Fineman appointed herself and Councilmember Greene to the subcommittee to draft the "arguments in favor" as well as the rebuttal argument.

3. Public Hearing to Consider Placing a Special Library Services Tax on the November 8, 2022,

General Election Ballot

Assistant Town Manager Kenton presented a staff report. The current Parcel Tax expires in June, 2024. She answered questions from the Council regarding an opt-out provision for seniors or low-income residents; if the Friends of the Library would be interested in writing the "arguments in favor".

Mayor Fineman opened the meeting to public comments.

There were no comments.

Mayor Fineman closed the meeting to public comments.

Councilmember Burke supports this proposal and was confident that residents support it. This is a continuation and not an increase of the tax.

Vice Mayor Burdo agreed.

Councilmember Greene volunteered to serve on the subcommittee.

Mayor Fineman stated she would prefer that the Friends of the Library help draft the "arguments in favor" with the Council serving as the signatories. Mayor Fineman stated she, along with Councilmember Greene, would collaborate with the Friends of the Library.

M/s, Burdo/Greene, Motion to adopt the resolution.
AYES: Burdo, Burke, Greene, Mayor Fineman
ABSENT: Colbert

M/s, Burdo/Burke, Motion to adjourn the meeting at 8:08 p.m.

Respectfully submitted,

Toni DeFrancis,
Recording Secretary

Town of San Anselmo

525 San Anselmo Avenue
San Anselmo, CA 94960

Staff Report

TO: Town Council | 8/23/2022 | **Item #:** 2.2.

FROM:
Jeff Zuba, Finance & Administrative Services Director

SUBJECT:
Report of Warrants Issued, July 2022

RECOMMENDATION
That Council acknowledge and file warrant numbers 94412 to 94581 issued during the month of July 2022 and bank draft numbers DFT03706 and DFT03725 in a total amount of $3,433,265.19.

BACKGROUND
This report is an itemization of payments made to vendors during the month just ended. It also includes wires to Bank of America for July 2022 payrolls, including payments for retirement and health benefits. The Bank of America account is used for payroll related items.

The following warrants were voided or cancelled: 94438, 94446-94452, 94457, 94511, and 94514.

Attachment I - Check Report_July 2022

Check Report

Town of San Anselmo

By Check Number

Date Range: 07/01/2022 - 07/31/2022

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP-AP - OPERATING POOL						
01102	Central Marin Police Authority	07/01/2022	Regular	0.00	1,234,532.25	94412

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
INV0007904	Invoice	07/01/2022	07.01.2022 POLICE SERVICES - JULY - SEPT 2...	0.00	1,234,532.25
	01.30.61199	POLICE SERVICES CONTRA...	07.01.2022 POLICE SERVICES - JUL...	1,234,532.25	

02411	23 ELEPHANTS THEATRE COMPANY	07/07/2022	Regular	0.00	6,532.40	94413

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
INV0007907	Invoice	06/30/2022	07.05.2022 - ISLAND VIBES MINI CAMP - FY2...	0.00	6,532.40
	21.63.61186	SPECIALTY CAMPS SERVICES	07.05.2022 - ISLAND VIBES MINI ...	6,532.40	

02411	23 ELEPHANTS THEATRE COMPANY	07/07/2022	Regular	0.00	-6,532.40	94413
00408	Astro Jump of Northbay	07/07/2022	Regular	0.00	538.00	94414

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
10513541	Invoice	07/07/2022	06.27.2022 - JUMPY FOR CAMP KIDMARIN -...	0.00	269.00
	21.63.61179	PARKSIDE SERVICES	06.27.2022 - JUMPY FOR CAMP KI...	134.50	
	21.63.61184	CAMP KIDMARIN MIGHTY ...	06.27.2022 - JUMPY FOR CAMP KI...	134.50	
10513579	Invoice	07/07/2022	06.27.2022 - JUMPY - CAMP KIDMARIN - WE...	0.00	269.00
	21.63.61179	PARKSIDE SERVICES	06.27.2022 - JUMPY - CAMP KID...	134.50	
	21.63.61184	CAMP KIDMARIN MIGHTY ...	06.27.2022 - JUMPY - CAMP KID...	134.50	

00001	AT&T Calnet	07/07/2022	Regular	0.00	271.88	94415

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
000018388235	Invoice	06/25/2022	586 - RECREATION DEPT FAX - 05.25.22 - 06....	0.00	229.50
	21.65.61705	UTILITIES-TELEPHONE	586 - RECREATION DEPT FAX - 05....	229.50	
000018394544	Invoice	06/28/2022	576 - TH CHAMBERS PHONE - 05.27.2022 - 0...	0.00	42.38
	01.11.61705	UTILITIES-TELEPHONE	576 - TH CHAMBERS PHONE - 05....	42.38	

03209	Chrisp Company	07/07/2022	Regular	0.00	10,660.50	94416

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
INV0007911	Invoice	06/30/2022	5.1.22-6.30-22 SCHOOL BIKE SPINE PROJECT	0.00	10,660.50
	14.41.63101	CAPITAL OUTLAY - PAVING...	5.1.22-6.30-22 SCHOOL BIKE SPINE..	9,437.74	
	19.41.63101	CAPITAL OUTLAY - PAVING...	5.1.22-6.30-22 SCHOOL BIKE SPINE..	1,222.76	

00072	Comcast	07/07/2022	Regular	0.00	48.81	94417

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
049-06222022	Invoice	07/07/2022	049 - TOWN HALL CABLE - 06.27.2022 - 07.2...	0.00	48.81
	01.41.61706	UTILITIES-ONLINE INTERNET	049 - TOWN HALL CABLE - 06.27.2...	48.81	

03159	Cool The Earth	07/07/2022	Regular	0.00	2,247.00	94418

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
172	Invoice	06/28/2022	06.28.2022 - DRIVE CLEAN MARIN CAMPAIG...	0.00	2,247.00
	01.41.61150	OUTSIDE SERVICES-OTHER	06.28.2022 - DRIVE CLEAN MARIN...	2,247.00	

03280	Eric Brandt	07/07/2022	Regular	0.00	630.56	94419

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Vendor Number	Vendor Name		Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	**Payable Type**	**Post Date**	**Payable Description**		**Discount Amount**	**Payable Amount**	
	Account Number		**Account Name**	**Item Description**	**Distribution Amount**		
R13619	Invoice	06/29/2022	06.29.2022 - 41 FLORENCE AVE - ROAD BON...		0.00	630.56	
	01.00.20302		BUILDING: STATE SEISMIC ...	06.29.2022 - 41 FLORENCE AVE - ...	0.01		
	01.00.20310		BUILDING: STATE GREEN B...	06.29.2022 - 41 FLORENCE AVE - ...	1.00		
	01.00.42001		BUSINESS LICENSE TAX	06.29.2022 - 41 FLORENCE AVE - ...	0.05		
	01.00.42202		CONSTR: BUILDING PERMIT	06.29.2022 - 41 FLORENCE AVE - ...	628.00		
	19.00.48004		ROAD IMPACT FEE: CONST...	06.29.2022 - 41 FLORENCE AVE - ...	1.50		
00017	Fairfax Building Supply Co. Inc.		07/07/2022	Regular	0.00	95.90	94420
Payable #	**Payable Type**	**Post Date**	**Payable Description**		**Discount Amount**	**Payable Amount**	
	Account Number		**Account Name**	**Item Description**	**Distribution Amount**		
248743	Invoice	06/27/2022	06.27.2022 - MISC TOOLS - CORPYARD		0.00	41.18	
	01.81.62200		DEPARTMENTAL SUPPLIES	06.27.2022 - MISC TOOLS - CORP...	41.18		
248913	Invoice	07/07/2022	06.30.2022 - WALK ON BARK - CORPYARD		0.00	54.72	
	01.81.62200		DEPARTMENTAL SUPPLIES	06.30.2022 - WALK ON BARK - CO...	54.72		
02278	Gardeners' Guild		07/07/2022	Regular	0.00	1,017.00	94421
Payable #	**Payable Type**	**Post Date**	**Payable Description**		**Discount Amount**	**Payable Amount**	
	Account Number		**Account Name**	**Item Description**	**Distribution Amount**		
109033	Invoice	07/07/2022	07.01.2022 - SFD - 2 MEDIANS		0.00	1,017.00	
	01.42.61150		OUTSIDE SERVICES-OTHER	07.01.2022 - SFD - 2 MEDIANS	1,017.00		
00021	Good & Clean Company Inc		07/07/2022	Regular	0.00	5,375.00	94422
Payable #	**Payable Type**	**Post Date**	**Payable Description**		**Discount Amount**	**Payable Amount**	
	Account Number		**Account Name**	**Item Description**	**Distribution Amount**		
63708	Invoice	06/30/2022	06.30.2022 ADDITIONAL CLEANING - ON THE...		0.00	1,700.00	
	60.14.62200		DEPARTMENTAL SUPPLIES	06.30.2022 ADDITIONAL CLEANIN...	1,700.00		
63710	Invoice	06/30/2022	06.30.2022 - JANITORIAL COVID - REC, ICC, T...		0.00	3,675.00	
	45.21.61100		OUTSIDE SERVICES	06.30.2022 - JANITORIAL COVID - ...	3,675.00		
00021	Good & Clean Company Inc		07/07/2022	Regular	0.00	7,675.00	94423
Payable #	**Payable Type**	**Post Date**	**Payable Description**		**Discount Amount**	**Payable Amount**	
	Account Number		**Account Name**	**Item Description**	**Distribution Amount**		
63711	Invoice	06/30/2022	06.30.2022 - JANITORIAL SERVICE - REC,ICC,...		0.00	7,675.00	
	01.12.61501		BLDG. MAINT-JANITORIAL	06.30.2022 - JANITORIAL SERVICE -..	358.39		
	01.12.61501		BLDG. MAINT-JANITORIAL	06.30.2022 - JANITORIAL SERVICE -..	725.00		
	01.18.61501		BLDG. MAINT-JANITORIAL	06.30.2022 - JANITORIAL SERVICE -..	143.36		
	01.41.61501		BLDG. MAINT-JANITORIAL	06.30.2022 - JANITORIAL SERVICE -..	523.25		
	01.71.61501		BLDG. MAINT-JANITORIAL	06.30.2022 - JANITORIAL SERVICE -..	300.00		
	01.71.61501		BLDG. MAINT-JANITORIAL	06.30.2022 - JANITORIAL SERVICE -..	1,075.00		
	01.81.61501		BLDG. MAINT-JANITORIAL	06.30.2022 - JANITORIAL SERVICE -..	240.00		
	01.81.61501		BLDG. MAINT-JANITORIAL	06.30.2022 - JANITORIAL SERVICE -..	600.00		
	31.41.61501		BLDG. MAINT-JANITORIAL	06.30.2022 - JANITORIAL SERVICE -..	1,275.00		
	31.41.61501		BLDG. MAINT-JANITORIAL	06.30.2022 - JANITORIAL SERVICE -..	1,125.00		
	34.41.61501		BLDG. MAINT-JANITORIAL	06.30.2022 - JANITORIAL SERVICE -..	950.00		
	34.41.61501		BLDG. MAINT-JANITORIAL	06.30.2022 - JANITORIAL SERVICE -..	360.00		
00020	Hannibal's Inc Electrical Construction		07/07/2022	Regular	0.00	614.25	94424
Payable #	**Payable Type**	**Post Date**	**Payable Description**		**Discount Amount**	**Payable Amount**	
	Account Number		**Account Name**	**Item Description**	**Distribution Amount**		
24789	Invoice	06/30/2022	06.28.2022 - ELECTRICIAN'S LABOR & MATER..		0.00	614.25	
	31.41.61506		BLDG. MAINT-OTHER	06.28.2022 - ELECTRICIAN'S LABO...	614.25		
02586	HdL Software LLC		07/07/2022	Regular	0.00	2,701.93	94425
Payable #	**Payable Type**	**Post Date**	**Payable Description**		**Discount Amount**	**Payable Amount**	
	Account Number		**Account Name**	**Item Description**	**Distribution Amount**		
SIN018931	Invoice	06/30/2022	05.31.2022 - NEW ACCOUNTS PROCESSED - ...		0.00	2,701.93	
	01.12.61150		OUTSIDE SERVICES-OTHER	05.31.2022 - NEW ACCOUNTS PR...	2,701.93		

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
03281	Jaime E. Valle	07/07/2022	Regular	0.00	6,160.00	94426

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
070122	Invoice	06/30/2022	07.02.2022 - PLAN CHECKING & INSPECTION...	0.00	6,160.00

Account Number	Account Name	Item Description	Distribution Amount
01.41.61157	PLAN CHECKING	07.02.2022 - PLAN CHECKING & I...	1,540.00
01.41.61157	PLAN CHECKING	07.02.2022 - PLAN CHECKING & I...	4,620.00

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
03008	Jara, Inc,	07/07/2022	Regular	0.00	253.15	94427

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
INV0007910	Invoice	07/07/2022	07.06.2022 - SWIRL WEEK 4 - 61 CAMPERS - ...	0.00	253.15

Account Number	Account Name	Item Description	Distribution Amount
21.63.61179	PARKSIDE SERVICES	07.06.2022 - SWIRL WEEK 4 - 61 C...	66.40
21.63.61184	CAMP KIDMARIN MIGHTY ...	07.06.2022 - SWIRL WEEK 4 - 61 C...	186.75

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
01280	Kripa N. Davis	07/07/2022	Regular	0.00	2,378.60	94428

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
INV0007909	Invoice	06/30/2022	07.05.2022 - CARPENTRY FOR KIDS - SUMM...	0.00	2,378.60

Account Number	Account Name	Item Description	Distribution Amount
21.63.61186	SPECIALTY CAMPS SERVICES	07.05.2022 - CARPENTRY FOR KIDS..	2,378.60

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
00145	Marin County Tax Collector	07/07/2022	Regular	0.00	1,942.89	94429

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
21-1119436	Invoice	06/22/2022	06.22.2022 - POSSESSORY TAX - DOVE TAIL ...	0.00	336.75
21-1119437	Invoice	06/22/2022	06.22.2022 - POSSESSORY TAX - MOMENT R...	0.00	1,120.44
21-1119438	Invoice	06/22/2022	06.22.2022 - POSSESSORY TAX - SOCIAL REP ...	0.00	485.70

Account Number	Account Name	Item Description	Distribution Amount
34.41.62924	POSSESSORY TAX PAYMENT	06.22.2022 - POSSESSORY TAX - D...	336.75
34.41.62924	POSSESSORY TAX PAYMENT	06.22.2022 - POSSESSORY TAX - ...	1,120.44
34.41.62924	POSSESSORY TAX PAYMENT	06.22.2022 - POSSESSORY TAX - S...	485.70

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
00330	Marin General Services Authority	07/07/2022	Regular	0.00	99,848.00	94430

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
INV0007906	Invoice	07/07/2022	06.06.2022 - MEMBER CONTRIBUTIONS - FY...	0.00	99,848.00

Account Number	Account Name	Item Description	Distribution Amount
01.21.61116	OUTSIDE SVCS-ANIMAL CO...	06.06.2022 - MEMBER CONTRIBUT..	99,848.00

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
00029	Marin IT	07/07/2022	Regular	0.00	6,442.00	94431

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
2022-118298	Invoice	06/27/2022	06.27.2022 - NETWORK MAINTENANCE - JU...	0.00	962.00
2022-118299	Invoice	06/27/2022	06.27.2022 - NETWORK MAINTENANCE - JU...	0.00	5,480.00

Account Number	Account Name	Item Description	Distribution Amount
01.12.61106	OUTSIDE SVCS-MGT INFO S...	NETWORK MAINTENANCE	192.40
01.18.61106	OUTSIDE SVCS-MGT INFO S...	NETWORK MAINTENANCE	76.96
01.41.61106	OUTSIDE SVCS-MGT INFO S...	NETWORK MAINTENANCE	269.36
01.42.61106	OUTSIDE SVCS-MGT INFO S...	NETWORK MAINTENANCE	86.58
01.71.61106	OUTSIDE SVCS-MGT INFO S...	NETWORK MAINTENANCE	125.06
21.65.61106	OUTSIDE SVCS-MGT INFO S...	NETWORK MAINTENANCE	211.64
01.12.61106	OUTSIDE SVCS-MGT INFO S...	NETWORK MAINTENANCE	1,096.00
01.18.61106	OUTSIDE SVCS-MGT INFO S...	NETWORK MAINTENANCE	438.40
01.41.61106	OUTSIDE SVCS-MGT INFO S...	NETWORK MAINTENANCE	1,534.40
01.42.61106	OUTSIDE SVCS-MGT INFO S...	NETWORK MAINTENANCE	493.20
01.71.61106	OUTSIDE SVCS-MGT INFO S...	NETWORK MAINTENANCE	712.40
21.65.61106	OUTSIDE SVCS-MGT INFO S...	NETWORK MAINTENANCE	1,205.60

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
00431	Massa Construction Co Inc	07/07/2022	Regular	0.00	128,725.41	94432

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
NO. 1.0 - FIREHOU...	Invoice	05/18/2022	05.18.2022 - FIREHOUSE - 20 REPAIRS & MO...	0.00	14,016.61

Account Number	Account Name	Item Description	Distribution Amount
01.32.61150	OUTSIDE SERVICES-OTHER	05.18.2022 - FIREHOUSE - 20 REPA..	14,016.61

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Vendor Number	Vendor Name		Payment Date	Payment Type	Discount Amount	Payment Amount	Number
NO. 1.0 MEMORAI...	Invoice	05/18/2022	05.18.2022 - MEMORIAL PARK - RAILING INS...		0.00	12,474.89	
	01.81.61150		OUTSIDE SERVICES-OTHER	05.18.2022 - MEMORIAL PARK - R...		12,474.89	
NO. 1.0 MEMORIA...	Invoice	05/23/2022	05.23.2022 - MEMORIAL PARK - PAINTING		0.00	55,456.66	
	70.81.61150		OUTSIDE SERVICES-OTHER	05.23.2022 - MEMORIAL PARK - P...		55,456.66	
NO. 1.0 MEMORIA...	Invoice	06/20/2022	06.20.2022 - MEMORIAL PARK - SLIDE CHUTE..		0.00	2,784.40	
	01.81.61150		OUTSIDE SERVICES-OTHER	06.20.2022 - MEMORIAL PARK - SL..		2,784.40	
NO. 1.0 OAK AVE	Invoice	06/16/2022	06.16.2022 - OAK AVENUE - GAURDRAIL INS...		0.00	5,557.20	
	01.42.61150		OUTSIDE SERVICES-OTHER	06.16.2022 - OAK AVENUE - GAU...		5,557.20	
NO. 1.0 ROBSON	Invoice	05/18/2022	05.18.2022 - ROBSON - HARRINGTON HOUSE..		0.00	38,435.65	
	34.41.61506		BLDG. MAINT-OTHER	05.18.2022 - ROBSON - HARRING...		38,435.65	
02754	MAYACAMAS MOUNTAIN SPRING WATER		07/07/2022	Regular	0.00	175.75	94433
Payable #	**Payable Type**	**Post Date**	**Payable Description**		**Discount Amount**	**Payable Amount**	
	Account Number		**Account Name**	**Item Description**	**Distribution Amount**		
66383	Invoice	06/30/2022	06.30.2022 - TOWN HALL - BOTTLED WATER ...		0.00	175.75	
	01.12.62200		DEPARTMENTAL SUPPLIES	06.30.2022 - TOWN HALL - BOTTL...		43.93	
	01.18.62200		DEPARTMENTAL SUPPLIES	06.30.2022 - TOWN HALL - BOTTL...		43.94	
	01.41.62200		DEPARTMENTAL SUPPLIES	06.30.2022 - TOWN HALL - BOTTL...		43.94	
	01.71.62200		DEPARTMENTAL SUPPLIES	06.30.2022 - TOWN HALL - BOTTL...		43.94	
00332	MERA		07/07/2022	Regular	0.00	14,014.00	94434
Payable #	**Payable Type**	**Post Date**	**Payable Description**		**Discount Amount**	**Payable Amount**	
	Account Number		**Account Name**	**Item Description**	**Distribution Amount**		
30-2022-742	Invoice	07/07/2022	07.01.2022 - AGENCY CONTRIBUTION - ANN...		0.00	14,014.00	
	01.21.61113		OUTSIDE SRVS-MERA ADM...	07.01.2022 - AGENCY CONTRIBUT...		14,014.00	
01388	NCSI		07/07/2022	Regular	0.00	370.00	94435
Payable #	**Payable Type**	**Post Date**	**Payable Description**		**Discount Amount**	**Payable Amount**	
	Account Number		**Account Name**	**Item Description**	**Distribution Amount**		
23390	Invoice	06/30/2022	07.01.2022 - RECREATION DEPT - BACKGRO...		0.00	370.00	
	21.65.61137		FINGERPRINTING	07.01.2022 - RECREATION DEPT - ...		370.00	
03211	ODP Business Solutions LLC		07/07/2022	Regular	0.00	126.45	94436
Payable #	**Payable Type**	**Post Date**	**Payable Description**		**Discount Amount**	**Payable Amount**	
	Account Number		**Account Name**	**Item Description**	**Distribution Amount**		
252510790001	Invoice	06/30/2022	06.30.2022 - ADMIN - OFFICE SUPPLIES		0.00	126.45	
	01.12.62000		OFFICE SUPPLIES	06.30.2022 - ADMIN - OFFICE SUP...		126.45	
00128	Pacific Gas & Electric		07/07/2022	Regular	0.00	13,263.81	94437

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Vendor Number / Payable #	Vendor Name / Payable Type	Post Date	Payment Date / Payable Description	Payment Type	Discount Amount / Discount Amount	Payment Amount / Payable Amount	Number
	Account Number		**Account Name**	**Item Description**	**Distribution Amount**		
461-06222022	Invoice	06/22/2022	461 - TOWN HALL UTILITIES - 05.06.22 - 06.0...		0.00	13,263.81	
	01.12.61701		UTILITIES-ELECTRICITY	461 - TOWN HALL UTILITIES - 05.0...	511.98		
	01.12.61702		UTILITIES-GAS	461 - TOWN HALL UTILITIES - 05.0...	41.12		
	01.18.61701		UTILITIES-ELECTRICITY	461 - TOWN HALL UTILITIES - 05.0...	328.94		
	01.18.61702		UTILITIES-GAS	461 - TOWN HALL UTILITIES - 05.0...	26.53		
	01.30.61701		UTILITIES-ELECTRICITY	461 - TOWN HALL UTILITIES - 05.0...	2,480.33		
	01.30.61702		UTILITIES-GAS	461 - TOWN HALL UTILITIES - 05.0...	197.63		
	01.41.61701		UTILITIES-ELECTRICITY	461 - TOWN HALL UTILITIES - 05.0...	328.94		
	01.41.61702		UTILITIES-GAS	461 - TOWN HALL UTILITIES - 05.0...	26.53		
	01.42.61707		UTILITIES-SIGNALS	461 - TOWN HALL UTILITIES - 05.0...	879.39		
	01.42.61708		UTILITIES-STREET LIGHTS	461 - TOWN HALL UTILITIES - 05.0...	3,814.67		
	01.71.61701		UTILITIES-ELECTRICITY	461 - TOWN HALL UTILITIES - 05.0...	872.76		
	01.71.61702		UTILITIES-GAS	461 - TOWN HALL UTILITIES - 05.0...	106.11		
	01.81.61701		UTILITIES-ELECTRICITY	461 - TOWN HALL UTILITIES - 05.0...	420.46		
	21.65.61701		UTILITIES-ELECTRICITY	461 - TOWN HALL UTILITIES - 05.0...	399.24		
	21.65.61701		UTILITIES-ELECTRICITY	461 - TOWN HALL UTILITIES - 05.0...	620.75		
	31.41.61701		UTILITIES-ELECTRICITY	461 - TOWN HALL UTILITIES - 05.0...	1,102.22		
	31.41.61702		UTILITIES-GAS	461 - TOWN HALL UTILITIES - 05.0...	697.68		
	34.41.61701		UTILITIES-ELECTRICITY	461 - TOWN HALL UTILITIES - 05.0...	249.36		
	34.41.61702		UTILITIES-GAS	461 - TOWN HALL UTILITIES - 05.0...	159.17		
	Void		07/07/2022	Regular	0.00	0.00	94438
00339	Redwood Security Systems		07/07/2022	Regular	0.00	825.00	94439
Payable #	**Payable Type**	**Post Date**	**Payable Description**		**Discount Amount**	**Payable Amount**	
	Account Number		**Account Name**	**Item Description**	**Distribution Amount**		
4106041	Invoice	07/07/2022	07.01.2022 - FIRE ALARM MONITORING - JU...		0.00	825.00	
	01.12.61506		BLDG. MAINT-OTHER	07.01.2022 - FIRE ALARM MONIT...	70.00		
	01.41.61506		BLDG. MAINT-OTHER	07.01.2022 - FIRE ALARM MONIT...	70.00		
	01.71.61506		BLDG. MAINT-OTHER	07.01.2022 - FIRE ALARM MONIT...	405.00		
	01.81.61506		BLDG. MAINT-OTHER	07.01.2022 - FIRE ALARM MONIT...	70.00		
	34.41.61506		BLDG. MAINT-OTHER	07.01.2022 - FIRE ALARM MONIT...	210.00		
00184	Safeway Inc		07/07/2022	Regular	0.00	172.77	94440
Payable #	**Payable Type**	**Post Date**	**Payable Description**		**Discount Amount**	**Payable Amount**	
	Account Number		**Account Name**	**Item Description**	**Distribution Amount**		
INV0007908	Invoice	06/28/2022	06.28.2022 - PARKSIDE COOKING PROJECT - ...		0.00	172.77	
	21.63.62979		PARKSIDE SUPPLIES	06.28.2022 - PARKSIDE COOKING ...	172.77		
02936	SMITH'S PEST MANAGEMENT		07/07/2022	Regular	0.00	465.00	94441
Payable #	**Payable Type**	**Post Date**	**Payable Description**		**Discount Amount**	**Payable Amount**	
	Account Number		**Account Name**	**Item Description**	**Distribution Amount**		
144372	Invoice	06/30/2022	07.01.2022 - PEST TRAPPING - MEMORIAL P...		0.00	82.50	
	01.81.61104		OUTSIDE SERVICES-GROU...	07.01.2022 - PEST TRAPPING - M...	82.50		
145834	Invoice	06/30/2022	07.01.2022 - PEST TRAPPING - MEMORIAL P...		0.00	82.50	
	01.81.61104		OUTSIDE SERVICES-GROU...	07.01.2022 - PEST TRAPPING - M...	82.50		
59435B	Invoice	06/30/2022	07.01.2022 - FLAT MONTHLY FEE - MEMORI...		0.00	300.00	
	01.81.61104		OUTSIDE SERVICES-GROU...	07.01.2022 - FLAT MONTHLY FEE -...	300.00		
00205	Team Ghilotti		07/07/2022	Regular	0.00	32,498.38	94442
Payable #	**Payable Type**	**Post Date**	**Payable Description**		**Discount Amount**	**Payable Amount**	
	Account Number		**Account Name**	**Item Description**	**Distribution Amount**		
8299RTN	Invoice	06/30/2022	5.21.22-6.29.22 2021 PAVEMENT REHAB PR...		0.00	32,498.38	
	12.41.63107		CAPITAL OUTLAY - PAVING...	5.21.22-6.29.22 2021 PAVEMENT ...	32,498.38		
00215	Transbay Lock		07/07/2022	Regular	0.00	28.34	94443

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Vendor Number / Payable #	Vendor Name / Payable Type / Account Number	Post Date / Account Name	Payment Date / Payable Description / Item Description	Payment Type / Discount Amount / Distribution Amount	Discount Amount / Payable Amount	Payment Amount	Number
84831	Invoice	06/27/2022	06.27.2022 - 10 KEYS - DPW		0.00	28.34	
	01.81.62200	DEPARTMENTAL SUPPLIES	06.27.2022 - 10 KEYS - DPW		28.34		
00391	Verizon Wireless		07/07/2022	Regular	0.00	1,162.82	94444
9908726596	Invoice	06/12/2022	07.04.2022 - TH WIRELESS - 05.13.2022 - 06....		0.00	1,162.82	
	01.12.61705	UTILITIES-TELEPHONE	07.04.2022 - TH WIRELESS - 05.13...		1,068.99		
	01.12.61705	UTILITIES-TELEPHONE	07.04.2022 - TH WIRELESS - 05.13...		-743.49		
	01.12.61705	UTILITIES-TELEPHONE	07.04.2022 - TH WIRELESS - 05.13...		51.32		
	01.18.61705	UTILITIES-TELEPHONE	07.04.2022 - TH WIRELESS - 05.13...		38.01		
	01.41.61705	UTILITIES-TELEPHONE	07.04.2022 - TH WIRELESS - 05.13...		384.01		
	01.42.61705	UTILITIES-TELEPHONE	07.04.2022 - TH WIRELESS - 05.13...		261.34		
	21.63.61179	PARKSIDE SERVICES	07.04.2022 - TH WIRELESS - 05.13...		51.32		
	21.63.61187	ROBSON AFTER SCHOOL S...	07.04.2022 - TH WIRELESS - 05.13...		51.32		
00402	US Bank		07/12/2022	Regular	0.00	9,618.75	94445
INV0007840	Invoice	06/22/2022	05.23.2022 - CLIFFORD - POSTAL SERVICE PL...		0.00	218.42	
	01.12.62003	POSTAGE	05.23.2022 - CLIFFORD - POSTAL S...		218.42		
INV0007841	Invoice	06/22/2022	05.27.2022 - CLIFFORD - TARGET - CARLA'S ...		0.00	17.20	
	01.12.62200	DEPARTMENTAL SUPPLIES	05.27.2022 - CLIFFORD - TARGET -...		17.20		
INV0007842	Invoice	06/22/2022	05.31.2022 - CLIFFORD - JOHNNY'S DONUTS -..		0.00	65.65	
	01.12.62200	DEPARTMENTAL SUPPLIES	05.31.2022 - CLIFFORD - JOHNNY'S..		65.65		
INV0007843	Invoice	06/22/2022	06.01.2022 - CLIFFORD - UNITED MARKETS - ...		0.00	7.44	
	01.12.62200	DEPARTMENTAL SUPPLIES	06.01.2022 - CLIFFORD - UNITED ...		7.44		
INV0007844	Invoice	06/22/2022	06.01.2022 - CLIFFORD - JOHNNY'S DONUTS -..		0.00	8.00	
	01.12.62200	DEPARTMENTAL SUPPLIES	06.01.2022 - CLIFFORD - JOHNNY'S..		8.00		
INV0007845	Invoice	06/22/2022	06.02.2022 - CLIFFORD - COMCAST - CORPY...		0.00	511.15	
	01.42.61706	UTILITIES-ONLINE INTERNET	06.02.2022 - CLIFFORD - COMCAST..		511.15		
INV0007846	Invoice	06/22/2022	06.01.2022 - CLIFFORD - COFFEE ROASTERS -...		0.00	33.63	
	01.12.62200	DEPARTMENTAL SUPPLIES	06.01.2022 - CLIFFORD - COFFEE ...		33.63		
INV0007847	Invoice	06/22/2022	04.30.2022 - MAUK - ADOBE - SUBSCRIPTION		0.00	9.99	
	21.65.61905	PROMOTION/MARKETING	04.30.2022 - MAUK - ADOBE - SU...		9.99		
INV0007848	Invoice	06/22/2022	06.06.2022 - MIHAN - CA PARKS & REC SOCI...		0.00	170.00	
	21.65.61000	TRAINING	06.06.2022 - MIHAN - CA PARKS &...		170.00		
INV0007849	Invoice	06/22/2022	06.12.2022 - MIHAN - AMAZON - SOCCER E...		0.00	43.38	
	21.61.62964	SOCCER SUPPLIES	06.12.2022 - MIHAN - AMAZON - ...		43.38		
INV0007850	Invoice	06/22/2022	06.12.2022 - MIHAN - AMAZON - SOCCER E...		0.00	81.33	
	21.61.62964	SOCCER SUPPLIES	06.12.2022 - MIHAN - AMAZON - ...		81.33		
INV0007851	Invoice	06/22/2022	06.15.2022 - MIHAN - RED HILL CLEANERS - ...		0.00	30.90	
	21.61.62964	SOCCER SUPPLIES	06.15.2022 - MIHAN - RED HILL CL...		30.90		
INV0007852	Invoice	06/22/2022	06.15.2022 - MIHAN - ACE HARDWARE - LOCK		0.00	16.35	
	21.61.62966	TENNIS SUPPLIES	06.15.2022 - MIHAN - ACE HARD...		16.35		
INV0007853	Invoice	06/22/2022	06.17.2022 - MIHAN - SURVEY MONKEY - SU...		0.00	99.00	
	21.65.61302	DUES	06.17.2022 - MIHAN - SURVEY M...		99.00		
INV0007854	Invoice	06/22/2022	06.07.2022 - KACMAR - ADOBE - SUBSCRIPT...		0.00	385.83	
	01.41.61302	DUES	06.07.2022 - KACMAR - ADOBE - ...		385.83		
INV0007855	Invoice	06/22/2022	06.08.2022 - KACMAR - MARIN IJ - SUBSCRIP...		0.00	13.95	
	01.12.62000	OFFICE SUPPLIES	06.08.2022 - KACMAR - MARIN IJ -...		13.95		
INV0007856	Invoice	06/22/2022	05.25.2022 - O'GRADY - IKEA - CAMP KID M...		0.00	556.40	
	21.63.62984	CAMP KIDMARIN MIGHTY ...	05.25.2022 - O'GRADY - IKEA - CA...		556.40		

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
INV0007857	Invoice	06/22/2022	05.24.2022 - O'GRADY - SAFEWAY - ROBSON...	0.00	35.42	
	21.63.62987	ROBSON AFTER SCHOOL S...	05.24.2022 - O'GRADY - SAFEWAY ..		35.42	
INV0007858	Invoice	06/22/2022	05.25.2022 - O'GRADY - TARGET - ROBSON ...	0.00	139.91	
	21.63.62987	ROBSON AFTER SCHOOL S...	05.25.2022 - O'GRADY - TARGET - ...		139.91	
INV0007859	Invoice	06/22/2022	05.25.2022 - O'GRADY - TARGET - ROBSON ...	0.00	260.39	
	21.63.62987	ROBSON AFTER SCHOOL S...	05.25.2022 - O'GRADY - TARGET - ...		260.39	
INV0007860	Invoice	06/22/2022	05.25.2022 - O'GRADY - TARGET - ROBSON ...	0.00	61.81	
	21.63.62987	ROBSON AFTER SCHOOL S...	05.25.2022 - O'GRADY - TARGET - ...		61.81	
INV0007861	Invoice	06/22/2022	05.25.2022 - O'GRADY - TARGET - CAMP KI...	0.00	10.84	
	21.63.62984	CAMP KIDMARIN MIGHTY ...	05.25.2022 - O'GRADY - TARGET - ...		10.84	
INV0007862	Invoice	06/22/2022	05.25.2022 - O'GRADY - TARGET - CAMP KI...	0.00	15.18	
	21.63.62984	CAMP KIDMARIN MIGHTY ...	05.25.2022 - O'GRADY - TARGET - ...		15.18	
INV0007863	Invoice	06/22/2022	05.24.2022 - O'GRADY - HOME DEPOT - CA...	0.00	283.13	
	21.63.62984	CAMP KIDMARIN MIGHTY ...	05.24.2022 - O'GRADY - HOME DE...		283.13	
INV0007864	Invoice	06/22/2022	05.25.2022 - O'GRADY - ORIENTAL TRADING -..	0.00	806.87	
	21.63.62984	CAMP KIDMARIN MIGHTY ...	05.25.2022 - O'GRADY - ORIENTAL...		806.87	
INV0007865	Invoice	06/22/2022	05.25.2022 - O'GRADY - HOME DEPOT - CA...	0.00	155.30	
	21.63.62984	CAMP KIDMARIN MIGHTY ...	05.25.2022 - O'GRADY - HOME DE...		155.30	
INV0007866	Invoice	06/22/2022	05.30.2022 - O'GRADY - COMCAST - ROBSON...	0.00	93.60	
	21.63.61187	ROBSON AFTER SCHOOL S...	05.30.2022 - O'GRADY - COMCAST...		93.60	
INV0007867	Invoice	06/22/2022	05.26.2022 - O'GRADY - ORIENTAL TRADING -..	0.00	32.62	
	21.63.62984	CAMP KIDMARIN MIGHTY ...	05.26.2022 - O'GRADY - ORIENTAL...		32.62	
INV0007868	Invoice	06/22/2022	05.31.2022 - O'GRADY - UNITED MARKET - R...	0.00	15.92	
	21.63.62987	ROBSON AFTER SCHOOL S...	05.31.2022 - O'GRADY - UNITED ...		15.92	
INV0007869	Invoice	06/22/2022	05.31.2022 - O'GRADY - STEFANOS - ROBSON..	0.00	133.30	
	21.63.62987	ROBSON AFTER SCHOOL S...	05.31.2022 - O'GRADY - STEFANOS..		133.30	
INV0007870	Invoice	06/22/2022	05.31.2022 - O'GRADY - SAFEWAY - ROBSON...	0.00	23.96	
	21.63.62987	ROBSON AFTER SCHOOL S...	05.31.2022 - O'GRADY - SAFEWAY ..		23.96	
INV0007871	Invoice	06/22/2022	06.03.2022 - O'GRADY - AMAZON - ROBSON...	0.00	14.08	
	21.63.62987	ROBSON AFTER SCHOOL S...	06.03.2022 - O'GRADY - AMAZON ..		14.08	
INV0007872	Invoice	06/22/2022	06.04.2022 - O'GRADY - MPOMC - PROGRAM..	0.00	82.00	
	21.62.62975	KIDS CULTURE SUPPLIES	06.04.2022 - O'GRADY - MPOMC -...		82.00	
INV0007873	Invoice	06/22/2022	06.07.2022 - O'GRADY - AMAZON - CAMP KI...	0.00	222.80	
	21.63.62984	CAMP KIDMARIN MIGHTY ...	06.07.2022 - O'GRADY - AMAZON -..		222.80	
INV0007874	Invoice	06/22/2022	06.08.2022 - O'GRADY - ANDRONICS - ROBS...	0.00	42.19	
	21.63.62987	ROBSON AFTER SCHOOL S...	06.08.2022 - O'GRADY - ANDRONI...		42.19	
INV0007875	Invoice	06/22/2022	06.11.2022 - O'GRADY - STEFANOS - CAMP K...	0.00	117.77	
	21.63.62984	CAMP KIDMARIN MIGHTY ...	06.11.2022 - O'GRADY - STEFANOS..		117.77	
INV0007876	Invoice	06/22/2022	06.11.2022 - O;GRADY - TARGET/CREDIT - C...	0.00	150.85	
	21.63.62984	CAMP KIDMARIN MIGHTY ...	06.11.2022 - O;GRADY - TARGET/...		498.00	
	21.63.62987	ROBSON AFTER SCHOOL S...	06.11.2022 - O;GRADY - TARGET/...		-347.15	
INV0007877	Invoice	06/22/2022	06.11.2022 - O'GRADY - TARGET - CAMP KI...	0.00	45.78	
	21.63.62984	CAMP KIDMARIN MIGHTY ...	06.11.2022 - O'GRADY - TARGET - ...		45.78	
INV0007878	Invoice	06/22/2022	06.10.2022 - O'GRADY - SMART & FINAL - SU...	0.00	96.61	
	21.63.62984	CAMP KIDMARIN MIGHTY ...	06.10.2022 - O'GRADY - SMART & ...		96.61	
INV0007879	Invoice	06/22/2022	06.11.2022 - O'GRADY - SAFEWAY - SUPPLIES	0.00	17.97	
	21.63.62984	CAMP KIDMARIN MIGHTY ...	06.11.2022 - O'GRADY - SAFEWAY ..		17.97	
INV0007880	Invoice	06/22/2022	06.12.2022 - O'GRADY - AMAZON - SUPPLIES	0.00	32.69	
	21.63.62984	CAMP KIDMARIN MIGHTY ...	06.12.2022 - O'GRADY - AMAZON -..		32.69	
INV0007881	Invoice	06/22/2022	06.13.2022 - O'GRADY - AMAZON - SUPPLIES	0.00	60.76	
	21.63.62987	ROBSON AFTER SCHOOL S...	06.13.2022 - O'GRADY - AMAZON -..		60.76	
INV0007882	Invoice	06/22/2022	06.14.2022 - O'GRADY - ORIENTAL TRADING ...	0.00	272.90	

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	21.63.62984	CAMP KIDMARIN MIGHTY ...	06.14.2022 - O'GRADY - ORIENTAL...		272.90	
INV0007883	Invoice	06/22/2022	06.15.2022 - O'GRADY - SAFEWAY - SUPPLIES	0.00	11.36	
	21.63.62984	CAMP KIDMARIN MIGHTY ...	06.15.2022 - O'GRADY - SAFEWAY ..		11.36	
INV0007884	Invoice	06/22/2022	06.15.2022 - O'GRADY - SAFEWAY - SUPPLIES	0.00	6.05	
	21.63.62984	CAMP KIDMARIN MIGHTY ...	06.15.2022 - O'GRADY - SAFEWAY ..		6.05	
INV0007886	Invoice	06/22/2022	06.16.2022 - O'GRADY - SAFEWAY - SUPPLIES	0.00	19.26	
	21.63.62984	CAMP KIDMARIN MIGHTY ...	06.16.2022 - O'GRADY - SAFEWAY ..		19.26	
INV0007887	Invoice	06/22/2022	06.20.2022 - O'GRADY - AMAZON - ROBSON ...	0.00	53.33	
	21.63.62987	ROBSON AFTER SCHOOL S...	06.20.2022 - O'GRADY - AMAZON -..		53.33	
INV0007888	Invoice	06/22/2022	06.17.2022 - O'GRADY - ESIGNS - BANNERS	0.00	363.70	
	60.14.62903	PICNICS ON PLAZA	06.17.2022 - O'GRADY - ESIGNS - ...		363.70	
INV0007889	Invoice	06/22/2022	06.20.2022 - O'GRADY - AMAZON - CAMP KI...	0.00	6.49	
	21.63.62984	CAMP KIDMARIN MIGHTY ...	06.20.2022 - O'GRADY - AMAZON -..		6.49	
INV0007890	Invoice	06/22/2022	06.21.2022 - O'GRADY - CPRS - MEMBERSHIP	0.00	185.00	
	21.65.61302	DUES	06.21.2022 - O'GRADY - CPRS - M...		185.00	
INV0007891	Invoice	06/22/2022	05.26.2022 - KENTON - AMAZON - LIBRARY ...	0.00	71.64	
	01.71.62000	OFFICE SUPPLIES	05.26.2022 - KENTON - AMAZON -...		71.64	
INV0007892	Invoice	06/22/2022	06.13.2022 - KENTON - POTERO MEAD - BO...	0.00	80.00	
	01.71.62301	ADULT BOOKS	06.13.2022 - KENTON - POTERO ...		80.00	
INV0007893	Invoice	06/22/2022	05.25.2022 - LEYLAND - SAFEWAY - MEETING..	0.00	48.96	
	01.71.61000	TRAINING	05.25.2022 - LEYLAND - SAFEWAY ...		48.96	
INV0007894	Invoice	06/22/2022	06.07.2022 - LEYLAND - FEDEX - LOAN RETU...	0.00	20.25	
	01.71.61150	OUTSIDE SERVICES-OTHER	06.07.2022 - LEYLAND - FEDEX - L...		20.25	
INV0007945	Invoice	06/22/2022	05.29.2022 - LAPTEV - AMAZON - OFFICE SU...	0.00	41.17	
	01.41.62200	DEPARTMENTAL SUPPLIES	05.29.2022 - LAPTEV - AMAZON - ...		41.17	
INV0007946	Invoice	06/22/2022	06.10.2022 - LAPTEV - VISTA PRINT - BUSINE...	0.00	54.79	
	01.18.62200	DEPARTMENTAL SUPPLIES	06.10.2022 - LAPTEV - VISTA PRINT..		54.79	
INV0007947	Invoice	06/22/2022	06.25.2022 - WASKEY - ANDRONICOS - MEET...	0.00	4.11	
	01.71.61132	OUTSIDE SVCS-PROGRAM...	06.25.2022 - WASKEY - ANDRONI...		4.11	
INV0007948	Invoice	06/22/2022	06.07.2022 - WASKEY - SCHOLASTIC - BOOKS	0.00	69.35	
	01.71.61132	OUTSIDE SVCS-PROGRAM...	06.07.2022 - WASKEY - SCHOLAST...		69.35	
INV0007949	Invoice	06/22/2022	06.10.2022 - WASKEY - STEFANOS PIZZA - TE...	0.00	29.15	
	01.71.61132	OUTSIDE SVCS-PROGRAM...	06.10.2022 - WASKEY - STEFANOS...		29.15	
INV0007950	Invoice	06/22/2022	06.14.2022 - WASKEY - UNITED MARKET - C...	0.00	17.22	
	01.71.61132	OUTSIDE SVCS-PROGRAM...	06.14.2022 - WASKEY - UNITED M...		17.22	
INV0007951	Invoice	06/22/2022	06.14.2022 - WASKEY - UNITED MARKET - EV...	0.00	37.15	
	01.71.61132	OUTSIDE SVCS-PROGRAM...	06.14.2022 - WASKEY - UNITED M...		37.15	
INV0007952	Invoice	06/22/2022	06.14.2022 - WASKEY - PERRY ART SUPPLIES	0.00	21.65	
	01.71.61132	OUTSIDE SVCS-PROGRAM...	06.14.2022 - WASKEY - PERRY ART...		21.65	
INV0007953	Invoice	06/22/2022	05.23.2022 - JONES - AMAZON - CAMP SUPP...	0.00	8.67	
	21.63.62979	PARKSIDE SUPPLIES	05.23.2022 - JONES - AMAZON - C...		8.67	
INV0007954	Invoice	06/22/2022	06.01.2022 - JONES - TEACHERS PAY TEACHE...	0.00	5.00	
	21.63.62979	PARKSIDE SUPPLIES	06.01.2022 - JONES - TEACHERS P...		5.00	
INV0007955	Invoice	06/22/2022	06.01.2022 - JONES - DISCOUNT SCHOPLL S...	0.00	237.06	
	21.63.62979	PARKSIDE SUPPLIES	06.01.2022 - JONES - DISCOUNT S...		237.06	
INV0007956	Invoice	06/22/2022	06.07.2022 - JONES - AMAZON - CAMP SUPP...	0.00	38.50	
	21.63.62979	PARKSIDE SUPPLIES	06.07.2022 - JONES - AMAZON - C...		38.50	
INV0007957	Invoice	06/22/2022	06.07.2022 - JONES - AMAZON - CAMP SUPP...	0.00	39.88	
	21.63.62979	PARKSIDE SUPPLIES	06.07.2022 - JONES - AMAZON - C...		39.88	
INV0007958	Invoice	06/22/2022	06.07.2022 - JONES - AMAZON - CAMP SUPP...	0.00	113.35	
	21.63.62979	PARKSIDE SUPPLIES	06.07.2022 - JONES - AMAZON - C...		113.35	
INV0007960	Invoice	06/22/2022	06.08.2022 - JONES - AMAZON - CAMP SUPP...	0.00	707.97	

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	21.63.62979		PARKSIDE SUPPLIES	06.08.2022 - JONES - AMAZON - C...		707.97	
INV0007961	Invoice	06/22/2022	06.08.2022 - JONES - AMAZON - CAMP SUPP...		0.00	35.74	
	21.63.62979		PARKSIDE SUPPLIES	06.08.2022 - JONES - AMAZON - C...		35.74	
INV0007962	Invoice	06/22/2022	06.14.2022 - JONES - AMAZON - CAMP SUPP...		0.00	62.89	
	21.63.62979		PARKSIDE SUPPLIES	06.14.2022 - JONES - AMAZON - C...		62.89	
INV0007963	Invoice	06/22/2022	06.16.2022 - JONES - AMAZON - CAMP SUPP...		0.00	21.78	
	21.63.62979		PARKSIDE SUPPLIES	06.16.2022 - JONES - AMAZON - C...		21.78	
INV0007964	Invoice	06/22/2022	06.16.2022 - JONES - AMAZON - CAMP SUPP...		0.00	35.74	
	21.63.62979		PARKSIDE SUPPLIES	06.16.2022 - JONES - AMAZON - C...		35.74	
INV0007965	Invoice	06/22/2022	06.10.2022 - STEVENSON - ACE - SPRINKLERS		0.00	48.03	
	01.81.62200		DEPARTMENTAL SUPPLIES	06.10.2022 - STEVENSON - ACE - S...		48.03	
INV0007966	Invoice	06/22/2022	06.14.2022 - STEVENSON - ACE - PIPE		0.00	10.90	
	01.81.62200		DEPARTMENTAL SUPPLIES	06.14.2022 - STEVENSON - ACE - P...		10.90	
INV0007967	Invoice	06/22/2022	05.26.2022 - DONERY - AMAZON - SUPPLIES		0.00	51.51	
	01.12.62200		DEPARTMENTAL SUPPLIES	05.26.2022 - DONERY - AMAZON -...		51.51	
INV0007968	Invoice	06/22/2022	06.09.2022 - DONERY - IOTUM		0.00	9.99	
	01.12.61150		OUTSIDE SERVICES-OTHER	06.09.2022 - DONERY - IOTUM		9.99	
INV0007969	Invoice	06/22/2022	05.23.2022 - CONDRY - YOUR ANSWERING S...		0.00	157.97	
	01.41.61000		TRAINING	05.23.2022 - CONDRY - YOUR AN...		157.97	
INV0007970	Invoice	06/22/2022	05.29.2022 - CONDRY - PCBC - TRAINING		0.00	790.00	
	01.00.20349		SB1186 FEES 70%	05.29.2022 - CONDRY - PCBC - TRA..		790.00	
INV0007971	Invoice	06/22/2022	06.02.2022 - CONDRY - REACO - DUES		0.00	60.00	
	01.41.61103		OUTSIDE SVCS - HUMAN R...	06.02.2022 - CONDRY - REACO - D...		60.00	
INV0007972	Invoice	06/22/2022	06.09.2022 - CONDRY - CRAFTSMAN BOOK ...		0.00	64.75	
	01.41.62000		OFFICE SUPPLIES	06.09.2022 - CONDRY - CRAFTSM...		64.75	
INV0007973	Invoice	06/22/2022	06.15.2022 - CONDRY - AMERCIAN SANITAT...		0.00	313.88	
	01.81.61104		OUTSIDE SERVICES-GROU...	06.15.2022 - CONDRY - AMERCIAN..		313.88	
INV0007974	Invoice	06/22/2022	06.16.2022 - CONDRY - AMAZON - SUPPLIES		0.00	26.58	
	01.41.62200		DEPARTMENTAL SUPPLIES	06.16.2022 - CONDRY - AMAZON -...		26.58	
INV0007975	Invoice	06/22/2022	06.18.2022 - CONDRY - AMAZON/CREDIT		0.00	22.61	
	01.41.62200		DEPARTMENTAL SUPPLIES	06.18.2022 - CONDRY - AMAZON -...		174.48	
	01.42.61150		OUTSIDE SERVICES-OTHER	06.18.2022 - CONDRY - AMAZON -...		-30.32	
	01.42.61150		OUTSIDE SERVICES-OTHER	06.18.2022 - CONDRY - AMAZON -...		-38.05	
	01.42.61150		OUTSIDE SERVICES-OTHER	06.18.2022 - CONDRY - AMAZON -...		-83.50	
INV0007976	Invoice	06/22/2022	06.18.2022 - CONDRY - UPCODES - FEES		0.00	78.00	
	01.41.62000		OFFICE SUPPLIES	06.18.2022 - CONDRY - UPCODES -..		78.00	
INV0007977	Invoice	06/22/2022	05.31.2022 - O'GRADY - SAFEWAY - SUPPLIES		0.00	21.69	
	21.63.62987		ROBSON AFTER SCHOOL S...	05.31.2022 - O'GRADY - SAFEWAY ..		21.69	
INV0007978	Invoice	06/22/2022	06.02.2022 - O'GRADY - AMAZON - SUPPLIES		0.00	22.36	
	21.63.62987		ROBSON AFTER SCHOOL S...	06.02.2022 - O'GRADY - AMAZON -..		22.36	
	Void		07/12/2022	Regular	0.00	0.00	94446
	Void		07/12/2022	Regular	0.00	0.00	94447
	Void		07/12/2022	Regular	0.00	0.00	94448
	Void		07/12/2022	Regular	0.00	0.00	94449
	Void		07/12/2022	Regular	0.00	0.00	94450
	Void		07/12/2022	Regular	0.00	0.00	94451
02411	23 ELEPHANTS THEATRE COMPANY		07/14/2022	Regular	0.00	6,532.40	94452
Payable #	**Payable Type**	**Post Date**	**Payable Description**		**Discount Amount**	**Payable Amount**	
	Account Number		**Account Name**	**Item Description**	**Distribution Amount**		
INV0007982	Invoice	06/30/2022	06.30.2022 - ISLAND VIBES MINI CAMP - SU...		0.00	6,532.40	
	21.63.61186		SPECIALTY CAMPS SERVICES	06.30.2022 - ISLAND VIBES MINI ...		6,532.40	
00048	Alhambra & Sierra Springs		07/14/2022	Regular	0.00	28.94	94453

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	Account Number		**Account Name**	**Item Description**			
12161581070622	Invoice	06/30/2022	06.30.2022 - CORPYARD - BOTTLED WATER ...		0.00	28.94	
	01.42.62200		DEPARTMENTAL SUPPLIES	06.30.2022 - CORPYARD - BOTTLE...		28.94	
02806	AQUASCAPE POOL SERVICE		07/14/2022	Regular	0.00	209.00	94454
17434	Invoice	06/30/2022	06.30.2022 - IMAGINATION PARK - FOUNTA...		0.00	209.00	
	14.81.61150		OUTSIDE SERVICES-OTHER	06.30.2022 - IMAGINATION PARK -..		209.00	
00054	ASCAP		07/14/2022	Regular	0.00	30.67	94455
724-06202022	Invoice	06/30/2022	06.20.2022 - CONTRACT RATE SCHEDULE - E...		0.00	30.67	
	60.14.61901		ASCAP ROYALTIES - EVENTS	06.20.2022 - CONTRACT RATE SC...		30.67	
00388	Baker & Taylor		07/14/2022	Regular	0.00	1,149.09	94456
5017759309	Invoice	06/30/2022	06.09.2022 - LIBRARY - ADULT BOOKS		0.00	20.50	
	01.71.62301		ADULT BOOKS	06.09.2022 - LIBRARY - ADULT BO...		20.50	
5017764933	Invoice	06/30/2022	06.13.2022 - LIBRARY - ADULT BOOKS		0.00	20.24	
	01.71.62301		ADULT BOOKS	06.13.2022 - LIBRARY - ADULT BO...		20.24	
5017764934	Invoice	06/30/2022	06.13.2022 - LIBRARY - ADULT BOOKS		0.00	39.83	
	01.71.62301		ADULT BOOKS	06.13.2022 - LIBRARY - ADULT BO...		39.83	
5017764935	Invoice	06/30/2022	06.13.2022 - LIBRARY - ADULT BOOKS		0.00	12.23	
	01.71.62301		ADULT BOOKS	06.13.2022 - LIBRARY - ADULT BO...		12.23	
5017764936	Invoice	06/30/2022	06.13.2022 - LIBRARY - ADULT BOOKS		0.00	43.71	
	01.71.62301		ADULT BOOKS	06.13.2022 - LIBRARY - ADULT BO...		43.71	
5017764937	Invoice	06/30/2022	06.13.2022 - LIBRARY - ADULT BOOKS		0.00	280.36	
	01.71.62301		ADULT BOOKS	06.13.2022 - LIBRARY - ADULT BO...		280.36	
5017764938	Invoice	06/30/2022	06.13.2022 - LIBRARY - ADULT BOOKS		0.00	22.82	
	01.71.62301		ADULT BOOKS	06.13.2022 - LIBRARY - ADULT BO...		22.82	
5017781851	Invoice	06/30/2022	06.21.2022 - LIBRARY - ADULT BOOKS		0.00	41.13	
	01.71.62301		ADULT BOOKS	06.21.2022 - LIBRARY - ADULT BO...		41.13	
5017781852	Invoice	06/30/2022	06.21.2022 - LIBRARY - ADULT BOOKS		0.00	119.46	
	01.71.62301		ADULT BOOKS	06.21.2022 - LIBRARY - ADULT BO...		119.46	
5017781853	Invoice	06/30/2022	06.21.2022 - LIBRARY - ADULT BOOKS		0.00	12.90	
	01.71.62301		ADULT BOOKS	06.21.2022 - LIBRARY - ADULT BO...		12.90	
5017781854	Invoice	06/30/2022	06.21.2022 - LIBRARY - ADULT BOOKS		0.00	20.23	
	01.71.62301		ADULT BOOKS	06.21.2022 - LIBRARY - ADULT BO...		20.23	
5017781855	Invoice	06/30/2022	06.21.2022 - LIBRARY - ADULT BOOKS		0.00	37.05	
	01.71.62301		ADULT BOOKS	06.21.2022 - LIBRARY - ADULT BO...		37.05	
5017781856	Invoice	06/30/2022	06.21.2022 - LIBRARY -ADULT BOOKS		0.00	35.07	
	01.71.62301		ADULT BOOKS	06.21.2022 - LIBRARY -ADULT BO...		35.07	
5017781857	Invoice	06/30/2022	06.21.2022 - LIBRARY - ADULT BOOKS		0.00	27.03	
	01.71.62301		ADULT BOOKS	06.21.2022 - LIBRARY - ADULT BO...		27.03	
5017781858	Invoice	06/30/2022	06.21.2022 - LIBRARY - ADULT BOOKS		0.00	68.99	
	01.71.62301		ADULT BOOKS	06.21.2022 - LIBRARY - ADULT BO...		68.99	
5017781859	Invoice	06/30/2022	06.21.2022 - LIBRARY - ADULT BOOKS		0.00	23.69	
	01.71.62301		ADULT BOOKS	06.21.2022 - LIBRARY - ADULT BO...		23.69	
5017781860	Invoice	06/30/2022	06.21.2022 - LIBRARY - ADULT BOOKS		0.00	20.24	
	01.71.62301		ADULT BOOKS	06.21.2022 - LIBRARY - ADULT BO...		20.24	
5017798317	Invoice	06/30/2022	06.15.2022 - LIBRARY - CHILDRENS BOOKS		0.00	13.78	

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	01.71.62302	CHILDRENS BOOKS		06.15.2022 - LIBRARY - CHILDRENS..		13.78	
5017800450	Invoice	06/30/2022	06.15.2022 - LIBRARY - CHILDRENS BOOKS		0.00	15.06	
	01.71.62302	CHILDRENS BOOKS		06.15.2022 - LIBRARY - CHILDRENS..		15.06	
5017800451	Invoice	06/30/2022	06.15.2022 - LIBRARY - CHILDRENS BOOKS		0.00	12.46	
	01.71.62302	CHILDRENS BOOKS		06.15.2022 - LIBRARY - CHILDRENS..		12.46	
5017813008	Invoice	06/30/2022	06.28.2022 - LIBRARY - ADULT BOOKS		0.00	20.87	
	01.71.62301	ADULT BOOKS		06.28.2022 - LIBRARY - ADULT BO...		20.87	
5017813009	Invoice	06/30/2022	06.28.2022 - LIBRARY - ADULT BOOKS		0.00	64.31	
	01.71.62301	ADULT BOOKS		06.28.2022 - LIBRARY - ADULT BO...		64.31	
5017813010	Invoice	06/30/2022	06.28.2022 - LIBRARY - ADULT BOOKS		0.00	75.90	
	01.71.62301	ADULT BOOKS		06.28.2022 - LIBRARY - ADULT BO...		75.90	
H61605100	Invoice	06/30/2022	06.14.2022 - LIBRARY - VIDEOS		0.00	46.98	
	01.71.62307	VIDEOS		06.14.2022 - LIBRARY - VIDEOS		46.98	
H61710460	Invoice	06/30/2022	06.22.2022 - LIBRARY - VIDEOS		0.00	27.13	
	01.71.62307	VIDEOS		06.22.2022 - LIBRARY - VIDEOS		27.13	
H61781660	Invoice	06/30/2022	06.29.2022 - LIBRARY - VIDEOS		0.00	27.12	
	01.71.62307	VIDEOS		06.29.2022 - LIBRARY - VIDEOS		27.12	
	Void		07/14/2022	Regular	0.00	0.00	94457
00429	California Infrastructure Consultancy, Inc.		07/14/2022	Regular	0.00	5,276.25	94458
Payable #	**Payable Type**	**Post Date**	**Payable Description**		**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**		**Item Description**	**Distribution Amount**		
20027.102	Invoice	06/30/2022	06.23.2022 - PROJECT ENGINEER - 13HRS		0.00	5,276.25	
	12.41.63119	CAPITAL OUTLAY - BRIDGE ...		06.09.2022 - PROJECT ENGINEER -...		605.19	
	14.41.63119	CAPTIAL OUTLAY - BRIDGE ...		06.23.2022 - PROJECT ENGINEER -...		4,671.06	
01563	Contract Sweeping Services		07/14/2022	Regular	0.00	5,846.21	94459
Payable #	**Payable Type**	**Post Date**	**Payable Description**		**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**		**Item Description**	**Distribution Amount**		
22000622	Invoice	06/30/2022	06.15.2022 - RESIDENTIAL STREET SWEEPING..		0.00	5,846.21	
	01.42.61135	STREET SWEEPING		06.15.2022 - RESIDENTIAL STREET...		5,846.21	
02581	CSG Consultants		07/14/2022	Regular	0.00	18,968.75	94460
Payable #	**Payable Type**	**Post Date**	**Payable Description**		**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**		**Item Description**	**Distribution Amount**		
B221225	Invoice	06/30/2022	06.30.2022 - BUILDING PLAN REVIEW SERVI...		0.00	18,968.75	
	01.41.61157	PLAN CHECKING		06.30.2022 - BUILDING PLAN REVI...		18,968.75	
01320	DC Electric Group Inc		07/14/2022	Regular	0.00	8,465.76	94461
Payable #	**Payable Type**	**Post Date**	**Payable Description**		**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**		**Item Description**	**Distribution Amount**		
440278	Invoice	06/30/2022	06.30.2022 - TRAFFIC SIGNAL PREVENTITIVE -..		0.00	7,526.16	
	01.42.61130	OUTSIDE SVCS-SIGNALS		06.30.2022 - TRAFFIC SIGNAL PRE...		7,526.16	
440290	Invoice	06/30/2022	06.30.2022 - STREETLIGHT ROUTINE MAINT...		0.00	613.27	
	01.42.61131	OUTSIDE SVCS-STREET LIG...		06.30.2022 - STREETLIGHT ROUTI...		613.27	
440318	Invoice	06/30/2022	06.30.2022 - STREETLIGHT MAINTENANCE - ...		0.00	326.33	
	01.42.61131	OUTSIDE SVCS-STREET LIG...		06.30.2022 - STREETLIGHT MAINT...		326.33	
02622	Epstein Holtzapple Christo LLP		07/14/2022	Regular	0.00	26,775.00	94462
Payable #	**Payable Type**	**Post Date**	**Payable Description**		**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**		**Item Description**	**Distribution Amount**		
6163	Invoice	06/30/2022	06.30.2022 - LEGAL COUNCIL - JUNE 2022		0.00	20,750.00	
	01.16.61138	GENERAL COUNSEL LEGAL ...		06.30.2022 - LEGAL COUNCIL - JU...		20,750.00	
6164	Invoice	06/30/2022	06.30.2022 - LEGAL COUNCIL - PLANNING C...		0.00	3,050.00	
	01.16.61138	GENERAL COUNSEL LEGAL ...		06.30.2022 - LEGAL COUNCIL - PL...		3,050.00	
6165	Invoice	06/30/2022	06.30.2022 - LEGAL COUNCIL - SETTLEMENT ...		0.00	2,975.00	

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Vendor Number	Vendor Name		Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	01.16.61138		GENERAL COUNSEL LEGAL ...	06.30.2022 - LEGAL COUNCIL - SE...	2,975.00		
02236	HooplaDigital		07/14/2022	Regular	0.00	663.86	94463
Payable #	**Payable Type**	**Post Date**	**Payable Description**		**Discount Amount**	**Payable Amount**	
	Account Number		**Account Name**	**Item Description**	**Distribution Amount**		
502333260	Invoice	06/30/2022	06.30.2022 - LIBRARY - DIGITAL AUDIO BOO...		0.00	663.86	
	27.71.62309		E BOOKS	06.30.2022 - LIBRARY - DIGITAL A...	663.86		
02558	Kanopy		07/14/2022	Regular	0.00	637.00	94464
Payable #	**Payable Type**	**Post Date**	**Payable Description**		**Discount Amount**	**Payable Amount**	
	Account Number		**Account Name**	**Item Description**	**Distribution Amount**		
304231-PPU	Invoice	06/30/2022	06.30.2022 - LIBRARY- CHILDRENS VIDEOS		0.00	637.00	
	27.71.62307		VIDEOS	06.30.2022 - LIBRARY- CHILDRENS...	637.00		
00377	Luis Quezada		07/14/2022	Regular	0.00	25,252.50	94465
Payable #	**Payable Type**	**Post Date**	**Payable Description**		**Discount Amount**	**Payable Amount**	
	Account Number		**Account Name**	**Item Description**	**Distribution Amount**		
INV0007995	Invoice	06/30/2022	06.30.2022 - SUMMER CAMPS - 1ST PAYME...		0.00	25,252.50	
	21.63.61183		CAMP SPORTS SERVICES	06.30.2022 - SUMMER CAMPS - 1...	25,252.50		
00029	Marin IT		07/14/2022	Regular	0.00	27,720.34	94466
Payable #	**Payable Type**	**Post Date**	**Payable Description**		**Discount Amount**	**Payable Amount**	
	Account Number		**Account Name**	**Item Description**	**Distribution Amount**		
2022-118358	Invoice	06/30/2022	06.30.2022 - TH NETWORK MAINTENANCE - ...		0.00	400.00	
	01.12.61106		OUTSIDE SVCS-MGT INFO S...	06.30.2022 - TH NETWORK MAIN...	80.00		
	01.18.61106		OUTSIDE SVCS-MGT INFO S...	06.30.2022 - TH NETWORK MAIN...	32.00		
	01.41.61106		OUTSIDE SVCS-MGT INFO S...	06.30.2022 - TH NETWORK MAIN...	112.00		
	01.42.61106		OUTSIDE SVCS-MGT INFO S...	06.30.2022 - TH NETWORK MAIN...	36.00		
	01.71.61106		OUTSIDE SVCS-MGT INFO S...	06.30.2022 - TH NETWORK MAIN...	52.00		
	21.65.61106		OUTSIDE SVCS-MGT INFO S...	06.30.2022 - TH NETWORK MAIN...	88.00		
2022-23560	Invoice	06/30/2022	06.27.2022 - VIDEO CONFERENCE SYSTM - I...		0.00	27,320.34	
	42.21.63003		COMPUTER HARDWARE/S...	06.27.2022 - VIDEO CONFERENCE ...	27,320.34		
03228	MGE Engineering Inc		07/14/2022	Regular	0.00	9,920.00	94467
Payable #	**Payable Type**	**Post Date**	**Payable Description**		**Discount Amount**	**Payable Amount**	
	Account Number		**Account Name**	**Item Description**	**Distribution Amount**		
661.02	Invoice	06/30/2022	06.23.2022 - PROJECT ENGINEER - 29 HRS		0.00	9,280.00	
	71.81.61150		OUTSIDE SERVICES-OTHER	06.23.2022 - PROJECT ENGINEER -...	9,280.00		
663.02	Invoice	06/30/2022	06.23.2022 - PROJECT ENGINEERING SERVIC...		0.00	640.00	
	14.41.63119		CAPTIAL OUTLAY - BRIDGE ...	06.23.2022 - PROJECT ENGINEERI...	640.00		
01627	MULTIFORCE SYSTEMS CORP		07/14/2022	Regular	0.00	1,725.00	94468
Payable #	**Payable Type**	**Post Date**	**Payable Description**		**Discount Amount**	**Payable Amount**	
	Account Number		**Account Name**	**Item Description**	**Distribution Amount**		
921688	Invoice	06/30/2022	03.31.2022 - ANNUAL SUPPORT NETWORK		0.00	1,725.00	
	01.42.62988		VEHICLE-FUEL/OIL/TIRES	03.31.2022 - ANNUAL SUPPORT N...	1,725.00		
00397	NorthNetLibrary System		07/14/2022	Regular	0.00	578.00	94469
Payable #	**Payable Type**	**Post Date**	**Payable Description**		**Discount Amount**	**Payable Amount**	
	Account Number		**Account Name**	**Item Description**	**Distribution Amount**		
2090	Invoice	06/30/2022	06.30.2022 - NLS MEMBERSHIP FEES - FY22-...		0.00	578.00	
	01.71.61150		OUTSIDE SERVICES-OTHER	06.30.2022 - NLS MEMBERSHIP FE...	578.00		
03211	ODP Business Solutions LLC		07/14/2022	Regular	0.00	170.19	94470
Payable #	**Payable Type**	**Post Date**	**Payable Description**		**Discount Amount**	**Payable Amount**	
	Account Number		**Account Name**	**Item Description**	**Distribution Amount**		
247128514001	Invoice	06/30/2022	05.25.2022 - OFFICE SUPPIES - LIBRARY		0.00	105.13	
	01.71.62000		OFFICE SUPPLIES	05.25.2022 - OFFICE SUPPIES - LIB...	105.13		
252035548001	Invoice	06/30/2022	06.29.2022 - OFFICE SUPPLIES - LIBRARY		0.00	65.06	

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	01.71.62200		DEPARTMENTAL SUPPLIES	06.29.2022 - OFFICE SUPPLIES - LI...		65.06	
00992	OverDrive Inc.		07/14/2022	Regular	0.00	3,999.80	94471
Payable #	**Payable Type**	**Post Date**	**Payable Description**		**Discount Amount**	**Payable Amount**	
	Account Number		**Account Name**	**Item Description**	**Distribution Amount**		
02883CO22205474	Invoice	06/30/2022	06.28.2022 - LIBRARY - AUDIO BOOKS		0.00	3,999.80	
	27.71.62309		E BOOKS	06.28.2022 - LIBRARY - AUDIO BO...		3,999.80	
03285	Rivas Concrete		07/14/2022	Regular	0.00	3,000.00	94472
Payable #	**Payable Type**	**Post Date**	**Payable Description**		**Discount Amount**	**Payable Amount**	
	Account Number		**Account Name**	**Item Description**	**Distribution Amount**		
1016-400	Invoice	06/30/2022	06.30.2022 - CONCRETE WORK - SIDEWALKS		0.00	3,000.00	
	01.00.20304		CONCRETE CONTRACT	06.30.2022 - CONCRETE WORK - S...		3,000.00	
00181	Ross Valley Fire Department		07/14/2022	Regular	0.00	10,053.59	94473
Payable #	**Payable Type**	**Post Date**	**Payable Description**		**Discount Amount**	**Payable Amount**	
	Account Number		**Account Name**	**Item Description**	**Distribution Amount**		
063022SAQ4	Invoice	06/30/2022	06.30.2022 - EMERGENCY PREPAREDNESS - ...		0.00	10,053.59	
	35.41.61150		OUTSIDE SERVICES-OTHER	06.30.2022 - EMERGENCY PREPAR...		10,053.59	
03200	TBWBH Props & Measures		07/14/2022	Regular	0.00	6,500.00	94474
Payable #	**Payable Type**	**Post Date**	**Payable Description**		**Discount Amount**	**Payable Amount**	
	Account Number		**Account Name**	**Item Description**	**Distribution Amount**		
INV03988	Invoice	06/30/2022	06.30.2022 - CONSULTING FEE - JUNE 2022		0.00	6,500.00	
	01.12.61150		OUTSIDE SERVICES-OTHER	06.30.2022 - CONSULTING FEE - J...		6,500.00	
00211	Tim Musselman		07/14/2022	Regular	0.00	900.00	94475
Payable #	**Payable Type**	**Post Date**	**Payable Description**		**Discount Amount**	**Payable Amount**	
	Account Number		**Account Name**	**Item Description**	**Distribution Amount**		
INV0007994	Invoice	06/30/2022	06.30.2022 - BAMBINO BASEBALL - SPRING ...		0.00	900.00	
	21.61.61160		BASEBALL EXPENSES	06.30.2022 - BAMBINO BASEBALL ...		900.00	
03207	Toni DeFrancis		07/14/2022	Regular	0.00	280.00	94476
Payable #	**Payable Type**	**Post Date**	**Payable Description**		**Discount Amount**	**Payable Amount**	
	Account Number		**Account Name**	**Item Description**	**Distribution Amount**		
INV0007993	Invoice	06/30/2022	06.28.2022 - TRANSCRIPTION - TOWN COUN...		0.00	280.00	
	01.12.61150		OUTSIDE SERVICES-OTHER	06.30.2022 - TRANSCRIPTION - T...		280.00	
02411	23 ELEPHANTS THEATRE COMPANY		07/14/2022	Regular	0.00	2,937.20	94477
Payable #	**Payable Type**	**Post Date**	**Payable Description**		**Discount Amount**	**Payable Amount**	
	Account Number		**Account Name**	**Item Description**	**Distribution Amount**		
INV0007987	Invoice	07/14/2022	07.12.2022 - BRAODWAY BABIES MINI CAM...		0.00	2,937.20	
	21.63.61186		SPECIALTY CAMPS SERVICES	07.12.2022 - BRAODWAY BABIES ...		2,937.20	
00007	Bay Cities Joint Power Insurance Authority		07/14/2022	Regular	0.00	536,973.00	94478
Payable #	**Payable Type**	**Post Date**	**Payable Description**		**Discount Amount**	**Payable Amount**	
	Account Number		**Account Name**	**Item Description**	**Distribution Amount**		
BCJPIA-2023-0019	Invoice	07/14/2022	07.05.2022 - ANNUAL DEPOSIT CONTRIBUTI...		0.00	536,973.00	
	40.21.60201		WORKERS COMPENSATION...	07.05.2022 - ANNUAL DEPOSIT C...		156,504.00	
	40.21.61153		LIABILITY INSURANCE PRE...	07.05.2022 - ANNUAL DEPOSIT C...		284,113.00	
	40.21.61153		LIABILITY INSURANCE PRE...	07.05.2022 - ANNUAL DEPOSIT C...		75,757.00	
	40.21.61153		LIABILITY INSURANCE PRE...	07.05.2022 - ANNUAL DEPOSIT C...		4,227.00	
	40.21.61153		LIABILITY INSURANCE PRE...	07.05.2022 - ANNUAL DEPOSIT C...		959.00	
	40.21.61153		LIABILITY INSURANCE PRE...	07.05.2022 - ANNUAL DEPOSIT C...		15,413.00	
00061	Bill Jacobson		07/14/2022	Regular	0.00	337.50	94479
Payable #	**Payable Type**	**Post Date**	**Payable Description**		**Discount Amount**	**Payable Amount**	
	Account Number		**Account Name**	**Item Description**	**Distribution Amount**		
1577	Invoice	07/14/2022	07.05.2022 - AUDIO ARCHIVE SERVER - UPD...		0.00	337.50	
	01.12.61106		OUTSIDE SVCS-MGT INFO S...	07.05.2022 - AUDIO ARCHIVE SER...		337.50	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
00308	CivicPlus	07/14/2022	Regular	0.00	11,051.70	94480

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
229557	Invoice	07/14/2022	07.01.2022 - ANNUAL FEE - HOSTING & SUP...	0.00	11,051.70
	42.21.63003	COMPUTER HARDWARE/S...	07.01.2022 - ANNUAL FEE - HOSTI...	11,051.70	

00410	COFAM	07/14/2022	Regular	0.00	150.00	94481

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
INV0007989	Invoice	07/14/2022	07.08.2022 - ART TALK - GO PEI & COUTURE -..	0.00	150.00
	01.71.61132	OUTSIDE SVCS-PROGRAM...	07.08.2022 - ART TALK - GO PEI & ...	150.00	

02732	Diesel Direct West	07/14/2022	Regular	0.00	1,645.06	94482

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
84626493	Invoice	07/14/2022	07.05.2022 - GASOLINE UNL - 270.7 GALLONS	0.00	1,645.06
	01.42.62988	VEHICLE-FUEL/OIL/TIRES	07.05.2022 - GASOLINE UNL - 270...	1,645.06	

00266	Ed Gurka	07/14/2022	Regular	0.00	372.50	94483

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
29-2022	Invoice	07/14/2022	07.05.2022 - ARBORIST SERVICES - 06.26.- 07..	0.00	372.50
	01.42.61105	OUTSIDE SERVICES-TREES	07.05.2022 - ARBORIST SERVICES -...	372.50	

02278	Gardeners' Guild	07/14/2022	Regular	0.00	3,930.00	94484

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
109084	Invoice	07/14/2022	07.01.2022 - REDHILL MEDIAN, SAN ANSEL...	0.00	2,015.00
	01.42.61150	OUTSIDE SERVICES-OTHER	07.01.2022 - REDHILL MEDIAN, S...	2,015.00	
109085	Invoice	07/14/2022	07.01.2022 - IMAGINATION PARK, TH, MAG...	0.00	1,915.00
	01.42.61150	OUTSIDE SERVICES-OTHER	07.01.2022 - IMAGINATION PARK,...	1,915.00	

03286	Gerald Stahl	07/14/2022	Regular	0.00	3,350.00	94485

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
INV0007998	Invoice	07/14/2022	07.11.2022 - REDWOOD PICNIC TABLES - 6 &...	0.00	3,350.00
	01.81.61150	OUTSIDE SERVICES-OTHER	07.11.2022 - REDWOOD PICNIC T...	3,350.00	

00113	Juan Olsen Sanchez	07/14/2022	Regular	0.00	395.00	94486

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
INV0007988	Invoice	07/14/2022	07.12.2022 - GYMNASTICS - CAMP KIDMARI...	0.00	395.00
	21.63.61179	PARKSIDE SERVICES	07.12.2022 - GYMNASTICS - CAMP...	125.00	
	21.63.61184	CAMP KIDMARIN MIGHTY ...	07.12.2022 - GYMNASTICS - CAMP...	270.00	

01280	Kripa N. Davis	07/14/2022	Regular	0.00	1,730.40	94487

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
INV0007992	Invoice	07/14/2022	07.12.2022 - CARPENTRY FOR KIDS CAMP - ...	0.00	1,730.40
	21.63.61186	SPECIALTY CAMPS SERVICES	07.12.2022 - CARPENTRY FOR KIDS..	1,730.40	

03283	Lyle Beiger	07/14/2022	Regular	0.00	250.00	94488

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
INV0007985	Invoice	07/14/2022	07.12.2022 - SAN ANSELMO LIVE - BAND FEE	0.00	250.00
	60.14.62903	PICNICS ON PLAZA	07.12.2022 - SAN ANSELMO LIVE -...	250.00	

00644	MARINet	07/14/2022	Regular	0.00	106,403.78	94489

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					Discount Amount	Payable Amount	
	Account Number			Account Name	Item Description	Distribution Amount	
INV0007990	Invoice	07/14/2022	07.11.2022 - OPERATING BUDGET PAYMENT		0.00	106,403.78	
	01.71.61197			AUTOMATED CALTALOG A...	07.11.2022 - OPERATING BUDGET...	84,499.35	
	27.71.61197			AUTOMATED CALTALOG A...	07.11.2022 - OPERATING BUDGET...	6,064.87	
	27.71.61197			AUTOMATED CALTALOG A...	07.11.2022 - OPERATING BUDGET...	7,422.89	
	27.71.61706			CENIC NETWORK SERVICE	07.11.2022 - OPERATING BUDGET...	8,416.67	
00515	Mill Valley Refuse Service Inc		07/14/2022	Regular	0.00	1,713.78	94490
					Discount Amount	Payable Amount	
	Account Number			Account Name	Item Description	Distribution Amount	
0003413808	Invoice	07/14/2022	07.01.2022 - POTABLE TOILET/SINK		0.00	1,713.78	
	45.21.61100			OUTSIDE SERVICES	07.01.2022 - POTABLE TOILET/SINK	1,713.78	
00372	Miller Pacific		07/14/2022	Regular	0.00	2,497.70	94491
					Discount Amount	Payable Amount	
	Account Number			Account Name	Item Description	Distribution Amount	
24904	Invoice	07/14/2022	07.07.2022 - GEOTECHNICAL SERVICES - PHA...		0.00	2,497.70	
	14.41.63101			CAPITAL OUTLAY - PAVING...	07.07.2022 - GEOTECHNICAL SERV...	2,497.70	
00032	MSM Inc		07/14/2022	Regular	0.00	2,994.75	94492
					Discount Amount	Payable Amount	
	Account Number			Account Name	Item Description	Distribution Amount	
179200	Invoice	07/14/2022	07.11.2022 - JANATORIAL SUPPLIES - LIBRARY		0.00	248.05	
	01.71.61501			BLDG. MAINT-JANITORIAL	07.11.2022 - JANATORIAL SUPPLIE...	248.05	
179201	Invoice	07/14/2022	07.11.2022 - JANATORIAL SUPPLIES - ICC		0.00	563.83	
	31.41.61501			BLDG. MAINT-JANITORIAL	07.11.2022 - JANATORIAL SUPPLIE...	563.83	
179203	Invoice	07/14/2022	07.11.2022 - JANATORIAL SUPPLIES - TOWN...		0.00	629.68	
	01.12.61501			BLDG. MAINT-JANITORIAL	07.11.2022 - JANATORIAL SUPPLIE...	209.87	
	01.18.61501			BLDG. MAINT-JANITORIAL	07.11.2022 - JANATORIAL SUPPLIE...	209.87	
	01.41.61501			BLDG. MAINT-JANITORIAL	07.11.2022 - JANATORIAL SUPPLIE...	209.94	
179204	Invoice	07/14/2022	07.11.2022 - JANATORIAL SUPPLIES - REC DE...		0.00	473.92	
	01.82.61501			BLDG. MAINT-JANITORIAL	07.11.2022 - JANATORIAL SUPPLIE...	473.92	
179205	Invoice	07/14/2022	07.11.2022 - JANATORIAL SUPPLIES - ROBS...		0.00	276.01	
	34.41.61501			BLDG. MAINT-JANITORIAL	07.11.2022 - JANATORIAL SUPPLIE...	276.01	
179206	Invoice	07/14/2022	07.11.2022 - JANATORIAL SUPPLIES - PARK		0.00	803.26	
	01.81.61501			BLDG. MAINT-JANITORIAL	07.11.2022 - JANATORIAL SUPPLIE...	803.26	
03282	Paul Holmberg		07/14/2022	Regular	0.00	300.00	94493
					Discount Amount	Payable Amount	
	Account Number			Account Name	Item Description	Distribution Amount	
INV0007984	Invoice	07/14/2022	07.12.2022 - SAN ANSELMO LIVE - BAND FEE		0.00	300.00	
	60.14.62903			PICNICS ON PLAZA	07.12.2022 - SAN ANSELMO LIVE -...	300.00	
01848	Real Magic & Co.		07/14/2022	Regular	0.00	325.00	94494
					Discount Amount	Payable Amount	
	Account Number			Account Name	Item Description	Distribution Amount	
2002	Invoice	07/14/2022	07.12.2022 - MAGIC SHOW - CAMP KIDMAR...		0.00	325.00	
	21.63.61179			PARKSIDE SERVICES	07.12.2022 - MAGIC SHOW - CAM...	162.50	
	21.63.61184			CAMP KIDMARIN MIGHTY ...	07.12.2022 - MAGIC SHOW - CAM...	162.50	
00652	Stephen Flatland Land Surveying		07/14/2022	Regular	0.00	1,000.00	94495
					Discount Amount	Payable Amount	
	Account Number			Account Name	Item Description	Distribution Amount	
INV0007999	Invoice	07/14/2022	07.06.2022 - 45 ROSS AVE - PARCEL MAP & ...		0.00	1,000.00	
	01.41.61150			OUTSIDE SERVICES-OTHER	07.06.2022 - 45 ROSS AVE - PARCE...	1,000.00	
03083	Ted William Pelletier		07/14/2022	Regular	0.00	550.00	94496

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					Discount Amount	Payable Amount	
	Account Number		Account Name	Item Description	Distribution Amount		
INV0007986	Invoice	07/14/2022	07.13.2022 - SAN ANSELMO LIVE - BAND FEE		0.00	550.00	
	60.14.62903		PICNICS ON PLAZA	07.13.2022 - SAN ANSELMO LIVE -...		550.00	
03071	TOM FINCH		07/14/2022	Regular	0.00	550.00	94497
					Discount Amount	Payable Amount	
INV0007983	Invoice	07/14/2022	07.12.2022 - SAN ANSELMO LIVE - BAND FEE		0.00	550.00	
	60.14.62903		PICNICS ON PLAZA	07.12.2022 - SAN ANSELMO LIVE -...		550.00	
00470	Transportation Authority of Marin		07/14/2022	Regular	0.00	24,360.00	94498
					Discount Amount	Payable Amount	
INV0007991	Invoice	07/14/2022	07.05.2022 - ANNUAL CMA FEE - 22-23		0.00	24,360.00	
	01.21.61126		OUTSIDE SVCS-TRAN AUTH...	07.05.2022 - ANNUAL CMA FEE - ...		24,360.00	
00456	Wesco Graphics Inc		07/14/2022	Regular	0.00	7,030.59	94499
					Discount Amount	Payable Amount	
50046	Invoice	07/14/2022	07.13.2022 - PRINTING & MAILING - ACTIVIT...		0.00	7,030.59	
	21.65.62004		PROGRAM BROCHURE & ...	07.13.2022 - PRINTING & MAILING..		5,168.87	
	21.65.62004		PROGRAM BROCHURE & ...	07.13.2022 - PRINTING & MAILING..		1,861.72	
02931	AIS SPECIALTY PRODUCTS, INC.		07/21/2022	Regular	0.00	917.96	94500
					Discount Amount	Payable Amount	
PSI453167	Invoice	06/30/2022	06.24.2022 - AIS OFF AEROSOL - 1 DOZ - CO...		0.00	917.96	
	01.81.62200		DEPARTMENTAL SUPPLIES	06.24.2022 - AIS OFF AEROSOL - 1...		917.96	
00001	AT&T Calnet		07/21/2022	Regular	0.00	2,511.25	94501
					Discount Amount	Payable Amount	
000018452044	Invoice	06/30/2022	574 - ALL DEPTS - CENTREX - 06.10.22 - 07.09..		0.00	1,353.87	
	01.12.61705		UTILITIES-TELEPHONE	574 - ALL DEPTS - CENTREX - 06.10..		270.77	
	01.18.61705		UTILITIES-TELEPHONE	574 - ALL DEPTS - CENTREX - 06.10..		216.62	
	01.41.61705		UTILITIES-TELEPHONE	574 - ALL DEPTS - CENTREX - 06.10..		108.31	
	01.42.61705		UTILITIES-TELEPHONE	574 - ALL DEPTS - CENTREX - 06.10..		176.00	
	01.71.61705		UTILITIES-TELEPHONE	574 - ALL DEPTS - CENTREX - 06.10..		148.93	
	01.81.61705		UTILITIES-TELEPHONE	574 - ALL DEPTS - CENTREX - 06.10..		54.15	
	21.65.61705		UTILITIES-TELEPHONE	574 - ALL DEPTS - CENTREX - 06.10..		311.39	
	31.41.61705		UTILITIES-TELEPHONE	574 - ALL DEPTS - CENTREX - 06.10..		67.70	
000018452048	Invoice	06/30/2022	579 - TRAFFIC LIGHT MODEM - 06.10. - 07.09..		0.00	21.19	
	01.42.61705		UTILITIES-TELEPHONE	579 - TRAFFIC LIGHT MODEM - 06...		21.19	
000018452049	Invoice	06/30/2022	580 - ROBSON HOUSE TELEPHONE - 06.10. - ...		0.00	40.98	
	34.41.61705		UTILITIES-TELEPHONE	580 - ROBSON HOUSE TELEPHONE...		40.98	
000018452050	Invoice	06/30/2022	587 - FUEL FORCE STATION - 06.10. - 07.09.2...		0.00	21.19	
	01.81.61705		UTILITIES-TELEPHONE	587 - FUEL FORCE STATION - 06.10..		21.19	
000018465360	Invoice	06/30/2022	588 - LIBRARY ELEVATOR PHONE - 06.12 - 07...		0.00	1,074.02	
	01.71.61504		BLDG. MAINT-ELEVATOR	588 - LIBRARY ELEVATOR PHONE -...		1,074.02	
02823	BOUCHER LAW		07/21/2022	Regular	0.00	35,870.50	94502
					Discount Amount	Payable Amount	
1131	Invoice	06/30/2022	06.30.2022 - LEGAL COUNCIL - LABOR & EM...		0.00	6,227.50	
	01.16.61196		PERSONNEL LEGAL SERVIC...	06.30.2022 - LEGAL COUNCIL - LA...		6,227.50	
1132	Invoice	06/30/2022	06.30.2022 - LEGAL COUNCIL - PLANNING DI...		0.00	408.00	
	01.18.61806		MISC HIRING EXPENSES	06.30.2022 - LEGAL COUNCIL - PL...		408.00	
1133	Invoice	06/30/2022	06.30.2022 - LEGAL COUNCIL - PUBLIC WOR...		0.00	29,235.00	

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	01.41.61150	OUTSIDE SERVICES-OTHER	06.30.2022 - LEGAL COUNCIL - PU...		2,923.50	
	01.42.61150	OUTSIDE SERVICES-OTHER	06.30.2022 - LEGAL COUNCIL - PU...		23,388.00	
	01.81.61150	OUTSIDE SERVICES-OTHER	06.30.2022 - LEGAL COUNCIL - PU...		2,923.50	
02315	Coastland Civil Engineering Inc.	07/21/2022	Regular	0.00	12,135.00	94503
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
54184	Invoice	06/30/2022	06.30.2022 - BUILDING DEPT SERVICES - FY2...	0.00	12,135.00	
	01.41.61157	PLAN CHECKING	06.30.2022 - BUILDING DEPT SERV...		12,135.00	
00082	Department of Industrial Relations	07/21/2022	Regular	0.00	675.00	94504
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
E1895775SA	Invoice	06/30/2022	06.30.2022 - CONVEYANCE REMITTANCE	0.00	225.00	
	41.41.61506	PUBLIC WORKS CAPITAL O...	06.30.2022 - CONVEYANCE REMIT...		225.00	
E-1895781SA	Invoice	06/30/2022	06.30.2022 - CONVEYANCE REMITTANCE	0.00	225.00	
	41.41.61506	PUBLIC WORKS CAPITAL O...	06.30.2022 - CONVEYANCE REMIT...		225.00	
E1895782SA	Invoice	06/30/2022	06.30.2022 - CONVEYANCE REMITTANCE	0.00	225.00	
	41.41.61506	PUBLIC WORKS CAPITAL O...	06.30.2022 - CONVEYANCE REMIT...		225.00	
00092	Ewing Irrigation Products	07/21/2022	Regular	0.00	174.44	94505
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
17002961	Invoice	06/30/2022	06.09.2022 - RAINBIRD VARIABLE - CORPYA...	0.00	151.33	
	01.81.62200	DEPARTMENTAL SUPPLIES	06.09.2022 - RAINBIRD VARIABLE -..		151.33	
17046173	Invoice	06/30/2022	06.14.2022 - MISC IRRIGATION SUPPLIES - C...	0.00	23.11	
	01.81.62200	DEPARTMENTAL SUPPLIES	06.14.2022 - MISC IRRIGATION SU...		23.11	
00017	Fairfax Building Supply Co. Inc.	07/21/2022	Regular	0.00	70.96	94506
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
249765	Invoice	06/30/2022	06.30.2022 - ORGANIC COMPOST - CORPYA...	0.00	70.96	
	01.81.62200	DEPARTMENTAL SUPPLIES	06.30.2022 - ORGANIC COMPOST -..		70.96	
02444	Ingrid Pellegrini Imaz	07/21/2022	Regular	0.00	300.00	94507
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
0035	Invoice	07/30/2022	07.30.2022 - SPANISH STORYTIME - JUNE 20...	0.00	300.00	
	01.71.61132	OUTSIDE SVCS-PROGRAM...	07.30.2022 - SPANISH STORYTIME ..		300.00	
00022	Jackson's Hardware Inc.	07/21/2022	Regular	0.00	180.08	94508
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
108104	Invoice	06/30/2022	06.22.2022 - FLAG SET - MISC SUPPLIES	0.00	161.58	
	01.81.62200	DEPARTMENTAL SUPPLIES	06.22.2022 - FLAG SET - MISC SUP...		161.58	
108105	Invoice	06/30/2022	06.22.2022 - FLAG SET - CORPYARD	0.00	18.50	
	01.81.62200	DEPARTMENTAL SUPPLIES	06.22.2022 - FLAG SET - CORPYARD		18.50	
03289	Kaiser Gardens. Inc.	07/21/2022	Regular	0.00	4,200.00	94509
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
408	Invoice	06/30/2022	06.30.2022 - OAK PARK ROUNDS CLEARING -...	0.00	4,200.00	
	35.41.61150	OUTSIDE SERVICES-OTHER	06.30.2022 - OAK PARK ROUNDS ...		4,200.00	
00142	Marin Municipal Water District	07/21/2022	Regular	0.00	7,880.30	94510
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
073-07112022	Invoice	06/30/2022	073 - CENTER BLVD & FORREST AVE - 05.05.-...	0.00	83.29	
	01.81.61703	UTILITIES-WATER	073 - CENTER BLVD & FORREST A...		83.29	

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Vendor Number	Vendor Name		Payment Date	Payment Type	Discount Amount	Payment Amount	Number
119-07142022	Invoice	06/30/2022	119 - MULTIPLE - 05.11.2022 - 07.11.2022		0.00	2,130.84	
	01.12.61703		UTILITIES-WATER	119 - MULTIPLE - 05.11.2022 - 07....		255.70	
	01.18.61703		UTILITIES-WATER	119 - MULTIPLE - 05.11.2022 - 07....		191.78	
	01.30.61703		UTILITIES-WATER	119 - MULTIPLE - 05.11.2022 - 07....		1,385.05	
	01.41.61703		UTILITIES-WATER	119 - MULTIPLE - 05.11.2022 - 07....		191.78	
	01.71.61703		UTILITIES-WATER	119 - MULTIPLE - 05.11.2022 - 07....		106.53	
120-07142022	Invoice	06/30/2022	120 - MULTIPLE - 05.11.2022 - 07.11.2022		0.00	1,345.60	
	01.81.61703		UTILITIES-WATER	120 - MULTIPLE - 05.11.2022 - 07....		1,345.60	
152-07142022	Invoice	06/30/2022	152 - SAN FRANCISCO BLVD - 05.11.2022 - 07..		0.00	482.31	
	01.41.61703		UTILITIES-WATER	152 - SAN FRANCISCO BLVD - 05.1...		482.31	
216-07122022	Invoice	06/30/2022	216 - 237 CRESCENT RD - 05.06.2022 - 07.07...		0.00	365.15	
	01.81.61703		UTILITIES-WATER	216 - 237 CRESCENT RD - 05.06.2...		365.15	
307-07122022	Invoice	06/30/2022	307 - 237 CRESCENT RD - 05.06.2022 - 07.07...		0.00	149.89	
	01.81.61703		UTILITIES-WATER	307 - 237 CRESCENT RD - 05.06.2...		149.89	
495-07142022	Invoice	06/30/2022	495 - MAGNOLIA AVE - 05.11.2022 - 07.11.2...		0.00	167.81	
	01.42.61703		UTILITIES-WATER	495 - MAGNOLIA AVE - 05.11.2022..		167.81	
665-07142022	Invoice	06/30/2022	665- SAN FRANCISCO BLVD - 05.11.2022 - 07...		0.00	319.96	
	01.42.61703		UTILITIES-WATER	665- SAN FRANCISCO BLVD - 05.11..		319.96	
752-07142022	Invoice	06/30/2022	752 - SUNNY HILLS DRIVE - 05.11.2022 - 07.1...		0.00	486.04	
	01.81.61703		UTILITIES-WATER	752 - SUNNY HILLS DRIVE - 05.11....		486.04	
761-07142022	Invoice	06/30/2022	761 - RED HILL & SEQOUIA - 05.11.2022 - 07....		0.00	333.88	
	01.81.61703		UTILITIES-WATER	761 - RED HILL & SEQUOIA - 05.11...		333.88	
808-07142022	Invoice	06/30/2022	808 - TH DEPTS - 05.11.2022 - 07.11.2022		0.00	721.92	
	01.12.61703		UTILITIES-WATER	808 - TH DEPTS - 05.11.2022 - 07....		86.63	
	01.18.61703		UTILITIES-WATER	808 - TH DEPTS - 05.11.2022 - 07....		64.97	
	01.30.61703		UTILITIES-WATER	808 - TH DEPTS - 05.11.2022 - 07....		469.25	
	01.41.61703		UTILITIES-WATER	808 - TH DEPTS - 05.11.2022 - 07....		64.97	
	01.71.61703		UTILITIES-WATER	808 - TH DEPTS - 05.11.2022 - 07....		36.10	
939-07142022	Invoice	06/30/2022	939 - 634 SAN ANSELMO AVE - 05.11.22 - 07...		0.00	83.29	
	01.81.61703		UTILITIES-WATER	939 - 634 SAN ANSELMO AVE - 05...		83.29	
943-07142022	Invoice	06/30/2022	943 - 237 CRESCENT RD - 05.11.2022 - 07.11...		0.00	1,210.32	
	01.81.61703		UTILITIES-WATER	943 - 237 CRESCENT RD - 05.11.2...		1,210.32	
	Void		07/21/2022	Regular	0.00	0.00	94511
01036	Matrix HG Inc		07/21/2022	Regular	0.00	660.00	94512
Payable #	**Payable Type**	**Post Date**	**Payable Description**		**Discount Amount**	**Payable Amount**	
	Account Number		**Account Name**	**Item Description**	**Distribution Amount**		
159959	Invoice	06/30/2022	06.30.2022 - TH QUARTERLY MAINTNENACE ...		0.00	660.00	
	01.11.61506		BLDG. MAINT-OTHER	06.30.2022 - TH QUARTERLY MAI...		66.00	
	01.12.61505		BLDG. MAINT-HEAT/AIR	06.30.2022 - TH QUARTERLY MAI...		118.80	
	01.18.61505		BLDG. MAINT-HEAT/AIR	06.30.2022 - TH QUARTERLY MAI...		52.80	
	01.41.61505		BLDG. MAINT-HEAT/AIR	06.30.2022 - TH QUARTERLY MAI...		204.60	
	01.71.61505		BLDG. MAINT-HEAT/AIR	06.30.2022 - TH QUARTERLY MAI...		217.80	
00128	Pacific Gas & Electric		07/21/2022	Regular	0.00	1,886.03	94513

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Vendor Number / Payable #	Vendor Name / Payable Type	Post Date	Payment Date / Payable Description	Payment Type / Account Name	Discount Amount / Item Description	Payment Amount / Distribution Amount	Number
					Discount Amount	Payable Amount	
	Account Number			Account Name	Item Description	Distribution Amount	
146-07132022	Invoice	06/30/2022	146 - TOWN UTILITIES - 06.07.22 - 07.06.22		0.00	1,362.48	
	01.12.61701			UTILITIES-ELECTRICITY	146 - TOWN UTILITIES - 06.07.22 -...	52.59	
	01.12.61702			UTILITIES-GAS	146 - TOWN UTILITIES - 06.07.22 -...	4.22	
	01.18.61701			UTILITIES-ELECTRICITY	146 - TOWN UTILITIES - 06.07.22 -...	33.79	
	01.18.61702			UTILITIES-GAS	146 - TOWN UTILITIES - 06.07.22 -...	2.72	
	01.30.61701			UTILITIES-ELECTRICITY	146 - TOWN UTILITIES - 06.07.22 -...	254.78	
	01.30.61702			UTILITIES-GAS	146 - TOWN UTILITIES - 06.07.22 -...	20.33	
	01.41.61701			UTILITIES-ELECTRICITY	146 - TOWN UTILITIES - 06.07.22 -...	33.79	
	01.41.61702			UTILITIES-GAS	146 - TOWN UTILITIES - 06.07.22 -...	2.72	
	01.42.61707			UTILITIES-SIGNALS	146 - TOWN UTILITIES - 06.07.22 -...	90.33	
	01.42.61708			UTILITIES-STREET LIGHTS	146 - TOWN UTILITIES - 06.07.22 -...	391.85	
	01.71.61701			UTILITIES-ELECTRICITY	146 - TOWN UTILITIES - 06.07.22 -...	89.65	
	01.71.61702			UTILITIES-GAS	146 - TOWN UTILITIES - 06.07.22 -...	10.90	
	01.81.61701			UTILITIES-ELECTRICITY	146 - TOWN UTILITIES - 06.07.22 -...	43.19	
	21.65.61701			UTILITIES-ELECTRICITY	146 - TOWN UTILITIES - 06.07.22 -...	63.76	
	21.65.61701			UTILITIES-ELECTRICITY	146 - TOWN UTILITIES - 06.07.22 -...	41.01	
	31.41.61701			UTILITIES-ELECTRICITY	146 - TOWN UTILITIES - 06.07.22 -...	113.22	
	31.41.61702			UTILITIES-GAS	146 - TOWN UTILITIES - 06.07.22 -...	71.67	
	34.41.61701			UTILITIES-ELECTRICITY	146 - TOWN UTILITIES - 06.07.22 -...	25.61	
	34.41.61702			UTILITIES-GAS	146 - TOWN UTILITIES - 06.07.22 -...	16.35	
216-07142022	Invoice	06/30/2022	216 - IMAGINATION PARK - 06.07.2022 - 07....		0.00	166.29	
	14.81.61701			UTILITIES-ELECTRICITY	216 - IMAGINATION PARK - 06.07....	166.29	
355-07122022	Invoice	06/30/2022	355 - CORPYARD UTILITIES - 06.06.2022 - 07....		0.00	345.40	
	01.42.61701			UTILITIES-ELECTRICITY	355 - CORPYARD UTILITIES - 06.06...	345.40	
717-07072022	Invoice	06/30/2022	717 - CORPYARD UTILITIES - 06.07.2022 - 07....		0.00	11.86	
	01.42.61702			UTILITIES-GAS	717 - CORPYARD UTILITIES - 06.07...	11.86	
	Void		07/21/2022	Regular	0.00	0.00	94514
00181	Ross Valley Fire Department		07/21/2022	Regular	0.00	2,569.40	94515
					Discount Amount	Payable Amount	
	Account Number			Account Name	Item Description	Distribution Amount	
INV0008001	Invoice	06/30/2022	06.30.2022 - FEES COLLECTED - JUNE 2022		0.00	2,569.40	
	01.00.20354			DUE TO ROSS VALLEY FIRE ...	06.30.2022 - FEES COLLECTED - J...	2,569.40	
01359	Siegfried Engineering Inc		07/21/2022	Regular	0.00	3,889.50	94516
					Discount Amount	Payable Amount	
	Account Number			Account Name	Item Description	Distribution Amount	
43859	Invoice	06/30/2022	06.30.2022 - ENGINEERING SRVC - CRESCENT..		0.00	3,889.50	
	01.41.61150			OUTSIDE SERVICES-OTHER	06.30.2022 - ENGINEERING SRVC -...	3,889.50	
02087	Telecom Law Firm PC		07/21/2022	Regular	0.00	2,350.00	94517
					Discount Amount	Payable Amount	
	Account Number			Account Name	Item Description	Distribution Amount	
12732	Invoice	06/30/2022	06.07.2022 - DRAFTING DOCUMENTS - PROJ...		0.00	2,350.00	
	01.00.20371			PLANNING COSTS TO BE RE...	06.07.2022 - DRAFTING DOCUME...	2,350.00	
02411	23 ELEPHANTS THEATRE COMPANY		07/21/2022	Regular	0.00	5,897.50	94518
					Discount Amount	Payable Amount	
	Account Number			Account Name	Item Description	Distribution Amount	
INV0008010	Invoice	07/21/2022	07.19.2022 - MOANA JR. - SUMMER CAMP		0.00	5,897.50	
	21.63.61186			SPECIALTY CAMPS SERVICES	07.19.2022 - MOANA JR. - SUMM...	5,897.50	
01005	Association of Bay Area Governments		07/21/2022	Regular	0.00	4,019.00	94519
					Discount Amount	Payable Amount	
	Account Number			Account Name	Item Description	Distribution Amount	
AR029217	Invoice	07/21/2022	07.01.2022 - ABAG MEMBERSHIP FEES - FY2...		0.00	4,019.00	
	01.21.61112			OUTSIDE SRVS: ABAG ME...	07.01.2022 - ABAG MEMBERSHIP ...	4,019.00	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
00388	Baker & Taylor	07/21/2022	Regular	0.00	301.61	94520

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
50178025484	Invoice	07/21/2022	07.07.2022 - LIBRARY - ADULT BOOKS	0.00	20.58
	01.71.62301	ADULT BOOKS	07.07.2022 - LIBRARY - ADULT BO...	20.58	
5017802574	Invoice	07/21/2022	07.07.2022 - LIBRARY - ADULT BOOKS	0.00	19.58
	01.71.62301	ADULT BOOKS	07.07.2022 - LIBRARY - ADULT BO...	19.58	
5017802575	Invoice	07/21/2022	07.07.2022 - LIBRARY - ADULT BOOKS	0.00	19.28
	27.71.62301	ADULT BOOKS	07.07.2022 - LIBRARY - ADULT BO...	19.28	
5017802576	Invoice	07/21/2022	07.07.2022 - LIBRARY - ADULT BOOKS	0.00	19.92
	27.71.62301	ADULT BOOKS	07.07.2022 - LIBRARY - ADULT BO...	19.92	
5017802577	Invoice	07/21/2022	07.07.2022 - LIBRARY - ADULT BOOKS	0.00	39.83
	01.71.62301	ADULT BOOKS	07.07.2022 - LIBRARY - ADULT BO...	39.83	
5017802578	Invoice	07/21/2022	07.07.2022 - LIBRARY - ADULT BOOKS	0.00	17.99
	01.71.62301	ADULT BOOKS	07.07.2022 - LIBRARY - ADULT BO...	17.99	
5017802579	Invoice	07/21/2022	07.07.2022 - LIBRARY - ADULT BOOKS	0.00	21.13
	27.71.62301	ADULT BOOKS	07.07.2022 - LIBRARY - ADULT BO...	21.13	
5017802580	Invoice	07/21/2022	07.07.2022 - LIBRARY - ADULT BOOKS	0.00	41.14
	01.71.62301	ADULT BOOKS	07.07.2022 - LIBRARY - ADULT BO...	41.14	
5017802581	Invoice	07/21/2022	07.07.2022 - LIBRARY - ADULT BOOKS	0.00	31.05
	27.71.62301	ADULT BOOKS	07.07.2022 - LIBRARY - ADULT BO...	31.05	
5017802582	Invoice	07/21/2022	07.07.2022 - LIBRARY - ADULT BOOKS	0.00	50.83
	01.71.62301	ADULT BOOKS	07.07.2022 - LIBRARY - ADULT BO...	50.83	
5017802583	Invoice	07/21/2022	07.07.2022 - LIBRARY - ADULT BOOKS	0.00	20.28
	01.71.62301	ADULT BOOKS	07.07.2022 - LIBRARY - ADULT BO...	20.28	

01917	Brent Wyse	07/21/2022	Regular	0.00	2,266.20	94521

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
INV0008004	Invoice	07/21/2022	07.14.2022 - BASKETBALL CAMP - 2022	0.00	2,266.20
	21.63.61183	CAMP SPORTS SERVICES	07.14.2022 - BASKETBALL CAMP - ...	2,266.20	

064	California Building Standards Commission	07/21/2022	Regular	0.00	472.86	94522

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
INVOOO8012	Invoice	07/21/2022	07.19.2022 - BSASRF - 2ND QTR	0.00	472.86
	01.00.20310	BUILDING: STATE GREEN B...	07.19.2022 - BSASRF - 2ND QTR	472.86	

01689	Department of Conservation	07/21/2022	Regular	0.00	828.90	94523

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
INV0008003	Invoice	07/21/2022	07.19.2022 - STRONG MOTION - HAZARD M...	0.00	828.90
	01.00.20302	BUILDING: STATE SEISMIC ...	07.19.2022 - STRONG MOTION - ...	828.90	

02732	Diesel Direct West	07/21/2022	Regular	0.00	258.17	94524

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
84637632	Invoice	07/21/2022	07.12.2022 - ULSD DYED - 32.7 GALLONS - S...	0.00	258.17
	01.42.62988	VEHICLE-FUEL/OIL/TIRES	07.12.2022 - ULSD DYED - 32.7 GA...	258.17	

00092	Ewing Irrigation Products	07/21/2022	Regular	0.00	328.64	94525

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
17228885	Invoice	07/21/2022	07.05.2022 - MISC IRRIGATION SUPPLIES - C...	0.00	328.64
	01.81.62200	DEPARTMENTAL SUPPLIES	07.05.2022 - MISC IRRIGATION SU...	328.64	

00017	Fairfax Building Supply Co. Inc.	07/21/2022	Regular	0.00	17.61	94526

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Vendor Number / Payable #	Vendor Name / Payable Type	Post Date	Payment Date / Payable Description	Payment Type	Discount Amount / Payable Amount	Payment Amount	Number
	Account Number		**Account Name**	**Item Description**	**Distribution Amount**		
249813	Invoice	07/21/2022	07.20.2022 - HOSE BIB - CORPYARD		0.00	17.61	
	01.81.62200		DEPARTMENTAL SUPPLIES	07.20.2022 - HOSE BIB - CORPYARD	17.61		
02606	Halleh Besharati		07/21/2022	Regular	0.00	3,130.40	94527
INV0008011	Invoice	07/21/2022	07.18.2022 - FITNESS BOOTCAMP - SUMMER		0.00	3,130.40	
	21.63.61186		SPECIALTY CAMPS SERVICES	07.18.2022 - FITNESS BOOTCAMP ...	3,130.40		
00020	Hannibal's Inc Electrical Construction		07/21/2022	Regular	0.00	189.00	94528
24802	Invoice	07/21/2022	07.13.2022 - ELECTRICIANS LABOR - STATION..		0.00	189.00	
	01.32.61506		BLDG. MAINT-OTHER	07.13.2022 - ELECTRICIANS LABOR..	189.00		
03281	Jaime E. Valle		07/21/2022	Regular	0.00	6,820.00	94529
071522	Invoice	07/21/2022	07.16.2022 - PLAN CHECK & INSPECTION SE...		0.00	6,820.00	
	01.41.61157		PLAN CHECKING	07.16.2022 - PLAN CHECK & INSP...	6,820.00		
00113	Juan Olsen Sanchez		07/21/2022	Regular	0.00	400.00	94530
INV0008008	Invoice	07/21/2022	07.19.2022 - GYMNASTICS - CAMP KIDMARI...		0.00	400.00	
	21.63.61179		PARKSIDE SERVICES	07.19.2022 - GYMNASTICS - CAMP...	140.00		
	21.63.61184		CAMP KIDMARIN MIGHTY ...	07.19.2022 - GYMNASTICS - CAMP...	260.00		
00113	Juan Olsen Sanchez		07/21/2022	Regular	0.00	3,000.00	94531
INV0008006	Invoice	07/21/2022	07.18.2022 - GYNASTICS - PAYMENT 4 - SU...		0.00	3,000.00	
	21.61.61167		TUMBLING SERVICES	07.18.2022 - GYNASTICS - PAYME...	3,000.00		
01280	Kripa N. Davis		07/21/2022	Regular	0.00	2,402.40	94532
INV0008009	Invoice	07/21/2022	07.18.2022 - CARPENTRY FOR KIDS - 07.11 - ...		0.00	2,402.40	
	21.63.61186		SPECIALTY CAMPS SERVICES	07.18.2022 - CARPENTRY FOR KIDS..	2,402.40		
00029	Marin IT		07/21/2022	Regular	0.00	22.65	94533
2022-23998	Invoice	07/21/2022	07.12.2022 - ADAPTER FOR LENOVO LAPTOP		0.00	22.65	
	42.21.63003		COMPUTER HARDWARE/S...	07.12.2022 - ADAPTER FOR LENO...	22.65		
00160	OCLC		07/21/2022	Regular	0.00	23.96	94534
1000228334	Invoice	07/21/2022	07.01.2022 - CATALOGING & META DATA - S...		0.00	23.96	
	01.71.61150		OUTSIDE SERVICES-OTHER	07.01.2022 - CATALOGING & MET...	23.96		
03211	ODP Business Solutions LLC		07/21/2022	Regular	0.00	599.53	94535
252550990001	Invoice	07/21/2022	07.11.2022 - TONER - OFFICE SUPPLIES - LIB...		0.00	413.69	
	01.71.62000		OFFICE SUPPLIES	07.11.2022 - TONER - OFFICE SUP...	413.69		
254849822001	Invoice	07/21/2022	07.14.2022 - OFFICE SUUPLIES - ADMIN		0.00	185.84	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	01.12.62000	OFFICE SUPPLIES	07.14.2022 - OFFICE SUUPLIES - A...		185.84	
00558	Peterson	07/21/2022	Regular	0.00	1,107.10	94536
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
2744701	Invoice	07/21/2022	07.11.2022 - GENERATOR - STATION 19	0.00	1,107.10	
	01.41.61150	OUTSIDE SERVICES-OTHER	07.11.2022 - GENERATOR - STATI...		1,107.10	
03288	Rachel Weill Levitt	07/21/2022	Regular	0.00	275.00	94537
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
INV0008007	Invoice	07/21/2022	07.19.2022 - SAN ANSELMO LIVE - BAND FEE	0.00	275.00	
	60.14.62903	PICNICS ON PLAZA	07.19.2022 - SAN ANSELMO LIVE -...		275.00	
00181	Ross Valley Fire Department	07/21/2022	Regular	0.00	399,162.58	94538
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
INV0008002	Invoice	07/21/2022	07.15.2022 - MONTHLY CONTRIBUTION - JU...	0.00	399,162.58	
	01.32.61139	RVFS CONTRACT	07.15.2022 - MONTHLY CONTRIB...		399,162.58	
03287	Steve Teijeiro	07/21/2022	Regular	0.00	938.00	94539
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
INV0008005	Invoice	07/21/2022	07.14.2022 - SKATE CAMP	0.00	938.00	
	21.63.61183	CAMP SPORTS SERVICES	07.14.2022 - SKATE CAMP		938.00	
00348	The Bank of New York Mellon	07/21/2022	Regular	0.00	100.00	94540
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
252-2482359	Invoice	07/21/2022	07.05.2022 - REDEMPTION NOTICE FEE	0.00	100.00	
	29.00.61143	OUTSIDE SERVICES: BOND...	07.05.2022 - REDEMPTION NOTIC...		100.00	
00352	Tyler Technologies Inc	07/21/2022	Regular	0.00	21,970.91	94541
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
025-387386	Invoice	07/21/2022	08.01.2022 - MAINTENANCE START - 22-23	0.00	21,970.91	
	42.21.63003	COMPUTER HARDWARE/S...	08.01.2022 - MAINTENANCE STAR...		21,970.91	
00391	Verizon Wireless	07/21/2022	Regular	0.00	1,214.04	94542
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
9911040806	Invoice	07/21/2022	07.12.2022 - TH TELEPHONE SRVC - 06.13. - ...	0.00	1,214.04	
	01.12.61705	UTILITIES-TELEPHONE	07.12.2022 - TH TELEPHONE SRVC ..		172.11	
	01.18.61705	UTILITIES-TELEPHONE	07.12.2022 - TH TELEPHONE SRVC ..		38.01	
	01.41.61705	UTILITIES-TELEPHONE	07.12.2022 - TH TELEPHONE SRVC ..		639.54	
	01.42.61705	UTILITIES-TELEPHONE	07.12.2022 - TH TELEPHONE SRVC ..		261.54	
	21.63.61179	PARKSIDE SERVICES	07.12.2022 - TH TELEPHONE SRVC ..		51.42	
	21.63.61187	ROBSON AFTER SCHOOL S...	07.12.2022 - TH TELEPHONE SRVC ..		51.42	
02905	Wells Fargo Vendor Financial Services, LLC	07/21/2022	Regular	0.00	918.65	94543
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
5020983537	Invoice	07/21/2022	07.12.2022 - CANON COPIER LEASE - JULY 2...	0.00	918.65	
	01.12.61402	COPY MACHINE LEASE	07.12.2022 - CANON COPIER LEAS...		229.66	
	01.18.61402	COPY MACHINE LEASE	07.12.2022 - CANON COPIER LEAS...		229.66	
	01.41.61402	COPY MACHINE LEASE	07.12.2022 - CANON COPIER LEAS...		229.66	
	21.65.62200	DEPARTMENTAL SUPPLIES	07.12.2022 - CANON COPIER LEAS...		229.67	
00054	ASCAP	07/27/2022	Regular	0.00	31.41	94544

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Vendor Number / Payable #	Vendor Name / Payable Type	Post Date	Payment Date / Payable Description	Payment Type / Account Name	Discount Amount / Item Description	Payment Amount / Distribution Amount	Number / Payable Amount
500595724	Invoice	07/28/2022	07.20.2022 - LICENSE FEE - FINANCE CHARGE		0.00	31.41	
	60.14.61901			ASCAP ROYALTIES - EVENTS	07.20.2022 - LICENSE FEE - FINAN...	31.41	
00408	Astro Jump of Northbay		07/27/2022	Regular	0.00	269.00	94545
10513645	Invoice	07/28/2022	07.26.2022 - JUMPY FOR CAMP KIDMARIN -...		0.00	269.00	
	21.63.61179			PARKSIDE SERVICES	07.26.2022 - JUMPY FOR CAMP KI...	134.50	
	21.63.61184			CAMP KIDMARIN MIGHTY ...	07.26.2022 - JUMPY FOR CAMP KI...	134.50	
00001	AT&T Calnet		07/27/2022	Regular	0.00	450.68	94546
000018519139	Invoice	07/28/2022	634 - TRAFFIC LIGHT MODEM - 06.20.22 - 07...		0.00	450.68	
	01.42.61707			UTILITIES-SIGNALS	634 - TRAFFIC LIGHT MODEM - 06...	450.68	
03291	Benjamin L. Wolin		07/27/2022	Regular	0.00	500.00	94547
INV0008033	Invoice	07/28/2022	07.26.2022 - SAN ANSELMO LIVE - BAND FEES		0.00	500.00	
	60.14.62903			PICNICS ON PLAZA	07.26.2022 - SAN ANSELMO LIVE -...	500.00	
00276	BK Krill Corp		07/27/2022	Regular	0.00	180.00	94548
1534	Invoice	07/28/2022	07.19.2022 - REC DEPT - MARKETING - SUM...		0.00	180.00	
	21.65.61905			PROMOTION/MARKETING	07.19.2022 - REC DEPT - MARKETI...	180.00	
01876	Chess Wizards		07/27/2022	Regular	0.00	2,304.40	94549
INV0008039	Invoice	07/28/2022	07.26.2022 - CHESS WIZARDS CAMP - SUM...		0.00	2,304.40	
	21.63.61186			SPECIALTY CAMPS SERVICES	07.26.2022 - CHESS WIZARDS CA...	2,304.40	
01042	County of Marin - Central Collections		07/27/2022	Regular	0.00	10,428.67	94550
INV0008013	Invoice	07/28/2022	07.15.2022 - LAFCO CHARGES - FY22-23		0.00	10,428.67	
	01.21.61124			OUTSIDE SVCS-LAFCO	07.15.2022 - LAFCO CHARGES - FY...	10,428.67	
03293	Darren Nelson		07/27/2022	Regular	0.00	550.00	94551
INV0008041	Invoice	07/28/2022	07.26.2022 - SAN ANSELMO LIVE - BAND FEE		0.00	550.00	
	60.14.62903			PICNICS ON PLAZA	07.26.2022 - SAN ANSELMO LIVE -...	550.00	
03293	Darren Nelson		07/27/2022	Regular	0.00	-550.00	94551
00533	Davis Sign Company		07/27/2022	Regular	0.00	2,164.72	94552
35401	Invoice	07/28/2022	07.22.2022 - MEASURE D SIGNS - HARDWARE		0.00	2,164.72	
	01.42.62908			SUPPLIES-STREET MAINTE...	07.22.2022 - MEASURE D SIGNS - ...	2,164.72	
03194	East Bay Tire Co		07/27/2022	Regular	0.00	239.24	94553
1852290	Invoice	07/28/2022	07.15.2022 - VEHICLE REPAIR - CORPYARD		0.00	239.24	
	01.42.62988			VEHICLE-FUEL/OIL/TIRES	07.15.2022 - VEHICLE REPAIR - CO...	239.24	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
00017	Fairfax Building Supply Co. Inc.	07/27/2022	Regular	0.00	131.89	94554

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
249900	Invoice	07/28/2022	07.21.2022 - MISC HARDWARE/CLAMPS - C...	0.00	19.52
250066	Invoice	07/28/2022	07.25.2022 - MISC HARDWARE - CORPYARD	0.00	112.37

Account Number	Account Name	Item Description	Distribution Amount
01.81.62200	DEPARTMENTAL SUPPLIES	07.21.2022 - MISC HARDWARE/C...	19.52
01.81.62200	DEPARTMENTAL SUPPLIES	07.25.2022 - MISC HARDWARE - ...	112.37

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
03084	Gary Kaye	07/27/2022	Regular	0.00	550.00	94555

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
INV0008040	Invoice	07/28/2022	07.26.2022 - SAN ANSELMO LIVE - BAND FEE	0.00	550.00

Account Number	Account Name	Item Description	Distribution Amount
60.14.62903	PICNICS ON PLAZA	07.26.2022 - SAN ANSELMO LIVE -...	550.00

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
02606	Halleh Besharati	07/27/2022	Regular	0.00	5,355.00	94556

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
INV0008036	Invoice	07/28/2022	07.26.2022 - DANCING DAISIES HIP HOP CA...	0.00	5,355.00

Account Number	Account Name	Item Description	Distribution Amount
21.63.61186	SPECIALTY CAMPS SERVICES	07.26.2022 - DANCING DAISIES HI...	5,355.00

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
02399	HdL Coren & Cone	07/27/2022	Regular	0.00	1,936.80	94557

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
SIN020035	Invoice	07/28/2022	07.18.2022 - CONTRACT SERVICES - PROPER...	0.00	1,936.80

Account Number	Account Name	Item Description	Distribution Amount
01.12.61150	OUTSIDE SERVICES-OTHER	07.18.2022 - CONTRACT SERVICES ..	1,936.80

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
03008	Jara, Inc,	07/27/2022	Regular	0.00	261.45	94558

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
INV0008038	Invoice	07/28/2022	07.26.2022 - CAMP KIDMARIN - WEEK 7/63 ...	0.00	261.45

Account Number	Account Name	Item Description	Distribution Amount
21.63.61179	PARKSIDE SERVICES	07.26.2022 - CAMP KIDMARIN - ...	95.45
21.63.61184	CAMP KIDMARIN MIGHTY ...	07.26.2022 - CAMP KIDMARIN - ...	166.00

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
03060	JOE SAUNDERS	07/27/2022	Regular	0.00	300.00	94559

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
INV0008035	Invoice	07/28/2022	07.26.2022 - SAN ANSELMO LIVE - BAND FEE	0.00	300.00

Account Number	Account Name	Item Description	Distribution Amount
60.14.62903	PICNICS ON PLAZA	07.26.2022 - SAN ANSELMO LIVE -...	300.00

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
00113	Juan Olsen Sanchez	07/27/2022	Regular	0.00	330.00	94560

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
INV0008037	Invoice	07/28/2022	07.26.2022 - GYMNASTICS CAMP - SUMMER...	0.00	330.00

Account Number	Account Name	Item Description	Distribution Amount
21.63.61179	PARKSIDE SERVICES	07.26.2022 - GYMNASTICS CAMP -...	125.00
21.63.61184	CAMP KIDMARIN MIGHTY ...	07.26.2022 - GYMNASTICS CAMP -...	205.00

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
00029	Marin IT	07/27/2022	Regular	0.00	324.42	94561

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
2022-118421	Invoice	07/28/2022	07.13.2022 - ATLONA AMPLIFIER - OTHER C...	0.00	324.42

Account Number	Account Name	Item Description	Distribution Amount
42.21.63003	COMPUTER HARDWARE/S...	07.13.2022 - ATLONA AMPLIFIER -...	324.42

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
02754	MAYACAMAS MOUNTAIN SPRING WATER	07/27/2022	Regular	0.00	90.50	94562

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Vendor Number / Payable #	Vendor Name / Payable Type	Post Date	Payment Date / Payable Description	Payment Type / Account Name	Discount Amount / Item Description	Payment Amount / Distribution Amount	Number / Account Number
66917	Invoice	07/28/2022	07.25.2022 - BOTTLED WATER SRVC - TOWN...		0.00	90.50	
	01.12.62200			DEPARTMENTAL SUPPLIES	07.25.2022 - TH BOTTLED WATER ...	22.61	
	01.18.62200			DEPARTMENTAL SUPPLIES	07.25.2022 - TH BOTTLED WATER ...	22.63	
	01.41.62200			DEPARTMENTAL SUPPLIES	07.25.2022 - TH BOTTLED WATER ...	22.63	
	01.71.62200			DEPARTMENTAL SUPPLIES	07.25.2022 - TH BOTTLED WATER ...	22.63	
03292	Neanderthal Touring, LLC		07/27/2022	Regular	0.00	500.00	94563
INV0008034	Invoice	07/28/2022	07.26.2022 - SAN ANSELMO LIVE - BAND FEE		0.00	500.00	
	60.14.62903			PICNICS ON PLAZA	07.26.2022 - SAN ANSELMO LIVE -...	500.00	
03211	ODP Business Solutions LLC		07/27/2022	Regular	0.00	274.44	94564
255735536001	Invoice	07/28/2022	07.18.2022 - OFFICE SUPPLIES - DPW/PLANN...		0.00	46.66	
	01.18.62200			DEPARTMENTAL SUPPLIES	07.18.2022 - OFFICE SUPPLIES - D...	46.66	
255741890001	Invoice	07/28/2022	07.16.2022 - OFFICE SUPPLIES - DPW/PLANN...		0.00	227.78	
	01.18.62200			DEPARTMENTAL SUPPLIES	07.16.2022 - OFFICE SUPPLIES - D...	227.78	
00128	Pacific Gas & Electric		07/27/2022	Regular	0.00	14,400.00	94565
461-07222022	Invoice	07/28/2022	461 - TOWN HALL UTILITES - 06.08.22 - 07.07..		0.00	14,400.00	
	41.41.61701			UTILITIES-ELECTRICITY	461 - TOWN HALL UTILITES - 06.08..	14,400.00	
00165	Pacific Telemanagement Services - PTS		07/27/2022	Regular	0.00	53.00	94566
2090611	Invoice	07/28/2022	07.14.2022 - TOWN HALL PAYPHONE - AUG...		0.00	53.00	
	01.42.61705			UTILITIES-TELEPHONE	07.14.2022 - TOWN HALL PAYPH...	53.00	
03296	Sustainable Marin		07/27/2022	Regular	0.00	250.00	94567
2022-008	Invoice	07/28/2022	07.22.2022 - SPONSORSHIP FEE - 2022		0.00	250.00	
	90.41.61100			OUTSIDE SERVICES	07.22.2022 - SPONSORSHIP FEE - ...	250.00	
03294	Travis White		07/27/2022	Regular	0.00	300.00	94568
INV0008042	Invoice	07/28/2022	07.26.2022 - SAN ANSELMO LIVE - BAND FEE		0.00	300.00	
	60.14.62903			PICNICS ON PLAZA	07.26.2022 - SAN ANSELMO LIVE -...	300.00	
00220	Underground Service Alert		07/27/2022	Regular	0.00	2,129.26	94569
2022176567	Invoice	07/28/2022	07.20.2022 - MEMBERSHIP FEES - 2022		0.00	2,129.26	
	01.42.61150			OUTSIDE SERVICES-OTHER	07.20.2022 - MEMBERSHIP FEES - ...	2,129.26	
02931	AIS SPECIALTY PRODUCTS, INC.		07/27/2022	Regular	0.00	917.96	94570
PS1453167	Invoice	06/30/2022	06.24.2022 - AIS OFF AEROSOL - 1 DZ		0.00	917.96	
	01.81.62200			DEPARTMENTAL SUPPLIES	06.24.2022 - AIS OFF AEROSOL - 1...	917.96	
00388	Baker & Taylor		07/27/2022	Regular	0.00	256.78	94571

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Vendor Number	Vendor Name		Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	**Payable Type**	**Post Date**	**Payable Description**		**Discount Amount**	**Payable Amount**	
	Account Number		**Account Name**	**Item Description**	**Distribution Amount**		
5017319062	Invoice	06/30/2022	01.03.2022 - LIBRARY - CHILDRENS BOOKS		0.00	63.55	
	01.71.62302		CHILDRENS BOOKS	01.03.2022 - LIBRARY - CHILDRENS..	63.55		
5017485419	Invoice	06/30/2022	01.11.2022 - LIBRARY - CHILDRENS BOOKS		0.00	22.92	
	27.71.62302		CHILDRENS BOOKS	01.11.2022 - LIBRARY - CHILDRENS..	22.92		
5017485420	Invoice	06/30/2022	01.11.2022 - LIBRARY - CHILDRENS BOOKS		0.00	52.60	
	27.71.62302		CHILDRENS BOOKS	01.11.2022 - LIBRARY - CHILDRENS..	52.60		
5017485421	Invoice	06/30/2022	01.11.2022 - LIBRARY - CHILDRENS BOOKS		0.00	13.15	
	27.71.62302		CHILDRENS BOOKS	01.11.2022 - LIBRARY - CHILDRENS..	13.15		
5017485422	Invoice	06/30/2022	01.11.2022 - LIBRARY - CHILDRENS BOOKS		0.00	13.15	
	27.71.62302		CHILDRENS BOOKS	01.11.2022 - LIBRARY - CHILDRENS..	13.15		
5017485423	Invoice	06/30/2022	01.11.2022 - LIBRARY - CHILDRENS BOOKS		0.00	18.79	
	01.71.62302		CHILDRENS BOOKS	01.11.2022 - LIBRARY - CHILDRENS..	18.79		
5017485424	Invoice	06/30/2022	01.11.2022 - LIBRARY - CHILDRENS BOOKS		0.00	9.36	
	01.71.62302		CHILDRENS BOOKS	01.11.2022 - LIBRARY - CHILDRENS..	9.36		
5017485425	Invoice	06/30/2022	01.11.2022 - LIBRARY - CHILDRENS BOOKS		0.00	13.81	
	01.71.62302		CHILDRENS BOOKS	01.11.2022 - LIBRARY - CHILDRENS..	13.81		
5017551130	Invoice	06/30/2022	02.12.2022 - LIBRARY - CHILDRENS BOOKS		0.00	49.45	
	01.71.62302		CHILDRENS BOOKS	02.12.2022 - LIBRARY - CHILDRENS..	49.45		
00007	Bay Cities Joint Power Insurance Authority		07/27/2022	Regular	0.00	1,178.00	94572
Payable #	**Payable Type**	**Post Date**	**Payable Description**		**Discount Amount**	**Payable Amount**	
	Account Number		**Account Name**	**Item Description**	**Distribution Amount**		
BCJPIA-2022-279	Invoice	06/30/2022	07.26.2022 - WORKERS COMP CLAIMS - JUNE..		0.00	1,178.00	
	40.21.61907		WORKERS COMPENSATION...	07.26.2022 - WORKERS COMP CLA..	1,178.00		
02581	CSG Consultants		07/27/2022	Regular	0.00	460.00	94573
Payable #	**Payable Type**	**Post Date**	**Payable Description**		**Discount Amount**	**Payable Amount**	
	Account Number		**Account Name**	**Item Description**	**Distribution Amount**		
44984	Invoice	06/30/2022	07.15.2022 - BUILDING INSPECTOR SRVCS - ...		0.00	460.00	
	01.41.61157		PLAN CHECKING	07.15.2022 - BUILDING INSPECTOR..	460.00		
02278	Gardeners' Guild		07/27/2022	Regular	0.00	5,498.00	94574
Payable #	**Payable Type**	**Post Date**	**Payable Description**		**Discount Amount**	**Payable Amount**	
	Account Number		**Account Name**	**Item Description**	**Distribution Amount**		
109204	Invoice	06/30/2022	07.22.2022 - RED HILL MEDIAN - 06.10.2022		0.00	5,498.00	
	01.42.61150		OUTSIDE SERVICES-OTHER	07.22.2022 - RED HILL MEDIAN - 0...	5,498.00		
03290	Houseal Lavigne Associates		07/27/2022	Regular	0.00	2,585.00	94575
Payable #	**Payable Type**	**Post Date**	**Payable Description**		**Discount Amount**	**Payable Amount**	
	Account Number		**Account Name**	**Item Description**	**Distribution Amount**		
5668	Invoice	06/30/2022	07.22.2022 - PROFESSIONAL CONSULTING - ...		0.00	2,585.00	
	01.18.61150		OUTSIDE SERVICES-OTHER	07.22.2022 - PROFESSIONAL CON...	2,585.00		
00704	Liebert Cassidy Whitmore		07/27/2022	Regular	0.00	230.00	94576
Payable #	**Payable Type**	**Post Date**	**Payable Description**		**Discount Amount**	**Payable Amount**	
	Account Number		**Account Name**	**Item Description**	**Distribution Amount**		
222246	Invoice	06/30/2022	06.30.2022 - LEGAL COUNCIL - ERMA		0.00	230.00	
	01.16.61109		OUTSIDE SERVICES-LITIGAT...	06.30.2022 - LEGAL COUNCIL - E...	230.00		
03130	Lorraine Weiss		07/27/2022	Regular	0.00	2,240.00	94577
Payable #	**Payable Type**	**Post Date**	**Payable Description**		**Discount Amount**	**Payable Amount**	
	Account Number		**Account Name**	**Item Description**	**Distribution Amount**		
SA2022-6	Invoice	06/30/2022	06.26.2022 - PLANNING APPLICATIONS - 14 ...		0.00	2,240.00	
	01.18.60010		TEMPORARY HELP	06.26.2022 - PLANNING APPLICAT...	2,240.00		
00142	Marin Municipal Water District		07/27/2022	Regular	0.00	249.87	94578

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Vendor Number	Vendor Name		Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	**Payable Type**	**Post Date**	**Payable Description**		**Discount Amount**	**Payable Amount**	
	Account Number		**Account Name**	**Item Description**	**Distribution Amount**		
622-07142022	Invoice	06/30/2022	622 - IMAGINATION PARK - 05.11.2022 - 07....		0.00	83.29	
	14.81.61150		OUTSIDE SERVICES-OTHER	622 - IMAGINATION PARK - 05.11....	83.29		
623-07142022	Invoice	06/30/2022	623 - IMAGINATION PARK - 05.11.2022 - 07....		0.00	83.29	
	14.81.61150		OUTSIDE SERVICES-OTHER	623 - IMAGINATION PARK - 05.11....	83.29		
624-07142022	Invoice	06/30/2022	624 - IMAGINATION PARK - 05.11.2022 - 07....		0.00	83.29	
	14.81.61150		OUTSIDE SERVICES-OTHER	624 - IMAGINATION PARK - 05.11....	83.29		
00166	Parisi Transportation Consulting		07/27/2022	Regular	0.00	1,975.00	94579
Payable #	**Payable Type**	**Post Date**	**Payable Description**		**Discount Amount**	**Payable Amount**	
	Account Number		**Account Name**	**Item Description**	**Distribution Amount**		
19009	Invoice	06/30/2022	07.26.2022 - PROFESSIONAL SEVICES - JUNE ...		0.00	1,975.00	
	01.41.61150		OUTSIDE SERVICES-OTHER	07.26.2022 - PROFESSIONAL SEVI...	1,975.00		
02554	Parkmobile LLC		07/27/2022	Regular	0.00	167.70	94580
Payable #	**Payable Type**	**Post Date**	**Payable Description**		**Discount Amount**	**Payable Amount**	
	Account Number		**Account Name**	**Item Description**	**Distribution Amount**		
INV29277	Invoice	06/30/2022	06.30.2022 - END USER FEES - JUNE 2022		0.00	167.70	
	01.12.61107		OUTSIDE SVCS-ACCOUNTI...	06.30.2022 - END USER FEES - JU...	167.70		
00211	Tim Musselman		07/27/2022	Regular	0.00	450.00	94581
Payable #	**Payable Type**	**Post Date**	**Payable Description**		**Discount Amount**	**Payable Amount**	
	Account Number		**Account Name**	**Item Description**	**Distribution Amount**		
INV0008032	Invoice	06/30/2022	07.26.2022 - BAMBINO BASEBALL - MARCH -...		0.00	450.00	
	21.61.61160		BASEBALL EXPENSES	07.26.2022 - BAMBINO BASEBALL ...	450.00		
00362	Town of San Anselmo		07/11/2022	Bank Draft	0.00	208,905.25	DFT03702
Payable #	**Payable Type**	**Post Date**	**Payable Description**		**Discount Amount**	**Payable Amount**	
	Account Number		**Account Name**	**Item Description**	**Distribution Amount**		
INV0007944	Invoice	07/11/2022	07.15.2022 To fund payroll		0.00	208,905.25	
	01.00.20299		PAYROLL PAYABLE	07.15.2022 To fund payroll	144,501.92		
	01.00.20299		PAYROLL PAYABLE	07.15.2022 To fund payroll	-1,225.87		
	12.00.20299		PAYROLL PAYABLE	07.15.2022 To fund payroll	8,446.86		
	12.00.20299		PAYROLL PAYABLE	07.15.2022 To fund payroll	-46.25		
	19.00.20299		PAYROLL PAYABLE	07.15.2022 To fund payroll	4,612.09		
	21.00.20299		PAYROLL PAYABLE	07.15.2022 To fund payroll	39,255.64		
	21.00.20299		PAYROLL PAYABLE	07.15.2022 To fund payroll	-230.00		
	27.00.20299		PAYROLL PAYABLE	07.15.2022 To fund payroll	13,590.86		
01281	Payroll Resources Group		07/12/2022	Bank Draft	0.00	85.00	DFT03706
Payable #	**Payable Type**	**Post Date**	**Payable Description**		**Discount Amount**	**Payable Amount**	
	Account Number		**Account Name**	**Item Description**	**Distribution Amount**		
8233	Invoice	07/12/2022	July 2022 S125 Processing Fees		0.00	85.00	
	01.12.61107		OUTSIDE SVCS-ACCOUNTI...	July 2022 S125 Processing Fees	85.00		
00362	Town of San Anselmo		07/26/2022	Bank Draft	0.00	170,967.11	DFT03725

Check Report **Date Range: 07/01/2022 - 07/31/2022**

Vendor Number / Payable #	Vendor Name / Payable Type / Account Number	Post Date	Payment Date / Payable Description / Account Name	Payment Type / Item Description	Discount Amount / Discount Amount / Distribution Amount	Payment Amount / Payable Amount	Number
INV0008031	Invoice	07/26/2022	7-31-2022 TSA To Fund Payroll		0.00	170,967.11	
	01.00.20299		PAYROLL PAYABLE			119,893.94	
	01.00.20299		PAYROLL PAYABLE			-1,225.87	
	12.00.20299		PAYROLL PAYABLE			5,934.25	
	12.00.20299		PAYROLL PAYABLE			-46.25	
	19.00.20299		PAYROLL PAYABLE			3,531.83	
	21.00.20299		PAYROLL PAYABLE			32,621.04	
	21.00.20299		PAYROLL PAYABLE			-230.00	
	27.00.20299		PAYROLL PAYABLE			10,488.17	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	346	160	0.00	3,060,390.23
Manual Checks	0	0	0.00	0.00
Voided Checks	0	12	0.00	-7,082.40
Bank Drafts	3	3	0.00	379,957.36
EFT's	0	0	0.00	0.00
	349	**175**	**0.00**	**3,433,265.19**

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	346	160	0.00	3,060,390.23
Manual Checks	0	0	0.00	0.00
Voided Checks	0	12	0.00	-7,082.40
Bank Drafts	3	3	0.00	379,957.36
EFT's	0	0	0.00	0.00
	349	**175**	**0.00**	**3,433,265.19**

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH - OPERATING	7/2022	3,433,265.19
			3,433,265.19

525 San Anselmo Avenue
San Anselmo, CA 94960

Town of San Anselmo

Staff Report

TO: Town Council | 8/23/2022 | **Item #:** 2.3.

FROM:
Megan H. Acevedo, Town Attorney

SUBJECT:
Consider Adoption of Resolution to Allow for Virtual Town Council Meetings in Compliance with AB 361.

RECOMMENDATION

That the Town Council adopt the attached resolution making findings pursuant to AB 361 to support continued use of teleconferencing/videoconferencing to hold public meetings of the Town Council and Town legislative bodies during the continuing state of emergency proclaimed by Governor Newsom on March 4, 2020. (Attachment 1).

BACKGROUND

On March 4, 2020, Governor Newsom declared a state of emergency pursuant to Government Code section 8625 due to COVID-19. Recognizing the need to promote social distancing while allowing local legislative bodies to continue operating during the emergency, Governor Newsom signed Executive Orders N-25-20, N-29 -20, and N-08-21, which suspended provisions of the Brown Act. Those Orders permitted legislative bodies to hold virtual meetings; however, the relevant provisions expired on September 30, 2021.

On September 16, 2021, Governor Newsom signed AB 361, which extends the authority of public agencies to conduct meetings by teleconference, including video conference, during State-declared emergencies. Specifically, the bill provides that a legislative body may hold virtual meetings where there is a proclaimed state of emergency and state or local officials have imposed or recommended measures to promote social distancing. (Cal. Gov. Code § 54953(e)(1)(A)).

On September 22, 2021, the Marin County Director of Health & Human Services, Benita McLarin, sent a letter to the Marin County Board of Supervisors recommending continued social distancing for local government meetings.

> Local government meetings are indoor meetings that are sometimes crowded, involve many different and unfamiliar households, and can last many hours. Given those circumstances, I recommend a continued emphasis on social distancing measures as much as possible to make public meetings as safe as possible. These measures can include using video/teleconferencing when it meets community needs and spacing at in-person meetings so that individuals from different households are not sitting next to each other.

Ms. McLarin has confirmed that these recommendations remain in place, including in her letter to the Board on July 19, 2022.

On November 26, 2021, the World Health Organization (WHO) classified a new variant, B.1.1.529, as a Variant of Concern and named it Omicron and on November 30, 2021, the United States also classified it as a Variant of Concern. On December 1, 2021, the California and San Francisco Departments of Public Health confirmed that a recent case of COVID-19 in California was caused by the Omicron variant. Omicron is more contagious than previous variants and spread rapidly. On January 10, 2022, the U.S. reported 1,400,000 positive COVID cases in a single day. On February 22, 2022, the World Health Organization identified a second Omicron variant as a variant of concern and case rates have risen as a result of its spread.

On October 12, 2021, November 9, 2021, December 14, 2021, January 11, 2022, February 8, 2022, March 8, 2022, and April 12, 2022, May 10, 2022, June 14, 2022, and July 26, 2022 the Town Council adopted resolutions with the requisite findings that the state of emergency is in effect, that measures to promote social distancing are still being recommended by local officials, and that the state of emergency directly impacts the ability of the public and the members of the Town Council to meet safely indoors in person.

On March 22, 2022, the Council voted for the month of April to have the option for Council to either meet in the Council Chambers or virtually and for the public to only meet virtually. Given the unpredictable spread of new COVID-19 variants and the nature of public meetings to bring different households into an enclosed room for extended periods of time, the Town Council indicated that remote meetings could be necessary beyond April and the Council has not requested that the issue return for their consideration. The Town Council also directed that, going forward, Town legislative bodies may make an independent determination about their use of the virtual meeting format. However, the Council limited the Committee and Commissions' options to only those that allow for virtual public participation.

Council requested that staff be asked how they feel about attending in person meetings and staff indicated that they would prefer to be allowed to choose to be in person or virtual, just like the Council.

Finally, the Council asked staff to verify that Council members and Committee and Commission members who plan to participate in person at public meetings be vaccinated. Given the proof-of-vaccination requirement imposed by the Council, allowing virtual participation by Council and Committee members will ensure that all members can take part in the meetings, regardless of vaccination status.

The following San Anselmo committees meet monthly and have made the determination that they would like to continue meetings in the following format:

Arts Commission, Economic Development Committee and Planning Commission have decided to stay virtual for now.

Historical Commission, Open Space Committee and Parks and Recreation Commission have decided to hold hybrid meetings.

Climate Action Commission, Library Advisory Board, Racial Equity Ad Hoc Committee have not made a formal decision as of this report.

FISCAL IMPACT

There would be no direct fiscal impact to the Town to approve this item.

CEQA AND CLIMATE ACTION PLAN CONSISTENCY

Adopting a resolution to establish the format for public meetings during a state of emergency is not a “project” under the California Environmental Quality Act (CEQA), because it does not involve an activity that has the potential to cause a direct or reasonably foreseeable indirect physical change in the environment. (Cal. Pub. Res. Code § 21065).

CONCLUSION

Staff respectfully requests that the Council adopt the attached resolution to allow for continued use of video/teleconferencing for public meetings.

RESOLUTION NO.

RESOLUTION REGARDING TELECONFERENCE AND VIDEOCONFERENCE MEETINGS DURING THE COVID-19 STATE OF EMERGENCY

WHEREAS, on March 4, 2020, Governor Newsom proclaimed pursuant to his authority under the California Emergency Services Act, California Government Code Section 8625, that a state of emergency exists due to a novel coronavirus (COVID- 19); and

WHEREAS, on June 4, 2021, in lifting many restrictions that the State previously imposed due to COVID-19, the Governor indicated that those changes did not end the ongoing, proclaimed state of emergency; and

WHEREAS, as of the date of this Resolution, neither the Governor nor the Legislature have exercised their respective powers pursuant to California Government Code section 8629 to lift the state of emergency either by proclamation or by concurrent resolution in the state Legislature; and

WHEREAS, the continued local rates of transmission of the virus and variants causing COVID-19 are such that on September 22, 2021, the Marin County Director of Health & Human Services recommended that local government entities continue to emphasize social distancing in order to minimize the potential spread of COVID-19 during indoor, public meetings; and

WHEREAS, the County Director of Health & Human Services' has confirmed her recommendation related to public meetings, including in a letter to the Board of Directors on June 21, 2022; and

WHEREAS, on November 26, 2021, the World Health Organization (WHO) classified a new variant, B.1.1.529, as a Variant of Concern and named it Omicron and on December 1, 2021, the California and San Francisco Departments of Public Health confirmed that the first case of COVID-19 in California caused by the Omicron variant; and

WHEREAS, Omicron is a more contagious variant and by January 10, 2022, the U.S. reported 1,400,000 positive COVID-19 cases on a single day; and

WHEREAS, on February 22, 2022, the WHO labeled a second version of Omicron to be a new variant of concern; and

WHEREAS, in light of the County's recommendation and the current COVID-19 variant of concern, the Town Council desires to continue to have the flexibility, for itself and for all other Town legislative bodies, to meet by teleconference and/or videoconference; and

WHEREAS, adopting a resolution to establish the format for public meetings during a state of emergency is not a "project" under the California Environmental Quality Act (CEQA),

because it does not involve an activity that has the potential to cause a direct or reasonably foreseeable indirect physical change in the environment. (Cal. Pub. Res. Code § 21065).

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The above recitals are hereby incorporated as if fully set forth herein.
2. There is an ongoing proclaimed state of emergency relating to the novel coronavirus causing the disease known as COVID-19.
3. The state of emergency continues to directly impact the ability of Town Council and standing committees and commissions to meet safely in person.
4. Local health officials, including the County Director of Health & Human Services continue to recommend social distancing during public meetings, including the use of tele/video conferencing.
5. Holding meetings with all attendees participating in person would present imminent risks to the health or safety of attendees, such that the conditions continue to exist pursuant to Government Code Section 54953(e)(3) to allow the Town of San Anselmo Town Council and Town legislative bodies to use teleconferencing to hold public meetings in accordance with Government Code section 54953(e)(2) to ensure members of the public have continued access to safely observe and participate in local government meetings.

PASSED AND ADOPTED at the regular meeting of the Town Council of the Town of San Anselmo held on the 23rd day of August, 2022, by the following vote:

AYES
NOES:
ABSENT:

_____
Alexis Fineman, Mayor

Attest:

_____
Carla Kacmar, Town Clerk

525 San Anselmo Avenue
San Anselmo, CA 94960

Town of San Anselmo

Staff Report

TO: Town Council | 8/23/2022 | **Item #:** 2.4.

FROM:
Sean Youra, Climate Action Coordinator; Erica Freeman, Building Official

SUBJECT:
Response to 2021-2022 Marin Civil Grand Jury Report entitled *Electrifying Marin's Buildings: A Countywide Approach*

RECOMMENDATION

Approve and authorize the Mayor to sign the attached response to the Marin County Civil Grand Jury Report entitled *Electrifying Marin's Buildings: A Countywide Approach*.

BACKGROUND

In California, civil grand juries are authorized to "investigate and report upon the operations, accounts, and records of the officers, departments, functions, and the method or system of performing the duties of any such city or joint powers agency and make such recommendations as it may deem proper and fit" (Cal. Penal Code section 925a <https://leginfo.legislature.ca.gov/faces/codes_displaySection.xhtml?lawCode=PEN&sectionNum=925a.>). Within 90 days after the grand jury submits a report regarding the operations of any public agency, the "governing body of the public agency shall comment to the presiding judge of the superior court on the findings and recommendations pertaining to matters under the control of the governing body..." (Cal. Penal Code section 933(c) <https://leginfo.legislature.ca.gov/faces/codes_displaySection.xhtml?lawCode=PEN&sectionNum=933.>). The mayor is also required to comment on the findings and recommendations (Cal. Penal Code section 933(c) <https://leginfo.legislature.ca.gov/faces/codes_displaySection.xhtml?lawCode=PEN&sectionNum=933.>).

On June 6, 2022, the Marin County Civil Grand Jury released a report entitled *Electrifying Marin's Buildings: A Countywide Approach* (Attachment 1). The Grand Jury Report focused on the building sector as a primary contributor of greenhouse gas emissions and assessed existing and proposed programs and strategies to bring about the effective and equitable electrification of buildings in Marin. The Grand Jury has requested the Town to respond to Findings F1-F6 and Recommendations R1-R3. Under State law, the Town's written response must be submitted to The Honorable Judge James Chou by September 6, 2022.

DISCUSSION

Staff has reviewed the Grand Jury Report and drafted proposed responses (Attachment 2). The responses show that the Town agrees with all of the findings. In addition, the Town has responded to the following Recommendations:

1. R1 (adopt a reach code banning natural gas connections in newly constructed buildings) - The Town has

already implemented this recommendation.

2. R2 (adopt a reach code requiring energy efficiency measures in connection with renovations of existing residential buildings) - The Town has not implemented this recommendation, but it may be implemented in the future as described in Attachment 2.
3. R3 (develop a comprehensive Countywide Building Electrification Plan to be completed on or before January 1, 2024) - This recommendation requires further analysis and collaboration with other Marin jurisdictions and entities.

FISCAL IMPACT

There is no direct fiscal impact associated with responding to the Grand Jury Report.

CEQA AND CLIMATE ACTION PLAN CONSISTENCY

The Council's consideration and approval of this item is not a "project" under the California Environmental Quality Act, because it does not involve an activity which has the potential to cause a direct or reasonably foreseeable indirect physical change in the environment. (Cal. Pub. Res. Code § 21065).

The Town's Climate Action Plan includes Measure E-4: Green Building Reach Code, which includes adopting a green building ordinance for new and remodeled commercial and residential projects that requires green building methods and energy efficiency savings above the State building and energy codes. The Grand Jury Report's recommendations encourage the adoption of green building ordinances for both new construction and renovations of existing residential buildings.

CONCLUSION

Staff recommends that the Town Council approve the attached responses to the Grand Jury Report.

2021–2022 MARIN COUNTY CIVIL GRAND JURY

ELECTRIFYING MARIN'S BUILDINGS: A COUNTYWIDE APPROACH

June 6, 2022

SUMMARY

Marin County's electricity supplies are becoming cleaner due to the expanding role played by solar and other renewable sources. As this trend continues, local governments have become increasingly engaged in reducing greenhouse gas emissions by electrifying the county's transportation and building sectors. "Building electrification" refers to the elimination of natural gas-fueled appliances in households and businesses. It aims for adoption of four electric appliances: heat pump space heaters, heat pump water heaters, induction cooktops/ranges, and upgraded service panels. Because the life cycles of appliances are long—often 10 to 20 years or more—decisions made today can have long-term impacts. By one estimate, in order to fully electrify U.S. households before 2050, more than 80 million of these appliances in more than 50 million households would have to be replaced over the next decade.[1] While policy-makers in Washington and Sacramento have an important role to play, change on this scale will be very difficult without robust engagement at the local level. The timely pursuit of building electrification will depend in no small measure on local regulations and consumer decisions that are shaped and supported by local communities.

Initial steps are currently being taken by the county and its cities to pave the way toward building electrification. But as the stakes grow higher with each passing year, the time has come for Marin to pursue an integrated and comprehensive countywide building electrification planning process that will strengthen and accelerate decision-making by public officials throughout the county.

In the discussion that follows, the Grand Jury addresses:

- The critical role building electrification plays in advancing Marin County's greenhouse gas reduction targets and in improving the health and safety of its residents
- Proposed "reach" codes for adoption by local jurisdictions that would bring an end to natural gas connections in newly constructed buildings and enhance energy efficiency in homes undergoing renovation

[1] Trevor Higgens, Bianca Majumder, Debbie Lai, Ari Matusiak, and Sam Calisch, *To Decarbonize Households,* electrifying all of Marin County's buildings within a specified time period
America Needs Incentives for Electric Appliances, June 3, 2021,
https://www.americanprogress.org/article/decarbonize-households-america-needs-incentives-electric-appliances/.

- A comprehensive countywide building electrification planning process aimed at potential building electrification strategies that should be addressed as part of a countywide planning process.
- The importance of equity as a guiding principle in planning.

APPROACH

The Marin County Civil Grand Jury investigated the actions taken by Marin's county, city, and town governments to reduce greenhouse gas emissions, including their identification of the sources of these emissions and their strategies to meet emission reduction goals established by state law and otherwise. The Grand Jury focused on the building sector as a primary contributor of greenhouse gas emissions and assessed existing and proposed programs and strategies to bring about the effective and equitable electrification of buildings in Marin.

In carrying out this investigation, the Grand Jury interviewed elected officials, department heads, and staff in the Marin County government and in Marin's city and town governments; interviewed agency officials and non-profit advocacy groups engaged in climate change mitigation; and reviewed reports, studies, plans, and state and local laws dealing directly or indirectly with climate change mitigation.

In the course of its investigation, the Grand Jury repeatedly encountered individuals throughout county and local government who are passionate about their work and extremely well-informed about climate change impacts and mitigation measures. The findings and recommendations presented here are intended to offer a unique perspective afforded by the investigation and help promote an ongoing dialog among county staff, local jurisdictions, and the public on an important component of greenhouse gas reduction efforts.

BACKGROUND: WHY BUILDING ELECTRIFICATION MATTERS

The Increasing Urgency of Marin's Efforts to Mitigate Climate Change

This past year our nation has seen a variety of extreme weather-related impacts including off-season tornados, dramatic flooding, and wildfires at times and locations previously thought immune from such disasters. The hottest annual temperatures ever recorded worldwide have all occurred between 2016 and 2021.[2] More intense and frequent heat waves, droughts, wildfires, and severe weather events are all results of climate change which are now manifesting throughout the country and the world. Marin County has recently experienced severe drought, ongoing heightened wildfire risk, and the slow creep of sea level rise along our shorelines. Given these developments, scientists and government leaders across the globe agree there is an increasing urgency to reduce greenhouse gas emissions if the worst impacts of climate change are to be avoided.

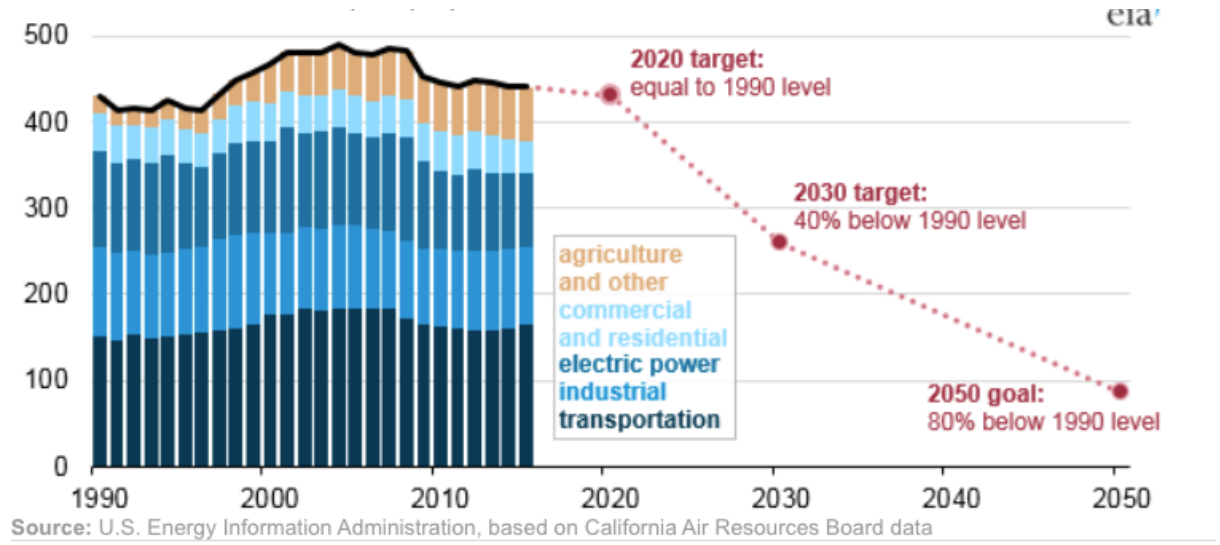
California has helped lead the way in framing the urgent need for prompt action. Legislation passed in 2016 requires state agencies to enact regulations and implement programs that will result in a statewide reduction in greenhouse gas emissions to 40 percent below 1990 levels by

[2] United Nations, UN News Global Perspective Human Stories, *2021 joins top 7 warmest years on record: WMO,* January 19, 2022, https://news.un.org/en/story/2022/01/1110022#:~:text=The%20warmest%20seven%20years%20have,to%20record%20global%20average%20warming.

2030. Unfortunately, a recent report has found that while the state's greenhouse gas emissions dropped 1.6 percent between 2018 and 2019—the second largest percentage decrease since 2010— this is far short of what is needed to reach the mandated reduction by 2030.[3] California must now sustain a 4.3 percent annual decrease through 2030—a reduction that is more than 2.5 times greater than was achieved in 2019.[4]

Marin County's leaders and residents are well aware that climate change is poised to impact future life in the county. The county and its eleven municipalities have each developed climate action plans to address how local governments and residents can contribute to greenhouse gas emission reductions.[5] These plans identify the major sources of emissions throughout the county, quantify those emissions, and recommend actions to be taken by individual jurisdictions to curb emissions and reach statewide emissions targets as well as targets enumerated in the individual plans. Although all jurisdictions reached their 2020 goals of reducing greenhouse gas emissions below 2005 levels by at least 15 percent, there is much more to be done if they are to reach the 2030 reduction targets mandated by state law.[6]

Figure 1 - California Greenhouse Gas Emissions by Sector (1990-2015) and Targets Through 2050 (million tons CO_2 equivalent)



Credit: California Air Resources Control Board

Figure 1 shows the dramatic reduction in GHG emissions required for the state to reach its goal of reducing emissions to at least 40% below 1990 levels by 2030.

[3] California Green Innovation Index, 13th Edition, 2021, https://greeninnovationindex.org/2021-edition/.
[4] California Green Innovation Index.
[5] County of Marin, Community Development Agency and Sustainability Team, *Marin County Unincorporated Climate Action Plan*, December 2020, https://www.marincounty.org/-/media/files/departments/cd/planning/sustainability/climate-and-adaptation/cap-2030_12082020final.pdf. The Climate Action Plans for each of the municipalities in Marin are https://marinclimate.org/climate-action-plans/.
[6] *See* Marin Climate and Energy Partnership (MCEP) website, Marin Sustainability Tracker, http://www.marintracker.org/. This is an interactive mapping tool that provides statistics on the greenhouse gas emissions in various jurisdictions.

Buildings Are a Significant Source of Greenhouse Gas Emissions

Building electrification will be a critical component for the county to reach future emissions goals. Natural gas, a major source of greenhouse gas emissions, provides an estimated 70 percent of the energy used in the average California home.[7] Building emissions are generated in the production and use of electricity and natural gas for heating, cooling, lighting, and running appliances in residential, commercial, municipal, and industrial buildings.[8] In Marin the largest source of greenhouse gas emissions is the transportation sector (51 percent). The county's next largest greenhouse gas source is the building sector, which is responsible for 34 percent of total emissions.[9] Of the 34 percent greenhouse gas emissions associated with Marin's building sector, natural gas uses comprise 27 percent of the total, with the remaining 7 percent attributed to the use of electricity generated by coal or gas-fired power plants.[10]

Marin County's building sector primarily consists of residential buildings, with single-family homes comprising the majority of building types in the county. Among the housing stock, 69 percent are single-family homes, followed by multi-unit dwellings at 29.5 percent, and mobile homes at 1.5 percent.[11]Most of the county's natural gas usage results from the residential sector.[12] Thus, removing natural gas usage from the building sector will have a major impact in reducing overall greenhouse gas emissions in the county.

[7] New Buildings Institute, *Building Electrification Technology Roadmap*, January 12, 2021, p. 3, https://newbuildings.org/resource/building-electrification-technology-roadmap/#:~:text=The%20Building%20Electrification%20Technology%20Roadmap,emissions%2C%20and%20improve%20public%20health.

[8] The different plans have slightly different categories names to identify this sector, i.e., some refer to it as Residential Energy, Built Environment – Electricity/Natural Gas, Energy Efficiency Buildings, etc. and may or may not include the source of the energy used (County Plan says 72% decrease in Build Env- Electricity from 2005 to 2018 due to cleaner sources of energy used).

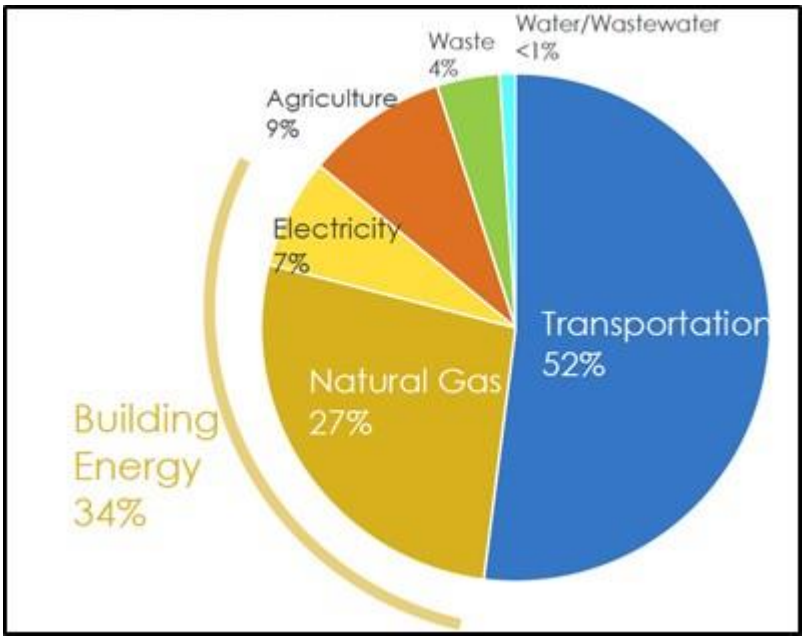
[9] *See* MCEP website, *Marin County Emissions by Sector, 2019,* https://marinclimate.org/greenhouse-gas-inventories/.

[10] MCEP website, *Marin County Emissions by Sector*.

[11] Marin County Housing Element 2015 – 2023 Adopted by the Marin County Board of Supervisors December 9, 2014; *See also* CountyOffice.org, *Building Departments in Marin County, California,* https://www.countyoffice.org/ca-marin-county-building-departments/

[12] In 2005, 72% of natural gas usage was in the residential sector, Marin Community Development Agency's 2007 Marin Countywide Plan at 3.6-4.

Figure 2 - Marin County's 2019 Greenhouse Gas Emission by Sector



Credit: Marin County, Community Development Agency and City of San Rafael, Marin County Green Building Code 2022 Code Cycle Update, February 18, 2022.

Unfortunately, the consumption of natural gas in homes and buildings in California is on the rise—up 15.3 percent in the commercial sector and 17.8 percent in housing since 2014, and up 19.8 percent in the industrial sector since 2009.[13] Statewide, natural gas usage by buildings is significant, with buildings using more gas overall than the state's power plants.[14]

These building-related uses of natural gas not only result in greenhouse gas emissions as the fuel is burned, but they are also responsible for additional emissions from the extraction and transportation of gas to end users. Emissions from the drilling of natural gas include methane, nitrogen oxides, and sulfur oxides.[15] Methane is among the most worrisome greenhouse gasses as it traps heat more efficiently than carbon dioxide. It is estimated that 13 million tons of methane leak each year during gas extraction, processing, and transportation.[16] About 90 percent of the gas consumed in California is drilled out of state, which creates significant opportunities for greenhouse gas emissions to occur through leaking and venting in pipeline transmission in addition to those created during combustion.[17]

Converting from natural gas to electricity is an effective way to significantly reduce greenhouse gas emissions. It should be noted, however, that some emissions also occur in the generation of

[13] California Green Innovation Index, https://greeninnovationindex.org/2021-edition/
[14] Sierra Club, *Building Electrification Action Plan for Climate Leaders*, December 2019, p. ES-1, https://www.sierraclub.org/sites/www.sierraclub.org/files/Building%20Electrification%20Action%20Plan%20for%20Climate%20Leaders.pdf
[15] New Buildings Institute, *Building Electrification Technology Roadmap*, p.4.
[16] Jeff Turrentine, *The Natural Gas Industry Has a Methane Problem*, Natural Resources Defense Council website, June 7, 2019, https://www.nrdc.org/onearth/natural-gas-industry-has-methane-problem.
[17] Sierra Club, *Building Electrification Action Plan for Leaders*, p. ES-1. *See also* City of Berkeley, *Existing Buildings Electrification Strategy*, Administrative Draft, April 2021, pp. 13-14, https://www.cityofberkeley.info/uploadedFiles/Planning_and_Development/Level_3_-_Energy_and_Sustainable_Development/Draft_Berkeley_Existing_Bldg_Electrification_Strategy_20210415.pdf and New Buildings Institute, *Building Electrification Technology Roadmap*, p. 3.

electricity, though at much reduced levels. Pacific Gas and Electric (PG&E) and the community choice aggregator, Marin Clean Energy (MCE), are Marin County's two utility providers.[18] PG&E's electricity is generated from a blend of power sources that is presently 85 percent greenhouse gas emission free. That percentage should increase in the coming decade due to state mandates.[19] MCE customers can currently opt for an arrangement furnishing electricity that is 100 percent generated by wind and solar.[20]

Reducing the Health and Safety Risks Posed by Gas Appliances

In addition to adding greenhouse gas emissions to the atmosphere, natural gas appliances create a significant amount of indoor air pollution.[21] Most residential gas appliances lack any pollution controls and can produce very high nitrogen oxide emissions.[22] In particular, gas stoves emit nitrogen oxides, carbon monoxide, and formaldehyde as well as fine particulate matter in amounts greater than electric stoves.[23] The peak levels of air pollution, particularly nitrogen dioxide, generated by natural gas cooktop usage can exceed outdoor air quality standards.[24] Other natural gas appliances such as heating systems and water heaters also contribute to indoor air pollution and can present significant indoor air quality impacts. Like stoves, natural gas-powered furnaces and hot water tanks also emit nitrogen dioxide, nitric oxide, sulfur oxides, particulate matter, carbon monoxide, and formaldehyde.[25]

The U.S. Environmental Protection Agency has determined that long-term exposure to nitrogen dioxide is linked to the development of asthma in children, and short term exposure can trigger or exacerbate asthma attacks.[26] Children are particularly sensitive to the pollutants generated by gas appliances. Studies have indicated that children in homes with gas appliances are 42 percent more likely to develop asthma symptoms and 32 percent more likely to be diagnosed with asthma during their lifetime.[27] Lower-income households bear greater health risks since many of the factors associated with poor indoor air quality – smaller square footage, older appliances, poorer ventilation, high density of household members – create conditions that contribute to poor indoor air quality.[28]
The use of natural gas as a fuel in buildings also brings safety risks posed by pipeline leaks and ruptures. The potential for earthquakes, aging gas lines, and the volatile nature of natural gas are

[18] Community Choice Aggregation (CCA) is an alternative to the investor owned utility in which local entities aggregate the buying power of individual customers within a defined jurisdiction in order to secure alternative energy supply contracts.
[19] See California Public Utilities Code §454.53, which mandates that by 2045 all retail electricity sold in the state be generated from renewable and zero-carbon resources .https://leginfo.legislatCalifornia Code, Public Utilities Code - PUC § 454.53 | FindLawure.ca.gov/faces/billTextClient.xhtml?bill_id=201720180SB100
[20] Marin Clean Energy website, https://www.mcecleanenergy.org/100-renewable/.
[21] Sierra Club, *Building Electrification Action Plan for Leaders*, at p. ES-1.
[22] Sierra Club, *Building Electrification Action Plan for Leaders*, at p. ES-1.
[23] Brady Seals and Andee Krasner, *Health Effects from Gas Stove Pollution*, Rocky Mountain Institute, Physicians for Social Responsibility, Mothers Out Front, and Sierra Club, 2020, p.8 https://rmi.org/insight/gas-stoves-pollution-health
[24] Seals and Krasner, *Health Effects from Gas Stove Pollution* at p. 9.
[25] City of Berkeley, *Existing Buildings Electrification Strategy* Administrative Draft April 2021, p. 6, https://www.cityofberkeley.info/uploadedFiles/Planning_and_Development/Level_3_-_Energy_and_Sustainable_Development/Draft_Berkeley_Existing_Bldg_Electrification_Strategy_20210415.pdf.
[26] Seals and Krasner, *Health Effects from Gas Stove Pollution* at pp. 12-13; *See also* City of Berkeley, *Existing Buildings Electrification Strategy* at p. 7.
[27] Seals and Krasner, *Health Effects from Gas Stove Pollution* at p. 13.
[28] Seals and Krasner, *Health Effects from Gas Stove Pollution* at p. 13.

all risk factors. The catastrophic 2010 San Bruno and 2019 San Francisco gas pipeline explosions exemplify the risks of natural gas lines in buildings.[29]

DISCUSSION

Near-term Measures to Accelerate Building Electrification

Banning Natural Gas Connections in New Construction

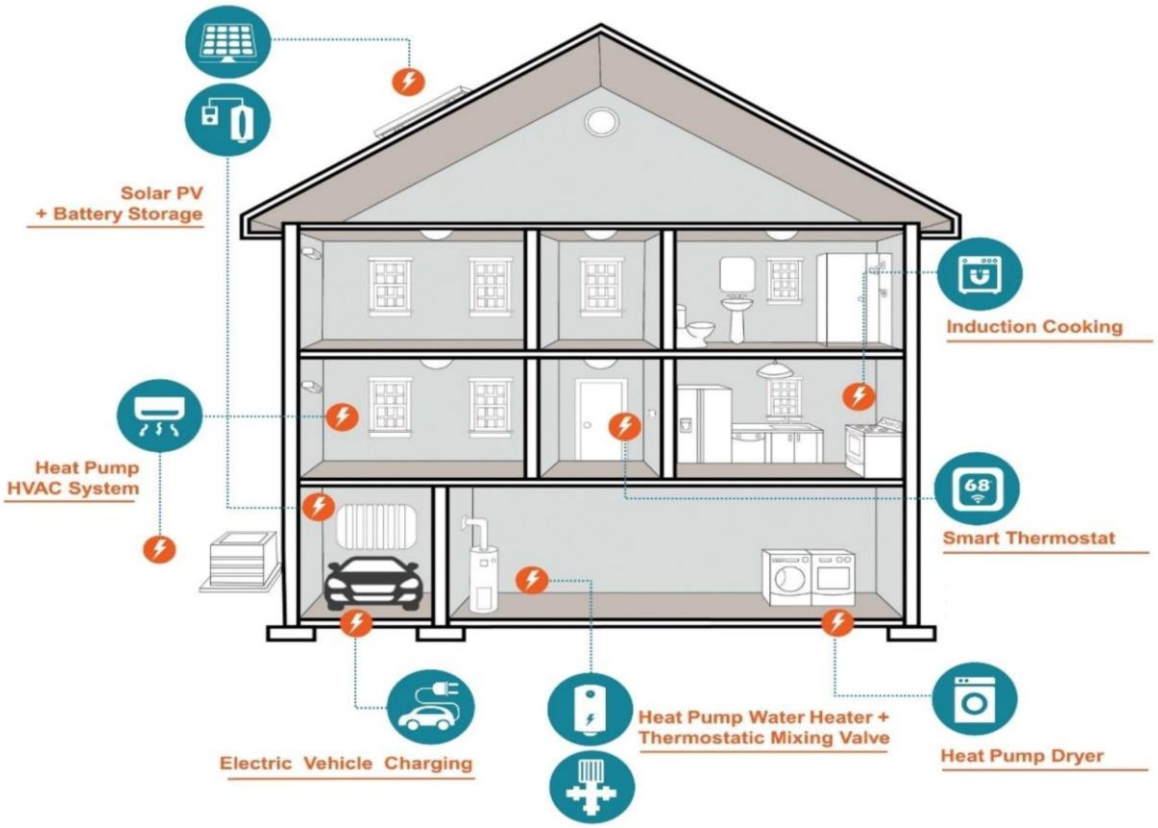
One of the most direct means of accomplishing electrification in the building sector is to ensure that newly constructed buildings are fully electric, with no natural gas connections. A shift to all-electric new construction helps accelerate greenhouse gas emission reductions in the building sector and avoids the health hazards posed by the ongoing use of natural gas in the indoor environment. All-electric buildings are also, with rare exception, cheaper to build than "dual fuel" buildings that incorporate both natural gas and electricity.[30] Construction of new dual fuel buildings not only costs more, but it also creates potential inefficiencies as the use of natural gas infrastructure in these buildings is limited in coming years, leaving it underutilized or unused.

California has taken steps toward electrifying the building sector through the most recent update of its state-wide building code. Every three years, the California Energy Commission is charged with updating the state building code which, among other things, creates energy standards for new construction. The latest building code update went into effect in January 2022. It sets the stage for electrification by requiring newly constructed homes to be "electric-ready," with dedicated 240-volt outlets and space (with plumbing for water heaters) so electric appliances can eventually replace installed gas appliances. It also requires new homes to have either electric heating or electric water heating, depending on which is the larger energy user. While these and other requirements will have a meaningful impact in paving the way for home electrification in the future, many observers had hoped for more decisive action from the state including, potentially, a statewide ban on natural gas connections in a range of newly constructed buildings.

[29] City of Berkeley, *Existing Buildings Electrification Strategy* at p. 14; *See also* Michael Cabanatuan, "PG&E software issue allowed massive 2019 S.F. gas fire to burn longer, feds say," *San Francisco Chronicle*, Aug. 10, 2021, https://www.sfchronicle.com/sf/article/PG-E-software-issue-allowed-massive-2019-S-F-gas-16378054.php which explains the initial blast was caused by a negligent contractor accidently excavating the line, but the lack of PG&E's proper software to isolate valve led to a long wait time for the gas line to be shut off.

[30] A recent study found incremental costs for new home construction ranged from $30,000 less to $3,000 more for an all-electric compared to a dual fuel home. *See* Frontier Energy, Inc. and Misti Bruceri & Associates, LLC, *2019 Energy Efficiency Ordinance Cost-Effectiveness Study: Low-Rise Residential*, prepared for Pacific Gas and Electric, August 2019, pp. 15-16, https://efiling.energy.ca.gov/GetDocument.aspx?tn=234020-6&DocumentContentId=66846

Figure 3 - Common Components of All-Electric Homes



Credit: Building Decarbonization Coalition

The state's next building code update will not occur until 2025. In the near term, it will be up to local jurisdictions to decide whether to adopt more restrictive "reach codes" or take other measures banning or limiting the use of natural gas in newly constructed buildings. A reach code is a local building energy code that "reaches" beyond the state minimum requirements for energy use in building design and construction. To date, more than 50 local jurisdictions throughout California have adopted reach codes banning or limiting new natural gas infrastructure in new construction.[31] Within Santa Clara and San Mateo counties, 20 cities have adopted their own building electrification reach codes, a majority of which require new buildings to be all-electric unless limited exceptions are met.[32]

Within Marin County, Fairfax is currently the only city to have adopted an all-electric requirement for new buildings.[33] This may soon change, however, as a result of current efforts within the county to develop and disseminate a model reach code addressing electrification in

[31] Matt Gough, *California's Cities Lead the Way to a Gas-Free Future*, July 22, 2021, https://www.sierraclub.org/articles/2021/01/californias-cities-lead-way-gas-free-future.
[32] County of Santa Clara, California, Ordinance 108511 http://sccgov.iqm2.com/Citizens/Detail_LegiFile.aspx?Frame=&MeetingID=13238&MediaPosition=&ID=108511&CssClass=
[33] Town of Fairfax, *Staff Report*, August 4, 2021, https://storage.googleapis.com/proudcity/fairfaxca/uploads/2021/07/Item-18-Ord-Electric.pdf. San Anselmo is currently considering adoption of a ban on natural gas connections for newly constructed buildings. *See* Adrian Rodriguez, "San Anselmo considers gas ban for new buildings," *Marin Independent Journal*, March 18, 2022.

new construction and in certain types of building renovations. It would then be up to the county and each of its municipalities to consider the proposed model code for adoption. Data collected by the county shows that only 16 percent of new building projects in unincorporated Marin voluntarily elected all-electric construction.[34] The proposed reach code would require all new residential, multifamily, and commercial construction to be "all-electric." If widely adopted, this reach code would have an immediate and pronounced impact in electrifying new building construction throughout Marin.

Renovations of Existing Residential Buildings

New building construction accounts for only a small fraction of Marin's building stock. The bigger opportunities in electrifying Marin's building sector lie in electrification of existing buildings. Marin's proposed reach code would not require that existing dual fuel buildings be electrified, nor would it require replacement of natural gas appliances with electric appliances in existing homes. Rather, the code would be limited to certain residential building renovations. Under the "flexible path" approach that is contemplated, homeowners and contractors applying for building renovation permits would be required to select from a menu of electrification and energy efficiency measures to incorporate into the renovation plan.[35] Applicants could select any combination of specified measures, including the addition of electric heat pump space or water heaters, that meet or exceed a target energy score.

To date, at least one California city has enacted a reach code adopting a version of this flexible path approach. In 2021, the City of Piedmont enacted an ordinance that uses a menu of energy efficiency and heating system electrification improvements, and requires renovations on residential buildings to incorporate one item from the menu for projects over $25,000, and two items for projects over $100,000.[36] In Marin, planning staffs from the county and San Rafael are in the process of drafting and refining the proposed model reach code, including determining what kinds of renovations will trigger its requirements. There are plans to engage the public through community workshops, finalize the draft model reach code, and submit it for legislative review by the fall of 2022.

With respect to new construction, the proposed reach code presents a needed, near-term end to the perpetuation of natural gas infrastructure in Marin's building sector. With regard to renovations, the proposed code is an effective and practical, if incremental, step towards accelerating building electrification in Marin.

While the proposed model reach code presents a promising start, there are numerous important issues that remain to be addressed. What is the best way to extend electrification initiatives to homes that are not undergoing renovations and to large multi-unit residential buildings? Can enough consumers be incentivized to voluntarily replace gas-fueled appliances with electric ones? Are additional mandates needed? How can electrification programs be structured so as to consider the needs of Marin's underserved communities and low-income residents? Is there a

[34] Brian Reyes, *Policy Brief: 2022 Code Cycle Green Building Ordinance Update – Strategy and Options for Requirements*, prepared for the County of Marin, undated.
[35] A program funded by the state's largest utilities and conducted under the auspices of the California Public Utilities Commission (CPUC) provides guidance and resources to local jurisdictions interested in adopting this kind of approach. *See* CPUC Codes and Standards. website, https://explorer.localenergycodes.com/.
[36] Sara Lillevand, *City of Piedmont, Council Agenda Report*, February 1, 2021, https://www.piedmont.ca.gov/common/pages/DisplayFile.aspx?itemId=17376920.

means for addressing these questions in a coordinated, comprehensive way that will reach all of Marin's communities?

A Countywide Planning Process Focused on Equity

The Need for Coordinated, Comprehensive, and Strategic Planning to Effectively Address Building Electrification

As shown by the ongoing effort to develop Marin's model reach code, coordination between and among the county and its cities and towns increases the potential for achieving widespread, meaningful results in the short term. All of Marin's local jurisdictions are facing similar challenges in electrifying their building sectors and in reaching greenhouse gas reduction targets. Building departments will play an important role in implementing changes in building codes and permitting requirements. Uniformity will ease the burden on builders and contractors, and thus help to accelerate adoption.

Even more importantly, a countywide approach to planning will help to ensure the timely, sustained, and in depth focus that is required. Time is of the essence. As new gas infrastructure continues to be added to Marin's buildings, and as new gas appliances are installed in Marin's homes, electrification in these buildings is deferred for possibly a decade or more, making greenhouse gas reduction targets correspondingly more difficult to achieve.

There is also a human cost to delay. As low-income residents remain challenged by the up-front costs of electrification, the risk increases of a further divide between those who can afford to electrify and those who cannot. This results in greater exposure to potential displacement, adverse health effects, and other negative impacts to Marin's underserved communities. A countywide planning process would help to ensure that all of Marin's jurisdictions are actively engaged in solving these problems in the near term.

A countywide planning process will also help to ensure that adequate resources are devoted to the complex, multi-layered challenges posed by building electrification. A prior Grand Jury has described the county's approach to climate change mitigation, which relies heavily on the respective climate action plans adopted in each individual jurisdiction.[37] With few exceptions, these plans deal with broad recommendations that address a wide variety of areas. Given their breadth, and the limited resources available for developing them, climate action plans rarely take a "deep dive" into a specific issue or topic, and sometimes lack context or specificity, particularly in the area of building electrification.

A coordinated countywide planning process can provide a framework for collaboration that will maximize existing resources by leveraging research, data collection, and policy analysis. A timely example of this kind of collaboration is provided by the Marin Countywide Electric Vehicle Acceleration Plan (Countywide EV Plan). This plan was coordinated by the Marin Climate and Energy Partnership (MCEP).[38] Through the coordinated efforts of staff from its

[37] Marin County Civil Grand Jury, 2019-2020 *Climate Change: How Will Marin Adapt?*, September 11, 2020, https://www.marincounty.org/-/media/files/departments/gj/reports-responses/2019-20/climate-change--how-will-marin-adapt.pdf?la=en#.

[38] MCEP is composed of representatives from all eleven cities and towns in Marin, the county, the Transportation Authority of Marin (TAM), Marin Clean Energy, the Marin General Services Authority, and the Marin Municipal Water District. MCEP's mission is to promote collaboration between its members, share resources, and obtain funding to analyze and implement the strategies contained in each jurisdiction's climate action plan.

respective members and its own part-time sustainability coordinator, MCEP has produced a draft Countywide EV Plan that identifies guiding principles, describes relevant data and local conditions, enumerates barriers to EV adoption, and proposes specific strategies and recommended actions for overcoming those barriers. This plan can serve as a model for a similar effort aimed at producing a countywide plan for electrifying Marin's building sector.

There are unique challenges posed by the building sector, to be sure. The scope and complexity of building electrification planning will likely require more time and greater resources than a plan focused on EV adoption. These challenges, however, have not prevented other jurisdictions from producing building electrification plans suited to their specific needs. Planners in San Jose, Berkeley, and elsewhere have recently released comprehensive building electrification plans that provide needed focus and depth, laying the groundwork for implementation of short and long-term electrification strategies within established timeframes.[39] Marin County should do the same.

An in-depth planning process will require funding to ensure that sufficient staff is allocated for the project, and that any necessary outside consultants are retained. Development of the Countywide EV Plan was supported by a grant from the Transportation Authority of Marin. As an initial step, staff from the county and its municipalities should identify and pursue potential sources of grant funding from local, regional, and state entities.

At a minimum, a Marin Countywide Building Electrification Plan could identify current programs and policies, remaining challenges, and concrete actions the county and its cities and towns can take to accelerate the electrification of residential and commercial buildings throughout Marin. This plan could set a date for accomplishing the complete electrification of all buildings in Marin and establish a timeline for reaching that goal. And it could establish the necessary "guardrails" to avoid unintended adverse impacts on Marin's underserved communities.

While local policies and programs are critical to the success of building electrification, they cannot succeed without broader efforts to increase the capacity and reliability of the electric grid. Power outages pose an ongoing challenge, especially for underserved communities that may lack the resources to buy generators and otherwise mitigate the cost and inconvenience of short-term power loss. With increasing electrification of homes and the growth of electric vehicles, the state's utilities will need to expand clean power generation and distribution infrastructure. These utilities, in conjunction with state regulatory agencies, must ensure that electricity is available to meet increased demand, especially during peak usage periods.

The Importance of Equity

An initial challenge for planners will be to ensure that equity issues are considered from the outset and are adequately reflected in resulting policies and programs. Underserved communities, often largely composed of renters, have in many cases been left out of California's

[39] City of Berkeley, *Existing Building Electrification Strategy*, https://www.cityofberkeley.info/uploadedFiles/Planning_and_Development/Level_3_-_Energy_and_Sustainable_Development/Draft_Berkeley_Existing_Bldg_Electrification_Strategy_20210415.pdf
See also City of San José Department of Environmental Services, *Healthy Homes, Healthy Air - A Framework for Existing Building Electrification Centered on Community Priorities*, February 22, 2022, https://www.sanjoseca.gov/home/showpublisheddocument/82395/637811379809170000.

push toward electrification.[40] Low-income households often have a high energy burden – meaning a disproportionate amount of household income goes toward energy expenses. In Marin County, about 50 percent of renters are housing cost burdened, meaning they spend more than 30 percent of their income on rent. Contributing to this burden is the fact that low-income housing tends to be older and less energy efficient. Research has shown that African-American, Latino, and low-income households tend to pay more for electricity and natural gas service per square foot of building space.[41] These households have greater vulnerability to rising energy costs and are less able to mitigate the impact of rising costs through measures that require significant up-front investment, such as installing solar panels and batteries or replacing outdated gas appliances with cleaner, more efficient electric appliances. Beyond these financial burdens, underserved communities must also contend with the added health risks posed by poor indoor air quality.

If building electrification strategies are to succeed, they must not increase the burden on Marin's underserved communities. Rather, they must ensure that these communities have full access to building electrification's principal benefits: cleaner air, healthier homes, affordable clean energy, and energy efficiency resulting in reduced monthly energy bills. This can be accomplished in part by promoting and advocating for expansion of such programs as MCE's pilot program for Low-Income Families and Tenants which offers subsidies of $1,200 per unit to fund acquisition of appliances and energy efficiency improvements for up to 1,400 affordable multifamily units.[42]

Countywide planners should identify and prioritize the critical needs of underserved communities and identify priority solutions that can be addressed through building electrification. They can design a broad community engagement strategy to ensure the countywide plan reflects a diverse set of community voices and concerns. Through such an approach, the countywide plan can more effectively address communities who in the past may have been excluded from the full benefits of clean energy.

Electrification Strategies for Existing Buildings

A ban on natural gas infrastructure in newly constructed buildings is important. But in order to reach its greenhouse gas emission reduction targets, Marin must develop effective strategies for the electrification of existing dual fuel buildings, which comprise the overwhelming majority of Marin's building stock. Marin's proposed reach code addressing certain residential renovations presents a meaningful step forward. But it is not enough. As a next step, Marin's planners should evaluate a full range of potential electrification initiatives for existing buildings, a number of which are being considered and implemented by other local jurisdictions. In the sections below,

[40] We use the term "underserved communities" to refer to communities where residents are: predominantly people of color; living on low incomes; underrepresented in the policy setting or decision-making process; subject to disproportionate impact from one or more environmental hazards; and likely to experience disparate implementation of environmental regulations and socioeconomic investments.

[41] Ariel Drehobl and Lauren Ross, *Lifting the High Energy Burden in America's Largest Cities: How Energy Efficiency Can Improve Low Income and Underserved Communities*, April 2016, https://assets.ctfassets.net/ntcn17ss1ow9/1UEmqh5l59cFaHMqVwHqMy/1ee1833cbf370839dbbdf6989ef8b8b4/Lifting_the_High_Energy_Burden_0.pdf.

[42] MCE press release (Nov 3, 2017), *MCE Launches Pilot Program for Low-Income Families and Tenants* https://www.mcecleanenergy.org/press-releases/lift-2/#:~:text=The%20LIFT%20program%20will%20build,in%20rebates%20for%20affordable%20properties.

the Grand Jury identifies some of the issues, initiatives, and programs that should be considered as part of a countywide planning process.

Consumer Choice, Incentives, and Rebates

Ideally, the transition needed to electrify Marin's households can be accomplished in the near term, as consumers make the choice to replace old gas-fueled appliances that have reached the end of their useful lives with clean, efficient electric appliances. Local governments can play a critical role in supporting this shift through programs educating consumers about the advantages of electrification, and by providing financial incentives and subsidies as added inducements.

A countywide building electrification plan could be used to develop coordinated strategies aimed at public outreach and education. These strategies could go beyond past and current efforts by the county, and more fully engage each of Marin's cities and towns in coordinated outreach and marketing campaigns. Among other things, these outreach efforts would seek to educate consumers about the importance of household electrification in reducing greenhouse gas emissions and reducing the health and safety risks of indoor natural gas use. They would acquaint consumers with the electric appliances needed to electrify their household and the advantages offered by each of them, and provide information about the upfront costs of acquiring and installing these electric appliances, as well as the potential ongoing cost savings resulting from more efficient electric appliances. They would also direct consumers to available incentives offered by local utilities and by local and state government agencies, including enhanced subsidies and rebates available to lower income households. Importantly, they would also inform consumers about additional financing assistance available to lower income households in the form of low interest loans and other financing options.

Through its "Electrify Marin" program, the county currently offers rebates to single family property owners for the replacement of natural gas appliances with electric ones, including water heaters, furnaces, cooktops, as well as upgrading electric service panels, where needed.[43] This program, launched in January 2019 and funded by a grant from the Bay Area Air Quality Management District, achieved modest success in its initial two year phase, paying out $152,750 in rebates for 129 appliance upgrades.[44] In recent months, there has been an uptick in activity, possibly associated with easing of pandemic restrictions, bringing the total to over 400 appliance upgrades. Earlier this year, the county's board of supervisors approved the decision to infuse the program with $447,000 in additional funds received through the American Rescue Plan Act.[45] While Electrify Marin remains a vital program, its scope is limited. It remains unclear that these incentives will suffice in prompting the participation required to advance widespread electrification throughout the county.

In addition to the county's Electrify Marin rebate program, other subsidies are available to homeowners as well as owners of multi-unit residential buildings. These include:

[43] County of Marin, Electrify Marin - Natural Gas Appliance Replacement Rebate Program website, https://www.marincounty.org/depts/cd/divisions/sustainability/electrify.
[44] County of Marin website, *Local Government Programs and Policies for Existing Building Decarbonization* (January 2021) https://www.marincounty.org/-/media/files/departments/cd/planning/sustainability/electrify-marin/531-lessons-learned-report.pdf?la=en.
[45] Richard Halstead, "Marin to spend $4M in pandemic aid on climate projects," *Marin Independent Journal*, December20 2021, https://www.marinij.com/2021/12/20/marin-to-spend-4m-in-pandemic-aid-on-climate-projects/.

- Bay Area Regional Energy Network - rebates and incentives for heat pump water heaters and panel upgrades[46]
- TECH Clean California - incentives for heat pump systems, heat pump water heaters[47]
- Marin Clean Energy - rebates for heat pump water heaters, solar, and battery storage[48]
- PG&E - rebates for heat pump water heaters, battery storage.[49]

In addition to rebates and incentives, acquisition and installation of electric appliances may also be supported by a variety of financing options that offer advantages over market-rate financing. Taken together, these incentive and financing programs furnish a critical boost to building electrification by raising consumer awareness and lowering financial barriers to adoption. They also advance equity to the extent that enhanced incentives and adequate financing options are available to low-income residents.

If sufficient resources are directed to rebate and financing programs, they could fulfill a role similar to the incentives and tax credits that have proven so effective in accelerating electric vehicle adoption in Marin and elsewhere. But unless and until those resources become available, the pace of electrification for existing buildings remains uncertain, and may fall well short of the level needed to reach emission reduction goals. Consequently, mandates may be needed as an additional means of ensuring these goals are met.

Mandating The Switch to Electric Appliances at the Time of Replacement

Marin's proposed model reach code would apply to a small subset of existing buildings – residences that are being renovated. In contrast, the county's most recent Climate Action Plan refers to a much more sweeping mandate, potentially reaching all dual fuel single family residences in Marin. The Climate Action Plan states that the county will "[c]onsider adopting an ordinance in 2024, effective January 1, 2025, that requires homeowners to replace natural gas appliances, such as hot water heaters, stoves, cooktops, and clothes dryers, with high-efficiency electric appliances at time of replacement where feasible."[50] Larkspur has a similar statement in its Climate Action Plan. Fairfax's Climate Action Plan also states that it will "[a]dopt an ordinance that phases in requirements to replace natural gas appliances and equipment with electric appliances and equipment at time of replacement."

[46] Bay Area Regional Energy Network (BayREN) website, which allows users to navigate to appliance specific rebates, https://www.bayren.org/rebates-financing.
[47] TECH Clean California Incentives website, https://energy-solution.com/tech-incentives/.
[48] MCE website, https://www.mcecleanenergy.org/?s=rebates, which explains various categories of rebates available.
[49] Pacific Gas and Electric (PG&E) website, https://www.pge.com/en_US/search/search-results.page?%26query=waterheater,which explains various rebates available for water heaters.
[50] County of Marin, *Marin County Climate Action Plan 2030*, p. 29 https://www.marincounty.org/-/media/files/departments/cd/planning/sustainability/climate-and-adaptation/cap-2030_12082020final.pdf

HVAC – Heating, Ventilation, and Air Conditioning (HVAC). Heat pump technology, which transfers heat rather than generating it, provide a particularly efficient alternative to gas space heating. Air-source heat pumps are a significant portion of the cost of electrification but can provide two systems in one – both heating and cooling.

Water Heating – Heat pump water heaters transfer heat from the indoor or outdoor air into a storage tank to heat water.

Cooking – Induction stoves use electricity to directly heat pots and pans through a magnetic current rather than a direct heat source.

Dryers – Some clothes dryers are currently fueled by natural gas. Heat pump and electric resistance clothes dryers are an efficient alternative.

Electric Panels – Electric panel upgrades may be necessary in many buildings to support sufficient capacity for all-electric equipment. This can add significant costs to electrification retrofits.

Credit: City of San Jose

By mandating a transition to electric appliances, a time-of-replacement ordinance could be instrumental in advancing the county's greenhouse gas reduction goals. The county's proposed 2024 timetable leaves ample time for a thorough assessment of such an ordinance as part of a broader building electrification planning process.

One potential drawback of the proposed replacement ordinance lies in the financial burden that could result from the up-front costs required to purchase and install electric appliances. Because the ordinance applies only when the household has decided to replace an existing (presumably outdated or nonfunctioning) appliance, the burden would include any difference in cost between a new gas appliance and its (new) electric counterpart. This burden can be reduced through rebates and incentives, including enhanced rebates aimed at lower-income households. The County's Climate Action Plan acknowledges this by noting the need to "[e]valuate the financial impact on households at different income levels and consider offering rebates or subsidies, in partnership with electricity providers if available, for disproportionately impacted households."[51] Existing rebate programs, including Electrify Marin, could provide greater focus on equity by directing additional dollars to needs-based rebates. If electrification of appliances is mandated by ordinance, rebates would be less important in incentivizing consumer choice, and more important in subsidizing the transition for those with greater financial need.[52] Rebate programs could be expanded or restructured accordingly.

Other issues that should be addressed in developing a time-of-replacement ordinance include:

- Identification of a pool of qualified contractors who can help guide consumer choice and install electric appliances economically and effectively
- Identifying effective enforcement mechanisms, including ways to minimize permit avoidance
- Creative ways to minimize upfront costs, including bulk buying of electric appliances which could be resold to consumers at discounted prices.

[51] County of Marin, *Marin County Climate Action Plan 2030*, p. 29.
[52] Incentivizing consumer choice would remain important for those households that are not subject to the proposed ordinance, for example, renters in multi-unit apartment buildings.

Electrifying Multi-Unit Residential Buildings

Approximately 38 percent of current housing in Marin is renter-occupied, mostly in multi-unit buildings.[53] This segment of the housing market poses the difficult challenge of "split incentives," which refers to the differing interests of landlords and tenants in addressing energy upgrades. Tenants, who typically pay utilities, benefit from lower energy costs. But landlords typically shoulder the capital costs of energy-related upgrades. Planners thus face the challenge of incentivizing building owners to make these improvements, even though they are not the primary beneficiaries of lower energy costs.

There are many strategies that would help to encourage landlords to undertake electrification related upgrades. For instance, expanding or increasing rebate programs that address multi-unit residential buildings could increase the number of appliances replaced. While Electrify Marin is available only to owners of single family properties, rebates for electrification of multi-unit buildings are available from other sources, including MCE and the Bay Area Regional Energy Network.[54] Owners of multi-unit buildings can use these rebates to lower their upfront costs, install new electric appliances, and benefit from the enhanced market appeal of clean, all-electric units with lower health risks and the potential for lower monthly energy bills for tenants. Publicizing and/or increasing the rebates for larger properties would encourage more participation.

Another strategy to increase electrification for rental properties would be requiring time of use replacement for multi-unit buildings. The proposed reach code requiring electrification at time of replacement, as currently described in Marin County's Climate Action Plan, would apply only to single-family homes. Expanding it to reach multi-unit residential buildings would significantly broaden its impact. Such an expansion would have to take into account the financial burden on building owners, and should be considered in the context of other measures to ease this burden (such as access to adequate rebates and other incentives)

Finally, as discussed in more detail below, planners should consider implementing benchmarking and performance standards (i.e., a minimum energy efficiency standard) for large residential complexes. This would be an opportunity to incentivize electrification and/or other efficiency measures, possibly using a "flexible path" approach similar to that contemplated by Marin's proposed reach code for residential renovations.

Using Building Performance Standards to Electrify Existing Buildings

For buildings that consume large amounts of energy, such as large multi-unit residential or commercial buildings, the use of building performance standards can be a practical, measurable, and effective means of reducing greenhouse gas emissions. Using this approach, greenhouse gas emissions standards, based on the size and function of the building, are established, and then enforced through audits and fees.

The US Environmental Protection Agency uses the term "benchmarking" to describe the measurement of a building's energy usage as compared with similar-sized buildings to track

[53] Caroline Peattie and Lucie Hollingsworth, "Marin Voice: Housing element can advance racial, economic equity," *Marin Independent Journal*, March 17, 2022, https://www.marinij.com/2022/03/17/marin-voice-housing-element-can-advance-racial-economic-equity/.
[54] BAYREN "Multifamily Property Owners," https://www.bayren.org/rebates-financing/multifamily-property-owners

energy consumption over time, and the agency has developed a widely used tool to track energy usage.[55] The State, as well as several jurisdictions around the Bay Area, currently require benchmarking for large buildings. In particular, the California Energy Commission has promulgated a statewide regulation that requires owners of all buildings over 50,000 square feet to annually report energy usage, and several jurisdictions in the region have adopted benchmarking ordinances based on size or building classification, though they vary in their requirements.[56] Elsewhere in the country, a handful of large cities, including New York, Washington, DC, and St. Louis, have developed and begun to implement building performance standards.

Table 1 - Bay Area Jurisdictions Requiring Annual Benchmarking

Jurisdiction	Square Footage Threshold	Building Use
San Francisco	50,000 10,000	Residential Commercial or Industrial
Brisbane	10,000	Any class of privately owned building
Berkeley	25,000	Any class of privately owned building
San Jose	50,000 10,000	Residential Commercial or Industrial

Credit: California Energy Commission

Although no jurisdictions in the Bay Area have yet implemented ordinances requiring building owners to meet specific energy consumption targets, the jurisdictions in Table 1 all anticipate using benchmarking data to develop enforceable building performance standards in the future. In the meantime, San Jose and Berkeley have voluntary programs that challenge owners to decrease greenhouse gas emissions each year or complete other energy efficiency related activities. Many of the climate action plans in Marin state they will consider developing building performance standards for existing buildings, though no jurisdiction has set any benchmarking requirements beyond those set by the California Energy Commission. The development of performance standards will require assessment of complex issues such as appropriate building size or usage exemptions, financing support, how compliance will be demonstrated, as well as equity and gentrification concerns among other issues. The collection of energy use data could assist with developing performance standards in the future.

[55] ENERGY STAR Portfolio Manager Portfolio Manager website, https://www.energystar.gov/buildings/benchmark.
[56] California Energy Commission, Building Energy Benchmarking Program website, https://www.energy.ca.gov/programs-and-topics/programs/building-energy-benchmarking-program/exempted-local-benchmarking.

FINDINGS

F1. With the building sector accounting for approximately 34 percent of greenhouse gas emissions in Marin County, it will be necessary to substantially reduce emissions from that sector if the county and its cities and towns are to meet their 2030 greenhouse gas reduction goals.

F2. Reducing or eliminating natural gas as a fuel source in buildings will dramatically reduce greenhouse gas emissions from Marin County's building sector.

F3. The use of natural gas in buildings gives rise to health and safety risks, including adverse health effects attributed to exposure to natural gas, and safety risks posed by pipeline leaks, ruptures, and explosions. These health and safety risks serve as additional reasons to eliminate natural gas as a fuel source in new and existing buildings.

F4. The timely reduction of greenhouse gas emissions from Marin County's building sector will require in-depth, comprehensive, and coordinated planning. A countywide planning process, coordinated by Marin Climate and Energy Partnership or the county's Sustainability Team, would be an effective and efficient means of sustaining focus and leveraging the resources needed for developing a Countywide Building Electrification Plan.

F5. Underserved communities and lower income households have greater vulnerability to rising energy costs and will likely require extra financial support to mitigate those costs and reduce household greenhouse gas emissions through measures that require significant up-front investment.

F6. The timely electrification of existing buildings will likely require one or more mandatory measures, supported where necessary by financial subsidies and rebates.

RECOMMENDATIONS

R1. On or before January 1, 2023, Marin County and each of its cities and towns that have not already done so should adopt a reach code banning natural gas connections in newly constructed buildings.

R2. On or before January 1, 2023, Marin County and each of its cities and towns that have not already done so should adopt a reach code requiring energy efficiency measures in connection with renovations of existing residential buildings. The reach code should specify the size of the renovation that will trigger the requirement and provide flexibility by allowing the applicant to choose from a list of energy efficiency measures, including electrification of gas appliances.

R3. Marin County and each of its cities and towns, collaborating through the Marin Climate and Energy Partnership or otherwise, should develop a comprehensive Countywide Building Electrification Plan to be completed on or before January 1, 2024. The Plan should identify those strategies, programs, and concrete actions necessary to bring about an equitable, prompt, and material acceleration of building electrification throughout the county.

REQUEST FOR RESPONSES

Pursuant to Penal code section 933.05, the grand jury requests responses as follows:

From the following governing bodies:

- City of Belvedere (F1–F6, R1- R3)
- City of Larkspur (F1–F6, R1- R3)
- City of Mill Valley (F1–F6, R1- R3)
- City of Novato (F1–F6, R1- R3)
- City of San Rafael (F1–F6, R1- R3)
- City of Sausalito (F1–F6, R1- R3)
- Marin County Board of Supervisors (F1–F6, R1-R3)
- Town of Corte Madera (F1–F6, R1- R3)
- Town of Fairfax (F1–F6, R2- R3)
- Town of Ross (F1–F6, R1- R3)
- Town of San Anselmo (F1–F6, R1- R3)
- Town of Tiburon (F1–F6, R1- R3)

The governing bodies indicated above should be aware that the comment or response of the governing body must be conducted in accordance with Penal Code section 933 (c) and subject to the notice, agenda, and open meeting requirements of the Brown Act.

Note: At the time this report was prepared information was available at the websites listed.

Reports issued by the Civil Grand Jury do not identify individuals interviewed. Penal Code Section 929 requires that reports of the Grand Jury not contain the name of any person or facts leading to the identity of any person who provides information to the Civil Grand Jury. The California State Legislature has stated that it intends the provisions of Penal Code Section 929 prohibiting disclosure of witness identities to encourage full candor in testimony in Grand Jury investigations by protecting the privacy and confidentiality of those who participate in any Civil Grand Jury investigation.

Response to Grand Jury Report

Report Title: Electrifying Marin's Buildings: A Countywide Approach

Respondent/Agency Name: San Anselmo Town Council

FINDINGS

- I (we) agree with the findings numbered: F1-F6
- I (we) disagree *partially* with the findings numbered: N/A
- I (we) disagree *wholly* with the findings numbered: N/A

  (Attach a statement specifying any portions of the findings that are disputed; include an explanation of the reasons therefor.)

RECOMMENDATIONS

- Recommendations numbered R1 have been implemented. (Attach a summary describing the implemented actions.)
- Recommendations numbered R2 have not yet been implemented, but may be implemented in the future.

  (Attach a timeframe for the implementation.)
- Recommendations numbered R3 require further analysis.

  (Attach an explanation and the scope and parameters of an analysis or study, and a timeframe for the matter to be prepared for discussion by the officer or director of the agency or department being investigated or reviewed, including the governing body of the public agency when applicable. This timeframe shall not exceed six months from the date of publication of the grand jury report.)
- Recommendations numbered_____will not be implemented because they are not warranted or are not reasonable.

  (Attach an explanation.)

Date:_____ Signed:_____

Alexis Fineman, Mayor, Town of San Anselmo

Number of pages attached: 5

Alexis Fineman
Mayor

Steve Burdo
Vice Mayor

Brian Colbert
Council Member

Ford Greene
Council Member

Eileen Burke
Council Member

TOWN OF
SAN ANSELMO
EST. 1907

Town of San Anselmo
525 San Anselmo Avenue, San Anselmo, CA 94960-2682
(415) 258-4616
www.townofsananselmo.org

August 23, 2022

The Honorable Judge James Chou
Marin County Superior Court
Post Office Box 4988
San Rafael, CA 94913-4988

Deborah Haase, Foreperson
Marin County Grand Jury
3501 Civic Center Drive, Room 275
San Rafael, CA 94903

Re: Response to Grand Jury Report dated June 6, 2022, "Electrifying Marin's Buildings: A Countywide Approach"

Dear Honorable Judge Chou and Ms. Haase:

This letter explains in detail the Town of San Anselmo's response to the Grand Jury Report referenced above. The report directs the Town to respond to Findings F1–F6 and Recommendations R1-R3.

FINDINGS AND RESPONSES

F1. With the building sector accounting for approximately 34 percent of greenhouse gas emissions in Marin County, it will be necessary to substantially reduce emissions from that sector if the county and its cities and towns are to meet their 2030 greenhouse gas reduction goals.

Response: Agree.

Similar to the County, San Anselmo's building sector accounts for a substantial portion of its total emissions. The latest available 2019 GHG inventory report shows that 33% of San

Anselmo's emissions come from natural gas use in buildings compared to 6% of its emissions from electricity use in buildings. Emissions from electricity have decreased 71% since 2005 due to the lower carbon intensity of electricity as MCE and PG&E continue to utilize more renewables in their energy mix. In contrast, emissions from natural gas use have only decreased 8% since 2005, and increased 1% between 2018 and 2019. Therefore, substantial reductions in emissions from the building sector, particularly with natural gas use, are required for San Anselmo to meet its 2030 GHG reduction goal of 54% below 2005 emissions levels.

F2. Reducing or eliminating natural gas as a fuel source in buildings will dramatically reduce greenhouse gas emissions from Marin County's building sector.

Response: Agree.

F3. The use of natural gas in buildings gives rise to health and safety risks, including adverse health effects attributed to exposure to natural gas, and safety risks posed by pipeline leaks, ruptures, and explosions. These health and safety risks serve as additional reasons to eliminate natural gas as a fuel source in new and existing building.

Response: Agree.

F4. The timely reduction of greenhouse gas emissions from Marin County's building sector will require in-depth, comprehensive, and coordinated planning. A countywide planning process, coordinated by Marin Climate and Energy Partnership or the county's Sustainability Team, would be an effective and efficient means of sustaining focus and leveraging the resources needed for developing a Countywide Building Electrification Plan.

Response: Agree.

F5. Underserved communities and lower income households have greater vulnerability to rising energy costs and will likely require extra financial support to mitigate those costs and reduce household greenhouse gas emissions through measures that require significant up-front investment.

Response: Agree.

F6. The timely electrification of existing buildings will likely require one or more mandatory measures, supported where necessary by financial subsidies and rebates.

Response: Agree.

For San Anselmo to meet its 2030 GHG reduction goal, mandatory measures will be required to support building electrification with financial incentives provided to support this transition, particularly for low-income residents. San Anselmo has already begun this process through the adoption of Ordinance No. 1165 on June 28, 2022 that requires all newly constructed residential buildings to be all-electric starting July 28, 2022. The Town will continue to pursue such measures, as needed, to achieve its 2030 GHG reduction goal.

RECOMMENDATIONS AND RESPONSES

R1. On or before January 1, 2023, Marin County and each of its cities and towns that have not already done so should adopt a reach code banning natural gas connections in newly constructed buildings.

Response: This recommendation has been implemented.

On June 28, 2022, San Anselmo's Town Council adopted Ordinance No. 1165, which requires newly constructed residential buildings to be all-electric, meaning that no natural gas or propane plumbing can be installed in the building. This ordinance will take effect on July 28, 2022.

Additionally, Town staff and the Town Council will consider adopting the proposed model reach code discussed in the response to Recommendation R2, which will require all-electric appliances for new construction that applies to commercial buildings as well.

R2. On or before January 1, 2023, Marin County and each of its cities and towns that have not already done so should adopt a reach code requiring energy efficiency measures in connection with renovations of existing residential buildings. The reach code should specify the size of the renovation that will trigger the requirement and provide flexibility by allowing the applicant to choose from a list of energy efficiency measures, including electrification of gas appliances.

Response: This recommendation has not yet been implemented, but may be implemented in the future.

Town staff have been participating in the Green Building Steering Committee led by the County's Sustainability team along with other jurisdiction staff and MCE staff. The Steering Committee has been developing a model reach code since September 2021 with the goal of having all Marin jurisdictions adopt it this year, and go into effect on January 1, 2023. The model reach code will require all-electric appliances for new construction (including residential, multifamily, and commercial). In addition, for remodels of existing residential buildings, including single-family and low-rise multifamily buildings, it will require the use of a flexible measures compliance pathway tool as developed by the State. If adopted, this performance-based pathway will facilitate projects of a certain size to meet a target energy score using a point system that allows for a flexible range of electrification and energy efficiency measures (e.g., window and wall insulation, HVAC heat pumps, heat pump water heaters).

The Steering Committee has hosted several Technical Working Group meetings with

Marin jurisdictions' building officials to discuss challenges/concerns associated with building electrification and how to overcome them. Members of the building community (i.e., architects, contractors) have also been invited to these meetings to provide their input along with utility representatives. To gather input from the larger Marin community, the Steering Committee hosted a virtual community workshop on June 22 that included discussions about impacts of building electrification on affordable housing, the power grid, the environment, and public health.

The next steps in this process are to draft the model reach code (to be completed by August) and then solicit feedback from jurisdiction staff, sustainability/climate action committees, and advocacy groups. After incorporating this feedback, staff from each jurisdiction would draft an ordinance based on the model reach code and then work with their respective council or board of supervisors to adopt an ordinance by the end of the year. If adopted, it would go into effect on January 1, 2023. Details on the proposed model reach code can be found at www.marincounty.org/greenbuildingcodes.

Although the Town is supportive of this process, it also reserves the right to pursue more stringent reach codes for remodels such as requiring all-electric for substantial remodels in order to ensure it achieves its 2030 GHG reduction goal while also ensuring such requirements are not overly burdensome for residents and businesses. Any updates to the Town's building codes are also dependent on the approval of the Town Council.

R3. Marin County and each of its cities and towns, collaborating through the Marin Climate and Energy Partnership or otherwise, should develop a comprehensive Countywide Building Electrification Plan to be completed on or before January 1, 2024. The Plan should identify those strategies, programs, and concrete actions necessary to bring about an equitable, prompt, and material acceleration of building electrification throughout the county.

Response: This recommendation requires further analysis.

Town staff currently serve as a member of the Marin Climate and Energy Partnership (MCEP). While we can only respond on behalf of the Town of San Anselmo, we are supportive of having MCEP, the County Sustainability team, or another entity lead such an effort to develop a comprehensive Countywide Building Electrification Plan to be completed on or before January 1, 2024. With new construction and remodels addressed by the County's current model reach code development (discussed in the prior response to Recommendation R2), this Countywide Building Electrification Plan should focus on strategies, programs, and actions for electrifying the existing building stock in an equitable and timely fashion, and set a goal for complete electrification of all buildings in Marin as discussed in the Grand Jury report.

MCEP is well-positioned to develop a Countywide Building Electrification Plan as it has been working on a similar Countywide EV Acceleration Strategy that includes strategies for accelerating the adoption of EVs that can be utilized by Marin jurisdictions. The funding for this Strategy was provided by the Transportation Authority of Marin (TAM). MCEP members could seek out sources of local, regional, and state funding for the development of a Countywide Building Electrification Plan, if needed. If agreed upon by other MCEP members, the Countywide Building Electrification Plan could be added to its FY 2022-23 initiatives.

Additionally, the Town will need to evaluate the best use of its staff resources to maximize progress towards its Climate Action Plan goals. If staff time is devoted to the development of a Countywide Building Electrification Plan, then other projects and programs may have to be delayed. The Town will need to consider the costs and benefits of the potential Plan relative to these other measures to determine the best course of action. Once the 2022 Green Building Code update is complete by the end of 2022, the Town will consider the most effective next steps toward building electrification and will continue our collaboration with other Marin jurisdictions.

The Town of San Anselmo Town Council reviewed and approved this response on August 23, 2022, at a duly noticed and agendized public meeting. If you have further questions on this matter, please do not hesitate to contact us.

Sincerely,

Alexis Fineman
Mayor

525 San Anselmo Avenue
San Anselmo, CA 94960

Town of San Anselmo

Staff Report

TO: Town Council | 8/23/2022 | **Item #:** 2.5.

FROM:
Sean Youra, Climate Action Coordinator; Sean Condry, P.E., C.B.O., Public Works & Building Director

SUBJECT:
Authorization to Sign an Agreement with Sage Energy Consulting and Request for Resilience Hub Consultant Funds

RECOMMENDATION

1. Authorize the Public Works Director to sign the Master Services Agreement and Task Orders with Sage Energy Consulting, Inc. (SAGE) for the interconnection application and feasibility study of the Municipal Resiliency Hub-Solar PV and Microgrid at Town Hall and the Library.
2. Approve the request for funding to cover SAGE's consulting services.

BACKGROUND

At its June 11, 2019, meeting, Town Council approved Resolution 4286 to adopt the San Anselmo Climate Action Plan 2030. The Climate Action Plan (CAP) includes several measures to both reduce GHG emissions and improve community resiliency, including:

- Measure R-4: Investigate and pursue innovative technologies such as microgrids, battery storage, and demand-response programs that will improve the electric grid's resiliency and help to balance demand and renewable energy production.
- Measure R-5: Install solar energy systems at municipal buildings and facilities where feasible and investigate and pursue innovative technologies such as battery storage and demand response programs.
- Measure A-1: Develop local systems of food and energy production to enhance our town's resiliency and adaptation toward localized systems. Examples include microgrids for energy and regenerative agriculture practices on Town managed land, as well as promoting home gardens and water catchment systems.

San Anselmo's Climate Action Commission (CAC) recently developed their 2022-23 priority project workplans, which include developing a design for the upgrade of Town Hall to serve as San Anselmo's Community Resilience Hub with solar PV and battery energy storage for emergency situations.

Staff and CAC members subsequently held a meeting on August 1 with Sage Energy Consulting based in San Rafael to explore developing a Resilience Hub for Town Hall and possibly the library.

DISCUSSION

As defined by the Urban Sustainability Directors Network (USDN), "Resilience Hubs are community-serving facilities augmented to support residents, coordinate communication, distribute resources, and reduce carbon pollution while enhancing quality of life." An integral part of Resilience Hubs is providing resilient power, which is the ability to provide power to essential facilities and services during a power outage while simultaneously providing economic and environmental benefits by reducing energy bills, GHG emissions, and air pollution. Solutions to provide resilient power typically include multiple forms of power generation and energy storage, most commonly in the form of solar PV paired with battery energy storage. Further resiliency can be provided with microgrid controls that can keep critical infrastructure and electrical loads (e.g., refrigeration, air conditioning, lighting) operational during power outages by disconnecting from the main grid and utilizing renewables and energy storage to power these critical loads. In the face of worsening climate impacts including severe flooding, wildfires, and heatwaves that can also impact grid reliability, Resilience Hubs offer a critical adaptation solution to ensure communities can remain resilient before, during, and after these events.

SAGE has substantial expertise in the technical and financial aspects of installing solar PV, battery energy storage, and microgrids. They've worked on several renewable generation projects for public entities in the Bay Area, including the San Mateo Union High School District and Santa Clara County. This work has included performing solar analyses, feasibility studies, and financial and performance modeling; identifying and securing financing; developing and managing RFPs; and ongoing construction and asset management support for these projects.

SAGE can support the Town's efforts to develop a Resilience Hub by first submitting an interconnection application to PG&E and conducting a feasibility study for installing solar with battery energy storage and microgrid controls on Town property to provide resiliency benefits to Town Hall and possibly the library. To submit the interconnection application, SAGE would create electrical and site drawings as part of the application packet. The estimated costs for each of these items are:

- Submittal of interconnection application: $4,500
- Conduct feasibility study: $18,700

Further details regarding the scope of work for each of these items can be found in the associated Tasks Orders (Attachments 2 and 3).

FISCAL IMPACT

The total estimated cost for the consulting services is $23,200. Funding will come from the General Fund. Some or all of these costs may be able to be reimbursed over time if a Power Purchase Agreement (PPA) is pursued for financing later phases of the project.

CEQA AND CLIMATE ACTION PLAN CONSISTENCY

The Council's authorization to sign the agreement with SAGE and approval of the request for funding are not a "project" under the California Environmental Quality Act, because it does not involve an activity which has the potential to cause a direct or reasonably foreseeable indirect physical change in the environment. (Cal. Pub. Res. Code § 21065).

As discussed in the Background section, the CAP includes several measures related to the Resilience Hub

project including Measures R-4: Innovative Technologies, R-5: Solar Energy Systems for Municipal Buildings, and A-1: Preparation and Response.

CONCLUSION

Staff respectfully requests that the Council authorize the Public Works Director to sign the agreement with SAGE and approve the request for consulting funds to initiate the Resilience Hub project.

MASTER SERVICES AGREEMENT

This master services agreement ("**Agreement**") is made this Ninth day of August,2022 by and between Town of San Anselmo (hereinafter called "**Owner**" or "**Client"**) and Sage Energy Consulting, an NV5 Company, a California corporation with business address at 101 Lucas Valley Rd, Ste. 302, San Rafael, CA 94903 (hereinafter called the "**Consultant**").

WITNESSETH

WHEREAS, Consultant is in the business of providing project management services and Owner desires to retain the project management services of Consultant for several projects.

WHEREAS, Owner desires to hire Consultant to perform services in connection with energy project evaluation and assistance (hereinafter referred to as the **"Project"**) as defined in Consultant's proposal, which is incorporated into this Agreement.

NOW, THEREFORE, for and in consideration of the mutual covenants and agreements contained herein, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties agree as follows:

1. Term. The Term of the project is thirty six (36) months.

2. Appointment. Owner hereby appoints Consultant and Consultant hereby accepts the appointment, as an independent contractor and not as an agent, to perform services herein contemplated, in accordance with and subject to, the express terms, covenants, conditions and provisions of this Agreement.

3. Services of Consultant. This Agreement anticipates the execution of written Task Orders which set forth the services specified in Consultant's Proposal and in each Task Order (the "Services"). Each Task Order shall define the scope of Services to be performed, the location of Consultant's project for providing such Services, the time period for performance, the Consultant's fees, and additional provisions, if any, applicable to such Services. The Parties agree that this Agreement, the Services, and all Task Orders, shall be governed and controlled by the terms and conditions herein

With regard to this Agreement, the Services, and all Task Orders, Consultant makes no warranty, either express or implied, as to its findings, recommendations, plans,

specifications, or professional advice except that the services were performed in a manner consistent with the level of care and skill ordinarily exercised by members of Consultant's profession currently practicing under similar conditions and in the same locality as the project. Owner agrees that Consulant shall not be responsible for the means, methods, procedures performance, site safety of the construction contractors or subcontractors, or for their errors or omissions. This Agreement and the Services to be performed hereunder shall in no way be construed as a guarantee of deficient-free construction.

4. Scope of Authority. Consultant shall act in an advisory capacity to Owner and will not have the authority to bind Owner to any contractual obligations or otherwise incur liabilities on behalf of Owner or the existing parties.

(a) Consultant shall have no liability or responsibility to Owner or any third party (i) by reason of the failure on the part of any existing party or contractor to furnish required labor, materials, supplies or services in accordance with their respective contracts, obligations or undertakings, or (ii) for any defect or omission in plans and specification for the project, or (iii) for any negligent act or omission, breach of contract, malfeasance or malpractice of any existing party or contractor on the project. No action, statements, or communications of Consultant, or Consultant's site representative, can be construed as modifying any agreement between Owner and others. Consultant's presence on the peoject in no way guarantees the completion or quality of the performance of the work of any party retained by Owner to provide services. The activities of Consultant, shall not be construed to impose upon Consultant any responsibility for methods of work performance, superintendence, sequencing of construction, or safety conditions at the Premisis. Owner acknowledges that Owner its general contractor is solely responsible for job site safety. Owner also agrees to make Consultant an additional insured under any general contractor's general liability insurance policy.

(b) Consultant shall in no event be obligated or liable for the duties or responsibilities of the general contractor or design-build contractor, including but not limited to means, methods, sequencing, and safety.

(c) All contracts for labor, materials or services to be furnished in connection with the project shall be made in the name of the Owner (and, subject to compliance with the provisions hereof, shall be executed by Owner), and Owner shall be responsible for all payments required to be made hereunder.

5. Representatives. Consultant shall be entitled to rely upon any consents or approvals given by Owner or Owner's representative.

6. Billing and Payment. Client shall pay Consultant in accordance with the schedule of fees or charges as shown in the Proposal or fee schedule. Backup data on billing will not be available unless prior arrangements have been made. Prior to initiation of the Services, Client is required to remit any retainer specified in the Proposal. Thereafter, Consultant will submit to Client invoices for the balance due, which shall be due and payable immediately upon submission. If Client objects to all or any portion of any invoice, Client will so notify Consultant in writing within ten (10) calendar days of the invoice date, identify the cause of disagreement, and immediately pay that portion of the invoice not in dispute. In the absence of written notification described above, the balance as stated on the invoice shall be deemed accepted. Invoices are delinquent if payment has not been received when due. In such event, Client shall pay an additional charge of one and one-half (1.5) percent per month (or the maximum percentage allowed by law, whichever is lower) on any delinquent amount. Payment thereafter will first be applied to accrued interest and then to the principal unpaid amount. Consultant shall be entitled to recover for all costs and expenses incurred (including any attorney's fees) in connection with collection of any delinquent amount. Consultant reserves the right to withhold all reports or deliverables and suspend any and all services, including but not limited to expert witness services such as testifying at deposition or trial, unless and until payment is made by Client in accordance with this Agreement. Fee schedules are periodically revised. Unless otherwise agreed, new rates apply to ongoing work as such rates are issued.

7. Consultant's Costs. Owner shall reimburse Consultant for reasonable and necessary out-of-pocket incidental expenses (which may include but are not limited to supplies and equipment, telephone, telecopy, delivery and copying charges), at cost with a 10% administrative mark-up, upon Owner's receipt of reasonable evidence that Consultant shall have incurred the same in connection with the project Specifically requested reimbursable cost, including travel will be billed at actual cost with a 10% mark-up.

8. Disputes. The Owner shall make no claim for professional negligence, either directly or by way of a cross complaint against the Consultant, unless the Owner has first provided the Consultant with a written certification executed by an independent consultant currently practicing in the same discipline as the Consultant and licensed where the project is located. This certification shall: (a) contain the name and license number of the certifier; (b) specify the acts or omissions that the certifier contends are not in conformance with the standard of care for a consultant performing professional services under similar circumstances; and (c) state in detail the basis for the certifier's opinion that such acts or omissions do not conform to the standard of care. All claims, disputes, controversies or matters in question arising out of, or relating to, this Agreement or any breach thereof, including but not limited to disputes arising out of alleged design defects, breaches of contract, errors, omissions, or acts of professional

negligence, (collectively "Disputes") shall be submitted to mediation before and as a condition precedent to pursuing any other remedy and venue for the same shall be where the project is located. Upon written request by either party to this Agreement for mediation of any dispute, Owner and Consultant shall select a neutral mediator by mutual agreement. Such selection shall be made within ten (10) calendar days of the date of receipt by the other party of the written request for mediation. In the event of failure to reach such agreement or in any instance when the selected mediator is unable or unwilling to serve and a replacement mediator cannot be agreed upon by Owner and Consultant within ten (10) calendar days, a mediator shall be chosen as specified in the Mediation Rules of the American Arbitration Association then in effect, or any other appropriate rules upon which the parties may agree. Any cause of action brought against Consultant shall be brought within one year of the work or services performed under this Agreement. Owner hereby agrees to indemnify, defend and hold Consultant harmless against any and all actual as well as any actions, causes of action, fines, costs and claims arising out of or in any way relating to this project not the result of misconduct, gross negligence, or breach of this Agreement by Consultant.

9. Documents. Processes used and documents prepared or provided by Consultant while working for the Owner are solely provided as instruments of service to the Owner for use on the project. They are and shall remain the property of Consultant, who reserves all rights thereto.

10. Limitation of Liability. To the fullest extent permitted by law, and not withstanding any other provision of this Agreement, the total liability, in the aggregate, of Consultant, and its officers, directors, partners, employees, agents and sub-consultants, and any of them, to the Owner and anyone claiming by, through or under the Owner, for any and all claims, losses, costs or damages of any nature whatsoever arising out of, resulting from or in any way related to the Project or the agreement from any cause or causes, including but not limited to the negligence, professional errors or omissions, strict liability, breach of contract or warranty, express or implied, of Consultant, and its officers, directors, employees, agents or sub-consultants, or any of them, shall not exceed the total compensation received by the Consultant, for Services provided under this Agreement or $50,000 whichever is less.

11. Default; Termination. This Agreement may be terminated without cause by either party upon thirty (30) days written notice, and at any time by either party if the other party defaults in the performance of any material provision of this Agreement and such default continues for a period of seven (7) days after written notice thereof. In the event of termination, Consultant will be paid for services performed through the date of termination, reimbursable expenses incurred plus reasonable termination expenses, including the cost of completing analyses, demobilization, records and reports necessary to document job status at the time of termination.

12. Notices. Except as otherwise herein expressly provided, every notice, demand, consent, request, approval or other documents or instruments required or permitted to be served upon any of the parties hereto shall be in writing and shall be deemed to have been given when delivered by messenger, by electronic facsimile transmission or by the U.S. mails (and if mailed, shall be deemed received two (2) business days after the postmarked date thereof), with the cost thereof borne by the delivering party, and addressed to the parties as follows:

To Owner: Sean Condry P.E.
Public Works and Building Director
Town of San Anselmo
525 San Anselmo Ave
San Anselmo, CA 94960

To Consultant: Sage Energy Consulting, an NV5 Company
101 Lucas Valley Rd, Suite 302
San Rafael, CA 94903

Either party may change its address for notices by delivering notice to that effect in the manner above provided.

13. Relationship between the Parties; No Restrictions. This Agreement is not intended to result in any agency, partnership, employment or joint venture between the parties hereto or limit or restrict Consultant from performing services for any other building or projects at any time and wherever located and whether the same as or similar to the services to be performed by Consultant.

14. Successors and Assigns. Neither party may assign this Agreement or any right or obligation hereunder without the prior written consent of the other party, which shall not be unreasonably withheld or delayed; provided, however, that no consent shall be necessary in the event of an assignment to a successor entity resulting from a merger, acquisition or consolidation by either party or an assignment to an Affiliate of either party if such successor or Affiliate assumes all obligations under this Agreement.

15. No Third Party Beneficiaries. The rights and obligations of the parties hereto are intended for the sole benefit for the parties hereto, and except as otherwise expressly herein provided, are not intended for the benefit of, and may not be enforced by, any third party.

16. Entire Agreement; Modifications. This Agreement constitutes the entire agreement between the parties hereto regarding the subject matter hereof, and supersedes all prior agreements, whether written or oral, with regard thereto. No representations, inducements, promises or agreements, oral or otherwise, between the parties not embodied herein shall be of any force or effect. No change, modification or amendment shall be made to this Agreement unless set forth in writing and signed by the parties hereto.

17. Severability. The provisions of this Agreement are severable, and should any provision be found to be invalid or unenforceable, such finding shall not affect the validity or enforceability of any other provisions hereunder.

18. Governing Law. This Agreement shall be interpreted in accordance with the laws of the state where the project is located. In the event of a lawsuit, the proper venue shall be in the county where the project is located.

19. Headings. The headings used in this Agreement are inserted only as a matter of convenience and for reference and in no way define, limit or describe the scope of this Agreement nor the intent of any provisions thereof.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first above written.

CLIENT	CONSULTANT
Name:	Name: Tom Williard
Title:	Title: Vice President
Date:	Date: 8/9/2022

Task Order NEM 2.0 Grandfathering Interconnection Application Assistance

Task Order # 22041-01

This Task Order is pursuant to the Master Services Agreement ("MSA") between Sage Renewable Energy Consulting, Inc. ("SAGE") and Town of San Anselmo ("CLIENT") dated August 9, 2022.

This Task Order must be mutually executed before work is commenced.

Project Name	NEM 2.0 Grandfathering Interconnection Application Assistance
Client	Town of San Anselmo
Physical Location	525 San Anselmo Ave San Anselmo CA 94960
Estimated Start Date	August 1, 2022
Estimated End Date	October 31, 2022
Estimated Fees	Fixed Fee: $3,500 T&M NTE: $1,000

Project Contacts

SAGE	Town of San Anselmo
Name: David Williard	Name: Sean Condry P.E.
Title: Principal	Title: Public Works and Building Director
Email: David.Williard@nv5.com	Email: scondry@townofsananselmo.org
Phone: 415.663.9914	Phone: 415.258.4676
Address: 101 Lucas Valley Road, Suite 302 San Rafael, CA 94903	Address: 525 San Anselmo Ave. San Anselmo, CA 94960

Project Overview

Net Energy Metering (NEM) in California is scheduled to transition from the current scheme called NEM 2.0 to a new scheme called NEM 3.0 in September – October 2022 for customers of the three regulated utilities: PG&E, SCE, and SDG&E. NEM 3.0 is likely to result in a significant reduction (~20 to 40%) in value of energy produced by customer solar PV systems in these utility territories. Customers can lock in the current NEM 2.0 for 20 years for solar PV projects by submitting interconnection applications before NEM 3.0 is implemented.

For the Town of San Anselmo, Sage will prepare and submit one (1) NEM interconnection application to PGE for the Town Hall + Police Station shared electrical service and manage the application process to try and ensure that the interconnection application is deemed complete by the utility prior to the NEM 2.0 deadline.

Scope of Work

Task 1 Prepare and Submit Interconnection Application

1.1 Access customer utility service account to verify meter identification information and download the most recent 12-month history of electricity consumption data.
1.2 Determine anticipated future annual electricity consumption for system sizing calculations.
1.3 Create high-level system designs sufficient for interconnection application requirements based on target system production, including system size, conceptual layout, equipment specification, and quantities.
1.4 Prepare site plans, electrical single line diagrams, and any other required interconnection application materials.
1.5 Prepare all interconnection application documents, review for accuracy and submit to CLIENT for review and execution.
1.6 Submit executed interconnection application via the utility's web portal prior to the deadline.
1.7 Submit the initial interconnection application fee on behalf of CLIENT.

Site visits: None; all work performed remotely.

Task 2 Manage Interconnection Application

2.1 Manage coordination of any application changes required by utility and assist in the transfer of application ownership to selected solar PV contractor.
2.2 Assist with the transfer of application ownership to the solar PV developer within period of work covered by this task order.

Schedule and Deliverables

Task	Start Date	End Date	Deliverables
1 Prepare and Submit Interconnection Application	August, 2022	October, 2022	– Application materials – Submitted interconnection application
2 Manage Application	October, 2022	December, 2023	– Updated interconnection application (if needed)

Project Requirements and Assumptions

1. Interconnection Application will be prepared for 1 CLIENT service with single utility company electrical service (NEM). Additional sites or service evaluation may increase fees.
2. All work to be performed remotely. No site visits are expected for this Task Order. If travel is required and requested by CLIENT, it will be compensated in a separate Task Order.
3. Site data will be made available as needed. SAGE will review available existing data and provide preliminary review of project constraints.
4. CLIENT staff will identify location of main utility electrical service meter and switchgear at each site, provide service ratings, and photos, if needed.
5. CLIENT will provide estimates of changes in electricity consumption at proposed sites based on energy efficiency measures, anticipated changes site usage, and new construction.
6. Sage will pay the interconnection application fee to the Utility on behalf of the CLIENT.
7. This Task Order is only for interconnection application preparation, submittal and management for the initial IA to be deemed complete. The scope does not include subsequent revisions to the IA, coordination of inspections with the Utility or permission-to-operate support. These services can be provided under a separate Task Order.
8. All work will be completed by October 31, 2022. If services are needed beyond this term, additional time & materials fees may apply.
9. SAGE will make all reasonable efforts to achieve “deemed complete” status for the applications prior to NEM 3.0 implementation. SAGE cannot guarantee NEM 2.0 grandfathering for any sites.

Fees and Payment Schedule

The total estimated Project fees listed in this section are based on preparation and management of one (1) interconnection application for the Town Hall + Police Station service at the Town of San Anselmo.

Task Fee Structure

SAGE is proposing services on a fixed fee per site for interconnection application and submittal, calculated based on the number of sites. Active management of interconnection applications after submittal will be provided will be billed on a time and materials (T&M) basis with a not to exceed (NTE) limit, billed at the hourly rates listed below in the Hourly Fee Table.

	Task	Fixed Fee	T&M NTE
1	Prepare and Submit Three Interconnection Applications	$3,500	-
2	Manage Interconnection Application	-	$1,000
	Totals	**$3,500**	**$1,000**

Hourly Fee Schedule

Updated hourly fees will be provided by Sage prior to each new calendar year. SAGE will notify CLIENT when 80% of a task's budget has been completed and will not exceed NTE limits without consent of CLIENT.

Title	2022	2023
Principal	$295	$310
Associate Principal	$250	$265
Subject Matter Expert	$395	$415
Senior Project Manager	$245	$260
Project Manager	$215	$225
Senior Engineer/Data Scientist	$215	$225
Construction Manager	$200	$210
Engineer/Data Scientist	$185	$195
Senior Analyst/Technician	$185	$195
Analyst/Technician	$155	$160
Program Support Specialist	$115	$120
Energy Intern	$115	$120
Project Administrator	$90	$95

Term of Fee Schedule

The Fee Schedule above is for project work completed through December 31, 2024.

Billing and Payment Terms

SAGE invoices monthly with terms of Net 30.

If schedule is extended as a result of CLIENT, regulatory, or Developer or other contractor/vendor actions or inactions, SAGE will consult with CLIENT on utilizing contingency funds or extending the budget as needed.

Based on the CLIENT preference, and findings from the feasibility study and RFP process; the project may be financed through a PPA agreement with a third-party developer, owner, and operator. The PPA contract will require the PPA Vendor to reimburse CLIENT for SAGE's fees per the Project Development Costs schedule that will be included in the RFP and PPA contract. SAGE's fees will be included in the project financing and reflected in the PPA electricity costs.

Reimbursable Expenses

Fees assume all deliverable materials for the project will be provided digitally. Printed copies of documents will be billed at cost plus 10%. For time and materials fee structure projects, all reasonable and ordinary expenses are reimbursable at cost plus 10%.

Travel Costs

When air travel is required, coach class airfare will be used for domestic air travel and business class airfare will be used for international travel. Personnel travel time from our office to project location is billable at the full hourly rate. Meals and lodging will be billed at cost. Vehicle driving mileage will be billed at the current IRS mileage rate.

Subconsultant Fees

Subconsultant fees will be passed through at cost plus 15%.

IN WITNESS WHEREOF, authorized representatives of both SAGE and CLIENT have executed this agreement as of the date set forth above.

SAGE	Town of San Anselmo
Name: Tom Williard	Name: Sean Condry P.E.
Title: Vice President	Title: Public Works and Building Director
Date: 8/9/2022	Date:

Task Order Municipal Resiliency Centers - Solar PV + Microgrid

Task Order # 22041-02

This Task Order is pursuant to the Master Services Agreement ("MSA") between Sage Renewable Energy Consulting, Inc. ("SAGE") and Town of San Anselmo ("CLIENT") dated August 09, 2022.

This Task Order must be mutually executed before work is commenced.

Project Name	Municipal Resiliency Centers - Solar PV + Microgrid
Client	Town of San Anselmo
Physical Location	San Anselmo, California
Estimated Start Date	August, 2022
Estimated End Date	November, 2022
Estimated Fees	Time & Materials, NTE, total of all Tasks: $18,700

Project Contacts

SAGE	Town of San Anselmo
Name: David Williard	Name: Sean Condry P.E.
Title: Principal	Title: Public Works and Building Director
Email: david.williard@nv5.com	Email: scondry@townofsananselmo.org
Phone: 415.663.9914	Phone: 415.258.4676
Address: 101 Lucas Valley Road, Suite 302 San Rafael, CA 94903	Address: 525 San Anselmo Ave. San Anselmo, CA 94960

Project Overview

This task order outlines feasibility study and project management services for the evaluation of solar PV on two CLIENT site(s). The feasibility evaluation will focus on the following site(s):

Site	Address
Town Hall+ Police Station	525 San Anselmo Ave. San Anselmo CA 94960
Library	110 Tunstead Avenue San Anselmo CA 94960

The Desktop Solar PV Feasibility Study is a project evaluation that includes conceptual solar PV system designs developed in discussion with CLIENT, and estimated build cost base on current market scenario, and financial performance for up to two design scenarios at each site. The analysis considers in-depth financial performance, and high-level facility designs necessary to make a fully informed decision about the project and to provide the information necessary for a following competitive procurement.

Scope of Work

Task 1 Desktop Solar PV Feasibility Study

1.1 Meet with CLIENT to discuss feasibility scope, schedule, goals, informational needs, constraints, and preferences.
1.2 Collect historical energy consumption data and information on planned changes to site usage/energy efficiency measures for each site to estimate future energy consumption.
1.3 Review and finalize system sizing and locations for each site with CLIENT.
1.4 Create models of conceptual PV system designs for each site, sized to offset future site energy consumption.
1.5 Estimate system costs and approximate value of energy based on similar recent projects near CLIENT location.
1.6 Identify and quantify potential future EVSE locations and infrastructure to be collocated with PV infrastructure.
1.7 Generate PV system annual 15-minute energy production profiles utilizing Helioscope design software.
1.8 Perform tariff modeling using consumption and production data. Review avoided value of energy generated on available and future tariffs (if known) within the range of potential system sizes. Determine optimal sizing, locations and tariff(s).
1.9 Perform financial modeling with multiple financing scenarios as determined with CLIENT. This Task Order pricing assumes analysis of up to three finance options: Power Purchase Agreement (PPA), Lease, and cash purchase using bond funding.
1.10 Create high-level project schedule and identify any critical milestones.
1.11 Conduct telephone meetings as needed.
1.12 Prepare draft technical memorandum, including financial results, project schedule, and review with CLIENT.
1.13 Incorporate CLIENT feedback into report and prepare feasibility presentation slide deck.
1.14 Assist with presentation of findings to staff, Climate Action Committee, and Town Council if required.

Site Visits: One for site evaluations, if required.

Schedule and Deliverables

Task	Start Date	End Date	Deliverables
1 Desktop Solar PV Feasibility Study	8/2022	11/2022	– Draft & Final Memo – Board Presentation

Project Requirements and Assumptions

1. Travel to CLIENT sites per site visit assumptions outlined in Scope of Services. Project travel generally assumes one representative per visit unless otherwise noted. Additional travel beyond the trips listed may require additional budget.
2. Assumes schedule listed. Delays or extension of the assumed schedule outside of SAGE's control may require additional budget.
3. All deliverables will be delivered in electronic format.
4. Site information/data will be made available to SAGE as needed. Should on-site review and/or data collection be added to the scope, the on-site work will be limited to visual inspections of potential system locations, electrical services, and existing site conditions.
5. CLIENT will provide estimates of changes in electricity consumption at proposed sites based on energy efficiency measures, anticipated changes site usage, and new construction.
6. CLIENT will provide access to all sites under consideration for site walks, including access to electrical services at each site.
7. Feasibility will not include new or invasive site investigations (e.g. geotechnical studies, structural investigation, shutdown/inspection of electrical services, etc.).

Fee and Payment Schedules

The Task fees listed in this section are based on anticipated workload for the scope set forth in this Task Order. For all tasks performed under this Task Order, SAGE has set both a Time and Materials (T&M) Not to Exceed (NTE) maximum cost, as well as a Fixed-Fee payment per Task as shown in the table below. CLEINT may elect to contract using either T&M NTE billing or Fixed Fee billing. As-needed/contingency is for unforeseen or additional project services and only proceeds with written direction from CLIENT.

Estimated Fees

SAGE will provide services under this task order for the fees shown in the Fee Table below. CLIENT may select either T&M NTE billing or Fixed Fee per Task billing.

Task		T&M NTE
1	Investment-Grade Solar PV Feasibility Study	$18,700
	Total	**$18,700**

Hourly Fee Schedule

Updated hourly fees will be provided by Sage prior to each new calendar year. SAGE will notify CLIENT when 80% of a task's budget has been completed and will not exceed NTE limits without consent of CLIENT.

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Subconsultant Fees

Subconsultant fees will be passed through at cost plus 15%.

IN WITNESS WHEREOF, authorized representatives of both SAGE and CLIENT have executed this agreement as of the date set forth above.

SAGE	Town of San Anselmo
Name: Tom Williard	Name: Sean Condry P.E.
Title: Vice President	Title: Public Works and Building Director
Date: 8/9/2022	Date:

Robyn Clifford

From: kgundry@verizon.net
Sent: Tuesday, August 23, 2022 6:49 AM
To: Town Council
Subject: Climate Action Commission support for Resilience Hub consulting

CAUTION: External Sender

Mayor, Vice-Mayor and Council members -

Last night, the Climate Action Commission voted in support of the Authorization to Sign an Agreement with Sage Energy Consulting and Request for Resilience Hub Consultant Funds (Item 2.5 on the 8/23/22 Consent Agenda). This would be the first step in achieving one of the Commission's 2022-23 priority projects, which is the design for the upgrade of Town Hall to serve as San Anselmo's Community Resilience Hub with solar PV and battery energy storage for emergency situations. We have a vision of improving the town hall center to focus on community resilience, by generating and storing electricity and reducing emissions, as well as Town Hall operating costs. We ask that you authorize the Public Works Director to sign the agreement, and approve the funding request.
Thank you for your consideration.

Kathleen Gundry
Sue Saunders
Karen Mendelow
Michael Kamerick
Judith O'Rourke
Cynthia Briggs
Hayley Ballard
Ingrid Wahlstrom

525 San Anselmo Avenue
San Anselmo, CA 94960

Town of San Anselmo

Staff Report

TO: Town Council | 8/23/2022 | **Item #:** 2.6.

FROM:
Robyn Clifford, Payroll and Benefits Technician

SUBJECT:
Consider rescheduling the November 8, 2022 Town Council meeting.

RECOMMENDATION

That Council consider rescheduling the November 8, 2022 Town Council meeting due to the General Election being held on the same day.

BACKGROUND

Staff is proposing that the regularly scheduled Town Council meeting on Tuesday, November 8, 2022 be rescheduled for Tuesday, November 15, 2022. The General Election is also scheduled for Tuesday, November 8, 2022.

DISCUSSION

Staff is recommending that the regular Town Council scheduled for Tuesday, November 8, 2022 be rescheduled for Tuesday, November 15, 2022.

FISCAL IMPACT

There would be no direct fiscal impact to the Town to approve this item.

CEQA AND CLIMATE ACTION PLAN CONSISTENCY

The proposed project is exempt from the California Environmental Quality Act (CEQA), under the “common sense” exemption, because it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment. (Cal. Code Regs. tit. 14, § 15061).

525 San Anselmo Avenue
San Anselmo, CA 94960

Town of San Anselmo

Staff Report

TO: Town Council 8/23/2022 **Item #:** 3.

FROM:
Kevin MacLeod, Recreation Coordinator and Sean Condry, P.E., Public Works Director

SUBJECT:
Proposed Hilldale Pocket Park Project

RECOMMENDATION

That Council receives an update for a proposed pocket park on Jordan Avenue between Hilldale Drive and Forbes Avenue and provide direction to staff.

BACKGROUND

In 1977 the Town Council closed Jordan Avenue at the corner of Hilldale Drive due to concerns about traffic and speeding in the area. The posted 15-mile speed limit was unenforceable by the police department and did not have the desired result of slowing traffic. As a result, resolution No. 1710 was passed leaving Jordan Avenue open at the United Markets loading area to emergency vehicles and one-way eastbound traffic. The Resolution left an unused portion of Jordan Avenue to the west of the United Markets loading area. Aside from Jordan Avenue neighbors parking their cars in this area the space has gone unused. In the past 5 years a group called Friends of Jordan Avenue have requested the Town build a pocket park in this area and beautify an otherwise abandoned section of Jordan Avenue.

DISCUSSION

The Town of San Anselmo hired an intern for the summer of 2022, Ella Acker, supervised by the Recreation Department, to work on the Hilldale Park Project and survey neighbors in the Jordan Avenue area, as well as other residents in the larger San Anselmo area. A hard copy flyer for the survey was mailed out to 268 addresses in a 700 sq. ft. radius surrounding the proposed park location on June 9, 2022, and the survey link was in the Town Manager's Newsletter for 4 weeks. The Town received 162 survey responses, largely in favor of the proposed pocket park. We have attached the survey results, Attachment 1.

- 125 of the 162 respondents answered they would like a pocket park on Jordan Avenue
- 53 of the respondents indicated they would be willing to contribute additional time and/or money to the project
- 76 of the respondents said they live within ½ mile from the proposed Hilldale Pocket Park

Along with the survey Town staff conducted a series of public meetings. The first was a Zoom meeting on July 7, 2022, and the second was on July 9, 2022, in person at the proposed location of the park. During the meetings town staff presented information on the park layout and features while answering questions from the local community and addressing their concerns.

The most common question and concern was regarding through traffic from the United Market parking lot to Jordan Avenue and Forbes Avenue. The park will not block the driveway for the United Market loading area and as a result will not affect current traffic patterns in any way. Public comment and feedback from the public during the two meetings was positive and any concerns were addressed by town staff.

In addition, Town staff met with the owner of United Markets since the proposed pocket park location backs up to their loading area and parking lot. The owner spoke with the manager on site, and they had no concerns about the proposed project or location.

Friends of Jordan Avenue created the attached rendering of the park, Attachment 2. The proposed park for phase 1 would be approximately 2000 sq feet with a bark surface similar to the Creek Park picnic area. There would be two picnic tables and an ADA compliant picnic table. Garbage facilities would be installed and collected by Marin Sanitary. Friends of Jordan Avenue would build the proposed perimeter fence with materials supplied by the Town. In addition, the Town would install new ADA ramps at each end of the street. The rendering shows landscaping at each end but there is no water currently and this would either need to come from adjacent properties or the Town would need to look into installing a water meter. Any plants would need to be drought tolerant and approved by MMWD.

Both Maggiora and Ghilotti and Van Midde Concrete have offered to complete some items at cost including removal of the asphalt on the street and installation of the concrete pads. With the volunteer efforts of the Friends of Jordan Avenue, help of contractors, and the Town, the estimated cost to build the park is approximately $30,000. Weekly maintenance of the proposed pocket park would be a shared effort with the community and the Town for now.

FISCAL IMPACT

Construction of the Hilldale Pocket Park is estimated to be approximately $30,000 and funding would come from the General Fund.

CEQA AND CLIMATE ACTION PLAN CONSISTENCY

The proposed pocket park is categorically exempt under CEQA existing facilities 15301 c. Creation of a new pocket park is consistent with the Climate Action Plan section S-1 Urban Forests and Ecosystems and under S-2 Habitat Restoration and Soil Regeneration.

Overview: This survey was sent out in early June to 270 people via mail and 100+ people via online newsletter. The survey asked respondents to respond to a series of multiple-choice questions regarding personal preferences for park features and accessibility (limited to one answer per question). 165 responses were collected with a response rate of roughly 40%. Most favored answers are highlighted in yellow.

Survey Data

***Question 1*: Would you like a pocket park on Jordan Avenue?**

- Yes – 77.16% (125/162)
- No – 22.84% (37/162)

***Question 2*: Would you be willing to contribute additional time and/or money to the project in order to have more enhanced features?**

- Yes, I would be willing to contribute additional time and money – 24.32% (18/74)
- Yes, I would be willing to contribute additional time – 31.08% (23/74)
- Yes, I would be willing to contribute additional money – 16.22% (12/74)
- No, I would not be willing to contribute additional time nor money – 28.38% (21/74)

***Question 3*: What surface would you like the park to have?**

- Tanbark – 55.17% (48/87)
- Artificial Turf – 26.44% (23/87)
- Cement – 6.90% (6/87)
- Rubber – 11.49% (10/87)

***Question 4*: What uses would you like the park to have?**

- Children's Play Area – 45.65% (42/92)
- Relaxation Spot – 33.70% (32/92)
- Picnic Spot – 14.13% (13/92)
- Exercise Spot – 6.52% (6/92)

***Question 5*: Would you like a shaded area in the park?**

- Yes – 95.60% (87/92)
- No – 4.40% (4/92)

***Question 6:* What features would you like the park to have?**

- Play Structure – 27.78% (25/90)
- Swing Set – 10.00% (9/90)
- Benches – 27.78% (25/90)
- Picnic Tables – 25.56% (23/90)
- Outdoor Exercise Equipment – 4.44% (4/90)
- Outdoor Chess/Checkers Tables – 4.44% (4/90)

***Question 7*: Would you like to have gate access from the park to United Market?**

- Yes – 82.80% (77/93)
- No – 17.20% (16/93)

***Question 8:* Would you like bike access through the park?**

- Yes, a bike path – 23.40% (22/94)
- Yes, but walk bikes on sidewalk – 53.19% (50/94)
- No bike path – 23.40% (22/94)

***Question 9*: Would you like live plants for the park landscape and would you be willing to contribute to taking care of them?**

- Yes, I want live plants and I will realistically be able to contribute to taking care of them – 18/09% (17/94)
- Yes, I want live plants but I don't think I will realistically be able to contribute to taking care of them – 36.17% (34/94)
- No, I do not want live plants and I do not want to contribute to taking care of them – 6.38% (6/94)
- I will leave the landscape up to the park project managers – 39.36% (37/94)

***Question 10*: Do you have children who might go to the park?**

- Yes, infant/toddler – 6.25% (6/96)
- Yes, pre-school – 14.58% (14/96)
- Yes, elementary school – 11.46% (11/96)
- Yes, middle school – 4.17% (4/96)
- Yes, high school – 4.17% (4/96)
- No – 59.38% (57/96)

***Question 11*: If you are a senior (65+), do you plan on accessing the park?**

- Yes – 51.79% (29/56)
- No – 48.21% (27/56)

***Question 12*: What is your age range?**

- Under 18 – 0.00% (0/98)
- 18-24 – 1.02% (1/98)
- 25-34 – 7.14% (7/98)
- 35-44 – 17.35% (17/98)
- 45-54 –20.41% (20/98)
- 55-64 – 27.55% (27/98)
- 65+ – 26.53% (26/98)

***Question 13:* Where are you a resident of?**

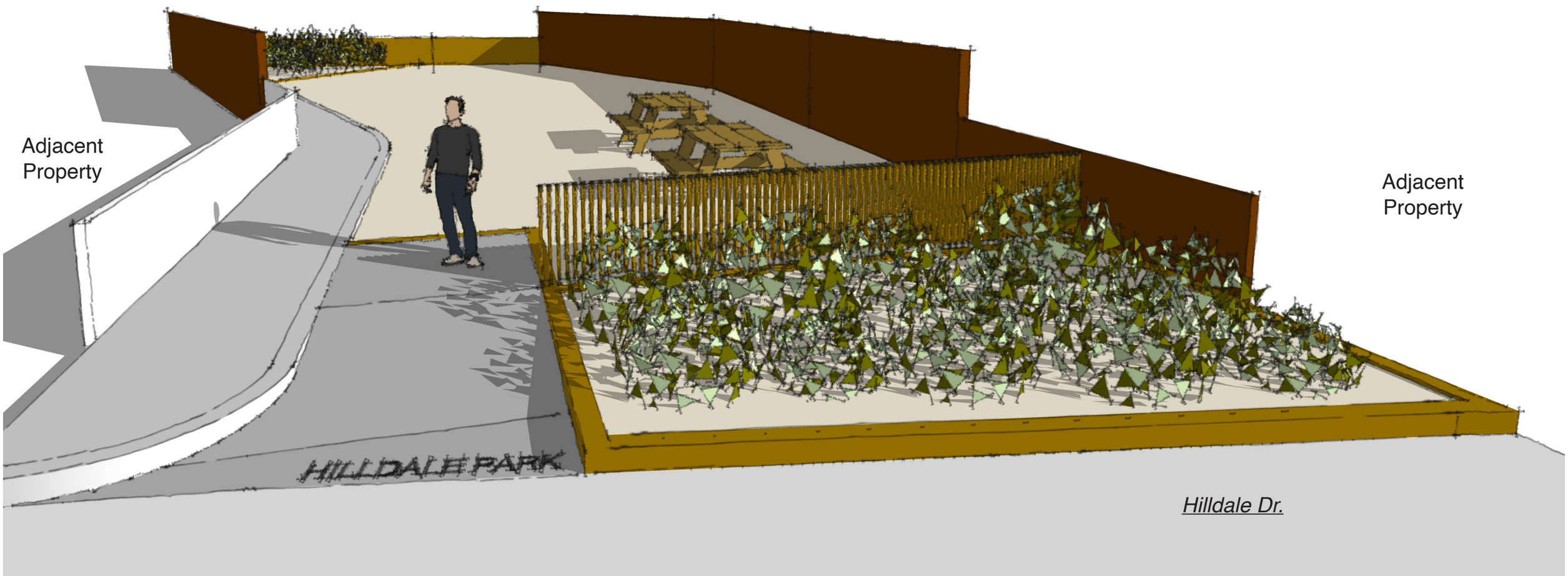
- San Anselmo (within ½ mile from Hilldale Park) – 74.51% (76/102)
- San Anselmo (more that ½ mile from Hilldale Park) – 21.57% (22/102)
- Fairfax – 0.98% (1/102)
- Other – 2.94% (3/102)

Hilldale Park
San Anselmo

Forbes Ave
Carolina Ave
Hilldale Dr.
Forbes Ave.
Jordan Ave.
Cottage Ave.
Park
Sequia Dr.
Forbes Ave
Circle Dr
United Market
Park Way
Park Way
Redhill Ave.
Red Hill Ave
Red Hill Ave
Red Hill Ave

Phase 1 - Concept Plan

Phase 1 - Concept Rendering



525 San Anselmo Avenue
San Anselmo, CA 94960

Town of San Anselmo

Staff Report

TO: Town Council 8/23/2022 **Item #:** 4.

FROM:
Dannielle Mauk, Director of Community Services

SUBJECT:
San Anselmo Community Gardens Draft Bylaws and Rules

RECOMMENDATION

Staff recommends that Town Council adopt the attached bylaws and rules for the San Anselmo Community Gardens at Robson-Harrington Park.

BACKGROUND

The Town of San Anselmo owns the Community Gardens at Robson-Harrington Park. The gardens were created in the 1970's and serve as a space to grow food, plants, recreate, and relax. Historically, the Town entered into an agreement twenty-nine years ago with the garden steering committee to manage and operate the gardens.

In the past, the garden steering committee established rules that were approved by garden members. Staff is proposing to establish a set of bylaws and rules that will provide consistency and transparency for the management of the community gardens. Moving forward the gardens would be managed by the Recreation Department with oversight by the Parks and Recreation Commission.

The Parks and Recreation Commission reviewed the Community Garden bylaws and rules at their monthly meeting on August 16, 2022. The bylaws and rules were unanimously approved and recommended for approval to the Town Council.

DISCUSSION

Over the past six months there have been problems with plot assignments and management of the community gardens. Town Council asked staff to review the overall operations. As a result, staff worked with the Parks and Recreation Commission and created a sub-committee consisting of two Commissioners, two representatives from the community garden's steering committee and one staff member. The sub-committee met on several occasions over a two-month period to discuss and revise the proposed bylaws and rules. The purpose of the revised bylaws is to restore governance and management of the community gardens to the Town. The purpose of the garden rules is to set forth what is expected of community garden members.

With the support of the garden steering committee, the proposed bylaws and the rules were distributed to the community gardeners, and community garden membership meetings were held on July 9 and August 6, 2022, at Robson Park.

The most contentious issue addressed at the general meetings was the residency requirement for garden membership. Most Marin towns only permit residents to be members of their community garden. Currently, residents and non-

residents may be members of our community garden. There are 33 garden plots and 10 are held by non-residents. There are 40 people on the waiting list for garden plots, of which 30 are San Anselmo residents. The proposed bylaws presented at the July 9 general meeting provided that commencing January 1, 2024, only San Anselmo residents could be garden members. There was strong resistance by many long-term garden members to the residency requirement. They emphasized that it fell unfairly on elderly gardeners for whom the garden is a vital part of their lives and that it overlooks the critical role these gardeners have played in the development and maintenance of the garden.

Upon further consideration of the valuable contribution of the non-resident members, the proposed bylaws were revised to permit all current members to continue their garden membership provided that 10 additional plots are created by January 1, 2024. All new members must be residents of San Anselmo. The Town will work with the garden steering committee to create the new plots. This will be accomplished in a variety of ways, including creating new plots in existing empty spaces, dividing some plots, and gardeners sharing plots. This will have the effect of providing plots for at least 10 residents on the waiting list. Additional plots will also become available through attrition.

ANALYSIS

Over the years the lack of Town involvement and the need to follow through with compliance issues in a timely manner has led to challenges with the management of the community gardens.

Staff researched the operations of community gardens throughout Marin and found that the majority are managed by their recreation departments. The Recreation Department will work closely with the Public Works Department on maintenance of the community garden and plot inspections.

For the above stated reasons, staff is recommending that the 1993 agreement with the Community Gardens be retired and the new bylaws and rules be the governing documents for the Robson Harrington Community Gardens. The management of the gardens would be placed under the supervision of the Recreation Department and the Parks and Recreation Commission. The Commission will interview and appoint members to the steering committee. Staff will meet at least quarterly with the steering committee to support the management and operations of the gardens.

The bylaws and rules will be re-evaluated annually by the steering committee, Commission and staff, and any updates would be reviewed and adopted by the Parks and Recreation Commission.

FISCAL IMPACT

Currently, the gardeners have an independent account that pays for water usage and annual mulching supplies. Moving forward, the balance of this account will be transferred to the Town, and all dues will be collected by the Town and deposited into a town account. Disbursements from this account must be approved by the steering committee and the Director of the Parks and Recreation Department. This account will pay for the above expenses and any surplus will be used towards maintenance of the gardens.

As part of the new arrangement, there are approximately 5 new plots that will be created in the existing empty spaces. Staff propose to help create the new plots by installing two posts for a new gate, installing the main water lateral, and supplying the materials for new fencing. The total cost for this work would be approximately $1,200 per plot or $6,000 total that would need to come from the general fund. Additional plots will be created by current gardeners dividing or sharing existing plots. The new plot holders would be responsible for finishing the fence, installing irrigation, and any other plant bedding.

CONCLUSION

Staff recommends that Town Council adopt the attached bylaws and rules for the San Anselmo Community Gardens at Robson-Harrington Park.

Draft San Anselmo Community Garden Bylaws

MISSION STATEMENT

The San Anselmo Community Garden at Robson-Harrington Park (SACG or Garden) will endeavor to create a sharing and learning environment in a productive, well-maintained community garden where its members are committed to organic gardening practices, stewardship of soil and water, and in cooperation with others for the enjoyment of all.

GARDEN GOVERNANCE

The San Anselmo Parks and Recreation Department will have oversight of the Garden.

A Steering Committee appointed by the Parks and Recreation Commission will help develop policies and coordinate garden activities. The Steering Committee shall consist of 3 or more gardeners and at least one staff member of the Parks and Recreation Department. Steering Committee members will serve for a term of 2 years. The Steering Committee will meet quarterly, and its meetings must comply with the Ralph M. Brown Act.

Changes to these Bylaws should be recommended to the Steering Committee and/or Parks and Recreation Department. The Parks and Recreation Commission must approve all changes.

GARDEN DESCRIPTION AND MEMBERSHIP

The SACG is a recreational facility that belongs to the Town of San Anselmo and is controlled by the San Anselmo Parks and Recreation Department.

The garden consists of 33 plots and is located at the Robson-Harrington Park in San Anselmo.

New members of the garden must be residents of San Anselmo. Current non-resident members of the garden may continue their garden membership provided 10 additional plots are created by January 1, 2024. This may be accomplished by creating new plots and/or subdividing existing plots.

A Waiting List for garden membership will be maintained by the Parks and Recreation Department. San Anselmo residents may add their names to the Waiting List anytime during the year.

ANNUAL DUES

Members will pay annual dues as follows:

Annual Dues: $150

** San Anselmo nonprofit organizations are eligible for a waiver of the annual dues.*

If a member joins the Garden during the gardening year, the annual dues will be $150 if there are 7 or more months remaining or $75 if there are 6 or fewer months remaining. Dues are non-refundable.

The Town of San Anselmo (Town) will collect the annual dues, which will be placed in an account for the Garden. The Town will maintain a checking account for the Garden. The Steering Committee may request disbursements from the account, which must be approved by the Director of the Parks and Recreation Department.

PLOT ASSIGNMENT

The annual renewal process and plot assignments will occur prior to the start of the gardening season as designated by the Parks and Recreation Department.

Gardening season begins on February 1st of each year.

The Steering Committee and the Parks and Recreation Department will be responsible for creating, assigning, and configuring garden plots. Renewing gardeners will be reassigned the plot they gardened the previous year.

Available plots will be assigned to new gardeners from the Waiting List. All structures in garden plots must be approved by the Parks and Recreation Department.

REQUIREMENTS FOR GARDENERS TO REMAIN IN GOOD STANDING

The Garden requires active participation. Following is the minimum required of each gardener who desires to be a member of the garden community.

1) Be an active gardener
2) Follow all garden rules
3) Participate in Community Service

COMMUNITY SERVICE

In addition to plot and pathway maintenance, all gardeners are expected to volunteer in the garden. This includes annual garden cleanup days, teaching classes, or any activity deemed appropriate by the Parks and Recreation Department and/or the Steering Committee. Alternate tasks will be assigned to those unable to participate in organized activities.

In addition, it is a goal of the Garden to grow, harvest and contribute food to designated community organizations. A collection bin will be available, and gardeners are encouraged to place vegetables into the bins. Garden volunteers will donate them to designated community organizations. Vegetables should not be left unpicked in garden plots. Each gardener should designate an alternate gardener to pick and donate vegetables from his/her plot rather than let them spoil.

If the community demand for a garden plot is low (waiting list below 10) a Community Plot can be set aside, and its produce will be contributed to designated organizations within the county. The Community Plot may be used for Parks and Recreation Department programing. Existing gardeners will maintain the Community Plot.

Draft San Anselmo Community Garden Rules

Mission:

The San Anselmo Community Garden at Robson-Harrington Park (SACG or Garden) will endeavor to create a sharing and learning environment in a productive, well-maintained community garden where its members are committed to organic gardening practices, stewardship of soil and water, and in cooperation with others for the enjoyment of all.

COMMUNITY GARDEN RULES

1. **Code of Conduct**: The code is a tool for understanding and upholding acceptable, safe, and respectful standards for community garden members.

    1. Model behavior that respects the human rights of all people:
        - Treat all community members and garden visitors with respect, courtesy, and dignity.
        - Do not harass with the use of insensitive or offensive language such as sexist, ageist, racist, or profane commentary either written or verbal.
        - Refrain from engaging in physical or emotional abuse toward others.
    2. Use reasonable care to protect and safeguard Robson Garden property.
    3. Follow the rules established by the town for The Robson-Harrington Park.

2. **Annual Dues** Annual dues are currently $150.00. Payment is due by the Fall meeting. Members will be contacted immediately if Dues are not paid by that meeting date. Dues 14 days past due are grounds for expulsion. There are scholarship funds available through the San Anselmo Parks and Recreation Department.

3. **General Meetings:** There is a minimum of two per year. Members are required to attend at least one meeting per year.

4. **Community Garden Work Days:** All gardeners are expected to help with tasks that benefit the community garden. Everyone is required to participate in the work days. There will be a minimum of two work days per year. Each garden member with their own plot is expected to perform a minimum of 4 hours of work each work day. If two unrelated people share a plot, the expectation is that each person will perform a minimum of 4 hours of work each work day. Those members unable to participate on the scheduled work day are required to put in at least 4 hours to complete a task, either in advance of the work day, or within 30 days after the work day. The member must contact the work

day coordinator to select a task. Sample jobs include weeding and pruning plants in common areas and repairing fences.

Garden Plots:

5. **Maintenance**: Members should maintain their plot in a productive state, either with vegetables, flowers, herbs, or cover crops that do not shade or impede on any other plot. Crops must be harvested when ripe and not allowed to rot on plants. Deadhead perennial plants.

- If you will be absent from your plot, it is your responsibility to arrange for your plot to be maintained by someone else and for a period no longer than 3 months. You must notify the Steering Committee of an arrangement that is longer than 2 weeks.

6. **Structures in plots**: Growing beds shall be constructed with wood only. Except for seasonal tomato cages and trellis that do not impede on neighboring plots, no structure may be erected in a plot taller than 6 feet and must blend harmoniously with the Robson Park property. Any structure taller than 3 feet that is not for the purpose of seasonal growing is subject to Steering Committee and Parks and Recreation Department approval. All structures must be easily removeable and must be removed when the plot is vacated.

7. **Toxic Materials:** Chemical pesticides, herbicides, and fungicides are not allowed. Garden beds will be constructed with non-pressure treated lumber only. Existing PT lumber should be phased out as soon as possible.

8. **Soil**: Replenish annually with at least 1” or more of organic matter such as compost or manure.

9. **Invasive Plants**: Avoid invasive plants and vines—any kind of plant that takes over and spreads. Invasive plants and vines include, but are not limited to: ornamental grasses, oxalis, fennel, horseradish, mint, dandelion, Jerusalem artichoke, passionflower vine and perennial morning glory vine. The Marin Master Gardeners website has information on invasive plants. Growing marijuana, for any purpose, is prohibited.

10. **Weeds:** Maintain a weed-free plot, including the edges of your plot. Do not allow weeds to spread by seed or invasion.

11. **Plant Debris:** Put all plant debris in the green bins; do not dump in the common areas or outside the green bins. When all the green bins are full, members have permission to fill empty black cans. Use the ones that have NO lid first.

12. **Containers:** Members may keep no more than 5 empty containers, such as buckets, and 1 tightly closed storage container per plot. Store tomato cages and stakes together and keep tools tidy and in a manner that does not invite or shelter pests.

13. **Rodents, Mosquitos, Pests:** Members shall not maintain any condition in their plot which allows rodents, mosquitos, or other pests a permanent home. (e.g., No standing water such as bird baths; No piles of stored material that give rodents cover and habitat.)

14. **Water:** Do not waste it! Members pay our total water bill.

- Use mulch and drip irrigation when possible.
- Always turn off the main shut-off valve at the top of the garden when you leave to avoid pipe breaks leading to high water bills.
- Plot holder or designee must be in the garden if water is on.
- All irrigation systems should have a manual timer. If water is found left on and no one is in the plot, the system will be shut off.
- Fix or report all dripping and leaking faucets and hose bibs.
- Minimize watering outside of your plot.
- All plots must comply with MMWD and San Anselmo water restrictions.

15. **Trees in Common Areas**: Trees in common areas are not to be touched/removed or altered without the approval of the Steering Committee and the Parks and Recreation Department

16. **Trees in Plots:** No trees are to be planted in plots. Current existing trees should be pruned to 6 feet in height or removed.

17. **Picking:** Don't pick what you didn't grow.

18. **Family members and Pets in the Garden:** Children and pets must be supervised at all times. Members must keep dogs on a leash when it is in their plot.

19. **Parking:** Parking is not allowed in the Robson-Harrington parking area Monday – Friday, 3 pm – 6 pm, during the school year. These parking rules may change over time, and members are responsible for complying with posted signs.

20. **Plot Inspections**. The Steering Committee will conduct quarterly inspections to determine whether garden plots are in compliance with the Garden Rules.

21. **Safety**: Members must maintain all common areas in a safe condition.

22. **Changes to Garden Rules**: The Steering Committee and the Director of the Parks and Recreation Department must approve all changes to the Garden Rules.

Gardeners or Plots in Violation of Garden Rules

1. Members will be out of compliance with the Garden Rules if any of the following conditions exist:

- **a** Code of Conduct is violated.
- **b** Failure to attend at least 1 meeting annually.
- **c** Failure to attend or participate in all the work days or common area maintenance.
- **d** Failure to pay annual dues by the Fall meeting.
- **e** Garden Plot is out of compliance.

Process to Address Noncompliance:

When a member is out of compliance with the Garden Rules, they will be given the opportunity to correct per the below process.

1. 1st incident: A representative of the Steering Committee will contact the noncompliant member by phone and email to alert the member of the violation. Because every circumstance is unique, a solution including a deadline for compliance will be agreed upon and documented in an email.

2. 2nd Incident: The member will be contacted by phone and email and in the same manner as #1, but with a notice that the plot will be revoked if there are any further infractions.

3. 3rd incident: The member's plot privileges will be immediately revoked.

Failure to comply or correct violation(s) within the allotted time agreed upon by the member and the Steering Committee will result in the loss of the gardener's plot. Whether the member can go back on the waiting list will be determined by the Director of the Parks and Recreation Department. When a gardener has their privileges revoked, they will not be reimbursed dues or for the cost of the structures or plants in the plot.

Rico Villa
280 Redwood Road
San Anselmo CA 94960

June 24 2022

Michael Cerio, Parks and Recreation

RE: Proposed San Anselmo Community Garden Bylaws

As a long time resident of San Anselmo and a member of the community garden, I feel that there should be a provision made for existing gardeners that are out of town residents. I propose to "grandfather" in existing members and require that new gardeners be San Anselmo residents.

Rico Villa
rico777villa@gmail.com
(415) 690-6981

Dannielle Mauk

From: Jason Stoughton <jasonstoughton1@gmail.com>
Sent: Wednesday, June 22, 2022 2:41 PM
To: Dannielle Mauk
Subject: Two quick comments/suggestions regarding new garden rules

CAUTION: External Sender

Hi Dannielle,

As a member of the garden I was forwarded a copy of the new proposed rules. Thank you for the hard work you have put into this. I would like to humbly offer two suggestions that maybe you could consider.

1. Build out of gardens: Some gardeners have built really imposing and "permanent" structures in their gardens including fences and solid wood planter beds that fully cover the garden plot. And this practice is becoming more common over the past two years. They are built as if they will never be removed, which one day they might be if the Town decides to use the space for other purposes, sub-divide among multiple people, etc. at which point the Town would have to spend thousands dismantling them. Additionally, if every gardener built these types of structures it would fundamentally change the look and feel of Robson. In addition, some of these structures have been built by outside work crews which would seem to be a liability for the Town. The town of Larkspur has a requirement for its community garden that anything built in one's plot has to be "easily removed" by the gardener when they leave. In other words, tread lightly on the land.

2. Meeting attendance: There is a requirement that every gardener attend at least one of the two meetings per year. In the past the requirement has been "in person", despite requests to add a Zoom component. It is hard to do for those who work, parent, coach, volunteer, etc. and I am hoping that with the new rules we can add a Zoom option.

Thanks!

Jason Stoughton

Michael Cerio, Cat Austin Alexander

Concerning the proposal to kick those of us who do not reside in San Anselmo out of Robson Cummunity garden:

More than a third of us would be removed from our plots that we have worked so hard on, spent so much money on, and contributed to the communal space outside of our own plots. We are emotionally connected to the garden as well.

Other community gardens throughout the state have grandfathered in their existing "outsiders" and let them drop out through attrition. This seems the only fare plan. We have spent so much time, effort and money building our soil, weeding the communal areas to make the garden enjoyable for the many people who wander through.

The city might be surprised when they have to pay the money , do the planning, do the upkeep, etc. if they take over what we have successfully managed in a friendly, gentle manner between our own diligent members for the last however long the garden has been a community garden.

I think you are making a grave mistake.

Martha Shaw
231 Frustuck Ave
Fairfax CA. 94930

Dannielle Mauk

From: Karen Petterson <kepetterson@gmail.com>
Sent: Sunday, July 10, 2022 12:19 PM
To: Dannielle Mauk
Subject: SACG personal feedback from the meeting

CAUTION: External Sender

Danielle,

I have yet to speak up except as a secretary to the community garden, but after the Saturday meeting I feel I must give my perspective as one of those "new gardeners that doesn't stick around" that the more senior gardeners were referring to. I am in my 4th summer in the garden.
The most senior gardeners are definitely the old guard and many of them - as you heard and saw - are non-residents. They are very resistant to new ideas, and new ways of organizing. It has not been easy to be an involved new member. As long as I comply with their system and don't make waves, I am accepted. I believe new gardeners are not going to be a big problem, in fact they will be an asset and more fully ready to be a part of something new than the old guard is. This CG could definitely be organized in a manner that more closely works with the community and I applaud the Parks and Rec department involvement.

I believe the commission's recommendation for the CG to be a residents only project is the correct recommendation. Giving them another year is a generous compromise; most have already been here 10-20 years. With as many community gardens as there are in Marin, they can join the one in their own town and will grow to love it too!
When I talk with my San Anselmo neighbors about the garden and they find out there are non-residents in plots it is practically a conversation stopper, they are united in their voice that non-residents should not be in the CG while residents sit on the waitlist.

Sincerely,
Karen Petterson
417 Laurel Ave
330-256-1075

Dannielle Mauk

From: Barb and Roger Jobin <dixonjobin@mac.com>
Sent: Wednesday, July 13, 2022 7:18 AM
To: Dannielle Mauk
Subject: Garden Plots at Robson Park

CAUTION: External Sender

Dear Danielle:

I am a member of the Friends of Robson Committee and my husband and I own the property adjacent to the Park so we are highly invested in the Park both literally and figuratively. We have been concerned about the oversight of the gardeners plots so we are happy to learn that they will now be under the guidance of the Park and Rec Dept.

Occasionally something has shown up in a plot that causes us to say " they approved that?" until we learned there was no approval process or oversight for what each Gardener chose to do with their plots. And those occurrences are also somewhat counter productive to the efforts of FOR to beautify the Park. We are recommending that guidelines be established as to what each gardener is allowed to put in their plot. In a perfect world, these guidelines will be a consensus by both groups (gardeners and Park and Rec). Any variance beyond those guidelines should go before a design review process (as we had to do when we built our house). We hope the theme of those guidelines is "what meets the needs of the gardeners AND doesn't detract from the beauty of the park but in fact enhances it." Consistency of design elements is perhaps a good start.

It is in the interest of the gardeners and all of the people who enjoy the Park to be vigilant to its maintenance and preservation. We hope your guidelines adhere to the mission of its use and the commitment the Town made to the Robson Harrington Families when they accepted stewardship of the Park.

Please let us know how we might be better stewards too.
Thank you for your consideration,
Barb and Roger Jobin
101 Magnolia Ave.

Sent from my iPad

Gay Kagy
280 Redwood Road
San Anselmo, CA 94960

July 11, 2022

Cat Austin-Alexander, Vice Chairman
Parks and Recreation Commission

Re: Proposed Bylaws

The threat of evicting 13 members of the San Anselmo Community Garden has already provoked alarm and concern. If Parks and Recreation wishes to establish a congenial working relationship with the gardeners dropping the harmful retroactive residency requirement would be a good beginning.

Such a move would honor those experienced and dedicated seniors for their extended contributions to the benefit of the park. Some have spent most of their adult life (40 years) tending their plots, forming friendships, and advising visitors about gardening.

There are extensive areas within Robson Park that could be made available for garden plots. This would accommodate people waiting for openings and solve the issue of common areas maintenance.

Sincerely,

Gay Kagy

Gay Kagy

(415) 457-2168

Dear Michael Cerio,

I am writing to address the new proposed by-laws suggestion that non-residents of San Anselmo be evicted from Robson-Harrington garden. I feel that this discriminates against two disadvantged groups: low income renters, who cannot afford to buy a home in Marin County, and the elderly.

If you are a renter and wish to garden, you face a barrage of problems. The flat, sunny land needed to grow vegetables and flowers is at a premium in Marin, and the vast majority of rentals don't have it. If it exists, expensive infrastructure comes first, for the ever present deer and gophers; then irrigation and soil enhancement. This comes out of the renter's pocket, as landlords are not obligated to provide these luxuries, and if the renter has to move in a few years, well, too bad. Additionally, and this is a continued point throughout my letter, gardens take time,years, and commitment.

The proposed eviction affects 13 people, gardening in 10 of the 33 plots. All but 3 of these are retired, in their 70's and 80's. Most lived in San Anselmo when they joined the garden-some 10,15, 30, 40 years ago. The steps, and distance from parking, are special problems, which most of us will not be able to keep up with indefinitely. On the other hand, the physical challenge of the terrain provides healthy exercise. There is a chance to grow food and flowers,and for many, a primary source of social interaction.
Many of us have served on the board for several years, and all have been conscientious with the upkeep of our own plots and general care of the park.

I am one of the 13. I am 73 years old, and my life has always been about plants. I had a landscaping company, a degree in horticulture, and worked at Sunnyside Nursery in San Anselmo as the bedding and vegetable buyer, tender, educator, for 27 years. I joined the Robson Harrington Garden about 12 years ago. Time moves on; the nursery closed, I retired, I had to move, and could not find another rental in San Anselmo; I now live nearby.

Over the years I have put thousands of dollars and countless hours enhancing and maintaining my plot here at Robson-Harrington. It's an easy one to find, just below the house, with the beautiful roses and perennials-about half flowers and half vegetables.I am diligent about its care, as it is a source of pride, and if feedback from people strolling by is to be believed, a source of pleasure for the community. I served 7 years on the garden board as "plot coordinator"-keeping the list of people who wished to join, gently encouraging those who were no longer actively participating to leave, and welcoming new members in the garden, until last year, when I stepped down.

I suggest that we non-residents be "grandpersoned" in, as opposed to being forced to vacate. The existing agreement, if I'm getting it straight, implies non residents were allowed if there weren't San Anselmo residents waiting. For the future list, I'd suggest residency at time of application, with leniency towards those who have been forced to relocate to another neighborhood....giving renters the same opportunity to garden as homeowners.

Luanna Helfman

Thank you.
Luanna Helfman

415 320 9213

Dear Council Member,

We are at a rare inflection point with Robson Harrington Park.

As a town, we are exploring how to comply with increased demands on housing, potentially adding another 800 housing units to our local neighborhoods and further shrinking already modest sized yards.

Public parks, necessary for physical and emotional well being, and their accessibility to residents of all ages, are critical as we plan for that future. This is all occurring at the same time as you are working with 0.16% of our residents on guidelines for their own personal share of a fourth of Robson Harrington Park.

So, perhaps this is a good time to take a step back and ask some serious questions. "Is this what was originally intended for this park?" Is the park accessible and safe for residents of all ages? How is the park positioned to meet the needs of our town as we grow?"

I've attached a copy of The Robson's Agreement with the Town of San Anselmo below, recorded July 8, 1968. It's quite lengthy so I've pulled two sections that I feel are most applicable to the decisions being considered.

Page 3 Section 4:
"CITY (San Anselmo) further agrees that the said real property above described shall never be sold in whole or in part, or subdivided, or used for private or commercial purposes"

Page 10 Section 2:
The following uses with respect to the future operation of the park were authorized and included, A. Parking (still in place today) "B. The construction and maintenance of a children's playground with any and all of the usual equipment and apparatus including a modest wading pool. C. Conducting a teen-age program of an educational nature, including arts and crafts, and the installation and maintenance of all necessary books, tools, equipment and machinery with respect to such use. D. Conducting a program for "senior citizens of an educational and recreational nature..."

In Robson Harrington Park today, 33 gardeners, 13 of whom are non-residents, have fenced in and padlocked nearly 25% of the total 2.68 acre lot. This is an area larger than Creek Park. All the while, off leash dogs, failing walls and condemned structures render

anything below the upper yard unwise for free play especially for the very young or the very old.

Despite the need, we can all agree that a full scale redesign is not feasible at this time. However, I believe that if we take some time to outline goals for the park and keep these goals in mind as opportunities such as these present themselves we'll eventually get there.

Larkspur, a comparable town in size and residency has a robust community garden from which we might be able to draw inspiration. Below is a comparison of the two:

San Anselmo/Robson Harrington Park Community Garden Key Facts:

- San Anselmo's population: **12,623 over 2.68 mi²**
- **33 gardeners** (20 San Anselmo residents/13 non-residents)
- **278 sq. ft. per gardener**
- All are individual gardens for personal use only

Larkspur/Piper Park (Larkspur) Community Garden Key Facts:

- Larkspur's population: **12,363 over 3.24 mi²**
- **78 gardeners** (Larkspur/Greenbrae only)
- **93 sq. ft. per gardener**
- The entire garden is fenced but gardeners and volunteers are allowed access to all of the gardens, compost, tool shed and communal orchard
- Volunteers tend to the communal orchard by pruning, weeding, mulching and spraying as necessary
- Committees see to the general upkeep of the garden including path maintenance and irrigation lines. This includes leak detection and replacement of leaky hose stands as well as referrals of broken wooden hose posts and borders to public works for repair
- Specialized committees like the Rose Committee, complete the winter pruning in common areas and offer professional guidance to those with plots on correct pruning methods. Pruning of individual garden roses is available for a small fee
- Projects necessary for the overall improvement of the garden, but not taken care of by a committee, are divided into tasks and completed by gardeners on Garden Work Days with the help of volunteers
- More information about the Larkspur community garden and images can be found here

Given this data, here are my suggestions for a path forward at Robson Park.

Phase I

1. Reduce/Standardize the size of the individual gardens to 100 sq. ft. Residents on the waiting list (45) would be motivated help with this as it gives them an opportunity to "get in"
2. At this point, to the extent possible, standardize the look of the new planting beds in order to improve aesthetics
3. Create a common garden area, perhaps the area with the fig trees. This area is not currently part of the garden but the fig trees are well established and with some tending would flourish. This would show a commitment to the garden as you are adding to it with an existing orchard, not just taking it away.
4. Adjust the guidelines to San Anselmo residents only allowing current non resident gardeners to "partner" with a local gardener off our wait list if they wish to continue
5. Contact Marin Office of Education about having this fall's **R**egional **O**ccupation **P**rogram Construction Group build a tool shed for gardeners at Robson

   If you are unfamiliar with this program, it partners many Tam District students with seasoned Marin builders to learn about building through hands-on construction. One of the sheds behind Redwood HS was built by my son's Drake team in 2017. (still standing, fingers crossed:) More information, as well as contacts, can be found here

Phase II

1. Replace individual fences with one common fence and one lock system
2. Communal Orchard (Fig Tree area) to be fenced as well. This creates on large shared garden
3. Invite community to help in garden work days
4. Set up two days a year when the garden is open to visitors. Gardeners could sell/swap seed offer advice etc.

I have some ideas on who to partner with for materials and a fundraiser to help with costs so this is all possible and could be implemented quickly.

Making these changes would immediately return several thousand square feet back to the park, increase access to additional residents and foster community through a shared garden space.

Thank you for your consideration,
Elizabeth Grasso

Dannielle Mauk

From:	markwblackburn@aol.com
Sent:	Saturday, July 16, 2022 4:08 PM
To:	Dannielle Mauk
Subject:	Fwd: community garden
Follow Up Flag:	Follow up
Flag Status:	Flagged

CAUTION: External Sender

Dannielle Mauk

Director of Community Services

San Anselmo

Dear Dannielle Mauk,

We are writing about the proposal to evict members of the San Anselmo Community Garden who are not residents of San Anselmo.

We support everything that you have heard from Margaret O'Meara, whose letter to you we have read.

Like her, my wife and I are among the gardeners who work one-third of the garden's plots and do not live in San Anselmo.

When we joined the garden more than fifteen years ago, membership was limited to residents of Marin County. In practice, only

residents of San Anselmo or adjoining towns wished to have a plot in the garden. There were no gardeners who lived in, say, Mill

Valley or Sausalito or Novato.

Even so, we waited five years for our names to rise to the top of the waiting list.

Rather than evict us from the plot we have worked on for so many years, we think it is worth considering the creation of new plots on

the substantial amount of unused land that adjoins the existing garden. Quite a few plots could be created that way, perhaps as many

as the 13 in question now, without causing loss to anyone.

We invite you to consider this as an option.

Sincerely,

Mark Blackburn & Larken Bradley

San Rafael

July 16, 2022

Dannielle Mauk

From: Barb and Roger Jobin <dixonjobin@mac.com>
Sent: Monday, July 18, 2022 7:36 AM
To: Dannielle Mauk
Subject: Re: Garden Plots at Robson Park

Follow Up Flag: Follow up
Flag Status: Flagged

CAUTION: External Sender

Hi Danielle,

Thank you for your response. While the review requirements cover all structures higher than 3' we are also hoping the garden plot rules will cover all fencing and garden bed installations too. There are many people who have said they would like to see the fencing surrounding the garden plots standardized and made of a material that is more aesthetically pleasing than the random styles and materials currently in use.

If your meeting was on the 16th....I missed it. When I googled the Park and Rec meeting dates it looked like the zoom meeting will be on the 19th at 7pm?
Was the 16th a special meeting regarding Robson Garden Plots?
Thank you for any clarification you can offer, Barb

Sent from my iPad

> On Jul 13, 2022, at 11:37 AM, Dannielle Mauk <dmauk@townofsananselmo.org> wrote:
>
> Hi Barb and Roger:
>
> Thank you for your comments. We have put a provision in the proposed by laws for inspection of any structure taller than 3ft moving forward. The by-laws will be reviewed by the Parks and Recreation Commission on August 16th and then we will schedule a date for adoption by the Town Council.
>
> Stay Safe and Healthy!
> Dannielle Mauk
> Director of Community Services
> www.townofsananselmo.org
> dmauk@townofsananselmo.org
>
> -----Original Message-----
> From: Barb and Roger Jobin <dixonjobin@mac.com>
> Sent: Wednesday, July 13, 2022 7:18 AM
> To: Dannielle Mauk <dmauk@townofsananselmo.org>
> Subject: Garden Plots at Robson Park
>
> CAUTION: External Sender
>

>
> Dear Danielle:
>
> I am a member of the Friends of Robson Committee and my husband and I own the property adjacent to the Park so we are highly invested in the Park both literally and figuratively. We have been concerned about the oversight of the gardeners plots so we are happy to learn that they will now be under the guidance of the Park and Rec Dept.
>
> Occasionally something has shown up in a plot that causes us to say " they approved that?" until we learned there was no approval process or oversight for what each Gardener chose to do with their plots. And those occurrences are also somewhat counter productive to the efforts of FOR to beautify the Park. We are recommending that guidelines be established as to what each gardener is allowed to put in their plot. In a perfect world, these guidelines will be a consensus by both groups (gardeners and Park and Rec). Any variance beyond those guidelines should go before a design review process (as we had to do when we built our house). We hope the theme of those guidelines is "what meets the needs of the gardeners AND doesn't detract from the beauty of the park but in fact enhances it." Consistency of design elements is perhaps a good start.
>
> It is in the interest of the gardeners and all of the people who enjoy the Park to be vigilant to its maintenance and preservation. We hope your guidelines adhere to the mission of its use and the commitment the Town made to the Robson Harrington Families when they accepted stewardship of the Park.
>
> Please let us know how we might be better stewards too.
> Thank you for your consideration,
> Barb and Roger Jobin
> 101 Magnolia Ave.
>
> Sent from my iPad

Dannielle Mauk

From: Dannielle Mauk
Sent: Tuesday, August 16, 2022 3:16 PM
To: Dannielle Mauk
Subject: FW: letter San Anselmo Community Garden - Proposed Bylaw Change re: non SA residents

From: Margaret O'Meara <omeara.margaretn@gmail.com>
Sent: Tuesday, August 16, 2022 3:11 PM
To: Dannielle Mauk <dmauk@townofsananselmo.org>; Rod Kerr <hsk100@live.com>; cataloo@gmail.com
Subject: Fwd: letter San Anselmo Community Garden - Proposed Bylaw Change re: non SA residents

CAUTION: External Sender

SUBJECT: San Anselmo Community Garden - Proposed Bylaw Change re: non SA residents

I am writing with concern and dismay about your proposal to require existing non-San Anselmo resident members of the San Anselmo Community Garden (SACG) at Robson Harrington Park to relinquish their plots in January 2024.

The recent July 9 meeting of SACG and representatives from Parks and Recreation generated a significant turnout of the garden community to respectfully raise concerns about this proposed change (and support the retention of existing members). Your proposal would call for evicting one third of the garden membership--active, dedicated gardeners (mostly seniors) who were legitimately admitted for membership and who have worked countless hours maintaining and beautifying this beloved public space. This proposal is deeply painful to this group of volunteers.

I would hope that the Town would understand that gardening (i.e. clearing, soil amending, preparing healthy garden beds) is a long-term and significant effort. The beauty and charm of Robson Park is not an accident. It is a product of the generous time, labor, (often significant) personal expense, care, and love from these gardeners.

If the reasoning is to expand opportunities for more people to garden here, there are other ways to achieve this--including making new plots in some of the open areas along paths, especially on the eastern side of the park. If the argument is about turnover: this is an older population, with many folks in their 70s and 80s. To state the obvious, there will be a natural attrition over time.

If this is about cutting the waitlist, as with any community garden, there has always and will always have to be a waitlist. The waitlist number, in fact, can be misleading as an indicator of the number of people who can make the actual commitment. People sign up, thinking it could be fun to have a garden plot. They don't know what they're actually taking on or how much time is involved. They move, or change their minds--or get here and just don't garden.

Expanding opportunities for more community participation is a worthy goal and welcomed. It, however, should not need to cause unnecessary heartache and pain.

I respectfully ask the town to consider the following as an alternative to the proposed "eviction":

- From this point on, exclusively open the waitlist to only San Anselmo residents (and be sure to notify the non-San Anselmo residents currently on the waitlist about this change.)
- "Grandfather in" the existing SACG members who have non-San Anselmo addresses.
- Open up a few new plots along paths in non-maintained common areas.
- Clearly communicate realistic expectations to people on the waitlist, and ask them to help on community workdays.

There is more to say, but I will respect your time. Thank you for your attention.

Sincerely,

Margaret O'Meara
omeara.margaretn@gmail.com

--
Margaret O'Meara
omeara.margaretn@gmail.com

Robyn Clifford

From: Barb and Roger Jobin <dixonjobin@mac.com>
Sent: Sunday, August 21, 2022 12:46 PM
To: Town Council
Subject: Fwd: Garden Plots at Robson Park

CAUTION: External Sender

Dear San Anselmo Town Council:

Please see the attached letter I sent to Danielle Mauk prior to the steering committee sessions for establishing the rules and bylaws for the community garden plots. I wasn't sure if you received the letters that were sent in July so I wanted to be sure you got ours before the meeting when you consider the proposed rules and bylaws that were drawn up.

While we were happy to learn that some design standards were included in the bylaws; specifically that gardeners were required to use wood to create their planting beds and anything higher than 3' would require design review, we were hoping that the fences surrounding the plots could be reviewed, standardized and improved upon as well.

At the August 16th Park and Rec meeting we learned that the bylaws included a clause for creating 10 new plots...5 of which were to be generated by sharing existing plots and 5 NEW plots were to be created from terraced space in the park. We were really concerned about this proposed expansion of the community garden space. Partly because it conflicts with future plans that the Friends of Robson have just raised funds for and partly because it reduces the space available for many San Anselmo residents to enjoy. Five plots equate to 500 square feet (if each plot is 10' x 10') and that area would just be enjoyed by five people. We understood the mission of the park to be for all San Anselmo residents and their children's enjoyment. Our recommendation is that all of the largest existing plots be shared to create new plots so that more people can garden within the same square footage as currently exists for garden plots. It's our understanding that most of the surrounding communities have much smaller plots for their gardeners than Robson Park has.

And lastly, we strongly recommend a member from Friends of Robson be added to the steering committee for the community garden plots so that both of those groups are in agreement when considering the best uses of the Robson Park.

Thank you for your consideration of these proposals.
Respectfully,
Barb and Roger Jobin
101 Magnolia Ave.

Sent from my iPad

Begin forwarded message:

> **From:** Barb and Roger Jobin <dixonjobin@mac.com>
> **Date:** July 13, 2022 at 9:17:51 AM CDT
> **To:** dmauk@townofsananselmo.org
> **Subject: Garden Plots at Robson Park**
>
> Dear Danielle:

I am a member of the Friends of Robson Committee and my husband and I own the property adjacent to the Park so we are highly invested in the Park both literally and figuratively. We have been concerned about the oversight of the gardeners plots so we are happy to learn that they will now be under the guidance of the Park and Rec Dept.

Occasionally something has shown up in a plot that causes us to say " they approved that?" until we learned there was no approval process or oversight for what each Gardener chose to do with their plots. And those occurrences are also somewhat counter productive to the efforts of FOR to beautify the Park. We are recommending that guidelines be established as to what each gardener is allowed to put in their plot. In a perfect world, these guidelines will be a consensus by both groups (gardeners and Park and Rec). Any variance beyond those guidelines should go before a design review process (as we had to do when we built our house). We hope the theme of those guidelines is "what meets the needs of the gardeners AND doesn't detract from the beauty of the park but in fact enhances it." Consistency of design elements is perhaps a good start.

It is in the interest of the gardeners and all of the people who enjoy the Park to be vigilant to its maintenance and preservation. We hope your guidelines adhere to the mission of its use and the commitment the Town made to the Robson Harrington Families when they accepted stewardship of the Park.

Please let us know how we might be better stewards too.
Thank you for your consideration,
Barb and Roger Jobin
101 Magnolia Ave.

Sent from my iPad

RECEIVED

JUL 06 REC'D

TOWN OF SAN ANSELMO

Dear Town of San Anselmo

I am writing to address the new proposed by-laws suggestion that non-residents of San Anselmo be evicted from Robson-Harrington garden. I feel that this discriminates against two disadvantged groups: low income renters, who cannot afford to buy a home in Marin County, and the elderly.

If you are a renter and wish to garden, you face a barrage of problems. The flat, sunny land needed to grow vegetables and flowers is at a premium in Marin, and the vast majority of rentals don't have it. If it exists, expensive infrastructure comes first, for the ever present deer and gophers; then irrigation and soil enhancement. This comes out of the renter's pocket, as landlords are not obligated to provide these luxuries, and if the renter has to move in a few years, well, too bad. Additionally, and this is a continued point throughout my letter, gardens take time,years, and commitment.

The proposed eviction affects 13 people, gardening in 10 of the 33 plots. All but 3 of these are retired, in their 70's and 80's. Most lived in San Anselmo when they joined the garden-some 10,15, 30, 40 years ago. The steps, and distance from parking, are special problems, which most of us will not be able to keep up with indefinitely. On the other hand, the physical challenge of the terrain provides healthy exercise. There is a chance to grow food and flowers,and for many, a primary source of social interaction.
Many of us have served on the board for several years, and all have been conscientious with the upkeep of our own plots and general care of the park.

I am one of the 13. I am 73 years old, and my life has always been about plants. I had a landscaping company, a degree in horticulture, and worked at Sunnyside Nursery in San Anselmo as the bedding and vegetable buyer, tender, educator, for 27 years. I joined the Robson Harrington Garden about 12 years ago. Time moves on; the nursery closed, I retired, I had to move, and could not find another rental in San Anselmo; I now live nearby.

Over the years I have put thousands of dollars and countless hours enhancing and maintaining my plot here at Robson-Harrington. It's an easy one to find, just below the house, with the beautiful roses and perennials-about half flowers and half vegetables.I am diligent about its care, as it is a source of pride, and if feedback from people strolling by is to be believed, a source of pleasure for the community. I served 7 years on the garden board as "plot coordinator"-keeping the list of people who wished to join, gently encouraging those who were no longer actively participating to leave, and welcoming new members in the garden, until last year, when I stepped down.

I suggest that we non-residents be "grandpersoned" in, as opposed to being forced to vacate. The existing agreement, if I'm getting it straight, implies non residents were allowed if there weren't San Anselmo residents waiting. For the future list, I'd suggest residency at time of application, with leniency towards those who have been forced to relocate to another neighborhood....giving renters the same opportunity to garden as homeowners.

Luanna Helfman

Thank you,
Luanna Helfman

415 320 9213

RECEIVED
JUL 08 REC'D
TOWN OF SAN ANSELMO

Alex Fineman, Steve Burdo, Eileen Burke, Ford Gteen, Brian Colbert.

Concerning the proposal to kick those of us who do not reside in San Anselmo out of Robson Cummunity garden:

More than a third of us would be removed from our plots that we have worked so hard on, spent so much money on, and contributed to the communal space outside of our own plots. We are emotionally connected to the garden as well.

Other community gardens throughout the state have grandfathered in their existing "outsiders" and let them drop out through attrition. This seems the only fare plan. We have spent so much time, effort and money building our soil, weeding the communal areas to make the garden enjoyable for the many people who wander through.

The city might be surprised when they have to pay the money , do the planning, do the upkeep, etc. if they take over what we have successfully managed in a friendly, gentle manner between our own diligent members for the last however long the garden has been a community garden.

I think you are making a grave mistake.

Martha Shaw
231 Frustuck Ave
Fairfax CA. 94930

RECEIVED

JUL 13 REC'D

TOWN OF SAN ANSELMO

Gay Kagy
280 Redwood Road
San Anselmo, CA 94960

July 11, 2022

Michael Cerio, Chairman
San Anselmo Parks and Recreation

Re: Proposed Bylaws

The threat of evicting 13 members of the San Anselmo Community Garden has already provoked alarm and concern. If Parks and Recreation wishes to establish a congenial working relationship with the gardeners dropping the harmful retroactive residency requirement would be a good beginning.

Such a move would honor those experienced and dedicated seniors for their extended contributions to the benefit of the park. Some have spent most of their adult life (40 years) tending their plots, forming friendships, and advising visitors about gardening.

There are extensive areas within Robson Park that could be made available for garden plots. This would accommodate people waiting for openings and solve the issue of common areas maintenance.

Sincerely,

Gay Kagy

Gay Kagy

(415) 457-2168

Robyn Clifford

From: Nancy Biegel <nkbiegel@gmail.com>
Sent: Monday, July 18, 2022 10:25 AM
To: Carla Kacmar
Subject: Robson gardens

CAUTION: External Sender

Dear Carla--
I called the town and as I understand it, you are the correct person to whom to send this email, before you pass it onto the town council for consideration. I wanted to weigh in on the Robson gardens before tomorrow's meeting. Please see my message below.
thanks so much,
Nancy Kaplan-Biegel
100 Woodland Avenue
San Anselmo

Dear Town Council--
I wanted to weigh in on a decision that I believe the Town Council will make tomorrow night on the gardens in Robson. I've grew up in San Anselmo, and returned to raise my own family here. I have enjoyed Robson Park since I was about 8 years old, and it is one of my favorite spots in the world. I often refer to it as our own Garden of Eden because of all the amazing fruit trees, artichoke plants, and herbs that grow throughout the public part of the property. I am also inspired daily by the beautiful gardens people tend to so lovingly. It is about this that I wanted to share with you my opinion. From what I understand, those residents who acquired a garden when they were San Anselmo residents but who no longer live within San Anselmo proper may soon lose their gardens. This makes me incredibly sad, because I have seen some of these most long-term gardeners care so diligently about not just their own plots but the whole place. Despite living beyond our town limits, they are absolutely a part of our community, and I sincerely hope you will grandfather them into the ordinance. I completely understand the move to make sure the plots go to current San Anselmo residents from here on out. But please don't penalize those who have cared for the space and have contributed so much to this special place. It's the compassionate and right thing to do, and eventually, as they time out naturally, it will no longer even be an issue.
Thank you for your consideration,
Nancy Kaplan-Biegel
p.s. On a related note, as someone who has walked and explored Robson for over 50 years, I want to tell you how much I value the unmanicured spaces on property. I remember how mysterious the space felt as a kid, a place to be explored, and I imagine kids feel the same today. In a world with so many tame and mapped out spaces now, this property has the right combination of manicured and unmanicured spaces. It's such a treasure. 😊

Robyn Clifford

From: Katie Rice Jones <katiericejones@gmail.com>
Sent: Tuesday, August 16, 2022 4:11 PM
To: Town Council
Subject: Let's Re-Think Usage of Robson Harrington Park & Garden

CAUTION: External Sender

Dear Town Council,

It is time to re-think the usage of Robson Harrington Park & Garden.

As a San Anselmo resident and former Robson Afterschool parent, I think it is time to consider eliminating the garden at the Robson Harrington Park (RHP) location. The land the garden uses (approximately 25% of the park) should be absorbed and put to use for the greater good of our community.

Here is why:
1. Only 33 gardeners use 25% of RHP.
2. Almost 1/3 of the gardeners are not residents of San Anselmo.
3. Lot sizes are shrinking; more park space is needed.
4 More people will be moving into an already congested area; more park space is needed.
5. Garden-area aesthetic is unsightly and a hazard.
6. Water run-off from the gardens floods the lower-level park space, making that space unusable.

I request that you consider eliminating the garden and, through public and private fundraising, re-develop RHP for the greater good of our community.

Thank you,

Katie Rice Jones

Robyn Clifford

From: Marilee Shea <mcpadia@me.com>
Sent: Monday, August 22, 2022 10:07 PM
To: Town Council
Subject: San Anselmo Community Garden @Robson

CAUTION: External Sender

Dear Council Members,

I'd like this email to remain private, as I am the fortunate recipient of some advocates of the town council and staff who helped me become a member of the community garden, and I do not want to put myself in the middle of conflict with the members of the community garden.

It's my understanding that the parks & rec commission and SACG are looking to amend the garden rules with the town and get them approved by council at tomorrows meeting.

I believe that there should be a public vote or public discussion about (1) the state of the current garden and its perceived disarray (2) the proposal to create additional plots on to expand the garden footprint on Robson property (3) the "grandfathering" in of non San Anselmo residents.

My experience and observations over the past 5 years:
- It is a known fact that over the past several years, open plots have been assigned to friends of the existing community members who were able to skip the wait list. This, under the guise that if a person volunteered at the SACG "community day" they were automatically put to the top of the list. In fact, some of the plots were distributed to non-San Anselmo residents. The problem with this is that the so-called community days weren't advertised publicly, so if you didn't know somebody who told you about this loophole, you would be stuck on the wait list for, quite literally, years.
- The SACG is unwelcoming to new members. In fact, I personally was kicked out of the garden at one time, with no explanation of why. I share this experience with at least two new members, who have confided in me that others have been unkind.
- Many of the existing plots are in disarray and don't follow the current guidelines proposed by the SACG. Why should the SACG be permitted to expand plots on city land when the existing plots can't even be maintained in an orderly fashion?

In summary, I think that there should be a broader discussion about the state of the Robson garden. Why should San Anselmo residents pay taxes to maintain resources that aren't prioritizing residents? As inflation costs rise, I wonder how many of my neighbors in San Anselmo would enjoy growing their own vegetables, many of whom live in apartments? I can appreciate that it's difficult to turn away members of the garden, but I hope that if the garden is a personal priority, that they would consider residing in San Anselmo, and contributing to the community. Or, perhaps they can advocate for community gardens in their city or town.

Thanks for your time,
Marilee Shea

Robyn Clifford

From: Laura Kaplanis <llcabcmom@sbcglobal.net>
Sent: Monday, August 22, 2022 7:17 PM
To: Town Council
Subject: Robson Park

CAUTION: External Sender

Dear San Anselmo Town Council ~

As a supporter of Robson Park, we would like for the Town Council of San Anselmo to consider delaying your final decision on plans for the Robson Park Vegetable Gardens until members of the community have had a chance to voice concerns and/or offer suggestions.

We especially object to the proposal to expand the already oversized garden without input from those of us (town residents) who love Robson and want to make sure it is available for everyone to use.

thank you,
Laura & John Kaplanis
247 Crescent Road
San Anselmo, CA 94960

Robyn Clifford

From: Jamie Ginsberg <sonicallstar@gmail.com>
Sent: Tuesday, August 23, 2022 11:05 AM
To: Town Council
Subject: In support of revising Robson To a smaller garden foot print limited to residents

CAUTION: External Sender

Town Council of San Anselmo,

I am writing to request that Robson Harrington Park have gardens limited to San Anselmo resident use and be fixed up so it is safe for the community to walk and use.

The park is community property and should be made available to all residents of San Anselmo equally.

If additional garden space is requested, please consider moving all of the gardens to Sorich, where there is plenty of room for gardening.

Sincerely,
Jamie Ginsberg
35 Berlin Ave.
San Anselmo, Ca 94960

Robyn Clifford

From: Eric Warner <ericwarner62@gmail.com>
Sent: Tuesday, August 23, 2022 4:06 PM
To: Town Council
Cc: Jason Stoughton
Subject: community garden

CAUTION: External Sender

Dear Town Council,

I wanted to send a note regarding the community gardens at Robson. I am happy to hear that governance of the gardens will now be under Parks and Rec. For too long the gardening group - funded in part by taxpayer dollars - operated with little transparency. I commend the town in its efforts to adopt bylaws that reflect some best practices for the garden. **Unfortunately, I think the town fell short. As such, I don't think the town council should approve the expansion of the garden. Instead, the town council should reopen the bylaw discussion and include other interested parties that are currently not on the garden steering committee.**

Issues with the current bylaws and process:

- **Process**: there was no public input except from those involved with the garden. The town should have sought out others from the community who are not currently involved in the garden to weigh in. There was no objective outside voice included in these discussions.
  - from the staff report "*As a result, staff worked with the Parks and Recreation Commission and created a sub-committee consisting of two Commissioners, two representatives from the community garden's steering committee and one staff member.*"
- **Non residents:** 10 of the 33 plots are operated by non residents- really???. In reading the staff report it is apparent that the "squeaky wheel" won the day. This park is funded by taxpayer dollars of SAN ANSELMO residents. Non residents should have to give up their plots when they leave. Staff acknowledges there is a waiting list, 30 of which are San Anselmo residents. These non-residents can sign up for a garden plot in their new towns. And the critique that renters would be left out is off base. Any resident who can show proof of residency could be allowed to participate.
  - from the staff report: "*There are 33 garden plots and 10 are held by non-residents. There are 40 people on the waiting list for garden plots, of which 30 are San Anselmo residents.*"
- **Waiting list and term limits:** In reading some of the correspondence and speaking with residents, it appears that some gardeners have been there for decades and that the "old guard" can be inflexible and unwelcoming. When there is such strong demand for garden plots, the town should consider term limits for gardeners. Noone has a right to control public property indefinitely. I would suggest 5-year terms (or some other agreed upon time period) to allow other residents to enjoy the gardens.

In addition to the changes to the existing bylaws as they are proposed, here are some other issues that should be included in the bylaws:

- **Derelict plots:** one only needs to walk through the gardens, which I do on a regular basis, to see that some plots are not being cared for. The town, with sufficient notification, should be able to re-assign these plots to others in the community on the waiting list. The area would look better and another resident of San Anselmo would be happy.
- **Garden plots at other parks:** it's not clear to me from looking at the website and reading the reports whether we have garden plots at some of the other parks in San Anselmo. If we don' this should be considered.
- **Water usage:** in a time when water conservation has become more important, I think there should be some consideration of how much water should be allocated to the benefit of so few people. A report of water usage for the gardens should be made public each year including the cost of the water and now it is paid for.

When we speak of community, whether is it about the garden or something else, the town must balance the interest of new residents with those that have been here for a long time. We must avoid the "I was here first" mentality of some and try to be more fair to all residents.

Thank you for taking the time to read my email.

Respectfully,

Eric Warner
220 Crescent

525 San Anselmo Avenue
San Anselmo, CA 94960

Town of San Anselmo

Staff Report

TO: Town Council | 8/23/2022 | **Item #:** 5.

FROM:
Mattie O'Grady, Recreation Supervisor & Dannielle Mauk, Director of Community Services

SUBJECT:
Consider Adoption of Resolution Defining the Framework for the San Anselmo Arts Commission

RECOMMENDATION
Staff Recommends that Town Council adopt the attached resolution to define the framework for the San Anselmo Arts Commission (attachment 1) as written or with the alternate appeal language proposed by the Commission (attachment 2).

BACKGROUND
In November 2019, the Town Council unanimously adopted Resolution No. 4313 defining the framework for the San Anselmo Arts Commission. Since the adoption of this resolution the Commission has evolved and set goals to pursue larger public art projects, including the Utility Art Boxes. While coordinating and implementing these public art projects, it became clear that additional parameters involving the approval process should be explicitly stated and the role of the Commission should be clearly defined.

In October 2021 the Town Council discussed the recommended revisions to the resolution and asked staff to come back after exploring additional parameters. The Council asked that the Resolution include the following items. First, an informal pre-approval of projects by the Town Council to ensure that the Commission does not commit too much time and resources to a project without Council support. Second, the Council requested a process to permit the Council to call up projects for review following approval by the Arts Commission.

In February 2022 the Town Council discussed the additional recommended revisions and explicitly asked staff to return after incorporating a general appeal process for an aggrieved party.

DISCUSSION
Town staff has revised Resolution No. 4313 and incorporated Town Council feedback from the February 2022 meeting. The attached resolution includes the proposed amendments.

The process for developing and approving Arts Commission projects includes the following steps:

1. The Arts Commission will present a proposed project type and location to Town Council for informal pre-approval.
2. The Arts Commission will work with Town staff and private property owners to establish objective guidelines for each project.

3. A sub-committee of the Arts Commission will work with property owners and any specific stakeholders to identify a project theme, create an Open or Invitational Request for Proposals, review proposals, develop a short list, and select an artist.

4. All neighbors within 300 feet of the proposed project location will be notified of the project at least ten (10) days before the Arts Commission considers approval of the project.

5. The sub-committee of the Arts Commission will present the selection to the full Arts Commission for approval.

6. Once a project is approved by the Commission it will undergo a staff review.

7. All projects on public or private property will be reviewed by the Planning Director or Planning Commission to ensure compliance with the sign ordinance and other relevant Town regulations.

8. The Town Council will review and approve the use of public property or review and approve the location on private property.

b. The Arts Commission retains the right to terminate an agreement with the artist at any time based on a majority vote of the Commission and subject to the terms of the agreement.

Based on a request from the Town Council in February, staff developed the following proposal for an appeal provision for the resolution:

c. Within ten (10) days of a final decision by the Arts Commission, an interested party may appeal the decision to the Town Council by filing a written appeal and paying the Town's appeal fee. Any appeal will be heard in the same manner as an appeal filed pursuant to San Anselmo Municipal Code section 1-4.01 et seq.

The Arts Commission provided the following appeal provision for the Council's consideration:

c. Within ten (10) days of a final decision by the Arts Commission, the project artist or applicant may appeal the decision to the Town Council by filing a written appeal and paying the Town's appeal fee. Any appeal will be heard in the same manner as an appeal filed pursuant to San Anselmo Municipal Code section 1-4.01 et seq.

FISCAL IMPACT

There would be no direct fiscal impact to the Town to approve this item.

CEQA AND CLIMATE ACTION PLAN CONSISTENCY

The proposed project is exempt from the California Environmental Quality Act (CEQA), under the "common sense" exemption, because it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment. (Cal. Code Regs. tit. 14, § 15061).

CONCLUSION

Staff respectfully requests that the Council adopt one of the attached Resolutions with either of the appeal provisions noted above.

RESOLUTION NO. _____
A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SAN ANSELMO REPEALING RESOLUTION NO. 4313 TO DEFINE THE FRAMEWORK FOR THE SAN ANSELMO ARTS COMMISSION

WHEREAS, the growth and flourishing of art and culture enhances the quality of life in a community, and contributes to the public's enjoyment of life, education, sense of community pride, and local identity; and

WHEREAS, the encouragement of art and culture is an appropriate matter of concern of the Town; and

WHEREAS, the Town's prestige and general welfare will be promoted by providing recognition that art and culture, and the creative spirit which motivates them and which they personify, are valued as an essential part of the Town's resources; and

WHEREAS, San Anselmo has a rich history of citizen involvement and volunteerism; and

WHEREAS, the San Anselmo Arts Commission has been in existence for many years and need to update the guidelines for community service has been identified.

NOW, THEREFORE, BE IT HEREBY RESOLVED, that the Town Council re-establishes the parameters of the San Anselmo Arts Commission, as follows:

Section 1. Resolution No. 4313 is hereby repealed and replaced with the following provisions.

1. Charge: To add to the cultural character of the Ross Valley through any form of artistic expression.

2. Purpose:
   a. Act in an advisory capacity to the San Anselmo Town Council on artistic, aesthetic, and other cultural aspects of community life.
   b. Work cooperatively with Recreation Department staff, Community Services Director, and other public and private organizations in promoting art and cultural activities with the Ross Valley.
   c. Sponsor public art projects on behalf of the Town of San Anselmo.
      1) The Arts Commission shall be solely responsible for selecting and approving the artist and artwork for Commission-sponsored projects in accordance with the process outlined in section 7 below.
   d. Encourage public-private partnerships, including the raising of funds, to assure the survival of the arts in the Ross Valley.
   e. Report projects, shows, future endeavors, etc. to the San Anselmo Town Council.

3. Goals:

a. Providing a structure to facilitate the creation of art in all disciplines in the community to provide enrichment and enjoyment for the public.
b. Promoting and exhibiting art and cultural works produced by Ross Valley artists.
c. Promoting art education in the community and supporting art education in the schools using art displayed as a community outreach project.
d. Using funds raised by the Commission for the development and implementation of projects and programs that promote the purpose of the Commission.
e. Establishing a relationship between artists and the local business community.
f. Organizing local community resources to better serve local artists and art groups in the Ross Valley and its citizens.

4. Organization: Commission membership shall consist of seven (7) members appointed by the Town Council and shall serve without pay. The commission shall include up to two youth Commissioners appointed by commission. The Council shall consider, but is not restricted to, the following criteria in making appointments to the commission:

a. Residency in the Ross Valley. No more than four (4) members of the commission shall be non-residents of the Town.
b. Representation to include a wide range of residents, with a variety of art disciplines and ability levels on the Commission.
c. Availability of time to participate actively as a working member of the commission, and to represent a broad cross section of interests.

5. Guidelines: The guidelines for the commission are as follows:

a. The commission shall annually elect a chairperson, vice chairperson, secretary, and such other officers-as deemed necessary for the efficient functioning of the commission.
b. All meetings of the commission shall be held in accordance with the Ralph M. Brown Act.
c. Regular meetings shall be held no less frequently than quarterly at a scheduled time and place in the Ross Valley.
d. Except as herein limited, the commission shall follow Rosenberg's Rules of Order.
e. The Commission may establish Ad Hoc Committees as it deems necessary to accomplish its goals and objectives.

6. Terms: Members will serve three (3) one-year terms, except when a member is appointed for a shorter period to fill the end of a vacated term. A goal is to stagger the appointment schedule so that no more than one-half of the seats shall expire in any one year. Any member who misses more than three (3) unexcused consecutive meetings will be removed from the commission.

7. Process for developing public art projects.

a. Review and approval of each project will occur through a multi-step process with the Arts Commission.

1. The Arts Commission will present a proposed project type and location to Town Council for a non-formal pre-approval.
2. The Arts Commission will work with Town staff and private property owners to establish objective guidelines for each project.
3. A sub-committee of the Arts Commission will work with property owners and any specific stakeholders to identify a project theme, create an Open or Invitational Request for Proposals, review proposals, develop a short list, and select an artist.
4. All neighbors within 300 feet of the proposed project location will be notified of the project at least ten (10) days before the Arts Commission considers approval of the project.
5. The sub-committee of the Arts Commission will present the selection to the full Arts Commission for approval.
6. Once a project is approved by the Commission it will undergo a staff review.
7. All projects on public or private property will be reviewed by the Planning Director or Planning Commission to ensure compliance with the sign ordinance and other relevant Town regulations.
8. The Town Council will review and approve the use of public property or review and approve the location on private property

b. The Arts Commission retains the right to terminate an agreement with the artist at any time based on a majority vote of the commission and subject to the terms of the agreement.

c. Within ten (10) days of a final decision by the Arts Commission, an interested party may appeal the decision to the Town Council by filing a written appeal and paying the Town's appeal fee. Any appeal will be heard in the same manner as an appeal filed pursuant to San Anselmo Municipal Code section 1-4.01 et seq.

I hereby certify that the foregoing resolution was duly passed and adopted at the regular

meeting of the San Anselmo Town Council on _____, 2022, by the following vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

RESOLUTION NO. _____
A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SAN ANSELMO REPEALING RESOLUTION NO. 4313 TO DEFINE THE FRAMEWORK FOR THE SAN ANSELMO ARTS COMMISSION

WHEREAS, the growth and flourishing of art and culture enhances the quality of life in a community, and contributes to the public's enjoyment of life, education, sense of community pride, and local identity; and

WHEREAS, the encouragement of art and culture is an appropriate matter of concern of the Town; and

WHEREAS, the Town's prestige and general welfare will be promoted by providing recognition that art and culture, and the creative spirit which motivates them and which they personify, are valued as an essential part of the Town's resources; and

WHEREAS, San Anselmo has a rich history of citizen involvement and volunteerism; and

WHEREAS, the San Anselmo Arts Commission has been in existence for many years and need to update the guidelines for community service has been identified.

NOW, THEREFORE, BE IT HEREBY RESOLVED, that the Town Council re-establishes the parameters of the San Anselmo Arts Commission, as follows:

Section 1. Resolution No. 4313 is hereby repealed and replaced with the following provisions.

1. Charge: To add to the cultural character of the Ross Valley through any form of artistic expression.

2. Purpose:
   a. Act in an advisory capacity to the San Anselmo Town Council on artistic, aesthetic, and other cultural aspects of community life.
   b. Work cooperatively with Recreation Department staff, Community Services Director, and other public and private organizations in promoting art and cultural activities with the Ross Valley.
   c. Sponsor public art projects on behalf of the Town of San Anselmo.
      1) The Arts Commission shall be solely responsible for selecting and approving the artist and artwork for Commission-sponsored projects in accordance with the process outlined in section 7 below.
   d. Encourage public-private partnerships, including the raising of funds, to assure the survival of the arts in the Ross Valley.
   e. Report projects, shows, future endeavors, etc. to the San Anselmo Town Council.

3. Goals:

a. Providing a structure to facilitate the creation of art in all disciplines in the community to provide enrichment and enjoyment for the public.
b. Promoting and exhibiting art and cultural works produced by Ross Valley artists.
c. Promoting art education in the community and supporting art education in the schools using art displayed as a community outreach project.
d. Using funds raised by the Commission for the development and implementation of projects and programs that promote the purpose of the Commission.
e. Establishing a relationship between artists and the local business community.
f. Organizing local community resources to better serve local artists and art groups in the Ross Valley and its citizens.

4. Organization: Commission membership shall consist of seven (7) members appointed by the Town Council and shall serve without pay. The commission shall include up to two youth Commissioners appointed by commission. The Council shall consider, but is not restricted to, the following criteria in making appointments to the commission:

a. Residency in the Ross Valley. No more than four (4) members of the commission shall be non-residents of the Town.
b. Representation to include a wide range of residents, with a variety of art disciplines and ability levels on the Commission.
c. Availability of time to participate actively as a working member of the commission, and to represent a broad cross section of interests.

5. Guidelines: The guidelines for the commission are as follows:

a. The commission shall annually elect a chairperson, vice chairperson, secretary, and such other officers-as deemed necessary for the efficient functioning of the commission.
b. All meetings of the commission shall be held in accordance with the Ralph M. Brown Act.
c. Regular meetings shall be held no less frequently than quarterly at a scheduled time and place in the Ross Valley.
d. Except as herein limited, the commission shall follow Rosenberg's Rules of Order.
e. The Commission may establish Ad Hoc Committees as it deems necessary to accomplish its goals and objectives.

6. Terms: Members will serve three (3) one-year terms, except when a member is appointed for a shorter period to fill the end of a vacated term. A goal is to stagger the appointment schedule so that no more than one-half of the seats shall expire in any one year. Any member who misses more than three (3) unexcused consecutive meetings will be removed from the commission.

7. Process for developing public art projects.

a. Review and approval of each project will occur through a multi-step process with the Arts Commission.

1. The Arts Commission will present a proposed project type and location to Town Council for a non-formal pre-approval.
2. The Arts Commission will work with Town staff and private property owners to establish objective guidelines for each project.
3. A sub-committee of the Arts Commission will work with property owners and any specific stakeholders to identify a project theme, create an Open or Invitational Request for Proposals, review proposals, develop a short list, and select an artist.
4. All neighbors within 300 feet of the proposed project location will be notified of the project at least ten (10) days before the Arts Commission considers approval of the project.
5. The sub-committee of the Arts Commission will present the selection to the full Arts Commission for approval.
6. Once a project is approved by the Commission it will undergo a staff review.
7. All projects on public or private property will be reviewed by the Planning Director or Planning Commission to ensure compliance with the sign ordinance and other relevant Town regulations.
8. The Town Council will review and approve the use of public property or review and approve the location on private property

b. The Arts Commission retains the right to terminate an agreement with the artist at any time based on a majority vote of the commission and subject to the terms of the agreement.

c. Within ten (10) days of a final decision by the Arts Commission, the project artist or applicant may appeal the decision to the Town Council by filing a written appeal and paying the Town's appeal fee. Any appeal will be heard in the same manner as an appeal filed pursuant to San Anselmo Municipal Code section 1-4.01 et seq.

I hereby certify that the foregoing resolution was duly passed and adopted at the regular

meeting of the San Anselmo Town Council on _____, 2022, by the following vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

June 29, 2022

San Anselmo Town Council Members
525 San Anselmo Avenue
San Anselmo, CA 94960

Dear Council Members:

This letter is our request and explanation for changing one section of the proposed Public Art Resolution, which has been revised by staff per the direction of the Town Council. The resolution includes a clause that provides a broad process for anyone to appeal the project after all approval steps have been followed. Given the rather lengthy process in place for approval (estimated 8 to 12 months in duration), the Arts Commission does not support this type of broad appeals process where anyone from the public can appeal an already approved project for any reason. We also did not find any precedents in other cities that allowed appeals for any reason. (see Background below)

During the Town Council meeting, we heard that Council members are concerned about an artist being removed from a project and not having any recourse. Town Council members suggested that artists should be able to appeal a decision by the Arts Commission to terminate the agreement. Town Council members also suggested that there should be a similar process for projects that the Arts Commission decides not to sponsor.

Given the comprehensive process detailed in Section 7 (a) of the proposed resolution amendments which includes outreach to stakeholders, neighborhood notification, review and approval by staff, the Planning Department and Town Council, this additional requirement for an appeals process will hinder the potential for public art in the Town of San Anselmo. The Arts Commission feels that including this clause would cause undo harm to our ability to apply valuable time and resources to any public art project.

Based on a request from the Town Council in February, staff developed the following proposal for an appeal provision for the resolution:

> c. Within ten (10) days of a final decision by the Arts Commission, an interested party may appeal the decision to the Town Council by filing a written appeal and paying the Town's appeal fee. Any appeal will be heard in the same manner as an appeal filed pursuant to San Anselmo Municipal Code section 1-4.01 et seq.

The Arts Commission is providing the following alternative appeal provision for the Council's consideration:

> c. Within ten (10) days of a final decision by the Arts Commission, the project artist or applicant may appeal the decision to the Town Council by filing a written appeal and paying the Town's appeal fee. Any appeal will be heard in the same manner as an appeal filed pursuant to San Anselmo Municipal Code section 1-4.01 et seq.

Background of Proposed Resolution

During the Town Council meeting on February 22, 2022, council members suggested that the Arts Commission provide precedent references for how Arts Commissions operate within other jurisdictions. We have taken this opportunity to provide background and research to Town Council for review and discussion. We also want to provide Town Council with a timeline of the efforts dedicated to expanding public art opportunities within the Town thus far.

As written on the Town website: “The goal of the commission is to add to the cultural character of Ross Valley through any form of artistic expression. The objectives include providing a structure to facilitate the creation of art in all disciplines in the community, promoting and exhibiting art and cultural works produced by Ross Valley artists and promoting art education in the community and schools.” The Town liaison for the Commission is the Recreation Department.

The Arts Commission is served by volunteers appointed by the Town Council and self-funded through the non-profit Friends of the Ross Valley Arts (FORVA). The Arts Commission currently functions as the sole entity in the Town for public art projects, including vetting proposals, funding, development process and project management. Since inception in 1996, the Arts Commission has independently set an agenda for each year with projected project goals and identifying the necessary funding to reach the goals set forth. This process is discussed and voted upon, taking into account both physical and financial resources available to accomplish the projects. During the past three years, the Arts Commission has expanded its interests beyond music to include visual arts and youth projects. A few examples of recent successful endeavors include Youth Scholarships, Paintbox, Harmony Show in collaboration with Cedars, and Art on the Avenue.

Our research discovered that municipalities generally designate either a paid Public Art Administrator or assign those duties to a City department that can work in conjunction with an Arts Commission. Generally, there is one entity with the designated authority for public art projects, with final approval by a City Council. Given the small size of San Anselmo, we understand that resources are not available for this type of position. The Arts Commission has taken on the responsibility for acting as a sponsor of public art projects with responsibilities including planning, coordination with the Town, review, approval and implementation. In our research, we did not find any policies where a City Council overrides a Public Art Administrator’s or Arts Commission’s decision to not proceed with a project or artist.

Examples:

• In Mill Valley, CA, the Arts Commission's authority is outlined in their municipal code (section 2.08.090): "The Arts commission has the power and duty to make recommendations to the City Manager and final recommendation to the City Council on the ... 'request of any organization or group interested in artistic displays in any building, parks or other city facilities.' The Arts Commission would undertake steps for Funding, Site Selection, Artist Selection, Acquisitions, Program Administration, Documentation, Decommissioning, and Educational Opportunities." There is not any appeals process outlined; "…It is expected that the artist and/or design team will have worked with any stakeholder groups in developing the preliminary design prior to bringing it to the Arts Commission/Public Art Committee…Final design of the art work will be presented to PAC…(and) forwarded to the other relevant commissions and/or City Council." (https://www.cityofmillvalley.org/400/Public-Art)

• San Rafael has recently approved a program for vetting public art projects. After a City Staff review for logistics, safety etc., a public art advisory board will make recommendations to the City Council based on a set of criteria. Applications will not require Design Review or Planning Commission approval prior to Staff review. If the Advisory Board (and any relevant community groups) approves the project, it goes to City Council for final approval. There is no outlined appeals process once a project receives final approval. https://www.marinij.com/2022/05/20/san-rafael-approves-program-for-vetting-public-art/

• In San Francisco, CA, where the Arts Commission is publicly funded, all public art acquisitions are under the final jurisdiction of the Arts Commission. Interested parties are welcome to attend meetings of both the Visual Arts Committee (who makes recommendations to the Arts Commission) and the Arts Commission, who is responsible for approvals by Resolution. There is not any explicit appeals process outlined in the "Murals Under Arts Commission Jurisdiction." (https://sfartscommission.org/our-roleimpact/about-commission/policies-guidelines/public-art-commission-policies)

• In Petaluma, CA, all Public Arts Committee decisions need approval by the City Council. Appeals by members of the public can be made "...upon determination that the proposed public art does not comply with the Public Art requirements of section 18.120 (Planning Code)... the determination may be appealed to the City Council... https://petaluma.municipal.codes/ZoningOrds/18.120

• In Selma, CA, the Director of Recreation and Community Services wrote, "We have a policy for structures and buildings throughout the City, which is used when the group would like to gain permission to place a mural on a business. In addition, any mural placed on a City building would require City Council approval following the review by our Arts Council as the owner. Been very nice in Selma with murals being completed."

• Further resources are listed in the Marin County Public Art Toolkit. (https://www.marincultural.org/public-art-toolkit)

On May 18, 2020, a San Anselmo property owner submitted an online form to the Town requesting a mural on their commercial building. The Town sent this request to the Arts Commission and we have received additional requests from other property owners during the past couple of years. Since it is the Commission's understanding that murals are not currently allowed due to the sign ordinance, we have been working with the Town to create a process to allow murals sponsored by the Arts Commission and with our oversight. Below is a timeline of our efforts to date.

• May/June/July 2020 – Arts Commission gathered information and developed ideas for a process to work with the Town on potential mural sites.

• August 2020 – Arts Commission creates power point presentation to present to Town Council with ideas for mural process using precedent of Paintbox process.

• September-December 2020 – Recreation Department reviews presentation and meets with Planning Department to discuss. Recreation Department consults Town Attorney and advises that sign ordinance will need to be changed before any mural projects can be considered by Town Council.

• January/February 2021 – Recreation Department advises that Pubic Art Resolution will need to address process prior to proposed revisions to sign ordinance will be considered. Arts Commission subcommittee begins working on revisions to Public Art Resolution revisions. Power Point presentation is updated.

• March 2021 – Recreation Department informs Arts Commission that revisions to Public Art Resolution need to address all public art projects and not only murals. Arts Commission begins working on additional notes and steps that could apply to all public art projects in the Town.

• April-July 2021 – Town requests that we initiate a pilot project for a mural prior to revising the Public Art Resolution. Arts Commission begins working on potential locations for pilot project and how to fund.

• August 2021 – Arts Commission approves pilot project location and estimated budget. Subcommittee begins working on process.

• September 2021 – Arts Commission is informed that pilot project cannot move forward until revisions to the public art resolution and sign ordinance have been adopted.

• October 2021 – Arts Commission refines proposed revisions to public art resolution. Recreation Department presents proposed revisions of public art resolution to Town Council.

• November 2021 – Recreation Department shares feedback from Town Council meeting regarding proposed revisions.

• December/January 2021 – Arts Commission meets with Recreation Department and Town Attorney to revise resolution to address concerns raised by Town Council.

• February 2021 – Recreation Department presents proposed revisions of public art resolution to Town Council and Arts Commission answers questions from council members.

The idea of having murals on buildings was initiated by the community and the Arts Commission supports the idea of expanding opportunities for public art within the Town. This is consistent with the charge and purpose set forth in Resolution No. 4283. We would also like to address several example scenarios that were brought up during the Town Council meeting in February.

EXAMPLES:

• Public Buildings & Property:
Publicly owned lands such as Town owned and maintained buildings and sidewalks would be first vetted by the appropriate Town department, ie. Public Works, before being considered for sponsorship by the Arts Commission. In this scenario, the Arts Commission would review the location and vote on whether they have the resources to support the project. If the Arts Commission decides to sponsor it, then the new proposed revisions to the public art resolution would require that these projects follow the process outlined in the document including pre-approval of the project by the Town Council, outreach, request for proposals, neighborhood notification, staff review, Planning review and approval, and presentation to Town Council for final approval.

• Privately Owned Buildings & Properties:

Scenario 1: Painting & Decorating of Privately Owned Properties by Owner

These self-funded and managed projects would continue as they do today. The Arts Commission does not plan to sponsor projects where the property owner wants to paint or decorate the exterior of their own building. This would fall under the review of the Planning Department. The Arts Commission does not have a role in this process.

Scenario 2: Murals or Other Types of Art on Private Property
Owners that wish to have a mural painted on their building or artwork displayed that is visible from the public way and where the art may be partially or fully funded by the Arts Commission. (The Commission is currently developing a standard application form for proposing any public art project.) Arts Commission would review the location and vote on whether they have the resources to support the project. Once the project is approved, the new proposed revisions to the public art resolution would require that the project follow the process outlined in the document including pre-approval of project by Town Council, work with staff, owner and stakeholders, request for proposals, neighborhood notification, staff review, Planning review and approval, and presentation to Town Council for final approval.

We hope that this provides some background and clarification. And, we hope to use public art to enlarge our fostering of art and artists in the Ross Valley.

Sincerely,

San Anselmo Arts Commissioners

525 San Anselmo Avenue
San Anselmo, CA 94960

Town of San Anselmo

Staff Report

TO: Town Council 8/23/2022 **Item #:** 6.

FROM:
David P. Donery, Town Manager

SUBJECT:
Town Council Committee Assignment Discussion

RECOMMENDATION

Discuss options for appointing Council members to serve on committees and provide direction to staff.

BACKGROUND

Town Council members serve on a variety of committees, some of which are internal to the Town and some of which are regional. It has been the Council's practice to review the list of appointments each year and make new appointments as desired or needed. This is normally taken up at a meeting after the Council reorganization.

During the 2022 appointment discussion, Council member Burke requested a future agenda item to discuss whether to change the current practice for Council committee assignments. She specifically asked that the Council explore the option of rotating committee assignments to each Council member.

DISCUSSION

Staff surveyed the towns and cities in Marin to determine how committee assignments are handled in each jurisdiction. Fairfax, Belvedere, Tiburon, Larkspur, Novato and San Anselmo currently do not have a rotation policy in place. All of the aforementioned jurisdictions, except Fairfax, address committee assignments for Council consideration after the reorganization meeting. Fairfax only considers Council assignments when a new council member is sworn in.

In Ross, Corte Madera and Sausalito, the Mayor has more control over the appointment process. In Ross, the Mayor checks with each Council member to see if they want to change the committees they are on, makes any necessary changes and then brings it to a Council meeting for final approval. In Sausalito and Corte Madera, the Mayor makes appointments to committees after the annual reorganization, but normally does not change a committee assignment unless there is a vacancy.

Staff researched committee appointment policies from other cities in California and found that the available written policies are similar to Ross and Sausalito with the Mayor having more control over the selection process.

Municipality	Policy
Belvedere	Same as San Anselmo
Corte Madera	The mayor designates committee appointments after Council reorganization.
Fairfax	Only reshuffles committee assignments when a new Council Member is elected.
Larkspur	Same as San Anselmo
Novato	Same as San Anselmo.
Ross	The mayor designates committee appointments after Council reorganization.
Sausalito	The mayor designates committee appointments after Council reorganization.
Tiburon	Same as San Anselmo.

OTHER	Policy
Manhattan Beach	The mayor designates committee appointments.
Claremont	The mayor designates committee appointments.
Rohnert Park	The mayor designates committee appointments.
San Carlos	The mayor designates committee appointments.
Palo Alto	The mayor designates committee appointments.

DISCUSSION OF OPTIONS

While staff was not able to find an example of a rotation of assignments policy, Council could consider establishing a rotation among a subset of committees. The rotation would need to be divisible by five, so that each Council Member would have the opportunity to serve for one year on each committee. This rotation would be impacted by the timing of the policy's implementation and by the expiration of Council members' terms. For example, if two Council members have only two years left in their terms and they do not seek reelection, they would serve one year each on two of the five committees.

During the meeting, the committees that were named by Council Member Burke and Mayor Fineman as committees of interest are as follows:

Central Marin Police Authority (CMPA) (2 members, 1 alternate)
Ross Valley Fire Board (RVFD) (2 members, 1 alternate)
Marin Clean Energy (MCE) (1 member, 1 alternate)
Marin Wildfire Prevention Authority (MWPA) (1 member, 1 alternate)
Transportation Authority of Marin (TAM) (1 member, 1 alternate)

Please note, if the Council were to enact a rotation among these five committees, there is a chance that the committees could select chairs to their Boards based on seniority and not simply rotate through each jurisdiction. The Council may want to consider if those Board appointments would be accounted for in the rotation policy, so that someone with a Board position on a committee would remain in that position until the term of office on the Board expires.

The following options are available to the Council:

1. Keep the committee assignment process the same as has been past practice.
2. Create a policy that will allow for the mayor to appoint the committee assignments after the Council reorganization meeting.
3. Create a policy that will allow for rotation of all committee assignments at chosen intervals or after every election. The committee assignments would need to be evenly dispersed among the Council members for a rotation list to work.
4. Create a policy that will allow for rotation of specific committee assignments every year or after every election. The specific committees will need to be identified by the Council and those committees would need to be evenly dispersed among the Council members for rotation.

FISCAL IMPACT

There would be no direct fiscal impact to the Town related to this item.

CEQA AND CLIMATE ACTION PLAN CONSISTENCY

Discussing a potential committee assignment policy is exempt from the California Environmental Quality Act (CEQA), under the “common sense” exemption, because it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment. (Cal. Code Regs. tit. 14, § 15061).

Attachment 1 - Sample resolution submitted by Councilmember Burke

The following document was submitted by Councilmember Eileen Burke for inclusion in Item 7 the May 10, 2022 Town Council meeting

RESOLUTION REGARDING ANNUAL TOWN COUNCIL COMMITTEE ASSIGNMENTS

Town Council members are elected to four-year terms and sit on a variety of town, JPA, and regional commissions, committees and boards (hereinafter "committees") that impact the interests of the Town, town residents, the greater region and the state. These committees address and govern a variety of issues including, but not limited to, housing, homelessness, sustainability, energy, recycling, regional planning, disaster preparedness, transportation, police and fire protection, and hiring and firing of employees.

Positions on these various committees provide Council Members the following individual benefits, which in turn, benefit the Town, residents and the larger region:

a) experience and knowledge;

b) the ability to impact and prioritize short and long term policy;

c) contacts in the greater community;

d) a position to advocate to the benefit of the Town and town residents;

e) control over budgetary decisions for essential services; and,

f) working relationships with upper levels of the various county, state, regional and town organizations.

Though individual council members may have personal interests and reasons for wanting to be on a particular committee, personal reasons should be secondary to the overall benefit and interests of the Town.

The Town benefits and best serves Town interests by promoting, among all five council members, equal institutional knowledge, education and experience on the full spectrum of issues that come before the Council.

Concentration of institutional knowledge and experience in only a few council members can lead to a loss of institutional knowledge and experience, as when

one or two council members who have remained on a committee for an extended period of time retire or are voted out of office.

Concentration of committee assignments in a few Council members and/or long term assignment of a single Council member to a particular committee, to the exclusion of other Council members, can also lead to an unequal sharing of control and decisions related to Town governance and an underutilization of the talents of all five Council members.

Committee attendance is a time commitment such that it is in the interest of fairness that all council members share the responsibility of sitting on the various committees equally.

In order to promote co-equality of council members with both depth and breadth of knowledge and experience, it is in the best interest of the Town to have Council members rotate committee assignments on a periodic basis. The benefits of rotation include:

1. Professional development of Council members;
2. Allowing Council members to utilize their individual skills in a variety of positions and committees;
3. Allowing more Council members the experience and knowledge necessary to fully evaluate issues pertaining to the Town;
4. Reducing the negative impact and lost institutional knowledge created by Council change through elections and retirement;
5. Reinvigoration of Council members and committees through rotation to new assignments and expanded networks;
6. Avoidance of any possible bias in favor of or against any particular Council member or committee;
7. Allowing sitting Council members who have left an assignment to mentor Council members new to an assignment thereby reinforcing knowledge continuity; and,
8. Allowing development of working relationships between all Council members and the long-term employees and agencies serving the Town and area.

THEREFORE:

To benefit the Town by ensuring both a depth and breadth of experience among Council members,

To reward seniority on the Council, and

To provide an equal opportunity for all Council members to serve on the various committees,

The following procedure will be implemented for annual assignment to committees:

Prior to annual assignments, the seated council will determine an order of seniority based on continuous number of years in office.

If Council members were first elected in the same election or have served for the same period of time, the member with more votes in the most recent election will be designated the senior member for purposes of seniority.

In order of seniority, reversed when the 5th member has made their selection, the Council members will select the committee they wish. Committee assignments will proceed in this manner (1-5, 5-1) until all assignments are selected.

Further, unless a particular committee has a designated shorter term limit, a member may not select the same committee for more than three consecutive years UNLESS no other member wishes to serve on said committee.

Council members who are appointed and assume the committee assignments of a departing councilmember shall not have the assumed assignments count toward the three consecutive years.

Alternates to committee assignments are not limited to number of years and do not count as a selection.

This procedure will begin with the assignment of committees in 2022 and, for the purpose of determining consecutive years, will incorporate the committee assignments for 2019, 2020 and 2021.

525 San Anselmo Avenue
San Anselmo, CA 94960

Town of San Anselmo

Staff Report

TO: Town Council 8/23/2022 **Item #:** 7.

FROM:
Sean Condry, P.E., Public Works Director

SUBJECT:
Discussion of Potential Regulations Imposing an Electric Vehicle Infrastructure Training Program (EVITP) Certification Requirement for Town-Funded Electric Vehicle Infrastructure Projects

RECOMMENDATION

That Town Council receive the staff report and provide direction to staff regarding potential implementation of Electric Vehicle Infrastructure Training Program (EVITP) certification requirements for Town-funded electric vehicle (EV) infrastructure projects.

BACKGROUND

At the January 25, 2022, Town Council meeting, Council member Burdo requested that the Council consider requiring EVITP certification for Town-sponsored EV infrastructure projects. There was Council consensus to move forward with the conversation about this topic.

Assembly Bill 841, adopted in September 2020, added Section 740.20 to the California Public Utilities Code. Among its provisions, the statute requires, with limited exceptions, that all electric vehicle charging infrastructure that is funded in part by the Public Utilities Commission, the Energy Commission, and the State Air Resources Board on and after January 1, 2022, be installed by a contractor with the appropriate license classification and at least one electrician on each crew who holds an EVITP certification. EVITP is a collaboration of industry stakeholders including automakers, electric vehicle charging station infrastructure manufactures, utility companies, and others, and provides training for the installation of EV charging stations.

To be eligible for EVITP training, a participant must be a state licensed or certified electrician. The training includes topics such as customer interactions, electrical code requirements, and EV supply equipment. To become certified, an electrician must take an 18-hour course and pass a 90-minute exam. The course and exam cost $275. Currently, there is one EVITP certified electrician in Marin County, located in Novato.

1 EVITP's California course information is available at <https://db.evitp.org/addclient.php>
2 See EVITP website listing all certified contractors - <https://evitp.org/california?zoom=12&is_mile=1&directory_radius=100&keywords=&address=San%20Anselmo%2C%20CA%2C%20USA&directory_radius=100&center=37.9746458%2C-122.5616448&address_type=>

DISCUSSION

The Town Council may adopt an ordinance that imposes EVITP requirements similar to those contained in Assembly Bill 841 for Town-funded EV projects. The Cities of Petaluma and Rohnert Park have adopted such ordinances. Like those cities, the ordinance would amend the existing EV streamlining ordinance that was adopted by the Town in 2020 to add the
certification requirement for Town projects. (SAMC § 9-8.1 *et seq*.; see Rohnert Park Ordinance attached for reference (Attachment 1)).

For the foreseeable future, Town staff estimates that an EVITP certification requirement would apply to the planned installation of two EV chargers in Creek Park and two EV chargers in the Pine Street lot. In addition, the Town may consider installing four new chargers located along roadways (co-located at a streetlight) in the future.

FISCAL IMPACT

Adopting an EVITP certification requirement may increase the Town's costs for locally-funded EV projects, because of the requirements for additional certification could decrease the pool of contractors available to perform the work. Publicly-bid projects already require licensed contractors to perform the work and this ordinance places additional certification requirements on those licensed contractors. However, because of the state requirements imposed through AB 841, local contractors are increasingly likely to have certified workers in the future.

CEQA AND CLIMATE ACTION PLAN CONSISTENCY

The Town finds that discussion of the EVITP certification requirements is not a project under the California Environmental Quality Act (CEQA), because it does not involve an activity that has the potential to cause a direct or reasonably foreseeable indirect physical change in the environment (Pub. Res. Code § 21065).

Adoption of an EVITP certification requirement for Town-funded EV projects is consistent with the Town's Climate Action Plan because it will ensure that electricians who install chargers in Town lots are qualified to do so.

CONCLUSION

Staff seeks direction from the Town Council related to adoption of an EVITP requirement for Town EV projects.

ORDINANCE NO. 968

AN ORDINANCE OF THE CITY OF ROHNERT PARK, CALIFORNIA, REPEALING AND REPLACING CHAPTER 15.34, "ELECTRIC VEHICLE CHARGING STATIONS REVIEW AND INSTALLATION REQUIREMENTS" OF THE ROHNERT PARK MUNICIPAL CODE

WHEREAS, the City is responsible for local enforcement of the California Building Standards Code; and

WHEREAS, the State of California and the City of Rohnert Park have consistently promoted and encouraged the use of fuel-efficient electric vehicles; and

WHEREAS, Government Code Section 65850.7 requires local agencies to adopt an expedited and streamlined permitting process for electric vehicle charging systems; and

WHEREAS, on September 17, 2017, the City Council adopted Ordinance 909, adding Section 15.34 to the Municipal Code, in order to comply with Government Code Section 65850.7; and

WHEREAS, AB 841, adopted in September 2020, among other things added Section 740.20 to the California Public Utilities Code, which section requires, with limited exceptions, that all electric vehicle charging infrastructure that is funded in part by the Public Utilities Commission, the Energy Commission, and the State Air Resources Board on and after January 1, 2022, be installed by a contractor with the appropriate license classification, as determined by the Contractors' State License Board, and at least one electrician on each crew, at any given time, who holds an Electric Vehicle Infrastructure Training Program (EVITP) certification; and

WHEREAS, on March 22, 2022, the City Council directed to staff to develop an ordinance that would require EVITP certification on city-funded projects, similar to the requirements of AB 841 for state-funded projects; and

WHEREAS, in order to implement the City Council's direction, staff has reviewed Chapter 15.34 and is recommending that the City Council repeal and replace the section in order to provide for an updated electric vehicle charging station process that conforms to both City Council direction and best practices for streamlined permitting; and

WHEREAS, maintaining an expedited, streamlined permitting process for electric vehicle charging stations facilitates safe and convenient charging of electric vehicles and help reduce the City's reliance on environmentally damaging fossil fuels; and

WHEREAS, nothing in this ordinance is intended to duplicate, contradict, or enter a field which has been fully occupied by state law, including the California Building Standards Code.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF ROHNERT PARK, CALIFORNIA, does hereby ordain as follows:

SECTION 1. FINDINGS

The City Council finds that:

A. A public meeting introducing the proposed amendments to the Municipal Code was held by the City Council on June 14, 2022.

B. In accordance with CEQA Guidelines, Section 15061(b)(3), this is not a project subject to CEQA in that there is no possibility that the activity in question may have a significant effect on the environment.

C. While it is clearly understood that the adoption of the amendments to the Codes and the adoption of Ordinances may not prevent the incidence of fire, it is noted the implementation of these various amendments will reduce the severity and potential loss of life and loss of property.

SECTION 2. CHAPTER 15.34

Rohnert Park Municipal Code as Chapter 15.34 is repealed and replaced in its entirety to read as set forth below.

Chapter 15.34 - Electric Vehicle Charging Stations Review Process

15.34.010 - Definitions.

The following words and phrases as used in this section are defined as follows:

A. "Electric Vehicle Charging Station (EVCS)" or "Charging Station" means any means any of the following:

   a. Any level of electric vehicle supply equipment station that is designed and built in compliance with Article 625 of the California Electrical Code, as it reads on the effective date of this Chapter, and delivers electricity from a source outside an electric vehicle into a plug-in electric vehicle.

   b. One or more electric vehicle charging spaces served by electric vehicle charger(s) or other charging equipment allowing charging of electric vehicles. Electric vehicle charging stations are not considered parking spaces.

B. "Electric Vehicle (EV)" means an automotive-type vehicle for on-road use, such as passenger automobiles, buses, trucks, vans, neighborhood electric vehicles, electric motorcycles, and the like, primarily powered by an electric motor that draws current from a rechargeable storage battery, fuel cell, photovoltaic array, or other source of electric current. Plug-in hybrid electric vehicles (PHEV) are considered electric vehicles. For purposes of the California Electrical Code, off-road, self-propelled electric vehicles, such as industrial trucks, hoists, lifts, transports, golf carts, airline ground support equipment, "Electric Vehicle (EV) Charger" means off-board charging equipment used to charge an electric vehicle.

C. "Electric vehicle (EV) charger" means off-board charging equipment used to charge an electric vehicle.

D. "Electric Vehicle Charging Space (EV Space)" means a space intended for future installation of EV charging equipment and charging of electric vehicles.

E. Electric Vehicle Infrastructure Training Program (EVITP) means the training program developed by automobile manufacturers, utilities, energy storage device manufacturers, electrical contractors, state and local electrical inspectors, the national fire protection agency and electrical workers that incorporates technical requirements, safety imperatives and performance integrity for the installation of Electric Vehicle Supply Equipment or EV

charging stations, electric recharging points, charging points, as such program may be modified from time to time.

F. "Electric Vehicle Supply Equipment (EVSE)" means the conductors, including the ungrounded, grounded, and equipment grounding conductors and the electric vehicle connectors, attachment plugs, and all other fittings, devices, power outlets, or apparatus installed specifically for the purpose of transferring energy between the premises wiring and the electric vehicle.

G. "Specific, Adverse Impact" means a significant, quantifiable, direct, and unavoidable impact, based on objective, identified, and written public health or safety standards, policies, or conditions as they existed on the date the application was deemed complete.

H. "Electronic Submittal" means the utilization of one or more of the following:

   a. Electronic mail or email.

   b. Through an online permitting system.

   c. Facsimile.

I. "Electric Vehicle (EV) Checklist" means a document containing objective requirements for the installation of an electric vehicle charging station and a process for electronic submittal of permit applications. The content of the checklist requires the permit applicant to evaluate the features of the existing electrical service such as rating in amperes, system voltage, connected or calculated load, spare capacity in amperes, voltage and ampere rating of the electric vehicle supply equipment, circuit rating of the electric vehicle supply equipment, location of the electric vehicle supply equipment, if ventilation is/or is not required, and clearances of the charging equipment to comply with all applicable building and fire safety laws. The checklist also assists the applicant in confirming that the location of the electric vehicle supply equipment will comply with any vehicle clearance requirements in the City's Zoning Ordinance.

15.34.020 - Purpose.

The purpose of this section is to provide an expedited, streamlined permitting process for EVCS as required by California Government Code Section 65850.7.

15.34.030 - Applicability.

EVCS legally established or permitted prior to the effective date of this chapter are not subject to the requirements of this chapter unless physical modifications or alterations are undertaken that materially change the size, type, or components of the EVCS in such a way as to require new permitting. Routine operation and maintenance shall not require a permit.

15.34.040 - EVCS requirements.

A. All EVCSs shall meet applicable health and safety standards and requirements imposed by the state and the city.

B. EVCSs shall meet all applicable safety and performance standards established by the California Electrical Code as modified by this Title, the Society of Automotive Engineers, the National Electrical Manufacturers Association, and accredited testing

laboratories such as Underwriters Laboratories and, where applicable, rules of the Public Utilities Commission regarding safety and reliability.

C. Installation of electric vehicle charging stations and associated wiring, bonding, disconnecting means and overcurrent protection devices shall meet the requirements of Article 625, as may be subsequently modified, and all applicable provisions of the California Electrical Code.

D. Installation of electric vehicle charging stations shall be incorporated into the load calculations of all new or existing electrical services and shall meet the requirements of the California Electrical Code. Electric vehicle charging equipment shall be considered a continuous load.

E. Prior to submitting an application for processing, the applicant shall verify that the installation of an electric vehicle charging station will not have specific, adverse impact to public health and safety and building occupants. Verification by the applicant includes but is not limited to: electrical system capacity and loads; electrical system wiring, bonding and overcurrent protection; building infrastructure affected by charging station equipment and associated conduits; areas of charging station equipment and vehicle parking.

15.34.050 - Applications and required documents.

A. All applications will be subject to Chapter 15.04 General Provisions and Penalties of this Title.

B. All documents required for the submission of an expedited EVCS application shall be made available on the city's website.

C. Applications for EVCS permits, and any supporting documents, may be submitted by email, facsimile, or through an online permitting system.

D. An applicant's electronic signature shall be accepted on all forms, applications, and other documents in lieu of a wet signature.

E. The City Manager or designee shall implement an EV checklist with all of the requirements for which EVCS shall comply to be eligible for expedited review.

F. The EVCS permit process, standard plans and checklist shall substantially conform to recommendations for expedited permitting contained in the most in the most current version of the “Plug-In Electric Vehicle Infrastructure Permitting Checklist” of the “Zero-Emission Vehicles in California: Community Readiness Guidebook” as published by the Governor’s Office of Planning and Research, in effect at the time of permit application.

15.34.060 - Permit review and inspection requirements.

A. An application that satisfies the information requirements in the checklist provided under Section 15.34.050(e) and (f), as determined by the building official, shall be deemed complete.

B. If the building official receives an incomplete application, the building official shall issue a written correction notice detailing all deficiencies in the application and any additional information required to be eligible for expedited permit issuance.

C. Upon confirmation by the building official of the application and supporting documentation being complete, the building official shall review the application. The building official's review of the application shall be limited to whether the application meets local, state and federal health and safety requirements. The requirements of local law shall be limited to those standards and regulations necessary to ensure that the EVCS will not have a specific, adverse effect on the public health or safety.

D. The building official may deny the building permit if the building official makes a finding based on substantial evidence that the EVCS could have a specific, adverse impact upon the public health and safety, and may require application for an conditional use under Section 17.25.010. Any conditions imposed shall be designed to mitigate the specific, adverse impact upon public health and safety at the lowest cost possible. The decision to deny the building permit and require an administrative permit may be appealed to the building board of appeals.

E. The city may not deny an application for a conditional use permit to install an EVCS unless it makes written findings based upon substantial evidence in the record that the proposed installation would have a specific, adverse impact upon the public health or safety, and there is no feasible method to satisfactorily mitigate or avoid the specific, adverse impact. The findings shall include the basis for the rejection of potential feasible alternatives of preventing adverse impact.

F. Upon confirmation that the application is complete and that the EVCS will not have a specific, adverse impact upon the public health or safety, the building official shall approve the application and issue all the necessary permits and authorizations.

G. Any condition imposed on an application shall be designed to mitigate the specific, adverse impact upon health and safety at the lowest possible cost.

H. The city shall not condition approval of an application on the approval of a property-owner's association, as defined in Section 4080 of the Civil Code.

I. EVCS are subject to inspection in accordance with applicable provisions of the California Building Code. Construction of the EVCS shall remain visible and able to be accessed for inspection until approved.

J. If EVCS fails inspection, a subsequent inspection shall be required by the building official.

15.34.70 – Contractor requirements for City-funded projects.

A. All electrical vehicle infrastructure work on projects which are constructed with funds provided or administered by the City, in whole or in part, shall be installed by contractors holding the appropriate license classification required by the Contractors State License Board, and electricians performing such work shall hold certification from the Electric Vehicle Infrastructure Training Program in accordance with the following:

    1. All of the installation, commissioning, and maintenance of electric vehicle charging stations, equipment and related infrastructure (the "EV Work") shall be performed in accordance with the following requirements:

a. At a minimum, one job-site supervisor or job-site foreman supervising the EV Work at each job site shall hold EVITP certification and be a licensed electrician.
b. The EV work shall be performed only by duly licensed electricians. Apprentices may assist.
c. A minimum of fifty percent (50%) of the licensed electricians performing the EV Work on each job site shall hold EVITP certification.
d. The ratio of journeymen to apprentices shall comply with applicable requirements under state law.
e. No EVITP certification shall be required of apprentices.
f. All apprentices assisting on the EV Work shall be registered in an apprenticeship program compliant with California Department of Industrial Relations regulations and approved by the Division of Apprenticeship Standards, and which has a graduation rate of at least 60%.

2. Contractors performing EV Work shall maintain written or electronic records regarding the performance of EV Work including the names of all EVITP electrician(s) who performed the EV Work. Said records shall be made available to EVITP, and/or City upon request.

SECTION 3. SEVERABILITY

Should any section, subsection, paragraph, sentence, clause, or phrase of this ordinance be declared unconstitutional or invalid for any reason, such declaration shall not affect the validity of the remaining portions of this ordinance.

SECTION 4. EFFECTIVE DATE

This ordinance shall go into effect thirty (30) days after its adoption and shall be published or posted as required by law.

This ordinance was introduced by the City Council of the City of Rohnert Park on June 14, 2022 and DULY AND REGULARLY ADOPTED this 28th day of June, 2022 by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

CITY OF ROHNERT PARK

_____

Jackie Elward, Mayor

ATTEST:

_____
Sylvia Lopez Cuevas, City Clerk

APPROVED AS TO FORM:

_____
Michelle Marchetta Kenyon, City Attorney

525 San Anselmo Avenue
San Anselmo, CA 94960

Town of San Anselmo

Staff Report

TO: Town Council 8/23/2022 **Item #:** 8.

FROM:
David P. Donery, Town Manager

SUBJECT:
Discuss ongoing format for public meetings

RECOMMENDATION

That Council discuss the ongoing format for Town public meetings and provide direction to staff.

BACKGROUND

On March 17, 2020, the County of Marin issued a Shelter in Place Order due to COVID-19. Recognizing the need to promote social distancing while allowing local legislative bodies to continue operating during the emergency, Governor Newsom signed Executive Orders N-25-20 <https://www.gov.ca.gov/wp-content/uploads/2020/03/3.12.20-EO-N-25-20-COVID-19.pdf> and N-29-20 <https://www.gov.ca.gov/wp-content/uploads/2020/03/3.17.20-N-29-20-EO.pdf>, which suspended provisions of the Brown Act and similar rules regarding teleconferencing and electronic meetings. Under these orders all members of a legislative body were permitted to participate in a meeting electronically or by phone from any location without posting agendas or opening those locations to the public.

On April 14, 2020, the Town started holding virtual public meetings using the Zoom meeting format to allow for transparency and public participation during the COVID-19 pandemic.

On May 25, 2021, Council voted to work towards holding a Hybrid Format for Town Council meeting that would combine a virtual online component which allows continued virtual public participation and an in-person component.

On September 16, 2021, Governor Newsom signed AB 361 <https://leginfo.legislature.ca.gov/faces/billTextClient.xhtml?bill_id=202120220AB361>, extending the authority of public agencies to conduct meetings by teleconference, including video conference, during the COVID-19 pandemic. AB 361 is effective through January 1, 2024.

Beginning in October of 2021, each month the Council voted to continue holding a Virtual Format for Town Council and Town Commission and Committee meetings and to return at a later date to discuss implementing a Hybrid Meeting option.

At the March 22, 2022 Town Council meeting, the Council voted to begin holding meetings using a hybrid format in which Councilmembers could choose to attend either in-person or virtually with public participation

limited to virtual participation. At that meeting, Council directed staff to work with each of the Town's boards, commissions and committees to establish the meeting format that the group would prefer.

DISCUSSION

At the March meeting, staff was asked to return to Council after three months to review the meeting format to decide whether to continue the current hybrid meeting format or choose a new format.

A. Meeting Options

The options available to the Council are as follows:

1. Continue to utilize a hybrid meeting format which allows for participation by elected/appointed officials and staff either in-person or virtually, with public participation remaining virtual.
2. Continue to utilize a hybrid meeting format for both elected/appointed officials and allow the public to participate in-person and virtually.
3. Return to in-person meetings only for elected/appointed officials and allow the public to participate in-person and virtually.

For options 1 and 2, the Council would need to determine that there would be an imminent risk for some Council members to attend in person and not for others for AB 361 to apply.

If the Council wants to utilize Option 3, but not cite imminent risk, normal Brown Act teleconferencing rules would apply. This means that a Council Member would need to post the agenda outside of the location where they would be attending the meeting and allow the public to join them during the meeting time. This location includes but is not limited to a residence, a hospital room, hotel room or family home, even if the location is outside of Town limits. This location would have to be printed on the agenda that is posted 72 hours before the meeting begins. Also, a majority of the Council will need to be present in the Council Chambers in order to conduct the meeting.

<u>Boards, Commissions and Committees</u>

AB 361 applies to all local legislative bodies, which include Town Commissions and Committees. The Council may choose to continue to allow each legislative body to make its own determination under the bill regarding virtual meetings or the Council may make the determination for those bodies.

B. Neighboring Jurisdictions

Staff requested information from the surrounding jurisdictions and as of the date this report was written:

- Mill Valley is conc=ducting in-person meetings
- Corte Madera and Ross are conducting in-person meetings with a virtual participation option
- San Rafael is conducting meetings in-person and virtual with a 50% capacity limit (90 people)
- Larkspur is conducting hybrid meetings (Council choice to come to Council Chambers of attend

virtually) with virtual public participation

- Belvedere, Fairfax, Novato, Sausalito and Tiburon are conducting meetings virtually.

FISCAL IMPACT

There would be no fiscal impact for this item.

CEQA AND CLIMATE ACTION PLAN CONSISTENCY

Discussing the Town Council meeting formats is not a “project” under the California Environmental Quality Act, because it does not involve an activity which has the potential to cause a direct or reasonably foreseeable indirect physical change in the environment. (Cal. Pub. Res. Code § 21065).

CONCLUSION

In summary, staff will continue to strive to provide transparency and open meetings to Town residents. Staff recommends that the Town Council review the options above and if necessary, make the determination under AB 361 for future Town Council meetings and for all Boards, Commissions and Committees.