TOWN OF
SAN ANSELMO
EST. 1907

In the Council Chambers and via Zoom at 525 San Anselmo Avenue, San Anselmo, CA 94960

Town Council
Agenda

Tuesday, August 25, 2026 **7:00 PM**

Meeting held In-Person and via Zoom:

https://us02web.zoom.us/j/87104165964

Or Telephone: +1 669 900 6833 | Webinar ID: 871 0416 5964

How to Submit Comments Before the Meeting: Members of the public are encouraged to submit email correspondence to towncouncil@sananselmo.gov or eComments on the Agendas and Meeting webpage before the meeting begins.

How to Participate During the Meeting: Members of the public will have the option to speak during the meeting through the Zoom application by using their phone or an electronic device.

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For landline phones, Raise Hand to be recognized with *9

Please be advised that those participating in the meeting remotely via Zoom do so at their own risk. The Town Council's regular meeting will not be cancelled if any technical problems occur during the meeting.

Call to Order. Optional Pledge of Allegiance: The Mayor or a designated Council member will recite the Pledge of Allegiance for members of the Council and the public who wish to join in the recitation.

Open time for public expression.

The public is welcome to address the Council at this time on matters not on the agenda that are within the jurisdiction of the Council. Please be advised that pursuant to Government Code Section 54954.2, Council is not permitted to discuss or take action on any matter not on the agenda unless it determines that an emergency exists, or that there is a need to take immediate action which arose

following posting of the agenda. Comments may be no longer than three minutes and should be respectful to the community.

Council requests for future agenda items.

Council committee liaison reports, questions and comments to staff; staff miscellaneous items.

Staff Miscelaneous Items
Town Manager Miscellaneous Items PPT Presentation (PPT)

Special Presentation. There are No special Presentations.

1. Consent Agenda:

The opportunity for public comment on consent agenda items will occur prior to Council discussion of the consent agenda. The Council may approve the entire consent agenda with one action. In the alternative, items on the consent agenda may be removed by any Council or staff member, for separate discussion and vote.

1.1 Approve the Draft Minutes of the Regular Meeting of July 28, 2026 and the Draft Minutes of the Special Meeting of August 11, 2026
Staff Report (DOC)
Attachment 1- Draft Minutes of the July 28, 2026 Regular Town Council Meeting (DOC)
Attachment 2- Draft Minutes of the August 11, 2026 Special Town Council Meeting (DOC)

1.2 Community Development Department FY 2025–26 Fourth Quarter Report (April-June). Receiving this report is not a "project" under the California Environmental Quality Act, because it does not involve an activity which has the potential to cause a direct or reasonably foreseeable indirect physical change in the environment. (Cal. Pub. Res. Code §21065)
Staff Report (DOC)

1.3 Consideration and Adoption of Amendments to the Robson-Harrington Community Garden Rules and Bylaws
Staff Report (PDF)
Attachment 1: Community Gardens Redlined Rules (PDF)
Attachment 2: Parks and Recreation Commission Redlined Rules (PDF)
Attachment 3: Final Rules (PDF)
Attachment 4: Community Gardens Redlined Bylaws (PDF)
Attachment 5: Parks and Recreation Commission Redlined Bylaws (PDF)
Attachment 6: Final Bylaws (PDF)

1.4 Receive and File Report of Checks Issued, July 2026
Staff Report (DOCX)
Attachment 1 Check Report July 2026 (PDF)

1.5 Receive and File Revenue and Expenditure Reports, July 2026
Staff Report (DOCX)
Attachment 1 Budget Comparison Report by Subcategory, July 2026 (PDF)
Attachment 2 Budget Comparison Report by Department, July 2026 (PDF)

Attachment 3 Budget Comparison Report by Subcategory Measure J, July 2026 (PDF)
Attachment 4 Budget Comparison Report by Department Measure J, July 2026 (PDF)

1.6 Receive and File the Financial Report on Recreation Fund ending July 31, 2026
Staff Report (PDF)
Attachment 1 - July 2026 Budget Report (PDF)
Attachment 2 - July 2026 Recreation Capital Outlay, Special Event Expense, and Older Adult Programming (PDF)

1.7
Adopt an Ordinance Amendment Repealing and Replacing Title 10 "Planning and Zoning", Chapter 11 "Density Bonus" Consistent with State Law. The Ordinance Amendment is not a "project" under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines section 15378 because it consists of organizational and administrative actions implementing mandatory provisions of state law and does not commit the Town to any specific development project.

Staff Report (DOC)
Attachment 1- Ordinance (DOC)

1.8 Authorize the Mayor to Sign a Position Letter for Central Marin Sanitation Agency
Staff Report (DOC)
Attachment 1- Draft Position Letter (DOC)

1.9 Accept the Fire Station 20 Renovation Project and Authorize Staff to File a Notice of Completion
Staff Report (PDF)

2. Council Business Items:

In general, the following procedural order applies to items of business:
•Presentation
•Town Council questions
•PUBLIC COMMENT – limited to 3 minutes/person
•Town Council discussion/action

2.1 Receive and File Report on the Town's Cybersecurity and IT Resilience: Overview of Town Systems, Incident Response, and Cyber Insurance Coverage. Receipt of an informational report is not a "project" under the California Environmental Quality Act, because it does not involve an activity which has the potential to cause a direct or reasonably foreseeable indirect physical change in the environment. (Cal. Pub. Res. Code § 21065).
Staff Report (DOCX)
PowerPoint Presentation (PPT)

2.2 Receive and File Presentation by the Bay Cities Joint Powers Insurance Authority. Receipt of a presentation by Bay Cities Joint Powers Insurance is not a "project" under the California Environmental Quality Act, because it does not involve an activity which has the potential to cause a direct or reasonably foreseeable indirect physical change in the environment. (Cal. Pub. Res. Code § 21065).
Staff Report (DOCX)
Attachment 1- Bay Cities Joint Powers Insurance Authority 101 Presentation (PDF)

2.3 Authorize the Mayor to Sign the Attached Letter Responding to Marin County Civil Grand Jury Report: MCE, Marin Clean Energy: A Series of Missteps Highlight Need for Governance Changes. Receiving this report is not a "project" under the California Environmental Quality Act, because it does not involve an activity which has the potential to cause a direct or reasonably foreseeable indirect physical change in the environment. (Cal. Pub. Res. Code §21065)
Staff Report (DOC)
Attachment 1- MCE, Marin Clean Energy A Series of Missteps Highlight Need for Governance Changes (PDF)
Attachment 2 - Response to Grand Jury Report.docx

2.4 Receive Presentation of Memorial Park Athletic Courts Improvement Project & 60% Design Review and Provide Direction to Staff. The Town finds this Project to be categorically exempt from the requirement to prepare environmental documents under the CEQA pursuant to CEQA Guidelines Section 15301, Class 1, as it involves the maintenance and minor alteration of an existing facility with negligible or no expansion of use.
Staff Report (PDF)
Attachment 1 - Conceptual Design (PDF)
Attachment 2 - Presentation (PDF)
Attachment 3 - Public Comments from Parks and Recreation Commission Meeting 8.18.26 (PDF)
Public Comment- Farley (PDF)
Public Comment- Gamucio (PDF)
Public Comment- Kasin (PDF)
Public Comment- Miller (PDF)
Public Comment- Wood (PDF)
Public Comment- Wu (PDF)

Adjourn

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Town Staff at email savila@sananselmo.gov. Notification at least 48 hours prior to the meeting will enable the Town to make reasonable accommodations to help ensure accessibility to this meeting.

Any writings or documents provided to a majority of the Town Council regarding any item on this agenda after the distribution of the original packet will be made available for public inspection at the public counter at Town Hall located at 525 San Anselmo Avenue.

Notice is hereby given that Council may discuss and/or take action on any or all of the items listed on this agenda. If any of these matters above are challenged in court, you may be limited to raising only those issues you or someone else raised at any public hearing described on this agenda, or in written correspondence delivered at, or prior to, this Council meeting. Judicial review of an administrative decision of the Town Council must be filed with the Court not later than the 90th day following the date of the Council's decision (Code of Civil Procedure Section 1094.6) Any item not under discussion before 10:00 p.m. may be continued to the next regular meeting. Next regular meeting is September 8, 2026.

Administration Department
Town Hall
525 San Anselmo Avenue
San Anselmo, CA 94960

(415) 258-4691

Town Council
Steve Burdo, Mayor
Chantel Walker, Vice Mayor
Yoav Schlesinger, Councilmember
Eileen Burke, Councilmember
Tarrell Kullaway, Councilmember

Staff
David Donery, Town Manager
Linda Kenton, Assistant Town Manager / Town Librarian
Jeff Zuba, Finance and Admin Services Director
Megan Holt Acevedo, Town Attorney
Serge Avila, Town Clerk
Heidi Scoble, Community Development Director
Scott Schneider, Public Works Director
Mattie O'Grady, Community Services Director
Mike Norton, Chief of Police
Dan Mahoney, Fire Chief

DECLARATION OF POSTING
This Notice is posted in accordance with Government Code §54954.2(a) or §54956. Members of the public can view electronic agendas and staff reports by accessing the Town of San Anselmo website. Under penalty of perjury, this Agenda was posted to the public at least 72 hours prior to the meeting.

BEFORE…





TOWN OF
SAN ANSELMO
EST. 1907

HILLDALE “POCKET” PARK
RIBBON CUTTING CEREMONY

Saturday, September 19, 2026
10:30am

Mayor Steve Burdo • Town Manager Dave Donery • Public Works Director Scott Schneider

Light refreshments served
Kids craft activity provided


SAN ANSELMO
VOLUNTEER
EFFORT
COMMUNITY
VOLUNTEER
MORNING:
FALL TOWN
CLEAN-UP
TOWN HALL PLAZA
SATURDAY
OCTOBER 17
9:00AM - NOON

STAFF REPORT

TOWN OF SAN ANSELMO Item #: 1.1

MEETING DATE: August 25, 2026

AGENDA TITLE: Approval of the Draft Minutes of the Regular Town Council Meeting of July 28, 2026 and Draft Minutes of the Special Town Council Meeting of August 11, 2026

FROM: Serge Avila, Town Clerk

RECOMMENDATION: For Council to consider the approval of the Regular Town Council meeting Draft Minutes of July 28, 2026 and Special Town Council meeting Draft Minutes of August 11, 2026.

ATTACHMENT:

Attachment 1- July 28, 2026 Draft Minutes
Attachment 2- August 11, 2026 Draft Minutes

San Anselmo Draft Council Minutes
Regular Meeting
Town Council Chambers and via Zoom
Tuesday, July 28, 2026

Interviews for Infrastructure and Fiscal Monitoring Committee- 6:40 p.m.

The Council interviewed Ross Asselstine, Erik Selvig.

Call to Order: Optional Pledge of Allegiance

COUNCILMEMBERS PRESENT: Steve Burdo (Mayor)
Chantel Walker (Vice Mayor)
Eileen Burke
Tarrell Kullaway
Yoav Schlesinger

STAFF MEMBERS PRESENT: Dave Donery, Town Manager
Emily Longfellow, Town Attorney
Serge Avila, Town Clerk
Heidi Scoble, Community Development Director
Scott Schneider, Interim Public Works Director
Will Messinger, Assistant Civil Engineer
Linda Kenton, Town Librarian

Open Time for Public Expression

There were no public comments.

Council requests for future agenda items; Committee liaison reports; questions and comments to staff; miscellaneous items

Vice Mayor Walker reported she attended the Ross Valley Fire Authority Board meeting; "San Anselmo Night" at the Pacific's game; several MCE meetings; would like the Council to discuss the Town's Findings to the recent Grand Jury report regarding MCE. The Council agreed to this request.

Councilmember Burke reported she attended the Memorial Park Advisory Committee meeting; the retirement party for the Town of Ross Department of Public Works Director; coordinated with some Elder Gardens volunteers and the Department of Public Works about a project; attended the Ross Valley Fire Authority Board meeting; several Live on the Avenue events which were spectacular!

Councilmember Kullaway reported she attended the opening of Two Tap; the opening of the Resiliency Hub; the Fairfax/San Anselmo Children's Center Gala and Fundraiser; the party for the opening of the Sorich Park Bike Connector; has been working with the Climate Action Committee.

Councilmember Schlesinger reported he attended the friends and family preview for Two Tap; the Marin Wildfire Prevention Authority (MWPA) meeting; the Transportation Authority of Marin

(TAM) meeting; discussed the recent PG&E Public Safety Power Shut-off (PSPS); two Town Council seats will be on the November ballot; today is National Milk Chocolate Day.

Mayor Burdo reported he attended the Memorial Park Advisory Committee meeting; cut the ribbon at the opening of the Solar Resiliency Hub; threw out the First Pitch at the Pacific's Game (low and inside); attended Beatle's Night at the Park and several Live on the Avenues.

Town Manager Donery reported on the article in the recent Newsletter thanking retired Public Works Director Sean Condry. Assistant Director Schneider has been appointed as the Interim Director. Staff will be receiving three design options for Creek Park on Friday which will be included in the next newsletter. A series of public meetings will begin on Tuesday with a presentation coming to the Council on August 11th.

Special Presentations - There was no Special Presentations

1. Consent Agenda

1.1 Approved the Draft Minutes of the Regular Meeting of June 23, 2026

1.2 Received and Filed Report of Checks Issued, June 2026

1.3 Received and Filed Revenue and Expenditure Reports, June 2026

1.4 Received and Filed the Financial Report on Recreation Fund ending June 30, 2020

1.5 Approved Special Event Application- Goblins' BOOtacular 2026

1.6 Adopt a Resolution to Repeal Pavement and Drainage Assistance Program

1.7 Adopted Ordinance No. 2026-1201 of the Town of San Anselmo Amending Title 10 "Planning and Zoning", Chapter 3 "Zoning", Article 13 "Conditional Use Permit"; Removing Title 10, Chapter 3, Article 6, Section 10-3.607 "Nonconforming Uses and Improvements" and Replacing with New Article 29 "Nonconforming Uses, Structure, and Lots"; and Associated CEQA Findings.

Mayor Burdo opened the meeting to public comments.

There were no comments.

Mayor Burdo closed the meeting to public comments.

Vice Mayor Walker stated he would like to pull item #1.6 for discussion.

M/s, Schlesinger/Kullaway, Motion to approve Consent Calendar items #1.1 through #1.5 and #1.7
AYES: Burke, Kullaway, Schlesinger, Vice Mayor Walker, Mayor Burdo

1.6 Adopt a Resolution to Repeal Pavement and Drainage Assistance Program

Vice Mayor Walker stated which streets are owned and not owned in San Anselmo has been a topic of discussion and she wondered if they should proceed with the resolution. Staff answered questions regarding the details about whether a road is maintained; how residents can obtain assistance.

M/S, Schlesinger/Kullaway, Motion to Adopt Resolution No. 2026-4639 to Repeal Pavement and Drainage Assistance Program Consent Calendar items #1.6.
AYES: Burke, Kullaway, Schlesinger, Vice Mayor Walker, Mayor Burdo

Council Business Items

2.1 Authorize the Town Manager to Negotiate and Execute an Agreement with the Property Owners of 305 San Anselmo Avenue (APN 007-282-20) for Public Parking in the Private Lot and Find the Project Exempt from the California Environmental Quality Act (14 Cal. Code Regs. Section 15301)

Interim Public Works Director Schneider presented a report and a PowerPoint presentation. Staff answered questions from the Council regarding the term being considered; if the property owners would be responsible for setting the policies and pricing for the lot; the contemplated revenue sharing; fiscal impacts; if this would be cost-neutral for the Town; if the machines would be leased/rented; if it could be made clear that these are not Town machines; if the CMPA would be used for enforcement; if enforcement would be carved out of the Town's time and thus reduce enforcement along the avenue; what is the benefit to the Town; what problem is being solved; if there is anything that would prohibit the owner from running this business as a private parking lot; could this be a Pilot Program; how CMPA would enforce parking and issue citations in this private lot.

Mayor Burdo opened the meeting to public comments.

Mr. Amir Kia, part of the property ownership, discussed how this conversation came about. They currently have a monitoring system through an app. There are waves of cars coming in to park and it is difficult to control. They want to work with the Town to make the lot a resource.

Mayor Burdo closed the meeting to public comments.

Mayor Burdo worried about perception and thought it would be seen as a Town program. He has no problem leasing the machines to someone who wants to operate a private lot. He needs more information.

Councilmember Schlesinger was not there yet and did not see the benefit to the Town. It comes down to the question of enforcement.

Councilmember Burke stated the property owner could run this business as a private parking lot. This seemed to be the better path.

Vice Mayor Walker liked the idea of more parking downtown. They need to understand the impact of CMPA enforcement. It needs to be cost-neutral.

Councilmember Kullaway would like to use this as an opportunity to leverage more safety projects.

Staff thanked the Council for the input and stated they will provide more information and try to address the issues.

Public Hearing Items

2.2 Consideration of an Urgency Ordinance of the Town Council of the Town of San Anselmo Adopting a Temporary Moratorium on New Tobacco Retailer Licenses Pending Study and Possible Adoption of Permanent Regulations

Librarian Kenton presented the staff report. Staff answered questions from the Council regarding what happens after the 45 day time period that the Urgency Ordinance is in effect; what information is staff waiting on from the Town of Corte Madera and the City of Mill Valley; what is the urgency; are there pending applications for new tobacco retailers; what happens if they do nothing; if there is a review of tobacco sales at the Town level; how long does it take from the submittal of an application to issuance of a retail tobacco license.

Mayor Burdo opened the meeting to public comments.

There were no comments.

Mayor Burdo closed the meeting to public comments.

Vice Mayor Walker supported adoption of the ordinance.

Councilmember Burke did not see the urgency and stated this would not impact anyone negatively. She is not in favor of the ordinance.

Councilmember Kullaway stated she would like to see this happen.

Councilmember Schlesinger stated he is not opposed to this but agreed with Councilmember Burke that it is not necessary.

Mayor Burdo could see an argument for urgency and he is supportive.

M/s, Walker/Kullaway, Motion to Adopt an Urgency Ordinance of the Town Council of the Town of San Anselmo Adopting a Temporary Moratorium on New Tobacco Retailer Licenses Pending Study and Possible Adoption of Permanent Regulations.
AYES: Kullaway, Vice Mayor Walker, Mayor Burdo
NOES: Burke
ABSTAIN: Schlesinger

Town Attorney Longfellow stated the motion did not pass since it needed a 4/5th vote.

2.3 Introduction and First Reading of an Ordinance Amendment Repealing and Replacing Title 10 “Planning and Zoning”, Chapter 11 “Density Bonus” Consistent with State Law

Town Attorney Longfellow presented the staff report. Staff answered questions from the Council regarding whether there are properties within a half mile of a major transit stop; if a developer could build a six-story building in Town given the density bonus; if the Town would have any recourse to a six-story development; what would happen if a transit stop moved out of Town; the role of a “high quality transit center” and parking provisions; the correlation between the degree of affordability and the number of concessions received.

Mayor Burdo opened the meeting to public comments.

There were no comments

Mayor Burdo closed the meeting to public comments.

M/s, Burke/Walker, Motion to Read by Title only an Ordinance of the Town Council of the Town of San Anselmo Repealing and Replacing Title 10 "Planning and Zoning", Chapter 11 "Density Bonus" and Making Associated CEQA Exemption Findings.
AYES: Burke, Kullaway, Schlesinger, Vice Mayor Walker, Mayor Burdo

M/s, Burke/Schlesinger, Motion to Introduce the Ordinance Amendment, approve its first reading and waive the second reading.
AYES: Burke, Kullaway, Schlesinger, Vice Mayor Walker, Mayor Burdo

Council Business Items

2.4 Adopt a Resolution of Intent to Abandon a Portion of a Public Easement Adjacent to 250 Redwood Road in San Anselmo

Assistant Civil Engineer Messinger presented the staff report. Staff answered a question from the Council regarding the sequence of events in terms of Planning Commission and Town Council review.

Mayor Burdo opened the meeting to public comments.

There were no comments.

Mayor Burdo closed the meeting to public comments.

M/s, Schlesinger/Burke, Motion to Adopt a Resolution of Intent to Abandon a Portion of a Public Easement Adjacent to 250 Redwood Road in San Anselmo.
AYES: Burke, Kullaway, Schlesinger, Vice Mayor Walker, Mayor Burdo

2.5 Appoint (3) members to the Infrastructure and Fiscal Monitoring Committee (IFMC)

Town Clerk Avila presented the staff report and a PowerPoint presentation. Staff answered a question from the Council regarding when the terms would end.

Mayor Burdo asked the Council to select their top three candidates.

Councilmember Burke selected Marie Henrio, Erik Selvig, and Ross Asselstine.

Vice Mayor Walker selected Marie Henrio, Stan Radtke, and Erik Selvig.

Councilmember Kullaway selected Marie Henrio, Stan Radtke, and Erik Selvig.

Councilmember Schlesinger selected Erik Selvig, Marie Henrio, and Stan Radtke

Mayor Burdo selected Marie Henrio, Stan Radtke, and Erik Selvig.

Mayor Burdo opened the meeting to public comments.

There were no comments.

Mayor Burdo closed the meeting to public comments.

M/s, Walker/Kullaway, Motion to appoint Marie Henrio, Stan Radtke, and Erik Selvig to the Infrastructure and Fiscal Monitoring Committee (IFMC).
AYES: Burke, Kullaway, Schlesinger, Vice Mayor Walker, Mayor Burdo

M/s, Burke/Kullaway, Motion to adjourn the meeting at 8:33 p.m. in memory of Brookside student Lincoln Kramer who tragically died while on vacation.
AYES: Burke, Kullaway Schlesinger, Vice Mayor Walker, Mayor Burdo

Respectfully submitted,

Toni DeFrancis,
Recording Secretary

San Anselmo Draft Council Minutes
Special Meeting
Town Council Chambers and via Zoom
Tuesday, August 11, 2026

Call to Order: Optional Pledge of Allegiance

COUNCILMEMBERS PRESENT: Steve Burdo (Mayor)
Chantel Walker (Vice Mayor)
Eileen Burke
Tarrell Kullaway
Yoav Schlesinger

STAFF MEMBERS PRESENT: Dave Donery, Town Manager
Megan Acevedo, Town Attorney (via Zoom)
Serge Avila, Town Clerk
Linda Kenton, Town Librarian
Scott Schneider, Interim Public Works Director
Kelley Werner, Engagement Coordinator
Jeff Zuba, Finance & Admin Srvs. Director (via Zoom)

Open Time for Public Expression

Mr. Ross Asselstine, San Anselmo Avenue, stated he looked forward to not being in the press or on TV.

Council requests for future agenda items; Committee liaison reports; questions and comments to staff; miscellaneous items

Mayor Burdo reported he attended the Reimagine Creek Park meeting; he talked about the cost allocation change at the Central Marin Sanitation Agency (CMSA) and requested that the Council discuss sending a letter in protest of the change.

Councilmember Burke gave a "Shout-Out" for the August 29th "Baldy Dash" fundraiser for Live on the Avenue.

Special Presentation

There were no Special Presentations.

1. Consent Agenda

1.1 Receive and Approve the Quarterly Treasurer's Investment Report, June 2026

Mayor Burdo opened the meeting to public comments.

There were no comments.

Mayor Burdo closed the meeting to public comments.

M/s, Schlesinger/Kullaway, Motion to approve the Consent Calendar.
AYES: Burke, Kullaway, Schlesinger, Vice Mayor Walker, Mayor Burdo

Council Business Items

2.1 Presentation of Creek Park Plaza Design Options

Town Manager Donery presented the staff report and gave a PowerPoint presentation that included: 1) Creek Park Design Options; 2) Agenda; 3) Staff Introduction; 4) Process to Date; 5) 2023 Creek Park Design; 6) Public Input to Date; 7) Community Voting Results; 8) Comments Summarized; 9) Merchant Parking Map; 10) Addressing Concerns; 11) Potential Project Timeline; 12) RHAA Presentation; 13) Design Considerations; 14) Plaza Design Options; 15) Council Questions; 16) Public Comment; 17) Council Discussion- Preferred Design Option.

Manuela, representing RHAA Landscape Architecture and Planning, gave a PowerPoint presentation that included: 1) Design Considerations/Challenges; 2) Area in Question; 3) Option A- Curvilinear Terrace; 4) Option B- Garden Path; 5) Option C- Town Green.

Staff and the consultant answered questions from the Council regarding whether residents or staff would be moving tables; the amount of seating during COVID; if Option A offers more ADA access; how raising the deck surface will impact the trees and eliminate walking on tree roots; if there have been conversations with the Arts Commission about the wall; if there is an option for shade in Option A; how umbrellas would impact sight lines; rodents and decking; if staff would need to be hired to maintain this new park; if maintenance would be part of the fundraising campaign; if on-going maintenance would be the responsibility of the Town; estimate of maintenance costs; if two restrooms would be enough; if the storage area would need to be increased; the dimensions of the decks; start and end date of the survey; if the plan includes installing textured crossing in that area.

Mayor Burdo opened the meeting to public comments.

Mr. Philip Chigos read a statement about the process for this project.

Mr. Paul Corning supported the comments made by Mr. Chigos. He was concerned about rushed decisions and not enough time for public input.

Pat encouraged the Council to make a unanimous vote to proceed. He noted this is not an "overnight decision" and there have been years of planning.

Mr. Guy Meyer, Tamalpais Avenue, stated the plan began in 2019 to review designs to create a stunning remake. He discussed the history and beauty of the existing park. He was in favor of a creative, low-impact plan.

Mr. Jeff Kroot, talked about the process from an architect's perspective. Preliminary designs are targets and he asked the Council to get a group of people together with the landscape architects.

Richard agreed with Pat's comments. He would like to see the Town move forward with this well thought-out plan. He supported Option A with more common area. He suggested a few "tweaks".

Mr. Ross Asselstine stated the bathrooms take up two parking spaces and they should be moved to another location. The design has to be hydrologically neutral to what was there before. They do not know where they are structurally.

Ms. Roseanne dalBello stated she is a proponent of the Redwoods and was concerned about trying to work around the roots. She would like to see a lot more open space and more of a "Town Square" design.

Mr. Glen Sherman stated he funded the development of this and has worked with the design professionals since 2019. A lot of work went into this.

Ms. Fran Farmer stated the new design options are more compatible with the character of the Town. She likes Option B with a few modifications.

Mr. Eric Warner, Crescent Avenue, stated the process started in 2019 and there has been a lot of input. He supported Option A.

Ms. Ann Politzer thanked everyone who contributed to the process and staff for being so responsive to comments. The design started out being very grand and she felt it is still not quite there. Structural designs need to be made with respect to the plaza.

Bridgett supported Option A. She has concerns about the parking and would like to see a raised crosswalk to slow down the cars and more trees.

Mayor Burdo closed the meeting to public comments.

Councilmember Burke stated the original vision and plans did not include the plaza area that included buildings. The Town getting the plaza is relatively new. She is in favor of pushing the wall back. She does not want to lose parking spaces and thinks the hydrologic and engineering load concerns are valid. She likes Option A- it provides a lot of flexibility. She wants to move forward.

Councilmember Schlesinger stated the Council's job is to establish goals and values for the project not to "move things around" on the plans. They have received input from the residents and held numerous meetings. The specifics of the design will come together. He wants to move forward.

Councilmember Kullaway stated she loves Option A. It is elegant, durable, and fits the Town's character.

Vice Mayor Walker really likes Option A. It supports ADA access in an aging Town. It is important to keep talking about the tree roots.

Mayor Burdo stated he likes Option A and Option B but is leaning towards Option A. He is worried about the wall and the sight lines. The design can be tweaked as they move forward.

Mayor Burdo closed the meeting to public comments.

Councilmember Burke asked RHAA to come up with options for the wall.

2.2 Authorize the Town Manager to Negotiate and Execute a Donation Agreement with a Potential Donor for the Completion of Construction Drawings for the Creek Park Project

Town Manager Donery presented the staff report. There were no questions from the Council.

Mayor Burdo opened the meeting to public comments.

Mr. Ross Asselstine brought up the subject of hydrology. Authorizing one contract for one part of a design team does not do the team justice. A complete design team is needed to move forward in an accurate way.

Mayor Burdo closed the meeting to public comments.

M/s, Burke/Walker, Motion to Authorize the Town Manager to Negotiate and Execute a Donation Agreement with a Donor for the Completion of Construction Drawings and Specifications for the Creek Park Project.
AYES: Burke, Kullaway, Schlesinger, Vice Mayor Walker, Mayor Burdo

M/s, Burke/Kullaway, Motion to adjourn the meeting at 7:51 p.m.
AYES: Burke, Kullaway Schlesinger, Vice Mayor Walker, Mayor Burdo

Respectfully submitted,

Toni DeFrancis,
Recording Secretary

STAFF REPORT

TOWN OF SAN ANSELMO Item #: 1.2

MEETING DATE: August 25, 2026

AGENDA TITLE: Community Development Department FY 2025–26 Fourth Quarter Report (April-June)

FROM: Community Development Department

RECOMMENDATION: That the Council receive and file the FY 2025–26 Fourth Quarter Report.

SUMMARY

The purpose of this staff report is to provide the Fiscal Year (FY) 2025–26 Fourth Quarter (April–June 2026) update on activities, performance metrics, and key initiatives undertaken by the Community Development Department and Department of Public Works. During the Fourth Quarter:

- The Planning Division received seven discretionary permit applications, approved 16 discretionary permits, completed 65 zoning compliance reviews for building permits, approved 25 zoning compliance reviews for new business licenses, collected approximately $17,819 in planning fees, and responded to 352 public inquiries.
- The Planning Division provided staff support for 14 Board, Committee, and Commission meetings, and continued to advance its long-range planning initiatives, including the General Plan Update, Climate Action Plan Update, Hillside Development Ordinance, and implementation of Housing Element programs.
- The Town issued building permits for eight new housing units, including three multifamily dwellings, three attached accessory dwelling units (ADU), one detached ADU, and one junior accessory dwelling unit (JADU). Additionally, Five ADUs passed their final building inspection and were deemed ready for occupancy.
- The Building Division received 188 permit applications, completed 113 in-house plan check reviews and 75 third-party plan check reviews, issued 236 permits with a total valuation of approximately $12.290 million, collected approximately $591,267 in permit fees retained by the Town, conducted 1,063 inspections, and responded to 1,443 public inquiries.
- 44 permits were issued for projects supporting the Town's Climate Action Plan goals, including heat pump installations, solar energy systems, battery storage systems, and electric vehicle charging infrastructure.
- Code Enforcement received 82 new complaints and resolved 122 cases while continuing efforts to reduce the Town's overall caseload.
- The Department of Public Works received 153 permit applications, issued 130 permits, collected approximately $88,296 in permit fees, processed projects with a total valuation of

approximately $601,465, and continued providing permitting assistance and engineering-related customer service to the public.

- With the exception of an increase in Encroachment Permit activity, overall permit activity softened during the quarter. Despite the decline in permit volume, permit revenue increased compared to the previous quarter across all divisions except Planning, reflecting the value and complexity of projects under review.

REPORT ORGANIZATION

The FY 2025–26 Fourth Quarter Report includes a detailed overview of the Community Development Department and Department of Public Works responsibilities. This report focuses on Fourth quarter performance metrics, permitting activity, workload indicators, and progress on key initiatives.

PLANNING DIVISION UPDATES AND FOURTH QUARTER RELATED STATISTICS AND INFORMATION

The Planning Division administers both discretionary and ministerial land use applications, oversees long-range planning initiatives, and supports implementation of the Town's General Plan and Climate Action Plan. The Division also provides staff support to the Town Council, Planning Commission, General Plan Advisory Committee, Economic Development Committee, Open Space Committee, and Climate Action Commission.

The Planning Division's responsibilities are as follows:

- Current Planning
- Advanced Planning
- Housing Element Implementation
- Climate Action and Sustainability Planning, Implementation, and Compliance
- Public Information

Current Planning

The Planning Division reviews and processes development applications, including Design Review, Conditional Use Permits, Variances, Sign Permits, and zoning compliance. Staff conduct environmental review, provide guidance to applicants, and support decision-makers to ensure projects comply with the Town's plans, regulations, and policies. A list of current planning applications can be found at: Pending Projects | San Anselmo, CA - Official Website.

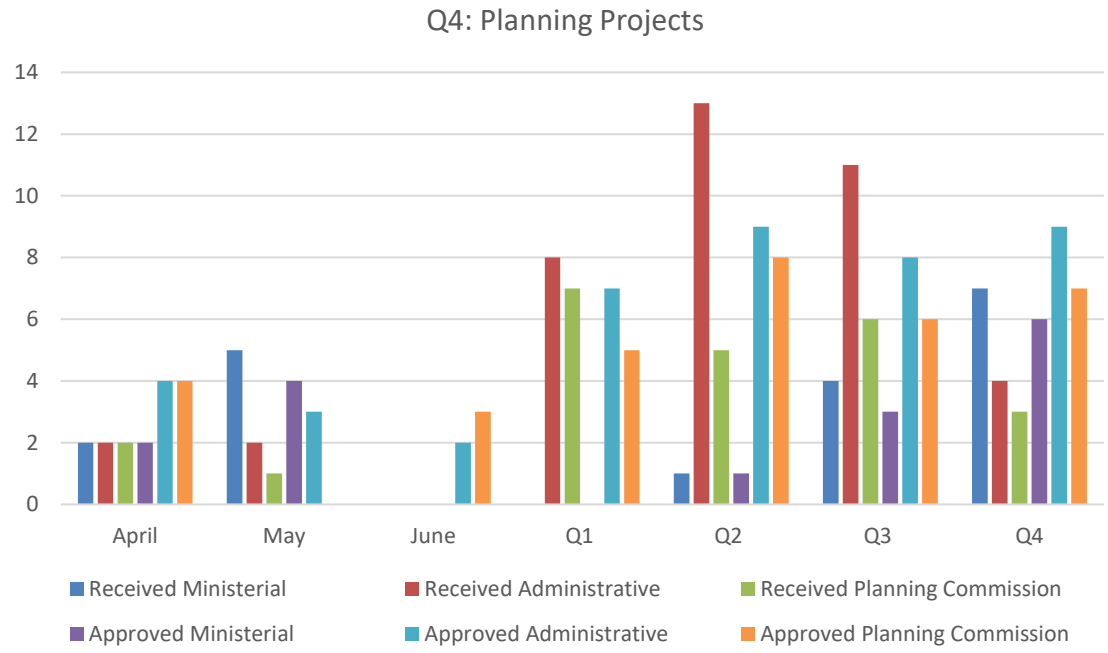
Planning Projects

During the period from April through June 2026 (see **Figure 1**), the Planning Division received seven discretionary permit applications, including four administrative permits and three Planning Commission permits. During the same period, the Division approved 16 discretionary permits, consisting of nine administrative permits and seven Planning Commission permits.

Additionally, seven ministerial applications were submitted, and six ministerial applications were approved during the same period. These applications include Address Changes, Chicken Coops, Sign Permits, and SB-9 applications.

Compared to the previous quarter, the Division approved two more discretionary permits but received 10 fewer discretionary applications. Ministerial activity increased, with three more applications and three more approvals, each.

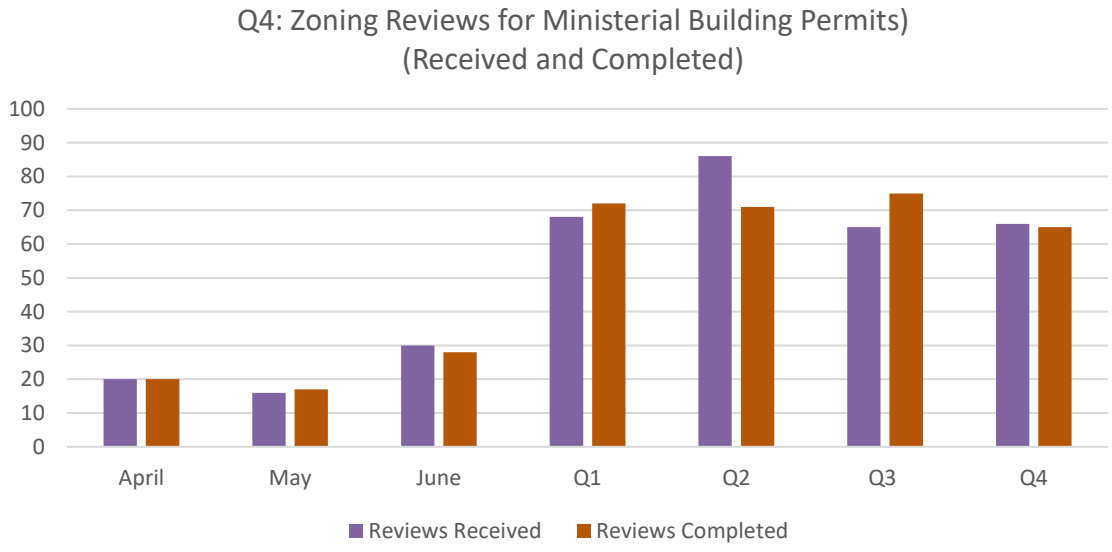
Figure 1



Ministerial Building Permits and Zoning Reviews

During the reporting period, 66 building permit applications were routed to the Planning Division for zoning compliance review, and staff completed review of 65 permits (see **Figure 2**). Compared to the previous quarter, the number of permits routed for zoning review decreased by one permit, and the number of completed zoning reviews decreased by 10.

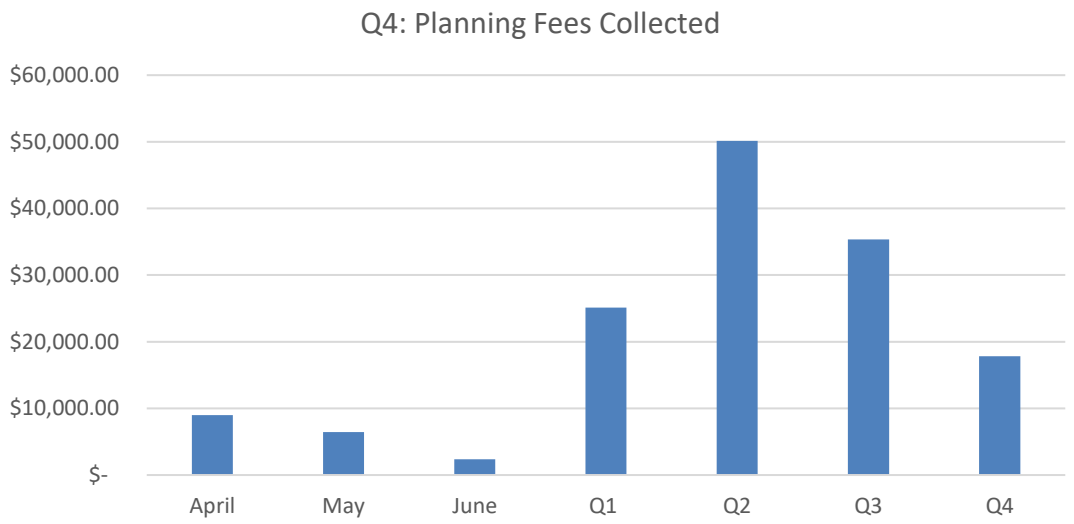
Figure 2



Planning Fees

Figure 3 shows the total amount of Planning Permit fees collected. During this period, the Planning Division collected $17,819 in fees, which is $17,539 less than the previous quarter.

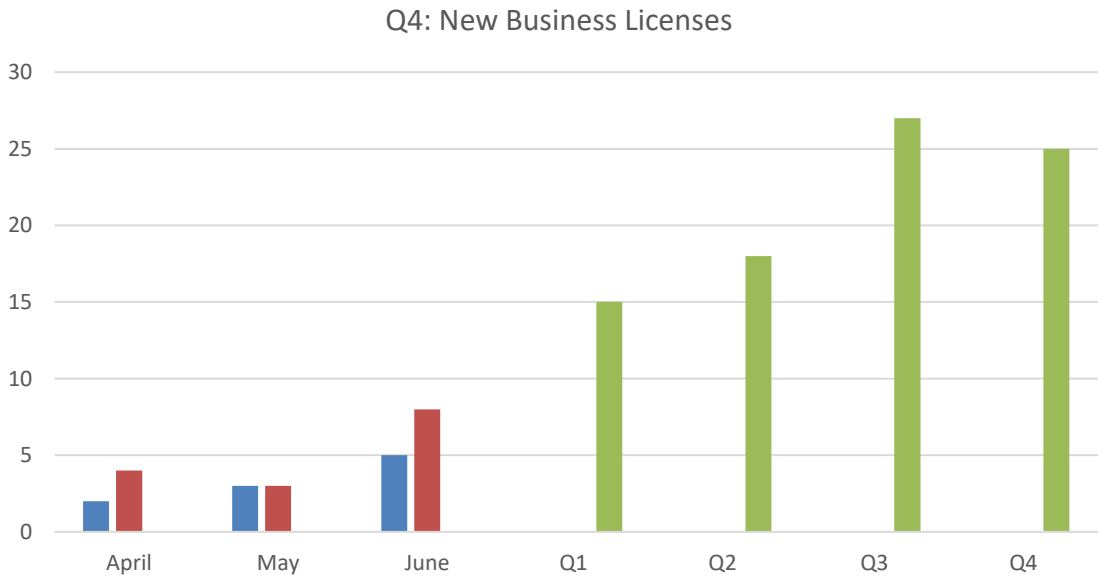
Figure 3



Business License Zoning Clearance Review

Figure 4 shows the number of business license applications approved by the Planning Division. During this reporting period, 25 business license applications were received and approved, including 10 Home Occupation Permits and 15 commercial business licenses. Compared to the previous quarter, the Division approved two fewer zoning clearance reviews for business licenses.

Figure 4



Advanced Planning

Advanced planning in San Anselmo involves long-range and policy-focused work to guide the Town's growth and development. This includes updating the General Plan and specific plans, preparing zoning and ordinance amendments, and developing programs that address sustainability, housing, and community needs. Advanced planning also supports boards, commissions, and committees by providing research, analysis, and recommendations on broader planning and policy issues.

Advanced Planning highlights for this quarter include the following:

- Town Council adoption of Ordinance No. 2026-1200 amending the Zoning Regulations for consistency with the State housing laws.
- Town Council approved a first reading of an Ordinance to update the Town's Zoning Regulations related to Conditional Use Permits and Non-Conforming Uses.
- Continued Planning Commission and Town Council review of the draft General Plan Update.
- Continued preparation of a draft Hillside Development Ordinance in coordination with the Hillside Development Ordinance Subcommittee.
- Continued work on the Climate Action Plan Update.

Housing Element Implementation

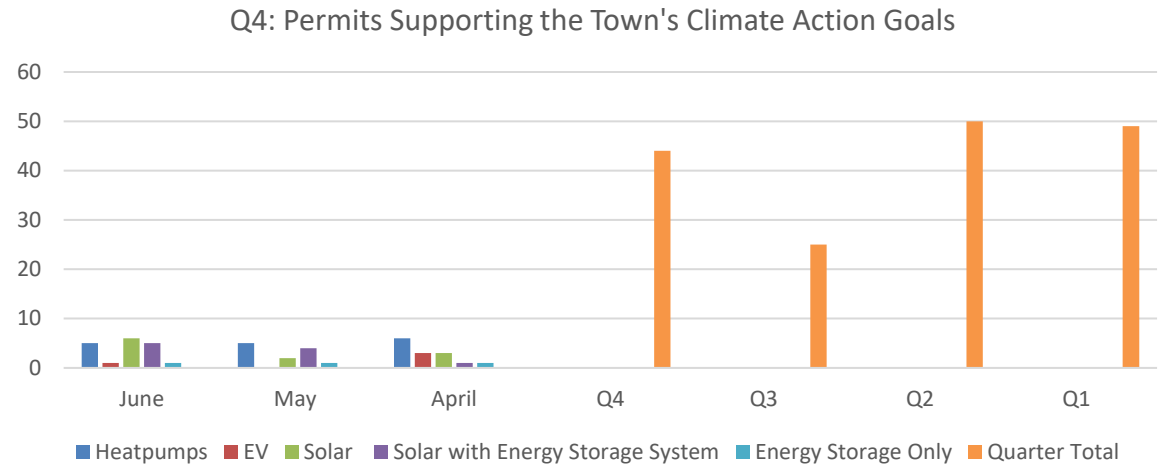
The Town continues to make significant progress implementing the certified 2023–2031 Housing Element, which was approved by the California Department of Housing and Community Development on March 28, 2024. All implementation programs have been initiated or completed, with the exception of Action 8.2c, which calls for consideration of participation in the Firewise USA Community program, which is an initiative dependent on the Ross Valley Fire Department. Additional information on the Housing Element and implementation status is available on the Town's Housing Element Implementation website.

During this quarter, the Town issued building permits for eight new housing units, including three multifamily dwellings, three attached accessory dwelling units (ADU), one detached ADU, and one junior accessory dwelling unit (JADU). Additionally, five ADUs passed their final building inspection and were deemed ready for occupancy.

Climate Action and Sustainability Planning, Implementation, and Compliance

The San Anselmo Climate Action Coordinator, shared half-time with the Town of Fairfax, continues to advance the Town's Climate Action Plan (CAP) by coordinating with staff, committees, commissions, and the community to implement sustainability initiatives and reduce greenhouse gas emissions. Supporting these efforts, the Community Development Department issued 44 building permits this quarter for CAP-related improvements, including heat pumps, solar installations, solar-plus-battery energy storage systems, and EV chargers (**Figure 5**, on the next page), representing an increase of 19 permits compared to the previous reporting period.

Figure 5



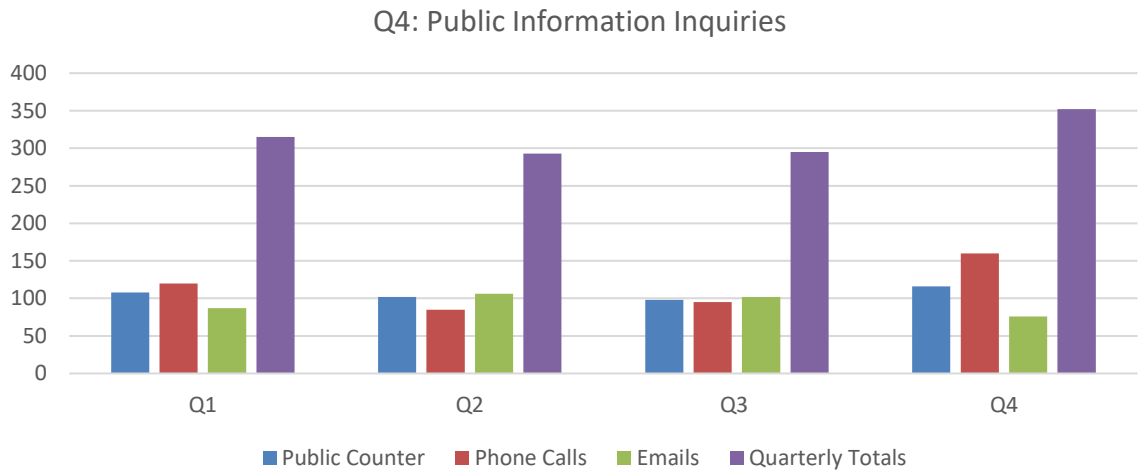
Planning Division Public Information

The Planning Division provides public information services by responding to inquiries from residents, developers, and businesses, offering guidance on permit requirements, zoning regulations, and development standards, and making plans, ordinances, and project information readily accessible. Staff also facilitate transparency and engagement by providing materials for meetings, hearings, and community outreach efforts.

Public Information Inquiries

Figure 6 shows the types and volume of public inquiries handled by the Planning Division. This data includes only emails sent to the general planning@sananselmo.gov address and does not capture emails sent directly to individual staff members. During the reporting period, the Planning Division responded to a total of 352 public inquiries, consisting of 116 counter inquiries, 160 phone calls, and 76 emails. This represents an increase of 58 inquiries compared to the previous quarter.

Figure 6



Board, Committee, and Commission Support

The Planning Division provides staff support to the Town Council, Planning Commission (PC), the Economic Development Committee (EDC), the Climate Action Commission (CAC), and the General Plan Advisory Committee (GPAC). During the quarter, the Planning Division provided staff support for 10 Board, Committee, and Commission meetings, including four PC meetings, one GPAC meeting, four CAC meetings, and one EDC meetings were held during the reporting period.

The Department of Public Works supports the Open Space Committee (OSC) and the Bicycle and Pedestrian Committee (BPC). During this quarter, the Department of Public Works provided staff support for five meetings (four OSC meetings and one BPC meeting).

BUILDING DIVISION UPDATES AND STATISTICS

The Building Division ensures that all private and public construction projects comply with the California Building Codes and the Town's local amendments. Staff advise the Town Council on periodic updates to these codes, accept building permit applications, provide guidance to the public, and conduct inspections Monday through Thursday.

Key Responsibilities:

- Plan Check: Review construction plans to ensure compliance with California Building Codes and local amendments. Complex projects may involve coordination with the Planning Division, Engineering Division, Ross Valley Fire Department, and third-party plan check consultants.

- Building Permit Issuance: Calculate permit fees, issue permits following plan approval and verify compliance with all requirements before final inspection.

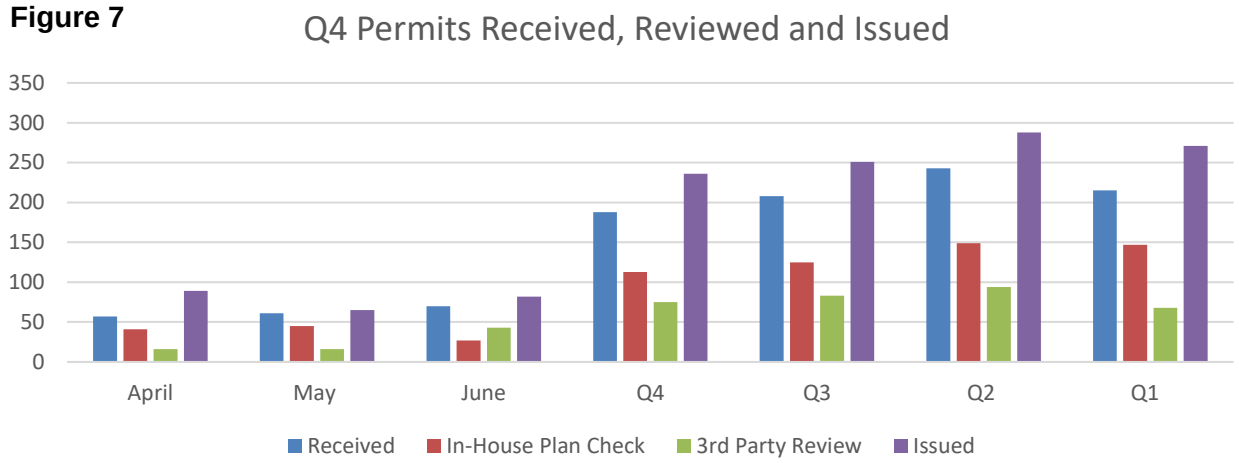
- Building Inspection: Conduct inspections to ensure construction meets approved plans and code requirements.

- Public Information: Provide guidance and support to residents, contractors, and developers regarding building regulations and processes.

Permit Plan Check. **Figure 7** shows the Building Division's permit activity during the reporting period. A total of 188 building permit applications were received, of which 113 were reviewed in-house and 75 were routed to third-party plan check consultants. During the same period, 236 building permits were issued.

Compared to the previous quarter, permit activity declined, with 20 fewer permit applications received. Despite the decrease in volume, permit revenue increased by $83,683, and total project valuations increased by approximately $3.7 million. In addition, in-house plan reviews decreased by 12, third-party consultant reviews decreased by nine, and 15 fewer building permits were issued than in the previous quarter.

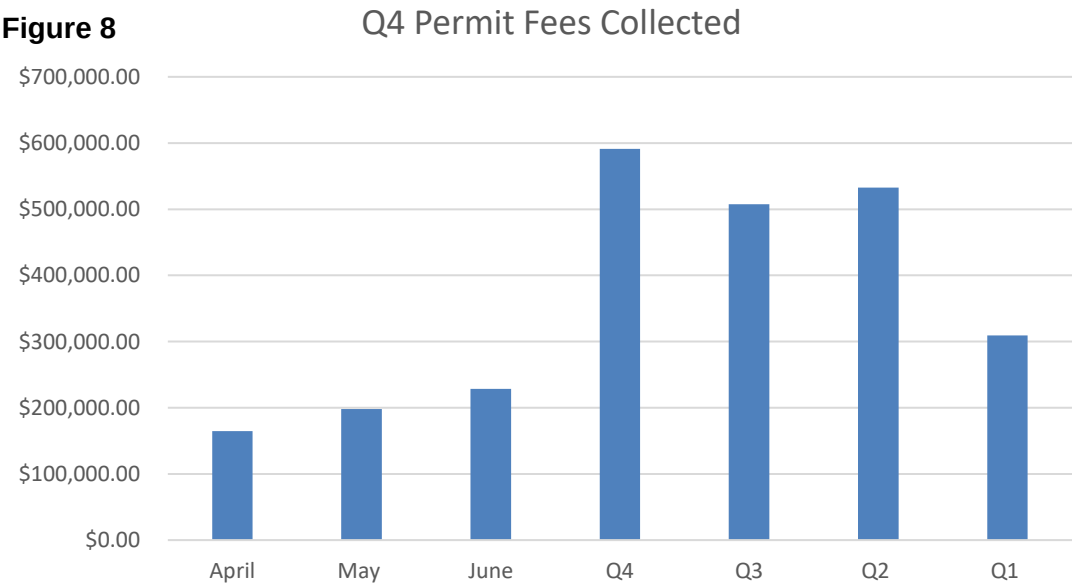
Figure 7



Since implementing permit processing time standards, the Town consistently met its established review timelines. During this reporting period, all but two permits were processed within the applicable timeframes. The delays associated with these permits were attributable to administrative tracking and oversight issues that have since been identified and addressed through process improvements intended to strengthen permit monitoring and ensure continued compliance with adopted review timelines.

Permit Fees Collected. **Figure 8** summarizes Building Division revenue for the Fourth quarter, totaling $591,267 in permit fees retained by the Town to support permitting and inspection services. This total excludes pass-through fees, such as State-mandated Seismic Safety and Green Building fees, which are collected by the Town and remitted to the State. Compared to the previous quarter, fee revenue increased by approximately $83,683. This increase was primarily attributable to the issuance of larger and more complex building permits during the reporting period.

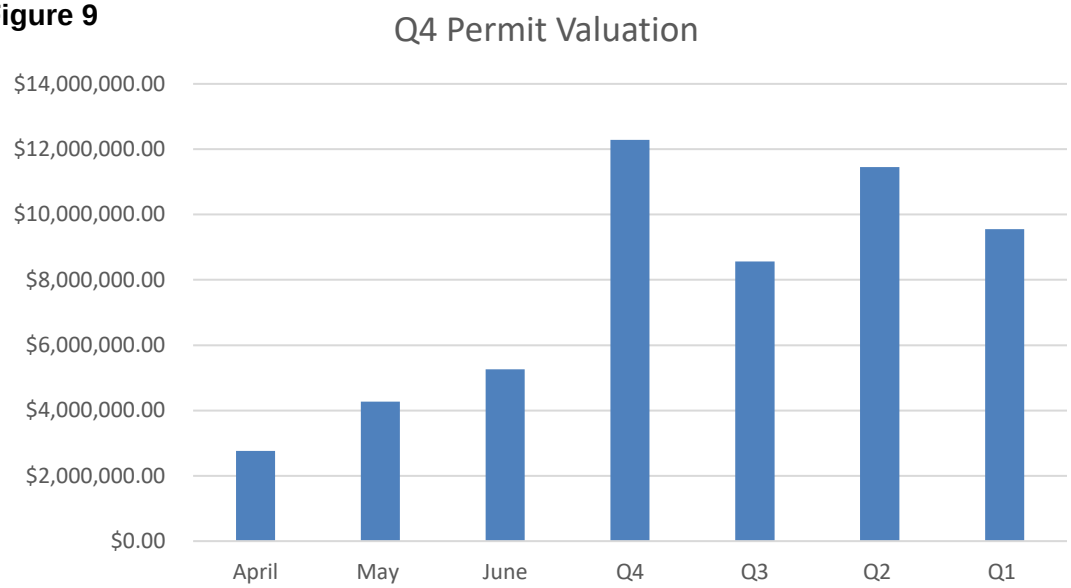
Figure 8



Permit Valuation**. Figure 9** shows the total valuation of building permits issued during the Fourth quarter, which totaled approximately $12.290 million. Compared to the previous quarter, total permit valuation increased by approximately $3.726 million. This increase is primarily attributable to the issuance of larger, higher-valued, and more complex

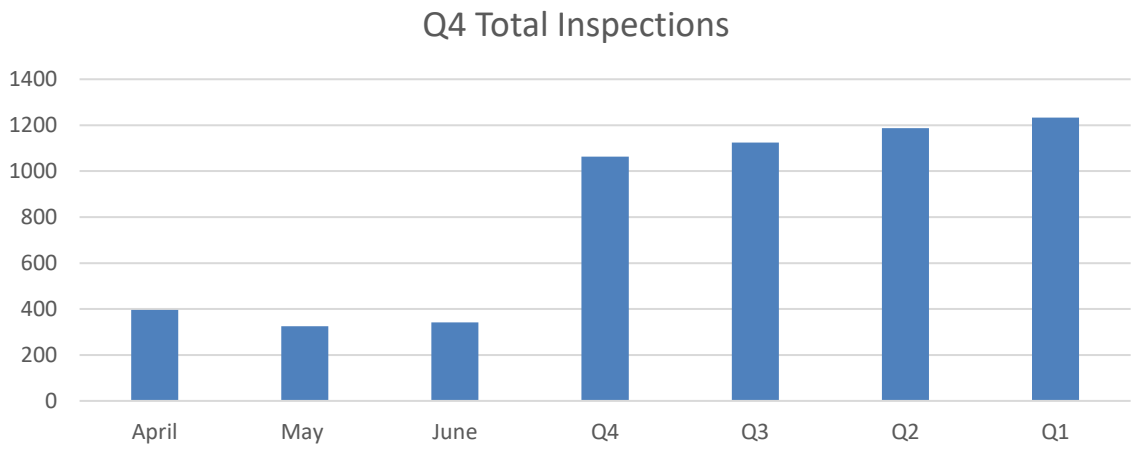
construction projects during the reporting period. Permit valuation is an important indicator of construction activity and economic investment within the community, contributes to the Town's property tax base, and generally correlates with increased building permit revenue because permit fees are based on project valuation in accordance with the Town's adopted fee schedule.

Figure 9



Permit Inspections. **Figure 10** shows the number of building inspections conducted during the Fourth quarter. During the reporting period, Building Division staff completed a total of 1,063 permit inspections**.** Compared to the previous quarter, this represents a decrease of 62 inspections. This follows a similar trend from the prior reporting period, when inspection activity also declined by 62 inspections compared to the quarter before. This reflects a modest reduction in construction activity over the past two quarters.

Figure 10



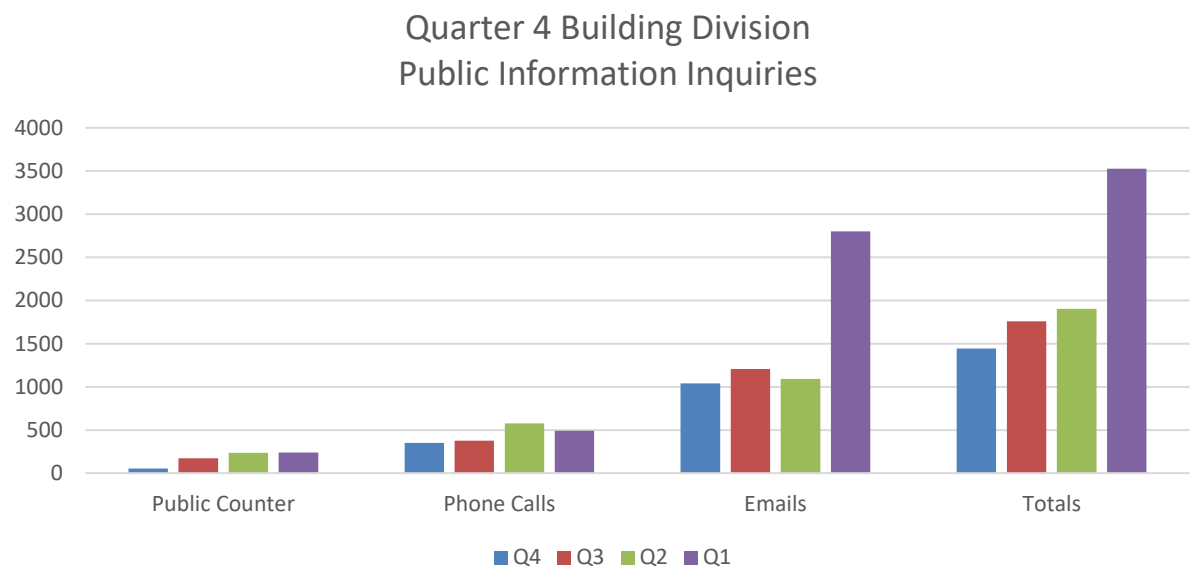
Building Division Public Information

The Building Division provides public information and guidance to residents, property owners, and business owners regarding building permits, inspections, and construction records for all parcels within the Town. Staff assist the public in understanding permit requirements, code compliance, and the permit process. Additionally, the Community

Development Department's administrative staff manage the Residential Building Report program, providing property-specific information to support real estate transactions. These services help ensure transparent public access to building information and support informed decision-making related to construction, property sales, and development.

Building Division Public Information. **Figure 11** summarizes the types and volume of public inquiries handled by the Building Division. This data includes only emails sent to the general permits@sananselmo.gov address and does not include emails sent directly to individual staff members. During the reporting period, the Building Division handled a total of 1,443 public inquiries, including 52 counter inquiries, 351 phone calls, and 1,040 emails. Compared to the previous quarter, there were 122 fewer counter inquiries, 25 fewer phone calls, and 315 fewer emails.

Figure 11



Notable Highlight

- Successfully recruited and onboarded two new Administrative/Permit Services Technicians to support Building Division operations and customer service.

CODE ENFORCEMENT

The Town of San Anselmo's Code Enforcement staff provide public information and guidance by responding to resident inquiries, explaining applicable health, safety, and zoning codes, and advising property owners on compliance requirements. Staff help the public understand enforcement procedures, available remedies, and options for voluntary compliance, and issue citations or abate violations when necessary. These efforts promote transparency, community safety, and adherence to Town standards.

The Town continues to receive new complaints through its online **"Report a Concern"** form, accessible via the Town's website: Form Center • Report a Concern.

Code Enforcement. **Figure 12** summarizes the number and status of code enforcement complaints during the Fourth quarter of Fiscal Year 2025–2026. During the quarter, the Town received 82 new complaints, an increase of 10 complaints

compared to the previous quarter. A total of 130 complaints were resolved or are in the process of being resolved, consistent with the previous quarter.

As of June 30, 2026, 518 active complaints remained under investigation or in the process of being resolved. Despite the slight increase in new complaints received, the Town continued to reduce its overall backlog, ending the quarter with 71 fewer active cases than the previous quarter.

Figure 12



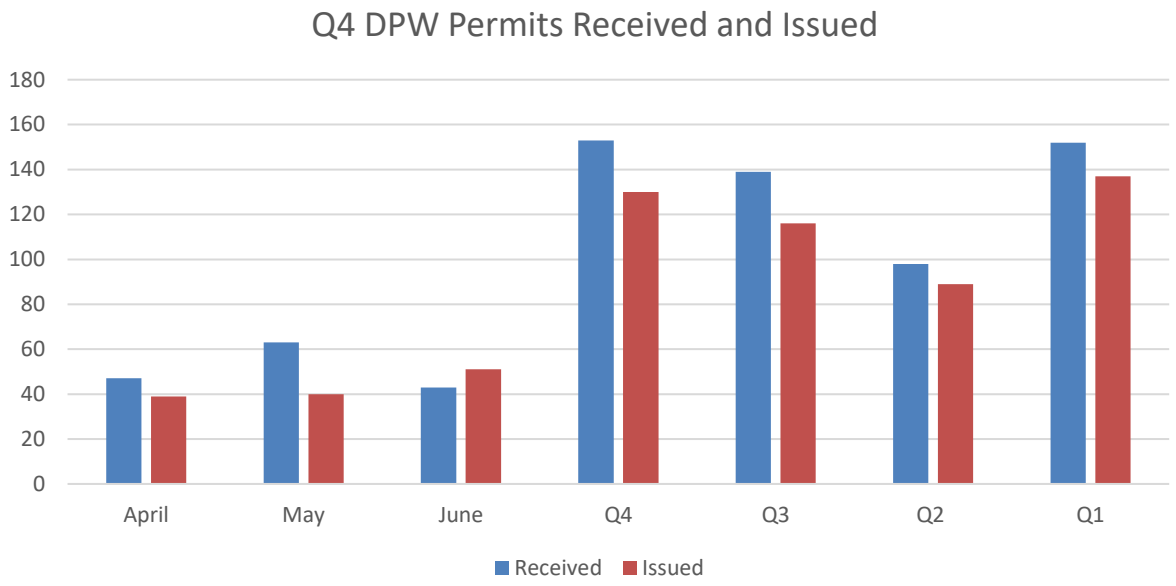
DEPARTMENT OF PUBLIC WORKS STATISTICS

In response to Town Council direction, the following section summarizes Department of Public Works permitting activity and public information statistics for the reporting period. The DPW is responsible for permitting related to the following:

- Fence Permit
- Grading and Hauling, Bio-Retention, and Stormwater Management
- Encroachment Permits
- Tree Permits
- Parklet Permits
- Memorial Bench Permit

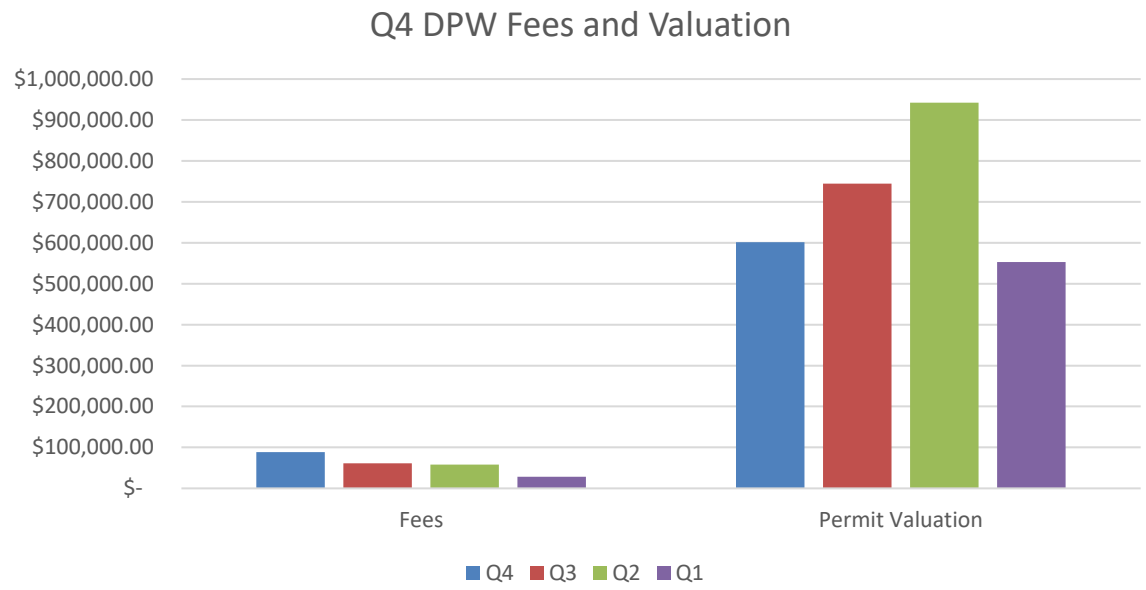
DPW Permits Received and Issued. **Figure 13** illustrates the number of permits received and issued by the Department of Public Works during the reporting period. A total of 153 permits were received and 130 permits were issued. Compared to the previous quarter, the Fourth quarter saw an increase of 14 permit applications received and an increase of 14 permits were issued.

Figure 13



***DPW Permit Fees and Valuation*. Figure 14** shows that DPW collected $88,296 in permit fees during the Fourth quarter, representing a total project valuation of $601,465. Compared to the previous quarter, permit fee revenue increased by $26,865, while total project valuation decreased by $143,377. Like the previous quarter, the increase in permit fees, despite the decrease in valuation, reflects a higher volume of lower-valued DPW permits issued during the quarter.

Figure 14



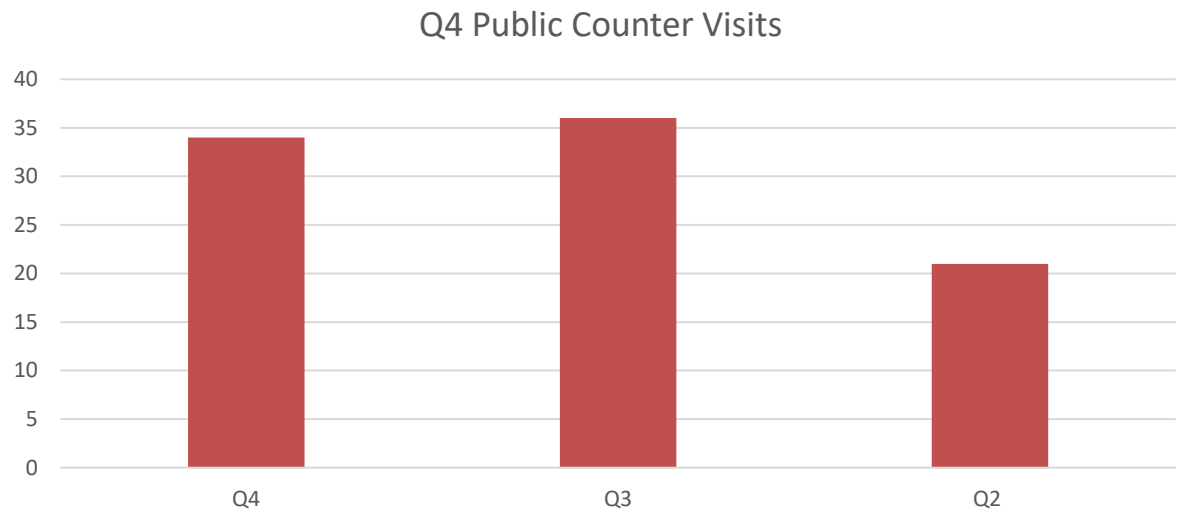
DPW Public Information

The DPW provides public information and guidance to residents, property owners, and business owners regarding DPW permits as previously described and related inspections. Staff also assist the public in understanding permit requirements, code

compliance, and the related permit process.

DPW Public Information. **Figure 15** shows the types and number of public inquiries handled by the Department of Public Works. During this period, DPW handled 36 counter inquiries. Because DPW public information inquiries were not tracked during the first quarter, the second quarter serves as the baseline for comparison purposes.

Figure 15



Notable Highlights

- Resilience Hub was officially completed.
- Advanced key Public Works infrastructure and maintenance projects through the award of contracts for the 2026 Slurry Seal, Street Resurfacing, and ICC Painting projects.

CONCLUSION

The Fourth quarter reflects a moderation in overall development activity, with building permit volumes slowing while permit revenues remained steady. Planning application activity experienced a slight decline during the quarter, while the Department of Public Works experienced increased permit activity and revenues despite lower overall project valuations. Staff continued advancing key Town priorities, including the General Plan Update, Climate Action Plan Update, Housing Element implementation, and comprehensive municipal code updates to maintain compliance with evolving State laws. In addition, the Town continued making steady progress in reducing the code enforcement backlog while maintaining responsive permitting, inspection, and public information services. Staff will continue monitoring development trends, identifying opportunities to improve operational efficiency and customer service, and reporting progress to the Town Council through future quarterly reports.

ATTACHMENT

None

STAFF REPORT

TOWN OF SAN ANSELMO Item 1.3

MEETING DATE: August 25, 2026

AGENDA TITLE: Consideration and Adoption of Amendments to the Robson-Harrington Community Garden Rules and Bylaws

FROM: Veronica Hillard, Recreation Supervisor
Mattie O'Grady, Director of Community Services

RECOMMENDATION: That the Town Council review and adopt the amended Rules and Bylaws of the Robson Harrington Community Gardens Steering Committee.

BACKGROUND

The Town of San Anselmo owns and oversees the community gardens at Robson-Harrington Park, which were established in the 1970s. Approximately 29 years ago, the Town entered into an agreement with the Community Garden Steering Committee to assist with the management and operation of the gardens.

In 2022, the Town adopted updated Rules and Bylaws to support effective administration of the Community Garden. Staff now propose additional amendments to the Rules and Bylaws based on recommendations from the Community Garden Steering Committee.

On April 15, 2026, the Community Garden Steering Committee proposed amendments intended to improve consistency and transparency and to clarify gardeners' responsibilities for maintaining the community garden.

On April 21, 2026, the Parks and Recreation Commission reviewed the proposed amended Rules and Bylaws and recommended approval, subject to several minor revisions.

On August 12, 2026, the Community Garden Steering Committee reviewed the Parks and Recreation Commission's recommended revisions. The Committee unanimously approved the final Rules and Bylaws and recommended that they be forwarded to the Town Council for final consideration and adoption.

DISCUSSION/ANALYSIS

The Community Garden Steering Committee would like to propose more concrete rules and clarifications to the current bylaws and rules to reduce ambiguity and ensure consistent interpretation. Most proposed changes are minor and specific to the operation of the community garden.

The Steering Committee has brought forward these changes due to challenges in issuing notices to gardeners who are out of compliance, as each matter currently requires discussion and a formal vote at a Community Garden Steering Committee meeting. Because the Committee meets only four times per year, many infractions occur between meetings and cannot be addressed in a timely manner. In addition, there are recurring instances of noncompliance involving gardeners who do not adequately maintain their plots.

To improve accountability and support the overall health of the garden, the subcommittee proposes establishing a defined timeframe within the existing three-strike policy. The subcommittee also recommends forming an enforcement subcommittee authorized to communicate with gardeners regarding compliance issues and to issue first- and second-strike notices. Issuance of a final strike and any decision regarding removal from the garden would remain subject to review and approval by the Community Garden Steering Committee. The subcommittee also recommends forming a smaller enforcement subcommittee authorized to communicate with gardeners regarding compliance issues and to issue first and second-strike notices. Issuance of a final strike and any decision regarding removal from the garden would remain subject to review and approval by the Community Garden Steering Committee.

Key Findings to Changes in Bylaws:

- **Garden Dues:** Establishes prorated dues for new gardeners who join mid-year. If a member joins during the gardening year, dues will be the full annual amount if there are seven or more months remaining, or 50% of the annual dues if there are six or fewer months remaining.
- **By Laws to be Removed**: Suggestion to remove the plot reassignment section and specified dues amounts, as these may change due to increases in water pricing and garden reconfiguration.
- **Membership Section Bylaw Addition:** All new members must be selected from the waitlist. Gardeners may not add another individual who does not reside at the same residence to co-manage a plot, nor may they sublet their plot. An exception may be made if the plot coordinator facilitates a plot share for an existing gardener using either a name from the waitlist or a current member.
- **Gardener Relocating to a Different Plot Bylaw Addition:** Gardeners in good standing may transfer to an available plot based on seniority. They must leave their current plot in good standing.

Key Findings to Changes and Additions to Garden Rules:

- **New Rule – Gardener Relocating to a Different Plot:** Gardeners in good standing may transfer to an available plot based on seniority. They must leave their current plot in compliance with garden rules and complete the transfer within two weeks of the new assignment, unless otherwise approved by the Steering Committee.
- **Small Changes-**Rules have been revised to clarify expectations regarding driving on garden property during programming, as well as requirements for weeding, general upkeep, and the number of volunteer hours expected.
- **Three-Strike Policy Update:** The most significant change is the formalization of the three-strike rule with a defined timeline. To improve accountability and support the overall health of the garden, the subcommittee proposes establishing a timeframe within the existing policy. The subcommittee also recommends forming an enforcement subcommittee authorized to issue first- and second-strike notices, while final strikes and removal decisions remain subject to approval by the Community Garden Steering Committee.

CONCLUSION

Staff recommend that the Town Council review and adopt the amended Rules and Bylaws.

CEQA AND CLIMATE ACTION PLAN CONSISTENCY

The Council's discussion and approval of this report is not a "project" under the California Environmental Quality Act, because it does not involve an activity which has the potential to cause a direct or reasonably foreseeable indirect physical change in the environment. (Cal. Pub. Res. Code § 21065).

Attachment 1 – v1 Community Gardens Redlined Rules
Attachment 2 – v2 Parks and Recreation Commission Redlined Rules
Attachment 3 – Final Rules
Attachment 4 – v1 Community Gardens Redlined Bylaws
Attachment 5 – v2 Parks and Recreation Commission Redlined Bylaws
Attachment 6 – Final Bylaws

San Anselmo Community Garden Rules

Mission Statement:

The San Anselmo Community Garden at Robson-Harrington Park (SACG or Garden) will endeavor to create a sharing and learning environment in a productive, well-maintained community garden where its members are committed to organic gardening practices, stewardship of soil and water, and in cooperation with others for the enjoyment of all.

COMMUNITY GARDEN RULES

1. Code of Conduct: The code is a tool for understanding and upholding acceptable, safe, and respectful standards for community garden members.

a. Model behavior that respects the human rights of all people: (Put the bullet in as a.)

- Treat all community members and garden visitors with respect, courtesy, and dignity.

b. Use reasonable care to protect and safeguard Robson Garden property.
c. Follow the rules established by the town for The Robson-Harrington Park.

2. Annual Dues: Annual dues are currently $154.00. Annual dues payments are due by the beginning of the Community Garden fiscal year, by November 1st. Payment is due by the Fall meeting. Members will be contacted immediately if Dues are not paid by that meeting date. Dues 14 days past due are grounds for expulsion. There are SsScholarship funds are available through the San Anselmo Parks and Recreation Department.

3. General Meetings: There is a minimum of two per year. Members are required to attend at least one meeting per year.

4. Community Garden Work Days: All gardeners are expected to help with tasks that benefit the community garden. Plot gardeners are required to volunteer 8 hours minimum annually to the Work days, per plot. Everyone is required to participate in the work days. There will be a minimum of threewo work days per year. Gardeners must attend at least one workday per year. Members unable to participate in any given workday should contact the plot coordinator for tasks to perform.. Each garden member with their own plot is expected to perform a minimum of 4 hours of work each

~~work day. If two unrelated people share a plot, the expectation is that each person will perform a minimum of 4 hours of work each work day. Those members unable to participate on the scheduled work day are required to put in at least 4 hours to complete a task, either in advance of the work day, or within 30 days after the work day. The member must contact the work day coordinator to select a task. Sample jobs include weeding and pruning plants in common areas and repairing fences.~~

It is the members responsibility to document work performed on the Working/Attendance Roster. The W/A Roster will be available at the workdays, ~~at Meetings~~ and accessible on line on the SACG Google Docs page.

5. Gardener Relocating to Different Plot: Gardeners in good standing can transfer to an available plot as seniority allows. They must leave the condition of their current plot in compliance with the rules. They must complete the transfer within 2 weeks of the new assignment, unless otherwise approved by the Steering Committee.

Garden Plots:

6~~5~~**. Maintenance**: Members should maintain their plot in a productive state, either with vegetables, flowers, herbs, or cover crops that do not shade or ~~impede~~ infringe on any other plot. Crops must be harvested when ripe and not allowed to rot on plants. Deadhead perennial plants each spring.

- If you will be absent from your plot, it is your responsibility to arrange for your plot to be maintained by someone else and for a period no longer than 3 months, except in circumstances of medical exigency. You must notify the Steering Committee of an arrangement that is longer than 4~~2~~ weeks.

7~~6~~**. Structures in plots**: ~~Growing~~ Raised beds shall be constructed with wood only. Except for seasonal tomato cages and trellis that do not impede on neighboring plots, no structure may be erected in a plot taller than 6 feet and must blend harmoniously with the Robson Park property. Any structure taller than 3 feet that is not for the purpose of seasonal growing is subject to Steering Committee and Parks and Recreation Department approval. All structures must be easily removable and must be removed when the plot is vacated.

8~~7~~**. Toxic Materials:** Chemical pesticides, herbicides, fungicides, rodenticides, and neonicotinoids are not allowed. Garden beds will be constructed with non-pressure treated lumber only. Existing PT lumber should be phased out as soon as possible.

9~~8~~. **Soil**: Replenish annually with at least 1” or more of organic matter such as compost or manure.

10~~9~~. **Invasive Plants**: Avoid invasive plants and vines—any kind of plant that takes over and spreads. Invasive plants and vines include, but are not limited to: ornamental grasses, oxalis, fennel, horseradish, mint, dandelion, Jerusalem artichoke, passionflower vine and perennial morning glory vine. The Marin Master Gardeners website has information on invasive plants. Growing marijuana, for any purpose, is prohibited.

11~~10~~. **Weeds:** Maintain a weed-free plot, including ~~the edges of your plot~~ a foot around the fenceline of your plot. Do not allow weeds to spread by seed or invasion.

12~~11~~. **Plant Debris:** Put all plant debris in the green bins; do not dump in the common areas or outside the green bins. When all the green bins are full, members have permission to fill empty black cans. ~~Use the ones that have NO lid first.~~

13~~12~~. **Containers:** Members may keep no more than 5 empty containers, such as buckets, and 1 tightly closed storage container per plot. Store tomato cages and stakes together and keep tools tidy and in a manner that does not invite or shelter pests.

14~~13~~. **Rodents, Mosquitos, Pests:** Members shall not maintain any condition in their plot which allows rodents, mosquitos, or other pests a permanent home. e.g.,~~-~~No standing or stored water~~. such as bird baths~~; No piles of stored material that give rodents cover and habitat.

15~~14~~. **Water:** Do not waste it! Members pay our total water bill.

- Use mulch and drip irrigation when possible.
- Always turn off the main shut-off valve at the top of the garden when you leave to avoid pipe breaks leading to high water bills. Before turning off the main valve, shout water and listen for a response.
- Plot holder or designee must be in the garden if water is on.
- All irrigation systems should have a manual timer. If water is found left on and no one is in the plot, the system will be shut off.

- Fix or report all dripping and leaking faucets and hose bibs.
- Minimize watering outside of your plot.
- All plots must comply with MMWD and San Anselmo water restrictions, including all hoses that must have shut-off valves.

16~~15~~. **Trees in Common Areas**: Trees in common areas are not to be ~~touched/~~removed, ~~or~~ altered or planted without the approval of the Steering Committee and the Parks and Recreation Department.

17~~16~~. **Trees in Plots:** No trees are to be planted in plots. Current existing trees should be pruned to 6 feet in height or removed.

18~~17~~. **Picking:** Don't pick in other plots without permission.~~what you didn't grow.~~

19~~18~~. **Family members and Pets in the Garden:** Children and pets must be supervised at all times. Members~~-~~ must keep dogs on a leash when it is in ~~their~~ shared plot areas.

20~~19~~. **Loading Zone ~~Parking~~:** Access to the loading zone ~~Parking~~ is not allowed in the Robson-Harrington parking area Monday – Friday, 3 pm – 6 pm, during the school year or whenever the chain is across the driveway. These ~~parking~~ rules may change over time, and members are responsible for complying with posted signs.

21~~0~~. **Plot Inspections**. The Steering Committee will conduct quarterly inspections to determine whether garden plots are in compliance with the Garden Rules.

22~~1~~. **Safety**: Members must maintain all common areas in a safe condition.

23~~2~~. **Changes to Garden Rules**: The Steering Committee and the Director of the Parks and Recreation Department must approve all changes to the Garden Rules with notice to the San Anselmo Town Council.

~~**Gardeners or Plots in Violation of Garden Rules** ¶~~
~~¶~~

~~Members will be out of compliance with the Garden Rules if any of the following conditions exist:¶~~
~~a Code of Conduct is violated. ¶~~
~~b Failure to attend at least 1 meeting annually. ¶~~

¶

c Failure to attend or participate in all the work days or common area maintenance. ¶

d Failure to pay annual dues by the Fall meeting. ¶

e Garden Plot is out of compliance. ¶

¶

Process to Address Noncompliance: ¶

¶

When a member is out of compliance with the Garden Rules, they will be given the opportunity to correct per the below process. ¶

¶

1. 1st incident: A representative of the Steering Committee will contact the noncompliant member by phone and email to alert the member of the violation. Because every circumstance is unique, a solution including a deadline for compliance will be agreed upon and documented in an email.¶
2. 2nd Incident: The member will be contacted by phone and email and in the same manner as#1, but with a notice that the plot will be revoked if there are any further infractions.¶
3. 3rd incident: The member's plot privileges will be immediately revoked.¶

¶

¶

Failure to comply or correct violation(s) within the allotted time agreed upon by the member and the Steering Committee will result in the loss of the gardener's plot. Whether the member can go back on the waiting list will be determined by the Director of the Parks and Recreation Department. When a gardener has their privileges revoked, they will not be reimbursed dues or for the cost of the structures or plants in the plot. A gardener whose membership privileges have been revoked may file an appeal with the Parks and Recreation Commission within 30 days of the date that notice of the revocation is mailed. ¶

Approved by Town Council: 10.11.22

Gardeners or Plots in Violation of the Garden Rules

Adhering to the rules is a vital part of the privilege of being in the community garden. In accordance with our mission statement, it is the steering committee's goal to help gardeners be successful while maintaining the standards set by the Parks and Recreation Commission. The membership cooperation is paramount to that success. Should it become necessary to formally address any rule violations, a set procedure will be followed.

PROCESS FOR NONCOMPLIANCE

When a member or their plot is out of compliance, they will be given 2 opportunities to address and correct the violation. If 2 notices have been unsuccessful, the third notice will be a notice of eviction.

A letter will be sent from 2 sources from the Parks and Recreation Department, email and postal service.

There is a form letter used for the process that includes the following:

1. The status or strike distinction - 1, 2, or notice of eviction.
2. The rule(s) violated.
3. The process for fixing the situation.
4. A deadline for compliance.
5. A means of communication for discussion.

Letters for out of compliance are cumulative.

1. Failure to communicate and correct the violation(s) in a letter will trigger another strike letter.
2. Repeating the same violation(s) will trigger a second strike letter.
3. A different violation within the same 3 year period as the first strike, will trigger a second strike letter.
4. A strike will expire after 3 years from the date on the letter.

A gardener whose membership privileges have been revoked may file an appeal with the Parks and Recreation Commission within 30 days of the date of the eviction. Dues and plot materials are not eligible for reimbursement. Whether the member can go back on the waitlist will be determined with the appeal.

Other Recommendations

Propose a Subcommittee to Address the strike letter process facilitation

The difficulty for the Steering is deciding to address violations with letters in a timely manner and that does not violate the Brown Act. To carry out this business we propose creating a permanent subcommittee of 2 Steering members to be tasked with this process. They will report at the quarterly steering meetings.

The committee will be tasked with:

1. Inspecting the garden plots regularly.
2. Determining whether a letter is necessary.
3. Adhere to the process for the letter in the rules.

4. Keeping records.
5. Updating Steering and reporting actions taken in a manner that does not violate Brown Act.
6. The third strike must be decided by the full Steering Committee.

San Anselmo Community Garden Rules

Mission Statement:

The San Anselmo Community Garden at Robson-Harrington Park (SACG or Garden) will endeavor to create a sharing and learning environment in a productive, well-maintained community garden where its members are committed to organic gardening practices, stewardship of soil and water, and in cooperation with others for the enjoyment of all.

COMMUNITY GARDEN RULES

1. **Code of Conduct:** The code is a tool for understanding and upholding acceptable, safe, and respectful standards for community garden members.
    a. Treat all community members and garden visitors with respect, courtesy, and dignity.
    b. Use reasonable care to protect and safeguard Robson Garden property.
    c. Follow the rules established by the town for The Robson-Harrington Park.

2. Annual Dues: Annual dues payments are due by the beginning of the Community Garden fiscal year, which is~~by~~ November 1st. Members will be contacted immediately if Dues are not paid by that meeting ~~date~~. Dues 14 days past due are grounds for expulsion. Scholarship funds are available through the San Anselmo Parks and Recreation Department.

3. General Meetings: There is a minimum of two per year. Members are required to attend at least one meeting per year.

4. Community Garden ~~Work Days~~Workdays: All gardeners are expected to help with tasks that benefit the community garden. There will be a minimum of three ~~work days~~workdays per year. Plot gardeners are required to volunteer 8 hours minimum annually to the workdays~~Work days~~, per plot. Gardeners must attend at least one workday per year. Members unable to participate in any given workday should contact the plot coordinator for tasks to perform.

It is the members responsibility to document work performed on the Working/Attendance Roster. The W/A Roster will be available at the workdays, and accessible on line on the SACG Google Docs page.

5. Gardener Relocating to Different Plot: Gardeners in good standing can transfer to an available plot as seniority allows. They must leave the condition of their current plot in compliance with the rules. They must complete the transfer within 2 weeks of the new assignment, unless otherwise approved by the Steering Committee.

Garden Plots:

6. Maintenance: Members should maintain their plot in a productive state, either with vegetables, flowers, herbs, or cover crops that do not shade or infringe on any other plot. Crops must be harvested when ripe and not allowed to rot on plants. Deadhead perennial plants each spring.

- If you will be absent from your plot, it is your responsibility to arrange for your plot to be maintained by someone else and for a period no longer than 3 months, except in circumstances of medical exigency. You must notify the Steering Committee of an arrangement that is longer than 4 weeks.

7. Structures in plots: Raised beds shall be constructed with wood only. Except for seasonal tomato cages and trellis that do not impede on neighboring plots, no structure may be erected in a plot taller than 6 feet and must blend harmoniously with the Robson Park property. Any structure taller than 3 feet that is not for the purpose of seasonal growing is subject to Steering Committee and Parks and Recreation Department approval. All structures must be easily removable and must be removed when the plot is vacated.

8. Toxic Materials: Chemical pesticides, herbicides, fungicides, rodenticides, and neonicotinoids are not allowed. Garden beds will be constructed with non-pressure treated lumber only. Existing PT lumber should be phased out as soon as possible.

9. Soil: Replenish annually with at least 1” or more of organic matter such as compost or manure.

10. Invasive Plants: Avoid invasive plants and vines—any kind of plant that takes over and spreads. Invasive plants and vines include, but are not limited to: ornamental grasses, oxalis, fennel, horseradish, mint, dandelion, Jerusalem artichoke, passionflower vine and perennial morning glory vine. The Marin Master Gardeners website has information on invasive plants. Growing marijuana, for any purpose, is prohibited.

11. Weeds: Maintain a weed-free plot, including a foot around the fenceline of your plot. Do not allow weeds to spread by seed or invasion.

12. Plant Debris: Put all plant debris in the green bins; do not dump in the common areas or outside the green bins. When all the green bins are full, members have permission to fill empty black cans.

13. Containers: Members may keep no more than 5 empty containers, such as buckets, and 1 tightly closed storage container per plot. Store tomato cages and stakes together and keep tools tidy and in a manner that does not invite or shelter pests.

14. Rodents, Mosquitos, Pests: Members shall not maintain any condition in their plot which allows rodents, mosquitos, or other pests a permanent home. No standing or stored water. No piles of stored material that give rodents cover and habitat.

15. Water: Do not waste it! Members pay our total water bill.

a. Always turn off the main shut-off valve at the top of the garden when you leave to avoid pipe breaks leading to high water bills. Before turning off the main valve, shout water and listen for a response.
b. Plot holder or designee must be in the garden if water is on.
c. All irrigation systems should have a manual timer. If water is found left on and no one is in the plot, the system will be shut off.
d. Fix or report all dripping and leaking faucets and hose bibs.
e. Minimize watering outside of your plot.
f. All plots must comply with MMWD and San Anselmo water restrictions, including all hoses that must have shut-off valves.
g. Use mulch and drip irrigation when possible.

16. Trees in Common Areas: Trees in common areas are not to be removed, altered or planted without the approval of the Steering Committee and the Parks and Recreation Department.

17. Trees in Plots: No trees are to be planted in plots. Current existing trees should be pruned to 6 feet in height or removed.

18. Picking: Don't pick in other plots without the gardener's permission.

19. Family members and Pets in the Garden: Children and pets must be supervised at all times. Members must keep dogs on a leash when it is in shared plot areas.

20. Loading Zone: Access to the loading zone is not allowed in the Robson-Harrington parking area Monday – Friday, 3 pm – 6 pm, during the school year or whenever the chain is across the driveway. These rules may change over time, and members are responsible for complying with posted signs.

21. Plot Inspections. The Steering Committee will conduct quarterly inspections to determine whether garden plots are in compliance with the Garden Rules.

22. Safety: Members must maintain all common areas in a safe condition.

23. Changes to Garden Rules: The Steering Committee and the Director of the Parks and Recreation Department must approve all changes to the Garden Rules with notice to the San Anselmo Town Council.

Gardeners or Plots in Violation of the Garden Rules

Adhering to the rules is a vital part of the privilege of being in the community garden. In accordance with our mission statement, it is the steering committee's goal to help gardeners be successful while maintaining the standards set by the Parks and Recreation Commission. The membership cooperation is paramount to that success. Should it become necessary to formally address any rule violations, a set procedure will be followed.

PROCESS FOR NONCOMPLIANCE

When a member or their plot is out of compliance, they will be given 2 opportunities to address and correct the violation. If 2 notices have been unsuccessful, the third notice will be a notice of eviction.

A letter will be sent from 2 sources from the Parks and Recreation Department, email and postal service.

There is a form letter used for the process that includes the following:

1. The status or strike distinction - 1, 2, or notice of eviction.
2. The rule(s) violated.
3. The process for fixing the situation.
4. A deadline for compliance.
5. A means of communication for discussion.

Letters for out of compliance are cumulative.

1. Failure to communicate and correct the violation(s) in a letter will trigger another strike letter.
2. Repeating the same violation(s) will trigger a second strike letter.
3. A different violation within the same ~~3~~ 2-year period as the first strike, will trigger a second strike letter.
4. A strike will expire after ~~3~~2 years from the date on the letter.
4.5. The Steering Committee may appoint a subcommittee of 2 Steering Committee member to address violations of the Garden Rules in a timely manner.

A gardener whose membership privileges have been revoked may file an appeal with the Parks and Recreation Commission within 30 days of the date of the eviction. Dues and plot materials are not eligible for reimbursement. Whether the member can go back on the waitlist will be determined with the appeal.

~~**Other Recommendation from the subcommittee**~~

~~**Propose a Subcommittee to Address the strike letter process facilitation**~~

~~The difficulty for the Steering is deciding to address violations with letters in a timely manner and that does not violate the Brown Act. To carry out this business we propose creating a permanent subcommittee of 2 Steering members to be tasked with this process. They will report at the quarterly steering meetings.~~

~~The committee will be tasked with:~~

~~1. Inspecting the garden plots regularly.~~

~~2. Determining whether a letter is necessary.~~

~~3. Adhere to the process for the letter in the rules.~~

~~4. Keeping records.~~

~~5. Updating Steering and reporting actions taken in a manner that does not violate Brown Act.~~

~~6.~~1. ~~The third strike must be decided by the full Steering Committee.~~

San Anselmo Community Garden Rules

MISSION STATEMENT:

The San Anselmo Community Garden at Robson-Harrington Park (SACG or Garden) will endeavor to create a sharing and learning environment in a productive, well-maintained community garden where its members are committed to organic gardening practices, stewardship of soil and water, and in cooperation with others for the enjoyment of all.

COMMUNITY GARDEN RULES

1. **Code of Conduct:** The code is a tool for understanding and upholding acceptable, safe, and respectful standards for community garden members.
    a. Treat all community members and garden visitors with respect, courtesy, and dignity.
    b. Use reasonable care to protect and safeguard Robson Garden property.
    c. Follow the rules established by the town for Robson-Harrington Park.

2. **Annual Dues:** Annual dues payments are due by the beginning of the Community Garden fiscal year, which is November 1st. Members will be contacted immediately if Dues are not paid by that meeting. Dues 14 days past due are grounds for expulsion. Scholarship funds are available through the San Anselmo Parks and Recreation Department.

3. **General Meetings:** There is a minimum of two per year. Members are required to attend at least one meeting per year.

4. **Community Garden Workdays:** All gardeners are expected to help with tasks that benefit the community garden. There will be a minimum of three workdays per year. Plot gardeners are required to volunteer 8 hours minimum annually to the workdays, per plot. Gardeners must attend at least one workday per year. Members unable to participate in any given workday should contact the plot coordinator for tasks to perform.

    It is the members' responsibility to document work performed on the Working/Attendance Roster. The W/A Roster will be available at the workdays, and accessible online on the SACG Google Docs page.

5. **Gardener Relocating to Different Plot:** Gardeners in good standing can transfer to an available plot as seniority allows. They must leave the condition of their current plot in compliance with the rules. They must

complete the transfer within 2 weeks of the new assignment, unless otherwise approved by the Steering Committee.

Garden Plots:

6. **Maintenance**: Members should maintain their plot in a productive state, either with vegetables, flowers, herbs, or cover crops that do not shade or infringe on any other plot. Crops must be harvested when ripe and not allowed to rot on plants. Deadhead perennial plants each spring.
    - If you will be absent from your plot, it is your responsibility to arrange for your plot to be maintained by someone else and for a period no longer than 3 months, except in circumstances of medical exigency. You must notify the Steering Committee of an arrangement that is longer than 4 weeks.

7. **Structures in plots**: Raised beds shall be constructed with wood only. Except for seasonal tomato cages and trellis that do not impede on neighboring plots, no structure may be erected in a plot taller than 6 feet and must blend harmoniously with the Robson Park property. Any structure taller than 3 feet that is not for the purpose of seasonal growing is subject to Steering Committee and Parks and Recreation Department approval. All structures must be easily removable and must be removed when the plot is vacated.

8. **Toxic Materials:** Chemical pesticides, herbicides, fungicides, rodenticides, and neonicotinoids are not allowed. Garden beds will be constructed with non-pressure treated lumber only. Existing PT lumber should be phased out as soon as possible.

9. **Soil**: Replenish annually with at least 1” or more of organic matter such as compost or manure.

10. **Invasive Plants**: Avoid invasive plants and vines—any kind of plant that takes over and spreads. Invasive plants and vines include, but are not limited to: ornamental grasses, oxalis, fennel, horseradish, mint, dandelion, Jerusalem artichoke, passionflower vine and perennial morning glory vine. The Marin Master Gardeners website has information on invasive plants. Growing marijuana, for any purpose, is prohibited.

11. **Weeds:** Maintain a weed-free plot, including a foot around the fenceline of your plot. Do not allow weeds to spread by seed or invasion.

12. **Plant Debris:** Put all plant debris in the green bins; do not dump in the common areas or outside the green bins. When all the green bins are full, members have permission to fill empty black cans.

13. **Containers:** Members may keep no more than 5 empty containers, such as buckets, and 1 tightly closed storage container per plot. Store tomato cages and stakes together and keep tools tidy and in a manner that does not invite or shelter pests.

14. **Rodents, Mosquitos, Pests:** Members shall not maintain any condition in their plot which allows rodents, mosquitoes, or other pests a permanent home. No standing or stored water. No piles of stored material that give rodents cover and habitat.

15. **Water:** Do not waste it! Members pay our total water bill.
    a. Always turn off the main shut-off valve at the top of the garden when you leave to avoid pipe breaks leading to high water bills. Before turning off the main valve, shout water and listen for a response.
    b. Plot holder or designee must be in the garden if water is on.
    c. All irrigation systems should have a manual timer. If water is found left on and no one is in the plot, the system will be shut off.
    d. Fix or report all dripping and leaking faucets and hose bibs.
    e. Minimize watering outside of your plot.
    f. All plots must comply with MMWD and San Anselmo water restrictions, including all hoses that must have shut-off valves.
    g. Use mulch and drip irrigation when possible.

16. **Trees in Common Areas**: Trees in common areas are not to be removed, altered or planted without the approval of the Steering Committee and the Parks and Recreation Department.

17. **Trees in Plots:** No trees are to be planted in plots. Current existing trees should be pruned to 6 feet in height or removed.

18. **Picking:** Don't pick in other plots without the gardener's permission.

19. **Family members and Pets in the Garden:** Children and pets must be supervised at all times. Members must keep dogs on a leash when it is in shared plot areas.

20. **Loading Zone:** Access to the loading zone is not allowed in the Robson-Harrington parking area Monday – Friday, 3 pm – 6 pm, during the school year or whenever the chain is across the driveway. These rules may change over time, and members are responsible for complying with posted signs.

21. **Plot Inspections**. The Steering Committee will conduct quarterly inspections to determine whether garden plots are in compliance with the Garden Rules.

22. **Safety**: Members must maintain all common areas in a safe condition.

23. **Changes to Garden Rules**: The Steering Committee and the Director of the Parks and Recreation Department must approve all changes to the Garden Rules with notice to the San Anselmo Town Council.

GARDENERS OR PLOTS IN VIOLATION OF THE GARDEN RULES
Adhering to the rules is a vital part of the privilege of being in the community garden. In accordance with our mission statement, it is the steering committee's goal to help gardeners be successful while maintaining the standards set by the Parks and Recreation Commission. The membership cooperation is paramount to that success. Should it become necessary to formally address any rule violations, a set procedure will be followed.

PROCESS FOR NONCOMPLIANCE
When a member or their plot is out of compliance, they will be given 2 opportunities to address and correct the violation. If 2 notices have been unsuccessful, the third notice will be a notice of eviction.

A letter will be sent from 2 sources from the Parks and Recreation Department, email and postal service.

There is a form letter used for the process that includes the following:
1. The status or strike distinction - 1, 2, or notice of eviction.
2. The rule(s) violated.
3. The process for fixing the situation.
4. A deadline for compliance.
5. A means of communication for discussion.

Letters for out-of-compliance are cumulative.
1. Failure to communicate and correct the violation(s) in a letter will trigger another strike letter.
2. Repeating the same violation(s) will trigger a second strike letter.
3. A different violation within the same 2-year period as the first strike will trigger a second strike letter.
4. A strike will expire after 2 years from the date on the letter.
5. The Steering Committee may appoint a subcommittee of 2 Steering Committee members to address violations of the Garden Rules in a timely manner.

A gardener whose membership privileges have been revoked may file an appeal with the Parks and Recreation Commission within 30 days of the date of the eviction. Dues and plot materials are not eligible for reimbursement. Whether the member can go back on the waitlist will be determined with the appeal.

Approved by Town Council:

San Anselmo Community Garden Bylaws

MISSION STATEMENT

The San Anselmo Community Garden at Robson-Harrington Park (SACG or Garden) will endeavor to create a sharing and learning environment in a productive, well-maintained community garden where its members are committed to organic gardening practices, stewardship of soil and water, and in cooperation with others for the enjoyment of all.

GARDEN GOVERNANCE

The San Anselmo Parks and Recreation Department will have oversight of the Garden.
A Steering Committee appointed by the Parks and Recreation Commission will help develop policies and coordinate garden activities. The Steering Committee shall consist of 3 or more gardeners and at least one staff member of the Parks and Recreation Department as a nonvoting member. Steering Committee members will serve for a minimum term of 2 years. ~~A member of the Steering Committee shall be designated as a liaison with the Friends of Robson Park.~~ The Steering Committee will meet quarterly, and its meetings must comply with the Ralph M. Brown Act.
Changes to these Bylaws should be recommended to the Steering Committee and/or Parks and Recreation Department. The Parks and Recreation Commission must approve all changes.

GARDEN DESCRIPTION AND MEMBERSHIP

The SACG is a recreational facility that belongs to the Town of San Anselmo and is controlled by the San Anselmo Parks and Recreation Department.
The ~~g~~garden is located at the Robson-Harrington Park in San Anselmo, California. The Community garden fiscal year is November 1 - October 31.
New members of the garden must be residents of San Anselmo, and they must continue as residents to retain their garden membership. Current non-resident members as of 10/2022~~of the garden~~ may continue their garden membership. ~~provided 10 additional plots are created by January 1, 2024. This may be accomplished in a variety of ways, including creating new plots in empty spaces within the garden, dividing existing plots, sharing plots, or reconfiguring plots, provided, however, that no~~ A m~~m~~ember's plot shall not be subdivided, taken, or otherwise interfered with without the gardener's ~~his or her~~ consent~~.~~The foregoing provision shall not apply to the process regarding any violation of the community garden rules.

A Waiting List for garden membership will be maintained by the Parks and Recreation Department. San Anselmo residents may add their names to the Waiting List anytime during the year. All new members to the garden will come from the wait list. Gardeners may not bring in another gardener who does not live at the same residence to comanage nor may they sublet their plot. The exception to this would be the plot coordinator facilitating a plot share for an existing gardener with either a name from the wait list or from the current roster.

ANNUAL DUES

Members will pay annual dues. Dues are determined by the Town of San Anselmo. ~~as follows: ¶ Annual Dues: $154~~

**San Anselmo nonprofit organizations are eligible for a waiver of the annual dues.*

If a member joins the Garden during the gardening year, the ~~annual~~ dues will be the full annual amount ~~$150 i~~f there are 7 or more months remaining. Or 50% of the annual dues ~~or $75~~ if there are 6 or fewer months remaining. Dues are non-refundable. ¶

The Town of San Anselmo (Town) will collect the annual dues, which will be placed in an account for the Garden. The Town will maintain a checking account for the Garden. The Steering Committee may request disbursements from the account.~~, which must be approved by the Director of the Parks and Recreation Department.~~

PLOT ASSIGNMENT

~~The annual renewal process and plot assignments will occur prior to the start of the gardening season as designated by the Parks and Recreation Department.~~

~~Gardening season begins on February 1st of each year.~~

The Steering Committee and the Parks and Recreation Department will be responsible for creating, assigning, and configuring garden plots. Renewing gardeners will continue in the ~~be reassigned the~~ plot they gardened the previous year.

Available plots will be assigned to new gardeners from the Waiting List.

~~All structures in garden plots must be approved by the Parks and Recreation Department. ¶~~

REQUIREMENTS FOR GARDENERS TO REMAIN IN GOOD STANDING

~~The Garden requires active participation.~~Ggardeners shall follow~~shall to follow~~ the Garden Rules established by the San Anselmo Town Council or the Parks and Recs commission.~~Following is the minimum required of each gardener who desires to be a member of the garden community. ¶~~

~~1) 1) Be an active gardener¶~~

~~2) 2) Follow all the garden rules¶~~

~~3) Participate in Community Service~~

COMMUNITY SERVICE

In addition to plot and pathway maintenance, all gardeners are expected to volunteer in the garden. This includes annual garden cleanup days, teaching classes, or any activity deemed appropriate by the Parks and Recreation Department and/or the Steering Committee. Alternate tasks will be assigned to those unable to participate in organized activities.

In addition, it is a goal of the Garden to grow, harvest and contribute food to designated community organizations. ~~A collection bin will be available, and gardeners are encouraged to place vegetables into the bins.~~ Garden volunteers will donate them to designated community organizations. Vegetables should not be left unpicked in garden plots. Each gardener should designate an alternate gardener to pick and donate vegetables from his/her plot rather than let them spoil.

If the community demand for a garden plot is low (waiting list below 10) a Community Plot can be set aside, and its produce will be contributed to designated organizations within the county. The Community Plot may be used for Parks and Recreation Department programming~~programing~~.

Approved by Town Council: 10.11.22

San Anselmo Community Garden Bylaws

MISSION STATEMENT

The San Anselmo Community Garden at Robson-Harrington Park (SACG or Garden) will endeavor to create a sharing and learning environment in a productive, well-maintained community garden where its members are committed to organic gardening practices, stewardship of soil and water, and in cooperation with others for the enjoyment of all.

GARDEN GOVERNANCE

The San Anselmo Parks and Recreation Department will have oversight of the Garden. A Steering Committee appointed by the Parks and Recreation Commission will help develop policies and coordinate garden activities. The Steering Committee shall consist of 3 or more gardeners and at least one staff member of the Parks and Recreation Department as a nonvoting member. Steering Committee members will serve for a minimum term of 2 years. The Steering Committee will meet quarterly, and its meetings must comply with the Ralph M. Brown Act.

Changes to these Bylaws should be recommended to the Steering Committee and/or Parks and Recreation Department. The Parks and Recreation Commission must approve all changes.

GARDEN DESCRIPTION AND MEMBERSHIP

The SACG is a recreational facility that belongs to the Town of San Anselmo and is controlled by the San Anselmo Parks and Recreation Department. The garden is located at the Robson-Harrington Park in San Anselmo, California.

The Community Garden fiscal year is November 1 - October 31.

New members of the garden must be residents of San Anselmo, and they must continue as residents to retain their garden membership. Non-resident members as of October 31, 2022,~~10/2022~~ may continue their garden membership.

A member's plot shall not be subdivided, taken, or otherwise interfered with without the gardener's consent. The foregoing provision shall not apply to the process regarding any violation of the community garden rules.

A Waiting List for garden membership will be maintained by the Parks and Recreation Department. San Anselmo residents may add their names to the Waiting List anytime during the year. All new members to the garden will come from the wait list.

Gardeners may not bring in another gardener who does not live at the same residence to comanage their plot, nor may they sublet their plot. The exception to this would be the plot coordinator facilitating a plot share for an existing gardener with either a name from the wait list or from the current roster.

ANNUAL DUES

Members will pay annual dues.

Dues are determined by the Town of San Anselmo's annual Fee Schedule.
**San Anselmo nonprofit organizations are eligible for a waiver of the annual dues.*
If a member joins the Garden during the gardening year, the dues will be the full annual amount if there are 7 or more months remaining. Or 50% of the annual dues if there are 6 or fewer months remaining.

Dues are non-refundable.

The Town of San Anselmo (Town) will collect the annual dues, which will be placed in an account for the Garden. The Town will maintain a checking account for the Garden. The Steering Committee may request disbursements from the account.

PLOT ASSIGNMENT

The Steering Committee and the Parks and Recreation Department will be responsible for creating, assigning, and configuring garden plots. Renewing gardeners will continue in the plot they gardened the previous year.

Available plots will be assigned to new gardeners from the Waiting List.

REQUIREMENTS FOR GARDENERS TO REMAIN IN GOOD STANDING

Gardeners shall follow the Garden Rules established by the San Anselmo Town Council or the Parks and Recreations cCommission.

COMMUNITY SERVICE

In addition to plot and pathway maintenance, all gardeners are expected to volunteer in the garden. This includes annual garden cleanup days, teaching classes, or any activity deemed appropriate by the Parks and Recreation Department and/or the Steering Committee. Alternate tasks will be assigned to those unable to participate in organized activities.

In addition, it is a goal of the Garden to grow, harvest and contribute food to designated community organizations. Garden volunteers will donate them to designated community organizations. Vegetables should not be left unpicked in garden plots. Each gardener should

designate an alternate gardener to pick and donate vegetables from his/her plot rather than let them spoil.

If the community demand for a garden plot is low (waiting list below 10) a Community Plot can be set aside, and its produce will be contributed to designated organizations within the county. The Community Plot may be used for Parks and Recreation Department programming.

Approved by Town Council: ~~10.11.22~~

San Anselmo Community Garden Bylaws

MISSION STATEMENT
The San Anselmo Community Garden at Robson-Harrington Park (SACG or Garden) will endeavor to create a sharing and learning environment in a productive, well-maintained community garden where its members are committed to organic gardening practices, stewardship of soil and water, and in cooperation with others for the enjoyment of all.

GARDEN GOVERNANCE
The San Anselmo Parks and Recreation Department will have oversight of the Garden.

A Steering Committee appointed by the Parks and Recreation Commission will help develop policies and coordinate garden activities. The Steering Committee shall consist of 3 or more gardeners and at least one staff member of the Parks and Recreation Department as a nonvoting member. Steering Committee members will serve for a minimum term of 2 years. The Steering Committee will meet quarterly, and its meetings must comply with the Ralph M. Brown Act.

Changes to these Bylaws should be recommended to the Steering Committee and/or Parks and Recreation Department. The Parks and Recreation Commission must approve all changes.

GARDEN DESCRIPTION AND MEMBERSHIP
The SACG is a recreational facility that belongs to the Town of San Anselmo and is controlled by the San Anselmo Parks and Recreation Department. The garden is located at the Robson-Harrington Park in San Anselmo, California.

The Community Garden fiscal year is November 1 - October 31.

New members of the garden must be residents of San Anselmo, and they must continue as residents to retain their garden membership. Non-resident members as of October 31, 2022, may continue their garden membership.

A member's plot shall not be subdivided, taken, or otherwise interfered with without the gardener's consent. The foregoing provision shall not apply to the process regarding any violation of the community garden rules.

A Waiting List for garden membership will be maintained by the Parks and Recreation Department. San Anselmo residents may add their names to the Waiting

List anytime during the year. All new members to the garden will come from the wait list.

Gardeners may not bring in another gardener who does not live at the same residence to comanage their plot, nor may they sublet their plot. The exception to this would be the plot coordinator facilitating a plot share for an existing gardener with either a name from the wait list or from the current roster.

ANNUAL DUES
Members will pay annual dues.

Dues are determined by the Town of San Anselmo's annual Fee Schedule
**San Anselmo nonprofit organizations are eligible for a waiver of the annual dues.*
If a member joins the Garden during the gardening year, the dues will be the full annual amount if there are 7 or more months remaining. Or 50% of the annual dues if there are 6 or fewer months remaining.

Dues are non-refundable.

The Town of San Anselmo (Town) will collect the annual dues, which will be placed in an account for the Garden. The Town will maintain a checking account for the Garden. The Steering Committee may request disbursements from the account.

PLOT ASSIGNMENT
The Steering Committee and the Parks and Recreation Department will be responsible for creating, assigning, and configuring garden plots. Renewing gardeners will continue in the plot they gardened the previous year.

Available plots will be assigned to new gardeners from the Waiting List.

REQUIREMENTS FOR GARDENERS TO REMAIN IN GOOD STANDING
Gardeners shall follow the Garden Rules established by the San Anselmo Town Council or the Parks and Recreation Commission.

COMMUNITY SERVICE
In addition to plot and pathway maintenance, all gardeners are expected to volunteer in the garden. This includes annual garden cleanup days, teaching classes, or any activity deemed appropriate by the Parks and Recreation Department and/or the Steering Committee. Alternate tasks will be assigned to those unable to participate in organized activities.

In addition, it is a goal of the Garden to grow, harvest and contribute food to designated community organizations. Garden volunteers will donate them to designated community organizations. Vegetables should not be left unpicked in garden plots. Each gardener should
designate an alternate gardener to pick and donate vegetables from his/her plot rather than let them spoil.

If the community demand for a garden plot is low (waiting list below 10) a Community Plot can be set aside, and its produce will be contributed to designated organizations within the county. The Community Plot may be used for Parks and Recreation Department programming.

Approved by Town Council:

STAFF REPORT

TOWN OF SAN ANSELMO Item #:1.4

MEETING DATE: August 25, 2026

AGENDA TITLE: Report of Checks Issued, July 2026

FROM: Jeff Zuba, Finance & Admin Services Director

RECOMMENDATION: That the Town Council acknowledges, and files warrant numbers 102064 to 102325 issued during the month of July and bank draft numbers DFT07026, DFT07057, DFT07090-DFT07091, DFT07093, DFT07095, DFT07106, DFT07108-DFT07111, DFT07123-DFT07124, DFT07144, DFT07165-DFT07172, DFT07176, and DFT07179, in a total amount of $5,512,039.04.

BACKGROUND

This report is an itemization of payments made to vendors during the months of July 2026. It also includes wires to Bank of America for July 2026 payrolls, including payments for retirement and health benefits. The Bank of America account is used for payroll-related items.

The following warrants were voided or canceled in July 2026: 82963, 83333, 85468, 87752, 94935, 95293, 102093, 102094, 102095, 102256, 102278, and 102289.

ATTACHMENTS

Attachment #1: Check Report July 2026

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP-AP - OPERATING POOL						
01850	Hardiman Construction	07/21/2026	Regular	0.00	-300.00	82963
01280	Kripa N. Davis	07/14/2026	Regular	0.00	-677.95	83333
02083	Lily McLean	07/23/2026	Regular	0.00	-300.00	85468
01982	Stasia Leilani Winslow	07/14/2026	Regular	0.00	-765.00	87752
03331	Essence Goldman	07/21/2026	Regular	0.00	-550.00	94935
03362	Stephanie Portillo	07/21/2026	Regular	0.00	-60.00	95293
02542	Avril Angevine	07/06/2026	Regular	0.00	200.00	102064
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
AT-20260714	Invoice	07/01/2026	LIBRARY - ART TALK 07/14 - MATISSE	0.00	200.00	
	01.71.61132	OUTSIDE SVCS-PROGRAM	LIBRARY - ART TALK 07/14 - MAT	200.00		
04110	Bridget Burke	07/06/2026	Regular	0.00	225.00	102065
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
AI-2026-02	Invoice	07/01/2026	LIBRARY - AI CLASS 07/09 - ASSISTIVE AI V	0.00	225.00	
	01.71.61132	OUTSIDE SVCS-PROGRAM	LIBRARY - AI CLASS 07/09 - ASSI	225.00		
04110	Bridget Burke	07/06/2026	Regular	0.00	225.00	102066
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
AI-2026-01	Invoice	07/01/2026	LIBRARY - AI CLASS 07/09 - ASSISTIVE AI H	0.00	225.00	
	01.71.61132	OUTSIDE SVCS-PROGRAM	LIBRARY - AI CLASS 07/09 - ASSI	225.00		
01345	BSN Sports Inc	07/06/2026	Regular	0.00	1,608.38	102067
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
312694106	Invoice	07/01/2026	SOCCER SUPPLIES	0.00	1,608.38	
	21.61.62964	SOCCER SUPPLIES	SOCCER SUPPLIES	1,608.38		
04241	Ina Buckner-Barnette	07/06/2026	Regular	0.00	500.00	102068
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
06082026	Invoice	07/01/2026	SUNSHINE STORYTELLER FAMILY PERFOR	0.00	500.00	
	01.71.61132	OUTSIDE SVCS-PROGRAM	SUNSHINE STORYTELLER FAMILY	500.00		
04240	James Henry	07/06/2026	Regular	0.00	550.00	102069
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
335746	Invoice	07/01/2026	HOUSE OF SAMBA FAMILY PERFORMANC	0.00	550.00	
	01.71.61132	OUTSIDE SVCS-PROGRAM	HOUSE OF SAMBA FAMILY PERF	550.00		
00330	Marin General Services Authority	07/06/2026	Regular	0.00	108,600.00	102070
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
MGSA-MC-2026-	Invoice	07/01/2026	FY2026-2027 MEMBER CONTRIBUTION	0.00	108,600.00	
	01.21.61115	OUTSIDE SVCS:CLIM&ERG	MARIN CLIMATE AND ENERGY P	6,224.00		
	01.21.61116	OUTSIDE SVCS-ANIMAL C	ANIMAL SERVICES - FIRST HALF	85,616.00		
	01.41.61111	OUTSIDE SERVICES-GIS M	MARINMAP	9,000.00		
	01.42.61129	OUTSIDE SVCS-MC GEN S	MGSA GENERAL	1,313.00		
	01.42.61129	OUTSIDE SVCS-MC GEN S	STREETLIGHTS	906.00		
	01.42.61129	OUTSIDE SVCS-MC GEN S	MEDIATION	5,541.00		
00644	MARINet	07/06/2026	Regular	0.00	112,886.42	102071

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
OB-FY20262027	Invoice	07/01/2026	ANNUAL DUES FY2026-2027	0.00	112,886.42	
	01.71.61197	AUTOMATED CALTALOG A	OPERATING BUDGET FY2026-20	89,107.46		
	27.71.61197	AUTOMATED CALTALOG A	LINK +	6,389.23		
	27.71.61197	AUTOMATED CALTALOG A	DELIVERY	8,491.43		
	27.71.61706	CENIC NETWORK SERVICE	CENIC 1GE NETWORK	8,898.30		
04239	Matthew Purdon	07/06/2026	Regular	0.00	425.00	102072
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
1005	Invoice	07/01/2026	PUPPET SHOW - JULY 22	0.00	425.00	
	01.71.61132	OUTSIDE SVCS-PROGRAM	PUPPET SHOW - JULY 22	425.00		
02689	Perry Yan	07/06/2026	Regular	0.00	450.00	102073
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
445	Invoice	07/01/2026	PERRY YAN MAGIC FAMILY PERFORMANC	0.00	450.00	
	01.71.61132	OUTSIDE SVCS-PROGRAM	PERRY YAN MAGIC FAMILY PERF	450.00		
00839	Rachel-Anne Palacios	07/06/2026	Regular	0.00	400.00	102074
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
030	Invoice	07/01/2026	HENNA PROGRAM - JULY 28	0.00	400.00	
	01.71.61132	OUTSIDE SVCS-PROGRAM	HENNA PROGRAM - JULY 28	400.00		
04242	Samantha Ashe	07/06/2026	Regular	0.00	450.00	102075
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
20260803-02	Invoice	07/01/2026	BUBBLE SHOW - AUG 3	0.00	450.00	
	01.71.61132	OUTSIDE SVCS-PROGRAM	BUBBLE SHOW - AUG 3	450.00		
04011	Tyler Parks	07/06/2026	Regular	0.00	525.00	102076
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
1588	Invoice	07/01/2026	CIRCUS OF SMILES FAMILY PERFORMANC	0.00	525.00	
	01.71.61132	OUTSIDE SVCS-PROGRAM	CIRCUS OF SMILES FAMILY PERF	525.00		
02411	23 ELEPHANTS THEATRE COMPANY	07/09/2026	Regular	0.00	6,426.00	102077
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
SUMMER2026-W	Invoice	07/07/2026	SUMMER 2026 - WEEK 4 - MOANA CAMP	0.00	6,426.00	
	21.63.61186	SPECIALTY CAMPS SERVIC	SUMMER 2026 - WEEK 4 - MOA	6,426.00		
02920	Amazon Business	07/09/2026	Regular	0.00	762.74	102078
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
11J9-7X1P-HM96	Invoice	07/07/2026	REC - LIN - OLDER ADULT PROGRAMMING	0.00	6.60	
	21.64	OLDER ADUILT PROGRAM	REC - LIN - OLDER ADULT PROGR	6.60		
1GWC-TMRH-HN	Invoice	07/07/2026	LIB - KENTON - DEPT SUPPLIES	0.00	41.45	
	01.71.62200	DEPARTMENTAL SUPPLIE	LIB - KENTON - DEPT SUPPLIES	41.45		
1K77-K1PN-1Q1C	Invoice	07/06/2026	REC - HILLARD - DEPT SUPPLIES	0.00	130.00	
	21.65.62200	DEPARTMENTAL SUPPLIE	REC - HILLARD - DEPT SUPPLIES	130.00		
1YH7-YKWW-LYX	Invoice	07/07/2026	REC - HILLARD - CAMPKIDMARIN MIGHTY	0.00	478.69	
	21.63.62984	CAMP KIDMARIN MIGHT	REC - HILLARD - CAMPKIDMARI	478.69		
1YPN-FMHF-RDT	Invoice	07/06/2026	LIB - KENTON - ADULT BOOKS	0.00	106.00	
	01.71.62301	ADULT BOOKS	LIB - KENTON - ADULT BOOKS	106.00		
00276	BK Krill Corp	07/09/2026	Regular	0.00	2,300.00	102079

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
1753	Invoice	07/01/2026	RECREATION GUIDE - FALL 2026	0.00	2,300.00	
	21.65.62004	PROGRAM BROCHURE &	RECREATION GUIDE - FALL 2026	2,300.00		
02606	Halleh Besharati	07/09/2026	Regular	0.00	3,307.00	102080
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
SUMMER2026-W	Invoice	07/06/2026	SUMMER 2026 - WEEK 4 - CLAY AND PLAY	0.00	3,307.00	
	21.63.61186	SPECIALTY CAMPS SERVIC	SUMMER 2026 - WEEK 4 - CLAY	3,307.00		
00020	Hannibal's Inc Electrical Construction	07/09/2026	Regular	0.00	508.80	102081
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
25523	Invoice	07/06/2026	LIBRARY - SHORTED OUTLET REPAIR	0.00	508.80	
	41.41.63117	CONSTRUCTION - BUILDI	LIBRARY - SHORTED OUTLET REP	508.80		
03913	Independent Distribution Collective LLC	07/09/2026	Regular	0.00	4,700.00	102082
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
LOTA-SM-2026-0	Invoice	07/01/2026	LOTA SHOW MGMT/PRODUCTION ASST -	0.00	3,200.00	
	60.14.62903	LIVE ON THE AVENUE	LOTA SHOW MGMT/PRODUCTI	3,200.00		
LOTA-TP-2026-07	Invoice	07/01/2026	IDC TECHNICAL PRODUCTION - JUL 2026	0.00	1,500.00	
	60.14.62903	LIVE ON THE AVENUE	IDC TECHNICAL PRODUCTION - J	1,500.00		
02042	Marin I J 30640450 Circulation Library	07/09/2026	Regular	0.00	1,759.67	102083
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
4674389-2027	Invoice	07/01/2026	ACCT# 4674389 SUBSCRIPTION RENEWAL	0.00	1,759.67	
	01.71.62305	MAGAZINES AND NEWSP	ACCT# 4674389 SUBSCRIPTION	1,759.67		
00332	MERA	07/09/2026	Regular	0.00	18,451.00	102084
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
2026-20	Invoice	07/01/2026	FY26-27 OPERATING BUDGET - MEMBER	0.00	18,451.00	
	01.21.61113	OUTSIDE SRVS-MERA AD	FY26-27 OPERATING BUDGET -	18,451.00		
00397	NorthNetLibrary System	07/09/2026	Regular	0.00	92.00	102085
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
2438	Invoice	07/01/2026	FY2026-2027 NBCLS MEMBERSHIP UAL	0.00	92.00	
	01.71.61302	DUES	FY2026-2027 NBCLS MEMBERS	92.00		
00165	Pacific Telemanagement Services - PTS	07/09/2026	Regular	0.00	93.00	102086
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
2155238	Invoice	07/01/2026	TOWN HALL PAYPHONE - JUL 2026	0.00	93.00	
	01.42.61705	UTILITIES-TELEPHONE	TOWN HALL PAYPHONE - JUL 20	93.00		
02474	T2 SYSTEMS CANADA INC.	07/09/2026	Regular	0.00	238.16	102087
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
7003161	Invoice	07/01/2026	DIGITAL IRIS SERVICE - JUL 2026	0.00	238.16	
	13.41.61150	OUTSIDE SERVICES-OTHE	DIGITAL IRIS SERVICE - JUL 2026	238.16		
00384	Van Midde & Son Concrete	07/09/2026	Regular	0.00	5,250.00	102088

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
16127	Invoice	07/02/2026	SA PARKING LOT - PRE-FAB ADA GRATE IN	0.00	5,250.00	
	15.41.63109	UNPROGRAMMED DRAIN	SA PARKING LOT - PRE-FAB ADA	5,250.00		
02411	23 ELEPHANTS THEATRE COMPANY	07/09/2026	Regular	0.00	7,392.00	102089
SUMMER2026-W	Invoice	06/30/2026	SUMMER 2026 - WEEK 3 - KPOP CALLING	0.00	7,392.00	
	21.63.61186	SPECIALTY CAMPS SERVIC	SUMMER 2026 - WEEK 3 - KPOP	7,392.00		
03932	Acevedo and Longfellow LLP	07/09/2026	Regular	0.00	47,811.20	102090
103	Invoice	05/01/2026	GENERAL LEGAL SERVICES - APR 2026	0.00	10,241.00	
	01.16.61138	GENERAL COUNSEL LEGA	GENERAL LEGAL SERVICES - APR	10,241.00		
104	Invoice	05/01/2026	PLANNING LEGAL SERVICES - MAY 2026	0.00	440.00	
	01.16.61138	GENERAL COUNSEL LEGA	PLANNING LEGAL SERVICES - M	440.00		
111	Invoice	06/01/2026	GENERAL LEGAL SERVICES - JUN 2026	0.00	10,114.50	
	01.16.61138	GENERAL COUNSEL LEGA	GENERAL LEGAL SERVICES - JUN	10,114.50		
112	Invoice	06/01/2026	PLANNING LEGAL SERVICES - MAY 2026	0.00	852.20	
	01.16.61138	GENERAL COUNSEL LEGA	PLANNING LEGAL SERVICES - M	852.20		
118	Invoice	06/30/2026	GENERAL LEGAL SERVICES - JUN 2026	0.00	21,103.50	
	01.16.61138	GENERAL COUNSEL LEGA	GENERAL LEGAL SERVICES - JUN	21,103.50		
119	Invoice	06/30/2026	PLANNING LEGAL SERVICES - JUN 2026	0.00	5,060.00	
	01.16.61138	GENERAL COUNSEL LEGA	PLANNING LEGAL SERVICES - JU	5,060.00		
04247	Adam Noelting	07/09/2026	Regular	0.00	1,338.30	102091
REF-PF-PRO2025-	Invoice	06/25/2026	REFUND - PLANNING FEES - 109 JORDAN	0.00	1,338.30	
	01.00.48012	GENERAL PLAN MAINT FE	REFUND - PLANNING FEES - 109	116.37		
	01.00.48057	PLANNING FEES	REFUND - PLANNING FEES - 109	1,163.74		
	01.00.48059	PLANNING TRAINING FEE	REFUND - PLANNING FEES - 109	58.19		
02920	Amazon Business	07/09/2026	Regular	0.00	5,927.19	102092
1139-RKVC-N9L4	Invoice	12/16/2025	REC - JONES - PARKSIDE SUPPLIES	0.00	12.42	
	21.63.62979	PARKSIDE SUPPLIES	REC - JONES - PARKSIDE SUPPLIE	12.42		
11TK-L3RY-DDXJ	Invoice	11/06/2025	REC - HILLARD - ROBSON SUPPLIES	0.00	241.14	
	21.63.61187	ROBSON AFTER SCHOOL	REC - HILLARD - ROBSON SUPPLI	241.14		
136P-3M74-GWR	Invoice	02/04/2026	ADMIN - CLIFFORD - OFFICE SUPPLIES	0.00	22.40	
	01.12.62000	OFFICE SUPPLIES	ADMIN - CLIFFORD - OFFICE SUP	22.40		
13FK-JMLP-NWPY	Invoice	02/02/2026	REC - JONES - PARKSIDE SUPPLIES	0.00	484.74	
	21.63.62979	PARKSIDE SUPPLIES	REC - JONES - PARKSIDE SUPPLIE	484.74		
141M-LY79-GFJQ	Invoice	02/04/2026	ADMIN - CLIFFORD - OFFICE SUPPLIES	0.00	12.46	
	01.12.62000	OFFICE SUPPLIES	ADMIN - CLIFFORD - OFFICE SUP	12.46		
161R-7CD1-H4FG	Invoice	02/03/2026	REC - JONES - PARKSIDE SUPPLIES	0.00	278.80	
	21.63.62979	PARKSIDE SUPPLIES	REC - JONES - PARKSIDE SUPPLIE	278.80		
167V-X3DW-F6JN	Invoice	06/23/2026	REC - HILLARD - ROBSON SUPPLIES	0.00	20.37	
	21.63.61187	ROBSON AFTER SCHOOL	REC - HILLARD - ROBSON SUPPLI	20.37		
16MD-N4TD-MYP	Invoice	12/17/2025	REC - JONES - PARKSIDE SUPPLIES	0.00	19.38	
	21.63.62979	PARKSIDE SUPPLIES	REC - JONES - PARKSIDE SUPPLIE	19.38		
16NV-V3H6-T7TN	Invoice	06/30/2026	REC - HILLARD - CAMPKIDMARIN MIGHTY	0.00	465.73	
	21.63.62984	CAMP KIDMARIN MIGHT	REC - HILLARD - CAMPKIDMARI	465.73		

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
19WN-YYPR-FDJJ	Invoice	02/04/2026	REC - JONES - PARKSIDE SUPPLIES	0.00	90.48	
	21.63.62979	PARKSIDE SUPPLIES	REC - JONES - PARKSIDE SUPPLIE		90.48	
1CGT-16KL-DCJR	Invoice	11/06/2025	REC - LIN - OLDER ADULT PROGRAMMING	0.00	296.15	
	21.64	OLDER ADUILT PROGRAM	REC - LIN - OLDER ADULT PROGR		296.15	
1CQH-73MQ-T96	Invoice	06/30/2026	REC - HILLARD - ROBSON SUPPLIES	0.00	94.36	
	21.63.61187	ROBSON AFTER SCHOOL	REC - HILLARD - ROBSON SUPPLI		94.36	
1D7C-QWK3-RKF	Invoice	06/22/2026	REC - HILLARD - CAMPKIDMARIN MIGHTY	0.00	67.07	
	21.63.62984	CAMP KIDMARIN MIGHT	REC - HILLARD - CAMPKIDMARI		67.07	
1DTJ-16NM-4TT3	Invoice	06/28/2026	REC - HILLARD - CAMP KIDMARIN MIGHTY	0.00	391.33	
	21.63.62984	CAMP KIDMARIN MIGHT	REC - HILLARD - CAMP KIDMARI		391.33	
1F3Q-P3LK-W4P	Invoice	06/16/2026	REC - FEE - OFFICE SUPPLIES	0.00	104.31	
	21.65.62000	OFFICE SUPPLIES	REC - FEE - OFFICE SUPPLIES		104.31	
1F4V-1P37-J3KR	Invoice	02/03/2026	LIB - ZIPBOOKS - ALAMANO	0.00	22.52	
	01.71.62310	Library Zip Grant	LIB - ZIPBOOKS - ALAMANO		22.52	
1FFY-1LFC-GMVL	Invoice	02/03/2026	REC - JONES - PARKSIDE SUPPLIES	0.00	45.70	
	21.63.62979	PARKSIDE SUPPLIES	REC - JONES - PARKSIDE SUPPLIE		45.70	
1FR3-TGJY-PLXH	Invoice	06/29/2026	LIB - ZIPBOOKS - ALAMANO	0.00	15.28	
	01.71.62310	Library Zip Grant	LIB - ZIPBOOKS - ALAMANO		15.28	
1FXR-4GTN-1M7	Invoice	12/17/2025	LIB - ZIPBOOKS - ALAMANO	0.00	17.68	
	01.71.62310	Library Zip Grant	LIB - ZIPBOOKS - ALAMANO		17.68	
1GJ1-JXH1-J6W9	Invoice	12/03/2025	REC - LIN - DEPT SUPPLIES	0.00	35.87	
	21.65.62200	DEPARTMENTAL SUPPLIE	REC - LIN - DEPT SUPPLIES		35.87	
1GQ3-FWX4-MC6	Invoice	06/29/2026	REC - HILLARD - TODDLER ENRICHMENT	0.00	417.91	
	21.63.62978	TODDLER ENRICHMENT S	REC - HILLARD - TODDLER ENRIC		417.91	
1GYL-MDVL-3FM	Invoice	02/23/2026	REC - LIN - OLDER ADULT PROGRAMMING	0.00	61.68	
	21.64	OLDER ADUILT PROGRAM	REC - LIN - OLDER ADULT PROGR		61.68	
1H3R-MMVT-RFF	Invoice	06/27/2026	REC - JONES - CAMPKIDMARIN MINI	0.00	281.52	
	21.63.62985	CAMP KIDMARIN MINI S	REC - JONES - CAMPKIDMARIN		281.52	
1JFW-C6MD-FRG	Invoice	06/25/2026	LIB - KENTON - VIDEOS	0.00	33.31	
	01.71.62307	VIDEOS	LIB - KENTON - VIDEOS		33.31	
1JJH-RTHD-R631	Invoice	06/30/2026	REC - LIN - OLDER ADULT PROGRAMMING	0.00	16.49	
	21.64	OLDER ADUILT PROGRAM	REC - LIN - OLDER ADULT PROGR		16.49	
1JP9-46XK-FRJY	Invoice	09/30/2025	REC - HILLARD - TODDLER ENRICHMENT	0.00	360.81	
	21.63.62978	TODDLER ENRICHMENT S	REC - HILLARD - TODDLER ENRIC		360.81	
1LGG-9DYJ-QN33	Invoice	06/27/2026	REC - HILLARD - ROBSON SUPPLIES	0.00	37.28	
	21.63.61187	ROBSON AFTER SCHOOL	REC - HILLARD - ROBSON SUPPLI		37.28	
1LJQ-PDHW-3LV6	Invoice	06/30/2026	LIB - KENTON - DEPT SUPPLIES	0.00	415.14	
	01.71.62200	DEPARTMENTAL SUPPLIE	LIB - KENTON - DEPT SUPPLIES		415.14	
1NT9-1F4F-FG1P	Invoice	06/23/2026	LIB - KENTON - ADULT BOOKS	0.00	26.17	
	01.71.62301	ADULT BOOKS	LIB - KENTON - ADULT BOOKS		26.17	
1NWD-7NJP-469	Invoice	12/30/2025	LIBRARY - KENTON - CHILDREN'S BOOKS	0.00	7.80	
	01.71.62302	CHILDRENS BOOKS	LIBRARY - KENTON - CHILDREN'S		7.80	
1NY4-CG3G-GCG	Invoice	06/24/2026	REC - HILLARD - CAMPKIDMARIN MIGHTY	0.00	493.81	
	21.63.62984	CAMP KIDMARIN MIGHT	REC - HILLARD - CAMPKIDMARI		493.81	
1P7J-CDXM-HT1P	Invoice	06/15/2026	REC - HILLARD - ROBSON SUPPLIES	0.00	36.68	
	21.63.61187	ROBSON AFTER SCHOOL	REC - HILLARD - ROBSON SUPPLI		36.68	
1PLX-6616-QXYJ	Invoice	05/04/2026	LIB - KENTON - DEPT SUPPLIES	0.00	61.12	
	01.71.62200	DEPARTMENTAL SUPPLIE	LIB - KENTON - DEPT SUPPLIES		61.12	
1PMN-7TR1-1TK1	Invoice	08/03/2025	REC - HILLARD - CAMPKIDMARIN MIGHTY	0.00	365.33	
	21.63.62984	CAMP KIDMARIN MIGHT	REC - HILLARD - ROBSON SUPPLI		365.33	
1PWT-VYH6-LFMJ	Invoice	02/02/2026	REC - HILLARD - TODDLER ENRICHMENT	0.00	22.60	
	21.63.62978	TODDLER ENRICHMENT S	REC - HILLARD - TODDLER ENRIC		22.60	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
1Q6R-Q4HC-K91	Invoice	06/28/2026	LIB - KENTON - ADULT BOOKS	0.00	115.40	
	01.71.62301	ADULT BOOKS	LIB - KENTON - ADULT BOOKS		115.40	
1QCH-1JTL-KD4C	Invoice	12/17/2025	REC - FEE - OFFICE SUPPLIES	0.00	17.97	
	21.65.62000	OFFICE SUPPLIES	REC - FEE - OFFICE SUPPLIES		17.97	
1QDW-6LCK-NKX	Invoice	12/15/2025	REC - JONES - PARKSIDE SUPPLIES	0.00	24.86	
	21.63.62979	PARKSIDE SUPPLIES	REC - JONES - PARKSIDE SUPPLIE		24.86	
1QH3-HPFP-NJM	Invoice	12/18/2025	REC - LIN - OFFICE SUPPLIES	0.00	10.89	
	21.65.62000	OFFICE SUPPLIES	REC - LIN - OFFICE SUPPLIES		10.89	
1QQ3-XPCH-D6D	Invoice	05/28/2026	LIB - KENTON - DEPT SUPPLIES	0.00	41.50	
	01.71.62200	DEPARTMENTAL SUPPLIE	LIB - KENTON - DEPT SUPPLIES		41.50	
1QRM-MFQF-NM	Invoice	04/08/2026	LIB - KENTON - ADULT BOOKS	0.00	27.17	
	01.71.62301	ADULT BOOKS	LIB - KENTON - ADULT BOOKS		27.17	
1RLD-GVHD-KK6F	Invoice	11/24/2025	REC - LIN - SPECIALTY CAMP SUPPLIES	0.00	56.69	
	21.63.62990	SPECIALTY CAMP SUPPLIE	REC - LIN - SPECIALTY CAMP SUP		56.69	
1T4C-YJY9-LJ3L	Invoice	12/16/2025	REC - JONES - PARKSIDE SUPPLIES	0.00	18.39	
	21.63.62979	PARKSIDE SUPPLIES	REC - JONES - PARKSIDE SUPPLIE		18.39	
1TLW-3TCJ-HVV1	Invoice	06/23/2026	REC - FEE - OFFICE SUPPLIES	0.00	27.47	
	21.65.62000	OFFICE SUPPLIES	REC - FEE - OFFICE SUPPLIES		27.47	
1VKL-6XFH-GJVH	Invoice	05/01/2026	LIB - KENTON - DEPT SUPPLIES	0.00	142.00	
	01.71.62200	DEPARTMENTAL SUPPLIE	LIB - KENTON - DEPT SUPPLIES		142.00	
1WDG-KNWF-39	Invoice	02/23/2026	REC - LIN - DEPT SUPPLIES	0.00	8.10	
	21.65.62200	DEPARTMENTAL SUPPLIE	REC - LIN - DEPT SUPPLIES		8.10	
1WRW-WXM1-C	Invoice	10/02/2025	REC - HILLARD - TODDLER ENRICHMENT	0.00	10.91	
	21.63.62978	TODDLER ENRICHMENT S	REC - HILLARD - TODDLER ENRIC		10.91	
1YQH-9PXQ-LRG	Invoice	03/11/2026	REC - FEE - OFFICE SUPPLIES	0.00	50.00	
	21.65.62000	OFFICE SUPPLIES	REC - FEE - OFFICE SUPPLIES		50.00	
	Void	07/09/2026	Regular	0.00	0.00	102093
	Void	07/09/2026	Regular	0.00	0.00	102094
	Void	07/09/2026	Regular	0.00	0.00	102095
01752	Anderson Vought Consulting Inc.	07/09/2026	Regular	0.00	600.00	102096
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
1502-REISSUE	Invoice	05/28/2026	REISSUE CK101850 - FAUDE PK INSP/CON	0.00	600.00	
	01.81.61105	OUTSIDE SERVICES-TREES	REISSUE CK101850 - FAUDE PK I		600.00	
03299	Answer MTI	07/09/2026	Regular	0.00	211.84	102097
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
000040-905-011	Invoice	06/30/2026	CALL CENTER SERVICE - JUN 2026	0.00	211.84	
	01.41.61150	OUTSIDE SERVICES-OTHE	CALL CENTER SERVICE - JUN 202		211.84	
00001	AT&T Calnet	07/09/2026	Regular	0.00	64.28	102098
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
000025445817	Invoice	06/27/2026	576 - TH CHAMBERS - 05.27.2026-06.26.2	0.00	64.28	
	41.41.61701	UTILITIES	576 - TH CHAMBERS - 05.27.202		64.28	
03394	Bibliotheca, LLC	07/09/2026	Regular	0.00	2,703.74	102099
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
INV-US86664	Invoice	06/30/2026	FY25-26 STAFFCONNECT LICENSE/RFID W	0.00	2,703.74	
	01.71.62200	DEPARTMENTAL SUPPLIE	FY25-26 STAFFCONNECT LICENS		2,703.74	
03946	BlueTriton Brands Inc	07/09/2026	Regular	0.00	192.63	102100

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
06F8720212838	Invoice	06/24/2026	WATER DELIVERY - REC - JUN 2026	0.00	192.63	
	21.65.62200	DEPARTMENTAL SUPPLIE	WATER DELIVERY - REC - JUN 20	192.63		
064	California Building Standards Commission	07/09/2026	Regular	0.00	288.29	102101
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
BSASRF-2025-Q4	Invoice	06/30/2026	FY2025 Q4 - BLDG STDS ADMIN SPECIAL R	0.00	288.29	
	01.00.20310	BUILDING: STATE GREEN	FY2025 Q4 - BLDG STDS ADMIN	320.32		
	01.00.20310	BUILDING: STATE GREEN	LESS 10% GOV'T RETAINER	-32.03		
04253	Chris Gottschalk	07/09/2026	Regular	0.00	50,000.00	102102
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
REF-UG-B2023-0	Invoice	06/30/2026	REFUND - UNDERGROUNDING - 9 PROSPE	0.00	50,000.00	
	01.00.20377	Undergrounding Deposit	REFUND - UNDERGROUNDING -	50,000.00		
02601	Crabar/GBF Inc	07/09/2026	Regular	0.00	321.82	102103
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
52274124	Invoice	04/13/2026	PARKING MACHINE - 60MM ROLLS	0.00	321.82	
	13.41.61150	OUTSIDE SERVICES-OTHE	PARKING MACHINE - 60MM ROL	321.82		
04103	CWS CONSTRUCTION GROUP, INC	07/09/2026	Regular	0.00	38,175.46	102104
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
06302026-7	Invoice	06/30/2026	LIBRARY ROOF/HVAC/INTERIOR - RETENTI	0.00	38,175.46	
	41.41.63117	CONSTRUCTION - BUILDI	LIBRARY ROOF/HVAC/INTERIOR	38,175.46		
00533	Davis Sign Company	07/09/2026	Regular	0.00	6,315.49	102105
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
41739	Invoice	06/22/2026	LOTA/RESILIENCE HUB SIGNAGE	0.00	6,315.49	
	15.90.63100	CONSTRUCTION	LOTA/RESILIENCE HUB SIGNAGE	177.95		
	60.14.62903	LIVE ON THE AVENUE	LOTA/RESILIENCE HUB SIGNAGE	6,137.54		
00035	Demco Inc	07/09/2026	Regular	0.00	375.53	102106
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
7824362	Invoice	06/30/2026	LIB - DEPT SUPPLIES - LABELS/STEP STOOL	0.00	375.53	
	01.71.62200	DEPARTMENTAL SUPPLIE	LIB - DEPT SUPPLIES - LABELS/ST	375.53		
01689	Department of Conservation	07/09/2026	Regular	0.00	555.63	102107
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
CSMIP-2026-Q2	Invoice	06/30/2026	CY2026 Q2 - STRONG MOTION/INSTRMN	0.00	555.63	
	01.00.20302	BUILDING: STATE SEISMIC	CY2026 Q2 - STRONG MOTION/I	584.87		
	01.00.20302	BUILDING: STATE SEISMIC	LESS 5% GOV'T RETAINER	-29.24		
00086	Ebsco Subscription Services	07/09/2026	Regular	0.00	2,964.49	102108
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
91011051754	Invoice	06/27/2026	LIBRARY - ANNUAL MAGAZINE SUBSCRIPT	0.00	2,964.49	
	01.71.62305	MAGAZINES AND NEWSP	LIBRARY - ANNUAL MAGAZINE S	2,964.49		
02777	Elizabeth Flanagan	07/09/2026	Regular	0.00	47.60	102109

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
PAINTING-JUN20	Invoice	06/30/2026	PAINTING WORKSHOPS - JUN 2026	0.00	47.60	
	21.62.61171	ADULT CULTURE SERVICE	PAINTING WORKSHOPS - JUN 20	47.60		
03396	Emily B. Stucky	07/09/2026	Regular	0.00	450.00	102110
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
0626	Invoice	06/30/2026	SING AND STOMP - JUN 2026	0.00	450.00	
	01.71.61132	OUTSIDE SVCS-PROGRAM	SING AND STOMP - JUN 2026	450.00		
00267	Emma J. Beauchamp	07/09/2026	Regular	0.00	2,246.40	102111
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
RVAC-SUMMER2	Invoice	06/30/2026	SUMMER 2026 - ROSS VALLEY ART CAMP	0.00	2,246.40	
	21.63.61182	ART AND MUSIC CAMP C	SUMMER 2026 - ROSS VALLEY A	2,246.40		
00408	Greg Martinez	07/09/2026	Regular	0.00	409.00	102112
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
38449731-ADJ	Invoice	06/30/2026	CAMP KIDMARIN - WATER SLIDE - BALAN	0.00	10.00	
	21.63.61207	CAMP KIDMARIN MINI SE	CAMP KIDMARIN - WATER SLIDE	10.00		
56660717	Invoice	04/29/2026	CAMP KIDMARIN - PIRATE SHIP ACITIVITY	0.00	399.00	
	21.63.61207	CAMP KIDMARIN MINI SE	CAMP KIDMARIN - PIRATE SHIP	399.00		
02606	Halleh Besharati	07/09/2026	Regular	0.00	3,930.00	102113
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
SUMMER2026-W	Invoice	06/30/2026	SUMMER 2026 - WEEK 3 - SPRINKLE BAKI	0.00	3,930.00	
	21.63.61186	SPECIALTY CAMPS SERVIC	SUMMER 2026 - WEEK 3 - SPRI	3,930.00		
02236	HooplaDigital	07/09/2026	Regular	0.00	797.23	102114
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
509081472	Invoice	06/30/2026	LIBRARY - DIGITAL ACCOUNT - JUN 2026	0.00	797.23	
	27.71.62301	ADULT BOOKS	LIBRARY - DIGITAL ACCOUNT - J	797.23		
03837	Ivy Tzur	07/09/2026	Regular	0.00	14,375.00	102115
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
22	Invoice	06/30/2026	PROJECT MGMT - JUN 2026	0.00	14,375.00	
	01.41.61150	OUTSIDE SERVICES-OTHE	PROJECT MGMT - JUN 2026	8,625.00		
	15.32.63100	CONSTRUCTION	PROJECT MGMT - JUN 2026	2,156.25		
	17.81.61150	OUTSIDE SERVICES-OTHE	PROJECT MGMT - JUN 2026	2,156.25		
	41.41.63117	CONSTRUCTION - BUILDI	PROJECT MGMT - JUN 2026	1,437.50		
00880	Jasmine June Gavam	07/09/2026	Regular	0.00	1,900.80	102116
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
RVAC-SUMMER2	Invoice	06/30/2026	ROSS VALLEY ART CAMP - SUMMER 2026	0.00	1,900.80	
	21.63.61182	ART AND MUSIC CAMP C	ROSS VALLEY ART CAMP - SUM	1,900.80		
02558	Kanopy	07/09/2026	Regular	0.00	426.00	102117
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
512162	Invoice	06/30/2026	LIBRARY - VIDEOS - JUN 2026	0.00	426.00	
	01.71.62307	VIDEOS	LIBRARY - VIDEOS - JUN 2026	426.00		
04250	Kevin Li	07/09/2026	Regular	0.00	3,696.00	102118

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
REF-PF-PRO2026-	Invoice	06/25/2026	REFUND - PLANNING FEES - 810 SFD BLVD	0.00	3,696.00	
	01.00.48057	PLANNING FEES	REFUND - PLANNING FEES - 810	196.00		
	01.00.48057	PLANNING FEES	REFUND - PLANNING FEES - 810	3,500.00		
04245	Larkspur NFL FLAG LLC	07/09/2026	Regular	0.00	5,880.00	102119
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
FFC-2026-WK1-R	Invoice	06/22/2026	REISSUE - NFL FLAG FOOTBALL CAMP - 20	0.00	5,880.00	
	21.63.61183	CAMP SPORTS SERVICES	REISSUE - NFL FLAG FOOTBALL C	5,880.00		
00377	Luis Quezada	07/09/2026	Regular	0.00	7,217.00	102120
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
USASC-JUN2026-	Invoice	06/30/2026	USA SOCCER CAMP - SUMMER 2026 - 06/	0.00	4,368.00	
	21.63.61183	CAMP SPORTS SERVICES	USA SOCCER CAMP - SUMMER	4,368.00		
USASC-JUN2026-	Invoice	06/30/2026	USA SOCCER CAMP - SUMMER 2026 - 06/	0.00	2,849.00	
	21.63.61183	CAMP SPORTS SERVICES	USA SOCCER CAMP - SUMMER	2,849.00		
00149	Marin County Sheriff's Department	07/09/2026	Regular	0.00	30.00	102121
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
13321	Invoice	05/21/2026	FY2025-2026 Q3 LIVE SCAN SVCS - JAN-M	0.00	30.00	
	21.65.61137	FINGERPRINTING	FY2025-2026 Q3 LIVE SCAN SVC	30.00		
00029	Marin IT	07/09/2026	Regular	0.00	9,276.18	102122
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
2026-132017	Invoice	06/30/2026	MANAGED OFFICE 365 - JUN 2026	0.00	1,861.01	
	42.21.61150	OUTSIDE SERVICES-OTHE	MANAGED OFFICE 365 - JUN 20	1,861.01		
2026-132019	Invoice	06/30/2026	AUTOMATE & DEFENDER - JUN 2026	0.00	2,388.50	
	42.21.61150	OUTSIDE SERVICES-OTHE	AUTOMATE & DEFENDER - JUN	2,388.50		
2026-132020	Invoice	06/30/2026	IT MGMT SUPPORT - JUN 2026	0.00	5,026.67	
	42.21.61150	OUTSIDE SERVICES-OTHE	IT MGMT SUPPORT - JUN 2026	5,026.67		
03953	Michelle Misino de Luca	07/09/2026	Regular	0.00	300.00	102123
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
CKM-JUL2026	Invoice	06/30/2026	CAMP KIDMARIN - BUKI COMEDY SHOWS	0.00	300.00	
	21.63.61184	CAMP KIDMARIN MIGHT	CAMP KIDMARIN - BUKI COMED	150.00		
	21.63.61207	CAMP KIDMARIN MINI SE	CAMP KIDMARIN - BUKI COMED	150.00		
00609	Midwest Tape	07/09/2026	Regular	0.00	229.01	102124
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
509032037	Invoice	06/22/2026	LIBRARY - BLURAY/DVDS - JUN 2026	0.00	76.32	
	01.71.62307	VIDEOS	LIBRARY - BLURAY/DVDS - JUN 2	76.32		
509069520	Invoice	06/29/2026	LIBRARY - DVDS - VARIOUS	0.00	152.69	
	01.71.62307	VIDEOS	LIBRARY - DVDS - VARIOUS	152.69		
01388	National Center for Safety Initiatives	07/09/2026	Regular	0.00	18.50	102125
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
70931	Invoice	06/30/2026	BACKGROUND CHECKS - REC - JUN 2026	0.00	18.50	
	21.65.61137	FINGERPRINTING	BACKGROUND CHECKS - REC - J	18.50		
00403	Nicole Diosdado	07/09/2026	Regular	0.00	1,900.80	102126

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
RVAC-SUMMER2	Invoice	06/30/2026	SUMMER 2026 - ROSS VALLEY ART CAMP	0.00	1,900.80	
	21.63.61182	ART AND MUSIC CAMP C	SUMMER 2026 - ROSS VALLEY A	1,900.80		
03211	ODP Business Solutions LLC	07/09/2026	Regular	0.00	87.38	102127
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
473489863001	Invoice	06/15/2026	OFFICE SUPPLIES - PLANNING - COMPUTE	0.00	87.38	
	01.19.62200	DEPARTMENTAL SUPPLIE	OFFICE SUPPLIES - PLANNING -	87.38		
00992	OverDrive Inc.	07/09/2026	Regular	0.00	3,001.19	102128
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
02883CO262148	Invoice	06/29/2026	LIBRARY - EBOOKS/AUDIOBOOKS - JUN 20	0.00	3,001.19	
	01.71.62301	ADULT BOOKS	LIBRARY - EBOOKS/AUDIOBOOK	3,001.19		
01139	Phillips Seabrook Associates	07/09/2026	Regular	0.00	1,800.00	102129
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
260254	Invoice	06/30/2026	BUILDING OFFICIAL - JUN/JUL 2026	0.00	1,800.00	
	01.19.61157	PLAN CHECKING	BUILDING OFFICIAL - JUN/JUL 2	1,800.00		
04251	Redwood Credit Union	07/09/2026	Regular	0.00	1,442.18	102130
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
REF-PF-PRO2026-	Invoice	06/25/2026	REFUND - PERMIT FEES - 894 SFD BLVD	0.00	1,442.18	
	01.00.20354	DUE TO ROSS VALLEY FIR	REFUND - PERMIT FEES - 894 SF	328.00		
	01.00.48012	GENERAL PLAN MAINT FE	REFUND - PERMIT FEES - 894 SF	77.81		
	01.00.48057	PLANNING FEES	REFUND - PERMIT FEES - 894 SF	778.12		
	01.00.48057	PLANNING FEES	REFUND - PERMIT FEES - 894 SF	196.00		
	01.00.48058	PLANNING TECHNOLOGY	REFUND - PERMIT FEES - 894 SF	23.34		
	01.00.48059	PLANNING TRAINING FEE	REFUND - PERMIT FEES - 894 SF	38.91		
03533	Sterling Johnson	07/09/2026	Regular	0.00	400.00	102131
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
CKM-JUL2026	Invoice	06/30/2026	CAMP KIDMARIN BACKWARDS FIELD TRIP	0.00	400.00	
	21.63.61184	CAMP KIDMARIN MIGHT	CAMP KIDMARIN BACKWARDS F	200.00		
	21.63.61207	CAMP KIDMARIN MINI SE	CAMP KIDMARIN BACKWARDS F	200.00		
00024	T & B Sports Inc	07/09/2026	Regular	0.00	330.48	102132
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
0000247008	Invoice	06/25/2026	2026 ADULT SOFTBALL - CHAMPION SHIR	0.00	330.48	
	21.61.61165	SOFTBALL SERVICES	2026 ADULT SOFTBALL - CHAMP	330.48		
04011	Tyler Parks	07/09/2026	Regular	0.00	525.00	102133
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
1582	Invoice	01/19/2026	CAMP KIDMARIN BACKWARDS FIELD TRIP	0.00	525.00	
	21.63.61184	CAMP KIDMARIN MIGHT	CAMP KIDMARIN BACKWARDS F	262.50		
	21.63.61207	CAMP KIDMARIN MINI SE	CAMP KIDMARIN BACKWARDS F	262.50		
04011	Tyler Parks	07/09/2026	Regular	0.00	-525.00	102133
04248	William Hendrickson	07/09/2026	Regular	0.00	1,893.61	102134

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
REF-PF-PRO2025-	Invoice	06/25/2026	REFUND - PERMIT FEES - 109 TAMALPAIS	0.00	1,893.61	
	01.00.48012	GENERAL PLAN MAINT FE	REFUND - PERMIT FEES - 109 TA	164.66		
	01.00.48057	PLANNING FEES	REFUND - PERMIT FEES - 109 TA	1,646.62		
	01.00.48059	PLANNING TRAINING FEE	REFUND - PERMIT FEES - 109 TA	82.33		
02920	Amazon Business	07/16/2026	Regular	0.00	1,849.18	102135
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
13YT-P96W-MKK	Invoice	07/08/2026	REC - JONES - CAMP KIDMARIN MINI	0.00	26.57	
	21.63.62985	CAMP KIDMARIN MINI S	REC - JONES - CAMP KIDMARIN	26.57		
1471-P397-LHMV	Invoice	07/08/2026	REC - JONES - CAMP KIDMARIN MINI	0.00	17.47	
	21.63.62985	CAMP KIDMARIN MINI S	REC - JONES - CAMP KIDMARIN	17.47		
14LR-WMF4-RW	Invoice	07/06/2026	ST&PK - SHAW - LOTA SUPPLIES	0.00	137.82	
	60.14.62903	LIVE ON THE AVENUE	ST&PK - SHAW - LOTA SUPPLIES	137.82		
16D4-X3HV-W6F	Invoice	07/11/2026	REC - HILLARD - CAMP KIDMARIN MIGHTY	0.00	451.54	
	21.63.62984	CAMP KIDMARIN MIGHT	REC - HILLARD - CAMP KIDMARI	451.54		
16JV-RL4D-V9T3	Invoice	07/11/2026	REC - HILLARD - CAMP KIDMARIN MIGHTY	0.00	393.96	
	21.63.62984	CAMP KIDMARIN MIGHT	REC - HILLARD - CAMP KIDMARI	393.96		
1DQM-C16G-1M	Invoice	06/30/2026	LIB - KENTON - CHILDREN'S BOOKS	0.00	15.01	
	01.71.62302	CHILDRENS BOOKS	LIB - KENTON - CHILDREN'S BOO	15.01		
1J4W-LJD3-GCDQ	Invoice	07/09/2026	ADMIN - AVILA - ELECTIONS SUPPLIES	0.00	37.35	
	01.12.62000	OFFICE SUPPLIES	ADMIN - AVILA - ELECTIONS SUP	37.35		
1JG4-THKV-VXD	Invoice	06/30/2026	ST&PK - SHAW - OFFICE SUPPLIES PARKS	0.00	283.53	
	01.81.62000	OFFICE SUPPLIES	ST&PK - SHAW - OFFICE SUPPLIE	283.53		
1RHF-CLN4-WFV	Invoice	06/30/2026	REC - HILLARD - CAMP KIDMARIN MIGHTY	0.00	410.68	
	21.63.62984	CAMP KIDMARIN MIGHT	REC - HILLARD - CAMP KIDMARI	410.68		
1WJ6-YHLF-RTPL	Invoice	06/24/2026	ST&PK - HEALY - DEPT SUPPLIES BLDG	0.00	75.25	
	01.41.62200	DEPARTMENTAL SUPPLIE	ST&PK - HEALY - DEPT SUPPLIES	75.25		
04265	Amy Hunt	07/16/2026	Regular	0.00	1,000.00	102136
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
REF-RB-PTK5368	Invoice	07/14/2026	REFUND - ROAD BOND - 125 CRESCENT R	0.00	1,000.00	
	01.00.20314	ROAD BOND	REFUND - ROAD BOND - 125 CR	1,000.00		
02330	Andrew & Carin Gidney Living Trust	07/16/2026	Regular	0.00	4,000.00	102137
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
REF-RB-B2018-01	Invoice	07/13/2026	REFUND - ROAD BOND - 49 BELLE AVE	0.00	4,000.00	
	01.00.20314	ROAD BOND	REFUND - ROAD BOND - 49 BELL	4,000.00		
04268	Ashley Petersen	07/16/2026	Regular	0.00	10,500.00	102138
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
REF-RB-B2018-00	Invoice	07/13/2026	REFUND - ROAD BOND - 625 SAN ANSEL	0.00	10,500.00	
	01.00.20314	ROAD BOND	REFUND - ROAD BOND - 625 SA	10,500.00		
00001	AT&T Calnet	07/16/2026	Regular	0.00	422.04	102139
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
000025422787	Invoice	06/20/2026	634 - TRAFFIC SIGNAL MODEM - 05.20.20	0.00	422.04	
	41.41.61701	UTILITIES	634 - TRAFFIC SIGNAL MODEM -	422.04		
03921	AXL Brand LLC	07/16/2026	Regular	0.00	99.40	102140

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
261049-1-LOTA-Si	Invoice	07/13/2026	LOTA ALUMINUM CUP A-FRAME SIGNS	0.00	99.40	
	90.41.61150	OUTSIDE SERVICES-OTHE	LOTA ALUMINUM CUP A-FRAME	99.40		
00007	Bay Cities Joint Power Insurance Authority	07/16/2026	Regular	0.00	164.28	102141
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
BCJPIA-0254-202	Invoice	06/30/2026	WORKER'S COMP CLAIMS - MAY 2026	0.00	164.28	
	40.21.61907	WORKERS COMPENSATIO	WORKER'S COMP CLAIMS - MAY	164.28		
04259	Benjamin Stock	07/16/2026	Regular	0.00	1,000.00	102142
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
REF-RB-B2016-03	Invoice	07/13/2026	REFUND - ROAD BOND - 195 THE ALAME	0.00	1,000.00	
	01.00.20314	ROAD BOND	REFUND - ROAD BOND - 195 TH	1,000.00		
00061	Bill Jacobson	07/16/2026	Regular	0.00	290.00	102143
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
1676	Invoice	06/30/2026	SANHUB AUDIO SERVER - APR-JUN 2026	0.00	290.00	
	01.12.61150	OUTSIDE SERVICES-OTHE	SANHUB AUDIO SERVER - APR-J	290.00		
03208	Brightly Software, Inc	07/16/2026	Regular	0.00	8,697.35	102144
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV-306130	Invoice	07/01/2026	ANNUAL SOFTWARE LICENSE - ASSET/P&R	0.00	8,697.35	
	01.42.61150	OUTSIDE SERVICES-OTHE	ANNUAL SOFTWARE LICENSE - A	8,697.35		
03864	Cal West Rentals, Inc.	07/16/2026	Regular	0.00	1,215.93	102145
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
467857	Invoice	06/26/2026	FH20 - LANDSCAPING - EXCAVATOR/BUCK	0.00	1,215.93	
	15.32.63100	CONSTRUCTION	FH20 - LANDSCAPING - EXCAVAT	1,215.93		
02851	Casey Cowgill	07/16/2026	Regular	0.00	6,500.00	102146
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
REF-RB-B2021-04	Invoice	07/13/2026	REFUND - ROAD BOND - 26 SAN RAFAEL A	0.00	6,500.00	
	01.00.20314	ROAD BOND	REFUND - ROAD BOND - 26 SAN	6,500.00		
00660	Center for Domestic Peace	07/16/2026	Regular	0.00	2,700.00	102147
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
REF-RB-B2015-07	Invoice	07/15/2026	REFUND - ROAD BOND - 128 BUTTERFIEL	0.00	2,700.00	
	01.00.20314	ROAD BOND	REFUND - ROAD BOND - 128 BU	2,700.00		
04253	Chris Gottschalk	07/16/2026	Regular	0.00	15,000.00	102148
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
REF-RB-B2023-00	Invoice	06/30/2026	REFUND - ROAD BOND - 9 PROSPECT AVE	0.00	15,000.00	
	01.00.20314	ROAD BOND	REFUND - ROAD BOND - 9 PROS	15,000.00		
01534	Christine O'Rourke	07/16/2026	Regular	0.00	97,826.50	102149
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
1040	Invoice	06/30/2026	GENERAL PLAN UPDATE/ENV ANALYSIS - J	0.00	97,826.50	
	01.18.61150	OUTSIDE SERVICES-OTHE	GENERAL PLAN UPDATE/ENV A	97,826.50		
04254	Claim 2026-56	07/16/2026	Regular	0.00	256.44	102150

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
2026-56	Invoice	06/30/2026	2026 PROPERTY TAX REBATE	0.00	256.44	
	01.00.40106	PENSION OVERRIDE - SEC	PENSION OVERRIDE TAX	108.00		
	01.00.40201	MUNI SERVICES	MUNICIPAL SERVICES (GENERAL	78.00		
	27.00.40205	LIBRARY TAX	LIBRARY PARCEL TAX	70.44		
00072	Comcast	07/16/2026	Regular	0.00	217.64	102151
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
049-06222026	Invoice	07/01/2026	049 - TH UTILITIES - 06.27.2026-07.26.202	0.00	217.64	
	41.41.61701	UTILITIES	049 - TH UTILITIES - 06.27.2026-	217.64		
01348	Community Media Center of Marin	07/16/2026	Regular	0.00	1,071.00	102152
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
2526.09.30.204	Invoice	06/30/2026	VIDEO PRODUCTION - PUBLIC MTGS - JUN	0.00	1,071.00	
	01.12.61194	OUTSIDE SERVICES - GRA	VIDEO PRODUCTION - TOWN C	841.50		
	01.18.61194	OUTSIDE SERVICES - GRA	VIDEO PRODUCTION - PLANNIN	229.50		
00462	County of Marin - Marin.Org	07/16/2026	Regular	0.00	8,595.48	102153
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
3443	Invoice	06/30/2026	AT&T MIDAS NETWORK ACCESS - APR-JU	0.00	8,595.48	
	21.65.61106	OUTSIDE SVCS-MGT INFO	AT&T MIDAS NETWORK ACCESS	3,195.48		
	42.21.61150	OUTSIDE SERVICES-OTHE	MIDAS SERVICE NETWORK - AP	5,400.00		
02581	CSG Consultants	07/16/2026	Regular	0.00	10,094.00	102154
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
B260967	Invoice	06/30/2026	BUILDING PLAN REVIEW SERVICES - JUN 2	0.00	10,094.00	
	01.19.61157	PLAN CHECKING	BUILDING PLAN REVIEW SERVIC	10,094.00		
03853	Dana V. Beck	07/16/2026	Regular	0.00	5,250.00	102155
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
RVFH20-LS-INVOI	Invoice	06/26/2026	FH20 - LANDSCAPING PROJECT MGMT -	0.00	5,250.00	
	01.32.61506	BLDG. MAINT-OTHER	FH20 - LANDSCAPING PROJECT	3,150.00		
	15.90.63100	CONSTRUCTION	FH20 - LANDSCAPING PROJECT	150.00		
	17.81.61150	OUTSIDE SERVICES-OTHE	FH20 - LANDSCAPING PROJECT	1,950.00		
04281	Daniel Rabb	07/16/2026	Regular	0.00	1,502.00	102156
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
REF-RB-B2017-03	Invoice	07/13/2026	REFUND - ROAD BOND - 1212 SIR FRANCI	0.00	1,502.00	
	01.00.20314	ROAD BOND	REFUND - ROAD BOND - 1212 SI	1,502.00		
00533	Davis Sign Company	07/16/2026	Regular	0.00	2,887.96	102157
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
41725	Invoice	06/18/2026	TEMPORARY TWO-WAY SIGN REORDER	0.00	633.65	
	60.14.62903	LIVE ON THE AVENUE	TEMPORARY TWO-WAY SIGN RE	633.65		
41771	Invoice	06/26/2026	NO PARKING TOW AWAY SIGNS REORDER	0.00	1,857.25	
	01.42.62200	DEPARTMENTAL SUPPLIE	NO PARKING TOW AWAY SIGNS	1,857.25		
41808	Invoice	07/06/2026	CREEK PARK QR/ RESILIENCE HUB/LOTA P	0.00	397.06	
	01.12.62200	DEPARTMENTAL SUPPLIE	CREEK PARK QR/ RESILIENCE HU	13.11		
	15.90.63100	CONSTRUCTION	CREEK PARK QR/ RESILIENCE HU	109.25		
	60.14.62903	LIVE ON THE AVENUE	CREEK PARK QR/ RESILIENCE HU	274.70		
00080	Department of Justice	07/16/2026	Regular	0.00	32.00	102158

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
057300	Invoice	06/30/2026	FINGERPRINT APPS - ST&PK - JUN 2026	0.00	32.00	
	01.42.61806	OUTSIDE SERVICES MISC	FINGERPRINT APPS - ST&PK - JU	32.00		
04299	Dodge Riedy	07/16/2026	Regular	0.00	1,000.00	102159
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
REF-RB-PTK2009	Invoice	07/15/2026	REFUND - ROAD BOND - 273 BUTTERFIEL	0.00	1,000.00	
	01.00.20314	ROAD BOND	REFUND - ROAD BOND - 273 BU	1,000.00		
01970	Dog Waste Depot	07/16/2026	Regular	0.00	4,457.40	102160
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
822212	Invoice	06/24/2026	DOG WASTE ROLL BAGS PALLET	0.00	4,457.40	
	01.81.62200	DEPARTMENTAL SUPPLIE	DOG WASTE ROLL BAGS PALLET	4,457.40		
00266	Edwin P Gurka, Jr	07/16/2026	Regular	0.00	1,193.75	102161
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
12-2026	Invoice	06/23/2026	ARBORIST SERVICES - MAY/JUNE 2026	0.00	1,193.75	
	01.42.61105	OUTSIDE SERVICES-TREES	ARBORIST SERVICES - MAY/JUNE	1,193.75		
04300	Elena Cuneo	07/16/2026	Regular	0.00	50,000.00	102162
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
REF-UG-B2022-0	Invoice	07/15/2026	REFUND - UNDERGROUNDING - 10 CREST	0.00	50,000.00	
	01.00.20377	Undergrounding Deposit	REFUND - UNDERGROUNDING -	50,000.00		
04264	Elizabeth Vaughan	07/16/2026	Regular	0.00	1,250.00	102163
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
REF-RB-PTK8385	Invoice	07/15/2026	REFUND - ROAD BOND - 34 RIDGE ROAD	0.00	1,250.00	
	01.00.20314	ROAD BOND	REFUND - ROAD BOND - 34 RID	1,250.00		
04288	Ellen Jenkins	07/16/2026	Regular	0.00	12,000.00	102164
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
REF-RB-B2019-01	Invoice	07/14/2026	REFUND - ROAD BOND - 260 CRESCENT R	0.00	12,000.00	
	01.00.20314	ROAD BOND	REFUND - ROAD BOND - 260 CR	12,000.00		
04294	Erin Heath	07/16/2026	Regular	0.00	9,000.00	102165
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
REF-RB-B2020-05	Invoice	07/15/2026	REFUND - ROAD BOND - 75 JONES ST	0.00	4,000.00	
	01.00.20314	ROAD BOND	REFUND - ROAD BOND - 75 JON	4,000.00		
REF-RB-PTK4486	Invoice	07/15/2026	REFUND - ROAD BOND - 101 ROSS AVE	0.00	5,000.00	
	01.00.20314	ROAD BOND	REFUND - ROAD BOND - 101 RO	5,000.00		
00092	Ewing Irrigation Products	07/16/2026	Regular	0.00	108.06	102166
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
30999738	Invoice	07/06/2026	MEMORIAL PK - IRRIGATION SUPPLIES	0.00	108.06	
	01.81.62200	DEPARTMENTAL SUPPLIE	MEMORIAL PK - IRRIGATION SU	108.06		
00017	Fairfax Building Supply Co. Inc.	07/16/2026	Regular	0.00	207.48	102167
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
313110	Invoice	06/25/2026	DEPT SUPPLIES - SHIMS/SCREWS/BITS	0.00	60.65	
	01.42.62200	DEPARTMENTAL SUPPLIE	DEPT SUPPLIES - SHIMS/SCREW	60.65		

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
313277	Invoice	06/30/2026	DEPT SUPPLIES - FAST SET CONCRETE/SHI	0.00	77.11	
	01.42.62200	DEPARTMENTAL SUPPLIE	DEPT SUPPLIES - FAST SET CONC		77.11	
313514	Invoice	07/07/2026	ROBSON - DET SUPPLIES - YELLOWJACKET	0.00	69.72	
	01.81.62200	DEPARTMENTAL SUPPLIE	ROBSON - DET SUPPLIES - YELLO		69.72	
03777	Friends of San Anselmo Parks	07/16/2026	Regular	0.00	1,000.00	102168
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
1941	Invoice	07/13/2026	DONATION - STAMINA FITNESS TRAINING	0.00	1,000.00	
	01.00.49012	OTHER MISC REVENUE	DONATION - STAMINA FITNESS	1,000.00		
04279	Gabriel Block	07/16/2026	Regular	0.00	2,000.00	102169
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
REF-RB-PTK6112	Invoice	07/14/2026	REFUND - ROAD BOND - 53 BERKELEY AVE	0.00	2,000.00	
	01.00.20314	ROAD BOND	REFUND - ROAD BOND - 53 BER	2,000.00		
02278	Gardeners' Guild	07/16/2026	Regular	0.00	6,525.00	102170
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
125988	Invoice	07/01/2026	SFD MEDIANS - JUL 2026	0.00	1,200.00	
	01.42.61144	Outside Services Medians	SFD MEDIANS - JUL 2026	1,200.00		
126024	Invoice	07/01/2026	RED HILL MEDIAN - JUL 2026	0.00	2,584.00	
	01.42.61144	Outside Services Medians	RED HILL MEDIAN - JUL 2026	2,584.00		
126025	Invoice	07/01/2026	IMAGINATION PK/MAGNOLIA LOT - JUL 2	0.00	2,450.00	
	01.81.61104	OUTSIDE SERVICES-GROU	IMAGINATION PK/MAGNOLIA L	1,225.00		
	14.81.61150	OUTSIDE SERVICES-OTHE	IMAGINATION PK/MAGNOLIA L	1,225.00		
126129	Invoice	06/25/2026	IMAGINATION PK/MAGNOLIA LOT - IRRIG	0.00	291.00	
	14.81.61150	OUTSIDE SERVICES-OTHE	IMAGINATION PK/MAGNOLIA L	291.00		
04285	George Yandell	07/16/2026	Regular	0.00	18,000.00	102171
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
REF-RB-B2015-03	Invoice	07/14/2026	REFUND - ROAD BOND - 55 FERNWOOD D	0.00	15,000.00	
	01.00.20314	ROAD BOND	REFUND - ROAD BOND - 55 FER	15,000.00		
REF-RB-B2015-04	Invoice	07/14/2026	REFUND - ROAD BOND - 55 FERNWOOD D	0.00	3,000.00	
	01.00.20314	ROAD BOND	REFUND - ROAD BOND - 55 FER	3,000.00		
00021	Good & Clean Company Inc	07/16/2026	Regular	0.00	14,608.00	102172
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
76629	Invoice	06/30/2026	GENERAL CLEANING SERVICES - JUN 2026	0.00	13,288.00	
	31.41.61501	BLDG. MAINT-JANITORIAL	ICC/REC DEPT	2,825.00		
	34.41.61501	BLDG. MAINT-JANITORIAL	ROBSON HOUSE	1,775.00		
	41.41.61501	BLDG. MAINT-JANITORIAL	UPPER TOWN HALL	7,413.00		
	60.14.62903	LIVE ON THE AVENUE	LIVE ON THE AVENUE	1,275.00		
76630	Invoice	06/30/2026	CLEANING SERVICES - LOWER TOWN HALL	0.00	1,320.00	
	41.41.61501	BLDG. MAINT-JANITORIAL	CLEANING SERVICES - LOWER T	1,320.00		
04297	Grace Fisher	07/16/2026	Regular	0.00	5,500.00	102173
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
REF-RB-B2017-02	Invoice	07/15/2026	REFUND - ROAD BOND - 318 THE ALAME	0.00	5,500.00	
	01.00.20314	ROAD BOND	REFUND - ROAD BOND - 318 TH	5,500.00		
01449	Graham Contractors Inc	07/16/2026	Regular	0.00	65,000.00	102174

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
033846	Invoice	06/30/2026	ANNUAL CRACK SEALING - FAIRFAX/SAN A	0.00	65,000.00	
	15.41.63100	CONSTRUCTION	ANNUAL CRACK SEALING - FAIRF	65,000.00		
00020	Hannibal's Inc Electrical Construction	07/16/2026	Regular	0.00	1,210.73	102175
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
25520	Invoice	07/06/2026	GRIDSCAPE/BESS - FINAL TESTING	0.00	900.00	
	15.90.63100	CONSTRUCTION	GRIDSCAPE/BESS - FINAL TESTIN	900.00		
25521	Invoice	07/06/2026	BOLINAS AVE - AUTO ACCIDENT SIGN LIG	0.00	310.73	
	01.42.61144	Outside Services Medians	BOLINAS AVE - AUTO ACCIDENT	310.73		
04296	Harry Cocciolo	07/16/2026	Regular	0.00	5,562.20	102176
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
REF-RB-B2014-00	Invoice	07/15/2026	REFUND - ROAD BOND - 183 OAK AVE	0.00	5,562.20	
	01.00.20314	ROAD BOND	REFUND - ROAD BOND - 183 OA	5,562.20		
02586	HdL Software LLC	07/16/2026	Regular	0.00	4,812.71	102177
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
SIN064801	Invoice	05/31/2026	NEW ACCTS PROCESSED/COLLECTION PM	0.00	4,812.71	
	01.12.61150	OUTSIDE SERVICES-OTHE	NEW ACCTS PROCESSED/COLLE	4,812.71		
04282	Heather Hardcastle	07/16/2026	Regular	0.00	1,500.00	102178
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
REF-RB-PTK4669	Invoice	07/14/2026	REFUND - ROAD BOND - 702 SAN ANSEL	0.00	1,500.00	
	01.00.20314	ROAD BOND	REFUND - ROAD BOND - 702 SA	1,500.00		
04255	Illinois Library Association	07/16/2026	Regular	0.00	318.86	102179
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
334508	Invoice	04/29/2026	iREAD PURCHASE	0.00	318.86	
	01.71.61132	OUTSIDE SVCS-PROGRAM	iREAD PURCHASE	318.86		
00022	Jackson's Hardware Inc.	07/16/2026	Regular	0.00	320.19	102180
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
203411	Invoice	06/25/2026	ICC - DEPT SUPPLIES - CLOTHS/PEST TRAP	0.00	96.88	
	31.41.61506	BLDG. MAINT-OTHER	ICC - DEPT SUPPLIES - CLOTHS/P	96.88		
203685	Invoice	06/30/2026	DEPT SUPPLIES - BRACKETS/CLAMPS/FAST	0.00	118.62	
	01.42.62200	DEPARTMENTAL SUPPLIE	DEPT SUPPLIES - BRACKETS/CLA	118.62		
203798	Invoice	07/02/2026	DEPT SUPPLIES - HANDLES/BOLTS/WASHE	0.00	33.69	
	01.42.62200	DEPARTMENTAL SUPPLIE	DEPT SUPPLIES - HANDLES/BOLT	33.69		
203804	Invoice	07/02/2026	ICC - DEADBOLT/KNOB STN	0.00	71.00	
	31.41.61506	BLDG. MAINT-OTHER	ICC - DEADBOLT/KNOB STN	71.00		
04262	Jeff Sterley	07/16/2026	Regular	0.00	1,800.00	102181
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
REF-RB-B2021-03	Invoice	07/13/2026	REFUND - ROAD BOND - 72 GROVE LN	0.00	1,800.00	
	01.00.20314	ROAD BOND	REFUND - ROAD BOND - 72 GRO	1,800.00		
04270	Jon Austen	07/16/2026	Regular	0.00	1,020.00	102182

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
REF-RB-PTK9119	Invoice	07/14/2026	REFUND - ROAD BOND - 1310 SAN ANSEL	0.00	1,020.00	
	01.00.20314	ROAD BOND	REFUND - ROAD BOND - 1310 S	1,020.00		
04273	Judith Holme Agnew	07/16/2026	Regular	0.00	3,000.00	102183
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
REF-RB-B2021-03	Invoice	07/13/2026	REFUND - ROAD BOND - 136 HILLDALE DR	0.00	3,000.00	
	01.00.20314	ROAD BOND	REFUND - ROAD BOND - 136 HIL	3,000.00		
04278	Julie Drummond	07/16/2026	Regular	0.00	6,570.00	102184
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
REF-RB-B2020-08	Invoice	07/13/2026	REFUND - ROAD BOND - 228 CRESCENT R	0.00	6,570.00	
	01.00.20314	ROAD BOND	REFUND - ROAD BOND - 228 CR	6,570.00		
04284	Kimberly Blue	07/16/2026	Regular	0.00	1,990.00	102185
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
REF-RB-B2019-02	Invoice	07/13/2026	REFUND - ROAD BOND - 105 BROOKSIDE	0.00	1,990.00	
	01.00.20314	ROAD BOND	REFUND - ROAD BOND - 105 BR	1,990.00		
01280	Kripa N. Davis	07/16/2026	Regular	0.00	677.95	102186
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
15841	Invoice	12/27/2016	REC DEPT - INSTRUCTOR PAYMENT	0.00	387.40	
	21.62.61175	KIDS CULTURE SERVICES	REC DEPT - INSTRUCTOR PAYME	387.40		
15842	Invoice	12/27/2016	REC DEPT - INSTRUCTOR PAYMENT	0.00	290.55	
	21.62.61175	KIDS CULTURE SERVICES	REC DEPT - INSTRUCTOR PAYME	290.55		
04258	Kurt Johnson	07/16/2026	Regular	0.00	2,250.00	102187
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
REF-RB-B2017-08	Invoice	07/13/2026	REFUND - ROAD BOND - 530 SCENIC AVE	0.00	1,000.00	
	01.00.20314	ROAD BOND	REFUND - ROAD BOND - 530 SC	1,000.00		
REF-RB-B2018-01	Invoice	07/13/2026	REFUND - ROAD BOND - 530 SCENIC AVE	0.00	1,250.00	
	01.00.20314	ROAD BOND	REFUND - ROAD BOND - 530 SC	1,250.00		
04006	Kyocera Document Solutions Northern Californ	07/16/2026	Regular	0.00	65.55	102188
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
55E1880362	Invoice	07/01/2026	KCIM STARTER PLAN CONTRACT BASE - J	0.00	65.55	
	42.21.61150	OUTSIDE SERVICES-OTHE	KCIM STARTER PLAN CONTRACT	65.55		
04298	Lalita Khosla	07/16/2026	Regular	0.00	1,380.00	102189
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
REF-RB-B2019-06	Invoice	07/13/2026	REFUND - ROAD BOND - 39 BENNIT AVE	0.00	1,380.00	
	01.00.20314	ROAD BOND	REFUND - ROAD BOND - 39 BEN	1,380.00		
04257	LandCulture LLP	07/16/2026	Regular	0.00	6,980.00	102190
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
1387	Invoice	05/19/2026	FH20 LANDSCAPE DESIGN PROJECT - MAR	0.00	6,980.00	
	15.32.63100	CONSTRUCTION	FH20 LANDSCAPE DESIGN PROJ	6,980.00		
04292	Lassa Frank	07/16/2026	Regular	0.00	4,000.00	102191

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
REF-RB-PTK5622	Invoice	07/14/2026	REFUND - ROAD BOND - 1604 SIR FRANCI	0.00	4,000.00	
	01.00.20314	ROAD BOND	REFUND - ROAD BOND - 1604 SI	4,000.00		
04275	Laura Reinertsen	07/16/2026	Regular	0.00	4,029.40	102192
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
REF-RB-B2016-02	Invoice	07/13/2026	REFUND - ROAD BOND - 17 WAVERLY RD	0.00	4,029.40	
	01.00.20314	ROAD BOND	REFUND - ROAD BOND - 17 WA	4,029.40		
00150	Marin Color Service Inc.	07/16/2026	Regular	0.00	403.17	102193
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
S0855473	Invoice	07/06/2026	LIBRARY - GLOSS CLEAR BASE	0.00	74.89	
	41.41.61150	OUTSIDE SERVICES-OTHE	LIBRARY - GLOSS CLEAR BASE	74.89		
S0855496	Invoice	07/06/2026	LIBRARY - SATIN CLEAR BASE	0.00	74.89	
	41.41.61150	OUTSIDE SERVICES-OTHE	LIBRARY - SATIN CLEAR BASE	74.89		
S0855677	Invoice	07/07/2026	PAINT RIG SUPPLIES - THINNER/FILTER/SE	0.00	253.39	
	01.42.62200	DEPARTMENTAL SUPPLIE	PAINT RIG SUPPLIES - THINNER/	253.39		
01042	Marin County Tax Collector	07/16/2026	Regular	0.00	13,365.34	102194
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
FY2026-2027LAF	Invoice	07/01/2026	FY26-27 LAFCO OPERATING EXP - MEMBE	0.00	13,365.34	
	01.21.61124	OUTSIDE SVCS-LAFCO	FY26-27 LAFCO OPERATING EXP	13,365.34		
00145	Marin County Tax Collector	07/16/2026	Regular	0.00	1,751.84	102195
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
25-1116037	Invoice	07/01/2026	FY26-27 UNSECURED PROP TAX - ROBSON	0.00	1,280.95	
	34.41.62924	POSSESSORY TAX PAYME	FY26-27 UNSECURED PROP TAX	1,280.95		
25-1116038	Invoice	07/01/2026	FY26-27 UNSECURED PROP TAX - ROBSON	0.00	470.89	
	34.41.62924	POSSESSORY TAX PAYME	FY26-27 UNSECURED PROP TAX	470.89		
00121	Marin I J - 2072661 AD	07/16/2026	Regular	0.00	119.94	102196
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
0001479192	Invoice	06/30/2026	COLUMN - LEGAL NOTICES - JUN 2026	0.00	119.94	
	01.12.61151	LEGAL NOTICES	COLUMN - LEGAL NOTICES - JUN	119.94		
00029	Marin IT	07/16/2026	Regular	0.00	12,702.83	102197
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
2026-131903	Invoice	06/25/2026	PDU FOR COUNCIL SWITCH - QT2026-006	0.00	269.71	
	42.21.62200	DEPARTMENTAL SUPPLIE	PDU FOR COUNCIL SWITCH - QT	269.71		
2026-131907	Invoice	06/25/2026	11:11 OFFICE 365 BACKUPS - JUN 2026	0.00	212.38	
	42.21.61150	OUTSIDE SERVICES-OTHE	11:11 OFFICE 365 BACKUPS - JU	212.38		
2026-131947	Invoice	06/25/2026	CISCO DUO LICENSES - JUN 2026	0.00	432.00	
	42.21.61150	OUTSIDE SERVICES-OTHE	CISCO DUO LICENSES - JUN 202	432.00		
2026-131970	Invoice	06/29/2026	KNOWBE4 LICENSE TRUE-UP AUG 2025	0.00	637.50	
	42.21.61150	OUTSIDE SERVICES-OTHE	KNOWBE4 LICENSE TRUE-UP AU	637.50		
2026-132038	Invoice	07/09/2026	SMARTNET 2026-2027 CONTRACT RENEW	0.00	1,715.00	
	42.21.62200	DEPARTMENTAL SUPPLIE	SMARTNET 2026-2027 CONTRA	1,715.00		
2026-132050	Invoice	07/09/2026	SSL CERTIFICATE RENEWAL	0.00	119.99	
	42.21.61150	OUTSIDE SERVICES-OTHE	SSL CERTIFICATE RENEWAL	119.99		
2026-132055	Invoice	07/09/2026	RESILIENCE HUB SUPPORT - SYSTEMS ENG	0.00	145.00	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	15.90.63100 CONSTRUCTION		RESILIENCE HUB SUPPORT - SYS		145.00	
2026-132091	Invoice	06/30/2026	IT SUPPORT - JUN 2026	0.00	9,171.25	
	42.21.61150 OUTSIDE SERVICES-OTHE		IT SUPPORT - JUN 2026		9,171.25	
00142	Marin Municipal Water District	07/16/2026	Regular	0.00	1,123.27	102198
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
146216-0710202	Invoice	06/30/2026	146216 - 237 CRESCENT RD - 05.07.2026-	0.00	837.09	
	01.81.61703	UTILITIES-WATER	146216 - 237 CRESCENT RD - 05.		837.09	
427307-0710202	Invoice	06/30/2026	427307 - 237 CRESCENT RD - 05.07.2026-	0.00	182.73	
	34.41.61703	UTILITIES-WATER	427307 - 237 CRESCENT RD - 05.		182.73	
495073-0709202	Invoice	06/30/2026	495073 - CENTER/FORREST - 05.06.2026-	0.00	103.45	
	01.81.61703	UTILITIES-WATER	495073 - CENTER/FORREST - 05.		103.45	
03228	MGE Engineering Inc	07/16/2026	Regular	0.00	7,834.80	102199
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
663.17	Invoice	06/24/2026	MADRONE/NOKOMIS BRIDGES - MAR-MA	0.00	7,181.90	
	15.41.63100	CONSTRUCTION	MADRONE/NOKOMIS BRIDGES -		7,181.90	
741.06	Invoice	06/24/2026	BPMP SFD BLVD/BARBER AVE BRIDGES -	0.00	652.90	
	15.41.63100	CONSTRUCTION	BPMP SFD BLVD/BARBER AVE B		652.90	
04272	Michael Blakeley	07/16/2026	Regular	0.00	1,350.00	102200
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
REF-RB-B2018-03	Invoice	07/14/2026	REFUND - ROAD BOND - 122 MORNINGSI	0.00	1,350.00	
	01.00.20314	ROAD BOND	REFUND - ROAD BOND - 122 M		1,350.00	
04283	Mike Kelly	07/16/2026	Regular	0.00	3,000.00	102201
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
REF-RB-PTK7301	Invoice	07/15/2026	REFUND - ROAD BOND - 235 FLORIBEL AV	0.00	3,000.00	
	01.00.20314	ROAD BOND	REFUND - ROAD BOND - 235 FL		3,000.00	
03686	MKM Group Inc.	07/16/2026	Regular	0.00	1,560.00	102202
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
21129	Invoice	06/30/2026	50 TON CRANE SERVICE - HOIST CONCRET	0.00	1,560.00	
	01.42.61900	EQUIPMENT RENTAL	50 TON CRANE SERVICE - HOIST		1,560.00	
02431	Myrel Jenks	07/16/2026	Regular	0.00	1,020.00	102203
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
REF-RB-B2016-01	Invoice	07/13/2026	REFUND - ROAD BOND - 46 CORDONE DR	0.00	1,020.00	
	01.00.20314	ROAD BOND	REFUND - ROAD BOND - 46 COR		1,020.00	
01346	Nerviani Paving Inc	07/16/2026	Regular	0.00	67,500.00	102204
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
7900	Invoice	06/15/2026	ROBSON PK - ASPHALT REPLACEMENT 45	0.00	67,500.00	
	17.81.63100	CONSTRUCTION	ROBSON PK - ASPHALT REPLACE		67,500.00	
04289	Norman Cieslewicz	07/16/2026	Regular	0.00	2,000.00	102205
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
REF-RB-PTK4165	Invoice	07/14/2026	REFUND - ROAD BOND - 146 SYCAMORE A	0.00	2,000.00	
	01.00.20314	ROAD BOND	REFUND - ROAD BOND - 146 SY		2,000.00	
03524	Northwest Cascade, Inc.	07/16/2026	Regular	0.00	3,823.65	102206

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
	0555635269	Invoice	07/01/2026	UNIT RENTALS 06.30.2026-07.27.2026	0.00	3,823.65	
		01.81.61150	OUTSIDE SERVICES-OTHE	UNIT RENTALS 06.30.2026-07.2	1,275.00		
		60.14.62903	LIVE ON THE AVENUE	UNIT RENTALS 06.30.2026-07.2	2,548.65		
00128	Pacific Gas & Electric	07/16/2026	Regular	0.00	376.52	102207
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
	722-07032026	Invoice	06/30/2026	722 - MEMORIAL PARK EV - 05.29.2026-0	0.00	376.52	
		13.42.61114	OUTSIDE SRV: PARKING	722 - MEMORIAL PARK EV - 05.2	376.52		
03523	Parametrix, Inc	07/16/2026	Regular	0.00	33,966.96	102208
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
	80500	Invoice	06/30/2026	SFD BLVD/SUNNY HILLS DR SIGNAL - JUN	0.00	1,552.50	
		15.41.63100	CONSTRUCTION	SFD BLVD/SUNNY HILLS DR SIGN	1,552.50		
	80684	Invoice	06/30/2026	CREEK PARK BIKE LANE - JUNE 2026	0.00	32,414.46	
		14.41.63100	CAPITAL OUTLAY - CONST	CREEK PARK BIKE LANE - JUNE 2	32,414.46		
02554	Parkmobile LLC	07/16/2026	Regular	0.00	1,180.80	102209
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
	INV-US032-2026-	Invoice	06/30/2026	END USER FEES - JUN 2026	0.00	1,180.80	
		13.42.61114	OUTSIDE SRV: PARKING	END USER FEES - JUN 2026	1,180.80		
04256	Partners in Public Innovation	07/16/2026	Regular	0.00	2,199.00	102210
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
	1388	Invoice	06/26/2026	LEAN LEADERS ON-DEMAND TRAINING - S	0.00	2,199.00	
		01.18.61000	TRAINING	LEAN LEADERS ON-DEMAND TR	2,199.00		
04266	Pete Giese	07/16/2026	Regular	0.00	3,000.00	102211
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
	REF-RB-B2019-04	Invoice	07/13/2026	REFUND - ROAD BOND - 89 MAGNOLIA A	0.00	3,000.00	
		01.00.20314	ROAD BOND	REFUND - ROAD BOND - 89 MA	3,000.00		
02956	PUBLIC RISK, INNOVATION, SOLUTIONS AND M.	07/16/2026	Regular	0.00	462.42	102212
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
	27400108	Invoice	07/01/2026	EMPLOYEE ASST PROGRAM - JUL-SEP 202	0.00	462.42	
		40.21.60202	EMPLOYEE ASST PRG PRE	EMPLOYEE ASST PROGRAM - JU	462.42		
04286	PWP LLC	07/16/2026	Regular	0.00	7,000.00	102213
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
	REF-RB-B2022-05	Invoice	07/14/2026	REFUND - ROAD BOND - 75 ESSEX ST	0.00	7,000.00	
		01.00.20314	ROAD BOND	REFUND - ROAD BOND - 75 ESSE	7,000.00		
02839	Quadient Finance USA, Inc	07/16/2026	Regular	0.00	800.00	102214

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
274-06212026	Invoice	06/21/2026	POSTAGE MACHINE - TOWN HALL - JUN 2	0.00	800.00	
	01.12.62003	POSTAGE	POSTAGE MACHINE - TOWN HA	133.33		
	01.18.62003	POSTAGE	POSTAGE MACHINE - TOWN HA	133.33		
	01.19.62200	DEPARTMENTAL SUPPLIE	POSTAGE MACHINE - TOWN HA	133.35		
	01.41.62003	POSTAGE	POSTAGE MACHINE - TOWN HA	133.33		
	01.71.62003	POSTAGE	POSTAGE MACHINE - TOWN HA	133.33		
	01.82.62003	POSTAGE	POSTAGE MACHINE - TOWN HA	133.33		
00339	Redwood Security Systems	07/16/2026	Regular	0.00	825.00	102215
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
4189349	Invoice	07/01/2026	FIRE MONITORING/MAINTENANCE - JUL-	0.00	825.00	
	34.41.61506	BLDG. MAINT-OTHER	FIRE MONITORING/MAINTENA	210.00		
	41.41.61150	OUTSIDE SERVICES-OTHE	FIRE MONITORING/MAINTENA	615.00		
04287	Richard Hochschild	07/16/2026	Regular	0.00	4,500.00	102216
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
REF-RB-B2014-01	Invoice	07/14/2026	REFUND - ROAD BOND - 444/456 LAUREL	0.00	4,500.00	
	01.00.20314	ROAD BOND	REFUND - ROAD BOND - 444/45	4,500.00		
04280	Robert A Josephs	07/16/2026	Regular	0.00	1,500.00	102217
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
REF-RB-B2017-07	Invoice	07/13/2026	REFUND - ROAD BOND - 25 CAMINO DE H	0.00	1,500.00	
	01.00.20314	ROAD BOND	REFUND - ROAD BOND - 25 CA	1,500.00		
04114	Robert Tuckey	07/16/2026	Regular	0.00	1,600.00	102218
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
32-22	Invoice	07/06/2026	MOUND CLAY - SUPER SACK DELIVERED	0.00	1,600.00	
	01.81.62200	DEPARTMENTAL SUPPLIE	MOUND CLAY - SUPER SACK DEL	1,600.00		
00181	Ross Valley Fire Department	07/16/2026	Regular	0.00	12,798.41	102219
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
260630SAQ4	Invoice	06/30/2026	RVFD PAYROLL EXPENSES FY2025-2026 Q	0.00	12,798.41	
	35.41.61150	OUTSIDE SERVICES-OTHE	RVFD PAYROLL EXPENSES FY25-	12,798.41		
02769	Ryan Lafrenz	07/16/2026	Regular	0.00	2,750.00	102220
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
REF-RB-B2014-00	Invoice	07/15/2026	REFUND - ROAD BOND - 77 OAK KNOLL A	0.00	2,750.00	
	01.00.20314	ROAD BOND	REFUND - ROAD BOND - 77 OAK	2,750.00		
02814	Sara Robinson	07/16/2026	Regular	0.00	2,000.00	102221
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
REF-RB-B2019-07	Invoice	07/13/2026	REFUND - ROAD BOND - 194 FLORIBEL AV	0.00	2,000.00	
	01.00.20314	ROAD BOND	REFUND - ROAD BOND - 194 FL	2,000.00		
04277	Sarita Patel	07/16/2026	Regular	0.00	13,000.00	102222
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
REF-RB-PTK2849	Invoice	07/15/2026	REFUND - ROAD BOND - 55 SEQUOIA DR	0.00	6,000.00	
	01.00.20314	ROAD BOND	REFUND - ROAD BOND - 55 SEQ	6,000.00		
REF-RB-PTK5298	Invoice	07/15/2026	REFUND - ROAD BOND - 55 SAN ANSELM	0.00	1,000.00	
	01.00.20314	ROAD BOND	REFUND - ROAD BOND - 55 SAN	1,000.00		

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
REF-RB-PTK5615	Invoice	07/15/2026	REFUND - ROAD BOND - 47 SEQUOIA DR	0.00	3,000.00	
	01.00.20314	ROAD BOND	REFUND - ROAD BOND - 47 SEQ		3,000.00	
REF-RB-PTK6408	Invoice	07/15/2026	REFUND - ROAD BOND - 91 RED HILL AVE	0.00	3,000.00	
	01.00.20314	ROAD BOND	REFUND - ROAD BOND - 91 RED		3,000.00	
04277	Sarita Patel	07/23/2026	Regular	0.00	-13,000.00	102222
04261	Scott Russell	07/16/2026	Regular	0.00	1,500.00	102223
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
REF-RB-B2015-00	Invoice	07/15/2026	REFUND - ROAD BOND - 112 SAN FRANCI	0.00	1,500.00	
	01.00.20314	ROAD BOND	REFUND - ROAD BOND - 112 SA		1,500.00	
00651	Sean Condry	07/16/2026	Regular	0.00	13,308.60	102224
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
REIMB-CALPERS-	Invoice	06/30/2026	REIMB - CALPERS 457 IN-SERVICE TRANSF	0.00	13,308.60	
	01.41.61150	OUTSIDE SERVICES-OTHE	REIMB - CALPERS 457 IN-SERVIC		13,308.60	
03696	Sequoia Ecological Consulting, Inc.	07/16/2026	Regular	0.00	6,213.26	102225
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
2026249	Invoice	06/30/2026	SORICH PARK BOTANICAL SURVEYS - APR-	0.00	6,213.26	
	35.41.61150	OUTSIDE SERVICES-OTHE	SORICH PARK BOTANICAL SURVE		6,213.26	
02624	Smith's Pest Management	07/16/2026	Regular	0.00	949.00	102226
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
411682	Invoice	06/27/2026	PEST CONTROL - MEMORIAL PARK - JUN 2	0.00	350.00	
	01.81.61150	OUTSIDE SERVICES-OTHE	PEST CONTROL - MEMORIAL PA		350.00	
411951	Invoice	06/28/2026	PEST CONTROL - IMAGINATION PARK - JU	0.00	309.00	
	14.81.61150	OUTSIDE SERVICES-OTHE	PEST CONTROL - IMAGINATION		309.00	
513C	Invoice	06/28/2026	PEST CONTROL - SAN ANSELMO PARKS INI	0.00	290.00	
	21.65.61507	ICC LANDSCAPING MAINT	PEST CONTROL - SAN ANSELMO		290.00	
02760	Stacey Kamp	07/16/2026	Regular	0.00	1,900.00	102227
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
REF-RB-B2018-06	Invoice	07/13/2026	REFUND - ROAD BOND - 234 SAN FRANCI	0.00	1,900.00	
	01.00.20314	ROAD BOND	REFUND - ROAD BOND - 234 SA		1,900.00	
01982	Stasia Leilani Winslow	07/16/2026	Regular	0.00	765.00	102228
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
WR11182018	Invoice	11/20/2018	REFEREE	0.00	765.00	
	21.61.61169	YOUTH SOCCER SERVICES	REFEREE		765.00	
00347	Sutton Cunningham	07/16/2026	Regular	0.00	6,050.00	102229
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
REF-RB-B2019-06	Invoice	07/13/2026	REFUND - ROAD BOND - 67 YOLANDA DR	0.00	5,050.00	
	01.00.20314	ROAD BOND	REFUND - ROAD BOND - 67 YOL		5,050.00	
REF-RB-PTK4269	Invoice	07/14/2026	REFUND - ROAD BOND - 62 MADRONE AV	0.00	1,000.00	
	01.00.20314	ROAD BOND	REFUND - ROAD BOND - 62 MA		1,000.00	
02474	T2 SYSTEMS CANADA INC.	07/16/2026	Regular	0.00	238.16	102230

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
7001942	Invoice	05/31/2026	DIGITAL IRIS SERVICE - JUN 2026	0.00	238.16	
	13.41.61150	OUTSIDE SERVICES-OTHE	DIGITAL IRIS SERVICE - JUN 2026	238.16		
04263	Tatyana Mironova	07/16/2026	Regular	0.00	1,300.00	102231
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
REF-RB-B2016-06	Invoice	07/13/2026	REFUND - ROAD BOND - 7 HILLCREST CT	0.00	1,300.00	
	01.00.20314	ROAD BOND	REFUND - ROAD BOND - 7 HILLC	1,300.00		
04267	Ted Murphy	07/16/2026	Regular	0.00	1,200.00	102232
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
REF-RB-B2017-06	Invoice	07/13/2026	REFUND - ROAD BOND - 570 OAK AVE	0.00	1,200.00	
	01.00.20314	ROAD BOND	REFUND - ROAD BOND - 570 OA	1,200.00		
01230	Teressa DiPerna	07/16/2026	Regular	0.00	960.00	102233
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
REF-RB-B2015-04	Invoice	07/13/2026	REFUND - ROAD BOND - 209 BUTTERFIEL	0.00	960.00	
	01.00.20314	ROAD BOND	REFUND - ROAD BOND - 209 BU	960.00		
04271	Thomas Rex Hardy, AIA	07/16/2026	Regular	0.00	11,500.00	102234
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
REF-RB-B2016-05	Invoice	07/13/2026	REFUND - ROAD BOND - 30 MEDWAY RD	0.00	11,500.00	
	01.00.20314	ROAD BOND	REFUND - ROAD BOND - 30 ME	11,500.00		
04269	Timothy Hyer	07/16/2026	Regular	0.00	1,474.50	102235
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
REF-RB-B2021-00	Invoice	07/13/2026	REFUND - ROAD BOND - 275 CRESCENT R	0.00	1,474.50	
	01.00.20314	ROAD BOND	REFUND - ROAD BOND - 275 CR	1,474.50		
03207	Toni Christine DeFrancis	07/16/2026	Regular	0.00	160.00	102236
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
2026-TC623	Invoice	06/29/2026	TRANSCRIPTION - TOWN COUNCIL 06/23	0.00	160.00	
	01.12.61150	OUTSIDE SERVICES-OTHE	TRANSCRIPTION - TOWN COUN	160.00		
00215	Transbay Lock	07/16/2026	Regular	0.00	58.00	102237
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
96680	Invoice	07/02/2026	REKEYED LOCKS	0.00	58.00	
	31.41.61506	BLDG. MAINT-OTHER	REKEYED LOCKS	58.00		
00384	Van Midde & Son Concrete	07/16/2026	Regular	0.00	26,240.00	102238
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
16087	Invoice	06/09/2026	ROBSON PK - ADA RAMP REPLACEMENT	0.00	10,840.00	
	17.81.63100	CONSTRUCTION	ROBSON PK - ADA RAMP REPLA	10,840.00		
16110	Invoice	06/19/2026	ROBSON PK - ADA PARKING PAD REPLACE	0.00	15,400.00	
	17.81.63100	CONSTRUCTION	ROBSON PK - ADA PARKING PAD	15,400.00		
02032	Annabelle Reber	07/22/2026	Regular	0.00	9,591.20	102239

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
REF-RB-B2015-03	Invoice	07/21/2026	REFUND - ROAD BOND - 166 PROSPECT A	0.00	9,591.20	
	01.00.20314	ROAD BOND	REFUND - ROAD BOND - 166 PR	9,591.20		
04313	Barbara Wunsch	07/22/2026	Regular	0.00	3,250.00	102240
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
REF-RB-B2022-01	Invoice	07/20/2026	REFUND - ROAD BOND - 72 OAK KNOLL A	0.00	3,250.00	
	01.00.20314	ROAD BOND	REFUND - ROAD BOND - 72 OAK	3,250.00		
04339	Chance Portillo	07/22/2026	Regular	0.00	3,605.70	102241
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
REF-RB-B2019-07	Invoice	07/21/2026	REFUND - ROAD BOND - 101 BROADMOO	0.00	3,605.70	
	01.00.20314	ROAD BOND	REFUND - ROAD BOND - 101 BR	3,605.70		
02942	Chris Parlette	07/22/2026	Regular	0.00	2,500.00	102242
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
REF-RB-ENC2021-	Invoice	07/21/2026	REFUND - ROAD BOND - 14 RUTHERFORD	0.00	1,500.00	
	01.00.20314	ROAD BOND	REFUND - ROAD BOND - 14 RUT	1,500.00		
REF-RB-POOL202	Invoice	07/21/2026	REFUND - ROAD BOND - 14 RUTHERFORD	0.00	1,000.00	
	01.00.20314	ROAD BOND	REFUND - ROAD BOND - 14 RUT	1,000.00		
04314	Christina Landles-Cobb	07/22/2026	Regular	0.00	3,523.30	102243
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
REF-RB-B2016-00	Invoice	07/20/2026	REFUND - ROAD BOND - 169 THE ALAME	0.00	3,523.30	
	01.00.20314	ROAD BOND	REFUND - ROAD BOND - 169 TH	3,523.30		
04346	Craig Thigpen	07/22/2026	Regular	0.00	1,500.00	102244
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
REF-RB-B2015-02	Invoice	07/21/2026	REFUND - ROAD BOND - 1306 SAN ANSEL	0.00	1,500.00	
	01.00.20314	ROAD BOND	REFUND - ROAD BOND - 1306 S	1,500.00		
04351	Daniel Reid	07/22/2026	Regular	0.00	4,816.70	102245
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
REF-RB-B2015-00	Invoice	07/21/2026	REFUND - ROAD BOND - 21 YOLANDA DR	0.00	4,816.70	
	01.00.20314	ROAD BOND	REFUND - ROAD BOND - 21 YOL	4,816.70		
04347	David Kramer	07/22/2026	Regular	0.00	2,200.00	102246
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
REF-RB-B2014-01	Invoice	07/21/2026	REFUND - ROAD BOND - 54 BROOKSIDE D	0.00	2,200.00	
	01.00.20314	ROAD BOND	REFUND - ROAD BOND - 54 BRO	2,200.00		
04343	Eamon Andrew Galbraith	07/22/2026	Regular	0.00	1,200.00	102247
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
REF-RB-PTK7585	Invoice	07/21/2026	REFUND - ROAD BOND - 27 TAMALPAIS A	0.00	1,200.00	
	01.00.20314	ROAD BOND	REFUND - ROAD BOND - 27 TAM	1,200.00		
04288	Ellen Jenkins	07/22/2026	Regular	0.00	1,500.00	102248

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
REF-RB-ENC2020-	Invoice	07/21/2026	REFUND - ROAD BOND - 260 CRESCENT R	0.00	1,500.00	
	01.00.20314	ROAD BOND	REFUND - ROAD BOND - 260 CR	1,500.00		
03331	Essence Goldman	07/22/2026	Regular	0.00	550.00	102249
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
INV0008576	Invoice	10/13/2022	10.10.2022 - SAN ANSELMO LIVE - BAND	0.00	550.00	
	60.14.62903	LIVE ON THE AVENUE	10.10.2022 - SAN ANSELMO LIV	550.00		
03612	G Design LLC	07/22/2026	Regular	0.00	9,045.00	102250
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
REF-RB-2017-028	Invoice	07/21/2026	Road Bond Refund - 84 Florence	0.00	1,775.00	
	01.00.20314	ROAD BOND	Road Bond Refund - 84 Florence	1,775.00		
REF-RB-B2022-06	Invoice	07/21/2026	Road Bond Refund - 130 Sycamore Ave	0.00	7,270.00	
	01.00.20314	ROAD BOND	Road Bond Refund - 130 Sycam	7,270.00		
04350	G Family Construction	07/22/2026	Regular	0.00	16,795.80	102251
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
REF-RB-B2016-05	Invoice	07/21/2026	Road Bond Refund - 52 Longview Ave	0.00	2,500.00	
	01.00.20314	ROAD BOND	Road Bond Refund - 52 Longvie	2,500.00		
REF-RB-B2019-03	Invoice	07/21/2026	Road Bond Refund - 164 Los Angeles Blvd	0.00	3,535.80	
	01.00.20314	ROAD BOND	Road Bond Refund - 164 Los An	3,535.80		
REF-RB-B2020-05	Invoice	07/21/2026	Road Bond Refund - 61 Monterey Ave	0.00	900.00	
	01.00.20314	ROAD BOND	Road Bond Refund - 61 Montere	900.00		
REF-RB-B2021-07	Invoice	07/21/2026	Road Bond Refund - 54 Yolanda Dr	0.00	9,860.00	
	01.00.20314	ROAD BOND	Road Bond Refund - 54 Yolanda	9,860.00		
01544	Gabriella Drake	07/22/2026	Regular	0.00	4,000.00	102252
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
REF-RB-PTK5672	Invoice	07/21/2026	REFUND - ROAD BOND - 166 BUTTERFIEL	0.00	3,000.00	
	01.00.20314	ROAD BOND	REFUND - ROAD BOND - 166 BU	3,000.00		
REF-RB-PTK6414	Invoice	07/21/2026	REFUND - ROAD BOND - 761 SIR FRANCIS	0.00	1,000.00	
	01.00.20314	ROAD BOND	REFUND - ROAD BOND - 761 SIR	1,000.00		
04352	Gerry Hynes	07/22/2026	Regular	0.00	1,000.00	102253
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
REF-RB-B5014-01	Invoice	07/21/2026	REFUND - ROAD BOND - 790 SIR FRANCIS	0.00	1,000.00	
	01.00.20314	ROAD BOND	REFUND - ROAD BOND - 790 SIR	1,000.00		
04353	GWL Living Trust	07/22/2026	Regular	0.00	42,000.00	102254
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
REF-RB-B2018-06	Invoice	07/21/2026	REFUND - ROAD BOND - 65 SEQUOIA DR	0.00	16,000.00	
	01.00.20314	ROAD BOND	REFUND - ROAD BOND - 65 SEQ	16,000.00		
REF-RB-PTK2849	Invoice	07/21/2026	REFUND - ROAD BOND - 55 SEQUOIA DR	0.00	6,000.00	
	01.00.20314	ROAD BOND	REFUND - ROAD BOND - 55 SEQ	6,000.00		
REF-RB-PTK4952	Invoice	07/22/2026	Road Bond Refund - 40 Park Way, 37 Sequ	0.00	13,000.00	
	01.00.20314	ROAD BOND	Road Bond Refund - 40 Park Wa	13,000.00		
REF-RB-PTK5298	Invoice	07/21/2026	REFUND - ROAD BOND - 55 SAN ANSELM	0.00	1,000.00	
	01.00.20314	ROAD BOND	REFUND - ROAD BOND - 55 SAN	1,000.00		
REF-RB-PTK5615	Invoice	07/21/2026	REFUND - ROAD BOND - 47 SEQUOIA DR	0.00	3,000.00	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	01.00.20314 ROAD BOND		REFUND - ROAD BOND - 47 SEQ		3,000.00	
REF-RB-PTK6408	Invoice	07/21/2026	REFUND - ROAD BOND - 91 RED HILL AVE	0.00	3,000.00	
	01.00.20314 ROAD BOND		REFUND - ROAD BOND - 91 RED		3,000.00	
01850	Hardiman Construction	07/22/2026	Regular	0.00	31,830.00	102255
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
10172016	Invoice	10/26/2016	15 BERKELEY	0.00	150.00	
	19.41.63107	CAPITAL OUTLAY - PAVIN	15 BERKELEY	150.00		
15 berkley	Invoice	10/18/2016	SEWER LATERAL IMPROVEMENT WORK	0.00	150.00	
	01.41.61150	OUTSIDE SERVICES-OTHE	SEWER LATERAL IMPROVEMENT	150.00		
REF-RB-ENC2016-	Invoice	07/21/2026	REFUND - ROAD BOND - 217 CRESCENT R	0.00	1,500.00	
	01.00.20314 ROAD BOND		REFUND - ROAD BOND - 217 CR		1,500.00	
REF-RB-ENC2016-	Invoice	07/21/2026	REFUND - ROAD BOND - 56 OAK SPRINGS	0.00	1,500.00	
	01.00.20314 ROAD BOND		REFUND - ROAD BOND - 56 OAK		1,500.00	
REF-RB-ENC2016-	Invoice	07/21/2026	REFUND - ROAD BOND - 55 REDWOOD RD	0.00	1,500.00	
	01.00.20314 ROAD BOND		REFUND - ROAD BOND - 55 RED		1,500.00	
REF-RB-ENC2016-	Invoice	07/21/2026	REFUND - ROAD BOND - 294 THE ALAME	0.00	1,500.00	
	01.00.20314 ROAD BOND		REFUND - ROAD BOND - 294 TH		1,500.00	
REF-RB-ENC2017-	Invoice	07/21/2026	REFUND - ROAD BOND - 59 CORDONE DR	0.00	1,500.00	
	01.00.20314 ROAD BOND		REFUND - ROAD BOND - 59 COR		1,500.00	
REF-RB-ENC2019-	Invoice	07/21/2026	REFUND - ROAD BOND - 15 BROOKSIDE D	0.00	1,500.00	
	01.00.20314 ROAD BOND		REFUND - ROAD BOND - 15 BRO		1,500.00	
REF-RB-ENC2019-	Invoice	07/21/2026	REFUND - ROAD BOND - 49 AUSTIN AVE	0.00	1,500.00	
	01.00.20314 ROAD BOND		REFUND - ROAD BOND - 49 AUS		1,500.00	
REF-RB-ENC2019-	Invoice	07/21/2026	REFUND - ROAD BOND - 7 MAPLE LN	0.00	1,500.00	
	01.00.20314 ROAD BOND		REFUND - ROAD BOND - 7 MAPL		1,500.00	
REF-RB-ENC2019-	Invoice	07/21/2026	REFUND - ROAD BOND - 1 HILLCREST AVE	0.00	1,500.00	
	01.00.20314 ROAD BOND		REFUND - ROAD BOND - 1 HILLC		1,500.00	
REF-RB-ENC2019-	Invoice	07/21/2026	REFUND - ROAD BOND - 68 YOLANDA DR	0.00	1,500.00	
	01.00.20314 ROAD BOND		REFUND - ROAD BOND - 68 YOL		1,500.00	
REF-RB-ENC2020-	Invoice	07/21/2026	REFUND - ROAD BOND - 35 SALINAS AVE	0.00	1,500.00	
	01.00.20314 ROAD BOND		REFUND - ROAD BOND - 35 SALI		1,500.00	
REF-RB-ENC2020-	Invoice	07/21/2026	REFUND - ROAD BOND - 155 ALDER AVE	0.00	1,500.00	
	01.00.20314 ROAD BOND		REFUND - ROAD BOND - 155 AL		1,500.00	
REF-RB-ENC2020-	Invoice	07/21/2026	REFUND - ROAD BOND - 1 LINCOLN PK	0.00	1,500.00	
	01.00.20314 ROAD BOND		REFUND - ROAD BOND - 1 LINC		1,500.00	
REF-RB-ENC2020-	Invoice	07/21/2026	REFUND - ROAD BOND - 158 PROSPECT A	0.00	1,500.00	
	01.00.20314 ROAD BOND		REFUND - ROAD BOND - 158 PR		1,500.00	
REF-RB-ENC2021-	Invoice	07/21/2026	REFUND - ROAD BOND - 53 CREEK RD	0.00	1,500.00	
	01.00.20314 ROAD BOND		REFUND - ROAD BOND - 53 CRE		1,500.00	
REF-RB-ENC2021-	Invoice	07/21/2026	REFUND - ROAD BOND - 48 SAN RAFAEL A	0.00	30.00	
	01.00.20314 ROAD BOND		REFUND - ROAD BOND - 48 SAN		30.00	
REF-RB-ENC2022-	Invoice	07/21/2026	REFUND - ROAD BOND - 20 VARBORG TER	0.00	1,500.00	
	01.00.20314 ROAD BOND		REFUND - ROAD BOND - 20 VAR		1,500.00	
REF-RB-ENC2022-	Invoice	07/21/2026	REFUND - ROAD BOND - 34 MERCED AVE	0.00	1,500.00	
	01.00.20314 ROAD BOND		REFUND - ROAD BOND - 34 MER		1,500.00	
REF-RB-ENC2022-	Invoice	07/21/2026	REFUND - ROAD BOND - 21 FLORIBEL AVE	0.00	1,500.00	
	01.00.20314 ROAD BOND		REFUND - ROAD BOND - 21 FLO		1,500.00	
REF-RB-ENC2022-	Invoice	07/21/2026	REFUND - ROAD BOND - 151 ALDER AVE	0.00	1,500.00	
	01.00.20314 ROAD BOND		REFUND - ROAD BOND - 151 AL		1,500.00	
REF-RB-ENC2022-	Invoice	07/21/2026	REFUND - ROAD BOND - 20 VINE AVE	0.00	1,500.00	
	01.00.20314 ROAD BOND		REFUND - ROAD BOND - 20 VIN		1,500.00	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
REF-RB-P2016-01	Invoice	07/21/2026	REFUND - ROAD BOND - 6 MORNINGSIDE	0.00	1,500.00	
	01.00.20314	ROAD BOND	REFUND - ROAD BOND - 6 MOR	1,500.00		
	Void	07/22/2026	Regular	0.00	0.00	102256
04337	James Cole	07/22/2026	Regular	0.00	2,321.80	102257
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
REF-RB-B2014-01	Invoice	07/21/2026	REFUND - ROAD BOND - 84 BROADMOOR	0.00	2,321.80	
	01.00.20314	ROAD BOND	REFUND - ROAD BOND - 84 BRO	2,321.80		
04340	Jan Wu	07/22/2026	Regular	0.00	1,000.00	102258
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
REF-RB-B202-046	Invoice	07/21/2026	REFUND - ROAD BOND - 2 FOOTHILL ROA	0.00	1,000.00	
	01.00.20314	ROAD BOND	REFUND - ROAD BOND - 2 FOOT	1,000.00		
02954	Jeff Kroot	07/22/2026	Regular	0.00	10,000.00	102259
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
REF-RB-B2018-07	Invoice	07/21/2026	Road Bond Refund - 7 Wood Court	0.00	7,000.00	
	01.00.20314	ROAD BOND	Road Bond Refund - 7 Wood Co	7,000.00		
REF-RB-PTK5614	Invoice	07/21/2026	Road Bond Refund	0.00	1,000.00	
	01.00.20314	ROAD BOND	Road Bond Refund	1,000.00		
REF-RB-PTK6436	Invoice	07/21/2026	Road Bond Refund	0.00	2,000.00	
	01.00.20314	ROAD BOND	Road Bond Refund	2,000.00		
04334	Jeremiah Healy	07/22/2026	Regular	0.00	1,000.00	102260
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
REF-RB-PTK592	Invoice	07/21/2026	REFUND - ROAD BOND - 81 ELM AVE	0.00	1,000.00	
	01.00.20314	ROAD BOND	REFUND - ROAD BOND - 81 ELM	1,000.00		
02316	Jessica Judge	07/22/2026	Regular	0.00	1,316.10	102261
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
REF-RB-B2021-02	Invoice	07/21/2026	REFUND - ROAD BOND - 98 HUMBOLDT A	0.00	1,316.10	
	01.00.20314	ROAD BOND	REFUND - ROAD BOND - 98 HU	1,316.10		
04338	Julie Terry	07/22/2026	Regular	0.00	1,200.00	102262
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
REF-RB-B2016-06	Invoice	07/21/2026	REFUND - ROAD BOND - 15 EL CERRITO A	0.00	1,200.00	
	01.00.20314	ROAD BOND	REFUND - ROAD BOND - 15 EL C	1,200.00		
04356	Kamala Tully	07/22/2026	Regular	0.00	1,000.00	102263
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
REF-RB-B2020-03	Invoice	07/21/2026	Road Bond Refund - 10 Entrata Ave	0.00	1,000.00	
	01.00.20314	ROAD BOND	Road Bond Refund - 10 Entrata	1,000.00		
01886	Kathryn Thornton	07/22/2026	Regular	0.00	3,000.00	102264
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
REF-RB-PTK3602	Invoice	07/20/2026	REFUND - ROAD BOND - 9 CEDAR ST	0.00	2,000.00	
	01.00.20314	ROAD BOND	REFUND - ROAD BOND - 9 CEDA	2,000.00		
REF-RB-PTK3805	Invoice	07/20/2026	REFUND - ROAD BOND - 9 CEDAR ST	0.00	1,000.00	
	01.00.20314	ROAD BOND	REFUND - ROAD BOND - 9 CEDA	1,000.00		
04317	Kaveh Alizadeh	07/22/2026	Regular	0.00	1,922.00	102265

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
REF-RB-B2014-01	Invoice	07/20/2026	REFUND - ROAD BOND - 531 OAK AVE	0.00	1,622.00	
	01.00.20314	ROAD BOND	REFUND - ROAD BOND - 531 OA	1,622.00		
REF-RB-B2017-07	Invoice	07/20/2026	REFUND - ROAD BOND - 503 OAK AVE	0.00	300.00	
	01.00.20314	ROAD BOND	REFUND - ROAD BOND - 503 OA	300.00		
04357	Kelly Eyler	07/22/2026	Regular	0.00	1,000.00	102266
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
REF-RB-PTK8380	Invoice	07/21/2026	Road Bond Refund	0.00	1,000.00	
	01.00.20314	ROAD BOND	Road Bond Refund	1,000.00		
00956	Leyla Hilmi	07/22/2026	Regular	0.00	1,000.00	102267
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
REF-RB-PTK4167	Invoice	07/22/2026	Road Bond Refund - 27 Tamalpais	0.00	1,000.00	
	01.00.20314	ROAD BOND	Road Bond Refund - 27 Tamalpa	1,000.00		
04358	Lisa Kemp	07/22/2026	Regular	0.00	2,000.00	102268
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
REF-RB-PTK3993	Invoice	07/21/2026	Road Bond Refund - 17 Hillcrest Ave	0.00	2,000.00	
	01.00.20314	ROAD BOND	Road Bond Refund - 17 Hillcrest	2,000.00		
02675	Marjorie Sun	07/22/2026	Regular	0.00	1,200.00	102269
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
REF-RB-B2019-03	Invoice	07/20/2026	REFUND - ROAD BOND - 3 SANTA BARBAR	0.00	1,200.00	
	01.00.20314	ROAD BOND	REFUND - ROAD BOND - 3 SANT	1,200.00		
04359	Mary J Porter	07/22/2026	Regular	0.00	1,000.00	102270
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
REF-RB-PTK6588	Invoice	07/21/2026	Road Bond Refund	0.00	1,000.00	
	01.00.20314	ROAD BOND	Road Bond Refund	1,000.00		
04341	Peter Galli	07/22/2026	Regular	0.00	1,250.00	102271
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
REF-RB-B2018-02	Invoice	07/21/2026	REFUND - ROAD BOND - 151 BROADMOO	0.00	1,250.00	
	01.00.20314	ROAD BOND	REFUND - ROAD BOND - 151 BR	1,250.00		
04344	Philip Hynes	07/22/2026	Regular	0.00	4,000.00	102272
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
REF-RB-PTK4866	Invoice	07/21/2026	REFUND - ROAD BOND - 11 ENCINA PLAC	0.00	4,000.00	
	01.00.20314	ROAD BOND	REFUND - ROAD BOND - 11 ENC	4,000.00		
04286	PWP LLC	07/22/2026	Regular	0.00	43,670.00	102273
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
REF-RB-B2019-03	Invoice	07/21/2026	REFUND - ROAD BOND - 60 ESSEX ST	0.00	10,000.00	
	01.00.20314	ROAD BOND	REFUND - ROAD BOND - 60 ESSE	10,000.00		
REF-RB-B2022-04	Invoice	07/20/2026	REFUND - ROAD BOND - 121 SEQUOIA DR	0.00	7,500.00	
	01.00.20314	ROAD BOND	REFUND - ROAD BOND - 121 SE	7,500.00		
REF-RB-B2022-05	Invoice	07/20/2026	REFUND - ROAD BOND - 5 BUNGALOW AV	0.00	4,000.00	
	01.00.20314	ROAD BOND	REFUND - ROAD BOND - 5 BUN	4,000.00		
REF-RB-B2022-05	Invoice	07/20/2026	REFUND - ROAD BOND - 5 BUNGALOW AV	0.00	22,170.00	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	01.00.20314 ROAD BOND		REFUND - ROAD BOND - 5 BUN		22,170.00	
04349	Rebecca Houser	07/22/2026	Regular	0.00	2,000.00	102274
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
REF-RB-PTK6405	Invoice	07/21/2026	Road Bond Refund	0.00	2,000.00	
	01.00.20314	ROAD BOND	Road Bond Refund	2,000.00		
04336	Scott Rowitz	07/22/2026	Regular	0.00	2,080.00	102275
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
REF-RB-B2022-04	Invoice	07/21/2026	REFUND - ROAD BOND - 268 BROOKSIDE	0.00	2,080.00	
	01.00.20314	ROAD BOND	REFUND - ROAD BOND - 268 BR	2,080.00		
01368	Sewer Connection Inc	07/22/2026	Regular	0.00	4,500.00	102276
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
REF-RB-ENC2019-	Invoice	07/21/2026	REFUND - ROAD BOND - 418 SCENIC AVE	0.00	1,500.00	
	01.00.20314	ROAD BOND	REFUND - ROAD BOND - 418 SC	1,500.00		
REF-RB-ENC2020-	Invoice	07/21/2026	Road Bond Refund - 119 Floribel Ave	0.00	1,500.00	
	01.00.20314	ROAD BOND	Road Bond Refund - 119 Floribel	1,500.00		
REF-RB-ENC2021-	Invoice	07/21/2026	Road Bond Refund - 20 Rancho Dr	0.00	1,500.00	
	01.00.20314	ROAD BOND	Road Bond Refund - 20 Rancho	1,500.00		
04355	Sewer Connection Inc.	07/22/2026	Regular	0.00	27,000.00	102277
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
REF-RB-ENC2016-	Invoice	07/21/2026	REFUND - ROAD BOND - 169 THE ALAME	0.00	1,500.00	
	01.00.20314	ROAD BOND	Road Bond Refund	1,500.00		
REF-RB-ENC2016-	Invoice	07/21/2026	Road Bond Refund - 865 San Anselmo Ave	0.00	1,500.00	
	01.00.20314	ROAD BOND	Road Bond Refund - 865 San An	1,500.00		
REF-RB-ENC2016-	Invoice	07/21/2026	Road Bond Refund - 64 Longwood Dr	0.00	1,500.00	
	01.00.20314	ROAD BOND	Road Bond Refund - 64 Longwo	1,500.00		
REF-RB-ENC2016-	Invoice	07/21/2026	Road Bond Refund - 33 Salinas Ave	0.00	1,500.00	
	01.00.20314	ROAD BOND	Road Bond Refund - 33 Salinas A	1,500.00		
REF-RB-ENC2016-	Invoice	07/21/2026	Road Bond Refund- 147 Oak Springs Dr	0.00	1,500.00	
	01.00.20314	ROAD BOND	Road Bond Refund- 147 Oak Spr	1,500.00		
REF-RB-ENC2016-	Invoice	07/21/2026	Road Bond Refund - 127 Woodside Dr	0.00	1,500.00	
	01.00.20314	ROAD BOND	Road Bond Refund - 127 Woodsi	1,500.00		
REF-RB-ENC2016-	Invoice	07/21/2026	REFUND - ROAD BOND - 11 SUNNYSIDE A	0.00	1,500.00	
	01.00.20314	ROAD BOND	REFUND - ROAD BOND - 11 SUN	1,500.00		
REF-RB-ENC2017-	Invoice	07/21/2026	REFUND - ROAD BOND - 100 CHIPMAN PL	0.00	1,500.00	
	01.00.20314	ROAD BOND	REFUND - ROAD BOND - 100 CH	1,500.00		
REF-RB-ENC2017-	Invoice	07/21/2026	Road Bond Refund - 29 Tamal Ave	0.00	1,500.00	
	01.00.20314	ROAD BOND	Road Bond Refund - 29 Tamal A	1,500.00		
REF-RB-ENC2017-	Invoice	07/21/2026	Road Bond Refund - 17 Waverly Rd	0.00	1,500.00	
	01.00.20314	ROAD BOND	Road Bond Refund - 17 Waverly	1,500.00		
REF-RB-ENC2017-	Invoice	07/21/2026	Road Bond Refund - 300 Greenfield Ave	0.00	1,500.00	
	01.00.20314	ROAD BOND	Road Bond Refund - 300 Greenfi	1,500.00		
REF-RB-ENC2017-	Invoice	07/21/2026	Road Bond Refund - 35 Grove Ln	0.00	1,500.00	
	01.00.20314	ROAD BOND	Road Bond Refund - 35 Grove Ln	1,500.00		
REF-RB-ENC2017-	Invoice	07/21/2026	Road Bond Refund - 7 Vine Ave	0.00	1,500.00	
	01.00.20314	ROAD BOND	Road Bond Refund - 7 Vine Ave	1,500.00		
REF-RB-ENC2017-	Invoice	07/21/2026	Road Bond Refund - 379 Oak Ave	0.00	1,500.00	
	01.00.20314	ROAD BOND	Road Bond Refund - 379 Oak Av	1,500.00		

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
REF-RB-ENC2018-	Invoice	07/21/2026	Road Bond Refund - 5 Oak Springs Dr	0.00	1,500.00	
	01.00.20314	ROAD BOND	Road Bond Refund - 5 Oak Sprin	1,500.00		
REF-RB-ENC2018-	Invoice	07/21/2026	Road Bond Refund - 312 Scenic Ave	0.00	1,500.00	
	01.00.20314	ROAD BOND	Road Bond Refund - 312 Scenic	1,500.00		
REF-RB-ENC2018-	Invoice	07/21/2026	Road Bond Refund - 269 Butterfield Rd	0.00	1,500.00	
	01.00.20314	ROAD BOND	Road Bond Refund - 269 Butterfi	1,500.00		
REF-RB-ENC2019-	Invoice	07/21/2026	Road Bond Refund - 100 Oak Knoll Ave	0.00	1,500.00	
	01.00.20314	ROAD BOND	Road Bond Refund - 100 Oak Kn	1,500.00		
	Void	07/22/2026	Regular	0.00	0.00	102278
04348	Skaggs Construction Co.	07/22/2026	Regular	0.00	1,000.00	102279
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
Account Number	**Account Name**		**Item Description**	**Distribution Amount**		
REF-RB-B2014-03	Invoice	07/21/2026	Road Bond Refund - 850 Sir Francis Drake	0.00	1,000.00	
01.00.20314	ROAD BOND		Road Bond Refund - 850 Sir Fran	1,000.00		
03362	Stephanie Portillo	07/22/2026	Regular	0.00	60.00	102280
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
Account Number	**Account Name**		**Item Description**	**Distribution Amount**		
2009463.002	Invoice	12/19/2022	12.19.2022 - REGISTRATION FEE - REFUND	0.00	60.00	
21.61.48103	TUMBLING		12.19.2022 - REGISTRATION FEE	60.00		
04335	Stephen Shaw	07/22/2026	Regular	0.00	2,000.00	102281
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
Account Number	**Account Name**		**Item Description**	**Distribution Amount**		
REF-RB-PTK5365	Invoice	07/21/2026	REFUND - ROAD BOND - 62 TAMALPAIS A	0.00	2,000.00	
01.00.20314	ROAD BOND		REFUND - ROAD BOND - 62 TAM	2,000.00		
04315	Swett Construction Inc	07/22/2026	Regular	0.00	2,000.00	102282
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
Account Number	**Account Name**		**Item Description**	**Distribution Amount**		
REF-RB-B2019-04	Invoice	07/20/2026	REFUND - ROAD BOND - 274 BUTTERFIEL	0.00	2,000.00	
01.00.20314	ROAD BOND		REFUND - ROAD BOND - 274 BU	2,000.00		
01333	Sydney Smith	07/22/2026	Regular	0.00	6,000.00	102283
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
Account Number	**Account Name**		**Item Description**	**Distribution Amount**		
REF-RB-PTK5744	Invoice	07/20/2026	REFUND - ROAD BOND - 89 MELVILLE AVE	0.00	6,000.00	
01.00.20314	ROAD BOND		REFUND - ROAD BOND - 89 MEL	6,000.00		
04345	Tom Levine	07/22/2026	Regular	0.00	1,000.00	102284
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
Account Number	**Account Name**		**Item Description**	**Distribution Amount**		
REF-RB-PTK5633	Invoice	07/21/2026	REFUND - ROAD BOND - 115 SUNNYSIDE	0.00	1,000.00	
01.00.20314	ROAD BOND		REFUND - ROAD BOND - 115 SU	1,000.00		
04342	William Komoto	07/22/2026	Regular	0.00	4,200.00	102285
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
Account Number	**Account Name**		**Item Description**	**Distribution Amount**		
REF-RB-B2015-04	Invoice	07/21/2026	REFUND - ROAD BOND - 9 SANTA BARBAR	0.00	4,200.00	
01.00.20314	ROAD BOND		REFUND - ROAD BOND - 9 SANT	4,200.00		
04316	William Schmidt	07/22/2026	Regular	0.00	2,000.00	102286
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
Account Number	**Account Name**		**Item Description**	**Distribution Amount**		
REF-RB-PTK5839	Invoice	07/20/2026	REFUND - ROAD BOND - 20 SAN FRANCIS	0.00	2,000.00	
01.00.20314	ROAD BOND		REFUND - ROAD BOND - 20 SAN	2,000.00		
02411	23 ELEPHANTS THEATRE COMPANY	07/23/2026	Regular	0.00	9,450.00	102287

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
SUMMER2026-W	Invoice	07/22/2026	SUMMER 2026 - WEEK 5 - ZOOTOPIA CA	0.00	9,450.00	
	21.63.61186	SPECIALTY CAMPS SERVIC	SUMMER 2026 - WEEK 5 - ZOOT		9,450.00	
02920	Amazon Business	07/23/2026	Regular	0.00	3,601.28	102288
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
147N-TTPN-CJWT	Invoice	07/10/2026	LIB - KENTON - ADULT BOOKS	0.00	196.88	
	01.71.62301	ADULT BOOKS	LIB - KENTON - ADULT BOOKS		196.88	
1611-9NCL-QGD	Invoice	07/20/2026	REC - JONES - CAMPKIDMARIN MINI	0.00	28.38	
	21.63.62985	CAMP KIDMARIN MINI S	REC - JONES - CAMPKIDMARIN		28.38	
16MC-C6TX-GFVJ	Invoice	07/20/2026	REC - JONES - CAMPKIDMARIN MINI	0.00	374.79	
	21.63.62985	CAMP KIDMARIN MINI S	REC - JONES - CAMPKIDMARIN		374.79	
19NL-TV4Q-L43F	Invoice	07/20/2026	REC - HILLARD - CAMP KIDMARIN MIGHTY	0.00	419.05	
	21.63.62984	CAMP KIDMARIN MIGHT	REC - HILLARD - CAMP KIDMARI		419.05	
19W6-MX6L-9YH	Invoice	07/14/2026	REC - JONES - CAMP KIDMARIN MINI	0.00	43.88	
	21.63.62985	CAMP KIDMARIN MINI S	REC - JONES - CAMP KIDMARIN		43.88	
19W6-MX6L-C7N	Invoice	07/14/2026	REC - LIN - OFFICE SUPPLIES	0.00	17.00	
	21.65.62000	OFFICE SUPPLIES	REC - LIN - OFFICE SUPPLIES		17.00	
1CM6-KQT3-JNTV	Invoice	07/13/2026	LIB - KENTON - ADULT BOOKS	0.00	41.53	
	01.71.62301	ADULT BOOKS	LIB - KENTON - ADULT BOOKS		41.53	
1F3Q-RXG7-RFK	Invoice	07/14/2026	REC - JONES - CAMP KIDMARIN MINI	0.00	18.39	
	21.63.62985	CAMP KIDMARIN MINI S	REC - JONES - CAMP KIDMARIN		18.39	
1F6W-TKHM-C1P	Invoice	06/30/2026	ST&PK - SHAW - DEPT SUPPLIES STREETS	0.00	108.24	
	01.42.62200	DEPARTMENTAL SUPPLIE	ST&PK - SHAW - DEPT SUPPLIES		108.24	
1H3T-RLJP-QW3N	Invoice	07/13/2026	REC - HILLARD - CAMP KIDMARIN MIGHTY	0.00	43.32	
	21.63.62984	CAMP KIDMARIN MIGHT	REC - HILLARD - CAMP KIDMARI		43.32	
1HGG-9WP3-PD	Invoice	06/30/2026	ST&PK - SHAW - DEPT SUPPLIES STREETS	0.00	82.92	
	01.42.62200	DEPARTMENTAL SUPPLIE	ST&PK - SHAW - DEPT SUPPLIES		82.92	
1HJX-64GD-3MPF	Invoice	07/16/2026	REC - JONES - CAMP KIDMARIN MINI	0.00	16.60	
	21.63.62985	CAMP KIDMARIN MINI S	REC - JONES - CAMP KIDMARIN		16.60	
1JVV-R64K-QY7X	Invoice	07/20/2026	REC - HILLARD - CAMP KIDMARIN MIGHTY	0.00	499.30	
	21.63.62984	CAMP KIDMARIN MIGHT	REC - HILLARD - CAMP KIDMARI		499.30	
1NC3-KKJ1-6TQW	Invoice	07/13/2026	REC - HILLARD - CAMP KIDMARIN MIGHTY	0.00	484.33	
	21.63.62984	CAMP KIDMARIN MIGHT	REC - HILLARD - CAMP KIDMARI		484.33	
1NWH-XXMF-QQ	Invoice	07/14/2026	REC - HILLARD - CAMP KIDMARIN MIGHTY	0.00	495.52	
	21.63.62984	CAMP KIDMARIN MIGHT	REC - HILLARD - CAMP KIDMARI		495.52	
1QY3-JRN7-N9HV	Invoice	07/15/2026	REC - JONES - CAMP KIDMARIN MINI	0.00	26.21	
	21.63.62985	CAMP KIDMARIN MINI S	REC - JONES - CAMP KIDMARIN		26.21	
1R3C-MJ1V-PLC1	Invoice	07/14/2026	REC - HILLARD - CAMP KIDMARIN MIGHTY	0.00	13.86	
	21.63.62984	CAMP KIDMARIN MIGHT	REC - HILLARD - CAMP KIDMARI		13.86	
1R3C-MJ1V-RYQJ	Invoice	07/14/2026	REC - HILLARD - CAMP KIDMARIN MIGHTY	0.00	197.43	
	21.63.62984	CAMP KIDMARIN MIGHT	REC - HILLARD - CAMP KIDMARI		197.43	
1RGH-KFJD-3FW	Invoice	07/14/2026	REC - LIN - DEPT SUPPLIES	0.00	68.13	
	21.65.62200	DEPARTMENTAL SUPPLIE	REC - LIN - DEPT SUPPLIES		68.13	
1TJC-HDDV-YYND	Invoice	07/16/2026	REC - LIN - SPECIAL EVENT	0.00	18.00	
	21.64	SPECIAL EVENT EXPENSE	REC - LIN - SPECIAL EVENT		18.00	
1W4X-LFT1-W7FF	Invoice	07/15/2026	REC- JONES - CAMP KIDMARIN MINI	0.00	99.17	
	21.63.62985	CAMP KIDMARIN MINI S	REC- JONES - CAMP KIDMARIN		99.17	
1W4X-LFT1-XWM	Invoice	07/15/2026	REC - JONES - CAMP KIDMARIN MINI	0.00	208.70	
	21.63.62985	CAMP KIDMARIN MINI S	REC - JONES - CAMP KIDMARIN		208.70	
1XJQ-X7K7-7W4V	Invoice	07/06/2026	REC - LIN - OFFICE SUPPLIES	0.00	53.52	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	21.65.62000 OFFICE SUPPLIES		REC - LIN - OFFICE SUPPLIES		53.52	
1XNR-MMHJ-46N	Invoice	07/13/2026	REC - HILLARD - CAMP KIDMARIN MIGHTY	0.00	46.13	
	21.63.62984 CAMP KIDMARIN MIGHT		REC - HILLARD - CAMP KIDMARI		46.13	
	Void	07/23/2026	Regular	0.00	0.00	102289
02806	AQUASCAPE POOL SERVICE	07/23/2026	Regular	0.00	449.00	102290
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
Account Number	**Account Name**		**Item Description**	**Distribution Amount**		
40472	Invoice	06/30/2026	MONTHLY POOL SERVICE - JUN 2026	0.00	449.00	
14.81.61150	OUTSIDE SERVICES-OTHE		MONTHLY POOL SERVICE - JUN		449.00	
04183	Arborist Now Inc	07/23/2026	Regular	0.00	4,836.34	102291
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
Account Number	**Account Name**		**Item Description**	**Distribution Amount**		
28170	Invoice	07/15/2026	HILLDALE PARK - LOG STRUCTURE RELOCA	0.00	4,836.34	
17.81.63100	CONSTRUCTION		HILLDALE PARK - LOG STRUCTUR		4,836.34	
00001	AT&T Calnet	07/23/2026	Regular	0.00	168.41	102292
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
Account Number	**Account Name**		**Item Description**	**Distribution Amount**		
000025528763	Invoice	06/30/2026	574 - ALL DEPTS CENTREX - 06.10.2026-07	0.00	73.30	
41.41.61701	UTILITIES		574 - ALL DEPTS CENTREX - 06.1		73.30	
000025528767	Invoice	06/30/2026	579 - TRAFFIC SIGNAL MODEM - 06.10.20	0.00	32.14	
01.41.61705	UTILITIES-TELEPHONE		579 - TRAFFIC SIGNAL MODEM -		32.14	
000025528768	Invoice	06/30/2026	580 - ROBSON HOUSE - 06.10.2026-07.09.	0.00	62.97	
34.41.61705	UTILITIES-TELEPHONE		580 - ROBSON HOUSE - 06.10.2		62.97	
00276	BK Krill Corp	07/23/2026	Regular	0.00	200.00	102293
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
Account Number	**Account Name**		**Item Description**	**Distribution Amount**		
1752	Invoice	06/10/2026	DESIGN - FLYER/SOCIAL FLOODHORN/HILL	0.00	200.00	
01.41.61150	OUTSIDE SERVICES-OTHE		DESIGN - FLYER/SOCIAL FLOODH		200.00	
01534	Christine O'Rourke	07/23/2026	Regular	0.00	1,218.75	102294
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
Account Number	**Account Name**		**Item Description**	**Distribution Amount**		
1032	Invoice	06/30/2026	CLIMATE ACTION PLAN UPDATE - APR-JU	0.00	1,218.75	
90.41.61150	OUTSIDE SERVICES-OTHE		CLIMATE ACTION PLAN UPDATE		1,218.75	
02581	CSG Consultants	07/23/2026	Regular	0.00	13,531.75	102295
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
Account Number	**Account Name**		**Item Description**	**Distribution Amount**		
65334	Invoice	03/13/2026	ON-CALL PLANNING SERVICE - FEB 2026	0.00	2,863.25	
01.18.61150	OUTSIDE SERVICES-OTHE		ON-CALL PLANNING SERVICE - F		2,863.25	
65749	Invoice	04/10/2026	ON-CALL PLANNING SERVICES - FEB-MAR	0.00	4,532.75	
01.18.61150	OUTSIDE SERVICES-OTHE		ON-CALL PLANNING SERVICES -		4,532.75	
67009	Invoice	06/30/2026	ON-CALL PLANNING SERVICES - JUN 2026	0.00	4,137.75	
01.18.61150	OUTSIDE SERVICES-OTHE		ON-CALL PLANNING SERVICES -		4,137.75	
67033	Invoice	06/30/2026	BLDG INSPECTOR - JUN 2026	0.00	1,968.00	
01.19.61150	OUTSIDE SERVICES-OTHE		BLDG INSPECTOR - JUN 2026		1,968.00	
B260967-Rev1	Invoice	06/30/2026	REVISION - BLDG PLAN REVIEW - JUN 202	0.00	30.00	
01.19.61157	PLAN CHECKING		REVISION - BLDG PLAN REVIEW		30.00	
01320	DC Electric Group Inc	07/23/2026	Regular	0.00	16,826.53	102296
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
Account Number	**Account Name**		**Item Description**	**Distribution Amount**		
480149	Invoice	06/30/2026	M5007 SL ROUTINE - JUN 2026	0.00	704.16	
01.42.61131	OUTSIDE SVCS-STREET LI		M5007 SL ROUTINE - JUN 2026		704.16	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
480150	Invoice	06/30/2026	M5008 - SL RESPONSE - JUN 2026	0.00	944.17	
	01.42.61131	OUTSIDE SVCS-STREET LI	M5008 - SL RESPONSE - JUN 202		944.17	
480203	Invoice	06/30/2026	M1007 TS ROUTINE - JUN 2026	0.00	9,407.49	
	01.42.61130	OUTSIDE SVCS-SIGNALS	M1007 TS ROUTINE - JUN 2026		9,407.49	
480204	Invoice	06/30/2026	M1008 TS RESPONSE - JUN 2026	0.00	5,770.71	
	01.42.61130	OUTSIDE SVCS-SIGNALS	M1008 TS RESPONSE - JUN 202		5,770.71	
00035	Demco Inc	07/23/2026	Regular	0.00	242.51	102297
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
7824829	Invoice	07/01/2026	LIBRARY - DVD/BLURAY CASES/STEPSTOO	0.00	242.51	
	01.71.62200	DEPARTMENTAL SUPPLIE	LIBRARY - DVD/BLURAY CASES/S		242.51	
00092	Ewing Irrigation Products	07/23/2026	Regular	0.00	56.47	102298
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
31045688	Invoice	07/08/2026	MEMORIAL PARK - PVC/HOT BLUE GLUE	0.00	56.47	
	01.81.62200	DEPARTMENTAL SUPPLIE	MEMORIAL PARK - PVC/HOT BL		56.47	
00017	Fairfax Building Supply Co. Inc.	07/23/2026	Regular	0.00	104.56	102299
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
313579	Invoice	07/08/2026	DEPT SUPPLIES - PESTBLOCK	0.00	26.14	
	31.41.61506	BLDG. MAINT-OTHER	DEPT SUPPLIES - PESTBLOCK		26.14	
313638	Invoice	07/09/2026	PARKS - THREADLOCKER	0.00	19.60	
	01.81.62200	DEPARTMENTAL SUPPLIE	PARKS - THREADLOCKER		19.60	
313654	Invoice	07/10/2026	ROBSON - SUPPLY LINE	0.00	17.64	
	34.41.61506	BLDG. MAINT-OTHER	ROBSON - SUPPLY LINE		17.64	
313709	Invoice	07/11/2026	FLOWER BASKETS - FERTILIZER	0.00	41.18	
	95.41.61150	OUTSIDE SERVICES-OTHE	FLOWER BASKETS - FERTILIZER		41.18	
03776	GFDS Engineers, Inc.	07/23/2026	Regular	0.00	125.00	102300
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
26005.00-2-ADDT	Invoice	03/11/2026	ADDTL PROFESSIONAL SVCS - BB2 - FEB 2	0.00	125.00	
	01.41.61150	OUTSIDE SERVICES-OTHE	ADDTL PROFESSIONAL SVCS - B		125.00	
00104	Grier Argall Plumbing Inc	07/23/2026	Regular	0.00	832.43	102301
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
20645	Invoice	07/08/2026	TOWN HALL - FLUSHOMETER LEAK	0.00	832.43	
	41.41.61150	OUTSIDE SERVICES-OTHE	TOWN HALL - FLUSHOMETER LE		832.43	
00022	Jackson's Hardware Inc.	07/23/2026	Regular	0.00	260.76	102302
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
204142	Invoice	07/09/2026	ICC - CORNICE VENT/GABLE LOUVER	0.00	118.75	
	34.41.61506	BLDG. MAINT-OTHER	ICC - CORNICE VENT/GABLE LOU		118.75	
204180	Invoice	07/09/2026	ROBSON - CHROME BATH FAUCET	0.00	142.01	
	34.41.61506	BLDG. MAINT-OTHER	ROBSON - CHROME BATH FAUC		142.01	
04318	James Campbell	07/23/2026	Regular	0.00	1,500.00	102303
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
REF-RB-B2025-01	Invoice	07/20/2026	REFUND - ROAD BOND - 146 CALUMET AV	0.00	1,500.00	
	01.00.20314	ROAD BOND	REFUND - ROAD BOND - 146 CA		1,500.00	
01586	John A. Godsey	07/23/2026	Regular	0.00	1,750.19	102304

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
29933	Invoice	07/20/2026	TOWN ENVELOPES - WINDOW QTY 2500/	0.00	1,750.19	
	01.12.62200	DEPARTMENTAL SUPPLIE	TOWN ENVELOPES - WINDOW	634.74		
	01.18.62200	DEPARTMENTAL SUPPLIE	TOWN ENVELOPES - WINDOW	371.82		
	01.19.62200	DEPARTMENTAL SUPPLIE	TOWN ENVELOPES - WINDOW	371.82		
	01.41.62200	DEPARTMENTAL SUPPLIE	TOWN ENVELOPES - WINDOW	371.81		
03845	Justin Ryan	07/23/2026	Regular	0.00	4,000.00	102305
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
REF-RB-B2024-04	Invoice	07/21/2026	REFUND - ROAD BOND - 21 IDALIA CT	0.00	4,000.00	
	01.00.20314	ROAD BOND	REFUND - ROAD BOND - 21 IDAL	4,000.00		
04116	Katite Gumucio	07/23/2026	Regular	0.00	600.00	102306
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
FAYC-JUL2026	Invoice	07/22/2026	FOREVER ACTIVE YOGA CLASS - JUL 2026	0.00	600.00	
	21.64	OLDER ADUILT PROGRAM	FOREVER ACTIVE YOGA CLASS -	600.00		
03549	Kid's Choice Camps LLC	07/23/2026	Regular	0.00	945.00	102307
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
SUMMER2026-W	Invoice	07/22/2026	SUMMER 2026 - WEEK 5 - DND CAMP	0.00	945.00	
	21.63.61186	SPECIALTY CAMPS SERVIC	SUMMER 2026 - WEEK 5 - DND	945.00		
00377	Luis Quezada	07/23/2026	Regular	0.00	10,005.80	102308
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
USASC-JUL2026-0	Invoice	07/22/2026	USA SOCCER CAMP - SUMMER 2026 - 07/	0.00	1,879.50	
	21.63.61183	CAMP SPORTS SERVICES	USA SOCCER CAMP - SUMMER	1,879.50		
USASC-JUL2026-0	Invoice	07/22/2026	USA SOCCER CAMP - SUMMER 2026 - 07/	0.00	2,921.80	
	21.63.61183	CAMP SPORTS SERVICES	USA SOCCER CAMP - SUMMER	2,921.80		
USASC-JUL2026-0	Invoice	07/22/2026	USA SOCCER CAMP - SUMMER 2026 - 07/	0.00	4,644.50	
	21.63.61183	CAMP SPORTS SERVICES	USA SOCCER CAMP - SUMMER	4,644.50		
USASC-JUN2026-	Invoice	06/30/2026	USA SOCCER CAMP - SUMMER 2026 - JUN	0.00	560.00	
	21.63.61183	CAMP SPORTS SERVICES	USA SOCCER CAMP - SUMMER	560.00		
00029	Marin IT	07/23/2026	Regular	0.00	2,566.25	102309
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
2026-131908	Invoice	06/30/2026	11:11 CLOUD BACKUPS - JUN 2026	0.00	144.57	
	42.21.61150	OUTSIDE SERVICES-OTHE	11:11 CLOUD BACKUPS - JUN 20	144.57		
2026-132021	Invoice	07/15/2026	TEAMS PHONE ANNUAL SUBSCRIPTION F	0.00	75.36	
	42.21.61150	OUTSIDE SERVICES-OTHE	TEAMS PHONE ANNUAL SUBSC	75.36		
2026-132162	Invoice	06/30/2026	KNOWBE4 - IT MGMT - JUN 2026	0.00	253.75	
	42.21.61150	OUTSIDE SERVICES-OTHE	KNOWBE4 - IT MGMT - JUN 202	253.75		
2026-132170	Invoice	07/15/2026	MONTHLY SOC SERVICE - JUL 2026	0.00	1,676.86	
	01.12.61150	OUTSIDE SERVICES-OTHE	MONTHLY SOC SERVICE - JUL 20	838.43		
	42.21.61150	OUTSIDE SERVICES-OTHE	MONTHLY SOC SERVICE - JUL 20	838.43		
2026-132177	Invoice	06/30/2026	QUALYS VULNERABILITY SCANNING - JUN	0.00	415.71	
	42.21.61150	OUTSIDE SERVICES-OTHE	QUALYS VULNERABILITY SCANNI	415.71		
00142	Marin Municipal Water District	07/23/2026	Regular	0.00	18,983.92	102310
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
135752-0714202	Invoice	06/30/2026	135752 - SUNNYHILLS DR - 05.09.2026-07	0.00	8,868.52	
	01.81.61703	UTILITIES-WATER	135752 - SUNNYHILLS DR - 05.0	8,868.52		

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
137808-0714202	Invoice	06/30/2026	137808 - TOWN HALL - 05.09.2026-07.09.	0.00	1,093.27	
	41.41.61701	UTILITIES	137808 - TOWN HALL - 05.09.20		1,093.27	
145943-0714202	Invoice	06/30/2026	145943 - 237 CRESCENT RD - 05.09.2026-	0.00	2,411.95	
	32.81.61703	UTILITIES-WATER	145943 - 237 CRESCENT RD - 05.		1,205.98	
	41.41.61701	UTILITIES	145943 - 237 CRESCENT RD - 05.		1,205.97	
165152-0714202	Invoice	06/30/2026	165152 - SF BLVD - 05.09.2026-07.09.202	0.00	724.99	
	41.41.61701	UTILITIES	165152 - SF BLVD - 05.09.2026-		724.99	
406665-0714202	Invoice	06/30/2026	406665 - SF BLVD - 05.09.2026-07.09.202	0.00	173.70	
	41.41.61701	UTILITIES	406665 - SF BLVD - 05.09.2026-		173.70	
535495-0714202	Invoice	06/30/2026	535495 - MAGNOLIA AVE - 05.09.2026-07	0.00	165.45	
	41.41.61701	UTILITIES	535495 - MAGNOLIA AVE - 05.0		165.45	
545622-0714202	Invoice	06/30/2026	545622- IMAGINATION PK - 05.09.2026-0	0.00	87.69	
	14.81.61150	OUTSIDE SERVICES-OTHE	545622- IMAGINATION PK - 05.0		87.69	
545623-0714202	Invoice	06/30/2026	545623 - IMAGINATION PK - 05.09.2026-0	0.00	87.69	
	14.81.61150	OUTSIDE SERVICES-OTHE	545623 - IMAGINATION PK - 05.		87.69	
54624-07142026	Invoice	06/30/2026	545624 - IMAGINATION PK - 05.09.2026-0	0.00	87.69	
	14.81.61150	OUTSIDE SERVICES-OTHE	545624 - IMAGINATION PK - 05.		87.69	
547939-0714202	Invoice	06/30/2026	547939 - 634 SAN ANSELMO - 05.09.2026	0.00	87.69	
	41.41.61701	UTILITIES	547939 - 634 SAN ANSELMO - 0		87.69	
549761-0714202	Invoice	06/30/2026	549761 - REDHILL/SEQUOIA - 05.09.2026-	0.00	3,537.61	
	41.41.61701	UTILITIES	549761 - REDHILL/SEQUOIA - 05		3,537.61	
700120-0714202	Invoice	06/30/2026	700120 - MULTIPLE - 05.09.2026-07.09.20	0.00	1,657.67	
	41.41.61701	UTILITIES	700120 - MULTIPLE - 05.09.2026		1,657.67	
04361	Michael Kamerick	07/23/2026	Regular	0.00	2,144.47	102311
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
REIMB-CAC-2026	Invoice	07/21/2026	REIMB - CLIMATE ACTION COMM OUTRE	0.00	2,144.47	
	90.41.61150	OUTSIDE SERVICES-OTHE	REIMB - CLIMATE ACTION COM		2,144.47	
04361	Michael Kamerick	07/30/2026	Regular	0.00	-2,144.47	102311
00609	Midwest Tape	07/23/2026	Regular	0.00	82.01	102312
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
509104312	Invoice	07/07/2026	LIBRARY - BLURAY/DVDS	0.00	82.01	
	01.71.62307	VIDEOS	LIBRARY - BLURAY/DVDS		82.01	
01916	NATIONAL ACADEMY OF ATHLETICS	07/23/2026	Regular	0.00	3,224.20	102313
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
SPORTS-JUL2026	Invoice	07/22/2026	ALL SORTS OF SPORTS CAMP - JUL 2026	0.00	3,224.20	
	21.63.61183	CAMP SPORTS SERVICES	ALL SORTS OF SPORTS CAMP - J		3,224.20	
01949	Paige Gaines	07/23/2026	Regular	0.00	150.00	102314
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
REF-PF-B2026-00	Invoice	07/22/2026	REFUND - PERMIT FEES - 415 SCENIC AVE	0.00	150.00	
	01.00.48057	PLANNING FEES	REFUND - PERMIT FEES - 415 SC		150.00	
03297	PBC Guru	07/23/2026	Regular	0.00	3,500.00	102315
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
INV-507032	Invoice	07/09/2026	FY26-27 LIBRARY SPEAKER CONSORTIUM	0.00	3,500.00	
	27.71.61132	OUTSIDE SVCS-PROGRAM	FY26-27 LIBRARY SPEAKER CON		3,500.00	
01139	Phillips Seabrook Associates	07/23/2026	Regular	0.00	1,092.50	102316

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
260264	Invoice	07/21/2026	PROGRESS BILLING - B2025-0157 - 257 CR	0.00	1,092.50	
	01.19.61157	PLAN CHECKING	PROGRESS BILLING - B2025-015	1,092.50		
03579	Recreation Reimagined Inc	07/23/2026	Regular	0.00	5,576.06	102317
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
SUMMER2026-W	Invoice	07/22/2026	SUMMER 2026 - WEEK 5 - CAMP WILDFL	0.00	2,044.00	
	21.63.61186	SPECIALTY CAMPS SERVIC	SUMMER 2026 - WEEK 5 - CAM	2,044.00		
SUMMER2026-W	Invoice	07/22/2026	SUMMER 2026 - WEEK 6 - CAMP WILDFL	0.00	3,532.06	
	21.63.61186	SPECIALTY CAMPS SERVIC	SUMMER 2026 - WEEK 6 - CAM	3,532.06		
04067	Reid Miles	07/23/2026	Regular	0.00	667.05	102318
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
REF-PF-PRO2025-	Invoice	07/20/2026	REFUND - PERMIT FEES - 24 RANCHO DR	0.00	667.05	
	01.00.48058	PLANNING TECHNOLOGY	REFUND - PERMIT FEES - 24 RA	667.05		
01563	SCA	07/23/2026	Regular	0.00	12,839.30	102319
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
CA0944416	Invoice	06/30/2026	RESIDENTIAL STREET SWEEPER - JUN 202	0.00	12,839.30	
	01.42.61135	OUTSIDE SERVICES STREE	RESIDENTIAL STREET SWEEPER -	12,839.30		
03602	Serge Ndjemba	07/23/2026	Regular	0.00	1,862.38	102320
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
FIC-2026-WK2	Invoice	06/30/2026	2026 FRENCH IMMERSION CAMP - WEEK	0.00	1,862.38	
	21.63.61186	SPECIALTY CAMPS SERVIC	2026 FRENCH IMMERSION CAM	1,862.38		
04355	Sewer Connection Inc.	07/23/2026	Regular	0.00	1,500.00	102321
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
REF-RB-ENC2019-	Invoice	07/22/2026	Road Bond Refund - 28 Oakland Ave	0.00	1,500.00	
	01.00.20314	ROAD BOND	Road Bond Refund - 28 Oakland	1,500.00		
03212	Steven Anthony Teijeiro Jr	07/23/2026	Regular	0.00	770.00	102322
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
SC-JUL2026	Invoice	07/22/2026	SKATE CAMP - JUL 2026	0.00	770.00	
	21.63.61183	CAMP SPORTS SERVICES	SKATE CAMP - JUL 2026	770.00		
03816	Stacy Rona Sias	07/23/2026	Regular	0.00	6,000.00	102323
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
REF-RB-PTK2674	Invoice	07/23/2026	Road Bond Refund - 160 Sturdivant	0.00	6,000.00	
	01.00.20314	ROAD BOND	Road Bond Refund - 160 Sturdiv	6,000.00		
02083	Lily McLean	07/30/2026	Regular	0.00	300.00	102324
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
WR11272017	Invoice	11/29/2017	REC DEPT - SOCCER COACH	0.00	300.00	
	21.61.61169	YOUTH SOCCER SERVICES	REC DEPT - SOCCER COACH	300.00		
04315	Swett Construction Inc	07/30/2026	Regular	0.00	2,000.00	102325

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
REF-RB--B2019-0	Invoice	07/30/2026	Refund - Road Bond - 274 Butterfield Rd	0.00	2,000.00	
	01.00.20314	ROAD BOND	Refund - Road Bond - 274 Butter	2,000.00		
02905	Wells Fargo Vendor Financial Services, LLC	07/01/2026	Bank Draft	0.00	-833.23	DFT07026
00391	Verizon Wireless	07/01/2026	Bank Draft	0.00	687.17	DFT07057
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
6145970282	Invoice	06/12/2026	WIRELESS - 05.13.2026-05.13.2026	0.00	687.17	
	01.12.61705	UTILITIES-TELEPHONE	WIRELESS - 05.13.2026-05.13.2	40.04		
	01.41.61705	UTILITIES-TELEPHONE	WIRELESS - 05.13.2026-05.13.2	280.22		
	01.42.61705	UTILITIES-TELEPHONE	WIRELESS - 05.13.2026-05.13.2	96.74		
	01.81.62206	Snack Shack	WIRELESS - 05.13.2026-05.13.2	40.01		
	13.30.61150	OUTSIDE SERVICES-OTHE	WIRELESS - 05.13.2026-05.13.2	115.08		
	21.63.61179	PARKSIDE SERVICES	WIRELESS - 05.13.2026-05.13.2	76.72		
	21.63.61187	ROBSON AFTER SCHOOL	WIRELESS - 05.13.2026-05.13.2	38.36		
00362	Town of San Anselmo	07/07/2026	Bank Draft	0.00	376,769.74	DFT07090
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0016879	Invoice	07/07/2026	7-15-2026 TSA To Fund Payroll	0.00	376,769.74	
	01.00.20299	PAYROLL PAYABLE	7-15-2026 TSA To Fund Payroll	244,063.91		
	01.00.20299	PAYROLL PAYABLE	7-15-2026 TSA To Fund Payroll	3,521.95		
	01.00.20299	PAYROLL PAYABLE	7-15-2026 TSA To Fund Payroll	376.68		
	01.00.20299	PAYROLL PAYABLE	7-15-2026 TSA To Fund Payroll	-964.07		
	13.00.20299	PAYROLL PAYABLE	7-15-2026 TSA To Fund Payroll	774.56		
	13.00.20299	PAYROLL PAYABLE	7-15-2026 TSA To Fund Payroll	-1.42		
	15.00.20299	PAYROLL PAYABLE	7-15-2026 TSA To Fund Payroll	7,933.46		
	19.00.20299	PAYROLL PAYABLE	7-15-2026 TSA To Fund Payroll	14,828.97		
	21.00.20299	PAYROLL PAYABLE	7-15-2026 TSA To Fund Payroll	86,163.01		
	27.00.20299	PAYROLL PAYABLE	7-15-2026 TSA To Fund Payroll	14,600.59		
	31.00.20299	PAYROLL PAYABLE	7-15-2026 TSA To Fund Payroll	397.90		
	34.00.20299	PAYROLL PAYABLE	7-15-2026 TSA To Fund Payroll	397.90		
	41.00.20299	PAYROLL PAYABLE	7-15-2026 TSA To Fund Payroll	397.99		
	42.00.20299	PAYROLL PAYABLE	7-15-2026 TSA To Fund Payroll	1,043.42		
	60.00.20299	PAYROLL PAYABLE	7-15-2026 TSA To Fund Payroll	1,216.45		
	95.00.20299	PAYROLL PAYABLE	7-15-2026 TSA To Fund Payroll	2,018.44		
01662	CalPERS	07/24/2026	Bank Draft	0.00	275,396.00	DFT07091
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
10000001834151	Invoice	07/08/2026	FY2026-2027 UAL EMPLOYER CONTRIBUTI	0.00	275,396.00	
	01.21.60100	RETIREMENT	FY2026-2027 UAL EMPLOYER C	275,396.00		
00072	Comcast	07/05/2026	Bank Draft	0.00	235.39	DFT07093
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
426-06092026	Invoice	06/09/2026	426 - CREEK CAMERA - 06.14.2026-07.13.	0.00	235.39	
	42.21.61150	OUTSIDE SERVICES-OTHE	426 - CREEK CAMERA - 06.14.20	235.39		
00128	Pacific Gas & Electric	07/09/2026	Bank Draft	0.00	34.24	DFT07095
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
717-07052026	Invoice	06/30/2026	717 - CORPYARD UTILITIES - 06.04.2026-0	0.00	34.24	
	41.41.61701	UTILITIES	717 - CORPYARD UTILITIES - 06.	34.24		
00362	Town of San Anselmo	07/10/2026	Bank Draft	0.00	16,753.09	DFT07106

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0016893	Invoice	07/10/2026	7-15-2026 TSA Condry Final Pay	0.00	16,753.09	
	01.00.20299	PAYROLL PAYABLE	7-15-2026 TSA Condry Final Pay	11,727.35		
	15.00.20299	PAYROLL PAYABLE	7-15-2026 TSA Condry Final Pay	5,025.74		
00072	Comcast	07/12/2026	Bank Draft	0.00	274.44	DFT07108
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
583-06162026	Invoice	07/01/2026	583 - CORPYARD INTERNET - 06.21.2026-0	0.00	274.44	
	42.21.61150	OUTSIDE SERVICES-OTHE	583 - CORPYARD INTERNET - 06.	274.44		
00128	Pacific Gas & Electric	07/27/2026	Bank Draft	0.00	230.28	DFT07109
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
216-07102026	Invoice	06/30/2026	216 - IMAGINATION PARK - 06.05.2026-07	0.00	230.28	
	14.81.61701	UTILITIES-ELECTRICITY	216 - IMAGINATION PARK - 06.0	230.28		
00128	Pacific Gas & Electric	07/14/2026	Bank Draft	0.00	701.01	DFT07110
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
355-07092026	Invoice	06/30/2026	355 - CORPYARD UTILITIES - 06.05.2026-0	0.00	701.01	
	41.41.61701	UTILITIES	355 - CORPYARD UTILITIES - 06.	701.01		
00128	Pacific Gas & Electric	07/14/2026	Bank Draft	0.00	2,105.06	DFT07111
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
146-07102026	Invoice	06/30/2026	146 - EV CHARGING - 06.05.2026-07.05.2	0.00	2,105.06	
	13.42.61114	OUTSIDE SRV: PARKING	146 - EV CHARGING - 06.05.202	2,105.06		
00072	Comcast	07/14/2026	Bank Draft	0.00	182.44	DFT07123
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
758-06192026	Invoice	07/01/2026	758 - TH INTERNET - 06.24.2026-07.23.20	0.00	182.44	
	41.41.61701	UTILITIES	758 - TH INTERNET - 06.24.2026	182.44		
00402	US Bank	07/01/2026	Bank Draft	0.00	15,256.60	DFT07124
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0016905	Invoice	06/22/2026	06.16.2026 - LEYLAND - USPS	0.00	5.97	
	01.71.61150	OUTSIDE SERVICES-OTHE	06.16.2026 - LEYLAND - USPS	5.97		
INV0016906	Invoice	06/22/2026	05.27.2026 - DONERY - INSALATA'S	0.00	97.02	
	01.11.61000	TRAINING	05.27.2026 - DONERY - INSALAT	97.02		
INV0016907	Invoice	06/22/2026	06.16.2026 - DONERY - PRETTI PLATTERS	0.00	58.15	
	01.11.61000	TRAINING	06.16.2026 - DONERY - PRETTI P	58.15		
INV0016908	Invoice	06/22/2026	06.16.2026 - DONERY - MARIN INDEPEND	0.00	36.43	
	01.12.61150	OUTSIDE SERVICES-OTHE	06.16.2026 - DONERY - MARIN I	36.43		
INV0016909	Invoice	06/22/2026	05.26.2026 - WASKEY - ANDRONICO'S	0.00	9.99	
	01.71.61132	OUTSIDE SVCS-PROGRAM	05.26.2026 - WASKEY - ANDRO	9.99		
INV0016910	Invoice	06/22/2026	05.27.2026 - WASKEY - STEFANO'S PIZZA	0.00	7.51	
	01.71.61132	OUTSIDE SVCS-PROGRAM	05.27.2026 - WASKEY - STEFAN	7.51		
INV0016911	Invoice	06/22/2026	05.27.2026 - WASKEY - COMFORTS	0.00	3.75	
	01.71.61132	OUTSIDE SVCS-PROGRAM	05.27.2026 - WASKEY - COMFO	3.75		
INV0016912	Invoice	06/22/2026	05.28.2026 - WASKEY - WAYFINDER BOOK	0.00	62.10	
	01.71.61132	OUTSIDE SVCS-PROGRAM	05.28.2026 - WASKEY - WAYFIN	62.10		
INV0016913	Invoice	06/22/2026	05.29.2026 - WASKEY - ANDRONICO'S	0.00	11.73	
	01.71.61132	OUTSIDE SVCS-PROGRAM	05.29.2026 - WASKEY - ANDRO	11.73		
INV0016914	Invoice	06/22/2026	06.04.2026 - WASKEY - FEDEX OFFICE	0.00	111.52	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	01.71.61132	OUTSIDE SVCS-PROGRAM	06.04.2026 - WASKEY - FEDEX O		111.52	
INV0016915	Invoice	06/22/2026	05.26.2026 - SCOBLE - APA	0.00	450.00	
	01.18.61000	TRAINING	05.26.2026 - SCOBLE - APA		450.00	
INV0016916	Invoice	06/22/2026	05.27.2026 - SCOBLE - OPEN AI	0.00	50.00	
	01.18.62200	DEPARTMENTAL SUPPLIE	05.27.2026 - SCOBLE - OPEN AI		50.00	
INV0016917	Invoice	06/22/2026	06.02.2026 - SCOBLE - CLOUDWAYS	0.00	11.50	
	01.18.61150	OUTSIDE SERVICES-OTHE	06.02.2026 - SCOBLE - CLOUDW		11.50	
INV0016918	Invoice	06/22/2026	06.03.2026 - SCOBLE - STATELINE BAG CO	0.00	1,541.75	
	90.41.61150	OUTSIDE SERVICES-OTHE	06.03.2026 - SCOBLE - STATELIN		1,541.75	
INV0016919	Invoice	06/22/2026	06.09.2026 - SCOBLE - QUILL CORP	0.00	155.11	
	90.41.61150	OUTSIDE SERVICES-OTHE	06.09.2026 - SCOBLE - QUILL CO		155.11	
INV0016920	Invoice	06/22/2026	05.27.2026 - HILLARD - TARGET	0.00	125.39	
	21.63.62987	ROBSON AFTER SCHOOL	05.27.2026 - HILLARD - TARGET		125.39	
INV0016921	Invoice	06/22/2026	05.27.2026 - HILLARD - TARGET	0.00	186.68	
	21.63.62984	CAMP KIDMARIN MIGHT	05.27.2026 - HILLARD - TARGET		186.68	
INV0016922	Invoice	06/22/2026	05.28.2026 - HILLARD - TARGET	0.00	363.20	
	21.63.62984	CAMP KIDMARIN MIGHT	05.28.2026 - HILLARD - TARGET		363.20	
INV0016923	Invoice	06/22/2026	05.28.2026 - HILLARD - TARGET	0.00	49.13	
	21.63.62984	CAMP KIDMARIN MIGHT	05.28.2026 - HILLARD - TARGET		49.13	
INV0016924	Invoice	06/22/2026	05.29.2026 - HILLARD - TARGET	0.00	27.30	
	21.63.62984	CAMP KIDMARIN MIGHT	05.29.2026 - HILLARD - TARGET		27.30	
INV0016925	Invoice	06/22/2026	05.30.2026 - HILLARD - UNITED MARKETS	0.00	101.82	
	21.63.62987	ROBSON AFTER SCHOOL	05.30.2026 - HILLARD - UNITED		101.82	
INV0016926	Invoice	06/22/2026	06.03.2026 - HILLARD - MOUNTAIN MIKE'	0.00	369.56	
	21.63.62987	ROBSON AFTER SCHOOL	06.03.2026 - HILLARD - MOUNT		369.56	
INV0016927	Invoice	06/22/2026	06.03.2026 - HILLARD - SAFEWAY	0.00	24.96	
	21.63.61184	CAMP KIDMARIN MIGHT	06.03.2026 - HILLARD - SAFEWA		24.96	
INV0016928	Invoice	06/22/2026	06.04.2026 - HILLARD - TARGET	0.00	188.84	
	21.63.62987	ROBSON AFTER SCHOOL	06.04.2026 - HILLARD - TARGET		188.84	
INV0016929	Invoice	06/22/2026	06.13.2026 - HILLARD - MOUNTAIN MIKE'	0.00	301.59	
	21.63.61184	CAMP KIDMARIN MIGHT	06.13.2026 - HILLARD - MOUNT		301.59	
INV0016930	Invoice	06/22/2026	06.14.2026 - HILLARD - TARGET	0.00	178.86	
	21.63.62987	ROBSON AFTER SCHOOL	06.14.2026 - HILLARD - TARGET		178.86	
INV0016931	Invoice	06/22/2026	06.18.2026 - HILLARD - TARGET	0.00	145.43	
	21.63.62978	TODDLER ENRICHMENT S	06.18.2026 - HILLARD - TARGET		145.43	
INV0016932	Invoice	06/22/2026	06.19.2026 - HILLARD - CVS	0.00	7.80	
	21.63.61184	CAMP KIDMARIN MIGHT	06.19.2026 - HILLARD - CVS		7.80	
INV0016933	Invoice	06/22/2026	06.19.2026 - HILLARD - SAFEWAY	0.00	74.20	
	21.63.61184	CAMP KIDMARIN MIGHT	06.19.2026 - HILLARD - SAFEWA		74.20	
INV0016934	Invoice	06/22/2026	06.19.2026 - HILLARD - SEESAW CHILDRE	0.00	79.39	
	21.63.62978	TODDLER ENRICHMENT S	06.19.2026 - HILLARD - SEESAW		79.39	
INV0016935	Invoice	06/22/2026	05.23.2026 - LIN - OFFICE DEPOT	0.00	43.69	
	21.65.62000	OFFICE SUPPLIES	05.23.2026 - LIN - OFFICE DEPO		43.69	
INV0016936	Invoice	06/22/2026	05.28.2026 - LIN - SAFEWAY	0.00	36.80	
	21.64	SPECIAL EVENT EXPENSE	05.28.2026 - LIN - SAFEWAY		36.80	
INV0016937	Invoice	06/22/2026	05.29.2026 - LIN - WALMART	0.00	17.13	
	21.63.62980	AFTER SCHOOL ENRICHM	05.29.2026 - LIN - WALMART		17.13	
INV0016938	Invoice	06/22/2026	06.04.2026 - LIN - SAFEWAY	0.00	5.45	
	21.64	SPECIAL EVENT EXPENSE	06.04.2026 - LIN - SAFEWAY		5.45	
INV0016939	Invoice	06/22/2026	06.18.2026 - LIN - WALMART	0.00	57.94	
	21.65.62200	DEPARTMENTAL SUPPLIE	06.18.2026 - LIN - WALMART		57.94	
INV0016940	Invoice	06/22/2026	06.20.2026 - LIN - GOOD START PACKAGIN	0.00	275.51	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	21.64	SPECIAL EVENT EXPENSE	06.20.2026 - LIN - GOOD START		275.51	
INV0016941	Invoice	06/22/2026	06.20.2026 - LIN - WALMART	0.00	12.87	
	21.64	SPECIAL EVENT EXPENSE	06.20.2026 - LIN - WALMART		12.87	
INV0016942	Invoice	06/22/2026	05.29.2026 - O'GRADY - COMCAST	0.00	102.49	
	21.63.61187	ROBSON AFTER SCHOOL	05.29.2026 - O'GRADY - COMCA		102.49	
INV0016943	Invoice	06/22/2026	06.01.2026 - O'GRADY - MARIN INDEPEN	0.00	5.95	
	21.65.61302	DUES	06.01.2026 - O'GRADY - MARIN		5.95	
INV0016944	Invoice	06/22/2026	06.09.2026 - O'GRADY - ESIGNS	0.00	173.66	
	21.61.61164	SOCCER SERVICES	(CR) 06.02.2026 - O'GRADY - CN		-300.00	
	21.64	SPECIAL EVENT EXPENSE	06.09.2026 - O'GRADY - ESIGNS		473.66	
INV0016945	Invoice	06/22/2026	06.04.2026 - O'GRADY - MOUNTAIN MIKE'	0.00	113.93	
	21.63.61179	PARKSIDE SERVICES	06.04.2026 - O'GRADY - MOUNT		113.93	
INV0016946	Invoice	06/22/2026	06.11.2026 - O'GRADY - ESIGNS	0.00	247.54	
	21.64	SPECIAL EVENT EXPENSE	06.11.2026 - O'GRADY - ESIGNS		247.54	
INV0016947	Invoice	06/22/2026	06.11.2026 - O'GRADY - ESIGNS	0.00	459.98	
	21.64	SPECIAL EVENT EXPENSE	06.11.2026 - O'GRADY - ESIGNS		459.98	
INV0016948	Invoice	06/22/2026	06.11.2026 - O'GRADY - ESIGNS	0.00	169.20	
	21.64	SPECIAL EVENT EXPENSE	06.11.2026 - O'GRADY - ESIGNS		169.20	
INV0016949	Invoice	06/22/2026	06.18.2026 - ENGINEERS - MARIN COUNT	0.00	52.50	
	01.41.61300	PUBLICATIONS	06.18.2026 - ENGINEERS - MARI		52.50	
INV0016950	Invoice	06/22/2026	06.08.2026 - ROBBE - CA BUILDING OFFICI	0.00	115.00	
	01.19.61000	TRAINING	06.08.2026 - ROBBE - CA BUILDI		115.00	
INV0016951	Invoice	06/22/2026	05.28.2026 - MIHAN - SAFEWAY	0.00	61.09	
	01.82.62206	Snack Shack	05.28.2026 - MIHAN - SAFEWAY		61.09	
INV0016952	Invoice	06/22/2026	05.29.2026 - MIHAN - SAFEWAY	0.00	76.37	
	01.82.62206	Snack Shack	05.29.2026 - MIHAN - SAFEWAY		76.37	
INV0016953	Invoice	06/22/2026	05.31.2026 - MIHAN - AMAZON	0.00	16.38	
	21.65.62000	OFFICE SUPPLIES	05.31.2026 - MIHAN - AMAZON		16.38	
INV0016954	Invoice	06/22/2026	05.31.2026 - MIHAN - AMAZON	0.00	91.72	
	21.61.61160	BASEBALL EXPENSES	05.31.2026 - MIHAN - AMAZON		91.72	
INV0016955	Invoice	06/22/2026	06.01.2026 - MIHAN - RED HILL HOLIDAY	0.00	30.90	
	21.61.62964	SOCCER SUPPLIES	06.01.2026 - MIHAN - RED HILL		30.90	
INV0016956	Invoice	06/22/2026	06.03.2026 - MIHAN - AMAZON	0.00	25.11	
	21.65.62200	DEPARTMENTAL SUPPLIE	06.03.2026 - MIHAN - AMAZON		25.11	
INV0016957	Invoice	06/22/2026	06.06.2026 - MIHAN - AMAZON	0.00	32.76	
	21.61.62964	SOCCER SUPPLIES	06.06.2026 - MIHAN - AMAZON		32.76	
INV0016958	Invoice	06/22/2026	06.08.2026 - MIHAN - AMAZON	0.00	91.52	
	21.61.61160	BASEBALL EXPENSES	06.08.2026 - MIHAN - AMAZON		91.52	
INV0016959	Invoice	06/22/2026	06.11.2026 - MIHAN - HOME DEPOT	0.00	65.46	
	21.65.62200	DEPARTMENTAL SUPPLIE	06.11.2026 - MIHAN - HOME DE		65.46	
INV0016960	Invoice	06/22/2026	06.18.2026 - MIHAN - AMAZON	0.00	41.50	
	21.61.62965	SOFTBALL SUPPLIES	06.18.2026 - MIHAN - AMAZON		41.50	
INV0016961	Invoice	06/22/2026	05.26.2026 - JONES - HB KIDS	0.00	425.00	
	21.63.61184	CAMP KIDMARIN MIGHT	05.26.2026 - JONES - HB KIDS		212.50	
	21.63.61207	CAMP KIDMARIN MINI SE	05.26.2026 - JONES - HB KIDS		212.50	
INV0016962	Invoice	06/22/2026	05.26.2026 - JONES - GOOD EARTH	0.00	24.62	
	21.65.61000	TRAINING	05.26.2026 - JONES - GOOD EAR		24.62	
INV0016963	Invoice	06/22/2026	06.07.2026 - JONES - DOLLAR TREE	0.00	30.42	
	21.63.61179	PARKSIDE SERVICES	06.07.2026 - JONES - DOLLAR T		30.42	
INV0016964	Invoice	06/22/2026	06.07.2026 - JONES - DOLLAR TREE	0.00	13.66	
	21.63.61179	PARKSIDE SERVICES	06.07.2026 - JONES - DOLLAR T		13.66	
INV0016965	Invoice	06/22/2026	06.08.2026 - JONES - CVS	0.00	114.75	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	21.63.61179 PARKSIDE SERVICES		06.08.2026 - JONES - CVS		114.75	
INV0016966	Invoice	06/22/2026	06.12.2026 - JONES - DOLLAR TREE	0.00	15.94	
	21.63.61179 PARKSIDE SERVICES		06.12.2026 - JONES - DOLLAR T		15.94	
INV0016967	Invoice	06/22/2026	05.21.2026 - CLIFFORD - COMFORTS	0.00	130.00	
	01.21.61000 TRAINING		05.21.2026 - CLIFFORD - COMF		130.00	
INV0016968	Invoice	06/22/2026	05.22.2026 - CLIFFORD - TEAMSCREEN	0.00	28.61	
	01.19.61150 OUTSIDE SERVICES-OTHE		05.22.2026 - CLIFFORD - TEAMS		28.61	
INV0016969	Invoice	06/22/2026	05.29.2026 - CLIFFORD - QUICKBOOKS	0.00	75.00	
	01.12.61150 OUTSIDE SERVICES-OTHE		05.29.2026 - CLIFFORD - QUICK		75.00	
INV0016970	Invoice	06/22/2026	06.03.2026 - CLIFFORD - APPLE	0.00	0.99	
	01.19.61150 OUTSIDE SERVICES-OTHE		06.03.2026 - CLIFFORD - APPLE		0.99	
INV0016971	Invoice	06/22/2026	06.06.2026 - CLIFFORD - ADOBE	0.00	911.74	
	42.21.63003 COMPUTER HARDWARE/		06.06.2026 - CLIFFORD - ADOBE		911.74	
INV0016972	Invoice	06/22/2026	06.18.2026 - CLIFFORD - SAFEWAY	0.00	49.53	
	01.21.61000 TRAINING		06.18.2026 - CLIFFORD - SAFEW		49.53	
INV0016973	Invoice	06/22/2026	06.18.2026 - CLIFFORD - COMFORTS	0.00	1,166.40	
	01.21.61000 TRAINING		06.18.2026 - CLIFFORD - COMF		1,166.40	
INV0016974	Invoice	06/22/2026	05.28.2026 - SHAW - BLINDS.COM	0.00	262.77	
	41.41.61701 UTILITIES		05.28.2026 - SHAW - BLINDS.CO		262.77	
INV0016975	Invoice	06/22/2026	06.05.2026 - HEALY - MIGHTY MEN SERVI	0.00	1,650.00	
	41.41.61150 OUTSIDE SERVICES-OTHE		06.05.2026 - HEALY - MIGHTY M		1,650.00	
INV0016976	Invoice	06/22/2026	06.18.2026 - HEALY - VIOC	0.00	163.53	
	01.41.61602 VEHICLE MAINTENANCE/		06.18.2026 - HEALY - VIOC		163.53	
INV0016977	Invoice	06/22/2026	05.22.2026 - AVILA - CREEKSIDE PIZZA	0.00	513.17	
	01.21.61000 TRAINING		05.22.2026 - AVILA - CREEKSIDE		513.17	
INV0016978	Invoice	06/22/2026	05.25.2026 - AVILA - NICK THE GREEK	0.00	151.20	
	01.11.62200 DEPARTMENTAL SUPPLIE		05.25.2026 - AVILA - NICK THE G		151.20	
INV0016979	Invoice	06/22/2026	05.26.2026 - AVILA - SAFEWAY	0.00	13.98	
	01.11.62200 DEPARTMENTAL SUPPLIE		05.26.2026 - AVILA - SAFEWAY		13.98	
INV0016980	Invoice	06/22/2026	05.29.2026 - AVILA - S&H CLEANERS	0.00	30.00	
	01.71.62200 DEPARTMENTAL SUPPLIE		05.29.2026 - AVILA - S&H CLEAN		30.00	
INV0016981	Invoice	06/22/2026	05.30.2026 - AVILA - STEPHANIE MOHAN	0.00	1,243.00	
	01.11.62200 DEPARTMENTAL SUPPLIE		05.30.2026 - AVILA - STEPHANIE		1,243.00	
INV0016982	Invoice	06/22/2026	06.02.2026 - AVILA - NAYAX VENDING	0.00	10.00	
	01.12.61150 OUTSIDE SERVICES-OTHE		06.02.2026 - AVILA - NAYAX VEN		10.00	
INV0016983	Invoice	06/22/2026	06.02.2026 - AVILA - LEAGUE OF CALIFOR	0.00	675.00	
	01.12.61150 OUTSIDE SERVICES-OTHE		06.02.2026 - AVILA - LEAGUE OF		675.00	
INV0016984	Invoice	06/22/2026	06.09.2026 - AVILA - SAFEWAY	0.00	25.95	
	01.11.62200 DEPARTMENTAL SUPPLIE		06.09.2026 - AVILA - SAFEWAY		25.95	
INV0016985	Invoice	06/22/2026	06.09.2026 - AVILA - MI PUEBLO TAQUERI	0.00	176.07	
	01.11.62200 DEPARTMENTAL SUPPLIE		06.09.2026 - AVILA - MI PUEBLO		176.07	
INV0016986	Invoice	06/22/2026	06.16.2026 - AVILA - SCOUT RETAIL GROU	0.00	96.14	
	01.11.62200 DEPARTMENTAL SUPPLIE		06.16.2026 - AVILA - SCOUT RET		96.14	
00362	Town of San Anselmo	07/21/2026	Bank Draft	0.00	317,115.19	DFT07144

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
INV0017019	Invoice	07/21/2026	7-31-2026 TSA To Fund Payroll	0.00	317,115.19	
	01.00.20299	PAYROLL PAYABLE	7-31-2026 TSA To Fund Payroll	207,529.95		
	01.00.20299	PAYROLL PAYABLE	7-31-2026 TSA To Fund Payroll	3,521.95		
	01.00.20299	PAYROLL PAYABLE	7-31-2026 TSA To Fund Payroll	374.68		
	01.00.20299	PAYROLL PAYABLE	7-31-2026 TSA To Fund Payroll	-964.07		
	13.00.20299	PAYROLL PAYABLE	7-31-2026 TSA To Fund Payroll	744.74		
	13.00.20299	PAYROLL PAYABLE	7-31-2026 TSA To Fund Payroll	-1.42		
	15.00.20299	PAYROLL PAYABLE	7-31-2026 TSA To Fund Payroll	6,604.12		
	19.00.20299	PAYROLL PAYABLE	7-31-2026 TSA To Fund Payroll	14,134.09		
	21.00.20299	PAYROLL PAYABLE	7-31-2026 TSA To Fund Payroll	71,886.43		
	27.00.20299	PAYROLL PAYABLE	7-31-2026 TSA To Fund Payroll	8,074.05		
	31.00.20299	PAYROLL PAYABLE	7-31-2026 TSA To Fund Payroll	233.76		
	34.00.20299	PAYROLL PAYABLE	7-31-2026 TSA To Fund Payroll	233.76		
	41.00.20299	PAYROLL PAYABLE	7-31-2026 TSA To Fund Payroll	233.76		
	42.00.20299	PAYROLL PAYABLE	7-31-2026 TSA To Fund Payroll	639.37		
	60.00.20299	PAYROLL PAYABLE	7-31-2026 TSA To Fund Payroll	1,722.40		
	95.00.20299	PAYROLL PAYABLE	7-31-2026 TSA To Fund Payroll	2,147.62		
03303	U.S. Bank Corporate Trust	07/24/2026	Bank Draft	0.00	633,976.09	DFT07165
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
3260242	Invoice	07/01/2026	Pension Obligation Bonds 2021 Debt Srvc	0.00	633,976.09	
	01.40.64000	DEBT SERVICE: PRINCIPAL	Pension Obligation Bonds 2021	550,000.00		
	01.40.64100	DEBT SERVICE: INTEREST	Pension Obligation Bonds 2021	83,976.09		
00089	Employment Development Department	07/24/2026	Bank Draft	0.00	250.90	DFT07166
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
L0251547952	Invoice	06/30/2026	Reimb Benefit Charges Cicchetti	0.00	250.90	
	40.21.61908	STATE UNEMPLOYMENT I	Reimb Benefit Charges Cicchetti	250.90		
00181	Ross Valley Fire Department	07/15/2026	Bank Draft	0.00	540,711.50	DFT07167
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
RVFD-MC-2026-0	Invoice	07/15/2026	Member Contribution July 2026	0.00	540,711.50	
	01.32.61139	RVFS CONTRACT	Member Contribution July 2026	516,450.42		
	15.32.61150	OUTSIDE SERVICES-OTHE	Member Contribution July 2026	24,261.08		
01102	Central Marin Police Authority	07/07/2026	Bank Draft	0.00	1,534,560.25	DFT07168
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
CMPA-MC-2026-	Invoice	07/07/2026	Member Contribution July 2026	0.00	1,534,560.25	
	01.30.61199	POLICE SERVICES CONTR	Member Contribution July 2026	1,510,817.75		
	13.30.61199	POLICE SERVICES CONTR	Member Contribution July 2026	23,742.50		
04006	Kyocera Document Solutions Northern Californ	07/29/2026	Bank Draft	0.00	1,502.19	DFT07169
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
55E1D00947	Invoice	07/17/2026	Printer Lease July 2026	0.00	1,502.19	
	42.21.62200	DEPARTMENTAL SUPPLIE	Printer Lease July 2026	1,502.19		
00348	The Bank of New York Mellon	07/28/2026	Bank Draft	0.00	191,400.00	DFT07170
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
CTU2005068-202	Invoice	07/01/2026	07.01.2026 2020 General Obligation Refu	0.00	191,400.00	
	28.40.64000	DEBT SERVICE: PRINCIPAL	07.01.2026 2020 General Obliga	180,000.00		
	28.40.64100	DEBT SERVICE: INTEREST	07.01.2026 2020 General Obliga	11,400.00		
03344	CSG Forte Payments Inc.	07/10/2026	Bank Draft	0.00	1,074.28	DFT07171

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
0015946283	Invoice	06/30/2026	REC-Credit Card Processing - June 2026	0.00	1,074.28	
	21.65.61177	PROCESSING FEES	REC-Credit Card Processing - Jun	1,074.28		
03344	CSG Forte Payments Inc.	07/10/2026	Bank Draft	0.00	3,187.03	DFT07172
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
0015946282	Invoice	06/30/2026	REC-Credit Card Processing- June 2026	0.00	3,187.03	
	21.65.61177	PROCESSING FEES	REC-Credit Card Processing- Jun	3,187.03		
04144	CPS Holdco, Inc	07/31/2026	Bank Draft	0.00	105.00	DFT07176
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
JUL26-TSA	Invoice	07/31/2026	FSA Fee - July 2026	0.00	105.00	
	01.12.61107	OUTSIDE SVCS-ACCOUNTI	FSA Fee - July 2026	105.00		
00128	Pacific Gas & Electric	07/27/2026	Bank Draft	0.00	15,476.91	DFT07179
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
461-07212026	Invoice	07/21/2026	461 - Town Hall Utilities - 06.15.2026-07.1	0.00	15,476.91	
	21.65.61701	UTILITIES-ELECTRICITY	461 - Town Hall Utilities - 06.15.	465.85		
	21.65.61701	UTILITIES-ELECTRICITY	461 - Town Hall Utilities - 06.15.	724.32		
	31.41.61701	UTILITIES-ELECTRICITY	461 - Town Hall Utilities - 06.15.	1,286.13		
	31.41.61702	UTILITIES-GAS	461 - Town Hall Utilities - 06.15.	814.09		
	34.41.61701	UTILITIES-ELECTRICITY	461 - Town Hall Utilities - 06.15.	290.97		
	34.41.61702	UTILITIES-GAS	461 - Town Hall Utilities - 06.15.	185.72		
	41.41.61701	UTILITIES	461 - Town Hall Utilities - 06.15.	11,709.83		

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	479	256	0.00	1,603,209.89
Manual Checks	0	0	0.00	0.00
Voided Checks	0	15	0.00	-18,322.42
Bank Drafts	104	24	0.00	3,927,151.57
EFT's	0	0	0.00	0.00
	583	**295**	**0.00**	**5,512,039.04**

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	479	256	0.00	1,603,209.89
Manual Checks	0	0	0.00	0.00
Voided Checks	0	15	0.00	-18,322.42
Bank Drafts	104	24	0.00	3,927,151.57
EFT's	0	0	0.00	0.00
	583	**295**	**0.00**	**5,512,039.04**

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH - OPERATING	7/2026	5,512,039.04
			5,512,039.04

STAFF REPORT

TOWN OF SAN ANSELMO Item #1.5

MEETING DATE: August 25, 2026

AGENDA TITLE: Revenue and Expenditure Reports, July 2026

FROM: Jeff Zuba, Finance & Admin Services Director

RECOMMENDATION: That Town Council consider approving the monthly year-to-date Revenue and Expenditure Reports and corresponding activity for the period ending through July 31, 2026.

SUMMARY

Every reporting period end, the Town of San Anselmo presents to the Town Council its operations as shown on the Revenue and Expenditure reports for discussion and approval.

BACKGROUND

The Revenue and Expenditure reports are year-to-date summaries of revenues and expenditures from the Town's financial system (Tyler Incode) for both the current as well as the prior corresponding fiscal year. These reports include the General Fund's operations given that most of the Town-level operational activities are processed through the General Fund either directly or indirectly. The Town Council approves these reports monthly throughout the fiscal year.

DISCUSSION/ANALYSIS

The revenue and expenditure data through July 31, 2026, is a compilation of all operating activity that is year-to-date for the current and prior fiscal year. These reports are sourced directly from the Town's financial system, of which a corresponding analysis has been carried out by identifying the key trends the Town Council should take note of.

Revenues
Overall, through the July 2026 reporting period, the Town's general fund revenue increased its base relative to the prior year by $0.040M. A majority of the Town's revenue is collected at specific times.

Category	JUL YTD FY27	JUL YTD FY26	$ Change	% Change
Property Tax	-	687.43	(687.43)	-100.00%
Sales Tax	-	-	-	-
Property Transfer Tax	-	-	-	-
Franchise Taxes	-	-	-	-
Licenses & Permits	132,351.14	90,801.21	41,549.93	45.76%
Fines	1,321.62	204.75	1,116.87	545.48%
Cash & Investment Interest	-	-	-	-
Intergovernmental	-	-	-	-
Other Fees	48,979.26	51,338.78	(2,359.52)	-4.60%
Transfers In	-	-	-	-
Total	**182,652.02**	**143,032.17**	**39,619.85**	**27.70%**

As shown above, the Town's overall revenue base increased by $0.040M due to the following:

- The Town receives property tax disbursements from the County of Marin in December (55%), April (40%), and June (5%).
- The Town receives disbursements monthly from the State for Sales Tax. The collections for the fiscal year 2026-27 will begin in September.
- Revenue from Licenses & Permits increased by $0.041M compared to the previous period, due to construction permit activity in the Town and collection of business license tax.

As far as the other revenue streams, these changes either decreased or remained flat year-over-year resulting in an immaterial change.

Expenditures
Overall, through the July 2026 reporting period, the Town's General Fund expenditures have increased by $0.264M compared to the prior year. This is primarily from increases in compensation, retirement, outside services, and debt service. All other activity is either flat year-over-year or nets to an immaterial change, all of which are within management's expectations.

Category	JUL YTD FY27	JUL YTD FY26	$ Change	% Change
Compensation	440,471.33	420,942.21	19,529.12	4.64%
Retirement	307,172.17	229,744.71	77,427.46	33.70%
Training	50.00	1,281.55	(1,231.55)	-96.10%
Outside Services	255,034.00	327,897.11	(72,863.11)	-22.22%
Outside Services - Public Safety	2,027,268.17	1,968,246.25	59,021.92	3.00%
Maintenance	6,442.73	8,800.51	(2,357.78)	-26.79%
Utilities	3,513.69	1,246.06	2,267.63	181.98%
Supplies	7,149.84	6,044.30	1,105.54	18.29%
Debt Service - Pension Bond	633,976.09	596,120.07	37,856.02	6.35%
Other Expenditure	12,316.43	11,102.01	1,214.42	10.94%
Internal Service Charge	892,184.02	750,591.16	141,592.86	18.86%
Transfers Out	-	-	-	0.00%
Total	**4,585,578.47**	**4,322,015.94**	**263,562.53**	**6.10%**

As shown above, the Town's expenditures base overall increased by $0.264M, which is driven by compensation, retirement, outside services – public safety, and debt service:

- Compensation (Salaries & Wages and Benefits) increased by $0.019M compared to the prior fiscal year, primarily due to the 5.5% cost of living adjustment effective July 1, 2026 and step adjustments.
- Retirement increased by $0.077M compared to the prior period due to the Town's CalPERS unfunded liability payment, cost of living, and step adjustments.
- Outside Services decreased by $0.072M compared to the previous period due to the FY25-26 feasibility study for Memorial Park, and timing of payments to organizations such as Transportation Authority of Marin and Association of Bay Area Government.
- Outside Services – Public Safety increased by $0.059M compared to the previous fiscal year due to payments for Public Safety JPA's, Central Marin Police Authority, and Ross Valley Fire Department. These increases are in line with the budgeted amounts set by the Police Council and Fire Board.
- Debt Service increased by $0.037M compared to the previous fiscal year due to the repayment of the 2021 Pension Obligation Bonds. The bond payments are due in August and February.
- Internal Service Fund Charge increased by $0.141M compared to the previous period due payment to the Internal Service Funds for Insurance and slight increases to charges for building maintenance and information technology.

As far as the other expenditure streams, these changes either slightly changed or remained flat year-over-year, resulting in an immaterial change. All other changes are immaterial for further discussion and are expected given the Town's operations.

MEASURE J

Revenues

Overall, through the July 2026 reporting period, the Town's Measure J Fund's revenue remained flat relative to the prior year since its early in the fiscal year.

Category	JUL YTD FY27	JUL YTD FY26	$ Change	% Change
Sales Tax	-	-	-	-
Cash & Investment Interest	-	-	-	-
Reimbursement	-	-	-	-
Total	**-**	**-**	**-**	-

- The Town receives disbursements monthly from the State for Sales Tax. The collections for the fiscal year 2026-27 will begin in September.

Expenditures
Overall, through the July 2026 reporting period end, the Town's Measure J expenditures have decreased by $0.038M compared to the prior year. This is primarily from increases in compensation, outside services, and construction. All other activity is either flat year-over-year or nets correspondingly to an immaterial change.

Category	JUL YTD FY27	JUL YTD FY26	$ Change	% Change
Compensation	18,287.39	19,558.94	(1,271.55)	-6.50%
Retirement	1,275.93	1,550.42	(274.49)	-17.70%
Training	-	-	-	-
Outside Services	24,261.08	23,554.42	706.66	3.00%
Construction	127,024.55	163,905.10	(36,880.55)	-22.50%
Transfers Out	-	-	-	-
Total	**170,848.95**	**208,568.88**	**(37,719.93)**	**-18.09%**

- Compensation (Salaries & Wages and Benefits) decreased by $0.001M compared to the prior fiscal year, primarily due to the 5.5% cost of living adjustment effective July 1, 2026 and step adjustments.
- Outside Services increased by $0.007M compared to the prior period due to Ross Valley Fire Department staffing costs, including a 3.5% COLA, 3% equity adjustment, and continued step increases for Firefighter/Paramedic personnel.
- Construction decreased by $0.037M compared to the previous period due to the Fire Station 20 Project and Adaptive Traffic Signal Project.

FISCAL IMPACT
None

GENERAL PLAN CONSISTENCY
Not applicable

CEQA AND CLIMATE ACTION PLAN CONSISTENCY

The Council's discussion and approval of this report is not a "project" under the California Environmental Quality Act, because it does not involve an activity which has the potential to cause a direct or reasonably foreseeable indirect physical change in the environment. (Cal. Pub. Res. Code § 21065).

ATTACHMENTS

Attachment #1: Budget Comparison Report by Subcategory, July 2026
Attachment #2: Budget Comparison Report by Department, July 2026
Attachment #3: Budget Comparison Report by Subcategory Measure J, July 2026
Attachment #4: Budget Comparison Report by Department Measure J, July 2026

Town of San Anselmo 2026-2027 Rev & Exp Report as of 07/31/2026 Fund: 01 - GENERAL FUND	2025-2026 Revised Budget	2025-2026 Audited Actuals	2025-2026 YTD Actuals	% of Audited Actuals	2026-2027 Adopted Budget	2026-2027 Revised Budget	2026-2027 YTD Actuals	% of Actual / Budget
Revenue								
400 - PROPERTY TAX GENERAL	10,487,401.00	10,440,497.01	421.95	0.00%	10,931,643.00	10,931,643.00	0.00	0.00%
401 - PENSION	3,222,000.00	3,313,425.34	265.48	0.01%	3,289,650.00	3,289,650.00	0.00	0.00%
402 - PROPERTY TAX OTHER	4,109,847.00	3,989,994.53	0.00	0.00%	4,246,865.00	4,246,865.00	0.00	0.00%
410 - OTHER TAXES	1,471,120.00	1,393,590.33	0.00	0.00%	1,518,580.00	1,518,580.00	0.00	0.00%
411 - FRANCHISE TAXES	976,000.00	953,870.07	0.00	0.00%	1,052,147.00	1,052,147.00	0.00	0.00%
420 - BUSINESS LICENSE	298,000.00	300,064.34	1,403.94	0.47%	298,000.00	298,000.00	1,704.40	0.57%
421 - PARKING	15,000.00	22,980.91	1,863.63	8.11%	20,000.00	20,000.00	1,118.96	5.59%
422 - CONSTRUCTION	1,230,000.00	1,404,267.60	87,533.64	6.23%	1,270,000.00	1,270,000.00	129,527.78	10.20%
430 - VEHICLE CODE	0.00	9,108.03	0.00	0.00%	10,000.00	10,000.00	0.00	0.00%
431 - LIBRARY	2,500.00	2,466.15	204.75	8.30%	2,500.00	2,500.00	0.00	0.00%
432 - PARKING	10,000.00	0.00	0.00	0.00%	0.00	0.00	1,321.62	0.00%
440 - USE OF MONEY AND PROPERTY	185,000.00	122,915.16	0.00	0.00%	150,000.00	150,000.00	0.00	0.00%
450 - STATE REVENUE	171,000.00	154,725.34	0.00	0.00%	173,125.00	173,125.00	0.00	0.00%
460 - FEDERAL REVENUE	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%
470 - LOCAL AGENCY REVENUE	0.00	23,341.03	0.00	0.00%	0.00	0.00	0.00	0.00%
480 - FEES FOR SERVICES	215,500.00	253,524.77	15,883.40	6.27%	172,000.00	172,000.00	12,596.88	7.32%
490 - MISCELLANEOUS REVENUE	257,500.00	353,692.55	35,455.38	10.02%	280,910.00	280,910.00	36,382.38	12.95%
519 - TRANSFERS IN	413,185.00	398,211.68	0.00	0.00%	415,658.00	415,658.00	0.00	0.00%
520 - SOURCE OF PROCEEDS	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%
Total Revenue:	**23,064,053.00**	**23,136,674.84**	**143,032.17**	**0.62%**	**23,831,078.00**	**23,831,078.00**	**182,652.02**	**0.77%**
Expense								
600 - SALARIES AND WAGES	4,025,158.20	3,932,026.34	335,317.57	8.53%	4,138,576.00	4,138,576.00	350,415.31	8.47%
601 - RETIREMENT	570,412.97	579,530.10	229,744.71	39.64%	668,005.00	668,005.00	307,172.17	45.98%
602 - EMPLOYEE BENEFITS	960,854.70	933,637.22	78,457.02	8.40%	1,046,826.00	1,046,826.00	83,012.13	7.93%
604 - RETIREE BENEFITS	190,028.00	190,028.00	7,167.62	3.77%	207,263.00	207,263.00	7,043.89	3.40%
610 - TRAINING	69,750.00	45,323.34	1,281.55	2.83%	63,000.00	63,000.00	50.00	0.08%
611 - OUTSIDE SERVICES	2,507,045.00	2,329,079.50	327,897.11	14.08%	1,983,435.00	1,983,435.00	255,034.00	12.86%
612 - OUTSIDE SERVICES - POLICE (CMPA) & FIRE (RVFD)	11,732,115.00	11,731,281.63	1,968,246.25	16.78%	12,250,138.00	12,250,138.00	2,027,268.17	16.55%
613 - PUBLICATION / DUES	28,645.00	17,359.71	3,404.91	19.61%	25,647.00	25,647.00	2,348.00	9.16%
614 - MAINTENANCE	104,250.00	89,025.29	4,480.60	5.03%	134,250.00	134,250.00	4,094.73	3.05%
615 - BUILDING MAINTENANCE	242,500.00	177,346.40	915.00	0.52%	42,500.00	42,500.00	0.00	0.00%
616 - VEHICLE MAINTENANCE	16,050.00	24,814.71	1,246.06	5.02%	28,550.00	28,550.00	3,513.69	12.31%
617 - UTILITIES	0.00	54,474.28	186.00	0.34%	0.00	0.00	633.10	0.00%
618 - HIRING	0.00	1,790.54	0.00	0.00%	0.00	0.00	0.00	0.00%
619 - MISCELLANEOUS	15,500.00	1,672.50	0.00	0.00%	15,000.00	15,000.00	0.00	0.00%
620 - OFFICE SUPPLIES	1,800.00	14,253.39	524.15	3.68%	0.00	0.00	293.69	0.00%
622 - DEPARTMENT SUPPLIES	134,450.00	140,790.31	5,520.15	3.92%	140,800.00	140,800.00	6,856.15	4.87%
623 - BOOKS / MAGAZINES / VIDEOS	30,750.00	27,622.91	1,211.69	4.39%	31,980.00	31,980.00	2,834.30	8.86%
628 - Internal Service Charge	1,307,094.00	1,307,093.92	750,591.16	57.42%	1,521,208.00	1,521,208.00	892,184.02	58.65%
629 - MISCELLANEOUS	183,800.00	141,821.94	9,704.32	6.84%	179,382.00	179,382.00	8,849.03	4.93%
630 - EQUIPMENT	0.00	7,830.67	0.00	0.00%	500.00	500.00	0.00	0.00%
631 - CAPITAL OUTLAY - CONSTRUCTION	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%
640 - PRINCIPAL	510,000.00	510,000.00	510,000.00	100.00%	550,000.00	550,000.00	550,000.00	100.00%
641 - INTEREST	170,189.00	170,096.16	86,120.07	50.63%	165,018.00	165,018.00	83,976.09	50.89%
670 - TRANSFERS OUT	1,380,000.00	1,380,000.00	0.00	0.00%	639,000.00	639,000.00	0.00	0.00%
Total Expense:	**24,180,391.87**	**23,806,898.86**	**4,322,015.94**	**18.15%**	**23,831,078.00**	**23,831,078.00**	**4,585,578.47**	**19.24%**
Total Fund: 01 - GENERAL FUND:	**-1,116,338.87**	**-670,224.02**	**-4,178,983.77**		**0.00**	**0.00**	**-4,402,926.45**	
Report Total:	**-1,116,338.87**	**-670,224.02**	**-4,178,983.77**		**0.00**	**0.00**	**-4,402,926.45**	

Town of San Anselmo 2026-2027 Rev & Exp Report as of 07/31/2026 Fund: 01 - GENERAL FUND	2025-2026 Revised Budget	2025-2026 Audited Actuals	2025-2026 YTD Actuals	% of Audited Actuals	2026-2027 Adopted Budget	2026-2027 Revised Budget	2026-2027 YTD Actuals	% of Actual / Budget
Expense								
00 - UNDESIGNATED	1,380,000.00	1,380,000.00	0.00	0.00%	639,000.00	639,000.00	0.00	0.00%
11 - TOWN COUNCIL	64,260.00	45,651.48	2,648.06	5.80%	90,604.00	90,604.00	2,171.83	2.40%
12 - ADMINISTRATION	1,748,945.87	1,741,917.51	148,365.60	8.52%	1,862,469.00	1,862,469.00	151,148.73	8.12%
16 - LEGAL SERVICES	280,000.00	223,302.75	0.00	0.00%	250,000.00	250,000.00	0.00	0.00%
18 - PLANNING	1,226,409.00	1,094,118.79	61,517.50	5.62%	727,078.00	727,078.00	54,550.15	7.50%
19 - Building & Inspections	1,198,550.00	1,139,465.24	80,331.55	7.05%	1,126,992.00	1,126,992.00	77,804.54	6.90%
21 - NON-DEPARTMENTAL	1,544,217.00	1,504,703.50	1,068,704.06	71.02%	1,771,513.00	1,771,513.00	1,244,846.23	70.27%
30 - POLICE	5,814,695.00	5,814,694.94	1,476,559.75	25.39%	6,043,271.00	6,043,271.00	1,510,817.75	25.00%
32 - ROSS VALLEY FIRE SERVICE	5,959,920.00	5,969,951.54	491,686.50	8.24%	6,249,367.00	6,249,367.00	516,450.42	8.26%
40 - DEBT SERVICE	681,689.00	681,696.16	596,120.07	87.45%	716,618.00	716,618.00	633,976.09	88.47%
41 - ENGINEERING AND INSPECTION	674,990.00	738,176.83	53,735.30	7.28%	759,030.00	759,030.00	49,860.74	6.57%
42 - STREETS	1,317,252.00	1,297,955.22	105,572.29	8.13%	1,423,225.00	1,423,225.00	92,516.15	6.50%
71 - LIBRARY	1,165,164.00	1,082,196.03	154,970.73	14.32%	1,012,672.00	1,012,672.00	169,591.21	16.75%
81 - PARKS	759,419.00	756,392.84	55,448.83	7.33%	822,541.00	822,541.00	54,926.27	6.68%
82 - RECREATION/GENERAL FUND	364,881.00	336,676.03	26,355.70	7.83%	336,698.00	336,698.00	26,918.36	7.99%
Total Expense:	**24,180,391.87**	**23,806,898.86**	**4,322,015.94**	**18.15%**	**23,831,078.00**	**23,831,078.00**	**4,585,578.47**	**19.24%**
Total Fund: 01 - GENERAL FUND:	**24,180,391.87**	**23,806,898.86**	**4,322,015.94**	**18.15%**	**23,831,078.00**	**23,831,078.00**	**4,585,578.47**	**19.24%**
Report Total:	**24,180,391.87**	**23,806,898.86**	**4,322,015.94**	**18.15%**	**23,831,078.00**	**23,831,078.00**	**4,585,578.47**	**19.24%**

Town of San Anselmo 2026-2027 Rev & Exp Report as of 07/31/2026	2025-2026 Revised Budget	2025-2026 Audited Actuals	2025-2026 YTD Actuals	% of Audited Actuals	2026-2027 Adopted Budget	2026-2027 Revised Budget	2026-2027 YTD Actuals	% of Actual / Budget
Fund: 15 - SALES TAX - MEASURE J								
Revenue								
410 - OTHER TAXES	2,493,023.00	2,343,079.97	0.00	0.00%	2,588,768.00	2,588,768.00	0.00	0.00%
440 - USE OF MONEY AND PROPERTY	20,000.00	0.00	0.00	0.00%	25,000.00	25,000.00	0.00	0.00%
470 - LOCAL AGENCY REVENUE	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%
490 - MISCELLANEOUS REVENUE	363,005.00	2,390.87	0.00	0.00%	400,000.00	400,000.00	0.00	0.00%
Total Revenue:	**2,876,028.00**	**2,345,470.84**	**0.00**	**0.00%**	**3,013,768.00**	**3,013,768.00**	**0.00**	**0.00%**
Expense								
600 - SALARIES AND WAGES	199,152.00	200,508.69	16,184.63	8.07%	218,294.00	218,294.00	14,576.46	6.68%
601 - RETIREMENT	18,606.00	18,763.78	1,550.42	8.26%	20,645.00	20,645.00	1,275.93	6.18%
602 - EMPLOYEE BENEFITS	42,201.03	42,520.72	3,374.31	7.94%	49,222.00	49,222.00	3,710.93	7.54%
611 - OUTSIDE SERVICES	332,653.00	300,990.91	23,554.42	7.83%	1,365,733.00	1,365,733.00	24,261.08	1.78%
631 - CAPITAL OUTLAY - CONSTRUCTION	2,895,912.00	2,914,126.53	163,905.10	5.62%	846,600.00	846,600.00	127,024.55	15.00%
632 - SLURRY	0.00	267.25	0.00	0.00%	100,000.00	100,000.00	0.00	0.00%
670 - TRANSFERS OUT	124,651.00	0.00	0.00	0.00%	129,438.00	129,438.00	0.00	0.00%
Total Expense:	**3,613,175.03**	**3,477,177.88**	**208,568.88**	**6.00%**	**2,729,932.00**	**2,729,932.00**	**170,848.95**	**6.26%**
Total Fund: 15 - SALES TAX - MEASURE J:	**-737,147.03**	**-1,131,707.04**	**-208,568.88**		**283,836.00**	**283,836.00**	**-170,848.95**	
Report Total:	**-737,147.03**	**-1,131,707.04**	**-208,568.88**		**283,836.00**	**283,836.00**	**-170,848.95**	

Town of San Anselmo 2026-2027 Rev & Exp Report as of 07/31/2026 Fund: 15 - SALES TAX - MEASURE J Expense	2025-2026 Revised Budget	2025-2026 Audited Actuals	2025-2026 YTD Actuals	% of Audited Actuals	2026-2027 Adopted Budget	2026-2027 Revised Budget	2026-2027 YTD Actuals	% of Actual / Budget
00 - UNDESIGNATED	124,651.00	0.00	0.00	0.00%	129,438.00	129,438.00	0.00	0.00%
32 - ROSS VALLEY FIRE SERVICE	1,932,653.00	1,912,432.60	90,005.29	4.71%	366,133.00	366,133.00	24,261.08	6.63%
41 - ENGINEERING AND INSPECTION	1,399,871.03	1,098,009.14	97,470.01	8.88%	1,288,761.00	1,288,761.00	24,813.32	1.93%
71 - LIBRARY	100,000.00	100,000.00	0.00	0.00%	0.00	0.00	0.00	0.00%
81 - PARKS	0.00	9,655.63	0.00	0.00%	945,600.00	945,600.00	0.00	0.00%
90 - Climate Action	56,000.00	357,080.51	21,093.58	5.91%	0.00	0.00	121,774.55	0.00%
Total Expense:	**3,613,175.03**	**3,477,177.88**	**208,568.88**	**6.00%**	**2,729,932.00**	**2,729,932.00**	**170,848.95**	**6.26%**
Total Fund: 15 - SALES TAX - MEASURE J:	**3,613,175.03**	**3,477,177.88**	**208,568.88**	**6.00%**	**2,729,932.00**	**2,729,932.00**	**170,848.95**	**6.26%**
Report Total:	**3,613,175.03**	**3,477,177.88**	**208,568.88**	**6.00%**	**2,729,932.00**	**2,729,932.00**	**170,848.95**	**6.26%**

STAFF REPORT

TOWN OF SAN ANSELMO Item 1.6

MEETING DATE: 8/25/26

AGENDA TITLE: Financial Report on Recreation Fund

FROM: Mattie O'Grady – Director of Community Services

RECOMMENDATION: That the Town Council review the Recreation Fund revenue and expenditure report for the period ending July 31, 2026.

BACKGROUND

The Recreation Department offers a wide variety of fee-based programs throughout the fiscal year including sports programs and leagues, youth and adult classes, and childcare and camps. Additional revenue is generated through facility rentals and administrative fees.

DISCUSSION/ANALYSIS

As of July 31, 2026, 8% of the fiscal year has elapsed and the Recreation Fund is listed at 9% of projected revenues and 8% of projected expenditures.

You will also find attached the capital outlay budget for the department, in addition to the Recreation Fund revenue and expenditure report.

For future historical comparison purposes, staff has developed the following table:

FY		Revenue				Expenditures				Rev Over/(Under) Exp	
		Budget	Actual	%		Budget	Actual	%		$$	%
2026-27		**2,608,050**	**241,629**	**9%**		**2,608,050**	**230,220**	**8%**		**11,408**	**0.4%**
2025-26		2,362,320	214,434	9%		2,362,320	203,883	8%		10,551	0.4%
2024-25		2,210,355	247,779	11%		2,210,355	139,269	6%		108,510	5%

Attachment 1 – Revenue & Expenditure Report FY 2026-27: Recreation Fund as of 7/31/2026
Attachment 2 – Capital Outlay Report FY 2026-27 as of 7/31/2026

Town of San Anselmo

Budget Report
Group Summary
For Fiscal: 2026-2027 Period Ending: 07/31/2026

SubCategory	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Department: 00 - UNDESIGNATED						
670 - TRANSFERS OUT	46,835.00	46,835.00	0.00	0.00	46,835.00	100.00%
Department: 00 - UNDESIGNATED Total:	**46,835.00**	**46,835.00**	**0.00**	**0.00**	**46,835.00**	**100.00%**
Department: 61 - SPORTS						
480 - FEES FOR SERVICES	723,200.00	723,200.00	8,114.24	8,114.24	-715,085.76	98.88%
600 - SALARIES AND WAGES	30,000.00	30,000.00	675.00	675.00	29,325.00	97.75%
602 - EMPLOYEE BENEFITS	2,295.00	2,295.00	51.64	51.64	2,243.36	97.75%
611 - OUTSIDE SERVICES	318,982.00	318,982.00	0.00	0.00	318,982.00	100.00%
629 - MISCELLANEOUS	59,090.00	59,090.00	8,327.74	8,327.74	50,762.26	85.91%
Department: 61 - SPORTS Surplus (Deficit):	**312,833.00**	**312,833.00**	**-940.14**	**-940.14**	**-313,773.14**	**100.30%**
Department: 62 - CULTURE						
480 - FEES FOR SERVICES	171,500.00	171,500.00	196.00	196.00	-171,304.00	99.89%
611 - OUTSIDE SERVICES	117,600.00	117,600.00	0.00	0.00	117,600.00	100.00%
629 - MISCELLANEOUS	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00%
Department: 62 - CULTURE Surplus (Deficit):	**52,900.00**	**52,900.00**	**196.00**	**196.00**	**-52,704.00**	**99.63%**
Department: 63 - CHILD CARE						
480 - FEES FOR SERVICES	1,665,450.00	1,665,450.00	226,715.80	226,715.80	-1,438,734.20	86.39%
600 - SALARIES AND WAGES	800,136.00	800,136.00	91,266.04	91,266.04	708,869.96	88.59%
601 - RETIREMENT	42,492.00	42,492.00	2,657.12	2,657.12	39,834.88	93.75%
602 - EMPLOYEE BENEFITS	184,409.00	184,409.00	13,930.20	13,930.20	170,478.80	92.45%
611 - OUTSIDE SERVICES	356,050.00	356,050.00	52,880.52	52,880.52	303,169.48	85.15%
622 - DEPARTMENT SUPPLIES	7,000.00	7,000.00	1,253.95	1,253.95	5,746.05	82.09%
629 - MISCELLANEOUS	50,050.00	50,050.00	5,830.75	5,830.75	44,219.25	88.35%
Department: 63 - CHILD CARE Surplus (Deficit):	**225,313.00**	**225,313.00**	**58,897.22**	**58,897.22**	**-166,415.78**	**73.86%**
Department: 64 - EVENTS AND OTHER						
480 - FEES FOR SERVICES	30,000.00	30,000.00	5,449.00	5,449.00	-24,551.00	81.84%
611 - OUTSIDE SERVICES	20,000.00	20,000.00	0.00	0.00	20,000.00	100.00%
Department: 64 - EVENTS AND OTHER Surplus (Deficit):	**10,000.00**	**10,000.00**	**5,449.00**	**5,449.00**	**-4,551.00**	**45.51%**
Department: 65 - PROGRAM ADMINISTRATION						
480 - FEES FOR SERVICES	17,900.00	17,900.00	1,154.00	1,154.00	-16,746.00	93.55%
600 - SALARIES AND WAGES	264,276.00	264,276.00	38,643.12	38,643.12	225,632.88	85.38%
601 - RETIREMENT	25,626.00	25,626.00	3,392.42	3,392.42	22,233.58	86.76%
602 - EMPLOYEE BENEFITS	84,203.00	84,203.00	7,141.10	7,141.10	77,061.90	91.52%
610 - TRAINING	6,700.00	6,700.00	0.00	0.00	6,700.00	100.00%
611 - OUTSIDE SERVICES	121,683.00	121,683.00	0.00	0.00	121,683.00	100.00%
613 - PUBLICATION / DUES	700.00	700.00	0.00	0.00	700.00	100.00%
615 - BUILDING MAINTENANCE	5,400.00	5,400.00	0.00	0.00	5,400.00	100.00%
617 - UTILITIES	15,800.00	15,800.00	1,190.17	1,190.17	14,609.83	92.47%
618 - HIRING	3,200.00	3,200.00	0.00	0.00	3,200.00	100.00%
620 - OFFICE SUPPLIES	35,023.00	35,023.00	2,533.52	2,533.52	32,489.48	92.77%
622 - DEPARTMENT SUPPLIES	9,500.00	9,500.00	447.48	447.48	9,052.52	95.29%
Department: 65 - PROGRAM ADMINISTRATION Surplus (Deficit):	**-554,211.00**	**-554,211.00**	**-52,193.81**	**-52,193.81**	**502,017.19**	**90.58%**
Report Surplus (Deficit):	**0.00**	**0.00**	**11,408.27**	**11,408.27**	**11,408.27**	**0.00%**

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
21 - RECREATION	0.00	0.00	11,408.27	11,408.27	11,408.27
Report Surplus (Deficit):	**0.00**	**0.00**	**11,408.27**	**11,408.27**	**11,408.27**

Town of San Anselmo

Budget Report
Account Summary
For Fiscal: 2026-2027 Period Ending: 07/31/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 21 - RECREATION							
Expense							
SubCategory: 619 - MISCELLANEOUS							
21.64	OLDER ADUILT PROGRAMMING	15,000.00	15,000.00	606.60	606.60	14,393.40	95.96 %
21.64	SPECIAL EVENT EXPENSE	7,000.00	7,000.00	-1,084.84	-1,084.84	8,084.84	115.50 %
	SubCategory: 619 - MISCELLANEOUS Total:	**22,000.00**	**22,000.00**	**-478.24**	**-478.24**	**22,478.24**	**102.17%**
SubCategory: 631 - CAPITAL OUTLAY - CONSTRUCTION							
21.65.63100	CAPITAL OUTLAY - CONSTRUCTION	150,000.00	150,000.00	8,742.00	8,742.00	141,258.00	94.17 %
	SubCategory: 631 - CAPITAL OUTLAY - CONSTRUCTION Total:	**150,000.00**	**150,000.00**	**8,742.00**	**8,742.00**	**141,258.00**	**94.17%**
	Expense Total:	**172,000.00**	**172,000.00**	**8,263.76**	**8,263.76**	**163,736.24**	**95.20%**
	Fund: 21 - RECREATION Total:	**172,000.00**	**172,000.00**	**8,263.76**	**8,263.76**	**163,736.24**	**95.20%**
	Report Total:	**172,000.00**	**172,000.00**	**8,263.76**	**8,263.76**	**163,736.24**	**95.20%**

Group Summary

SubCategory	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 21 - RECREATION						
Expense						
619 - MISCELLANEOUS	22,000.00	22,000.00	-478.24	-478.24	22,478.24	102.17%
631 - CAPITAL OUTLAY - CONSTRUCTION	150,000.00	150,000.00	8,742.00	8,742.00	141,258.00	94.17%
Expense Total:	**172,000.00**	**172,000.00**	**8,263.76**	**8,263.76**	**163,736.24**	**95.20%**
Fund: 21 - RECREATION Total:	**172,000.00**	**172,000.00**	**8,263.76**	**8,263.76**	**163,736.24**	**95.20%**
Report Total:	**172,000.00**	**172,000.00**	**8,263.76**	**8,263.76**	**163,736.24**	**95.20%**

Fund Summary

Fund		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
21 - RECREATION		172,000.00	172,000.00	8,263.76	8,263.76	163,736.24	95.20%
	Report Total:	**172,000.00**	**172,000.00**	**8,263.76**	**8,263.76**	**163,736.24**	**95.20%**

STAFF REPORT

TOWN OF SAN ANSELMO Item #: 1.7

MEETING DATE: August 25, 2026

AGENDA TITLE: Adopt an Ordinance Amendment Repealing and Replacing Title 10 “Planning and Zoning”, Chapter 11 “Density Bonus” Consistent with State Law.

FROM: Community Development Department
Emily Longfellow, Assistant Town Attorney

RECOMMENDATION

Adopt the attached Ordinance entitled, “Ordinance of the Town Council of the Town of San Anselmo Repealing and Replacing Title 10 “Planning and Zoning”, Chapter 11 “Density Bonus” and Making Associated CEQA Exemption Findings.” (**Attachment 1**)

BACKGROUND AND DISCUSSION

On July 28, 2026, the Town Council conducted a duly noticed public hearing to consider amendments to Chapter 10-11 of the San Anselmo Municipal Code regarding implementation of California's State Density Bonus Law (Government Code Section 65915 et seq.). Following the public hearing, the Council introduced the ordinance and directed staff to return with the ordinance for adoption.

The proposed ordinance is a housekeeping amendment to ensure the Municipal Code remains consistent with State law. The Town's Density Bonus regulations were last updated in 2014, and the State Density Bonus Law has been amended numerous times since then. Rather than continuing to amend the Municipal Code each time State law changes, the proposed ordinance repeals and replaces the existing chapter with streamlined language that directly references the State Density Bonus Law and automatically incorporates future amendments.

Approval of the ordinance will ensure the Municipal Code remains consistent with current and future State Density Bonus Law while reducing the need for future local code amendments as State law evolves.

FISCAL IMPACT

No new fiscal impacts.

GENERAL PLAN AND CLIMATE ACTION PLAN CONSISTENCY

The proposed Ordinance Amendment is consistent with the General Plan Housing Element because it aligns with the Housing Element and encourages the development

of housing at all income levels. The Ordinance Amendment is consistent with the Town’s Climate Action Plan Policy T-9 (Smart Growth Development).

CEQA AND CLIMATE ACTION PLAN

The Ordinance Amendment implements and conforms the Town's Density Bonus regulations to State Density Bonus Law (Government Code section 65915 et seq.). The Ordinance Amendment is not a "project" under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines section 15378 because it consists of organizational and administrative actions implementing mandatory provisions of state law and does not commit the Town to any specific development project. Alternatively, the Ordinance Amendment is exempt from CEQA pursuant to CEQA Guidelines section 15061(b)(3), the common sense exemption, because it can be seen with certainty that there is no possibility that adoption of the Ordinance Amendment, by itself, may have a significant effect on the environment. Future development projects utilizing Density Bonus Law will undergo project-specific environmental review as required by CEQA.

ATTACHMENT

Attachment 1: Ordinance Amendment

ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF SAN ANSELMO REPEALING AND REPLACING TITLE 10 "PLANNING AND ZONING", CHAPTER 11 "DENSITY BONUS" AND MAKING ASSOCIATED CEQA EXEMPTION FINDINGS

WHEREAS, State Density Bonus Law, Government Code section 65915 *et seq.* allows a developer to build more housing units than allowed by local regulations (a density bonus), provides certain concessions and incentives, and allows for the waiver or reduction of local development standards if the development meets certain requirements regarding the inclusion of affordable housing; and

WHEREAS, the State of California has declared a "housing emergency" and periodically updates State housing laws, including State Density Bonus Law; and

WHEREAS, the Town of San Anselmo has a Density Bonus Ordinance that was last updated in 2014; and

WHEREAS, the Town desires to simplify its Density Bonus Ordinance to help ensure consistency with State law and accommodate future State law modifications; and

WHEREAS, the ordinance amendment would repeal and replace Town Municipal Code, Title 10, Chapter 11 "Density Bonus" consistent with State law ("Ordinance Amendment"); and

WHEREAS, the Planning Commission is responsible for providing recommendations to the Town Council for proposed amendments to the Town's Zoning Code pursuant to Government Code section 65853 *et seq*.; and

WHEREAS, the Planning Commission held a duly noticed public hearing on July 20, 2026 and voted to recommend that the Town Council adopt the Ordinance Amendment; and

WHEREAS, the Town Clerk caused notice of a Town Council public hearing regarding the Town Council's consideration of adoption of the Ordinance Amendment in the Marin Independent Journal newspaper on as required by Government Code section 36933 and published the text of the Ordinance Amendment as required by State law; and

WHEREAS, on July 28, 2026 the Town Council held a duly noticed public hearing to consider introduction of the Ordinance Amendment; and

WHEREAS, the Ordinance Amendment complies with State Density Bonus Law and is not considered a "project" under the California Environmental Quality Act ("CEQA"), Division 13 (commencing with Section 2100) of the Public Resources Code. The Ordinance Amendment is exempt from CEQA pursuant to CEQA Guidelines section 15301 involving the minor alteration of existing residences involving negligible or no expansion of use beyond that already in existence; and pursuant to CEQA Guidelines section 15061(b)(3) because it can be seen with certainty that there is no possibility they would have a significant effect on the environment; the Amendment make minimal changes to land uses, development intensities, and the rate at which development is expected to occur, and are required by State Density Bonus Law Government Code section 65915 *et seq.*; and

WHEREAS, the proposed Ordinance Amendment is consistent with the General Plan because the General Plan Housing Element encourages the development of new housing and the proposed Amendment will facilitate housing production, and comply with State law; and

WHEREAS, the adoption of the proposed Ordinance Amendment is in the public interest because it encourages the development of increased housing and affordable housing, and is necessary to comply with State law; and

NOW, THEREFORE, **THE TOWN COUNCIL OF THE TOWN OF SAN ANSELMO DOES HEREBY ORDAIN AS FOLLOWS:**

SECTION 1: Recitals. The above recitals are true and correct and incorporated as findings herein.

SECTION 2: Environmental Review. The Ordinance Amendment complies with State Density Bonus Law and is not considered a "project" under the California Environmental Quality Act ("CEQA"), Division 13 (commencing with Section 2100) of the Public Resources Code. The Ordinance Amendment is exempt from CEQA pursuant to CEQA Guidelines section 15301 involving the minor alteration of existing residences involving negligible or no expansion of use beyond that already in existence; and pursuant to CEQA Guidelines section 15061(b)(3) because it can be seen with certainty that there is no possibility they would have a significant effect on the environment; the amendment make minimal changes to land uses, development intensities, and the rate at which development is expected to occur, and are required by State Density Bonus Law Government Code section 65915 *et seq.*

SECTION 3: General Plan Consistency Finding. Ordinance Amendment is consistent with the General Plan because the General Plan Housing Element encourages the development of new housing and the proposed Amendment will facilitate housing production, and comply with State law.

SECTION 4: Ordinance Amendment.

Title 10 of the San Anselmo Municipal Code "Planning and Zoning", Chapter 11 "Density Bonus" is hereby repealed in its entirety and replaced as follows:

DENSITY BONUS

10-11.010 – Title, Purpose, and Incorporation of Amendments.

(a) Title. This chapter shall be known as the "San Anselmo Density Bonus Ordinance".
(b) Purpose. The purpose of this chapter is to comply with State Density Bonus Law, Government Code sections 65915 through 65918, as may be amended from time to time, facilitate the production of affordable housing, and to implement the goals, policies, and programs of the San Anselmo General Plan Housing Element.
(c) If any provisions of the State Density Bonus Law are amended, those provisions shall be automatically incorporated into this chapter. In the event of

any inconsistencies between State Density Bonus Law and the provisions of this chapter, the provisions of the State Density Bonus Law shall apply.

10-11.020 – Definitions. The definitions found in the State Density Bonus Law shall apply to this chapter, unless otherwise specified.

10-11.030 – Applicability. This chapter shall apply to all zoning districts that permit housing under the General Plan Land Use Element designation and/or Zoning District. Where the density allowed under the Zoning District is inconsistent with the density allowed under the General Plan, the General Plan density designation shall prevail.

10-11.040 – Application. An applicant seeking a density bonus, incentive or concession, waiver or modification of a development standard, or a revised parking standard shall submit an application on a form provided by the Community Development Department ("Application"), which shall be processed concurrently with all other applications required for the housing development project. The applicant shall submit reasonable documentation to establish eligibility for the requested density bonus, incentives or concessions, and/or waivers or reductions of development standards and parking ratios to the reasonable satisfaction of the Community Development Director. The Application shall be processed in the same manner, and concurrently with, the application for the development.

10-11.050 – Eligibility Guarantees. Prior to construction of a density bonus development project, the developer shall ensure that the applicable unit(s) retain their affordability consistent with State Density Bonus Law to the satisfaction of the Community Development Director, which may include, but is not limited to, entering into an agreement with the Town in a form acceptable to the Town Attorney providing that the unit(s) will be subject to a deed restriction(s), and recording such deed restriction(s) against the property.

10-11.060 – Review. In reviewing an application for a density bonus, incentive or concession, or waiver or modification of a development standard the following findings and requirements apply:

(1) An application for a density bonus, concession or incentive, and/or waiver or modification of a development standard shall be granted if the requirements of the State Density Bonus Law, as may be amended from time to time, are satisfied.

(2) For a housing development qualifying pursuant to the requirements of Government Code section 65915, the Town shall grant a density bonus in an amount specified by Government Code section 65915. The density bonus units shall not be included when calculating the total number of housing units that qualify the housing development for a density bonus, except as may otherwise be required by Government Code section 65915. All density calculations resulting in a fractional unit shall be rounded up to the next whole number.

(3) The Town shall grant the applicant the number of incentives or concessions as required by Government Code section 65915, and shall grant the specific

concession(s) or incentive(s) requested unless the Town makes written findings based on substantial evidence pursuant to Government Code section 65915(d).

(4) The Town shall grant a waiver or reduction in a development standard if the development standard would have the effect of physically precluding the project at the requested densities and with the concessions or incentives permitted. The Town shall approve the waiver or reduction of the development standard(s) unless the Town makes written findings based on substantial evidence pursuant to Government Code section 65915(e).

(5) The Town shall not condition the submission, review, or approval of an application pursuant to this Chapter on the preparation of an additional report or study that is not otherwise required by State law; provided, however, that the Town may require the applicant to provide reasonable documentation to establish eligibility for a density bonus, an incentive or concession, or a waiver or reduction in development standards.

SECTION 5: Severability. The Town Council hereby declares every section, paragraph, sentence, clause, and phrase is severable. If any section, paragraph, sentence, clause or phrase of this Ordinance Amendment for any reason is found to be invalid or unconstitutional, such invalidity, or unconstitutionality shall not affect the validity or constitutionality of the remaining sections, paragraphs, sentences, clauses or phrases.

SECTION 6: Effective Date. This Ordinance Amendment shall go into effect thirty (30) days from its adoption. Prior to the expiration of fifteen (15) days of adoption, this Ordinance Amendment or a summary thereof pursuant to Government Code section 36933, shall be published at least once in a newspaper of general circulation, along with the names of the members of the Town Council voting for and against its adoption.

THE FOREGOING ORDINANCE was introduced at a regular meeting of the San Anselmo Town Council on July 28, 2026, 2026, and was adopted at a regular meeting of the San Anselmo Council on August 25, 2026, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:
RECUSED:

APPROVED:_____
Steve Burdo, Mayor

ATTEST:_____
Serge Avila, Town Clerk

STAFF REPORT

TOWN OF SAN ANSELMO Item #: 1.8

MEETING DATE: August 25, 2026

AGENDA TITLE: Authorize the Mayor to Sign a Position Letter for Central Marin Sanitation Agency

FROM: Administration

RECOMMENDATION: Authorize the Mayor to sign a position letter addressed to the Central Marin Sanitation Agency regarding the treatment cost allocation methodology

DISCUSSION/ANALYSIS

The Town Council received a request from Mayor Burdo and was supported unanimously by the Councilmembers authorizing the Mayor to sign a formal position letter addressed to the Central Marin Sanitation Agency regarding the treatment cost allocation methodology reinstating the flow/strength method.

FISCAL IMPACT

There is no fiscal impact associated with authorizing the mayor to sign the letter.

CEQA AND CLIMATE ACTION PLAN CONSISTENCY

The Council's authorization the Mayor to sign a letter is not a "project" under the California Environmental Quality Act, because it does not involve an activity which has the potential to cause a direct or reasonably foreseeable indirect physical change in the environment. (Cal. Pub. Res. Code § 21065).

ATTACHMENTS

Attachment 1- Draft Position Letter

Dear Central Marin Sanitation Agency (CMSA) Board of Commissioners,

The Town of San Anselmo — a jurisdiction served by the Ross Valley Sanitary District (RVSD) — is writing to state our position that we believe RVSD ratepayers are being unfairly overcharged under CMSA's new flow-only treatment cost allocation.

CMSA's April 14, 2026, vote to abandon its flow/strength allocation method — approved 3-2 over both RVSD commissioners' objections — significantly increased RVSD's quarterly treatment cost from $1,303,859.88 to $1,957,774.26. This is not a routine adjustment; it is a significant cost shift imposed without adequate technical or legal justification that increases sanitation agency costs for San Anselmo residents.

RVSD engaged Water Resources Economics (WRE), an independent consultant, to review CMSA's decision against industry practice and applicable law. WRE's findings are unambiguous. Among seven comparable California wholesale treatment agencies surveyed, only CMSA and one other rely on flow-only allocation; the rest use flow-strength or the closely related Equivalent Dwelling Unit method. Notably, CMSA's prior formula already weighted flow more heavily than peer agencies that use flow-strength — meaning CMSA was not correcting an outlier position but pushing an already flow-heavy method to its extreme.

WRE also contacted the Regional Water Board directly, which confirmed in writing that CMSA's NPDES permit does not prohibit the inclusion of wastewater strength in a flow-based rate structure — directly refuting the justification CMSA staff presented to the Commission. Separately, the Clean Water Act and its implementing regulations require that treatment charges reflect each member's proportionate share of wastewater loading, a term that explicitly includes strength, not volume alone. State guidelines permit flow-only allocation only for small service areas with no industrial users or where residential flow exceeds 95% of total design flow — conditions CMSA plainly does not meet.

Furthermore, Proposition 26 requires that treatment charges bear a fair and reasonable relationship to a payor's actual burden on the system. RVSD's wastewater is demonstrably lower in strength than that of other JPA members and San Quentin. A flow-only method that ignores this documented difference does not meet that standard and exposes CMSA and its member agencies to legal risk.

Therefore, the Town of San Anselmo, on behalf of our residents and businesses, joins the Ross Valley Sanitary District in calling on the CMSA Commission to reverse this decision and reinstate the flow/strength method without further delay.

Respectfully,

STAFF REPORT

TOWN OF SAN ANSELMO Item #: 1.9

MEETING DATE: August 25, 2026

AGENDA TITLE: Accept the Fire Station 20 Renovation Project and Authorize Staff to File a Notice of Completion

FROM: Department of Public Works

RECOMMENDATION: That the Town Council accepts the Fire Station 20 Renovation Project and authorizes staff to file a Notice of Completion.

Fire Station 20 was initially constructed in 1959 and is situated over Sleepy Hollow Creek. The building, being nearly 65 years old, desperately needed repair to all the exterior materials including the windows, siding, and roof. New interior space planning was also required to accommodate additional personnel and a diverse workforce. On March 14, 2023, Town Council provided direction to staff for the use of the American Rescue Plan Act State & Local Fiscal Relief Funds (ARPA).

DISCUSSION/ANALYSIS

Fire Station 20 remained active throughout construction. Temporary living quarters for personnel were accommodated on-site, alongside a temporary apparatus bay for the fire engines.

The scope of the project work included:

- Floodproofing the living quarters
- Expanding and raising the living quarters, 1ft above base flood elevation
- Reconfiguring the interior of the building for accessibility purposes
- Removing and replacing exterior materials
- Adding a room for storing and cleaning PPE (personal protective equipment)

Project milestone dates:

January 14, 2025:	Project construction officially began
March 3, 2025:	Station personnel moved into the temporary on-site quarters
February 2, 2026:	Station personnel moved into the new building
August 13, 2026:	Project construction is completed

FISCAL IMPACT

The final contract amount for the Fire Station 20 Renovation Project is $4,064,608.15 (17.8% above base contract) which has been funded through ARPA, the Sleepy Hollow Fire Protection Authority, and the Town's Building Maintenance Fund.

GENERAL PLAN CONSISTENCY

The Town finds this project consistent with the following General Plan elements:

- Land Use Element Objective 12: To maintain the current level of public services to the citizens of the Town and to continue to support improvements to public utilities as needed.
- Safety Element Policy S-1.5: Require public buildings are maintained to support their resilience in the face of natural disasters.
- Safety Element Action S-1.5a: Maintain the structural and operational integrity of essential public facilities during hazard events.

CEQA AND CLIMATE ACTION PLAN CONSISTENCY

The Town finds this project to be categorically exempt from the requirement for the preparation of environmental documents under the California Environmental Quality Act (CEQA) under a Class 1 categorical exemption for an existing facility and the addition falls under the exemption by being less than 50% of the floor area or less than 2,500 square feet (14 Cal. Code Regs. § 15301).

The remodel of Fire Station 20 is consistent with the Climate Action Plan under sections E-3, Cool Roofs, and R-3, Building and Appliance Electrification.

STAFF REPORT

TOWN OF SAN ANSELMO Item #: 2.1

MEETING DATE: August 25, 2026

AGENDA TITLE: Cybersecurity and IT Resilience: Overview of Town Systems, Incident Response, and Cyber Insurance Coverage

FROM: Jeff Zuba, Finance & Administrative Services Director

RECOMMENDATION: Receive and file this report and receive presentations from Marin IT and Bay Cities Joint Powers Insurance Authority on the Town's cybersecurity posture, incident response protocols, and cyber insurance coverage.

BACKGROUND

At a prior Town Council meeting, Councilmember Schlesinger and the full Council requested that staff return with a report on how the Town would respond in the event of a cyber attack. In response to that direction, staff has prepared this report and coordinated with two key Town partners to present alongside staff:

- Marin IT: the Town's contracted managed IT services provider, responsible for day-to-day technology support, infrastructure management, and cybersecurity services.
- Bay Cities Joint Powers Insurance Authority (Bay Cities): the Town's risk insurance pool, through which the Town maintains its cyber insurance coverage.

Both Marin IT and Bay Cities will participate in the August 25, 2026, Town Council meeting to present alongside Town staff. This report focuses specifically on the Town's cybersecurity environment. Bay Cities' broader role as the Town's provider of liability, property, and workers' compensation coverage will be discussed at the meeting.

SECTION I: Introduction to Marin IT

The Town of San Anselmo has contracted with Marin IT for managed IT services for approximately 20 years. Marin IT serves multiple Marin County jurisdictions, including the City of Mill Valley, Town of Corte Madera, City of Sausalito, Town of Ross, and Town of Fairfax, among others. This regional model provides shared infrastructure expertise and coordinated support that individual municipalities could not cost-effectively maintain on their own, and means Marin IT has deep familiarity with the specific technology environments, compliance requirements, and threat landscape facing local governments in Marin County. Services provided to San Anselmo include:

- Help desk and end-user technical support
- Network infrastructure management and monitoring
- Cybersecurity tools deployment and oversight
- Software licensing and patch management
- Strategic technology planning and vendor coordination

Marin IT will present directly to the Council at the August 25, 2026, meeting to walk through the Town's current cyber security environment and answer questions. Because Marin IT serves multiple Marin County jurisdictions on shared infrastructure, a security lapse affecting Marin IT could potentially affect San Anselmo.

Marin IT's client credentials are stored in the cloud on Marin IT's MSP software, which is shared infrastructure across Marin IT's client base. None of the Town's data is hosted at Marin IT's physical location; the Town's data resides in its own cloud environments and on-premise systems.

SECTION II: Current Cybersecurity Protections

The Town's IT environment is managed by Marin IT and reflects a layered approach to cybersecurity. The following tools and platforms are currently in use:

Tool / Platform	Function
Qualys	Quarterly vulnerability scans across Town systems and devices; findings are reviewed by Marin IT and prioritized for remediation based on severity
CISA	External vulnerability scans across the Town
Auvik	Network monitoring: real-time visibility into network traffic and device health
KnowBe4	Security awareness training and phishing simulation exercises for all staff
KnowBe4 PhishER	Automated investigation and quarantine of reported phishing emails; AI-based threat classification

Veeam / 11:11	Immutable cloud backup for Microsoft 365 data, tested regularly for restorability
Cisco Duo Advantage	Multi-factor authentication (MFA) for remote access, email, and admin accounts
Proofpoint	Email spam filtering, anti-virus, attachment defense, data loss prevention (DLP), and zero-hour threat defense
CrowdStrike	Endpoint protection across 73 Town users
ConnectWise Automate	Remote monitoring and management (RMM) for Windows workstations and servers
1Password	Password management for Town staff accounts and credentials
CrowdStrike Falcon with SIEM	Managed detection and response with Security Information and Event Management (SIEM): 24/7 Security Operations Center (SOC) monitoring, threat detection, monitoring networks for suspicious activity, and active response. The Town transitioned from Arctic Wolf MDR to CrowdStrike Falcon with SIEM in fiscal year 2026–2027, upgrading to an enterprise-grade platform with enhanced threat intelligence and integrated endpoint detection.

What the Town's Cybersecurity Program Protects Against

The tools above work together rather than independently. In practice, this means that a threat blocked by one tool may also be caught by another, and a failure in one area does not leave the Town without protection. The following describes how the key tools function together:

- **Perimeter defense, keeping threats out before they reach staff:** Proofpoint filters malicious emails before they reach staff inboxes, blocking spam, phishing attempts, dangerous attachments, and data leaving the Town network without authorization. This is the first line of defense against the most common attack vector: email.
- **Identity & access control, making stolen passwords insufficient:** Cisco Duo Advantage requires multi-factor authentication for remote access, email, and administrator accounts. Even if a staff member's password is compromised, an attacker cannot access Town systems without also having the staff member's second authentication factor. 1Password further reduces risk by ensuring staff use strong, unique passwords across all accounts.
- **Endpoint protection, defending every device:** CrowdStrike provides real-time threat detection and response on all 73 Town user devices. ConnectWise Automate enables Marin IT to remotely monitor, patch, and manage every workstation and server, ensuring systems stay up to date and vulnerabilities are addressed promptly.

- **Network visibility, knowing what is happening on the Town network:** Auvik provides real-time visibility into network traffic and connected devices, allowing Marin IT to detect unusual activity. Qualys conducts quarterly vulnerability scans to proactively identify and remediate weaknesses before they can be exploited.
- **24/7 threat detection and response (CrowdStrike Falcon with SIEM):** In fiscal year 2025–2026 the Town utilized Arctic Wolf MDR, which provided 24/7 SOC monitoring through a human analyst team. In fiscal year 2026–2027 the Town transitioned to CrowdStrike Falcon with SIEM. CrowdStrike adds AI-based threat detection to the human element, identifying threats faster and with greater accuracy than human review alone. CrowdStrike also includes a Security Information and Event Management (SIEM) system, which maintains a continuous log of security events across Town systems, providing an audit trail that supports both incident investigation and ongoing compliance monitoring.
- **Human layer, making staff an asset rather than a vulnerability:** KnowBe4 training and simulated phishing campaigns keep staff alert to social engineering tactics. KnowBe4 PhishER ensures that when staff report a suspicious email, it is automatically investigated and quarantined, turning a potential threat into a stopped one.
- **Recovery layer, supporting faster data restoration after an incident:** Veeam / 11:11 maintains immutable cloud backups of Microsoft 365 data. Immutable means the backups cannot be encrypted or deleted by ransomware; they are locked from modification. This gives the Town the ability to restore data to a known clean state without negotiating with an attacker.

No single tool provides complete protection, which is why the Town maintains multiple overlapping systems. Marin IT coordinates these tools and monitors their effectiveness on an ongoing basis.

Cloud vs. On-Premise Systems

The majority of software and applications used by the Town are cloud-based, which reduces on-premise infrastructure risk and facilitates remote access continuity. The one notable exception is the Town's financial system:

- **Finance:** Currently hosted on-premise. The Town's network file folders are also maintained locally. Staff have been in contact with Tyler Technologies to explore transitioning to their cloud-hosted platform. The Town Attorney has reviewed the agreement, and staff are now working through the signature process accordingly the cloud-hosted version is expected to be in place soon. Once implemented, finance staff would be able to continue operating normally from anywhere in the

event Town Hall systems go down. This includes running payroll and paying vendors. The Town has traditionally paid vendors only via check, but has set up the capability to pay vendors via ACH; staff must still follow internal procedures to call the vendor and confirm banking details rather than relying solely on what is listed on the invoice.

- The Town has bank accounts with Wells Fargo and Bank of America. In the event the local branches are inaccessible, the Finance staff could access the information online from anywhere or visit a different branch within California if needed to conduct business. In the event of a broader banking system outage affecting online or electronic access, staff would delay non-urgent payments, issue physical checks in place of electronic transfers where payments cannot wait, and use the Town's CalCard to purchase necessary supplies or materials if that system remains operational.

Data Backup & Testing

The Town maintains a regular backup schedule for all critical systems, managed by Marin IT. Backups are a foundational element of the Town's ability to recover from a ransomware attack or data loss event. Current backup practices are as follows:

- **Microsoft 365 data (email, Teams, SharePoint):** Backed up via Veeam to the cloud; 11:11 then runs a copy job to store a second copy also in the cloud. Backup frequency: Immediately and daily. Retention period: 30 days.
- **Tyler Finance and local file folders (on-premise):** Backed up via Veeam / 11:11 to both on-premise storage and the cloud. Backup frequency: Continuous and daily. Backup location: On-premise and cloud. Retention period: 30 days.
- **Backup testing:** Backups are tested on a quarterly basis to verify that data can be successfully restored. Most recent backup restoration test: June 2026. Testing ensures that backups are not just being created but are usable in a recovery scenario.

Staff Security Awareness Training

Phishing emails remain one of the most common entry points for cyberattacks against government agencies. The Town uses KnowBe4, a leading security awareness training platform, to provide ongoing cybersecurity education to all staff. The program includes:

- Online training modules for all staff covering phishing recognition, password hygiene, social engineering tactics, and safe internet practices

- Simulated phishing campaigns that test staff's ability to identify suspicious emails in a controlled environment; results are tracked and used to target additional training where needed
- Staff reporting tools that allow employees to flag suspicious emails directly to Marin IT for review, supported by KnowBe4 PhishER for automated investigation and quarantine

Staff are often the first line of defense against cyber threats. The Town conducts annual tabletop exercises simulating ransomware and cyber breach scenarios to ensure all key decision-makers are aligned on roles and protocols before a real incident occurs. The most recent tabletop exercise was held in October 2025 and was conducted with Marin IT, the Town's Bay Cities Cyber Risk Manager, and the Town's internal leadership team, which included the Town Manager, Assistant Town Manager / Town Librarian, Town Clerk, Community Engagement Coordinator, Community Development Director (Alternate Board Member, Bay Cities), and Finance & Administrative Services Director (Primary Board Member, Bay Cities).

In the Town's most recent phishing simulation campaign, conducted February through June 2026 over five weekly rounds, the Town averaged approximately one failure per week, meaning only one individual clicked on a simulated phishing link in any given week, for a total of approximately five failures across 73 users. These are controlled, staff-run exercises designed to test and improve readiness; they are not actual security incidents and did not involve any real compromise of Town systems or data. Approximately 80% of staff complete KnowBe4 training. Completion of KnowBe4 training modules is encouraged rather than mandatory; staff sends periodic reminders to encourage participation.

Staff also have access to a Phish Alert Button in Outlook, which automatically forwards suspicious emails to Marin IT for review; currently approximately 50% of staff utilize this tool. Use of the Phish Alert Button is likewise encouraged rather than mandatory. Staff sends reminders and will continue to encourage broader adoption of the Phish Alert Button as part of ongoing security awareness efforts.

SECTION III: Incident Response

In the event of a cyber incident, the Town has established protocols for detection, containment, recovery, communications, and post-incident review. The Town maintains two formal documents governing this process: a Cyber Incident Response Plan and a Technology Recovery Plan. Both are living documents reviewed and updated periodically in coordination with Marin IT and Bay Cities, most recently reviewed in October 2025. The Town has not experienced a confirmed cybersecurity incident to date. The Town's Incident Response Team (IRT) has been formally designated and includes: Town Manager, Assistant Town Manager / Town Librarian, Town Clerk, Community Engagement Coordinator, Senior Accountant/Finance Supervisor (Alternate Board Member, Bay Cities), Finance & Administrative Services Director (Primary Board

Member, Bay Cities), and Marin IT, with Bay Cities participating in an advisory and support capacity. The following outlines the Town's approach in each phase.

A. Detection & Identification

Cyber incidents may be identified through multiple channels:

- Automated alerts from CrowdStrike Falcon with SIEM (24/7 SOC monitoring)
- Staff reports of unusual system behavior, phishing emails, or unauthorized access attempts
- Vendor or partner notifications
- Alerts from the Multi-State Information Sharing & Analysis Center (MS-ISAC), a no-cost threat intelligence resource for local governments

Common indicators include unusual login activity, endpoint alerts, reported phishing link clicks, or files that appear encrypted or inaccessible.

B. Escalation & Containment

Upon detection, Marin IT and Town staff coordinate immediately to assess severity and contain the threat. Steps include:

- Isolating affected systems or user accounts to contain potential spread (CrowdStrike Falcon with SIEM can auto-isolate compromised devices in real time)
- Notifying Town Manager and, depending on severity, legal counsel or a cybersecurity incident response firm
- Contacting Sedgwick (Bay Cities' Cyber Risk Manager) to engage insurance resources and incident response support. Sedgwick is available year-round for pre-incident planning support, not only at the time of an incident or annual assessment
- Documenting all actions taken and preserving evidence for forensic review

C. Recovery & Estimated Restoration Times

Recovery timelines vary significantly depending on which systems are affected and the nature of the incident. Because the majority of Town systems are cloud-based, most services can be restored faster than in a traditional on-premise environment. The following are estimated restoration timeframes by system type:

- **Microsoft 365 (email, Teams, SharePoint):** Target recovery time: 24 hours (per Technology Recovery Plan). Cloud-based; backed up via Veeam/11:11 immutable backup.
- **Other cloud-based applications (permitting, agenda management, etc.):** Target recovery time: 24–48 hours depending on system (per Technology Recovery Plan). Vendor-hosted; generally accessible even if Town network is affected, as long as internet connectivity is maintained.
- **Tyler Finance (on-premise financial system):** 36–72 hours. As the Town's primary on-premise system, Tyler Finance requires physical infrastructure recovery, which typically takes longer to restore than cloud-based systems. Staff and Marin IT have discussed contingency hosting locations for the system in the event of an emergency.
- **Local file folders (on-premise network shares):** Target recovery time: 24–48 hours (per Technology Recovery Plan). Restored from backup; timeline depends on volume of data and scope of incident.

D. Communications Continuity

A cyber incident or network outage may affect the Town's primary communication infrastructure, including Microsoft Teams phone lines and internet connectivity. The Town has taken the following steps to ensure staff can continue to communicate during such an event:

- **Starlink Business satellite internet:** The Starlink Business subscription is budgeted, and staff will be acquiring it as soon as possible to serve as a backup internet connection. Operating independently of terrestrial fiber and commercial ISP infrastructure, Starlink can maintain connectivity for email, web-based systems, and Town communications even if the primary connection is down.
- **Satellite phones (2):** The two satellite phones are budgeted, and staff will be acquiring them as soon as possible for use in the event that both the Town's network and cellular infrastructure are unavailable. These operate independently of cell towers and provide a reliable voice communication channel for the public to reach staff when the systems are down. Staff may consider sending a postcard to homes or including this information in the Town's newsletter to inform residents.
- **Key staff contact information:** Personal cell phone numbers for key Town staff and Marin IT contacts are maintained in the Incident Response Plan so that communication can continue even if Town email and phone systems are unavailable.

- **Marin Emergency Radio Network:** The Town participates in the Marin Emergency Radio Network, which provides a dedicated communication channel with public safety partners including police and fire in the event that standard phone lines and network infrastructure are unavailable. This ensures the Town can maintain critical coordination with first responders during a major cyber incident or communications outage.

E. Public & External Communications

In the event of a significant cyber incident, the Town Manager's Office would coordinate public communications. Key principles include:

- Timely, factual notification to the public and Council when Town services are affected
- Coordination with legal counsel prior to any public disclosure if sensitive data may have been accessed
- Compliance with California data breach notification requirements (Civil Code § 1798.29), which impose legal deadlines for notifying affected individuals, not just an operational obligation
- The Town Manager will provide a written After-Action Report to the Town Council within 30 days of system restoration following any significant incident

F. What This Means for Residents

In the event of a significant cyber incident, residents may experience temporary disruptions to certain Town services. The following resident-facing services are most likely to be affected and are prioritized accordingly in the Town's recovery planning:

- **Online payments and permits:** Resident-facing online portals for permit applications and payments are cloud-hosted and would generally remain accessible during a network incident affecting only Town Hall systems. In a broader outage, staff can accept payments and process requests manually.
- **Town website:** The Town website is hosted externally and would remain operational in most incident scenarios, allowing staff to post updates and service advisories to keep residents informed.
- **Phone and in-person service:** Town Hall would remain open for in-person service. The Town's Starlink backup internet and satellite phones will ensure that staff can continue to communicate and assist residents even if primary phone and internet systems are affected.

The Town's first priority in any incident is to maintain public-facing services and communicate transparently with residents about any disruptions and expected restoration timelines.

SECTION IV: Cyber Insurance Through Bay Cities

The Town maintains cyber liability insurance coverage through the Bay Cities Joint Powers Insurance Authority, the Town's risk insurance pool. Bay Cities has partnered with Beazley, one of the nation's leading cyber insurers, for more than ten years through its APIP (Alliant Property Insurance Program) arrangement, managed by Bay Cities' broker Alliant. The following summarizes the Town's coverage structure, what it covers, and how it works when an incident occurs.

Coverage Structure

San Anselmo's cyber coverage is made up of three layers, each building on the last:

- **Layer 1: APIP Cyber Liability (Beazley, all Bay Cities members):** $2,000,000 per member aggregate limit (part of a *$85,000,000* program aggregate). All Bay Cities members participate. This is the base cyber liability policy underwritten by Beazley.
- **Layer 2: Excess Cyber Insurance (all Bay Cities members, since July 1, 2020):** $3,000,000 per member aggregate and $5,000,000 policy aggregate. This excess layer is dedicated to Bay Cities members and follows the form of the base policy. It also doubles the underlying sublimits for key coverage categories including Data & Network Liability, Regulatory Defense & Penalties, Payment Card Liabilities, and Media Liability.
- **Layer 3: BBR Endorsement (Beazley, San Anselmo participates):** San Anselmo also purchases the Beazley Breach Response (BBR) Endorsement. BBR provides additional response coverage in the event the Town is required to notify individuals of breach, including notification, call center services, and credit monitoring. The coverage provides notification costs of 100,000 non-monetary notified lives limit outside of the aggregate provided in Layer 1 and will not erode these coverage limits. The BBR endorsement will also increase the Breach Response Costs coverage to full limit within the aggregate limit on layers 1 and 2 should a Beazley approved vendor be utilized. In addition, the endorsement provides $250,000 of additional coverage for Legal, Forensics, and Crisis Management outside of the aggregate limit. It also provides reduced deductibles for certain expenses such as Legal, Forensics, and PR consulting.

Retentions (Deductibles)

Under the base APIP policy, the Town's retention per claim or incident is $50,000 / 8 Hours. The BBR enhancement the Town participates in lowers this retention substantially, to 100 notified lives for Breach Response Services only and $10,000 for public relations and Crisis Management and $5,000 for legal, separating the limits for notification costs, which is a significant benefit in breach scenarios involving resident data. If multiple coverage parts are in play for a claim, the highest applicable retention will apply.

What the Coverage Includes

The Town's cyber coverage through Bay Cities and Beazley covers a broad range of incident-related costs. The following coverage categories apply at full limit under both the base and excess layers:

- Data & Network Liability
- Regulatory Defense & Penalties
- Payment Card Liabilities & Costs
- Media Liability (Electronic Only)

The Layer 1 policy also provides full limit coverage of the following due to the Town meeting qualifying conditions through its existing security practices, which are MFA and an Endpoint Protection Platform Network Wide at the time of loss. For any additional layers above Layer 1, the policy will follow form for coverage and limits:

- Business Interruption Resulting from Security Breach
- Business Interruption Resulting from System Failure
- Cyber Extortion Loss
- Data Recovery Costs

How Coverage Works in Practice: When an Incident Occurs

The Town's Incident Response Plan designates a Breach Coordinator responsible for managing the Town's response and serving as the primary liaison with Beazley, outside vendors, and Alliant. The Breach Coordinator is drawn from the Town's Incident Response Team. The Town's designated Breach Coordinator is the Town Manager or designee. The following steps apply when a cyber incident occurs:

- **Notify Beazley immediately:** For any suspected data breach, security breach, cyber extortion threat, or system failure, the Town notifies Beazley as soon as possible. Early notification is critical: it helps preserve the Town's rights under the policy. Alliant is also notified simultaneously.
- **Content of the notice:** The initial notice includes a brief description of the incident, the date of the incident (if known), the date it was discovered, and the Breach Coordinator's contact information. Specific personally identifiable

information (PII) or protected health information (PHI) should not be included in the initial notice.

- **The first 24 hours: Secure, Mitigate, Coordinate.** Town IT (Marin IT / CrowdStrike Falcon) secures affected systems. Staff preserves all evidence related to the incident (emails, logs, and documentation) to support forensic investigation. Within the first 24 hours, the Town's Breach Coordinator is contacted by a Beazley Cyber Claims Manager or Coverage Counsel representative, who coordinates a conference call to discuss the incident and next steps.
- **Expert resources activated through the policy:** Beazley arranges access to its vetted network of incident response experts at favorable rates, including Privacy Counsel (legal guidance on breach notification obligations), Digital Forensics specialists (to investigate how the breach occurred and what data was accessed), and Notification and Call Center services (to manage resident and staff notifications if data was compromised).

Coverage Requirements & Ongoing Compliance

Cyber insurance carriers have significantly increased their requirements in recent years. To maintain coverage and access additional sublimits, the Town must demonstrate ongoing compliance with specific security controls, many of which are directly reflected in the software and practices described in Section II above, including multi-factor authentication, endpoint detection, regular backups, and staff training. The Town's cyber insurance renews in April of each year. Staff works closely with Marin IT and Bay Cities to ensure the Town continues to meet evolving coverage requirements year over year.

Annual Cyber Risk Assessment & Remediation Plan

As a condition of participation in the Bay Cities cyber insurance program, the Town is required to complete an annual cyber risk assessment administered through Sedgwick, Bay Cities' contracted Cyber Risk Manager. The assessment provides a structured evaluation of the Town's cybersecurity posture, identifying gaps and vulnerabilities across a range of control categories.

Each assessment produces a prioritized list of the Town's top five identified deficiencies. The assessment must be completed by December 31 of each year. By March 31 of the following year, the Town is required to submit a written plan to Bay Cities outlining how staff intends to address each of the five deficiencies. Importantly, the requirement is to have a plan in place, not necessarily to have completed all five items, as some deficiencies may require funding, policy development, or multi-year implementation. This creates a continuous improvement loop: the Town assesses its posture, identifies gaps, commits to a documented remediation plan, and reports back on progress annually. The

Town has now completed three annual assessment cycles since the program began in 2024. The following summarizes findings from all three cycles.

2023–2024 Assessment (First Year)

- Update and Migrate Windows 7 (End of Life January 14, 2020): Status: Addressed
- Update Password Policy to Include Prohibition on Unencrypted Written Passwords: Status: Addressed (1Password implemented for all staff)
- Develop and Implement a Business Continuity Plan (BCP) and/or Disaster Recovery Plan (DRP): Status: Addressed (Cyber Incident Response Plan and Technology Recovery Plan developed and tested October 2025)
- Implement SPF, DKIM and/or DMARC to Help Prevent Email Spoofing: Status: Addressed (Proofpoint)
- Implement Protective DNS (Prevent Connections to Known or Suspected Malicious Sites): Status: Addressed (Proofpoint)

2024–2025 Assessment (Second Year)

- Implement Extended/Managed Detection and Response (XDR/MDR/EDR): Status: Addressed (Arctic Wolf MDR implemented in FY 2025–2026; upgraded to CrowdStrike Falcon with SIEM in FY 2026–2027)
- Upgrade Windows Server 2019 to a Supported Operating System: Status: Addressed
- Include Tabletop Exercises in the Existing Incident Response Plan: Status: Addressed (tabletop conducted October 2025 with Marin IT, Sedgwick, and Town leadership team)
- Implement a Third-Party and Supplier Risk Management Plan: Status: Addressed (carried forward and addressed in 2025–2026 assessment cycle)
- Implement Intrusion Detection (IDS) Monitoring: Status: Addressed (covered by CrowdStrike Falcon with SIEM and Proofpoint)

2025–2026 Assessment (Current Year)

This year’s assessment findings are notable in that all five identified deficiencies are policy-related, no hardware or software upgrades are required. Staff is actively working through the remediation plan and coordinating with Marin IT and legal counsel as needed on each item. The Town’s current top five identified deficiencies from the most recent Sedgwick assessment are:

- Implement a Third-Party and Supplier Risk Management Plan: Status: Addressed
- Develop and Implement a Payment Card Security Policy: Status: In Progress
- Develop and Implement a Portable/Removable Media Policy: Status: In Progress

- Develop and Implement a General/Shared Account Policy: Status: In Progress
- Develop and Implement a Social Media Policy: Status: Addressed

SECTION V: Lessons Learned & Continuous Improvement

In the event of a significant cyber incident, staff would conduct an after-action review once systems are restored. This would include:

- A written report to the Town Council within 30 days of restoration, summarizing what occurred, how it was handled, and any recommended changes
- A debrief with Town staff and Marin IT to identify what worked and what should be improved
- Updates to the Cyber Incident Response Plan and Technology Recovery Plan as needed
- Adjustments to staff training based on how the incident occurred
- Review of relevant incidents at other California municipalities through MS-ISAC and Bay Cities to inform any updates to the Town's own plans

This continuous improvement approach ensures that the Town's cybersecurity posture evolves in response to real-world experience. The Sedgwick annual assessment cycle reinforces this loop by providing an independent, structured evaluation each year regardless of whether an incident has occurred.

FISCAL IMPACT

There is no fiscal impact associated with the receipt of this report. The cybersecurity tools and services described herein are budgeted within the Town's Information Technology Fund. The Town's total annual cost for its cybersecurity program, including the Marin IT contract, CrowdStrike Falcon with SIEM, and cyber insurance premiums through Bay Cities, is approximately $440,000.

CEQA

Receipt of an informational report is not a "project" under the California Environmental Quality Act, because it does not involve an activity which has the potential to cause a direct or reasonably foreseeable indirect physical change in the environment. (Cal. Pub. Res. Code § 21065).

GENERAL PLAN CONSISTENCY

Not applicable.

CONCLUSION

The Town of San Anselmo maintains a multi-layered cybersecurity program managed in partnership with Marin IT and supported by cyber insurance coverage through Bay Cities. This report and the accompanying presentations are intended to give the Town Council a clear picture of the Town's current cybersecurity posture, how the Town would respond to a cyber incident, and how insurance coverage supports recovery.

Staff recommend that the Council receive and file this report.

CYBERSECURITY & IT RESILIENCE

Town Systems, Incident Response & Cyber Insurance Coverage

Town Council Regular Meeting | August 25, 2026

WHY THIS REPORT

COUNCIL DIRECTION

Requested by Councilmember Schlesinger and the full Council: how would the Town respond to a cyber attack?

REPORT FOCUS

The Town's cybersecurity environment, incident response protocols, and cyber insurance coverage.

PRESENTING ALONGSIDE STAFF

Two key Town partners join tonight's presentation; see right for details.

MARIN IT

The Town's contracted managed IT services provider for approximately 20 years, using a regional model shared with a number of Marin County jurisdictions.

BCJPIA

Bay Cities Joint Powers Insurance Authority: the Town's risk insurance pool, through which the Town maintains its cyber insurance coverage.

A MULTI-LAYERED DEFENSE

Layer	What It Does
Perimeter Defense	Proofpoint filters malicious email before it reaches staff
Identity & Access	Cisco Duo MFA + 1Password stop stolen passwords cold
Endpoint Protection	CrowdStrike + ConnectWise cover all 73 user devices

Layer	What It Does
Network Visibility	Auvik monitoring, Qualys quarterly scans, and CISA external scans
24/7 Detection & Response	CrowdStrike Falcon with SIEM: SOC monitoring & audit trail
Recovery	Veeam / 11:11 immutable backups: supports faster data restoration

12 integrated tools, organized into 6 defense layers.

DATA BACKUP & TESTING

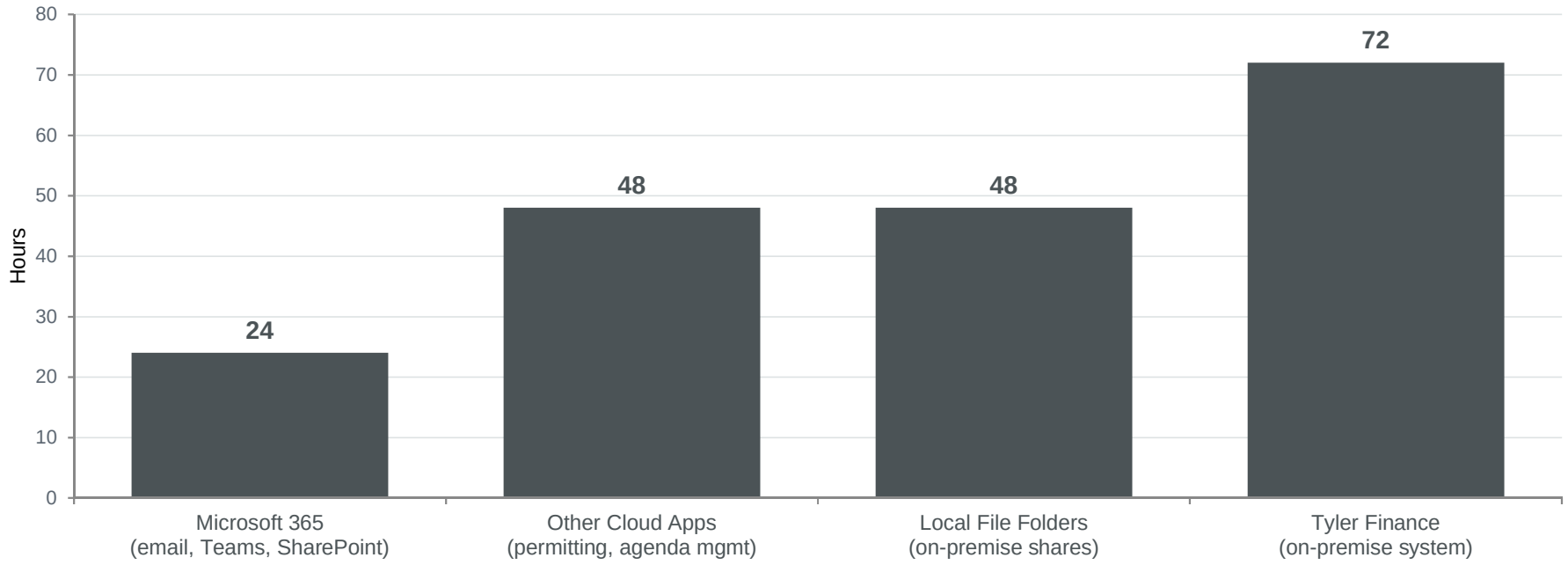
Quarterly restoration testing: most recent test completed June 2026

Microsoft 365 Data	
Frequency	Immediately and daily
Retention	30 days
Storage	Cloud (Veeam), with a second copy via 11:11

Tyler Finance & Local Files	
Frequency	Continuous and daily
Retention	30 days
Storage	On-premise and cloud (Veeam / 11:11)

Immutable = backups cannot be encrypted or deleted by ransomware; locked from modification.

ESTIMATED RECOVERY TIMES BY SYSTEM



THE HUMAN LAYER

Metric	What It Means
73	Town users protected Endpoint coverage across all devices
80%	KnowBe4 training completion Encouraged, not yet mandatory
~1 / month	Average phishing-simulation failures Feb–Jun 2026, 5 rounds, 73 users
50%	Phish Alert Button adoption Room to grow staff reporting habits

These are controlled, staff-run exercises, not actual security incidents.

INCIDENT RESPONSE READINESS

Incident Response Team

- Town Manager
- Assistant Town Manager / Town Librarian
- Town Clerk
- Community Engagement Coordinator
- Senior Accountant/Finance Supervisor (BCJPIA Alternate)
- Finance & Admin Services Director (BCJPIA Primary)
- Marin IT
- Management Analyst

Plans & Detection

- Cyber Incident Response Plan & Technology Recovery Plan: living documents, last reviewed Oct 21, 2025
- Tabletop exercise conducted Oct 21, 2025 with Marin IT, BCJPIA, and Town leadership
- Detection via CrowdStrike SOC, vendor alerts, and MS-ISAC; no confirmed incident to date

COMMUNICATIONS CONTINUITY

Channel	Details
Starlink Business Satellite internet (Budgeted)	Independent of fiber & ISP infrastructure
Satellite Phones (2) Budgeted	Voice channel independent of cell towers
Key Staff Contacts Active	Personal cell numbers maintained in the Incident Response Plan
Marin Emergency Radio Network Active	Dedicated channel with police & fire partners

WHAT THIS MEANS FOR RESIDENTS

Service	What It Means
Online Payments & Permits	Cloud-hosted portals generally remain accessible during a network-only incident. In a broader outage, staff can accept payments and process requests manually.
Town Website	Hosted externally and would remain operational in most incident scenarios, allowing staff to post updates and service advisories.
Phone & In-Person Service	Town Hall remains open for in-person service. Starlink and satellite phones keep staff able to communicate and assist residents.

The Town's first priority in any incident: maintain public-facing services and communicate transparently with residents about disruptions and expected restoration timelines via notices from the Town Manager’s Newsletter.

CYBER INSURANCE COVERAGE

Coverage Layer	Amount	Notes
Layer 1: APIP Cyber Liability	$2,000,000 per member ($85M program aggregate)	Base policy underwritten by Beazley, all BCJPIA members
Layer 2: Excess Cyber Insurance	$3,000,000 per member / $5,000,000 policy aggregate	All BCJPIA members, since July 1, 2020; doubles key sublimits
Layer 3: BBR Endorsement	$250,000 added Legal/Forensics/Crisis coverage, plus notification costs, outside Layer 1 & 2 aggregates	San Anselmo purchases BBR; also lowers key retentions

Through BCJPIA and Beazley, via the APIP (Alliant Property Insurance Program) arrangement, managed by broker Alliant, for more than ten years.

WHEN AN INCIDENT OCCURS: CLAIMS PROCESS

Breach Coordinator: Town Manager or designee, primary liaison with Beazley, outside vendors, and Alliant

Step	Detail
1. Notify Beazley Immediately	For any suspected breach, extortion threat, or system failure. Alliant notified simultaneously.
2. First 24 Hours: Secure, Mitigate, Coordinate	Town IT secures affected systems and preserves evidence. A Beazley Cyber Claims Manager or Coverage Counsel makes contact within 24 hours.
3. Expert Resources Activated	Beazley arranges Privacy Counsel, Digital Forensics specialists, and Notification & Call Centre services at favorable rates.

ANNUAL RISK ASSESSMENT: 3-YEAR TRACK RECORD

Assessment Year	Status	Notes
2023–2024	5 of 5 addressed	First assessment cycle: foundational items (MFA, backups, response plan)
2024–2025	5 of 5 addressed	MDR/EDR upgrade, tabletop exercises, intrusion detection
2025–2026 (Current)	2 of 5 addressed	Remaining 3 in progress, all policy-related, no hardware/software upgrades required

Administered annually by Sedgwick, Bay Cities' contracted Cyber Risk Manager.

LESSONS LEARNED & CONTINUOUS IMPROVEMENT

After a significant incident, staff conducts a structured after-action review:

Step	Action
Report	Written report to Town Council within 30 days of restoration
Debrief	Debrief with Town staff and Marin IT: what worked, what to improve
Update Plans	Updates to the Cyber Incident Response Plan and Technology Recovery Plan
Training	Adjustments to staff training based on how the incident occurred

FISCAL IMPACT & RECOMMENDATION

$440,000

Total annual cybersecurity program cost: Marin IT contract, CrowdStrike Falcon with SIEM, and cyber insurance premiums through BCJPIA. Budgeted within the Town's Information Technology Fund. No fiscal impact associated with receipt of this informational report.

STAFF RECOMMENDATION

- That the Town Council receive this report as an informational item and receive presentations from Marin IT and BCJPIA on the Town's cybersecurity posture, incident response protocols, and cyber insurance coverage.

QUESTIONS?

STAFF REPORT

TOWN OF SAN ANSELMO Item #: 2.2

MEETING DATE: August 25, 2026

AGENDA TITLE: Presentation by the Bay Cities Joint Powers Insurance Authority

FROM: Jeff Zuba, Finance & Administrative Services Director

RECOMMENDATION: Receive and file the presentation from the Executive Director of the Bay Cities Joint Powers Insurance Authority.

BACKGROUND

The Bay Cities Joint Powers Insurance Authority (Bay Cities) is a joint powers authority formed in 1986 that provides pooled risk management services to member public agencies located within approximately 100 miles of Emeryville, California. Bay Cities' current membership includes fifteen cities, four towns, one police authority, and one fire authority.

Bay Cities was established to help member agencies:

- Stabilize the cost of risk and protect public assets through shared, self-insured risk pools.
- Reduce the frequency and severity of losses through effective risk management and loss-prevention programs.
- Jointly purchase and access administrative and professional services, including claims adjusting, risk management consulting, data processing, actuarial services, accounting, and legal services related to the risk-sharing program.

Bay Cities has met the professional standards established by the California Association of Joint Powers Authorities (CAJPA) in the areas of governance, finance, claims control, safety and loss prevention, excess coverage, and risk management, and holds CAJPA's highest designation, “Accreditation with Excellence.”

The Town of San Anselmo has been a member of Bay Cities since 1996, and currently obtains its liability, workers' compensation, property, auto physical damage, employment

practices liability, and cyber-related risk-pooling coverage and services through Bay Cities.

DISCUSSION

The Executive Director of Bay Cities has been invited to present to the San Anselmo Town Council at tonight's meeting. The Town Council is discussing the Town's cyber coverage this evening, and staff thought it would be beneficial for the Council to also hear about the Town's other coverages and areas of participation with Bay Cities at the same time. Bay Cities' current programs include:

- Pooled Liability Program: General Liability, Auto Liability, and Errors & Omissions coverage in excess of each member's Self-Insured Retention (SIR), up to $1,000,000 per occurrence, with additional excess coverage above that level provided through the California Affiliated Risk Management Authorities (CARMA). Acclamation Insurance Management Services administers claims. Member SIRs across the pool range from $5,000 to $500,000; the Town's current SIR is $10,000.
- Workers' Compensation Program: Pooled coverage for workers' compensation and employer's liability losses, with Bay Cities retaining the first $1,000,000 of each loss and sharing risk among members above members' individual retentions. Innovative Claim Solutions administers claims. The Town's current SIR is $150,000.
- Pooled Property Program: All-risk coverage for members' buildings, contents, and vehicles, generally on a replacement-cost basis, from the member's deductible up to the Alliant Property Insurance Program (APIP) deductible of $250,000, including boiler and machinery breakdown coverage. The Town's current deductible is $10,000.
- Auto Physical Damage (APD) Program: Risk-sharing coverage for comprehensive and collision damage exceeding $1,000, up to the APIP deductible.
- Employment Practices Liability (EPL) Coverage: Primary-layer coverage up to $1,000,000 per occurrence obtained through the Employment Risk Management Authority (ERMA), along with related loss-prevention services.
- Safety and Risk Control Services: Occupational safety and risk control consulting, including customized risk assessments and an annual Safety and Risk Control Service Plan adopted by the Bay Cities Board of Directors.
- Cybersecurity Resources: Tools and best practices to help protect member agencies' systems and data from cybersecurity threats.
- Parametric Earthquake Coverage: A new program for the 2026/27 policy year; the Town is purchasing $4,000,000 in limits.

Bay Cities contracts with Sedgwick as its self-insured program administrator, handling day-to-day underwriting, financial management, claims, litigation, and general risk management functions on Bay Cities' behalf. Governance is provided by a Board of Directors made up of member-agency representatives, supported by an Executive Committee, a Nominating Committee, and committee/liaison seats connected to CARMA, ERMA, and the Local Agency Workers' Compensation Excess (LAWCX) programs.

This item is intended to give the Council a current overview of Bay Cities and the Town's ongoing participation in Bay Cities. No changes to the Town's membership or coverage are being proposed at this time.

FISCAL IMPACT

There is no fiscal impact associated with the receipt of this report. This is only an informational presentation. The Town's annual contributions and premiums for its Bay Cities coverage programs are addressed through the Town's regular budget process and are not affected by this item.

CEQA

Receipt of an informational report is not a “project” under the California Environmental Quality Act, because it does not involve an activity which has the potential to cause a direct or reasonably foreseeable indirect physical change in the environment. (Cal. Pub. Res. Code § 21065).

GENERAL PLAN CONSISTENCY

Not applicable.

Attachments

Attachment 1 Bay Cities Joint Powers Insurance Authority 101 Presentation

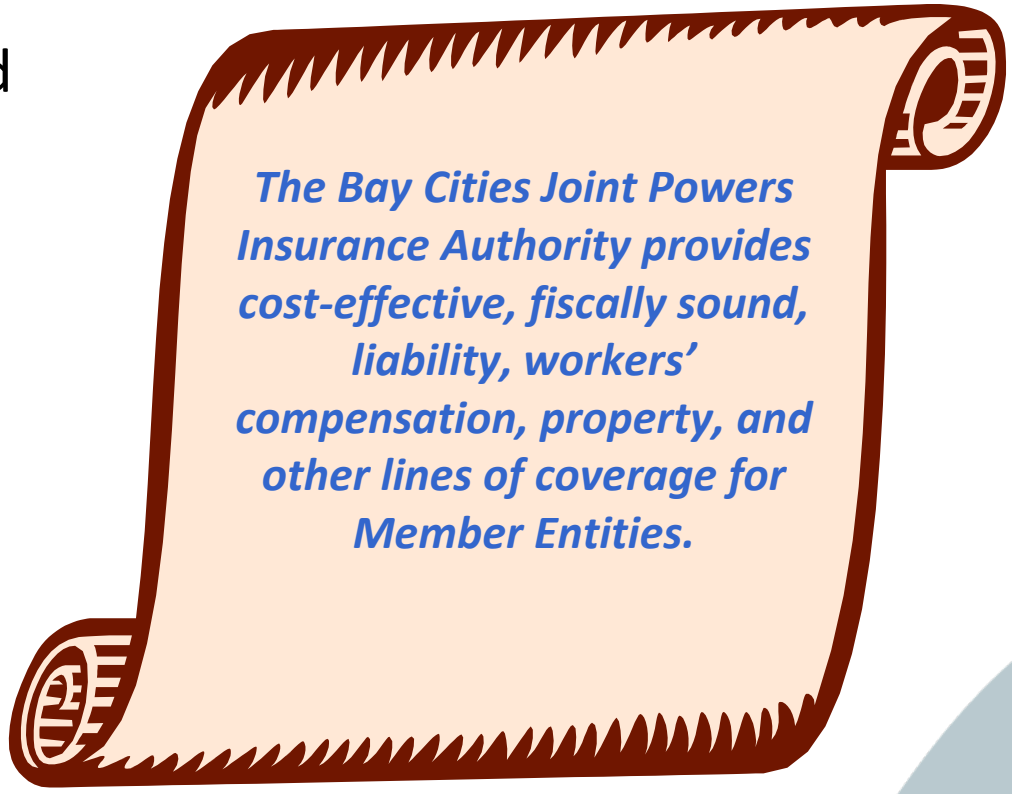
BAY CITIES
Joint Powers Insurance Authority

Presentation to Town of San Anselmo Town Council August 25, 2026



BCJPIA was created in 1986 with the purpose of:

- Reducing the amount and frequency of losses
- Sharing the risk of self-insured losses
- Jointly purchasing and providing administrative and other services
- San Anselmo joined BCJPIA in 1996



BCJPIA Members

City of Albany	City of Berkeley
City of Brisbane	Central Marin Fire Authority
Central Marin Police Authority	Town of Corte Madera
City of Emeryville	Town of Fairfax
City of Larkspur	Livermore Pleasanton Fire Department
City of Los Altos	City of Menlo Park
City of Mill Valley	City of Monte Sereno
City of Novato	City of Piedmont
City of Pleasanton	Town of Redwood City
Town of San Anselmo	Town of Tiburon
City of Union City	

Major Advantages of BCJPIA

- Shared cost of risk among similar, like-minded entities
- Member controlled – governance, coverage, return of excess contributions
- Rates based upon actual claims experience of members and not profit driven
- Improved risk control services tailored to members' needs
- Better claims management services
- Investment income retained by JPA

Potential Disadvantages of a JPA

- Ultimate cost is not guaranteed
- Members subject to assessments
- Members jointly and severally liable
- Not an insurance company - requires active participation
- Governing Board with fiduciary responsibilities

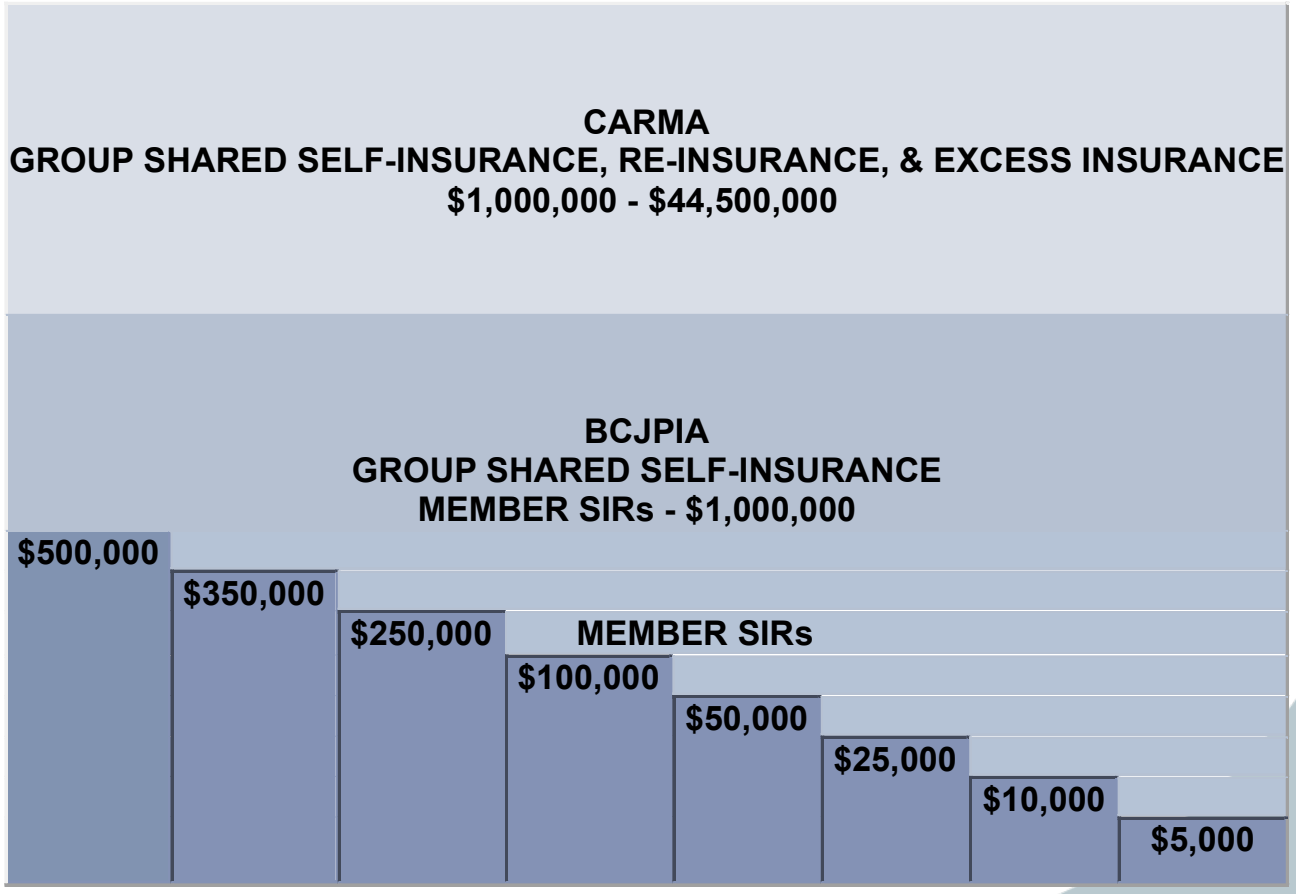
Board of Directors/Committees

- **Board of Directors**
  - 1 Representative and 1 Alternate for each member
- **Executive Committee**
  - 7 Members
- **Nominating Committee**
  - 3 Members
- **CARMA Representatives**
  - 1 Representative and 1 Alternate
- **ERMA Representatives**
  - 1 Representative and 1 Alternate
- **LAWCX Representatives**
  - 1 Representative and 1 Alternate

BCJPIA Programs and Structure

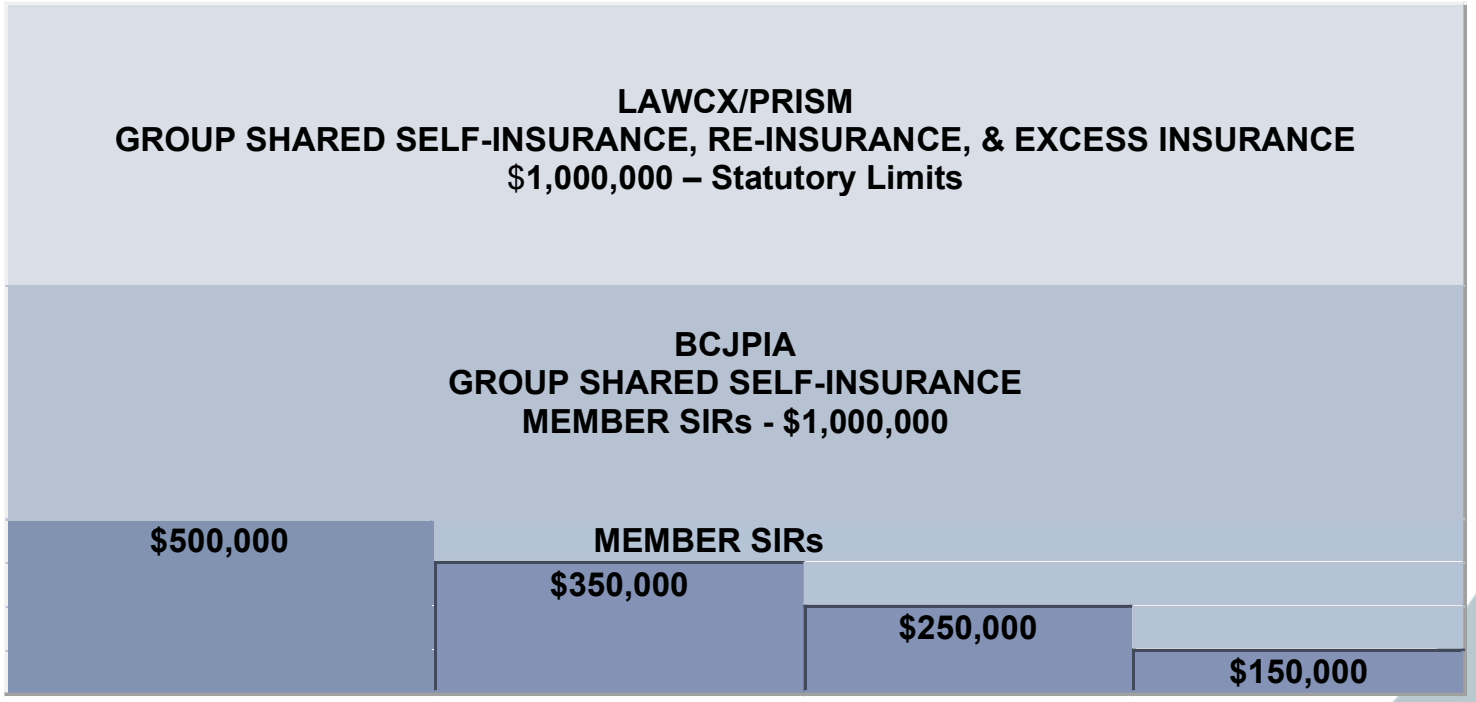
Liability Program

- Created in 1986/87
- Currently 21 Members
- San Anselmo SIR - $10,000



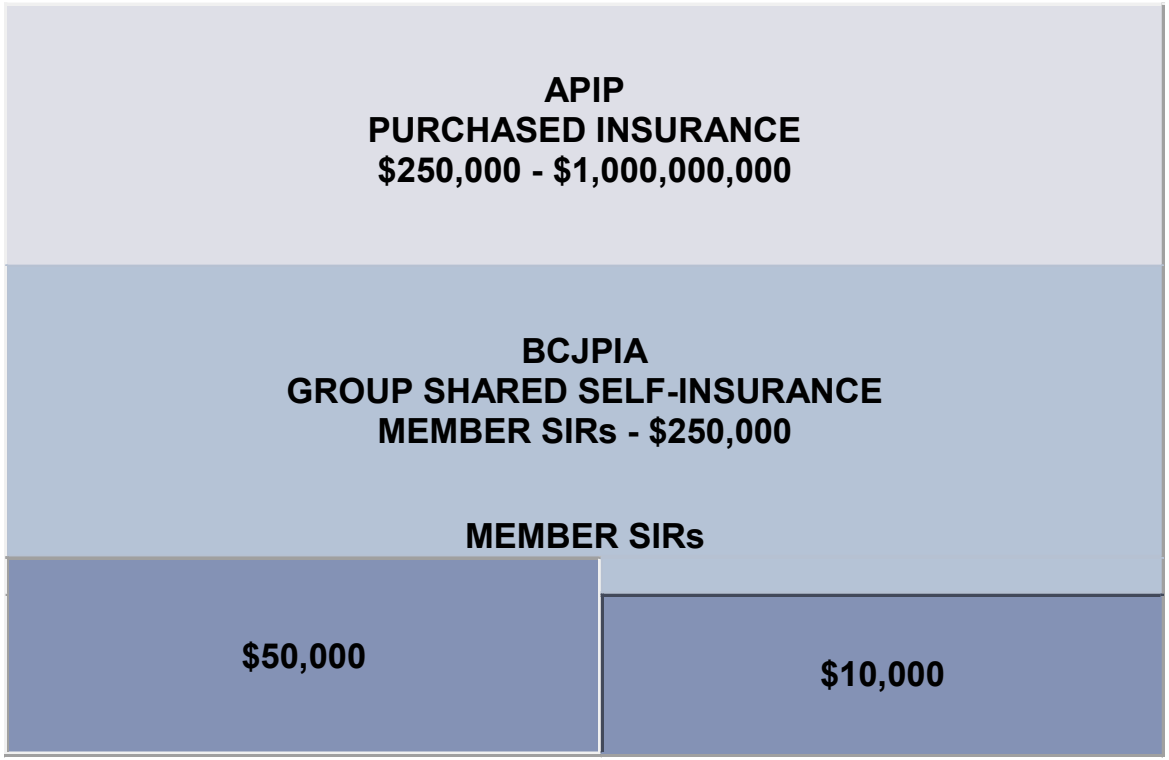
Workers' Compensation Program

- Created in 2002/03
- 16 Members
- San Anselmo SIR - $150,000



Property Program

- Created in 2003/04
- 19 Members
- San Anselmo SIR - $10,000



Parametric Earthquake Coverage

- New for 2026/27
- San Anselmo purchasing $4M in limits
- San Anselmo SIR - $10,000
- Coverage is based on event, not damage
- Shaking intensity is the deductible
- Scale of payments is based on shaking intensity
- Funds are received quickly, no loss adjusting
- Town can pay for any expenses related to event (ex: public safety overtime, equipment, supplies)

Payout Tables

Shaking Intensity*	Base Option Payouts (% of limit)	Light Option Payouts (% of limit)
<45	-	-
45	5%	-
50	10%	-
55	15%	5%
60	20%	10%
65	25%	15%
70	30%	20%
75	35%	25%
80	40%	30%
85	45%	35%
90	50%	40%
95	60%	45%
100	70%	50%
105	80%	60%
110	90%	70%
115	100%	80%
120	"	90%
125+	"	100%

Shaking intensity

Local shaking intensity is measured in G-Forces (percent of gravity). The higher the G-Forces, the more likely the infrastructure damage, lost revenue, etc.

The Payout Tables show percentage of location limit paid for each location's shaking intensity.

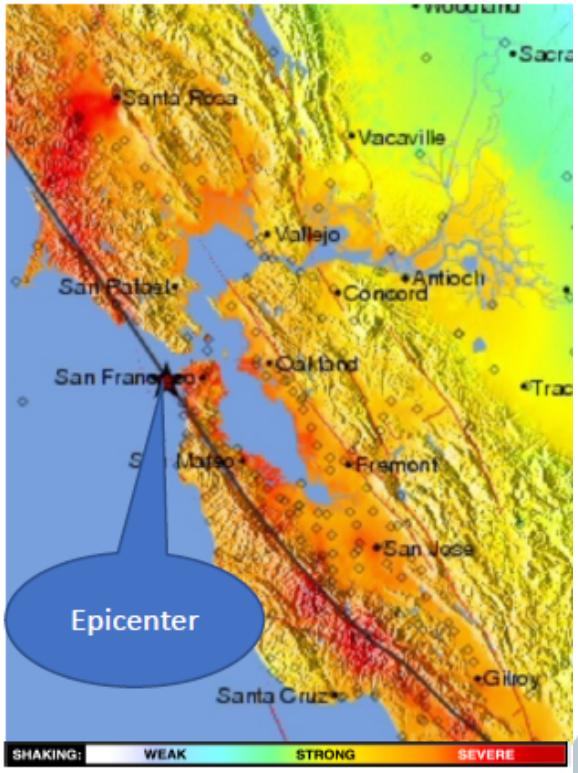
Each member will be allowed to elect the Payout Table that is appropriate for their need and budget.

Sample Event and Payout

Member	Limit	Shaking Intensity	Payout Base Option	Payout Light Option
CENTRAL MARIN POLICE	4,000,000	85.67	1,800,000	1,400,000
ALBANY	4,000,000	69.17	1,000,000	600,000
BERKELEY	6,000,000	64.22	1,200,000	600,000
BRISBANE	4,000,000	86.92	1,800,000	1,400,000
EMERYVILLE	4,000,000	73.15	1,200,000	800,000
LARKSPUR	4,000,000	55.45	600,000	200,000
LOS ALTOS	6,000,000	112.2	5,400,000	4,200,000
MENLO PARK	6,000,000	113.2	5,400,000	4,200,000
MILL VALLEY	4,000,000	71.83	1,200,000	800,000
MONTE SERENO	2,000,000	130.2	2,000,000	2,000,000
NOVATO	4,000,000	73.95	1,200,000	800,000
PIEDMONT	6,000,000	59.82	900,000	300,000
PLEASANTON	10,000,000	51.06	1,000,000	-
REDWOOD CITY	6,000,000	125.9	6,000,000	6,000,000
UNION CITY	4,000,000	70.4	1,200,000	800,000
CORTE MADERA	2,000,000	85.67	900,000	700,000
FAIRFAX	2,000,000	84.64	800,000	600,000
SAN ANSELMO	4,000,000	78.33	1,400,000	1,000,000
TIBURON	4,000,000	59.14	600,000	200,000
LIVERMORE PLEASANTON FIRE	250,000	44.3	-	-
CENTRAL MARIN FIRE	250,000	85.67	112,500	87,500
Total			35,712,500	26,687,500

SF Earthquake (M7.9) 1906

USGS SHAKEMAP




THANK YOU
BAY CITIES
Joint Powers Insurance Authority

STAFF REPORT

TOWN OF SAN ANSELMO Item #: 2.3

MEETING DATE: August 25, 2026

AGENDA TITLE: Response to Marin Civil Grand Jury Report: *MCE, Marin Clean Energy: A Series of Missteps Highlight Need for Governance Changes*

FROM: Chantel Walker, Vice Mayor, San Anselmo & MCE Director
Bridget Wipfler, Climate Action Coordinator CDD
Dave Donery, Town Manager, San Anselmo

RECOMMENDATION:

Approve the Town of San Anselmo's responses to the Marin County Civil Grand Jury report titled "MCE, Marin Clean Energy: A Series of Missteps Highlight Need for Governance Changes" and authorize the Mayor to sign the response form.

BACKGROUND

California civil grand juries are authorized to investigate and report on the operations, accounts, records, and practices of cities or joint powers agencies and to make recommendations they deem appropriate (Cal. Penal Code section 925a). No later than 90 days after the grand jury submits a final report regarding a public agency, the agency's governing body must respond to the presiding judge of the superior court regarding the findings and recommendations that pertain to matters under its control (Cal. Penal Code section 933(c)). The Town's response is due September 13, 2026.

On June 16, 2026, the 2025–2026 Marin County Civil Grand Jury issued the report titled "MCE, Marin Clean Energy: A Series of Missteps Highlight Need for Governance Changes" (**Attachment 1**). MCE, formerly known as Marin Clean Energy, is a Joint Powers Authority (JPA) composed of 38 member jurisdictions in Marin, Contra Costa, Napa, and Solano counties, including the Town of San Anselmo. MCE was California's first Community Choice Aggregator (CCA) and serves approximately 1.8 million residential and business customers through more than 600,000 customer accounts. Its annual revenue exceeds $840 million.

As a CCA, MCE purchases electricity on behalf of its customers and establishes generation rates, while Pacific Gas and Electric Company (PG&E) continues to own and

maintain the electric grid, deliver electricity, and provide billing and related customer services.

The Grand Jury initiated its investigation after MCE's energy expenses increased by approximately $200 million (25%) during fiscal year 2024–2025. The report raises concerns regarding Board governance, financial and energy procurement oversight, transparency, and compliance with internal controls. Among other conclusions, the Grand Jury found that the Board has not taken a sufficiently active governance role and that management had, at times, been insufficiently transparent with the Board.

The report contains 14 findings and 13 recommendations. MCE is required to respond to all findings and recommendations directed to it. The Marin County Board of Supervisors and each Marin city and town, including San Anselmo, are required to respond to Findings F4 and F5 and Recommendations R5 and R6. Jurisdictions in Contra Costa, Napa, and Solano counties are invited to respond to the same findings and recommendations.

The proposed response in Attachment 2 constitutes the Town of San Anselmo's formal response to the findings and recommendations directed to the Town.

DISCUSSION/ANALYSIS

Staff and Vice Mayor Walker reviewed the Grand Jury Report and prepared the proposed responses in **Attachment 2 as required by the Grand Jury**. Findings, F4 and F5, and, recommendations R5 and R6, require Marin County jurisdictions, including San Anselmo, to respond by September 13, 2026.

The proposed response agrees with Findings F4, F5, and Recommendation R5, and partially agrees with Recommendation R6. Recommendation R5 has been the documented approach in San Anselmo through the Town's practice of appointing both a primary representative and an alternate to ensure consistent representation at MCE Board meetings. The proposed response partially agrees with Recommendation R6 as it is a strong starting point to recognize that financial and climate/energy expertise are important considerations when appointing an MCE Board representative but concludes that they should be considered alongside governance experience, institutional knowledge, state compliance, contracting and continuity of service, rather than serving as the sole appointment criterion.

FISCAL IMPACT

There is no direct fiscal impact associated with receiving and submitting the Town's response.

GENERAL PLAN CONSISTENCY

Approval of the Town's response is an administrative action and does not involve a land use decision. The action is therefore not subject to a General Plan consistency determination.

CEQA AND CLIMATE ACTION PLAN CONSISTENCY

Approval and submission of the Town's response is an organizational and administrative activity that will not result in a direct or reasonably foreseeable indirect physical change in the environment and is not a project under the California Environmental Quality Act pursuant to CEQA Guidelines section 15378(b)(5). The action does not conflict with the Town's Climate Action Plan.

ATTACHMENT

Attachment 1- Marin County Civil Grand Jury Report: "MCE, Marin Clean Energy: A Series of Missteps Highlight Need for Governance Changes" (June 16, 2026)

Attachment 2- Responses to Grand Jury Report

MCE, Marin Clean Energy: A Series of Missteps Highlight Need for Governance Changes

June 16, 2026

SUMMARY

MCE (Marin Clean Energy), one of California's 25 not-for-profit renewable energy entities, provides electricity to most households and businesses in Marin County, and in three nearby counties, as an alternative to electricity provided by Pacific Gas & Electric Company (PG&E). Under state law, customers are automatically signed up with MCE, unless they affirmatively take steps to "opt out" in favor of PG&E.

At the height of the electricity cost market in the fall of 2024, MCE entered into expensive contracts that eventually increased its energy expenses over the prior year by about $200 million — more than 25 percent. This issue prompted the Civil Grand Jury to investigate MCE. We found a Board of Directors that rarely asserted its responsibility of governance, and management that appeared to be taking advantage of this situation. We also found that controls for contract approval and other internal processes were not being followed. The investigation concluded with a number of key findings, some of which we summarize here:

(1) MCE's Board of Directors has not taken a sufficiently active role in the important decisions affecting the agency — and has failed to systematically review its policies, performance, and future strategy.

(2) By delegating to the CEO, the Board's approval authority over hiring of MCE's General Legal Counsel, the Board has lost access to adequate independent legal advice when it is needed.

(3) The energy contracts at the heart of MCE's business are complex — and Board members face a considerable challenge to understand the relationship between those contracts and the renewability of the electricity that MCE provides to its customers.

(4) On multiple occasions, MCE management has been insufficiently transparent with its Board.

Our report offers recommendations addressing these and related findings. We briefly summarize some of our primary recommendations:

(1) MCE's Board should act as a *governing* board, by deepening its oversight, and exercising primary authority over matters such as energy procurement decisions, hiring, and budget plans.

(2) The Board should reinstate approval authority for hiring of both CEO and General Legal Counsel, and have approval authority for hiring of all other top-level management personnel.

(3) The Board should address its composition and effectiveness, and related issues in its planned "governance assessment" — a laudable ongoing Board-initiated project that is expected to be completed after publication of this Grand Jury report.

(4) The Board should review the value of certain costly contracts that, some knowledgeable critics assert, serve primarily to allow MCE to claim a higher renewable (i.e., "greener") Power Content Label.

The Grand Jury applauds MCE for pioneering the Community Choice Aggregator (CCA) model, and for considerable success in advancing renewable energy. We acknowledge that management faces unusual challenges in working with a large Board composed of elected members, who often lack significant financial and energy experience. We also recognize that our recommendations in this report are broad and consequential. Yet we believe these significant actions and operating changes are necessary if the Board is to properly govern this more than $840 million public organization (approaching the size of Marin County's entire annual budget[1]) and position MCE for continued success. Without the proposed modifications to its current operating regulations and organizational documents, we are concerned the Board will not be able to provide needed oversight of MCE's future performance.

BACKGROUND

A Local Option for Electricity Service: "Community Choice Aggregation"

In 2002 the California Legislature amended the Public Utilities Code[2] to provide for "Community Choice Aggregators" (CCAs) — allowing counties and cities to buy electricity and sell it to their residents and businesses. CCAs can negotiate electricity contracts with power providers that focus on "clean" energy sources. CCAs can then offer purchased power to local subscribers as an alternative to electricity provided by an "Investor-Owned Utility" (IOU) such as Pacific Gas & Electric (PG&E). Each CCA relies on its area IOU's existing power lines, metering, and billing systems to deliver and charge for the electricity supplied by the CCA.[3] The same 2002 legislation made a local CCA the default electricity provider for all new customers within that CCA's service area, but permits customers to "opt out," and so retain electricity generated by the local IOU if the customer wishes.[4]

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[1] See News Release, "Board Approves $865.8 Million Budget for 2025–26," *County of Marin website*, https://www.marincounty.gov/news-releases/board-approves-8658-million-budget-2025-26. All urls cited in this report are current as of May 15, 2026.

[2] Assembly Bill No. 117 (Sept. 24, 2002), amending Cal. Public Utilities Code, §§ 218.3, 366, 394, and 394.25; and adding §§ 331.1, 366.2, and 381.1. See generally J.R. DeShazo et al., "The Promises and Challenges of Community Choice Aggregation in California" (2017) UCLA Luskin School of Public Affairs, https://innovation.luskin.ucla.edu/wp-content/uploads/2019/03/The_Promises_and_Challenges_of_Community_Choice_Aggregation_in_CA.pdf (describing the nature, emergence, and benefits of CCAs).

[3] Each IOU also continues to provide all natural gas service.

[4] Cal. Public Utilities Code, § 366.2, subd. (a), (2) & (3).

Marin Clean Energy (MCE)

Marin Clean Energy (MCE) was formed under a Joint Powers Agreement in 2008[5] as a not-for-profit entity, and became California's first CCA in 2010.[6] Its vision then, as now, has been to "lead California to an equitable, clean, affordable, and reliable energy economy by serving as a model for community-based renewable energy, energy efficiency, and cutting-edge, clean-tech products and programs."[7] MCE began with a small staff, a management team that included co-founder and current Chief Executive Officer (CEO) Dawn Weisz, and an eight-member governing Board of Directors composed of one member from each town or city council, elected in each of Marin's originally participating seven towns and cities, and one Marin County Supervisor.[8] Today there are 25 CCAs in California, serving more than 15 million customers in over 200 California cities and counties,[9] subject to some regulation by the state.[10] Other notable CCAs include AVA Community Energy (serving Alameda County, and some cities in the Central Valley),[11] Silicon Valley Clean Energy (serving 13 South Bay communities),[12] and Peninsula Clean Energy (serving 22 San Mateo County communities and the City of Los Banos).[13]

In the years since its formation MCE has grown to include all eleven Marin cities and towns, the unincorporated parts of Marin County, and the counties of Contra Costa, Napa, and Solano, as well as numerous cities within those counties.[14] MCE currently provides electricity to 38

[5] MCE, "Formation Documents" / "Joint Powers Agreement (pdf) — Updated April 17, 2025" https://mcecleanenergy.org/key-documents/. The current parties to the JPA are described *post*, fn. 14.
[6] MCE, "Formation Documents" / "MCE Implementation Plan (pdf) — Revised January 2013" https://mcecleanenergy.org/wp-content/uploads/2019/12/Marin-Energy-Authority-Community-Choice-Aggregation-Implementation-Plan-And-Statement-of-Intent-Revised_012213.pdf.
[7] MCE, "Our Purpose" https://mcecleanenergy.org/about/.
[8] MCE, "Celebrating 15 Years of Clean Energy, Climate Action, and Community Power, Impact Report 2025," https://mcecleanenergy.org/wp-content/uploads/2025/12/2025_MCE_Impact-Report_111325-1.pdf p. 6.
[9] California Community Choice Association (CalCCA), https://cal-cca.org/about/; MCE, "What is Community Choice Aggregation?" https://mcecleanenergy.org/faq/.
[10] See, for example, hearings held by the Cal. Senate Committee on Energy, Utilities and Communications (Aug. 23, 2017) "The Changing Electricity Landscape: The Growth of Community Choice Aggregators (CCAs)," https://www.senate.ca.gov/media/senate-energy-utilities-communications-committee-20170823?format=video; Cal. Senate Committee on Energy, Utilities and Communications (Mar. 19, 2019) "The Changing Electricity Landscape: The Need for a New Regulatory Approach?" https://www.senate.ca.gov/media/senate-energy-utilities-communications-committee-20190319?format=video.
See also, e.g., Senate Bill. No. 155 (Oct. 2, 2019), amending Cal. Pub. Utilities Code, §§ 399.13, 399.16, 454.5 & 454.52 (strengthening oversight of CCAs by the California Public Utilities Commission; requiring CCAs and other load-serving entities to strictly adhere to California renewable energy and grid adequacy requirements).
[11] Ava Community Energy, https://avaenergy.org/.
[12] Silicon Valley Clean Energy, https://svcleanenergy.org/.
[13] Peninsula Clean Energy, https://peninsulacleanenergy.com.
[14] MCE, "Celebrating 15 Years of Clean Energy, Climate Action, and Community Power, Impact Report 2025," https://mcecleanenergy.org/wp-content/uploads/2025/12/2025_MCE_Impact-Report_111325-1.pdf, at pdf pp. 7–11. As of 2026, there are 38 parties to the Joint Powers Agreement ("Marin Energy Authority Joint Powers Agreement," https://mcecleanenergy.org/wp-content/uploads/2025/10/MCE_JPA-Agreement_38_Communities-Updated_4.17.25.pdf).

communities, with 34 elected local government officials serving on its Board of Directors.[15] Reflecting this increased coverage, Marin Clean Energy now simply refers to itself as "MCE."

The Grand Jury supports MCE's mission and wishes for it to succeed. MCE's contribution to clean energy, climate action, and community power is substantial and well documented. According to MCE's *2025 Impact Report*, over the past 15 years MCE's clean energy investments have resulted in 1085 MW of new renewable energy capacity built or under development, and a reduction in greenhouse gas emissions of 500,000 mega-tons of CO2e. To support its customers financially and ensure that all customers can benefit from a green economy, MCE has provided $80 million in bill savings and discount programs, credited $12 million to low-income customers through the MCE Cares Credit, issued $19 million in customer rebates for EVs and EV charging, and distributed $57 million for energy efficiency upgrades. To prioritize underserved populations, MCE has awarded $100,000 in community partnership support to help residents and businesses become more climate-ready; supported more than 80 underserved youth in gaining hands-on training in green construction, electrification and energy efficiency through its NextGen Trades Academy; and empowered underserved communities in Concord, Richmond, San Rafael, and Vallejo to help shape the future of transportation.[16]



Caption: MCE Factsheet. Source: MCE Impact Report 2025, https://mcecleanenergy.org/wp-content/uploads/2025/12/2025_MCE_Impact-Report_111325-1.pdf, at pdf p. 4.

[15] MCE, "Board of Directors," https://mcecleanenergy.org/board-of-directors/. Consistent with MCE's organizational documents, the 34-member Board consists of representatives from the 38 communities, with one Board member representing Napa county plus four cities within that county.
[16] MCE, "Celebrating 15 Years of Clean Energy, Climate Action, and Community Power, Impact Report 2025," https://mcecleanenergy.org/wp-content/uploads/2025/12/2025_MCE_Impact-Report_111325-1.pdf at pdf pp. 4–15.

MCE's annual revenue is currently more than $840 million.[17] It provides electricity for more than 600,000 customer accounts and 1.8 million residents and businesses in the four-member counties.[18] MCE currently has a staff of more than 120, and a management team of three.[19] The staff is diverse and the agency looks to be welcoming of all backgrounds. About sixty percent of the employees are women.[20] By all accounts, the agency appears to be a top place to work, and a place where staff can succeed.[21]

MCE explains that it purchases electricity "mostly … from nonpolluting, renewable sources such as solar, wind, geothermal, hydroelectric, and bioenergy. The projects that produce our electricity are located in California, the Pacific Northwest, and Colorado. The exact proportion of each varies with time, based on demand and availability. For example, MCE may use a higher proportion of hydroelectric energy during the spring and summer months when winter runoff generates more power at affordable prices."[22] MCE procures electricity by entering into "short- and long-term contracts with a variety of power suppliers to meet the energy needs of our customers."[23]

MCE offers two main electricity supply programs. One is called "Light Green," which aims to provide electricity that is sourced at least 60 percent from "eligible renewables" such as solar and wind (along with biomass & biowaste, geothermal, and "eligible hydroelectric"). The other is called "Deep Green," which is advertised as electricity derived entirely from solar and wind.[24] In 2024 MCE exceeded its Light Green 60 percent goal, supplying to its customers 69 percent renewable electricity under that program.[25]

Ultimately, MCE is an energy trader, purchasing and selling electricity. At one end, MCE purchases power in an energy market in competition with other CCAs and other energy traders. But unlike most energy traders, MCE does not both buy and sell in the same energy market. The endpoint for MCE electricity is with rate paying customers, as MCE sells its electricity in competition with PG&E. In FY 2024–25 MCE spent nearly $200 million more than the previous

[17] *Id*. at pdf p. 5.
[18] MCE, "What is MCE?" https://mceCleanEnergy.org/faq/.
[19] MCE, "Meet our Team," https://mceCleanEnergy.org/our-team/. MCE lists its three executives as the Chief Executive Officer, Chief Operating Officer, and Chief Customer Officer — excluding its Chief Financial Officer from the Executive Leadership team.
[20] *Ibid*.
[21] "The San Francisco Bay Area Top Workplaces 2025," https://topworkplaces.com/award/bayarea/2025/35-149/ (listing MCE as No. 12 of companies with 35–149 employees).
[22] MCE, "Where does MCE get its electricity?" https://mceCleanEnergy.org/faq/.
[23] MCE, "How does MCE procure power?" https://mceCleanEnergy.org/faq/.
[24] MCE, "Compare Rates and Choose What Works Best for You," https://mceCleanEnergy.org/compare-rates-and-options/ (highlighting the "renewable" percentages for "Light Green" and "Deep Green," respectively). As explained in an MCE chart regarding its "2024 Power Content Mix," the legal term, "eligible renewables" includes the sources listed in the text above, but excludes electricity sourced from coal, "large hydroelectric," natural gas, and nuclear plants. The same chart characterizes PG&E's electricity as sourced 63 percent from "nuclear" (and 12 percent from "large hydroelectric" — yet none from coal), which, in combination with other lesser sources, results in PG&E's "eligible renewables" figure of only 23 percent. MCE, "Where Your Energy Comes From" / "Ensuring Transparency" https://mceCleanEnergy.org/energy-sources/.
[25] MCE, "Compare Rates and Choose What Works Best for You," https://mceCleanEnergy.org/compare-rates-and-options/.

year on one-to-five-year energy contracts, while prices were at a peak. In light of these high-cost purchases, MCE must include these high costs in its rates, until these expensive power contracts are complete. In other words, MCE's rates to customers are higher than they could have been without its expensive purchases, and it is less able to compete with PG&E because of those purchases.

Why did MCE purchase these contracts that created a $200 million year-over-year variance, while other CCAs in the same market did not make similar purchases leading to similar variances? The answer to this question requires a "deep dive" into how MCE operates, and examination of details about how energy is purchased and delivered. But even as we examined power purchases, we found irregularities concerning other operational details. Our investigation identified serious concerns regarding governance, oversight, transparency, and adherence to internal controls.

Public-Interest Watchdog Critiques of MCE — Followed by a Series of Articles Published in The *Marin Independent Journal*

Beginning in the Fall of 2025, several state and local public-interest watchdog groups — including Clean Coalition, Marin Conservation League, and Marin's Coalition of Sensible Taxpayers — submitted public comments to MCE, verbally at Board meetings and in writing, critical of MCE's recent financial performance and governance.[26] We will address these critiques, and public comments by others, in the "Discussion" section of this report below.

Subsequently the *Marin Independent Journal* published a series of four articles examining MCE in late October 2025. The initial article described the efforts of some MCE Board members to encourage more transparency and accountability.[27] It reported that although most of MCE's Board members "had confidence in management … for the second year in a row, MCE's expenses differed from its budget by more than $100 million, its auditors reported. Total expenses increased by $200 million from the year before — creating an operating loss."[28]

The final series article observed that several former MCE directors had commented that the Board's large size "is not conducive to detailed discussion."[29] The article quoted a former Board member — an accountant who was on the Board during its first decade, when there were only 12 members: " 'But even then, I wasn't the only one who felt like the Board … had absolutely no experience in the utility business, which is a complicated business, and we had no choice but to rely on what management tells us.' "[30] That former member concluded: " 'There were certain

[26] Beginning in 2025, such public comments have been posted on MCE's website on a page titled "Written Public Comment Submissions," https://mceclean energy.org/board-meetings/#public-comments.
[27] Steven Rosenfeld, "Friction at MCE, Part 1: Calls for financial reform, transparency" (Oct. 25, 2025) *Marin Independent Journal*, https://www.marinij.com/2025/10/25/friction-at-mce-part-1-calls-for-financial-reform-transparency/.
[28] *Ibid*.
[29] Steven Rosenfeld, "Friction at MCE, Part 4: Management, allies block governance reforms" (Oct. 28, 2025) *Marin Independent Journal*, https://www.marinij.com/2025/10/28/friction-at-mce-part-4-management-allies-block-governance-reforms/.
[30] *Ibid*.

things we could comment on, *but the basic business was just oblivious to us…. There was a strong feeling that the Board should hire some outside advisers who reported to the Board and not to management*.' "[31]

In the ensuing months periodic follow-up articles have been published in the *Marin Independent Journal*, reporting on MCE Board and committee meetings.[32] Various interested persons and groups have continued to submit critical and constructive comments in the form of letters and memoranda, which MCE has continued to post on its website.[33] In late 2025, MCE's Board voted to create a standing finance committee.[34] It also voted in early 2026 to undertake a "governance assessment," the scope of which will be defined after the Board receives and evaluates responses to its request for proposals, which were due by the end of April, 2026.[35] Clearly, this governance assessment project will not commence until well after June, 2026 — subsequent to the end of the current Marin County Civil Grand Jury term.

APPROACH

We reviewed material posted on MCE's website (https://mcecleanenergy.org/), including hundreds of pages of meeting packets, dozens of hours of Board of Directors and related committee meeting videos, along with financial, formation, and policy documents, and written public comments. We also reviewed the websites of other peer CCAs, and other sources and professional articles concerning CCAs.

We also researched California legislation creating and governing CCAs, and related legal constraints on public entities by the Brown Act, California's open public meetings law.[36]

We conducted approximately 30 hours of interviews with 14 persons including: (1) members of MCE's Board of Directors; (2) representatives of watchdog entities who have commented on MCE's operations; (3) members of the public who have submitted comments to MCE; and (4) representatives of MCE's management.

[31] *Ibid*., italics added.
[32] Responding to the series of *Marin IJ* articles, MCE posted a document in November 2025 that purported to clarify and correct asserted IJ "misinformation": https://mcecleanenergy.org/fact-or-fiction-on-the-friction-at-mce/. (Found by Google search.) Although MCE has promoted complimentary media coverage on its "In The News" website section, and directly linked to such articles, MCE has posted only responses — but with no links — to *Marin IJ* articles.
[33] MCE, "Written Public Comment Submissions," https://mcecleanenergy.org/board-meetings/#public-comments.
[34] MCE, "Meeting Archive" / "Board of Directors November 20, 2025 Minutes," https://mcecleanenergy.org/wp-content/uploads/2026/01/MCE-Board-Meeting-Minutes-November_2025.pdf, item 8.
[35] MCE, "Meeting Archive" / "Board of Directors January 15, 2026 Minutes," https://mcecleanenergy.org/wp-content/uploads/2026/03/MCE-Board-Meeting-Minutes-January_2026.pdf, at pdf p. 4 (item 8); MCE, "Open Solicitations" / "MCE Solicitations" / "Governance Assessment Services RFP," https://mcecleanenergy.org/wp-content/uploads/2026/03/2026-01-RFP-for-Governance-Assessment-Services.pdf ("MCE … seeks a qualified organization or individual(s) to assess MCE's governance structure and practices and develop recommendations based upon the findings"). *Id*. at pdf p. 1.
[36] Cal. Gov. Code, §§ 54950–54963.

In our investigation of specific missteps that have recently come to light at MCE, we realized problems arose from broader issues about organizational governance, and operational transparency. We subsequently focused our inquiry on underlying issues that, we believe, led to those missteps.

Throughout our investigation we continued to monitor and review postings (meeting packets and videos; public comment documents, etc.) published on MCE's website, and those of some comparable peer CCAs. We also continued to monitor ongoing articles, editorials, and letters to the editor appearing in the *Marin Independent Journal* and other publications. However, because of the timing of this jury's one-year term, and necessary review of this report prior to publication, we ended our investigation on May 15, 2026.

DISCUSSION

1. MCE Board Members Disagree About the Scope of Their Governance Role

Soon after we initiated our investigation, we found a basic disagreement amongst the Board members about their Board responsibilities. Although some members have been active in requesting information from management and offering analysis and strategy suggestions, others felt this was beyond their scope and preferred to defer to management. We reviewed MCE's foundational documents to determine what was originally anticipated for these responsibilities.

The function and authority of MCE's Board of Directors is described in its governing documents. MCE's Joint Powers Agreement (JPA) provides: "The governing body of the Authority shall be a Board of Directors ('Board') consisting of one director for each Party [county and municipalities] that "meets at regular intervals to provide the overall management and guidance for MCE."[37] Consistent with the JPA, MCE's Revised Community Choice Aggregation Implementation Plan and Statement of Intent (Plan) specifies that the Board's primary duties are to "establish program policies, set rates and provide policy direction to the Executive Officer, who has general responsibility for program operations, consistent with policies established by the Board."[38] In this report, we refer to the Board's roles and duties set forth in these foundational documents, when exercised, as "governance." Governance defines the structural framework — rules, practices, and processes — that enables effective corporate oversight and ensures transparency. Governance also determines how a board of directors supervises management, mitigates risks, and discloses information to stakeholders, fostering trust and accountability.[39]

[37] MCE, "Formation Documents" / "Joint Powers Agreement (pdf) — Updated April 17, 2025" https://mceCleanEnergy.org/key-documents/, art. 4, § 4.1.
[38] MCE, "Formation Documents" / "MCE Implementation Plan (pdf) — Revised January 2013" https://mceCleanEnergy.org/wp-content/uploads/2019/12/Marin-Energy-Authority-Community-Choice-Aggregation-Implementation-Plan-And-Statement-of-Intent-Revised_012213.pdf, at pdf p. 11 ("Organizational Overview").
[39] See, e.g., Continuing Education of the Bar (CEB) (Feb. 21, 2025), https://ceb.com/blog/corporate-governance-compliance-in-house-governance-strategies/.

In light of these foundational documents, we conclude that the MCE Board is expected to exercise an active governance role.

Our interviews with Board members, together with our review of relevant MCE documents and videos of Board and committee meetings reveals the following:

- Some Board members, stressing their understanding that governing directors owe a fiduciary duty to their constituents and MCE ratepayers, have sought financial and energy market-related information in order to better understand MCE's operations. As detailed later in this report, these Board members have attempted to understand why MCE's energy contracts entered into in the fall of 2024 greatly exceeded, by up to approximately $200 million, those of the prior year. They also seek to know the extent of any problem, and how it or similar variances might be avoided in the future. These members also have advocated for internal governance changes to help Board members better monitor financial matters to set policy regarding energy procurement and related matters.

- Other Board members have questioned the need for enhanced financial oversight, and the necessity of creating any new internal committee charged with that task. Some of these members have stressed their general respect for, and trust in, MCE's experienced management and professional staff. Others in this group have asserted that those who seek more specific and detailed financial information and related internal governance reforms are from small jurisdictions — and hence have too much time on their hands compared with members who serve larger populations. And, as detailed later in this report, some have accused fellow Board members of acting in ways that challenge the Board's decorum, and impose unreasonably on MCE's staff. For many of these Board members, those who seek further details about financial transactions and invoke "fiduciary duty" can be, and have been, viewed as impairing MCE's pre-existing positive "culture."

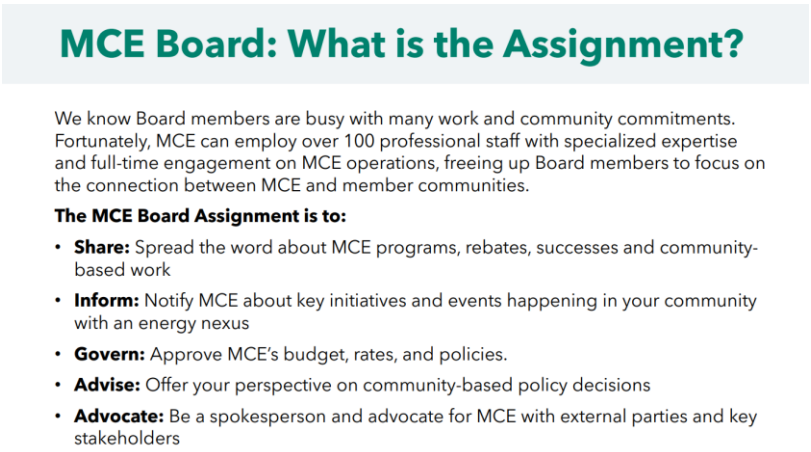
- MCE management weighs in on the side of less assertive Board governance, and has acted in a variety of ways consistent with that end. Although MCE explains that it is "governed by [its] Board of Directors" whose "monthly meetings … are always open to the public," thus ensuring "public transparency and accountability,"[40] we have found that this expressed dedication to Board governance is often illusory. We highlight here one example related to MCE's significant efforts to "onboard" new members.

As recently as early 2025, MCE's management emphasized a limited scope for Board oversight and investigative roles in its Board training materials, while prioritizing other functions, such as promotion of MCE generally. One such piece, an official MCE Board member orientation slide titled "MCE Board, What is the Assignment?" characterized the role of each new Board member, explaining the "Role of [the] Board of Directors" is to "share," "inform," "advise," and "advocate." Significantly, this orientation material mentioned nothing about what one might expect to see as a primary role of each Board member: *Governance*.

Only recently did MCE revise this Board member orientation slide to add the word "Govern" to the list of each member's role.[41] Yet even that change is circumscribed: The revised slide (shown

[40] MCE, "MCE Governance & Finance FAQ" / "Who governs MCE?" https://mceCleanEnergy.org/faq/.
[41] MCE, "Meeting Archive" / "Special Meeting, MCE Board Orientation" (Feb. 20, 2025), https://mceCleanEnergy.org/wp-content/uploads/2025/02/MCE-Board-Orientation-Meeting-

below) suggests that the primary "focus" of each Board member should be on "the connection" between MCE and that member's jurisdiction. Certainly, this connection is important, and consistent with MCE's corporate culture. But this focus diminishes Board governance as a stated priority, on par with "spread the word," and "offer your perspective." Moreover, the newer "Assignment" orientation slide imposes a narrow scope to the concept of governance, limiting it to *approving* MCE's "budget, rates and policies."



Caption: MCE Board orientation "assignment" description in effect beginning February 2025 — with "Govern" added. Source: MCE, https://mcecleanenergy.org/wp-content/uploads/2025/02/MCE-Board-Orientation-Meeting-Packet_February_20_2025.pdf, at pdf p.10.

MCE's current orientation materials also include a slide that makes no reference to *any* governing role. It acknowledges that Board members have other responsibilities, and emphasizes that they should "rely on and trust" MCE's staff.[42] The same new Board orientation materials also describe the Board's three standing committees — Executive, Finance, and Technical. The materials state, regarding each, that it "hears and approves" matters within its jurisdiction — but the materials do not specifically mention any role regarding governance.[43]

The Grand Jury's Conclusions About Board Member and Management Views of Governance: *The Grand Jury concludes that active governance is clearly anticipated in MCE's foundational documents, and is necessary for MCE to meet the requirements of those documents. And yet MCE's Board of Directors is divided about how actively it should govern. This disagreement is compounded because MCE's management, and some Board members, appear to promote an agency culture that prioritizes deference to the financial and policy preferences of management. As a result, despite having grown to an $840 million company, decisions affecting MCE's operation and strategy are currently largely driven by a few members of management.*

Packet_February_20_2025.pdf, at pdf p. 10. We acknowledge here that "approve" is certainly one act in governance. However, standing alone and in this context, one reasonable (and likely, in our view) implication to be taken from this piece is that the Board may rely on management's recommendations, without the need for independent "oversight," or "investigation," or "evaluation."

[42] MCE, "Meeting Archive" / "MCE Board Orientation" (Mar. 11, 2026), https://mcecleanenergy.org/wp-content/uploads/2026/03/MCE-Board-Orientation-Meeting-Packet-March-2026.pdf, pdf p. 15 ("As elected representatives of their communities, Board members are busy with many work and community commitments. MCE employs professional staff with specialized expertise and full-time engagement on MCE operations that Board members can rely on and trust to focus on MCE's continued success with their communities.").

[43] *Id*. at pdf pp. 16–18.

2. MCE's Board Has Ceded its Authority In Numerous Circumstances

Over the past years MCE's Board of Directors have passed various resolutions, and amendments to its Operating Rules and Regulations, reflecting changes that have ceded Board authority in various key matters. These changes, usually in the form of "delegations" to the CEO, have involved the Board's authority over purchasing;[44] compensation, hiring and firing;[45] agenda setting;[46] approval of the hiring of General Counsel;[47] and most significantly, energy procurement — MCE's main function.[48]

[44] MCE, "Key Documents" / "Resolutions and Ordinances" / "Resolution 2018-04," https://mcecleanenergy.org/wp-content/uploads/2018/04/Resolution-2018-04_Designating-the-CEO-as-Agent-Pursuant-to-Code-25500.pdf (see related chart describing the specific ceding of Board authority).
[45] MCE, "Key Documents" / "Resolutions and Ordinances" / "Resolution 2018-09," https://mcecleanenergy.org/wp-content/uploads/2018/10/Resolution-2018-09-Delegating-Auth.-of-Setting-Comp.-Tenure-Appt.-and-Cond.-of-Emplymnt-to-ExCom-and-CEO-1.pdf (see related chart describing the specific ceding of Board authority).
[46] MCE, "Formation Documents" / "Amended Operating Rules [and] Regulations (pdf) — August 17, 2023, https://mcecleanenergy.org/wp-content/uploads/2023/08/Amended-MCE-Operating-Rules-Regulatons-Final-8.21.23.pdf. The prior version of the Operating Rules and Regulations (undated, posted at https://mcecleanenergy.org/wp-content/uploads/operating-rules-regulations-asammended.pdf) provided, in article IV, § 1.a, that the Board Chair would "supervise the preparation of the business agenda." The revised version of article IV, § 1.a, reduces that role, providing that the Board Chair simply "review the business agenda."
[47] MCE, "Key Documents" / "Amended Operating Rules [and] Regulations (pdf) — August 17, 2023," https://mcecleanenergy.org/wp-content/uploads/2023/08/Amended-MCE-Operating-Rules-Regulatons-Final-8.21.23.pdf. The prior version of the Operating Rules and Regulations (undated, posted at https://mcecleanenergy.org/wp-content/uploads/operating-rules-regulations-asammended.pdf) listed, in article VII, § 2, as a matter that "shall be approved only by a majority vote of the full membership of the Board," the following: "b. The hiring of an Executive Director and General Counsel." The revised version of that provision (now renumbered article "VI," § 2.b.), removes the prior reference to General Counsel, and lists only "The hiring of a Chief Executive Director." MCE, "Formation Documents" / "Amended Operating Rules [and] Regulations (pdf) — August 17, 2023, https://mcecleanenergy.org/wp-content/uploads/2023/08/Amended-MCE-Operating-Rules-Regulatons-Final-8.21.23.pdf.
[48] MCE, "Key Documents" / "Resolutions and Ordinances" / "Resolution 2020-04," https://mcecleanenergy.org/wp-content/uploads/2020/11/Resolution-2020-04-Delegating-Energy-Procurement.DOCX.pdf (see related chart describing the specific ceding of Board authority). The language of Resolution 2020-04, delegating purchasing authority, traces back through Resolution 2018-03 (https://mcecleanenergy.org/wp-content/uploads/2018/04/Resolution2018-03_Rescinding-Reso-No.-2017-02-and-Delegating-Energy-Procurement-Auth.pdf) to Resolution 2017-02 (https://mcecleanenergy.org/wp-content/uploads/2017/02/Resolution-2017_02_MCE-Delegating-Contracting-Authorities.pdf).

Summary of actions taken in recent years to reduce MCE Board of Directors' authority

Year	Subject	Action
2017–2020	Energy Procurement Authority	Expanded the CEO's already existing authority (to unilaterally approve and execute energy contracts for terms of less than or equal to one year) to also approve and execute energy contracts of from one-to-five years with consultation and signature of Technical Committee Chair
2018	Purchasing Authority	Allowed the CEO to approve transactions under $100,000 (and required signature by the Executive Committee Board Chair for expenditures above that amount)
2018	Compensation, Hiring, and Firing	Granted the CEO broad authority to hire, fire, and set compensation for all other staff within the Board-approved budget, but requires "consultation with the Executive Committee"
2023	Agenda Setting	Revised the role of the Board Chair from "supervise the preparation of the business agenda" to simply "review the business agenda"
2023	Hiring of General Counsel	Modified the authority of the Board from approval of "The hiring of an Executive Director and General Counsel" to simply "The hiring of a Chief Executive Director"

Caption: Recent actions ceding MCE Board's authority to the CEO.
Source: MCE website "Key Documents," https://mcecleanenergy.org/key-documents/.

In this section, we will focus on the ceding of energy procurement authority, as this has directly affected customer rates. The issue regarding hiring of General Counsel is also touched on below.

- ***Regarding energy procurement*:** The Board has, since at least 2017, delegated authority to the CEO to enter into energy procurement contracts as follows:
    - The CEO may *unilaterally* enter into short term (up to 12 months) energy contracts.
    - The CEO may "*jointly*," with the "*Technical Committee Chair … after consultation with a Committee of the Board*, … approve and execute contracts … for terms of less than or equal to five years." The most recent MCE policy reflecting these internal controls is Resolution 2020-04.[49]

  Even with this expanded authority, as explained in section 4 of this report, MCE management has routinely violated the internal control rules of Resolution 2020-04 italicized above, by (1) executing contracts with Board members other than the Technical Committee Chair, and (2) without the required prior "consultation" with a committee.

  In response to public criticism about these violations of its own longstanding internal controls, MCE management in early 2026 proposed, and the Board approved, Resolution 2026-01. This new procurement resolution created an interim committee to consult about and approve energy contacts, management asserted, "for the purpose of advising on and facilitating MCE's delegations, as set forth in Resolution 2020-04."[50]

[49] *Ibid*.
[50] MCE, "Key Documents" / "Resolutions and Ordinances" / "Resolution 2026-01," https://mcecleanenergy.org/wp-content/uploads/2026/03/2026-01-re-Interim-Advisory-Committee.pdf. The resolution stated: "Consultation with the [interim committee] constitutes 'consultation with the appropriate Committee of the Board of Directors' within the meaning of the delegation regarding one- to -five-year energy procurements under Resolution 2020-04, with respect to procurements executed after the date of this Resolution." *Id.* at pdf p. 2. The resolution also provided that the interim committee "will sunset when the Board completes its governance assessment, revisits and/or clarifies the

Less than one month later, MCE management proposed and recommended the Board approve "Resolution 2026-02,"[51] seeking to rescind both Resolutions 2020-04 and 2026-01. Resolution 2026-02 would, in essence, endorse the past internal control violations, and at the same time, (1) *eliminate* any consultation with a Board committee, and (2) *delegate even more authority* to the CEO to enter into short and medium term contracts — including those up to 10 years (and of any value) — as well as all contracts of *any duratio*n, so long at the "notional value" is no greater than the huge sum of $65 million.[52] Specifically:

- Instead of prior "consultation" with a "Board committee," the proposed resolution would require only that the Technical Committee Chair (or in that person's absence, the Committee Vice Chair, or Board Chair, or Vice Chair of the Board) "must have met with MCE Staff at least once within the prior 12 months to review MCE's open positions and contracting needs."[53]

- The proposed resolution also would further expand the CEO's *unilateral* authority far beyond energy contracts of up to 12 months, instead granting new power to "approve and execute" energy contracts "*of any amount*, with delivery periods having a cumulative total of less than or equal to *60* months."[54] And this would apply to contracts "*of any term*, with a notional value less than or equal to $65 million."[55] In other words, with this additional delegation, the CEO would be given unilateral authority over essentially all of MCE's energy contracts.

When proposed Resolution 2026-02 was submitted to the Board for approval at its April meeting, many public commenters — including the Sierra Club, the Marin Conservation League, and Marin's Coalition for Sensible Taxpayers — objected, in writing and orally, to the proposed dramatically increased delegation of authority to the CEO.[56] In addition, some Board members spoke up, balking at perceived internal inconsistencies in the

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delegations set forth in Resolution 2020-04 or its successor, or modifies this Resolution, whichever comes first." *Ibid*.

[51] MCE, "Meeting Archive"/ "Board of Directors April 16, 2026 Meeting Packet," https://mcecleanenergy.org/wp-content/uploads/2026/04/MCE-Board-Meeting-Packet-April-2026.pdf, at pdf p. 88.

[52] *Id*. at pdf at pp. 99–101 (reline comparing proposed changes with Resolution 2020-04).

[53] *Id*. at pdf at p. 100.

[54] *Id.* at pdf pp. 100–101.

[55] *Id.* at pdf p. 101.

[56] MCE, "Meeting Archive"/ "Board of Directors April 16, 2026 Video," https://www.youtube.com/watch?v=j3Juv1s4cVY, at 1:33:50–1:54:20. Regarding the written comments, see, e.g., MCE, "Written Public Comment Submissions" / "Public Comment Letter from Lucy Dilworth — Distributed 4.15.26," https://mcecleanenergy.org/wp-content/uploads/2026/04/Public-Comment-Letter-Lucy-Dilworth-4.14.26.pdf (CST); *id.*, "Public Comment Letter from Julia Dowell — Distributed 4.15.26," https://mcecleanenergy.org/wp-content/uploads/2026/04/Public-Comment-Letter-Julia-Dowell-4.15.26.pdf (Sierra Club); "Public Comment Letter from Alicia Minyen — Distributed 4.15.26," https://mcecleanenergy.org/wp-content/uploads/2026/04/Public-Comment-Letter-Alicia-Minyen-4.16.16.pdf; "Public Comment Letter from Michael Kamerick — Distributed 4.16.26," https://mcecleanenergy.org/wp-content/uploads/2026/04/Public-Comment-Letter-Michael-Kamerick.pdf (Sierra Club); "Public Comment Letter from Nick Pappas — Distributed 4.17.26," https://mcecleanenergy.org/wp-content/uploads/2026/04/Public-Comment-Letter-Nick-Pappas-4.17.26.pdf; "Public Comment from Doug Kelly — Distributed 4.17.26," https://mcecleanenergy.org/wp-content/uploads/2026/, /Public-Comment-Letter-Doug-Kelly-4.16.16.pdf (CST); "Public Comment from Mary Fitzpatrick — Distributed 4.21.26," https://mcecleanenergy.org/wp-content/uploads/2026/04/Public-Comment-Letter-Mary-Fitzpatrick-4.21.26.pdf.

proposal and supporting materials, and lack of guardrails.[57] For example, one Board member, apparently referencing the recent $200 million variance in MCE's energy costs, observed that the "challenges and missteps of the recent past have made it clear that this organization requires more oversight of its contracting activities, not less."[58] In essence, these members apparently believed that the suggestion to significantly further delegate authority to the CEO was poorly thought out and presented — and that Resolution 2026-02 required substantial revision.

In response, the Board Chair tabled the proposal, and indicated that revisions might be offered and considered in an upcoming MCE "procurement workshop."[59] It is unclear when this matter will be brought back to the Board.

- ***Regarding General Counsel*:** The Board has also delegated to the CEO all authority for the hiring of General Counsel. Prior to August 17, 2023, MCE's Operating Rules and Regulations (OR&R) required Board approval for the hiring of General Counsel. MCE's revised OR&R, as amended on August 17, 2023, no longer requires such Board approval (see fn. 47). In our interviews, MCE Board members informed us that removing the Board's own authority to approve such hiring has left the Board without access to adequate independent legal advice.

  As further detailed in the Appendix, we see irregularities surrounding General Counsel's appointment that may have left the Board unaware of how this change occurred.

  - It appears that MCE's CEO elevated the current General Counsel to that role in about April 2023 — prior to the August 17 change in the OR&R, and at a time when such an appointment required approval of the full Board. MCE purports to post (for open meetings) all Board documents on its official "Board Archive" of its proceedings. However, we have not found any Board approval, vote, or Board Minutes documenting such approval. Nor have we found any Agenda item for discussion, or even formal notice to the Board on this topic. Without full Board approval, we think General Counsel could not have assumed that position under the rules then in effect.

  - MCE's Board Archive also fails to show (as of the time of writing this report) any record reflecting that the Board was presented with any proposal to give up its then-existing authority to approve the hiring of General Counsel. We have learned that such a proposal was indeed shared with the Board immediately before the Board's vote, yet we have not been able to discern that this late documentation was properly shared with the public, and the changes shown in the late documentation regarding General Counsel were not highlighted or described to the Board. In view of this history, and as more fully explained in the Appendix:

[57] MCE, "Meeting Archive"/ "Board of Directors April 16, 2026 Video," https://www.youtube.com/watch?v=j3Juv1s4cVY, at 1:19:20–1:22:50.
[58] MCE, "Written Public Comment Submissions" / "Board Statement from Director Kevin Jacobs," https://mcecleanenergy.org/wp-content/uploads/2026/04/Board_Statement_Resolution_2026-02-Kevin-Jacobs.pdf, at pdf p. 2.
[59] MCE, "Meeting Archive"/ "Board of Directors April 16, 2026 Video," https://www.youtube.com/watch?v=j3Juv1s4cVY, at 1:55:00–1:55:15.

(1) *It is not apparent that the key document proposing to remove the Board's authority to approve hiring of General Counsel was made available to the public prior to the Board's vote (and indeed, it remains hidden from public view even now)* — raising questions about whether the procedure followed complied with the "public inspection" requirements of the Brown Act, California's "open public meetings" law;[60]

(2) The Board's vote to remove its own authority to approve the hiring of General Counsel, *made in light of MCE management's repeated failure to highlight that significant change, contributed to a serious procedural irregularity, leaving us to question whether (a) the Board received adequate and independent legal advice about an issue that directly affected General Counsel, and (b) the Board was aware of the significant change that it approved.*

(3) The documents setting out the proposed changes to the OR&R were appended to an email sent to Board members on August 16, and then subsequently "distributed" to the Board at the August 17 meeting. In order to provide public access for those attending that meeting remotely, the documents appended to that late email submission should have been immediately posted on MCE's website, as contemplated by the Brown Act, Government Code section 54957.5, subdivision (b)(2)(B) — and also identified to the video audience during the Board meeting.

The Grand Jury's Conclusions About The Board Giving Up Authority to the CEO: *The Board has delegated its authority to MCE management in a number of areas — most prominently regarding energy procurement, and control of General Counsel. In light of the apparent disagreement among Board members concerning their proper role, we are concerned that the shift of authority to the CEO has made it more difficult for the Board to provide meaningful fiduciary oversight. Relatedly, and as discussed later in this report, the Board needs, but in recent years has not consistently received, adequate independent legal advice.*

[60] Specifically: Cal. Gov. Code, section 54957.5, subdivision (b)(1), requires that materials distributed less than 72 hours prior to discussion of agenda items must be made available for "public inspection … at the time the writing is distributed" to the Board members. The section provides two alternative ways for an agency to comply with this requirement: First, under subdivision (b)(2)(A), the agency shall (i) make the writing available for public inspection "at a public office or location that the agency shall designate for this purpose" and (ii) list the address where [the writing] is available "on the agendas for all meetings of the legislative body of that agency." Alternatively, an agency can comply under subdivision (b)(2)(B), by satisfying *each* of four different requirements, one of which is: "(ii) The … agency immediately posts [the writing] on the … agency's internet website."

3. Public Interest Groups Provide Constructive Criticism, But Frequently Receive No Meaningful Response From MCE

As alluded to previously, various entities, including Marin's Coalition of Sensible Taxpayers, the statewide Clean Coalition, and Marin Conservation League, have submitted extensive public comments that have, in turn, been posted on MCE's website.[61] Various individuals, including members of these groups, have spoken during "public comment" sessions at MCE Board and committee meetings. All of these entities and speakers have supported MCE's mission and wish for it to succeed.[62] Yet all have raised substantial concerns about MCE's financial and energy procurement decisions and related strategies, and all have expressed related concerns about MCE's financial oversight, management transparency, and governance structure. Some of these criticisms and observations are reflected in our "findings" and "recommendations" listed later in this report. We summarize below key points raised by some of these entities:

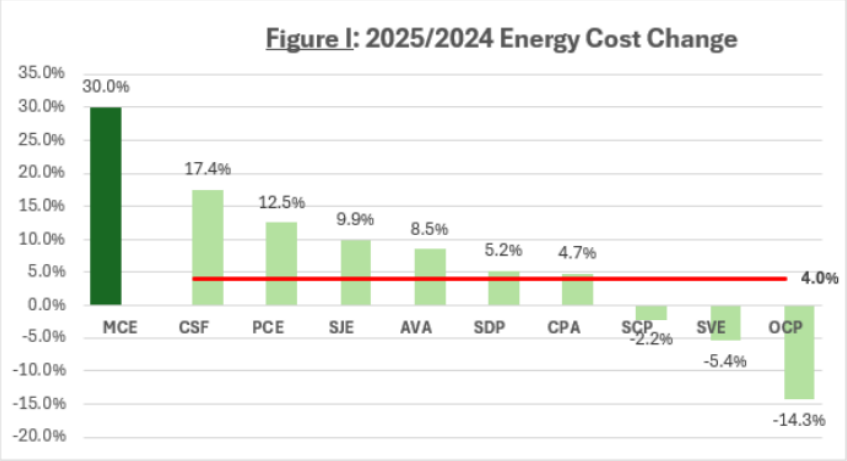
- **Comments by Coalition of Sensible Taxpayers — presenting comparisons with other CCAs:** In September 2025 Marin's Coalition of Sensible Taxpayers (CST) undertook a comparison of MCE with its CCA peers.[63] CST's comment offered seven financial metric charts illustrating MCE's poor financial performance relative to its peers. For example:
    - One chart shows "the dramatic $186MM increase in energy costs MCE experienced in 2025 compared to its CCA peers. MCE's energy costs were 30% higher in 2025 compared to the peer average of 4%."[64]

[61] Other similar entities have likewise submitted related comments advocating financial and corresponding governance reforms. MCE, "Written Public Comment Submissions" / "Sustainable San Rafael Comment Letter — Submitted October 3, 2025," https://mcecleanenergy.org/wp-content/uploads/2025/10/Public-Letter-Bill-Carney-Sustainable-San-Rafael-10.3.25.pdf; MCE, "Written Public Comment Submissions" / "350Marin Comment Letter — Submitted October 6, 2025," https://mcecleanenergy.org/wp-content/uploads/2025/10/350Marin-Steering-Committee-Letter-Jody-Timms.pdf; and MCE, "Written Public Comment Submissions" / "Public Comment Letter from Robin Moller — Distributed on December 2, 2025," https://mcecleanenergy.org/wp-content/uploads/2025/12/12.1.25-Robin-Moller.pdf.

[62] For consistency and clarity, all documents and speech, submitted to MCE by the public, will in this report be referred to as "public comment," or simply "comment."

[63] MCE, "Written Public Comment Submissions" / "Mathew Salter's Request to Distribute Letter from Mimi Willard — Distributed November 19, 2025," https://mcecleanenergy.org/wp-content/uploads/2025/11/Public-Comment-Letter-submitted-by-M.Salter-11.18.25.pdf. CST observed that most CCAs report on a June 30 financial fiscal year end, except for MCE and Silicon Valley Clean Energy. It explained that its analysis adjusted MCE and Silicon Valley Clean Energy's reported financial statements to align those agencies. *Ibid*.

[64] *Ibid*.



Energy Costs as of 6/30/25 ($000s)

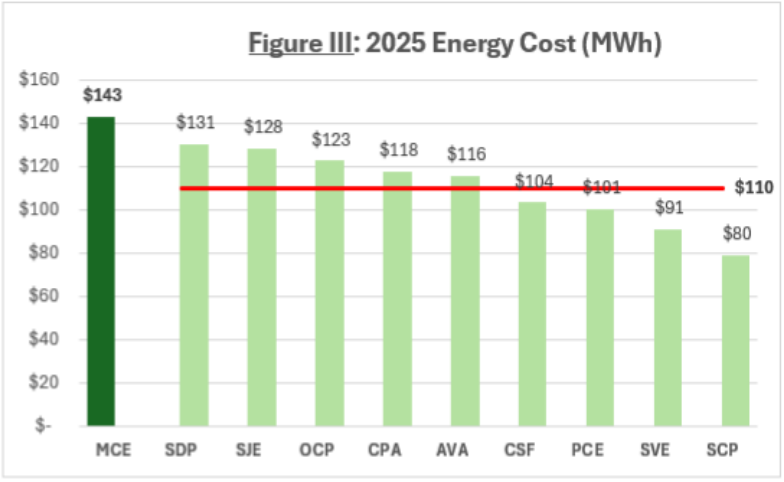
CCA	Ticker	2025	2024	Change	%
MCE	**MCE**	**$ 805,617**	**$ 619,564**	**$ 186,053**	**30.0%**
Clean Power Alliance	CPA	1,277,422	1,219,547	57,875	4.7%
San Diego Community Power	SDP	1,101,545	1,047,553	53,992	5.2%
Ava Community Energy	AVA	767,656	707,476	60,180	8.5%
San Jose Clean Energy	SJE	427,656	389,161	38,495	9.9%
Silicon Valley Clean Energy	SVE	357,942	378,559	(20,616)	-5.4%
Orange County Power Authority	OCP	275,724	321,916	(46,192)	-14.3%
Peninsula Clean Energy	PCE	365,972	325,171	40,801	12.5%
Clean Power SF	CSF	330,219	281,217	49,002	17.4%
Sonoma Clean Power	SCP	172,915	176,729	(3,814)	-2.2%
CCA Average		**$ 564,117**	**$ 538,592**	**$ 25,525**	**4.0%**

Caption: Change in Energy Costs at Top-10 CCAs — 2024–2025. Source: Coalition of Sensible Taxpayers (CST), https://mcecleanenergy.org/wp-content/uploads/2025/11/Public-Comment-Letter-submitted-by-M.Salter-11.18.25.pdf, at pdf p. 6. (Note: MCE and SVE financial statements were adjusted to reflect a June 30, 2025 fiscal year-end.)

- Another CST chart shows MCE's 2025 energy costs per MWh compared with its peers. "MCE's energy cost at $143 per MWh was the highest of its peers, 30% higher than the CCA average of $110 per MWh. This is a direct result of the timing, terms, and volume of short-term financial hedges and renewable energy credits (PCC1) that MCE procured.[65] While all CCAs faced surging prices in the resource adequacy and renewable energy credits markets during the period, MCE was an outlier."[66]

[65] Regarding the terminology "renewable energy credits" (or certificates), also known as RECs, and "PCC1," MCE's website states: "Each time 1 megawatt of renewable energy is generated, a corresponding renewable energy certificate (REC) is also generated. RECs are the main method of accounting for renewable energy transactions." MCE, "Energy Expert: Utility Power Purchasing"/ "How is Power Accounted for?" https://mcecleanenergy.org/energy-expert-utility-power-purchasing/. The same MCE page addresses "three types of RECs," describing "PCC 1 RECs [as] … bundled with electricity that comes from [a] renewable energy facility." By contrast, the page explains, "PCC 2 RECs … are bundled with electricity, but the electricity … doesn't have to come from [a] renewable energy facility"; and finally, "PCC 3 RECs are produced by a renewable facility, but they're unbundled and sold without the associated electricity." *Ibid*.

[66] *Ibid*.



Caption: 2025 Energy Costs ($/MWh) at Top-10 CCAs. Source: Coalition of Sensible Taxpayers (CST), https://mcecleanenergy.org/wp-content/uploads/2025/11/Public-Comment-Letter-submitted-by-M.Salter-11.18.25.pdf, at pdf. 7.

- CST concluded that "MCE produced dismal fiscal 2025 results primarily due to agency-specific high energy costs and, to a lesser extent, rising staffing costs. We call on management to provide a far more detailed explanation — with accompanying documentation — of its poor financial performance in 2025. Ratepayers deserve accountability, transparency, predictability, and credibility — none of which is currently provided by MCE. CST calls on MCE's Board to address this situation with the urgency it merits."[67]

To date, MCE has posted no response to the CST public comment, nor has it otherwise addressed CST's analysis.

- **Comments by Clean Coalition — concerning MCE's comparative price differentials, energy purchasing decisions, and related transparency / accountability:** By public comments, Clean Coalition (CC), a statewide group focused on accelerating the transition to renewable energy, presented its own comparative rates analysis of various peer CCAs, and asserted that MCE's "price differentials, relative to PG&E, are outliers."[68] (In other words, CC reported, the average customer's bill difference between MCE and PG&E is greater than the average bill difference between other CCAs and their own investor owned utility company.) At the MCE Board meeting held later that month, MCE management dismissed CC's analysis as an inapt "apples-to-oranges" comparison.[69] In a subsequent comment to MCE's Board, CC stated:

[67] *Ibid*.
[68] MCE, "Written Public Comment Submissions" / "Clean Coalition Comment Letter for September MCE Board Meeting," https://mcecleanenergy.org/wp-content/uploads/2025/10/RE-Item-7-Meeting-Minutes_Clean-Coalition_9.17.25.pdf.
[69] MCE, "Meeting Archive" / "Board of Directors September 18, 2025 Video," https://www.youtube.com/watch?v=JmB25Q_rNSY, at 1:48:57–1:50:35.

- "Our analysis shows that MCE's customers are paying some of the highest premiums above the host utility."[70]
- "There is no statistical correlation between renewable energy content and electricity rates when reviewing CCA data. In other words, it is mathematically untrue that CCAs with a higher renewable content must charge the highest electricity rates."[71]
- "Average wholesale energy prices have been falling for multiple years (even as MCE has consistently misforecasted market conditions)."[72] "The Board deserves a detailed line-by-line explanation of why MCE's Energy Costs have risen significantly at a time when market energy prices have declined." In this respect, CC posed several pointed questions concerning transparency and accountability (see graphic) and concluded: "Until these questions are answered comprehensively, the Board does not have sufficient information to implement the meaningful reforms needed to prevent anything similar from happening again."[73]

Questions Posed by the Clean Coalition to MCE
1. Why is the $200 million swing in energy costs being attributed to volatility when market data clearly demonstrates a predictable year-over-year downward trend and a consistent intra-year swing for wholesale energy prices?
2. Why did it take until 6 months after the end of the fiscal year for MCE to, proverbially, "hit the panic button"?
3. Is MCE's share of short-term contracts too high? If so, why?
4. Have last-minute hedge contracts resulted in MCE accepting what would normally be unacceptable prices? If so, how many contracts, and during what times of the year?
5. What guardrails are in place to prevent a similar issue from occurring again, if the risk management framework has not shifted due to any events over the past three years?
6. If MCE's Board does not have any granular data or clear explanations for such critical missteps, who at MCE is addressing these issues?
7. Why is this level of transparency and accountability (or the lack thereof) acceptable given the CCA's obligation to operate in a manner that serves the best interests of the ratepayers?

Caption: Questions posed by Clean Coalition to MCE regarding its transparency and accountability. Source: Clean Coalition https://mcecleanenergy.org/wp-content/uploads/2025/10/Clean-Coalition-Letter-9.30.25.pdf, at pdf p. 5.

[70] MCE, "Written Public Comment Submissions" / "Clean Coalition Comment Letter for September MCE Board Meeting," https://mcecleanenergy.org/wp-content/uploads/2025/10/RE-Item-7-Meeting-Minutes_Clean-Coalition_9.17.25.pdf.
[71] *Ibid.*
[72] *Ibid.* The letter continued: "One of the questionable assertions made in regard to the unexpected $200 million swing in Energy Costs experienced by MCE is that the increased costs can be attributed to short-term contracts, hedging, and normal volatility. While the Clean Coalition is not questioning this particular data that was provided by MCE staff, the most important questions were left completely unanswered. What specific underlying market dynamics left MCE on the hook for these high prices, and was it foreseeable? …. On average, the price of wholesale energy in the CAISO market has decreased in each of the last three years since the end of MCE's Fiscal Year 2023, which ended in March 2023. [Citing and showing a graph.] Market fluctuations are traditionally dictated by natural gas prices, with higher prices during the annual system peak in the summer and extending through the winter as demand increases due to reliance on natural gas for heating purposes. This is a predictable trend." *Ibid.*
[73] *Ibid*.

MCE management addressed CC's public comments in a response, directed to MCE Board members, posted on MCE's website. Regarding CC's first and main issue, that MCE's must remain competitive, the response asserted that, although MCE has no "policy" regarding comparing its rates to those of other CCAs, "MCE remains competitive compared to its CCA peers and PG&E."[74] The response also attributed the approximately $200 million variance in energy costs that MCE had experienced in the 2024–2025 fiscal year in part to MCE's policy of "high quality renewable purchases."[75] The response did not directly address CC's contention that a CCA such as MCE, that provides higher renewable content than its peers, need not also charge the highest electricity rates, or how CC went wrong in its analysis. Although one might expect some explanation that would allow observers to understand why CC's numbers might be "apples," and MCE's numbers might be "oranges," MCE's response instead explains MCE's management's views on a variety of subjects,[76] while extolling the virtues of MCE's products. Nor did the response acknowledge or address CC's pointed criticisms (found in its follow-up public comment, and highlighted above) concerning fiscal responsibility, transparency, and the Board's ability to fulfill its governance responsibilities.

- **Comments by Marin Conservation League — questioning energy contracts that were signed at the height of the market, and the "greenness" of such contracts:** Beginning in September 2025 Marin Conservation League (MCL), an entity devoted to preserving and protecting Marin's natural assets in a changing environment, submitted various critiques addressing MCE's finances, transparency, and governance, all of which have been posted on MCE's website.[77] Most recently, in late January 2026 MCL submitted a new public comment focusing on the $200 million that MCE spent in FY 2024–25 on certain energy contracts that were signed at the height of the market.[78] MCL requested that MCE "provide a full analysis of the impact and value" of such contracts in order to determine the extent to which they actually reflect or encourage what is termed in the industry as "additionality" — that is, evidence that a renewable energy procurement contract has directly caused the construction of new (additional) renewable energy generation capacity that would not otherwise have been built. MCL noted that

[74] MCE, "Written Public Comment Submissions" / "MCE Response to Clean Coalition Letters — Distributed October 1, 2025," https://mcecleanenergy.org/wp-content/uploads/2025/10/MCE-Response-to-Clean-Coalition-Letters.pdf.
[75] *Ibid*.
[76] *Ibid.* MCE's response begins with a discussion of rates and costs, but then veers from addressing CC's points, instead discussing bill credits, local solar generation, maintenance of financial reserves, and various activities in its "suite of customer programs" — and summarizing all of this as examples of "Adaptability and Innovation." *Ibid*.
[77] MCE, "Written Public Comment Submissions" / "Marin Conservation League Letter — Submitted October 3, 2025" https://mcecleanenergy.org/wp-content/uploads/2025/11/MCL-to-MCE-10.3.25.pdf; "Marin Conservation League Letter — Submitted November 18, 2025" https://mcecleanenergy.org/wp-content/uploads/2025/11/11.18.25-Public-Comment-Rebecca-Schwartz-Lesberg-for-MCE-BOD-meeting-agenda-item-8.pdf; "Marin Conservation League Letter — Submitted November 19, 2025" https://mcecleanenergy.org/wp-content/uploads/2025/11/11.19.25-Public-Comment-Rebecca-Schwartz-for-MCE-BOD-meeting-agenda-item-9.pdf.
[78] MCE, "Written Public Comment Submissions" / "Public Comment Letter from Rebecca Schwartz at MCL — Distributed February 2, 2026" (letter dated Jan. 29, 2026), https://mcecleanenergy.org/wp-content/uploads/2026/02/Public-Comment-from-Rebecca-Schwartz-Lesberg-at-MCL-Distributed-2.2.26.pdf.

"MCE and the Board have significant discretion over this very large expenditure" that, MCL asserted, only "reshuffles" clean energy attributes among parties, and yet those same funds could be better expended on other more worthy projects that might provide more renewable energy and more real reduction in greenhouse-gas energy sources. MCL suggested that MCE has entered into such questionable contracts in order for MCE to acquire the legal right to claim (and advertise) a higher renewable Power Content Label (PCL) attributable to its electricity generation. Yet, MCL asserted, such energy purchases do not, in fact, lead to substantial (or perhaps even any) real-world environmental "additionality."[79] The questions raised by MCL's comment appear to be reasonably intended to elicit information that could be useful in the Board's evaluation of the costs and benefits of the FY 2024–25 contracts, and similar contracts in the future.

MCE quickly issued a response, denying that MCE enters into certain types of energy purchasing contracts *solely* so that it can report a more "green" power content label in its advertising.[80] This response did not address MCL's concern that the funds paid for the challenged expensive energy contracts might better be spent on other more worthy "green" projects. Moreover, as MCL observed in its own subsequent reply, MCE's response failed to address the substance of MCL's other points,[81] stating that MCE offered "no quantification in megawatts, number of facilities, or any other metric of new capacity"; and its "statements [did] not explain how buying attributes through [the challenged] contracts lead to any new renewable or GHG-free energy capacity."[82] Nor, MCL observed, did MCE's response address MCL's primary assertion that some of MCE's key contracts amount to greenwashing — that is, energy attributes being "reshuffled" among parties without creating new renewable energy or GHG-free energy production or capacity, for the purpose of enhancing MCE's Power Content Label. Accordingly, MCL repeated its earlier request that MCE thoroughly assess the costs and environmental benefits of the challenged contracts and present the results to the appropriate Board committees and the full Board, so that the Board can incorporate the

[79] *Ibid*. This issue is also addressed in more specific detail in a subsequent submission by MCE customer and observer Nick Pappas: "Purchasing these offsets has added hundreds of dollars to MCE customer bills in recent years, and it is worth noting that these purchases are strictly for voluntary marketing claims. Even as prices have declined, MCE proposes to spend $54 million … on short-term attributes in FY26-27 — around $90 per household." He asks Board members: "Do you have enough information to justify these added costs to your constituents?" MCE, "Written Public Comment Submissions" / "Public Comment From Nick Pappas — Distributed 2.19.26, at pdf p. 5. https://mceecleanenergy.org/wp-content/uploads/2026/02/Public-Comment-from-Nick-Pappas-Distributed-2.19.26.pdf.

[80] MCE, "Written Public Comment Submissions" / "Response to MCL — Distributed February 2, 2026," https://mceecleanenergy.org/wp-content/uploads/2026/02/MCE-Response-to-MCL-Comment-2.2.26.pdf. MCE's response begins: "MCE did not spend $202 million on unbundled ("PCC3") attribute-only contracts, as stated in the letter." "PCC3" (meaning "Portfolio Content Category 3") refers to certain types of energy contracts. Yet MCL's letter nowhere referred to or addressed such contracts.

[81] MCE, "Written Public Comment Submissions" / "Public Comment from Rebecca Schwartz at MCL — Distributed 2.11.26," https://mceecleanenergy.org/wp-content/uploads/2026/02/Public-Comment-from-Rebecca-Schwartz-Lesberg-at-MCL-Distributed-2.11.26.pdf.

[82] *Ibid*.

findings from that analysis "into the current budget process."[83] Again, this appears to be a reasonable request, as the Board should have sufficient information to evaluate these concerns.

As of this writing, MCE has provided no further response to MCL's reply. In the meantime, the Sierra Club recently has submitted extensive public comment, echoing and expounding upon MCL's concerns — including, specifically, that "MCE spends significant ratepayer funds on environmental attributes — often of questionable impact — to offset ['fossil energy products'] … purchases on its Power Content Label."[84]

The Grand Jury's Conclusions About Public Comments by Watchdog Groups: *Numerous well-intentioned advocates have been critical of MCE regarding its financial performance; average customer bills exceeding those of full service PG&E customers by a larger amount than at peer CCAs; and costly renewable energy purchases that serve to increase MCE's advertised "greenness" but, assertedly, contribute no (or little) additional clean energy. The Grand Jury has evaluated these comments because they raised issues later discussed by Board members. Although we do not take a position on these technical claims, we believe it is necessary for these comments to be addressed by management and the Board. To accomplish this, the Board will require more detailed information contained in these contracts. Whereas MCE management asserts it has responded to these public comments, in the best of cases, it does not respond to critics, specifically and substantively. In other instances, management has provided no response, mischaracterized the criticisms, misdirected and shifted responsibility, or responded with marketing.*

[83] MCE, "Written Public Comment Submissions" / "Public Comment from Rebecca Schwartz at MCL — Distributed 2.11.26," https://mceecleanenergy.org/wp-content/uploads/2026/02/Public-Comment-from-Rebecca-Schwartz-Lesberg-at-MCL-Distributed-2.11.26.pdf.

[84] MCE, "Written Public Comment Submissions" / "Public Comment Letter from Julia Dowell — Distributed 4.15.26," https://mceecleanenergy.org/wp-content/uploads/2026/04/Public-Comment-Letter-Julia-Dowell-4.15.26.pdf, at pdf p. 4. The Sierra Club concludes: "Beyond these significant environmental policy concerns, these attributes represent considerable expenditures from MCE customers — unjustly adding to the energy burden for the 1.5 million people MCE serves for no apparent benefit or purpose beyond fleeting and illusory environmental claims. MCE proposes to spend $54 million in the next fiscal year on these attributes, approximately $90 per household, in addition to the hundreds of millions it will spend to back these paper attributes with fossil energy and capacity." *Id*. at pdf p. 5. MCE quickly posted an extensive response, again challenging the analysis employed by both MCL, and embraced by the Sierra Club. MCE, "Written Public Comment Submissions" / "MCE's Response to Sierra Club Letter,"https://mceecleanenergy.org/wp-content/uploads/2026/04/MCE-Reponse-to-Sierra-Club-Letter-MCE-Energy-Procurement-and-Governance-Concerns-April-15-2026.pdf, at pdf pp. 1–4. Regarding the Sierra Club's contention quoted in the text above, MCE replied: "Despite repeated assertions to the contrary, MCE does not purchase short-term attributes to mask reliance on the gas-fired fleet in the grid. MCE does use short-term contracts for bundled renewable and greenhouse gas-free energy to help bridge the gap as we wait for new long-term resources to come online and to help keep costs lower for customers." *Id*. at pdf p. 4.

4. MCE's Management Has Violated its Internal Controls Concerning Energy Contracts, and Promoted Inaccurate Advertising About "Green" Power Content

MCE has failed to adhere to its own important internal controls governing consultation about, and signing of, certain significant and costly energy contracts. Questions have also been raised concerning the accuracy of certain advertising statements about the renewability of MCE's power content, statements that MCE later revised.[85] We believe these errors arise out of management's casual approach to internal controls and transparency.

- **Compliance with internal controls concerning consultation about and execution of one-to-five-year energy contracts:** MCE's Resolution 2020-04 states: "The CEO and Technical Committee Chair, jointly, are hereby authorized, after consultation with the appropriate Committee of the Board of Directors, to approve and execute contracts for Energy Procurement for terms of less than or equal to five years. The CEO shall timely report to the Board of Directors all such executed contracts."[86]

  In early 2026 an observer, who had reviewed a posted draft of MCE management's proposal for addressing recently asserted "misinformation," questioned whether MCE was adhering to its own internal consultation and execution rules called for by Resolution 2020-04.[87] The observer called for an audit to examine whether contracts were signed by the appropriate Board members, and implored the Board to act "as fiduciaries," to "ensure that the CEO does not bind MCE into energy procurement contracts that are not properly authorized and executed."[88]

  MCE responded in a legal memo to the Board's Technical Committee, reflecting an internal investigation signed jointly by MCE's General Counsel and outside counsel.[89]

[85] MCE itself highlighted these two problems in its own document that was designed to address asserted "misinformation" about MCE. See MCE, "Board Meetings"/ "Meeting Archive" / "Board of Directors January 15, 2026 Supplemental Packet," https://mceecleanenergy.org/wp-content/uploads/2026/01/MCE-Board-Meeting-Supplemental-Packet-January-2026.pdf, Item 5, Consent Calendar, C.4 ("Ensuring Accuracy in Local Information"), at pdf p. 19.
[86] MCE, "Key Documents" / "Resolutions and Ordinances" / "Resolution 2020-04," https://mceecleanenergy.org/wp-content/uploads/2020/11/Resolution-2020-04-Delegating-Energy-Procurement.DOCX.pdf. The Resolution states, in relevant part: "2. Delegation to the Chief Executive Officer and Technical Committee Chair, Jointly. [Par.] The CEO and Technical Committee Chair, jointly, are hereby authorized, after consultation with the appropriate Committee of the Board of Directors, to approve and execute contracts for Energy Procurement for terms of less than or equal to five years. The CEO shall timely report to the Board of Directors all such executed contracts."
[87] MCE, "Written Public Comment Submissions" / "Public Comment Letter by Alicia Minyen — Distributed January 6, 2026," https://mceecleanenergy.org/wp-content/uploads/2026/01/1.6.26-Alicia-Minyen.pdf, at pdf p. 2. This public comment responded to a draft document set out in MCE, "Meeting Archive" / "Executive Committee January 5, 2026 Meeting Packet" https://mceecleanenergy.org/wp-content/uploads/2025/12/MCE-Executive-Committee-Meeting-Packet_January_2026.pdf, item 5.C.2 ("Corrections to Marin IJ & Misinformation").
[88] MCE, "Written Public Comment Submissions" / "Public Comment Letter by Alicia Minyen — Distributed January 6, 2026," https://mceecleanenergy.org/wp-content/uploads/2026/01/1.6.26-Alicia-Minyen.pdf, at pdf p. 3.
[89] MCE, "Meeting Archive" / "Technical Committee February 6, 2026 Meeting Packet," https://mceecleanenergy.org/wp-content/uploads/2026/01/MCE-Technical_Committee-Packet-February_2026.pdf, at

- Regarding consultation, the memo asserted that Resolution 2020-04 "does not specify a minimal level of detail to be provided to the Technical Committee during the 'consultation' process," and that *management's "historic practice" of providing only high level and general overview once, at the beginning of each year, satisfies the requirement of "prior consultation" with the Technical Committee*.[90]
- Regarding execution of contracts, the memo conceded that "20 active one-to five-year contracts were executed jointly by the CEO ... and either Chair or the Vice Chair of the Board of Directors" (i.e., *not* by "the CEO and Technical Committee Chair, jointly," as required by Resolution 2020-04). And yet, the memo concluded, this repeated practice was consistent with Resolution 2020-04, "when read jointly with" *another* MCE document — its "Operating Rules and Regulations."[91]

The Grand Jury's Assessment: We have doubts about the MCE legal memo's analysis regarding both (1) Resolution 2020-04's "consultation" requirement, and (2) its execution / authorization requirement.

(1) *Regarding Resolution 2020-04's consultation requirement:* It seems questionable whether the truncated once-per-year consultation afforded by MCE management in the last few years comports with the spirit and intent of Resolution 2020-04's explicit requirement of prior "consultation with the appropriate Committee of the Board of Directors."

(2) *Regarding Resolution 2020-04's execution / authorization requirement:* MCE's legal memo concludes that a long-existing *general* provision in MCE's Operating Rules and Regulations (the language of which is not quoted in MCE's memo), authorizes the challenged *routine* departure from the much more *specific* (and more-recently adopted) internal control procedure that Resolution 2020-04 requires for the execution / authorization of energy contracts. But assuming for purposes of analysis that these two provisions can properly be harmonized as the MCE legal memo maintains, to allow some departure from the specific execution / authorization requirements of Resolution 2020-04 in *unusual* circumstances, we find it troubling that such departures have been *routine*.[92]

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pdf p. 66 (agenda item 9, "Resolution 2020-04: Review Consultation and Execution of Certain Contracts (Discussion)").

[90] *Ibid*.

[91] *Ibid*. The memo asserts:" The OR&R (which is a separate exercise of the Board's authority) expressly authorize the Chair to execute contracts adopted or authorized by the Board and for the Vice-Chair to execute the Chair's duties in the Chair's absence. (OR&R Article IV, Section 1(a) & (b).) Thus, Resolution 2020-04 read jointly with the OR&R explains that the Chair or Vice-Chair may also approve and execute a contract that was entered into pursuant to the Resolution 2020-04 as authorized by the Board when necessary and proper." *Ibid*.
We note that the MCE legal memo does not *quote* the language of MCE's Operating Rules and Regulations, article IV, § 1, parts a & b. Those passages provide, in relevant part: "*Duties of the Chairperson* [or in that person's absence, the Vice-Chair] *are to* review the business agenda before MCE meetings, preside over MCE Board meetings, and *sign all* ordinances, resolutions, *contracts*, and correspondence *adopted or authorized by the Board.*" MCE "Formation Documents" / "Amended Operating Rules and Regulations (pdf) — August 17, 2023," https://mcecleanenergy.org/wp-content/uploads/2023/08/Amended-MCE-Operating-Rules-Regulatons-Final-8.21.23.pdf

[92] It seems apparent that regarding one-to-five-year energy contracts, Resolution 2020-04 is the more specific and primary controlling provision — and that the OR&R, referring in general to other "contracts," serves at most as a back-up provision that should become applicable in only rare circumstances, if ever.

Despite at least 20 recent deviations from the procedure required by Resolution 2020-04,[93] neither MCE's General Counsel nor its CEO brought this internal control violation to the attention of the Board. With such notification, the Board could have been advised, and considered whether to take steps to address the continuing transgressions. And armed with such knowledge, the Board might have avoided large purchases of energy that continue to affect MCE's ability to lower the cost of electricity for ratepayers. Instead, it took an outside observer to uncover this apparent significant failure to follow MCE's own internal control rules in this important respect. *This, we conclude, appears to reflect problematic inattention by the Board, management's casual attitude toward operating rules, and a willingness to engage in corner-cutting by MCE management and its General Counsel.*

- **MCE's assertion that it has provided "100% fossil-free power since 2018":** As noted above, a public comment response, prepared by MCE management and designed to address asserted "misinformation" about MCE, prominently included a significant error that MCE has used in its advertising.[94] The first bullet point in this piece stated: "Fifteen years of reliable service and 100% fossil-free power since 2018."[95] After another outside observer called into question the truth of this statement, and raised a related concern that the Board "might not be getting a clear picture on [this or] other environmental issues,"[96] six days later MCE rescinded its claim.[97] Yet, at a subsequent public meeting, MCE's CEO downplayed that abandonment and presented an alternative narrative, stating: "A newspaper article may have given the impression that MCE changed its language regarding fossil free due to a reform. Instead, this change is due to a long-standing approach to incorporate feedback from all sides and accommodate requests in the most

[93] MCE, "Meeting Archive" / "Technical Committee February 6, 2026 Meeting Packet," https://mcecleanenergy.org/wp-content/uploads/2026/01/MCE-Technical_Committee-Packet-February_2026.pdf (agenda item 9, "Resolution 2020-04: Review Consultation and Execution of Certain Contracts (Discussion)"). We do not know whether (and if so, to what extent) this deviation from internal controls also occurred with regard to shorter-term energy contracts that were, as of the date of the MCE legal memo, no longer "active."

[94] MCE, "Board Meetings"/ "Meeting Archive" / "Board of Directors January 15, 2026 Supplemental Packet," https://mcecleanenergy.org/wp-content/uploads/2026/01/MCE-Board-Meeting-Supplemental-Packet-January-2026.pdf, Item 5, Consent Calendar, C.4 ("Ensuring Accuracy in Local Information"), at pdf p. 19.

[95] *Ibid*. The Executive Committee had earlier discussed this statement, and some Board members had questioned its accuracy. See MCE "Meeting Archive" "Executive Committee January 5, 2026 Video," https://www.youtube.com/watch?v=Pfw9mTQ1RM8 at, e.g., 1:53:13–15:29 [quoting the statement, and asking, "have we had 100 percent fossil free power for the 15 years?" In response the CEO stated: "[Yes,] you can go back and look at the power content label" and, on immediate further questioning, confirmed that the statement applied "for the entire 15 years." *Id*. at 1:53:30–1:53:38. Nevertheless, after additional pointed public comment on the issue (*id*. at 2:44:11–2:46:58), and related clarifications from MCE staff (*id*. at 2:55:08–2:55:16), acknowledging that MCE had indeed acquired some amounts of energy that was not fossil free, the Executive Committee ultimately voted to retain the quoted statement, but to add a caveat footnote. *Id*. at 2:56:15–2:35:46. The resulting footnote appears in the previously cited version of the public comment response set out in the January 15, 2026 Board packet (see fn. 94), and reads: "In the early years of MCE's operations, specifically in 2015, 2016, and 2017, our Light Green product included a limited amount of natural gas, ranging from 5% to 12%, as reflected in the Power Content Labels published by the California Energy Commission."

[96] MCE, "Written Public Comment Submissions" / "Request to Forward to the Board — Director Kullaway — Distributed January 21, 2026," https://mcecleanenergy.org/wp-content/uploads/2026/01/Request-to-Forward-to-Board-Director-Kullaway.pdf.

[97] MCE, "Written Public Comment Submissions" / "Message to the Board — Jamie Tuckey — Distributed January 21, 2026, https://mcecleanenergy.org/wp-content/uploads/2026/01/Message-to-Board-Jamie-Tuckey.pdf.

> simple way … so we removed the term entirely for simplicity."[98] We find this a facile recharacterization, in response to criticism, to avoid acknowledging an obvious error.

Similar issues continue to arise at MCE. Even as we write this, according to media reporting in April 2026, MCE overpaid its CEO about $60,000 in 2024.[99] Although this overpayment is not directly related to the contract signing violations and advertising error that we mention above, these three aspects of MCE's operations share a common theme: lack of sufficient internal controls. According to the media report, MCE has explained that it conducted a comprehensive audit, and advised that this overpayment was an isolated event.[100] However, we note that this incident apparently did not come to light in MCE's financial audit of FY 2024–25, and MCE's spokesperson did not say whether this compensation error was the result of a single overpayment, or multiple monthly payments.

The Grand Jury's Conclusions About Internal Controls and Exaggerated Marketing Claims: *MCE has repeatedly violated its own internal controls concerning Board consultation, and signing of energy contracts, effectively removing Board members from decisions about important, short-term, power expenditures. Moreover, although MCE does, to a significant extent, supply clean energy to its customers, its exaggerated claims have created unnecessary public confusion, and the extent of the "greenness" of MCE's energy portfolio continues to be unclear. Management appears to consider following critical controls optional, and routinely minimizes violations, or claims its contrary actions are consistent with the rules.*

5. MCE's Energy Costs Have Recently Increased Without Board Visibility Or Influence

When certain energy costs increased dramatically in 2024, the Board learned about this only months after the contracts were signed (and therefore the costs incurred). Rather than bring this to the attention of the Board in advance to discuss possible alternatives, the $200 million energy cost increase was decided without the Board weighing in on these substantial expenditures.

According to MCE's most recent audited financial statement for FY 2024–25, its cost of electricity increased from $571.4 million in FY 2024 to $768.5 million in FY 2025, an increase of $197.1 million (more than 34 percent).[101] MCE's professional independent auditor noted that "the primary reason for the increase in energy costs was *the rising costs in the resource adequacy market and the timing and pricing of certain contracts* that were executed to comply with the State's Renewable Portfolio Standards (RPS) through acquisition of Renewable Energy Certificates (RECs)."[102]

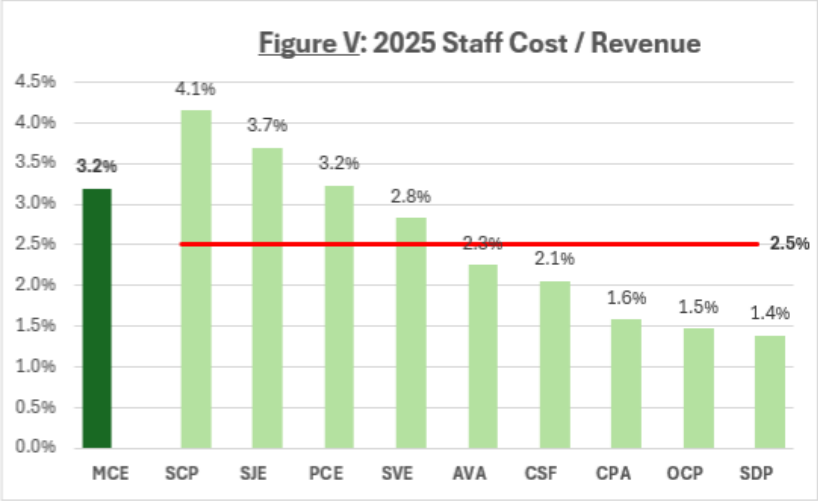
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[98] MCE, "Board Meetings"/ "Meeting Archive" / "Executive Committee February 2, 2026 Video," https://www.youtube.com/watch?v=tZhnn8fa7vU, at 15:25–16:35.
[99] Steven Rosenfeld, "MCE overpaid chief executive nearly $60K in 2024" (Apr. 26, 2026) *Marin Independent Journal*, https://www.marinij.com/2026/04/26/mce-overpaid-chief-executive-nearly-60k-in-2024/.
[100] *Ibid*.
[101] MCE, "Key Documents" / "Audited Financial Statements" / "2025 Financial Statements (pdf)," https://mceecleanenergy.org/wp-content/uploads/2025/09/Final-Audited-Financial-Statements-FY_-2024.25.pdf, at pdf p. 12.
[102] *Id.* at pdf p. 7, italics added. The purchasing of costly RECs is discussed in the text and accompanying fn. 133.

That increase in energy costs led to an operating loss of $12.1 million in FY 2024–25, contrasted with an operating gain of $144.1 million the prior year — a swing of $156.2 million.[103] MCE reported an overall gain of $13.2 million that year when including investment income,[104] and MCE's independent auditor reported that "despite the increases in prices for energy products, MCE remains in a strong financial position with a stable customer base."[105] Neither of these positive statements can be attributed to FY 2024-05 energy purchasing, MCE's primary activity.

Another driver of operating costs, though to a lesser extent, is the increase in staff compensation from $20.9 million in FY 2023–24 to $24.7 million in FY 2024–25,[106] an increase of 18 percent. Indeed, in the seven years between FY 2017–18 and FY 2024–25, total staffing costs grew by more than 400 percent — from $5.9 million[107] to $24.7 million — and during this same period employee headcount (full time equivalent) rose from 76 to 115 — a jump of more than 50 percent.[108] The previously mentioned CCA peer analysis by Marin's Coalition of Sensible Taxpayers (CST) shows that MCE's FY 2024–25 compensation as a percentage of total revenue was already among the highest for top-10 CCAs.[109] According to CST, in 2025 MCE's staff costs accounted for 3.2 percent of revenue. "This is significantly higher than the peer CCA average of 2.5% of revenue. Staff costs at the larger CCAs, San Diego Community Power and Clean Power Alliance, are considerably lower at 1.4% and 1.6% respectively. As the agencies scale, overhead costs as a percentage should fall due to economies of scale. Unfortunately, MCE is not achieving the same level of efficiency as it scales, resulting in [poorer performance] … than its peers."[110]

[103] *Id*. at pdf. p. 12.
[104] *Ibid*.
[105] MCE, "Key Documents" / "Audited Financial Statements" / "2025 Financial Statements (pdf)," https://mceecleanenergy.org/wp-content/uploads/2025/09/Final-Audited-Financial-Statements-FY_-2024.25.pdf, at pdf p. 9.
[106] *Id*. at pdf p. 12.
[107] MCE, "Key Documents" / "Audited Financial Statements" / "2018 Financial Statements (pdf)," https://mceecleanenergy.org/wp-content/uploads/2020/09/MCE-Financial-Statements-Years-Ended-March-31-2018-2017-With-Report-of-Independent-Auditors.pdf, at pdf p. 14 (FY 2017–2018).
[108] Government Compensation in California, "Marin Clean Energy 2018," https://publicpay.ca.gov/Reports/SpecialDistricts/SpecialDistrict.aspx?entityid=2821&year=2018 (104 reported "employees," minus the then-28 unpaid Board members); MCE, "Meeting Archive" / "Board of Directors February 11, 2026 Special Meeting." https://mceecleanenergy.org/wp-content/uploads/2026/02/MCE-Board-Meeting-Packet-February-2026.pdf, at pdf p. p. 87 (showing FY 2024–2025 staff).
[109] MCE, "Written Public Comment Submissions" / "Mathew Salter's Request to Distribute Letter from Mimi Willard — Distributed November 19, 2025," https://mceecleanenergy.org/wp-content/uploads/2025/11/Public-Comment-Letter-submitted-by-M.Salter-11.18.25.pdf. And yet, as observed subsequently (text accompanying fns. 146–147), MCE has recently given 12.5 percent salary increases to its staff, thus affecting the FY 2026–27 budget prior to Board approval of that budget.
[110] *Ibid*.



Caption: 2025 Staff Cost as a Percentage of Revenue at Top-10 CCAs. Source: Coalition of Sensible Taxpayers (CST), https://mcecleanenergy.org/wp-content/uploads/2025/11/Public-Comment-Letter-submitted-by-M.Salter-11.18.25.pdf, at pdf. p. 7.

Consistent with the findings in the audit mentioned above (noting that MCE's energy costs rose in 2024 primarily because of increasing energy costs "and the timing and pricing of certain contracts"), MCE's management has cited energy price volatility, combined with MCE's policy to remain at the highest level of renewable energy, as the cause of the spike in energy contracts during that period.[111] CST, as previously observed, disagrees, and has presented data indicating that MCE has underperformed in comparison with its CCA peers — all of which have faced similar energy market conditions — on a variety of FY 2024–25 financial metrics including: Energy Revenue, Energy Cost, Net Energy Margin, Staff Cost per Revenue, Operating Margin and Return on Equity.[112]

After the contract signing violations of FY 2024–25, MCE's unaudited financial statements for the first three quarters of FY 2025–26 are now trending in a positive direction. Following a first quarter operating loss of $26.9 million, second and third quarter gains made up for that initial loss, resulting in operating income of $19.8 million for the first nine months of FY 2025–26.[113] In addition, in light of the Board's vote in late 2025 to form a standing Finance Committee[114] (after management and other Board members opposed doing so for more than two years), the

[111] MCE, "Board Meetings" / "Meeting Archive" / "Board of Directors November 20, 2025 Video," MCE Board Meeting November 20, 2025, at 1:52:17–2:26:05.
[112] MCE, "Written Public Comment Submissions" / "Mathew Salter's Request to Distribute Letter from Mimi Willard — Distributed November 19, 2025," https://mcecleanenergy.org/wp-content/uploads/2025/11/Public-Comment-Letter-submitted-by-M.Salter-11.18.25.pdf, pp. 5–6, figures II–VII.
[113] MCE, "Key Documents" / "Unaudited Quarterly Financial Statements" / "MCE Q1 2025–26 Report (pdf)," https://mcecleanenergy.org/wp-content/uploads/2025/09/MCE-2025-06-Financial-Statements.pdf, at pdf p. 3 (FY Q1); MCE, "Key Documents" / "Unaudited Quarterly Financial Statements" / "MCE Q2 2025–26 Report (pdf)," https://mcecleanenergy.org/wp-content/uploads/2025/11/MCE-2025-09-Financial-Statements.pdf, at pdf p. 3 (FY Q2); MCE, "Key Documents" / "Unaudited Quarterly Financial Statements" / "MCE Q3 2025-26 Report (pdf)," https://mcecleanenergy.org/wp-content/uploads/2026/02/MCE-2025-12-Financial-Statements.pdf, at pdf p. 3 (FY Q3).
[114] MCE, "Board Meetings" / "Meeting Archive" / "Board of Directors November 20, 2025 Minutes," https://mcecleanenergy.org/wp-content/uploads/2026/01/MCE-Board-Meeting-Minutes-November_2025.pdf, item 8.

Board may now be better positioned to avoid similar contracting decisions — decisions that have led to poor financial results relative to its peers.

The Grand Jury's Conclusions About MCE's Recent Energy Costs: *MCE's latest financial audit showed poor operating results stemming from questionable and costly short-term energy contracts signed at the peak of market prices. As noted earlier, this is at the heart of most recent public scrutiny, as these contracts, executed without meeting rules set by the Board, have resulted in financial consequences unusual for comparable CCAs. Positively trending operating income from unaudited financial statements for the first three quarters of FY 2025–26, plus the recent creation of a Finance Committee, are welcome developments — but it remains unclear whether MCE is armed with adequate professional financial governance and strategic planning resources necessary for the agency's continuity.*

6. MCE's Board Should Consider Reducing Its Size And Changing Its Composition

As discussed earlier, MCE's Board of Directors currently has 34 members — a substantial change from the original eight when it began operating in 2010. The expanded Board is a direct result of the increase in the communities served by MCE; each community is allotted one member. Local commentators[115]and experts in Board governance[116] have observed that a 34-member Board is oddly large, cumbersome, and far from optimal. This view has been acknowledged by MCE members at recent Board meetings,[117] and confirmed by many of those whom we interviewed in the course of our investigation. An influential 2010 study highlighted "the Rule of Seven: every person added to a decision-making group over seven reduces decision effectiveness by 10 percent" — and the study cautioned that even when a larger group is necessary, "organizations trying to make important decisions should limit the size of the group as much as possible."[118] A 2014 *Wall Street Journal* article, discussing a study conducted by the

[115] Dick Spotswood, "MCE should reconsider board's structure" (Nov.1, 2025) *Marin Independent Journal*, https://www.marinij.com/2025/11/01/dick-spotswood-mce-should-reconsider-boards-structure/; Commentary, Marin Voice, "Leadership needs to make some changes at MCE" (Feb. 4, 2026), *Marin Independent Journal*, https://www.marinij.com/2026/02/04/marin-voice-ceo-needs-to-make-some-changes-at-mce/.

[116] See, e.g., Errol Biggs, "Best board size for optimal performance" (2011) Practical Governance Group, https://practicalgovernancegroup.com/best-board-size-optimal-performance/; The Diligent team, "Best practices: Board size and corporate governance" (Sept. 25, 2017) Diligent, https://www.diligent.com/resources/blog/best-practices-board-size-and-corporate-governance; Erin Walczewski, "Too Small, Too Big, Just Right: The Goldilocks Size for a Nonprofit Board" (Dec. 21, 2022) Gooly GO, https://www.cooleygo.com/too-small-too-big-just-right-the-goldilocks-size-for-a-nonprofit-board/#:~:text=For%20a%20new%20nonprofit%20organization,no%20greater%20than%20eleven%E2%80%9D%20directors.

[117] See, e.g., MCE, "Board Meetings"/ "Meeting Archive" / "Board meeting — February 19, 2026 June 15, 2023," https://www.youtube.com/watch?v=vWM0Adz38l0, at 3:06:25–3:06:40: "The fundamental problem [is] that MCE's board is way too big."

[118] Marcia W. Blenko, Michael C. Mankins, and Paul Rogers, *Decide & Deliver: 5 Steps to Breakthrough Performance in Your Organization* (2010 Harv. Bus Rev. Press, Boston), p. 88. The report continued: "Of course, a larger group may sometimes be necessary to ensure buy-in. But organizations trying to make important decisions should limit the size of the group as much as possible." *Ibid*. See also, e.g., Worklytics (Jan. 23, 2026) "12 Meeting Effectiveness Metrics to Improve Productivity (With Examples)," https://www.worklytics.co/blog/top-12-metrics-for-effective-meetings ("Research indicates that the ideal meeting size is somewhere between 3 and 8 participants. Larger meetings tend to turn into information-sharing sessions and allow for far less individual participation.")

governance research firm GMI Ratings, reported "more effective oversight of management with a smaller board," and "[s]mall boards are more likely to dismiss CEOs for poor performance — a threat that declines significantly as boards grow in numbers."[119]

Compared with its peer CCAs, MCE's Board is more than double the average size of 14.6 members. Although we conclude that the Board is too large, we refrain from making a specific recommendation concerning its size because, we conclude, this matter should be the focus of the Board itself (possibly in the context of the upcoming governance review), and undertaken only after the Board has begun to reassert its authority by addressing the other internal deficiencies outlined in this report. As long as the Board remains its current size, it must find a way to make each meeting maximally efficient and prioritized in order to afford meaningful oversight by 34 members in the allotted meeting time.

Number of Board Directors or Commissioners at Top-10 CCAs	
CCA	**# Directors/ Commissioners**
MCE	34
Clean Power Alliance	38
San Diego Community Power	7
Ava Community Energy	18
San Jose Clean Power	11
Silicon Valley Clean Energy	13
Orange County Power Authority	5
Peninsula Clean Energy	23
Clean Power SF	5
Sonoma Clean Energy	11
Peer CCA Average	**14.6**

Caption: Comparison of Board Size at MCE compared with Top-10 CCA Peers.
Source: Website of each CCA.

A related issue, raised multiple times in the context of our interviews, is that MCE's Board members are busy, locally-elected officials, with other responsibilities. Some members may sit on the Board because they wish to encourage renewable energy, but lack both sophisticated financial and energy expertise, and the time required to execute fiduciary duties attendant to governing such a complex and technical enterprise. A contributing key challenge is turnover: In a given year, many Board members cycle off, and are replaced by new members. For example, in 2025, the Board lost, and absorbed, 15 members.[120] Although MCE's staff provides a Board orientation session[121] for new members each year, that presentation affords only a broad overview of the agency, its customer programs, and how MCE purchases and delivers energy to

[119] Joann S. Lublin, "Smaller Boards Get Bigger Returns" (Aug. 26, 2014) *The Wall Street Journal*, https://www.wsj.com/articles/smaller-boards-get-bigger-returns-1409078628.
[120] By comparing the November 2024 and 2025 Board meetings minutes (see MCE, "Board Meetings" / "Meeting Archive," https://mcecleanenergy.org/board-meetings/) we count 15 new members on the 2025 roster who were not on the 2024 roster.
[121] E.g., MCE, "Meeting Archive" / "Board Member Orientation February 20, 2025 Meeting Packet," https://mcecleanenergy.org/wp-content/uploads/2025/02/MCE-Board-Meeting-Packet-February-2025.pdf.

customers. Significantly, as observed earlier (text and accompanying fns. 41–43), it does not sufficiently address or stress active governance by Board members.

Yet MCE competes in a market with sophisticated traders when it purchases electricity and trades renewable energy certificates / credits, and therefore needs Board members who are able to provide (or who can be educated to provide) corresponding focused *governance*. A 2009 Marin County Civil Grand Jury report, issued before MCE began operating, presciently questioned whether Board members would have "the professional expertise to compete in what has been a historically volatile and highly competitive business."[122] The same report predicted that "MCE will not be a primary concern" for Board members because they are "elected to govern other local entities." The report opined: "This is not to say that they will not be diligent, but it does say that their already busy schedules will become busier."[123] True to that prediction, Board member absences at monthly full Board meetings (when neither the member nor alternate attended), where crucial voting takes place, have averaged 25 percent over the past year. (See table) In such an environment, Board members must necessarily rely on staff and management to fully disclose information without misdirection or obfuscation. For its part, management must clearly record and receive Board direction; faithfully execute Board policy decisions; and communicate in a way that can be understood by those not steeped in the technical minutiae of the energy market.

MCE Board of Director Meeting Absenses
(when neither the member nor the alternate attended)

Meeting Date	# Absent Full Board (n=34)	% Absent Full Board	# Absent Marin Directors (n=12)	% Absent Marin Directors
2/20/2025	10	29%	4	33%
3/20/2025	5	15%	2	17%
4/17/2025	8	24%	2	17%
5/15/2025	10	29%	3	25%
7/17/2025	12	35%	5	42%
9/18/2025	12	35%	0	0%
10/16/2025	13	38%	5	42%
11/20/2025	3	9%	1	8%
1/15/2026	6	18%	4	33%
2/19/2026	6	18%	2	17%
3/19/2026	11	32%	4	33%
4/16/2026	6	18%	2	17%
	Average	**25%**		**24%**

Caption: MCE Board Meeting Absences — 2025–April 2026. Source: MCE website meeting archives, https://mcecleanenergy.org/board-meetings/.

As previously observed, our review of MCE Board and committee meetings reveals that some members have, in recent months, invested considerable time and energy in their effort to fulfill their fiduciary and oversight duties. Yet, it is not apparent to us that all Board members endorse

[122] Marin County Civil Grand Jury (Dec. 2, 2009) "Marin Clean Energy: Pull the Plug," p. 5.
[123] *Id*. at p. 13.

such an approach to the role. A February 2026 editorial in the *Marin Independent Journal* focused on that problem, noting: "Last year, in response to criticism of MCE's management, one director said the questions were coming from small-town members who were not as busy as their colleagues who have other governmental responsibilities. That [referring to being busy] is exactly the problem."[124] In other words, as the editorial implied, the Board's oversight is compromised by its large membership; the fact that many of its members are spread thin and often cannot commit sufficient time and energy; and most Board members lack professional experience in the complexities of energy procurement and related finance.

We find MCE at a juncture, and facing a variety of views on how to proceed: On one end of the spectrum, some Board members appear eager (or at least willing) to roll up their sleeves and more actively govern and exercise oversight — and to suggest management reassess its interactions with the Board. On the other end of the spectrum, some Board members appear comfortable allowing management to continue to exercise authority to, in essence, govern the Board. Dramatically exemplifying the latter stance — and apparently broadcasting a message of intolerance to internal criticism — the Board Chair has suggested that some members who have encouraged the full Board to undertake a greater oversight role should consider resigning from the Board if they cannot be "proud" of the Board as it stands.[125]

As observed earlier, the Board as a whole has endorsed, and is in the midst of a governance assessment project that will be completed well after the filing of this report. If it is to address the shortcomings we have noted, that assessment will need to (1) be *robust* (covering all aspects of MCE — the Board, management, and staff), (2) *conducted by a neutral and widely-respected evaluator*, and (3) *consider and make recommendations about the size and composition of the Board* — changes that may require amendments to MCE's foundational and organizational documents.[126] We hope the Board will, in connection with that project, eventually reach appropriate consensus about the scope and extent of its governance role. In the meantime, we think the Board should more actively govern and exercise oversight, consistent with the suggestions of some critics and Board members, and demand from management transparency, and compliance with required procedures.

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[124] Marin IJ Editorial Board, "MCE right to remove overstatement from messaging" (Feb. 1, 2026), https://www.marinij.com/2026/02/01/editorial-mce-right-to-remove-untrue-statement-from-branding/.

[125] At MCE's November 2025 Board meeting, the Chair of the Board, addressing members who had voiced constructive criticism and advocated for enhanced financial oversight, stated: "Right now it feels like we're divided, *and we shouldn't be serving, being divided*…. Our community members expect us to serve … and be respectful of each other [and] … staff." So I'm hoping that for the rest of this meeting we can also continue to be respectful of each other in the process." MCE, "Meeting Archive" / "Board of Directors November 20, 2025 Video," https://www.youtube.com/embed/s79p9jam__4, at 23:30–24:21, italics added. Later in the same meeting, the Chair elaborated on her view that some members should not remain as Board members: "I'm really disheartened, saddened how the Board direction is going…. [W]e're serving at the will of our council because they have appointed us to serve on these boards … and … ultimately … if we're gonna serve on the Board, *we should be proud of the Board we serve on, and if it doesn't represent what we stand for or our communities then we should let our council know that that doesn't represent, and that we shouldn't be a part of that board*." *Id*. at 4:22:43–4:23:26, italics added.

[126] Knowledgeable persons we interviewed suggested town managers might be tasked with operational details about CCAs. This approach would require revision of MCE's JPA.

The Grand Jury's Conclusions About Board Size and Composition: *A smaller and more technically oriented Board (much like a board of a public company this size) is likely to be more effective for the future of MCE. The unwieldy nature of a Board with 34 members has presented management with both educational challenges and opportunities to consolidate control. The anticipated governance assessment project might provide useful guidance — but only if that assessment is robust, and conducted by a neutral and widely-respected evaluator.*

7. MCE Management Has Been Insufficiently Transparent With Its Board

Based on our review of recent extensive MCE Board and committee meetings, and statements from persons we have interviewed, we find that MCE management has been insufficiently transparent — and indeed, often evasive — in its communications with and to MCE's Board. Management too frequently (1) provides incomplete responses to Board members' questions and requests for information; (2) obfuscates or conflates issues and details; (3) fails to inform the Board of important actions as required, or informs the Board late or after-the-fact; and (4) limits legitimate inquiries and comments from Board members who question management. This behavior markedly limits the Board's ability to exercise its fiduciary oversight duties to MCE's ratepayers. We provide several recent examples (among others) below.

- **Failure to provide complete responses to Board members' questions and requests for information**
    - At the November 20, 2025, Board meeting, a member requested more information regarding the one-to-five-year energy contracts signed in FY 2024–25, worth about $200 million. The same Board member made the same request at the January 5, 2026 Executive Committee meeting, and again at the February 6, 2026 Technical Committee meeting.[127] As of early May, the Board member still had not received the requested information.
    - When a Board member asked at the February 2, 2026, Executive Committee meeting about the extent of natural gas purchases related to MCE's "Resource Adequacy" contracts signed in 2022 and 2025, management evaded the question, and instead referred to the fact that MCE's Power Content Label is not required to include those types of contracts.[128]
    - MCE's six-member Technical Committee meets monthly in public. Its scope is "to explore, discuss and provide direction or approval on issues related to electricity supply, distributed generation, greenhouse gas emissions, energy efficiency, procurement risk management and other topics of a technical

[127] MCE, "Board Meetings" / "Meeting Archive" / "Technical Committee February 6, 2026 Video," https://www.youtube.com/watch?v=L1Nek55DYLU, at 1:18:25–1:19:10 (describing the three requests).
[128] MCE, "Board Meetings" / "Meeting Archive" / "Executive Committee February 2, 2026 Video," https://www.youtube.com/watch?v=tZhnn8fa7vU, at 22:39–23:33. This response was preceded and followed by the statement that management "would be happy to talk to [the Director] about that afterward" [meaning after the Board meeting], and the comment, "I think we have already covered [the resource adequacy contracts] in detail." We have seen these kinds of statements (appearing to both put off a direct answer, and redirect the conversation) numerous times during Board meetings, in response to direct questions.

nature."[129] Yet MCE limits the sharing of requested key aspects of energy contracts with these Board members,[130] *even after these contracts have been entered into,* on the ground that *public* release of this sensitive information should be avoided to protect MCE's competitive market interests.[131] However, we have been informed that MCE reports about these contracts in greater detail publicly to the California Energy Commission — listing specific power plants, suppliers, and resource characteristics not shared with its own Board, which sees such contracts only with such information omitted.[132]

- **Obfuscating or conflating issues and details**

    - MCE management obfuscated information about a key rules amendment to remove the Board's authority to hire the General Counsel. For reasons explained earlier (text and accompanying fn. 47), and described in detail in the Appendix, *we question whether the Board was fully aware of the significant change that it made when approving that key amendment*.

    - Regarding one of the main types of renewable energy contracts that MCE enters into, MCE management has stated that its costly "Product Content Category 1" (PCC 1) contracts[133] (see definition in fn. 65) are "bundled"[134] — meaning, these energy contracts are for renewable power accompanied by a "Renewable Energy Certificate" (REC) (see definition in fn. 65), which is required in order for MCE to claim it is providing a cleaner (greener) product to the public. Yet, as discussed earlier (see text and accompanying fns. 77–83), knowledgeable observers associated with the energy industry have characterized such purchases as "attribute-only" contracts on the grounds that, under these contracts, only the REC "greenness" claim — and no actual energy — is purchased. In this regard, an industry expert has told the Board: "MCE does not pay for the energy; they don't schedule the energy … and they have to hedge the energy by buying system

[129] MCE, "Board Meetings" / "Meeting Archive" / "Board of Directors September 18, 2025 Meeting Packet," https://mceecleanenergy.org/wp-content/uploads/2025/09/MCE-Board-Meeting-Packet-September-2025.pdf , at pdf p. 15.
[130] MCE, "Meeting Archive" / "Executive Committee January 5, 2026 Meeting Packet" https://mceecleanenergy.org/wp-content/uploads/2025/12/MCE-Executive-Committee-Meeting-Packet_January_2026.pdf, item 5.C.2 ("Corrections to Marin IJ & Misinformation"), at pdf p. 10: "MCE is a public entity, subject to the Brown Act and is therefore required to make public all information presented to its Board and Standing Committees. Unlike our private competitors, we are not able to conduct private meetings with the Board or its Standing Committees to discuss market-sensitive information."
[131] Cal. Gov. Code §§ 54950–54963.
[132] MCE, "Written Public Comment Submissions" / "Public Comment Letter from Nick Pappas — Distributed 2.19.26," https://mceecleanenergy.org/wp-content/uploads/2026/02/Public-Comment-from-Nick-Pappas-Distributed-2.19.26.pdf, at pdf p. 6.
[133] These contracts cost $179 million in FY 2024–25, and $131 million in the FY 2025–26 budget. MCE, "Board Meetings"/ "Meeting Archive" / "Board Meeting Retreat, October 16, 2025 Meeting Packet," https://mceecleanenergy.org/wp-content/uploads/2025/10/MCE-Board-Retreat-Meeting-Packet-October-2025.pdf, at pdf p. 24 (regarding FY 2024–25) and MCE, "Board Meetings"/ "Meeting Archive" / "MCE Executive Committee Meeting Supplemental Packet: Monday, March 2, 2026," https://mceecleanenergy.org/wp-content/uploads/2026/02/MCE-Executive-Committee-Meeting-Supplemental-Packet-March_2026.pdf, at pdf p. 210 (regarding the FY 2025–26 budget).
[134] MCE, "Board Meetings"/ "Meeting Archive" / "Board of Directors October 16, 2025 Meeting Packet," https://mceecleanenergy.org/wp-content/uploads/2025/10/MCE-Board-Retreat-Meeting-Packet-October-2025.pdf, pdf p. 37.

power [i.e., including from fossil fuels] in the market."[135] When industry observers have criticized MCE for regularly entering into such expensive contracts as a key part of its portfolio, MCE management has often merely characterized such "PCC 1" contracts as "the gold standard."[136] Based on our own review, we are not satisfied that MCE has directly addressed these observers' critiques of such contracts.

- Two additional categories of energy contracts, "Financial Hedges" and "Resource Adequacy" (RA), constitute MCE's other two large energy costs — $288 million and $159 million, respectively, in FY 2024–25; and $267 million and $146 million, respectively, in the FY 2025–26 budget.[137] Energy industry experts (including, most recently, the Sierra Club) have asserted that MCE's hedges and RA purchases are often sourced from fossil fuel suppliers.[138] Indeed, the California Public Utility Commission's latest report shows MCE as supplying more fossil fuel through its RA contracts than any other northern California CCA; but only 16 percent of MCE's RA comes from clean sources, compared to more than 30 percent for most of its Bay Area peers.[139] These purchases are technically neither part of MCE's energy portfolio, nor included in MCE's advertised Power Content Label (and hence not considered regarding MCE's "green energy" claims). However, because MCE does not explicitly acknowledge the nature of these transactions, Board members may be unaware of the extent to which fossil fuel energy may, under some circumstances, be added to the grid through MCE's purchases.

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[135] MCE, "Board Meetings"/ "Meeting Archive" / "Technical Committee, March 6, 2026 Video," https://www.youtube.com/watch?v=1YTsteawCJk&t=1723s at 1:17:23–1:17:33. (Note also the entire comment and explanation, at 1:16:08–1:19:10.)

[136] MCE, "Board Meetings"/ "Meeting Archive" / "MCE Technical Committee Meeting March 6, 2026 Video," https://www.youtube.com/watch?v=1YTsteawCJk&t=1723s, at 1:42:50–14:42:55.

[137] See sources cited in fn. 133.

[138] MCE, "Written Public Comment Submissions" / "Public Comment Letter from Nick Pappas — Distributed 2.19.26," https://mcecleanenergy.org/wp-content/uploads/2026/02/Public-Comment-from-Nick-Pappas-Distributed-2.19.26.pdf, at pdf p. 6 ("Hedges and RA are the key channels through which MCE maintains financial relationships with fossil energy suppliers, with correspondingly important environmental policy considerations which are not currently being discussed with the Board"). The Sierra Club asserts similarly. Regarding RA, it says: "We understand [based on MCE's FY 2026–27 budget that it] … continues to spend approximately half of its budget on fossil energy products, including both unspecified hedge energy ($225 million) and RA contracts ($105 million) which are primarily provided by natural gas suppliers." The Sierra Club characterizes MCE's "energy hedges" as "simply gas transactions which are structured to evade state reporting requirements for gas energy purchases. Under this structure, MCE enters a fixed price arrangement with a broker; in turn, the broker enters into a contract with a natural gas power plant to provide energy and cover their exposure in the market. While these transactions are not inherently with gas suppliers, that is the typical course of action for the 'Peak' and 'Offpeak' products shown in MCE's state reports. MCE has entered into dozens of these 'hedge' transactions in recent years." MCE, "Written Public Comment Submissions" / "Public Comment Letter from Julia Dowell — Distributed 4.15.26," https://mcecleanenergy.org/wp-content/uploads/2026/04/Public-Comment-Letter-Julia-Dowell-4.15.26.pdf, at pdf pp. 4–5.

[139] California Public Utilities Commission Energy Division, "2023 Resource Adequacy Report" (Aug. 2025), https://www.cpuc.ca.gov/-/media/cpuc-website/divisions/energy-division/documents/resource-adequacy-homepage/2023-resource-adequacy-reportv2.pdf#page=70, at pdf p. 70. Citing the same report, the Sierra Club observes: "Sonoma Clean Power, a neighboring CCA formed several years after MCE, met 45% of its RA with clean resources in the same year; CleanPower SF, Central Coast Community Energy, Peninsula Clean Energy, and Silicon Valley Clean Energy all doubled MCE's performance." MCE, "Written Public Comment Submissions" / "Public Comment Letter from Julia Dowell — Distributed 4.15.26," https://mcecleanenergy.org/wp-content/uploads/2026/04/Public-Comment-Letter-Julia-Dowell-4.15.26.pdf, at pdf p. 5.

- In developing meeting agendas, management often provides much information about seemingly less significant items that consume significant time, and leaves less opportunity to address more important items. For example, at the October 2025 Board retreat meeting, staff provided an hour-long (plus continuation after lunch not on the video) detailed presentation about Virtual Power Plants (VPPs)[140] that, now and through at least 2028, will comprise only one-quarter of one percent of energy provided at peak hours.[141]

- **Failure to inform the Board of important actions in a timely manner — or doing so after-the-fact**

  - In June of 2024, MCE's then Chief Financial Officer (CFO) departed to take a position at another CCA (Sonoma Clean Power).[142] After more than a year of operating without a CFO, MCE's Finance Vice President was promoted to the vacant CFO position in mid-October 2025. Yet the Board was not formally notified of that critical promotion, and many learned of it only by reviewing the *staff roster* embedded in the Minutes of the October 16, 2025 Board meeting: a roster of Board meeting attendees, posted approximately one week after the October meeting, showed the former Finance Vice President's title had changed to CFO.[143] After the CEO formally announced the appointment a month later at a Board meeting, one member asked: "In light of the public scrutiny and amidst calls for greater transparency and accountability, why was someone promoted into the CFO role *without prior consultation* with the Board and without running an open search process?"[144] In response, the CEO ignored the inquiry concerning absence of *consultation* and, without explaining the lack of communication, simply asserted that management had followed the policy set by the Board several years earlier (which delegated staff hiring and promotions to the CEO).[145]

  - At a February 2026 budget workshop Board meeting, when presenting the proposed FY 2026–27 staff compensation budget line-item, the Board learned that merit and promotional salary increases had been approved by the CEO on January 1, 2026, affecting the FY 2026–27 budget prior to Board approval of that budget.[146] The proposed staff compensation budget, including proposed new hires, reflected a substantial 12.5 percent increase, from $29.5 million approved in FY 2025–26 to $33.2 million proposed for FY 2026–27, and averaged about $277,000 over the 120 MCE full-time positions.[147] This budget front-running was

[140] MCE, "Board Meetings"/ "Meeting Archive" / "Board Meeting Retreat, October 16, 2025 Meeting Packet," https://mceecleanenergy.org/wp-content/uploads/2025/10/MCE-Board-Retreat-Meeting-Packet-October-2025.pdf, item 8.
[141] MCE, "Board Meetings"/ "Meeting Archive" / "Board Meeting Retreat, October 16, 2025 Video," https://www.youtube.com/embed/p3El_5z3j0o, at 3:25:45.
[142] Sonoma Clean Power, "Sonoma Clean Power Welcomes Industry Leader Garth Salisbury as New CFO," https://cal-cca.org/sonoma-clean-power-welcomes-industry-leader-garth-salisbury-as-new-cfo/.
[143] MCE,"Board Meetings"/ "Meeting Archive" / "Board Meeting Retreat, October 16, 2025 Minutes," https://mceecleanenergy.org/wp-content/uploads/2025/11/MCE-Board-Retreat-Meeting-Minutes-October_2025.pdf.
[144] MCE, "Meeting Archive" / "Board of Directors November 20, 2025 Video," MCE Board Meeting November 20, 2025, at 56:31–57:55 (announcement) & 1:03:21–1:03:40 (Board member question).
[145] *Id*. at 1:03:40–1:04:30.
[146] MCE, "Meeting Archive" / "Board of Directors February 11, 2026 Special Meeting," https://mceecleanenergy.org/wp-content/uploads/2026/02/MCE-Board-Budget-Workshop-2-Meeting-Packet-February-2026.pdf, at pdf p. 58. (MCE's fiscal year runs from April 1 through March 31.)
[147] Calculated as follows: $33.2 million (*ibid.* at p. 58) covering MCE staff of 120 (*id*. at p. 60).

announced, ironically, while discussing how to find cost savings and cut MCE's rates in order to compete with PG&E's recent rate cuts that leave an average MCE customer with substantially higher bills than PG&E charges.

- Although MCE's internal staff includes a ten-member group of power resource professionals,[148] MCE also has for 16 years contracted with a small energy consulting firm, Pacific Energy Advisors (PEA),[149] to augment this staff in various ways, including energy product procurement and power contract negotiation.[150] We have been told, in our interviews, that PEA has predominant influence — even over MCE's own internal staff professionals — in these matters. MCE management has been granted authority to select consultants such as PEA, and yet the full Board has little insight concerning that contract. Neither has the Board nor its Technical Committee been consulted about whether to issue a Request for Proposal concerning PEA's services, so that the Board might be able to periodically evaluate this strategically important contracting decision that goes to the core of MCE's main function.

- **Limiting inquiries and comments from Board members who attempt to question management**

  - In late-January 2025, MCE's Executive Committee ("ExCom") Chair sent an email to the CEO with a list of financial topics and reports for future committee agenda discussions compiled by a four-person subset of the then 11-member committee.[151] The ExCom Chair clarified that the list was "not a set of demands but rather is meant to be a collaborative next step in an ongoing dialogue of what would be useful for ExCom to understand about the agency we're tasked with supporting and providing oversight of on behalf of our cities and residents."[152] The CEO responded that some items listed were out-of-scope or would consume too much staff time.[153] In addition, the CEO (in conjunction with General Counsel) cited potential violations of the Brown Act (the open public meetings law)[154] — even though the subgroup of requesting directors did not create a quorum — on the ground that the four-person discussion might *possibly* (and inadvertently) lead to a prohibited serial communication under the Act.[155] By this, and for these stated reasons, the ExCom's request was not considered.

  - In a November 2025 email sent to all Board members, management admonished certain Board members for asking questions that any fiduciary who takes an

[148] MCE, "Board Meetings"/ "Meeting Archive" / "MCE Board Orientation Meeting Packet February 20, 2025,".https://mceecleanenergy.org/wp-content/uploads/2025/02/MCE-Board-Orientation-Meeting-Packet_February_20_2025.pdf, at pdf p. 49.
[149] PEA, http://pacificea.com/. PEA serves numerous other CCAs in addition to MCE. See http://pacificea.com/clients/ (listing, among 11 other clients, Silicon Valley Energy, Clean Power SF, and Sonoma Clean Power).
[150] PEA, http://pacificea.com/clients/marin-clean-energy-mce/ (listing services provided to MCE). See also MCE, "Board Meetings" / "Meeting Archive" / "MCE Board Meeting November 20, 2025 Video," https://www.youtube.com/embed/s79p9jam__4, at 1:22:09–1:45:17 (PEA presentation to the Board).
[151] This email, and the resulting email chain, has been shared with the Grand Jury by MCE Board members, and we have retained a copy in our files.
[152] See fn. 151.
[153] See fn. 151.
[154] Cal. Gov. Code §§ 54950–54963.
[155] See fn. 151.

oversight role seriously might pose to MCE staff — concerning, for example, audit information, financial reports, and energy cost trends. The email included an attachment entitled "Staff time allocation on board requests" listing all instances of requests from Board members over the past year. Although staff time is important, management's email could be interpreted as an effort to reduce Board oversight, and embarrass those reasonably seeking desirable oversight information.

- We have noticed various instances at Board meetings when members' comments have been limited by MCE's CEO, and /or by General Counsel. We relate here just one example: At the November 2025 Board meeting, during a discussion about a "Summary of Approved Contracts," one member voiced questions about the approval process regarding MCE's one-to-five year energy contracts — asking who had approved; which appropriate committee had been consulted, and when, etc.[156] In the process, when that Board member attempted to explain to other members some relevant "background" about recent "energy costs" leading to a $200 million increase over the prior year,[157] the Board member was interrupted four times by General Counsel.[158] After a second Board member objected to the interruptions,[159] the first Board member was able to complete the comments.[160] A third Board member then thanked the first member for that analysis, and commented that it helped "bring[] greater transparency."[161] And yet, we note, this greater transparency occurred only after insistence by a few Board members — and in spite of MCE management's efforts to curtail discussion.

The Grand Jury's Conclusions About How Management Interacts With the Board:
Managerial behavior such as we have described above inhibits, rather than facilitates, Board governance. Although we have found that MCE's Board has often failed or declined to embrace its governance role, the driving force behind this result appears to be management's acts, omissions, and communications.

Admittedly, MCE management faces a difficult challenge in working with a large Board of elected officials, many of whom lack specific energy and finance experience — and many of whom quickly rotate on and off the Board. But in order for MCE to succeed, the Board should require management to:

[156] MCE, "Board Meetings" / "Meeting Archive" / "Board of Directors November 20, 2025 Video," https://www.youtube.com/embed/s79p9jam__4, at 1:11:41–1:12:22. The full discussion of this issue ranged from 1:11:41–1:21:24.
[157] *Id.*, at 1:14:54–1:16:58.
[158] *Id*., at 1:16:59–1:17:28.
[159] *Id.*, at 1:17:50–1:17:58.
[160] *Id.*, at 1:18:01–1:19:04. The member explained that "sixty percent of these short-term contracts … were executed in" August–October 2024, "*and so in hindsight, we signed [those] … contracts at the peak of the market. This … is the cause of our $200 million increase year-over-year in energy costs*. And so I would like to recommend that we revisit Board Resolution 2020-04, which provides the CEO with authority to sign these short term contracts. I think we need to implement some guardrails and checkpoints to make sure we have a good handle on what is happening with our short-term contracts." (Italics added.)
[161] *Id.*, at 1:19:45–1:19:57.

(1) Work cooperatively with the Board to prioritize agendas to focus on important governance issues;

(2) Share difficult news early, rather than late, and actively consult regarding key staff changes, thus building trust;

(3) Invite — and constructively receive and respond to — valid criticism; and

(4) Clearly and consistently summarize pros and cons of all key decisions facing the Board, instead of providing only management's opinion or preferred option.

In the meantime, the Board can require observance of MCE's internal control rules, and update and reinforce those rules as necessary to ensure operational transparency, so that the Board may exercise its proper governance role.

FINDINGS

In light of our investigation described above, we find as follows:

F1. MCE's Board as a whole has not played a sufficiently active role in key agency decisions including reviewing policies and future strategy, and setting / evaluating performance metrics for management.

F2. The Board needs — but in recent years has not received — adequate and independent legal advice. Having ceded approval authority over the hiring of MCE's General Counsel to the CEO in 2023, the Board has diminished its ability to govern.

F3. The Board's size and composition make it difficult for the Board to govern.

F4. Many Board members have — quite understandably — limited expertise regarding a large and complex company such as MCE.

F5. All MCE Board members are local elected officials who face competing demands on their limited time and resources; as a result, meeting attendance has often been poor, and insufficient for optimally effective governance.

F6. Energy contracts at the heart of MCE's business are technical and complex. Board members face a considerable challenge to understand the costs, risks, and policy implications of MCE's energy contracts — and the relationship between those contracts and the actual "greenness" of the electricity that MCE provides to its customers.

F7. The Board lacks sufficient visibility into the work of its contracted power purchasing agent and technical consultant (Pacific Energy Advisors) — an entity that has substantial influence over MCE's business operations, and also purchases for (and advises) other CCAs in this market.

F8. The Board has not received from management an adequate and understandable explanation of the almost $200 million year-over-year increase in energy costs in FY 2024–25.

F9. Management has at times invoked confidentiality / market competitiveness concerns when providing the Board or individual members with only limited details about energy contracts (even though greater details are publicly reported on the California Energy Commission's website), thus impairing Board members' contemporaneous awareness about key aspects of MCE's business.

F10. Management has been, at some times and in key respects, insufficiently transparent with the Board, as it has (1) provided incomplete responses to Board members' questions and requests for information; (2) obfuscated or conflated issues and details; (3) failed to inform the Board of important actions in a timely manner or done so after-the-fact; and (4) limited legitimate inquiries and comments from Board members who attempt to question management.

F11. The Board has ceded control of its own meetings by relinquishing its responsibility over the creation of meeting agendas. This has contributed to meeting inefficiency and bloated meeting packets.

F12. The process for amending the agency's foundational rules — its Operating Rules and Regulations — has not been consistently and rigorously followed. As a result, the Grand Jury questions whether all relevant materials were made available to Board members and the public (in accordance with the Brown Act) in advance of the Board taking actions.

F13. Management has repeatedly violated key internal controls, including "Resolution 2020-04" and "authorization chain" documents, requiring consultation about, and approval of, one-to-five year energy contracts.

F14. MCE has grown from a small company to its significant size today, yet its foundational documents have not been amended to reflect its increased scale and complexity.

RECOMMENDATIONS

In light of the discussion in the body of our report, and the findings described above, we recommend as follows:

R1. By September 30, 2026, MCE's Board of Directors should review whether its current delegation of authority provides adequate oversight regarding contract approval, setting / evaluating performance metrics for senior management, and overall company strategy.

R2. By December 31, 2026, the Board should amend its Operating Rules and Regulations to reinstate approval authority for hiring of the CEO and General Counsel, to require Board approval for hiring all C-level employees, and to require an open, competitive process for all such hiring.

R3. By December 31, 2026, the Board should determine whether its current size and composition are impediments to oversight and governance.

R4. By December 31, 2026, the Board should revise its Operating Rules and Regulations to regain responsibility for jointly creating meeting agendas in order to improve meeting efficiency and prioritization of agenda items.

R5. By December 31, 2026, all of MCE's Marin jurisdictions (and preferably, all 38 jurisdictions covered by MCE) should implement a process by which its appointed Board member (or, in that person's absence, the designated alternate member) commits to attending each regular Board meeting.

R6. By December 31, 2026, all of MCE's Marin jurisdictions (and preferably, all 38 jurisdictions covered by MCE) should reassess their appointments of chosen Board members to prioritize those with the most extensive financial and energy expertise.

R7. By March 31, 2027, the MCE Board should evaluate whether changes to Board composition or access to energy expertise would improve oversight and governance, and if necessary, consider amending its Joint Powers Agreement to allow the governing body of each jurisdiction to appoint and designate a Board member (or alternate Board member) who is not a member of its governing body, but who has strong energy industry experience and can commit to serve for multiple years.

R8. By December 31, 2026, the Board should review and assess the value to ratepayers of certain costly contracts that may serve primarily to allow MCE to claim a higher renewable Power Content Label.

R9. By December 31, 2026, the MCE Board should hire an impartial, outside auditor to provide a comprehensive review of energy contracts executed in FY 2024–25, including review of cost, capacity, length of contract, fuel source, facility location and approval processes, in order to avoid future similar recurring contract variances and overruns.

R10. By December 31, 2026, the Board should conduct an internal review concerning the apparent April 2023 elevation of then-Associate General Counsel to the position of General Counsel, in order to determine whether that elevation occurred consistently with MCE's then-operative Operating Rules and Regulations.

R11. Initially by December 31, 2026 and periodically thereafter, the Board should direct management to issue a Request for Proposal concerning (1) services provided by independent energy consultants, and (2) services of all other consultants when the duration or cost exceeds a *de minimis* amount (as defined by the Board).

R12. By December 31, 2026, the Board should review its August 17, 2023 amendment of its Operating Rules and Regulations to determine if, in doing so, (1) the Board received adequate and independent legal advice, and (2) whether MCE and the Board complied with the public inspection requirements of the Brown Act, California's open public meetings law.

R13. By March 31, 2027, the Board should review its existing policies and internal controls to determine whether they are consistent with and adequate for a company approaching one billion dollars in revenue.

REQUIRED RESPONSES

Pursuant to Penal Code section 933.05, the Grand Jury requires responses from the following governing bodies within 90 days:

- MCE Board of Directors: (F1–F14, R1–R4, R7–R13)
- Marin County Board of Supervisors: (F4–F5, R5–R6)
- City Council: City of Belvedere (F4–F5, R5–R6)
- City Council: City of Larkspur (F4–F5, R5–R6)
- City Council: City of Mill Valley (F4–F5, R5–R6)
- City Council: City of Novato (F4–F5, R5–R6)
- City Council: City of San Rafael (F4–F5, R5–R6)
- City Council: City of Sausalito (F4–F5, R5–R6)
- Town Council: Town of Corte Madera (F4–F5, R5–R6)
- Town Council: Town of Fairfax (F4–F5, R5–R6)
- Town Council: Town of Ross (F4–F5, R5–R6)

- Town Council: Town of San Anselmo (F4–F5, R5–R6)
- Town Council: Town of Tiburon (F4–F5, R5–R6)

The governing bodies listed above should be aware that the comment or response of the governing body must be conducted in accordance with Penal Code section 933, subdivision (c), and subject to the notice, agenda and open meeting requirements of the Brown Act.

INVITED RESPONSES

- Contra Costa County Board of Supervisors: (F4–F5, R5–R6)
- Napa County Board of Supervisors: (F4–F5, R5–R6)
- Solano County Board of Supervisors: (F4–F5, R5–R6)
- City Council of Benicia: (F4–F5, R5–R6)
- City Council of Concord: (F4–F5, R5–R6)
- City Council of El Cerrito: (F4–F5, R5–R6)
- City Council of Fairfield: (F4–F5, R5–R6)
- City Council of Hercules: (F4–F5, R5–R6)
- City Council of Lafayette: (F4–F5, R5–R6)
- City Council of Martinez: (F4–F5, R5–R6)
- City Council of Napa: (F4–F5, R5–R6)
- City Council of Oakley: (F4–F5, R5–R6)
- City Council of Pinole: (F4–F5, R5–R6)
- City Council of Pittsburg: (F4–F5, R5–R6)
- City Council of Pleasant Hill: (F4–F5, R5–R6)
- City Council of Richmond: (F4–F5, R5–R6)
- City Council of San Pablo: (F4–F5, R5–R6)
- City Council of San Ramon: (F4–F5, R5–R6)
- City Council of Vallejo: (F4–F5, R5–R6)
- City Council of Walnut Creek: (F4–F5, R5–R6)
- Town Council of Danville: (F4–F5, R5–R6)
- Town Council of Moraga: (F4–F5, R5–R6)
- State of California Senate — Energy, Utilities and Communications Committee: (F1, F6-F9, F12, F14, R1, R7–R9, R11, R13)
- MCE CEO (F1–F14)

Note: At the time this report was prepared information was available at the websites cited.

Reports issued by the Civil Grand Jury do not identify individuals interviewed. Penal Code section 929 requires that reports of the Grand Jury *not* contain the name of any person or facts leading to the identity of any person who provides information to the Civil Grand Jury. The California Legislature has stated that it intends Penal Code section 929 to encourage full candor in testimony in Grand Jury investigations by protecting the privacy and confidentiality of those who participate in any Civil Grand Jury investigation.

APPENDIX — Regarding the Hiring of General Counsel

The following timeline documents an investigation performed by the Grand Jury to understand the process by which (1) MCE's current General Counsel assumed that role in the organization in or about April 2023, and thereafter (2) MCE's Board amended its Operating Rules and Regulations to grant to the CEO, for the first time, authority to hire General Counsel without Board approval.

We undertake this detailed review for overlapping reasons. First, the timeline serves as an example illustrating how (as we have observed in other circumstances) MCE's management and CEO often operates with respect to the Board — by engaging in a course of conduct that tends to obfuscate rather than highlight key issues. Second, the timeline documents significant findings in our report related to a key problem that, we have found, has impaired the Board's ability to govern — the Board needs, but in recent years has not received, adequate independent legal advice.

All documents referred to in this timeline are available on MCE's website as of this writing, with URL addresses as indicated. We begin with the facts, and end with our observations and conclusions.

The Rules for Hiring General Counsel Include Board Approval

1. MCE's original "Operating Rules and Regulations" (OR&R) is posted on its website at https://mcecleanenergy.org/wp-content/uploads/operating-rules-regulations-asammended.pdf. This original OR&R document lists in its article VII, section 2, various important activities over which the Board exercises control. This particular provision of the OR&R specifies, as a matter that "shall be approved only by a majority vote of the full membership of the Board," the following: "b. The hiring of an Executive Director *and General Counsel*." *Id*. at pdf p. 4, italics added. (This undated document shows the subtitle "As Amended." An MCE memorandum describes this version of the OR&R as having been "adopted in March 2009.") https://www.mcecleanenergy.org/wp-content/uploads/2023/06/MCE-Board-Meeting-Packet-June-2023.pdf, at pdf p. 84, fn. 2.)

2. In addition to its foundational OR&R, MCE also periodically adopts various resolutions that express Board policy consistent with the OR&R. Among many such resolutions passed over the years is (adopted in September of 2018) "Resolution 2018-09," https://mcecleanenergy.org/wp-content/uploads/2018/10/Resolution-2018-09-Delegating-Auth.-of-Setting-Comp.-Tenure-Appt.-and-Cond.-of-Emplymnt-to-ExCom-and-CEO-1.pdf. Resolution 2018-09 provides, in its section 1: "The Board hereby delegates to MCE's … CEO … in consultation with the Executive Committee, the authority to prescribe the compensation of all MCE officers, other than the CEO, and provide the number, compensation, tenure, appointment and conditions of employment of MCE employees, provided that such prescription and provision be consistent with the Board-approved budget." *Id*. at pdf p. 1. As will become more apparent shortly, we question whether, in light of the *fundamental and specific* OR&R provision requiring full Board approval, which expressly names General Counsel, any inconsistent or ambiguous Board resolution can control

when hiring (or promoting, or advancing) General Counsel. More specifically, Resolution 2018-09, quoted above, is both *subservient to the OR&R, and general* in its language ("appointment … of MCE employees"), and its *implementation with respect to General Counsel* would appear to require amendment to the otherwise controlling OR&R.

General Counsel is Hired Without Board Approval

3. As of February 16, 2023, Catalina Murphy was consistently shown on memoranda to the Board (in meeting packets), and in minutes of Board meetings, as "Associate General Counsel." See https://www.mcecleanenergy.org/wp-content/uploads/2023/02/MCE-Board-Meeting-Packet-February-2023.pdf, at pdf pp. 18 and 26. Yet, as of April 20, 2023, Catalina Murphy is shown in similar memoranda as "General Counsel." See (https://www.mcecleanenergy.org/wp-content/uploads/2023/04/MCE-Board-Meeting-Packet-April-2023.pdf, at pdf pp. 45 and 63. Based on our review of MCE's Board meeting Minutes *circa* 2021–early 2023, it appears this position had been vacant for at least eight months. At this time, approval of the hiring of General Counsel was still subject to a "majority vote of the full membership of the Board" under the OR&R quoted in paragraph #1 above. However, we have found no evidence indicating any Board vote of approval concerning this hiring; neither have we found any announcement (or entry in the Minutes) about this change in status. Nor have we found any evidence that the Executive Committee was consulted about the change in General Counsel, as would have been required by Resolution 2018-09, quoted in paragraph #2 above.

After Missing Board Approval, a Change in the Rules — Step 1: Highlight "Minimal Changes," With No Mention of General Counsel

4. The June 15, 2023, Board Meeting Packet included proposed amendments to the OR&R. It also included an introductory memorandum, authored jointly by MCE's Associate General Counsel and its new General Counsel, Catalina Murphy. The memorandum's opening passages identified four "minimal changes" proposed for the OR&R. These changes were: (1) updating MCE's name; (2) streamlining the description of the Board Chair's duties regarding agendas; (3) extending the term of the Board secretary; and (4) changing the month for the annual Board election. The memorandum's list of changes did not mention any change in Board approval of hiring General Counsel. See https://www.mcecleanenergy.org/wp-content/uploads/2023/06/MCE-Board-Meeting-Packet-June-2023.pdf, at pdf pp. 84–85. Consistent with counsel's memorandum, the proposed amendments to the OR&R in this packet included these four "minimal changes," yet no change to the Board's then-existing power: the requirement that the Board must approve the hiring of General Counsel. *Id.*, at pdf pp. 89 and 94.

5. But in a subsequent Supplemental Packet for the same June 15, 2023 Board meeting, clean and redlined documents showed, for the first time, a proposed amendment of the OR&R striking Board authority to approve the hiring of General Counsel. See https://www.mcecleanenergy.org/wp-content/uploads/2023/06/6.15.23-Supplemental-Meeting-Packet.pdf, at pdf pp. 16 & 21. We found no additional or updated memorandum highlighting this change from the earlier June packet, no comment from staff addressing this change, and no

indication when this supplemental packet was transmitted to the Board. This two-packet submission to the Board, again without explanation, we will see again in this timeline.

6. With these two versions of the OR&R submitted to the Board on June 15 the proposed changes to the OR&R was presented for action. https://www.youtube.com/embed/VQPtcrnYMBA, at 38:14. Associate legal counsel summarized relevant history, explaining that the Executive Committee reviewed MCE's formation documents at its February 2023 meeting, and concluded the OR&R should be updated to incorporate "minimal changes." Counsel explained that the Executive Committee "then formed an ad hoc committee, tasked with providing a recommendation to the Board on this matter. The resulting document from the ad hoc committee meeting is the proposed amendment to MCE Operating Rules and Regulations, which can be found in attachment A of item number 7." *Id*. at 38:28–39:16. (We note that both meeting packets contain an attachment "A" concerning item number 7.) Counsel then listed a "quick summary of the proposed revisions," specifically describing the same four items mentioned earlier in paragraph #4 above — but again, counsel did not mention any change regarding Board approval of the position of General Counsel. *Id*. at 39:17–40:00.

Step 2: Management Characterizes Change in Rules as "Alignment"

7. Counsel next turned to the recently circulated Supplemental Packet, stating:

> "It came to our attention after the first packet was released that there did need to be an additional edit to align with Resolution 2018-09 [quoted in paragraph #2 above] … , which delegated the authority of setting compensation, number, tenure, appointment, and conditions of employment aside from the CEO position to the Chief Executive Officer, so long as these actions are consistent with the Board-approved budget. So, we've made that additional edit. You'll find it in the redline." *Id*. at 40:07–40:40.

Counsel did not advise whether the Executive Committee reviewed and approved that "additional edit" as required, when that edit was made, what was being "aligned," or to whom "we" referred. Taken by its own terms, counsel's statement says that an inconsistency between Resolution 2018-09 and the OR&R had been identified, and that someone determined that the OR&R must be "aligned" with the resolution. Counsel's statement also implies that determination was made by counsel, without consultation by the ad hoc committee, and only after the first packet was released for the June 15 Board meeting.

Counsel's last quoted passage (inset above) — a recitation that focused on delegated compensation and related authority, but did not include any of the key terms, "approve," "hire," or, most importantly, "General Counsel," and said nothing about the process by which the (late) Supplemental Packet was produced for Board action — was the full extent of the explanation to the Board about the newly-inserted amendment to strike from the OR&R the Board's longstanding authority to approve the hiring of General Counsel. *We conclude that this explanation, delivered immediately before the Board's vote, can most charitably be characterized as less-than-transparent. Indeed, it appears to have been phrased to obfuscate, rather than illuminate, the fact that the Board was about to remove from its fundamental OR&R,*

the key authority to approve the hiring of General Counsel, a power that it had possessed since MCE's inception in 2009.

The Board Chair asked for any public comment; there was none. *Id*. at 45:16–45:22. The Board then proceeded to its first vote, apparently passing the Supplemental Packet amendments to the OR&R Packet unanimously. *Id*. at 49:02–50:39. However, pursuant to the OR&R itself, changing that fundamental document is a two-step process; this first vote was therefore provisional, requiring confirmation by a second vote at the next Board meeting, which would be held August 17, 2023.

Step 3: Management Again Highlights "Minimal Changes" — and Again Does Not Mention General Counsel

8. The August 17, 2023 Board Meeting Packet showed *most* of the OR&R amendments that had been provisionally approved in June 2023. See https://www.mcecleanenergy.org/wp-content/uploads/2023/08/MCE-Board-Meeting-Packet-August-2023.pdf, at pdf pp. 21–25 (redlined). Yet confusingly — and apparently failing to reflect the Board's June vote described in paragraph #7 above — the August packet showed *no* amendment to the OR&R removing the Board's authority to approve the hiring of General Counsel. (As an aside, this packet also did not show the names of MCE's member jurisdictions on the first page of the OR&R — names that *had* appeared in the June 15 Supplemental Packet. As we will see, this information would later be contained in a last-minute Supplemental Packet, submitted to the Board on the afternoon before the August 17 Board meeting.)

9. An accompanying memorandum to the Board, included in the August 17 Meeting Packet, reminded Board members about the two-step process for amending the OR&R, and highlighted the same *four* items proposed for amendment that had been highlighted in June. See https://www.mcecleanenergy.org/wp-content/uploads/2023/08/MCE-Board-Meeting-Packet-August-2023.pdf, at pdf pp. 14–15. To keep these items in mind, we quote this memorandum:

> "For reference, the revisions to the ORR that the Board authorized to proceed for approval include:
>
> • Updating MCE's name from 'Marin Energy Authority';
>
> • Streamlining the Chairperson's duty from 'supervise the preparation of the agenda' to 'review the agenda' before each Board or Committee meeting;
>
> • Allowing the continuation of the Secretary's one-year term, subject to the Board's decision to remove; [and]
>
> • Changing the annual election Board meeting month from June to 'on or near December' which better aligns with the local elections of the MCE member communities." *Id*., at pdf p. 15.

Again, neither the OR&R version recommended to be approved in the Meeting Packet, nor its accompanying memorandum, mentioned any change in the Board's authority to approve the

hiring of General Counsel. (And again, these omissions would soon be "corrected" by Supplemental Packet and verbal introduction by counsel.)

10. Prior to the August 17 Board meeting, a Supplemental Packet was again posted, again late, and other relevant documents were submitted to Board members by email without public posting (see paragraph #11 below). See https://www.mcecleanenergy.org/wp-content/uploads/2023/08/MCE-Board-Meeting-Supplement-Packet-August-2023.pdf. However, this packet is unlike most of the Board packets we have seen on the MCE website, before and after 2023. The Supplemental Packet for the August 17 meeting, as this packet appeared to the Grand Jury in 2026 (and earlier, on Sept. 19, 2024 and Oct. 6, 2024, courtesy of the Internet Archive Wayback Machine), consists simply of a two-page agenda, without any attached documents. https://web.archive.org/web/20241001000000/https://www.mcecleanenergy.org/wp-content/uploads/2023/08/MCE-Board-Meeting-Supplement-Packet-August-2023.pdf. More specifically, this Supplemental Packet included no document showing proposed amendments to the OR&R, and no memorandum highlighting or explaining changes to Board approval of the hiring of General Counsel. Absent a second presentation of proposed changes to the OR&R highlighting such removal of the Board's authority, under both (1) the Brown Act (California's open public meetings law, set out in Cal. Gov. Code, §§ 54950–54963), and (2) pursuant to the two-step process required for OR&R amendments, it appears to the Grand Jury that the Board could not *properly* undertake a second, confirming, vote on such changes.

Late and Missing Documents — and Misdirection

11. We have learned, from our interviews with Board members, that although documentation showing proposed amendments to the OR&R to remove the Board's authority is missing from MCE's official posted archives, in fact Board members were provided such written documentation on the day before the August 17, 2023 Board meeting. An MCE staff email sent at 2:56 PM on August 16, 2023, to all Board members stated: "Attached are real-time and meeting materials to be discussed at tomorrow's in-person Board meeting at 7:00 P.M." Appended to that email were: (1) The same two-page Supplemental Packet agenda mentioned in paragraph #10, above; (2) a 10-page slide presentation about MCE's Deep Green program; and (3) & (4) "*redlined" and "clean" versions of the proposed changes to the OR&R.* The latter two documents showed, in renumbered article VI, section 2.b., the proposed amendment removing the Board's authority to approve the hiring of General Counsel, just as this amendment appeared in the June Supplemental Packet mentioned in paragraphs #5 and #6 above. *Significantly, there was no accompanying memorandum, or update to the prior memorandum described in paragraph #9 above, highlighting the inclusion of this additional amendment, or otherwise reminding the Board of the (less-than-transparent) explanation that had been provided orally at the June Board meeting. Nor have we seen any indication that MCE's General Counsel, or associate general counsel, alerted the Board to any potential conflict of interest arising from counsel's representations or presentations concerning this matter that directly affected General Counsel.*

12. The Board voted again at the August 17, 2023 meeting to amend the OR&R. See https://mcecleanenergy.org/wp-content/uploads/2024/06/MCE-Board-Meeting-Minutes-August-

17-2023.pdf, pdf p. 3, item 7. As the ensuing Board meeting video shows, MCE's associate legal counsel highlighted the "*version that … you received yesterday via email,*" and stated that it was "*the [same] one that has been distributed today.*" https://www.youtube.com/embed/4Vk9j021OZw, at 1:18:57–1:19:09. Then legal counsel reported that MCE staff recommended the Board's approval of the proposed amendments. In doing so legal counsel did not mention, let alone highlight, the fact that the new document in the Supplemental Packet (both redlined and clean versions) differed from the OR&R amendment document contained in the initial August 17 meeting packet, insofar as the new document removed the Board's authority to approve the hiring of General Counsel.

Unusually for Board meetings, there was no discussion by Board members about *any* of the four proposed amendments to the OR&R submitted to the Board, whether in June or in August, and counsel did not state that the new document was the same document approved by the Board in June (two approvals being consistent with the OR&R's two-step amendment process). Nor did the Board Chair ask if any member of the public wished to comment. The matter was moved quickly to a vote; the proposed OR&R amendment passed unanimously. *Id*. at 1:20:26–1:22:30.

Result: Board Authority is Reduced — and the Hiring Without Board Approval is Papered Over

13. The resulting updated version of the OR&R presently posted on the MCE website (listed as amended as of August 17, 2023) shows that the Board retains its authority to approve the hiring of the CEO — but the Board's former authority, possessed since 2009, to approve the hiring of General Counsel, is now absent. See https://mcecleanenergy.org/wp-content/uploads/2023/08/Amended-MCE-Operating-Rules-Regulatons-Final-8.21.23.pdf, at pdf p. 4.

Observations and Conclusions — Skirting the Rules, the Board Unaware, and Apparent Violation of The Brown Act

1. In light of paragraph #s 1–3 above, we question how Catalina Murphy was promoted to the position of General Counsel in April 2023, without Board approval of that hiring, *when it appears that, at that time, MCE's fundamental governing OR&R document controlled, and required, approval of the "full … Board*."

2. In light of paragraph #s 4–10 above, it appears that the OR&R amendment removing the Board's authority to approve hiring of General Counsel, submitted to the Board on June 15 in the late Supplemental Packet, was never properly brought to the attention of the Board, either by memorandum or orally, before the Board voted to adopt such a change. *To the contrary: As observed earlier, it appears that the explanation then given to the Board concerning the proposed amendment did more to obfuscate than illuminate. The "quick summary of the proposed revisions" did not mention the fact that the Board was being asked to eliminate from its fundamental OR&R, the key authority that it had possessed since 2009 — the approval of the hiring of General Counsel*.

3. The Brown Act, California's open public meetings law, requires that materials distributed less than 72 hours prior to discussion of agenda items must be made available for "public inspection … at the time the writing is distributed" to the Board members. (Cal. Gov. Code, § 54957.5, subd. (b)(1).) This section provides two alternative ways for an agency to comply with this requirement:

- First, under subdivision (b)(2)(A), the agency shall (i) make the writing available for public inspection "at a public office or location that the agency shall designate for this purpose" and (ii) list the address where [the writing] is available "on the agendas for all meetings of the legislative body of that agency."
- Alternatively, an agency can comply under subdivision (b)(2)(B), by meeting *each* of four different requirements, one of which is: "(ii) The … agency immediately posts [the writing] on the … agency's internet website." For those attending the August 17, 2023 meeting remotely, immediate posting on MCE's website pursuant to section 54957.5, subdivision (b)(2)(B) — along with a real-time oral notification to the video audience highlighting the posting prior to the Board's vote — *would be the only way* for MCE *to provide public access to such a last-minute submission*.

In light of paragraph #s 8–13 above, it is unclear whether MCE and its Board complied with this important law. Specifically, based on what is shown in MCE's public archives, it is not apparent that the key documents setting out the proposed changes to the OR&R, which were appended to the email sent to Board members on August 16, and then subsequently distributed to Board members at the August 17 meeting, *were made available to the public (whether attending the meeting in person or participating virtually on line) prior to the Board's vote.* (Indeed, these key documents remain hidden from the public on MCE's public archives page even now.)

4. Finally, the history set out above concerning the June and August meetings reflects strikingly similar internal procedural irregularities that, on their own (and all the more when considered in combination), make us question whether the Board (i) received clear and independent legal advice *about an issue that directly affected General Counsel,* and (ii) was fully aware of the significant change that it approved on August 17, 2023, which removed its own authority to approve hiring of General Counsel. Specifically, as mentioned in the above timeline:

- In June 2023 MCE's legal counsel highlighted, both by memorandum and orally, various specific proposed amendments to the OR&R — but was insufficiently transparent (*and indeed, appears to have obfuscated*) regarding amendments written to remove the Board's authority to approve hiring of General Counsel.
- In August 2023, counsel obfuscated again, at least twice. As an initial matter, MCE's legal counsel listed specific proposed amendments to the OR&R, but that list did not include removing the Board's authority to approve the hiring of General Counsel. Next, after providing the Board with a late substitute document that *did* show the removal of the Board's authority, MCE's legal counsel provided an ambiguous and incomplete history of that change and, once again, counsel failed to highlight that change (either by an accompanying memorandum, or orally) when presenting the OR&R amendment to the Board.

###

TOWN OF
SAN ANSELMO
EST. 1907

RESPONSE TO GRAND JURY REPORT
FINDINGS AND RECOMMENDATIONS

REPORT TITLE: **"MCE, Marin Clean Energy: A Series of Missteps Highlight Need for Governance Changes"**

REPORT DATE: **June 16, 2026**

RESPONSE BY: **Town of San Anselmo**

FINDINGS

- I (we) agree with the findings numbered: F4, F5

- I (we) disagree *partially* with the findings numbered: None

- I (we) disagree *wholly* with the findings numbered: None

(Attach a statement specifying any portions of the findings that are disputed; include an explanation of the reasons therefor.)

GRAND JURY RECOMMENDATIONS

- I (we) agree with the recommendations numbered: R5

- I (we) disagree partially with the recommendations numbered: R6

- I (we) disagree wholly with the recommendations numbered: None

Date: _____ Signed: _____

Steve Burdo, Mayor
Town of San Anselmo

Number of pages attached: 3

RESPONSE TO GRAND JURY FINDINGS

F4. Many Board members have — quite understandably — limited expertise regarding a large and complex company such as MCE.

Response: **Agree**

The Town agrees that many Board members understandably have limited specialized expertise regarding MCE's operations. The Town also believes MCE should provide robust onboarding, recurring training, clear decision materials, and access to independent technical and legal advice so that all Board members can exercise informed oversight.

F5. All MCE Board members are local elected officials who face competing demands on their limited time and resources; as a result, meeting attendance has often been poor, and insufficient for optimally effective governance.

Response: Agree

The Town agrees that reliable attendance by either the appointed representative or designated alternate is important to effective governance. San Anselmo has maintained consistent representation and will continue to use its designated alternate when the primary representative is unavailable.

RESPONSE TO GRAND JURY RECOMMENDATIONS

The Marin County Civil Grand Jury recommends the following:

R5. By December 31, 2026, all of MCE's Marin jurisdictions, and preferably all 38 jurisdictions covered by MCE, should implement a process by which its appointed Board member, or, in that person's absence, the designated alternate member, commits to attending each regular Board meeting.

This recommendation has been implemented.

The Town appoints both a primary MCE Board representative and a designated alternate and expects one of them to attend each regular Board meeting. When the primary representative is unavailable, the alternate is contacted to attend. The Town will continue to consider attendance and availability when making its annual appointments to regional bodies and will periodically review its representation to support consistent participation and continuity. The Town also supports MCE's consistent administration of its attendance requirements and timely communication with member jurisdictions when attendance concerns arise.

R6. By December 31, 2026, all of MCE's Marin jurisdictions, and preferably all 38 jurisdictions covered by MCE, should reassess their appointments of chosen Board members to prioritize those with the most extensive financial and energy expertise.

Financial and energy expertise are not anticipated to be the controlling criterion for every appointment. The Town agrees that a combination of relevant financial and energy governance experience, institutional knowledge, state compliance, continuity of service, and the ability to represent the community effectively should be considered when appointing an MCE Board representative from the Town. Accordingly, San Anselmo will continue to appoint the councilmember best positioned to provide consistent and meaningful oversight, considering specialized expertise as one important factor among several. The Town also encourages MCE to strengthen Board training and access to independent expertise and to evaluate, through its governance assessment, whether the Board's size and composition provide the expertise and continuity appropriate for an agency of MCE's size and complexity.

STAFF REPORT

TOWN OF SAN ANSELMO Item 2.4

MEETING DATE: August 25, 2026

AGENDA TITLE: Memorial Park – Athletic Courts Improvement Project: 60% Design

FROM: Mattie O'Grady, Director of Community Services
Scott Schneider, Director of Public Works

RECOMMENDATION: That the Town Council review the Memorial Park Athletic Courts Improvement project's conceptual design and provide direction to staff.

BACKGROUND

Memorial Park is the Town's largest and most heavily used park and serves as a central gathering place for organized sports, informal recreation, and community events. In 2018, the Town Council approved the Memorial Park Master Plan, which established a long-term vision to address aging infrastructure, improve drainage, modernize recreational facilities, and enhance park amenities. Since its adoption, the Town has implemented the Master Plan in phases as funding has become available, including renovations to fields, parking areas, playgrounds, and picnic facilities.

In 2024, staff initiated an amendment to the Memorial Park Master Plan focused on improvements to the southern portion of the park. Potential improvements included the reconfiguration or replacement of the tennis courts, parking and drop-off areas, snack shack, basketball court, skate park, restrooms, and picnic facilities. The amendment process included public outreach through community meetings and surveys to gather feedback regarding preferred improvements and community priorities.

Recognizing that full implementation of the Master Plan and proposed amendments would require a combination of public and private funding, the Town engaged Lotus Consulting in 2025 to conduct a Capital Campaign Feasibility Assessment and Plan for Memorial Park. The assessment evaluated the feasibility of a $4 million philanthropic campaign to help close the funding gap for the final phase of the Master Plan, in addition to approximately $5 million in existing and committed public funding.

The feasibility assessment was performed by conducting 21 confidential interviews with residents, business and civic leaders, and individuals with major-gift capacity. While the study found strong community support for Memorial Park and its proposed

improvements, it also identified significant constraints that would limit the Town's ability to successfully pursue a $4 million capital campaign at this time.

Based on these findings, staff recommended narrowing the scope of the Master Plan amendment to focus on renovation of the Memorial Park Athletic Courts. In February 2026, the Town re-engaged Integra Planning + Landscape Architecture to begin design work for redevelopment of the athletic courts.

On August 18, 2026, the Parks and Recreation Commission reviewed the proposed Memorial Park court improvement project. Written, in-person, and online public comments were overwhelmingly supportive of the project, including the proposed permanent futsal court and improvements to the tennis and pickleball courts.

Commenters described the temporary summer futsal installation as a well-used community amenity that supported informal play, physical activity, youth engagement, and social interaction among residents of varying ages. Speakers noted frequent use by children and families following summer camp, participation in pickup play and tournament activities, and the opportunity for youth to gather and recreate outside of organized sports programs.

Several commenters supported construction of a permanent futsal court and improved tennis and pickleball facilities. Comments included support for a cushioned turf surface to improve player comfort and safety, dedicated and clearly marked pickleball courts, and improvements to the condition of the existing court surfaces. One commenter also requested that the Town consider pedestrian access and a safer crossing connection between the Red Hill Shopping Center and the Sunny Hills park entrance. Commenters encouraged completion of the project before the summer season, when youth camp participants and other park users could benefit most from the facility.

A community member also expressed interest in assisting with fundraising for the futsal component, noting potential support within the local soccer community.

In response to Commission questions regarding the proposed turf material and temperature, staff clarified that the project would not replace any existing natural grass areas at Memorial Park. The proposed synthetic-turf futsal court would be installed on an existing hard-surface court area, while the park's grass areas would remain available for public use.

Staff further noted that contemporary synthetic-turf systems offer alternatives to traditional recycled-tire crumb-rubber infill. Potential material options may include organic or mineral-based infills, such as olive-pit, cork, or coconut-husk material combined with silica sand, as well as shock-pad systems that may reduce or eliminate the need for infill for a small court installation.

The final turf specification has not been determined. During design development, the Town would evaluate turf pile height, shock-pad requirements, drainage performance,

infill needs, maintenance requirements, player safety, lifecycle considerations, and environmental factors.

The Commission also inquired about the potential for program-generated revenue to offset ongoing maintenance costs. Staff noted that programming and cost-recovery opportunities would be considered during a later phase of project implementation; however, ongoing maintenance funding would be necessary.

Following discussion, the Parks and Recreation Commission recommended that the Town Council advance the project substantially as presented, without major modifications.

DISCUSSION/ANALYSIS

The base concept of this design incorporates all the community feedback received during the 2024 Master Plan amendment process and retains the general approach of renovating the courts in their existing location. The 2024 approved Master Plan amendment included one multi-sport court for futsal and basketball, two dedicated tennis courts, and two dedicated pickleball courts. The updated 2026 design maintains the existing fencing framework and includes one dedicated futsal court, two dedicated tennis courts, and three dedicated pickleball courts.

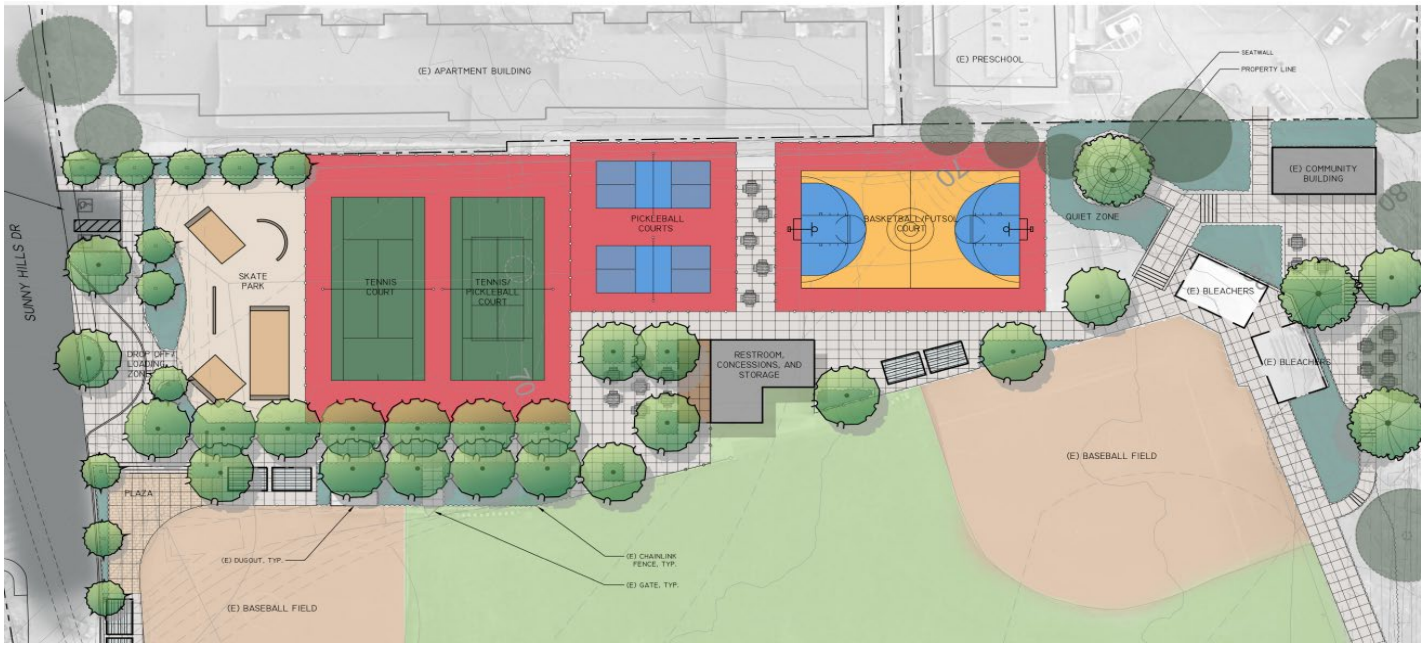
Staff recommend changing the previously proposed multi-sport court to a dedicated synthetic-turf futsal court. A half-court basketball area with three hoops currently exists at Memorial Park and will remain available for basketball use. The recommended futsal-court design offers several advantages:

- From June 12 through July 19, community members raised funds and improved two tennis courts to support the San Anselmo World Cup Street Soccer program. The program was highly successful and generated strong community interest in continuing and expanding soccer programming at Memorial Park.
- Synthetic turf is expected to reduce sound impacts on adjacent residential properties when compared with a hard-surface multi-sport court.
- Modular multi-sport court tiles become slippery when moisture is present, which may limit safe use during certain weather conditions.
- A synthetic-turf futsal court would provide a flexible, year-round venue for youth and adult recreation programming, including soccer, lacrosse, specialty camps, agility training, tai chi, and other activities.
- Only two other rentable turf futsal courts are currently available in Marin County. The proposed court would be prioritized for Town recreation programming and community use.

To manage budget risk while maximizing opportunities for additional improvements, the project is structured with a base bid for the core athletic-court improvements and one bid alternate for improvements to the Sunny Hills entrance area. The bid alternate would address frontage-area improvements and accessibility issues associated with that entrance, including related infrastructure and beautification work. This approach allows

the Town to prioritize essential athletic-court improvements while retaining the option to include the Sunny Hills entrance work if construction pricing is favorable

2024 Design



2026 Design



FISCAL IMPACT

The Town has allocated $871,000 for this project, including funding from Measure A, Measure J, and the Park Improvement Fund. Additionally, the Town has received a $15,000 donation.

The current cost estimate for the athletic-court improvements is $1,017,528, and the cost estimate for the frontage/entrance improvements is $706,260. Both estimates account for a 20% contingency.

The frontage and entrance improvements are included as a bid alternate. Award of the bid alternate will depend on the construction bids received, the availability of project funds after award of the base scope, and any additional fundraising secured by the Town.

GENERAL PLAN CONSISTENCY

The proposed athletic court redevelopment is consistent with General Plan because it upgrades deficient recreational infrastructure, improves safety and user experience, and enhances accessibility. The project further implements direction to continue phased implementation of the adopted Memorial Park Master Plan.

CEQA AND CLIMATE ACTION PLAN CONSISTENCY

The Town finds this Project to be categorically exempt from the requirement to prepare environmental documents under the CEQA pursuant to CEQA Guidelines Section 15301, Class 1, as it involves the maintenance and minor alteration of an existing facility with negligible or no expansion of use.

The project is consistent with Climate Action Plan S-1.a (Urban Forests, planting additional trees) and A-4.a and b (Natural Infrastructure, trees and bioretention).

Attachment 1 – Conceptual Design
Attachment 2 – Presentation
Attachment 3 – Public Comments Received for Parks and Recreation Commission Meeting 8.18.26

(E) APARTMENT BUILDINGS

(E) CONC. WALK

(N) SHADE TREE, TYP.

(N) CONCRETE CURB, TYP.

FUTSAL COURT

(E) POST LIGHT TO REMAIN.

(N) 6' HIGH FENCE, TYP.

PICKLEBALL COURTS

(E) POST LIGHT TO REMAIN.

TENNIS COURT

TENNIS COURT

(E) POST LIGHT TO REMAIN.

(E) STAIRS

(E) SKATE RAMP

(E) ASPHALT

(E) SKATE RAMP

SUNNY HILLS DRIVE

(E) ASPHALT

(E) CHAINLINK FENCE AND GATES TO REMAIN, TYP.

(E) STORAGE

(E) TURF

(E) BLOCK WALL TO REMAIN.

(N) 12' HIGH FENCE, TYP.

(E) TANK

(E) ASPHALT

(E) DUGOUT

(E) BIKE RACKS TO REMAIN.

(E) UTILITIES TO REMAIN.

(E) CROSSWALK TO BE RESTRIPED.

(E) BASEBALL FIELD

(E) TURF

(N) ADA COMPANION SEATING, TYP.

AMENITIES SCHEDULE

- (A) 18" WIDE SEAT WALL
- (B) 6" CONCRETE CURB
- (C) CONCRETE STEPS w/ HANDRAIL
- (D) BLEACHERS
- (E) TENNIS NETS
- (F) PICKLEBALL NET
- (G) FUTSAL GOAL
- (H) DRINKING FOUNTAIN
- (I) ADA PARKING SIGN
- (J) ENTRY/MONUMENT SIGN
- (K) DRINKING FOUNTAIN
- (L) TRASH RECEPTACLES

MATERIAL SCHEDULE

- [1] SYNTHETIC SPORTS TURF w/ STRIPING
- [2] ASPHALT CONCRETE COURTS w/ STRIPING
- [3] ASPHALT CONCRETE PARKING PAVING w/ STRIPING
- [4] BIORETENTION AREA
- [5] CONCRETE ADA PARKING PAVING w/ STRIPING
- [6] CONCRETE PAVING
- (N) 6' HIGH CHAIN LINK FENCE
- (N) 12' HIGH CHAIN LINK FENCE
- EXISTING 12' HIGH FENCE
- (N) 8' HIGH MAN GATE
- (N) 6' HIGH MAINTENANCE GATE
- EXISTING 8' HIGH MAN GATE
- EXISTING 12' HIGH DOUBLE GATE

GRAPHIC SCALE

0 10 20

(IN FEET)
1 INCH = 10FT

INTEGRA
PLANNING+
LANDSCAPE
ARCHITECTURE

PREFERRED CONCEPTUAL SITE PLAN
MEMORIAL PARK RENOVATION
1000 SIR FRANCIS DRAKE BOULEVARD, SAN ANSELMO, CALIFORNIA
TOWN OF SAN ANSELMO

TOWN OF SAN ANSELMO EST. 1907

DATE: 07/03/2026
SHEET NUMBER: L-1 OF 1
PROJECT NUMBER: 26-002.01

Aug 13, 2026 – 12:50pm
G:\Shared drives\ProjectServer\26-002\dwg\1_Conceptual\26-002_LCSP_V2.dwg

Memorial Park
Athletic Courts Improvement Project

60% Conceptual Design Review



ACCESSIBILITY

TENNIS

PICKLEBALL

FUTSAL

TOWN OF SAN ANSELMO
EST. 1907

Town Council
August 15, 2026

Town Council Action

Review the Memorial Park Athletic Courts Improvement Project's conceptual design and provide direction to staff

Project Background

2018 Town Council adopted the Memorial Park Master Plan.

2024 Master Plan amendment process considered improvements to the park's southern area and gathered community input.

2025 Capital Campaign Feasibility Assessment evaluated a $4 million philanthropic campaign; strong support was identified, but constraints limited campaign feasibility at this time.

2026 Town narrowed the effort to athletic-court renovation and re-engaged Integra Planning + Landscape Architecture.

2024 Approved Amendment – Conceptual Design



2024 and 2026 Design Direction

2024 Approved Amendment

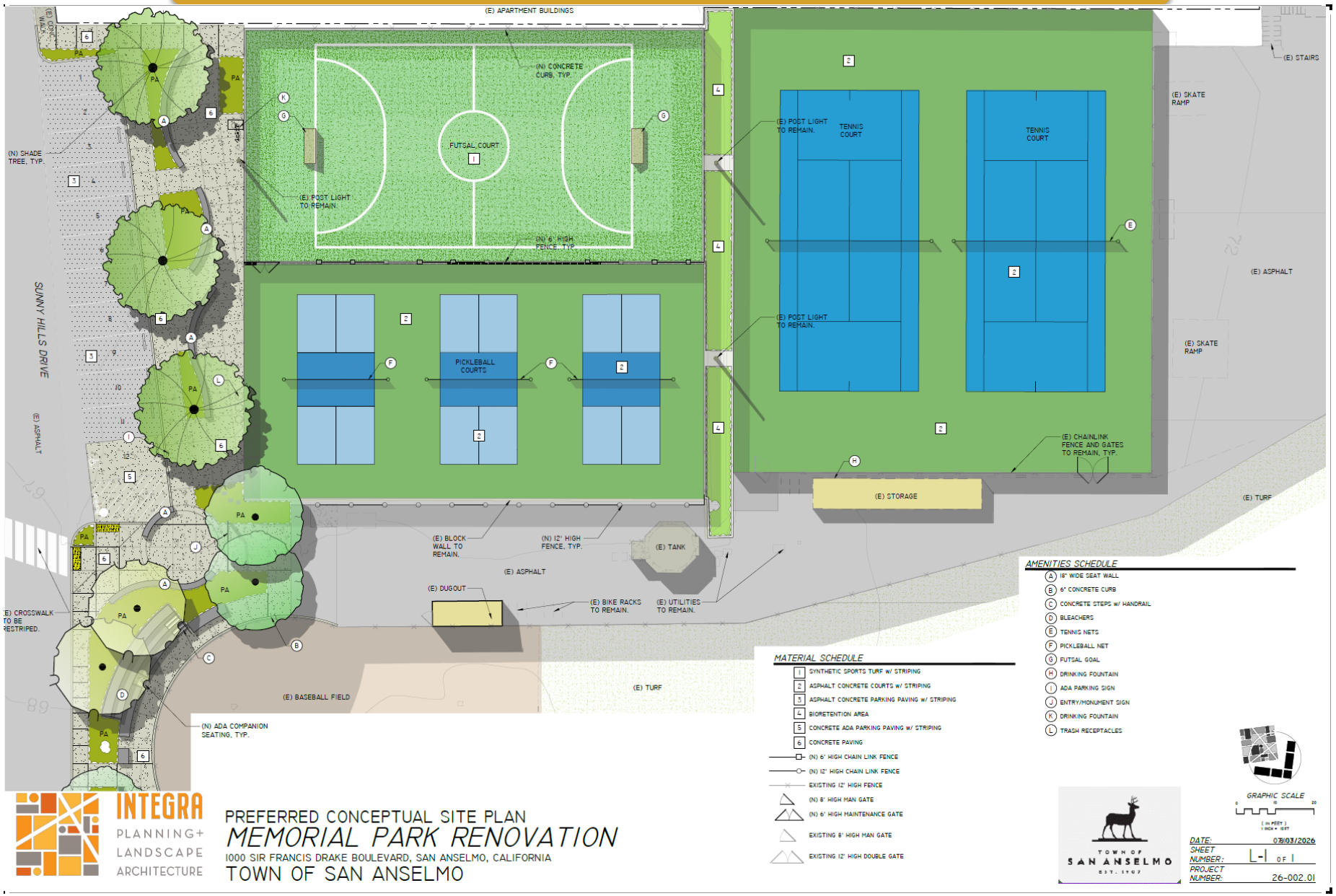
- One multi-sport court for futsal and basketball
- Two dedicated tennis courts
- Two dedicated pickleball courts
- Updated skatepark
- New Restrooms
- New Concessions
- Seating, shade, plantings

2026 Updated Design

- Scaled back scope to only include Athletic Courts & frontage/entrance improvements
- One dedicated synthetic-turf futsal court
- Two dedicated tennis courts
- Three dedicated pickleball courts
- Existing half-court basketball remains

The updated concept responds to community feedback and recent court activation, while prioritizing durable and dedicated athletic uses.

2026 Updated Conceptual Design



2026 Entrance Sketch

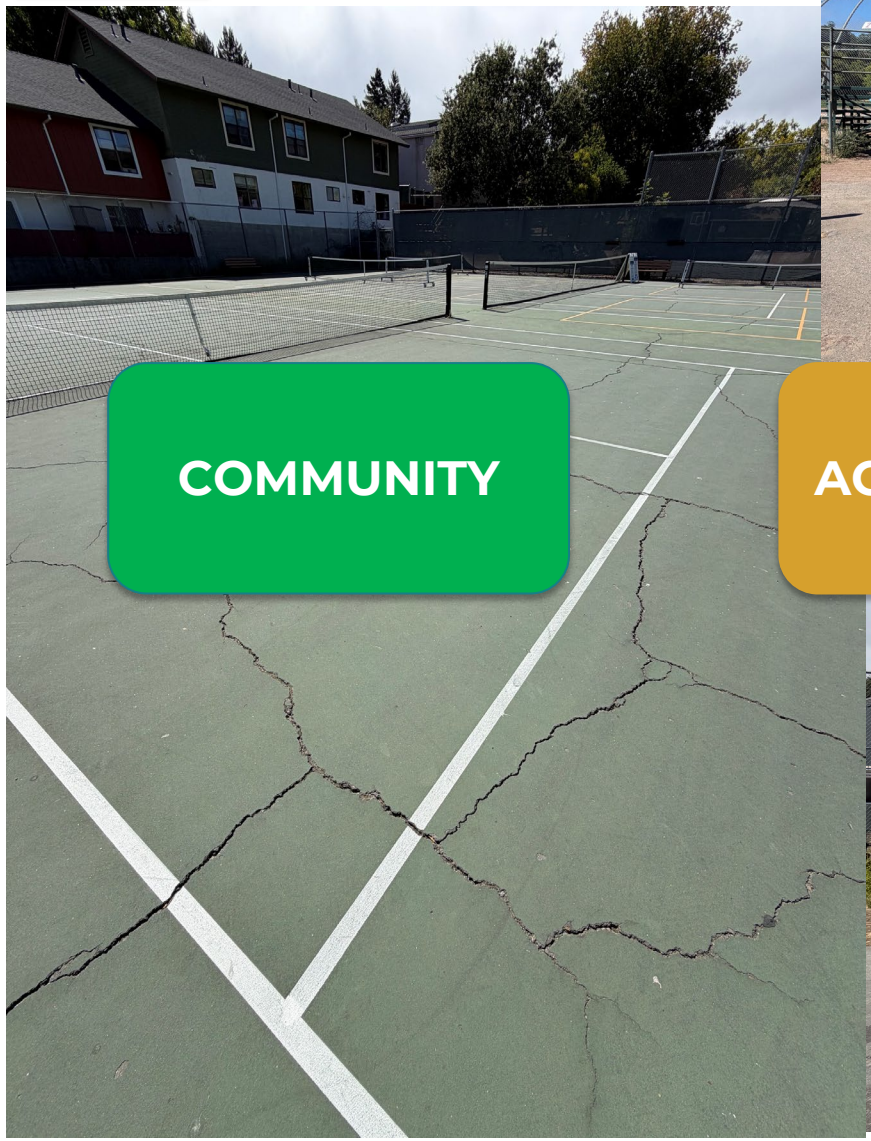


Why a Dedicated Turf Futsal Court?

- Builds on **strong community interest** generated by the San Anselmo World Cup Street Soccer program
- Expected to **reduce sound impacts** on adjacent residences compared with a hard-surface multi-sport court
- **Avoids potential slipperiness** of modular court tiles when moisture is present
- Creates a **flexible, year-round venue** for youth and adult soccer, lacrosse, camps, agility training, tai chi, and other activities
- Would be prioritized for Town recreation programming and **community use**
- Half court basketball court remains



Why Now?



COMMUNITY



ACCESSIBILITY



ACTIVATION



Proof of Concept



Base Bid + Sunny Hills Entrance/Frontage Alternate

Base Bid

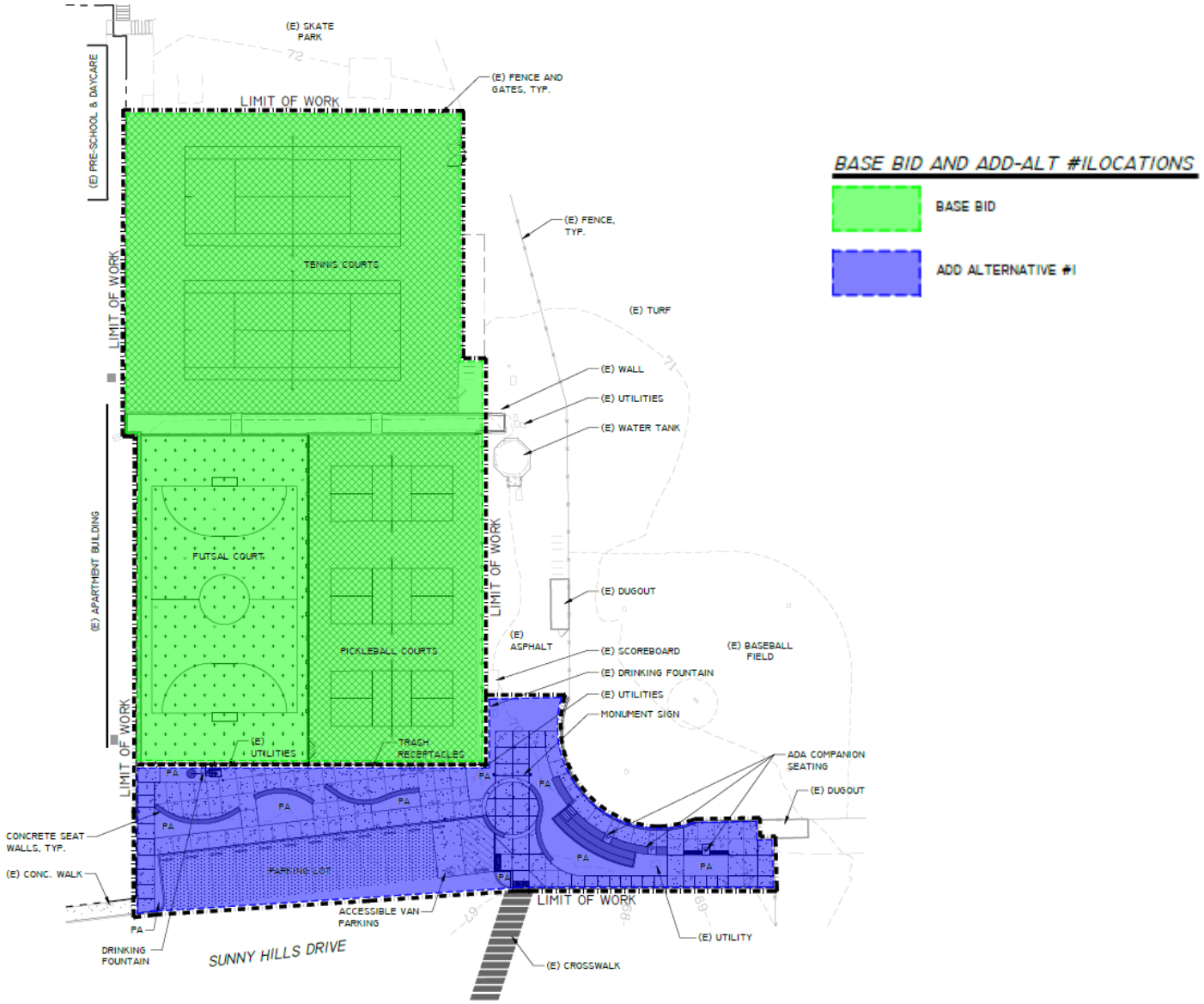
- Core athletic-court improvements
- Prioritizes essential renovation needs
- Protects delivery of the central project scope
- Financially Manageable

Add Alternate

- Sunny Hills entrance/frontage improvements
- Addresses accessibility issues, related infrastructure, and beautification
- Award depends on bid pricing, remaining funds, and additional fundraising

This structure manages budget risk while preserving the opportunity to advance entrance accessibility if funding permits.

Visual of Base + Add Alternate



Funding and Fiscal Considerations

$871,000

Allocated project funding

Measure A · Measure J · Park Improvement Fund

$15,000

Donation received

Construction Estimates

$1,017,528
Court Improvements - base scope

$706,260
Frontage/entrance improvements - add alternate

Both estimates include a 20% contingency.

The frontage and entrance improvements are included as a bid alternate. Award will depend on construction bids received, available project funds after award of the base scope, and any additional fundraising secured by the Town.

Creative Options to Assist with Funding

- **Fundraising through Friends of San Anselmo Parks**
- **Scaling back and removing some design elements**
- **Consider Recreation Department reserves**

Parks and Recreation Commission Meeting – August 18, 2026

STRONG COMMUNITY SUPPORT

- Commentors supported a permanent futsal court, designated pickleball courts and improvements to the tennis courts.
- Commenters described the temporary summer futsal courts as a successful and well-used community amenity.
- Speakers highlighted the project's potential to expand recreation opportunities for youth, families, adult players, and informal users.
- Several residents expressed appreciation for the project's ability to bring people together through unstructured, drop-in recreation.



Parks and Recreation Commission Meeting – August 18, 2026



ADDITIONAL PUBLIC INPUT

- A commenter requested evaluation of pedestrian access and a safer crossing connection between Red Hill Shopping Center and the Sunny Hills park entrance
- A community member expressed interest in helping pursue fundraising for the futsal component
- Commenters appreciated the designated tennis and pickleball courts

Parks and Recreation Commission Meeting – August 18, 2026

COMMISSION DISCUSSION

- The Town will need evaluate alternatives to traditional recycled-tire crumb-rubber infill, including organic infills such as olive pit, cork, or coconut husk; mineral-based infill such as silica sand; and shock-pad systems that may reduce or eliminate the need for infill.
- Consider potential for program-generated revenue to offset ongoing maintenance costs



Parks and Recreation Commission Meeting – August 18, 2026



RECOMMENDED DIRECTION

- Advance the Memorial Park court improvement project as presented.
- Continue design development to refine turf materials, drainage, safety, environmental, and maintenance considerations.
- Evaluate pedestrian access, programming, fundraising, and operational strategies during subsequent project phases.

Quick Thanks



SAN ANSELMO
DEPARTMENT OF
PUBLIC
WORKS

INTEGRA
PLANNING+
LANDSCAPE
ARCHITECTURE

Community

Parks and Rec Commission

Town Council

Next Steps

1. **Town Council review conceptual design and provide direction to staff**
   August 25, 2026
2. **Advance final design, cost estimate, and bid documents**
   Fall/Winter 2026
3. **Solicit construction bids; evaluate base bid and alternate**

   Spring 2027
4. **Proceed with construction based on funding and award authorization**
   Summer 2027

Questions?

Outlook

---

soccer courts

From Julio Garcia <juegara@hotmail.com>
Date Mon 8/17/2026 2:13 PM
To Recreation <recreation@sananselmo.gov>

[You don't often get email from juegara@hotmail.com. Learn why this is important at https://aka.ms/LearnAboutSenderIdentification]

CAUTION: External Sender

our kids need more places like this to take better decisions on their life's

Please help to get soccer and sports in general places for kids and adults to enjoy

there's a big community in san anselmo/san rafael who is always looking for an empty spot to play soccer instead of watching tv or taking bad decisions please help.

Julio Garcia
415 5324899

Outlook

Support for Futsal Court at Memorial Park

From Teva Blair <tevablair@gmail.com>
Date Mon 8/17/2026 8:54 AM
To Recreation <recreation@sananselmo.gov>

You don't often get email from tevablair@gmail.com. Learn why this is important

CAUTION: External Sender

Dear Parks & Recreation Commission,
We are writing in support of the proposal to build a permanent futsal court at Memorial Park. Our three boys had such a great time this summer playing pick-up games at the courts. What a wonderful way for our community to come together and support kids and adults in staying active. I also think it gives our youth another safe place to gather with their friends.
Thank you for considering the proposal.
Best,
The Blairs
(Fairfax residents)

Outlook

please consider building a permanent futsal court

From Teymy Bahmani <teymybahmani@gmail.com>
Date Mon 8/17/2026 12:20 PM
To Recreation <recreation@sananselmo.gov>

You don't often get email from teymybahmani@gmail.com. Learn why this is important

CAUTION: External Sender

I live in San Anselmo, coached SA rec teams, and wholeheartedly support the Town building a permanent futsal court.

The demand and interest in soccer has grown exponentially - it's hard to find field space but more importantly a dedicated futsal court would foster more community pickup play - and the location would permit better use.

Many communities have seen what SA has seen - these smaller sports courts are wildly popular - and could be a showcase for the rest of Marin to build smaller spaces to play soccer.

Thank you,

Teymy Bahmani

Outlook

Support for Permanent Futsal Court at Memorial Park

From Yair Levin <levinyair@gmail.com>
Date Mon 8/17/2026 8:15 AM
To Recreation <recreation@sananselmo.gov>

You don't often get email from levinyair@gmail.com. Learn why this is important

CAUTION: External Sender

Dear San Anselmo Recreation Department,

I am writing to express my strong support for the permanent futsal court at Memorial Park. The incredible community spirit on display during the World Cup was truly inspiring, and I look forward to seeing that energy fostered in our neighborhood.

As someone who's been playing tennis at the Memorial Courts for the past decade, I am especially happy to see the bottom courts being revitalized. Those courts have been cracked, unusable, and unplayable for years, and repurposing them for futsal is a wonderful way to bring life back to that space.

Unfortunately, I am unable to attend the meeting this Tuesday, but I request that my support for this project be clearly shared with the committee.

Thank you for your time and dedication to improving our community spaces.

Best regards,

Yair Levin
Santa Barbara Avenue, San Anselmo

Outlook

Permanent Futsal court - YES please!!

From Nilanka Maldeniya <nd.maldeniya@gmail.com>
Date Mon 8/17/2026 4:58 PM
To Recreation <recreation@sananselmo.gov>; Recreation <recreation@sananselmo.gov>

You don't often get email from nd.maldeniya@gmail.com. Learn why this is important

CAUTION: External Sender

Dear San Anselmo Recreation Department,

I am writing to express my enthusiastic support for the proposal to build a permanent futsal court and pickleball courts at Memorial Park.

Over the summer, my teenage kids used the World Cup futsal court daily. It provided them with a fantastic space to stay active, stay fit, and socialize with friends and new community members in a healthy, positive environment. Having this space kept them engaged outdoors and away from screens and computers, rather than aimlessly wandering around Red Hill with nothing to do.

The court truly brought neighbors of all ages together and added something special to San Anselmo, much like Live on the Avenue does. We strongly support making this court permanent and keeping it open for kids to drop in and play pickup games with whoever shows up.

To ensure a safe and positive experience for everyone, it might make sense to consider structured or designated time slots based on age groups—for example, earlier hours reserved for younger children and later times (around 7:00 PM onwards) set aside for teenagers aged 13 and up.

Thank you to the Recreation Department for spearheading this wonderful project. It is an extraordinary way to support the youth of our community, foster connections, and keep the community spirit alive.

Best regards,
Nilli

Outlook

Making Futsal Available in San Anselmo!

From Jim Farley <jimfarley@comcast.net>
Date Mon 8/17/2026 5:07 PM
To Recreation <recreation@sananselmo.gov>

[You don't often get email from jimfarley@comcast.net. Learn why this is important at https://aka.ms/LearnAboutSenderIdentification]

CAUTION: External Sender

Hello San Anselmo Town Council and Parks/Rec Commissioners!

Our son played in the recent futsal tournament held at the courts at Memorial Park - it was a blast, a vibrant and fun community sports gathering.

Having seen our son play soccer now through local rec leagues, indoor futsal, club and high school(including years with San Anselmo Rec), there is a significant men and women's' soccer community of all ages in the Ross Valley and throughout Marin County. For younger players, futsal is a great way to build skills and confidence.

Whether it be tournaments, leagues or drop-in play, I believe new courts at Memorial Park will be well-utilized and appreciated by many players - and their parent and friend spectators.

Gabe Turner and his team produced a wonderful tournament this past summer - more of these will prove to be popular.

Needless to say, a major beneficiary of more ongoing activity at the park are the neighboring restaurants at the Red Hill Shopping Center for post game/practice meals and treats.

So count our family in as enthusiastic supporters of planning underway to bring futsal to Memorial! We are longtime residents of San Anselmo and would enjoy seeing such a new sports and recreation offering in town!

Jim Farley
Jimfarley@comcast.net

Sent from my iPhone

Outlook

In support of Futsol & Pickleball courts

From Stian <stian@neonstian.com>
Date Mon 8/17/2026 8:07 PM
To Recreation <recreation@sananselmo.gov>

You don't often get email from stian@neonstian.com. Learn why this is important

CAUTION: External Sender

Hello San Anselmo!

I just wanted to write a quick note in support of creating futsal and pickleball courts at Memorial Park. Both are super fun and popular sports that I think our town would benefit from having a dedicated space for.

Stian

--
Stian Rasmussen
415-844-0984



Outlook

Futsal field at memorial park

From Jason Coleman <jasontc1215@gmail.com>
Date Tue 8/18/2026 9:01 AM
To Recreation <recreation@sananselmo.gov>

You don't often get email from jasontc1215@gmail.com. Learn why this is important

CAUTION: External Sender

Let us keep the futsal field. Great place to gather and grow your community

Outlook

Making Futsal Available in San Anselmo Year Round!

From Jim Farley <jimfarley@comcast.net>
Date Tue 8/25/2026 12:00 PM
To Town Council <towncouncil@sananselmo.gov>

[Some people who received this message don't often get email from jimfarley@comcast.net. Learn why this is important at https://aka.ms/LearnAboutSenderIdentification]

CAUTION: External Sender

>
> Hello San Anselmo Town Council!
>
> Our son played in the summer futsal tournament held at the courts at Memorial Park - it was a blast, a vibrant and fun community sports gathering.
>
> Having seen our son play soccer now through local rec leagues, indoor futsal, club and high school(including years with San Anselmo Rec), there is a significant men and women's' soccer community of all ages in the Ross Valley and throughout Marin County. For younger players, futsal is a great way to build skills and confidence.
>
> Whether it be tournaments, leagues or drop-in play, I believe new courts at Memorial Park will be well- utilized and appreciated by many players - and their parent and friend spectators.
>
> Gabe Turner and his team produced a wonderful tournament this past summer - more of these will prove to be popular. A great way to build community and connect kids (and adults) with such an inclusive sports. A ball, a surface, goals and players - you have a game.
>
> Needless to say, a major beneficiary of more ongoing activity at Memorial Park are the neighboring restaurants at the Red Hill Shopping Center for post game/practice meals and treats.
>
> Count our family in as enthusiastic supporters of planning underway to bring futsal to Memorial! We are longtime residents of San Anselmo and would enjoy seeing such a new sports and recreation offering in town! Thank you for considering the plans before your Council.

Best regards,
>
> Jim Farley
> Jimfarley@comcast.net
>
> Sent from my iPhone

Outlook

Endorsement to make futsal permanent at Memorial Park

From Jon Gumucio <gumucioj@gmail.com>
Date Tue 8/25/2026 9:01 AM
To Town Council <towncouncil@sananselmo.gov>

[Some people who received this message don't often get email from gumucioj@gmail.com. Learn why this is important at https://aka.ms/LearnAboutSenderIdentification]

CAUTION: External Sender

Hello,

My name is Jon, and I live in San Anselmo near the Seminary. I'm writing to ask the council to consider making futsal a permanent fixture at Memorial Park.

I've played soccer my whole life and have spent the past four years as Vice President of San Francisco Celtic Soccer Club (nine years on the team overall). In that time, I've watched small-sided pickup games turn into lasting community. People who show up for games end up organizing rides, grabbing food and drinks together afterward, and building friendships that outlast any single season. It also has a real impact on local businesses. Our team received several sponsorships from businesses in the area, which serves as direct evidence of the kind of impact these games generate.

Futsal is especially well-suited to that kind of grassroots growth. It's low-cost to play since a ball and a generally flat surface is all you need, which makes it one of the more accessible sports for a neighborhood to build around. A dedicated court tends to bring even more foot traffic to nearby businesses, especially if games run on a regular schedule. I'd imagine that Swirl, Pizzalina, the Hub, and the rest of the businesses nearby would favor the extra clientele.

I'm unable to attend tonight's meeting, but I'd welcome the chance to attend a future meeting where this is discussed. Thank you for considering it.

Best,
Jon

Outlook

Futsal court in san anselmo

From Dan Kasin <dankasin@gmail.com>
Date Tue 8/25/2026 7:26 AM
To Town Council <towncouncil@sananselmo.gov>

Some people who received this message don't often get email from dankasin@gmail.com. Learn why this is important

CAUTION: External Sender

To whom it may concern:

I am writing In support of the proposed Futsal court in Memorial Park. It's a great way for our kids to train and also have fun. We love futsal.

Best,
Dan

160 Legend Road
san anselmo ca 94960

C: 415 710 2534

Outlook

Written Support of Permanent Futsal Court

From Dan Miller <millerdanielf@gmail.com>
Date Tue 8/25/2026 12:29 PM
To Town Council <towncouncil@sananselmo.gov>
Cc Gabe Turner <gabe.turner@gmail.com>

Some people who received this message don't often get email from millerdanielf@gmail.com. Learn why this is important

CAUTION: External Sender

Hello Town Council,

I'm writing to urge the Council to fund a permanent futsal court at Memorial Park.

Soccer is the world's game, and being able to play and celebrate it locally is an important step in growing the sport here in the US. This past summer, the temporary futsal setup at Memorial Park brought people together in a way I haven't seen elsewhere in town — kids, teenagers, and adults all sharing the same space, with a steady rotation of games throughout. Futsal's smaller scale makes it a version of the *beautiful game* that's genuinely accessible to everyone, from young kids to those of us well into our 40s and beyond.

A permanent court would turn a great one-off into a lasting community asset. I'm unable to attend tonight's meeting, but wanted this on record as written support ahead of it.

Thank you for your time and consideration,
Dan Miller
6 Kilgore Ln

Outlook

Futsal in San Anselmo

From Corey Wood <corbettwood@gmail.com>
Date Tue 8/25/2026 9:12 AM
To Town Council <towncouncil@sananselmo.gov>

Some people who received this message don't often get email from corbettwood@gmail.com. Learn why this is important

CAUTION: External Sender

Hello San Anselmo Town Council,

I'm writing to express our family's strong support for keeping the futsal courts at Memorial Park and potentially improving them to make them more of a fixture of our community.

I live in San Anselmo with my wife and two daughters (4 and 7). Soccer has always been an integral part of my life, I grew up playing the game, played in college, and now my kids play and share that same passion.

We have seen first hand how valuable the Memorial Park futsal courts are as a gathering space. They provide an accessible, fun, and energetic venue for kids and neighbors of all ages to connect, stay active, and build community around the sport. This court in particular is special because you can just show up and play, then go have pizza or ice cream right across the street, it is a perfect location. Today, there are too many financial barriers for a lot of kids to play a game they love, a futsal court allows all kids and adults the ability to enjoy the game without any financial restrictions.

This style of soccer also is a major contributor to improving foot skills, being forced to work in tighter spaces requires better ball control which pays dividends when you have more space in 11v11 scenarios. In South America, most kids play futsal until they are teenagers, so they don't even play 11v11 until they are 12 or 13.

We really hope the town chooses to preserve and improve these courts so that local families can continue enjoying futsal at Memorial Park for years to come.

Thank you for your time, dedication to our local parks, and all the work you do for our community.

Corey Wood
LinkedIn
925.487.5443

Outlook

Fwd: [Help Make Futsal Permanent at Memorial Park ⚽] - SA Town Council **8pm tonight**

From Ming B. Wu <mingbwu@gmail.com>
Date Tue 8/25/2026 8:05 AM
To Town Council <towncouncil@sananselmo.gov>; Gabe Turner <gabe.turner@gmail.com>

Some people who received this message don't often get email from mingbwu@gmail.com. Learn why this is important

CAUTION: External Sender

Members of the Town Council,

I am currently out of town and have a business engagement during the time of tonight's meeting, but would like to throw my wholehearted support behind the permanent turf futsal court at Memorial Park. It represents a very SAFE and VALUABLE recreation venue for many of our youth as well as adults. The sport of soccer is now mainstream here, esp. w the most recent US-Canada-Mexico World Cup. I think it would reflect a leadership approach by the Town of San Anselmo to make such a physical space available to the community.

Thank you for your consideration,
Ming B. Wu & Family

Ming B. Wu
m: (415)308-6464
e: mingbwu@gmail.com

---------- Forwarded message ---------
From: **Gabe Turner** <gabe.turner@gmail.com>
Date: Tue, Aug 25, 2026 at 7:14 AM
Subject: [Help Make Futsal Permanent at Memorial Park ⚽] - SA Town Council **8pm tonight**
To:

Thank you to those who attended and submitted notes to the Parks & Recreation Commission last week.

Tonight, we will present our proposal for a **permanent, turf futsal court at Memorial Park** to the San Anselmo Town Council.

If you can join in person at the Council Chambers (next to the downtown library), that would be fantastic. Otherwise, attending via Zoom or phone is also great. **Please consider providing public comment when the item is called.**

The meeting starts at 7:00 PM, but the futsal courts are the last item on the agenda and will likely not be discussed until **around 8:00 PM.**

If you cannot attend but would like to submit written comments, **you can email them to towncouncil@sananselmo.gov**

Meeting Details:

- Zoom Link: *https://us02web.zoom.us/j/87104165964*
- Phone: +1 669 900 6833
- Webinar ID: 871 0416 5964

Thank you so much for your continued support—it makes all the difference!

Gabe