



In the Council Chambers at 525 San Anselmo Avenue, San Anselmo, CA 94960

Town Council Agenda

Tuesday, October 8, 2024

7:00 PM

Meeting held in-Person and via Zoom:

<https://us02web.zoom.us/j/82057994332>

Or Telephone: +1 669 900 6833 | Webinar ID: 820 5799 4332

How to Submit Comments Before the Meeting: Members of the public are encouraged to submit email correspondence to towncouncil@townofsananselmo.org before the meeting begins.

How to Participate During the Meeting: Members of the public will have the option to speak during the meeting through the Zoom application by using their phone or an electronic device.

For PC, Mac, or smart phone, Use Raise hand function when public comment for an item is requested. It is a button that is located at the top or bottom of your screen, based on your electronic device.

For landline phones, raise hand to be recognized with *9

Please be advised those participating in the meeting remotely via Zoom do so at their own risk. The

Town Council regular meeting will not be cancelled if any technical problems occur during the meeting.

Call to Order. Optional Pledge of Allegiance: The Mayor or a designated Council member will recite the Pledge of Allegiance for members of the Council and the public who wish to join in the recitation.

Open time for public expression.

The public is welcome to address the Council at this time on matters not on the agenda that are within the jurisdiction of the Council. Please be advised that pursuant to Government Code Section 54954.2, Council is not permitted to discuss or take action on any matter not on the agenda unless it determines that an emergency exists, or that there is a need to take immediate action which arose

following posting of the agenda. Comments may be no longer than three minutes and should be respectful to the community.

Council requests for future agenda items.

Council committee liaison reports, questions and comments to staff; staff miscellaneous items.

Special Presentation- There are No Special Presentations.

1. Consent Agenda:

The opportunity for public comment on consent agenda items will occur prior to Council discussion of the consent agenda. The Council may approve the entire consent agenda with one action. In the alternative, items on the consent agenda may be removed by any Council or staff member, for separate discussion and vote.

- 1.1 Approval of the Draft Minutes of the Regular Meeting of Tuesday, September 24, 2024
[Staff Report \(DOC\)](#)
[Attachment 1- Draft Minutes of the Regular Meeting of Tuesday, September 24, 2024 \(DOC\)](#)
- 1.2 Accept the 2024 Slurry Seal Project and Authorize Staff to File a Notice of Completion
[Staff Report \(DOC\)](#)
- 1.3 Accept the 2024 Street Resurfacing Project and Authorize Staff to File a Notice of Completion
[Staff Report \(DOC\)](#)
[Attachment 1 - Current PCI Map \(PDF\)](#)
- 1.4 Adopt a Resolution Reducing the Membership Size of the Town of San Anselmo Historical Commission
[Staff Report \(DOC\)](#)
[Draft Resolution \(DOC\)](#)
[Attachment 1- Resolution No. 1657 \(PDF\)](#)
[Attachment 2- Resolution No. 3927 \(PDF\)](#)
- 1.5 Consideration of Special Event Application – 2024 Dia de los Muertos
[Staff Report \(DOC\)](#)
[Attachment 1 - Event Application \(PDF\)](#)
- 1.6 Receive the Report of Checks Issued, September 2024
[Staff Report \(DOCX\)](#)
[Attachment 1 - Check Report September 2024 \(PDF\)](#)

2. Council Business Items:

In general, the following procedural order applies to items of business:

- Presentation
- Town Council questions
- PUBLIC COMMENT – limited to 3 minutes/person
- Town Council discussion/action

- 2.1** Provide an Update to Council for Consideration Regarding Solar Photovoltaic System and Battery Energy Storage System, and Microgrid for Town Hall Resilience Hub. The proposed adoption of the resolution is exempt from the California Environmental Quality Act (“CEQA”), pursuant to CEQA Guidelines Section 15301 “Existing Facilities” because the project consists of alterations to an existing Town-owned facility.
[Staff Report \(DOC\)](#)
[Public Comment- Mendelow Nelson \(PDF\)](#)
- 2.2** Award of Construction Contract for the Sir Francis Drake Boulevard and Sierra Avenue/Broadmoor Avenue Traffic Signal Improvement Project. The Town found this project to be categorically exempt from the requirement for the preparation of environmental documents under the California Environmental Quality Act (CEQA) under CEQA Guidelines Section 15301 Class 1, because it involves modifications to existing traffic signals will not create additional automobile lanes and involves negligible or no expansion of use.
[Staff Report \(DOC\)](#)
- 2.3** Award of Construction Contract for the Pedestrian Hybrid Beacon Project at Sir Francis Drake Boulevard and Saunders Avenue. The Town found this project to be categorically exempt from the requirement for the preparation of environmental documents under the California Environmental Quality Act (CEQA) under CEQA Guidelines Section 15301 Class 1, because it involves modifications to existing traffic signals will not create additional automobile lanes and involves negligible or no expansion of use.
[Staff Report \(DOC\)](#)

Adjourn

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Town Staff at email savila@townofsananselmo.org. Notification at least 48 hours prior to the meeting will enable the Town to make reasonable accommodation to help insure accessibility to this meeting.

Any writings or documents provided to a majority of the Town Council regarding any item on this agenda after the distribution of the original packet will be made available for public inspection at the public counter at Town Hall located at 525 San Anselmo Avenue.

Notice is hereby given that Council may discuss and/or take action on any or all of the items listed on this agenda. If any of these matters above are challenged in court, you may be limited to raising only those issues you or someone else raised at any public hearing described on this agenda, or in written correspondence delivered at, or prior to, this Council meeting. Judicial review of an administrative decision of the Town Council must be filed with the Court not later than the 90th day following the date of the Council’s decision (Code of Civil Procedure Section 1094.6) Any item not under discussion before 10:00 p.m. may be continued to the next regular meeting. Next regular meeting is October 8, 2024.

Administration Department
Town Hall, main floor
525 San Anselmo Avenue
San Anselmo, CA 94960
(415) 258-4691

Town Council

Eileen Burke, Mayor

Tarrell Kullaway, Vice Mayor

Brian Colbert, Councilmember

Alexis Fineman, Councilmember

Steve Burdo, Councilmember

Staff

David Donery, Town Manager

Linda Kenton, Assistant Town Manager / Town Librarian

Jeff Zuba, Finance and Admin Services Director

Megan Holt Acevedo, Town Attorney

Serge Avila, Town Clerk

Heidi Scoble, Planning Director

Sean Condry, Public Works Director

Mattie O'Grady, Interim Community Services Director

Mike Norton, Chief of Police

Dan Mahoney, Fire Chief

DECLARATION OF POSTING

This Notice is posted in accordance with Government Code §54954.2(a) or §54956. Members of the public can view electronic agendas and staff reports by accessing the Town of San Anselmo website. Under penalty of perjury, this Agenda was posted to the public at least 72 hours prior to the meeting.



STAFF REPORT

TOWN OF SAN ANSELMO

Item #: 1.1

MEETING DATE: October 8, 2024

AGENDA TITLE: Approval of the Draft Minutes of the Regular Town Council Meeting of the September 24, 2024

FROM: Serge Avila, Town Clerk

RECOMMENDATION: For Council to consider the approval of the Draft Minutes of the Regular Town Council meeting of September 24, 2024

ATTACHMENT:

Attachment 1- September 24, 2024 Draft Minutes

San Anselmo Draft Council Minutes
Regular Meeting
Town Council Chambers and via Zoom
Tuesday, September 24, 2024

Interviews for the Library Tax Oversight Committee- 6:40 p.m.

The Council interviewed Margaret Ohanlon and Judy Baldarassi.

Call to Order: Optional Pledge of Allegiance

COUNCILMEMBERS PRESENT:

Steve Burdo
Eileen Burke, Mayor
Brian Colbert
Alexis Fineman
Tarrell Kullaway

STAFF MEMBERS PRESENT:

Dave Donery, Town Manager
Megan H. Acevedo, Town Attorney
Serge Avila, Town Clerk
Heidi Scoble, Planning Director via Zoom
Sean Condry, Public Works Director
Scott Schneider, Assistant Public Works Director

Open Time for Public Expression

An individual who lives on San Francisco Boulevard asked about the status of the large project proposed at the end of the street.

Melissa Walstrom spoke in support of Measure B.

An individual stated the street sweeping schedule should be made public so people could move his or her vehicle. She was concerned about speeding near the roundabout.

Mr. Joe McGarry talked about an individual who was murdered/executed in Missouri for a crime he did not commit.

Ms. Brigit Clark, member of the Climate Action Commission, passed around a pledge sheet for California Clean Air Day.

Council requests for future agenda items; Committee liaison reports; questions and comments to staff; miscellaneous items

Councilmember Burdo reported he attended the 75th Anniversary Celebration of the Sleepy Hollow Fire Protection District; "Live on the Avenue" has continued to be awesome with "Battle of the Bands" scheduled for next week; he met last Sunday at Peet's coffee with some residents about ebikes.

Councilmember Colbert reported he attended the Sleepy Hollow Fire District celebration; the Clean Tech Expo and spoke on behalf of the Transportation Authority of Marin (TAM); a celebration for Dr. Matt Willis; a luncheon for Latinas in Power; participating in the recent Town

Parade; attended “Porch Fest” in San Rafael and the “Rose Bowl” in Larkspur; the 70th Anniversary of Vivalon; the 50-Year Anniversary of Homeward Bound; the picnic in Greenbrae.

Vice Mayor Kullaway reported she attended the MCCMC Legislative Committee meeting.

Councilmember Fineman reported she attended the community meeting in Town Hall hosted by the Public Works Department and Parametrics Traffic Engineering; gave an update on the MCE meeting.

Mayor Burke reported she attended the Electrification Ad Hoc Committee meeting; hiked the Sorich Trail and met with some property owners; a General Plan Advisory Committee (GPAC) meeting; participated in the Town Parade.

Town Manager Donery stated they are entering into the final weekend of the “Live on the Avenue” series. The Fall Downtown Clean-Up Volunteer Event will be held on Sunday, October 12th at 9:00 a.m.

Special Presentation

Adopt a Proclamation Recognizing Public Health Officer Matt Willis for his Many Years of Public Service

Mayor Burke read and presented the Proclamation to Dr. Willis.

Dr. Willis stated it was an honor to have served Marin County.

The Council thanked Dr. Willis for his years of extraordinary service.

1. Consent Agenda

- 1.1 Approved the Draft Minutes of the Town Council Meeting- September 10, 2024
- 1.2 Received the Tax Equity Rebate Program Overview and 2024 Rebate Summary
- 1.3 Received the Revenue and Expenditure Reports, August 2024
- 1.4 Received the Recreation Fund Finance Report for the month of August 2024
- 1.5 Adopted United Against Hate Week Town of San Anselmo Resolution No. 2024-4560
- 1.6 Approved the Reappointment of Richard Berkson to the Town of San Anselmo Tax Equity Board
- 1.7 Approved a Consulting Contract for the 2025 Street Resurfacing Project
- 1.8 Approved of Special Event Application- 50th Anniversary of Creek Park Celebration

Mayor Burke opened the meeting to public comments

Ms. April Hughes, member of the Racial Equity Committee, supported item #1.5

Mr. Guy Meyers spoke about item #1.8.

Mayor Burke closed the meeting to public comments.

Councilmember Colbert discussed items #1.5 and #1.6.

**M/s, Burdo/Kullaway, Motion to approve the Consent Calendar as submitted.
AYES: Burdo, Colbert, Fineman, Vice Mayor Kullaway, Mayor Burke**

Council Business Items

2.1 Receive the Sorich Park Multiuse Trail Presentation and Provide Direction to Staff

Vice Mayor Kullaway recused herself from this item and left the Council Chambers.

Mayor Burke stated the Council read all the emails that were sent and appreciates the input. She asked everyone to remain open minded to all values.

Public Works Director Condry presented the staff report and a PowerPoint presentation. Staff answered questions from the Council regarding the Rene Vos alternative; if the County is against Alternative B; time line and boundaries for Alternative E; hybrid alternatives; the approval process for building a bridge; the County's approval process and timeline for alternative A; if there are any alternatives do not go over a creek; if a connect through the cemetery would allow access to Sun Valley; if staff is exploring alternatives that would satisfy everyone.

Mayor Burke opened the meeting to public comments.

Henry Johnson (Option B), Erin, Sebene Rhodes, an individual, Jason (Option A), William Fair (Option A), Erik Cutter (Option A), Zantha Brusso, Elisa Gray, Ken Matsen, Justin (Option A), John Chedum, Ted Falhaber (Option A), Guy Century, Miller Haund, Joy, Felix Shuldner, Krista Hoff, Ken Hosman, Bill Keene, an individual, Walter Meservy, Nick Pappas, Brigit Clark, Hannah and Laura Childress (Option A), Amy and Ian Flynn (Option A), Sandor, Bill Englehart, and Vernon Huffman spoke in favor of a multiuse trail.

Sandra Howard, Guy Meyer, Lois Burto, Cathy Sanders, Danielle Diaz, Jeff Kroot, and Rosanne Dal Bello spoke in opposition to a multiuse trail

Mr. Rene Voss explained Alternative E and asked staff and the Council to continue to explore options.

Ms. Linda Novy supported equestrian use of the trail

Mr. Jonathon Bruan asked the Council to not rush into a decision. He stated there is a Town adopted Master Plan for Sorich Park.

Ms. Anne Adams was opposed to the creation of new trails and the disturbance of soil.

Ms. Svetlana Darsh stated she wanted to get people out of cars and this is not the solution.

Mr. Erik Selvick asked the Council to take a look at the impact on the neighborhood.

Mayor Burke closed the meeting to public comments.

The Council took a 10-minute break.

The Council reconvene in the Council Chambers.

Councilmember Fineman discussed the tranquility and safety concerns and stated any option including bikes would need to include the use of chicanes to slow speeds. The sight lines on the Town's portion of the trail are pretty good. There is a way to share this trail and cyclists need access. She would like to look into Alternative E as a hiking alternative.

Councilmember Colbert stated cycling on Butterfield Road is dangerous and they need to find a way to get people out of cars. He rejects the dichotomy of bike vs. hiker. There have been plenty of opportunities to speak on this issue and he is prepared to vote for Alternative A. He wants to get this done.

Councilmember Burdo understood the concerns about safety. He liked Alternative A with Alternative E as the hiking trail. He did not want to close the door on the potential for Alternative F. He agreed with the necessity for chicanes and other speed measures.

Mayor Burke stated Sorich Park is unique as open space because it is more like a readily accessible "park". The use is different- it is used by older and very young people. This is an important value worth preserving. She would like to figure out a way to satisfy all values and not leave anyone behind. She is not opposed to Alternative A but thinks it is the last choice. She would like to preserve Sorich Park for hiking, if possible. She does support the creation of a connector. She did not want to make a decision tonight and wanted to further explore alternatives.

Councilmember Burdo stated he would not mind bringing this back in October. He asked about potential conflicts to the Sorich Park Master Plan.

Town Attorney Acevedo stated the Council would need to consider whether or not the project is in conflict with the Master Plan prior to approving a project. The Master Plan is a guiding document and not a law.

Councilmember Colbert stated he would like to move on this tonight. Access for Bikes offered to build a separate trail.

Public Works Director Condry explained the alternatives.

Mayor Burke stated she favored Alternative C.

Councilmember Fineman favored a version of Alternative C. She wants to move forward with multi-modal Alternative A and look at hike only options. It did not make sense to look at a single-use trail for bikes.

Mayor Burke made a motion to direct staff to proceed with recommendation C, and within that recommendation, to proceed with trail alignment A and E and work with Marin County Open Space to come back with trail projects for approval and also consider Options E and F if viable.

There was no second on this motion.

M/s, Fineman/Burdo, motion to proceed with trail alignment A as a multi-modal trail with speed controls and that parallel to that they explore other trail concepts for the park that may be single or multi-use that are not limited to Options E or F.

AYES: Burdo, Colbert, Fineman, Mayor Burke

RECUSED: Vice Mayor Kullaway

M/s, Burdo/Fineman, Motion to adjourn the meeting at 10:56 p.m.

AYES: Burdo, Colbert, Fineman, Vice Mayor Kullaway, Mayor Burke

Respectfully submitted,

Toni DeFrancis,
Recording Secretary



STAFF REPORT

TOWN OF SAN ANSELMO

Item #: 1.2

MEETING DATE: October 8, 2023

AGENDA TITLE: Accept the 2024 Slurry Seal Project and Authorize Staff to File a Notice of Completion

FROM: Scott Schneider, Asst. Public Works Director

RECOMMENDATION: That the Town Council accepts the 2024 Slurry Seal Project and authorizes staff to file a Notice of Completion.

BACKGROUND AND DISCUSSION

The Town Council approved the project at the May 14, 2024 meeting, and awarded the construction contract at the June 25, 2024 meeting to Sierra Nevada Construction Co. The project includes slurry sealing and restriping the following street segments:

Residential Streets

Sunny Hills Drive from Memorial Park to Gate
Park Way from Sequoia Drive to 55 Park Way
Hilldale Drive from Sequoia Drive to Carolina Avenue
Carolina Avenue from Jordan Avenue to Hilldale Drive
Jordan Avenue from Hilldale Drive to Cottage Avenue
Elm Avenue from San Anselmo Avenue to Scenic Avenue
Elm Court from Scenic Avenue to end
Sycamore Avenue from Madrone Ave to Bridge Avenue
Holstein Avenue from The Alameda to 78 Holstein Avenue
Rancho Drive from Carlson Avenue to end
Carlson Court from Carlson Avenue to end
Hampton Avenue from El Cerrito Ave to end

Arterial and Collector Streets:

Caleta Avenue from Butterfield Road to The Alameda
The Alameda from Arroyo Avenue to 241 The Alameda
Tomahawk Drive from Blackhawk Drive to Elkhorn Way
Santa Cruz Avenue from San Francisco Boulevard to Santa Barbara Avenue
Santa Barbara Avenue from Santa Cruz Avenue to Salinas Avenue
Salinas Avenue from San Francisco Boulevard to Santa Barbara Avenue

Ross Avenue from Sunnyside Avenue to San Anselmo Avenue

Non-Maintained Road Assistance Program (25% contribution from the Town)

El Cerrito Avenue from Sir Francis Drake Blvd to Alderney Road

Town of Ross – Paid for by Ross

Brookwood Lane from Redwood Drive to Bridge Road

Construction started on August 28, and was completed on September 11.

Following completion of the street resurfacing project and the slurry seal project, staff entered the improvements into the StreetSaver program, which computed the Pavement Condition Index (PCI) of the Town's roads to be 75, the highest PCI in over 20 years.

FISCAL IMPACT

The construction contract was awarded to Sierra Nevada Construction Co. for \$374,007.00. Work was completed substantially in accordance with the project plans and specifications and was fully available for use on September 11, 2024. The final construction cost was \$374,283.50.

The Town was reimbursed \$12,606 from the Town of Ross for slurry seal and striping on Brookwood Lane, and \$4,875 from the residents of El Cerrito Avenue.

Funding for the project was included in the Town's 2024/2025 Budget and Work Plan from the Road Maintenance Fund and Measure J funds.

CEQA AND CLIMATE ACTION PLAN CONSISTENCY

The Town found this project to be categorically exempt from the requirement for the preparation of environmental documents under the California Environmental Quality Act (CEQA) under CEQA Guidelines Section 15301 Class 1, because it involves maintenance of existing streets, will not create additional automobile lanes and involves negligible or no expansion of use. (14 Cal. Code Regs. § 15301). None of the exceptions to this Class 1 categorical exemption apply in this instance (14 Cal. Code Regs. § 15300.2). Specifically, successive projects of the same type in the same location will not cause significant cumulative impacts, as there are no successive projects planned at this time. There are no unusual circumstances presented by this project and the project will not result in damage to scenic resources within a designated state scenic highway. Finally, the project will not cause a substantial adverse change in the significance of a historical resource, as no historical resources will be impacted.

As with any paving project, the Town follows our Complete Streets Policy and ensures consistency with the Bicycle and Pedestrian Master Plan, which aims to improve the street not just for vehicular traffic, but for pedestrians and bicyclists as well as transit. The improved roadway surface will maintain rideability for bicyclists, and refreshed striping will improve safety for all users. Enhanced crosswalks will improve pedestrian

safety. (Climate Action Plan 2030 Transportation Measures T-2 Bicycling and T-3 Walking).

ATTACHMENTS

None



STAFF REPORT

TOWN OF SAN ANSELMO

Item #: 1.3

MEETING DATE: October 8, 2024

AGENDA TITLE: Accept the 2024 Street Resurfacing Project and Authorize Staff to File a Notice of Completion

FROM: Scott Schneider, Asst. Public Works Director

RECOMMENDATION: That the Town Council accepts the 2024 Street Resurfacing Project and authorizes staff to file a Notice of Completion.

BACKGROUND AND DISCUSSION

The Town Council approved the project at the May 14, 2024 meeting, and authorized staff to bid the project. The Town Council awarded the project at the June 25, 2024 meeting to Ghilotti Construction Co., Inc. The project included paving the following street segments:

Base Bid:

Kensington Road from Bolinas Avenue to Austin Avenue
Mariposa Avenue from Kensington Road to Richmond Road
Woodside Drive from Idlewood Drive to Oak Springs Drive
Oak Springs Drive from Woodside Drive to 180 Oak Springs Drive

Additive Bid B:

Monterey Avenue from Los Angeles Blvd South to Los Angeles Blvd North
Monterey Terrace from Monterey Avenue to end

Construction started August 12th, and was completed on September 10th.

Following completion of the street resurfacing and slurry seal projects, staff entered the improvements into the StreetSaver program, which computed the Pavement Condition Index (PCI) of the Town's road to be 74, which is the highest PCI in over 20 years. (See Attachment 1 – Current PCI Map).

FISCAL IMPACT

The construction contract was awarded to Ghilotti Construction Co., Inc. of San Rafael, CA for \$987,584 for the Base Bid and Additive Alternative B. Work was completed substantially in accordance with the project plans and specifications, and fully available for use on September 10, 2024. The final construction cost was \$1,004,773.05.

The Town will be reimbursed by several utilities for adjustments made to manhole and valve covers (approximately \$129,270),

Funding for the project was included in the Town's 2024/2025 Budget and Work Plan from the General Fund, Road Maintenance Fund, TAM Measure AA funds, SB1 funds, and Measure J funds.

CEQA AND CLIMATE ACTION PLAN/BICYCLE AND PEDESTRIAN MASTER PLAN CONSISTENCY

The Town found this project to be categorically exempt from the requirement for the preparation of environmental documents under the California Environmental Quality Act (CEQA) under CEQA Guidelines Section 15301 Class 1, because they involve rehabilitation of existing streets, sidewalks, and gutters that will not create additional automobile lanes and involve negligible or no expansion of use. (14 Cal. Code Regs. § 15301). None of the exceptions to this Class 1 categorical exemption apply in this instance (14 Cal. Code Regs. § 15300.2). Specifically, successive projects of the same type in the same location will not cause significant cumulative impacts, as there are no successive projects planned at this time. There are no unusual circumstances presented by this project and the project will not result in damage to scenic resources within a designated state scenic highway. Finally, the project will not cause a substantial adverse change in the significance of a historical resource, as no historical resources will be impacted.

As with any paving project, the Town follows our Complete Streets Policy which aims to improve the street not just for vehicular traffic, but for pedestrians and bicyclists as well as transit. New and modified curb ramps and enhanced crosswalks improve pedestrian safety, and improved pavement condition makes conditions safer for bicyclists. (Climate Action Plan 2030 Transportation Measures T-2 Bicycling and T-3 Walking).

ATTACHMENTS

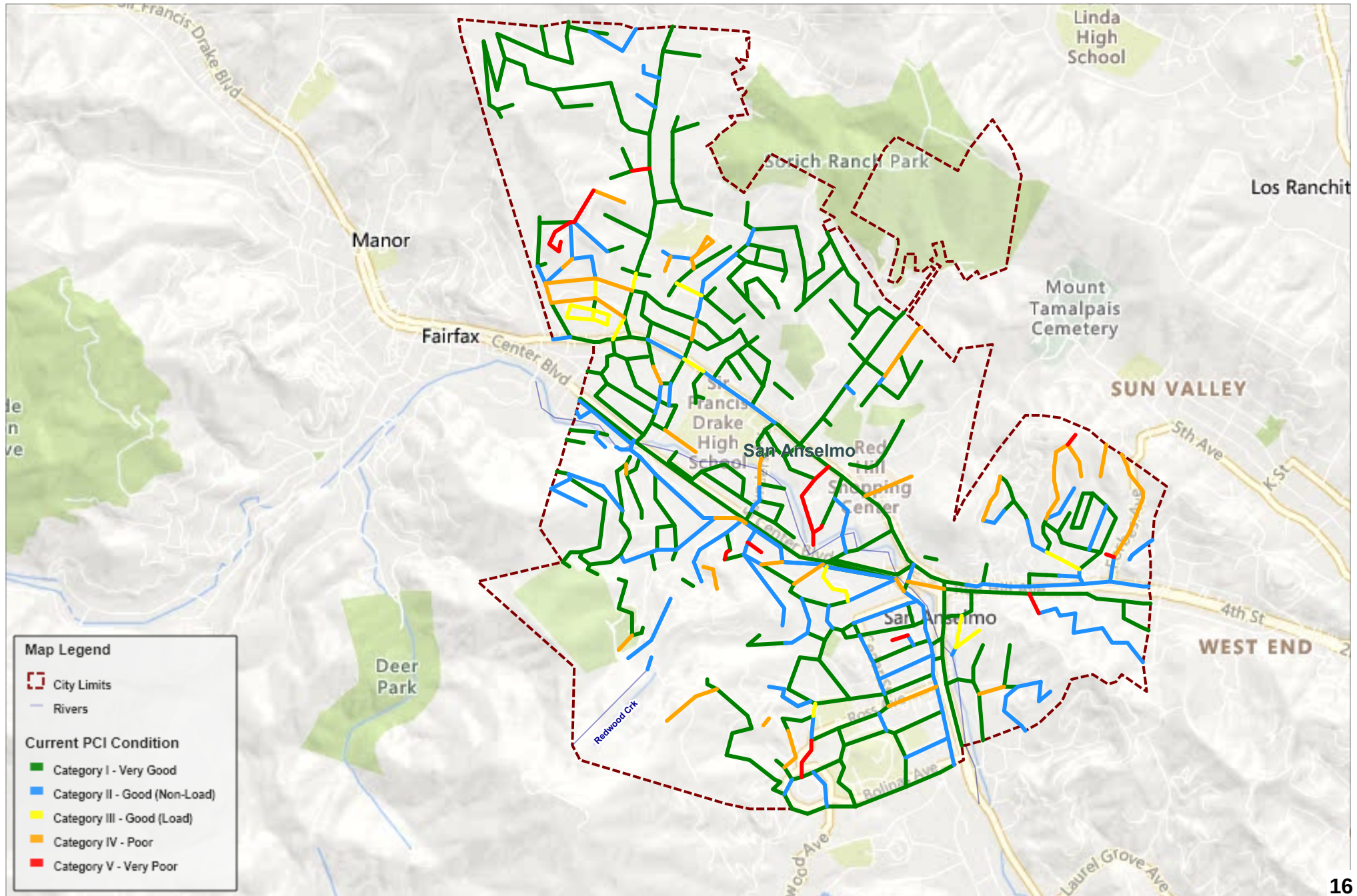
Attachment 1 – Current PCI Map



Town of San Anselmo

Current PCI Condition

Printed: 10/1/2024





STAFF REPORT

TOWN OF SAN ANSELMO

Item #: 1.4

MEETING DATE: October 8, 2024

AGENDA TITLE: Adopt a Resolution Reducing the Membership Size of the Historical Commission

FROM: Serge Avila, Town Clerk

RECOMMENDATION: For Council to Consider Approving the Attached Resolution adjusting the size of the Historical Commission from 11 to 9 regular voting members and up to 2 Youth Commissioners

BACKGROUND

The Historical Commission was formed via Resolution No. 1657 in 1976. The membership of the Commission was set at 15 members (Attachment 2). On October 2010 the Commission was reduced to 11 members (Attachment 3- Resolution No. 3927). The Commission members have reviewed their needs and agreed to ask that the size of the commission be reduced to a more manageable size of 9 members. Should the membership size change be approved by the Town Council, with their current makeup staff will schedule interviews for appointments.

DISCUSSION/ANALYSIS

The Historical Commission is currently composed of the following members with their respective expiring terms:

<i>Name</i>	<i>Term</i>	<i>Term Expiration</i>
Richard Miner	Expired	September 1, 2024
Elizabeth Anderson	Expired	September 1, 2024
David Lillevand	Expired	September 1, 2024
Judy Coy	Expired	September 1, 2024
Carol Aquaviva	Current	September 1, 2025
Alan Cascio	Current	September 1, 2026
Andrea Pearce	Current	December 12, 2027
Antone Sousa	Current	December 12, 2027
Landon Sanchez*	Current	June 30, 2025

*Youth Commissioner

FISCAL IMPACT

There is no fiscal impact.

CEQA AND CLIMATE ACTION PLAN CONSISTENCY

The proposed committee size adjustment is not a “project” under the California Environmental Quality Act, because it does not involve an activity which has the potential to cause a direct or reasonably foreseeable indirect physical change in the environment. (Cal. Pub. Res. Code § 21065).

ATTACHMENT

Attachment 1- Draft Resolution

Attachment 2- Resolution No. 1657

Attachment 3- Resolution No. 3927

RESOLUTION NO. XXXX
RESOLUTION OF THE SAN ANSELMO TOWN COUNCIL
ADJUSTING THE HISTORICAL COMMISSION SIZE TO NINE MEMBERS

WHEREAS, San Anselmo is rich in history back to the days of the Dons and before; and

WHEREAS, with each passing year some of this history is lost; and

WHEREAS, the Town Council has determined to take steps to preserve the history of San Anselmo and to make the Town's historical heritage known to its present-day residents; and

WHEREAS, on June 22, 1976, the Town Council adopted Resolution No. 1657 to establishing the San Anselmo Historical Commission; and

WHEREAS, on October 12, 2010, the Town Council adopted Resolution No. 3927 to restate the mission of the Commission; and

WHEREAS, the Town Council wishes to leave the mission of the Commission unaltered, but to reduce its membership from eleven to nine members.

NOW, THEREFORE, BE IT RESOLVED that the Town Council hereby repeals section 4 of Resolution No. 3927 and replaces it with the following:

4. Organization: Nine (9) regular voting members and up to two (2) youth commissioners interested in San Anselmo history. The term of office for each voting member will be four (4) years. Term expirations shall be staggered to ensure an orderly succession process. A vacancy from whatever cause shall be filled by the Town Council for the unexpired term.

All other provisions of Resolution No. 3927 remain unchanged.

RESOLUTION PASSED AND ADOPTED, at the regular meeting of the San Anselmo Town Council on the 8th day of October, 2024, by the following vote:

AYES: Councilmember:
NOES: Councilmember:
ABSENT: Councilmember:
ABSTAIN: Councilmember:

EILEEN BURKE
MAYOR

ATTEST:

SERGE AVILA
TOWN CLERK

TOWN OF SAN ANSELMO

RESOLUTION NO. 1657

A RESOLUTION OF THE SAN ANSELMO TOWN COUNCIL
ESTABLISHING AN HISTORICAL COMMISSION

WHEREAS, San Anselmo is rich in history back to the days of the Dons and before; and

WHEREAS, with each passing year some of this history is lost; and

WHEREAS, this Town Council has determined to take steps to preserve the history of San Anselmo and to make the Town's historical heritage known to its present day residents.

NOW, THEREFORE, BE IT RESOLVED:

1. Creation. A San Anselmo Historical Commission is hereby established.

2. MEMBERSHIP AND TERMS OF OFFICE. The Historical Commission shall consist of fifteen (15) persons interested in San Anselmo history, to be appointed by majority vote of the whole Town Council. The term of office of the members shall be four (4) years, provided, however, as to the members first appointed, the terms of seven (7) shall be for four (4) years, four (4) for three (3) years, and four (4) for two (2) years. Each member shall serve until his successor is appointed and qualified. The Council by majority vote of the whole Council may remove a member at any time without cause. A vacancy from whatever cause shall be filled by the Council for the unexpired term.

3. Organization and Meetings. The Commission shall organize itself and establish its meeting schedule as it sees fit. All meetings of the Commission shall be public.

4. Function. The functions of the Commission shall include but not be limited to:

1.

(a) Collection of data for interpretation, preparation and eventual publication of a San Anselmo History.

(b) Solicitation of published works whether original, copies or microfilm toward a research library on the history of San Anselmo and the surrounding area.

(c) Interviewing of old-time residents and their offspring.

(d) Collection and identification of photographs and memorabilia for display.

(e) Advice on temporary and permanent historical displays.

(f) Identification of and research documentation concerning San Anselmo's older buildings and historic sites.

(g) Prior to the reconstruction of Town Hall research to assure that its historic aspects are not lost, together with the making of a complete photographic record of the present structure.

(h) Advice to the Town Council and to other Town bodies and Town Departments on historical matters.

5. Staff Services. Staff services shall be provided to the Commission by or under the direction of the Town Librarian. All Town Departments are directed to cooperate with and assist the Commission in its endeavor.

6. Gifts and Donations. The Town shall receive any gifts, donations and bequests of Historical materials on behalf of the Commission.

I HEREBY CERTIFY the foregoing Resolution was duly and regularly adopted by the Town Council of the Town of San Anselmo, California, at a regular meeting thereof, held on June 22, , 1976, by the following vote:

AYES: Councilmen Reed, Signorelli, Toal, Capurro

NOES: None

ABSENT: Councilman Colteaux

2. Caroline Foster
CAROLINE FOSTER
Town Clerk

RESOLUTION NO. 3927

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SAN ANSELMO
RESTATING THE FRAMEWORK FOR THE HISTORICAL COMMISSION AND
ADJUSTING THE SIZE TO ELEVEN MEMBERS**

WHEREAS, San Anselmo is rich in history back to the days of the Dons and before; and

WHEREAS, with each passing year some of this history is lost; and

WHEREAS, this Town Council has determined to take steps to preserve the history of San Anselmo and to make the Town's historical heritage known to its present day residents.

NOW, THEREFORE, BE IT HEREBY RESOLVED, that the Town Council, which established the Historical Commission in 1976, hereby restates its mission, as follows:

1. Charge: Make San Anselmo's historical heritage known to the community.
2. Purpose: Preserve the history of San Anselmo by means of research and the collection and organization of information photographs and artifacts concerning the Town's development.
3. Goals:
 - (a) Collect data for interpretation, preparation and eventual publication of a San Anselmo history;
 - (b) Solicit published works whether original, copies, microfilm or electronic toward a research library on the history of San Anselmo and the surrounding area;
 - (c) Interview old-time residents and their offspring;
 - (d) Collect and identify photographs and memorabilia for display;
 - (e) Design and install permanent and temporary historical displays for the Historical Museum;
 - (f) Staff and maintain the Historical Museum;
 - (g) Advise to the Town Council and to other Town bodies and Town Departments on historical matters.
4. Organization: Eleven (11) members interested in San Anselmo history. The term of office shall be four (4) years. Term expirations shall be staggered to ensure an orderly succession process. A vacancy from whatever cause shall be filled by the Town Council for the unexpired term.
5. Meetings: The commission shall organize itself and establish its meeting schedule as it sees fit. All meetings of the Commission shall be public.

6. Staff Liaison: The designated staff liaison to the Historical Commission is the Town Librarian.

I hereby certify that the foregoing Resolution was duly passed and adopted at a regular meeting of the San Anselmo Town Council on the 12th day of October, 2010, by the following vote, to wit:

AYES: COLEMAN, GREENE, KROOT, MCINERNEY, THORNTON

NOES: (NONE)

ABSENT: (NONE)

ABSTAIN: (NONE)

Barbara Thornton
Barbara Thornton, Mayor

ATTEST:

Barbara Chambers
Barbara Chambers, Town Clerk



STAFF REPORT

TOWN OF SAN ANSELMO

Item #:1.5

MEETING DATE: 10/8/24

AGENDA TITLE: Consideration of Special Event Application – 2024
Dia de los Muertos

FROM: Mattie O’Grady – Interim Community Services
Director

RECOMMENDATION: That Council approve the Chamber of Commerce’s and Taco Jane’s application for the Dia de los Muertos Aztec Dance performance scheduled for Sunday, November 3, 2024, from 4:00 – 5:00 pm in Imagination Park.

BACKGROUND

Dia de los Muertos (Day of the Dead) is a holiday celebrated on the 1st and 2nd of November. It originated and is mostly observed in Mexico but also in other places, especially by people of Mexican heritage elsewhere. The holiday involves family and friends gathering to pay respects and to remember friends and family members who have died.

DISCUSSION/ANALYSIS

A small community group led by Taco Jane’s owner Matteo Boussina and the San Anselmo Chamber of Commerce is interested providing a dance performance by a local Aztec Dance group. The proposed location is Imagination Park and the proposed date is Sunday, November 3, 2024 from 4:00 to 5:00 PM. This group has held this celebration for the past several years in Imagination Park without incident.

The attached application provides details of the events with comments and conditions from Town staff.

FISCAL IMPACT

There is no fiscal impact to the Town related to this approval.

CEQA AND CLIMATE ACTION PLAN CONSISTENCY

The proposed project is exempt from the California Environmental Quality Act (CEQA), under the “common sense” exemption, because it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment. (Cal. Code Regs. tit. 14, § 15061).

Attachment 1 – Event Application



TOWN OF SAN ANSELMO
1000 Sir Francis Drake Blvd, Suite # 14
San Anselmo, CA 94960
415-258-4640

APPLICATION FOR COMMUNITY-BASED EVENTS

Please complete this application if you wish to conduct a community-based event (non-commercial) in San Anselmo on public property for more than 50 people or involving the closure of a downtown street for more than fifteen minutes. The application will be reviewed by staff and forwarded to the Town Council for approval.

EVENT INFORMATION

Name of event: Dia de los Muertos

Organization(s) presenting the event: Taco Jane's & The Chamber of Commerce

Other event sponsor(s), if any:

Contact Person: Matteo Boussina

Phone Number: 415-847-3704

Address: 21 Tamalpais Ave

Email: matteo@tacojanes.com

Event Date(s): Sunday, November 3rd

Start and end times: 4:00pm-5:00pm

Number of attendees (estimate): 100

Location: Imagination Park

Will alcohol be served or sold?

Yes ☐ No ☒

Brief Event Description:

The 7th annual San Anselmo Community Day of The Dead celebration, where there will be traditional dancers celebrating life and honoring the past, with a procession to Taco Jane's to continue the celebration in front of the community altar.

Public space requested:

☐

Creek Park

☐

Pine Street Parking Lot

☐

Town Hall Lawn

☒

Imagination Park

☐

Other: _____

☐

Creek Park Parking Lot

☐

Magnolia Parking Lot

☐

Council Chamber

☐

Memorial Park

☐	San Anselmo Avenue: from (cross streets) _____ to _____
☐	Tunstead Avenue: from (cross streets) _____ to _____
☐	Other street(s): from (cross streets) _____ to _____
☐	Other space use (e.g. parking spaces) _____
☐	Other Facilities: _____

Additional Comments on the Public Space Requested:

To be qualified for consideration, applicants must fall into one of the following categories:

- ❖ Town-Sponsored Events
- ❖ Ross Valley* accredited or licensed schools (pre-kindergarten through 12th grade, (both public and private schools))
- ❖ Ross Valley* Youth Organized Sporting of Cultural Events
- ❖ Organizations located in the Ross Valley* which have received tax-exempt status pursuant to Internal Revenue Service Code Section 501c(3)
- ❖ Merchant associations located in incorporated San Anselmo and established as of 2006

*Ross Valley is defined as incorporated and unincorporated areas of San Anselmo, Fairfax, and Ross

Standards & Objectives

The Town Council, with input from downtown merchants, property owners, and local residents, has adopted the following criteria they will consider when reviewing applications for the closure of roadways or other public space in the downtown area.

Does the event:

- ✓ Attract local residents
- ✓ Attract people throughout the Bay Area
- ✓ Attract families
- ✓ Generate interest for people to return and spend money in local businesses
- ✓ Create a positive impact for real estate stimulation
- ✓ Provide a overall positive impact on business
- ✓ Provide an opportunity for downtown merchants to participate in the event
- ✓ Provide access to neighborhood streets during the event
- ✓ Avoid conflicting with a retail holiday
- ✓ Assure public safety
- ✓ Provide adequate parking
- ✓ Benefit the Town
- ✓ Provide access for persons with disabilities
- ✓ Provide for clean-up by event organizers
- ✓ Provide emergency vehicle access
- ✓ Assure that any booths or other structures are designed and placed so that storefronts have access and visibility
- ✓ Allow local businesses to exhibit merchandise on the sidewalk area in front of their stores, without charge, while maintaining wheelchair access

CONDITIONS OF APPROVAL

The following conditions apply to downtown events, unless waived or modified by the Town. Other conditions, as set by the Town Council and staff, may apply to particular events for public safety or other objectives of the Town.

- A. **Police:** Off-duty police officers may be required for the event, as determined by the Police Chief, depending on the number of people attending and the nature of the event. Off-duty police officers are required during events where alcohol is served or sold.
- B. **Emergency access:** An emergency access lane of at least 14 feet wide must be maintained at all times.
- C. **Insurance:** Proof of general liability insurance, naming the Town, its employees, and agents as additional insured, at limits no less than \$1,000,000.
- D. **Recycling and garbage:** Extra containers for recycling cans and bottles, and garbage cans must be placed throughout the area of the event. Containers and cans are to be emptied when full during the event, and picked up after the event.
- E. **Compostable/Disposable Foodware:** In accordance with the Town of San Anselmo's Ordinance 1136 all food vendors will provide takeout food in reusable foodware or compostable disposable foodware, or items composed entirely of aluminum. If a compostable disposable foodware item is not available, an alternative foodware item made of other materials, except polystyrene foam and polystyrene food ware, may be substituted.
- F. **Toilet facilities:** Events estimated to attract more than 100 people and lasting more than two hours must provide portable toilets, in the number and location as approved by the Parks superintendent, unless alternate arrangements for toilet facilities are otherwise required or arranged to the approval of the Parks Superintendent. Toilet facilities must be provided for disabled persons at each location where portable facilities are provided. Hand washing facilities must be provided where food is served.
- G. **Traffic control:** A traffic and parking control plan, including enforcement measures, must be approved by the Police Chief.
- H. **Noticing:** Events that include closure of the street will require advance written notice to businesses and residents on the street(s) that will be closed. These notices must be distributed a minimum of five days prior to the Town Council meeting date that the event application will be considered.
- I. **Sales tax:** Persons or businesses selling items as part of the event shall designate San Anselmo as the point of sale for sales tax purposes.
- J. **Alcoholic beverages:** A permit is required from the Police Chief and the State Department of Alcohol Beverage Control in order to serve or sell alcoholic beverages. Off-duty police officers are required if alcohol is served or sold.
- K. **Fire inspection:** A fire inspection is required of any and all appliances or devices that produce an open or enclosed flame and/or hot materials, including food.
- L. **Creek Park:** No more than three booths are allowed inside the turf areas of the park.
- M. **Signs and barricades:** Any "No parking signs" that are needed are to be provided by the event organizers, and posted according to the traffic control plan prior to the event. Barricades, detour signs, and other traffic control devices are to be provided by the event organizers.
- N. **Parking:** Temporary accessible parking must be provided if a street closure or other event condition renders permanent accessible parking unusable.
- O. **Cables:** Cables must be covered so as not to create a tripping hazard. When cable covers are used, they must not create a tripping hazard and must be navigable by wheelchair. The path of travel must be no more than 1:12.

On behalf of the organization applying for the permit to conduct the event, I have read and agree to follow the standards for events, as stated in this application, and have read and agree to follow the permit conditions as stated in this application and those which may be required of me as conditions of approval.

Name: *matteo boussina*

Date: 10/01/24

NAME OF EVENT: Dia de los Muertos

DATE OF EVENT: 11/3/24

DEPARTMENT	COMMENTS/CONDITIONS	APPROVED BY
POLICE		M. Norton
FIRE		D. Mahoney
RECREATION		M. O'Grady
PUBLIC WORKS	Requires compliance with all ADA regulations, including providing ADA-approved cord covers on all cords located on public right of way.	S. Condry & J. Healy
ADMINISTRATION		D. Donery
TOWN COUNCIL		



STAFF REPORT

TOWN OF SAN ANSELMO

Item #:1.6

MEETING DATE: October 8, 2024

AGENDA TITLE: Report of Checks Issued, September 2024

FROM: Jeff Zuba, Finance & Admin Services Director

RECOMMENDATION: That the Town Council acknowledges, and files warrant numbers 98395 to 98518 issued during the month of September 2024 and bank draft numbers DFT05485-DFT05489, DFT05545, DFT 05558, DFT05560, DFT05564-DFT05572, DFT05592, DFT05597, and DFT05606 in a total amount of \$2,697,611.19.

BACKGROUND

This report is an itemization of payments made to vendors during the months of September 2024. It also includes wires to Bank of America for September 2024 payrolls, including payments for retirement and health benefits. The Bank of America account is used for payroll-related items.

The following warrants were voided or cancelled in July 2024: 98275, 98351.

ATTACHMENTS

Attachment #1: Check Report September 2024



Town of San Anselmo

Check Report

By Check Number

Date Range: 09/01/2024 - 09/30/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP-AP - OPERATING POOL						
03082	Alison St. Sure	09/05/2024	Regular	0.00	1,263.00	98395
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV0012952	Invoice	08/26/2024	08.26.2024 - MISA PAYMENT	0.00	1,263.00	
21.61.61164			SOCCER SERVICES		1,263.00	
00001	AT&T Calnet	09/05/2024	Regular	0.00	543.52	98396
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
576-08272024	Invoice	08/27/2024	576 - TH CHAMBERS PHONE - 07.27.24-08	0.00	62.78	
41.41.61701			UTILITIES		62.78	
583-08252024	Invoice	08/25/2024	583 - DPW FAX - 07.25.24-08.24.24	0.00	31.34	
41.41.61701			UTILITIES		31.34	
586-08252024	Invoice	08/25/2024	586 - REC DEPT FAX - 07.25.24-08.24-24	0.00	29.78	
41.41.61701			UTILITIES		29.78	
634-08202024	Invoice	08/20/2024	634 - TRAFFIC SIGNAL MODEM - 07.20.24	0.00	419.62	
41.41.61701			UTILITIES		419.62	
03702	Ayrton B. Sobral	09/05/2024	Regular	0.00	7,760.00	98397
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV0012944	Invoice	08/26/2024	08.26.2024 - PD/ENTRANCE/OFFICE/KITC	0.00	6,500.00	
41.41.61150			OUTSIDE SERVICES-OTHE		6,500.00	
INV0012945	Invoice	08/26/2024	08.26.2024 - VISTA ROOM WALLS	0.00	1,260.00	
31.41.61506			BLDG. MAINT-OTHER		1,260.00	
00388	Baker & Taylor	09/05/2024	Regular	0.00	1,149.83	98398
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
5019045308	Invoice	08/15/2024	08.15.2024 - ADULT BOOKS	0.00	21.81	
27.71.62301			ADULT BOOKS		21.81	
5019045309	Invoice	08/15/2024	08.15.2024 - ADULT BOOKS	0.00	21.15	
27.71.62301			ADULT BOOKS		21.15	
5019045310	Invoice	08/15/2024	08.15.2024 - ADULT BOOKS	0.00	42.95	
27.71.62301			ADULT BOOKS		42.95	
5019045311	Invoice	08/15/2024	08.15.2024 - ADULT BOOKS	0.00	22.83	
27.71.62301			ADULT BOOKS		22.83	
5019045312	Invoice	08/15/2024	08.15.2024 - ADULT BOOKS	0.00	21.80	
27.71.62301			ADULT BOOKS		21.80	
5019045313	Invoice	08/15/2024	08.15.2024 - ADULT BOOKS	0.00	25.74	
27.71.62301			ADULT BOOKS		25.74	
5019045314	Invoice	08/15/2024	08.15.2024 - ADULT BOOKS	0.00	23.43	
27.71.62301			ADULT BOOKS		23.43	
5019045315	Invoice	08/15/2024	08.15.2024 - ADULT BOOKS	0.00	20.78	
27.71.62301			ADULT BOOKS		20.78	
5019045316	Invoice	08/15/2024	08.15.2024 - ADULT BOOKS	0.00	227.18	
27.71.62301			ADULT BOOKS		227.18	
5019045318	Invoice	08/15/2024	08.15.2024 - ADULT BOOKS	0.00	39.59	
27.71.62301			ADULT BOOKS		39.59	

Check Report

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
5019045319	Invoice	08/15/2024	08.15.2024 - ADULT BOOKS	0.00	22.12	
	27.71.62301		ADULT BOOKS		22.12	
5019045320	Invoice	08/15/2024	08.15.2024 - ADULT BOOKS	0.00	45.88	
	27.71.62301		ADULT BOOKS		45.88	
5019065761	Invoice	08/23/2024	08.23.2024 - ADULT BOOKS	0.00	34.28	
	27.71.62301		ADULT BOOKS		34.28	
5019065762	Invoice	08/23/2024	08.23.2024 - ADULT BOOKS	0.00	22.44	
	27.71.62301		ADULT BOOKS		22.44	
5019065763	Invoice	08/23/2024	08.23.2024 - ADULT BOOKS	0.00	42.63	
	27.71.62301		ADULT BOOKS		42.63	
5019065764	Invoice	08/23/2024	08.23.2024 - ADULT BOOKS	0.00	45.75	
	27.71.62301		ADULT BOOKS		45.75	
5019070125	Invoice	08/23/2024	08.23.2024 - ADULT BOOKS	0.00	44.94	
	27.71.62301		ADULT BOOKS		44.94	
5019070126	Invoice	08/23/2024	08.23.2024 - ADULT BOOKS	0.00	23.76	
	27.71.62301		ADULT BOOKS		23.76	
5019070127	Invoice	08/23/2024	08.23.2024 - ADULT BOOKS	0.00	39.30	
	27.71.62301		ADULT BOOKS		39.30	
5019070128	Invoice	08/23/2024	08.23.2024 - ADULT BOOKS	0.00	30.64	
	27.71.62301		ADULT BOOKS		30.64	
5019070129	Invoice	08/23/2024	08.23.2024 - ADULT BOOKS	0.00	27.55	
	27.71.62301		ADULT BOOKS		27.55	
5019070130	Invoice	08/23/2024	08.23.2024 - ADULT BOOKS	0.00	18.25	
	27.71.62301		ADULT BOOKS		18.25	
5019070131	Invoice	08/23/2024	08.23.2024 - ADULT BOOKS	0.00	23.43	
	27.71.62301		ADULT BOOKS		23.43	
5019070132	Invoice	08/23/2024	08.23.2024 - ADULT BOOKS	0.00	52.01	
	27.71.62301		ADULT BOOKS		52.01	
5019070133	Invoice	08/23/2024	08.23.2024 - ADULT BOOKS	0.00	22.55	
	27.71.62301		ADULT BOOKS		22.55	
5019070282	Invoice	08/23/2024	08.23.2024 - CHILDREN'S BOOKS	0.00	131.52	
	27.71.62302		CHILDRENS BOOKS		131.52	
H69906830	Invoice	08/09/2024	08.09.2024 - VIDEOS	0.00	31.45	
	01.71.62307		VIDEOS		31.45	
H69906840	Invoice	08/09/2024	08.09.2024 - VIDEOS	0.00	24.07	
	01.71.62307		VIDEOS		24.07	
	Void	09/05/2024	Regular	0.00	0.00	98399
01282	Burke, Williams & Sorensen, LLP	09/05/2024	Regular	0.00	648.00	98400
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
326157	Invoice	08/12/2024	08.12.2024 - PROFESSIONAL SERVICES - J	0.00	648.00	
	01.16.61109		OUTSIDE SERVICES-LITIGA		648.00	
01631	Caine Starelli	09/05/2024	Regular	0.00	200.20	98401
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
09032024-2	Invoice	09/03/2024	09.03.2024 - MAH JONGG DROP INS 05.3	0.00	200.20	
	21.62.61171		ADULT CULTURE SERVICE		200.20	
03774	ClientFirst Consulting Group., LLC	09/05/2024	Regular	0.00	843.75	98402

Check Report

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
16996	Invoice	07/31/2024	07.31.2024 - SOLAR PERMITS PROJECT M	0.00	843.75	
	90.41.61150		OUTSIDE SERVICES-OTHE		843.75	
02315	Coastland Civil Engineering Inc.	09/05/2024	Regular	0.00	10,800.00	98403
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
59941	Invoice	07/31/2024	07.31.2024 - BUILDING DEPT SERVICES - J	0.00	10,800.00	
	01.41.61157		PLAN CHECKING		10,800.00	
02524	Code Source	09/05/2024	Regular	0.00	5,006.00	98404
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
11736	Invoice	08/21/2024	08.21.2024 - PLAN REVISIONS - 171 CRES	0.00	546.50	
	01.41.61157		PLAN CHECKING		546.50	
11737	Invoice	08/21/2024	08.21.2024 - PLAN REVIEW - 91 HOLSTEIN	0.00	1,371.50	
	01.41.61157		PLAN CHECKING		1,371.50	
11740	Invoice	08/24/2024	08.24.2024 - PLAN REVIEW - 15 PROSPEC	0.00	3,088.00	
	01.41.61157		PLAN CHECKING		3,088.00	
00410	COFAM	09/05/2024	Regular	0.00	400.00	98405
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0012930	Invoice	08/19/2024	08.19.2024 - ART TALK TUESDAY - SEP 202	0.00	200.00	
	01.71.61132		OUTSIDE SVCS-PROGRAM		200.00	
INV0012954	Invoice	09/03/2024	09.03.2024 - ART TALK TUESDAY - NOV 20	0.00	200.00	
	01.71.61132		OUTSIDE SVCS-PROGRAM		200.00	
00072	Comcast	09/05/2024	Regular	0.00	164.07	98406
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
049-08222024	Invoice	08/22/2024	049 - TH CABLE TV - 08.27.24-09.26.24	0.00	164.07	
	41.41.61701		UTILITIES		164.07	
03799	Damien Cesena	09/05/2024	Regular	0.00	1,723.99	98407
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0012951	Invoice	09/03/2024	09.03.2024 - TH GUTTER INSTALL REMAIN	0.00	1,723.99	
	41.41.61506		PUBLIC WORKS CAPITAL		1,723.99	
01320	DC Electric Group Inc	09/05/2024	Regular	0.00	5,227.87	98408
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
474630	Invoice	07/31/2024	07.31.2024 - M5007 SL ROUTINE	0.00	682.31	
	01.42.61131		OUTSIDE SVCS-STREET LI		682.31	
474685	Invoice	08/14/2024	08.14.2024 - M5008 SL RESPONSE	0.00	348.10	
	01.42.61131		OUTSIDE SVCS-STREET LI		348.10	
474713	Invoice	07/31/2024	07.31.2024 - M1007 TS RESPONSE	0.00	2,336.22	
	01.42.61130		OUTSIDE SVCS-SIGNALS		2,336.22	
474714	Invoice	07/31/2024	07.31.2024 - M1008 TS RESPONSE	0.00	1,861.24	
	01.42.61130		OUTSIDE SVCS-SIGNALS		1,861.24	
00080	Department of Justice	09/05/2024	Regular	0.00	32.00	98409
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
753074	Invoice	08/05/2024	08.05.2024 - FINGERPRINT APPS	0.00	32.00	
	01.41.61150		OUTSIDE SERVICES-OTHE		32.00	

Check Report

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
02622	Epstein Holtzapple Christo LLP	09/05/2024	Regular	0.00	15,922.50	98410
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
7565	Invoice	08/26/2024	08.26.2024 - GENERAL LEGAL COUNSEL	0.00	13,392.50	
	01.16.61138		GENERAL COUNSEL LEGA		13,392.50	
7566	Invoice	08/26/2024	08.26.2024 - LEGAL COUNSEL - PLANNING	0.00	1,512.50	
	01.16.61138		GENERAL COUNSEL LEGA		1,512.50	
7567	Invoice	08/26/2024	08.26.2024 - LITIGATION	0.00	1,017.50	
	01.16.61138		GENERAL COUNSEL LEGA		1,017.50	
00017	Fairfax Building Supply Co. Inc.	09/05/2024	Regular	0.00	263.83	98411
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
286569	Invoice	08/20/2024	08.20.2024 - SPRAYPAINT/YELLOWJACKET	0.00	59.94	
	01.42.62200		DEPARTMENTAL SUPPLIE		59.94	
286622	Invoice	08/21/2024	08.21.2024 - CONCRETE MIX/TREATED FIR	0.00	107.97	
	01.81.62200		DEPARTMENTAL SUPPLIE		107.97	
286838	Invoice	08/27/2024	08.27.2024 - BLENDED LOAM	0.00	95.92	
	01.81.62200		DEPARTMENTAL SUPPLIE		95.92	
03786	Ferrari Moe, LLP	09/05/2024	Regular	0.00	380.00	98412
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
24041002	Invoice	07/31/2024	07.31.2024 - ROSS VALLEY FIRE STATION 2	0.00	380.00	
	45.41.63100		CAPITAL OUTLAY - CONST		380.00	
02906	GEICYLER HENRIQUE DA SILVA	09/05/2024	Regular	0.00	52,705.00	98413
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
5170	Invoice	08/29/2024	08.29.2024 - CONCRETE ROAD REPAIR - C	0.00	52,705.00	
	15.41.63101		PAVING		50,000.00	
	15.41.63109		UNPROGRAMMED RESUR		2,705.00	
02917	Global Office	09/05/2024	Regular	0.00	2,257.68	98414
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
AR36985	Invoice	09/03/2024	09.03.2024 - CANON COPIER - LEASE CON	0.00	2,257.68	
	42.21.61150		OUTSIDE SERVICES-OTHE		2,257.68	
03371	Golden State Lumber	09/05/2024	Regular	0.00	421.75	98415
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
7135042	Invoice	08/27/2024	08.27.2024 - ICC - SCREWS/EPOXY/CHALK	0.00	421.75	
	31.41.62200		DEPARTMENTAL SUPPLIE		421.75	
02586	HdL Software LLC	09/05/2024	Regular	0.00	1,602.27	98416
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
SIN042244	Invoice	07/31/2024	07.31.2024 - NEW ACCOUNTS PROCESSED	0.00	1,602.27	
	01.12.61150		OUTSIDE SERVICES-OTHE		1,602.27	
03332	Heidi Scoble	09/05/2024	Regular	0.00	160.47	98417
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV0012902	Invoice	08/22/2024	08.22.2024 - REIMB - MAUK RETIREMENT	0.00	160.47	
	01.21.62200		DEPARTMENTAL SUPPLIE		160.47	
02410	Hinderliter de Llamas & Associates	09/05/2024	Regular	0.00	623.16	98418

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
SIN042657	Invoice	08/28/2024	08.28.2024 - AUDIT/CONTRACT SVCS - JUL	0.00	623.16	
	01.12.61150		OUTSIDE SERVICES-OTHE		623.16	
03124	ID Cards, Inc	09/05/2024	Regular	0.00	18.50	98419
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
556776	Invoice	08/26/2024	08.26.2024 - CUSTOM PVC CARDS	0.00	18.50	
	01.41.62200		DEPARTMENTAL SUPPLIE		18.50	
03070	LAVINIA BORTIS	09/05/2024	Regular	0.00	228.28	98420
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0012948	Invoice	08/05/2024	08.05.2024 - REIMB - NOTARY BOND FILIN	0.00	228.28	
	01.41.61150		OUTSIDE SERVICES-OTHE		43.00	
	01.41.62200		DEPARTMENTAL SUPPLIE		185.28	
02579	LTS of Marin	09/05/2024	Regular	0.00	1,562.53	98421
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
1702	Invoice	08/21/2024	08.21.2024 - FUEL PUMP REPAIR / 4WD C	0.00	1,562.53	
	01.81.61602		VEHICLE MAINTENANCE/		1,252.53	
	01.81.61602		VEHICLE MAINTENANCE/		310.00	
00377	Luis Quezada	09/05/2024	Regular	0.00	9,758.00	98422
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0012953	Invoice	08/30/2024	08.30.2024 - SOCCER CAMP 08/05	0.00	9,758.00	
	21.61.61162		KIDS SPORTS SERVICES		9,758.00	
00029	Marin IT	09/05/2024	Regular	0.00	241.00	98423
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
2024-124426	Invoice	08/23/2024	08.23.2024 - SMTP RELAY SERVICE	0.00	225.00	
	42.21.61150		OUTSIDE SERVICES-OTHE		225.00	
2024-25892	Invoice	08/23/2024	08.23.2024 - DEEP FREEZE RENEWAL	0.00	16.00	
	42.21.61150		OUTSIDE SERVICES-OTHE		16.00	
03804	Martin/Martin Inc.	09/05/2024	Regular	0.00	8,000.00	98424
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
24.0770-00001	Invoice	08/19/2024	08.19.2024 - PROFESSIONAL SERVICES - J	0.00	8,000.00	
	45.41.63100		CAPITAL OUTLAY - CONST		8,000.00	
03228	MGE Engineering Inc	09/05/2024	Regular	0.00	22,902.94	98425
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
663.11	Invoice	07/24/2024	07.24.2024 - MADRONE/NOKOMIS BRIDG	0.00	6,825.00	
	15.41.63100		CONSTRUCTION		3,412.50	
	15.41.63100		CONSTRUCTION		3,412.50	
740.01	Invoice	07/25/2024	07.25.2024 - SFDB AND BARBER AVE BRID	0.00	13,077.28	
	15.41.63100		CONSTRUCTION		13,077.28	
741.01	Invoice	07/25/2024	07.25.2024 - SFDB AND BARBER AVE BRID	0.00	3,000.66	
	15.41.63100		CONSTRUCTION		3,000.66	
00372	Miller Pacific	09/05/2024	Regular	0.00	11,681.70	98426

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
36685	Invoice	08/28/2024	08.28.2024 - GEOTECH SVCS - 2022 PAVE	0.00	10,681.70	
	15.41.63101		PAVING		10,681.70	
36696	Invoice	08/30/2024	08.30.2024 - FIRE STN 20 - GEOTECH INVS	0.00	1,000.00	
	45.41.63100		CAPITAL OUTLAY - CONST		1,000.00	
03211	ODP Business Solutions LLC	09/05/2024	Regular	0.00	1,064.62	98427
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
374934562001	Invoice	07/03/2024	07.03.2024 - LIBRARY - INK	0.00	35.91	
	01.71.62000		OFFICE SUPPLIES		35.91	
374935027001	Invoice	07/03/2024	07.03.2024 - LIBRARY - TONER/PAPER/TAP	0.00	784.96	
	01.71.62000		OFFICE SUPPLIES		784.96	
374935028001	Invoice	07/03/2024	07.03.2024 - LIBRARY - INK	0.00	35.91	
	01.71.62000		OFFICE SUPPLIES		35.91	
374935030001	Invoice	07/03/2024	07.03.2024 - LIBRARY - AVID EDUCATION	0.00	29.33	
	01.71.62000		OFFICE SUPPLIES		29.33	
374935033001	Invoice	07/03/2024	07.06.2024 - LIBRARY - EARBUDS	0.00	12.38	
	01.71.62200		DEPARTMENTAL SUPPLIE		12.38	
374935035001	Invoice	07/03/2024	07.03.2024 - LIBRARY - DETERGENT	0.00	37.87	
	01.71.62000		OFFICE SUPPLIES		37.87	
375189090001	Invoice	07/13/2024	07.13.2024 - LIBRARY - DISPENSER	0.00	20.21	
	01.71.62000		OFFICE SUPPLIES		20.21	
375191399001	Invoice	07/15/2024	07.15.2024 - LIBRARY - BOOK TAPE	0.00	108.05	
	01.71.62200		DEPARTMENTAL SUPPLIE		108.05	
03523	Parametrix, Inc	09/05/2024	Regular	0.00	2,866.64	98428
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
58524	Invoice	08/14/2024	08.14.2024 - PROFESSIONAL SERVICES TH	0.00	2,866.64	
	16.41.61150		OUTSIDE SERVICES-OTHE		2,866.64	
03397	Patrick O' Neill	09/05/2024	Regular	0.00	7,828.00	98429
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
124	Invoice	08/26/2024	08.26.2024 - MEMORIAL PARK BOLLARDS	0.00	7,828.00	
	15.81.63100		CONSTRUCTION		7,828.00	
00893	Perfect Timing Personnel Services, Inc.	09/05/2024	Regular	0.00	1,452.28	98430
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
53776	Invoice	09/03/2024	09.03.2024 - ADMINISTRATIVE SUPPPORT	0.00	1,452.28	
	01.82.60010		TEMPORARY HELP		1,161.82	
	21.65.60010		TEMPORARY HELP		290.46	
02839	Quadient Finance USA, Inc	09/05/2024	Regular	0.00	1,461.77	98431
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
274-08212024	Invoice	08/21/2024	08.21.2024 - POSTAGE	0.00	1,461.77	
	01.12.62003		POSTAGE		292.35	
	01.18.62003		POSTAGE		292.35	
	01.41.62003		POSTAGE		292.35	
	01.71.62003		POSTAGE		292.37	
	01.82.62003		POSTAGE		292.35	
00182	Roto-Rooter Plumbers	09/05/2024	Regular	0.00	455.00	98432

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
74257798	Invoice	08/20/2024	08.20.2024 - STORM DRAIN CAMERAS	0.00	455.00	
	01.42.61123		OUTSIDE SVCS-DRAINAGE		455.00	
03590	The Marin Dojo, Inc.	09/05/2024	Regular	0.00	318.75	98433
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
09032024	Invoice	09/03/2024	09.03.2024 - TAI CHI - AUG 2024	0.00	318.75	
	21.62.61171		ADULT CULTURE SERVICE		318.75	
03207	Toni DeFrancis	09/05/2024	Regular	0.00	460.00	98434
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
2024-PC819	Invoice	08/27/2024	08.27.2024 - TRANSCRIPTION - PC 08/19	0.00	280.00	
	01.18.61150		OUTSIDE SERVICES-OTHE		280.00	
2024-TC827	Invoice	09/01/2024	09.01.2024 - TRANSCRIPTION - TC 08/27	0.00	180.00	
	01.12.61150		OUTSIDE SERVICES-OTHE		180.00	
00215	Transbay Lock	09/05/2024	Regular	0.00	1,259.73	98435
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
91538	Invoice	08/21/2024	08.21.2024 - MAJOR KEYS	0.00	152.95	
	01.81.62200		DEPARTMENTAL SUPPLIE		152.95	
91621	Invoice	08/22/2024	08.22.2024 - DIGITAL LOCK - PD LOBBY DO	0.00	1,106.78	
	41.41.61150		OUTSIDE SERVICES-OTHE		1,106.78	
00033	Water Components & Building Supply	09/05/2024	Regular	0.00	254.08	98436
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
30644163	Invoice	08/23/2024	08.23.2024 - PARKSIDE SCHOOL	0.00	254.08	
	21.65.63100		CAPITAL OUTLAY - CONST		254.08	
03454	Willdan Engineering	09/05/2024	Regular	0.00	15,896.25	98437
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
002-32621	Invoice	08/23/2024	08.23.2024 - BLDG/SAFETY PLAN CHECKS	0.00	15,896.25	
	01.41.61157		PLAN CHECKING		15,896.25	
02411	23 ELEPHANTS THEATRE COMPANY	09/19/2024	Regular	0.00	7,843.50	98438
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0013096	Invoice	09/17/2024	09.17.2024 - FALL 2024 - PAYMENT 1	0.00	7,843.50	
	21.62.61175		KIDS CULTURE SERVICES		7,843.50	
02986	Albertsons/Safeway	09/19/2024	Regular	0.00	211.13	98439
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
660719-073124-1	Invoice	07/31/2024	07.31.2024 - REC DEPT - SUPPLIES	0.00	12.96	
	21.63.62985		CAMP KIDMARIN MINI S		12.96	
721583-082124-1	Invoice	08/21/2024	08.21.2024 - REC DEPT - SUPPLIES	0.00	147.14	
	21.63.62987		ROBSON AFTER SCHOOL		147.14	
802160-080924-1	Invoice	08/09/2024	08.09.2024 - REC DEPT - SUPPLIES	0.00	11.99	
	21.63.62985		CAMP KIDMARIN MINI S		11.99	
808999-080124-1	Invoice	08/01/2024	08.01.2024 - REC DEPT - SUPPLIES	0.00	27.05	
	21.63.62985		CAMP KIDMARIN MINI S		27.05	
809344-080224-1	Invoice	08/02/2024	08.02.2024 - REC DEPT - SUPPLIES	0.00	11.99	
	21.63.62985		CAMP KIDMARIN MINI S		11.99	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
00048	Alhambra & Sierra Springs	09/19/2024	Regular	0.00	559.64	98440
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
12161581 08282	Invoice	08/28/2024	08.28.2024 - CORP YARD - WATER DELIVE	0.00	209.84	
01.81.61150	OUTSIDE SERVICES-OTHE	08.28.2024 - CORP YARD - WATE	209.84			
23551470 09122	Invoice	09/12/2024	09.12.2024 - REC DEPT - WATER DELIVERY	0.00	349.80	
21.63.61179	PARKSIDE SERVICES	09.12.2024 - REC DEPT - WATER	51.97			
21.63.62987	ROBSON AFTER SCHOOL	09.12.2024 - REC DEPT - WATER	251.86			
21.65.62200	DEPARTMENTAL SUPPLIE	09.12.2024 - REC DEPT - WATER	45.97			
02920	Amazon Business	09/19/2024	Regular	0.00	198.82	98441
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
1GVP-GTHY-7G19	Invoice	09/04/2024	09.04.2024 - THEY CAN'T KILL US UNTIL T	0.00	17.98	
27.71.62301	ADULT BOOKS	09.04.2024 - THEY CAN'T KILL U	17.98			
1PXF-XWKN-3QK	Invoice	08/28/2024	08.28.2024 - THE VERTIGO TREATMENT	0.00	16.38	
01.71.62310	Library Zip Grant	08.28.2024 - THE VERTIGO TREA	16.38			
1Q34-1TGK-9CTT	Invoice	09/12/2024	09.12.2024 - MARIA'S LIFE IN GUATEMAL	0.00	18.59	
01.71.62310	Library Zip Grant	09.12.2024 - MARIA'S LIFE IN G	18.59			
1RNY-HNWP-C3C	Invoice	08/15/2024	08.15.2024 - POLYSTYRENE BEANS	0.00	43.70	
01.71.62200	DEPARTMENTAL SUPPLIE	08.15.2024 - POLYSTYRENE BEA	43.70			
1TNK-LC6J-4JWX	Invoice	09/04/2024	09.04.2024 - BANDANAS	0.00	34.95	
01.71.62000	OFFICE SUPPLIES	09.04.2024 - BANDANAS	34.95			
1WL6-H4RR-GNC	Invoice	08/31/2024	08.31.2024 - JUKEBOX 1967-2023 PHOTO	0.00	52.42	
01.71.62301	ADULT BOOKS	08.31.2024 - JUKEBOX 1967-202	52.42			
1Y7R-9LVF-CMDD	Invoice	08/28/2024	08.28.2024 - NOW THEY WILL KNOW I A	0.00	14.80	
01.71.62310	Library Zip Grant	08.28.2024 - NOW THEY WILL K	14.80			
02806	AQUASCAPE POOL SERVICE	09/19/2024	Regular	0.00	209.00	98442
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
29485	Invoice	08/31/2024	08.31.2024 - MONTHLY POOL SERVICE - A	0.00	209.00	
14.81.61150	OUTSIDE SERVICES-OTHE	08.31.2024 - MONTHLY POOL SE	209.00			
00001	AT&T Calnet	09/19/2024	Regular	0.00	1,629.00	98443
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
574-09102024	Invoice	09/10/2024	574 - ALL DEPTS CENTREX - 08.10.24-09.0	0.00	1,568.98	
41.41.61701	UTILITIES	574 - ALL DEPTS CENTREX - 08.1	1,568.98			
579-09102024	Invoice	09/10/2024	579 - TRAFFIC LIGHT MODEM - 08.10.24-0	0.00	0.49	
01.41.61705	UTILITIES-TELEPHONE	579 - TRAFFIC LIGHT MODEM -	0.49			
580-09102024	Invoice	09/10/2024	580 - ROBSON HOUSE - 08.10.24-09.09.24	0.00	59.53	
34.41.61705	UTILITIES-TELEPHONE	580 - ROBSON HOUSE - 08.10.2	59.53			
00388	Baker & Taylor	09/19/2024	Regular	0.00	2,549.49	98444
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
5019045317	Invoice	08/15/2024	08.15.2024 - ADULT BOOKS	0.00	37.61	
27.71.62301	ADULT BOOKS	08.15.2024 - ADULT BOOKS	37.61			
5019065752	Invoice	08/23/2024	08.23.2024 - ADULT BOOKS	0.00	89.55	
27.71.62301	ADULT BOOKS	08.23.2024 - ADULT BOOKS	89.55			
5019065753	Invoice	08/23/2024	08.23.2024 - ADULT BOOKS	0.00	22.45	
27.71.62301	ADULT BOOKS	08.23.2024 - ADULT BOOKS	22.45			
5019065754	Invoice	08/23/2024	08.23.2024 - ADULT BOOKS	0.00	22.45	
27.71.62301	ADULT BOOKS	08.23.2024 - ADULT BOOKS	22.45			
5019065755	Invoice	08/23/2024	08.23.2024 - ADULT BOOKS	0.00	27.08	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	27.71.62301	ADULT BOOKS	08.23.2024 - ADULT BOOKS		27.08	
5019065756	Invoice	08/23/2024	08.23.2024 - ADULT BOOKS	0.00	23.43	
	27.71.62301	ADULT BOOKS	08.23.2024 - ADULT BOOKS		23.43	
5019065757	Invoice	08/23/2024	08.23.2024 - ADULT BOOKS	0.00	20.50	
	27.71.62301	ADULT BOOKS	08.23.2024 - ADULT BOOKS		20.50	
5019065758	Invoice	08/23/2024	08.23.2024 - ADULT BOOKS	0.00	59.54	
	27.71.62301	ADULT BOOKS	08.23.2024 - ADULT BOOKS		59.54	
5019065759	Invoice	08/23/2024	08.23.2024 - ADULT BOOKS	0.00	191.73	
	27.71.62301	ADULT BOOKS	08.23.2024 - ADULT BOOKS		191.73	
5019065760	Invoice	08/23/2024	08.23.2024 - ADULT BOOKS	0.00	21.14	
	27.71.62301	ADULT BOOKS	08.23.2024 - ADULT BOOKS		21.14	
5019077210	Invoice	08/27/2024	08.27.2024 - CHILDREN'S BOOKS	0.00	18.34	
	27.71.62302	CHILDRENS BOOKS	08.27.2024 - CHILDREN'S BOOK		18.34	
5019081791	Invoice	08/29/2024	08.29.2024 - ADULT BOOKS	0.00	66.99	
	27.71.62301	ADULT BOOKS	08.29.2024 - ADULT BOOKS		66.99	
5019081792	Invoice	08/29/2024	08.29.2024 - ADULT BOOKS	0.00	23.79	
	27.71.62301	ADULT BOOKS	08.29.2024 - ADULT BOOKS		23.79	
5019081793	Invoice	08/29/2024	08.29.2024 - ADULT BOOKS	0.00	66.08	
	27.71.62301	ADULT BOOKS	08.29.2024 - ADULT BOOKS		66.08	
5019081794	Invoice	08/29/2024	08.29.2024 - ADULT BOOKS	0.00	21.15	
	27.71.62301	ADULT BOOKS	08.29.2024 - ADULT BOOKS		21.15	
5019081795	Invoice	08/29/2024	08.29.2024 - ADULT BOOKS	0.00	26.41	
	27.71.62301	ADULT BOOKS	08.29.2024 - ADULT BOOKS		26.41	
5019081796	Invoice	08/29/2024	08.29.2024 - ADULT BOOKS	0.00	32.35	
	27.71.62301	ADULT BOOKS	08.29.2024 - ADULT BOOKS		32.35	
5019081797	Invoice	08/29/2024	08.29.2024 - ADULT BOOKS	0.00	54.43	
	27.71.62301	ADULT BOOKS	08.29.2024 - ADULT BOOKS		54.43	
5019081798	Invoice	08/29/2024	08.29.2024 - ADULT BOOKS	0.00	62.42	
	27.71.62301	ADULT BOOKS	08.29.2024 - ADULT BOOKS		62.42	
5019081799	Invoice	08/29/2024	08.29.2024 - ADULT BOOKS	0.00	29.03	
	27.71.62301	ADULT BOOKS	08.29.2024 - ADULT BOOKS		29.03	
5019081800	Invoice	08/29/2024	08.29.2024 - ADULT BOOKS	0.00	27.80	
	27.71.62301	ADULT BOOKS	08.29.2024 - ADULT BOOKS		27.80	
5019081801	Invoice	08/29/2024	08.29.2024 - ADULT BOOKS	0.00	43.77	
	27.71.62301	ADULT BOOKS	08.29.2024 - ADULT BOOKS		43.77	
5019089420	Invoice	09/04/2024	09.04.2024 - CHILDREN'S BOOKS	0.00	6.22	
	01.71.62302	CHILDRENS BOOKS	09.04.2024 - CHILDREN'S BOOK		6.22	
5019089421	Invoice	09/04/2024	09.04.2024 - CHILDREN'S BOOKS	0.00	31.43	
	01.71.62302	CHILDRENS BOOKS	09.04.2024 - CHILDREN'S BOOK		31.43	
5019092105	Invoice	09/05/2024	09.05.2024 - ADULT BOOKS	0.00	65.44	
	27.71.62301	ADULT BOOKS	09.05.2024 - ADULT BOOKS		65.44	
5019092106	Invoice	09/05/2024	09.05.2024 - ADULT BOOKS	0.00	359.65	
	27.71.62301	ADULT BOOKS	09.05.2024 - ADULT BOOKS		359.65	
5019092107	Invoice	09/05/2024	09.05.2024 - ADULT BOOKS	0.00	130.13	
	27.71.62301	ADULT BOOKS	09.05.2024 - ADULT BOOKS		130.13	
5019092108	Invoice	09/05/2024	09.05.2024 - ADUL BOOKS	0.00	118.67	
	27.71.62301	ADULT BOOKS	09.05.2024 - ADUL BOOKS		118.67	
5019092109	Invoice	09/05/2024	09.05.2024 - ADULT BOOKS	0.00	20.79	
	27.71.62301	ADULT BOOKS	09.05.2024 - ADULT BOOKS		20.79	
5019092110	Invoice	09/05/2024	09.05.2024 - ADULT BOOKS	0.00	32.01	
	27.71.62301	ADULT BOOKS	09.05.2024 - ADULT BOOKS		32.01	
5019092111	Invoice	09/05/2024	09.05.2024 - ADULT BOOKS	0.00	69.24	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	<u>27.71.62301</u>	ADULT BOOKS	09.05.2024 - ADULT BOOKS		69.24	
<u>5019092112</u>	Invoice	09/05/2024	09.05.2024 - ADULT BOOKS	0.00	21.14	
	<u>27.71.62301</u>	ADULT BOOKS	09.05.2024 - ADULT BOOKS		21.14	
<u>5019092113</u>	Invoice	09/05/2024	09.05.2024 - ADULT BOOKS	0.00	25.74	
	<u>27.71.62301</u>	ADULT BOOKS	09.05.2024 - ADULT BOOKS		25.74	
<u>5019092114</u>	Invoice	09/05/2024	09.05.2024 - ADULT BOOKS	0.00	24.43	
	<u>27.71.62301</u>	ADULT BOOKS	09.05.2024 - ADULT BOOKS		24.43	
<u>5019092115</u>	Invoice	09/05/2024	09.05.2024 - ADULT BOOKS	0.00	25.84	
	<u>27.71.62301</u>	ADULT BOOKS	09.05.2024 - ADULT BOOKS		25.84	
<u>5019092116</u>	Invoice	09/05/2024	09.05.2024 - ADULT BOOKS	0.00	89.17	
	<u>27.71.62301</u>	ADULT BOOKS	09.05.2024 - ADULT BOOKS		89.17	
<u>5019093855</u>	Invoice	09/04/2024	09.04.2024 - CHILDREN'S BOOKS	0.00	256.76	
	<u>01.71.62302</u>	CHILDRENS BOOKS	09.04.2024 - CHILDREN'S BOOK		256.76	
<u>5019093856</u>	Invoice	09/04/2024	09.04.2024 - CHILDREN'S BOOKS	0.00	85.72	
	<u>01.71.62302</u>	CHILDRENS BOOKS	09.04.2024 - CHILDREN'S BOOK		85.72	
<u>5019094011</u>	Invoice	09/09/2024	09.09.2024 - CHILDREN'S BOOKS	0.00	15.21	
	<u>27.71.62302</u>	CHILDRENS BOOKS	09.09.2024 - CHILDREN'S BOOK		35.99	
	<u>27.71.62302</u>	CHILDRENS BOOKS	09.09.2024 - CHILDREN'S BOOK		-20.78	
<u>H69894940</u>	Invoice	08/08/2024	08.08.2024 - VIDEOS	0.00	42.53	
	<u>01.71.62307</u>	VIDEOS	08.08.2024 - VIDEOS		42.53	
<u>H70017840</u>	Invoice	08/26/2024	08.26.2024 - VIDEOS	0.00	35.54	
	<u>01.71.62307</u>	VIDEOS	08.26.2024 - VIDEOS		35.54	
<u>H70036880</u>	Invoice	08/27/2024	08.27.2024 - VIDEOS	0.00	26.03	
	<u>01.71.62307</u>	VIDEOS	08.27.2024 - VIDEOS		26.03	
<u>H70041460</u>	Invoice	08/22/2024	08.22.2024 - VIDEOS	0.00	35.75	
	<u>01.71.62307</u>	VIDEOS	08.22.2024 - VIDEOS		35.75	
<u>H70044950</u>	Invoice	08/22/2024	08.22.2024 - VIDEOS	0.00	19.12	
	<u>01.71.62307</u>	VIDEOS	08.22.2024 - VIDEOS		19.12	
<u>H70173910</u>	Invoice	09/03/2024	09.03.2024 - VIDEOS	0.00	24.89	
	<u>01.71.62307</u>	VIDEOS	09.03.2024 - VIDEOS		24.89	
	Void	09/19/2024	Regular	0.00	0.00	98445
	Void	09/19/2024	Regular	0.00	0.00	98446
	Void	09/19/2024	Regular	0.00	0.00	98447
03394	Bibliotheca, LLC	09/19/2024	Regular	0.00	360.52	98448
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>INV-US77211</u>	Invoice	08/30/2024	08.30.2024 - RFID TAGS	0.00	360.52	
	<u>27.71.62200</u>	DEPARTMENTAL SUPPLIE	08.30.2024 - RFID TAGS		360.52	
00276	BK Krill Corp	09/19/2024	Regular	0.00	190.00	98449
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>1678</u>	Invoice	08/22/2024	08.22.2024 - NITE OF THE POETS	0.00	190.00	
	<u>01.71.61150</u>	OUTSIDE SERVICES-OTHE	08.22.2024 - NITE OF THE POET		190.00	
03462	Bullet Liongson	09/19/2024	Regular	0.00	3,225.00	98450
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>2483</u>	Invoice	08/30/2024	08.30.2024 - BRANDING PKG/SMALL BUSI	0.00	3,225.00	
	<u>01.21.61903</u>	PROMOTION OF COMME	08.30.2024 - BRANDING PKG/S		3,000.00	
	<u>01.21.61903</u>	PROMOTION OF COMME	08.30.2024 - BRANDING PKG/S		225.00	
00971	California Library Association	09/19/2024	Regular	0.00	195.00	98451

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
300014273	Invoice	08/19/2024	08.19.2024 - MEMBERSHIP	0.00	195.00	
	01.71.61302	DUES	08.19.2024 - MEMBERSHIP		195.00	
00193	CalMat Company	09/19/2024	Regular	0.00	389.47	98452
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
2409-144585	Invoice	09/10/2024	09.10.2024 - PARKSIDE - CLASS 2 PERMEA	0.00	389.47	
	15.81.61300	CONSTRUCTION	09.10.2024 - PARKSIDE - CLASS		389.47	
00660	Center for Domestic Peace	09/19/2024	Regular	0.00	5,000.00	98453
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
C4DP2024	Invoice	08/29/2024	08.29.2024 - CORE EMGNCY SAFETY NET -	0.00	5,000.00	
	01.21.61119	OUTSIDE SVCS-COMM. D	08.29.2024 - CORE EMGNCY SAF		5,000.00	
02481	Chargepoint	09/19/2024	Regular	0.00	5,480.00	98454
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
IN291300	Invoice	09/12/2024	09.12.2024 - EV CHARGERS - NOV 2024 T	0.00	5,480.00	
	13.42.61114	OUTSIDE SRV: PARKING	09.12.2024 - EV CHARGERS - NO		5,480.00	
03774	ClientFirst Consulting Group., LLC	09/19/2024	Regular	0.00	442.50	98455
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
17172	Invoice	08/31/2024	08.31.2024 - SOLAR PERMITS PROJECT M	0.00	442.50	
	90.41.61150	OUTSIDE SERVICES-OTHE	08.31.2024 - SOLAR PERMITS PR		442.50	
02524	Code Source	09/19/2024	Regular	0.00	10,435.00	98456
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
11716	Invoice	07/24/2024	07.24.2024 - PLAN REVIEW - 133 MELVILL	0.00	915.00	
	01.41.61157	PLAN CHECKING	07.24.2024 - PLAN REVIEW - 13		915.00	
11723	Invoice	08/02/2024	08.02.2024 - PLAN REVISIONS - 20 CARLS	0.00	254.00	
	01.41.61157	PLAN CHECKING	08.02.2024 - PLAN REVISIONS -		254.00	
11726	Invoice	08/08/2024	08.08.2024 - PLAN REVIEW - 68 SUFFIELD	0.00	3,066.00	
	01.41.61157	PLAN CHECKING	08.08.2024 - PLAN REVIEW - 68		3,066.00	
11728	Invoice	08/12/2024	08.12.2024 - PLAN REVIEW - 19 LIBRARY P	0.00	1,174.00	
	01.41.61157	PLAN CHECKING	08.12.2024 - PLAN REVIEW - 19		1,174.00	
11730	Invoice	08/13/2024	08.13.2024 - PLAN REVISIONS - 42 RUTHE	0.00	380.00	
	01.41.61157	PLAN CHECKING	08.13.2024 - PLAN REVISIONS -		380.00	
11735	Invoice	08/20/2024	08.20.2024 - PLAN REVIEW - 47 EL CERRIT	0.00	1,199.00	
	01.41.61157	PLAN CHECKING	08.20.2024 - PLAN REVIEW - 47		1,199.00	
11744	Invoice	08/30/2024	08.30.2024 - PLAN REVIEW - 894 SIR FRA	0.00	254.00	
	01.41.61157	PLAN CHECKING	08.30.2024 - PLAN REVIEW - 89		254.00	
11747	Invoice	09/03/2024	09.03.2024 - PLAN REVIEW - 51 CHIPMAN	0.00	1,824.00	
	01.41.61157	PLAN CHECKING	09.03.2024 - PLAN REVIEW - 51		1,824.00	
11748	Invoice	09/04/2024	09.04.2024 - PLAN REVIEW - 84 BROADM	0.00	1,369.00	
	01.41.61157	PLAN CHECKING	09.04.2024 - PLAN REVIEW - 84		1,369.00	
01348	Community Media Center of Marin	09/19/2024	Regular	0.00	1,759.50	98457
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
190897-FFM	Invoice	09/05/2024	09.05.2024 - VIDEO PRODUCTION - TC/PC	0.00	1,759.50	
	01.12.61150	OUTSIDE SERVICES-OTHE	09.05.2024 - VIDEO PRODUCTIO		663.50	
	01.18.61150	OUTSIDE SERVICES-OTHE	09.05.2024 - VIDEO PRODUCTIO		1,096.00	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
00035	Demco Inc	09/19/2024	Regular	0.00	323.88	98458
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
7526714	Invoice	08/28/2024	08.28.2024 - CUSTOM LABELS	0.00	101.11	
01.71.62200	DEPARTMENTAL SUPPLIE	08.28.2024 - CUSTOM LABELS	101.11			
7532306	Invoice	09/09/2024	09.09.2024 - BOOK SUPPORT	0.00	222.77	
01.71.62200	DEPARTMENTAL SUPPLIE	09.09.2024 - BOOK SUPPORT	222.77			
03520	DM Brent & Associates, Inc.	09/19/2024	Regular	0.00	20,030.00	98459
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
TOSACP15	Invoice	07/31/2024	07.31.2024 - CONSTRUCTION MGMT - CR	0.00	100.00	
71.41.63100	CONSTRUCTION	07.31.2024 - CONSTRUCTION M	100.00			
TOSAHP02	Invoice	07/31/2024	07.31.2024 - CONSTRUCTION MGMT - HIL	0.00	1,100.00	
17.81.63100	CONSTRUCTION	07.31.2024 - CONSTRUCTION M	1,100.00			
TOSALIB14	Invoice	07/31/2024	07.31.2024 - CONSTRUCTION MGMT - LIB	0.00	312.50	
41.41.63117	CONSTRUCTION - BUILDI	07.31.2024 - CONSTRUCTION M	312.50			
TOSASF06	Invoice	07/31/2024	07.31.2024 - CONSTRUCTION MGMT - SF	0.00	397.50	
01.41.61150	OUTSIDE SERVICES-OTHE	07.31.2024 - CONSTRUCTION M	397.50			
TOSATH17	Invoice	07/31/2024	07.31.2024 - CONSTRUCTION MGMT - TO	0.00	18,120.00	
45.41.61150	OUTSIDE SERVICES-OTHE	07.31.2024 - CONSTRUCTION M	18,120.00			
00266	Edwin P Gurka, Jr	09/19/2024	Regular	0.00	593.75	98460
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
28-2024	Invoice	08/02/2024	08.02.2024 - SITE VISIT - 132 BUTTERFIEL	0.00	291.25	
01.41.61150	OUTSIDE SERVICES-OTHE	08.02.2024 - SITE VISIT - 132 BU	291.25			
30-2024	Invoice	08/20/2024	08.20.2024 - SITE VISIT - 60 REDHILL AVE	0.00	302.50	
01.41.61150	OUTSIDE SERVICES-OTHE	08.20.2024 - SITE VISIT - 60 RED	302.50			
00087	Elite Tree Service	09/19/2024	Regular	0.00	18,235.00	98461
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
2024-03-10	Invoice	07/01/2024	03.22.2024 - WEED WHACKING - STN 20	0.00	1,440.00	
01.32.61506	BLDG. MAINT-OTHER	03.22.2024 - WEED WHACKING	1,440.00			
2024-8-11	Invoice	08/30/2024	08.30.2024 - ROBSON PARK - HEDGES	0.00	3,150.00	
01.81.61104	OUTSIDE SERVICES-GROU	08.30.2024 - ROBSON PARK - HE	3,150.00			
2024-8-12	Invoice	08/30/2024	08.30.2024 - FIRE CLERANCE - CENTER BL	0.00	2,080.00	
35.41.61150	OUTSIDE SERVICES-OTHE	08.30.2024 - FIRE CLERANCE - C	2,080.00			
2024-8-14	Invoice	08/30/2024	08.30.2024 - FIRE CLEARANCE - SCENIC/M	0.00	2,880.00	
35.41.61150	OUTSIDE SERVICES-OTHE	08.30.2024 - FIRE CLEARANCE -	2,880.00			
2024-8-15	Invoice	08/30/2024	08.30.2024 - FIRE CLEARNACE - LAUREL/L	0.00	2,880.00	
35.41.61150	OUTSIDE SERVICES-OTHE	08.30.2024 - FIRE CLEARNACE -	2,880.00			
2024-9-1	Invoice	09/05/2024	09.05.2024 - FIRE CLEARANCE - CENTER B	0.00	2,925.00	
35.41.61150	OUTSIDE SERVICES-OTHE	09.05.2024 - FIRE CLEARANCE -	2,925.00			
2024-9-2	Invoice	09/05/2024	09.05.2024 - FIRE CLEARANCE - GREENSFI	0.00	2,880.00	
35.41.61150	OUTSIDE SERVICES-OTHE	09.05.2024 - FIRE CLEARANCE -	2,880.00			
02622	Epstein Holtzapple Christo LLP	09/19/2024	Regular	0.00	6,847.50	98462
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
7620	Invoice	09/16/2024	09.16.2024 - GENERAL LEGAL COUNSEL -	0.00	6,600.00	
01.16.61138	GENERAL COUNSEL LEGA	09.16.2024 - GENERAL LEGAL C	6,600.00			
7621	Invoice	09/16/2024	09.16.2024 - LITIGATION - AUG 2024	0.00	247.50	
01.16.61138	GENERAL COUNSEL LEGA	09.16.2024 - LITIGATION - AUG	247.50			

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
00092	Ewing Irrigation Products	09/19/2024	Regular	0.00	408.39	98463
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
23257185	Invoice	08/27/2024	08.27.2024 - COUPLINGS/BUCKET	0.00	25.97	
01.81.62200	DEPARTMENTAL SUPPLIE	08.27.2024 - COUPLINGS/BUCK	25.97			
23313135	Invoice	09/04/2024	09.04.2024 - PVC ADAPTORS/GLUE	0.00	351.90	
01.81.62200	DEPARTMENTAL SUPPLIE	09.04.2024 - PVC ADAPTORS/GL	351.90			
23355745	Invoice	09/10/2024	09.10.2024 - BUCKET/PVC BUSHING	0.00	30.52	
01.81.62200	DEPARTMENTAL SUPPLIE	09.10.2024 - BUCKET/PVC BUSH	30.52			
00017	Fairfax Building Supply Co. Inc.	09/19/2024	Regular	0.00	114.71	98464
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
286964	Invoice	08/29/2024	08.29.2024 - CONSTRUCTION MATERIALS	0.00	26.45	
16.41.62200	DEPARTMENTAL SUPPLIE	08.29.2024 - CONSTRUCTION M	26.45			
287194	Invoice	09/05/2024	09.05.2024 - GENERAL SUPPLIES	0.00	88.26	
01.42.62200	DEPARTMENTAL SUPPLIE	09.05.2024 - GENERAL SUPPLIES	88.26			
03542	FedEx	09/19/2024	Regular	0.00	75.00	98465
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
7019653524	Invoice	08/23/2024	08.23.2024 - ICC TRANSFER SWITCH	0.00	75.00	
31.41.61150	OUTSIDE SERVICES-OTHE	08.23.2024 - ICC TRANSFER SWI	75.00			
01062	Forster Pump & Engineering Inc	09/19/2024	Regular	0.00	24,164.00	98466
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
2408087-IN	Invoice	08/16/2024	08.16.2024 - CREEK WELL	0.00	9,889.00	
14.81.61150	OUTSIDE SERVICES-OTHE	08.16.2024 - CREEK WELL	3,263.00			
45.41.61150	OUTSIDE SERVICES-OTHE	08.16.2024 - CREEK WELL	6,626.00			
2408088-IN	Invoice	08/16/2024	08.16.2024 - CREEK PUMP	0.00	14,275.00	
14.81.61150	OUTSIDE SERVICES-OTHE	08.16.2024 - CREEK PUMP	4,853.50			
45.41.61150	OUTSIDE SERVICES-OTHE	08.16.2024 - CREEK PUMP	9,421.50			
03566	FOSTER & FOSTER, INC	09/19/2024	Regular	0.00	1,700.00	98467
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
32837	Invoice	09/05/2024	09.05.2024 - GASBS 68 REPORT CALPERS	0.00	1,700.00	
01.12.61150	OUTSIDE SERVICES-OTHE	09.05.2024 - GASBS 68 REPORT	1,700.00			
02278	Gardeners' Guild	09/19/2024	Regular	0.00	5,347.00	98468
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
118325	Invoice	09/01/2024	09.01.2024 - SFD MEDIANS - SEPT 2024	0.00	1,099.00	
01.42.61144	Medians	09.01.2024 - SFD MEDIANS - SE	1,099.00			
118364	Invoice	09/01/2024	09.01.2024 - RED HILL MEDIAN - SEPT 202	0.00	2,178.00	
01.42.61144	Medians	09.01.2024 - RED HILL MEDIAN -	2,178.00			
118365	Invoice	09/01/2024	09.01.2024 - IMGTN PK/TH PK/MAG LOT -	0.00	2,070.00	
01.81.61104	OUTSIDE SERVICES-GROU	09.01.2024 - IMGTN PK/TH PK/	1,035.00			
14.81.61150	OUTSIDE SERVICES-OTHE	09.01.2024 - IMGTN PK/TH PK/	1,035.00			
03805	Garrett Mitchell	09/19/2024	Regular	0.00	25,000.00	98469
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
B2023-0088	Invoice	09/05/2024	09.05.2024 - REFUND - UNDRGRNDG - 10	0.00	25,000.00	
01.00.20377	Undergrounding Deposit	09.05.2024 - REFUND - UNDRGR	25,000.00			
00247	Ghilotti Construction Company	09/19/2024	Regular	0.00	923,956.29	98470

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
6114A01	Invoice	09/16/2024	09.16.2024 - 2024 PAVEMENT REHAB - PA	0.00	923,956.29	
	14.41.63107		CAPITAL OUTLAY - PAVIN		290,658.00	
	15.41.63101		PAVING		225,993.00	
	19.41.63107		CAPITAL OUTLAY - PAVIN		407,305.29	
03371	Golden State Lumber	09/19/2024	Regular	0.00	1,736.83	98471
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
7141020	Invoice	08/29/2024	08.29.2024 - ICC - PRESSURE TREATED PLY	0.00	93.69	
	14.41.63100		CAPITAL OUTLAY - CONST		93.69	
7143776	Invoice	08/30/2024	08.30.2024 - ANCHORS/LUMBER	0.00	276.93	
	14.41.63100		CAPITAL OUTLAY - CONST		276.93	
7146449	Invoice	08/31/2024	08.31.2024 - LUMBER/BITS/SCREWS/BLA	0.00	1,366.21	
	14.41.63100		CAPITAL OUTLAY - CONST		1,366.21	
00021	Good & Clean Company Inc	09/19/2024	Regular	0.00	16,075.00	98472
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
72267	Invoice	09/03/2024	09.03.2024 - GENERAL CLEANING - JUL 20	0.00	14,755.00	
	01.81.61150		OUTSIDE SERVICES-OTHE		900.00	
	31.41.61501		BLDG. MAINT-JANITORIAL		2,825.00	
	34.41.61501		BLDG. MAINT-JANITORIAL		1,775.00	
	41.41.61150		OUTSIDE SERVICES-OTHE		4,245.00	
	60.14.62903		LIVE ON THE AVENUE		5,010.00	
72268	Invoice	09/03/2024	09.03.2024 - LOWER TH CLEANING - AUG	0.00	1,320.00	
	41.41.61501		BLDG. MAINT-JANITORIAL		1,320.00	
00104	Grier Argall Plumbing Inc	09/19/2024	Regular	0.00	533.69	98473
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
18006	Invoice	08/27/2024	08.27.2024 - ICC - DRINKING FOUNTAIN	0.00	533.69	
	31.41.61506		BLDG. MAINT-OTHER		533.69	
00020	Hannibal's Inc Electrical Construction	09/19/2024	Regular	0.00	1,584.90	98474
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
25226	Invoice	07/08/2024	07.08.2024 - POWER SOURCE TEMP AC U	0.00	633.75	
	41.41.61150		OUTSIDE SERVICES-OTHE		633.75	
25242	Invoice	09/04/2024	09.04.2024 - SOLAR POST REPAIR	0.00	243.75	
	01.81.61150		OUTSIDE SERVICES-OTHE		243.75	
25245	Invoice	09/04/2024	09.04.2024 - DUPLEX GFCI RECEPTACLE	0.00	707.40	
	45.41.61150		OUTSIDE SERVICES-OTHE		707.40	
02236	HooplaDigital	09/19/2024	Regular	0.00	853.62	98475
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
505983688	Invoice	08/31/2024	08.31.2024 - DIGITAL ACCOUNT - AUG 20	0.00	853.62	
	27.71.62309		E BOOKS		853.62	
03635	Integra Landscape Architecture	09/19/2024	Regular	0.00	859.90	98476
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
2407	Invoice	09/10/2024	09.10.2024 - PARKSIDE PLAYGROUND DES	0.00	859.90	
	21.65.63100		CAPITAL OUTLAY - CONST		859.90	
00022	Jackson's Hardware Inc.	09/19/2024	Regular	0.00	75.00	98477

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
A94035	Invoice	08/07/2024	08.07.2024 - ELECTRIC LANDSCAPE REBAT	0.00	75.00	
	90.41.61100		OUTSIDE SERVICES		75.00	
00022	Jackson's Hardware Inc.	09/19/2024	Regular	0.00	272.33	98478
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
161725	Invoice	08/27/2024	08.27.2024 - WASHERS/TARP/OIL	0.00	272.33	
	01.42.62200		DEPARTMENTAL SUPPLIE		272.33	
00022	Jackson's Hardware Inc.	09/19/2024	Regular	0.00	205.74	98479
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
162339	Invoice	09/05/2024	09.05.2024 - SPRAYPAINT/MARKING/FAST	0.00	205.74	
	01.42.62200		DEPARTMENTAL SUPPLIE		205.74	
00022	Jackson's Hardware Inc.	09/19/2024	Regular	0.00	380.98	98480
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
A99266	Invoice	08/15/2024	08.15.2024 - ELECTRIC LANDSCAPE REBAT	0.00	380.98	
	90.41.61100		OUTSIDE SERVICES		380.98	
03806	John Campbell	09/19/2024	Regular	0.00	169.00	98481
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
R15531	Invoice	09/09/2024	09.09.2024 - PERMIT REFUND - 35 GROVE	0.00	169.00	
	01.00.20310		BUILDING: STATE GREEN		1.00	
	01.00.42203		CONSTR: PLUMBING PER		168.00	
02558	Kanopy	09/19/2024	Regular	0.00	705.00	98482
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
415421	Invoice	08/31/2024	08.31.2024 - VIDEOS - LIBRARY - AUG 202	0.00	705.00	
	27.71.62307		VIDEOS		705.00	
03810	LONGWAY	09/19/2024	Regular	0.00	1,079.00	98483
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0013099	Invoice	09/17/2024	09.17.2024 - ROBSON SHIRTS	0.00	1,079.00	
	21.63.62987		ROBSON AFTER SCHOOL		1,079.00	
03630	Maria G. Tausch	09/19/2024	Regular	0.00	789.00	98484
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
4594	Invoice	09/13/2024	09.13.2024 - COLORS OF SPANISH - OCT 2	0.00	789.00	
	01.71.61132		OUTSIDE SVCS-PROGRAM		789.00	
00150	Marin Color Service Inc.	09/19/2024	Regular	0.00	156.54	98485
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
S0698207	Invoice	08/28/2024	08.28.2024 - GLOSS PAINT - ROBSON HOU	0.00	156.54	
	15.81.63100		CONSTRUCTION		156.54	
03154	Marin Fencing, Inc.	09/19/2024	Regular	0.00	248.00	98486
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
94145	Invoice	07/01/2024	05.28.2024 - 550 SF BLVD	0.00	248.00	
	01.81.61150		OUTSIDE SERVICES-OTHE		248.00	
00121	Marin IJ - 2072661 AD	09/19/2024	Regular	0.00	135.14	98487

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
0001422219	Invoice	08/31/2024	08.31.2024 - COLUMNS - SAFETY ELEMEN	0.00	135.14	
	01.12.61151		LEGAL NOTICES		62.94	
	01.18.61151		LEGAL NOTICES		72.20	
00029	Marin IT	09/19/2024	Regular	0.00	12,097.88	98488
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
2024-124464	Invoice	09/05/2024	09.05.2024 - AGREEMENT MANAGED OFF	0.00	1,324.00	
	42.21.61150		OUTSIDE SERVICES-OTHE		1,324.00	
2024-124532	Invoice	09/09/2024	09.09.2024 - 2 DELL 24 MONITOR	0.00	411.68	
	42.21.62200		DEPARTMENTAL SUPPLIE		411.68	
2024-124548	Invoice	09/09/2024	09.09.2024 - AGREEMENT HOSTED BACK	0.00	1,000.00	
	42.21.61150		OUTSIDE SERVICES-OTHE		1,000.00	
2024-124549	Invoice	09/10/2024	09.10.2024 - AGREEMENT ONSITE SUPPO	0.00	5,720.00	
	42.21.61150		OUTSIDE SERVICES-OTHE		5,720.00	
2024-124557	Invoice	09/10/2024	09.10.2024 - QUALYS VIRTUAL SCANNER	0.00	749.70	
	42.21.61150		OUTSIDE SERVICES-OTHE		749.70	
2024-124615	Invoice	09/11/2024	09.11.2024 - AGREEMENT AUTOMATE &	0.00	2,502.50	
	42.21.61150		OUTSIDE SERVICES-OTHE		2,502.50	
2024-124654	Invoice	09/16/2024	09.16.2024 - CISCO WIRELESS APS - CORP	0.00	330.00	
	42.21.61150		OUTSIDE SERVICES-OTHE		330.00	
2024-25905	Invoice	09/16/2024	09.16.2024 - STEAMLINE IT - Q3 2024	0.00	60.00	
	42.21.61150		OUTSIDE SERVICES-OTHE		60.00	
00142	Marin Municipal Water District	09/19/2024	Regular	0.00	11,580.29	98489
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
216-09122024	Invoice	09/12/2024	216 - 237 CRESCENT ROAD - 07.09.24-09.	0.00	1,921.60	
	01.81.61703		UTILITIES-WATER		1,921.60	
307-09122024	Invoice	09/12/2024	307 - 237 CRESCENT RD - 07.09.24-09.09.	0.00	136.87	
	34.41.61703		UTILITIES-WATER		136.87	
752-07172024	Invoice	07/17/2024	752 - SUNNY HILLS DR - 05.10.24-07.10.2	0.00	9,521.82	
	01.81.61703		UTILITIES-WATER		9,521.82	
00609	Midwest Tape	09/19/2024	Regular	0.00	29.58	98490
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
505994691	Invoice	09/03/2024	09.03.2024 - INSIDE OUT 2	0.00	29.58	
	01.71.62307		VIDEOS		29.58	
00372	Miller Pacific	09/19/2024	Regular	0.00	1,290.00	98491
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
36699	Invoice	08/30/2024	08.30.2024 - ON-CALL SVCS - GEOTECH C	0.00	290.00	
	19.41.63109		UNPROGRAMMED RESUR		290.00	
36730	Invoice	09/04/2024	09.04.2024 - GEOTECH INVSTGN - STN 20	0.00	1,000.00	
	45.41.63100		CAPITAL OUTLAY - CONST		1,000.00	
03580	NANCY GROVER	09/19/2024	Regular	0.00	3,000.00	98492
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
R13293-RB	Invoice	09/11/2024	09.11.2024 - REFUND - ROAD BOND - 36	0.00	2,000.00	
	01.00.20314		ROAD BOND		2,000.00	
R15171	Invoice	09/10/2024	09.10.2024 - REFUND - ROAD BOND - 36	0.00	1,000.00	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	01.00.20314	ROAD BOND	09.10.2024 - REFUND - ROAD B	1,000.00		
01916	NATIONAL ACADEMY OF ATHLETICS	09/19/2024	Regular	0.00	4,292.40	98493
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
INV0013098	Invoice	09/10/2024	09.10.2024 - MULTI-SPORTS CAMP	0.00	4,292.40	
	21.63.61183		CAMP SPORTS SERVICES		4,292.40	
01388	NCSI	09/19/2024	Regular	0.00	1,498.50	98494
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
49433	Invoice	09/01/2024	09.01.2024 - BACKGROUND CHECKS - REC	0.00	1,498.50	
	21.65.61137		FINGERPRINTING		1,498.50	
03809	Noll & Tam Architects	09/19/2024	Regular	0.00	1,620.00	98495
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
0061001	Invoice	08/26/2024	08.26.2024 - PROFESSIONA SERVICES - JU	0.00	1,620.00	
	01.71.61150		OUTSIDE SERVICES-OTHE		1,620.00	
03524	Northwest Cascade, Inc.	09/19/2024	Regular	0.00	3,882.41	98496
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
0554381766	Invoice	08/27/2024	08.27.2024 - UNIT RENTAL 08.27.24-09.23	0.00	3,882.41	
	01.81.61150		OUTSIDE SERVICES-OTHE		1,282.41	
	60.14.62903		LIVE ON THE AVENUE		2,600.00	
03211	ODP Business Solutions LLC	09/19/2024	Regular	0.00	909.99	98497
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
379965318001	Invoice	08/30/2024	08.30.2024 - ADMIN - OFFICE SUPPLIES	0.00	125.50	
	01.12.62000		OFFICE SUPPLIES		125.50	
382104456001	Invoice	09/04/2024	09.04.2024 - LIBRARY - OFFICE SUPPLIES	0.00	771.94	
	01.71.62000		OFFICE SUPPLIES		771.94	
382106197001	Invoice	09/04/2024	09.04.2024 - LIBRARY - STARTECH.COM SL	0.00	12.55	
	01.71.62000		OFFICE SUPPLIES		12.55	
02554	Parkmobile LLC	09/19/2024	Regular	0.00	331.20	98498
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
INV40067	Invoice	08/31/2024	08.31.2024 - END USER FEES	0.00	331.20	
	13.42.61114		OUTSIDE SRV: PARKING		331.20	
03397	Patrick O' Neill	09/19/2024	Regular	0.00	6,652.31	98499
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
108	Invoice	07/01/2024	05.14.2024 - MEMORIAL PARK PATH EXCA	0.00	6,652.31	
	15.81.63100		CONSTRUCTION		6,652.31	
01856	PAVEMENT ENGINEERING INC.	09/19/2024	Regular	0.00	7,910.00	98500
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
2408-173	Invoice	09/16/2024	09.16.2024 - 2024 SLURRY SEAL CONSTRU	0.00	7,910.00	
	15.41.63200		SLURRY RESURFACING CO		7,910.00	
00893	Perfect Timing Personnel Services, Inc.	09/19/2024	Regular	0.00	1,089.21	98501

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
53796	Invoice	09/09/2024	09.09.2024 - ADMINISTRATIVE SUPPORT -	0.00	1,089.21	
	01.82.60010		TEMPORARY HELP		871.37	
	21.65.60010		TEMPORARY HELP		217.84	
03639	Quadient Leasing USA, Inc.	09/19/2024	Regular	0.00	576.62	98502
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
Q1502369	Invoice	09/10/2024	09.10.2024 - POSTAGE MACHINE LEASE	0.00	576.62	
	01.12.62003		POSTAGE		115.32	
	01.18.62003		POSTAGE		115.32	
	01.41.62003		POSTAGE		115.32	
	01.71.62003		POSTAGE		115.32	
	01.82.62003		POSTAGE		115.34	
03558	Robert M. Borinstein	09/19/2024	Regular	0.00	780.00	98503
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
24-038	Invoice	09/09/2024	09.09.2024 - UNDRGRND BID ANALYSIS 1	0.00	780.00	
	01.41.61157		PLAN CHECKING		780.00	
00181	Ross Valley Fire Department	09/19/2024	Regular	0.00	4,895.42	98504
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV0013094	Invoice	09/16/2024	09.16.2024 - RVFD FEE COLLECTED - AUG	0.00	4,895.42	
	01.00.20354		DUE TO ROSS VALLEY FIR		4,895.42	
00182	Roto-Rooter Plumbers	09/19/2024	Regular	0.00	1,250.00	98505
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
74418208	Invoice	09/03/2024	09.03.2024 - CREEK DRAIN CLEANING - TH	0.00	1,250.00	
	15.41.63113		UNPROGRAMMED DRAIN		1,250.00	
00594	Safety-Kleen	09/19/2024	Regular	0.00	106.00	98506
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
95001700	Invoice	07/11/2024	07.11.2024 - 4-12 INCH MIXABLE SLUDGE	0.00	106.00	
	01.42.61150		OUTSIDE SERVICES-OTHE		106.00	
02683	SAVENATURE.ORG	09/19/2024	Regular	0.00	500.00	98507
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
2714	Invoice	09/10/2024	09.10.2024 - INSECT LAB - HALLOWEEN	0.00	500.00	
	21.63.61187		ROBSON AFTER SCHOOL		500.00	
01563	SCA	09/19/2024	Regular	0.00	7,202.90	98508
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
24000794	Invoice	08/15/2024	08.15.2024 - RES STREET SWEEPER - AUG	0.00	7,202.90	
	01.42.61135		STREET SWEEPING		7,202.90	
01513	Sierra Nevada Construction Inc	09/19/2024	Regular	0.00	255,148.04	98509
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
1	Invoice	09/06/2024	09.06.2024 - 2024 SLURRY SEAL PROJECT	0.00	255,148.04	
	15.41.63200		SLURRY RESURFACING CO		255,148.04	
03571	SIERRA PACIFIC TURF SUPPLY, INC	09/19/2024	Regular	0.00	2,807.98	98510

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
01016965	Invoice	09/09/2024	09.09.2024 - TURF SUPPLIES	0.00	2,807.98	
	01.81.62200		DEPARTMENTAL SUPPLIE		2,807.98	
02936	SMITH'S PEST MANAGEMENT	09/19/2024	Regular	0.00	790.00	98511
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
307929	Invoice	07/28/2024	07.28.2024 - STRUCTURAL - MEMORIAL P	0.00	150.00	
	01.81.61506		BLDG. MAINT-OTHER		150.00	
312023	Invoice	08/28/2024	08.28.2024 - MISC SERVICE - IMAGINATIO	0.00	300.00	
	14.81.61150		OUTSIDE SERVICES-OTHE		300.00	
312054	Invoice	08/28/2024	08.28.2024 - LANDSCAPE PEST PROGRAM	0.00	340.00	
	01.81.61104		OUTSIDE SERVICES-GROU		340.00	
02474	T2 SYSTEMS CANADA INC.	09/19/2024	Regular	0.00	2,200.00	98512
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INVSTD00000677	Invoice	07/15/2024	07.15.2024 - PAY STATION EXTD WARRAN	0.00	2,200.00	
	13.42.61114		OUTSIDE SRV: PARKING		2,200.00	
03207	Toni DeFrancis	09/19/2024	Regular	0.00	140.00	98513
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
2024-TC910	Invoice	09/14/2024	09.10.2024 - TRANSCRIPTION - TC 09/10	0.00	140.00	
	01.12.61150		OUTSIDE SERVICES-OTHE		140.00	
00362	Town of San Anselmo	09/19/2024	Regular	0.00	2,095.00	98514
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
2024-25MSLA01	Invoice	09/17/2024	09.17.2024 - MARIN-SONOMA LEADERSHI	0.00	2,095.00	
	01.21.61000		TRAINING		2,095.00	
00215	Transbay Lock	09/19/2024	Regular	0.00	2,045.40	98515
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
91670	Invoice	09/06/2024	09.06.2024 - POLICE DEPT - INTERNAL LO	0.00	2,045.40	
	41.41.61150		OUTSIDE SERVICES-OTHE		2,045.40	
00033	Water Components & Building Supply	09/19/2024	Regular	0.00	654.39	98516
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
30644326	Invoice	08/27/2024	08.27.2024 - PARKSIDE - SDR35/PVC GLUE	0.00	410.30	
	15.81.63100		CONSTRUCTION		410.30	
30644522	Invoice	08/28/2024	08.28.2024 - PARKSIDE SCHOOL - PVC/CO	0.00	159.10	
	15.81.63100		CONSTRUCTION		159.10	
30644678	Invoice	08/30/2024	08.30.2024 - ICC - POLYFOAM/ADHESIVE/	0.00	84.99	
	15.81.63100		CONSTRUCTION		84.99	
03813	Alma Mazariegos	09/26/2024	Regular	0.00	297.00	98517
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
5316-25270	Invoice	09/26/2024	09.26.2024 - MMCMC EVENT STAFF 09/2	0.00	297.00	
	01.11.61150		OUTSIDE SERVICES-OTHE		247.50	
	01.11.61150		OUTSIDE SERVICES-OTHE		49.50	
03814	Penny Lew	09/26/2024	Regular	0.00	297.00	98518

Check Report

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
5316-25270	Invoice	09/26/2024	09.26.2024 - MMCMC EVENT STAFF 09/2	0.00	297.00	
	01.11.61150		OUTSIDE SERVICES-OTHE		247.50	
	01.11.61150		OUTSIDE SERVICES-OTHE		49.50	
00072	Comcast	09/11/2024	Bank Draft	0.00	258.98	DFT05485
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
583-08162024	Invoice	08/16/2024	583 - CORPYARD INTERNET - 08.21.24-09.	0.00	258.98	
	41.41.61701		UTILITIES		258.98	
00072	Comcast	09/04/2024	Bank Draft	0.00	140.02	DFT05486
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
426-08092024	Invoice	08/09/2024	426 - ACORN BUILDING - 08.14.24-09.13.	0.00	140.02	
	41.41.61701		UTILITIES		140.02	
00072	Comcast	09/14/2024	Bank Draft	0.00	166.98	DFT05487
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
758-08192024	Invoice	08/19/2024	758 - TH INTERNET - 08.24.24-09.23.24	0.00	166.98	
	41.41.61701		UTILITIES		166.98	
00391	Verizon Wireless	09/01/2024	Bank Draft	0.00	1,086.42	DFT05489
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
9971342408	Invoice	08/12/2024	08.12.2024 - CELLULAR - 07.13.24-08.12.2	0.00	1,086.42	
	01.12.61705		UTILITIES-TELEPHONE		51.64	
	01.41.61705		UTILITIES-TELEPHONE		668.18	
	01.42.61705		UTILITIES-TELEPHONE		263.32	
	21.63.61179		PARKSIDE SERVICES		51.64	
	21.63.61187		ROBSON AFTER SCHOOL		51.64	
00362	Town of San Anselmo	09/06/2024	Bank Draft	0.00	302,327.07	DFT05545
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0013051	Invoice	09/06/2024	9-15-2024 TSA To Fund Payroll	0.00	302,327.07	
	01.00.20299		PAYROLL PAYABLE		210,520.74	
	01.00.20299		PAYROLL PAYABLE		3,575.10	
	01.00.20299		PAYROLL PAYABLE		-1,425.93	
	15.00.20299		PAYROLL PAYABLE		10,368.86	
	15.00.20299		PAYROLL PAYABLE		-40.00	
	19.00.20299		PAYROLL PAYABLE		14,039.83	
	21.00.20299		PAYROLL PAYABLE		52,105.26	
	21.00.20299		PAYROLL PAYABLE		-215.00	
	60.00.20299		PAYROLL PAYABLE		13,398.21	
00362	Town of San Anselmo	09/09/2024	Bank Draft	0.00	807.38	DFT05558
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0013056	Invoice	09/09/2024	Payroll Correction - Reichardt reissue	0.00	807.38	
	21.00.20299		PAYROLL PAYABLE		807.38	
03344	CSG Forte Payments Inc.	09/10/2024	Bank Draft	0.00	5,758.54	DFT05560
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
0012476847	Invoice	08/31/2024	08.31.2024 - CREDIT CARD PROCESSING -	0.00	5,758.54	
	21.65.61177		CHG CARDS		5,758.54	
00072	Comcast	09/12/2024	Bank Draft	0.00	258.98	DFT05564

Check Report

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
583-09122024	Invoice	09/12/2024	583 - CORPYARD INTERNET - 09.21.24-10.	0.00	258.98	
	41.41.61701		UTILITIES		258.98	
00128	Pacific Gas & Electric	09/16/2024	Bank Draft	0.00	8.11	DFT05565
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
717-09162024	Invoice	09/16/2024	717 - CORPYARD UTILITIES - 08.06.24-09.0	0.00	8.11	
	41.41.61701		UTILITIES		8.11	
00181	Ross Valley Fire Department	09/16/2024	Bank Draft	0.00	479,895.92	DFT05566
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
SA2425	Invoice	09/16/2024	09.16.2024 - RVFD MEMBER CONTRIBUTI	0.00	479,895.92	
	01.32.61139		RVFS CONTRACT		458,086.25	
	15.32.61150		OUTSIDE SERVICES-OTHE		21,809.67	
00128	Pacific Gas & Electric	09/30/2024	Bank Draft	0.00	177.91	DFT05567
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
216-09302024	Invoice	09/30/2024	216 - IMAGINATION PARK - 08.06.24-09.0	0.00	177.91	
	14.81.61150		OUTSIDE SERVICES-OTHE		177.91	
00128	Pacific Gas & Electric	09/17/2024	Bank Draft	0.00	2,241.93	DFT05568
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
146-09172024	Invoice	09/17/2024	146 - EV CHARGING - 08.06.24-09.04.24	0.00	2,241.93	
	13.42.61114		OUTSIDE SRV: PARKING		2,241.93	
00128	Pacific Gas & Electric	09/17/2024	Bank Draft	0.00	629.51	DFT05569
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
355-09172024	Invoice	09/17/2024	355 - CORPYARD - 08.05.24-09.03.24	0.00	629.51	
	41.41.61701		UTILITIES		629.51	
00072	Comcast	09/15/2024	Bank Draft	0.00	166.98	DFT05570
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
758-09152024	Invoice	09/15/2024	758 - TH INTERNET - 09.24.24-10.23.24	0.00	166.98	
	41.41.61701		UTILITIES		166.98	
00072	Comcast	09/05/2024	Bank Draft	0.00	140.02	DFT05571
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
426-09052024	Invoice	09/05/2024	426 - CREEK CAMERA - 08.14.24-09.13.24	0.00	140.02	
	42.21.61150		OUTSIDE SERVICES-OTHE		140.02	
03344	CSG Forte Payments Inc.	09/10/2024	Bank Draft	0.00	1,586.35	DFT05572
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
0012476578	Invoice	08/31/2024	08.31.2024 - CREDIT CARD PROCESSING -	0.00	1,586.35	
	21.65.61177		CHG CARDS		1,586.35	
00362	Town of San Anselmo	09/20/2024	Bank Draft	0.00	268,929.71	DFT05592

Check Report

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0013119	Invoice	09/20/2024	9-30-2024 TSA To Fund Payroll	0.00	268,929.71	
	01.00.20299		PAYROLL PAYABLE		195,932.59	
	01.00.20299		PAYROLL PAYABLE		3,578.71	
	01.00.20299		PAYROLL PAYABLE		426.11	
	01.00.20299		PAYROLL PAYABLE		-1,425.93	
	15.00.20299		PAYROLL PAYABLE		8,942.15	
	15.00.20299		PAYROLL PAYABLE		-40.00	
	19.00.20299		PAYROLL PAYABLE		10,750.63	
	21.00.20299		PAYROLL PAYABLE		42,335.34	
	21.00.20299		PAYROLL PAYABLE		-215.00	
	27.00.20299		PAYROLL PAYABLE		8,645.11	
00362	Town of San Anselmo	09/24/2024	Bank Draft	0.00	1,318.71	DFT05597
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0013124	Invoice	09/24/2024	9-30-2024 TSA To Fund Payroll - Rivas	0.00	1,318.71	
	01.00.20299		PAYROLL PAYABLE		1,318.71	
00362	Town of San Anselmo	09/26/2024	Bank Draft	0.00	2,600.43	DFT05606
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0013140	Invoice	09/26/2024	9-30-2024 TSA To Fund Payroll - Stumpf R	0.00	2,600.43	
	21.00.20299		PAYROLL PAYABLE		2,600.43	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	280	120	0.00	1,629,111.24
Manual Checks	0	0	0.00	0.00
Voided Checks	0	4	0.00	0.00
Bank Drafts	19	19	0.00	1,068,499.95
EFT's	0	0	0.00	0.00
	299	143	0.00	2,697,611.19

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	280	120	0.00	1,629,111.24
Manual Checks	0	0	0.00	0.00
Voided Checks	0	4	0.00	0.00
Bank Drafts	19	19	0.00	1,068,499.95
EFT's	0	0	0.00	0.00
	299	143	0.00	2,697,611.19

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH - OPERATING	9/2024	2,697,611.19
			2,697,611.19



STAFF REPORT

TOWN OF SAN ANSELMO

Item #: 2.1

MEETING DATE: October 8th, 2024

AGENDA TITLE: Update to Council to Consider Regarding Solar Photovoltaic System and Battery Energy Storage System, and Microgrid for Town Hall Resilience Hub.

FROM: Matthew Ferrer, E.I.T., Assistant Engineer
Erica Freeman, P.E., R.A., Building Official
Sean Condry, P.E., Public Works Director

RECOMMENDATION:

That Council receive updates regarding the Resilience Hub Project and provide direction to staff on the approved Resilience Hub Project in relation to moving forward with Option A or B based on public input but ultimately engineering design, cost, and local and state building and fire codes.

BACKGROUND:

The Town of San Anselmo and its staff have continuously sought to implement energy efficiency and electrification in Town-owned facilities to help reduce operating costs and greenhouse gas emissions. On May 23, 2023, the Town council received a staff report about the Resilience Hub, provided direction to staff, and authorized staff to issue a Request for Proposal under California government code section 4217 which allows jurisdictions to carry out design-build projects related to energy efficiency.

The Town of San Anselmo is susceptible to flooding, power outages, and other extreme weather events. The Resilience Hub along with a Community Resource Center at Town Hall and the Library would serve as a safe and reliable place for residents during these events. The Community Resource Center during times of emergency power outages etc. along with the Resilience Hub would allow residents to charge their devices, access heating/cooling, access Wi-Fi, and receive other critical services.

The Resilience Hub will be powered by a solar carport array and battery energy storage system (BESS) with microgrid controls that allow the Resilience Hub to operate separately from the main grid during power outages. The goal is to provide power to critical loads such as heating, cooling, and lighting at Town Hall and some systems within the Library. EV chargers will also be installed for Town and Police vehicles to access resilient power from the microgrid system.

On January 2024, Gridscape Solutions (Gridscape) provided a proposal at no cost to the Town. Gridscape identified areas to install solar photovoltaic and battery energy storage systems.

Gridscape is one of the largest providers of solar microgrids and EV charging systems in California.

The California legislature has encouraged energy-efficient improvements for public facilities by allowing flexible contracting and associated financing for certain energy-related projects without the need to follow formal procurement rules if the required findings are made.

On April 23, 2024, Town Council approved Resolution No. 2024-4538. The resolution allowed Town Council to Adopt an Energy Service Contract with Gridscape Solutions for Solar Photovoltaic System, Battery Energy Storage System, and Microgrid for Town Hall Resilience Hub and the Required Findings Pursuant to California Government Code § 4217.12.

On June 3rd, 2024, The Public Works Department Presented to the Planning Commission the Resilience Hub Project.

Since the approval of the resolution, Town staff has been working diligently to design a resilient system that not only serves the Town's needs but captures the aesthetics of the Town of San Anselmo. We have also worked with a drafter to create renderings for the Town.

The Resilience Hub will create a significant impact to the Downtown area and the Town will get the public involved to voice their thoughts on the project. The Town will hold a public meeting on October 16th, 2024, to present renderings and other information along with story poles that will be built starting the week of October 7, 2024.

DISCUSSION/ANALYSIS:

The Town received two design options that would best serve the Town's needs. These options are the Magnolia lot and Town Hall lot (figures 1 and 2 respectively). The solar panel array will be located in one of the two potential locations. The two options will have a difference in construction cost and impact.

The Town has hired a drafter to provide renderings of the potential impacts to the downtown area. The drafter has created renderings for the Magnolia lot and Town Hall lot (figures 3 and 4 respectively). More renderings are available online under the Town's Department of Public Works "Current Projects" webpage. The Renderings will also be presented on October 16th.

To visualize the impact of either option, staff will erect story poles for the October 16th meeting, so residents get an idea of the impact. Magnolia and Town Hall parking lot will be affected for less than two (2) weeks starting October 9th, 2024. Vehicles will still be allowed to access Magnolia lot, Kientz Lane, Town hall lot and Library Place. Public parking will be impacted in the Magnolia lot, 8 spots will be occupied leaving 22 spots remaining. We will ensure ADA parking is still available. Town Hall parking will also be impacted, 7 staff parking spots will be used leaving 23 available spots. Story poles will be removed on 10/18.

The battery energy storage system (BESS) final location has been discussed and mutually agreed upon by the Town and Gridscape. The BESS will be located on the Town Hall lot. The Town has been continuously interested in exploring how the Resilience Hub can best "fit in" with the Town

of San Anselmo’s aesthetic. We are looking into paint options and or wrapping that would decrease the industrial look of the columns.

The Town will determine the final location and design of the Resilience Hub based on public input, cost, feasibility, construction impact and fire access, engineering judgement, along with local and state building and fire codes.

Below are some key differences between the two locations:

Magnolia Lot

- Larger Electrical Generation – 94 kW.
- Continuous array configuration.
- Cost effective to have 1 array.
- Minimally impacts residential structures.
- Tree removal not required.
- Fire access to Magnolia Lot is not affected.
- Minimal impact to current infrastructure, most columns will be located in bio-retention.

Town Hall Lot

- Smaller Electrical Generation – 77 kW.
- Split array configuration.
- Increase cost to have 2 separate arrays.
- Moderately impacts residential structures.
- Tree removal required.
- Fire access to Town Hall will be affected.
- Moderate impact to current infrastructure, all columns will be located on pavement.
- A Joint Utility Pole will also need to be removed/relocated which may add 1-2 years to project. N.E.M. 2.0 “Grandfathering” may be impacted.

FISCAL IMPACT:

As required under Government Code section 4217, the energy cost savings will exceed the project costs and the improvements are found to be in the best interest of the Town. The total projected cost will be approximately \$1,062,000 and will be paid for in part by funds allocated from measure J throughout the 2023 and 2024 fiscal years. The Town will also receive a 30% reimbursement of the total project cost via the federal investment tax credit (ITC) after the project is complete. The Town can receive an additional 10% reimbursement through the Domestic Content Bonus Credit. The Town may also qualify for the Safe Harbor tax credit to receive an additional 10% reimbursement. The Town will be able to incur a positive net saving that will provide extra funding to the Town in the future.

The Town of San Anselmo will sell any excess electrical generation back to the grid for monetary compensation. The Town was grandfathered into Net Energy Metering 2.0 (NEM 2.0) before the policy effect of NEM 3.0 took place. NEM 2.0 allows the Town to receive the full retail rate for any excess electricity exported to the grid. NEM 2.0 allows for electricity rates to be calculated every 15 minutes based on the Town's net generation and usage during said time period. Under NEM 2.0 the Town will not be subjected to a “Mandatory Grid Participation Charge”.

CEQA AND CLIMATE ACTION PLAN CONSISTENCY:

The proposed adoption of the resolution is exempt from the California Environmental Quality Act (“CEQA”), pursuant to CEQA Guidelines Section 15301 “Existing Facilities” because the project consists of alterations to an existing Town-owned facility; CEQA Guidelines section

15061(b)(3) “Common Sense” exemption, because it can be seen with certainty that there is no possibility that the activity in question may have a significant negative effect on the environment.

The project is consistent with the following measures in the Town’s Climate Action Plan including:

- **E-7: Municipal Energy Efficiency Audit and Retrofits**
Identify and implement energy efficiency projects in municipal buildings and facilities and electrification of existing building systems and equipment.
- **R-4: Innovative Technologies**
Investigate and pursue innovative technologies such as microgrids, battery storage, and demand-response programs that will improve the electric grid’s resiliency and help balance demand and renewable energy production.
- **R-5: Solar Energy Systems for Municipal Buildings**
Install solar energy systems at municipal buildings and facilities where feasible.
- **A-1: Preparation and Response**
Develop local systems of food and energy production to enhance the Town's resiliency and adaptation toward localized systems. Examples include microgrids for energy and regenerative agriculture practices on Town-managed land, as well as promoting home gardens and water catchment systems.

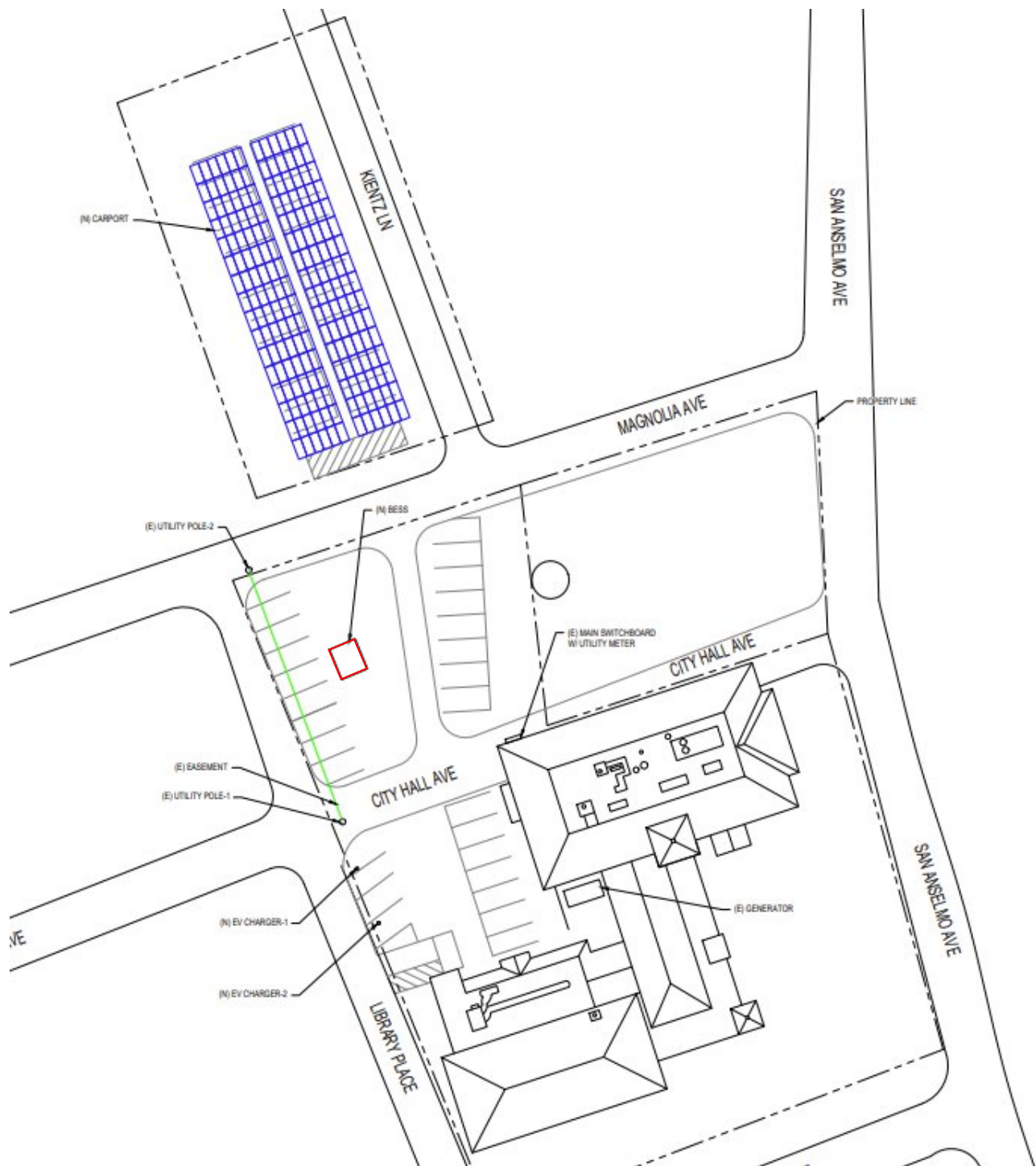


Figure 1: Magnolia Lot Solar Array (Red Box represents the approximate BESS location; the green line represents an existing easement) Option A

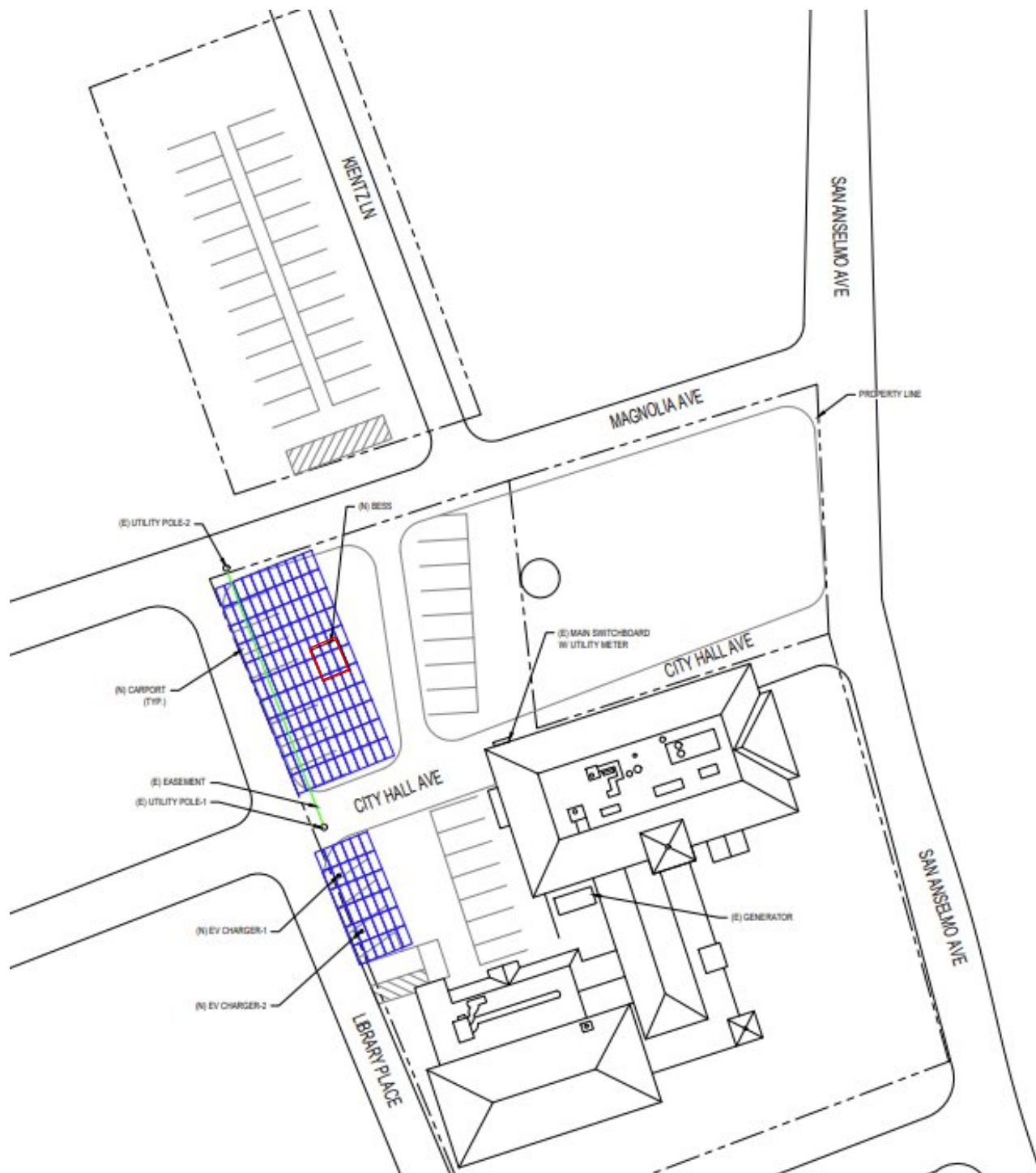


Figure 2: Town Hall Lot Solar Array (Red Box represents the approximate BESS location; the green line represents an existing easement) Option B



Figure 3: Magnolia Lot Solar Array Rendering Option A



Figure 4: Town Hall Lot Solar Array Rendering Option B

Item #: 2.1

Solar Array: Town Council Meeting Tues October 8, 2024

From Karen Mendelow Nelson <karenmn@berkeley.edu>
Date Tue 10/8/2024 5:41 PM
To Town Council <towncouncil@townofsananselmo.org>

CAUTION: External Sender

Hello Town Council,

I am writing in support of the solar array construction in the Magnolia parking lot, because that array generates more power. With the extreme heat that we have experienced over the past two weeks, one can see how important it is that we can generate our own power, because we may have to provide cooling centers.

Although the generational capacity of the array is not at the full capacity of the power we use at the TownHall Library Complex, It would be great if we could construct both parking lot arrays at the same time, so we can generate more than we use.

The other issue that I want you to consider in the plans is making sure that the electrical system is higher up on the poles to be resilient to flooding.

Thank you for your consideration and support of the solar microgrid and the resiliency hub.

Best regards,
Karen Mendelow Nelson

--

Karen Mendelow Nelson

609-313-6515
karenmn@berkeley.edu

STAFF REPORT

TOWN OF SAN ANSELMO

Item #: 2.2

MEETING DATE: October 8, 2024

AGENDA TITLE: Award of Construction Contract for the Sir Francis Drake Boulevard and Sierra Avenue/Broadmoor Avenue Traffic Signal Improvement Project

FROM: Scott Schneider, Asst. Public Works Director

RECOMMENDATION: That the Town Council authorize the Town Manager to award the construction contract to the lowest responsible bidder and finds the project exempt from CEQA under 14 Cal. Code Regs. § 15301.

SUMMARY

The Town Council approved the Traffic Signal Improvement Project at the August 27, 2024 Council meeting, and authorized staff to bid the project.

The project will modify the traffic signal on Sir Francis Drake Boulevard so that Sierra Avenue and Broadmoor Avenue will each have their own phase, reducing vehicle-vehicle and vehicle-pedestrian conflicts.

DISCUSSION/ANALYSIS

Staff advertised the project for construction, with a bid opening on October 1, 2024. Six bids were received that were all determined to be responsive. The Engineer's Estimate (EE) was \$110,000.

<u>Bidder</u>	<u>Bid Amount</u>
DC Electric	\$ 89,910.00
Columbia Electric	\$ 108,121.60
Mike Brown Electric	\$ 122,430.00
WBE	\$ 126,744.00
St. Francis Electric	\$ 137,000.00
PTM General Engineering	\$ 137,037.00

The bid from DC Electric was the lowest responsible bid.

Construction should start in November/December, and be completed by January, assuming materials are available.

Work will be done during daytime working hours, with any traffic control (lane closures) between 9 am and 3 pm, Monday-Thursday, and 9 am and 2 pm on Fridays.

Night work may occur if necessary to reduce traffic impacts, for example, swapping out the new controller, but should be relatively quiet work.

FISCAL IMPACT

The lowest responsible bid was 18% below the EE.

The estimated construction costs are as follows:

Lowest bid	\$ 89,910
Construction Management (San Anselmo staff and consultant)	\$ 5,000
Construction Contingency (10% of construction)	\$ 9,000
Total Construction Cost	\$103,910

Funding for the construction phase is included in the Town's 2024/2025 Budget and Work Plan – Measure J Fund (Active Transportation project).

CEQA AND CLIMATE ACTION PLAN CONSISTENCY

The Town found this project to be categorically exempt from the requirement for the preparation of environmental documents under the California Environmental Quality Act (CEQA) under CEQA Guidelines Section 15301 Class 1, because it involves modifications to existing traffic signals will not create additional automobile lanes and involves negligible or no expansion of use. (14 Cal. Code Regs. § 15301). None of the exceptions to this Class 1 categorical exemption apply in this instance (14 Cal. Code Regs. § 15300.2). Specifically, successive projects of the same type in the same location will not cause significant cumulative impacts, as there are no successive projects planned at this time. There are no unusual circumstances presented by this project and the project will not result in damage to scenic resources within a designated state scenic highway. Finally, the project will not cause a substantial adverse change in the significance of a historical resource, as no historical resources will be impacted.

This project is listed in the project list of the Bicycle and Pedestrian Master Plan, and will improve the safety of pedestrians and bicyclists crossing the street. The project is consistent with the Climate Action Plan 2030 Transportation Measures T-2 Bicycling and T-3 Walking.

ATTACHMENTS

None

STAFF REPORT

TOWN OF SAN ANSELMO

Item #: 2.3

MEETING DATE: October 8, 2024

AGENDA TITLE: Award of Construction Contract for the Pedestrian Hybrid Beacon Project at Sir Francis Drake Boulevard and Saunders Avenue

FROM: Scott Schneider, Asst. Public Works Director

RECOMMENDATION: That the Town Council authorize the Town Manager to award the construction contract to the lowest responsible bidder and finds the project exempt from CEQA under 14 Cal. Code Regs. § 15301.

SUMMARY

The Town Council approved the Pedestrian Hybrid Beacon project, also known as a HAWK crossing, at the August 27, 2024 Council meeting, and authorized staff to bid the project.

The Hybrid signal will replace the existing Rectangular Rapid Flashing Beacon on Sir Francis Drake Boulevard at Saunders Avenue. The project is funded by a Safe Pathways grant from the Transportation Authority of Marin (TAM).

DISCUSSION/ANALYSYS

Staff advertised the project for construction, with a bid opening on October 1, 2024. Six bids were received that were all determined to be responsive. The Engineer's Estimate (EE) was \$150,000.

<u>Bidder</u>	<u>Bid Amount</u>
Columbia Electric	\$120,759.20
St. Francis Electric	\$131,000.00
DC Electric	\$133,895.00
Mike Brown Electric	\$138,420.00
WBE	\$172,014.00
PTM General Engineering	\$189,089.00

The bid from Columbia Electric was the lowest responsible bid.

Item #: 2.3

Construction should start in November/December, and completed by January, assuming materials are available.

Work will be done during daytime working hours, with any traffic control (lane closures) between 9 am and 3 pm, Monday-Thursday, and 9 am to 2 pm on Fridays.

FISCAL IMPACT

The lowest responsible bid was 19% below the EE.

The estimated construction costs are as follows:

Lowest Bid	\$ 120,759
Construction Management (San Anselmo staff and consultant)	\$ 10,000
Construction Contingency (10% of construction)	\$ 12,000
Total Construction Cost	\$ 142,759

Funding is included in the Town's 2024/2025 Budget and Work Plan, using funding from a grant from the Transportation Authority of Marin for \$204,000.

CEQA AND CLIMATE ACTION PLAN CONSISTENCY

The Town found this project to be categorically exempt from the requirement for the preparation of environmental documents under the California Environmental Quality Act (CEQA) under CEQA Guidelines Section 15301 Class 1, because it involves modifications to existing traffic signals will not create additional automobile lanes and involves negligible or no expansion of use. (14 Cal. Code Regs. § 15301). None of the exceptions to this Class 1 categorical exemption apply in this instance (14 Cal. Code Regs. § 15300.2). Specifically, successive projects of the same type in the same location will not cause significant cumulative impacts, as there are no successive projects planned at this time. There are no unusual circumstances presented by this project and the project will not result in damage to scenic resources within a designated state scenic highway. Finally, the project will not cause a substantial adverse change in the significance of a historical resource, as no historical resources will be impacted.

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ATTACHMENTS

None