TOWN OF
SAN ANSELMO
EST. 1907

In the Council Chambers at 525 San Anselmo Avenue, San Anselmo, CA 94960

Town Council
Agenda

Tuesday, May 9, 2023 **6:30 PM**

Meeting held In-Person and via Zoom:

https://us02web.zoom.us/j/84146649968
Or Telephone: +1 669 900 6833 | Webinar ID: 841 4664 9968

How to Submit Comments Before the Meeting: Members of the public are encouraged to submit email correspondence to towncouncil@townofsananselmo.org before the meeting begins.

How to Participate During the Meeting: Members of the public will have the option to speak during the meeting through the Zoom application by using their phone or an electronic device.

For PC, Mac, or smart phone, Use Raise hand function when public comment for an item is requested. It is a button that is located at the top or bottom of your screen, based on your computer

For landline phones, raise hand to be recognized with *9

I. I. Interviews for the Flood Committee- 6:30 PM

6:30 PM- Kathy Schaefer
6:40 PM- Gerhard Epke
6:50 PM- Vlad Lojica
Kathy Schaefer - Application with Resume
Gerhard Epke - Application no Resume
Vlad Lojica - Application no Resume

Call to Order. Optional Pledge of Allegiance: The Mayor or a designated Council member will recite the Pledge of Allegiance for members of the Council and the public who wish to join in the recitation. 7:00 PM

Open time for public expression.

The public is welcome to address the Council at this time on matters not on the agenda that are within the jurisdiction of the Council. Please be advised that pursuant to Government Code Section 54954.2,

Council is not permitted to discuss or take action on any matter not on the agenda unless it determines that an emergency exists, or that there is a need to take immediate action which arose following posting of the agenda. Comments may be no longer than three minutes and should be respectful to the community.

Council requests for future agenda items.

Council committee liaison reports, questions and comments to staff; staff miscellaneous items.

1. Consent Agenda:

The opportunity for public comment on consent agenda items will occur prior to Council discussion of the consent agenda. The Council may approve the entire consent agenda with one action. In the alternative, items on the consent agenda may be removed by any Council or staff member, for separate discussion and vote.

1.1. Approval of the Draft Minutes of the Town Council meeting of April 25, 2023.
Staff Report
Attachment 1- Draft Minutes

1.2.
Update on Continuing Emergency Related to the Redwood Road Landslide and Emergency Repair of Roadway; this project is exempt from the California Environmental Quality Act (CEQA) under CEQA Guidelines § 15269, because it relates to an emergency

Staff Report

1.3 Adopt a Resolution Establish a Quorum Rule for Town Council-Created Boards, Commissions and Committees
Staff Report
Attachment 1- Draft Resolution

1.4.
Adoption of an Amendment to the San Anselmo Municipal Code adding Chapter 9 "Gate Safeguards" to Title 9 "Building Regulations". The proposed Ordinance Amendment is exempt from the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(b)(5) because it is not a "project' under CEQA; CEQA Guidelines section 15061(b)(3), the "common sense exemption", because the proposed Ordinance Amendment will not have a significant environmental effect; and CEQA Guidelines section 15307 and 15308 as an action taken by a regulatory agency to protect the environment.

Staff Report
Attachment 1 - Ordinance

1.5. Town of San Anselmo 2023-2024 Tax Rates for Municipal Services Tax, Pension Override Tax, Measure G Debt Service Tax, Special Library Services Tax, and Ross Valley Paramedic Tax
Staff Report
Attachment 1 - 2023-2024 Municipal Services Tax Resolution.doc
Attachment 2 - 2023-2024 Pension Override Resolution.doc
Attachment 3 - 2023-2024 measure g resolution.doc

Attachment 5 - 2023-2024 rvpa resolution.docx

1.6. Approval of Resolution Setting a Statement of Investment Policy for Fiscal Year 2023-2024

Staff Report
Attachment 1 - 2023-2024 investment policy resolution
Attachment 2 - 2023-2024 Statement of Investment Policy

1.7. Report of Warrants Issued, April 2023
Staff Report
Attachment 1 - Check Report - April 2023

1.8. CMPA National Night Out 2023 - Community Event Application
Staff Report
Attachment 1 - Event Application

1.9. Consideration of The Farm Stand to Continue to Operate on the Town Hall Plaza
Staff Report
Attachment 1- Revocable license Agreement effective April 21, 2022

1.10. Climate Action Update
Staff Report

2. Council Business Items:

In general, the following procedural order applies to items of business:
•Presentation
•Town Council questions
•PUBLIC COMMENT – limited to 3 minutes/person
•Town Council discussion/action

2.1. Consider Amendments to the Rules Governing the Use of Town Parks to Address the Use of E-Bikes. The Council's adoption of the proposed resolution is not a "project" under the California Environmental Quality Act, because it does not involve an activity which has the potential to cause a direct or reasonably foreseeable indirect physical change in the environment. (Cal. Pub. Res. Code § 21065).
Staff Report
Attachment 1 - 2014 Staff Report - Park Rules and Enforcement
Attachment 2 - Proposed 2023 Park Rules Amendment Resolution
Public Comment-McKitterick

2.2. Approve the Town of San Anselmo Stairs, Lanes, and Trails Program and Authorize One-Time Funding for Trail Improvements and Allocate Annual Maintenance Funding. The Town finds maintenance of existing stairs, lanes, or trails to be categorically exempt from the requirement for the preparation of environmental documents under the California Environmental Quality Act (CEQA) under CEQA Guidelines Section 15301 Class 1, because it involves maintenance of existing public facilities involving negligible or no expansion of use. (14 Cal. Code Regs. § 15301).
Staff Report
Attachment 1 - SLT Inventory and Map

Public Comment - Jackson

2.3.

Approval of Town Hall Roof and HVAC Replacement Project. The Town finds this project to be categorically exempt from the requirement for the preparation of environmental documents under the California Environmental Quality Act (CEQA) under CEQA Guidelines Section 15301 Class 1, because it involves maintenance and minor alteration of an existing facility with negligible or no expansion of use.

Staff Report
Attachment 1- Plans

2.4.

That the Town Council consider options related to the interview and appointment processes for Town Boards, Committees and Commissions and provide direction to staff. Adopting a format for Council to continue interviews and appointments for boards and commission is not a "project" under the California Environmental Quality Act (CEQA), because it does not involve an activity that has the potential to cause a direct or reasonably foreseeable indirect physical change in the environment. (Cal. Pub. Res. Code § 21065).

Staff Report

2.5 Consider the reappointment of (3) three incumbents to the Flood Committee. The proposed decision is exempt from the California Environmental Quality Act (CEQA), under the "common sense" exemption, because it can be seen with certainty that there is no possibility that the activity in question may have a significant negative effect on the environment. (Cal. Code Regs. tit. 14, § 15061).
Staff Report
Attachment 1- Kathy Schaefer - Application w/ Resume
Attachment 2- Gerhard Epke - Application no Resume
Attachment 3- Vlad Lojica - Application no Resume

Adjourn

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Town Staff at email savila@townofsananselmo.org. Notification at least 48 hours prior to the meeting will enable the Town to make reasonable accommodation to help insure accessibility to this meeting.

Any writings or documents provided to a majority of the Town Council regarding any item on this agenda after the distribution of the original packet will be made available for public inspection at the public counter at Town Hall located at 525 San Anselmo Avenue.

Notice is hereby given that Council may discuss and/or take action on any or all of the items listed on this agenda. If any of these matters above are challenged in court, you may be limited to raising only those issues you or someone else raised at any public hearing described on this agenda, or in written correspondence delivered at, or prior to, this Council meeting. Judicial review of an administrative decision of the Town Council must be filed with the Court not later than the 90th day following the date of the Council's decision (Code of Civil Procedure Section 1094.6) Any item not under discussion before 10:00 p.m. may be continued to the next regular meeting. Next regular meeting is May 23, 2023.

Administration Department
Town Hall, main floor
525 San Anselmo Avenue
San Anselmo, CA 94960
(415) 258-4691

Town Council
Steve Burdo, Mayor
Eileen Burke, Vice Mayor
Brian Colbert, Councilmember
Alexis Fineman, Councilmember
Tarrell Kullaway, Councilmember

Staff
David Donery, Town Manager
Linda Kenton, Assistant Town Manager / Town Librarian
Megan Holt Acevedo, Town Attorney
Serge Avila, Town Clerk
Heidi Scoble, Planning Director
Sean Condry, Public Works Director
Dannielle Mauk, Community Services Director
Mike Norton, Chief of Police
Jason Weber, Fire Chief

DECLARATION OF POSTING
This Notice is posted in accordance with Government Code §54954.2(a) or §54956. Members of the public can view electronic agendas and staff reports by accessing the Town of San Anselmo website. Under penalty of perjury, this Agenda was posted to the public at least 72 hours prior to the meeting.

Print

Boards, Committees and Commissions Application - Submission #1863

Date Submitted: 4/28/2023

TOWN OF SAN ANSELMO

APPLICATION FOR APPOINTMENT TO A SAN ANSELMO BOARD/COMMISSION/COMMITTEE

To: San Anselmo Town Council

Date*

April 28, 2023

I wish to apply for an appointment to a term/balance*

Flood Committee

Name*

Kathleen Schaefer

Home Address*

39 Longview, San Anselmo, CA 94960

Occupation*

Consultant

Employer's Address

Home Phone*

5102929075

Work Phone

Cell Phone

510-292-9075

E-Mail*

kkschaefer@ucdavis.edu

Number of years as resident of San Anselmo*

10

Number of years as a resident in Marin*

20+

Education Level Achieved*

Graduate Degree (Major)

Name and phone numbers of three San Anselmo residents who can be contacted for referral information about me:

1.) Name*

Shubie Gulati

1.) Phone*

(415) 272-1556

2.) Name*

Steve Burdo

2.) Phone*

(415) 261-4784

3.) Name*

Holly Briese

3.) Phone*

(415) 870-0361

I would be able to regularly attend the meetings of this Board/Commission/Committee.*

- (●) YES
- ( ) NO

I would be available to attend additional meetings when they are necessary.*

- (●) YES
- ( ) NO

I am familiar with the responsibilities and functions of this Board/Commission/Committee.*

- (●) YES
- ( ) NO

I have attended meetings of the Board/Commission/Committee as a member of the public.*

- (●) YES
- ( ) NO

List briefly, previous experience serving the public office, and/or civic commissions,boards, or committees.*

I have served on the Flood Committee for the past several years.

Reasons for this appointment.*

I would like to contribute my expertise to the community.

What are your qualifications for this appointment.*

I
am a Ph.D. Candidate at UC Davis. My research is in examining ways to prepare California communities for increases in flood risk that will come with climate change.

Briefly, what do you consider to be the most important, one or two current issues facing this Board/Commission/Committee?*

The
need to create a One Water vision that integrates pluvial and fluvial flood risks into one unified management vision. Build confidence with voters that their flood fees are being spent wisely.

I understand that I and all other applicants will be personally interviewed by the Town Council as part of the selection process for this appointment. I also understand that my application material will be a public document and available on the Town's website. Sensitive materials that you don't wish to be posted on the website should not be included with the application.*

- (●) YES
- ( ) NO

Other Boards/Commissions/Committees on which you would be interested in serving if not appointed to this seat?*

Infrastructure and Fiscal Monitoring Committee

You may attach personal resumes or other information which you believe would be helpful to the Council in its selection process.

20220525SchaeferResumeLong.pdf

Thank you for your interest in serving the Town of San Anselmo and its citizens. For further information, please contact the Town Clerk, at townclerk@townofsananselmo.org or 415-258-4660.

510-292-9075
kkschaefer@ucdavis.edu

39 Longview
San Anselmo, CA 94960

Education

Ph.D. (In Progress), Civil Engineering
University of California,
Davis, CA
December 2022

ME, Chemical Engineering
University of Virginia,
Charlottesville, VA, January 1997

BS, Civil Engineering
University of Nebraska, Lincoln, NE,
January 1986

Registration/ Certifications

Registered
Professional Civil Engineer,
California
No. C.45319

Certified Floodplain Manager,
US-US-99-0000

Profile

A recognized expert in flood risk mapping, modeling, community engagement, flood risk financing, and National Flood Insurance Program compliance. Civil Engineering Professional with extensive senior managerial experience in community-level flood risk management and assessment. Experienced project management professional. She managed multi-million-dollar projects with challenging timelines and strict regulatory requirements. Successfully led high visibility, controversial decision making, and regulatory implementation processes. She is currently using 30+ years of experience in flood management to guide dissertation research examining the opportunities and challenges of implementing community-based flood insurance alternatives. Research focuses on the opportunities for community-based flood insurance to reduce flood impacts and increase post-flood disaster resiliency. Kathleen is currently pursuing a Ph.D. in Civil Engineering at U.C. Davis.

Achievements

Hogg-Owen Award for Meritorious Achievement in Floodplain Management, Floodplain Management Association (FMA), 2012

Goddard Award for Outstanding Contribution to FMA Newsletter., FMA 2009 and 2021

Annual Conference Chair, FMA, 2009

Relevant Experience

Researcher, UC Davis, Watershed Science Center

As a Natural and Environmental Hazards research team member, Ms. Schaefer provides public policy support to the National Resources Defense Council and the CA Department of Water Resources. Her work includes examining risk-based financing alternatives to the National Flood Insurance Program and using insurance as a flood financing vehicle.

Researcher, Center For Catastrophic Risk Management (CCRM), U.C. Berkeley, Berkeley, Ca

Ms. Schaefer is a member of an interdisciplinary team examining risk-related issues associated with complex "messy" systems. CCRM provides risk management services to utilities in California, Norway, and Canada.

Regional Engineer, FEMA, Oakland, Ca

As the Regional Engineer for FEMA, Ms. Schaefer managed over 10 million dollars in mapping projects administered through contracts and grants with cooperating technical partners. Projects

included a $4 million San Francisco Bay Study. She provided technical reviews of the engineering analysis performed for these mapping projects.

Ms. Schaefer participated in numerous outreach and NFIP training sessions, supported levee-focused policy and procedures symposiums and provided briefings for regional, state/local officials, congressional staff, and other Federal agency partners/ stakeholders, including ASFPM and Floodplain Management Association.

She received Agency recognition for her demonstrated commitment to the Agency's core values of innovation, customer service, continuous improvement, public stewardship, and quality of work. Her customer service and responsiveness were frequently highlighted as one of the best in the Agency.

Acting Capital Improvements Manager, City of Richmond, CA

As the Acting Capital Improvement Manager, Ms. Schaefer oversaw the City of Richmond's Capital Improvement Plan development. She was responsible for developing and preparing project implementation schedules, budgets, project status, and cash flow reports; preparing and processing RFPs and contract documents; supervising and reviewing the work of consultants; reviewing/evaluating plans, bids, reports, specifications, and related construction documents for conformance with policy and budget directives; and researching funding sources/grants, coordinating grant applications, and supervising the completion of grant projects.

Publications

Serra-Llobet, Anna, Mathias G. Kondolf, Kathleen Schaefer, Scott, Nicholson, 2018, Managing Flood Risk: Innovative Approaches from Big Floodplain Rivers and Urban Streams, Palgrave Macmillian, DOI 10.1007/973-3-319-71673-2, p164.

Northcross, Mark, Robert Spencer, Shalini Vaijhala, Michael Paparian, Brian Benn, Kathleen Schaefer, Craig Hill, 2018, Finance Guide for Resilient By Design Bay Area Challenge Design Teams, Resilient by Design.

Contributed to the Agricultural Floodplain Ordinance Task Force, Technical Memorandum, Recommended Administrative Refinements of the National Flood Insurance Program to Sustain Agriculture as a Wise Use of the Floodplain in Leveed Special Flood Hazard Areas, Dec 28, 2016.

Serra-Llobet, Anna, Esther Conrad, and Kathleen Schaefer, *Governing for Integrated Water and Flood Risk Management: Comparing Top-Down and Bottom-Up Approaches in Spain and California,* Water, MDPI Journal, Oct 12, 2016.

Porter, Keith, et al., 2011, Overview of the ARkStorm Scenario: U.S. Geological Survey Open-File Report 2010-1312, 183 p. and appendixes.

Co-authored the Levee and Flood Control sections of the 2009 ASCE California Infrastructure Report Card.

She co-authored "Environmental Considerations" and "Stormwater Management" chapters of the Land Development Handbook, McGraw Hill, 1996.

Print

Boards, Committees and Commissions Application - Submission #1862

Date Submitted: 4/27/2023

TOWN OF SAN ANSELMO

APPLICATION FOR APPOINTMENT TO A SAN ANSELMO BOARD/COMMISSION/COMMITTEE

To: San Anselmo Town Council

Date*

May 27, 2023

I wish to apply for an appointment to a term/balance*

Flood Committee

Name*

Gerhard Epke

Home Address*

50 Madrone Ave

Occupation*

Parent

Employer's Address

Home Phone*

8313321324

Work Phone

Cell Phone

E-Mail*

gerhardepke@gmail.com

Number of years as resident of San Anselmo*

30

Number of years as a resident in Marin*

30

Education Level Achieved*

Graduate Degree (Major)

Name and phone numbers of three San Anselmo residents who can be contacted for referral information about me:

1.) Name*

Sean Condry

1.) Phone*

4153066142

2.) Name*

Dave Donery

2.) Phone*

(415) 258-4652

3.) Name*

Curt Ries

3.) Phone*

415 8475351

I would be able to regularly attend the meetings of this Board/Commission/Committee.*

- (●) YES
- ( ) NO

I would be available to attend additional meetings when they are necessary.*

- (●) YES
- ( ) NO

I am familiar with the responsibilities and functions of this Board/Commission/Committee.*

- (●) YES
- ( ) NO

I have attended meetings of the Board/Commission/Committee as a member of the public.*

- (●) YES
- ( ) NO

List briefly, previous experience serving the public office, and/or civic commissions,boards, or committees.*

Town DPW staff for 5 years, presentations to Town Council. County Advisory Board meetings for flood control district zone 9.

Reasons for this appointment.*

Interest in flood risk reduction- live in floodplain

What are your qualifications for this appointment.*

MS hydrologic science. Certified floodplain manager.

Briefly, what do you consider to be the most important, one or two current issues facing this Board/Commission/Committee?*

Flooding- periodic devastation of downtown commercial activity and how to proceed with mitigation.
Town relationship with flood zone 9.

I understand that I and all other applicants will be personally interviewed by the Town Council as part of the selection process for this appointment. I also understand that my application material will be a public document and available on the Town's website. Sensitive materials that you don't wish to be posted on the website should not be included with the application.*

- (●) YES
- ( ) NO

Other Boards/Commissions/Committees on which you would be interested in serving if not appointed to this seat?*

None

You may attach personal resumes or other information which you believe would be helpful to the Council in its selection process.

Thank you for your interest in serving the Town of San Anselmo and its citizens. For further information, please contact the Town Clerk, at townclerk@townofsananselmo.org or 415-258-4660.

Print

Boards, Committees and Commissions Application - Submission #1868

Date Submitted: 5/1/2023

TOWN OF SAN ANSELMO

APPLICATION FOR APPOINTMENT TO A SAN ANSELMO BOARD/COMMISSION/COMMITTEE

To: San Anselmo Town Council

Date*

05/01/2023

I wish to apply for an appointment to a term/balance*

Flood Committee

Name*

Vlad Iojica

Home Address*

9 Brookside Ct

Occupation*

Civil Engineer

Employer's Address

9 Brookside Ct

Home Phone*

4157746776

Work Phone

Cell Phone

E-Mail*

vladiojica@gmail.com

Number of years as resident of San Anselmo*

9

Number of years as a resident in Marin*

9

Education Level Achieved*

College/University Degree (Major)

Name and phone numbers of three San Anselmo residents who can be contacted for referral information about me:

1.) Name*

Paul Gretchen

1.) Phone*

415-218-6255

2.) Name*

Roseann DalBello

2.) Phone*

415-297-4364

3.) Name*

Eugene Giuliani

3.) Phone*

415-601-7414

I would be able to regularly attend the meetings of this Board/Commission/Committee.*

- (●) YES
- ( ) NO

I would be available to attend additional meetings when they are necessary.*

- ( ) YES
- (●) NO

I am familiar with the responsibilities and functions of this Board/Commission/Committee.*

- (●) YES
- ( ) NO

I have attended meetings of the Board/Commission/Committee as a member of the public.*

- ( ) YES
- (●) NO

List briefly, previous experience serving the public office, and/or civic commissions,boards, or committees.*

I served two terms as a member of the Town's Flood Committee. I am familiar with the local infrastructure, and in particular with flood prevention measures in effect as well as the current challenges.

Reasons for this appointment.*

I am seeing the opportunity to serve on the Flood Committee as a way to give back to your community and get involved in local initiatives that can improve the lives of residents.

What are your qualifications for this appointment.*

As a civil engineering professional, I have a deep understanding at the technical level of the flood-related challenges faced by our community, as well as the possible mitigation measures that can provide a long-lasting impact.

Briefly, what do you consider to be the most important, one or two current issues facing this Board/Commission/Committee?*

Budget limitations and state environmental policies.

I understand that I and all other applicants will be personally interviewed by the Town Council as part of the selection process for this appointment. I also understand that my application material will be a public document and available on the Town's website. Sensitive materials that you don't wish to be posted on the website should not be included with the application.*

- (●) YES
- ( ) NO

Other Boards/Commissions/Committees on which you would be interested in serving if not appointed to this seat?*

Flood Committee

You may attach personal resumes or other information which you believe would be helpful to the Council in its selection process.

Thank you for your interest in serving the Town of San Anselmo and its citizens. For further information, please contact the Town Clerk, at townclerk@townofsananselmo.org or 415-258-4660.

STAFF REPORT

TOWN OF SAN ANSELMO Item #: 1.1

MEETING DATE: May 9, 2023

AGENDA TITLE: Approval of the Draft Minutes of the Town Council Meeting of April 25, 2023

FROM: Serge Avila, Chief Town Clerk

RECOMMENDATION: For Council to consider the approval of the Draft Minutes of the Town Council meeting of April 25, 2023.

ATTACHMENT:

Attachment 1- April 25, 2023 Draft Minutes

San Anselmo Council Minutes
Regular Meeting
Town Council Chambers and via teleconference
Tuesday, April 25, 2023

Interviews for Climate Action Commission- 6:50 p.m.

The Council interviewed Kathleen Gundry.

Call to Order at 7:00PM in the Council Chambers. Optional Pledge of Allegiance.

COUNCILMEMBERS PRESENT: Steve Burdo, Mayor
Eileen Burke, Vice Mayor
Brian Colbert
Alexis Fineman
Tarrell Kullaway

STAFF MEMBERS PRESENT: Dave Donery, Town Manager
Emily Longfellow, Assistant Town Attorney
Heidi Scoble, Planning Director
Sean Condry, Public Works Director
Erica Freeman, Building Official
Serge Avila, Town Clerk
Linda Kenton, Assistant Town Manager
Dannielle Mauk, Recreation Director
Maddy O'Grady, Recreation Coordinator

Open Time for Public Expression

Mr. Guy Myer discussed Earth Day activities. He was concerned about the planning for Creek Park- it is an ecological jewel.

Ms. Lori Bruner, San Anselmo Avenue business owner, asked that soft closures for events begin at 5:30 p.m. and not earlier.

Stacy, owner of Dogville, thanked the Council for fielding merchant concerns. She supports the "Live on the Avenue" event but asked them to reconsider the 4:30 p.m. closure.

Belinda agreed with the previous two speakers.

Council requests for future agenda items; Committee liaison reports; questions and comments to staff; miscellaneous items

Vice Mayor Burke reported she did not have any meetings; she was interviewed by Katheryn Wentzl who is working towards her Eagle Scout Badge; she would like the Council to discuss the request regarding the closure time for the "Live on the Avenue" Events; she reported the 9th Circuit of Appeals Court overturned the City of Berkeley's Electrification Ordinance.

Assistant Town Attorney Longfellow reported the court ruled that the Gas Ban Reach Ordinance

was preempted by Federal Law and therefore invalid. The issue is not over and staff is in the process of evaluating what this means for the San Anselmo Ordinance.

It was the consensus of the Council to not have further discussions on the closure times for the "Live on the Avenue" Event.

Councilmember Colbert reported the "Night of the Poets" event will be held at the Library tomorrow night; he attended a JEPA meeting; went to the screening of Carbon Neutral Kent Woodlands; attended a Marin Transit Authority (MTA) meeting; the Transportation Authority of Marin (TAM) Executive Committee meeting; the U.S. Department of Transportation has a new grant program that would help fund charging infrastructure.

Councilmember Fineman reported she attended the Bicycle and Pedestrian Advisory Committee (BPAC) meeting; the Marin Wildfire Prevention Authority (MWPA) Board meeting; a Marin Clean Energy (MCE) meeting; met with representatives from the Open Space Committee and Town staff regarding goat grazing activities; the Marin County Council of Mayors and Councilmembers (MCCMC) Climate Action Subcommittee meeting; the San Anselmo Climate Action Commission meeting.

Councilmember Kullaway reported she attended many of the same meetings as Councilmember Fineman and she covered it quite well.

Mayor Burdo reported he attended the JEPA meeting; participated in Earth Day activities; attended the Community Forum at the Isabel Cook Center's Vista Room; participated in the Marin County Student Ambassador Youth Town Hall; discussed a disturbingly hateful incident that recently happened in the community- the responsible parties will be held accountable.

Town Manager Donery reported staff is sending a recommendation to the Parks and Recreation Commission regarding ebikes in Memorial Park.

Special Presentation

Mayor's Proclamation Recognizing Nancy Altman for her hard work on the San Anselmo Beautification Committee

Mayor Burdo presented Ms. Altman with the Proclamation for outstanding community service.

Ms. Altman stated it was an honor to serve San Anselmo

The Council thanked Ms. Altman for the beautiful flower baskets!

1. Consent Agenda

1.1 Approve the Draft Minutes of the Town Council Meeting- April 11, 2023

1.2 Approve the Revenue and Expenditure Reports, March 2023

1.3 Approve the Financial Report on Recreation Fund- March 2023

1.4 Approve the Quarterly Treasurer's Investment Report, March 31, 2023

1.5 Consideration of Special Event Application- Cedars of Marin Farm Stand 2023

1.6 Consider Extension for refreshing the Cedars' Art Installation on Magnolia Avenue

1.7 Adopted Resolution No. 4483 in Recognition of National Small Business Week and San Anselmo's Small Businesses and Proclaiming the Month of May as Small Business Month

1.8 Approve the purchase of a new Electric Riding Lawnmower. Item was pulled from the Consent Calendar to be discussed separately.

1.9 Adopted Ordinance No. 1176 Amending Amendments to the San Anselmo Municipal Code Section 10-3.607, Nonconforming uses and improvements, Section 10-4.206, Non-conforming Structures and Exceptions to standards, and add a Section 10-3.405, Minor Intrusions into Required Development Standards for Residential Properties Table 4B to allow the repair and/or replacement of foundations for legal non-conforming residential structures and find Adoption of the Ordinance and Policy Application memo is exempt from the California Environmental Quality Act (CEQA) Under CEQA Section 15061(b)(3) and 15301

Mayor Burdo opened the Consent Calendar to public comments.

There were no comments.

Mayor Burdo closed the meeting to public comments.

Vice Mayor Burke requested to pull item #1.8 for discussion.

M/s, Colbert/Fineman, Motion to approve Consent Calendar items #1.1 through #1.7 and #1.9.
AYES: Colbert, Fineman, Kullaway, Vice Mayor Burke, Mayor Burdo

1.8 Approve the purchase of a new Electric Riding Lawnmower.

Vice Mayor Burke acknowledged Town Ordinance 1173 and asked if the lawn mower was in need of replacement and if the Town would be selling the mower.

Public Works Director Condry stated staff is replacing it because it is gas powered. Surplus vehicles or equipment are typically sold.

Councilmember Kullaway asked about sharing electric vehicles between cities or towns. Public Works Director Condry stated sharing of vehicles does occur including the "Bucket Truck".

Councilmember Fineman stated she would support more sharing to increase energy efficiency.

M/s, Burke/Kullaway, Motion to approve Consent Calendar item #1.8.
AYES: Colbert, Fineman, Kullaway, Vice Mayor Burke, Mayor Burdo

<u>Council Business Items</u>

2A. Update on Preparation of Objective Design and Development Standards (ODDS) This item is not subject to CEQA pursuant to CEQA pursuant to Guidelines Section 15060(c)(3)

Planning Director Scoble presented the staff report. The team consists of Senior Planner Lindsey Klein, Planning Consultant Bob Brown, representatives from Opticos and Design Inc., Vice Chair of the Planning Commission Jennifer Asselstine, and Planning Commissioner Peter Strauss. A PowerPoint presentation was given that included the following: 1) What are ODDS

and why were they created?; 2) How was the Draft ODDS prepared and customized for San Anselmo?; 3) How does the ODDS regulate new development?; 4) Next Steps; 5) Council Feedback. The team answered questions from the Council regarding whether bicycle parking in the multi-family housing buildings would be enclosed and made secure; if there has been any thought given to reducing or eliminating parking mandates; if the Town will need to change many of the Zoning regulations; if San Anselmo is attractive to developers; how the ground floor finish levels relate to flooding; application of the Tree Ordinance with respect to the ODDS; if there are differentiations with respect to parking requirements (Senior housing); car share vs. private/residential parking; when ODDS would be used to approve a single-family detached house; how the ratio for certain features such as glazing for retail units is applied; lighting requirements.

Mayor Burdo opened the meeting to public comments.

Carol was concerned about the emergency response to a solid façade of thirty, five foot buildings with zero setbacks and housing in the back. Retaining parking spaces is very important.

Mayor Burdo closed the meeting to public comments.

Councilmember Colbert thanked those involved in this document. They do not have a lot of options coming out of Sacramento.

Vice Mayor Burke stated she loved the “cafeteria options”. Parking has been eliminated or reduced with a certain distance from transit but people still have cars and park on the street. They need to be realistic.

Councilmember Kullaway appreciated the attention given to bike parking but was concerned about the multi-family housing areas. They are talking about taking away parking mandates and developers can still provide as much parking as they want. She would like to agendize the issue of parking as it pertains to the General Plan.

Councilmember Fineman stated the future is moving in the direction of repealing parking mandates. There is plenty of time to make adjustments to this document. She would like to strike the reference to wood roof shingles, add references to the Heritage Tree Ordinance instead of specifying certain provisions in case the document is amended, and encourage native plants in the Landscaping Section.

Mayor Burdo thanked the team for a comprehensive and thorough document. He agreed with Councilmember Fineman’s suggestion about eliminating the option of wood roof shingles.

<u>Public Hearings</u>

3A.. Approve Resolution Amending the Town’s Master Fee Schedule and finding the action statutorily and categorically exempt from CEQA under the Public Resources Code Section 21080(b)(8) and CEQA Guidelines Section 15273

Finance Director Zuba presented the staff report. He reported there were a few changes to the Fee Schedule including an adjustment by the Planning Department to align with the Cost Recovery Method used by the Building Department, an increase in Police Department parking citation fees, and the addition of a General Appeal Fee. He answered questions from the Council regarding the possibility of waiving permit fees for electrification (away from gas) or solar; administrative fees for lot mergers and lot splits.

Mayor Burdo opened the meeting to public comments.

There were no comments.

Mayor Burdo closed the meeting to public comments.

Vice Mayor Burke supported the resolution- the increases were within the Consumer Price Index (CPI).

Councilmember Colbert agreed- the heavy lifting was done in prior years and the process is now on "autopilot".

M/s, Burke/Colbert, Motion to Approve Resolution No. 4484 Amending the Town's Master Fee Schedule and finding the action statutorily and categorically exempt from CEQA under the Public Resources Code Section 21080(b)(8) and CEQA Guidelines Section 15273
AYES: Colbert, Fineman, Kullaway, Vice Mayor Burke, Mayor Burdo

3B. Adopt a Resolution Approving the Inclusionary Housing and Commercial Nexus Studies and direct staff to bring an Inclusionary Housing Ordinance and Housing Impact Fee Ordinance for Consideration. This item is not subject to CEQA pursuant to CEQA Guidelines Section 15060(c)(3)

Planning Director Scoble presented the staff report and a PowerPoint presentation. She answered questions from the Council regarding alternative means of compliance such as a land donation; if the Town is getting into the "housing business" if it charges in-lieu fees; how much money would accumulate; alternatives to paying the fee.

Mayor Burdo opened the meeting to public comments.

There were no comments.

Mayor Burdo closed the meeting to public comments.

M/s, Burke/Colbert, Motion to Adopt Resolution No. 4485 Approving the Inclusionary Housing and Commercial Nexus Studies and direct staff to bring an Inclusionary Housing Ordinance and Housing Impact Fee Ordinance for Consideration.
AYES: Colbert, Fineman, Kullaway, Vice Mayor Burke, Mayor Burdo

3C. Introduce and First Reading of an Amendment to the San Anselmo Municipal Code adding Chapter 9 "Gate Safeguards" to Title 9 "Building Regulations".
This item is exempt from CEQA per CEQA Guidelines Section 15378(b)(5),15307 & 15308

Building Official Freeman presented a staff report and a PowerPoint presentation. She answered questions from the Council regarding how to communicate this issue to homeowners; third party inspections.

Mayor Burdo opened the meeting to public comments.

Mr. Klonbeck urged the Council to adopt this amendment and he discussed the magnitude of the problem. His seven-year-old son was killed at school in 2019 when he was crushed by a gate.

Ms. Jennifer Asselstine asked if there was a minimum size that would trigger this requirement

and if there were other items that need on-going inspections.

Mayor Burdo closed the meeting to public comments.

Vice Mayor Burke stated she supported this proposal but the inspection piece was not easy given existing gates/fences. She was not sure about requiring an inspection for private gates every three years.

Councilmember Colbert asked about other jurisdictions that have implemented this regulation. He wondered if the inspection piece would be onerous. He could support this as is.

Councilmember Fineman stated the area that concerns her in terms of safety is the public spaces where there could be less oversight. This amendment makes sense and there are details that need to be worked out.

Mayor Burdo stated he did not think the inspection piece was onerous and they will hear from people if it is. This is a "no-brainer".

M/s, Colbert/Fineman, Motion to Introduce and First Reading of an Amendment to the San Anselmo Municipal Code adding Chapter 9 "Gate Safeguards" to Title 9 "Building Regulations".
AYES: Colbert, Fineman, Kullaway, Vice Mayor Burke, Mayor Burdo

The Council took a 5-minute break.

The Council reconvened at 9:30 PM.

Council Business Items Continued

2B. Discussion re: Murals on Private Property in Town Commercial Districts
This item is not a "project" under CEQA per California Public Resources Code 21065

Assistant Town Attorney Longfellow presented a staff report. She answered questions from the Council regarding the process for a property owner withdrawing a request; if a property owner could paint a "sunflower" on a piece of plywood and affix it to the property; the process for a temporary art installation; if the Request for Proposal (RFP) process extends to private residences; if there could be content neutral requirements under the RFP.

Mayor Burdo opened the meeting to public comments.

There were no comments.

Mayor Burdo closed the meeting to public comments.

Councilmember Colbert appreciated the renewed focus on unintended consequences since they can be a challenge. There is something to be said for an RFP process and he asked for more clarification. The Town has a robust Arts Commission and they are looking forward to making this happen.

Councilmember Kullaway stated she feels strongly that people should be able to express themselves and her vote would not change.

Councilmember Fineman stated she has trust in the judgment of the Arts Commission. There is a hedge to unintended consequences if they limit it to commercial building because of the

strong financial incentive. Unintended consequences could occur in the residential spaces since there are no market forces at play. They could put a time limit on the mural (one year) or size limits.

Vice Mayor Burke stated she thought it had been decided that a commercial building owner could do what they want. There is a natural self-governance. She likes the idea of not allow any text and content neutral requirements. She has not changed her idea on this- she wants to let people create art.

Mayor Burdo stated he favors the RFP process and he cautioned against a slow approach.

Assistant Town Attorney Longfellow stated staff would return with an ordinance amendment that would allow private murals on properties in the commercial zone in addition to an RFP process. Staff will come back with something that is legally defensible.

M/s, Kullaway/Fineman, Motion to finish the agenda.
AYES: Colbert, Fineman, Kullaway, Vice Mayor Burke, Mayor Burdo

2C. Proposed 2023/25 Work Plan Priorities
This item is not a "project" under CEQA per California Public Resources Code 21065

Assistant Town Manager Kenton presented a staff report. Staff answered a question from the Council regarding when prioritization/ranking would occur.

Mayor Burdo opened the meeting to public comments.

There were no comments.

Mayor Burdo closed the meeting to public comments.

Vice Mayor Burke stated she is not prepared to do the prioritization tonight. They need to look at this holistically in terms of "needs" vs. "wants" and the budget.

Mayor Burdo appreciated what they are trying to accomplish. He is ready to support this and move these items forward.

Councilmember Colbert stated he considers this as a staff accountability document as opposed to a policy document. The Council will eventually discuss where the money will come from.

Councilmember Fineman would like to talk about how the Council should engage in the Work Plan process at the upcoming Council Retreat.

2D. Consider to reappoint one (1) incumbent to the Climate Action Commission
This is exempt from environmental review under CEQA per California Public Resources Code 15061

Mayor Burdo opened the meeting to public comments.

There were no comments.

Mayor Burdo closed the meeting to public comments.

M/s, Colbert/Burke, Motion to reappoint Kathleen Gundry to the Climate Action Commission.

AYES: Colbert, Fineman, Kullaway, Vice Mayor Burke, Mayor Burdo

M/s, Burke/Fineman, Motion to adjourn the meeting at 10:35 p.m.

Respectfully submitted,
Toni DeFrancis,
Recording Secretary

FROM:
Sean Condry, P.E., Public Works and Building Director

SUBJECT:
Update on Continuing Emergency Related to the Redwood Road Landslide and Emergency Repair of Roadway; this project is exempt from the California Environmental Quality Act (CEQA) under CEQA Guidelines § 15269, because it relates to an emergency

RECOMMENDATION

That the Town Council review this report on the continuing emergency related to the landslide on Redwood Road and the emergency repair related to the slide.

BACKGROUND

At its meeting of January 24, 2023, the Town Council adopted Resolution No. 4471 declaring a local emergency related to storm activity and landslides that occurred in January 2023. The declaration focused on the impacts from a landslide on Redwood Road that undermined the roadway. Under State law, the emergency will continue until terminated by the Council.

At its meeting of March 28, 2023, staff provided an update for the Council's review of the continuing emergency related to the landslide on Redwood Road. A photograph and a detailed explanation of the existing road condition established that the landslide had worsened since the initial emergency declaration. Staff indicated that emergency repair would be required to allow access for emergency vehicles and to make the road passable.

DISCUSSION

The Town is nearing completion of the emergency roadway repair on Redwood Road. Staff plans to return to the Council with a proposed resolution to terminate the local emergency associated with the landslide that caused the road to fail.

FISCAL IMPACT

The engineers estimate for the emergency repair project is $269,000, but the actual cost will not be known until the project is complete. The Town is not responsible for maintenance of Redwood Road, because it is a non-maintained private right of way; therefore, staff has notified the property owners of their obligation to contribute to the cost of the repair.

GENERAL PLAN AND CLIMATE ACTION PLAN CONSISTENCY

The continuation of the emergency declaration related to landslide resulting from January storms, as well as emergency repair of a roadway and landslide to ensure emergency access to hillside properties in the interest of public safety is consistent with the Town's General Plan

Circulation Element Objective 10. The Climate Action Plan recognizes the need for adaptation due to increased risk of wildfires. Keeping streets that are in the wildland urban interface passable to emergency responders in the event of a wildfire is part of such adaptation.

Environmental Review

Receipt of this report and review of the continued emergency is exempt from the California Environmental Quality Act, Public Resources Code section 21000 et seq. ("CEQA"), because it relates to an emergency. (CEQA Guidelines §15269).

Respectfully submitted,

Sean Condry, P.E., Public Works Director

TO: Town Council **Meeting of** May 9, 2023

FROM:
Serge Avila, Town Clerk

SUBJECT:
Establishing a Quorum Rule for Town Council-Created Boards, Commissions and Committees

RECOMMENDATION

That the Council adopt the attached resolution establishing a quorum rule for Town Council-Created Boards, Commissions and Committees. (Attachment 1).

BACKGROUND

The Town Council has created a number of Boards, Commissions and Committees (collectively, "Committees").[1] These Committees range in size based on their founding resolutions that define the organizational structure for each Committee. There are instances in which the number of members permitted under a founding resolution cannot be appointed, which results in vacancies on these Committees. Such vacancies can last for many months, due to lack of applicant interest and/or delays in appointment process. Even with vacancies, Town Committees may wish to continue holding meetings so that they can continue their advisory work for the Town.

A quorum is defined as the minimum number of members of a body who must be present at a meeting for business to be legally transacted. Rosenberg's Rules of Order provides that although the default rule is that a quorum is one more than half of the body, the default gives way to any specific rule of the body related to a quorum.

DISCUSSION

Staff recommends that the Town Council adopt the proposed resolution establishing a quorum rule applicable to Town Council-created Committees that will allow them to conduct business even with vacancies. As proposed, vacant seats would not count toward a quorum. Accordingly, a quorum would be one more than half of the *appointed members* of the body.

[1] The following page includes a current list of all Town Committees - https://www.townofsananselmo.org/175/Boards-Commissions Note that the regional bodies and the Planning Commission, which are not Town Council-created Committees, are also listed on this page, but they will not be impacted by the proposed resolution.

The Town's Planning Commission is explicitly excepted from the proposed resolution, as are regional Boards to which the Council appoints representatives.[2]

FISCAL IMPACT

There would be no direct fiscal impact to the Town to approve the proposed resolution.

CEQA AND CLIMATE ACTION PLAN CONSISTENCY

Adopting a resolution establishing a quorum rule for Committees is not a "project" under the California Environmental Quality Act (CEQA), because it does not involve an activity that has the potential to cause a direct or reasonably foreseeable indirect physical change in the environment. (Cal. Pub. Res. Code § 21065).

[2] The Planning Commission was established by ordinance in accordance with State law and it exercises independent authority that should not be altered by the proposed quorum rule. (Cal. Gov. Code § 65100; SAMC § 10-1.01 *et seq*.)

DRAFT

[Proposed] RESOLUTION NO. ___

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SAN ANSELMO ESTABLISHING QUORUM DEFINITION APPLICABLE TO TOWN COUNCIL-CREATED BOARDS, COMMISSIONS AND COMMITTEES

WHEREAS, the San Anselmo Town Council has created numerous volunteer Boards, Commissions and Committees (collectively "Committees"); and

WHEREAS, these Committees range in size based on the founding resolutions that define the organizational structure for each Committee; and

WHEREAS, there are instances in which the number of members permitted under a founding resolution cannot be appointed, which results in vacancies on these Committees; and

WHEREAS, such vacancies can last for many months due to lack of applicant interest and/or delays in appointment due to interview schedules; and

WHEREAS, even with vacancies, Committees may wish to continue holding meetings so that they can continue their advisory work for the Town; and

WHEREAS, a quorum is defined as the minimum number of members of a body who must be present at a meeting for business to be legally transacted; and

WHEREAS, Rosenberg's Rules of Order provides that although the default rule is that a quorum is one more than half of the body, the default gives way to any specific rule of the body related to a quorum; and

WHEREAS, establishing a quorum rule applicable to these Town Council-Created Committees will facilitate their ability to continue their advisory work for the Town's benefit.

NOW, THEREFORE, BE IT HEREBY RESOLVED as follows:

Quorum Rule. For Town Committees established by Town Council resolution and made up of members appointed by the Town Council, vacant seats shall not count towards a quorum. Accordingly, a quorum for these Committees shall be one more than half of the appointed members of the body.

Exceptions. This quorum rule does not apply to the Town Council, Town Planning Commission or any regional Board or Commission to which the Town Council appoints representatives.

I hereby certify that the foregoing Resolution was duly passed and adopted at a regular meeting of the San Anselmo Town Council on the 9th day of May, by the following vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

_____
Steve Burdo, Mayor

ATTEST:

_____
Serge Avila, Town Clerk

STAFF REPORT

TOWN OF SAN ANSELMO Item #:1.4

MEETING DATE: May 9, 2023

AGENDA TITLE: Adoption of an Amendment to the San Anselmo Municipal Code adding Chapter 9 “Gate Safeguards” to Title 9 “Building Regulations”.

FROM: Public Works Department

RECOMMENDATION:

That Town Council adopt “An Ordinance of the Town Council of the Town of San Anselmo adding a new Chapter 9, Gate Safeguards, in Title 9 Building Regulations.” (Attachment 1).

SUMMARY

Staff recommends the adoption of an Ordinance Amendment that would establish a new Chapter 9 “Gate Safeguards” in Title 9 “Building Regulations. In 2019, a child was tragically killed in an accident involving a rolling vehicular gate in San Rafael. The proposed Ordinance Amendment would reduce the risk of serious injury and death by establishing additional gate safety requirements and requiring the periodic inspection of gates to ensure that they are in good working order and in compliance with code.

BACKGROUND

At its meeting of April 25, 2023, the Town Council introduced by title only and waived further reading of the attached ordinance. For background information, see prior staff report and video at https://www.townofsananselmo.org/1613/Town-of-San-Anselmo-Meetings-and-Agendas.

FISCAL IMPACT

There is no significant financial impact associated with the Ordinance Amendment.

GENERAL PLAN CONSISTENCY

The proposed Ordinance Amendment is consistent with the General Plan.

CONCLUSION

Staff recommends the Town Council adopt the attached ordinance.

CEQA AND CLIMATE ACTION PLAN CONSISTENCY

The proposed Ordinance Amendment is exempt from the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(b)(5) because it is not a "project' under CEQA; CEQA Guidelines section 15061(b)(3), the "common sense exemption", because the proposed Ordinance Amendment will not have a significant environmental effect; and CEQA Guidelines section 15307 and 15308 as an action taken by a regulatory agency to protect the environment. The proposed Ordinance Amendment is consistent with the Town's Climate Action Plan because it will impose additional safety requirements and will not impact the environment.

ATTACHMENTS

Attachment 1-Ordinance Amendment

ORDINANCE NO. _____

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF SAN ANSELMO ADDING CHAPTER 9 "GATE SAFEGUARDS" TO TITLE 9 "BUILDING REGULATIONS"

WHEREAS, vehicular gates, automatic vehicular gates, and other large ("gates") pose unique and significant threats to life and safety, particularly to children; and

WHEREAS, building code regulations, including San Anselmo Municipal Code Title 9 "Building Regulations", impose certain requirements regarding the installation and construction of gates to help guard against threats to life and safety; and

WHEREAS, due to the severity of potential harm, including the risk of serious injury and death, the Town finds that it is necessary to include additional requirements regarding the installation operation, and inspection of gates as set forth in the proposed Ordinance Amendment; and

WHEREAS, the Town finds that the Ordinance Amendment is necessary to protect the health, safety, and welfare of the public; and

WHEREAS, required notice of the Town Council hearing to introduce this Ordinance was published pursuant to Government Code section 6066 in the Marin Independent Journal, a newspaper of general circulation nearest to the Town; and

WHEREAS, the Town Council held a regularly scheduled public meeting on April 25, 2023 to introduce the Ordinance Amendment and heard and considered all public testimony on this matter; and

WHERAS, the Town Council finds the provisions of the Ordinance Amendment are consistent with the goals and policies of the Town of San Anselmo General Plan, the Climate Action Plan, and other adopted ordinances and regulations of the Town; and

WHEREAS, the proposed Ordinance Amendment is exempt from the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15061(b)(3) because it can be seen with certainty that there is no possibility that the Amendment will have a significant effect on the environment. The Amendment will make no changes to land uses or intensity, nor will it cause any environmental effect.

NOW THEREFORE THE TOWN OF SAN ANSELMO DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1: The above recitals are true and correct and are incorporated as findings herein.

SECTION 2: CEQA. This Ordinance is exempt from the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15061(b)(3) because it can be seen with

certainty that there is no possibility that the Amendment will have a significant effect on the environment.

SECTION 3: Ordinance Amendment. The following Chapter 9 "Gate Safeguards" is added to Title 9 "Building Regulations" as follows:

9-09.01 – Findings and Purpose.

The purpose of this Chapter is to promote public safety and welfare and reduce the risk of death or injury that may result from improperly installed or maintained gates by imposing safety requirements for the installation of gates, and requiring periodic and professional gate inspection and a certificate of inspection.

9-09.02 – Definitions. For the purposes of this Chapter, the following definitions shall apply:

a. "Automatic vehicular gate" is a gate that is intended for use at a vehicular entrance or exit a property that is not intended for pedestrian traffic, and is designed and operated automatically without manual human intervention.

b. "Certificate of inspection" means a document signed and/or stamped by a gate inspector attesting that the inspector performed an in-person inspection of the gate and based on that inspection has determined that the gate meets all of the standards set forth in this Chapter, the gate has been properly maintained, and the gate is in good working order. In addition, the document shall include the following:

1. Inspection date.
2. Site address.
3. Name of the property owner.
4. Contact information of inspector.
5. Signature and/or stamp of the inspector.

c. "Gate inspector" means any licensed fence installer, licensed automatic system installer, ICC-certified building inspector, licensed architect, or licensed engineer as reasonably approved by the Town.

c. "Property owner" means and includes, without limitation, the fee owner(s) of real property, their agents, or the person(s) in possession of the real property.

d. "Vehicular gate" is a gate that is intended for use at a vehicular entrance or exit to a property that is not intended for pedestrian traffic.

9-09.03 – Scope. The provisions of this Chapter shall apply to all automatic vehicular gates, vehicular gates, and any gate that is more than 48 inches (1219 mm) in width and/or more than 84 inches (2134 mm) in height (collectively, "gates").

9-09.04 – Installation and Safety Requirements.

a. General Requirements for All Gates.

1. All gates must comply with this Chapter and with all applicable building regulations set forth in San Anselmo Municipal Code Title 9 "Building Regulations", and any other applicable law.

2. Any gate more than 48 inches (1219 mm) in width and/or more than 84 inches (2134 mm) in height shall meet the requirements of ASTM F1184, shall be installed per the manufacturer's recommendations, and shall be designed, constructed, and installed to meet all the following:

i) Gate shall not fall over more than 45 degrees from a vertical plane when the gate is detached from supporting hardware.

ii) Gate shall be balanced and not move under the gate's own weight or by gravity.

iii) Rolling wheels shall be covered.

iv) Gate shall have positive stops.

b. Automatic Vehicular Gates.

1. Shall be designed, constructed and installed in compliance with ASTM F2200.
2. Vehicular Gate openers, where provided, shall comply with UL 325.

9-09.05 – Maintenance, inspection, and certificate of inspection. The property owner shall keep all gates on the property well-maintained and in good working order. The property owner shall submit a certificate of inspection at least once every three (3) years for each gate to the Town Building Department. The property owner shall maintain a copy of the most recent certificate of inspection and make it available to the building official upon request.

9-09.06 – Time limits for compliance. Newly installed gates are subject to the provisions of this Chapter. Gates that are in existence as of the effective date of this Ordinance must comply with this Chapter by July 1, 2025, including obtaining any permits as required under local or State code.

9-09.07 – Violations and Enforcement. Violations of this Chapter shall constitute a public nuisance subject to the enforcement, abatement, and the imposition of penalties allowed in the Town Municipal Code and pursuant to State law. All remedies are cumulative. Each act of violation and each day upon which any such violation shall occur shall constitute a separate offense.

SECTION 4: Severability. The Town Council hereby declares every section, paragraph, sentence, clause, and phrase is severable. If any section, paragraph, sentence, clause or phrase of this Ordinance is for any reason found to be invalid or unconstitutional, such invalidity, or unconstitutionality shall not affect the validity or constitutionality of the remaining sections, paragraphs, sentences, clauses or phrases.

SECTION 5: Effective Date. This Ordinance shall take effect and be in force thirty (30) days after the date of its passage. Within fifteen (15) days following its passage, a summary of the Ordinance shall be published with the names of those Town Council members voting for and against the Ordinance and the Town Clerk shall post in the office of the Town Clerk a certified copy of the full text of the adopted Ordinance along with the names of the members voting for and against the Ordinance.

The foregoing Ordinance was introduced at a regular meeting of the San Anselmo Town Council on the 25th day of April, 2023 and was adopted at said meeting by the following vote.

AYES:

NOES:

ABSENT:

_____
Steve Burdo, Mayor

ATTEST _____
Serge Avila, Town Clerk

FROM:
Jeff Zuba, Finance & Administrative Services Director

SUBJECT:
Town of San Anselmo 2023-2024 Tax Rates for Municipal Services Tax, Pension Override Tax, Measure G Debt Service Tax, Special Library Services Tax, and Ross Valley Paramedic Tax

RECOMMENDATION

That the Town Council approve the attached resolutions establishing:

1. The Municipal Services Tax for 2023-2024 fiscal year at the rate of $78.00 per living unit and per 1,500 square feet of non-residential structure; and
2. The Pension Override Tax for the 2023-2024 fiscal year at the rate of 5.9 cents per $100 of assessed valuation; and
3. The Measure G Debt Service Tax rates for 2023-2024 fiscal year at 0.3 cents per $100 of assessed valuation for the Series 2011 and at 0.4 cents per $100 of assessed valuation for the Series 2020 Measure G bonds respectively, for a total debt service tax levy of 0.7 cents per $100 of assessed valuation; and
4. The Special Library Services Tax for the 2023-2024 fiscal year at the rate of $68.40 per real estate parcel; and
5. The Ross Valley Paramedic Tax for the 2023-2024 fiscal year at a rate of $94.50 per taxable living unit or per 1,500 square feet of structure developed parcel in non-residential use.

BACKGROUND

The Municipal Services and Pension Override taxes have been levied at the rate proposed above since the 1987-88 fiscal year. These taxes are necessary in order to provide for the level of municipal services currently provided by the Town of San Anselmo and to meet the Town's obligation to the Public Employees' Retirement System.

The combined Measure G tax levy is 0.7 cents per $100 of assessed valuation. The levy is necessary to pay the debt service on the general obligation bonds sold by the Town to pay for improvements to streets, drainage, and the library, as authorized by the San Anselmo voters on June 6, 1995. The levy includes debt service from both the 2011 bond series, which is a result of refinancing the 1995, 1997 and 2000 bond series, and the 2020 bond series, which is the result of refinancing the 2003 bond series in July 2020.

The Special Library Services Tax was approved by voters in June 2014 for the purpose of enhancing library services. This is an increase of $1.99, or 3%, from the 2022-2023 rate. The 3% cost of living increase was approved as part of the measure.

The Ross Valley Paramedic Tax was approved by the voters in June 2022 for paramedic services. The rate of 2023-2024 is $94.50 per taxable living unit or per 1,500 square feet of structure developed parcel in non-residential use.

These resolutions are required to be sent to the County Tax Assessor annually for placement on the property tax bills.

FISCAL IMPACT

The funds that will be raised by the above taxes are projected to be:

Municipal Services Tax	$ 456,766
Pension Override Tax	$2,736,440
Measure G Debt Service, Series 2011	$ 132,263
Measure G Debt Service, Series 2020	$ 171,727
Special Library Services Tax	$ 306,138

There is no fiscal impact to the Town with respect to the Ross Valley Paramedic Tax, because the tax proceeds go directy to the Ross Valley Paramedic Authority.

CEQA AND CLIMATE ACTION PLAN CONSISTENCY

Adoption of the attached resolutions establishing tax rates for fiscal year 2023-24 is statutorily exempt from the California Environmental Quality Act (CEQA), because CEQA does not apply to the establishment, modification, or approval of rates or other charges by the Town which the Town finds are for the purpose of meeting operating expenses, meeting financial reserve needs, or obtaining funds for capital projects. (14 Cal. Code Regs. § 15273).

TOWN OF SAN ANSELMO

RESOLUTION NO.

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SAN ANSELMO ESTABLISHING THE AMOUNT OF THE MUNICIPAL SERVICES TAX RATE FOR THE 2023-2024 FISCAL YEAR

WHEREAS, Ordinance No. 845 of the Town of San Anselmo was adopted in 1983 and authorizes the Town Council by Resolution to establish the amount of municipal services tax to be imposed and levied during each ensuing fiscal year; and

WHEREAS, the Town Council has determined that for the fiscal year commencing on July 1, 2023, the cost of maintaining municipal services will exceed the amount of funds and revenues generated from all other sources of income,

NOW, **THEREFORE, BE IT RESOLVED** that the Town Council of the Town of San Anselmo does hereby confirm and levy a tax on all improved real property at the flat rate of $78 per year per living unit and per 1,500 square feet of structure of non-residential use, except that the tax derived from a non-residential structure seventy-five percent (75%) or more occupied by a single enterprise or institution shall not exceed $1,000.

I hereby certify that the foregoing Resolution was duly passed and adopted at a regular meeting of the San Anselmo Town Council held on the 9th day of May 2023, by the following vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

_____
Steve Burdo, Mayor

ATTEST:

_____
Serge Avila, Town Clerk

TOWN OF SAN ANSELMO

RESOLUTION NO.

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SAN ANSELMO ESTABLISHING THE AMOUNT OF THE PENSION OVERRIDE TAX RATE FOR THE 2023-2024 FISCAL YEAR

BE IT RESOLVED that the Town Council of the Town of San Anselmo does hereby confirm that the tax rate for the Town's Pension Override on property tax for the fiscal year 2023-2024 necessary to meet the Town's obligation to the Public Employees' Retirement System is hereby fixed at 5.9 cents per $100 of assessed valuation.

I hereby certify that the foregoing Resolution was passed and adopted by the San Anselmo Town Council at a regular meeting thereof held on the 9th day of May 2023, by the following vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

_____
Steve Burdo, Mayor

ATTEST:

_____
Serge Avila, Town Clerk

TOWN OF SAN ANSELMO

RESOLUTION NO. _____

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SAN ANSELMO SETTING THE 2023-2024 TAX REQUIREMENT FOR GENERAL OBLIGATION BONDS, SERIES 2011 AND SERIES 2020

WHEREAS, on June 6, 1995, the voters of San Anselmo approved Ordinance No. 964 authorizing the issue of general obligation bonds in the principal amount of $10.8 million to finance improvements to streets, storm drains, and the library building; and

WHEREAS, the Town of San Anselmo has sold the general obligation bonds in four installments, the Series 1995 Bonds of $2.125 million, the Series 1997 Bonds of $3.55 million, the Series 2000 bonds of $2.56 million, and the Series 2003 bonds of $2.565 million; and

WHEREAS, on April 21, 2011 the Town of San Anselmo refinanced the Series 1995 Bonds, the Series 1997 Bonds and the Series 2000 Bonds in the amount of $5.955 million; and

WHEREAS, on July 23, 2020 the Town of San Anselmo refinanced the Series 2003 Bonds in the amount of $1.320 million; and

WHEREAS, the partial repayment of the Series 2011 bonds and Series 2020 bonds took place in the 2022-2023 fiscal year.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the tax rate for the general obligation bonds Series 2011 shall be 0.3 cents per $100 of assessed valuation and the tax rate for the general obligation bonds Series 2020 shall be 0.4 cents per $100 of assessed valuation during the 2023-2024 fiscal year.

I hereby certify that the foregoing Resolution was passed and adopted by the San Anselmo Town Council at a regular meeting thereof held on the 9th day of May 2023, by the following vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

_____
Steve Burdo, Mayor

ATTEST:

_____
Serge Avila, Town Clerk

TOWN OF SAN ANSELMO

RESOLUTION NO._____

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SAN ANSELMO ESTABLISHING THE AMOUNT OF THE ROSS VALLEY PARAMEDIC TAX RATE FOR THE 2023-2024 FISCAL YEAR

WHEREAS, the voters in the Town of San Anselmo and the Ross Valley have approved the Paramedic Tax extensions and increases since 1982; and

WHEREAS, prior to July 1st, the Board of Directors of the Ross Valley Paramedic Authority will approve and adopt an operating budget for the 2023-2024 fiscal year; and

WHEREAS, the San Anselmo Town Council supports the continuation of the existing tax at the new rate structure approved by the voters on June 7, 2022 for paramedic services for an additional four years beginning at $94.50 in the first year and raising the tax $3 annually to a maximum amount of $106.50 per taxable living unit in the fourth year, or $94.50 per 1,500 square foot of structure developed parcel in non-residential use in the first year and raising the tax $3 annually to a maximum of $106.50 in the fourth year.

NOW, THEREFORE BE IT RESOLVED, that the Town Council of the Town of San Anselmo does hereby confirm and levy a tax of $94.50 per taxable living unit or per 1,500 square feet of structure developed parcel in non-residential use for Ross Valley Paramedic Authority services during the fiscal year 2023-2024.

The foregoing Resolution was duly passed and adopted at a regular meeting of the San Anselmo Town Council held on the 9th day of May 2023 by the following vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

_____
Steve Burdo, Mayor

ATTEST:

_____
Serge Avila, Town Clerk

STAFF REPORT

TOWN OF SAN ANSELMO Item # 1.6

MEETING DATE: May 9, 2023

AGENDA TITLE: Approval of Resolution Setting a Statement of Investment Policy for Fiscal Year 2023-2024

FROM: Jeff Zuba, Finance & Admin Services Director

RECOMMENDATION: That the Town Council approve the attached Resolution setting the Statement of Investment Policy for fiscal year 2023-2024.

BACKGROUND

The purpose of the Town's investment policy is to ensure, through the prudent investment of its idle cash, that the Town obtains the highest yield possible without risk to the safety and liquidity of its funds.

The Town has maintained a Statement of Investment Policy since 1985. Town staff reviews the policy on an annual basis and updates the policy as needed to comply with the California Government Code Section 53600 et seq.

Staff has reviewed the attached Statement of Investment Policy. The policy presented for Council consideration complies with the California Government Code Section 53600 et seq.

In compliance with the policy, the Town's idle cash is invested when interest exceeds the interest generated by the operating fund bank account. Finance Department staff reconcile all Town accounts on a monthly basis. The Town Treasurer reviews the reconciliation reports and, together with the Director, prepares a Quarterly Investment Report for presentation to the Town Council.

FISCAL IMPACT

There would be no direct fiscal impact to the Town to approve this resolution.

GENERAL PLAN CONSISTENCY

Not applicable.

CEQA AND CLIMATE ACTION PLAN CONSISTENCY

The Council's discussion of this item is not a "project" under the California Environmental Quality Act, because it does not involve an activity which has the potential to cause a direct or reasonably foreseeable indirect physical change in the environment. (Cal. Pub. Res. Code § 21065).

ATTACHMENTS

Attachment 1: 2023-2024 Investment Policy Resolution
Attachment 2: 2023-2024 Statement of Investment Policy

RESOLUTION NO. XXXX

RESOLUTION OF THE SAN ANSELMO TOWN COUNCIL SETTING A STATEMENT OF INVESTMENT POLICY FOR FISCAL YEAR 2023-2024

WHEREAS, the State of California Government Code requires the Town to review and update the Town's Statement of Investment Policy annually;

NOW THEREFORE BE IT RESOLVED, that the San Anselmo Town Council hereby adopts the Statement of Investment Policy for Fiscal Year 2023-2024 attached hereto.

RESOLUTION PASSED AND ADOPTED at the regular meeting of the San Anselmo Town Council on the 9th day of May, 2023, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

_____
Steve Burdo, Mayor

ATTEST:

_____
Serge Avila, Town Clerk

TOWN OF SAN ANSELMO

STATEMENT OF INVESTMENT POLICY
Fiscal Year 2023-2024

PURPOSE

This Statement is intended to provide guidelines for the prudent investment of the Town's temporary idle cash, and to outline the policies for maximizing the efficiency of the Town's cash management system. The ultimate goal is to enhance the economic status of the Town while protecting its pooled cash. The Statement of Investment Policy is reviewed annually by the Town Council, and any modifications to the statement must be approved by the Town Council.

OBJECTIVE

The Town's cash management system is designed to accurately monitor and forecast expenditures and revenues, thus enabling the town to invest funds to the fullest extent possible. The town attempts to obtain the highest yield obtainable as long as investments meet the criteria established for safety and liquidity.

POLICY

San Anselmo operates its temporary pooled idle cash investments under the prudent investor standard as defined in Government Code Section 53600.3. "When investing, reinvesting, purchasing, acquiring, exchanging, selling, or managing public funds, a trustee shall act with care, skill, prudence, and diligence… that a prudent person acting in a like capacity and familiarity with those matters would use in the conduct of funds of a like character and with like aims, to safeguard the principal and maintain the liquidity needs of the agency." This affords the Town a broad spectrum of investment opportunities as long as the investment is deemed prudent and is allowable under Government Code Section 53600, et seq.

Criteria for selecting investments and the order of priority are:

1. **Safety:** The safety and risk associated with an investment refers to the potential loss of principal and interest, or a combination of these elements. There is safety if there is assurance that principal will be preserved.

2. **Liquidity:** An investment is liquid if it can be converted to cash with a minimal chance of losing principal or interest.

3. **Yield:** Yield is the potential earnings of an investment, or its rate of return.

Investments may be made in the following instruments:

- **United States Treasury** obligations.
- **United States Agency** obligations.
- **Federal Instrumentalities.**
- State of **California Bonds and Registered Warrants.**
- **Bonds, Notes, Warrants** or other evidence of indebtedness of a **local agency** within the State of California.
- **Medium-term notes** of a maximum of five years maturity issued by corporations organized and operating within the United States or by depository institutions licensed by the United States or any state and operating within the United States. Notes eligible for investment shall be rated in a rating category of "A" or its equivalent or better by a nationally recognized rating service. Purchase of eligible medium-term notes may not exceed thirty percent (30%) of the Town's surplus money.
- **California State Local Agency Investment Fund (LAIF) Pooled Money Investment Program** operated by the State Treasurer's office.
- **Passbook Savings Account Demand Deposits.**

Other investment instruments authorized by State legislation shall not be used unless Town Council approval is obtained.

Safekeeping:

Securities purchased from broker/dealers shall be held in third party safekeeping by the trust department of the Town's bank, or other designated third party trust, and in the Town's name and control whenever possible.

Town Constraints:

The Town strives to maintain the level of investment of all funds as near to 100% as possible through daily and projected cash flow determinations. Idle cash management and investment transactions are the responsibility of the Finance and Administrative Services Director.

All participants in the investment process shall act responsibly as custodians of the public trust. Investment officials shall recognize that the investment portfolio is subject to public review and evaluation. The overall program shall be designed and managed with a degree of professionalism that is worthy of the public trust. Nevertheless, in a diversified portfolio, it must be recognized that occasional measured losses are inevitable and must be considered

within the context of the overall portfolio's investment return, provided that adequate diversification has been implemented. The basic premise underlying the Town's Investment Policy is to ensure the Town's financial integrity.

_____ Dated: _____

David P. Donery, Town Manager

STAFF REPORT

TOWN OF SAN ANSELMO Item #:1.7

MEETING DATE: May 9, 2023

AGENDA TITLE: Report of Warrants Issued, April 2023

FROM: Jeff Zuba, Finance & Admin Services Director

RECOMMENDATION: That Council acknowledges, and files warrant numbers 95726 to 95865 issued during the month of April 2023 and bank draft numbers DFT04349 and DFT04370-DFT04372 in a total amount of $1,206,609.

BACKGROUND

This report is an itemization of payments made to vendors during the month just ended. It also includes wires to Bank of America for April 2023 payrolls, including payments for retirement and health benefits. The Bank of America account is used for payroll-related items.

The following warrants were voided or canceled: 95729 and 95730.

ATTACHMENTS

Attachment #1: Check Report - April 2023

Check Report

Town of San Anselmo

By Check Number

Date Range: 04/01/2023 - 04/30/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP-AP - OPERATING POOL						
02806	AQUASCAPE POOL SERVICE	04/07/2023	Regular	0.00	209.00	95726
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
21014	Invoice	04/06/2023	02.28.2023 - FOUNTAIN SRVC - IMAGINAT	0.00	209.00	
	14.81.61150	OUTSIDE SERVICES-OTHE	02.28.2023 - FOUNTAIN SRVC - I	209.00		
00001	AT&T Calnet	04/07/2023	Regular	0.00	518.29	95727
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
000019682881	Invoice	04/06/2023	634 - TRAFFIC LIGHT MODEM - 02.20.23 -	0.00	451.61	
	41.41.61701	UTILITIES	634 - TRAFFIC LIGHT MODEM -	451.61		
000019703641	Invoice	04/06/2023	583 - DPW FAX - 02.25.2023 - 03.24.2023	0.00	20.18	
	41.41.61701	UTILITIES	583 - DPW FAX - 02.25.2023 - 03	20.18		
000019723298	Invoice	04/06/2023	576 - TH CHAMBERS PHONE - 02.27.2023	0.00	46.50	
	41.41.61701	UTILITIES	576 - TH CHAMBERS PHONE - 0	46.50		
00388	Baker & Taylor	04/07/2023	Regular	0.00	2,028.80	95728
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
5018199366	Invoice	04/06/2023	03.16.2023 - LIBRARY - ADULT BOOKS	0.00	352.53	
	27.71.62301	ADULT BOOKS	03.16.2023 - LIBRARY - ADULT B	352.53		
5018199367	Invoice	04/06/2023	03.16.2023 - LIBRARY - ADULT BOOKS	0.00	61.47	
	01.71.62301	ADULT BOOKS	03.16.2023 - LIBRARY - ADULT B	61.47		
5018199368	Invoice	04/06/2023	03.16.2023 - LIBRARY - ADULT BOOKS	0.00	244.00	
	27.71.62301	ADULT BOOKS	03.16.2023 - LIBRARY - ADULT B	244.00		
5018199369	Invoice	04/06/2023	03.16.2023 - LIBRARY - ADULT BOOKS	0.00	20.94	
	01.71.62301	ADULT BOOKS	03.16.2023 - LIBRARY - ADULT B	20.94		
5018199370	Invoice	04/06/2023	03.16.2023 - LIBRARY - ADULT BOOKS	0.00	22.87	
	01.71.62301	ADULT BOOKS	03.16.2023 - LIBRARY - ADULT B	22.87		
5018208429	Invoice	04/06/2023	03.17.2023 - LIBRARY - ADULT BOOKS	0.00	42.50	
	27.71.62301	ADULT BOOKS	03.17.2023 - LIBRARY - ADULT B	42.50		
5018208430	Invoice	04/06/2023	03.17.2023 - LIBRARY - ADULT BOOKS	0.00	83.70	
	27.71.62301	ADULT BOOKS	03.17.2023 - LIBRARY - ADULT B	83.70		
5018208431	Invoice	04/06/2023	03.17.2023 - LIBRARY - ADULT BOOKS	0.00	21.59	
	01.71.62301	ADULT BOOKS	03.17.2023 - LIBRARY - ADULT B	21.59		
5018208432	Invoice	04/06/2023	03.17.2023 - LIBRARY - ADULT BOOKS	0.00	20.94	
	01.71.62301	ADULT BOOKS	03.17.2023 - LIBRARY - ADULT B	20.94		
5018208433	Invoice	04/06/2023	03.17.2023 - LIBRARY - ADULT BOOKS	0.00	91.30	
	27.71.62301	ADULT BOOKS	03.17.2023 - LIBRARY - ADULT B	91.30		
5018208434	Invoice	04/06/2023	03.17.2023 - LIBRARY - ADULT BOOKS	0.00	47.69	
	27.71.62301	ADULT BOOKS	03.17.2023 - LIBRARY - ADULT B	47.69		
5018208435	Invoice	04/06/2023	03.17.2023 - LIBRARY- ADULT BOOKS	0.00	21.80	
	27.71.62301	ADULT BOOKS	03.17.2023 - LIBRARY- ADULT B	21.80		
5018208436	Invoice	04/06/2023	03.17.2023 - LIBRARY - ADULT BOOKS	0.00	17.51	
	01.71.62301	ADULT BOOKS	03.17.2023 - LIBRARY - ADULT B	17.51		
5018208437	Invoice	04/06/2023	03.17.2023 - LIBRARY - ADULT BOOKS	0.00	13.57	
	01.71.62301	ADULT BOOKS	03.17.2023 - LIBRARY - ADULT B	13.57		
5018208438	Invoice	04/06/2023	03.17.2023 - LIBRARY - ADULT BOOKS	0.00	41.18	

Check Report **Date Range: 04/01/2023 - 04/30/2023**

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	01.71.62301 ADULT BOOKS		03.17.2023 - LIBRARY - ADULT B		41.18	
5018217383	Invoice	04/06/2023	03.23.2023 - LIBRARY - CHILDRENS BOOK	0.00	275.75	
	27.71.62302 CHILDRENS BOOKS		03.23.2023 - LIBRARY - CHILDRE		275.75	
5018225473	Invoice	04/06/2023	03.29.2023 - LIBRARY - ADULT BOOKS	0.00	40.55	
	27.71.62301 ADULT BOOKS		03.29.2023 - LIBRARY - ADULT B		40.55	
5018225474	Invoice	04/06/2023	03.29.2023 - LIBRARY - ADULT BOOKS	0.00	30.20	
	01.71.62301 ADULT BOOKS		03.29.2023 - LIBRARY - ADULT B		30.20	
5018225475	Invoice	04/06/2023	03.29.2023 - LIBRARY - ADULT BOOKS	0.00	32.25	
	01.71.62301 ADULT BOOKS		03.29.2023 - LIBRARY - ADULT B		32.25	
5018225476	Invoice	04/06/2023	03.29.2023 - LIBRARY - ADULT BOOKS	0.00	20.94	
	27.71.62301 ADULT BOOKS		03.29.2023 - LIBRARY - ADULT B		20.94	
5018225477	Invoice	04/06/2023	03.29.2023 - LIBRARY - ADULT BOOKS	0.00	20.50	
	01.71.62301 ADULT BOOKS		03.29.2023 - LIBRARY - ADULT B		20.50	
5018225478	Invoice	04/06/2023	03.29.2023 - LIBRARY - ADULT BOOKS	0.00	43.36	
	27.71.62301 ADULT BOOKS		03.29.2023 - LIBRARY - ADULT B		43.36	
5018225479	Invoice	04/06/2023	03.29.2023 - LIBRARY - ADULT BOOKS	0.00	20.28	
	27.71.62301 ADULT BOOKS		03.29.2023 - LIBRARY - ADULT B		20.28	
5018225480	Invoice	04/06/2023	03.29.2023 - LIBRARY - ADULT BOOKS	0.00	21.58	
	01.71.62301 ADULT BOOKS		03.29.2023 - LIBRARY - ADULT B		21.58	
5018225481	Invoice	04/06/2023	03.29.2023 - LIBRARY - ADULT BOOKS	0.00	64.09	
	01.71.62301 ADULT BOOKS		03.29.2023 - LIBRARY - ADULT B		64.09	
5018238595	Invoice	04/06/2023	03.20.2023 - LIBRARY - ADULT BOOKS	0.00	16.74	
	27.71.62302 CHILDRENS BOOKS		03.20.2023 - LIBRARY - ADULT B		16.74	
5018247677	Invoice	04/06/2023	03.23.2023 - LIBRARY - TEEN BOOKS	0.00	12.93	
	27.71.62302 CHILDRENS BOOKS		03.23.2023 - LIBRARY - TEEN BO		12.93	
H63374110	Invoice	04/06/2023	02.13.2023 - LIBRARY - VIDEOS	0.00	159.01	
	01.71.62307 VIDEOS		02.13.2023 - LIBRARY - VIDEOS		159.01	
H64376810	Invoice	04/06/2023	03.27.2023 - LIBRARY - VIDEOS	0.00	27.21	
	01.71.62307 VIDEOS		03.27.2023 - LIBRARY - VIDEOS		27.21	
H64399180	Invoice	04/06/2023	03.29.2023 - LIBRARY - VIDEOS	0.00	92.73	
	01.71.62307 VIDEOS		03.29.2023 - LIBRARY - VIDEOS		92.73	
H64452070	Invoice	04/06/2023	03.30.2023 - LIBRARY - VIDEOS	0.00	47.09	
	01.71.62307 VIDEOS		03.30.2023 - LIBRARY - VIDEOS		47.09	
	Void	04/07/2023	Regular	0.00	0.00	95729
	Void	04/07/2023	Regular	0.00	0.00	95730
00061	Bill Jacobson	04/07/2023	Regular	0.00	337.50	95731
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
1596	Invoice	04/06/2023	04.04.2023 - AUDIO ARCHHIVE SERVER -	0.00	337.50	
	01.12.61106	OUTSIDE SVCS-MGT INFO	04.04.2023 - AUDIO ARCHHIVE	337.50		
00276	BK Krill Corp	04/07/2023	Regular	0.00	825.00	95732
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
1570	Invoice	04/06/2023	03.06.2023 - ADU IMAGES - WEBSITE - PL	0.00	225.00	
	01.18.61150	OUTSIDE SERVICES-OTHE	03.06.2023 - ADU IMAGES - WE	225.00		
1579	Invoice	04/06/2023	03.29.2023 - LIBRARY CARDS - ADULTS/KI	0.00	600.00	
	01.71.61150	OUTSIDE SERVICES-OTHE	03.29.2023 - LIBRARY CARDS - A	600.00		
02823	BOUCHER LAW	04/07/2023	Regular	0.00	57,880.50	95733
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
1360	Invoice	04/06/2023	03.04.2023 - LABOR & EMPLOYMENT MA	0.00	571.50	
	01.16.61196	PERSONNEL LEGAL SERVI	03.04.2023 - LABOR & EMPLOY	571.50		

Check Report **Date Range: 04/01/2023 - 04/30/2023**

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
1366	Invoice	04/06/2023	03.26.2023 - LEGAL COUNCIL- DPW - JAN	0.00	33,451.50	
	01.41.61150	OUTSIDE SERVICES-OTHE	03.26.2023 - LEGAL COUNCIL- D		3,345.15	
	01.42.61150	OUTSIDE SERVICES-OTHE	03.26.2023 - LEGAL COUNCIL- D		26,761.20	
	01.81.61150	OUTSIDE SERVICES-OTHE	03.26.2023 - LEGAL COUNCIL- D		3,345.15	
1370	Invoice	04/06/2023	03.26.2023 - LEGAL COUNCIL - DPW - FEB	0.00	23,857.50	
	01.41.61150	OUTSIDE SERVICES-OTHE	03.26.2023 - LEGAL COUNCIL - D		2,385.75	
	01.42.61150	OUTSIDE SERVICES-OTHE	03.26.2023 - LEGAL COUNCIL - D		19,086.00	
	01.81.61150	OUTSIDE SERVICES-OTHE	03.26.2023 - LEGAL COUNCIL - D		2,385.75	
00193	CalMat Company	04/07/2023	Regular	0.00	543.21	95734
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
2301-125736	Invoice	04/06/2023	01.04.2023 - DELTA FILL SAND - SAND BA	0.00	181.07	
	01.42.62906	SUPPLIES-OTHER	01.04.2023 - DELTA FILL SAND -		181.07	
2301-125890	Invoice	04/06/2023	01.04.2023 - DELTA FILL SAND - SAND BA	0.00	181.07	
	01.42.62906	SUPPLIES-OTHER	01.04.2023 - DELTA FILL SAND -		181.07	
2301-125984	Invoice	04/06/2023	01.05.2023 - DELTA FILL SAND - SAND BA	0.00	181.07	
	01.42.62906	SUPPLIES-OTHER	01.05.2023 - DELTA FILL SAND -		181.07	
00308	CivicPlus	04/07/2023	Regular	0.00	36,777.30	95735
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
253081	Invoice	04/06/2023	03.30.2023 - CIVICREC ANNUAL FEE - SUP	0.00	36,777.30	
	21.65.61101	OUTSIDE SERVICES-PROF	03.30.2023 - CIVICREC ANNUAL		36,777.30	
02315	Coastland Civil Engineering Inc.	04/07/2023	Regular	0.00	7,305.00	95736
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
55969	Invoice	04/06/2023	02.28.2023 - BUILDING DEPT SRVCS - JESS	0.00	7,305.00	
	01.41.61150	OUTSIDE SERVICES-OTHE	02.28.2023 - BUILDING DEPT SR		7,305.00	
00072	Comcast	04/07/2023	Regular	0.00	589.69	95737
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
049-03222023	Invoice	04/06/2023	049 - TOWN HALL CABLE TV - 03.27.2023	0.00	170.49	
	41.41.61701	UTILITIES	049 - TOWN HALL CABLE TV - 03		170.49	
583-03162023	Invoice	04/06/2023	583 - CORPYARD INTERNET - 03.21.2023 -	0.00	255.60	
	42.21.63003	COMPUTER HARDWARE/	583 - CORPYARD INTERNET - 03.		255.60	
758-03192023	Invoice	04/06/2023	758 - TH INTERNET - 03.24.2023 - 04.23.2	0.00	163.60	
	42.21.63003	COMPUTER HARDWARE/	758 - TH INTERNET - 03.24.2023		163.60	
00462	County of Marin - Marin.Org	04/07/2023	Regular	0.00	7,939.59	95738
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
2009	Invoice	04/06/2023	03.31.2023 - MIDAS NETWORK ACCESS - J	0.00	7,939.59	
	42.21.63003	COMPUTER HARDWARE/	03.31.2023 - MIDAS NETWORK		7,939.59	
00533	Davis Sign Company	04/07/2023	Regular	0.00	6,269.72	95739
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
36331	Invoice	04/06/2023	03.16.2023 - STREET SIGNS - TUNSTEAD &	0.00	3,970.00	
	01.42.62909	SUPPLIES-TRAFFIC CONTR	03.16.2023 - STREET SIGNS - TU		3,970.00	
36381	Invoice	04/06/2023	03.24.2023 - SIGNAGE - MEMORIAL PARK	0.00	360.53	
	12.81.61150	OUTSIDE SERVICES-OTHE	03.24.2023 - SIGNAGE - MEMO		360.53	
36397	Invoice	04/06/2023	03.29.2023 - LAWN AREA SIGNS - IMAGIN	0.00	81.94	
	01.81.61150	OUTSIDE SERVICES-OTHE	03.29.2023 - LAWN AREA SIGNS		81.94	
36406	Invoice	04/06/2023	03.31.2023 - A-FRAME PRINT INSERTS - Q	0.00	1,857.25	

Check Report **Date Range: 04/01/2023 - 04/30/2023**

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	01.81.62200	DEPARTMENTAL SUPPLIE	03.31.2023 - A-FRAME PRINT IN		1,857.25	
00035	Demco Inc	04/07/2023	Regular	0.00	111.91	95740
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
7285432	Invoice	04/06/2023	03.29.2023 - MEDIA ACCESSORIES - LIBRA	0.00	111.91	
	01.71.62200	DEPARTMENTAL SUPPLIE	03.29.2023 - MEDIA ACCESSORI		111.91	
02732	Diesel Direct West	04/07/2023	Regular	0.00	528.82	95741
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
85039749	Invoice	04/06/2023	03.16.2023 - GAS0LINE UNL - 110.2 GALL	0.00	528.82	
	01.81.62988	VEHICLE-FUEL/OIL/TIRES	03.16.2023 - GAS0LINE UNL - 11		528.82	
02777	Elizabeth Flanagan	04/07/2023	Regular	0.00	840.00	95742
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0009519	Invoice	04/06/2023	03.30.2023 - PAINTING WORKSHOP - JAN	0.00	840.00	
	21.62.61170	ADULT ART & CULTURE SE	03.30.2023 - PAINTING WORKS		840.00	
03396	Emily B. Stucky	04/07/2023	Regular	0.00	500.00	95743
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
002B	Invoice	04/06/2023	04.04.2023 - LIBRARY - SING & STOMP -	0.00	500.00	
	01.71.61132	OUTSIDE SVCS-PROGRAM	04.04.2023 - LIBRARY - SING & S		500.00	
00092	Ewing Irrigation Products	04/07/2023	Regular	0.00	35.43	95744
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
18890810	Invoice	04/06/2023	03.17.2023 - IRRIGATION HARDWARE - SU	0.00	35.43	
	01.42.62905	SUPPLIES-GROUNDS	03.17.2023 - IRRIGATION HARD		35.43	
00017	Fairfax Building Supply Co. Inc.	04/07/2023	Regular	0.00	568.85	95745
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
261131	Invoice	04/06/2023	03.10.2023 - TARP - CORPYARD - MARCH	0.00	174.39	
	01.42.62907	SUPPLIES-PAVEMENT MAI	03.10.2023 - TARP - CORPYARD -		174.39	
261260	Invoice	04/06/2023	03.14.2023 - WIRE BRUSH - MISC SUPPLIE	0.00	59.79	
	01.81.62200	DEPARTMENTAL SUPPLIE	03.14.2023 - WIRE BRUSH - MIS		59.79	
261338	Invoice	04/06/2023	03.15.2023 - PAINTING SUPPLIES - MARC	0.00	29.78	
	01.81.62205	GRAFFITI ABATEMENT SU	03.15.2023 - PAINTING SUPPLIE		29.78	
261387	Invoice	04/06/2023	03.16.2023 - PREMIUM TOP SOIL - MARC	0.00	34.26	
	01.81.62200	DEPARTMENTAL SUPPLIE	03.16.2023 - PREMIUM TOP SOI		34.26	
261917	Invoice	04/06/2023	03.27.2023 - MISC HARDWARE - CORPYAR	0.00	87.71	
	01.42.62200	DEPARTMENTAL SUPPLIE	03.27.2023 - MISC HARDWARE -		87.71	
262237	Invoice	04/06/2023	04.03.2023 - MISC HARDWARE - CORPYAR	0.00	27.59	
	01.42.62200	DEPARTMENTAL SUPPLIE	04.03.2023 - MISC HARDWARE -		27.59	
262269	Invoice	04/06/2023	04.03.2023 - MISC HARDWARE - CORPYAR	0.00	155.33	
	01.42.62200	DEPARTMENTAL SUPPLIE	04.03.2023 - MISC HARDWARE -		155.33	
02803	FISHMAN SUPPLY COMPANY	04/07/2023	Regular	0.00	86.44	95746
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
1394674	Invoice	04/06/2023	03.27.2023 - JANITORIAL SUPPLIES - TOW	0.00	86.44	
	01.42.62906	SUPPLIES-OTHER	03.27.2023 - JANITORIAL SUPPLI		86.44	
02278	Gardeners' Guild	04/07/2023	Regular	0.00	17,892.00	95747

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
111981	Invoice	04/06/2023	03.13.2023 - IRRIGATION - IMAGINATION	0.00	1,492.00	
	01.81.61150	OUTSIDE SERVICES-OTHE	03.13.2023 - IRRIGATION - IMA		746.00	
	14.81.61150	OUTSIDE SERVICES-OTHE	03.13.2023 - IRRIGATION - IMA		746.00	
112195	Invoice	04/06/2023	04.01.2023 - 2 MEDIANS - SFD BLVD - APR	0.00	1,047.00	
	01.81.61104	OUTSIDE SERVICES-GROU	04.01.2023 - 2 MEDIANS - SFD B		1,047.00	
112243	Invoice	04/06/2023	04.01.2023 - RED HILL MEDIAN - APRIL	0.00	2,074.00	
	01.42.61150	OUTSIDE SERVICES-OTHE	04.01.2023 - RED HILL MEDIAN -		2,074.00	
112244	Invoice	04/06/2023	04.01.2023 - MAINTENANCE- IMAGINATI	0.00	1,971.00	
	01.81.61150	OUTSIDE SERVICES-OTHE	04.01.2023 - MAINTENANCE- I		985.50	
	14.81.61150	OUTSIDE SERVICES-OTHE	04.01.2023 - MAINTENANCE- I		985.50	
112299	Invoice	04/06/2023	03.31.2023 - RED HILL MEDIAN - VINE PR	0.00	1,255.00	
	01.42.61150	OUTSIDE SERVICES-OTHE	03.31.2023 - RED HILL MEDIAN -		1,255.00	
112300	Invoice	04/06/2023	03.31.2023 - MAPLE TREE INSTALL - TOW	0.00	1,539.00	
	01.81.61104	OUTSIDE SERVICES-GROU	03.31.2023 - MAPLE TREE INSTA		1,539.00	
112301	Invoice	04/06/2023	03.31.2023 - REPLACE FRONT LAWN - TO	0.00	3,909.00	
	01.81.61104	OUTSIDE SERVICES-GROU	03.31.2023 - REPLACE FRONT LA		3,909.00	
112302	Invoice	04/06/2023	03.31.2023 - DG INSTALL- IMAGINATION,	0.00	1,061.00	
	14.81.61150	OUTSIDE SERVICES-OTHE	03.31.2023 - DG INSTALL- IMAGI		1,061.00	
112303	Invoice	04/06/2023	03.31.2023 - SHRUB REPLACEMENT - TO	0.00	802.00	
	01.81.61104	OUTSIDE SERVICES-GROU	03.31.2023 - SHRUB REPLACEM		802.00	
112304	Invoice	04/06/2023	03.31.2023 - VINE PRUNING - TOWN HALL	0.00	1,255.00	
	01.81.61104	OUTSIDE SERVICES-GROU	03.31.2023 - VINE PRUNING - T		1,255.00	
112305	Invoice	04/06/2023	03.31.2023 - METAL BENDA BOARD - TO	0.00	1,487.00	
	01.81.61104	OUTSIDE SERVICES-GROU	03.31.2023 - METAL BENDA BO		1,487.00	
00021	Good & Clean Company Inc	04/07/2023	Regular	0.00	13,090.00	95748
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
66717	Invoice	04/06/2023	04.03.2023 - JANITORIAL SRVC - RB, ICC, T	0.00	8,140.00	
	31.41.61501	BLDG. MAINT-JANITORIAL	04.03.2023 - JANITORIAL SRVC -		2,360.60	
	34.41.61501	BLDG. MAINT-JANITORIAL	04.03.2023 - JANITORIAL SRVC -		1,790.80	
	41.41.61701	UTILITIES	04.03.2023 - JANITORIAL SRVC -		3,988.60	
66718	Invoice	04/06/2023	04.03.2023 - JANATORIAL SRVC - COVID C	0.00	3,730.00	
	31.41.61501	BLDG. MAINT-JANITORIAL	04.03.2023 - JANATORIAL SRVC -		1,081.70	
	34.41.61501	BLDG. MAINT-JANITORIAL	04.03.2023 - JANATORIAL SRVC -		820.60	
	41.41.61701	UTILITIES	04.03.2023 - JANATORIAL SRVC -		1,827.70	
66719	Invoice	04/06/2023	04.03.2023 - JANITORIAL SRVC - SNACK S	0.00	770.00	
	31.41.61501	BLDG. MAINT-JANITORIAL	04.03.2023 - JANITORIAL SRVC -		223.30	
	34.41.61501	BLDG. MAINT-JANITORIAL	04.03.2023 - JANITORIAL SRVC -		169.40	
	41.41.61701	UTILITIES	04.03.2023 - JANITORIAL SRVC -		377.30	
66720	Invoice	04/06/2023	04.03.2023 - JANITORIAL SRVC - SATURDA	0.00	200.00	
	31.41.61501	BLDG. MAINT-JANITORIAL	04.03.2023 - JANITORIAL SRVC -		58.00	
	34.41.61501	BLDG. MAINT-JANITORIAL	04.03.2023 - JANITORIAL SRVC -		44.00	
	41.41.61701	UTILITIES	04.03.2023 - JANITORIAL SRVC -		98.00	
66721	Invoice	04/06/2023	04.03.2023 - JANITORAL SRVC - BLOCK PA	0.00	250.00	
	31.41.61501	BLDG. MAINT-JANITORIAL	04.03.2023 - JANITORAL SRVC -		72.50	
	34.41.61501	BLDG. MAINT-JANITORIAL	04.03.2023 - JANITORAL SRVC -		55.00	
	41.41.61701	UTILITIES	04.03.2023 - JANITORAL SRVC -		122.50	
00020	Hannibal's Inc Electrical Construction	04/07/2023	Regular	0.00	8,751.47	95749
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
24952	Invoice	04/06/2023	03.13.2023 - TREE LIGHTS - CREEK PARK -	0.00	1,825.25	
	01.81.61150	OUTSIDE SERVICES-OTHE	03.13.2023 - TREE LIGHTS - CRE		1,825.25	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
24961	Invoice	04/06/2023	03.29.2023 - LIGHTING AT PARK AREA - BB	0.00	3,718.75	
	01.81.61104	OUTSIDE SERVICES-GROU	03.29.2023 - LIGHTING AT PARK		3,718.75	
24963	Invoice	04/06/2023	04.03.2023 - ELECTRICIANS LABOR - TOW	0.00	738.79	
	41.41.61701	UTILITIES	04.03.2023 - ELECTRICIANS LAB		738.79	
24968	Invoice	04/06/2023	04.03.2023 - ELECTRICIAN'S LABOR - ME	0.00	795.44	
	01.81.61150	OUTSIDE SERVICES-OTHE	04.03.2023 - ELECTRICIAN'S LAB		795.44	
24969	Invoice	04/06/2023	04.03.2023 - ELECTRICIANS LABOR - TOW	0.00	656.84	
	41.41.61701	UTILITIES	04.03.2023 - ELECTRICIANS LAB		656.84	
24970	Invoice	04/06/2023	04.03.2023 - ELECTRICIAN'S LABOR - ME	0.00	1,016.40	
	01.81.61150	OUTSIDE SERVICES-OTHE	04.03.2023 - ELECTRICIAN'S LAB		1,016.40	
02586	HdL Software LLC	04/07/2023	Regular	0.00	1,451.17	95750
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
Account Number	**Account Name**		**Item Description**	**Distribution Amount**		
SIN026431	Invoice	04/06/2023	03.30.2023 - AUDIT/CONTRACT SERVICES	0.00	1,451.17	
	01.12.61150	OUTSIDE SERVICES-OTHE	03.30.2023 - AUDIT/CONTRACT		1,451.17	
02236	HooplaDigital	04/07/2023	Regular	0.00	692.15	95751
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
Account Number	**Account Name**		**Item Description**	**Distribution Amount**		
503584584	Invoice	04/06/2023	03.31.2023 - DIGITAL AUDIO BOOKS - LIBR	0.00	692.15	
	27.71.62309	E BOOKS	03.31.2023 - DIGITAL AUDIO BO		692.15	
02444	Ingrid Pellegrini Imaz	04/07/2023	Regular	0.00	750.00	95752
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
Account Number	**Account Name**		**Item Description**	**Distribution Amount**		
0049	Invoice	04/06/2023	04.02.2023 - SPANISH STORYTIME - MARC	0.00	750.00	
	01.71.61132	OUTSIDE SVCS-PROGRAM	04.02.2023 - SPANISH STORYTI		750.00	
03196	Interstate Gas Services, Inc.	04/07/2023	Regular	0.00	1,600.00	95753
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
Account Number	**Account Name**		**Item Description**	**Distribution Amount**		
7021706	Invoice	04/06/2023	03.21.2023 - PREPARATION - BOND DISCL	0.00	1,600.00	
	01.12.61150	OUTSIDE SERVICES-OTHE	03.21.2023 - PREPARATION - BO		1,600.00	
03281	Jaime E. Valle	04/07/2023	Regular	0.00	5,280.00	95754
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
Account Number	**Account Name**		**Item Description**	**Distribution Amount**		
SA-033123	Invoice	04/06/2023	04.01.2023 - PLAN CHECKING & INSPECTI	0.00	5,280.00	
	01.41.61157	PLAN CHECKING	04.01.2023 - PLAN CHECKING &		5,280.00	
03322	Juan Ladaverde	04/07/2023	Regular	0.00	1,571.88	95755
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
Account Number	**Account Name**		**Item Description**	**Distribution Amount**		
INV0009569	Invoice	04/06/2023	03.27.2023 - PAINTING - SUPPLIES - 03.20	0.00	1,571.88	
	01.81.61150	OUTSIDE SERVICES-OTHE	03.27.2023 - PAINTING - SUPPLI		1,571.88	
00113	Juan Olsen Sanchez	04/07/2023	Regular	0.00	5,700.00	95756
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
Account Number	**Account Name**		**Item Description**	**Distribution Amount**		
INV0009518	Invoice	04/06/2023	03.29.2023 - GYMNASTICS - SPRING 2023	0.00	5,700.00	
	21.61.61167	TUMBLING SERVICES	03.29.2023 - GYMNASTICS - SPR		5,700.00	
03412	Juliana M.Kohl	04/07/2023	Regular	0.00	1,403.50	95757
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
Account Number	**Account Name**		**Item Description**	**Distribution Amount**		
INV0009520	Invoice	04/06/2023	03.29.2023 - PRIVATE MUSIC LESSONS - M	0.00	1,403.50	
	21.62.61175	KIDS CULTURE SERVICES	03.29.2023 - PRIVATE MUSIC LE		1,403.50	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
02558	Kanopy	04/07/2023	Regular	0.00	620.00	95758
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
344762-PPU	Invoice	04/06/2023	03.31.2023 - VIDEOS - LIBRARY - MARCH	0.00	620.00	
	27.71.62307	VIDEOS	03.31.2023 - VIDEOS - LIBRARY -	620.00		
03407	Lefler Engineering, Inc	04/07/2023	Regular	0.00	638.25	95759
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
23006-47332	Invoice	04/06/2023	03.21.2023 - HVAC UPGRADE - LIBRARY -	0.00	638.25	
	01.41.61150	OUTSIDE SERVICES-OTHE	03.31.2023 - HVAC UPGRADE - L	638.25		
00150	Marin Color Service Inc.	04/07/2023	Regular	0.00	47.24	95760
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
S0580741	Invoice	04/06/2023	04.04.2023 - ULTRA SPEC EXT LL FINISH - T	0.00	47.24	
	01.81.62200	DEPARTMENTAL SUPPLIE	04.04.2023 - ULTRA SPEC EXT LL	47.24		
00029	Marin IT	04/07/2023	Regular	0.00	45,493.51	95761
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
2023.120041	Invoice	04/06/2023	03.23.2023 - AGREEMENT MANAGED OFF	0.00	1,036.50	
	42.21.63003	COMPUTER HARDWARE/	03.23.2023 - AGREEMENT MAN	1,036.50		
2023.120043	Invoice	04/06/2023	03.23.2023 - AGREEMENT AUTOMATE RE	0.00	2,117.50	
	42.21.63003	COMPUTER HARDWARE/	03.23.2023 - AGREEMENT AUTO	2,117.50		
2023-119998	Invoice	04/06/2023	03.20.2023 - BILLABLE PRODUCTS - MARC	0.00	137.84	
	42.21.63003	COMPUTER HARDWARE/	03.20.2023 - BILLABLE PRODUC	137.84		
2023-120010	Invoice	04/06/2023	03.22.2023 - CISCO FIREPOWER - MISC A	0.00	31,455.00	
	42.21.63003	COMPUTER HARDWARE/	03.22.2023 - CISCO FIREPOWER	31,455.00		
2023-120042	Invoice	04/06/2023	03.23.2023 - AGREEMENT ONSITE SUPPO	0.00	5,720.00	
	42.21.63003	COMPUTER HARDWARE/	03.23.2023 - AGREEMENT ONSI	5,720.00		
2023-120044	Invoice	04/06/2023	03.23.2023 - AGREEMENT IT SUPPORT -	0.00	5,026.67	
	42.21.63003	COMPUTER HARDWARE/	03.23.2023 - AGREEMENT IT SU	5,026.67		
01036	Matrix HG Inc	04/07/2023	Regular	0.00	309.00	95762
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
166532	Invoice	04/06/2023	03.14.2023 - SEMI- ANNUAL PREVENTATI	0.00	309.00	
	31.41.61506	BLDG. MAINT-OTHER	03.14.2023 - SEMI- ANNUAL PR	309.00		
00118	North Bay Lighting & Electrical Supply	04/07/2023	Regular	0.00	56.81	95763
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
71751	Invoice	04/06/2023	03.29.2023 - BYPASS 5500 LUMENS - QTY	0.00	56.81	
	41.41.61701	UTILITIES	03.29.2023 - BYPASS 5500 LUME	56.81		
00160	OCLC	04/07/2023	Regular	0.00	23.96	95764
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
1000298366	Invoice	04/06/2023	04.01.2023 - CATALOGING & META DATA -	0.00	23.96	
	01.71.61150	OUTSIDE SERVICES-OTHE	04.01.2023 - CATALOGING & ME	23.96		
00892	Office of the State Controller	04/07/2023	Regular	0.00	2,699.38	95765
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
FAUD-00003717	Invoice	04/06/2023	03.22.2023 - ANNUAL STREET REPORT - F	0.00	2,699.38	
	01.12.61150	OUTSIDE SERVICES-OTHE	03.22.2023 - ANNUAL STREET R	2,699.38		
00992	OverDrive Inc.	04/07/2023	Regular	0.00	1,566.74	95766

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
02883CO230956	Invoice	04/06/2023	03.24.2023 - EBOOKS - AUDIO BOOKS - LI	0.00	1,566.74	
	27.71.62309	E BOOKS	03.24.2023 - EBOOKS - AUDIO B	1,566.74		
00128	Pacific Gas & Electric	04/07/2023	Regular	0.00	21,551.44	95767
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
0008168741-0	Invoice	04/06/2023	03.20.2023 - ENGINEERING ADVANCE - M	0.00	2,500.00	
	12.81.61150	OUTSIDE SERVICES-OTHE	03.20.2023 - ENGINEERING ADV	2,500.00		
461-03232023	Invoice	04/06/2023	461 -TH UTILITIES - 02.04.2023 - 03.07.20	0.00	19,051.44	
	41.41.61701	UTILITIES	461 -TH UTILITIES - 02.04.2023 -	19,051.44		
03397	Patrick O' Neill	04/07/2023	Regular	0.00	13,849.44	95768
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
6002 (PARKLET R	Invoice	04/06/2023	03.13.2023 -MOBILIZATION & PREFAB PA	0.00	13,849.44	
	10.42.63100	CAPITAL OUTLAY - CONST	03.13.2023 -MOBILIZATION & P	13,849.44		
00893	Perfect Timing Personnel Services, Inc.	04/07/2023	Regular	0.00	12,305.38	95769
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
22388	Invoice	04/06/2023	04.03.2023 - HIRING FEES - MELISSA CLAS	0.00	9,665.28	
	21.65.61101	OUTSIDE SERVICES-PROF	04.03.2023 - HIRING FEES - MEL	9,665.28		
51809	Invoice	04/06/2023	03.27.2023 - ADMIN SUPPORT - REC DEPT	0.00	1,342.86	
	01.82.60010	TEMPORARY HELP	03.27.2023 - ADMIN SUPPORT -	1,074.29		
	21.65.60010	TEMPORARY HELP	03.27.2023 - ADMIN SUPPORT -	268.57		
51838	Invoice	04/06/2023	04.03.2023 - ADMIN SUPPORT - REC DEPT	0.00	1,297.24	
	01.82.60010	TEMPORARY HELP	04.03.2023 - ADMIN SUPPORT -	648.62		
	21.65.60010	TEMPORARY HELP	04.03.2023 - ADMIN SUPPORT -	648.62		
00558	Peterson	04/07/2023	Regular	0.00	2,582.05	95770
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
SW270056845	Invoice	04/06/2023	03.11.2023 - BREAKER MAINTENANCE - T	0.00	2,582.05	
	01.41.61410	MAINTENANCE OTHER E	03.11.2023 - BREAKER MAINTE	2,582.05		
02956	PUBLIC RISK, INNOVATION, SOLUTIONS AND M.	04/07/2023	Regular	0.00	301.44	95771
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
23401037	Invoice	04/06/2023	04.03.2023 - EMPLOYEE ASSISTANCE PRO	0.00	301.44	
	40.21.60202	EMPLOYEE ASST PRG PRE	04.03.2023 - EMPLOYEE ASSISTA	301.44		
01497	Quadient, Inc.	04/07/2023	Regular	0.00	174.19	95772
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
60012587	Invoice	04/06/2023	03.16.2023 - POSTAGE METER - FEES - MA	0.00	174.19	
	01.12.62003	POSTAGE	03.16.2023 - POSTAGE METER -	34.84		
	01.18.62003	POSTAGE	03.16.2023 - POSTAGE METER -	34.84		
	01.41.62003	POSTAGE	03.16.2023 - POSTAGE METER -	34.84		
	01.71.62003	POSTAGE	03.16.2023 - POSTAGE METER -	34.83		
	01.82.62003	POSTAGE	03.16.2023 - POSTAGE METER -	34.84		
00339	Redwood Security Systems	04/07/2023	Regular	0.00	825.00	95773
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
4121610	Invoice	04/06/2023	04.01.2023 - FIRE MONITORING - APRIL T	0.00	825.00	
	41.41.61701	UTILITIES	04.01.2023 - FIRE MONITORING	825.00		
03414	Rico Villa	04/07/2023	Regular	0.00	108.11	95774

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
INV0009567	Invoice	04/06/2023	03.30.2023 - REIMBURSEMENT - COMMU	0.00	108.11	
	32.00.49027	Garden Dues	03.30.2023 - REIMBURSEMENT -	12.87		
	32.00.49027	Garden Dues	03.30.2023 - REIMBURSEMENT -	95.24		
03373	Robert Matthew Brown	04/07/2023	Regular	0.00	3,697.50	95775
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
005	Invoice	04/06/2023	03.31.2023 - SA OBJECTIVE DEVELOPMEN	0.00	3,697.50	
	01.18.61150	OUTSIDE SERVICES-OTHE	03.31.2023 - SA OBJECTIVE DEV	3,697.50		
00540	Ross Recreation Equipment Inc	04/07/2023	Regular	0.00	2,401.75	95776
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
00040510	Invoice	04/06/2023	02.23.2023 - DUMOR BENCH W/ PLAQUE	0.00	2,401.75	
	01.81.61104	OUTSIDE SERVICES-GROU	02.23.2023 - DUMOR BENCH W	2,401.75		
01563	SCA	04/07/2023	Regular	0.00	13,719.80	95777
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
23000205	Invoice	04/06/2023	02.15.2023 RESIDENTIAL STREET SWEEPI	0.00	6,859.90	
	01.42.61135	STREET SWEEPING	02.15.2023 RESIDENTIAL STREE	6,859.90		
23000306	Invoice	04/06/2023	03.15.2023 RESIDENTIAL STREET SWEEPI	0.00	6,859.90	
	01.42.61135	STREET SWEEPING	03.15.2023 RESIDENTIAL STREE	6,859.90		
02936	SMITH'S PEST MANAGEMENT	04/07/2023	Regular	0.00	600.00	95778
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
81191B	Invoice	04/06/2023	03.31.2023 - PEST CONTROL - IMAGINATI	0.00	600.00	
	14.81.61150	OUTSIDE SERVICES-OTHE	03.31.2023 - PEST CONTROL - I	600.00		
02087	Telecom Law Firm PC	04/07/2023	Regular	0.00	1,056.00	95779
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
14962	Invoice	04/06/2023	03.31.2023 - 32 RED HILL AVE - NGAS GEN	0.00	1,056.00	
	01.00.20371	PLANNING COSTS TO BE	03.31.2023 - 32 RED HILL AVE -	1,056.00		
00130	Terminix Processing Center	04/07/2023	Regular	0.00	88.00	95780
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
431777936	Invoice	04/06/2023	04.01.2023 - PEST CONTROL - TOWN HAL	0.00	88.00	
	01.81.61104	OUTSIDE SERVICES-GROU	04.01.2023 - PEST CONTROL - T	88.00		
00351	The Bank of New York Mellon Trust Company, N	04/07/2023	Regular	0.00	750.00	95781
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
252-2537415	Invoice	04/06/2023	03.16.2023 - PAYING AGENT FEE -05.01.2	0.00	750.00	
	29.00.61143	OUTSIDE SERVICES: BON	03.16.2023 - PAYING AGENT FEE	750.00		
03415	Tom Frillman	04/07/2023	Regular	0.00	275.71	95782
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
INV0009568	Invoice	04/06/2023	03.30.2023 - REIMBURSEMENT - COMMU	0.00	275.71	
	32.00.49027	Garden Dues	03.30.2023 - REIMBURSEMENT -	147.63		
	32.00.49027	Garden Dues	03.30.2023 - REIMBURSEMENT -	128.08		
03207	Toni DeFrancis	04/07/2023	Regular	0.00	720.00	95783

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
2023-PC320	Invoice	04/06/2023	03.25.2026 - TRANSCRIPTION - PLANNING	0.00	180.00	
	01.18.61150	OUTSIDE SERVICES-OTHE	03.25.2026 - TRANSCRIPTION -	180.00		
2023-TC314	Invoice	04/06/2023	03.22.2023 - TRANSCRIPTION - TC - 7 HRS	0.00	280.00	
	01.12.61150	OUTSIDE SERVICES-OTHE	03.22.2023 - TRANSCRIPTION -	280.00		
2023-TC328	Invoice	04/06/2023	04.04.2023 - TRANSCRIPTION -TOWN CO	0.00	260.00	
	01.12.61150	OUTSIDE SERVICES-OTHE	04.04.2023 - TRANSCRIPTION -	260.00		
00215	Transbay Lock	04/07/2023	Regular	0.00	125.00	95784
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
87433	Invoice	04/06/2023	03.29.2023 - LOCK REPAIR - MEMORIAL P	0.00	125.00	
	41.41.61701	UTILITIES	03.29.2023 - LOCK REPAIR - ME	125.00		
01852	United California Access & Security	04/07/2023	Regular	0.00	4,960.00	95785
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
128366	Invoice	04/06/2023	02.28.2023 - SWING DOOR INSPECTION -	0.00	4,960.00	
	41.41.61701	UTILITIES	02.28.2023 - SWING DOOR INSP	4,960.00		
03416	DFM Assocaites	04/10/2023	Regular	0.00	18.57	95786
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0009601	Invoice	04/10/2023	2023 CALIFORNIA ELECTIONS CODE BOOK	0.00	18.57	
	01.12.62000	OFFICE SUPPLIES	2023 CALIFORNIA ELECTIONS C	18.57		
03426	Cartelligent, LLC	04/20/2023	Regular	0.00	91,746.92	95787
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
71910	Invoice	04/20/2023	04.20.2023 F-150 FORD LIGHTNING	0.00	91,746.92	
	43.41.63011	PUBLIC WORKS VEHICLE	04.20.2023 F-150 FORD LIGHTNI	16,746.92		
	50.41.63000	EQUIPMENT	04.20.2023 F-150 FORD LIGHTNI	75,000.00		
03426	Cartelligent, LLC	04/20/2023	Regular	0.00	-91,746.92	95787
02922	Alpha Trenchless	04/20/2023	Regular	0.00	1,500.00	95788
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
R14197	Invoice	04/20/2023	04.18.2023 - 41 WOODLAND AVE - ROAD	0.00	1,500.00	
	01.00.20314	ROAD BOND	04.18.2023 - 41 WOODLAND AV	1,500.00		
00196	Altec Systems, Inc	04/20/2023	Regular	0.00	104.00	95789
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
60984	Invoice	04/20/2023	04.10.2023 - ORIGINAL FICHE - 7 GROVE	0.00	52.00	
	01.41.62000	OFFICE SUPPLIES	04.10.2023 - ORIGINAL FICHE -	52.00		
60985	Invoice	04/20/2023	04.10.2023 - ORGINAL FICHE - 45 BROAD	0.00	52.00	
	01.41.62000	OFFICE SUPPLIES	04.10.2023 - ORGINAL FICHE - 4	52.00		
03299	Answer MTI	04/20/2023	Regular	0.00	164.61	95790
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
000028-544-011	Invoice	04/20/2023	04.01.2023 - CALL CENTER - E FREEMAN -	0.00	164.61	
	01.41.61000	TRAINING	04.01.2023 - CALL CENTER - E F	164.61		
02806	AQUASCAPE POOL SERVICE	04/20/2023	Regular	0.00	209.00	95791

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
21466	Invoice	04/20/2023	03.31.2023 - POOL SRVC - IMAGINATION	0.00	209.00	
	14.81.61150	OUTSIDE SERVICES-OTHE	03.31.2023 - POOL SRVC - IMAG	209.00		
00001	AT&T Calnet	04/20/2023	Regular	0.00	1,463.07	95792
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
000019765814	Invoice	04/20/2023	574 - ALL DEPTS CENTREX - 03.10.2023 - 0	0.00	1,394.73	
	41.41.61701	UTILITIES	574 - ALL DEPTS CENTREX - 03.1	1,394.73		
000019765818	Invoice	04/20/2023	579 -TRAFFIC LIGHT MODEM - 03.10.2023	0.00	23.25	
	41.41.61701	UTILITIES	579 -TRAFFIC LIGHT MODEM - 0	23.25		
000019765819	Invoice	04/20/2023	580 - ROBSON HOUSE - 03.10.2023 - 04.0	0.00	45.09	
	34.41.61705	UTILITIES-TELEPHONE	580 - ROBSON HOUSE - 03.10.2	45.09		
03379	Awin S. Bailey	04/20/2023	Regular	0.00	638.40	95793
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0009640	Invoice	04/20/2023	04.18.2023 - UKELELE CLASSS - REC- JAN T	0.00	638.40	
	21.62.61170	ADULT ART & CULTURE SE	04.18.2023 - UKELELE CLASSS -	638.40		
00388	Baker & Taylor	04/20/2023	Regular	0.00	612.67	95794
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
5018244895	Invoice	04/20/2023	04.07.2023 - CHILDRENS BOOKS - LIBRAR	0.00	209.60	
	27.71.62302	CHILDRENS BOOKS	04.07.2023 - CHILDRENS BOOKS	209.60		
5018244932	Invoice	04/20/2023	04.07.2023 - CHILDRENS BOOKS - LIBRAR	0.00	73.21	
	27.71.62302	CHILDRENS BOOKS	04.07.2023 - CHILDRENS BOOKS	73.21		
5018244933	Invoice	04/20/2023	04.07.2023 - CHILDRENS BOOKS - LIBRAR	0.00	77.11	
	27.71.62302	CHILDRENS BOOKS	04.07.2023 - CHILDRENS BOOKS	77.11		
5018244934	Invoice	04/20/2023	04.07.2023 - CHILDRENS BOOKS - LIBRAR	0.00	43.53	
	27.71.62302	CHILDRENS BOOKS	04.07.2023 - CHILDRENS BOOKS	43.53		
5018271389	Invoice	04/20/2023	04.03.2023 - CHILDRENS BOOKS - LIBRAR	0.00	45.49	
	27.71.62302	CHILDRENS BOOKS	04.03.2023 - CHILDRENS BOOKS	45.49		
5018272020	Invoice	04/20/2023	04.03.2023 - CHILDRENS BOOKS - LIBRAR	0.00	31.31	
	27.71.62302	CHILDRENS BOOKS	04.03.2023 - CHILDRENS BOOKS	31.31		
H64461320	Invoice	04/20/2023	04.05.2023 - VIDEOS - LIBRARY - APRIL	0.00	38.00	
	27.71.62307	VIDEOS	04.05.2023 - VIDEOS - LIBRARY -	38.00		
H64551000	Invoice	04/20/2023	04.06.2023 - VIDEOS - LIBRARY - APRIL	0.00	16.67	
	01.71.62307	VIDEOS	04.06.2023 - VIDEOS - LIBRARY -	16.67		
H64551950	Invoice	04/20/2023	04.07.2023 - VIDEOS - LIBRARY - APRIL	0.00	19.12	
	01.71.62307	VIDEOS	04.07.2023 - VIDEOS - LIBRARY -	19.12		
H64552320	Invoice	04/20/2023	04.05.2023 - VIDEOS - LIBRARY - APRIL	0.00	20.63	
	01.71.62307	VIDEOS	04.05.2023 - VIDEOS - LIBRARY -	20.63		
H64626000	Invoice	04/20/2023	04.07.2023 - VIDEOS - LIBRARY - APRIL	0.00	38.00	
	01.71.62307	VIDEOS	04.07.2023 - VIDEOS - LIBRARY -	38.00		
00058	Bay Alarm	04/20/2023	Regular	0.00	600.24	95795
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
20444914	Invoice	04/20/2023	03.15.2023 - MONITORING FEE - SPRINKL	0.00	600.24	
	01.42.61506	BLDG. MAINT-OTHER	03.15.2023 - MONITORING FEE -	600.24		
01631	Caine Starelli	04/20/2023	Regular	0.00	78.00	95796

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0009644	Invoice	04/20/2023	04.18.2023 - MAH JONGG - MARCH 2023	0.00	78.00	
	21.62.61170	ADULT ART & CULTURE SE	04.18.2023 - MAH JONGG - MA	78.00		
064	California Building Standards Commission	04/20/2023	Regular	0.00	463.68	95797
INV0009631	Invoice	04/20/2023	04.11.2023 - BSASRF - 1ST QTR - MARCH	0.00	463.68	
	01.00.20310	BUILDING: STATE GREEN	04.11.2023 - BSASRF - 1ST QTR -	463.68		
00193	CalMat Company	04/20/2023	Regular	0.00	974.77	95798
2304-163072	Invoice	04/20/2023	04.10.2023 - OLY 2 SAND - 1.2 TONS - LAN	0.00	133.55	
	01.81.62200	DEPARTMENTAL SUPPLIE	04.10.2023 - OLY 2 SAND - 1.2 T	133.55		
2304-164165	Invoice	04/20/2023	04.12.2023 - TOPSOIL - CREEK PARK - 5 YD	0.00	420.61	
	01.81.62200	DEPARTMENTAL SUPPLIE	04.12.2023 - TOPSOIL - CREEK P	420.61		
2304-164932	Invoice	04/20/2023	04.13.2023 - TOPSOIL SUPREME - ROBSO	0.00	420.61	
	01.81.62200	DEPARTMENTAL SUPPLIE	04.13.2023 - TOPSOIL SUPREME	420.61		
00066	CalSteam	04/20/2023	Regular	0.00	1,445.42	95799
4504643	Invoice	04/20/2023	04.04.2023 - GALV PIPE - QTY 168 - CORPY	0.00	1,445.42	
	01.42.62200	DEPARTMENTAL SUPPLIE	04.04.2023 - GALV PIPE - QTY 16	1,445.42		
03177	Arwen Lawrence	04/20/2023	Regular	0.00	600.00	95800
050623	Invoice	04/20/2023	04.05.2023 - DIA DE LOS NINOS - PERFOR	0.00	600.00	
	01.71.61132	OUTSIDE SVCS-PROGRAM	04.05.2023 - DIA DE LOS NINOS	600.00		
02524	Code Source	04/20/2023	Regular	0.00	3,103.00	95801
11341	Invoice	04/13/2023	04.02.2023 - SNR ENGINEER, PLAN CHECK	0.00	439.00	
	01.41.61157	PLAN CHECKING	04.02.2023 - SNR ENGINEER, PL	439.00		
11347	Invoice	04/20/2023	04.18.2023 - KENNEDY RES - STRUCTURAL	0.00	1,339.00	
	01.41.61157	PLAN CHECKING	04.18.2023 - KENNEDY RES - ST	1,339.00		
11348	Invoice	04/20/2023	04.13.2023 - 47 PROSPECT AVE - PLAN RE	0.00	1,325.00	
	01.41.61157	PLAN CHECKING	04.13.2023 - 47 PROSPECT AVE -	1,325.00		
02581	CSG Consultants	04/20/2023	Regular	0.00	1,531.25	95802
B230489	Invoice	04/20/2023	04.03.2023 - 838 SFD - EV CHARGERS - 12.	0.00	1,531.25	
	01.41.61157	PLAN CHECKING	04.03.2023 - 838 SFD - EV CHAR	1,531.25		
01320	DC Electric Group Inc	04/20/2023	Regular	0.00	13,160.20	95803
460314	Invoice	04/20/2023	02.28.2023 - M5007 - SL ROUTINE - FEBR	0.00	634.40	
	01.42.61131	OUTSIDE SVCS-STREET LI	02.28.2023 - M5007 - SL ROUTI	634.40		
460381	Invoice	04/20/2023	02.28.2023 - J7004 - SFD & ROSS/BARBER	0.00	3,969.18	
	01.42.61130	OUTSIDE SVCS-SIGNALS	02.28.2023 - J7004 - SFD & ROS	3,969.18		
460399	Invoice	04/20/2023	02.28.2023 - M5008 - SL RESPONSE - FEB	0.00	1,509.84	
	01.42.61131	OUTSIDE SVCS-STREET LI	02.28.2023 - M5008 - SL RESPO	1,509.84		

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
460426	Invoice	04/20/2023	02.28.2023 - M1007 - TS ROUTINE - FEBR	0.00	2,166.60	
	01.42.61130	OUTSIDE SVCS-SIGNALS	02.28.2023 - M1007 - TS ROUTI		2,166.60	
460427	Invoice	04/20/2023	02.28.2023 - M1008-TS RESPONSE - FEBR	0.00	1,378.78	
	01.42.61130	OUTSIDE SVCS-SIGNALS	02.28.2023 - M1008-TS RESPON		1,378.78	
460579	Invoice	04/20/2023	03.10.2023 - SFD & ROSS/BARBER -SIGNA	0.00	3,501.40	
	01.42.61130	OUTSIDE SVCS-SIGNALS	03.10.2023 - SFD & ROSS/BARB		3,501.40	
01689	Department of Conservation	04/20/2023	Regular	0.00	794.36	95804
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
Account Number	**Account Name**		**Item Description**	**Distribution Amount**		
INV0009632	Invoice	04/20/2023	04.11.2023 - INSTRUMENTATION & SEISM	0.00	794.36	
01.00.20302	BUILDING: STATE SEISMIC		04.11.2023 - INSTRUMENTATIO	794.36		
00080	Department of Justice	04/20/2023	Regular	0.00	32.00	95805
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
Account Number	**Account Name**		**Item Description**	**Distribution Amount**		
647061	Invoice	04/20/2023	04.05.2023 - FINGER PRINTS - RECREATIO	0.00	32.00	
21.63.61179	PARKSIDE SERVICES		04.05.2023 - FINGER PRINTS - R	32.00		
03416	DFM Assocaites	04/20/2023	Regular	0.00	72.11	95806
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
Account Number	**Account Name**		**Item Description**	**Distribution Amount**		
INV0009665	Invoice	04/20/2023	2023 California Elections Code Book	0.00	72.11	
01.12.62200	DEPARTMENTAL SUPPLIE		2023 California Elections Code B	72.11		
02732	Diesel Direct West	04/20/2023	Regular	0.00	1,389.65	95807
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
Account Number	**Account Name**		**Item Description**	**Distribution Amount**		
85051714	Invoice	04/20/2023	03.23.2023 - ULSD CLEAR - 41.2 GALLONS	0.00	212.07	
01.42.62988	VEHICLE-FUEL/OIL/TIRES		03.23.2023 - ULSD CLEAR - 41.2	212.07		
85074748	Invoice	04/20/2023	04.06.2023 - ULSD CLEAR - 38.7 GALLONS	0.00	196.91	
01.42.62988	VEHICLE-FUEL/OIL/TIRES		04.06.2023 - ULSD CLEAR - 38.7	196.91		
85074755	Invoice	04/20/2023	04.06.2023 - GASOLINE UNL - 190.4 GALL	0.00	980.67	
01.42.62988	VEHICLE-FUEL/OIL/TIRES		04.06.2023 - GASOLINE UNL - 1	980.67		
00266	Ed Gurka	04/20/2023	Regular	0.00	1,041.25	95808
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
Account Number	**Account Name**		**Item Description**	**Distribution Amount**		
10-2023	Invoice	04/20/2023	04.06.2023 - ARBORIST REPORT - CONSUL	0.00	753.75	
01.41.61150	OUTSIDE SERVICES-OTHE		04.06.2023 - ARBORIST REPORT	753.75		
9-2023	Invoice	04/20/2023	03.13.2023 - ARBORIST SRVCS - MEMORI	0.00	287.50	
01.81.61105	OUTSIDE SERVICES-TREES		03.13.2023 - ARBORIST SRVCS -	287.50		
00087	Elite Tree Service	04/20/2023	Regular	0.00	7,260.00	95809
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
Account Number	**Account Name**		**Item Description**	**Distribution Amount**		
2023-3-4	Invoice	04/20/2023	03.17.2023 - TREE REMOVAL - SAUNDERS	0.00	1,580.00	
01.42.61105	OUTSIDE SERVICES-TREES		03.17.2023 - TREE REMOVAL - S	1,580.00		
2023-3-5	Invoice	04/20/2023	03.17.2023 - TREE REMOVAL - MEMORIAL	0.00	2,880.00	
01.81.61105	OUTSIDE SERVICES-TREES		03.17.2023 - TREE REMOVAL -	2,880.00		
2023-3-6	Invoice	04/20/2023	03.20.2023 -TREE PLACEMENT - CRANE -	0.00	2,800.00	
01.81.61105	OUTSIDE SERVICES-TREES		03.20.2023 -TREE PLACEMENT -	2,800.00		
02622	Epstein Holtzapple Christo LLP	04/20/2023	Regular	0.00	26,785.00	95810
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
Account Number	**Account Name**		**Item Description**	**Distribution Amount**		
6672	Invoice	04/20/2023	04.10.2023 - LEGAL COUNCIL - GENERAL -	0.00	20,652.50	
01.16.61138	GENERAL COUNSEL LEGA		04.10.2023 - LEGAL COUNCIL -	20,652.50		

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
6673	Invoice	04/20/2023	04.10.2023 - LEGAL COUNCIL - PLANNING	0.00	5,940.00	
	01.16.61138	GENERAL COUNSEL LEGA	04.10.2023 - LEGAL COUNCIL - P		5,940.00	
6674	Invoice	04/20/2023	04.10.2023 - LEGAL COUNCIL - LITIGATIO	0.00	192.50	
	01.16.61138	GENERAL COUNSEL LEGA	04.10.2023 - LEGAL COUNCIL - L		192.50	
02438	Erica Freeman	04/20/2023	Regular	0.00	300.00	95811
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
INV0009639	Invoice	04/20/2023	03.28.2023 - REIMBURSEMENT - CAB REN	0.00	300.00	
	01.41.61302	DUES	03.28.2023 - REIMBURSEMENT -		300.00	
00092	Ewing Irrigation Products	04/20/2023	Regular	0.00	620.69	95812
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
18983543	Invoice	04/20/2023	03.30.2023 - LAWN SEED - TRASH CAN -	0.00	620.69	
	01.81.62200	DEPARTMENTAL SUPPLIE	03.30.2023 - LAWN SEED - TRAS		620.69	
00017	Fairfax Building Supply Co. Inc.	04/20/2023	Regular	0.00	185.16	95813
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
261521	Invoice	04/20/2023	03.20.2023 - PAINTING SUPPLIES - CORPY	0.00	53.48	
	01.81.62200	DEPARTMENTAL SUPPLIE	03.20.2023 - PAINTING SUPPLIE		34.31	
	01.81.62200	DEPARTMENTAL SUPPLIE	03.20.2023 - PAINTING SUPPLIE		-34.31	
	14.81.61150	OUTSIDE SERVICES-OTHE	03.20.2023 - PAINTING SUPPLIE		53.48	
261530	Invoice	04/20/2023	03.20.2023 - MISC SUPPLIES - BATTERIES -	0.00	21.79	
	01.42.61506	BLDG. MAINT-OTHER	03.20.2023 - MISC SUPPLIES - B		21.79	
261736	Invoice	04/20/2023	03.23.2023 - MISC SUPPLIES - KIT CORD -	0.00	32.74	
	31.41.61506	BLDG. MAINT-OTHER	03.23.2023 - MISC SUPPLIES - KI		32.74	
261775	Invoice	04/20/2023	03.24.2023 - BARREL BOLTS - CORPYARD -	0.00	24.09	
	01.81.61150	OUTSIDE SERVICES-OTHE	03.24.2023 - BARREL BOLTS - CO		24.09	
261785	Invoice	04/20/2023	03.24.2023 - MISC SUPPLIES - FP-PLASTIC	0.00	18.60	
	01.81.61506	BLDG. MAINT-OTHER	03.24.2023 - MISC SUPPLIES - FP		18.60	
261890	Invoice	04/20/2023	03.27.2023 - MISC SUPPLIES - ADHS CONS	0.00	7.84	
	01.81.62205	GRAFFITI ABATEMENT SU	03.27.2023 - MISC SUPPLIES - A		7.84	
262714	Invoice	04/20/2023	04.12.2023 - HARDWARE - MISC SUPPLIES	0.00	26.62	
	01.81.62200	DEPARTMENTAL SUPPLIE	04.12.2023 - HARDWARE - MISC		26.62	
	01.81.62200	DEPARTMENTAL SUPPLIE	04.12.2023 - HARDWARE - MISC		19.58	
	01.81.62200	DEPARTMENTAL SUPPLIE	04.12.2023 - HARDWARE - MISC		-19.58	
02069	FAST SIGNS	04/20/2023	Regular	0.00	243.85	95814
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
105-110085	Invoice	04/20/2023	04.06.2023 - SKATE FEST BANNER - QTY 1	0.00	243.85	
	01.00.20320	FRIENDS OF SKATEBOARD	04.06.2023 - SKATE FEST BANNE		243.85	
02803	FISHMAN SUPPLY COMPANY	04/20/2023	Regular	0.00	119.12	95815
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
1391414.1	Invoice	04/20/2023	03.21.2023 - LEATHER GLOVES - CORPYAR	0.00	69.95	
	01.42.62200	DEPARTMENTAL SUPPLIE	03.21.2023 - LEATHER GLOVES -		69.95	
1394260	Invoice	04/20/2023	03.23.2023 - RESPIRATOR WIPES - CORPY	0.00	49.17	
	01.42.62200	DEPARTMENTAL SUPPLIE	03.23.2023 - RESPIRATOR WIPES		49.17	
01062	Forster Pump & Engineering Inc	04/20/2023	Regular	0.00	37,059.96	95816
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
2301394-IN	Invoice	04/20/2023	02.28.2023 - MISC SRVCS - FRANKLIN IM	0.00	31,495.00	
	12.81.61150	OUTSIDE SERVICES-OTHE	02.28.2023 - MISC SRVCS - FRA		31,495.00	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
2302111-IN	Invoice	04/20/2023	02.28.2023 - MISC SRVCS - WELL SEAL - 8	0.00	1,327.99	
	12.81.61150	OUTSIDE SERVICES-OTHE	02.28.2023 - MISC SRVCS - WEL		1,327.99	
2303006-IN	Invoice	04/20/2023	02.28.2023 - MISC SRVCS - ALUM LB CON	0.00	1,040.55	
	12.81.61150	OUTSIDE SERVICES-OTHE	02.28.2023 - MISC SRVCS - ALU		1,040.55	
2303093-IN	Invoice	04/20/2023	02.28.2023 - MISC SRVCS - PBPF-9015 - B	0.00	3,196.42	
	12.81.61150	OUTSIDE SERVICES-OTHE	02.28.2023 - MISC SRVCS - PBPF		3,196.42	
02278	Gardeners' Guild	04/20/2023	Regular	0.00	2,695.00	95817
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
112001	Invoice	04/20/2023	03.22.2023 - RED HILL MEDIAN - CONTRO	0.00	638.00	
	01.42.61121	OUTSIDE SVCS-CLEAN WA	03.22.2023 - RED HILL MEDIAN -		638.00	
112002	Invoice	04/20/2023	03.22.2023 - IMAGINATION PRK, TH, MAG	0.00	2,057.00	
	14.81.61150	OUTSIDE SERVICES-OTHE	03.22.2023 - IMAGINATION PRK,		2,057.00	
00104	Grier Argall Plumbing Inc	04/20/2023	Regular	0.00	1,231.00	95818
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
16131	Invoice	04/20/2023	04.06.2023 - ADA TOILET - INSTALL - ICC	0.00	1,231.00	
	31.41.61150	OUTSIDE SERVICES-OTHE	04.06.2023 - ADA TOILET - INST		1,231.00	
02606	Halleh Besharati	04/20/2023	Regular	0.00	2,317.00	95819
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
INV0009634	Invoice	04/20/2023	04.11.2023 - SEWING CAMP - SPRING BRE	0.00	2,317.00	
	21.63.61186	SPECIALTY CAMPS SERVIC	04.11.2023 - SEWING CAMP - SP		2,317.00	
00020	Hannibal's Inc Electrical Construction	04/20/2023	Regular	0.00	3,297.33	95820
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
24956	Invoice	04/20/2023	03.20.2023 - LOW VOLTAGE LIGHTS - IMA	0.00	1,893.32	
	14.81.61150	OUTSIDE SERVICES-OTHE	03.20.2023 - LOW VOLTAGE LIG		1,893.32	
24957	Invoice	04/20/2023	03.20.2023 - DOOR REPAIR - CENTRAL MA	0.00	1,404.01	
	01.41.61410	MAINTENANCE OTHER E	03.20.2023 - DOOR REPAIR - CE		1,404.01	
02586	HdL Software LLC	04/20/2023	Regular	0.00	512.58	95821
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
SIN026713	Invoice	04/20/2023	02.28.2023 - NEW ACCOUNTS PROCESSED	0.00	512.58	
	01.12.61150	OUTSIDE SERVICES-OTHE	02.28.2023 - NEW ACCOUNTS P		512.58	
03290	Houseal Lavigne Associates	04/20/2023	Regular	0.00	13,489.52	95822
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
6185	Invoice	04/20/2023	03.31.2023 - CONSULTING SRVCS - HOUSI	0.00	13,489.52	
	01.18.61150	OUTSIDE SERVICES-OTHE	03.31.2023 - CONSULTING SRVC		13,489.52	
03124	ID Cards, Inc	04/20/2023	Regular	0.00	33.95	95823
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
134577	Invoice	04/20/2023	04.11.2023 - PVC CARDS - NEW TEMPLAT	0.00	33.95	
	01.41.62200	DEPARTMENTAL SUPPLIE	04.11.2023 - PVC CARDS - NEW		33.95	
03281	Jaime E. Valle	04/20/2023	Regular	0.00	4,950.00	95824
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
SA-041423	Invoice	04/20/2023	04.15.2023 - PLAN CHECKING & INSPECTI	0.00	4,950.00	
	01.41.61157	PLAN CHECKING	04.15.2023 - PLAN CHECKING &		4,950.00	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
03359	Jordan Weill	04/20/2023	Regular	0.00	1,384.28	95825
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
1011	Invoice	04/20/2023	03.14.2023 - BUILD PARKLET - HILLDALE P	0.00	1,384.28	
	01.21.61150	OUTSIDE SERVICES-OTHE	03.14.2023 - BUILD PARKLET - HI	1,384.28		
03322	Juan Ladaverde	04/20/2023	Regular	0.00	4,657.55	95826
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
INV0009645	Invoice	04/20/2023	04.10.2023 - PAINTING SRVCS - MATERIAL	0.00	3,218.11	
	10.41.63104	CAPITAL OUTLAY - PAINTI	04.10.2023 - PAINTING SRVCS -	3,218.11		
INV0009646	Invoice	04/20/2023	04.18.2023 - PAINTING SRVCS - MATERIAL	0.00	1,439.44	
	01.81.61150	OUTSIDE SERVICES-OTHE	04.18.2023 - PAINTING SRVCS -	1,439.44		
00113	Juan Olsen Sanchez	04/20/2023	Regular	0.00	6,600.00	95827
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
INV0009635	Invoice	04/20/2023	04.11.2023 - GYMNASTICS - PAYMENT #3	0.00	6,600.00	
	21.61.61167	TUMBLING SERVICES	04.11.2023 - GYMNASTICS - PAY	6,600.00		
03417	Lindsey Klein	04/20/2023	Regular	0.00	2,287.64	95828
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
INV0009633	Invoice	04/20/2023	04.06.2023 - REIMBURSEMENT - PLANNIN	0.00	2,287.64	
	01.18.61000	TRAINING	04.06.2023 - REIMBURSEMENT -	872.71		
	01.18.61000	TRAINING	04.06.2023 - REIMBURSEMENT -	1,252.11		
	01.18.61000	TRAINING	04.06.2023 - REIMBURSEMENT -	55.00		
	01.18.61000	TRAINING	04.06.2023 - REIMBURSEMENT -	107.82		
01057	Linscott Engineering Contractors Inc	04/20/2023	Regular	0.00	14,095.52	95829
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
4076	Invoice	04/13/2023	04.13.2023 - 156 HILLDALE DR. - STORM	0.00	14,095.52	
	12.41.63103	CAPITAL OUTLAY - DRAIN	04.13.2023 - 156 HILLDALE DR. -	14,095.52		
02579	LTS of Marin	04/20/2023	Regular	0.00	1,074.08	95830
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
1562	Invoice	04/20/2023	03.19.2023 - JOHN DEERE MOWER - REPA	0.00	1,074.08	
	01.81.62988	VEHICLE-FUEL/OIL/TIRES	03.19.2023 - JOHN DEERE MOW	1,074.08		
00150	Marin Color Service Inc.	04/20/2023	Regular	0.00	33.29	95831
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
S0581188	Invoice	04/20/2023	04.06.2023 - PAINTING SUPPLIES - PATCH	0.00	33.29	
	01.81.62200	DEPARTMENTAL SUPPLIE	04.06.2023 - PAINTING SUPPLIE	33.29		
00150	Marin Color Service Inc.	04/20/2023	Regular	0.00	-33.29	95831
00121	Marin I J - 2072661 AD	04/20/2023	Regular	0.00	395.98	95832
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
0001373304	Invoice	04/20/2023	03.31.2023 - CLASSIFIED ADVERTISING - L	0.00	395.98	
	01.21.61151	LEGAL NOTICES	03.31.2023 - CLASSIFIED ADVER	395.98		
00029	Marin IT	04/20/2023	Regular	0.00	2,000.00	95833
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
2023-119930	Invoice	04/20/2023	04.13.2023 - AGREEMENT HOSTED BACK	0.00	2,000.00	
	42.21.63003	COMPUTER HARDWARE/	04.13.2023 - AGREEMENT HOST	2,000.00		

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
01036	Matrix HG Inc	04/20/2023	Regular	0.00	748.35	95834

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
167338	Invoice	04/20/2023	04.12.2023 - AIR COMPRESSOR - CHECK &	0.00	748.35
	01.41.61506	BLDG. MAINT-OTHER	04.12.2023 - AIR COMPRESSOR	748.35	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
02584	Michael Clagett	04/20/2023	Regular	0.00	7,494.02	95835

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
INV0009641	Invoice	04/20/2023	04.18.2023 - REIMBURSEMENT - SUPPLIE	0.00	298.07
	21.63.62990	SPECIALTY CAMP SUPPLIE	04.18.2023 - REIMBURSEMENT -	31.97	
	21.63.62990	SPECIALTY CAMP SUPPLIE	04.18.2023 - REIMBURSEMENT -	85.11	
	21.63.62990	SPECIALTY CAMP SUPPLIE	04.18.2023 - REIMBURSEMENT -	172.27	
	21.63.62990	SPECIALTY CAMP SUPPLIE	04.18.2023 - REIMBURSEMENT -	8.72	
INV0009642	Invoice	04/20/2023	04.18.2023 - INSTRUCTOR PAYMENT -SPRI	0.00	7,195.95
	21.63.61186	SPECIALTY CAMPS SERVIC	04.18.2023 - INSTRUCTOR PAYM	7,195.95	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
03419	MMANC	04/20/2023	Regular	0.00	75.00	95836

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
7627	Invoice	04/20/2023	04.10.2023 - ANNUAL MEMBERSHIP - MA	0.00	75.00
	21.65.61302	DUES	04.10.2023 - ANNUAL MEMBER	75.00	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
03424	NFIP Direct	04/20/2023	Regular	0.00	24,043.00	95837

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
10940110-93473	Invoice	04/20/2023	04.07.2023 - FLOOD INSURANCE - PAYME	0.00	8,300.00
	40.00.16000	PREPAID EXPENSE	04.07.2023 - FLOOD INSURANCE	8,300.00	
10940113-93473	Invoice	04/20/2023	04.07.2023 - FLOOD INSURANCE - 200802	0.00	7,382.00
	40.00.16000	PREPAID EXPENSE	04.07.2023 - FLOOD INSURANCE	7,382.00	
10940116-93473	Invoice	04/20/2023	04.07.2023- FLOOD INSURANCE - FEES - 2	0.00	8,361.00
	40.00.16000	PREPAID EXPENSE	04.07.2023- FLOOD INSURANCE	8,361.00	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
03211	ODP Business Solutions LLC	04/20/2023	Regular	0.00	524.94	95838

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
300191971001	Invoice	04/20/2023	03.31.2023 - IHEALTH COVID TEST KITS - 5	0.00	62.80
	01.12.62000	OFFICE SUPPLIES	03.31.2023 - IHEALTH COVID TE	62.80	
302066905001	Invoice	04/20/2023	03.28.2023 - OFFICE SUPPLIES - PLANNIN	0.00	4.86
	01.41.62000	OFFICE SUPPLIES	03.28.2023 - OFFICE SUPPLIES -	4.86	
302104725001	Invoice	04/20/2023	03.29.2023 - OFFICE SUPPLIES - PLANNIN	0.00	108.70
	01.41.62000	OFFICE SUPPLIES	03.29.2023 - OFFICE SUPPLIES -	108.70	
302105316001	Invoice	04/20/2023	03.28.2023 - OFFICE SUPPLIES - PLANNIN	0.00	4.86
	01.41.62000	OFFICE SUPPLIES	03.28.2023 - OFFICE SUPPLIES -	4.86	
307158451001	Invoice	04/20/2023	04.05.2023 - MISC OFFICE SUUPLIES - LIB	0.00	178.01
	27.71.62200	DEPARTMENTAL SUPPLIE	04.05.2023 - MISC OFFICE SUUP	178.01	
307159274001	Invoice	04/20/2023	04.04.2023 - LABELS - QTY 10 - LIBRARY	0.00	129.90
	27.71.62200	DEPARTMENTAL SUPPLIE	04.04.2023 - LABELS - QTY 10 - L	129.90	
307159275001	Invoice	04/20/2023	04.05.2023 - LAMINATING POUCH - LIBRA	0.00	35.81
	27.71.62200	DEPARTMENTAL SUPPLIE	04.05.2023 - LAMINATING POU	35.81	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
00128	Pacific Gas & Electric	04/20/2023	Regular	0.00	2,394.72	95839

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
146-04122023	Invoice	04/20/2023	146 - EV CHARGING STATION - 03.08.2023	0.00	1,811.77
	13.42.61114	OUTSIDE SRV: PARKING	146 - EV CHARGING STATION - 0	1,811.77	
216-04122023	Invoice	04/20/2023	216 - IMAGINATION PARK - 03.08.2023 - 0	0.00	144.19

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	14.81.61701	UTILITIES-ELECTRICITY	216 - IMAGINATION PARK - 03.0		144.19	
355-04112023	Invoice	04/20/2023	355 - CORPYARD UTILITIES - 03.07.2023 -	0.00	327.60	
	41.41.61701	UTILITIES	355 - CORPYARD UTILITIES - 03.		327.60	
717-04062023	Invoice	04/20/2023	717 - CORPYARD UTILITIES - 03.08.2023 -	0.00	111.16	
	41.41.61701	UTILITIES	717 - CORPYARD UTILITIES - 03.		111.16	
02554	Parkmobile LLC	04/20/2023	Regular	0.00	310.00	95840
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
INV32916	Invoice	04/20/2023	03.31.2023 - END USER FEES - MARCH	0.00	310.00	
	13.42.61114	OUTSIDE SRV: PARKING	03.31.2023 - END USER FEES -		310.00	
03397	Patrick O' Neill	04/20/2023	Regular	0.00	26,632.03	95841
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
6020	Invoice	04/20/2023	04.03.2023 - EXCAVATION, WALL BRACIN	0.00	24,710.40	
	10.42.63100	CAPITAL OUTLAY - CONST	04.03.2023 - EXCAVATION, WAL		24,710.40	
6021	Invoice	04/20/2023	04.03.2023 - MATERIALS - FEES - APRIL	0.00	1,921.63	
	10.42.63100	CAPITAL OUTLAY - CONST	04.03.2023 - MATERIALS - FEES -		1,921.63	
00893	Perfect Timing Personnel Services, Inc.	04/20/2023	Regular	0.00	1,531.33	95842
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
51782	Invoice	04/20/2023	03.20.2023 - ADMIN SUPPORT - REC DEPT	0.00	1,531.33	
	01.82.60010	TEMPORARY HELP	03.20.2023 - ADMIN SUPPORT -		1,225.07	
	21.65.60010	TEMPORARY HELP	03.20.2023 - ADMIN SUPPORT -		306.26	
01831	PIPE SPY MARIN	04/20/2023	Regular	0.00	3,000.00	95843
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
WEB4162	Invoice	04/20/2023	04.12.2023 - 417 SAN ANSELMO AVE -RO	0.00	1,500.00	
	01.00.20314	ROAD BOND	04.12.2023 - 417 SAN ANSELMO		1,500.00	
WEB4664	Invoice	04/20/2023	04.12.2023 - 196 TUNSTEAD AVE - ROAD	0.00	1,500.00	
	01.00.20314	ROAD BOND	04.12.2023 - 196 TUNSTEAD AV		1,500.00	
03152	Precision Crane Service, Inc.	04/20/2023	Regular	0.00	2,530.00	95844
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
92500	Invoice	04/20/2023	03.20.2023 - 40 TON CRANE - 8 HRS - 03.1	0.00	2,530.00	
	01.42.61150	OUTSIDE SERVICES-OTHE	03.20.2023 - 40 TON CRANE - 8		2,530.00	
03321	Ready Refresh	04/20/2023	Regular	0.00	239.07	95845
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
03C5900300788	Invoice	04/20/2023	04.04.2023 - BOTTLED WATER SRVC - TH -	0.00	239.07	
	01.12.62200	DEPARTMENTAL SUPPLIE	04.04.2023 - BOTTLED WATER S		59.76	
	01.18.62200	DEPARTMENTAL SUPPLIE	04.04.2023 - BOTTLED WATER S		59.77	
	01.41.62200	DEPARTMENTAL SUPPLIE	04.04.2023 - BOTTLED WATER S		59.77	
	01.71.62200	DEPARTMENTAL SUPPLIE	04.04.2023 - BOTTLED WATER S		59.77	
00181	Ross Valley Fire Department	04/20/2023	Regular	0.00	6,192.60	95846
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
INV0009630	Invoice	04/20/2023	04.11.2023 - FEES COLLECTED - MARCH 2	0.00	6,192.60	
	01.00.20354	DUE TO ROSS VALLEY FIR	04.11.2023 - FEES COLLECTED -		6,192.60	
03346	Sage Energy Consulting - NV5 Inc.	04/20/2023	Regular	0.00	6,700.00	95847

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Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
000000319898	Invoice	04/20/2023	04.14.2023 - PROFESSIONAL SRVCS - JAN	0.00	3,100.00	
	01.21.61150	OUTSIDE SERVICES-OTHE	04.14.2023 - PROFESSIONAL SR	3,100.00		
000000324494	Invoice	04/20/2023	04.12.2023 - PROFESSIONAL SRVCS - FEB	0.00	3,600.00	
	01.21.61150	OUTSIDE SERVICES-OTHE	04.12.2023 - PROFESSIONAL SR	3,600.00		
03425	Scenic Home LLC	04/20/2023	Regular	0.00	5,420.00	95848
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
R13334	Invoice	04/20/2023	04.18.2023 - 135 SCENIC DRIVE - ROAD B	0.00	5,420.00	
	01.00.20314	ROAD BOND	04.18.2023 - 135 SCENIC DRIVE	5,420.00		
01368	Sewer Connection Inc	04/20/2023	Regular	0.00	3,000.00	95849
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
WEB3595	Invoice	04/20/2023	04.04.2023 - 15 FOOTHILL RD - ROAD BO	0.00	1,500.00	
	01.00.20314	ROAD BOND	04.04.2023 - 15 FOOTHILL RD -	1,500.00		
WEB4230	Invoice	04/13/2023	04.13.2023 - 205 TUNSTEAD AVE - ROAD	0.00	1,500.00	
	01.00.20314	ROAD BOND	04.13.2023 - 205 TUNSTEAD AV	1,500.00		
01359	Siegfried Engineering Inc	04/20/2023	Regular	0.00	22,754.00	95850
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
45246	Invoice	04/20/2023	04.05.2023 - ENGINEERING SRVCS - PAVE	0.00	18,232.00	
	19.41.63109	UNPROGRAMMED RESUR	04.05.2023 - ENGINEERING SRV	18,232.00		
45265	Invoice	04/20/2023	04.06.2023 - ENGINEERING SRVCS - MEM	0.00	4,522.00	
	12.41.63101	CAPITAL OUTLAY - PAVIN	04.06.2023 - ENGINEERING SRV	4,522.00		
03418	Terri Rose	04/20/2023	Regular	0.00	293.06	95851
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0009636	Invoice	04/20/2023	04.10.2023 - REIMBURSEMENT - SNACK S	0.00	293.06	
	01.00.42250	Snack Shack	04.10.2023 - REIMBURSEMENT -	293.06		
00209	The Corner Office	04/20/2023	Regular	0.00	3,307.67	95852
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
62981	Invoice	04/20/2023	03.31.2023 - OFFICE CHAIRS - ADMIN - M	0.00	2,589.50	
	01.12.62200	DEPARTMENTAL SUPPLIE	03.31.2023 - OFFICE CHAIRS - A	1,749.66		
	01.41.62200	DEPARTMENTAL SUPPLIE	03.31.2023 - OFFICE CHAIRS - A	839.84		
62984	Invoice	04/20/2023	03.31.2023 - OFFICE CHAIR - DPW - MARC	0.00	718.17	
	01.41.62200	DEPARTMENTAL SUPPLIE	03.31.2023 - OFFICE CHAIR - DP	718.17		
03207	Toni DeFrancis	04/20/2023	Regular	0.00	240.00	95853
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
2023-TC411	Invoice	04/20/2023	04.17.2023 - TRANSCRIPTION SRVC - 6 HR	0.00	240.00	
	01.12.61150	OUTSIDE SERVICES-OTHE	04.17.2023 - TRANSCRIPTION S	240.00		
03094	TRC Companies	04/20/2023	Regular	0.00	1,386.00	95854
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
39995	Invoice	04/20/2023	04.05.2023 - INSPECTOR SRVCS - BOLINAS	0.00	1,386.00	
	01.41.61150	OUTSIDE SERVICES-OTHE	04.05.2023 - INSPECTOR SRVCS	1,386.00		
00384	Van Midde & Son Concrete	04/20/2023	Regular	0.00	29,400.00	95855

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
14342	Invoice	04/20/2023	04.07.2023 - REMOVE & REPLACE - VARIO	0.00	29,400.00	
	12.41.63103	CAPITAL OUTLAY - DRAIN	04.07.2023 - REMOVE & REPLAC	14,700.00		
	19.41.63109	UNPROGRAMMED RESUR	04.07.2023 - REMOVE & REPLAC	14,700.00		
03422	Via Atelier, Inc	04/20/2023	Regular	0.00	690.00	95856
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
2303A-1	Invoice	04/20/2023	04.10.2023 - SITE STRUCTURAL DAMAGE -	0.00	690.00	
	01.41.61150	OUTSIDE SERVICES-OTHE	04.10.2023 - SITE STRUCTURAL	690.00		
03401	Vincent Lin	04/20/2023	Regular	0.00	1,327.19	95857
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
INV0009637	Invoice	04/20/2023	04.13.2023 - REIMBURSEMENT - CPRS - C	0.00	994.23	
	21.65.61000	TRAINING	04.13.2023 - REIMBURSEMENT -	994.23		
INV0009643	Invoice	04/20/2023	04.18.2023 - REIMBURSEMENT - FLIGHT F	0.00	332.96	
	21.65.61000	TRAINING	04.18.2023 - REIMBURSEMENT -	173.98		
	21.65.61000	TRAINING	04.18.2023 - REIMBURSEMENT -	158.98		
02905	Wells Fargo Vendor Financial Services, LLC	04/20/2023	Regular	0.00	925.01	95858
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
5024689607	Invoice	04/20/2023	04.11.2023 - COPIER LEASE - 04.07.23 - 05	0.00	925.01	
	42.21.63003	COMPUTER HARDWARE/	04.11.2023 - COPIER LEASE - 04.	925.01		
03421	West End Nursery	04/20/2023	Regular	0.00	1,468.27	95859
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
61670	Invoice	04/20/2023	03.31.2023 - PODO ESP - QTY 6 - CORPYA	0.00	1,468.27	
	01.81.62200	DEPARTMENTAL SUPPLIE	03.31.2023 - PODO ESP - QTY 6 -	1,468.27		
03427	Recycle Away, LLC	04/25/2023	Regular	0.00	5,963.00	95860
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
0078952	Invoice	04/25/2023	04.20.2023 SIMPLE SORT TRIPLE STATION	0.00	5,963.00	
	90.41.61100	OUTSIDE SERVICES	04.20.2023 SIMPLE SORT TRIPLE	5,963.00		
03427	Recycle Away, LLC	04/25/2023	Regular	0.00	-5,963.00	95860
03427	Recycle Away, LLC	04/25/2023	Regular	0.00	7,281.94	95861
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
#0078952	Invoice	04/25/2023	04.20.2023 SIMPLE SORT TRIPLE STATION	0.00	7,281.94	
	90.41.61100	OUTSIDE SERVICES	04.20.2023 SIMPLE SORT TRIPLE	7,281.94		
03429	Augarten, Ltd.	04/25/2023	Regular	0.00	91,746.92	95862
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
71910	Invoice	04/25/2023	04.25.2023 F-150 FORD LIGHTNING	0.00	91,746.92	
	43.41.63011	PUBLIC WORKS VEHICLE	04.25.2023 F-150 FORD LIGHTNI	16,746.92		
	50.41.63000	EQUIPMENT	04.25.2023 F-150 FORD LIGHTNI	75,000.00		
00801	Secretary of State	04/26/2023	Regular	0.00	35.00	95863
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
INV0009669	Invoice	04/26/2023	4218827- FRIENDS OF SAN ANSELMO PAR	0.00	35.00	
	01.12.61150	OUTSIDE SERVICES-OTHE	4218827- FRIENDS OF SAN ANS	35.00		
03430	COMPUMERIC ENGINEERING INC	04/26/2023	Regular	0.00	20,974.58	95864

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Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
12313	Invoice	04/26/2023	04.25.2023 - 35 GAL GARBAGE CARTS - C	0.00	20,974.58	
	90.41.61100	OUTSIDE SERVICES	04.25.2023 - 35 GAL GARBAGE	20,974.58		
03431	State Line Bag Company, LLC	04/28/2023	Regular	0.00	636.00	95865
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
SLBPRKC613	Invoice	04/28/2023	04.26.2023 - 10x12 PREM DD 2 COLORS, 1	0.00	636.00	
	90.41.61100	OUTSIDE SERVICES	04.26.2023	636.00		
00362	Town of San Anselmo	04/05/2023	Bank Draft	0.00	242,077.13	DFT04349
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0009551	Invoice	04/05/2023	4-15-2023 TSA To Fund Payroll	0.00	242,077.13	
	01.00.20299	PAYROLL PAYABLE	4-15-2023 TSA To Fund Payroll	172,044.36		
	01.00.20299	PAYROLL PAYABLE	4-15-2023 TSA To Fund Payroll	3,811.99		
	01.00.20299	PAYROLL PAYABLE	4-15-2023 TSA To Fund Payroll	-1,010.42		
	12.00.20299	PAYROLL PAYABLE	4-15-2023 TSA To Fund Payroll	10,262.19		
	12.00.20299	PAYROLL PAYABLE	4-15-2023 TSA To Fund Payroll	-82.50		
	19.00.20299	PAYROLL PAYABLE	4-15-2023 TSA To Fund Payroll	9,375.18		
	21.00.20299	PAYROLL PAYABLE	4-15-2023 TSA To Fund Payroll	35,538.21		
	21.00.20299	PAYROLL PAYABLE	4-15-2023 TSA To Fund Payroll	-238.33		
	27.00.20299	PAYROLL PAYABLE	4-15-2023 TSA To Fund Payroll	12,376.45		
00362	Town of San Anselmo	04/19/2023	Bank Draft	0.00	192,892.55	DFT04370
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0009664	Invoice	04/19/2023	4-30-2023 TSA To Fund Payroll	0.00	192,892.55	
	01.00.20299	PAYROLL PAYABLE	4-30-2023 TSA To Fund Payroll	138,216.71		
	01.00.20299	PAYROLL PAYABLE	4-30-2023 TSA To Fund Payroll	3,816.51		
	01.00.20299	PAYROLL PAYABLE	4-30-2023 TSA To Fund Payroll	-1,010.42		
	12.00.20299	PAYROLL PAYABLE	4-30-2023 TSA To Fund Payroll	6,356.89		
	12.00.20299	PAYROLL PAYABLE	4-30-2023 TSA To Fund Payroll	-82.50		
	19.00.20299	PAYROLL PAYABLE	4-30-2023 TSA To Fund Payroll	8,200.91		
	21.00.20299	PAYROLL PAYABLE	4-30-2023 TSA To Fund Payroll	29,408.84		
	21.00.20299	PAYROLL PAYABLE	4-30-2023 TSA To Fund Payroll	-238.33		
	27.00.20299	PAYROLL PAYABLE	4-30-2023 TSA To Fund Payroll	8,223.94		
01281	Payroll Resources Group	04/25/2023	Bank Draft	0.00	85.00	DFT04371
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
13297	Invoice	04/25/2023	April 2023 S125 Processing Fees	0.00	85.00	
	01.12.61107	OUTSIDE SVCS-ACCOUNTI	April 2023 S125 Processing Fees	85.00		
00402	US Bank	04/05/2023	Bank Draft	0.00	21,039.37	DFT04372
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0009491	Invoice	03/23/2023	03.15.2023 - LEYLAND - FARONICS TECHN	0.00	60.00	
	01.71.61403	MAINTENANCE-COMPUT	03.15.2023 - LEYLAND - FARONI	60.00		
INV0009492	Invoice	03/23/2023	02.28.2023 - STEVENSON - HOME DEPOT	0.00	609.62	
	01.81.62200	DEPARTMENTAL SUPPLIE	02.28.2023 - STEVENSON - HOM	609.62		
INV0009493	Invoice	03/23/2023	03.03.2023 - STEVENSON - T & B sPORTS -	0.00	98.31	
	01.81.62200	DEPARTMENTAL SUPPLIE	03.03.2023 - STEVENSON - T &	98.31		
INV0009494	Invoice	03/23/2023	03.20.2023 - STEVENSON - HOME DEPOT	0.00	226.23	
	01.42.62200	DEPARTMENTAL SUPPLIE	03.20.2023 - STEVENSON - HOM	226.23		
INV0009495	Invoice	03/23/2023	02.28.2023 - KENTON - AMAZON - BLU RA	0.00	22.28	
	01.71.62200	DEPARTMENTAL SUPPLIE	02.28.2023 - KENTON - AMAZO	22.28		
INV0009496	Invoice	03/23/2023	02.28.2023 - WASKEY - COPPERFIELDS - B	0.00	23.57	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	01.71.61132	OUTSIDE SVCS-PROGRAM	02.28.2023 - WASKEY - COPPER		23.57	
INV0009497	Invoice	03/23/2023	03.01.2023 - WASKEY - AMAZON - CONTA	0.00	7.53	
	01.71.61132	OUTSIDE SVCS-PROGRAM	03.01.2023 - WASKEY - AMAZO		7.53	
INV0009498	Invoice	03/23/2023	03.17.2023 - WASKEY - STEPHANOS PIZZA	0.00	18.89	
	01.71.61132	OUTSIDE SVCS-PROGRAM	03.17.2023 - WASKEY - STEPHA		18.89	
INV0009499	Invoice	03/23/2023	02.28.2023 - AVILA - COMFORTS - COUNC	0.00	49.50	
	01.11.62200	DEPARTMENTAL SUPPLIE	02.28.2023 - AVILA - COMFORTS		49.50	
INV0009500	Invoice	03/23/2023	02.28.2023 - AVILA - COMFOTS - COUNCIL	0.00	11.40	
	01.11.62200	DEPARTMENTAL SUPPLIE	02.28.2023 - AVILA - COMFOTS -		11.40	
INV0009501	Invoice	03/23/2023	03.12.2023 - AVILA - COSTCO - COUNCIL F	0.00	12.99	
	01.11.62200	DEPARTMENTAL SUPPLIE	03.12.2023 - AVILA - COSTCO- C		12.99	
INV0009502	Invoice	03/23/2023	03.14.2023 - AVILA - COMFORTS - COUNC	0.00	137.50	
	01.11.62200	DEPARTMENTAL SUPPLIE	03.14.2023 - AVILA - COMFORTS		137.50	
INV0009503	Invoice	03/23/2023	02.23.2023 - SCOBLE - FED EX - POSTAGE	0.00	50.30	
	01.18.62003	POSTAGE	02.23.2023 - SCOBLE - FED EX -		50.30	
INV0009504	Invoice	03/23/2023	03.07.2023 - SCOBLE - BLUEBEAM - SUBS	0.00	600.00	
	01.18.62000	OFFICE SUPPLIES	03.07.2023 - SCOBLE - BLUEBEA		600.00	
INV0009505	Invoice	03/23/2023	03.14.2023 - SCOBLE - BARTONS - BAGELS	0.00	38.10	
	01.18.62000	OFFICE SUPPLIES	03.14.2023 - SCOBLE - BARTONS		38.10	
INV0009506	Invoice	03/23/2023	03.14.2023 - SCOBLE - MARIN COFFEE - C	0.00	24.15	
	01.18.62000	OFFICE SUPPLIES	03.14.2023 - SCOBLE - MARIN C		24.15	
INV0009507	Invoice	03/23/2023	02.23.2023 - CLIFFORD - CUCINA - INTERV	0.00	80.00	
	21.65.61806	MISC HIRING EXPENSES	02.23.2023 - CLIFFORD - CUCIN		80.00	
INV0009508	Invoice	03/23/2023	03.06.2023 - CLIFFORD - ADOBE - SUBSCR	0.00	342.83	
	01.12.61150	OUTSIDE SERVICES-OTHE	03.06.2023 - CLIFFORD - ADOBE		516.82	
	42.21.63003	COMPUTER HARDWARE/	03.06.2023 - CLIFFORD - ADOBE		-173.99	
INV0009509	Invoice	03/23/2023	03.07.2023 - CLIFFORD - VISTA PRINT - B C	0.00	163.14	
	01.41.62200	DEPARTMENTAL SUPPLIE	03.07.2023 - CLIFFORD - VISTA P		163.14	
INV0009510	Invoice	03/23/2023	03.08.2023 - CLIFFORD - AMORPHA - RET	0.00	16.20	
	01.12.61000	TRAINING	03.08.2023 - CLIFFORD - AMOR		16.20	
INV0009511	Invoice	03/23/2023	03.08.2023 - CLIFFORD - SASSY POST - RET	0.00	27.13	
	01.12.61000	TRAINING	03.08.2023 - CLIFFORD - SASSY		27.13	
INV0009512	Invoice	03/23/2023	03.08.2023 - CLIFFORD - COMFORTS - RET	0.00	17.60	
	01.12.61000	TRAINING	03.08.2023 - CLIFFORD - COMF		17.60	
INV0009513	Invoice	03/23/2023	03.09.2023 - CLIFFORD - FLOUR CRAFT - R	0.00	10.00	
	01.12.61000	TRAINING	03.09.2023 - CLIFFORD - FLOUR		10.00	
INV0009514	Invoice	03/23/2023	03.08.2023 - CLIFFORD - CEDARS - RETREA	0.00	23.93	
	01.12.61000	TRAINING	03.08.2023 - CLIFFORD - CEDAR		23.93	
INV0009515	Invoice	03/23/2023	03.09.2023 - CLIFFORD - COFFEE ROAST- R	0.00	11.90	
	01.12.61000	TRAINING	03.09.2023 - CLIFFORD - COFFEE		11.90	
INV0009516	Invoice	03/23/2023	03.09.2023 - CLIFFORD - INSALTAS - RETRE	0.00	23.90	
	01.12.61000	TRAINING	03.09.2023 - CLIFFORD - INSALT		23.90	
INV0009517	Invoice	03/23/2023	03.15.2023 - CLIFFORD - VISTA PRINT - B C	0.00	130.49	
	01.71.62200	DEPARTMENTAL SUPPLIE	03.15.2023 - CLIFFORD - VISTA P		130.49	
INV0009552	Invoice	03/22/2023	02.22.2023 - MIHAN - AMAZON - UMPIRE	0.00	36.94	
	21.61.62965	SOFTBALL SUPPLIES	02.22.2023 - MIHAN - AMAZON		36.94	
INV0009553	Invoice	03/22/2023	03.03.2023 - MIHAN - RED HILL CLEANERS	0.00	82.40	
	21.61.62961	BASKETBALL SUPPLIES	03.03.2023 - MIHAN - RED HILL		82.40	
INV0009554	Invoice	03/22/2023	03.03.2023 - MIHAN - AMAZON - PITCHIN	0.00	65.22	
	21.61.62965	SOFTBALL SUPPLIES	03.03.2023 - MIHAN - AMAZON		65.22	
INV0009555	Invoice	03/22/2023	03.10.2023 - MIHAN - FAIRFAX LUMBER -	0.00	73.33	
	21.61.62965	SOFTBALL SUPPLIES	03.10.2023 - MIHAN - FAIRFAX L		73.33	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
INV0009556	Invoice	03/22/2023	03.15.2023 - MIHAN - COSTCO - SNACK S	0.00	1,664.42	
	01.81.62206	Snack Shack	03.15.2023 - MIHAN - COSTCO -		1,664.42	
INV0009557	Invoice	03/22/2023	03.16.2023 - MIHAN - AMAZON - AIR HOR	0.00	28.26	
	21.64.61185	SPECIAL EVENT EXPENSE	03.16.2023 - MIHAN - AMAZON		28.26	
INV0009558	Invoice	03/22/2023	02.23.2023 - JONES - AMAZON - BUNNY F	0.00	23.15	
	21.63.62979	PARKSIDE SUPPLIES	02.23.2023 - JONES - AMAZON -		23.15	
INV0009559	Invoice	03/22/2023	02.24.2023 - MIHAN - AMAZON - GAMES	0.00	22.83	
	21.63.62979	PARKSIDE SUPPLIES	02.24.2023 - MIHAN - AMAZON		22.83	
INV0009560	Invoice	03/22/2023	02.26.2023 - JONES - AMAZON - BUILDIN	0.00	54.16	
	21.63.62979	PARKSIDE SUPPLIES	02.26.2023 - JONES - AMAZON -		54.16	
INV0009561	Invoice	03/22/2023	02.27.2023 - JONES - PAYPAL - NAP MATS	0.00	163.94	
	21.63.62979	PARKSIDE SUPPLIES	02.27.2023 - JONES - PAYPAL - N		163.94	
INV0009562	Invoice	03/22/2023	02.27.2023 - JONES - PAYPAL - NAP MATS	0.00	84.47	
	21.63.62979	PARKSIDE SUPPLIES	02.27.2023 - JONES - PAYPAL - N		84.47	
INV0009563	Invoice	03/22/2023	03.15.2023 - JONES - AMAZON - SOAP	0.00	51.00	
	21.63.62979	PARKSIDE SUPPLIES	03.15.2023 - JONES - AMAZON -		51.00	
INV0009564	Invoice	03/22/2023	03.18.2023 - MIHAN - AMAZON - SPLASH	0.00	45.63	
	21.63.62979	PARKSIDE SUPPLIES	03.18.2023 - MIHAN - AMAZON		45.63	
INV0009565	Invoice	03/22/2023	03.19.2023 - JONES - AMAZON - NEW TOY	0.00	553.16	
	21.63.62979	PARKSIDE SUPPLIES	03.19.2023 - JONES - AMAZON -		553.16	
INV0009566	Invoice	03/22/2023	03.20.2023 - JONES - AMAZON - PLAYDOU	0.00	25.74	
	21.63.62979	PARKSIDE SUPPLIES	03.20.2023 - JONES - AMAZON -		25.74	
INV0009570	Invoice	03/22/2023	02.22.2023 - O'GRADY - TARGET - ROBSO	0.00	212.00	
	21.63.62987	ROBSON AFTER SCHOOL	02.22.2023 - O'GRADY - TARGET		212.00	
INV0009571	Invoice	03/22/2023	02.23.2023 - O'GRADY - TARGET - ROBSO	0.00	32.63	
	21.63.62987	ROBSON AFTER SCHOOL	02.23.2023 - O'GRADY - TARGET		32.63	
INV0009572	Invoice	03/22/2023	02.23.2023 - O'GRADY - TARGET - ROBSO	0.00	142.00	
	21.63.62987	ROBSON AFTER SCHOOL	02.23.2023 - O'GRADY - TARGET		142.00	
INV0009573	Invoice	03/22/2023	02.23.2023 - O'GRADY - TARGET - ROBSO	0.00	157.69	
	21.63.62987	ROBSON AFTER SCHOOL	02.23.2023 - O'GRADY - TARGET		157.69	
INV0009574	Invoice	03/22/2023	02.23.2023 - O'GRADY - TARGET - ROBSO	0.00	43.50	
	21.63.62987	ROBSON AFTER SCHOOL	02.23.2023 - O'GRADY - TARGET		43.50	
INV0009575	Invoice	03/22/2023	02.23.2023 - O'GRADY - AMAZON - ROBS	0.00	107.66	
	21.63.62987	ROBSON AFTER SCHOOL	02.23.2023 - O'GRADY - AMAZO		107.66	
INV0009576	Invoice	03/22/2023	02.24.2023 - O'GRADY - LUGG - FURNITU	0.00	140.00	
	21.63.61187	ROBSON AFTER SCHOOL	02.24.2023 - O'GRADY - LUGG -		140.00	
INV0009577	Invoice	03/22/2023	02.25.2023 - O'GRADY - AMAZON - ROBS	0.00	25.11	
	21.63.62987	ROBSON AFTER SCHOOL	02.25.2023 - O'GRADY - AMAZO		25.11	
INV0009578	Invoice	03/22/2023	02.26.2023 - O'GRADY - AMAZON - ROBS	0.00	80.10	
	21.63.62987	ROBSON AFTER SCHOOL	02.26.2023 - O'GRADY - AMAZO		80.10	
INV0009579	Invoice	03/22/2023	02.28.2023 - O'GRADY - AMAZON - ROBS	0.00	77.33	
	21.63.62987	ROBSON AFTER SCHOOL	02.28.2023 - O'GRADY - AMAZO		77.33	
INV0009580	Invoice	03/22/2023	03.01.2023 - O'GRADY - AMAZON - ROBS	0.00	50.40	
	21.63.62987	ROBSON AFTER SCHOOL	03.01.2023 - O'GRADY - AMAZO		50.40	
INV0009581	Invoice	03/22/2023	03.01.2023 - O'GRADY - AMAZON - ROBS	0.00	42.76	
	21.63.62987	ROBSON AFTER SCHOOL	03.01.2023 - O'GRADY - AMAZO		42.76	
INV0009582	Invoice	03/22/2023	03.01.2023 - O'GRADY - AMAZON - ROBS	0.00	76.12	
	21.63.62987	ROBSON AFTER SCHOOL	03.01.2023 - O'GRADY - AMAZO		76.12	
INV0009583	Invoice	03/22/2023	03.02.2023 - O'GRADY - COMCAST - ROBS	0.00	93.65	
	21.63.61187	ROBSON AFTER SCHOOL	03.02.2023 - O'GRADY - COMCA		93.65	
INV0009584	Invoice	03/22/2023	03.02.2023 - O'GRADY - TRANSBAY - KEYS	0.00	46.65	
	21.65.62200	DEPARTMENTAL SUPPLIE	03.02.2023 - O'GRADY - TRANSB		46.65	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
INV0009585	Invoice	03/22/2023	03.08.2023 - O'GRADY - AMAZON - ROBS	0.00	376.08	
21.63.62987	ROBSON AFTER SCHOOL		03.08.2023 - O'GRADY - AMAZO		376.08	
INV0009586	Invoice	03/22/2023	03.15.2023 - O'GRADY - AMAZON - ROBS	0.00	69.60	
21.63.62987	ROBSON AFTER SCHOOL		03.15.2023 - O'GRADY - AMAZO		69.60	
INV0009587	Invoice	03/22/2023	03.16.2023 - O'GRADY - AMAZON - ROBS	0.00	26.06	
21.63.62987	ROBSON AFTER SCHOOL		03.16.2023 - O'GRADY - AMAZO		26.06	
INV0009588	Invoice	03/22/2023	03.15.2023 - O'GRADY - SAFEWAY - ROBS	0.00	29.22	
21.63.62987	ROBSON AFTER SCHOOL		03.15.2023 - O'GRADY - SAFEWA		29.22	
INV0009589	Invoice	03/22/2023	03.17.2023 - O'GRADY - AMAZON - ROBS	0.00	67.97	
21.63.62987	ROBSON AFTER SCHOOL		03.17.2023 - O'GRADY - AMAZO		67.97	
INV0009590	Invoice	03/22/2023	03.18.2023 - O'GRADY - AMAZON - ROBS	0.00	114.58	
21.63.62987	ROBSON AFTER SCHOOL		03.18.2023 - O'GRADY - AMAZO		223.76	
21.63.62987	ROBSON AFTER SCHOOL		03.18.2023 - O'GRADY - AMAZO		-109.18	
INV0009591	Invoice	03/22/2023	03.20.2023 - O'GRADY - AMAZON - ROBS	0.00	61.39	
21.63.62987	ROBSON AFTER SCHOOL		03.20.2023 - O'GRADY - AMAZO		61.39	
INV0009592	Invoice	03/22/2023	02.24.2023 - MAUK - OFFICE DEPOT - SUP	0.00	276.06	
21.65.62000	OFFICE SUPPLIES		02.24.2023 - MAUK - OFFICE DE		276.06	
INV0009593	Invoice	03/22/2023	02.27.2023 - MAUK - ADOBE - DUES	0.00	9.99	
21.65.61302	DUES		02.27.2023 - MAUK - ADOBE - D		9.99	
INV0009594	Invoice	03/22/2023	03.02.2023 - MAUK - AMAZON - FIELD DE	0.00	9.23	
21.64.61185	SPECIAL EVENT EXPENSE		03.02.2023 - MAUK - AMAZON -		9.23	
INV0009595	Invoice	03/22/2023	03.02.2023 - MAUK - AMAZON - FIELD DE	0.00	8.69	
21.64.61185	SPECIAL EVENT EXPENSE		03.02.2023 - MAUK - AMAZON -		8.69	
INV0009596	Invoice	03/22/2023	03.05.2023 - MAUK - AMAZON - FIELD DE	0.00	31.53	
21.64.61185	SPECIAL EVENT EXPENSE		03.05.2023 - MAUK - AMAZON -		86.98	
21.65.62000	OFFICE SUPPLIES		03.05.2023 - MAUK - AMAZON -		-55.45	
INV0009597	Invoice	03/22/2023	03.08.2023 - MAUK - AMAZON - FIELD DE	0.00	48.47	
21.64.61185	SPECIAL EVENT EXPENSE		03.08.2023 - MAUK - AMAZON -		48.47	
INV0009598	Invoice	03/22/2023	03.09.2023 - MAUK - HILDAS - SA LIVE/CH	0.00	31.56	
21.64.61185	SPECIAL EVENT EXPENSE		03.09.2023 - MAUK - HILDAS - S		80.03	
21.64.61185	SPECIAL EVENT EXPENSE		03.09.2023 - MAUK - HILDAS - S		-18.48	
21.64.61185	SPECIAL EVENT EXPENSE		03.09.2023 - MAUK - HILDAS - S		-29.99	
INV0009602	Invoice	03/22/2023	03.07.2023 - SHAW - HOME DEPOT - PARK	0.00	195.56	
01.81.62200	DEPARTMENTAL SUPPLIE		03.07.2023 - SHAW - HOME DEP		195.56	
INV0009603	Invoice	03/22/2023	03.02.2023 - DONERY - IOTUM - CONFERE	0.00	9.99	
01.12.61150	OUTSIDE SERVICES-OTHE		03.02.2023 - DONERY - IOTUM -		9.99	
INV0009604	Invoice	03/22/2023	03.06.2023 - DONERY - HILDA'S COFFEE S	0.00	57.85	
01.12.61000	TRAINING		03.06.2023 - DONERY - HILDA'S		57.85	
INV0009605	Invoice	03/22/2023	03.14.2023 - DONERY - GODADDY - DOM	0.00	20.17	
01.12.61150	OUTSIDE SERVICES-OTHE		03.14.2023 - DONERY - GODAD		20.17	
INV0009606	Invoice	03/22/2023	03.19.2023 - DONERY - SIGNUPGENIUS - S	0.00	107.89	
01.12.61150	OUTSIDE SERVICES-OTHE		03.19.2023 - DONERY - SIGNUP		107.89	
INV0009607	Invoice	03/22/2023	03.21.2023 - DONERY - KIENTZ HALL - FAI	0.00	54.23	
01.12.61000	TRAINING		03.21.2023 - DONERY - KIENTZ		54.23	
INV0009608	Invoice	03/22/2023	03.15.2023 - DONBRONYI - AMAZON - PE	0.00	48.84	
01.41.62000	OFFICE SUPPLIES		03.15.2023 - DONBRONYI - AM		48.84	
INV0009609	Invoice	03/22/2023	03.15.2023 - DOBRONYI - AMAZON - MAS	0.00	85.56	
01.41.62000	OFFICE SUPPLIES		03.15.2023 - DOBRONYI - AMAZ		85.56	
INV0009610	Invoice	03/22/2023	03.15.2023 - DOBRONYI - AMAZON - BATT	0.00	44.56	
01.41.62000	OFFICE SUPPLIES		03.15.2023 - DOBRONYI - AMAZ		44.56	
INV0009613	Invoice	03/22/2023	02.21.2023 - HEALY - WAYFAIR - AWNING	0.00	140.25	
01.81.62200	DEPARTMENTAL SUPPLIE		02.21.2023 - HEALY - WAYFAIR -		140.25	
INV0009614	Invoice	03/22/2023	03.02.2023 - HEALY - WAYFAIR - LIGHTING	0.00	92.43	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	01.41.61410	MAINTENANCE OTHER E	03.02.2023 - HEALY - WAYFAIR -		92.43	
INV0009615	Invoice	03/22/2023	03.02.2023- HEALY - e-CONLIGHTING - M	0.00	247.20	
	01.41.61410	MAINTENANCE OTHER E	03.02.2023- HEALY - e-CONLIGH		247.20	
INV0009616	Invoice	03/22/2023	03.01.2023 - HEALY - AMAZON - OFFICE S	0.00	52.00	
	01.81.62000	OFFICE SUPPLIES	03.01.2023 - HEALY - AMAZON -		52.00	
INV0009617	Invoice	03/22/2023	03.06.2023 - HEALY - WAYFAIR - LIGHTING	0.00	136.82	
	01.41.61410	MAINTENANCE OTHER E	03.06.2023 - HEALY - WAYFAIR -		136.82	
INV0009618	Invoice	03/22/2023	03.09.2023 - HEALY - ULINE - UMBRELLAS	0.00	2,440.91	
	01.81.62200	DEPARTMENTAL SUPPLIE	03.09.2023 - HEALY - ULINE - U		2,440.91	
INV0009619	Invoice	03/22/2023	02.22.2023 - CONDRY - AMERICAN SANIT	0.00	337.36	
	01.81.61104	OUTSIDE SERVICES-GROU	02.22.2023 - CONDRY - AMERIC		337.36	
INV0009620	Invoice	03/22/2023	02.23.2023 - CONDRY - BEARSAVER - ME	0.00	5,447.63	
	01.81.62200	DEPARTMENTAL SUPPLIE	02.23.2023 - CONDRY - BEARSA		3,218.72	
	01.81.62200	DEPARTMENTAL SUPPLIE	02.23.2023 - CONDRY - BEARSA		-2,771.09	
	14.41.62913	RECYCLING CANS	02.23.2023 - CONDRY - BEARSA		5,000.00	
INV0009622	Invoice	03/22/2023	03.01.2023 - CONDRY - ANDRONICOS - TR	0.00	42.56	
	01.42.61000	TRAINING	03.01.2023 - CONDRY - ANDRO		42.56	
INV0009623	Invoice	03/22/2023	03.16.2023 - CONDRY - FLORES - MPWA L	0.00	82.10	
	01.42.61000	TRAINING	03.16.2023 - CONDRY - FLORES -		82.10	
INV0009624	Invoice	03/22/2023	03.20.2023 - O'GRADY - AMAZON - ROBS	0.00	97.35	
	21.63.62987	ROBSON AFTER SCHOOL	03.20.2023 - O'GRADY - AMAZO		97.35	
INV0009625	Invoice	03/22/2023	03.15.2023 - DOBRONYI - ZOOM - ANNUA	0.00	149.90	
	42.21.63003	COMPUTER HARDWARE/	03.15.2023 - DOBRONYI - ZOOM		149.90	
INV0009627	Invoice	03/22/2023	02.24.2023- HEALY - WAYFAIR - UMBRELL	0.00	2,771.09	
	01.81.62200	DEPARTMENTAL SUPPLIE	02.24.2023- HEALY - WAYFAIR -		2,771.09	
INV0009628	Invoice	03/22/2023	03.13.2023 - MAUK - AMAZON - FIELD DE	0.00	76.95	
	21.64.61185	SPECIAL EVENT EXPENSE	03.13.2023 - MAUK - AMAZON -		76.95	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	277	138	0.00	848,258.29
Manual Checks	0	0	0.00	0.00
Voided Checks	0	5	0.00	-97,743.21
Bank Drafts	97	4	0.00	456,094.05
EFT's	0	0	0.00	0.00
	374	**147**	**0.00**	**1,206,609.13**

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	277	138	0.00	848,258.29
Manual Checks	0	0	0.00	0.00
Voided Checks	0	5	0.00	-97,743.21
Bank Drafts	97	4	0.00	456,094.05
EFT's	0	0	0.00	0.00
	374	**147**	**0.00**	**1,206,609.13**

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH - OPERATING	4/2023	1,206,609.13
			1,206,609.13

STAFF REPORT

TOWN OF SAN ANSELMO Item #:1.8

MEETING DATE: 5/9/23

AGENDA TITLE: Consideration of Special Event Application – CMPA's National Night Out 2023

FROM: Mattie O'Grady – Recreation Supervisor

RECOMMENDATION: That Council approve the application for Central Marin Police Authority's National Night Out Event scheduled for Tuesday, August 1st.

BACKGROUND

National Night Out is an annual community-building campaign that promotes police-community, partnerships, and neighborhood camaraderie to make our neighborhoods safer, better places to live. It has taken place in over 16,000 communities over the last 38 years. This year will be the 39th annual series of events all over the nation, and CMPA is happy to be participating for the fourth time.

DISCUSSION/ANALYSIS

For those neighborhoods that are unable to host an event, the CMPA will host a block party at the San Anselmo Station on the lawn and a small portion of Tunstead Avenue from 5:00-7:00pm. CMPA will provide hot dogs and drinks and will have an area for the public to get inside and explore a few police vehicles.

CMPA is requesting the closure of Tunstead from San Anselmo Ave to Library Place and the use of the Town Hall Plaza. Public works staff will provide no parking signs and stage barricades for the day of the event.

The attached application provides details of the event with comments and conditions from Town staff.

FISCAL IMPACT

There would be no direct fiscal impact to the Town to approve this item.

GENERAL PLAN CONSISTENCY

None

CEQA AND CLIMATE ACTION PLAN CONSISTENCY

The proposed project is exempt from the California Environmental Quality Act (CEQA), under the “common sense” exemption, because it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment. (Cal. Code Regs. tit. 14, § 15061).

ATTACHMENTS

Attachment 1- Event Application

TOWN OF SAN ANSELMO
1000 Sir Francis Drake Blvd, Suite # 14
San Anselmo, CA 94960
415-258-4640

APPLICATION FOR COMMUNITY-BASED EVENTS

Please complete this application if you wish to conduct a community-based event (non-commercial) in downtown San Anselmo on public property for more than 50 people or involving the closure of a downtown street for more than fifteen minutes. The application will be reviewed by staff and forwarded to the Town Council for approval.

EVENT INFORMATION

Name of event: National Night Out

Organization(s) presenting the event: Central Marin Police Authority

Other event sponsor(s), if any:

Contact Person: Michael Norton/Chief **Phone Number:** (415) 927-5150

Address: 250 Doherty Drive **Email:** mnorton@centralmarinpolice.org

Event Date(s): 08/01/2023

Start and end times: 5:00 to 7:00pm **Number of attendees (estimate):** 100

Location:

Will alcohol be served or sold?

Yes ☐ No ☑

Brief Event Description:

Community gathering on Town hall front lawn and Tunstead Avenue from Library Place to San Anselmo Avenue. Will have police officers present to mingle with community members and show them our vehicles. Will be serving hot dogs and drinks free of charge.

Public space requested:

- ☐ **Creek Park**
- ☐ **Pine Street Parking Lot**
- ☑ **Town Hall Lawn**
- ☐ **Imagination Park**
- ☐ **Other:** _____
- ☐ **Creek Park Parking Lot**
- ☐ **Magnolia Parking Lot**
- ☐ **Council Chamber**
- ☐ **Memorial Park**

_____ **San Anselmo Avenue: from (cross streets) _____ to _____**
xx **Tunstead Avenue: from (cross streets)** Library Place **to** San Anselmo Ave
_____ **Other street(s): from (cross streets) _____ to _____**
_____ **Other space use (e.g. parking spaces) _____**
_____ **Other Facilities:_____**

Additional Comments on the Public Space Requested:

Requesting Public Works to put out "no Parking/Tow Away" signs on Tunstead Ave. from Library Pl. to San Anselmo Ave.. Requesting No Parking from 4:00 pm to 8:00 pm.

To be qualified for consideration, applicants must fall into one of the following categories:

- Town-Sponsored Events
- Ross Valley* accredited or licensed schools (pre-kindergarten through 12th grade, (both public and private schools)
- Ross Valley* Youth Organized Sporting of Cultural Events
- Organizations located in the Ross Valley* which have received tax-exempt status pursuant to Internal Revenue Service Code Section 501c(3)
- Merchant associations located in incorporated San Anselmo and established as of 2006

*Ross Valley is defined as incorporated and unincorporated areas of San Anselmo, Fairfax, and Ross

Standards & Objectives

The Town Council, with input from downtown merchants, property owners, and local residents, has adopted the following criteria they will consider when reviewing applications for the closure of roadways or other public space in the downtown area.

Does the event:

- ✓ Attract local residents
- ✓ Attract people throughout the Bay Area
- ✓ Attract families
- ✓ Generate interest for people to return and spend money in local businesses
- ✓ Create a positive impact for real estate stimulation
- ✓ Provide a overall positive impact on business
- ✓ Provide an opportunity for downtown merchants to participate in the event
- ✓ Provide access to neighborhood streets during the event
- ✓ Avoid conflicting with a retail holiday
- ✓ Assure public safety
- ✓ Provide adequate parking
- ✓ Benefit the Town
- ✓ Provide access for persons with disabilities
- ✓ Provide for clean-up by event organizers
- ✓ Provide emergency vehicle access
- ✓ Assure that any booths or other structures are designed and placed so that storefronts have access and visibility
- ✓ Allow local businesses to exhibit merchandise on the sidewalk area in front of their stores, without charge, while maintaining wheelchair access

CONDITIONS OF APPROVAL

The following conditions apply to downtown events, unless waived or modified by the Town. Other conditions, as set by the Town Council and staff, may apply to particular events for public safety or other objectives of the Town.

A. **Police**: Off-duty police officers may be required for the event, as determined by the Police Chief, depending on the number of people attending and the nature of the event. Off-duty police officers are required during events where alcohol is served or sold.

B. **Emergency access**: An emergency access lane of at least 14 feet wide must be maintained at all times.

C. **Insurance**: Proof of general liability insurance, naming the Town, its employees, and agents as additional insured, at limits no less than $1,000,000.

D. **Recycling and garbage**: Extra containers for recycling cans and bottles, and garbage cans must be placed throughout the area of the event. Containers and cans are to be emptied when full during the event, and picked up after the event.

E. **Compostable/Disposable Foodware:** In accordance with the Town of San Anselmo's Ordinance 1136 all food vendors will provide takeout food in reusable foodware or compostable disposable foodware, or items composed entirely of aluminum. If a compostable disposable foodware item is not available, an alternative foodware item made of other materials, except polystyrene foam and polystyrene food ware, may be substituted.

F. **Toilet facilities**: Events estimated to attract more than 100 people and lasting more than two hours must provide portable toilets, in the number and location as approved by the Parks superintendent, unless alternate arrangements for toilet facilities are otherwise required or arranged to the approval of the Parks Superintendent. Toilet facilities must be provided for disabled persons at each location where portable facilities are provided. Hand washing facilities must be provided where food is served.

G. **Traffic control**: A traffic and parking control plan, including enforcement measures, must be approved by the Police Chief.

H. **Noticing:** Events that include closure of the street will require advance written notice to businesses and residents on the street(s) that will be closed. These notices must be distributed a minimum of five days prior to the Town Council meeting date that the event application will be considered.

I. **Sales tax**: Persons or businesses selling items as part of the event shall designate San Anselmo as the point of sale for sales tax purposes.

J. **Alcoholic beverages**: A permit is required from the Police Chief and the State Department of Alcohol Beverage Control in order to serve or sell alcoholic beverages. Off-duty police officers are required if alcohol is served or sold.

K. **Fire inspection**: A fire inspection is required of any and all appliances or devices that produce an open or enclosed flame and/or hot materials, including food.

L. **Creek Park**: No more than three booths are allowed inside the turf areas of the park.

M. **Signs and barricades**: Any "No parking signs" that are needed are to be provided by the event organizers, and posted according to the traffic control plan prior to the event. Barricades, detour signs, and other traffic control devices are to be provided by the event organizers.

N. **Parking:** Temporary accessible parking must be provided if a street closure or other event condition renders permanent accessible parking unusable.

O. **Cables**: Cables must be covered so as not to create a tripping hazard. When cable covers are used, they must not create a tripping hazard and must be navigable by wheelchair. The path of travel must be no more than 1:12.

On behalf of the organization applying for the permit to conduct the event, I have read and agree to follow the standards for events, as stated in this application, and have read and agree to follow the permit conditions as stated in this application and those which may be required of me as conditions of approval.

Name: Michael Norton/Chief Date: 04/04/2023

NAME OF EVENT: DATE OF EVENT:

DEPARTMENT	COMMENTS/CONDITIONS	APPROVED BY
POLICE		M. Norton
FIRE		J. Weber
RECREATION		D. Mauk
PUBLIC WORKS		S. Condry & J. Healy
ADMINISTRATION		D. Donery
TOWN COUNCIL		

STAFF REPORT

TOWN OF SAN ANSELMO Item #: 1.9

MEETING DATE: May 9, 2023

AGENDA TITLE: Consider Allowing the Farm Stand to Continue Operating on the Town Hall Plaza from May through October 2023

FROM: Administration

RECOMMENDATION: That the Council consider the request of Jim Baum, The Farm Stand operator, to operate the Farm Stand on the Town Hall Plaza this summer, from May to October 2023.

BACKGROUND

In 2022, a revocable license agreement was executed between the Town and the vendor, Jim Baum. The contract requires that Baum name the Town as an additional insured, pay an approximately monthly sum of $120 per day for the use of the Town Hall plaza area, and obtain a business license.

DISCUSSION/ANALYSIS

In 2015, the Town Council approved Baum's request to offer pasture-raised meats, such as beef, pork, lamb and locally sourced seafood at the Farm Stand. The products are vacuum sealed and do not require special handling other than dry ice and water ice. Baum's Farm Stands are licensed as mobile food facilities through Environmental Health Services and all the required permits have been obtained.

In 2016, the Town Council approved Baum's request for the Town to reserve two parking spaces in front Town Hall and one in the rear on Library Place each Friday morning. The spaces on San Anselmo Avenue are reserved for one hour in the morning to allow for offloading of equipment and supplies for the Farm Stand. The requested space on Library Place is for Baum's vehicle, which is a truck containing a refrigeration unit. Baum has utilized this space in the past as it is near an electrical supply that he uses for his vehicle.

In 2018, the Council approved Baum's request to offer flowers for sale at the Farm Stand and in 2021Council approved Mr. Baum to operate his Farm Stand on

Wednesdays instead of Fridays from May through the end of October. The Council also allowed for relocating the Farm Stand to be in front of the flag poles, which allowed for one more 10 x 10 canopy, for a total of five canopies, allowing The Farm Stand to accommodate social distancing and not block the pedestrian right of way along the sidewalk.

FISCAL IMPACT

The Farm Stand warrants a $30.00 per daily use of the plaza area.

CEQA AND CLIMATE ACTION PLAN CONSISTENCY

Continuing for The Farm Stand to operate is not a “project” under the California Environmental Quality Act, because it does not involve an activity which has the potential to cause a direct or reasonably foreseeable indirect physical change in the environment. (Cal. Pub. Res. Code § 21065).

Continuing to allow The Farm Stand to operate is consistent with the Climate Action Plan 2030, which encourages residents to buy locally grown food, especially organics and to eat less industrially-grown meat. (CAP 2030 at p. 27)

ATTACHMENTS

Attachment 1- Revocable License Agreement effective April 21, 2022

SAN ANSELMO TOWN PLAZA
REVOCABLE LICENSE AGREEMENT

1. Parties.

This Agreement is entered into effective May 9, 2023 by and between Town of San Anselmo, a public entity (hereinafter "The Town") and Jim Baum (hereinafter "Baum").

2. The Premises and Dates of Use.

The Town hereby grants a revocable license to Baum to use the certain portions of the Town Hall Plaza lawns located at 525 San Anselmo Avenue as outlined in Exhibit 1, for use as an organic produce "Farm Stand" on Wednesdays from May through October 2023.

The actual start date of the Farm Stand is dependent on weather and the availability of produce and will be set by Baum.

The Farm Stand will be located on the lawn in front of Town Hall on the area where decomposed granite is installed.

There is a maximum of four (4) tents allowed at any time. Tents measure approximately 10' x 10.'

3. Term of License.

The term of the three year Agreement, executed in April of 2022, is from April 21, 2022 through March 31, 2025, with specific permitted dates of operation approved annually by the Town Council. Upon mutual written agreement by the parties, this Agreement may be extended for an additional period upon terms acceptable to the parties. The terms and conditions of this Agreement will remain in full force and effect during any and all period(s) of extension of this Agreement. The Town reserves the right to revoke (terminate) this Agreement, without cause, on 24 hours written notice.

4. Consideration.

The consideration for this Agreement will be thirty dollars ($30.00) per day payable monthly by Baum to the Town on the first day of each month starting in May of 2023.

5. Use.

The premises are to be used solely to sell organic produce, meats, fish, poultry and flowers. Baum is solely responsible for his agreements with customers and suppliers of the Farm Stand. No persons other than Baum may operate or work at the Farm Stand without the express written permission of the Town. Baum will set up, operate, and clean up the Farm

Stand and all trash generated by the Farm Stand immediately after each day's operation of the Farm Stand. Baum will commit no waste or nuisance upon the Premises.

The Town will reserve two parking spaces in front of Town Hall for off-loading but Baum must move the truck after loading into the space designated for his truck on Library Place.

The premises may not be used for any other purpose other than those uses specified herein without the prior written consent of the Town, which consent, once granted, may be revoked at any time by the Town in its sole discretion.

6. Assignment.

Baum will not assign this License without the prior written consent of the Town. Any such assignment without the prior written consent of the Town will be void and, at the option of the Town, will terminate this Agreement.

7. Ordinances and Statutes.

Baum will comply with all statutes, ordinances, and requirements of all municipal, state, and federal authorities now in force, or which may later be in force, regarding the Farm Stand, Baum's purchase and sale of organic produce, and Baum's use of the premises. The commencement or pendency of any state or federal court abatement proceeding affecting the Farm Stand or the use of the premises will, at the option of the Town, be deemed a breach of this Agreement. Baum will obtain a valid Town of San Anselmo business license which he will keep in full force and effect throughout the entire term of this Agreement.

For the health and safety of visitors to the Farm Stand and Town Hall, Baum may not bring his dog to the Farm Stand.

8. Indemnification of the Town.

The Town will not be liable for any damages or injury to Baum, or any other person, or to any property, occurring on the premises, or occurring during or as a result of any action or activity on or off the premises by Baum, or any other person, related to the operation of the Farm Stand, or any other uses or activities that Baum or others conduct at the property. Baum agrees to hold the Town harmless, including payment of the Town's attorneys' fees, from any claims arising out of the license granted by this Agreement, Baum's use of the premises, or Baum's operation of the Farm Stand, and to indemnify the Town for all expenses incurred by the Town in defending such claims.

9. Baum's Insurance

<u>Compliance with Insurance Requirements.</u>

Baum will, at Baum's sole expense, comply with all requirements, guidelines, rules, orders, and similar mandates and directives pertaining to the use of the premises, whether imposed by Baum's insurer, the Town's insurer, or both. If Baum's use of the premises causes any increase in the premium for any insurance policies carried by the Town, Baum will, within ten (10) business days after receipt of written notice from the Town, reimburse the Town for any such increase in insurance premiums.

Baum's Liability Coverage.

Baum will, at Baum's sole expense, obtain commercial general liability insurance written on an "occurrence" policy form, covering bodily injury, property damage, personal injury, and advertising injury arising out of or relating (directly or indirectly) to Baum's use of the premises. The Town, or any other party designated thereby, will be named by endorsement as an additional insured under Baum's general liability coverage. The additional insured endorsement must be on ISO Form CG 20 11 11 85 or an equivalent acceptable to the Town. Before the License commencement date, Baum will deliver to the Town the endorsements referred to in this section as well as a certified copy of Baum's liability policy or policies and an original certificate of insurance, executed by an authorized agent of the insurer or insurers, evidencing compliance with the liability requirements of this section of this Agreement. The certificate will provide for no less than thirty (30) days' advance written notice to the Town from the insurer or insurers of any cancellation, nonrenewal, or material change in coverage or available limits of liability and will confirm compliance with the liability insurance requirements of this Agreement.

The minimum acceptable limits of liability for Baum's liability insurance are one million dollars ($1,000,000.00).

10. Subrogation.

To the maximum extent permitted by insurance policies which may be owned by the parties hereto, the Town and Baum waive any and all rights of subrogation against each other which might otherwise exists.

11. Signs.

Baum will not place, maintain, nor permit any sign or awning on any portion of the premises without the express written permission of the Town.

12. Hazardous Materials.

Baum will not use, store, or dispose of any hazardous substances upon the premises. Hazardous substances mean any hazardous waste, substance, or toxic materials regulated under any environmental laws or regulations applicable to the property. Baum will be

responsible for the cost of removal of any toxic contamination caused by Baum's use of the property.

13. Insolvency.

The appointment of a receiver, an assignment for the benefits of creditors, or the filing of a petition in bankruptcy by or against Baum, will constitute a breach of this license agreement by Baum.

14. Default.

In the event of any breach of this Agreement by Baum, the Town may, at its option, terminate this Agreement.

The Town may, in the alternative, continue this Agreement in effect, so long as the Town does not terminate Baum's right to possession, and the Town may enforce all of the Town's rights and remedies under this Agreement. If said breach of the Agreement continues, the Town may, at any time thereafter, elect to terminate this Agreement.

15. Attorney Fees.

In any action, arbitration, or other proceeding involving a dispute between the Town and Baum arising out of this Agreement, the prevailing party will be entitled to reasonable attorney fees, expert witness fees, and costs.

16. Waiver.

No failure of the Town to enforce any term of this Agreement will be deemed to be a waiver.

17. Notices.

Any notice which either party may or is required to give, will be given by mailing the notice, postage prepaid, to Baum at the premises, or to the Town at the address shown in Item 2, or at such other places as may be designated in writing by the parties from time to time. Notice will be effective five (5) days after mailing, or on personal delivery, or when receipt is acknowledged in writing.

18. Heirs, Assigns, Successors.

This Agreement is binding upon and inures to the benefit of the heirs, assigns, and successors of the parties.

19. Subordination.

This Agreement, at the Town's option, will be subordinate to any mortgage, deed of trust, or other security now existing or later placed upon the property; provided, however, that Baum's right to quiet possession will not be disturbed if Baum is not in default on the payment of rent or other provision of this Agreement.

20. Entire Agreement.

The foregoing constitutes the entire agreement between the parties and may be modified only by a writing signed by the parties.

TOWN OF SAN ANSELMO	JIM BAUM
DATE: _____	DATE: _____
BY: _____ David P. Donery	BY: _____ Jim Baum
ITS TOWN MANAGER	ITS OWNER

STAFF REPORT

TOWN OF SAN ANSELMO Item #:

MEETING DATE: May 9, 2023

AGENDA TITLE: Climate Action Update

FROM: Sean Youra, Climate Action Coordinator
Paul Whang, Climate Action Fellow

RECOMMENDATION: Review the Climate Action Update report.

BACKGROUND

The quarterly Climate Action Update report details progress made by staff in implementing the Town's Climate Action Plan (CAP).

DISCUSSION

This report details progress made in implementing the CAP since the last report provided to Council on January 24, 2023. The table below details actions taken by staff during the past quarter to implement the CAP and reduce greenhouse gas (GHG) emissions. The applicable measures from the CAP along with the estimated GHG emissions reduction that would result from achieving the targets for each of the applicable measures are provided for reference for each action taken.

Action	**CAP Measure**	**Estimated GHG Emissions Reduction in 2030 (in MTCO2e)**

In preparation for the launch of the electric landscape equipment rebate program, staff created a new Landscape Equipment webpage and rebate application translated into Spanish and English. The rebate program has been launched and information about the program has been promoted in the Town newsletter and postcards that were sent to all residents.	T-10: Electric Landscape Equipment	24 **Note:** The estimated emissions reduction in the CAP for this measure is based on achieving a target of 100% of leaf blowers in the Town being electric by 2030. If all landscape equipment used in the Town are electric by 2030, the estimated emissions reduction would be 516 MTCO2e.
Applied for the Bay Area Air Quality Management District (BAAQMD) Charge! grant program, which provides funding for public and private EV charger installations. If awarded the grant, the funds would help cover the costs for the electrical and installation work for three dual-port ChargePoint Level 2 chargers at Memorial Park, Creek Park, and the Pine Street parking lot. All chargers will be powered with MCE Deep Green 100% renewable energy. Staff is currently working on reserving rebates from TAM and MCE as well as funding from PG&E EV Fleet program that will help cover the costs as well. Additionally, staff is conducting research to develop a fleet electrification policy for the Town.	T-1: Zero Emission Vehicles	5,242
	R-6: Municipal Deep Green Electricity	N/A
	I-3: Identify and Secure Funding Sources	N/A
Continued to meet with Sage Energy consultants to discuss the Town Hall + Library Resilience Hub project. The Sage consultants completed the feasibility study for the project and identified funding opportunities that the Town would be eligible for to help cover some of the costs. Staff is working with the consultants to prepare a presentation to the	R-4: Innovative Technologies	N/A
	R-5: Solar Energy Systems for Municipal Buildings	N/A

Climate Action Commission (CAC) and Council discussing the results of the feasibility study.	A-1: Preparation and Response	N/A
Helped finalize the Marin Countywide EV Acceleration Strategy that has now been published on the MCEP website. The EV Acceleration Strategy will help Marin communities reduce GHG emissions, lower vehicle operating and fuel costs, and improve air quality by encouraging the use of EVs (including e-bikes) and transitioning municipal fleets to EVs.	T-1: Zero Emission Vehicles	5,242
Ordered three-stream (i.e., landfill, recycling, and compost) waste receptacles for Town buildings and Memorial Park. The Town will receive reimbursement for these costs through the Zero Waste Reimbursement Program.	W-8: Waste from Public Facilities	27
	I-3: Identify and Secure Funding Sources	N/A
Developed a new Green Building webpage on the Town website. The webpage includes information on the Town's efforts to reduce emissions from buildings (e.g., adopting reach codes, swapping gas appliances for electric ones in Town-owned buildings) and what residents can do to reduce their own household emissions.	E-1: Energy Efficiency Programs	3,077
	R-3: Building and Appliance Electrification	46
	R-1: Renewable Energy Generation	1,686
	O-1: Community Education	N/A
Joined the Marin Countywide Building Electrification Plan Steering Committee to develop a building electrification implementation plan in collaboration with community stakeholders. The committee has so far conducted a stakeholder mapping exercise and brainstormed policy and program ideas to include in the Building Electrification Plan.	R-3: Building and Appliance Electrification	46
	O-2: Community Engagement	N/A

Reviewed San Anselmo's foodware ordinance and the County's model foodware ordinance to note any differences. Conducted outreach to food vendors in the Town in preparation for the Council discussing the County's model foodware ordinance. The model foodware ordinance was subsequently adopted by the Council, which replaced the Town's original ordinance. Staff is in the process of developing an updated foodware webpage that will include details about the ordinance and provide information to assist in compliance.	W-1: Commercial Organic Waste	216
	W-7: Inorganic Waste	N/A
	W-8: Waste from Public Facilities	27
Researched SolarAPP+, an automated online permitting platform for residential solar systems. Staff applied for the CalAPP grant program and was awarded the $40,000 grant from the California Energy Commission that will be used to help implement SolarAPP+ with the Town's existing permitting software (the deadline to implement SolarAPP+ is September 30, 2024 per SB 379).	R-1: Renewable Energy Generation	1,686
	E-5: Streamline Permit Process and Provide Technical Assistance	N/A
	I-3: Identify and Secure Funding Sources	N/A
Presented details of the County's green building model reach code to the Planning Commission and Council. Developed an expanded FAQ to help answer questions about the model reach code and building electrification. Staff is currently conducting an analysis to understand the potential costs to transition to all-electric appliances for existing buildings that factors in available rebates and tax credits. This analysis will be used to prepare staff recommendations for adopting the County's model reach code.	E-4: Green Building Reach Code	27
Staff and CAC members continued to work with ReadySetReplace (RSR) to promote the Water Heater Electrification Campaign program to help residents in both Fairfax and San Anselmo get electric-ready and install heat pump water heaters (HPWH). RSR created a dedicated webpage for the campaign and staff added	R-3: Building and Appliance Electrification	46
	E-1: Energy Efficiency Programs	3,077

information about the campaign to the Town's new Green Building webpage. Staff continues to promote the campaign in the Town newsletter and Resilient Neighborhoods is helping to promote the campaign to their members as well. Thus far, approximately 52 residents from San Anselmo have expressed interest in the program and are going through the process of receiving free assessments from local contractors of their current water heaters to determine when they should be replaced with a HPWH and ensure they are electric-ready to install such appliances. Several residents have also pledged to not make their next water heater a gas water heater.	O-2: Community Engagement	N/A
Promoted events such as the Resilient Neighborhoods climate action workshops and Ride and Drive Clean EV webinars in the Town's newsletter and social media.	O-1: Community Education	N/A
	O-2: Community Engagement	N/A

In addition, staff is continuing to:

- Serve as a staff liaison to the CAC, provide updates on CAP implementation during the CAC monthly meetings, and provide feedback on CAC proposed initiatives.
- Identify new climate action funding opportunities and manage existing grant funds (Applicable to CAP Measure I-3: Identify and Secure Funding Sources).
- Educate community members about climate action-related incentives, programs, events, and regulations through the Town's newsletter, social media, and website (Applicable to CAP Measure O-1: Community Education, and Measure O-2: Community Engagement).
- Coordinate with MCEP members to discuss and develop plans, policies, programs, and strategies that can assist in CAP implementation across all Marin jurisdictions.
- Monitor CAP implementation progress and prioritize projects to meet the CAP goals.
- Stay abreast of new climate-related state and federal regulations, technological innovations, and opportunities to further the Town's climate action efforts.

FISCAL IMPACT

Not applicable

GENERAL PLAN CONSISTENCY

Not applicable

CEQA AND CLIMATE ACTION PLAN CONSISTENCY

The Council's review and approval of this report is not a "project" under the California Environmental Quality Act, because it does not involve an activity which has the potential to cause a direct or reasonably foreseeable indirect physical change in the environment. (Cal. Pub. Res. Code § 21065).

ATTACHMENTS

None

STAFF REPORT

TOWN OF SAN ANSELMO Item #:

MEETING DATE: May 9, 2023

AGENDA TITLE: Consider Amendments to the Rules Governing the Use of Town Parks to Address the Use of E-Bikes

FROM: Dannielle Mauk, Director of Community Services
David P. Donery, Town Manager

RECOMMENDATION: That the Town Council consider approval of the resolution adopting amended rules for Town parks to address the use of electric bikes (e-bikes) and electric scooters (e-scooters). (Attachment 2)

BACKGROUND

Rules governing Town parks are established by the Town Council and are adopted by resolution. These rules were amended in 2014 to include specific rules related to dog use and skate park regulations. In addition, the Town Council approved an amendment to Ordinance No. 1096 which changed the penalty for a violation of a park rule from a misdemeanor to an infraction (Attachment 1).

DISCUSSION/ANALYSIS

In March of this year, in response to a reported and witnessed significant increase in unsafe use of e-bikes at Memorial Park, the Town placed signage throughout the park alerting users that e-bike riding was prohibited and began to enforce the existing “No Unauthorized Motor Vehicles” park rule as a way to curtail the dangerous behavior. The Central Marin Police Authority (CMPA) has been actively citing e-bike riders since the late March. This has helped curb the unsafe behaviors to a certain degree and especially when CMPA is present at the park.

Community Forum

On Saturday, April 22, 2023, the Town hosted a community forum to discuss how to best address issues of unsafe e-bike use and teen substance use at Memorial Park. Representatives from the Ross Valley School District including the superintendent and the co-principals from White Hill Middle School along with the superintendent of the Tamalpais Union High School District and the principal of Archie Williams High School were in attendance. In addition, an officer from CMPA and Don Carney of Marin Youth Court and Youth Transforming Justice were on-hand and participated in the discussion.

As part of this discussion, staff discussed the option of reopening the paved 10-foot pathway which leads from the Memorial Park parking lot on Veterans Place to Sunny Hills Drive and the Red Hill Shopping Center to e-bikes as this path acts as an important transportation corridor to and from the Sorich Park neighborhood. There were differing opinions regarding reopening the pathway to e-bike use. Some participants expressed their concern that it would lead to the return of the reckless behavior and make it more difficult for law enforcement to enforce, while other supported allowing the reopening for transportation purposes as a safer alternative to using Sir Francis Drake Blvd.

A productive outcome of the forum was the formation of a parent group that will be assembling to address the e-bike issues at the community level.

Parks and Recreation Commission

The Parks & Recreation Commission discussed Memorial Park safety issues at their meeting on April 26, 2023. Several options for prioritizing safety at the Park were voiced by the Commission. They discussed options to separate areas for bike & e-bike riders and pedestrians on the pathway by using painted striping, delineators, and lighting. The Commission stated that they understand that these options could exceed the current proposed budget of $4,000 for a signage change.

The Commission also discussed that they feel that a posted 10 mph speed limit and police citations are not enough to stop the behavioral problems of e-bike riders and they suggested that sharing the path with pedestrians is too dangerous. Commissioners noted that people with dogs on leash, strollers, wheelchairs, walkers, and children using the fields also use this path. They are also concerned that most of the Park is not fully accessible to disabled individuals and the paved eastern path is the only access for many elderly adults who frequently use the path for walking.

The Commission approved a motion recommending that all bikes must be walked through the park and that “no unauthorized motor vehicles” be enforced in the park, including on the eastern path. They recommended that an analysis be done over the next 90 days to see how other towns/cities have addressed e-bike regulations and safety.

Neighboring Jurisdictions

Staff has reached out to other jurisdictions across Marin and has found only one example of rules regarding the use of e-bikes. On April 3rd, the City of Mill Valley approved the second reading of an ordinance regulating Electric Mobility Devices within the city limits of Mill Valley:

https://cityofmillvalley.granicus.com/MetaViewer.php?view_id=2&clip_id=1808&meta_id=88049

The ordinance addresses the use of these “devices”, which include electric bicycles, electrically motorized boards, and motorized scooters in public property. The ordinance

became active at the beginning of May and staff will be monitoring its effectiveness through our colleagues in Mill Valley.

Current Status and Recommendation

Staff has received emails from residents praising the enforcement while requesting that e-bikes continue to be allowed on the paved path between the parking lot and Sunny Hills Drive (Log Cabin to Red Hill Shopping Center) as it provides a safe path of travel for families and individuals wishing to visit the shopping center or to points east such as downtown San Anselmo. As was pointed out by several residents, the alternative to getting to the shopping center would be to ride to the stoplight at San Francisco Blvd. and Sir Francis Drake Blvd. (SFD), cross at the light, ride on the narrow sidewalk to the crosswalk at SFD and Bella Vista Avenue.

Staff agrees that allowing e-bikes on that specific paved path, at a maximum speed limit of 10 miles per hour, is a reasonable adjustment to the current park rules. Accordingly, staff is recommending that this change is made by adding specific language to the park rules to address e-bike and e-scooter use. If approved, signage would be placed in the park clearly detailing this rule change, including signage requiring all bike riders to yield to pedestrians along the path. CMPA would continue to enforce the no unauthorized motor vehicles rule throughout the rest of the park.

Staff is recommending adding language to the park rules identifying e-bikes specifically under the "No Unauthorized Motor Vehicles" rule as follows:

"No unauthorized motor vehicles*
(*includes e-bikes and e-scooters unless specifically authorized on designated pathways)

Timing

If this change is approved, staff recommends that the new rules begin on July 1, 2023. This would allow for the proper signage be installed along with allowing for messaging to be shared with the community regarding the change.

FISCAL IMPACT

If the park rule change is adopted, staff will replace existing park signage reflecting the updated set of rules. The new signage costs are not expected to exceed $4,000.

CEQA AND CLIMATE ACTION PLAN CONSISTENCY

The Council's adoption of the proposed resolution is not a "project" under the California Environmental Quality Act, because it does not involve an activity which has the potential to cause a direct or reasonably foreseeable indirect physical change in the environment. (Cal. Pub. Res. Code § 21065).

ATTACHMENTS

Attachment 1 – 2014 Staff Report Amending Park Rules and Ordinance

Attachment 2 – Proposed Resolution Amending Parks Rules

TOWN OF SAN ANSELMO
Staff Report
September 16, 2014

For the Meeting of September 23, 2014

TO: Town Council

FROM: David P. Donery, Director of Community Services

SUBJECT: Resolution Regarding Park Rules and Parks Ordinance

RECOMMENDATIONS

A) That the Town Council approve the resolution adopting amended rules for public parks.
B) That the Council introduce and waive the first reading of an Ordinance Amending Title 11 Chapter 1 of the Municipal Code (Regulations for Parks and Playgrounds).

BACKGROUND

In 2003, the Town Council approved Resolution #3662 which updated the complete myriad of park rules and regulations. The resolution included dog-specific rules for each of the Town's parks.

In August of 2010, prompted by complaints by local residents, the Town Council reviewed the dog-specific rules at Robson Park. The Council made changes to those rules and conducted a six-month trial of the rules. In January of 2011, again at the request of local residents, the Council reviewed the dog-related rules at Memorial Park, made changes, and conducted a six-month trial period.

In July of 2011, the Town Council reviewed the dog-related rules at both Robson and Memorial Parks and directed staff to return to a future meeting and that each park's rules be reviewed separately. In October of 2011, the Town Council reviewed the rules, approved making the changes at Memorial Park permanent, and changed the rules at Robson Park to on-leash only. The rules have been in operation at both parks since 2011, though the Council did not take any formal action to adopt them as part of a resolution.

DISCUSSION

Rules

The attached draft resolution memorializes the 2011 changes regarding dog-specific rules at both Memorial and Robson Parks as follows:

A. At Robson Harrington Park dogs must be on a leash at all times.

B. At Memorial Park the following rules apply to dogs:

(1) **General.** Dogs are to be controlled by owners/keepers at all times so as to allow the safe use and enjoyment of others in the park. Dogs may not be tied to fences, trees, or other objects.

(2) **Picnic & Upper Lawn Areas**. Dogs must be fastened to and restrained by a chain or leash no more than six feet in length at all times within the picnic and upper lawn areas.

   a. Dogs may not enter the fenced children's playground area.

(3) **Sports Fields**. Dogs may not be on sports fields during organized sports or group activities. At all other times, dogs must be fastened to and restrained by a chain or leash no more than six feet in length, except that dogs may be off-leash at the following times:
   a. Monday through Friday - Before 8:00 a.m.;
   b. Saturday and Sunday - before 9:00 a.m.;
   c. Daily - One hour before sunset.

The Resolution also includes a full list of all park rules so that there will be one source for those rules. These rules include those related to the Memorial Park Skate Plaza, which were adopted by the Town Council earlier this year. In addition the park rules have been modified to be consistent with the Town ordinance that calls for no smoking in parks.

Enforcement

In the fall of 2013, the Parks and Recreation Commission, in response to complaints from citizens made to several of the Commissioners, invited a representative from the Central Marin Police Authority (CMPA) to attend a meeting to discuss working together on enforcement of the rules governing parks in San Anselmo, specifically around enforcing the off-leash rules at both Memorial and Robson Parks.

As noted in the staff report presented by Captain Nick Valeri at the March 25th Town Council meeting, in January 2014, CMPA began a review of current Town ordinances regarding dogs off leash in public parks. The review included the three communities the Authority represents; the Towns of San Anselmo, Corte Madera and the City of Larkspur and focused on the following: complaints received, posted signage, applicable municipal code sections and the options available for any enforceable action.

In an effort to identify what enforcement options are available to CMPA if a violation of the rules and regulations regarding dogs off-leash is observed, a review of the current applicable ordinances was conducted. CMPA learned the Town of San Anselmo's Municipal Code stipulates that failure to comply with park rules and regulations shall constitute a misdemeanor[1] (SAMC § 11-1.02). Because Municipal

[1] Misdemeanors are punishable by up to one year in jail and fines of up to $1,000 (Cal. Pen Code § 19). On the other hand, every violation determined to be an infraction is punishable by (1) a fine not exceeding one hundred dollars ($100) for a first violation; (2) a fine not exceeding two hundred dollars ($200) for a second violation of the same ordinance within one year; (3) a fine not exceeding five hundred dollars ($500) for each additional violation of the same ordinance within one year (Cal. Gov. Code § 36900(b)).

Code section 11-1.02 permits enforcement only by misdemeanor, the punishment would be harsher than might be necessary for violations of park rules. Additionally, such enforcement is only available where the rules have been formally adopted by the Council, presumably as part of a resolution. Because the 2011 dog-specific park rules were not adopted by the Council as an amendment to Resolution #3662, CMPA is unable to effectively enforce the rules.

At their March 25th meeting, the Town Council instructed staff to come back to Council with a draft ordinance that would allow citations for infractions, rather than misdemeanors, for anyone violating the park rules related to dogs.

Staff has prepared the attached proposed Ordinance and Resolution to accomplish the Council's goal. First, the Ordinance allows CMPA to enforce the park rules and regulations as infractions rather than misdemeanors, except in the case of repeated violations. Second, the Resolution includes a comprehensive list of park rules, including the amended dog-specific rules that have been in place since 2011. Adopting the Resolution will formalize the existing park rules so that CMPA is authorized to enforce violations of the rules as infractions

Respectfully submitted,



David P. Donery
Director of Community Services
Town of San Anselmo

Attachment #1 – A Resolution of The Town Council of The Town Of San Anselmo Adopting Rules and Regulations for Town Parks.

Attachment #2 - Draft Ordinance amending Title 11 Chapter 1 (Regulations for Parks and Playgrounds)

RESOLUTION NO. ____

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SAN ANSELMO ADOPTING RULES AND REGULATIONS FOR TOWN PARKS

WHEREAS, Title 11, Chapter 1 of the Town of San Anselmo Municipal Code allows the Town Council to adopt rules and regulations to regulate the use and occupancy of public parks, playgrounds, tennis courts and public open space; and

WHEREAS, in October 2003, the Town Council of the Town of San Anselmo adopted Resolution 3662 to establish rules and regulations for all Parks, Open Space Parks, and Open Areas; and

WHEREAS, in 2011 the Town Council amended those rules without formally adopting a resolution ("2011 Dog Policies"); and

WHERAS, the 2011 Dog Policies have been effective at meeting the Town Council's goals of maintaining and fostering parks that are safe and enjoyable for all users; and

WHEREAS, in 2014 the Town of San Anselmo adopted Rules and Regulations governing use of the Memorial Park Skate Plaza, and

WHEREAS, the Council now desires to include the 2011 Dog Policies and Skate Park Plaza Rules and Regulations as part of a resolution that includes all park rules and regulations that will be enforceable under Title 11 of the Town of San Anselmo Municipal Code.

NOW, THEREFORE, BE IT RESOLVED that Resolution 3662 is rescinded and the Park Rules and Regulations attached as Exhibit A are adopted in accordance with section 11-1.01 of the Town of San Anselmo Municipal Code.

THE FOREGOING Resolution was adopted at a regular meeting of the Town Council on the ___ day of _____, 2014 by the following vote:

AYES:
NOES:
ABSENT:

_____
Tom McInerney, Mayor

ATTEST:

_____
Barbara Chambers, Town Clerk

EXHIBIT A
Town of San Anselmo – Park Rules & Regulations

Rules and Regulations for All Parks

- No person may be in the park between ½ hour after sunset and ½ hour before sunrise.
- No commercial use.
- No amplified sounds.
- No unauthorized motorized vehicles.
- No vandalism.
- No riding of horses or other animals in the park.
- No littering or dumping of off-site debris.
- No person may drink beer, wine, or alcoholic beverages or have in their possession any receptacle containing any alcoholic beverage.
- Where permitted, dogs and other domestic animals must be fastened to a chain or leash no more than six feet in length and must be under the direct and immediate control of a responsible person.
- A dog's owner/keeper must clean up their dog's waste.
- Dogs are to be controlled by owners/keepers at all times so as to allow the safe use and enjoyment of others in the park. Dogs may not be tied to fences, trees, or other objects.

Dog Use Rules at Memorial Park:

- **Picnic & Upper Lawn Areas**. Dogs must be fastened to and restrained by a chain or leash no more than six feet in length at all times within the picnic and upper lawn areas.
- **Playground**. Dogs may not enter the fenced children's playground area.
- **Sports Fields**. Dogs may not be on sports fields during organized sports or group activities. At all other times, dogs must be fastened to and restrained by a chain or leash no more than six feet in length, except that dogs may be off-leash at the following times:
    - Monday through Friday - Before 8:00 a.m.;
    - Saturday and Sunday - before 9:00 a.m.;
    - Daily - One hour before sunset.

Additional rules for Open Space Parks

- Dogs are to be controlled by owners/keepers at all times and are not allowed to enter signed environmentally sensitive or restricted areas or chase other dogs or wildlife.
- Professional dog walkers must obtain a permit from the Recreation Department before using Town Park property. No more than 3 dogs at a time are allowed off-leash on Town Park property.
- No smoking of tobacco or other substances is allowed within the boundaries of all parks at any time.
- No person shall operate any bicycle or similar vehicle on Town Park property

except upon paved roads, fire protection roads, designated bicycle pathways or public roads not signed against such use. Furthermore, no person shall operate or possess any bicycle or similar vehicle elsewhere on Town Park property, including trails, unless signed specifically to permit such operation.

Additional rules for Urban Parks

- No group of twenty five or more persons may use the park without written permission from and payment of fee to the Recreation Department, 1000 Sir Francis Drake Blvd. 258-4640
- No golf or motorized airplanes

Millennium Playground Rules and Regulations

- For your playground enjoyment please obey the following safety rules, failure to do so may cause injury to yourself or to others.
- No person may be in the Park or playground between 1/2 hour after sunset and 1/2 hour before sunrise.
- Dogs are not allowed in the fenced playground areas.
- Do not tie dogs to fences or other objects.
- The playground is a smoke free zone. Smoking or disposal of tobacco products is not allowed in the playground or within 25 feet of the fenced playground area.
- No bicycles, skateboards, rollerblades, or scooters are allowed within the playground or on the walkway.
- All children must be supervised at all times.
- The Tot Lot is intended for children ages 2-5.
- The Main Play Area is intended for children ages 6-12.

<u>Slides</u>

- Slide feet first only.
- No crawling or walking up the slides.

<u>Swings</u>

- Hold on with both hands.
- Standing on swings may cause injury.
- Stop swinging before you get off
- Never swing or twist empty seat.
- Stand clear of moving swlngs to avoid contact and possible injury.

<u>Caution</u>

- The water at the Animal fountain wall is continuously recycled and is not suitable for drinking.
- Bare feet may cause injury
- Throwing sand, gravel, or any other objects within the play area may cause injury.
- Playing on this equipment when wet may cause injury.

- The sun can cause slides and other surfaces to become hot. Test surfaces before allowing children to play on equipment.
- Do not assist children onto equipment they cannot reach on their own.

Courtesy
- No pushing, running, or shoving
- No climbing on benches, fences or over handrails.
- Play safely and be courteous to others.
- Please use the waste and recycling containers provided.

All other Park rules and regulations apply.

Lansdale Station Playground Rules and Regulations
- Same as the Millennium Playground.

Robson Harrington Park
- Dogs must be on-leash at all times.

Elders Garden Area
- No smoking or disposal of tobacco products are allowed within 25 feet of the garden area.
- No climbing

Skate Plaza Rules and Regulations
- Use of the Skate Plaza is allowed from 9am to dusk/park close.
- This is an unsupervised park. It is recommended that youth 10 years of age and younger are accompanied by a parent or guardian.
- Parents or guardians, please supervise beginners.
- The Town of San Anselmo does not assume any liability for injury to participants or spectators involved in activities connected to skateboarding.
- No moving of skate plaza elements/components
- Skate plaza use during inclement weather is not recommended due to increased risk of injury.
- Skate respectfully, one skater on a ramp at a time
- No pushing, shoving, roughhousing, inappropriate language or loud music.
- Keep area clean. No unsolicited markings may be added to any surfaces or components within the plaza.
- No bikes on skate plaza element/components.
- Skating on park curbs, parking lot, and entrance sidewalk is prohibited.
- No special events or contests are allowed in the designated skate park area unless authorized by the Town.
- No drugs or alcohol allowed. No graffiti.
- The Town of San Anselmo reserves the right to remove anyone from the skate plaza for reasons of safety and fairness to other participants.
- Use of helmets, pads & safety gear is required at all times.

All other Park rules and regulations apply.

Additional Parks Rules & Regulations

Fires: No person shall build, light or maintain a fire of any nature on Town Park property, except in permanent fixed barbecues, camp stoves, or fireplaces established by the Town.
The use of portable barbecues and camp stoves is prohibited except in designated areas. Barbecues and stoves shall be operated at all times in a manner which does not endanger facilities. In addition, hot coals must be disposed of in a designated manner.

Fireworks: No person shall possess, bring onto, set off or otherwise cause to explode on Town Park property any firecrackers, skyrockets or other fireworks or explosives, unless authorized by a law enforcement officer.

Firearms, Traps and Weapons: No person shall possess, use, carry, discharge, or cause to be discharged any gun, firearm or weapon while on Town Park property, including air or gas weapon, spring gun, spear, bow and arrow, crossbow, sling shot, animal trap, knife with blade over 5 inches long, explosive or any other form of weapon potentially dangerous to wildlife or human safety, unless authorized by law. No person shall discharge or cause to be discharged any firearm or weapon onto or across Town Park property from outside the boundary of such property, unless authorized by law.

Parking and Vehicle Removal: No person shall park, leave, abandon, possess or otherwise store any vehicle on Town park property, except in locations designated for such use. No person shall park any vehicle on Town Park property during periods when parking areas are closed nor in the following locations

a) Within the traveled portion of any road
b) On any service road or trail
c) In front of any gate
d) On any undisturbed or natural hillside
e) In areas designated for disabled or handicapped persons without appropriate authorization
f) In more than one parking space per vehicle
g) Within posted "no parking" areas
h) In any manner obstructing the free flow of traffic.

Except in designated overnight parking areas, no person shall park any vehicle for more than 24 consecutive hours. Any enforcement officer mentioned in California Vehicle Code section 22651 is authorized to remove any vehicle parked in violation of this section California Vehicle Code. Except as otherwise provided in these regulations, the provisions of the California Vehicle Code shall be applicable to the operation of vehicles on Town Park property.

Dogs and Other Animals: No person shall do any of the following on Town Park property:

a) Allow any dog or other domestic animal to enter signed environmentally sensitive or restricted areas;
b) Allow any dog or other domestic animal to interfere with, bother or disturb others using Town Park property;
c) Allow any dog or other domestic animal to hunt, pursue or harass other animals or wildlife;
d) Bring or keep a noisy, vicious or dangerous dog or other animal
e) Tie or hitch any dog or domestic animal to a tree or plant
f) Bring or keep a dog 4 months of age or more without proof that the dog has a valid rabies inoculation or a valid license
g) Leave a dog or other animal in an unattended vehicle without adequate ventilation, or in such manner as to subject the animal to extreme temperatures which adversely affect the animals health or welfare;
h) Fail to promptly remove from Town Park property any dog or other domestic animal after being ordered by department personnel to do so.
i) Dogs and other animals, other than dogs and animals which assist disabled or handicapped persons, are not permitted in Town buildings.

Horses and Saddle Animals: Horses and saddle animals are not permitted on Town Park property, except in areas designated otherwise. When permitted, horses and saddle animals must remain on trails, service roads and other areas not signed against such use. No person shall do any of the following on lands managed by the department:
a) Ride, drive, lead or keep any horse or saddle animal at such speed or in such manner which may endanger the safety of others, other animals or the protection of environmental resources.
b) Allow any horse or saddle animal to stand unattended or insecurely tied.
c) Tie or hitch any horse or saddle animal to a tree or plant.

Animals at Large: No person shall do any of the following on Town property:
a) Permit any cattle, sheep, goat, horse, dog, cat or other animal to graze to run at large;
b) Abandon a dog, cat, fish, fowl or other animal on Town property.
c) Any domestic animal found at large on Town property may be turned over to the County pound keeper for disposition as outlined in the Marin County Code.

Any person violating any rule or regulation included in this resolution shall be punishable under section 11-1.02 of the Town Municipal Code.

TOWN OF SAN ANSELMO ORDINANCE NO. __
AN ORDINANCE OF THE PEOPLE OF THE TOWN OF SAN ANSELMO AMENDING TITLE 11 CHAPTER 1 (REGULATIONS FOR PARKS AND PLAYGROUNDS)

WHEREAS, the Town of San Anselmo Municipal Code allows the Town Council to adopt rules and regulations for public parks and playgrounds; and

WHEREAS, the Code further provides that failure to comply with such rules and regulations shall constitute a misdemeanor; and

WHEREAS, the Town wishes to allow for enforcement of the park rules and regulations as infractions rather than misdemeanors, except in the case of repeated violations.

NOW THEREFORE, be it ordained that Title 11, Chapter 1 of the Town of San Anselmo Municipal Code is amended to read as follows:

11-1.01 Council authorized to adopt rules.

The Council, by resolution, may adopt such rules and regulations as are necessary to regulate the use and occupancy of public parks, playgrounds, tennis courts, and public open space.

11-1.02 Compliance with rules.

No person shall occupy or use any public park, playground, tennis court, or public open space, or any equipment located on such property, other than for the purpose for which such property is dedicated and prepared to be used, in accordance with the rules and regulations adopted by the Council for the use of such property. Failure to comply with such rules and regulations shall constitute an infraction, except that the fourth and any additional violations within one (1) year shall constitute a misdemeanor.

11-1.03 Notices of rules.

The rules and regulations adopßted by the Council pertinent to each such property shall be posted at the main entrance thereof.

THE FOREGOING ORDINANCE was introduced at a regular meeting of the San Anselmo Town Council on the ___ day of September and was adopted at a regular meeting on the __ day of _____ by the following vote:

AYES: Councilmembers:
NOES: Councilmembers:

ABSENT: Councilmembers:

_____

Tom McInerney, Mayor

ATTEST:

_____

Barbara Chambers, Town Clerk

RESOLUTION NO.___

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SAN ANSELMO ADOPTING RULES AND REGULATIONS FOR TOWN PARKS

WHEREAS, Title 11, Chapter 1 of the Town of San Anselmo Municipal Code allows the Town Council to adopt rules and regulations to regulate the use and occupancy of public parks, playgrounds, tennis courts and public open space; and

WHEREAS, in October 2003, the Town Council of the Town of San Anselmo adopted Resolution 3662 to establish rules and regulations for all Parks, Open Space Parks, and Open Areas; and

WHEREAS, in 2011 the Town Council amended those rules without formally adopting a resolution ("2011 Dog Policies") and in 2014 the Town of San Anselmo adopted Rules and Regulations governing use of the Memorial Park Skate Plaza; and

WHEREAS, in 2014 the Town Council amended Resolution 3662 to include the 2011 Dog Policies and the newly adopted Skate Park Plaza Rules and Regulations as part of a resolution that includes all park rules and regulations that will be enforceable under Title 11 of the Town of San Anselmo Municipal Code; and

WHEREAS, in response to issues related to electric bike (e-bike) and electric scooter (e-scooter) usage at Memorial Park, the Town began enforcement of the existing park rules stating that “No unauthorized motor vehicles” may be operated with Town parks; and

WHEREAS, the Town seeks to clarify the park rule prohibiting unauthorized motorized vehicles by adding language specific to e-bikes and e-scooters as noted on Exhibit A, which is incorporated herein by reference; and

WHEREAS, the Town Council finds that the is not a “project” under the California Environmental Quality Act, because it does not involve an activity which has the potential to cause a direct or reasonably foreseeable indirect physical change in the environment (Cal. Pub. Res. Code § 21065).

NOW, THEREFORE, BE IT RESOLVED that Resolution 4101 is rescinded and the Park Rules and Regulations attached as Exhibit A are adopted in accordance with section 11-1.01 of the Town of San Anselmo Municipal Code.

THE FOREGOING Resolution was adopted at a regular meeting of the Town Council on the _ day of ___ , 2023 by the following vote:

AYES:

NOES:

ABSENT:

_____
Steve Burdo, Mayor

_____
Serge Avila, Town Clerk

EXHIBIT A
Town of San Anselmo – Park Rules & Regulations

Rules and Regulations for All Parks

- No person may be in the park between ½ hour after sunset and ½ hour before sunrise.
- No commercial use.
- No amplified sounds.
- No unauthorized motorized vehicles*
  *(includes e-bikes and e-scooters unless specifically authorized on designated pathways)
- No vandalism.
- No riding of horses or other animals in the park.
- No littering or dumping of off-site debris.
- No person may drink beer, wine, or alcoholic beverages or have in their possession any receptacle containing any alcoholic beverage.
- Where permitted, dogs and other domestic animals must be fastened to a chain or leash no more than six feet in length and must be under the direct and immediate control of a responsible person.
- A dog's owner/keeper must clean up, remove and dispose of their dog's waste.
- Dogs are to be controlled by owners/keepers at all times so as to allow the safe use and enjoyment of others in the park. Dogs may not be tied to fences, trees, or other objects.

Dog Use Rules at Memorial Park:

- **Picnic & Upper Lawn Areas**. Dogs must be fastened to and restrained by a chain or leash no more than six feet in length at all times within the picnic and upper lawn areas.
- **Playground**. Dogs may not enter the fenced children's playground area.
- **Sports Fields**. Dogs may not be on sports fields during organized sports or group activities. At all other times, dogs must be fastened to and restrained by a chain or leash no more than six feet in length, except that dogs may be off-leash at the following times:
  - Monday through Friday - Before 8:00 a.m.;
  - Saturday and Sunday - before 9:00 a.m.;
  - Daily - One hour before sunset.

Millennium Playground Rules and Regulations

- For your playground enjoyment please obey the following safety rules, failure to do so may cause injury to yourself or to others.
- No person may be in the Park or playground between 1/2 hour after sunset and 1/2 hour before sunrise.
- Dogs are not allowed in the fenced playground areas.

- Do not tie dogs to fences or other objects.
- The playground is a smoke free zone. Smoking or disposal of tobacco products is not allowed in the playground or within 25 feet of the fenced playground area.
- No bicycles, skateboards, rollerblades, or scooters are allowed within the playground or on the walkway.
- All children must be supervised at all times.
- The Tot Lot is intended for children ages 2-5.
- The Main Play Area is intended for children ages 6-12.

Slides
- Slide feet first only.
- No crawling or walking up the slides.

Swings
- Hold on with both hands.
- Standing on swings may cause injury.
- Stop swinging before you get off
- Never swing or twist empty seat.
- Stand clear of moving swIngs to avoid contact and possible injury.

Caution
- The water at the Animal fountain wall is continuously recycled and is not suitable for drinking.
- Bare feet may cause injury
- Throwing sand, gravel, or any other objects within the play area may cause injury.
- Playing on this equipment when wet may cause injury.
- The sun can cause slides and other surfaces to become hot. Test surfaces before allowing children to play on equipment.
- Do not assist children onto equipment they cannot reach on their own.

Courtesy
- No pushing, running, or shoving
- No climbing on benches, fences or over handrails.
- Play safely and be courteous to others.
- Please use the waste and recycling containers provided.

All other Park rules and regulations apply.

Elders Garden Area
- No smoking or disposal of tobacco products are allowed within 25 feet of the garden area.
- No climbing

Skate Plaza Rules and Regulations
- Use of the Skate Plaza is allowed from 9am to dusk/park close.

- This is an unsupervised park. It is recommended that youth 10 years of age and younger are accompanied by a parent or guardian.
- Parents or guardians, please supervise beginners.
- The Town of San Anselmo does not assume any liability for injury to participants or spectators involved in activities connected to skateboarding.
- No moving of skate plaza elements/components
- Skate plaza use during inclement weather is not recommended due to increased risk of injury.
- Skate respectfully, one skater on a ramp at a time
- No pushing, shoving, roughhousing, inappropriate language or loud music.
- Keep area clean. No unsolicited markings may be added to any surfaces or components within the plaza.
- No bikes on skate plaza element/components.
- Skating on park curbs, parking lot, and entrance sidewalk is prohibited.
- No special events or contests are allowed in the designated skate park area unless authorized by the Town.
- No drugs or alcohol allowed. No graffiti.
- The Town of San Anselmo reserves the right to remove anyone from the skate plaza for reasons of safety and fairness to other participants.
- Use of helmets, pads & safety gear is required at all times.

All other Park rules and regulations apply.

Lansdale Station Playground Rules and Regulations

- Same as the Millennium Playground.
- All other Park rules and regulations apply.

Robson Harrington Park

- Dogs must be on-leash at all times.
- All other Park rules and regulations apply.

Additional Parks Rules & Regulations

Fires: No person shall build, light or maintain a fire of any nature on Town Park property, except in permanent fixed barbecues, camp stoves, or fireplaces established by the Town.
The use of portable barbecues and camp stoves is prohibited except in designated areas.
Barbecues and stoves shall be operated at all times in a manner which does not endanger facilities.
In addition, hot coals must be disposed of in a designated manner.

Fireworks: No person shall possess, bring onto, set off or otherwise cause to explode on Town Park property any firecrackers, skyrockets or other fireworks or explosives, unless authorized by a law enforcement officer.

Firearms, Traps and Weapons: No person shall possess, use, carry, discharge, or cause to be discharged any gun, firearm or weapon while on Town Park property, including air or gas weapon, spring gun, spear, bow and arrow, crossbow, sling shot, animal trap, knife with blade over 5 inches long, explosive or any other form of weapon potentially dangerous to wildlife or human safety, unless authorized by law. No person shall discharge or cause to be discharged any firearm or weapon onto or across Town Park property from outside the boundary of such property, unless authorized by law.

Parking and Vehicle Removal: No person shall park, leave, abandon, possess or otherwise store any vehicle on Town park property, except in locations designated for such use. No person shall park any vehicle on Town Park property during periods when parking areas are closed nor in the following locations

a) Within the traveled portion of any road
b) On any service road or trail
c) In front of any gate
d) On any undisturbed or natural hillside
e) In areas designated for disabled or handicapped persons without appropriate authorization
f) In more than one parking space per vehicle
g) Within posted "no parking" areas
h) In any manner obstructing the free flow of traffic.

Except in designated overnight parking areas, no person shall park any vehicle for more than 24 consecutive hours. Any enforcement officer mentioned in California Vehicle Code section 22651 is authorized to remove any vehicle parked in violation of this section California Vehicle Code. Except as otherwise provided in these regulations, the provisions of the California Vehicle Code shall be applicable to the operation of vehicles on Town Park property.

Dogs and Other Animals: No person shall do any of the following on Town Park property:

a) Allow any dog or other domestic animal to enter signed environmentally sensitive or restricted areas;
b) Allow any dog or other domestic animal to interfere with, bother or disturb others using Town Park property;
c) Allow any dog or other domestic animal to hunt, pursue or harass other animals or wildlife;
d) Bring or keep a noisy, vicious or dangerous dog or other animal
e) Tie or hitch any dog or domestic animal to a tree or plant
f) Bring or keep a dog 4 months of age or more without proof that the dog has a valid rabies inoculation or a valid license
g) Leave a dog or other animal in an unattended vehicle without adequate ventilation, or in such manner as to subject the animal to extreme temperatures which adversely affect the animals health or welfare;
h) Fail to promptly remove from Town Park property any dog or other domestic animal after being ordered by department personnel to do so.
i) Dogs and other animals, other than dogs and animals which assist disabled or handicapped persons, are not permitted in Town buildings.

Horses and Saddle Animals: Horses and saddle animals are not permitted on Town Park property, except in areas designated otherwise. When permitted, horses and saddle animals must remain on trails, service roads and other areas not signed against such use. No person shall do any of the following on lands managed by the department:

a) Ride, drive, lead or keep any horse or saddle animal at such speed or in such manner which may endanger the safety of others, other animals or the protection of environmental resources.
b) Allow any horse or saddle animal to stand unattended or insecurely tied.
c) Tie or hitch any horse or saddle animal to a tree or plant.

Animals at Large: No person shall do any of the following on Town property:

a) Permit any cattle, sheep, goat, horse, dog, cat or other animal to graze to run at large;
b) Abandon a dog, cat, fish, fowl or other animal on Town property.
c) Any domestic animal found at large on Town property may be turned over to the County pound keeper for disposition as outlined in the Marin County Code.

Additional rules for Open Space Parks

- Dogs are to be controlled by owners/keepers at all times and are not allowed to enter signed environmentally sensitive or restricted areas or chase other dogs or wildlife.
- Professional dog walkers must obtain a permit from the Recreation Department before using Town Park property. No more than 3 dogs at a time are allowed off-leash on Town Park property.
- No smoking of tobacco or other substances is allowed within the boundaries of all parks at any time.
- No person shall operate any bicycle or similar vehicle on Town Park property except upon paved roads, fire protection roads, designated bicycle pathways or public roads not signed against such use. Otherwise, no person shall operate or possess any bicycle or similar vehicle elsewhere on Town Park property, unless signed specifically to permit such operation.

Additional rules for Urban Parks

- No group of twenty five or more persons may use the park without written permission from and payment of fee to the Recreation Department, 1000 Sir Francis Drake Blvd. 258-4640
- No golf or motorized airplanes

Any person violating any rule or regulation included in this resolution shall be punishable under section 11-1.02 of the Town Municipal Code.

From: McKitterick, Nate
To: Serge Avila
Subject: TC Agenda Item 2.1 Public Comment; eBike Use/Park Rules
Date: Friday, May 5, 2023 4:52:30 PM

CAUTION: External Sender

Hi, Serge. Please provide this public comment to the Council members as part of public comment.

I hesitate to wade into this, but the proposed amendment to the Park Rules may be unenforceable as currently written. Given that the Town may be ticketing under the new rule, I assume it wants something that is not questionable in court.

Here is what the Town proposes:
*No unauthorized motor vehicles**
*(*includes e-bikes and e-scooters unless specifically authorized on designated pathways)*

Under California Vehicle Code section 24016(b), "an electric bicycle is not a motor vehicle." Therefore, trying to include eBikes in a bullet prohibiting "motor vehicles" is not the best way to regulate this. Why not simply just do a *separate bullet* that says "eBikes unless specifically authorized on designated pathways"? That would not have the "motor vehicle" problem (though I have no comment on whether this solution otherwise comports with California law, as I have not looked into that).

I also have no comment on whether the tickets issued in the past are defensible if they have been issued under the "no unauthorized motor vehicles" section of the existing Park Rules.

Thank you, and have a great weekend!

-Nate McKitterick

100 Alder Ave.
San Anselmo, CA 94960
650-787-7478

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STAFF REPORT

TOWN OF SAN ANSELMO Item #: 2.5

MEETING DATE: May 9, 2023

AGENDA TITLE: Town of San Anselmo Stairs, Lanes, and Trails Program

FROM: Tom Bautista, E.I.T., Project Coordinator
Sean Condry, P.E., Public Works Director

RECOMMENDATION: That Town Council approve the Stairs, Lanes, and Trails (SLT) program, authorize one-time funding of $66,000 and allocate annual maintenance funding.

BACKGROUND

The San Anselmo Open Space Committee has identified 88 routes in Town, 37 of which could feasibly be improved, marked with signage, and mapped as SLT's to facilitate and encourage usage of these routes by residents. The other 51 routes have been omitted due to being unpassable either because of terrain or existing encroachments. The identified existing routes are on Town owned land.

Similar programs have been adopted by other municipalities in Marin County including Mill Valley and Fairfax, which have created inventories and maps of their existing trails.

The Town of San Anselmo Open Space Committee has already created an inventory and map, Attachment 1, of the 37 potential SLT's and has separated them into 3 categories. 10 are established and have been marked with signage, 14 are established but need to be marked with signage, and 13 require improvements and signage.

The Stairs, Lanes, and Trails Program has been recommended for approval by both the Open Space Committee on April 19, 2023 and the Planning Commission on May 1, 2023.

DISCUSSION/ANALYSIS

Adoption of the SLT program for the Town could include establishment of an official inventory and map of routes for public reference and a protocol for enforcement of encroachments into the designated SLT's. The SLT program could also create a tool for

residents to report maintenance needs or encroachments onto the routes. Improvements and signage will also help to protect these routes from encroachments. Additional points of consideration that could be incorporated into the SLT program would be allocation of Town funds and resources to assist with trail improvements and maintenance, designation of Town or Open Space Committee responsibility for the SLT's, and addition of some SLT improvement projects to the Bike & Pedestrian Master Plan.

Establishing the inventory of SLT's will allow for further analysis of the routes and could allow staff to work with the Open Space Committee to categorize the routes based on if required improvements can be completed through volunteer work parties or Eagle Scout projects or if they are larger scale and would require staff support.

The categorization could also help staff indicate which SLT's are viable fire evacuation routes and if any have the potential to become viable bike pathways.

Please note that municipalities have broad immunities against damages for injuries on trails and similar routes. For example, a city will be immune from injury damages due to the condition or use of trails and unpaved roads, which includes not only unpaved trails but also paved paths. (Gov. Code, § 831.4; [i.e., *Nealy v. County of Orange* (2020) 54 Cal.App.5th 594, no liability for cyclists injuries while riding on public trail]; *Farham v. City of L.A.* (1998) 68 Cal.App.4th 1097, 1102.) This immunity is broad and covers issues such as the design, maintenance, and condition of the trail. (*Id*.) A "condition" of the trail is also broad, and includes improvements such as fences and similar construction. (*Nealy*.) Given applicable immunities, staff suggest that the establishment of a SLT program presents low legal risks.

FISCAL IMPACT

Staff and the Open Space Committee have visited the proposed SLT sites and the approximate cost for materials for the remaining work is $66,000. This cost does not include labor as it is assumed that labor will be done through either volunteer work parties or Eagle Scout projects.

There is also a grant funding opportunity through the State of California Department of Parks and Recreation Recreational Trails Program.

In addition to the one-time funding of $66,000 for the remaining work to improve the SLT's, Town staff recommend annual maintenance funding for the SLT's be allocated as well. Funding for both items can come from any or all of Open Space funding, Measure A funding, Parks funding, or Measure J funding.

GENERAL PLAN CONSISTENCY

The proposed SLT program is consistent with General Plan Land Use Goal #4 which states "New developments in the Town's open hillside and ridge areas will be regulated to protect the natural beauty of these areas".

CEQA AND CLIMATE ACTION PLAN CONSISTENCY

The Town finds maintenance of existing stairs, lanes, or trails to be categorically exempt from the requirement for the preparation of environmental documents under the California Environmental Quality Act (CEQA) under CEQA Guidelines Section 15301 Class 1, because it involves maintenance of existing public facilities involving negligible or no expansion of use. (14 Cal. Code Regs. § 15301).

The maintenance and improvement of existing stairs, lanes, and trails will address San Anselmo's Climate Action Plan (CAP) 2030, specifically CAP Measure T-3, encourage walking by repairing and maintaining stairs, lanes, and trails.

ATTACHMENTS

Attachment 1- SLT Map and Inventory

Town of San Anselmo Stairs, Lanes, Trails (SLT) Inventory

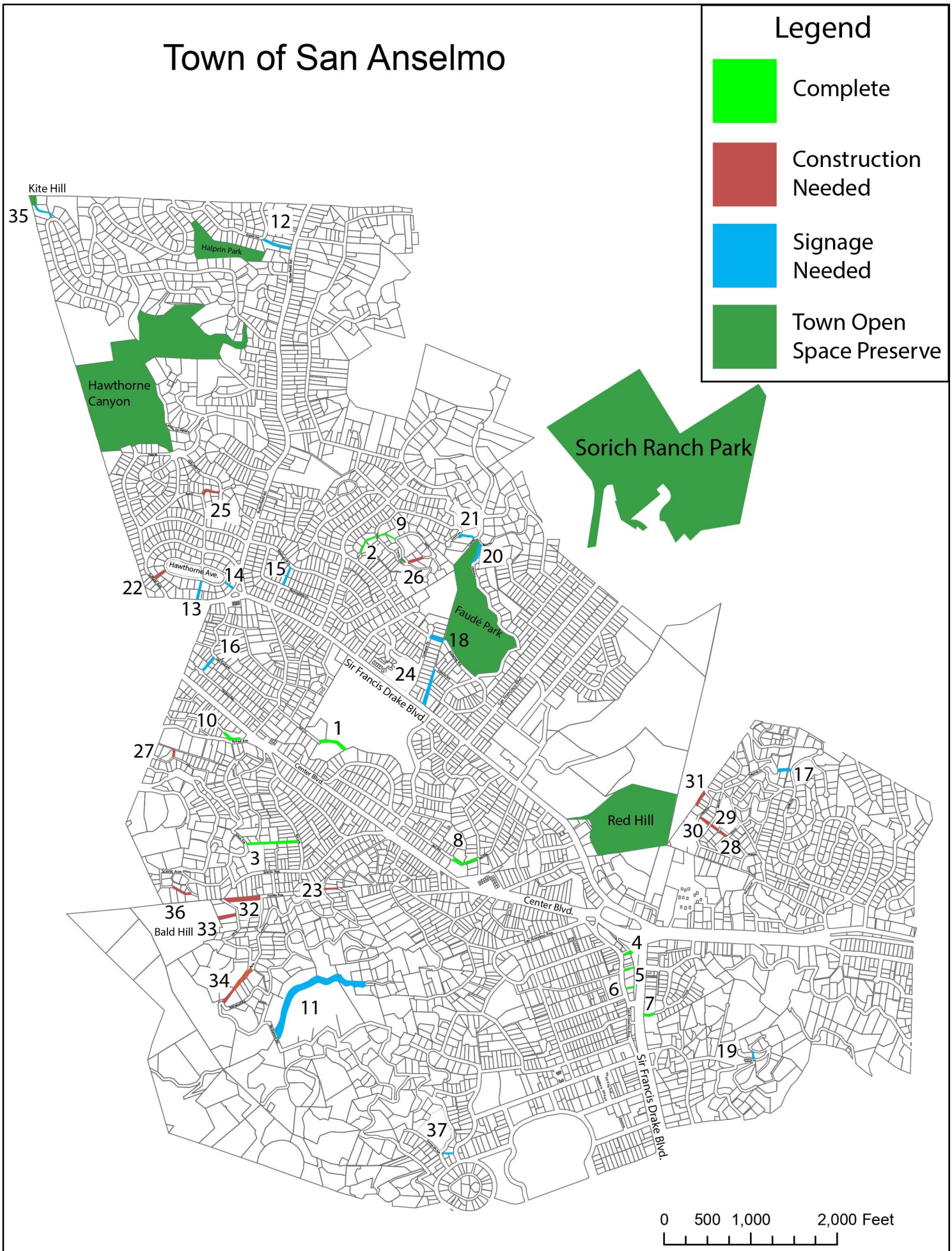
LEGEND

Complete with Signage

Signage Needed Only

Improvements and Signage Needed

NO	NAME	LOCATION	LENGTH (ft)
1	Fern Lane	End of Fern Lane to Archie Williams HS	80
2	Stone Walk #1	9-10 Stone Ct. to 17-34 Ridge Rd.	290
3	Morton	104 Morton Ln.-End Foothill Rd.-194-208 Scenic	342
4	Creek Park Bridge	N of 572 San Anselmo	85
5	Town Hall Bridge	526-528 San Anselmo	100
6	Magnolia Ave Bridge	546-559 San Anselmo	125
7	Lincoln Park Bridge	Lincoln Ct to 160 Sir Francis Drake	75
8	Patterson footbridge	Karl to Sais	200
9	Stone Walk #2	27-35 Ridge to 95-97 Ridge	216
10	Lansdale Park	parking lot to lower park near creek stairs	130
11	Laurel FR	450 Redwood to 475-476 Laurel	1400
12	Angela	329-337 Butterfield to 29-33 Angela Ave.	350
13	Hawthorne	1584-1586 SFD to 68-76 Hawthorne	224
14	Park Way	1554 SFD-5 Suffield to 86-90 Hawthorne.	121
15	Willow Walk	138-144 Morningside to 141-145 Meadowcroft	219
16	Florence	90-98 Florence to 85-89 Oak Knoll	200
17	Jordan	6 Jersey to 115 Jordan	150
18	Alderney Steps	52-56 Cordone	138
19	Woodruff Steps	7-21 Woodruff Rd. to 11 Sturdivant	92
20	Oakland Trail	90 Oakland to 11 Elkhorn Way	250
21	Alice Stairs	90 Berkeley to 2-6 Alice Way.	200
22	Suffield	111-127 Suffield to 36-44 Hawthorne	144
23	Savannah	End of Savannah to 99-105 Redwood Rd.	184
24	Lower Hampton	15 Hampton to 1208-1212 SFDB	420
25	Bennit	52-62 Bennit to 36-50 Hillcrest Ct.	220
26	Ridge Walk	175-181 Ridge Rd to 1 Parkside Ct	169
27	Spruce #1	380-390 Scenic to Spruce.	85
28	Signal #1	21-24 Sunny	85
29	Signal #2	21 Millbrae-24 Sunny	100
30	Signal #3	37-51 Grove Hill South	135
31	Grove Hill South	6-16 Grove Hill S	270
32	Allyn #2	140 Allyn to 120 Floribel	360
33	Allyn - MCOSP	131 and 147 Allyn	200
34	Redwood	Allyn Ave to Redwood	1000
35	Wilder	170 Oak Spgs to Kite Hill	300
36	Scenic-Ivy	End of Scenic to 10-16 Ivy	175
37	Sunnyside	South of 11 Sunnyside	141


Town of San Anselmo
Legend
Complete
Construction Needed
Signage Needed
Town Open Space Preserve
Kite Hill
Halprin Park
Hawthorne Canyon
Sorich Ranch Park
Hawthorne Ave.
Faudé Park
Sir Francis Drake Blvd.
Center Blvd.
Red Hill
Bald Hill
0 500 1,000 2,000 Feet

From: Dan Jackson
To: Town Council
Subject: public comment re: Stairs, Lanes, and Trails Program
Date: Saturday, May 6, 2023 1:23:11 PM

CAUTION: External Sender

I'm very excited about the SLT program, and look forward to the Town Council approving it!

When we looked at housing in Mill Valley, their Steps, Lanes, and Paths program was specifically one of the things that drew us there.

As a San Anselmo resident and homeowner, I was really disappointed when I found out that the original subdivision maps that include our property had public paths through the neighborhood, but that those paths had not been developed / protected from encroachment. One in particular would be fantastically convenient, but is unfortunately omitted from the recommended list of trails.

I fervently hope the SLT program can eventually reclaim all of the public paths and develop them into a network of pedestrian paths. I believe this will result in fewer car trips, and enhance the community of our town.

Thanks,
Dan Jackson

STAFF REPORT

TOWN OF SAN ANSELMO Item #:

MEETING DATE: May 9, 2023

AGENDA TITLE: Town Hall Roof and HVAC Replacement Project
FROM: Department of Public Works

RECOMMENDATION: That the Town Council approves the Town Hall Roof and HVAC Replacement Project and authorizes staff to advertise for construction bids.

SUMMARY

On March 14, 2023, Town Council provided direction to staff for the use of American Rescue Plan Act State & Local Fiscal Relief Funds (ARPA). One of the projects authorized for funding was the Town Hall Roof and HVAC Replacement Project.

BACKGROUND

The Town Hall roof has had leaks for many, many years and has needed full replacement for the last ten years plus. However, funding was limited so triage repairs have been completed over the years. In addition, the heating, ventilation, and air conditioning (HVAC) for Town Hall is approximately 50 years old and has also been in dire need of replacement. The leaking roof has continued to cause damage to the ceiling in Town Hall offices and the HVAC system has continued to breakdown during critical times such as heat waves or cold spells requiring ongoing emergency maintenance.

DISCUSSION/ANALYSIS

Drawings and Specifications have been completed by licensed engineers to replace the Town Hall Roof with a modified bitumen roof and a new HVAC system. The new roofing system will have a 30-year guarantee against leaks. The HVAC system is a Mitsubishi Heat Pump system which will be all electric and remove the existing gas furnaces.

The new heat pump system will have significant energy savings as well as reduce greenhouse gas emissions. The system is known as a variable refrigerant flow with heat recovery and will reduce energy usage by approximately 25%. Because of the heat recovery it can recover and redirect heat from zones in cooling mode to zones requiring heating and vice versa which significantly increases efficiency. This repurposes would-be waste heat into “free” heat for the building, reducing the outdoor

unit's energy usage and delivering operational savings. By leveraging zone diversity, the system can increase total applied capacity by up to 150 percent over the outdoor unit's rated capacity.

The estimated costs are as follows:

- Roof Replacement and Carpentry $130,000
- HVAC Replacement $300,000

The total combined cost is $430,00 without contingency.

The scheduling of the replacement project would occur in the fall most likely with staging determined in terms of impacts to office occupancy. Staff may have to work remotely during some of the construction or from other Town buildings. Staff will try to minimize the impact to daily Town Hall operation.

FISCAL IMPACT

The combined engineers estimate for a new roof and HVAC is $430,000. Funding will come from ARPA funds.

GENERAL PLAN CONSISTENCY

This item is consistent with the General Plan's Conservation Element's Conservation and environmental Policy Guideline No. 13 which states, "The Town and County shall take measures to reduce existing and future inefficient or unnecessary energy or natural resources consumption. Recyclable and biodegradable materials shall be utilized and used materials shall be recycled or reused whenever possible."

CEQA AND CLIMATE ACTION PLAN CONSISTENCY

The Town finds this project to be categorically exempt from the requirement for the preparation of environmental documents under the California Environmental Quality Act (CEQA) under CEQA Guidelines Section 15301 Class 1, because it involves maintenance and minor alteration of an existing facility with negligible or no expansion of use.

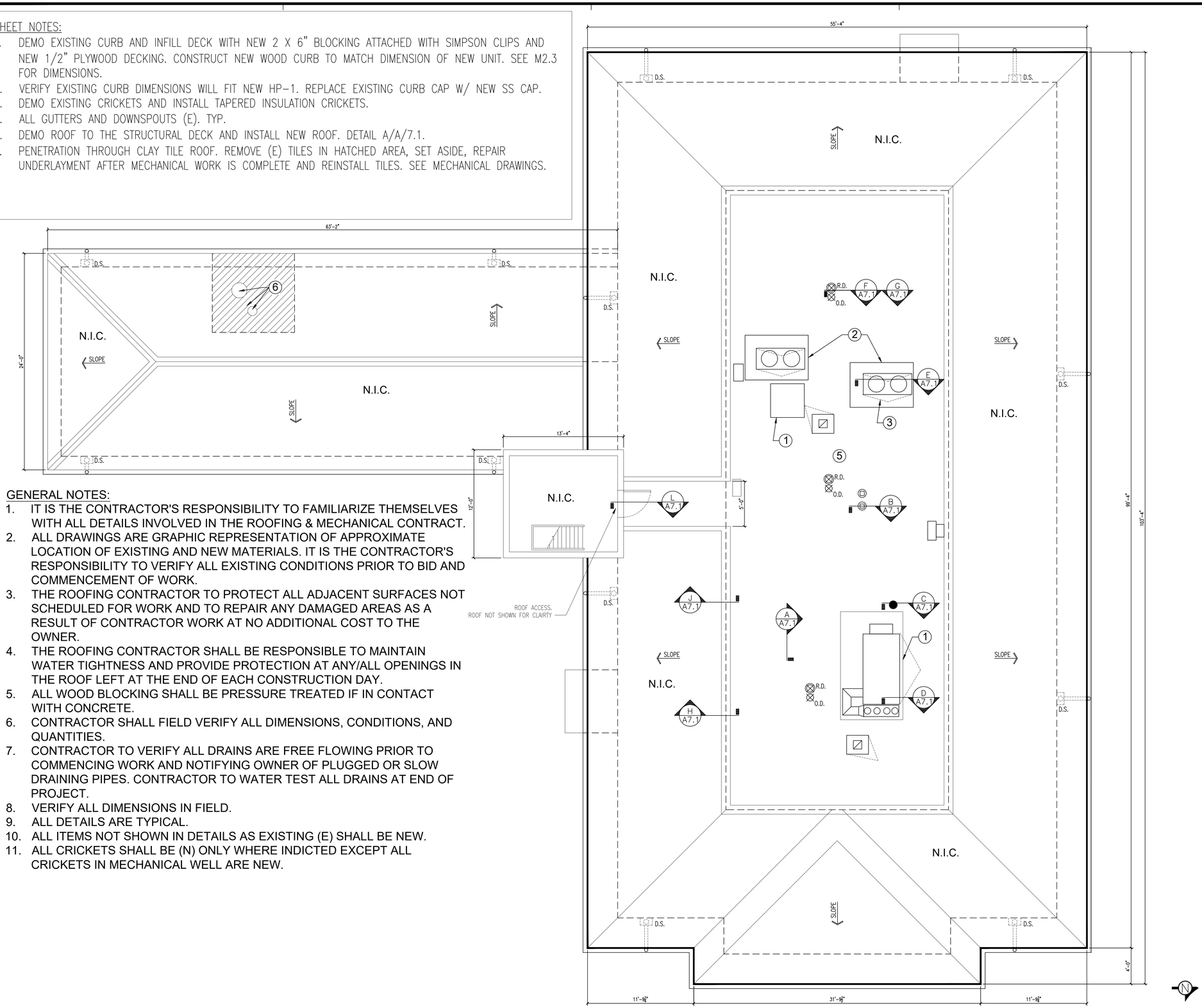
It is consistent with the Town's Climate Action Plan 2030 and falls under Climate action codes R-3 Building and Appliance Electrification as well as R-4 Innovate Technologies for use of a variable refrigerant flow system with heat recovery.

ATTACHMENTS

Attachment 1- Plans

SHEET NOTES:

1. DEMO EXISTING CURB AND INFILL DECK WITH NEW 2 X 6" BLOCKING ATTACHED WITH SIMPSON CLIPS AND NEW 1/2" PLYWOOD DECKING. CONSTRUCT NEW WOOD CURB TO MATCH DIMENSION OF NEW UNIT. SEE M2.3 FOR DIMENSIONS.
2. VERIFY EXISTING CURB DIMENSIONS WILL FIT NEW HP-1. REPLACE EXISTING CURB CAP W/ NEW SS CAP.
3. DEMO EXISTING CRICKETS AND INSTALL TAPERED INSULATION CRICKETS.
4. ALL GUTTERS AND DOWNSPOUTS (E). TYP.
5. DEMO ROOF TO THE STRUCTURAL DECK AND INSTALL NEW ROOF. DETAIL A/A/7.1.
6. PENETRATION THROUGH CLAY TILE ROOF. REMOVE (E) TILES IN HATCHED AREA, SET ASIDE, REPAIR UNDERLAYMENT AFTER MECHANICAL WORK IS COMPLETE AND REINSTALL TILES. SEE MECHANICAL DRAWINGS.



GENERAL NOTES:

1. IT IS THE CONTRACTOR'S RESPONSIBILITY TO FAMILIARIZE THEMSELVES WITH ALL DETAILS INVOLVED IN THE ROOFING & MECHANICAL CONTRACT.
2. ALL DRAWINGS ARE GRAPHIC REPRESENTATION OF APPROXIMATE LOCATION OF EXISTING AND NEW MATERIALS. IT IS THE CONTRACTOR'S RESPONSIBILITY TO VERIFY ALL EXISTING CONDITIONS PRIOR TO BID AND COMMENCEMENT OF WORK.
3. THE ROOFING CONTRACTOR TO PROTECT ALL ADJACENT SURFACES NOT SCHEDULED FOR WORK AND TO REPAIR ANY DAMAGED AREAS AS A RESULT OF CONTRACTOR WORK AT NO ADDITIONAL COST TO THE OWNER.
4. THE ROOFING CONTRACTOR SHALL BE RESPONSIBLE TO MAINTAIN WATER TIGHTNESS AND PROVIDE PROTECTION AT ANY/ALL OPENINGS IN THE ROOF LEFT AT THE END OF EACH CONSTRUCTION DAY.
5. ALL WOOD BLOCKING SHALL BE PRESSURE TREATED IF IN CONTACT WITH CONCRETE.
6. CONTRACTOR SHALL FIELD VERIFY ALL DIMENSIONS, CONDITIONS, AND QUANTITIES.
7. CONTRACTOR TO VERIFY ALL DRAINS ARE FREE FLOWING PRIOR TO COMMENCING WORK AND NOTIFYING OWNER OF PLUGGED OR SLOW DRAINING PIPES. CONTRACTOR TO WATER TEST ALL DRAINS AT END OF PROJECT.
8. VERIFY ALL DIMENSIONS IN FIELD.
9. ALL DETAILS ARE TYPICAL.
10. ALL ITEMS NOT SHOWN IN DETAILS AS EXISTING (E) SHALL BE NEW.
11. ALL CRICKETS SHALL BE (N) ONLY WHERE INDICTED EXCEPT ALL CRICKETS IN MECHANICAL WELL ARE NEW.

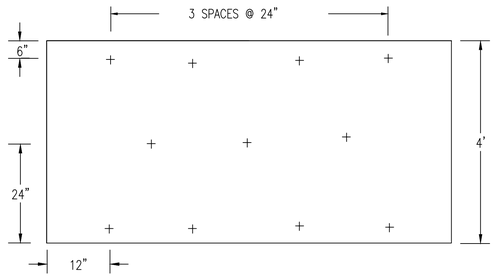
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HVAC UPGRADES
525 SAN ANSELMO AVE.
SAN ANSELMO, CA, 94960

DATE	1/22/2021
SCALE	AS NOTED
DRAWN	GCK
JOB	

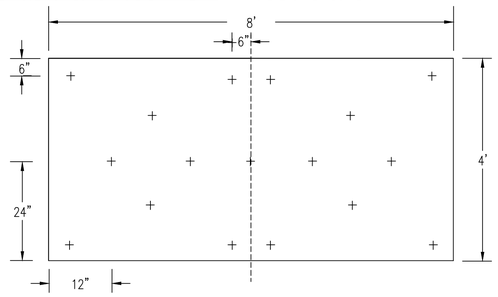
ROOF PLAN

A2.1

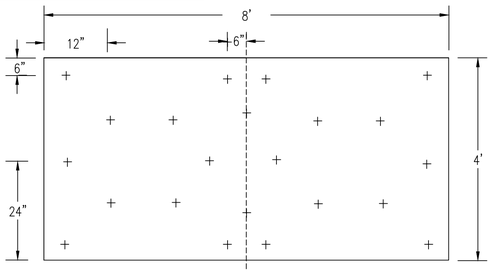
ZONE 1 INSULATION BOARD FASTENER PATTERN: 11 FASTENERS PER BOARD



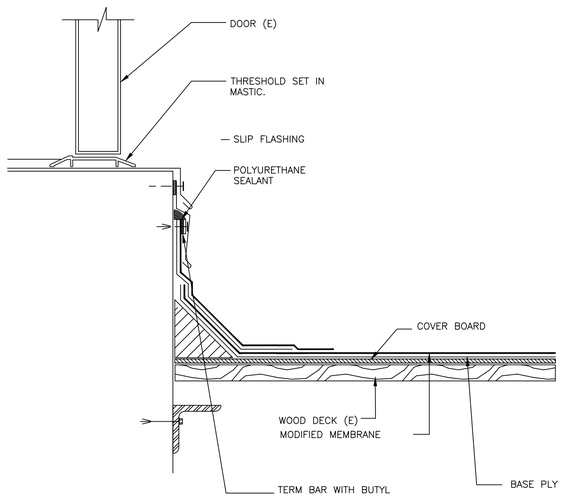
ZONE 2 INSULATION BOARD FASTENER PATTERN: 17 FASTENERS PER BOARD



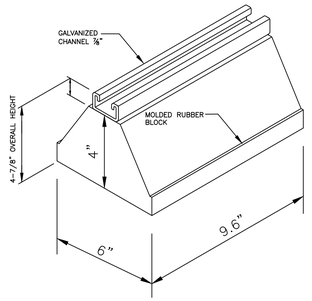
ZONE 3 INSULATION BOARD FASTENER PATTERN: 22 FASTENERS PER BOARD



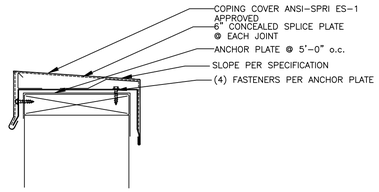
4 X 8 BOARD PATTERN
INSULATION BOARD FASTENER PATTERN



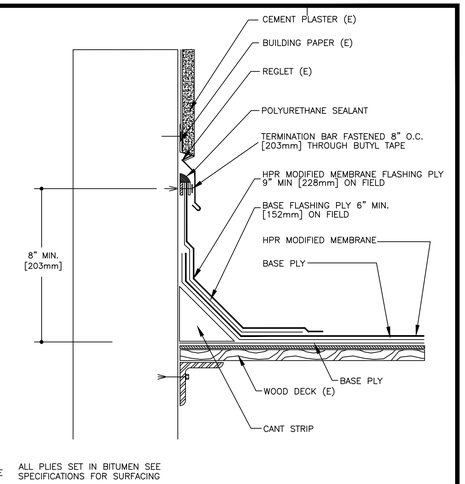
L A7.1 DOOR THRESHOLD DETAIL
SCALE: NTS



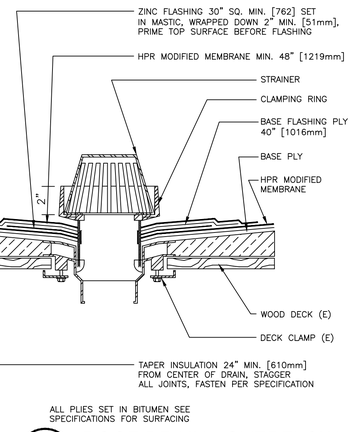
K A7.1 PIPE SUPPORT
SCALE: NTS



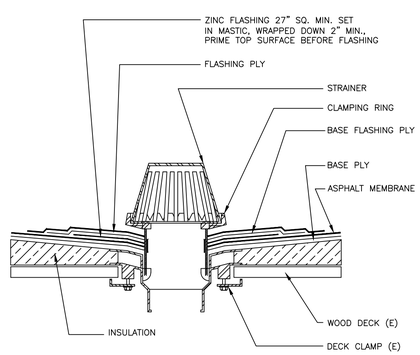
J A7.1 COPING DETAIL
SCALE: NTS



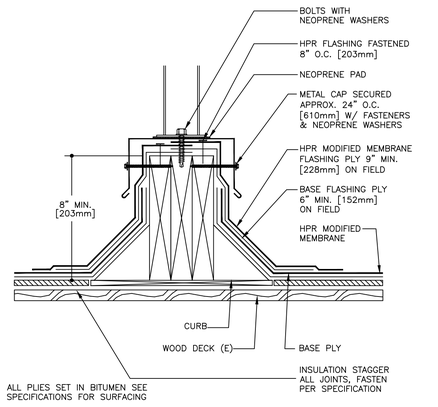
H A7.1 COUNTERFLASHING DETAIL
SCALE: NTS



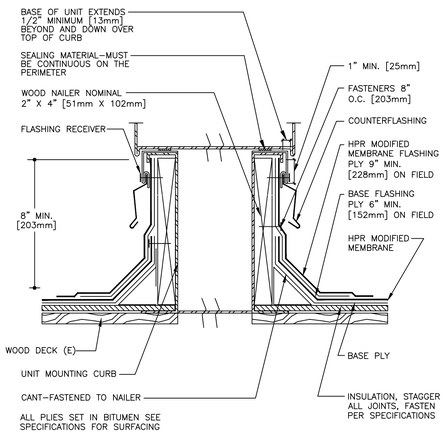
G A7.1 ROOF DRAIN - OVERFLOW
SCALE: NTS



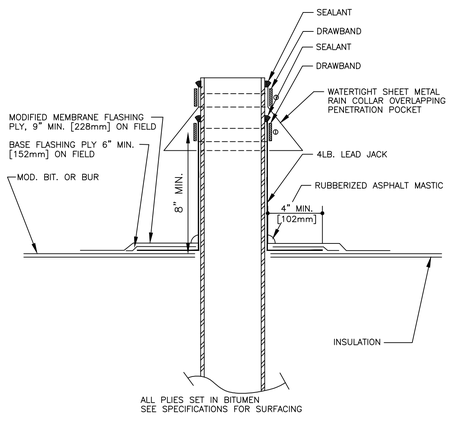
F A7.1 ROOF DRAIN
SCALE: NTS



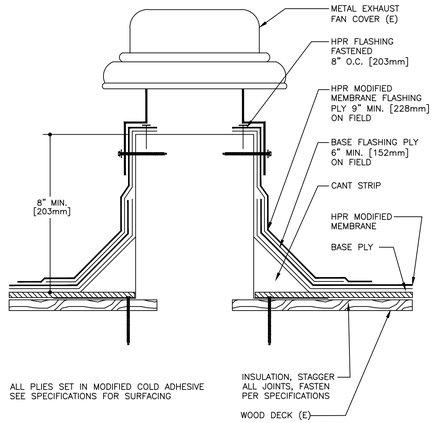
E A7.1 EQUIPMENT/DUCT SUPPORT
SCALE: NTS



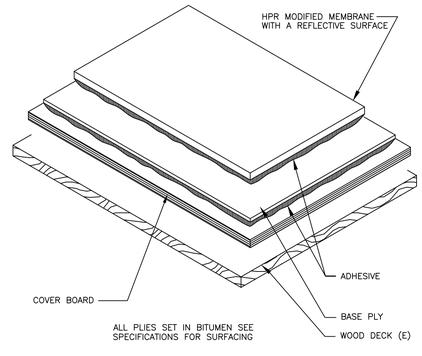
D A7.1 MECHANICAL CURB
SCALE: NTS



C A7.1 CONDUIT/PIPE
SCALE: NTS



B A7.1 CURBED FAN
SCALE: NTS



A A7.1 ROOF ASSEMBLY
SCALE: NTS

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DATE	1/22/2021
SCALE	AS NOTED
DRAWN	GCK
JOB	

ROOF DETAILS

A7.1

Split Heat Pump Unit Schedule

UNIT NO.	MFGR.	SECTION	MODEL NO.	AIR FLOW CFM	FAN RPM	COOLING CAPACITY * TOTAL BTUH	COOLING CAPACITY * SENSIBLE BTUH	TTL KW.	HEATING CAPACITY ** HEAT PUMP (BTU/HR.)	HEATING CAPACITY ** STRIP HEAT (KW)	ELECTRICAL VOLTAGE	ELECTRICAL PHASE	ELECTRICAL MIN. AMP	ELECTRICAL MAX FUSE SIZE	WEIGHT LBS	REMARKS
HP-1	MITSUBISHI	OUTDOOR	TURYE432BN40AN	–	–	386,572	385,025	–	312,415	–	208	3	73/ 73	125/ 125	950/ 950	TWO MODULES, WITH TWINNING KIT
FC-1	MITSUBISHI	INDOOR	TPVFYP030AM141A	875	–	21,881	21,881	–	17,885	–	208	1	4.13	15	150	
FC-2	MITSUBISHI	INDOOR	TPEFYP072MH140A	2,540	–	52,515	52,515	–	42,083	–	208	1	7.7	15	235	
FC-3	MITSUBISHI	INDOOR	TPLFYP008FM140A	350	–	5,835	5,835	–	4,734	–	208	1	0.29	15	50	
FC-4	MITSUBISHI	INDOOR	TPLFYP008FM140A	350	–	5,835	5,835	–	4,734	–	208	1	0.29	15	50	
FC-5	MITSUBISHI	INDOOR	TPLFYP012FM140A	390	–	8,753	8,591	–	7,102	–	208	1	0.35	15	50	
FC-6	MITSUBISHI	INDOOR	TPLFYP005FM140A	280	–	3,647	3,647	–	2,946	–	208	1	0.24	15	40	
FC-7	MITSUBISHI	INDOOR	TPLFYP005FM140A	280	–	3,647	3,647	–	2,946	–	208	1	0.24	15	40	
FC-8	MITSUBISHI	INDOOR	TPLFYP005FM140A	280	–	3,647	3,647	–	2,946	–	208	1	0.24	15	40	
FC-9	MITSUBISHI	INDOOR	TPLFYP005FM140A	280	–	3,647	3,647	–	2,946	–	208	1	0.24	15	40	
FC-10	MITSUBISHI	INDOOR	TPLFYP008FM140A	350	–	5,835	5,835	–	4,734	–	208	1	0.29	15	50	
FC-11	MITSUBISHI	INDOOR	TPLFYP005FM140A	280	–	3,647	3,647	–	2,946	–	208	1	0.24	15	40	
FC-12	MITSUBISHI	INDOOR	TPLFYP005FM140A	280	–	3,647	3,647	–	2,946	–	208	1	0.24	15	40	
FC-13	MITSUBISHI	INDOOR	TPLFYP005FM140A	280	–	3,647	3,647	–	2,946	–	208	1	0.24	15	40	
FC-14	MITSUBISHI	INDOOR	TPLFYP008FM140A	350	–	5,835	5,835	–	4,734	–	208	1	0.29	15	50	
FC-15	MITSUBISHI	INDOOR	TPLFYP012FM140A	390	–	8,753	8591	–	7,102	–	208	1	0.35	15	50	
FC-16	MITSUBISHI	INDOOR	TPLFYP005FM140A	280	–	3,647	3,647	–	2,946	–	208	1	0.24	15	40	
FC-17	MITSUBISHI	INDOOR	TPLFYP005FM140A	280	–	3,647	3,647	–	2,946	–	208	1	0.24	15	40	
FC-18	MITSUBISHI	INDOOR	TPLFYP008FM140A	350	–	5,835	5,835	–	4,734		208	1	0.29	15	50	
FC-19	MITSUBISHI	INDOOR	TPLFYP005FM140A	280	–	3,647	3,647	–	2,946	–	208	1	0.24	15	40	
FC-20	MITSUBISHI	INDOOR	TPLFYP008FM140A	350	–	5,835	5,835	–	4,734	–	208	1	0.29	15	50	
FC-21	MITSUBISHI	INDOOR	TPLFYP008FM140A	350	–	5,835	5,835	–	4,734	–	208	1	0.29	15	50	
FC-22	MITSUBISHI	INDOOR	TPLFYP012FM140A	390	–	8,753	8,591	–	7,102	–	208	1	0.35	15	50	
FC-23	MITSUBISHI	INDOOR	TPLFYP018FM140A	460	–	13,129	12,551	–	10,521	–	208	1	0.5	15	50	
FC-24	MITSUBISHI	INDOOR	TPLFYP008FM140A	350	–	5,835	5,835	–	4,734	–	208	1	0.29	15	50	
FC-25	MITSUBISHI	INDOOR	TPLFYP008FM140A	350	–	5,835	5,835	–	4,734	–	208	1	0.29	15	50	
FC-26	MITSUBISHI	INDOOR	TPLFYP012FM140A	390	–	8,753	8,591	–	7,102	–	208	1	0.35	15	50	
FC-27	MITSUBISHI	INDOOR	TPLFYP012FM140A	390	–	8,753	8,591	–	7,102	–	208	1	0.35	15	50	
FC-28	MITSUBISHI	INDOOR	TPLFYP008FM140A	350	–	5,835	5,835	–	4,734	–	208	1	0.29	15	50	
FC-29	MITSUBISHI	INDOOR	TPLFYP008FM140A	350	–	5,835	5,835	–	4,734	–	208	1	0.29	15	50	
FC-30	MITSUBISHI	INDOOR	TPLFYP008FM140A	350	–	5,835	5,835	–	4,734	–	208	1	0.29	15	50	
FC-31	MITSUBISHI	INDOOR	TPEFYP012MA143A	370	–	8,753	8,753	–	7,102	–	208	1	1.21	15	50	
FC-32	MITSUBISHI	INDOOR	TPVFYP036AM141A	1,095	–	26,258	26,258	–	21,042	–	208	1	4.13	15	160	
FC-33	MITSUBISHI	INDOOR	TPVFYP012AM141A	400	–	8,753	8,753	–	7,102	–	208	1	3.0	15	130	
FC-34	MITSUBISHI	INDOOR	TPEFYP008MA143A	300	–	5,835	5,835	–	4,734	–	208	1	1.05	15	50	
FC-35	MITSUBISHI	INDOOR	TPEFYP008MA143A	300	–	5,835	5,835	–	4,734	–	208	1	1.05	15	50	
FC-36	MITSUBISHI	INDOOR	TPVFYP012AM141A	400	–	8,753	8753	–	7,102	–	208	1	3.0	15	130	
FC-37	MITSUBISHI	INDOOR	TPVFYP018AM141A	580	–	13,129	13,129	–	10,521	–	208	1	3,0	15	130	
FC-38	MITSUBISHI	INDOOR	TPEFYP006MA143A	300	–	4,376	4,376	–	3,524	–	208	1	1.05	15	40	
FC-39	MITSUBISHI	INDOOR	TPEFYP012MA143A	370	–	8,753	8753	–	7,102	–	208	1	1.21	15	50	
FC-40	MITSUBISHI	INDOOR	TPEFYP018MA143A	600	–	13,129	13,129	–	10,521	–	208	1	1.56	15	50	
FC-41	MITSUBISHI	INDOOR	TPEFYP024MA143A	670	–	17,505	17,505	–	14,203	–	208	1	2.25	15	80	
FC-42	MITSUBISHI	INDOOR	TPEFYP012MA143A	370	–	8,753	8753	–	7,102	–	208	1	1.21	15	50	
FC-43	MITSUBISHI	INDOOR	TPEFYP006MA143A	300	–	4,376	4,376	–	3,524	–	208	1	1.05	15	40	
FC-44	MITSUBISHI	INDOOR	TPLFYP008FM140A	350	–	5,835	5,835	–	4,734	–	208	1	0.29	15	50	
FC-45	MITSUBISHI	INDOOR	TPLFYP012FM140A	390	–	8,753	8,591	–	7,102	–	208	1	0.35	15	40	

* COOLING CAPACITY AT 105°F AMB., 80°F EDB, 62°F EWB
** HEATING CAPACITY AT 25°F AMBIENT, 70°F EDB

Packaged Heat Pump Unit Schedule

UNIT NO.	MFGR.	MODEL NO.	INDOOR-AIR FAN CFM	INDOOR-AIR FAN NO.	INDOOR-AIR FAN EXTERNAL STATIC PRESSURE	INDOOR-AIR FAN FAN RPM	INDOOR-AIR FAN MOTOR H.P.	COOLING COMPRESSOR NO.	COOLING COMPRESSOR TTL. KW.	COOLING INDOOR COIL AREA	COOLING INDOOR COIL ROWS	COOLING INDOOR COIL FINS/IN	COOLING *TOTAL BTU/HR	COOLING *SENSIBLE BTU/HR	INTEGRATED HEATING CAPACITY BTU/HR	UNIT ELECTRICAL VOLTAGE	UNIT ELECTRICAL PHASE	UNIT ELECTRICAL MCA	APPROX. UNIT WEIGHT (LB)	REMARKS
DOAS-1	TRANE	D4BE048F4	700	1	0.62	1048	2.5	1	5.8	4.17	4	12	49,100	34,300	35,600	208	3	31.1	1400	1 2 3 4 5 6 7

* COOLING CAPACITY AT 105°F AMB., 80°F EDB., 62°F EWB
** INTERGRATED HEATING CAPACITY AT 25°F AMB., 70°F EDB

1. HORIZONTAL DISCHARGE AND NO RETURN
2. WITH STAINLESS STEEL DRAIN PAN
3. WITH 2" PLEATED FILTER (MERV 8)
4. WITH TWO POSITION OUTDOOR AIR DAMPER
5. WITH CONDENSER HAILGUARD
6. WITH DOUBLE WALL INSULATION
7. WITH SUPPLY DISCHARGE AIR SENSOR (FLD)

BC Controller Schedule

UNIT NO.	MFGR.	MODEL NO.	PIPING	DRAIN	VOLTAGE	PHASES	MCA AMPS	WEIGHT (LBS.)	REFRIGERANT TYPE	REMARKS
BC-1	MITSUBISHI	CMB-P1016 NU-KA1	1 1/8 ,1 5/8	3/4"	208	1	1.6	160	R-410A	
BC-2	MITSUBISHI	CMB-P108 NU-KB1	3/8 ,5/8, 3/4	3/4"	208	1	0.75	75	R-410A	
BC-3	MITSUBISHI	CMB-P108 NU-KB1	3/8 ,5/8, 3/4	3/4"	208	1	0.75	75	R-410A	
BC-4	MITSUBISHI	CMB-P108 NU-KB1	1/2 ,3/4, 1 1/8	3/4"	208	1	0.75	75	R-410A	
BC-5	MITSUBISHI	CMB-P108 NU-KB1	3/8 ,5/8, 3/4	3/4"	208	1	0.75	75	R-410A	
BC-6	MITSUBISHI	CMB-P108 NU-KB1	3/8 ,5/8, 3/4	3/4"	208	1	0.75	75	R-410A	

Gravity Hood Schedule

FAN NO.	MFGR.	MODEL NO.	CFM	S.P. ("WC)	INTAKE AREA FT²	NECK SIZE	AIR FLOW DIRECTION	APPROX. WEIGHT (LBS.)	REMARKS
GH-1	COOK	12x12GR	–	0.25	3	12x12	EXHAUST	125	
GH-2	COOK	12x12GR	–	0.25	3	12x12	EXHAUST	125	

Mechanical Legend

12"ø	ROUND DUCT, INSIDE DIAMETER INDICATED
18x12	RECTANGULAR DUCT, INSIDE WIDTH AND INSIDE DEPTH
	SUPPLY DUCT, SECTION
	RETURN DUCT, SECTION
	EXHAUST DUCT, SECTION
FD	FIRE DAMPER IN DUCT
FD / D	SINGLE BLADE VOLUME DAMPER
D	TURNING VANE
	TAKE-OFF WITH ADJUSTABLE TURNING VANE
	ROUND CONICAL TEE WITH TAKE-OFF AT 45° TO DIRECTION OF MAIN DUCT
	ACCESS PANEL IN DUCT
	INTERNAL ACOUSTIC INSULATION INSIDE DUCT, SIZES SHOWN ARE NET INSIDE
500 / 18x18xT	CEILING DIFFUSER, CFM ON TOP, NECK SIZE AND NUMBER OF DIRECTIONS OF BLOW ON BOTTOM
200 / 12x12	CEILING RETURN REGISTER, CFM ON TOP, NECK SIZE ON BOTTOM
200 / 12x12	CEILING EXHAUST REGISTER, CFM ON TOP, NECK SIZE ON BOTTOM
200 / 12x12	SIDEWALL EXHAUST, RETURN, OR RELIEF REGISTER, CFM ON TOP, NECK SIZE ON BOTTOM
500 / 18x12xT	SIDEWALL DIFFUSER, CFM ON TOP, NECK SIZE AND NUMBER OF DIRECTIONS OF BLOW ON BOTTOM
T	THERMOSTAT MOUNT ON WALL
TYP.	TYPICAL
(E)	EXISTING
(N)	NEW
NTS	NOT TO SCALE
DN	DOWN
AFF	ABOVE THE FINISHED FLOOR
1	DESIGNATION OF SHEET NOTE #1

Plumbing Legend

W.	SOIL OR WASTE PIPING ABOVE FLOOR
W.	SOIL OR WASTE PIPING BELOW GRADE/FLOOR
R'WL	RAINWATER LEADER PIPING
V.	VENT PIPING
CW	COLD WATER PIPING
HW	HOT WATER PIPING
HWR	HOT WATER RETURN PIPING
G.	GAS PIPING
CD	CONDENSATE DRAIN PIPING
F.	FIRE PIPING
FD, RD	FLOOR DRAIN, ROOF DRAIN
COTG, FCO	CLEANOUT TO GRADE, FLOOR CLEANOUT
WCO	WALL CLEANOUT
CO	CLEANOUT
VTR	VENT THROUGH ROOF
HB	HOSE BIBB
1	DESIGNATION OF SHEET NOTE #1
(E)	EXISTING
(N)	NEW
TYP.	TYPICAL
	GAS COCK
G.V.	GATE VALVE
B.V.	BALL VALVE
CH. V.	CHECK VALVE
	STRAINER
AFF	ABOVE THE FINISHED FLOOR
FDC	FIRE DEPT. CONNECTION

REGISTERED PROFESSIONAL ENGINEER
TREVOR M. LEFLER
Exp. 3-31-22
M 37725
MECHANICAL
STATE OF CALIFORNIA

SAN ANSELMO CITY HALL
525 SAN ANSELMO AVE.
SAN ANSELMO, CA, 94960

MECHANICAL AND PLUMBING SCHEDULES AND LEGENDS

DATE	7/28/20
SCALE	AS NOTED
DRAWN	TL
JOB	

MP1.1

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Sheet Notes

1. EXISTING DUCTWORK TO REMAIN, TYPICAL. VERIFY EXACT LOCATION.
2. INSTALL NEW DUCTWORK AS HIGH AS POSSIBLE ABOVE CEILING, TYPICAL.
3. INSTALL NEW DIFFUSER ON DUCT, TYPICAL. SEE DETAIL 6/M3.1.
4. EXISTING DIFFUSER TO REMAIN, VERIFY EXACT LOCATION. REBALANCE DIFFUSER TO INDICATED AIR FLOW, TYPICAL.
5. CUT EXISTING DUCTWORK AND CONNECT NEW DUCTWORK, TYPICAL. VERIFY EXACT LOCATION.
6. DEMOLISH EXISTING REGISTER. PATCH AND REPAIR OPENING.
7. CAP EXISTING DUCTWORK, VERIFY EXACT LOCATION.
8. INSTALL THERMOSTAT ON WALL.
9. RUN OUTSIDE AIR DUCT THROUGH ROOF, SEE DETAIL 9/M3.1
10. INSTALL FAN COIL IN CEILING. SEE DETAIL 3/M3.1.
11. INSTALL FAN COIL IN ATTIC. SEE DETAIL 1/M3.1.
12. RUN NEW DUCTWORK IN ATTIC, TYPICAL.
13. BRANCH DUCT CONNECTION, TYPICAL. SEE DETAIL 10/M3.1.
14. INSTALL NEW SIDE WALL REGISTER HIGH ON WALL, TYPICAL.
15. CUT EXISTING DUCT ABOVE CEILING AND CONNECT NEW DUCT.
16. INSTALL TWO-POSITION DAMPER IN DUCT. BALANCE DAMPER TO 85 CFM WHEN IN THE OPEN POSITION. WIRE DAMPER TO BE OPEN ANY TIME FAN COIL IS OPERATING.
17. INSTALL TWO-POSITION DAMPER IN DUCT. BALANCE DAMPER TO 295 CFM WHEN IN THE OPEN POSITION. WIRE DAMPER TO BE OPEN ANY TIME FAN COIL IS OPERATING.
18. INSTALL BC CONTROLLER UNIT ABOVE CEILING, SEE DETAIL 8/M3.1.

these run through clay tile roof.

1 MECHANICAL LOWER FLOOR PLAN

1/4" = 1'-0"

NORTH

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MECHANICAL
STATE OF CALIFORNIA

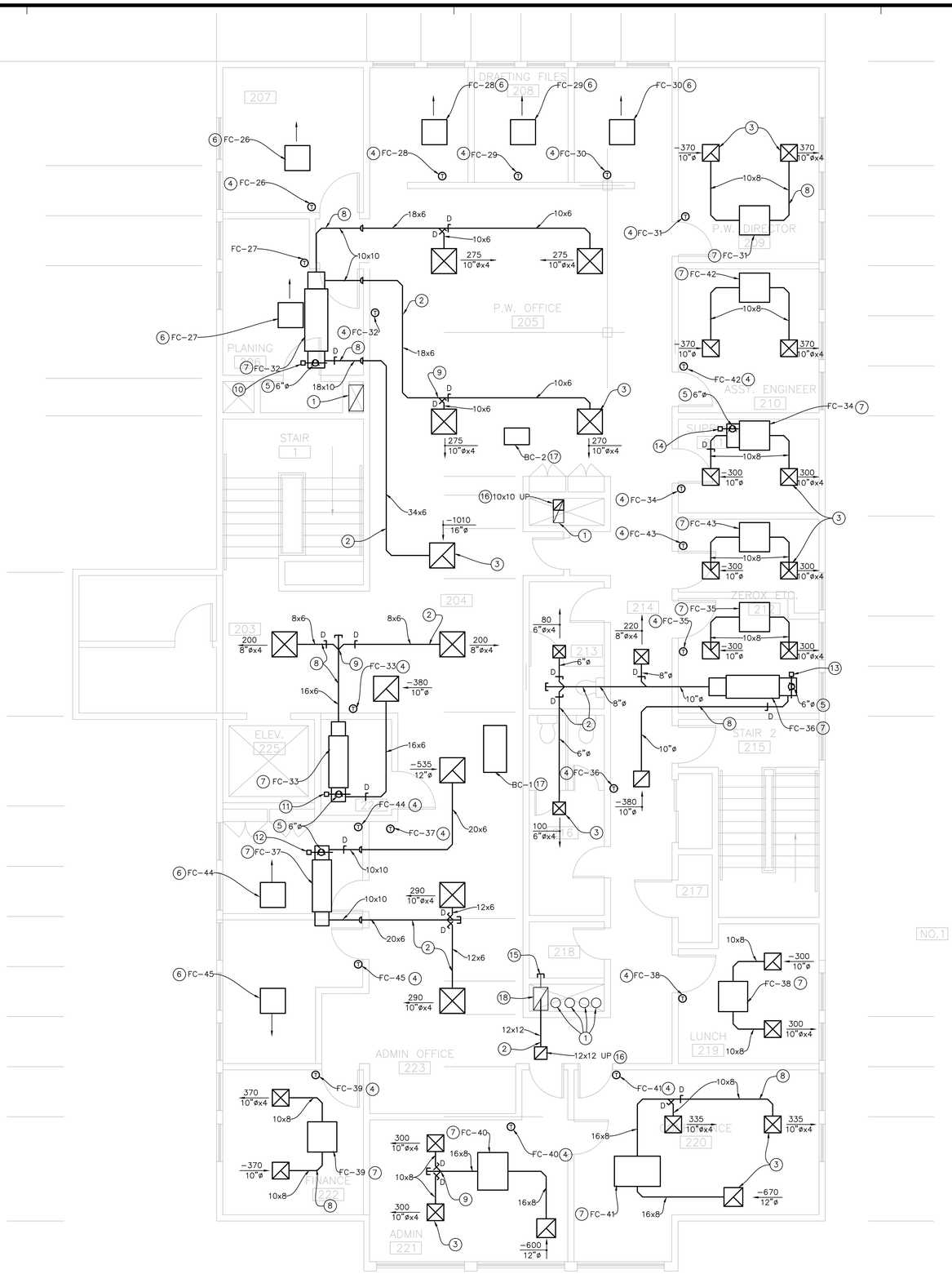
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MECHANICAL LOWER FLOOR PLAN

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M2.1

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Sheet Notes

1. EXISTING DUCTWORK TO REMAIN, TYPICAL. VERIFY EXACT LOCATION.
2. INSTALL NEW DUCTWORK AS HIGH AS POSSIBLE ABOVE CEILING, TYPICAL.
3. INSTALL NEW DIFFUSER ON DUCT, TYPICAL. SEE DETAIL 6/M3.1.
4. INSTALL THERMOSTAT ON WALL.
5. RUN OUTSIDE AIR DUCT THROUGH ROOF, SEE DETAIL 9/M3.1
6. INSTALL FAN COLI IN CEILING. SEE DETAIL 3/M3.1.
7. INSTALL FAN COIL IN ATTIC. SEE DETAIL 1/M3.1.
8. RUN NEW DUCTWORK IN ATTIC, TYPICAL.
9. BRANCH DUCT CONNECTION, TYPICAL. SEE DETAIL 10/M3.1.
10. INSTALL TWO-POSITION DAMPER IN DUCT. BALANCE DAMPER TO 85 CFM WHEN IN THE OPEN POSITION. WIRE DAMPER TO BE OPEN ANY TIME FAN COIL IS OPERATING.
11. INSTALL TWO-POSITION DAMPER IN DUCT. BALANCE DAMPER TO 20 CFM WHEN IN THE OPEN POSITION. WIRE DAMPER TO BE OPEN ANY TIME FAN COIL IS OPERATING.
12. INSTALL TWO-POSITION DAMPER IN DUCT. BALANCE DAMPER TO 45 CFM WHEN IN THE OPEN POSITION. WIRE DAMPER TO BE OPEN ANY TIME FAN COIL IS OPERATING.
13. INSTALL TWO-POSITION DAMPER IN DUCT. BALANCE DAMPER TO 20 CFM WHEN IN THE OPEN POSITION. WIRE DAMPER TO BE OPEN ANY TIME FAN COIL IS OPERATING.
14. INSTALL TWO-POSITION DAMPER IN DUCT. BALANCE DAMPER TO 15 CFM WHEN IN THE OPEN POSITION. WIRE DAMPER TO BE OPEN ANY TIME FAN COIL IS OPERATING.
15. CAP EXISTING DUCT, VERIFY EXACT LOCATION.
16. SEE CONTINUATION UP ON SHEET M2.3.
17. INSTALL BC CONTROLLER UNIT ABOVE CEILING. SEE DETAIL 8/M3.1
18. CUT EXISTING DUCT RISER THROUGH ROOF AND CONNECT NEW DUCT TO TOP OF RISER.

1 MECHANICAL SECOND FLOOR PLAN

1/4" = 1'-0"

NORTH

REGISTERED PROFESSIONAL ENGINEER
TREVOR M. LEFLER
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M 37725
MECHANICAL
STATE OF CALIFORNIA

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MECHANICAL SECOND FLOOR PLAN

DATE	7/28/20
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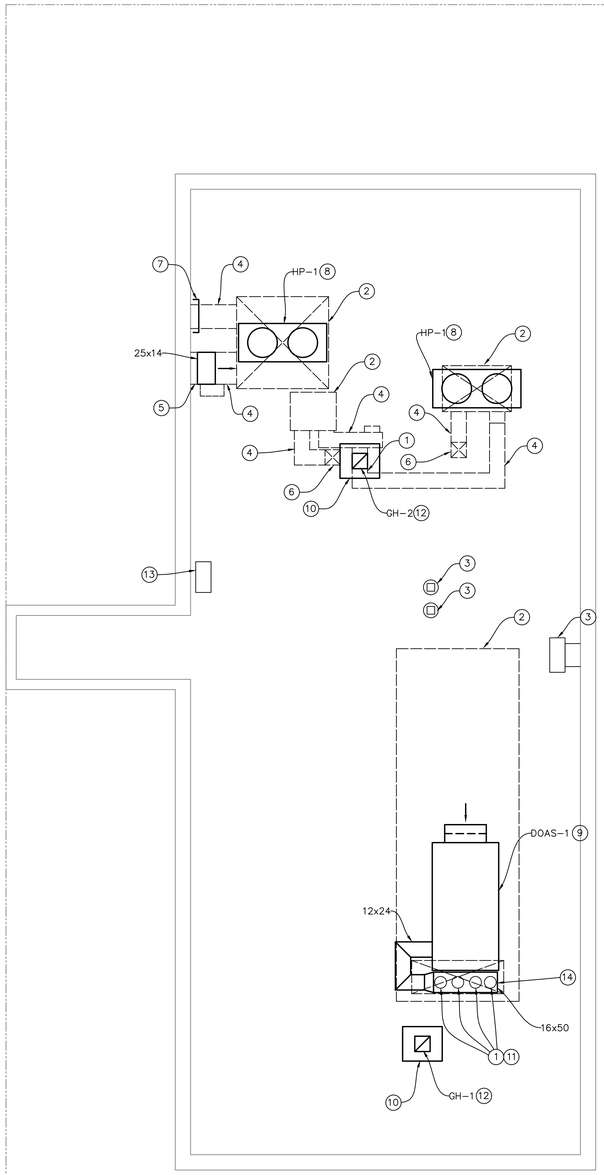
M2.2

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Sheet Notes

1. EXISTING DUCTWORK TO REMAIN, TYPICAL. VERIFY EXACT LOCATION.
2. DEMOLISH EXISTING MECHANICAL UNIT, VERIFY EXACT LOCATION.
3. EXISTING FAN TO REMAIN, VERIFY EXACT LOCATION.
4. DEMOLISH EXISTING DUCTWORK, VERIFY EXACT LOCATION.
5. CUT EXISTING DUCTWORK AND INSTALL NEW HOOD WITH BACKDRAFT DAMPER. VERIFY EXACT LOCATION.
6. CAP EXISTING DUCTWORK BELOW ROOF, VERIFY EXACT LOCATION.
7. CAP EXISTING DUCTWORK, VERIFY EXACT LOCATION.
8. INSTALL NEW HEAT PUMP CONDENSING UNIT ON ROOF. RUN REFRIGERANT PIPES TO CONNECT TO BRANCH CONTROL UNITS. SEE DETAIL 2/M3.1 AND DETAIL 4/M3.1.
9. INSTALL NEW ROOF TOP PACKAGED UNIT ON ROOF. SEE DETAIL 5/M3.1.
10. INSTALL NEW GRAVITY HOOD ON ROOF SEE DETAIL 7/M3.1.
11. MODIFY EXISTING DUCTWORK TO CONNECT TO NEW PLENUM.
12. SEE CONTINUATION DOWN ON SHEET M2.2.
13. EXISTING CONDENSING UNIT TO REMAIN, VERIFY EXACT LOCATION.
14. INSTALL NEW PLENUM AND CONNECT EXISTING DUCTS THROUGH ROOF.



1 MECHANICAL ROOF PLAN

1/4" = 1'-0"

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STATE OF CALIFORNIA

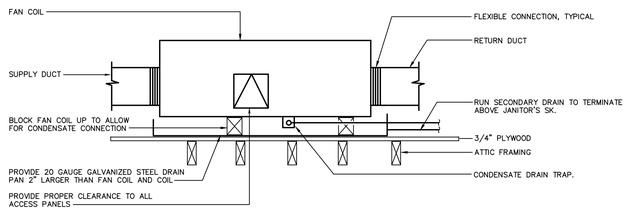
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MECHANICAL ROOF PLAN

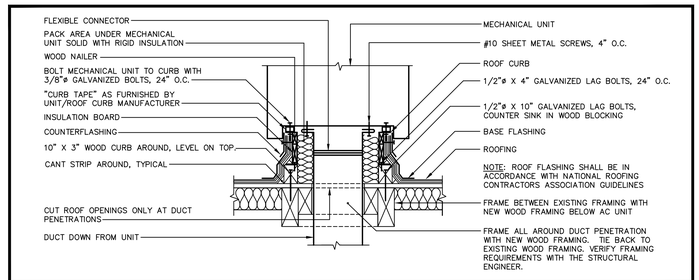
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M2.3

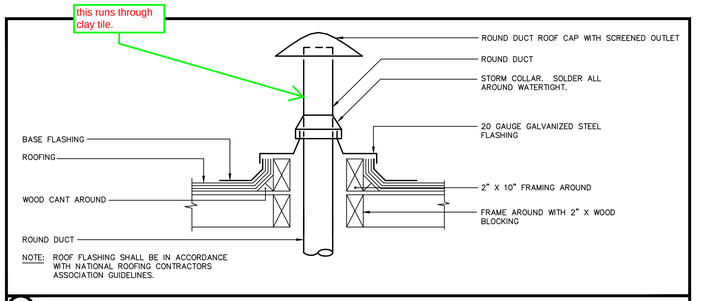
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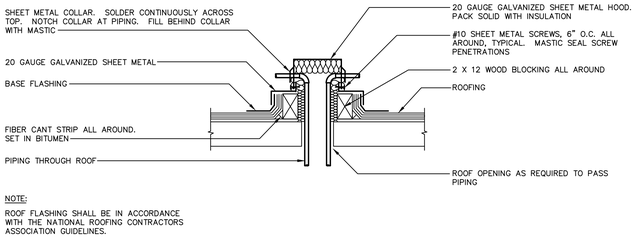
1 Detail – Fan Coil Support NOT TO SCALE



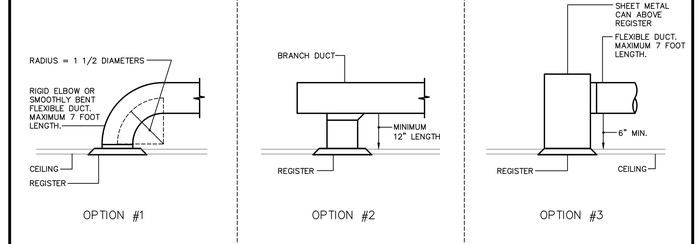
5 Detail – Mechanical Unit Support NOT TO SCALE



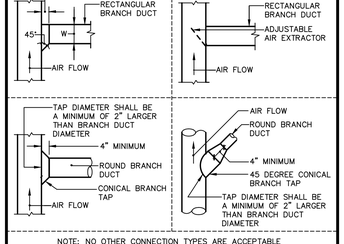
9 Detail – Duct Through Roof NOT TO SCALE



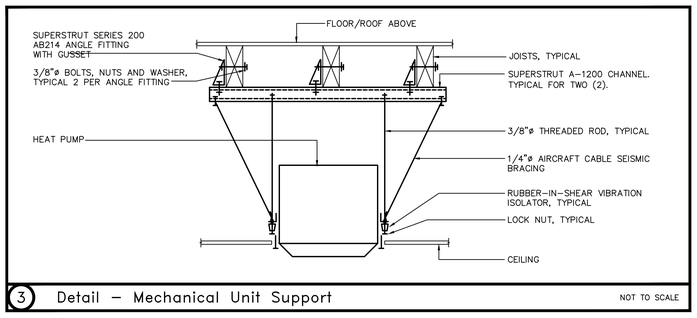
2 Detail – Pipe Through Roof NOT TO SCALE



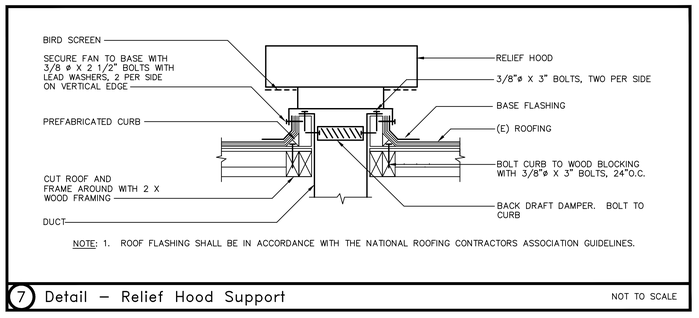
6 Detail – Register Connection NOT TO SCALE



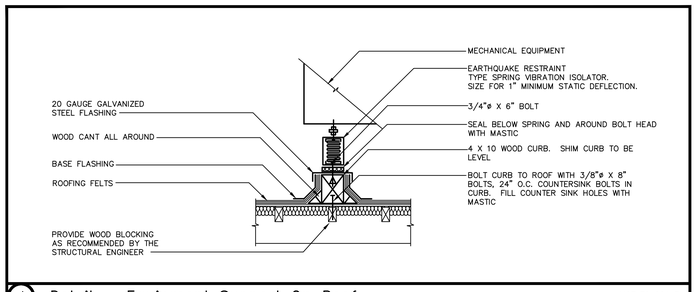
10 Detail – Supply Air Branch Connections



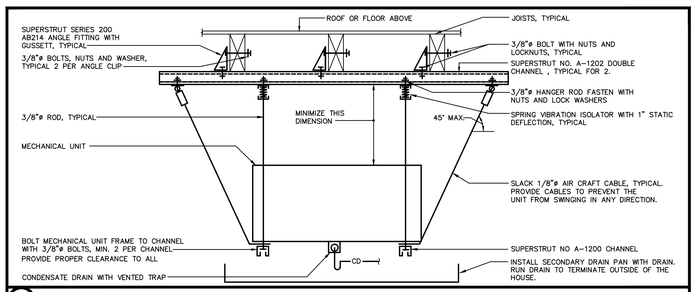
3 Detail – Mechanical Unit Support NOT TO SCALE



7 Detail – Relief Hood Support NOT TO SCALE



4 Detail – Equipment Support On Roof NOT TO SCALE



8 Detail – Mechanical Unit Support NOT TO SCALE

REGISTERED PROFESSIONAL ENGINEER
TREVOR M. LEFLER
Exp. 3-31-22
M 37725
MECHANICAL
STATE OF CALIFORNIA

SAN ANSELMO CITY HALL
525 SAN ANSELMO AVE.
SAN ANSELMO, CA, 94960

MECHANICAL DETAILS

DATE	7/28/20
SCALE	AS NOTED
DRAWN	TL
JOB	

M3.1

LEFLER ENGINEERING, INC.
1651 Second Street
San Rafael, CA 94901
(415) 456-4220 (415)
456-1248 fax

Plot Date: July 28, 2020 - 3:49 pm
File Name: Z:\Jobfiles\San Anselmo City Hall\M3.1.dwg

DIAGRAM SYMBOL LEGEND	
DISPLAY	DESCRIPTION
——//——	POWER WIRE
————	CONTROL WIRE
————	REF. PIPE

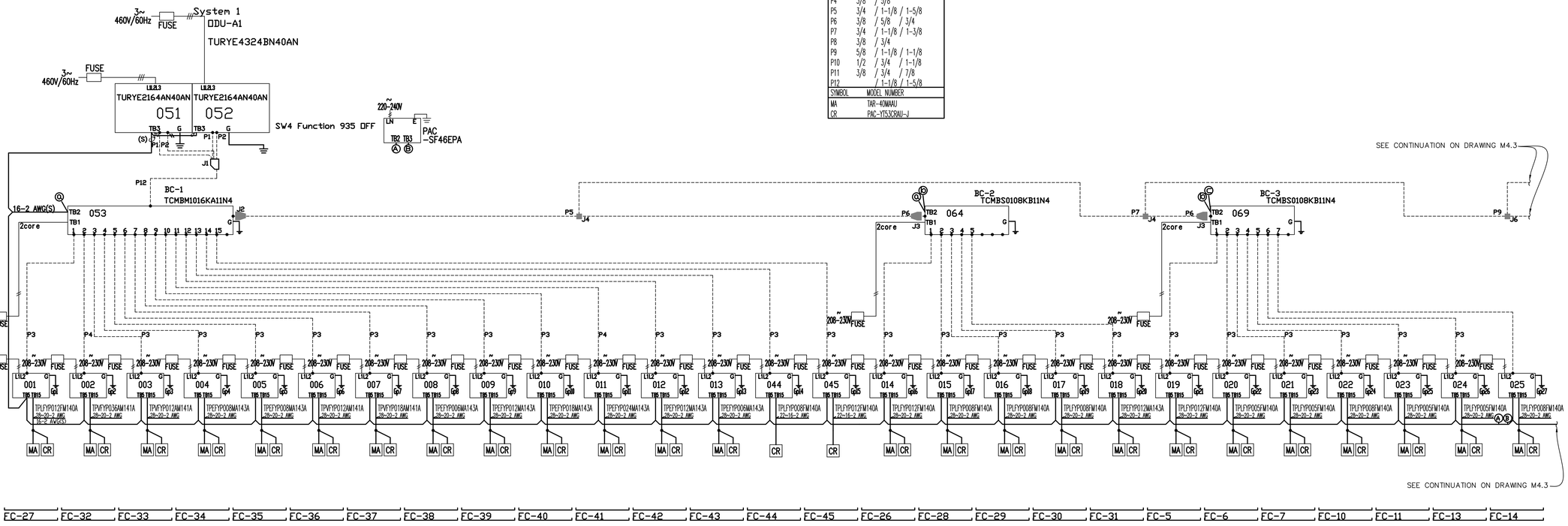
CONT.No		PAGE	

CITY MULTI

SYSTEM SCHEMATIC DWG.

Additional refrigerant charge is needed depending on the size and length of extended piping. Please refer the amount of pre-charge and the formula of calculation which is mentioned on the data book.
1.25mm²(16 AWG) : 1.25mm²(16 AWG) or more. 0.75mm²(20 AWG) : between 0.5mm²(24 AWG) and 0.75mm²(20 AWG).

PIPING AND CONTROLS	
SYMBOL	BRANCH PIPE MODEL NAME
J1	CMY-R300NCBK
J2	CMY-R305S-G1
J3	CMY-R306S-G
J4	CMY-R204S-G
J5	CMY-R160-J1
J6	CMY-R203S-G
J7	CMY-R201S-G
SYMBOL	LIQUID PIPE/GAS PIPE SIZE
P1	7/8 /
P2	/ 1-1/8
P3	1/4 / 1/2
P4	3/8 / 5/8
P5	3/4 / 1-1/8 / 1-5/8
P6	3/8 / 5/8 / 3/4
P7	3/4 / 1-1/8 / 1-3/8
P8	3/8 / 3/4
P9	5/8 / 1-1/8 / 1-1/8
P10	1/2 / 3/4 / 1-1/8
P11	3/8 / 3/4 / 7/8
P12	1-1/8 / 1-5/8
SYMBOL	MODEL NUMBER
MA	TAR-40MAAU
CR	PAC-YT53CRAU-J



FC-27, FC-32, FC-33, FC-34, FC-35, FC-36, FC-37, FC-38, FC-39, FC-40, FC-41, FC-42, FC-43, FC-44, FC-45, FC-26, FC-28, FC-29, FC-30, FC-31, FC-5, FC-6, FC-7, FC-10, FC-11, FC-13, FC-14

REMARKS
Comments:

4.22.5
Mitsubishi Electric
Diamond System Builder
6/25/2020
10:22 AM

LEFLER ENGINEERING, INC.
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STATE OF CALIFORNIA

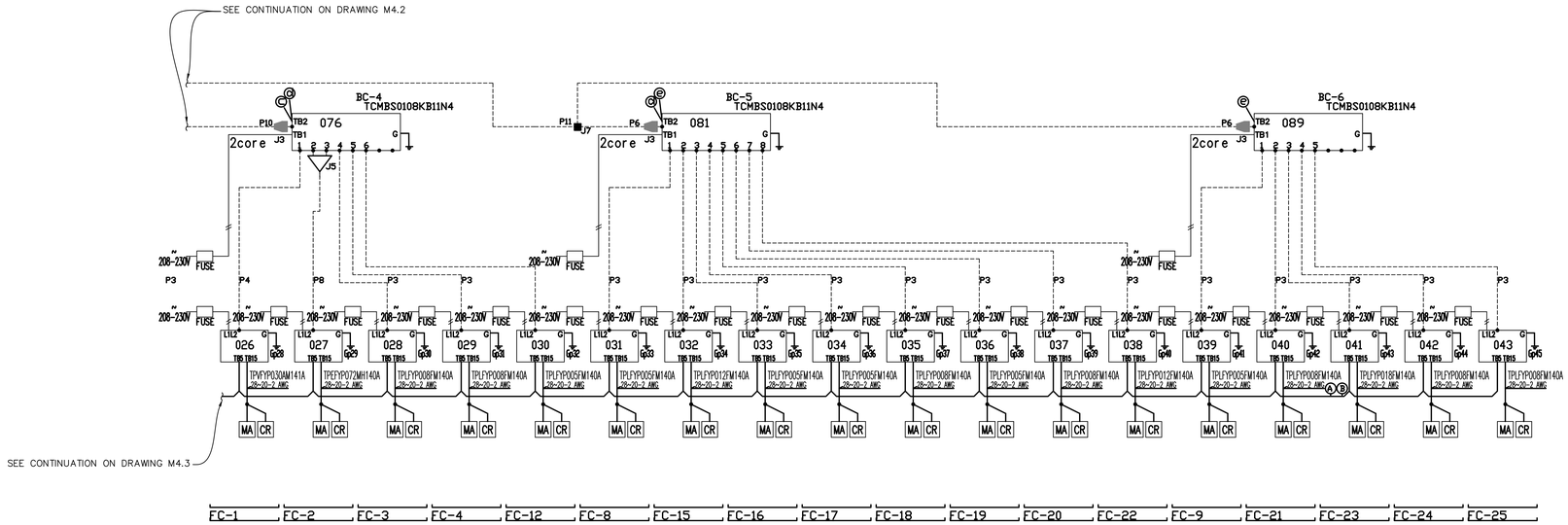
SAN ANSELMO CITY HALL
525 SAN ANSELMO AVE.
SAN ANSELMO, CA, 94960

MECHANICAL VRF PIPING AND WIRING DIAGRAM

DATE	7/28/2020
SCALE	
DRAWN	TL
JOB	

M4.1

Plot Date: July 28, 2020 - 3:49 pm
File Name: Z:\Jobfiles\San Anselmo City Hall\M41.dwg



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MECHANICAL
STATE OF CALIFORNIA

SAN ANSELMO CITY HALL
525 SAN ANSELMO AVE.
SAN ANSELMO, CA, 94960

MECHANICAL VRF PIPING AND WIRING DIAGRAM

DATE	07/28/20
SCALE	NO SCALE
DRAWN	TL
JOB	

M4.2

LEFLER ENGINEERING, INC.
1651 Second Street
San Rafael, CA 94901
(415) 456-4220 (415)
456-1248 fax

Plot Date: July 28, 2020 - 3:49 pm
File Name: Z:\Jobfiles\San Anselmo City Hall\M41.dwg

BUILDING ENERGY ANALYSIS REPORT

PROJECT:

San Anselmo City Hall (MECH)
525 San Anselmo Ave
San Anselmo, CA 94960

Project Designer:

Lefler Engineering
1651 Second St.
San Rafael, Ca. 94901
(415) 456-4220

Report Prepared by:

Westly Keister
Energy Calc Co.
45 Mitchell Blvd, #16
San Rafael, CA 94903
(415) 457-0990

Job Number:

0727SAN

Date:

7/27/2020

The EnergyPro computer program has been used to perform the calculations summarized in this compliance report. This program has approval and is authorized by the California Energy Commission for use with both the Residential and Nonresidential 2019 Building Energy Efficiency Standards.

This program developed by EnergySoft Software – www.energysoft.com.

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Form PRF-01-E Certificate of Compliance 3

A. GENERAL INFORMATION

1.	Project Location (city)	San Anselmo	8.	Standards Version	Compliance2019
2.	CA Zip Code	94960	9.	Compliance Software (version)	EnergyPro 8.1
3.	Climate Zone	2	10.	Weather File	NAPA-CO_724955_CZ2010.epw
4.	Total Conditioned Floor Area in Scope	8,921 ft²	11.	Building Orientation (deg)	(S) 165 deg
5.	Total Unconditioned Floor Area	0 ft²	12.	Permitted Scope of Work	NewMechanical
6.	Total # of Stories (Habitable Above Grade)	2	13	Building Type(s)	Nonresidential
7.	Total # of dwelling units	0	14	Gas Type	NaturalGas

B. PROJECT SUMMARY

Table Instructions: Table B shows which building components are included in the performance calculation. If indicated as not included, the project must show compliance prescriptively if within permit application.

Building Components Complying via Performance				Building Components Complying Prescriptively			
Envelope	☐ Performance	Covered Process: Commercial Kitchens	☒ Performance	*The following building components are ONLY eligible for prescriptive compliance and should be documented on the NRCC form listed if within the scope of the permit application (i.e. compliance will not be shown on the NRCC-PRF-E).*			
	☒ Not Included		☐ Not Included				
Mechanical	☒ Performance	Covered Process: Computer Rooms	☐ Performance	Indoor Lighting [Unconditioned]§140.6	*NRCC-LTI -E is required*		
	☐ Not Included		☒ Not Included	Outdoor Lighting §140.7	*NRCC-LTO-E is required*		
Domestic Hot Water	☐ Performance	Covered Process: Laboratory Exhaust	☐ Performance	Sign Lighting §140.8	*NRCC -LTS-E is required*		
	☒ Not Included		☒ Not Included	Mandatory Measures			
Lighting (Indoor Conditioned)	☐ Performance			*Electrical power systems, commissioning and solar ready requirements are mandatory and should be documented on the NRCC form listed if applicable (i.e. compliance will not be shown on the NRCC-PRF-E.)*			
	☒ Not Included			Electrical Power Distribution §110.11	*NRCC-ELC-E is required*		
Solar Thermal Water Heating	☐ Performance			Commisioning §120.8	*NRCC-CXR-E is required*		
	☒ Not Included			Solar Ready §110.10	*NRCC-SRA-E is required*		

C1. COMPLIANCE RESULTS FOR PERFORMANCE COMPONENTS (Annual TDV Energy Use, kBtu/ft ²-yr)

COMPLIES

Energy Component	Standard Design (TDV)	Proposed Design (TDV)	Compliance Margin (TDV)[1]
Space Heating	31.73	53.83	-22.10
Space Cooling	122.13	19.49	102.64
Indoor Fans	320.04	101.99	218.05
Heat Rejection	--	--	--
Pumps & Misc.	--	--	--
Domestic Hot Water	12.23	12.23	--
Indoor Lighting	45.37	45.37	--
ENERGY STANDARDS COMPLIANCE TOTAL	**531.50**	**232.91**	**298.59 (56.2%)**

[1] *Notes: The number in parenthesis following the Compliance Margin in column 4. represents the Percent Better than Standard.*

C2. RESULTS FOR 'ABOVE CODE' QUALIFICATIONS[1]

☐ This project is pursuing CalGreen Tier 1 ☐ This project is pursuing CalGreen Tier 2

Miscellaneous Energy Component	Standard Design (TDV)	Proposed Design (TDV)	Compliance Margin (TDV)[1]
Receptacle	85.01	85.01	--
Process	4.29	4.29	--
Other Ltg	--	--	--
Process Motors	--	--	--
COMPLIANCE TOTAL PLUS MISCELLANEOUS COMPONENTS	**620.80**	**322.21**	**298.6 (48.1%)**

[1] *Notes: This table is used to document compliance with programs OTHER THAN Title 24 Part 6, if applicable.*

D. EXCEPTIONAL CONDITIONS

This project includes partial performance compliance scope options. The building must show compliance with all other applicable compliance scope options (performance or prescriptively) before occupying.

The building does not include service water heating. Verify that service water heating is not required and is not included in the design.

The user model includes space(s) that are designed to be served by mechanical cooling systems, but the cooling systems were not included in the simulation model. A cooling system has been modeled for both the proposed and standard cases.

The user model includes space(s) without sufficient cooling equipment. Cooling equipment has been added to the model to meet cooling loads.

E. HERS VERIFICATION

This Section Does Not Apply

F. ADDITIONAL REMARKS

This Section Does Not Apply

G. ENVELOPE GENERAL INFORMATION

This Section Does Not Apply

H. FENESTRATION ASSEMBLY SUMMARY §110.6

This Section Does Not Apply

I. ENVELOPE DETAILS §120.7 & §140.3

This Section Does Not Apply

I1. OPAQUE SURFACE ASSEMBLY SUMMARY

I2. OVERHANG DETAILS

This Section Does Not Apply

I3. OPAQUE DOOR SUMMARY

This Section Does Not Apply

J. CRRC ROOFING PRODUCT SUMMARY §140.3

This Section Does Not Apply

K. HVAC SYSTEM SUMMARY §110.1 & §110.2

K1. Dry System Equipment (furnaces, air handling units, heat pumps, VRF, etc.)

Dry System Equipment [1] (Fan & Economizer info included below in Table N)

1	2	3	4	5	6	7	8	9	10
Equipment Name	Equipment Type	Qty	Heating				Cooling		Status[2]
			Total Heating Output (kBtu/h)	Supp Heat Source (Y/N)	Supp Heat Output (kBtuh)	Efficiency	Total Cooling Output (kBtu/h)	Efficiency	
2-FC-1 Foyer Toilet-VRF	VRF (Outdoor Unit)	1	18	No	0	NA	22	NA	N
3-FC-2 Council Chamber-VRF	VRF (Outdoor Unit)	1	42	No	0	NA	53	NA	N
4-FC-3 Entry-VRF	VRF (Outdoor Unit)	1	5	No	0	NA	6	NA	N
5-FC-4 Lobby-VRF	VRF (Outdoor Unit)	1	5	No	0	NA	6	NA	N
6-FC-5 Locker 134-VRF	VRF (Outdoor Unit)	1	7	No	0	NA	9	NA	N
7-FC- 6 Interview-VRF	VRF (Outdoor Unit)	1	3	No	0	NA	4	NA	N
8-FC-7 & 8 Hall-VRF	VRF (Outdoor Unit)	2	3	No	0	NA	4	NA	N
9-FC-9 Hall-VRF	VRF (Outdoor Unit)	1	3	No	0	NA	4	NA	N
10-FC-10 Toilet Holding Cell-VRF	VRF (Outdoor Unit)	1	5	No	0	NA	6	NA	N
11-FC-11 Locker 126-VRF	VRF (Outdoor Unit)	1	3	No	0	NA	4	NA	N
12-FC-12 Kitchen-VRF	VRF (Outdoor Unit)	1	3	No	0	NA	4	NA	N
13-FC-13 Armory-VRF	VRF (Outdoor Unit)	1	3	No	0	NA	4	NA	N
14-FC-14 Detactived-VRF	VRF (Outdoor Unit)	1	5	No	0	NA	6	NA	N
15-FC-15 Conference-VRF	VRF (Outdoor Unit)	1	7	No	0	NA	9	NA	N
16-FC-16 Dispatch Supvsr-VRF	VRF (Outdoor Unit)	1	3	No	0	NA	4	NA	N
17-FC-17 Traffic-VRF	VRF (Outdoor Unit)	1	3	No	0	NA	4	NA	N

K1. Dry System Equipment (furnaces, air handling units, heat pumps, VRF, etc.)

Dry System Equipment [1] (Fan & Economizer info included below in Table N)

1	2	3	4	5	6	7	8	9	10
Equipment Name	Equipment Type	Qty	Heating				Cooling		Status[2]
			Total Heating Output (kBtu/h)	Supp Heat Source (Y/N)	Supp Heat Output (kBtuh)	Efficiency	Total Cooling Output (kBtu/h)	Efficiency	
18-FC-18 Watch Commander-VRF	VRF (Outdoor Unit)	1	5	No	0	NA	6	NA	N
19-FC-19 Police Lobby-VRF	VRF (Outdoor Unit)	1	3	No	0	NA	4	NA	N
20-FC-20 Dispatch-VRF	VRF (Outdoor Unit)	1	5	No	0	NA	6	NA	N
21-FC-21 Report Writing-VRF	VRF (Outdoor Unit)	1	5	No	0	NA	6	NA	N
22-FC-22 Admin Asst-VRF	VRF (Outdoor Unit)	1	7	No	0	NA	9	NA	N
23-FC-23 Chief-VRF	VRF (Outdoor Unit)	1	11	No	0	NA	13	NA	N
24-FC-24 Capt #1-VRF	VRF (Outdoor Unit)	1	5	No	0	NA	6	NA	N
25-FC-25 Capt #2-VRF	VRF (Outdoor Unit)	1	5	No	0	NA	6	NA	N
26-FC-26 207-VRF	VRF (Outdoor Unit)	1	7	No	0	NA	9	NA	N
27-FC-27 Planning-VRF	VRF (Outdoor Unit)	1	7	No	0	NA	9	NA	N
28-FC-28-VRF	VRF (Outdoor Unit)	1	5	No	0	NA	6	NA	N
29-FC-29 Drafting Files-VRF	VRF (Outdoor Unit)	1	5	No	0	NA	6	NA	N
30-FC-30-VRF	VRF (Outdoor Unit)	1	5	No	0	NA	6	NA	N
31-FC-31 P.W. Director-VRF	VRF (Outdoor Unit)	1	7	No	0	NA	9	NA	N
32-FC-32 P.W. Office-VRF	VRF (Outdoor Unit)	1	21	No	0	NA	26	NA	N
33-FC-33 Lobby-VRF	VRF (Outdoor Unit)	1	7	No	0	NA	9	NA	N
34-FC-34 Supplies-VRF	VRF (Outdoor Unit)	1	5	No	0	NA	6	NA	N

K1. Dry System Equipment (furnaces, air handling units, heat pumps, VRF, etc.)

Dry System Equipment [1] (Fan & Economizer info included below in Table N)

1	2	3	4	5	6	7	8	9	10
Equipment Name	Equipment Type	Qty	Heating				Cooling		Status[2]
			Total Heating Output (kBtu/h)	Supp Heat Source (Y/N)	Supp Heat Output (kBtuh)	Efficiency	Total Cooling Output (kBtu/h)	Efficiency	
35-FC-35 Zerox-VRF	VRF (Outdoor Unit)	1	5	No	0	NA	6	NA	N
36-FC-36 Restrooms-VRF	VRF (Outdoor Unit)	1	7	No	0	NA	9	NA	N
37-FC-37 Admin Office-VRF	VRF (Outdoor Unit)	1	13	No	0	NA	13	NA	N
38-FC-38 Lunch-VRF	VRF (Outdoor Unit)	1	4	No	0	NA	4	NA	N
39-FC-39 Finance-VRF	VRF (Outdoor Unit)	1	7	No	0	NA	9	NA	N
40-FC-40 Admin-VRF	VRF (Outdoor Unit)	1	11	No	0	NA	13	NA	N
41-FC-41 Conference-VRF	VRF (Outdoor Unit)	1	14	No	0	NA	18	NA	N
42-FC-42 Assy Engineer-VRF	VRF (Outdoor Unit)	1	7	No	0	NA	9	NA	N
43-FC-43-VRF	VRF (Outdoor Unit)	1	4	No	0	NA	4	NA	N
44-FC-44-VRF	VRF (Outdoor Unit)	1	5	No	0	NA	6	NA	N
45-FC-45-VRF	VRF (Outdoor Unit)	1	7	No	0	NA	9	NA	N
Outdoor Unit	VRF	1	312.415	NA	NA	COP-4.35	386.572	EER-40.95	N

[2] *Status: N - New, A – Altered, E – Existing*

K2. ECONOMIZER & FAN SYSTEMS SUMMARY §140.4[1]

1	2	3	4	5	6	7	8	9	10	11	12	13
Name or Item Tag	System Type packaged, DOAS, etc.	Design OA	Supply Fan				Return Fan				Economizer Type (if present)	Status[2]
		CFM	CFM	BHP	Watts	Control	CFM	BHP	Watts	Control		
2-FC-1 Foyer Toilet-VRF	VRF	0	875	0.218	189.9	ConstantVolume	NA	NA	NA	NA	NA	N

K2. ECONOMIZER & FAN SYSTEMS SUMMARY §140.4[1]

1	2	3	4	5	6	7	8	9	10	11	12	13
Name or Item Tag	System Type packaged, DOAS, etc.	Design OA	Supply Fan				Return Fan				Economizer Type (if present)	Status[2]
		CFM	CFM	BHP	Watts	Control	CFM	BHP	Watts	Control		
3-FC-2 Council Chamber-VRF	VRF	141	2540	0.722	629.7	ConstantVolume	NA	NA	NA	NA	NA	N
4-FC-3 Entry-VRF	VRF	72	350	0.057	50.0	ConstantVolume	NA	NA	NA	NA	NA	N
5-FC-4 Lobby-VRF	VRF	111	350	0.057	50.0	ConstantVolume	NA	NA	NA	NA	NA	N
6-FC-5 Locker 134-VRF	VRF	0	390	0.057	50.0	ConstantVolume	NA	NA	NA	NA	NA	N
7-FC- 6 Interview-VRF	VRF	38	280	0.057	50.0	ConstantVolume	NA	NA	NA	NA	NA	N
8-FC-7 & 8 Hall-VRF	VRF	36	280	0.057	50.0	ConstantVolume	NA	NA	NA	NA	NA	N
9-FC-9 Hall-VRF	VRF	25	280	0.057	50.0	ConstantVolume	NA	NA	NA	NA	NA	N
10-FC-10 Toilet Holding Cell-VRF	VRF	0	350	0.057	50.0	ConstantVolume	NA	NA	NA	NA	NA	N
11-FC-11 Locker 126-VRF	VRF	0	280	0.057	50.0	ConstantVolume	NA	NA	NA	NA	NA	N
12-FC-12 Kitchen-VRF	VRF	24	280	0.057	50.0	ConstantVolume	NA	NA	NA	NA	NA	N
13-FC-13 Armory-VRF	VRF	7	280	0.057	50.0	ConstantVolume	NA	NA	NA	NA	NA	N
14-FC-14 Detactived-VRF	VRF	27	350	0.057	50.0	ConstantVolume	NA	NA	NA	NA	NA	N
15-FC-15 Conference-VRF	VRF	104	390	0.057	50.0	ConstantVolume	NA	NA	NA	NA	NA	N
16-FC-16 Dispatch Supvsr-VRF	VRF	15	280	0.057	50.0	ConstantVolume	NA	NA	NA	NA	NA	N
17-FC-17 Traffic-VRF	VRF	14	280	0.057	50.0	ConstantVolume	NA	NA	NA	NA	NA	N
18-FC-18 Watch Commander-VRF	VRF	28	350	0.057	50.0	ConstantVolume	NA	NA	NA	NA	NA	N
19-FC-19 Police Lobby-VRF	VRF	74	280	0.057	50.0	ConstantVolume	NA	NA	NA	NA	NA	N

K2. ECONOMIZER & FAN SYSTEMS SUMMARY §140.4[1]

1	2	3	4	5	6	7	8	9	10	11	12	13
Name or Item Tag	System Type packaged, DOAS, etc.	Design OA	Supply Fan				Return Fan				Economizer Type (if present)	Status[2]
		CFM	CFM	BHP	Watts	Control	CFM	BHP	Watts	Control		
20-FC-20 Dispatch-VRF	VRF	57	350	0.057	50.0	ConstantVolume	NA	NA	NA	NA	NA	N
21-FC-21 Report Writing-VRF	VRF	15	350	0.057	50.0	ConstantVolume	NA	NA	NA	NA	NA	N
22-FC-22 Admin Asst-VRF	VRF	21	390	0.057	50.0	ConstantVolume	NA	NA	NA	NA	NA	N
23-FC-23 Chief-VRF	VRF	39	460	0.057	50.0	ConstantVolume	NA	NA	NA	NA	NA	N
24-FC-24 Capt #1-VRF	VRF	23	350	0.057	50.0	ConstantVolume	NA	NA	NA	NA	NA	N
25-FC-25 Capt #2-VRF	VRF	20	350	0.057	50.0	ConstantVolume	NA	NA	NA	NA	NA	N
26-FC-26 207-VRF	VRF	20	390	0.057	50.0	ConstantVolume	NA	NA	NA	NA	NA	N
27-FC-27 Planning-VRF	VRF	23	390	0.057	50.0	ConstantVolume	NA	NA	NA	NA	NA	N
28-FC-28-VRF	VRF	11	350	0.057	50.0	ConstantVolume	NA	NA	NA	NA	NA	N
29-FC-29 Drafting Files-VRF	VRF	11	350	0.057	50.0	ConstantVolume	NA	NA	NA	NA	NA	N
30-FC-30-VRF	VRF	11	350	0.057	50.0	ConstantVolume	NA	NA	NA	NA	NA	N
31-FC-31 P.W. Director-VRF	VRF	27	370	0.103	90.0	ConstantVolume	NA	NA	NA	NA	NA	N
32-FC-32 P.W. Office-VRF	VRF	118	1095	0.264	229.9	ConstantVolume	NA	NA	NA	NA	NA	N
33-FC-33 Lobby-VRF	VRF	70	400	0.092	80.0	ConstantVolume	NA	NA	NA	NA	NA	N
34-FC-34 Supplies-VRF	VRF	14	300	0.069	60.0	ConstantVolume	NA	NA	NA	NA	NA	N
35-FC-35 Zerox-VRF	VRF	16	300	0.069	60.0	ConstantVolume	NA	NA	NA	NA	NA	N
36-FC-36 Restrooms-VRF	VRF	0	400	0.092	80.0	ConstantVolume	NA	NA	NA	NA	NA	N

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TITLE 24
ENERGY
CALCULATION

DATE	7/28/20
SCALE	AS NOTED
DRAWN	TL
JOB	

M5.1

Plot Date: July 28, 2020 – 3:49 pm
File Name: Z:\Jobfiles\San Anselmo City Hall\M5.1.dwg

K2. ECONOMIZER & FAN SYSTEMS SUMMARY §140.4[1]

1	2	3	4	5	6	7	8	9	10	11	12	13
Name or Item Tag	System Type	Design OA	Supply Fan				Return Fan				Economizer Type (if present)	Status[1]
	packaged, DOAS, etc.	CFM	CFM	BHP	Watts	Control	CFM	BHP	Watts	Control		
37-FC-37 Admin Office-VRF	VRF	64	580	0.126	109.9	ConstantVolume	NA	NA	NA	NA	NA	N
38-FC-38 Lunch-VRF	VRF	65	300	0.069	60.0	ConstantVolume	NA	NA	NA	NA	NA	N
39-FC-39 Finance-VRF	VRF	21	370	0.103	90.0	ConstantVolume	NA	NA	NA	NA	NA	N
40-FC-40 Admin-VRF	VRF	30	600	0.126	109.9	ConstantVolume	NA	NA	NA	NA	NA	N
41-FC-41 Conference-VRF	VRF	135	670	0.195	169.9	ConstantVolume	NA	NA	NA	NA	NA	N
42-FC-42 Assy Engineer-VRF	VRF	21	370	0.103	90.0	ConstantVolume	NA	NA	NA	NA	NA	N
43-FC-43-VRF	VRF	16	300	0.069	60.0	ConstantVolume	NA	NA	NA	NA	NA	N
44-FC-44-VRF	VRF	13	350	0.057	50.0	ConstantVolume	NA	NA	NA	NA	NA	N
45-FC-45-VRF	VRF	16	390	0.057	50.0	ConstantVolume	NA	NA	NA	NA	NA	N

[1] Status: N – New, A – Altered, E – Existing

K3. EXHAUST FAN SUMMARY

1	2	3	4	5	6	7
System ID	Zone Name	Qty	CFM	Motor BHP	Motor Watts	Total Static Pressure (in H20)
FC-5 Locker 13430	5-FC-5 Locker 134	1	80	0.100	87.2	5.16
FC-11 Locker 12647	10-FC-11 Locker 126	1	64	0.100	87.2	6.44
FC-12 Kitchen51	11-FC-12 Kitchen	1	111	0.100	87.2	2.86

K4. Wet System Equipment(boilers,chillers,cooling towers,etc.)

This Section Does Not Apply

K5. SYSTEM FEATURES §120.2

1	2	3	4	5	6
System Name	Optimum Start	Window Interlocks per §140.4(n)	Evaporative Cooling	Heat Recovery	Other Controls
Outdoor Unit	NA	NA	NA	No	LoadPriority

Notes: This table includes controls related to the performance path only. For projects using the prescriptive path, mandatory and prescriptive controls requirements are documented on the NRCC-MCH-E.

K6. MECHANICAL VENTILATION AND REHEAT §120.1

1	2	3	4	5	6	7	8	9
Zone Name	Mechanical Ventilation							DCV or Occupant Sensor Controls, or Both
	Ventilation Function	# hotel rooms	# of people	# of bedrooms	Supply OA CFM	Exhaust CFM	Conditioned Area (sf)	
1-FC-1 Foyer Toilet	Exhaust - Toilets, public	0	2.15	0	0	0	430	NA
2-FC-2 Council Chamber	Assembly - Legislative chambers	0	24.73	0	141	0	742	NA
3-FC-3 Entry	Office - Main entry lobbies	0	4.80	0	72	0	144	NA
4-FC-4 Lobby	Office - Main entry lobbies	0	7.37	0	111	0	221	NA
5-FC-5 Locker 134	Exhaust - All other locker rooms	0	3.19	0	0	80	319	NA
6-FC- 6 Interview	General - Conference/meeting	0	2.53	0	38	0	76	NA
7-FC-7 & 8 Hall	General - Corridors	0	2.38	0	72	0	477	NA
8-FC-9 Hall	General - Corridors	0	0.82	0	25	0	165	NA
9-FC-10 Toiled Holding Cell	Exhaust - Toilets, public	0	0.76	0	0	0	152	NA
10-FC-11 Locker 126	Exhaust - All other locker rooms	0	2.55	0	0	64	255	NA
11-FC-12 Kitchen	Food Service - Kitchen (cooking)	0	0.40	0	24	111	158	NA
12-FC-13 Armory	Misc - All others	0	0.04	0	7	0	45	NA
13-FC-14 Detactived	Office - Office space	0	0.91	0	27	0	181	NA
14-FC-15 Conference	General - Conference/meeting	0	6.90	0	104	0	207	NA
15-FC-16 Dispatch Suprvsr	Office - Office space	0	0.50	0	15	0	100	NA

K6. MECHANICAL VENTILATION AND REHEAT §120.1

1	2	3	4	5	6	7	8	9
Zone Name	Mechanical Ventilation							DCV or Occupant Sensor Controls, or Both
	Ventilation Function	# hotel rooms	# of people	# of bedrooms	Supply OA CFM	Exhaust CFM	Conditioned Area (sf)	
16-FC-17 Traffic	Office - Office space	0	0.48	0	14	0	96	NA
17-FC-18 Watch Commander	Office - Office space	0	0.93	0	28	0	186	NA
18-FC-19 Police Lobby	Office - Main entry lobbies	0	4.93	0	74	0	148	NA
19-FC-20 Dispatch	Office - Office space	0	1.90	0	57	0	379	NA
20-FC-21 Report Writing	Office - Office space	0	0.49	0	15	0	98	NA
21-FC-22 Admin Asst	Office - Office space	0	0.69	0	21	0	139	NA
22-FC-23 Chief	Office - Office space	0	1.28	0	39	0	257	NA
23-FC-24 Capt #1	Office - Office space	0	0.76	0	23	0	151	NA
24-FC-25 Capt #2	Office - Office space	0	0.68	0	20	0	136	NA
25-FC-26 207	Office - Office space	0	0.68	0	20	0	136	NA
26-FC-27 Planning	Office - Office space	0	0.77	0	23	0	153	NA
27-FC-28	Office - Office space	0	0.38	0	11	0	76	NA
28-FC-29 Drafting Files	Office - Occupiable storage rooms for dry materials	0	0.08	0	11	0	76	NA
29-FC-30	Office - Office space	0	0.38	0	11	0	76	NA
30-FC-31 P.W. Director	Office - Office space	0	0.90	0	27	0	180	NA
31-FC-32 P.W. Office	Office - Office space	0	3.94	0	118	0	788	NA
32-FC-33 Lobby	Office - Main entry lobbies	0	4.67	0	70	0	140	NA
33-FC-34 Supplies	Office - Occupiable storage rooms for dry materials	0	0.10	0	14	0	96	NA
34-FC-35 Zerox	Office - Office space	0	0.53	0	16	0	105	NA
35-FC-36 Restrooms	Exhaust - Toilets, public	0	1.13	0	0	0	226	NA
36-FC-37 Admin Office	Office - Office space	0	2.15	0	64	0	429	NA
37-FC-38 Lunch	Office - Breakrooms	0	4.30	0	65	0	129	NA
38-FC-39 Finance	Office - Office space	0	0.69	0	21	0	137	NA

K6. MECHANICAL VENTILATION AND REHEAT §120.1

1	2	3	4	5	6	7	8	9
Zone Name	Mechanical Ventilation							DCV or Occupant Sensor Controls, or Both
	Ventilation Function	# hotel rooms	# of people	# of bedrooms	Supply OA CFM	Exhaust CFM	Conditioned Area (sf)	
39-FC-40 Admin	Office - Office space	0	1.01	0	30	0	203	NA
40-FC-41 Conference	General - Conference/meeting	0	9.00	0	135	0	270	NA
41-FC-42 Assy Engineer	Office - Office space	0	0.70	0	21	0	140	NA
42-FC-43	Office - Office space	0	0.53	0	16	0	105	NA
43-FC-44	Office - Office space	0	0.44	0	13	0	88	NA
44-FC-45	Office - Office space	0	0.53	0	16	0	106	NA

K7. DISTRIBUTION SUMMARY §120.4/140.4(l)

This Section Does Not Apply

Multifamily or Hotel/Motel Occupancy? (if "Yes", see DOMESTIC/SERVICE HOT WATER SYSTEM SUMMARY)	No

Does the Project include Zonal Systems?	Yes

K8. ZONAL SYSTEM AND TERMINAL UNIT SUMMARY § 140.4

1	2	3	4	5	6	7	8	9	10	11	12
System ID	Zone Name	System Type	Rated Capacity (kBtuh)		Airflow (cfm)			Fan			
			Heating	Cooling	Design	Min.	Min. Ratio	BHP	Watts	Cycles	ECM Motor
2-FC-1 Foyer Toilet-VRF	1-FC-1 Foyer Toilet	VRF	18.00	22.00	875	NA	NA	0.218	189.9	☐	☐
3-FC-2 Council Chamber-VRF	2-FC-2 Council Chamber	VRF	42.00	53.00	2540	NA	NA	0.722	629.7	☐	☐
4-FC-3 Entry-VRF	3-FC-3 Entry	VRF	5.00	6.00	350	NA	NA	0.057	50.0	☐	☐
5-FC-4 Lobby-VRF	4-FC-4 Lobby	VRF	5.00	6.00	350	NA	NA	0.057	50.0	☐	☐

K8. ZONAL SYSTEM AND TERMINAL UNIT SUMMARY § 140.4

1	2	3	4	5	6	7	8	9	10	11	12
System ID	Zone Name	System Type	Rated Capacity (kBtuh)		Airflow (cfm)			Fan			
			Heating	Cooling	Design	Min.	Min. Ratio	BHP	Watts	Cycles	ECM Motor
6-FC-5 Locker 134-VRF	5-FC-5 Locker 134	VRF	7.00	9.00	390	NA	NA	0.057	50.0	☐	☐
7-FC- 6 Interview-VRF	6-FC- 6 Interview	VRF	3.00	4.00	280	NA	NA	0.057	50.0	☐	☐
8-FC-7 & 8 Hall-VRF	7-FC-7 & 8 Hall	VRF	3.00	4.00	280	NA	NA	0.057	50.0	☐	☐
9-FC-9 Hall-VRF	8-FC-9 Hall	VRF	3.00	4.00	280	NA	NA	0.057	50.0	☐	☐
10-FC-10 Toiled Holding Cell-VRF	9-FC-10 Toiled Holding Cell	VRF	5.00	6.00	350	NA	NA	0.057	50.0	☐	☐
11-FC-11 Locker 126-VRF	10-FC-11 Locker 126	VRF	3.00	4.00	280	NA	NA	0.057	50.0	☐	☐
12-FC-12 Kitchen-VRF	11-FC-12 Kitchen	VRF	3.00	4.00	280	NA	NA	0.057	50.0	☐	☐
13-FC-13 Armory-VRF	12-FC-13 Armory	VRF	3.00	4.00	280	NA	NA	0.057	50.0	☐	☐
14-FC-14 Detactived-VRF	13-FC-14 Detactived	VRF	5.00	6.00	350	NA	NA	0.057	50.0	☐	☐
15-FC-15 Conference-VRF	14-FC-15 Conference	VRF	7.00	9.00	390	NA	NA	0.057	50.0	☐	☐
16-FC-16 Dispatch Suprvsr-VRF	15-FC-16 Dispatch Suprvsr	VRF	3.00	4.00	280	NA	NA	0.057	50.0	☐	☐
17-FC-17 Traffic-VRF	16-FC-17 Traffic	VRF	3.00	4.00	280	NA	NA	0.057	50.0	☐	☐
18-FC-18 Watch Commander-VRF	17-FC-18 Watch Commander	VRF	5.00	6.00	350	NA	NA	0.057	50.0	☐	☐
19-FC-19 Police Lobby-VRF	18-FC-19 Police Lobby	VRF	3.00	4.00	280	NA	NA	0.057	50.0	☐	☐
20-FC-20 Dispatch-VRF	19-FC-20 Dispatch	VRF	5.00	6.00	350	NA	NA	0.057	50.0	☐	☐
21-FC-21 Report Writing-VRF	20-FC-21 Report Writing	VRF	5.00	6.00	350	NA	NA	0.057	50.0	☐	☐
22-FC-22 Admin Asst-VRF	21-FC-22 Admin Asst	VRF	7.00	9.00	390	NA	NA	0.057	50.0	☐	☐
23-FC-23 Chief-VRF	22-FC-23 Chief	VRF	11.00	13.00	460	NA	NA	0.057	50.0	☐	☐

K8. ZONAL SYSTEM AND TERMINAL UNIT SUMMARY § 140.4

1	2	3	4	5	6	7	8	9	10	11	12
System ID	Zone Name	System Type	Rated Capacity (kBtuh)		Airflow (cfm)			Fan			
			Heating	Cooling	Design	Min.	Min. Ratio	BHP	Watts	Cycles	ECM Motor
24-FC-24 Capt #1-VRF	23-FC-24 Capt #1	VRF	5.00	6.00	350	NA	NA	0.057	50.0	☐	☐
25-FC-25 Capt #2-VRF	24-FC-25 Capt #2	VRF	5.00	6.00	350	NA	NA	0.057	50.0	☐	☐
26-FC-26 207-VRF	25-FC-26 207	VRF	7.00	9.00	390	NA	NA	0.057	50.0	☐	☐
27-FC-27 Planning-VRF	26-FC-27 Planning	VRF	7.00	9.00	390	NA	NA	0.057	50.0	☐	☐
28-FC-28-VRF	27-FC-28	VRF	5.00	6.00	350	NA	NA	0.057	50.0	☐	☐
29-FC-29 Drafting Files-VRF	28-FC-29 Drafting Files	VRF	5.00	6.00	350	NA	NA	0.057	50.0	☐	☐
30-FC-30-VRF	29-FC-30	VRF	5.00	6.00	350	NA	NA	0.057	50.0	☐	☐
31-FC-31 P.W. Director-VRF	30-FC-31 P.W. Director	VRF	7.00	9.00	370	NA	NA	0.103	90.0	☐	☐
32-FC-32 P.W. Office-VRF	31-FC-32 P.W. Office	VRF	21.00	26.00	1095	NA	NA	0.264	229.9	☐	☐
33-FC-33 Lobby-VRF	32-FC-33 Lobby	VRF	7.00	9.00	400	NA	NA	0.092	80.0	☐	☐
34-FC-34 Supplies-VRF	33-FC-34 Supplies	VRF	5.00	6.00	300	NA	NA	0.069	60.0	☐	☐
35-FC-35 Zerox-VRF	34-FC-35 Zerox	VRF	5.00	6.00	300	NA	NA	0.069	60.0	☐	☐
36-FC-36 Restrooms-VRF	35-FC-36 Restrooms	VRF	7.00	9.00	400	NA	NA	0.092	80.0	☐	☐
37-FC-37 Admin Office-VRF	36-FC-37 Admin Office	VRF	13.00	13.00	580	NA	NA	0.126	109.9	☐	☐
38-FC-38 Lunch-VRF	37-FC-38 Lunch	VRF	4.00	4.00	300	NA	NA	0.069	60.0	☐	☐
39-FC-39 Finance-VRF	38-FC-39 Finance	VRF	7.00	9.00	370	NA	NA	0.103	90.0	☐	☐
40-FC-40 Admin-VRF	39-FC-40 Admin	VRF	11.00	13.00	600	NA	NA	0.126	109.9	☐	☐
41-FC-41 Conference-VRF	40-FC-41 Conference	VRF	14.00	18.00	670	NA	NA	0.195	169.9	☐	☐
42-FC-42 Assy Engineer-VRF	41-FC-42 Assy Engineer	VRF	7.00	9.00	370	NA	NA	0.103	90.0	☐	☐

K8. ZONAL SYSTEM AND TERMINAL UNIT SUMMARY § 140.4

1	2	3	4	5	6	7	8	9	10	11	12
System ID	Zone Name	System Type	Rated Capacity (kBtuh)		Airflow (cfm)			Fan			
			Heating	Cooling	Design	Min.	Min. Ratio	BHP	Watts	Cycles	ECM Motor
43-FC-43-VRF	42-FC-43	VRF	4.00	4.00	300	NA	NA	0.069	60.0	☐	☐
44-FC-44-VRF	43-FC-44	VRF	5.00	6.00	350	NA	NA	0.057	50.0	☐	☐
45-FC-45-VRF	44-FC-45	VRF	7.00	9.00	390	NA	NA	0.057	50.0	☐	☐

K9. EVAPORATIVE COOLER SUMMARY

This Section Does Not Apply

L. DOMESTIC/SERVICE HOT WATER SYSTEM SUMMARY

L1. DHW EQUIPMENT SUMMARY

This Section Does Not Apply

L2. MULTI-FAMILY CENTRAL DHW SYSTEM DETAILS

This Section Does Not Apply

L3. SOLAR HOT WATER HEATING SUMMARY

This Section Does Not Apply

M. COVERED PROCESS SUMMARY §140.9

M1. ENCLOSED PARKING GARAGES

This Section Does Not Apply

M2. COMMERCIAL KITCHENS

1	2	3	4	5
Space Name	Exhaust Hood Style	Exhaust Hood Duty	Exhaust Length (ft)	Exhaust Flow Rate (cfm)
S-11-FC-12 Kitchen	WallMountedCanopy	Light	3	111
	None	Light		
		Light		
		Light		
		Light		

M3. COMPUTER ROOMS

This Section Does Not Apply

M4. LABORATORY/PROCESS EXHAUST

This Section Does Not Apply

N. INDOOR LIGHTING SUMMARY §140.6

This Section Does Not Apply

O. DECLARATION OF REQUIRED CERTIFICATES OF INSTALLATION

Table Instructions: Selections shall be made by Documentation Author to indicate which Certificates of Installation must be submitted for the features to be recognized for compliance. These documents bust be retained and provided to the building inspector during construction and can be found online at: https://www.energy.ca.gov/title24/2019standards/2019_compliance_documents/Nonresidential_Documents/NRCI/

Building Component	YES	NO	Form/Title	Field Inspector Pass	Field Inspector Fail
Envelope	☐	☒	NRCI-ENV-01-E - Must be submitted for all buildings	☐	☐
Mechanical	☒	☐	NRCI-MCH-01-E - Must be submitted for all buildings	☐	☐
Plumbing	☐	☒	NRCI-PLB-01-E - Must be submitted for all buildings	☐	☐
	☐	☒	NRCI-PLB-02-E - Must be submitted for high-rise residential and hotel/ motel central hot water distribution systems to be recognized for compliance	☐	☐
	☐	☒	NRCI-PLB-03-E - Must be submitted for high-rise residential and hotel/motel single dwelling unit hot water system distribution systems to be recognized for compliance	☐	☐
	☐	☒	NRCI-PLB-21-E - Must be HERS verified for central systems in high-rise residential hotel/ motel application	☐	☐
	☐	☒	NRCI-PLB-22-E - Must be HERS verified for single dwelling unit systems in high-rise residential, hotel/motel application	☐	☐
	☐	☒	NRCI-STH-01-E - Must be submitted for solar hot water heating systems	☐	☐
Indoor Lighting	☐	☒	NRCI-LTI-01-E - Must be submitted for all buildings	☐	☐
	☐	☒	NRCI-LTI-02-E - Must be submitted for a lighting control system, or for an Energy Management Control System (EMCS) to be recognized for compliance	☐	☐
	☐	☒	NRCI-LTI-04-E - Must be submitted for two interlocked systems serving an auditorium, a convention center, a conference room, a multipurpose room, or a theater to be recognized for compliance	☐	☐
	☐	☒	NRCI-LTI-05-E - Must be submitted for a Power Adjustment Factor (PAF) to be recognized for compliance	☐	☐
	☐	☒	NRCI-LTI-06-E - Must be submitted for additional wattage installed in a video conferencing studio to be recognized for compliance	☐	☐
Covered Process	☐	☒	NRCI-PRC-01-E - Must be submitted for all Covered Processes	☐	☐

REGISTERED PROFESSIONAL ENGINEER
TREVOR M. LEFLER
Exp. 3-31-22
M 37725
MECHANICAL
STATE OF CALIFORNIA

SAN ANSELMO CITY HALL
525 SAN ANSELMO AVE.
SAN ANSELMO, CA, 94960

TITLE 24
ENERGY
CALCULATION

DATE 7/28/20
SCALE AS NOTED
DRAWN TL
JOB

M5.2

LEFLER ENGINEERING, INC.
1651 Second Street
San Rafael, CA 94901
(415) 456-4220 (415)
456-1248 fax

Plot Date: July 28, 2020 – 3:49 pm
File Name: Z:\Jobfiles\San Anselmo City Hall\M5.1.dwg

Project Name:	San Anselmo City Hall (MECH)	NRCC-PRF-01-E	Page 18 of 21
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Input File Name:	07275AN.cibd19x		

P. DECLARATION OF REQUIRED CERTIFICATES OF ACCEPTANCE

Table Instructions: Selections shall be made by Documentation Author to indicate which Certificates of Acceptance must be submitted for the features to be recognized for compliance. These documents must be provided to the building inspector during construction and must be completed through an Acceptance Test Technician Certification Provider (ATTCP). For more information visit:https://www.energy.ca.gov/title24/2019standards/2019_compliance_documents/Nonresidential_Documents/NRCA/

Building Component	YES	NO	Form/Title	Field Inspector Pass	Field Inspector Fail
Envelope	☐	☒	NRCA-ENV-02-F - NRFC label verification for fenestration	☐	☐
	☐	☐	NRCA-ENV-03-F - Daylighting Design PAFs	☐	☐
Indoor Lighting	☐	☒	NRCA-LTI-02-A - Occupancy Sensors and Automatic Time Switch Controls	☐	☐
	☐	☒	NRCA-LTI-03-A - Automatic Daylight Controls	☐	☐
	☐	☒	NRCA-LTI-04-A - Demand Responsive Lighting Controls	☐	☐
	☐	☒	NRCA-LTI-05-A - Institutional Tuning Power Adjustment Factor (PAF)	☐	☐
Covered Process	☐	☒	NRCA-PRC-02-F - Kitchen Exhaust	☐	☐
	☐	☒	NRCA-PRC-03-F - Garage Exhaust	☐	☐
	☐	☒	NRCA-PRC-12-F – Elevator Lighting and Ventilation Controls	☐	☐
	☐	☒	NRCA-PRC-13-F –Escalator and Moving Walkways Speed Control	☐	☐
	☐	☒	NRCA-PRC-14-F – Lab Exhaust Ventilation System	☐	☐
	☐	☒	NRCA-PRC-15-F - Fume Hood Automatic Sash Closures System	☐	☐

Project Name:	San Anselmo City Hall (MECH)	NRCC-PRF-01-E	Page 19 of 21
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P. DECLARATION OF REQUIRED CERTIFICATES OF ACCEPTANCE

Table Instructions: Selections shall be made by Documentation Author to indicate which Certificates of Acceptance must be submitted for the features to be recognized for compliance. These documents must be provided to the building inspector during construction and must be completed through an Acceptance Test Technician Certification Provider (ATTCP). For more information visit:https://www.energy.ca.gov/title24/2019standards/2019_compliance_documents/Nonresidential_Documents/NRCA/

Building Component	YES	NO	Form/Title	Field Inspector Pass	Field Inspector Fail
Mechanical	☐	☒	NRCA-MCH-02-A Outdoor Air must be submitted for all newly installed HVAC units. Note: MCH02-A can be performed in conjunction with MCH-07-A Supply Fan VFD Acceptance (if applicable) since testing activities overlap	☐	☐
	☐	☒	NRCA-MCH-03-A Constant Volume Single Zone HVAC	☐	☐
	☐	☒	NRCA-MCH-04(a)-H Air Distribution Duct Leakage - HERS Verification required	☐	☐
	☐	☐	NRCA-MCH-04(b)-A Air Distribution Duct Leakage - ATT only	☐	☐
	☐	☒	NRCA-MCH-05-A Air Economizer Controls	☐	☐
	☐	☒	NRCA-MCH-06-A Demand Control Ventilation Systems Acceptance must be submitted for all systems required to employ demand controlled ventilation (refer to §120.1(c)3) can vary outside ventilation flow rates based on maintaining interior carbon dioxide (CO2) concentration setpoints	☐	☐
	☐	☒	NRCA-MCH-07-A Supply Fan Variable Flow Controls	☐	☐
	☐	☒	NRCA-MCH-08-A Valve Leakage Test	☐	☐
	☐	☒	NRCA-MCH-09-A Supply Water Temperature Reset Controls	☐	☐
	☐	☒	NRCA-MCH-10-A Hydronic System Variable Flow Controls	☐	☐
	☐	☒	NRCA-MCH-11-A Automatic Demand Shed Controls	☐	☐
	☐	☒	NRCA-MCH-12-A FDD for Packaged Direct Expansion Units	☐	☐
	☐	☒	NRCA-MCH-13-A Automatic FDD for Air Handling Units and Zone Terminal Units Acceptance	☐	☐
	☐	☒	NRCA-MCH-14-A Distributed Energy Storage DX AC Systems Acceptance	☐	☐
	☐	☒	NRCA-MCH-15-A Thermal Energy Storage (TES) System Acceptance	☐	☐
	☐	☒	NRCA-MCH-16-A Supply Air Temperature Reset Controls	☐	☐
	☐	☒	NRCA-MCH-17-A Condenser Water Temperature Reset Controls	☐	☐
	☐	☒	NRCA-MCH-18 Energy Management Control Systems	☐	☐
	☐	☒	NRCA-MCH-19 Occupancy Sensor Controls	☐	☐

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Q. DECLARATION OF REQUIRED CERTIFICATES OF VERIFICATION

Table Instructions: Selections shall be made by Documentation Author to indicate which Certificates of Verification must be submitted for the features to be recognized for compliance. These documents bust be retained and provided to the building inspector during construction and can be found online at: https://www.energy.ca.gov/title24/2019standards/2019_compliance_documents/Nonresidential_Documents/NRCV/

Building Component	YES	NO	Form/Title	Field Inspector Pass	Field Inspector Fail
Mechanical	☐	☒	NRCV-MCH-04-H Duct Leakage Test	☐	☐
	☐	☒	NRCV-MCH-24-H Enclosure Air Leakage	☐	☐
	☐	☒	NRCV-MCH-27 Indoor Air Quality & Mechanical Ventilation	☐	☐
	☐	☒	NRCV-MCH-32-H Local Mechanical Exhaust	☐	☐
Plumbing	☐	☒	NRCV-PLB-21-H - HERS verified central systems in high-rise residential, hotel/motel application	☐	☐
	☐	☒	NRCV-PLB-22-H - HERS verified single dwelling unit systems in high-rise residential, hotel/motel application	☐	☐

R. UNMET LOAD HOURS

This Section Does Not Apply

Project Name:	San Anselmo City Hall (MECH)	NRCC-PRF-01-E	Page 21 of 21
Project Address:	525 San Anselmo Ave San Anselmo 94960	Calculation Date/Time:	15:51, Mon, Jul 27, 2020
Input File Name:	07275AN.cibd19x		

DOCUMENTATION AUTHOR'S DECLARATION STATEMENT

I certify that this Certificate of Compliance documentation is accurate and complete.

Documentation Author Name: Westly Keister	Signature: Westly Keister	
Company: Energy Calc Co.		
Address: 45 Mitchell Blvd, #16	Signature Date: 2020-07-27	
City/State/Zip: San Rafael CA 94903	CEA/ HERS Certification Identification (if applicable):	
Phone: (415) 457-0990		

RESPONSIBLE PERSON'S DECLARATION STATEMENT

I certify the following under penalty of perjury, under the laws of the State of California:

1. The information provided on this Certificate of Compliance is true and correct.
2. I am eligible under Division 3 of the Business and Professions Code to accept responsibility for the building design or system design identified on this Certificate of Compliance (responsible designer)
3. The energy features and performance specifications, materials, components, and manufactured devices for the building design or system design identified on this Certificate of Compliance conform to the requirements of Title 24, Part 1 and Part 6 of the California Code of Regulations.
4. The building design features or system design features identified on this Certificate of Compliance are consistent with the information provided on other applicable compliance documents, worksheets, calculations, plans and specifications submitted to the enforcement agency for approval with this building permit application.
5. I will ensure that a completed signed copy of this Certificate of Compliance shall be made available with the building permit(s) issued for the building, and made available to the enforcement agency for all applicable inspections. I understand that a completed signed copy of this Certificate of Compliance is required to be included with the documentation the builder provides to the building owner at occupancy.

Responsible Envelope Designer Name:	Signature: NOT IN SCOPE	
Company: Lefler Engineering		
Address: 1651 Second St.	Date Signed:	
City/State/Zip: San Rafael Ca. 94901		
Phone: (415) 456-4220	Title:	License #:
Responsible Lighting Designer Name:	Signature: NOT IN SCOPE	
Company:		
Address:	Date Signed:	
City/State/Zip:		
Phone:	Title:	License #:
Responsible Mechanical Designer Name: - specify -	Signature: Trevor Lefler	
Company: Lefler Engineering		
Address: 1651 Second St.	Date Signed: 07/28/20	
City/State/Zip: San Rafael Ca. 94901		
Phone: (415) 456-4220	Title: MECHANICAL ENGINEER	License #: 37725

REGISTERED PROFESSIONAL ENGINEER
TREVOR M. LEFLER
Exp. 3-31-22
M 37725
MECHANICAL
STATE OF CALIFORNIA

LEFLER ENGINEERING, INC.
1651 Second Street
San Rafael, CA 94901
(415) 456-4220 (415)
456-1248 fax

SAN ANSELMO CITY HALL
525 SAN ANSELMO AVE.
SAN ANSELMO, CA, 94960

TITLE 24
ENERGY
CALCULATION

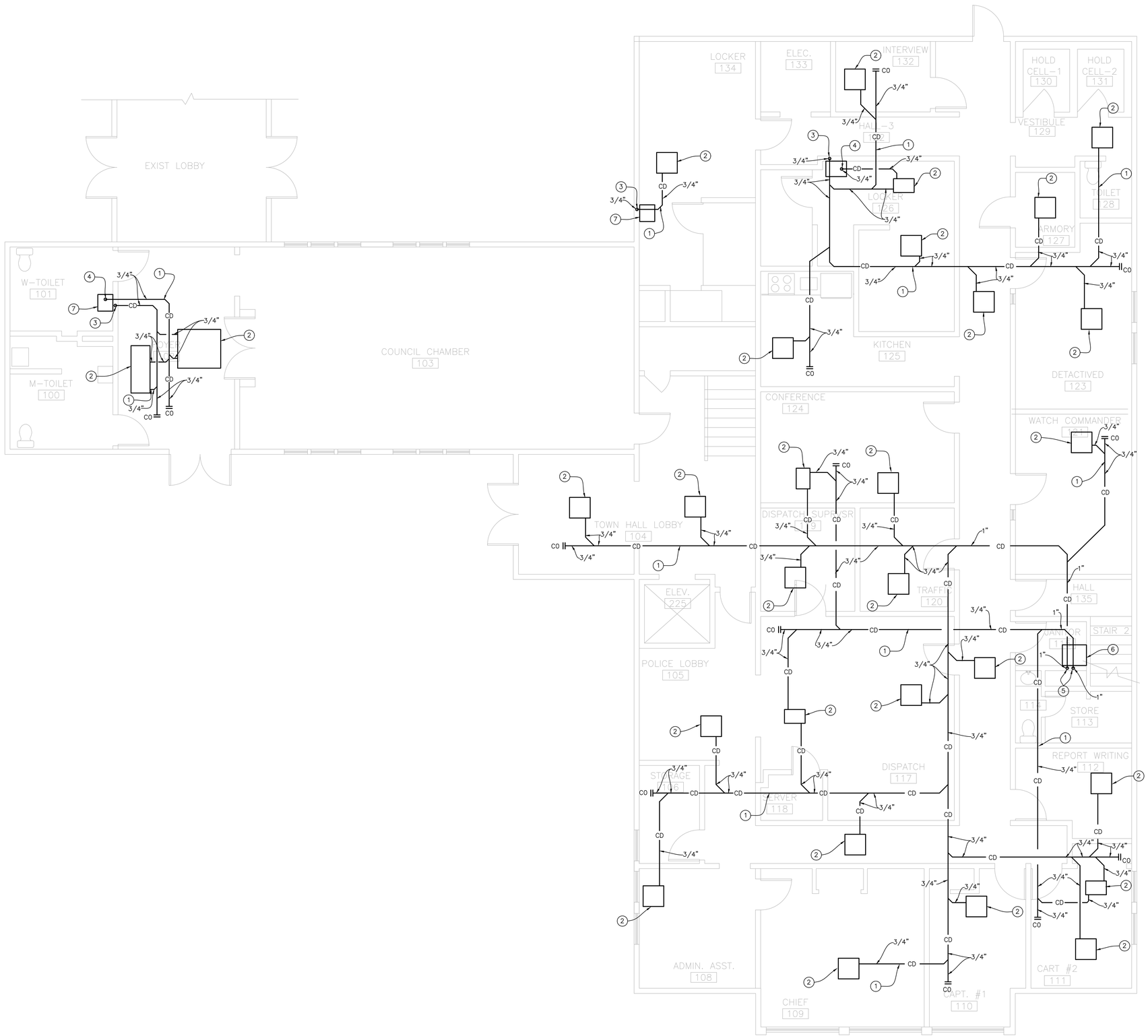
DATE	7/28/20
SCALE	AS NOTED
DRAWN	TL
JOB	

M5.3

Plot Date: July 28, 2020 – 3:49 pm
File Name: Z:\Jobfiles\San Anselmo City Hall\M5.1.dwg

Sheet Notes

1. AS HIGH AS POSSIBLE ABOVE CEILING, TYPICAL
2. MECHANICAL EQUIPMENT, VERIFY EXACT LOCATION. CONNECT CONDENSATE DRAIN PIPING THROUGH VENTED P-TRAP
3. RUN FULL SIZE PRIMARY CD TO TERMINATE IN TRAP OF LAVATORY TAILPIECE.
4. TERMINATE SECONDARY CD OVER LAVATORY THROUGH CEILING.
5. RUN FULL SIZE PRIMARY CD AND SECONDARY CD TO TERMINATE OVER JANITOR SINK. CLEARLY LABLE "PRIMARY CD" AND "OVER FLOW CD". VERIFY EXACT LOCATION OF JANITOR SINK.
6. EXISTING SSK. TO REMAIN, VERIFY EXACT LOCATION.
7. EXISTING LAV. TO REMAIN, VERIFY EXACT LOCATION.



1 PLUMBING LOWER FLOOR PLAN

1/4" = 1'-0"

NORTH

LEFLER ENGINEERING, INC.
1651 Second Street
San Rafael, CA 94901
(415) 456-4220 (415)
456-1248 fax

REGISTERED PROFESSIONAL ENGINEER
TREVOR M. LEFLER
Exp. 3-31-22
M 37725
MECHANICAL
STATE OF CALIFORNIA

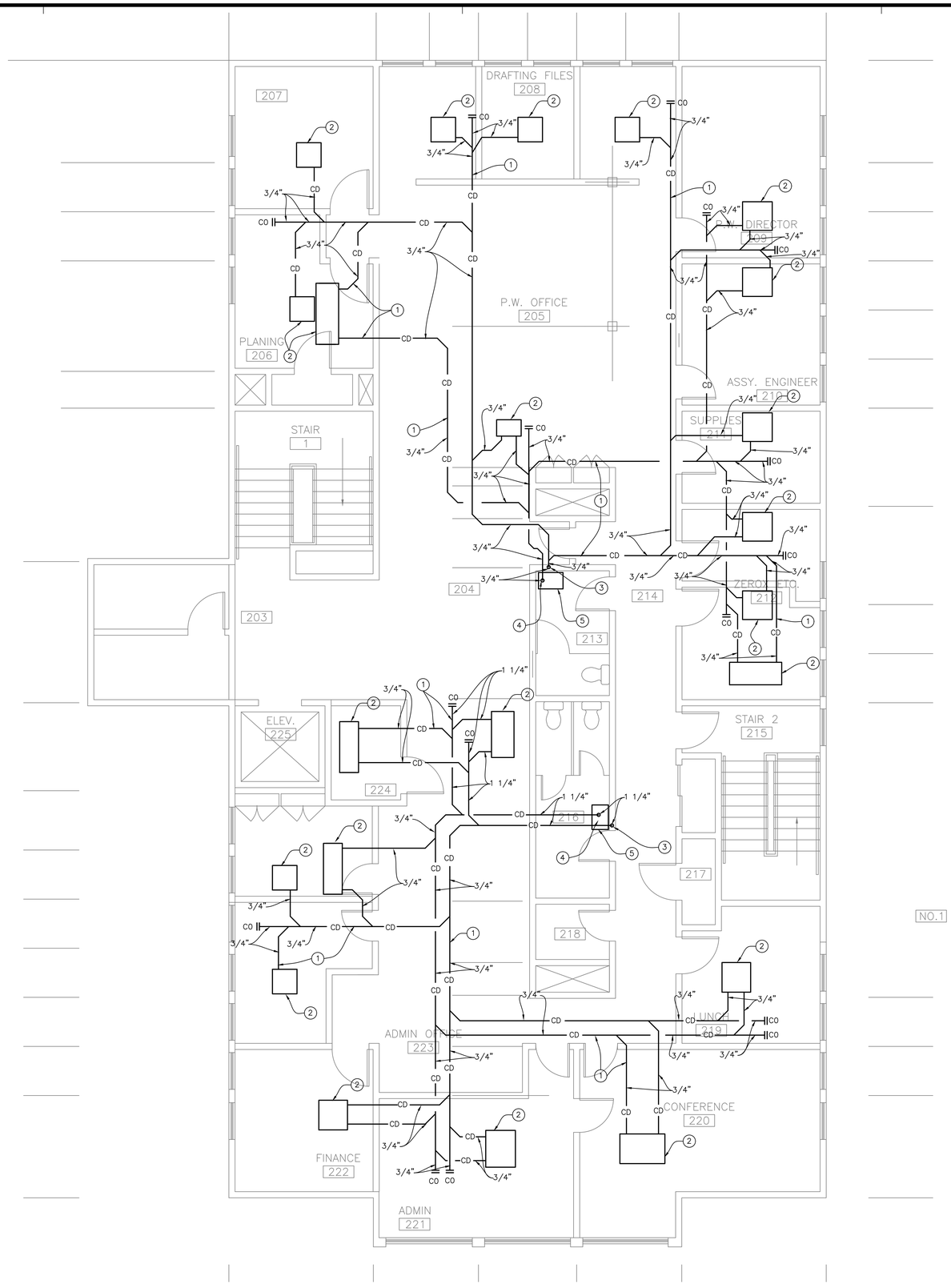
SAN ANSELMO CITY HALL
525 SAN ANSELMO AVE.
SAN ANSELMO, CA, 94960

PLUMBING
LOWER FLOOR
PLAN

DATE	7/28/20
SCALE	AS NOTED
DRAWN	TL
JOB	

P2.1

Plot Date: July 28, 2020 - 3:49 pm
File Name: Z:\Jobfiles\San Anselmo City Hall\P2.1.dwg



1 PLUMBING SECOND FLOOR PLAN

1/4" = 1'-0"

NORTH

Sheet Notes

1. AS HIGH AS POSSIBLE ABOVE CEILING, TYPICAL
2. MECHANICAL EQUIPMENT, VERIFY EXACT LOCATION. CONNECT CONDENSATE DRAIN PIPING THROUGH VENTED P-TRAP
3. RUN FULL SIZE PRIMARY CD TO TERMINATE IN TRAP OF LAVATORY TAILPIECE.
4. TERMINATE SECONDARY CD OVER LAVATORY THROUGH CEILING.
5. EXISTING LAV. TO REMAIN, VERIFY EXACT LOCATION.

REGISTERED PROFESSIONAL ENGINEER
TREVOR M. LEFLER
Exp. 3-31-22
M 37725
MECHANICAL
STATE OF CALIFORNIA

SAN ANSELMO CITY HALL
525 SAN ANSELMO AVE.
SAN ANSELMO, CA, 94960

PLUMBING
SECOND FLOOR
PLAN

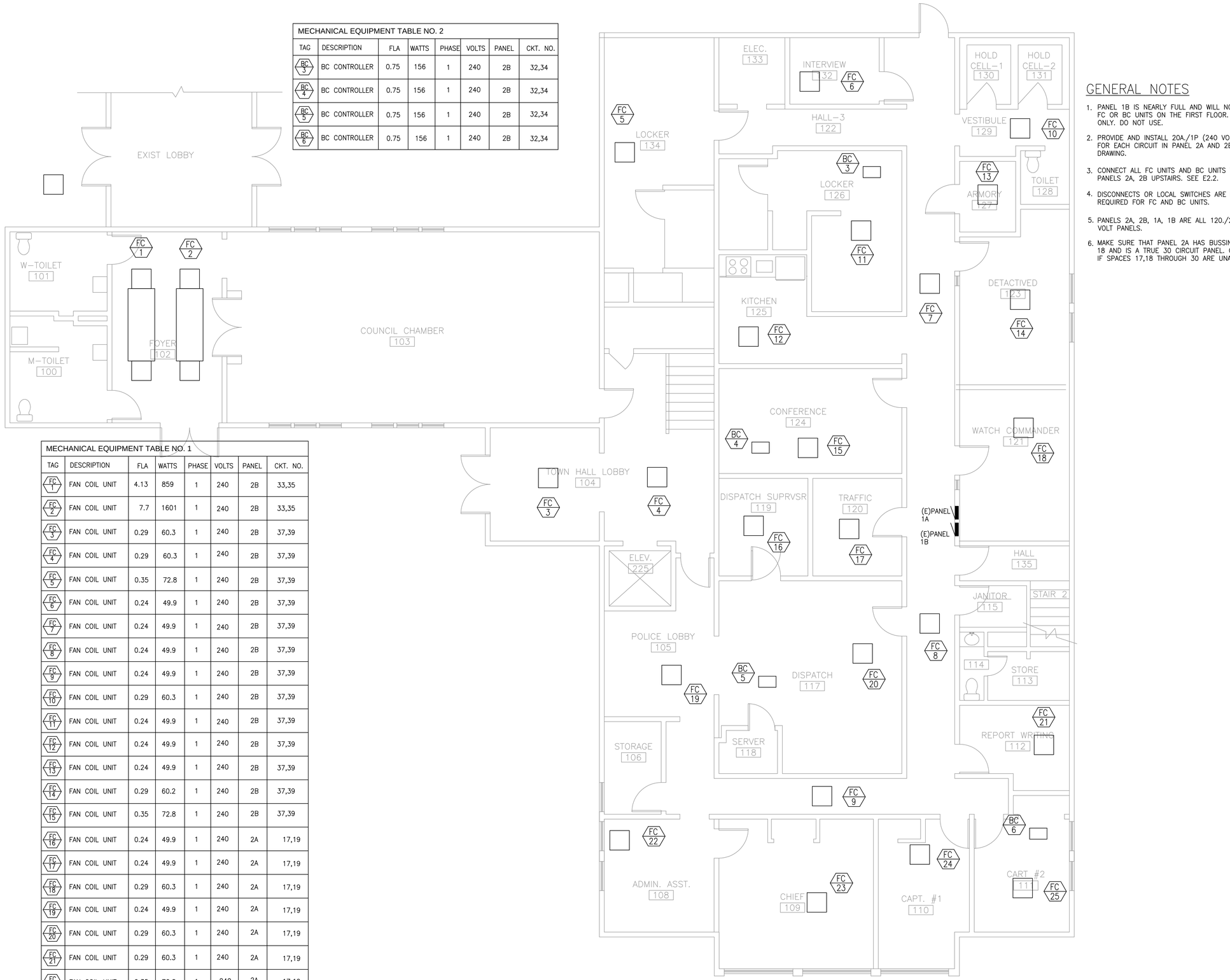
DATE	7/28/20
SCALE	AS NOTED
DRAWN	TL
JOB	

P2.2

LEFLER ENGINEERING, INC.
1651 Second Street
San Rafael, CA 94901
(415) 456-4220 (415)
456-1248 fax

Plot Date: July 28, 2020 - 3:49 pm
File Name: Z:\Jobfiles\San Anselmo City Hall\P2.2.dwg

MECHANICAL EQUIPMENT TABLE NO. 2							
TAG	DESCRIPTION	FLA	WATTS	PHASE	VOLTS	PANEL	CKT. NO.
BC 3	BC CONTROLLER	0.75	156	1	240	2B	32,34
BC 4	BC CONTROLLER	0.75	156	1	240	2B	32,34
BC 5	BC CONTROLLER	0.75	156	1	240	2B	32,34
BC 6	BC CONTROLLER	0.75	156	1	240	2B	32,34



MECHANICAL EQUIPMENT TABLE NO. 1							
TAG	DESCRIPTION	FLA	WATTS	PHASE	VOLTS	PANEL	CKT. NO.
FC 1	FAN COIL UNIT	4.13	859	1	240	2B	33,35
FC 2	FAN COIL UNIT	7.7	1601	1	240	2B	33,35
FC 3	FAN COIL UNIT	0.29	60.3	1	240	2B	37,39
FC 4	FAN COIL UNIT	0.29	60.3	1	240	2B	37,39
FC 5	FAN COIL UNIT	0.35	72.8	1	240	2B	37,39
FC 6	FAN COIL UNIT	0.24	49.9	1	240	2B	37,39
FC 7	FAN COIL UNIT	0.24	49.9	1	240	2B	37,39
FC 8	FAN COIL UNIT	0.24	49.9	1	240	2B	37,39
FC 9	FAN COIL UNIT	0.24	49.9	1	240	2B	37,39
FC 10	FAN COIL UNIT	0.29	60.3	1	240	2B	37,39
FC 11	FAN COIL UNIT	0.24	49.9	1	240	2B	37,39
FC 12	FAN COIL UNIT	0.24	49.9	1	240	2B	37,39
FC 13	FAN COIL UNIT	0.24	49.9	1	240	2B	37,39
FC 14	FAN COIL UNIT	0.29	60.2	1	240	2B	37,39
FC 15	FAN COIL UNIT	0.35	72.8	1	240	2B	37,39
FC 16	FAN COIL UNIT	0.24	49.9	1	240	2A	17,19
FC 17	FAN COIL UNIT	0.24	49.9	1	240	2A	17,19
FC 18	FAN COIL UNIT	0.29	60.3	1	240	2A	17,19
FC 19	FAN COIL UNIT	0.24	49.9	1	240	2A	17,19
FC 20	FAN COIL UNIT	0.29	60.3	1	240	2A	17,19
FC 21	FAN COIL UNIT	0.29	60.3	1	240	2A	17,19
FC 22	FAN COIL UNIT	0.35	72.8	1	240	2A	17,19
FC 23	FAN COIL UNIT	0.5	104	1	240	2A	17,19
FC 24	FAN COIL UNIT	0.29	60.3	1	240	2A	17,19
FC 25	FAN COIL UNIT	0.29	60.3	1	240	2A	17,19

GENERAL NOTES

1. PANEL 1B IS NEARLY FULL AND WILL NOT BE USED TO POWER THE FC OR BC UNITS ON THE FIRST FLOOR. PANEL 1A IS EMERGENCY ONLY. DO NOT USE.
2. PROVIDE AND INSTALL 20A./1P (240 VOLT) CIRCUIT BREAKERS FOR EACH CIRCUIT IN PANEL 2A AND 2B. SEE TABLES ON THIS DRAWING.
3. CONNECT ALL FC UNITS AND BC UNITS TO PANELS 2A, 2B UPSTAIRS. SEE E2.2.
4. DISCONNECTS OR LOCAL SWITCHES ARE NOT REQUIRED FOR FC AND BC UNITS.
5. PANELS 2A, 2B, 1A, 1B ARE ALL 120./240 VOLT PANELS.
6. MAKE SURE THAT PANEL 2A HAS BUSSING PAST CIRCUITS 17, 18 AND IS A TRUE 30 CIRCUIT PANEL. CONSULT W. ENGINEER IF SPACES 17,18 THROUGH 30 ARE UNAVAILABLE.

1 LOWER FLOOR PLAN

1/4" = 1'-0"

NORTH

SUSANNA VAN LEUVEN, P.E.
Electrical Engineer
54 San Rafael Ave.
San Anselmo, CA 94960
(415) 457-9028

No. E013985 Exp. 06/30/22 ELECTRICAL STATE OF CALIFORNIA

REV.	DATE	DESCRIPTION	BY.

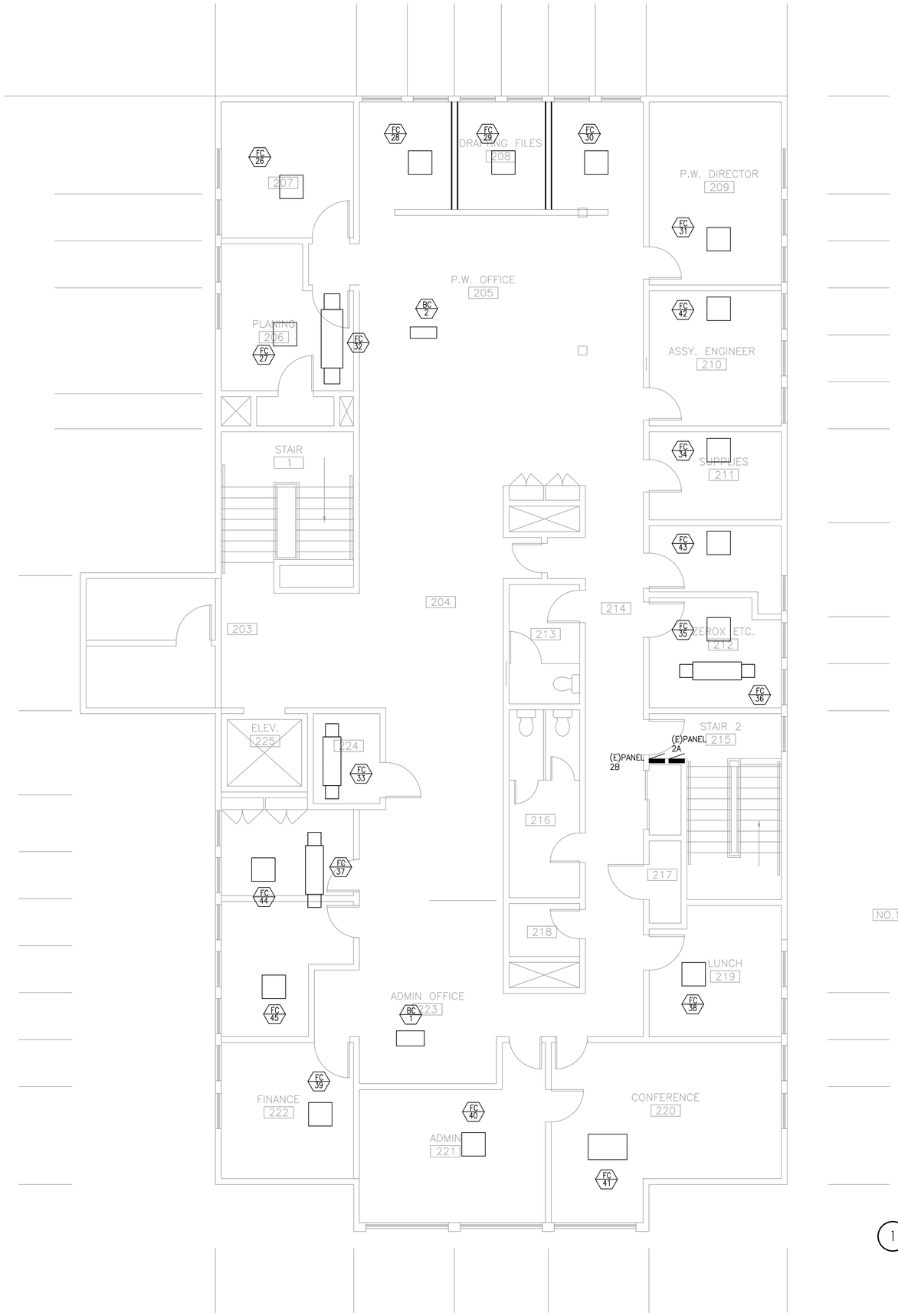
SAN ANSELMO
TOWN HALL

SAN ANSELMO, CA

APPROVED:	S.Van Leuven
DATE:	7.27.2020
DRAWN:	J Prohaska
JOB:	20-204
SCALE:	1/4"=1'-0"

LOWER FLOOR
POWER PLAN

E2.1



1 UPPER FLOOR PLAN

1/4" = 1'-0"

NORTH

GENERAL NOTES

1. SEE GENERAL NOTES DWG. E2.1.

2. ROOF TOP UNITS

   SEE MECHANICAL PLANS. SEE ROOF PLAN.
   ONE CONDENSING UNIT ON ROOF WILL REMAIN.

   FOR FC–44. PROVIDE AND INSTALL WATERPROOF DISCONNECT. PROVIDE & INSTALL 40 AMP THREE POLE BREAKER IN ROOF TOP ELECTRICAL PANEL. CONNECT TO FC–44 WITH 3 # 8 & 1 # 10 G IN 3./4" FLEX CONDUIT.

   FOR HP–1. PROVIDE AND INSTALL WATERPROOF DISCONNECT. PROVIDE & INSTALL 80 AMP THREE POLE BREAKER IN ROOF TOP ELECTRICAL PANEL. CONNECT TO HP–1 WITH 3 # 4 & 1 # 10 G IN 1 1./4 INCH FLEX CONDUIT.

MECHANICAL EQUIPMENT

TAG	DESCRIPTION	FLA	WATTS	PHASE	VOLTS	PANEL	CKT. NO.
FC 26	FAN COIL UNIT	0.35	72.8	1	240	2A	21,23
FC 27	FAN COIL UNIT	0.35	72.8	1	240	2A	21,23
FC 28	FAN COIL UNIT	0.29	60.3	1	240	2A	21,23
FC 29	FAN COIL UNIT	0.29	60.3	1	240	2A	33,35
FC 30	FAN COIL UNIT	0.29	60.3	1	240	2A	34,36
FC 31	FAN COIL UNIT	1.21	251	1	240	2A	21,23
FC 32	FAN COIL UNIT	4.13	859	1	240	2A	21,23
FC 33	FAN COIL UNIT	3.0	624	1	240	2A	25,27
FC 34	FAN COIL UNIT	1.05	218	1	240	2A	25,27
FC 35	FAN COIL UNIT	1.05	218	1	240	2A	25,27
FC 36	FAN COIL UNIT	3.0	624	1	240	2A	25,27
FC 37	FAN COIL UNIT	3.0	624	1	240	2A	18,20
FC 38	FAN COIL UNIT	1.05	218	1	240	2A	18,20
FC 39	FAN COIL UNIT	1.21	252	1	240	2A	18,20
FC 40	FAN COIL UNIT	1.56	325	1	240	2A	18,20
FC 41	FAN COIL UNIT	2.25	468	1	240	2A	22,24
FC 42	FAN COIL UNIT	1.21	252	1	240	2A	22,24
FC 43	FAN COIL UNIT	1.05	218	1	240	2A	22,24
BC 1	BC CONTROLLER	1.6	333	1	240	2A	22,24
BC 2	BC CONTROLLER	0.75	156	1	240	2A	22,24
HP 1	HEAT PUMP	67	24,120	3	208	ROOF PANEL	
FC 44	NEW AC UNIT	31.1	11,196	3	208	ROOF PANEL	

SUSANNA VAN LEUVEN, P.E.
Electrical Engineer
54 San Rafael Ave.
San Anselmo, CA 94960
(415) 457–9028

No. E013986
Exp. 6/30/2022
ELECTRICAL

REV.	DATE	DESCRIPTION	BY.

SAN ANSELMO
TOWN HALL

SAN ANSELMO, CA

APPROVED:	S.Van Leuven
DATE:	7.27.2020
DRAWN:	J Prohaska
JOB:	20–204
SCALE:	1/4"=1'–0"

SECOND FLOOR
POWER PLAN

E2.2

STAFF REPORT

TOWN OF SAN ANSELMO Item #: 2.4

MEETING DATE: May 9, 2023

AGENDA TITLE: That the Town Council consider options related to the interview and appointment processes for Town Boards, Committees and Commissions and provide direction to staff.

FROM: David Donery, Town Manager
Serge Avila, Town Clerk

RECOMMENDATION: That the Town Council consider options related to the interview and appointment processes for Town Boards, Committees and Commissions and provide direction to staff.

BACKGROUND

Historically, the Town Council interviews applicants and incumbents for the various Town's boards, committees and commissions before the Town Council regular meeting starts at 7:00pm.

Staff schedules and confirms a ten-minute appointment for each one of the applicants and/or incumbents. The Council then proceeds with the interview and makes appointments either through a consent or business item.

DISCUSSION/ANALYSIS

During the regular meeting of January 24, 2023, the Council requested that staff bring options designed to streamline the interview process. Staff has compiled several options for Council consideration:

Option 1: Continue to interview applicants and incumbents before each Council meeting starting no earlier than 6PM as needed.

Option 2: Conduct interviews before one of the monthly meetings (second or fourth Tuesday) each month as needed.

Option 3: Schedule a separate Special Meeting once a month dedicated only to interviews and make appointments at the dedicated Special Meeting.

Option 4: Schedule all interviews and appointments to a quarterly Special Meeting dedicated solely to this process.

Alternate consideration:

The Town Council may choose to not interview incumbents if there is no competition for a seat. This would reduce the number of interviews by up to 40%. If there are more candidates, including incumbents, than there are available seats, incumbents would be interviewed along with other applicants.

It has been stated in past conversations regarding whether or not to interview incumbents that the council appreciated the chance to hear what is happening at the committee level during these interviews. Staff believes that the development of the BCC action plans will be useful in providing this information on an annual basis,

FISCAL IMPACT
The discussion of this item has not fiscal impact on the town.

CEQA AND CLIMATE ACTION PLAN CONSISTENCY
Adopting a format for Council to continue interviews and appointments for boards and commission is not a “project” under the California Environmental Quality Act (CEQA), because it does not involve an activity that has the potential to cause a direct or reasonably foreseeable indirect physical change in the environment. (Cal. Pub. Res. Code § 21065).

CONCLUSION
Staff seeks guidance on whether or not to change the current practice and if change is desired, which option is preferred. Staff also seeks guidance on whether or not to incorporate the alternate consideration of deferring incumbent interviews when no competition exists for a seat.

ATTACHMENTS
None

STAFF REPORT

TOWN OF SAN ANSELMO Item #: 2.5

MEETING DATE: May 9, 2023

AGENDA TITLE: Consider reappointing (3) three incumbents to the Flood Committee

FROM: Serge Avila, Chief Town Clerk

RECOMMENDATION: For Council to consider to reappoint (3) three incumbents to the Flood Committee Kathy Schaefer, Gerhard Epke and Vlad Lojica.

BACKGROUND

The Flood Committee has a membership of seven seats. There are five seats available. Kathy Schaefer, Gerhard Epke, and Vlad Lojica (incumbents) are applying for a second term. They have been interviewed and their applications are attached to this report.

FISCAL IMPACT

There would be no direct fiscal impact to the Town to approve this item.

CEQA AND CLIMATE ACTION PLAN CONSISTENCY

The proposed decision is exempt from the California Environmental Quality Act (CEQA), under the “common sense” exemption, because it can be seen with certainty that there is no possibility that the activity in question may have a significant negative effect on the environment. (Cal. Code Regs. tit. 14, § 15061).

ATTACHMENTS

Attachment 1- Kathy Schaefer- Application with Resume
Attachment 2- Gerhard Epke- Application no Resume
Attachment 3- Vlad Lojica- Application no Resume

Print

Boards, Committees and Commissions Application - Submission #1863

Date Submitted: 4/28/2023

TOWN OF SAN ANSELMO

APPLICATION FOR APPOINTMENT TO A SAN ANSELMO BOARD/COMMISSION/COMMITTEE

To: San Anselmo Town Council

Date*

April 28, 2023

I wish to apply for an appointment to a term/balance*

Flood Committee

Name*

Kathleen Schaefer

Home Address*

39 Longview, San Anselmo, CA 94960

Occupation*

Consultant

Employer's Address

Home Phone*

5102929075

Work Phone

Cell Phone

510-292-9075

E-Mail*

kkschaefer@ucdavis.edu

Number of years as resident of San Anselmo*

10

Number of years as a resident in Marin*

20+

Education Level Achieved*

Graduate Degree (Major)

Name and phone numbers of three San Anselmo residents who can be contacted for referral information about me:

1.) Name*

Shubie Gulati

1.) Phone*

(415) 272-1556

2.) Name*

Steve Burdo

2.) Phone*

(415) 261-4784

3.) Name*

Holly Briese

3.) Phone*

(415) 870-0361

I would be able to regularly attend the meetings of this Board/Commission/Committee.*

- (●) YES
- ( ) NO

I would be available to attend additional meetings when they are necessary.*

- (●) YES
- ( ) NO

I am familiar with the responsibilities and functions of this Board/Commission/Committee.*

- (●) YES
- ( ) NO

I have attended meetings of the Board/Commission/Committee as a member of the public.*

- (●) YES
- ( ) NO

List briefly, previous experience serving the public office, and/or civic commissions,boards, or committees.*

I have served on the Flood Committee for the past several years.

Reasons for this appointment.*

I would like to contribute my expertise to the community.

What are your qualifications for this appointment.*

I
am a Ph.D. Candidate at UC Davis. My research is in examining ways to prepare California communities for increases in flood risk that will come with climate change.

Briefly, what do you consider to be the most important, one or two current issues facing this Board/Commission/Committee?*

The
need to create a One Water vision that integrates pluvial and fluvial flood risks into one unified management vision. Build confidence with voters that their flood fees are being spent wisely.

I understand that I and all other applicants will be personally interviewed by the Town Council as part of the selection process for this appointment. I also understand that my application material will be a public document and available on the Town's website. Sensitive materials that you don't wish to be posted on the website should not be included with the application.*

- (●) YES
- ( ) NO

Other Boards/Commissions/Committees on which you would be interested in serving if not appointed to this seat?*

Infrastructure and Fiscal Monitoring Committee

You may attach personal resumes or other information which you believe would be helpful to the Council in its selection process.

20220525SchaeferResumeLong.pdf

Thank you for your interest in serving the Town of San Anselmo and its citizens. For further information, please contact the Town Clerk, at townclerk@townofsananselmo.org or 415-258-4660.

Kathleen K. Schaefer, P.E., CFM

KKSchaefer Associates, LLC.

510-292-9075
kkschaefer@ucdavis.edu

39 Longview
San Anselmo, CA 94960

Education

Ph.D. (In Progress), Civil Engineering
University of California,
Davis, CA
December 2022

ME, Chemical Engineering
University of Virginia,
Charlottesville, VA, January 1997

BS, Civil Engineering
University of Nebraska, Lincoln, NE,
January 1986

Registration/ Certifications

Registered
Professional Civil Engineer,
California
No. C.45319

Certified Floodplain Manager,
US-US-99-0000

Profile

A recognized expert in flood risk mapping, modeling, community engagement, flood risk financing, and National Flood Insurance Program compliance. Civil Engineering Professional with extensive senior managerial experience in community-level flood risk management and assessment. Experienced project management professional. She managed multi-million-dollar projects with challenging timelines and strict regulatory requirements. Successfully led high visibility, controversial decision making, and regulatory implementation processes. She is currently using 30+ years of experience in flood management to guide dissertation research examining the opportunities and challenges of implementing community-based flood insurance alternatives. Research focuses on the opportunities for community-based flood insurance to reduce flood impacts and increase post-flood disaster resiliency. Kathleen is currently pursuing a Ph.D. in Civil Engineering at U.C. Davis.

Achievements

Hogg-Owen Award for Meritorious Achievement in Floodplain Management, Floodplain Management Association (FMA), 2012

Goddard Award for Outstanding Contribution to FMA Newsletter., FMA 2009 and 2021

Annual Conference Chair, FMA, 2009

Relevant Experience

Researcher, UC Davis, Watershed Science Center

As a Natural and Environmental Hazards research team member, Ms. Schaefer provides public policy support to the National Resources Defense Council and the CA Department of Water Resources. Her work includes examining risk-based financing alternatives to the National Flood Insurance Program and using insurance as a flood financing vehicle.

Researcher, Center For Catastrophic Risk Management (CCRM), U.C. Berkeley, Berkeley, Ca

Ms. Schaefer is a member of an interdisciplinary team examining risk-related issues associated with complex "messy" systems. CCRM provides risk management services to utilities in California, Norway, and Canada.

Regional Engineer, FEMA, Oakland, Ca

As the Regional Engineer for FEMA, Ms. Schaefer managed over 10 million dollars in mapping projects administered through contracts and grants with cooperating technical partners. Projects

included a $4 million San Francisco Bay Study. She provided technical reviews of the engineering analysis performed for these mapping projects.

Ms. Schaefer participated in numerous outreach and NFIP training sessions, supported levee-focused policy and procedures symposiums and provided briefings for regional, state/local officials, congressional staff, and other Federal agency partners/ stakeholders, including ASFPM and Floodplain Management Association.

She received Agency recognition for her demonstrated commitment to the Agency's core values of innovation, customer service, continuous improvement, public stewardship, and quality of work. Her customer service and responsiveness were frequently highlighted as one of the best in the Agency.

Acting Capital Improvements Manager, City of Richmond, CA

As the Acting Capital Improvement Manager, Ms. Schaefer oversaw the City of Richmond's Capital Improvement Plan development. She was responsible for developing and preparing project implementation schedules, budgets, project status, and cash flow reports; preparing and processing RFPs and contract documents; supervising and reviewing the work of consultants; reviewing/evaluating plans, bids, reports, specifications, and related construction documents for conformance with policy and budget directives; and researching funding sources/grants, coordinating grant applications, and supervising the completion of grant projects.

Publications

Serra-Llobet, Anna, Mathias G. Kondolf, Kathleen Schaefer, Scott, Nicholson, 2018, Managing Flood Risk: Innovative Approaches from Big Floodplain Rivers and Urban Streams, Palgrave Macmillian, DOI 10.1007/973-3-319-71673-2, p164.

Northcross, Mark, Robert Spencer, Shalini Vaijhala, Michael Paparian, Brian Benn, Kathleen Schaefer, Craig Hill, 2018, Finance Guide for Resilient By Design Bay Area Challenge Design Teams, Resilient by Design.

Contributed to the Agricultural Floodplain Ordinance Task Force, Technical Memorandum, Recommended Administrative Refinements of the National Flood Insurance Program to Sustain Agriculture as a Wise Use of the Floodplain in Leveed Special Flood Hazard Areas, Dec 28, 2016.

Serra-Llobet, Anna, Esther Conrad, and Kathleen Schaefer, *Governing for Integrated Water and Flood Risk Management: Comparing Top-Down and Bottom-Up Approaches in Spain and California,* Water, MDPI Journal, Oct 12, 2016.

Porter, Keith, et al., 2011, Overview of the ARkStorm Scenario: U.S. Geological Survey Open-File Report 2010-1312, 183 p. and appendixes.

Co-authored the Levee and Flood Control sections of the 2009 ASCE California Infrastructure Report Card.

She co-authored "Environmental Considerations" and "Stormwater Management" chapters of the Land Development Handbook, McGraw Hill, 1996.

Print

Boards, Committees and Commissions Application - Submission #1862

Date Submitted: 4/27/2023

TOWN OF SAN ANSELMO

APPLICATION FOR APPOINTMENT TO A SAN ANSELMO BOARD/COMMISSION/COMMITTEE

To: San Anselmo Town Council

Date*

May 27, 2023

I wish to apply for an appointment to a term/balance*

Flood Committee

Name*

Gerhard Epke

Home Address*

50 Madrone Ave

Occupation*

Parent

Employer's Address

Home Phone*

8313321324

Work Phone

Cell Phone

E-Mail*

gerhardepke@gmail.com

Number of years as resident of San Anselmo*

30

Number of years as a resident in Marin*

30

Education Level Achieved*

Graduate Degree (Major)

Name and phone numbers of three San Anselmo residents who can be contacted for referral information about me:

1.) Name*

Sean Condry

1.) Phone*

4153066142

2.) Name*

Dave Donery

2.) Phone*

(415) 258-4652

3.) Name*

Curt Ries

3.) Phone*

415 8475351

I would be able to regularly attend the meetings of this Board/Commission/Committee.*

- (●) YES
- ( ) NO

I would be available to attend additional meetings when they are necessary.*

- (●) YES
- ( ) NO

I am familiar with the responsibilities and functions of this Board/Commission/Committee.*

- (●) YES
- ( ) NO

I have attended meetings of the Board/Commission/Committee as a member of the public.*

- (●) YES
- ( ) NO

List briefly, previous experience serving the public office, and/or civic commissions,boards, or committees.*

Town DPW staff for 5 years, presentations to Town Council. County Advisory Board meetings for flood control district zone 9.

Reasons for this appointment.*

Interest in flood risk reduction- live in floodplain

What are your qualifications for this appointment.*

MS hydrologic science. Certified floodplain manager.

Briefly, what do you consider to be the most important, one or two current issues facing this Board/Commission/Committee?*

Flooding- periodic devastation of downtown commercial activity and how to proceed with mitigation.
Town relationship with flood zone 9.

I understand that I and all other applicants will be personally interviewed by the Town Council as part of the selection process for this appointment. I also understand that my application material will be a public document and available on the Town's website. Sensitive materials that you don't wish to be posted on the website should not be included with the application.*

- (●) YES
- ( ) NO

Other Boards/Commissions/Committees on which you would be interested in serving if not appointed to this seat?*

None

You may attach personal resumes or other information which you believe would be helpful to the Council in its selection process.

Thank you for your interest in serving the Town of San Anselmo and its citizens. For further information, please contact the Town Clerk, at townclerk@townofsananselmo.org or 415-258-4660.

Print

Boards, Committees and Commissions Application - Submission #1868

Date Submitted: 5/1/2023

TOWN OF SAN ANSELMO

APPLICATION FOR APPOINTMENT TO A SAN ANSELMO BOARD/COMMISSION/COMMITTEE

To: San Anselmo Town Council

Date*

05/01/2023

I wish to apply for an appointment to a term/balance*

Flood Committee

Name*

Vlad Iojica

Home Address*

9 Brookside Ct

Occupation*

Civil Engineer

Employer's Address

file:///C/Tyler_Scans/1868%20-%20Vlad%20Iojica%20-%20Flood%20Committee.htm[5/2/2023 11:51:26 AM]

9 Brookside Ct

Home Phone*

4157746776

Work Phone

Cell Phone

E-Mail*

vladiojica@gmail.com

Number of years as resident of San Anselmo*

9

Number of years as a resident in Marin*

9

Education Level Achieved*

College/University Degree (Major)

Name and phone numbers of three San Anselmo residents who can be contacted for referral information about me:

1.) Name*

Paul Gretchen

1.) Phone*

415-218-6255

2.) Name*

Roseann DalBello

2.) Phone*

415-297-4364

3.) Name*

Eugene Giuliani

3.) Phone*

415-601-7414

I would be able to regularly attend the meetings of this Board/Commission/Committee.*

- (●) YES
- ( ) NO

I would be available to attend additional meetings when they are necessary.*

- ( ) YES
- (●) NO

I am familiar with the responsibilities and functions of this Board/Commission/Committee.*

- (●) YES
- ( ) NO

I have attended meetings of the Board/Commission/Committee as a member of the public.*

- ( ) YES
- (●) NO

List briefly, previous experience serving the public office, and/or civic commissions,boards, or committees.*

I served two terms as a member of the Town's Flood Committee. I am familiar with the local infrastructure, and in particular with flood prevention measures in effect as well as the current challenges.

Reasons for this appointment.*

I am seeing the opportunity to serve on the Flood Committee as a way to give back to your community and get involved in local initiatives that can improve the lives of residents.

What are your qualifications for this appointment.*

As a civil engineering professional, I have a deep understanding at the technical level of the flood-related challenges faced by our community, as well as the possible mitigation measures that can provide a long-lasting impact.

Briefly, what do you consider to be the most important, one or two current issues facing this Board/Commission/Committee?*

Budget limitations and state environmental policies.

I understand that I and all other applicants will be personally interviewed by the Town Council as part of the selection process for this appointment. I also understand that my application material will be a public document and available on the Town's website. Sensitive materials that you don't wish to be posted on the website should not be included with the application.*

- (●) YES
- ( ) NO

Other Boards/Commissions/Committees on which you would be interested in serving if not appointed to this seat?*

Flood Committee

You may attach personal resumes or other information which you believe would be helpful to the Council in its selection process.

Thank you for your interest in serving the Town of San Anselmo and its citizens. For further information, please contact the Town Clerk, at townclerk@townofsananselmo.org or 415-258-4660.