TOWN OF
SAN ANSELMO
EST. 1907

525 San Anselmo Avenue
San Anselmo, CA 94960

Town Council

Agenda

Tuesday, April 12, 2022 **7:00 PM** **Town Council Chambers (via Zoom during COVID)**

https://us02web.zoom.us/j/84074411189

Or Telephone: +1 669 900 6833 | Webinar ID: 840 7441 1189

How to Submit Comments Before the Meeting: Members of the public are encouraged to submit email correspondence to towncouncil@townofsananselmo.org before the meeting begins.

How to Participate During the Meeting: Members of the public will have the option to speak during the meeting through the Zoom application by using their phone or an electronic device.

For PC, Mac, or smart phone, Use "Raise hand" function when public comment for an item is requested. It is a button that is located at the top or bottom of your screen, based on your computer

For landline phones, raise hand to be recognized with *9

1. 5:45 PM Announce adjournment to closed session: Conference with Legal Counsel – Anticipated Litigation - Initiation of litigation pursuant to § 54956.9(d)(4): (1 case)

6:15 PM Closed Session: Conference with Labor Negotiators (§ 54957.6)
Agency designated representatives: Dave Donery, Jeff Zuba and Christopher Boucher
Employee organizations: Service Employees International Union, Local 1021; Management Employees; Confidential Employees

Call to Order. Optional Pledge of Allegiance: The Mayor or a designated Council member will recite the Pledge of Allegiance for members of the Council and the public who wish to join in the recitation.

Open time for public expression.

Council requests for future agenda items.

2. Consent Agenda:

2.1. Minutes of March 22, 2022 Town Council Meeting.

Attachments: March 22, 2022 Minutes

2.2. Minutes of March 25, 2022 Special Town Council Meeting.

Attachments: March 25, 2022 Minutes

2.3. Report of Warrants Issued, March 2022

Attachments: Staff Report
Warrant Report March 2022

2.4. Consider Adoption of Resolution to Allow for Virtual Town Council Meetings in Compliance with AB 361.

Attachments: Staff Report
Resolution

2.5. Special Event Application: The Arts Commission's Beatles Tribute Event

Attachments: Staff Report
Beatles Event Application 2022

2.6. Review the report from a Marin Municipal Water District representative.

Attachments: Staff Report
Attachment 1

2.7. Consider approving the Town of San Anselmo's participation in the 2022 Mayors' Monarch Pledge through the National Wildlife Federation

Attachments: Staff Report
Attachment 1 - Mayor's Monarch Pledge Proclamation 2022

2.8. Resolution for CalRecycle Payment and Grant Programs

Attachments: Staff Report
Attachment 1

2.9. 2022 Slurry Seal project

Attachments: Staff Report
Town street map- 2022 slurry

2.10. San Anselmo Arts Commission's Utility Box Art Project - Phase 3

Attachments: Staff Report
Phase 3 Utility Box Project Selections & Timeline

Council Items:

3. Town Council receive presentation on the results of the Measure D renewal public opinion survey and consider putting a proposed measure to be placed on the November 2022 General Election ballot.

Attachments: Staff Report
Attachment 1 - San Anselmo Sales Tax Renewal Survey Presentation 04-12-22

4. Annual Crime and Traffic Report from Central Marin Police Authority

5. 'San Anselmo Live on the Avenue' Music Series & Street Closures

Attachments: Staff Report
Live on the Avenue Event Application 2022
parking map
Business Owners LetterNotice 4.5.22
Public Comment
Further Public Comment

6. Consider approval of increase to the Town of San Anselmo's financial contribution from $30,500 annually to $35,500 toward the 2022/23 fiscal year to be paid to the Ross Valley Yellow Bus Program.

Attachments: Staff Report
Attachment 1 - Ross Valley Yellow Bus JEPA Packet - 03.21.22

7. Water Conservation Efforts Town Wide and Memorial Park Field Renovation Project

Attachments: Staff Report
Attachment 1 1.pdf
Attachment 2 TEC report.pdf
Attachment 3 Field w wells etc..pdf
Attachment 4 Memorial Park Field H2O REDUC 03-28-22.irf (002).pdf
Attachment 5 San Anselmo Field StormTech Drawings 2022-0330.pdf
Public Comment
Further Public Comment

8. Establishing Job Description and Pay Range for Public Works Manager Position

Attachments: Staff Report
Attachment 1 - 2021-22 mgmt resolution
Resolution Establishing Job Description and Pay Range for the Pubilc Works Manager
Job Description - PW Manager
Public Comment

9. Receive presentation regarding Marin Wildfire Prevention Authority projects and provide direction to staff.

10. Adjourn

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Town Staff at email ckacmar@townofsananselmo.org. Notification at least 48 hours prior to the meeting will enable the Town to make reasonable accommodation to help insure accessibility to this meeting.

Any writings or documents provided to a majority of the Town Council regarding any item on this agenda after the distribution of the original packet will be made available for public inspection at the public counter at Town Hall located at 525 San Anselmo Avenue.

Notice is hereby given that Council may discuss and/or take action on any or all of the items listed on this agenda. If any of these matters above are challenged in court, you may be limited to raising only those issues you or someone else raised at any public hearing described on this agenda, or in written correspondence delivered at, or prior to, this Council meeting. Judicial review of an administrative decision of the Town Council must be filed with the Court not later than the 90th day following the date of the Council's decision (Code of Civil Procedure Section 1094.6) Any item not under discussion before 10:00 p.m. may be continued to the next regular meeting. Next regular meeting is Tuesday, April 26, 2022.

I certify that this agenda was posted on the Public Notice Bulletin Board on or before Friday, April 8, 2022.

_____
Carla Kacmar, Town Clerk

Town of San Anselmo

525 San Anselmo Avenue
San Anselmo, CA 94960

TOWN OF
SAN ANSELMO
EST. 1907

Minutes

Tuesday, March 22, 2022

7:00 PM

Town Council Chambers (via Zoom during COVID)

Town Council

1. 6:25 pm Announce adjournment to closed session:
Conference with Labor Negotiators (§ 54957.6)
Agency designated representatives: Dave Donery, Jeff Zuba and Christopher Boucher
Employee organizations: Service Employees International Union, Local 1021; Management Employees; Confidential Employees

7:00 PM Call to Order

PRESENT: Mayor Alexis Fineman, Vice Mayor Steve Burdo, Eileen Burke, Ford Greene, and Brian Colbert
ABSENT: None

Open time for public expression.

Mayor Fineman stated there was not any reportable action from the closed session.

Sandy Handsher, from the Name Oppose and Abolish Hate group (NOAH), would like for the Council to write a letter to the public safety committee.

Sue Saunders, member of Climate Action Commission, stated there is a fantastic funding opportunity from PG&E right now for medium duty trucks as part of a low carbon fuel credit.

Council requests for future agenda items.

Vice Mayor Burdo spoke of the upcoming egg hunt. Burdo also spoke of a Ross Valley Fire Board meeting and mentioned the defensible space inspection program and the recent hire of an emergency preparedness coordinator. Burdo asked the rest of Council for permission to craft a statement to put on the website which is supportive of Ukraine. There was Council consensus for the request.

Councilmember Burke gave an update of the Millennium Playground renovation. Burke wanted to take a look at alternatives to how the Council distributes the Council Committee Assignments, particularly Central Marin Police Authority, Ross Valley Fire Board, Transportation Authority of Marin, Marin Clean Energy, and Marin Wildfire Protection Agency. There was a Council majority that agreed to bring the item back to a future meeting.

Councilmember Colbert spoke of the Marin Economic Recovery Task Force, Safe Routes to School, and Ross Valley Yellow Bus meetings.

Councilmember Greene was complimentary of the paint job at Memorial Park.

Mayor Fineman spoke of the Yosemite policymakers conference and asked about the Community Engagement Coordinator position. Town Manager Donery stated there had been a series of recruitments that had delayed the recruitment for the Community Engagement Coordinator position. Fineman asked for a timeline for an update on the tree ordinance. Donery stated Dmitriy Laptev will be heading it up.

Town Manager Donery acknowledged outgoing Planning Director, Elise Semonian. Council thanked Semonian for her work over the years.

2. Consent Agenda:

2.1. Minutes of March 8, 2022 Town Council Meeting.

Attachments: March 8, 2022

2.2. Report of Warrants Issued, February 2022

Attachments: Staff Report
Warrant Report_February 2022

2.3. Revenue and Expenditure Reports, February 2022

Attachments: Staff Report
Budget Comparison Report - San Anselmo, CA_Sub_FEB 2022
Budget Comparison Report - San Anselmo, CA_Dept_FEB 2022

2.4. February 2022 Financial Report on Recreation Fund

Attachments: Staff Report
Feb 2022-Attachment

2.5. Fair Housing Proclamation

Attachments: Staff Report
Attachment 1 Fair Housing Proclamation 2022

2.6. Consider authorizing the Town Manager to execute an amendment to the existing Professional Services Agreement with Interwest for contract planning assistance, for a total amount not to exceed $150,000.

Attachments: Staff Report
Amendment 1 - Interwest PSA Amendment
Attachment 2 - Interwest Agreement - San Anselmo - Signed 03.15.22

2.7. Special Event Application: Friends of Robson May Day Play Day Fundraiser

Attachments: Staff Report
Friends of Robson Play Day Event Application 3.14.22
Friends of Robson Work Plan
Block Party App-Robson
Public Comment

2.8. Request to Support CA Assembly Bill 1814 (Grayson)

Attachments: Staff Report
Attachment 1 - Letter in Support of AB 1814
Attachment 2 - AB 1814- Fact Sheet

2.9. Consider approval and adoption of the State of California, Governor's Office of Emergency Services (Cal OES) Designation of Applicant's Agent Resolution (Form 130), and authorize staff to submit the approved Cal OES Form 130 to the State.

Attachments: Staff Report
Attachment 1 - 2022 Cal OES Form 130
Attachment 2 - 2019 Cal OES Form 130 submittal

M/s Greene, Burdo, approved the consent agenda.

PRESENT: Mayor Alexis Fineman, Vice Mayor Steve Burdo, Eileen Burke, Ford Greene, and Brian Colbert
ABSENT: None

Council Items:

3. Determine Whether to Continue with the Virtual Meeting Format for Public Meetings

Attachments: Staff Report

Town Clerk Kacmar presented the staff report.

M/s, Ford Greene, Eileen Burke, to approve choosing a hybrid meeting option giving Council the option to attend in person or virtually and only allowing the public to attend virtually. In addition, Council required proof of vaccination (at least 2 and preferably 3 shots) for people who are gathering physically in person (Council and staff).

AYE: Mayor Fineman, Vice Mayor Burdo, Burke, Greene, and Colbert

NO: None

ABSENT: None

M/s, Eileen Burke, Ford Greene, to approve offering choices 1-3 offering to Boards and Commissions and continuing to only allow the public to attend virtually. In addition, Council required proof of vaccination (at least 2 and preferably 3 shots) for people who are gathering physically in person (Boards and Commissions and staff).

AYE: Mayor Fineman, Vice Mayor Burdo, Burke, Greene, and Colbert

NO: None

ABSENT: None

4. Consider Farm Stand Proposal from Jim Baum

Attachments: Staff Report
Attachment 1 Farm Stand License 2022
Exhibit 1

Town Clerk Kacmar presented the staff report. There was Council consensus that the Town Manager should negotiate a new Farm Stand agreement and that the cost for the rehabilitation for the lawn, parking, water and electrical should be included in the negotiation. Council was concerned if the Wednesday Farm Stand would work and wanted to be able to revisit if it was not working out.

5. Discussion of appointments to a newly formed Marin County Council of Mayors and Councilmembers' City/County Services Subcommittee.

Attachments: Staff Report

Town Clerk Kacmar presented the staff report. Mayor Fineman stated she would be interested, but would wait to see when the group decides their meeting date and time to see if she is available.

Adjourn

Adjourned in memory of Mohammed Nazari.

Town of San Anselmo

525 San Anselmo Avenue
San Anselmo, CA 94960

TOWN OF
SAN ANSELMO
EST. 1907

Minutes

Friday, March 25, 2022

8:00 AM

SPECIAL TOWN COUNCIL MEETING

Town Council Chambers (Via Zoom during COVID)

Town Council

8: 01 AM Call to Order

PRESENT: Mayor Alexis Fineman, Vice Mayor Steve Burdo, Eileen Burke, Ford Greene, and Brian Colbert

ABSENT: None

Open time for public expression.

Council Items:

1. Urgency ordinance extending the temporary moratorium on new or expanded gas station uses in San Anselmo until the Town Council considers potential revisions to existing regulations for new and expanded gas stations.

Attachments: Staff Report
Urgency Ordinance Gas Stations Extension 03 25 22
Public Comment

Town Attorney Acevedo presented the staff report.

Susannah Saunders and Lawrie Mott spoke in support of the ordinance extension.

There was a Council majority that was in favor of the extension. Councilmember Burke was unable to make the findings outlined in the staff report.

M/s Colbert, Burdo, to extend the ordinance extending the temporary moratorium on new or expanded gas station uses in San Anselmo until the Town Council considers potential revisions to existing regulations for new and expanded gas stations.

Town Attorney Acevedo read the title of the ordinance.

AYE: Mayor Fineman, Vice Mayor Burdo, Greene, and Colbert

NO: Burke

ABSENT: None

Adjourn

525 San Anselmo Avenue
San Anselmo, CA 94960

Town of San Anselmo

Staff Report

TO: Town Council | 4/12/2022 | **Item #:** 2.3.

FROM:
Jeff Zuba, Finance & Administrative Services Director

SUBJECT:
Report of Warrants Issued, March 2022

RECOMMENDATION
That Council acknowledge and file warrant numbers 93712 to 93881 issued during the month of March 2022 and bank draft numbers DFT03473, DFT03498, and DFT03526, in a total amount of $1,900,099.08.

BACKGROUND
This report is an itemization of payments made to vendors during the month just ended. It also includes wires to Bank of America for March 2022 payrolls, including payments for retirement and health benefits. The Bank of America account is used for payroll related items.

The following warrants were voided or cancelled: 93725-93728, 93732-93733, 93838, and 93844-93846.

Attachment I - Check Report_March 2022

Town of San Anselmo

Check Report

By Check Number

Date Range: 03/01/2022 - 03/31/2022

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP-AP - OPERATING POOL						
00001	AT&T Calnet	03/03/2022	Regular	0.00	448.21	93712
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
000017795297	Invoice	03/03/2022	634 - TRAFFIC LIGHT MODEM - 01.20.22 - 02...	0.00	448.21	
	01.42.61707	UTILITIES-SIGNALS	634 - TRAFFIC LIGHT MODEM - 01...	448.21		
00388	Baker & Taylor	03/03/2022	Regular	0.00	83.30	93713
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
H60209880	Invoice	03/03/2022	02.15.2022 - LIBRARY - ADULT AUDIO VIDEOS	0.00	83.30	
	01.71.62307	VIDEOS	02.15.2022 - LIBRARY - ADULT AU...	83.30		
00276	BK Krill Corp	03/03/2022	Regular	0.00	400.00	93714
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
1507	Invoice	03/03/2022	03.01.2022 - ADVERTISING - EBLASTS - CAM...	0.00	400.00	
	21.65.61905	PROMOTION/MARKETING	03.01.2022 - ADVERTISING - EBLA...	400.00		
01917	Brent Wyse	03/03/2022	Regular	0.00	-5,942.40	93715
01917	Brent Wyse	03/03/2022	Regular	0.00	5,942.40	93715
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
INV0007058	Invoice	03/03/2022	02.24.2022 - CO-ED JR ROOKIE BASKETBALL	0.00	5,942.40	
	21.61.61161	BASKETBALL EXPENSES	02.24.2022 - CO-ED JR ROOKIE BA...	5,942.40		
00072	Comcast	03/03/2022	Regular	0.00	561.97	93716
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
049-02222022	Invoice	03/03/2022	049 - TOWN HALL CABLE TV - 02.27.2022 - 0...	0.00	152.77	
	01.12.61706	UTILITIES-ONLINE INTERNET	049 - TOWN HALL CABLE TV - 02.2...	25.45		
	01.18.61706	UTILITIES-ONLINE INTERNET	049 - TOWN HALL CABLE TV - 02.2...	25.47		
	01.30.61706	UTILITIES-ONLINE INTERNET	049 - TOWN HALL CABLE TV - 02.2...	76.38		
	01.41.61706	UTILITIES-ONLINE INTERNET	049 - TOWN HALL CABLE TV - 02.2...	25.47		
583-02162022	Invoice	03/03/2022	583 - CORPYARD INTERNET - 02.21.2022 - 03...	0.00	250.60	
	01.42.61706	UTILITIES-ONLINE INTERNET	583 - CORPYARD INTERNET - 02.21..	250.60		
758-02192022	Invoice	03/03/2022	758 - TOWN HALL INTERNET - 02.24.2022 - 0...	0.00	158.60	
	01.12.61706	UTILITIES-ONLINE INTERNET	758 - TOWN HALL INTERNET - 02....	26.42		
	01.18.61706	UTILITIES-ONLINE INTERNET	758 - TOWN HALL INTERNET - 02....	26.44		
	01.30.61706	UTILITIES-ONLINE INTERNET	758 - TOWN HALL INTERNET - 02....	79.30		
	01.41.61706	UTILITIES-ONLINE INTERNET	758 - TOWN HALL INTERNET - 02....	26.44		
03176	Godbe Corporation	03/03/2022	Regular	0.00	13,175.00	93717
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
12737	Invoice	03/03/2022	02.16.2022 - SURVEY OF SAN ANSELMO VOT...	0.00	13,175.00	
	01.12.61150	OUTSIDE SERVICES-OTHER	02.16.2022 - SURVEY OF SAN ANS...	13,175.00		
02606	Halleh Besharati	03/03/2022	Regular	0.00	2,368.80	93718
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
INV0007078	Invoice	03/03/2022	03.01.2022 - INSTRUCTOR FEE - SEWING CLA...	0.00	2,368.80	
	21.62.61174	KIDS ART & SAFETY SERVIC...	03.01.2022 - INSTRUCTOR FEE - S...	2,368.80		

Check Report **Date Range: 03/01/2022 - 03/31/2022**

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
02410	Hinderliter de Llamas & Associates	03/03/2022	Regular	0.00	4,917.95	93719

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
SINO14758	Invoice	03/03/2022	02.18.2022 - CONTRACT SERVICES - Q3 2021	0.00	4,917.95
	01.12.61150	OUTSIDE SERVICES-OTHER	02.18.2022 - CONTRACT SERVICES ..	4,917.95	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
00372	Miller Pacific	03/03/2022	Regular	0.00	8,308.40	93720

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
24333	Invoice	03/03/2022	02.23.2022 - GEOTECHNICAL SRVCS - PAVE...	0.00	8,308.40
	12.41.63107	CAPITAL OUTLAY - PAVING...	02.23.2022 - GEOTECHNICAL SRV...	8,308.40	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
00166	Parisi Transportation Consulting	03/03/2022	Regular	0.00	17,430.00	93721

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
18784	Invoice	03/03/2022	02.24.2022 - 20038 SAN ANSELMO - HUB	0.00	17,430.00
	14.41.63101	CAPITAL OUTLAY - PAVING...	02.24.2022 - 20038 SAN ANSELMO..	15,430.00	
	19.41.61101	OUTSIDE SERVICES-PROF F...	02.24.2022 - 20038 SAN ANSELMO..	2,000.00	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
01226	Robyn Clifford - Petty Cash, Town of San Anselmo	03/03/2022	Regular	0.00	383.04	93722

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
INV0007083	Invoice	03/03/2022	03.02.2022 - PETTY CASH REIMBURSEMENT -..	0.00	383.04
	01.21.62202	EMPLOYEE RECOG SUPPLIES	03.02.2022 - PETTY CASH REIMBU...	80.00	
	21.62.61171	ADULT CULTURE SERVICES	03.02.2022 - PETTY CASH REIMBU...	30.34	
	21.63.62979	PARKSIDE SUPPLIES	03.02.2022 - PETTY CASH REIMBU...	185.36	
	70.81.62997	MEMORIAL PARK MASTER ...	03.02.2022 - PETTY CASH REIMBU...	87.34	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
00184	Safeway Inc	03/03/2022	Regular	0.00	27.25	93723

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
808820-021722-1...	Invoice	03/03/2022	02.28.2022 - PARKSIDE SUPPLIES	0.00	27.25
	21.63.62979	PARKSIDE SUPPLIES	02.28.2022 - PARKSIDE SUPPLIES	27.25	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
00402	US Bank	03/08/2022	Regular	0.00	14,405.78	93724

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
INV0007059	Invoice	02/22/2022	02.03.2022 - CLIFFORD - TEAM SCREEN - BA...	0.00	8.81
	01.42.61806	MISC HIRING EXPENSES	02.03.2022 - CLIFFORD - TEAM SC...	8.81	
INV0007060	Invoice	02/22/2022	02.04.2022 - CLIFFORD - USPS - POSTAGE	0.00	8.16
	01.12.62003	POSTAGE	02.04.2022 - CLIFFORD - USPS - P...	8.16	
INV0007061	Invoice	02/22/2022	02.18.2022 - CLIFFORD - AMAZON - DPW PH...	0.00	114.22
	01.42.62200	DEPARTMENTAL SUPPLIES	02.18.2022 - CLIFFORD - AMAZON ..	114.22	
INV0007062	Invoice	02/22/2022	02.01.2022 - MIHAN - SAFEWAY - BASKETBA...	0.00	6.00
	21.61.61161	BASKETBALL EXPENSES	02.01.2022 - MIHAN - SAFEWAY - ...	6.00	
INV0007063	Invoice	02/22/2022	02.04.2022 - MIHAN - ACE HARDWARE - SOF...	0.00	91.64
	21.61.62965	SOFTBALL SUPPLIES	02.04.2022 - MIHAN - ACE HARD...	91.64	
INV0007064	Invoice	02/22/2022	02.15.2022 - MIHAN - SURVEY MONKEY - M...	0.00	99.00
	21.61.61161	BASKETBALL EXPENSES	02.15.2022 - MIHAN - SURVEY M...	99.00	
INV0007065	Invoice	02/22/2022	02.21.2022 - MIHAN - AMAZON - SOFTBALL	0.00	29.35
	21.61.62965	SOFTBALL SUPPLIES	02.21.2022 - MIHAN - AMAZON - ...	29.35	
INV0007066	Invoice	02/22/2022	01.27.2022 - MAUK - OFFICE DEPOT - OFFICE...	0.00	51.62
	21.65.61302	DUES	01.27.2022 - MAUK - OFFICE DEP...	51.62	
INV0007067	Invoice	02/22/2022	01.31.2022 - MAUK - ADOBE - MEMBERSHIP	0.00	9.99
	21.65.62000	OFFICE SUPPLIES	01.31.2022 - MAUK - ADOBE - M...	9.99	
INV0007068	Invoice	02/22/2022	02.16.2022 - MAUK - CPRS - TRAINING/KEVIN..	0.00	55.00
	21.65.61000	TRAINING	02.16.2022 - MAUK - CPRS - TRAIN..	55.00	

Check Report **Date Range: 03/01/2022 - 03/31/2022**

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
INV0007069	Invoice	02/22/2022	01.29.2022 - WASKEY - BARTON'S BAGELS - ...	0.00	15.00	
01.71.61132		OUTSIDE SVCS-PROGRAM...	01.29.2022 - WASKEY - BARTON'S...		15.00	
INV0007070	Invoice	02/22/2022	02.12.2022 - WASKEY - COMFORTS - TEEN C...	0.00	28.75	
01.71.61132		OUTSIDE SVCS-PROGRAM...	02.12.2022 - WASKEY - COMFORTS..		28.75	
INV0007071	Invoice	02/22/2022	02.19.20222 - WASKEY - ACE HARDWARE - ...	0.00	17.08	
01.71.61132		OUTSIDE SVCS-PROGRAM...	02.19.20222 - WASKEY - ACE HAR...		17.08	
INV0007072	Invoice	02/22/2022	01.27.2022 - KENTON - AMAZON - BOOKS	0.00	19.97	
01.71.62301		ADULT BOOKS	01.27.2022 - KENTON - AMAZON -...		19.97	
INV0007073	Invoice	02/22/2022	01.28.2022 - KENTON - AMAZON - MAPS	0.00	160.61	
27.71.62301		ADULT BOOKS	01.28.2022 - KENTON - AMAZON -...		160.61	
INV0007074	Invoice	02/22/2022	02.11.2022 - KENTON - SURVEY MONKEY - S...	0.00	99.00	
01.71.61150		OUTSIDE SERVICES-OTHER	02.11.2022 - KENTON - SURVEY ...		99.00	
INV0007075	Invoice	02/22/2022	02.21.2022 - KENTON - AMAZON - CHILDRE...	0.00	19.56	
01.71.62307		VIDEOS	02.21.2022 - KENTON - AMAZON -...		19.56	
INV0007076	Invoice	02/22/2022	02.08.2022 - SHAW - LEATHERS & ASSOC - SL...	0.00	1,484.97	
01.81.62200		DEPARTMENTAL SUPPLIES	02.08.2022 - SHAW - LEATHERS &...		1,484.97	
INV0007077	Invoice	02/22/2022	02.11.2022 - SHAW - AMAZON - SUNBLOCK	0.00	11.30	
01.42.62200		DEPARTMENTAL SUPPLIES	02.11.2022 - SHAW - AMAZON - S...		11.30	
INV0007079	Invoice	02/22/2022	02.02.2022 - LAPTEV - AMAZON/ZOOM CRED..	0.00	11.03	
01.41.62000		OFFICE SUPPLIES	02.02.2022 - LAPTEV - AMAZON/...		16.83	
01.41.62200		DEPARTMENTAL SUPPLIES	01.31.2022 - LAPTEV - AMAZON/...		-5.80	
INV0007081	Invoice	02/22/2022	02.10.2022 - LAPTEV - AMAZON - OFFICE SU...	0.00	92.81	
01.41.62000		OFFICE SUPPLIES	02.10.2022 - LAPTEV - AMAZON - ...		92.81	
INV0007082	Invoice	02/22/2022	02.21.2022 - LAPTEV - UP CODES - SUBSCRIP...	0.00	78.00	
01.41.62200		DEPARTMENTAL SUPPLIES	02.21.2022 - LAPTEV - UP CODES -...		78.00	
INV0007117	Invoice	02/22/2022	01.25.2022 - JONES - AMAZON - PARKSIDE S...	0.00	28.24	
21.63.62979		PARKSIDE SUPPLIES	01.25.2022 - JONES - AMAZON - P...		28.24	
INV0007118	Invoice	02/22/2022	02.02.2022 - JONES - INSTACART - COOKING ...	0.00	65.00	
21.63.62979		PARKSIDE SUPPLIES	02.02.2022 - JONES - INSTACART -...		65.00	
INV0007119	Invoice	02/22/2022	02.02.2022 - JONES - INSTACART - COOKING ...	0.00	10.85	
21.63.62979		PARKSIDE SUPPLIES	02.02.2022 - JONES - INSTACART -...		10.85	
INV0007120	Invoice	02/22/2022	02.10.2022 - JONES - AMAZON - VALENTINE ...	0.00	52.39	
21.63.62979		PARKSIDE SUPPLIES	02.10.2022 - JONES - AMAZON - V...		52.39	
INV0007121	Invoice	02/22/2022	02.11.2022 - JONES - AMAZON - VALENTINE ...	0.00	64.82	
21.63.62979		PARKSIDE SUPPLIES	02.11.2022 - JONES - AMAZON - V...		64.82	
INV0007122	Invoice	02/22/2022	02.11.2022 - JONES - AMAZON - VALENTINE...	0.00	21.66	
21.63.62979		PARKSIDE SUPPLIES	02.11.2022 - JONES - AMAZON - ...		21.66	
INV0007123	Invoice	02/22/2022	02.11.2022 - JONES - AMAZON - DAWN DISH..	0.00	16.49	
21.63.62979		PARKSIDE SUPPLIES	02.11.2022 - JONES - AMAZON - ...		16.49	
INV0007124	Invoice	02/22/2022	02.15.2022 - JONES - DANTE MANCINI - MAG..	0.00	325.00	
21.63.61179		PARKSIDE SERVICES	02.15.2022 - JONES - DANTE MAN...		162.50	
21.63.61184		CAMP KIDMARIN MIGHTY ...	02.15.2022 - JONES - DANTE MAN...		162.50	
INV0007125	Invoice	02/22/2022	02.17.2022 - JONES - AMAZON - CLOCK	0.00	18.48	
21.63.62979		PARKSIDE SUPPLIES	02.17.2022 - JONES - AMAZON - C...		18.48	
INV0007126	Invoice	02/22/2022	02.02.2022 - KACMAR - FARMERS MARKET ...	0.00	40.00	
01.12.62000		OFFICE SUPPLIES	02.02.2022 - KACMAR - FARMERS...		40.00	
INV0007127	Invoice	02/22/2022	02.07.2022 - KACMAR - ADOBE - SUBSCRIPT...	0.00	351.85	
42.21.63003		COMPUTER HARDWARE/S...	02.07.2022 - KACMAR - ADOBE - ...		351.85	
INV0007128	Invoice	02/22/2022	02.16.2022 - KACMAR - MARIN IJ - SUBSCRIP...	0.00	14.95	
01.12.62000		OFFICE SUPPLIES	02.16.2022 - KACMAR - MARIN IJ -...		14.95	
INV0007129	Invoice	02/22/2022	02.25.2022 - O'GRADY - AMAZON - ROBSON ...	0.00	4.34	
21.63.62987		ROBSON AFTER SCHOOL S...	02.25.2022 - O'GRADY - AMAZON -..		4.34	

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INV0007130	Invoice	02/22/2022	01.25.2022 - O'GRADY - AMAZON - ROBSON ...	0.00	34.99	
21.63.62987		ROBSON AFTER SCHOOL S...	01.25.2022 - O'GRADY - AMAZON -..		34.99	
INV0007131	Invoice	02/22/2022	01.25.2022 - O'GRADY - AMAZON - ROBSON ...	0.00	159.45	
21.63.62987		ROBSON AFTER SCHOOL S...	01.25.2022 - O'GRADY - AMAZON -..		159.45	
INV0007132	Invoice	02/22/2022	01.30.2022 - O'GRADY - COMCAST - ROBSON...	0.00	93.65	
21.63.61187		ROBSON AFTER SCHOOL S...	01.30.2022 - O'GRADY - INDEED - ...		93.65	
INV0007133	Invoice	02/22/2022	02.01.2022 - O'GRADY - INDEED - JOB OUTR...	0.00	380.00	
21.65.61905		PROMOTION/MARKETING	02.01.2022 - O'GRADY - INDEED - ...		380.00	
INV0007134	Invoice	02/22/2022	02.11.2022 - O'GRADY - SUNNY BUNNY EAST...	0.00	732.00	
60.14.62904		EGG HUNT	02.11.2022 - O'GRADY - SUNNY B...		732.00	
INV0007135	Invoice	02/22/2022	02.14.2022 - O'GRADY - SAFEWAY - ROBSON...	0.00	23.91	
21.63.62987		ROBSON AFTER SCHOOL S...	02.14.2022 - O'GRADY - SAFEWAY ..		23.91	
INV0007136	Invoice	02/22/2022	02.14.2022 - O'GRADY - ORIENTAL RUG TRA...	0.00	138.91	
60.14.62904		EGG HUNT	02.14.2022 - O'GRADY - ORIENTAL...		138.91	
INV0007138	Invoice	02/22/2022	01.24.2022 - CONDRY - ANSWERING SERVIC...	0.00	187.89	
01.41.62200		DEPARTMENTAL SUPPLIES	01.24.2022 - CONDRY - ANSWERI...		187.89	
INV0007139	Invoice	02/22/2022	01.26.2022 - CONDRY - AMERICAN SANITAT...	0.00	313.88	
01.81.61104		OUTSIDE SERVICES-GROU...	01.26.2022 - CONDRY - AMERICAN..		313.88	
INV0007140	Invoice	02/22/2022	01.28.2022 - CONDRY - CREEKSIDE PIZZA	0.00	131.74	
01.41.62200		DEPARTMENTAL SUPPLIES	01.28.2022 - CONDRY - CREEKSIDE...		131.74	
INV0007141	Invoice	02/22/2022	02.08.2022 - CONDRY - CALCITIES - PW COU...	0.00	802.41	
01.21.62202		EMPLOYEE RECOG SUPPLIES	02.08.2022 - CONDRY - CALCITIES -..		-1,697.59	
01.41.61000		TRAINING	02.08.2022 - CONDRY - CALCITIES -..		2,500.00	
INV0007142	Invoice	02/22/2022	02.10.2022 - CONDRY - ENGINEERS BOARD - ...	0.00	180.00	
01.41.61302		DUES	02.10.2022 - CONDRY - ENGINEER...		180.00	
INV0007143	Invoice	02/22/2022	02.17.2022 - CONDRY - ZOOM - SUBSCRIPTI...	0.00	149.90	
01.41.62200		DEPARTMENTAL SUPPLIES	02.17.2022 - CONDRY - ZOOM - S...		149.90	
INV0007144	Invoice	02/22/2022	01.28.2022 - DONERY - INSALATAS - RVFD L...	0.00	101.91	
01.12.61000		TRAINING	01.28.2022 - DONERY - INSALATA...		101.91	
INV0007145	Invoice	02/22/2022	02.04.2022 - DONERY - HYATT REGENCY - C...	0.00	1,103.21	
01.12.61000		TRAINING	02.04.2022 - DONERY - HYATT RE...		1,103.21	
INV0007146	Invoice	02/22/2022	02.06.2022 - DONERY - GODADDY.COM	0.00	201.70	
21.65.61905		PROMOTION/MARKETING	02.06.2022 - DONERY - GODADDY...		201.70	
INV0007147	Invoice	02/22/2022	02.02.2022 - DONERY - INSALATAS - LUNCH	0.00	104.83	
01.12.61000		TRAINING	02.02.2022 - DONERY - INSALATAS..		104.83	
INV0007148	Invoice	02/22/2022	02.09.2022 - DONERY - IOTUM.COM - CONF...	0.00	9.99	
01.12.61000		TRAINING	02.09.2022 - DONERY - IOTUM.C...		9.99	
INV0007150	Invoice	02/22/2022	02.17.2022 - DONERY - INSALATAS - LUNCH	0.00	63.29	
01.12.61000		TRAINING	02.17.2022 - DONERY - INSALATAS..		63.29	
INV0007151	Invoice	02/22/2022	01.25.2022 - SEMONIAN - MARIN RECORDER...	0.00	10.00	
01.18.61150		OUTSIDE SERVICES-OTHER	01.25.2022 - SEMONIAN - MARIN ...		10.00	
INV0007152	Invoice	02/22/2022	01.25.2022 - SEMONIAN - MARIN RECORDER...	0.00	1.49	
01.18.61150		OUTSIDE SERVICES-OTHER	01.25.2022 - SEMONIAN - MARIN ...		1.49	
INV0007153	Invoice	02/22/2022	01.25.2022 - SEMONIAN - AMAZON - CABLE ...	0.00	17.37	
01.18.62000		OFFICE SUPPLIES	01.25.2022 - SEMONIAN - AMAZ...		17.37	
INV0007154	Invoice	02/22/2022	01.25.2022 - SEMONIAN - AMAZON - CABLE ...	0.00	10.43	
01.18.62000		OFFICE SUPPLIES	01.25.2022 - SEMONIAN - AMAZ...		10.43	
INV0007155	Invoice	02/22/2022	01.26.2022 - SEMONIAN - ZOOM - WEBINAR	0.00	40.00	
45.21.62200		DEPARTMENTAL SUPPLIES	01.26.2022 - SEMONIAN - ZOOM -...		40.00	
INV0007156	Invoice	02/22/2022	01.29.2022 - SEMONIAN - MURPHY PRINTING	0.00	378.29	
14.21.62992		ZERO WASTE GRANT SUPPL..	01.29.2022 - SEMONIAN - MURPH...		378.29	
INV0007157	Invoice	02/22/2022	01.30.2022 - SEMONIAN - NEWSPAPER.COM ..	0.00	74.90	

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01.18.61300	PUBLICATIONS		01.30.2022 - SEMONIAN - NEWSP...		74.90	
INV0007158	Invoice	02/22/2022	02.01.2022 - SEMONIAN - POSTAL SERVICE P...	0.00	141.33	
01.18.62000	OFFICE SUPPLIES		02.01.2022 - SEMONIAN - POSTAL...		141.33	
INV0007159	Invoice	02/22/2022	02.12.2022 - SEMONIAN - OFFICE DEPOT- S...	0.00	44.24	
01.18.62000	OFFICE SUPPLIES		02.12.2022 - SEMONIAN - OFFICE ...		44.24	
INV0007160	Invoice	02/22/2022	02.21.2022 - SEMONIAN - COMPUMERIC - B...	0.00	3,940.75	
14.21.62992	ZERO WASTE GRANT SUPPL..		02.21.2022 - SEMONIAN - COMP...		3,940.75	
INV0007161	Invoice	02/22/2022	02.21.2022 - SEMONIAN - COMPUMERIC-BE...	0.00	375.19	
14.21.62992	ZERO WASTE GRANT SUPPL..		02.21.2022 - SEMONIAN - COMP...		375.19	
INV0007165	Invoice	02/22/2022	02.02.2022 - SEMONIAN - PERSONAL - ALAS...	0.00	137.19	
01.00.12001	ACCOUNTS RECEIVABLE		02.02.2022 - SEMONIAN - PERSO...		137.19	
INV0007166	Invoice	02/22/2022	02.03.2022 - SEMONIAN - PERSONAL - AMER...	0.00	795.00	
01.00.12001	ACCOUNTS RECEIVABLE		02.03.2022 - SEMONIAN - PERSO...		795.00	
	Void	03/08/2022	Regular	0.00	0.00	93725
	Void	03/08/2022	Regular	0.00	0.00	93726
	Void	03/08/2022	Regular	0.00	0.00	93727
	Void	03/08/2022	Regular	0.00	0.00	93728
00402	US Bank	03/08/2022	Regular	0.00	71.58	93729
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
Account Number	**Account Name**		**Item Description**	**Distribution Amount**		
INV0007149	Invoice	02/22/2022	02.15.2022 - DONERY - BANN THAI - LUNCH	0.00	71.58	
01.12.61000	TRAINING		02.15.2022 - DONERY - BANN THAI		71.58	
00001	AT&T Calnet	03/09/2022	Regular	0.00	298.67	93730
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
Account Number	**Account Name**		**Item Description**	**Distribution Amount**		
000017809189	Invoice	03/10/2022	583 - DPW FAX - 01.25.2022 - 02.24.2022	0.00	46.79	
01.41.61705	UTILITIES-TELEPHONE		583 - DPW FAX - 01.25.2022 - 02....		46.79	
000017809191	Invoice	03/10/2022	586 - REC DEPARTMENT FAX - 01.25.2022 - ...	0.00	209.63	
21.65.61705	UTILITIES-TELEPHONE		586 - REC DEPARTMENT FAX - 01....		209.63	
000017815491	Invoice	03/10/2022	576 - TH CHAMBERS PHONE - 01.27.2022 - 0...	0.00	42.25	
01.11.61706	UTILITIES-ONLINE INTERNET		576 - TH CHAMBERS PHONE - 01....		42.25	
00388	Baker & Taylor	03/09/2022	Regular	0.00	1,561.48	93731
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
Account Number	**Account Name**		**Item Description**	**Distribution Amount**		
5017525418	Invoice	03/10/2022	02.14.2022 - LIBRARY - AUDIO BOOKS	0.00	68.16	
01.71.62304	AUDIO/VISUAL BOOKS		02.14.2022 - LIBRARY - AUDIO BO...		68.16	
5017525419	Invoice	03/10/2022	02.14.2022 - LIBRARY - AUDIO BOOKS	0.00	33.20	
01.71.62304	AUDIO/VISUAL BOOKS		02.14.2022 - LIBRARY - AUDIO BO...		33.20	
5017530339	Invoice	03/10/2022	02.07.2022 - LIBRARY - CHILDRENS BOOKS	0.00	13.88	
27.71.62302	CHILDRENS BOOKS		02.07.2022 - LIBRARY - CHILDRENS..		13.88	
5017531372	Invoice	03/10/2022	02.09.2022 - LIBRARY - CHILDRENS BOOKS	0.00	13.15	
01.71.62302	CHILDRENS BOOKS		02.09.2022 - LIBRARY - CHILDRENS..		13.15	
5017531373	Invoice	03/10/2022	02.09.2022 - LIBRARY - CHILDRENS BOOKS	0.00	46.37	
01.71.62302	CHILDRENS BOOKS		02.09.2022 - LIBRARY - CHILDRENS..		46.37	
5017531374	Invoice	03/10/2022	02.09.2022 - LIBRARY - CHILDRENS BOOKS	0.00	238.39	
01.71.62302	CHILDRENS BOOKS		02.09.2022 - LIBRARY - CHILDRENS..		238.39	
5017531375	Invoice	03/10/2022	02.09.2022 - LIBRARY - CHILDRENS BOOKS	0.00	213.56	
27.71.62302	CHILDRENS BOOKS		02.09.2022 - LIBRARY - CHILDRENS..		213.56	
5017541586	Invoice	03/10/2022	02.10.2022 - LIBRARY - ADULT BOOKS	0.00	19.63	
01.71.62301	ADULT BOOKS		02.10.2022 - LIBRARY - ADULT BO...		19.63	
5017541587	Invoice	03/10/2022	02.10.2022 - LIBRARY - ADULT BOOKS	0.00	99.45	
27.71.62301	ADULT BOOKS		02.10.2022 - LIBRARY - ADULT BO...		99.45	

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5017541588	Invoice	03/10/2022	02.10.2022 - LIBRARY - ADULT BOOKS	0.00	18.99	
	27.71.62301	ADULT BOOKS	02.10.2022 - LIBRARY - ADULT BO...		18.99	
5017541589	Invoice	03/10/2022	02.10.2022 - LIBRARY - ADULT BOOKS	0.00	22.30	
	27.71.62301	ADULT BOOKS	02.10.2022 - LIBRARY - ADULT BO...		22.30	
5017541590	Invoice	03/10/2022	02.10.2022 - LIBRARY - ADULT BOOKS	0.00	20.92	
	01.71.62301	ADULT BOOKS	02.10.2022 - LIBRARY - ADULT BO...		20.92	
5017541591	Invoice	03/10/2022	02.10.2022 - LIBRARY - ADULT BOOKS	0.00	11.62	
	01.71.62301	ADULT BOOKS	02.10.2022 - LIBRARY - ADULT BO...		11.62	
5017541592	Invoice	03/10/2022	02.10.2022 - LIBRARY - ADULT BOOKS	0.00	40.55	
	01.71.62301	ADULT BOOKS	02.10.2022 - LIBRARY - ADULT BO...		40.55	
5017541593	Invoice	03/10/2022	02.10.2022 - LIBRARY - ADULT BOOKS	0.00	20.47	
	01.71.62301	ADULT BOOKS	02.10.2022 - LIBRARY - ADULT BO...		20.47	
5017541594	Invoice	03/10/2022	02.10.2022 - LIBRARY - ADULT BOOKS	0.00	24.82	
	27.71.62301	ADULT BOOKS	02.10.2022 - LIBRARY - ADULT BO...		24.82	
5017541595	Invoice	03/10/2022	02.10.2022 - LIBRARY - ADULT BOOKS	0.00	18.84	
	01.71.62301	ADULT BOOKS	02.10.2022 - LIBRARY - ADULT BO...		18.84	
5017551131	Invoice	03/10/2022	02.12.2022 - LIBRARY - CHILDRENS BOOKS	0.00	15.97	
	27.71.62302	CHILDRENS BOOKS	02.12.2022 - LIBRARY - CHILDRENS..		15.97	
5017555405	Invoice	03/10/2022	02.16.2022 - LIBRARY - CHILDRENS BOOKS	0.00	4.36	
	27.71.62302	CHILDRENS BOOKS	02.16.2022 - LIBRARY - CHILDRENS..		4.36	
5017555406	Invoice	03/10/2022	02.16.2022 - LIBRARY - CHILDRENS BOOKS	0.00	26.04	
	01.71.62302	CHILDRENS BOOKS	02.16.2022 - LIBRARY - CHILDRENS..		26.04	
5017555407	Invoice	03/10/2022	02.16.2022 - LIBRARY - CHILDRENS BOOKS	0.00	69.00	
	27.71.62302	CHILDRENS BOOKS	02.16.2022 - LIBRARY - CHILDRENS..		69.00	
5017561921	Invoice	03/10/2022	02.18.2022 - LIBRARY - ADULT BOOKS	0.00	42.50	
	27.71.62301	ADULT BOOKS	02.18.2022 - LIBRARY - ADULT BO...		42.50	
5017561922	Invoice	03/10/2022	02.18.2022 - LIBRARY - ADULT BOOKS	0.00	39.60	
	27.71.62301	ADULT BOOKS	02.18.2022 - LIBRARY - ADULT BO...		39.60	
5017561923	Invoice	03/10/2022	02.18.2022 - LIBRARY - ADULT BOOKS	0.00	41.84	
	27.71.62301	ADULT BOOKS	02.18.2022 - LIBRARY - ADULT BO...		41.84	
5017561924	Invoice	03/10/2022	02.18.2022 - LIBRARY - ADULT BOOKS	0.00	20.29	
	27.71.62301	ADULT BOOKS	02.18.2022 - LIBRARY - ADULT B...		20.29	
5017561925	Invoice	03/10/2022	02.18.2022 - LIBRARY - ADULT BOOKS	0.00	41.00	
	27.71.62301	ADULT BOOKS	02.18.2022 - LIBRARY - ADULT BO...		41.00	
5017561926	Invoice	03/10/2022	02.18.2022 - LIBRARY - ADULT BOOKS	0.00	23.20	
	27.71.62301	ADULT BOOKS	02.18.2022 - LIBRARY - ADULT BO...		23.20	
5017561927	Invoice	03/10/2022	02.18.2022 - LIBRARY - ADULT BOOKS	0.00	71.85	
	27.71.62301	ADULT BOOKS	02.18.2022 - LIBRARY - ADULT BO...		71.85	
5017561928	Invoice	03/10/2022	02.18.2022 - LIBRARY - ADULT BOOKS	0.00	44.40	
	01.71.62301	ADULT BOOKS	02.18.2022 - LIBRARY - ADULT BO...		44.40	
5017561929	Invoice	03/10/2022	02.18.2022 - LIBRARY - ADULT BOOKS	0.00	36.50	
	01.71.62301	ADULT BOOKS	02.18.2022 - LIBRARY - ADULT BO...		36.50	
5017561930	Invoice	03/10/2022	02.18.2022 - LIBNRARY - ADULT BOOKS	0.00	19.62	
	01.71.62301	ADULT BOOKS	02.18.2022 - LIBNRARY - ADULT B...		19.62	
5017569993	Invoice	03/10/2022	02.22.2022 - LIBRARY - CHILDRENS BOOKS	0.00	14.44	
	27.71.62302	CHILDRENS BOOKS	02.22.2022 - LIBRARY - CHILDRENS..		14.44	
5017577388	Invoice	03/10/2022	02.23.2022 - LIBRARY - CHILDRENS BOOKS	0.00	44.95	
	27.71.62302	CHILDRENS BOOKS	02.23.2022 - LIBRARY - CHILDRENS..		44.95	
H60287340	Invoice	03/10/2022	02.21.2022 - LIBRARY - AUDIO BOOKS	0.00	27.21	
	01.71.62307	VIDEOS	02.21.2022 - LIBRARY - AUDIO BO...		27.21	
H60299790	Invoice	03/10/2022	02.22.2022 - LIBRARY -VIDEOS	0.00	54.41	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	27.71.62307 VIDEOS		02.22.2022 - LIBRARY -VIDEOS		54.41	
	Void	03/09/2022	Regular	0.00	0.00	93732
	Void	03/09/2022	Regular	0.00	0.00	93733
00193	CalMat Company	03/09/2022	Regular	0.00	310.27	93734

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
2202-293294	Invoice	03/10/2022	02.16.2022 - MEMORIAL PARK - TOP SOIL	0.00	310.27
	01.81.62200	DEPARTMENTAL SUPPLIES	02.16.2022 - MEMORIAL PARK - T...	310.27	

01320	DC Electric Group Inc	03/09/2022	Regular	0.00	4,406.78	93735

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
430833	Invoice	03/10/2022	01.31.2022 - MGSA STREET LIGHT MAINTEN...	0.00	613.27
	01.42.61131	OUTSIDE SVCS-STREET LIG...	01.31.2022 - MGSA STREET LIGHT...	613.27	
430880	Invoice	03/10/2022	01.31.2022 - MGSA STREETLIGHT MAINTEN...	0.00	232.81
	01.42.61131	OUTSIDE SVCS-STREET LIG...	01.31.2022 - MGSA STREETLIGHT...	232.81	
430913	Invoice	03/10/2022	01.31.2022 - TRAFIIC SIGNAL - MONTHLY MA..	0.00	2,059.56
	01.42.61130	OUTSIDE SVCS-SIGNALS	01.31.2022 - TRAFIIC SIGNAL - M...	2,059.56	
430914	Invoice	03/10/2022	01.31.2022 - TRAFFIC SIGNAL MAINTENANCE..	0.00	1,267.09
	01.42.61130	OUTSIDE SVCS-SIGNALS	01.31.2022 - TRAFFIC SIGNAL MA...	1,267.09	
430939	Invoice	03/10/2022	01.31.2022 - SFD & ROSS/BARBER - TRAFFIC ...	0.00	234.05
	01.42.61130	OUTSIDE SVCS-SIGNALS	01.31.2022 - SFD & ROSS/BARBER ...	234.05	

00080	Department of Justice	03/09/2022	Regular	0.00	148.00	93736

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
560908	Invoice	03/10/2022	03.03.2022 - LIVESCAN - PARKSIDE	0.00	148.00
	21.65.61137	FINGERPRINTING	03.03.2022 - LIVESCAN - PARKSIDE	148.00	

02490	Department of Motor Vehicles	03/09/2022	Regular	0.00	912.00	93737

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
8KNM237	Invoice	03/10/2022	02.28.2022 - NISSAN LEAF REGISTRATION - 2...	0.00	304.00
	01.42.62988	VEHICLE-FUEL/OIL/TIRES	02.28.2022 - NISSAN LEAF REGIST...	304.00	
8KNM238	Invoice	03/10/2022	02.28.2022 - NISSAN LEAF REGISTRATION - 2...	0.00	304.00
	01.42.62988	VEHICLE-FUEL/OIL/TIRES	02.28.2022 - NISSAN LEAF REGIST...	304.00	
8KNM240	Invoice	03/10/2022	02.28.2022 - NISSAN LEAF REGISTRATION - 2...	0.00	304.00
	01.42.62988	VEHICLE-FUEL/OIL/TIRES	02.28.2022 - NISSAN LEAF REGIST...	304.00	

02069	FAST SIGNS	03/09/2022	Regular	0.00	576.87	93738

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
105-103389	Invoice	03/10/2022	02.28.2022 - SOCCER SIGNS - BANNER	0.00	210.95
	21.61.61164	SOCCER SERVICES	02.28.2022 - SOCCER SIGNS - BAN...	210.95	
105-103414	Invoice	03/08/2022	03.07.2022 - BASEBALL SIGNS	0.00	365.92
	21.61.62960	BASEBALL SUPPLIES	03.07.2022 - BASEBALL SIGNS	365.92	

02278	Gardeners' Guild	03/09/2022	Regular	0.00	5,279.00	93739

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
107563	Invoice	03/10/2022	03.01.2022 - SFD BLVD - 2 MEDIANS	0.00	997.00
	01.42.61150	OUTSIDE SERVICES-OTHER	03.01.2022 - SFD BLVD - 2 MEDIA...	997.00	
107618	Invoice	03/10/2022	03.01.2022 - RED HILL MEDIAN - SAN ANSE...	0.00	1,975.00
	01.42.61150	OUTSIDE SERVICES-OTHER	03.01.2022 - RED HILL MEDIAN - S...	1,975.00	
107619	Invoice	03/10/2022	03.01.2022 - IMAGINATION PARK, TH, MAG...	0.00	1,877.00
	01.42.61150	OUTSIDE SERVICES-OTHER	03.01.2022 - IMAGINATION PARK,...	625.67	
	01.81.61104	OUTSIDE SERVICES-GROU...	03.01.2022 - IMAGINATION PARK,...	625.67	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	14.81.61150	OUTSIDE SERVICES-OTHER	03.01.2022 - IMAGINATION PARK,...		625.66	
107664	Invoice	03/10/2022	02.25.2022 - IMAGINATION PARK,TH,MAGN...	0.00	430.00	
	01.42.61150	OUTSIDE SERVICES-OTHER	02.25.2022 - IMAGINATION PARK,...		143.33	
	01.81.61104	OUTSIDE SERVICES-GROU...	02.25.2022 - IMAGINATION PARK,...		143.33	
	14.81.61150	OUTSIDE SERVICES-OTHER	02.25.2022 - IMAGINATION PARK,...		143.34	
03128	Goldfarb Lipman Attorneys	03/09/2022	Regular	0.00	548.00	93740
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
Account Number	**Account Name**		**Item Description**	**Distribution Amount**		
144143	Invoice	03/10/2022	02.24.2022 - HOUSING ASSISTANCE	0.00	548.00	
	01.18.61150	OUTSIDE SERVICES-OTHER	02.24.2022 - HOUSING ASSISTAN...		548.00	
00021	Good & Clean Company Inc	03/09/2022	Regular	0.00	7,675.00	93741
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
Account Number	**Account Name**		**Item Description**	**Distribution Amount**		
62444	Invoice	03/10/2022	03.02.2022 - JANITORIAL SERVICE - MARCH	0.00	7,675.00	
	01.12.61501	BLDG. MAINT-JANITORIAL	03.02.2022 - JANITORIAL SERVICE -..		358.39	
	01.12.61501	BLDG. MAINT-JANITORIAL	03.02.2022 - JANITORIAL SERVICE -..		725.00	
	01.18.61501	BLDG. MAINT-JANITORIAL	03.02.2022 - JANITORIAL SERVICE -..		143.36	
	01.41.61501	BLDG. MAINT-JANITORIAL	03.02.2022 - JANITORIAL SERVICE -..		523.25	
	01.71.61501	BLDG. MAINT-JANITORIAL	03.02.2022 - JANITORIAL SERVICE -..		1,075.00	
	01.71.61501	BLDG. MAINT-JANITORIAL	03.02.2022 - JANITORIAL SERVICE -..		300.00	
	01.81.61501	BLDG. MAINT-JANITORIAL	03.02.2022 - JANITORIAL SERVICE -..		600.00	
	01.81.61501	BLDG. MAINT-JANITORIAL	03.02.2022 - JANITORIAL SERVICE -..		240.00	
	31.41.61501	BLDG. MAINT-JANITORIAL	03.02.2022 - JANITORIAL SERVICE -..		1,275.00	
	31.41.61501	BLDG. MAINT-JANITORIAL	03.02.2022 - JANITORIAL SERVICE -..		1,125.00	
	34.41.61501	BLDG. MAINT-JANITORIAL	03.02.2022 - JANITORIAL SERVICE -..		950.00	
	34.41.61501	BLDG. MAINT-JANITORIAL	03.02.2022 - JANITORIAL SERVICE -..		360.00	
00021	Good & Clean Company Inc	03/09/2022	Regular	0.00	4,610.00	93742
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
Account Number	**Account Name**		**Item Description**	**Distribution Amount**		
62432	Invoice	03/10/2022	03.02.2022 - JANATORIAL SRVC - RD/ICC/TH...	0.00	735.00	
	01.81.61501	BLDG. MAINT-JANITORIAL	03.02.2022 - JANATORIAL SRVC - ...		735.00	
62442	Invoice	03/10/2022	03.02.2022 - JANITORIAL SRVC - RD/ICC/TH/...	0.00	3,875.00	
	45.21.61100	OUTSIDE SERVICES	03.02.2022 - JANITORIAL SRVC - R...		3,875.00	
02606	Halleh Besharati	03/09/2022	Regular	0.00	1,288.70	93743
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
Account Number	**Account Name**		**Item Description**	**Distribution Amount**		
28697	Invoice	03/08/2022	03.07.2022 - STAR ART CLASS - WINTER 2022	0.00	1,288.70	
	21.62.61174	KIDS ART & SAFETY SERVIC...	03.07.2022 - STAR ART CLASS - W...		1,288.70	
00020	Hannibal's Inc Electrical Construction	03/09/2022	Regular	0.00	2,042.64	93744
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
Account Number	**Account Name**		**Item Description**	**Distribution Amount**		
24705	Invoice	03/10/2022	02.24.2022 - TOWN HALL LOBBY LAMP REPA...	0.00	1,316.04	
	01.81.61104	OUTSIDE SERVICES-GROU...	02.24.2022 - TOWN HALL LOBBY L...		1,316.04	
24706	Invoice	03/10/2022	02.24.2022 - CONDUCTOR/CONDUIT REPAIR	0.00	444.60	
	34.41.61506	BLDG. MAINT-OTHER	02.24.2022 - CONDUCTOR/CONDU..		444.60	
24709	Invoice	03/10/2022	02.24.2022 - PATIO LIGHTS REPAIR - CREEKS...	0.00	282.00	
	01.81.61104	OUTSIDE SERVICES-GROU...	02.24.2022 - PATIO LIGHTS REPAIR..		282.00	
01850	Hardiman Construction	03/09/2022	Regular	0.00	1,500.00	93745
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
Account Number	**Account Name**		**Item Description**	**Distribution Amount**		
R13327	Invoice	03/10/2022	02.23.2022 - 3 HEATHER WAY - ROAD BOND...	0.00	1,500.00	
	01.00.20314	ROAD BOND	02.23.2022 - 3 HEATHER WAY - R...		1,500.00	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
02586	HdL Software LLC	03/09/2022	Regular	0.00	19,635.00	93746
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
SIN014965	Invoice	03/10/2022	01.31.2022 - RENEWALS MAILED	0.00	19,635.00	
	01.12.61150	OUTSIDE SERVICES-OTHER	01.31.2022 - RENEWALS MAILED	19,635.00		
02236	HooplaDigital	03/09/2022	Regular	0.00	542.99	93747
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
501757946	Invoice	03/10/2022	02.28.2022 - LIBRARY - DIGITAL AUDIO BOO...	0.00	542.99	
	27.71.62309	E BOOKS	02.28.2022 - LIBRARY - DIGITAL A...	542.99		
02558	Kanopy	03/09/2022	Regular	0.00	635.00	93748
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
288382-PPU	Invoice	03/10/2022	02.28.2022 - LIBRARY - AUDIO VIDEOS	0.00	635.00	
	27.71.62307	VIDEOS	02.28.2022 - LIBRARY - AUDIO VID...	635.00		
01280	Kripa N. Davis	03/09/2022	Regular	0.00	1,259.05	93749
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
28714	Invoice	03/08/2022	03.07.2022 AFTER SCHOOL CARPENTRY FOR ...	0.00	1,259.05	
	21.62.61175	KIDS CULTURE SERVICES	03.07.2022 AFTER SCHOOL CARP...	1,259.05		
03130	Lorraine Weiss	03/09/2022	Regular	0.00	4,960.00	93750
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
SA2022-2	Invoice	03/10/2022	02.28.2022 - PLANNING APPPLICATIONS - 31...	0.00	4,960.00	
	01.18.60010	TEMPORARY HELP	02.28.2022 - PLANNING APPPLICA...	4,960.00		
00029	Marin IT	03/09/2022	Regular	0.00	6,395.50	93751
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
2022-117544	Invoice	03/10/2022	02.25.2022 - TH NETWORK MAINTENANCE - ...	0.00	5,480.00	
	01.12.61106	OUTSIDE SVCS-MGT INFO S...	02.25.2022 - TH NETWORK MAIN...	1,096.00		
	01.18.61106	OUTSIDE SVCS-MGT INFO S...	02.25.2022 - TH NETWORK MAIN...	438.40		
	01.41.61106	OUTSIDE SVCS-MGT INFO S...	02.25.2022 - TH NETWORK MAIN...	1,534.40		
	01.42.61106	OUTSIDE SVCS-MGT INFO S...	02.25.2022 - TH NETWORK MAIN...	493.20		
	01.71.61106	OUTSIDE SVCS-MGT INFO S...	02.25.2022 - TH NETWORK MAIN...	712.40		
	21.65.61106	OUTSIDE SVCS-MGT INFO S...	02.25.2022 - TH NETWORK MAIN...	1,205.60		
2022-117545	Invoice	03/10/2022	02.25.2022 - TH NETWORK MAINTENANCE - ...	0.00	915.50	
	01.12.61106	OUTSIDE SVCS-MGT INFO S...	02.25.2022 - TH NETWORK MAIN...	183.10		
	01.18.61106	OUTSIDE SVCS-MGT INFO S...	02.25.2022 - TH NETWORK MAIN...	73.24		
	01.41.61106	OUTSIDE SVCS-MGT INFO S...	02.25.2022 - TH NETWORK MAIN...	256.34		
	01.42.61106	OUTSIDE SVCS-MGT INFO S...	02.25.2022 - TH NETWORK MAIN...	82.40		
	01.71.61106	OUTSIDE SVCS-MGT INFO S...	02.25.2022 - TH NETWORK MAIN...	119.02		
	21.65.61106	OUTSIDE SVCS-MGT INFO S...	02.25.2022 - TH NETWORK MAIN...	201.40		
02754	MAYACAMAS MOUNTAIN SPRING WATER	03/09/2022	Regular	0.00	193.25	93752
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
63024	Invoice	03/10/2022	03.07.2022 - TH BOTTLED WATER SERVICE - ...	0.00	193.25	
	01.12.62200	DEPARTMENTAL SUPPLIES	03.07.2022 - TH BOTTLED WATER ...	48.31		
	01.18.62200	DEPARTMENTAL SUPPLIES	03.07.2022 - TH BOTTLED WATER ...	48.31		
	01.41.62200	DEPARTMENTAL SUPPLIES	03.07.2022 - TH BOTTLED WATER ...	48.32		
	01.71.62200	DEPARTMENTAL SUPPLIES	03.07.2022 - TH BOTTLED WATER ...	48.31		
02584	Michael Clagett	03/09/2022	Regular	0.00	13.48	93753

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0007137	Invoice	03/10/2022	03.03.2022 - SEWING CAMP - SUPPLIES	0.00	13.48	
	21.63.62990	SPECIALTY CAMP SUPPLIES	03.03.2022 - SEWING CAMP - SUP...	13.48		
01388	NCSI	03/09/2022	Regular	0.00	55.50	93754
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
19281	Invoice	03/10/2022	03.01.2022 - BACKGROUND CHECKS - REC D...	0.00	55.50	
	21.65.61137	FINGERPRINTING	03.01.2022 - BACKGROUND CHEC...	55.50		
01346	Nerviani Paving Inc	03/09/2022	Regular	0.00	5,640.00	93755
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
6796	Invoice	03/10/2022	02.24.2022 - SAUNDERS AVE - ASPHALT RE...	0.00	5,640.00	
	19.41.63109	UNPROGRAMMED RESURF...	02.24.2022 - SAUNDERS AVE - AS...	5,640.00		
02299	Northside Construction	03/09/2022	Regular	0.00	1,500.00	93756
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
R13349	Invoice	03/10/2022	03.08.2022 - 25 IDALIA CT - ROAD BOND RE...	0.00	1,500.00	
	01.00.20314	ROAD BOND	03.08.2022 - 25 IDALIA CT - ROAD...	1,500.00		
00161	Office Depot Business Services	03/09/2022	Regular	0.00	526.85	93757
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
227544619001	Invoice	03/10/2022	03.03.2022 - LIBRARY - OFFICE SUPPLIES	0.00	526.85	
	01.71.62200	DEPARTMENTAL SUPPLIES	03.03.2022 - LIBRARY - OFFICE SU...	526.85		
00892	Office of the State Controller	03/09/2022	Regular	0.00	2,375.19	93758
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
FAUD-00003187	Invoice	03/10/2022	03.01.2022 - STREET REPORT - 07.01.21 - 06....	0.00	2,375.19	
	01.12.61150	OUTSIDE SERVICES-OTHER	03.01.2022 - STREET REPORT - 07....	2,375.19		
00166	Parisi Transportation Consulting	03/09/2022	Regular	0.00	5,565.00	93759
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
18769	Invoice	03/10/2022	02.23.2022 - 21028 SAN ANSELMO - PROJEC...	0.00	3,075.00	
	01.42.61130	OUTSIDE SVCS-SIGNALS	02.23.2022 - 21028 SAN ANSELMO..	3,075.00		
18770	Invoice	03/10/2022	02.23.2022 - 21027 SAN ANSELMO - PROJEC...	0.00	1,810.00	
	14.41.63123	CAPITAL OUTLAY - SIGNALS	02.23.2022 - 21027 SAN ANSELMO..	1,810.00		
18794	Invoice	03/10/2022	02.28.2022 - 19040 SAN ANSELMO - PROJEC...	0.00	680.00	
	01.42.61130	OUTSIDE SVCS-SIGNALS	02.28.2022 - 19040 SAN ANSELMO..	680.00		
01623	Quincy Engineering	03/09/2022	Regular	0.00	6,220.00	93760
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
14-S512.00-23	Invoice	03/10/2022	11.16.2021 - NOKOMIS BRIDGE REPLACEME...	0.00	1,165.44	
	14.41.63119	CAPTIAL OUTLAY - BRIDGE ...	11.16.2021 - NOKOMIS BRIDGE R...	1,165.44		
14-S512.00-24	Invoice	03/10/2022	12.23.2022 - NOKOMIS BRIDGE REPLACEME...	0.00	1,548.40	
	14.41.63119	CAPTIAL OUTLAY - BRIDGE ...	12.23.2022 - NOKOMIS BRIDGE R...	1,548.40		
14-S512.00-25	Invoice	03/10/2022	02.08.2022 - NOKOMIS BRIDGE REPLACEME...	0.00	709.36	
	14.41.63119	CAPTIAL OUTLAY - BRIDGE ...	02.08.2022 - NOKOMIS BRIDGE R...	709.36		
15-S511.00-21	Invoice	03/10/2022	11.16.2021 - MADRONE BRIDGE REPLACEM...	0.00	839.04	
	12.41.63119	CAPITAL OUTLAY - BRIDGE ...	11.16.2021 - MADRONE BRIDGE R...	96.24		
	14.41.63119	CAPTIAL OUTLAY - BRIDGE ...	11.16.2021 - MADRONE BRIDGE R...	742.80		
15-S511.00-22	Invoice	03/10/2022	12.23.2021 - MADRONE BRIDGE REPLACEM...	0.00	1,398.40	
	12.41.63119	CAPITAL OUTLAY - BRIDGE ...	12.23.2021 - MADRONE BRIDGE R...	160.40		

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	14.41.63119	CAPTIAL OUTLAY - BRIDGE ...	12.23.2021 - MADRONE BRIDGE R...		1,238.00	
15-S511.00-23	Invoice	03/10/2022	02.08.2022 - MADRONE BRIDGE REPLACEM...	0.00	559.36	
	12.41.63119	CAPITAL OUTLAY - BRIDGE ...	02.08.2022 - MADRONE BRIDGE R...		64.16	
	14.41.63119	CAPTIAL OUTLAY - BRIDGE ...	02.08.2022 - MADRONE BRIDGE R...		495.20	
00185	San Anselmo Chamber of Commerce	03/09/2022	Regular	0.00	2,500.00	93761
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
Account Number	**Account Name**		**Item Description**	**Distribution Amount**		
004	Invoice	03/10/2022	02.07.2022 - FLOWER BASKET CONTRIBUTI...	0.00	2,500.00	
	95.41.61150	OUTSIDE SERVICES-OTHER	02.07.2022 - FLOWER BASKET CO...		2,500.00	
02936	SMITH'S PEST MANAGEMENT	03/09/2022	Regular	0.00	465.00	93762
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
Account Number	**Account Name**		**Item Description**	**Distribution Amount**		
130322	Invoice	03/10/2022	02.03.2022 - MEMORIAL PARK - BURROWIN...	0.00	82.50	
	01.81.61104	OUTSIDE SERVICES-GROU...	02.03.2022 - MEMORIAL PARK - B...		82.50	
131704	Invoice	03/10/2022	02.19.2022 - MEMORIAL PARK - BURROWIN...	0.00	82.50	
	01.81.61104	OUTSIDE SERVICES-GROU...	02.19.2022 - MEMORIAL PARK - B...		82.50	
49020B	Invoice	03/10/2022	02.28.2022 - IMAGINATION PARK - COMME...	0.00	300.00	
	01.81.61104	OUTSIDE SERVICES-GROU...	02.28.2022 - IMAGINATION PARK -..		300.00	
02087	Telecom Law Firm PC	03/09/2022	Regular	0.00	2,841.00	93763
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
Account Number	**Account Name**		**Item Description**	**Distribution Amount**		
12162	Invoice	03/10/2022	02.25.2022 - 324 SFD BLVD. - GENERAL PLA...	0.00	491.00	
	01.00.20371	PLANNING COSTS TO BE RE...	02.25.2022 - 324 SFD BLVD. - GEN...		395.00	
	01.00.20371	PLANNING COSTS TO BE RE...	02.25.2022 - 324 SFD BLVD. - GEN...		64.00	
	01.18.61150	OUTSIDE SERVICES-OTHER	02.25.2022 - 324 SFD BLVD. - GEN...		32.00	
12226	Invoice	03/10/2022	03.04.2022 - 324 SFD BLVD - TMOBILE	0.00	2,350.00	
	01.00.20371	PLANNING COSTS TO BE RE...	03.04.2022 - 324 SFD BLVD - TMO...		2,350.00	
00226	Wedge Roofing Inc	03/09/2022	Regular	0.00	7,500.00	93764
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
Account Number	**Account Name**		**Item Description**	**Distribution Amount**		
17475	Invoice	03/10/2022	02.23.2022 - TH ROOF & TILE REPAIR	0.00	7,500.00	
	01.41.61506	BLDG. MAINT-OTHER	02.23.2022 - TH ROOF & TILE REPA..		7,500.00	
00456	Wesco Graphics Inc	03/16/2022	Regular	0.00	1,798.10	93765
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
Account Number	**Account Name**		**Item Description**	**Distribution Amount**		
49354	Invoice	03/16/2022	03.16.2022 - POSTAGE FOR SUMMER 2022 ...	0.00	1,798.10	
	21.65.62004	PROGRAM BROCHURE & ...	03.16.2022 - POSTAGE FOR SUM...		1,798.10	
02411	23 ELEPHANTS THEATRE COMPANY	03/17/2022	Regular	0.00	4,795.94	93766
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
Account Number	**Account Name**		**Item Description**	**Distribution Amount**		
INV0007175	Invoice	03/17/2022	03.15.2022 - THEATER CAMP - WINTER 2022	0.00	4,795.94	
	21.62.61175	KIDS CULTURE SERVICES	03.15.2022 - THEATER CAMP - WI...		4,795.94	
01028	A & S Landscape Materials	03/17/2022	Regular	0.00	609.63	93767
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
Account Number	**Account Name**		**Item Description**	**Distribution Amount**		
642692	Invoice	03/17/2022	02.16.2022 - LANSCAPING MATERIALS - TOP ...	0.00	203.21	
	01.81.62200	DEPARTMENTAL SUPPLIES	02.16.2022 - LANSCAPING MATER...		203.21	
642712	Invoice	03/17/2022	02.16.2022 - LANDSCAPING SERVICES - TOP ...	0.00	203.21	
	01.81.62200	DEPARTMENTAL SUPPLIES	02.16.2022 - LANDSCAPING SERVI...		203.21	
642894	Invoice	03/17/2022	02.17.2022 - LANDSCAPING MATERIAL - TOP...	0.00	203.21	
	01.81.62200	DEPARTMENTAL SUPPLIES	02.17.2022 - LANDSCAPING MATE...		203.21	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
00196	Altec Systems, Inc	03/17/2022	Regular	0.00	49.00	93768

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
60154	Invoice	03/17/2022	03.10.2022 - ORIGINAL FICHE SERVICES	0.00	49.00
	01.00.20313	PLAN STORAGE FEE	03.10.2022 - ORIGINAL FICHE SER...	49.00	

02806	AQUASCAPE POOL SERVICE	03/17/2022	Regular	0.00	200.00	93769

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
15773	Invoice	03/17/2022	02.28.2022 - IMAGINATION PARK - FOUNTA...	0.00	200.00
	14.81.61150	OUTSIDE SERVICES-OTHER	02.28.2022 - IMAGINATION PARK -..	200.00	

00388	Baker & Taylor	03/17/2022	Regular	0.00	826.72	93770

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
5017579678	Invoice	03/17/2022	03.01.2022 - LIBRARY - CHILDRENS BOOKS	0.00	38.77
	27.71.62302	CHILDRENS BOOKS	03.01.2022 - LIBRARY - CHILDRENS..	38.77	
5017579679	Invoice	03/17/2022	03.01.2022 - LIBRARY - CHILDRENS BOOKS	0.00	13.15
	27.71.62302	CHILDRENS BOOKS	03.01.2022 - LIBRARY - CHILDRENS..	13.15	
5017579680	Invoice	03/17/2022	03.01.2022 - LIBRAY - CHILDRENS BOKS	0.00	8.70
	01.71.62302	CHILDRENS BOOKS	03.01.2022 - LIBRAY - CHILDRENS ...	8.70	
5017579681	Invoice	03/17/2022	03.01.2022 - LIBRARY - CHILDRENS BOOKS	0.00	30.54
	01.71.62302	CHILDRENS BOOKS	03.01.2022 - LIBRARY - CHILDRENS..	30.54	
5017579794	Invoice	03/17/2022	03.03.2022 - LIBRARY - ADULT BOOKS	0.00	81.77
	27.71.62301	ADULT BOOKS	03.03.2022 - LIBRARY - ADULT BO...	81.77	
5017579795	Invoice	03/17/2022	03.03.2022 - LIBRARY - ADULT BOOKS	0.00	39.28
	01.71.62301	ADULT BOOKS	03.03.2022 - LIBRARY - ADULT BO...	39.28	
5017579796	Invoice	03/17/2022	03.03.2022 - LIBRARY - ADULT BOOKS	0.00	380.49
	27.71.62301	ADULT BOOKS	03.03.2022 - LIBRARY - ADULT BO...	380.49	
5017579797	Invoice	03/17/2022	03.03.2022 - LIBRARY - ADULT BOOKS	0.00	20.83
	27.71.62301	ADULT BOOKS	03.03.2022 - LIBRARY - ADULT BO...	20.83	
5017579798	Invoice	03/17/2022	03.03.2022 - LIBRARY - ADULT BOOKS	0.00	20.17
	01.71.62301	ADULT BOOKS	03.03.2022 - LIBRARY - ADULT BO...	20.17	
5017579799	Invoice	03/17/2022	03.03.2022 - LIBRARY - ADULT BOOKS	0.00	39.28
	27.71.62301	ADULT BOOKS	03.03.2022 - LIBRARY - ADULT BO...	39.28	
5017579800	Invoice	03/17/2022	03.03.2022 - LIBRARY - ADULT BOOKS	0.00	20.29
	01.71.62301	ADULT BOOKS	03.03.2022 - LIBRARY - ADULT BO...	20.29	
5017579801	Invoice	03/17/2022	03.03.2022 - LIBRARY - ADULT BOOKS	0.00	40.57
	01.71.62301	ADULT BOOKS	03.03.2022 - LIBRARY - ADULT BO...	40.57	
5017579802	Invoice	03/17/2022	03.03.2022 - LIBRARY - ADULT BOOKS	0.00	22.14
	27.71.62301	ADULT BOOKS	03.03.2022 - LIBRARY - ADULT BO...	22.14	
5017579803	Invoice	03/17/2022	03.03.2022 - LIBRARY - ADULT BOOKS	0.00	50.45
	27.71.62301	ADULT BOOKS	03.03.2022 - LIBRARY - ADULT BO...	50.45	
5017579804	Invoice	03/17/2022	03.03.2022 - LIBRARY - ADULT BOOKS	0.00	20.29
	01.71.62301	ADULT BOOKS	03.03.2022 - LIBRARY - ADULT BO...	20.29	

00276	BK Krill Corp	03/17/2022	Regular	0.00	3,037.50	93771

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
1511	Invoice	03/17/2022	03.08.2022 - KELLY KRILL SUMMER GUIDE	0.00	3,037.50
	21.65.62004	PROGRAM BROCHURE & ...	03.08.2022 - KELLY KRILL SUMMER..	3,037.50	

02823	BOUCHER LAW	03/17/2022	Regular	0.00	31,984.04	93772

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
909	Invoice	03/17/2022	03.14.2022 - LEGAL COUNCIL - COVID-19 MA...	0.00	1,075.00	
	45.21.61100	OUTSIDE SERVICES	03.14.2022 - LEGAL COUNCIL - CO...	1,075.00		
910	Invoice	03/17/2022	03.14.2022 - LEGAL COUCIL - LABOR LAW M...	0.00	7,472.54	
	01.16.61196	PERSONNEL LEGAL SERVIC...	03.14.2022 - LEGAL COUCIL - LAB...	7,472.54		
911	Invoice	03/17/2022	03.14.2022 - LEGAL COUNCIL - DPW	0.00	23,324.00	
	01.41.61150	OUTSIDE SERVICES-OTHER	03.14.2022 - LEGAL COUNCIL - D...	2,332.40		
	01.42.61150	OUTSIDE SERVICES-OTHER	03.14.2022 - LEGAL COUNCIL - D...	18,659.20		
	01.81.61150	OUTSIDE SERVICES-OTHER	03.14.2022 - LEGAL COUNCIL - D...	2,332.40		
912	Invoice	03/17/2022	03.14.2022 - LEGAL COUNCIL - SENIOR PLAN...	0.00	112.50	
	01.18.61806	MISC HIRING EXPENSES	03.14.2022 - LEGAL COUNCIL - SEN..	112.50		
00429	California Infrastructure Consultancy, Inc.	03/17/2022	Regular	0.00	10,506.38	93773
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
20027.97	Invoice	03/17/2022	01.26.2022 - CIC PROJECT STAFF - NEPA	0.00	10,506.38	
	12.41.63119	CAPITAL OUTLAY - BRIDGE ...	01.26.2022 - CIC PROJECT STAFF -...	1,205.08		
	14.41.63119	CAPTIAL OUTLAY - BRIDGE ...	01.26.2022 - CIC PROJECT STAFF -...	9,301.30		
00429	California Infrastructure Consultancy, Inc.	03/17/2022	Regular	0.00	1,920.00	93774
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
20027.99	Invoice	03/17/2022	02.15.2022 - CIC LABOR CHARGES - NEPA	0.00	1,920.00	
	12.41.63119	CAPITAL OUTLAY - BRIDGE ...	02.15.2022 - CIC LABOR CHARGES ...	220.22		
	14.41.63119	CAPTIAL OUTLAY - BRIDGE ...	02.15.2022 - CIC LABOR CHARGES ...	1,699.78		
00429	California Infrastructure Consultancy, Inc.	03/17/2022	Regular	0.00	1,600.25	93775
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
20027.98	Invoice	03/17/2022	01.26.2022 - CIC PROJECT STAFF - CEQA	0.00	1,600.25	
	12.41.63119	CAPITAL OUTLAY - BRIDGE ...	01.26.2022 - CIC PROJECT STAFF - ...	1,600.25		
00429	California Infrastructure Consultancy, Inc.	03/17/2022	Regular	0.00	450.00	93776
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
20016.103	Invoice	03/17/2022	01.26.2022 - CIC HOURS & LABOR CHARGES -..	0.00	450.00	
	12.41.63119	CAPITAL OUTLAY - BRIDGE ...	01.26.2022 - CIC HOURS & LABOR...	25.81		
	14.41.63119	CAPTIAL OUTLAY - BRIDGE ...	01.26.2022 - CIC HOURS & LABOR...	225.00		
	14.41.63119	CAPTIAL OUTLAY - BRIDGE ...	01.26.2022 - CIC HOURS & LABOR...	199.19		
00429	California Infrastructure Consultancy, Inc.	03/17/2022	Regular	0.00	1,600.00	93777
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
20016.104	Invoice	03/17/2022	02.15.2022 - CIC HOURS & LABOR - HBP	0.00	1,600.00	
	12.41.63119	CAPITAL OUTLAY - BRIDGE ...	02.15.2022 - CIC HOURS & LABOR ...	91.76		
	14.41.63119	CAPTIAL OUTLAY - BRIDGE ...	02.15.2022 - CIC HOURS & LABOR ...	800.00		
	14.41.63119	CAPTIAL OUTLAY - BRIDGE ...	02.15.2022 - CIC HOURS & LABOR ...	708.24		
03177	Cascada de Flores	03/17/2022	Regular	0.00	650.00	93778
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
043022_1	Invoice	03/17/2022	03.03.2022 - CASCADA DE FLORES PERFOR...	0.00	650.00	
	01.71.61132	OUTSIDE SVCS-PROGRAM...	03.03.2022 - CASCADA DE FLORES...	650.00		
03135	CentralSquare Technologies	03/17/2022	Regular	0.00	15,397.20	93779

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
299275	Invoice	03/17/2022	11.20.2020 - PUBLIC ADMINISTRATION CON...	0.00	630.00	
	01.41.61106	OUTSIDE SVCS-MGT INFO S...	11.20.2022 - PUBLIC ADMINISTRA...	630.00		
328567	Invoice	03/17/2022	08.19.2021 - HORIZON CLOUD FOR TRAKIT	0.00	4,922.40	
	01.41.61106	OUTSIDE SVCS-MGT INFO S...	08.19.2021 - HORIZON CLOUD FO...	4,922.40		
337069	Invoice	03/17/2022	11.10.2021 - HORIZON CLOUD FOR TRAKIT	0.00	4,922.40	
	01.41.61106	OUTSIDE SVCS-MGT INFO S...	11.10.2021 - HORIZON CLOUD FO...	4,922.40		
345941	Invoice	03/17/2022	02.09.2022 - HORIZON CLOUD FOR TRAKIT	0.00	4,922.40	
	01.41.61106	OUTSIDE SVCS-MGT INFO S...	02.09.2022 - HORIZON CLOUD FO...	4,922.40		
02987	Create + Learn, Inc.	03/17/2022	Regular	0.00	587.60	93780
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0007171	Invoice	03/17/2022	03.14.2022 - INSTRUCTOR PAYMENT - WINT...	0.00	587.60	
	21.63.61180	AFTER SCHOOL ENRICHME...	03.14.2022 - INSTRUCTOR PAYME...	39.60		
	21.63.61180	AFTER SCHOOL ENRICHME...	03.14.2022 - INSTRUCTOR PAYME...	174.40		
	21.63.61180	AFTER SCHOOL ENRICHME...	03.14.2022 - INSTRUCTOR PAYME...	112.00		
	21.63.61180	AFTER SCHOOL ENRICHME...	03.14.2022 - INSTRUCTOR PAYME...	261.60		
02581	CSG CONSULTANTS	03/17/2022	Regular	0.00	9,156.25	93781
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
B220350	Invoice	03/17/2022	03.01.2022 - BUILDING PLAN REVIEW SERVI...	0.00	9,156.25	
	01.41.61157	PLAN CHECKING	03.01.2022 - BUILDING PLAN REVI...	9,156.25		
00533	Davis Sign Company	03/17/2022	Regular	0.00	2,849.24	93782
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
34783	Invoice	03/17/2022	02.25.2022 - STREET SIGNS	0.00	2,849.24	
	01.42.62908	SUPPLIES-STREET MAINTE...	02.25.2022 - STREET SIGNS	2,849.24		
02359	Deborah Yacobellis	03/17/2022	Regular	0.00	185.00	93783
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
TSA2202	Invoice	03/17/2022	02.28.2022 - CORRESPONDANCE WITH DPW ...	0.00	185.00	
	01.41.61150	OUTSIDE SERVICES-OTHER	02.28.2022 - CORRESPONDANCE ...	185.00		
02732	Diesel Direct West	03/17/2022	Regular	0.00	915.28	93784
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
84433356	Invoice	03/17/2022	03.01.2022 - ULSD CLEAR - 40.3 GALLONS	0.00	225.36	
	01.42.62988	VEHICLE-FUEL/OIL/TIRES	03.01.2022 - ULSD CLEAR - 40.3 G...	225.36		
84433367	Invoice	03/17/2022	03.01.2022 - GASOLINE UNL - 133.1 GALLONS	0.00	689.92	
	01.42.62988	VEHICLE-FUEL/OIL/TIRES	03.01.2022 - GASOLINE UNL - 133...	689.92		
00266	Ed Gurka	03/17/2022	Regular	0.00	250.00	93785
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
8-2022	Invoice	03/17/2022	03.02.2022 - 638 SAN ANSELMO AVE - SITE V...	0.00	250.00	
	01.42.61105	OUTSIDE SERVICES-TREES	03.02.2022 - 638 SAN ANSELMO ...	250.00		
02622	Epstein Holtzapple Christo LLP	03/17/2022	Regular	0.00	14,225.00	93786
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
5874	Invoice	03/17/2022	03.15.2022 - LEGAL COUNCIL - FEBRUARY	0.00	14,050.00	
	01.16.61138	GENERAL COUNSEL LEGAL ...	03.15.2022 - LEGAL COUNCIL - FE...	14,050.00		
5875	Invoice	03/17/2022	03.15.2022 - LEGAL COUNCIL - BENSON VS T...	0.00	175.00	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	01.16.61138	GENERAL COUNSEL LEGAL ...	03.15.2022 - LEGAL COUNCIL - BE...		175.00	
00092	Ewing Irrigation Products	03/17/2022	Regular	0.00	921.33	93787
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
16164202	Invoice	03/17/2022	02.28.2022 - IRRIGATION SUPPLIES - MEMOR..	0.00	887.54	
	01.81.62200	DEPARTMENTAL SUPPLIES	02.28.2022 - IRRIGATION SUPPLIES..		887.54	
16164240	Invoice	03/17/2022	02.28.2022 - IRRIGATION SUPPLIES - MEMOR..	0.00	33.79	
	01.81.62200	DEPARTMENTAL SUPPLIES	02.28.2022 - IRRIGATION SUPPLIES..		33.79	
00017	Fairfax Building Supply Co. Inc.	03/17/2022	Regular	0.00	2,063.91	93788
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
239537	Invoice	03/17/2022	12.22.2021 - PEST CONTROL SUPPLIES - ANT...	0.00	14.58	
	01.81.62200	DEPARTMENTAL SUPPLIES	12.22.2021 - PEST CONTROL SUPP...		14.58	
242777	Invoice	03/17/2022	03.07.2022 - TREATED DOUG FIR	0.00	1,748.81	
	01.81.62200	DEPARTMENTAL SUPPLIES	03.07.2022 - TREATED DOUG FIR		1,748.81	
242870	Invoice	03/17/2022	03.09.2022 - 10Y SEALED ALARM	0.00	132.40	
	01.81.62200	DEPARTMENTAL SUPPLIES	03.09.2022 - 10Y SEALED ALARM		132.40	
242882	Invoice	03/17/2022	03.09.2022 - PAINTING SUPPLIES	0.00	11.36	
	01.81.62200	DEPARTMENTAL SUPPLIES	03.09.2022 - PAINTING SUPPLIES		11.36	
242938	Invoice	03/17/2022	03.10.2022 - PAINTING SUPPLIES	0.00	156.76	
	01.81.62200	DEPARTMENTAL SUPPLIES	03.10.2022 - PAINTING SUPPLIES		156.76	
02278	Gardeners' Guild	03/17/2022	Regular	0.00	862.00	93789
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
107685	Invoice	03/17/2022	03.04.2022 - IMAGINATION PARK/TH/MAG...	0.00	862.00	
	01.81.61104	OUTSIDE SERVICES-GROU...	03.04.2022 - IMAGINATION PARK...		431.00	
	14.81.61150	OUTSIDE SERVICES-OTHER	03.04.2022 - IMAGINATION PARK...		431.00	
01787	Geomorph Design	03/17/2022	Regular	0.00	770.00	93790
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
OC-25	Invoice	03/17/2022	03.03.2022 - ON-CALL ENGINEERING SERVIC...	0.00	770.00	
	01.41.61154	OUTSIDE SERVICES - FLOOD..	03.03.2022 - ON-CALL ENGINEERI...		770.00	
00977	Gerhard Epke	03/17/2022	Regular	0.00	12,442.00	93791
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0007173	Invoice	03/17/2022	02.04.2022 - 24 BOLINAS AVE - 50% COST - S...	0.00	12,442.00	
	19.41.63109	UNPROGRAMMED RESURF...	02.04.2022 - 24 BOLINAS AVE - 5...		12,442.00	
00020	Hannibal's Inc Electrical Construction	03/17/2022	Regular	0.00	752.14	93792
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
24714	Invoice	03/17/2022	03.02.2022 - ELECTRCIANS LABOR - COVID CL..	0.00	752.14	
	45.21.61100	OUTSIDE SERVICES	03.02.2022 - ELECTRCIANS LABOR ...		752.14	
00113	Juan Olsen Sanchez	03/17/2022	Regular	0.00	2,361.74	93793
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0007172	Invoice	03/17/2022	03.14.2022 - GYMNASTICS - SPRING 2022	0.00	2,361.74	
	21.61.61167	TUMBLING SERVICES	03.14.2022 - GYMNASTICS - SPRI...		2,300.00	
	21.61.61167	TUMBLING SERVICES	03.14.2022 - GYMNASTICS - SPRI...		61.74	
03180	Lisa Tyler	03/17/2022	Regular	0.00	2,200.00	93794

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Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
R5801	Invoice	03/17/2022	03.16.2022 - 32 MONTEREY AVE - ROAD BO...	0.00	2,200.00	
	01.00.20314	ROAD BOND	03.16.2022 - 32 MONTEREY AVE - ...	2,200.00		
02500	MacLeod Watts Inc.	03/17/2022	Regular	0.00	5,400.00	93795
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
030422TOSA	Invoice	03/17/2022	03.04.2022 - ACTUARIAL VALUATION - OPEB ...	0.00	5,400.00	
	01.12.61103	OUTSIDE SVCS - HUMAN R...	03.04.2022 - ACTUARIAL VALUATI...	5,400.00		
00148	Maggiora & Ghilotti Inc.	03/17/2022	Regular	0.00	90,055.73	93796
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
11817	Invoice	03/17/2022	02.28.2022 - PAVEMENT REHAB PROJECT - P...	0.00	90,055.73	
	19.41.63107	CAPITAL OUTLAY - PAVING...	02.28.2022 - PAVEMENT REHAB P...	90,055.73		
00150	Marin Color Service Inc.	03/17/2022	Regular	0.00	646.70	93797
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
S0498297	Invoice	03/17/2022	03.09.2022 - PAINTING SUPPLIES	0.00	646.70	
	01.42.62909	SUPPLIES-TRAFFIC CONTRO...	03.09.2022 - PAINTING SUPPLIES	646.70		
00121	Marin I J - 2072661 AD	03/17/2022	Regular	0.00	776.44	93798
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
0001329646	Invoice	03/17/2022	02.28.2022 - CLASSIFIED ADVERTISING - FEB...	0.00	776.44	
	01.21.61151	LEGAL NOTICES	02.28.2022 - CLASSIFIED ADVERTIS..	776.44		
00029	Marin IT	03/17/2022	Regular	0.00	460.00	93799
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
2022-117611	Invoice	03/17/2022	03.08.2022 - TOWN HALL NETWORK MAINT...	0.00	400.00	
	01.12.61106	OUTSIDE SVCS-MGT INFO S...	03.08.2022 - TOWN HALL NETWO...	80.00		
	01.18.61106	OUTSIDE SVCS-MGT INFO S...	03.08.2022 - TOWN HALL NETWO...	32.00		
	01.41.61106	OUTSIDE SVCS-MGT INFO S...	03.08.2022 - TOWN HALL NETWO...	112.00		
	01.42.61106	OUTSIDE SVCS-MGT INFO S...	03.08.2022 - TOWN HALL NETWO...	36.00		
	01.71.61106	OUTSIDE SVCS-MGT INFO S...	03.08.2022 - TOWN HALL NETWO...	52.00		
	21.65.61106	OUTSIDE SVCS-MGT INFO S...	03.08.2022 - TOWN HALL NETWO...	88.00		
2022-23721	Invoice	03/17/2022	03.07.2022 - STREAMLINE IT - JAN/FEB/MAR...	0.00	60.00	
	42.21.63003	COMPUTER HARDWARE/S...	03.07.2022 - STREAMLINE IT - JAN...	60.00		
00142	Marin Municipal Water District	03/17/2022	Regular	0.00	670.47	93800
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
073-03082022	Invoice	03/17/2022	073 - CENTER BL/FORREST AVE - 01.06.22 - 0...	0.00	83.29	
	01.81.61703	UTILITIES-WATER	073 - CENTER BL/FORREST AVE - 0...	83.29		
216-03102022	Invoice	03/17/2022	216 - 237 CRESCENT RD - 01.07.22 - 03.07.2...	0.00	503.89	
	01.81.61703	UTILITIES-WATER	216 - 237 CRESCENT RD - 01.07.22...	503.89		
307-03102022	Invoice	03/17/2022	307 - 237 CRESCENT RD - 01.07.22 - 03.07.22	0.00	83.29	
	01.81.61703	UTILITIES-WATER	307 - 237 CRESCENT RD - 01.07.22...	83.29		
00515	Mill Valley Refuse Service Inc	03/17/2022	Regular	0.00	1,713.78	93801
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
049605	Invoice	03/17/2022	03.01.2022 - SFD BLVD @ BANK - PORTA PO...	0.00	1,713.78	
	45.21.61100	OUTSIDE SERVICES	03.01.2022 - SFD BLVD @ BANK - ...	1,713.78		
02677	Nissan Motor Acceptance Corporation	03/17/2022	Regular	0.00	874.02	93802

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Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
519-03112022	Invoice	03/17/2022	519 - NISSAN LEAF LEASE PAYMENT - MARCH	0.00	291.34	
	50.42.63011	VEHICLE OPERATING LEASE	519 - NISSAN LEAF LEASE PAYME...	291.34		
537-03112022	Invoice	03/17/2022	03.11.2022 - NISSAN LEAF LEASE PAYMENT -...	0.00	291.34	
	50.42.63011	VEHICLE OPERATING LEASE	03.11.2022 - NISSAN LEAF LEASE ...	291.34		
542-03112022	Invoice	03/17/2022	542 - NISSAN LEAF LEASE PAYMENT - MARCH	0.00	291.34	
	50.42.63011	VEHICLE OPERATING LEASE	542 - NISSAN LEAF LEASE PAYME...	291.34		
00283	One on One Basketball	03/17/2022	Regular	0.00	5,942.40	93803
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0007170	Invoice	02/24/2022	02.24.2022 - CO-ED JR. ROOKIE BASKETBALL ...	0.00	5,942.40	
	21.61.61161	BASKETBALL EXPENSES	02.24.2022 - CO-ED JR. ROOKIE B...	5,942.40		
02554	Parkmobile LLC	03/17/2022	Regular	0.00	156.60	93804
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV27706	Invoice	03/17/2022	02.28.2022 - END USER FEES - FEBRUARY	0.00	156.60	
	01.12.61107	OUTSIDE SVCS-ACCOUNTI...	02.28.2022 - END USER FEES - FEB...	156.60		
00181	Ross Valley Fire Department	03/17/2022	Regular	0.00	389,436.75	93805
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0007167	Invoice	03/17/2022	03.11.2022 - MONTHLY CONTRIBUTION - M...	0.00	377,111.58	
	01.32.61139	RVFS CONTRACT	03.11.2022 - MONTHLY CONTRIB...	377,111.58		
INV0007168	Invoice	03/17/2022	03.11.2022 - FEES COLLECTED - FEBRUARY	0.00	12,325.17	
	01.00.20354	DUE TO ROSS VALLEY FIRE ...	03.11.2022 - FEES COLLECTED - FE...	12,325.17		
03178	Santiago Desruisseau	03/17/2022	Regular	0.00	140.00	93806
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0007176	Invoice	03/17/2022	03.14.2022 - REFEREE BASKETBALL - 2022	0.00	140.00	
	21.61.61161	BASKETBALL EXPENSES	03.14.2022 - REFEREE BASKETBALL..	140.00		
01359	Siegfried Engineering Inc	03/17/2022	Regular	0.00	47,310.75	93807
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
43222	Invoice	03/17/2022	03.10.2022 - ENGINEERING SRVCS - TSA PAV...	0.00	47,310.75	
	19.41.63107	CAPITAL OUTLAY - PAVING...	03.10.2022 - ENGINEERING SRVCS ..	47,310.75		
00652	Stephen Flatland Land Surveying	03/17/2022	Regular	0.00	750.00	93808
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0007174	Invoice	03/17/2022	02.23.2022 - LAND SURVEYING & MAPPING ...	0.00	750.00	
	01.41.61150	OUTSIDE SERVICES-OTHER	02.23.2022 - LAND SURVEYING &...	750.00		
00024	T & B Sports Inc	03/17/2022	Regular	0.00	10,696.82	93809
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
0000118901	Invoice	03/17/2022	03.16.2022 - SOFTBALLS	0.00	356.46	
	21.61.62965	SOFTBALL SUPPLIES	03.16.2022 - SOFTBALLS	356.46		
INV0007177	Invoice	03/17/2022	03.16.2022 - SOFTBALL UNIFORMS - 2022	0.00	3,958.56	
	21.61.62965	SOFTBALL SUPPLIES	03.16.2022 - SOFTBALL UNIFORMS..	2,385.61		
	21.61.62965	SOFTBALL SUPPLIES	03.16.2022 - SOFTBALL UNIFORMS..	1,572.95		
INV0007178	Invoice	03/17/2022	03.16.2022 - BASEBALL UNIFORMS - 2022	0.00	6,381.80	
	21.61.62960	BASEBALL SUPPLIES	03.16.2022 - BASEBALL UNIFORMS..	6,381.80		
03153	Tamalpias Environmental Consultants	03/17/2022	Regular	0.00	15,473.14	93810

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Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
865	Invoice	03/17/2022	02.26.2022 - GROUNDWATER REVIEW - ME...	0.00	15,473.14	
	45.41.61145	OES DROUGHT EXP	02.26.2022 - GROUNDWATER REV...	15,473.14		
02087	Telecom Law Firm PC	03/17/2022	Regular	0.00	64.00	93811
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
12224	Invoice	03/17/2022	02.28.2022 - 32 RED HILL AVE - CORRESPON...	0.00	64.00	
	01.00.20371	PLANNING COSTS TO BE RE...	02.28.2022 - 32 RED HILL AVE - C...	64.00		
00130	Terminix Processing Center	03/17/2022	Regular	0.00	127.00	93812
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
417672574	Invoice	03/17/2022	02.08.2022 - 237 CRESCENT RD - PEST CONT...	0.00	127.00	
	34.41.61150	OUTSIDE SERVICES-OTHER	02.08.2022 - 237 CRESCENT RD - ...	127.00		
03179	Terris Barnes Walters Boigon Heath Lester, Inc	03/17/2022	Regular	0.00	6,500.00	93813
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV03420	Invoice	03/17/2022	03.09.2022 - CONSULTING FEE - FEBRUARY	0.00	6,500.00	
	01.12.61150	OUTSIDE SERVICES-OTHER	03.09.2022 - CONSULTING FEE - F...	6,500.00		
03094	TRC Companies	03/17/2022	Regular	0.00	2,976.50	93814
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
35866	Invoice	03/17/2022	02.10.2022 - CONSTRUCTION INSPECTOR - ...	0.00	2,976.50	
	14.41.63101	CAPITAL OUTLAY - PAVING...	02.10.2022 - CONSTRUCTION INS...	2,976.50		
02479	UNIVERSITY OF TEXAS	03/17/2022	Regular	0.00	20.00	93815
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
2252788	Invoice	03/17/2022	03.08.2022 - INTER LIBRARY LOAN	0.00	20.00	
	01.71.61150	OUTSIDE SERVICES-OTHER	03.08.2022 - INTER LIBRARY LOAN	20.00		
00226	Wedge Roofing Inc	03/17/2022	Regular	0.00	2,180.00	93816
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
17497	Invoice	03/17/2022	02.25.2022 - TH ROOFING REPAIR - CLOSING ..	0.00	2,180.00	
	01.41.61506	BLDG. MAINT-OTHER	02.25.2022 - TH ROOFING REPAIR ...	2,180.00		
00456	Wesco Graphics Inc	03/17/2022	Regular	0.00	5,290.65	93817
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
49361	Invoice	03/17/2022	03.11.2022 - SUMMER PRINTING & MAILING	0.00	5,290.65	
	21.65.62004	PROGRAM BROCHURE & ...	03.11.2022 - SUMMER PRINTING ...	5,290.65		
00048	Alhambra & Sierra Springs	03/23/2022	Regular	0.00	20.94	93818
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
12161581031622	Invoice	03/24/2022	03.16.2022 - CORPYARD - BOTTLED WATER ...	0.00	20.94	
	01.42.62200	DEPARTMENTAL SUPPLIES	03.16.2022 - CORPYARD - BOTTLE...	20.94		
03183	Andrea Roussos	03/23/2022	Regular	0.00	173.18	93819
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
R12602	Invoice	03/24/2022	03.17.2022 - 180 LOS ANGELES BLVD - PERM...	0.00	173.18	
	01.00.42201	CONSTR: PLAN CHECK	03.17.2022 - 180 LOS ANGELES BL...	173.18		
00001	AT&T Calnet	03/23/2022	Regular	0.00	4,092.70	93820

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Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
000017872779	Invoice	03/24/2022	574 - ALL DEPTS - CENTREX - 02.10.22 - 03.09..	0.00	2,687.66	
	01.12.61705	UTILITIES-TELEPHONE	TH DEPTS -CENTREX	537.53		
	01.18.61705	UTILITIES-TELEPHONE	TH DEPTS -CENTREX	430.03		
	01.41.61705	UTILITIES-TELEPHONE	TH DEPTS -CENTREX	215.01		
	01.42.61705	UTILITIES-TELEPHONE	TH DEPTS -CENTREX	349.40		
	01.71.61705	UTILITIES-TELEPHONE	TH DEPTS -CENTREX	295.64		
	01.81.61705	UTILITIES-TELEPHONE	TH DEPTS -CENTREX	107.51		
	21.65.61705	UTILITIES-TELEPHONE	TH DEPTS -CENTREX	618.16		
	31.41.61705	UTILITIES-TELEPHONE	TH DEPTS -CENTREX	134.38		
000017872783	Invoice	03/24/2022	579 - TRAFFIC LIGHT MODEM - 02.10.22 - 03...	0.00	64.41	
	01.42.61705	UTILITIES-TELEPHONE	579 - TRAFFIC LIGHT MODEM - 02...	64.41		
000017872784	Invoice	03/24/2022	580 - ROBSON HOUSE - 02.10.2022 - 03.09.2...	0.00	84.21	
	34.41.61705	UTILITIES-TELEPHONE	580 - ROBSON HOUSE - 02.10.202...	84.21		
000017872785	Invoice	03/24/2022	587 - FUEL FORCE STATION - 02.10.2022 - 03...	0.00	22.55	
	01.81.61705	UTILITIES-TELEPHONE	587 - FUEL FORCE STATION - 02.10..	22.55		
000017901299	Invoice	03/24/2022	588 - LIBRARY ELEVATOR PHONE - 02.12.22 - ..	0.00	1,233.87	
	01.71.61504	BLDG. MAINT-ELEVATOR	588 - LIBRARY ELEVATOR PHONE -...	1,233.87		
03186	Bauman Landscape & Construction, Inc	03/23/2022	Regular	0.00	71,272.03	93821
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
21053	Invoice	03/24/2022	03.22.2021 - BROOKSIDE SIDEWALK PROJECT..	0.00	71,272.03	
	14.41.63101	CAPITAL OUTLAY - PAVING...	03.22.2021 - BROOKSIDE SIDEWA...	71,272.03		
00058	Bay Alarm	03/23/2022	Regular	0.00	598.14	93822
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
19451555	Invoice	03/24/2022	03.15.2022 - SPRINKLER INSPECTION - MONI...	0.00	598.14	
	01.42.61506	BLDG. MAINT-OTHER	03.15.2022 - SPRINKLER INSPECTI...	598.14		
03151	City of San Rafael - Finance Dept	03/23/2022	Regular	0.00	6,680.05	93823
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
2830	Invoice	03/24/2022	03.16.2022 - LEGISLATIVE ANALYST SERVICES	0.00	6,680.05	
	01.21.61302	DUES	03.16.2022 - LEGISLATIVE ANALYS...	6,680.05		
02315	Coastland Civil Engineering Inc.	03/23/2022	Regular	0.00	1,485.00	93824
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
53334	Invoice	03/24/2022	02.28.2022 - BUILDING DEPARTMENT SERVI...	0.00	1,485.00	
	01.41.61157	PLAN CHECKING	02.28.2022 - BUILDING DEPARTM...	1,485.00		
02581	CSG CONSULTANTS	03/23/2022	Regular	0.00	230.00	93825
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
42361	Invoice	03/24/2022	03.11.2022 - 1 LINCOLN PARK - BUILDING IN...	0.00	230.00	
	01.00.20340	PERMIT DEPOSITS	03.11.2022 - 1 LINCOLN PARK - BU..	230.00		
00533	Davis Sign Company	03/23/2022	Regular	0.00	71.01	93826
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
34866	Invoice	03/24/2022	03.15.2022 - MUSEUM A-FRAME PRINT	0.00	71.01	
	01.42.62909	SUPPLIES-TRAFFIC CONTRO...	03.15.2022 - MUSEUM A-FRAME ...	71.01		
01320	DC Electric Group Inc	03/23/2022	Regular	0.00	6,388.46	93827

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Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
430987	Invoice	03/24/2022	02.28.2022 - MGSA STREETLIGHT MAINTEN...	0.00	613.27	
	01.42.61131	OUTSIDE SVCS-STREET LIG...	02.28.2022 - MGSA STREETLIGHT...	613.27		
431012	Invoice	03/24/2022	02.28.2022 - SFD & ROSS/BARBER - TS DIG IN	0.00	3,217.53	
	01.42.61130	OUTSIDE SVCS-SIGNALS	02.28.2022 - SFD & ROSS/BARBER ...	3,217.53		
431089	Invoice	03/24/2022	02.28.2022 - TRAFFIC SIGNAL PREVENTATIVE	0.00	2,059.56	
	01.42.61131	OUTSIDE SVCS-STREET LIG...	02.28.2022 - TRAFFIC SIGNAL PRE...	2,059.56		
431090	Invoice	03/24/2022	02.28.2022 - TRAFFIC SIGNAL REPAIR	0.00	498.10	
	01.42.61130	OUTSIDE SVCS-SIGNALS	02.28.2022 - TRAFFIC SIGNAL REP...	498.10		
00092	Ewing Irrigation Products	03/23/2022	Regular	0.00	404.91	93828
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
16264597	Invoice	03/24/2022	03.14.2022 - MEMORIAL PARK - PVC PIPE	0.00	404.91	
	01.81.62200	DEPARTMENTAL SUPPLIES	03.14.2022 - MEMORIAL PARK - P...	404.91		
00017	Fairfax Building Supply Co. Inc.	03/23/2022	Regular	0.00	13.70	93829
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
243397	Invoice	03/24/2022	03.18.2022- BARREL BOLTS - HARDWARE	0.00	13.70	
	01.81.62200	DEPARTMENTAL SUPPLIES	03.18.2022- BARREL BOLTS - HAR...	13.70		
00104	Grier Argall Plumbing Inc	03/23/2022	Regular	0.00	2,611.97	93830
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
14690	Invoice	03/24/2022	03.20.2022 - SINK REPAIR - CREEK PARK	0.00	1,075.56	
	45.41.61145	OES DROUGHT EXP	03.20.2022 - SINK REPAIR - CREEK...	1,075.56		
14691	Invoice	03/24/2022	03.20.2022 - MEMORIAL PARK - FAUCET RE...	0.00	1,036.11	
	01.81.61501	BLDG. MAINT-JANITORIAL	03.20.2022 - MEMORIAL PARK - F...	1,036.11		
14742	Invoice	03/24/2022	03.20.2022 - DRINKING FOUNTAIN REPAIR - ...	0.00	250.15	
	01.30.61506	BLDG. MAINT-OTHER	03.20.2022 - DRINKING FOUNTAIN..	250.15		
14743	Invoice	03/24/2022	03.20.2022 - DRKNKING FOUNTAIN REPAIR - ...	0.00	250.15	
	01.81.61501	BLDG. MAINT-JANITORIAL	03.20.2022 - DRKNKING FOUNTAI...	250.15		
00020	Hannibal's Inc Electrical Construction	03/23/2022	Regular	0.00	2,226.62	93831
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
24723	Invoice	03/24/2022	03.14.2022 - ELECTRICAL WORK - LIBRARY	0.00	1,779.12	
	01.41.61150	OUTSIDE SERVICES-OTHER	03.14.2022 - ELECTRICAL WORK - L..	1,779.12		
24726	Invoice	03/24/2022	03.14.2022 - CAMERA REPAIR - POLICE DEPT	0.00	223.75	
	01.41.61150	OUTSIDE SERVICES-OTHER	03.14.2022 - CAMERA REPAIR - P...	223.75		
24727	Invoice	03/24/2022	03.14.2022 - EV CHARGER REPAIR	0.00	223.75	
	01.41.61150	OUTSIDE SERVICES-OTHER	03.14.2022 - EV CHARGER REPAIR	223.75		
03185	Heidi Plume	03/23/2022	Regular	0.00	3,000.00	93832
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
R13380	Invoice	03/24/2022	03.21.2022 - 156 THE ALAMEDA - ROAD BO...	0.00	1,500.00	
	01.00.20314	ROAD BOND	03.21.2022 - 156 THE ALAMEDA - ...	1,500.00		
R13381	Invoice	03/24/2022	03.21.2022 - 60 REDWOOD ROAD - ROAD B...	0.00	1,500.00	
	01.00.20314	ROAD BOND	03.21.2022 - 60 REDWOOD ROAD ...	1,500.00		
00022	Jackson's Hardware Inc.	03/23/2022	Regular	0.00	1,965.17	93833

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
100331	Invoice	03/24/2022	02.28.2022 - CORPYARD - WHITE SPRAY PAI...	0.00	234.67	
	01.42.62909	SUPPLIES-TRAFFIC CONTRO...	02.28.2022 - CORPYARD - WHITE ...	234.67		
INV0007199	Invoice	03/24/2022	03.21.2022 - LEAF BLOWER REBATE PROGR...	0.00	1,730.50	
	90.41.61100	OUTSIDE SERVICES	03.21.2022 - LEAF BLOWER REBA...	1,730.50		
03181	Kille Pille	03/23/2022	Regular	0.00	54.99	93834
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0007197	Invoice	03/24/2022	03.10.2022 - REIMBURSEMENT FOR MILEAG...	0.00	54.99	
	01.18.61150	OUTSIDE SERVICES-OTHER	03.10.2022 - REIMBURSEMENT F...	54.99		
03059	LISA SARTO	03/23/2022	Regular	0.00	520.00	93835
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0007200	Invoice	03/24/2022	03.21.2022 - CPR TRIAING/CERTIFCATION - R...	0.00	520.00	
	01.00.48065	BUILDING TRAINING FEE	03.21.2022 - CPR TRIAING/CERTIF...	520.00		
00739	Marin Girls Softball	03/23/2022	Regular	0.00	9,686.00	93836
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0007198	Invoice	03/24/2022	03.17.2022 - USA SOFTBALL REGISTRATION ...	0.00	9,686.00	
	21.61.61165	SOFTBALL SERVICES	03.17.2022 - USA SOFTBALL REGIS...	9,686.00		
00142	Marin Municipal Water District	03/23/2022	Regular	0.00	7,685.82	93837
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
119-03152022	Invoice	03/24/2022	119 - TOWN HALL WATER UTILITIES	0.00	2,082.00	
	01.12.61703	UTILITIES-WATER	Town Hall Depts	249.84		
	01.18.61703	UTILITIES-WATER	Town Hall Depts	187.38		
	01.30.61703	UTILITIES-WATER	Town Hall Depts	1,353.30		
	01.41.61703	UTILITIES-WATER	Town Hall Depts	187.38		
	01.71.61703	UTILITIES-WATER	Town Hall Depts	104.10		
120-03142022	Invoice	03/24/2022	120 - MULTIPLE - WATER UTILITIES	0.00	2,110.02	
	01.81.61703	UTILITIES-WATER	120 - MULTIPLE - WATER UTILITIES	2,110.02		
152-03142022	Invoice	03/24/2022	152 - SAN FRANCISCO BLVD - WATER UTILITI...	0.00	821.43	
	01.41.61703	UTILITIES-WATER	152 - SAN FRANCISCO BLVD - WA...	821.43		
495-03152022	Invoice	03/24/2022	495 - MAGNOLIA LOT - WATER UTILITIES	0.00	101.10	
	01.42.61703	UTILITIES-WATER	495 - MAGNOLIA LOT - WATER UT...	101.10		
665-03142022	Invoice	03/24/2022	665 - SAN FRANCISCO BLVD - WATER UTILITI...	0.00	319.96	
	01.42.61703	UTILITIES-WATER	665 - SAN FRANCISCO BLVD - WA...	319.96		
752-03142022	Invoice	03/24/2022	752 - SUNNY HILLS DRIVE - WATER UTILITIES	0.00	486.04	
	01.81.61703	UTILITIES-WATER	752 - SUNNY HILLS DRIVE - WATER..	486.04		
761-03142022	Invoice	03/24/2022	761 - RED HILL AVE & SEQOUIA - WATER UTI...	0.00	174.04	
	01.81.61703	UTILITIES-WATER	761 - RED HILL AVE & SEQOUIA - ...	174.04		
808-03142022	Invoice	03/24/2022	808 - TH WATER UTILITIES - 01.12.22 - 03.09...	0.00	446.64	
	01.12.61703	UTILITIES-WATER	808 - TH WATER UTILITIES - 01.12....	53.60		
	01.18.61703	UTILITIES-WATER	808 - TH WATER UTILITIES - 01.12....	40.20		
	01.30.61703	UTILITIES-WATER	808 - TH WATER UTILITIES - 01.12....	290.32		
	01.41.61703	UTILITIES-WATER	808 - TH WATER UTILITIES - 01.12....	40.20		
	01.71.61703	UTILITIES-WATER	808 - TH WATER UTILITIES - 01.12....	22.32		
943-03142022	Invoice	03/24/2022	943 - 237 CRESCENT RD - WATER UTILITIES	0.00	1,144.59	
	01.81.61703	UTILITIES-WATER	943 - 237 CRESCENT RD - WATER ...	1,144.59		
	Void	03/23/2022	Regular	0.00	0.00	93838
02754	MAYACAMAS MOUNTAIN SPRING WATER	03/23/2022	Regular	0.00	74.25	93839

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
63327	Invoice	03/24/2022	03.21.2022 - BOTTLED WATER SERVICE - REC...	0.00	74.25	
	21.65.62200	DEPARTMENTAL SUPPLIES	03.21.2022 - BOTTLED WATER SE...	74.25		
00155	Municode	03/23/2022	Regular	0.00	2,286.42	93840
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
00371026	Invoice	03/24/2022	03.15.2022 - MUNICODE SUPPLEMENT PAG...	0.00	2,286.42	
	01.21.62200	DEPARTMENTAL SUPPLIES	03.15.2022 - MUNICODE SUPPLE...	2,286.42		
00161	Office Depot Business Services	03/23/2022	Regular	0.00	14.99	93841
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
231449545001	Invoice	03/24/2022	03.15.2022 -ADMIN, DPW, PLANNING - OFFI...	0.00	14.99	
	01.12.62000	OFFICE SUPPLIES	03.15.2022 -ADMIN, DPW, PLANN...	3.75		
	01.18.62000	OFFICE SUPPLIES	03.15.2022 -ADMIN, DPW, PLANN...	5.62		
	01.41.62000	OFFICE SUPPLIES	03.15.2022 -ADMIN, DPW, PLANN...	5.62		
00161	Office Depot Business Services	03/23/2022	Regular	0.00	93.94	93842
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
231198258001	Invoice	03/24/2022	03.15.2022 - OFFICE SUPPLIES - MARCH	0.00	40.66	
	01.12.62000	OFFICE SUPPLIES	03.15.2022 - OFFICE SUPPLIES - M...	40.66		
231380213001	Invoice	03/24/2022	03.15.2022 - OFFICE SUPPLIES - MARCH	0.00	53.28	
	01.12.62000	OFFICE SUPPLIES	03.15.2022 - OFFICE SUPPLIES - M...	53.28		
00128	Pacific Gas & Electric	03/23/2022	Regular	0.00	18,367.35	93843
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
146-03142022	Invoice	03/24/2022	146 - TOWN UTILITIES - 02.04.2022 - 03.07.2...	0.00	989.81	
	01.12.61701	UTILITIES-ELECTRICITY	146 - TOWN UTILITIES - 02.04.202...	38.21		
	01.12.61702	UTILITIES-GAS	146 - TOWN UTILITIES - 02.04.202...	3.07		
	01.18.61701	UTILITIES-ELECTRICITY	146 - TOWN UTILITIES - 02.04.202...	24.55		
	01.18.61702	UTILITIES-GAS	146 - TOWN UTILITIES - 02.04.202...	1.98		
	01.30.61701	UTILITIES-ELECTRICITY	146 - TOWN UTILITIES - 02.04.202...	185.09		
	01.30.61702	UTILITIES-GAS	146 - TOWN UTILITIES - 02.04.202...	14.75		
	01.41.61701	UTILITIES-ELECTRICITY	146 - TOWN UTILITIES - 02.04.202...	24.55		
	01.41.61702	UTILITIES-GAS	146 - TOWN UTILITIES - 02.04.202...	1.98		
	01.42.61707	UTILITIES-SIGNALS	146 - TOWN UTILITIES - 02.04.202...	65.62		
	01.42.61708	UTILITIES-STREET LIGHTS	146 - TOWN UTILITIES - 02.04.202...	284.67		
	01.71.61701	UTILITIES-ELECTRICITY	146 - TOWN UTILITIES - 02.04.202...	65.13		
	01.71.61702	UTILITIES-GAS	146 - TOWN UTILITIES - 02.04.202...	7.92		
	01.81.61701	UTILITIES-ELECTRICITY	146 - TOWN UTILITIES - 02.04.202...	31.38		
	21.65.61701	UTILITIES-ELECTRICITY	146 - TOWN UTILITIES - 02.04.202...	46.32		
	21.65.61701	UTILITIES-ELECTRICITY	146 - TOWN UTILITIES - 02.04.202...	29.79		
	31.41.61701	UTILITIES-ELECTRICITY	146 - TOWN UTILITIES - 02.04.202...	82.25		
	31.41.61702	UTILITIES-GAS	146 - TOWN UTILITIES - 02.04.202...	52.06		
	34.41.61701	UTILITIES-ELECTRICITY	146 - TOWN UTILITIES - 02.04.202...	18.61		
	34.41.61702	UTILITIES-GAS	146 - TOWN UTILITIES - 02.04.202...	11.88		
216-03142022	Invoice	03/24/2022	216 - IMAGINATION PARK - 02.04.2022 - 03....	0.00	113.08	
	14.81.61701	UTILITIES-ELECTRICITY	216 - IMAGINATION PARK - 02.04....	113.08		
355-03112022	Invoice	03/24/2022	355 - CORPYARD UTILITIES - 02.03.2022 - 03....	0.00	287.09	
	01.42.61701	UTILITIES-ELECTRICITY	355 - CORPYARD UTILITIES - 02.03...	287.09		
461-02222022	Invoice	03/24/2022	461 - TOWN UTILITIES - 01.06.2022 - 02.04.2...	0.00	16,863.45	
	01.12.61701	UTILITIES-ELECTRICITY	461 - TOWN UTILITIES - 01.06.202...	650.93		
	01.12.61702	UTILITIES-GAS	461 - TOWN UTILITIES - 01.06.202...	52.28		
	01.18.61701	UTILITIES-ELECTRICITY	461 - TOWN UTILITIES - 01.06.202...	418.21		
	01.18.61702	UTILITIES-GAS	461 - TOWN UTILITIES - 01.06.202...	33.73		

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	01.30.61701	UTILITIES-ELECTRICITY	461 - TOWN UTILITIES - 01.06.202...		3,153.47	
	01.30.61702	UTILITIES-GAS	461 - TOWN UTILITIES - 01.06.202...		251.25	
	01.41.61701	UTILITIES-ELECTRICITY	461 - TOWN UTILITIES - 01.06.202...		418.21	
	01.41.61702	UTILITIES-GAS	461 - TOWN UTILITIES - 01.06.202...		33.73	
	01.42.61707	UTILITIES-SIGNALS	461 - TOWN UTILITIES - 01.06.202...		1,118.05	
	01.42.61708	UTILITIES-STREET LIGHTS	461 - TOWN UTILITIES - 01.06.202...		4,849.93	
	01.71.61701	UTILITIES-ELECTRICITY	461 - TOWN UTILITIES - 01.06.202...		1,109.62	
	01.71.61702	UTILITIES-GAS	461 - TOWN UTILITIES - 01.06.202...		134.91	
	01.81.61701	UTILITIES-ELECTRICITY	461 - TOWN UTILITIES - 01.06.202...		534.57	
	21.65.61701	UTILITIES-ELECTRICITY	461 - TOWN UTILITIES - 01.06.202...		789.21	
	21.65.61701	UTILITIES-ELECTRICITY	461 - TOWN UTILITIES - 01.06.202...		507.59	
	31.41.61701	UTILITIES-ELECTRICITY	461 - TOWN UTILITIES - 01.06.202...		1,401.35	
	31.41.61702	UTILITIES-GAS	461 - TOWN UTILITIES - 01.06.202...		887.02	
	34.41.61701	UTILITIES-ELECTRICITY	461 - TOWN UTILITIES - 01.06.202...		317.03	
	34.41.61702	UTILITIES-GAS	461 - TOWN UTILITIES - 01.06.202...		202.36	
717-03082022	Invoice	03/24/2022	717 - CORPYARD GAS - 02.04.2022 - 03.07.2...	0.00	113.92	
	01.42.61702	UTILITIES-GAS	717 - CORPYARD GAS - 02.04.2022...		113.92	
	Void	03/23/2022	Regular	0.00	0.00	93844
	Void	03/23/2022	Regular	0.00	0.00	93845
00165	Pacific Telemanagement Services - PTS	03/23/2022	Regular	0.00	53.00	93846
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
2084129	Invoice	03/24/2022	03.10.2022 - TOWN HALL PAYPHONE - APRIL	0.00	53.00	
	01.42.61705	UTILITIES-TELEPHONE	03.10.2022 - TOWN HALL PAYPH...		53.00	
03133	Ross Valley Children For Change	03/23/2022	Regular	0.00	2,002.00	93847
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
INV0007201	Invoice	03/24/2022	03.21.2022 - CHILDREN FOR CHANGE - INST...	0.00	2,002.00	
	21.62.61175	KIDS CULTURE SERVICES	03.21.2022 - CHILDREN FOR CHA...		2,002.00	
01359	Siegfried Engineering Inc	03/23/2022	Regular	0.00	876.00	93848
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
43189	Invoice	03/24/2022	03.09.2022 - MEMORIAL PARK PARKING LOT...	0.00	876.00	
	12.41.63101	CAPITAL OUTLAY - PAVING...	03.09.2022 - MEMORIAL PARK PA...		876.00	
00024	T & B Sports Inc	03/23/2022	Regular	0.00	42.93	93849
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
0000119510	Invoice	03/24/2022	03.19.2022 - CHAMPRO SOFTBALLS	0.00	42.93	
	21.61.62965	SOFTBALL SUPPLIES	03.19.2022 - CHAMPRO SOFTBALLS		42.93	
00205	Team Ghilotti	03/23/2022	Regular	0.00	335,070.56	93850
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
829903	Invoice	03/24/2022	02.28.2022 - PAVEMENT REHAB PROJECT - P...	0.00	335,070.56	
	12.41.63107	CAPITAL OUTLAY - PAVING...	02.28.2022 - PAVEMENT REHAB P...		335,070.56	
03094	TRC Companies	03/23/2022	Regular	0.00	990.00	93851
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
36273	Invoice	03/24/2022	03.18.2022 - CONSTRUCTION INSPECTOR - ...	0.00	990.00	
	14.41.63101	CAPITAL OUTLAY - PAVING...	03.18.2022 - CONSTRUCTION INS...		990.00	
00384	Van Midde & Son Concrete	03/23/2022	Regular	0.00	32,774.00	93852

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Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
13761	Invoice	03/24/2022	03.21.2022 - INSTALL CURB, GUTTER, SIDEW...	0.00	32,774.00	
	14.00.47003	TAM Safe PATHS ALLOCAT...	03.21.2022 - INSTALL CURB, GUTT...	32,774.00		
02905	Wells Fargo Vendor Financial Services, LLC	03/23/2022	Regular	0.00	920.77	93853
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
5019344538	Invoice	03/24/2022	03.11.2022 - CANON COPIER LEASE - MARCH	0.00	920.77	
	01.12.61402	COPY MACHINE LEASE	03.11.2022 - CANON COPIER LEAS...	230.19		
	01.18.61402	COPY MACHINE LEASE	03.11.2022 - CANON COPIER LEAS...	230.19		
	01.41.61402	COPY MACHINE LEASE	03.11.2022 - CANON COPIER LEAS...	230.19		
	21.65.62200	DEPARTMENTAL SUPPLIES	03.11.2022 - CANON COPIER LEAS...	230.20		
03182	William Harms	03/23/2022	Regular	0.00	2,088.00	93854
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
R4629	Invoice	03/24/2022	03.02.2022 - 100 W HILLSIDE AVE - PERMIT ...	0.00	2,088.00	
	01.00.48012	GENERAL PLAN MAINT FEE	03.02.2022 - 100 W HILLSIDE AVE -..	174.00		
	01.00.48057	PLANNING FEES	03.02.2022 - 100 W HILLSIDE AVE -..	1,740.00		
	01.00.48058	PLANNING TECHNOLOGY F...	03.02.2022 - 100 W HILLSIDE AVE -..	87.00		
	01.00.48059	PLANNING TRAINING FEE	03.02.2022 - 100 W HILLSIDE AVE -..	87.00		
01896	Amesos Plumbing Inc.	03/31/2022	Regular	0.00	1,500.00	93855
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
WEB3353	Invoice	03/31/2022	01.14..2022 - 51 YOLANDA DRIVE - ROAD B...	0.00	1,500.00	
	01.00.20314	ROAD BOND	01.14.2022 - 51 YOLANDA DRIVE -...	1,500.00		
00001	AT&T Calnet	03/31/2022	Regular	0.00	450.68	93856
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
000017939963	Invoice	03/31/2022	634 - TRAFFIC LIGHT MODEM - 02.20.22 - 03...	0.00	450.68	
	01.42.61707	UTILITIES-SIGNALS	634 - TRAFFIC LIGHT MODEM - 02...	450.68		
00007	Bay Cities Joint Power Insurance Authority	03/31/2022	Regular	0.00	36,722.86	93857
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
BCJPIA-2022-200	Invoice	03/31/2022	03.25.2022 - GENERAL LIABILITY CLAIMS - FE...	0.00	36,722.86	
	40.21.61906	LIABILITY INSURANCE CLA...	03.25.2022 - GENERAL LIABILITY C...	5,197.50		
	40.21.61907	WORKERS COMPENSATION...	03.25.2022 - GENERAL LIABILITY C...	31,525.36		
01876	Chess Wizards	03/31/2022	Regular	0.00	4,374.00	93858
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0007225	Invoice	03/31/2022	03.28.2022 - INSTRUCTOR PAYMENT - CHESS...	0.00	4,374.00	
	21.63.61180	AFTER SCHOOL ENRICHME...	03.28.2022 - INSTRUCTOR PAYME...	4,374.00		
02856	CONDOR CONSTRUCTION	03/31/2022	Regular	0.00	1,500.00	93859
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
R13319	Invoice	03/31/2022	02.23.2022 - 18 BROADMOOR AVE - ROAD ...	0.00	1,500.00	
	01.00.20314	ROAD BOND	02.23.2022 - 18 BROADMOOR AVE..	1,500.00		
03194	East Bay Tire Co	03/31/2022	Regular	0.00	40.00	93860
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
1814772	Invoice	03/31/2022	03.08.2022 - CORPYARD - FLAT TIRE REPAIR	0.00	40.00	
	01.42.62988	VEHICLE-FUEL/OIL/TIRES	03.08.2022 - CORPYARD - FLAT TI...	40.00		
01794	Elise Semonian	03/31/2022	Regular	0.00	221.43	93861

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
INV0007203	Invoice	03/31/2022	03.28.2022 - REIMBURSEMENT FOR VERIZON..	0.00	221.43	
	01.18.61705	UTILITIES-TELEPHONE	03.28.2022 - REIMBURSEMENT F...	221.43		
00060	Elizabeth Touchette	03/31/2022	Regular	0.00	1,995.41	93862
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
INV0007224	Invoice	03/31/2022	03.29.2022 - INSTRUCTOR PAYMENT - SCIEN...	0.00	1,647.89	
	21.63.61180	AFTER SCHOOL ENRICHME...	03.29.2022 - INSTRUCTOR PAYME...	1,647.89		
INV0007233	Invoice	03/31/2022	03.30.2022 - REIMBURSEMENT - SUPPLIES - ...	0.00	347.52	
	21.63.62980	AFTER SCHOOL ENRICHME...	03.30.2022 - REIMBURSEMENT - ...	347.52		
03193	Enbridgement, Inc.	03/31/2022	Regular	0.00	34,069.00	93863
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
INV0007232	Invoice	03/31/2022	03.28.2022 - INSTRUCTOR PAYMENT - ENBR...	0.00	34,069.00	
	21.63.61180	AFTER SCHOOL ENRICHME...	03.28.2022 - INSTRUCTOR PAYME...	34,069.00		
02438	Erica Freeman	03/31/2022	Regular	0.00	329.27	93864
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
5686007	Invoice	03/31/2022	03.14.2022 - ANNUAL CERTIFICATE RENEWAL	0.00	225.00	
	01.41.61302	DUES	03.14.2022 - ANNUAL CERTIFICATE..	225.00		
INV0007223	Invoice	03/31/2022	03.28.2022 - REIMBURSEMENT - CONFEREN...	0.00	104.27	
	01.41.61000	TRAINING	03.28.2022 - REIMBURSEMENT - ...	46.77		
	01.41.61000	TRAINING	03.28.2022 - REIMBURSEMENT - ...	20.63		
	01.41.61000	TRAINING	03.28.2022 - REIMBURSEMENT - ...	36.87		
01143	Gopher IT Trenchless	03/31/2022	Regular	0.00	1,500.00	93865
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
WEB3115	Invoice	03/31/2022	01.27.2022 - 205 OAK SPRINGS RD - ROAD B...	0.00	1,500.00	
	01.00.20314	ROAD BOND	01.27.2022 - 205 OAK SPRINGS RD...	1,500.00		
03087	International Effectiveness Center	03/31/2022	Regular	0.00	82.27	93866
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
24402	Invoice	03/31/2022	03.16.2022 - TRANSLATIONS - ENGLISH TO S...	0.00	82.27	
	01.71.61150	OUTSIDE SERVICES-OTHER	03.16.2022 - TRANSLATIONS - EN...	82.27		
00113	Juan Olsen Sanchez	03/31/2022	Regular	0.00	4,500.00	93867
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
INV0007234	Invoice	03/28/2022	03.28.2022 - GYMNASTICS - PAYMENT 2 - SP...	0.00	4,500.00	
	21.61.61167	TUMBLING SERVICES	03.28.2022 - GYMNASTICS - PAY...	4,500.00		
01280	Kripa N. Davis	03/31/2022	Regular	0.00	1,626.30	93868
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
INV0007202	Invoice	03/31/2022	03.07.2022 - AFTER SCHOOL CARPENTRY - 0...	0.00	1,626.30	
	21.62.61175	KIDS CULTURE SERVICES	03.07.2022 - AFTER SCHOOL CARP...	1,626.30		
03192	Language and Cultural Center, Inc.	03/31/2022	Regular	0.00	9,212.00	93869
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
INV0007230	Invoice	03/28/2022	03.28.2022 - INSTRUCTOR PAYMENT - SPANI...	0.00	9,212.00	
	21.63.61180	AFTER SCHOOL ENRICHME...	03.28.2022 - INSTRUCTOR PAYME...	9,212.00		
00704	Liebert Cassidy Whitmore	03/31/2022	Regular	0.00	372.00	93870

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
214051	Invoice	03/31/2022	02.28.2022 - LEGAL COUNCIL - MARTIN CLA...	0.00	372.00	
	01.16.61109	OUTSIDE SERVICES-LITIGAT...	02.28.2022 - LEGAL COUNCIL - M...	372.00		
03188	Mark Cunningham	03/31/2022	Regular	0.00	1,900.00	93871
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
MR345	Invoice	03/31/2022	03.28.2022 - 65 SAN RAFAEL AVE - ROAD BO...	0.00	1,900.00	
	01.00.20314	ROAD BOND	03.28.2022 - 65 SAN RAFAEL AVE -...	1,900.00		
03190	Nikki Laura Contini	03/31/2022	Regular	0.00	793.80	93872
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0007226	Invoice	03/31/2022	03.28.2022 - INSTRUCTOR PAYMENT - CLAY ...	0.00	793.80	
	21.63.61180	AFTER SCHOOL ENRICHME...	03.28.2022 - INSTRUCTOR PAYME...	793.80		
00161	Office Depot Business Services	03/31/2022	Regular	0.00	61.66	93873
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
235445996001	Invoice	03/31/2022	03.22.2022 - OFFICE SUPPLIES - CHAIR MAT	0.00	61.66	
	01.12.62200	DEPARTMENTAL SUPPLIES	03.22.2022 - OFFICE SUPPLIES - C...	61.66		
00283	One on One Basketball	03/31/2022	Regular	0.00	5,754.45	93874
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0007231	Invoice	03/31/2022	03.30.2022 - INSTRUCTOR PAYMENT - SPOR...	0.00	5,754.45	
	21.63.61180	AFTER SCHOOL ENRICHME...	03.30.2022 - INSTRUCTOR PAYME...	5,754.45		
00166	Parisi Transportation Consulting	03/31/2022	Regular	0.00	14,094.83	93875
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
18833	Invoice	03/31/2022	03.22.2022 - 20038 SAN ANSELMO - HUB AS...	0.00	14,094.83	
	14.41.63101	CAPITAL OUTLAY - PAVING...	03.22.2022 - 20038 SAN ANSELMO..	12,478.03		
	19.41.61101	OUTSIDE SERVICES-PROF F...	03.22.2022 - 20038 SAN ANSELMO..	1,616.80		
01497	Quadient, Inc.	03/31/2022	Regular	0.00	174.19	93876
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
59145705	Invoice	03/31/2022	03.16.2022 - POSTAGE METER - FEB	0.00	174.19	
	01.12.62003	POSTAGE	03.16.2022 - POSTAGE METER - F...	34.84		
	01.18.62003	POSTAGE	03.16.2022 - POSTAGE METER - F...	34.84		
	01.41.62003	POSTAGE	03.16.2022 - POSTAGE METER - F...	34.84		
	01.71.62003	POSTAGE	03.16.2022 - POSTAGE METER - F...	34.83		
	01.82.62003	POSTAGE	03.16.2022 - POSTAGE METER - F...	34.84		
00024	T & B Sports Inc	03/31/2022	Regular	0.00	45.60	93877
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
0000119989	Invoice	03/31/2022	03.23.2022 - LINE-UP CARDS - 35 GAMES	0.00	45.60	
	21.61.62965	SOFTBALL SUPPLIES	03.23.2022 - LINE-UP CARDS - 35 ...	45.60		
03191	Timothy D. Bowen	03/31/2022	Regular	0.00	2,788.10	93878
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0007229	Invoice	03/31/2022	03.30.2022 - INSTRUCTOR PAYMENT - LEGO ...	0.00	2,788.10	
	21.63.61180	AFTER SCHOOL ENRICHME...	03.30.2022 - INSTRUCTOR PAYME...	2,788.10		
03187	Tracy Hill	03/31/2022	Regular	0.00	790.00	93879

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
15817	Invoice	03/31/2022	03.22.2022 - FUR, SCALES & TRAILS ANIMAL ...	0.00	790.00	
	21.63.61179	PARKSIDE SERVICES	03.22.2022 - FUR, SCALES & TRAIL...	395.00		
	21.63.61184	CAMP KIDMARIN MIGHTY ...	03.23.2022 - FUR, SCALES & TRAIL...	395.00		
00391	Verizon Wireless	03/31/2022	Regular	0.00	1,087.73	93880
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
9901735029	Invoice	03/31/2022	03.12.2022 - TH WIRELESS - 02.13.2022 - 03....	0.00	1,087.73	
	01.12.61705	UTILITIES-TELEPHONE	03.12.2022 - TH WIRELESS - 02.13...	51.33		
	01.18.61705	UTILITIES-TELEPHONE	03.12.2022 - TH WIRELESS - 02.13...	38.01		
	01.41.61705	UTILITIES-TELEPHONE	03.12.2022 - TH WIRELESS - 02.13...	422.39		
	01.42.61705	UTILITIES-TELEPHONE	03.12.2022 - TH WIRELESS - 02.13...	473.34		
	21.63.61179	PARKSIDE SERVICES	03.12.2022 - TH WIRELESS - 02.13...	51.33		
	21.63.61187	ROBSON AFTER SCHOOL S...	03.12.2022 - TH WIRELESS - 02.13...	51.33		
01024	Watershed Preservation Network	03/31/2022	Regular	0.00	3,337.60	93881
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
INV0007227	Invoice	03/31/2022	03.28.2022 - INSTRUCTOR PAYMENT - SCIEN...	0.00	2,770.60	
	21.63.61180	AFTER SCHOOL ENRICHME...	03.28.2022 - INSTRUCTOR PAYME...	2,770.60		
INV0007228	Invoice	03/31/2022	03.28.2022 - REIMBURSEMNT - SUPPLIES - S...	0.00	567.00	
	21.63.62980	AFTER SCHOOL ENRICHME...	03.28.2022 - REIMBURSEMNT - S...	567.00		
01281	Payroll Resources Group	03/03/2022	Bank Draft	0.00	85.00	DFT03473
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
INV0007084	Invoice	03/03/2022	March 2022 S125 Processing Fee	0.00	85.00	
	01.12.61107	OUTSIDE SVCS-ACCOUNTI...	March 2022 S125 Processing Fee	85.00		
00362	Town of San Anselmo	03/03/2022	Bank Draft	0.00	206,566.19	DFT03498
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
INV0007116	Invoice	03/03/2022	3-15-2022 TSA To Fund Payroll	0.00	206,566.19	
	01.00.20299	PAYROLL PAYABLE	3-15-2022 TSA To Fund Payroll	152,467.69		
	01.00.20299	PAYROLL PAYABLE	3-15-2022 TSA To Fund Payroll	-1,137.11		
	12.00.20299	PAYROLL PAYABLE	3-15-2022 TSA To Fund Payroll	5,472.78		
	12.00.20299	PAYROLL PAYABLE	3-15-2022 TSA To Fund Payroll	-30.84		
	19.00.20299	PAYROLL PAYABLE	3-15-2022 TSA To Fund Payroll	8,952.81		
	21.00.20299	PAYROLL PAYABLE	3-15-2022 TSA To Fund Payroll	27,808.22		
	21.00.20299	PAYROLL PAYABLE	3-15-2022 TSA To Fund Payroll	-230.00		
	27.00.20299	PAYROLL PAYABLE	3-15-2022 TSA To Fund Payroll	13,262.64		
00362	Town of San Anselmo	03/18/2022	Bank Draft	0.00	173,100.31	DFT03526

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0007196	Invoice	03/18/2022	3-31-2022 TSA To Fund Payroll	0.00	173,100.31	
	01.00.20299	PAYROLL PAYABLE	3-31-2022 TSA To Fund Payroll		126,501.32	
	01.00.20299	PAYROLL PAYABLE	3-31-2022 TSA To Fund Payroll		-1,137.11	
	12.00.20299	PAYROLL PAYABLE	3-31-2022 TSA To Fund Payroll		3,933.51	
	12.00.20299	PAYROLL PAYABLE	3-31-2022 TSA To Fund Payroll		-30.84	
	19.00.20299	PAYROLL PAYABLE	3-31-2022 TSA To Fund Payroll		6,946.21	
	21.00.20299	PAYROLL PAYABLE	3-31-2022 TSA To Fund Payroll		27,318.41	
	21.00.20299	PAYROLL PAYABLE	3-31-2022 TSA To Fund Payroll		-230.00	
	27.00.20299	PAYROLL PAYABLE	3-31-2022 TSA To Fund Payroll		9,798.81	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	356	161	0.00	1,526,289.98
Manual Checks	0	0	0.00	0.00
Voided Checks	0	10	0.00	-5,942.40
Bank Drafts	3	3	0.00	379,751.50
EFT's	0	0	0.00	0.00
	359	**174**	**0.00**	**1,900,099.08**

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	356	161	0.00	1,526,289.98
Manual Checks	0	0	0.00	0.00
Voided Checks	0	10	0.00	-5,942.40
Bank Drafts	3	3	0.00	379,751.50
EFT's	0	0	0.00	0.00
	359	**174**	**0.00**	**1,900,099.08**

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH - OPERATING	3/2022	1,900,099.08
			1,900,099.08

TO: Town Council 4/12/2022 **Item #:** 2.4.

FROM:
Carla Kacmar, Town Clerk

SUBJECT:
Consider Adoption of Resolution to Allow for Virtual Town Council Meetings in Compliance with AB 361.

RECOMMENDATION

That the Town Council adopt the attached resolution making findings pursuant to AB 361 to support continued use of teleconferencing/videoconferencing to hold public meetings of the Town Council and Town legislative bodies during the continuing state of emergency proclaimed by Governor Newsom on March 4, 2020. (Attachment 1).

BACKGROUND

On March 4, 2020, Governor Newsom declared a state of emergency pursuant to Government Code section 8625 due to COVID-19. Recognizing the need to promote social distancing while allowing local legislative bodies to continue operating during the emergency, Governor Newsom signed Executive Orders N-25-20, N-29 -20, and N-08-21, which suspended provisions of the Brown Act. Those Orders permitted legislative bodies to hold virtual meetings; however, the relevant provisions expired on September 30, 2021.

On September 16, 2021, Governor Newsom signed AB 361, which extends the authority of public agencies to conduct meetings by teleconference, including video conference, during State-declared emergencies. Specifically, the bill provides that a legislative body may hold virtual meetings where there is a proclaimed state of emergency and state or local officials have imposed or recommended measures to promote social distancing. (Cal. Gov. Code § 54953(e)(1)(A)).

On September 22, 2021, the Marin County Director of Health & Human Services, Benita McLarin, sent a letter to the Marin County Board of Supervisors recommending continued social distancing for local government meetings.

> Local government meetings are indoor meetings that are sometimes crowded, involve many different and unfamiliar households, and can last many hours. Given those circumstances, I recommend a continued emphasis on social distancing measures as much as possible to make public meetings as safe as possible. These measures can include using video/teleconferencing when it meets community needs and spacing at in-person meetings so that individuals from different households are not sitting next to each other.

Ms. McLarin has confirmed that these recommendations remain in place, including in her letter to the Board

on March 22, 2022.
On November 26, 2021, the World Health Organization (WHO) classified a new variant, B.1.1.529, as a Variant of Concern and named it Omicron and on November 30, 2021, the United States also classified it as a Variant of Concern. On December 1, 2021, the California and San Francisco Departments of Public Health confirmed that a recent case of COVID-19 in California was caused by the Omicron variant. Omicron is more contagious than previous variants and spread rapidly. On January 10, 2022, the U.S. reported 1,400,000 positive COVID cases in a single day. On February 22, 2022, the World Health Organization identified a new Omicron variant as a variant of concern.

On October 12, 2021, November 9, 2021, December 14, 2021, January 11, 2022, February 8, 2022, and March 8, 2022, the Town Council adopted resolutions with the requisite findings that the state of emergency is in effect, that measures to promote social distancing are still being recommended by local officials, and that the state of emergency directly impacts the ability of the public and the members of the Town Council to meet safely indoors in person. AB 361 requires the Town Council to reconsider these findings every thirty days if it desires to continue meeting virtually. (Cal. Gov. Code § 54953(e)(3)).

On March 22, 2022, the Council voted for the month of April to have the option for Council to either meet in the Council Chambers or virtually and for the public to only meet virtually. Given the unpredictable spread of new COVID-19 variants and the nature of public meetings to bring different households into an enclosed room for extended periods of time, the Town Council has indicated that remote meetings may be necessary beyond April. The Town Council has also directed that, going forward, Town legislative bodies may make an independent determination about their use of the virtual meeting format. However, the Council limited the Committee and Commissions options to only those that allow for virtual public participation.

Council requested that staff be asked how they feel about attending in person meetings and staff indicated that they would prefer to be allowed to choose to be in person or virtual, just like the Council.

Finally, the Council asked that staff verify that Council members and Committee and Commission members who plan to participate in in-person meetings are vaccinated. Given the proof-of-vaccination requirement imposed by the Council, allowing virtual participation by Council and Committee members will ensure that all members can take part in the meetings, regardless of vaccination status.

FISCAL IMPACT

There would be no direct fiscal impact to the Town to approve this item.

CEQA AND CLIMATE ACTION PLAN CONSISTENCY

Adopting a resolution to establish the format for public meetings during a state of emergency is not a “project” under the California Environmental Quality Act (CEQA), because it does not involve an activity that has the potential to cause a direct or reasonably foreseeable indirect physical change in the environment. (Cal. Pub. Res. Code § 21065).

CONCLUSION

Staff respectfully requests that the Council adopt the attached resolution to allow for continued use of video/teleconferencing for public meetings.

RESOLUTION NO.

RESOLUTION REGARDING TELECONFERENCE AND VIDEOCONFERENCE MEETINGS DURING THE COVID-19 STATE OF EMERGENCY

WHEREAS, on March 4, 2020, Governor Newsom proclaimed pursuant to his authority under the California Emergency Services Act, California Government Code Section 8625, that a state of emergency exists due to a novel coronavirus (COVID- 19); and

WHEREAS, on June 4, 2021, in lifting many restrictions that the State previously imposed due to COVID-19, the Governor indicated that those changes did not end the ongoing, proclaimed state of emergency; and

WHEREAS, as of the date of this Resolution, neither the Governor nor the Legislature have exercised their respective powers pursuant to California Government Code section 8629 to lift the state of emergency either by proclamation or by concurrent resolution in the state Legislature; and

WHEREAS, the continued local rates of transmission of the virus and variants causing COVID-19 are such that on September 22, 2021, the Marin County Director of Health & Human Services recommended that local government entities continue to emphasize social distancing in order to minimize the potential spread of COVID-19 during indoor, public meetings; and

WHEREAS, the County Director of Health & Human Services' has confirmed her recommendation related to public meetings, including in a letter to the Board of Directors on March 22, 2022; and

WHEREAS, on November 26, 2021, the World Health Organization (WHO) classified a new variant, B.1.1.529, as a Variant of Concern and named it Omicron and on December 1, 2021, the California and San Francisco Departments of Public Health confirmed that the first case of COVID-19 in California caused by the Omicron variant; and

WHEREAS, Omicron is a more contagious variant and by January 10, 2022, the U.S. reported 1,400,000 positive COVID-19 cases on a single day; and

WHEREAS, on February 22, 2022, the WHO labeled a second version of Omicron to be a new variant of concern; and

WHEREAS, in light of the County's recommendation and the current COVID-19 Variant of Concern, the Town Council desires to continue to have the flexibility, for itself and for all other Town legislative bodies, to meet by teleconference and/or videoconference; and

WHEREAS, adopting a resolution to establish the format for public meetings during a state of emergency is not a "project" under the California Environmental Quality Act (CEQA),

because it does not involve an activity that has the potential to cause a direct or reasonably foreseeable indirect physical change in the environment. (Cal. Pub. Res. Code § 21065).

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The above recitals are hereby incorporated as if fully set forth herein.
2. There is an ongoing proclaimed state of emergency relating to the novel coronavirus causing the disease known as COVID-19.
3. The state of emergency continues to directly impact the ability of Town Council to meet safely in person.
4. Local health officials, including the County Director of Health & Human Services continue to recommend social distancing during public meetings, including the use of tele/video conferencing.
5. Holding meetings with all attendees participating in person would present imminent risks to the health or safety of attendees, such that the conditions continue to exist pursuant to Government Code Section 54953(e)(3) to allow the Town of San Anselmo Town Council and Town legislative bodies to use teleconferencing to hold public meetings in accordance with Government Code section 54953(e)(2) to ensure members of the public have continued access to safely observe and participate in local government meetings.

PASSED AND ADOPTED at the regular meeting of the Town Council of the Town of San Anselmo held on the 12th day of April, 2022, by the following vote:

AYES
NOES:
ABSENT:

_____
Alexis Fineman, Mayor

Attest:

_____
Carla Kacmar, Town Clerk

Item 2.4 – Attachment 1

TO: Town Council | 4/12/2022 | **Item #:** 2.5.

FROM:
Mattie O'Grady, Recreation Supervisor

SUBJECT:
Special Event Application: The Arts Commission's Beatles Tribute Event

RECOMMENDATION
That Council approve the San Anselmo Art Commission's application for "Beatles Tribute" scheduled for July 23rd, 2022, in Creek Park.

BACKGROUND
This will be the 18th annual Beatles Tribute concert this year. The proceeds from this event help fund Arts Commission projects throughout the year, including the scholarship program, Utility Box Public Art Project, and other partnered projects such as the Harmony Exhibit with Cedars.

DISCUSSION
The annual Beatles Tribute is a ticketed event and attracts an average attendance of 900-1200 people. Similar to previous years, the Arts Commission would like to request permission to have a beverage concession booth at the Beatles event that would include beer and wine sales. This booth would be operated under the auspices of the Friends of Ross Valley Arts (FORVA), which is the Commission's 501c3 non-profit organization. FORVA will apply for and post the approved ABC license during the event. Staff has requested that the alcohol sales not be included in the marketing materials for the event if approved.

This event will be independent of the San Anselmo Live on the Avenue series.

The attached application provides details of the event with comments and conditions from Town staff.

FISCAL IMPACT
There would be no direct fiscal impact to the Town to approve this item.

TOWN OF SAN ANSELMO
1000 Sir Francis Drake Blvd, Suite # 14
San Anselmo, CA 94960
415-258-4640

APPLICATION FOR COMMUNITY-BASED EVENTS

Please complete this application if you wish to conduct a community-based event (non-commercial) in downtown San Anselmo on public property for more than 50 people or involving the closure of a downtown street for more than fifteen minutes. The application will be reviewed by staff and forwarded to the Town Council for approval.

EVENT INFORMATION

Name of event: Beatles Tribute
Organization(s) presenting the event: San Anselmo Arts Comm
Other event sponsor(s), if any: NA
Contact Person: Elizabeth Grassos **Phone Number:** 210.414.2069
Address: 456 Laurel Ave **Email:** elizabeth@grassos.net
Event Date(s): 7.23.22
Start and end times: 6-10 PM → (Creek Park closure 2PM) **Number of attendees (estimate):** 1200
Location: Creek Park
Will alcohol be served or sold?

Yes X * No ____
* Hopefully by a vendor

Brief Event Description:

Beatles Tribute band in creek Park
Primary Fundraiser for San Anselmo Arts commission/Friends of the Ross Valley Arts a 501c3 organization.

Public space requested:

- X **Creek Park**
- ____ **Pine Street Parking Lot**
- ____ **Town Hall Lawn**
- ____ **Imagination Park**
- ____ **Other:** _____
- X **Creek Park Parking Lot**
- ____ **Magnolia Parking Lot**
- ____ **Council Chamber**
- ____ **Memorial Park**

_____ San Anselmo Avenue: from (cross streets) _____ to _____
_____ Tunstead Avenue: from (cross streets) _____ to _____
_____ Other street(s): from (cross streets) _____ to _____
_____ Other space use (e.g. parking spaces) _____
_____ Other Facilities: _____

Additional Comments on the Public Space Requested:

To be qualified for consideration, applicants must fall into one of the following categories:

- ❖ Town-Sponsored Events
- ❖ Ross Valley* accredited or licensed schools (pre-kindergarten through 12th grade, (both public and private schools)
- ❖ Ross Valley* Youth Organized Sporting of Cultural Events
- ❖ Organizations located in the Ross Valley* which have received tax-exempt status pursuant to Internal Revenue Service Code Section 501c(3)
- ❖ Merchant associations located in incorporated San Anselmo and established as of 2006

*Ross Valley is defined as incorporated and unincorporated areas of San Anselmo, Fairfax, and Ross

Standards & Objectives

The Town Council, with input from downtown merchants, property owners, and local residents, has adopted the following criteria they will consider when reviewing applications for the closure of roadways or other public space in the downtown area.

Does the event:

- ✓ Attract local residents
- ✓ Attract people throughout the Bay Area
- ✓ Attract families
- ✓ Generate interest for people to return and spend money in local businesses
- ✓ Create a positive impact for real estate stimulation
- ✓ Provide a overall positive impact on business
- ✓ Provide an opportunity for downtown merchants to participate in the event
- ✓ Provide access to neighborhood streets during the event
- ✓ Avoid conflicting with a retail holiday
- ✓ Assure public safety
- ✓ Provide adequate parking
- ✓ Benefit the Town
- ✓ Provide access for persons with disabilities
- ✓ Provide for clean-up by event organizers
- ✓ Provide emergency vehicle access
- ✓ Assure that any booths or other structures are designed and placed so that storefronts have access and visibility
- ✓ Allow local businesses to exhibit merchandise on the sidewalk area in front of their stores, without charge, while maintaining wheelchair access

CONDITIONS OF APPROVAL

The following conditions apply to downtown events, unless waived or modified by the Town. Other conditions, as set by the Town Council and staff, may apply to particular events for public safety or other objectives of the Town.

A. **Police**: Off-duty police officers may be required for the event, as determined by the Police Chief, depending on the number of people attending and the nature of the event. Off-duty police officers are required during events where alcohol is served or sold.

B. **Emergency access**: An emergency access lane of at least 14 feet wide must be maintained at all times.

C. **Insurance**: Proof of general liability insurance, naming the Town, its employees, and agents as additional insured, at limits no less than $1,000,000.

D. **Recycling and garbage**: Extra containers for recycling cans and bottles, and garbage cans must be placed throughout the area of the event. Containers and cans are to be emptied when full during the event, and picked up after the event.

E. **Compostable/Disposable Foodware:** In accordance with the Town of San Anselmo's Ordinance 1136 all food vendors will provide takeout food in reusable foodware or compostable disposable foodware, or items composed entirely of aluminum. If a compostable disposable foodware item is not available, an alternative foodware item made of other materials, except polystyrene foam and polystyrene food ware, may be substituted.

F. **Toilet facilities**: Events estimated to attract more than 100 people and lasting more than two hours must provide portable toilets, in the number and location as approved by the Parks superintendent, unless alternate arrangements for toilet facilities are otherwise required or arranged to the approval of the Parks Superintendent. Toilet facilities must be provided for disabled persons at each location where portable facilities are provided. Hand washing facilities must be provided where food is served.

G. **Traffic control**: A traffic and parking control plan, including enforcement measures, must be approved by the Police Chief.

H. **Noticing:** Events that include closure of the street will require advance written notice to businesses and residents on the street(s) that will be closed. These notices must be distributed a minimum of five days prior to the Town Council meeting date that the event application will be considered.

I. **Sales tax**: Persons or businesses selling items as part of the event shall designate San Anselmo as the point of sale for sales tax purposes.

J. **Alcoholic beverages**: A permit is required from the Police Chief and the State Department of Alcohol Beverage Control in order to serve or sell alcoholic beverages. Off-duty police officers are required if alcohol is served or sold.

K. **Fire Inspection**: A fire inspection is required of any and all appliances or devices that produce an open or enclosed flame and/or hot materials, including food.

L. **Creek Park**: No more than three booths are allowed inside the turf areas of the park.

M. **Signs and barricades**: Any "No parking signs" that are needed are to be provided by the event organizers, and posted according to the traffic control plan prior to the event. Barricades, detour signs, and other traffic control devices are to be provided by the event organizers.

N. **Parking:** Temporary accessible parking must be provided if a street closure or other event condition renders permanent accessible parking unusable.

O. **Cables**: Cables must be covered so as not to create a tripping hazard. When cable covers are used, they must not create a tripping hazard and must be navigable by wheelchair. The path of travel must be no more than 1:12.

On behalf of the organization applying for the permit to conduct the event, I have read and agree to follow the standards for events, as stated in this application, and have read and agree to follow the permit

conditions as stated in this application and those which may be required of me as conditions of approval.

Name: Elizabeth M Grasso Date: 4/4/22

NAME OF EVENT: Beatles Tribute 2022 **DATE:** 7/23/22

DEPARTMENT	COMMENTS/CONDITIONS	APPROVED BY
POLICE	Requires daily ABC license.	H. Khalili
FIRE	Requires site map of the venue prior to the event.	J. Weber & T. Grasser
RECREATION	Requires compliance with all ADA regulations. Signage including "A-Frame or Sandwich-Style" boards are not allowed in accordance with SAMC 10-9.813.	D. Mauk
PUBLIC WORKS	Requires additional garbage and recycling receptacles to compensate for extra materials generated from beverage booth.	S. Condry & AJ Shaw
ADMINISTRATION	For Beatles night, recommend beverage booth be in Redwood Grove area and no promotion of alcohol sales or advertising.	D. Donery
TOWN COUNCIL		

525 San Anselmo Avenue
San Anselmo, CA 94960

Town of San Anselmo

Staff Report

TO: Town Council | 4/12/2022 | **Item #:** 2.6.

FROM:
Carla Kacmar, Town Clerk

SUBJECT:
Review the report from a Marin Municipal Water District representative.

RECOMMENDATION

That Council review the report from a Marin Municipal Water District representative.

BACKGROUND

At the August 24, 2021 Town Council meeting, Council requested staff coordinate monthly reporting from Marin Municipal Water District representatives during the drought. A report from the Marin Municipal Water District representative is attached.

FISCAL IMPACT

There would be no direct fiscal impact to the Town to approve this item.

CEQA AND CLIMATE ACTION PLAN CONSISTENCY

The proposed project is exempt from the California Environmental Quality Act (CEQA), under the “common sense” exemption, because it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment. (Cal. Code Regs. tit. 14, § 15061).

District establishes guidelines to discourage new installation of decorative lawns in commercial areas

Corte Madera, CA – The Marin Water Board of Directors took action to prevent future water waste. The action, adopted through an ordinance, prohibits the use of District water for irrigating any new ornamental lawn in commercial and municipal landscapes.

The ordinance will take effect on April 15th and applies to new and rehabilitated landscapes that require plan review by the District. Projects required to undergo landscape plan review include new construction projects with landscape areas of 500 square feet or more, and rehabilitated landscape projects of 1,000 square feet or more.

The board's decision is intended to discourage new installations of purely decorative grass around business complexes and in street medians by restricting use of the District's potable and recycled water supplies for grass care and maintenance. The District has previously identified non-functional turf as a key area of opportunity where greater water savings can be achieved to preserve the District's supplies for other more beneficial uses. Tuesday's decision applies only to new and rehabilitated commercial and municipal areas, and not to residential properties or recreational areas. In addition, it is the District's first step in tackling a broader interest in review of decorative lawns across the service area as a possible means of further longer-term water savings.

TO: Town Council 4/12/2022 **Item #:** 2.7.

FROM:
David P. Donery, Town Manager

SUBJECT:
Consider approving the Town of San Anselmo's participation in the 2022 Mayors' Monarch Pledge through the National Wildlife Federation

RECOMMENDATION

Consider approving the Town of San Anselmo's participation in the 2022 Mayors' Monarch Pledge through the National Wildlife Federation.

BACKGROUND

This spring, a resident wrote to Mayor Fineman encouraging the Mayor to consider taking the Mayor's Monarch Pledge. The National Wildlife Federation has created the Mayors' Monarch Pledge to enable municipalities, and other communities to make a commitment that will help create habitat for the monarch butterfly and pollinators while simultaneously providing public education. Mayors and other heads of local and tribal government are taking action to help save the monarch butterfly, an iconic species whose eastern populations have declined by 90% and western populations by 99% in recent years. conservation, as well as cultural awareness and recognition.

DISCUSSION

By taking the pledge, the Town of San Anselmo is committing to taking three actions over the next year. These include issuing the attached proclamation to raise awareness about the decline of the monarch butterfly and the species' need for habitat, and increase the percentage of native plants, shrubs and trees that to be used in Town landscaping projects and encourage use of milkweed, where appropriate, and adding and maintaining native milkweed and nectar producing plants in public community gardens.

For additional information regarding the National Wildlife Federation's Mayor's Monarch Pledge, visit <https://www.nwf.org/mayorsmonarchpledge>

FISCAL IMPACT

The fiscal impact of approving the Town of San Anselmo's participation in the 2022 Mayors' Monarch Pledge

would be cost of purchasing milkweed plants. It is expected that the total budget would not exceed $250.

CEQA AND CLIMATE ACTION PLAN CONSISTENCY

Approving the Town of San Anselmo's participation in the 2022 Mayors' Monarch Pledge is not considered a "project" under the California Environmental Quality Act (CEQA), because it does not involve an activity which has the potential to cause a direct or reasonably foreseeable indirect physical change in the environment. (Cal. Pub. Res. Code § 21065).

Attachment 1 - Mayor's Monarch Pledge proclamation

Town of San Anselmo
Mayor's Monarch Pledge
Proclamation

WHEREAS, the monarch butterfly is an iconic North American species whose multigenerational migration and metamorphosis from caterpillar to butterfly has captured the imagination of millions of Americans; and

WHEREAS, 20 years ago, more than one billion Eastern monarch butterflies migrated to Mexico, but in the winter of 2014, only 60 million made the trip; and

WHEREAS, cities, towns and counties have a critical role to play to help save the monarch butterfly, and the Town of San Anselmo pledges to encourage the planting of milkweeds plants in an effort to ; and

WHEREAS, every citizen of San Anselmo can make a difference for the monarch by planting native milkweed and nectar plants to provide habitat for the monarch and pollinators in locations where people live, work, learn, play and worship; and

WHEREAS; in taking this pledge, San Anselmo commits to issuing this Proclamation to raise awareness about the decline of the monarch butterfly and the species' need for habitat, and Increase the percentage of native plants, shrubs and trees that to be used in Town landscaping ordinances and encourage use of milkweed, where appropriate, and adding and maintaining native milkweed and nectar producing plants in public community gardens, and

WHEREAS, on behalf of the people of San Anselmo, I am honored to help lead the way by signing the National Wildlife Federation's Mayors' Monarch Pledge; and I encourage other public officials across our great nation to take a stand with me so that the monarch butterfly will once again flourish across the continent.

Now, therefore, I, Alexis Fineman, Mayor of the Town of San Anselmo, do hereby proclaim that as Mayor of the Town of San Anselmo, to commit to taking the "MAYORS' MONARCH PLEDGE" on the behalf of the Town on this 12th day of April, 2020.

_____

Alexis Fineman, Mayor

525 San Anselmo Avenue
San Anselmo, CA 94960

Town of San Anselmo

Staff Report

TO: Town Council | 4/12/2022 | **Item #:** 2.8.

FROM:
Carla Kacmar, Town Clerk
Dave Donery, Town Manager

SUBJECT:
Resolution for CalRecycle Payment and Grant Programs

RECOMMENDATION

That Council approve the resolution authorizing submittal of applications for all CalRecycle payment programs for which the Town is eligible.

BACKGROUND

The Department of Resources Recycling and Recovery (CalRecycle) is authorized to administer various payment programs and grants in furtherance of the State of California's efforts to reduce recycle and reuse solid waste generated in the state, thereby preserving landfill capacity, and protecting public health and safety, as well as the environment.

FISCAL IMPACT

Over the years the Town has participated in the annual $5,000 payment program through CalRecycle to place and replace recycling and garbage can sets on public streets and in our parks. CalRecycle is now requiring the approval of a resolution as part of the process.

CEQA AND CLIMATE ACTION PLAN CONSISTENCY

The proposed adoption of the resolution is exempt from the California Environmental Quality Act (CEQA), under the "common sense" exemption, because it can be seen with certainty that there is no possibility that the activity in question may have a significant negative effect on the environment. (Cal. Code Regs. tit. 14, § 15061).

RESOLUTION NO.

RESOLUTION OF THE TOWN OF SAN ANSELMO AUTHORIZING SUBMITTAL OF APPLICATION FOR PAYMENT PROGRAMS AND RELATED AUTHORIZATIONS

WHEREAS, pursuant to Public Resources Code sections 48000 et seq., 14581, and 42023.1(g), the Department of Resources Recycling and Recovery (CalRecycle) has established various payment programs to make payments to qualifying jurisdictions; and

WHEREAS, in furtherance of this authority CalRecycle is required to establish procedures governing the administration of the payment programs; and

WHEREAS, CalRecycle's procedures for administering payment programs require, among other things, an applicant's governing body to declare by resolution certain authorizations related to the administration of the payment program.

NOW, THEREFORE, BE IT RESOLVED that the Town of San Anselmo is authorized to submit an application to CalRecycle for any and all payment programs offered; and

BE IT FURTHER RESOLVED that the Town Manager or his/her designee, is hereby authorized as Signature Authority to execute all documents necessary to implement and secure payment; and

BE IT FURTHER RESOLVED that this authorization is effective until rescinded by the Signature Authority or this governing body.

I hereby certify that the foregoing Resolution was duly passed and adopted at a regular meeting of the San Anselmo Town Council on the 12th day of April, 2022, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

_____
Mayor Alexis Fineman

ATTEST:

_____
Carla Kacmar, Town Clerk

TO: Town Council | 4/12/2022 | **Item #:** 2.9.

FROM:
Scott Schneider, Assistant Public Works Director

SUBJECT:
2022 Slurry Seal project

RECOMMENDATION

That Council authorize the Town Manager to Award the Construction Contract to the lowest responsible bidder

BACKGROUND

In August 2019, the Town Council approved the 5-Year Capital Improvement Program (CIP) that included a preventative maintenance component. Preventative maintenance includes crack sealing and slurry sealing that is performed on a street or road that is in good condition to extend the life of the pavement. The Pavement Condition Index (PCI) is a rating from 1 to 100 that is based on an inspection of a road for several pavement distresses. Slurry seal is typically applied to streets with a PCI between 70 and 90.

Slurry seal typically costs about 1/10 of the cost to repave a street. Ideally, a newly paved street will be slurry sealed every 5 to 7 years (up to three times), then allowed to deteriorate to a PCI of 55 or 65, followed by a thin pavement overlay. Without a sufficient budget, most agencies don't have the luxury of repaving a street with a 65 PCI when portions of the network are in much worse condition. One of the best ways to increase the 'bang for the buck' of a pavement network is to inexpensively slurry seal the streets in good condition to increase their life, while simultaneously focusing on fixing the more expensive streets with pavement overlays or reconstruction.

See the 2022 Slurry Seal project map (Attachment 1).

DISCUSSION

Bids were opened on Thursday March 17, 2022. Five bids were received (see below):

Engineer's Estimate:	$450,000
Sierra Nevada Const.	$402,007
VSS International	$423,325
Dryco	$433,234
Pavement Coatings Co.	$435,020
American Pavement Systems	$632,245

ANALYSIS

Sierra Nevada Construction submitted the lowest bid. Staff reviewed all bids for conformity with the bid instructions, and concluded that the low bidder is responsible, and their bid was responsive to the Bid Book. The contractor and all of their subcontractors are licensed with the California Contractors State License Board.

FISCAL IMPACT

Funding for the project is available in the 2021/2022 Measure D fund.

GENERAL PLAN CONSISTENCY

The General Plan does not address maintenance of the Town's roadway network, but rather focuses on changes to roadways (additional lanes, turn pockets, etc). The slurry seal project maintains the current roadway configurations while improving the surface and striping for all modes of transportation (vehicle drivers, bicyclists, pedestrians, and transit users).

CEQA AND CLIMATE ACTION PLAN CONSISTENCY

The Town finds this project to be categorically exempt from the requirement for the preparation of environmental documents under the California Environmental Quality Act (CEQA) under CEQA Guidelines Section 15301 Class 1, because it involves maintenance of existing streets, will not create additional automobile lanes and involves negligible or no expansion of use. (14 Cal. Code Regs. § 15301). None of the exceptions to this Class 1 categorical exemption apply in this instance (14 Cal. Code Regs. § 15300.2). Specifically, successive projects of the same type in the same location will not cause significant cumulative impacts, as there are no successive projects planned at this time. There are no unusual circumstances presented by this project and the project will not result in damage to scenic resources within a designated state scenic highway. Finally, the project will not cause a substantial adverse change in the significance of a historical resource, as no historical resources will be impacted.

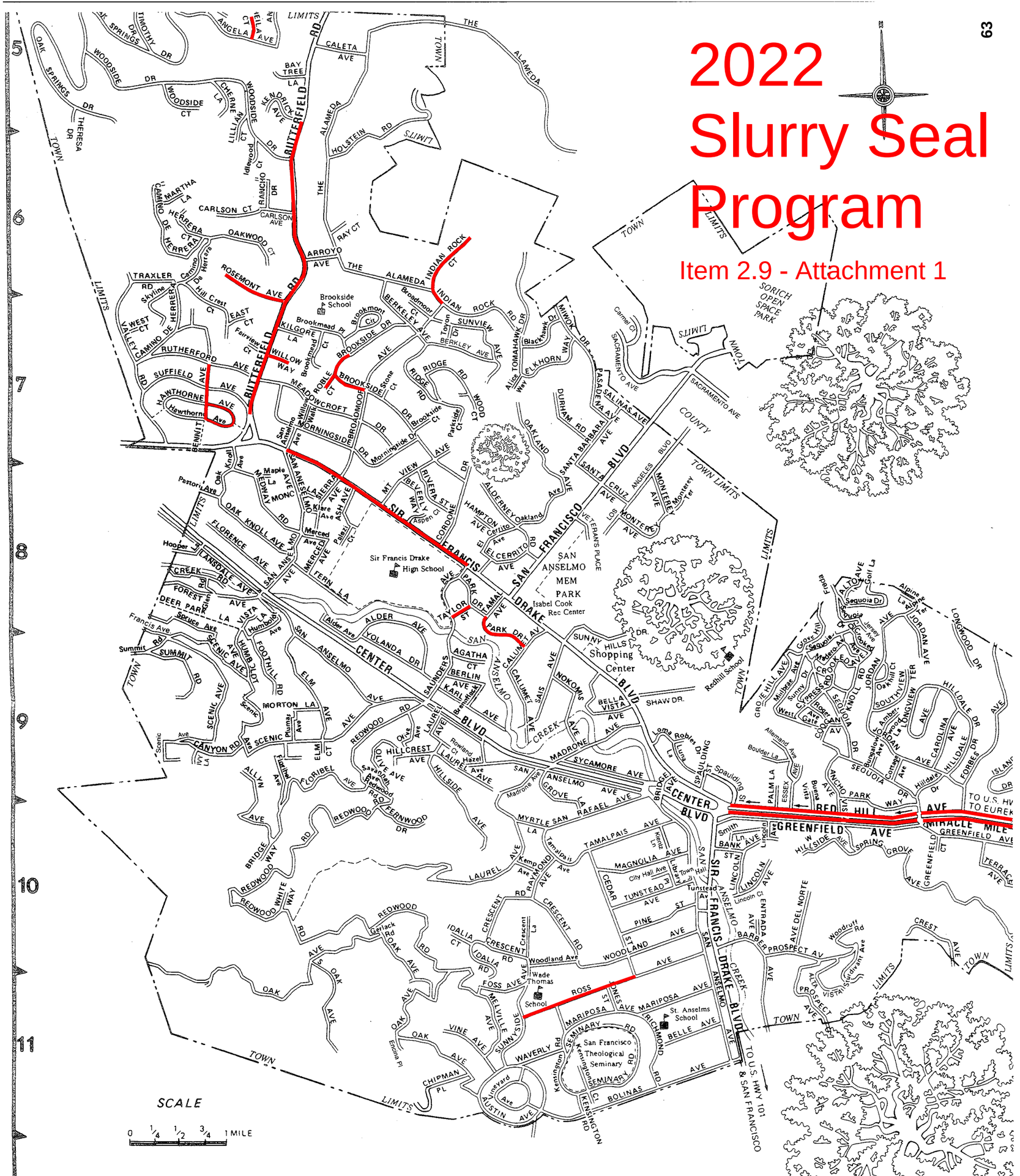
The slurry seal project will extend the life of streets, thereby avoiding costly repaving projects with their higher greenhouse gas emissions. The improved surfaces will maintain the rideability for bicycles, and address Climate Action Plan 2030 Transportation Measure T-2 Bicycling. The enhanced crosswalks will improve pedestrian safety (Measure T-3 Walking). Staff considered the use of high albedo materials (Measures E-3 and A-2) and determined that a suitable low albedo slurry seal alternative is not available at a comparable cost at this time.

CONCLUSION

The low bidder submitted a responsive bid for the project. Staff recommends that Council authorize the Town Manager to award the 2022 Slurry Seal project to Sierra Nevada Construction, Inc. in the amount of $402,007.

2022 Slurry Seal Program

Item 2.9 - Attachment 1



STREET GUIDE

Agatha Ct F-9
Alder Ave. E,F-8
Alderney Rd F-8
Alice Way F-7
Allemand Ave H-9
Allyn Ave E-9
Alpine La I-8
Alpine Ter I-8
Alta Vista H-11
Alto Ave H-8
Amberwood La I-9
Ancho Vista Ave H-9
Angela Ave E-5
Arroyo Ave E-6
Ash Ave E-8
Aspen Ct F-8
Austin Ave F-11
Avenue Del Norte H-10

Bank St H-10
Barber Ave H-10
Bay Tree La E-5
Bella Vista Ave G-9
Belle Ave G-11
Bennit Ave E-7
Berkley Ave F-7
Berlin Ave F-9
Beverly Way F-8
Blackhawk Dr G-7
Bolinas Ave G-11
Boulder La H-9
Bridge Ave G-9
Bridge Way E-10
Broadmoor Ave F-7
Broadmoor Ct F-7
Brookmead Ct E-7
Brookmead Pl E-7
Brookmont Cir F-7
Brookside Ct F-7
Brookside Dr E-7
Buena Vista H-9
Bungalow Ave I-9
Butterfield Rd E-6

Caleta Ave E-5
Calumet Ave F-9
Camino De Herrera D-6
Canyon Rd E-9
Carmel Ct G-7
Carlson Ave E-9
Carlson Ct E-6
Carolina Ave I-9
Cedar St G-10
Center Blvd F,G-9
Cherne La E-5
Chipman Pl F-11
City Hall Ave G-10
Coogan Ave H-9
Cordone Dr F-8
Cottage Ave I-9
Creek Rd E-8
Crescent La F-10
Crescent Rd F,G-10
Crest Ave I-10
Crooked Ave H-9

Deer Park La D-8
Durham Rd G-7

East Ct E-7
East La H-8
El Cerrito Ave F-8
Elkhorn Way G-7
Elm Ave E-9
Elm Ct E-9
Encina Pl F-11
Entrada Ave H-10
Essex Ave H-9

Fairview Ct E-7
Fern La E-8
Fernwood Dr F-10
Florence Ave E-8
Floribel Ave E-9
Floribel Ave E-9
Foothill Rd E-9
Forbes Ave I-9
Forest Ave E-8
Foss Ave F-11
Francis Ave D-8
Freda H-8

Garlack Rd F-10
Glen Rd E-8
Golf La I-8
Greenfield Ave H,G-10
Greenfield Ct I-10
Grove La G-9
Grove Hill Ave H-9

Hampton Ave F-8
Hawthorne Ave D-7
Hazel Ave F-9
Herrera Ct D-6
Hillcrest Ave F-9
Hillcrest Ct E-6
Hilldale Dr I-9
Hillside Ave F-9
Hoag Ave E-9
Holstein Rd E-6
Hooper La D-8
Humboldt Ave E-9

Idalia Ct F-10
Idalia Rd F-10
Idlewood Ct E-6
Indian Rock Ct F-6
Indian Rock Rd F-7
Island Dr I-9
Ivy La E-9

Jersey Ave I-8
Jones St G-11
Jordan Ave I-8

Karl Ave F-9
Kemp Ave F-10
Kendrick Ave E-5
Kensington Ct G-11
Kensington Rd G-11
Kientz La G-10
Kilgore La E-7
Klare Ave E-8

Lansdale Ave E-8
Laurel Ave F-9
Library Pl G-10
Lillian Ct E-6
Lincoln Ave H-10
Lincoln Ct H-10
Loma Robles Dr G-9
Longview Ave I-9
Longwood Dr I-8
Los Angeles Blvd G-8
Luna La G-9

Madero Ave H-9
Madrone Ave F-9
Magnolia Ave G-10
Maple La E-8
Mariposa Ave G-11
Martha La D-6
Meadowcroft Dr E-7
Medway Rd E-8
Melville Ave F-11
Merced Ave E-8
Milbrae Ave H-9
Miracle Mile I-10
Miwok Dr G-7
Mono La E-8
Monterey Ave G-8
Monterey Ter G-8
Morningside Dr E-7
Morton La E-9
Mountain View Ave F-8
Myrtle La F-10

TO: Town Council 4/12/2022 **Item #:** 2.10.

FROM:
Mattie O'Grady, Recreation Supervisor

SUBJECT:
San Anselmo Arts Commission's Utility Box Art Project - Phase 3

RECOMMENDATION
Staff recommends that the Council reviews the selected artists and timeline for the Art Commission's Phase 3 of the Utility Box Art Project.

BACKGROUND
In 2020, the Arts Commission worked in collaboration with Town staff to successfully pilot the Town's first ever Utility Box Art Project. This program was inspired by the community's expressed desire to increase public art around Town as has been successfully implemented by surrounding communities in the county. All ten of the utility boxes originally approved by Town Council have been completed. The completed boxes have helped bring art to unexpected public places and enhance the beauty and artistic vibrancy of San Anselmo.

Under the Town's Sign Ordinance (MC 10.10.501), no permit is required for Town signs. This project is categorized under this ordinance.

DISCUSSION
With the goal to continue to bring art to unexpected places, the Commission selected two additional town-owned utility boxes across from Archie Williams High School (AWHS). The locations and timeline were presented to the Town Council on January 11th, 2022.

A subcommittee put out a call for artists, evaluated the entries, and has selected two students from Archie Williams High School. The two chosen artists and designs were presented to the Arts Commission and unanimously approved on March 14, 2022. As with the previous projects, the criteria for artwork included that it must be original, appropriate, and integrate well with the surrounding neighborhood. The two artists will receive a $500 honorarium, and the Arts Commission will provide paint and supplies. The theme of black and white and one color per box will continue to bring cohesiveness to the project.

The Recreation Department will oversee the completion of the program, and the Department of Public Works will continue to maintain the boxes.

The target completion date for the Aspen Court box is July 15, 2022. The electrical box on Saunders will be replaced this summer with the installation of a red light to replace the flashing yellow cross walk. Once the box is replaced, the project will commence with the goal of completing the project by fall 2022. Artists will

attend an Artist Orientation on April 25, 2022. The selected artwork would be in place for up to 5 years.

ANALYSIS

Over the past few years, the Arts Commission has evolved and set goals to pursue larger public art projects, including the Utility Art Boxes. While coordinating and implementing these public art projects it became clear that additional parameters involving the approval process should be explicitly stated and the role of the Commission should be clearly defined. At both the October 12, 2021, and February 22, 2022, Town Council meetings, Council considered revisions to Resolution No. 4313 Defining the Framework for the San Anselmo Arts Commission and provided direction to staff. While staff continue to work on the resolution and hope to come back with an updated version in May, The Arts Commission would like to continue with the already established timeline and execute Phase 3 of the Utility Art Boxes.

FISCAL IMPACT

The Commission has raised funds through sponsorships to cover the costs of two additional boxes. All additional funding will be funded directly by the Arts Commission.

Phase 3

PaintBox Utility Box Public Art Project

San Anselmo Arts Commission

Installations on boxes near Archie Williams High School



Main Traffic Light
Sir Francis Drake at Aspen Court

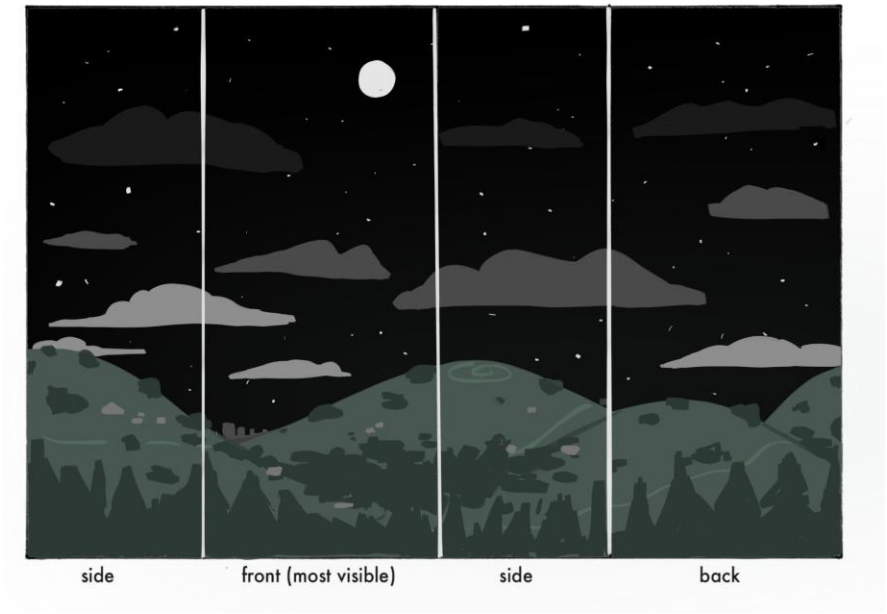


Cross Walk Signal
Sir Francis Drake at Saunders

Item 2.10 - Attachment 1

*To be replaced prior to installation

Night Life of Marin



Audrey Tucker &
Payton Foster-Figari
AWHS Class of 2024

Mt. Tam with Dancing Poppies



Rose Tunny
AWHS Class of 2023

Timeline

March 10
Submission Review & Artist Decision

April 12
Town Council Approval

April 25
Artist Orientation

July 15
Aspen Court Box Complete

Late Summer/Early Fall
Saunders Box Complete

Outreach

- Arts Commission Social Media and followers
- Town Council Weekly Newsletter
- Submission to Marin IJ
- Web page showcasing boxes with short bios of the artists
- Public slide show/talk presentation by the artists in coordination with San Anselmo Library
- Actively pursuing additional opportunities through local schools as well as Marin Youth Arts

Item 2.10 - Attachment 1

TO: Town Council 4/12/2022 **Item #:** 3.

FROM:
David P. Donery, Town Manager and Jeff Zuba, Finance and Administrative Services Manager

SUBJECT:
Town Council receive presentation on the results of the Measure D renewal public opinion survey and consider putting a proposed measure to be placed on the November 2022 General Election ballot.

RECOMMENDATION

That the Town Council receive a presentation on the results of the Measure D renewal public opinion survey and direct staff to return to a future meeting with a proposed measure to be placed on the November 2022 General Election ballot.

BACKGROUND

The Town Council voted to put Measure D on the November 2013 General Election ballot. The measure asked voters to consider approving a 0.5% transactions and use tax for a period of 10 years, with revenues coming directly to the Town of San Anselmo's general fund. Measure D passed with 69.92% of the vote. The Council emphasized that the funds would be prioritized for use in fixing the roads.

Measure D expires on March 31, 2024, which means that funding ceases as of that date. If the Town waits until the November 2024 General Election to seek renewal, funding will begin in April of 2025. State law requires Council sponsored general tax measures such as a Measure D renewal, be consolidated with a regularly scheduled general election for members of the Town Council, except in cases of emergency declared by a unanimous vote of the Council. (Cal. Const. art XIIIC, § 2(b); Cal. Gov. Code § 53724(c)-(d)). Under San Anselmo Municipal Code section 2-9.01, General Municipal Elections shall be held on the first Tuesday after the first Monday in November of even-numbered years. Accordingly, to avoid a gap in tax revenue, the Measure D renewal measure must be put on the ballot in November 2022.

In January of 2022, the Town Council directed staff to conduct a public opinion poll to gain insight regarding residents' appetite for renewing the sales tax, at what rate it should be renewed and for how long, and the priorities for use of the funding.

The Town entered into contracts with Godbe Research and TBWBH Strategies to develop and conduct the public opinion poll and assigned a Council subcommittee to work with staff and the consultant team to craft the poll.

The poll, conducted in early March using random sampling, reached 335 San Anselmo residents through land line and cell phone surveys, and through email and text for online polling.

DISCUSSION

At their meeting on January 25th, staff presented a list of potential funding priorities to be tested in the public opinion poll. Below are options that staff recommended for the public opinion poll:

- **Roads, Drainage and Infrastructure** - additional funds for road improvements
- **Fire Protection** - increasing incident response capacity
- **Town Facility Improvements** - funding for needed repairs at Town Hall, Robson Harrington House and the Isabel Cook Community Center
- **Park Repair and Improvements** - funding for repairs and improvements to Town parks
- **Climate Action Projects** - funding for installation of solar on Town buildings and water resiliency projects
- **Affordable Housing Funding** - establishing and funding an Affordable Housing Fund to help the Town meet the need of increased housing units
- **Town Beautification** - funding for streetscape improvements including medians

After reviewing the proposed priority list, the Council asked that staff add a priority related to improving recreational programming and that solar microgrids and power storage be added to the climate action questions.

Poll Results

Following the Council discussion on January 25th, staff worked with the consultant team to develop an initial draft of the public opinion poll. This draft was reviewed by the Council subcommittee of Mayor Fineman and Councilmember Colbert, who provided feedback and suggestions. The draft was provided to the full Council for feedback prior to going into the field.

As shown in the presentation, residents were asked a wide variety of questions regarding how they feel the Town is currently providing services and which priorities they feel strongest about. Questions directly related to the tax renewal demonstrated several opinions, including:

- Residents felt that the renewal of the Library parcel tax being on the same ballot as the renewal of the sales tax would not affect success.
- Residents felt strongly about fixing and maintaining roads and infrastructure, including parks.
- Residents felt strongly about maintaining 911, disaster preparation, and fire services.
- Residents were generally supportive of a 1 percent sales tax
- Residents preferred a term of “until ended by voters” over a fixed term of 10 or 18 years

Next Steps

Staff recommends that the Council consider several options:

1. Whether or not to move forward with the renewal of Measure D and at what rate (1/2 cent or 1 cent)
2. What the term of the tax should be
3. Whether or not the ballot question should be edited from the version used for Measure D
4. The timing of the approval to place the measures on the ballot

FISCAL IMPACT

There is no fiscal impact to reviewing the results of a public opinion survey. Should the Council decide to move forward and place the measures on the November 2022 General Election ballot, the Town will be responsible for election costs, the amount of which are yet to be determined.

CEQA AND CLIMATE ACTION PLAN CONSISTENCY

Reviewing the results of a public opinion survey is not considered a "project" under the California Environmental Quality Act (CEQA), because it does not involve an activity which has the potential to cause a direct or reasonably foreseeable indirect physical change in the environment. (Cal. Pub. Res. Code § 21065).

CONCLUSION

Should the Council decide to move forward with the renewal of the Measure D transaction and use sales tax, staff recommends that the Library Parcel tax be implemented on the same schedule as to be as transparent as possible about the renewals of both taxes.

The next steps would entail creating an informational campaign highlighting the impact that Measure D funds have had on the Town's roads and infrastructure.

The Council has a couple of options regarding placing the tax measure renewals on the ballot. The first would be to receive the draft ordinances at the last meeting in June (6/28) with approval at the July 26the meeting. Another option would to be to receive the draft ordinances on July 26th and reinstate the August 9th meeting for final approval. The measures are due to the County's Election Department by Friday, August 12th.

Attachment 1: Results of the Public Opinion poll



GODBE RESEARCH
Gain Insight

TBWBH PROPS & MEASURES
STRATEGY & COMMUNICATIONS

Town of San Anselmo:
2022 Sales Tax Renewal Survey

March 2022

Methodology Overview

➢ Data Collection	Landline (16), cell (26), text to online (235), and email to online (58) interviewing
➢ Universe	5,705 Likely November 2022 Voters
➢ Fielding Dates	March 9 to March 15, 2022
➢ Interview Length	22 minutes
➢ Sample Size	335
➢ Margin of Error	± 5.20%

ITEM 3 - ATTACHMENT 1

The data have been weighted to reflect the actual population characteristics of likely voters in the Town of San Anselmo in terms of their gender, age, and political party type.

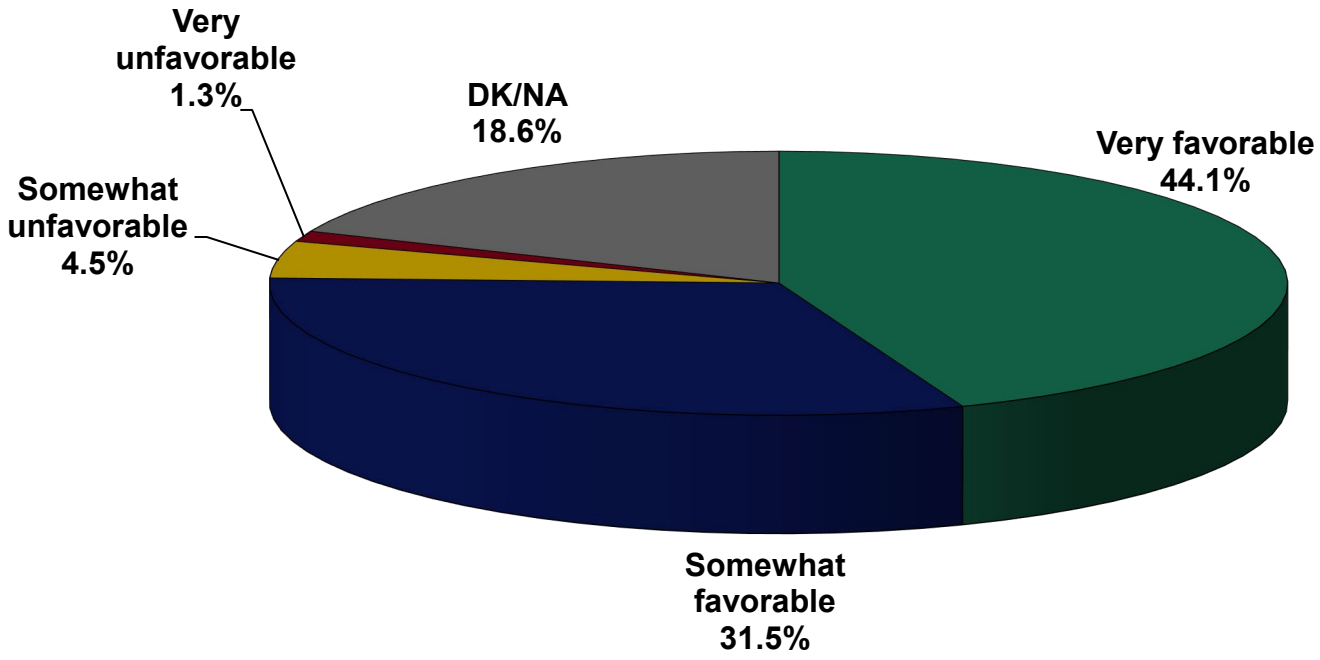


GODBE RESEARCH
Gain Insight

TBWBH PROPS & MEASURES
STRATEGY & COMMUNICATIONS

Key Findings

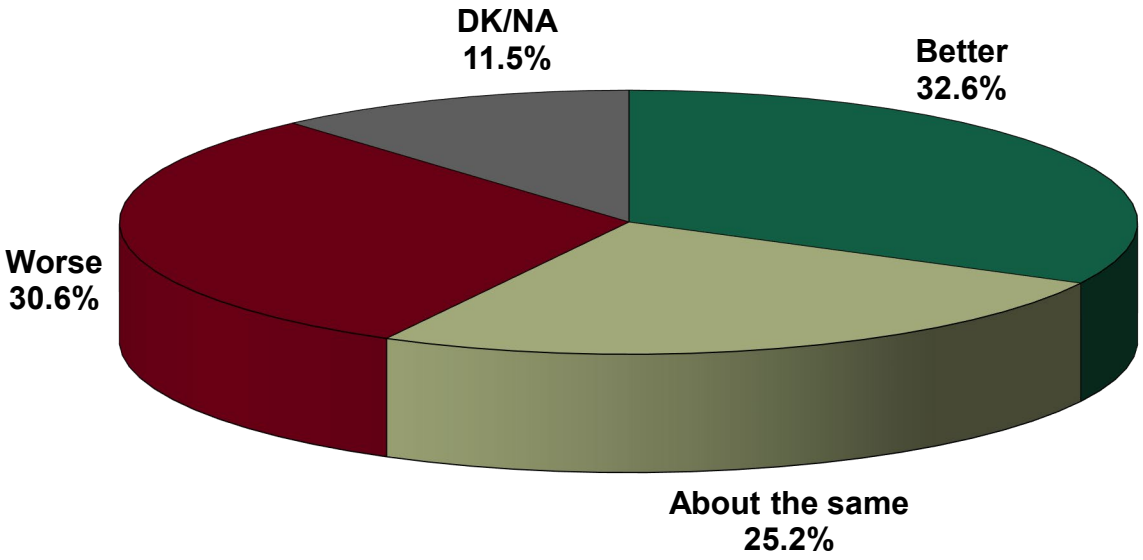
Favorability Rating of How the Town is Addressing COVID-19



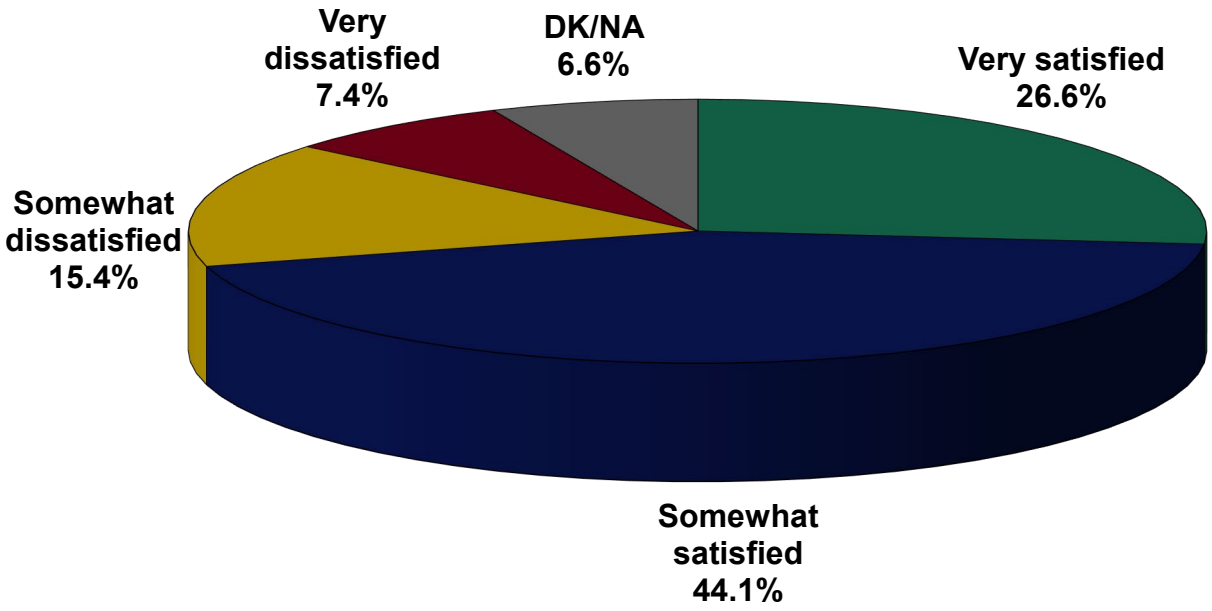
	Nov 2022
Total Favorable	75.6%
Total Unfavorable	5.8%
Ratio Fav to Unfav	13.01

ITEM 3 - ATTACHMENT 1

Outlook on Future Direction of the Economy



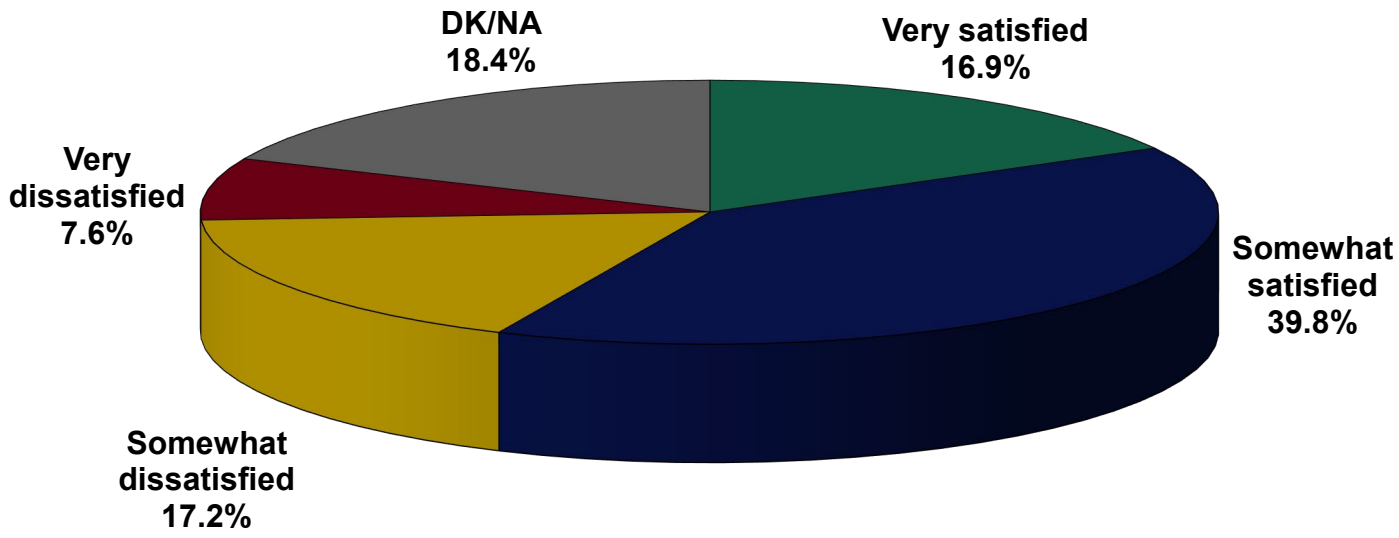
Satisfaction With the Town's Provision of Services



	Nov 2022
Total Satisfied	70.7%
Total Dissatisfied	22.7%
Ratio Sat to Dissat	3.11

ITEM 3 - ATTACHMENT 1

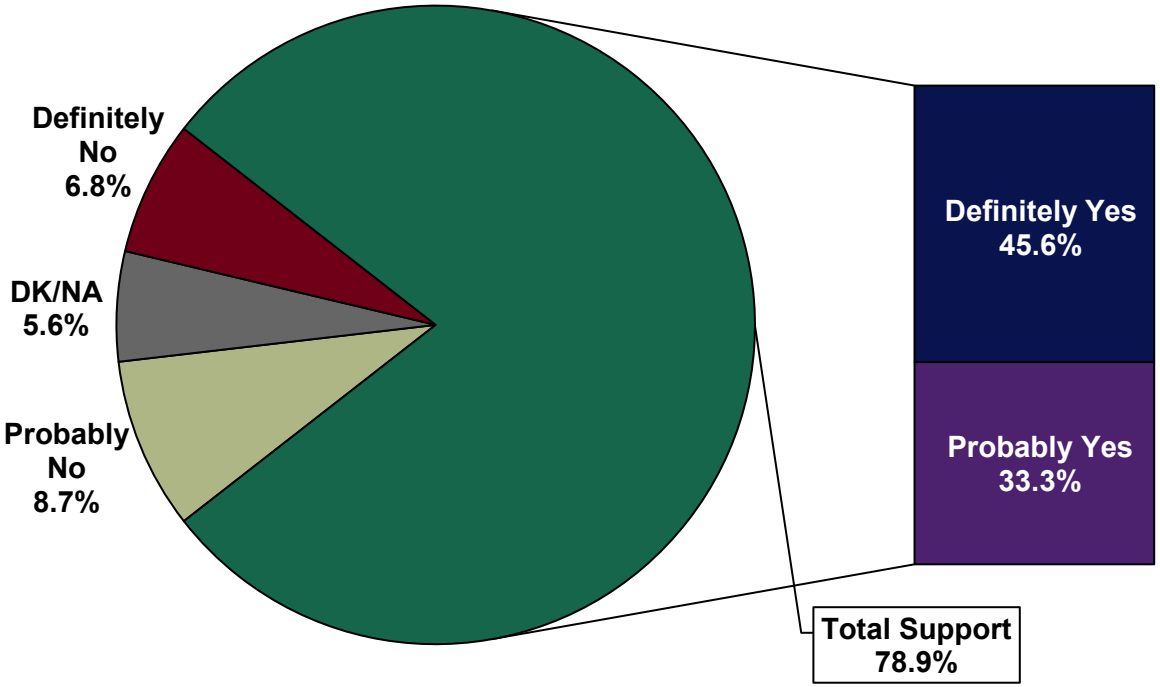
Satisfaction With the Town's Management of Public Funds



	Nov 2022
Total Satisfied	56.8%
Total Dissatisfied	24.8%
Ratio Sat to Dissat	2.29

ITEM 3 - ATTACHMENT 1

Uninformed Support for Sales Tax Extension Measure



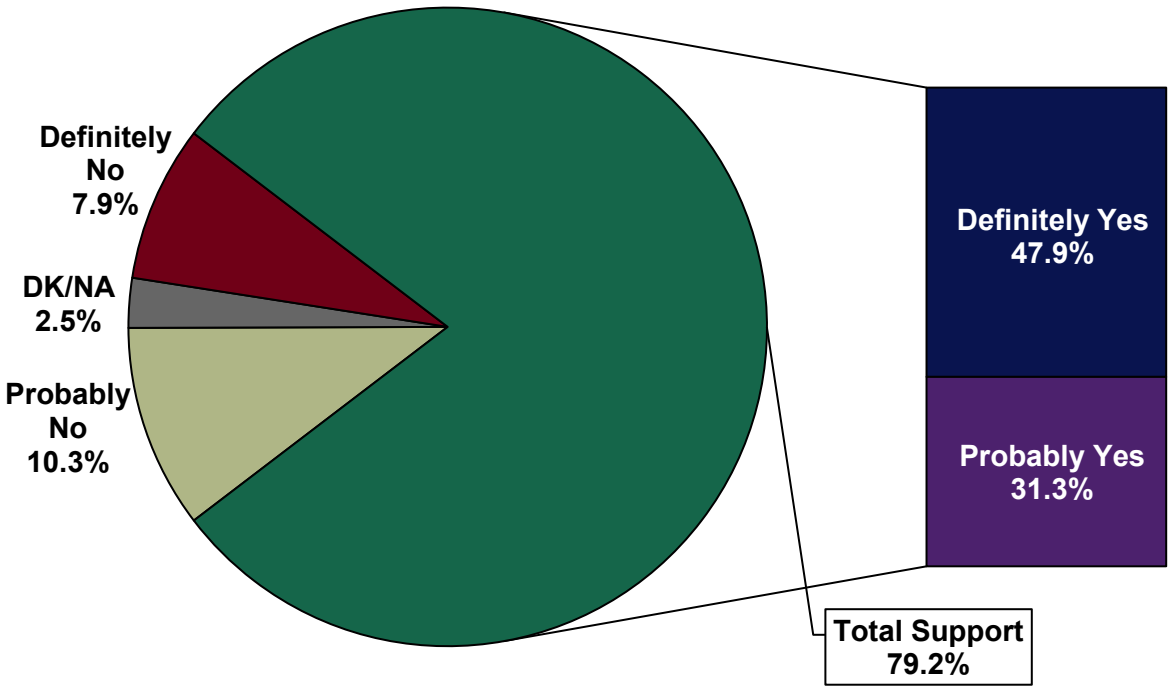
To maintain/ enhance general Town of San Anselmo services/ facilities such as:

- **repairing potholes;**
- **repaving roads;**
- **improving parks;**
- **upgrading sidewalks, drainage/ street medians and;**
- **maintaining 9-1-1 emergency, firefighter/ paramedic response times;**

shall the Town of San Anselmo ordinance be adopted extending the existing voter- approved sales tax at a 1 cent rate, providing $2.4 million dollars annually for general government use until ended by voters, requiring independent citizen oversight/ audits, no money for administrator salaries and all funds staying in San Anselmo under local control?

ITEM 3 - ATTACHMENT 1

Uninformed Support for Extension of Library Services Tax Extension Measure

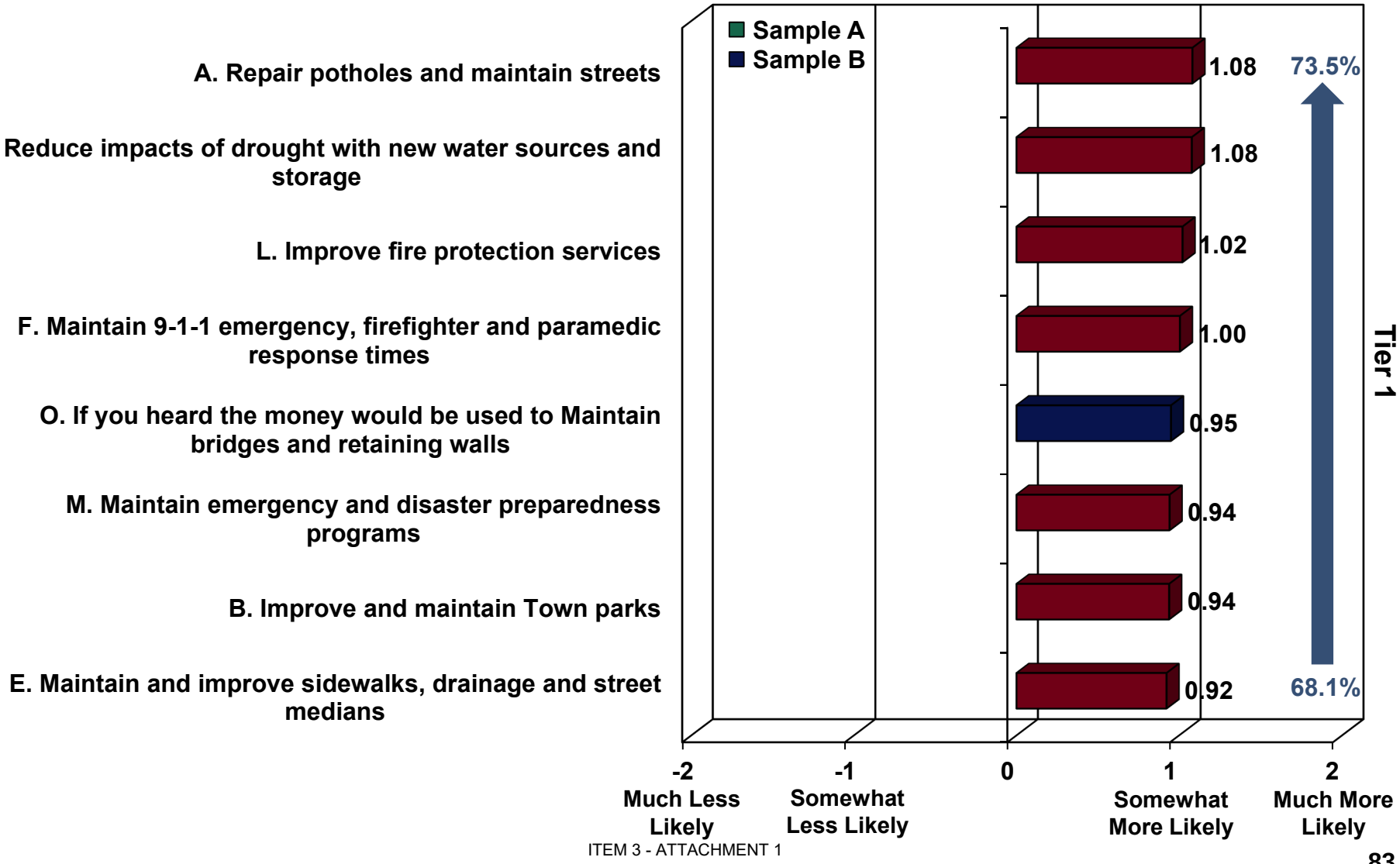


To continue expiring funding for San Anselmo Library to:

- **maintain library operating hours;**
- **increase book/ ebook collections;**
- **maintain programs for children, families, seniors/ people with disabilities; and**
- **maintain free internet access, computers and technology;**

shall an ordinance be adopted extending the existing San Anselmo library services tax at the current rate of $66 per parcel, providing $320,000 dollars annually, for nine years, with annual adjustments, mandatory audits, independent citizens' oversight and all funds locally controlled for San Anselmo Library?

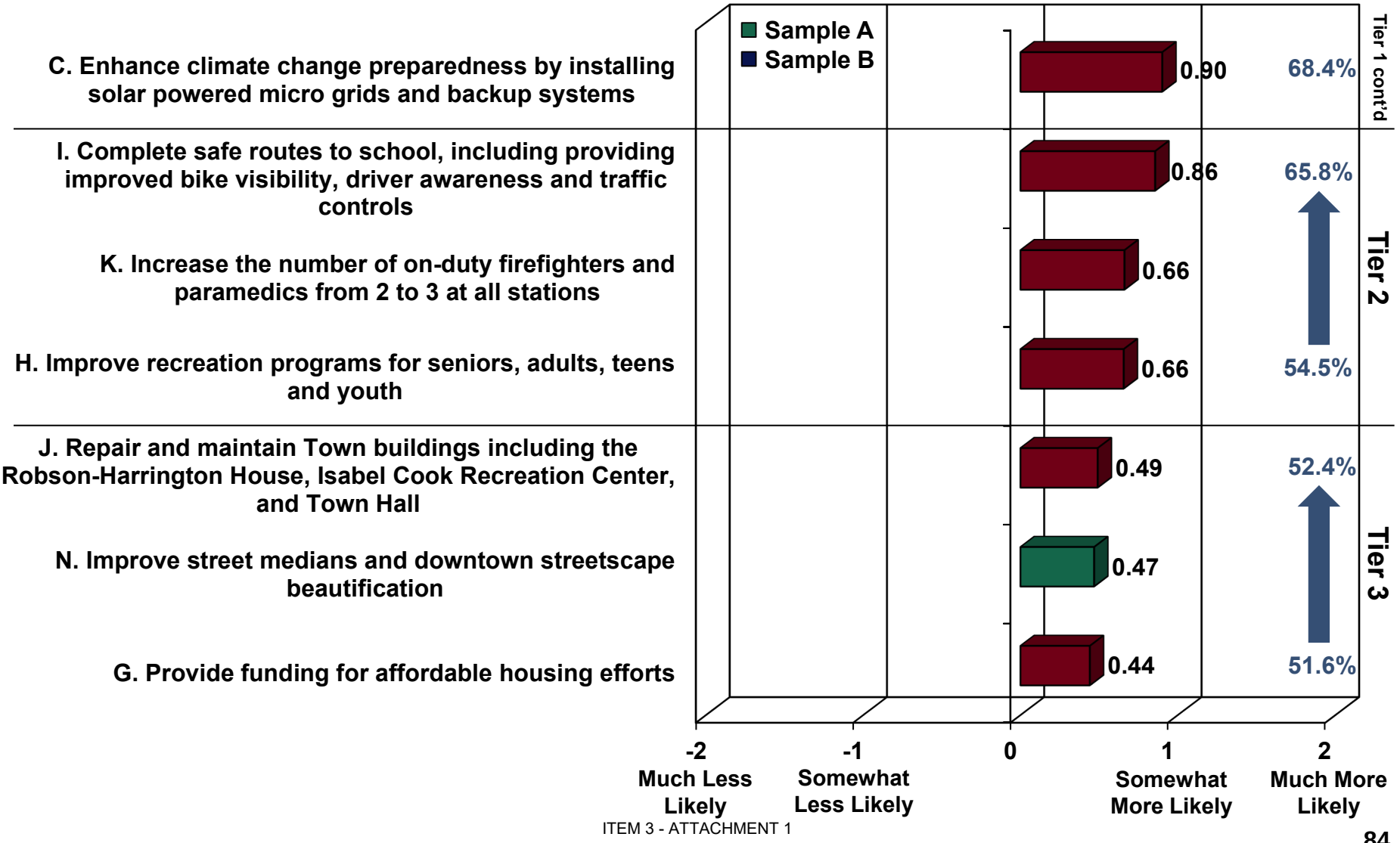
Features of the Measure I



ITEM 3 - ATTACHMENT 1

Note: The above rating questions have been abbreviated for charting purposes, and responses were recoded to calculate mean scores: "Much More Likely" = +2, "Somewhat More Likely" = +1, "No Effect" = 0, "Somewhat Less Likely" = -1, and "Much Less Likely" = -2.

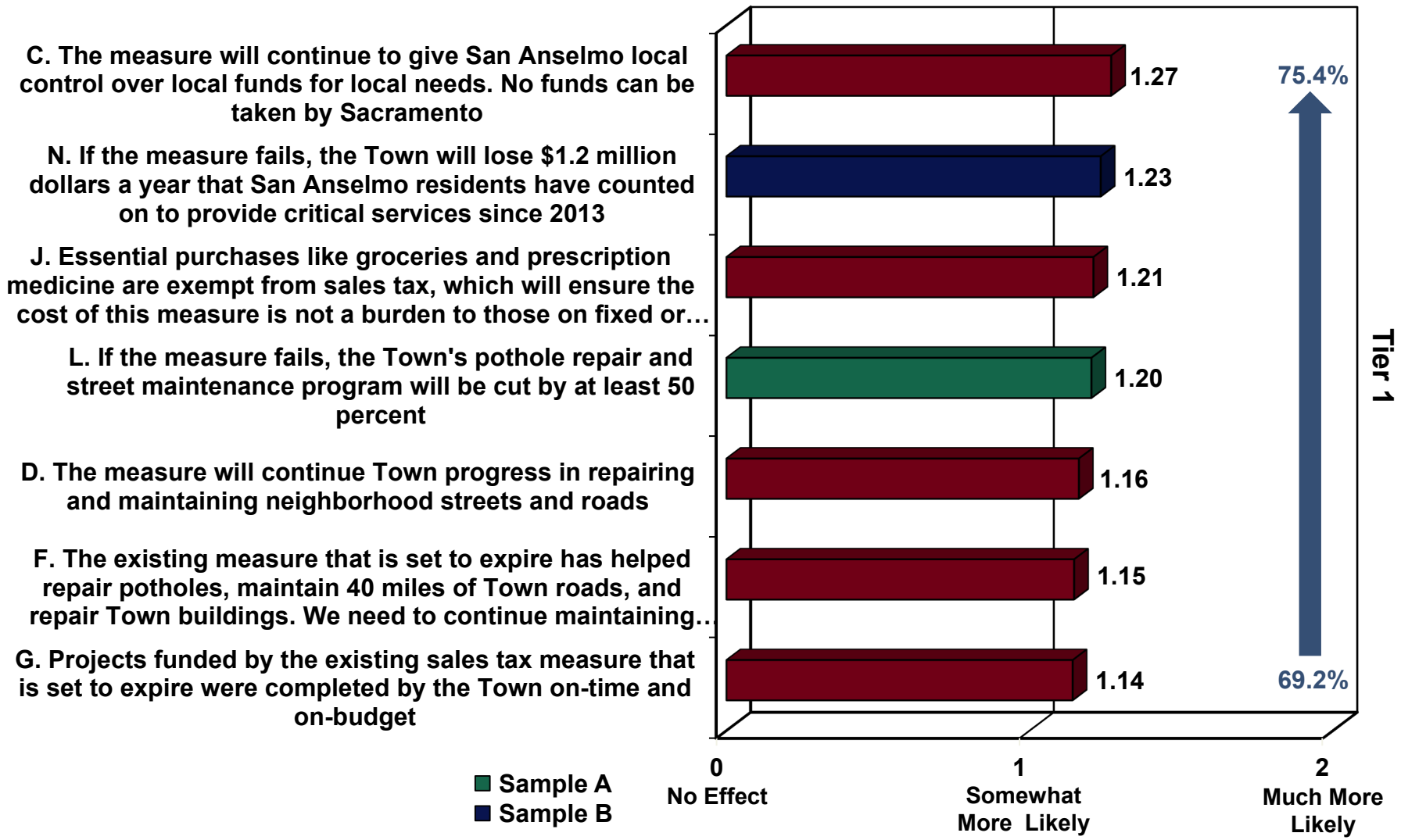
Features of the Measure II



ITEM 3 - ATTACHMENT 1

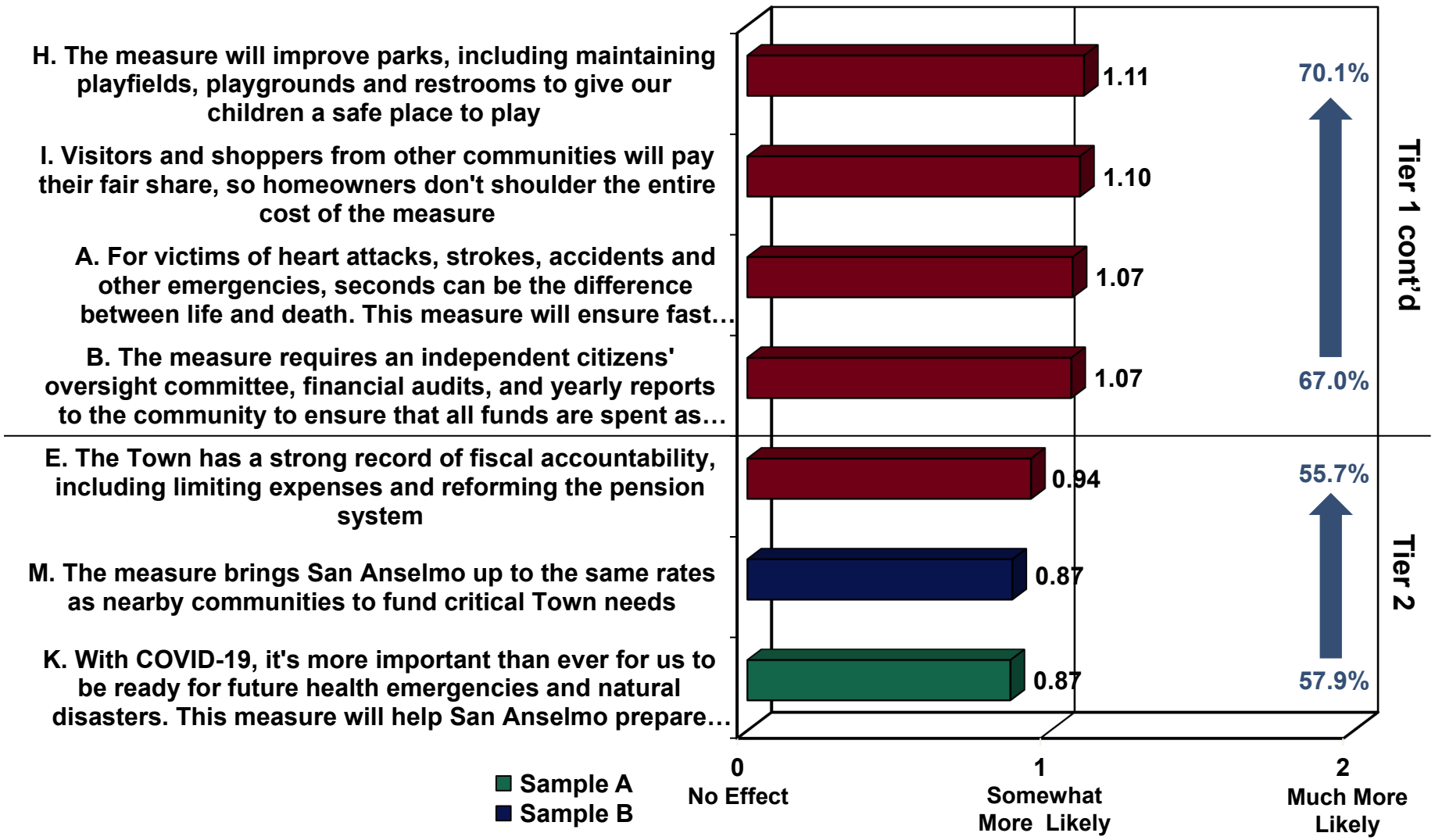
Note: The above rating questions have been abbreviated for charting purposes, and responses were recoded to calculate mean scores: "Much More Likely" = +2, "Somewhat More Likely" = +1, "No Effect" = 0, "Somewhat Less Likely" = -1, and "Much Less Likely" = -2.

Informational Statements I



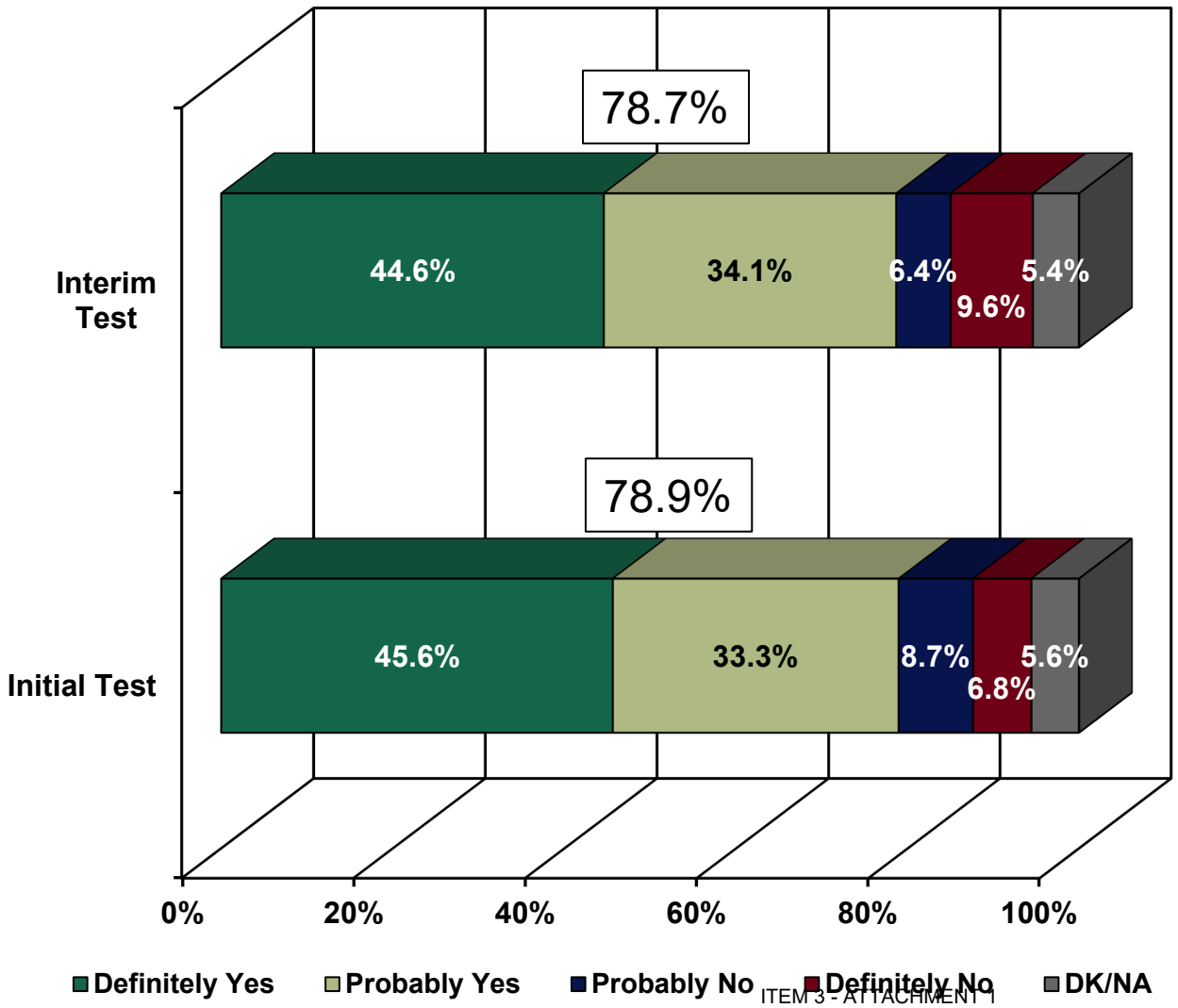
Note: The above rating questions have been abbreviated for charting purposes, and responses were recoded to calculate mean scores: "Much More Likely" = +2, "Somewhat More Likely" = +1, and "No Effect" = 0.

Informational Statements II



Note: The above rating questions have been abbreviated for charting purposes, and responses were recoded to calculate mean scores: "Much More Likely" = +2, "Somewhat More Likely" = +1, and "No Effect" = 0.

Interim Support for Sales Tax Extension Measure

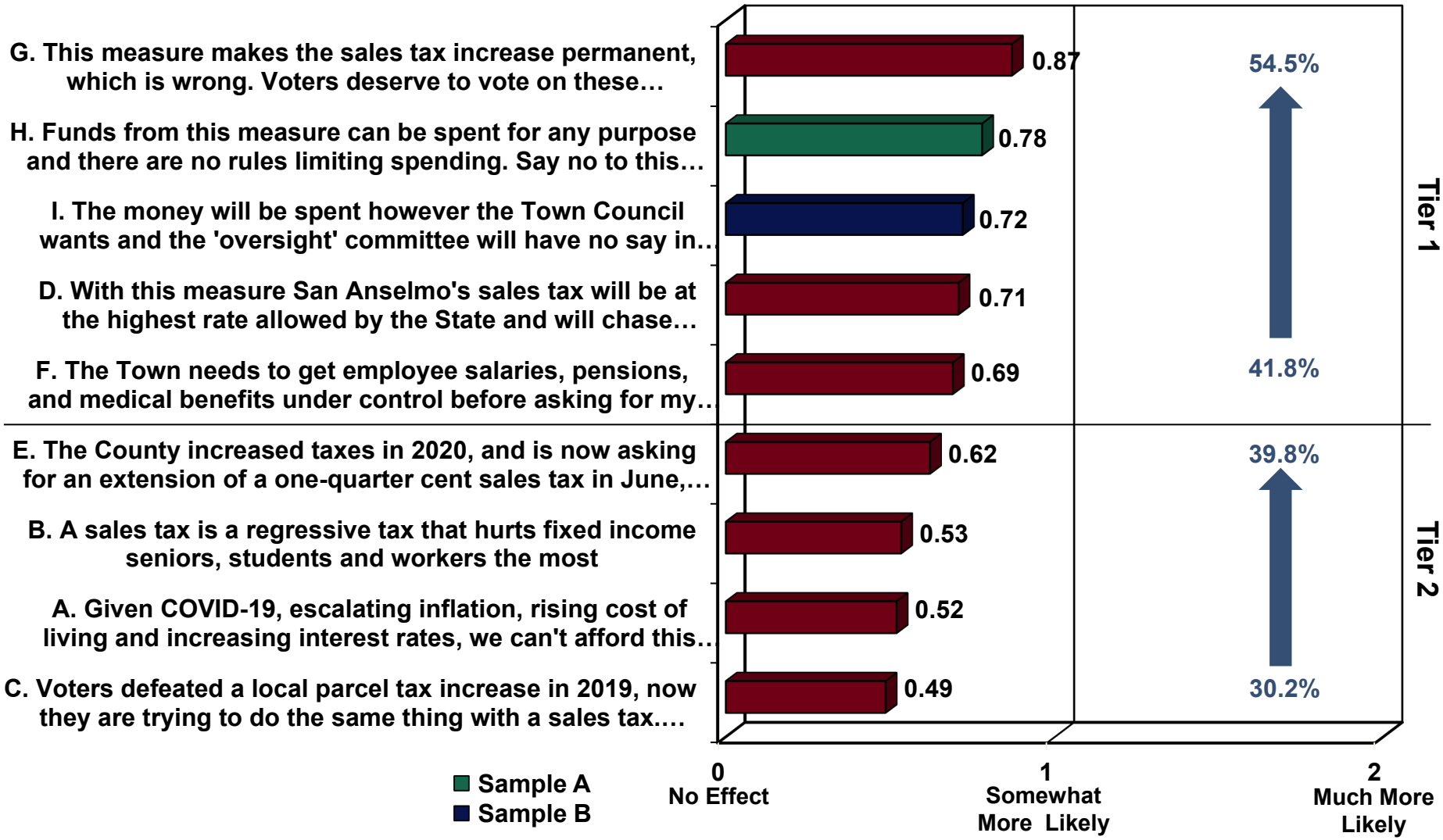


To maintain/ enhance general Town of San Anselmo services/ facilities such as:

- **repairing potholes;**
- **repaving roads;**
- **improving parks;**
- **upgrading sidewalks, drainage/ street medians and;**
- **maintaining 9-1-1 emergency, firefighter/ paramedic response times;**

shall the Town of San Anselmo ordinance be adopted extending the existing voter- approved sales tax at a 1 cent rate, providing $2.4 million dollars annually for general government use until ended by voters, requiring independent citizen oversight/ audits, no money for administrator salaries and all funds staying in San Anselmo under local control?

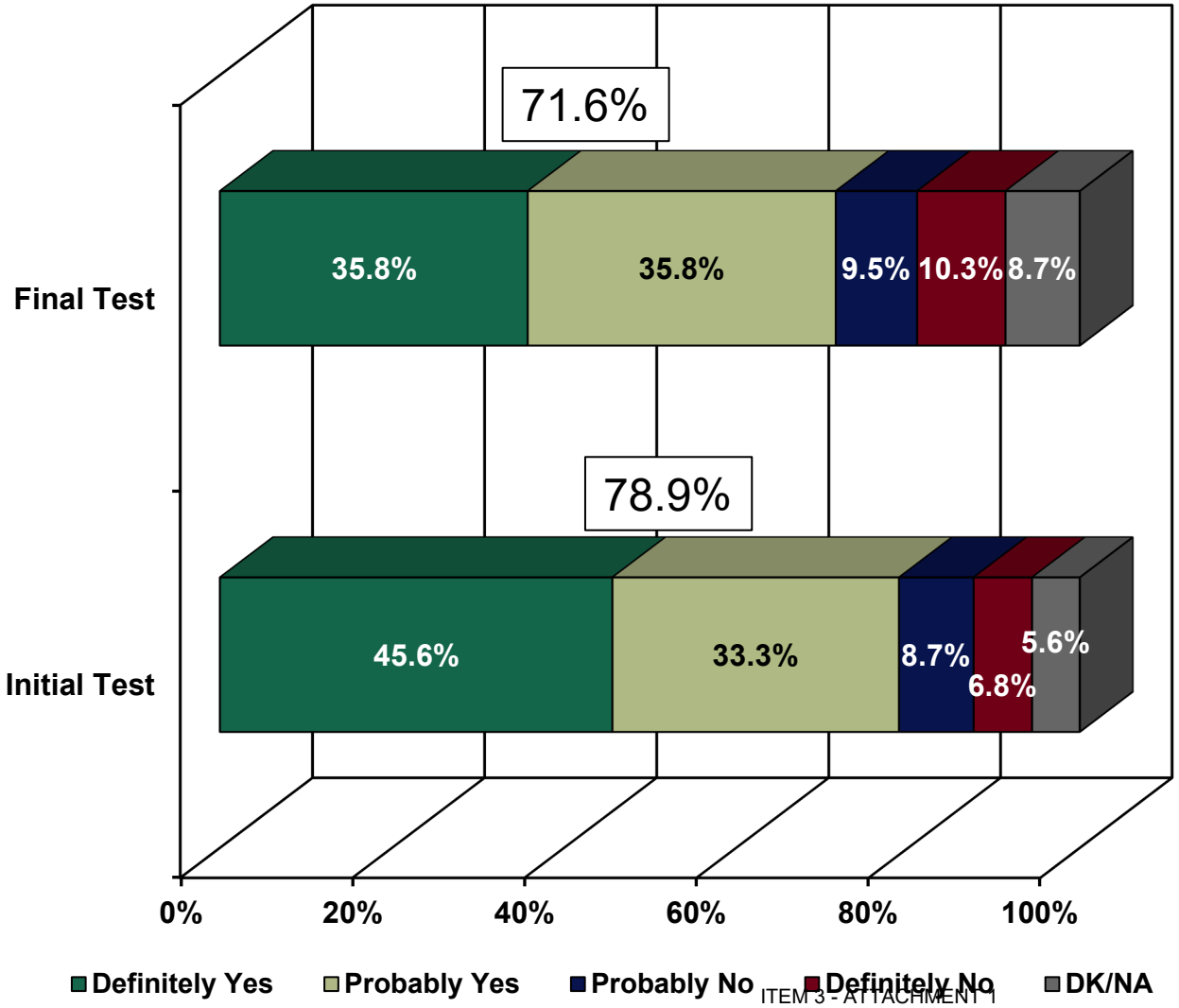
Critical Statements



Note: The above rating questions have been abbreviated for charting purposes, and responses were recoded to calculate mean scores: "Much More Likely" = +2, "Somewhat More Likely" = +1, and "No Effect" = 0.

Informed Support for Sales Tax Extension Measure

TBW BH PROPS & MEASURES STRATEGY & COMMUNICATIONS
GODBE RESEARCH
Gain Insight



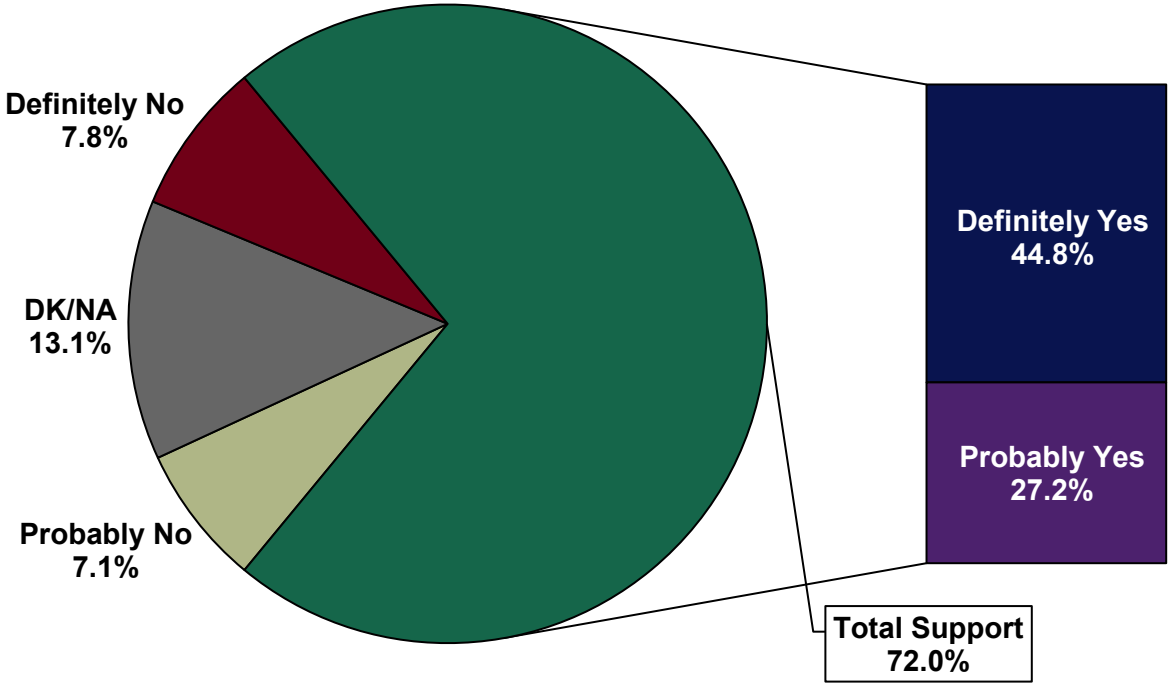
To maintain/ enhance general Town of San Anselmo services/ facilities such as:

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shall the Town of San Anselmo ordinance be adopted extending the existing voter- approved sales tax at a 1 cent rate, providing $2.4 million dollars annually for general government use until ended by voters, requiring independent citizen oversight/ audits, no money for administrator salaries and all funds staying in San Anselmo under local control?

ITEM 3 - ATTACHMENT 1

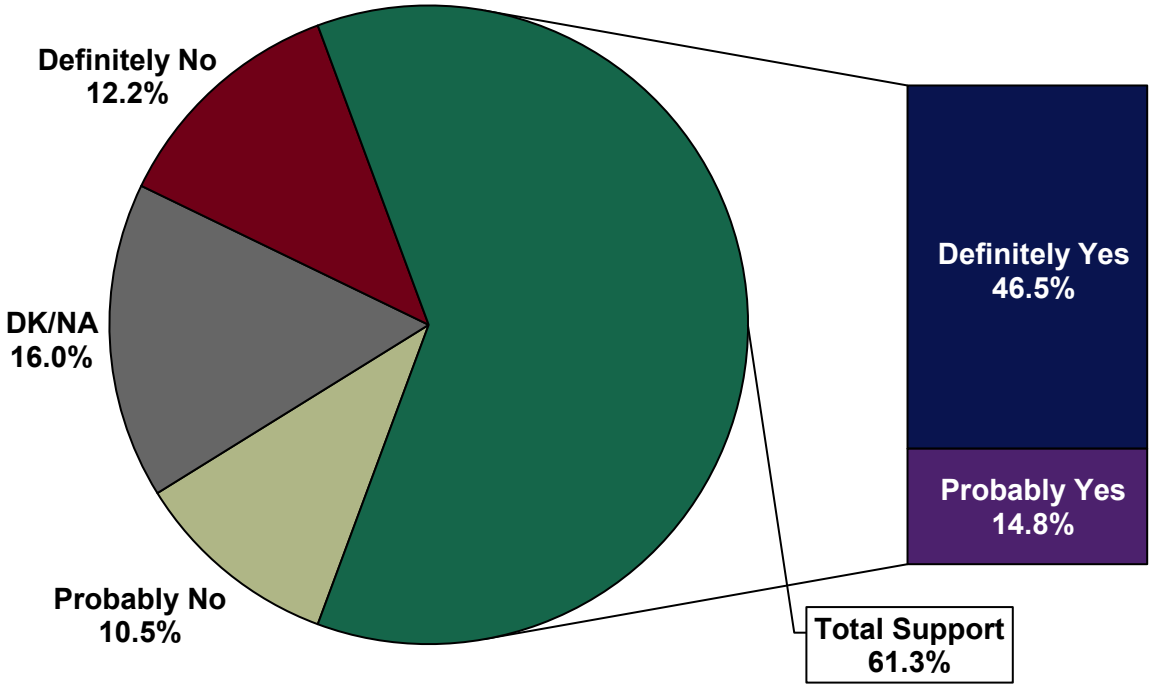
Support for Alternative ½ Cent Sales Tax Rate



Instead of a 1 cent local sales tax to maintain and enhance general Town of San Anselmo services and facilities such as repair potholes; repave roads; improve parks; upgrade sidewalks, drainage and street medians; and maintain 9-1-1 emergency, firefighter and paramedic response times; another alternative would be to just extend the existing one-half cent rate until ended by voters.

ITEM 3 - ATTACHMENT 1

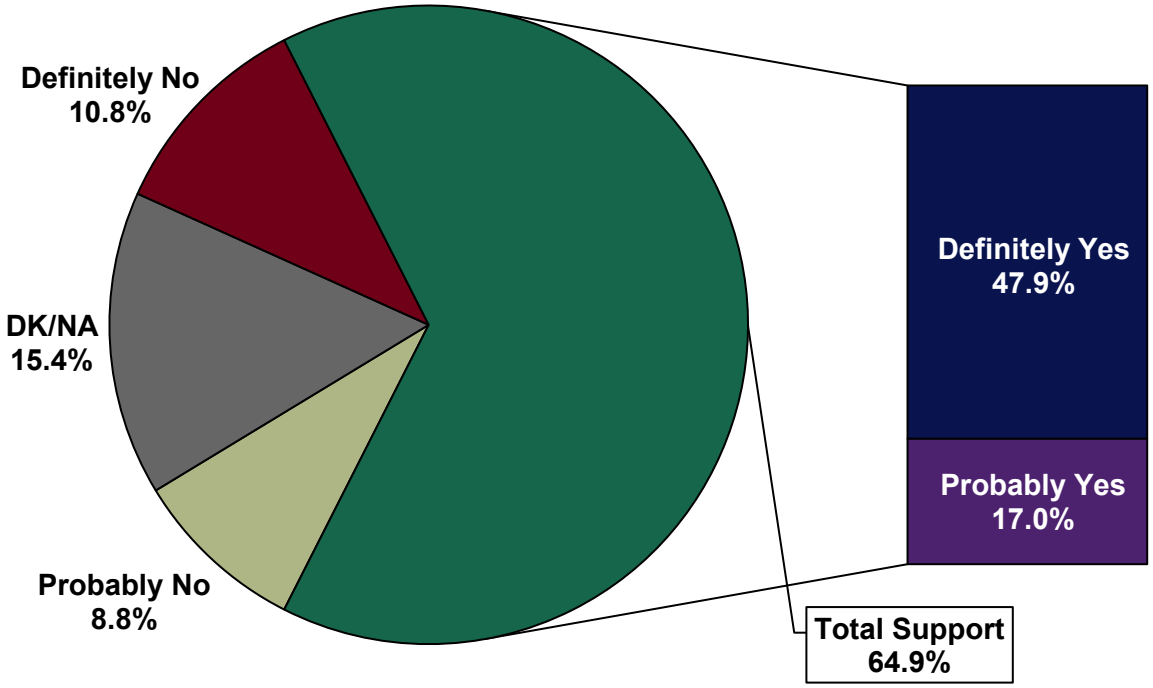
Support for Alternative 18 Year Duration



Instead of the local sales tax to maintain and enhance general Town of San Anselmo services and facilities such as repair potholes; repave roads; improve parks; upgrade sidewalks, drainage and street medians; and maintain 9-1-1 emergency, firefighter and paramedic response times; lasting until ended by voters, another alternative would be to end the sales tax after 18 years.

ITEM 3 - ATTACHMENT 1

Support for Alternative 10 Year Duration



Instead of the local sales tax to maintain and enhance general Town of San Anselmo services and facilities such as repair potholes; repave roads; improve parks; upgrade sidewalks, drainage and street medians; and maintain 9-1-1 emergency, firefighter and paramedic response times; lasting for 18, another alternative would be to end the sales tax after 10 years.

PROPS & MEASURES
STRATEGY & COMMUNICATIONS

2022 Measure Planning Timeline



TO: Town Council 4/12/2022 **Item #:** 5.

FROM:
Dannielle Mauk, Community Services Director & Sean Condry, P.E., Public Works Director

SUBJECT:
'San Anselmo Live on the Avenue' Music Series & Street Closures

RECOMMENDATION

That Town Council:

1. Approve the 'San Anselmo Live on the Avenue' music series event application, Attachment 1, scheduled for Fridays and Saturdays from July 1, 2022, through October 15, 2022, from 5:30pm to 8:00/9:00pm.
2. Approve closing San Anselmo Avenue Friday and Saturday evenings, July 1, 2022, through October 15, 2022, from 5:30pm to 10:00pm.
3. Approve proposed budget for logistics and event expenses.

BACKGROUND

On June 9, 2020, the Town Council approved an urgency ordinance and resolution authorizing the Town Manager to allow temporary outdoor activities, encroachment agreements for outdoor dining areas, other outdoor uses for businesses, street closures for outdoor events, and the temporary suspension certain fees. With the approval of the ordinance and resolution staff created the "On the Avenue" program which closed parts of San Anselmo Avenue Friday night through Sunday. However, based on feedback from merchants, this was revised to limit closures to Friday and Saturday evenings.

On May 25, 2021, Council approved the 'On the Avenue' music series and street closures for summer 2021. San Anselmo Avenue was closed from Tunstead Avenue to Tamalpais Avenue Friday nights from 6:00pm to 10:30pm and Saturday nights from 5:00pm to 10:30pm.

The Recreation Department booked bands during August and September and the community responded by filling the downtown area every weekend. Families played on the avenue, people strolled down the vehicle free Avenue and enjoyed the local eateries. Visitors danced to the music and visited businesses that remained open for the festivities. The concerts provided people the chance to enjoy our Town under the beautiful summer night skies and to bring back some much-needed vitality and vibrance to San Anselmo. As a result of the popularity of these events, 'On the avenue 'was extended through the month of October.

DISCUSSION

The live entertainment component of the 'On the Avenue' event series has great appeal and has drawn large audiences for the musical performances. Town staff is recommending rebranding the events as 'San Anselmo Live on the Avenue', which would include the music series and street closures for summer 2022 from July 1, 2022, through October 15, 2022, which includes 16 weekends and approximately 64 concerts.

Staff would book bands for Creek Park and Town Hall Plaza with most entertainment occurring between 5:30 pm-9:00pm providing a diverse range of musical genres as well as some family entertainment.

This summer staff is recommending that San Anselmo Avenue have a soft closure at 4:30 pm and a hard closure at 5:30 pm. A soft closure means that parking would still be available but no inbound traffic would be allowed in. A hard closure means both inbound and outbound traffic would be stopped, and no parking would be allowed at 5:30 pm. The time change from past practice which had a later soft and hard closure is due to the unsafe conditions that occurred when people parked downtown at 5 pm in the closed area and ignored the no parking signs causing vehicles to leave throughout the street closure. Staff and CMPA cadets spent the first hour or two of most events managing the removal of vehicles during the event itself.

In recognition of several merchants who have expressed that the Friday closures create a hardship if the closures took place prior to 6:00pm, staff proposes providing three parking areas with three spaces each in the downtown with free and enforced 30-minute parking spaces from 4:30-6:00pm on Fridays & Saturdays to help with customer parking (Attachment 2). These designated parking areas are in the Town Hall parking lot (3 closest to Magnolia Avenue), the Creek Park lot (3 spaces closest to Creekside), and the Creek Park lot (3 spaces closest to the Coffee Roaster's Bridge). All the spaces will be clearly marked.

The closure of the street creates a spacious venue and a good opportunity to add additional offerings from the Chamber of Commerce. The Chamber of Commerce has been invited to add merchant activities beyond their storefronts, including entertainment and attractions. Any organized events would require a special event application and review by the Town Council.

Staff distributed the attached letter (Attachment 3) and map (Attachment 2), notifying the merchants about the event application and street closures with a notification of the April 12th Town Council meeting.

FISCAL IMPACT

EVENT SUPERVISION: Staff is recommending that the 2022 program include the hiring of an event attendant who would be onsite at each event to manage street closures, supervision during the events and street reopening. Staff would hire 2-3 attendants with one working at each event. Cost $6,000

PARKING MANAGEMENT: Staff recommends that a CMPA Cadet be available at the beginning of each event to help manage the parking in the closure area. This would entail enforcing the new 30 minute zones along with working with the event attendant to help manage the on-street parking in the closure area. Cost $2500

EVENT SANITATION: Staff recommends providing nightly restroom, plaza, and refuse and recycling maintenance through the Town's janitorial service. Cost $3,200

EVENT CONTENT/ENTERTAINMENT: Staff will work on securing funds for entertainment for the event series

with the goal of providing live music at both the Town Hall Plaza and on the Creek Park stage. This encompasses 64 bookings. Staff expects to be able to secure funding for much of these bookings but would like to have an allocation added to the event series budget not to exceed $10,000 for the potential entertainment costs that are not able to be covered by sponsorship funding.

Total funding request for 16 weeks/32-night event series = $21,700

CEQA AND CLIMATE ACTION PLAN CONSISTENCY

Approving the 'Live on the Avenue' event series is not considered a "project" under the California Environmental Quality Act (CEQA), because it does not involve an activity which has the potential to cause a direct or reasonably foreseeable indirect physical change in the environment. (Cal. Pub. Res. Code § 21065). If measure D moves forward and passes, all projects that come forward will be looked at for CEQA compliance and Climate Action Plan consistency.

CONCLUSION

That Town Council:

1. Approve the 'San Anselmo Live on the Avenue' music series event application, Attachment 1, scheduled for Fridays and Saturdays from July 1, 2022, through October 15, 2022, from 5:30pm to 8:00/9:00pm.
2. Approve closing San Anselmo Avenue Friday and Saturday evenings, July 1, 2022, through October 15, 2022, from 5:30pm to 10:00pm.
3. Approve proposed budget for logistics and event expenses.

TOWN OF SAN ANSELMO
1000 Sir Francis Drake Blvd, Suite # 14
San Anselmo, CA 94960
415-258-4640

APPLICATION FOR COMMUNITY-BASED EVENTS

Please complete this application if you wish to conduct a community-based event (non-commercial) in downtown San Anselmo on public property for more than 50 people or involving the closure of a downtown street for more than fifteen minutes. The application will be reviewed by staff and forwarded to the Town Council for approval.

EVENT INFORMATION

Name of event: San Anselmo Live on the Avenue

Organization(s) presenting the event: Town of San Anselmo

Other event sponsor(s), if any: Eric Gelman, Chamber of Commerce, EDC

Contact Person: Mattie O'Grady **Phone Number:** 415-320-5678

Address: 1000 SFD Blvd, Sutie #14 **Email:** mogrady@townofsananselmo.org

Event Date(s): 7/1/22-10/15/22 (Fri & Sat)

Start and end times: 5:30-10:00pm **Number of attendees (estimate):** 400

Location: Creek Park, Town Hall Plaza, & Imagination Park

Will alcohol be served or sold?

Yes ☐ No ☑

Brief Event Description:

The this event application includes both the street closures and live music. Street closures will occur on San Anselmo Ave between Tunstead and Tampalpais on Fridays and Saturdays from July 1st through October 15th. The soft closure will start at 4:30pm and the official closure will be from 5:30-10:00pm. Live music will take place on Fridays and Saturdays sometime between 5:30-9:00pm at Creek Park and the Town Hall Plaza. There will be a diverse range of musical genres as well as some family entertainment. The goal of this event is to create community while uplifting our businesses and local economy. This event series will uplift the private sector thorugh sponsorships, merchant participation, and local vendors. The Chamber of Commerce and the Economic Development Committee will work towards involving local business in an effort to activate an already vibrant Ave.

Public space requested:

- ☑ **Creek Park**
- ☐ **Pine Street Parking Lot**
- ☑ **Town Hall Lawn**
- ☑ **Imagination Park**
- ☐ **Other:** _____
- ☐ **Creek Park Parking Lot**
- ☐ **Magnolia Parking Lot**
- ☐ **Council Chamber**
- ☐ **Memorial Park**

☑ **San Anselmo Avenue: from (cross streets)** Tunstead Ave **to** Tamalpais Ave
☐ **Tunstead Avenue: from (cross streets)** _____ **to** _____
☐ **Other street(s): from (cross streets)** _____ **to** _____
☐ **Other space use (e.g. parking spaces)** _____
☐ **Other Facilities:**_____

Additional Comments on the Public Space Requested:

To be qualified for consideration, applicants must fall into one of the following categories:

- Town-Sponsored Events
- Ross Valley* accredited or licensed schools (pre-kindergarten through 12th grade, (both public and private schools)
- Ross Valley* Youth Organized Sporting of Cultural Events
- Organizations located in the Ross Valley* which have received tax-exempt status pursuant to Internal Revenue Service Code Section 501c(3)
- Merchant associations located in incorporated San Anselmo and established as of 2006

*Ross Valley is defined as incorporated and unincorporated areas of San Anselmo, Fairfax, and Ross

Standards & Objectives

The Town Council, with input from downtown merchants, property owners, and local residents, has adopted the following criteria they will consider when reviewing applications for the closure of roadways or other public space in the downtown area.

Does the event:

- ✓ Attract local residents
- ✓ Attract people throughout the Bay Area
- ✓ Attract families
- ✓ Generate interest for people to return and spend money in local businesses
- ✓ Create a positive impact for real estate stimulation
- ✓ Provide a overall positive impact on business
- ✓ Provide an opportunity for downtown merchants to participate in the event
- ✓ Provide access to neighborhood streets during the event
- ✓ Avoid conflicting with a retail holiday
- ✓ Assure public safety
- ✓ Provide adequate parking
- ✓ Benefit the Town
- ✓ Provide access for persons with disabilities
- ✓ Provide for clean-up by event organizers
- ✓ Provide emergency vehicle access
- ✓ Assure that any booths or other structures are designed and placed so that storefronts have access and visibility
- ✓ Allow local businesses to exhibit merchandise on the sidewalk area in front of their stores, without charge, while maintaining wheelchair access

CONDITIONS OF APPROVAL

The following conditions apply to downtown events, unless waived or modified by the Town. Other conditions, as set by the Town Council and staff, may apply to particular events for public safety or other objectives of the Town.

A. **Police**: Off-duty police officers may be required for the event, as determined by the Police Chief, depending on the number of people attending and the nature of the event. Off-duty police officers are required during events where alcohol is served or sold.

B. **Emergency access**: An emergency access lane of at least 14 feet wide must be maintained at all times.

C. **Insurance**: Proof of general liability insurance, naming the Town, its employees, and agents as additional insured, at limits no less than $1,000,000.

D. **Recycling and garbage**: Extra containers for recycling cans and bottles, and garbage cans must be placed throughout the area of the event. Containers and cans are to be emptied when full during the event, and picked up after the event.

E. **Compostable/Disposable Foodware:** In accordance with the Town of San Anselmo's Ordinance 1136 all food vendors will provide takeout food in reusable foodware or compostable disposable foodware, or items composed entirely of aluminum. If a compostable disposable foodware item is not available, an alternative foodware item made of other materials, except polystyrene foam and polystyrene food ware, may be substituted.

F. **Toilet facilities**: Events estimated to attract more than 100 people and lasting more than two hours must provide portable toilets, in the number and location as approved by the Parks superintendent, unless alternate arrangements for toilet facilities are otherwise required or arranged to the approval of the Parks Superintendent. Toilet facilities must be provided for disabled persons at each location where portable facilities are provided. Hand washing facilities must be provided where food is served.

G. **Traffic control**: A traffic and parking control plan, including enforcement measures, must be approved by the Police Chief.

H. **Noticing:** Events that include closure of the street will require advance written notice to businesses and residents on the street(s) that will be closed. These notices must be distributed a minimum of five days prior to the Town Council meeting date that the event application will be considered.

I. **Sales tax**: Persons or businesses selling items as part of the event shall designate San Anselmo as the point of sale for sales tax purposes.

J. **Alcoholic beverages**: A permit is required from the Police Chief and the State Department of Alcohol Beverage Control in order to serve or sell alcoholic beverages. Off-duty police officers are required if alcohol is served or sold.

K. **Fire inspection**: A fire inspection is required of any and all appliances or devices that produce an open or enclosed flame and/or hot materials, including food.

L. **Creek Park**: No more than three booths are allowed inside the turf areas of the park.

M. **Signs and barricades**: Any "No parking signs" that are needed are to be provided by the event organizers, and posted according to the traffic control plan prior to the event. Barricades, detour signs, and other traffic control devices are to be provided by the event organizers.

N. **Parking:** Temporary accessible parking must be provided if a street closure or other event condition renders permanent accessible parking unusable.

O. **Cables**: Cables must be covered so as not to create a tripping hazard. When cable covers are used, they must not create a tripping hazard and must be navigable by wheelchair. The path of travel must be no more than 1:12.

On behalf of the organization applying for the permit to conduct the event, I have read and agree to follow the standards for events, as stated in this application, and have read and agree to follow the permit conditions as stated in this application and those which may be required of me as conditions of approval.

Name: Mattie O'Grady Date: 4/1/22

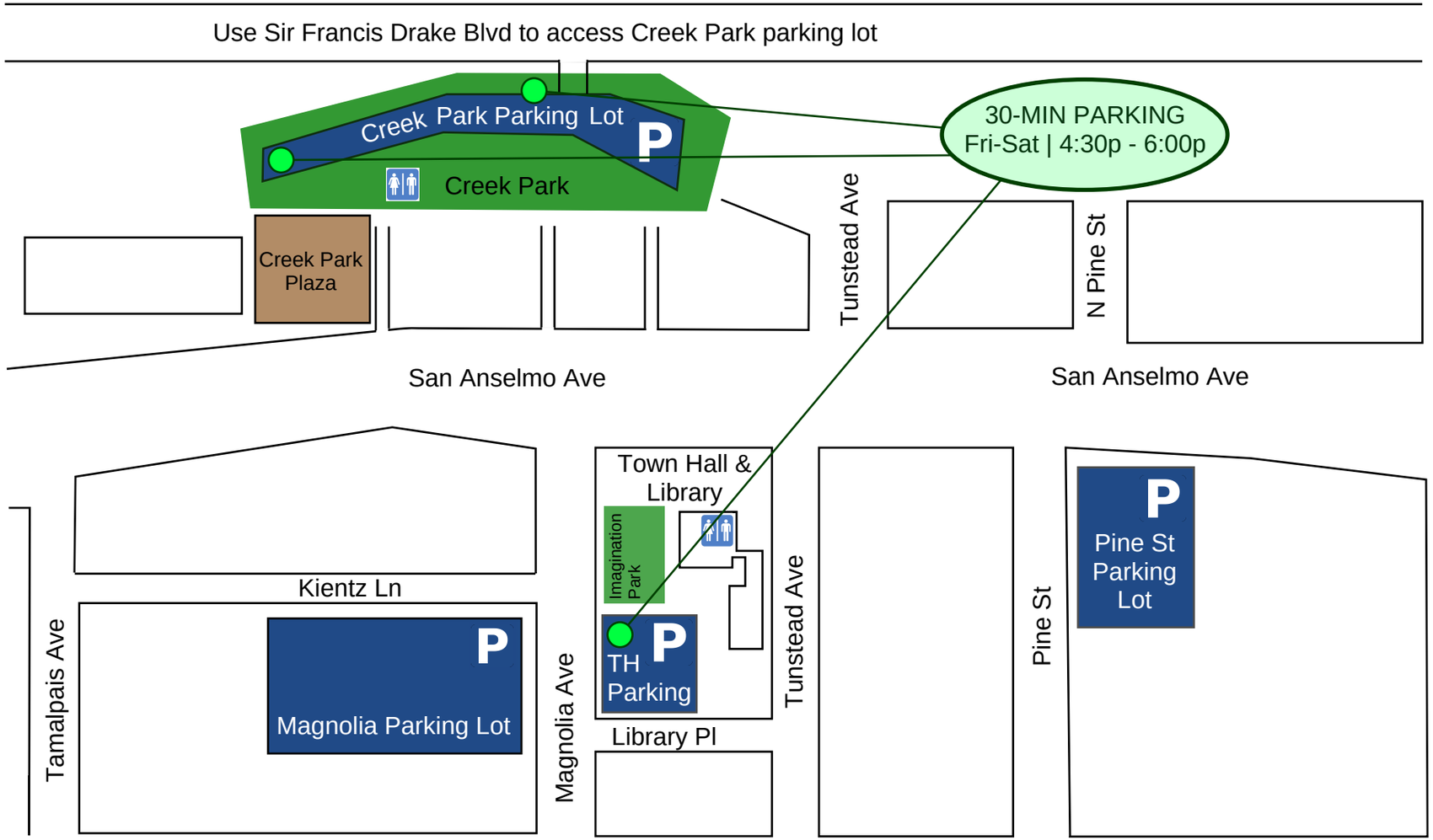
NAME OF EVENT: DATE OF EVENT:

DEPARTMENT	COMMENTS/CONDITIONS	APPROVED BY
POLICE		M. Norton
FIRE	Barricades must be able to be moved by a person.	J. Weber
RECREATION		D. Mauk
PUBLIC WORKS		S. Condry & A. Shaw
ADMINISTRATION		D. Donery
TOWN COUNCIL		

TOWN OF SAN ANSELMO
EST. 1907

DOWNTOWN
PARKING & FACILITIES

New this year! Designated 30 minute parking spaces will be available on Fridays & Saturdays from July 1st - October 15th from 4:30-6:00pm at the below locations.



Parking Info

- **Magnolia Parking Lot**
  EV | 4 hr max
  $0.60/hr | 7 am to 6 pm
  weekends free

- **Town Hall (TH) Parking Lot**
  Parking available **only** after 5 pm and on weekends
  Free

- **Pine St Parking Lot**
  4 hr max | weekends free
  $0.60/hr 7 am to 6 pm

- **Creek Park Parking Lot**
  4 hr max | free

Additional 2-4 hour parking is available on San Rafael Ave, Tamalpais Ave, Pine St and other side streets. No overnight parking.

This diagram can be found at: https://www.townofsananselmo.org/766/Parking

Dear San Anselmo Business Owners & Property Owners:

We are pleased to announce that we are making plans for another summer of fun in downtown San Anselmo. During the pandemic shutdown, we were able to create the temporary Creek Park Plaza and combine that expanded community space with the introduction of a car-free downtown zone on Friday & Saturday nights. Additionally, last year San Anselmo Parks & Recreation created San Anselmo Live, booking a variety of musical acts in both Creek Park and on the Town Hall lawn.

Joy & Community

The community responded by filling the downtown area every one of those evenings - families played on the avenue, people strolled down and enjoyed the local eateries, danced to the music, and visited businesses that remained open for the festivities. It was just what was needed to enjoy our town under the beautiful summer night skies and bring back some much-needed vitality to San Anselmo.

Rebranded

We have rebranded the evenings this year to encompass both the music and the avenue fun: San Anselmo Live on the Avenue. Our aim this year is to have clear communication with both the businesses in our Town and also with our community - so everyone enjoys safe, pleasant, and festive summer evenings.

Music

Live music will take place on Fridays and Saturdays sometime between 5:30-9:00pm at Creek Park and the Town Hall Plaza. There will be a diverse range of musical genres as well as some family entertainment. Information about evening entertainment will be available at www.sananselmolive.com.

Town Marketing Plan

We are happy to provide each customer-facing business with tools to help promote Live on the Ave, and clear up any confusion over parking, timing, and traffic flow:

- Posters for your storefront (with QR code)
- Postcards for your register stand for customers to grab for quick info (with QR code)

Other Promotions

- Town web page with detailed information (easily found via QR code on all materials)
- Social media posting
- Creek Park kiosk updated with information
- Parking notices and signage along the Avenue

Program Details

When:	Friday and Saturday Nights
Dates:	July 1, 2022 - October 15, 2022
Timing:	Street Closure Timing: 5:30-10:00pm + Live Music: Times will vary, but most entertainment will occur between 5:30-9:00pm
Locations:	Creek Park and Town Hall Plaza

Avenue Pedestrian Safety

- Central Marin Police Authority will have a presence on the Avenue to assist with moving vehicles.
- Closure on San Anselmo Avenue; from Tunstead to Tamalpais Avenues
- No parking zone and soft closure starts at 4:30pm
- Hard street closure: 5:30pm - 10:00pm

Hardship Customer Parking Relief

The Town will be providing three zones with free and enforced 30 minute parking spaces from 4:30-6:00pm on Fridays & Saturdays to help with customer parking. The designated zones are the Town Hall parking lot (3 spaces), the Creek Park lot (3 spaces close to the Redwood Grove), and the Creek Park lot (3 spaces closest to the Coffee Roaster's Bridge). All the spaces will be clearly marked. Please find attached a map with a visual of the exact locations.

Questions/Comments?

We'd like to hear from you! Please email us at recreation@townofsananselmo.org

The Town Council will be hearing the details of the summer plans at their meeting on Tuesday, April 12th at 7pm. We'd love to hear your questions and comments prior to that meeting and we encourage you to attend the meeting to show your support.

It's going to be another hot summer in San Anselmo with Live on the Avenue!

Signed,

Mattie O'Grady

Mattie O'Grady - Recreation Supervisor
Dannielle Mauk - Community Services Director

Carla Kacmar

From: Dannielle Mauk
Sent: Tuesday, April 12, 2022 9:08 AM
To: Carla Kacmar; Dave Donery; Mattie O'Grady; Sean Condry
Subject: FW: Street closure is forcing me to move my business out of town!

Follow Up Flag: Follow up
Flag Status: Flagged

FYI-TC Comments

Stay Safe and Healthy!
Dannielle Mauk
Director of Community Services
www.townofsananselmo.org
dmauk@townofsananselmo.org

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Sent: Tuesday, April 12, 2022 9:03 AM
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Sent: Monday, April 11, 2022 9:52 PM
To: Recreation <recreation@townofsananselmo.org>
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I'm one of the ten oldest retail businesses in San Anselmo and my shop is the oldest retail Mid-Century design shop in America, having opened in 1977.

Sadly, because of the Town's recent un-improvements like the excessive parklets that have erased much of the easy downtown parking, and now these over-the-top excessive street closing hours that will curtail my already limited access to my customers, it looks like I am being forced to

This closure plan NEEDS to be rethought in order to help the more visual and longtime businesses that help give this town it's charm, survive...

I'm just one of many retailers in this town that strongly feel this way, and we are obviously not being listened to or respected for all the dollars we bring into this town. It's very clear that our customers spend a lot of money in the restaurants and coffee shops in town. And your scaring those retail dollars away for good. Can this town really afford to do this.

I've never had anyone for City Hall stop by to ask me what you can do for my business, you've not listen or bothered to even respond to input offered, which is kinda shocking and will be a talking point on how this town lost its charm.

Really, shame on you for how you are railroading these small businesses around town. The public cares and I'll make sure people around the Bay Area know how this town died and who killed it's unique retail charm And, they will remember come election time...

Please rethink this street closure plan before it does lasting damage to the town's character and the town's ability to attract more paying customers. We don't need our Main Street to close, let alone so early, when people aren't even home from work yet.

Rethink this plan PLEASE!.

And yes, it's a long letter, because I do actually care about the survival of this town and its retailers and our many, many customers who shop in this town!

Respectfully, but VERY angry!
Steve Cabella,
Owner of The Modern i Shop, in Business in San Anselmo since 1977.

THE HEART OF MARIN

SAN ANSELMO
CHAMBER OF COMMERCE

April 11, 2022

To the San Anselmo Town Council Members and Dave Donery, San Anselmo Town Manager
Chamber proposal and suggestions for "Live on the Avenue"

The Chamber is committed to supporting "Live on the Avenue" and proposes to expand this street closure event, by additional funding and taking responsibility for coordinating live entertainment. *Our proposal is in no way intended to impose any additional burden or work on either the Town or Park and Recreation.*

On behalf of San Anselmo Avenue businesses, the Chamber of Commerce offers these modifications to the "Live on the Avenue" proposal circulated by Town staff:

1. Expand "Live on the Avenue" with an earlier start date of Friday, June 3, 2022
2. 5:30 p.m. "soft closure" and 6:00 p.m. "hard closure"

The Chamber proposes for its expanded "Live on the Avenue" programming a 5:30 pm "soft closure," meaning the time at which barriers are moved halfway into the Avenue preventing cars from entering and parking on the Avenue, and a 6:00 pm "hard closure," the time at which the barriers extend completely across the Avenue. The Chamber also respectfully requests a 5:30 "soft closure" time for the entire "Live on the Avenue event for July on. This proposed soft closure time best serves the needs of Avenue merchants by ensuring the "Live on the Avenue" event does not interfere with their business activities and customer access on their most important days *and* has the added benefit of encouraging merchants to stay open later. *The Chamber is sensitive to the needs of Public Works staff, however we and the business community are prepared to do all we can to assist as done in years past with barrier placement and will of course advise our customers accordingly.*

The reasons for our requests:
a. Other Marin towns are starting their street closure events before July and for this reason the Chamber proposes that San Anselmo should calendar it's street closure accordingly;
b. Build on the successful implementation of and lessons learned from last year by acknowledging that a 5:00 pm soft closure kills off business for the entire Avenue community on the 2 most important shopping days for merchants: Friday and Saturday; and
c. Allow Avenue businesses a greater opportunity to capitalize on the combination of longer daylight hours and warm weather with expanded activities and entertainment for visitors and residents to encourage people to shop, dine and stroll in downtown San Anselmo.

Cordially,

Benedetto Cico
On behalf of the S.A. Chamber of Commerce

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Sent: Tuesday, April 12, 2022 9:08 AM
To: Carla Kacmar; Dave Donery; Mattie O'Grady; Sean Condry
Subject: FW: Street closure is forcing me to move my business out of town!

Follow Up Flag: Follow up
Flag Status: Flagged

FYI-TC Comments

Stay Safe and Healthy!
Dannielle Mauk
Director of Community Services
www.townofsananselmo.org
dmauk@townofsananselmo.org

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Respectfully, but VERY angry!
Steve Cabella,
Owner of The Modern i Shop, in Business in San Anselmo since 1977.

Carla Kacmar

From: Dannielle Mauk
Sent: Tuesday, April 12, 2022 9:05 AM
To: Dave Donery; Carla Kacmar
Cc: Sean Condry
Subject: FW: Live on the avenue

Follow Up Flag: Follow up
Flag Status: Flagged

FYI-TC Comments

Stay Safe and Healthy!
Dannielle Mauk
Director of Community Services
www.townofsananselmo.org
dmauk@townofsananselmo.org

-----Original Message-----
From: Christina Downs <cdowns@townofsananselmo.org>
Sent: Tuesday, April 12, 2022 9:04 AM
To: Dannielle Mauk <dmauk@townofsananselmo.org>
Subject: FW: Live on the avenue

-----Original Message-----
From: Erin Kinsel <ekinsel@gmail.com>
Sent: Monday, April 11, 2022 7:22 PM
To: Recreation <recreation@townofsananselmo.org>
Subject: Live on the avenue

CAUTION: External Sender

Hello,

I'm want to respond to the Live on the Avenue program flyers that were sent out. I have concerns about the street closures happening before 6pm. Our precious and vulnerable retail stores rely on our customers to have access to us. For the past two years many of the retailers have begged and pleaded the town not to shut down streets during retail hours. Every time they have, it has caused financial devastation to several of us. We've spent many evening hours on zoom and at meet ups with town council members to discuss the same thing over again. My store, Sax Consignment, has suffered financially with past closures. I love the community that the program creates but

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FYI

Stay Safe and Healthy!
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www.townofsananselmo.org
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Subject: FW: Closure for Live on the Avenue

From: Caitlin Kinsel <saxconsignment@gmail.com>
Sent: Tuesday, April 12, 2022 8:41 AM
To: Recreation <recreation@townofsananselmo.org>
Subject: Closure for Live on the Avenue

CAUTION: External Sender

To whom it may concern,

The suggested 4:30pm closure for the Live on the Avenue program would be an absolute financial devastation for my business! Closing the streets during our busiest retail hours not only sends our customers away, we lose out on hundreds of dollars a week and thousands over three months. I suggest that you listen to the retailers who have been fighting for open streets during retail hours (10am-6pm) for several years. WE DON'T MAKE MONEY WHEN STREETS ARE CLOSED. If you need to do a soft closure, I suggest doing that at 6pm and having events start at 6:30pm. In the past year, the streets didn't get busy until 6:30 or 7 as people were still getting off of work etc. If you close the streets earlier than 6pm you will bring hardship to the very unique and wonderful retail group that works hard everyday to create a lovely downtown shopping experience.
PLEASE.....NO CLOSURE BEFORE 6PM!
Thanks,
Caitlin Kinsel
Sax Consignment
415-250-1987

Carla Kacmar

From: Dannielle Mauk
Sent: Tuesday, April 12, 2022 9:04 AM
To: Carla Kacmar; Dave Donery
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FYI-Comments for tonight?

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To: Mattie O'Grady <mogrady@townofsananselmo.org>; Dannielle Mauk <dmauk@townofsananselmo.org>
Subject: FW: Live on the avenue

-----Original Message-----
From: Staysea Colteaux <piaffe69@yahoo.com>
Sent: Monday, April 11, 2022 7:57 PM
To: Recreation <recreation@townofsananselmo.org>
Subject: Live on the avenue

CAUTION: External Sender

Hi ,
I am writing to voice my opinion which seems like for the 100th time . The retailers on the street have fought street closures before 6 for years . We have signed petitions we have gone to multiple town hall meetings , had meetings with individual town officials , over the last three years . Still we have to fight to keep our streets open so that we will not lose many sales at the most peak hours of the week . Please listen to your retailers when we ask no beg you to not do this . It hurts us it hurts our clients and it is just not fair! Shutting the streets at 6 allows us to make the sales we need to stay alive and keep San Anselmo one of the most desired shopping areas in Marin , it also allows for plenty of time for the live music to be enjoyed by the community

Carla Kacmar

From: Dannielle Mauk
Sent: Tuesday, April 12, 2022 9:08 AM
To: Carla Kacmar; Dave Donery; Mattie O'Grady; Sean Condry
Subject: FW: Street closure is forcing me to move my business out of town!

Follow Up Flag: Follow up
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THE HEART OF MARIN

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CHAMBER OF COMMERCE

April 11, 2022

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On behalf of the S.A. Chamber of Commerce

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Cc: Sean Condry
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FYI-TC Comments

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CAUTION: External Sender

To whom it may concern,

The suggested 4:30pm closure for the Live on the Avenue program would be an absolute financial devastation for my business! Closing the streets during our busiest retail hours not only sends our customers away, we lose out on hundreds of dollars a week and thousands over three months. I suggest that you listen to the retailers who have been fighting for open streets during retail hours (10am-6pm) for several years. WE DON'T MAKE MONEY WHEN STREETS ARE CLOSED. If you need to do a soft closure, I suggest doing that at 6pm and having events start at 6:30pm. In the past year, the streets didn't get busy until 6:30 or 7 as people were still getting off of work etc. If you close the streets earlier than 6pm you will bring hardship to the very unique and wonderful retail group that works hard everyday to create a lovely downtown shopping experience.
PLEASE.....NO CLOSURE BEFORE 6PM!
Thanks,
Caitlin Kinsel
Sax Consignment
415-250-1987

Carla Kacmar

From: Dannielle Mauk
Sent: Tuesday, April 12, 2022 9:04 AM
To: Carla Kacmar; Dave Donery
Subject: FW: Live on the avenue

Follow Up Flag: Follow up
Flag Status: Flagged

FYI-Comments for tonight?

Stay Safe and Healthy!
Dannielle Mauk
Director of Community Services
www.townofsananselmo.org
dmauk@townofsananselmo.org

-----Original Message-----
From: Christina Downs <cdowns@townofsananselmo.org>
Sent: Tuesday, April 12, 2022 9:03 AM
To: Mattie O'Grady <mogrady@townofsananselmo.org>; Dannielle Mauk <dmauk@townofsananselmo.org>
Subject: FW: Live on the avenue

-----Original Message-----
From: Staysea Colteaux <piaffe69@yahoo.com>
Sent: Monday, April 11, 2022 7:57 PM
To: Recreation <recreation@townofsananselmo.org>
Subject: Live on the avenue

CAUTION: External Sender

Hi ,
I am writing to voice my opinion which seems like for the 100th time . The retailers on the street have fought street closures before 6 for years . We have signed petitions we have gone to multiple town hall meetings , had meetings with individual town officials , over the last three years . Still we have to fight to keep our streets open so that we will not lose many sales at the most peak hours of the week . Please listen to your retailers when we ask no beg you to not do this . It hurts us it hurts our clients and it is just not fair! Shutting the streets at 6 allows us to make the sales we need to stay alive and keep San Anselmo one of the most desired shopping areas in Marin , it also allows for plenty of time for the live music to be enjoyed by the community

TO: Town Council 4/12/2022 **Item #:** 6.

FROM:
David P. Donery, Town Manager

SUBJECT:
Consider approval of increase to the Town of San Anselmo's financial contribution from $30,500 annually to $35,500 toward the 2022/23 fiscal year to be paid to the Ross Valley Yellow Bus Program.

RECOMMENDATION

Consider approval of increase to the Town of San Anselmo's financial contribution from $30,500 annually to $35,500 toward the 2022/23 fiscal year to be paid to the Ross Valley Yellow Bus Program.

BACKGROUND

Beginning in the fiscal year of 2015/2016, the Town of San Anselmo has provided annual funding to help support the Yellow Bus Program for Hidden Valley Elementary and White Hill Middle School students. This program is designed to relieve congestion along the Sir Francis Drake corridor and on Butterfield Road.

DISCUSSION

The Yellow Bus Program is operated by Marin Transit, who contracts with Michael's Transportation to provide the bus service. Marin Transit provides bus pass sales, route development and management, and financial management. The program has been funded in part by large annual contributions from Measure AA and the County of Marin, along with smaller contributions by the Towns of Fairfax and San Anselmo.

Approximately 30% of the needed revenue comes from the public agency contributions. The remaining approximately 70% of the funding comes from student bus pass sales. During its budget meeting on March 21, 2022, the JEPA discussed the impact of fuel price increases and reduced ridership during the pandemic. These considerations continue to apply pressure on the program's budget and bottom line.

ANALYSIS

To address potential budget shortfalls while keeping yellow bus pass costs affordable to families in the Ross Valley, the idea of raising JEPA members' contributions was proposed as part of the solutions to help close the projected budget shortfall for the program in the 2022-23 school year, as demonstrated on slide 39 of attachment 1.

The Town of Fairfax is considering increasing the amount of their annual contribution by $5,000 to $30,500 at their meeting on April 6, 2022. Councilmember Colbert and Fairfax Councilmember Goddard, the Town

representatives on the JEPA, attended the JEPA budget meeting and commented on the importance of this program in relieving the several hundred car trips that would otherwise travel through San Anselmo and Fairfax.

FISCAL IMPACT

The additional $5,000 would be approved by the Council as part of the FY22-23 budget process.

CEQA AND CLIMATE ACTION PLAN CONSISTENCY

Discussing the contribution to this program is not considered a “project” under the California Environmental Quality Act (CEQA), because it does not involve an activity which has the potential to cause a direct or reasonably foreseeable indirect physical change in the environment. (Cal. Pub. Res. Code § 21065). If measure D moves forward and passes, all projects that come forward will be looked at for CEQA compliance and Climate Action Plan consistency.

Attachments:

1. Ross Valley Yellow Bus JEPA March 21, 2022 budget presentation

Update from Ross Valley School District

March 21, 2022

Agenda Item III.B Update from Ross Valley School District

2021/22 Service Planning and Future Service Planning

March 21, 2022

Agenda Item III.C 2021/22 Program Update and Future Service Planning

Topics

- FY 2021/22 Pass Sales YTD
- RVSD School Transportation Parent Survey
- FY 2022/23 Service Planning

FY 2021/22 PASS SALES YTD

FY 2021/22 Pass Sales YTD

One-way Passes Sold By School and Type:

	Full Price ($505)	Reduced Late Price ($425)	Income Qualified Price ($100)	Total
White Hill	434	65	25	524
Hidden Valley	37	-	8	45
Ross Valley Charter	-	3	5	8
Total	471	68	38	

- Hidden Valley Single ride passes: 45 sold at $4/pass

FY 2021/22 Pass Sales YTD

Morning:

	Route	Passes Sold
Hidden Valley Elementary	HV Fairfax via Memorial Park	26
White Hill	WH-1 Memorial Park	28
	WH-2 San Anselmo Hub	35
	WH-3 Red Hill & Sequoia	16
	WH-5 Lower Butterfield	20
	WH-6 Upper Butterfield	33
	WH-7 San Anselmo Hub	44
	WH-8 Butterfield	44
	WH-18 Memorial Park	31
White Hill/RVC Shared Routes	WH-17 San Anselmo Bub	14
	Total AM:	301

Afternoon:

Route	Passes Sold
HV Fairfax via Memorial Park	19*
WH-9 San Anselmo Hub	50
WH-10 Memorial park	50
WH-11 Good Earth - Fairfax	33
WH-12 Butterfield	12
WH-13 Red Hill Ave & Sequoia	14
WH-14 Butterfield	27
WH-15 Butterfield	50
WH-16 PM	21
Total PM:	276

*HV-PM total excludes Single Ride Passes

FY 2021/22 Pass Sales YTD

White Hill Enrollment vs. Pass Sales

Academic Year	Enrollment	One-Way Passes Sold
2017/18	808	951
2018/19	744	876
2019/20	765	825
2020/21	675	-
2021/22	661	524

- FY 2022/23 White Hill Enrollment Projection: ~ 600

RVSD SCHOOL TRANSPORTATION PARENT SURVEY

RVSD School Transportation Parent Survey

Audience: All White Hill & Hidden Valley families

Purpose:

- Determine current modes of transportation
- Gauge effectiveness of discount for late-departing afternoon routes
- Collect data for future service planning

Survey Date Range: 2/08/22 – 2/22/22

RVSD School Transportation Parent Survey

Respondents: 192 total

- 157 White Hill
- 22 Hidden Valley
- 13 White Hill & Hidden Valley parents

Yellow Bus Pass Holder Respondents: 142

- 74% of total respondents

Non-Yellow Bus Respondents: 50

Parent Survey Takeaways

Primary Mode of Transportation	Morning	Afternoon
Yellow Bus	69%	65%
Car (solo)	18%	15%
Bike/Scooter	5%	6%
Carpool	4%	5%
Public Transit	2%	5%
Walk	2%	4%

- Approximately 55% of respondents reported using the same mode of transportation before the pandemic
- Approximately 92% reported the discount on late departing routes was not a factor in their decision to purchase a route

Parent Survey - Program Feedback

Feedback Type	Total
More Afternoon Service	36%
Too Expensive	24%
Commendations	21%
Driver Conduct	7%
Scheduling Complaint	4%

- Other types of feedback: improve communicating delays, provide a day pass option at White Hill, improve communicating lottery roll-out, non-program related feedback, etc.

Parent Survey - Program Feedback

Survey Takeaways:

- Yellow bus passholder families use other modes of transportation in the afternoon as opposed to the morning
- Afternoon discount does not impact a family's decision to purchase a pass
- Cost of passes is a concern for families

FY 2022/23 SERVICE PLANNING

22/23 Service Planning

Objectives:

- If feasible, implement survey feedback
- Focus on pain points. E.g., Afternoon service, empty seats on departing buses
- Maximize available resources along the main corridors of service area and primary destinations
  - Butterfield & Sir Francis Drake
  - San Anselmo Hub

PM Route	Current Waitlist	Destination
WH-15	60	Red Hill Ave via Butterfield
WH-9	29	San Anselmo Hub
WH-10	11	Memorial Park
WH-11	0	Good Earth - Fairfax

22/23 Service Planning

Route WH-11 PM White Hill to Good Earth (Fairfax)

- Currently ends at Good Earth before turning around toward Ross Valley Charter for second afternoon route

- Only route that departs school immediately after the bell that **is not** sold out



22/23 Service Planning

Option A: Extend WH-11 PM to Red Hill Ave <u>via Butterfield Rd</u>

- PRO: Provides service to ~ 17 more students
- PRO: Provides more flexibility for those alighting on Butterfield and San Anselmo Hub
- CON: Will result in delayed service to Ross Valley Charter. Minimal impact.



22/23 Service Planning

Option B: Extend WH-11 PM to San Anselmo Hub

- PRO: Provides service to ~ 17 more students
- PRO: Provides more flexibility for those alighting on Sir Francis Drake Blvd and San Anselmo Hub
- CON: Will result in delayed service to Ross Valley Charter. Minimal impact.



22/23 Service Planning

WH-11 extension feedback request:

- **Option A** More service on Butterfield?

or

- **Option B** More service along Sir Francis Drake and San Anselmo Hub?

22/23 Service Planning

Other considerations for 22/23 service plan:

- Update stop times on schedules to reflect current traffic patterns
- Address open seats on sold-out routes
  - Make seats available to existing yellow bus passholders on a first come basis
    - Requires assistance by White Hill staff to facilitate waiting students
    - Requires raising the late-departing pass price to the full pass price



Measure AA Funds

March 21, 2022

Agenda Item III.D Measure AA Yellow Bus Funds and Term Renewal

Measure AA Funds and Term Renewal

New three-year term 2022 – 2025

- Funds allocated to regular home to school (yellow bus) programs in the county
- Measure AA funds provide a subsidy based on the one-way pass price and the number of passes distributed
- On average these funds cover 10 – 20% of total program costs



Measure AA

First 3-year term annual Measure AA funds for RVSD: $132,956

- Additional $30,000 provided annually to off-set program costs

New 3-year term annual Measure AA funds estimated for RVSD:

- Option 1 with five schools participating: $190,057
- Option 2 with six schools participating: $184,209

Marin Transit Board considers approval on June 6, 2022



FY 2021/22 Budget Review and FY 2022/23 Budget Draft

March 21, 2022

Agenda Item III.E FY 2021/22 Budget Review and FY 2022/23 Budget Draft

FY 2021/22 YTD Budget Review

- 5 bus program
- One-way passes priced at $505
- Late departing afternoon routes priced at $425
- Income qualified one-way passes priced at $100 (20% of full price)
- 577 one-way pass sold YTD (33% reduction from last operating year)
- Contractor expenses increased from $578 to $632 per bus per day

Ross Valley Yellow Bus Program FY 2021-22 YTD Budget Review

Budget Assumptions		FY 2021/22 Estimated Actuals YTD	
		5 Bus Program, reduced PM	
	Pass Sales		
	Full Price	**Full**	**Reduced Late Bus**
	Charter one way passes		3
	White Hill one way passes	434	65
	Hidden Valley one way passes	37	0
	Total # of one way Passes Sold - Full Price	471	68
	Reduced 50% - Income Qualified	**Total:**	**539**
	Charter one way passes	5	
	White Hill one way passes	25	
	Hidden Valley one way passes	8	
	Total # of one way Passes Sold - Reduced 50%	38	
	Total of All Passes Sold	**577**	
	Bus Pass Prices		Total
	Full price one-way pass price	$ 505.00	$ 237,855.00
	Reduced Late Bus	$ 425.00	$ 28,900.00
	Reduced price pass	$ 100.00	$ 3,800.00
	Revenue		
	Carry Forward		
	Bus Pass Revenue	$	270,555.00
	Per month processing fee - $4.00 x passes sold x 10	$	7,520.00
	Refund/Cancellations	$	(7,310.00)
	COVID Refunds (Final)		
	Single use pass sales	$	176.00
	Measure AA Formula Funds	$	132,956.00
	Additional Measure AA	$	30,000.00
	Remobilization Funds	$	76,224.00
	County of Marin	$	90,000.00
	Town of San Anselmo	$	30,500.00
	Town of Fairfax	$	30,500.00
	Ross Valley School District		
	Ross Valley Charter		
	Grant Funding		
	Total Revenue	**$**	**661,121.00**
	Expenses		
	Daily Rate/Bus	$	632
	Contractor Expense (RVSD)	$	568,800.00
	Consulting (website)	$	5,000.00
	Lost F&R Pass Sales	$	-
	Fare Processing Charges	$	9,670.00
	Marketing	$	500.00
	AVL- Operating Costs	$	-
	AVL-Data	$	-
	Equipment (GPS)	$	-
	Fuel Contingency	$	4,424.00
	Bus Parking in Marin County	$	12,725.00
	Marin Transit Operations Oversight and Customer Service	$	47,000.00
	Bus Driver Incentive		
	Total Expenses	**$**	**648,119.00**
	Surplus/Defecit	$	13,002.00

20% Local Match Requirement

FY 2022/23 Budget Draft - Option A

Assumptions

- 5 bus program
- One-way pass price increases from $505 to $515
- Late departing afternoon routes priced at $425
- Income qualified one-way passes priced at $100 (20% of full price)
- San Anselmo, Fairfax and County contributions remain the same
- Contractor expenses will increase from $578 to $651 / bus/ day
- Added fuel contingency
- Includes $12,000 FY 21/22 carryforward

Ross Valley Yellow Bus Program FY 2022-23 Budget Draft

Option A

		FY 2021/22 Estimated Actuals YTD		FY 22/23 Scenario w/ Rate Increase	
		5 Bus Program, reduced PM		5 Bus Program, reduced PM	
Budget Assumptions	**Pass Sales**				
	Full Price	**Full**	**Reduced Late Bus**	**Full**	**Reduced Late Bus**
	Charter one way passes		3		3
	White Hill one way passes	434	65	434	65
	Hidden Valley one way passes	37	0	37	0
	Total # of one way Passes Sold - Full Price	471	68	471	68
	Reduced 50% - Income Qualified	**Total:**	**539**	**Total:**	**539**
	Charter one way passes	5		5	
	White Hill one way passes	25		25	
	Hidden Valley one way passes	8		8	
	Total # of one way Passes Sold - Reduced 50%	38		38	
	Total of All Passes Sold	**577**		**577**	
	Bus Pass Prices		Total		Total
	Full price one-way pass price	$ 505.00	$ 237,855.00	$ 515.00	$ 242,565.00
	Reduced Late Bus	$ 425.00	$ 28,900.00	$ 425.00	$ 28,900.00
	Reduced price pass	$ 100.00	$ 3,800.00	$ 100.00	$ 3,800.00
	Revenue				
	Carry Forward			$	13,002.00
	Bus Pass Revenue	$	270,555.00	$	275,265.00
	Per month processing fee - $4.00 x passes sold x 10	$	7,520.00	$	7,520.00
	Refund/Cancellations	$	(7,310.00)	$	(7,310.00)
	COVID Refunds (Final)				
	Single use pass sales	$	176.00	$	176.00
	Measure AA Formula Funds	$	132,956.00	$	190,000.00
	Additional Measure AA	$	30,000.00		
	Remobilization Funds	$	76,224.00		
	County of Marin	$	90,000.00	$	90,000.00
	Town of San Anselmo	$	30,500.00	$	30,500.00
	Town of Fairfax	$	30,500.00	$	30,500.00
	Ross Valley School District				
	Ross Valley Charter				
	Grant Funding				
	Total Revenue	**$**	**661,121.00**	**$**	**629,653.00**
	Expenses				
	Daily Rate/Bus	$	632	$	651
	Contractor Expense (RVSD)	$	568,800.00	$	585,900.00
	Consulting (website)	$	5,000.00	$	5,000.00
	Lost F&R Pass Sales	$	-	$	-
	Fare Processing Charges	$	9,670.00	$	8,483.55
	Marketing	$	500.00	$	500.00
	AVL- Operating Costs	$	-	$	-
	AVL-Data	$	-	$	-
	Equipment (GPS)	$	-	$	-
	Fuel Contingency	$	4,424.00	$	12,000.00
	Bus Parking in Marin County	$	12,725.00	$	13,105.00
	Marin Transit Operations Oversight and Customer Service	$	47,000.00	$	47,000.00
	Bus Driver Incentive				
	Total Expenses	**$**	**648,119.00**	**$**	**671,988.55**
	Surplus/Defecit	$	13,002.00	$	(42,335.55)
	20% Local Match Requirement				

FY 2022/23 Budget Draft - Option A

Results:

- Deficit ~ $42,500

Options:

- Increase one-way pass price to ~ $585
- Increase San Anselmo, Fairfax, County contributions
- Other?

FY 2022/23 Budget Draft - Option B

Assumptions:

- 5 bus program
- All one-way pass price increases to from $505 to $515
  - No discounted price for late departing routes (e.g., $425)
- Income qualified one-way passes priced at $100 (20% of full price)
- Contractor expenses will increase from $578 to $651 per bus per day
- Assumes a 6% reduction is pass sales due to declining enrollment
- San Anselmo, Fairfax and County contributions remain the same
- Added fuel contingency
- Includes $12,000 FY 21/22 carryforward

Ross Valley Yellow Bus Program FY 2022-23 Budget Draft

Option B

		FY 2021/22 Estimated Actuals YTD		FY 22/23 Scenario w/ rate increase, no reduced pass, estimed 6% reduction in pass sales	
		5 Bus Program, reduced PM		5 Bus Program	
Budget Assumptions	**Pass Sales**				
	Full Price	**Full**	**Reduced Late Bus**	**Full**	
	Charter one way passes		3	0	
	White Hill one way passes	434	65	485	
	Hidden Valley one way passes	37	0	30	
	Total # of one way Passes Sold - Full Price	471	68	515	
	Reduced 50% - Income Qualified	**Total:**	**539**	**Total:**	**515**
	Charter one way passes	5		0	
	White Hill one way passes	25		20	
	Hidden Valley one way passes	8		5	
	Total # of one way Passes Sold - Reduced 50%	38		25	
	Total of All Passes Sold	**577**		**540**	
	Bus Pass Prices		Total		Total
	Full price one-way pass price	$ 505.00	$ 237,855.00	$ 515.00	$ 265,225.00
	Reduced Late Bus	$ 425.00	$ 28,900.00		
	Reduced price pass	$ 100.00	$ 3,800.00	$ 100.00	$ 2,500.00
	Revenue				
	Carry Forward			$	13,002.00
	Bus Pass Revenue	$	270,555.00	$	267,725.00
	Per month processing fee - $4.00 x passes sold x 10	$	7,520.00	$	7,520.00
	Refund/Cancellations	$	(7,310.00)	$	(7,310.00)
	COVID Refunds (Final)				
	Single use pass sales	$	176.00	$	176.00
	Measure AA Formula Funds	$	132,956.00	$	190,000.00
	Additional Measure AA	$	30,000.00		
	Remobilization Funds	$	76,224.00		
	County of Marin	$	90,000.00	$	90,000.00
	Town of San Anselmo	$	30,500.00	$	30,500.00
	Town of Fairfax	$	30,500.00	$	30,500.00
	Ross Valley School District				
	Ross Valley Charter				
	Grant Funding				
	Total Revenue	**$**	**661,121.00**	**$**	**622,113.00**
	Expenses				
	Daily Rate/Bus	$	632	$	651
	Contractor Expense (RVSD)	$	568,800.00	$	585,900.00
	Consulting (website)	$	5,000.00	$	5,000.00
	Lost F&R Pass Sales	$	-	$	-
	Fare Processing Charges	$	9,670.00	$	8,257.35
	Marketing	$	500.00	$	500.00
	AVL- Operating Costs	$	-	$	-
	AVL-Data	$	-	$	-
	Equipment (GPS)	$	-	$	-
	Fuel Contingency	$	4,424.00	$	12,000.00
	Bus Parking in Marin County	$	12,725.00	$	10,604.17
	Marin Transit Operations Oversight and Customer Service	$	47,000.00	$	47,000.00
	Bus Driver Incentive				
	Total Expenses	**$**	**648,119.00**	**$**	**669,261.52**
	Surplus/Defecit	$	13,002.00	$	(47,148.52)

20% Local Match Requirement

FY 2022/23 Budget Draft - Option B

Results:

- Deficit ~ $47,500

Options:

- Increase one-way pass price to ~ $615
- Increase San Anselmo, Fairfax, County contributions
- Other?

FY 2022/23 Budget Preparation

JEPA request:

- Confirm amount of local contributions from the Town of Fairfax, Town of San Anselmo and County of Marin

Next Steps:

- Set pass price and adopt budget in April
- Passes go on sale end of May



Questions?

Christopher Whitlock

Operations Analyst

cwhitlock@marintransit.org

TO: Town Council | 4/12/2022 | **Item #:** 7.

FROM:
Sean Condry, P.E., CBO - Public Works and Building Director

SUBJECT:
Water Conservation Efforts Town Wide and Memorial Park Field Renovation Project

RECOMMENDATION

a. That Council receive an update on Town water conservation efforts related to the drought and provide direction on future water conservation efforts; and
b. That Council provide direction to staff on the Memorial Park field replacement project, and associated water conservation efforts.

BACKGROUND AND DISCUSSION

Water Conservation Efforts

With the low rainfall in the winter of 2020/21 Marin County and (most of California) was in the middle of a severe drought. Marin Municipal Water District (MMWD) as of February 2021 declared initial stages of drought and stated this is the worst drought in over 140 years. On June 8, 2021, the state declared a drought emergency in Marin County. In 2021 MMWD had been requiring that water be reduced district-wide by 40%, with drip irrigation limited to two days per week and spray irrigation to one day per week. However, with the rains in October and December MMWD reservoirs filled up so there has been an incremental approach to modify or reduce some restrictions.

Public Works has been working to reduce the Town's irrigation water usage at Town medians and parks, both through a reduction in spray irrigation, as well as reestablishing wells in Creek Park and Memorial Park that had not been in use since about 2005. The Creek Park well which was only connected to Creek Park is now connected to Town Hall, Imagination Park and Red Hill Median irrigation systems.

Linking Town Hall, Imagination Park and the Red Hill Median to the Creek Park well required installing new pipes and reconnecting older lines that were out of commission. The two wells at Memorial Park were thoroughly cleaned along with upgrades to the pumping, piping, and control system to improve the amount of water production and backup for domestic use during times of drought. These efforts have resulted in a reduction of MMWD domestic water use by about approximately 80% during the peak of the drought and over 40% for the entire year including non-drought months, see Attachment 1.

Memorial Park

Historically, Memorial Park used approximately 50% of the total domestic water used by the Town in any given year due to the water needs of the 3.2 acres of grass fields, which is similar to water usage for homes with lawns. In the summer months Memorial Park uses 13,000-15,000 gallons a day, seven days a week, which is equivalent to over 400,000 gallons per month. Last summer the fields and picnic area lawns had gone dormant due to the water use reduction to once a week watering while the Town was working on increasing well production. This had been a big concern due to its impact on

summer recreation programs including soccer, which has over 750 players enrolled. However, based on feedback from Council and with the use of well and domestic water, the Town was able to water the fields 2-3 times each week.

The Memorial Park fields drainage and irrigation have not been upgraded in approximately 50 years. The fields are undulating with holes and mounds of dirt throughout. The drainage system has needed repair for ages along with a complete replacement of the irrigation system and fields. Last year the Town received a low bid of $454,360 from Marina Landscaping which the Town was prepared to move forward with; however, a drought was declared, and the project was delayed. Town Council directed staff to look at water conservation in order for the field replacement project to continue.

The Town hired Tamalpais Environmental Consultants (TEC)'s Aaron O'Brien, landscape architect Peter Arnold, and Siegfried Engineering's Adam Merrill to study and come up with preliminary water savings and costs for various options. Over the past 6 months TEC and the other consultants has investigated various options to reduce overall water usage along with a reduction of domestic water usage. In Attachment 2, the options examined by TEC include:

1. Installing a new irrigation system that would cut total water usage by about 25% (100,000 gallons during summer months) with a cost including new grass fields and drainage of $750,000.
2. Using recycled water from Las Gallinas Valley Sanitary District which could meet all the needs of Memorial Park coming through the Mt. Tamalpais Cemetery with a cost of $5 to $10 million.
3. Recycled water delivery by trucking which could be used during drought in the summer months and would only meet about 50% or 200,000 gallons per month of the demand at a cost of $40,000/month or approximately $120,000 for 3 months of water.
4. Local greywater recycling which currently would only provide about 5,000 gallons a month for a cost of about $50,000.
5. The use of the 2 existing irrigation groundwater wells along with the addition of an existing monitoring well that combined could supply about 90,000 gallons/month for a total cost of about $55,000.
6. Rainwater Harvesting which could include installing a 20,000 gallons tank up to a 100,000 gallon tank under field one or the lower set of the tennis courts at a cost of $175,000 to $300,000, respectively.

The report in Attachment 2 gives a more in-depth overview of the above options. Staff along with the support of the consultants has come up with the recommended combination of options at the end of this report and the approximate water savings. All of the options include new grass fields, grading and irrigation. The options show overall water savings for in gallons and percent and the cost of the option. New irrigation is by far the largest actual water savings over any of the other options with an approximate 25% decrease in overall water usage.

The existing wells (Attachment 3) also significantly reduce domestic water use and if all three water wells were used the total domestic water use reduction would be approximately 23%. However, this intensity of use would also deplete the groundwater table. While the groundwater could be replenished if there were sufficient rain there could be a major impact to the groundwater table if a drought was over multiple years. Therefore, if groundwater wells are used staff would recommend using existing and new groundwater monitoring wells to track the depth to groundwater monthly and annually to monitor the impact to the groundwater table.

One of the biggest water savings would be the use of artificial turf which is recommended in Option 3 for field 1, Attachment 4. The option for artificial turf was initially rejected by the community during the Memorial Park rehabilitation planning stages but this was before the drought. New artificial turf could reduce overall water usage by up to 33%. However, it could still require some watering to keep it clean and maybe reduce its heat during hot days. Another great advantage of artificial turf is the ability to use the field year-round for recreation. The transition at the playing surface between the real grass and the artificial turf may not be ideal and a fence may also be required to keep dogs off the area. While soccer fields could still be provided it would be for U-10 size soccer fields.

Also included in the options are rainwater/stormwater harvesting. The actual water savings using stormwater or rainwater will vary widely based on the size of the tank and when its raining. If a smaller size 20,000 gallon below ground tank is used, it would be able to help in between rains in the fall through winter months but not much in the summer. A larger

100,000-gallon tank could also be installed at almost double the cost, but it too would only be about one weeks' worth of water in the summer. The larger tank could help significantly in a dry winter/spring season collecting water from a big storm and then using the water for one to two months of irrigation during the transitional months of late Spring when there is the possibility of no rain.

The potential locations for the below-ground tanks are shown on Attachment 3. The 20,000 gallon tank has more versatility due to its size and potential locations could be out of the main field area allowing for the fields to be done first followed by the below-ground tank work. Suitable locations for the 20,000 gallon tank are adjacent to the tennis courts and below the Sunnyhills apartment complex which has numerous downspouts draining directly into the park. The two best locations for the 100,000 gallon below-ground tank would be field one or below the dilapidated tennis courts closer to Sunnyhills Drive. The tennis court needs resurfacing so putting the tank here could also be done in conjunction with resurfacing.

Attachment 5 shows the proposed 100,000 gallon tank below field 1. While this is a great option and has a major storm drain going adjacent to it which could fill the tank, the design time would most likely push the field renovation project into next fall.

In options 2 and 3 greywater systems are also included which are not in option 1 but the above ground 8,000 gallon tank in option 1 could be used for recycled water or greywater. While the water savings from the existing available grey water is minimal at 5,000 gallons per month or 1% of water needed in summer months staff recommends installing a system or piping that is grey water and recycled water ready. This recommendation is based on the potential for future development or remodel of existing multi-unit housing that could incorporate a grey water piping network that could be connected to the Memorial Irrigation system in the future. A new above-ground tank and recycled water hookup would also allow for the use of trucked in water from the Las Gallinas Valley Sanitary District during the peak summer months but this would be an expensive option and not very green.

Summary

While all of the above options are viable, the costs to include below-ground tanks and artificial turf is fairly significant. The below-ground water storage tank options add on 15-30% in cost for the 20,000 gallon tank and 100,000 gallon tank, respectively. The artificial turf option for only field 1 doubles the cost of installing grass, irrigation, and drainage for all three fields but technically has a 10 year payback. Option 1 which includes irrigation replacement, drainage and new fields along with using the existing wells and adding a new storage tank is the least expensive option but is also comparable to option 2 in cost to benefit ratio and it has a below-ground storage tank. All of the various items in these options may be mixed and matched.

Option 1 could be completed this fall with modifications to the existing design and specifications from last year. Option 2 could be completed in phases with the fields being done first along with the drainage, irrigation, and other piping for future rainwater and grey water collection. The 20,000 gallon below-ground tank could be designed and installed following the work in the fields sometime in the following year once the design is complete if authorized by Council. Option 3 incorporating the artificial turf could be designed and completed this fall without the 100,000 gallon tank below field 1. However, the 100,000 gallon tank could be installed below the lower tennis courts as a phase 2 which would allow more time for design.

The Memorial Park fields and the park itself are highly used recreationally, leisurely and for community events by residents and visitors year-round. Public parks fill an important role for a community gathering space for residents and people who don't have access to private outdoor space. Providing a public field with natural grass is a greener approach to having lawns as opposed to private lawns for residences. A NASA led study in 2005 found that grass lawns in the US cover 63,000 square miles and typically use 50-75% of the domestic water supply. With droughts becoming more frequent and the availability of clean drinking water limited, one way to conserve water would be to not allow grass lawns for private residences but provide shared community outdoor space with grass fields and other amenities.

Memorial Park Domestic Water Reduction

Option 1

Replacement of Existing Field with New Irrigation System and above ground storage

	GPM	Percent reduction	Cost	Cost per gallon reduction
Description/Summer Peak	400,000			
New grass fields, grading, irrigation	-100,000	-25%	$750,000	$7.50
Existing Rehabilitated Wells	-60,000	-15%	$20,000	$0.33
Add existing Well MW-2B	-30,000	-8%	$35,000	$1.17
Small 8,000 gallon above ground storage tank with controls (no stormwater or greywater)			$120,000	
Total MMWD Water Reduction	**-190,000**	**-48%**	**$925,000**	**$4.87**

Option 2

Replacement of Existing Grass with New Wells and Small Graywater/Stormwater Sy

	GPM	Percent reduction	Cost	Cost per gallon reduction
Description/Summer Peak	400,000			
New grass fields, grading, irrigation	-100,000	-25%	$750,000	$7.50
Existing Rehabilitated Wells	-60,000	-15%	$20,000	$0.33
Add existing Well MW-2B	-30,000	-8%	$35,000	$1.17
Small stormwater and greywater systems	-5,000	-1%	$50,000	$10.00
Larger 20,000 gallon below ground storage tank w new controls			$175,000	
Total MMWD Water Reduction	**-195,000**	**-49%**	**$1,030,000**	**$5.28**

Option 3

Replacing 2/3 of the Existing Grass Area and adding 40,000 sq. ft of artificial turf.

	GPM	Percent reductior	Cost	Cost per gallon reductior
Description/Summer Peak	400,000			
New grass fields, grading, irrigation	-100,000	-25%	$750,000	$7.50
New Artificial Turf	-100,000	-25%	$800,000	$8.00
Existing Rehabilitated Wells	-60,000	-15%	$20,000	$0.33
Add existing Well MW-2B	-30,000	-8%	$35,000	$1.17
Larger stormwater and greywater collection systems	-20,000	-5%	$125,000	$6.25
Install very large 100,000 gallon below ground stor tank with pumps and controls.			$300,000	
Total MMWD Water Reduction	**310,000**	**-78%**	**$2,030,000**	**$6.55**
Optional				
Recycled Water by Truck is available for each optic a cost dependent on the water needed ($10,000 per week for about 50,000 gallons)				

FISCAL IMPACT

If Council chooses to proceed with one of the above options the fiscal impact will be approximately as shown in the Cost column below. However, the selected option will be brought back to Council for ultimate approval and the engineers estimate will be included at that time. Funding for the above options will come from Measure A, Parks which has approximately $700,000 but any funding about this amount will need to be allocated from the general fund, Measure D or American Rescue Plan Act funds. Staff would like direction from Council on where funds should come from if over existing funds in Measure A, Parks.

CEQA AND CLIMATE ACTION PLAN CONSISTENCY

The Town finds that discussing possible approaches to reducing water consumption in Town at Memorial Park is a preliminary discussion and does not constitute approval of a project. Therefore, conducting a CEQA analysis before the Council chooses a conservation option is premature. (CEQA Guidelines § 15002(e)). If such a discussion of water conservation options is considered a project, it is categorically exempt from the requirement for the preparation of environmental documents under the California Environmental Quality Act (CEQA) Guidelines Section 15301 Class 1, because it involves maintenance of existing public facilities involving negligible or no expansion of use. (14 Cal. Code Regs. § 15301). None of the exceptions listed in CEQA Guidelines section 15300.2 apply in this instance.

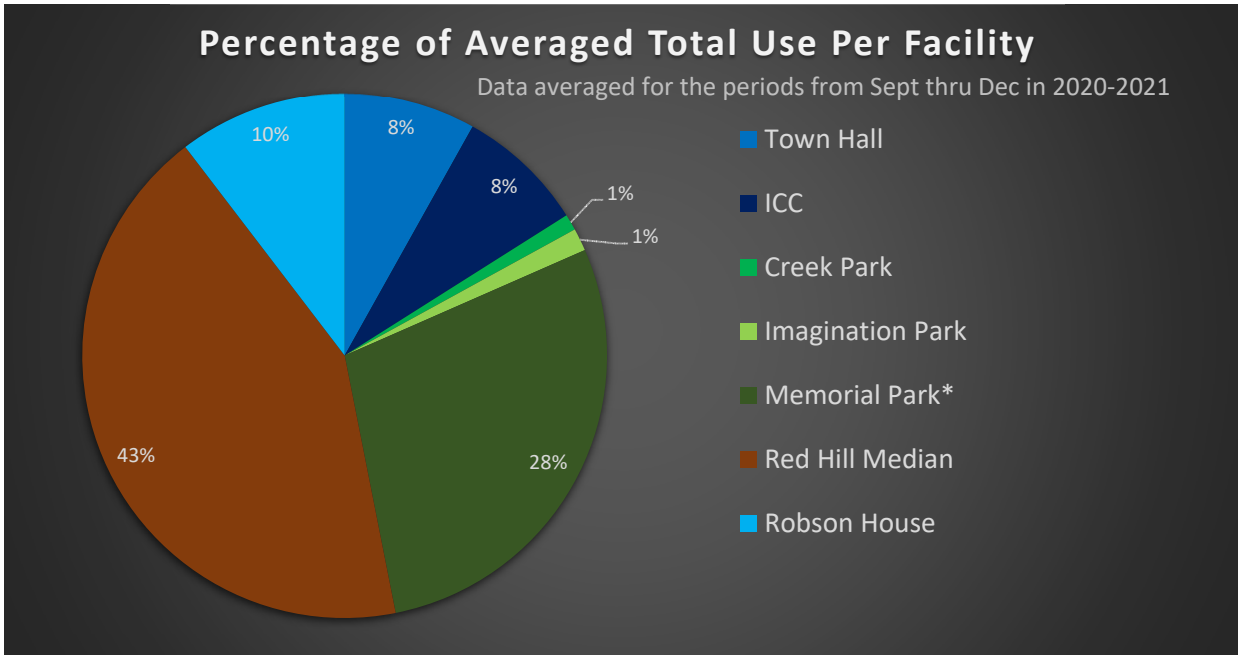
The modification of irrigation schedules will address San Anselmo's Climate Action Plan (CAP) 2030, specifically CAP Measure C-2, replace inefficient irrigation systems by reducing overall domestic water usage.

Sept.-Dec. Water Consuption Comparison 2020 vs. 2021

Facility	Percent of Total Water Use Averaged Over 2020-2021	Water Use 2020	Water Use 2021	% change
Town Hall	8%	142,868	71,060	-50%
ICC	8%	35,156	173,536	394%
Creek Park	1%	26,180	0	-100%
Imagination Park	1%	35,904	748	-98%
Memorial Park*	28%	750,493	0	-100%
Red Hill Median	43%	1,095,072	31,416	-97%
Robson House	10%	163,812	109,956	-33%
Total	**100%**	**2,249,485**	**386,716**	**-83%**

***Adjusted Memorial Park consumption due to a broken meter in 2020.**
A historical average from September through December of 2014 to 2016 was used instead.

Gallons saved **1,862,769**
Water use reduced by **-83%**



Sean Condry
Town Of San Anselmo
525 San Anselmo Ave.
San Anselmo, CA 94960

Subject: Evaluation of Irrigation Water Options for Grass Playing Fields at Memorial Park, San Anselmo, California.

This summary has been prepared by Tamalpais Environmental Consultants (TEC) and Edd Clark & Associates (ECA) to provide the Town of San Anselmo with an evaluation of water supply options for the playing fields at Memorial Park in the Town of San Anselmo (Town). The objective of this evaluation is to provide the Town with additional information related to the available irrigation water options in order to make an informed decision regarding the replacement of the grass at the playing fields. A summary of options and cost estimates are provided separately.

The playing fields at Memorial Park include over 3 acres of grass that require significant amounts of water to maintain. A figure showing the park and associated features is included in Figure 1. The Marin Municipal Water District (MMWD) provides potable water for the fields and a new connection to their pipeline was completed in 2021. A variety of water sources can be used in the event that water is not available from the MMWD. Additional potential sources of water include recycled water (both long-term and short-term options), groundwater from existing and new wells, greywater, and rainwater harvesting. Each of these options is discussed in more detail in this report.

The existing fields and irrigation system are in relatively poor condition. The installation of a new irrigation system alone is estimated to use about 25% less water than the existing irrigation system for the same amount of grass. This would be a very significant savings over the current system and TEC recommends the installation of new irrigation and control systems at a minimum to use water as efficiently as possible. The current system uses over 100,000 gallons of water per week in the summer and water use can be higher than that in some conditions. The utilization of alternative water options can reduce the amount of water necessary from the MMWD by approximately 50% or more depending on the options chosen.

We have collected or reviewed information from the following sources:

- the installation of the two existing irrigation wells in the 1970s,
- additional wells and groundwater pumping tests conducted in 2012 and 2013,
- well drilling contractors,
- well maintenance and system installation contractors,
- Marin Municipal Water District (MMWD) personnel related to potable and recycled water options,

- local and state agencies related to groundwater use,
- recycled water delivery contractors,
- local greywater options,
- rainwater harvesting, and
- historical aerial photographs, topographic maps, and other records.

Recycled Water Options

High quality recycled water is now produced at the Las Gallinas Valley Sanitary District. The water is treated and distributed by the MMWD through a network of pipelines. During periods of restricted potable water use, the MMWD set up connections for local customers to collect recycled water in tanks or trucks at the Marin Civic Center. MMWD indicated that the system currently has a capacity in excess of one million gallons per day and could easily meet the water requirements for the park with a drought-resistant source if it was connected by a pipeline. The recycled water pipeline currently extends from the treatment facility to a hydrant near Terra Linda High School, the closest point to San Anselmo. This water source would provide an ideal long-term water source for this type of project in the future.

The MMWD did a study over 10 years ago to connect the Mt. Tamalpais Cemetery to this recycled water source in Terra Linda, but that project wasn't completed due to limited necessity at the time and costs. The cemetery is located about $^{3}/_{4}$ of a mile to the northeast of the park. The MMWD representative indicated that this project could be re-evaluated with a new cost estimate to provide San Anselmo and the Ross Valley with a reliable recycled water source. The distance could be as little as 2 miles depending on the route selected, but would include some challenging terrain. However, this route could largely avoid the utility congestion and pavement requirements around city streets. The project would be constructed and operated by MMWD and could provide recycled water to Memorial Park, the Mt. Tamalpais cemetery, and a variety of other irrigation and construction uses in the Ross Valley. This project would likely take several years to fund and was ballparked by the MMWD representative to be between $5 million and $10 million.

The MMWD indicated that they would likely be willing to complete a new budget estimate for this work and that a letter from the Town Council requesting that a new cost estimate for this project would be helpful. While this course of action would be a great long-term solution, it does not address the water needs of the playing fields for the next several years.

The Central Marin Sanitation Agency in San Rafael, which treats wastewater from the Ross Valley, does not currently produce recycled water at the quality necessary for reuse on playing fields. There is no definitive timeline for the necessary upgrades at the facility and associated pipelines to San Anselmo. The estimate for the upgrades to the facility alone is likely in the tens of millions of dollars.

Recycled Water Deliveries by Truck

Recycled water can be brought to the parks in water trucks from the civic center. During the water restrictions in place during the summer of 2021, a contractor provided a water truck with a 1,600-gallon capacity to transport water to meet local landscape and construction water needs. Additional recycled water contractors have expressed their intent to provide recycled water with larger trucks, which could provide up to 3,600 gallons per load of recycled water with a cost of about $800 per load. Lower costs might be achieved with longer-term contracts or additional contractors.

In the event of low water availability from MMWD and groundwater options, the water truck option could provide two loads of recycled water a day to meet about 50% of the water needs of the playing fields for about $10,000 a week. This option would require at least one additional tank at Memorial Park to provide separation between the recycled water and the groundwater wells and a new connection that would allow a truck to unload from the street to the tank relatively quickly and stay out of the traffic corridors.

Local Greywater Recycling

Recycled water may also be available from local sources through greywater capture and treatment systems. Water Champions reviewed potential greywater sources to evaluate whether the existing town buildings adjacent to the park may be retrofitted to collect greywater from the sinks. The water would then be filtered and either drained directly into an underground tank or pumped into a new aboveground tank. Water Champions estimated that this water source could provide about 1,000 gallons per week consistently during the year. The scope and cost estimates provided by Water Champions and Argall Plumbing are included in Attachment 1. Additional engineering and piping costs would still be required. The restrooms at the playground are also a potential source of greywater that could be utilized in a stand alone system in that location or connected to the primary greywater source south of the playing fields.

The available water volume for this strategy is relatively low compared to the water needs for the park, but this could provide a source that lasts throughout the summer time. If additional developments are constructed or redeveloped in the area, it may be possible to capture more significant amounts of greywater in the future and the knowledge gained from this relatively low volume approach now could allow the more efficient utilization of other sources in the future. Piping for greywater could be installed concurrently with the well and irrigation piping to minimize the overall costs for expansion in the future.

Groundwater

Groundwater can be a significant resource and meet a substantial portion of the water needs for the playing fields. Groundwater can be used sustainably when there is a balance between extraction and recharge from the surface over the long-term. Groundwater in this area is

relatively shallow with the depth to water measured at about 10 feet in monitoring wells during August 2021 and less than 7 feet in some locations in February 2022.

A geological consultation was undertaken in the 1970s and the Town subsequently installed two irrigation wells (IR-1 and IR-2) around the playing fields. These wells have been inactive in recent years since water has generally been available from the MMWD. The well locations are shown on the Site Plan. The wells are completed to a depth of about 35-45 feet below the ground surface (bgs). The well logs show mostly low permeability clays with sand and gravel lenses that likely provide the water produced. Two cross-sections prepared by ECA showing the geological information are included in Attachment 2. While bedrock was not directly indicated on most of the boring logs, the indications are that bedrock underlies the whole area at a depth of about 50 feet bgs.

A pump test was previously completed on the irrigation wells in 2013 that confirmed the potential for the irrigation wells to average about 4 gallons per minute (gpm) in the short-term. This rate was estimated over 24 hours during the winter and the wells are unlikely to produce this average flow rate for a long duration due to the relatively limited depth of the aquifer that is providing the water. There is significant uncertainty about how much water these wells can supply and what extraction rates could be maintained during the dry season, particularly following periods of lower rainfall. Each of the two existing irrigation wells have been producing over 10,000 gallons of water per week to accommodate early season watering and replanting conducted by the Town in early 2022.

The irrigation wells were refurbished with a new well pump and controls by Forster Pump & Well in August 2021 during the drought to minimize the use of MMWD water. A new MMWD interconnection was also installed to allow the combined use of groundwater with MMWD water. The existing irrigation wells IR-1 and IR-2 were inspected with a video camera in January 2022 and found to have accumulated silt and the steel casings were corroded and clogged. The wells were subsequently cleaned by air jetting and recirculation of an environmentally-friendly well cleaning compound in January and February 2022 to maximize the well yields. The wells were purged and reconnected to the system in early February 2022.

Unfortunately, the water yield from the two existing wells will not be sufficient to meet all the watering needs, but there are several options to increase the amount of groundwater produced. In order to provide additional information about the subsurface and the likelihood of water yields, TEC contracted with Western Groundwater Surveyors (WGS) to provide an electro-seismic evaluation to assess the potential water yield from additional well locations. This is a geophysical technique that can provide an estimate of permeability and potential water yield in an aquifer.

The WGS survey was conducted along a transect of 6 points extending from the northern edge of the batting cage across the meadows picnic area toward the restrooms. An additional calibration location was completed next to IR-1. A complete description of the technology and the results are included in the WGS report provided in Attachment 2. WGS indicates that the best location in this area for another water production well is likely at Sounding 5, which may be where the

historical creek channel was located. Unfortunately, this area is also near the sewer line, limiting the potential for a new production well at this location. A new test well could be installed 50 feet from the sewer line and another potential location is near the northern end of the park in the elder garden area.

The WGS survey also indicated that the shallow alluvial aquifer would likely be a better water-producing zone than the deeper franciscan complex bedrock zones, but that additional technical surveys could be completed to assess the deeper zones.

Connection of Existing Well MW-2B

During the pump tests conducted in 2012, Well MW-2B was installed in the playing field and tested for water production. The location of this well is shown in the Site Plan and is about 130 feet south of the restrooms and about 60 feet east of the pathway on the western edge of the fields. This well is a 4-inch diameter PVC well and produced about 4 gpm during the testing conducted in 2012. This flow rate is similar to what was produced by the larger 8-inch diameter steel irrigation wells IR-1 and IR-2. Well MW-2B was recently located during a utility survey using a metal detector.

This well can be connected to the existing irrigation system without any additional permitting with the County. The installation will require a vault at the surface that can be accessed by personnel periodically and sometimes an equipment truck will be necessary to service the well pump. The location in the middle of the field does provide a number of limitations for access, but could be accommodated in the new park plans. The cost to connect Well MW-2B to the existing system could be minimized by including the necessary trenching and piping requirements with the new irrigation system.

Installation of Additional Wells

Additional wells may be installed to monitor the aquifer and to potentially find additional locations for irrigation supply wells. The installation of one or two additional groundwater wells could be used in conjunction with existing wells MW-1 and MW-3 for assessing groundwater elevations during active pumping of the irrigation wells. Each shallow well could be installed for about $10k with permitting, contractor, and oversight costs.

The historical investigations indicate that the shallow groundwater aquifer is underlain by bedrock. It is possible that there is a deeper water source if a well is drilled into the rock and a fracture is encountered. The potential yield from this type of well could meet all of the watering needs, but the costs for installation are relatively high (cost could exceed $200k to $300k) and there is a risk of not encountering a good water source. Drilling into bedrock also requires a much larger drilling rig for a longer period of time.

TEC and ECA have also investigated the use of a horizontal extraction well to tap into the more permeable zones with much longer well screens. This technology has a number of limitations, including the need for additional soil borings before the project commences, clearance from sewer lines, a relatively high cost, and uncertain water production.

Rainwater Harvesting

A significant volume of water could be collected during heavy rainfall events and stored for later use. Stormwater could be collected from several sources, including runoff from nearby rooftops, the tennis courts, playground parking lot, and storm drain system. The water would be filtered prior to being stored in a storage tank.

One of the challenges for this strategy is the storage volume relative to the anticipated water use during the dry season. Very large storage volumes, potentially in excess of 100,000 gallons would be necessary to make a significant contribution to the summer time watering needs for the playing fields. Multiple tank options might be considered and cost estimates are currently being prepared to further evaluate these options.

These are large tanks and there are several options available to meet different project requirements. A 20,000 gallon tank could be installed initially with greywater and stormwater collection options to provide testing of these water use strategies prior to the installation of more tanks. Two potential tank location options are shown in Figure 1. This tank could receive water from a variety of water sources in the wet season, provide storage for recycled water, and reduce the need for an additional aboveground tank. These underground tanks could be placed adjacent to the tennis courts, under the infield area of the adjacent baseball field, east of the pathway along the eastern side of the playing fields, or within the infields or playing fields.

Water Storage and Control System

A concrete water storage tank with a reported capacity of about 8,000 gallons of water is located on the southern edge of the playing fields adjacent to the tennis courts. The two existing irrigation wells are connected to this tank and an electrical control panel with breakers and pump control boxes is located next to the tank. The control panel and tank appear to date back to the original installation in the 1970s. The control panel needs to be upgraded and replaced. TEC has not inspected the interior of the concrete tank, but this tank appears to be usable for the immediate future.

The existing storage volume is low compared to the average daily use of 13,000 to 15,000 gallons during the summer. This volume should be increased to allow more water use options in the future. It is anticipated that an additional tank would have a capacity of 8,000 to 20,000 gallons. The existing tank location is shown on the Site Plan. There are a variety of aboveground tank options that might be considered for this location with a wide range in cost.

A new underground pipe connection would be needed for a recycled water truck to easily and quickly pump water from the asphalt area off of Sunny Hills Dr.

Options to Consider

This report has summarized a variety of available water options and each option can have a number of advantages and disadvantages. TEC is working with the Town to create and update different combinations of options to find the right balance of water conservation and use of the park. There is no guarantee that any of these options would be able to provide a sufficient source of water to meet all of the water needs of the existing playing fields.

The installation of artificial turf would be one way to achieve a significant reduction in water usage. Preliminary estimates for the installation of artificial turf for Field #1 would reduce the water necessary by over 30%. One of the limitations of having a hybrid approach with artificial turf and natural grass is the necessity for a solid transition between the field types, which reduces the flexibility of the current layout.

In order to maximize the production of the existing wells and include the option for deliveries of recycled water, TEC recommends the connection of MW-2B to the irrigation system, the installation of a new control panel and water storage tank, and recycled water connection to Sunny Hills Dr.. The additional installation of any of the well options, greywater, and rainwater harvesting options could also significantly reduce the need for MMWD water. The projects could be completed in phases with some trenching and piping completed prior to the grass planting to avoid the disruption of the grass in the future.

We appreciate the opportunity to provide this summary to the Town. Please let us know if you have any questions or would like additional information.

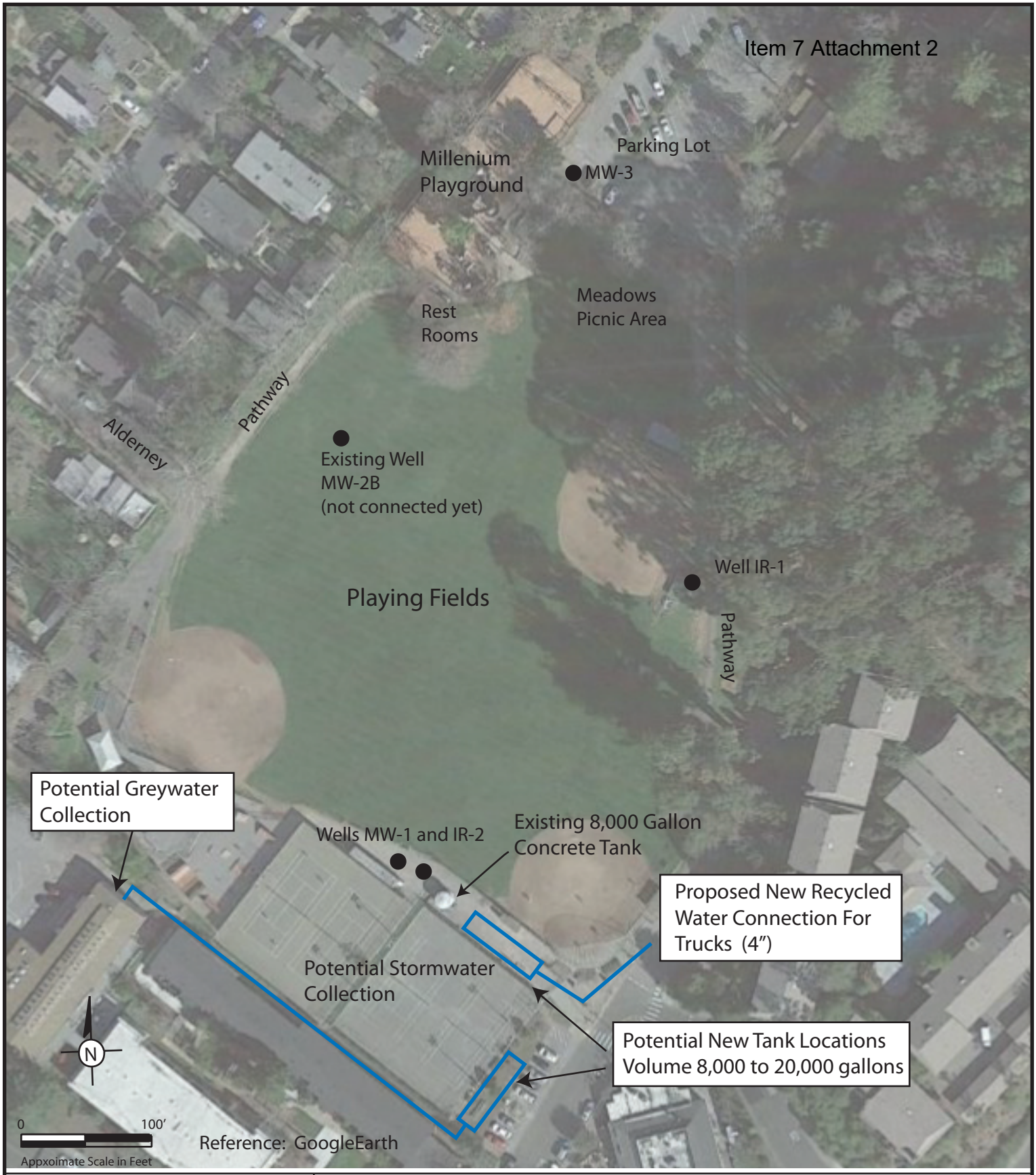
Sincerely,



Aaron O'Brien, PE
President
Tamalpais Environmental Consultants

Attachments: Figure 1: Site Plan

Attachment 1: Water Champions and Argall Plumbing Cost Estimates
Attachment 2: Geological Cross-Sections
Attachment 3: Western Groundwater Surveyors Report



Tamalpais Environmental Consultants

Site Plan

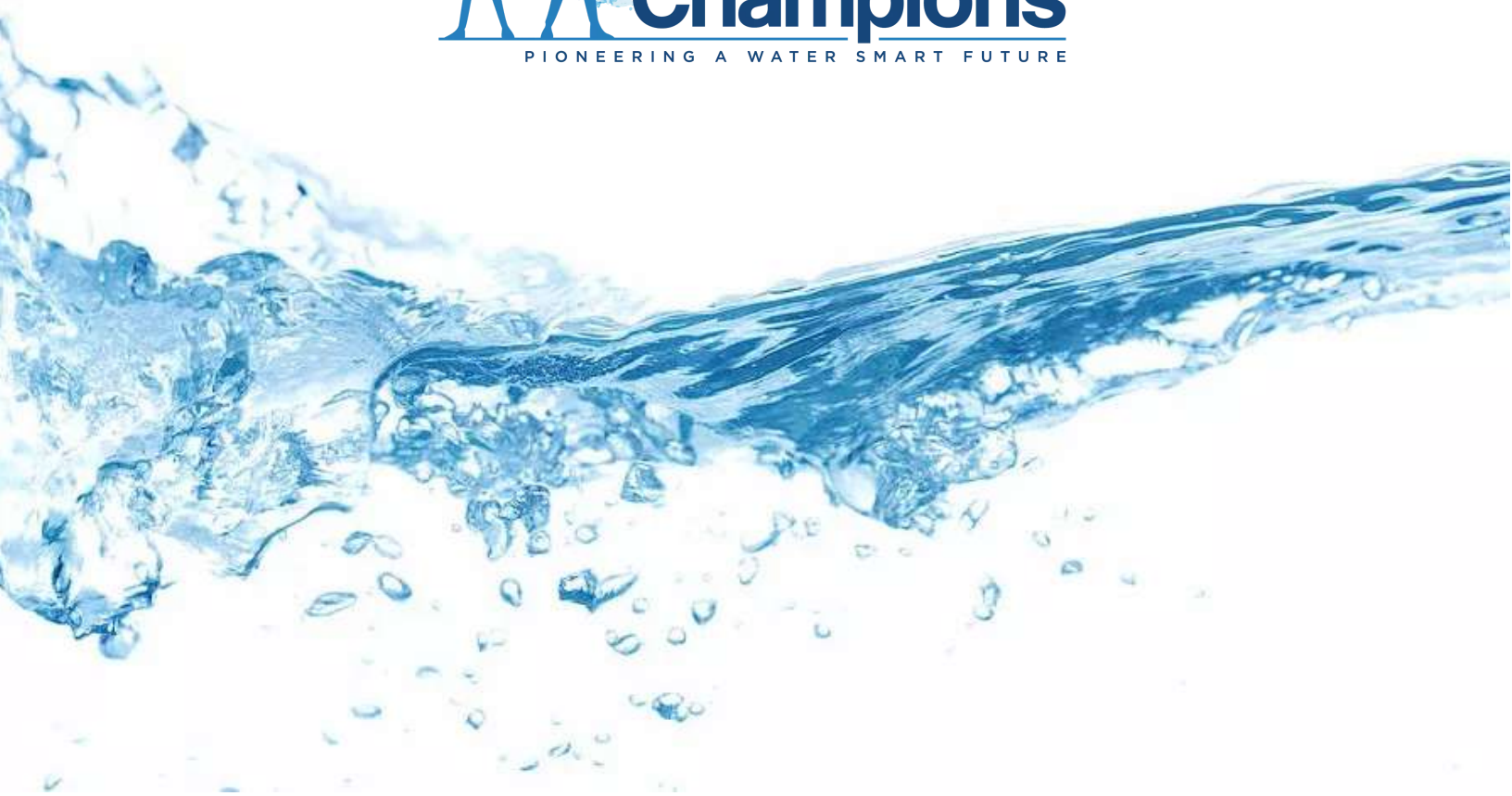
Memorial Park
San Anselmo, California

Figure 1

Attachment 1 - Water Champions and Argall Plumbing Cost Estimates

Water Champions

PIONEERING A WATER SMART FUTURE



WATER CONSERVATION SYSTEM INSTALLATION PROPOSAL

Created by:

Paul Mann, Water Champions
Paul@TheWaterChampions.com
510-708-4065 or 833-3WATERS

Prepared for:

Aaron O'Brien
32 Hill Avenue
Fairfax, CA 94930

SUMMARY

Dear Aaron, 2/21/2022

Thank you for contracting Water Champions to conduct an analysis and provide a proposal for methods of capturing and reusing water for irrigating the Memorial Park ballfield in San Anselmo.

As we are now in uncertain times of climate change, it appears that higher temperatures, drought, water scarcity, and rising municipal water prices will be among the new normal. We will need to engage new solutions to make our water go farther and create water security.

Capturing and recycling greywater and rainwater for the ballfield are great alternatives to using potable water, and will conserve a substantial amount of potable water in the long run. With our solutions, the San Anselmo Parks and Recreation Department will better be able to maintain the beauty of the ballfield with the water that would otherwise go down the drain, and enjoy a more sustainable way of keeping the grass green year-round.



We at Water Champions are pleased to provide the design for the installation of the ballpark's water conservation system. We specialize in implementing innovative solutions that capture, recycle, conserve and make water go farther. We pride ourselves in custom-designing and installing just the right solution for our customers and providing ongoing monitoring and support to ensure each system runs smoothly for years to come.



On the following pages, I have outlined the current situation, opportunity, proposed solution, and primary system component options with approximate prices for your review.

Should you have any questions, comments, or concerns regarding this proposal, please feel free to contact me directly at 510-708-4065 or at Paul@TheWaterChampions.com.

We look forward to the hopeful installation of our solutions to help ensure long-term water sustainability, security and green abundance at the Memorial Park baseball field!

Regards,

PaulMann



WATER CAPTURE EVALUATION

Current Situation

The San Anselmo Memorial Park ballfield is upgrading their irrigation system. In that process, their is discussion of redoing the three grass ballfields, either with natural grass or with turf.

The existing ballfield will typically consume approximately 100,000 gallons of water per week for irrigating the three ballfields in the peak summer months. Currently, this water is provided through two wells on site, one 7,500 gallon above-ground concrete water tank, and potable water from the Marin Municipal Water District (MMWD). Alternate water sources, such as recycled water delivery by truck or pipe have also been evaluated or used.

With the apparent ongoing drought, limited reservoir storage capacity in Marin, and possible restrictions and penalties that are or could be imposed by MMWD, a decision must be made whether to keep irrigating the grass currently on the ballpark, switch to artificial turf, or make a different decision altogether that ensures long-term sustainability against ongoing drought.

Opportunity

The San Anselmo Memorial Park ballfield has a series of storm water runoff pipes that run through the ballfield, as well as along the perimeter of the park. While the exact volume of water could not be identified for this report, those familiar with the field suggest that a high volume of water runs through them during the Winter months.

The Parkside pre-school and day care and gymnasium building rooftop is also a source of water. The rooftop measures approximately 8,392 square feet and, as such, produces approximately



5,035 gallons of water per inch of rain. The downspouts on the west side of the building feed into a 12" storm water runoff pipe runs on the south side behind the tennis courts. Based on last year's 20 inches of rainfall, this would produce 100,700 gallons annually. This number could double to triple based on previous years and normal rain flow averages.

The San Anselmo Parks & Recreation Department also has water coming off its neighboring administrative building that houses the San Anselmo Parks & Recreation Department staff and various artists. The rooftop measures approximately 11,684 square feet and, as such, produces approximately 7,010 gallons of water per inch of rain. The majority of this rainwater feeds into a storm water runoff pipe that runs under the subsidized housing project, and the rest exits onto the surface concrete or asphalt. Based on last year's 20 inches of rainfall, this would produce 140,200 gallons annually. This number could double to triple based on previous years and normal rain flow averages.

Lastly, the pre-school has approximately 35 pre-schoolers and 5 teachers who wash their hands approximately 5 times daily throughout the year. The gymnasium has approximately 50 students who wash their hands approximately 2 times per day 5 days per week. Lastly, the San Anselmo Parks & Recreation Department has approximately 15 people who wash their hands 2 times per day 4 days a week. This produces, in total, approximately 4,050 gallons of greywater per month, as detailed in the graph below. As these facilities are open almost all year round, there is a potential annual production of approximately 48,600 gallons of greywater produced annually and predominantly on an even basis each month, even in the dry weather months, that could be recycled on-site into 100% germ-free, clear water for reuse on the ballfield or back into the building's toilets for flushing.



Recycled Water Production Potential

	Fixture Flow Rate in Gallons/Minute	# People Using Sink	# Days/Week Sink Is Used	# Sink Uses/Day Per Person	Minutes/Sink Use	Total Gallons/Week	Total Gallons/Month
Preschool Sink 1	1.5	35	5	5	0.25	328.125	1312.5
Preschool Sink 2	1.5	35	5	5	0.25	328.125	1312.5
Preschool Sink 3	1.5	5	5	4	0.33	49.5	198
Gymnastics Sink 4	1.5	50	5	2	0.33	247.5	990
SAP&RD Sink 5	1.5	15	4	2	0.33	59.4	237.6
Total						1012.65	4050.6

Proposed Solution

Per the schematic image below, we recommend a multi-tier approach to capturing and storing water for the ballfield as follows:

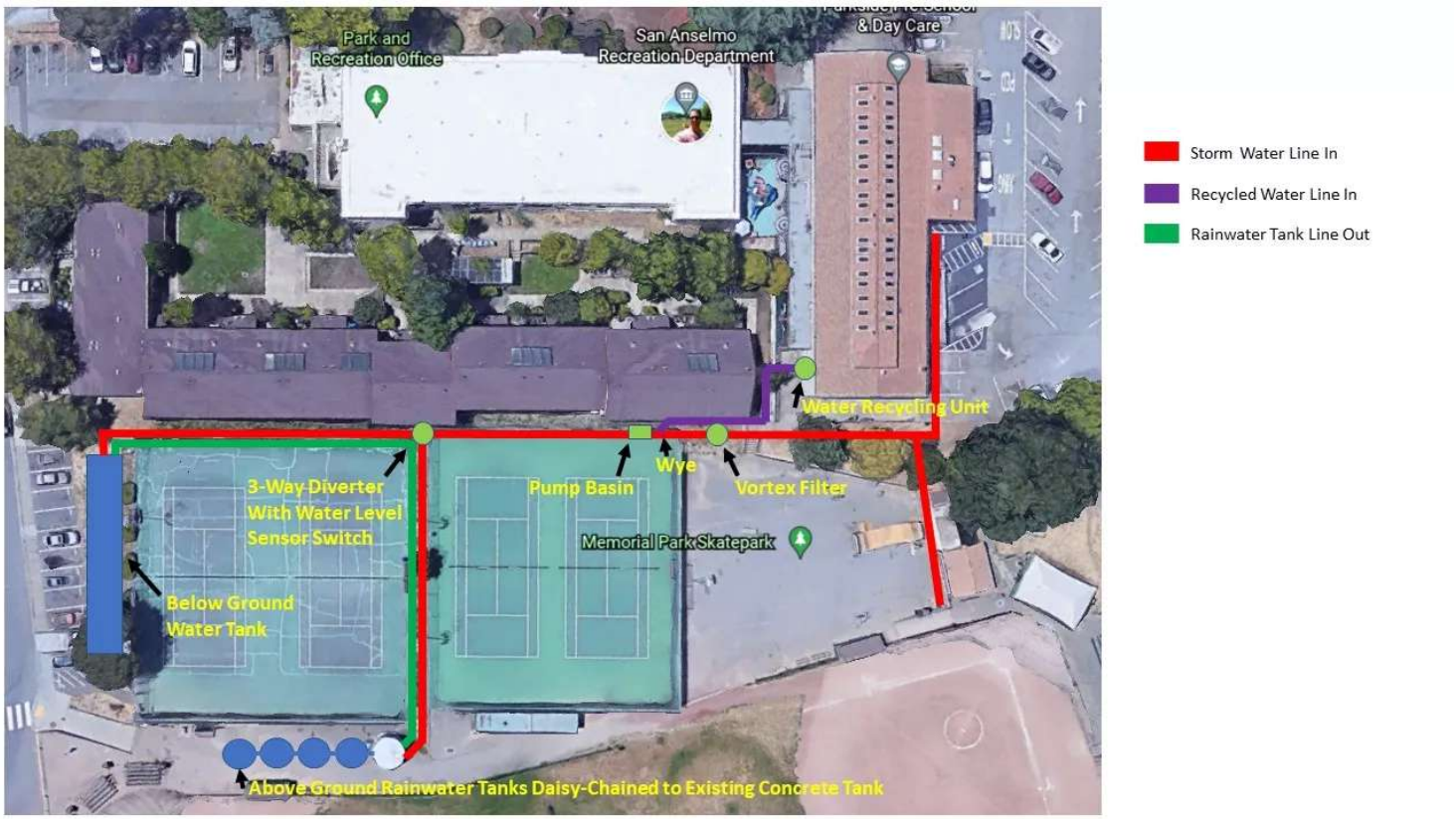
1. Intercept the 12" storm water runoff pipe that runs between the skateboard park and the pre-school (as indicated below with a red line) and use a 280 micron vortex filter to spin off the clean water for storage. This pipe also contains the rainwater collected from the rooftop of the pre-school/gymnasium.
2. Capture the greywater from the two bathroom sinks and one cleanup sink in the pre-school



and run it into a Hydraloop water recycling system to process it to 100% germ-free, clear water. Output the clean water into the 12" storm water runoff pipe via a wye, just after the vortex filter and behind the south side of the tennis courts, for storage (as indicated below with a purple line). Note that the Hydraloop system also has pressurized ports that could be retrofit to the toilets in the Parkside pre-school, daycare and gymnasium for flushing if desired.

3. Just after the wye, install a pump basin to pressurize the water and install a 3-way diverter that enables water to either be pumped into a below-ground cistern located at the east end of the tennis courts or diverted to pump up and into the existing above-ground concrete water tank, which would be daisy-chained to additional above-ground tanks for additional storage on the front northeast corner of the tennis courts.
4. The below ground cistern would have a pump with a line out (as indicated below with a green line) to replenish the concrete above-ground tank and daisy-chained above-ground tanks as needed to provide water to the ballpark irrigation system.





Because the majority of water that could be used for irrigation will collect during the winter months when water can be collected from the rooftop and ground runoff, it is recommended the larger capacity of water storage the better. During the warmer months when this water may be used up, it can be augmented through the recycled water from the pre-school and gymnasium.

If necessary, additional greywater can be recycled from the San Anselmo Parks & Recreation Department building as a separate future project. In addition, recycled water can be delivered by



truck through a 3rd party from the San Rafael recycled water filling station or from nearby natural streams, such as the Russian River. If necessary, additional storm water runoff pipes could be accessed (there is an 18" pipe that runs in front of the tennis courts, a 10" pipe that runs under the HUD, a 24" pipe that runs through the middle of the ballfield, and another 24" pipe that runs at the top of the ballfield). Lastly, additional greywater from the bathroom near the Millennium Playground can be captured and recycled to clear water that can also feed into the water storage tanks.

Primary System Component Options

Based on the recommended configuration above, here are the options and costs for consideration:

1. **Hydraloop H600 water recycling system** - this NSF350 certified unit will capture the greywater from the pre-school sinks (and other sources if desired) and take it through a 6-stage cleaning process to output 100% germ-free, clear water that can be stored for irrigation. Click here to see a video of how the H300 (residential model) works and click here for the specs on the H600 commercial model recommended for this project. Approximate cost: $8,995 plus tax.
2. **WISY Vortex Filter** - this filter will intercept the 12" storm water drain pipe or, more likely, a 6" artery pipe off the 12" pipe and will filter out clean water for storage. Click here to see a video of how it works. Approximate cost: $938 plus tax.
3. **Below-ground cistern** - in the grass on the east end of the tennis courts, the area is 75 feet long, and 15 feet wide on one end and 22 feet wide at the other end. As such, there is the capacity to install a variety of sizes of tanks, either in concrete or in plastic:
    1. Concrete cistern - By example, a 25,000 gallon concrete cistern would cost approximately $60,000 delivered, a 50,000 gallon concrete cistern would cost approximately $90,000 delivered, and a 119,000 gallon concrete cistern is the largest cistern we could fit and would cost approximately $180,000 delivered.
    2. Poly cistern - The largest poly tank we could fit would be a 20,000 gallon tank that



measures 55' long x 8.4' wide x 8.9' high and would cost approximately $57,200 plus $7,700 delivery. Theoretically, we may be able to get two of these tanks in side-by-side and daisy-chain them.

4. **Above-ground water tanks** - based on the current 7,500 gallon concrete tank that measures 15' in diameter x 10' high, and a remaining 50' to the left of the tank to the bench and an additional 25' to the water fountain, there exists two primary options (note that we were not able to find any manufacturers of concrete tanks):
    1. High-density polyethylene tanks - by example, there is enough room to daisy-chain up to seven 5,000 gallon tanks that are 129" in diameter x 96" high at a cost of approximately $4.584 each, or six 10,000 gallon tanks that are 144" in diameter x 161" high at a cost of approximately $15,360 each.
    2. Metal tanks - by example, there is enough room to daisy-chain up to five 7,500 gallon metal tanks that have the same 15' diameter x 10' tall dimension as the existing concrete tank and would cost approximately $36,000 each.

Once primary system components have been selected, more exact water capture and reuse calculations can be provided, as well as a final estimate that includes all parts, installation equipment, and labor will be assembled for your review.



WHY CHOOSE WATER CHAMPIONS?

At Water Champions, we're passionate about saving water and ensuring our customers are exuberant about the quality and workmanship of the solutions that we install for them. That's why we take the time to constantly research and test for the most innovative and long-lasting water capture, reuse and conservation solutions possible to bring to you.

Our team are not only trained and experienced experts in installing the solutions we provide, but we also pride ourselves in providing customized, full-service services for you, including system design, permitting, financing and annual system maintenance contracts.

When you work with Water Champions, you work with a team of environmentally-conscious individuals who are committed to enabling a future where water capture and recycling systems conserve huge amounts of water for every home and building in every community and help to create a green abundance to enjoy. Together, we are pioneering a water smart future we can all feel good about.

By purchasing our solutions, you too become a water champion and become part of the solution as we, together, reimagine water use and secure a more abundant, sustainable future. And, thinking on a global scale, 5% of our profits are donated to Water.org, a great charity that has empowered more than 38 million people with access to safe water or sanitation through affordable financing in water-stressed areas around the world. With Water Champions, by saving water locally, you are also making a difference globally!



GRIER ARGALL PLUMBING, INC.
P.O. Box 2723
San Anselmo, CA 94979
Phone (415) 457-0748 / Fax (415) 456-3929
Lic# 736901
grierargall@gmail.com

PROPOSAL

Date: February 22, 2022

WO#: 9959

To: Town of San Anselmo
1000 Sir Francis Drake Blvd
San Anselmo, CA. 94960

Location: 1000 Sir Francis Drake Blvd
San Anselmo, CA. 94960
(Isabel Cook School Location)

Reference: Hand wash sink drain to a tank beyond upper walkway past vista room entry.

We propose to furnish labor and material to complete the following work:

Item #	Description	Cost
1	Install exposed drain along wall in kids bathrooms serving hand sink for grey	6,480.00
	water, run drain under building and expose itself	
2	Cut 1' slot in concrete from tank location 1' deep. Install one 3" gravity drain,	6,940.00
	one 1-1/2" PVC discharge and one 1" conduit to edge of retaining wall.	
	Includes removal, dump runs.	
3	Patch concrete.	1,130.00

Total Job $ 14,550.00

Permit: $TBD

QUALIFICATIONS: Materials to be used ABS DWV pipe and fittings copper and pex for water piping. Opening, patching, excavation and backfilling of floors, walls & or ceilings to be done by others.

We appreciate the opportunity to provide you with an estimate to complete this work. If the above meets with your approval, please sign and date the form below and return to our office.

Sincerely,

Grier Argall
Grier Argall
President

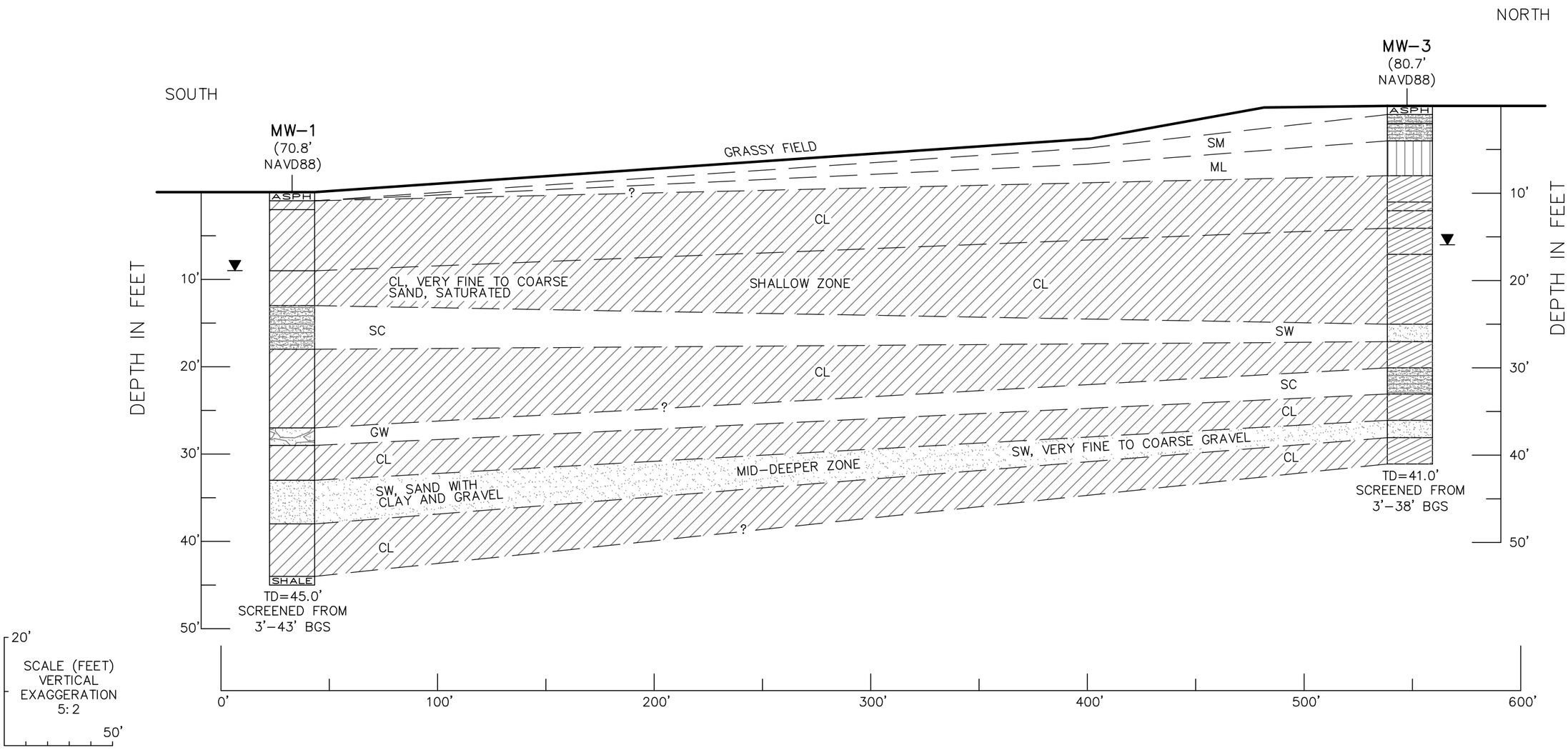
Approved by: _____ Date: _____

I hereby accept the above performed service or goods as being satisfactory and acknowledge that equipment has been left in good condition.
All complaints regarding workmanship or materials used must be reported within 3 days after completion of work done.

Attachment 2 – Geological Cross-Sections

DATA FOR MW–1: STATE OF CALIFORNIA WELL COMPLETION REPORT #E0165070

DATA FOR MW–3: STATE OF CALIFORNIA WELL COMPLETION REPORT #E0165077



EDD CLARK & ASSOCIATES, INC.
ENVIRONMENTAL CONSULTANTS

CROSS SECTION MW-1 TO MW-3

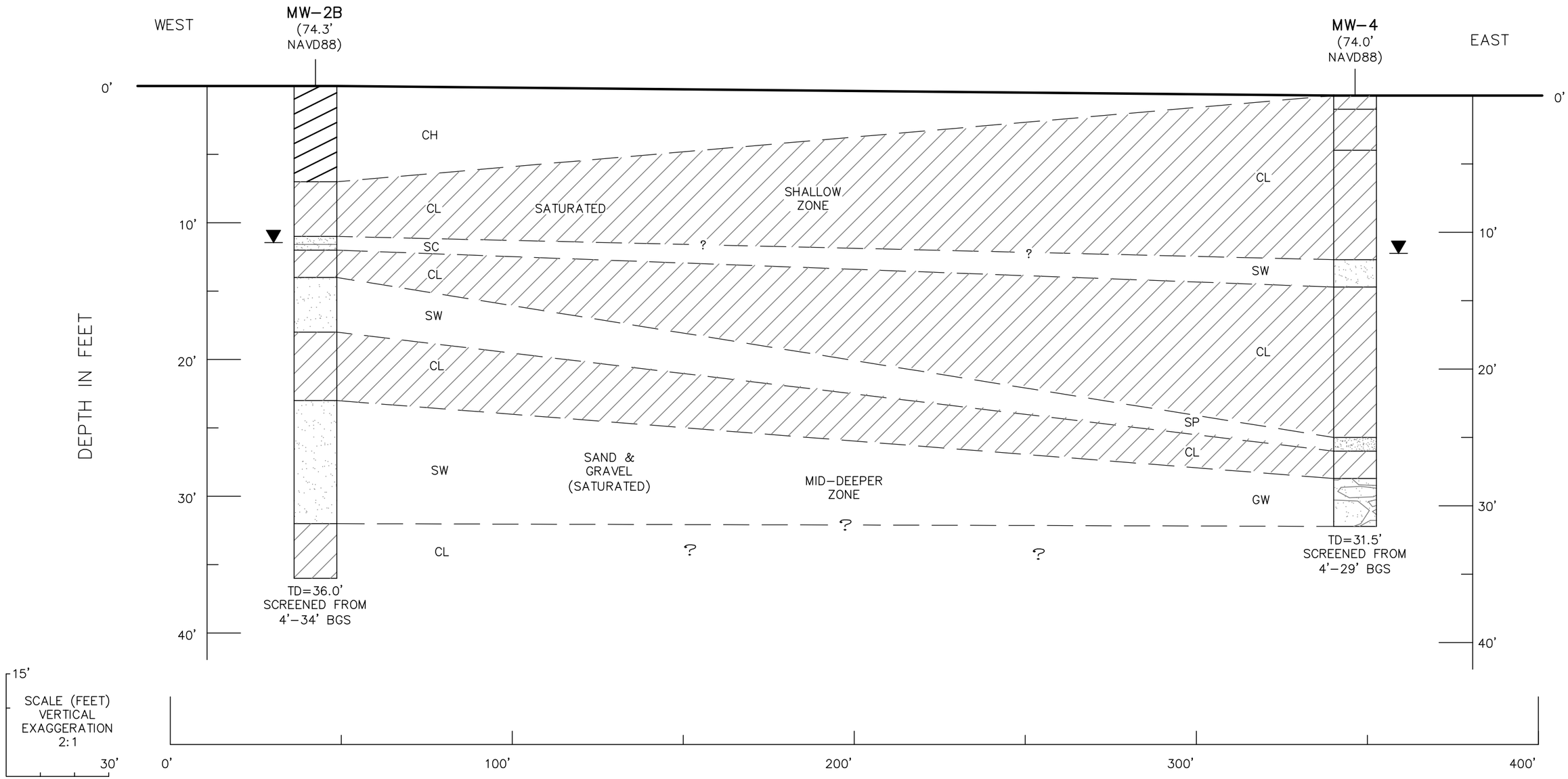
MEMORIAL PARK
1000 SIR FRANCIS DRAKE BLVD
SAN ANSELMO, CALIFORNIA 94960

FIGURE
1

JOB#	REVIEWED BY	DATE	REVISED DATE	PAGE OF
1002,001.21	EC&A, GRETCHEN WAMBACH	JANUARY 2022		1 1

DATA FOR MW-2B: STATE OF CALIFORNIA WELL COMPLETION REPORT #E0165073

DATA FOR MW-4: STATE OF CALIFORNIA WELL COMPLETION REPORT #E0165078



EDD CLARK & ASSOCIATES, INC.
ENVIRONMENTAL CONSULTANTS

CROSS SECTION MW-2B TO MW-4

MEMORIAL PARK
1000 SIR FRANCIS DRAKE BLVD
SAN ANSELMO, CALIFORNIA 94960

FIGURE 2

JOB#	REVIEWED BY	DATE	REVISED DATE	PAGE OF
1002,001.21	EC&A, GRETCHEN WAMBACH	JANUARY 2022		1 1

Attachment 3 – Western Groundwater Surveyors Report

GROUNDWATER SURVEY REPORT

LOCATION
1000 Sir Francis Drake Blvd.
San Anselmo, CA 94960

CLIENT
Tamalpais Environmental Consultants
Aaron O'Brien

WESTERN GROUNDWATER
SURVEYORS, INC.

8733 Lakewood Drive Suite B
Windsor, CA 95492
707.837.6247

March 15, 2022

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DATA ACQUISTION AND PROCESSING

RESULTS AND INTERPRETATION

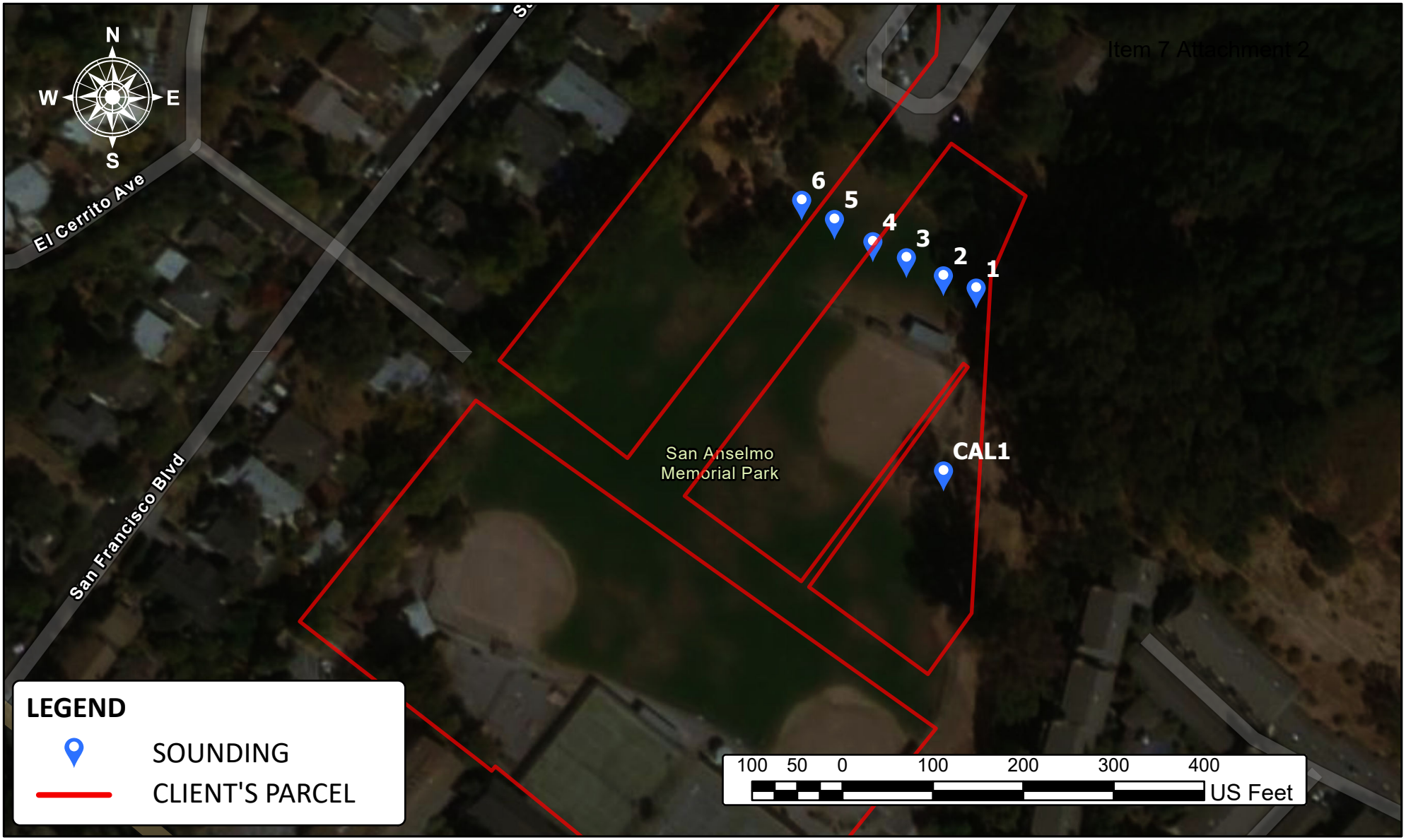
Table 3. INTERPRETED YIELD CATEGORIES

NEIGHBORING WELLS

Table 4. NEIGHBORING WELL LOG DATA

RECOMMENDATIONS

Appendix A. THE SEISMOELECTRIC SURVEY METHOD



WESTERN GROUNDWATER
SURVEYORS, INC.
8733 Lakewood Drive, Suite B
Windsor, CA 95492

Aaron O'Brien Figure 1 Sounding Location Map

Memorial Park, 1000 Sir Francis Drake Blvd., San Anselmo, CA 94960

CREDITS: JR BROWN
03/07/2022

SUMMARY

Western Groundwater Surveyors Inc. (WGS) performed a groundwater survey on February 25, 2022 at 1000 Sir Francis Drake Blvd., San Anselmo, CA. The purpose of the survey is to evaluate the underlying aquifer for development of an irrigation water well.

Six soundings were selected for subsurface geophysical data collection. The sounding locations were determined based on site specific geologic conditions and subsurface data from neighboring and onsite well completion reports. A calibration sounding near a productive well with a known depth and yield was available at the time of the survey. One calibration sounding was conducted near Irrigation Well 1 to improve the accuracy of our data.

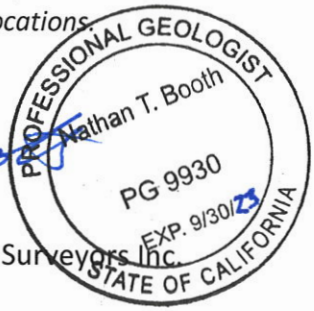
The two existing irrigation wells on the property are drilled into an alluvial river deposit above the bedrock formation (Franciscan Mélange). Based on the results below and the fact that the Franciscan Mélange is typically a low yielding formation for water wells, the primary opportunity to develop the necessary groundwater for the project is likely within the alluvial deposit.

Based on the results below it is our recommendation to perform further geological and geophysical exploration of the property with the goal to identify subsurface features demonstrating higher hydraulic conductivity such as paleo-creek channels. Such features if identified would have a greater potential to provide the water needs of the property.

Table 1. A summary of the Groundwater Survey results

Soundings	Drilling Depth (feet)	Estimated Yield GPM
1	52	Category B (2-6 gpm)
2	56	Category B (2-6 gpm)
3	56	Category B (2-6 gpm)
4	66	Category B (2-6 gpm)
5	82	Category C (5-10 gpm)
6	77	Category B (2-6 gpm)

**WGS does not recommend drilling in an area with an interpreted yield of less than 5 gallons per minute (Category A & B) due to factors in the drilling process that can at times significantly and detrimentally, affect the final yield of a low yield aquifer. Non-recommended yields have the possibility of being as low as 0.0 gallons per minute. It should be noted that non- recommended well sites (category A & B) have been successfully drilled on other projects and produced the estimated yields. However, as stated above there is a greater risk of drilling a non-productive well for category A & B locations.*



Nathan Booth

President
Western Groundwater Surveyors Inc.
707-837-6247

INTRODUCTION

The objective of the survey is to locate a source of groundwater, estimate (interpret) its depth, and (to the degree possible) estimate the permeability (yield) of the rock formation that contains the groundwater (aquifer). The groundwater, if found, will be produced by drilling a water well into the aquifer in order to serve the property.

Prior to field work WGS preformed a hydrogeologic assessment of the region including the property of interest. The hydrogeologic assessment included review of available geologic maps, topographic maps and well completion reports for nearby wells. Selection of the testing (soundings) locations on the site take into consideration the hydrogeologic assessment, accessibility of well drilling equipment, County required setbacks for wells, interference from electrical distribution lines and testing conditions (soil depth).

Subsurface data for this survey was supplemented using the Seismoelectric method, which has the potential to provide the approximate depth and yield of subsurface water-bearing formations. This method is sometimes referred to as the Electro-Kinetic Survey (ESI) method.

GEOLOGY

Franciscan Complex Mélange (fsr)
The site geology is the Franciscan Complex, undivided central and coastal belts of sandstone. Mostly massive, brown and orange weathering, green to gray feldspathic wacke. A tectonic mixture of variably sheared shale and sandstone containing hard tectonic inclusions largely of greenstone, chert, graywacke, and their metamorphosed equivalents, plus exotic high-grade metamorphic rocks and serpentinite.

Qa
Alluvial pebble gravel, sand and clay of valley areas.

All of the geologic information is taken from geologic maps provided by government agencies and well reports registered with the State of CA. This information is used to provide geologic information relevant to this survey.

DATA ACQUISTION AND PROCESSING

Subsurface geophysical data was acquired using an AquaLocate GF6 Seismoelectric Survey System. This method works because electrical signals are often produced when seismic compression waves encounter water-saturated rocks. More details of this system and the basic theory of the Seismoelectric method are provided in Appendix A. In order to record the electrical signals, four electrodes have to be inserted vertically into the ground and connected to the GF6 receiver. The electrodes are 1.0 meters long and constructed from steel with a copper sheath surrounding the steel core.

Table 2. Detailed locations of Seismoelectric soundings

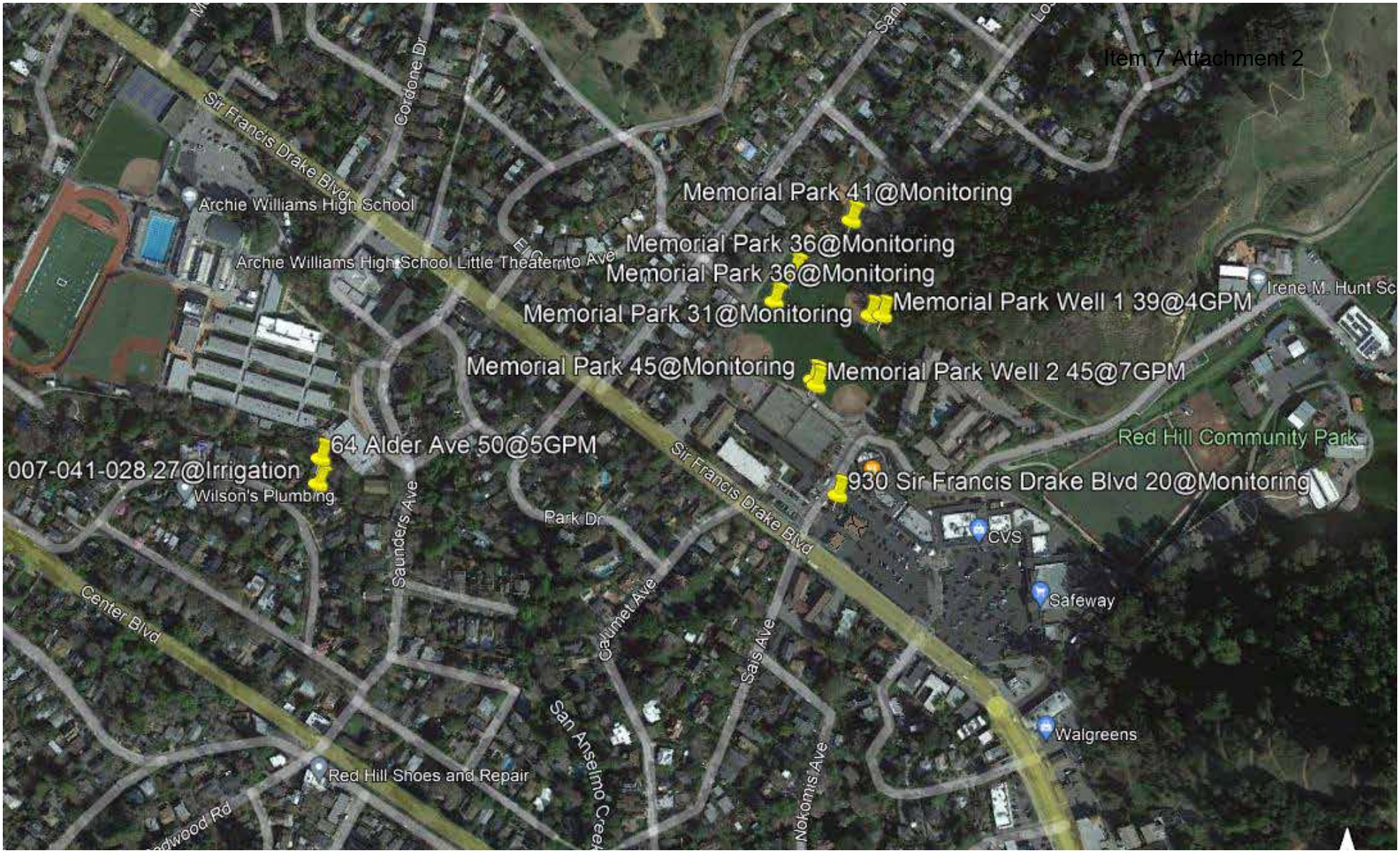
Latitude	Longitude	Sounding
37.98321°	-122.56577°	1
37.98329°	-122.56599°	2
37.98333°	-122.56611°	3
37.9834°	-122.56628°	4
37.98345°	-122.56636°	5
37.98341°	-122.56658°	6
37.98284°	-122.56605°	Well Calibration (IW-1)

Six seismoelectric soundings were recorded on the property. Locations are displayed in Figure 1 and detailed in Table 2. The locations of the sites were chosen by WGS and the Client. The data was processed using software that is proprietary to the GF6 Seismoelectric system.

RESULTS AND INTERPRETATION

Although it is possible to interpret the depth to the top of the aquifer, the interpreted depth to the bottom is the more critical value. This is because the interpreted yields assume that the full thickness of the aquifer is used to produce water and that presenting the depth to the top would not provide a realistic estimate of the actual drill depth required in order to obtain the interpreted yield. Another reason for presenting the depth to the bottom of an aquifer is that the depth to the top of an aquifer can vary depending on the time of year and longer-term weather conditions, as well as other wells drawing water from the same aquifer. Thus, because the depth to the top of an aquifer may change due to the conditions described above, a well that is drilled only a short distance into an aquifer may have a yield that is more susceptible to these changes. Additionally, a cone of depression may occur around a well as it is pumped, further reducing the yield of a well that is only drilled for a short distance into an aquifer. The cone of depression may be more pronounced for wells drilled into low permeability formations. However, if a sufficient yield is obtained before the interpreted bottom of the aquifer is reached then it may be reasonable to stop drilling before this depth is reached.

Interpreted Yield (gpm)	Category
0 – 3	A
2 – 6	B
5 – 10	C
8 – 15	D
12 – 25	E
18 – 35	F
25 – 50	G
35 – 65	H
50 – 95	I
70 – 130	J
100 – 180	K
140 – 250	L
200 – 350	M
300 – 550	N
450 – 850	O
> 850	P



WESTERN GROUNDWATER SURVEYORS, INC.
8733 Lakewood Drive, Suite B
Windsor, CA 95492

Aaron O'Brien

Neighboring Well Logs

Memorial Park, 1000 Sir Francis Drake Blvd., San Anselmo, CA 94960

CREDITS: JR BROWN
03/07/2022

Because many factors influence the interpreted yield, including the method used to drill a well, in order to present the interpreted yields with accuracy that is realistic, the yield interpretation for each sounding is presented as one of a range of yields and is assigned an alphabetic label (category), as defined in the Table 3 (right).

NEIGHBORING WELLS

Table 4. Data obtained from neighboring well logs.

Neighboring Well Locations	Drill Depth (feet)	Drillers Estimate (gpm)
Memorial Park	39	4
Memorial Park	45	7
Memorial Park	41	Monitoring
Memorial Park	36	Monitoring
Memorial Park	36	Monitoring
Memorial Park	45	Monitoring
Memorial Park	31	Monitoring
930 Sir Francis Drake Blvd	20	Monitoring
64 Alder Ave	50	5
APN: 007-041-028	27	Irrigation

To best interpret the well drillers estimated gallons per minute (gpm) in the above table two notes should be made. First, the estimated gpm was determined by the driller after a short 2-4 hours test (typical) and would be better defined as a maximum short term pumping rate. So, the above stated gpm values likely overstate the gpm the well would produce over a longer 12- or 24-hour pumping period. Secondly, the estimated gpm in the above table were taken at the time the well was completed and do not account for seasonal or long-term changes in the aquifer that may have a negative impact on a wells production.

RECOMMENDATIONS

Six soundings were selected for subsurface geophysical data collection. The sounding locations were determined based on site specific geologic conditions and subsurface data from neighboring and onsite well completion reports. A calibration sounding near a productive well with a known depth and yield was available at the time of the survey. One calibration sounding was conducted near Irrigation Well 1 to improve the accuracy of our data.

The two existing irrigation wells on the property are drilled into an alluvial river deposit above the bedrock formation (Franciscan Mélange). Based on the results below and the fact that the Franciscan Mélange is typically a low yielding formation for water wells, the primary opportunity to develop the necessary groundwater for the project is likely within the alluvial deposit.

Based on the results below it is our recommendation to perform further geological and geophysical exploration of the property with the goal to identify subsurface features demonstrating higher hydraulic conductivity such as paleo-creek channels. Such features if identified would have a greater potential to provide the water needs of the property.

Table 1. A summary of the Groundwater Survey results

Soundings	Drilling Depth (feet)	Estimated Yield GPM
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6	77	Category B (2-6 gpm)

**WGS does not recommend drilling in an area with an interpreted yield of less than 5 gallons per minute (Category A & B) due to factors in the drilling process that can at times significantly and detrimentally, affect the final yield of a low yield aquifer. Non-recommended yields have the possibility of being as low as 0.0 gallons per minute.*

It should be noted that non- recommended well sites (category A & B) have been successfully drilled on other projects and produced the estimated yields. However, as stated above there is a greater risk of drilling a non-productive well for category A & B locations.

Prior to drilling (if done) it should be ascertained that the drill operator has substantial experience with the drilling equipment and that he or she operates the equipment correctly. In addition, the property owner should be present during the drilling process. It should be noted that drilling always causes some damage to the aquifer local to the drill site and this should be considered prior to drilling to an aquifer that has an

interpreted low yield. This report should be used as a guide, along with the driller's experience with drilling in the area.

If it is decided to drill a well, part of its development should include a long flow test (often 4 to 12 hours in length) in an attempt to remove all of the sediment and air that may have been introduced into the surrounding rock formation (aquifer) by the drilling process, and that may restrict the flow of water into the well and therefore, the subsequent yield. The flow test may need to be longer for less productive water bearing zones. We consider well development part of the water well completion process.

As stated earlier in this report, the interpreted depths in this report should be generally used as a maximum depth to drill. If the interpreted yield is obtained at a shallower depth than that provided by the interpretation, drilling to greater depths is not necessarily recommended.

All of the data, analysis, interpretations and conclusions in this report have been prepared by persons who have had a rigorous training in the acquisition and analysis of Seismoelectric data.

APPENDIX A

The Seismoelectric Survey Method

INTRODUCTION

The Seismoelectric method, sometimes called the Electrokinetic Survey (ESI) or Electroseismic method, is a geophysical technique that attempts to provide the depth to groundwater and an estimate of the permeability, and hence yield, that might be expected from a well drilled into the aquifer. The physics of the method has been understood since the 1930's when Thompson (1936) and Ivanov (1939 and 1950) were the first to realize that a seismic compression wave (p-wave) impulse will provide sufficient oscillating pressure in rock pore fluids to produce a measurable oscillating electrical potential at the ground surface.

The Seismoelectric method is related to the commonly known phenomenon called streaming potential, where flowing subsurface water produces a voltage measurable on the ground surface. A more distant relative of the method, where rapidly rising air produces electrical charge separations, thus creating large potential differences, are thunderstorms.

Since the papers by Thompson and Ivanov were written, many investigations into the method have been completed and many papers have been published; the more significant of these are listed at the end of this document.

Until recently, the electrical signal from a seismic pulse impinging on subsurface groundwater was difficult to measure since electrical noise, especially powerline noise, contaminated the data. However, Groundflow Ltd., based in the United Kingdom, discovered a new detection method that is now patented both in the United Kingdom and the United States. This method uses electrically isolated lines from each electrode pair, referencing their potentials to a floating virtual earth, and positioning the electrode pairs close to the seismic source, thereby achieving a significant improvement in the signal to noise ratio.

A significant amount of research is now being done into this method with organizations such as the Massachusetts Institute of Technology (MIT) and the Exxon Production and Research Company. The Australian Nuclear Science and Technology Organization has also become involved.

BASIC THEORY OF THE METHOD

Seismoelectric effects are initiated by seismic waves, usually p-waves, passing through a porous rock and inducing relative motion between the rock matrix and the fluid within the rock pores. Motion of ionic fluid through capillaries in the rock occurs with cations preferentially adhering to the capillary walls, so that the applied pressure and resulting fluid flow relative to the rock matrix separates the cations and anions thus producing an electric dipole. This is called the Seismoelectric effect.

This is illustrated in Figure 1. A seismic source produces a seismic compression wave, which then propagates into the ground at a speed depending on the rocks through which it passes. Generally this speed varies from about 5000 ft/sec to over 10,000 ft/sec in sedimentary rocks, but can be faster in igneous and metamorphic rocks. The wave spreads out to form a hemisphere as illustrated in Figure 1. When the initial pressure pulse reaches the water table, or a rock saturated with water, electrical charges are separated as described above, and the electrical signal is transmitted back to the ground surface at approximately the speed of light. Conversely, when the wavefront emerges from the saturated zone (aquifer) at depth into a layer with little water, the signal decays to zero. The signal also usually decays to zero if the water in the aquifer becomes saline. Generally, the amplitude of the signal will also decay slowly with depth, as the spreading seismic wave loses its high frequency components and its amplitude decreases due to spherical divergence along with other factors. The fundamental relationships between the spreading seismic wave, the resulting electrical dipoles (charge separations) and the voltage at the ground surface are complex.

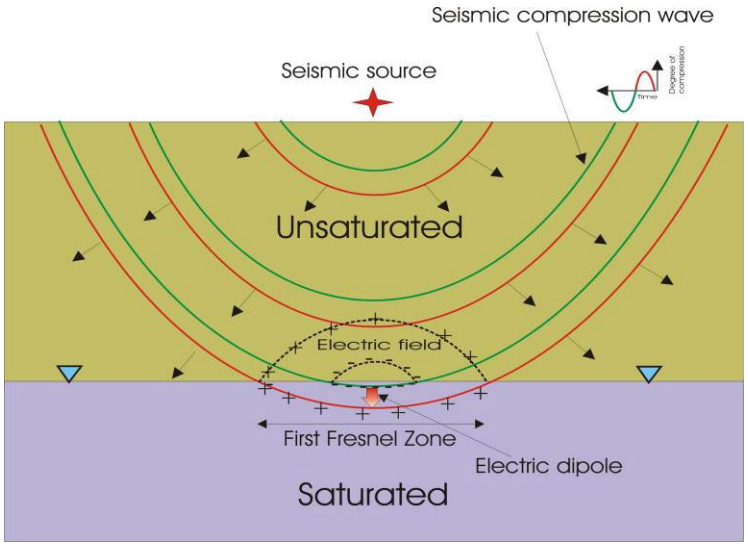


Figure 1. Schematic drawing illustrating the basic principles of the Electroseismic method at the top of an aquifer. This diagram should be rotated about its axis (seismic source) by 180° to image the hemispherical nature of the seismic wave.

The circular area (in plan view) encompassed by the leading edge of the pulse when the negative part the pulse just intersects the interface is called the first Fresnel Zone. As can be seen in Figure 2, the curvature of the wavefront and the Fresnel geometry ensures that the signal is focused back to the shot point.

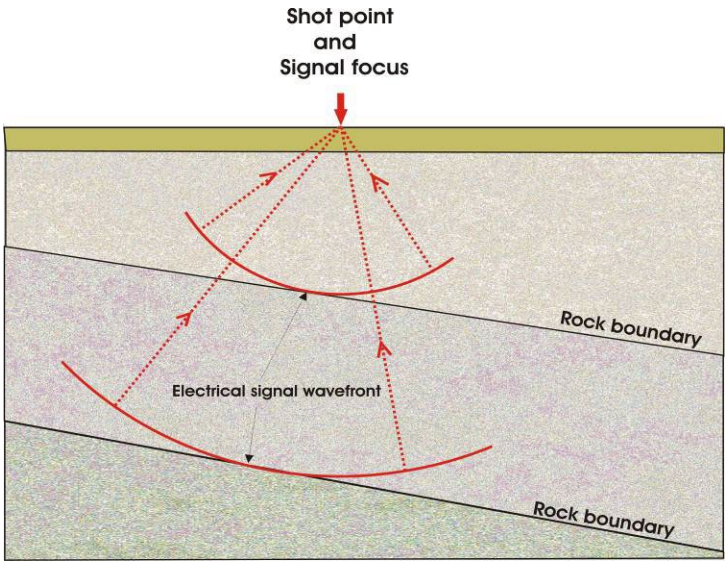


Figure 2. Schematic showing the focusing of the electrical signals back to the shot point.

MEASURING THE SEISMOELECTRIC EFFECT

The geometry of the seismic source and electrode array used to measure the Seismoelectric effect are illustrated in Figure 3. The electrodes in the array are spaced symmetrically about the seismic source at distances from the source of about 2.5 and 8 feet. The seismic wave is created and the instrument measures the resulting electrical signal.

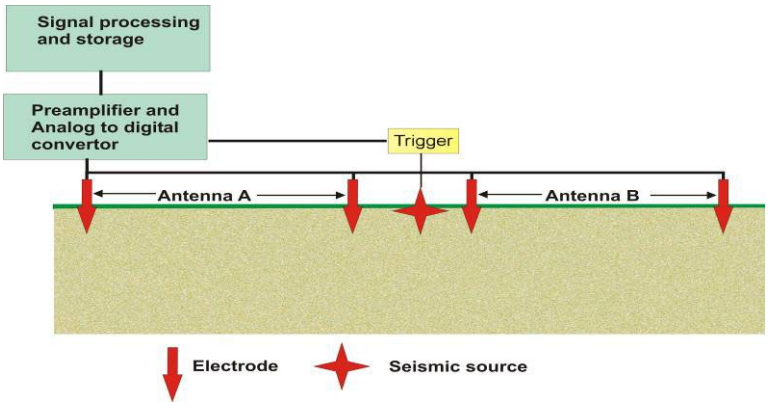


Figure 3. The geometry of the seismic source and electrodes used to measure the Seismoelectric effect.

One of the instruments used to measure the Seismoelectric effect is called the AquaLocate GF6. This instrument incorporates the floating electrode system described earlier in this text.

INTERPRETATION

Water can move within the pores of the rock easier in good aquifers (high permeability and porosity) than in poor ones and this provides the basis for assessing aquifer quality. If the water moves easily then it will move rapidly when under the influence of the seismic pulse. If the rock has a low permeability or hydraulic conductivity, then the water will move slowly. This causes the shape of the Seismoelectric signal to be different in these two cases. A good aquifer will produce a more rapid rise in the signal amplitude than a poor one, all else being equal. A steeper rise time implies that the signal contains higher frequencies than a slow rising signal and the signal is said to have a greater bandwidth. Water yield estimates can be obtained from the signal bandwidth and the calculations to do this are programmed into the GF2500 instrument. The depth to the top of the aquifer is found from the time taken for the seismic signal to travel to the aquifer, which can be found from the time to the first arrival of the Seismoelectric signal. Likewise, the depth to the bottom of the aquifer can be estimated from the time when the ESI signal decays to zero. In other words, the aquifer thickness can be found from the length of the Seismoelectric signal. The velocity of seismic waves in different rock types is generally well known from seismic surveys, although there can be significant variations in the velocity of rocks, depending on several factors.

LIMITATIONS OF THE METHOD

The main limitations of the Seismoelectric method relate to the depth of investigation and the depth resolution, the chemistry of the water, the geology of the aquifer and to the geometry of the signal generation array.

The depth of investigation depends on the strength of the seismic source and on the nature of the soil and subsoil. A soft soil and subsoil will attenuate the seismic signal and limit penetration depth. A hammer source can usually provide investigation depths to 250 or 300 feet. A buffalo source can investigate to depths of over 1500 feet.

Resolving the thickness of an aquifer depends on the length of the seismic pulse, which depends on the speed of seismic waves in the rocks. The higher the speed of the seismic pulse the longer is its wavelength and consequently, the lower is its resolution. In low speed rocks resolution may be 5 to 15 feet whereas in rocks with high velocities the resolution may be 15 to 45 feet, or even less.

Predicting the depth to an aquifer depends on knowing the seismic velocity of the rocks under the sounding site. Since the velocity of even well-defined rocks, for example sandstone, can vary widely from site to site, unless these velocities are measured, then

an estimate has to be used. If a local well is available where a sounding can be conducted, then this will provide a "calibration", and should make the interpreted depth more reliable.

If an aquifer contains saline water then the Seismoelectric signal is essentially "short circuited" and no signal is observed, hence Seismoelectric signals are only observed from freshwater aquifers.

The focusing effect of layered aquifers discussed earlier is advantageous when using the electrode array centered about the seismic source and works well for most layered, usually sedimentary, rocks. However, the method is not as effective in areas where the aquifer lies in cavities and large fractures although it can detect aquifers in fractured brittle rocks if they form layers. Limestone Karst terrain is an example of where the method is not usually successful.

AQUIFERS

An aquifer is a water saturated permeable geologic layer, or fracture zone, that is able to transmit significant quantities of water. A geologic layer that cannot transmit significant quantities of water is usually referred to as an aquiclude. An aquitard is a rock unit that generally has a low permeability and hence will transmit only very limited quantities of water and are generally not suitable for production wells. The terms Aquifer or aquitards can be used to define most geologic strata. The most common aquifers include permeable sedimentary rocks such as sandstones, limestones, sand and gravel layers, and highly fractured volcanic and crystalline rocks. Common aquitards are unfractured shales, clays and dense (unfractured) crystalline rocks.

Sedimentary aquifers form layers and usually have a large lateral extent, whereas aquifers in fracture zones in igneous and crystalline rocks may have a very limited lateral extent. When searching for water using any geophysical method, including the Seismoelectric method, the type of aquifer that may be present should be considered, both when planning a survey and especially when considering drilling.

The Seismoelectric method responds to a subsurface circular area whose radius depends on the dimensions of the first Fresnel zone and for practical purposes is approximately equal to one third of the depth to the aquifer. If the survey is conducted in an area where the aquifers reside in fracture zones, it is possible that the Seismoelectric signals will predict the occurrence of an aquifer, which occurs within a fractured area whose lateral extent is limited, but the drill hole may not intersect the fracture zone that provides the Seismoelectric signal. Since the radius of the circle of influence for the Seismoelectric method increases with the depth of the investigation, the difficulty of intersecting the fracture zone with a drill becomes greater as the depth to the aquifer increases.

REFERENCES

The Massachusetts Institute of Technology (MIT) publications on this subject are listed on http://eaps.mit.edu/erl/research/papers.html. Of particular importance are papers by Stephen Pride, borehole experiments by Oleg Mikhailov and computer modeling by Matthew Haartsen.

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Tamalpais Environmental Consultants

Site Plan

Memorial Park
San Anselmo, California

Figure
1

MILLENIUM PLAYGROUND

LOG CABIN

PICNIC MEADOW

U-10 SOCCER FIELD, (45X67YDS)

NATURAL INFIELD

NATURAL TURF AREA

U-10 SOCCER FIELD, (40X60YDS)

ARTIFICIAL TURF OUTFIELD AND INFIELD

U-10 SOCCER FIELD, (45X67YDS)

NATURAL INFIELD

SKATE PARK

TENNIS COURTS

TENNIS COURTS

ISABEL COOK COMMUNITY CENTER

RED HILL SHOPPING CENTER

LEGEND

ARTIFICIAL TURF, (NEW)

NATURAL TURF,(REPLACEMENT)

NATURAL INFIELD, (REPLENISHMENT)

SCHEME 4
MEMORIAL PARK BALL FIELDS
WATER USE REDUCTION PROJECT
Town of San Anselmo, CA

Abey Arnold Associates, Inc.
Landscape Architects
March 25, 2022

PROJECT INFORMATION	
ENGINEERED PRODUCT MANAGER	
ADS SALES REP	
PROJECT NO.	

Advanced Drainage Systems, Inc.

ADS SiteAssist™
FOR STORMTECH
INSTALLATION INSTRUCTIONS
VISIT OUR APP

RAINWATER HARVESTING

SAN ANSELMO, CA

MC-3500 STORMTECH CHAMBER SPECIFICATIONS

1. CHAMBERS SHALL BE STORMTECH MC-3500.
2. CHAMBERS SHALL BE ARCH-SHAPED AND SHALL BE MANUFACTURED FROM VIRGIN, IMPACT-MODIFIED POLYPROPYLENE COPOLYMERS.
3. CHAMBERS SHALL MEET THE REQUIREMENTS OF ASTM F2418, "STANDARD SPECIFICATION FOR POLYPROPYLENE (PP) CORRUGATED WALL STORMWATER COLLECTION CHAMBERS" CHAMBER CLASSIFICATION 45x76 DESIGNATION SS.
4. CHAMBER ROWS SHALL PROVIDE CONTINUOUS, UNOBSTRUCTED INTERNAL SPACE WITH NO INTERNAL SUPPORTS THAT WOULD IMPEDE FLOW OR LIMIT ACCESS FOR INSPECTION.
5. THE STRUCTURAL DESIGN OF THE CHAMBERS, THE STRUCTURAL BACKFILL, AND THE INSTALLATION REQUIREMENTS SHALL ENSURE THAT THE LOAD FACTORS SPECIFIED IN THE AASHTO LRFD BRIDGE DESIGN SPECIFICATIONS, SECTION 12.12, ARE MET FOR: 1) LONG-DURATION DEAD LOADS AND 2) SHORT-DURATION LIVE LOADS, BASED ON THE AASHTO DESIGN TRUCK WITH CONSIDERATION FOR IMPACT AND MULTIPLE VEHICLE PRESENCES.
6. CHAMBERS SHALL BE DESIGNED, TESTED AND ALLOWABLE LOAD CONFIGURATIONS DETERMINED IN ACCORDANCE WITH ASTM F2787, "STANDARD PRACTICE FOR STRUCTURAL DESIGN OF THERMOPLASTIC CORRUGATED WALL STORMWATER COLLECTION CHAMBERS". LOAD CONFIGURATIONS SHALL INCLUDE: 1) INSTANTANEOUS (<1 MIN) AASHTO DESIGN TRUCK LIVE LOAD ON MINIMUM COVER 2) MAXIMUM PERMANENT (75-YR) COVER LOAD AND 3) ALLOWABLE COVER WITH PARKED (1-WEEK) AASHTO DESIGN TRUCK.
7. REQUIREMENTS FOR HANDLING AND INSTALLATION:
   - TO MAINTAIN THE WIDTH OF CHAMBERS DURING SHIPPING AND HANDLING, CHAMBERS SHALL HAVE INTEGRAL, INTERLOCKING STACKING LUGS.
   - TO ENSURE A SECURE JOINT DURING INSTALLATION AND BACKFILL, THE HEIGHT OF THE CHAMBER JOINT SHALL NOT BE LESS THAN 3".
   - TO ENSURE THE INTEGRITY OF THE ARCH SHAPE DURING INSTALLATION, a) THE ARCH STIFFNESS CONSTANT AS DEFINED IN SECTION 6.2.8 OF ASTM F2418 SHALL BE GREATER THAN OR EQUAL TO 450 LBS/IN/IN. AND b) TO RESIST CHAMBER DEFORMATION DURING INSTALLATION AT ELEVATED TEMPERATURES (ABOVE 73° F / 23° C), CHAMBERS SHALL BE PRODUCED FROM REFLECTIVE GOLD OR YELLOW COLORS.
8. ONLY CHAMBERS THAT ARE APPROVED BY THE SITE DESIGN ENGINEER WILL BE ALLOWED. UPON REQUEST BY THE SITE DESIGN ENGINEER OR OWNER, THE CHAMBER MANUFACTURER SHALL SUBMIT A STRUCTURAL EVALUATION FOR APPROVAL BEFORE DELIVERING CHAMBERS TO THE PROJECT SITE AS FOLLOWS:
   - THE STRUCTURAL EVALUATION SHALL BE SEALED BY A REGISTERED PROFESSIONAL ENGINEER.
   - THE STRUCTURAL EVALUATION SHALL DEMONSTRATE THAT THE SAFETY FACTORS ARE GREATER THAN OR EQUAL TO 1.95 FOR DEAD LOAD AND 1.75 FOR LIVE LOAD, THE MINIMUM REQUIRED BY ASTM F2787 AND BY SECTIONS 3 AND 12.12 OF THE AASHTO LRFD BRIDGE DESIGN SPECIFICATIONS FOR THERMOPLASTIC PIPE.
   - THE TEST DERIVED CREEP MODULUS AS SPECIFIED IN ASTM F2418 SHALL BE USED FOR PERMANENT DEAD LOAD DESIGN EXCEPT THAT IT SHALL BE THE 75-YEAR MODULUS USED FOR DESIGN.
9. CHAMBERS AND END CAPS SHALL BE PRODUCED AT AN ISO 9001 CERTIFIED MANUFACTURING FACILITY.

IMPORTANT - NOTES FOR THE BIDDING AND INSTALLATION OF MC-3500 CHAMBER SYSTEM

1. STORMTECH MC-3500 CHAMBERS SHALL NOT BE INSTALLED UNTIL THE MANUFACTURER'S REPRESENTATIVE HAS COMPLETED A PRE-CONSTRUCTION MEETING WITH THE INSTALLERS.
2. STORMTECH MC-3500 CHAMBERS SHALL BE INSTALLED IN ACCORDANCE WITH THE "STORMTECH MC-3500/MC-4500 CONSTRUCTION GUIDE".
3. CHAMBERS ARE NOT TO BE BACKFILLED WITH A DOZER OR AN EXCAVATOR SITUATED OVER THE CHAMBERS. STORMTECH RECOMMENDS 3 BACKFILL METHODS:
   - STONESHOOTER LOCATED OFF THE CHAMBER BED.
   - BACKFILL AS ROWS ARE BUILT USING AN EXCAVATOR ON THE FOUNDATION STONE OR SUBGRADE.
   - BACKFILL FROM OUTSIDE THE EXCAVATION USING A LONG BOOM HOE OR EXCAVATOR.
4. THE FOUNDATION STONE SHALL BE LEVELED AND COMPACTED PRIOR TO PLACING CHAMBERS.
5. JOINTS BETWEEN CHAMBERS SHALL BE PROPERLY SEATED PRIOR TO PLACING STONE.
6. MAINTAIN MINIMUM - 6" (150 mm) SPACING BETWEEN THE CHAMBER ROWS.
7. INLET AND OUTLET MANIFOLDS MUST BE INSERTED A MINIMUM OF 12" (300 mm) INTO CHAMBER END CAPS.
8. EMBEDMENT STONE SURROUNDING CHAMBERS MUST BE A CLEAN, CRUSHED, ANGULAR STONE MEETING THE AASHTO M43 DESIGNATION OF #3 OR #4.
9. STONE MUST BE PLACED ON THE TOP CENTER OF THE CHAMBER TO ANCHOR THE CHAMBERS IN PLACE AND PRESERVE ROW SPACING.
10. THE CONTRACTOR MUST REPORT ANY DISCREPANCIES WITH CHAMBER FOUNDATION MATERIALS BEARING CAPACITIES TO THE SITE DESIGN ENGINEER.
11. ADS RECOMMENDS THE USE OF "FLEXSTORM CATCH IT" INSERTS DURING CONSTRUCTION FOR ALL INLETS TO PROTECT THE SUBSURFACE STORMWATER MANAGEMENT SYSTEM FROM CONSTRUCTION SITE RUNOFF.

NOTES FOR CONSTRUCTION EQUIPMENT

1. STORMTECH MC-3500 CHAMBERS SHALL BE INSTALLED IN ACCORDANCE WITH THE "STORMTECH MC-3500/MC-4500 CONSTRUCTION GUIDE".
2. THE USE OF EQUIPMENT OVER MC-3500 CHAMBERS IS LIMITED:
   - NO EQUIPMENT IS ALLOWED ON BARE CHAMBERS.
   - NO RUBBER TIRED LOADER, DUMP TRUCK, OR EXCAVATORS ARE ALLOWED UNTIL PROPER FILL DEPTHS ARE REACHED IN ACCORDANCE WITH THE "STORMTECH MC-3500/MC-4500 CONSTRUCTION GUIDE".
   - WEIGHT LIMITS FOR CONSTRUCTION EQUIPMENT CAN BE FOUND IN THE "STORMTECH MC-3500/MC-4500 CONSTRUCTION GUIDE".
3. FULL 36" (900 mm) OF STABILIZED COVER MATERIALS OVER THE CHAMBERS IS REQUIRED FOR DUMP TRUCK TRAVEL OR DUMPING.

USE OF A DOZER TO PUSH EMBEDMENT STONE BETWEEN THE ROWS OF CHAMBERS MAY CAUSE DAMAGE TO CHAMBERS AND IS NOT AN ACCEPTABLE BACKFILL METHOD. ANY CHAMBERS DAMAGED BY USING THE "DUMP AND PUSH" METHOD ARE NOT COVERED UNDER THE STORMTECH STANDARD WARRANTY.

CONTACT STORMTECH AT 1-888-892-2694 WITH ANY QUESTIONS ON INSTALLATION REQUIREMENTS OR WEIGHT LIMITS FOR CONSTRUCTION EQUIPMENT.

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Item 7 Attachment 5

PROPOSED LAYOUT

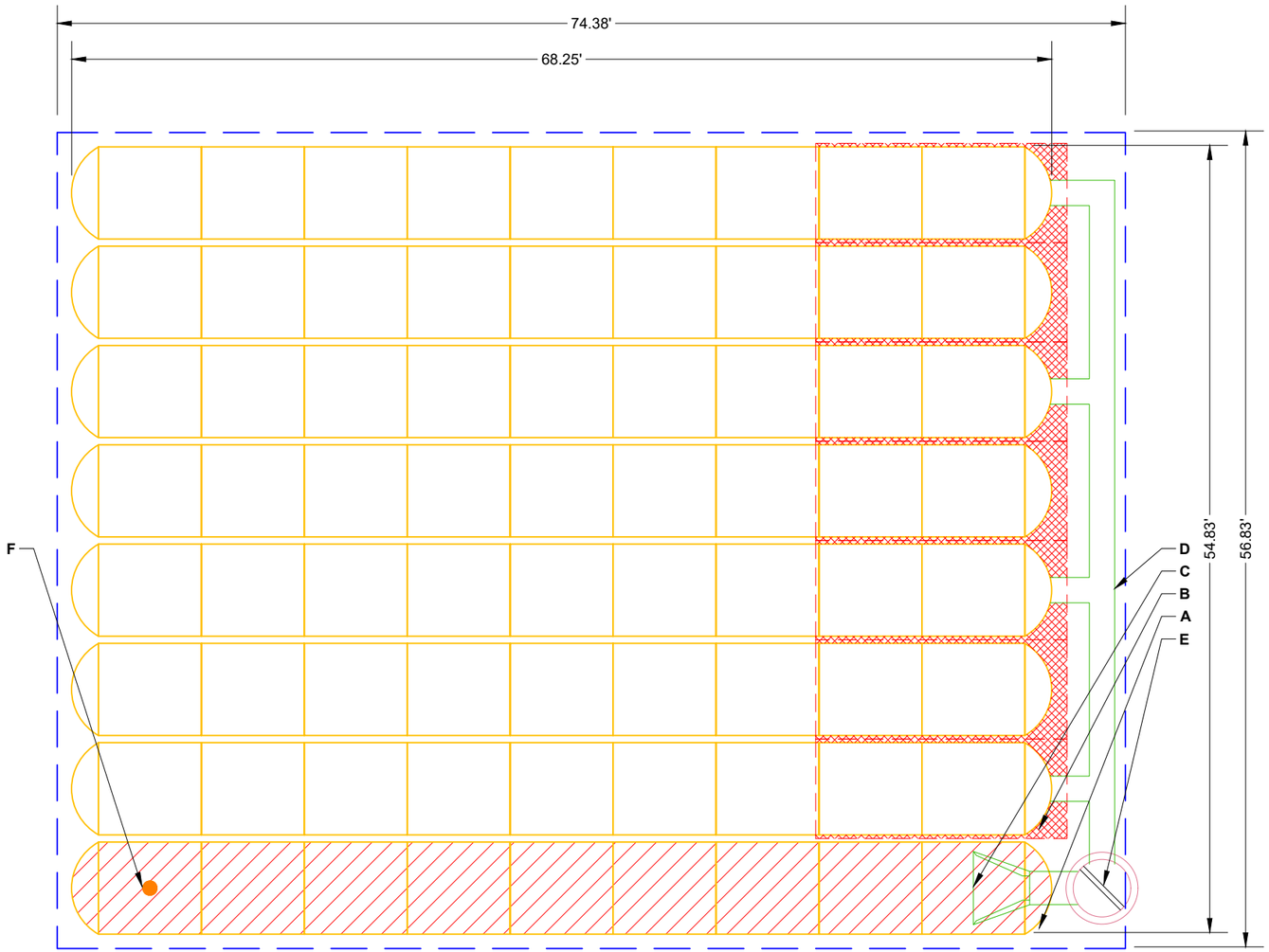
72	STORMTECH MC-3500 CHAMBERS	
16	STORMTECH MC-3500 END CAPS	
12	STONE ABOVE (in)	
9	STONE BELOW (in)	
40	STONE VOID	
14194	INSTALLED SYSTEM VOLUME (CF) (PERIMETER STONE INCLUDED) (COVER STONE INCLUDED) (BASE STONE INCLUDED)	
4227	SYSTEM AREA (SF)	
262.4	SYSTEM PERIMETER (ft)	

CONCEPTUAL ELEVATIONS

MAXIMUM ALLOWABLE GRADE (TOP OF PAVEMENT/UNPAVED):	12.50
MINIMUM ALLOWABLE GRADE (UNPAVED WITH TRAFFIC):	6.50
MINIMUM ALLOWABLE GRADE (UNPAVED NO TRAFFIC):	6.00
MINIMUM ALLOWABLE GRADE (TOP OF RIGID CONCRETE PAVEMENT):	6.00
MINIMUM ALLOWABLE GRADE (BASE OF FLEXIBLE PAVEMENT):	6.00
TOP OF STONE:	5.50
TOP OF MC-3500 CHAMBER:	4.50
24" ISOLATOR ROW PLUS INVERT:	0.92
18" x 18" BOTTOM MANIFOLD INVERT:	0.90
BOTTOM OF MC-3500 CHAMBER:	0.75
BOTTOM OF STONE:	0.00

*INVERT ABOVE BASE OF CHAMBER

PART TYPE	ITEM ON LAYOUT	DESCRIPTION	INVERT*	MAX FLOW
PREFABRICATED END CAP	A	24" BOTTOM CORED END CAP, PART#: MC3500IEPP24BC / TYP OF ALL 24" BOTTOM CONNECTIONS AND ISOLATOR PLUS ROWS	2.06"	
PREFABRICATED END CAP	B	18" BOTTOM CORED END CAP, PART#: MC3500IEPP18BC / TYP OF ALL 18" BOTTOM CONNECTIONS	1.77"	
FLAMP	C	INSTALL FLAMP ON 24" ACCESS PIPE / PART#: MC350024RAMP		
MANIFOLD	D	18" x 18" BOTTOM MANIFOLD, ADS N-12	1.77"	
CONCRETE STRUCTURE W/WEIR	E	(DESIGN BY ENGINEER / PROVIDED BY OTHERS)		20.9 CFS IN
INSPECTION PORT	F	4" SEE DETAIL		



ISOLATOR ROW PLUS
(SEE DETAIL)

PLACE MINIMUM 17.50' OF ADSPLUS175 WOVEN GEOTEXTILE OVER BEDDING STONE AND UNDERNEATH CHAMBER FEET FOR SCOUR PROTECTION AT ALL CHAMBER INLET ROWS

BED LIMITS

NOTES

- MANIFOLD SIZE TO BE DETERMINED BY SITE DESIGN ENGINEER. SEE TECH NOTE #6.32 FOR MANIFOLD SIZING GUIDANCE.
- DUE TO THE ADAPTATION OF THIS CHAMBER SYSTEM TO SPECIFIC SITE AND DESIGN CONSTRAINTS, IT MAY BE NECESSARY TO CUT AND COUPLE ADDITIONAL PIPE TO STANDARD MANIFOLD COMPONENTS IN THE FIELD.
- THE SITE DESIGN ENGINEER MUST REVIEW ELEVATIONS AND IF NECESSARY ADJUST GRADING TO ENSURE THE CHAMBER COVER REQUIREMENTS ARE MET.
- THIS CHAMBER SYSTEM WAS DESIGNED WITHOUT SITE-SPECIFIC INFORMATION ON SOIL CONDITIONS OR BEARING CAPACITY. THE SITE DESIGN ENGINEER IS RESPONSIBLE FOR DETERMINING THE SUITABILITY OF THE SOIL AND PROVIDING THE BEARING CAPACITY OF THE INSITU SOILS. THE BASE STONE DEPTH MAY BE INCREASED OR DECREASED ONCE THIS INFORMATION IS PROVIDED.
- **NOT FOR CONSTRUCTION:** THIS LAYOUT IS FOR PRELIMINARY PURPOSES ONLY TO PROVE CONCEPT & THE REQUIRED STORAGE VOLUME CAN BE ACHIEVED ON SITE.

Item 7 Attachment 5

RAINWATER HARVESTING
SAN ANSELMO, CA
DATE:
DRAWN: GK
CHECKED: N/A
PROJECT #:

DESCRIPTION	CHK	DRW	DATE

StormTech®
Chamber System
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ADS.

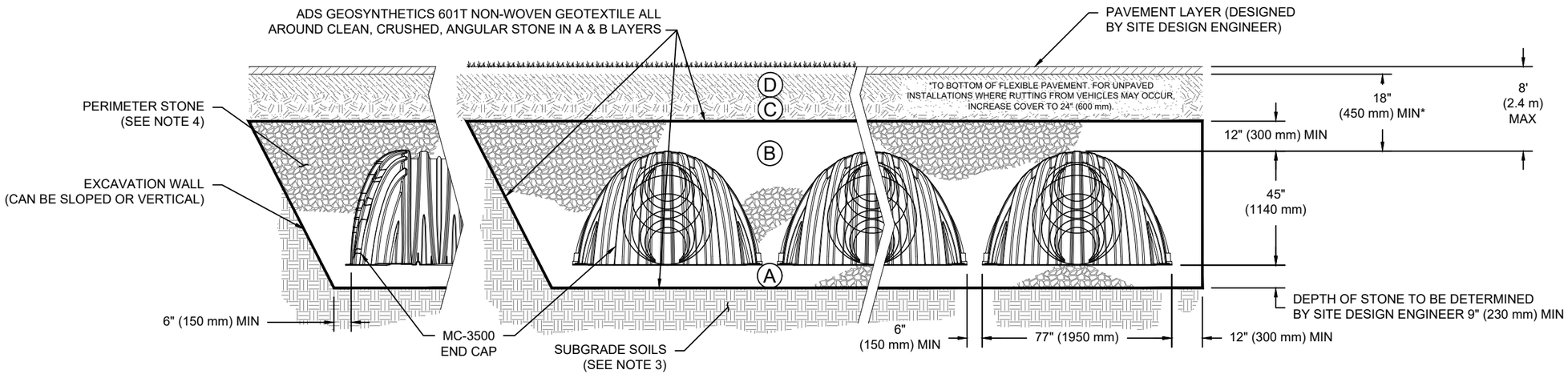
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ACCEPTABLE FILL MATERIALS: STORMTECH MC-3500 CHAMBER SYSTEMS

MATERIAL LOCATION		DESCRIPTION	AASHTO MATERIAL CLASSIFICATIONS	COMPACTION / DENSITY REQUIREMENT
D	**FINAL FILL:** FILL MATERIAL FOR LAYER 'D' STARTS FROM THE TOP OF THE 'C' LAYER TO THE BOTTOM OF FLEXIBLE PAVEMENT OR UNPAVED FINISHED GRADE ABOVE. NOTE THAT PAVEMENT SUBBASE MAY BE PART OF THE 'D' LAYER	ANY SOIL/ROCK MATERIALS, NATIVE SOILS, OR PER ENGINEER'S PLANS. CHECK PLANS FOR PAVEMENT SUBGRADE REQUIREMENTS.	N/A	PREPARE PER SITE DESIGN ENGINEER'S PLANS. PAVED INSTALLATIONS MAY HAVE STRINGENT MATERIAL AND PREPARATION REQUIREMENTS.
C	**INITIAL FILL:** FILL MATERIAL FOR LAYER 'C' STARTS FROM THE TOP OF THE EMBEDMENT STONE ('B' LAYER) TO 24" (600 mm) ABOVE THE TOP OF THE CHAMBER. NOTE THAT PAVEMENT SUBBASE MAY BE A PART OF THE 'C' LAYER.	GRANULAR WELL-GRADED SOIL/AGGREGATE MIXTURES, <35% FINES OR PROCESSED AGGREGATE. MOST PAVEMENT SUBBASE MATERIALS CAN BE USED IN LIEU OF THIS LAYER.	AASHTO M145[1] A-1, A-2-4, A-3 OR AASHTO M43[1] 3, 357, 4, 467, 5, 56, 57, 6, 67, 68, 7, 78, 8, 89, 9, 10	BEGIN COMPACTIONS AFTER 24" (600 mm) OF MATERIAL OVER THE CHAMBERS IS REACHED. COMPACT ADDITIONAL LAYERS IN 12" (300 mm) MAX LIFTS TO A MIN. 95% PROCTOR DENSITY FOR WELL GRADED MATERIAL AND 95% RELATIVE DENSITY FOR PROCESSED AGGREGATE MATERIALS.
B	**EMBEDMENT STONE:** FILL SURROUNDING THE CHAMBERS FROM THE FOUNDATION STONE ('A' LAYER) TO THE 'C' LAYER ABOVE.	CLEAN, CRUSHED, ANGULAR STONE	AASHTO M43[1] 3, 4	NO COMPACTION REQUIRED.
A	**FOUNDATION STONE:** FILL BELOW CHAMBERS FROM THE SUBGRADE UP TO THE FOOT (BOTTOM) OF THE CHAMBER.	CLEAN, CRUSHED, ANGULAR STONE	AASHTO M43[1] 3, 4	PLATE COMPACT OR ROLL TO ACHIEVE A FLAT SURFACE.[2,3]

PLEASE NOTE:
1. THE LISTED AASHTO DESIGNATIONS ARE FOR GRADATIONS ONLY. THE STONE MUST ALSO BE CLEAN, CRUSHED, ANGULAR. FOR EXAMPLE, A SPECIFICATION FOR #4 STONE WOULD STATE: "CLEAN, CRUSHED, ANGULAR NO. 4 (AASHTO M43) STONE".
2. STORMTECH COMPACTION REQUIREMENTS ARE MET FOR 'A' LOCATION MATERIALS WHEN PLACED AND COMPACTED IN 9" (230 mm) (MAX) LIFTS USING TWO FULL COVERAGES WITH A VIBRATORY COMPACTOR.
3. WHERE INFILTRATION SURFACES MAY BE COMPROMISED BY COMPACTION, FOR STANDARD DESIGN LOAD CONDITIONS, A FLAT SURFACE MAY BE ACHIEVED BY RAKING OR DRAGGING WITHOUT COMPACTION EQUIPMENT. FOR SPECIAL LOAD DESIGNS, CONTACT STORMTECH FOR COMPACTION REQUIREMENTS.
4. ONCE LAYER 'C' IS PLACED, ANY SOIL/MATERIAL CAN BE PLACED IN LAYER 'D' UP TO THE FINISHED GRADE. MOST PAVEMENT SUBBASE SOILS CAN BE USED TO REPLACE THE MATERIAL REQUIREMENTS OF LAYER 'C' OR 'D' AT THE SITE DESIGN ENGINEER'S DISCRETION.



NOTES:

1. CHAMBERS SHALL MEET THE REQUIREMENTS OF ASTM F2418, "STANDARD SPECIFICATION FOR POLYPROPYLENE (PP) CORRUGATED WALL STORMWATER COLLECTION CHAMBERS" CHAMBER CLASSIFICATION 45x76 DESIGNATION SS.
2. MC-3500 CHAMBERS SHALL BE DESIGNED IN ACCORDANCE WITH ASTM F2787 "STANDARD PRACTICE FOR STRUCTURAL DESIGN OF THERMOPLASTIC CORRUGATED WALL STORMWATER COLLECTION CHAMBERS".
3. THE SITE DESIGN ENGINEER IS RESPONSIBLE FOR ASSESSING THE BEARING RESISTANCE (ALLOWABLE BEARING CAPACITY) OF THE SUBGRADE SOILS AND THE DEPTH OF FOUNDATION STONE WITH CONSIDERATION FOR THE RANGE OF EXPECTED SOIL MOISTURE CONDITIONS.
4. PERIMETER STONE MUST BE EXTENDED HORIZONTALLY TO THE EXCAVATION WALL FOR BOTH VERTICAL AND SLOPED EXCAVATION WALLS.
5. REQUIREMENTS FOR HANDLING AND INSTALLATION:
   - TO MAINTAIN THE WIDTH OF CHAMBERS DURING SHIPPING AND HANDLING, CHAMBERS SHALL HAVE INTEGRAL, INTERLOCKING STACKING LUGS.
   - TO ENSURE A SECURE JOINT DURING INSTALLATION AND BACKFILL, THE HEIGHT OF THE CHAMBER JOINT SHALL NOT BE LESS THAN 3".
   - TO ENSURE THE INTEGRITY OF THE ARCH SHAPE DURING INSTALLATION, a) THE ARCH STIFFNESS CONSTANT AS DEFINED IN SECTION 6.2.8 OF ASTM F2418 SHALL BE GREATER THAN OR EQUAL TO 450 LBS/IN/IN. AND b) TO RESIST CHAMBER DEFORMATION DURING INSTALLATION AT ELEVATED TEMPERATURES (ABOVE 73° F / 23° C), CHAMBERS SHALL BE PRODUCED FROM REFLECTIVE GOLD OR YELLOW COLORS.

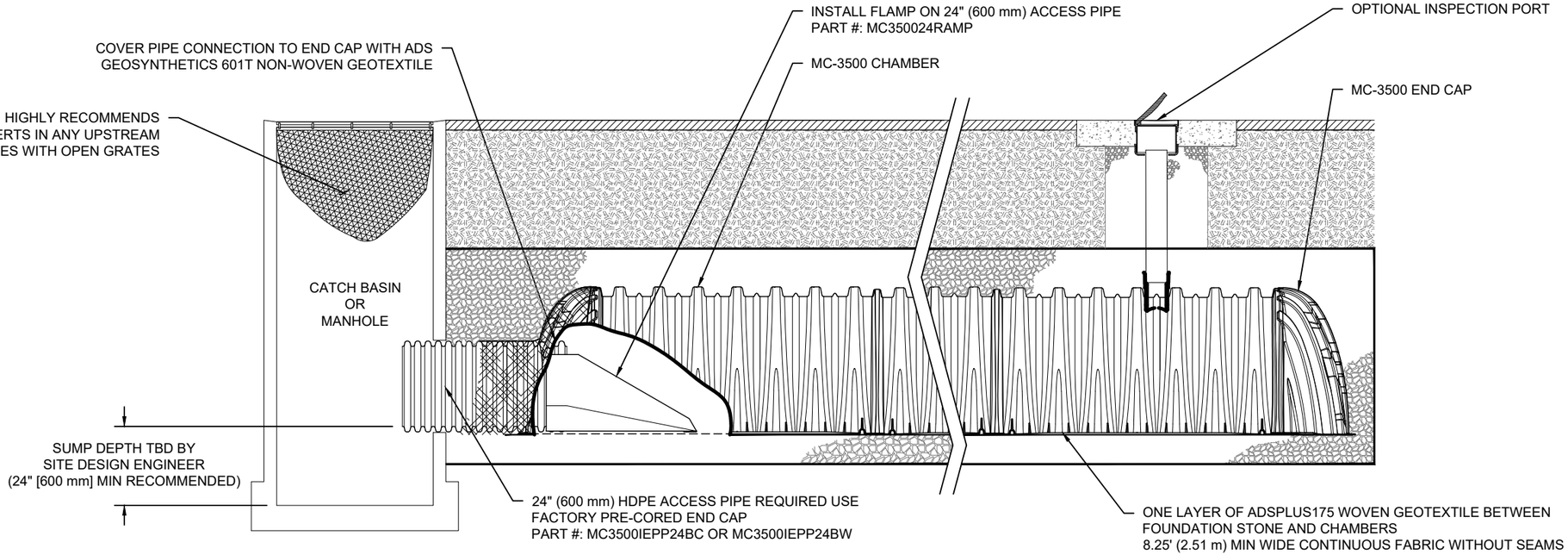
RAINWATER HARVESTING
SAN ANSELMO, CA
DATE:
DRAWN: GK
CHECKED: N/A
PROJECT #:

DATE	DRW	CHK	DESCRIPTION

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888-892-2694 | WWW.STORMTECH.COM

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MC-3500 ISOLATOR ROW PLUS DETAIL
NTS

INSPECTION & MAINTENANCE

STEP 1) INSPECT ISOLATOR ROW PLUS FOR SEDIMENT
- A. INSPECTION PORTS (IF PRESENT)
  - A.1. REMOVE/OPEN LID ON NYLOPLAST INLINE DRAIN
  - A.2. REMOVE AND CLEAN FLEXSTORM FILTER IF INSTALLED
  - A.3. USING A FLASHLIGHT AND STADIA ROD, MEASURE DEPTH OF SEDIMENT AND RECORD ON MAINTENANCE LOG
  - A.4. LOWER A CAMERA INTO ISOLATOR ROW PLUS FOR VISUAL INSPECTION OF SEDIMENT LEVELS (OPTIONAL)
  - A.5. IF SEDIMENT IS AT, OR ABOVE, 3" (80 mm) PROCEED TO STEP 2. IF NOT, PROCEED TO STEP 3.
- B. ALL ISOLATOR PLUS ROWS
  - B.1. REMOVE COVER FROM STRUCTURE AT UPSTREAM END OF ISOLATOR ROW PLUS
  - B.2. USING A FLASHLIGHT, INSPECT DOWN THE ISOLATOR ROW PLUS THROUGH OUTLET PIPE
    - i) MIRRORS ON POLES OR CAMERAS MAY BE USED TO AVOID A CONFINED SPACE ENTRY
    - ii) FOLLOW OSHA REGULATIONS FOR CONFINED SPACE ENTRY IF ENTERING MANHOLE
  - B.3. IF SEDIMENT IS AT, OR ABOVE, 3" (80 mm) PROCEED TO STEP 2. IF NOT, PROCEED TO STEP 3.

STEP 2) CLEAN OUT ISOLATOR ROW PLUS USING THE JETVAC PROCESS
- A. A FIXED CULVERT CLEANING NOZZLE WITH REAR FACING SPREAD OF 45" (1.1 m) OR MORE IS PREFERRED
- B. APPLY MULTIPLE PASSES OF JETVAC UNTIL BACKFLUSH WATER IS CLEAN
- C. VACUUM STRUCTURE SUMP AS REQUIRED

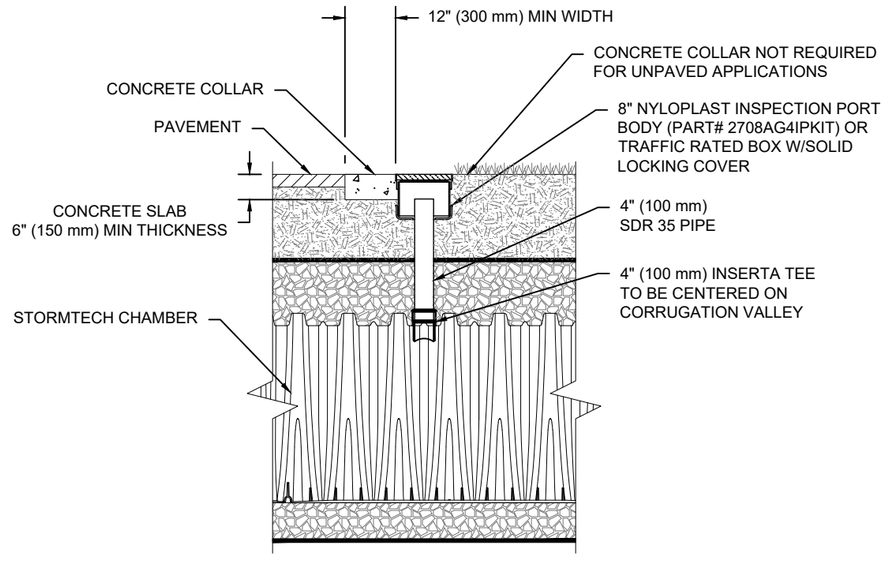
STEP 3) REPLACE ALL COVERS, GRATES, FILTERS, AND LIDS; RECORD OBSERVATIONS AND ACTIONS.

STEP 4) INSPECT AND CLEAN BASINS AND MANHOLES UPSTREAM OF THE STORMTECH SYSTEM.

NOTES

1. INSPECT EVERY 6 MONTHS DURING THE FIRST YEAR OF OPERATION. ADJUST THE INSPECTION INTERVAL BASED ON PREVIOUS OBSERVATIONS OF SEDIMENT ACCUMULATION AND HIGH WATER ELEVATIONS.

2. CONDUCT JETTING AND VACTORING ANNUALLY OR WHEN INSPECTION SHOWS THAT MAINTENANCE IS NECESSARY.



NOTE:
INSPECTION PORTS MAY BE CONNECTED THROUGH ANY CHAMBER CORRUGATION VALLEY.

4" PVC INSPECTION PORT DETAIL
(MC SERIES CHAMBER)
NTS

Item 7 Attachment 5

RAINWATER HARVESTING
SAN ANSELMO, CA
DATE:
DRAWN: GK
PROJECT #:
CHECKED: N/A

DESCRIPTION	CHK	DRW	DATE

THE ENGINEER OR OTHER PROJECT REPRESENTATIVE. THE SITE DESIGN ENGINEER SHALL REVIEW THIS DRAWING PRIOR TO CONSTRUCTION. IT IS THE ULTIMATE RESPONSIBILITY OF THE SITE DESIGN ENGINEER TO ENSURE THAT THE PRODUCT(S) DEPICTED AND ALL ASSOCIATED DETAILS MEET ALL APPLICABLE LAWS, REGULATIONS, AND PROJECT REQUIREMENTS.

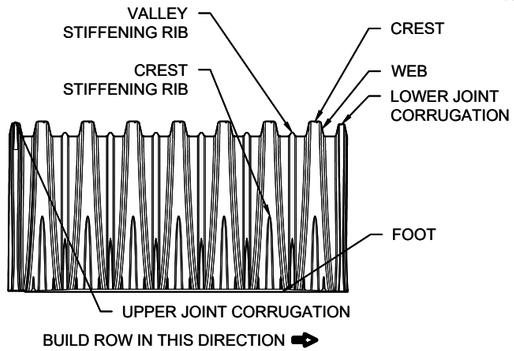
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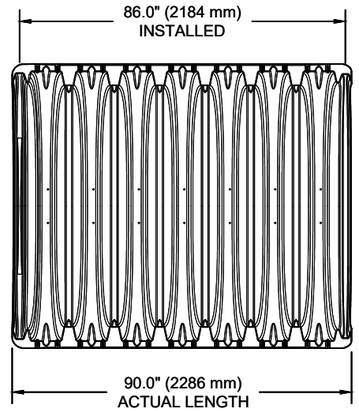
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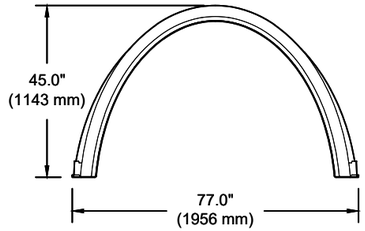
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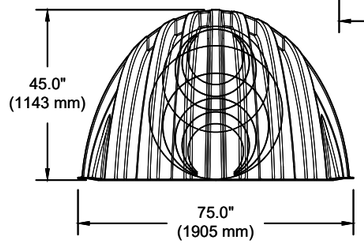
MC-3500 TECHNICAL SPECIFICATION

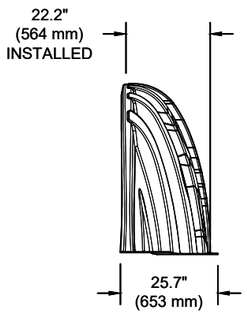
NTS











NOMINAL CHAMBER SPECIFICATIONS

SIZE (W X H X INSTALLED LENGTH)	77.0" X 45.0" X 86.0"	(1956 mm X 1143 mm X 2184 mm)
CHAMBER STORAGE	109.9 CUBIC FEET	(3.11 m³)
MINIMUM INSTALLED STORAGE*	175.0 CUBIC FEET	(4.96 m³)
WEIGHT	134 lbs.	(60.8 kg)

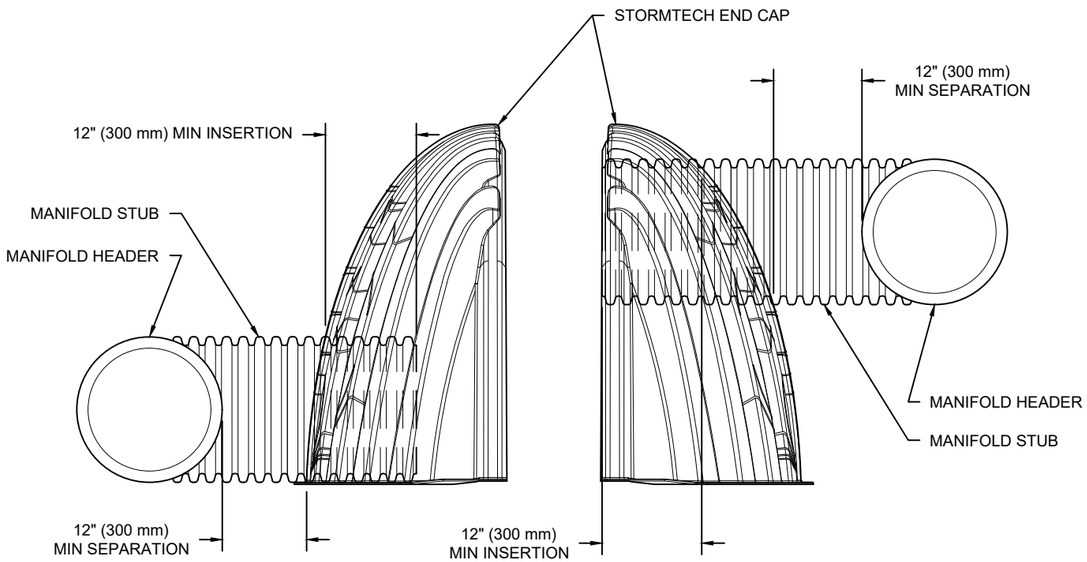
NOMINAL END CAP SPECIFICATIONS

SIZE (W X H X INSTALLED LENGTH)	75.0" X 45.0" X 22.2"	(1905 mm X 1143 mm X 564 mm)
END CAP STORAGE	14.9 CUBIC FEET	(0.42 m³)
MINIMUM INSTALLED STORAGE*	45.1 CUBIC FEET	(1.28 m³)
WEIGHT	49 lbs.	(22.2 kg)

*ASSUMES 12" (305 mm) STONE ABOVE, 9" (229 mm) STONE FOUNDATION, 6" SPACING BETWEEN CHAMBERS, 6" (152 mm) STONE PERIMETER IN FRONT OF END CAPS AND 40% STONE POROSITY

MC-SERIES END CAP INSERTION DETAIL

NTS

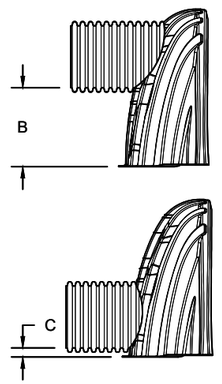


NOTE: MANIFOLD STUB MUST BE LAID HORIZONTAL FOR A PROPER FIT IN END CAP OPENING.

STUBS AT BOTTOM OF END CAP FOR PART NUMBERS ENDING WITH "B"
STUBS AT TOP OF END CAP FOR PART NUMBERS ENDING WITH "T"
END CAPS WITH A WELDED CROWN PLATE END WITH "C"
END CAPS WITH A PREFABRICATED WELDED STUB END WITH "W"

PART #	STUB	B	C
MC3500IEPP06T	6" (150 mm)	33.21" (844 mm)	---
MC3500IEPP06B		---	0.66" (17 mm)
MC3500IEPP08T	8" (200 mm)	31.16" (791 mm)	---
MC3500IEPP08B		---	0.81" (21 mm)
MC3500IEPP10T	10" (250 mm)	29.04" (738 mm)	---
MC3500IEPP10B		---	0.93" (24 mm)
MC3500IEPP12T	12" (300 mm)	26.36" (670 mm)	---
MC3500IEPP12B		---	1.35" (34 mm)
MC3500IEPP15T	15" (375 mm)	23.39" (594 mm)	---
MC3500IEPP15B		---	1.50" (38 mm)
MC3500IEPP18TC	18" (450 mm)	20.03" (509 mm)	---
MC3500IEPP18TW			
MC3500IEPP18BC		---	1.77" (45 mm)
MC3500IEPP18BW			
MC3500IEPP24TC	24" (600 mm)	14.48" (368 mm)	---
MC3500IEPP24TW			
MC3500IEPP24BC		---	2.06" (52 mm)
MC3500IEPP24BW			
MC3500IEPP30BC	30" (750 mm)	---	2.75" (70 mm)

NOTE: ALL DIMENSIONS ARE NOMINAL



CUSTOM PRECORED INVERTS ARE AVAILABLE UPON REQUEST. INVENTORIED MANIFOLDS INCLUDE 12-24" (300-600 mm) SIZE ON SIZE AND 15-48" (375-1200 mm) ECCENTRIC MANIFOLDS. CUSTOM INVERT LOCATIONS ON THE MC-3500 END CAP CUT IN THE FIELD ARE NOT RECOMMENDED FOR PIPE SIZES GREATER THAN 10" (250 mm). THE INVERT LOCATION IN COLUMN 'B' ARE THE HIGHEST POSSIBLE FOR THE PIPE SIZE.

Item 7 Attachment 5

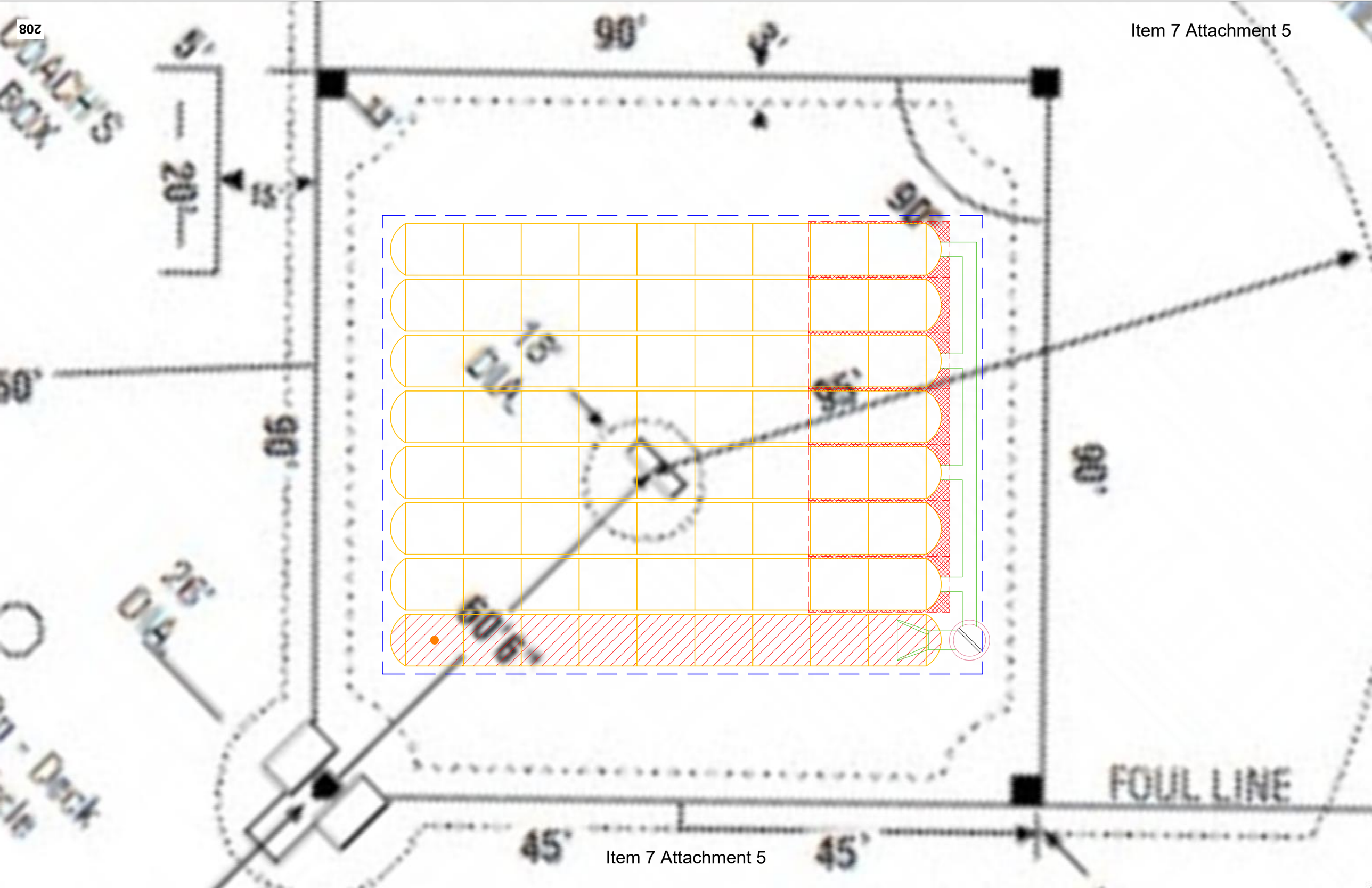
RAINWATER HARVESTING
SAN ANSELMO, CA
DATE:
DRAWN: GK
PROJECT #:
CHECKED: N/A

DESCRIPTION	CHK	DRW	DATE

THIS DRAWING HAS BEEN PREPARED BASED ON INFORMATION PROVIDED TO ADS UNDER THE DIRECTION OF THE SITE DESIGN ENGINEER OR OTHER PROJECT REPRESENTATIVE. THE SITE DESIGN ENGINEER SHALL REVIEW THIS DRAWING PRIOR TO CONSTRUCTION. IT IS THE ULTIMATE RESPONSIBILITY OF THE SITE DESIGN ENGINEER TO ENSURE THAT THE PRODUCT(S) DEPICTED AND ALL ASSOCIATED DETAILS MEET ALL APPLICABLE LAWS, REGULATIONS, AND PROJECT REQUIREMENTS.

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SHEET
5 OF 5


90'
5'
COACH'S BOX
8'
20'
15'
90'
95'
60'-6"
26'
DUG
89'
FOUL LINE
45'
45'

Carla Kacmar

From: Jan Springer <springer74@gmail.com>
Sent: Tuesday, April 12, 2022 9:43 AM
To: Steve Burdo; Carla Kacmar
Subject: Item No. 7 - Water Conservation/Memorial Park Reno Project

Follow Up Flag: Flag for follow up
Flag Status: Flagged

CAUTION: External Sender

To Town Councilmembers and Town Clerk,

I may be unable to attend the April 12 Town Council meeting, but I wish to be heard on item no. 7, Water Conservation and Memorial Park Renovation Project. I am a member of the San Anselmo Parks and Recreation Commission and a six year resident of the town. I support Options 1, 2 and 3 set forth in Sean Condry's staff report. The renovation of the Memorial Park fields is long overdue, and I urge the Town Council to move forward with the Memorial Park Renovation Project.

Respectfully submitted,

Jan Springer Wu

773-456-0178

Carla Kacmar

From: Jan Springer <springer74@gmail.com>
Sent: Tuesday, April 12, 2022 9:43 AM
To: Steve Burdo; Carla Kacmar
Subject: Item No. 7 - Water Conservation/Memorial Park Reno Project

Follow Up Flag: Flag for follow up
Flag Status: Flagged

CAUTION: External Sender

To Town Councilmembers and Town Clerk,

I may be unable to attend the April 12 Town Council meeting, but I wish to be heard on item no. 7, Water Conservation and Memorial Park Renovation Project. I am a member of the San Anselmo Parks and Recreation Commission and a six year resident of the town. I support Options 1, 2 and 3 set forth in Sean Condry's staff report. The renovation of the Memorial Park fields is long overdue, and I urge the Town Council to move forward with the Memorial Park Renovation Project.

Respectfully submitted,

Jan Springer Wu

773-456-0178

Carla Kacmar

From: Vance and Anna Frost <frost@liveinmarin.com>
Sent: Tuesday, April 12, 2022 2:54 PM
To: Carla Kacmar
Subject: Public Comment on Water Conservation and Memorial Park Renovation Project

Follow Up Flag: Follow up
Flag Status: Flagged

CAUTION: External Sender

Dear Carla,

I may be unable to attend the April 12 Town Council meeting, but I wish to be heard on item no. 7, Water Conservation and Memorial Park Renovation Project. I am a member of the San Anselmo Parks and Recreation Commission and a 35 year resident of the town. I support Options 1 and 2 set forth in Sean Condry's staff report. The renovation of the Memorial Park fields is long overdue, and I urge the Town Council to move forward with the Memorial Park Renovation Project.

Yours Truly Vance Frost

Vance & Anna

Vance & Anna Frost
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415.847.4701 Vance c
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TO: Town Council 4/12/2022 **Item #:** 8.

FROM:
Jeff Zuba, Finance & Administrative Services Director & Sean Condry, P.E., Public Works Director

SUBJECT:
Establishing Job Description and Pay Range for Public Works Manager Position

RECOMMENDATION

That Council approve the attached resolution establishing the job description, classification, and salary range for Public Works Manager and add it to the Salary and Benefit Resolution for Management employees.

BACKGROUND

The Public Works Department's operational crew has been understaffed in recent years as the Town has had three individuals out on workers' compensation (workers' comp) claims. The Town has engaged a consulting firm who has provided services including evaluation of the operational systems in place along with providing managerial direction to the operations staff. The current operations staff, or streets and parks crew, includes one Maintenance Supervisor, one Senior Maintenance Worker, and two Maintenance Worker II positions. The consultants were brought in in September 2020 to build sustainable organizational structure and to help plan for the future. Human Resources has been working through each of the workers' comp cases simultaneously.

DISCUSSION

The Town has reconciled one of the workers' comp cases and expects to reconcile a second case in the near future. Once the second case is cleared, there will be two vacant positions on the operations crew. Staff proposes that the Town convert one of these vacancies into a Public Works Manager position. If approved, the proposed Public Works Manager position would be part of a departmental reorganization that is aimed at restructuring the Streets and Parks Division to bringing additional oversight, depth, and capacity to the department. The departments' overall goal is to become more proactive and less reactive to the needs of the Town and the community. This position is intended to fill the gaps between the Director and other Public Works staff. One of the primary goals is to allow the Director and Assistant Public Works Director to be less involved in daily operational tasks, freeing up time for other critical, management-level work.

The second vacant position will be kept as a Maintenance Worker II level and staff will recruit to fill both positions.

The Public Works Manager is proposed as an FLSA exempt position (not eligible for overtime) with a 40-hour work week. The salary range for the position is from $8,342 to $10,242 monthly and will follow salary adjustments for the non-represented group.

If the reorganization is approved, the consulting firm agreement will be terminated.
The goal of the Finance & Administrative Services Director is to post the open position soon after it is approved to have an individual be ready to start by the beginning of the 2022-2023 fiscal year.

FISCAL IMPACT

The full cost of the Public Works Manager position being proposed is $143,542-$169,790 annually which includes all benefits. This position would replace the existing Maintenance Worker I position, which has a full cost of $83,080-$96,218 annually. The increase to the Town in creating the Manager position is between $60,000-$73,000. Staff expects to see savings once the third workers' comp case is cleared and this position will not be refilled. Staff will bring a separate staff report once the case is cleared.

CEQA AND CLIMATE ACTION PLAN CONSISTENCY

The Council's discussion of this item is not a "project" under the California Environmental Quality Act, because it does not involve an activity which has the potential to cause a direct or reasonably foreseeable indirect physical change in the environment. (Cal. Pub. Res. Code § 21065).

Attachment #1: Resolution with Job Description as Exhibit A
Attachment #2: Resolution No. _____, A Resolution Revising Resolution #____ to Establish Salaries and Benefits for Management Employees Effective July 1, 2022

TOWN OF SAN ANSELMO

RESOLUTION NO. _____

A RESOLUTION REVISING RESOLUTION # 4388 TO ESTABLISH SALARIES AND BENEFITS FOR TOWN MANAGER AND MANAGEMENT EMPLOYEES EFFECTIVE July 1, 2021 and January 1, 2022

WHEREAS, the role of a manager is defined by its responsibility for the sound management and effective operations of a vital function of Town government; and

WHEREAS, management employees are expected to perform their duties and assignments in a manner and to the degree that recognizes this substantial responsibility and that serves the best interests of the Town; and

WHEREAS, the Town of San Anselmo management employees are defined to include the following positions:

Town Manager
Department Managers
Community Services Director
Finance and Administrative Services Director
Librarian
Planning Director
Public Works and Building Director
Mid-Managers
Assistant Public Works Director (2)
Building Official
Deputy Town Clerk/Municipal Information Officer
Senior Accountant/Financial Supervisor
Senior Civil Engineer
Public Works Manager

NOW, THEREFORE, BE IT RESOLVED that the Town Council of the Town of San Anselmo does herein define management benefits as follows:

Section 1. **Monthly Salaries**

	Per Resolution #4365		
	January 1, 2021	**July 1, 2021**	**January 1, 2022**
Town Manager	$17.484	$17,659	$17,835
Public Works Director	$14,993	$15,143	$15,294
Fin & Adm Services Director	$13,908	$14,047	$14,188
Planning Director	$13,268	$13,401	$13,535
Librarian	$11,614	$11,730	$11,847
Community Services Director	$11,614	$11,730	$11,847
Building Official	$11,614	$11,730	$11,847
Senior Civil Engineer	$10,040	$10,140	$10,242
Dep. Town Clerk/Muni Info Off.	$ 7,735	$ 9,043	$ 9,133
Assistant Public Works Director	$11,614	$11,730	$11,847
Senior Accountant/ Financial Supervisor (Step E)	$ 8,953	$ 9,043	$ 9,133

Manager and Mid-Manager hired to the position after January 1, 2021 will enter a step-system, as outlined under section 10 below.

Section 2. Salary Adjustments

The Town Council will review management employee performance evaluations conducted annually by the Town Manager, or by the employee's direct supervisor with review by the Town Manager. The Town Council sets management salaries annually by resolution.

Section 3. Administrative Leave

Management positions are classified as Fair Labor Standards Act (FLSA) exempt and therefore are not eligible for overtime or compensatory time off. However, in recognition of the long hours required to perform at the management level, including attendance at numerous meetings outside normal working hours, an Administrative Leave policy shall be implemented.

Management employees receive ten (10) days of administrative leave annually beginning July 1 of each year (6.67 hours per month). Management employees may use administrative leave in increments of two hours or greater. Maximum accrual at any time is ten (10) days.

Mid-Manager hired to the position after September 1, 2019 receive five (5) days of administrative leave annually beginning July 1 of each year (3.33 hours per month). Mid-Manager may use administrative leave in increments of two hours or greater. Maximum accrual at any time is five (5) days.

Section 4. Employment Agreements

In order to foster job security within a professional climate, management employees may negotiate employment agreements with the Town. The Town Manager agreement was amended on November 12, 2019 by resolution no. 4311.

Section 5. Vehicle Allowance

The Town Manager and Public Works Director are granted a monthly car allowance of $400, and Planning Director a monthly car allowance of $150. All other management employees are reimbursed for specific job-related travel at the rate per mile recognized by the Internal Revenue Service.

Section 6. Vacation Leave

Vacation leave accrues based on the employee's continuous employment with the Town. Positions that are less than full time shall accrue the days proportional to their full-time equivalency:

Years of Service	Annual Vacation Entitlement
1 through 3	15 working days
4 through 7	18 working days
8 through 12	20 working days
13 and over	25 working days

A management employee may at his/her option, receive cash for vacation days accrued in excess of 20 days, up to a maximum of five days (40 hours) cash payment, once during each fiscal year. A management employee with 20 years of service may receive cash for an additional 2.5 days for a maximum of 7.5 days (60 hours) cash payment.

Section 7. Assistant Town Manager

One Department Head is designated as the Assistant Town Manager, serving as the Acting Town Manager in the absence of the Town Manager, and keeping abreast of major Town issues on an ongoing basis. The Assistant Town Manager will receive a 10% uplift in salary during the period served.

Section 8. Finance and Administrative Services Director

The Finance and Administrative Services Director position has assumed complete responsibility for the Ross Valley Fire Department (RVFD) financial reporting systems, including budgeting, financial software management, audit management, and supervision of the payroll and accounts payable functions, which entail significant increased responsibility, for which the Finance and Administrative Services Director will receive an additional 7% on the incumbent's current salary, effective June 1, 2016, for as long as the position is responsible for the RVFD functions. The Ross Valley Fire Department will pay the Town for these accounting services.

Section 9. Other Benefits

Unless herein specified otherwise, management employees are entitled to the employee benefits outlined in the Service Employees International Union (SEIU) Memorandum of Understanding.

Section 10. Salary Schedule by Steps

Manager and Mid-Manager hired to the position after January 1, 2021 will enter a step-system with the following monthly salary pay range:

San Anselmo Unrepresented Management Salary Schedule
Effective July 1, 2021

Position	A	B	C	D	E
Community Services Director	$9,554	$10,057	$10,586	$11,144	$11,730
Fin & Admin Services Director	$11,441	$12,044	$12,677	$13,345	$14,047
Planning Director	$10,915	$11,490	$12,094	$12,731	$13,401
Public Works Director	$12,334	$12,983	$13,667	$14,386	$15,143
Town Librarian	$9,554	$10,057	$10,586	$11,144	$11,730

Position	Monthly Salary
Town Manager (Appointed)	$17,659

San Anselmo Unrepresented Mid-Management Salary Schedule
Effective July 1, 2021

Position	A	B	C	D	E
Assistant Public Works Director	$9,554	$10,057	$10,586	$11,144	$11,730
Building Official	$9,554	$10,057	$10,586	$11,144	$11,730
Deputy Town Clerk/ Municipal Info Officer	$7,438	$7,810	$8,200	$8,609	$9,043
Senior Accountant/ Financial Supervisor	$7,438	$7,810	$8,200	$8,609	$9,043

Senior Civil Engineer	$8,259	$8,694	$9,151	$9,633	$10,140

San Anselmo Unrepresented Management Salary Schedule

Effective January 1, 2022

Position	A	B	C	D	E
Community Services Director	$9,649	$10,157	$10,692	$11,255	$11,847
Fin & Admin Services Director	$11,556	$12,164	$12,805	$13,479	$14,188
Planning Director	$11,024	$11,605	$12,215	$12,858	$13,535
Public Works Director	$12,457	$13,113	$13,803	$14,529	$15,294
Town Librarian	$9,649	$10,157	$10,692	$11,255	$11,847

Position	Monthly Salary
Town Manager (Appointed)	$17,835

San Anselmo Unrepresented Mid-Management Salary Schedule

Effective January 1, 2022

Position	A	B	C	D	E
Assistant Public Works Director	$9,649	$10,157	$10,692	$11,255	$11,847
Building Official	$9,649	$10,157	$10,692	$11,255	$11,847
Deputy Town Clerk/ Municipal Info Officer	$7,512	$7,888	$8,282	$8,695	$9,133
Senior Accountant/ Financial Supervisor	$7,512	$7,888	$8,282	$8,695	$9,133
Senior Civil Engineer	$8,342	$8,781	$9,243	$9,730	$10,242
Public Works Manager	$8,342	$8,781	$9,243	$9,730	$10,242

A one-step advancement within the steps shall occur upon the annual anniversary of the incumbent's date of appointment to the position, and the Town Manager's determination that the incumbent's performance is satisfactory, up to the maximum step.

I hereby certify that the foregoing resolution was approved by the San Anselmo Town Council on the 12th day of April 2022 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

_____

Alexis Fineman, Mayor

ATTEST:

_____

Carla Kacmar, Town Clerk

RESOLUTION NO. ____

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SAN ANSELMO APPROVING A JOB DESCRIPTION AND CLASSIFICATION AND SETTING THE COMPENSATION RANGE FOR A NEW POSITION – PUBLIC WORKS MANAGER FOR 2021-2022

WHEREAS, the Town has included the position of Public Works Manager in its salary table; and

WHEREAS, the attached job description enumerates the roles and responsibilities of the Public Works Manager attached as Exhibit A and incorporated herein by reference; and

WHEREAS, the duties, responsibilities, and compensation of the professional position of the Town of San Anselmo have been reviewed in relation to comparable position in comparable agencies in Marin.

NOW THEREFORE, BE IT HEREBY RESOLVED, as follows:

Section 1. The Town Council finds that the aforementioned recitals are true and correct and are herein incorporated into this Resolution.

Section 2. Monthly Salary. The following monthly salary range of this new classification is set as of January 1, 2022:

	Step A	Step B	Step C	Step D	Step E
Public Works Manager (40 hour work week)	$8,342	$8,781	$9,243	$9,730	$10,242

Section 3. Public Works Manager belongs non-represented mid-management employees group and shall follow the SEIU Memorandum of Understanding for all employee benefits including periodic salary adjustments; and

Section 4. The Town Council of the Town of San Anselmo hereby authorizes the Town Manager to approve the final job description, classification, and pay range for the position of Public Works Manager.

IT IS HEREBY CERTIFIED that the Town Council of the Town of San Anselmo duly introduced and regularly adopted the foregoing Resolution at the regular meeting held on April 12, 2022, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

_____
Alexis Fineman, Mayor

ATTEST:

_____
Carla Kacmar, Town Clerk

TOWN OF SAN ANSELMO

PUBLIC WORKS OPERATIONS AND MAINTENANCE MANAGER

DEFINITION

Under administrative direction, the Public Works Operations and Maintenance Manager plans, organizes, directs and evaluates the work of maintenance staff. This position also manages the day-to-day functions of the Town's parks, facilities, streets, median, flood control, storm drainage systems, fleet vehicles and other maintenance activities. The incumbent evaluates work to best determine the use of in-house and contract staff; performs related work as required.

SUPERVISION RECEIVED AND EXERCISED

Receives general direction from the Director of Public Works; exercises direct supervision over all maintenance staff including Maintenance Supervisor, Senior Maintenance Workers and Maintenance Worker I/II.

EXAMPLES OF IMPORTANT AND ESSENTIAL DUTIES

- Provides daily oversight to senior maintenance staff with a goal of providing superior quality and efficiency.
- Continually evaluates opportunities for lowering operating costs by sharing services or contracts.
- Manager both in-house and contract staff responsible for the management and maintenance of parks, medians, pathways, and landscaped areas on all municipal properties, parkways, street dividers and highway areas including trees, grass, plants, irrigation system, equipment and structures.
- Oversees staff responsible for the management and maintenance of street patching and repair, street sweeping and cleaning, traffic signs and pavement striping, parking meters, storm drains, flood control channels, and related facilities.
- Supervises the maintenance, cleaning and repair of Town buildings and facilities by in-house and contract staff.
- Oversees the management and the repair and maintenance of Town vehicles and equipment.
- Select, supervise, train and evaluate field maintenance subordinates.
- Manages and implements the illness and injury prevention program.
- Manages and implements the waste discharge requirements of the Town’s National Pollution Discharge Elimination System (NPDES) permit for storm water discharges as it relates to Public Works maintenance.
- Participates in budget preparation and administration of the Department operating funds and capital improvement projects.
- Assists in development of department policies and Town ordinances.
- Represents the Town before the Parks and Recreation Commission, Town Council, and various community groups.
- Coordinates and assists various regulatory and administrative agencies as needed.

- Responds to emergency situations to evaluate situation and make recommendations on appropriate action.
- Investigates and resolves citizens requests related to maintenance operations for each agency.
- Performs related duties and responsibilities as required.

OTHER JOB RELATED DUTIES

Perform related duties and responsibilities as assigned.

MINIMUM QUALIFICATIONS

Knowledge of:

- Principles and practices of public works maintenance and administration as applied to the design, construction and operation of public works facilities and technical inspection services.
- Methods, materials, and techniques employed in public works construction and maintenance.
- Principles and practices of modern office equipment.
- Recent developments, current literature and sources of information in municipal public works administration.
- Laws and codes related to the public works maintenance.
- Principles of organization, administration, budget and personnel management.

Ability to:

- Effectively supervise public works personnel.
- Interact and negotiate with contractors, engineers, and their representatives.
- Use a personal computer and related maintenance software.
- Supervise the preparation of maintenance records and prepare technical reports.
- Evaluate and resolve street, sewer, and building maintenance problems.
- Establish and maintain effective working relationships.
- Communicate effectively, verbally and in writing.
-

EXPERIENCE AND EDUCATION:

Any combination equivalent to experience and education that could likely provide the required knowledge and abilities would be qualifying.

Experience:

Five years of management, administration and maintenance experience in the field of public works operations, systems, programs, activities and equipment.

Education:

An Associate of Arts Degree from an accredited college or university with major emphasis in engineering, construction, public works management or related field. A Bachelor's Degree is highly desirable.

License or Certificate:

Possession of a valid California driver's license.

Physical Demands

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions. While performing the duties of this job, the employee may: on a continuous basis, sit at desk for long periods of time; stand and walk while performing maintenance duties. Intermittently, sit while reading or preparing reports; twist to reach equipment surrounding desk; bend, squat, climb, kneel, and twist; perform simple and power grasping, pushing, pulling, and fine manipulation; reach with hands and arms; use telephone; write or use a keyboard to communicate through written means; and lift or carry weight of 25 pounds or less. Occasionally, lift and/or move up to 50 pounds.

Date: February 21, 2022 Approved: _____
Town Manager

Carla Kacmar

From: semiiarchavez@protonmail.com
Sent: Tuesday, April 12, 2022 3:45 PM
To: Town Council
Subject: 4/11/22 Agenda item #8

Follow Up Flag: Flag for follow up
Flag Status: Flagged

CAUTION: External Sender

Honorable council,

My name is Semiiar Chavez. I work for the public works department in San Anselmo and i have been working here for over 5 years. I write to you in regards to item #8 on the agenda of 4/11/22. I strongly oppose the ratification of this item, because i believe that a new managerial position shouldn't replace any maintenance worker position. It would only put a bigger strain on our already short staffed crew.

Us, the workers are the ones who are on the ground doing the jobs often relayed by people in administrative positions. It seems really redundant to have four admin positions to oversee four workers, if anything it should be more workers in order to provide the services requested of us by the town.

Thanks for your consideration,
Semiiar Chavez

Sent from ProtonMail mobile

Carla Kacmar

From: Jordan Wright <jawright333@yahoo.com>
Sent: Tuesday, April 12, 2022 5:23 PM
To: Town Council
Subject: 4/12/22 item #8

Follow Up Flag: Follow up
Flag Status: Flagged

CAUTION: External Sender

Town council,

My name is Jordan Wright. I am a maintenance worker for the town of San Anselmo. I have been working for the town for over five years now. I am writing you in regards to item #8 on the agenda of 4/12/22. I would like you all to consider hiring more maintenance workers instead of opening a new management position. This town needs more people who are willing to work and we simply do not have enough maintenance workers to handle the parks and streets of San Anselmo. We are very short staffed as it is, and I don't think a management position will help with the town's needs.

Thank you.

Sent from my iPhone

Carla Kacmar

From: hefloki@comcast.net
Sent: Tuesday, April 12, 2022 4:54 PM
To: Town Council
Subject: Public Comment on Agenda #8 Public Works manager

Follow Up Flag: Follow up
Flag Status: Flagged

CAUTION: External Sender

Dear council members,
My name is Justin Stevenson and I have been with the Town of San Anselmo Public Works for over 20 years. I also have the great pleasure of being a resident and home owner in this same town of San anselmo that I have dedicated my career to. In these 20 years here, I have been involved in prior restructuring of the public works department where we once had a separate Parks Department crew and a Street Department crew. At that time we had a combined crew of 10 employees with one supervisor and a Director over the crew of 10 through two departments. Since that time, we have become one department and our crew has dwindled down to now 6 positions.

For the past two years, we have been operating with one supervisor and a total of 3 crew members. Between the three of us, we maintain all parks and streets in this town.
With three employees we:

- Maintain four major parks
- Ensure all community activities and sporting events can operate at Memorial park on a daily basis
- Maintain the Red Hill dog park
- Fix the two playgrounds on a regular basis
- Maintain all center islands throughout the town
- Repair all potholes, replace street signs
- Paint streets often earlier or later than our scheduled shifts
- Hang banners
- Respond to facility needs at San Anselmo Town Hall for all departments as well as the Recreation Department
- Barricade and shut down roads for events
- Clear all drains and provide weather preparedness throughout the entire town from downtown throughout the hills of San Anselmo
- Respond to town emergencies at all hours of the night when called out despite there not being a call out schedule
- Act as first responders to all flood and major storm events
- The list could go on and on...

As you can see, the list of what our three crew members have been maintaining is extensive. While the supervisor position provides support, those duties have been shifted away from providing on the ground/on the job support under the recommendation of the consulting group brought in last year. Our current supervisor has been with the town for over 25 years and knows the ins and outs of every aspect of Public Works. The position that is proposed is essentially the functions that the supervisor has been fulfilling for many years. The department functions with the highest efficiency yet managerial duties is NOT where there is a gap in support. The gap in support is on the ground, in the community, in the daily maintenance of this town. In learning about the proposal to add yet another manager level position to the department, I find myself confused about the town's priorities. The priority of maintaining this town and having adequate crew on the ground, helping to do the physical maintenance of this town should be the priority. Adding a

third manager position to oversee an expected 5 person crew strikes me as a glaring imbalance of staff. We need more crew-level staff to support the town, respond to community member needs, maintain the beauty and also the dependably constant challenges that come with the natural maintenance of San Anselmo and the public space. The priority to have three manager level personnel and leave a very long, physically demanding and constantly growing list of duties to five crew members just isn't realistic. As we continue to deplete staff, we have the potential to see increased work injuries, less willingness to be called 24/7 for emergencies and generally longer wait times to respond to community, maintenance and department requests.

The full restructuring plan has not been discussed with the Public Works crew and therefore I do not have a shared understanding of any plan to shift existing staff, restructure other positions and duties. In evaluating this new position, I ask council to entertain the idea that a third managerial position to oversee five staff takes manpower and on the ground support directly away from the people and the community. I believe there are alternate ways to shift existing staff, duties, assignments and job responsibilities while also maintaining the people and resources required to ensure the safety of the town and safety of the people, like myself and my family, who call San Anselmo home.