TOWN OF
SAN ANSELMO
EST. 1907

In the Council Chambers and Via Zoom at 525 San Anselmo Avenue, San Anselmo, CA 94960

Town Council
Agenda

Tuesday, March 11, 2025 **7:00 PM**

Meeting held In-Person and via Zoom:

https://us02web.zoom.us/j/85821720001

Or Telephone: +1 669 900 6833 | Webinar ID: 858 2172 0001

How to Submit Comments Before the Meeting: Members of the public are encouraged to submit email correspondence to towncouncil@townofsananselmo.org before the meeting begins.

How to Participate During the Meeting: Members of the public will have the option to speak during the meeting through the Zoom application by using their phone or an electronic device.

For PC, Mac, or smart phone, Use Raise hand function when public comment for an item is requested. It is a button that is located at the top or bottom of your screen, based on your electronic device.

For landline phones, raise hand to be recognized with *9

Please be advised those participating in the meeting remotely via Zoom do so at their own risk. The Town Council regular meeting will not be cancelled if any technical problems occur during the meeting.

Call to Order. Optional Pledge of Allegiance: The Mayor or a designated Council member will recite the Pledge of Allegiance for members of the Council and the public who wish to join in the recitation.

Open time for public expression.

The public is welcome to address the Council at this time on matters not on the agenda that are within the jurisdiction of the Council. Please be advised that pursuant to Government Code Section 54954.2, Council is not permitted to discuss or take action on any matter not on the agenda unless it determines that an emergency exists, or that there is a need to take immediate action which arose following posting of the agenda. Comments may be no longer than three minutes and should be

respectful to the community.

Council requests for future agenda items.

Council committee liaison reports, questions and comments to staff; staff miscellaneous items.

Special Presentation. There are No Special Presentations.

1. Consent Agenda:

The opportunity for public comment on consent agenda items will occur prior to Council discussion of the consent agenda. The Council may approve the entire consent agenda with one action. In the alternative, items on the consent agenda may be removed by any Council or staff member, for separate discussion and vote.

1.1 Approve the Minutes of the Regular Meeting of February 11, 2025
Staff Report (DOC)
Attachment 1- Draft Minutes of the February 11, 2025, Regular Town Council Meeting (DOC)

1.2 Receive a Report of Checks Issued, February 2025
Staff Report (DOCX)
Attachment 1 Check Report February 2025 (PDF)

1.3 Receive the Recreation Fund Revenue and Expenditure Reports, February 2025
Staff Report (DOC)
Attachment 1 - Group Summary (PDF)
Attachment 2 - Capital Outlay (PDF)

1.4 Receive and File Resignation of Bicycle and Pedestrian Advisory Committee member, Ford Greene
Staff Report (DOCX)
Attachment 1- Resignation Email (DOCX)

1.5 Adopt Ordinance of the Town of San Anselmo Amending Title 10 “Planning and Zoning”, Chapter 6 “Accessory Dwelling Units”; and associated CEQA Exemption Finding. The Ordinance Amendments are exempt from CEQA pursuant to Public Resources Code section 21080.17 and CEQA Guideline sections 15301 and 15061(b)(3).
Staff Report (PDF)
Attachment 1 - Ordinance (PDF)
Attachment 2 - February 25, 2025 Item 2.1 Staff Report (PDF)

1.6 Consider Approval of Special Event Application -San Anselmo Arts Commission’s Beatles in the Park Fundraiser 2025
Staff Report (PDF)
Attachment 1 - Event Application (PDF)

1.7 Authorize the Mayor to have the Town of San Anselmo Join In the Submission of a coalition letter addressed to the Chair of the Senate Committee on Energy, Utilities and Communications Committee in support of ratepayer-funded energy efficiency programs.
Staff Report (DOC)

Attachment 1 - EE Coalition Letter (PDF)
Attachment 2- EE Coalition Sign-On Form (PDF)

2. Council Business Items:

In general, the following procedural order applies to items of business:
•Presentation
•Town Council questions
•PUBLIC COMMENT – limited to 3 minutes/person
•Town Council discussion/action

2.1 Appointment to Ross Valley Fire Department Board of Directors. This determination does not constitute a "project" within the meaning of Public Re-sources Code section 21065, because there is no potential that it will cause a reasonably foreseeable direct or indirect physical change in the environment.
Staff Report (DOCX)
Attachment 1- Resolution No. 3043 (PDF)
Attachment 2- Town Council representation on Ross Valley Fire Board since enactment of Resolution No. 3043 (PDF)

2.2 Receive and File the Department of Public Works Update. This report is not a project and is only an update, so CEQA does not apply, and the various projects and programs are checked for Climate Action consistency on an individual basis.
Staff Report (DOCX)
Attachment 1 - PowerPoint Presentation (PDF)

Adjourn

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Town Staff at email savila@townofsananselmo.org. Notification at least 48 hours prior to the meeting will enable the Town to make reasonable accommodation to help insure accessibility to this meeting.

Any writings or documents provided to a majority of the Town Council regarding any item on this agenda after the distribution of the original packet will be made available for public inspection at the public counter at Town Hall located at 525 San Anselmo Avenue.

Notice is hereby given that Council may discuss and/or take action on any or all of the items listed on this agenda. If any of these matters above are challenged in court, you may be limited to raising only those issues you or someone else raised at any public hearing described on this agenda, or in written correspondence delivered at, or prior to, this Council meeting. Judicial review of an administrative decision of the Town Council must be filed with the Court not later than the 90th day following the date of the Council's decision (Code of Civil Procedure Section 1094.6) Any item not under discussion before 10:00 p.m. may be continued to the next regular meeting. Next regular meeting is March 25, 2025.

Administration Department
Town Hall
525 San Anselmo Avenue
San Anselmo, CA 94960
(415) 258-4691

Town Council
Tarrell Kullaway, Mayor
Steve Burdo, Vice Mayor
Eileen Burke, Councilmember
Chantel Walker, Councilmember
Yoav Schlesinger, Councilmember

Staff
David Donery, Town Manager
Linda Kenton, Assistant Town Manager / Town Librarian
Jeff Zuba, Finance and Admin Services Director
Megan Holt Acevedo, Town Attorney
Serge Avila, Town Clerk
Heidi Scoble, Planning Director
Sean Condry, Public Works Director
Mattie O'Grady, Community Services Director
Mike Norton, Chief of Police
Dan Mahoney, Fire Chief

DECLARATION OF POSTING
This Notice is posted in accordance with Government Code §54954.2(a) or §54956. Members of the public can view electronic agendas and staff reports by accessing the Town of San Anselmo website. Under penalty of perjury, this Agenda was posted to the public at least 72 hours prior to the meeting.

STAFF REPORT

TOWN OF SAN ANSELMO Item #: 1.1

MEETING DATE: March 11, 2025

AGENDA TITLE: Approval of the Draft Minutes of the Regular Town Council Meeting of the February 11, 2025

FROM: Serge Avila, Town Clerk

RECOMMENDATION: For Council to consider the approval of the Draft Minutes of the Regular Town Council meeting of February 11, 2025

ATTACHMENT:

Attachment 1- February 11, 2025, Draft Minutes

San Anselmo Draft Council Minutes
Regular Meeting
Town Council Chambers and via Zoom
Tuesday, February 11, 2025

Interviews for the Arts Commission- 6:50 p.m.

The Council interviewed Tanya Henry for the Arts Commission.

Call to Order: Optional Pledge of Allegiance

COUNCILMEMBERS PRESENT: Tarrell Kullaway (Mayor)
Steve Burdo (Vice Mayor)
Eileen Burke
Yoav Schlesinger
Chantel Walker

STAFF MEMBERS PRESENT: Dave Donery, Town Manager
Megan Acevedo, Town Attorney
Serge Avila, Town Clerk
Heidi Scoble, Planning Director
Jeff Zuba, Finance Director
Sean Condry, Public Works Director
Erica Freeman, Building Official
Mattie O'Grady, Community Services Director
Kelly Warner, Community Engagement

Open Time for Public Expression

Mr. Ross Asselstine, San Anselmo Avenue, displayed a visual aid and discussed flooding, how water moves down the creek, and funding for bridges.

Ms. Rosanne dalBello discussed a cross section of the proposed excavation near the Redwood trees in Creek Park. Removing roots from these trees could cause them to fall.

Ms. Ann Politzer, Brookside Drive, was concerned about the way the Council "froze out" Councilmember Burke from two Council Committee assignments. She thought it was orchestrated prior to the meeting.

Ms. Anna Franzoia was outraged at the fact that four members of the Council have been coordinating to keep Councilmember Burke off of certain Council Committees. Regular rotations should occur.

Ms. Katie Hogan, Parkway Avenue, stated the Council should recognize the will of the people that they serve. Excluding Councilmember Burke from certain Committee assignments is wrong and punitive.

Mr. Steve DeMartini discussed the lack of fairness displayed by certain Councilmembers in making Council Committee assignments.

Ms. Suzanne Langelia, Tunstead Avenue, stated excluding Councilmember Burke is wrong and

she supported a Committee Rotation Resolution submitted to the Town. She stated some of the sidewalks are dangerous due to the lack of lighting and trip hazards.

Mr. John Rushworth supported Councilmember Burke and asked the Council to represent the citizens of San Anselmo.

Mr. Tim Burke supported the Committee Rotation Resolution and was concerned about a possible Brown Act violation.

Mr. Jeff Kroot was concerned about Councilmember Burke being passed over for a Committee assignment. He asked the Council to work together to get things done.

Mr. Paul Kornig supported the Committee Rotation Resolution. He asked the Council to listen to the citizens.

Mr. Guy Meyer strongly supported Councilmember Burke and asked the Council to revisit the assignments. He expressed concern about the Resilience Hub and the dangers of lithium batteries.

Mr. Todd Greenberg supported Councilmember Burke and was concerned about how business is being conducted in San Anselmo.

Carol stated she was concerned that the top vote getter in the last election was denied her choice of Council Committee assignments. It appears that there was pre-meeting coordination- a Brown Act violation.

Erin stated she has had good communication with Councilmember Burke and wanted to lend her support.

Ms. Barbara Nazari was concerned about the fracturing relationship between the business community and the Town. She was concerned about the time of the road closure during the Live on the Avenue Event and the possibility of making the downtown streets one-way.

Mr. Joe Burke, father of Eileen Burke, stated her hard work should be rewarded.

Mr. Tim Ecke, retired Ross Valley Fire Captain, discussed the importance of the Ross Valley Fire Board. Councilmember Burke deserves a shot at being on the Fire Board.

Mr. Dave Franzoia supported Councilmember Burke.

Ms. Kelsey Fernandez expressed concern about an email she received about Councilmember impropriety without offering any evidence. There are proper channels regarding allegations of ethics violations.

Mr. Pat Johnstone was distressed about the amount of time being taken on a self-serving subject and not more important issues.

Ms. Fran Farmer supported Councilmember Burke and stated she represents the best interests of the Town.

Ms. Ava Cressente agreed with the comments made by Mr. Meyer.

Ms. Bridget Clark wanted more information about the allegations of improprieties by certain Councilmembers.

Victor supported Councilmember Burke and the rotation of Council Committee assignment. He opposed the idea of a one-way street in the downtown area and expressed concern about Police coverage.

Mr. Frank Gomez agreed with the comments made by Erin. Equity and inclusion should be practiced.

Ms. Sue Saunders discussed climate change and rebates that are available.

Ms. Patricia Foley stated the rotation of Council Assignments should be fair and a procedure should be included in the Municipal Code.

Council requests for future agenda items; Committee liaison reports; questions and comments to staff; miscellaneous items.

Councilmember Walker discussed her focus on committee meetings and her priorities including cultivating more Fire Wise Groups.

Vice Mayor Burdo reported he attended the Ross Valley Paramedic Authority Finance Committee meeting; the ceremony for Mr. Joe Garbarino; responded to the comments made regarding possible Brown Act violations.

Councilmember Burke discussed her requests for Council Committee Assignments and how the rotations should work; she would like to place the resolution submitted by residents on an upcoming agenda.

Mayor Kullaway asked if there is Council support for placing a Rotation Policy Resolution for Council Committee Assignment on an upcoming agenda. Vice Mayor Burdo stated he would support putting this item on an upcoming agenda. Mayor Kullaway agreed. Councilmember Schlesinger stated he could support the request. Walker stated she did not want to put this on the agenda ahead of other important items.

Councilmember Burke stated she attended an MCCMC Zoom meeting; met with an individual in the Barber/Winship area regarding creating a Fire Wise Group in the Greenfield/Spring Grove; gave a “shout out” to the Archie Williams Girls and Boys Varsity Basketball teams (GO FALCONS!); was invited to Dominican College to speak to the Women’s Basketball Team.

Councilmember Schlesinger did not have a report.

Mayor Kullaway reported she attended the MCE new Board member orientation; went to the GGNRA Parks and Conservancy Fireside chat; the Marin Teen Girls Conference is scheduled for March 2nd; supported the proposed Climate Mural on the Memorial Park bathroom wall and encourage everyone to donate; denied there was Council collusion in the Committee Assignments process.

Town Attorney Acevedo stated she looked into the allegations of a Brown Act violation and has not found any evidence that there was any wrongdoing.

Special Presentation- none

1. Consent Agenda

1.1 Approved Resolution No. 2025-4565 Accepting the Sidewalk Right-of-Way Easement and Authorizing the Town Manager to Execute a Certificate of Acceptance for 121 Sequoia Drive Sidewalk Easement

1.2 Received a Report of Checks Issued, January 2025

1.3 Accepted the Resignation of Kathleen Gundry from the Climate Action Commission

1.4 Received the Recreation Fund Revenue and Expenditure Reports, January 2025

1.5 Approved Resolution No. 2025-4566 Accepting the Sidewalk Right-of-Way Easement and Authorizing the Town Manager to Execute a Certificate of Acceptance for 115 Sequoia Drive Sidewalk Easement

Mayor Kullaway opened the meeting to public comments.

There were no comments.

Mayor Kullaway closed the meeting to public comments.

Councilmember Burdo stated he would like to pull item #1.3 for discussion.

M/s, Burdo/Schlesinger, Motion to approve Consent Calendar items #1.1, #1.2. #1.4, and #1.5
AYES: Burke, Schlesinger, Walker, Vice Mayor Burdo, Mayor Kullaway

1.3 Accept the Resignation of Kathleen Gundry from the Climate Action Commission

The Council thanked Ms. Gundry for her service on the Climate Action Commission.

M/s, Burdo/Schlesinger, Motion to approve Consent Calendar items #1.3.
AYES: Burke, Schlesinger, Walker, Vice Mayor Burdo, Mayor Kullaway

Council Business Items

2.1 Consider to Approve a Special Event Application- Live on the Avenue 2025

Recreation Director O'Grady and Community Engagement staff member Warner presented the staff report. Staff answered a question from the Council regarding a ballpark estimate on the budgetary impact of that coverage from CMPA.

Mayor Kullaway opened the meeting to public comments

Benedetto, representing the Chamber of Commerce, thanked the Town for listening to the business community. The Chamber is happy with the proposal

Barbara supported the changes- it means a lot to the merchants. She suggested forming an advisory committee of the stakeholders.

Mr. Jeff Kroot stated he has a "perch" over the avenue and has noticed a lot of business is done late Friday afternoon. Closing the street at 5:30 p.m. might be a better option.

Frank was glad the street closure will begin at 5:00 p.m. The music should be more diverse and selected by a committee.

Ms. Jane McDonough suggested a “sing along” with a variety of music.

Mayor Kullaway closed the meeting to public comments.

Councilmember Schlesinger clarified that at the last meeting he did not ask merchants to open his or her books. He wants to make data-driven policy.

M/s, Burdo/Walker, Motion to approve the 2025 Live on the Avenue Event Series from June 20th through September 27th, with street closures from 5:00 p.m. to 9:30 p.m., music occurring from 6:00 p.m. to 8:30 p.m., and the budget that was presented at the last Council meeting
AYES: Burke, Schlesinger, Walker, Vice Mayor Burdo, Mayor Kullaway

The Council took a 5-minute break at 9:11 PM.

The Council reconvened at 9:16 PM.

2.2 Consider making Appointments to the Arts Commission and Open Space Committee

Town Clerk Avila presented the staff report and a PowerPoint presentation. There were no questions from the Council.

Mayor Kullaway opened the meeting to public comments

There were no comments.

Mayor Kullaway closed the meeting to public comments.

M/s, Burdo/Schlesinger, Motion to appoint Mark Cohen, Grace Angel, and Tanya Henry to the Arts Commission
AYES: Burke, Schlesinger, Walker, Vice Mayor Burdo, Mayor Kullaway

M/s, Walker/Burdo, Motion to appoint Daniel Krebs, Rene Voss, and Jamie Macke to the Open Space Committee.
AYES: Burke, Schlesinger, Walker, Vice Mayor Burdo, Mayor Kullaway

2.3. Council Approved Resolution No. 2025-4567 Amending the 2024/25 Budget.

Finance Director Zuba presented the staff report. Staff answered questions from the Council regarding expenses from the Park Improvement Fund; if there are concerns about Federal funds; the total cost for the Housing Element; Emergency Project Funds; increase in the Plan Check Fees.

Mayor Kullaway opened the meeting to public comments.

Mr. Todd Greenberg complimented staff on the transparent report. He suggested that information be made available regarding grants.

Mayor Kullaway closed the meeting to public comments.

M/s, Burdo/Schlesinger, motion to approve a Resolution Amending the 2024/25 Budget.
AYES: Burdo, Schlesinger, Walker, Vice Mayor Kullaway, Mayor Burke

2.4. Receive an Update on the Building Permit Process

Public Works Director Condry and Building Official Freeman presented the staff report and a PowerPoint presentation. Staff answered questions from the Council regarding valuations; hardship for undergrounding; if Resale Inspections are necessary; if a third-party could perform a comparison of other jurisdictions; an E-Tracking system/module; Best Practices; staffing structures; if too much data is being collected; how much work is being contracted; if the load of work is seasonal; average turn-around time for different permits; goals for speeding up turnaround times; delays on the part of the applicant; customer service agreements and accountability; turnaround expectations.

Mayor Kullaway opened the meeting to public comments.

A resident had a question about the number of permits that were lacking in detail or considered incomplete. This is a burden for staff that should be addressed. She asked about any new Fire Codes that would need to be addressed.

Mr. Todd Greenberg discussed the unanticipated costs for seniors who are "house rich and cash poor". Undergrounding is a great idea.

Mr. Romeo Arreneta, CEO of the Marin Association of Realtors, thanked staff for using "Track It". He supported the solutions contained in the staff report.

Glen stated the problem usually has to do with the applicant and not the Building Department. The process requires the use of professionals- this brings the efficiency.

Mayor Kullaway closed the meeting to public comments.

Mayor Kullaway wanted to talk about Resale Inspections in the future. She was in favor of showing permit times for applicants who hire professional vs. applicants who do not hire professionals. She hears complaints about "moving goal posts".

Councilmember Burdo would like to see what other jurisdictions are doing in terms of Resale Inspections, etc.

Councilmember Walker stated she would like staff to come up with five things they are going to look into and come up with a one-year plan.

Councilmember Burke discussed the reasons why people do not want to underground. Complaints are inevitable- it is a person's biggest asset, there is a building season, they are spending a lot of money, etc. She would like to implement the items that will get them the "most bang for the buck".

Councilmember Schlesinger stated his primary question will be- how do they know what is working and what is not? He would like to see accountability and transparency and not just "let's see what happens".

Councilmember Burdo stated perhaps the Town needs to advertise the importance of hiring professionals. He liked the idea of a "Permit Process Open House".

<u>Public Hearing</u>

3.1 Public Hearing to Consider Ordinance Amendments to Title 10 "Planning and Zoning", Chapter 6 "Accessory Dwelling Units"; and associated CEQA Exemption Finding

M/s, Burdo/Walker , Motion to continue this item.
AYES: Burke, Schlesinger, Walker, Vice Mayor Burdo, Mayor Kullaway

M/s, Burdo/Walker, Motion to adjourn the meeting at 11:22 p.m.
AYES: Burke, Schlesinger, Walker, Vice Mayor Burdo, Mayor Kullaway

Respectfully submitted,

Toni DeFrancis,
Recording Secretary

STAFF REPORT

TOWN OF SAN ANSELMO Item #:1.2

MEETING DATE: March 11, 2025

AGENDA TITLE: Report of Checks Issued, February 2025

FROM: Jeff Zuba, Finance & Admin Services Director

RECOMMENDATION: That the Town Council acknowledges, and files warrant numbers 99101 to 99296 issued during the month of February and bank draft numbers DFT05825, DFT05854, DFT05882, DFT05886-DFT05887, DFT05889, and DFT05910 in a total amount of $1,829,805.95.

BACKGROUND

This report is an itemization of payments made to vendors during the months of February 2025. It also includes wires to Bank of America for February 2025 payrolls, including payments for retirement and health benefits. The Bank of America account is used for payroll-related items.

The following warrants were voided or canceled in February 2025: 98760, 98932, 99064, 99106, 99138,-99140, 99197, 99207

ATTACHMENTS

Attachment #1: Check Report February 2025

Town of San Anselmo

Check Report

By Check Number

Date Range: 02/01/2025 - 02/28/2025

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP-AP - OPERATING POOL						
00087	Elite Tree Service	02/14/2025	Regular	0.00	-3,150.00	98760
02139	California Society of Municipal Finance Officers	02/14/2025	Regular	0.00	-1,695.00	98932
03859	Springshare LLC	02/14/2025	Regular	0.00	-1,099.00	99064
00050	All Star Rents	02/03/2025	Regular	0.00	761.30	99101
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
1291651-3	Invoice	12/20/2024	12.20.2024 - CREEK PARK - EXCAVATOR	0.00	761.30	
	45.41.61150	OUTSIDE SERVICES-OTHE	12.20.2024 - CREEK PARK - EXCA	761.30		
00196	Altec Systems, Inc	02/03/2025	Regular	0.00	52.00	99102
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
62419	Invoice	01/10/2025	01.10.2025 - 156 BROADMOOR CT - RETU	0.00	52.00	
	01.00.20313	PLAN STORAGE FEE	01.10.2025 - 156 BROADMOOR	52.00		
02920	Amazon Business	02/03/2025	Regular	0.00	12.05	99103
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
1KY1-Y1T7-FGJV	Invoice	01/08/2025	01.08.2025 - LIBRARY - 9V BATTERIES	0.00	12.05	
	01.71.62000	OFFICE SUPPLIES	01.08.2025 - LIBRARY - 9V BATT	12.05		
02806	AQUASCAPE POOL SERVICE	02/03/2025	Regular	0.00	209.00	99104
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
31400	Invoice	12/31/2024	12.31.2024 - MONTHLY POOL SERVICE - D	0.00	209.00	
	14.81.61150	OUTSIDE SERVICES-OTHE	12.31.2024 - MONTHLY POOL SE	209.00		
00388	Baker & Taylor	02/03/2025	Regular	0.00	647.05	99105
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
5019255921	Invoice	12/18/2024	12.18.2024 - CHILDREN'S BOOKS	0.00	46.13	
	01.71.62302	CHILDRENS BOOKS	12.18.2024 - CHILDREN'S BOOK	46.13		
5019255922	Invoice	12/18/2024	12.18.2024 - CHILDREN'S BOOKS	0.00	16.97	
	01.71.62302	CHILDRENS BOOKS	12.18.2024 - CHILDREN'S BOOK	16.97		
5019262432	Invoice	12/23/2024	12.23.2024 - CHILDREN'S BOOKS	0.00	38.19	
	01.71.62302	CHILDRENS BOOKS	12.23.2024 - CHILDREN'S BOOK	38.19		
5019262433	Invoice	12/23/2024	12.23.2024 - CHILDREN'S BOOKS	0.00	20.73	
	01.71.62302	CHILDRENS BOOKS	12.23.2024 - CHILDREN'S BOOK	20.73		
5019262434	Invoice	12/23/2024	12.23.2024 - CHILDREN'S BOOKS	0.00	21.87	
	01.71.62302	CHILDRENS BOOKS	12.23.2024 - CHILDREN'S BOOK	21.87		
5019262435	Invoice	12/23/2024	12.23.2024 - CHILDREN'S BOOKS	0.00	29.80	
	01.71.62302	CHILDRENS BOOKS	12.23.2024 - CHILDREN'S BOOK	29.80		
5019262436	Invoice	12/23/2024	12.23.2024 - CHILDREN'S BOOKS	0.00	17.29	
	01.71.62302	CHILDRENS BOOKS	12.23.2024 - CHILDREN'S BOOK	17.29		
5019262437	Invoice	12/23/2024	12.23.2024 - CHILDREN'S BOOKS	0.00	56.31	
	01.71.62302	CHILDRENS BOOKS	12.23.2024 - CHILDREN'S BOOK	56.31		
5019262438	Invoice	12/23/2024	12.23.2024 - CHILDREN'S BOOKS	0.00	22.32	
	01.71.62302	CHILDRENS BOOKS	12.23.2024 - CHILDREN'S BOOK	22.32		
5019262467	Invoice	12/24/2024	12.24.2024 - TEEN BOOKS	0.00	12.71	
	01.71.62302	CHILDRENS BOOKS	12.24.2024 - TEEN BOOKS	12.71		

Check Report **Date Range: 02/01/2025 - 02/28/2025**

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
5019262592	Invoice 12/23/2024	12.23.2024 - ADULT BOOKS		0.00	21.24	
	01.71.62301 ADULT BOOKS		12.23.2024 - ADULT BOOKS		21.24	
5019262593	Invoice 12/23/2024	12.23.2024 - ADULT BOOKS		0.00	72.42	
	01.71.62301 ADULT BOOKS		12.23.2024 - ADULT BOOKS		72.42	
5019262594	Invoice 12/23/2024	12.23.2024 - ADULT BOOKS		0.00	40.76	
	01.71.62301 ADULT BOOKS		12.23.2024 - ADULT BOOKS		40.76	
5019262595	Invoice 12/23/2024	12.23.2024 - ADULT BOOKS		0.00	22.55	
	01.71.62301 ADULT BOOKS		12.23.2024 - ADULT BOOKS		22.55	
5019262596	Invoice 12/23/2024	12.23.2024 - ADULT BOOKS		0.00	24.20	
	01.71.62301 ADULT BOOKS		12.23.2024 - ADULT BOOKS		24.20	
5019262597	Invoice 12/23/2024	12.23.2024 - ADULT BOOKS		0.00	23.87	
	01.71.62301 ADULT BOOKS		12.23.2024 - ADULT BOOKS		23.87	
5019262598	Invoice 12/23/2024	12.23.2024 - ADULT BOOKS		0.00	22.54	
	01.71.62301 ADULT BOOKS		12.23.2024 - ADULT BOOKS		22.54	
5019262599	Invoice 12/23/2024	12.23.2024 - ADULT BOOKS		0.00	35.06	
	01.71.62301 ADULT BOOKS		12.23.2024 - ADULT BOOKS		35.06	
5019262600	Invoice 12/23/2024	12.23.2024 - ADULT BOOKS		0.00	56.33	
	01.71.62301 ADULT BOOKS		12.23.2024 - ADULT BOOKS		56.33	
5019262601	Invoice 12/23/2024	12.23.2024 - ADULT BOOKS		0.00	45.76	
	01.71.62301 ADULT BOOKS		12.23.2024 - ADULT BOOKS		45.76	
	Void	02/03/2025	Regular	0.00	0.00	99106
03871	Balance Hydrologics, Inc.	02/03/2025	Regular	0.00	5,733.75	99107
Payable #	**Payable Type** **Post Date**	**Payable Description**		**Discount Amount**	**Payable Amount**	
	Account Number **Account Name**	**Item Description**		**Distribution Amount**		
224155-1224	Invoice 01/07/2024	01.07.2024 - BB2 CREEK PEER REVIEW - D		0.00	5,733.75	
	01.41.61150 OUTSIDE SERVICES-OTHE		01.07.2024 - BB2 CREEK PEER R		5,733.75	
00007	Bay Cities Joint Power Insurance Authority	02/03/2025	Regular	0.00	3,792.65	99108
Payable #	**Payable Type** **Post Date**	**Payable Description**		**Discount Amount**	**Payable Amount**	
	Account Number **Account Name**	**Item Description**		**Distribution Amount**		
BCJPIA-0159-202	Invoice 01/15/2025	01.15.2025 - LIABILITY/WRKRS COMP CLA		0.00	3,792.65	
	40.21.61906 LIABILITY INSURANCE CLA		01.15.2025 - LIABILITY/WRKRS C		3,576.10	
	40.21.61907 WORKERS COMPENSATIO		01.15.2025 - LIABILITY/WRKRS C		216.55	
00061	Bill Jacobson	02/03/2025	Regular	0.00	361.25	99109
Payable #	**Payable Type** **Post Date**	**Payable Description**		**Discount Amount**	**Payable Amount**	
	Account Number **Account Name**	**Item Description**		**Distribution Amount**		
1636	Invoice 01/08/2025	01.08.2025 - SANHUB AUDIO SERVER		0.00	361.25	
	01.12.61150 OUTSIDE SERVICES-OTHE		01.08.2025 - SANHUB AUDIO SE		361.25	
00032	Brady Industries, NorCal	02/03/2025	Regular	0.00	4,056.83	99110
Payable #	**Payable Type** **Post Date**	**Payable Description**		**Discount Amount**	**Payable Amount**	
	Account Number **Account Name**	**Item Description**		**Distribution Amount**		
9615573	Invoice 01/06/2025	01.06.2025 - SAFETY GLASSES		0.00	216.32	
	01.81.62200 DEPARTMENTAL SUPPLIE		01.06.2025 - SAFETY GLASSES		216.32	
9637027	Invoice 01/10/2025	01.10.2025 - ICC - JANITORIAL SUPPLIES		0.00	791.11	
	31.41.61501 BLDG. MAINT-JANITORIAL		01.10.2025 - ICC - JANITORIAL S		791.11	
9637028	Invoice 01/10/2025	01.10.2025 - TOWN HALL - JANITORIAL SU		0.00	782.21	
	41.41.61501 BLDG. MAINT-JANITORIAL		01.10.2025 - TOWN HALL - JANI		782.21	
9637029	Invoice 01/10/2025	01.10.2025 - REC DEPT - JANITORIAL SUPP		0.00	831.49	
	31.41.61501 BLDG. MAINT-JANITORIAL		01.10.2025 - REC DEPT - JANITO		831.49	
9637030	Invoice 01/10/2025	01.10.2025 - ROBSON - JANITORIAL SUPPL		0.00	432.99	
	34.41.61501 BLDG. MAINT-JANITORIAL		01.10.2025 - ROBSON - JANITOR		432.99	
9637031	Invoice 01/10/2025	01.10.2025 - PARK - JANITORIAL SUPPLIES		0.00	1,002.71	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	41.41.61501	BLDG. MAINT-JANITORIAL	01.10.2025 - PARK - JANITORIAL		1,002.71	
00533	Davis Sign Company	02/03/2025	Regular	0.00	173.58	99111
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
39178	Invoice	01/10/2025	01.10.2025 - EV VEHICLES SIGN	0.00	173.58	
	15.41.63100	CONSTRUCTION	01.10.2025 - EV VEHICLES SIGN	173.58		
01689	Department of Conservation	02/03/2025	Regular	0.00	161.29	99112
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0013928	Invoice	01/13/2025	01.13.2025 - Q4 2024 STRONG MOTION I	0.00	161.29	
	01.00.20302	BUILDING: STATE SEISMIC	01.13.2025 - Q4 2024 STRONG	161.29		
00266	Edwin P Gurka, Jr	02/03/2025	Regular	0.00	183.75	99113
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
48-2024	Invoice	12/30/2024	12.30.2024 - SITE VISIT - 257 LOS ANGELE	0.00	183.75	
	01.42.61105	OUTSIDE SERVICES-TREES	12.30.2024 - SITE VISIT - 257 LO	183.75		
03870	Elise Sobral	02/03/2025	Regular	0.00	3,500.00	99114
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
R13659	Invoice	01/08/2025	01.08.2025 - ROAD BOND REFUND - 4 MY	0.00	3,500.00	
	01.00.20314	ROAD BOND	01.08.2025 - ROAD BOND REFU	3,500.00		
00017	Fairfax Building Supply Co. Inc.	02/03/2025	Regular	0.00	23.97	99115
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
291966	Invoice	01/08/2025	01.08.2025 - DOUBLE SIDED TAPE	0.00	23.97	
	01.81.62200	DEPARTMENTAL SUPPLIE	01.08.2025 - DOUBLE SIDED TAP	23.97		
02278	Gardeners' Guild	02/03/2025	Regular	0.00	4,422.00	99116
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
119918	Invoice	01/09/2025	01.09.2025 - IMGTN PK/MAG LOT - WNTR	0.00	4,422.00	
	01.81.61104	OUTSIDE SERVICES-GROU	01.09.2025 - IMGTN PK/MAG L	2,211.00		
	14.81.61150	OUTSIDE SERVICES-OTHE	01.09.2025 - IMGTN PK/MAG L	2,211.00		
03371	Golden State Lumber	02/03/2025	Regular	0.00	1,703.49	99117
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
7387197	Invoice	01/07/2025	01.07.2025 - HARDWARE/CONCRETE	0.00	297.24	
	45.41.61150	OUTSIDE SERVICES-OTHE	01.07.2025 - HARDWARE/CONC	297.24		
7388562	Invoice	01/08/2025	01.08.2025 - THE HUB - SCREWS	0.00	68.43	
	45.41.61150	OUTSIDE SERVICES-OTHE	01.08.2025 - THE HUB - SCREWS	68.43		
7388922	Invoice	01/08/2025	01.08.2025 - FH20 - SCREWS	0.00	30.46	
	45.41.63100	CAPITAL OUTLAY - CONST	01.08.2025 - FH20 - SCREWS	30.46		
7388934	Invoice	01/08/2025	01.08.2025 - FH20 - GROUND CONTACTS/	0.00	357.12	
	45.41.63100	CAPITAL OUTLAY - CONST	01.08.2025 - FH20 - GROUND C	357.12		
7389242	Invoice	01/08/2025	01.08.2025 - FH20 - LUMBER 6X6	0.00	341.35	
	45.41.63100	CAPITAL OUTLAY - CONST	01.08.2025 - FH20 - LUMBER 6X	341.35		
7394456	Invoice	01/10/2025	01.10.2025 - FH20 - SPECIAL ORDER LVL	0.00	436.59	
	45.41.63100	CAPITAL OUTLAY - CONST	01.10.2025 - FH20 - SPECIAL OR	436.59		
7395326	Invoice	01/10/2025	01.10.2025 - FH20 - VARIOUS HARDWARE	0.00	155.36	
	45.41.63100	CAPITAL OUTLAY - CONST	01.10.2025 - FH20 - VARIOUS H	155.36		
7395369	Invoice	01/10/2025	01.10.2025 - FH20 - WASHERS	0.00	16.94	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	45.41.63100 CAPITAL OUTLAY - CONST	01.10.2025 - FH20 - WASHERS			16.94	
00020	Hannibal's Inc Electrical Construction	02/03/2025	Regular	0.00	8,473.62	99118
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
25277	Invoice	01/06/2025	01.06.2025 - ICC - PORTABLE GENERATOR	0.00	3,726.70	
	31.41.61150	OUTSIDE SERVICES-OTHE	01.06.2025 - ICC - PORTABLE GE		3,726.70	
25279	Invoice	01/06/2025	01.06.2025 - STN 20 - TEMP POLE/GENER	0.00	1,560.00	
	14.41.63100	CAPITAL OUTLAY - CONST	01.06.2025 - STN 20 - TEMP POL		1,560.00	
25283	Invoice	01/06/2025	01.06.2025 - ROBSON - 3WAY SWITCHES/	0.00	243.75	
	34.41.61506	BLDG. MAINT-OTHER	01.06.2025 - ROBSON - 3WAY S		243.75	
25285	Invoice	01/06/2025	01.06.2025 - IMGNTN PARK - TREELIGHT	0.00	195.00	
	14.81.61150	OUTSIDE SERVICES-OTHE	01.06.2025 - IMGNTN PARK - T		195.00	
25286	Invoice	01/06/2025	01.06.2025 - STRING LIGHT ADJSTMNT PO	0.00	585.00	
	01.42.61150	OUTSIDE SERVICES-OTHE	01.06.2025 - STRING LIGHT ADJ		585.00	
25291	Invoice	01/06/2025	01.06.2025 - TH REAR ENTRANCE PLUGS	0.00	195.00	
	41.41.61150	OUTSIDE SERVICES-OTHE	01.06.2025 - TH REAR ENTRANC		195.00	
25292	Invoice	01/06/2025	01.06.2025 - STN 20 - PRTBL GNRTR/TRAI	0.00	1,200.00	
	14.41.63100	CAPITAL OUTLAY - CONST	01.06.2025 - STN 20 - PRTBL GN		1,200.00	
25293	Invoice	01/06/2025	01.06.2025 - TOWN HALL - RECEPTACLE R	0.00	768.17	
	41.41.63117	CONSTRUCTION - BUILDI	01.06.2025 - TOWN HALL - RECE		768.17	
00691	League of California Cities	02/03/2025	Regular	0.00	6,944.00	99119
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV-26721-H8D2	Invoice	01/01/2025	01.01.2025 - 2025 MEMBERSHIP DUES	0.00	6,944.00	
	01.12.61302	DUES	01.01.2025 - 2025 MEMBERSHI		6,944.00	
03417	Lindsey Klein	02/03/2025	Regular	0.00	87.39	99120
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
113-2240880-005	Invoice	01/10/2025	01.10.2025 - REIMB - GPU WORKSHOP FLI	0.00	87.39	
	01.18.61150	OUTSIDE SERVICES-OTHE	01.10.2025 - REIMB - GPU WOR		87.39	
01036	Matrix HG Inc	02/03/2025	Regular	0.00	218.00	99121
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
183352	Invoice	01/10/2025	01.10.2025 - QTRLY PREVENTATIVE MNTN	0.00	218.00	
	41.41.61150	OUTSIDE SERVICES-OTHE	01.10.2025 - QTRLY PREVENTATI		218.00	
01523	Michael Paul Schwab	02/03/2025	Regular	0.00	1,425.00	99122
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0013929	Invoice	08/10/2024	08.10.2024 - TOWN HALL INTERIOR DIREC	0.00	1,425.00	
	01.21.61150	OUTSIDE SERVICES-OTHE	08.10.2024 - TOWN HALL INTERI		1,425.00	
03809	Noll & Tam Architects	02/03/2025	Regular	0.00	1,240.00	99123
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
0061200	Invoice	12/18/2024	12.18.2024 - LIBRARY MECHANICAL SYSTE	0.00	1,240.00	
	41.41.63117	CONSTRUCTION - BUILDI	12.18.2024 - LIBRARY MECHANI		1,240.00	
03211	ODP Business Solutions LLC	02/03/2025	Regular	0.00	361.23	99124
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
400594515001	Invoice	12/20/2024	12.20.2024 - ENVELOPES/PENS	0.00	74.01	
	01.12.62000	OFFICE SUPPLIES	12.20.2024 - ENVELOPES/PENS		74.01	
404657034001	Invoice	12/30/2024	12.30.2024 - LIBRARY - TONER/FOLDERS/	0.00	287.22	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	27.71.62200	DEPARTMENTAL SUPPLIE	12.30.2024 - LIBRARY - TONER/F		287.22	
03523	Parametrix, Inc	02/03/2025	Regular	0.00	7,875.40	99125
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
63119	Invoice	01/07/2025	01.07.2025 - ACTIVE TRANSPORTATION -	0.00	7,875.40	
	16.41.61150	OUTSIDE SERVICES-OTHE	01.07.2025 - ACTIVE TRANSPOR		7,875.40	
02554	Parkmobile LLC	02/03/2025	Regular	0.00	112.00	99126
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV41481	Invoice	12/31/2024	12.31.2024 - END USER FEES - DEC 2024	0.00	112.00	
	13.42.61114	OUTSIDE SRV: PARKING	12.31.2024 - END USER FEES - D		112.00	
00181	Ross Valley Fire Department	02/03/2025	Regular	0.00	1,814.18	99127
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0013950	Invoice	01/16/2025	01.16.2025 - RVFD FEES COLLECTED - DEC	0.00	1,814.18	
	01.00.20354	DUE TO ROSS VALLEY FIR	01.16.2025 - RVFD FEES COLLEC		1,814.18	
03346	Sage Energy Consulting - NV5 Inc.	02/03/2025	Regular	0.00	878.75	99128
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
423979	Invoice	01/03/2025	01.03.2025 - MUNI RESILIENCY CENTER -	0.00	878.75	
	90.41.61100	OUTSIDE SERVICES	01.03.2025 - MUNI RESILIENCY		878.75	
02936	SMITH'S PEST MANAGEMENT	02/03/2025	Regular	0.00	640.00	99129
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
327089	Invoice	12/27/2024	12.27.2024 - PEST CONTROL - MEMORIAL	0.00	340.00	
	01.81.61150	OUTSIDE SERVICES-OTHE	12.27.2024 - PEST CONTROL - M		340.00	
327259	Invoice	12/28/2024	12.28.2024 - MISC SERVICE - IMGNTN PAR	0.00	300.00	
	14.81.61150	OUTSIDE SERVICES-OTHE	12.28.2024 - MISC SERVICE - IM		300.00	
00215	Transbay Lock	02/03/2025	Regular	0.00	287.95	99130
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
92528	Invoice	01/02/2025	01.02.2025 - KEYS	0.00	152.95	
	01.81.61150	OUTSIDE SERVICES-OTHE	01.02.2025 - KEYS		152.95	
92545	Invoice	01/02/2025	01.02.2025 - ICC VISTA - LOCK REPAIR	0.00	135.00	
	31.41.61506	BLDG. MAINT-OTHER	01.02.2025 - ICC VISTA - LOCK R		135.00	
00384	Van Midde & Son Concrete	02/03/2025	Regular	0.00	7,171.00	99131
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
15220	Invoice	10/04/2024	10.04.2024 - SIDEWALK REPAIR - VARIOUS	0.00	7,171.00	
	01.00.20304	CONCRETE CONTRACT	10.04.2024 - SIDEWALK REPAIR -		2,971.00	
	15.41.63113	UNPROGRAMMED DRAIN	10.04.2024 - SIDEWALK REPAIR -		4,200.00	
03867	CalRecycle Accounting	02/03/2025	Regular	0.00	6,500.00	99132
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0013852	Invoice	01/10/2025	GRANT#OWR1-21-0673 SB1383 LCL ASST	0.00	6,500.00	
	90.41.61100	OUTSIDE SERVICES	GRANT#OWR1-21-0673 SB1383		6,500.00	
03878	Wandzia Rose	02/03/2025	Regular	0.00	835.71	99133

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Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
2419	Invoice	01/12/2025	01.12.2025 - MSLA 2024-2025 - MTG/MA	0.00	835.71	
	97.00.62006	INSTRUCTION - MSLA	01.12.2025 - MSLA 2024-2025 -	835.71		
00048	Alhambra & Sierra Springs	02/03/2025	Regular	0.00	39.97	99134
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
12161581 01152	Invoice	01/15/2025	01.15.2025 - CORP YARD - WATER DELIVE	0.00	39.97	
	01.81.62000	OFFICE SUPPLIES	01.15.2025 - CORP YARD - WATE	39.97		
02920	Amazon Business	02/03/2025	Regular	0.00	439.10	99135
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
1C39-3FWV-J9M	Invoice	01/16/2025	01.16.2025 - LIBRARY - ZIP BOOKS	0.00	19.77	
	01.71.62310	Library Zip Grant	01.16.2025 - LIBRARY - ZIP BOO	19.77		
1CP7-FDRV-13YW	Invoice	01/26/2025	01.26.2025 - LIBRARY - ZIP BOOKS	0.00	27.30	
	01.71.62310	Library Zip Grant	01.26.2025 - LIBRARY - ZIP BOO	27.30		
1CV7-CFTW-9YG	Invoice	01/16/2025	01.16.2025 - LIBRARY - ZIP BOOKS	0.00	32.35	
	01.71.62310	Library Zip Grant	01.16.2025 - LIBRARY - ZIP BOO	32.35		
1KT9-CN4F-1NYJ	Invoice	01/11/2025	01.11.2025 - LIBRARY - ZIP BOOKS	0.00	32.78	
	01.71.62310	Library Zip Grant	01.11.2025 - LIBRARY - ZIP BOO	32.78		
1KY1-Y1T7-HCR7	Invoice	01/08/2025	01.08.2025 - LIBRARY - ZIP BOOKS	0.00	25.37	
	01.71.62310	Library Zip Grant	01.08.2025 - LIBRARY - ZIP BOO	25.37		
1RNK-C91R-4CD1	Invoice	01/28/2025	01.28.2025 - LIBRARY - ZIP BOOKS	0.00	22.14	
	01.71.62310	Library Zip Grant	01.28.2025 - LIBRARY - ZIP BOO	22.14		
1VNH-YHNP-1YY9	Invoice	01/28/2025	01.28.2025 - LIBRARY - ZIP BOOKS	0.00	38.23	
	01.71.62310	Library Zip Grant	01.28.2025 - LIBRARY - ZIP BOO	38.23		
1WNH-KKLH-VJQ	Invoice	01/25/2025	01.25.2025 - LIBRARY - ZIP BOOKS	0.00	23.75	
	01.71.62310	Library Zip Grant	01.25.2025 - LIBRARY - ZIP BOO	23.75		
1WWT-H6JL-1RJJ	Invoice	01/22/2025	01.22.2025 - LIBRARY - THERMAL CAMER	0.00	217.41	
	90.41.61100	OUTSIDE SERVICES	01.22.2025 - LIBRARY - THERMA	217.41		
00001	AT&T Calnet	02/03/2025	Regular	0.00	481.12	99136
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
583-01252025	Invoice	01/25/2025	583 - DPW FAX - 12.25.24-01.24.25	0.00	31.53	
	41.41.61701	UTILITIES	583 - DPW FAX - 12.25.24-01.24	31.53		
586-01252025	Invoice	01/25/2025	586 - REC DEPT FAX - 12.25.24-01.24.25	0.00	29.97	
	21.65.61705	UTILITIES-TELEPHONE	586 - REC DEPT FAX - 12.25.24-0	29.97		
634-01202025	Invoice	01/20/2025	634 - TRAFFIC SIGNAL MODEM - 12.20.24	0.00	419.62	
	41.41.61701	UTILITIES	634 - TRAFFIC SIGNAL MODEM -	419.62		
00388	Baker & Taylor	02/03/2025	Regular	0.00	1,738.12	99137
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
5019268075	Invoice	01/06/2025	01.06.2025 - ADULT BOOKS	0.00	21.89	
	01.71.62301	ADULT BOOKS	01.06.2025 - ADULT BOOKS	21.89		
5019268076	Invoice	01/06/2025	01.06.2025 - ADULT BOOKS	0.00	21.24	
	01.71.62301	ADULT BOOKS	01.06.2025 - ADULT BOOKS	21.24		
5019268077	Invoice	01/06/2025	01.06.2025 - ADULT BOOKS	0.00	22.55	
	01.71.62301	ADULT BOOKS	01.06.2025 - ADULT BOOKS	22.55		
5019268078	Invoice	01/06/2025	01.06.2025 - ADULT BOOKS	0.00	21.58	
	01.71.62301	ADULT BOOKS	01.06.2025 - ADULT BOOKS	21.58		
5019275425	Invoice	01/07/2025	01.07.2025 - ADULT BOOKS	0.00	21.89	
	01.71.62301	ADULT BOOKS	01.07.2025 - ADULT BOOKS	21.89		

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
5019275426	Invoice	01/07/2025	01.07.2025 - ADULT BOOKS	0.00	21.88	
01.71.62301	ADULT BOOKS		01.07.2025 - ADULT BOOKS		21.88	
5019275427	Invoice	01/07/2025	01.07.2025 - ADULT BOOKS	0.00	42.75	
01.71.62301	ADULT BOOKS		01.07.2025 - ADULT BOOKS		42.75	
5019275428	Invoice	01/07/2025	01.07.2025 - ADULT BOOKS	0.00	29.10	
01.71.62301	ADULT BOOKS		01.07.2025 - ADULT BOOKS		29.10	
5019275429	Invoice	01/07/2025	01.07.2025 - ADULT BOOKS	0.00	21.89	
01.71.62301	ADULT BOOKS		01.07.2025 - ADULT BOOKS		21.89	
5019275430	Invoice	01/07/2025	01.07.2025 - ADULT BOOKS	0.00	22.55	
01.71.62301	ADULT BOOKS		01.07.2025 - ADULT BOOKS		22.55	
5019275431	Invoice	01/07/2025	01.07.2025 - ADULT BOOKS	0.00	31.40	
01.71.62301	ADULT BOOKS		01.07.2025 - ADULT BOOKS		31.40	
5019275432	Invoice	01/07/2025	01.07.2025 - ADULT BOOKS	0.00	44.44	
01.71.62301	ADULT BOOKS		01.07.2025 - ADULT BOOKS		44.44	
5019275433	Invoice	01/07/2025	01.07.2025 - ADULT BOOKS	0.00	17.86	
01.71.62301	ADULT BOOKS		01.07.2025 - ADULT BOOKS		17.86	
5019275434	Invoice	01/07/2025	01.07.2025 - ADULT BOOKS	0.00	23.87	
01.71.62301	ADULT BOOKS		01.07.2025 - ADULT BOOKS		23.87	
5019275435	Invoice	01/07/2025	01.07.2025 - ADULT BOOKS	0.00	45.66	
01.71.62301	ADULT BOOKS		01.07.2025 - ADULT BOOKS		45.66	
5019275436	Invoice	01/07/2025	01.07.2025 - ADULT BOOKS	0.00	44.37	
01.71.62301	ADULT BOOKS		01.07.2025 - ADULT BOOKS		44.37	
5019279772	Invoice	12/31/2024	12.31.2024 - NON PROC BOOKS	0.00	61.39	
01.71.62301	ADULT BOOKS		12.31.2024 - NON PROC BOOKS		61.39	
5019280751	Invoice	01/09/2025	01.09.2025 - CHILDREN'S BOOKS	0.00	5.55	
01.71.62302	CHILDRENS BOOKS		01.09.2025 - CHILDREN'S BOOK		5.55	
5019280752	Invoice	01/09/2025	01.09.2025 - CHILDREN'S BOOKS	0.00	23.88	
01.71.62302	CHILDRENS BOOKS		01.09.2025 - CHILDREN'S BOOK		23.88	
5019280753	Invoice	01/09/2025	01.09.2025 - CHILDREN'S BOOKS	0.00	51.24	
01.71.62302	CHILDRENS BOOKS		01.09.2025 - CHILDREN'S BOOK		51.24	
5019280798	Invoice	01/09/2025	01.09.2025 - TEEN BOOKS	0.00	36.58	
01.71.62302	CHILDRENS BOOKS		01.09.2025 - TEEN BOOKS		36.58	
5019281699	Invoice	01/08/2025	01.08.2025 - CHILDREN'S BOOKS	0.00	17.65	
27.71.62302	CHILDRENS BOOKS		01.08.2025 - CHILDREN'S BOOK		17.65	
5019284750	Invoice	01/08/2025	01.08.2025 - ADULT BOOKS	0.00	77.56	
01.71.62301	ADULT BOOKS		01.08.2025 - ADULT BOOKS		77.56	
5019284751	Invoice	01/08/2025	01.08.2025 - ADULT BOOKS	0.00	21.88	
01.71.62301	ADULT BOOKS		01.08.2025 - ADULT BOOKS		21.88	
5019284752	Invoice	01/08/2025	01.08.2025 - ADULT BOOKS	0.00	21.88	
01.71.62301	ADULT BOOKS		01.08.2025 - ADULT BOOKS		21.88	
5019284753	Invoice	01/08/2025	01.08.2025 - ADULT BOOKS	0.00	65.86	
01.71.62301	ADULT BOOKS		01.08.2025 - ADULT BOOKS		65.86	
5019284754	Invoice	01/08/2025	01.08.2025 - ADULT BOOKS	0.00	31.40	
01.71.62301	ADULT BOOKS		01.08.2025 - ADULT BOOKS		31.40	
5019284755	Invoice	01/08/2025	01.08.2025 - ADULT BOOKS	0.00	57.61	
01.71.62301	ADULT BOOKS		01.08.2025 - ADULT BOOKS		57.61	
5019284756	Invoice	01/08/2025	01.08.2025 - ADULT BOOKS	0.00	23.83	
01.71.62301	ADULT BOOKS		01.08.2025 - ADULT BOOKS		23.83	
5019284757	Invoice	01/08/2025	01.08.2025 - ADULT BOOKS	0.00	22.17	
01.71.62301	ADULT BOOKS		01.08.2025 - ADULT BOOKS		22.17	
5019287492	Invoice	01/08/2025	01.08.2025 - ADULT BOOKS	0.00	145.55	
01.71.62301	ADULT BOOKS		01.08.2025 - ADULT BOOKS		145.55	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
5019287493	Invoice	01/08/2025	01.08.2025 - ADULT BOOKS	0.00	21.86	
	01.71.62301	ADULT BOOKS	01.08.2025 - ADULT BOOKS		21.86	
5019287494	Invoice	01/08/2025	01.08.2025 - ADULT BOOKS	0.00	46.05	
	01.71.62301	ADULT BOOKS	01.08.2025 - ADULT BOOKS		46.05	
5019307133	Invoice	01/21/2025	01.21.2025 - ADULT BOOKS	0.00	22.18	
	01.71.62301	ADULT BOOKS	01.21.2025 - ADULT BOOKS		22.18	
5019307134	Invoice	01/21/2025	01.21.2025 - ADULT BOOKS	0.00	22.45	
	01.71.62301	ADULT BOOKS	01.21.2025 - ADULT BOOKS		22.45	
5019307135	Invoice	01/21/2025	01.21.2025 - ADULT BOOKS	0.00	21.89	
	01.71.62301	ADULT BOOKS	01.21.2025 - ADULT BOOKS		21.89	
5019307136	Invoice	01/21/2025	01.21.2025 - ADULT BOOKS	0.00	30.97	
	01.71.62301	ADULT BOOKS	01.21.2025 - ADULT BOOKS		30.97	
5019307137	Invoice	01/21/2025	01.21.2025 - ADULT BOOKS	0.00	56.46	
	01.71.62301	ADULT BOOKS	01.21.2025 - ADULT BOOKS		56.46	
5019307138	Invoice	01/21/2025	01.21.2025 - ADULT BOOKS	0.00	29.91	
	01.71.62301	ADULT BOOKS	01.21.2025 - ADULT BOOKS		29.91	
5019307139	Invoice	01/21/2025	01.21.2025 - ADULT BOOKS	0.00	45.11	
	01.71.62301	ADULT BOOKS	01.21.2025 - ADULT BOOKS		45.11	
5019307140	Invoice	01/21/2025	01.21.2025 - ADULT BOOKS	0.00	44.74	
	01.71.62301	ADULT BOOKS	01.21.2025 - ADULT BOOKS		44.74	
5019307141	Invoice	01/21/2025	01.21.2025 - ADULT BOOKS	0.00	18.53	
	01.71.62301	ADULT BOOKS	01.21.2025 - ADULT BOOKS		18.53	
5019307142	Invoice	01/21/2025	01.21.2025 - ADULT BOOKS	0.00	22.17	
	01.71.62301	ADULT BOOKS	01.21.2025 - ADULT BOOKS		22.17	
5019307143	Invoice	01/21/2025	01.21.2025 - ADULT BOOKS	0.00	22.55	
	01.71.62301	ADULT BOOKS	01.21.2025 - ADULT BOOKS		22.55	
H71286590	Invoice	01/15/2025	01.15.2025 - VIDEOS	0.00	21.25	
	01.71.62307	VIDEOS	01.15.2025 - VIDEOS		21.25	
H71296890	Invoice	01/13/2025	01.13.2025 - VIDEOS	0.00	19.14	
	01.71.62307	VIDEOS	01.13.2025 - VIDEOS		19.14	
H71316950	Invoice	01/13/2025	01.13.2025 - VIDEOS	0.00	35.54	
	01.71.62307	VIDEOS	01.13.2025 - VIDEOS		35.54	
H71349320	Invoice	01/14/2025	01.14.2025 - VIDEOS	0.00	31.45	
	01.71.62307	VIDEOS	01.14.2025 - VIDEOS		31.45	
H71422900	Invoice	01/14/2025	01.14.2025 - VIDEOS	0.00	27.54	
	01.71.62307	VIDEOS	01.14.2025 - VIDEOS		27.54	
H71425400	Invoice	01/15/2025	01.15.2025 - VIDEOS	0.00	79.38	
	01.71.62307	VIDEOS	01.15.2025 - VIDEOS		79.38	
	Void	02/03/2025	Regular	0.00	0.00	99138
	Void	02/03/2025	Regular	0.00	0.00	99139
	Void	02/03/2025	Regular	0.00	0.00	99140
00032	Brady Industries, NorCal	02/03/2025	Regular	0.00	719.69	99141
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
9664822	Invoice	01/17/2025	01.17.2025 - LIBRARY - JANITORIAL SUPPL	0.00	474.11	
	41.41.61501	BLDG. MAINT-JANITORIAL	01.17.2025 - LIBRARY - JANITORI	474.11		
9691748	Invoice	01/24/2025	01.24.2025 - PPE HARD HATS	0.00	149.86	
	01.42.62200	DEPARTMENTAL SUPPLIE	01.24.2025 - PPE HARD HATS	149.86		
9691750	Invoice	01/24/2025	01.24.2025 - NITRILE GLOVES	0.00	95.72	
	01.81.62200	DEPARTMENTAL SUPPLIE	01.24.2025 - NITRILE GLOVES	95.72		
03877	City of Rohnert Park	02/03/2025	Regular	0.00	4,361.37	99142

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0013964	Invoice	01/23/2025	01.23.2025 - MSLA ACADEMY EXPENSES	0.00	4,361.37	
	97.00.62002	OTHER OPERATIONAL - M	01.23.2025 - MSLA ACADEMY E	4,361.37		
03774	ClientFirst Consulting Group., LLC	02/03/2025	Regular	0.00	2,538.75	99143
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
17777	Invoice	12/31/2024	12.31.2024 - SOLAR PM - DEC 2024	0.00	2,538.75	
	90.41.61150	OUTSIDE SERVICES-OTHE	12.31.2024 - SOLAR PM - DEC 2	2,538.75		
02524	Code Source	02/03/2025	Regular	0.00	2,928.00	99144
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
11819	Invoice	12/16/2024	12.16.2024 - PLAN REVIEW - 10 LINCOLN	0.00	1,754.00	
	01.41.61157	PLAN CHECKING	12.16.2024 - PLAN REVIEW - 10	1,754.00		
11821	Invoice	12/20/2024	12.20.2024 - PLAN REVIEW - 27 FLORENC	0.00	1,174.00	
	01.41.61157	PLAN CHECKING	12.20.2024 - PLAN REVIEW - 27	1,174.00		
01348	Community Media Center of Marin	02/03/2025	Regular	0.00	1,581.00	99145
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
2425.11.27.14	Invoice	01/22/2025	01.22.2025 - VIDEO PRODUCTION - TC/PC	0.00	1,581.00	
	01.12.61194	OUTSIDE SERVICES - GRA	01.22.2025 - VIDEO PRODUCTIO	586.50		
	01.18.61194	OUTSIDE SERVICES - GRA	01.22.2025 - VIDEO PRODUCTIO	994.50		
03430	COMPUMERIC ENGINEERING INC	02/03/2025	Regular	0.00	27,188.13	99146
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
0000012616	Invoice	01/28/2025	01.28.2025 - CART GARAGES	0.00	27,188.13	
	01.42.62200	DEPARTMENTAL SUPPLIE	01.28.2025 - CART GARAGES	27,188.13		
03799	Northbay Roofing & Gutter, Inc.	02/03/2025	Regular	0.00	12,000.00	99147
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
22611-1	Invoice	01/21/2025	01.21.2025 - ROOFING SECTION	0.00	12,000.00	
	41.41.61150	OUTSIDE SERVICES-OTHE	01.21.2025 - ROOFING SECTION	12,000.00		
00533	Davis Sign Company	02/03/2025	Regular	0.00	870.73	99148
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
39268	Invoice	01/28/2025	01.28.2025 - SEQUOIA PK SAFE ROUTES A	0.00	491.63	
	14.41.63127	SAFE ROUTES	01.28.2025 - SEQUOIA PK SAFE	491.63		
39274	Invoice	01/29/2025	01.29.2025 - LOGO MAGNETICS & STICKE	0.00	379.10	
	01.81.61150	OUTSIDE SERVICES-OTHE	01.29.2025 - LOGO MAGNETICS	379.10		
01320	DC Electric Group Inc	02/03/2025	Regular	0.00	12,405.97	99149
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
475726	Invoice	12/12/2024	12.12.2024 - SFD/BUTTERFIELD - RADAR S	0.00	708.00	
	01.42.61707	UTILITIES-SIGNALS	12.12.2024 - SFD/BUTTERFIELD	708.00		
475734	Invoice	12/31/2024	12.31.2024 - M5007 - SL ROUTINE - DEC 2	0.00	682.31	
	01.42.61708	UTILITIES-STREET LIGHTS	12.31.2024 - M5007 - SL ROUTI	682.31		
475879	Invoice	12/31/2024	12.31.2024 - SFD BLVD & BANK - 2070 CN	0.00	8,000.00	
	15.41.63123	CAPITAL OUTLAY - SIGNAL	12.31.2024 - SFD BLVD & BANK -	8,000.00		
475905	Invoice	12/31/2024	12.31.2024 - MS1007 TS ROUTINE - DEC 2	0.00	3,015.66	
	01.42.61707	UTILITIES-SIGNALS	12.31.2024 - MS1007 TS ROUTI	3,015.66		
02732	Diesel Direct West	02/03/2025	Regular	0.00	1,647.96	99150

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
86315546	Invoice	01/16/2025	01.16.2025 - GASOLINE UNL - 303.8 GAL	0.00	1,647.96	
	01.42.62988	VEHICLE-FUEL/OIL/TIRES	01.16.2025 - GASOLINE UNL - 3	1,647.96		
00266	Edwin P Gurka, Jr	02/03/2025	Regular	0.00	916.25	99151
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
2-2025	Invoice	01/17/2025	01.17.2025 - SITE VISIT- 500 SAN ANSELM	0.00	565.00	
	01.42.61105	OUTSIDE SERVICES-TREES	01.17.2025 - SITE VISIT- 500 SAN	565.00		
3-2025	Invoice	01/28/2025	01.28.2025 - SITE VISIT - ROBSON PARK	0.00	351.25	
	01.81.61105	OUTSIDE SERVICES-TREES	01.28.2025 - SITE VISIT - ROBSO	351.25		
00087	Elite Tree Service	02/03/2025	Regular	0.00	5,790.00	99152
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
2025-1-2	Invoice	01/14/2025	01.14.2025 - FH20 - HERITAGE LIMB REM	0.00	180.00	
	45.41.63100	CAPITAL OUTLAY - CONST	01.14.2025 - FH20 - HERITAGE LI	180.00		
2025-1-3	Invoice	01/14/2025	01.14.2025 - FORBES AVE - DIRT HAULING	0.00	1,080.00	
	01.42.61150	OUTSIDE SERVICES-OTHE	01.14.2025 - FORBES AVE - DIRT	1,080.00		
2025-1-4	Invoice	01/17/2025	01.17.2025 - CREEK PARK - ALDER AVE WE	0.00	2,800.00	
	01.42.61105	OUTSIDE SERVICES-TREES	01.17.2025 - CREEK PARK - ALDE	2,800.00		
2025-1-7	Invoice	01/31/2025	01.31.2025 - ROBSON HOUSE - CEDAR RE	0.00	1,730.00	
	01.81.61105	OUTSIDE SERVICES-TREES	01.31.2025 - ROBSON HOUSE -	1,730.00		
02622	Epstein Holtzapple Christo LLP	02/03/2025	Regular	0.00	1,100.00	99153
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
7886	Invoice	01/14/2025	01.14.2025 - LEGAL COUNSEL - PLANNING	0.00	1,100.00	
	01.16.61138	GENERAL COUNSEL LEGA	01.14.2025 - LEGAL COUNSEL -	1,100.00		
00017	Fairfax Building Supply Co. Inc.	02/03/2025	Regular	0.00	652.72	99154
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
292057	Invoice	01/10/2025	01.10.2025 - ROOF REPAIR	0.00	47.06	
	01.81.62200	DEPARTMENTAL SUPPLIE	01.10.2025 - ROOF REPAIR	47.06		
292346	Invoice	01/17/2025	01.17.2025 - FH20 - LUMBER/HARDWARE	0.00	342.12	
	14.41.63100	CAPITAL OUTLAY - CONST	01.17.2025 - FH20 - LUMBER/H	342.12		
292849	Invoice	01/28/2025	01.28.2025 - LUMBER/HARDWARE	0.00	240.26	
	01.42.62200	DEPARTMENTAL SUPPLIE	01.28.2025 - LUMBER/HARDWA	240.26		
292924	Invoice	01/30/2025	01.30.2025 - EPOXY/BOX COVER	0.00	23.28	
	01.81.62200	DEPARTMENTAL SUPPLIE	01.30.2025 - EPOXY/BOX COVER	23.28		
03371	Golden State Lumber	02/03/2025	Regular	0.00	4.28	99155
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
7413286	Invoice	01/21/2025	01.21.2025 - FH20 - HARDWARE	0.00	4.28	
	14.41.63100	CAPITAL OUTLAY - CONST	01.21.2025 - FH20 - HARDWARE	4.28		
00020	Hannibal's Inc Electrical Construction	02/03/2025	Regular	0.00	2,753.38	99156
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
25298	Invoice	01/22/2025	01.22.2025 - LIGHT FIXTURE REPAIR - RED	0.00	1,130.83	
	01.42.61144	Medians	01.22.2025 - LIGHT FIXTURE REP	1,130.83		
25299	Invoice	01/22/2025	01.22.2025 - PARKLET - STRING LIGHTING	0.00	798.45	
	01.42.61150	OUTSIDE SERVICES-OTHE	01.22.2025 - PARKLET - STRING	798.45		
25300	Invoice	01/22/2025	01.22.2025 - ROBSON HOUSE - SHORTED	0.00	824.10	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	34.41.61506 BLDG. MAINT-OTHER		01.22.2025 - ROBSON HOUSE -		824.10	
02399	HdL Coren & Cone	02/03/2025	Regular	0.00	2,233.35	99157
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
SIN047014	Invoice	01/28/2025	01.28.2025 - CONTRACT SVCS PROPTAX J	0.00	2,233.35	
	01.12.61150	OUTSIDE SERVICES-OTHE	01.28.2025 - CONTRACT SVCS P		2,233.35	
02586	HdL Software LLC	02/03/2025	Regular	0.00	25,607.71	99158
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
SIN046623	Invoice	12/31/2024	12.31.2024 - NEW ACCOUNTS/RENEWALS	0.00	25,607.71	
	01.12.61150	OUTSIDE SERVICES-OTHE	12.31.2024 - NEW ACCOUNTS/R		25,607.71	
00022	Jackson's Hardware Inc.	02/03/2025	Regular	0.00	291.47	99159
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
171224	Invoice	01/22/2025	01.22.2025 - GENERAL HARDWARE SUPPL	0.00	291.47	
	01.81.62200	DEPARTMENTAL SUPPLIE	01.22.2025 - GENERAL HARDWA		291.47	
00022	Jackson's Hardware Inc.	02/03/2025	Regular	0.00	239.98	99160
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
170854	Invoice	01/15/2025	01.15.2025 - GENERAL TOOLS/HARDWAR	0.00	239.98	
	01.42.62200	DEPARTMENTAL SUPPLIE	01.15.2025 - GENERAL TOOLS/H		239.98	
00022	Jackson's Hardware Inc.	02/03/2025	Regular	0.00	11.77	99161
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
171375	Invoice	01/23/2025	01.23.2025 - MIRROR HOLDER	0.00	11.77	
	01.41.61506	BLDG. MAINT-OTHER	01.23.2025 - MIRROR HOLDER		11.77	
03090	JEFF ZUBA	02/03/2025	Regular	0.00	1,145.92	99162
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0013965	Invoice	01/30/2025	01.30.2025 - REIMB - CSMFO CONFERENC	0.00	1,145.92	
	01.12.61000	TRAINING	01.30.2025 - REIMB - CSMFO CO		1,145.92	
02579	LTS of Marin	02/03/2025	Regular	0.00	550.00	99163
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
1736	Invoice	01/28/2025	01.28.2025 - TOYOTA DUMP TRUCK - BED	0.00	550.00	
	01.81.61602	VEHICLE MAINTENANCE/	01.28.2025 - TOYOTA DUMP TR		550.00	
03706	M+R Engineering Consultants, Inc.	02/03/2025	Regular	0.00	10,140.00	99164
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
2024-781	Invoice	11/15/2024	11.15.2024 - STN 20 - MEP DESIGN 60%	0.00	10,140.00	
	45.41.63100	CAPITAL OUTLAY - CONST	11.15.2024 - STN 20 - MEP DESI		10,140.00	
01837	Marin Chinese Cultural Association	02/03/2025	Regular	0.00	200.00	99165
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0013953	Invoice	01/16/2025	01.16.2025 - LION DANCE 01/25	0.00	200.00	
	01.71.61132	OUTSIDE SVCS-PROGRAM	01.16.2025 - LION DANCE 01/25		200.00	
00029	Marin IT	02/03/2025	Regular	0.00	5,026.67	99166

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
2025-125930	Invoice	01/14/2025	01.14.2025 - AGREEMENT IT MGMT SUPP	0.00	5,026.67	
	42.21.61150	OUTSIDE SERVICES-OTHE	01.14.2025 - AGREEMENT IT M	5,026.67		
00142	Marin Municipal Water District	02/03/2025	Regular	0.00	1,951.92	99167
623-01142025	Invoice	01/14/2025	623 - IMAGINATION PARK - 11.14.24-01.0	0.00	83.52	
	14.81.61150	OUTSIDE SERVICES-OTHE	623 - IMAGINATION PARK - 11.1	83.52		
624-01142025	Invoice	01/14/2025	624 - 535 SAN ANSELMO AVE - 11.14.24-0	0.00	83.52	
	14.81.61150	OUTSIDE SERVICES-OTHE	624 - 535 SAN ANSELMO AVE - 1	83.52		
761-01172025	Invoice	01/17/2025	761 - RED HILL AVE & SEQUOIA - 11.14.24	0.00	1,784.88	
	41.41.61701	UTILITIES	761 - RED HILL AVE & SEQUOIA -	1,784.88		
02323	Maze & Associates	02/03/2025	Regular	0.00	7,175.00	99168
53811	Invoice	01/15/2025	01.15.2025 - ANNUAL REPORT FNCL TRNS	0.00	2,120.00	
	01.12.61107	OUTSIDE SVCS-ACCOUNTI	01.15.2025 - ANNUAL REPORT F	2,120.00		
53852	Invoice	01/27/2025	01.27.2025 - SINGLE AUDIT ACT FYE2024	0.00	5,055.00	
	01.12.61107	OUTSIDE SVCS-ACCOUNTI	01.27.2025 - SINGLE AUDIT ACT	5,055.00		
00893	Perfect Timing Personnel Services, Inc.	02/03/2025	Regular	0.00	1,465.24	99169
54208	Invoice	01/20/2025	01.20.2025 - ADMIN SUPPORT - MARMO	0.00	1,465.24	
	01.82.60010	TEMPORARY HELP	01.20.2025 - ADMIN SUPPORT -	1,172.19		
	21.65.60010	TEMPORARY HELP	01.20.2025 - ADMIN SUPPORT -	293.05		
00038	Rafael Lumber	02/03/2025	Regular	0.00	430.96	99170
78908	Invoice	12/17/2024	12.17.2024 - BB2 - PLYWOOD	0.00	226.20	
	01.42.62200	DEPARTMENTAL SUPPLIE	12.17.2024 - BB2 - PLYWOOD	226.20		
79208	Invoice	12/19/2024	12.19.2024 - THE HUB - CARRIAGE/HARD	0.00	115.79	
	45.41.61150	OUTSIDE SERVICES-OTHE	12.19.2024 - THE HUB - CARRIA	115.79		
79401	Invoice	12/20/2024	12.20.2024 - THE HUB - PAINT/HARDWAR	0.00	88.97	
	45.41.61150	OUTSIDE SERVICES-OTHE	12.20.2024 - THE HUB - PAINT/H	88.97		
00540	Ross Recreation Equipment Inc	02/03/2025	Regular	0.00	232.58	99171
I26811	Invoice	01/28/2025	01.28.2025 - ETCHED PLAQUES	0.00	232.58	
	01.81.62200	DEPARTMENTAL SUPPLIE	01.28.2025 - ETCHED PLAQUES	232.58		
00594	Safety-Kleen	02/03/2025	Regular	0.00	714.13	99172
95778376	Invoice	11/16/2024	11.16.2024 - SLGS FOR INC 55 GAL	0.00	714.13	
	01.81.61150	OUTSIDE SERVICES-OTHE	11.16.2024 - SLGS FOR INC 55 G	714.13		
03571	SIERRA PACIFIC TURF SUPPLY, INC	02/03/2025	Regular	0.00	2,737.53	99173
01025076	Invoice	01/15/2025	01.15.2025 - CORP YARD - TURF SUPPLIES	0.00	2,737.53	
	01.81.62200	DEPARTMENTAL SUPPLIE	01.15.2025 - CORP YARD - TURF	2,737.53		
00469	Stroupe Petroleum	02/03/2025	Regular	0.00	1,647.78	99174

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
03207	Toni DeFrancis	02/03/2025	Regular	0.00	200.00	99175
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
2025-TC114	Invoice	01/19/2025	01.19.2025 - TRANSCRIPTION TC 01/14	0.00	200.00	
	01.12.61150	OUTSIDE SERVICES-OTHE	01.19.2025 - TRANSCRIPTION T	200.00		
00215	Transbay Lock	02/03/2025	Regular	0.00	316.69	99176
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
92572	Invoice	01/08/2025	01.08.2025 - REC SHED - SPINDLE LOCK RE	0.00	140.00	
	01.81.61150	OUTSIDE SERVICES-OTHE	01.08.2025 - REC SHED - SPINDL	140.00		
92585	Invoice	01/13/2025	01.13.2025 - PUBLIC WORKS KEYS	0.00	61.98	
	41.41.61150	OUTSIDE SERVICES-OTHE	01.13.2025 - PUBLIC WORKS KE	61.98		
92754	Invoice	01/23/2025	01.23.2025 - REC DEPT - TENNIS COURTS	0.00	114.71	
	01.81.61150	OUTSIDE SERVICES-OTHE	01.23.2025 - REC DEPT - TENNIS	114.71		
00248	W.W. Grainger, Inc.	02/03/2025	Regular	0.00	2,049.91	99177
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
9375775302	Invoice	01/17/2025	01.17.2025 - SIGN POSTS/WALL HANGER	0.00	976.42	
	45.41.63100	CAPITAL OUTLAY - CONST	01.17.2025 - SIGN POSTS/WALL	976.42		
9376167103	Invoice	01/17/2025	01.17.2025 - SIGN POSTS	0.00	1,073.49	
	45.41.63100	CAPITAL OUTLAY - CONST	01.17.2025 - SIGN POSTS	1,073.49		
02905	Wells Fargo Vendor Financial Services, LLC	02/03/2025	Regular	0.00	925.01	99178
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
5032832756	Invoice	01/11/2025	01.11.2025 - CANON COPIER LEASE - JAN	0.00	925.01	
	42.21.63003	COMPUTER HARDWARE/	01.11.2025 - CANON COPIER LE	925.01		
00048	Alhambra & Sierra Springs	02/06/2025	Regular	0.00	397.70	99179
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
23551470 01302	Invoice	01/30/2025	01.30.2025 - WATER DELIVERY - REC DEPT	0.00	163.88	
	21.63.61179	PARKSIDE SERVICES	01.30.2025 - WATER DELIVERY -	70.83		
	21.63.61187	ROBSON AFTER SCHOOL	01.30.2025 - WATER DELIVERY -	51.06		
	21.65.62200	DEPARTMENTAL SUPPLIE	01.30.2025 - WATER DELIVERY -	41.99		
23551470 12052	Invoice	12/05/2024	12.05.2024 - REC DEPT - WATER DELIVERY	0.00	233.82	
	21.63.61179	PARKSIDE SERVICES	12.05.2024 - REC DEPT - WATER	101.05		
	21.63.61187	ROBSON AFTER SCHOOL	12.05.2024 - REC DEPT - WATER	72.85		
	21.65.62200	DEPARTMENTAL SUPPLIE	12.05.2024 - REC DEPT - WATER	59.92		
03876	Aria Pongi	02/06/2025	Regular	0.00	300.00	99180
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
102	Invoice	01/26/2025	01.26.2025 - SOFTBALL CLINIC 1/26	0.00	300.00	
	21.61.61165	SOFTBALL SERVICES	01.26.2025 - SOFTBALL CLINIC 1	300.00		
00276	BK Krill Corp	02/06/2025	Regular	0.00	2,825.00	99181

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
1697	Invoice	01/24/2025	01.24.2025 - SUMMER 2025 - PARKSIDE/B	0.00	2,825.00	
	21.65.61905	PROMOTION/MARKETIN	01.24.2025 - SUMMER 2025 - P	125.00		
	21.65.62004	PROGRAM BROCHURE &	01.24.2025 - SUMMER 2025 - P	2,700.00		
01631	Caine Starelli	02/06/2025	Regular	0.00	568.75	99182
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
02032025-3	Invoice	02/03/2025	02.03.2025 - MAH JONGG LESSONS - JAN	0.00	568.75	
	21.62.61171	ADULT CULTURE SERVICE	02.03.2025 - MAH JONGG LESS	568.75		
03567	DARCY BELL	02/06/2025	Regular	0.00	290.00	99183
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
INV0013993	Invoice	02/04/2025	02.04.2025 - REIMB - SOFTBALL SIGNS	0.00	290.00	
	21.61.62965	SOFTBALL SUPPLIES	02.04.2025 - REIMB - SOFTBALL	290.00		
00080	Department of Justice	02/06/2025	Regular	0.00	32.00	99184
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
787396	Invoice	01/06/2025	01.06.2025 - LIVESCAN	0.00	32.00	
	21.65.61137	FINGERPRINTING	01.06.2025 - LIVESCAN	32.00		
00712	Donna Simonsen	02/06/2025	Regular	0.00	86.25	99185
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
02032025-2	Invoice	02/03/2025	02.03.2025 - HIKING - JAN 2025	0.00	86.25	
	21.62.61171	ADULT CULTURE SERVICE	02.03.2025 - HIKING - JAN 2025	86.25		
02777	Elizabeth Flanagan	02/06/2025	Regular	0.00	65.80	99186
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
02032025-4	Invoice	02/03/2025	02.03.2025 - PAINTING WORKSHOPS - JA	0.00	65.80	
	21.62.61171	ADULT CULTURE SERVICE	02.03.2025 - PAINTING WORKS	65.80		
03881	Forge Sponsorship Consulting	02/06/2025	Regular	0.00	210.00	99187
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
101	Invoice	01/19/2025	01.19.2025 - SOFTBALL CLINICS 1/19	0.00	105.00	
	21.61.61165	SOFTBALL SERVICES	01.19.2025 - SOFTBALL CLINICS	105.00		
102	Invoice	01/26/2025	01.26.2025 - SOFTBALL CLINICS 1/26	0.00	105.00	
	21.61.61165	SOFTBALL SERVICES	01.26.2025 - SOFTBALL CLINICS	105.00		
03883	Grace Church of Marin	02/06/2025	Regular	0.00	2,550.00	99188
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
1002	Invoice	02/04/2025	02.04.2025 - GRACE CHURCH RENTAL - RO	0.00	2,550.00	
	21.61.61161	BASKETBALL EXPENSES	02.04.2025 - GRACE CHURCH RE	2,550.00		
03654	Jeff Diaz Galaviz	02/06/2025	Regular	0.00	200.00	99189
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
20250122A	Invoice	01/22/2025	01.22.2025 - ASE SUPPLIES	0.00	200.00	
	21.63.62980	AFTER SCHOOL ENRICHM	01.22.2025 - ASE SUPPLIES	200.00		
00113	Juan Olsen Sanchez	02/06/2025	Regular	0.00	9,400.00	99190

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
WINTER 2025-2	Invoice	02/03/2025	02.03.2025 - WINTER 2025 - GYMNASTICS	0.00	9,400.00	
	21.61.61167	TUMBLING SERVICES	02.03.2025 - WINTER 2025 - GY	9,400.00		
03412	Juliana M.Kohl	02/06/2025	Regular	0.00	2,520.00	99191
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
02032025-5	Invoice	02/04/2025	02.04.2025 - PRIVATE MUSIC LESSIONS - J	0.00	2,520.00	
	21.62.61175	KIDS CULTURE SERVICES	02.04.2025 - PRIVATE MUSIC LE	2,520.00		
01388	NCSI	02/06/2025	Regular	0.00	684.50	99192
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
52444	Invoice	12/01/2024	12.01.2024 - BACKGROUND CHECKS - REC	0.00	573.50	
	21.65.61137	FINGERPRINTING	12.01.2024 - BACKGROUND CHE	573.50		
54189	Invoice	02/01/2025	02.01.2025 - BACKGROND CHECKS - REC D	0.00	111.00	
	21.65.61137	FINGERPRINTING	02.01.2025 - BACKGROND CHEC	111.00		
00893	Perfect Timing Personnel Services, Inc.	02/06/2025	Regular	0.00	2,178.42	99193
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
54233	Invoice	01/27/2025	01.27.2025 - ADMIN SUPPORT - MARMO	0.00	726.14	
	01.82.60010	TEMPORARY HELP	01.27.2025 - ADMIN SUPPORT -	580.91		
	21.65.60010	TEMPORARY HELP	01.27.2025 - ADMIN SUPPORT -	145.23		
54259	Invoice	02/03/2025	02.03.2025 - ADMIN SUPPORT - MARMO	0.00	1,452.28	
	01.82.60010	TEMPORARY HELP	02.03.2025 - ADMIN SUPPORT -	1,161.82		
	21.65.60010	TEMPORARY HELP	02.03.2025 - ADMIN SUPPORT -	290.46		
00024	T & B Sports Inc	02/06/2025	Regular	0.00	15,884.81	99194
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
0000207869	Invoice	02/05/2025	02.05.2025 - SOCCER UNIFORMS	0.00	15,884.81	
	21.61.62964	SOCCER SUPPLIES	02.05.2025 - SOCCER UNIFORM	15,884.81		
03590	The Marin Dojo, Inc.	02/06/2025	Regular	0.00	187.50	99195
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
02032025-1	Invoice	02/03/2025	02.03.2025 - TAI CHI - JAN 2025	0.00	187.50	
	21.62.61171	ADULT CULTURE SERVICE	02.03.2025 - TAI CHI - JAN 2025	187.50		
00215	Transbay Lock	02/06/2025	Regular	0.00	173.24	99196
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
92711	Invoice	01/28/2025	01.28.2025 - SNACK SHACK SHED LOCK	0.00	173.24	
	21.65.62000	OFFICE SUPPLIES	01.28.2025 - SNACK SHACK SHE	173.24		
	Void	02/12/2025	Regular	0.00	0.00	99197
03777	Friends of San Anselmo Parks - Open Space Fun	02/12/2025	Regular	0.00	5,000.00	99198
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0014037	Invoice	02/12/2025	02.12.2025 - DONATION - FLOWER BASKE	0.00	5,000.00	
	95.41.61150	OUTSIDE SERVICES-OTHE	02.12.2025 - DONATION - FLOW	5,000.00		
03521	Acumen Industrial Hygiene, Inc.	02/14/2025	Regular	0.00	6,183.00	99199
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
TSA2405	Invoice	12/13/2024	12.13.2025 - STN 20 - HAZ BLDG MTRLS S	0.00	6,183.00	
	45.41.63100	CAPITAL OUTLAY - CONST	12.13.2025 - STN 20 - HAZ BLDG	6,183.00		

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
02920	Amazon Business	02/14/2025	Regular	0.00	242.42	99200

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
1DJ7-QHX3-WLD	Invoice	02/01/2025	02.01.2025 - ZIP BOOKS	0.00	15.73
	01.71.62310	Library Zip Grant	02.01.2025 - ZIP BOOKS	15.73	
1PXN-XMFW-6PV	Invoice	02/03/2025	02.03.2025 - ZIP BOOKS	0.00	186.69
	01.71.62301	ADULT BOOKS	02.03.2025 - ZIP BOOKS	186.69	
1XQF-4PMC-79H	Invoice	01/30/2025	01.30.2025 - LIBRARY - CROSS STITCH FAB	0.00	19.65
	27.71.62200	DEPARTMENTAL SUPPLIE	01.30.2025 - LIBRARY - CROSS S	19.65	
1XR4-CQVW-49D	Invoice	01/30/2025	01.30.2025 - LIBRARY - ZIP BOOKS	0.00	20.35
	01.71.62310	Library Zip Grant	01.30.2025 - LIBRARY - ZIP BOO	20.35	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
03299	Answer MTI	02/14/2025	Regular	0.00	202.05	99201

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
000035-296-821	Invoice	02/01/2025	02.01.2025 - CALL CENTER SERVICE - JAN	0.00	202.05
	01.41.61150	OUTSIDE SERVICES-OTHE	02.01.2025 - CALL CENTER SERV	202.05	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
02806	AQUASCAPE POOL SERVICE	02/14/2025	Regular	0.00	209.00	99202

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
31866	Invoice	01/31/2025	01.31.2025 - MONTHLY POOL SERVICE - J	0.00	209.00
	14.81.61150	OUTSIDE SERVICES-OTHE	01.31.2025 - MONTHLY POOL SE	209.00	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
01385	Asian Art Museum Foundation of San Francisco	02/14/2025	Regular	0.00	100.00	99203

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
INV0014043	Invoice	02/12/2025	02.12.2025 - ART TALK TUESDAY 02/11	0.00	100.00
	01.71.61132	OUTSIDE SVCS-PROGRAM	02.12.2025 - ART TALK TUESDAY	100.00	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
00001	AT&T Calnet	02/14/2025	Regular	0.00	63.06	99204

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
576-01272025	Invoice	01/27/2025	576 - TH CHAMBERS - 12.27.2024-01.26.2	0.00	63.06
	41.41.61701	UTILITIES	576 - TH CHAMBERS - 12.27.202	63.06	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
03848	Avenues Development	02/14/2025	Regular	0.00	3,025.00	99205

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
TOSA-2	Invoice	01/13/2025	01.13.2025 - SR2S PRJCT MGMT - DEC 20	0.00	3,025.00
	14.41.63127	SAFE ROUTES	01.13.2025 - SR2S PRJCT MGMT	3,025.00	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
00388	Baker & Taylor	02/14/2025	Regular	0.00	1,185.65	99206

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
5019304824	Invoice	01/20/2025	01.20.2025 - CHILDREN'S BOOKS	0.00	14.01
	01.71.62302	CHILDRENS BOOKS	01.20.2025 - CHILDREN'S BOOK	14.01	
5019304825	Invoice	01/20/2025	01.20.2025 - CHILDREN'S BOOKS	0.00	23.54
	01.71.62302	CHILDRENS BOOKS	01.20.2025 - CHILDREN'S BOOK	23.54	
5019304826	Invoice	01/20/2025	01.20.2025 - CHILDREN'S BOOKS	0.00	27.65
	01.71.62302	CHILDRENS BOOKS	01.20.2025 - CHILDREN'S BOOK	27.65	
5019304827	Invoice	01/20/2025	01.20.2025 - CHILDREN'S BOOKS	0.00	38.42
	01.71.62302	CHILDRENS BOOKS	01.20.2025 - CHILDREN'S BOOK	38.42	
5019304828	Invoice	01/20/2025	01.20.2025 - CHILDREN'S BOOKS	0.00	156.21
	01.71.62302	CHILDRENS BOOKS	01.20.2025 - CHILDREN'S BOOK	156.21	
5019305142	Invoice	01/20/2025	01.20.2025 - TEEN BOOKS	0.00	15.98
	01.71.62302	CHILDRENS BOOKS	01.20.2025 - TEEN BOOKS	15.98	
5019305143	Invoice	01/20/2025	01.20.2025 - TEEN BOOKS	0.00	34.58

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	01.71.62302 CHILDRENS BOOKS		01.20.2025 - TEEN BOOKS		34.58	
5019305144	Invoice	01/20/2025	01.20.2025 - TEEN BOOKS	0.00	19.26	
	01.71.62302 CHILDRENS BOOKS		01.20.2025 - TEEN BOOKS		19.26	
5019305145	Invoice	01/20/2025	01.20.2025 - TEEN BOOKS	0.00	15.98	
	01.71.62302 CHILDRENS BOOKS		01.20.2025 - TEEN BOOKS		15.98	
5019305348	Invoice	01/20/2025	01.20.2025 - CHILDREN'S BOOKS	0.00	177.84	
	01.71.62302 CHILDRENS BOOKS		01.20.2025 - CHILDREN'S BOOK		177.84	
5019309736	Invoice	01/21/2025	01.21.2025 - BOARD BOOKS	0.00	22.68	
	01.71.62302 CHILDRENS BOOKS		01.21.2025 - BOARD BOOKS		22.68	
5019314915	Invoice	01/23/2025	01.23.2025 - ADULT BOOKS	0.00	23.87	
	01.71.62301 ADULT BOOKS		01.23.2025 - ADULT BOOKS		23.87	
5019314916	Invoice	01/23/2025	01.23.2025 - ADULT BOOKS	0.00	21.24	
	01.71.62301 ADULT BOOKS		01.23.2025 - ADULT BOOKS		21.24	
5019314917	Invoice	01/23/2025	01.23.2025 - ADULT BOOKS	0.00	44.45	
	01.71.62301 ADULT BOOKS		01.23.2025 - ADULT BOOKS		44.45	
5019314918	Invoice	01/23/2025	01.23.2025 - ADULT BOOKS	0.00	24.53	
	01.71.62301 ADULT BOOKS		01.23.2025 - ADULT BOOKS		24.53	
5019314919	Invoice	01/23/2025	01.23.2025 - ADULT BOOKS	0.00	69.64	
	01.71.62301 ADULT BOOKS		01.23.2025 - ADULT BOOKS		69.64	
5019314920	Invoice	01/23/2025	01.23.2025 - ADULT BOOKS	0.00	25.17	
	01.71.62301 ADULT BOOKS		01.23.2025 - ADULT BOOKS		25.17	
5019314921	Invoice	01/23/2025	01.23.2025 - ADULT BOOKS	0.00	23.87	
	01.71.62301 ADULT BOOKS		01.23.2025 - ADULT BOOKS		23.87	
5019319499	Invoice	01/21/2025	01.21.2025 - ADULT BOOKS	0.00	68.08	
	01.71.62301 ADULT BOOKS		01.21.2025 - ADULT BOOKS		68.08	
5019325184	Invoice	01/31/2025	01.31.2025 - ADULT BOOKS	0.00	22.55	
	01.71.62301 ADULT BOOKS		01.31.2025 - ADULT BOOKS		22.55	
5019325185	Invoice	01/31/2025	01.31.2025 - ADULT BOOKS	0.00	67.27	
	01.71.62301 ADULT BOOKS		01.31.2025 - ADULT BOOKS		67.27	
5019325186	Invoice	01/31/2025	01.31.2025 - ADULT BOOKS	0.00	45.09	
	01.71.62301 ADULT BOOKS		01.31.2025 - ADULT BOOKS		45.09	
5019325187	Invoice	01/31/2025	01.31.2025 - ADULT BOOKS	0.00	41.22	
	01.71.62301 ADULT BOOKS		01.31.2025 - ADULT BOOKS		41.22	
5019325188	Invoice	01/31/2025	01.31.2025 - ADULT BOOKS	0.00	34.09	
	01.71.62301 ADULT BOOKS		01.31.2025 - ADULT BOOKS		34.09	
5019325189	Invoice	01/31/2025	01.31.2025 - ADULT BOOKS	0.00	21.21	
	01.71.62301 ADULT BOOKS		01.31.2025 - ADULT BOOKS		21.21	
5019325190	Invoice	01/31/2025	01.31.2025 - ADULT BOOKS	0.00	68.98	
	01.71.62301 ADULT BOOKS		01.31.2025 - ADULT BOOKS		68.98	
H71437770	Invoice	01/28/2025	01.28.2025 - VIDEOS	0.00	19.12	
	01.71.62307 VIDEOS		01.28.2025 - VIDEOS		19.12	
H71598590	Invoice	01/28/2025	01.28.2025 - VIDEOS	0.00	19.12	
	01.71.62307 VIDEOS		01.28.2025 - VIDEOS		19.12	
	Void	02/14/2025	Regular	0.00	0.00	99207
03886	BELDEN Consulting Engineers	02/14/2025	Regular	0.00	2,250.00	99208
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
39308	Invoice	01/29/2025	01.29.2025 - PINE ST EV CHRGNG - CD	0.00	2,250.00	
	15.41.63100 CONSTRUCTION		01.29.2025 - PINE ST EV CHRGN	2,250.00		
01282	Burke, Williams & Sorensen, LLP	02/14/2025	Regular	0.00	81.00	99209

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
335618	Invoice	01/27/2025	01.27.2025 - PROFESSIONAL SERVICES - D	0.00	81.00	
	01.16.61109	OUTSIDE SERVICES-LITIGA	01.27.2025 - PROFESSIONAL SE	81.00		
03864	Cal West Rentals, Inc.	02/14/2025	Regular	0.00	1,422.18	99210
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
425600	Invoice	01/16/2025	01.16.2025 - STN 20 - FORKLIFT RENTAL	0.00	1,422.18	
	45.41.63100	CAPITAL OUTLAY - CONST	01.16.2025 - STN 20 - FORKLIFT	1,422.18		
00193	CalMat Company	02/14/2025	Regular	0.00	204.84	99211
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
2502-214473	Invoice	02/03/2025	02.03.2025 - STN 20 - CLASS II AB BAG	0.00	102.42	
	45.41.63100	CAPITAL OUTLAY - CONST	02.03.2025 - STN 20 - CLASS II A	102.42		
2502-218502	Invoice	02/12/2025	02.12.2025 - FH20 - CLASS II AB BAG	0.00	102.42	
	45.41.63100	CAPITAL OUTLAY - CONST	02.12.2025 - FH20 - CLASS II AB	102.42		
00933	Central Marin Sanitation Agency	02/14/2025	Regular	0.00	357.00	99212
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
INV01928	Invoice	02/01/2025	02.01.2025 - 2025 CLASS III PERMIT RENE	0.00	357.00	
	01.81.61150	OUTSIDE SERVICES-OTHE	02.01.2025 - 2025 CLASS III PER	357.00		
03135	CentralSquare Technologies	02/14/2025	Regular	0.00	5,969.64	99213
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
430933	Invoice	02/03/2025	02.03.2025 - HORIZON/CLOUD TRAKIT SE	0.00	5,969.64	
	01.41.61150	OUTSIDE SERVICES-OTHE	02.03.2025 - HORIZON/CLOUD T	5,969.64		
01534	Christine O'Rourke	02/14/2025	Regular	0.00	47,613.93	99214
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
971	Invoice	02/12/2025	02.12.2025 - GENERAL PLAN UPDATE - JA	0.00	47,613.93	
	01.18.61150	OUTSIDE SERVICES-OTHE	02.12.2025 - GENERAL PLAN UP	47,613.93		
03868	CircleUp Education	02/14/2025	Regular	0.00	5,577.00	99215
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
4090	Invoice	01/31/2025	01.31.2025 - L&L Q1 2025 - CUSTOMER S	0.00	5,577.00	
	01.21.61000	TRAINING	01.31.2025 - L&L Q1 2025 - CUS	5,577.00		
02163	City of Foster City	02/14/2025	Regular	0.00	582.00	99216
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
16345	Invoice	02/05/2025	02.05.2025 - CALOPPS POST - REC SUPER	0.00	582.00	
	21.65.61806	MISC HIRING EXPENSES	02.05.2025 - CALOPPS POSTING	582.00		
00735	City of Larkspur	02/14/2025	Regular	0.00	385.00	99217
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
INV0014038	Invoice	02/03/2025	02.03.2025 - 2025 CALCITIES MAYORS & C	0.00	385.00	
	01.11.61000	TRAINING	02.03.2025 - 2025 CALCITIES M	385.00		
03774	ClientFirst Consulting Group., LLC	02/14/2025	Regular	0.00	2,925.00	99218

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
17778	Invoice	12/31/2024	12.31.2024 - LAND MGMT SYSADMIN - DE	0.00	2,925.00	
	01.00.48058	PLANNING TECHNOLOGY	12.31.2024 - LAND MGMT SYSA	2,925.00		
02315	Coastland Civil Engineering Inc.	02/14/2025	Regular	0.00	8,745.00	99219
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
61026	Invoice	12/31/2024	12.31.2024 - BLDG DEPT SVCS - DEC 2024	0.00	8,745.00	
	01.41.61157	PLAN CHECKING	12.31.2024 - BLDG DEPT SVCS -	8,745.00		
00410	COFAM	02/14/2025	Regular	0.00	150.00	99220
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0014044	Invoice	02/12/2025	02.12.2025 - ART TALK TUESDAY 03/11	0.00	150.00	
	01.71.61132	OUTSIDE SVCS-PROGRAM	02.12.2025 - ART TALK TUESDAY	150.00		
00072	Comcast	02/14/2025	Regular	0.00	183.69	99221
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
049-01222025	Invoice	01/22/2025	049 - TH INTERNET - 01.27.25-02.26.25	0.00	183.69	
	41.41.61701	UTILITIES	049 - TH INTERNET - 01.27.25-0	183.69		
01522	Conklin Brothers Inc	02/14/2025	Regular	0.00	43,302.00	99222
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
63430	Invoice	12/31/2024	12.31.2024 - TH FLOOR DEMO + CARPET I	0.00	43,302.00	
	41.41.61150	OUTSIDE SERVICES-OTHE	12.31.2024 - TH FLOOR DEMO +	43,302.00		
03887	Daniel Masarsky	02/14/2025	Regular	0.00	1,597.60	99223
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
WEB7696	Invoice	02/12/2024	02.12.2024 - REFUND - CLSD PRJCT 4 LOM	0.00	1,597.60	
	01.00.48057	PLANNING FEES	02.12.2024 - REFUND - CLSD PRJ	1,474.40		
	01.00.48059	PLANNING TRAINING FEE	02.12.2024 - REFUND - CLSD PRJ	123.20		
00533	Davis Sign Company	02/14/2025	Regular	0.00	327.75	99224
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
39310	Invoice	02/05/2025	02.05.2025 - A FRAMES - TRAFFIC SIGNAL	0.00	327.75	
	16.41.62200	DEPARTMENTAL SUPPLIE	02.05.2025 - TRAFFIC SIGNAL C	327.75		
03891	Debbi Peterson	02/14/2025	Regular	0.00	140.30	99225
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
WEB8021	Invoice	02/14/2025	02.14.2025 - REFUND - PRJCT CLSD 44 GR	0.00	140.30	
	01.00.48012	GENERAL PLAN MAINT FE	02.14.2025 - REFUND - PRJCT CL	12.20		
	01.00.48057	PLANNING FEES	02.14.2025 - REFUND - PRJCT CL	122.00		
	01.00.48059	PLANNING TRAINING FEE	02.14.2025 - REFUND - PRJCT CL	6.10		
02732	Diesel Direct West	02/14/2025	Regular	0.00	1,273.14	99226
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
86255275	Invoice	02/06/2025	02.06.2025 - GASOLINE UNL - 5.8 GAL	0.00	32.05	
	01.81.62988	VEHICLE-FUEL/OIL/TIRES	02.06.2025 - GASOLINE UNL - 5.	32.05		
86342763	Invoice	01/30/2025	01.30.2025 - CLEAR RENEWABLE DIESEL -	0.00	488.33	
	01.81.62988	VEHICLE-FUEL/OIL/TIRES	01.30.2025 - CLEAR RENEWABL	488.33		
86342767	Invoice	01/30/2025	01.30.2025 - GASOLINE UNL - 80.1 GAL	0.00	427.22	
	01.81.62988	VEHICLE-FUEL/OIL/TIRES	01.30.2025 - GASOLINE UNL - 8	427.22		
86355272	Invoice	02/06/2025	02.06.2025 - CLEAR RENEWABLE DIESEL	0.00	325.54	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	01.81.62988 VEHICLE-FUEL/OIL/TIRES		02.06.2025 - CLEAR RENEWABL		325.54	
00266	Edwin P Gurka, Jr	02/14/2025	Regular	0.00	702.50	99227
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
4-2025	Invoice	02/06/2025	02.06.2025 - ARBORIST SVCS - SITE VISITS	0.00	702.50	
	01.81.61105	OUTSIDE SERVICES-TREES	02.06.2025 - ARBORIST SVCS - SI		702.50	
00087	Elite Tree Service	02/14/2025	Regular	0.00	3,730.00	99228
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
2024-11-1-REISS	Invoice	11/01/2024	11.01.2024 - REISSUE - TREE RMVL 12 BR	0.00	3,150.00	
	01.81.61105	OUTSIDE SERVICES-TREES	11.01.2024 - REISSUE - TREE RM		3,150.00	
2024-11-6	Invoice	11/13/2024	11.13.2024 - DEBRIS REMOVAL - 12 BROO	0.00	580.00	
	01.81.61150	OUTSIDE SERVICES-OTHE	11.13.2024 - DEBRIS REMOVAL -		580.00	
03396	Emily B. Stucky	02/14/2025	Regular	0.00	625.00	99229
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
0125	Invoice	02/04/2025	02.04.2025 - SING AND STOMP - JAN 202	0.00	625.00	
	01.71.61132	OUTSIDE SVCS-PROGRAM	02.04.2025 - SING AND STOMP -		625.00	
00092	Ewing Irrigation Products	02/14/2025	Regular	0.00	177.26	99230
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
24806199	Invoice	02/03/2025	02.03.2025 - IRRIGATION SUPPLIES	0.00	57.26	
	01.42.62200	DEPARTMENTAL SUPPLIE	02.03.2025 - IRRIGATION SUPPLI		57.26	
24838664	Invoice	02/06/2024	02.06.2024 - SHARPSHOOTER SHOVEL	0.00	120.00	
	01.81.62200	DEPARTMENTAL SUPPLIE	02.06.2024 - SHARPSHOOTER S		120.00	
00017	Fairfax Building Supply Co. Inc.	02/14/2025	Regular	0.00	228.51	99231
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
292829	Invoice	01/28/2025	01.28.2025 - STN 20 - HARDWARE	0.00	74.88	
	45.41.63100	CAPITAL OUTLAY - CONST	01.28.2025 - STN 20 - HARDWA		74.88	
292975	Invoice	01/31/2025	01.31.2025 - TOWN HALL DESK HARDWA	0.00	56.65	
	41.41.61150	OUTSIDE SERVICES-OTHE	01.31.2025 - TOWN HALL DESK		56.65	
293164	Invoice	02/05/2025	02.05.2025 - WINDOW/DOOR SEALANT	0.00	26.14	
	41.41.61150	OUTSIDE SERVICES-OTHE	02.05.2025 - WINDOW/DOOR S		26.14	
293365	Invoice	02/11/2025	02.11.2025 - PRESCHOOL - SMOKE/CARB	0.00	70.84	
	31.41.61506	BLDG. MAINT-OTHER	02.11.2025 - PRESCHOOL - SMO		70.84	
01062	Forster Pump & Well, A Division of Arolo Comp	02/14/2025	Regular	0.00	1,158.53	99232
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
2501247-IN	Invoice	01/20/2025	01.20.2025 - CREEK PUMP/WELL CAPACIT	0.00	1,158.53	
	01.81.61150	OUTSIDE SERVICES-OTHE	01.20.2025 - CREEK PUMP/WEL		768.53	
	14.81.61150	OUTSIDE SERVICES-OTHE	01.20.2025 - CREEK PUMP/WEL		390.00	
02278	Gardeners' Guild	02/14/2025	Regular	0.00	6,237.00	99233
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
120114	Invoice	02/01/2025	02.01.2025 - SFD MEDIANS - FEB 2025	0.00	1,143.00	
	01.42.61144	Medians	02.01.2025 - SFD MEDIANS - FE		1,143.00	
120152	Invoice	02/01/2025	02.01.2025 - RED HILL MEDIAN - FEB 202	0.00	2,461.00	
	01.42.61144	Medians	02.01.2025 - RED HILL MEDIAN -		2,461.00	
120153	Invoice	02/01/2025	02.01.2025 - IMGTN PK/MAG LOT - FEB 2	0.00	2,333.00	
	01.81.61104	OUTSIDE SERVICES-GROU	02.01.2025 - IMGTN PK/MAG L		1,167.00	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	14.81.61150	OUTSIDE SERVICES-OTHE	02.01.2025 - IMGTN PK/MAG L		1,166.00	
120240	Invoice	02/06/2025	02.06.2025 - IMGTN PK/MAG LOT - IRRGT	0.00	300.00	
	01.81.61104	OUTSIDE SERVICES-GROU	02.06.2025 - IMGTN PK/MAG L		300.00	
03371	Golden State Lumber	02/14/2025	Regular	0.00	1,737.12	99234
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
7401041	Invoice	01/14/2025	01.14.2025 - FH20 - HARDWARE	0.00	476.63	
	45.41.63100	CAPITAL OUTLAY - CONST	01.14.2025 - FH20 - HARDWARE		476.63	
7404010	Invoice	01/15/2025	01.15.2025 - FH20 - PLYWOOD/HARDWAR	0.00	331.91	
	45.41.63100	CAPITAL OUTLAY - CONST	01.15.2025 - FH20 - PLYWOOD/		405.58	
	45.41.63100	CAPITAL OUTLAY - CONST	CREDIT MEMO #403992		-73.67	
7430280	Invoice	01/29/2025	01.29.2025 - FH20 - MISC SUPPLIES	0.00	469.10	
	45.41.63100	CAPITAL OUTLAY - CONST	01.29.2025 - FH20 - MISC SUPPL		469.10	
7438027	Invoice	02/03/2025	02.03.2025 - STN 20 - BLDG MATERIALS	0.00	459.48	
	45.41.63100	CAPITAL OUTLAY - CONST	02.03.2025 - STN 20 - BLDG MA		459.48	
00104	Grier Argall Plumbing Inc	02/14/2025	Regular	0.00	95.00	99235
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
18582	Invoice	02/03/2025	02.03.2025 - BACKFLOW TEST - RED HILL	0.00	95.00	
	01.42.61144	Medians	02.03.2025 - BACKFLOW TEST -		95.00	
00020	Hannibal's Inc Electrical Construction	02/14/2025	Regular	0.00	33,264.87	99236
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
25296	Invoice	01/22/2025	01.22.2025 - FH20 - GENERATOR RECON	0.00	4,348.77	
	45.41.63100	CAPITAL OUTLAY - CONST	01.22.2025 - FH20 - GENERATOR		4,348.77	
25301	Invoice	01/22/2025	01.22.2025 - ROOF PWR RECON - CHAMB	0.00	200.00	
	41.41.61150	OUTSIDE SERVICES-OTHE	01.22.2025 - ROOF PWR RECON		200.00	
25302	Invoice	01/22/2025	01.22.2025 - FH20 - EXT SUBPANEL/SUBF	0.00	2,750.66	
	45.41.63100	CAPITAL OUTLAY - CONST	01.22.2025 - FH20 - EXT SUBPA		2,750.66	
25305	Invoice	02/03/2025	02.03.2025 - STN 20 - SUBFEED CONDUIT/	0.00	12,325.14	
	45.41.63100	CAPITAL OUTLAY - CONST	02.03.2025 - STN 20 - SUBFEED		12,325.14	
25306	Invoice	02/03/2025	02.03.2025 - STN 20 - UNDERGROUNDIN	0.00	11,292.14	
	45.41.63100	CAPITAL OUTLAY - CONST	02.03.2025 - STN 20 - UNDERGR		11,292.14	
25307	Invoice	02/03/2025	02.03.2025 - STN 20 - NEMA TRANSFER S	0.00	2,348.16	
	45.41.63100	CAPITAL OUTLAY - CONST	02.03.2025 - STN 20 - NEMA TR		2,348.16	
02236	HooplaDigital	02/14/2025	Regular	0.00	858.40	99237
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
506691842	Invoice	01/31/2025	01.31.2025 - DIGITAL ACCOUNT - JAN 202	0.00	858.40	
	27.71.62309	E BOOKS	01.31.2025 - DIGITAL ACCOUNT		858.40	
03124	ID Cards, Inc	02/14/2025	Regular	0.00	18.50	99238
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
556895	Invoice	01/28/2025	01.28.2025 - CUSTOM PVC CARD	0.00	18.50	
	01.41.62200	DEPARTMENTAL SUPPLIE	01.28.2025 - CUSTOM PVC CAR		18.50	
03837	Ivy Tzur	02/14/2025	Regular	0.00	15,660.00	99239

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
5	Invoice	02/03/2025	02.03.2025 - PROJECT MGMT - 01.06.202	0.00	15,660.00	
	01.41.61150	OUTSIDE SERVICES-OTHE	02.03.2025 - PROJECT MGMT -	4,698.00		
	41.41.63117	CONSTRUCTION - BUILDI	02.03.2025 - PROJECT MGMT -	1,566.00		
	45.41.63100	CAPITAL OUTLAY - CONST	02.03.2025 - PROJECT MGMT -	9,396.00		
00022	Jackson's Hardware Inc.	02/14/2025	Regular	0.00	4.80	99240
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
172231	Invoice	02/06/2025	02.06.2025 - ICC - ICE MACHINE PARTS	0.00	4.80	
	31.41.61506	BLDG. MAINT-OTHER	02.06.2025 - ICC - ICE MACHINE	4.80		
00022	Jackson's Hardware Inc.	02/14/2025	Regular	0.00	120.11	99241
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
171991	Invoice	02/03/2025	02.03.2025 - MEMORIAL PK - LOCK COMB	0.00	120.11	
	01.81.61506	BLDG. MAINT-OTHER	02.03.2025 - MEMORIAL PK - LO	120.11		
00022	Jackson's Hardware Inc.	02/14/2025	Regular	0.00	16.14	99242
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
172255	Invoice	02/06/2025	02.06.2025 - ICC - ICE MACHINE PARTS	0.00	16.14	
	31.41.61506	BLDG. MAINT-OTHER	02.06.2025 - ICC - ICE MACHINE	16.14		
03782	Jessica Fairchild	02/14/2025	Regular	0.00	9,042.74	99243
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
2356	Invoice	02/02/2025	02.02.2025 - STN 20 - REIMBURSABLES - J	0.00	967.74	
	45.41.63100	CAPITAL OUTLAY - CONST	02.02.2025 - STN 20 - REIMBUR	967.74		
2357	Invoice	02/02/2025	02.02.2025 - FH20 BIDDING/CONSTR AD	0.00	1,662.50	
	45.41.63100	CAPITAL OUTLAY - CONST	02.02.2025 - FH20 BIDDING/CO	1,662.50		
2361	Invoice	02/02/2025	02.02.2025 - STN 20 - PROJECT MGMT - J	0.00	6,412.50	
	45.41.63100	CAPITAL OUTLAY - CONST	02.02.2025 - STN 20 - PROJECT	6,412.50		
01047	John Pedersen	02/14/2025	Regular	0.00	125.00	99244
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
INV0014046	Invoice	02/12/2025	02.12.2025 - HONORARIUM - IRISH TUNE	0.00	125.00	
	01.71.61132	OUTSIDE SVCS-PROGRAM	02.12.2025 - HONORARIUM - IRI	125.00		
02558	Kanopy	02/14/2025	Regular	0.00	699.00	99245
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
438082	Invoice	01/31/2025	01.31.2025 - VIDEOS - LIBRARY - JAN 2025	0.00	699.00	
	27.71.62307	VIDEOS	01.31.2025 - VIDEOS - LIBRARY -	699.00		
00115	Kone Inc	02/14/2025	Regular	0.00	3,430.86	99246
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
871593911	Invoice	02/01/2025	02.01.2025 - ELEVATOR MNTNNC - 02.01.	0.00	3,430.86	
	41.41.61150	OUTSIDE SERVICES-OTHE	02.01.2025 - ELEVATOR MNTNN	3,430.86		
03407	Lefler Engineering, Inc	02/14/2025	Regular	0.00	152.50	99247
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
48245	Invoice	08/23/2024	08.23.2024 - TH HVAC - SR ENGINEER	0.00	152.50	
	45.41.61150	OUTSIDE SERVICES-OTHE	08.23.2024 - TH HVAC - SR ENGI	152.50		
00150	Marin Color Service Inc.	02/14/2025	Regular	0.00	287.04	99248

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Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
S0731226	Invoice	01/22/2025	01.22.2025 - FH20 - PAINT SUPPLIES	0.00	142.45	
	45.41.63100	CAPITAL OUTLAY - CONST	01.22.2025 - FH20 - PAINT SUPP	142.45		
S0732513	Invoice	01/28/2025	01.28.2025 - FH20 - PAINT SUPPLIES	0.00	144.59	
	45.41.63100	CAPITAL OUTLAY - CONST	01.28.2025 - FH20 - PAINT SUPP	144.59		
00738	Marin County Registrar of Voters	02/14/2025	Regular	0.00	17,644.32	99249
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0014036	Invoice	02/11/2025	02.11.2025 - GENERAL ELECTION FEES - N	0.00	17,644.32	
	01.11.61102	OUTSIDE SVCS-ELECTION	02.11.2025 - GENERAL ELECTIO	17,644.32		
00121	Marin I J - 2072661 AD	02/14/2025	Regular	0.00	136.60	99250
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
0001436753	Invoice	01/31/2025	01.31.2025 - COLUMNS - ADU ORDINANC	0.00	136.60	
	01.18.61151	LEGAL NOTICES	01.31.2025 - COLUMNS - ADU O	136.60		
00029	Marin IT	02/14/2025	Regular	0.00	15,597.17	99251
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
2024-124550	Invoice	09/10/2024	09.10.2024 - AGREEMENT IT MGMT SUPP	0.00	5,026.67	
	42.21.61150	OUTSIDE SERVICES-OTHE	09.10.2024 - AGREEMENT IT M	5,026.67		
2025-126200	Invoice	02/04/2025	02.04.2025 - AGREEMENT MANAGED OFF	0.00	1,348.00	
	42.21.61150	OUTSIDE SERVICES-OTHE	02.04.2025 - AGREEMENT MAN	1,348.00		
2025-126206	Invoice	02/04/2025	02.04.2025 - AGMNT AUTOMATE & DEFE	0.00	2,502.50	
	42.21.61150	OUTSIDE SERVICES-OTHE	02.04.2025 - AGMNT AUTOMAT	2,502.50		
2025-126272	Invoice	02/11/2025	02.11.2025 - AGREEMENT HOSTED BACK	0.00	1,000.00	
	42.21.61150	OUTSIDE SERVICES-OTHE	02.11.2025 - AGREEMENT HOST	1,000.00		
2025-126273	Invoice	02/11/2025	02.11.2025 - AGREEMENT ONSITE SUPPO	0.00	5,720.00	
	42.21.61150	OUTSIDE SERVICES-OTHE	02.11.2025 - AGREEMENT ONSI	5,720.00		
03888	Marin Open Space Trust	02/14/2025	Regular	0.00	3,137.96	99252
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0014049	Invoice	01/29/2025	01.29.2025 - REFUND - PROP TAX PAID AP	0.00	3,137.96	
	01.21.61150	OUTSIDE SERVICES-OTHE	01.29.2025 - REFUND - PROP TA	3,137.96		
01036	Matrix HG Inc	02/14/2025	Regular	0.00	681.00	99253
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
183852	Invoice	01/30/2025	01.30.2025 - QRTLY PREVENTATIVE MAINT	0.00	681.00	
	41.41.61150	OUTSIDE SERVICES-OTHE	01.30.2025 - QRTLY PREVENTATI	681.00		
03368	Munselle Civil Engineering	02/14/2025	Regular	0.00	3,880.00	99254
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
43514	Invoice	12/31/2024	12.31.2024 - 3RD PARTY PLAN REVIEW - D	0.00	3,880.00	
	01.18.61150	OUTSIDE SERVICES-OTHE	12.31.2024 - 3RD PARTY PLAN R	3,880.00		
01346	Nerviani Paving Inc	02/14/2025	Regular	0.00	17,950.00	99255
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
7541	Invoice	09/30/2024	09.30.2024 - ASPHALT RPLCMNT - 42 HA	0.00	6,000.00	
	19.41.63109	UNPROGRAMMED RESUR	09.30.2024 - ASPHALT RPLCMNT	6,000.00		
7583	Invoice	01/08/2025	01.08.2025 - ASPHALT PATCHING - PROSP	0.00	950.00	
	19.41.63109	UNPROGRAMMED RESUR	01.08.2025 - ASPHALT PATCHIN	950.00		

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
7589	Invoice	01/16/2025	01.16.2025 - PAVING - SCENIC ROAD	0.00	11,000.00	
	19.41.63109	UNPROGRAMMED RESUR	01.16.2025 - PAVING - SCENIC R		11,000.00	
03809	Noll & Tam Architects	02/14/2025	Regular	0.00	670.00	99256
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
0061248	Invoice	01/23/2025	01.23.2025 - SA LIB MECH SYSTEM - DEC 2	0.00	670.00	
	41.41.63117	CONSTRUCTION - BUILDI	01.23.2025 - SA LIB MECH SYSTE		670.00	
03524	Northwest Cascade, Inc.	02/14/2025	Regular	0.00	989.49	99257
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
0554677551	Invoice	01/30/2025	01.30.2025 - UNIT RENTAL 01.30.25-02.06	0.00	989.49	
	45.41.61150	OUTSIDE SERVICES-OTHE	01.30.2025 - UNIT RENTAL 01.3		989.49	
03211	ODP Business Solutions LLC	02/14/2025	Regular	0.00	344.06	99258
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
410477509001	Invoice	02/06/2025	02.06.2025 - ADMIN - TONER	0.00	344.06	
	01.12.62000	OFFICE SUPPLIES	02.06.2025 - ADMIN - TONER		344.06	
03519	O'Neil Custom Bags	02/14/2025	Regular	0.00	6,427.17	99259
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
25041	Invoice	02/11/2025	02.11.2025 - TH STAFF CLOTHING	0.00	1,625.09	
	01.41.62200	DEPARTMENTAL SUPPLIE	02.11.2025 - TH STAFF CLOTHIN		1,625.09	
25042	Invoice	02/11/2025	02.11.2025 - DPW CLOTHING	0.00	4,802.08	
	01.81.62920	WORK CLOTHING	02.11.2025 - DPW CLOTHING		4,802.08	
03884	Pacific Mobile Structures, Inc.	02/14/2025	Regular	0.00	42,195.21	99260
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
INV-00423886	Invoice	01/09/2025	01.09.2025 - FH20 - LOCKING FREIGHT CO	0.00	408.37	
	45.41.63100	CAPITAL OUTLAY - CONST	01.09.2025 - FH20 - LOCKING FR		408.37	
INV-00428216	Invoice	02/01/2025	02.01.2025 - FH20 - CONTAINER RENTAL S	0.00	92.86	
	45.41.63100	CAPITAL OUTLAY - CONST	02.01.2025 - FH20 - CONTAINER		92.86	
INV-00428217	Invoice	02/01/2025	02.01.2025 - FH 20 - RENTAL OFFICE	0.00	5,571.75	
	45.41.63100	CAPITAL OUTLAY - CONST	02.01.2025 - FH 20 - RENTAL OF		5,571.75	
INV-00428724	Invoice	01/17/2025	01.17.2025 - FH20 - RENTALS & CUSTOM	0.00	23,333.31	
	45.41.63100	CAPITAL OUTLAY - CONST	01.17.2025 - FH20 - RENTALS &		23,333.31	
INV-00430155	Invoice	01/31/2025	01.31.2025 - STN 20 - INSTALLATION & RE	0.00	12,243.76	
	45.41.63100	CAPITAL OUTLAY - CONST	01.31.2025 - STN 20 - INSTALLAT		12,243.76	
INV-00430156	Invoice	02/01/2025	02.01.2025 - FH20 - ADA RENTALS	0.00	545.16	
	45.41.63100	CAPITAL OUTLAY - CONST	02.01.2025 - FH20 - ADA RENTA		545.16	
00165	Pacific Telemanagement Services - PTS	02/14/2025	Regular	0.00	93.00	99261
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
2137205	Invoice	01/23/2025	01.23.2025 - TH PAYPHONE - FEB 2025	0.00	93.00	
	01.42.61705	UTILITIES-TELEPHONE	01.23.2025 - TH PAYPHONE - FE		93.00	
03523	Parametrix, Inc	02/14/2025	Regular	0.00	3,521.05	99262
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
63809	Invoice	01/27/2025	01.27.2025 - SAN ANSELMO AVE/FERN AV	0.00	3,521.05	
	16.41.61150	OUTSIDE SERVICES-OTHE	01.27.2025 - SAN ANSELMO AV		3,521.05	
03397	Patrick O' Neill	02/14/2025	Regular	0.00	88,329.00	99263

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Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
145-CO2	Invoice	01/28/2025	01.28.2025 - CHG ORDR 2 - PRKSD PLYGR	0.00	3,135.00	
	15.81.63100	CONSTRUCTION	01.28.2025 - CHG ORDR 2 - PRK	3,135.00		
160	Invoice	01/27/2025	01.27.2025 - STN 20 - T&M CONSTRUCTIO	0.00	43,111.00	
	45.41.63100	CAPITAL OUTLAY - CONST	01.27.2025 - STN 20 - T&M CON	43,111.00		
161	Invoice	01/28/2025	01.28.2025 - SA HUB RETAINING WALLS	0.00	22,649.00	
	45.41.61150	OUTSIDE SERVICES-OTHE	01.28.2025 - SA HUB RETAINING	22,649.00		
163	Invoice	01/29/2025	01.29.2025 - MEMORIAL PK - ELECTRICAL	0.00	15,143.00	
	31.41.61150	OUTSIDE SERVICES-OTHE	01.29.2025 - MEMORIAL PK - EL	15,143.00		
165	Invoice	02/04/2025	02.04.2025 - SA LIBRARY - FLOOD GATES	0.00	4,291.00	
	41.41.61150	OUTSIDE SERVICES-OTHE	02.04.2025 - SA LIBRARY - FLOO	4,291.00		
00893	Perfect Timing Personnel Services, Inc.	02/14/2025	Regular	0.00	1,452.28	99264
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
54286	Invoice	02/10/2025	02.10.2025 - ADMIN SUPPORT - MARMO	0.00	1,452.28	
	01.82.60010	TEMPORARY HELP	02.10.2025 - ADMIN SUPPORT -	1,161.82		
	21.65.60010	TEMPORARY HELP	02.10.2025 - ADMIN SUPPORT -	290.46		
00558	Peterson	02/14/2025	Regular	0.00	3,196.65	99265
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
SW270060797	Invoice	01/23/2025	01.23.2025 - GENERATOR INSTALL	0.00	3,196.65	
	31.41.61150	OUTSIDE SERVICES-OTHE	01.23.2025 - GENERATOR INSTA	3,196.65		
03152	Precision Crane Service, Inc.	02/14/2025	Regular	0.00	9,292.00	99266
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
98428	Invoice	02/11/2025	02.11.2025 - CRANE OPRTN - EUC TREES R	0.00	9,292.00	
	01.81.61105	OUTSIDE SERVICES-TREES	02.11.2025 - CRANE OPRTN - EU	9,292.00		
03152	Precision Crane Service, Inc.	02/24/2025	Regular	0.00	-9,292.00	99266
01623	Quincy Engineering	02/14/2025	Regular	0.00	20,030.17	99267
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
14-S512.00-42	Invoice	10/25/2024	10.25.2025 - NOKOMIS AVE BRIDGE RPLC	0.00	1,865.71	
	15.41.63100	CONSTRUCTION	10.25.2025 - NOKOMIS AVE BRI	1,865.71		
14-S512.00-43	Invoice	11/26/2024	11.26.2024 - NOKOMIS AVE BRIDGE RPLC	0.00	6,344.96	
	15.41.63100	CONSTRUCTION	11.26.2024 - NOKOMIS AVE BRI	6,344.96		
14-S512.00-44	Invoice	12/31/2024	12.31.2024 - NOKOMIS BRIDGE RPLCMNT	0.00	1,363.16	
	15.41.63100	CONSTRUCTION	12.31.2024 - NOKOMIS BRIDGE	1,363.16		
15-S511.00-39	Invoice	10/25/2024	10.25.2024 - MADRONE BRIDGE RPLCME	0.00	2,826.00	
	15.41.63100	CONSTRUCTION	10.25.2024 - MADRONE BRIDGE	2,826.00		
15-S511.00-40	Invoice	11/26/2024	11.26.2024 - MADRONE BRIDGE RPLCMN	0.00	5,297.06	
	15.41.63100	CONSTRUCTION	11.26.2024 - MADRONE BRIDGE	5,297.06		
15-S511.00-41	Invoice	12/31/2024	12.31.2024 - MADRONE BRIDGE RPLCMN	0.00	2,333.28	
	15.41.63100	CONSTRUCTION	12.31.2024 - MADRONE BRIDGE	2,333.28		
00038	Rafael Lumber	02/14/2025	Regular	0.00	364.01	99268
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
76866	Invoice	12/02/2024	12.02.2024 - FH20 - DRYWALL TRUSS/HAR	0.00	37.61	
	45.41.63100	CAPITAL OUTLAY - CONST	12.02.2024 - FH20 - DRYWALL T	37.61		
76869	Invoice	12/02/2024	12.02.2024 - FH20 - TREE STAKES/LUMBE	0.00	99.37	
	45.41.63100	CAPITAL OUTLAY - CONST	12.02.2024 - FH20 - TREE STAKE	99.37		
76877	Invoice	12/02/2024	12.02.2024 - FH20 - FAST SET CONCRETE	0.00	26.05	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	45.41.63100 CAPITAL OUTLAY - CONST		12.02.2024 - FH20 - FAST SET C		26.05	
77047	Invoice	12/03/2024	12.03.2024 - FH20 - HARDWARE	0.00	29.72	
	45.41.63100 CAPITAL OUTLAY - CONST		12.03.2024 - FH20 - HARDWARE		29.72	
78405	Invoice	12/12/2024	12.12.2024 - FH20 - MISC HARDWARE	0.00	171.26	
	45.41.63100 CAPITAL OUTLAY - CONST		12.12.2024 - FH20 - MISC HARD		171.26	
03835	Ralph Wedge	02/14/2025	Regular	0.00	1,000.00	99269
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
Account Number	**Account Name**		**Item Description**	**Distribution Amount**		
INV0014045	Invoice	01/30/2025	01.30.2025 - ICC - CONSTR MTRL RVW/RE	0.00	1,000.00	
	15.41.63117 CONSTRUCTION - BUILDI		01.30.2025 - ICC - CONSTR MTR		1,000.00	
03889	Rozella Kennedy	02/14/2025	Regular	0.00	500.00	99270
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
Account Number	**Account Name**		**Item Description**	**Distribution Amount**		
INV0014048	Invoice	02/12/2025	02.12.2025 - VIRTUAL AUTHOR TALK 03/1	0.00	500.00	
	01.71.61132 OUTSIDE SVCS-PROGRAM		02.12.2025 - VIRTUAL AUTHOR		500.00	
03346	Sage Energy Consulting - NV5 Inc.	02/14/2025	Regular	0.00	1,413.75	99271
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
Account Number	**Account Name**		**Item Description**	**Distribution Amount**		
428711	Invoice	01/31/2025	01.31.2025 - MUNI RESILIENCY CENTER - J	0.00	1,413.75	
	90.41.61100 OUTSIDE SERVICES		01.31.2025 - MUNI RESILIENCY		1,413.75	
03882	Sam Saleh	02/14/2025	Regular	0.00	1,060.00	99272
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
Account Number	**Account Name**		**Item Description**	**Distribution Amount**		
WEB8519	Invoice	02/03/2025	02.03.2025 - REFUND - PRJCT WTHDRWN	0.00	1,060.00	
	01.00.48057 PLANNING FEES		02.03.2025 - REFUND - PRJCT W		1,060.00	
03882	Sam Saleh	02/24/2025	Regular	0.00	-1,060.00	99272
01885	SAN FRANCISCO OPERA GUILD	02/14/2025	Regular	0.00	300.00	99273
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
Account Number	**Account Name**		**Item Description**	**Distribution Amount**		
25-095	Invoice	02/13/2025	02.13.2025 - SING A STORY - DAS RHEIGO	0.00	300.00	
	01.71.61132 OUTSIDE SVCS-PROGRAM		02.13.2025 - SING A STORY - DA		300.00	
01563	SCA	02/14/2025	Regular	0.00	14,405.80	99274
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
Account Number	**Account Name**		**Item Description**	**Distribution Amount**		
25000104	Invoice	01/15/2025	01.15.2025 - RES STREET SWPR - JAN 202	0.00	14,405.80	
	01.42.61135 STREET SWEEPING		01.15.2025 - RES STREET SWPR -		14,405.80	
02936	SMITH'S PEST MANAGEMENT	02/14/2025	Regular	0.00	300.00	99275
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
Account Number	**Account Name**		**Item Description**	**Distribution Amount**		
330992	Invoice	01/28/2025	01.28.2025 - IMAGINATION PARK - MISC S	0.00	300.00	
	14.81.61150 OUTSIDE SERVICES-OTHE		01.28.2025 - IMAGINATION PAR		300.00	
03859	Springshare LLC	02/14/2025	Regular	0.00	1,099.00	99276
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
Account Number	**Account Name**		**Item Description**	**Distribution Amount**		
24-A2024-REISSU	Invoice	12/20/2024	12.20.2024 - REISSUE - LIBCAL 5/5/5 ANN	0.00	1,099.00	
	27.71.62200 DEPARTMENTAL SUPPLIE		12.20.2024 - REISSUE - LIBCAL 5		1,099.00	
00469	Stroupe Petroleum	02/14/2025	Regular	0.00	3,988.82	99277

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
i45752	Invoice	02/10/2025	02.10.2025 - GAS PUMP REPAIR	0.00	3,988.82	
	01.42.62988	VEHICLE-FUEL/OIL/TIRES	02.10.2025 - GAS PUMP REPAIR	3,988.82		
03880	Tarnoff Engineering Corporation	02/14/2025	Regular	0.00	8,225.00	99278
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
1933	Invoice	10/18/2024	10.18.2024 - STN 20 - KICKOFF/CAD/BIDDI	0.00	8,225.00	
	45.41.63100	CAPITAL OUTLAY - CONST	10.18.2024 - STN 20 - KICKOFF/	8,225.00		
03661	Tarrell Kullaway	02/14/2025	Regular	0.00	228.59	99279
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0014047	Invoice	02/12/2025	02.12.2025 - REIMB - CALCITIES ACADEM	0.00	228.59	
	01.11.61000	TRAINING	02.12.2025 - REIMB - CALCITIES	228.59		
00696	Town of Fairfax	02/14/2025	Regular	0.00	14,532.54	99280
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
1-2025-1231	Invoice	02/05/2025	02.05.2025 - CLIMATE ACTN COORD 09.23	0.00	14,532.54	
	90.41.61100	OUTSIDE SERVICES	02.05.2025 - CLIMATE ACTN CO	14,532.54		
00215	Transbay Lock	02/14/2025	Regular	0.00	34.09	99281
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
92823	Invoice	02/06/2025	02.06.2025 - DPW BACKUP KEYS	0.00	34.09	
	41.41.61150	OUTSIDE SERVICES-OTHE	02.06.2025 - DPW BACKUP KEYS	34.09		
01509	Tyler Business Forms	02/14/2025	Regular	0.00	1,004.20	99282
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
101646	Invoice	01/27/2025	01.27.2025 - LASER TOP CHECKS - TSA AP	0.00	1,004.20	
	01.12.62000	OFFICE SUPPLIES	01.27.2025 - LASER TOP CHECKS	1,004.20		
03677	Volstar, Inc.	02/14/2025	Regular	0.00	2,100.00	99283
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
26950	Invoice	01/31/2025	01.31.2025 - ANNUAL RENEWAL - PREMIE	0.00	2,100.00	
	01.12.61150	OUTSIDE SERVICES-OTHE	01.31.2025 - ANNUAL RENEWAL	2,100.00		
03596	West Marin Welding	02/14/2025	Regular	0.00	1,760.00	99284
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
55	Invoice	02/10/2025	02.10.2025 - STN 20 - WELDING FRAME	0.00	1,760.00	
	45.41.63100	CAPITAL OUTLAY - CONST	02.10.2025 - STN 20 - WELDING	1,760.00		
03454	Willdan Engineering	02/14/2025	Regular	0.00	17,853.75	99285
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
002-33682	Invoice	12/20/2024	12.20.2024 - BLDG/SAFETY PLAN CHECKS	0.00	10,057.50	
	01.41.61157	PLAN CHECKING	12.20.2024 - BLDG/SAFETY PLA	10,057.50		
002-34034	Invoice	01/27/2025	01.27.2025 - BLDG/SAFETY PLAN CHECKS	0.00	7,796.25	
	01.41.61157	PLAN CHECKING	01.27.2025 - BLDG & SAFETY PL	7,796.25		
02818	Yara Fraser	02/14/2025	Regular	0.00	260.00	99286

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
11	Invoice	02/05/2025	02.05.2025 - SATURDAY STORYTIME SUB	0.00	260.00	
	01.71.61132	OUTSIDE SVCS-PROGRAM	02.05.2025 - SATURDAY STORYTI	260.00		
03885	Yoav Schlesinger	02/14/2025	Regular	0.00	1,456.42	99287
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0014030	Invoice	02/07/2025	02.07.2025 - REIMB - NEW MAYORS/COU	0.00	1,456.42	
	01.11.61000	TRAINING	02.07.2025 - REIMB - NEW MAY	1,456.42		
00283	1on1 Premier Sports Academy	02/18/2025	Regular	0.00	10,721.75	99288
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0014052	Invoice	02/10/2025	02.10.2025 - COED ROOKIE BASKETBALL -	0.00	10,721.75	
	21.61.61161	BASKETBALL EXPENSES	02.10.2025 - COED ROOKIE BAS	10,721.75		
02411	23 ELEPHANTS THEATRE COMPANY	02/18/2025	Regular	0.00	7,378.00	99289
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
WINTER 2025-2	Invoice	02/18/2025	02.18.2025 - WINTER 2025 - PAYMENT 2	0.00	7,378.00	
	21.62.61175	KIDS CULTURE SERVICES	02.18.2025 - WINTER 2025 - PAY	7,378.00		
03354	Arlette Castellanos	02/18/2025	Regular	0.00	1,537.20	99290
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
02182025	Invoice	02/18/2025	02.18.2025 - WINTER 2025 - WT SPANISH	0.00	1,537.20	
	21.63.61180	AFTER SCHOOL ENRICHM	02.18.2025 - WINTER 2025 - WT	1,537.20		
00533	Davis Sign Company	02/18/2025	Regular	0.00	349.60	99291
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
39323	Invoice	02/07/2025	02.07.2025 - REC DEPT BANNER	0.00	349.60	
	21.65.61905	PROMOTION/MARKETIN	02.07.2025 - REC DEPT BANNER	349.60		
03546	Folger Graphics, Inc	02/18/2025	Regular	0.00	8,088.48	99292
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
142725	Invoice	02/18/2025	02.18.2025 - SUMMER 2025 BROCHURE	0.00	8,088.48	
	21.65.62004	PROGRAM BROCHURE &	02.18.2025 - SUMMER 2025 BR	8,088.48		
00113	Juan Olsen Sanchez	02/18/2025	Regular	0.00	10,000.00	99293
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
WINTER 2025-3	Invoice	02/18/2025	02.18.2025 - GYMNASTICS WINTER 2025 -	0.00	10,000.00	
	21.61.61167	TUMBLING SERVICES	02.18.2025 - GYMNASTICS WIN	10,000.00		
03655	MarinChess LLC	02/18/2025	Regular	0.00	3,076.85	99294
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
02182025-2	Invoice	02/18/2025	02.18.2025 - WINTER 2025 - CHESS BS/HV	0.00	3,076.85	
	21.63.61180	AFTER SCHOOL ENRICHM	02.18.2025 - WINTER 2025 - CH	3,076.85		
03673	Saor Eire Stetler	02/18/2025	Regular	0.00	225.00	99295
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
205	Invoice	02/10/2025	02.10.2025 - SOFTBALL TRAINING - FEB 2	0.00	225.00	
	21.61.61165	SOFTBALL SERVICES	02.10.2025 - SOFTBALL TRAININ	225.00		
03853	Dana V. Beck	02/24/2025	Regular	0.00	25,350.00	99296

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
Group Billing 2	Invoice	01/31/2025	01.31.2025 - FH20 - PRJCT MGMT GROUP	0.00	25,350.00	
	45.41.63100	CAPITAL OUTLAY - CONST	01.31.2025 - FH20 - PRJCT MG	25,350.00		
01102	Central Marin Police Authority	02/03/2025	Bank Draft	0.00	456,205.75	DFT05825
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
INV0013855	Invoice	02/03/2025	02.03.2025 - CMPA MEMBER CONTRIBUTI	0.00	456,205.75	
	01.30.61199	POLICE SERVICES CONTR	02.03.2025 - CMPA MEMBER C	456,205.75		
00391	Verizon Wireless	02/01/2025	Bank Draft	0.00	1,151.32	DFT05854
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
6103464281	Invoice	01/12/2025	01.12.2025 - CELLULAR - 12.13.24-01.12.2	0.00	1,151.32	
	01.12.61705	UTILITIES-TELEPHONE	01.12.2025 - WIRELESS - 12.13.2	51.69		
	01.41.61705	UTILITIES-TELEPHONE	01.12.2025 - WIRELESS - 12.13.2	732.83		
	01.42.61705	UTILITIES-TELEPHONE	01.12.2025 - WIRELESS - 12.13.2	263.42		
	21.63.61179	PARKSIDE SERVICES	01.12.2025 - WIRELESS - 12.13.2	51.69		
	21.63.61187	ROBSON AFTER SCHOOL	01.12.2025 - WIRELESS - 12.13.2	51.69		
00362	Town of San Anselmo	02/07/2025	Bank Draft	0.00	301,585.65	DFT05882
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
INV0014029	Invoice	02/07/2025	2-15-2025 TSA To Fund Payroll	0.00	301,585.65	
	01.00.20299	PAYROLL PAYABLE	2-15-2025 TSA To Fund Payroll	218,294.41		
	01.00.20299	PAYROLL PAYABLE	2-15-2025 TSA To Fund Payroll	3,584.64		
	01.00.20299	PAYROLL PAYABLE	2-15-2025 TSA To Fund Payroll	425.24		
	01.00.20299	PAYROLL PAYABLE	2-15-2025 TSA To Fund Payroll	-1,224.86		
	15.00.20299	PAYROLL PAYABLE	2-15-2025 TSA To Fund Payroll	10,703.74		
	15.00.20299	PAYROLL PAYABLE	2-15-2025 TSA To Fund Payroll	-41.25		
	19.00.20299	PAYROLL PAYABLE	2-15-2025 TSA To Fund Payroll	12,658.30		
	21.00.20299	PAYROLL PAYABLE	2-15-2025 TSA To Fund Payroll	43,708.68		
	27.00.20299	PAYROLL PAYABLE	2-15-2025 TSA To Fund Payroll	13,476.75		
00128	Pacific Gas & Electric	02/10/2025	Bank Draft	0.00	266.60	DFT05886
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
717-02102025	Invoice	02/10/2025	717 - CORPYARD UTILITIES - 01.04.25-02.0	0.00	266.60	
	41.41.61701	UTILITIES	717 - CORPYARD UTILITIES - 01.	266.60		
00072	Comcast	02/05/2025	Bank Draft	0.00	162.20	DFT05887
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
426-02052025	Invoice	02/05/2025	426 - CREEK CAMERA - 02.14.25-03.13.25	0.00	162.20	
	42.21.61150	OUTSIDE SERVICES-OTHE	426 - CREEK CAMERA - 02.14.25	162.20		
00128	Pacific Gas & Electric	02/11/2025	Bank Draft	0.00	594.25	DFT05889
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
355-02112025	Invoice	02/11/2025	355 - CORPYARD UTILITIES - 01.03.2025-0	0.00	594.25	
	41.41.61701	UTILITIES	355 - CORPYARD UTILITIES - 01.	594.25		
00362	Town of San Anselmo	02/24/2025	Bank Draft	0.00	239,625.75	DFT05910

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0014071	Invoice	02/24/2025	2-28-2025 TSA To Fund Payroll	0.00	239,625.75	
	01.00.20299	PAYROLL PAYABLE	2-28-2025 TSA To Fund Payroll	172,502.75		
	01.00.20299	PAYROLL PAYABLE	2-28-2025 TSA To Fund Payroll	3,584.64		
	01.00.20299	PAYROLL PAYABLE	2-28-2025 TSA To Fund Payroll	425.24		
	01.00.20299	PAYROLL PAYABLE	2-28-2025 TSA To Fund Payroll	-1,224.86		
	15.00.20299	PAYROLL PAYABLE	2-28-2025 TSA To Fund Payroll	9,014.54		
	15.00.20299	PAYROLL PAYABLE	2-28-2025 TSA To Fund Payroll	-41.25		
	19.00.20299	PAYROLL PAYABLE	2-28-2025 TSA To Fund Payroll	11,315.54		
	21.00.20299	PAYROLL PAYABLE	2-28-2025 TSA To Fund Payroll	34,441.88		
	27.00.20299	PAYROLL PAYABLE	2-28-2025 TSA To Fund Payroll	9,479.44		
	60.00.20299	PAYROLL PAYABLE	2-28-2025 TSA To Fund Payroll	127.83		

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	397	190	0.00	846,510.43
Manual Checks	0	0	0.00	0.00
Voided Checks	0	11	0.00	-16,296.00
Bank Drafts	7	7	0.00	999,591.52
EFT's	0	0	0.00	0.00
	404	**208**	**0.00**	**1,829,805.95**

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All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	397	190	0.00	846,510.43
Manual Checks	0	0	0.00	0.00
Voided Checks	0	11	0.00	-16,296.00
Bank Drafts	7	7	0.00	999,591.52
EFT's	0	0	0.00	0.00
	404	**208**	**0.00**	**1,829,805.95**

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH - OPERATING	2/2025	1,829,805.95
			1,829,805.95

STAFF REPORT

TOWN OF SAN ANSELMO Item #: 1.3

MEETING DATE: 3/11/25

AGENDA TITLE: Financial Report on Recreation Fund

FROM: Mattie O'Grady – Director of Community Services

RECOMMENDATION: That Town Council reviews the Recreation Fund revenue and expenditure report for the period ending February 28, 2025.

BACKGROUND

The Recreation Department offers a wide variety of fee-based programs throughout the fiscal year including sports programs and leagues, youth and adult classes, and childcare and camps. Additional revenue is generated through facility rentals and administrative fees.

DISCUSSION/ANALYSIS

As of February 28, 2025, 67% of the fiscal year has elapsed and the Recreation Fund is listed at 80% of projected revenues and 60% of projected expenditures.

You will also find attached the capital outlay budget for the department, in addition to the Recreation Fund revenue and expenditure report.

For future historical comparison purposes, staff has developed the following table:

FY		Revenue				Expenditures				Rev Over/(Under) Exp	
		Budget	Actual	%		Budget	Actual	%		$$	%
2024-25		**2,210,355**	**1,759,483**	**80%**		**2,210,355**	**1,335,629**	**60%**		**423,854**	**19%**
2023-24		**1,984,971**	**1,574,195**	**79%**		**1,984,971**	**1,315,895**	**66%**		**258,299**	**13%**
2022-23		1,875,414	1,906,138	102%		1,848,926	1,309,682	71%		596,457	32%
2021-22		1,348,625	1,908,595	142%		1,507,369	1,211,017	80%		697,578	52%
2020-21		1,408,125	957,660	68%		1,550,947	857,385	55%		100,274	7%
2019-20		1,627,269	1,603,491	99%		1,676,763	1,270,916	76%		332,575	20%
2018-19		1,510,604	1,586,775	105%		1,591,144	1,047,174	66%		539,601	36%
2017-18		1,514,000	1,402,029	93%		1,644,385	1,037,903	63%		364,126	24%
2016-17		1,384,325	1,401,167	101%		1,500,570	1,023,908	68%		377,259	27.3%
2015-16		1,246,689	1,250,450	100%		1,356,689	1,068,959	79%		181,492	14.6%

Attachment 1 - Revenue & Expenditure Report FY 2024-25: Recreation Fund as of 2/28/2025.
Attachment 2 – Capital Outlay Report FY 2024-25 as of 2/28/25



Town of San Anselmo

Budget Report

Group Summary

For Fiscal: 2024-2025 Period Ending: 02/28/2025

SubCategory	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Department: 00 - UNDESIGNATED						
670 - TRANSFERS OUT	33,899.00	33,899.00	0.00	33,899.00	0.00	0.00%
Department: 00 - UNDESIGNATED Total:	**33,899.00**	**33,899.00**	**0.00**	**33,899.00**	**0.00**	**0.00%**
Department: 61 - SPORTS						
480 - FEES FOR SERVICES	568,375.00	568,375.00	26,594.40	535,064.57	-33,310.43	5.86%
600 - SALARIES AND WAGES	30,000.00	30,000.00	1,020.00	17,277.00	12,723.00	42.41%
602 - EMPLOYEE BENEFITS	2,295.00	2,295.00	78.04	1,321.72	973.28	42.41%
611 - OUTSIDE SERVICES	222,650.00	222,650.00	32,896.75	139,083.30	83,566.70	37.53%
629 - MISCELLANEOUS	54,500.00	54,500.00	16,174.81	33,559.57	20,940.43	38.42%
Department: 61 - SPORTS Surplus (Deficit):	**258,930.00**	**258,930.00**	**-23,575.20**	**343,822.98**	**84,892.98**	**-32.79%**
Department: 62 - CULTURE						
480 - FEES FOR SERVICES	177,860.00	177,860.00	4,070.00	125,915.50	-51,944.50	29.21%
611 - OUTSIDE SERVICES	124,300.00	124,300.00	10,806.30	69,396.69	54,903.31	44.17%
629 - MISCELLANEOUS	3,500.00	3,500.00	0.00	279.72	3,220.28	92.01%
Department: 62 - CULTURE Surplus (Deficit):	**50,060.00**	**50,060.00**	**-6,736.30**	**56,239.09**	**6,179.09**	**-12.34%**
Department: 63 - CHILD CARE						
480 - FEES FOR SERVICES	1,408,120.00	1,408,120.00	109,971.25	1,050,649.14	-357,470.86	25.39%
600 - SALARIES AND WAGES	521,439.76	521,439.76	43,924.65	376,062.59	145,377.17	27.88%
601 - RETIREMENT	28,941.04	28,941.04	2,478.24	18,880.99	10,060.05	34.76%
602 - EMPLOYEE BENEFITS	117,494.32	117,494.32	9,399.88	73,540.43	43,953.89	37.41%
611 - OUTSIDE SERVICES	426,200.00	426,200.00	4,614.05	201,653.30	224,546.70	52.69%
622 - DEPARTMENT SUPPLIES	4,500.00	4,500.00	0.00	1,136.30	3,363.70	74.75%
629 - MISCELLANEOUS	37,600.00	37,600.00	0.00	25,638.83	11,961.17	31.81%
Department: 63 - CHILD CARE Surplus (Deficit):	**271,944.88**	**271,944.88**	**49,554.43**	**353,736.70**	**81,791.82**	**-30.08%**
Department: 64 - EVENTS AND OTHER						
480 - FEES FOR SERVICES	29,000.00	29,000.00	1,196.00	34,445.00	5,445.00	18.78%
611 - OUTSIDE SERVICES	15,000.00	15,000.00	0.00	1,110.26	13,889.74	92.60%
629 - MISCELLANEOUS	0.00	0.00	0.00	29.99	-29.99	0.00%
Department: 64 - EVENTS AND OTHER Surplus (Deficit):	**14,000.00**	**14,000.00**	**1,196.00**	**33,304.75**	**19,304.75**	**-137.89%**
Department: 65 - PROGRAM ADMINISTRATION						
480 - FEES FOR SERVICES	27,000.00	27,000.00	868.00	13,409.00	-13,591.00	50.34%
600 - SALARIES AND WAGES	320,106.91	320,106.91	16,181.20	183,387.37	136,719.54	42.71%
601 - RETIREMENT	34,948.82	34,948.82	1,632.08	18,437.54	16,511.28	47.24%
602 - EMPLOYEE BENEFITS	62,562.69	62,562.69	4,017.39	50,786.57	11,776.12	18.82%
610 - TRAINING	8,000.00	8,000.00	0.00	2,114.13	5,885.87	73.57%
611 - OUTSIDE SERVICES	114,500.00	114,500.00	111.00	39,636.19	74,863.81	65.38%
613 - PUBLICATION / DUES	1,200.00	1,200.00	0.00	386.21	813.79	67.82%
614 - MAINTENANCE	900.00	900.00	0.00	0.00	900.00	100.00%
615 - BUILDING MAINTENANCE	200.00	200.00	0.00	150.00	50.00	25.00%
617 - UTILITIES	13,000.00	13,000.00	0.00	7,988.56	5,011.44	38.55%
618 - HIRING	800.00	800.00	582.00	5,694.64	-4,894.64	-611.83%
619 - MISCELLANEOUS	817.46	817.46	349.60	1,836.48	-1,019.02	-124.66%
620 - OFFICE SUPPLIES	25,000.00	25,000.00	8,088.48	29,671.29	-4,671.29	-18.69%
622 - DEPARTMENT SUPPLIES	6,000.00	6,000.00	0.00	2,670.39	3,329.61	55.49%
Department: 65 - PROGRAM ADMINISTRATION Surplus (Deficit):	**-561,035.88**	**-561,035.88**	**-30,093.75**	**-329,350.37**	**231,685.51**	**41.30%**
Report Surplus (Deficit):	**0.00**	**0.00**	**-9,654.82**	**423,854.15**	**423,854.15**	**0.00%**

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
21 - RECREATION	0.00	0.00	-9,654.82	423,854.15	423,854.15
Report Surplus (Deficit):	**0.00**	**0.00**	**-9,654.82**	**423,854.15**	**423,854.15**

Town of San Anselmo

Budget Report

Account Summary

For Fiscal: 2024-2025 Period Ending: 02/28/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 21 - RECREATION							
Expense							
SubCategory: 631 - CAPITAL OUTLAY - CONSTRUCTION							
21.65.63100	CAPITAL OUTLAY - CONSTRUCTION	450,000.00	450,000.00	0.00	201,852.58	248,147.42	55.14 %
SubCategory: 631 - CAPITAL OUTLAY - CONSTRUCTION Total:		**450,000.00**	**450,000.00**	**0.00**	**201,852.58**	**248,147.42**	**55.14%**
Expense Total:		**450,000.00**	**450,000.00**	**0.00**	**201,852.58**	**248,147.42**	**55.14%**
Fund: 21 - RECREATION Total:		**450,000.00**	**450,000.00**	**0.00**	**201,852.58**	**248,147.42**	**55.14%**
Report Total:		**450,000.00**	**450,000.00**	**0.00**	**201,852.58**	**248,147.42**	**55.14%**

Group Summary

SubCategory	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 21 - RECREATION						
Expense						
631 - CAPITAL OUTLAY - CONSTRUCTION	450,000.00	450,000.00	0.00	201,852.58	248,147.42	55.14%
Expense Total:	**450,000.00**	**450,000.00**	**0.00**	**201,852.58**	**248,147.42**	**55.14%**
Fund: 21 - RECREATION Total:	**450,000.00**	**450,000.00**	**0.00**	**201,852.58**	**248,147.42**	**55.14%**
Report Total:	**450,000.00**	**450,000.00**	**0.00**	**201,852.58**	**248,147.42**	**55.14%**

Fund Summary

Fund		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
21 - RECREATION		450,000.00	450,000.00	0.00	201,852.58	248,147.42	55.14%
	Report Total:	**450,000.00**	**450,000.00**	**0.00**	**201,852.58**	**248,147.42**	**55.14%**

STAFF REPORT

TOWN OF SAN ANSELMO Item #: 1.4

MEETING DATE: March 11, 2025

AGENDA TITLE: Accept the Resignation of Ford Greene from the Bicycle / Pedestrian Advisory Committee

FROM: Serge Avila, Town Clerk

RECOMMENDATION: For the Council to accept the resignation of Ford Greene and direct staff to recruit to fill the vacant position.

BACKGROUNG:

On February 5, 2025, Town staff received written notice from Ford Greene resigning from his position on the Bicycle/ Pedestrian Advisory Committee (see Attachment 1). His service on the Bicycle/ Pedestrian Advisory Committee is greatly appreciated, and he has been an asset during her time on the committee.

With Ford's resignation, the Council may direct staff to begin recruiting for the position.

FISCAL IMPACT

None.

CEQA AND CLIMATE ACTION PLAN CONSISTENCY

Conducting interviews is not defined as a project under CEQA (Section 15378 CEQA Guidelines).

ATTACHMENTS

Attachment 1- Ford Greene Resignation Email

From: fordgreene@

Sent: Wednesday, February 5, 2025 12:43 PM
To: Scott Schneider <sschneider@sananselmo.gov>;

Subject: RE: BPAC Meeting - Wednesday February 5, 2024 - 6:30 pm

CAUTION: External Sender

Scott:

Effective immediately I hereby resign from BPAC. With my current health issues I do not have the bandwidth to participate the way I would like to.

Ford Greene

STAFF REPORT

TOWN OF SAN ANSELMO Item #: 1.5

MEETING DATE: March 11, 2025

AGENDA TITLE: Adopt Ordinance of the Town of San Anselmo Amending Title 10 "Planning and Zoning", Chapter 6 "Accessory Dwelling Units"; and associated CEQA Exemption Finding

FROM: Planning Department

RECOMMENDATION: Adopt the attached Ordinance entitled, "An Ordinance of the Town Council of the Town of San Anselmo Adopting Amendments to Title 10 "Planning and Zoning", Chapter 6 "Accessory Dwelling Units"; and Associated CEQA Exemption Findings."

BACKGROUND/DISCUSSION

On February 25, 2025, the Town Council conducted a public hearing for consideration of proposed amendments to the Zoning Ordinance to align the Town's Accessory Dwelling Unit (ADU) regulations with recent changes in State law. Following the hearing, the four present members of the Town Council voted to conduct the first reading of the proposed Ordinance (see **Attachment 1**). The purpose of this consent calendar agenda item is to conduct a second reading to adopt the attached Ordinance to allow text amendments to Title 10 "Planning and Zoning", Chapter 6 "Accessory Dwelling Units.

FISCAL IMPACT

There are no new fiscal impacts.

PUBLIC COMMENT

A public comment letter was received on January 29, 2025, identifying concerns with alignment between the proposed Ordinance and State law. The comment letter and Town response are listed in the February 25, 2025 Town Council Item 2.1 Staff Report (see **Attachment 2**).

GENERAL PLAN CONSISTENCY

The proposed Ordinance Amendments are consistent with the General Plan because the General Plan Housing Element promotes the use of ADUs and JADUs for housing.

CEQA AND CLIMATE ACTION PLAN CONSISTENCY

The proposed Ordinance Amendments are exempt from the California Environmental Quality Act ("CEQA") pursuant to Public Resources Code section 21080.17, which exempts the local adoption of ordinances regarding second units in single or multi-

family residential zones, and CEQA Guideline section 15301 involving the minor alteration of existing residences involving negligible or no expansion of use beyond that already in existence. The Ordinance Amendments are also exempt from CEQA pursuant to CEQA Guidelines section 15061(b)(3) because it can be seen with certainty that there is no possibility they would have a significant effect on the environment. The Ordinance makes no or minimal changes to land uses, development intensities, or the rate at which development is expected to occur.

ATTACHMENT

Attachment 1 - Ordinance
Attachment 2 - February 25, 2025 Town Council Item 2.1 Staff Report

ORDINANCE NO.

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF SAN ANSELMO ADOPTING AMENDMENTS TO TITLE 10 "PLANNING AND ZONING", CHAPTER 6 "ACCESSORY DWELLING UNITS"; AND ASSOCIATED CEQA EXEMPTION FINDINGS

WHEREAS, beginning in 2017 in response to the State's housing crisis, the State of California adopted a series of State laws encouraging the development of Accessory Dwelling Units ("ADUs") and Junior Accessory Dwelling Units ("JADUs") by reducing local control over these projects; and

WHEREAS, recent amendments to State ADU/JADU law become effective January 1, 2025 and the Town desires to update its local ADU/JADU Ordinance in order to comply with said State law; and

WHEREAS, the California Department of Housing and Community Development (HCD) released an updated version of the Accessory Dwelling Unit Handbook in January 2025 to guide local jurisdictions in the implementation of State housing law; and

WHEREAS, the Planning Commission desires to amend the Town's ADU regulations, Title 10, Chapter 6 "Accessory Dwelling Units" to comply with State law and make certain clarification changes ("Ordinance Amendments"); and

WHEREAS, the Planning Commission is responsible for providing recommendations to the Town Council for proposed amendments to the Town's Zoning Code pursuant to Government Code section 65853 et seq.; and

WHEREAS, Ordinance Amendments are exempt from the California Environmental Quality Act ("CEQA") pursuant to Public Resources Code section 21080.17, which exempts the local adoption of ordinances regarding second units in single or multi-family residential zones, and CEQA Guideline section 15301 involving the minor alteration of existing residences involving negligible or no expansion of use beyond that already in existence; and pursuant to CEQA Guidelines section 15061(b)(3) because it can be seen with certainty that there is no possibility they would have a significant effect on the environment; the amendments make no or minimal changes to land uses, development intensities, or the rate at which development is expected to occur; and

WHEREAS, the adoption of the proposed Ordinance Amendments are the public interest and consistent with the Town's General Plan Housing Element, which encourages the development of ADUs and JADUs; and

WHEREAS, the Planning Commission held a duly noticed public hearing on February 3, 2025 to consider the Ordinance Amendments to the Town Municipal Code.

WHEREAS, the Town Council held a duly noticed public hearing on February 25, 2025, to consider the Planning Commission recommendation and introduce the draft Ordinance; and

NOW, THEREFORE, THE TOWN COUNCIL OF THE TOWN OF SAN ANSELMO DOES ORDAIN AS FOLLOWS:

SECTION 1: The above recitals are true and correct and are incorporated as findings herein.

SECTION 2: The Zoning Ordinance Amendments are hereby adopted as set forth in **Exhibit "A"** attached hereto.

SECTION 3: Severability. The Town Council hereby declares every section, paragraph, sentence, clause, and phrase is severable. If any section, paragraph, sentence, clause or phrase of these ordinance amendments are for any reason found to be invalid or unconstitutional, such invalidity, or unconstitutionality shall not affect the validity or constitutionality of the remaining sections, paragraphs, sentences, clauses or phrases.

SECTION 4: Effective Date. This Ordinance Amendment shall go into effect thirty (30) days from its adoption and shall be posted or published as required by State law.

THE FOREGOING ORDINANCE was introduced at a regular meeting of the San Anselmo Town Council on February 25, 2025 and was adopted at a regular meeting of the San Anselmo Town Council on March 11, 2025, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:
RECUSED:

APPROVED:_____
Tarrell Kullaway, Mayor

ATTEST:_____
Serge Avila, Town Clerk

Exhibit List:

A. Zoning Code Amendments

EXHIBIT "A"
Zoning Code Amendments

Article 1. – Accessory Dwelling Units and Junior Accessory Dwelling Units Purpose, Definitions, Permit Requirement and Exemption.

10-6.101 – Purpose. The purpose of this chapter is to provide for the creation and regulation of accessory dwelling units (ADUs) and junior accessory units (JADUs) in a manner consistent with State law.

10-6.102 – Definitions. For the purposes of this chapter the following definitions apply:

"Accessory dwelling unit" or "ADU" means an attached or a detached residential dwelling unit that provides complete independent living facilities for 1 or more persons and is located on the same lot as the proposed or existing primary residence. It shall include permanent provisions for living, sleeping, eating, cooking, and sanitation. An accessory dwelling unit also includes an efficiency unit, as defined in Section 17958.1 of the Health and Safety Code, and a manufactured home, as defined in Section 18007 of the Health and Safety Code.

"Accessory structure" means a structure that is accessory and incidental to a dwelling located on the same lot.

"Attached Accessory Dwelling Unit" or "Attached ADU" means an ADU that shares a common wall with the primary dwelling unit on the lot either by being constructed as a physical expansion (addition) to the primary dwelling unit, conversion of an existing attached garage to the primary dwelling unit, or construction of a basement underneath an existing primary dwelling unit.

"Detached Accessory Dwelling Unit" or "Detached ADU" means an ADU that is constructed as a separate structure from the primary dwelling unit on the lot of by the conversion (full or partial) of an existing detached accessory structure into an ADU.

"Efficiency kitchen" shall have the same meaning as defined in State law and means a cooking facility with appliances and a food preparation counter and storage cabinets that are of reasonable size in relation to the unit.

"Efficiency unit" shall have the same meaning as defined in California Health and Safety Code section 17958.1, as amended from time to time and means a unit with a minimum floor area of 150 square feet.

"Junior Accessory Dwelling Unit" or "JADU" shall have the same meaning as defined in State law and means a unit located entirely within an existing or proposed single-family residence that is no more than 500 square feet, includes an efficiency kitchen, and includes

either its own separate sanitation facilities or shares sanitation facilities with the existing or proposed single-family residence.

"Livable space" means a space in a dwelling intended for human habitation, including living, sleeping, eating, cooking, or sanitation.

"Living area" shall have the same meaning as defined in State law and means the interior habitable area of a dwelling unit including basements and attics, but does not include a garage or an accessory structure.

"Multifamily dwelling" means a structure with two or more attached dwellings on a single lot.

"Nonconforming zoning condition" shall have the same meaning as defined in State law and means a physical improvement on a property that does not conform with current zoning standards.

"Objective standards" shall have the same meaning as defined in State law and means standards that involve no personal or subjective judgment by a public official and are uniformly verifiable by reference to an external and uniform benchmark or criterion available and knowable by both the development applicant or proponent and the public official prior to submittal.

"Passageway" shall have the same meaning as defined in State law and means a pathway that is unobstructed clear to the sky and extends from a street to one entrance of the ADU.

"Proposed dwelling" shall have the same meaning as defined in State law and includes a dwelling that is the subject of a permit application that meets the requirements for permitting.

"Public transit" shall have the same meaning as defined in State law and means a location, including, but not limited to, a bus stop or train station, where the public may access buses, trains, subways, and/or other forms of transportation that charge set fares, run on fixed routes, and are available to the public.

"Tandem parking" shall have the same meaning as defined in State law and means 2 or more automobiles are parked on a driveway or in any other location on a lot, lined up behind one another.

10-6.103– ADU and JADU Approvals.

a. ADU Permit. Unless exempt from an ADU Permit pursuant to Section 10-6.103(c) of this chapter, an ADU must receive an ADU permit in compliance with the standards and requirements set forth in this chapter.

b. ADUs are permitted on single and multi-family zoned lots, and JADUs are permitted in single-family zoned lots.
c. Exemptions from ADU Permit. The Town shall ministerially approve a building permit application for an ADU and/or JADU, and no ADU permit shall be required to create any of the following. Projects exempt from an ADU permit under this section shall remain subject to other applicable construction-related permit requirements including but not limited to building and grading permits, and all applicable fire code requirements.
    1. Interior on Single-Family Lot. One ADU and/or one JADU if the unit(s) is:
        A. Within the proposed or existing space of a single-family dwelling or an existing accessory structure, plus an additional 150 square feet if required to accommodate ingress and egress;
        B. Has exterior access from the proposed or existing single-family dwelling; and
        C. Has side and rear yard setbacks sufficient for fire safety as determined by the Ross Valley Fire Department.
        D. If a JADU, the unit complies with the requirements of California State law.
    2. Detached on Single-Family Lot. One newly constructed detached ADU that is up to 800 square feet of floor area, with minimum 4-foot side and rear yard setbacks, in compliance with the height limitations as provided in section 10-6.301(b) of this chapter, on a lot with a proposed or existing single-family dwelling. The ADU may be combined with a JADU located on the same lot.
    3. ADUs on Interior of Multifamily Dwelling. Multiple ADUs within the portions of existing multifamily dwelling structures that are not used as livable space, including but not limited to, storage rooms, boiler rooms, passageways, attics, basements, or garages, if each unit complies with State building standards for dwellings. At least one ADU within an existing or proposed multifamily dwelling and up to 25% of the number of existing permitted multifamily dwelling units rounded down to the nearest whole number shall be allowed.
    4. Detached ADUs on Multifamily Lot.
        A.
            i. Multiple ADUs, not to exceed the number specified in clause (ii) or (iii) herein as applicable, located on a lot that has an existing or proposed multifamily dwelling, but are detached from that multifamily dwelling in compliance with the height limitations as provided in section 10-6.301(b) of this chapter, and side and rear yard setbacks of no more than 4 feet.
            ii. On a lot with an existing multifamily dwelling, not more than eight (8) detached ADUs. However, the number of ADUs allowable pursuant to this clause shall not exceed the number of existing units on the lot.
            iii. On a lot with a proposed multifamily dwelling, not more than two (2) detached ADUs.
        B. If the existing multifamily dwelling has a rear or side yard setback of less than 4 feet, no modification to the existing multifamily dwelling shall be required as a condition of approving the ADU application if the ADU satisfies the requirements of this subparagraph.

Article 2. – Procedures and General Requirements.

10-6.201 – Permit Application and Procedures. The following requirements apply to all ADUs and JADUs applications:

a. Application and Review. An application for an ADU permit shall contain such information as reasonably requested by the Town Planning and Building Departments accompanied by the appropriate fee. In addition to the ADU permit, the applicant shall obtain all other required permits including but not limited to a building permit or a grading permit.
b. Ministerial Review. A permit application for an ADU and/or a JADU shall be considered and approved ministerially without discretionary review or a public hearing. The decision shall not be subject to an administrative appeal.
c. Review Timing and Contents. The Town shall approve or deny the application to create an ADU or JADU within 60 days from the date of receipt of a completed application if there is an existing single-family or multifamily dwelling on the lot. If the application to create an ADU or JADU is submitted with a permit application to create a new single-family or multifamily dwelling on the lot, the Town may delay approving or denying the application for the ADU and/or the JADU until the Town approves or denies on the permit application to create the new single-family dwelling; but the application to create the ADU or JADU must be considered without discretionary review or hearing. If the applicant requests a delay, the 60-day time period shall be tolled for the period of the delay. If the Town has not approved or denied the completed application within 60 days, the application shall be deemed approved. If an application for an ADU or JADU is denied, the Town shall return in writing a full set of comments to the applicant with a list of items that are defective or deficient and a description of how the application can be remedied by the applicant.

10-6.202 – General Requirements for ADUs and JADUs. Unless otherwise provided for in this chapter, the following requirements apply to all ADUs and JADUs that are approved with either an ADU permit pursuant to Section 10-6.103(a) of this chapter or exempt from an ADU permit pursuant to Section 10-6.103(c) of this chapter.

a. Number of Units and Zoning District. One ADU is allowed on any parcel in a single-family residential or multifamily zoning district with a primary dwelling unit unless otherwise prohibited by local or State law.
b. Owner Occupancy.
    1. All ADUs permitted before January 1, 2020 are subject to the owner-occupancy requirement that was in place when the ADU was created.
    2. An ADU permitted on or after January 1, 2020 is not subject to any owner-occupancy requirement.
    3. All JADUs require owner occupancy as a place of permanent residence. The owner may reside in the primary dwelling or the JADU.
c. Development Standards.
    1. A two-story Attached ADU is not allowed where the primary dwelling unit is only one story.

2. At least fifty (50) percent of the common wall of the Attached ADU shall be attached to the primary dwelling unit.

d. No Separate Conveyance. No ADU or JADU may be sold or otherwise conveyed separately from the lot and the primary dwelling (in the case of a single-family lot) or from the lot and all of the dwellings (in the case of a multifamily lot), except as otherwise provided in Government Code section 66341.
e. No Short Term Rental. An ADU or a JADU shall not be rented for less than thirty consecutive days, except as otherwise provided for in this chapter.
f. Density. ADUs and JADUs shall not be considered to exceed the allowable density for the lot upon which the unit is located, and are a residential use consistent with the Town's General Plan and zoning designation for the lot.
g. Fees and Utility Connections.
    1. Impact Fees. No impact fee is allowed for an ADU that is less than 750 square feet. For purposes of this subparagraph "impact fee" means a "fee" under California Government Code section 6600(b), except that it also includes fees specified in Government Code section 66477. "Impact fee" does not include any connection fee or capacity charge charged by a local agency, special district, or water corporation. Any impact fee required for an ADU that is 750 square feet or larger must be charged proportionately in relation to the square footage of the primary dwelling unit.
    2. Utility Connections and Fees.
        A. An ADU shall not be considered by a local agency, special district, or water corporation to be a new residential use for purposes of calculating connection fees or capacity charges for utilities, including water and sewer service, unless the ADU unit was constructed with a new single-family dwelling. For purposes of providing service for water, sewer, or power, including a connection fee, a JADU shall not be considered a separate or new dwelling unit.
        B. For a unit described in Section 10-6.103(c) of this chapter, a local agency, special district, or water corporation shall not require the applicant to install a new or separate utility connection directly between the ADU and the utility, or impose a related connection fee or capacity charge, unless the ADU was constructed with a new single-family dwelling.
        C. For a unit not described in 10-6.103(c) of this chapter a local agency, special district, or water corporation may require a new or separate utility connection directly between the ADU and the utility. Consistent with California Government Code section 66013, the connection may be subject to a connection fee or capacity charge that shall be proportionate to the burden of the proposed ADU, based upon either its square feet or the number of its drainage fixture unit (DFU) values, as defined in the Uniform Plumbing Code adopted and published by the International Association of Plumbing and Mechanical Officials, upon the water or sewer system. This fee or charge shall not exceed the reasonable cost of providing this service.
h. Adequate Services. Proof of the proposed method of water supply and sewage disposal, as well as service availability from any associated electric and gas provider for the lot, must be

provided and confirmed by letters of service availability from the appropriate utility service providers for the lot. The property must have existing or future legal access to these utilities.

i. Building and Safety; Nonconformities.
    1. All ADUs and JADUs shall comply with all applicable building, fire, safety, and environmental regulations including Title 9 Building Regulations, Title 5, Chapter 8, Urban Runoff Pollution Prevention and Title 7, Chapter 12, Watercourses unless otherwise provided for in this chapter or as required by State law.
    2. An ADU must comply with local building code requirements that apply to detached dwellings, except that the construction of an ADU shall not constitute a Group R occupancy change under the Town's Building Code, as described in Section 310 of the California Building Code (Title 24 of the California Code of Regulations), unless the Town's Public Works and Building Director makes a written finding based on substantial evidence in the record that the construction of the ADU could have a specific, adverse impact on public health and safety. Nothing in this subsection shall be interpreted to prevent the Town from changing the occupancy code of a space that was unhabitable space or was only permitted for nonresidential use and was subsequently converted for residential use pursuant to this section.
    3. The Town shall not require the correction of nonconforming zoning conditions as a condition of approval for an ADU or JADU.
    4. The Town shall not deny an application to create an ADU or JADU due to the correction of nonconforming zoning conditions, building code violations, or unpermitted structures that do not present a threat to public health and safety and are not affected by the construction of the unit.

j. No Passageways. No passageway shall be required in conjunction with the construction of an ADU or JADU.

k. Fire Sprinklers. The installation of fire sprinklers shall not be required in an ADU if sprinklers are not required for the primary residence. The construction of an ADU shall not trigger a requirement for fire sprinklers to be installed in an existing primary dwelling or an existing multifamily dwelling, as applicable.

l. Unpermitted Accessory Dwelling Units.
    1. Notwithstanding any other law, and except as otherwise provided in subdivision in subdivision (2) below, the Town shall not deny an application for an unpermitted ADU that was constructed before January 1, 2020, due to either of the following:
        A. The ADU is in violation of building standards pursuant to Article 1 (commencing with Section 17960) of Chapter 5 of Part 1.5 of Division 13 of the Health and Safety Code.
        B. The ADU does not comply with State law or any local ordinance regulating ADUs.
    2. Notwithstanding subdivision (1), the Town may deny an application for an ADU subject to subdivision (1) if the Town makes a finding that correcting the violation is necessary to protect the health and safety of the public or occupants of the structure.
    3. The section shall not apply to a building that is deemed substandard pursuant to Health and Safety Code section 17920.3.

m. Detached Garage Demolition. A demolition permit for a detached garage that is to be

replaced with an ADU shall be reviewed with the application for the ADU and issued at the same time. The applicant shall not be required to provide written notice or post a placard for the demolition of a detached garage that is to be replaced with an ADU, unless the property is located within an architecturally and historically significant historic district.

n. Deed Restriction. Prior to issuance of a building permit for a JADU, a deed restriction shall be recorded against the title of the property in the Marin County Recorder's office subject to the approval of the Town Attorney as to form and content, containing a reference to the deed under which the property was acquired by the owner and stating that:
    1. Except as otherwise provided in California Government Code section 66341, the JADU may not be sold separately from the primary dwelling.
    2. The JADU is restricted to the maximum approved size and to other attributes allowed by this chapter.
    3. The deed restriction runs with the land and may be enforced against future property owners.
o. Short Term Rental. The ADU and/or JADU may be occupied by or rented to a separate household living independently from the occupant(s) of the primary residence; provided, that the terms for separate occupancy of the accessory unit and/or primary unit shall be longer than 30 days.
p. Flood Regulations. An attached or detached ADU located in a designated floodplain shall comply with all applicable floodplain requirements in San Anselmo Municipal Code Title 7, Chapter 11. For sites within a Flood Hazard Area on the adopted Federal Emergency Management Agency Flood Insurance Rate Map, the finished floor of an ADU shall be elevated at least one (1) foot above the Base Flood Elevation as "new construction" under Title 7, Chapter 11, Protection of Flood Hazard Areas, even if the project would not be considered a "substantial improvement". The applicant shall submit an Elevation Certificate based on construction drawings with the building permit plans and a final Elevation Certificate shall be required prior to project final.
q. Urban Lot Splits and Two-Unit Housing Development. Pursuant to the authority granted in Government Code section 65852.21(f) no ADU or JADU shall be permitted on any lot in a single-family zoning district if: 1) an urban lot split has been approved pursuant to Government Code section 66411.7; and 2) a two-unit housing development has been approved for construction pursuant to Government Code section 65852.21.
r. Prior conditions not applicable. This chapter supersedes any Town conditions on existing ADUs that comply with this chapter, including owner occupancy or rent control, that were imposed as conditions of approval on ADUs that the Town approved prior to the effective date of this chapter if the conditions would not apply under current regulations. The Planning Director is authorized to void recorded deed restrictions for ADUs that comply with this chapter at the request of a property owner.

10-6.203 – Violations and Enforcement. It shall be unlawful for any person to construct or maintain an ADU or JADU on property within the Town without compliance with this chapter. The maintenance, ownership, or use of any ADU or JADU unit except as permitted in this chapter shall constitute a nuisance, subject to abatement pursuant to the Municipal Code, or

any other remedy allowed in the Municipal Code and State law. All remedies are cumulative.

Article 3. – Accessory Dwelling Unit and Junior Accessory Dwelling Unit Development Standards and Requirements, Objective Standards, Parking, and Exception.

10-6.301 ADU Development Standards and Requirements. Unless exempt from an ADU permit pursuant to Section 10-6.103(c) of this chapter, an ADU must comply with the following objective development standards to receive an ADU permit.

a. Zoning Conformance. An ADU shall meet the development standards of the zoning district in which it is located except as modified by this section.
b. Height. Unless otherwise provided for in this chapter, an attached or detached ADU must comply with the following height requirements.
    1. A maximum height of 16 feet for a detached ADU on a lot with an existing or proposed single family or multifamily dwelling unit.
    2. A maximum height of 18 feet for a detached ADU on a lot with an existing or proposed single family or multifamily dwelling unit that is within one-half of one mile walking distance of a major transit stop or a high-quality transit corridor, as those terms are defined in Public Resources Code section 21155 of the Public Resources Code, as may be amended from time to time. The Town shall also allow an additional 2 feet in height to accommodate a roof pitch on the ADU that is aligned with the roof pitch of the primary dwelling unit.
    3. A maximum height of 18 feet for a detached ADU on a lot with an existing or proposed multifamily, multistory dwelling.
    4. A maximum height of 25 feet or the height limitation in the local zoning ordinance that applies to the primary dwelling, whichever is lower, for an ADU that is attached to a primary dwelling. An ADU under this section may not exceed 2 stories.
c. Lot Size. There shall be no minimum lot size required for an ADU.
d. Lot Coverage and Floor Area Ratio. The ADU shall comply with the lot coverage and floor area ratio requirements of the underlying zoning district unless otherwise required by this chapter.
e. Setbacks.
    1. No setbacks shall be required for the following:
        A. An existing living area that is converted to an ADU or a portion thereof;
        B. An existing accessory structure that is converted to an ADU or a portion thereof; or
        C. A structure constructed in the same location and to the same dimensions as an existing structure that is converted to an ADU or to a portion thereof.
    2. A setback of no more than 4 feet from the side and rear lot lines shall be required for an ADU that is not converted from an existing structure or a new structure constructed in the same location and to the same dimensions as an existing structure.
f. Size. ADUs shall be subject to all of the following requirements related to size.
    1. Except as provided in subsection (2) below, ADUs shall be limited to the following maximum sizes:

Fewer than two bedrooms	850 square feet of gross floor area
Two or more bedrooms	1,000 square feet of gross floor area

2. ADUs may exceed the maximum unit sizes provided in subsection (1) above following approval through the discretionary design review process as set forth in the San Anselmo Municipal Code Title 10, Chapter 3, Article 15 Design Review. In no case shall an ADU exceed 1,200 square feet of gross floor area.
3. The gross floor area of attached or interior ADUs shall not exceed 50 percent of the existing living area (as defined in California Government Code Section 66313, as amended from time to time) of the primary residence. Notwithstanding the prior sentence, an attached or interior ADU may contain at least the maximum size set forth in Section 10-6.301(f)(1).

g. Separate Entry, Kitchen and Bathroom. All ADUs shall contain a separate entrance, kitchen, and bathroom independent of the primary residence.
h. Exception. The Town shall not impose any requirement for a zoning clearance or separate zoning review or any other minimum or maximum size for an ADU, size based upon a percentage of the proposed or existing primary dwelling, or limits on lot coverage, floor area ratio, open space, front setbacks, and minimum lot size, for either attached or detached dwellings that does not permit at least an 800 square ADU with four-foot side and rear yard setbacks to be constructed in compliance with all other local development standards.

10-6.302 Objective Design Standards. Unless exempt from an ADU permit pursuant to Section 10-6.103(c) of this chapter, all ADUs must comply with the following objective standards to receive an ADU permit. Where an application does not meet the objective design standards set forth herein, the application may undergo the standard discretionary design review process as set forth in the San Anselmo Municipal Code Title 10, Chapter 3, Article 15 Design Review.

a. Building Design. The materials and colors of the ADU's exterior walls, roof, windows, and doors shall be of a complimentary material, color, and style the primary dwelling, including roof, eaves, windows, accents, and doors.
b. Landscape Design. Landscaping shall be provided around the ADU, and its location shall ensure defensible space. Fire-resistant and low-water-use plants shall be included in the landscape design. Landscaping shall be included to screen mechanical and structural elements of the ADU, including, but not limited to, foundations, retaining walls, condensers, and transformers.
c. Entrance. The entrance to the ADU shall face towards the interior of the lot and/or away from neighboring development, unless the ADU is directly accessible from an alley, public path, or public street.
d. Windows and Doors. Windows in an ADU that is located less than 10 feet from a rear or side property line shall be clerestory windows or use frosted or obscure glass. Any new door that faces an adjoining residential property located less than 10 feet from a rear or side property line shall either not include windows, or all windows must be made of opaque glass.
e. Exterior Lighting. All exterior lighting shall be low wattage, shielded, and directed

downward.

f. Skylights. Where visible from off-site locations, skylights shall not have white or light opaque colored exterior lenses.
g. Historical. An ADU that includes exterior alterations or additions to a property that is listed in the California Register of Historic Places or on a local historical register shall not be approved if it may cause an adverse impact to the historical significance of the property. There shall be no design exception to this requirement.
h. Heritage Trees. No heritage tree (as defined in Title 4, Chapter 13 of the San Anselmo Municipal Code) shall be removed in conjunction with the construction of an ADU until a building permit has been issued for the ADU.

10-6.303 – Parking.

a. One (1) parking space is required per ADU unless otherwise provided for in this chapter.
b. Parking may be provided through tandem parking on an existing driveway.
c. Off-street parking to satisfy parking requirements shall be permitted in setback areas in locations determined by the Town unless specific findings are made that parking in setback areas is not feasible based on specific site, regional, topographical, or fire and life safety conditions, which conditions shall include but are not limited to circumstances where parking would impede reasonable emergency and fire access.
d. When a garage, carport, covered parking structure, or uncovered parking space is demolished in conjunction with the construction of an ADU or converted to an ADU, it is not required that those off-street parking spaces be replaced.
e. Parking Exemptions. An ADU shall be exempt from the parking requirement of this section if the unit is:
    1. Located within one-half mile walking distance of a public transit stop.
    2. Located within an historic district, as may be designated by the Town Council from time to time;
    3. The ADU is part of the proposed or existing primary residence or an accessory structure;
    4. When on-street parking permits are required but not offered to the occupant of the ADU;
    5. When there is a designated car share vehicle pick up or drop off location (as defined by the California Vehicle Code) located within one block of the ADU;
    6. When a permit application for an ADU is submitted with a permit application to create a new single-family dwelling or a new multifamily dwelling on the same lot, provided that the ADU or the parcel satisfies any other criteria listed in this paragraph; or
    7. The unit is an attached or detached ADU that is up to 800 square feet of floor area, with minimum 4-foot side and rear yard setbacks, in compliance with the height limitations as provided in section 10-6.301(b) of this chapter, on a lot with a proposed or existing single-family dwelling.

10-6.304 JADU Development Standards and Requirements. Unless otherwise provided for in this chapter, JADUs are subject to the following objective standards:

a. Location and Number. A JADU shall be located within an existing or proposed single-family residence. For purposes of this paragraph, enclosed uses within the residence, such as attached garages, are considered a part of the proposed or existing single-family residence. A JADU is not permitted in a detached accessory structure. One JADU is allowed per lot. If there are multiple detached single-family residential units on one lot, only one JADU is allowed.
b. Unit Size. No JADU unit shall be less than 150 feet or more than 500 square feet in size. The square footage of any shared sanitation facilities with the primary dwelling unit shall not be included in the square footage calculation.
c. Access. The JADU unit shall have a separate exterior entrance from the primary dwelling unit.
d. Interior Connection and Bathroom Facilities. A JADU unit may include separate bathroom facilities, or it may share such facilities with the primary dwelling unit. If a permitted JADU does not include a separate bathroom, the JADU unit shall include a separate entrance from the main entrance to the structure, with an interior entry to the main living area. Unless sharing bathroom facilities with the primary dwelling unit, a JADU is not required to have an interior connection to the primary dwelling.
e. Kitchen Facilities. The JADU shall include an efficiency kitchen, which shall include a cooking facility with appliances, and a food preparation counter and storage cabinets that are of reasonable size in relation to the size of the JADU.
f. Parking. No parking is required for a JADU.
g. Entryways. A JADU must include a separate entrance from the main entrance to the proposed or existing single-family residence.

10-6.305 Exceptions. If an ADU application does not otherwise meet the requirements in this chapter, an applicant may request exceptions to this chapter and receive ADU approval by applying for a conditional use permit (CUP). Any exceptions approved pursuant to this section must also comply with all objective design review standards as set forth in Section 10-6.302, if applicable, and shall be reviewed through the standard CUP process. Any detached ADU approved herein shall not exceed 1,200 square feet.

Article 4. – Requirements to Eliminate ADU.

10-6.401 – Intent to Maintain Units. It is the Town's intent to preserve ADUs and discourage the conversion of ADUs for the use of the primary dwelling. To this end, the following are requirements that apply when taking actions that remove elements of an ADU.

a. A building permit shall be required to remove the separate entrance or permanent provisions for eating, cooking, and sanitation in an ADU.
b. No building permit shall be issued to remove permanent provisions for eating, cooking, and sanitation or the separate entrance for an ADU created by converting or demolishing a garage, carport, or covered parking structure in conjunction with the construction of an a

ADU unless either: 1) the project includes restoring the garage for vehicle parking prior to the first inspection on the permit; or 2) the site has the required number of on-site parking spaces as required by the Parking Standards Table, referred to as Table 5A, of the San Anselmo Municipal Code and the spaces comply with all provisions for setbacks, siting, configuration and size.

c. No building permit shall be issued to remove permanent provisions for eating, cooking, and sanitation or the separate entrance for an ADU created with an exception to lot coverage and/or floor area ratio unless the project removes the additional lot coverage and/or floor area granted for the ADU prior to issuance of the permit or a variance is approved.
d. No building permit shall be issued to remove permanent provisions for eating, cooking, and sanitation or the separate entrance for an ADU created with side or rear yard setbacks that are less than required under applicable development standards unless the project includes removing the area for the ADU where the setback or a variance was approved.

STAFF REPORT

TOWN OF SAN ANSELMO Item #: 2.1

MEETING DATE: February 25, 2025

AGENDA TITLE: Public Hearing to Consider Ordinance Amendments to Title 10 "Planning and Zoning", Chapter 6 "Accessory Dwelling Units"; and associated CEQA Exemption Finding

FROM: Planning Department

RECOMMENDATION:

1. That the Town Council hold a public hearing and consider the attached Zoning Ordinance Amendments to Title 10, Chapter 6 "Accessory Dwelling Units" and associated California Environmental Quality Act (CEQA) findings (see **Attachment 1**).
2. Motion to read the attached Ordinance by title only. The Town Manager will read the full title of the Ordinance.
3. Motion to approve the first reading of the Ordinance Amendments and waive future readings in their entirety.

BACKGROUND

Since 2017, the State of California has adopted laws to expand Accessory Dwelling Units (ADU) and Junior ADU (JADU) development to address housing shortages. Updates to the Town's ADU Ordinance, most recently in 2022, included increased height limitations and allowances for ADUs in front-yard setbacks under certain conditions.

Recent state legislation (e.g., AB 1033, AB 976, SB 1211) has further streamlined ADU/JADU approval and introduced specific regulatory requirements.[1] In addition, the California Department of Housing and Community Development (HCD) released ADU regulation guidance for local jurisdictions in the updated ADU Handbook (see **Attachment 3**). In accordance with the above, the Planning Commission voted unanimously on February 3, 2025, to adopt Resolution No. 2025-02 to recommend that the Town Council adopt amendments to the Town's Accessory Dwelling Unit Ordinance, Title 10, Chapter 6 (see **Attachment 2**) to comply with these recent changes and also include various clean-up clarifications.

[1] See **Attachment 4** for a description of recent State laws.

DISCUSSION

The proposed amendments are included in the proposed Ordinance (see **Attachment 1**) and summarized below:

1. Detached ADUs On Lots with Multifamily Dwellings. The maximum number of detached ADUs allowed on a lot with an *existing* multifamily dwelling would increase to eight units. Up to two detached ADUs would be allowed on a lot with a *proposed* multifamily dwelling.
2. No Replacement Parking for Demolition of Uncovered Parking. No replacement parking would be required when an *uncovered* parking space is converted or used for the construction of an ADU.
3. Two ADUs and One JADU if Requirements Satisfied. HCD has recently opined that State law requires allowing up to two ADUs and one JADU on a single-family lot if requirements are satisfied, as indicated in Town Municipal Code section 10-6.103(b) (exemptions from ADU permits). These include: 1) an ADU on the interior of a proposed or existing home; 2) a detached 800 square foot ADU with 4-foot side and rear yard setbacks; and 3) a JADU. The proposed amendments would align with HCD's interpretation and provide clarity.
4. Definitions. Definitions of "livable space" and "objective standards" would be included as defined in State law.
5. References. State law has renumbered ADU Government Code sections, relocating sections 65852.2 and 65852.22 to sections 66310 and 66342, and other Municipal Code section references. References in the proposed Ordinance Amendments would be clarified accordingly.
6. Unpermitted ADU Amnesty Extension. The Town would not deny an ADU/JADU constructed without a permit prior to 2020 on this basis, unless it is necessary to comply with conditions that would deem the structure substandard. Additionally, the ADU would not be subject to impact fees, service connections, or capacity charges, except under limited circumstances.
7. Owner Occupancy and Deed Restrictions. Pursuant to State law, references to owner occupancy and deed restriction requirements for ADUs would be removed from the Municipal Code, while owner occupancy and deed restriction requirements for JADUs would remain.
8. Maximum ADU Size. The Town would revise local regulations to match HCD guidance, allowing ADUs up to 850 square feet for studios or one-bedroom units, and up to 1,000 square feet for two-bedroom (or greater) units. These size allowances would apply even if the ADU exceeds 50% of the primary residence's total floor area.[2]
9. Conditional Use Permit. The Amendments would clarify the process for ADUs to seek Town approval to deviate from Town requirements.
10. JADUs in Single-Family Zones. JADUs are only allowed in single-family residential zones, not multi-family zones per Government Code section 66333.

[2] Other Marin County jurisdictions anecdotally report similarly limiting the size of attached ADUs to 50 percent of the living area of the primary residence; however, regardless of the size of the primary residence they allow for an attached ADU to be up to 850 SF for a studio/one-bedroom and up to 1,000 SF for an ADU with more than one bedroom in accordance with HCD guidance (see **Attachment 3**).

The proposed amendments clarify that ADUs are allowed in both single-family and multi-family residential zones, but that JADUs are only allowed in single-family zones.

11. JADUs Number and Location. JADUs are limited to one per lot. The Amendments clarify that if there are multiple dwelling units on one lot, only one JADU is allowed. Additionally, the Amendments indicate that a JADU must be within a proposed or existing single-family home or attached garage and is not allowed in a detached accessory structure. (Gov. Code, § 66333.)
12. No Interior Connection. The Amendments clarify that no interior connection may be required between a primary dwelling unit and a JADU, unless the JADU shares bathroom facilities with the primary dwelling.

FISCAL IMPACT
There are no new fiscal impacts.

PUBLIC COMMENT
A public comment letter was received on January 29, 2025, identifying concerns with alignment between the proposed Ordinance and State law. In response, the Town corrected out-of-date Municipal Code references in the ADU Ordinance and clarified the Town provides three ADU approval paths – two ministerial and one discretionary – to provide greater flexibility for ADU approval while maintaining consistency with State law. The letter makes other assertions that are evaluated and addressed in **Table 1** below.

Table 1 – Response to Comment Letter

Comment		Town Action
Out-of-Date References	The proposed Ordinance referenced old Code sections	The proposed Ordinance corrects outdated references
Impermissible Standards	The Town cannot require conformance with Title 5, Chapter 8 (Urban Runoff Pollution Prevention) and Title 7, Chapter 12 (Watercourses) for exempt ADUs	State law allows the Town to levy requirements on exempt ADUs for public health and safety*
Impermissible Parking Requirements	The Town cannot levy parking requirements on exempt ADUs	The proposed Ordinance does not levy parking requirements on exempt ADUs
Impermissible Discretionary Process	The Town cannot require a discretionary process for approval of non-exempt ADUs	State law does not prohibit a discretionary process. The proposed Ordinance clarifies non-exempt ADUs may seek ministerial approval through objective design standards

* Referenced provisions in the Municipal Code remain unchanged since the last update to the ADU Ordinance in 2022, which was approved by HCD.

GENERAL PLAN CONSISTENCY

The proposed Ordinance Amendments are consistent with the General Plan because the General Plan Housing Element promotes the use of ADUs and JADUs for housing.

CEQA AND CLIMATE ACTION PLAN CONSISTENCY

The proposed Ordinance Amendments are exempt from the California Environmental Quality Act ("CEQA") pursuant to Public Resources Code section 21080.17, which exempts the local adoption of ordinances regarding second units in single or multi-family residential zones, and CEQA Guideline section 15301 involving the minor alteration of existing residences involving negligible or no expansion of use beyond that already in existence. The Ordinance Amendments are also exempt from CEQA pursuant to CEQA Guidelines section 15061(b)(3) because it can be seen with certainty that there is no possibility they would have a significant effect on the environment. The Ordinance makes no or minimal changes to land uses, development intensities, or the rate at which development is expected to occur.

ATTACHMENT

Attachment 1 - Proposed Ordinance
Attachment 2 - Planning Commission Resolution No. 2025-02
Attachment 3 - 2025 HCD Accessory Dwelling Unit Handbook
Attachment 4 - 2023 and 2024 State ADU Legislation
Attachment 5 - Comment Letter - CalHDF

STAFF REPORT

TOWN OF SAN ANSELMO Item #:1.6

MEETING DATE: 3/11/24

AGENDA TITLE: Consideration of Special Event Application -San Anselmo Arts Commission's Beatles in the Park Fundraiser 2025

FROM: Mattie O'Grady – Community Services Director

RECOMMENDATION: That Council approve the San Anselmo Art Commission's application for "Beatles in The Park Tribute" fundraiser scheduled for July 19th, 2025, in Creek Park.

BACKGROUND

This will be the 21st annual Beatles Tribute concert this year. The proceeds from this event help fund Arts Commission projects throughout the year, including the youth art show, Teen Battle of the Bands, public art projects, beautification initiatives, murals, and other partnered projects.

DISCUSSION/ANALYSIS

The annual Beatles Tribute is a ticketed event and attracts an average attendance of 1000 people. For the third year in a row, the Arts Commission will not be hosting beverage or food concession booths at the event and instead will be encouraging attendees to support local restaurants. This event will fall within the framework of Live on the Avenue but will run independently from the series with staff oversight.

The Arts Commission must manage the event garbage by hauling out or contacting Marin Sanitary. They must also provide the Town with special event insurance and make sure to comply with all ADA regulations.

The attached application provides details of the event with comments and conditions from Town staff.

FISCAL IMPACT

There would be no direct fiscal impact to the Town to approve this item.

CEQA AND CLIMATE ACTION PLAN CONSISTENCY

The proposed project is exempt from the California Environmental Quality Act (CEQA), under the “common sense” exemption, because it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment. (Cal. Code Regs. tit. 14, § 15061).

ATTACHMENTS

Attachment 1- Event Application

TOWN OF SAN ANSELMO
1000 Sir Francis Drake Blvd, Suite # 14
San Anselmo, CA 94960
415-258-4640

APPLICATION FOR COMMUNITY-BASED EVENTS

Please complete this application if you wish to conduct a community-based event (non-commercial) in San Anselmo on public property for more than 50 people or involving the closure of a downtown street for more than fifteen minutes. The application will be reviewed by staff and forwarded to the Town Council for approval.

EVENT INFORMATION

Name of event: Beatles in the Park

Organization(s) presenting the event: Arts Commission/Friends of the Ross Valley Arts

Other event sponsor(s), if any:

Contact Person: Elizabeth Grasso **Phone Number:** 210-414-2069

Address: 525 San Anselmo Ave **Email:** elizabeth@grassos.net

Event Date(s): Saturday, July 19, 2025

Start and end times: 6:00-9:00pm **Number of attendees (estimate):** 1,000 total

Location: Creek Park

Will alcohol be served or sold?

Yes ☐ No ☑

Brief Event Description:

Same Creek Park Public Space Request. No food or alcohol will be sold on site
(will encourage purchase and picnic from local vendors).
Timeline:

Public space requested:

- ☑ **Creek Park**
- ☐ **Pine Street Parking Lot**
- ☐ **Town Hall Lawn**
- ☐ **Imagination Park**
- ☐ **Other:** 10 parking spaces for band and volunteers
- ☑ **Creek Park Parking Lot**
- ☐ **Magnolia Parking Lot**
- ☐ **Council Chamber**
- ☐ **Memorial Park**

☐ **San Anselmo Avenue: from (cross streets) _____ to _____**
☐ **Tunstead Avenue: from (cross streets) _____ to _____**
☐ **Other street(s): from (cross streets) _____ to _____**
☐ **Other space use (e.g. parking spaces) _____**
☐ **Other Facilities:_____**

Additional Comments on the Public Space Requested:

2 tables in parklet area and small space at bridge entrance to ensure that ticketholders line up on the sidewalk along the avenue ahead of opening. We were successful last year in keeping entrances to retail clear by using line stanchions. We will do the same this year but request any standing umbrellas the town has to keep this area shaded.

To be qualified for consideration, applicants must fall into one of the following categories:

- Town-Sponsored Events
- Ross Valley* accredited or licensed schools (pre-kindergarten through 12th grade, (both public and private schools)
- Ross Valley* Youth Organized Sporting of Cultural Events
- Organizations located in the Ross Valley* which have received tax-exempt status pursuant to Internal Revenue Service Code Section 501(c)(6)
- Merchant associations located in incorporated San Anselmo and established as of 2006

*Ross Valley is defined as incorporated and unincorporated areas of San Anselmo, Fairfax, and Ross

Standards & Objectives

The Town Council, with input from downtown merchants, property owners, and local residents, has adopted the following criteria they will consider when reviewing applications for the closure of roadways or other public space in the downtown area.

Does the event:

- ✓ Attract local residents
- ✓ Attract people throughout the Bay Area
- ✓ Attract families
- ✓ Generate interest for people to return and spend money in local businesses
- ✓ Create a positive impact for real estate stimulation
- ✓ Provide a overall positive impact on business
- ✓ Provide an opportunity for downtown merchants to participate in the event
- ✓ Provide access to neighborhood streets during the event
- ✓ Avoid conflicting with a retail holiday
- ✓ Assure public safety
- ✓ Provide adequate parking
- ✓ Benefit the Town
- ✓ Provide access for persons with disabilities
- ✓ Provide for clean-up by event organizers
- ✓ Provide emergency vehicle access
- ✓ Assure that any booths or other structures are designed and placed so that storefronts have access and visibility
- ✓ Allow local businesses to exhibit merchandise on the sidewalk area in front of their stores, without charge, while maintaining wheelchair access

CONDITIONS OF APPROVAL

The following conditions apply to downtown events, unless waived or modified by the Town. Other conditions, as set by the Town Council and staff, may apply to particular events for public safety or other objectives of the Town.

A. **Police**: Off-duty police officers may be required for the event, as determined by the Police Chief, depending on the number of people attending and the nature of the event. Off-duty police officers are required during events where alcohol is served or sold.

B. **Emergency access**: An emergency access lane of at least 14 feet wide must be maintained at all times.

C. **Insurance**: Proof of general liability insurance, naming the Town, its employees, and agents as additional insured, at limits no less than $1,000,000.

D. **Recycling and garbage**: Extra containers for recycling cans and bottles, and garbage cans must be placed throughout the area of the event. Containers and cans are to be emptied when full during the event, and picked up after the event.

E. **Compostable/Disposable Foodware:** In accordance with the Town of San Anselmo's Ordinance 1136 all food vendors will provide takeout food in reusable foodware or compostable disposable foodware, or items composed entirely of aluminum. If a compostable disposable foodware item is not available, an alternative foodware item made of other materials, except polystyrene foam and polystyrene food ware, may be substituted.

F. **Toilet facilities**: Events estimated to attract more than 100 people and lasting more than two hours must provide portable toilets, in the number and location as approved by the Parks superintendent, unless alternate arrangements for toilet facilities are otherwise required or arranged to the approval of the Parks Superintendent. Toilet facilities must be provided for disabled persons at each location where portable facilities are provided. Hand washing facilities must be provided where food is served.

G. **Traffic control**: A traffic and parking control plan, including enforcement measures, must be approved by the Police Chief.

H. **Noticing:** Events that include closure of the street will require advance written notice to businesses and residents on the street(s) that will be closed. These notices must be distributed a minimum of five days prior to the Town Council meeting date that the event application will be considered.

I. **Sales tax**: Persons or businesses selling items as part of the event shall designate San Anselmo as the point of sale for sales tax purposes.

J. **Alcoholic beverages**: A permit is required from the Police Chief and the State Department of Alcohol Beverage Control in order to serve or sell alcoholic beverages. Off-duty police officers are required if alcohol is served or sold.

K. **Fire inspection**: A fire inspection is required of any and all appliances or devices that produce an open or enclosed flame and/or hot materials, including food.

L. **Creek Park**: No more than three booths are allowed inside the turf areas of the park.

M. **Signs and barricades**: Any "No parking signs" that are needed are to be provided by the event organizers, and posted according to the traffic control plan prior to the event. Barricades, detour signs, and other traffic control devices are to be provided by the event organizers.

N. **Parking:** Temporary accessible parking must be provided if a street closure or other event condition renders permanent accessible parking unusable.

O. **Cables**: Cables must be covered so as not to create a tripping hazard. When cable covers are used, they must not create a tripping hazard and must be navigable by wheelchair. The path of travel must be no more than 1:12.

On behalf of the organization applying for the permit to conduct the event, I have read and agree to follow the standards for events, as stated in this application, and have read and agree to follow the permit conditions as stated in this application and those which may be required of me as conditions of approval.

Name: *Elizabeth Grasso on behalf of the SA Arts Comission* Date: 2/19/25

NAME OF EVENT:Beatles in the Park DATE OF EVENT: July 19th

DEPARTMENT	COMMENTS/CONDITIONS	APPROVED BY
POLICE		M. Norton
FIRE		D. Mahoney
RECREATION	Must obtain event insurance	M. O'Grady
PUBLIC WORKS	Requires compliance with ADA	S. Condry & J. Healy
ADMINISTRATION		D. Donery
TOWN COUNCIL		

STAFF REPORT

TOWN OF SAN ANSELMO Item #: 1.7

MEETING DATE: March 11, 2025

AGENDA TITLE: Authorize Mayor to join in the submission of a coalition letter addressed to the Chair of the Senate Committee on Energy, Utilities and Communications Committee in support of ratepayer-funded energy efficiency programs.

FROM: Administration

RECOMMENDED MOTION: Authorize Mayor to submit the attached form joining the Town in the submission of a coalition letter addressed to the Chair of the Senate Committee on Energy, Utilities and Communications Committee in support of ratepayer-funded energy efficiency programs (Attachment 1).

BACKGROUND

On March 3, 2025, Mayor Kullaway, requested that staff add a request that the Council authorize the Mayor to sign a form authorize the Town's inclusion in and endorsement of a letter being sent to the State of California Senate Committee on Energy, Utilities and Communications.

DISCUSSION/ANALYSIS

The letter is co-authored by MCE and San Diego Community Power and requests that the benefits of energy efficiency identified by the authors be considered when the Committee deliberates legislative solutions to the ratepayer affordability crisis. Staff has attached the letter for the Council's review, along with the form to be submitted should the Council support the letter. Mayor Kullaway has asked for and received permission for this form to be submitted after the posted deadline.

FISCAL IMPACT

There is no fiscal impact related to the submission of this form.

CEQA AND CLIMATE ACTION PLAN CONSISTENCY

Approval of this action is not considered a “project” under the California Environmental Quality Act (CEQA), because it does not involve an activity which has the potential to cause a direct or reasonably foreseeable indirect physical change in the environment. (Cal. Pub. Res. Code § 21065).

ATTACHMENTS

Attachment 1 - EE Coalition Letter
Attachment 2 - EE Coalition Sign-On Form

March xx, 2025

The Honorable Josh Becker
Chair, Senate Committee on Energy, Utilities and Communications
1021 O Street, Suite 3350
Sacramento, CA 95814

Subject: Joint Comments on Oversight Hearing to Address Electricity Utility Bill Affordability While Advancing the State's Clean Energy Goals: Energy Efficiency Programs are Vital to an Equitable Clean Energy Transition and Maintaining Grid Reliability

Dear Senator Becker,

We, the undersigned organizations, write to thank you for focusing on ratepayer affordability during your first hearing of 2025. Our organizations represent a broad cross section of local governments, community choice aggregators, business, and non-profit organizations that are committed to the state's clean energy transition and who share the concern that unaffordable electric bills could undermine our important efforts to stem the impacts of climate change through clean electricity. We believe the state can and must advance both climate progress and electric affordability for all Californians, and energy efficiency programs are a vital tool for gaining ground in both areas.

Throughout the course of your recent oversight hearing, several stakeholders suggested that bill savings could be achieved by repealing, or otherwise altering, ratepayer-funded energy efficiency programs. To the contrary, we respectfully urge you to consider the vital role that energy efficiency plays in California's clean energy future and in supporting the most marginalized members of our communities, including low- and middle-income households.

This letter provides information that we hope you will find valuable in informing your deliberations on legislative solutions to the ratepayer affordability crisis. We stand ready to work with you to find the appropriate balance of program offerings, as well as opportunities to improve existing programs to better meet today's energy needs.

Energy Efficiency Delivers Important Benefits Including Affordability

The Governor's Executive Order N-5-24 tasked the California Public Utilities Commission (CPUC) and the California Energy Commission (CEC) with, among other things, examining the benefits and costs to ratepayers of programs they oversee that may be unduly adding to rates or whose funding should more appropriately come from a non-ratepayer source. While the CPUC's report states that shifting programs so reduce rates minimally, it also cautions that repealing the programs would eliminate the benefits they provide. The data, as outlined below, actually show that energy efficiency programs provide myriad benefits and that repealing them would undermine affordability and the state's clean energy transition.

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- **Energy efficiency programs are a small and declining component of customer bills and are not driving up bills or exacerbating the affordability crisis.** The CPUC's report in response to Executive Order N-5-24 shows that energy efficiency was 1.5% of revenue collected from ratepayers in 2024.[1] This is down from 2.2% of revenue collected from ratepayers in 2023.[2] This is because energy efficiency revenues declined slightly while the revenue requirement of the investor-owned utilities (IOUs)[3] increased significantly from $39.6 billion to $54 billion. According to an independent analysis, energy efficiency program costs to ratepayers decreased by 32% on an inflation adjusted basis over the past 10 years.[4] California's programs are more cost-effective on a per customer basis than the programs in 39 other states.[5]

- **Energy efficiency savings are critical for California's world-leading clean energy transition.** In 2023 alone, energy efficiency programs helped Californians:
    - Avoid using 11,276 gigawatt-hours (GWh) of electricity,
    - Avoid using 153,559,891 therms of gas,
    - Shave 1.9 gigawatts (GW of demand, and
    - Avoid 11,353,046 tons of GHG emissions.
    - Combined, energy efficiency provided enough energy savings and environmental benefits to avoid over 11.3 million tons of GHG emissions, which is equivalent to the annual energy use of over 1.5 million homes.[6]

  These results are achievable because California law has long recognized energy efficiency as a key strategy for enacting the state's clean energy goals in an affordable manner. For example, California's loading order calls for energy efficiency as a priority resource to address electric demand, and the Clean Energy and Pollution Reduction Act of 2015 established the goal of doubling energy efficiency savings by 2030.[7]

- **Statewide, energy efficiency is overwhelmingly cost-effective.** California's full ecosystem of EE programs is designed to meet both statewide goals and the needs of all customers. The CPUC evaluates EE spending and performance at the individual program, portfolio and collective statewide level. In 2023, each dollar invested in EE avoided over $3 dollars of otherwise necessary electric and gas costs, making the statewide suite of EE programs highly cost-effective.[8]

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[1] CPUC Response to Executive Order N-5-24, Table A-2, p. 31.

[2] Table 1.1 (revenue requirement) and Table 5.1 (energy efficiency costs) from the 2023 California Electric and Gas Utility Costs Report, https://www.cpuc.ca.gov/-/media/cpuc-website/divisions/office-of-governmental-affairs-division/reports/2024/2023-ab-67-report.pdf .

[3] The revenue requirement is the amount of money an IOU must collect from customers to pay for its costs.

[4] What is Driving Up Electric Rates in California?, Edward Randolph and Michel Florio.

[5] 2022 State Energy Efficiency Scorecard, ACEEE, available at https://www.aceee.org/sites/default/files/pdfs/u2206.pdf, pp. 26 (CA highest for public benefits nationwide), 37-40 (ranked 40th and 24th for highest electric EE and gas EE spending nationwide).

[6] California Energy and Data Reporting System (CEDARS), 2023 Confirmed Claim Summary.

[7] Public Utilities Code Section 454.5 and Public Resources Code Section 25310.

[8] This ratio is derived from the CPUC's Total Resource Cost test: https://www.cpuc.ca.gov/-/media/cpuc-website/files/legacyfiles/e/6442465683-eepolicymanualrevised-march-20-2020-b.pdf

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- **Energy efficiency is critical for maintaining a stable grid in an era of rapidly increasing demand for electricity.** The CEC estimates that total electricity consumption will increase by as much as 74%, and peak demand will increase by as much as 45%, by 2040.[9] Many ratepayer-supported energy efficiency programs help shave peak load through measures that enable demand response and load flexibility measures, making them vital tools for managing this substantial load growth. Importantly, the CEC's load forecasts, which are the basis for electricity procurement, assume at least 1.9 GWs in achievable energy efficiency savings. Without these programs, load serving entities (LSEs) will need to buy an additional 1.9 GW statewide to cover the shortfall, and those costs will be passed on to customers.

- **Many energy efficiency programs are designed to provide energy and bill savings to disadvantaged customers and communities.** Energy efficiency is one of the only tools customers can use to protect themselves against high rates, and energy efficiency helps to reduce power procurement costs and GHG emissions at the same time. If customers cannot reduce their usage through energy efficiency, they are more at risk of falling behind on their bills and even being disconnected. For example, the Energy Savings Assistance Program (ESA) serves exclusively low-income customers, but a significant portion of the non-income qualified energy efficiency portfolio also serves customers earning less than the area or statewide median income, rural customers, affordable multi-family housing, and small businesses.

- **Successful energy efficiency programs depend on reliable, predictable multi-year funding.** Funding certainty allows administrators to plan ahead with confidence, which helps ensure that all customers can participate. It also improves cost-effectiveness by allowing for bulk purchasing, efficient use of administrative resources, and other economies of scale. Sustainable and reliable funding is also essential to support nearly 300,000 energy efficiency jobs and 53,000 EE businesses across California.[10] Neither the State General Fund nor the Greenhouse Gas Reduction Fund (GGRF) are able to provide the necessary funding certainty to sustain these valuable programs and ensure they remain cost effective.

Revisiting Energy Efficiency Metrics

While we firmly believe in the value of energy efficiency programs, we also recognize that any program can be improved and welcome the opportunity to do so through a fair and deliberative process. As part of its response to Executive Order N-5-24, the CPUC evaluated ratepayer costs and benefits of energy efficiency programs and concluded that opening a new energy efficiency proceeding that focuses on cost-effectiveness in 2025 is the optimal pathway and venue to further reduce ratepayer costs.[11] **We agree with the CPUC that opening a new energy efficiency proceeding is the best course of action to reduce**

[9] Peak demand refers to the time when statewide energy usage is highest, typically 4-9pm on summer days, and power is most expensive to supply during this time.

[10] https://e4thefuture.org/wp-content/uploads/2023/10/Energy-Efficiency-Jobs-in-America-2023.pdf

[11] CPUC Response to Executive Order N-5-24, p. 18.

related ratepayer costs. The CPUC has already committed to opening a new proceeding later this year that will utilize a more modern lens to examine energy efficiency programs.[12] The CPUC is also creating a dashboard that will facilitate greater public and legislative oversight by visualizing program impacts. We are confident that the new energy efficiency proceeding is well suited to refine energy efficiency programs consistent with the legislature's commitment to energy affordability.

We look forward to working with you on solutions to the affordability crisis that preserve the state's energy efficiency programs to ensure they can be administered to reduce customer bills, benefit the neediest communities, play a role in supporting the clean energy transition, and help manage the state's growing load.

Sincerely,

Patrick Welch
Senior Legislative Manager
San Diego Community Power

Stephanie Chen
Legislative Director
MCE

Cc: Members, Senate Committee on Energy, Utilities and Communications
The Honorable Mike McGuire, Senate President pro Tem

[12] CPUC, Decision (D.) 25-01-006, p, 5.- The Commission recognized that "energy efficiency programs have evolved significantly since we opened R.13-11-005 in 2013" and that the new proceeding would have a modern focus that ensures "effective oversight of these energy efficiency programs moving forward.".

EE Coalition Letter Sign On Form

Dear energy efficiency supporters,

We invite you to join a coalition letter (attached) addressed to the Chair of the Senate Committee on Energy, Utilities and Communications Committee in support of ratepayer-funded energy efficiency programs. Please fill out this form by **Monday, March 10 at 12:00 PM** if you would like to sign on.

The letter provides comments to the committee's February 19 oversight hearing on affordability. Despite the fact that energy efficiency programs are not the real drivers behind rate increases, a theme woven throughout the hearing was achieving ratepayer savings through repealing certain customer programs. This continues a theme we saw in the last legislative session, and builds on AB 3264 (Petrie-Noris, 2024) and Executive Order N-5-24's focus on scrutinizing customer programs. It is important that a broad coalition of local governments, program administrators, nonprofits, small businesses and community-based organizations demonstrate their support for these critical programs and collectively push back on the anti-program narrative.

To give you a better sense of the increasing focus on eliminating or modifying funding for certain energy efficiency and customer programs, here are some perspectives that have recently been shared with the Legislature, mostly during the recent hearing:

- The CPUC suggested repealing certain customer and EE programs, including those without cost-effectiveness scores, or funding them through alterative sources.
- The PAO continues to support phasing out ratepayer programs that are not cost-effective, as they articulated in a memo from Dec 2024.
- PG&E has testified they support removing all PPP funding from customer bills.
- The California Large Energy Consumers Association testified that they think non-cost-effective programs should be eliminated and social program costs should be funded by non-ratepayer sources.
- Assembly Utilities & Energy Committee Chair Cottie Petrie-Norris has said she wants to continue to focus on removing ratepayer funded public programs from utility bills.

Given the momentum behind these policy proposals, it is critical that supporters of energy efficiency programs come forward to advocate for and uplift the value of these programs amidst the affordability discussion. Signing onto this letter is a key first step in protecting these programs and showing that they are helping make California more affordable to some of the most marginalized consumers in the state.

Again, please sign on by **Monday, March 10 at 12:00 PM** using the form to join this initial letter. We are mindful of the fact that many stakeholders must go through internal processes in order to sign on to letters. We plan on periodically refreshing the letter to reflect new stakeholders as the legislative session progresses, so this will not be the last opportunity to join.

Please feel free to reach out with any questions.

Thank you.

Request edit access

dpdonery@gmail.com Switch account

The name, email, and photo associated with your Google account will be recorded when you upload files and submit this form

* Indicates required question

Name of Organization *

Your answer

Signature Block (Name, title, organization) *

Your answer

Please upload your logo here *

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STAFF REPORT

TOWN OF SAN ANSELMO Item #: 2.1

MEETING DATE: March 11, 2025

AGENDA TITLE: Appointment to Ross Valley Fire Department Board of Directors

FROM: David P. Donery, Town Manager
Serge Avila, Town Clerk

RECOMMENDATION

Review Resolution No. 3043 and consider the current Council appointments to the Ross Valley Fire (RVFD) Department Board of Directors.

BACKGROUND

A. Appointments to RVFD Board of Directors

At its meeting of January 14, 2025, the Town Council reviewed the list of Council committee assignments and made appointments for 2025. Among those appointments, were two Board seats and two alternates on the Ross Valley Fire Department (RVFD) Board of Directors. One of those seats was vacant and the other was occupied by Steve Burdo, who has served on the Board for since 2020. In addition, the 1st alternate seat was vacant and the 2nd alternate seat was occupied by Eileen Burke. Ms. Burke and Chantel Walker indicated their interest in filling the vacant seat and Mr. Burdo indicated his preference to continue serving on the Board. The Council voted 4-1 to appoint Ms. Walker to the vacant RVFD Board position with Mr. Burdo remaining in his seat and Ms. Burke remaining as an alternate.

In prior years and under previous Town Councils, several Council members were appointed to the RVFD for terms exceeding Mr. Burdo's current tenure. Attachment 2 shows the Town of San Anselmo's representation on the Ross Valley Fire Board since 1988.

B. Resolution No. 3043.

Before the Town Council's February 25th meeting, Council member Eileen Burke contacted staff to alert them to Resolution No. 3043 (Attachment 1). The Resolution, which was approved by the Town Council in 1987, specifies that appointments to the RVFD Board require a majority vote of the Town Council and that appointees will serve for staggered two-year terms. Resolution No. 3043 further provides, "A Councilmember may be appointed to consecutive terms only if no other Councilmember desires to be appointed."

The Town Council is bound by the decisions reflected in a resolution until that resolution is amended or repealed. Resolutions differ from ordinances, because they do not have the force of law within the Town and instead, serve as an expression of a decision made by the Town Council. Accordingly, unlike ordinances, being out of compliance with a resolution does not result in fines or provide grounds for administrative, civil or criminal enforcement.

DISCUSSION

Neither staff nor the Town Attorney's office were aware of Resolution No. 3043 before it was brought to our attention by Ms. Burke. Therefore, the appointments at the January 14 meeting took place without considering the Resolution's parameters. Staff recommends that the Council revisit those appointments in light of this new information.

To comply with the Resolution, at least three members of the Town Council must vote to appoint two members to the RVFD for two-year terms. Although the resolution calls for staggered terms, it does not appear to be possible to achieve staggered terms while also complying with the provision of the resolution that prevents a Council member from serving on the Board for consecutive terms where another Council member desires to be appointed.

If the Town Council wishes to amend or repeal Resolution No. 3043, it may direct staff to prepare a resolution for consideration at a future meeting.

RECOMMENDATION

Staff respectfully requests that the Town Council review Resolution No. 3043 and determine how to comply with the resolution and/or direct staff to return with amendments to the resolution.

FISCAL IMPACT

There is no cost associated with consideration of the RVFD appointment.

CEQA AND CLIMATE ACTION PLAN CONSISTENCY

This determination does not constitute a “project” within the meaning of Public Resources Code section 21065, because there is no potential that it will cause a reasonably foreseeable direct or indirect physical change in the environment.

ATTACHMENTS

Attachment 1: Resolution No. 3043
Attachment 2: Town Council representation on Ross Valley Fire Board since enactment of Resolution No. 3043

TOWN OF SAN ANSELMO
RESOLUTION No. 3043

A RESOLUTION OF THE SAN ANSELMO TOWN COUNCIL ESTABLISHING TERMS FOR COUNCILMEMBER SERVICE ON THE ROSS VALLEY FIRE SERVICE BOARD OF DIRECTORS

BE IT HEREBY RESOLVED THAT:

The two Councilmembers who shall be appointed to serve on the Board of Directors of the Ross Valley Fire Service, pursuant to Section 2 of the Joint Powers Agreement establishing the Authority dated February 21, 1982, shall each be appointed to serve for a term of two years, from April to April. Appointment to this Board, and any removal from it before the completion of an appointed term, shall be by a majority vote of the full Town Council.

One of the initial terms will begin following the first regular meeting of the San Anselmo Town Council following the April 12, 1988 regular municipal election. In order to achieve staggered terms, the second initial term shall begin one year later, in April 1989.

A Councilmember may be appointed to consecutive terms only if no other Councilmember desires to be appointed. This rotation system will allow Councilmembers to serve long enough to be come familiar with the operations and make meaningful decisions concerning the Authority, but will also provide the other Councilmembers the opportunity to serve on the Board of Directors of the Authority as well.

I hereby certify that the foregoing resolution was duly passed and adopted at a regular meeting of the San Anselmo Town Council held on the 22nd day of December, 1987, by the following vote:

AYES: Chignell, Walsh, Wooliever, Cordingley

NOES: (None)

ABSENT: Sharp

ATTEST:

Caroline Foster
CAROLINE FOSTER, Town Clerk

Town of San Anselmo

Ross Valley Fire Department Board Members

1988-2025

Date	Councilmember	Councilmember	Alternate	Notes
04/19/1988	Chignell	Walsh		
1989	Chignell	Walsh		Sources: Town Council Minutes – Apr 25 1989 Town Council Minutes – May 9 1989
04/24/1990	Chignell	Walsh (Chair)	N/A	Consent.Agenda.- .item.delayed.until.August.7[illegible]6.due. to.working.on.the.budget.and.current.members.have. experience Source: Town Council Minutes - June 12 1990 [All TC appts]
~~08/xx/1990~~				~~Did not see the appointment on the August agenda or for the remainder of the year~~
1991	Chignell	Walsh		Did not see any agenda item in 1991 for Committee Assignments Sources: Town Council Minutes - June 25 2011
04/28/1992	Chignell	Zaharoff		
11/23/1993	Chignell	Zaharoff		
1994	Chignell	Zaharoff, resigned	Kroot	Sources: Town Council Minutes - Dec 13 1994 (Zaharoff) Town Council Minutes - Sep 13 1994 (Kroot)
01/10/1995	Chignell	Kroot	Breen	
1996	Chignell	Kroot		Sources: Town Council Minutes – Aug 27 1996 (Both)
02/11/1997	Chignell	Kroot	Breen	
1998	Chignell	Kroot		Sources: Town Council Minutes – Jun 23 1998 (Chignell) Town Council Minutes – Nov 10 1998 (Kroot)
11/23/1999	Chignell	Kroot	Breen	
2000	Chignell			Source: Town Council Minutes – Oct 10 2000

2001	Chignell	Breen (?)		Sources: Town Council Minutes – Jul 24 2001 (Chignell) Town Council Minutes – Apr 10, 2001 (Breen)
2002	Chignell			Source: Town Council Minutes – Feb 26 2002 (Chignell). No other mentions in minutes.
2003	Chignell	Kroot		Source: Town Council Minutes - Mar 11 2003
2004	Chignell	Breen	Thorton	
12/13/2005	Thorton	Breen	Cooper	Originally Kroot, resignation Sep 13, 2005
2006				No Fire Board mention in TC minutes for year.
2007	Breen	Thorton		Source: Staff Report - Nov 7 2007
01/22/2008	Breen	Thorton	House	Source: Town Council Minutes - Feb 12 2008
12/08/2009	Kroot	Thorton	McInerney	Source: San Anselmo News - Dec 4 2009
2010	Kroot (?)			Mention of Kroot on RVF JPA ad-hoc committee, otherwise no mention of appointed councilmember in minutes; Kroot appointed previous year Source: Town Council Minutes – May 11 2010
2011	Thornton	McInerney		Source: Town Council Minutes – Feb 8 2011 (McInerney) Town Council Minutes – Jan 25 2011 (Thornton)
01/10/2012	Kroot	McInerney	Lopin	Coleman was appointed Alternate on 7.10.2012 due to the schedule change from Thursdays to Wednesdays for RVFD meeting
05/14/2013	Kroot	McInerney	Coleman	
01/28/2014	Kelly	McInerney	Greene	
01/21/2015	Kelly	McInerney	Greene	
12/15/2015	Kelly	McInerney	Greene	
02/21/2017	Greene	McInerney	Brown	
12/17/2017	Brown	Greene	Coleman	
01/03/2019	Brown	Greene	Coleman	
02/11/2020	Burdo	Greene		
01/08/2021	Burdo	Greene	Fineman	
02/08/2022	Burdo	Greene	Burke	
01/24/2023	Burdo	Colbert	Fineman	

02/13/2024	Burdo	Colbert	Fineman	Burke – second alternate
01/21/2025	Burdo	Walker	Burke	

STAFF REPORT

TOWN OF SAN ANSELMO Item #: 2.2

MEETING DATE: March 11, 2025

AGENDA TITLE: Public Works Department Update

FROM: Sean Condry, P.E., Public Works and Building Director

RECOMMENDATION: That the Town Council acknowledge and file an update about the Public Works Department.

BACKGROUND AND DISCUSSION

The Public Works Department is responsible for the design, construction, and maintenance of public infrastructure and facilities. It also oversees utilities and activities within the public right-of-way, ensuring safety and coordination. Additionally, the department plays a critical role in emergency preparedness and response, addressing events such as floods, landslides, and fallen trees. Public Works supports the community and town departments by managing the daily operations and upkeep of public rights-of-way, parks, buildings, and other essential infrastructure.

On June 25, 2024 Council reviewed and approved the current 5 Year Capital Improvement Plan. While past plans were mainly focused on roads, flooding, and some building work the current plan with the help of measure J includes Streets, Active Transportation, Parks, Buildings, Bridges, Stormwater/Flood Control, and Climate. There are over 90 projects and programs that the Town is currently working on and overseeing. This fiscal year funding is approximately $3.6 million not including grant funds for these projects.

Although staffing has increased with the addition of new assistant engineers, the workload remains substantial, and our capacity to manage all projects is limited. With approximately 27 committees, there are numerous project requests each year. To streamline efforts, staff have asked the committees to prioritize their top three projects. Despite this, if every committee submits requests, there can still be close to 100 new project proposals in any given year.

Day-to-day work includes managing the public right of way to ensure work by various utilities, contractors, etc. is done according to Town standards to protect the integrity of

our roads, the stormwater system, traffic signals functioning, streetlights working, keep traffic flowing smoothly, reduce liability and overall manage the dynamic and ever-changing infrastructure throughout town.

In addition, Public Works must review and approve the following types of permits daily:

1. Encroachment permits
2. Grading permits
3. Watercourse permits
4. Tree permits
5. Fence Permits
6. Public works review of Planning applications and/or Building Permits

In addition to reviewing and approving permits, Public Works staff conduct daily inspections of approved work associated with these permits. These inspections cover a range of activities, including private paving projects in the public right-of-way, sidewalks, driveways, drainage, grading, watercourse work, tree removal, and fencing. Daily responsibilities also include code enforcement to ensure compliance with regulations for work performed by residents, private companies, and utility providers.

Various programs that Public Works oversees are the following:

1. Sidewalk Improvement Program
2. ADA Transition Plan
3. Stormwater Management/State Stormwater Permit compliance
4. Floodplain Management
5. Vegetation Management and Fuel Fire Reduction with Ross Valley Fire Department (RVFD) and Marin Wildfire Prevention Authority (MWPA)
6. Homeless Encampment Oversight with CMPA
7. Integrated Pest Management
8. Red Curb Fire Access Program
9. Traffic Calming and Traffic Signal Programs
10. Parking management on public streets and parking lots
11. Non-Maintained Paving and Drainage Assistance Programs
12. Flood Gate Inspection Program

Public Works staff oversee all Town infrastructure projects, including street paving, drainage, active transportation, parks, buildings, bridges, stormwater management, flood control, and climate-related initiatives. Managing these projects involves community engagement, obtaining Town approvals, design, and construction. From start to finish, projects can take months or even years to complete, as they progress through public outreach, approval processes, detailed design, and construction phases.

Public Works crew oversee the maintenance, repair and construction of facilities throughout Town including the following:

1. Park maintenance
2. Street minor repairs
3. Traffic control
4. Building maintenance
5. Drainage repairs
6. Street and curb painting
7. Signage
8. Assistance with Special Events

Emergency preparedness and response are priorities for the Town, with staff working around the clock to ensure community safety. Public Works staff collaborate with RVFD and MWPA to maintain fire fuel breaks throughout the Town and open spaces. For over six years, Public Works has managed the goat and sheep grazing program for vegetation management in San Anselmo. Additionally, Public Works and RVFD work together to improve emergency vehicle access on the Town's narrow streets.

In terms of flood control and preparedness, Public Works and the Building Department partner with commercial and residential property owners year-round to mitigate risks. Each year, the Town hosts an all-staff Emergency Preparedness meeting to reinforce the roles and responsibilities of Disaster Service Workers during natural disasters and other emergencies at the Town or State level.

FISCAL IMPACT

The overall fiscal impact for Public Works projects, programs, and day-to-day work is approved by Council on an annual basis.

CONCLUSION

The Town is managing more projects and programs than ever before, alongside an increasingly demanding daily workload. While balancing day-to-day operations, long-term projects, and community initiatives, Town staff remain committed to continuous improvement throughout the year, all while striving to meet and manage community expectations.

CEQA AND CLIMATE ACTION PLAN CONSISTENCY

This report is not a project and is only an update, so CEQA does not apply, and the various projects and programs are checked for Climate Action consistency on an individual basis.

ATTACHMENTS

Attachment 1 – PowerPoint presentation

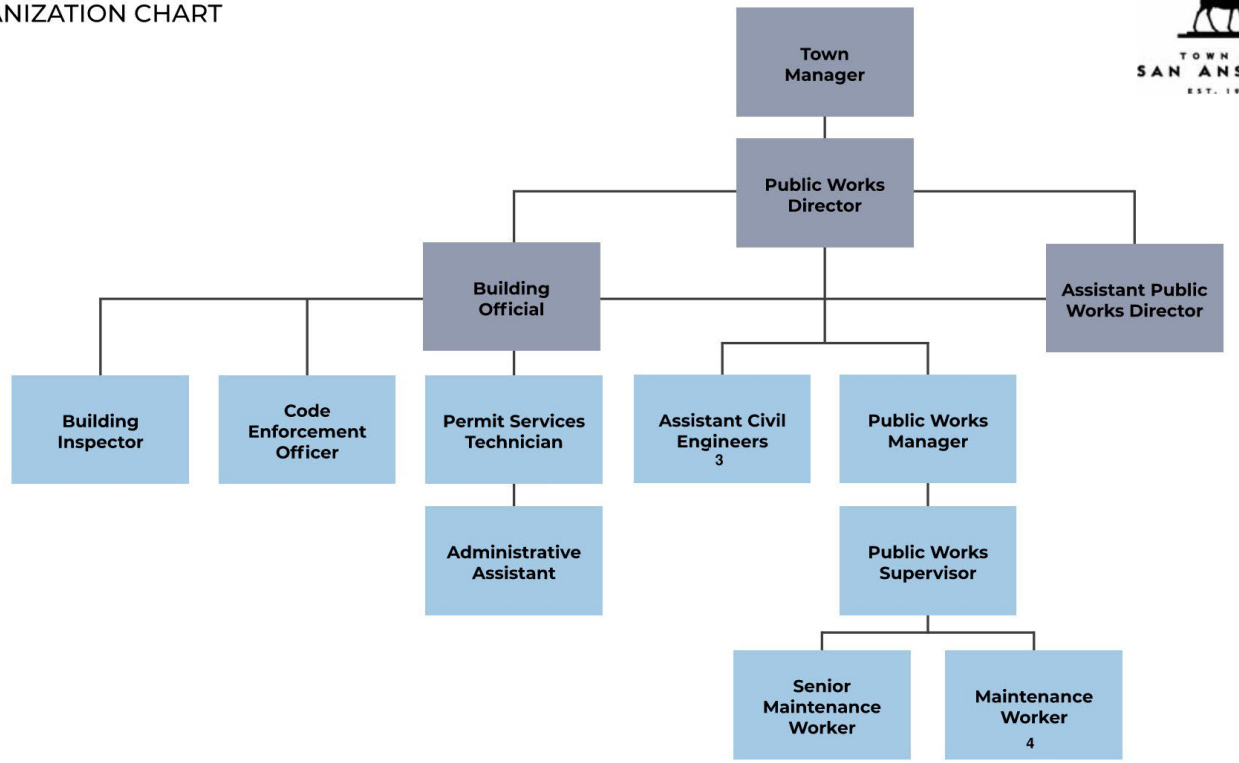
TOWN OF
SAN ANSELMO
EST. 1907

Town of San Anselmo

Department of Public Works Update

PUBLIC WORKS
ORGANIZATION CHART

TOWN OF SAN ANSELMO
EST. 1907



Public Works Department

1. Public Infrastructure and Facility Projects-Streets, Parks, Buildings, etc.
2. Day to Day Work-Permit processing, inspections and oversight of projects within the right of way
3. Program oversight-Sidewalks to Vegetation Management
4. Maintenance and repair of facilities
5. Emergency Response-Toxic Spills to Landslides

Infrastructure Public Works Oversees

- Streets-Public works plan, design, and maintain roads, bridges, and other transportation systems for cars, bikes and pedestrians
- Stormwater-Maintain, design, and plan stormwater drains throughout Town.
- Parks and Open Space-Create and maintain parks, play fields, and other public landscapes
- Buildings and Facilities-Design and Repair Projects

Infrastructure Public Works Oversees

- Streets-Public works plan, design, and maintain roads, bridges, and other transportation systems for cars, bikes and pedestrians
- Stormwater-Maintain, design, and plan stormwater drains throughout Town.
- Parks and Open Space-create and maintain parks, play fields, and other public landscapes
- Emergency Response-Flooding, landslides, downed trees, accidents, hazardous spills, and other threats to life and limb

Town Infrastructure

- 40 Miles (80 Lane Miles) of Roads
- 20 Bridges
- 5 Ped Bridges
- 6 Buildings
- 6 Parks
- 3 Public Parking Lots
- 3 Major Medians
- 12 Traffic Signals
- 4 Rapid Flash Lighted Crosswalks
- 600+ Street Lights
- Storm Drainage Pipes/Catch Basins

Funding Sources

- General Fund (State gas tax – GF/operations)
- Measure J local sales tax (replacing Measure D)
- Measure AA county sales tax (replacing Measure A)
- Measure B – vehicle license fee (for bike/ped)
- Measure A Parks county sales tax
- SB1 (RMRA) – state gas tax
- Road Impact Fees (building permits/garbage trucks)
- ARPA (one time)
- Grants

Grants - competitive

- TAM - Measure AA Safe Paths, Major Roads
- State Water Board – water quality
- Federal Gas Tax (HSIP/SRTS/HBP)
- Federal thru MTC (OBAG)
- Various Green Grants-BAAQMD, TAM, MCE PG&E, DWR, SWRQCB, etc.

Town Budget
FY 2024/2025

Description	Estimated Amount
Road Maintenance (General Fund)	$450,000
Road Impact Fees	$459,000
SB1 state gas tax	$326,000
Measure AA (½ cent sales tax - renewed)	$279,000
Measure J Infrastructure	$2,055,000
Measure B * For Active Trans. Only *comes every 5 years	($166,00)
TOTAL	$3,569,000/year

Public Works And Building Projects

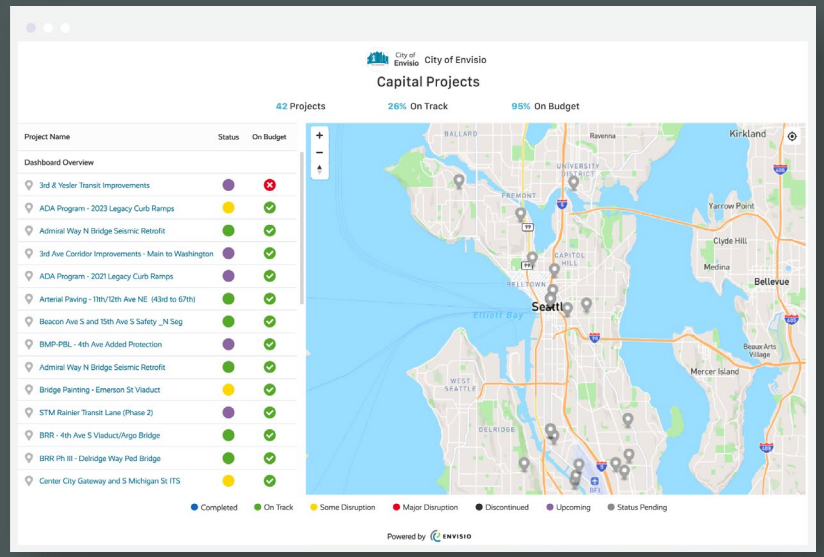
- Streets – Projects that improve public right-of-way infrastructure.
- Active Transportation – Projects that promote and improve active transportation for pedestrians and multi-model riders.
- Parks – Projects that involve or relate to the Town's park facilities
- Building – Various Building projects throughout Town
- Bridges – 20 Bridges in San Anselmo including pedestrian and vehicle bridges-4 Active large bridge replacement projects currently and 2 maintenance projects
- Stormwater/Flood – Trash capture, drainage improvements, etc.
- Climate – EV Charging, Resilience Hub, etc.
- Ongoing Programs – Various Programs

Envisio Project Management Software

Envisio provides a suite of project management tools to help the Town manage, deliver, and communicate projects.

- Internal project management:
  - Manage/assign tasks and sub tasks.
  - Update and access progress statuses.
  - Leverage Gantt views to visualize timelines, percentage indicators and dependencies.
  - Build reports with both qualitative and quantitative data.
- External facing project dashboards:
  - Keeps residents, elected officials and other community stakeholders updated on project progress and budgets.
  - Interactive mapping and dashboards that illustrate location and quantity of active projects.





STREETS | ACTIVE TRANSPORTATION | PARKS | BUILDINGS | BRIDGES | STORMWATER/FLOOD | CLIMATE | ONGOING PROGRAMS

Day to Day Work

- Encroachment permits
- Grading permits
- Watercourse permits
- Tree permits
- Fence Permits
- Public works review of Planning applications and/or Building Permits

Program Oversight

- Sidewalk Improvement Program
- ADA Transition Plan
- Stormwater Management/State Stormwater Permit compliance
- Floodplain Management
- Vegetation Management and Fuel Fire Reduction with Ross Valley Fire Department (RVFD) and Marin Wildfire Prevention Authority (MWPA)

Program Oversight

- Homeless Encampment Oversight with CMPA
- Integrated Pest Management
- Red Curb Fire Access Program
- Traffic Calming and Traffic Signal Programs
- Parking management on public streets and parking lots
- Non-Maintained Paving and Drainage Assistance Programs
- Flood Gate Inspection Program

Maintenance and Repair of Facilities

- Park maintenance
- Street minor repairs
- Traffic control
- Building maintenance
- Drainage repairs
- Street and curb painting
- Signage
- Assistance with Special Events

Emergency Response

- Flooding
- Landslides
- Downed Trees
- Integrated Pest Management
- Earthquakes
- Fire Support
- Toxic Spills
- Covid Response and Enforcement
- Other?

Annual Street Resurfacing Project

- 2 Phases – Design and Construction
- Town uses Pavement Condition Index (PCI) and utility coordination to determine Project locations.
- Design process begins in the fall for the next summer's construction.
- Outreach to adjacent homeowners to repair sewer laterals affected by the project.
- Current San Anselmo PCI index: 74
- State Average PCI: 67



Funding: $1,500,000
Sources: Road Maintenance Fund, Measure J, SB1, Measure AA
FY: Annual

STREETS

Annual Street Slurry Seal Project

- 2 Phases – Design and Construction
- Used as an 'asset protection' mechanism to prolong the life of roads in good condition.
- List is finalized in the Spring for summer construction.
- Outreach to adjacent homeowners affected by the project (road closures).
- Current San Anselmo PCI index: 74
- State Average PCI: 67



Funding: $250,000
Sources: Measure J
FY: Annual

STREETS

Annual Street Crack Seal Project

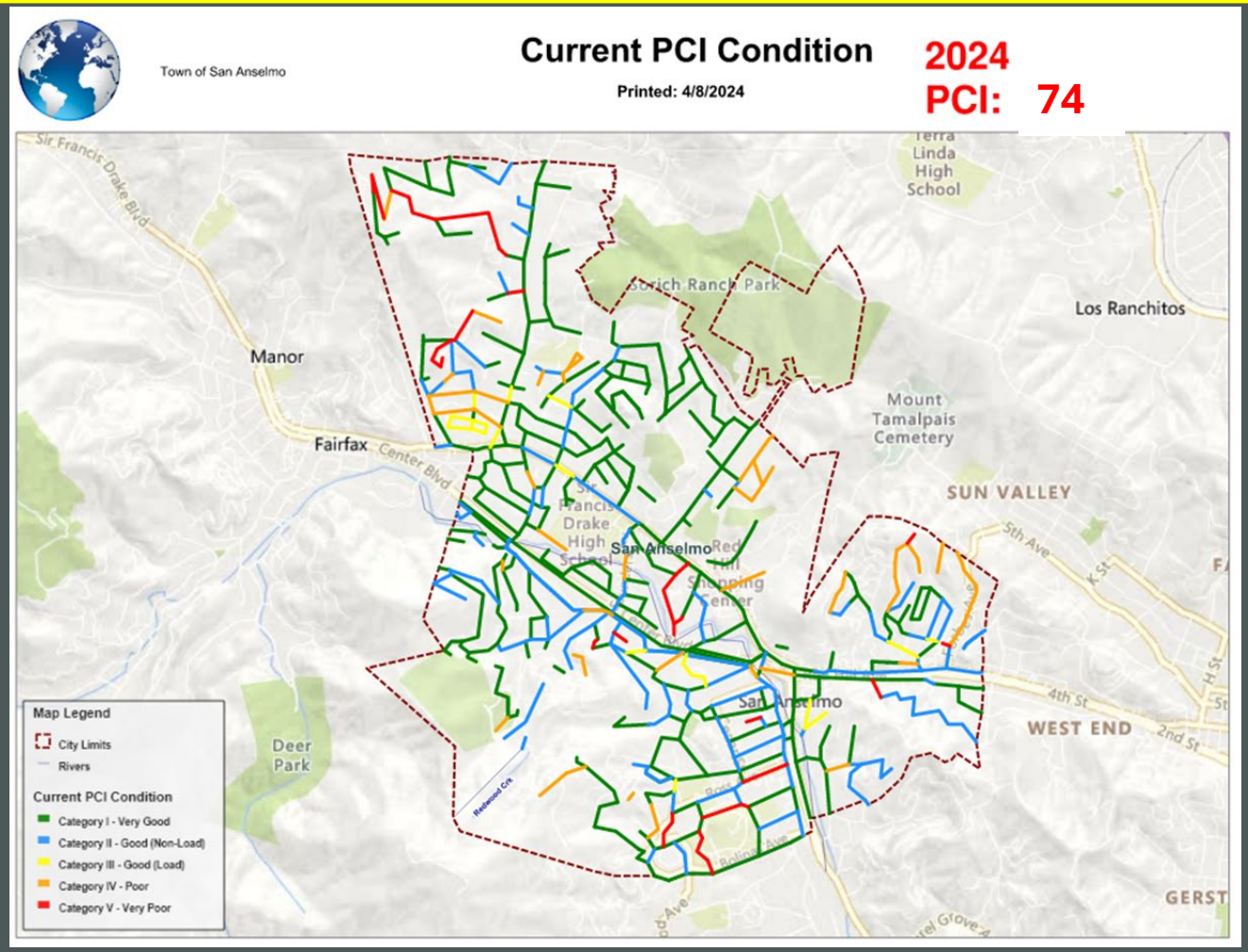
- 2 Phases – Design and Construction
- Completed to prepare roads for slurry seal project – slurry sealing requires a solid, uncracked surface to be effective.
- Process typically takes one to three days with little traffic disruption.



Funding: $50,000
Sources: Measure J
FY: 26/27

STREETS

Pavement Condition Index (PCI)



STREETS

Annual Traffic Signal Controller Upgrades

- Upgrades to the Town's 12 traffic signals include new controller hardware, battery back-up systems, detection cameras, larger signal lights, and software upgrades.
- One to two controllers upgraded per year
- Batteries typically last 4-5 years before replacement

Funding: $50,000
Sources: Road Maintenance Fund, Measure J
FY: Annual

STREETS

Downtown Parking Study and Paid Parking

- Paid Parking was approved by Town Council in October 2023 on San Anselmo Avenue from San Rafael Avenue to Bolinas Avenue
- Future integration will be based upon changes found with the Downtown Active Transportation Safety and Circulation Study
- Mobile phone pay options will be available in addition to pay stations

Funding: $350,000
Sources: Downtown Parking Fund
FY: Annual

STREETS

Unprogrammed Paving

- For road repairs that require emergency repairs / patch work
- Sometimes performed in tandem with concrete repairs





Funding: $150,000
Sources: Road Maintenance Fund
FY: Annual

STREETS

Annual Concrete Street Repair

- Concrete Street repairs are performed annually on a need-to-repair basis
- Concrete is more expensive than asphalt which means large-scale concrete projects including roads require much more funding than asphalt

Funding: $50,000
Sources: Measure J
FY: Annual



STREETS

Non-Town Maintained Road Assistance

- Program to assist homeowners on non-town maintained roads with road maintenance and repairs.
- The Town normally funds 25% of paving costs.
- Homeowners are required to act as project managers but are offered assistance and consulting by Town engineers.



Funding: $30,000
Sources: Road Maintenance Fund
FY: Annual

STREETS

Red Curb and Fire Lane Program

- Currently being processed based on inquiries and/or complaints.
- We will be creating a "Red Curb and/or Fire Lane submission request" form for record keeping and streamlining purposes.
- Public Works Department will send notices for any feedback from residents.
- Send final notice when Ross Valley Fire Department approves of the fire lane locations.

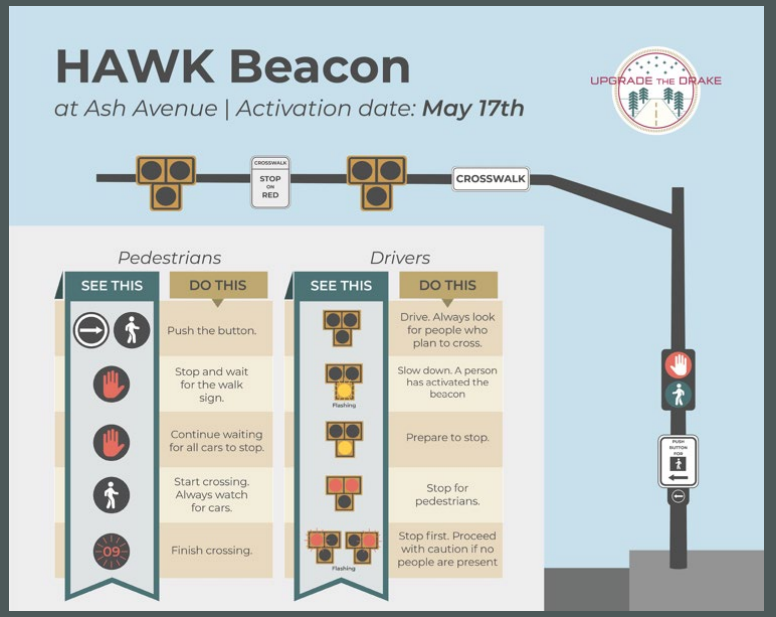
Funding: Staff Time
FY: Annual

STREETS



HAWK Pedestrian Signal at Saunders Ave

- Grant from the Transportation Authority of Marin (TAM) to convert the existing Rapid Flash crosswalk to a Pedestrian Hybrid Beacon HAWK)
- New beacon will have red lights requiring traffic to stop to replace existing yellow lights requiring traffic to yield
- Construction in summer 2025



Funding: $204,000
Sources: TAM Grant
FY: 24/25

ACTIVE TRANSPORTATION

SFD/Broadmoor/Sierra Traffic Signal Phase Separation

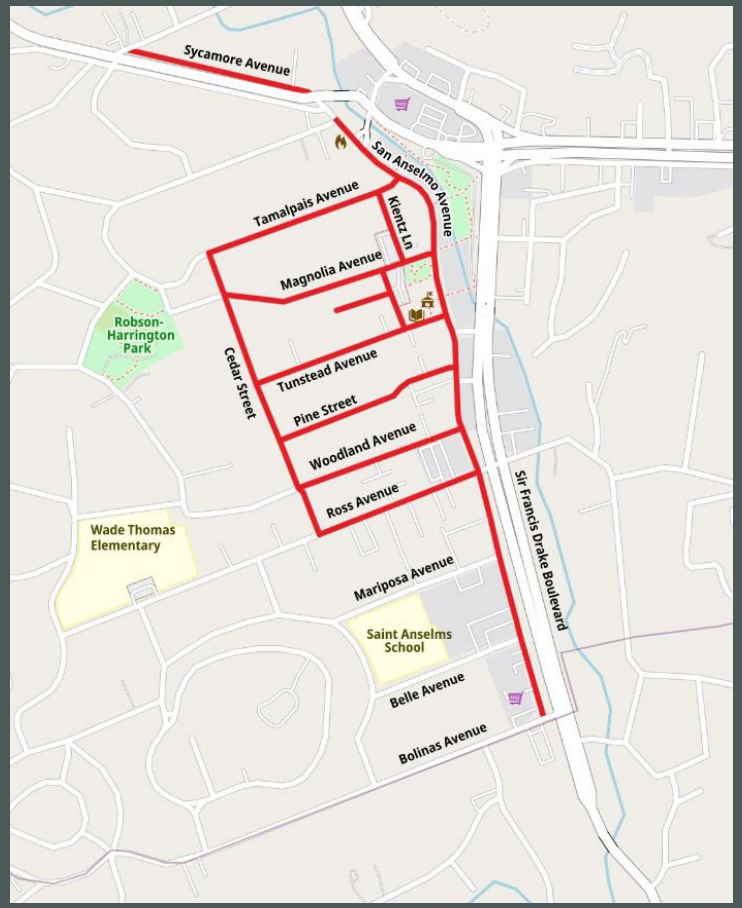
- Current phasing has vehicles from Broadmoor Avenue and Sierra Avenue at the same time, creating conflicts in the offset intersection
- Separating the phases will remove confusion and conflicts
- Phasing will be similar to SFD/San Francisco Boulevard/Tamal Avenue
- Construction in winter/spring 2025



Funding: $120,000
Sources: Measure J
FY: 24/25

ACTIVE TRANSPORTATION

Downtown Bike & Ped Safety Study



ACTIVE TRANSPORTATION

- Three community meetings throughout 2024 were presented discussing analysis and conceptual developments
- Meetings and information regarding the study can be found on the Town Website
- In early 2025, staff will provide recommendations to Town Council based on study

Funding: $100,000
Sources: Active Transportation
FY: 24/25

Creek Park Contraflow Bike Lanes Design & Construction

- Grant from TAM for design of contraflow bike lane through the Creek Park parking lot from Bank Street to Bridge Avenue.
- Bike lane is in the Bicycle and Pedestrian Master Plan and the Hub Study
- Construction would occur following Reimagine Creek Park project
- Construction funding still needs to be identified

Funding: $166,142
Sources: Grant (Measure B – TAM)
FY: 25/26

ACTIVE TRANSPORTATION

Brookmead Place Safe Routes Sidewalk

- Existing side path upgraded with paving and asphalt berm
- TAM grant for sidewalk gap closure to Brookmead Court
- Construction in summer 2025 when school is out

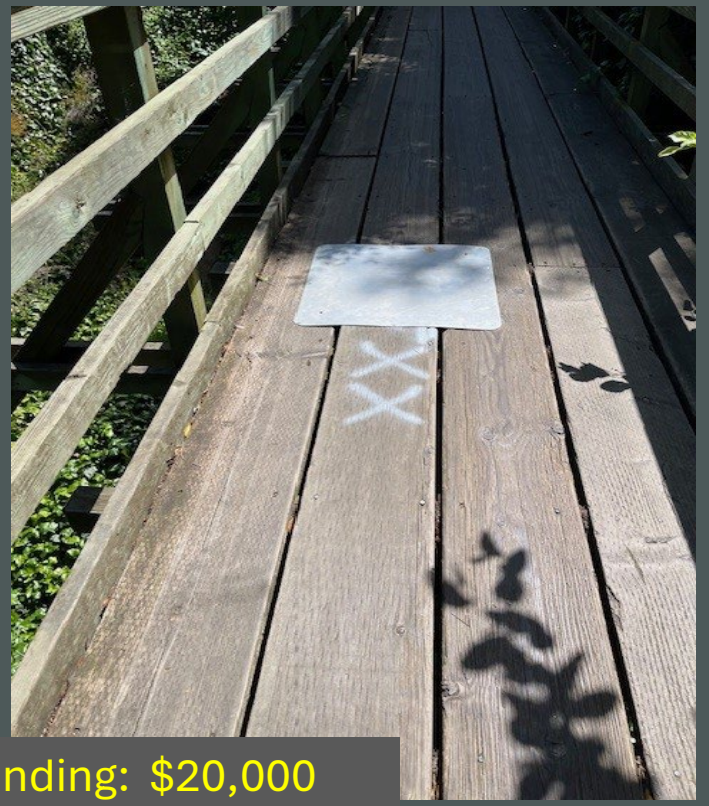


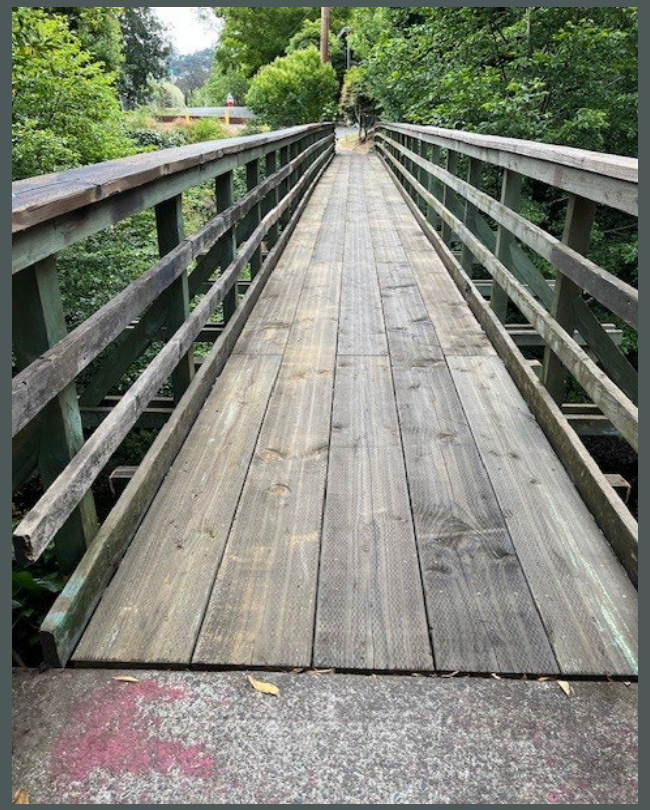
Funding: $45,000 Grant, $3,000 Local Match
Sources: Measure J
FY: 25/26

ACTIVE TRANSPORTATION

Pedestrian Bridge Repairs (Patterson Footbridge – Sais to Karl)

- The Patterson Bridge received a thorough condition assessment, with sections of supports and railing to be replaced, including full deck replacement.
- Work scheduled spring 2025





Funding: $20,000
Sources: Measure J
FY: 24/25

ACTIVE TRANSPORTATION

HUB Roundabout/Ped Flyover Initial Study

- Several options identified in the Hub Study
- Grants required for additional analysis to prepare for grant applications for design/construction
- Vehicular options include Modern Roundabout and Displaced T Intersection
- Active Transportation (bike/ped) options include a flyover bridge connecting Greenfield Avenue to Creek Park

Funding: $6,000,000
Sources: Seeking grant funding
FY: not programmed

ACTIVE TRANSPORTATION

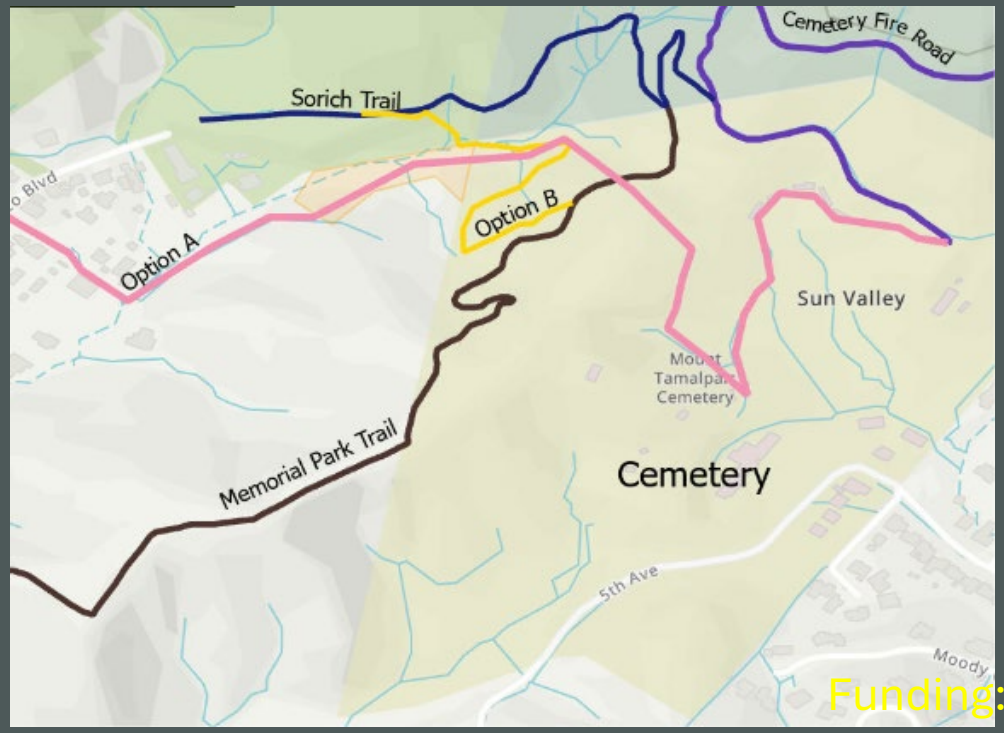
HUB Adaptive Signal & HAWK Crossings

- Several short-term improvements identified in the Hub Study include traffic signal controller upgrades to improve traffic flow through the Hub, as well as pedestrian crossing improvements (Pedestrian Hybrid Beacons (HAWK) at Center Boulevard and on Red Hill Avenue at Essex Street
- Funding has not been identified

Funding: $2,550,000
Sources: Seeking grant funding
FY: not programmed

ACTIVE TRANSPORTATION

Sorich Park Trail Project



- Marin County Open Space has been notified of Town Council decision to allow Sorich Trail Multimodal conversion with condition to search for new trail paths
- Research to environmental impact will be done spring 2025
- Potential alternate trail paths are being searched for both hike-only and bike/ped

Funding: $50,000
Sources: Active Transportation
FY: 26/27

ACTIVE TRANSPORTATION

Butterfield Road Safe Routes Sidewalk – TAM Safepaths

- Safe Pathways grant from TAM will cover the design and construction of the sidewalk gap closure project on Butterfield Road from Sir Francis Drake Boulevard to Rosemont Avenue (Phase 2) and Rosemont Avenue to Carlson Avenue (Phase 3).
- TAM is expected to award grant in March 2025
- Design in 2025 for construction summer 2026

Funding: $900,000 grant, $115,000 local match
Sources: TAM grant, Measure J
FY: 25/26 Design, 26/27 Construction

ACTIVE TRANSPORTATION

SFD Crossing at Sais Ave/Sunny Hills Dr

- Investigate alternative to improve crossing of Sir Francis Drake Boulevard at Sais Avenue/Sunny Hills Drive
- High priority of Bicycle and Pedestrian Advisory Committee
- Possible solutions include pedestrian hybrid beacon (HAWK) and traditional traffic signal
- Design funds programmed for Fiscal Year 25/26



Funding: $162,000/$250,000
Sources: Road Maintenance Fund, Measure J
FY: 25/26 Design, 26/27 Construction

ACTIVE TRANSPORTATION

Annual Multimodal Design

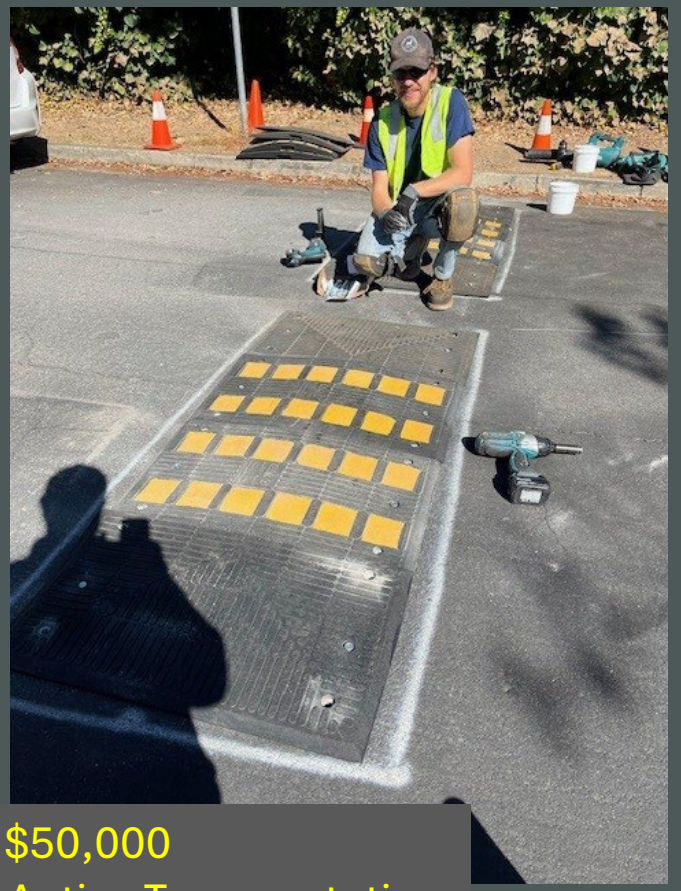
- Funding available for design/analysis of multimodal improvements as project locations are identified throughout the year based on resident requests/complaints

Funding: $50,000
Sources: Measure J
FY: Annual

ACTIVE TRANSPORTATION

Annual Traffic Calming Program

- List of locations based on neighborhood requests
- Following speed analysis and site visits, traffic calming measures are proposed – could include striping, signage, radar speed feedback signs, or speed humps.
- If speed humps are proposed, staff confirms layout with Ross Valley Fire prior to installation

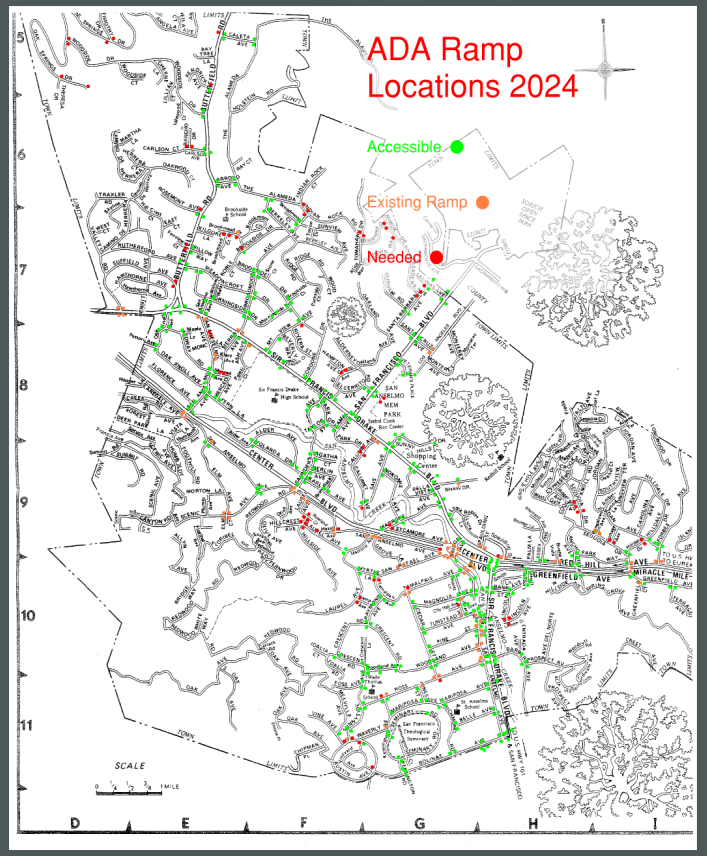




Funding: $50,000
Sources: Active Transportation
FY: Annual

ACTIVE TRANSPORTATION

ADA Curb Ramps



- The Town keeps a list of all its curb ramps to ensure accessibility for everyone across the Town
- New ramps are installed in conjunction with other capital projects

Funding: $50,000
Sources: Active Transportation
FY: Annual

ACTIVE TRANSPORTATION

Concrete Sidewalk Repair Program

- Maintenance of sidewalks is the responsibility of the fronting property owner.
- Town has updated sidewalk trip hazard abatement forms.
- Town receives notice of a trip hazard through police report, resident complaints and staff.
- The Town gives residents option to sign an agreement and have PW manage the project and bill the homeowner afterwards.

ACTIVE TRANSPORTATION



Funding: $50,000
Sources: Measure J
FY: Annual

Bike Racks/Lockers

- Still in the concept phase.
- Multiple potential locations throughout town.
- May be for Public use or rental option.
- The Bike Rack/Lockers Project may piggyback on another project to gauge public demand.



Funding: $20,000
Sources: Active Transportation
FY: Annual

ACTIVE TRANSPORTATION

Safe Paths to School Sidewalk Gap Closure – TAM Safepaths

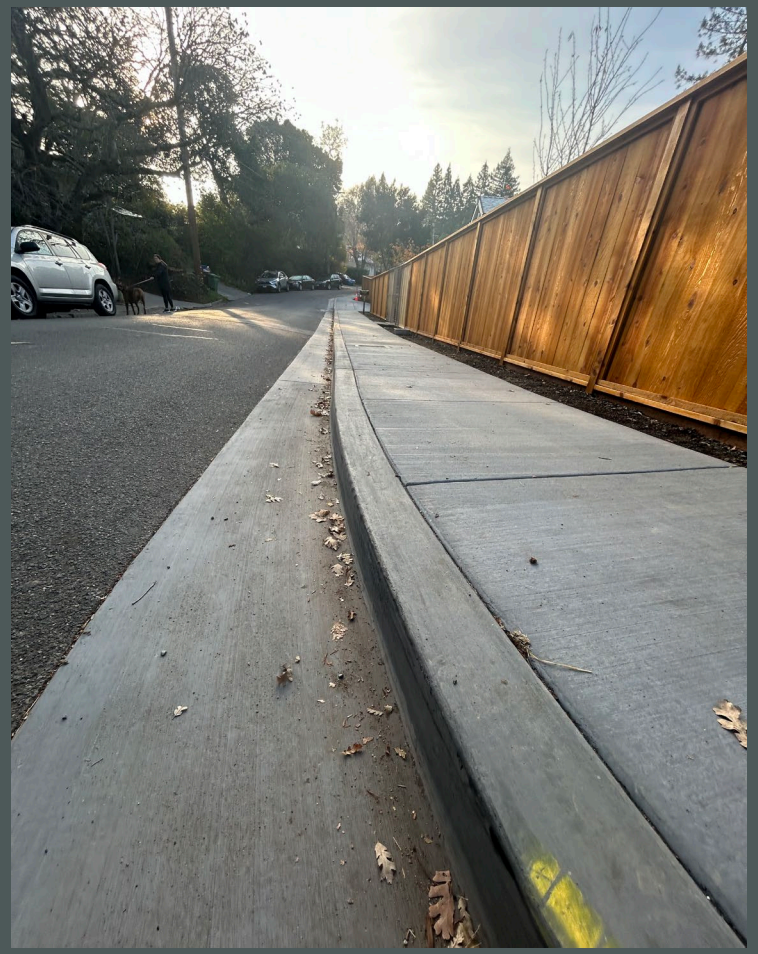
- Grants from TAM for sidewalk gap closures near elementary schools
- Design will be done in-house, with construction using informal bid process
- TAM will award grants in March 2025
- Construction will occur in summer 2025
- Four locations - Santa Cruz Ave, Woodland Ave, Brookmead Pl, Sycamore Ave/Madrone Ave

Funding: $148,000 grant, $11,000 local match
Sources: Tam grant, Measure J
FY: 25/26

ACTIVE TRANSPORTATION

Annual Sidewalk Gap Closure Program

- Local funding available for sidewalk gap closure projects not eligible for TAM funding
- Construction in spring/summer 2025



Funding: $50,000
Sources: Active Transportation
FY: Annual

ACTIVE TRANSPORTATION

Safe Routes Task Force

- Task Force consists of representatives from TAM, Safe Routes to Schools, law enforcement, school staff, parent volunteers, PW staff from County and Towns
- Meets quarterly to discuss SRTS education, safety issues, potential projects, funding

SAFE ROUTES TO SCHOOLS
MARIN COUNTY

TAM
Transportation Authority of Marin

Creekside Commons Park Design and Construction

- Currently design is at approximately 90% stage
- Constuction would follow the County Flood Control project to remove Building Bridge 2 (scheduled for summer/fall 2026)
- Construction funding is still being sought

Funding: $89,000 donation, $5,000,000 donation
Sources: Donation for design, construction not yet identified
FY: 25/26 Design, 26/27 Construction

PARKS

Building Bridge 2 Removal

- County Flood Control Zone 9 Project
- Project includes removal of Building Bridge 2, replacement of retaining wall (street side), and restoration of creek bank (park side)
- Project includes reimbursement for repairs to park lawn and irrigation, stage, and street-side plaza
- Construction June 2026 thru Spring 2027. Creekside Commons park construction follows

Funding: $323,827
Sources: Measure J
FY: 25/26 Design, 26/27 Construction

PARKS

Memorial Park Renovations

- Project includes improvements to south side of Memorial Park, including tennis courts/pickleball courts, skatepark, snack shack
- Design and construction funding not identified

Funding: $3M - $4M
Sources: Not yet identified
FY: 25/26 Design, 26/27 Construction

PARKS

Millenium Playground Improvements

- Project includes safety upgrades to the playground to meet federal and state standards
- Funding reserved

Funding: $50,000
Sources: Measure J
FY: 25/26 Design and Construction

PARKS

Memorial Park Restroom Update

- Project includes new fixtures, tile, interior/exterior painting, signage and partitions. Engineer's Estimate $30,000

- Currently unfunded

Funding: Currently unfunded
Sources: Measure J
FY: 25/26 Design, 26/27 Construction

PARKS

Hilldale Pocket Park Phase 2 – Park Design

- Phase 1 of the Park's construction was completed to revitalize an underused area into a vibrant community asset.
- Phase 2 is underway: two community meetings have been held to solicit input on the park design and a fundraising committee has been formed to help fund the costs of new design elements.
- Elements include a large wooden play feature, rubber surface to access play feature, ADA accessible benches, and engineered wood fiber for the park's surface.



Funding: $30,000
Sources: Measure J
FY: 25/26 Design and Const

PARKS

Sorich Park Parking Lot

- Staff have been improving drainage ditch and regrading to prevent erosion across gravel parking lot
- May need to pave section for ADA parking

Funding: $10,000
Sources: Measure J
FY: 25/26 Construction

PARKS

Robson Carriage House Demolition

- Early concept phase.
- The project will require engaging with an architect for space planning.
- Public Works and Building coordinating with the Recreation Department.
- Currently, there are no physical plans and the project is unfunded.



Funding: $125,000
Sources: Measure J
FY: 25/26 Design, 26/27 Construction

BUILDINGS

Robson Outdoor Restrooms for public

- Early concept phase.
- The project will require engaging with an architect.
- Public Works and Building coordinating with the Recreation Department.
- Ensure ADA Accessibility.



Funding: $65,000
Sources: Measure J
FY: 25/26 Design, 26/27 Construction

BUILDINGS

Robson Indoor Restroom

- Accessible toilet and sink have already been constructed.
- Public Works and Building coordinating with the Recreation Department.
- Ensure ADA Accessibility for future improvements.

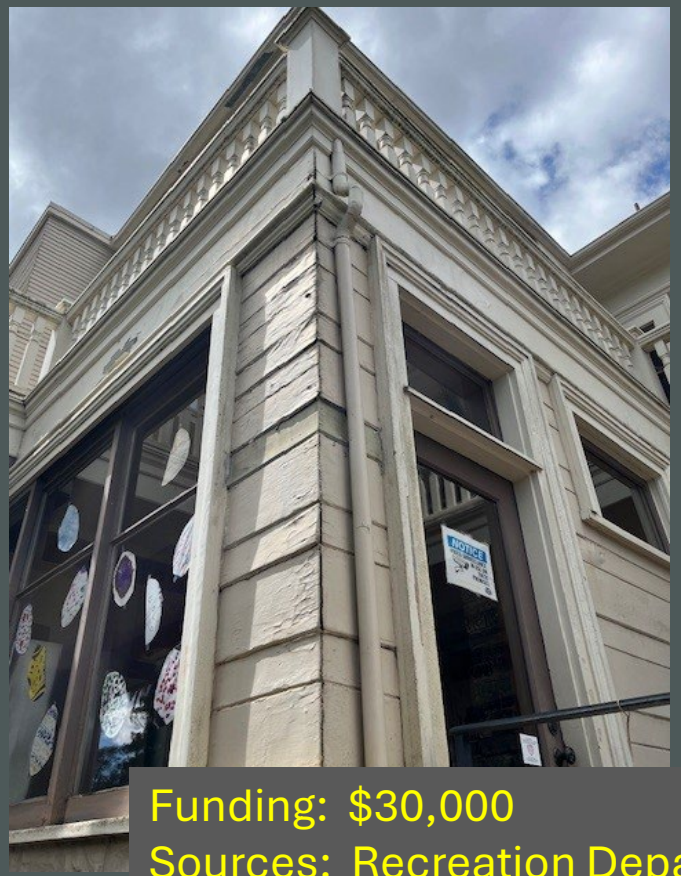
Funding: $50,000
Sources: Measure J
FY: 25/26 Design, 26/27 Construction



BUILDINGS

Robson Window/Door Replacement

- Select windows and doors on the 1st and 2nd floor have been replaced, fabricated to match existing.
- Sections of siding and dry rot framing were replaced, and matched in-kind.
- Paint is scheduled for June 2025.



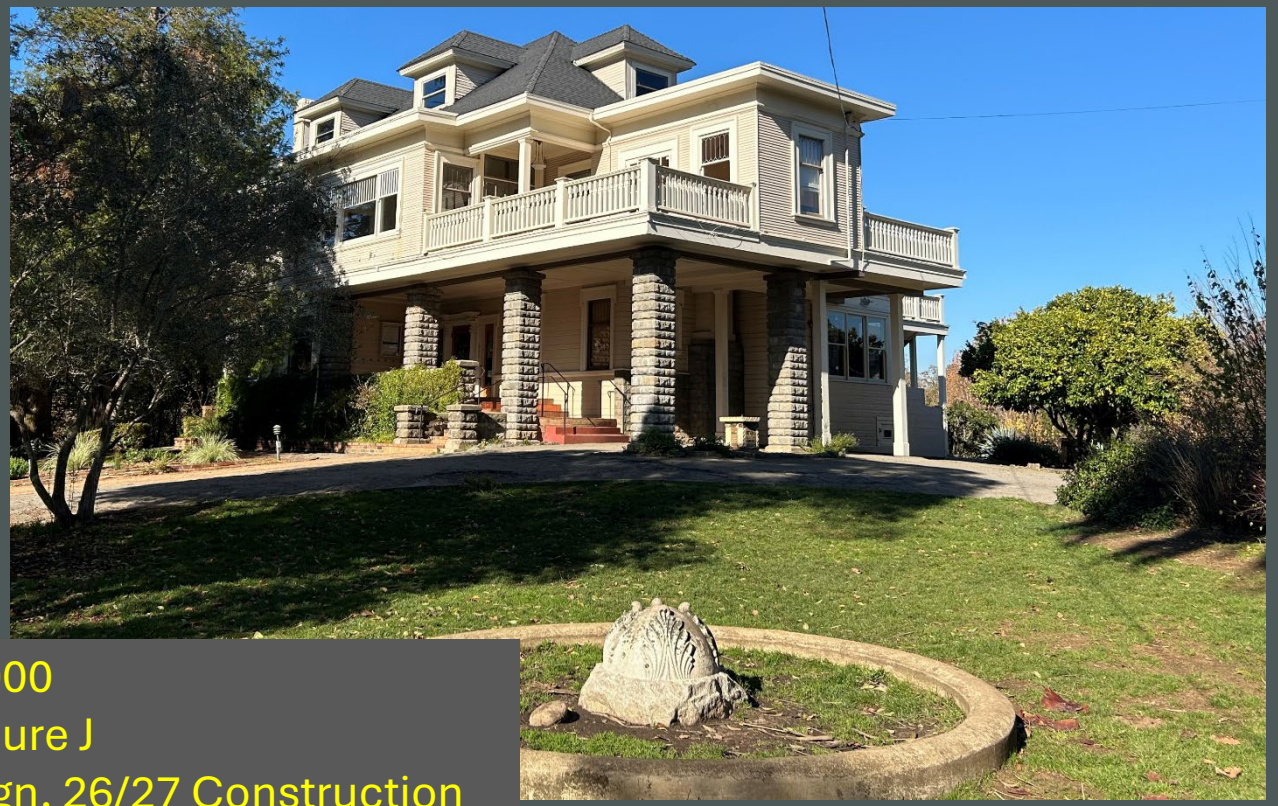


Funding: $30,000
Sources: Recreation Department funding
FY: 25/26 Design and Construction

BUILDINGS

Friends of Robson - Deck

- Early design phase.
- Work will consist of deck repairs and maintenance.
- Ensure minimal changes to Robson Aesthetic.
- Building and Public Works will include the Friends of Robson (FOR) during the design and construction phases.



Funding: $35,000
Sources: Measure J
FY: 25/26 Design, 26/27 Construction

BUILDINGS

Robson House ADA Improvements

- Adding accessibility to the rear entrance.
- Early design phase.
- May consist of a wheelchair elevator lift and ramp.
- Ensure minimal changes to Robson Aesthetic.
- Building and Public Works coordinating with the Recreation Department.

BUILDINGS



Funding: $50,000
Sources: Measure J
FY: 25/26 Design, 26/27 Construction

Robson House Painting

- Last known exterior paint was completed 25+ years ago.
- Public Works is working with the Recreation Dept. and a color consultant on replicating the original paint scheme
- Scaffolding and painting is schedule for June 2025.

Funding: $180,000
Sources: Measure J
FY: 25/26 Design and Construction



BUILDINGS

ICC Repairs & Repainting

- Public Works is working with the Recreation Dept. and a color consultant on the paint palette.
- Selective doors and hardware will be replaced early 2025.
- Scaffolding and paint is schedule for Fall 2025.

Funding: $135,000
Sources: Measure J
FY: 25/26 Design and Construction

BUILDINGS



ICC Roof Replacement

- The roof on the upper building housing the Gym/Preschool is past useful life and is need of full replacement.
- Roof Specifications are being developed, ready by January 2025.
- Roof replacement is scheduled for May 2025.



Funding: $200,000
Sources: General Fund
FY: 24/25 Design, 25/26 Construction

BUILDINGS

ICC Electrical Master Switch

- The electrical master switch for the Isabel Cook Community Center is currently inoperable and would be unable to be switched on once it is switched off
- Requires working with PG&E to approve new hardware
- Construction requires power shutoff for ICC as well as adjacent housing

Funding: $150,000
Sources: Currently unfunded
FY: 25/26 Design, 26/27 Construction

BUILDINGS

Parkside Preschool Playground Improvements

- Joint project with Recreation Department and Public Works.
- Last remodel to the playground was in 2005.
- Expanded playground area to accommodate fall safety zone for new structure.
- New Roof Columns and foundation
- Sand Box addition.
- Improved Drainage.



Funding: $175,000
Sources: Grant
FY: 24/25 - Completed

BUILDINGS

Town Hall Roof and HVAC Replacement

- The Town Hall flat roof has been replaced after a decade of leaks and triage repairs.
- A new electric heating, ventilation and air conditioning (HVAC) system was installed with individual temperature controls in each room.
- This new system became operational in September and will have significant energy savings and reduced greenhouse gas emissions.
- Funded with American Rescue Plan Act State & Local Fiscal Relief funds (ARPA).

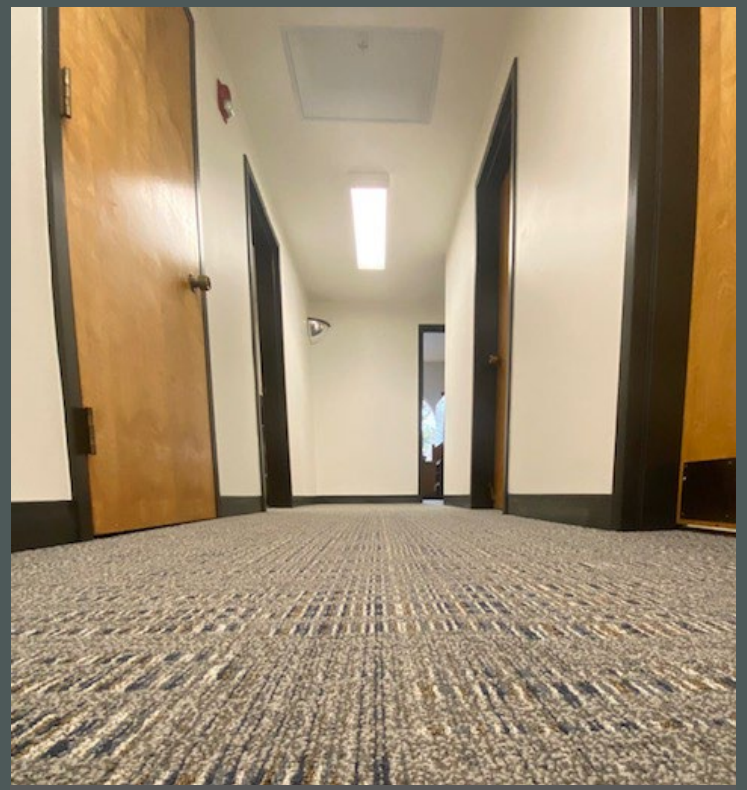


Funding: $1,500,000
Sources: ARPA
FY: 24/25 - Completed

BUILDINGS

Town Hall Remodel Phases I and II

- Phase I completed December 2024:
  - New carpet installed on 2nd floor
  - New baseboards installed on 2nd floor
  - A fresh coat of paint in hallway and on door frames of 2nd floor
- Phase II will include:
  - New ceiling tiles throughout the building
  - A remodel of the central lobby between Building and Administration
  - Timing of Phase II is TBD
- Tow Hall Remodel is being funded through the Building Maintenance fund.



Funding: $150,000
Sources: Measure J
FY: 24/25 - completed

BUILDINGS

Town Hall Roof Tile Repair

- Nesting birds damaged corner of building between Library and Town Hall.
- Scaffolding installed, roof tiles removed, roof repairs made and tiles reinstalled, along with bird exclusion netting.
- Project completed December 2024.

Funding: $200,000
Sources: Measure J
FY: 24/25 - completed

BUILDINGS

Library Roof and HVAC Replacement

- Project design is at 75% and will go to bid in the Spring of 2025
- Project includes installing energy efficient heating/cooling equipment in Library
- Project will replace temperamental boiler system and ensure a stable environment for the future of our library collection
- Design will maintain the historic building architecture that is consistent with original Carnegie design



Funding: $250,000
Sources: General Fund, Measure J
FY: 25/26 Design and Construction

BUILDINGS

Fire Station 19 Upgrades

- Repair to accessible shower
- Apparatus bay ridge vents
- EV charging - completed



Funding: $300,000
Sources: Unfunded
FY: 25/26 Design and Construction

BUILDINGS

Fire Station 20 Renovation

- Originally built over 60 years ago.
- 2400 SF remodel which includes an 865 SF addition, all-electric appliances, and Wildland Urban Interface (WUI) exterior materials.
- The project received bids and the construction contract was awarded in December 2024.
- Construction scheduled for spring 2025 thru spring 2026.



Funding: $4,600,000
Sources: ARPA, Sleepy Hollow Fire
FY: 25/26 Construction

BUILDINGS

Hub Transit Station Roof Replacement

- Project includes repair and re-roof of eastern transit hub shelter
- Construction should not impact use of shelter

Funding: $30,000
Sources: Measure J
FY: 25/26

BUILDINGS

Town Hall Flood Horn

- Project includes replacement of existing pnuematic horn with electronic horn
- New horn will match systems in other cities and the County of Marin
- New horn will have the ability to broadcast spoken messages and be controlled remotely

Funding: $10,000
Sources: Measure J
FY: 25/26

BUILDINGS

Bridge Replacement – Madrone Ave

- Funded through the federal Highway Bridge Program
- Currently in environmental approval stage
- Final design phase anticipated to begin in fall 2025, with construction starting summer 2026 or 2027.
- To be constructed in parallel with the Nokomis Avenue Bridge Replacement Project

Funding: $12,000 Caltrans, $12,000 Local Match
Sources: Caltrans, Measure J
FY: 25/26 Design, 26/27 Construction

Bridge Replacement – Nokomis Ave

- Funded through the federal Highway Bridge Program
- Currently in the environmental approval stage
- Final design phase is anticipated to begin in fall 2025, with construction starting in summer 2026 or 2027.
- To be constructed in parallel with the Madrone Avenue Bridge Replacement Project

Funding: $12,000 Caltrans, $12,000 Local Match
Sources: Caltrans, Measure J
FY: 25/26 Design, 26/27 Construction

BRIDGES

Bridge Replacement – Bridge Avenue

- Funded through the federal Highway Bridge Program
- Currently in the preliminary engineering phase
- The environmental phase is anticipated to start in 2026, with the final design phase anticipated to begin in 2027, with construction starting in summer 2029.
- To be constructed in parallel with the Center Boulevard Bridge Replacement Project

Funding: $12,000 Caltrans, $12,000 Local Match
Sources: Caltrans, Measure J
FY: 26/27 Design, 29/30 Construction

BRIDGES

Bridge Replacement – Center Boulevard

- Funded through the federal Highway Bridge Program
- Currently in the preliminary engineering phase
- The environmental phase is anticipated to start in 2026, with the final design phase anticipated to begin in 2027, with construction starting in summer 2029.
- To be constructed in parallel with the Bridge Avenue Bridge Replacement Project

Funding: $12,000 Caltrans, $12,000 Local Match
Sources: Caltrans, Measure J
FY: 26/27 Design, 29/30 Construction

BRIDGES

Bridge Replacement – Saunders Ave

- Funded through the federal Highway Bridge Program
- Preliminary engineering phase anticipated to begin in 2026
- The environmental phase is anticipated to start in 2028, with the final design phase anticipated to begin in 2029, with construction starting in the summer 2030.
- The project will replace the existing fish ladder

Funding: $12,000 Caltrans, $12,000 Local Match
Sources: Caltrans, Measure J
FY: 27/28 Design, 30/31 Construction

BRIDGES

Annual Bridge/Culvert/Ped Bridge Inspections

- Caltrans inspects the Town 12 brides on a bi-annual basis
- The Town is required to inspect smaller bridges, pedestrian bridges and culverts.

Funding: Staff time
Sources: n/a
FY: Annual

BRIDGES

Bridge Preventative Maintenance Program

- Funded through the federal Highway Bridge Program
- Currently in the environmental phase
- Final design phase anticipated to start in 2025, with construction in summer 2026
- Project includes repairs to Barber Avenue Bridge and Sir Francis Drake Boulevard Bridge just north of Tunstead Avenue

Funding: $200,000 Caltrans, $40,000 Local Match
Sources: Caltrans, Measure J
FY: 25/26 Design, 26/27 Construction

BRIDGES

Memorial Park Storm Drain Culvert Lining & Repair

- During the Memorial Park Athletic Field Replacement project, the existing storm drain from Alderney Road to Sunny Hills Drive was inspected
- Although the pipe is in good condition, it is vitrified clay pipe with cracking.
- A cure-in-place lining system will ensure that pipe condition is maintained

Funding: $80,000
Sources: Measure J
FY: 25/26

STORMWATER/FLOOD

Suffield and SFD Storm Drain

- One of the projects listed in the 1985 Storm Drain Master Plan
- Project includes new storm drain on Suffield Avenue to Sir Francis Drake Boulevard to Pastori Avenue in Fairfax to replace an existing system that traverses the backyards of homes in San Anselmo and Fairfax
- Coordination with Town of Fairfax storm drain
- Project is unfunded (approximately $2m)

Funding: $2,000,000
Sources: Not yet identified
FY: 26/27 Design, 27/28 Construction

STORMWATER/FLOOD

Non-Town Maintained Drainage Assistance

- Program to assist homeowners with non-town maintained drainage maintenance/repairs.
- The Town normally funds 50% of drainage costs.
- Homeowners are required to act as project managers but are offered assistance and consulting by town engineers.

Funding: $50,000
Sources: Unfunded
FY: Annual



STORMWATER/FLOOD

Annual Unprogrammed Drainage

- Local funds identified for spot repairs to existing drainage infrastructure
- Work typically includes lining or replacing sections of storm drain piping, replacing old cast iron catch basin grates, or making modification to headwalls and trashracks



Funding: $150,000
Sources: Measure J
FY: Annual

STORMWATER/FLOOD

Community Rating System (CRS) Program

- San Anselmo Community rating of 8 out of 9, with 1 being the best.
- Each Rating is a 5% discount on flood insurance, the Town is currently at 10%.
- The next project is to create a Program for Public Information (PPI), which would give the Town bonus point multipliers for previously established projects.

NATIONAL FLOOD INSURANCE PROGRAM
Community Rating System

FEMA

State Stormwater Permit Trash Regulations Program

- A New Stormwater Permit from the Regional Water Quality Control Board includes requirements to filter out objects larger than 5 millimeters from the storm drain system in commercial and high-density residential areas.
- Pilot installations have had problems with clogging from leaves
- All areas to be protected by 2030

Funding: $100,000
Sources: Measure J
FY: Annual

STORMWATER/FLOOD

Flood Gate Inspection Program

- San Anselmo has a history of flooding
- Ordinance passed in 2019 requiring all commercial properties in AE Flood Zone to have floodgates installed
- Flood Gates are inspected annually
- All commercial buildings within the AE Flood Zone / Floodway are reminded to submit self-certification that their flood gates are operable and staff trained to install



(AE Flood Zone based on 100-year Flood)

STORMWATER/FLOOD

Town Hall Resilience Hub

- The Resilience Hub will create a community gathering center for residents to access heating and cooling services, Wi-Fi, and charging capabilities.
- The purpose of the Resilience Hub is to supply “Green” resilient power to Town Hall, during extreme weather events and Public Safety Power Shutoffs.
- Project includes a solar carport, battery energy storage system, and EV chargers.
- The Resilience Hub is a “Microgrid” functioning independently from the local power grid.
- Council approved the Magnolia Parking Lot Array.
- Construction scheduled for Spring 2025



Funding: $1,000,000
Sources: Measure J, Future energy savings
FY: 24/25

CLIMATE

Memorial Park Water Storage Tank

- The memorial Water Tank holds 8000 Gallons of well water.
- In 2023 the System was upgraded; adding an additional well, new well pumps, tank pump and controls.
- 3 wells feed the holding tank, which produce 330,000 gallons of ground water annually for irrigation.
- This makes up approximately 25% of the irrigation water required for Memorial Park.



Funding: $50,000
Sources: Measure J
FY: 26/27

CLIMATE

Creek Well Improvements

- The Creek Well holds 2,500 ??? Gallons of well water.
- This system produces 850,000 Gallons of irrigation water annually.
- The Town has upgraded the filtration and the pumps to irrigate 4 areas: Town Hall grass, Imagination Park, Creek Park and the Red Hill Median.

Funding: $30,000
Sources: Currently unfunded
FY: Annual



CLIMATE

EV Charging – Fire Station 19

- One level 2, dual-headed charging station.
- Private RVFD use.
- Installation completed April, 2024.
- Grants from TAM and MCE, as well as Measure J funds.



Funding: $13,000 grant, $21,000 local match
Sources: Grant, Measure J
FY: 24/25

CLIMATE

EV Charging – Memorial Park

- 5 Total Level 2 charging heads (two dual-headed stations, one single-headed)
- Public use.
- Estimated installation date January-February 2025
- Grants from TAM, MCE, and BAAQMD as well as Measure J funds.

Funding: $32,500 grant, $23,500 local match
Sources: Grant, Measure J
FY: 24/25



CLIMATE

EV Charging – Creek Park

- 5 Total Level 2 charging heads (two dual-headed stations, one single-headed)
- Public use.
- Estimated installation date January 2026
- Grants from TAM, MCE, and BAAQMD as well as Measure J funds.



Funding: $39,000 grant, $39,000 local match
Sources: Grant, Measure J
FY: 25/26

CLIMATE

EV Charging – Pine St Parking Lot

- 5 Total Level 2 charging heads (two dual-headed stations, one single-headed)
- Public use.
- Estimated installation date April 2025
- Grants from TAM, MCE, and BAAQMD as well as Measure J funds.

Funding: $39,000 grant, $41,000 local match
Sources: Grant, Measure J
FY: 25/26



CLIMATE

EV Charging – Corp Yard

- One dual-headed, level 2 charging station.
- Private DPW use.
- Estimated installation date August 2025.
- Grants from TAM, MCE, and BAAQMD as well as Measure J funds.



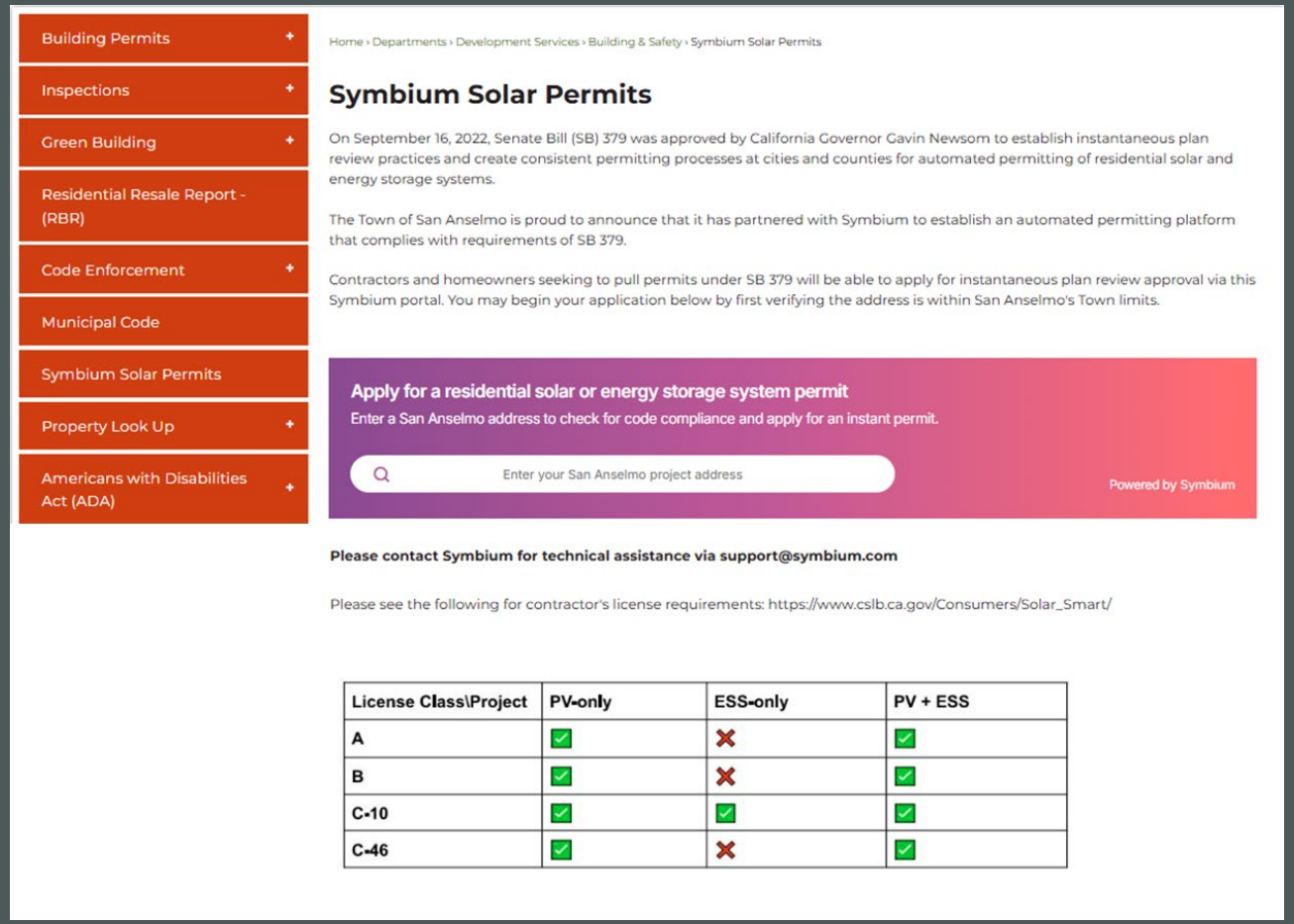
Funding: $13,000 grant, $7,000 local match
Sources: Grant, Measure J
FY: 25/26

CLIMATE

Symbium Solar Permits

- Automated code compliance plan check.
- Instant permitting.

Funding: unfunded
Sources: n/a
FY: Annual



Building Permits
Inspections
Green Building
Residential Resale Report - (RBR)
Code Enforcement
Municipal Code
Symbium Solar Permits
Property Look Up
Americans with Disabilities Act (ADA)

Home › Departments › Development Services › Building & Safety › Symbium Solar Permits

Symbium Solar Permits

On September 16, 2022, Senate Bill (SB) 379 was approved by California Governor Gavin Newsom to establish instantaneous plan review practices and create consistent permitting processes at cities and counties for automated permitting of residential solar and energy storage systems.

The Town of San Anselmo is proud to announce that it has partnered with Symbium to establish an automated permitting platform that complies with requirements of SB 379.

Contractors and homeowners seeking to pull permits under SB 379 will be able to apply for instantaneous plan review approval via this Symbium portal. You may begin your application below by first verifying the address is within San Anselmo's Town limits.

Apply for a residential solar or energy storage system permit
Enter a San Anselmo address to check for code compliance and apply for an instant permit.
Enter your San Anselmo project address
Powered by Symbium

Please contact Symbium for technical assistance via support@symbium.com

Please see the following for contractor's license requirements: https://www.cslb.ca.gov/Consumers/Solar_Smart/

License Class\Project	PV-only	ESS-only	PV + ESS
A	✅	❌	✅
B	✅	❌	✅
C-10	✅	✅	✅
C-46	✅	❌	✅

CLIMATE

EV Charging Program

- One installation completed this fiscal year (Firehouse 19).
- Funding secured for four more projects:
  - Memorial Park
  - Creek Park
  - Pine St Parking Lot
  - Corp Yard
- Currently identifying future locations near multi-family housing.



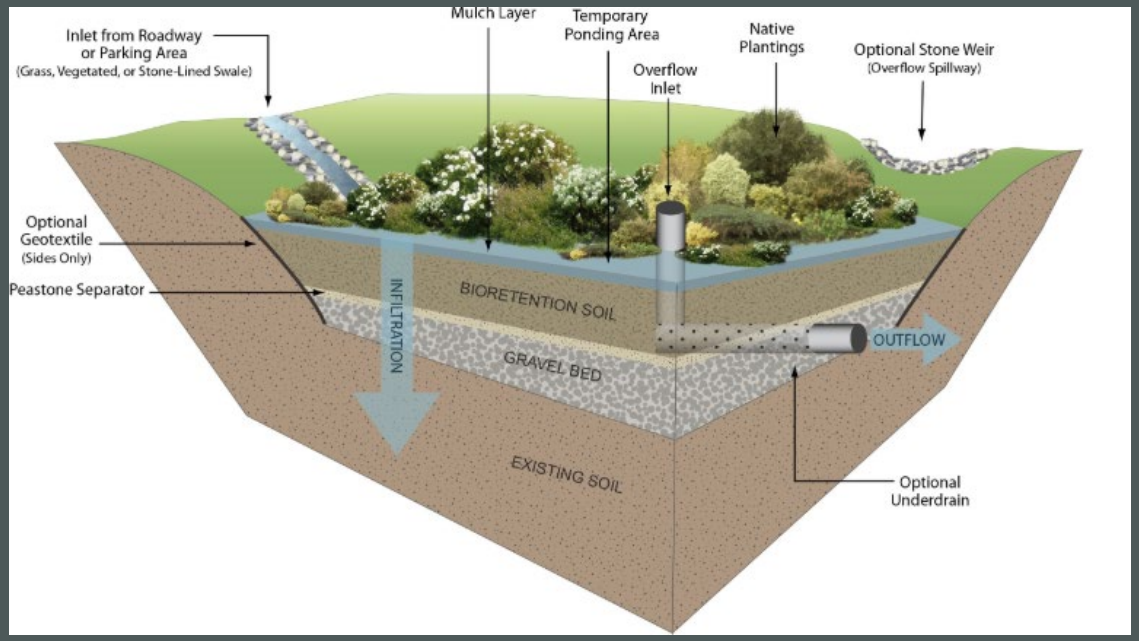
CLIMATE

Tree Permits and Hearings

- Tree Permits are required for removing or trimming over 25% for street trees and heritage trees
- If trees proposed for removal are not dead/dying/diseased/dangerous, then neighbors are notified of the request
- If neighbors object, a public tree hearing is scheduled. Appeals are heard by the Town Council

Public Works Plan Review

- Private development projects are reviewed by Public Works for drainage/bioretention, driveway sight-distance, fencing, and trees.



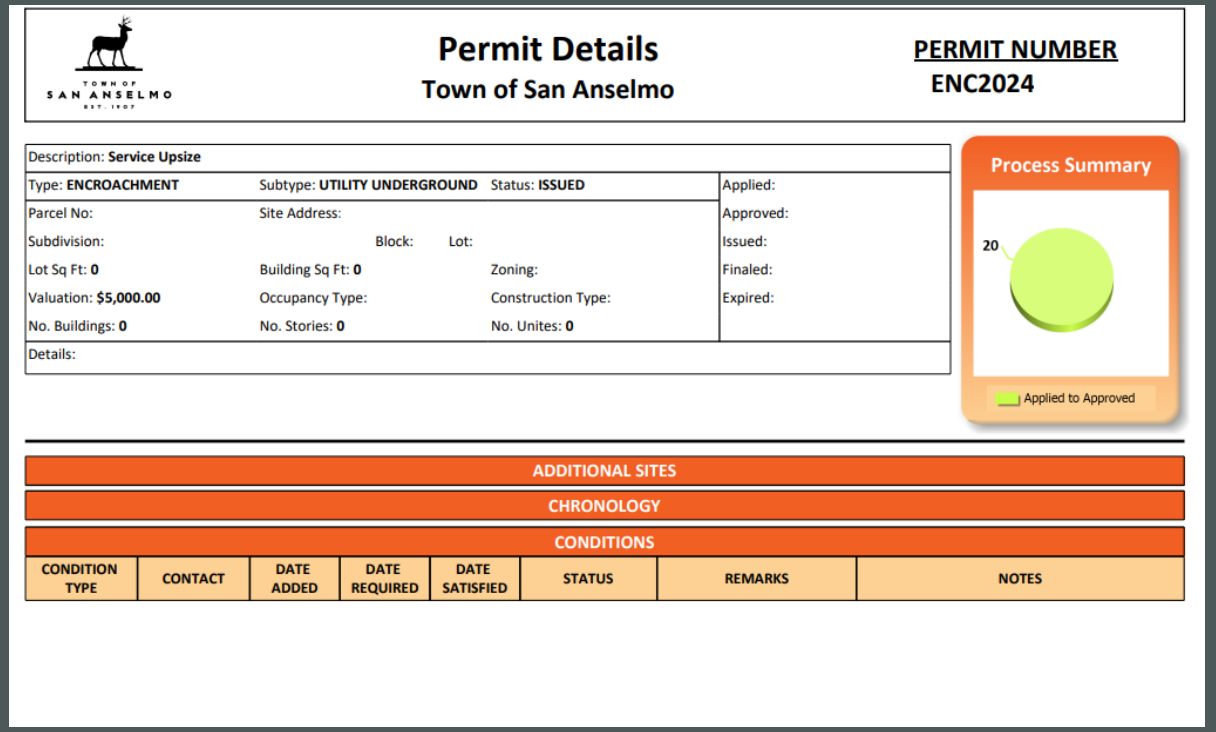
Parklet Program

- Parklets initially started after Covid-19 lockdowns
- Parklets require an annual review on February 1st
- Parklets are reviewed for building, safety, traffic, ADA, and fire requirements



Encroachment Permits

- An average of 32 permits per month were applied for in 2024 (388).
- 298 Permits were issued in 2024.
- Approval process can take up to 2-3 weeks
- Permits require, at minimum, a construction site map and traffic control plan.
- For extensive work, a preconstruction meeting is required



Permit Details
Town of San Anselmo

PERMIT NUMBER
ENC2024

Description: **Service Upsize**			
Type: **ENCROACHMENT**	Subtype: **UTILITY UNDERGROUND**	Status: **ISSUED**	Applied:
Parcel No:	Site Address:		Approved:
Subdivision:	Block: Lot:		Issued:
Lot Sq Ft: **0**	Building Sq Ft: **0**	Zoning:	Finaled:
Valuation: **$5,000.00**	Occupancy Type:	Construction Type:	Expired:
No. Buildings: **0**	No. Stories: **0**	No. Unites: **0**	
Details:			

Process Summary

20

Applied to Approved

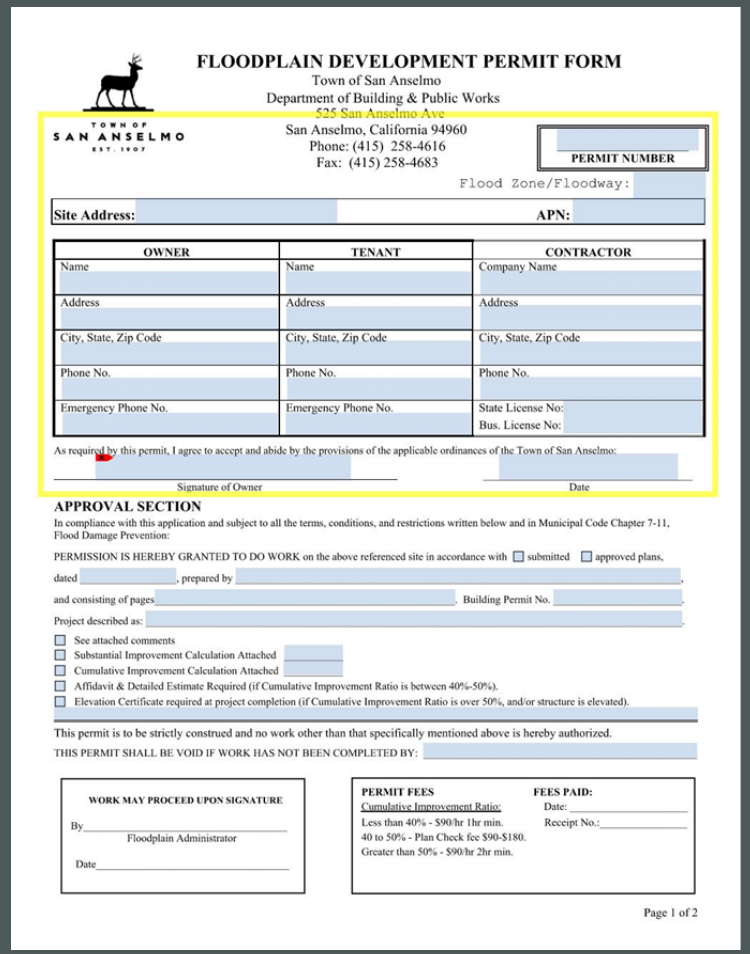
ADDITIONAL SITES

CHRONOLOGY

CONDITIONS

CONDITION TYPE	CONTACT	DATE ADDED	DATE REQUIRED	DATE SATISFIED	STATUS	REMARKS	NOTES

Floodplain Management



FLOODPLAIN DEVELOPMENT PERMIT FORM

Town of San Anselmo
Department of Building & Public Works
525 San Anselmo Ave
San Anselmo, California 94960
Phone: (415) 258-4616
Fax: (415) 258-4683

TOWN OF SAN ANSELMO EST. 1907

PERMIT NUMBER

Flood Zone/Floodway:

Site Address: APN:

OWNER	TENANT	CONTRACTOR
Name	Name	Company Name
Address	Address	Address
City, State, Zip Code	City, State, Zip Code	City, State, Zip Code
Phone No.	Phone No.	Phone No.
Emergency Phone No.	Emergency Phone No.	State License No: Bus. License No:

As required by this permit, I agree to accept and abide by the provisions of the applicable ordinances of the Town of San Anselmo:

Signature of Owner Date

APPROVAL SECTION

In compliance with this application and subject to all the terms, conditions, and restrictions written below and in Municipal Code Chapter 7-11, Flood Damage Prevention:

PERMISSION IS HEREBY GRANTED TO DO WORK on the above referenced site in accordance with ☐ submitted ☐ approved plans, dated _____, prepared by _____, and consisting of pages _____. Building Permit No. _____. Project described as: _____.

- ☐ See attached comments
- ☐ Substantial Improvement Calculation Attached
- ☐ Cumulative Improvement Calculation Attached
- ☐ Affidavit & Detailed Estimate Required (if Cumulative Improvement Ratio is between 40%-50%).
- ☐ Elevation Certificate required at project completion (if Cumulative Improvement Ratio is over 50%, and/or structure is elevated).

This permit is to be strictly construed and no work other than that specifically mentioned above is hereby authorized.

THIS PERMIT SHALL BE VOID IF WORK HAS NOT BEEN COMPLETED BY: _____

WORK MAY PROCEED UPON SIGNATURE

By _____
Floodplain Administrator

Date _____

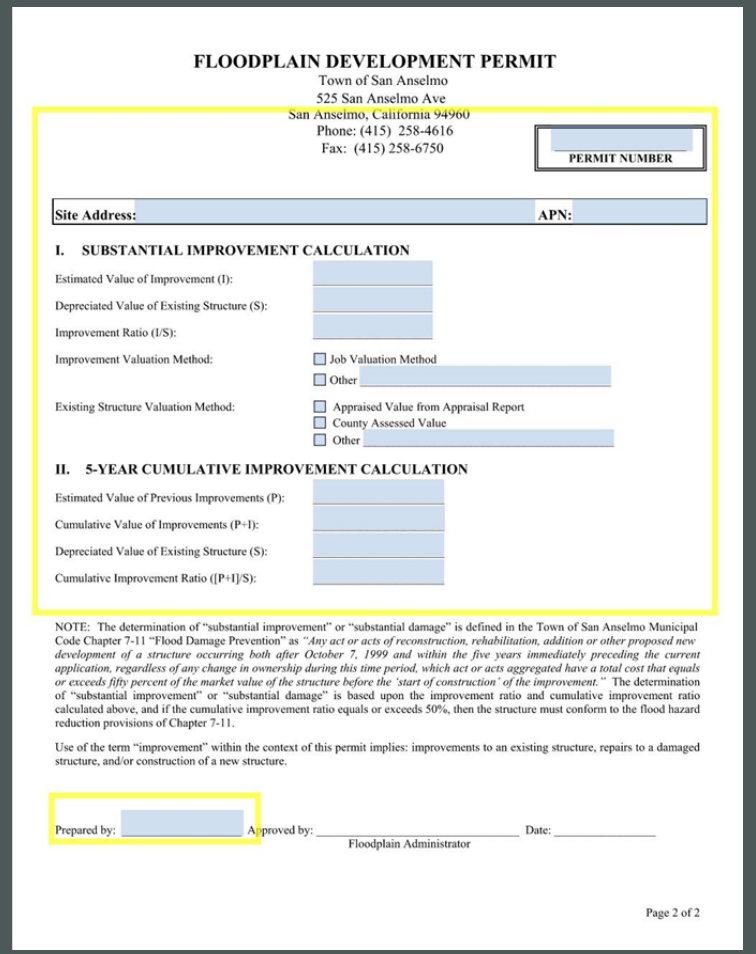
PERMIT FEES

Cumulative Improvement Ratio:
Less than 40% - $90/hr 1hr min.
40 to 50% - Plan Check fee $90-$180.
Greater than 50% - $90/hr 2hr min.

FEES PAID:

Date: _____
Receipt No.: _____

Page 1 of 2



FLOODPLAIN DEVELOPMENT PERMIT

Town of San Anselmo
525 San Anselmo Ave
San Anselmo, California 94960
Phone: (415) 258-4616
Fax: (415) 258-6750

PERMIT NUMBER

Site Address: APN:

I. SUBSTANTIAL IMPROVEMENT CALCULATION

Estimated Value of Improvement (I):
Depreciated Value of Existing Structure (S):
Improvement Ratio (I/S):

Improvement Valuation Method:
- ☐ Job Valuation Method
- ☐ Other _____

Existing Structure Valuation Method:
- ☐ Appraised Value from Appraisal Report
- ☐ County Assessed Value
- ☐ Other _____

II. 5-YEAR CUMULATIVE IMPROVEMENT CALCULATION

Estimated Value of Previous Improvements (P):
Cumulative Value of Improvements (P+I):
Depreciated Value of Existing Structure (S):
Cumulative Improvement Ratio ([P+I]/S):

NOTE: The determination of "substantial improvement" or "substantial damage" is defined in the Town of San Anselmo Municipal Code Chapter 7-11 "Flood Damage Prevention" as *"Any act or acts of reconstruction, rehabilitation, addition or other proposed new development of a structure occurring both after October 7, 1999 and within the five years immediately preceding the current application, regardless of any change in ownership during this time period, which act or acts aggregated have a total cost that equals or exceeds fifty percent of the market value of the structure before the 'start of construction' of the improvement."* The determination of "substantial improvement" or "substantial damage" is based upon the improvement ratio and cumulative improvement ratio calculated above, and if the cumulative improvement ratio equals or exceeds 50%, then the structure must conform to the flood hazard reduction provisions of Chapter 7-11.

Use of the term "improvement" within the context of this permit implies: improvements to an existing structure, repairs to a damaged structure, and/or construction of a new structure.

Prepared by: _____ Approved by: _____ Date: _____
Floodplain Administrator

Page 2 of 2

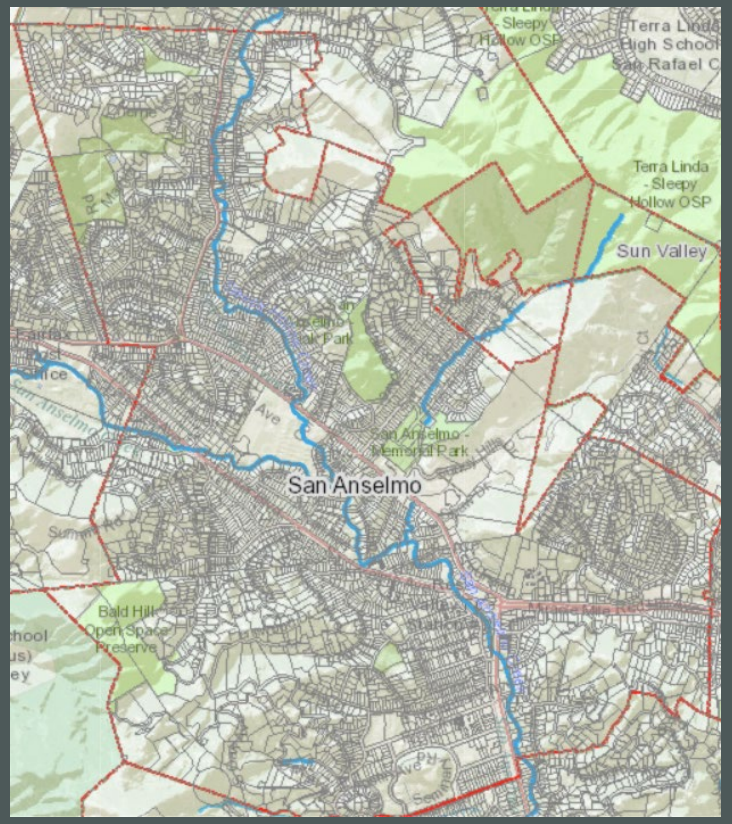
- CRS
- Floodplain Development Permits

ONGOING PROGRAMS

Nuisance Abatements

- Nuisance Abatements include violations of public works, buildings, and planning.
- The Town receives reports of nuisance abatements by residents.
- Staff will also observe and report nuisance.
- 202 Abatement cases opened in 2024.

GPS Inventory



- The Public Works Department has acquired a surveying tool that can be used for simple data collection
- More accurate data will be uploaded / sent to MarinMap to give more precise data on trails

(e.g. trail paths, storm drains, transportation usage)

Fire Prevention (WFM/Goats/Biological Reports)

- In 2024, Sequoia Consulting was contracted by the Town to conduct a study at Sorich Park to assess the impacts of livestock-grazing.
- Pre survey April/May 2024
- Post survey August 2024
- No 'special status' plants were observed in the study area
- Study showed that the livestock grazed native and non-native plants at similar rates
- Certain species such as Coyote Brush and Poison Oak will have to be monitored to ensure overgrowth does not occur.



Resident Response

- The Town Works closely with Central Marin PD & local Utility providers, responding quickly to road closures, accidents and outages.
- Many of the crew live within Town, with inhouse respond within minutes.
- The Town website provides links for a quick response during events (Report a Concern).
- The Engineering and Building Departments have the resources available to quickly assess a structure to determine habitability after a catastrophic event.



Vehicle Replacement Program

- The Town recognizes they have an aging fleet, with a mandate to replace vehicles with carbon free.
- The Public Works Dept. has made the commitment, purchasing four Electric Vehicles.
- Public Works are continuing to search for Carbon free utility vehicles, which currently the car industry does not provide.



Annual Stormwater Report

- The Stormwater Permit from the Regional Water Quality Control Board requires an annual report on the previous year's activities.
- Marin County Stormwater Pollution Prevention Program assists cities and towns with recordkeeping, training, and reporting
- Upcoming new permit reauthorization will have increased requirements and costs

MERA Radios

- To maintain communication with the Marin County First Responders, MERA Radios have been upgraded.
- Hand-held and vehicle replacement units were delivered in Fall 2024.
- The San Anselmo Staff have been trained on the proper channel (A1), operation.





Emergency Response 24/7

- Public Works Responds to and addresses any emergency in the public right of way
  - Flooding
  - Downed trees
  - Landslides
  - Earthquakes
  - Toxic spills
  - Etc.





Report a Problem

- The best way to report concerns or complaints throughout Town.
  - Street lights
  - Pot holes
  - Downed trees
  - Sidewalk trip hazards
  - Tree Concerns
  - Anything Else
  - Emergency Call 911




Questions?