

# **SANDAG**

## ***Transportation Committee Agenda***

**Friday, October 1, 2021**

**9 a.m.**

**\*\*Teleconference Meeting\*\***

### MEETING ANNOUNCEMENT AMIDST COVID-19 PANDEMIC:

The Transportation Committee meeting scheduled for Friday, October 1, 2021, will be conducted virtually in accordance with Governor Newsom's State of Emergency declaration regarding the COVID-19 outbreak, Government Code Section 54953(e), Assembly Bill 361 (Rivas 2021), and the Guidance for Gatherings issued by the California Department of Public Health. Transportation Committee members will primarily participate in the meeting virtually, while practicing social distancing, from individual remote locations.

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**Public Comments:** Persons who wish to address the members on an item to be considered at this meeting, or on non-agendized issues, may email comments to the Clerk at [clerkoftheboard@sandag.org](mailto:clerkoftheboard@sandag.org) (please reference October 1 Transportation Committee meeting in your subject line and identify the item number(s) to which your comments pertain). Comments received by 4 p.m. on September 30 will be provided to members prior to the meeting. If you desire to provide live verbal comment during the meeting, please join the Zoom meeting by computer or phone and use the "Raise Hand" function to request to provide public comment. On a computer, the "Raise Hand" feature is on the Zoom toolbar. By phone, enter \*9 to "Raise Hand" and \*6 to unmute. Requests to provide live public comment must be made at the beginning of the relevant item, and no later than the end of any staff presentation on the item. The Clerk will call on members of the public who have timely requested to provide comment by name for those joining via a computer and by the last three digits of for those joining via telephone. All comments received prior to the close of the meeting will be made part of the meeting record. Please note that any available chat feature on the Zoom meeting platform should be used by panelists and attendees solely for procedural or other "housekeeping" matters as comments provided via the chat feature will not be retained as part of the meeting record. All comments to be provided for the record must be made via email or orally per the instructions above.



Welcome to SANDAG. Members of the public may speak to the Transportation Committee on any item at the time the Committee is considering the item. Public speakers are limited to three minutes or less per person. The Committee may only take action on any item appearing on the agenda.

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#### **Vision Statement**

*Pursuing a brighter future for all.*

#### **Mission Statement**

*We are the regional agency that connects people, places, and innovative ideas by implementing solutions with our unique and diverse communities.*

#### **Our Commitment to Equity**

*We hold ourselves accountable to the communities we serve. We acknowledge we have much to learn and much to change; and we firmly uphold equity and inclusion for every person in the San Diego region. This includes historically underserved, systemically marginalized groups impacted by actions and inactions at all levels of our government and society.*

*We have an obligation to eliminate disparities and ensure that safe, healthy, accessible, and inclusive opportunities are available to everyone. In 2021, SANDAG will develop an equity action plan that will inform how we plan, prioritize, fund, and build projects and programs; frame how we work with our communities; define how we recruit and develop our employees; guide our efforts to conduct unbiased research and interpret data; and set expectations for companies and stakeholders that work with us.*

*We are committed to creating a San Diego region where every person who visits, works, and lives can thrive.*

# Transportation Committee

Friday, October 1, 2021

Item No.		Action
1.	<b>Public Comments/Communications/Member Comments</b> Public comments under this agenda item will be limited to five public speakers. Members of the public shall have the opportunity to address the Transportation Committee on any issue within the jurisdiction of the Committee that is not on this agenda. Public speakers are limited to three minutes or less per person. Committee members also may provide information and announcements under this agenda item. If the number of public comments under this agenda item exceeds five, additional public comments will be taken at the end of the agenda. Subjects of previous agenda items may not again be addressed under public comment.	
2.	<b>Chief Executive Officer's Report</b> <i>Hasan Ikhata, SANDAG</i> An update on key programs, projects, and agency initiatives will be presented.	Discussion
	<b>Consent</b>	
+3.	<b>Approval of Meeting Minutes</b> The Transportation Committee is asked to review and approve the minutes from its July 16, 2021, meeting.	Approve
+4.	<b>Specialized Transportation Grant Program: Addendum to the 2020 Program Management Plan</b> <i>Zachary Rivera, SANDAG</i> The Transportation Committee is asked to adopt the proposed addendum to the 2020 Program Management Plan in substantially the same form as attached.	Adopt
+5.	<b>Quarterly Status Update of Grant Programs</b> <i>Tracy Ferchaw, Courtney Pesce, Zachary Rivera, and Kim Smith, SANDAG</i> The Transportation Committee is asked to approve a seven-month schedule extension for the City of El Cajon's Active Transportation Plan Active Transportation Grant Program project.	Approve

## **Reports**

- |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                           |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|
| <p><b>+6.      2021 Regional Plan Early Action Transit Pilot</b><br/><i>Brian Lane, SANDAG</i></p> <p>The Transportation Committee is asked to recommend that the Board of Directors approve an amendment to the FY 2022 Program Budget to:</p> <ul style="list-style-type: none"><li>1) create new Overall Work Program Project No. 3505000 for the Early Action Transit Pilot project; and</li><li>2) program \$2.13 million of Congestion Mitigation and Air Quality Improvement funds to fund the project.</li></ul> | <p><b>Recommend</b></p>   |
| <p><b>7.      Upcoming Meetings</b></p> <p>The next Transportation Committee meeting is scheduled for Friday, October 15, 2021, at 9 a.m.</p>                                                                                                                                                                                                                                                                                                                                                                            | <p><b>Information</b></p> |
| <p><b>8.      Adjournment</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                           |

+ next to an item indicates an attachment

**From:** [Minna](#)  
**To:** [Clerk of the Board](#)  
**Subject:** SANDAG- October 1 Transportation Committee- Item 6  
**Date:** Wednesday, September 29, 2021 4:27:07 PM

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**CAUTION: This email originated from outside of SANDAG. Do not click links or open attachments unless you are expecting the content.**

Dear SANDAG Transportation Committee,

I volunteer with the San Diego Green New Deal Alliance and am an ally with Mid-City CAN. I strongly support Youth Opportunity Passes (YOP). Please recommend that the Board of Directors approve a budget amendment for the 2021 Regional Plan Early Action Transit Pilot which includes:

- *Free Youth Fares (18 and Under)* and
- *Transit Improvements.*

With Covid-19 alone creating a larger economic injustice gap for our youth, we need SANDAG to help empower those most affected - our youth!

Please also ensure the 10 Transit Lifelines proposed by the San Diego Transportation Equity Working Group are included in the 2021 Regional Plan. Thank you.

Cheers,  
Laura Minna-Choe,  
San Diego, California

October 1, 2021

## July 16, 2021, Meeting Minutes

Chair Nora Vargas (County of San Diego) called the meeting of the Transportation Committee to order at 9:01 a.m.

**Action: Approve**

The Transportation Committee is asked to approve the minutes from its July 16, 2021, meeting.

**1. Public Comments/Communications/  
Member Comments**

None.

**2. Chief Executive Officer's Report**

Chief Executive Officer Hasan Ikhata provided an update on key programs, projects, and agency initiatives.

Barry Bernstein, member of the public, spoke regarding the Tijuana river sewage issue. Chair Vargas provided an update on the County's recent efforts to resolve the issue.

### **Consent**

**3. Approval of Meeting Minutes (Approve)**

The Transportation Committee was asked to review and approve the minutes from its June 18, 2021, meeting.

There were no public comments on this item.

**4. Specialized Transportation Grant Program: Quarterly Status Update (Information)**

This report provided an update on progress made by Specialized Transportation Grant Program recipients from January 1, 2021, through March 31, 2021.

There were no public comments on this item.

Action: Information only.

**5. TransNet Smart Growth Incentive Program and Active Transportation Grant Program: Quarterly Status Update (Information)**

This report provided an update on the *TransNet* Smart Growth Incentive Program and Active Transportation Grant Program from January 1, 2021, through March 31, 2021.

There were no public comments on this item.

Action: Information only.

**6. 2021 Regional Transportation Improvement Program: Amendment No. 3 (Adopt)**

The Transportation Committee is asked to adopt Resolution No. 2022-02 approving Amendment No. 3 to the 2021 Regional Transportation Improvement Program.

There were no public comments on this item.

Action: Upon a motion by Commissioner Garry Bonelli (Port of San Diego), and a second by Vice Chair Raul Campillo (City of San Diego), the Transportation Committee approved Consent Item Nos. 3 and 6.

The motion passed.

Yes: Chair Vargas, Vice Chair Campillo, Councilmember Jennifer Mendoza (East County), Councilmember Monica Montgomery Steppe (Metropolitan Transit System [MTS]), Councilmember David Zito (North County Coastal), Mayor Paul McNamara (North County Inland), Councilmember Jewel Edson (North County Transit District), and Commissioner Bonelli.

No: None.

Abstain: None.

Absent: San Diego Regional Airport Authority and South County.

## **Reports**

### **8. Social Equity Early Action Transit Pilots (Information)\***

*\*This item was taken out of order*

Senior Regional Planner Brian Lane discussed the opportunities for piloting projects included in the draft 2021 Regional Plan that serve historically marginalized communities.

Belen Hernandez, Mid-City CAN, spoke in support of Youth Opportunity Passes.

Laura, EHC, spoke regarding the future of the transportation system.

Stephanie Hernandez, City Heights EDC, spoke in support of the pilot programs.

Sally Smull, Choyas Community Planning Group, spoke in support of the pilot programs.

Franco, EHC, spoke in support of the pilot programs.

Kyle Heiskala, member of the public, spoke in support of the pilot programs.

Dionne Nguyen, Urban Collaborative Project, spoke in support of the pilot programs.

Keara Pina, member of the public, spoke in support of the pilot programs and short-term solutions to help communities of concern while capital projects are being built.

Maria Cortez, City Heights Development Corporation, spoke in support of the pilot programs.

Cheyenne Martinez, member of the public, spoke in support of the pilot programs.

Ariana Frederico, Mid-City CAN, spoke in support of the pilot programs.

Denisse Lopez, UC San Diego student, spoke in support of Youth Opportunity passes and 24-hour bus service.

Scott Anglim, member of the public, spoke in support of the pilot programs, the 10 Big Moves to Transportation Justice, and the Regional Plan's 5 Big Moves.

### **7. Public Hearing: Draft 2021 Regional Plan (Discussion)**

The Transportation Committee conducted a public hearing to receive public comment on the draft 2021 Regional Plan, including its Sustainable Communities Strategy.

Toshi Ishihara, member of the public, spoke regarding greenhouse gas reduction, and urged the Board to take more aggressive action on climate stabilization efforts.

Rocina Lizarraga, member of the public, spoke regarding amenities for seniors and the disabled, such as restrooms, at transit stations.

Scott Anglim spoke in support of the 2021 Regional Plan.

Stephanie Hernandez spoke in support of the 10 Big Moves to Transportation Justice and beach access for transit riders and in opposition to freeway expansion.

Maria Cortez, member of the public, spoke in support of amenities for seniors and the disabled, such as restrooms, at transit stations; in opposition to freeway expansions; transit frequency; and MTS security improvements.

## **9. Regional Bikeway Program Status Update (Information)**

Chris Kluth provided a status report on the Regional Bike Plan Early Action Program and the City of San Diego approval process.

Andy Hanshaw, SD Bike Coalition, spoke in support of the bikeway program.

Stephanie Hernandez spoke in support of the bikeway program for family riding safety.

Maria Cortez spoke in support of improvements along the Orange Avenue bikeway for family riding safety.

David Grubb, member of the public, urged the Board to find ways to better integrate biking with transit ridership.

## **10. SANDAG 2021 Federal Transit Administration Title VI Program Update (Recommend)**

Social Equity Analyst Sally Goodman presented the item.

Action: Upon a motion by Councilmember Edson and a second by Councilmember Zito, the Transportation Committee recommended that the Board adopt Resolution No. 2022-01, approving the SANDAG 2021 Title VI Program.

The motion passed.

Yes: Chair Vargas, Vice Chair Campillo, Councilmember Mendoza, Councilmember Montgomery Steppe, Councilmember Zito, Mayor McNamara, Councilmember Edson, and Commissioner Bonelli.

No: None.

Abstain: None.

Absent: San Diego Regional Airport Authority and South County.

## **11. Upcoming Meetings**

The next Transportation Committee meeting is scheduled for Friday, July 2, 2021, at 9 a.m.

## **12. Adjournment**

Chair Vargas adjourned the meeting at 11:11 a.m.



## Confirmed Attendance at SANDAG Transportation Committee Meeting

July 16, 2021

Jurisdiction	Name	Member/ Alternate	Attend Virtually
North County Inland	Mayor Paul McNamara	Member	Yes
	Mayor Judy Ritter	Alternate	Yes
South County	Councilmember Bill Sandke	Member	No
	Mayor Mary Salas	Alternate	No
City of San Diego	Vice Chair Raul Campillo	Member	Yes
	Councilmember Vivian Moreno	Alternate	No
County of San Diego	Chair Nora Vargas	Member	Yes
	Supervisor Terra Lawson-Remer	Alternate	No
	Supervisor Joel Anderson	Alternate	Yes
East County	Councilmember Jennifer Mendoza	Member	Yes
	Mayor Bill Wells	Alternate	No
North County Coastal	Councilmember David Zito	Member	Yes
	Councilmember Joe Mosca	Alternate	Yes
Metropolitan Transit System	Councilmember Monica Montgomery Steppe	Member	Yes
	Councilmember Paloma Aguirre	Alternate	No
North County Transit District	Councilmember Jewel Edson	Member	Yes
	Mayor Pro Tem Sharon Jenkins	Alternate	No
	Councilmember Corinna Contreras	Alternate	No
San Diego County Regional Airport Authority	Gil Cabrera	Member	No
	Bob Lloyd	Alternate	No
Port of San Diego	Commissioner Garry Bonelli	Member	Yes
	Commissioner Sandy Naranjo	Alternate	No
<b>Advisory Members</b>			
Caltrans	Gustavo Dallarda	Member	No
	Ann Fox	Alternate	No
Southern California Tribal Chairmen's Association	Erica Pinto	Member	Yes
	James Hill	Member	No
Other Attendees	Matt Tucker	NCTD	No
	Sharon Cooney	MTS	Yes

October 1, 2021

## Specialized Transportation Grant Program: Addendum to the 2020 Program Management Plan

### Overview

In order to receive additional Federal Transit Administration (FTA) Section 5310 program funding made available through the Coronavirus Relief and Response Supplemental Appropriations Act of 2021 (CRRSAA) and American Rescue Plan Act of 2021 (ARPA), the FTA requires SANDAG to update its Program Management Plan (PMP) so that the methods used to allocate CRRSAA and ARPA funding are consistent with those documented in the PMP.

### Background

Federal guidance for the FTA Section 5310 program ([FTA Circular 9070.1G](#)) requires SANDAG, as the designated recipient of Section 5310 program funding in the region, to maintain a PMP to facilitate grant management and FTA oversight over the program. The SANDAG PMP describes SANDAG's policies and procedures for administering the Specialized Transportation Grant Program (STGP), which includes the FTA Section 5310 and *TransNet* Senior Mini-Grant programs.

#### Action: **Adopt**

The Transportation Committee is asked to adopt the proposed addendum to the 2020 Program Management Plan in substantially the same form as attached.

#### Fiscal Impact:

None.

#### Schedule/Scope Impact:

Pending adoption, the addendum to the 2020 PMP will be sent to the Federal Transit Administration for approval.

### Key Considerations

- The [2020 PMP](#) was adopted by the Transportation Committee at its [October 16, 2020, meeting](#) and approved by the FTA on October 22, 2020. It stipulates that SANDAG use a competitive process to allocate STGP funding.
- Federal guidance provided SANDAG flexibility in allocating CRRSAA and ARPA funding through a different process than described in the 2020 PMP.
- At its [June 11, 2021, meeting](#), the Board of Directors approved the Transportation Committee's recommendation to offer CRRSAA and ARPA funding to six Section 5310 grantees in proportion to their total awarded funding through the recent Cycle 11 STGP call for projects.
- Since the Board approved a deviation from procedures outlined in the 2020 PMP, the FTA requires an addendum to document this deviation, which only will be applicable to CRRSAA and ARPA funding.
- This PMP update is required in order for the FTA to obligate the CRRSAA and ARPA funding apportioned to the region.

### Next Steps

Pending adoption, SANDAG will submit the addendum to the 2020 PMP to the FTA for approval in compliance with federal guidance. Pending FTA approval, SANDAG will post the addendum to the STGP webpage. Further, pending approval of its applications to the FTA, SANDAG will execute a grant agreement with the FTA, obligating CRRSAA and ARPA funding to support Section 5310 COVID-19 response projects.

### **Julie Wiley, Director and Legal Counsel, Contracts and Grants Department**

Key Staff Contact: Zachary Rivera, (619) 699-4892, [zachary.rivera@sandag.org](mailto:zachary.rivera@sandag.org)

Attachment: 1. Proposed Addendum to the 2020 Program Management Plan

## Proposed Addendum to the 2020 Program Management Plan

The following updates to the 2020 Program Management Plan (PMP) only apply to additional Section 5310 funding made available through the Coronavirus Response and Relief Supplemental Appropriations Act of 2021 (CRRSAA) and American Rescue Plan Act of 2021 (ARPA). Unless otherwise noted in this addendum, no other changes to the 2020 PMP are referenced.

Topic	PMP Sample Reference	Example of Current PMP Language	Revised PMP Language	Reason for Change	Applicability of Change
<b>Competitive Process to Allocate STGP Funding</b>	2.2 Specialized Transportation Grant Program Implementation	"SANDAG conducts a competitive selection process for projects seeking grant funds through the Section 5310 and Senior Mini-Grant programs."	"SANDAG conducts a competitive selection process for projects seeking grant funds through the Section 5310 and Senior Mini-Grant programs, except for projects funded by the Coronavirus Response and Relief Supplemental Appropriations Act of 2021, the American Rescue Plan Act of 2021, and any future COVID-19 relief funding appropriated by December 31, 2021."	To be consistent with Board action in its allocation of CRRSAA and ARPA funding.	Wherever the competitive process is described pertaining to the Specialized Transportation Grant Program.
<b>Matching Funds Requirement</b>	3.1 Funding Eligibility	"All specialized transportation grants require local match."	"All specialized transportation grants require local match, except for those funded at 100 percent federal share such as CRRSAA and ARPA grants."	To be consistent with what CRRSAA/ARPA allows and what the Board approved.	Wherever the matching funds requirement is described pertaining to the Specialized Transportation Grant Program.

October 1, 2021

## **Quarterly Status Update of Grant Programs**

### **Overview**

The [TransNet Extension Ordinance and Expenditure Plan](#) provides funding for a variety of regional competitive grant programs available to local jurisdictions, transit agencies, and non-profit organizations that help implement San Diego Forward: The Regional Plan. Grant programs include the [Environmental Mitigation Program](#) (EMP), [Smart Growth Incentive Program](#) (SGIP), [Active Transportation Grant Program](#) (ATGP), and Senior Mini-Grant Program (SMG).

Additionally, SANDAG is the designated recipient of funds provided through the Federal Transit Administration's (FTA) Enhanced Mobility of Seniors and Individuals with Disabilities program (Section 5310). [Board Policy No. 035](#) applies to all competitive grant programs administered through SANDAG and outlines competitive grant program procedures.

SANDAG awards these grant funds on a competitive basis that considers the grantees' ability to perform their proposed projects on a timely basis. SANDAG intends to hold grantees accountable to the project they have proposed to ensure fairness in the competitive process and encourage grantees to get their projects implemented quickly so that the public can benefit from the project deliverables as soon as possible. Projects are placed on a Watch List if a grantee has not made timely progress towards its milestones or key project deliverables, or if the grantee has not implemented any SANDAG-issued corrective actions. This quarterly status update provides an overview of progress and performance of projects funded through these grant programs.

### **Action: Approve**

The Transportation Committee is asked to approve a seven-month schedule extension for the City of El Cajon's Active Transportation Plan Active Transportation Grant Program project.

### **Fiscal Impact:**

None.

### **Schedule/Scope Impact:**

During the reporting period, eight grant projects were completed, and seven projects were on the Watch List.

If the City of El Cajon's schedule amendment for the Active Transportation Plan ATGP project is approved by the Transportation Committee, the project will be completed by June 2022.

### ***TransNet Environmental Mitigation Land Management Program***

Through the EMP Land Management Grants, SANDAG provides land managers with funding to help maintain and enhance the integrity and size of regional habitat preserves as well as protect endangered species. Eligible applicants include land managers from private nonprofit organizations, local jurisdictions, and other government agencies. Example land management projects include habitat restoration, habitat preservation (in general or as it relates to the habitat of an endangered species), and non-native plant species eradication. As of the end of the reporting quarter, SANDAG had awarded more than \$16 million to 117 projects throughout the San Diego region and 104 Land Management Grant projects have been completed and closed out.

### ***TransNet Smart Growth Incentive Program***

The SGIP provides funding for transportation-related infrastructure improvements and planning efforts that support smart growth and transit-oriented development in Smart Growth Opportunity Areas as shown in the [Smart Growth Concept Map](#). As of the end of the reporting quarter, SANDAG had awarded more than \$57 million to 67 projects throughout the San Diego region with 46 projects completed.

### **Active Transportation Grant Program**

The ATGP supports local efforts to increase walking, biking, and transit use throughout the region; and encourages local jurisdictions to plan and build facilities that promote multiple travel choices and increase biking and walking. The ATGP also is funded with Transportation Development Act funds. As of the end of the reporting quarter, SANDAG had awarded more than \$28 million to 87 projects throughout the San Diego region with 77 projects completed.

### **Specialized Transportation Grant Program**

The [Specialized Transportation Grant Program](#) (STGP) funds projects that provide specialized transportation services for seniors and individuals with disabilities whose needs cannot be met by conventional transit or Americans with Disabilities Act paratransit services. The STGP is comprised of the *TransNet* Senior Mini-Grant and FTA Section 5310 programs. Since the program began in 2006, SANDAG has awarded over \$26.8 million in federal grant funds (including funds from former federal grant programs) and \$21.1 million in *TransNet* Senior Mini-Grant to support more than 275 specialized transportation projects.

Staff has consolidated information regarding the various grant programs into this report and its attachments. During the reporting period, eight projects were completed, and seven projects were on the Watch List. A glossary of key terms for the SANDAG grant programs is included in Attachment 1 for reference. Project status changes within the quarter for each grant program are highlighted in Attachment 2. Completed projects or projects that met major milestones during the reporting period are listed in Attachment 3. Detailed project status updates for each grant program are shown in Attachment 4.

### **Amendment Request**

This quarter, a request has been made by the City of El Cajon for a seven-month amendment to its Active Transportation Plan ATGP project. More information regarding the nature of the request is included in the discussion memo (Attachment 2) and the City's amendment request letter and revised schedule (Attachment 5). At its September 8, 2021 meeting, the *TransNet* Independent Taxpayer Oversight Committee (ITOC) recommended the Transportation Committee approve the seven-month schedule extension for the City of El Cajon's Active Transportation Plan.

### **Next Steps**

If approved, a seven-month schedule extension amendment will be executed for the City of El Cajon's Active Transportation Plan. The next quarterly status update on these grant programs is scheduled to be presented to the ITOC, Regional Planning Committee, and the Transportation Committee in winter 2022.

### **Julie Wiley, Director and Legal Counsel, Contract and Grants Department**

Key Staff Contacts: Courtney Pesce (619) 699-6942, courtney.pesce@sandag.org, EMP staff contact  
Kim Smith, (619) 699-6949, kim.smith@sandag.org, EMP staff contact  
Tracy Ferchaw, (619) 699-1977, tracy.ferchaw@sandag.org, SGIP/ATGP staff contact  
Zachary Rivera, (619) 699-4892, zachary.rivera@sandag.org, STGP staff contact

Attachments:

1. Glossary of Key Terms
2. Discussion Memo
3. Project Showcase
- 4A – 4D. Grant Program Project Status Tables
5. City of El Cajon's Active Transportation Plan extension request letter and revised schedule

Term	Applicable Grant Program(s)	Definition
Active Project	All	An ongoing project that is neither completed nor pending. Ongoing projects after a reporting quarter's close are noted as active.
Actual Performance	All	Refers to the grantee's performance of the project during the project term.
Amendment (Am)	All	No-cost, schedule-only extensions except for scope modifications brought about by extenuating circumstances such as COVID-19. These instances are noted in the project status tables. SGIP and EMP amendments are approved by The Regional Planning Committee (RPC). ATGP, SMG and Section 5310 amendments are approved by The Transportation Committee (TC). The Executive Director can approve extension requests of up to six months cumulatively. All amendments are ratified by the SANDAG Board of Directors.
Americans with Disabilities Act (ADA)	STGP	An act that prohibits discrimination and ensures equal opportunity for persons with disabilities in employment, state and local government services, public accommodations, commercial facilities, and transportation (42 U.S.C. § 12101 et seq.).
ATGP	ATGP	Acronym for the <i>TransNet</i> Active Transportation Grant Program.
Capital (CAP) Project	All	A project to purchase or construct real or personal property such as vehicles, computers, software, sidewalks, bulb outs, and bike lanes that provide or enhance transportation services.
Completed Project	All	A grantee has completed its project when it has expended all grant and required matching funds or when the grant term has expired. A project that is shaded blue in the quarterly status report connotes a project that was completed in the reporting quarter.
Cost per Trip	STGP	Used as a performance measure for Operating and Capital STGP Projects, Cost Per Trip refers to the Net Project Cost (grant plus matching funds) divided by the number of One-Way Passenger Trips (OWPTs) provided in the reporting period.
Cost per Unit	STGP	Used as a performance measure for Mobility Management projects, Cost per Unit is the Net Project Cost (grant plus matching funds) divided by the number of Units provided in the reporting period.
Cost per Vehicle Service Hour	STGP	Used as a performance measure for Operating and Capital STGP Projects, Cost per Vehicle Service Hour is the Net Project Cost (grant plus matching funds) divided by the number of Vehicle Service Hours.
EMP	EMP	Acronym for the <i>TransNet</i> Environmental Mitigation Program
Individuals with Disabilities	STGP	Individuals with disabilities as defined by the Americans with Disabilities Act.

## Glossary of Terms

Term	Applicable Grant Program(s)	Definition
Mobility Management (MM) Project	STGP	A project that improves coordination among public transportation and other transportation service providers. Mobility Management does not include operating a public transportation service and is measured in units of service.
Net Project Cost	STGP	The Total Project Cost less any revenue generated through the project. The Net Project Cost is paid through grant and matching funds.
One-Way Passenger Trip (OWPT)	STGP	One rider making a one-way trip from origin to destination, calculated as each time a passenger boards a vehicle.
Operating (OP) Project	STGP	A project that subsidizes a transportation agency's staff and volunteer time to operate a transportation service that provides trips to seniors and individuals with disabilities.
Performance Threshold	STGP	Refers to 130% of the proposed Cost per Trip or Cost per Unit.
Project Milestones (Per Board Policy 035)	ALL	<p><b>Planning projects:</b> consultant contract awarded within one year, project completion within two years of award.</p> <p><b>Capital projects:</b> construction contract awarded within two years, project completion within eighteen months of award.</p> <p><b>Operations:</b> Includes Mobility Management projects. Services awarded within one year of grant execution, operations commence within six months following award.</p> <p><b>Equipment or Vehicles:</b> purchase contracts must be awarded within one year of grant execution, public use must commence within six months of purchase.</p>
Proposed Performance	STGP	Refers to the level of performance a grantee proposed in its application and is required to maintain through its grant agreement.
Recovery Plan	STGP	A detailed plan and implementation schedule submitted by a grantee whose project is on the Cost-Efficiency Watch List on how it intends to bring cost efficiency within the Performance Threshold. If performance does not improve, SANDAG staff notifies the Transportation Committee, which may decide to discontinue project funding.
Required Minimum Matching Percentage	All	The ratio of required minimum matching funds to the sum of grant and minimum match funds. The Required Minimum Matching Percentage varies by funding source (e.g., Section 5310 or SMG) and by project type (e.g., CAP, OP, or MM).
Seat Utilization Rate	STGP	Used to measure efficiency, the Seat Utilization Rate refers to the ratio of passengers to available seats and is calculated by dividing the number of one-way passenger trips by the number of total available seats, which in turn is calculated as the number of seats in a vehicle multiplied by the number of vehicle trips.

## Glossary of Terms

Term	Applicable Grant Program(s)	Definition
Section 5310	STGP	Federal Transit Administration Section 5310 Program
Seniors	STGP	Individuals 60 years or older for Senior Mini Grant-funded projects and 65 years or older for Section 5310-funded projects
SGIP	SGIP	Acronym for the TransNet Smart Growth Incentive Program
SMG	STGP	Acronym for the <i>TransNet</i> Senior Mini-Grant Program
Total Project Budget/Cost	All	The sum of the funds provided by the grantee (matching funds plus revenue) and the amount of grant funding awarded.
Units of Service	STGP	Used as a performance measure for Mobility Management projects, Units of Service collectively refers to the number of web hits, referrals, and trainings provided to informriders of their transportation options or facilitate coordination among specialized transportation providers.
Vehicle Service Hour	STGP	Used as a performance measure for STGP Operating and Capital Projects, Vehicle Service Hour refers to the time (measured in hours) a vehicle that is transporting seniors and individuals with disabilities is in service.
Vehicle Trip	STGP	One vehicle making a one-way trip from origin to destination with one or multiple riders.
Watch List	All	<p><b>Cost Efficiency (STGP):</b> SANDAG places a project on the Cost-Efficiency Watch List if the actual, cumulative Cost per Trip or Cost per Unit exceeds the Performance Threshold. If this occurs, SANDAG requires the grantee whose project is on Cost-Efficiency Watch List to complete a Recovery Plan.</p> <p><b>Schedule (ALL):</b> SANDAG places a project on the Schedule Watch List if SANDAG projects that the grantee will be unable to fully draw down funds without the approval of an extension request by the Transportation Committee. SANDAG's projection is based on grant draw-down rates and other data reported to SANDAG after the sixth month of the project's start date.</p>



## Discussion Memo

This discussion memo highlights grant project status changes during the reporting period.

### **Environmental Mitigation Land Program (EMP)**

During the reporting period, two projects were completed, all projects were on-schedule, and no projects were on the Watch List. Four projects received amendments due to COVID-19 delays with subcontractors/permitting and prolonged drought during the past rainy season. The detailed status of each active project is provided in Attachment 4A.

#### *Completed Projects*

- National Park Service - Cabrillo National Monument Project
- The Nature Collective - Veldt Grass II Project

#### *Amendments previously approved this reporting period*

- City of Chula Vista - Rice Canyon Sensitive Plant Species Management Project
- San Diego Zoo Global - Stinknet Removal Project
- The Nature Collective - North County Dunes 2 Project
- San Diego Audubon Society - Silverwood-Anstine Project

### **Smart Growth Incentive Program (SGIP)**

During the reporting period, two projects were completed. All projects were on-schedule, and one project is on the Watch List. Photos of the completed projects are included in Attachment 3. The detailed status of each active project is provided in Attachment 4B.

#### *Completed Projects*

- City of National City - 24th Street TOD Overlay
- City of Oceanside - Coastal Rail Trail

#### *COVID-19 Waiver schedule amendments previously approved this reporting period*

- City of La Mesa - North Spring Street Smart Growth Corridor
- County of San Diego - Casa De Oro – Campo Road Specific Plan
- County of San Diego - Valley Center Community Plan Update

### **Active Transportation Grant Program (ATGP)**

During the reporting period, one project was completed, and pictures are included in Attachment 3. All projects were on-schedule, and no projects were on the Watch List. The update for these projects can be seen in the “Completed” section of Attachment 4C.

#### *Completed Projects*

- City of Oceanside - Enclosed Bike Parking Facility

#### *COVID-19 Waiver schedule amendments previously approved this reporting period*

- City of San Diego - Move Free SD ATGP project

## **Specialized Transportation Grant Program (STGP)**

Due to COVID-19, some grantees have provided a reduced number of trips or their cost per trip has increased. With SANDAG approval, other grantees have provided alternative services such as trips for meal deliveries and counted those trips towards their trip total. As a result, a number of projects have been placed on the Schedule Watch List and have remained there for an extended period of time, whereas other projects have had their cost per trip substantially decreased.

As of the end of the reporting period, one project was completed, eight projects were on the Schedule Watch List and one project was on the Cost-Efficiency Watch List. Staff will continue to closely monitor the Watch Lists and keep the Transportation Committee apprised. Details on the status and performance of each active STGP project, including vehicles purchased on behalf of and operated by grantees, are provided in Attachment 4D. Please note that Facilitating Access to Coordinated Transportation (FACT) did not submit a vehicle report to SANDAG for this reporting period, so the performance data of the eight active STGP-funded vehicles operated by FACT is unknown for this reporting quarter. Staff is working with FACT to obtain this data.

### *Completed Projects*

- FACT - RideFACT Operating Project (Senior Mini-Grant)
- Jewish Family Service - North County Inland Operating Project (Section 5310)
- Jewish Family Service - Eastern San Diego Operating Project (Section 5310)

## **Amendment Request**

The City of El Cajon is requesting a seven-month schedule extension for its Active Transportation ATGP project. The project will develop an Active Transportation Master Plan for the City of El Cajon. Key deliverables will include a Sidewalk/Pedestrian Master Plan, an update to the 2011 Bicycle Master Plan, incorporation, and prioritization of findings from the City's ongoing Safe Routes to School program, and refinement of conceptual mobility improvements found in the City's Transit District Specific Plan. The primary focus of this project is on community engagement, with various community workshops and "pop-up" events that were scheduled to occur in the spring, summer, and fall of 2020. All these events were postponed for a period of approximately nine months, which impacts the project schedule.

The City of El Cajon's schedule amendment request (Attachment 5) details the circumstances resulting in the request for additional time to complete the project and includes a revised Schedule for the project. The requested amendment is for a schedule extension only; no additional funds are requested. The City of El Cajon anticipates that the project will be completed June of 2022. At its September 8, 2021, meeting, the Independent Taxpayer Oversight Committee recommended that the Transportation Committee approve this amendment request.

## Project Showcase

### **TransNet Environmental Mitigation Land Management Program**

#### ***Project: Lake Drive Veldt Grass II (The Nature Collective)***

##### Project Information:

The Nature Collective was able to remove invasive plants at their Lake Drive property thanks to support from SANDAG's TransNet Environmental Mitigation Program Land Management Grant Program. The removal of invasive plants makes way for indigenous plants to flourish and provide habitat for the animals that inhabit this area.



**Project: Cabrillo National Monument Habitat Restoration and Management (National Park Service)**



Before:  
"Area Closed for Plant Rehabilitation" signs at Cabrillo National Monument were faded due to the harsh marine conditions. Visitors were unable to read signs and park rangers were unable to enforce laws about staying on the trail. Additionally, the signs did not match the National Park Service sign themes.



After:  
Now, it is clearer where to stay off social trails, which may look like real trails. This allows sensitive, native plants to recover so that the social trail disappears.



### *Active Transportation Grant Program*

#### **Project: Enclosed Bike Parking Facility (City of Oceanside)**

Project Information:

Project constructed an enclosed bike parking facility (BikeStation) to support City Hall and downtown business employees. Facility would provide secured bike parking for 40 bikes which would encourage and promote increased bicycle commuting



### *Specialized Transportation Grant Program*

#### **Project: SenioRide (Travelers Aid Society of San Diego)**

Project Information:

Travelers Aid Society of San Diego transports a senior who just received her second COVID-19 vaccination.



**Status of Environmental Mitigation Program Grant Projects**  
**Reporting period through June 30, 2021**

Attachment 4A

Grantee		Project	Project Type and Description	Grant Executi on Date	Grant Expiration Date	Grant Amount	Matching Funds Amount	Status and Amendment History	Project Complete Based on Project Schedule	Project Complete Based on Dollars Spent	Watch List	Notes
8 <sup>th</sup> Cycle												
1	Chaparral Lands Conservancy	Otay Mesa Rare Plants	Seed collection and bulking for two rare species and the establishment of new occurrences for five MSP species through seeding, planting, and maintenance.	4/5/17	4/5/22	\$141,319	\$152,523.37	Project IS making timely progress toward its milestones. No Amendments	83% Complete	SANDAG Grant: 77% Matching Funds: 109%	No	
2	Chaparral Lands Conservancy	Proctor Valley Vernal Pools and Uplands	Restoration of 19 acres of vernal pool and coastal sage scrub habitat in Proctor Valley specific to the needs of MSP species and the establishment of two high-priority MSP plant species through collection, bulking, seeding, and maintenance efforts.	4/5/17	4/5/22	\$393,864	\$264,227.47	Project IS making timely progress toward its milestones. No Amendments.	83% Complete	SANDAG Grant: 86% Matching Funds: 104%	No	
3	The Nature Collective	North County Dunes 2	Phase 2 of North County Dunes Restoration Project focusing on the implementation and completion of site-specific plan for Cardiff State Beach and invasive management and support for existing coastal dune and bluff species at South Carlsbad State Beach Campground.	2/13/17	5/13/22	\$197,799	\$146,616.79	Project IS making timely progress toward its revised milestones. Am1 - 12-month extension Am2 – 12-month extension	82% Complete	SANDAG Grant: 95% Matching Funds: 122%	No	

**Status of Environmental Mitigation Program Grant Projects**  
**Reporting period through June 30, 2021**

Grantee		Project	Project Type and Description	Grant Execution Date	Grant Expiration Date	Grant Amount	Matching Funds Amount	Status and Amendment History	Project Complete Based on Project Schedule	Project Complete Based on Dollars Spent	Watch List	Notes
9 <sup>th</sup> Cycle												
4	City of Chula Vista	Rice Canyon Invasive Removal	Reduce threats to Otay tar plant, San Diego thorn mint, and Orcutt's bird beak within Rice Canyon by maintaining and installing new fencing (wire and t-post) and signage to direct trail users on authorized trails only.	11/8/18	5/8/21	\$36,500	N/A	Project IS making timely progress toward its revised milestones. Am1 – 12-month extension	97% Complete	SANDAG Grant: 83% Matching Funds: N/A	No	
5	The Chaparral Lands Conservancy	Rare Plants 2	Seed bulking for Orcutt's spine flower, short-leaved dudleya, and Orcutt's brodiaea; supplementation of existing plant populations; and control invasive plants.	1/28/19	7/28/21	\$79,998	N/A	Project IS making timely progress toward its revised milestones. AM1 – 12-month extension	97% Complete	SANDAG Grant: 78% Matching Funds: N/A	No	
6	San Diego Audubon Society	Silverwood-Anstine	Survey the Silverwood Reserve property lines currently affected and install approximately 1,100 feet of non-barbed wire fencing. In addition, 255 feet of lodge pole wood fencing will be installed at the Anstine Preserve.	10/30/18	4/28/22	\$34,311	N/A	Project IS making timely progress toward its revised milestones. Am1 – 6-month extension Am2 – 12-month extension	78% Complete	SANDAG Grant: 69% Matching Funds: N/A	No	

**Status of Environmental Mitigation Program Grant Projects**  
**Reporting period through June 30, 2021**

Grantee		Project	Project Type and Description	Grant Execution Date	Grant Expiration Date	Grant Amount	Matching Funds Amount	Status and Amendment History	Project Complete Based on Project Schedule	Project Complete Based on Dollars Spent	Watch List	Notes
7	Mission Resource Conservation District	Invasive Species Management	The Santa Margarita and San Luis Rey Watersheds are now over 98% free of Arundo donax. This project will continue re-treatments to allow the program to reach its goal of eradication.	10/11/19	10/11/22	\$183,750	\$379,500	Project IS making timely progress toward its milestones. No Amendments.	83% Complete	SANDAG Grant: 62% Matching Funds: 30%	No	
8	City of San Diego	San Pasqual Cactus Wren	Enhance and restore an additional 100 acres of habitat for the endangered Coastal cactus wren along the north side of San Pasqual Valley.	1/28/19	1/28/24	\$200,000	\$53,330	Project IS making timely progress toward its milestones. Am1 - Scope of Work	48% Complete	SANDAG Grant: 25% Matching Funds: 47%	No	
9	City of San Diego	Lower Otay Reservoir	Weed management, cactus relocation, and cactus planting to expand existing coastal cactus wren territory from Salt Creek Preserve towards the Sweetwater population.	2/25/19	2/25/24	\$243,142	\$69,158	Project IS making timely progress toward its milestones. Am1 – 6-month extension Am2 – 12-month extension	47% Complete	SANDAG Grant: 25% Matching Funds: 7%	No	
10	San Diego Audubon Society	Mission Bay Park	Create resilient, self-sustaining California Least tern and Nuttall's acmison populations in Mission Bay through ecosystem-based management and predator control community science.	11/7/18	11/7/21	\$195,333	\$93,542.98	Project IS making timely progress toward its milestones. No Amendments.	86% Complete	SANDAG Grant: 74% Matching Funds: 197%	No	



**Status of Environmental Mitigation Program Grant Projects**  
**Reporting period through June 30, 2021**

11	San Diego Zoo Global	Stinknet Removal	Manage an entrenched <i>Oncosiphon piluliferum</i> (stinknet) infestation at the Safari Park Biodiversity Reserve for the benefit of the large extant nesting population of coastal cactus wrens and other sensitive species on the property.	11/29/18	5/28/23	\$132,025	\$132,263	Project IS making timely progress toward its milestones. AM1 – 5-month extension	58% Complete	SANDAG Grant: 64% Matching Funds: 63%	No	
Environmental Mitigation Program Completed Projects												
	National Parks Service	Cabrillo National Monument	Remove invasive plants, restore social trails with complimentary native plants, and reduce off-trail use with signage, fencing, and education via social media platforms.	11/8/18	5/8/21	\$25,000	N/A	Project HAS made timely progress toward its revised milestones. Am1 – 12-month extension	100% Complete	SANDAG Grant: 84% Matching Funds: N/A	No	
	The Nature Collective	Veldt Grass 2	Begin Phase 1 eradication perennial veldt grass ( <i>Ehrharta calycina</i> ) in the newly acquired Lake Property, adjacent to San Elijo Lagoon Ecological Reserve.	12/6/18	6/6/21	\$76,655	N/A	Project HAS made timely progress toward its revised milestones. Am1 – 12-month extension	100% Complete	SANDAG Grant: 100% Matching Funds: N/A	No	

**Status of Smart Growth Incentive Program Projects**  
**Reporting period through June 30, 2021**

Attachment 4B

	Grantee	Project	Project Type and Description	Grant Execution Date	Grant Expiration Date	Grant Amount	Matching Funds Amount	Status and Amendment History	Project Complete Based on Project schedule	Project Complete based on Dollars Spent	Watch List	Notes
<b>3rd Cycle</b>												
<b>1</b>	La Mesa	North Spring Street Smart Growth Corridor	CAPITAL: Enhances public infrastructure, encourages/supports future private development, contributes to the reduction of greenhouse gases, and serves as a model smart growth project for the region. Enhancements include ADA-compliant ramps, high-visibility cross walks, lighting, safety fencing, a Class III bicycle route with sharrow markings along the corridor, a pedestrian railroad crossing, and sidewalk improvements.	11/12/2015	4/12/2022	\$992,503	\$130,000	Project IS making timely progress toward its revised milestones. AM 1 (RPC) — 12-month extension AM 2 (RPC) — 12-month extension AM 3 (*admin) — 6-month extension AM 4 (*admin) — 9-month extension	83% Compete	SANDAG Grant: 59% Matching Funds: 59%	No	After many delays, rail crossing phase of construction has started and sidewalk improvements are being constructed.
<b>4<sup>th</sup> Cycle</b>												
<b>2</b>	El Cajon	Main Street-Green Street Gateway Project	CAPITAL: revitalizes the Main Street corridor into an attractive 'urban-forest' gateway, with tree-lined widened sidewalks and Class IV bikeways, LID planters, signage, thematic site furnishing, and lighting.	8/2/2019	12/2/2022	\$2,500,000	\$1,000	Project is making timely progress toward their milestones. No Amendments.	60% Compete	SANDAG Grant: 7% Matching Funds: 100%	No	Project on schedule  Work Anticipated for the Next Reporting Period includes 90% design plans and cost estimate

**Status of Smart Growth Incentive Program Projects**  
**Reporting period through June 30, 2021**

	Grantee	Project	Project Type and Description	Grant Execution Date	Grant Expiration Date	Grant Amount	Matching Funds Amount	Status and Amendment History	Project Complete Based on Project schedule	Project Complete based on Dollars Spent	Watch List	Notes
3	El Cajon	El Cajon Transit Center Connection Improvements	CAPITAL: provides a direct link to transit by installing elements that will encourage smart growth such as wide sidewalks, enhanced crosswalks, thematic lighting, LID basins, streets trees, site furniture, a roundabout, bulb-outs, signage, and Class I bikeway.	8/2/2019	12/2/2022	\$2,500,000	\$301,200	Project is making timely progress toward their milestones.  No Amendments	33% Compete	SANDAG Grant: 3% Matching Funds: 3%	No	Project on schedule  Work Anticipated for the Next Reporting Period includes 50% plans and cost estimate, continuation of public outreach.
4	Escondido	Grand Avenue Complete Streets Improvement Project Phase 1	CAPITAL: Creates a pedestrian-friendly, aesthetically appealing streetscape in the heart of Escondido's historic Town Center to enhance the vibrancy of downtown.	3/20/2019	3/20/2022	\$1,443,161	\$1,056,839	Project is making timely progress toward their milestones.  No Amendments	50% Compete	SANDAG Grant: 15% Matching Funds: 15%	No	Work Anticipated for the Next Reporting Period includes finalizing cost estimates and specifications, bid construction contract and Council certification of MND.
5	La Mesa	Complete Streets Integrated Design Manual	PLANNING: Evaluates the City's existing Complete Streets Policies, updates them as needed, and integrates them with engineering design principles in one easy-to-use, Complete Streets Integrated Design Manual.	2/4/2019	2/3/2022	\$169,801	\$29,648	Project is making timely progress toward their revised milestones. Am1 - 12 month extension	90% Compete	SANDAG Grant: 54% Matching Funds: 54%	No	The project was on schedule and work on the manual is underway.

**Status of Smart Growth Incentive Program Projects**  
**Reporting period through June 30, 2021**

	Grantee	Project	Project Type and Description	Grant Execution Date	Grant Expiration Date	Grant Amount	Matching Funds Amount	Status and Amendment History	Project Complete Based on Project schedule	Project Complete based on Dollars Spent	Watch List	Notes
6	Lemon Grove	Connect Main Street Phase I and II	Capital: construction pedestrian and bicycle facilities from Broadway to San Miguel. It will enhance the north/south movement of people walking/biking by implementing a street conversion, D.G. pedestrian trail, shared-use path, pedestrian crosswalks, bulb outs, lighting, and landscape features.	7/20/20	1/20/24	\$34,311	\$1,000	Project is making timely progress toward their milestones.  No Amendments	20% Compete	SANDAG Grant: 9% Matching Funds: 9%	No	Work anticipated for next quarter includes continued coordination with MTS and CPUC on final design, continued public outreach.
7	National City	Roosevelt Ave Smart Growth Revitalization Plan	CAPITAL: Provides streetscape, lighting, signage, mobility options, urban greening, stormwater runoff, and parking to encourage adjacent development and to improve this high visibility edge of downtown as seen from Interstate 5.	2/14/19	8/14/21	\$2,080,000	\$625,000	Project IS making timely progress toward its milestones. AM 1 (admin) – 6-month extension pending.	30% Compete	SANDAG Grant: 41% Matching Funds: 41%	No	After initial outreach efforts a revised construction specification schedule has been made to minimize construction impacts and businesses already impacted due to COVID-19. Due to COVID-19 delays this project requested a schedule amendment in July 2020

**Status of Smart Growth Incentive Program Projects**  
**Reporting period through June 30, 2021**

	Grantee	Project	Project Type and Description	Grant Execution Date	Grant Expiration Date	Grant Amount	Matching Funds Amount	Status and Amendment History	Project Complete Based on Project schedule	Project Complete based on Dollars Spent	Watch List	Notes
8	National City	Sweetwater Protected Bikeway	CAPITAL: Provides nearly 1.2 miles of protected bike facilities along Sweetwater Road and extend the Class I bike path on Plaza Bonita Road to Sweetwater Road (0.4 miles).	2/14/19	8/14/22	\$500,000	\$60,000	Project IS making timely progress toward its milestones. No Amendments	35% Compete	SANDAG Grant: 11% Matching Funds: 11%	No	Completed 100% design and cost estimate. Work anticipated next quarter include attaining Caltrans encroachment permitting and advertise construction contract.
9	San Diego (Civic San Diego)	Downtown San Diego Wayfinding Signage – Cycle Network	CAPITAL: Facilitates an experience that would promote cycling and provide directional and destination signage for residents, visitors, and workers to access the new cycle network.	3/12/19	9/12/22	\$220,000	\$180,000	Project IS making timely progress toward its milestones. No Amendments	60% Compete	SANDAG Grant: 34% Matching Funds: 34%	No	Design is complete. Work anticipated next quarter includes preparing bid package for construction contract.
10	San Diego (Civic San Diego)	E Street Greenway Master Plan	PLANNING: Creates a master plan for E Street Greenway, a linear park expanding open space in the City of San Diego's densest community, Providing a safe pedestrian connection from the Gaslamp Quarter through the East Village. Enhancements include pedestrian paths, enhanced landscaping and place-making opportunities.	1/22/19	7/21/21	\$110,000	\$90,000	Project IS making timely progress toward its milestones. AM 1 (*admin) – 6-month extension.	100% Compete	SANDAG Grant: 72% Matching Funds: 72%	No	Project completed in July and will be reported in the next Quarterly Status Report.
	Grantee	Project	Project Type and Description	Grant Execution Date	Grant Expiration Date	Grant Amount	Matching Funds Amount	Status and Amendment History	Project Complete Based on Project schedule	Project Complete based on Dollars Spent	Watch List	Notes

**Status of Smart Growth Incentive Program Projects**  
**Reporting period through June 30, 2021**

<b>11</b>	San Diego (Civic San Diego)	East Village Green Park, Phase 1	Capital: Phase 1 improvements consists of 1.2 acres of new parkland including a community center, two cafes, children's play area, performance pavilion, open lawn, games area, interactive fountain, dog park, and the relocation of two local historic buildings.	4/4/19	10/31/22	\$1,039,748	\$3,560,252	Project IS making timely progress toward its milestones. No Amendments	37% Compete	SANDAG Grant: 4% Matching Funds: 4%	No	Work anticipated next quarter includes obtaining construction permits and preparing bid package for construction contract.
<b>12</b>	San Diego	College Area Smart Growth Study (CASGS)	PLANNING: Identifies, analyzes, and provides recommendations for nodes and corridors with smart growth development potential within the College Area community.	1/7/19	1/7/22	\$500,000	\$225,000	Project IS making timely progress toward its milestones. AM 1 (*admin) – 12-month extension	70% Compete	SANDAG Grant: 25% Matching Funds: 23%	No	Work anticipated for next quarter includes developing draft Land Use, Urban Design, Mobility, and Parks & Public Spaces concepts.
<b>13</b>	San Diego	Downtown Mobility Cycle Way Improvement Phase I & II	Capital: Improves bike infrastructure in Downtown San Diego. The project scope includes street resurfacing, traffic striping, construction of 5.09 miles of Class IV (Cycle Track), which include curb ramps, raised median, angled parking conversion, and signal modification for bike signals.	3/5/19	3/5/22	\$2,500,000	\$2,100,000	Project IS making timely progress toward its milestones. No Amendments	95% Compete	SANDAG Grant: 55% Matching Funds: 55%	Yes	Project in construction phase and on schedule to be complete by contract termination date.  Project on Watch List due to not invoicing in a timely manner
	<b>Grantee</b>	<b>Project</b>	<b>Project Type and Description</b>	<b>Grant Execution Date</b>	<b>Grant Expiration Date</b>	<b>Grant Amount</b>	<b>Matching Funds Amount</b>	<b>Status and Amendment History</b>	<b>Project Complete Based on Project schedule</b>	<b>Project Complete based on Dollars Spent</b>	<b>Watch List</b>	<b>Notes</b>

**Status of Smart Growth Incentive Program Projects**  
**Reporting period through June 30, 2021**

<b>14</b>	San Diego	University Community Smart Growth Concept Study	PLANNING: Supports the basic principles of smart growth by building upon the community's role as a major employment, retail, education, and housing center interconnected by an expanding regional transportation system.	1/7/19	1/7/22	\$500,000	\$225,000	Project IS making timely progress toward its milestones. AM 1 (*admin) – 12-month extension	70% Compete	SANDAG Grant: 38% Matching Funds: 46%	No	The City of San Diego requested a COVID-19 related schedule extension of 12-months due to public outreach challenges.
<b>15</b>	San Diego	Mira Mesa Transit Oriented Development Concept Plan	PLANNING: Produces a land use strategy to support transit/mobility hubs within the Sorrento Mesa and Miramar Road employment areas and the smart growth opportunity areas (SGOAs) along Mira Mesa Boulevard/Black Mountain Road.	1/7/19	1/7/22	\$500,000	\$225,000	Project IS making timely progress toward its milestones. AM 1 (*admin) – 12-month extension	75% Compete	SANDAG Grant: 52% Matching Funds: 100%	No	The City of San Diego requested a COVID-19 related schedule extension of 12-months due to public outreach challenges.
<b>16</b>	San Diego	Clairemont TOD Design Concepts	PLANNING: Produces a land use strategy to support transit/mobility hubs within the Sorrento Mesa and Miramar Road employment areas and the smart growth opportunity areas (SGOAs) along Mira Mesa Boulevard/Black Mountain Road.	1/7/19	1/7/22	\$500,000	\$225,000	Project IS making timely progress toward its milestones. AM 1 (*admin) – 12-month extension	85% Compete	SANDAG Grant: 73% Matching Funds: 66%	No	The City of San Diego requested a COVID-19 related schedule extension of 12-months due to public outreach challenges.
	<b>Grantee</b>	<b>Project</b>	<b>Project Type and Description</b>	<b>Grant Execution Date</b>	<b>Grant Expiration Date</b>	<b>Grant Amount</b>	<b>Matching Funds Amount</b>	<b>Status and Amendment History</b>	<b>Project Complete Based on Project schedule</b>	<b>Project Complete based on Dollars Spent</b>	<b>Watch List</b>	<b>Notes</b>

**Status of Smart Growth Incentive Program Projects**  
**Reporting period through June 30, 2021**

<b>17</b>	County of San Diego	Alpine Community Plan Implementation Financing Tools and Mechanisms Plan	PLANNING: Enhances the effectiveness of the community plan by identifying potential funding tools and mechanisms for implementation of plan recommendations.	1/28/19	1/27/22	\$300,000	50,000	Project IS making timely progress toward its milestones. AM 1 (*admin) – 12-month extension	50% Completed	SANDAG Grant: 3.1% Spent Matching Funds: 21% Spent	No	Draft Plan released for public review in March 2021. Work anticipated for next quarter includes initiation of financing mechanisms and partnership analysis.
<b>18</b>	County of San Diego	Casa De Oro – Campo Road Specific Plan	PLANNING: Develops a Specific Plan for the Campo Road corridor, in the community of Casa de Oro, including a form-based-code and design guidelines, and establishes a framework to guide future private investment to transform the area into an inviting, compact, walkable, and bikeable environment.	1/28/19	7/28/22	\$500,000	45,000	Project IS making timely progress toward its milestones. AM 1 (*admin) – 12-month extension	90% Completed	SANDAG Grant: 55% Spent Matching Funds: 100% Spent	No	Work anticipated for next quarter includes continued public outreach and preparation of CEQA documents
<b>19</b>	County of San Diego	Valley Center Community Plan Update	PLANNING: Updates the content and broaden the scope of the existing community plan by focusing on land use refinements; diversifying mobility and housing options; connecting community services; and simplifying/streamlining development review processes.	1/28/19	5/28/22	\$325,000	\$300,000	Project IS making timely progress toward its milestones. AM 1 (*admin) – 12-month extension	65% Completed	SANDAG Grant: 83% Spent Matching Funds: 100% Spent	No	Draft Plan released for public review in March 2021. Work anticipated for next quarter includes initiation of financing mechanisms and partnership analysis.



**Status of Smart Growth Incentive Program Projects**  
**Reporting period through June 30, 2021**

Smart Growth Incentive Program Projects Completed												
	Grantee	Project	Project Type and Description	Grant Execution Date	Grant Expiration Date	Grant Amount	Matching Funds Amount	Status and Amendment History	Project Complete Based on Project schedule	Project Complete based on Dollars Spent	Watch List	Notes
	National City	24 <sup>th</sup> Street Transit Oriented Development (TOD) Overlay	PLANNING: Comprehensively analyzes the study area surrounding the 24th Street Transit Center to plan a new vision for the area to include transit-supportive land use, improved mobility and parking options, and an enhanced public realm.	12/6/18	6/5/21	\$500,000	\$60,000	Project has made timely progress toward their milestones.	100% Complete			
	Oceanside	Coastal Rail Trail Extension	PLANNING: extends the existing Coastal Rail Trail limits in the City of Oceanside by creating a Class I bicycle and pedestrian path. This connection will improve pedestrian and bicycle mobility and create a safe route for pedestrians and bicyclists between North and South Oceanside.	11/8/18	5/8/21	\$25,000	\$100,000	Project has made timely progress toward their revised milestones. Am1 - 12 month	100% Complete			

**Status of Active Transportation Grant Program Projects  
Reporting period through June 30, 2021**

Attachment 4C

	Grantee	Project	Project Type and Description	Grant Execution Date	Grant Expiration Date	Grant Amount	Matching Funds Amount	Status and Amendment History	Project Complete Based on Project schedule	Project Complete based on Dollars Spent	Watch List	Notes
<b>3rd Cycle</b>												
<b>1</b>	Carlsbad	Carlsbad Boulevard and Tamarack Avenue Pedestrian Improvement Project	CAPITAL: Provides enhanced facilities for pedestrians, transit users, and bicyclists. The proposed project will establish a new standard for a pedestrian scramble, provide and demand actuated "No Turn on Red" blank out signs, modify traffic detection to count cyclists, and provide unique clearance times. Bicyclists will be provided with northbound and southbound bike boxes.	5/9/2016	5/9/2022	\$1,054,000	\$750,000	Project is making timely progress toward their revised milestones.  Am1 – 36 month extension	30% Compete	SANDAG Grant: 11% Matching Funds: 11%	No	Project delayed as design revisions to include roundabout alternative are being redesigned due to community and stakeholder input. Work anticipated for quarter includes: selection of engineering design, alternatives analysis, and continued public outreach
<b>4<sup>th</sup> Cycle</b>												
<b>2</b>	El Cajon	Active Transportation Plan	PLANNING: develops an Active Transportation Master Plan for the City of El Cajon and updates the 2011 Bicycle Master Plan, incorporating the City's ongoing Safe Routes to School program, and refinement of conceptual mobility improvements in the City's Transit District Specific Plan.	8/2/2019	8/2/2021	\$207,000	\$23,000	Grantee is requesting a 7-month schedule extension  Am1 – 3month	20% Compete	SANDAG Grant:6% Matching Funds: 3%	No	Project on schedule  Work anticipated for next quarter includes: continued community outreach and development of Draft ATP Plan.

**Status of Active Transportation Grant Program Projects**  
**Reporting period through June 30, 2021**

	Grantee	Project	Project Type and Description	Grant Execution Date	Grant Expiration Date	Grant Amount	Matching Funds Amount	Status and Amendment History	Project Complete Based on Project schedule	Project Complete based on Dollars Spent	Watch List	Notes
3	La Mesa	Massachusetts Ave. & Blackton Dr.-Bike Connectivity and intersection improvements	CAPITAL: Fills a gap in the City of La Mesa Bike Network by installing a northbound Class II bike lane on the east side of Massachusetts Avenue between Blackton Drive and University Avenue.	2/4/2019	2/3/2022	\$169,801	\$29,648	Project is making timely progress toward their revised milestones. Am1 - 12 month extension	90% Compete	SANDAG Grant: 54% Matching Funds: 54%	No	The project was on schedule and work on the manual is underway.
4	La Mesa	University Avenue Corridor – Bike Network and Pedestrian Improvements	CAPITAL: Fills critical gaps in the Currently Adopted Regional Bike Network by providing Class II bike lanes on University Avenue from 69th Street to Harbison Avenue and from La Mesa Boulevard to Baltimore Avenue.	12/5/2018	9/5/2021	\$502,000	\$466,000	Project is making timely progress toward their milestones.  AM 1 (*admin) – 12-month extension	95% Compete	SANDAG Grant: 98% Matching Funds: 82%	No	Work anticipated for next quarter include: project construction completion and close out of grant.
5	National City	National City Boulevard Intercity-Bike Connection	CAPITAL: Provides nearly 0.2 miles of enhanced (buffered) bike lanes along 33rd Street from Hoover Avenue to National City Boulevard.	12/6/2018	6/6/2022	\$394,001	\$1,000	Project is making timely progress toward its milestones.  No Amendments	35% Compete	SANDAG Grant: 15% Matching Funds: 15%	No	Completed 100% design and cost estimate. Work anticipated for next quarter includes obtaining Caltrans permits and advertising construction bid amendment in July 2020

**Status of Active Transportation Grant Program Projects  
Reporting period through June 30, 2021**

	Grantee	Project	Project Type and Description	Grant Execution Date	Grant Expiration Date	Grant Amount	Matching Funds Amount	Status and Amendment History	Project Complete Based on Project schedule	Project Complete based on Dollars Spent	Watch List	Notes
8	San Diego	Move Free SD, Education, Encouragement, and Awareness Campaign	EEA: Designed to create pedestrian, transit, and bike mode shift in the City of San Diego using enhanced data sources to determine the most effective means of communication.	1/7/2019	1/7/2022	\$125,000	\$25,000	Project is making timely progress toward its revised milestones. AM 1 (admin) – 6-month extension AM 2 (*admin) – 12-month extension AM 3 (*admin) – 6-month extension	93% Compete	SANDAG Grant: 63% Matching Funds: 100%	No	Project experiencing delays due to COVID-19 restrictions on open streets events and business community involvement. .
9	San Diego	SD Streamview Drive Phase II	CAPITAL (Design only): Provides access improvements for all users: pedestrians, bicyclists, bus riders, and drivers by installing and improving sidewalks, and installing bikes lanes, pop outs, and roundabouts	3/5/2019	4/3/2022	\$585,000	\$1,114,050	Project is making timely progress toward its milestones. AM 1 (*admin) 6-month extension AM 2 (*admin) 1-month extension AM 3 (*admin) – 12-month extension	55% Compete	SANDAG Grant: 43% Matching Funds: 43%	No	Work anticipated for next quarter includes 60% design plans, complete environmental studies and Caltrans review and approval of NEPA.

**Status of Active Transportation Grant Program Projects  
Reporting period through June 30, 2021**

	Grantee	Project	Project Type and Description	Grant Execution Date	Grant Expiration Date	Grant Amount	Matching Funds Amount	Status and Amendment History	Project Complete Based on Project schedule	Project Complete based on Dollars Spent	Watch List	Notes
10	Santee	Prospect Avenue and Mesa Road Intersection Improvements	CAPITAL: Provides access improvements for all users: pedestrians, bicyclists, bus riders, and drivers by installing and improving sidewalks, and installing bikes lanes, pop outs, and roundabouts	2/5/2020	8/5/2023	\$306,000	\$215,881	Project is making timely progress toward its milestones.  No Amendments.	25% Compete	SANDAG Grant: 32% Matching Funds: 32%	No	Work anticipated for next quarter includes final PS&E package for Council review and working with utility companies to avoid conflicts.
11	Solana Beach	Loma Santa Fe Active Transportation Improvements	CAPITAL (Design only): Provides enhanced bike, pedestrian, and traffic calming improvements.	4/4/2019	10/31/2022	\$616,050	\$68,450	Project IS making timely progress toward its milestones.  AM 1 (*admin) – 9-month extension  AM 2 (*admin) – 12-month extension	70% Compete	SANDAG Grant: 85% Matching Funds: 85%	No	Work anticipated for next quarter includes: finalizing environmental review and contract engineering.
<b>Smart Growth Incentive Program Projects Completed</b>												
	Oceanside	Enclosed Bike Parking Facility	BIKE PARKING: establishes an enclosed bike parking facility (BikeStation) to support City Hall and downtown business employees.	6/12/19	12/12/21	\$70,000	\$30,000	Project is making timely progress toward its milestones.  No Amendments	100% Complete			

**Status of Senior Mini Grant Program Projects  
Reporting period through June 30, 2021**

Attachment 4D

Grantee		Project	Project Type and Description	Grant Execution Date	Grant Expiration Date	Grant Amount	Matching Funds Amount	Amendment History	Project Complete Based on Project Schedule	Project Complete Based on Dollars Spent	Project Complete Based on the Percentage of Cumulative Trips or Units Provided vs Proposed	Schedule Watch List	On Cost Efficiency Watch List	Notes
10 <sup>th</sup> Cycle														
1	Facilitating Access to Coordinated Transportation (FACT)	CTSA Services	<u>Mobility Management:</u> CTSA Services: 1) Provide referrals and transportation information 2) Operate and Manage One-Call/One-Click Mobility Center (call center, website, and database) 3) Regional Coordination 4) Administration 5) Program Monitoring and Reporting	10/1/19	9/30/21	\$200,000	\$200,000	No Amendments	87% Complete	SANDAG Grant: 57% Matching Funds: 57%	115% Complete	No	No	Work on this project commenced in January 2020.
2	Facilitating Access to Coordinated Transportation (FACT)	Brokerage Management	<u>Mobility Management:</u> 1) Provide transportation referrals to RideFACT and contracted agency services 2) Manage Transportation Brokerage 3) Coordinate Accessible Vehicle Sharing 4) Coordinate with partners and medical providers to implement services 5) Training & Inspections	10/1/19	9/30/21	\$400,000	\$400,000	No Amendments	87% Complete	SANDAG Grant: 56% Matching Funds: 45%	157% Complete	Yes	No	Work on this project commenced in January 2020.

**Status of Senior Mini Grant Program Projects  
Reporting period through June 30, 2021**

Grantee		Project	Project Type and Description	Grant Execution Date	Grant Expiration Date	Grant Amount	Matching Funds Amount	Amendment History	Project Complete Based on Project Schedule	Project Complete Based on Dollars Spent	Project Complete Based on the Percentage of Cumulative Trips or Units Provided vs Proposed	Schedule Watch List	On Cost Efficiency Watch List	Notes
3	Jewish Family Service	Northern San Diego	<u>Operating Project:</u> This project maintains and expands an existing door-to-door transportation program serving adults 60+ via a volunteer driving program, group shuttles and on-demand transportation options.	1/1/20	12/31/21	\$334,828	\$223,218	Scope changes due to COVID-19	75% Complete	SANDAG Grant: 46% Matching Funds: 57%	155% Complete	Yes	No	Due to COVID-19, the grantee secured outside funds for meal deliveries, allowing the grantee to provide many trips while expending relatively few grant funds on the project.
4	Jewish Family Service	North County Inland	<u>Operating Project:</u> This project maintains and expands an existing door-to-door transportation program serving adults 60+ via a volunteer driving program, group shuttles and on-demand transportation options.	4/1/20	3/31/22	\$323,290	\$215,566	Scope changes due to COVID-19	62% Complete	SANDAG Grant: 49% Matching Funds: 49%	158% Complete	No	No	Due to COVID-19, the grantee secured outside funds for meal deliveries, allowing the grantee to provide many trips while expending relatively few grant funds on the project.
5	Jewish Family Service	Eastern San Diego	<u>Operating Project:</u> This project maintains and expands an existing door-to-door transportation program serving adults 60+ via a volunteer driving program, group shuttles and on-demand transportation options.	4/1/20	3/31/22	\$336,364	\$224,270	Scope changes due to COVID-19	62% Complete	SANDAG Grant: 39% Matching Funds: 38%	149% Complete	Yes	No	Due to COVID-19, the grantee secured outside funds for meal deliveries, allowing the grantee to provide many trips while expending relatively few grant funds on the project.

**Status of Senior Mini Grant Program Projects  
Reporting period through June 30, 2021**

Grantee		Project	Project Type and Description	Grant Execution Date	Grant Expiration Date	Grant Amount	Matching Funds Amount	Amendment History	Project Complete Based on Project Schedule	Project Complete Based on Dollars Spent	Project Complete Based on the Percentage of Cumulative Trips or Units Provided vs Proposed	Schedule Watch List	On Cost Efficiency Watch List	Notes
6	City of La Mesa	Rides4Neighbors	<u>Operating Project:</u> Comprehensive transportation program serving East County seniors and/or people living with a disability. Provided services include donation-based volunteer drivers, wheelchair van, use of rideshare agencies, and discount taxi scrips.	10/2/19	10/2/21	\$288,550	\$288,550	No Amendments	87% Complete	SANDAG Grant: 26% Matching Funds: 95%	18% Complete	Yes	Yes	This project will likely need an extension beyond six months, which would require Transportation Committee approval.
7	Travelers Aid Society	RIDEFinder	<u>Mobility Management:</u> Improves access to existing transportation within SD County for low-income seniors ages 60 and up. Includes coordination with partners, information and referral services, matching needs to available resources, and training for better utilization of public transit.	7/12/19	7/12/21	\$85,500	\$21,600	No Amendments	98% Complete	SANDAG Grant: 97% Matching Funds: 96%	111% Complete	No	No	No notes.



**Status of Senior Mini Grant Program Projects  
Reporting period through June 30, 2021**

Grantee		Project	Project Type and Description	Grant Execution Date	Grant Expiration Date	Grant Amount	Matching Funds Amount	Amendment History	Project Complete Based on Project Schedule	Project Complete Based on Dollars Spent	Project Complete Based on the Percentage of Cumulative Trips or Units Provided vs Proposed	Schedule Watch List	On Cost Efficiency Watch List	Notes
8	Travelers Aid Society	SenioRide	<u>Operating Project:</u> Provides a menu of free transportation options to low-income clients ages 60 and up throughout San Diego County. This includes senior bus passes, taxicab vouchers, MTS Access and NCTD LIFT vouchers, and rides.	7/12/19	7/12/21	\$400,000	\$100,000	Scope changes due to COVID-19	98% Complete	SANDAG Grant: 98% Matching Funds: 99%	169% Complete	No	No	No notes.
9	Peninsula Shepherd Center	Out and About Senior Transportation	<u>Operating Project:</u> Provides door through door service and local shuttle van service for seniors living in the Peninsula communities.	1/1/20	6/30/22	\$132,000	\$33,000	AM1: 6-month schedule extension Scope changes due to COVID-19	60% Complete	SANDAG Grant: 9% Matching Funds: 46%	37% Complete	Yes	No	The grantee completed a Recovery Plan on 11/3/20 and successfully brought its cost per trip within the performance threshold during the Jan-March 2021 reporting quarter.
Senior Mini Grant Program Completed Projects														

**Status of Senior Mini Grant Program Projects  
Reporting period through June 30, 2021**

Grantee		Project	Project Type and Description	Grant Execution Date	Grant Expiration Date	Grant Amount	Matching Funds Amount	Amendment History	Project Complete Based on Project Schedule	Project Complete Based on Dollars Spent	Project Complete Based on the Percentage of Cumulative Trips or Units Provided vs Proposed	Schedule Watch List	On Cost Efficiency Watch List	Notes
1	Facilitating Access to Coordinated Transportation (FACT)	RideFACT	<u>Operating Project:</u> RideFACT is a countywide dial-a-ride service for seniors and persons with disabilities who do not have any other transportation options. Trips are purchased cost effectively through FACT's Transportation Brokerage.	10/1/19	9/30/21	\$400,000	\$400,000	Scope changes due to COVID-19	87% Complete	SANDAG Grant: 100% Matching Funds: 100%	82% Complete	No	No	Work on this project commenced in March 2020. The grantee expended all grant funds earlier than anticipated.

Summary of Senior Mini-Grant Program Project Performance:  
Reporting period through June 30, 2021

#	Project Name	Project Type	Proposed Performance						Actual Cumulative Performance at the End of the Reporting Quarter					
			Total Project Budget	Number of Units of Service (e.g. OWPTs)	Cost per Trip or Cost per Unit	Cost per Vehicle Hour	Seat Utilization	Performance Threshold	Amount of Project Match Spent	Amount of Project Total Budget Spent	Number of Units of Service (e.g. OWPTs)	Cost per Trip or Cost per Unit	Cost per Vehicle Hour	Seat Utilization
Active Cycle 10 SMG Operating and Mobility Management Projects														
1	CTSA Services	MM	\$ 250,000	95,000	\$ 2.63	N/A	N/A	\$ 3.42	\$ 113,458.08	\$ 177,750.86	109,552	\$ 1.62	N/A	N/A
2	Brokerage Management	MM	\$ 500,000	70,000	\$ 7.14	N/A	N/A	\$ 9.29	\$ 181,130.21	\$ 281,525.36	109,552	\$ 2.57	N/A	N/A
3	Northern San Diego	OP	\$ 418,535	26,530	\$ 15.78	\$ 20.05	44.45%	\$ 20.51	\$ 126,987.63	\$ 194,110.08	41,174	\$ 4.71	\$ 53.09	33.40%
4	North County Inland	OP	\$ 404,113	25,600	\$ 15.79	\$ 20.63	44.44%	\$ 20.52	\$ 104,883.82	\$ 196,657.26	40,548	\$ 4.85	\$ 52.68	33.50%
5	Eastern San Diego	OP	\$ 420,455	26,550	\$ 15.84	\$ 20.11	44.45%	\$ 20.59	\$ 85,891.13	\$ 164,214.62	39,445	\$ 4.16	\$ 52.25	33.40%
6	Rides4Neighbors	OP	\$ 360,688	29,000	\$ 12.44	\$ 10.31	53.70%	\$ 16.17	\$ 273,329.53	\$ 93,842.60	5,335	\$ 17.59	\$ 13.55	34.80%
7	RIDEfinder	MM	\$ 106,875	10,400	\$ 10.28	N/A	N/A	\$ 13.36	\$ 20,714.82	\$ 103,508.54	11,562	\$ 8.95	N/A	N/A
8	SenioRide	OP	\$ 500,000	96,000	\$ 5.21	\$ 9.26	66.67%	\$ 6.77	\$ 98,624.52	\$ 490,813.04	162,692	\$ 3.02	\$ 3.18	77.27%
9	Out and About Senior Transportation	OP	\$ 165,000	12,400	\$ 13.31	\$ 7.60	66.67%	\$ 17.30	\$ 15,034.98	\$ 74,006.93	4,529	\$ 16.34	\$ 10.93	71.22%
Projects Completed Within Reporting Quarter														
1	RideFACT	OP	\$ 500,000	48,000	\$ 10.42	\$ 19.68	42.22%	\$ 13.54	\$ 400,000.00	\$ 500,000.00	39,566	\$ 12.64	\$ 32.19	38.57%

**Status of Section 5310 Operating and Mobility Management Projects**  
**Reporting period through June 30, 2021**

Grantee		Project	Project Type and Description	Grant Execution Date	Grant Expiration Date	Grant Amount	Matching Funds Amount	Amendment History	Project Complete Based on Project Schedule	Project Complete Based on Dollars Spent	Project Complete Based on the Percentage of Cumulative Trips or Units Provided vs Proposed	Schedule Watch List	On Cost Efficiency Watch List	Notes
10 <sup>th</sup> Cycle														
1	Facilitating Access to Coordinated Transportation (FACT)	CTSA Services	<u>Mobility Management:</u> CTSA Services: 1) Provide referrals and transportation information 2) Operate and Manage One-Call/One-Click Mobility Center (call center, website, and database) 3) Regional Coordination 4) Administration 5) Program Monitoring and Reporting	10/22/19	10/22/21	\$200,000	\$200,000	No Amendments	74.79% Complete	SANDAG Grant: 57% Matching Funds: 57%	115% Complete	Yes	No	Staff is closely monitoring the project and working with the grantee to get the project on schedule.
2	Facilitating Access to Coordinated Transportation (FACT)	Brokerage Management	<u>Mobility Management:</u> 1) Provide transportation referrals to RideFACT and contracted agency services 2) Manage Transportation Brokerage 3) Coordinate Accessible Vehicle Sharing 4) Coordinate with partners and medical providers to implement services 5) Training & Inspections	10/22/19	10/22/21	\$400,000	\$400,000	No Amendments	74.49% Complete	SANDAG Grant: 56% Matching Funds: 56%	157% Complete	Yes	No	Staff is closely monitoring the project and working with the grantee to get the project on schedule.

**Status of Section 5310 Operating and Mobility Management Projects**  
**Reporting period through June 30, 2021**

Grantee		Project	Project Type and Description	Grant Execution Date	Grant Expiration Date	Grant Amount	Matching Funds Amount	Amendment History	Project Complete Based on Project Schedule	Project Complete Based on Dollars Spent	Project Complete Based on the Percentage of Cumulative Trips or Units Provided vs Proposed	Schedule Watch List	On Cost Efficiency Watch List	Notes
3	Travelers Aid Society	RIDEFinder	<u>Mobility Management:</u> Improves access to existing transportation in urbanized areas of San Diego County to low-income seniors 65 and over and people with disabilities. Coordination with partners, Information and Referral services, matching needs to available resources, and training for better utilization of public transit.	10/1/19	9/30/21	\$128,100	\$32,400	No Amendments	87% Complete	SANDAG Grant: 82% Matching Funds:82%	99% Complete	No	No	No notes.
4	The Arc of San Diego	Marine Corp Recruiting Depot (MCRD) Transportation	<u>Contract Services:</u> Approximately 200 Arc clients work MCRD. Most cannot drive, do not have car, and depend on public transportation. Shifts start at 4 a.m. when there are no public transportation options. Arc has contracted with an outside vendor to get these clients to work.	11/25/19	8/24/22	\$303,408	\$75,852	AM1: 9-month schedule extension granted for reasons related to COVID-19.	58% Complete	SANDAG Grant: 33% Matching Funds: 69%	27% Complete	Yes	No	This project is no longer on the Cost-Efficiency Watch List. Staff is closely monitoring the project and working with the grantee to get the project on schedule.

**Status of Section 5310 Operating and Mobility Management Projects**  
**Reporting period through June 30, 2021**

Section 5310 Completed Operating and Mobility Management Projects:														
1	Jewish Family Service	North County Inland	<u>Operating:</u> This project maintains and expands an existing door-to-door transportation program serving adults 60+ via a volunteer driving program, group shuttles and on-demand transportation options where other options are unavailable.	10/22/19	10/22/21	\$73,247	\$73,247	Scope changes due to COVID-19	84.40% Complete	SANDAG Grant: 100% Matching Funds: 100%	464% Complete	No	No	Work on this project commenced in March 2020. The grantee expended all grant funds earlier than anticipated.
2	Jewish Family Service	Eastern San Diego	<u>Operating:</u> RideFACT is a countywide dial-a-ride service for seniors and persons with disabilities who do not have any other transportation options. Trips are purchased cost effectively through FACT's Transportation Brokerage.	10/22/19	10/22/21	\$73,247	\$73,247	Scope changes due to COVID-19	84.40% Complete	SANDAG Grant: 100% Matching Funds: 100%	455% Complete	No	No	Work on this project commenced in March 2020. The grantee expended all grant funds earlier than anticipated.

Quarterly Project Performance Update for Section 5310 Operating and Mobility Management Projects  
Reporting Period Through June 30, 2021

#	Project Name	Project Type	Proposed Performance					Actual Cumulative Performance at the End of the Reporting Quarter				
			Number of Units of Service (OWPTs)	Cost per Trip or Cost per Unit	Cost per Vehicle Hour	Seat Utilization	Performance Threshold	Amount of Project Budget Spent	Number of Units of Service (OWPTs)	Cost per Trip or Cost per Unit	Cost per Vehicle Hour	Seat Utilization
Active Cycle 10 Section 5310 Operating and Mobility Management Projects												
1	CTSA Services	MM	95,000	\$ 2.63	N/A	N/A	\$ 3.42	\$ 141,822.96	109,552	\$ 1.29	N/A	N/A
2	Brokerage Management	MM	70,000	\$ 7.14	N/A	N/A	\$ 9.29	\$ 281,525.49	109,554	\$ 2.57	N/A	N/A
3	RideFinder	MM	15,600	\$ 10.26	N/A	N/A	\$ 13.34	\$ 131,245.40	15,493	\$ 8.47	N/A	N/A
4	MCRD Transportation	CAP	22,048	\$ 17.20	\$ 79.88	86.53%	\$ 22.36	\$ 125,606.19	5,866	\$ 21.41	\$ 79.52	65.73%
Projects Completed Within Reporting Quarter												
1	North County Inland	OP	8,699	\$ 16.84	\$ 22.01	44.45%	\$ 21.89	\$ 146,491.97	40,348	\$ 3.63	\$ 39.05	33.33%
2	Eastern San Diego	OP	8,671	\$ 16.89	\$ 21.45	44.44%	\$ 21.96	\$ 146,494.00	39,445	\$ 3.71	\$ 46.61	33.40%

Status and Performance of STGP-Funded Vehicle Projects  
Reporting Period FY 21 Q4 (4/1/21 - 6/30/21)

#	Active Vehicle Grantee	Vehicle Fleet Information			Vehicle Usage			Vehicle Performance for this Quarter		Amendment(s) for Scope Change Due to COVID-19?
		Total Number of Vehicles Originally Awarded	Total Number of Vehicles Delivered	Total Number of Vehicles Available to Operate (Fleet Size) <sup>1</sup>	Number of Vehicles in Full or Nearly Full Use	Number of Vehicles in Reduced Use Due to COVID-19	Number of Vehicles in Non-Use Due to COVID-19	Total Number of Vehicle Trips	Total One-Way Passenger Trips	
1	City of Vista	3	3	3	0	0	3	-	-	Yes
2	Facilitating Access to Coordinated Transportation <sup>4</sup>	9	9	8	See note	See note	See note	See note	See note	No
3	Home of Guiding Hands <sup>2,3</sup>	28	20	20	3	15	2	800	2,710	Yes
4	Jewish Family Service	8	8	8	3	5	0	258	2,773	No
5	Metropolitan Transit System	30	24	16	6	10	0	4,392	5,216	No
6	Noah Homes	2	2	2	0	2	0	71	71	No
7	North County Transit District	14	14	11	0	9	2	2,002	2,112	No
8	Renewing Life <sup>2</sup>	1	2	2	0	2	0	192	737	No
9	San Diego Center for the Blind	1	1	1	0	0	1	-	-	No
10	San Ysidro Health	4	4	4	2	2	0	1,594	2,310	Yes
11	Sharp Healthcare Foundation <sup>2</sup>	13	15	15	3	12	0	2,908	6,733	No
12	St. Madeleine Sophie's Center	16	16	16	0	16	0	28,763	3,013	Yes
Total		129	118	106	17	73	8	40,980	25,675	4

Notes:

- 1 The number of vehicles in a grantee's STGP-funded fleet is the number of delivered vehicles awarded and accepted by SANDAG excluding disposed vehicles.
- 2 On November 30, 2020, Home of Guiding Hands returned nine vehicles to SANDAG. Of the nine vehicles, two vehicles were transferred to Sharp Healthcare Foundation, one vehicle was transferred to Renewing Life, and six vehicles remain stored on SANDAG property as of the end of reporting period.
- 3 A vehicle involved in an accident and deemed a total loss in 2019 was replaced with a like-kind vehicle using insurance proceeds and grantee match in 2020.
- 4 This grantee did not submit its quarterly vehicle report to SANDAG for the April - June 2021 reporting period. Staff is working with grantee to resolve issue.





## Public Works

Ms. Tracy Ferchaw  
SANDAG  
401 B Street, Suite 800  
San Diego, CA 92101

**Dear Ms. Ferchaw,**

The City of El Cajon is requesting an amendment to agreement No. 5005463 for the El Cajon Active Transportation Project (ATP). The requested ten (10) month extension will allow the City to complete the project in a timely manner.

**Note: a three month extension was approved as an administrative amendment. The additional 7-month schedule extension is being requested from the Transportation Committee**

**Previous efforts undertaken to maintain the project schedule.**

Every effort was made to maintain the project schedule, however, due to the Coronavirus 2019 (COVID-19) pandemic, the schedule has been pushed back by approximately six (6) months.

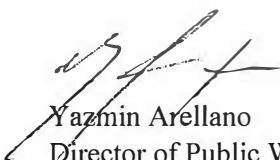
**A detailed explanation on the reason for delay, and how it was unavoidable.**

As the ongoing COVID-19 pandemic resulted in the declaration of a State of Emergency by the federal, state, county, and local governments, respectively, the El Cajon City Hall building was closed to the public in March 2020. It recently opened for business to the public in spring 2021. Task 3 of the ATP project is primarily focused on community engagement, with various community workshops and “pop-up” public outreach events that were scheduled to occur in the spring, summer, and fall of 2020. All of these events were postponed for a period of approximately nine (9) months. In fall 2020, these community engagement activities were resumed and substituted with on-line “Zoom” meetings.

**Demonstrate the ability to succeed in the timeframe proposed.**

The City of El Cajon is requesting a ten (10) month extension for the ATP project, with the proposed completion date of June 30, 2022. Although the pandemic situation continues to evolve rapidly, the City of El Cajon remains fully committed to pursuing the completion of the work in a safe, diligent, and reasonable manner. We anticipate the work will be successfully completed by the new completion date and productivity will not be negatively impacted by the current pandemic conditions. The City of El Cajon recognizes there may be unforeseen delays that may occur if conditions worsen during the continuation of the pandemic.

**Sincerely,**

  
Yazmin Arellano  
Director of Public Works  
City of El Cajon

## Scope of Work, Schedule, and Budget

### Scope of Work, Schedule, and Budget Worksheet

Grant Program: Active Transportation Grant Program - Non-Capital Project

Applicant/Jurisdiction: City of El Cajon

Project Title: Active Transportation Plan

#### Part I: Project Overview

Project Limit: Citywide

**Project Summary:** This effort will develop a Active Transportation Master Plan for the City of El Cajon. Key deliverables will include a Sidewalk/Pedestrian Master Plan, an update to the 2011 Bicycle Master Plan, incorporation and prioritization of findings from the City's ongoing Safe Routes to School program, and refinement of conceptual mobility improvements found in the City's Transit District Specific Plan.

#### Part II: Scope of Work, Schedule, and Budget

Propose tasks, deliverables, a timeframe, and a budget for implementing the project. The project schedule must be based on "Months from Notice to Proceed" (NTP) and should comply with Board Policy No. 035 timelines. The Total Project Cost column will auto-calculate.

• Capital projects are required to include \$5,000 for baseline bike and pedestrian data collection. If this Scope of Work, Schedule, and Budget Worksheet is for a SGIP Planning, ATGP Non-Capital, SGIP CAP, or SGIP Complete Streets Policy project, overwrite line item 1 in the table below.

Task No.	Task Description	Deliverables	Start Date	Completion Date	Revised Completion Date	Total Project Cost
<i>Enter Task or Subtask Number (tailor as needed)</i>	<i>Enter task descriptions. Please limit tasks to three to eight main tasks. Limit sub-tasks to major milestones.</i>	<i>Enter deliverables associated with each task.</i>	<i>Enter start date as number of months from NTP. Enter whole numbers.</i>	<i>Enter end date as number of months from NTP. Enter whole numbers.</i>		<i>Enter cost to complete each task. Sub-tasks should not have an associated cost. The total cost of all tasks should equal the total project cost (grant funds requested + matching funds).</i>
1	Project Administration	Monthly Meetings, status calls with project team, monthly invoicing and project reporting	1	24	34	\$ 12,000.00
2	Existing Conditions Assessment and Sidewalk Inventory	Existing Conditions Report and all associated digital files	2	6		\$ 36,000.00
3	Community Engagement	Up to 3 community workshops, project webpage, and up to 6 pop-up outreach events	2	20	26	\$ 40,000.00
4	Plan Development	Draft Active Transportation Plan	6	16	26	\$ 72,000.00
5	Environmental Clearance	Mitigated Negative Declaration or Similar Environmental Clearance Document	1 6	20	30	\$ 40,000.00
6	Plan Adoption	Presentation at up to five City Commissions, City Council Meetings or similar, Final Active Transportation Plan	2 0	24	34	\$ 30,000.00

\*Revised Completion Date subtracted from the original Completion Date equals the Requested Schedule Extension (example: 34-24=10 months)

**TOTAL PROJECT COST (grant request funds + matching funds): \$ 230,000.00**

#### Seasonal Constraints

As applicable, identify any seasonal constraints that may require the overall project, or specific tasks, to begin or be completed by a specific date:

### Scope of Work, Schedule, and Budget Worksheet

Grant Program: Active Transportation Grant Program - Non-Capital Project

Applicant/Jurisdiction: City of El Cajon

Project Title: Active Transportation Plan

#### Part III: Summary of Funding

Total project cost:	\$230,000.00
Total grant amount requested from SANDAG:	\$ 207,000.00
Total match amount that will be contributed:	\$ 23,000.00

SANDAG grant % contribution:	90%
Match % contribution:	10.0%

Will the matching funds include <i>TransNet</i> Local Streets and Road (LSI)?	No
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#### Part IV: Project Budget Expenditures per Year

SANDAG staff will reference this information for the Regional Transportation Improvement Program if this project receives funding.

Category*	Fiscal Year (FY) 2019 (July 1, 2018 - June 30, 2019)		FY 2020 (if applicable) (July 1, 2019 - June 30, 2020)		FY 2021 (if applicable) (July 1, 2020 - June 30, 2021)		FY 2022 (if applicable) (July 1, 2021 - June 30, 2022)	
	Grant Amount	Match Amount	Grant Amount	Match Amount	Grant Amount	Match Amount	Grant Amount	Match Amount
ENV/ENGR			\$ 150,000.00	\$ 10,000.00	\$ 57,000.00	\$ 13,000.00		
ROW								
CONSTRUCTION								
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 150,000.00</b>	<b>\$ 10,000.00</b>	<b>\$ 57,000.00</b>	<b>\$ 13,000.00</b>	<b>\$ -</b>	<b>\$ -</b>

Category*	FY 2023 (if applicable) (July 1, 2022 - June 30, 2023)		Total Grant Amount	Total Matching Funds	Total Project Cost
	Grant Amount	Match Amount			
ENV/ENGR			\$ 207,000.00	\$ 23,000.00	\$ 230,000.00
ROW			\$ -	\$ -	\$ -
CONSTRUCTION			\$ -	\$ -	\$ -
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 207,000.00</b>	<b>\$ 23,000.00</b>	<b>\$ 230,000.00</b>

\*Key

Category	Category Description
ENV/ENGR	Environmental, Engineering, and Planning
ROW	Right-of-Way
CONSTRUCTION	Construction

October 1, 2021

## Social Equity Early Action Transit Pilots

### Overview

On Friday, February 12, 2021, the SANDAG Board of Directors approved a Commitment to Equity statement that is meant to inform all decisions and projects implemented by SANDAG. This statement says:

*We hold ourselves accountable to the communities we serve. We acknowledge we have much to learn and much to change; and we firmly uphold equity and inclusion for every person in the San Diego region. This includes historically underserved, systemically marginalized groups impacted by actions and inactions at all levels of our government and society.*

*We have an obligation to eliminate disparities and ensure that safe, healthy, accessible, and inclusive opportunities are available to everyone. In 2021, SANDAG will develop an equity action plan that will inform how we plan, prioritize, fund, and build projects and programs; frame how we work with our communities; define how we recruit and develop our employees; guide our efforts to conduct unbiased research and interpret data; and set expectations for companies and stakeholders that work with us.*

*We are committed to creating a San Diego region where every person who visits, works, and lives can thrive.*

### Action: **Recommend**

The Transportation Committee is asked to recommend that the Board of Directors approve an amendment to the FY 2022 Program Budget to:

- 1) create new Overall Work Program Project No. 3505000 for the Early Action Transit Pilot project; and
- 2) program \$2.13 million of Congestion Mitigation and Air Quality Improvement funds to fund the project.

### Fiscal Impact:

An FY 2022 budget amendment to program \$2,130,000 of CMAQ funds to OWP 3505000. The balance of the project, \$5,870,000, will be funded in the FY 2023 and FY 2024 Budgets

### Schedule/Scope Impact:

The Free Youth Fares would start in the spring of 2022, the education, outreach, and research would begin just before the free youth fares start, and the transit improvements would start in the fall of 2022. The pilot would end in the summer of 2023, with a research report presented shortly thereafter.

A statement is only as good as the actions to which it informs. The time is now to implement mobility solutions for historically underserved communities. Toward this end, staff has worked with a representative group of the SANDAG 2021 Regional Plan Social Equity Working Group along with other stakeholders and staff from the transit operators to implement several early action pilot projects. These include public transit and bike projects, policies, and programs that will benefit the most marginalized members of our region.

These pilot projects will function as building blocks toward achieving the aim of the Board of Directors as described in the Commitment to Equity and will serve as a proof of concept for projects identified in the draft 2021 Regional Plan. The draft 2021 Regional Plan, should it be adopted, includes funding for transit operating funds and fare subsidies.

To provide funding for these pilot projects, the Transportation Committee is asked to recommend that the Board of Directors approve a budget amendment to consider the following projects for inclusion in the 2021 Early Action Transit Pilot: free youth fares for all riders age 18 and under, public education and program research, and transit improvements for underserved areas.

## Key Considerations

The SANDAG 2021 Regional Plan Social Equity Working Group (Working Group), chaired by City of San Diego Councilmember Vivian Moreno, is charged with providing input on the 2021 Regional Plan from an equity perspective. The Working Group has weighed in on early actions in the plan that show a true commitment to equity.

In response to recommendations from stakeholders and the Working Group, the Working Group asked SANDAG staff to work with members and friends of the Working Group to discuss possible projects to bring back for consideration. This small working group has met over the course of the past two months and devised the following proposals for the transit pilot:

- A free transit fare for all Youth 18 and under
  - All youth 18 and under would receive a free fare on their PRONTO account
  - Estimated \$6 million to reimburse Metropolitan Transit System (MTS) and North County Transit District (NCTD) (\$2 million in FY 2022, \$4 million in FY 2023)
- Transit improvements on a network of high-demand routes in traditionally underserved areas of the region
  - Add transit service on weekdays and weekends on routes with infrequent service, or late-night service that ends too early
  - Estimated \$1.75 million to reimburse MTS
- Education and outreach to youth and to residents in traditionally underserved areas of the region
  - Work with our Community Based Organizations (CBOs) to help get PRONTO accounts for youth, and to educate residents on the existing and added services in their areas
  - Estimated \$200,000 for CBOs
- Conduct a Research Study
  - Evaluate the benefits of the pilot using both qualitative and quantitative measures
  - Estimated \$50,000 for a consultant

The Working Group, at its September 23, 2021, meeting, voted unanimously to recommend that the Transportation Committee and Board of Directors approve a budget amendment to consider the following projects for inclusion in the Early Action Transit Pilot: Free Youth Fares for 18 and Under, Education and Research, and Transit Improvements in Underserved Areas.

## Next Steps

Pending the Transportation Committee's recommendation, the Board of Directors will be asked to approve a budget amendment at its October 22, 2021, meeting. Staff would work with MTS, NCTD, and stakeholders to finalize the details of the fare costs and transit improvement projects. Pending MTS and NCTD Board approvals, the Free Youth Fares would start in the spring of 2022; the education, outreach, and research would begin before the free fares start; and the transit improvements would start in the fall of 2022. The pilot would end in the late summer of 2023, with a research report presented shortly thereafter.

## ***Coleen Clementson, Director of Regional Planning***

Key Staff Contacts: Brian Lane, (619) 699-7331, [brian.lane@sandag.org](mailto:brian.lane@sandag.org)

Attachment: 1. Proposed FY 2022 Program Budget Amendment for Overall Work Program Project No. 3505000, Early Action Transit Pilot

**WORK ELEMENT:** 3505000 NEW - Early Action Transit Pilot  
**FY 2022 BUDGET:** \$0 \$2,130,000  
**AREA OF EMPHASIS:** Sustainable Mobility Programs and Services

Amendment Title: Early Action Transit Pilot (FY 2022 Budget Amendment)

Funds Source				
	Prior	FY 2022	FY 2023 - 2024	Total
Congestion Mitigation and Air Quality (CMAQ) Improvement Program	\$0	\$0 \$2,130,000	\$0 \$5,870,000	\$0 \$8,000,000
<b>TOTAL</b>	<b>\$0</b>	<b>\$0 \$2,130,000</b>	<b>\$0 \$5,870,000</b>	<b>\$0 \$8,000,000</b>

Funds Application				
	Prior	FY 2022	FY 2023 - 2024	Total
Other Direct Costs	\$0	\$0 \$100,000	\$0 \$100,000	\$0 \$200,000
Contracted Services	\$0	\$0 \$30,000	\$0 \$20,000	\$0 \$50,000
Pass Through to Other Agencies	\$0	\$0 \$2,000,000	\$0 \$5,750,000	\$0 \$7,750,000
Employee Benefits		\$0		\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0 \$2,130,000</b>	<b>\$0 \$5,870,000</b>	<b>\$0 \$8,000,000</b>

## OBJECTIVE

Select Transit Leap projects from the draft San Diego Forward: The 2021 Regional Plan (2021 Regional Plan) will be brought forward as pilot projects. Transit Leap improvements make public transit a compelling option to driving; fast, convenient, and safe. The draft 2021 Regional Plan identifies social equity as one of the primary challenges that must be addressed in this region. Stakeholders advocating for equity have asked for immediate investment in public transit projects, policies, or programs that will benefit the most marginalized members of our region. Emphasis in FY 22 will be in implementing free transit for Youth 18 and under, work with stakeholders to educate and inform residents in underserved areas on the benefits of transit, begin a research study that demonstrates the benefits of the Pilot, and plan for service increases to begin in the fall of 2022.

## PREVIOUS ACCOMPLISHMENTS

This project builds from the draft 2021 Regional Plan and efforts by SANDAG's Social Equity Working Group to promote transit projects that benefit residents in traditionally underserved areas.

**Project Manager:** Lane, Brian



**Committee(s):** Transportation Committee

**Working Group(s):** Regional Plan Social Equity Working Group

**PRODUCTS, TASKS, AND SCHEDULES FOR FY2022**

Task No.	% of Effort	Task Description / Product / Schedule
1	40	<b>Task Description:</b> Work with MTS and NCTD to implement free transit for Youth 18 and under. <b>Product:</b> Free fares on PRONTO for Youth <b>Completion Date:</b> 6/30/2022
2	40	<b>Task Description:</b> Work with stakeholders and MTS on planning for transit improvements in underserved areas <b>Product:</b> Proposed improvements with schedule adjustments <b>Completion Date:</b> 6/30/2022
3	10	<b>Task Description:</b> Work with Community Based Organizations to educate and provide outreach to residents of underserved areas. <b>Product:</b> Education and Outreach Materials <b>Completion Date:</b> 6/30/2022
4	10	<b>Task Description:</b> Conduct a research study to evaluate the benefits of the Early Action Transit Pilot <b>Product:</b> Study Plans <b>Completion Date:</b> 6/30/2022

**FUTURE ACTIVITIES**

Complete the pilot through FY 2023 and part of FY 2024.

Note: Program CMAQ funds to this OWP. Funds would be used to reimburse MTS and NCTD for lost revenues from free youth fares and for transit improvements, as well as for a research study, and to provide funds to CBO stakeholders to conduct outreach and education. SANDAG staff hours would be billed through OWP 3320100, Transit Planning.