



Transportation Committee Agenda

Friday, May 5, 2023

9 a.m.

Welcome to SANDAG. The Transportation Committee meeting scheduled for Friday, May 5, 2023, will be held in person in the SANDAG Board Room. While Committee members will attend in person, members of the public will have the option of participating either in person or virtually.

For public participation via Zoom webinar, click the link to join the meeting: <https://us02web.zoom.us/j/89581868524>

Webinar ID: 895 8186 8524

To participate via phone, dial a number based on your current location in the US:

+1 (669) 900-6833 +1 (929) 205-6099 International numbers available: <https://us02web.zoom.us/u/kbzW9qHE7r>

SANDAG relies on commercial technology to broadcast the meeting via Zoom. If we experience technical difficulty or you are unexpectedly disconnected from the broadcast, please close and reopen your browser and click the link to rejoin the meeting. SANDAG staff will take all possible measures to ensure a publicly accessible experience.

Public Comments: Members of the public may speak to the Transportation Committee on any item at the time the Committee is considering the item. Public speakers are generally limited to three minutes or less per person.

Persons who wish to address the members on an item to be considered at this meeting, or on non-agendized issues, may email comments to the Clerk at clerkoftheboard@sandag.org (please reference Transportation Committee meeting in your subject line and identify the item number(s) to which your comments pertain). Comments received by 4 p.m. the business day before the meeting will be provided to members prior to the meeting. All comments received prior to the close of the meeting will be made part of the meeting record.

If you desire to provide in-person verbal comments during the meeting, please fill out a speaker slip, which can be found in the lobby. If you have joined the Zoom meeting by computer or phone, please use the "Raise Hand" function to request to provide public comment. On a computer, the "Raise Hand" feature is on the Zoom toolbar. By phone, enter *9 to "Raise Hand" and *6 to unmute. Requests to provide live public comment must be made at the beginning of the relevant item, and no later than the end of any staff presentation on the item. The Clerk will call on members of the public who have timely requested to provide comment by name for those in person and joining via a computer, and by the last three digits of the phone number of those joining via telephone. Should you wish to display media in conjunction with your comments, please inform the Clerk when called upon. The Clerk will be prepared to have you promoted to a position where you will be able to share your media yourself during your allotted comment time. In-person media sharing must be conducted by joining the Zoom meeting on the personal device where the content resides. Please note that any available chat feature on the Zoom meeting platform should be used by panelists and attendees solely for procedural or other "housekeeping" matters as comments provided via the chat feature will not be retained as part of the meeting record. All comments to be provided for the record must be made in writing via email or speaker slip, or verbally per the instructions above.

In order to keep the public informed in an efficient manner and facilitate public participation, SANDAG provides access to all agenda and meeting materials online at sandag.org/meetings. Additionally, interested persons can sign up for email notifications at sandag.org/subscribe. A physical copy of this agenda may be viewed at the SANDAG Toll Operations Office, 1129 La Media Road, San Diego, CA 92154, at any time prior to the meeting.

To hear the verbatim discussion on any agenda item following the meeting, the [audio/video](#) recording of the meeting is accessible on the SANDAG website.

SANDAG agenda materials can be made available in alternative languages. To make a request, call (619) 699-1900 at least 72 hours in advance of the meeting.

Los materiales de la agenda de SANDAG están disponibles en otros idiomas. Para hacer una solicitud, llame al (619) 699-1900 al menos 72 horas antes de la reunión.

SANDAG

SANDAG offices are accessible by public transit. Phone 511 or visit 511sd.com for route information. Bike parking is available in the parking garage of the SANDAG offices.

SANDAG operates its programs without regard to race, color, and national origin in compliance with Title VI of the Civil Rights Act. SANDAG has developed procedures for investigating and tracking Title VI complaints, and the procedures for filing a complaint are available to the public upon request. Questions concerning SANDAG nondiscrimination obligations or complaint procedures should be directed to the SANDAG General Counsel, John Kirk, at (619) 699-1997 or john.kirk@sandag.org. Any person who believes they or any specific class of persons to be subjected to discrimination prohibited by Title VI also may file a written complaint with the Federal Transit Administration.



SANDAG Notice of Non-Discrimination | Aviso de no discriminación de SANDAG | Abiso sa Hindi Pandidiskrimina ng SANDAG | Thông cáo Không phân biệt đối xử của SANDAG | SANDAG 非歧视通知 | SANDAG: إشعار عدم التمييز

This meeting will be conducted in English, and simultaneous interpretation will be provided in Spanish. Interpretation in additional languages will be provided upon request to ClerkoftheBoard@sandag.org at least 72 business hours before the meeting.

Esta reunión se llevará a cabo en inglés, y se ofrecerá interpretación simultánea en español. Se ofrecerá interpretación en otros idiomas previa solicitud a ClerkoftheBoard@sandag.org al menos 72 horas antes de la reunión.

Free Language Assistance | Ayuda gratuita con el idioma | Libreng Tulong sa Wika | Hỗ trợ ngôn ngữ miễn phí |

免費語言協助 | 免費語言協助 | مجانية لغوية مساعدة | 무료 언어 지원 | رایگان زبان کمک | 無料の言語支援 |

Бесплатная языковая помощь | Assistência linguística gratuita | मुफ्त भाषा सहायता | Assistance linguistique gratuite |

ជំនួយភាសាឥតគិតថ្លៃ | ఉచిత భాషా సహాయం | ການຊ່ວຍເຫຼືອດ້ານພາສາພາສາ | Kaalmada Luqadda ee Bilaashka ah |

Безкоштовна мовна допомога | sandag.org/LanguageAssistance | (619) 699-1900

Closed Captioning is available

SANDAG uses readily available speech recognition technology to automatically caption our meetings in Zoom. The accuracy of captions may vary based on pronunciations, accents, dialects, or background noise. To access Closed Captions, click the “CC” icon in the toolbar in Zoom. To request live closed caption services, please contact the Clerk of the Board at clerkoftheboard@sandag.org or at (619) 699-1900, at least 72 hours in advance of the meeting.

In compliance with the Americans with Disabilities Act (ADA), SANDAG will accommodate persons who require assistance in order to participate in SANDAG meetings. If such assistance is required, please contact the Clerk of the Board at clerkoftheboard@sandag.org or at (619) 699-1985, at least 72 hours in advance of the meeting. To request this document or related reports in an alternative format, please call (619) 699-1900 or (619) 699-1904 (TTY), or fax (619) 699-1905 at least 72 hours in advance of the meeting.

Vision Statement: Pursuing a brighter future for all

Mission Statement: We are the regional agency that connects people, places, and innovative ideas by implementing solutions with our unique and diverse communities.

Our Commitment to Equity: We hold ourselves accountable to the communities we serve. We acknowledge we have much to learn and much to change; and we firmly uphold equity and inclusion for every person in the San Diego region. This includes historically underserved, systemically marginalized groups impacted by actions and inactions at all levels of our government and society.

We have an obligation to eliminate disparities and ensure that safe, healthy, accessible, and inclusive opportunities are available to everyone. The SANDAG equity action plan will inform how we plan, prioritize, fund, and build projects and programs; frame how we work with our communities; define how we recruit and develop our employees; guide our efforts to conduct unbiased research and interpret data; and set expectations for companies and stakeholders that work with us.

We are committed to creating a San Diego region where every person who visits, works, and lives can thrive.

Transportation Committee

Friday, May 5, 2023

Item No.		Action
1.	<p data-bbox="267 296 1008 327">Public Comments/Communications/Member Comments</p> <p data-bbox="267 348 1243 667">Public comments under this agenda item will be limited to five public speakers. Members of the public shall have the opportunity to address the Transportation Committee on any issue within the jurisdiction of the Transportation Committee that is not on this agenda. Public speakers are limited to three minutes or less per person. If the number of public comments under this agenda item exceeds five, additional public comments will be taken at the end of the agenda. Subjects of previous agenda items may not again be addressed under public comment. Transportation Committee members also may provide information and announcements under this agenda item.</p>	
2.	<p data-bbox="267 730 472 762">Agency Report</p> <p data-bbox="267 764 651 795"><i>Coleen Clementson, SANDAG</i></p> <p data-bbox="267 821 1224 888">Deputy Chief Executive Officer Coleen Clementson will present an update on key programs, projects, and agency initiatives.</p>	Discussion
Consent		
+3.	<p data-bbox="267 1014 651 1045">Approval of Meeting Minutes</p> <p data-bbox="267 1047 618 1079"><i>Francesca Webb, SANDAG</i></p> <p data-bbox="267 1104 1243 1171">The Transportation Committee is asked to review and approve the minutes from its April 21, 2023, meeting.</p>	Approve
+4.	<p data-bbox="267 1213 1117 1245">Grant Extensions for Specialized Transportation Grant Program</p> <p data-bbox="267 1247 561 1278"><i>Aly Vazquez, SANDAG</i></p> <p data-bbox="267 1304 1230 1444">The Transportation Committee is asked to approve time extension grant amendments longer than twelve months for Specialized Transportation Grant Program grantees that need such extensions due to vehicle appraisal values over \$5,000.</p>	Approve
Reports		
+5.	<p data-bbox="267 1570 781 1602">E-Bike Incentive Pilot Program Update</p> <p data-bbox="267 1604 589 1635"><i>Khalisa Bolling, SANDAG</i></p> <p data-bbox="267 1661 1146 1728">Staff will present an update on the launch and initial progress of the E-Bike Incentive Pilot Program.</p>	Information
+6.	<p data-bbox="267 1770 1187 1835">San Diego and Imperial Counties Sustainable Freight Implementation Strategy</p> <p data-bbox="267 1837 834 1869"><i>Mariela Rodriguez and Tim Garrett, SANDAG</i></p> <p data-bbox="267 1894 1214 1959">Staff will present an update on the San Diego and Imperial Counties Sustainable Freight Implementation Strategy.</p>	Information

+7. TransNet Extension Ordinance

+7A. Independent Taxpayer Oversight Committee Report on Initial Findings and Recommendations of the FY 2022 TransNet Fiscal and Compliance Audits

Discussion

Jonathan Frankel, ITOC Chair;

Marcus Pascual, SANDAG

Jennifer Farr, Davis Farr

The Transportation Committee is asked to review the Independent Taxpayers Oversight Committee's draft independent fiscal auditor's report for any inconsistencies and technical issues.

7B. FY 2022 TransNet Extension Ordinance Funding Eligibility Request

Recommend

Marcus Pascual, SANDAG

The Transportation Committee is asked to:

1. Consider the TransNet funding eligibility requests of the cities of Poway and San Marcos; and
2. Recommend the Board of Directors, acting as the San Diego County Regional Transportation Commission, approve the requests.

8. Upcoming Meetings

The next meeting of the Transportation Committee is scheduled for Friday, May 19, 2023, at 9 a.m.

9. Adjournment

+ next to an agenda item indicates an attachment



Item Cover Page

TRANSPORTATION COMMITTEE AGENDA ITEM REPORT

DATE: May 5, 2023

SUBMITTED BY: Julianna Martinez, Office of the Clerk of the Board

ITEM TYPE: Discussion

AGENDA SECTION: Public Comments/ Communications/ Member Comments

SUBJECT: **Agency Report**

SUGGESTED ACTION: Deputy Chief Executive Officer Coleen Clementson will present an update on key programs, projects, and agency initiatives.



Item Cover Page

TRANSPORTATION COMMITTEE AGENDA ITEM REPORT

DATE: May 5, 2023

SUBMITTED BY: Julianna Martinez, Office of the Clerk of the Board

ITEM TYPE: Approve

AGENDA SECTION: Consent

SUBJECT: **Approval of Meeting Minutes**

SUGGESTED ACTION: The Transportation Committee is asked to review and approve the minutes from its April 21, 2023, meeting.

ATTACHMENTS:
[Meeting Minutes](#)

May 5, 2023

April 21, 2023, Meeting Minutes

Chair Jack Shu (East County) called the meeting of the Transportation Committee to order at 9:02 a.m.

1. Public Comments/Communications/ Member Comments

Nina Babiarz, Public Watchdogs, spoke regarding vehicle miles traveled and public input.

Tim Bilash, member of the public, spoke in support of the Audit Committee and the limits with public transportation connections.

Kathryn Rhodes, member of the public, spoke regarding homelessness issues in the region.

Ann Fox, Caltrans, announced upcoming Earth Day events over the next two weekends at which Caltrans District 11 will participate including the 53rd Annual Chicano Park Day event, the San Elijo State Beach Creek to Bay cleanup day event, the 2023 Tribal Earth Day in Santa Isabel, and the Spring Valley Earth Day Festival.

Rafael Perez, San Diego County Airport Authority, announced his support of National City's decision to repeal the cruising ban which unfairly targeted low riders.

2. Agency Report

Senior Director of Planning Antoinette Meier presented an update on key programs, projects, and agency initiatives.

Kathryn Rhodes spoke regarding flooding in the region and liquifiable soils.

Action: Discussion only.

Consent

3. Approval of Meeting Minutes

The Transportation Committee was asked to approve the minutes from its March 17, 2023, meeting.

4. SANDAG Grant Programs: Quarterly Status Update

This report provided a quarterly update on the progress and performance of projects funded through SANDAG's grant programs.

There were no public comments on the consent items.

Action: Upon a motion by Mayor Esther Sanchez (San Diego County Regional Airport Authority), and a second by Councilmember Vivian Moreno (Metropolitan Transit System), the Transportation Committee voted to approve Consent Items Nos. 3 and 4.

The motion passed.

Yes: Chair Shu, Supervisor Joel Anderson (County of San Diego), Councilmember Moreno, Deputy Mayor David Zito (North County Coastal), Deputy Mayor Priya Bhat-Patel (North County Transit District), Commissioner Sandy Naranjo (Port of San Diego), Mayor Sanchez, and Councilmember John Duncan (South County).

No: None.

Abstain: None.

Absent: City of San Diego and North County Inland.

Reports

5. FY 2024 Regional Transit Capital Improvement Program

Associate Financial Analysts Wylenea McCambridge and Richard Radcliffe introduced the item.

Mike Thompson, MTS, and Eun Park-Lynch, NCTD, presented their respective agency Capital Improvement Programs.

Kathryn Rhodes spoke regarding plans for tidelands reclamation and potential open space for infrastructure.

Action: Upon a motion by Councilmember Moreno, and a second by Mayor Sanchez, the Transportation Committee voted to recommend that the Board of Directors approve the submittal of FTA grant applications for the San Diego region (SANDAG, MTS, and NCTD) and adopt RTC Resolution No. RTC-2023-04, adopting Amendment No. 3 to the 2023 RTIP

The motion passed.

Yes: Chair Shu, Supervisor Anderson, Councilmember Moreno, Deputy Mayor Zito, Deputy Mayor Bhat-Patel, Commissioner Naranjo, Mayor Sanchez, and Councilmember Duncan.

No: None.

Abstain: None.

Absent: City of San Diego and North County Inland.

6. Regional Medium-and Heavy Duty Zero-Emission Vehicle Blueprint

Senior Regional Planner Jeff Hoyos presented an update on the San Diego Regional Medium-and Heavy-Duty Zero-Emission Vehicle Blueprint.

There were no public comments on this item.

Action: Information only.

7. Flexible Fleets Update

Senior Regional Planner April DeJesus and Krystal Ayala, City of San Diego, presented the final Flexible Fleet Implementation Strategic Plan, and Flexible Fleets Bench and Pilot Project Partnership Updates

Craig Jones, member of the public, spoke regarding public transit system and access as proposed in the Regional Plan.

Kathryn Rhodes spoke regarding free access to the Pacific Beach shuttle for all public.

Udayan Tandon, member of the public, spoke in support of the flexible fleets program.

Action: Information only.

8. Upcoming Meetings

The next scheduled Transportation Committee meeting is Friday, May 5, 2023, at 9 a.m.

9. Adjournment

Chair Shu adjourned the meeting at 10:50 a.m.

Attendance at Transportation Committee Meeting

April 21, 2023

Jurisdiction	Name	Member/ Alternate	Attend
City of San Diego	Vice Chair Raul Campillo	Member	No
	Councilmember Marni von Wilpert	Alternate	No
County of San Diego	Supervisor Terra Lawson-Remer	Member	No
	Supervisor Joel Anderson	Alternate	Yes
	Supervisor Nora Vargas	Alternate	No
East County	Chair Jack Shu	Member	Yes
	Councilmember Jennifer Mendoza	Alternate	Yes
Metropolitan Transit System	Councilmember Vivian Moreno	Member	Yes
	Councilmember Marcus Bush	Alternate	No
North County Coastal	Mayor Tony Kranz	Member	No
	Deputy Mayor David Zito	Alternate	Yes
North County Inland	Mayor John Franklin	Member	No
	Mayor Steve Vaus	Alternate	No
North County Transit District	Councilmember Priya Bhat-Patel	Member	Yes
	Councilmember Jewel Edson	Alternate	No
	Councilmember Corinna Contreras	Alternate	No
Port of San Diego	Commissioner Sandy Naranjo	Member	Yes
	Vice Chairman Rafael Castellanos	Alternate	No
San Diego County Regional Airport Authority	Mayor Esther Sanchez	Member	Yes
	Rafael Perez	Alternate	Yes
South County	Councilmember John Duncan	Member	Yes
	Councilmember Jose Rodriguez	Alternate	Yes
Advisory Members			
Caltrans	Gustavo Dallarda	Member	No
	Ann Fox	Alternate	Yes
	Mario Orso	Alternate	No
Southern California Tribal Chairmen's Association	Erica Pinto	Member	Yes
	James Hill	Member	No



Item Cover Page

TRANSPORTATION COMMITTEE AGENDA ITEM REPORT

DATE: May 5, 2023

SUBMITTED BY: Julianna Martinez, Office of the Clerk of the Board

ITEM TYPE: Approve

AGENDA SECTION: Consent

SUBJECT: **Grant Extensions for Specialized Transportation Grant Program**

SUGGESTED ACTION: The Transportation Committee is asked to approve time extension grant amendments longer than twelve months for Specialized Transportation Grant Program grantees that need such extensions due to vehicle appraisal values over \$5,000.

ATTACHMENTS:
[Grant Extensions for STGP](#)

May 5, 2023

Grant Extensions for Specialized Transportation Grant Program

Overview

The Specialized Transportation Grant Program (STGP) is a competitive grant program that seeks to improve mobility for older adults and individuals with disabilities whose needs are not met by conventional transit or Americans with Disabilities Act (ADA) paratransit services. The STGP supports several types of projects, including purchasing accessible vehicles on behalf of grantees who use them to provide specialized transportation services. Through the STGP, SANDAG has awarded Federal Transit Administration Section 5310 funding for purchasing 178 vehicles and currently oversees an active fleet of 124 vehicles that fourteen grantees around the region operate. Like other public transportation services, STGP ridership is still below pre-pandemic levels, and several grantees have requested time extensions to allow for the continued use of these vehicles.

Action: **Approve**

The Transportation Committee is asked to approve time extensions greater than 12 months for Specialized Transportation Grant Program grantees that need such extensions due to vehicle appraisal values over \$5,000.

Fiscal Impact:

None.

Schedule/Scope Impact:

Pending approval, the Chief Executive Officer will execute grant amendments for STGP vehicle grantees.

Key Considerations

[Board Policy No. 035](#) applies to all competitive grant programs administered by SANDAG and outlines competitive grant program procedures. Section 4.4 (previously Section 3.2) of the Policy requires approval from a Policy Advisory Committee for grant extensions of more than twelve months. Section 3.1.4 of the policy states that funds for the “use of the... vehicles for the benefit of the public must commence within three months following acceptance...” Due to ongoing challenges stemming from the COVID-19 pandemic, the Board of Directors granted waivers of Policy No. 035 for STGP grantees, as summarized below.

Date	Approval Granted, Reason, and Duration
January 22, 2021	Waiver of Section 3.1.4 (previously Section 1.1.4) to allow vehicles to be put in non-use status for up to 12 months if needed due to public health concerns for riders.
November 19, 2021	Retroactive approval for various STGP vehicles to continue to be in non-use status until February 1, 2022.
February 25, 2022	Retroactive waiver in effect from January 1, 2022, to June 30, 2022, to allow the Chief Executive Officer to authorize grantees to continue the non-use status of vehicles, grant scope change amendments, and extensions of up to 12 months.

Under these waivers, various STGP grantees were allowed to place their STGP vehicles out of service for long periods. Reasons grantees removed one or more vehicles from service include reduced demand, concern over the health and safety of older adults and individuals with disabilities, and physical distancing requirements. Additionally, some grantees removed vehicles from service initially due to maintenance or other repairs needed, and global supply chain disruptions caused significant delays for parts or supplies, rendering vehicles out of service for an extended period. While most vehicles are no longer out of service, these waivers allowed them to reduce service, resulting in low mileage rates across numerous vehicles in the STGP.

All STGP vehicles are procured using Federal Transit Administration (FTA) Section 5310 funding, which requires vehicles to comply with useful life requirements outlined in [FTA Circular 5010.1E](#) (Circular).

The Circular requires vehicles to remain in service for a minimum number of years or miles, whichever comes first, and varies depending on the type of vehicle. Consequently, on [September 16, 2022](#), the Transportation Committee approved a request to provide time extensions over six months to grantees who placed vehicles out of service for extended periods so they could meet the FTA useful life requirements. Additionally, the FTA retains a financial interest in a vehicle, even if useful life has been met, until the vehicle has an appraised value of less than \$5,000. Grantees that reduced service over the past three years have vehicles with low odometer readings and the appraised value remains above \$5,000. Several grantees have requested time extensions for their vehicle projects to continue providing specialized transportation service and achieve higher odometer readings and vehicle appraisal values under \$5,000 to avoid federal interest.

The Transportation Committee is asked to approve time extensions over twelve months for the STGP grantees listed in the table below that placed one or more vehicles out of service due to prior waivers, supply chain delays, or reduced demand. All of these vehicles are back in service. The length of extension time needed is estimated based on current mileage rates and amount of time needed to increase vehicle odometer readings and lower appraisal values.

Grantee Name	Grant Number	Length of Extension Needed
Home of Guiding Hands	5004691	36 months
Noah Homes	5005201	40 months
San Diego Center for the Blind	5005913	25 months
City of Vista	5005910	36 months
Facilitating Access to Coordinated Transportation	5004687	36 months
Facilitating Access to Coordinated Transportation	5004703	36 months

Next Steps

If approved, staff would execute grant amendments with the grantees named above, and would continue to monitor all vehicle projects and provide updates to the Transportation Committee in the quarterly status reports.

Susan Huntington, Director of Financial Planning, Budgets, and Grants

Key Staff Contact: Aly Vazquez, (619) 744-5890, aly.vazquez@sandag.org



Item Cover Page

TRANSPORTATION COMMITTEE AGENDA ITEM REPORT

DATE: May 5, 2023

SUBMITTED BY: Julianna Martinez, Office of the Clerk of the Board

ITEM TYPE: Information

AGENDA SECTION: Reports

SUBJECT: **E-Bike Incentive Pilot Program Update**

SUGGESTED ACTION: Staff will present an update on the launch and initial progress of the E-Bike Incentive Pilot Program.

ATTACHMENTS:
[E-Bike Incentive Pilot Program Update](#)
[Supporting Materials](#)

May 5, 2023

E-Bike Incentive Pilot Program Update

Overview

The 2021 Regional Plan assumes growth in electric bike (e-bike) adoption rates through an investment of \$35 million in e-bike incentives over the life of the plan to help reduce vehicle miles traveled (VMT) and greenhouse gas (GHG) emissions.

During the COVID-19 pandemic, U.S. bike sales were up 65% between 2019 and 2020, and e-bike sales grew by 145% in the same period. E-bikes expand the number of people who can ride bikes as a viable option for getting around, because of their speed and ease of travel, which is crucial for traveling across our region's hills. Recent studies have found that people who purchase e-bikes more than double their use of bikes for travel. Not only are they biking more, but studies point to the fact that people are replacing car trips.

SANDAG is partnering with Pedal Ahead, a 501(c)(3) program, to implement an e-bike incentive pilot that will expand sustainable mobility options for underserved communities. The pilot will help fulfill a near-term commitment in the 2021 Regional Plan of funding local e-bike incentives while strongly aligning with SANDAG priorities to reduce congestion, advance equity, and combat climate change. SANDAG anticipates using the data gathered from this program to inform future pilots and programs.

The pilot program launched in November 2022, and will run for 24 months. In the first week, 1,500 applications were received to fill 125 spots. Applications are screened using evaluation criteria that prioritizes low-income residents living in disadvantaged communities and within 15 minutes of transit. Selected program participants receive an e-bike along with training that maximizes their knowledge of how to use and maintain the bike. Program participants will track their miles traveled through Strava and quarterly surveys. Participants are offered quarterly trainings and group rides led by the San Diego County Bicycle Coalition. After two years, participants can keep their e-bike if they accomplish the program requirements.

Next Steps

Over the next two months, Pedal Ahead will continue distribution of e-bikes and participants will begin tracking their usage and reporting back to the program. SANDAG will collect and analyze data and report back on progress over the life of the pilot program.

Antoinette Meier, Senior Director of Regional Planning

Key Staff Contact: Khalisa Bolling, (619) 699-1973, Khalisa.Bolling@sandag.org

Action: **Information**

Staff will present an update on the launch and initial progress of the E-Bike Incentive Pilot Program.

Fiscal Impact: E-Bike incentive pilot is funded in Overall Work Plan #3501001

Schedule/Scope Impact: None.



SANDAG E-Bike Incentive Pilot Program Update

Item #5

Transportation Committee
May 5, 2023

1

Program Overview

- Partnership with Pedal Ahead
- E-bike loan-to-own program
- 125 participants
- Participants work towards owning an e-bike by:
 - Riding a minimum of 100 miles per month
 - Recording trips
 - Sharing feedback



SANDAG | 2

2

Pilot Program Goals

- Reduce car trips
- Connect to regional transit
- Increase access and opportunities
- Build community around active transportation
- Increase bicycle safety and awareness



SANDAG | 3

3

Program Launch & Participant Onboarding

- Applications opened November 2022
- 1,500 applications received
- Screening and bike distribution



SANDAG | 4

4

Participant Testimonials & Bike Distributions



"[I'm looking forward to riding] around my neighborhood, I have quite a lot of trails that I can ride. I can ride all the way to Mission Valley on some of the trails from where [I live]. They have extended the bikeways and I'm looking forward to checking them out again."

— Crystal B., City of El Cajon

SANDAG | 5

5

Participant Testimonials & Bike Distributions



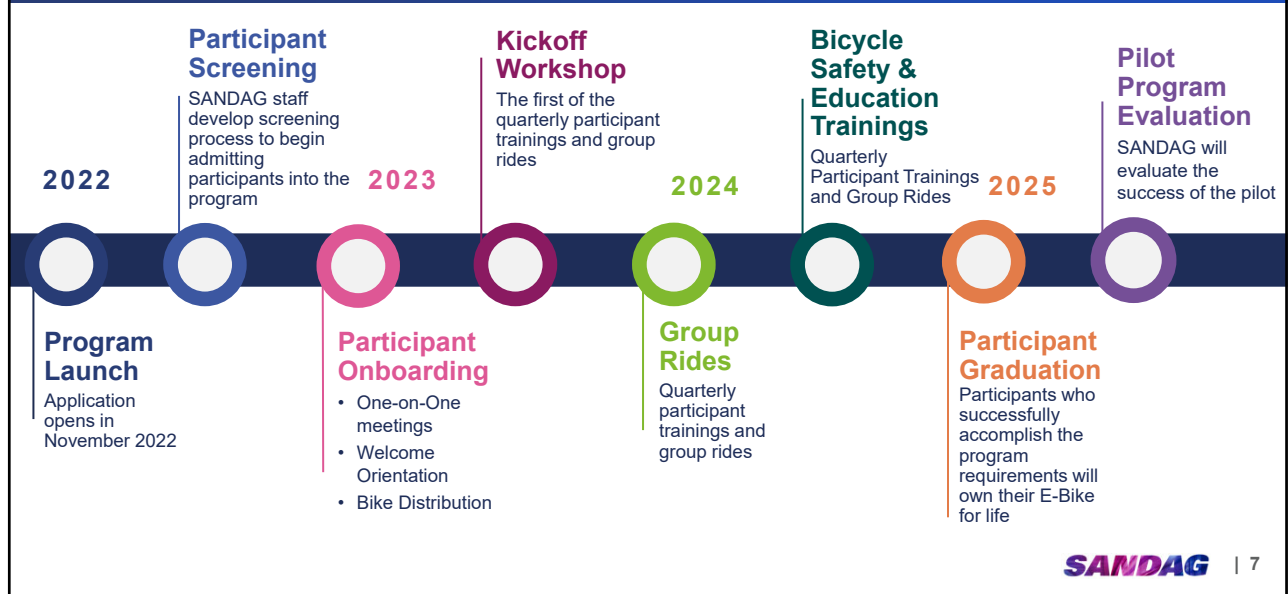
"I haven't driven a vehicle for about two years. I commute by bus, I walk, I take the Trolley. I just really felt that this would be an opportunity to make all of that little bit easier, a little funner. I do see a lot of bike lanes being added to the city streets and I kind of wanted to know what it was about and I wanted to be able to utilize them [...]. I'd like to be able to use [the e-bike] to ride to the Trolley station, from the Trolley I'd like to bike to my work. That would really save me time."

— Heather, City of San Diego

SANDAG | 6

6

2-Year Program Timeline



7

SANDAG

Bike Anywhere Day 2023

Thursday, May 18, 2023

[#BikeAnywhereSD](#)

8

Stay connected with SANDAG

 **Explore our website**
SANDAG.org/ebike

 **Follow us on social media:**
[@SANDAGregion](#) [@SANDAG](#)

 **Email:** khalisa.bolling@sandag.org

SANDAG



Item Cover Page

TRANSPORTATION COMMITTEE AGENDA ITEM REPORT

DATE: May 5, 2023

SUBMITTED BY: Julianna Martinez, Office of the Clerk of the Board

ITEM TYPE: Information

AGENDA SECTION: Reports

SUBJECT: **San Diego and Imperial Counties Sustainable Freight Implementation Strategy**

SUGGESTED ACTION: Staff will present an update on the San Diego and Imperial Counties Sustainable Freight Implementation Strategy.

ATTACHMENTS:
[San Diego and Imperial Counties Sustainable Freight Supporting Materials](#)

May 5, 2023

San Diego and Imperial Counties Sustainable Freight Implementation Strategy

Overview

SANDAG, in partnership with the Imperial County Transportation Commission (ICTC), was awarded a Caltrans Sustainable Transportation Planning Grant to conduct the San Diego and Imperial Counties Sustainable Freight Implementation Strategy (Sustainable Freight Strategy). This study will develop freight related strategies, projects, policies and programs that leverage innovative and multimodal technologies to meet climate, air quality, and public health goals.

Key Considerations

San Diego and Imperial Counties (collectively the Gateway Region) play a critical role in global supply chains by facilitating international trade. The freight industry transports billions of dollars' worth of goods annually through the Gateway Region's ports, highways, railroads, airports and land ports of entry. The demand for goods moving through the region is driven primarily by cross-border trade, industrial warehouses in the Inland Empire, the Ports of Los Angeles and Long Beach, and major intermodal rail yards in Los Angeles and San Bernadino Counties. With significant goods moving through the region, communities near major freight hubs are subject to public health, air quality, noise, congestion, and safety impacts. California's ambitious climate, air quality, and public health goals will require the freight sector to transition towards more sustainable technologies, operations, and infrastructure.

The Sustainable Freight Strategy kicked off by developing the project goal to guide the development of the strategy, to create a more sustainable supply chain network through regional freight projects and policies that reduce emissions while fostering trade. As part of the research and evaluation of sustainable freight best practices around the world, the project development team (made up of representatives from SANDAG, Caltrans, ICTC, and consulting team), reviewed projects, programs, and policies for San Diego and Imperial Counties that were included in adopted regional transportation plans and leveraged the best practice research to develop new, innovative ideas.

The development of the Sustainable Freight Strategy employed numerous forms of outreach to engage stakeholders throughout the region with a focus on communities near major freight hubs. Stakeholder engagement efforts included one-on-one interviews, focus groups, public surveys, working group discussions and outreach events. The list of sustainable freight strategies developed for this study are being evaluated using environmental, equity, and economic criteria and considering feedback from the stakeholder engagement efforts.

Action: Information

Staff will present an update on the San Diego and Imperial Counties Sustainable Freight Implementation Strategy.

Fiscal Impact:

The project is funded by a \$500,000 Caltrans Sustainable Transportation Planning Grant.

Schedule/Scope Impact:

The project is expected to be completed by February 2024.

Next Steps

The evaluation process that is underway will result in the prioritization of strategies for implementation. Two additional deliverables will be prepared for this study: an implementation plan and a workforce development toolkit. The implementation plan will identify pilot opportunities, develop their high-level cost estimates and project schedules, and identify potential funding opportunities. The workforce development toolkit will identify occupational needs and opportunities along with available training programs. The final report is expected to be completed in early 2024.

Antoinette Meier, Senior Director of Regional Planning

Key Staff Contacts: Mariela Rodriguez, (619) 699-1936, mariela.rodriguez@sandag.org
Tim Garrett, (619) 595-5337, tim.garrett@sandag.org



San Diego and Imperial Counties Sustainable Freight Implementation Strategy



Transportation Committee | Item 6
May 5, 2023

1

Project Overview

Create a more sustainable supply chain network through regional freight projects and policies that reduce emissions while fostering trade

- Public and private sector **partnerships**
- Address **environmental justice** concerns
- **Innovative technology** pilots
- Funding opportunities for **implementation**
- Address **workforce gaps**



Source: Getty Images



| 2

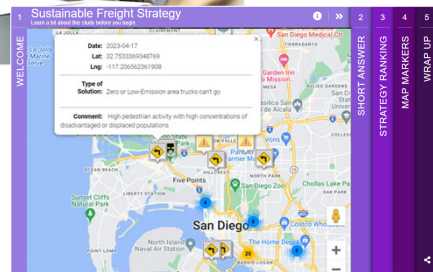
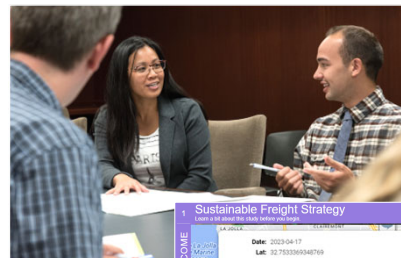
2

Timeline

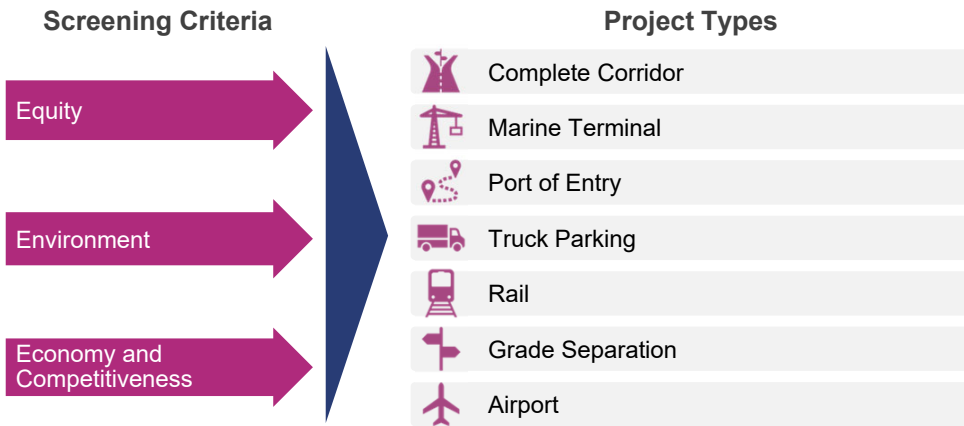


Outreach Efforts

- Stakeholder Interviews
- Focus Groups
- Public Survey
- Committee and Working Group Presentations
- Community Events



Project Evaluation



5

Proposed Projects

San Diego County

- Wireless electric charging for trucks in queue at Ports of Entry (POE)
- Freight signal priority on arterials (e.g. Harbor Drive)
- Amenities at existing rest areas: zero-emission truck charging, onsite electric generation and storage
- Truck Only Lanes on roads near industrial areas, marine ports, POEs
- Truck climbing lanes for steep roads (e.g. SR 52)
- Grade separations

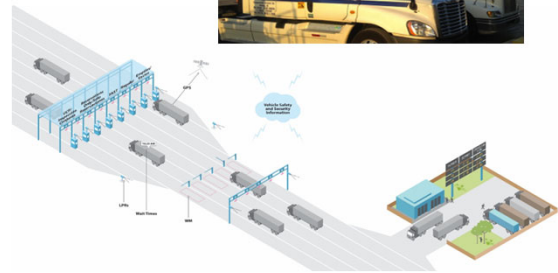
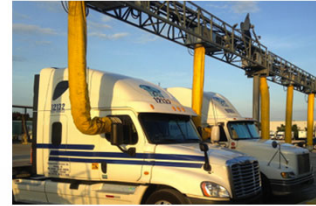


6

Proposed Projects

Imperial County

- Truck Bypass: SR 86/SR 78 Westmorland
- Border crossing commercial vehicle appointment system: Calexico East POE
- Reopen Rest Areas: Two Rivers
- Amenities at rest areas: zero-emission truck charging, onsite electric generation and storage
- Passing lanes, turn pockets, safety improvements on interregional routes
- Grade separations



7

Next Steps

- Implementation Plan
 - High Level Cost Estimates
 - Project Phasing
- Workforce Development Toolkit



8

Thank you!

✉ **Mariela Rodriguez, SANDAG**
Mariela.Rodriguez@sandag.org

✉ **Virginia Mendoza, ICTC**
virginiamendoza@imperialctc.org

✉ **Tim Garrett, SANDAG**
Tim.Garrett@sandag.org



9



Item Cover Page

TRANSPORTATION COMMITTEE AGENDA ITEM REPORT

DATE: May 5, 2023

SUBMITTED BY: Julianna Martinez, Office of the Clerk of the Board

ITEM TYPE: Discussion

AGENDA SECTION: Reports

SUBJECT: **TransNet Extension Ordinance
+7A. Independent Taxpayer Oversight Committee Report on
Initial Findings and Recommendations of the FY 2022 TransNet
Fiscal and Compliance Audits**

SUGGESTED ACTION: The Transportation Committee is asked to review the Independent Taxpayers Oversight Committee's draft independent fiscal auditor's report for any inconsistencies and technical issues.

ATTACHMENTS:
[FY 2022 TransNet Fiscal and Compliance Audits](#)
[Att. 1 - Summary of Results](#)
[Supporting Materials](#)

May 5, 2023

Independent Taxpayer Oversight Committee Report on Initial Findings and Recommendations of the FY 2022 TransNet Fiscal and Compliance Audits**Overview**

In accordance with the TransNet Extension Ordinance, the TransNet Independent Taxpayer Oversight Committee (ITOC) has the responsibility to conduct the annual fiscal and compliance audits of agencies that receive TransNet funds. The TransNet Extension Ordinance requires the ITOC to share the initial audit findings and its recommendations with the Transportation Committee 60 days prior to its release to resolve any inconsistencies and technical issues.

Key Considerations

Davis Farr, LLP, performed the audit of the FY 2022 TransNet sales tax revenue recipient agencies using the agreed-upon procedures (AUP) approved by the ITOC at its September 14, 2022, meeting. These AUP include requirements specific to the TransNet Extension Ordinance and SANDAG Board Policy No. 031. Attachment 1 includes both the independent auditor's summary of results of the draft AUP and recipient agency FY 2022 TransNet draft AUP reports.

Next Steps

In accordance with the fiscal and compliance audit procedures outlined in Board Policy No. 031, proposed dates for upcoming audit activities are discussed below:

- **April 2023:** The Auditors issued a report of compliance audit results and presented it to the ITOC at its April 12, 2023, meeting.
- **July 4, 2023:** This is the earliest date the ITOC could accept and issue the final compliance audit results (60 days following the report of the initial draft audit findings to the Transportation Committee on May 5).
- **July 2023:** Acceptance of the final summary of results of the AUP for issuance is scheduled for ITOC consideration at its July 12, meeting. The ITOC Annual Report, which includes results of the annual compliance audit, is scheduled for the July 28, 2023, Board of Directors meeting.

André Douzdjian, Chief Financial Officer

Key Staff Contact: Marcus Pascual, (619)-699-1988, marcus.pascual@sandag.org

Attachment: 1. TransNet and TransNet Extension Summary of Results

Action: Discussion

The Transportation Committee is asked to review the Independent Taxpayers Oversight Committee's draft independent fiscal auditor's report for any inconsistencies and technical issues.

Fiscal Impact:

The annual TransNet fiscal and compliance audits are conducted by the ITOC and its independent fiscal auditor and funded through Overall Work Program Element No. 1500200 in the FY 2022 Program Budget.

Schedule/Scope Impact:

The FY 2022 TransNet Fiscal and Compliance Audit is an annual review of all agencies that receive TransNet funding.

Attachment 1

TransNet and TransNet Extension Summary of Results

The full document in electronic format can be downloaded at:

<https://www.sandag.org/-/media/SANDAG/Documents/PDF/funding/transnet/oversight-reporting/transnet-fiscal-and-compliance-audit-fy-2022.pdf>

For a printed copy, please contact the Public Information Office at (619) 699-1950 or pio@sandag.org.



1

Scope of Engagement

2

- ❑ Agreed-Upon Procedures
 - ❑ Determine whether recipients of *TransNet* funds were in compliance with the Ordinance for the year ended June 30, 2022
 - ❑ Approved by ITOC in September 2022
- ❑ Tested 24 recipient agencies
- ❑ Performed procedures from October 2022 through December 2022
 - ❑ Pending testing of City of Poway expenditures
- ❑ Eight major compliance components



2

#1: TransNet Expenditures

3

- ❑ Expenditure testing:
 - ❑ Selected at least 25% of total expenditures
 - ❑ Tested payroll charges if they exceeded 20% of the total expenditures
- ❑ All recipients were in compliance with the revenue and expenditure requirements



3

#2 Maintenance of Effort (MOE)

4

- ❑ All recipients were in compliance with the MOE requirements except for:
 - ❑ City of Del Mar - \$72,462 deficit
 - ❑ City of San Marcos - \$629,185 deficit



4

#3 Local Agency Balance Limitation (30% Rule)

5

- ❑ All recipients were in compliance with the 30% Rule except for:
 - ❑ City of National City - \$795,378 over limit



5

#4,#5 Local Street Improvements – Congestion Relief vs. Maintenance

6

- ❑ SANDAG was in compliance with the requirements that at least 70% of the revenues were used for congestion relief
- ❑ All recipient agencies were in compliance with the requirement to not spend more than 30% of the funds for maintenance



6

#6 Indirect Costs

7

Recipient Agency	2022 Total TransNet Expenditures	2022 Indirect Costs Charged to TransNet	2022 Indirect Costs as a % of Total TransNet Expenditures	Last Allocation Plan Approval	2021 Indirect Costs as a % of Total TransNet Expenditures
Carlsbad	\$1,715,063	\$91,684	5.35%	n/a	4.07%
Chula Vista	1,366,818	72,441	5.30%	n/a	19.70%
Coronado	847,640	0	0.00%	n/a	0.00%
Del Mar	152,669	0	0.00%	n/a	0.00%
El Cajon	2,095,955	42,740	2.04%	n/a	2.45%
Encinitas	2,859,437	0	0.00%	n/a	0.00%
Escondido	6,199,488	892,691	14.40%	2020 ¹	5.40%
Imperial Beach	661,020	0	0.00%	n/a	0.00%
La Mesa	1,780,117	0	0.00%	n/a	0.00%
Lemon Grove	753,183	123,792	16.44%	2019 ¹	20.6%
National City	1,672,305	0	0.00%	n/a	0.00%
Oceanside	2,381,745	40,797	1.71%	n/a	8.43%
Poway	1,052,774	0	0.00%	n/a	0.00%
San Diego, City	39,394,569	5,231,694	13.28%	n/a	14.54%
San Marcos	1,173,166	0	0.00%	n/a	0.00%
Santee	1,043,391	5,460	0.52%	n/a	4.07%
Solana Beach	329,836	0	0.00%	n/a	0.00%
Vista	2,248,374	0	0.00%	n/a	0.00%
Caltrans	28,252,574	1,198,279	4.24%	2021 ²	7.86%
San Diego, County	3,478,702	49,448	1.42%	n/a	9.97%
SANDAG	172,849,481	5,161,159	2.99%	2022 ²	3.10%

Farr

7

#7 Regional Transportation Congestion Improvement Program (RTCIP)

8

- ❑ All agencies were in compliance with the exaction fees collected except for:
 - ❑ City of Coronado
 - ❑ City of Escondido
 - ❑ City of La Mesa
 - ❑ City of Lemon Grove
- ❑ All agencies expended or committed funds within seven years with the exception of:
 - ❑ City of Poway



8

#8 Transit Operator Eligibility

9

- ❑ Increase in operating costs per revenue vehicle hour for bus services cannot exceed increase in CPI
- ❑ Increase in operating costs per revenue vehicle hour for rail services cannot exceed increase in CPI



9

Questions?

Kyle Haas, CISA, CFE | Manager
Becky Park, Supervisor

Davis Farr LLP | 18201 Von Karman Ave, Suite 1100 | Irvine, CA 92612
Phone: 949.474.2020 | Email: KHaas@davisfarr.com



10



Item Cover Page

TRANSPORTATION COMMITTEE AGENDA ITEM REPORT

DATE: May 5, 2023

SUBMITTED BY: Julianna Martinez, Office of the Clerk of the Board

ITEM TYPE: Recommend

AGENDA SECTION: Reports

SUBJECT: **FY 2022 TransNet Extension Ordinance Funding Eligibility Request**

SUGGESTED ACTION:

The Transportation Committee is asked to:

1. Consider the TransNet funding eligibility requests of the cities of Poway and San Marcos; and
2. Recommend the Board of Directors, acting as the San Diego County Regional Transportation Commission, approve the requests.

ATTACHMENTS:

- [FY 2022 TransNet EO Funding Eligibility Request.pdf](#)
- [Att. 1 - Discussion Memo FY22 V3](#)
- [Att. 2 - San Marcos Request Letter](#)
- [Att. 3 - Poway Request Letter](#)

May 5, 2023

FY 2022 TransNet Extension Ordinance Funding Eligibility Request**Overview**

The TransNet Extension Ordinance (Ordinance) includes annual eligibility requirements for the transit operators and local jurisdictions to continue receiving their annually apportioned TransNet revenues. If a requirement is not met, the Ordinance provides guidance on additional steps.

For FY 2022, the cities of San Marcos and Poway had requirements that were not met and are requesting to cure the eligibility requirements.

Key Considerations

Responsibility for making the final decision on these eligibility requests rests with the Board of Directors.

Approval of these requests enables compliance and requesting agencies would be eligible to receive all apportioned FY 2023 TransNet revenues consistent with TransNet Ordinance provisions.

Without Board approval of San Marcos' request letter, the city of San Marcos would remain noncompliant and receive FY 2023 revenues less the shortfall of the Maintenance of Effort (MOE) requirement.

Without Board approval of Poway's request letter, the city would remain noncompliant with the Ordinance and would transfer the unexpended portions of the RTCIP funds to SANDAG to be spent on qualified projects within the same subregion.

Next Steps

The eligibility requests are scheduled for consideration at the May 26, 2023, Board of Directors meeting. Any comments received from the Board will be conveyed to the Transportation Committee and ITOC.

André Douzdijan, Chief Financial Officer

Key Staff Contact: Marcus Pascual, (619) 699-1988, marcus.pascual@sandag.org

Attachments: 1. Discussion Memo
2. Letter of Request from City of San Marcos
3. Letter of Request from City of Poway

Action: Recommend

The Transportation Committee is asked to:

1. Consider the TransNet funding eligibility requests of the cities of Poway and San Marcos.
2. Recommend the Board of Directors, acting as the San Diego County Regional Transportation Commission, approve the requests.

Fiscal Impact:

Approval of the requests will allow the requesting agencies to receive their full FY 2023 TransNet revenue apportionments.

Schedule/Scope Impact:

Upon approval of the requests by the Board of Directors, the findings will be removed and noted as corrected in the FY 2022 TransNet fiscal and compliance audits for final adoption by the Independent Taxpayer Oversight Committee at its July 12, 2023, meeting.

Discussion Memo

TransNet Extension Ordinance Eligibility Requirements

Section 8 states:

Each local agency receiving revenues pursuant to Section 4(D) shall annually maintain as a minimum the same level of local discretionary funds expended for street and road purposes on average over the last three fiscal years completed prior to the operative date of this Ordinance (Fiscal Years 2000-01, 2001-02, 2002-03), as was reported in the State Controller's Annual Report of Financial Transactions for Streets and Roads and as verified by an independent auditor. This is referred to as the Maintenance of Effort requirement (MOE).

Section 8 of the Ordinance also includes the following language:

Any local agency which does not meet its maintenance of effort requirement in any given year shall have its funding under Section 4(D)(1) reduced in the following year by the amount by which the agency did not meet its required maintenance of effort level.

In the event that special circumstances prevent a local agency from meeting its maintenance of effort requirement, the local agency may request up to three additional fiscal years to fulfill its requirement.

Section G(4) of the Transnet Extension Ordinance states that cities must have RTCIP funds committed or expended on Regional Arterial Systems projects within 7 years before requiring an eligibility request by ITOC.

City of San Marcos

The draft FY 2022 *TransNet* fiscal and compliance audit report for the City of San Marcos includes the following finding:

The City did not meet its MOE requirement for Specialized Transportation:

MOE requirement	\$
(4,893,432)	
Current year local discretionary expenditures	
4,853,444	
<hr/>	
Current Year Shortfall	
(39,988)	
Less Prior Year Shortall	(589,197)
<hr/>	
Total MOE deficit	\$ (629,185)

City Request

Section 8 of the Ordinance states, in part:

“Each local agency receiving revenues pursuant to Section 4(D) shall annually maintain as a minimum the same level of local discretionary funds expended for street and road purposes on average over the last three fiscal years completed prior to the operative date of this Ordinance...”

In accordance with Section 8 of the Ordinance, the City of San Marcos (Attachment 2) is requesting until June 30, 2025, to make up the deficits due to special circumstances.

Next Steps

Approval of this request by the Board of Directors would enable compliance with Section 8 of the Ordinance, and the City of San Marcos would be eligible to receive all apportioned FY 2023 TransNet revenues.

Should the Board of Directors choose to not approve the request, then the City of San Marcos would remain in noncompliance for FY 2022 and would be eligible to receive FY 2023 TransNet revenues less the shortfall of \$39,988.

City of Poway

The draft FY 2022 *TransNet* fiscal and compliance audit report for the City of Poway includes the following finding:

The City did not expend or commit its RTCIP funding within the seven year requirement:

<u>Project Year</u>	<u>Last Date to Commit Funds (7 Year)</u>	<u>Last Date to Commit Funds (10 Year)</u>	<u>Funds Received</u>	<u>Funds Expended</u>	<u>Funds Committed</u>	<u>Funds not Committed or Expended</u>
FY 2013	6/30/2020	6/30/2023	30,310	(16,701)		13,609
FY 2014	6/30/2021	6/30/2024	17,672			17,672
FY 2015	6/30/2022	6/30/2025	20,336			20,336
Total Funding not expended within 7 years						51,617

City Request

Section G(4) of the Transnet Extension Ordinance states, in part regarding the 7 year requirement:

“Unless a planned need for such fees can be demonstrated and a justification for the delay can be provided that is acceptable to the Independent Taxpayer Oversight Committee, the unexpended or uncommitted portion of the Funding Program revenues shall be transferred to the Regional Transportation Commission (SANDAG) to be expended within three years on qualified projects within the same subregion.”

In accordance with Section G(4) of the Transnet Extension Ordinance, the City of Poway is requesting until June 2023 to remedy the unexpended revenues.

Next Steps

Approval of this request by the Board of Directors would enable the City of Poway to keep their RTCIP funding per Section G(4) of the Transnet Extension Ordinance.

Should the Board of Directors choose to not approve the request, then the City of Poway would remain in non-compliance for FY 2022 and would have to transfer those uncommitted or unexpended portions of the RTCIP funds to SANDAG to be spent on qualified projects within the same subregion.



March 21, 2023

Susan Huntington
TransNet Program Director
San Diego Association of Governemnts
401 B Street, Suite 800
San Diego, CA 92101

Dear Ms. Susan Huntington,

The *TransNet* Audit Report (agreed- upon procedures) for fiscal year ended June 30, 2022 indicates that the City did not meet the Maintenance of Effort (MOE) requirement, as required by Section 8 of the *TransNet* Extension Ordinance.

The deficit occurred due to unexpected delays to the project start date. The City budgeted sufficient discretionary funds to meet its MOE requirements for FY2021-22, but a large sum of discretionary funds were not expended before the end of the fiscal year as a result of this delay. The City is committed to completing this project and other street maintenance related projects within the required timeframe to meet the MOE requirement moving forward.

In accordance with Section 8 of the *TransNet* extension Ordinance, the City of San Marcos requests that the commission review and approve our request to allow the City an additional three years, until June 30, 2025, to expend aforementioned amount over and above our regular MOE threshold to make up the shortfall, due to special circumstances. The additional time requested to fulfill the FY2021-22 MOE shortfall provides the City with the opportunity to use its finite amount discretionary funds to meet the requirements of the *TransNet* extension ordinance.

Our expense plan to fulfill the extension requirements is provided in the table below:

Fiscal Year Ending	MOE Requirement	FY21 (Deficit) Planned Excess	FY22 (Deficit) Planned Excess	Anticipated MOE Expenses
		(589,197.00)	(39,988.00)	
6/30/2022	4,893,432.00	-		
6/30/2023	4,893,432.00	294,598.50	13,329.33	5,201,359.83
6/30/2024	3,082,862.00	294,598.50	13,329.33	3,390,789.83
6/30/2025	3,082,862.00		13,329.33	3,096,191.33



If you have any questions regarding this matter please feel free to call me directly at (760) 744-1050.

Sincerely,

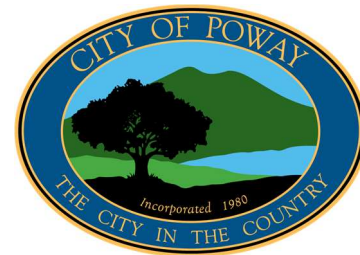
A handwritten signature in blue ink, appearing to read 'Lisa Fowler'. The signature is stylized with loops and a long horizontal tail.

Lisa Fowler
Finance Director

CC: Donna Apar, Assistant Finance Director
Isaac Etchamendy, Development Services Director/City Engineer
Darren Chamow, Public Works Director

CITY OF POWAY

STEVE VAUS, Mayor
 BARRY LEONARD, Deputy Mayor
 PETER DE HOFF, Councilmember
 CAYLIN FRANK, Councilmember
 BRIAN PEPIN, Councilmember



April 3, 2023

Susan Huntington
 TransNet Program Director
 San Diego Association of Governments
 401 B Street, Suite 800
 San Diego, CA 92101

Dear Ms. Huntington,

The draft City of Poway TransNet Audit Report (agreed- upon procedures) for fiscal year ended June 30, 2022, indicates that the City did not expend or commit its RTCIP funding within the seven-year requirement. The primary reason for being in non-compliance is due to RTCIP eligible project expenditures incurred that had been charged to the incorrect funding source. Documentation in support of these expenditures totaling \$258,203.00 has been provided to the TransNet auditor and is currently being reviewed. A journal entry to charge these expenditures against the RTCIP funding source has since been recorded in the current fiscal year. We are confident that, once the auditor's review is complete, the City will be comfortably back in compliance with the seven-year expenditure requirement. In addition, project POW48 was completed in early FY23 causing a large uncommitting of RTCIP funding previously committed on past audits.

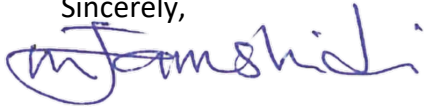
In accordance with Section G (4) of the TransNet extension Ordinance, the City of Poway requests that the commission review and approve our request to allow the City until June 30, 2023, to expend the necessary amount to make up the shortfall. The additional time requested to fulfill the requirement will provide enough time for the auditor's review of the additional RTCIP expenditures provided and the reimbursement to the General Fund for RTCIP eligible project expenditures that were incurred but charged to the General Fund in error, which will then bring the City into compliance with the seven-year spend down requirement.

<u>Project Year</u>	<u>Last Date to Commit Funds (7 Year)</u>	<u>Last Date to Commit Funds (10 Year)</u>	<u>Funds Received</u>	<u>Funds Expended</u>	<u>Funds Committed</u>	<u>Funds not Committed or Expended</u>
FY 2013	6/30/2020	6/30/2023	30,310			30,310
FY 2014	6/30/2021	6/30/2024	17,672			17,672
FY 2015	6/30/2022	6/30/2025	20,336			20,336
Total Funding not expended within 7 years						68,318

City Hall Located at 13325 Civic Center Drive
 Mailing Address: P.O. Box 789, Poway, California 92074-0789
www.poway.org

If you have any questions regarding this matter, please feel free to call me directly at 858-668-4426.

Sincerely,

A handwritten signature in blue ink, appearing to read 'MJamshidi', with a stylized, cursive script.

Mehnoush Jamshidi
Finance Manager



Item Cover Page

TRANSPORTATION COMMITTEE AGENDA ITEM REPORT

DATE: May 5, 2023

SUBMITTED BY: Julianna Martinez, Office of the Clerk of the Board

ITEM TYPE: Information

AGENDA SECTION: Reports

SUBJECT: **Upcoming Meetings**

SUGGESTED ACTION: The next meeting of the Transportation Committee is scheduled for Friday, May 19, 2023, at 9 a.m.