



REGULAR MEETING

**JOINT SAND CITY COUNCIL AND
SUCCESSOR AGENCY OF THE
REDEVELOPMENT AGENCY**

TUESDAY, JUNE 7, 2022

5:30 PM

AGENDA
JOINT SAND CITY COUNCIL AND SUCCESSOR AGENCY OF THE REDEVELOPMENT
AGENCY

Regular Meeting - Tuesday, June 7, 2022
5:30 PM

THIS MEETING WILL BE HELD VIRTUALLY AND IN PERSON, IS COMPLIANT WITH ASSEMBLY BILL (“AB”) 361, SIGNED INTO LAW ON SEPTEMBER 16, 2021, WHICH AMENDS GOVERNMENT CODE SECTION 54953 TO PROVIDE AUTHORITY FOR PUBLIC AGENCIES TO HOLD VIRTUAL MEETINGS DURING A PROCLAIMED STATE OF EMERGENCY AND REMAIN IN COMPLIANCE WITH THE BROWN ACT (GOV. CODE §§ 54950 ET SEQ.).

TO PARTICIPATE IN THE ZOOM COUNCIL MEETING LIVE:

<https://us02web.zoom.us/j/4614728829>

Meeting ID: 461 472 8829

To participate telephonically by calling the number below:

(669) 900-6833

Meeting ID: 461 472 8829#

If prompted to enter a participant ID, press #

TO PARTICIPATE IN PERSON:

City Hall Council Chambers

1 Pendergrass Way

Sand City, CA

How to submit written Public Comments:

If any member of the public would like to provide written comments at the meeting, please do as set forth below.

Written: All comments received before 8:00 am the day of the meeting will be posted on the City’s website as “Correspondence” under the relevant agenda item and provided to the City Council members at the meeting. Please email your comments to connie@sandcityca.org.

Read Aloud During the Meeting: Email your comments to connie@sandcityca.org when the Mayor opens the public comment period for the relevant agenda item; please indicate the agenda item and title in your email subject line. If you want your comment read aloud, prominently write “Read Aloud at Meeting” at the top of the email and your comments will be read into the record (not to exceed three minutes at staff’s cadence).

DURING EACH MEETING, members of the public may participate by calling and speaking live during the designated time(s), subject to time limits that may be imposed pursuant to the Brown Act at the number provided above.

1. ROLL CALL

2. PLEDGE OF ALLEGIANCE

3. INVOCATION

4. ANNOUNCEMENT BY MAYOR, CITY ATTORNEY & CITY MANAGER

5. COMMUNICATIONS

Members of the public may address the City Council/Successor Agency on matters not appearing on the City Council/Successor Agency Agenda at this time for up to three minutes. In order that the City Clerk may later identify the speaker in the minutes of the meeting, it is helpful if speakers state their names. Public comments regarding items on the scheduled agenda will be heard at the time the item is being considered by the City Council/Successor Agency.

The City Council Chambers podium is equipped with a portable microphone for anyone unable to come to the podium. If you need assistance, please advise the City Clerk as to which item you would like to comment on and the microphone will be brought to you.

6. CONSENT CALENDAR

The Consent Agenda consists of routine items for which City Council approval can be taken with a single motion and vote. A Council member may request that any item be placed on the Regular Agenda for separate consideration.

- 6A. Approval of City RESOLUTION Authorizing the City Manager to Execute an Extension of Service Agreement with EMC Planning Group Incorporated to Complete the Parking Plan
[Staff Report. Authorization to Extend the Contract with EMC Planning for Parking Plan.pdf](#)
[Resolution. Extension of Service Agreement with EMC to Complete the Parking Plan.pdf](#)
- 6B. Status Report regarding Grant and City Expenditures for the Sustainable Transportation Plan
[Summary Report regarding Grant and City Expenditures for the Sustainable Transportation Plan.pdf](#)
- 6C. Approval of City RESOLUTION Authorizing the Extension of Remote Teleconference Meetings of the City Council and Boards, Commissions, and Committees for the Period of June 7, 2022 through July 7, 2022 Pursuant to AB 361 and Ralph M. Brown Act Provisions
[Resolution.Authorizing the Extension of Remote Teleconference Meetings.pdf](#)
- 6D. Acceptance of City/Successor Agency Monthly Financial Report, April 2022
[City.Successor Agency Monthly Financial Report.April 2022.pdf](#)
- 6E. Approval of City RESOLUTION Authorizing the Monterey County Health Department to Apply for State Block Grant Funding on behalf of Sand City towards the Countywide Used Oil Recycling Program
[Staff Report. Monterey County Used Oil Recycling Program and Block Grant Application.pdf](#)
[Resolution.Authorizing the Monterey Couty Health Department to Apply for State](#)

[Block Grant Funding.pdf](#)

- 6F. Consideration of City RESOLUTION to Amend the Memorandum of Understanding Between the Monterey Regional Waste Management District and the City of Sand City for Continued Assistance in Achieving SB 1383 Compliance
[Staff Report. Amendment of the MOU regarding Cooperative Assistance to Comply with California Senate Bill 1383.pdf](#)
[Resolution. Amend the MOU with MRWMD for continued Assistance in Achieving SB 1383 Compliance.pdf](#)

7. CONSIDERATION OF ITEMS PULLED FROM CONSENT CALENDAR

8. PRESENTATIONS

- 8A. Presentation by Laurabeth Messimer of G.I. Josie, Inc.
- 8B. Status Report and Update by West End Coordinator Stephen Vagnini on 2022 West End Celebration

9. NEW BUSINESS

- 9A. Consideration of City RESOLUTION Adopting the Proposed City Budget Amendment #2 for Fiscal Year 2021-2022
[Staff Report. Budget Amendment #2 21-22.pdf](#)
[Resolution. FY 21-22 Budget Amendment #2.pdf](#)
- 9B. Consideration of City RESOLUTION Adopting the Proposed City Budget for Fiscal Year 2022-2023
[Staff Report. Proposed Fiscal Year 2022.23 Budget.pdf](#)
[Exhibit A. HdL Sales Tax Update.pdf](#)
[Resolution. Exhibit B Proposed FY 22.23 Budget.pdf](#)
- 9C. Consideration of City RESOLUTION Establishing an Appropriations Limit for Fiscal Year 2022-2021 Pursuant to Article XIIB of the California Constitution
[Staff Report. Establishing an Appropriations Limit FY 2022-23.pdf](#)
[Resolution. Appropriations Limit for Fiscal Year 22.23.pdf](#)
- 9D. Consideration of City RESOLUTION Naming the City Park Easement within the South of Tioga Project
[Staff Report. Naming of Park Easement.pdf](#)
[Resolution. Naming the City Park Easement within the South of Tioga Project.pdf](#)
- 9E. Comments by Council Members on Items of Interest to Sand City
- 9F. Upcoming Meetings/Events

10. CLOSED SESSION

- 10A. City Council/ Successor Agency Board to adjourn to Closed Session regarding:
1) Conference with labor negotiator pursuant to Government Code section 54957.6
Agency designated representative: Vibeke Norgaard, City Manager
Employees: Sand City Police Officers Association
2) Conference with labor negotiator pursuant to Government Code section 54957.6
Agency designated representative: Vibeke Norgaard, City Manager
Employees: Misc. Employees
3) Conference with Real Property Negotiator pursuant to Government Code section 54956.8
Property: APN 011-133-009
Agency Negotiators: Vibeke Norgaard, City Manager; Adam Lindgren, City Attorney
- 10B. Re-adjourn to Open Session to report any action taken at the conclusion of Closed Session in accordance with 54957.1 of the Ralph M. Brown Act

11. ADJOURNMENT

The current agenda is available in PDF format on our website at:
www.sandcity.org

If you have a request for a disability-related modification or accommodation, including auxiliary aids or services, which will allow you to participate in a Sand City public meeting, please call the City Clerk at (831) 394-3054 extension 220, or give your written request to the City Clerk at 1 Pendergrass Way, Sand City, CA 93955 at least 48 hours prior to the scheduled meeting to allow the City Clerk time to arrange for the requested modification or accommodation.

**AGENDA ITEM
6A.**

**Approval of City RESOLUTION Authorizing
the City Manager to Execute an Extension
of Service Agreement with EMC Planning
Group Incorporated to Complete the
Parking Plan**

CITY OF SAND CITY

STAFF REPORT

MAY 4, 2022
(For City Council consideration on June 7, 2022)

TO: Mayor & City Council

FROM: Charles Pooler, City Planner

**SUBJECT: Authorization to Extend the Contract with EMC Planning Group, Inc.
to Complete the Parking Plan & CEQA Review**

BACKGROUND

In late 2019, the City Planner proposed preparing a comprehensive parking study and plan that would identify locations, designs, and methods for creating and managing public parking and to evaluate and overhaul the City's parking standards and requirements of the City's Municipal Code. This was in response to long standing parking issues and entitlement permit issues related to parking in the West End District. On January 21, 2020, the City Council 1) approved an amendment of the FY 2019-2020 budget allocating \$37,000 to the Planning Department in preparing and completing a Parking Plan including CEQA review and 2) authorized the City Manager to execute an agreement with EMC Planning Group Inc. in preparing this Parking Plan and related CEQA (California Environmental Quality Act) review and documents, consistent with the EMC's proposal. As of November 2020, an incomplete administrative draft had been prepared; however, the \$37,000 budget allocation (based on a \$36,625 proposal by EMC Planning Group) had been exhausted, and the City Planner put the Parking Plan project on hold for the remaining 2020-2021 Fiscal Year. Furthermore, due to deadlines of both SB 1383 and the Sustainable Transportation Plan grant, minimal work was completed on the Parking Plan by end of December 2021.

DISCUSSION

In summary, the intent of this Parking Plan is to address the following:

- 1) Where and how additional public parking can be provided. To develop preliminary parking designs, estimate potential costs, identify land acquisition/lease issues, identify potential funding, and identify related CEQA requirements.
- 2) Evaluate and update Municipal Code Chapter 18.64 regarding parking requirements. Evaluate whether stall dimensions are sufficient. Develop parking standards for uses promoted by the General Plan and mixed use zoning that do not currently have parking requirements in the zoning code, and determine what parking standards should be kept, modified, deleted, and/or added.
- 3) Parking management strategies. Discuss and develop methodologies for the City to effectively manage public parking.

- 4) Update Parking In-Lieu regulations, procedures, and fees. Update and modify the In-Lieu Parking Ordinance (Municipal Code Chapter 10.12) to simplify the process, be more easily applicable, and modify the collection and expenditure of in-lieu fees.

Current Status and Updated Schedule:

The originally proposed schedule was to tentatively commence in February of 2020 and end with the presentation of a report to City Council in June of 2021. It should be noted that this was an estimated time line, subject to change depending on when the project starts and as circumstances arise through the process. It was also originally noted that a CEQA review could potentially extend EMC's proposed time line by approximately 1-2 months.

Work commenced as anticipated; however, as of November 2020 the Administrative Draft was incomplete with 7 of 8 chapters drafted. Due to exhaustion of the project's allocated budget by late 2020 and a need to direct staff resources elsewhere (i.e. Accessory Dwelling Unit (ADU) Ordinance update, the Sustainable Transportation Plan, SB 1383 compliance, the South of Tioga Development, etc.), the City Planner halted the Parking Plan work for the remainder of FY 2020-2021. It was then anticipated that work would resume in Summer of 2021 after adoption of the 2021-2022 fiscal year budget and additional funding was allocated. However, due to obligations and deadlines of both SB 1383 and the Sustainable Transportation Plan grant, the Parking Plan was once again put on hold with minimal work completed by end of December 2021; which included a draft of Chapter 8, updated graphic exhibits, and incorporation of previous City Planner edits. As of late February 2022, the City Planner commenced a complete overview and edit of the Plan's Second Administrative Draft of all 8 chapters. The Parking Plan still needs engineering cost estimates for conceptual parking designs outlined in Chapter 5 of the Plan in order to make conclusions and priority recommendations in Chapter 8. The City Planner reached out to Rich Deal at 4-Leaf (formerly at TAMC) in mid-February of 2022 for assistance in determining those estimates, but that effort was halted due to the lack of a contract for this one-time assistance that would have been paid for out of the project's FY 2021-2022 budget allocation.

Remaining work on the Parking Plan is summarized as follows:

- 1) Complete all final edits of Chapters 1 through 8
- 2) Get cost estimates from an engineer for parking design alternatives of Chapter 5.
- 3) Modify and complete the graphics and illustrations of the Plan.
- 4) Complete the revision of land use parking requirements of Chapter 7.
- 5) Complete Chapter 8 pending cost estimates of Chapter 5.
- 6) Commence and complete the CEQA process. It should be noted that Council action on CEQA must occur prior to adoption of the Parking Plan.

As part of the contract extension presented to Council in June of 2021, the City Planner did inform Council that the Parking Plan was intended to be finished within the 2021-2022 Fiscal Year, with CEQA proceedings commencing therein or early the following Fiscal Year. However, this was not realized due to the redirection of staff resources, as previously mentioned, which further delayed completion of the Parking Plan as anticipated.

Budget:

In Early 2020, the City Council originally authorized a budget amendment to include \$37,000 to prepare the Parking Plan, including CEQA review. This amount was based on a budget proposal by EMC Planning Group. By October 2020, the \$37,000 had been exhausted. The City budget for Fiscal Year 2021-2022 included \$30,000 for completion of the Parking Plan, of which \$4,887.73 has been expended as of May 2022 with \$25,112.27 remaining unspent. The City Planner is requesting that \$20,000 (of the remaining \$25,112.27) be transferred from the FY 2021-2022 budget to the FY 2022-2023 budget, plus an additional \$10,000 be added to complete work on the plan and CEQA review. The remaining \$5,112.27 of the FY 2021-22 budget is to cover potential expenses from May 2022 to end of June 2022. The City Planner has been doing the majority of the review and editing work on this document since February to keep expenditures low. However, involving EMC to make the final adjustments to the Parking Plan and perform the CEQA review will be necessary.

CEQA - Plan versus Study:

Staff still intends this endeavor to result in a Parking Plan that identifies optional parking programs and policies for the City to enact throughout the West End District, be incorporated into future CIP priorities and budgets, lead to updates of the municipal code, and be incorporated into a General Plan update. As such, it requires CEQA review. This will entail an environmental initial study, which staff currently anticipates would lead to a 'negative declaration' action and will probably require the majority of the requested 2022-23 budget allocation.

Chapter 8 of the Parking Plan outlines priorities and policies based on the analysis of the Plan. This includes rewrites of certain sections of the Municipal Code. A "study" simply identifies, analyzes, and makes recommendations, but does not establish policy or programs to be enacted; whereas, a "Plan" does. It is also logical to do the CEQA review and certification once for the entire Parking Plan and its recommended programs rather than the City having to perform CEQA individually for each component of the plan as whatever time those components are implemented.

RECOMMENDATION

Staff recommends **APPROVAL** of the attached resolution authorizing the City Manager to extend the service contract with EMC Planning Group, LLC with \$20,000 of the project's FY 2021-22 budget allocation transferred to the FY 2022-2023 budget plus an additional \$10,000 to complete the Parking Plan and perform the necessary CEQA review

EXHIBIT(S):

- A. Original Service Agreement (February 2020) w/ EMC for Parking Plan

ATTACHMENT(S):

- 1. Draft Resolution authorizing the City Manager to execute an extension of service agreement with EMC to complete the Parking Plan for an amount not to exceed \$30,000 in FY 2022-23.
- 2. Amendment 2 to Professional Services Agreement w/ EMC Planning Group

CITY OF SAND CITY
PROFESSIONAL SERVICE AGREEMENT FOR NON-CONSTRUCTION PROJECT

This Agreement made this 26TH day of February, 2020 (the "Effective Date"), by and between the CITY OF SAND CITY, a municipal corporation, hereinafter referred to as "CITY", and EMC Planning Group Inc., a California Corporation, hereinafter referred to as "Consultant" (together referred to the "Parties").

In consideration of the mutual covenants and conditions set forth herein, the parties agree as follows:

I. TERM

The term of the Agreement will begin on February 26, 2020 and shall end on June 30, 2021, unless sooner terminated pursuant to the provisions of this Agreement. The Agreement may be reviewed and renewed annually. No modification to the terms of this Agreement shall be valid unless made in writing and signed by the parties hereto.

II. SERVICES

Subject to the terms and conditions set forth in this Agreement, CONSULTANT shall provide to the CITY the services described in the Scope of Work in Exhibit A, attached hereto and incorporated herein as though set forth in full. To the extent that Exhibit A is a proposal from CONSULTANT, such proposal is incorporated only for the description of the scope of services and no other terms and conditions from any such proposal shall apply to this AGREEMENT unless specifically agreed to in writing. Unless otherwise explicitly stated in Exhibit A, CONSULTANT shall at its sole cost and expense furnish all facilities and equipment which may be required for completing the tasks set forth in Exhibit A. In the event of a conflict in or inconsistency between the terms of this Agreement and Exhibit A, this Agreement shall prevail.

III. PERFORMANCE

CONSULTANT shall at all times faithfully, competently and to the best of his/her ability, experience, and talent, perform all tasks described herein. CONSULTANT shall employ, at a minimum, generally accepted standards and practices utilized by persons engaged in providing similar services as are required of CONSULTANT hereunder in meeting its obligations under this AGREEMENT.

IV. TIME

CONSULTANT shall devote such time to the performance of services pursuant to this Agreement as may be reasonably necessary to meet the standard of performance provided in section III (Performance) and to satisfy CONSULTANT'S obligations hereunder.

V. ASSIGNMENT OF PERSONNEL

CONSULTANT shall assign only competent personnel to perform services pursuant to his Agreement. In the event that CITY, in its sole discretion, at any time during the term of the Agreement, desires the reassignment of any such persons, CONSULTANT shall, immediately upon receiving notice from CITY of such desire, reassign such person or persons.

VI. PAYMENT

- A. The CITY agrees to pay CONSULTANT monthly for services performed and reimbursable costs, in accordance with the payment rates and terms and the schedule of payment as set forth in Exhibit B, attached hereto and incorporated herein by this reference as though set forth in full, based upon actual time spent on the above tasks. This amount shall not exceed thirty-seven thousand dollars (\$37,000) for the total term of the Agreement unless additional payment is approved as provided in this Agreement. Except as specifically authorized by CITY in writing, CONSULTANT shall not bill CITY for duplicative services performed by more than one person. Fees for work performed by CONSULTANT on an hourly basis shall not exceed the amounts shown on the compensation schedule attached hereto as Exhibit A. Reimbursable expenses are included in the total amount of compensation provided under this Agreement that shall not be exceeded.
- B. CONSULTANT shall not be compensated for any services rendered in connection with its performance of this AGREEMENT which are in addition to those set forth herein, unless such additional services are authorized in advance and in writing by the City Manager. CONSULTANT shall be compensated for any additional services in the amounts and in the manner as agreed to by City Manager and CONSULTANT at the time CITY's written authorization is given to CONSULTANT for the performance of said services. The City Manager may approve additional work not to exceed ten percent (10%) of the amount of the AGREEMENT, but in no event shall such sum exceed twenty-thousand dollars (\$20,000.00). Any additional work in excess of this amount shall be approved by the City Council of Sand City.
- C. CONSULTANT will submit invoices monthly for actual services performed. Invoices shall be submitted on or about the first business day of each month, or as soon thereafter as practical, for services provided in the previous month. Invoices shall include a task summary containing the original contract amount, the amount of prior billings, the total due this period, the balance available under the Agreement. For each work item and task, a copy of the applicable time sheets shall be submitted showing the name of the person doing the work, the hours spent by each person, a

brief description of the work, and each reimbursable expense. Payment shall be made within thirty (30) days of receipt of each invoice as to all non-disputed fees. If the CITY disputes any of CONSULTANT's fees it shall give written notice to CONSULTANT within thirty (30) days of receipt of an invoice of any disputed fees set forth on the invoice. Any final payment under this AGREEMENT shall be made within forty-five (45) days of receipt of an invoice. In no event shall CONSULTANT submit an invoice for an amount in excess of the maximum amount of compensation provided above for either a task or the entire Agreement, unless the Agreement is properly modified in writing prior to the submission of such an invoice.

VII. SUSPENSION OR TERMINATION OF AGREEMENT

- A. The CITY may at any time, for any reason, with or without cause, suspend or terminate this AGREEMENT, or any portion hereof, upon written notification to CONSULTANT. Upon receipt of said notice, the CONSULTANT shall immediately cease all work under this AGREEMENT, unless the notice provides otherwise. If the CITY suspends or terminates a portion of this AGREEMENT such suspension or termination shall not make void or invalidate the remainder of this AGREEMENT.
- B. CONSULTANT may cancel this Agreement upon 30 days written notice to CITY and shall include in such notice the reasons for cancellation.
- C. In the event this AGREEMENT is terminated pursuant to this Section, the CITY shall pay to CONSULTANT the actual value of the work performed up to the time of termination; CITY may however condition payment of such compensation upon CONSULTANT delivering to CITY any and all Documents prepared in connection with this Agreement. Upon termination of the AGREEMENT pursuant to this Section, the CONSULTANT will submit an invoice to the CITY pursuant to Section 6.
- D. The parties may amend this Agreement only by a writing signed by all the parties.
- E. All obligations arising prior to the termination of this Agreement and all provision of this agreement allocating liability between the CITY and CONSULTANT shall survive the termination of this Agreement.
- F. If CONSULTANT materially breaches any of the terms of this Agreement, CITY's remedies shall include, but not be limited to, the following:
 - a. Immediately terminate the Agreement
 - b. Retain all Documents and other work product prepared by CONSULTANT pursuant to this Agreement

- c. Retain a different consultant to complete the work described in a given task order not finished by Consultant; and/or

VIII. OWNERSHIP OF DOCUMENTS

- A. CONSULTANT shall maintain complete and accurate records with respect to sales, costs, expenses, receipts, and other such information required by CITY that relate to the performance of services under this AGREEMENT. CONSULTANT shall maintain adequate records of services provided in sufficient detail to permit an evaluation of services. All such records shall be maintained in accordance with generally accepted accounting principles and shall be clearly identified and readily accessible. CONSULTANT shall provide free access to the representatives of CITY or its designees at reasonable times to such books and records; shall give CITY the right to examine and audit said books and records; shall permit CITY to make transcripts or copies therefrom as necessary; and shall allow inspection of all work, data, documents, proceedings, and activities related to this AGREEMENT. Such records, together with supporting documents, shall be maintained for a period of three (3) years after receipt of final payment. CONSULTANT understands that all such records may be subject to the examination and audit of the State Auditor or as part of any audit of the CITY.
- B. Upon completion of, or in the event of termination or suspension of this AGREEMENT, all original documents, designs, drawings, maps, models, computer files, surveys, notes, and other documents, in electronic or other form, prepared in the course of providing the services to be performed pursuant to this AGREEMENT ("Documents") shall become the sole property of the CITY and may be used, reused, or otherwise disposed of by the CITY in connection with the project for which CONSULTANT'S services are provided under this AGREEMENT and without the permission of the CONSULTANT. With respect to computer files, CONSULTANT shall make available to the CITY, at the CONSULTANT's office and upon reasonable written request by the CITY, the necessary computer software and hardware for purposes of accessing, compiling, transferring, copying and/or printing computer files. CONSULTANT hereby grants to CITY all right, title, and interest, including any copyright, in and to the documents, designs, drawings, maps, models, computer files, surveys, notes, and other documents prepared by CONSULTANT in the course of providing the services under this AGREEMENT.

IX. INDEMNIFICATION AND DEFENSE

A. Indemnity

To the fullest extent permitted by law, CONSULTANT shall indemnify and hold harmless CITY and any and all of its officials, employees, contractors and agents ("Indemnified Parties") from and against any and all claims, losses, liabilities, damages, costs and expenses, including legal counsel's fees and costs, caused in whole or in part by the negligent, reckless or wrongful act, error or omission of CONSULTANT, its officers, agents, employees or subconsultants (or any agency or individual that CONSULTANT shall bear the legal liability thereof) in the performance of services under this AGREEMENT. CONSULTANT's duty to indemnify and hold harmless CITY shall not extend to the CITY's sole or active negligence. This indemnification obligation is not limited by any limitation on the amount or type of damages available under any applicable insurance coverage and shall survive the expiration or termination of this Agreement with respect to any liability arising during the term of the Agreement. With respect to third party claims against the CONSULTANT, CONSULTANT waives any and all rights of any type to express or implied indemnity against the Indemnified Parties.

B. Duty to defend

In the event the CITY, its officers, employees, agents and/or volunteers are made a party to any action, lawsuit, or other adversarial proceeding arising from the performance of the services encompassed by this AGREEMENT, and upon demand by CITY, CONSULTANT shall defend the CITY at CONSULTANT's cost or at CITY's option, to reimburse CITY for its costs of defense, including reasonable attorney's fees and costs incurred in the defense of such matters to the extent the matters arise from, relate to or are caused by CONSULTANT's negligent acts, errors or omissions. Payment by CITY is not a condition precedent to enforcement of this indemnity.

C. California Civil Code Section 2782.8

Notwithstanding the foregoing, to the extent that the CONSULTANT's services are subject to California Civil Code Section 2782.8, the above indemnity, including the cost to defend, shall be limited to the extent required by California Civil Code Section 2782.8.

X. INSURANCE

CONSULTANT shall maintain prior to the beginning of and for the duration of this AGREEMENT insurance coverage as specified in Exhibit C attached to and part of this AGREEMENT.

XI. INDEPENDENT CONSULTANT

- A. CONSULTANT is and shall at all times remain as to the CITY a wholly independent consultant and/or independent contractor and not an employee of CITY. The personnel performing the services under this AGREEMENT on behalf of CONSULTANT shall at all times be under CONSULTANT's exclusive direction and control. Neither CITY nor any of its officers, employees, or agents shall have control over the conduct of CONSULTANT or any of CONSULTANT's officers, employees, subcontractors or agents, except as set forth in this AGREEMENT. CONSULTANT shall not at any time or in any manner represent that it or any of its officers, employees, subcontractors or agents are in any manner officers, employees, or agents of the CITY. CONSULTANT shall not incur or have the power to incur any debt, obligation, or liability whatever against CITY, or bind CITY in any manner.
- B. No employee benefits shall be available to CONSULTANT in connection with the performance of this AGREEMENT. Except for the fees paid to CONSULTANT as provided in the AGREEMENT, CITY shall not pay salaries, wages, or other compensation to CONSULTANT for performing services hereunder for CITY. CITY shall not be liable for compensation or indemnification to CONSULTANT for injury or sickness arising out of performing services hereunder.

XII. LEGAL RESPONSIBILITIES

The CONSULTANT shall keep itself informed of State and Federal laws and regulations which in any manner affect those employed by it or in any way affect the performance of its service pursuant to this AGREEMENT. The CONSULTANT shall at all times observe and comply with all such laws and regulations. The CITY, and its officers, consultants and employees, shall not be liable at law or in equity occasioned by failure of the CONSULTANT to comply with this Section.

XIII. UNDUE INFLUENCE/CONFLICT OF INTEREST

CONSULTANT declares and warrants that no undue influence or pressure was used against or in concert with any officer or employee of the CITY in connection with the award, terms or implementation of this AGREEMENT, including any method of coercion, confidential financial arrangement, or financial inducement.

No officer or employee of the CITY has or will receive compensation, directly or indirectly, from CONSULTANT, or from any officer, employee or agent of CONSULTANT, in connection with the award of this AGREEMENT or any work to be conducted as a result of this AGREEMENT. Violation of this Section shall be a material breach of this AGREEMENT entitling the CITY to any and all remedies at law or in equity. CONSULTANT may not serve other clients whose activities within the corporate limits of CITY or whose business regardless of location would place CONSULTANT in a "conflict of interest" as that term is defined in the Political Reform Act, California Government Code section 81000 et seq.

XIV. NO BENEFIT TO ARISE TO LOCAL EMPLOYEES

No member, officer, or employee of CITY, or their designees or agents, and no public official who exercises authority over or responsibilities with respect to the Project during his/her tenure or for one year thereafter, shall have any interest, direct or indirect, in any Agreement or sub-Agreement, or the proceeds thereof, for work to be performed in connection with the Project performed under this AGREEMENT.

XV. RELEASE OF INFORMATION/CONFLICTS OF INTEREST

- A. All information gained by CONSULTANT in performance of this AGREEMENT shall be considered confidential and shall not be released by CONSULTANT without CITY's prior written authorization. CONSULTANT, its officers, employees, agents, or subconsultants, shall not without written authorization from the City Manager, or unless requested by the City Attorney, voluntarily provide declarations, letters of support, testimony at depositions, response to interrogatories, or other information concerning the work performed under this AGREEMENT or relating to any project or property located within the CITY. Response to a subpoena or court order shall not be considered "voluntary" provided CONSULTANT gives CITY notice of such court order or subpoena.
- B. CONSULTANT shall promptly notify CITY should CONSULTANT, its officers, employees, agents, or subconsultants be served with any summons, complaint, subpoena, notice of deposition, request for documents, interrogatories, request for admissions, or other discovery request ("Discovery"), court order, or subpoena from any person or party regarding this AGREEMENT and the work performed there under or with respect to any project or property located within the CITY, unless the CITY is a party to any lawsuit, arbitration, or administrative proceeding connected to such Discovery, or unless CONSULTANT is prohibited by law from informing the CITY of such Discovery. CITY retains the right, but has no obligation, to represent CONSULTANT and/or be present at any deposition, hearing, or similar proceeding as allowed by law. Unless CITY is a party to the lawsuit, arbitration, or administrative proceeding and is

adverse to CONSULTANT in such proceeding, CONSULTANT agrees to cooperate fully with CITY and to provide the opportunity to review any response to discovery requests provided by CONSULTANT. However, CITY's right to review any such response does not imply or mean the right by CITY to control, direct, or rewrite said response.

XVI. NOTICES

Any notices which either party may desire to give to the other party under this AGREEMENT must be in writing and may be given either by (i) personal service, (ii) delivery by a reputable document delivery service, such as but not limited to, Federal Express, which provides a receipt showing date and time of delivery, or (iii) mailing in the United States Mail, certified mail, postage prepaid, return receipt requested, addressed to the address of the party as set forth below or at any other address as that party may later designate by notice:

To CITY: City of Sand City
1 Pendergrass Way
Sand City, CA 93955
Attention: Aaron Blair, City Manager

To CONSULTANT: EMC Planning Group, Inc.
301 Lighthouse Avenue, Suite C
Monterey, CA 93940

XVII. ASSIGNMENT

The CONSULTANT shall not assign the performance of this AGREEMENT, nor any part thereof, nor any monies due hereunder, without prior written consent of the CITY. Because of the personal nature of the services to be rendered pursuant to this AGREEMENT, only CONSULTANT shall perform the services described in this AGREEMENT. Upon termination of this Agreement, CONSULTANT's sole compensation shall be payment for actual services performed up to, and including, the date of termination or as may be otherwise agreed to in writing between CITY and the CONSULTANT.

Before CONSULTANT retains or contracts with any subcontractor, CONSULTANT shall provide CITY with the identity of the proposed CONSULTANT, a copy of the proposed written contract between CONSULTANT and such subcontractor which shall include an indemnity provision similar to the one provided herein and identifying CITY as an indemnified party, or an incorporation of the indemnity provision provided herein, and proof that such proposed subcontractor carries insurance at least equal to that required by this AGREEMENT or obtain a written waiver from CITY for such insurance.

XVIII. LICENSES

At all times during the term of this AGREEMENT, CONSULTANT, its employees, agents, and any subcontractors shall have in full force and effect, all licenses, permits, qualifications and approvals required of it by law for the performance of the services described in this AGREEMENT. In addition, CONSULTANT and any subcontractors shall obtain and maintain during the term of this Agreement a valid Sand City business license.

XIX. GOVERNING LAW

The CITY and CONSULTANT understand and agree that the laws of the State of California shall govern the rights, obligations, duties, and liabilities of the parties to this AGREEMENT and also govern the interpretation of this Agreement. Any litigation concerning this AGREEMENT shall be brought and maintained in the Superior Court of the State of California in and for the County of Monterey or in the United States District Court for the Central District of California.

XX. ENTIRE AGREEMENT

This AGREEMENT contains the entire understanding between the parties relating to the obligations of the parties described in this AGREEMENT. All prior or contemporaneous Agreements, understandings, representations, and statements, oral or written and pertaining to the subject of this AGREEMENT or with respect to the terms and conditions of this AGREEMENT, are merged into this AGREEMENT and shall be of no further force or effect. Each party is entering into this AGREEMENT based solely upon the representations set forth herein and upon each party's own independent investigation of any and all facts such party deems material.

XXI. SEVERABILITY/NO IMPLIED WAIVER OF BREACH

If a court of competent jurisdiction finds that any provision of this Agreement is invalid, void or unenforceable, the provisions not so adjudged shall remain in full force and effect. The invalidity in whole or in part of any provision of this Agreement shall not void or affect the validity of any other provision of this Agreement.

The waiver of any breach of a specific provision of this Agreement does not constitute a waiver of any breach of that term or any other term of this Agreement.

XXII. ATTORNEYS FEES

If a party to this Agreement brings any action to enforce or interpret this Agreement, the prevailing party shall be entitled to reasonable attorneys' fees in addition to any other relief to which that party may be entitled.

XXIII. AUTHORITY TO EXECUTE THIS AGREEMENT

The person or persons executing this AGREEMENT on behalf of CONSULTANT warrants and represents that he/she has the authority to execute this AGREEMENT on behalf of the CONSULTANT and has the authority to bind CONSULTANT to the performance of its obligations hereunder. This Agreement may be executed in multiple counterparts, each of which shall be an original and all of which together shall constitute one agreement.

IN WITNESS WHEREOF, the parties hereto have caused this AGREEMENT to be executed the day and year first above written.

CONSULTANT

By: 
(Signature)

Michael J. GROVES
(Typed Name)

President
(Title)

CITY OF SAND CITY


Aaron Blair, City Manager

ATTEST:


Linda Scholink/ City Clerk

APPROVED AS TO FORM:

By: 
Vibeke Norgaard, City Attorney

Attachments:	Exhibit A	Consultant's Proposal
	Exhibit B	Fee Schedule
	Exhibit C	Insurance Requirements

EXHIBIT A
CONSULTANT'S PROPOSAL

PROPOSAL

SAND CITY WEST END PARKING PLAN AND CODE UPDATE

PREPARED FOR

City of Sand City

Charles Pooler

1 Pendergrass Way

Sand City CA 93955

Tel 831.394.3054

PREPARED BY

EMC Planning Group Inc.

301 Lighthouse Avenue, Suite C

Monterey, CA 93940

Tel 831.649.1799

Fax 831.649.8399

Richard James, AICP

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www.emcplanning.com

December 9, 2019

This document was produced on recycled paper.



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Background and Understanding

When Sand City adopted its current General Plan in 2002, the land use program for the West End shifted from the existing industrial, warehouse, and service commercial uses to a vision of mixed use. Along with the shift in vision for the West End has come a concern that adequate parking be available to serve the new types of uses envisioned for that District.

The *West End Urban Design and Parking Implementation Plan* (“RRM Report”) was accepted by the City on March 15, 2004 (RRM Design Group, W-Trans, and Watry Design Inc.). The RRM Report documented parking conditions and land uses at the time of the study, and presented recommendations for urban design, streetscape design, and parking. The RRM Report identified the future need for 1,235 parking spaces, and identified 1,735 potential future spaces (of which 1,614 would be public and 121 on private property). The RRM Report described the types of locations of proposed new parking spaces, and identified possible funding sources.

EMC Planning Group wrote two parking memos in 2015. The memos largely concurred with the findings of the RRM Report. The second of these memos (June 17, 2015) included recommended implementation steps for several parking issues.

Since the RRM Report was prepared in 2004, a number of things have occurred that could affect parking needs or how those needs are met. These include:

- The City has revised its density standards for the Planned Mixed Use zoning district.
- The City has developed low impact storm water streetscape plans for two streets.
- The City has accepted the Sand City Vibrancy Plan, which includes additional information on streetscape design.
- A block of Hickory Street has been re-built with new sidewalks and formalized parking spaces.
- A plan to construct sidewalks on a block of Contra Costa Street has been prepared and construction partially funded.
- Two notable mixed use projects have been developed since the General Plan was adopted (The Independent and the Lomax-Hawthorne building) and two others have been approved but not yet built (Catalina Lofts and South of Tioga).

1.0 Background and Understanding

- The Transportation Agency for Monterey County has developed a concept plan for the railroad corridor.
- Monterey-Salinas Transit has determined that it will run express busses on the portion of the railroad corridor adjacent to the West End District.
- The City of Seaside has determined not to re-align Broadway Boulevard where it intersects Del Monte Avenue.
- Autonomous vehicles have been developed, and while not in prevalent use at this time, are expected to garner increasing shares of the automobile market over the coming decades.

The City's parking regulations are included in Municipal Code Chapter 18.64. The City also has a parking in-lieu fee ordinance in Municipal Code Chapter 10.12. The City desires to more thoroughly investigate parking options and to update its municipal code sections related to parking.

2.0

Scope of Work

The following tasks will be used to develop the parking plan and updated code sections.

Task 1 Administration and Start-up

- A. Finalize scope of work and budget, execute contract, and prepare invoices.
- B. Establish project files.
- C. Determine Study Area boundaries.
- D. Obtain base mapping from Sustainable Transportation Plan project currently in progress.

Task 2 Estimate Parking Supply and Demand

- A. Review the RRM Report (March 2004) and memos prepared by EMC Planning Group (March 2015 and June 2015).
- B. Update data in the RRM Design Report by conducting a survey of the West End District to document existing parking spaces and demand. This task will be conducted for the entire West End District on a weekday afternoon. Public parking spaces (and private spaces to the extent viewable from public locations) will be documented. Where parking spaces are not marked, the standards in Municipal Code Section 18.64.080 will be used to estimate parking spaces.
- C. Based on City records of use types and square footage, and the City's parking standards, determine the theoretical current parking supply requirements.
- D. Based on General Plan designations, zoning district land uses and standards, and the Vibrancy Plan, project a future condition and mix of uses, and estimate future parking needs. This projection will assume all residential uses provide private on-site parking, so will focus on non-residential uses.
- E. Note any unique parking conditions observed.
- F. Prepare a brief existing conditions report for City.

Task 3 Identify feasible future public parking spaces

- A. Identify all areas within the Study Area that could provide new or more efficiently arranged on- or off-street public parking spaces.

2.0 Scope of Work

- B. Coordinate with other City project plans (Proposition 1 improvements), private projects (South of Tioga, Independent Phase II), Transportation Agency for Monterey County projects (railroad corridor plans), and any other projects or plans identified by City staff.
- C. Create detailed mapping of potential parking areas showing existing conditions and constraints.
- D. Create conceptual parking layouts for each location, including potential parking garages at larger sites.
- E. For each conceptual parking layout, provide information regarding traffic circulation, access, ingress/egress, access to adjacent private property, storm water requirements, slope and topography, issues relating to Americans with Disabilities Act accommodation and access.
- F. Prepare a brief summary report for City. Provide maps to the City.

Task 4 Identify parking management strategies

- A. Investigate residential parking permit programs.
- B. Investigate metered parking, dynamic pricing, and parking time limits.
- C. Investigate preferential parking and shared parking strategies.
- D. Interview stakeholders such as business owners, City Council members, and residents.
- E. Identify special parking situations, such as truck parking, fleet vehicle parking, etc., characterize issues and develop potential solutions.
- F. Prepare a brief summary report for City identifying positive and negative aspects and logistics.

Task 5 Identify funding and implementation strategies

- A. Update information on funding/financing sources included in the RRM Report.
- B. Investigate availability of grant funding.
- C. Investigate public-private partnership options or shared use.
- D. Investigate parking in-lieu fee programs and parking district programs.
- E. Prepare a brief summary report for City identifying positive and negative aspects and logistics.

Task 6 Update Zoning Code Parking Sections

- A. Review and summarize parking standards and programs for other cities, focusing on local cities and other cities most comparable to the West End District.
- B. Review publications on parking standards and needs.
- C. Review Municipal Code Chapter 18.64 and identify major points of difference with other cities' parking standards and with publications on parking standards and needs.
- D. Review the land use list in Municipal Code Chapter 18.64 and identify outdated, redundant, or missing land use types.
- E. Prepare recommendations regarding changes to the parking standards in Municipal Code Chapter 18.64.
- F. Review Municipal Code Chapter 10.12.
- G. Evaluate the City's in-lieu fee and program structure, and determine if the fee is subject to nexus and proportionality requirements. Recommend a reasonable fee level and assessment structure.
- H. Per feedback from staff and/or City Council, prepare draft revised Chapter 10.12 and revised Chapter 18.64.
- I. Compile the summary reports prepared in earlier tasks into a final report.
- J. Prepare a negative declaration to address code changes and circulate for a 20-day public review. The investigative studies prepared under Tasks 2 through 5 will be exempt under CEQA Guidelines section 15262. If the City decides to adopt official policy or code stemming from those studies, CEQA review for those will be included within the negative declaration for the code changes.
- K. Following City Council hearing, make changes directed in code approval action.

Task 7 City Council Report, Study Session, and Hearing

- A. Report to City Council on the results of tasks 2 through 5 (one meeting).
- B. Conduct a Study Session to review the recommendations made in Task 6 - E and Task 6 - G) (one study session).
- C. Present findings and revised code sections for City Council adoption (one meeting).

2.0 Scope of Work

This side intentionally left blank.

3.0 Schedule and Budget

The schedule and budget are presented on the following pages.

Sand City West End Parking Study and Municipal Code Update

Activity Name	Start Date	Finish Date	2020				
			February	March	April	May	June
Estimate Parking Supply and Demand	2/3/20	2/21/20					
Identify Feasible Future Parking Spaces	2/24/20	3/11/20					
Identify Parking Management Strategies	2/17/20	3/11/20					
Identify Funding and Implementation Strategies	2/17/20	3/11/20					
City Council Report	3/17/20	3/17/20					
Municipal Code Background and Recommendations	2/24/20	3/27/20					
City Council Study Session	4/7/20	4/7/20					
Draft Parking Codes	4/8/20	5/1/20					
Initial Study	4/20/20	5/8/20					
Negative Declaration Circulation	5/11/20	6/1/20					
City Council Hearing	6/16/20	6/16/20					
			February	March	April	May	June

Proposal December 9, 2019

Sand City West End Parking Plan and Code Update					
Task					
	Principal	Associate Planner	Graphics	Total Hours	Total Cost
Staff					
Billing Rate (Per Hour)	\$225.00	\$150.00	\$125.00		
Task 1 Administration and Start-up	3.0	0.0	1.0	4.0	\$800.00
Task 2 Estimate Parking Supply and Demand	4.0	20.0	4.0	28.0	\$4,400.00
Task 3 Identify Feasible Future Public Parking Spaces	6.0	18.0	12.0	36.0	\$5,550.00
Task 4 Identify Parking Management Strategies	12.0	20.0	0.0	32.0	\$5,700.00
Task 5 Identify Funding and Implementation Strategies	6.0	12.0	0.0	18.0	\$3,150.00
Task 6 Update Zoning Code Parking Sections	20.0	45.0	6.0	71.0	\$12,000.00
Task 7 City Council Report, Study, and Hearing	14.0	9.0	2.0	25.0	\$4,750.00
Subtotal (Hours)	65.0	124.0	25.0	Total Hours	Total Cost
Subtotal (Cost)	\$14,625.00	\$18,600.00	\$3,125.00	214.0	\$36,350.00

Additional Costs	
Production Costs	\$20.00
Travel Costs	\$20.00
Postal/Deliverables	\$10.00
Miscellaneous	\$200.00
Administrative Overhead 10%	\$25.00
Total	\$275.00

Total Costs	\$36,625.00
--------------------	--------------------

NOTE: This proposal is valid for 90 days

EXHIBIT B
FEE SCHEDULE

Sand City West End Parking Plan and Code Update					
Task					
	Principal	Associate Planner	Graphics	Total Hours	Total Cost
Staff					
Billing Rate (Per Hour)	\$225.00	\$150.00	\$125.00		
Task 1 Administration and Start-up	3.0	0.0	1.0	4.0	\$800.00
Task 2 Estimate Parking Supply and Demand	4.0	20.0	4.0	28.0	\$4,400.00
Task 3 Identify Feasible Future Public Parking Spaces	6.0	18.0	12.0	36.0	\$5,550.00
Task 4 Identify Parking Management Strategies	12.0	20.0	0.0	32.0	\$5,700.00
Task 5 Identify Funding and Implementation Strategies	6.0	12.0	0.0	18.0	\$3,150.00
Task 6 Update Zoning Code Parking Sections	20.0	45.0	6.0	71.0	\$12,000.00
Task 7 City Council Report, Study, and Hearing	14.0	9.0	2.0	25.0	\$4,750.00
Subtotal (Hours)	65.0	124.0	25.0	Total Hours	Total Cost
Subtotal (Cost)	\$14,625.00	\$18,600.00	\$3,125.00	214.0	\$36,350.00
Additional Costs					
Production Costs					\$20.00
Travel Costs					\$20.00
Postal/Deliverables					\$10.00
Miscellaneous					\$200.00
Administrative Overhead 10%					\$25.00
Total					\$275.00
Total Costs					\$36,625.00
NOTE: This proposal is valid for 90 days					

EXHIBIT C

INSURANCE REQUIREMENTS

Without limiting CONSULTANT's indemnification of CITY, and prior to commencement of Work, CONSULTANT shall obtain, provide and maintain at its own expense during the term of this AGREEMENT, policies of insurance of the type and amounts described below and in a form satisfactory to CITY.

General liability insurance. CONSULTANT shall maintain commercial general liability insurance with coverage at least as broad as Insurance Services Office form CG 00 01, in an amount not less than \$1,000,000 per occurrence, \$2,000,000 general aggregate, for bodily injury, personal injury, and property damage. The policy must include contractual liability that has not been amended. Any endorsement restricting standard ISO "insured contract" language will not be accepted.

Automobile liability insurance. CONSULTANT shall maintain automobile insurance at least as broad as Insurance Services Office form CA 00 01 covering bodily injury and property damage for all activities of the Consultant arising out of or in connection with Work to be performed under this AGREEMENT, including coverage for any owned, hired, non-owned or rented vehicles, in an amount not less than \$1,000,000 combined single limit for each accident.

Professional liability (errors & omissions) insurance. CONSULTANT shall maintain professional liability insurance that covers the Services to be performed in connection with this AGREEMENT, in the minimum amount of \$1,000,000 per claim and in the aggregate. Any policy inception date, continuity date, or retroactive date must be before the effective date of this AGREEMENT and CONSULTANT agrees to maintain continuous coverage through a period no less than three (3) years after completion of the services required by this AGREEMENT.

Workers' compensation insurance. CONSULTANT shall maintain Workers' Compensation Insurance (Statutory Limits) and Employer's Liability Insurance (with limits of at least \$1,000,000).

CONSULTANT shall submit to CITY, along with the certificate of insurance, a Waiver of Subrogation endorsement in favor of CITY, its officers, agents, employees and volunteers.

Umbrella or excess liability insurance. [Optional depending on limits required]. CONSULTANT shall obtain and maintain an umbrella or excess liability insurance policy with limits that will provide bodily injury, personal injury and property damage liability coverage at least as broad as the primary coverages set forth above, including commercial general liability, automobile liability, and employer's liability. Such policy or policies shall include the following terms and conditions:

- A drop down feature requiring the policy to respond if any primary insurance that would otherwise have applied proves to be uncollectible in whole or in part for any reason;
- Pay on behalf of wording as opposed to reimbursement;
- Concurrency of effective dates with primary policies;
- Policies shall “follow form” to the underlying primary policies; and
- Insureds under primary policies shall also be insureds under the umbrella or excess policies.

Other provisions or requirements

Proof of insurance. CONSULTANT shall provide certificates of insurance to CITY as evidence of the insurance coverage required herein, along with a waiver of subrogation endorsement for workers’ compensation. Insurance certificates and endorsements must be approved by City’s Risk Manager prior to commencement of performance. Current certification of insurance shall be kept on file with CITY at all times during the term of this contract. CITY reserves the right to require complete, certified copies of all required insurance policies, at any time.

Duration of coverage. CONSULTANT shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property, which may arise from or in connection with the performance of the Work hereunder by CONSULTANT, his agents, representatives, employees or subconsultants.

Primary/noncontributing. Coverage provided by CONSULTANT shall be primary and any insurance or self-insurance procured or maintained by CITY shall not be required to contribute with it. The limits of insurance required herein may be satisfied by a combination of primary and umbrella or excess insurance. Any umbrella or excess insurance shall contain or be endorsed to contain a provision that such coverage shall also apply on a primary and non-contributory basis for the benefit of CITY before the CITY’s own insurance or self-insurance shall be called upon to protect it as a named insured.

City’s rights of enforcement. In the event any policy of insurance required under this AGREEMENT does not comply with these specifications or is canceled and not replaced, CITY has the right but not the duty to obtain the insurance it deems necessary and any premium paid by CITY will be promptly reimbursed by CONSULTANT or CITY will withhold amounts sufficient to pay premium from CONSULTANT payments. In the alternative, CITY may cancel this AGREEMENT.

Acceptable insurers. All insurance policies shall be issued by an insurance company currently authorized by the Insurance Commissioner to transact business of insurance or is on the List of Approved Surplus Line Insurers in the State of California, with an assigned policyholders’ Rating of A- (or higher) and Financial Size Category Class VI (or larger) in accordance with the latest edition of Best’s Key Rating Guide, unless otherwise approved by the City Administrator.

Waiver of subrogation. All insurance coverage maintained or procured pursuant to this Agreement shall be endorsed to waive subrogation against CITY, its elected or appointed officers, agents, officials, employees and volunteers or shall specifically allow CONSULTANT or others providing insurance evidence in compliance with these specifications to waive their right of recovery prior to a loss. CONSULTANT hereby waives its own right of recovery against CITY, and shall require similar written express waivers and insurance clauses from each of its subconsultants.

Enforcement of contract provisions (non estoppel). CONSULTANT acknowledges and agrees that any actual or alleged failure on the part of the CITY to inform CONSULTANT of non-compliance with any requirement imposes no additional obligations on the CITY nor does it waive any rights hereunder.

Requirements not limiting. Requirements of specific coverage features or limits contained in this Section are not intended as a limitation on coverage, limits or other requirements, or a waiver of any coverage normally provided by any insurance. Specific reference to a given coverage feature is for purposes of clarification only as it pertains to a given issue and is not intended by any party or insured to be all inclusive, or to the exclusion of other coverage, or a waiver of any type. If the Consultant maintains higher limits than the minimums shown above, the CITY requires and shall be entitled to coverage for the higher limits maintained by the Consultant. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the CITY.

Notice of cancellation. Consultant agrees to oblige its insurance agent or broker and insurers to provide to CITY with a thirty (30) day notice of cancellation (except for nonpayment for which a ten (10) day notice is required) or nonrenewal of coverage for each required coverage.

Additional insured status. General liability policies shall provide or be endorsed to provide that CITY and its officers, officials, employees, and agents, and volunteers shall be additional insureds under such policies. This provision shall also apply to any excess/umbrella liability policies.

Prohibition of undisclosed coverage limitations. None of the coverages required herein will be in compliance with these requirements if they include any limiting endorsement of any kind that has not been first submitted to CITY and approved of in writing.

Separation of insureds. A severability of interests provision must apply for all additional insureds ensuring that Consultant's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the insurer's limits of liability. The policy(ies) shall not contain any cross-liability exclusions.

Pass through clause. CONSULTANT agrees to ensure that its subconsultants, subcontractors, and any other party involved with the project who is brought onto or involved in the project by CONSULTANT, provide the same minimum insurance coverage and endorsements required of CONSULTANT. CONSULTANT agrees to monitor and review all such coverage and assumes all responsibility for ensuring that such coverage is provided in conformity with the requirements of this section. CONSULTANT agrees that upon request, all Agreements with consultants, subcontractors, and others engaged in the project will be submitted to CITY for review.

City's right to revise specifications. The CITY reserves the right at any time during the term of the contract to change the amounts and types of insurance required by giving the CONSULTANT ninety (90) days advance written notice of such change. If such change results in substantial additional cost to the CONSULTANT, the CITY and CONSULTANT may renegotiate CONSULTANT's compensation.

Self-insured retentions. Any self-insured retentions must be declared to and approved by CITY. CITY reserves the right to require that self-insured retentions be eliminated, lowered, or replaced by a deductible. Self-insurance will not be considered to comply with these specifications unless approved by CITY.

Timely notice of claims. CONSULTANT shall give CITY prompt and timely notice of claims made or suits instituted that arise out of or result from CONSULTANT's performance under this AGREEMENT, and that involve or may involve coverage under any of the required liability policies.

Additional insurance. CONSULTANT shall also procure and maintain, at its own cost and expense, any additional kinds of insurance, which in its own judgment may be necessary for its proper protection and prosecution of the work.

CITY OF SAND CITY

RESOLUTION SC _____, 2022

RESOLUTION OF THE CITY COUNCIL OF SAND CITY AUTHORIZING THE CITY MANAGER TO EXECUTE AN EXTENSION OF SERVICE AGREEMENT WITH EMC PLANNING GROUP INCORPORATED TO COMPLETE THE PARKING PLAN

WHEREAS, the City Council and City staff recognize the need for appropriately located and designed public parking throughout the West End District of Sand City and how currently insufficient public parking amenities within Sand City (the “City”) have been a hindrance to enticing, permitting, and incorporating land uses and activities that are generally encouraged as revitalizing and economically stimulating elements by the City’s General Plan (2002 ed.); and

WHEREAS, the City recognizes the need to create a comprehensive parking plan with long-term programs and policies that identify public parking opportunities, provide general public parking designs to guide future capital improvement projects, establish public parking management program options, and identify potential funding sources to construct additional public parking; and

WHEREAS, Sand City Municipal Code (hereinafter “SCMC”) Chapter 10.12 adopted in 1988 and Chapter 18.64 last updated in 2007 are outdated and insufficient to address the current parking needs of the City, current state law parking requirements for affordable housing, and mixed-use development and land uses that are encouraged by the General Plan (2002 ed.), making an update of SCMC Chapters 10.12 and 18.64 imperative; and

WHEREAS, EMC Planning Group Incorporated (hereinafter “EMC”) has a current service agreement with the City to perform duties as an extension of the City’s Planning Department staff on an ‘as needed’ basis; and

WHEREAS, in January of 2020, the City Council authorized a separate service agreement with EMC to prepare a Parking Plan and California Environmental Quality Act (CEQA) review for the City with an original budget allocation of \$37,000; and

WHEREAS, the original budget allocation of \$37,000 was exhausted by October 2020 and the City Planner put the Parking Plan work on hold, where after the approved Fiscal Year 2021-2022 Budget included \$30,000 to complete the Parking Plan and perform CEQA review and documentation; and

WHEREAS, out of the FY 2021-2022 Budget allocation of \$30,000, only \$4,887.73 has been expended as of May 2022 and the City Planner has been singly working on the Plan when time allowed to minimize expenditure of funding until necessary; and

WHEREAS, progress on the parking plan stalled in Fall and Winter of 2021 due to the City Planner’s and EMC’s focus and efforts on other important projects such as completion of

the Sustainable Transportation Plan and SB 1383 compliance, where after efforts on the Parking Plan picked up pace once those projects were completed; and

WHEREAS, adoption of a Parking Plan with goals and policies to guide future capital improvement projects will require CEQA review that is included in EMC's proposed scope of work; and

WHEREAS, the City Planner is now requesting that out of the project's remaining \$25,112.27 FY 2021-22 budget allocation, \$20,000 be transferred to the FY 2022-23 budget plus an additional \$10,000 be allocated to the FY 2022-23 budget for completion of the Parking Plan and its CEQA review; and

WHEREAS, the City wishes to extend its current service agreement with EMC for the completion of the 'Parking Plan' and related CEQA review in an amount not to exceed \$30,000 in Fiscal Year 2022-2023 without Council approved contract and budgetary amendment.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Sand City to hereby approve and authorize the City Manager to execute an amendment and extension of the service agreement with EMC Planning Group Inc. in completing a Parking Plan and related CEQA (California Environmental Quality Act) review and documents in an amount not to exceed \$30,000 in Fiscal Year 2022-2023.

PASSED AND ADOPTED, by the City Council of Sand City, this ____ day of June, 2022, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

ATTEST:

Connie Horca, City Clerk

Mary Ann Carbone, Mayor

AMENDMENT NUMBER TWO TO PROFESSIONAL SERVICES AGREEMENT FOR NON-CONSTRUCTION PROJECT (EMC PLANNING GROUP INC.)

This Amendment is made and entered into this 1st day of July, 2022 ("Effective Date") by and between the CITY OF SAND CITY, a municipal corporation ("City") and EMC Planning Group, a California Corporation ("Consultant") (together referred to as the "Parties").

WHEREAS, City and Consultant entered into a Professional Services Agreement ("Agreement") on February 26, 2020 for a one-year term, for Consultant to perform services related to a Parking Plan to investigate parking options and amend its zoning code related to parking (scope of work); and

WHEREAS, Consultant's proposal for additional services and budget to complete the Parking Plan, with the original project proposal, is attached to this Agreement as Exhibit A and incorporated herein;

WHEREAS, City desires Consultant to perform additional work related to the scope of services to continue and complete the Parking Plan per the Consultant's proposal for additional services; and

WHEREAS, the parties desire to amend the compensation set forth in Section 6(A) of the Agreement by increasing the current not-to-exceed amount of \$67,000 by an additional \$10,000, to a total contract amount of \$77,000 in order to compensate Consultant for these additional services; and

WHEREAS, the parties also desire to extend the term of the Agreement through to completion of project or the end of the fiscal year ending June 30, 2022, whichever occurs first.

NOW, THEREFORE, the parties agree as follows:

1. Section 6 (A) (Payment) of the Agreement is deleted in its entirety and replaced by the following:

The CITY agrees to pay CONSULTANT monthly for services performed and reimbursable costs, in accordance with the payment rates and terms and the schedule of payment as set forth in Exhibit A, attached to the amendment to the Agreement and incorporated herein by this reference as though set forth in full, based upon actual time spent on the above tasks. This amount shall not exceed seventy-seven thousand dollars (\$77,000) for the total term of the Agreement unless additional payment is approved as provided in this Agreement. Except as specifically authorized by CITY in writing, CONSULTANT shall not bill CITY for duplicative services performed by more than one person. Fees for work performed by CONSULTANT on an hourly basis shall not exceed the amounts shown on the compensation schedule attached hereto as Exhibit A. Reimbursable expenses are

included in the total amount of compensation provided under this Agreement that shall not be exceeded.

2. Section I (term) of the Agreement is deleted in its entirety and replaced by the following:

Section 1 (Term). The term of the Agreement will begin on February 26, 2020 and shall end on June 30, 2023, unless sooner terminated pursuant to the provisions of this Agreement. The Agreement may be reviewed and renewed annually. No modification to the terms of this Agreement shall be valid unless made in writing and signed by the parties hereto.

3. All other terms, conditions, and provisions of the Agreement not in conflict with this Amendment shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed on the day and year written above.

CONSULTANT

By: _____
(Signature)

(Typed Name)

(Title)

CITY OF SAND CITY

Vibeke Norgaard, City Manager

ATTEST:

Connie Horca, City Clerk

APPROVED AS TO FORM:

By: _____
Adam Lindgren, City Attorney

Attachments:	Exhibit A	Consultant's Revised Proposal
	Exhibit B	Consultant's 2021 fee schedule
	Exhibit C	Insurance Requirements

EXHIBIT A

CONSULTANT'S REVISED PROPOSAL

PROPOSAL

**SAND CITY WEST END PARKING PLAN
AND CODE UPDATE**

PREPARED FOR

City of Sand City

Charles Pooler

1 Pendergrass Way

Sand City CA 93955

Tel 831.394.3054

PREPARED BY

EMC Planning Group Inc.

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December 9, 2019

This document was produced on recycled paper



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Background and Understanding

When Sand City adopted its current General Plan in 2002, the land use program for the West End shifted from the existing industrial, warehouse, and service commercial uses to a vision of mixed use. Along with the shift in vision for the West End has come a concern that adequate parking be available to serve the new types of uses envisioned for that District.

The *West End Urban Design and Parking Implementation Plan* (“RRM Report”) was accepted by the City on March 15, 2004 (RRM Design Group, W-Trans, and Watry Design Inc.). The RRM Report documented parking conditions and land uses at the time of the study, and presented recommendations for urban design, streetscape design, and parking. The RRM Report identified the future need for 1,235 parking spaces, and identified 1,735 potential future spaces (of which 1,614 would be public and 121 on private property). The RRM Report described the types of locations of proposed new parking spaces, and identified possible funding sources.

EMC Planning Group wrote two parking memos in 2015. The memos largely concurred with the findings of the RRM Report. The second of these memos (June 17, 2015) included recommended implementation steps for several parking issues.

Since the RRM Report was prepared in 2004, a number of things have occurred that could affect parking needs or how those needs are met. These include:

- The City has revised its density standards for the Planned Mixed Use zoning district.
- The City has developed low impact storm water streetscape plans for two streets.
- The City has accepted the Sand City Vibrancy Plan, which includes additional information on streetscape design.
- A block of Hickory Street has been re-built with new sidewalks and formalized parking spaces.
- A plan to construct sidewalks on a block of Contra Costa Street has been prepared and construction partially funded.
- Two notable mixed use projects have been developed since the General Plan was adopted (The Independent and the Lomax-Hawthorne building) and two others have been approved but not yet built (Catalina Lofts and South of Tioga).

1.0 Background and Understanding

- The Transportation Agency for Monterey County has developed a concept plan for the railroad corridor.
- Monterey-Salinas Transit has determined that it will run express busses on the portion of the railroad corridor adjacent to the West End District.
- The City of Seaside has determined not to re-align Broadway Boulevard where it intersects Del Monte Avenue.
- Autonomous vehicles have been developed, and while not in prevalent use at this time, are expected to garner increasing shares of the automobile market over the coming decades.

The City's parking regulations are included in Municipal Code Chapter 18.64. The City also has a parking in-lieu fee ordinance in Municipal Code Chapter 10.12. The City desires to more thoroughly investigate parking options and to update its municipal code sections related to parking.

2.0 Scope of Work

The following tasks will be used to develop the parking plan and updated code sections.

Task 1 Administration and Start-up

- A. Finalize scope of work and budget, execute contract, and prepare invoices.
- B. Establish project files.
- C. Determine Study Area boundaries.
- D. Obtain base mapping from Sustainable Transportation Plan project currently in progress.

Task 2 Estimate Parking Supply and Demand

- A. Review the RRM Report (March 2004) and memos prepared by EMC Planning Group (March 2015 and June 2015).
- B. Update data in the RRM Design Report by conducting a survey of the West End District to document existing parking spaces and demand. This task will be conducted for the entire West End District on a weekday afternoon. Public parking spaces (and private spaces to the extent viewable from public locations) will be documented. Where parking spaces are not marked, the standards in Municipal Code Section 18.64.080 will be used to estimate parking spaces.
- C. Based on City records of use types and square footage, and the City's parking standards, determine the theoretical current parking supply requirements.
- D. Based on General Plan designations, zoning district land uses and standards, and the Vibrancy Plan, project a future condition and mix of uses, and estimate future parking needs. This projection will assume all residential uses provide private on-site parking, so will focus on non-residential uses.
- E. Note any unique parking conditions observed.
- F. Prepare a brief existing conditions report for City.

Task 3 Identify feasible future public parking spaces

- A. Identify all areas within the Study Area that could provide new or more efficiently arranged on- or off-street public parking spaces.

2.0 Scope of Work

- B. Coordinate with other City project plans (Proposition 1 improvements), private projects (South of Tioga, Independent Phase II), Transportation Agency for Monterey County projects (railroad corridor plans), and any other projects or plans identified by City staff.
- C. Create detailed mapping of potential parking areas showing existing conditions and constraints.
- D. Create conceptual parking layouts for each location, including potential parking garages at larger sites.
- E. For each conceptual parking layout, provide information regarding traffic circulation, access, ingress/egress, access to adjacent private property, storm water requirements, slope and topography, issues relating to Americans with Disabilities Act accommodation and access.
- F. Prepare a brief summary report for City. Provide maps to the City.

Task 4 Identify parking management strategies

- A. Investigate residential parking permit programs.
- B. Investigate metered parking, dynamic pricing, and parking time limits.
- C. Investigate preferential parking and shared parking strategies.
- D. Interview stakeholders such as business owners, City Council members, and residents.
- E. Identify special parking situations, such as truck parking, fleet vehicle parking, etc., characterize issues and develop potential solutions.
- F. Prepare a brief summary report for City identifying positive and negative aspects and logistics.

Task 5 Identify funding and implementation strategies

- A. Update information on funding/financing sources included in the RRM Report.
- B. Investigate availability of grant funding.
- C. Investigate public-private partnership options or shared use.
- D. Investigate parking in-lieu fee programs and parking district programs.
- E. Prepare a brief summary report for City identifying positive and negative aspects and logistics.

Task 6 Update Zoning Code Parking Sections

- A. Review and summarize parking standards and programs for other cities, focusing on local cities and other cities most comparable to the West End District.
- B. Review publications on parking standards and needs.
- C. Review Municipal Code Chapter 18.64 and identify major points of difference with other cities' parking standards and with publications on parking standards and needs.
- D. Review the land use list in Municipal Code Chapter 18.64 and identify outdated, redundant, or missing land use types.
- E. Prepare recommendations regarding changes to the parking standards in Municipal Code Chapter 18.64.
- F. Review Municipal Code Chapter 10.12.
- G. Evaluate the City's in-lieu fee and program structure, and determine if the fee is subject to nexus and proportionality requirements. Recommend a reasonable fee level and assessment structure.
- H. Per feedback from staff and/or City Council, prepare draft revised Chapter 10.12 and revised Chapter 18.64.
- I. Compile the summary reports prepared in earlier tasks into a final report.
- J. Prepare a negative declaration to address code changes and circulate for a 20-day public review. The investigative studies prepared under Tasks 2 through 5 will be exempt under CEQA Guidelines section 15262. If the City decides to adopt official policy or code stemming from those studies, CEQA review for those will be included within the negative declaration for the code changes.
- K. Following City Council hearing, make changes directed in code approval action.

Task 7 City Council Report, Study Session, and Hearing

- A. Report to City Council on the results of tasks 2 through 5 (one meeting).
- B. Conduct a Study Session to review the recommendations made in Task 6 - E and Task 6 - G) (one study session).
- C. Present findings and revised code sections for City Council adoption (one meeting).

2.0 Scope of Work

This side intentionally left blank.

3.0 Schedule and Budget

The schedule and budget are presented on the following pages.

Sand City West End Parking Study and Municipal Code Update

Activity Name	Start Date	Finish Date	2020				
			February	March	April	May	June
Estimate Parking Supply and Demand	2/3/20	2/21/20					
Identify Feasible Future Parking Spaces	2/24/20	3/11/20					
Identify Parking Management Strategies	2/17/20	3/11/20					
Identify Funding and Implementation Strategies	2/17/20	3/11/20					
City Council Report	3/17/20	3/17/20					
Municipal Code Background and Recommendations	2/24/20	3/27/20					
City Council Study Session	4/7/20	4/7/20					
Draft Parking Codes	4/6/20	5/1/20					
Initial Study	4/20/20	5/8/20					
Negative Declaration Circulation	5/11/20	6/1/20					
City Council Hearing	6/19/20	6/16/20					
			February	March	April	May	June

Proposal December 9, 2019

Sand City West End Parking Plan and Code Update					
Task					
Staff	Principal	Associate Planner	Graphics	Total Hours	Total Cost
Billing Rate (Per Hour)	\$225.00	\$150.00	\$125.00		
Task 1 Administration and Start-up	3.0	0.0	1.0	4.0	\$800.00
Task 2 Estimate Parking Supply and Demand	4.0	20.0	4.0	28.0	\$4,400.00
Task 3 Identify Feasible Future Public Parking Spaces	6.0	18.0	12.0	36.0	\$5,550.00
Task 4 Identify Parking Mangement Strategies	12.0	20.0	0.0	32.0	\$5,700.00
Task 5 Identify Funding and Implementation Strategies	6.0	12.0	0.0	18.0	\$3,150.00
Task 6 Update Zoning Code Parking Sections	20.0	45.0	6.0	71.0	\$12,000.00
Task 7 City Council Report, Study, and Hearing	14.0	9.0	2.0	25.0	\$4,750.00
Subtotal (Hours)	65.0	124.0	25.0	Total Hours	Total Cost
Subtotal (Cost)	\$14,625.00	\$18,600.00	\$3,125.00	214.0	\$36,350.00
Additional Costs					
Production Costs					\$20.00
Travel Costs					\$20.00
Postal/Deliverables					\$10.00
Miscellaneous					\$200.00
Administrative Overhead 10%					\$25.00
Total					\$275.00
Total Costs					\$36,625.00
NOTE: This proposal is valid for 90 days					

EXHIBIT B
FEE SCHEDULE



Planning for Success.

FEE SCHEDULE

(Effective January 1, 2022)

Principals		Hourly Billing Rate	
Senior Principal		\$250.00	
Principal		\$225.00	
Planners			
Principal Planner		\$200.00	
Senior Planner		\$175.00	
Associate Planner		\$150.00	
Assistant Planner		\$125.00	
Biologists			Monitoring Rate
Principal Biologist	\$190.00		(\$145.00)
Senior Biologist	\$155.00		(\$125.00)
Associate Biologist	\$130.00		(\$110.00)
Assistant Biologist	\$115.00		(\$95.00)
Certified Arborist	\$125.00		
Archaeologist			
Registered Professional Archaeologist	\$125.00		
Support Staff			
Desktop Publisher	\$150.00		
Executive Assistant/Production Manager	\$125.00		
Administrative Assistant	\$115.00		
GIS/Graphics Technician	\$95.00		

This fee schedule is exclusive of direct reimbursable expenses, such as word processing, editing, printing, copying, travel, lodging, dining, communications, supplies, equipment rental, etc. All expenses are billed at cost plus ten percent (10%) for administration. All outside services are billed at cost plus ten percent (10%) for administration. This fee schedule is subject to revision at any time.

A retainer of up to fifty percent (50%) of the approved contract amount may be required for new clients or projects. Invoices are due and payable within 30 days. Past due balances are subject to a service charge of one and one-half percent (1.5%) per month. Service charges are in addition to approved contract amount.

Expert witness services are provided at a fifty percent (50%) mark-up.

EMC PLANNING GROUP INC.
A LAND USE PLANNING & DESIGN FIRM

301 Lighthouse Avenue Suite C Monterey California 93940 Tel 831-649-1799 Fax 831-649-8399
www.emcplanning.com

EXHIBIT C

INSURANCE REQUIREMENTS

Without limiting CONSULTANT's indemnification of CITY, and prior to commencement of Work, CONSULTANT shall obtain, provide and maintain at its own expense during the term of this AGREEMENT, policies of insurance of the type and amounts described below and, in a form, satisfactory to CITY.

General liability insurance. CONSULTANT shall maintain commercial general liability insurance with coverage at least as broad as Insurance Services Office form CG 00 01, in an amount not less than \$1,000,000 per occurrence, \$2,000,000 general aggregate, for bodily injury, personal injury, and property damage. The policy must include contractual liability that has not been amended. Any endorsement restricting standard ISO "insured contract" language will not be accepted.

Automobile liability insurance. CONSULTANT shall maintain automobile insurance at least as broad as Insurance Services Office form CA 00 01 covering bodily injury and property damage for all activities of the Consultant arising out of or in connection with Work to be performed under this AGREEMENT, including coverage for any owned, hired, non-owned or rented vehicles, in an amount not less than \$1,000,000 combined single limit for each accident.

Professional liability (errors & omissions) insurance. CONSULTANT shall maintain professional liability insurance that covers the Services to be performed in connection with this AGREEMENT, in the minimum amount of \$1,000,000 per claim and in the aggregate. Any policy inception date, continuity date, or retroactive date must be before the effective date of this AGREEMENT and CONSULTANT agrees to maintain continuous coverage through a period no less than three (3) years after completion of the services required by this AGREEMENT.

Workers' compensation insurance. CONSULTANT shall maintain Workers' Compensation Insurance (Statutory Limits) and Employer's Liability Insurance (with limits of at least \$1,000,000).

CONSULTANT shall submit to CITY, along with the certificate of insurance, a Waiver of Subrogation endorsement in favor of CITY, its officers, agents, employees and volunteers.

Umbrella or excess liability insurance. [Optional depending on limits required]. CONSULTANT shall obtain and maintain an umbrella or excess liability insurance policy with limits that will provide bodily injury, personal injury and property damage liability coverage at least as broad as the primary coverages set forth above, including commercial general liability, automobile liability, and employer's liability. Such policy or policies shall include the following terms and conditions:

- A drop down feature requiring the policy to respond if any primary insurance that would otherwise have applied proves to be uncollectible in whole or in part for any reason;
- Pay on behalf of wording as opposed to reimbursement;
- Concurrence of effective dates with primary policies;
- Policies shall "follow form" to the underlying primary policies; and
- Insureds under primary policies shall also be insureds under the umbrella or excess policies.

Other provisions or requirements

Proof of insurance. CONSULTANT shall provide certificates of insurance to CITY as evidence of the insurance coverage required herein, along with a waiver of subrogation endorsement for workers' compensation. Insurance certificates and endorsements must be approved by City's Risk Manager prior to commencement of performance. Current certification of insurance shall be kept on file with CITY at all times during the term of this contract. CITY reserves the right to require complete, certified copies of all required insurance policies, at any time.

Duration of coverage. CONSULTANT shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property, which may arise from or in connection with the performance of the Work hereunder by CONSULTANT, his agents, representatives, employees or subconsultants.

Primary/noncontributing. Coverage provided by CONSULTANT shall be primary and any insurance or self-insurance procured or maintained by CITY shall not be required to contribute with it. The limits of insurance required herein may be satisfied by a combination of primary and umbrella or excess insurance. Any umbrella or excess insurance shall contain or be endorsed to contain a provision that such coverage shall also apply on a primary and non-contributory basis for the benefit of CITY before the CITY's own insurance or self-insurance shall be called upon to protect it as a named insured.

City's rights of enforcement. In the event any policy of insurance required under this AGREEMENT does not comply with these specifications or is canceled and not replaced, CITY has the right but not the duty to obtain the insurance it deems necessary and any premium paid by CITY will be promptly reimbursed by CONSULTANT or CITY will withhold amounts sufficient to pay premium from CONSULTANT payments. In the alternative, CITY may cancel this AGREEMENT.

Acceptable insurers. All insurance policies shall be issued by an insurance company currently authorized by the Insurance Commissioner to transact business of insurance or is on the List of Approved Surplus Line Insurers in the State of California, with an assigned policyholders' Rating of A- (or higher) and Financial Size Category Class VI (or larger) in accordance with the latest edition of Best's Key Rating Guide, unless otherwise approved by the City Administrator.

Waiver of subrogation. All insurance coverage maintained or procured pursuant to this Agreement shall be endorsed to waive subrogation against CITY, its elected or appointed officers, agents, officials, employees and volunteers or shall specifically allow CONSULTANT or others providing insurance evidence in compliance with these specifications to waive their right of recovery prior to a loss. CONSULTANT hereby waives its own right of recovery against CITY, and shall require similar written express waivers and insurance clauses from each of its subconsultants.

Enforcement of contract provisions (non estoppel). CONSULTANT acknowledges and agrees that any actual or alleged failure on the part of the CITY to inform CONSULTANT of non-compliance with any requirement imposes no additional obligations on the CITY nor does it waive any rights hereunder.

Requirements not limiting. Requirements of specific coverage features or limits contained in this Section are not intended as a limitation on coverage, limits or other requirements, or a waiver of any coverage normally provided by any insurance. Specific reference to a given coverage feature is for purposes of clarification only as it pertains to a given issue and is not intended by any party or insured to be all inclusive, or to the exclusion of other coverage, or a waiver of any type. If the Consultant maintains higher limits than the minimums shown above, the CITY requires and shall be entitled to coverage for the higher limits maintained by the Consultant. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the CITY.

Notice of cancellation. Consultant agrees to oblige its insurance agent or broker and insurers to provide to CITY with a thirty (30) day notice of cancellation (except for nonpayment for which a ten (10) day notice is required) or nonrenewal of coverage for each required coverage.

Additional insured status. General liability policies shall provide or be endorsed to provide that CITY and its officers, officials, employees, and agents, and volunteers shall be additional insureds under such policies. This provision shall also apply to any excess/umbrella liability policies.

Prohibition of undisclosed coverage limitations. None of the coverages required herein will be in compliance with these requirements if they include any limiting endorsement of any kind that has not been first submitted to CITY and approved of in writing.

Separation of insureds. A severability of interests provision must apply for all additional insureds ensuring that Consultant's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the insurer's limits of liability. The policy(ies) shall not contain any cross-liability exclusions.

Pass through clause. CONSULTANT agrees to ensure that its subconsultants, subcontractors, and any other party involved with the project who is brought onto or involved in the project by CONSULTANT, provide the same minimum insurance coverage and endorsements required of CONSULTANT. CONSULTANT agrees to monitor and review all such coverage and assumes all responsibility for ensuring that such coverage is provided in conformity with the requirements of this section. CONSULTANT agrees that upon request, all Agreements with consultants, subcontractors, and others engaged in the project will be submitted to CITY for review.

City's right to revise specifications. The CITY reserves the right at any time during the term of the contract to change the amounts and types of insurance required by giving the CONSULTANT ninety (90) days advance written notice of such change. If such change results in substantial additional cost to the CONSULTANT, the CITY and CONSULTANT may renegotiate CONSULTANT's compensation.

Self-insured retentions. Any self-insured retentions must be declared to and approved by CITY. CITY reserves the right to require that self-insured retentions be eliminated, lowered, or replaced by a deductible. Self-insurance will not be considered to comply with these specifications unless approved by CITY.

Timely notice of claims. CONSULTANT shall give CITY prompt and timely notice of claims made or suits instituted that arise out of or result from CONSULTANT's performance under this AGREEMENT, and that involve or may involve coverage under any of the required liability policies.

Additional insurance. CONSULTANT shall also procure and maintain, at its own cost and expense, any additional kinds of insurance, which in its own judgment may be necessary for its proper protection and prosecution of the work.

**AGENDA ITEM
6B.**

**Status Report regarding Grant and City
Expenditures for the Sustainable
Transportation Plan**

CITY OF SAND CITY

STAFF REPORT

MAY 16 , 2022
(For June 7, 2022 City Council Agenda)

TO: Mayor and City Council

FROM: Charles Pooler, City Planner

SUBJECT: Summary Report regarding grant and City expenditures for the Sustainable Transportation Plan.

BACKGROUND

In late May of 2019, the City of Sand City (the "City") was awarded \$163,779 in sustainable communities grant funding from Cal-Trans with a local City match of \$21,221 for a total project amount of \$185,000 regarding the preparation and completion of a Sand City Sustainable Transportation Plan. The City Planner and EMC Planning Group completed work on this Plan that was adopted by City Council on December 21, 2021, which was ahead of the grant mandated completion of February 2022. Since December 2021, the City Planner and EMC staff worked to close out the grant and complete funding reimbursement from Cal-Trans. The overall project involved ten invoices to Cal-Trans, one invoice per fiscal year quarter starting in October of 2019. The last and final grant funding payment from Cal-Trans was received by the City on May 13, 2022 which completes all grant transactions and closes out the grant and project.

BUDGET SUMMARY

Upon completion of the project and closure of the grant, the overall project came in below budget, saving money for both the State and the City. In summary, the project total expenses came in at \$162,546.65, which is \$22,453.35 below the total budget of \$185,000. The City's expended funds for the required match was 18,646.76, which is 2,574.24 below the total budgeted match of 21,221.00. Out of the \$163,779 grant amount, \$143,899.89 was expended, saving the State \$19,879.11. The need to create a virtual on-line tour of the City was necessitated to maintain public involvement during the Covid-19 pandemic and satisfy public outreach requirements of the grant. Despite this extra work to create the virtual tour, the project still came in under budget and garnered good public comments and involvement. Attached are spreadsheets summarizing the financing of the project. Attachment 1 is a summary of all City invoices to, and grant payments from, Cal-Trans. Attachment 2 is a summary of expenses broken down per quarter for 1) the grant amount, 2) the City's Matching amounts, and 3) the project total amounts; showing how the project came in under budget. This is informational only, and no Council action is necessary.

ATTACHMENTS:

- 1 Quarterly Invoice Summary Spreadsheet
- 2 Quarterly Grant Expenditures and Savings

SUSTAINABLE TRANSPORTATION GRANT

QUARTER	INVOICE #	INVOICE DATE	INVOICE AMOUNT	CAL-TRANS REIMBURSE AMOUNT	CAL-TRANS CHECK DATE	CHK #
Qtr 2 - 2019	1	03/26/20	\$ 876.54	\$ 876.54	05/07/20	4268091
Qtr 3 - 2020	2	05/27/20	\$ 22,611.35			
Qtr 4 - 2020	3	07/09/20	\$ 13,868.35	\$ 36,479.70	08/18/20	4343604
Qtr 1 - 2020	4	10/07/20	\$ 10,272.88	\$ 10,272.88	10/29/20	4400484
Qtr 2 - 2020	5	01/29/21	\$ 13,718.39	\$ 13,718.39	02/19/21	4478752
Qtr 3 - 2021	6	04/21/21	\$ 17,446.57	\$ 17,446.57	06/09/21	04-562028
Qtr 4 - 2021	7	07/30/21	\$ 22,027.18	\$ 22,027.18	08/31/21	04-625014
Qtr 1 - 2021	8	11/16/21	\$ 19,183.19	\$ 19,183.19	04/25/22	04-808656
Qtr 2 - 2021	9	01/31/22	\$ 21,677.98			
Qtr 3 - 2022	10	04/06/22	\$ 2,217.46	\$ 23,895.44	05/09/22	04-818018
END						
TOTALS			\$ 143,899.89	\$ 143,899.89		

NOTES:

1. Last day to submit invoices to Cal-Trans for expenses was April 29, 2022.
2. Total project budget was for \$185,000 (includes City's matching of \$21,221).
3. Total Cal-Trans Grant amount was \$163,779.

ATTACHMENT 1

SUSTAINABLE TRANSPORTATION GRANT

QUARTER	INVOICE #	GRANT AMOUNT	CITY MATCHING	TOTAL
Qtr 2 - 2019	1	\$ 876.54	\$ 113.56	\$ 990.10
Qtr 3 - 2020	2	\$ 22,611.35	\$ 2,929.55	\$ 25,540.90
Qtr 4 - 2020	3	\$ 13,868.35	\$ 1,796.78	\$ 15,665.13
Qtr 1 - 2020	4	\$ 10,272.88	\$ 1,330.97	\$ 11,603.85
Qtr 2 - 2020	5	\$ 13,718.39	\$ 1,777.36	\$ 15,495.75
Qtr 3 - 2021	6	\$ 17,446.57	\$ 2,263.40	\$ 19,709.97
Qtr 4 - 2021	7	\$ 22,027.18	\$ 2,853.85	\$ 24,881.03
Qtr 1 - 2021	8	\$ 19,183.19	\$ 2,485.38	\$ 21,668.57
Qtr 2 - 2021	9	\$ 21,677.98	\$ 2,808.61	\$ 24,486.59
Qtr 3 - 2022	10	\$ 2,217.46	\$ 287.30	\$ 2,504.76

TOTAL EXPENSES	\$ 143,899.89	\$ 18,646.76	\$ 162,546.65
BUDGET AMOUNTS	\$ 163,779.00	\$ 21,221.00	\$ 185,000.00
UNDER BUDGET	\$ 19,879.11	\$ 2,574.24	\$ 22,453.35

ATTACHMENT 2

**AGENDA ITEM
6C.**

**Approval of City RESOLUTION Authorizing
the Extension of Remote Teleconference
Meetings of the City Council and Boards,
Commissions, and Committees for the
Period of June 7, 2022 through July 7,
2022 Pursuant to AB 361 and Ralph M.
Brown Act Provisions**

**CITY OF SAND CITY
RESOLUTION SC 22-, 2022**

**RESOLUTION OF THE CITY COUNCIL OF SAND CITY
AUTHORIZING THE EXTENSION OF REMOTE TELECONFERENCE MEETINGS OF
THE CITY COUNCIL AND BOARDS, COMMISSIONS, AND COMMITTEES
FOR THE PERIOD OF JUNE 7, 2022 THROUGH JULY 7, 2022 PURSUANT TO AB
361 AND RALPH M. BROWN ACT PROVISIONS**

WHEREAS, the City of Sand City (“the City”) is committed to preserving and nurturing public access and participation in meetings of the City Council and boards, commissions, and committees (collectively, “legislative bodies”); and

WHEREAS, all meetings of the City’s legislative bodies are open and public, as required by Government Code sections 54950-54963 (the “Ralph M. Brown Act”) so that any member of the public may attend public meetings, watch the City’s legislative bodies conduct their public business, and participate by directly addressing the legislative bodies; and

WHEREAS, pursuant to Governor Newsom’s signing of Assembly Bill 361 (“AB 361”) on September 16, 2021, Government Code section 54953(e) provides for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, AB 361 applies to meetings during a proclaimed state of emergency and when state or local officials have imposed or recommended measures to promote social distancing; and

WHEREAS, a state of emergency exists in California as a result of the threat of COVID-19 as proclaimed by Governor Newsom on March 4, 2020, and the state of emergency has not been terminated pursuant to Government Code section 8629; and

WHEREAS, the California Department of Public Health (“CDPH”) and the federal Centers for Disease Control and Prevention (“CDC”) caution that the Delta variant of COVID-19, currently the dominant strain of COVID-19 in the country, is more transmissible than prior variants of the virus, may cause more severe illness, and that even fully vaccinated individuals can spread the virus to others resulting in rapid and alarming rates of COVID-19 cases and hospitalizations; and

WHEREAS, other variants of COVID-19 exist, and it is unknown at this time whether other variants may result in a new surge in COVID-19 cases; and

WHEREAS, the CDC has established a “Community Transmission” metric with four tiers designed to reflect a community’s COVID-19 case rate and percent positivity, and

community transmission in Monterey County, as of January 31, 2022, is ranked as “high” (the most serious level) based on data collected by the CDC; and

WHEREAS, due to the severity of the current pandemic situation, the CDPH has required that all unvaccinated persons wear facial coverings indoors, and the CDC and CDPH recommend that all persons, regardless of vaccination status, wear facial coverings indoors; and

WHEREAS, due to the severity of the current pandemic situation in the County of Monterey, the Monterey County Health Department issued, on September 22, 2021, a recommendation to local legislative bodies recommending physical and social distancing strategies, including the use of remotely attended public meetings; and

WHEREAS, the City Council has an important governmental interest in protecting the health, safety and welfare of those who participate in meetings of the City’s legislative bodies subject to the Brown Act; and

WHEREAS, the City Council does hereby confirm the circumstances of the state of emergency and finds that meeting in person for meetings of the legislative bodies of the City would present imminent risks to the health or safety of attendees, and therefore that the legislative bodies of the City may conduct their meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that such legislative bodies shall comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of Section 54953; and

WHEREAS, in order to ensure that the public has full access to observe and participate in the public meetings of its legislative bodies, the City provides free internet-based public meeting attendance options, allowing members of the public to address the City’s legislative bodies directly in real time; and

WHEREAS, the City determined that the proposed action is not a project as defined by the California Environmental Quality Act (CEQA)(CCR, Title 14, Chapter 3 (CEQA Guidelines), Article 20, Section 15378).

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Sand City as follows:

SECTION 1. The recitals set forth above are true and correct and are adopted by the City Council as findings in support of this Resolution.

SECTION 2. The City Manager, City Attorney, staff, and legislative bodies of the City are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution, including conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

SECTION 3. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of (i) July 7, 2022, or (ii) such time as the City Council adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative bodies of the City of Sand City may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

PASSED AND ADOPTED by the City Council of Sand City on this ____, day of June, 2022, by the following vote:

AYES: Council Members

NOES:

ABSENT:

ABSTAIN:

APPROVED:

ATTEST:

Mary Ann Carbone, Mayor

Connie Horca, City Clerk

**AGENDA ITEM
6D.**

**Acceptance of City/Successor Agency
Monthly Financial Report, April 2022**

INTER

MEMORANDUM

OFFICE

To: City Council/Agency Board Members
From: Shelby Gorman, Community Services Coordinator
Subject: April 2022 Financial Reports
Date: May 12, 2022

Attached are the financial reports for both the City of Sand City and the Sand City Successor Agency for the former Redevelopment Agency for the month of April 2022.

A. City of Sand City Reports

1. Balance Sheet Report for April 2022
2. Revenue received in the month of April 2022-Total \$ 1,439,050.66
(This total includes transfers).
Month End Cash Register Activity Report for April 2022.
3. Expenditures paid for in the month of April 2022-Total \$ 488,926.01
Month End April 2022 Accounts Payable Report
4. Current City Balances as of April 30, 2022
Total \$ 12,741,951.25
Restricted & unrestricted
[Includes, Mechanics Bank, and Local Agency Investment Fund (LAIF), and City CDs
ranging from 6 months to 3 years]

B. Sand City Successor Agency for the former Redevelopment Agency Reports

1. Balance Sheet Report for April 2022
2. Revenue received in the month of April 2022-Total \$ 43.43
Month End Cash Register Activity Report for April 2022.
3. Expenditures paid for in the month of April 2022 Total \$ 85,914.77
Month End Cash Disbursements Report for April 2022
4. Current Successor Agency Balances as of April 30, 2022

Total \$ 1,759,864.38
 Restricted and unrestricted
 (Includes Mechanics Bank, Bond CDs, and Bond Reserves for the 2008 Taxable Bonds).

NOTES TO THE FINANCIAL REPORT

Special City Notes for April 2022

On the Month End Cash Register Activity Report - Special or Major Receipts for the Month of April 2022 are listed below.

<u>Date</u>	<u>Source</u>	<u>Amount</u>	<u>Description</u>
04/06/2022	MPWMD	\$ 13,077.50	2 ND QTR 2021 Prop 1 IRWM Grant Payment
04/14/2022	PG&E	\$ 6,826.74	2021 Electrical Franchise Surcharge Fee
04/14/2022	PG&E	\$ 23,090.29	2021 Electrical Franchise Fee
04/15/2022	LAIF	\$ 6,963.87	1 ST QTR 2022 Interest
04/26/2022	DBO Development	\$ 10,000.02	South of Tioga Reimbursements
04/26/2022	Greenwaste	\$ 15,260.48	1 ST QTR 2022 Franchise Fee
04/29/2022	PG&E	\$ 11,384.79	March 2022 Utility Users Tax
04/29/2022	State of California	\$ 305,716.89	February 2022 Sales Tax
04/29/2022	State of California	\$ 233,190.93	February 2022 Transaction & Use Tax
04/29/2022	County of Monterey	\$ 196,645.68	FY 21-22 Property Tax

Transfers

(Transfers are shown on the cash register activity report; they are transfers from one bank account to another and should not be considered as a revenue or expenditure)

<u>Date</u>	<u>Source</u>	<u>Amount</u>	<u>Description</u>
04/22/2022	City Checking	\$ 600,000.00	Transfer to LAIF

Month End Cash Disbursement Report - Special or Major Expenses for the Month of April 2022 is explained below

<u>Check #</u>	<u>Paid To</u>	<u>Amount</u>	<u>Description</u>
037091	Hinderliter, De Llamas	\$ 22,372.90	1 ST QTR 2022 Transaction Tax Services
037101	Stephen Vagnini	\$ 5,000.00	2022 West End Coordinator Installment
037111	William Avery & Assoc.	\$ 6,722.36	Final Fees for City Manager Recruitment
037125	Meyers Nave	\$ 12,906.52	Dec 2021-Feb 2022 South of Tioga Attorney Services
037139	Harris & Associates	\$ 19,007.50	Jan-Feb 2022 Pendergrass Way Engineer Fees

City Council

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May 12, 2022

	Employees	\$ 23,725.27	April 2022 Cash Outs
037151	Saunders Sculpture Works	\$ 5,000.00	Art Park Gate Deposit
037158	CalPERS	\$ 19,475.00	April 2022 PERS 457 Contributions
037167	Harris & Associates	\$ 22,345.00	December 2021 City Engineer Services
037169	County of Monterey	\$ 5,896.68	1 ST QTR 2022 Criminal Justice Info System
037176	US Bank	\$ 6,216.40	March 2022 Cal Card Charges
37078A	CalPERS	\$ 5,094.63	2022 Replacement Benefit Charges
37078B	CalPERS	\$ 28,261.78	April 2022 PERS Health Premiums
37078D	CalPERS	\$ 48,381.23	March 2022 PERS Retirement
		\$ 134,501.50	April 2022 2021 Payroll
		\$ 53,104.35	April 2022 Payroll Taxes

Successor Agency Notes for April 2022

On the Month End Cash Register Activity Report - Special or Major Receipts for the Month of April 2022 is listed below.

<u>Date</u>	<u>Source</u>	<u>Amount</u>	<u>Description</u>
04/30/2021	Mechanics Bank	\$ 13.57	Apr 2021 Interest- 6 Month Tax Exempt Bond
04/30/2021	Mechanics Bank	\$ 13.43	Apr 2021 Interest- 3 Month Tax Exempt Bond
04/30/2021	Mechanics Bank	\$ 16.43	Apr 2021 Interest - Property Tax Increment

Month End Cash Disbursement Report-Special or Major Expenses for the Month of April 2022 is explained below.

<u>Check #</u>	<u>Paid To</u>	<u>Amount</u>	<u>Description</u>
002234	US Bank	\$ 43,461.31	May 2022 Series 2017 Bond Interest Payment
002235	US Bank	\$ 10,855.46	May 2022 2008B Bond Interest Payment
002236	HDL Coren & Cone	\$ 1,400.00	2008B Bond Annual Disclosure Report
002237	Meyers Nave	\$ 30,198.00	RDA Loan Outside Attorney through 02/22

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May 12, 2022

CITY

Ending Calendar Date.: April 30, 2022 Fiscal (10-22)

Assets			Acct ID
Cash Clearing Checking Account	1,234,276.14	99	1001
General Fund CITY- OPEB POTENTIAL FUNDING	142,601.99	10	1004
General Fund City Housing Account	674,269.22	10	1006
General Fund Tioga Beach Clean Up Fund	120,000.00	10	1007
General Fund LAIF	9,324,066.59	10	1008
General Fund Fair market value adjustments	13,842.32	10	1009
General Fund Investment CD	165,051.30	10	1020
General Fund Pro Equities Money Market	96,686.01	10	1080
General Fund Pro Equities CD's	985,000.00	10	1081
General Fund Cash Balance	1,085,061.23	10	1099
Gas Tax - 2105 Cash Balance	12,263.10	31	1099
Traffic Safety Cash Balance	656.26	35	1099
RMRA -Road M&R Cash Balance	28,606.35	37	1099
TAMC X TSIPF Cash Balance	107,689.08	38	1099
Cash Clearing Cash Balance	-1,234,276.14	99	1099
General Fund Grants Receivable	15,375.00	10	1105
General Fund Due From RA/Operating Expenses	3,626,057.91	10	1130
General Fund Due From AGENCY/Costco/Seaside	4,649,999.99	10	1140
General Fund Due RA/COP reimbursement	1,454,766.42	10	1145
Gen. Fixed Asst BIKE TRAIL INTERCONNECT-TIOGA	53,556.91	60	1273
Gen. Fixed Asst PENDERGRASS WAY IMPROVEMENTS	50,750.00	60	1277
Gen. Fixed Asst ART PARK IMPROVEMENTS CIP	54,998.88	60	1278
Gen. Fixed Asst PER CAPITA PARKS GRANT	26,452.02	60	1279
General LTD Act AMOUNT PROVIDED FOR LTD	3,986,440.43	70	1280
Gen. Fixed Asst Prop 1 IRWM - Catalina St.CIP	31,872.75	60	1281
Gen. Fixed Asst PROP 1 SW CONTRA COSTA CIP	14,432.50	60	1282
Gen. Fixed Asst CITY HALL ELECTRICAL CIP	43,673.14	60	1283
Gen. Fixed Asst CDBG Calabrese Park CIP	103,454.25	60	1287
Gen. Fixed Asst Land	1,837,193.95	60	1290
Gen. Fixed Asst Land/Facility Improvements	441,562.65	60	1291
Gen. Fixed Asst VEHICLE FIXED ASSET	618,198.05	60	1292
Gen. Fixed Asst Furniture and Fixtures	114,513.83	60	1293
Gen. Fixed Asst Buildings	8,538,775.38	60	1295
Gen. Fixed Asst FIXED ASSETS EQUIPMENT	2,599,595.69	60	1297
Gen. Fixed Asst CITY HALL	345,732.82	60	1298
Gen. Fixed Asst INFRASTRUCTURE- streets	5,155,456.95	60	1299
Gen. Fixed Asst ACCUMULATED DEPRECIATION	-8,980,769.25	60	1300
General LTD Act Deferred Outflow- Pers contrib	829,460.74	70	1400
General LTD Act Deferred Outflow- Actuarial	631,013.74	70	1405
General LTD Act DEFER OUTFLOWS/OPEB CONTRIBUTES	86,077.00	70	1500
General LTD Act DEFERRED OUTFLOWS OPEB ACTUARY	72,420.00	70	1505
Total of Assets ---->	39,156,855.20		39,156,855.20

Liabilities			Acct ID
General Fund STRONG MOTION	-0.91	10	2010
General Fund SB1473-COUNTY PERMIT ASSESSMEN	-1.00	10	2012
General Fund GHANDOUR TAMC IMPACT FEE	542,222.00	10	2013
General LTD Act Compensated Absences	678,507.65	70	2020
General LTD Act NET OPEB LIABILITY/ASSET	-1,194,563.00	70	2025
General Fund DEFERRED REVENUE	37,402.19	10	2050
General Fund DEFERRED REVENUE RDA COP REIMB	774,766.42	10	2056
General Fund Orosco-South of Tioga	25,000.00	10	2059
General LTD Act capital lease-police radios	63,873.54	70	2070
General Fund SQUARE CREDIT CARD PMT FEE	-18.44	10	2116
General Fund Health Insurance	24,905.66	10	2150
General Fund POLICE ASSOC. DUES	965.00	10	2180
General Fund PEPRA RETIREMENT %	4,197.32	10	2191
General Fund RETIREMENT %	7,885.32	10	2192
General Fund AFLAC PRE TAX	670.18	10	2195
General Fund AFLAX-AFTER TAX	570.64	10	2196
General Fund PERS SURVIVOR BENEFIT	40.00	10	2197
General LTD Act Net Pers Liability	5,079,862.46	70	2200
General LTD Act DEFERRED INFLOWS-ACTUARIAL	168,118.79	70	2500
General LTD Act DEFER INFLOWS/OPEB ACTUARIALS	695,089.00	70	2505
Total of Liabilities ---->	6,909,492.82		

FUND Balances			Acct ID
General Fund Unappropriated Fund Balance	20,807,773.30	10	3400
Gas Tax - 2105 Unappropriated Fund Balance	1,168.73	31	3400
Traffic Safety Unappropriated Fund Balance	70.27	35	3400
RMRA -Road M&R Unappropriated Fund Balance	23,488.55	37	3400
TAMC X TSIPF Unappropriated Fund Balance	62,907.33	38	3400
Gen. Fixed Asst Unappropriated Fund Balance	-488,055.74	60	3400
General LTD Act Unappropriated Fund Balance	114,523.47	70	3400
Gen. Fixed Asst Investment in Fixed Assets	10,769,675.85	60	3600
Gen. Fixed Asst CAPITAL LEASE	337,830.41	60	3601

Ending Calendar Date.: April 30, 2022

Fiscal (10-22)

FUND Balances			Acct ID
Gen. Fixed Asst Donated Assets	430,000.00	60	3602
CURRENT EARNINGS	187,980.21		
Total of FUND Balances ---->	32,247,362.38		39,156,855.20

Ending Calendar Date.: April 30, 2022 Fiscal (10-22)

	CURRENT MONTH	YEAR TO DATE
Revenues		
General Fund Curr Prop Taxes Non Department	36193.68	89820.06
General Fund AB 1484 DISTRIB Non Department	134131.16	134131.16
General Fund Admin Fees SA Non Department	0.00	27695.37
General Fund Prior Year Prop Non Department	362.41	926.66
General Fund PROP TAX VLF Non Department	19857.50	39715.00
General Fund MBASIA CLAIMS Non Department	0.00	3355.93
General Fund SB 813 Non Department	6926.25	13235.53
General Fund COVID-19 RELIEF Non Department	0.00	47725.00
General Fund Prop Tax Transf Non Department	0.00	2838.28
General Fund Users Tax Non Department	13278.96	128552.72
General Fund Sales/Use Tax Non Department	305716.89	2372097.58
General Fund Transaction tax Non Department	233190.93	2014230.72
General Fund State CASP Fee Non Department	7.20	1429.20
General Fund TOT TAX Non Department	547.35	11950.26
General Fund Cable Franchise Non Department	0.00	3678.43
General Fund Refuse Franchis Non Department	15260.48	52747.94
General Fund PG & E Gas Non Department	3092.45	3092.45
General Fund PG & E Electric Non Department	29917.03	29917.03
General Fund Bus. License Non Department	175.00	565415.40
General Fund B. L. Late Fee Non Department	75.00	2123.71
General Fund CLEEP GRANT Public Safety	0.00	127951.53
General Fund Bldg. Permit Building	0.00	19768.84
General Fund Coastal Permit Community Dev.	500.00	1000.00
General Fund CUP Community Dev.	0.00	2500.00
General Fund TEMPORARY CUP Community Dev.	0.00	100.00
General Fund Site Permits Community Dev.	0.00	500.00
General Fund Bldg Dev. Fees Public Works	0.00	316.10
General Fund Design Review Community Dev.	0.00	400.00
General Fund CEQA Fees Community Dev.	0.00	1000.00
General Fund ENGINEER FEES Public Works	3307.50	41072.50
General Fund Plan CK Fees Building	0.00	12751.69
Traffic Safety CA Code Fines Public Works	171.02	585.99
General Fund City Fines Public Safety	311.09	3022.99
General Fund VEHICLE RELEASE Public Safety	95.00	1235.00
General Fund PARKING PERMITS Community Dev.	0.00	400.00
General Fund SANDCITYPARKING Public Safety	605.00	11486.50
Gas Tax - 2105 Gas Tax Funds Public Works	1028.95	11094.37
RMRA -Road M&R RMRA-ROAD MAINT Public Works	659.56	5117.80
General Fund Motor Vehicle Public Safety	0.00	445.28
General Fund Prop 172 Public Safety	32.25	298.19
General Fund HOPTR Tax Non Department	133.49	190.70
General Fund Int. General Non Department	50.79	278.51
General Fund OPEB INTEREST Non Department	3.63	35.62
General Fund Housing Interes Non Department	21.43	223.85
General Fund Int. LAIF Non Department	6963.87	17152.04
General Fund TVI CD INTEREST Non Department	293.00	6351.45
General Fund WEST END REVEUE Non Department	0.00	26609.51
General Fund ART PARK REVENUE Non Department	0.00	500.00
General Fund ART PARK EVENTS Non Department	622.00	1372.00
General Fund DOG LICENSING Public Safety	5.00	5.00
General Fund Asset Forfeitur Public Safety	0.00	2656.64
General Fund S of Tioga Reim Non Department	10000.02	33555.03
General Fund S of Tioga PC Non Department	0.00	720.00
General Fund S of Tioga BP Non Department	2291.50	35917.11
General Fund CAL AM REIMB Non Department	0.00	178762.73
General Fund Special Police Public Safety	10.00	230.00
General Fund CDBG CALBRESE Parks	0.00	50603.25
General Fund PROP 1 IRWM Non Department	13077.50	13077.50
General Fund Mitigation Non Department	0.00	1347.91
General Fund MBASIA/Fitness Non Department	0.00	7500.00
General Fund Other Non Department	0.00	30.00
General Fund REIMBURSEMENTS Non Department	0.00	584.22
General Fund US BANK CALCARD Non Department	0.00	537.87
General Fund RENTAL INCOME Non Department	1425.78	14257.80
General Fund REIM.ADV DISABI Public Safety	0.00	4500.00
General Fund CSA74-GRANT EMS Public Safety	0.00	2500.00
Gross Revenues	840340.67	6185223.95

Expenditures

General Fund MUNI CODE Non Department	1596.40	2548.25
General Fund MEMBERSHIPS PA Non Department	0.00	10516.23
General Fund MEMBERSHIPS VOL Non Department	500.00	5879.00
General Fund WEST END Community Out	5750.00	63879.17
General Fund ARTS COUNCIL Non Department	0.00	17497.95
General Fund COVID GENERAL Non Department	268.00	4826.71
General Fund Capital Outlay Public Safety	5000.00	5000.00

Ending Calendar Date.: April 30, 2022 Fiscal (10-22)

	CURRENT	YEAR
	MONTH	TO
		DATE
Expenditures (Continue)		
General Fund Capital Outlay Public Works	0.00	12228.16
General Fund Capital Outlay Parks	0.00	28828.99
General Fund Capital Outlay Government Bldg	0.00	19890.69
General Fund Capital Outlay Community Out	0.00	51295.32
General Fund Capital Outlay CAPITAL PROGRAM	179336.48	55673.75
General Fund Contract Svcs. Administration	6722.36	20900.00
General Fund Contract Svcs. Finance	0.00	20250.00
General Fund Contract Svcs. Community Dev.	2921.50	27925.88
General Fund Contract Svcs. Building	270.00	1670.00
General Fund Contract Svcs. Public Works	-139924.98	188779.50
TAMC X TRANSPOR Contract Svcs. Public Works	0.00	-44781.75
General Fund Contract Svcs. Parks	0.00	4050.00
General Fund SALE/TRANS TAX Finance	0.00	18236.32
General Fund Dues/Subscriptn Non Department	0.00	180.00
General Fund Dues/Subscriptn Administration	400.00	1926.00
General Fund Dues/Subscriptn Finance	0.00	95.00
General Fund Dues/Subscriptn Community Dev.	507.00	507.00
General Fund Dues/Subscriptn Public Safety	0.00	1085.00
General Fund Dues/Subscriptn Public Works	0.00	1004.51
General Fund PERMITS/LICENSE Public Works	1278.00	4813.00
General Fund Pest control Public Works	0.00	650.00
General Fund Mileage City Council	200.00	2000.00
General Fund Mileage Administration	300.00	1800.00
General Fund Service Cont. Administration	0.00	8393.00
General Fund Salaries Administration	30679.88	229368.07
General Fund Salaries Finance	9537.45	90716.70
General Fund Salaries Attorney	0.00	144296.01
General Fund Salaries Community Dev.	9321.20	93212.00
General Fund Salaries Public Safety	111960.98	1098111.18
General Fund Salaries Public Works	19918.70	198165.77
General Fund W/C WAGES Public Safety	0.00	8411.99
General Fund PAID TIME OFF Administration	0.00	33389.58
General Fund PAID TIME OFF Community Dev.	0.00	7455.13
General Fund PAID TIME OFF Public Safety	34569.55	323499.56
General Fund HOLIDAY Public Safety	0.00	3199.01
General Fund WORKERSCOMP TTD Public Safety	0.00	29451.32
General Fund Overtime Public Safety	2887.50	36439.22
General Fund Overtime Public Works	0.00	2121.12
General Fund L.T.D. Administration	212.34	1472.27
General Fund L.T.D. Finance	104.63	1046.30
General Fund L.T.D. Attorney	0.00	1057.50
General Fund L.T.D. Community Dev.	81.40	814.00
General Fund L.T.D. Public Safety	257.34	2640.77
General Fund L.T.D. Public Works	164.47	1516.06
General Fund Dental City Council	325.48	3254.80
General Fund Dental Administration	268.40	2157.80
General Fund Dental Finance	46.50	465.00
General Fund Dental Attorney	0.00	1578.60
General Fund Dental Community Dev.	46.50	465.00
General Fund Dental Public Safety	1478.85	15346.44
General Fund Dental Public Works	397.30	3973.00
General Fund VISION COVERAGE City Council	58.24	582.40
General Fund VISION COVERAGE Administration	42.95	350.57
General Fund VISION COVERAGE Finance	8.32	83.20
General Fund VISION COVERAGE Attorney	0.00	236.79
General Fund VISION COVERAGE Community Dev.	8.32	83.20
General Fund VISION COVERAGE Public Safety	217.99	2279.74
General Fund VISION COVERAGE Public Works	60.94	609.40
General Fund Life Ins. Administration	51.00	459.00
General Fund Life Ins. Finance	17.00	170.00
General Fund Life Ins. Attorney	0.00	153.00
General Fund Life Ins. Community Dev.	17.00	312.83
General Fund Life Ins. Public Safety	170.00	2063.63
General Fund Life Ins. Public Works	51.00	510.00
General Fund Health Benefits Non Department	75.63	729.86
General Fund Health Benefits City Council	5275.50	52755.00
General Fund Health Benefits Administration	3692.85	30597.90
General Fund Health Benefits Finance	1055.10	10551.00
General Fund Health Benefits Attorney	0.00	14243.85
General Fund Health Benefits Community Dev.	1055.10	10551.00
General Fund Health Benefits Public Safety	15298.95	162485.40
General Fund Health Benefits Public Works	4220.40	42204.00
General Fund HEALTH-RETIRES Administration	1527.76	15261.04
General Fund HEALTH-RETIRES Attorney	381.94	3627.58
General Fund HEALTH-RETIRES Community Dev.	910.45	8549.14
General Fund HEALTH-RETIRES Public Safety	7209.36	59153.48
General Fund Pers Retire EE City Council	51.84	466.56
General Fund Pers Retire EE Administration	785.73	6687.83

Ending Calendar Date.: April 30, 2022 Fiscal (10-22)

	CURRENT	YEAR
	MONTH	TO DATE
Expenditures (Continue)		
General Fund Pers Retire EE Finance	824.04	7013.93
General Fund Pers Retire EE Community Dev.	805.35	7248.15
General Fund Pers Retire EE Public Safety	471.42	4242.78
General Fund Pers Retire EE Public Works	1643.82	14706.52
General Fund PERS City Council	98.82	889.36
General Fund PERS Administration	1880.55	21329.66
General Fund PERS Finance	1570.82	13370.25
General Fund PERS Attorney	1216.90	8012.96
General Fund PERS Community Dev.	1535.20	13816.80
General Fund PERS Public Safety	22095.83	196879.18
General Fund PERS Public Works	2926.45	26198.37
General Fund PERS REPLACEMENT Public Safety	5094.63	7400.91
General Fund DEFERRED COMP City Council	400.00	4000.00
General Fund DEFERRED COMP Administration	200.00	1100.00
General Fund DEFERRED COMP Finance	100.00	1000.00
General Fund DEFERRED COMP Attorney	0.00	900.00
General Fund DEFERRED COMP Community Dev.	100.00	1000.00
General Fund DEFERRED COMP Public Safety	1100.00	11500.00
General Fund DEFERRED COMP Public Works	300.00	3000.00
General Fund FICA/Medicare City Council	356.80	3567.99
General Fund FICA/Medicare Administration	449.26	3923.63
General Fund FICA/Medicare Finance	136.85	1309.69
General Fund FICA/Medicare Attorney	0.00	2016.68
General Fund FICA/Medicare Community Dev.	134.49	1461.73
General Fund FICA/Medicare Public Safety	2306.13	23562.23
General Fund FICA/Medicare Public Works	340.73	3432.91
General Fund GASB 68 Non Department	0.00	2100.00
General Fund CA SUI/ETT City Council	65.52	262.08
General Fund CA SUI/ETT Administration	0.00	224.00
General Fund CA SUI/ETT Finance	0.00	112.00
General Fund CA SUI/ETT Attorney	0.00	112.00
General Fund CA SUI/ETT Community Dev.	0.00	112.00
General Fund CA SUI/ETT Public Safety	16.13	1197.70
General Fund CA SUI/ETT Public Works	0.00	336.01
General Fund Train/Meetings City Council	3347.32	6939.26
General Fund Train/Meetings Administration	792.75	2024.35
General Fund Train/Meetings Attorney	0.00	782.68
General Fund Train/Meetings Community Dev.	34.97	34.97
General Fund Train/Meetings Public Safety	375.00	3700.87
General Fund Train/Meetings Public Works	225.00	225.00
General Fund Council Meeting City Council	1500.00	15000.00
General Fund GASB68LIABILITY City Council	0.00	2866.70
General Fund GASB68LIABILITY Administration	0.00	64322.90
General Fund GASB68LIABILITY Finance	0.00	65934.10
General Fund GASB68LIABILITY Attorney	0.00	139.50
General Fund GASB68LIABILITY Community Dev.	0.00	68800.80
General Fund GASB68LIABILITY Public Safety	0.00	178990.52
General Fund GASB68LIABILITY Public Works	0.00	86509.48
General Fund ADPP PAYMENT Public Safety	0.00	4500.00
General Fund RECORDS RETENT Administration	0.00	250.00
General Fund EAP PROGRAM Non Department	0.00	1338.12
General Fund ADP/SHRED IT Administration	335.95	3564.50
General Fund Building Insp Building	4444.68	64962.30
General Fund Plan Check Building	0.00	9533.69
General Fund Planning/Other Community Dev.	0.00	239.00
General Fund PROPERTY TAX FE Finance	995.00	995.00
General Fund Audit Finance	0.00	58558.25
General Fund Mngt. Services Finance	0.00	1824.00
General Fund IWORQ Building	0.00	2800.00
General Fund IWORQ Public Works	0.00	6800.00
General Fund Technical Spprt Non Department	1029.00	6573.00
General Fund Technical Spprt Administration	840.00	2310.00
General Fund Technical Spprt Finance	589.77	3440.70
General Fund Technical Spprt Community Dev.	63.00	483.00
General Fund Technical Spprt Public Safety	5250.00	20214.00
General Fund Technical Spprt Public Works	0.00	1260.00
General Fund HDL/BL/PROP/SAL Finance	23632.90	38400.22
General Fund ATTORNEY COSTS Attorney	0.00	3770.38
General Fund PERSONNEL ISSUE Attorney	11885.00	20014.00
General Fund Animal Reg/Vet Public Safety	0.00	830.00
General Fund Auto Fuel Public Safety	3298.88	26826.00
General Fund Auto Maint. Non Department	626.30	765.82
General Fund Auto Maint. Public Safety	4447.80	10420.50
General Fund Auto Maint. Public Works	884.72	8779.78
General Fund AUTO DETAILING Public Safety	52.00	1326.00
General Fund MOBILE LICENSE Public Safety	0.00	2980.00
General Fund Comm & ACJIS Public Safety	5896.68	19547.06
General Fund 911 CENTER Public Safety	0.00	43348.00

Ending Calendar Date.: April 30, 2022 Fiscal (10-22)

	CURRENT	YEAR
	MONTH	TO DATE
Expenditures (Continue)		
General Fund FEMA GRANT-BAY Non Department	6300.00	9908.75
General Fund Emplmnt Screen Public Safety	604.00	2651.94
General Fund Equipment Public Safety	209.29	4365.06
General Fund RANGE FEES/SUP Public Safety	0.00	1354.00
General Fund SRU Annual Fee Public Safety	0.00	5000.00
General Fund Fire Contract Fire Dept.	0.00	312584.00
General Fund Reserves Public Safety	1007.88	28209.12
General Fund EQUIP/COMPUTER Public Safety	0.00	4877.65
General Fund Police Supplies Public Safety	175.67	5196.10
General Fund SPECIAL SKILLS Public Safety	100.00	1000.00
General Fund Uniform Allow. Public Safety	583.31	6571.41
General Fund Uniform Allow. Public Works	152.51	1453.44
General Fund PD Education Public Safety	5120.13	54659.75
General Fund ARRESTS/INVEST Public Safety	0.00	2681.05
General Fund COMPUTER/MAINT Public Safety	0.00	13407.03
General Fund HOPE SERVICES Public Works	2542.05	21692.16
General Fund St. Lighting Public Works	925.87	7832.29
General Fund St. Maintenance Public Works	0.00	3465.13
General Fund ADOPT A HWY Public Works	350.00	3005.00
General Fund Flags/Banners Public Works	0.00	4190.97
General Fund Bike Trail Elec Community Out	430.21	3438.50
General Fund PARKS SUPPLIES Parks	529.06	1999.46
General Fund SECURITY Public Safety	120.51	552.04
General Fund SECURITY Public Works	320.82	1253.34
General Fund SECURITY Government Bldg	531.75	2118.79
General Fund SUPPLIES Public Works	58.08	3382.96
General Fund EQUIPMENT RENTA Public Works	0.00	470.00
General Fund URBAN RUNOFF Public Works	0.00	11768.69
General Fund STREET SIGNS Public Works	0.00	124.44
General Fund City Events Community Out	389.57	13693.80
General Fund CLAIMS - PHYSDA Non Department	0.00	4355.93
General Fund Donations Non Department	2075.00	6046.52
General Fund Fire/Theft Government Bldg	0.00	33186.05
General Fund ADVERTISING Community Dev.	772.35	4394.40
General Fund ADVERTISING Community Out	1076.00	10760.00
General Fund Liability Ins. City Council	0.00	1833.60
General Fund Liability Ins. Administration	0.00	12835.30
General Fund Liability Ins. Finance	0.00	3667.23
General Fund Liability Ins. Attorney	0.00	3667.23
General Fund Liability Ins. Community Dev.	0.00	4584.04
General Fund Liability Ins. Public Safety	0.00	146689.19
General Fund Liability Ins. Public Works	0.00	10084.89
General Fund Rental Payments Public Safety	368.93	3689.30
General Fund Misc. Expense Non Department	90.10	7672.59
General Fund NGEN MAINTENANC Public Safety	0.00	13008.00
General Fund Equip. Maint. Non Department	1024.77	7104.44
General Fund Equip. Maint. Public Works	42.41	256.12
General Fund Equip. Maint. Parks	0.00	301.13
General Fund STORAGE Public Works	311.00	2574.00
General Fund Office Supplies Non Department	2148.05	19332.48
General Fund Office Phones Non Department	86.32	844.12
General Fund Office Phones City Council	290.22	2751.85
General Fund Office Phones Administration	158.59	1969.89
General Fund Office Phones Attorney	41.51	374.51
General Fund Office Phones Community Dev.	0.00	274.73
General Fund Office Phones Public Safety	858.72	10835.30
General Fund Office Phones Public Works	286.33	2561.57
General Fund Official Bonds Non Department	0.00	1158.00
General Fund Utilities Non Department	2861.99	19698.83
General Fund REFUSE/TRASH Public Works	307.95	3622.48
General Fund IRRIGATION/LAND Public Works	0.00	329.59
General Fund Work. Comp. Ins City Council	0.00	869.84
General Fund Work. Comp. Ins Administration	0.00	25515.33
General Fund Work. Comp. Ins Finance	0.00	3479.36
General Fund Work. Comp. Ins Attorney	0.00	3479.36
General Fund Work. Comp. Ins Community Dev.	0.00	4349.21
General Fund Work. Comp. Ins Public Safety	0.00	231377.71
General Fund Work. Comp. Ins Public Works	0.00	20876.19
General Fund Equip. Purchase Administration	2752.03	2752.03
General Fund Equip. Purchase Public Works	0.00	5955.01
General Fund Bank Charges Non Department	148.88	1570.26
General Fund Exercise Prgm City Council	120.00	1200.00
General Fund Exercise Prgm Administration	60.00	900.00
General Fund Exercise Prgm Public Safety	210.00	2310.00
General Fund Exercise Prgm Public Works	60.00	600.00
General Fund Nighthawk WiFi Public Safety	241.44	2172.96
General Fund Internet/Web Non Department	122.60	1129.23
General Fund Internet/Web Public Safety	195.89	1982.12

Ending Calendar Date.: April 30, 2022 Fiscal (10-22)

	CURRENT	YEAR
	MONTH	TO DATE
Expenditures (Continue)		
General Fund Internet/Web Public Works	93.65	844.44
General Fund Maint/Repairs Government Bldg	1196.35	10417.38
General Fund Maint/Repairs Community Out	269.14	3891.51
General Fund EOC Expenses Public Safety	0.00	10000.00
General Fund CSA74-GRANT EMS Non Department	717.35	1681.56
General Fund SUSTAIN TRANS Non Department	0.00	68703.20
General Fund MURAL FESTIVAL Community Out	0.00	60000.00
General Fund ART PARK Community Out	292.90	5039.12
General Fund S of Tioga Non Department	1097.52	29667.53
General Fund S OF TIOGA PC Non Department	420.00	1140.00
General Fund S OF TIOGA BI Non Department	2743.50	40256.61
General Fund EQUIP LEASE-PRN Public Safety	0.00	29526.51
General Fund EQUIP LEASE-INT Public Safety	0.00	4993.84
Total Expenditures	490335.26	5997243.74
Net Surplus	350005.41	187980.21

REPORT.: 04/30/22	City of Sand City	PAGE: 008
RUN....: 04/30/22	Balance Sheet Report	ID #: GLBS
Run By.: SHELBY	FUND 10 - General Fund	CTL.: SAN

Ending Calendar Date.: April 30, 2022 Fiscal (10-22)

Assets

1004	CITY- OPEB POTENTIAL FUNDING	142,601.99	
1006	City Housing Account	674,269.22	
1007	Tioga Beach Clean Up Fund	120,000.00	
1008	LAIF	9,324,066.59	
1009	Fair market value adjustments	13,842.32	
1020	Investment CD	165,051.30	
1080	Pro Equities Money Market	96,686.01	
1081	Pro Equities CD's	985,000.00	
1099	Cash Balance	1,085,061.23	
1105	Grants Receivable	15,375.00	
1130	Due From RA/Operating Expenses	3,626,057.91	
1140	Due From AGENCY/Costco/Seaside	4,649,999.99	
1145	Due RA/COP reimbursement	1,454,766.42	
Total of Assets ---->		22,352,777.98	22,352,777.98

Liabilities

2010	STRONG MOTION	-0.91	
2012	SB1473-COUNTY PERMIT ASSESSMEN	-1.00	
2013	GHANDOUR TAMC IMPACT FEE	542,222.00	
2050	DEFERRED REVENUE	37,402.19	
2056	DEFERRED REVENUE RDA COP REIMB	774,766.42	
2059	Orosco-South of Tioga	25,000.00	
2116	SQUARE CREDIT CARD PMT FEE	-18.44	
2150	Health Insurance	24,905.66	
2180	POLICE ASSOC. DUES	965.00	
2191	PEPRA RETIREMENT %	4,197.32	
2192	RETIREMENT %	7,885.32	
2195	AFLAC PRE TAX	670.18	
2196	AFLAX-AFTER TAX	570.64	
2197	PERS SURVIVOR BENEFIT	40.00	
Total of Liabilities ---->		1,418,604.38	

FUND Balances

3400	Unappropriated Fund Balance	20,807,773.30	
	CURRENT EARNINGS	126,400.30	
Total of FUND Balances ---->		20,934,173.60	22,352,777.98

Ending Calendar Date.: April 30, 2022 Fiscal (10-22)

	CURRENT	YEAR
	MONTH	TO
		DATE
Revenues		
General Fund Curr Prop Taxes Non Department	36193.68	89820.06
General Fund AB 1484 DISTRIB Non Department	134131.16	134131.16
General Fund Admin Fees SA Non Department	0.00	27695.37
General Fund Prior Year Prop Non Department	362.41	926.66
General Fund PROP TAX VLF Non Department	19857.50	39715.00
General Fund MBASIA CLAIMS Non Department	0.00	3355.93
General Fund SB 813 Non Department	6926.25	13235.53
General Fund COVID-19 RELIEF Non Department	0.00	47725.00
General Fund Prop Tax Transf Non Department	0.00	2838.28
General Fund Users Tax Non Department	13278.96	128552.72
General Fund Sales/Use Tax Non Department	305716.89	2372097.58
General Fund Transaction tax Non Department	233190.93	2014230.72
General Fund State CASP Fee Non Department	7.20	1429.20
General Fund TOT TAX Non Department	547.35	11950.26
General Fund Cable Franchise Non Department	0.00	3678.43
General Fund Refuse Franchis Non Department	15260.48	52747.94
General Fund PG & E Gas Non Department	3092.45	3092.45
General Fund PG & E Electric Non Department	29917.03	29917.03
General Fund Bus. License Non Department	175.00	565415.40
General Fund B. L. Late Fee Non Department	75.00	2123.71
General Fund CLEEP GRANT Public Safety	0.00	127951.53
General Fund Bldg. Permit Building	0.00	19768.84
General Fund Coastal Permit Community Dev.	500.00	1000.00
General Fund CUP Community Dev.	0.00	2500.00
General Fund TEMPORARY CUP Community Dev.	0.00	100.00
General Fund Site Permits Community Dev.	0.00	500.00
General Fund Bldg Dev. Fees Public Works	0.00	316.10
General Fund Design Review Community Dev.	0.00	400.00
General Fund CEQA Fees Community Dev.	0.00	1000.00
General Fund ENGINEER FEES Public Works	3307.50	41072.50
General Fund Plan CK Fees Building	0.00	12751.69
General Fund City Fines Public Safety	311.09	3022.99
General Fund VEHICLE RELEASE Public Safety	95.00	1235.00
General Fund PARKING PERMITS Community Dev.	0.00	400.00
General Fund SANDCITYPARKING Public Safety	605.00	11486.50
General Fund Motor Vehicle Public Safety	0.00	445.28
General Fund Prop 172 Public Safety	32.25	298.19
General Fund HOPTR Tax Non Department	133.49	190.70
General Fund Int. General Non Department	50.79	278.51
General Fund OPEB INTEREST Non Department	3.63	35.62
General Fund Housing Interes Non Department	21.43	223.85
General Fund Int. LAIF Non Department	6963.87	17152.04
General Fund TVI CD INTEREST Non Department	293.00	6351.45
General Fund WEST END REVEUE Non Department	0.00	26609.51
General Fund ART PARK REVENUE Non Department	0.00	500.00
General Fund ART PARK EVENTS Non Department	622.00	1372.00
General Fund DOG LICENSING Public Safety	5.00	5.00
General Fund Asset Forfeitur Public Safety	0.00	2656.64
General Fund S of Tioga Reim Non Department	10000.02	33555.03
General Fund S of Tioga PC Non Department	0.00	720.00
General Fund S of Tioga BP Non Department	2291.50	35917.11
General Fund CAL AM REIMB Non Department	0.00	178762.73
General Fund Special Police Public Safety	10.00	230.00
General Fund CDBG CALBRESE Parks	0.00	50603.25
General Fund PROP 1 IRWM Non Department	13077.50	13077.50
General Fund Mitigation Non Department	0.00	1347.91
General Fund MBASIA/Fitness Non Department	0.00	7500.00
General Fund Other Non Department	0.00	30.00
General Fund REIMBURSEMENTS Non Department	0.00	584.22
General Fund US BANK CALCARD Non Department	0.00	537.87
General Fund RENTAL INCOME Non Department	1425.78	14257.80
General Fund REIM.ADV DISABI Public Safety	0.00	4500.00
General Fund CSA74-GRANT EMS Public Safety	0.00	2500.00
Gross Revenues	838481.14	6168425.79

Expenditures

General Fund MUNI CODE Non Department	1596.40	2548.25
General Fund MEMBERSHIPS PA Non Department	0.00	10516.23
General Fund MEMBERSHIPS VOL Non Department	500.00	5879.00
General Fund WEST END Community Out	5750.00	63879.17
General Fund ARTS COUNCIL Non Department	0.00	17497.95
General Fund COVID GENERAL Non Department	268.00	4826.71
General Fund Capital Outlay Public Safety	5000.00	5000.00
General Fund Capital Outlay Public Works	0.00	12228.16
General Fund Capital Outlay Parks	0.00	28828.99
General Fund Capital Outlay Government Bldg	0.00	19890.69

Ending Calendar Date.: April 30, 2022 Fiscal (10-22)

	CURRENT	YEAR
	MONTH	TO DATE
Expenditures (Continue)		
General Fund Capital Outlay Community Out	0.00	51295.32
General Fund Capital Outlay CAPITAL PROGRAM	179336.48	55673.75
General Fund Contract Svcs. Administration	6722.36	20900.00
General Fund Contract Svcs. Finance	0.00	20250.00
General Fund Contract Svcs. Community Dev.	2921.50	27925.88
General Fund Contract Svcs. Building	270.00	1670.00
General Fund Contract Svcs. Public Works	-139924.98	188779.50
General Fund Contract Svcs. Parks	0.00	4050.00
General Fund SALE/TRANS TAX Finance	0.00	18236.32
General Fund Dues/Subscriptn Non Department	0.00	180.00
General Fund Dues/Subscriptn Administration	400.00	1926.00
General Fund Dues/Subscriptn Finance	0.00	95.00
General Fund Dues/Subscriptn Community Dev.	507.00	507.00
General Fund Dues/Subscriptn Public Safety	0.00	1085.00
General Fund Dues/Subscriptn Public Works	0.00	1004.51
General Fund PERMITS/LICENSE Public Works	1278.00	4813.00
General Fund Pest control Public Works	0.00	650.00
General Fund Mileage City Council	200.00	2000.00
General Fund Mileage Administration	300.00	1800.00
General Fund Service Cont. Administration	0.00	8393.00
General Fund Salaries Administration	30679.88	229368.07
General Fund Salaries Finance	9537.45	90716.70
General Fund Salaries Attorney	0.00	144296.01
General Fund Salaries Community Dev.	9321.20	93212.00
General Fund Salaries Public Safety	111960.98	1098111.18
General Fund Salaries Public Works	19918.70	198165.77
General Fund W/C WAGES Public Safety	0.00	8411.99
General Fund PAID TIME OFF Administration	0.00	33389.58
General Fund PAID TIME OFF Community Dev.	0.00	7455.13
General Fund PAID TIME OFF Public Safety	34569.55	323499.56
General Fund HOLIDAY Public Safety	0.00	3199.01
General Fund WORKERSCOMP TTD Public Safety	0.00	29451.32
General Fund Overtime Public Safety	2887.50	36439.22
General Fund Overtime Public Works	0.00	2121.12
General Fund L.T.D. Administration	212.34	1472.27
General Fund L.T.D. Finance	104.63	1046.30
General Fund L.T.D. Attorney	0.00	1057.50
General Fund L.T.D. Community Dev.	81.40	814.00
General Fund L.T.D. Public Safety	257.34	2640.77
General Fund L.T.D. Public Works	164.47	1516.06
General Fund Dental City Council	325.48	3254.80
General Fund Dental Administration	268.40	2157.80
General Fund Dental Finance	46.50	465.00
General Fund Dental Attorney	0.00	1578.60
General Fund Dental Community Dev.	46.50	465.00
General Fund Dental Public Safety	1478.85	15346.44
General Fund Dental Public Works	397.30	3973.00
General Fund VISION COVERAGE City Council	58.24	582.40
General Fund VISION COVERAGE Administration	42.95	350.57
General Fund VISION COVERAGE Finance	8.32	83.20
General Fund VISION COVERAGE Attorney	0.00	236.79
General Fund VISION COVERAGE Community Dev.	8.32	83.20
General Fund VISION COVERAGE Public Safety	217.99	2279.74
General Fund VISION COVERAGE Public Works	60.94	609.40
General Fund Life Ins. Administration	51.00	459.00
General Fund Life Ins. Finance	17.00	170.00
General Fund Life Ins. Attorney	0.00	153.00
General Fund Life Ins. Community Dev.	17.00	312.83
General Fund Life Ins. Public Safety	170.00	2063.63
General Fund Life Ins. Public Works	51.00	510.00
General Fund Health Benefits Non Department	75.63	729.86
General Fund Health Benefits City Council	5275.50	52755.00
General Fund Health Benefits Administration	3692.85	30597.90
General Fund Health Benefits Finance	1055.10	10551.00
General Fund Health Benefits Attorney	0.00	14243.85
General Fund Health Benefits Community Dev.	1055.10	10551.00
General Fund Health Benefits Public Safety	15298.95	162485.40
General Fund Health Benefits Public Works	4220.40	42204.00
General Fund HEALTH-RETIRES Administration	1527.76	15261.04
General Fund HEALTH-RETIRES Attorney	381.94	3627.58
General Fund HEALTH-RETIRES Community Dev.	910.45	8549.14
General Fund HEALTH-RETIRES Public Safety	7209.36	59153.48
General Fund Pers Retire EE City Council	51.84	466.56
General Fund Pers Retire EE Administration	785.73	6687.83
General Fund Pers Retire EE Finance	824.04	7013.93
General Fund Pers Retire EE Community Dev.	805.35	7248.15
General Fund Pers Retire EE Public Safety	471.42	4242.78
General Fund Pers Retire EE Public Works	1643.82	14706.52

Ending Calendar Date.: April 30, 2022 Fiscal (10-22)

	CURRENT	YEAR
	MONTH	TO DATE
Expenditures (Continue)		
General Fund PERS City Council	98.82	889.36
General Fund PERS Administration	1880.55	21329.66
General Fund PERS Finance	1570.82	13370.25
General Fund PERS Attorney	1216.90	8012.96
General Fund PERS Community Dev.	1535.20	13816.80
General Fund PERS Public Safety	22095.83	196879.18
General Fund PERS Public Works	2926.45	26198.37
General Fund PERS REPLACEMENT Public Safety	5094.63	7400.91
General Fund DEFERRED COMP City Council	400.00	4000.00
General Fund DEFERRED COMP Administration	200.00	1100.00
General Fund DEFERRED COMP Finance	100.00	1000.00
General Fund DEFERRED COMP Attorney	0.00	900.00
General Fund DEFERRED COMP Community Dev.	100.00	1000.00
General Fund DEFERRED COMP Public Safety	1100.00	11500.00
General Fund DEFERRED COMP Public Works	300.00	3000.00
General Fund FICA/Medicare City Council	356.80	3567.99
General Fund FICA/Medicare Administration	449.26	3923.63
General Fund FICA/Medicare Finance	136.85	1309.69
General Fund FICA/Medicare Attorney	0.00	2016.68
General Fund FICA/Medicare Community Dev.	134.49	1461.73
General Fund FICA/Medicare Public Safety	2306.13	23562.23
General Fund FICA/Medicare Public Works	340.73	3432.91
General Fund GASB 68 Non Department	0.00	2100.00
General Fund CA SUI/ETT City Council	65.52	262.08
General Fund CA SUI/ETT Administration	0.00	224.00
General Fund CA SUI/ETT Finance	0.00	112.00
General Fund CA SUI/ETT Attorney	0.00	112.00
General Fund CA SUI/ETT Community Dev.	0.00	112.00
General Fund CA SUI/ETT Public Safety	16.13	1197.70
General Fund CA SUI/ETT Public Works	0.00	336.01
General Fund Train/Meetings City Council	3347.32	6939.26
General Fund Train/Meetings Administration	792.75	2024.35
General Fund Train/Meetings Attorney	0.00	782.68
General Fund Train/Meetings Community Dev.	34.97	34.97
General Fund Train/Meetings Public Safety	375.00	3700.87
General Fund Train/Meetings Public Works	225.00	225.00
General Fund Council Meeting City Council	1500.00	15000.00
General Fund GASB68LIABILITY City Council	0.00	2866.70
General Fund GASB68LIABILITY Administration	0.00	64322.90
General Fund GASB68LIABILITY Finance	0.00	65934.10
General Fund GASB68LIABILITY Attorney	0.00	139.50
General Fund GASB68LIABILITY Community Dev.	0.00	68800.80
General Fund GASB68LIABILITY Public Safety	0.00	178990.52
General Fund GASB68LIABILITY Public Works	0.00	86509.48
General Fund ADPP PAYMENT Public Safety	0.00	4500.00
General Fund RECORDS RETENT Administration	0.00	250.00
General Fund EAP PROGRAM Non Department	0.00	1338.12
General Fund ADP/SHRED IT Administration	335.95	3564.50
General Fund Building Insp Building	4444.68	64962.30
General Fund Plan Check Building	0.00	9533.69
General Fund Planning/Other Community Dev.	0.00	239.00
General Fund PROPERTY TAX FE Finance	995.00	995.00
General Fund Audit Finance	0.00	58558.25
General Fund Mngt. Services Finance	0.00	1824.00
General Fund IWORQ Building	0.00	2800.00
General Fund IWORQ Public Works	0.00	6800.00
General Fund Technical Spprt Non Department	1029.00	6573.00
General Fund Technical Spprt Administration	840.00	2310.00
General Fund Technical Spprt Finance	589.77	3440.70
General Fund Technical Spprt Community Dev.	63.00	483.00
General Fund Technical Spprt Public Safety	5250.00	20214.00
General Fund Technical Spprt Public Works	0.00	1260.00
General Fund HDL/BL/PROP/SAL Finance	23632.90	38400.22
General Fund ATTORNEY COSTS Attorney	0.00	3770.38
General Fund PERSONNEL ISSUE Attorney	11885.00	20014.00
General Fund Animal Reg/Vet Public Safety	0.00	830.00
General Fund Auto Fuel Public Safety	3298.88	26826.00
General Fund Auto Maint. Non Department	626.30	765.82
General Fund Auto Maint. Public Safety	4447.80	10420.50
General Fund Auto Maint. Public Works	884.72	8779.78
General Fund AUTO DETAILING Public Safety	52.00	1326.00
General Fund MOBILE LICENSE Public Safety	0.00	2980.00
General Fund Comm & ACJIS Public Safety	5896.68	19547.06
General Fund 911 CENTER Public Safety	0.00	43348.00
General Fund FEMA GRANT-BAY Non Department	6300.00	9908.75
General Fund Emplmnt Screen Public Safety	604.00	2651.94
General Fund Equipment Public Safety	209.29	4365.06
General Fund RANGE FEES/SUP Public Safety	0.00	1354.00

Ending Calendar Date.: April 30, 2022 Fiscal (10-22)

	CURRENT	YEAR
	MONTH	TO DATE
Expenditures (Continue)		
General Fund SRU Annual Fee Public Safety	0.00	5000.00
General Fund Fire Contract Fire Dept.	0.00	312584.00
General Fund Reserves Public Safety	1007.88	28209.12
General Fund EQUIP/COMPUTER Public Safety	0.00	4877.65
General Fund Police Supplies Public Safety	175.67	5196.10
General Fund SPECIAL SKILLS Public Safety	100.00	1000.00
General Fund Uniform Allow. Public Safety	583.31	6571.41
General Fund Uniform Allow. Public Works	152.51	1453.44
General Fund PD Education Public Safety	5120.13	54659.75
General Fund ARRESTS/INVEST Public Safety	0.00	2681.05
General Fund COMPUTER/MAINT Public Safety	0.00	13407.03
General Fund HOPE SERVICES Public Works	2542.05	21692.16
General Fund St. Lighting Public Works	925.87	7832.29
General Fund St. Maintenance Public Works	0.00	3465.13
General Fund ADOPT A HWY Public Works	350.00	3005.00
General Fund Flags/Banners Public Works	0.00	4190.97
General Fund Bike Trail Elec Community Out	430.21	3438.50
General Fund PARKS SUPPLIES Parks	529.06	1999.46
General Fund SECURITY Public Safety	120.51	552.04
General Fund SECURITY Public Works	320.82	1253.34
General Fund SECURITY Government Bldg	531.75	2118.79
General Fund SUPPLIES Public Works	58.08	3382.96
General Fund EQUIPMENT RENTA Public Works	0.00	470.00
General Fund URBAN RUNOFF Public Works	0.00	11768.69
General Fund STREET SIGNS Public Works	0.00	124.44
General Fund City Events Community Out	389.57	13693.80
General Fund CLAIMS - PHYSDA Non Department	0.00	4355.93
General Fund Donations Non Department	2075.00	6046.52
General Fund Fire/Theft Government Bldg	0.00	33186.05
General Fund ADVERTISING Community Dev.	772.35	4394.40
General Fund ADVERTISING Community Out	1076.00	10760.00
General Fund Liability Ins. City Council	0.00	1833.60
General Fund Liability Ins. Administration	0.00	12835.30
General Fund Liability Ins. Finance	0.00	3667.23
General Fund Liability Ins. Attorney	0.00	3667.23
General Fund Liability Ins. Community Dev.	0.00	4584.04
General Fund Liability Ins. Public Safety	0.00	146689.19
General Fund Liability Ins. Public Works	0.00	10084.89
General Fund Rental Payments Public Safety	368.93	3689.30
General Fund Misc. Expense Non Department	90.10	7672.59
General Fund NGEN MAINTENANC Public Safety	0.00	13008.00
General Fund Equip. Maint. Non Department	1024.77	7104.44
General Fund Equip. Maint. Public Works	42.41	256.12
General Fund Equip. Maint. Parks	0.00	301.13
General Fund STORAGE Public Works	311.00	2574.00
General Fund Office Supplies Non Department	2148.05	19332.48
General Fund Office Phones Non Department	86.32	844.12
General Fund Office Phones City Council	290.22	2751.85
General Fund Office Phones Administration	158.59	1969.89
General Fund Office Phones Attorney	41.51	374.51
General Fund Office Phones Community Dev.	0.00	274.73
General Fund Office Phones Public Safety	858.72	10835.30
General Fund Office Phones Public Works	286.33	2561.57
General Fund Official Bonds Non Department	0.00	1158.00
General Fund Utilities Non Department	2861.99	19698.83
General Fund REFUSE/TRASH Public Works	307.95	3622.48
General Fund IRRIGATION/LAND Public Works	0.00	329.59
General Fund Work. Comp. Ins City Council	0.00	869.84
General Fund Work. Comp. Ins Administration	0.00	25515.33
General Fund Work. Comp. Ins Finance	0.00	3479.36
General Fund Work. Comp. Ins Attorney	0.00	3479.36
General Fund Work. Comp. Ins Community Dev.	0.00	4349.21
General Fund Work. Comp. Ins Public Safety	0.00	231377.71
General Fund Work. Comp. Ins Public Works	0.00	20876.19
General Fund Equip. Purchase Administration	2752.03	2752.03
General Fund Equip. Purchase Public Works	0.00	5955.01
General Fund Bank Charges Non Department	148.88	1570.26
General Fund Exercise Prgm City Council	120.00	1200.00
General Fund Exercise Prgm Administration	60.00	900.00
General Fund Exercise Prgm Public Safety	210.00	2310.00
General Fund Exercise Prgm Public Works	60.00	600.00
General Fund Nighthawk WiFi Public Safety	241.44	2172.96
General Fund Internet/Web Non Department	122.60	1129.23
General Fund Internet/Web Public Safety	195.89	1982.12
General Fund Internet/Web Public Works	93.65	844.44
General Fund Maint/Repairs Government Bldg	1196.35	10417.38
General Fund Maint/Repairs Community Out	269.14	3891.51
General Fund EOC Expenses Public Safety	0.00	10000.00

Ending Calendar Date.: April 30, 2022 Fiscal (10-22)

	CURRENT MONTH	YEAR TO DATE
Expenditures (Continue)		
General Fund CSA74-GRANT EMS Non Department	717.35	1681.56
General Fund SUSTAIN TRANS Non Department	0.00	68703.20
General Fund MURAL FESTIVAL Community Out	0.00	60000.00
General Fund ART PARK Community Out	292.90	5039.12
General Fund S of Tioga Non Department	1097.52	29667.53
General Fund S OF TIOGA PC Non Department	420.00	1140.00
General Fund S OF TIOGA BI Non Department	2743.50	40256.61
General Fund EQUIP LEASE-PRN Public Safety	0.00	29526.51
General Fund EQUIP LEASE-INT Public Safety	0.00	4993.84
Total Expenditures	490335.26	6042025.49
Net Surplus	348145.88	126400.30

Ending Calendar Date.: April 30, 2022

Fiscal (10-22)

Assets			
1099	Cash Balance	12,263.10	
Total of Assets ---->		12,263.10	12,263.10

Liabilities

FUND Balances			
3400	Unappropriated Fund Balance	1,168.73	
CURRENT EARNINGS		11,094.37	
Total of FUND Balances ---->		12,263.10	12,263.10

Ending Calendar Date.: April 30, 2022 Fiscal (10-22)

	CURRENT MONTH	YEAR TO DATE
Revenues		
Gas Tax - 2105 Gas Tax Funds Public Works	1028.95	11094.37
Gross Revenues	1028.95	11094.37
Revenue Reductions		
Total Revenue Reductions	0.00	0.00
* Adjusted Revenues	1028.95	11094.37
Expenditures		
Total Expenditures	0.00	0.00
Net Surplus	1028.95	11094.37

Ending Calendar Date.: April 30, 2022

Fiscal (10-22)

Assets			
1099	Cash Balance	656.26	
Total of Assets ---->		656.26	656.26

Liabilities

FUND Balances			
3400	Unappropriated Fund Balance	70.27	
CURRENT EARNINGS		585.99	
Total of FUND Balances ---->		656.26	656.26

Ending Calendar Date.: April 30, 2022 Fiscal (10-22)

	CURRENT MONTH	YEAR TO DATE
Revenues		
Traffic Safety CA Code Fines Public Works	171.02	585.99
Gross Revenues	171.02	585.99
Revenue Reductions		
Total Revenue Reductions	0.00	0.00
* Adjusted Revenues	171.02	585.99
Expenditures		
Total Expenditures	0.00	0.00
Net Surplus	171.02	585.99

Ending Calendar Date.: April 30, 2022

Fiscal (10-22)

Assets				
1099	Cash Balance		28,606.35	
Total of Assets ---->			28,606.35	28,606.35

Liabilities

FUND Balances				
3400	Unappropriated Fund Balance		23,488.55	
CURRENT EARNINGS			5,117.80	
Total of FUND Balances ---->			28,606.35	28,606.35

Ending Calendar Date.: April 30, 2022

Fiscal (10-22)

	CURRENT MONTH	YEAR TO DATE
Revenues		
RMRA -Road M&R RMRA-ROAD MAINT Public Works	659.56	5117.80
Gross Revenues	659.56	5117.80
Revenue Reductions		
Total Revenue Reductions	0.00	0.00
* Adjusted Revenues	659.56	5117.80
Expenditures		
Total Expenditures	0.00	0.00
Net Surplus	659.56	5117.80

Ending Calendar Date.: April 30, 2022

Fiscal (10-22)

Assets			
1099	Cash Balance	107,689.08	
Total of Assets ---->		107,689.08	107,689.08

Liabilities

FUND Balances			
3400	Unappropriated Fund Balance	62,907.33	
CURRENT EARNINGS		44,781.75	
Total of FUND Balances ---->		107,689.08	107,689.08

Ending Calendar Date.: April 30, 2022 Fiscal (10-22)

	CURRENT MONTH	YEAR TO DATE
Revenues		
Gross Revenues	0.00	0.00
Expenditures		
TAMC X TRANSPOR Contract Svcs. Public Works	0.00	-44781.75
Total Expenditures	0.00	-44781.75
Net Deficit (MDT) *Net Surplus (YTD)	0.00	44781.75

REPORT.: 04/30/22	City of Sand City	PAGE: 022
RUN....: 04/30/22	Balance Sheet Report	ID #: GLBS
Run By.: SHELBY	FUND 60 - Gen. Fixed Asst	CTL.: SAN

Ending Calendar Date.: April 30, 2022 Fiscal (10-22)

Assets

1273	BIKE TRAIL INTERCONNECT-TIOGA	53,556.91	
1277	PENDERGRASS WAY IMPROVEMENTS	50,750.00	
1278	ART PARK IMPROVEMENTS CIP	54,998.88	
1279	PER CAPITA PARKS GRANT	26,452.02	
1281	Prop 1 IRWM - Catalina St.CIP	31,872.75	
1282	PROP 1 SW CONTRA COSTA CIP	14,432.50	
1283	CITY HALL ELECTRICAL CIP	43,673.14	
1287	CDBG Calabrese Park CIP	103,454.25	
1290	Land	1,837,193.95	
1291	Land/Facility Improvements	441,562.65	
1292	VEHICLE FIXED ASSET	618,198.05	
1293	Furniture and Fixtures	114,513.83	
1295	Buildings	8,538,775.38	
1297	FIXED ASSETS EQUIPMENT	2,599,595.69	
1298	CITY HALL	345,732.82	
1299	INFRASTRUCTURE- streets	5,155,456.95	
1300	ACCUMULATED DEPRECIATION	-8,980,769.25	
Total of Assets ---->		11,049,450.52	11,049,450.52

Liabilities

FUND Balances

3400	Unappropriated Fund Balance	-488,055.74	
3600	Investment in Fixed Assets	10,769,675.85	
3601	CAPITAL LEASE	337,830.41	
3602	Donated Assets	430,000.00	
CURRENT EARNINGS		0.00	
Total of FUND Balances ---->		11,049,450.52	11,049,450.52

Ending Calendar Date.: April 30, 2022

Fiscal (10-22)

Assets			
1280	AMOUNT PROVIDED FOR LTD	3,986,440.43	
1400	Deferred Outflow- Pers contrib	829,460.74	
1405	Deferred Outflow- Actuarial	631,013.74	
1500	DEFER OUTFLOWS/OPEB CONTRIBUTES	86,077.00	
1505	DEFERRED OUTFLOWS OPEB ACTUARY	72,420.00	
Total of Assets ---->		5,605,411.91	5,605,411.91

Liabilities			
2020	Compensated Absences	678,507.65	
2025	NET OBEP LIABILITY/ASSET	-1,194,563.00	
2070	capital lease-police radios	63,873.54	
2200	Net Pers Liability	5,079,862.46	
2500	DEFERRED INFLOWS-ACTUARIAL	168,118.79	
2505	DEFER INFLOWS/OPEB ACTURARIALS	695,089.00	
Total of Liabilities ---->		5,490,888.44	

FUND Balances			
3400	Unappropriated Fund Balance	114,523.47	
CURRENT EARNINGS		0.00	
Total of FUND Balances ---->		114,523.47	5,605,411.91

Ending Calendar Date.: April 30, 2022		Fiscal (10-22)

Assets		

1001	Checking Account	1,234,276.14
1099	Cash Balance	-1,234,276.14

Total of Assets ---->		0.00 0.00
		=====

Liabilities

FUND Balances		

CURRENT EARNINGS		0.00

Total of FUND Balances ---->		0.00 0.00
		=====

REPORT.: Apr 30 22 Saturday
 RUN....: 04/30/22 Time: 14:37
 Run By.: Shelby Gorman

City of Sand City
 Month End Cash Register Activity Report
 For Period: 04-22

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Reg	Period	Date	Receipt	T	Opr	ID No	Description	G/L Posting	Amt Paid
000	04-22	04/06/22	26959	C	Mis	LIC01	DOG LICENSE 4105 DOG LICENSE #S02200001 Receipt Date: 04/06/22 POLICE FRONT DESK Issued...: T0 (DEVON) Apr 06 2022 09:45 am Devon	Db: 99 1001 Cr: 10 4515 08	5.00
			26960	C	Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #9643 Receipt Date: 04/06/22 Paid by: POLICE FRONT DESK Issued...: T0 (DEVON) Apr 06 2022 09:45 am Devon	Lazzarino Db: 99 1001 Cr: 10 4221 08	40.00
			26961	C	Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #9535 Receipt Date: 04/06/22 Paid by: LUKE DICKINSON Issued...: T0 (DEVON) Apr 06 2022 09:45 am Devon	Lazzarino Db: 99 1001 Cr: 10 4221 08	40.00
			26962	C	Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #9653 Receipt Date: 04/06/22 Paid by: ANTOINETTE KHOURY Issued...: T0 (DEVON) Apr 06 2022 09:45 am Devon	Lazzarino Db: 99 1001 Cr: 10 4221 08	40.00
			26963	C	Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #9602 Receipt Date: 04/06/22 Paid by: HERMAN CURRENO Issued...: T0 (DEVON) Apr 06 2022 09:46 am Devon	Lazzarino Db: 99 1001 Cr: 10 4221 08	40.00
			26964	C	Mis	IRWM	PROP 1 IRWM GRANT - CATALINA PROP 1 IRWM CATALINA GRANT PAYMENT 2ND Q 2021 Receipt Date: 04/06/22 Paid by: MPWMD Issued...: T0 (DEVON) Apr 06 2022 09:46 am Devon	Lazzarino Db: 99 1001 Cr: 10 4682 00	13077.50
			26965	C	Mis	UUT	UTILITY USERS TAX FEBRUARY 2022 UUT - ELECTRIC Receipt Date: 04/06/22 Paid by: CONSTELLATION NEW ENERGY Issued...: T0 (DEVON) Apr 06 2022 09:47 am Devon	Lazzarino Db: 99 1001 Cr: 10 4025 00	692.08
			26966	C	Mis	REN01	RENTAL INCOME APRIL 2022 CELL TOWER RENT Receipt Date: 04/06/22 Paid by: CROWN CASTLE Issued...: T0 (DEVON) Apr 06 2022 09:47 am Devon	Lazzarino Db: 99 1001 Cr: 10 4740 00	1425.78
			26967	C	Mis	ART01	ART PARK REVENUE ART PARK EVENT FEE - 5/25/22 Receipt Date: 04/06/22 Paid by: JUNETEENTH CELEBRATION Issued...: T0 (DEVON) Apr 06 2022 09:48 am Devon	Lazzarino Db: 99 1001 Cr: 10 4504 00	267.50
							Day 04/06/22 Total ---->		15627.86

	04/14/22		26968	C	Mis	UUT	UTILITY USERS TAX MARCH 2022 UUT - GAS Receipt Date: 04/14/22 Paid by: VISTA ENERGY Issued...: T0 (DEVON) Apr 14 2022 07:17 am Devon	Db: 99 1001 Cr: 10 4025 00	5.36
			26969	C	Mis	02103	GAS TAX 2103 MARCH 2022 HIGHWAY USERS TAX Receipt Date: 04/14/22	Lazzarino Db: 99 1001 Cr: 31 4305 11	158.81
				Mis	02105		GAS TAX - 2105 31 MARCH 2022 HIGHWAY USERS TAX Receipt Date: 04/14/22	Db: 99 1001 Cr: 31 4305 11	167.98
				Mis	02106		GAS TAX - 2106 32 MARCH 2022 HIGHWAY USERS TAX Receipt Date: 04/14/22	Db: 99 1001 Cr: 31 4305 11	470.23
				Mis	02107		GAS TAX - 2107 33 MARCH 2022 HIGHWAY USERS TAX Receipt Date: 04/14/22 Paid by: STATE OF CALIFORNIA Issued...: T0 (DEVON) Apr 14 2022 07:18 am Devon	Db: 99 1001 Cr: 31 4305 11	231.93
			26970	C	Mis	TRA01	COUNTY/TRAFFIC FEBRUARY 2022 TRAFFIC Receipt Date: 04/14/22	Lazzarino Db: 99 1001 Cr: 35 4205 11	52.82
				Mis	RL01		COUNTY/ RED LIGHT FEBRUARY 2022 TRAFFIC Receipt Date: 04/14/22	Db: 99 1001 Cr: 35 4205 11	118.20
				Mis	CRI01		CRIMINAL PC1463/CITY FINES FEBRUARY 2022 TRAFFIC Receipt Date: 04/14/22	Db: 99 1001 Cr: 10 4210 08	84.50
				Mis	P172		1/2 TAX POLICE/PROP 172 FEBRUARY 2022 TRAFFIC Receipt Date: 04/14/22	Db: 99 1001 Cr: 10 4330 08	32.25
				Mis	REV		COUNTY/REV & RECOVERY FEBRUARY 2022 TRAFFIC Receipt Date: 04/14/22 Paid by: COUNTY OF MONTEREY Issued...: T0 (DEVON) Apr 14 2022 07:18 am Devon	Db: 99 1001 Cr: 10 4210 08	226.59
			26971	C	Mis	PGE02	PG&E - ELECTRIC 2021 ELECTRIC FRANCHISE SURCHARGE FEE Receipt Date: 04/14/22 Paid by: PG&E Issued...: T0 (DEVON) Apr 14 2022 07:19 am Devon	Lazzarino Db: 99 1001 Cr: 10 4050 00	6826.74

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City of Sand City
 Month End Cash Register Activity Report
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Reg	Period	Date	Receipt	T	Opr	ID	No	Description	G/L	Posting	Amt	Paid
000	04-22	04/14/22	26972	C	Mis	PGE02		PG&E - ELECTRIC 2021 ELECTRIC FRANCHISE FEE Receipt Date: 04/14/22 Paid by: PG&E Issued...: T0 (DEVON) Apr 14 2022 07:20 am Devon Lazzarino	Db: 99	1001		23090.29
								PG&E - GAS 2021 GAS FRANCHISE SURCHARGE FEE Receipt Date: 04/14/22 Paid by: PG&E Issued...: T0 (DEVON) Apr 14 2022 07:20 am Devon Lazzarino	Cr: 10	4050	00	
			26973	C	Mis	PGE01		PG&E - GAS 2021 GAS FRANCHISE SURCHARGE FEE Receipt Date: 04/14/22 Paid by: PG&E Issued...: T0 (DEVON) Apr 14 2022 07:20 am Devon Lazzarino	Db: 99	1001		329.35
								PG&E - GAS 2021 GAS FRANCHISE FEE Receipt Date: 04/14/22 Paid by: PG&E Issued...: T0 (DEVON) Apr 14 2022 07:20 am Devon Lazzarino	Cr: 10	4045	00	
			26974	C	Mis	PGE01		PG&E - GAS 2021 GAS FRANCHISE FEE Receipt Date: 04/14/22 Paid by: PG&E Issued...: T0 (DEVON) Apr 14 2022 07:20 am Devon Lazzarino	Db: 99	1001		2763.10
								PG&E - GAS 2021 GAS FRANCHISE FEE Receipt Date: 04/14/22 Paid by: PG&E Issued...: T0 (DEVON) Apr 14 2022 07:20 am Devon Lazzarino	Cr: 10	4045	00	
								Day 04/14/22 Total ---->				34558.15
	04/15/22		26975	C	Mis	LAI02		LAIF - INTEREST 1ST QUARTER 2022 INTEREST Receipt Date: 04/15/22 Paid by: LAIF Issued...: T0 (DEVON) Apr 15 2022 07:32 am Devon Lazzarino	Db: 10	1008		6963.87
								LAIF - INTEREST 1ST QUARTER 2022 INTEREST Receipt Date: 04/15/22 Paid by: LAIF Issued...: T0 (DEVON) Apr 15 2022 07:32 am Devon Lazzarino	Cr: 10	4420	00	
								Day 04/15/22 Total ---->				6963.87
	04/22/22		26976	C	Mis	PAR02		SAND CITY PARKING PARKING VIOLATION #9665 Receipt Date: 04/22/22 Paid by: POLICE FRONT DESK Issued...: T0 (DEVON) Apr 22 2022 07:21 am Devon Lazzarino	Db: 99	1001		40.00
								SAND CITY PARKING PARKING VIOLATION #9376 Receipt Date: 04/22/22 Paid by: STATE OF CALIFORNIA DMV Issued...: T0 (DEVON) Apr 22 2022 07:22 am Devon Lazzarino	Cr: 10	4221	08	
			26977	C	Mis	PAR02		SAND CITY PARKING PARKING VIOLATION #9376 Receipt Date: 04/22/22 Paid by: STATE OF CALIFORNIA DMV Issued...: T0 (DEVON) Apr 22 2022 07:22 am Devon Lazzarino	Db: 99	1001		65.00
								REIMBURSE ENGINEER/SURVEYING FEES - 534 SHASTA Receipt Date: 04/22/22 Paid by: WILSON PROPERTIES Issued...: T0 (DEVON) Apr 22 2022 07:22 am Devon Lazzarino	Cr: 10	4221	08	
			26978	C	Mis	ENG01		ENGINEERING FEES REIMBURSE ENGINEER/SURVEYING FEES - 534 SHASTA Receipt Date: 04/22/22 Paid by: WILSON PROPERTIES Issued...: T0 (DEVON) Apr 22 2022 07:22 am Devon Lazzarino	Db: 99	1001		992.50
								UTILITY USERS TAX MARCH 2022 UUT - GAS Receipt Date: 04/22/22 Paid by: TIGER NATURAL GAS Issued...: T0 (DEVON) Apr 22 2022 07:22 am Devon Lazzarino	Cr: 10	4160	11	
			26979	C	Mis	UUT		UTILITY USERS TAX MARCH 2022 UUT - GAS Receipt Date: 04/22/22 Paid by: TIGER NATURAL GAS Issued...: T0 (DEVON) Apr 22 2022 07:22 am Devon Lazzarino	Db: 99	1001		173.93
								MARCH 2022 UUT - GAS Receipt Date: 04/22/22 Paid by: TIGER NATURAL GAS Issued...: T0 (DEVON) Apr 22 2022 07:22 am Devon Lazzarino	Cr: 10	4025	00	
			26980	C	Mis	ART01		ART PARK REVENUE 7/9/22 ART PARK EVENT FEE Receipt Date: 04/22/22 Paid by: EVERYONE'S HARVEST Issued...: T0 (DEVON) Apr 22 2022 07:23 am Devon Lazzarino	Db: 99	1001		354.50
								TRANSFER TO LAIF TRANSFER FROM CITY CHECKING TO LAIF Receipt Date: 04/22/22 Paid by: TRANSFER FROM CITY CHECKING TO LAIF Issued...: T0 (DEVON) Apr 22 2022 07:23 am Devon Lazzarino	Cr: 10	4504	00	
			26981	C	Mis	UUT		UTILITY USERS TAX MARCH 2022 UUT - GAS Receipt Date: 04/22/22 Paid by: GPT, INC. Issued...: T0 (DEVON) Apr 22 2022 07:23 am Devon Lazzarino	Db: 99	1001		9.40
								TRANSFER TO LAIF TRANSFER FROM CITY CHECKING TO LAIF Receipt Date: 04/22/22 Paid by: TRANSFER FROM CITY CHECKING TO LAIF Issued...: T0 (DEVON) Apr 22 2022 07:23 am Devon Lazzarino	Cr: 10	4025	00	
			26982	E	Mis	LAI03		TRANSFER TO LAIF TRANSFER FROM CITY CHECKING TO LAIF Receipt Date: 04/22/22 Paid by: TRANSFER FROM CITY CHECKING TO LAIF Issued...: T0 (DEVON) Apr 22 2022 07:23 am Devon Lazzarino	Db: 10	1008		600000.00
								Day 04/22/22 Total ---->				601635.33
	04/26/22		26983	C	Mis	BL01		BUSINESS LICENSE FY 21-22 BUSINESS LICENSE RENEWAL Receipt Date: 04/26/22 Paid by: P&A MOBILE Issued...: T0 (DEVON) Apr 26 2022 09:20 am Devon Lazzarino	Db: 99	1001		25.00
								BUSINESS LICENSE CASP FEE 90% FY 21-22 BUSINESS LICENSE RENEWAL Receipt Date: 04/26/22 Paid by: P&A MOBILE Issued...: T0 (DEVON) Apr 26 2022 09:20 am Devon Lazzarino	Cr: 10	4055	00	
				Mis	CAS90			BUSINESS LICENSE CASP FEE 90% FY 21-22 BUSINESS LICENSE RENEWAL Receipt Date: 04/26/22 Paid by: P&A MOBILE Issued...: T0 (DEVON) Apr 26 2022 09:20 am Devon Lazzarino	Db: 99	1001		3.60
								BUSINESS LICENSE CASP FEE 10% FY 21-22 BUSINESS LICENSE RENEWAL Receipt Date: 04/26/22 Paid by: P&A MOBILE Issued...: T0 (DEVON) Apr 26 2022 09:20 am Devon Lazzarino	Cr: 10	4033	00	
				Mis	CAS10			BUSINESS LICENSE CASP FEE 10% FY 21-22 BUSINESS LICENSE RENEWAL Receipt Date: 04/26/22 Paid by: P&A MOBILE Issued...: T0 (DEVON) Apr 26 2022 09:20 am Devon Lazzarino	Db: 99	1001		.40
			26984	C	Mis	VEHR		VEHICLE RELEASE VEHICLE RELEASE #SG22-143 Receipt Date: 04/26/22 Paid by: JOSE ALVARADO Issued...: T0 (DEVON) Apr 26 2022 09:21 am Devon Lazzarino	Cr: 10	2115		
								VEHICLE RELEASE VEHICLE RELEASE #SG22-143 Receipt Date: 04/26/22 Paid by: JOSE ALVARADO Issued...: T0 (DEVON) Apr 26 2022 09:21 am Devon Lazzarino	Db: 99	1001		95.00
			26985	C	Mis	PAR02		SAND CITY PARKING PARKING VIOLATION #9663 Receipt Date: 04/26/22 Paid by: BRIAN MCCUTCHEON Issued...: T0 (DEVON) Apr 26 2022 09:21 am Devon Lazzarino	Cr: 10	4211	08	
								SAND CITY PARKING PARKING VIOLATION #9663 Receipt Date: 04/26/22 Paid by: BRIAN MCCUTCHEON Issued...: T0 (DEVON) Apr 26 2022 09:21 am Devon Lazzarino	Db: 99	1001		40.00
			26986	C	Mis	ENG01		ENGINEERING FEES ENCROACHMENT PERMIT - 540 SHASTA Receipt Date: 04/26/22 Paid by: DON CHAPIN Issued...: T0 (DEVON) Apr 26 2022 09:21 am Devon Lazzarino	Cr: 10	4221	08	
								ENGINEERING FEES ENCROACHMENT PERMIT - 540 SHASTA Receipt Date: 04/26/22 Paid by: DON CHAPIN Issued...: T0 (DEVON) Apr 26 2022 09:21 am Devon Lazzarino	Db: 99	1001		475.00
								ENCROACHMENT PERMIT - 540 SHASTA Receipt Date: 04/26/22 Paid by: DON CHAPIN Issued...: T0 (DEVON) Apr 26 2022 09:21 am Devon Lazzarino	Cr: 10	4160	11	
								ENCROACHMENT PERMIT - 540 SHASTA Receipt Date: 04/26/22 Paid by: DON CHAPIN Issued...: T0 (DEVON) Apr 26 2022 09:21 am Devon Lazzarino	Db: 99	1001		

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City of Sand City
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Reg	Period	Date	Receipt	T	Opr	ID No	Description	G/L Posting	Amt Paid
000	04-22	04/26/22	26987	C	Mis	SOU01	SOUTH OF TIOGA REIMBURSEMENTS SURVEING, ENGINEER, ATTORNEY Receipt Date: 04/26/22	Db: 99 1001 Cr: 10 4530 00	10000.02
					Mis	SOU03	SOUTH OF TIOGA BUILDING PERMIT FEES 4 LEAF INSPECTIONS Receipt Date: 04/26/22 Paid by: DBO DEVELOPMENT	Db: 99 1001 Cr: 10 4532 00	2291.50
			26988	C	Mis	COA01	Issued...: T0 (DEVON) Apr 26 2022 09:22 am Devon Lazzarino COASTAL PERMIT COASTAL DEVELOPMENT PERMIT - ARTS COUNCIL Receipt Date: 04/26/22 Paid by: THE INDEPENDENT	Db: 99 1001 Cr: 10 4120 05	500.00
			26989	C	Mis	UUT	Issued...: T0 (DEVON) Apr 26 2022 09:22 am Devon Lazzarino UTILITY USERS TAX MARCH 2022 UUT - GAS Receipt Date: 04/26/22 Paid by: XOOM ENERGY	Db: 99 1001 Cr: 10 4025 00	1.62
			26990	C	Mis	REF01	Issued...: T0 (DEVON) Apr 26 2022 09:23 am Devon Lazzarino FRNCHISE TX RF. 4040 1ST QUARTER 2022 FRANCHISE FEES Receipt Date: 04/26/22 Paid by: GREENWASTE	Db: 99 1001 Cr: 10 4040 00	15260.48
			26991	C	Mis	UUT	Issued...: T0 (DEVON) Apr 26 2022 09:23 am Devon Lazzarino UTILITY USERS TAX MARCH 2022 UUT - GAS Receipt Date: 04/26/22 Paid by: SPARK ENERGY	Db: 99 1001 Cr: 10 4025 00	1.09
			26992	C	Mis	UUT	Issued...: T0 (DEVON) Apr 26 2022 09:23 am Devon Lazzarino UTILITY USERS TAX MARCH 2022 UUT - GAS Receipt Date: 04/26/22 Paid by: CALPINE ENERGY	Db: 99 1001 Cr: 10 4025 00	231.49
			26993	C	Mis	UUT	Issued...: T0 (DEVON) Apr 26 2022 09:23 am Devon Lazzarino UTILITY USERS TAX MARCH 2022 UUT - ELECTRIC Receipt Date: 04/26/22 Paid by: CALPINE ENERGY	Db: 99 1001 Cr: 10 4025 00	163.15
							Issued...: T0 (DEVON) Apr 26 2022 09:24 am Devon Lazzarino Day 04/26/22 Total ---->		29088.35

	04/29/22		26994	E	Mis	BL01	BUSINESS LICENSE FY 21-22 BUSINESS LICENSE RENEWAL Receipt Date: 04/29/22	Db: 99 1001 Cr: 10 4055 00	150.00
					Mis	BL02	BUSINESS LIC LATE CH FY 21-22 BUSINESS LICENSE RENEWAL Receipt Date: 04/29/22	Db: 99 1001 Cr: 10 4060 00	75.00
					Mis	CAS90	BUSINESS LICENSE CASP FEE 90% FY 21-22 BUSINESS LICENSE RENEWAL Receipt Date: 04/29/22	Db: 99 1001 Cr: 10 4033 00	3.60
					Mis	CAS10	BUSINESS LICENSE CASP FEE 10% FY 21-22 BUSINESS LICENSE RENEWAL Receipt Date: 04/29/22 Paid by: CREMA CREATIVE	Db: 99 1001 Cr: 10 2115	.40
			26995	E	Mis	ENG01	Issued...: T2 (SHELBY) Apr 29 2022 11:07 am Shelby Gorman ENGINEERING FEES ENGINEER FEE REIMBURSEMENT - 801 TIOGA AVE Receipt Date: 04/29/22 Paid by: KEELEY CONSTRUCTION	Db: 99 1001 Cr: 10 4160 11	1840.00
			26996	E	Mis	SQU01	Issued...: T2 (SHELBY) Apr 29 2022 11:08 am Shelby Gorman SQUARE FEES TRANSACTION FEE Receipt Date: 04/29/22 Paid by: SQUARE	Db: 99 1001 Cr: 10 2116	-2.53
			26997	E	Mis	PAR02	Issued...: T2 (SHELBY) Apr 29 2022 11:09 am Shelby Gorman SAND CITY PARKING PARKING VIOLATION #9524 Receipt Date: 04/29/22 Paid by: RACHEL BIBY	Db: 99 1001 Cr: 10 4221 08	100.00
			26998	E	Mis	PAR02	Issued...: T2 (SHELBY) Apr 29 2022 11:10 am Shelby Gorman SAND CITY PARKING PARKING VIOLATION #9640 Receipt Date: 04/29/22 Paid by: MATTHEW CARLEY	Db: 99 1001 Cr: 10 4221 08	40.00
			26999	E	Mis	PAR02	Issued...: T2 (SHELBY) Apr 29 2022 11:10 am Shelby Gorman SAND CITY PARKING PARKING VIOLATION #9573 Receipt Date: 04/29/22 Paid by: MINH NGUYEN	Db: 99 1001 Cr: 10 4221 08	40.00
			27000	E	Mis	PAR02	Issued...: T2 (SHELBY) Apr 29 2022 11:10 am Shelby Gorman SAND CITY PARKING PARKING VIOLATION #9542 Receipt Date: 04/29/22 Paid by: ALDO CARDENAS	Db: 99 1001 Cr: 10 4221 08	40.00
			27001	E	Mis	PAR02	Issued...: T2 (SHELBY) Apr 29 2022 11:11 am Shelby Gorman SAND CITY PARKING PARKING VIOLATION #9661 Receipt Date: 04/29/22 Paid by: SOPHAL CHOUH	Db: 99 1001 Cr: 10 4221 08	40.00
							Issued...: T2 (SHELBY) Apr 29 2022 11:11 am Shelby Gorman		

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City of Sand City
 Month End Cash Register Activity Report
 For Period: 04-22

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Reg	Period	Date	Receipt	T	Opr	ID No	Description	G/L Posting	Amt Paid
000	04-22	04/29/22	27002	E	Mis	SQU01	SQUARE FEES TRANSACTION FEE Receipt Date: 04/29/22 Paid by: SQUARE Issued...: T2 (SHELBY) Apr 29 2022 11:12 am Shelby Gorman	Db: 99 1001 Cr: 10 2116	- .28
			27003	C	Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #9662 Receipt Date: 04/29/22 Paid by: POLICE FRONT DESK Issued...: T0 (DEVON) Apr 29 2022 08:43 am Devon Lazzarino	Db: 99 1001 Cr: 10 4221 08	40.00
			27004	C	Mis	POL01	POLICE REPORT 4560 POLICE REPORT #SA2200133 Receipt Date: 04/29/22 Paid by: LEXIS NEXIS Issued...: T0 (DEVON) Apr 29 2022 08:43 am Devon Lazzarino	Db: 99 1001 Cr: 10 4560 08	10.00
			27005	C	Mis	TOT01	TOT TAX MARCH 2022 TOT - 1875 OCEAN VIEW Receipt Date: 04/29/22 Paid by: VACASA, LLC Issued...: T0 (DEVON) Apr 29 2022 08:43 am Devon Lazzarino	Db: 99 1001 Cr: 10 4034 00	547.35
			27006	C	Mis	UUT	UTILITY USERS TAX MARCH 2022 UUT Receipt Date: 04/29/22 Paid by: PG&E Issued...: T0 (DEVON) Apr 29 2022 08:43 am Devon Lazzarino	Db: 99 1001 Cr: 10 4025 00	11384.79
			27007	C	Mis	RMRA	ROAD MAINTENANCE & REHAB MARCH 2022 RMRA Receipt Date: 04/29/22 Paid by: STATE OF CALIFORNIA Issued...: T0 (DEVON) Apr 29 2022 08:44 am Devon Lazzarino	Db: 99 1001 Cr: 37 4306 11	659.56
			27008	C	Mis	STAX	SALES TAX RECEIVED PRIOR DISTRIBUTIONS Receipt Date: 04/29/22 SALES TAX RECEIVED CURRENT ADVANCE Receipt Date: 04/29/22 Paid by: STATE OF CALIFORNIA Issued...: T0 (DEVON) Apr 29 2022 08:44 am Devon Lazzarino	Db: 99 1001 Cr: 10 4030 00 Db: 99 1001 Cr: 10 4030 00	67916.89 237800.00
			27009	C	Mis	TUT01	TRANSACTION/USE TAX PRIOR DISTRIBUTIONS Receipt Date: 04/29/22 TRANSACTION/USE TAX CURRENT ADVANCE Receipt Date: 04/29/22 Paid by: STATE OF CALIFORNIA Issued...: T0 (DEVON) Apr 29 2022 08:44 am Devon Lazzarino	Db: 99 1001 Cr: 10 4032 00 Db: 99 1001 Cr: 10 4032 00	38590.93 194600.00
			27010	C	Mis	UUT	UTILITY USERS TAX MARCH 2022 UUT - ELECTRIC Receipt Date: 04/29/22 Paid by: CONSTELLATION NEW ENERGY Issued...: T0 (DEVON) Apr 29 2022 08:45 am Devon Lazzarino	Db: 99 1001 Cr: 10 4025 00	616.05
			27011	E	Mis	PRO01	PROPERTY TAX PROPERTY TAX - SECURED Receipt Date: 04/29/22 PROPERTY TAX PROPERTY TAX - UNITARY Receipt Date: 04/29/22 PROPERTY TAX VLF VEHICLE LICENSE FEE ADJUSTMENT Receipt Date: 04/29/22 HOPTR FY 21-22 PROPERTY TAX Receipt Date: 04/29/22 SB813 - SUPPLEMENTAL ROLL FY 21-22 PROPERTY TAX Receipt Date: 04/29/22 PRIOR YEAR TAX PRIOR YEAR - SECURED Receipt Date: 04/29/22 ROPS RESIDUAL FY 21-22 PROPERTY TAX Receipt Date: 04/29/22 FY 21-22 PROPERTY TAX INTEREST Receipt Date: 04/29/22 FY 21-22 PROPERTY TAX ADMIN COSTS Receipt Date: 04/29/22 Paid by: COUNTY OF MONTEREY Issued...: T0 (DEVON) Apr 29 2022 08:47 am Devon Lazzarino	Db: 99 1001 Cr: 10 4005 00 Db: 99 1001 Cr: 10 4005 00 Db: 99 1001 Cr: 10 4012 00 Db: 99 1001 Cr: 10 4340 00 Db: 99 1001 Cr: 10 4015 00 Db: 99 1001 Cr: 10 4010 00 Db: 99 1001 Cr: 10 4006 00 Db: 99 1001 Cr: 10 4410 00 Db: 99 1001 Cr: 10 5405 03	33548.92 2644.76 19857.50 133.49 6926.25 362.41 134131.16 36.19 -995.00
									Day 04/29/22 Total ----> 751137.44
	04/30/22		27013	C	Mis	OPEB	OPEB INTEREST APRIL 2022 INTEREST Receipt Date: 04/30/22 Paid by: MECHANICS BANK Issued...: T0 (DEVON) Apr 30 2022 10:02 am Devon Lazzarino	Db: 10 1004 Cr: 10 4411 00	3.63

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City of Sand City
 Month End Cash Register Activity Report
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Reg	Period	Date	Receipt	T	Opr	ID No	Description	G/L Posting	Amt Paid
000	04-22	04/30/22	27014	C	Mis	CDINT	CD INTEREST APRIL 2022 INTEREST Receipt Date: 04/30/22 Paid by: MECHANICS BANK Issued...: T0 (DEVON) Apr 30 2022 10:11 am Devon Lazzarino	Db: 10 1020 Cr: 10 4410 00	4.34
			27015	C	Mis	HOU03	CITY HOUSING #3 INTEREST APRIL 2022 INTEREST Receipt Date: 04/30/22 Paid by: MECHANICS BANK Issued...: T0 (DEVON) Apr 30 2022 10:13 am Devon Lazzarino	Db: 10 1006 Cr: 10 4413 00	21.43
			27016	C	Mis	INT01	INTEREST IN CHECKING APRIL 2022 INTEREST Receipt Date: 04/30/22 Paid by: MECHANICS BANK Issued...: T0 (DEVON) Apr 30 2022 10:14 am Devon Lazzarino	Db: 99 1001 Cr: 10 4410 00	10.26
Day 04/30/22 Total ---->									39.66
Period 04-22 Total ---->									1439050.66
Register 000 Total ---->									1439050.66

Total of All Registers ----> 1439050.66

REPORT.: Apr 30 22 Saturday City of Sand City
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 Run By.: Shelby Gorman Summary

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Register Activity Report
 For Period: 04-22

Reg	Period	Date	[A] - Cash	[B] - Non-Cash	[C] - E.F.T.	[A]+[B]+[C]
000	04-22	04/06/22	15,627.86	0.00	0.00	15,627.86
000	04-22	04/14/22	34,558.15	0.00	0.00	34,558.15
000	04-22	04/15/22	6,963.87	0.00	0.00	6,963.87
000	04-22	04/22/22	1,635.33	0.00	600,000.00	601,635.33
000	04-22	04/26/22	29,088.35	0.00	0.00	29,088.35
000	04-22	04/29/22	552,165.57	0.00	198,971.87	751,137.44
000	04-22	04/30/22	39.66	0.00	0.00	39.66
04-22 Total -->			640,078.79	0.00	798,971.87	1439,050.66
000 Total ----->			640,078.79	0.00	798,971.87	1439,050.66
Report Total ----->			640,078.79	0.00	798,971.87	1439,050.66

REPORT.: Apr 30 22 Saturday
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City of Sand City
 Month End Cash Disbursements Report
 Report for 04-22 BANK ACCOUNT 1001

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Period	Check Number	Check Date	Vendor # (Name)	Disc. Terms	Gross Amount	Disc Amount	Net Amount	Check Description
04-22	001662	04/29/22	BLA01 (JERRY BLACKWELDER)		1,163.01	.00	1,163.01	APRIL 2022 PAYROLL
	001663	04/29/22	POO01 (CHARLES POOLER)		6,750.46	.00	6,750.46	APRIL 2022 PAYROLL
	001664	04/29/22	GRA04 (VITO GRAZIANO)		11,288.79	.00	11,288.79	APRIL 2022 PAYROLL
	036715	04/06/22	BOW01 (LAUREL LANE BOWEN)		(75.00)	.00	(75.00)	CK# 036715 Reversed
	037078	04/05/22	4LE01 (4LEAF, INC.)		3,163.50	.00	3,163.50	Automatic Generated Check
	037079	04/05/22	AME10 (ARAMARK)		666.04	.00	666.04	Automatic Generated Check
	037080	04/05/22	APA01 (AMERICAN PLANNING ASSOC.)		507.00	.00	507.00	Automatic Generated Check
	037081	04/05/22	AVA01 (AVAYA, INC)		226.03	.00	226.03	Automatic Generated Check
	037082	04/05/22	CAL01 (CAL-AM WATER)		1,088.64	.00	1,088.64	Automatic Generated Check
	037083	04/05/22	CBS01 (CALIFORNIA BUILDING STANDARD		34.00	.00	34.00	Automatic Generated Check
	037084	04/05/22	CLE01 (CALIFORNIA LAW)		220.50	.00	220.50	Automatic Generated Check
	037085	04/05/22	COR01 (CORBIN WILLITS SYSTEMS)		232.77	.00	232.77	Automatic Generated Check
	037086	04/05/22	CSD01 (CALIFORNIA STATE DISBURSEMEN		385.00	.00	385.00	Automatic Generated Check
	037087	04/05/22	CYP04 (CYPRESS COAST FORD)		58.72	.00	58.72	Automatic Generated Check
	037088	04/05/22	DEP01 (DEPT. OF CONSERVATION)		126.09	.00	126.09	Automatic Generated Check
	037089	04/05/22	DSA01 (DIVISION OF THE STATE ARCHIT		4.00	.00	4.00	Automatic Generated Check
	037090	04/05/22	ENV03 (BAY AREA HYGIENE SERVICES)		67.00	.00	67.00	Automatic Generated Check
	037091	04/05/22	HDL03 (HINDERLITER, DE LLAMAS & ASS		22,372.90	.00	22,372.90	Automatic Generated Check
	037092	04/05/22	HUM02 (HUMANA INSURANCE COMPANY)		3,265.79	.00	3,265.79	Automatic Generated Check
	037093	04/05/22	MOB02 (MCGRATH RENTCORP)		368.93	.00	368.93	Automatic Generated Check
	037094	04/05/22	MRW02 (MRWMD)		4,359.00	.00	4,359.00	Automatic Generated Check
	037095	04/05/22	PBC01 (PITNEY BOWES)		486.21	.00	486.21	Automatic Generated Check
	037096	04/05/22	PET01 (PETTY CASH - CASHED BY SHEL		106.63	.00	106.63	Automatic Generated Check
	037097	04/05/22	PIW01 (PITNEY BOWES)		300.00	.00	300.00	Automatic Generated Check
	037098	04/05/22	PUB01 (PUBLIC STORAGE)		311.00	.00	311.00	Automatic Generated Check
	037099	04/05/22	RPM01 (DAVID W. JANSEN)		3,466.03	.00	3,466.03	Automatic Generated Check
	037100	04/05/22	SAN01 (SAND CITY POLICE OFFICERS)		910.00	.00	910.00	Automatic Generated Check
	037101	04/05/22	SLV01 (STEPHEN L. VAGNINI)		5,000.00	.00	5,000.00	Automatic Generated Check
	037102	04/05/22	SUN02 (SUN LIFE FINANCIAL)		599.68	.00	599.68	Automatic Generated Check
	037103	04/05/22	WEE01 (MARY ANN WEEMS)		190.97	.00	190.97	Automatic Generated Check
	037104	04/12/22	VIS01 (MECHANICS VISA CARD)		858.88	.00	858.88	Automatic Generated Check
	037105	04/12/22	VIS01 (MECHANICS VISA CARD)		438.84	.00	438.84	Automatic Generated Check
	037106	04/12/22	VIS01 (MECHANICS VISA CARD)		120.00	.00	120.00	Automatic Generated Check
	037107	04/12/22	4LE01 (4LEAF, INC.)		4,714.68	.00	4,714.68	Automatic Generated Check
	037108	04/12/22	AFL01 (AFLAC)		856.91	.00	856.91	Automatic Generated Check
	037109	04/12/22	ASC01 (AMERICAN SUPPLY CO)		205.59	.00	205.59	Automatic Generated Check
	037110	04/12/22	ATT01 (AT & T)		273.66	.00	273.66	Automatic Generated Check
	037111	04/12/22	AVE02 (WILLIAM AVERY & ASSOC., INC.		6,722.36	.00	6,722.36	Automatic Generated Check
	037112	04/12/22	BOW01 (LAUREL LANE BOWEN)		75.00	.00	75.00	Automatic Generated Check
	037113	04/12/22	BUS05 (JEFF BUSHNELL)		381.94	.00	381.94	Automatic Generated Check
	037114	04/12/22	COA07 (MONTEREY COUNTY WEEKLY)		1,076.00	.00	1,076.00	Automatic Generated Check
	037115	04/12/22	COM11 (COMCAST)		151.23	.00	151.23	Automatic Generated Check
	037116	04/12/22	ENV03 (BAY AREA HYGIENE SERVICES)		67.00	.00	67.00	Automatic Generated Check
	037117	04/12/22	EWI02 (EWING IRRIGATION PRODUCTS, I		398.16	.00	398.16	Automatic Generated Check
	037118	04/12/22	GAT02 (HOPE SERVICES)		2,542.05	.00	2,542.05	Automatic Generated Check
	037119	04/12/22	HDL01 (HDL COREN & CONE)		1,260.00	.00	1,260.00	Automatic Generated Check
	037120	04/12/22	HER01 (THE HERALD)		772.35	.00	772.35	Automatic Generated Check
	037121	04/12/22	HOM01 (HOME DEPOT CREDIT SERVICE)		587.84	.00	587.84	Automatic Generated Check
	037122	04/12/22	KLI01 (MARY ANN CARBONE)		63.55	.00	63.55	Automatic Generated Check
	037123	04/12/22	LCW01 (LIEBERT CASSIDY WHITMORE)		76.00	.00	76.00	Automatic Generated Check
	037124	04/12/22	MBC01 (PATRICIO R. PADILLA)		250.00	.00	250.00	Automatic Generated Check
	037125	04/12/22	MEY01 (MEYERS NAVE, A PROFESSIONAL		12,906.52	.00	12,906.52	Automatic Generated Check
	037126	04/12/22	MRW01 (MONTEREY ONE WATER)		221.66	.00	221.66	Automatic Generated Check
	037127	04/12/22	OFF03 (ODP BUSINESS SOLUTIONS)		254.18	.00	254.18	Automatic Generated Check
	037128	04/12/22	PET01 (PETTY CASH - CASHED BY SHEL		95.07	.00	95.07	Automatic Generated Check
	037129	04/12/22	RPM01 (DAVID W. JANSEN)		1,514.00	.00	1,514.00	Automatic Generated Check
	037130	04/12/22	RYA01 (RYAN RANCH PRINTERS)		486.99	.00	486.99	Automatic Generated Check
	037131	04/12/22	SEA09 (SEASIDE GROUNDWATER BASIN WA		1,278.00	.00	1,278.00	Automatic Generated Check
	037132	04/12/22	STU02 (STURDY OIL COMPANY)		1,732.79	.00	1,732.79	Automatic Generated Check
	037133	04/12/22	VIS01 (MECHANICS VISA CARD)		25.00	.00	25.00	Automatic Generated Check
	037134	04/19/22	ATT05 (AT&T MOBILITY)		565.61	.00	565.61	Automatic Generated Check
	037135	04/19/22	CCM02 (CALIFORNIA CITY MANAGEMENT F		400.00	.00	400.00	Automatic Generated Check
	037136	04/19/22	COM11 (COMCAST)		216.25	.00	216.25	Automatic Generated Check
	037137	04/19/22	EMC02 (EMC PLANNING GROUP, INC.)		2,921.50	.00	2,921.50	Automatic Generated Check
	037138	04/19/22	ENV03 (BAY AREA HYGIENE SERVICES)		67.00	.00	67.00	Automatic Generated Check
	037139	04/19/22	HAR06 (HARRIS & ASSOCIATES, INC.)		19,007.50	.00	19,007.50	Automatic Generated Check
	037140	04/19/22	LIN01 (MATRIX TELECOM, LLC)		129.48	.00	129.48	Automatic Generated Check
	037141	04/19/22	MAR10 (DANNY MARTIN)		9,143.56	.00	9,143.56	Automatic Generated Check
	037142	04/19/22	MCF02 (MONTEREY COUNTY FILM)		500.00	.00	500.00	Automatic Generated Check
	037143	04/19/22	MHA01 (MONTEREY HISTORY & ART/LA ME		75.00	.00	75.00	Automatic Generated Check
	037144	04/19/22	MOU01 (MICHAEL MOUNT)		14,581.71	.00	14,581.71	Automatic Generated Check
	037145	04/19/22	MPC01 (MONTEREY PENINSULA)		450.00	.00	450.00	Automatic Generated Check
	037146	04/19/22	NAP01 (NAPA AUTO PARTS)		226.98	.00	226.98	Automatic Generated Check
	037147	04/19/22	PET01 (PETTY CASH - CASHED BY SHEL		58.92	.00	58.92	Automatic Generated Check
	037148	04/19/22	PGE01 (PACIFIC GAS & ELECTRIC)		2,015.85	.00	2,015.85	Automatic Generated Check
	037149	04/19/22	QUA05 (QUALITY CODE PUBLISHING, LLC		1,596.40	.00	1,596.40	Automatic Generated Check
	037150	04/19/22	RPM01 (DAVID W. JANSEN)		4,053.00	.00	4,053.00	Automatic Generated Check
	037151	04/19/22	SCU01 (SAUNDERS SCULPTURE WORKS, IN		5,000.00	.00	5,000.00	Automatic Generated Check
	037152	04/19/22	SEA06 (SAND CITY CHAMBER OF COMMER		500.00	.00	500.00	Automatic Generated Check
	037153	04/19/22	SHR01 (SHRED IT- SAN JOSE)		79.05	.00	79.05	Automatic Generated Check
	037154	04/19/22	STA03 (STAR SANITATION, LLC)		545.74	.00	545.74	Automatic Generated Check
	037155	04/19/22	VER01 (VERIZON WIRELESS)		776.65	.00	776.65	Automatic Generated Check
	037156	04/26/22	ATT03 (A.T. & T.)		217.73	.00	217.73	Automatic Generated Check

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City of Sand City
 Month End Cash Disbursements Report
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Period	Check Number	Check Date	Vendor # (Name)	Disc. Terms	Gross Amount	Disc Amount	Net Amount	Check Description
04-22	037157	04/26/22	BOY01 (BOYS AND GIRLS CLUB)		1,000.00	.00	1,000.00	Automatic Generated Check
	037158	04/26/22	CAL16 (CALPERS 457 PLAN)		19,475.00	.00	19,475.00	Automatic Generated Check
	037159	04/26/22	CBS02 (CANON SOLUTIONS AMERICA, INC)		312.53	.00	312.53	Automatic Generated Check
	037160	04/26/22	CHA04 (CALIFORNIA HIGHWAY)		350.00	.00	350.00	Automatic Generated Check
	037161	04/26/22	COM11 (COMCAST)		44.66	.00	44.66	Automatic Generated Check
	037162	04/26/22	CYP04 (CYPRESS COAST FORD)		4,283.66	.00	4,283.66	Automatic Generated Check
	037163	04/26/22	DEL02 (DEL REY OAKS CAR WASH)		52.00	.00	52.00	Automatic Generated Check
	037164	04/26/22	ENV03 (BAY AREA HYGIENE SERVICES)		67.00	.00	67.00	Automatic Generated Check
	037165	04/26/22	FIR03 (FIRST ALARM SECURITY)		973.08	.00	973.08	Automatic Generated Check
	037166	04/26/22	GLA06 (RORY GLASS)		750.00	.00	750.00	Automatic Generated Check
	037167	04/26/22	HAR06 (HARRIS & ASSOCIATES, INC.)		22,345.00	.00	22,345.00	Automatic Generated Check
	037168	04/26/22	MAL01 (MALLORY SAFETY AND SUPPLY, L		717.35	.00	717.35	Automatic Generated Check
	037169	04/26/22	MON08 (MONTEREY COUNTY)		5,896.68	.00	5,896.68	Automatic Generated Check
	037170	04/26/22	MRW02 (MRWMD)		307.95	.00	307.95	Automatic Generated Check
	037171	04/26/22	PET01 (PETTY CASH - CASHED BY SHELBY		66.58	.00	66.58	Automatic Generated Check
	037172	04/26/22	PGE01 (PACIFIC GAS & ELECTRIC)		850.14	.00	850.14	Automatic Generated Check
	037173	04/26/22	PIN03 (PINNACLE HEALTHCARE)		604.00	.00	604.00	Automatic Generated Check
	037174	04/26/22	RPM01 (DAVID W. JANSEN)		1,323.00	.00	1,323.00	Automatic Generated Check
	037175	04/26/22	STU02 (STURDY OIL COMPANY)		1,566.09	.00	1,566.09	Automatic Generated Check
	037176	04/26/22	USB01 (U.S. BANK CORPORATE PAYMENT		6,216.40	.00	6,216.40	Automatic Generated Check
	170001	04/29/22	KLI01 (MARY ANN CARBONE)		1,389.68	.00	1,389.68	APRIL 2022 PAYROLL
	170002	04/29/22	CRU01 (KIM CRUZ)		160.44	.00	160.44	APRIL 2022 PAYROLL
	170003	04/29/22	HAW01 (GREGORY HAWTHORNE)		1,051.44	.00	1,051.44	APRIL 2022 PAYROLL
	170004	04/29/22	SOF02 (ELIZABETH A. SOFER)		913.58	.00	913.58	APRIL 2022 PAYROLL
	170005	04/29/22	GOR02 (SHELBY GORMAN)		4,201.59	.00	4,201.59	APRIL 2022 PAYROLL
	170006	04/29/22	HOR01 (CONNIE HORCA)		5,744.63	.00	5,744.63	APRIL 2022 PAYROLL
	170007	04/29/22	NOR02 (VIBEKE NORGAARD)		11,434.25	.00	11,434.25	APRIL 2022 PAYROLL
	170008	04/29/22	LAZ01 (DEVON LAZZARINO)		5,560.79	.00	5,560.79	APRIL 2022 PAYROLL
	170009	04/29/22	BLA03 (MATTHEW BLACKMON)		6,849.57	.00	6,849.57	APRIL 2022 PAYROLL
	170010	04/29/22	BRO07 (CHRISTOPHER BROWNING)		7,196.23	.00	7,196.23	APRIL 2022 PAYROLL
	170011	04/29/22	CHA03 (DANIEL A CHARLTON)		8,337.60	.00	8,337.60	APRIL 2022 PAYROLL
	170012	04/29/22	DUC02 (DAVID DUCOEUR)		7,765.16	.00	7,765.16	APRIL 2022 PAYROLL
	170013	04/29/22	ESC01 (LAWRENCE ESCOBAR)		7,009.93	.00	7,009.93	APRIL 2022 PAYROLL
	170014	04/29/22	FER03 (BRIAN FERRANTE)		7,529.88	.00	7,529.88	APRIL 2022 PAYROLL
	170015	04/29/22	MAR10 (DANNY MARTIN)		8,632.89	.00	8,632.89	APRIL 2022 PAYROLL
	170016	04/29/22	MOR07 (LAURA MORALES)		5,346.92	.00	5,346.92	APRIL 2022 PAYROLL
	170017	04/29/22	MOU01 (MICHAEL MOUNT)		9,051.12	.00	9,051.12	APRIL 2022 PAYROLL
	170018	04/29/22	VELO3 (CHRISTOPHER VELOZ)		658.27	.00	658.27	APRIL 2022 PAYROLL
	170019	04/29/22	GAR01 (RICHARD GARZA)		5,955.26	.00	5,955.26	APRIL 2022 PAYROLL
	170020	04/29/22	MEN01 (FREDERICK MENEZES III)		4,860.18	.00	4,860.18	APRIL 2022 PAYROLL
	170021	04/29/22	PAR08 (MARK PARKER)		5,649.84	.00	5,649.84	APRIL 2022 PAYROLL
	37078A	04/11/22	PER01 (PUBLIC EMPLOYEES RET. SYS)		5,094.63	.00	5,094.63	2022 REPLACEMENT BENEFIT
	37078B	04/08/22	PER02 (PERS - MEDICAL)		28,261.78	.00	28,261.78	APRIL 2022 PERS HEALTH PR
	37078C	04/08/22	ADP01 (ADP, INC)		256.90	.00	256.90	P/R PROCESSING CHARGES FO
	37078D	04/15/22	PER01 (PUBLIC EMPLOYEES RET. SYS)		48,381.23	.00	48,381.23	MARCH 2022 PERS RETIREMEN
	37078E	04/11/22	RAB01 (MECHANICS BANK)		148.88	.00	148.88	MARCH 2022 ANALYSIS CHARG
	37078F	04/29/22	ADP01 (ADP, INC)		53,104.35	.00	53,104.35	APRIL 2022 PAYROLL TAXES
Total for Bank Account 1001 ----->					488,926.01	.00	488,926.01	
Grand Total of all Bank Accounts ----->					488,926.01	.00	488,926.01	

SUCCESSOR AGENCY

REPORT.: 04/30/22
RUN...: 04/30/22
Run By.: SHELBY

SUCCESSOR AGENCY
Balance Sheet Report
ALL FUND(S)

PAGE: 001
ID #: GLBS
CTL.: SUC

Ending Calendar Date.: April 30, 2022 Fiscal (10-22)

Assets			Acct ID
Fiduciary Fund Tax Increment Account	476,799.89	40	1005
Fiduciary Fund 2008 TAX EXEMPT CD#69981148831	527,074.59	40	1025
Fiduciary Fund 2008 TAX EXEMPT CD#53567157891	532,414.90	40	1026
Fiduciary Fund 2008B RESERVE ACCOUNT	223,575.00	40	1070
Fiduciary Fund 2008B Debt Service Fund	2.41	40	1072
Fiduciary Fund Land	1,100,000.26	40	1291
Fiduciary Fund FURNITURE AND FIXTURES	40,218.25	40	1293
Fiduciary Fund SIGNS AND LANDSCAPING	182,630.99	40	1297
Fiduciary Fund ACCUMULATED DEPRECIATION	-222,849.24	40	1300
Total of Assets ---->	2,859,867.05		2,859,867.05

Liabilities			Acct ID
Fiduciary Fund REFUNDABLE FEES	1,455,000.00	40	2045
Fiduciary Fund GENERAL LT- ADVANCE COSTCO/SEA	4,650,000.00	40	2330
Fiduciary Fund LT ADVANCES FOR OPERAT EXPENSE	3,626,057.91	40	2455
Fiduciary Fund ADVANCES COP REIMBURSEMENTS	1,454,766.42	40	2460
Fiduciary Fund SERIES B BONDS	410,000.00	40	2485
Fiduciary Fund Refunding Bonds, Series 2017	3,050,000.00	40	2490
Total of Liabilities ---->	14,645,824.33		

FUND Balances			Acct ID
Fiduciary Fund Unappropriated Fund Balance	-12,415,541.46	40	3400
CURRENT EARNINGS	629,584.18		
Total of FUND Balances ---->	-11,785,957.28		2,859,867.05

Ending Calendar Date.: April 30, 2022 Fiscal (10-22)

	CURRENT MONTH	YEAR TO DATE
Revenues		
Fiduciary Fund RPTTF Non Department	0.00	1178736.00
Fiduciary Fund 2017 BONDS INT Non Department	0.00	0.98
Fiduciary Fund 2008B-TAXABLE Non Department	0.95	10.72
Fiduciary Fund TAXEXEMPT INT. Non Department	27.00	264.68
Fiduciary Fund TAX INCR INTER Non Department	16.43	180.61
Gross Revenues	44.38	1179192.99

Expenditures		
Fiduciary Fund Mileage/Auto City Council	0.00	45.00
Fiduciary Fund Mileage/Auto Administration	0.00	67.50
Fiduciary Fund Salaries Administration	0.00	6506.79
Fiduciary Fund Salaries Finance	0.00	1996.22
Fiduciary Fund Salaries Attorney	0.00	4671.25
Fiduciary Fund Salaries Community Dev.	0.00	2097.27
Fiduciary Fund Long Term Dis Administration	0.00	40.13
Fiduciary Fund Long Term Dis Finance	0.00	23.55
Fiduciary Fund Long Term Dis Community Dev.	0.00	18.32
Fiduciary Fund DENTAL INSURANCE City Council	0.00	73.24
Fiduciary Fund DENTAL INSURANCE Administration	0.00	60.39
Fiduciary Fund DENTAL INSURANCE Finance	0.00	10.47
Fiduciary Fund DENTAL INSURANCE Community Dev.	0.00	10.47
Fiduciary Fund VISION INSURANCE City Council	0.00	13.11
Fiduciary Fund VISION INSURANCE Administration	0.00	9.67
Fiduciary Fund VISION INSURANCE Finance	0.00	1.88
Fiduciary Fund VISION INSURANCE Community Dev.	0.00	1.88
Fiduciary Fund Life Insurance Administration	0.00	11.48
Fiduciary Fund Life Insurance Finance	0.00	3.83
Fiduciary Fund Life Insurance Community Dev.	0.00	7.40
Fiduciary Fund Health Benefits City Council	0.00	1186.99
Fiduciary Fund Health Benefits Administration	0.00	830.90
Fiduciary Fund Health Benefits Finance	0.00	237.40
Fiduciary Fund Health Benefits Community Dev.	0.00	237.40
Fiduciary Fund PERS - Retire. City Council	0.00	22.60
Fiduciary Fund PERS - Retire. Administration	0.00	551.57
Fiduciary Fund PERS - Retire. Finance	0.00	334.17
Fiduciary Fund PERS - Retire. Community Dev.	0.00	351.09
Fiduciary Fund DEFERRED COMP City Council	0.00	90.00
Fiduciary Fund DEFERRED COMP Administration	0.00	22.50
Fiduciary Fund DEFERRED COMP Finance	0.00	22.50
Fiduciary Fund DEFERRED COMP Community Dev.	0.00	22.50
Fiduciary Fund FICA/Medicare City Council	0.00	80.28
Fiduciary Fund FICA/Medicare Administration	0.00	98.63
Fiduciary Fund FICA/Medicare Finance	0.00	29.02
Fiduciary Fund FICA/Medicare Community Dev.	0.00	30.66
Fiduciary Fund Council Meeting City Council	0.00	337.50
Fiduciary Fund Finance Audit Finance	0.00	1875.00
Fiduciary Fund Finance Svc Finance	1400.00	3169.00
Fiduciary Fund Finance Tech Administration	0.00	62.50
Fiduciary Fund Finance Tech Finance	0.00	62.50
Fiduciary Fund OUTSIDE COUNSEL Attorney	30198.00	30423.00
Fiduciary Fund Seaside Settle Non Department	0.00	364522.00
Fiduciary Fund Fire/Theft Ins Government Bldg	0.00	62.50
Fiduciary Fund Liability Ins City Council	0.00	156.25
Fiduciary Fund Liability Ins Administration	0.00	156.25
Fiduciary Fund Liability Ins Finance	0.00	156.25
Fiduciary Fund Liability Ins Community Dev.	0.00	156.25
Fiduciary Fund Misc. Expense Non Department	0.00	179.64
Fiduciary Fund Office Supplies Non Department	0.00	125.00
Fiduciary Fund Workmans Comp. City Council	0.00	87.91
Fiduciary Fund Workmans Comp. Administration	0.00	2578.59
Fiduciary Fund Workmans Comp. Finance	0.00	351.63
Fiduciary Fund Workmans Comp. Community Dev.	0.00	439.54
Fiduciary Fund EXERCISE PROG City Council	0.00	27.00
Fiduciary Fund EXERCISE PROG Administration	0.00	27.00
Fiduciary Fund Bond Expenses Non Department	0.00	4100.00
Fiduciary Fund 2017A Interest Non Department	43462.50	91698.54
Fiduciary Fund TAXABLE BND INT Non Department	11786.04	29036.90
Total Expenditures	86846.54	549608.81
Net Deficit (MDT) *Net Surplus (YTD)	-86802.16	629584.18

Ending Calendar Date.: April 30, 2022 Fiscal (10-22)

Assets			

1005	Tax Increment Account	476,799.89	
1025	2008 TAX EXEMPT CD#69981148831	527,074.59	
1026	2008 TAX EXEMPT CD#53567157891	532,414.90	
1070	2008B RESERVE ACCOUNT	223,575.00	
1072	2008B Debt Service Fund	2.41	
1291	Land	1,100,000.26	
1293	FURNITURE AND FIXTURES	40,218.25	
1297	SIGNS AND LANDSCAPING	182,630.99	
1300	ACCUMULATED DEPRECIATION	-222,849.24	

Total of Assets ---->		2,859,867.05	2,859,867.05
		=====	

Liabilities			

2045	REFUNDABLE FEES	1,455,000.00	
2330	GENERAL LT- ADVANCE COSTCO/SEA	4,650,000.00	
2455	LT ADVANCES FOR OPERAT EXPENSE	3,626,057.91	
2460	ADVANCES COP REIMBURSEMENTS	1,454,766.42	
2485	SERIES B BONDS	410,000.00	
2490	Refunding Bonds, Series 2017	3,050,000.00	

Total of Liabilities ---->		14,645,824.33	

FUND Balances			

3400	Unappropriated Fund Balance	-12,415,541.46	
	CURRENT EARNINGS	629,584.18	

Total of FUND Balances ---->		-11,785,957.28	2,859,867.05
		=====	

Ending Calendar Date.: April 30, 2022 Fiscal (10-22)

	CURRENT	YEAR
	MONTH	TO
		DATE
Revenues		
Fiduciary Fund RPTTF Non Department	0.00	1178736.00
Fiduciary Fund 2017 BONDS INT Non Department	0.00	0.98
Fiduciary Fund 2008B-TAXABLE Non Department	0.95	10.72
Fiduciary Fund TAXEXEMPT INT. Non Department	27.00	264.68
Fiduciary Fund TAX INCR INTER Non Department	16.43	180.61
Gross Revenues	44.38	1179192.99

Expenditures		
Fiduciary Fund Mileage/Auto City Council	0.00	45.00
Fiduciary Fund Mileage/Auto Administration	0.00	67.50
Fiduciary Fund Salaries Administration	0.00	6506.79
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Fiduciary Fund VISION INSURANCE Administration	0.00	9.67
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Fiduciary Fund DEFERRED COMP Finance	0.00	22.50
Fiduciary Fund DEFERRED COMP Community Dev.	0.00	22.50
Fiduciary Fund FICA/Medicare City Council	0.00	80.28
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Fiduciary Fund Council Meeting City Council	0.00	337.50
Fiduciary Fund Finance Audit Finance	0.00	1875.00
Fiduciary Fund Finance Srvc Finance	1400.00	3169.00
Fiduciary Fund Finance Tech Administration	0.00	62.50
Fiduciary Fund Finance Tech Finance	0.00	62.50
Fiduciary Fund OUTSIDE COUNSEL Attorney	30198.00	30423.00
Fiduciary Fund Seaside Settle Non Department	0.00	364522.00
Fiduciary Fund Fire/Theft Ins Government Bldg	0.00	62.50
Fiduciary Fund Liability Ins City Council	0.00	156.25
Fiduciary Fund Liability Ins Administration	0.00	156.25
Fiduciary Fund Liability Ins Finance	0.00	156.25
Fiduciary Fund Liability Ins Community Dev.	0.00	156.25
Fiduciary Fund Misc. Expense Non Department	0.00	179.64
Fiduciary Fund Office Supplies Non Department	0.00	125.00
Fiduciary Fund Workmans Comp. City Council	0.00	87.91
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Fiduciary Fund Workmans Comp. Finance	0.00	351.63
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Fiduciary Fund EXERCISE PROG City Council	0.00	27.00
Fiduciary Fund EXERCISE PROG Administration	0.00	27.00
Fiduciary Fund Bond Expenses Non Department	0.00	4100.00
Fiduciary Fund 2017A Interest Non Department	43462.50	91698.54
Fiduciary Fund TAXABLE BND INT Non Department	11786.04	29036.90
Total Expenditures	86846.54	549608.81
Net Deficit (MDT) *Net Surplus (YTD)	-86802.16	629584.18

REPORT.: Apr 30 22 Saturday
 RUN....: 04/30/22 Time: 08:35
 Run By.: Shelby Gorman

SUCCESSOR AGENCY
 Month End Cash Register Activity Report
 For Period: 04-22

PAGE: 001
 ID #: CH-AC
 CTL.: SUC

Reg	Period	Date	Receipt	T	Opr	ID No	Description	G/L Posting	Amt Paid
000	04-22	04/30/22	00470	C	Mis	BND04	3 MONTH TAX EXEMPT BOND INTEREST APRIL 2022 INTEREST Receipt Date: 04/30/22 MECHANICS BANK	Db: 40 1025 Cr: 40 4435 00	13.43
			00471	C	Mis	BND05	Issued..: T0 (DEVON) Apr 30 2022 09:39 am Devon 6 MONTH TAX EXEMPT BOND INTEREST APRIL 2022 INTEREST Receipt Date: 04/30/22 Paid by: MECHANICS BANK	Lazzarino Db: 40 1026 Cr: 40 4435 00	13.57
			00472	C	Mis	PRP01	Issued..: T0 (DEVON) Apr 30 2022 09:41 am Devon PROPERTY TAX INCREMENT APRIL 2022 INTEREST Receipt Date: 04/30/22 Paid by: MECHANICS BANK	Lazzarino Db: 40 1005 Cr: 40 4450 00	16.43
							Issued..: T0 (DEVON) Apr 30 2022 09:46 am Devon	Lazzarino	
							Day 04/30/22 Total ---->		43.43
							Period 04-22 Total ---->		43.43
							Register 000 Total ---->		43.43
							Total of All Registers ---->		43.43

REPORT.: Apr 30 22 Saturday	SUCCESSOR AGENCY	PAGE: 002
RUN....: 04/30/22 TiMonth End Cash Register Activity Report		ID #: CH-AC
Run By.: Shelby Gorman	Summary	CTL.: SUC
Register Activity Report		
For Period: 04-22		

Reg	Period	Date	[A] - Cash	[B] - Non-Cash	[C] -	E.F.T.	[A]+[B]+[C]
000	04-22	04/30/22	43.43	0.00		0.00	43.43
000	Total	----->	43.43	0.00		0.00	43.43
Report	Total	----->	43.43	0.00		0.00	43.43

REPORT.: Apr 30 22 Saturday
 RUN....: Apr 30 22 Time: 08:33
 Run By.: Shelby Gorman

SUCCESSOR AGENCY
 Month End Cash Disbursements Report
 Report for 04-22 BANK ACCOUNT 1005

PAGE: 001
 ID #: PY-CD
 CTL.: SUC

Period	Check Number	Check Date	Vendor # (Name)	Disc. Terms	Gross Amount	Disc Amount	Net Amount	Check Description
04-22	002234	04/05/22	USB01 (US BANK)		43,461.31	.00	43,461.31	MAY 2022 SERIES 2017 BOND
	002235	04/05/22	USB01 (US BANK)		10,855.46	.00	10,855.46	MAY 2022 2008B BOND INTER
	002236	04/12/22	HDL01 (HDL COREN & CONE)		1,400.00	.00	1,400.00	2008B BOND ANNUAL DISCLOS
	002237	04/12/22	MEY01 (MEYERS NAVE A PROFESSIONAL C		30,198.00	.00	30,198.00	RDA LOAN OUTSIDE ATTORNEY
Total for Bank Account 1005 ----->					85,914.77	.00	85,914.77	

Grand Total of all Bank Accounts ----->	85,914.77	.00	85,914.77
---	-----------	-----	-----------

**AGENDA ITEM
6E.**

**Approval of City RESOLUTION Authorizing
the Monterey County Health Department
to Apply for State Block Grant Funding on
behalf of Sand City towards the
Countywide Used Oil Recycling Program**

CITY OF SAND CITY

STAFF REPORT

MAY 25, 2022
(For Council Meeting on June 7, 2021)

TO: Mayor and City Council

FROM: Charles Pooler, City Planner

SUBJECT: Monterey County Used Oil Recycling Program and Block Grant Application Cycle 13 (FY 2022-23)

BACKGROUND

The Monterey County Health Department has implemented a used oil recycling program on behalf of its member cities within Monterey County since the early 1990s. The City of Sand City has been an ongoing participant of this program for the collection of used motor oil. Each year, the County applies for State grant funds to implement this oil collection/recycling program. The County typically applies on behalf of its various member cities and pools that funding together. As Sand City does not have its own used oil collection program, it is logical to utilize and participate with the County's existing collection program. The County Health Department is requesting Sand City's authorization to apply for the next fiscal year (FY 2022-23) grant funds on behalf of Sand City to implement the program (see Attachment 1). They need this authorization prior to June 23rd.

RECOMMENDATION

Staff recommends the City Council adopt the attached Resolution, authorizing the County of Monterey to submit a grant application to the California Department of Recycling and Recovery (Cal-Recycle) for FY 2022-23 for the County's Used Oil Recycling Program on behalf of the City of Sand City.

EXHIBITS:

- A) County of Monterey request correspondence, dated May 23, 2022
- B) Letter of Authorization (Draft pending Council approval)
- C) Cal-Recycle FY 2020-2021 Annual Report Summary

ATTACHMENT:

- 1) Draft Resolution authorizing Monterey County Health Department to apply on behalf of Sand City for FY 2022-2023 (Cycle 13) state block grant.



COUNTY OF MONTEREY HEALTH DEPARTMENT

Elsa Mendoza Jimenez, Director of Health

Administration Animal Services Behavioral Health Clinic Services
Emergency Medical Services Environmental Health Public Administrator/Public Guardian Public Health

May 23, 2022

Vibeke Norgaard
City Manager
City of Sand City
City Hall
1 Sylvan Park
Sand City, CA 93955

Dear Mr. Norgaard:

Each year the Monterey County Environmental Health Bureau (EHB) requests a letter of authorization from the City Administrator or designee authorizing the County of Monterey to execute all documents necessary to continue to implement the annual Oil Payment Program Cycle 13 (OPP13) on your city's behalf. A sample letter is enclosed for your convenience. **We request that you return the signed authorization letter to our office by June 23, 2022** to ensure timely submittal to CalRecycle.

For over 15 years, the EHB has administered a successful countywide Used Oil & Filter Recycling Program on behalf of all cities and the unincorporated area of Monterey County. The Program is funded by a grant from the California Department of Resources Recycling and Recovery (CalRecycle) and supports used oil and filter recycling activities throughout the County. Enclosed is the FY 2020-2021 Annual Report Summary detailing the activities, outreach events and volume collected as a result of this program. Below are a few highlights of program activities:

- Ran over 764 ads in English and Spanish through various media outlets including radio, newspaper and online,
- Through our contracted vendor Save Our Shores, hosted 1 outreach event held at local harbors targeting boaters, and
- Due to the COVID 19 pandemic, tabling and majority of other close contact activities were cancelled.

Continuing to pool funds allows both the Cities and County to continue to achieve greater efficiencies by maximizing resources, allowing consistency in outreach efforts and preventing duplication of labor. I look forward to continue working with your city in providing used oil and filter recycling services to our community.

Please contact Recycling Services at (831) 755-4579 should you need further information regarding this program.

Sincerely,

Ric Encarnacion, REHS, MPH
Bureau Chief, Environmental Health Bureau

EXHIBIT A

June 8, 2022

Ric Encarnacion, REHS, MPH
Bureau Chief of Environmental Health Bureau
1270 Natividad Road
Salinas, CA 93906

RE: Authorization letter for the Used Oil Payment Program 13th Cycle - FY 2022-2023

Dear Mr. Encarnacion:

The City of Sand City hereby authorizes the County of Monterey to submit a regional application to the California Department of Resources and Recovery (Cal-Recycle) for the Used Oil Payment Program on its behalf. City Council Resolution of authorization is attached. The County of Monterey is hereby designated as the lead agency, on behalf of the City of Sand City, for the Used Oil Payment Program; and is authorized to execute all necessary applications, documents, contracts, payment requests, agreements, and amendments hereto for the purposes specified in the grant application to implement that grant under the Used Oil Payment Program Cycle 13 (OPP13); provided however that any such contracts and/or agreements that bind Sand City shall be ratified by the City Council of Sand City.

Sincerely,

DRAFT pending Council Action

Vibeke Norgaard
City Manager

cc. Charles Pooler, City Planner

EXHIBIT B



Annual Report Summary

Recipient/Jurisdiction: Monterey County

Status: Open

Fiscal Year: 2020-21

Program Advisor: Batavia, Ashraf

Oil Collection Type	Oil (Gallons)	Oil Filters
Certified Collection Centers	85,186	
PHHW and ABOPS	17,665	3,200
Agricultural Collection	50,340	19,496
Residential Collection	23,582	7,735
Marinas	2,250	250
Oil Collection Total:	179,023	30,681

Expenditures

PAYMENT NUMBER : OPP10-19-0251

	AVAILABLE BALANCE	107,938.37
Administration	Indirect / Overhead Cost	9,813.58
	Personnel	12,086.17
Collection	Curbside (allow resident	10,646.25
	Permanent HouseHold Haza	34,569.73
Education	Newspaper Ads	1,000.00
Materials/Construction	Oil Containers	31,121.96
	Oil Tanks	5,162.67
	Other	3,538.01
	REMAINING BALANCE	0.00

PAYMENT NUMBER : OPP11-20-0251

	AVAILABLE BALANCE	85,931.00
Administration	Indirect / Overhead Cost	744.70
	Personnel	3,243.16
Collection	Curbside (allow resident	558.25
	Permanent HouseHold Haza	2,292.77
Education	Radio Ads	1,020.00
Materials/Construction	Oil Tanks	332.78
	REMAINING BALANCE	77,739.34

EXHIBIT C

Program Highlights

Theme: One of the main activities of the Used Oil Program is to promote/increase used oil filter collection. What activities did you conduct to increase used oil filter collection?

The Monterey County Used Oil and Filter Recycling Program continued to educate residents of Monterey County on how to recycle used oil and filters. During the 2020 calendar year Monterey County Environmental Health (MCEH) placed print and radio advertisements, conducted over the phone check-ins to local Certified Collection Centers (CCC's) and continued to cover the cost of used oil and filter hauling for garbage and recycling haulers, agricultural and marine centers. The program also continues to cover the cost of maintenance and repairs of oil tanks at various oil collection sites. Due to the COVID19 pandemic, tabling and a majority of other close contact activities were canceled.

- o Paid for 31 advertisements in local newspapers such as King City Rustler, Soledad Bee, Gonzales Tribune, Greenfield News.
- o Paid for 733 radio ads both in English and Spanish radio iHeart Radio on the Total Traffic & Weather Network focusing on the residential and curbside collection programs. Advertisements are played on KDON 102.5, KION 101.1FM, KOCN 105.1, KTOM 92.7 and La Preciosa KPRC
- o Participated in the 22nd Agricultural Expo, Information about the program is also posted on the Monterey County Health Department website. MCEH staff also utilizes social media platform (Instagram) as a way to educate residents about proper oil and filter disposal.
- o Conducted 32 over the phone check-in's to Certified Collection Centers.
- o Save Our Shore conducted 1 Dock walker event:
- o 6/26/2020: 12 boaters and 12 kits

Did you increase or decrease used oil and filter collection compared to last year? How much and why?

Overall, Monterey County used oil and filter collection data shows a decrease in used oil collection and a decrease in filter collection compared to 2019. The decrease could be the cause of the following:

- Filter data for Auto Zone and O'Reilly collection centers was not able to be collected and therefore was not able to be incorporated in this report.
- Due to the COVID19 pandemic, tabling and filter exchange events were put on hold.
- Due to the COVID19 pandemic a majority of the stores, schools, businesses were closed leaving people at home.

The total gallons of used oil collected in 2020: 179,023 gallons. This was a 14% decrease compared to prior.

The total number of used oil filters collected in 2020: 30,681 filters. This was a 33% decrease in used oil filters compared to prior year. The decrease is mainly attributed to the Auto Zone and O'Reilly stores not providing filter data.

Oil Collection at CCC's decreased by 3%. Filters data is not accurate, no data was provided. MCEH staff emailed corporate centers directly to obtain oil and filters collected by do-it-yourselfers; report also includes oil data provided from CalRecycle.

Collection at PHHW/ABOP's decreased by 16% for used oil and 54% in filter collection. The decrease of both oil and filters collected might be attributed to the effect of the COVID19 pandemic. Information on HHW is also listed on the facilities websites as well as Monterey County's.

Collection at Agricultural Used Collection centers decreased by a slight 1% for used oil and 13% for filters. Collection at Sturdy Oil continues to be the main collection center for the Monterey County AG program.

Used oil collection for the Curbside program decreased by 18% and by 22% for filter collection. MCEH staff placed print and radio advertisements for the curbside program. Staff has also been utilizing our social media platforms as a source of education for this program. Our social media platform Instagram is growing, so it is clear information is being received. Staff used the manifest data provided by Bayside Oil, our used oil hauler and contacted the haulers directly to obtain this data.

Marine

Used oil collection at marine centers took a decrease in both categories by 1% in used oil and 50% used oil filters compared to 2019. Save Our Shores (SOS) who provides education to boaters conducted 1 Dock Walker event in 2020.

Were there any program changes from this year to last year?

MCEH staff was only able to table at one event before the COVID19 pandemic took effect. Close contact outreach was unfortunately cancelled. No filter exchange events were held on 2020. MCEH staff plans to resume normal activities in 2021.

If you dropped a program or method, why do you think it didn't work?

King City agricultural collection center closed in 2019. No other program was dropped. With the COVID19 pandemic most of the outreach activities was put on hold.

What program or method has worked best for you?

Events where a good percentage of attendees are bilingual and social media platforms.

Did you develop any best practices or techniques to share with other grantees?

Not at this time.

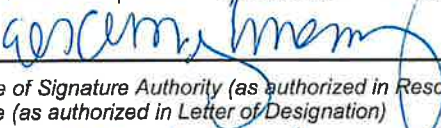
What can CalRecycle do to help you? Or what would you like to see modified to better assist you?

Share success stories from other jurisdictions on how they conduct outreach and what they do for events other than filter exchange events at Certified Collection Centers.

Annual Report Certification

"I certify under penalty of perjury, under the laws of the State of California, that I have read the Oil Payment Program (OPP) Guidelines (Guidelines), that the submitted Annual Report and Expenditure information is correct, and that all funds received under the OPP have been expended in accordance with the Guidelines."

X


Signature of Signature Authority (as authorized in Resolution) or Authorized Designee (as authorized in Letter of Designation)

Date

08/13/2024

Elsa Mendoza Jimenez
Print Name

IMPORTANT! Recipient must print out this page, obtain Signature of Signature Authority, upload signed document to the LoGOPP system, and retain the original document in Recipient's cycle file.

CITY OF SAND CITY

RESOLUTION SC _____, 2022

**RESOLUTION OF THE CITY COUNCIL OF SAND CITY AUTHORIZING
THE MONTEREY COUNTY HEALTH DEPARTMENT TO APPLY FOR
STATE BLOCK GRANT FUNDING ON BEHALF OF SAND CITY TOWARDS
THE COUNTYWIDE USED OIL RECYCLING PROGRAM**

WHEREAS, since 1993, the County of Monterey has implemented a county-wide used oil and filter collection program throughout the cities and unincorporated area of Monterey County, servicing residential neighborhoods, agricultural and marine communities by a network of collection centers and a curbside collection program; and

WHEREAS, each year, the Monterey County Health Department applies for block grant funding from the California Department of Resources Recycling and Recovery (Cal-Recycle), on behalf of its member cities, for implementing the used oil collection program; and

WHEREAS, Sand City has been an ongoing participant and recipient in the Countywide used oil recycling program, which is looked upon favorably by Cal-Recycle in the City enacting/participating in such programs; and

WHEREAS, the County Health Department is preparing to submit its application to Cal-Recycle, for Fiscal Year 2022-23 Block grant funds, and is requesting all of its participating cities, including the City of Sand City, to provide a 'Letter of Authorization' for the County to apply on their behalf for the purpose of pooling those funds together.

NOW THEREFORE, BE IT RESOLVED, by the City Council of Sand City that it does hereby authorize the County of Monterey Health Department to submit an application to the California Department of Resources Recycling and Recovery, on behalf of Sand City, for Fiscal Year 2022-23 (Cycle 13), and the City Manager and/or the City Planner is/are directed to prepare and submit to the County a 'Letter of Authorization'.

PASSED AND ADOPTED by the City Council of Sand City this ____ day of June, 2022, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

ATTEST:

Connie Horca, City Clerk

Mary Ann Carbone, Mayor

**AGENDA ITEM
6F.**

**Consideration of City RESOLUTION to
Amend the Memorandum of
Understanding Between the Monterey
Regional Waste Management District and
the City of San Jose for Continued
Assistance in Achieving SB 1383
Compliance**

CITY OF SAND CITY

STAFF REPORT

MAY 23, 2022
(For City Council Review on June 7, 2022)

TO: Mayor and City Council

FROM: Charles Pooler, City Planner

SUBJECT: Amendment of the Memorandum of Understanding (MOU) Regarding Cooperative Assistance to Comply with California Senate Bill 1383

BACKGROUND

On June 6, 2021, the City Council adopted Resolution SC 21-52 authorizing a Memorandum of Understanding (MOU) with the Monterey Regional Waste Management District (MRWMD) for assistance implementing SB 1383 mandates. This MOU was between the MRWMD and its Joint Powers Agreement (JPA) member agencies of Carmel by-the-Sea, Del Rey Oaks, Monterey, Marina, Pacific Grove, Pebble Beach Community Services District, Sand City, Seaside, and County of Monterey (hereinafter "Member Agencies"). The purpose of the MOU is to provide a structure for the Member Agencies to reimburse the MRWMD for SB 1383 related activities it performs on behalf of the Member Agencies. This MOU was amended in February of 2022 (Resolution 22-16) to include application and administrative services for a non-competitive SB 1383 Local Assistance Grant Program ("SB 1383 Grant") for all Member Agencies including Sand City.

As this fiscal year (2021-22) comes to a close, it is necessary to update the MOU with new exhibits to reflect expected expenses to each participating jurisdiction of the MOU for the approaching 2022-2023 fiscal year. In addition, a new Exhibit D is proposed for inclusion into the MOU regarding SB 1383 organic material procurement requirements and the procurement costs for each agency.

SUMMARY OF AMENDMENTS

The scope of work within the text of the MOU was modified to include reference to a new Exhibit D that defines the estimated annual procurement requirements of organic material and the estimated costs per ton of compost for each Member Agency. Other amendments to the MOU text was to only to add reference to the added Exhibit D. The exhibits of the MOU were modified to update for the 2022-2023 Fiscal year as follows:

1. **Exhibit A**, as amended, contains the scope of work and associated costs related to general SB 1383 activities for the 2022-2023 Fiscal Year.
2. **Exhibit B**, as amended, identifies the annual proportionate shares and costs to each of the Member Agencies for the 2022-2023 Fiscal Year.

3. **Exhibit C** details the proposed programs funded by the CalRecycle Local Assistance Program that was enacted in February of 2022. This is unchanged and will be updated at a later date if future funding becomes available.
4. **Exhibit D**, now added, details the organic materials (compost/mulch) procurement requirements and costs for each Member Agency, which would be enacted with the approval presented to Council at this time. The cost to Sand City for this will be \$503.44 in FY 2022-23, based on population.

MOU Costs:

The estimated annual expense to Sand City for FY 2022-2023 will be \$7,500 as outlined in the updated Exhibit B of the MOU, which outlines the estimated annual expenses to each Member Agency of the MRWMD. This has now been incorporated into GWR's fees/payments to the City to cover that expense. These expenses are averaged and weighted on various factors providing an "economy of scale" to each Member Agency depending upon their needs. This includes expenses related to SB 1383 implementation, general shared and monitoring costs for Member Agencies, and the annual \$2,500 the City already pays for franchise agreement management. This is \$1,218 less than the 2021-2022 Fiscal Year expense to the City as the SB 1383 Ordinance and Franchise Agreement amendments were completed in late 2021 and are not tasks associated with the 2022-2023 fiscal year. The City's 2022-23 Fiscal Budget should incorporate a minimum of \$7,500 for MOU fiscal obligation that will be a pass-through payment by GWR.

However, under SB 1383, the procurement of organic material requirement adds a new cost to the City of \$503.44 for Fiscal Year 2022-2023 based on the City's residential population (see Exhibit D). The MRWMD has been working on behalf of its Member Agencies to initiate a composted mulch material procurement program at the MRWMD's facilities in Marina to assist Member Agencies to comply with SB 1383 in regard to organic material procurement.

CONCLUSION

The MRWMD and their consultants have the resources and experience necessary to perform the essential activities in assisting Sand City be in compliance with SB 1383. Execution of the amended MOU will provide Sand City with the much needed advisory and administrative resources, while ensuring Member Agencies accept their allocated financial obligation in support of the MRWMD to accomplish those tasks involved. It is in the best interest of Sand City to work cohesively with the MRWMD and the other Member Agencies in pulling intellectual and financial resources together in achieving SB 1383 compliance.

RECOMMENDATION

Staff recommends **APPROVAL** of the Resolution authorizing and directing the City Manager to execute, on behalf of the City of Sand City, the amended Memorandum of Understanding (MOU) between the City of Sand City and the Monterey Regional Waste Management District in regard to SB 1383 services and financing for FY 2022-2023.

EXHIBITS:

- A. MOU amended Exhibit A regarding Detailed Activities and Costs
- B. MOU amended Exhibit B regarding Member Agency Annual Proportionate Shares

- and Costs
- C. MOU amended Exhibit C regarding Member Agencies' Estimated Allocation of CalRecycle Local Assistance Grant Program Funding
- D. MOU added Exhibit D regarding Member Agencies' Estimated Procurement Requirements of Organic Material

ATTACHMENTS:

1. Draft Resolution w/ MOU and Updated/Amended Exhibits

EXHIBIT A

DETAILED ACTIVITIES & COSTS FY 2022-2023

Scope of Work

The activities related to the implementation of SB 1383 may include contracting and policy development; public education; materials purchasing and distribution; reporting; contamination monitoring; edible food recovery; enforcement; procurement; organics processing; rate setting; cost monitoring; and any other related activities the Parties choose to address.

The District will take the lead producing public education campaigns in concert with the already-provided Hauler and/or Member Agency resources. The Member Agencies will be responsible for production and mailing fees associated with outreach. The District will also contract with a vendor to administer contamination monitoring in the form of curbside lid flipping within each Member Agency, except for the County of Monterey, where the County of Monterey will decide how to proceed. The District will also provide CalRecycle reporting services to the Member Agencies. In addition, funds will be allocated to edible food recovery support.

Costs

SB 1383 Shared Costs MOU - Exhibit A

SB 1383 Fee Category	Detail	FY 22/23 Cost	Notes
HF&H General Support & TAC meetings	Task #5 (SB 1383 general support) & task #6 (monthly TAC meetings) of HF&H CY 2022 proposal	\$ 22,500	
Edible Food Recovery Capacity Building		\$ 60,000	Joint grant or application process w/ SVR to determine need. SVR also allocating \$60k.
Edible Food Recovery Program Administration	Assessment Living Document EFR Network Capacity Building (Grant Program) Implementation Schedule CalRecycling Capacity Planning Generation Calculation Tool Refined Survey Tool	\$ 47,006	MRWMD member agency portion, split with SVR
Public Education		\$ 50,000	Covers creation of materials, but not production or distribution
Recyclist Fees		\$ 11,711	Omits County & City of Monterey
MRWMD Staff Time	TAC/SB 1383 Coordination/CalRecycle Reporting	\$ 20,000	
		\$ 211,217	
Reduction from MRWMD from recycling revenues		\$ (100,000)	
		\$ 111,217	
Contamination Monitoring (Lid Flipping)	RFP to determine vendor	\$ 15,000	Estimate —exact cost based on results from RFP. / Omits County due to WM Smart Truck
Total		\$ 126,217	

EXHIBIT A
(Continued)

HF&H Franchise Management Fees

Task #	Detail	CY 2022
1	Review Contractor's Quarterly Reports	\$ 12,500.00
2	Review Contractor's Annual Report	\$ 2,500
3	Review Franchise Fee Payments	\$ 2,500
4	Review Contractor's Annual Rate Adjustments	\$ 50,000
Total		\$ 67,500

EXHIBIT B

MEMBER AGENCIES' ANNUAL PROPORTIONATE SHARES & COSTS* FY 2022-2023

Public Education - Shared With County

	Population			
	#	%	Per Agency Cost/Year	With \$2,500 Minimum
Carmel	3,830	2.4%	\$ 1,196	\$ 2,500
DRO	1,525	1.0%	\$ 476	\$ 2,500
Marina	21,981	13.7%	\$ 6,863	\$ 6,048
PG	15,522	9.7%	\$ 4,847	\$ 4,271
PBCSD	4,531	2.8%	\$ 1,415	\$ 1,247
Sand City	310	0.2%	\$ 97	\$ 2,500
Seaside	33,956	21.2%	\$ 10,602	\$ 9,342
Monterey City	28,352	17.7%	\$ 8,853	\$ 7,801
County	50,128	31.3%	\$ 15,652	\$ 13,792
TOTAL	160,135		\$ 50,000	\$ 50,000

96.5% \$ 42,500

Other TAC Costs - Excluding County

	Population			
	#	%	Per Agency	With \$2,500
Carmel	3,830	3.5%	\$ 2,654	\$ 2,500
DRO	1,525	1.4%	\$ 1,057	\$ 2,500
Marina	21,981	20.0%	\$ 15,229	\$ 14,476
PG	15,522	14.1%	\$ 10,754	\$ 10,222
PBCSD	4,531	4.1%	\$ 3,139	\$ 2,984
Sand City	310	0.3%	\$ 215	\$ 2,500
Seaside	33,956	30.9%	\$ 23,526	\$ 22,363
Monterey City	28,352	25.8%	\$ 19,643	\$ 18,672
TOTAL	110,007		\$ 76,217	\$ 76,217

94.9% \$ 68,717

Contract Management

	Population			
	#	%	Per Agency Cost/Year	With \$2,500 Minimum
Carmel	3,830	4.7%	\$ 3,166	\$ 2,500
DRO	1,525	1.9%	\$ 1,261	\$ 2,500
Marina	21,981	26.9%	\$ 18,171	\$ 17,356
PG	15,522	19.0%	\$ 12,831	\$ 12,256
PBCSD	4,531	5.5%	\$ 3,746	\$ 3,578
Sand City	310	0.4%	\$ 256	\$ 2,500
Seaside	33,956	41.6%	\$ 28,070	\$ 26,811
TOTAL	81,655		\$ 67,500	\$ 67,500

93.1% \$ 60,000

Total Costs

	Population			
	#	%	Per Agency Cost/Year	With Minimums
Carmel	3,830	2.4%	\$ 7,015	\$ 7,500
DRO	1,525	1.0%	\$ 2,793	\$ 7,500
Marina	21,981	13.7%	\$ 40,263	\$ 37,880
PG	15,522	9.7%	\$ 28,432	\$ 26,749
PBCSD	4,531	2.8%	\$ 8,300	\$ 7,808
Sand City	310	0.2%	\$ 568	\$ 7,500
Seaside	33,956	21.2%	\$ 62,198	\$ 58,516
Monterey City	28,352	17.7%	\$ 28,496	\$ 26,473
County	50,128	31.3%	\$ 15,652	\$ 13,792
TOTAL	160,135		\$ 193,717	\$ 193,717

*Member Agencies' proportionate costs subject to adjustment annually in accordance with any change in scope and total costs.

EXHIBIT C

MEMBER AGENCIES' ESTIMATED ALLOCATION OF CALRECYCLE LOCAL ASSISTANCE GRANT PROGRAM FUNDING (OWR1: 2021-22)**

The Member Agencies of Carmel, Del Rey Oaks, Marina, Monterey, Sand City, Seaside, Pacific Grove, and the Pebble Beach Community Services District (PBCSD) join the Local Assistance Grant Program as a regional collaborative project for the implementation of regulation requirements associated with SB 1383, in coordination with other jurisdictions of the Monterey County region to maximize project impact and cost-effectiveness across the countywide area. This regional grant-funded project will be coordinated through the two local waste management governmental agencies within Monterey County, Monterey Regional Waste Management (MRWMD), and Salinas Valley Solid Waste Authority (SVSWA).

The Member Agencies, along with each of the MRWMD and SVSWA member agencies are applying individually to this grant program using a unified regional project design, budget and implementation approach. All participating jurisdictions' individual grant funding will be pooled together and expended in a cooperative manner by their agencies' respective waste districts, MRWMD and SVSWA. The County of Monterey is applying separately and will manage its budget and project implementation independently, in coordination with broader regional planning efforts.

Based on current regional needs and findings to date related to SB 1383 in Monterey County, the following four major components will comprise the principal focus areas of program expenditures under the proposed regional project approach:

- 1) Grant Management, Tracking & Reporting
- 2) Agency Procurement Support
- 3) Edible Food Recovery Implementation and Capacity Building
- 4) Organics & Edible Food Recovery Education, Outreach and Technical Assistance

Each element will be informed by regional coordination through the established MRWMD and SVSWA Technical Advisory Committee forums, Capacity Planning Assessments and related studies completed or in process throughout the region, and new data and information obtained through program implementation trials, stakeholder feedback and best practices as identified. All expenditures will be incurred jointly, facilitated through each respective waste agency, and tracked and reported by each jurisdiction, based on the percentage of grant funds received by each agency compared to the full funding received collectively by all participating member agencies. CalRecycle, based on per capita calculations, using the Department of Finance's January 2021 population statistics, estimates jurisdictions' proportionate grant allocations. A summary of individual and collective agency grant allocations is presented below as **Table 1**.

EXHIBIT C
(Continued)

**MEMBER AGENCIES' ESTIMATED ALLOCATION OF CALRECYCLE LOCAL
ASSISTANCE GRANT PROGRAM FUNDING (OWR1: 2021-22)****

Table 1. Thirteen Agency Collaborative Approach Budget Summary

Agencies	Estimated Funding	% of District Subtotal	% of Region Total	Waste District
Carmel-by-the-Sea	\$20,000	9%	4%	MRWMD
Del Rey Oaks	\$20,000	9%	4%	MRWMD
Marina	\$29,771	14%	6%	MRWMD
Monterey	\$38,247	18%	7%	MRWMD
Pacific Grove	\$21,398	10%	4%	MRWMD
Sand City	\$20,000	9%	4%	MRWMD
Seaside	\$43,151	20%	8%	MRWMD
Pebble Beach Community Services District	\$20,000	9%	4%	MRWMD
Subtotal (MRWMD):	\$212,566	100%	41%	
Gonzales	\$20,000	6%	4%	SVSWA
Greenfield	\$25,157	8%	5%	SVSWA
King City	\$20,665	7%	4%	SVSWA
Salinas	\$211,143	68%	40%	SVSWA
Soledad	\$33,095	11%	6%	SVSWA
Subtotal (SVSWA):	\$310,060	100%	59%	
TOTAL (13 Agency Regional Approach):	\$522,626		100%	

****** Working in coordination with the designated CalRecycle grant manager or other agency representatives as appropriate, the region may adjust these proposed expenditure areas, amounts, or priorities, consistent with grant expenditure eligibility requirements, as needed during the course of the grant term based on the needs of the region.

EXHIBIT D
MEMBER AGENCIES' ESTIMATED PROCUREMENT REQUIREMENTS
OF ORGANIC MATERIAL

The list below indicates the annual recovered organic waste product procurement targets for each jurisdiction (city, county, or city and county) that will be in effect from January 1, 2022 through December 31, 2026 per CalRecycle.

Member Jurisdiction	Population (1/1/21 estimate)	% of Population	Annual Procurement Target (Tons of Organic Waste)	Tons of Compost (.58)	Cost /Ton Compost	Cost of Compost
Carmel-by-the-Sea	4,023	1%	322	187	\$ 28.00	\$ 5,229.28
Del Rey Oaks	1,670	0%	134	78	\$ 28.00	\$ 2,176.16
Marina	21,920	7%	1,754	1,017	\$ 28.00	\$ 28,484.96
Monterey	28,382	8%	2,271	1,317	\$ 28.00	\$ 36,881.04
Pacific Grove	15,536	5%	1,243	721	\$ 28.00	\$ 20,186.32
Sand City	385	0%	31	18	\$ 28.00	\$ 503.44
Seaside	32,121	10%	2,570	1,491	\$ 28.00	\$ 41,736.80
Pebble Beach CSD	4531	1%	362	210	\$ 28.00	\$ 5,878.88
Unincorporated County*						\$ -
Total MRWMD	108,568	32%	8,687	5,038		\$ 141,076.88

*Unincorporated County not participating in procurement portion of MOU
All product quoted as unbagged F.O.B MRWMD site.
Transportation costs are not included.

RESOLUTION SC _____, 2022

**RESOLUTION OF THE CITY COUNCIL OF SAND CITY TO AMEND
THE MEMORANDUM OF UNDERSTANDING BETWEEN THE
MONTEREY REGIONAL WASTE MANAGEMENT DISTRICT AND THE
CITY OF SAND CITY FOR CONTINUED ASSISTANCE IN ACHIEVING
SB 1383 COMPLIANCE**

WHEREAS, the State of California passed legislation, known as Senate Bill 1383 ("SB 1383") with the goal of reducing organic material being land-filled in an effort to curb greenhouse gas emissions, which mandates local jurisdictions undertake certain activities regarding the handling of organic waste materials collected within their jurisdictions; and

WHEREAS, member agencies of the Monterey Regional Waste Management District (the "MRWMD"), through a Joint Powers Agreement ("JPA"), encompass the individual jurisdictions of Carmel-by-the-Sea, Del Rey Oaks, Monterey, Marina, Pacific Grove, Pebble Beach Community Services District, Sand City, Seaside, and County of Monterey (hereinafter "Member Agencies") who coordinate their activities in regard to waste collection and management on the Monterey Peninsula through a Technical Advisory Committee (TAC) consisting of staff from these Member Agencies; and

WHEREAS, the City of Sand City (the "City") does not have the in-house staff, resources, or expertise to meet the requirements of SB 1383 on its own, and requires the qualified assistance from the MRWMD who do have the expertise and resources to advise and aid the City in implementing the requirements of, and achieving compliance with, SB 1383; and

WHEREAS, in June of 2021, the City Council adopted Resolution SC 21-52 for a Memorandum of Understanding (MOU), specifying the scope of work and associated Fiscal Year 2021-2022 costs necessary to provide a structure for the City and other Member Agencies to reimburse the MRWMD for SB 1383 related activities performed on behalf of the City and other Member Agencies; and

WHEREAS, in February of 2022, the MOU was amended (Resolution 22-16) to include application and administrative services for a non-competitive SB 1383 Local Assistance Grant Program ("SB 1383 Grant") for all Member Agencies including the City; and

WHEREAS, an amendment to the MOU is necessary to incorporate updated MOU Exhibits A, B, and C, detailing annual implementation expenses for Fiscal Year 2022-2023 based upon estimated future costs for continued MRWMD assistance with SB 1383 compliance and adding Exhibit D to detail the organic material (compost or mulch) procurement requirements and costs for each Member Agency; and

WHEREAS, it is in the best interest of the City to continue working cohesively with the MRWMD and the other Member Agencies in pulling together intellectual and financial resources in achieving SB 1383 compliance for all of the Member Agencies.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Sand City to approve an amendment to the Memorandum of Understanding (MOU) with the Monterey Regional Waste Management District (MRWMD), attached hereto as "Resolution Exhibit A" and incorporated herein by this reference, and hereby authorizes and directs the City Manager to execute it on behalf of the City of Sand City.

PASSED AND ADOPTED by the City Council of Sand City this ____ day of June, 2022, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

ATTEST:

Connie Horca, City Clerk

Mary Ann Carbone, Mayor

RESOLUTION EXHIBIT A
Resolution SC

MEMORANDUM OF UNDERSTANDING

BETWEEN THE MONTEREY REGIONAL WASTE MANAGEMENT DISTRICT AND ITS
MEMBER AGENCIES REGARDING ASSISTANCE WITH COMPLIANCE WITH
CALIFORNIA SENATE BILL 1383

This Memorandum of Understanding (“MOU”) is made and entered into as of the date of the signatures set forth below by and between the MONTEREY REGIONAL WASTE MANAGEMENT DISTRICT (“District”, “MRWMD”), a California Garbage and Refuse Disposal District, and its member agencies including the cities of CARMEL-BY-THE-SEA, DEL REY OAKS, MARINA, MONTEREY, PACIFIC GROVE, SAND CITY, and SEASIDE; THE PEBBLE BEACH COMMUNITY SERVICES DISTRICT; and THE COUNTY OF MONTEREY (“Member Agencies”). Collectively these entities shall be known herein as “Parties” or individually as a “Party.”

Recitals

- A. The State of California has passed legislation, known as Senate Bill 1383, California’s Short-Lived Climate Pollutants regulation. The regulation will have significant impact on each Member Agency, with the goal of reducing organic material being landfilled by 75% by 2025, compared to a 2014 basis. The legislation mandates that Member Agencies undertake certain activities around the handling of organic waste materials collected within their jurisdictions. The regulation also requires 20% recovery of edible food by 2025 to direct it to a beneficial use and thus prevent it from entering the waste stream. Regulations take effect, and local program implementation will begin, on January 1, 2022.
- B. The Member Agencies have determined that it is in their best interest to coordinate their activities related to this legislation. This coordination is being facilitated by the District’s Technical Advisory Committee (TAC) comprised of staff from each Member Agency, the three Haulers in the District service area (Haulers), Salinas Valley Recycles (SVR) and MRWMD.
- C. The Member Agencies have further determined that the District has the expertise and resources necessary to implement some of these activities on the Member Agencies’ behalf and have now requested that the District incur costs to provide these activities.
- D. The Member Agencies have agreed to reimburse the District for proportionate shares of certain designated annual costs incurred by the District for these activities.
- E. The form and content of this MOU have been presented to the TAC, and the TAC has recommended it for approval by the Parties

NOW THEREFORE, in consideration of the mutual benefits to be derived by the District and the Member Agencies, and of the promises contained in this MOU, the Parties agree as follows:

Section 1. Recitals: The recitals set forth above are incorporated into this MOU.

Section 2. Purpose: The purpose of this MOU is to provide a structure for the Member Agencies to reimburse the District for SB 1383 related activities it performs on behalf of the Member Agencies.

Section 3. Voluntary: This MOU is voluntarily entered into by the Parties for the purpose of facilitating the implementation of SB 1383.

Section 4. Term: This MOU shall become effective on the last day of its execution by a Party and shall remain in effect until terminated by the Parties.

Section 5. Scope of Work, Costs & Cost Sharing: The scope of work, and associated costs, are set out in Exhibit A, entitled Detailed Activities and Costs, attached hereto and incorporated herein. Allocation of such costs to the Member Agencies is set out in Exhibit B, entitled Member Agencies' Annual Proportionate Shares and Costs, attached hereto and incorporated herein. Exhibit C outlines estimated individual Member Agencies' allocations related to the Department of Resources Recycling and Recovery (CalRecycle) SB 1383 Local Assistance Grant Program (OWR1: 2021-22), attached hereto and incorporated herein. Exhibit D defines the estimated annual procurement requirements of organic material and estimated cost per ton of compost for each Member Agency, attached hereto and incorporated herein.

No later than March 1 of each year, and at such other times as directed by the Parties, the TAC shall meet to consider and, if deemed necessary, modify Exhibits A, B, C and/or D subject to direction from the governing bodies of each Member Agency to its TAC representative.

Section 6. The District Agrees:

(a) District staff will manage activities as identified in Exhibit A, C, and D, which activities include contracting with third party vendors when reasonably necessary and paying those vendors for contracted costs.

(b) Two times per year, on dates to be determined by the TAC, District will invoice Member Agencies for each Member Agency's proportionate share of costs as shown in Exhibit B with each invoice to be fifty percent (50%) of the Member Agency's share of costs.

(c) Upon award of CalRecycle SB 1383 Local Assistance Grant Program funds, the District will invoice Member Agencies for their full allocation of grant funds as shown in Exhibit C. Four times during the grant term, aligned with dates identified by CalRecycle grant Terms & Conditions, the District shall report to Member Agencies a summary of actual grant expenditures and progress toward grant tasks to date.

(d) District will maintain an accounting of activities and expenses and provide reconciliation of payments annually. Material differences between estimated costs and actual incurred costs will result in either: 1) an adjustment made to the final annual payment for each

Member Agency, or 2) such cost difference shall be incorporated into the subsequent year cost allocation.

(e) In year one only, in recognition of expected continuation of improved recycling revenues for the District from recyclable material sales, the District will off-set \$140,000 of the costs identified in Exhibit A. This off-set is reflected in the cost allocations set out in Exhibit B for FY 2021-22.

Section 7. The Member Agencies Agree:

(a) To reimburse the District for all expenses incurred by the District under this MOU in accordance with each Member Agency's proportionate share as shown on Exhibit B, C, and D.

(b) To make a full-faith effort to cooperate with one another and with the District to achieve the purposes of this MOU by providing information, reviewing information in a timely manner, and informing their respective administration and governing bodies.

Section 8. Termination. Any Party may terminate its participation in this MOU upon giving written notice to the District no later than April 1 of any calendar year during the term of this MOU. Within ten days following a Party's termination date, such party shall pay District all charges then due and payable and shall pay when determined any additional charges that shall later come due under the MOU, subject to the limits set out in Exhibits A, B, C, and D.

Section 9. General Provisions.

(a) This MOU is binding and for the benefit of the respective successors, heirs, and assigns of each Party and the District; provided however, no Party may assign its respective rights or obligations under this MOU without the prior written consent of the District.

(b) This MOU is governed by, interpreted under, and construed and enforced in accordance with the laws of the State of California.

(c) If any provision of this MOU is determined by any court to be invalid, illegal, or unenforceable to any extent, then the remainder of this MOU will not be affected, and this MOU will be construed as if the invalid, illegal, or unenforceable provision had never been contained in this MOU.

(d) Waiver by the District or any Party to this MOU of any term, condition, or covenant of this MOU will not constitute a waiver of any other term, condition or covenant. Waiver by the District or any Party of any breach of the provisions of this MOU will not constitute a waiver of any other provision, nor a waiver of any subsequent breach or violation of any provision of this MOU.

(e) This MOU may be executed in any number of counterparts, each of which is an original but all of which taken together will constitute one and the same instrument, provided,

however, that such counterparts have been delivered to all parties to this MOU.

(f) All parties acknowledge they have been represented, or have had the opportunity to be represented, by counsel in the preparation and negotiation of this MOU. Accordingly, this MOU will be construed according to its fair language. Any ambiguities will be resolved in a collaborative manner by the District and the Parties and must be rectified by amending this MOU.

IN WITNESS WHEREOF, the District and the Parties have caused this MOU to be executed by their duly authorized representatives as of the date of their respective signatures.

MONTEREY REGIONAL WASTE MANAGEMENT DISTRICT

By: _____

DATE: _____

APPROVED AS TO FORM:

CITY OF CARMEL-BY-THE-SEA

By: _____

DATE: _____

APPROVED AS TO FORM:

CITY OF DEL REY OAKS

By: _____

DATE: _____

APPROVED AS TO FORM:

CITY OF MARINA

By: _____

DATE: _____

APPROVED AS TO FORM:

CITY OF MONTEREY

By: _____

DATE: _____

APPROVED AS TO FORM:

CITY OF PACIFIC GROVE

By: _____

DATE: _____

APPROVED AS TO FORM:

SAND CITY

By: _____

DATE: _____

APPROVED AS TO FORM:

CITY OF SEASIDE

By: _____

DATE: _____

APPROVED AS TO FORM:

PEBBLE BEACH COMMUNITY SERVICES DISTRICT

By: _____

DATE: _____

APPROVED AS TO FORM:

COUNTY OF MONTEREY

By: _____

DATE: _____

APPROVED AS TO FORM:

EXHIBIT A

DETAILED ACTIVITIES & COSTS FY 2022-2023

Scope of Work

The activities related to the implementation of SB 1383 may include contracting and policy development; public education; materials purchasing and distribution; reporting; contamination monitoring; edible food recovery; enforcement; procurement; organics processing; rate setting; cost monitoring; and any other related activities the Parties choose to address.

The District will take the lead producing public education campaigns in concert with the already-provided Hauler and/or Member Agency resources. The Member Agencies will be responsible for production and mailing fees associated with outreach. The District will also contract with a vendor to administer contamination monitoring in the form of curbside lid flipping within each Member Agency, except for the County of Monterey, where the County of Monterey will decide how to proceed. The District will also provide CalRecycle reporting services to the Member Agencies. In addition, funds will be allocated to edible food recovery support.

Costs

SB 1383 Shared Costs MOU - Exhibit A

SB 1383 Fee Category	Detail	FY 22/23 Cost	Notes
HF&H General Support & TAC meetings	Task #5 (SB 1383 general support) & task #6 (monthly TAC meetings) of HF&H CY 2022 proposal	\$ 22,500	
Edible Food Recovery Capacity Building		\$ 60,000	Joint grant or applicaion process w/ SVR to determine need. SVR also allocating \$60k.
Edible Food Recovery Program Administration	Assessment Living Document EFR Network Capacity Building (Grant Program) Implementation Schedule CalRecycling Capacity Planning Generation Calculation Tool Refined Survey Tool	\$ 47,006	MRWMD member agency portion, split with SVR
Public Education		\$ 50,000	Covers creation of materials, but not production or distribution
Recyclist Fees		\$ 11,711	Omits County & City of Monterey
MRWMD Staff Time	TAC/SB 1383 Coordination/CalRecycle Reporting	\$ 20,000	
		\$ 211,217	
Reduction from MRWMD from recycling revenues		\$ (100,000)	
		\$ 111,217	
			Estimate —exact cost based on results from RFP. / Omits County due to WM Smart Truck
Contamination Monitoring (Lid Flipping)	RFP to determine vendor	\$ 15,000	
Total		\$ 126,217	

EXHIBIT A
(Continued)

HF&H Franchise Management Fees

Task #	Detail	CY 2022
1	Review Contractor's Quarterly Reports	\$ 12,500.00
2	Review Contractor's Annual Report	\$ 2,500
3	Review Franchise Fee Payments	\$ 2,500
4	Review Contractor's Annual Rate Adjustments	\$ 50,000
	Total	\$ 67,500

EXHIBIT B

MEMBER AGENCIES' ANNUAL PROPORTIONATE SHARES & COSTS* FY 2022-2023

Public Education - Shared With County

	Population			
	#	%	Per Agency Cost/Year	With \$2,500 Minimum
Carmel	3,830	2.4%	\$ 1,196	\$ 2,500
DRO	1,525	1.0%	\$ 476	\$ 2,500
Marina	21,981	13.7%	\$ 6,863	\$ 6,048
PG	15,522	9.7%	\$ 4,847	\$ 4,271
PBCSD	4,531	2.8%	\$ 1,415	\$ 1,247
Sand City	310	0.2%	\$ 97	\$ 2,500
Seaside	33,956	21.2%	\$ 10,602	\$ 9,342
Monterey City	28,352	17.7%	\$ 8,853	\$ 7,801
County	50,128	31.3%	\$ 15,652	\$ 13,792
TOTAL	160,135		\$ 50,000	\$ 50,000

96.5% \$ 42,500

Other TAC Costs - Excluding County

	Population			
	#	%	Per Agency Cost/Year	With \$2,500 Minimum
Carmel	3,830	3.5%	\$ 2,654	\$ 2,500
DRO	1,525	1.4%	\$ 1,057	\$ 2,500
Marina	21,981	20.0%	\$ 15,229	\$ 14,476
PG	15,522	14.1%	\$ 10,754	\$ 10,222
PBCSD	4,531	4.1%	\$ 3,139	\$ 2,984
Sand City	310	0.3%	\$ 215	\$ 2,500
Seaside	33,956	30.9%	\$ 23,526	\$ 22,363
Monterey City	28,352	25.8%	\$ 19,643	\$ 18,672
TOTAL	110,007		\$ 76,217	\$ 76,217

94.9% \$ 68,717

Contract Management

	Population			
	#	%	Per Agency Cost/Year	With \$2,500 Minimum
Carmel	3,830	4.7%	\$ 3,166	\$ 2,500
DRO	1,525	1.9%	\$ 1,261	\$ 2,500
Marina	21,981	26.9%	\$ 18,171	\$ 17,356
PG	15,522	19.0%	\$ 12,831	\$ 12,256
PBCSD	4,531	5.5%	\$ 3,746	\$ 3,578
Sand City	310	0.4%	\$ 256	\$ 2,500
Seaside	33,956	41.6%	\$ 28,070	\$ 26,811
TOTAL	81,655		\$ 67,500	\$ 67,500

93.1% \$ 60,000

Total Costs

	Population			
	#	%	Per Agency Cost/Year	With Minimums
Carmel	3,830	2.4%	\$ 7,015	\$ 7,500
DRO	1,525	1.0%	\$ 2,793	\$ 7,500
Marina	21,981	13.7%	\$ 40,263	\$ 37,880
PG	15,522	9.7%	\$ 28,432	\$ 26,749
PBCSD	4,531	2.8%	\$ 8,300	\$ 7,808
Sand City	310	0.2%	\$ 568	\$ 7,500
Seaside	33,956	21.2%	\$ 62,198	\$ 58,516
Monterey City	28,352	17.7%	\$ 28,496	\$ 26,473
County	50,128	31.3%	\$ 15,652	\$ 13,792
TOTAL	160,135		\$ 193,717	\$ 193,717

*Member Agencies' proportionate costs subject to adjustment annually in accordance with any change in scope and total costs.

EXHIBIT C

MEMBER AGENCIES' ESTIMATED ALLOCATION OF CALRECYCLE LOCAL ASSISTANCE GRANT PROGRAM FUNDING (OWR1: 2021-22)**

The Member Agencies of Carmel, Del Rey Oaks, Marina, Monterey, Sand City, Seaside, Pacific Grove, and the Pebble Beach Community Services District (PBCSD) join the Local Assistance Grant Program as a regional collaborative project for the implementation of regulation requirements associated with SB 1383, in coordination with other jurisdictions of the Monterey County region to maximize project impact and cost-effectiveness across the countywide area. This regional grant-funded project will be coordinated through the two local waste management governmental agencies within Monterey County, Monterey Regional Waste Management (MRWMD), and Salinas Valley Solid Waste Authority (SVSWA).

The Member Agencies, along with each of the MRWMD and SVSWA member agencies are applying individually to this grant program using a unified regional project design, budget and implementation approach. All participating jurisdictions' individual grant funding will be pooled together and expended in a cooperative manner by their agencies' respective waste districts, MRWMD and SVSWA. The County of Monterey is applying separately and will manage its budget and project implementation independently, in coordination with broader regional planning efforts.

Based on current regional needs and findings to date related to SB 1383 in Monterey County, the following four major components will comprise the principal focus areas of program expenditures under the proposed regional project approach:

- 1) Grant Management, Tracking & Reporting
- 2) Agency Procurement Support
- 3) Edible Food Recovery Implementation and Capacity Building
- 4) Organics & Edible Food Recovery Education, Outreach and Technical Assistance

Each element will be informed by regional coordination through the established MRWMD and SVSWA Technical Advisory Committee forums, Capacity Planning Assessments and related studies completed or in process throughout the region, and new data and information obtained through program implementation trials, stakeholder feedback and best practices as identified. All expenditures will be incurred jointly, facilitated through each respective waste agency, and tracked and reported by each jurisdiction, based on the percentage of grant funds received by each agency compared to the full funding received collectively by all participating member agencies. CalRecycle, based on per capita calculations, using the Department of Finance's January 2021 population statistics, estimates jurisdictions' proportionate grant allocations. A summary of individual and collective agency grant allocations is presented below as **Table 1**.

EXHIBIT C
(Continued)

**MEMBER AGENCIES' ESTIMATED ALLOCATION OF CALRECYCLE LOCAL
ASSISTANCE GRANT PROGRAM FUNDING (OWR1: 2021-22)****

Table 1. Thirteen Agency Collaborative Approach Budget Summary

Agencies	Estimated Funding	% of District Subtotal	% of Region Total	Waste District
Carmel-by-the-Sea	\$20,000	9%	4%	MRWMD
Del Rey Oaks	\$20,000	9%	4%	MRWMD
Marina	\$29,771	14%	6%	MRWMD
Monterey	\$38,247	18%	7%	MRWMD
Pacific Grove	\$21,398	10%	4%	MRWMD
Sand City	\$20,000	9%	4%	MRWMD
Seaside	\$43,151	20%	8%	MRWMD
Pebble Beach Community Services District	\$20,000	9%	4%	MRWMD
Subtotal (MRWMD):	\$212,566	100%	41%	
Gonzales	\$20,000	6%	4%	SVSWA
Greenfield	\$25,157	8%	5%	SVSWA
King City	\$20,665	7%	4%	SVSWA
Salinas	\$211,143	68%	40%	SVSWA
Soledad	\$33,095	11%	6%	SVSWA
Subtotal (SVSWA):	\$310,060	100%	59%	
TOTAL (13 Agency Regional Approach):	\$522,626		100%	

****** Working in coordination with the designated CalRecycle grant manager or other agency representatives as appropriate, the region may adjust these proposed expenditure areas, amounts, or priorities, consistent with grant expenditure eligibility requirements, as needed during the course of the grant term based on the needs of the region.

EXHIBIT D
MEMBER AGENCIES' ESTIMATED PROCURMENT REQUIRMENTS
OF ORGANIC MATERIAL

The list below indicates the annual recovered organic waste product procurement targets for each jurisdiction (city, county, or city and county) that will be in effect from January 1, 2022 through December 31, 2026 per CalRecycle.

Member Jurisdiction	Population (1/1/21 estimate)	% of Population	Annual Procurement Target (Tons of Organic Waste)	Tons of Compost (.58)	Cost /Ton Compost	Cost of Compost
Carmel-by-the-Sea	4,023	1%	322	187	\$ 28.00	\$ 5,229.28
Del Rey Oaks	1,670	0%	134	78	\$ 28.00	\$ 2,176.16
Marina	21,920	7%	1,754	1,017	\$ 28.00	\$ 28,484.96
Monterey	28,382	8%	2,271	1,317	\$ 28.00	\$ 36,881.04
Pacific Grove	15,536	5%	1,243	721	\$ 28.00	\$ 20,186.32
Sand City	385	0%	31	18	\$ 28.00	\$ 503.44
Seaside	32,121	10%	2,570	1,491	\$ 28.00	\$ 41,736.80
Pebble Beach CSD	4531	1%	362	210	\$ 28.00	\$ 5,878.88
Unincorporated County*						\$ -
Total MRWMD	108,568	32%	8,687	5,038		\$ 141,076.88

*Unincorporated County not participating in procurement portion of MOU
All product quoted as unbagged F.O.B MRWMD site.
Transportation costs are not included.

**AGENDA ITEM
8A.**

**Presentation by Laurabeth Messimer of
G.I.Josie, Inc.**

**AGENDA ITEM
8B.**

**Status Report and Update by West End
Coordinator Stephen Vagnini on 2022
West End Celebration**

**AGENDA ITEM
9A.**

**Consideration of City RESOLUTION
Adopting the Proposed City Budget
Amendment #2 for Fiscal Year 2021-2022**



City of Sand City

STAFF REPORT

TO: CITY COUNCIL, CITY MANAGER

FROM: VIBEKE NORGAARD, CITY MANAGER, AND DEVON LAZZARINO,
FINANCE/HR SPECIALIST

SUBJECT: PROPOSED FISCAL YEAR 2021-2022 BUDGET AMENDMENT #2

DATE: MAY 27, 2022

FOR: JUNE 7, 2022 COUNCIL MEETING

Discussion: The Proposed Budget Amendment #2 for fiscal year 2021-2022 reflects revenues and expenses projected for the remainder of the fiscal year, with actual revenues and expenses through the month of April, 2022.

CEQA: This action does not constitute a "project" as defined by the California Environmental Quality Act (CEQA) guidelines section 15378.

Fiscal Impact: The total decrease in revenues for Budget Amendment #2 is \$52,650 which reflects lower amounts than what was projected in reimbursements for work billed for the South of Tioga project and for the Prop 1 project's grant reimbursements. These decreases are also reflected on the expense side of the budget and therefore do not affect the net bottom line. The total revenues also reflect an increase in Sales Tax and Transaction Tax per the May 2022 HdL projections.

The decrease in expenses for Budget Amendment #2 is \$518,760, which reflects decreases in many of the Capital Outlay items that cannot be completed this fiscal year and have therefore been moved to fiscal year 2022-2023. The decrease in expenses also reflects the expenses for the South of Tioga project and Prop 1 projects (as mentioned above).

The net result of the Proposed Budget Amendment #2 for fiscal year 2021-2022 is a surplus of \$1,678,341 which has been moved into the City's LAIF savings account for future use and investment.

Recommendation: At the May 26th Sand City Budget and Personnel Committee meeting, the Committee unanimously approved the recommendation to bring the Proposed Budget Amendment #2 to the City Council for consideration and approval.

Staff recommends that the Council approve the attached FY 2022-2023 Budget Resolution.

**CITY OF SAND CITY
RESOLUTION SC ___, 2022**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAND CITY
ADOPTING THE PROPOSED CITY BUDGET AMENDMENT #2 FOR FISCAL YEAR
2021-2022**

WHEREAS, the Budget Committee of the City Council has reviewed the Proposed Fiscal Year 2021-2022 Budget Amendment #2 and has considered the operational and capital improvement needs of the City for the rest of the fiscal year; and

WHEREAS, the Budget Committee, working with City staff, is recommending the proposed budget amendment #2, attached as Exhibit A, to the City; and

WHEREAS, the City Council of Sand City finds the Fiscal Year 2021-2022 Proposed Budget Amendment #2 satisfactory to commence the operations and capital programs of the City for the rest of the fiscal year.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Sand City that:

1. The attached Exhibit A is hereby adopted as the Proposed City Budget Amendment #2 for FY 2021-2022.
2. The City staff is authorized to continue City operations as generally prescribed in the FY 2021-2022 Proposed Budget Amendment #2 and is directed to follow the general financial guidelines outlined therein.

PASSED AND ADOPTED by the City Council of the City of Sand City on this 21st day of June, 2022, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

Mary Ann Carbone, Mayor

ATTEST:

Connie Horca, City Clerk

CITY SUMMARY

Description	Actuals FY 20-21	FY 21-22 Actuals thru Apr 2022	FY 21-22 Adopted Amendment #1	Proposed 21-22 Amend #2
Total City Revenues	8,525,460.91	6,185,223.95	9,855,489.00	9,802,839.00
Total City Expenditures	6,656,432.14	5,997,291.24	8,643,258.00	8,124,498.00
DIFFERENCE	1,869,028.77	187,932.71	1,212,231.00	1,678,341.00
Revenues for Recurring Operations	8,295,145.89	5,872,588.33	8,565,379.00	8,990,029.00
Expenditures for Recurring Operations	6,232,347.33	5,602,336.39	6,839,558.00	6,866,098.00
SUB TOTAL	2,062,798.56	270,251.94	1,725,821.00	2,123,931.00
Special Project Revenues	230,315.02	312,635.62	1,290,110.00	812,810.00
Special Expenditures	424,084.81	394,954.85	1,803,700.00	1,258,400.00
SUB TOTAL	-193,769.79	-82,319.23	-513,590.00	-445,590.00

Revenues Summary

Description	Actuals FY 20-21	FY 21-22 Actuals thru Apr 2022	Adopted Amend #1 FY 21-22	Proposed Amend #2 FY 21-22
RECURRING REVENUES				
Property Taxes	159,896.02	146,726.23	145,000.00	162,000.00
Sales/Use Taxes	3,159,646.55	2,372,097.58	3,323,000.00	3,415,000.00
Transaction Tax	2,595,764.97	2,014,230.72	2,728,000.00	2,990,000.00
TOT Tax	0.00	11,950.26	11,000.00	15,000.00
Franchise/Users Tax	245,876.21	217,988.57	247,300.00	270,500.00
Business License	503,617.64	567,539.11	576,750.00	577,200.00
Planning Revenues	7,150.00	5,900.00	6,650.00	8,750.00
Building Revenues	34,021.98	32,520.53	60,000.00	60,000.00
Police Revenues	32,314.19	23,879.60	28,970.00	29,170.00
Public Works Revenues	75,423.16	58,186.76	45,159.00	85,159.00
Interest	54,384.55	24,041.47	30,150.00	30,700.00
Rental	17,109.36	14,257.80	17,200.00	17,200.00
ROPS Residual	184,710.77	134,131.16	150,000.00	134,200.00
SA Admin Fees Reimbursement	126,126.44	27,695.37	27,700.00	27,700.00
Misc. Revenues	76,888.57	83,491.64	141,200.00	140,150.00
Recurring Grants	172,215.48	137,951.53	177,300.00	177,300.00
Cal-Am	850,000.00	0.00	850,000.00	850,000.00
Subtotal Recurring Revenues	8,295,145.89	5,872,588.33	8,565,379.00	8,990,029.00
OTHER FINANCING SOURCES				
Special Project Revenues	76,850.00	248,954.87	562,500.00	365,000.00
Grants	153,465.02	63,680.75	727,610.00	447,810.00
Subtotal Other Revenue	230,315.02	312,635.62	1,290,110.00	812,810.00
Total Revenue	8,525,460.91	6,185,223.95	9,855,489.00	9,802,839.00

Expenditures Summary

Description	Actuals FY 20-21	FY 21-22 Actuals thru Apr 2022	Adopted Amend #1 FY 21-22	Proposed Amend #2 FY 21-22
RECURRING EXPENSES				
City Council	121,232.27	99,239.44	121,660.00	121,270.00
Administration	591,992.82	495,784.65	610,483.00	606,573.00
Finance	345,764.62	340,718.25	373,830.00	395,940.00
Attorney	244,329.57	208,462.63	296,090.00	321,020.00
Planning	237,348.28	251,786.28	293,385.00	293,270.00
Building	90,020.26	78,965.99	107,800.00	118,800.00
Police	3,208,130.25	2,888,742.57	3,494,810.00	3,454,570.00
Fire	307,662.00	312,584.00	312,600.00	312,600.00
Public Works	847,814.26	654,767.89	884,170.00	884,825.00
Parks	4,422.88	6,350.59	16,500.00	16,500.00
Government Buildings	44,794.94	45,722.22	50,500.00	50,500.00
Community Outreach	40,137.29	95,662.98	118,000.00	124,000.00
Recurring Grants	11,481.81	1,681.56	9,500.00	9,500.00
Non-Departmental	137,216.08	121,867.34	150,230.00	156,730.00
SUBTOTAL FOR RECURRING EXPENSES	6,232,347.33	5,602,336.39	6,839,558.00	6,866,098.00
OTHER EXPENSES				
Capital Outlay	68,386.51	141,599.17	674,800.00	437,600.00
Economic Development	117,486.84	136,103.26	422,500.00	167,000.00
Grants/Special Projects	238,211.46	117,252.42	706,400.00	653,800.00
SUBTOTAL OTHER EXPENSES	424,084.81	394,954.85	1,803,700.00	1,258,400.00
TOTAL EXPENSES	6,656,432.14	5,997,291.24	8,643,258.00	8,124,498.00

Proposed
FY 21-22
Amend #2
Revenues

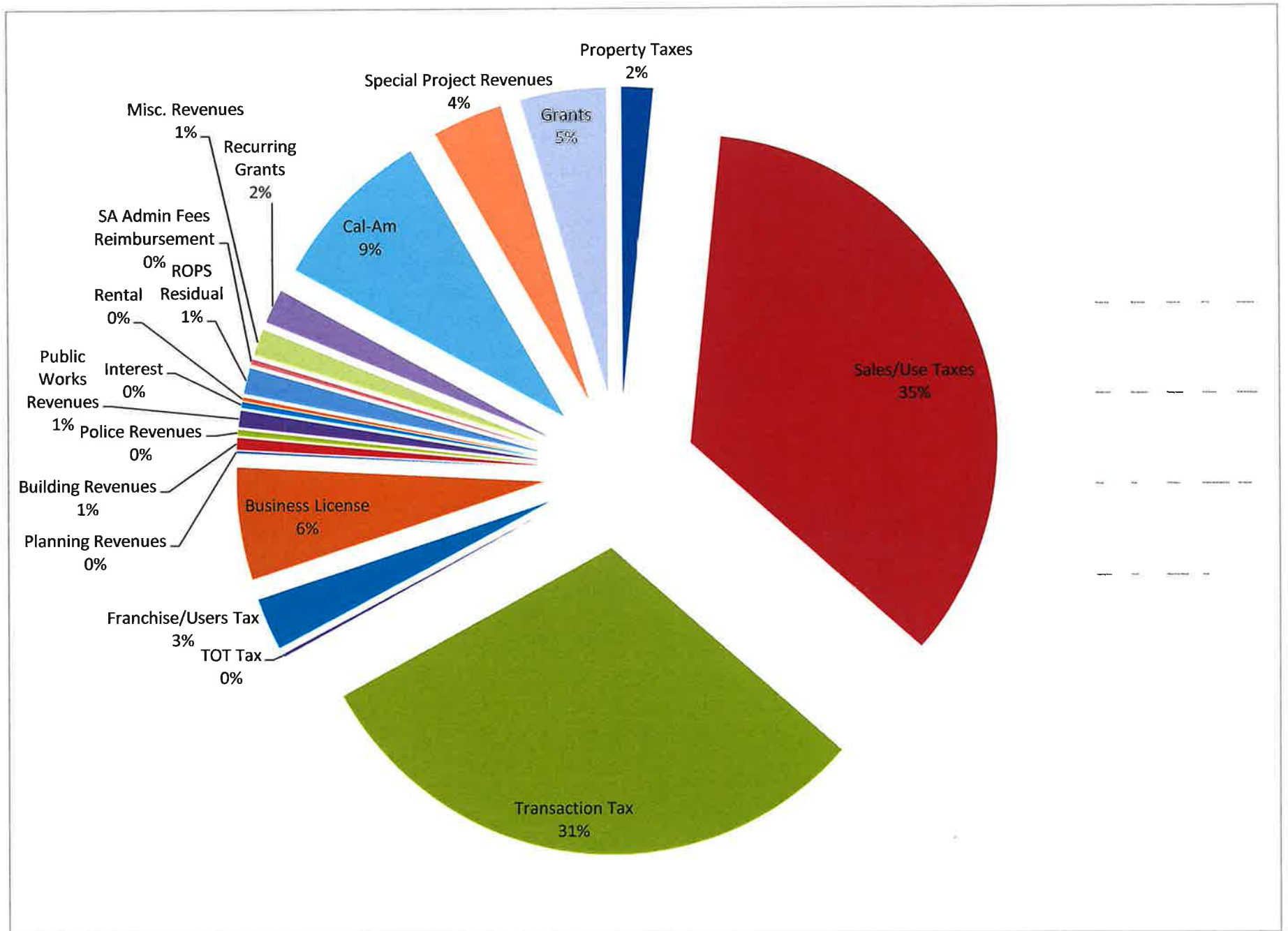
REVENUE ACCOUNT #	Description	Actual Revenues FY 20-21	Actual Revenues thru Apr 22 FY 21-22	Adopted Amend #1 FY 21-22	Proposed Amend #2 FY 21-22
	Dept 00-General				
4005-00	Property Tax	91,674.27	89,820.06	76,500.00	91,500.00
4006-00	ROPS Residual	184,710.77	134,131.16	150,000.00	134,200.00
4008-00	SA Admin Fees Reimbursement	126,126.44	27,695.37	27,700.00	27,700.00
4010-00	Prior Year Tax	1,202.83	926.66	1,200.00	1,200.00
4012-00	Property Tax VLF	39,144.00	39,715.00	39,800.00	39,800.00
4013-00	MBASIA Claims Reimbursements	5,294.82	3,355.93	3,400.00	3,400.00
4014-00	Covid-19 Relief Fund - CARES Act	50,000.00		0.00	0.00
4015-00	Property Tax - SB 813	13,873.68	13,235.53	13,000.00	15,000.00
4017-00	Covid-19 Relief Fund - American Rescue	0.00	47,725.00	95,450.00	95,450.00
4020-00	Prop Tax Transfer	13,611.30	2,838.28	14,000.00	14,000.00
4025-00	Users Tax	148,887.22	128,552.72	150,000.00	165,000.00
4030-00	Sales/Use Tax	3,159,646.55	2,372,097.58	3,323,000.00	3,415,000.00
4032-00	Transaction/ Use Tax	2,595,764.97	2,014,230.72	2,728,000.00	2,990,000.00
4033-00	Business License CASP Fee 90%	1,097.00	1,429.20	1,500.00	1,500.00
4034-00	TOT - Transient Occupancy Tax		11,950.26	11,000.00	15,000.00
4035-00	Cable Franchise	7,153.34	3,678.43	7,200.00	7,400.00
4040-00	Refuse Franchise	57,136.54	52,747.94	57,200.00	65,000.00
4045-00	PG & E Gas Franchise	2,836.45	3,092.45	2,900.00	3,100.00
4050-00	PG & E Electric Franchise	29,862.66	29,917.03	30,000.00	30,000.00
4055-00	Business License	502,546.46	565,415.40	575,000.00	575,000.00
4060-00	Bus Lic Late Fee	1,071.18	2,123.71	1,750.00	2,200.00
4340-00	Property Tax - HOPTR	389.94	190.70	500.00	500.00
4350-00	Sanitation District Impact Fees	10,625.15		7,500.00	7,500.00
4410-00	Interest City Checking/CD/Property Tax	833.80	278.51	800.00	350.00
4411-00	Interest - OPEB	61.42	35.62	50.00	50.00
4413-00	Interest - City Housing	394.84	223.85	300.00	300.00
4420-00	Interest - LAIF	41,863.87	17,152.04	22,000.00	22,000.00
4450-00	Interest - TVI CDs	11,230.62	6,351.45	7,000.00	8,000.00
4500-00	West End Revenue	0.00	26,609.51	26,650.00	26,650.00
4502-00	WE Mural Festival Revenue	6,000.00		1,000.00	0.00
4503-00	Art Park Improvements Revenue	0.00	500.00	500.00	500.00
4504-00	Art Park Events Revenue		1,372.00	1,000.00	1,500.00
4550-00	Publications -Copies	26.10		50.00	50.00
4710-00	Mitigation	1,334.56	1,347.91	1,350.00	1,350.00
4730-00	Misc. Revenue	1,822.17	30.00	1,000.00	250.00
4732-00	Reimbursements	233.00	584.22	1,200.00	1,200.00
4736-00	US Bank Cal Card Rebate	455.77	537.87	600.00	800.00
4740-00	Rental/Lease	17,109.36	14,257.80	17,200.00	17,200.00
	SUB TOTAL	7,124,021.08	5,614,149.91	7,397,300.00	7,779,650.00

REVENUE ACCOUNT #	Description	Actual Revenues FY 20-21	Actual Revenues thru Apr 22 FY 21-22	Adopted Amend #1 FY 21-22	Proposed Amend #2 FY 21-22
Dept 05-Planning					
4120-05	Coastal Development Permit	2,000.00	1,000.00	1,000.00	1,500.00
4125-05	Conditional Use Permit	4,000.00	2,500.00	3,000.00	3,500.00
4126-05	Temporary Use Permit	100.00	100.00	100.00	100.00
4145-05	Site Plan Permit	0.00	500.00	500.00	500.00
4155-05	Design Permit - DRC	500.00	400.00	400.00	500.00
4159-05	CEQA Fees		1,000.00	1,000.00	2,000.00
4156-05	Sign Permit & Master Sign Program	150.00		250.00	250.00
4219-05	Parking Permit	400.00	400.00	400.00	400.00
	SUB TOTAL	7,150.00	5,900.00	6,650.00	8,750.00
Dept 06-Building					
4115-06	Building Permit Fee	21,186.47	19,768.84	40,000.00	40,000.00
4165-06	Plan Check Fee	12,835.51	12,751.69	20,000.00	20,000.00
	SUB TOTAL	34,021.98	32,520.53	60,000.00	60,000.00
Dept 08-Police					
4210-08	Traffic Fines - County	4,355.73	3,022.99	4,000.00	4,000.00
4211-08	Vehicle Release	1,150.00	1,235.00	1,400.00	1,600.00
4221-08	Parking Violations	25,787.36	11,486.50	15,000.00	15,000.00
4325-08	Vehicle License Fees	282.40	445.28	500.00	500.00
4330-08	Prop 172 - County	393.70	298.19	450.00	450.00
4335-08	Post Training Reimbursement	0.00		0.00	0.00
4515-08	Dog Licensing	15.00	5.00	20.00	20.00
4524-08	Asset Forfeiture	0.00	2,656.64	2,700.00	2,700.00
4525-08	Unclaimed Property	0.00		0.00	0.00
4560-08	Police Reports	330.00	230.00	400.00	400.00
4744-08	Advanced Disability Reimbursement		4,500.00	4,500.00	4,500.00
	SUB TOTAL	32,314.19	23,879.60	28,970.00	29,170.00
Dept 11-Public Works					
10-4150-11	Building Development Fee	0.00	316.10	1,000.00	1,000.00
10-4160-11	Engineer Fees	30,668.30	41,072.50	20,000.00	60,000.00
38-4302-11	Measure X/TAMC Sales Tax - PMP	22,909.49		0.00	0.00
31-4305-11	Gas Tax-2105	1,961.54	1,627.67	2,300.00	2,300.00
31-4305-11	Gas Tax-2106	5,615.61	4,303.78	5,800.00	5,800.00
31-4305-11	Gas Tax-2107	2,654.16	1,848.76	2,800.00	2,800.00
31-4305-11	Gas Tax-2107.5	1,000.00	1,000.00	1,000.00	1,000.00
31-4305-11	Gas Tax-2103	2,568.52	2,314.16	3,500.00	3,500.00
37-4306-11	SB1 - RMRA - Road Maintenance & Rehab	7,137.34	5,117.80	7,759.00	7,759.00
35-4205-11	Ca Code Fines - County	908.20	585.99	1,000.00	1,000.00
	SUB TOTAL	75,423.16	58,186.76	45,159.00	85,159.00

Proposed
FY 21-22
Amend #2
Revenues

REVENUE ACCOUNT #	Description	Actual Revenues FY 20-21	Actual Revenues thru Apr 22 FY 21-22	Adopted Amend #1 FY 21-22	Proposed Amend #2 FY 21-22
	Lease Revenue				
4833-00	Cal-Am Lease	850,000.00		850,000.00	850,000.00
	SUB TOTAL	850,000.00	0.00	850,000.00	850,000.00
	Grants				
4069-08	COPS Grant - County	156,726.58	127,951.53	161,300.00	161,300.00
4647-08	Bulletproof Vest Grant	488.90		1,000.00	1,000.00
4733-00	Recycling Grant	5,000.00		5,000.00	5,000.00
4836-08	CSA 74 EMS Grant - County	2,500.00	2,500.00	2,500.00	2,500.00
4729-00	MBASIA Fitness/Safety Grant	7,500.00	7,500.00	7,500.00	7,500.00
	SUB TOTAL	172,215.48	137,951.53	177,300.00	177,300.00
	SUB TOTAL RECURRING REVENUES	8,295,145.89	5,872,588.33	8,565,379.00	8,990,029.00
	Special Project Revenues				
4522-11	Street Sweeper Sale	0.00		0.00	0.00
4530-00	South of Tioga Reimbursements	42,583.75	33,555.03	100,000.00	50,000.00
4531-00	South of Tioga Plan Check Fees	9,931.95	720.00	82,500.00	10,000.00
4532-00	South of Tioga Building Permit Fees	24,334.30	35,917.11	150,000.00	75,000.00
4533-00	Cal Am Desal Wells Reimbursement		178,762.73	180,000.00	180,000.00
39-4706-18	N of Playa Edgewater Habitat Conservation			50,000.00	50,000.00
	SUB TOTAL	76,850.00	248,954.87	562,500.00	365,000.00
	Grants				
4681-12	Calabrese Park CDBG Grant	90,000.00	50,603.25	50,610.00	50,610.00
4682-00	Prop 1 IRWM - Catalina	0.00	13,077.50	155,000.00	41,000.00
4683-00	Prop 1 SW - Contra Costa	0.00		279,000.00	143,100.00
4684-12	Per Capita Parks Grant	0.00		170,000.00	170,000.00
4757-00	CalTrans Sustainable Grant	63,465.02		73,000.00	43,100.00
	SUB TOTAL	153,465.02	63,680.75	727,610.00	447,810.00
	Sub Total Special Project/Grant Revenues	230,315.02	312,635.62	1,290,110.00	812,810.00
	Grand Total Revenues	8,525,460.91	6,185,223.95	9,855,489.00	9,802,839.00

FY 2021-2022 Proposed Amend #2 Revenues



Proposed Amend #2
FY 21-22
Expenditures

ACCOUNT NUMBER	Description	Actual Expenses FY 20-21	Actual Expenses thru Apr 22 FY 21-22	Adopted Amend #1 FY 21-22	Proposed Amend #2 FY 21-22
NON DEPARTMENT					
5000-00	Municipal Code Updates	780.00	2,548.25	1,000.00	3,000.00
5001-00	Public Agency Memberships	12,888.76	10,516.23	13,500.00	13,500.00
5002-00	Voluntary Memberships	4,371.00	5,879.00	10,000.00	10,000.00
5005-00	Arts Committee	14,861.41	17,497.95	17,500.00	17,500.00
5006-00	Covid-19 CARES Act Expense	16,420.90		0.00	0.00
5009-00	Covid-19 General Expense	6,799.38	4,826.71	8,000.00	8,000.00
5025-00	Dues and Subscriptions	180.00	180.00	180.00	180.00
5070-00	Health Benefit Surcharges	774.04	729.86	900.00	900.00
5081-00	GASB68 Reports - CalPers	2,100.00	2,100.00	2,100.00	2,100.00
5202-00	Concern EAP Program Premium	1,338.12	1,338.12	1,350.00	1,350.00
5425-00	IT Support	1,806.00	6,573.00	10,000.00	10,000.00
5720-00	Auto Maintenance - City Vehicles	689.34	765.82	2,500.00	2,500.00
5909-00	Physical Damage Claims	5,386.72	4,355.93	4,400.00	4,400.00
5910-00	Donations/Contributions	7,407.62	6,046.52	6,500.00	7,500.00
5930-00	Miscellaneous Expense	5,163.53	7,672.59	8,500.00	8,500.00
5935-00	Office Equipment Maintenance	6,744.53	7,104.44	8,000.00	9,000.00
5940-00	Office Supplies	20,088.08	19,332.48	25,000.00	25,000.00
5945-00	Telephone	1,671.09	844.12	2,000.00	2,000.00
5950-00	Physical Exams (MP every 2 yrs)	120.00		0.00	0.00
5955-00	Public Official Bond Premium	1,103.00	1,158.00	1,200.00	1,200.00
5960-00	Utilities	22,847.31	19,698.83	23,500.00	26,500.00
5970-00	Equipment Purchase	434.99		0.00	0.00
5980-00	Bank Charges	2,068.84	1,570.26	2,500.00	2,000.00
5998-00	Internet	1,171.42	1,129.23	1,600.00	1,600.00
SUB TOTAL NON DEPARTMENT		137,216.08	121,867.34	150,230.00	156,730.00
CITY COUNCIL					
5030-01	Auto Allowance	2,400.00	2,000.00	2,400.00	2,400.00
5065-01	Dental	3,737.90	3,254.80	3,950.00	3,950.00
5066-01	Vision	698.88	582.40	700.00	710.00
5070-01	Health Benefits	63,306.00	52,755.00	63,300.00	63,300.00
5073-01	Pers Retirement EE	622.04	466.56	700.00	700.00
5075-01	Pers Retirement	1,200.88	889.36	1,200.00	1,200.00
5078-01	PERS Survivor Benefits	124.80		120.00	120.00
5079-01	Deferred Comp	4,800.00	4,000.00	4,800.00	4,800.00
5080-01	FICA/ Medicare	4,266.26	3,567.99	4,300.00	4,300.00
5085-01	SUI	357.00	262.08	400.00	400.00

Proposed Amend #2
FY 21-22
Expenditures

ACCOUNT NUMBER	Description	Actual Expenses FY 20-21	Actual Expenses thru Apr 22 FY 21-22	Adopted Amend #1 FY 21-22	Proposed Amend #2 FY 21-22
5095-01	Training & Conferences	1,885.38	6,939.26	6,000.00	10,000.00
5110-01	Council Meetings	18,000.00	15,000.00	18,000.00	18,000.00
5120-01	Elections	5,048.20		0.00	0.00
5131-01	Website	4,000.00		4,400.00	0.00
5137-01	GASB 68 - Unfunded Liability	2,571.73	2,866.70	2,900.00	2,900.00
5925-01	Liability Premium	756.54	1,833.60	1,850.00	1,850.00
5945-01	Council Phones	4,078.45	2,751.85	4,300.00	4,300.00
5965-01	Workers Comp Premium	811.48	869.84	900.00	900.00
5970-01	Equipment Purchase	1,326.73		0.00	0.00
5985-01	Exercise Program	1,240.00	1,200.00	1,440.00	1,440.00
SUB TOTAL CITY COUNCIL		121,232.27	99,239.44	121,660.00	121,270.00
ADMINISTRATION					
5020-02	Contract Services	750.00	20,900.00	25,900.00	25,900.00
5025-02	Dues/Subscriptions	1,691.00	1,926.00	2,000.00	3,500.00
5030-02	Auto Allowance	3,600.00	1,800.00	2,700.00	2,400.00
5035-02	Granicus - Agenda Management Fee	3,630.00	8,393.00	8,393.00	8,393.00
5040-02	Salaries	327,576.92	229,368.07	304,500.00	292,700.00
5042-02	Cash Outs	0.00	33,389.58	33,400.00	33,400.00
5060-02	Long Term Disability	2,140.08	1,472.27	1,700.00	1,950.00
5065-02	Dental	3,485.06	2,157.80	2,400.00	2,700.00
5066-02	Vision	590.01	350.57	400.00	450.00
5067-02	Life Insurance	579.00	459.00	550.00	600.00
5070-02	Health Benefits	49,062.15	30,597.90	38,000.00	38,000.00
5072-02	Health Benefits - Admin Retirees	18,384.72	15,261.04	18,400.00	18,400.00
5073-02	Pers Retirement EE	8,543.47	6,687.83	10,100.00	9,100.00
5075-02	Pers Retirement	32,595.56	21,329.66	33,000.00	31,000.00
5078-02	PERS Survivor Benefits	187.20		180.00	180.00
5079-02	Deferred Comp	1,200.00	1,100.00	1,600.00	1,500.00
5080-02	FICA/Medicare	5,033.67	3,923.63	5,800.00	7,000.00
5085-02	CA SUI	357.00	224.00	400.00	400.00
5095-02	Training & Conferences	956.51	2,024.35	2,000.00	5,000.00
5137-02	GASB 68 - Unfunded Liability	73,479.44	64,322.90	64,350.00	64,350.00
5140-02	Records Retention - Gladwell	2,000.00	250.00	250.00	250.00
5210-02	Payroll Processing/Shred Services	5,527.36	3,564.50	5,500.00	5,500.00
5425-02	IT Support	2,163.00	2,310.00	3,500.00	3,500.00
5925-02	Liability Premium	13,617.45	12,835.30	12,900.00	12,900.00
5945-02	Admin Phones	3,254.63	1,969.89	3,200.00	3,200.00
5965-02	Workers Comp Premium	27,860.89	25,515.33	25,600.00	25,600.00
5970-02	Equipment Purchase	2,017.70	2,752.03	2,500.00	7,500.00
5985-02	Exercise Program	1,710.00	900.00	1,260.00	1,200.00
SUB TOTAL ADMINISTRATION		591,992.82	495,784.65	610,483.00	606,573.00

Proposed Amend #2
FY 21-22
Expenditures

ACCOUNT NUMBER	Description	Actual Expenses FY 20-21	Actual Expenses thru Apr 22 FY 21-22	Adopted Amend #1 FY 21-22	Proposed Amend #2 FY 21-22
FINANCE					
5020-03	Contract Services - Bartel	2,500.00	20,250.00	20,250.00	20,250.00
5023-03	Sales Tax/Trans Tax Admin Fees	32,234.68	18,236.32	35,000.00	35,000.00
5025-03	Dues/Subscriptions	95.00	95.00	100.00	100.00
5040-03	Salaries	103,867.80	90,716.70	109,800.00	109,800.00
5060-03	Long Term Disability	1,164.76	1,046.30	1,300.00	1,300.00
5065-03	Dental	534.02	465.00	560.00	560.00
5066-03	Vision	99.84	83.20	100.00	110.00
5067-03	Life Insurance	193.00	170.00	210.00	210.00
5070-03	Health Benefits	12,661.20	10,551.00	12,700.00	12,700.00
5073-03	Pers Retirement EE	8,974.20	7,013.93	9,600.00	9,600.00
5075-03	Pers Retirement	17,325.72	13,370.25	18,500.00	18,500.00
5078-03	PERS Survivor Benefits	62.40	60.00	60.00	60.00
5079-03	Deferred Comp	1,200.00	1,000.00	1,200.00	1,200.00
5080-03	FICA/Medicare	1,515.23	1,309.69	1,600.00	1,600.00
5085-03	SUI	119.00	112.00	150.00	150.00
5095-03	Training/Conferences	899.50	899.50	1,000.00	0.00
5137-03	GASB 68 - Unfunded Liability	77,151.90	65,934.10	66,000.00	66,000.00
5405-03	Property Tax Fees	1,048.00	995.00	1,000.00	1,000.00
5410-03	Audit	51,000.00	58,558.25	58,500.00	58,600.00
5415-03	Financial Management Support	2,433.75	1,824.00	4,000.00	4,000.00
5425-03	IT Support	4,985.52	3,440.70	5,000.00	5,000.00
5440-03	BL/ Prop/Sales Tax Agreements (HDL)	18,427.07	38,400.22	20,000.00	43,000.00
5925-03	Liability Premium	3,026.10	3,667.23	3,700.00	3,700.00
5965-03	Workers Comp Premium	3,245.93	3,479.36	3,500.00	3,500.00
5970-03	Equipment Purchase	1,000.00	0.00	0.00	0.00
	SUB TOTAL FINANCE	345,764.62	340,718.25	373,830.00	395,940.00
ATTORNEY					
5040-04	Salaries	120,370.16	144,296.01	192,400.00	144,300.00
5060-04	LTD	352.50	1,057.50	1,450.00	1,100.00
5065-04	Dental	678.38	1,578.60	2,150.00	1,600.00
5066-04	Vision	105.24	236.79	320.00	250.00
5067-04	Life	65.00	153.00	210.00	160.00
5070-04	Health Benefit	9,495.90	14,243.85	19,000.00	14,300.00
5072-04	Health Benefits - Retirees	4,208.16	3,627.58	4,400.00	4,400.00
5075-04	Pers Retirement	9,307.02	8,012.96	11,700.00	8,100.00
5078-04	Pers Survivor	41.60	60.00	60.00	60.00
5079-04	Deferred Comp	800.00	900.00	1,200.00	900.00
5080-04	FICA/Medicare	1,636.09	2,016.68	2,700.00	2,050.00
5085-04	SUI	238.00	112.00	150.00	150.00
5095-04	Conferences & Meetings	1,879.50	782.68	5,000.00	800.00
5137-04	GASB 68 - Unfunded Liability		139.50	150.00	150.00
5511-04	Attorney - Contract	82,117.50		0.00	0.00
5522-04	Attorneys Costs	5,210.17	3,770.38	5,000.00	5,000.00
5540-04	Legal Contingencies	0.00		2,500.00	0.00
5545-04	Outside Counsel/HR	7,526.00	20,014.00	40,000.00	130,000.00
5925-04	Liability Premium	0.00	3,667.23	3,700.00	3,700.00
5945-04	Cell Phone	188.98	374.51	500.00	500.00
5965-04	Workers Comp Premium	0.00	3,479.36	3,500.00	3,500.00
5970-04	Equipment - Phone	109.37		0.00	0.00
	SUB TOTAL ATTORNEY	244,329.57	208,462.63	296,090.00	321,020.00

Proposed Amend #2
FY 21-22
Expenditures

ACCOUNT NUMBER	Description	Actual Expenses FY 20-21	Actual Expenses thru Apr 22 FY 21-22	Adopted Amend #1 FY 21-22	Proposed Amend #2 FY 21-22
PLANNING					
5020-05	Contract Services - EMC Planning	2,088.09	6,158.86	12,000.00	12,000.00
5020-05	TAMC Vehiles Miles Traveled Cost		16,879.29	16,900.00	16,900.00
5025-05	Dues/Subscriptions	507.00	507.00	500.00	500.00
5040-05	Salaries	109,126.20	93,212.00	111,900.00	111,900.00
5042-05	Cash Outs - PTO Accruals	7,646.85	7,455.13	7,500.00	7,500.00
5060-05	Long Term Disability	976.80	814.00	1,000.00	1,000.00
5065-05	Dental	534.02	465.00	560.00	560.00
5066-05	Vision	99.84	83.20	100.00	110.00
5067-05	Life Insurance	383.44	312.83	725.00	350.00
5070-05	Health Benefits	12,661.20	10,551.00	12,700.00	12,700.00
5072-05	Health Benefits - Planning Retirees	9,599.22	8,549.14	10,400.00	10,400.00
5073-05	Pers Retirement EE	9,428.52	7,248.15	9,700.00	9,700.00
5075-05	PERS Retirement	18,202.92	13,816.80	18,500.00	18,500.00
5079-05	Deferred Comp	1,200.00	1,000.00	1,200.00	1,200.00
5080-05	FICA/Medicare	1,711.61	1,461.73	1,850.00	1,850.00
5085-05	SUI	119.00	112.00	150.00	150.00
5095-05	Training/Meetings	34.50	34.97	0.00	100.00
5137-05	GASB 68 - Unfunded Liability	46,291.14	68,800.80	68,800.00	68,800.00
5370-05	Planning - Misc.	83.00	239.00	250.00	400.00
5425-05	IT Support	840.00	483.00	1,000.00	1,000.00
5920-05	Legal Advertising	6,331.44	4,394.40	7,000.00	7,000.00
5925-05	Liability Premium	3,782.64	4,584.04	4,600.00	4,600.00
5945-05	Planning Phones	643.44	274.73	650.00	650.00
5965-05	Workers Comp Premium	4,057.41	4,349.21	4,400.00	4,400.00
5970-05	Equipment Purchase	1,000.00	1,000.00	1,000.00	1,000.00
	SUB TOTAL PLANNING	237,348.28	251,786.28	293,385.00	293,270.00
BUILDING					
5020-06	Code Enforcement	2,870.00	1,670.00	5,000.00	5,000.00
5319-06	Building Inspection Fees	57,845.24	64,962.30	75,000.00	86,000.00
5320-06	Plan Check Fees	7,865.02	9,533.69	25,000.00	25,000.00
5423-06	Iworq - Fees/Implementation	21,440.00	2,800.00	2,800.00	2,800.00
	SUB TOTAL BUILDING	90,020.26	78,965.99	107,800.00	118,800.00

Proposed Amend #2
FY 21-22
Expenditures

ACCOUNT NUMBER	Description	Actual Expenses FY 20-21	Actual Expenses thru Apr 22 FY 21-22	Adopted Amend #1 FY 21-22	Proposed Amend #2 FY 21-22
PUBLIC SAFETY					
5025-08	Dues and Subscriptions	1,255.00	1,085.00	2,000.00	2,000.00
5040-08	Salaries	1,174,458.47	1,098,111.18	1,383,000.00	1,350,700.00
5041-08	Workers Comp Wages 4850	227,203.66	8,411.99	20,000.00	15,000.00
5042-08	Cash Outs - PTO Accruals	194,960.73	323,499.56	350,000.00	350,000.00
5043-08	Holiday Paid	465.68	3,199.01	7,500.00	7,500.00
5044-08	Workers Comp Wages TTD	12,549.53	29,451.32	29,500.00	29,500.00
5055-08	Overtime Paid	13,332.42	36,439.22	35,000.00	50,000.00
5060-08	Long Term Disability	3,272.52	2,640.77	3,300.00	3,200.00
5065-08	Dental	18,096.15	15,346.44	18,900.00	18,300.00
5066-08	Vision	2,815.56	2,279.74	2,800.00	2,750.00
5067-08	Life Insurance	2,471.84	2,063.63	3,200.00	2,450.00
5070-08	Health Benefits	221,571.00	162,485.40	199,500.00	193,100.00
5072-08	Health Benefits - Police Retirees	48,581.22	59,153.48	77,200.00	77,200.00
5073-08	Pers Retirement EE	45,763.32	4,242.78	5,700.00	5,700.00
5075-08	Pers Retirement	302,186.15	196,879.18	289,500.00	282,300.00
5077-08	Pers Replacement Benefit - Klein	10,582.35	7,400.91	11,000.00	7,500.00
5078-08	PERS Survivor Benefits	748.80		700.00	700.00
5079-08	Deferred Comp	14,000.00	11,500.00	13,800.00	13,400.00
5080-08	FICA/Medicare	23,657.66	23,562.23	25,000.00	30,000.00
5085-08	SUI	1,556.85	1,197.70	1,600.00	1,600.00
5095-08	Training/Conferences	3,530.11	3,700.87	7,500.00	7,500.00
5096-08	Post Training - Reimbursable	0.00		1,000.00	1,000.00
5137-08	GASB 68 - Unfunded Liability	148,840.72	178,990.52	179,000.00	179,000.00
5139-08	Advanced Disability(Pers Reimburses)		4,500.00	4,500.00	4,500.00
5425-08	IT Support	26,733.00	20,214.00	30,000.00	30,000.00
5710-08	Animal Regulation Services	3,586.00	830.00	2,000.00	2,000.00
5715-08	Auto Fuel	26,126.13	26,826.00	30,000.00	35,000.00
5720-08	Auto Maintenance - Police Vehicles	13,178.60	10,420.50	20,000.00	20,000.00
5721-08	Auto Detailing - Car Washes	2,092.95	1,326.00	2,000.00	3,000.00
5723-08	Mobile Licenses Police Veh Comp		2,980.00	0.00	2,990.00
5725-08	Criminal Justice & CLETS Systems	41,783.87	19,547.06	37,500.00	32,000.00
5727-08	911 Center - Dispatch Services	43,006.71	43,348.00	45,000.00	43,500.00
5740-08	Employee Screening		2,651.94	4,000.00	4,000.00

Proposed Amend #2
FY 21-22
Expenditures

ACCOUNT NUMBER	Description	Actual Expenses FY 20-21	Actual Expenses thru Apr 22 FY 21-22	Adopted Amend #1 FY 21-22	Proposed Amend #2 FY 21-22
5745-08	Equipment Purchase	2,050.49	4,365.06	10,000.00	10,000.00
5746-08	Range Fees & Supplies	1,413.69	1,354.00	10,000.00	10,000.00
5747-08	SRU Annual Contribution	0.00	5,000.00	5,000.00	5,000.00
5760-08	Booking Fees	0.00		1,000.00	1,000.00
5765-08	Reserve Salaries	92,085.46	28,209.12	40,000.00	40,000.00
5770-08	Computer Equipment/Software	8,510.88	4,877.65	10,000.00	10,000.00
5785-08	Police Supplies	4,172.64	5,196.10	5,000.00	7,000.00
5793-08	Internal Investigations	6,950.00		0.00	0.00
5794-08	Special Skills	1,200.00	1,000.00	1,200.00	1,200.00
5795-08	Uniform Allowance/Purchase	11,448.53	6,571.41	10,400.00	10,000.00
5796-08	Education Benefit	69,161.77	54,659.75	68,400.00	67,500.00
5797-08	Arrest/Investigations/Live Scan Fees	3,180.95	2,681.05	5,000.00	5,000.00
5798-08	Tracnet/IBM Server Maintenance	12,555.41	13,407.03	13,000.00	13,500.00
5884-08	Security - Locker Room	482.04	552.04	600.00	600.00
5908-08	Liability Claims	4,201.13		0.00	0.00
5925-08	Liability Premium	122,557.02	146,689.19	146,800.00	146,700.00
5929-08	Locker Room Rental Payments	3,632.25	3,689.30	4,450.00	4,450.00
5934-08	NGEN Radio System Maintenance	11,585.72	13,008.00	13,000.00	13,050.00
5935-08	NGEN Radio System Infrastructure	6,164.40		7,000.00	0.00
5945-08	Police Phones	14,809.46	10,835.30	17,500.00	17,500.00
5965-08	Worker's Comp Premium	160,132.44	231,377.71	231,400.00	231,400.00
5985-08	Exercise Program	3,510.00	2,310.00	3,030.00	2,950.00
5997-08	Nighthawk In Car Wifi	2,897.28	2,172.96	2,900.00	2,900.00
5998-08	Police Internet	2,501.34	1,982.12	2,900.00	2,900.00
6123-08	EOC Expenses - CSUMB	0.00	10,000.00	10,000.00	10,000.00
6618-08	Motorola Radio Lease - Principal	28,027.94	29,526.51	29,530.00	29,530.00
6619-08	Motorola Radio Lease - Interest	6,492.41	4,993.84	5,000.00	5,000.00
SUB TOTAL PUBLIC SAFETY		3,208,130.25	2,888,742.57	3,494,810.00	3,454,570.00
FIRE DEPARTMENT					
5750-09	Fire Contract	307,662.00	312,584.00	312,600.00	312,600.00
SUB TOTAL FIRE DEPARTMENT		307,662.00	312,584.00	312,600.00	312,600.00
PUBLIC WORKS					
5020-11	Contract Services - Polaris	1,147.50	350.00	2,000.00	2,000.00
5020-11	Harris - Storm Water	46,487.50	34,117.50	50,000.00	50,000.00
5020-11	Harris - Engineering	142,033.75	102,783.75	150,000.00	150,000.00
38-5020-11	Pavement Management (Meas X)	44,781.75		0.00	0.00
5020-11	HF&H (MRWMD) Ordinance/Franchise	0.00	4,359.00	8,800.00	8,800.00
5025-11	Dues and Publications	590.00	1,004.51	600.00	1,050.00
5027-11	Permits & Licenses	5,072.00	4,813.00	5,100.00	5,100.00
5028-11	Pest Control	780.00	650.00	800.00	800.00
5040-11	Salaries	229,850.24	198,165.77	238,100.00	238,100.00
5055-11	Overtime Paid	1,034.69	2,121.12	3,000.00	3,000.00
5060-11	Long Term Disability	1,780.68	1,516.06	1,800.00	1,850.00
5065-11	Dental	4,573.34	3,973.00	4,800.00	4,800.00
5066-11	Vision	731.28	609.40	750.00	750.00
5067-11	Life Insurance	579.00	510.00	615.00	620.00
5070-11	Health Benefits	50,644.80	42,204.00	50,700.00	50,700.00
5073-11	Pers Retirement EE	18,960.63	14,706.52	19,500.00	19,500.00
5075-11	Pers Retirement	34,248.30	26,198.37	36,000.00	36,000.00

Proposed Amend #2
FY 21-22
Expenditures

ACCOUNT NUMBER	Description	Actual Expenses FY 20-21	Actual Expenses thru Apr 22 FY 21-22	Adopted Amend #1 FY 21-22	Proposed Amend #2 FY 21-22
5078-11	PERS Survivor Benefits	187.20		175.00	175.00
5079-11	Deferred Comp	3,600.00	3,000.00	3,600.00	3,600.00
5080-11	FICA/Medicare	3,978.12	3,432.91	4,100.00	4,100.00
5085-11	CA SUI	357.00	336.01	400.00	400.00
5095-11	Training/Conferences	1,013.74	225.00	1,000.00	1,000.00
5137-11	GASB 68 - Unfunded Liability	59,605.07	86,509.48	86,510.00	86,510.00
5423-11	Iworq	6,800.00	6,800.00	6,800.00	6,800.00
5425-11	IT Support	0.00	1,260.00	2,500.00	2,500.00
5720-11	Auto Maintenance - P/W Vehicles	11,311.72	8,779.78	15,000.00	15,000.00
5795-11	PW Uniform Maintenance/Purchase	3,472.64	1,453.44	3,000.00	3,000.00
5820-11	Interceptor Vault Maintenance	0.00		4,500.00	4,500.00
5820-11	3-Year Sediment Removal	0.00		37,000.00	37,000.00
5845-11	Hope Program	34,628.37	21,692.16	35,000.00	35,000.00
5855-11	Street Lighting	11,379.96	7,832.29	10,000.00	10,000.00
5860-11	Street Work/Sidewalk Maintenance	1,900.66	3,465.13	15,000.00	15,000.00
5861-11	Adopt A Highway	3,245.00	3,005.00	3,600.00	3,750.00
5865-11	Flags/Banners	2,460.60	4,190.97	5,000.00	5,000.00
5884-11	PW Trailer Security	1,223.40	1,253.34	1,300.00	1,300.00
5885-11	PW Supplies	4,461.70	3,382.96	5,000.00	5,000.00
5888-11	Equipment Rental	1,197.99	470.00	1,500.00	1,500.00
5889-11	Mtry 1 Water Regional Stormwater	10,124.99	11,768.69	11,800.00	11,800.00
5898-11	Street Signs	3,210.69	124.44	3,500.00	3,500.00
5925-11	Liability Premium	7,565.25	10,084.89	10,100.00	10,100.00
5935-11	Equipment Maintenance	297.63	256.12	1,000.00	1,000.00
5936-11	Storage/Engineer Files	2,760.00	2,574.00	3,200.00	3,200.00
5945-11	P/W Phones	3,349.42	2,561.57	3,500.00	3,500.00
5961-11	Refuse Fees	6,756.91	3,622.48	6,300.00	6,300.00
5963-11	Irrigation/Landscaping	435.75	329.59	2,000.00	2,000.00
5965-11	Worker's Comp Premium	74,385.85	20,876.19	20,900.00	20,900.00
5970-11	Equipment Purchase	2,310.38	5,955.01	6,500.00	6,500.00
5985-11	Exercise	1,080.00	600.00	720.00	720.00
5998-11	Internet	1,418.76	844.44	1,100.00	1,100.00
SUB TOTAL PUBLIC WORKS		847,814.26	654,767.89	884,170.00	884,825.00

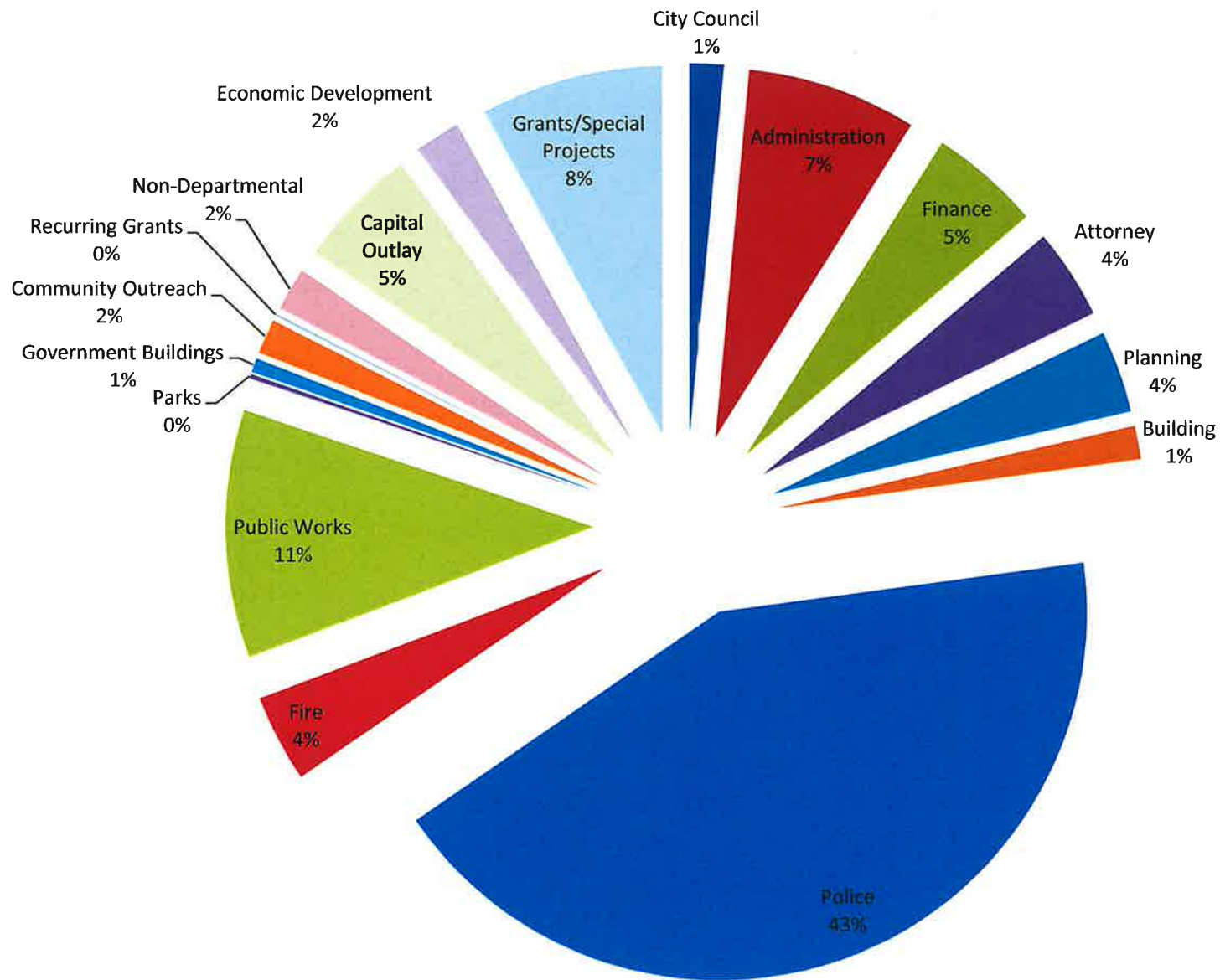
Proposed Amend #2
FY 21-22
Expenditures

ACCOUNT NUMBER	Description	Actual Expenses FY 20-21	Actual Expenses thru Apr 22 FY 21-22	Adopted Amend #1 FY 21-22	Proposed Amend #2 FY 21-22
PARKS					
5020-12	Contract Services/Arborist		4,050.00	10,000.00	10,000.00
5881-12	Parks Supplies	2,408.89	1,999.46	3,000.00	3,000.00
5935-12	Parks Equip. Maintenance	501.25	301.13	1,000.00	1,000.00
5970-12	Parks Equip. Purchase	1,512.74		2,500.00	2,500.00
	SUB TOTAL PARKS	4,422.88	6,350.59	16,500.00	16,500.00
GOVERNMENT BUILDINGS & FACILITIES					
5884-15	Security	2,040.57	2,118.79	2,300.00	2,300.00
5915-15	Fire/Bldg/Auto Insurance	22,355.00	33,186.05	33,200.00	33,200.00
6020-15	Maintenance & Repair	20,399.37	10,417.38	15,000.00	15,000.00
	SUB TOTAL GOVERNMENT BUILDINGS	44,794.94	45,722.22	50,500.00	50,500.00
COMMUNITY OUTREACH					
5004-18	West End Celebration	18,653.85	63,879.17	75,000.00	75,000.00
5873-18	Bike Trail Electric	3,513.39	3,438.50	4,000.00	4,000.00
5905-18	City Events	0.00	13,693.80	20,000.00	23,000.00
5920-18	Advertising -" Coop "-Newspaper	13,988.00	10,760.00	14,000.00	14,000.00
5967-18	Public Surveys				3,000.00
6020-18	Maint - Bike Trails/Garden/Art Park	3,982.05	3,891.51	5,000.00	5,000.00
	SUB TOTAL COMM. OUTREACH	40,137.29	95,662.98	118,000.00	124,000.00
GRANTS					
5733-00	Recycling Grant	5,000.00		5,000.00	5,000.00
5736-08	Bulletproof Vest Grant	488.90		2,000.00	2,000.00
6362-00	CSA 74 EMS Grant	5,992.91	1,681.56	2,500.00	2,500.00
	SUB TOTAL	11,481.81	1,681.56	9,500.00	9,500.00
	SUB TOTAL FOR RECURRING	6,232,347.33	5,602,336.39	6,839,558.00	6,866,098.00

Proposed Amend #2
FY 21-22
Expenditures

ACCOUNT NUMBER	Description	Actual Expenses FY 20-21	Actual Expenses thru Apr 22 FY 21-22	Adopted Amend #1 FY 21-22	Proposed Amend #2 FY 21-22
ECONOMIC DEVELOPMENT					
6394-18	Mural Festival	51,015.79	60,000.00	85,000.00	25,000.00
6399-18	Art Park Events		5,039.12	5,000.00	7,000.00
6420-00	S of Tioga Reimbursable Expense	40,666.75	29,667.53	100,000.00	50,000.00
6421-00	S of Tioga Plan Check Fees	280.00	1,140.00	82,500.00	10,000.00
6422-00	S of Tioga Building Inspections	25,524.30	40,256.61	150,000.00	75,000.00
SUB TOTAL ECONOMIC DEVELOPMENT		117,486.84	136,103.26	422,500.00	167,000.00
SPECIAL PROJECTS					
5020-05	EMC - Parking Study (moved to 22-23)	20,959.95	4,887.73	30,000.00	10,000.00
6308-00	TAMC Row Landscaping Project			35,000.00	35,000.00
39-6281-18	N of Playa Edgewater Habitat Conservation			20,000.00	20,000.00
SUB TOTAL SPECIAL PROJECTS		20,959.95	4,887.73	85,000.00	65,000.00
GRANTS					
5010-12	Calabrese Park CDBG Grant	72,354.28	4,962.50	50,000.00	50,000.00
5010-12	Per Capita Park Grant	0.00	23,866.49	170,000.00	170,000.00
5010-20	Prop 1 SW Contra Costa - Grant	7,013.25	1,476.00	143,100.00	143,100.00
5010-20	Prop 1 SW Contra Costa - Match	779.25	164.00	15,900.00	15,900.00
5010-20	West End/Catalina IRVVM	13,077.50	3,283.75	41,000.00	41,000.00
5732-00	West Bay Ave/FEMA (held over 19-20)	52,330.35	9,908.75	100,000.00	100,000.00
6393-00	Sustainability Grant CEQA Review	0.00	20,000.00	20,000.00	20,000.00
6393-00	CalTrans Sustainable Grant/Matching	8,223.64	5,586.26	8,400.00	5,600.00
6393-00	CalTrans Sustainable Grant/Reimb	63,473.24	43,116.94	73,000.00	43,200.00
SUBTOTAL GRANTS		217,251.51	112,364.69	621,400.00	588,800.00
TOTAL SPECIAL PROJECTS/GRANTS		355,698.30	253,355.68	1,128,900.00	820,800.00
GRAND TOTAL OPERATING EXPENSES		6,588,045.63	5,855,692.07	7,968,458.00	7,686,898.00
CAPITAL OUTLAY					
5010-08	2 Police Vehicles (moved to 22-23)	0.00		130,000.00	0.00
5010-08	Storage Container for Police		5,000.00	7,500.00	7,500.00
5010-08	City Hall Imp/Police Lobby(moved)			15,000.00	0.00
5010-11	Street Sweeper Rehab(moved)	38,680.50	12,228.16	40,000.00	12,300.00
5010-11	Dump Truck for P/W (moved)	0.00		85,000.00	0.00
5010-15	City Hall Electrical (from 20-21)	23,782.45		11,000.00	11,000.00
5010-15	City Hall Improvements/Windows (20-21)	0.00	19,890.69	20,000.00	21,000.00
5010-18	Art Park Improvements (from 20-21)	3,703.56	51,295.32	61,300.00	80,800.00
5010-20	Pendergrass Way Improvements	0.00	50,750.00	300,000.00	300,000.00
5020-11	Desal Wells Expense	2,220.00	2,435.00	5,000.00	5,000.00
SUBTOTAL CAPITAL OUTLAY		68,386.51	141,599.17	674,800.00	437,600.00
GRAND TOTAL EXPENSES		6,656,432.14	5,997,291.24	8,643,258.00	8,124,498.00

FY 2021-2022 Proposed Amend #2 Expenses



**AGENDA ITEM
9B.**

**Consideration of City RESOLUTION
Adopting the Proposed City Budget for
Fiscal Year 2022-2023**



City of Sand City

STAFF REPORT

TO: CITY COUNCIL, CITY MANAGER

FROM: VIBEKE NORGAARD, CITY MANAGER, AND DEVON LAZZARINO,
FINANCE/HR SPECIALIST

SUBJECT: PROPOSED FISCAL YEAR 2022-2023 BUDGET

DATE: MAY 27, 2022

FOR: JUNE 7, 2022 COUNCIL MEETING

Discussion: Staff is pleased to present the Proposed FY 2022-2023 Budget. This year's budget has been developed by staff with input from all departments of the City. The City will continue to look for opportunities to increase revenues including the successful ongoing development of the South of Tioga project, and continued investment into the West End. The decrease in revenues from prior Fiscal years is mainly due to the loss of the Cal Am annual lease payment of \$850,000. The increase in expenditures in FY 22-23 is partly due to supply chain issues in FY 21-22 which have affected the City's ability to finalize purchases approved and initiated in prior fiscal years. However, the anticipated revenues and the anticipated expenditures are such that the City is projected to have an operating surplus of \$552,390 in FY 22-23.

The City Manager and Finance Specialist met with HdL on May 24th for a sales tax update. Attached as **Exhibit A** is HdL's Sand City Sales Tax Update for 4th quarter 2021, showing the City sales tax up by 3.4% from 4th quarter 2020, and the City Measure J tax up by 8.2% from 4th quarter 2020

At the May 26th Sand City Budget and Personnel Committee meeting, the Committee reviewed the draft FY 22-23 budget and unanimously approved staffs' recommendation to bring the FY 2022-2023 Proposed Budget to the City Council for consideration and approval.

Capital Improvement Plan:

In 2020 each Council member ranked and discussed the projects listed on the 5-year CIP, to be included in the budget when funding is available. Several of the projects identified by Council in

the 2020 CIP are currently factored into the FY 2021-2022 Amendment #2, and/or in the attached FY 2022-2023 proposed budget. Due to supply chain issues and project timelines, several larger expenditures for special projects have been shifted to the FY 2022-2023 proposed budget. The City Manager will schedule a CIP workshop for Council this Fall in order to re-evaluate the City's priorities. In the meantime, the proposed budget reflects Council's prior decisions regarding spending priorities, namely:

- West End Stormwater Improvement Project – Contra Costa and Catalina Streets.
- West Bay street repairs
- Mural Festival, West End Event and Art Park Improvements
- New police patrol vehicles – (two vehicles were approved in FY 21-22, one in FY 22-23, all of them are now budgeted in FY 2022-2023 due to supply chain issues).
- Dump Truck budgeted in FY 20-21 and FY 21-22, but due to supply chain issues, now in FY 22-23 budget)
- Pendergrass Street and Calabrese Park Improvements
- City Hall Improvements – Police Lobby
- New Street Sweeper Rehab

CEQA: This action does not constitute a "project" as defined by the California Environmental Quality Act (CEQA) guidelines section 15378.

Fiscal Impact: The FY 2022-2023 proposed budget reflects a projected \$8,635,570 in revenues and \$8,083,180 in expenses, leaving a \$552,390 projected budget surplus for FY 22-23, significantly lower than FY 21-22.

Recommendation:

Staff recommends that the Council approve the resolution Attached as **Exhibit B**, approving the FY 2022-2023 Budget Resolution.

Attachments:

- A. HDL sales tax summary
- B. Resolution. Attachment 1: Budget FY 22-23

SAND CITY

SALES TAX UPDATE

4Q 2021 (OCTOBER - DECEMBER)



SAND CITY

TOTAL: \$ 970,951

3.4%
4Q2021



12.2%
COUNTY

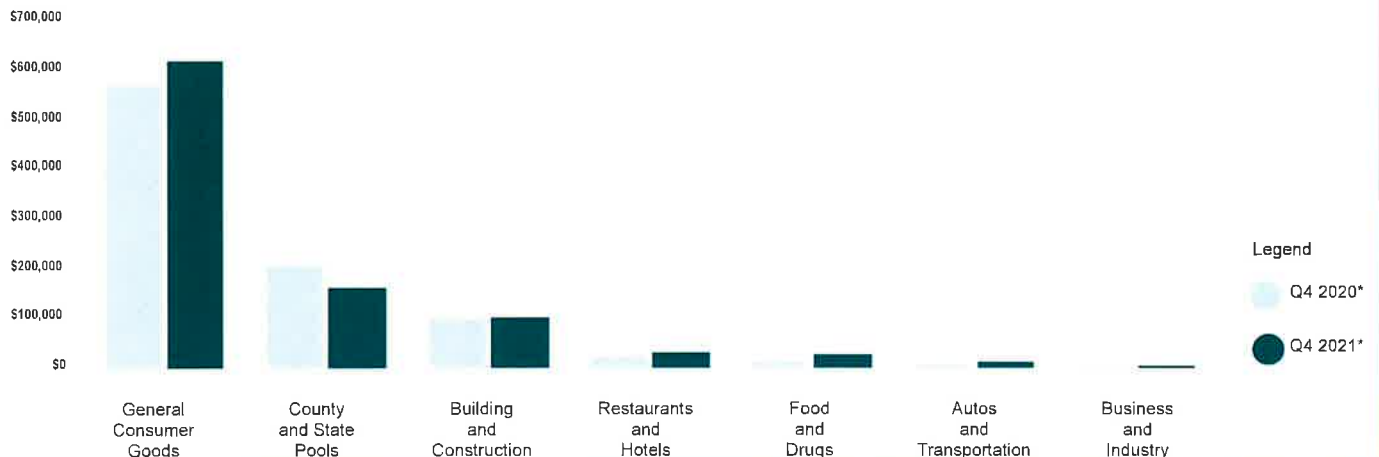


15.6%
STATE



*Allocation aberrations have been adjusted to reflect sales activity

SALES TAX BY MAJOR BUSINESS GROUP



Measure J

TOTAL: \$826,053

↑ 8.2%



SAND CITY HIGHLIGHTS

Sand City's receipts from October through December were 8.2% above the fourth sales period in 2020. Excluding reporting aberrations, actual sales were up 3.4%.

General consumer goods growth was boosted by a new outlet in home furnishings; the group did not see a dip in the comparable quarter during the second shelter-in-place order so the 8% growth pushes the group far above the pre-pandemic level. Food/drugs group was also boosted by a new outlet.

Contractors, who did see a significant dip in the comparable quarter posted strong gains this quarter; the building/

construction group growth was furthered by plumbing/electrical supplies posting 3% gains.

The use tax allocations to the pool were down and the portion of the cities was smaller due to strong recovery for other agencies in the pool; the City's allocation declined 20%.

Measure J was also boosted by the new outlets and growth was furthered by vehicle purchases and online shopping.

Net of aberrations, taxable sales for all of Monterey County grew 12.2% over the comparable time period; the Central Coast region was up 11.6%.



TOP 25 PRODUCERS

7 Eleven	Marshalls
Alameda Electric Supply	Mattress Firm
Ashley Homestore	McDonald's
Carmel Stone Imports	Nettesheims Classic Kitchens & Designs
Chipotle	Petsmart
Consolidated Electrical Distributors	Ross
Costco	Slakey Brothers
Ferguson Enterprises	Target
Fisk Paints & Stains & Coatings	Total Wine & More
Gene's Import Auto Body	Ulta Beauty
Granite Rock	Verizon Wireless
Habit Burger Grill	
Home Goods	
Lucky's	



STATEWIDE RESULTS

California's local one cent sales and use tax receipts for sales during the months of October through December were 15% higher than the same quarter one year ago after adjusting for accounting anomalies. A holiday shopping quarter, the most consequential sales period of the year, and the strong result was a boon to local agencies across the State. Consumers spent freely as the economy continued its rebound from the pandemic and as robust labor demand reduced unemployment and drove up wages.

Brick and mortar retailers did exceptionally well as many shoppers returned to physical stores rather than shopping online as the COVID crisis waned. This was especially true for traditional department stores that have long been among the weakest categories in retail. Discount department stores, particularly those selling gas, family and women's apparel and jewelry merchants also experienced strong sales. Many retailers are now generating revenue that is nearly as much, or even higher, than pre-pandemic levels.

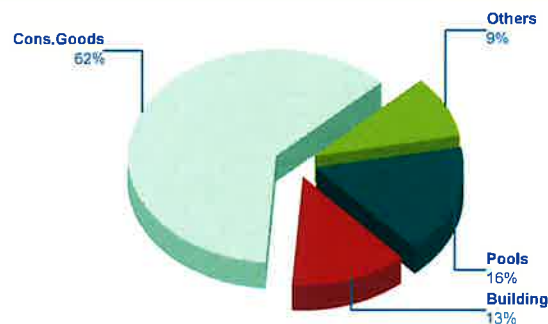
Sales by new and used car dealers were also much higher than a year ago. The inventory shortage has resulted in higher prices that have more than offset the decline in unit volume in terms of revenue generation for most dealerships. Restaurants and hotels were only moderately lower than last quarter, with both periods being the highest in the State's history. Increased menu prices coupled with robust demand to dine out are largely responsible for these gains. These are impressive results for a sector that does not yet include the positive impact that will occur later this year as international travel steadily increases at major airports. Conference business, an important revenue component for many hotels, is also still in the early stages of recovery.

Building material suppliers and contractors were steady as growing residential and commercial property values boosted demand, particularly in the Southern California, Sacramento and San Joaquin Valley regions. Although anticipated interest rate increases by the Federal Reserve could dampen the short-term outlook for this sector, industry experts believe limited selling activity will inspire increased upgrades and improvements by existing owners. With demand remaining tight and calls for more affordable housing throughout the state, the long-term outlook remains positive.

The fourth quarter, the final sales period of calendar year 2021, exhibited a 20% rebound

in tax receipts compared to calendar year 2020. General consumer goods, restaurants, fuel and auto-transportation industries were the largest contributors to this improvement. However, the future growth rate for statewide sales tax revenue is expected to slow markedly. Retail activity has now moved past the easy year-over-year comparison quarters in 2021 versus the depths of the pandemic bottom the year before. Additional headwinds going into 2022 include surging inflation, a dramatic jump in the global price of crude oil due to Russia's war in Ukraine and corresponding monetary tightening by the Federal Reserve. This is expected to result in weakening consumer sentiment and continued, but decelerating, sales tax growth into 2023.

REVENUE BY BUSINESS GROUP Sand City This Calendar Year*



*ADJUSTED FOR ECONOMIC DATA

TOP NON-CONFIDENTIAL BUSINESS TYPES

Sand City Business Type	Q4 '21	Change	County Change	HdL State Change
Contractors	55,629	5.0% ↑	1.5% ↑	5.3% ↑
Home Furnishings	54,782	39.6% ↑	0.0% ↓	6.5% ↑
Plumbing/Electrical Supplies	40,669	3.1% ↑	11.8% ↑	17.4% ↑
Specialty Stores	31,559	19.8% ↑	20.1% ↑	18.7% ↑
Fast-Casual Restaurants	17,288	12.7% ↑	14.6% ↑	16.7% ↑
Electronics/Appliance Stores	11,962	2.8% ↑	15.3% ↑	8.4% ↑
Auto Repair Shops	9,404	28.1% ↑	13.4% ↑	18.5% ↑
Business Services	771	356.7% ↑	39.1% ↑	4.2% ↑

*Allocation aberrations have been adjusted to reflect sales activity

**CITY OF SAND CITY
RESOLUTION SC ____, 2022**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAND CITY
ADOPTING THE PROPOSED CITY BUDGET FOR FISCAL YEAR 2022-2023**

WHEREAS, the Budget Committee of the City Council and the City Council have reviewed the Proposed Fiscal Year 2022-2023 Budget and has considered the operational and capital improvement needs of the City; and

WHEREAS, the Budget Committee, has recommended the proposed budget, attached as Attachment 1, be considered for adoption by the City Council; and

WHEREAS, the City Council recognizes that the proposed budget is subject to further review and adjustment at appropriate times as the fiscal year progresses; and

WHEREAS, certain general economic conditions may impact the City which may require changes to the City Budget over time; and

WHEREAS, the City Council of Sand City finds the Fiscal Year 2022-2023 Proposed Budget satisfactory to commence the operations and capital programs of the City.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Sand City that:

1. The attached Attachment 1 is hereby adopted as the Proposed City Budget for FY 2022-2023.
2. The City staff is authorized to continue City operations as generally prescribed in the FY 2022-2023 Proposed Budget and is directed to follow the general financial guidelines outlined therein.

PASSED AND ADOPTED by the City Council of the City of Sand City on this 7th, day of June, 2022, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

Mary Ann Carbone, Mayor

ATTEST:

Connie Horca, City Clerk

CITY SUMMARY

Description	Actuals FY 20-21	FY 21-22 Actuals thru Apr 2022	FY 21-22 Adopted Amend #1	Proposed 22-23
Total City Revenues	8,525,460.91	6,185,223.95	9,855,489.00	8,635,570.00
Total City Expenditures	6,656,432.14	5,997,291.24	8,643,258.00	8,083,180.00
DIFFERENCE	1,869,028.77	187,932.71	1,212,231.00	552,390.00
Revenues for Recurring Operation	8,295,145.89	5,872,588.33	8,565,379.00	7,908,570.00
Expenditures for Recurring Oper	6,232,347.33	5,602,336.39	6,839,558.00	6,876,880.00
SUB TOTAL	2,062,798.56	270,251.94	1,725,821.00	1,031,690.00
Special Project Revenues	230,315.02	312,635.62	1,290,110.00	727,000.00
Special Expenditures	424,084.81	394,954.85	1,803,700.00	1,206,300.00
SUB TOTAL	-193,769.79	-82,319.23	-513,590.00	-479,300.00

Revenues Summary

Description	Actuals FY 20-21	FY 21-22 Actuals thru Apr 2022	Adopted Amend #1 FY 21-22	Proposed FY 22-23
RECURRING REVENUES				
Property Taxes	159,896.02	146,726.23	145,000.00	148,500.00
Sales/Use Taxes	3,159,646.55	2,372,097.58	3,323,000.00	3,441,000.00
Transaction Tax	2,595,764.97	2,014,230.72	2,728,000.00	2,922,000.00
TOT Tax	0.00	11,950.26	11,000.00	15,000.00
Franchise/Users Tax	245,876.21	217,988.57	247,300.00	255,500.00
Business License	503,617.64	567,539.11	576,750.00	551,000.00
Planning Revenues	7,150.00	5,900.00	6,650.00	6,700.00
Building Revenues	34,021.98	32,520.53	60,000.00	60,000.00
Police Revenues	32,314.19	23,879.60	28,970.00	22,870.00
Public Works Revenues	75,423.16	58,186.76	45,159.00	75,400.00
Interest	54,384.55	24,041.47	30,150.00	32,850.00
Rental	17,109.36	14,257.80	17,200.00	17,200.00
ROPS Residual	184,710.77	134,131.16	150,000.00	135,000.00
SA Admin Fees Reimbursement	126,126.44	27,695.37	27,700.00	0.00
Misc. Revenues	76,888.57	83,491.64	141,200.00	49,150.00
Recurring Grants	172,215.48	137,951.53	177,300.00	176,400.00
Cal-Am	850,000.00	0.00	850,000.00	0.00
Subtotal Recurring Revenues	8,295,145.89	5,872,588.33	8,565,379.00	7,908,570.00
OTHER FINANCING SOURCES				
Special Project Revenues	76,850.00	248,954.87	562,500.00	327,000.00
Grants	153,465.02	63,680.75	727,610.00	400,000.00
Subtotal Other Revenue	230,315.02	312,635.62	1,290,110.00	727,000.00
Total Revenue	8,525,460.91	6,185,223.95	9,855,489.00	8,635,570.00

Budget Summary

City Expenditures

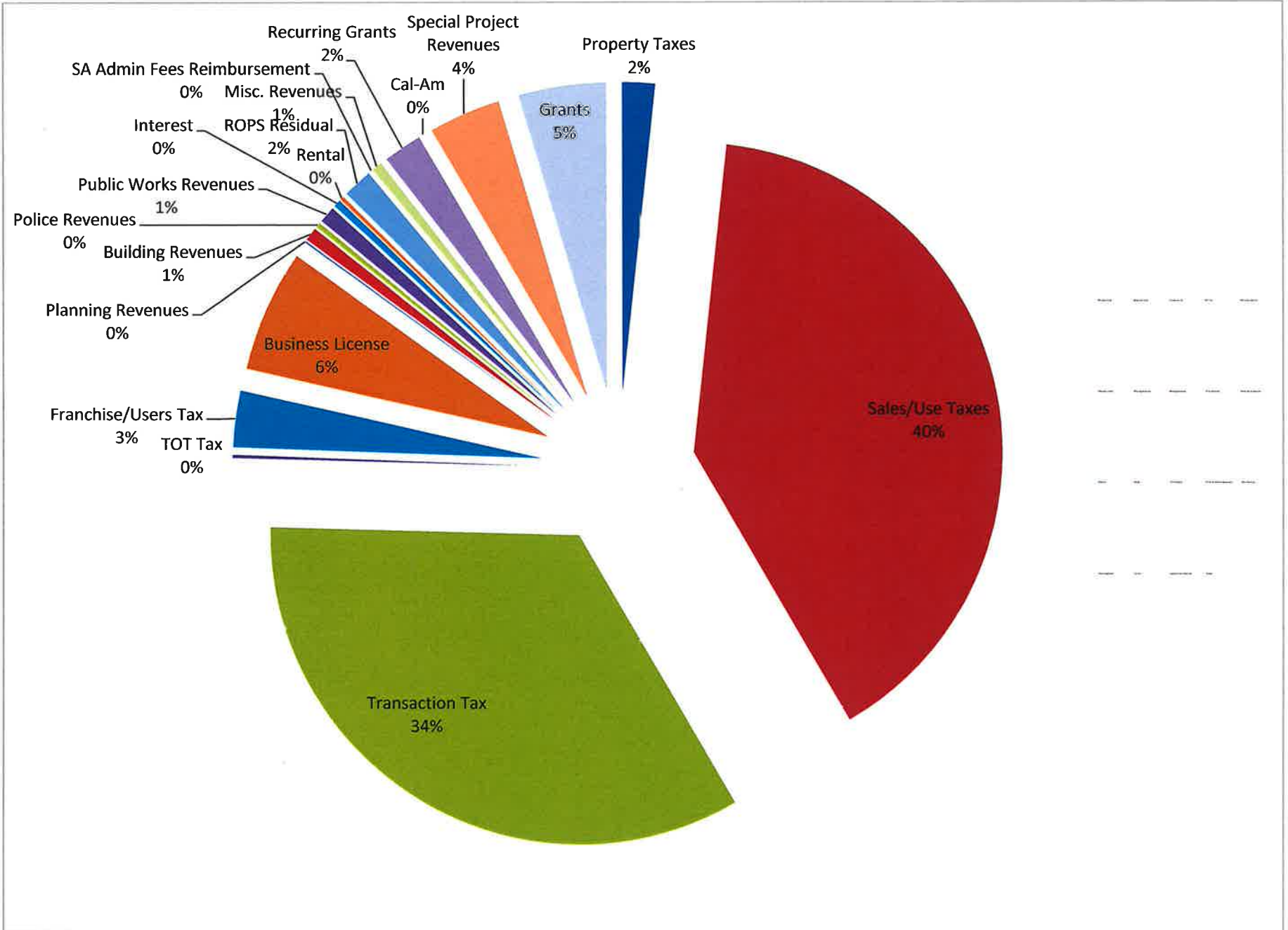
Description	Actuals FY 20-21	FY 21-22 Actuals thru Apr 2022	Adopted Amend #1 FY 21-22	Proposed FY 22-23
RECURRING EXPENSES				
City Council	121,232.27	99,239.44	121,660.00	129,660.00
Administration	591,992.82	495,784.65	610,483.00	655,770.00
Finance	345,764.62	340,718.25	373,830.00	378,580.00
Attorney	244,329.57	208,462.63	296,090.00	244,600.00
Planning	237,348.28	251,786.28	293,385.00	293,970.00
Building	90,020.26	78,965.99	107,800.00	112,800.00
Police	3,208,130.25	2,888,742.57	3,494,810.00	3,446,470.00
Fire	307,662.00	312,584.00	312,600.00	328,900.00
Public Works	847,814.26	654,767.89	884,170.00	951,900.00
Parks	4,422.88	6,350.59	16,500.00	11,500.00
Government Buildings	44,794.94	45,722.22	50,500.00	59,800.00
Community Outreach	40,137.29	95,662.98	118,000.00	124,000.00
Recurring Grants	11,481.81	1,681.56	9,500.00	10,300.00
Non-Departmental	137,216.08	121,867.34	150,230.00	128,630.00
SUBTOTAL FOR RECURRING EXPENSES	6,232,347.33	5,602,336.39	6,839,558.00	6,876,880.00
OTHER EXPENSES				
Capital Outlay	68,386.51	141,599.17	674,800.00	335,300.00
Economic Development	117,486.84	136,103.26	422,500.00	236,000.00
Grants/Special Projects	238,211.46	117,252.42	706,400.00	635,000.00
SUBTOTAL OTHER EXPENSES	424,084.81	394,954.85	1,803,700.00	1,206,300.00
TOTAL EXPENSES	6,656,432.14	5,997,291.24	8,643,258.00	8,083,180.00

REVENUE ACCOUNT #	Description	Actual Revenues FY 20-21	Actual Revenues thru Apr 22 FY 21-22	Adopted Amend #1 FY 21-22	Proposed FY 22-23
	Dept 00-General				
4005-00	Property Tax	91,674.27	89,820.06	76,500.00	80,000.00
4006-00	ROPS Residual	184,710.77	134,131.16	150,000.00	135,000.00
4008-00	SA Admin Fees Reimbursement	126,126.44	27,695.37	27,700.00	0.00
4010-00	Prior Year Tax	1,202.83	926.66	1,200.00	1,200.00
4012-00	Property Tax VLF	39,144.00	39,715.00	39,800.00	39,800.00
4013-00	MBASIA Claims Reimbursements	5,294.82	3,355.93	3,400.00	0.00
4014-00	Covid-19 Relief Fund - CARES Act	50,000.00		0.00	0.00
4015-00	Property Tax - SB 813	13,873.68	13,235.53	13,000.00	13,000.00
4017-00	Covid-19 Relief Fund - American Rescue	0.00	47,725.00	95,450.00	0.00
4020-00	Prop Tax Transfer	13,611.30	2,838.28	14,000.00	14,000.00
4025-00	Users Tax	148,887.22	128,552.72	150,000.00	150,000.00
4030-00	Sales/Use Tax	3,159,646.55	2,372,097.58	3,323,000.00	3,441,000.00
4032-00	Transaction/ Use Tax	2,595,764.97	2,014,230.72	2,728,000.00	2,922,000.00
4033-00	Business License CASP Fee 90%	1,097.00	1,429.20	1,500.00	1,500.00
4034-00	TOT - Transient Occupancy Tax		11,950.26	11,000.00	15,000.00
4035-00	Cable Franchise	7,153.34	3,678.43	7,200.00	7,400.00
4040-00	Refuse Franchise	57,136.54	52,747.94	57,200.00	65,000.00
4045-00	PG & E Gas Franchise	2,836.45	3,092.45	2,900.00	3,100.00
4050-00	PG & E Electric Franchise	29,862.66	29,917.03	30,000.00	30,000.00
4055-00	Business License	502,546.46	565,415.40	575,000.00	550,000.00
4060-00	Bus Lic Late Fee	1,071.18	2,123.71	1,750.00	1,000.00
4340-00	Property Tax - HOPTR	389.94	190.70	500.00	500.00
4350-00	Sanitation District Impact Fees	10,625.15		7,500.00	7,500.00
4410-00	Interest City Checking/CD/Property Tax	833.80	278.51	800.00	500.00
4411-00	Interest - OPEB	61.42	35.62	50.00	50.00
4413-00	Interest - City Housing	394.84	223.85	300.00	300.00
4420-00	Interest - LAIF	41,863.87	17,152.04	22,000.00	22,000.00
4450-00	Interest - TVI CDs	11,230.62	6,351.45	7,000.00	10,000.00
4500-00	West End Revenue	0.00	26,609.51	26,650.00	30,000.00
4502-00	WE Mural Festival Revenue	6,000.00		1,000.00	5,000.00
4503-00	Art Park Improvements Revenue	0.00	500.00	500.00	0.00
4504-00	Art Park Events Revenue		1,372.00	1,000.00	1,000.00
4550-00	Publications -Copies	26.10		50.00	50.00
4710-00	Mitigation	1,334.56	1,347.91	1,350.00	1,400.00
4730-00	Misc. Revenue	1,822.17	30.00	1,000.00	500.00
4732-00	Reimbursements	233.00	584.22	1,200.00	1,200.00
4736-00	US Bank Cal Card Rebate	455.77	537.87	600.00	1,000.00
4740-00	Rental/Lease	17,109.36	14,257.80	17,200.00	17,200.00
	SUB TOTAL	7,124,021.08	5,614,149.91	7,397,300.00	7,567,200.00

REVENUE ACCOUNT #	Description	Actual Revenues FY 20-21	Actual Revenues thru Apr 22 FY 21-22	Adopted Amend #1 FY 21-22	Proposed FY 22-23
Dept 05-Planning					
4120-05	Coastal Development Permit	2,000.00	1,000.00	1,000.00	1,500.00
4125-05	Conditional Use Permit	4,000.00	2,500.00	3,000.00	3,500.00
4126-05	Temporary Use Permit	100.00	100.00	100.00	100.00
4145-05	Site Plan Permit	0.00	500.00	500.00	500.00
4155-05	Design Permit - DRC	500.00	400.00	400.00	500.00
4159-05	CEQA Fees		1,000.00	1,000.00	0.00
4156-05	Sign Permit & Master Sign Program	150.00		250.00	200.00
4219-05	Parking Permit	400.00	400.00	400.00	400.00
	SUB TOTAL	7,150.00	5,900.00	6,650.00	6,700.00
Dept 06-Building					
4115-06	Building Permit Fee	21,186.47	19,768.84	40,000.00	40,000.00
4165-06	Plan Check Fee	12,835.51	12,751.69	20,000.00	20,000.00
	SUB TOTAL	34,021.98	32,520.53	60,000.00	60,000.00
Dept 08-Police					
4210-08	Traffic Fines - County	4,355.73	3,022.99	4,000.00	4,000.00
4211-08	Vehicle Release	1,150.00	1,235.00	1,400.00	1,500.00
4221-08	Parking Violations	25,787.36	11,486.50	15,000.00	15,000.00
4325-08	Vehicle License Fees	282.40	445.28	500.00	500.00
4330-08	Prop 172 - County	393.70	298.19	450.00	450.00
4335-08	Post Training Reimbursement	0.00		0.00	500.00
4515-08	Dog Licensing	15.00	5.00	20.00	20.00
4524-08	Asset Forfeiture	0.00	2,656.64	2,700.00	500.00
4560-08	Police Reports	330.00	230.00	400.00	400.00
4744-08	Advanced Disability Reimbursement		4,500.00	4,500.00	0.00
	SUB TOTAL	32,314.19	23,879.60	28,970.00	22,870.00
Dept 11-Public Works					
10-4150-11	Building Development Fee	0.00	316.10	1,000.00	1,000.00
10-4160-11	Engineer Fees	30,668.30	41,072.50	20,000.00	50,000.00
38-4302-11	Measure X/TAMC Sales Tax - PMP	22,909.49		0.00	0.00
31-4305-11	Gas Tax-2105	1,961.54	1,627.67	2,300.00	2,300.00
31-4305-11	Gas Tax-2106	5,615.61	4,303.78	5,800.00	5,800.00
31-4305-11	Gas Tax-2107	2,654.16	1,848.76	2,800.00	2,800.00
31-4305-11	Gas Tax-2107.5	1,000.00	1,000.00	1,000.00	1,000.00
31-4305-11	Gas Tax-2103	2,568.52	2,314.16	3,500.00	3,500.00
37-4306-11	SB1 - RMRA - Road Maintenance & Rehab	7,137.34	5,117.80	7,759.00	8,000.00
35-4205-11	Ca Code Fines - County	908.20	585.99	1,000.00	1,000.00
	SUB TOTAL	75,423.16	58,186.76	45,159.00	75,400.00

REVENUE ACCOUNT #	Description	Actual Revenues FY 20-21	Actual Revenues thru Apr 22 FY 21-22	Adopted Amend #1 FY 21-22	Proposed FY 22-23
	Lease Revenue				
4833-00	Cal-Am Lease	850,000.00		850,000.00	0.00
	SUB TOTAL	850,000.00	0.00	850,000.00	0.00
	Grants				
4069-08	COPS Grant - County	156,726.58	127,951.53	161,300.00	160,000.00
4647-08	Bulletproof Vest Grant	488.90		1,000.00	1,400.00
4733-00	Recycling Grant	5,000.00		5,000.00	5,000.00
4836-08	CSA 74 EMS Grant - County	2,500.00	2,500.00	2,500.00	2,500.00
4729-00	MBASIA Fitness/Safety Grant	7,500.00	7,500.00	7,500.00	7,500.00
	SUB TOTAL	172,215.48	137,951.53	177,300.00	176,400.00
	SUB TOTAL RECURRING REVENUES	8,295,145.89	5,872,588.33	8,565,379.00	7,908,570.00
	Special Project Revenues				
4522-11	Street Sweeper Sale	0.00		0.00	0.00
4607-05	LEAP Grant - Housing Element Update				65,000.00
4608-05	REAP Grant - General Plan Update				65,000.00
4530-00	South of Tioga Reimbursements	42,583.75	33,555.03	100,000.00	50,000.00
4531-00	South of Tioga Plan Check Fees	9,931.95	720.00	82,500.00	50,000.00
4532-00	South of Tioga Building Permit Fees	24,334.30	35,917.11	150,000.00	75,000.00
4533-00	Cal Am Desal Wells Reimbursement		178,762.73	180,000.00	7,000.00
39-4706-18	Fund			50,000.00	15,000.00
	SUB TOTAL	76,850.00	248,954.87	562,500.00	327,000.00
	Grants				
4681-12	Calabrese Park CDBG Grant	90,000.00	50,603.25	50,610.00	0.00
4682-00	Prop 1 IRWM - Catalina	0.00	13,077.50	155,000.00	200,000.00
4683-00	Prop 1 SW - Contra Costa	0.00		279,000.00	200,000.00
4684-12	Per Capita Parks Grant	0.00		170,000.00	0.00
4757-00	CalTrans Sustainable Grant	63,465.02		73,000.00	0.00
	SUB TOTAL	153,465.02	63,680.75	727,610.00	400,000.00
	Sub Total Special Project/Grant Revenues	230,315.02	312,635.62	1,290,110.00	727,000.00
	Grand Total Revenues	8,525,460.91	6,185,223.95	9,855,489.00	8,635,570.00

FY 2022-2023 Proposed Revenues



Proposed
FY 22-23
Expenditures

ACCOUNT NUMBER	Description	Actual Expenses FY 20-21	Actual Expenses thru Apr 22 FY 21-22	Adopted Amend #1 FY 21-22	Proposed FY 22-23
NON DEPARTMENT					
5000-00	Municipal Code Updates	780.00	2,548.25	1,000.00	3,000.00
5001-00	Public Agency Memberships	12,888.76	10,516.23	13,500.00	13,500.00
5002-00	Voluntary Memberships	4,371.00	5,879.00	10,000.00	10,000.00
5005-00	Arts Committee	14,861.41	17,497.95	17,500.00	10,000.00
5006-00	Covid-19 CARES Act Expense	16,420.90		0.00	0.00
5008-00	Covid-19 American Response Act Exp	0.00		0.00	0.00
5009-00	Covid-19 General Expense	6,799.38	4,826.71	8,000.00	6,000.00
5025-00	Dues and Subscriptions	180.00	180.00	180.00	180.00
5070-00	Health Benefit Surcharges	774.04	729.86	900.00	1,000.00
5081-00	GASB68 Reports - CalPers	2,100.00	2,100.00	2,100.00	2,100.00
5202-00	Concern EAP Program Premium	1,338.12	1,338.12	1,350.00	1,400.00
5425-00	IT Support	1,806.00	6,573.00	10,000.00	2,500.00
5720-00	Auto Maintenance - City Vehicles	689.34	765.82	2,500.00	2,500.00
5909-00	Physical Damage Claims	5,386.72	4,355.93	4,400.00	0.00
5910-00	Donations/Contributions	7,407.62	6,046.52	6,500.00	6,500.00
5930-00	Miscellaneous Expense	5,163.53	7,672.59	8,500.00	5,000.00
5935-00	Office Equipment Maintenance	6,744.53	7,104.44	8,000.00	8,000.00
5940-00	Office Supplies	20,088.08	19,332.48	25,000.00	25,000.00
5945-00	Telephone	1,671.09	844.12	2,000.00	2,000.00
5950-00	Physical Exams (MP every 2 yrs)	120.00		0.00	150.00
5955-00	Public Official Bond Premium	1,103.00	1,158.00	1,200.00	1,200.00
5960-00	Utilities	22,847.31	19,698.83	23,500.00	25,000.00
5970-00	Equipment Purchase	434.99		0.00	0.00
5980-00	Bank Charges	2,068.84	1,570.26	2,500.00	2,000.00
5998-00	Internet	1,171.42	1,129.23	1,600.00	1,600.00
SUB TOTAL NON DEPARTMENT		137,216.08	121,867.34	150,230.00	128,630.00
CITY COUNCIL					
5030-01	Auto Allowance	2,400.00	2,000.00	2,400.00	2,400.00
5065-01	Dental	3,737.90	3,254.80	3,950.00	3,950.00
5066-01	Vision	698.88	582.40	700.00	750.00
5070-01	Health Benefits	63,306.00	52,755.00	63,300.00	63,300.00
5073-01	Pers Retirement EE	622.04	466.56	700.00	700.00
5075-01	Pers Retirement	1,200.88	889.36	1,200.00	1,200.00
5078-01	PERS Survivor Benefits	124.80		120.00	120.00
5079-01	Deferred Comp	4,800.00	4,000.00	4,800.00	4,800.00
5080-01	FICA/ Medicare	4,266.26	3,567.99	4,300.00	4,800.00
5085-01	SUI	357.00	262.08	400.00	400.00

Proposed
FY 22-23
Expenditures

ACCOUNT NUMBER	Description	Actual Expenses FY 20-21	Actual Expenses thru Apr 22 FY 21-22	Adopted Amend #1 FY 21-22	Proposed FY 22-23
5095-01	Training & Conferences	1,885.38	6,939.26	6,000.00	10,000.00
5110-01	Council Meetings	18,000.00	15,000.00	18,000.00	18,000.00
5120-01	Elections	5,048.20		0.00	7,500.00
5131-01	Website	4,000.00		4,400.00	0.00
5137-01	GASB 68 - Unfunded Liability	2,571.73	2,866.70	2,900.00	3,000.00
5925-01	Liability Premium	756.54	1,833.60	1,850.00	700.00
5945-01	Council Phones	4,078.45	2,751.85	4,300.00	4,300.00
5965-01	Workers Comp Premium	811.48	869.84	900.00	1,300.00
5970-01	Equipment Purchase	1,326.73		0.00	1,000.00
5985-01	Exercise Program	1,240.00	1,200.00	1,440.00	1,440.00
SUB TOTAL CITY COUNCIL		121,232.27	99,239.44	121,660.00	129,660.00
ADMINISTRATION					
5020-02	Contract Services	750.00	20,900.00	25,900.00	0.00
5025-02	Dues/Subscriptions	1,691.00	1,926.00	2,000.00	7,000.00
5030-02	Auto Allowance	3,600.00	1,800.00	2,700.00	3,600.00
5035-02	Granicus - Agenda Management Fee	3,630.00	8,393.00	8,393.00	9,300.00
5040-02	Salaries	327,576.92	229,368.07	304,500.00	373,200.00
5042-02	Cash Outs	0.00	33,389.58	33,400.00	0.00
5060-02	Long Term Disability	2,140.08	1,472.27	1,700.00	2,600.00
5065-02	Dental	3,485.06	2,157.80	2,400.00	3,300.00
5066-02	Vision	590.01	350.57	400.00	550.00
5067-02	Life Insurance	579.00	459.00	550.00	700.00
5070-02	Health Benefits	49,062.15	30,597.90	38,000.00	44,400.00
5072-02	Health Benefits - Admin Retirees	18,384.72	15,261.04	18,400.00	18,500.00
5073-02	Pers Retirement EE	8,543.47	6,687.83	10,100.00	9,500.00
5075-02	Pers Retirement	32,595.56	21,329.66	33,000.00	36,000.00
5078-02	PERS Survivor Benefits	187.20		180.00	180.00
5079-02	Deferred Comp	1,200.00	1,100.00	1,600.00	2,400.00
5080-02	FICA/Medicare	5,033.67	3,923.63	5,800.00	5,800.00
5085-02	CA SUI	357.00	224.00	400.00	400.00
5095-02	Training & Conferences	956.51	2,024.35	2,000.00	7,500.00
5137-02	GASB 68 - Unfunded Liability	73,479.44	64,322.90	64,350.00	70,800.00
5140-02	Records Retention - Gladwell	2,000.00	250.00	250.00	500.00
5210-02	Payroll Processing/Shred Services	5,527.36	3,564.50	5,500.00	5,500.00
5425-02	IT Support	2,163.00	2,310.00	3,500.00	3,000.00
5925-02	Liability Premium	13,617.45	12,835.30	12,900.00	12,300.00
5945-02	Admin Phones	3,254.63	1,969.89	3,200.00	3,200.00
5965-02	Workers Comp Premium	27,860.89	25,515.33	25,600.00	33,100.00
5970-02	Equipment Purchase	2,017.70	2,752.03	2,500.00	1,000.00
5985-02	Exercise Program	1,710.00	900.00	1,260.00	1,440.00
SUB TOTAL ADMINISTRATION		591,992.82	495,784.65	610,483.00	655,770.00

Proposed
FY 22-23
Expenditures

ACCOUNT NUMBER	Description	Actual Expenses FY 20-21	Actual Expenses thru Apr 22 FY 21-22	Adopted Amend #1 FY 21-22	Proposed FY 22-23
FINANCE					
5020-03	Contract Services - Bartel	2,500.00	20,250.00	20,250.00	4,850.00
5023-03	Sales Tax/Trans Tax Admin Fees	32,234.68	18,236.32	35,000.00	35,000.00
5025-03	Dues/Subscriptions	95.00	95.00	100.00	100.00
5040-03	Salaries	103,867.80	90,716.70	109,800.00	114,500.00
5060-03	Long Term Disability	1,164.76	1,046.30	1,300.00	1,300.00
5065-03	Dental	534.02	465.00	560.00	560.00
5066-03	Vision	99.84	83.20	100.00	110.00
5067-03	Life Insurance	193.00	170.00	210.00	250.00
5070-03	Health Benefits	12,661.20	10,551.00	12,700.00	12,700.00
5073-03	Pers Retirement EE	8,974.20	7,013.93	9,600.00	9,900.00
5075-03	Pers Retirement	17,325.72	13,370.25	18,500.00	18,900.00
5078-03	PERS Survivor Benefits	62.40		60.00	60.00
5079-03	Deferred Comp	1,200.00	1,000.00	1,200.00	1,200.00
5080-03	FICA/Medicare	1,515.23	1,309.69	1,600.00	1,600.00
5085-03	SUI	119.00	112.00	150.00	150.00
5095-03	Training/Conferences	899.50		1,000.00	500.00
5137-03	GASB 68 - Unfunded Liability	77,151.90	65,934.10	66,000.00	72,700.00
5405-03	Property Tax Fees	1,048.00	995.00	1,000.00	1,000.00
5410-03	Audit	51,000.00	58,558.25	58,500.00	65,500.00
5415-03	Financial Management Support	2,433.75	1,824.00	4,000.00	3,000.00
5425-03	IT Support	4,985.52	3,440.70	5,000.00	5,000.00
5440-03	BL/ Prop/Sales Tax Agreements (HDL)	18,427.07	38,400.22	20,000.00	20,000.00
5925-03	Liability Premium	3,026.10	3,667.23	3,700.00	3,300.00
5965-03	Workers Comp Premium	3,245.93	3,479.36	3,500.00	6,400.00
5970-03	Equipment Purchase	1,000.00		0.00	0.00
	SUB TOTAL FINANCE	345,764.62	340,718.25	373,830.00	378,580.00
ATTORNEY					
5040-04	Salaries	120,370.16	144,296.01	192,400.00	0.00
5060-04	LTD	352.50	1,057.50	1,450.00	0.00
5065-04	Dental	678.38	1,578.60	2,150.00	0.00
5066-04	Vision	105.24	236.79	320.00	0.00
5067-04	Life	65.00	153.00	210.00	0.00
5070-04	Health Benefit	9,495.90	14,243.85	19,000.00	0.00
5072-04	Health Benefits - Retirees	4,208.16	3,627.58	4,400.00	4,600.00
5075-04	Pers Retirement	9,307.02	8,012.96	11,700.00	0.00
5078-04	Pers Survivor	41.60		60.00	0.00
5079-04	Deferred Comp	800.00	900.00	1,200.00	0.00
5080-04	FICA/Medicare	1,636.09	2,016.68	2,700.00	0.00
5085-04	SUI	238.00	112.00	150.00	0.00
5095-04	Conferences & Meetings	1,879.50	782.68	5,000.00	0.00
5137-04	GASB 68 - Unfunded Liability		139.50	150.00	0.00
5511-04	Attorney - Contract	82,117.50		0.00	0.00
5522-04	Attorneys Costs	5,210.17	3,770.38	5,000.00	0.00
5540-04	Legal Contingencies	0.00		2,500.00	0.00
5545-04	Outside Counsel/HR	7,526.00	20,014.00	40,000.00	240,000.00
5925-04	Liability Premium	0.00	3,667.23	3,700.00	0.00
5945-04	Cell Phone	188.98	374.51	500.00	0.00
5965-04	Workers Comp Premium	0.00	3,479.36	3,500.00	0.00
5970-04	Equipment - Phone	109.37		0.00	0.00
5985-04	Exercise Program			0.00	0.00
	SUB TOTAL ATTORNEY	244,329.57	208,462.63	296,090.00	244,600.00

Proposed
FY 22-23
Expenditures

ACCOUNT NUMBER	Description	Actual Expenses FY 20-21	Actual Expenses thru Apr 22 FY 21-22	Adopted Amend #1 FY 21-22	Proposed FY 22-23
PLANNING					
5020-05	Contract Services - EMC Planning	2,088.09	6,158.86	12,000.00	20,000.00
5020-05	TAMC Vehiles Miles Traveled Cost		16,879.29	16,900.00	0.00
5025-05	Dues/Subscriptions	507.00	507.00	500.00	500.00
5040-05	Salaries	109,126.20	93,212.00	111,900.00	111,900.00
5042-05	Cash Outs - PTO Accruals	7,646.85	7,455.13	7,500.00	8,000.00
5060-05	Long Term Disability	976.80	814.00	1,000.00	1,000.00
5065-05	Dental	534.02	465.00	560.00	560.00
5066-05	Vision	99.84	83.20	100.00	110.00
5067-05	Life Insurance	383.44	312.83	725.00	250.00
5070-05	Health Benefits	12,661.20	10,551.00	12,700.00	12,700.00
5072-05	Health Benefits - Planning Retirees	9,599.22	8,549.14	10,400.00	11,500.00
5073-05	Pers Retirement EE	9,428.52	7,248.15	9,700.00	9,700.00
5075-05	PERS Retirement	18,202.92	13,816.80	18,500.00	18,500.00
5079-05	Deferred Comp	1,200.00	1,000.00	1,200.00	1,200.00
5080-05	FICA/Medicare	1,711.61	1,461.73	1,850.00	1,850.00
5085-05	SUI	119.00	112.00	150.00	150.00
5095-05	Training/Conferences	34.50	34.97	0.00	100.00
5137-05	GASB 68 - Unfunded Liability	46,291.14	68,800.80	68,800.00	75,800.00
5370-05	Planning - Misc.	83.00	239.00	250.00	300.00
5425-05	IT Support	840.00	483.00	1,000.00	1,000.00
5920-05	Legal Advertising	6,331.44	4,394.40	7,000.00	7,500.00
5925-05	Liability Premium	3,782.64	4,584.04	4,600.00	3,300.00
5945-05	Planning Phones	643.44	274.73	650.00	650.00
5965-05	Workers Comp Premium	4,057.41	4,349.21	4,400.00	6,400.00
5970-05	Equipment Purchase	1,000.00		1,000.00	1,000.00
	SUB TOTAL PLANNING	237,348.28	251,786.28	293,385.00	293,970.00
BUILDING					
5020-06	Code Enforcement	2,870.00	1,670.00	5,000.00	10,000.00
5319-06	Building Inspection Fees	57,845.24	64,962.30	75,000.00	75,000.00
5320-06	Plan Check Fees	7,865.02	9,533.69	25,000.00	25,000.00
5423-06	Iworq - Fees/Implementation	21,440.00	2,800.00	2,800.00	2,800.00
	SUB TOTAL BUILDING	90,020.26	78,965.99	107,800.00	112,800.00

Proposed
FY 22-23
Expenditures

ACCOUNT NUMBER	Description	Actual Expenses FY 20-21	Actual Expenses thru Apr 22 FY 21-22	Adopted Amend #1 FY 21-22	Proposed FY 22-23
PUBLIC SAFETY					
5025-08	Dues and Subscriptions	1,255.00	1,085.00	2,000.00	2,000.00
5040-08	Salaries	1,174,458.47	1,098,111.18	1,383,000.00	1,472,000.00
5041-08	Workers Comp Wages 4850	227,203.66	8,411.99	20,000.00	0.00
5042-08	Cash Outs - PTO Accruals	194,960.73	323,499.56	350,000.00	200,000.00
5043-08	Holiday Paid	465.68	3,199.01	7,500.00	15,000.00
5044-08	Workers Comp Wages TTD	12,549.53	29,451.32	29,500.00	0.00
5055-08	Overtime Paid	13,332.42	36,439.22	35,000.00	50,000.00
5060-08	Long Term Disability	3,272.52	2,640.77	3,300.00	3,700.00
5065-08	Dental	18,096.15	15,346.44	18,900.00	19,300.00
5066-08	Vision	2,815.56	2,279.74	2,800.00	3,100.00
5067-08	Life Insurance	2,471.84	2,063.63	3,200.00	2,500.00
5070-08	Health Benefits	221,571.00	162,485.40	199,500.00	202,600.00
5072-08	Health Benefits - Police Retirees	48,581.22	59,153.48	77,200.00	87,400.00
5073-08	Pers Retirement EE	45,763.32	4,242.78	5,700.00	6,000.00
5075-08	Pers Retirement	302,186.15	196,879.18	289,500.00	296,400.00
5077-08	Pers Replacement Benefit - Klein	10,582.35	7,400.91	11,000.00	7,500.00
5078-08	PERS Survivor Benefits	748.80		700.00	700.00
5079-08	Deferred Comp	14,000.00	11,500.00	13,800.00	14,400.00
5080-08	FICA/Medicare	23,657.66	23,562.23	25,000.00	30,000.00
5085-08	SUI	1,556.85	1,197.70	1,600.00	1,600.00
5095-08	Training/Conferences	3,530.11	3,700.87	7,500.00	7,500.00
5096-08	Post Training - Reimbursable	0.00		1,000.00	1,000.00
5137-08	GASB 68 - Unfunded Liability	148,840.72	178,990.52	179,000.00	209,500.00
5139-08	Advanced Disability(Pers Reimburses)		4,500.00	4,500.00	0.00
5425-08	IT Support	26,733.00	20,214.00	30,000.00	30,000.00
5710-08	Animal Regulation Services	3,586.00	830.00	2,000.00	2,500.00
5715-08	Auto Fuel	26,126.13	26,826.00	30,000.00	30,000.00
5720-08	Auto Maintenance - Police Vehicles	13,178.60	10,420.50	20,000.00	20,000.00
5721-08	Auto Detailing - Car Washes	2,092.95	1,326.00	2,000.00	2,000.00
5723-08	Inform Mobile Licensing		2,980.00	0.00	3,200.00
5725-08	Criminal Justice & CLETS Systems	41,783.87	19,547.06	37,500.00	37,500.00
5727-08	911 Center - Dispatch Services	43,006.71	43,348.00	45,000.00	37,450.00
5740-08	Employee Screening		2,651.94	4,000.00	0.00

Proposed
FY 22-23
Expenditures

ACCOUNT NUMBER	Description	Actual Expenses FY 20-21	Actual Expenses thru Apr 22 FY 21-22	Adopted Amend #1 FY 21-22	Proposed FY 22-23
5745-08	Equipment Purchase	2,050.49	4,365.06	10,000.00	10,000.00
5746-08	Range Fees & Supplies	1,413.69	1,354.00	10,000.00	10,000.00
5747-08	SRU Annual Contribution	0.00	5,000.00	5,000.00	5,000.00
5760-08	Booking Fees	0.00		1,000.00	1,000.00
5765-08	Reserve Salaries	92,085.46	28,209.12	40,000.00	30,000.00
5770-08	Computer Equipment/Software	8,510.88	4,877.65	10,000.00	5,000.00
5785-08	Police Supplies	4,172.64	5,196.10	5,000.00	5,000.00
5793-08	Investigations	6,950.00		0.00	0.00
5794-08	Special Skills	1,200.00	1,000.00	1,200.00	1,200.00
5795-08	Uniform Allowance/Purchase	11,448.53	6,571.41	10,400.00	10,500.00
5796-08	Education Benefit	69,161.77	54,659.75	68,400.00	64,100.00
5797-08	Arrest/Investigations/Live Scan Fees	3,180.95	2,681.05	5,000.00	5,000.00
5798-08	Tracnet/IBM Server Maintenance	12,555.41	13,407.03	13,000.00	13,500.00
5884-08	Security - Locker Room	482.04	552.04	600.00	600.00
5908-08	Liability Claims	4,201.13		0.00	0.00
5925-08	Liability Premium	122,557.02	146,689.19	146,800.00	103,500.00
5929-08	Locker Room Rental Payments	3,632.25	3,689.30	4,450.00	4,450.00
5934-08	NGEN Radio System Maintenance	11,585.72	13,008.00	13,000.00	17,100.00
5935-08	NGEN Radio System Infrastructure	6,164.40		7,000.00	9,700.00
5945-08	Police Phones	14,809.46	10,835.30	17,500.00	17,500.00
5965-08	Worker's Comp Premium	160,132.44	231,377.71	231,400.00	289,900.00
5985-08	Exercise Program	3,510.00	2,310.00	3,030.00	3,240.00
5997-08	Nighthawk In Car Wifi	2,897.28	2,172.96	2,900.00	2,900.00
5998-08	Police Internet	2,501.34	1,982.12	2,900.00	2,900.00
6123-08	EOC Expenses - CSUMB	0.00	10,000.00	10,000.00	5,000.00
6618-08	Motorola Radio Lease - Principal	28,027.94	29,526.51	29,530.00	31,110.00
6619-08	Motorola Radio Lease - Interest	6,492.41	4,993.84	5,000.00	3,420.00
SUB TOTAL PUBLIC SAFETY		3,208,130.25	2,888,742.57	3,494,810.00	3,446,470.00
FIRE DEPARTMENT					
5750-09	Fire Contract	307,662.00	312,584.00	312,600.00	328,900.00
SUB TOTAL FIRE DEPARTMENT		307,662.00	312,584.00	312,600.00	328,900.00
PUBLIC WORKS					
5020-11	Contract Services - Polaris	1,147.50	350.00	2,000.00	2,000.00
5020-11	Harris - Storm Water	46,487.50	34,117.50	50,000.00	50,000.00
5020-11	Harris - Engineering	142,033.75	102,783.75	150,000.00	150,000.00
38-5020-11	Pavement Management (Meas X)	44,781.75		0.00	0.00
5020-11	HF&H (MRWMD) Ordinance/Franchise	0.00	4,359.00	8,800.00	7,500.00
5025-11	Dues and Publications	590.00	1,004.51	600.00	1,100.00
5027-11	Permits & Licenses	5,072.00	4,813.00	5,100.00	5,100.00
5028-11	Pest Control	780.00	650.00	800.00	800.00
5040-11	Salaries	229,850.24	198,165.77	238,100.00	239,100.00
5055-11	Overtime Paid	1,034.69	2,121.12	3,000.00	0.00
5060-11	Long Term Disability	1,780.68	1,516.06	1,800.00	2,000.00
5065-11	Dental	4,573.34	3,973.00	4,800.00	4,800.00
5066-11	Vision	731.28	609.40	750.00	800.00
5067-11	Life Insurance	579.00	510.00	615.00	700.00
5070-11	Health Benefits	50,644.80	42,204.00	50,700.00	50,700.00
5073-11	Pers Retirement EE	18,960.63	14,706.52	19,500.00	19,600.00
5075-11	Pers Retirement	34,248.30	26,198.37	36,000.00	34,900.00

Proposed
FY 22-23
Expenditures

ACCOUNT NUMBER	Description	Actual Expenses FY 20-21	Actual Expenses thru Apr 22 FY 21-22	Adopted Amend #1 FY 21-22	Proposed FY 22-23
5078-11	PERS Survivor Benefits	187.20		175.00	180.00
5079-11	Deferred Comp	3,600.00	3,000.00	3,600.00	3,600.00
5080-11	FICA/Medicare	3,978.12	3,432.91	4,100.00	4,100.00
5085-11	CA SUI	357.00	336.01	400.00	400.00
5095-11	Training/Conferences	1,013.74	225.00	1,000.00	1,000.00
5137-11	GASB 68 - Unfunded Liability	59,605.07	86,509.48	86,510.00	95,600.00
5423-11	Iworq	6,800.00	6,800.00	6,800.00	0.00
5425-11	IT Support	0.00	1,260.00	2,500.00	2,000.00
5720-11	Auto Maintenance - P/W Vehicles	11,311.72	8,779.78	15,000.00	15,000.00
5795-11	PW Uniform Maintenance/Purchase	3,472.64	1,453.44	3,000.00	3,000.00
5820-11	Interceptor Vault Maintenance	0.00		4,500.00	9,000.00
5820-11	3-Year Sediment Removal	0.00		37,000.00	37,000.00
5845-11	Hope Program	34,628.37	21,692.16	35,000.00	35,000.00
5855-11	Street Lighting	11,379.96	7,832.29	10,000.00	10,000.00
5860-11	Street Work/Sidewalk Maintenance	1,900.66	3,465.13	15,000.00	15,000.00
5861-11	Adopt A Highway	3,245.00	3,005.00	3,600.00	4,200.00
5865-11	Flags/Banners	2,460.60	4,190.97	5,000.00	5,000.00
5884-11	PW Trailer Security	1,223.40	1,253.34	1,300.00	1,300.00
5885-11	PW Supplies	4,461.70	3,382.96	5,000.00	5,000.00
5888-11	Equipment Rental	1,197.99	470.00	1,500.00	1,500.00
5889-11	Mtry 1 Water Regional Stormwater	10,124.99	11,768.69	11,800.00	13,000.00
5898-11	Street Signs	3,210.69	124.44	3,500.00	3,500.00
5925-11	Liability Premium	7,565.25	10,084.89	10,100.00	6,500.00
5935-11	Equipment Maintenance	297.63	256.12	1,000.00	1,000.00
5936-11	Storage/Engineer Files	2,760.00	2,574.00	3,200.00	3,800.00
5945-11	P/W Phones	3,349.42	2,561.57	3,500.00	3,500.00
5961-11	Refuse Fees	6,756.91	3,622.48	6,300.00	6,300.00
5963-11	Irrigation/Landscaping	435.75	329.59	2,000.00	2,000.00
5965-11	Worker's Comp Premium	74,385.85	20,876.19	20,900.00	86,900.00
5970-11	Equipment Purchase	2,310.38	5,955.01	6,500.00	6,500.00
5985-11	Exercise	1,080.00	600.00	720.00	720.00
5998-11	Internet	1,418.76	844.44	1,100.00	1,200.00
SUB TOTAL PUBLIC WORKS		847,814.26	654,767.89	884,170.00	951,900.00

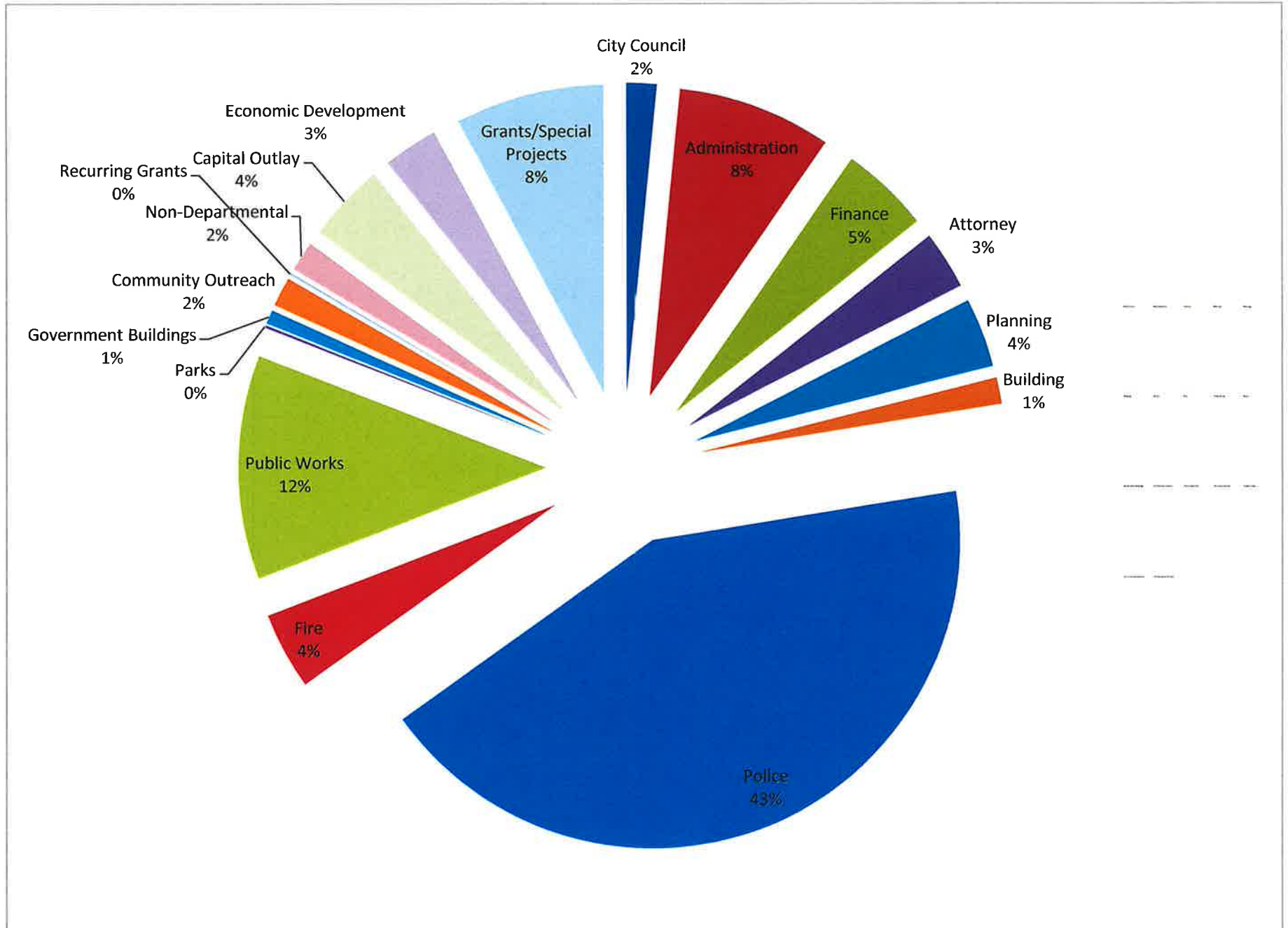
Proposed
FY 22-23
Expenditures

ACCOUNT NUMBER	Description	Actual Expenses FY 20-21	Actual Expenses thru Apr 22 FY 21-22	Adopted Amend #1 FY 21-22	Proposed FY 22-23
PARKS					
5020-12	Contract Services/Arborist		4,050.00	10,000.00	5,000.00
5881-12	Parks Supplies	2,408.89	1,999.46	3,000.00	3,000.00
5935-12	Parks Equip. Maintenance	501.25	301.13	1,000.00	1,000.00
5970-12	Parks Equip. Purchase	1,512.74		2,500.00	2,500.00
	SUB TOTAL PARKS	4,422.88	6,350.59	16,500.00	11,500.00
GOVERNMENT BUILDINGS & FACILITIES					
5884-15	Security	2,040.57	2,118.79	2,300.00	2,300.00
5915-15	Fire/Bldg/Auto/Cyber Insurance	22,355.00	33,186.05	33,200.00	40,000.00
6020-15	Maintenance & Repair	20,399.37	10,417.38	15,000.00	17,500.00
	SUB TOTAL GOVERNMENT BUILDINGS	44,794.94	45,722.22	50,500.00	59,800.00
COMMUNITY OUTREACH					
5004-18	West End Celebration	18,653.85	63,879.17	75,000.00	75,000.00
5873-18	Bike Trail Electric	3,513.39	3,438.50	4,000.00	4,000.00
5905-18	City Events	0.00	13,693.80	20,000.00	25,000.00
5920-18	Advertising -" Coop "-Newspaper	13,988.00	10,760.00	14,000.00	14,000.00
6020-18	Maint - Bike Trails/Garden/Art Park	3,982.05	3,891.51	5,000.00	6,000.00
	SUB TOTAL COMM. OUTREACH	40,137.29	95,662.98	118,000.00	124,000.00
GRANTS					
5733-00	Recycling Grant	5,000.00		5,000.00	5,000.00
5736-08	Bulletproof Vest Grant	488.90		2,000.00	2,800.00
6362-00	CSA 74 EMS Grant	5,992.91	1,681.56	2,500.00	2,500.00
	SUB TOTAL	11,481.81	1,681.56	9,500.00	10,300.00
	SUB TOTAL FOR RECURRING	6,232,347.33	5,602,336.39	6,839,558.00	6,876,880.00

Proposed
FY 22-23
Expenditures

ACCOUNT NUMBER	Description	Actual Expenses FY 20-21	Actual Expenses thru Apr 22 FY 21-22	Adopted Amend #1 FY 21-22	Proposed FY 22-23
ECONOMIC DEVELOPMENT					
6394-18	Mural Festival	51,015.79	60,000.00	85,000.00	55,000.00
6399-18	Art Park Events		5,039.12	5,000.00	6,000.00
6420-00	S of Tioga Reimbursable Expense	40,666.75	29,667.53	100,000.00	50,000.00
6421-00	S of Tioga Plan Check Fees	280.00	1,140.00	82,500.00	50,000.00
6422-00	S of Tioga Building Inspections	25,524.30	40,256.61	150,000.00	75,000.00
SUB TOTAL ECONOMIC DEVELOPMENT		117,486.84	136,103.26	422,500.00	236,000.00
SPECIAL PROJECTS					
5020-05	EMC - Parking Study(20k from 21-22)	20,959.95	4,887.73	30,000.00	30,000.00
6311-05	Housing Element Update (grant)				65,000.00
6312-05	General Plan Update (grant)				65,000.00
6308-00	TAMC Row Landscaping (from 21-22)			35,000.00	35,000.00
5913-00	Digital Records Management			0.00	10,000.00
39-6281-18	N of Playa Edgewater Habitat Conservation			20,000.00	30,000.00
SUB TOTAL SPECIAL PROJECTS		20,959.95	4,887.73	85,000.00	235,000.00
GRANTS					
5010-12	Calabrese Park CDBG Grant	72,354.28	4,962.50	50,000.00	0.00
5010-12	Per Capita Park Grant	0.00	23,866.49	170,000.00	0.00
5010-20	Prop 1 SW Contra Costa - Grant	7,013.25	1,476.00	143,100.00	180,000.00
5010-20	Prop 1 SW Contra Costa - Match	779.25	164.00	15,900.00	20,000.00
5010-20	West End/Catalina IRWM	13,077.50	3,283.75	41,000.00	200,000.00
5732-00	West Bay Ave/FEMA (held over 19-20)	52,330.35	9,908.75	100,000.00	0.00
6393-00	Sustainability Grant CEQA Review	0.00	20,000.00	20,000.00	0.00
6393-00	CalTrans Sustainable Grant/Matching	8,223.64	5,586.26	8,400.00	0.00
6393-00	CalTrans Sustainable Grant/Reimb	63,473.24	43,116.94	73,000.00	0.00
SUBTOTAL GRANTS		217,251.51	112,364.69	621,400.00	400,000.00
TOTAL SPECIAL PROJECTS/GRANTS		355,698.30	253,355.68	1,128,900.00	871,000.00
GRAND TOTAL OPERATING EXPENSES		6,588,045.63	5,855,692.07	7,968,458.00	7,747,880.00
CAPITAL OUTLAY					
5010-08	3 Police Vehicles (2 from 21-22)	0.00		130,000.00	195,000.00
5010-08	Storage Cont for Police		5,000.00	7,500.00	0.00
5010-08	City Hall Imp/Police Lobby (from 21-22)			15,000.00	15,000.00
5010-11	Street Sweeper Rehab (from 21-22)	38,680.50	12,228.16	40,000.00	27,800.00
5010-11	Dump Truck for P/W (from 20-21)	0.00		85,000.00	85,000.00
5010-15	City Hall Electrical	23,782.45		11,000.00	0.00
5010-15	City Hall Improvements/Windows	0.00	19,890.69	20,000.00	0.00
5010-18	Art Park Improvements (from 20-21)	3,703.56	51,295.32	61,300.00	5,500.00
5010-20	Pendergrass Way Improvements	0.00	50,750.00	300,000.00	0.00
5020-11	Desal Wells Expense	2,220.00	2,435.00	5,000.00	7,000.00
SUBTOTAL CAPITAL OUTLAY		68,386.51	141,599.17	674,800.00	335,300.00
GRAND TOTAL EXPENSES		6,656,432.14	5,997,291.24	8,643,258.00	8,083,180.00

FY 2022-2023 Proposed Expenses



**AGENDA ITEM
9C.**

**Consideration of City RESOLUTION
Establishing an Appropriations Limit for
Fiscal Year 2022-2021 Pursuant to Article
XIIB of the California Constitution**



City of Sand City

Staff Report

TO: Honorable Mayor and City Council Members
FROM: Connie Horca, City Clerk
DATE: May 31, 2022 (Meeting date: June 7, 2022)
SUBJECT: Establishing an Appropriations Limit for Fiscal Year 2022-2023

Discussion:

Article XIII B of the California Constitution provides that the total annual appropriations subject to limitations of each governmental entity, shall not exceed the appropriations limit of such entity of government for the prior year, adjusted for changes in population and inflation mandated by Proposition 4 (1979) and Proposition 111 (1990), except as otherwise provided in said Article XIII B and implementing state statutes. Pursuant to Article XIII B of the California Constitution, and Section 7900 et seq. of the California Government Code, the City is required to calculate and set its appropriations limit for each fiscal year.

Pursuant to Section 7910 of the California Government Code, the City has made available to the public the documentation used in the determination of the appropriations limit. An appropriations limit of \$15,853,561 was calculated and established for Fiscal Year 2021-2022, and a new appropriations limit for Fiscal Year 2022-2023 has been calculated as \$16,777,823 illustrated on Exhibit A, attached hereto and incorporated herein by this reference, using the inflation factor and annual percent change in population as required by state law.

CEQA:

This action does not constitute a "project" as defined by the California Environmental Quality Act (CEQA) guidelines section 15378.

Fiscal Impact:

There is no direct fiscal impact that would result from adopting the proposed annual Appropriations Limit.

Recommendation:

Staff recommends the adoption of the proposed appropriations limit for Fiscal Year 2022-2023 shall be and is hereby established in the amount of \$16,777,823.

CITY OF SAND CITY

RESOLUTION SC 22-, 2022

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAND CITY
ESTABLISHING AN APPROPRIATIONS LIMIT FOR FISCAL YEAR 2022-2023
PURSUANT TO ARTICLE XIII B OF THE CALIFORNIA CONSTITUTION**

WHEREAS, Article XIII B of the California Constitution provides that the total annual appropriations subject to limitations of each governmental entity, including this City, shall not exceed the appropriations limit of such entity of government for the prior year adjusted for changes in population and inflation mandated by Proposition 4 (1979) and Proposition 111 (1990), except as otherwise provided in said Article XIII B and implementing state statutes; and

WHEREAS, pursuant to Article XIII B of the California Constitution, and Section 7900 et seq. of the California Government Code, the City is required to calculate and set its appropriations limit for each fiscal year; and

WHEREAS, based on such calculations the City had determined said appropriations limit and pursuant to Section 7910 of the California Government Code has made available to the public the documentation used in the determination of the appropriations limit; and

WHEREAS, an appropriations limit of \$15,853,561 was calculated and established for Fiscal Year 2021-2022, and a new appropriations limit for Fiscal Year 2022-2023 has been calculated as \$16,777,823 illustrated on Exhibit A, attached hereto and incorporated herein by this reference, using the inflation factor and population increase factor allowed by state law.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Sand City that the appropriations limit for Fiscal Year 2022-2023 shall be and is hereby established in the amount of \$16,777,823.

PASSED AND ADOPTED, at a regular meeting of the City Council of the City of Sand City, this 7th, day of June, 2022 by the following votes:

AYES: Council Members
NOES:
ABSENT:
ABSTAIN:

APPROVED:

Mary Ann Carbone, Mayor

ATTEST:

Connie Horca, City Clerk

EXHIBIT A

CITY OF SAND CITY

APPROPRIATIONS LIMIT CALCULATION FISCAL YEAR 2022-2023

A. LAST YEAR'S LIMIT \$15,853,561

B. ADJUSTMENT FACTORS

1. Sand City Population Growth Ratio = $\frac{7.55 + 100}{100}$ = 1.0755

2. Inflation Ratio (Per Capita Income) = $\frac{-1.59 + 100}{100}$ = .9841

C. Annual Ratio (increase) = 1.0755 x .9841 = 1.0583

D. THIS YEAR'S LIMIT (FY 2022-2023)
(\$15,853,561 X 1.0583 = \$16,777,823)

Dear Fiscal Officer:

Subject: Price Factor and Population Information

Appropriations Limit

California Revenue and Taxation Code section 2227 requires the Department of Finance to transmit an estimate of the percentage change in population to local governments. Each local jurisdiction must use their percentage change in population factor for January 1, 2022, in conjunction with a change in the cost of living, or price factor, to calculate their appropriations limit for fiscal year 2022-23. Attachment A provides the change in California's per capita personal income and an example for utilizing the price factor and population percentage change factor to calculate the 2022-23 appropriations limit. Attachment B provides the city and unincorporated county population percentage change. Attachment C provides the population percentage change for counties and their summed incorporated areas. The population percentage change data excludes federal and state institutionalized populations and military populations.

Population Percent Change for Special Districts

Some special districts must establish an annual appropriations limit. California Revenue and Taxation Code section 2228 provides additional information regarding the appropriations limit. Article XIII B, section 9(C) of the California Constitution exempts certain special districts from the appropriations limit calculation mandate. The code section and the California Constitution can be accessed at the following website: <http://leginfo.ca.gov/faces/codes.xhtml>.

Special districts required by law to calculate their appropriations limit must present the calculation as part of their annual audit. Any questions special districts have on this requirement should be directed to their county, district legal counsel, or the law itself. No state agency reviews the local appropriations limits.

Population Certification

The population certification program applies only to cities and counties. California Revenue and Taxation Code section 11005.6 mandates Finance to automatically certify any population estimate that exceeds the current certified population with the State Controller's Office. **Finance will certify the higher estimate to the State Controller by June 1, 2022.**

Please Note: The prior year's city population estimates may be revised. The per capita personal income change is based on historical data.

If you have any questions regarding this data, please contact the Demographic Research Unit at (916) 323-4086.

KEELY MARTIN BOSLER
Director
By:

ERIKA LI
Chief Deputy Director

Attachment

- A. **Price Factor:** Article XIII B specifies that local jurisdictions select their cost of living factor to compute their appropriation limit by a vote of their governing body. The cost of living factor provided here is per capita personal income. If the percentage change in per capita personal income is selected, the percentage change to be used in setting the fiscal year 2022-23 appropriation limit is:

Per Capita Personal Income	
Fiscal Year (FY)	Percentage change over prior year
2022-23	7.55

- B. Following is an example using sample population change and the change in California per capita personal income as growth factors in computing a 2022-23 appropriation limit.

2022-23:

Per Capita Cost of Living Change = 7.55 percent
Population Change = -0.30 percent

Per Capita Cost of Living converted to a ratio: $\frac{7.55 + 100}{100} = 1.0755$

Population converted to a ratio: $\frac{-0.30 + 100}{100} = 0.997$

Calculation of factor for FY 2022-23: $1.0755 \times 0.997 = 1.0723$

Fiscal Year 2022-23

Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2021 to January 1, 2022 and Total Population, January 1, 2022

County City	Percent Change	--- Population Minus Exclusions ---		Total Population
	2021-2022	1-1-21	1-1-22	1-1-2022
Monterey				
Carmel-By-The-Sea	-1.74	3,095	3,041	3,041
Del Rey Oaks	-1.22	1,558	1,539	1,539
Gonzales	-1.79	8,492	8,340	8,340
Greenfield	4.97	18,705	19,634	19,634
King City	-1.08	13,476	13,331	13,331
Marina	0.87	21,271	21,457	21,457
Monterey	-1.69	24,283	23,872	28,082
Pacific Grove	-1.21	14,942	14,761	14,761
Salinas	-1.14	161,777	159,932	159,932
Sand City	-1.59	378	372	372
Seaside	2.64	26,891	27,600	32,068
Soledad	-1.15	19,226	19,004	26,308
Unincorporated	-1.32	105,741	104,341	104,851
County Total	-0.62	419,835	417,224	433,716

*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

**AGENDA ITEM
9D.**

**Consideration of City RESOLUTION Naming
the City Park Easement within the South
of Tioga Project**



City of Sand City

Memorandum

TO: Mayor and City Council
FROM: Vibeke Norgaard, City Manager
DATE: June 2, 2022 (For meeting June 7, 2022)
SUBJECT: Consideration of Naming of City Park In South of Tioga Project

Background:

On June 5, 2018, the City Council approved a Vesting Tentative Map ("**VTM**") submitted by DBO Development No.30, LLC ("**Developer**") for the development of the "South of Tioga" project to develop property in the approximately 10.64 acre area bounded by Tioga Avenue to the northeast, California Avenue to the southeast, East Avenue to the southwest, and the Merle street right-of-way to the northwest in the central portion of the City, generally referred to as the "South of Tioga" district ("**Project**").

The Developer has dedicated to the City an easement for a City park within the Project area made up of 0.07 acres on the R-1 Parcel and 0.12 acres on the R-2 Parcel, and as identified and depicted on **Attachment 1** to the resolution attached to this staff report. ("**Park Easement**" or "**Park**"). On April 19, 2022, the Council accepted the Park Easement.

The City Planner has worked with the Developer in the overall design and amenities to be included in the Park Easement. This concept was presented to City Council and approved by consensus on January 18, 2022. The final construction plans are now underway with the Developer, who will construct the Park on behalf of the City, though the City will be responsible for long-term care and maintenance under the purview of the Development Agreement and the Council's acceptance of this park easement.

On May 3, 2022 the Council considered this item and directed staff to bring back additional names for its consideration

Potential park names that could be chosen are:

- The Orosco Family Park
- The Orosco Corner
- Veterans' Park
- West End Park

- Blue Butterfly Park
- Esselen People's Park
- Carbone Park
- Something else....

Fiscal Impact: There is no fiscal impact associated with this action.

CEQA: This action does not constitute a "project" as defined by the California Environmental Quality Act (CEQA) guidelines section 15378.

STAFF RECOMMENDATION

Staff recommends that Council discuss the above or any other options and name the Park.

ATTACHMENTS

Exh. A: Resolution

Attachment 1: Park Easement map

CITY OF SAND CITY

RESOLUTION SC 22-__, 2022**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAND CITY NAMING THE CITY PARK EASEMENT WITHIN THE SOUTH OF TIOGA PROJECT**

WHEREAS, the City Council approved a Vesting Tentative Map ("**VTM**") submitted by DBO Development No.30, LLC ("**Developer**") in June 2018 for the development of the "South of Tioga" project to develop property in the approximately 10.64-acre area bounded by Tioga Avenue to the northeast, California Avenue to the southeast, East Avenue to the southwest, and the Merle street right-of-way to the northwest in the central portion of the City; and

WHEREAS, an easement for a City park within the South of Tioga project area of 0.07 acres on the R-1 Parcel and 0.12 acres on the R-2 Parcel was dedicated to the City by the Developer for a Park Easement, and on April 19, 2022, the City accepted the Park Easement; and

WHEREAS, at the January 18, 2022 Council meeting, the City Council approved a conceptual design and amenities to be included in the Park Easement that will be constructed by the Developer on behalf of the City; and

WHEREAS, at the June 7, 2022 Council meeting, the City Council was presented with several names has now determined that the name for the Park Easement shall be_____.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Sand City that the City Park Easement within the South of Tioga project shall be named ____.

PASSED AND ADOPTED, by the City Council of the City of Sand City this __ day of June, 2022, by the following vote:

AYES:

NOES:

ABSENT:

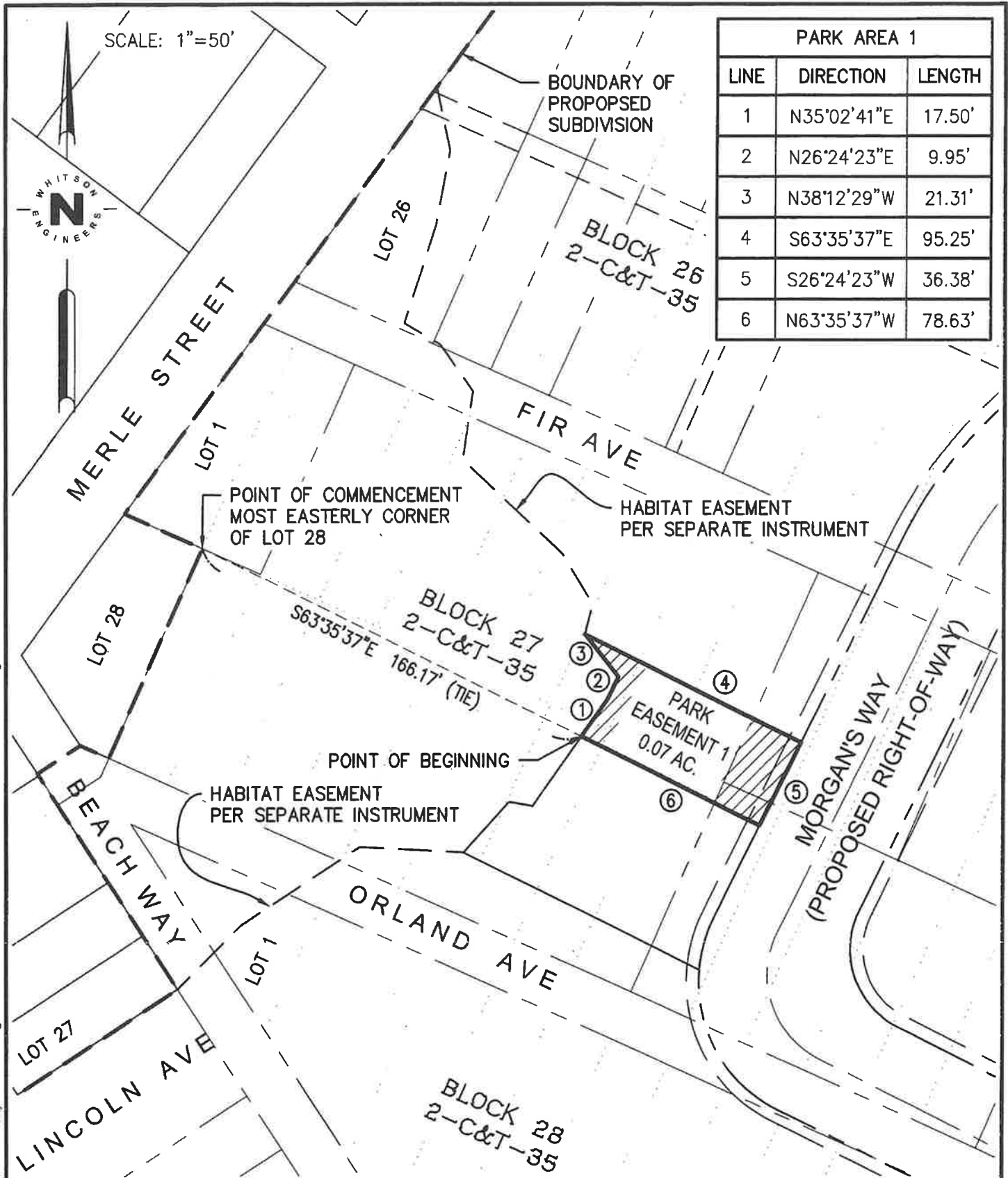
ABSTAIN:

APPROVED:

Mary Ann Carbone, Mayor

ATTEST:

Connie Horca, City Clerk



PLAT TO ACCOMPANY DESCRIPTION PARK EASEMENTS

PARK 1
SAND CITY, CALIFORNIA
APRIL 6, 2020



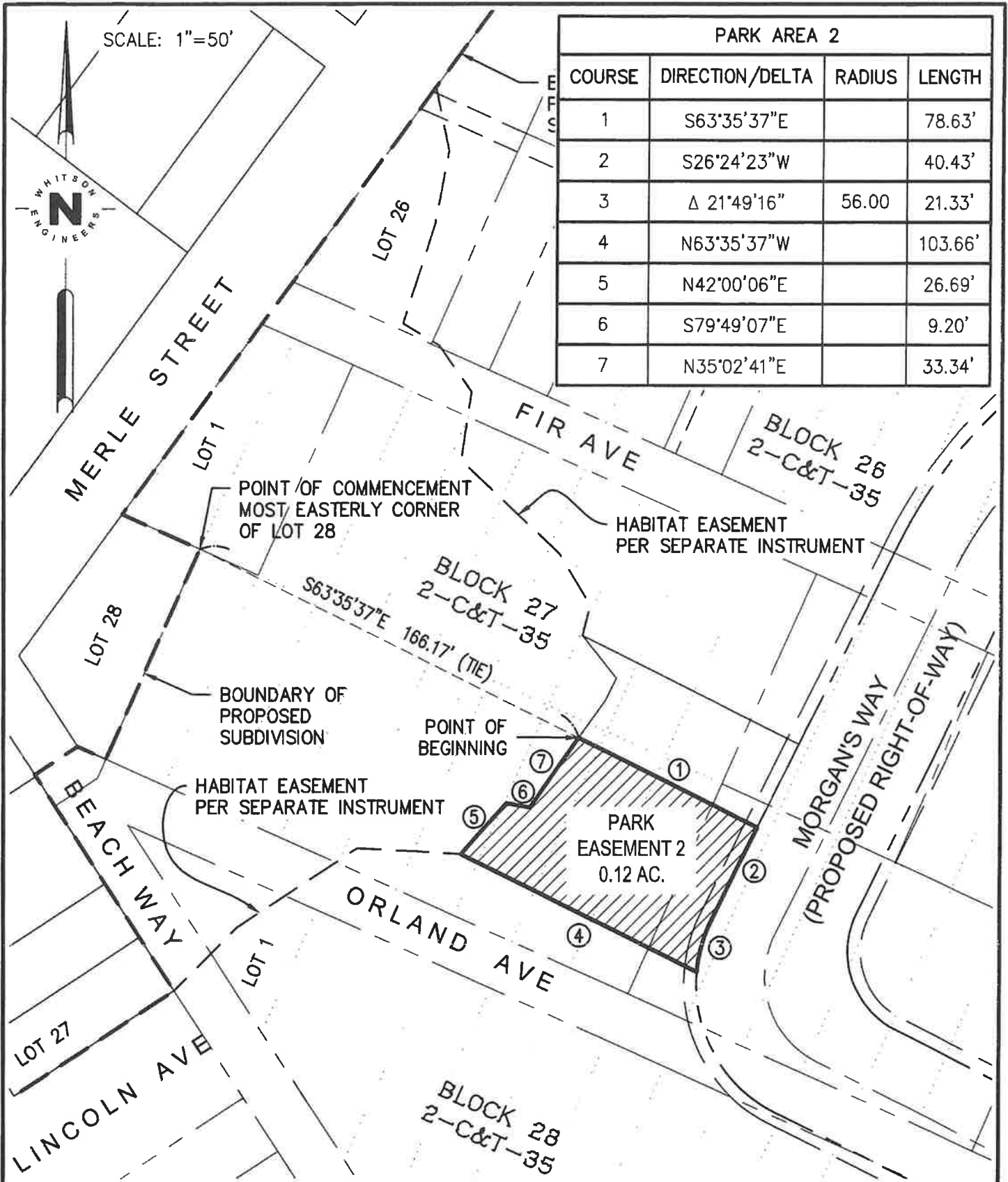
Civil Engineering +
Land Surveying
6 Harris Court
Monterey, CA 93940
831.649.5225
whitsonengineers.com

T:\Monterey Projects\3571 - Sand City South of Tioga\3571.00 DBO\SURVEY\LEGAL DESCRIPTION\PLAT-HABITAT.dwg

SCALE: 1"=50'

PARK AREA 2

COURSE	DIRECTION/DELTA	RADIUS	LENGTH
1	S63°35'37"E		78.63'
2	S26°24'23"W		40.43'
3	Δ 21°49'16"	56.00	21.33'
4	N63°35'37"W		103.66'
5	N42°00'06"E		26.69'
6	S79°49'07"E		9.20'
7	N35°02'41"E		33.34'



**PLAT TO ACCOMPANY DESCRIPTION
PARK EASEMENTS**

PARK 2
SAND CITY, CALIFORNIA
APRIL 6, 2020



Civil Engineering +
Land Surveying
6 Harris Court
Monterey, CA 93940
831.649.5225
whitsonengineers.com

**AGENDA ITEM
9E.**

**Comments by Council Members on Items
of Interest to Sand City**

**AGENDA ITEM
9F.**

Upcoming Meetings/Events

AGENDA ITEM 10A.

**City Council/ Successor Agency Board to
adjourn to Closed Session regarding:1)
Conference with labor negotiator
pursuant to Government Code section
54957.6Agency designated representative:
Vibeke Norgaard, City
ManagerEmployees: Sand City Police
Officers Association 2) Conference with
labor negotiator pursuant to Government
Code section 54957.6Agency designated
representative: Vibeke Norgaard, City
ManagerEmployees: Misc. Employees 3)
Conference with Real Property Negotiator**

**pursuant to Government Code section
54956.8Property: APN 011-133-009Agency
Negotiators: Vibeke Norgaard, City
Manager; Adam Lindgren, City Attorney**

**AGENDA ITEM
10B.**

**Re-adjourn to Open Session to report any
action taken at the conclusion of Closed
Session in accordance with 54957.1 of the
Ralph M. Brown Act**