



CITY COUNCIL REGULAR MEETING

**JOINT SAND CITY COUNCIL AND
SUCCESSOR AGENCY OF THE
REDEVELOPMENT AGENCY**

TUESDAY, APRIL 7, 2026

5:30 PM

AGENDA
JOINT SAND CITY COUNCIL AND SUCCESSOR AGENCY OF THE REDEVELOPMENT
AGENCY

City Council Regular Meeting - Tuesday, April 7, 2026
5:30 PM

THIS MEETING WILL BE HELD VIRTUALLY AND IN PERSON, IS COMPLIANT WITH ASSEMBLY BILL (“AB”) 2449, SIGNED INTO LAW ON SEPTEMBER 13, 2022, WHICH AMENDS GOVERNMENT CODE SECTION 54953 TO PROVIDE AUTHORITY FOR PUBLIC AGENCIES TO CONTINUE TO HOLD VIRTUAL MEETINGS AND REMAIN IN COMPLIANCE WITH THE BROWN ACT (GOV. CODE §§ 54950 ET SEQ.). TO PARTICIPATE IN THE ZOOM COUNCIL WEBINAR LIVE:

<https://us02web.zoom.us/j/88349100938>

Webinar ID: 883 4910 0938

To participate telephonically by calling the number below:
(669) 900-6833

Webinar ID: 883 4910 0938#

If prompted to enter a participant ID, press #

TO PARTICIPATE IN PERSON:
City Hall Council Chamber
1 Pendergrass Way
Sand City, CA

Public Comments:

If any member of the public would like to provide written comments at the meeting, please do as set forth below.

Written: All comments received before 10:00 am the day of the meeting will be posted on the City’s website as “Correspondence” under the relevant agenda item and provided to the City Council at the meeting. Please email your comments to: cityclerk@sandcityca.org.

Members of the public may participate by calling and speaking live during the designated time(s), subject to time limits that may be imposed pursuant to the Brown Act at the number provided above. Please use the "raise your hand" option on Zoom, and the City Clerk will call on your name.

1. ROLL CALL

2. PLEDGE OF ALLEGIANCE

3. ANNOUNCEMENT BY MAYOR, CITY ATTORNEY, AND CITY MANAGER

4. COMMUNICATIONS

Members of the public may address the City Council/Successor Agency on matters not appearing on the City Council/Successor Agency Agenda at this time for up to three minutes. In order that the City Clerk may later identify the speaker in the minutes of the meeting, it is helpful if speakers state their names. Public comments regarding items on the scheduled agenda will be heard at the time the item is being considered by the City Council/Successor Agency. The City Council Chambers podium is equipped with a portable microphone for anyone unable to come to the podium. If you need assistance, please advise the City Clerk as to which item you would like to comment on and the microphone will be brought to you.

5. CONSENT CALENDAR

The Consent Agenda consists of routine items for which City Council approval can be taken with a single motion and vote. A Council member may request that any item be placed on the Regular Agenda for separate consideration.

- 5A. Approve the City Council Special Meeting and Regular Meeting Minutes for December 16, 2026, Regular Meeting Minutes for February 3, 2026, and Special Meeting Minutes for February 26, 2026

[Draft Minutes](#)

- 5B. Approve a Resolution Recognizing April 19 - 25, 2026 as Crime Victims' Rights Week

[Mayor's Memo](#)

[Resolution](#)

- 5C. Approve a Resolution Amending Resolution SC 26-03 Authorizing the Purchase of Three (3) City Vehicles

[Staff Report](#)

[Resolution](#)

[Sourcewell Contract](#)

- 5D. Approve a Resolution Authorizing Renewal of a Maintenance Service Agreement with Hope Rehabilitation Services for Fiscal Year 2026-2027

[Staff Report](#)

[Resolution](#)

- 5E. Acceptance of City/Successor Agency Financial Report from February 2026

[Staff Report](#)

[Sand City Cash Receipt Report](#)

[Sand City Check Report](#)

[Sand City Successor Agency Revenue Report](#)

6. CONSIDERATION OF ITEMS PULLED FROM CONSENT CALENDAR

7. PRESENTATION

- 7A. Receive an Update on Current Efforts and Continued Partnership from Montage Health: Mike McDermott President and CEO of Montage Health
[Presentation](#)

8. PUBLIC HEARING

- 8A. Approve a Resolution Approving Conditional Use Permit CUP 26-004 to Allow an Automotive Repair Shop 351 Olympia Avenue (APN 011-254-009) Applicant: William Hensley
[Staff Report](#)
[Resolution](#)
[Letter of Intent](#)
[Plans](#)
[Location Map](#)
[Aerial Map](#)
[Site Photos](#)
[Hazardous Material Questionnaire](#)

9. NEW BUSINESS

- 9A. First Reading of an Ordinance of the City of Sand City Prohibiting Onshore Facilities that Support Offshore Oil and Gas Exploration and Development ***This item will be continued to May 19, 2026***
- 9B. Approve a Resolution Authorizing the City Manager to Apply for and Accept Senate Bill 1 Sea Level Rise Adaptation Grant Program Funding
[Staff Report](#)
[Resolution](#)
- 9C. Approve a Resolution Authorizing the Name Change from Cesar Chavez Day to Farmworkers Appreciation Day and Authorizing the City Manager to Amend the Personnel Manual and Take any Other Actions to Implement
[Memo](#)
[Resolution](#)
- 9D. Approve a Resolution Approving the FY 2025-26 Street Maintenance and Rehabilitation Project, Directing Final Design, and Authorizing the City Manager to Proceed with Implementation, Including Issuance of Bid Documents
[Staff Report](#)
[Resolution](#)

10. COMMENTS BY COUNCILMEMBERS ON ITEMS OF INTEREST TO SAND CITY

11. CLOSED SESSION

City Council/Successor Agency Board to adjourn to Close Session regarding:

- 11A. Conference with real property negotiators pursuant to Government Code Section 54956.8. Property address: The former railroad right of way within the City of Seaside between Canyon Del Rey/218 and Contra Costa Avenue in Sand City; APN 011-301-028-000. City Negotiators: City Manager Vibeke Norgaard and City Attorney Adam Lindgren. Negotiating Parties: City of Seaside, City Manager
- 11B. Conference with Legal Counsel - Anticipated Litigation. Significant exposure to litigation pursuant to Government Code 54956.9(d)(2) (six cases)

12. ADJOURNMENT

The current agenda is available in PDF format on our website at:
www.sandcity.org

If you have a request for a disability-related modification or accommodation, including auxiliary aids or services, which will allow you to participate in a Sand City public meeting, please call the City Clerk at (831) 394-3054 extension 220, or give your written request to the City Clerk at 1 Pendergrass Way, Sand City, CA 93955 at least 48 hours prior to the scheduled meeting to allow the City Clerk time to arrange for the requested modification or accommodation.

**AGENDA ITEM
5A.**

**Approve the City Council Special Meeting
and Regular Meeting Minutes for
December 16, 2026, Regular Meeting
Minutes for February 3, 2026, and Special
Meeting Minutes for February 26, 2026**

MINUTES
JOINT SAND CITY COUNCIL AND SUCCESSOR AGENCY OF THE REDEVELOPMENT
AGENCY

City Council Special Meeting - Tuesday, December 16, 2025 4:30 PM

As allowed by Assembly Bill 2449, this meeting was conducted in person and by teleconference.

Mayor Carbone called the meeting to order at 4:30 PM.

1. ROLL CALL

Present: Mayor Carbone
Vice Mayor Blackwelder
Councilmember Adams
Councilmember Diaz
Councilmember Sofer

Staff: City Manager Vibeke Norgaard
City Attorney Adam Lindgren
City Clerk Kerry Lindstrom

2. COMMUNICATIONS

No public comment received.

3. CLOSED SESSION

No public comment received.

City Council/Successor Agency Board to adjourn to Closed Session regarding:

- 3A. Conference with Legal Counsel - Anticipated Litigation: Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2). Number of cases: Six.
- 3B. Conference with real property negotiators pursuant to Government Code Section 54956.8. Property Address: The former railroad right of way within the City of Seaside between Canyon Del Rey/218 and Contra Costa Avenue in Sand City; APN 011-301-028-000; City negotiators: City Manager Vibeke Norgaard, City Attorney Adam Lindgren. Negotiating parties: City of Seaside
- 3C. Re-adjourn to Open Session to report any action taken at the conclusion of Closed Session in accordance with Government Code Section 54957.1.

City Attorney Adam Lindgren reported the Council received updates, provided direction, and no reportable action was taken.

4. ADJOURNMENT

The City Council adjourned the meeting at approximately 5:40 PM.

Kerry Lindstrom, City Clerk

MINUTES
JOINT SAND CITY COUNCIL AND SUCCESSOR AGENCY OF THE REDEVELOPMENT
AGENCY

City Council Regular Meeting - Tuesday, December 16, 2025 5:30 PM

As allowed by Assembly Bill 2449, this meeting was conducted in person and by teleconference.

Mayor Carbone called the meeting to order at 5:43 PM.

1. ROLL CALL

Present: Mayor Carbone
Vice Mayor Blackwelder
Councilmember Adams
Councilmember Diaz
Councilmember Sofer

Staff: City Manager Vibeke Norgaard
Police Chief David Honda
City Attorney Adam Lindgren
City Clerk Kerry Lindstrom

2. PLEDGE OF ALLEGIANCE

Councilmember Diaz led the Pledge of Allegiance.

3. ANNOUNCEMENT BY MAYOR, CITY ATTORNEY, AND CITY MANAGER

Mayor Carbone announced:

- The Seaside Watermaster has successfully recruited a new Executive Director of Administration.
- Over the past several months, the Mayor has attended several recruitment meetings regarding the next CEO for Community Human Services. Interviews with the finalists will take place over the next few days to replace current CEO Robin McCrae, who is retiring after 30 years of service. A retirement party for Robin McCrae will be held on March 14, 2026.
- A holiday market will be held at the Marriott on December 21, 2025, from 12:00 PM to 4:00 PM.
- The Monterey Fire Department will conduct a toy giveaway at Monterey High School on Friday, December 18, 2025, from 4:00 PM to 8:00 PM.
- The Mayor informed the City Council that, according to Ed Ghandour, there has been progress and he has regained full ownership of the Eco-Resort.

City Manager Vibeke Norgaard announced.

- Acknowledged that this was a very special meeting, as it is Councilmember Sofer's last meeting. The City Manager stated that he has enjoyed working with Councilmember Sofer and has always felt she was looking out for the residents of Sand City while keeping in mind the bigger picture of where Sand City is headed.
- Reported that the Police Department will have two temporary acting appointments due to staffing challenges over the next few months. Sergeant Blackmon will serve as Acting Commander during Commander Mount's absence beginning December 18, 2025, and Officer Danny Martin will serve as Acting Sergeant.

- Reported that the November 2025 Flock camera average daily total reads were 25,383 vehicles entering daily.
- Reported that the City is moving forward with the Active Transportation Program (ATP) grant application. This is a regional effort between TAMC, the City of Seaside, Caltrans, and the City of Sand City, and will help move the bike trail construction forward if the grant is awarded.
- Announced that Kris Arden will provide a presentation on the new City website at the next City Council meeting.
- Commented on the new English muffin shop located with Captain + Stoker Coffee and noted how wonderful it is.
- Regarding the holiday party, the City Manager expressed special thanks to the Marriott for allowing the City to use the lobby before the hotel officially opened. Additional thanks were extended to Laura Morales and Audrey Cray for their hard work in planning the event.
- The City Newsletter was sent out today and asked that anyone who did not receive it contact Shannon Norton.
- The January 2, 2026 831 Market is cancelled due to the holidays.
- City Hall will be closed between Christmas and New Year's and will reopen on January 5, 2026.

4. COMMUNICATIONS

Public comment received from Brian Clark, Luke Kilpatrick, and Tom Jacobson.

5. CONSENT CALENDAR

No public comment received.

Upon motion by Vice Mayor Blackwelder and seconded by Councilmember Diaz, Council voted to approve the Consent Calendar.

Motion carried 5-0 by the following vote:

AYES: Mayor Carbone, Vice Mayor Blackwelder, Councilmembers Adams, Diaz, and Sofer.
 NOES: None.
 ABSENT: None.
 ABSTAIN: None.

- 5A. Approved the City Council Special Meeting and Regular Meeting Minutes for August 19, 2025.
- 5B. Approved Resolution SC 25-67 approving a \$10,000 donation to the food bank of Monterey County.
- 5C. Approved Resolution SA 25-01 authorizing the Successor Agency Executive Director to execute a Professional Services Agreement with RSG, Inc.
- 5D. Accepted the City/Successor Agency Financial Report from October 2025.
- 5E. Accepted the City/Successor Agency Financial Report from November 2025.

6. CONSIDERATION OF ITEMS PULLED FROM CONSENT CALENDAR

No items were pulled.

7. PRESENTATION

None.

8. PUBLIC HEARING

- 8A. Adopt an Ordinance Amending Title 15 of the Sand City Municipal Code Regarding the Adoption of Building, Fire and Related International Codes

No public comment received.

Upon motion by Councilmember Adams and seconded by Councilmember Sofer, Council adopted Ordinance SC 25-07 amending Title 15 of the Sand City Municipal Code regarding the adoption of Building, Fire, and Related International Codes.

Motion carried 5-0 by the following vote:

AYES: Mayor Carbone, Vice Mayor Blackwelder, Councilmembers Adams, Diaz, and Sofer.
NOES: None.
ABSENT: None.
ABSTAIN: None.

9. NEW BUSINESS

- 9A. Approve a Resolution Declaring a Vacancy on the City Council of Sand City and Establishing a Process to Fill the Vacancy

Public comment received from Richard Dole, Luke Kilpatrick, Kim Scudder, and a member of the public.

Upon motion by Councilmember Diaz and seconded by Councilmember Adams, Council approved Resolution SC 25-68 declaring a vacancy on the City Council of Sand City and establishing a process to fill the vacancy.

Motion carried 5-0 by the following vote:

AYES: Mayor Carbone, Vice Mayor Blackwelder, Councilmembers Adams, Diaz, and Sofer.
NOES: None.
ABSENT: None.
ABSTAIN: None.

- 9B. Approve a Resolution of the Sand City Successor Agency to the Former Sand City Redevelopment Agency Approving the Recognized Obligation Payment Schedule (ROPS 26-27) and Administrative Budget for the Period July 1, 2026 through June

30, 2027

No public comment received.

Upon motion by Vice Mayor Blackwelder and seconded by Councilmember Sofer, Council voted to approve Resolution SA 25-02 of the Sand City Successor Agency to the former Sand City Redevelopment Agency, approving the Recognized Obligation Payment Schedule (ROPS 26-27) and administrative budget for the period July 1, 2026, through June 30, 2027.

Motion carried 5-0 by the following vote:

AYES: Mayor Carbone, Vice Mayor Blackwelder, Councilmembers Adams, Diaz, and Sofer.

NOES: None.

ABSENT: None.

ABSTAIN: None.

9C. Discussion: Authorization for the City Manager to Amend the Fiscal Year 2025-26 Budget to Add One Full-Time Police Officer Position

Public comment received from Luke Kilpatrick, Laura Morales, and Kim Scudder.

Upon motion by Vice Mayor Blackwelder and seconded by Councilmember Adams, Council voted to authorize the City Manager to amend the Fiscal Year 2025-26 budget to add one full-time Police Officer position.

Motion carried 5-0 by the following vote:

AYES: Mayor Carbone, Vice Mayor Blackwelder, Councilmembers Adams, Diaz, and Sofer.

NOES: None.

ABSENT: None.

ABSTAIN: None.

10. COMMENTS BY COUNCILMEMBERS ON ITEMS OF INTEREST TO SAND CITY

- Mayor Carbone announced that she is seeking volunteers for the toy giveaway event on Friday, December 18, at Monterey High School from 4:00 PM to 8:00 PM.

11. ADJOURNMENT

The City Council adjourned the meeting at 7:02 PM.

Kerry Lindstrom, City Clerk

MINUTES
JOINT SAND CITY COUNCIL AND SUCCESSOR AGENCY OF THE REDEVELOPMENT
AGENCY

City Council Regular Meeting - Tuesday, February 3, 2026 5:30 PM

As allowed by Assembly Bill 2449, this meeting was conducted in person and by teleconference.

Mayor Carbone called the meeting to order at 5:30 PM.

1. ROLL CALL

Present: Mayor Carbone
Vice Mayor Blackwelder
Councilmember Adams
Councilmember Diaz
Vacant

Staff: City Manager Vibeke Norgaard
City Attorney Adam Lindgren
City Clerk Kerry Lindstrom

2. PLEDGE OF ALLEGIANCE

Vice Mayor Blackwelder led the Pledge of Allegiance.

3. ANNOUNCEMENT BY MAYOR, CITY ATTORNEY, AND CITY MANAGER

City Manager announced:

- The Budget Committee will meet on Friday, February 6, to review the FY 2024–2025 audited financial statements. If recommended, the item will be brought before the City Council at a subsequent meeting.
- Reported that the January 2026 Flock camera average daily total reads were 25,248 vehicles entering daily.
- Committee appointments will be brought to the Council at the next meeting.
- Regarding the mural program, Granite Rock has expressed strong interest in installing a mural at its Sand City site. Artist Leon Kerr has indicated interest in returning to Sand City to complete another mural. Proposed renderings will be presented to the Art Committee and subsequently to the City Council for consideration and approval.
- The City Manager announced that she will attend the California League of Cities City Managers Conference next week.

4. COMMUNICATIONS

Public comment received from Brian Clark.

5. CONSENT CALENDAR

Public comment received from Luke Kilpatrick and Brian Clark.

Upon motion by Vice Mayor Blackwelder and seconded by Councilmember Adams, Council voted 4-0, one seat vacant, to approve the Consent Calendar.

- 5A. Approved Resolution SC 26-07 opposing offshore oil and gas drilling and deep seabed mining and directing further policy evaluation.

6. CONSIDERATION OF ITEMS PULLED FROM CONSENT CALENDAR

No items were pulled.

7. PRESENTATION

- 7A. Casa de Noche Buena Update from Staci Alziebler-Perkins (*5minutes*)

No public comment received.

No action taken. Council received an update from Robin McCrae and Staci Alziebler-Perkins of Casa de Noche Buena.

8. PUBLIC HEARING

None.

9. NEW BUSINESS

- 9A. Interview Candidates and Appoint a New Councilmember to Fill a Vacancy

City Manager Norgaard informed the Council that the candidates would draw straws to determine the order of presentations. Each candidate was given the opportunity to provide a brief 5–10 minute presentation and respond to questions from the Council. Following the presentations, the Council would discuss the candidates, and each Councilmember would announce their top two choices. From those two candidates, each Councilmember would then cast a final vote.

The candidates drew straws and the order of presentation was determined as follows: Justin Rumps, Kim Scudder, and Luke Kilpatrick.

Justin Rumps, Kim Scudder, and Luke Kilpatrick each presented to the Council and responded to various questions.

Public comment was received from Brian Clark, Richard Dole, and Jessica Kilpatrick.

In the first round of voting, Councilmembers announced their top two candidates:

- Mayor Carbone: Kim Scudder and Justin Rumps
- Vice Mayor Blackwelder: Luke Kilpatrick and Kim Scudder
- Councilmember Adams: Justin Rumps and Kim Scudder
- Councilmember Diaz: Kim Scudder and Justin Rumps

In the second round, Councilmembers announced their final choice:

- Mayor Carbone: Kim Scudder
- Vice Mayor Blackwelder: Kim Scudder
- Councilmember Adams: Kim Scudder
- Councilmember Diaz: Kim Scudder

Kim Scudder received a unanimous vote.

Upon motion by Vice Mayor Blackwelder and seconded by Councilmember Diaz, Council voted 4-0, one seat vacant, to appoint Kim Scudder to fill the vacant seat on the City Council, serving the remainder of the term of former Councilmember Sofer.

10. COMMENTS BY COUNCILMEMBERS ON ITEMS OF INTEREST TO SAND CITY

None.

11. ADJOURNMENT

The Council adjourned the meeting at 7:11 PM.

Kerry Lindstrom, City Clerk

AGENDA
JOINT SAND CITY COUNCIL AND SUCCESSOR AGENCY OF THE REDEVELOPMENT
AGENCY

City Council Special Meeting - Thursday, February 26, 2026, 3:30 PM

As allowed by Assembly Bill 2449, this meeting was conducted in person and by teleconference.

Mayor Carbone called the meeting to order at 3:30 PM.

1. ROLL CALL

Present: Mayor Carbone
Vice Mayor Blackwelder
Councilmember Adams

Absent: Councilmember Diaz
Councilmember Scudder

Staff: City Manager Vibeke Norgaard
City Attorneys Adam Lindgren and Anthony Amara
City Clerk Kerry Lindstrom

2. COMMUNICATIONS

No public comment received.

3. CLOSED SESSION

No public comment received.

City Council/Successor Agency Board to adjourn to Closed Session regarding:

3A. Conference with real property negotiators pursuant to Government Code Section 54956.8. Property Address: The former railroad right of way within the City of Seaside between Canyon Del Rey/218 and Contra Costa Avenue in Sand City; APN 011-301-028-000; City negotiators: City Manager Vibeke Norgaard, City Attorney Adam Lindgren. Negotiating parties: Various car dealerships based in Seaside.

3B. Re-adjourn to Open Session to report any action taken at the conclusion of Closed Session in accordance with Government Code Section 54957.1.

City Attorney Adam Lindgren reported the Council received updates and provided direction. No reportable action was taken.

4. ADJOURNMENT

City Council adjourned the meeting at approximately 3:20 PM.

Kerry Lindstrom, City Clerk

**AGENDA ITEM
5B.**

**Approve a Resolution Recognizing April 19
- 25, 2026 as Crime Victims' Rights Week**



Memo

To: City Council of Sand City
From: Mary Ann Carbone, Mayor
Date: April 7, 2026
Re: National Crime Victims' Rights Week

This is a request for your consideration and approval of the attached resolution listed below:

- Resolution of the City of Sand City Recognizing National Crime Victims' Rights Week

**CITY OF SAND CITY
RESOLUTION SC 26-____, 2026**

**RESOLUTION OF THE CITY COUNCIL OF SAND CITY RECOGNIZING
APRIL 19 - 25, 2026 AS CRIME VICTIMS' RIGHTS WEEK**

WHEREAS, violent crime continues to exist in California, and crime in one part of the state, or against one person, affects the well-being of all Californians; and

WHEREAS, all Californians are affected by crime, not only the direct victims of violent acts; and

WHEREAS, the most effective aid that can be provided to victims of crime is to prevent crime from occurring; and

WHEREAS, since 1981, National Crime Victims' Rights Week has raised awareness of the needs and rights of crime victims; and

WHEREAS, the 2026 theme, "Kinship," calls upon friends, family members, neighbors, colleagues, community leaders, victim service providers, criminal justice professionals, and health practitioners to consider how best to support victims of crime; and

WHEREAS, this theme emphasizes that shared humanity should be central to supporting all survivors and victims of crime; and

WHEREAS, kinship fosters meaningful connections, expands access to services, and promotes healing, and is foundational to victim advocacy; and

WHEREAS, respect for, and protection of, victims' rights within the legal process is a critical component of an effective criminal justice system; and

WHEREAS, victims and witnesses require special attention to ensure they are fully informed and able to participate effectively in the criminal justice process; and

WHEREAS, to the fullest extent permitted by law, victims of violent crime should receive compensation for their losses; and

WHEREAS, each day, thousands of victims and witnesses receive assistance from victim support organizations, victim-witness assistance centers, private service providers, and state and local governments; and

WHEREAS, the criminal justice system must continue efforts to better coordinate and improve services for victims and witnesses; and

WHEREAS, California has been a national leader in the victims' rights movement, including the establishment of the first shelters for battered women in 1964, the first crime

victim compensation program in 1965, and the founding of Mothers Against Drunk Driving in 1980; and

WHEREAS, California voters enshrined victims' rights in the State Constitution in 1982 through Proposition 8, the Victims' Bill of Rights; and

WHEREAS, California voters expanded those protections in 2008 through Proposition 9, the Victims' Bill of Rights Act of 2008 (Marsy's Law); and

WHEREAS, each year, National Crime Victims' Rights Week highlights the challenges faced by victims and the services available to support them; and

WHEREAS, this observance promotes awareness of victims' issues and recognizes the combined efforts of communities, government, and the criminal justice system to improve victim services.

NOW, THEREFORE, BE IT RESOLVED, that the City of Sand City recognizes the week of April 19, 2026, to April 25, 2026, as Crime Victims' Rights Week.

PASSED AND ADOPTED by the City Council of the City of Sand City this ____, day of ____, 2026 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

Mary Ann Carbone, Mayor

ATTEST:

DATED: _____

Kerry Lindstrom, City Clerk

**AGENDA ITEM
5C.**

**Approve a Resolution Amending
Resolution SC 26-03 Authorizing the
Purchase of Three (3) City Vehicles**



City of Sand City

STAFF REPORT

TO: Honorable Mayor and City Council
FROM: Mark Parker, Public Works Manager
SUBJECT: Approval of Purchase Price Increase for 2026 Toyota RAV4 Hybrid SE AWD and Amendment to Resolution 26-03
DATE: April 7, 2026

BACKGROUND/DISCUSSION:

On January 20th, 2026, City Council approved the purchase of three City vehicles through the City's Sourcwell contract in a total amount not to exceed \$144,094.56 with the breakdown as follows:

- 2025 Toyota RAV4 Hybrid SE AWD - \$39,910.29
- 2026 Chevrolet Silverado 2500 HD Double Cab - \$55,636.62
- 2026 Toyota Tacoma 4WD TRD Off Road Double Cab - \$48,547.65

At the time of the original request, two of the three vehicles were available in 2026 models and the Toyota RAV4 Hybrid was only available in the 2025 model. After City Council approved the purchase of the three vehicles at the January 20, 2026, Council meeting, the Public Works Manager moved forward with placing the order on January 29th, 2026. On March 13, 2026, the PW Manager was informed that the 2025 Toyota RAV4 Hybrid was no longer available and the City could order a 2026 model at an increased price of \$2,029.79 for a new total of \$41,940.08 for the 2026 Toyota RAV4.

With this adjustment, the total amount for all three vehicles would be \$146,124.35.

CEQA:

This action does not constitute a "project" as defined by the California Environmental Quality Act (CEQA) guidelines section 15378.

FISCAL IMPACT:

On June 3, 2025, the City Council approved a five-year Capital Improvement Plan that included \$170,000 to replace three City vehicles. The funding for these vehicles is also included in the approved FY 25/26 budget. The total for the purchase of the three vehicles is \$146,125, which is approximately \$23,875 less than what was budgeted.

RECOMMENDATION:

Staff recommends the City Council amend Resolution 26-03 to authorize the City Manager to execute the purchase of the following vehicles in the amount of **\$146,124.35**:

1. 2026 Toyota RAV4 Hybrid SW AWD **(\$41,940.08)**
2. 2026 Chevrolet Silverado 2500HD Double Cab **(\$55,636.62)**
3. 2026 Toyota Tacoma 4WD TRD Off Road Double Cab **(\$48,547.65)**

ATTACHMENTS:

1. Resolution
2. Three vehicle purchase quotes through the City's Sourcewell contract

**CITY OF SAND CITY
RESOLUTION SC 26-____, 2026**

**RESOLUTION OF THE CITY COUNCIL OF SAND CITY AMENDING RESOLUTION
SC 26-03 AUTHORIZING THE PURCHASE OF THREE (3) CITY VEHICLES**

WHEREAS, the City of Sand City operates and maintains a fleet of vehicles necessary for the inspection, maintenance, and operation of City streets, parks, bike trails, and facilities; and

WHEREAS, on January 20, 2026, City Council authorized the City Manager to execute the purchase of three (3) with a not to exceed total cost of \$144,095; and

WHEREAS, after City Council approval, Staff was informed by the vendor that the 2025 Toyota RAV4 Hybrid was no longer available and the 2026 Toyota RAV4 Hybrid has an increased purchase price of \$41,940, \$2,029.79 more than what Council authorized on January 20, 2026; and

WHEREAS, the increase in the total vehicle purchase price does not impact the approved budget as City Council previously approved \$170,000 for the replacement of the three (3) vehicles and the total new amount of \$146,124.35 does not exceed the approved budgeted amount.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Sand City does hereby:

1. Approve an amendment to resolution 26-03 authorizing the purchase of three City vehicles through the City's Sourcewell contract in a new total amount not to exceed \$146,124.35, as follows:
 - 2026 Toyota RAV4 Hybrid SE AWD - \$41, 940.08
 - 2026 Chevrolet Silverado 2500HD Double Cab - \$55,636.62
 - 2026 Toyota Tacoma 4WD TRD Off Road Double Cab - \$48,547.65; and
2. Authorize the City Manager to execute all agreements, purchase orders, and related documents necessary to complete the purchase of the vehicles

PASSED AND ADOPTED by the City Council of the City of Sand City this 7th, day of April, 2026 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

Mary Ann Carbone, Mayor

ATTEST:

DATED: _____

Kerry Lindstrom, City Clerk



National Auto Fleet Group

A Division of Chevrolet of Watsonville

490 Auto Center Drive, Watsonville, CA 95076

(855) 289-6572 • (831) 480-8497 Fax

Fleet@NationalAutoFleetGroup.com

3/13/2026

Government Quote ID: **34613**

Order Cut Off Date: **TBA**

Mr Mark Parker
City of Sand City
1 Pendergrass Way
Sand City, California, 93955

Dear Mark Parker,

National Auto Fleet Group is pleased to quote the following vehicle(s) for your consideration.

One (1) New/Unused (2026 Toyota RAV4 Plug-In Hybrid (4544) SE (Natl),) and delivered to your specified location, each for

	One Unit (MSRP)	One Unit	Total % Savings	Total Savings
Contract Price	\$42,950.00	\$41,631.33	3.070 %	\$1,318.67
Tax (0.0000 %)		\$0.00		
Tire fee		\$8.75		
Transportation		\$300.00		
Total		\$41,940.08		

- per the attached specifications.

This vehicle(s) is available under the **Sourcewell Contract 081325-NAF** . Please reference this Contract number on all purchase orders to National Auto Fleet Group. Payment terms are Net 20 days after receipt of vehicle.

Thank you in advance for your consideration. Should you have any questions, please do not hesitate to call.

Sincerely,

Jesse Cooper
Account Manager
Email: Fleet@NationalAutoFleetGroup.com
Office: (855) 289-6572
Fax: (831) 480-8497

Standard Quoting Department
Account Manager
Fleet@NationalAutoFleetGroup.com
(855) 289-6572



GMC

Purchase Order Instructions & Resources

Once units are scheduled by OEM, no cancellations are accepted

In order to finalize your purchase please submit this purchase packet to your governing body for a purchase order approval and submit your purchase order in the following way:

Email: Fleet@NationalAutoFleetGroup.com

Fax: (831) 480-8497

Mail: National Auto Fleet Group

490 Auto Center Drive

Watsonville, CA 95076

We will send a courtesy confirmation for your order and a W-9 if needed.

Additional Resources

Learn how to track your vehicle: www.NAFGETA.com

Use the upfitter of your choice: www.NAFGpartner.com

Vehicle Status: ETA@NationalAutoFleetGroup.com

General Inquiries: Fleet@NationalAutoFleetGroup.com

For general questions or assistance please contact our main office at:

1-855-289-6572

Vehicle Configuration Options

EMISSIONS	
Code	Description
FE	50 State Emissions
PRIMARY PAINT	
Code	Description
040	Ice Cap
SEAT TRIM	
Code	Description
FC20	Black, Fabric Seat Trim

2026 Fleet/Non-Retail Toyota RAV4 Plug-In Hybrid SE (Natl)

WINDOW STICKER

2026 Toyota RAV4 Plug-In Hybrid SE (Natl)		
CODE	MODEL	MSRP
4544	2026 Toyota RAV4 Plug-In Hybrid SE (Natl)	\$41,500.00
OPTIONS		
FE	50 State Emissions	\$0.00
040	Ice Cap	\$0.00
FC20	Black, Fabric Seat Trim	\$0.00
Please note selected options override standard equipment		
SUBTOTAL		\$41,500.00
Advert/ Adjustments		\$0.00
Manufacturer Destination Charge		\$1,450.00
TOTAL PRICE		\$42,950.00
Est City: N/A MPG		
Est Highway: N/A MPG		
Est Highway Cruising Range: N/A mi		

Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

Notes

Standard Equipment

ADDITIONAL EQUIPMENT

Engine: 2.5L 4-Cylinder Atkinson Cycle DOHC
Engine Auto Stop-Start Feature
Transmission w/Driver Selectable Mode, Sequential Shift Control and Oil Cooler
Transmission: Continuously Variable (CVT)
Automatic Full-Time All-Wheel
550CCA Maintenance-Free Battery w/Run Down Protection
Hybrid Electric Motor
Towing Equipment -inc: Trailer Sway Control
5530# Gvwr 1340# Maximum Payload
Gas-Pressurized Shock Absorbers
Front And Rear Anti-Roll Bars
Sport Tuned Suspension
Electric Power-Assist Speed-Sensing Steering
14.5 Gal. Fuel Tank
Quasi-Dual Stainless Steel Exhaust w/Chrome Tailpipe Finisher
Permanent Locking Hubs
Strut Front Suspension w/Coil Springs
Multi-Link Rear Suspension w/Coil Springs
Regenerative 4-Wheel Disc Brakes w/4-Wheel ABS, Front And Rear Vented Discs, Brake Assist, Hill Descent Control, Hill Hold Control and Electric Parking Brake
Brake Actuated Limited Slip Differential
Lithium Ion (Li-Ion) Traction Battery w/7 kW Onboard Charger, 3.5 Hrs Charge Time @ 220/240V and 22.7 kWh Capacity
Wheels: 18" Multi-Spoke Black Sport Alloy
Tires: 235/60R18 All-Season
Steel Spare Wheel
Compact Spare Tire Mounted Inside Under Cargo
Body-Colored Front Bumper w/Black Rub Strip/Fascia Accent and Black Bumper Insert
Black Rear Bumper w/Black Rub Strip/Fascia Accent and Metal-Look Bumper Insert
Black Bodyside Cladding and Black Fender Flares
Black Side Windows Trim and Black Front Windshield Trim
Body-Colored Door Handles
Black Power Heated Side Mirrors w/Manual Folding and Turn Signal Indicator
Fixed Rear Window w/Wiper and Defroster
Deep Tinted Glass
Variable Intermittent Wipers
Galvanized Steel/Aluminum Panels

Lip Spoiler
Black Grille
Power Liftgate Rear Cargo Access
Tailgate/Rear Door Lock Included w/Power Door Locks
Auto On/Off Projector Beam Led Low/High Beam Daytime Running Auto High-Beam Headlamps w/Delay-Off
LED Brakelights
Headlights-Automatic Highbeams
Laminated Glass
Radio w/Seek-Scan, Clock, Speed Compensated Volume Control, Steering Wheel Controls, Voice Activation, Radio Data System and External Memory Control
Radio: 10.5" Toyota Audio Multimedia w/6 Speakers -inc: wireless Apple CarPlay and Android Auto compatibility and SiriusXM w/360L and 3-month trial, See toyota.com/connected-services for details
6 Speakers
Streaming Audio
Integrated Roof Antenna
Bluetooth Wireless Phone Connectivity
2 LCD Monitors In The Front
Driver Seat
Passenger Seat
60-40 Folding Split-Bench Front Facing Manual Reclining Fold Forward Seatback Rear Seat
Manual Tilt/Telescoping Steering Column
Gauges -inc: Speedometer, Odometer, Traction Battery Level, Power/Regen, Trip Odometer and Trip Computer
Power Rear Windows and Fixed 3rd Row Windows
Wi-Fi Connect 30-day trial with Unlimited Hotspot Data Mobile Hotspot Internet Access
Heated Front Bucket Seats -inc: 8-way power-adjustable driver's seat w/lumbar support and 6-way manual front passenger seat
Leather Steering Wheel
Front Cupholder
Rear Cupholder
Proximity Key For Doors And Push Button Start
Remote Keyless Entry w/Integrated Key Transmitter, Illuminated Entry, Illuminated Ignition Switch and Panic Button
Remote Releases -Inc: Power Cargo Access, Mechanical Fuel and Mechanical Charge Port Door
Cruise Control w/Steering Wheel Controls
Full-Speed Range Dynamic Radar Cruise Control (DRCC)
Dual Zone Front Automatic Air Conditioning
HVAC -inc: Underseat Ducts and Console Ducts
Locking Glove Box
Driver Foot Rest
Interior Trim -inc: Leatherette Instrument Panel Insert and Metal-Look Interior Accents

Full Cloth Headliner
Leatherette Door Trim Insert
Leather Gear Shifter Material
Fabric Seat Trim
Day-Night Rearview Mirror
Driver And Passenger Visor Vanity Mirrors w/Driver And Passenger Illumination, Driver And Passenger Auxiliary Mirror
Full Floor Console w/Covered Storage, Mini Overhead Console w/Storage and 2 12V DC Power Outlets
Front Map Lights
Fade-To-Off Interior Lighting
Full Carpet Floor Covering
Carpet Floor Trim
Trunk/Hatch Auto-Latch
Cargo Area Concealed Storage
Roll-Up Cargo Cover
Cargo Space Lights
FOB Controls -inc: Keyfob Cargo Access and Keyfob Remote Start
Safety Connect (5-year trial) Tracker System
Smart Device Integration
Instrument Panel Bin, Driver And Passenger Door Bins
Power 1st Row Windows w/Front And Rear 1-Touch Up/Down
Delayed Accessory Power
Power Door Locks w/Autolock Feature
Driver Information Center
Trip Computer
Outside Temp Gauge
Digital Appearance
Seats w/Cloth Back Material
Manual Adjustable Front Head Restraints and Manual Adjustable Rear Head Restraints
Front Center Armrest and Rear Center Armrest
2 Seatback Storage Pockets
Perimeter Alarm
Immobilizer
2 12V DC Power Outlets
Air Filtration
Lane Tracing Assist (LTA)/Traffic Jam Assist
Electronic Stability Control (ESC)
ABS And Driveline Traction Control
Side Impact Beams
Dual Stage Driver And Passenger Seat-Mounted Side Airbags

Safety Connect (5-year trial) Emergency Sos Capability
Front and Rear Parking Assist w/Automatic Braking (PA w/AB) Front And Rear Parking Sensors
Blind Spot Monitor (BSM) Blind Spot
Pre-Collision System (PCS) w/Intersection Support
Parking Support Brake (PKSB)
Lane Departure Alert (LDA) w/Steering Assist Lane Keeping Assist
Lane Departure Alert (LDA) w/Steering Assist Lane Departure Warning
Collision Mitigation-Front
Evasion Assist
Tire Specific Low Tire Pressure Warning
Dual Stage Driver And Passenger Front Airbags
Curtain 1st And 2nd Row Airbags
Airbag Occupancy Sensor
Driver Knee Airbag and Passenger Cushion Front Airbag
Rear Child Safety Locks
Outboard Front Lap And Shoulder Safety Belts -inc: Rear Center 3 Point, Height Adjusters and Pretensioners
Back-Up Camera

**AGENDA ITEM
5D.**

**Approve a Resolution Authorizing
Renewal of a Maintenance Service
Agreement with Hope Rehabilitation
Services for Fiscal Year 2026-2027**



City of Sand City

STAFF REPORT

TO: Honorable Mayor and City Council
FROM: Vibeke Norgaard, City Manager
SUBJECT: Renewal of Hope Services Annual Contract FY 2026-2027
DATE: April 7, 2025

DISCUSSION/ BACKGROUND:

In 1998, the City of Sand City entered into an agreement with Hope Rehabilitation Services Gateway Industries to develop a partnership between the City and this non-profit organization for general maintenance services within City limits. Both the City and Hope Services have been pleased with the arrangement and have agreed to renew this unique and mutually beneficial relationship for the Fiscal Year 2026-2027. Hope Services will continue to provide State Compensation Insurance for the crew and supervisors while supplies such as garbage bags, safety vests, and trash pick up devices will be provided by the City of Sand City.

CEQA:

This action does not constitute a "project" as defined by the California Environmental Quality Act (CEQA) guidelines section 15378.

FISCAL IMPACT:

The cost for services for FY 2026-2027 will be approximately \$82,500 and will be included in the FY 2026-2027 Budget that will be brought to Council in June 2026 for approval.

RECOMMENDATION:

Staff recommends approval of the agreement with Hope Rehabilitation Services.

ATTACHMENTS:

A. Resolution

**CITY OF SAND CITY
RESOLUTION SC 26-____,2026**

**RESOLUTION OF THE CITY COUNCIL OF SAND CITY AUTHORIZING RENEWAL OF
A MAINTENANCE SERVICE AGREEMENT WITH HOPE REHABILITATION SERVICES
FOR FISCAL YEAR 2026-2027**

WHEREAS, Sand City has previously entered into an agreement with Hope Rehabilitation Services Gateway Industries, Resolution SC 98-56, to develop a partnership between the City and this non-profit organization for general maintenance services within the City limits; and

WHEREAS, the City and Hope Rehabilitation Services have been pleased with the arrangement and have agreed to renew this unique, mutually beneficial relationship for Fiscal Year 2026-2027 as indicated by the attached service agreement; and

WHEREAS, the functions Hope Rehabilitation Services will perform are general maintenance services, including trash removal, weeding, planting, and light maintenance jobs on an as-needed basis and other special events, as specified by the Sand City Public Works Manager; and

WHEREAS, the cost for services from July 1, 2026, through June 30, 2027, will be \$97.50 per hour for four (4) workers and one (1) supervisor per work week (3.25 hours/day, 5 days/week), with an annual cost of approximately \$82,500; and

WHEREAS, Hope Rehabilitation Services will continue to provide State Compensation Insurance for the crew and supervisor while garbage bags, safety vests, and trash pickup devices would be provided or reimbursed by Sand City.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Sand City does hereby authorize the City Manager to enter into a service agreement with Hope Rehabilitation Services in an amount not to exceed \$82,500 for Fiscal Year 2026-27.

PASSED AND ADOPTED by the City Council of the City of Sand City this ____ day of ____ 2026 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

Mary Ann Carbone, Mayor

ATTEST:

DATED: _____

Kerry Lindstrom, City Clerk

**AGENDA ITEM
5E.**

**Acceptance of City/Successor Agency
Financial Report from February 2026**



City of Sand City

STAFF REPORT

TO: Honorable Mayor and City Council/Successor Agency Board Members
FROM: Jennifer Pope, Finance Manager
SUBJECT: February 2026 Financial Report
DATE: April 7, 2026

BACKGROUND/DISCUSSION:

Attached are monthly financial reports for the City of Sand City and the Sand City Successor Agency of the former Redevelopment Agency.

A. City of Sand City Reports

- a. Cash Receipt Report, February 2026 (Attachment 1)
Revenue total - **\$1,157,410**
- b. Check Report, February 2026 (Attachment 2)
Expenditure total - **\$300,775**

B. Sand City Successor Agency for the former Redevelopment Agency Reports

- a. Revenue Report, February 2026 (Attachment 3)
Revenue total - **\$3,220**
- b. Check Report, February 2026
- c. Expenditures total - **\$0**

Transfers

Listed below are transfers from one bank account to another and should not be considered as revenue or expenditure.

Date	Source	Amount	Description

There were no transfers in February 2025.

CEQA:

This action does not constitute a "project" as defined by the California Environmental Quality Act (CEQA) guidelines section 15378.

FISCAL IMPACT:

There is no fiscal impact with receiving this report.

RECOMMENDATION:

Receive the report.

ATTACHMENTS:

1. Sand City Cash Receipt Report
2. Sand City Check Report
3. Sand City Successor Agency Revenue Report



City of Sand City

Cash Receipt Report

By Transaction Code

Date Range: 2/1/2026 - 2/28/2026

Transaction Code	Entity Account	Receipt Date	Transaction Description	Applied Amount
TOT01	R00001202	2/12/2026 12:00:00 AM	TOT Tax	1,639.80
TOT01	R00001203	2/12/2026 12:00:00 AM	TOT Tax	489.80
TOT01	R00001204	2/12/2026 12:00:00 AM	TOT Tax	614.70
TOT01	R00001205	2/12/2026 12:00:00 AM	TOT Tax	716.58
TOT01	R00001206	2/12/2026 12:00:00 AM	TOT Tax	572.23
TOT01	R00001208	2/12/2026 12:00:00 AM	TOT Tax	619.60
TOT01	R00001210	2/12/2026 12:00:00 AM	TOT Tax	324.00
TOT01	R00001212	2/12/2026 12:00:00 AM	TOT Tax	207.00
UUT	R00001214	2/12/2026 12:00:00 AM	Utility Users Tax	699.36
UUT	R00001216	2/12/2026 12:00:00 AM	Utility Users Tax	67.38
UUT	R00001218	2/12/2026 12:00:00 AM	Utility Users Tax	87.90
UUT	R00001219	2/12/2026 12:00:00 AM	Utility Users Tax	171.36
UUT	R00001221	2/12/2026 12:00:00 AM	Utility Users Tax	2,094.11
UUT	R00001223	2/12/2026 12:00:00 AM	Utility Users Tax	18.91
UUT	R00001225	2/12/2026 12:00:00 AM	Utility Users Tax	2.74
REF01	R00001226	2/12/2026 12:00:00 AM	Franchise TX RF.4040	21,235.19
COPS	R00001227	2/12/2026 12:00:00 AM	COPS Grant	8,333.33
COA02	R00001228	2/12/2026 12:00:00 AM	Coastal Conservancy Grant	5,603.81
REN01	R00001229	2/12/2026 12:00:00 AM	Rental Income	1,000.00
2103	R00001230	2/12/2026 12:00:00 AM	Gas Tax 2103	215.35
2105	R00001230	2/12/2026 12:00:00 AM	Gas Tax -2105 31	174.88
2106	R00001230	2/12/2026 12:00:00 AM	Gas Tax 2106 32	469.66
2107	R00001230	2/12/2026 12:00:00 AM	Gax Tax- 2107 33	244.46
TRA01	R00001231	2/12/2026 12:00:00 AM	Traffic Safety Fund	26.41
CRI01	R00001231	2/12/2026 12:00:00 AM	Criminal PC1463/City Fines	31.50
POC01	R00001231	2/12/2026 12:00:00 AM	County/Proof of Corr	1.57
P172	R00001231	2/12/2026 12:00:00 AM	1/2 Tax Police/Prop 172	37.26
REV	R00001231	2/12/2026 12:00:00 AM	County/Rev & Recovery	65.36
PAR02	R00001232	2/12/2026 12:00:00 AM	Sand City Parking	40.00
POL01	R00001234	2/12/2026 12:00:00 AM	Police Report 4560	10.00
MISC	R00001235	2/12/2026 12:00:00 AM	Misc revenue	11.20
BL01	R00001236	2/12/2026 12:00:00 AM	Business License	20,123.68

Transaction Code	Entity Account	Receipt Date	Transaction Description	Applied Amount
UUT	R00001237	2/12/2026 12:00:00 AM	Utility Users Tax	185.45
UUT	R00001239	2/12/2026 12:00:00 AM	Utility Users Tax	1,690.18
UNCL	R00001240	2/12/2026 12:00:00 AM	Unclaimed Property	3.00
TOT01	R00001241	2/3/2026 12:00:00 AM	TOT Tax	483.84
UUT	R00001242	2/3/2026 12:00:00 AM	Utility Users Tax	0.38
UUT	R00001244	2/3/2026 12:00:00 AM	Utility Users Tax	4,019.83
UUT	R00001245	2/3/2026 12:00:00 AM	Utility Users Tax	14,105.39
CUP01	R00001246	2/3/2026 12:00:00 AM	Conditional Use Permit	1,438.00
REN01	R00001247	2/3/2026 12:00:00 AM	Rental Income	1,699.59
TAMCX	R00001248	2/3/2026 12:00:00 AM	TAMC Measure X for Streets	13,173.56
REN01	R00001249	2/3/2026 12:00:00 AM	Rental Income	3,000.00
RMRA	R00001250	2/3/2026 12:00:00 AM	Road Maintenance & Rehab	815.05
POL01	R00001251	2/3/2026 12:00:00 AM	Police Report 4560	10.00
STAX	R00001252	2/3/2026 12:00:00 AM	Sales Tax Received	313,253.25
CUP01	R00001253	2/3/2026 12:00:00 AM	Conditional Use Permit	1,438.00
REIMB	R00001254	2/3/2026 12:00:00 AM	Reimbursements	20,000.00
TUT01	R00001255	2/3/2026 12:00:00 AM	Transaction/Use Tax	383,368.06
PROP1	R00001257	2/3/2026 12:00:00 AM	Prop 1 SW- Contra Costa	269,308.69
IRWM	R00001258	2/3/2026 12:00:00 AM	IRWM Grant Reimbursement- Catalina St	268.75
COPS	R00001259	2/3/2026 12:00:00 AM	COPS Grant	8,333.33
TOT01	R00001260	2/18/2026 12:00:00 AM	TOT Tax	22,105.97
TOT01	R00001262	2/19/2026 12:00:00 AM	TOT Tax	595.98
TOT01	R00001263	2/19/2026 12:00:00 AM	TOT Tax	118.37
TOT01	R00001264	2/19/2026 12:00:00 AM	TOT Tax	279.65
TOT01	R00001265	2/19/2026 12:00:00 AM	TOT Tax	454.80
TOT01	R00001266	2/19/2026 12:00:00 AM	TOT Tax	162.00
TOT01	R00001268	2/19/2026 12:00:00 AM	TOT Tax	1,041.36
TOT01	R00001271	2/19/2026 12:00:00 AM	TOT Tax	213.00
UUT	R00001272	2/19/2026 12:00:00 AM	Utility Users Tax	2.49
UUT	R00001273	2/19/2026 12:00:00 AM	Utility Users Tax	219.65
UUT	R00001274	2/19/2026 12:00:00 AM	Utility Users Tax	659.84
UUT	R00001275	2/19/2026 12:00:00 AM	Utility Users Tax	23.77
UUT	R00001276	2/19/2026 12:00:00 AM	Utility Users Tax	2.17
UUT	R00001277	2/19/2026 12:00:00 AM	Utility Users Tax	103.96
UUT	R00001278	2/19/2026 12:00:00 AM	Utility Users Tax	68.03
PAR02	R00001279	2/20/2026 12:00:00 AM	Sand City Parking	40.00
PAR02	R00001280	2/20/2026 12:00:00 AM	Sand City Parking	40.00
ENG01	R00001281	2/20/2026 12:00:00 AM	Engineering Fees	870.00

Transaction Code	Entity Account	Receipt Date	Transaction Description	Applied Amount
ECO	R00001282	2/20/2026 12:00:00 AM	Eco Resort	10,000.00
2103	R00001283	2/20/2026 12:00:00 AM	Gas Tax 2103	244.74
2105	R00001283	2/20/2026 12:00:00 AM	Gas Tax -2105 31	177.24
2106	R00001283	2/20/2026 12:00:00 AM	Gas Tax 2106 32	481.89
2107	R00001283	2/20/2026 12:00:00 AM	Gax Tax- 2107 33	240.11
CAB01	R00001284	2/20/2026 12:00:00 AM	Cable Franchise	1,146.39
EDG01	R00001285	2/20/2026 12:00:00 AM	Edgewater Habitat Conservation Fund	15,000.00
TOT01	R00001287	2/20/2026 12:00:00 AM	TOT Tax	574.88
				<u>1,157,409.77</u>



City of Sand City

Check Report

By Check Number

Date Range: 02/01/2026 - 02/28/2026

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: Mechanics - General-Mechanics Bank - General Pooled Cash						
ALT01	Alternator & Starter Exchange, Inc.	02/13/2026	Regular	0.00	4,395.88	41278
ATT04	AT&T	02/13/2026	Regular	0.00	95.30	41279
ATT05	AT&T Mobility	02/13/2026	Regular	0.00	455.20	41280
COM11	Comcast	02/13/2026	Regular	0.00	435.88	41281
COR05	Corodata Records Management	02/13/2026	Regular	0.00	61.45	41282
COR04	Corodata Shredding, Inc	02/13/2026	Regular	0.00	142.19	41283
MON10	County of Monterey- Department of Emergency	02/13/2026	Regular	0.00	77.00	41284
DFM01	DFM Associates	02/13/2026	Regular	0.00	76.47	41285
GHD01	GHD, Inc	02/13/2026	Regular	0.00	1,301.65	41286
GLA01	Gladwell Governmental Services, Inc	02/13/2026	Regular	0.00	450.00	41287
GOV01	Governmentjobs.com, Inc.	02/13/2026	Regular	0.00	890.00	41288
HAN01	Hana Gardens Seaside	02/13/2026	Regular	0.00	428.41	41289
HDL03	HdL Coren & Cone	02/13/2026	Regular	0.00	1,428.97	41290
HOM01	Home Depot Credit Service	02/13/2026	Regular	0.00	1,076.84	41291
BUS05	Jeff Bushnell	02/13/2026	Regular	0.00	224.14	41292
MCP01	MCPOA	02/13/2026	Regular	0.00	140.00	41293
MEY01	Meyers Nave, Corporation	02/13/2026	Regular	0.00	9,064.11	41294
MOB02	Mobile Modular	02/13/2026	Regular	0.00	610.41	41295
MBT01	Monterey Bay Technologies, Inc.	02/13/2026	Regular	0.00	4,188.74	41296
MCW01	Monterey County Weekly	02/13/2026	Regular	0.00	2,073.38	41297
MOW01	Monterey One Water	02/13/2026	Regular	0.00	-8,547.67	41298
MOW01	Monterey One Water	02/13/2026	Regular	0.00	8,547.67	41298
MRW02	Monterey Regional Waste Management District	02/13/2026	Regular	0.00	556.47	41299
PGE01	Pacific Gas & Electric	02/13/2026	Regular	0.00	5,546.18	41300
PET01	Petty Cash	02/13/2026	Regular	0.00	95.10	41301
SEA09	Seaside Groundwater Basin Watermaster	02/13/2026	Regular	0.00	1,487.00	41302
STA03	Star Sanitation, LLC	02/13/2026	Regular	0.00	813.00	41303
STU02	Sturdy Oil Company	02/13/2026	Regular	0.00	823.47	41304
USB01	US Bank Corp Payment Systems	02/13/2026	Regular	0.00	8,419.85	41305
VIA01	VIA Heart Project	02/13/2026	Regular	0.00	329.95	41306
HEA001	WageWorks, Inc.	02/13/2026	Regular	0.00	330.00	41307
CAL15	California Consulting, Inc	02/19/2026	Regular	0.00	4,500.00	41309
EMC02	EMC Planning Group, Inc.	02/19/2026	Regular	0.00	24,197.69	41310
GRE01	Green Valley Landscape, Inc.	02/19/2026	Regular	0.00	1,185.00	41311
HOP01	Hope Services	02/19/2026	Regular	0.00	6,175.00	41312
MBT01	Monterey Bay Technologies, Inc.	02/19/2026	Regular	0.00	2,700.00	41313
MOW01	Monterey One Water	02/19/2026	Regular	0.00	415.98	41314
NDM01	Nadja De Maeseneer	02/19/2026	Regular	0.00	2,500.00	41315
POL01	Polaris Land Surveying, Inc.	02/19/2026	Regular	0.00	23,557.50	41316
EDD001	Employment Development Dept	02/05/2026	Bank Draft	0.00	155.00	DFT0000272
EFTPS	Electronic Federal Tax Payment System	02/05/2026	Bank Draft	0.00	543.82	DFT0000273
PERSRETIREMENT	CalPERS Retirement	02/27/2026	Bank Draft	0.00	1,820.85	DFT0000275
PERSRETIREMENT	CalPERS Retirement	02/27/2026	Bank Draft	0.00	3,688.87	DFT0000276
PERSRETIREMENT	CalPERS Retirement	02/27/2026	Bank Draft	0.00	3,788.83	DFT0000277
PERSRETIREMENT	CalPERS Retirement	02/27/2026	Bank Draft	0.00	7,432.78	DFT0000278
PERSRETIREMENT	CalPERS Retirement	02/27/2026	Bank Draft	0.00	7,562.52	DFT0000279
PERSRETIREMENT	CalPERS Retirement	02/27/2026	Bank Draft	0.00	6,862.60	DFT0000280
PERSRETIREMENT	CalPERS Retirement	02/27/2026	Bank Draft	0.00	837.65	DFT0000281
PERSRETIREMENT	CalPERS Retirement	02/27/2026	Bank Draft	0.00	3,818.62	DFT0000282
PERSRETIREMENT	CalPERS Retirement	02/27/2026	Bank Draft	0.00	11,663.83	DFT0000283
PERSRETIREMENT	CalPERS Retirement	02/27/2026	Bank Draft	0.00	5,845.38	DFT0000284
PERSRETIREMENT	CalPERS Retirement	02/27/2026	Bank Draft	0.00	2,910.50	DFT0000285
PERSRETIREMENT	CalPERS Retirement	02/27/2026	Bank Draft	0.00	10,570.00	DFT0000286
PERSRETIREMENT	CalPERS Retirement	02/27/2026	Bank Draft	0.00	46.00	DFT0000287

Check Report

Date Range: 02/01/2026 - 02/28/2026

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
PERSHEALTH	CalPERS Health	02/27/2026	Bank Draft	0.00	42,210.70	DFT0000288
CAL16	Calpers 457 Plan	02/27/2026	Bank Draft	0.00	23,249.18	DFT0000289
EDD001	Employment Development Dept	02/27/2026	Bank Draft	0.00	14,972.94	DFT0000290
EFTPS	Electronic Federal Tax Payment System	02/27/2026	Bank Draft	0.00	38,423.84	DFT0000291
EDD001	Employment Development Dept	02/27/2026	Bank Draft	0.00	747.57	DFT0000292
EFTPS	Electronic Federal Tax Payment System	02/27/2026	Bank Draft	0.00	2,374.86	DFT0000293

Bank Code Mechanics - General Summary

Payment Type	Payable Count	Discount	Payment
Regular Checks	70	0.00	119,795.88
Manual Checks	0	0.00	0.00
Voided Checks	0	0.00	-8,547.67
Bank Drafts	21	0.00	189,526.34
EFT's	0	0.00	0.00
	91	0.00	300,774.55



City of Sand City Successor Agency

Revenue Report

By Transaction Code

Date Range: 2/1/2026 - 2/28/2026

Transaction Code	Account	Receipt Date	Transaction Description	Applied Amount
INT01	40-4410-801	2/27/2026	Bank Interest	3,219.69
Total Cash Receipts				<u>3,219.69</u>

**AGENDA ITEM
7A.**

**Receive an Update on Current Efforts and
Continued Partnership from Montage
Health: Mike McDermott President and
CEO of Montage Health**



Mike McDermott, MD, MBA **President and CEO, Montage Health**

Sand City City Council Meeting — April 7, 2026



Before Montage Health





Our Conversation

- Access to care
- Economic and workforce vitality
- Partnering for our community

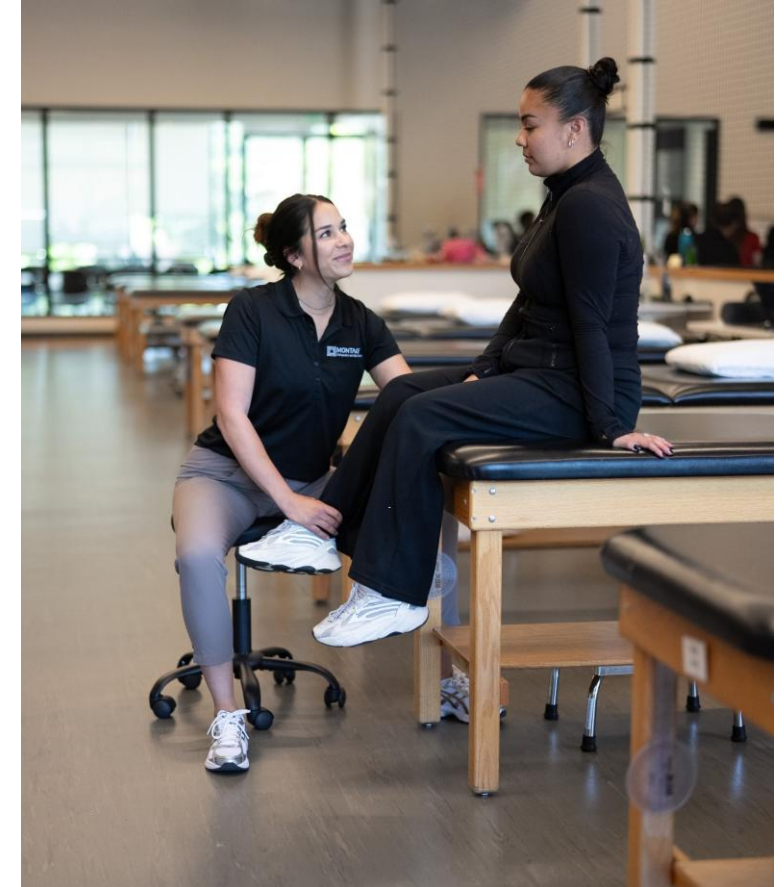
Access to Care: Primary, Specialty, and Urgent Care



Montage Medical Group
30+ specialties
230,000 patient visits annually



MoGo Urgent Care
3 locations across the peninsula
48,000 patient visits annually



**NEW: Montage Orthopedics
& Sports Medicine**

Access to Care: **New Life-Saving Stroke Care**



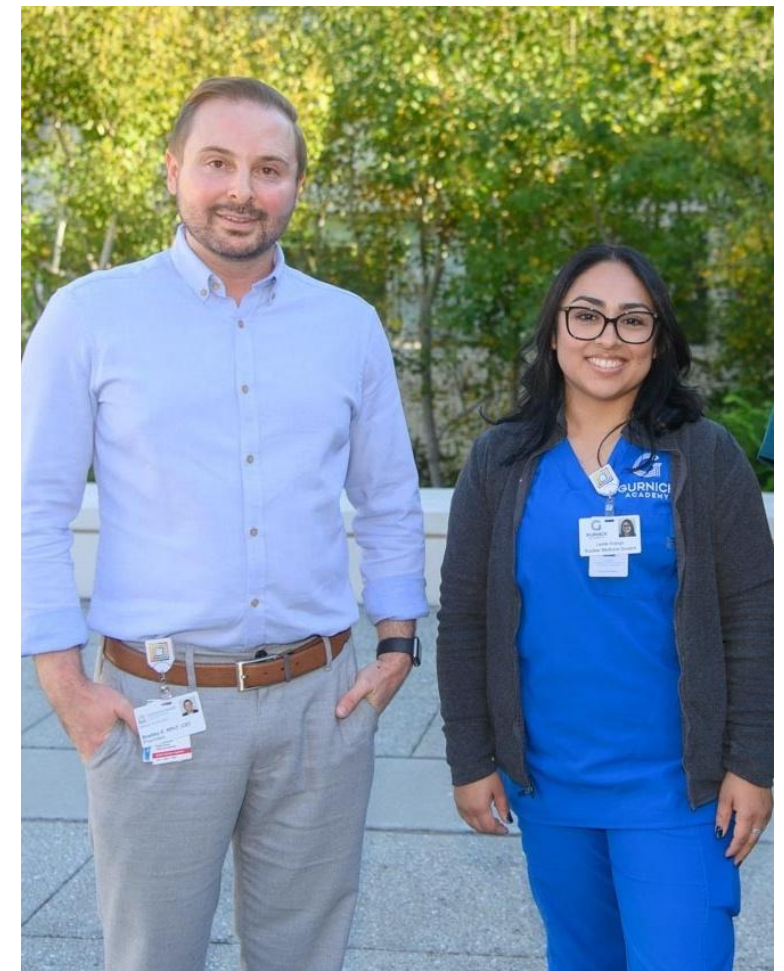
Economic Vitality: Workforce Recruitment & Retention



Healthcare Careers Academy



MPC & CSUMB partnerships



*Clinical
Careers Program*

Economic Vitality: Home Loan Program

- Making homeownership more attainable for our employees
- Supporting long-term workforce stability

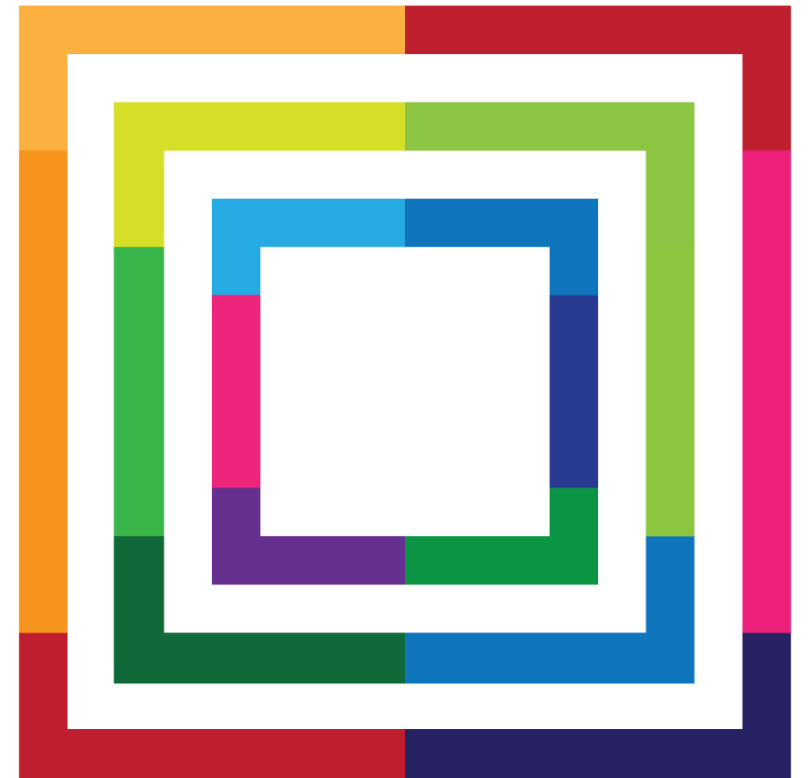


Working Together for a Healthier Sand City



Thank you

Questions?



**AGENDA ITEM
8A.**

**Approve a Resolution Approving
Conditional Use Permit CUP 26-004 to
Allow an Automotive Repair Shop 351
Olympia Avenue (APN 011-254-009)
Applicant: William Hensley**



City of Sand City

STAFF REPORT

TO: Honorable Mayor and City Council
FROM: Nick McIlroy, AICP, Planning Manager
PREPARED BY: Matt Papurello, Consulting Planner
SUBJECT: Application for a Conditional Use Permit and Site Plan Approval (CUP 26-004; IWORQ Permit # 26004) for: an Automotive Repair Shop at 351 Olympia Avenue (APN 011-254-009); Applicant: William Hensley.
DATE: April 7, 2026

DISCUSSION:

A. BACKGROUND

A Conditional Use Permit Application has been submitted by William Hensley to use approximately 2,500 square feet of an approximately 7,400 square-foot building to establish an automotive repair shop.

Previous uses of the subject property include a plumbing contractor shop, a sheet metal fabrication shop, and most recently a painting business to store their paints and painting equipment.

The City Council is considering a resolution (Attachment 1: resolution, findings and conditions of approval) to allow this new use (automobile repair shop) at 351 Olympia Avenue, Sand City (APN: 011-254-009).

B. PROJECT DESCRIPTION

The applicant proposes a new use (Attachment 2: letter of intent) within the subject building, an existing one-story, approximately 7,400 square-foot building located on the north side of Olympia Avenue, as follows:

An automobile repair shop located within a 2,500 square-foot portion of the property with frontage on Olympia Avenue. The proposed use will specialize in suspension repairs such as basic suspension repair, replacement of shocks, struts, springs, control arms, and steering components. This business will also conduct limited fabrication work, consisting of reinforcement brackets for broken or worn-out suspension mounts and brackets, as well as fabrication of custom bushings for off-road vehicles, as well as wheel alignment repairs. General mechanical repairs (such as oil changes or engine work) are not proposed.

Proposed hours of operation are Monday through Friday from 8:00 am to 5:00 pm, with occasional work on Saturdays from 8:00 am to 12:00 pm. One employee will be present on site during the proposed hours of operation. Deliveries to the subject property will be infrequent and limited mostly to materials needed for fabrication. One loading/unloading space capable of accommodating a small delivery truck is provided for use by building occupants, integrated with the on-site parking area, with a roll up door. Deliveries will be accepted in a manner that does not obstruct the flow of traffic within the Olympia Avenue right-of-way.

Planning Department Condition of Approval #7 requires striping of one on-site parking spaces with direct access from Olympia Avenue.

There is currently no trash enclosure on the subject property. Two trash bins are proposed to be stored within the building. No organic waste is anticipated for this business.

A site plan, floor plan and elevations are depicted in Attachment 3. A location map is shown in Attachment 4. An aerial map of the building on the subject property is shown in Attachment 5. Site photos of the existing conditions are depicted in Attachment 6, and the submitted Hazardous Materials Questionnaire is shown in Attachment 7.

C. General Plan, Zoning, and Surrounding Land Uses

The subject property is located within the 'Old Town Planning District' of Sand City and is located in the General Plan land use designation of Mixed-Use (MU-D) with a corresponding Planned Mixed-Use (MU-P) zoning designation. The proposed automotive repair business qualifies as a "Service Commercial and Light Manufacturing" use, which is conditionally permitted under SMC Section 18.13.040(L)(C).

This use is consistent with Land Use Element Policy 2.1.1, as it provides community services and complements the existing neighborhood character, which includes neighboring businesses such as Bob Hayes German Auto Repair, Fine Line Painting, and a retail kitchen supply store. Furthermore, the project aligns with Policy 2.1.2 by avoiding prohibited self-storage or pure warehousing and supports the Vibrancy Plan by activating a site along Olympia Avenue outside of the core vibrancy area.

Therefore, the proposed use is consistent with the Sand City General Plan, Zoning Ordinance, and Vibrancy Plan, as further described in the findings in Exhibit A of the Resolution.

D. City and Agency Development Standards and Requirements

Site Operations

The automotive use proposes to utilize the existing driveway that spans the front of the site for access to five on-site parking spaces. The site's current configuration has the typical driveway across the front of the parcel. The standalone loading space meets the

dimensions of SMC Section 18.64.010(B). The applicant will be required to stripe the five required off-street spaces to meet the minimum 8.5 feet by 16 feet dimensions per SMC Section 18.64.040. Therefore, the project meets the minimum parking requirements for service bays. Finally, all future signage remains subject to review by the Design Review Committee to ensure aesthetic compatibility with the surrounding commercial mix.

Public Improvements and Stormwater Compliance

To ensure safe pedestrian and vehicle access, the City Engineer recommends standard frontage improvements, including a new curb, gutter, and sidewalk along Olympia Avenue. These improvements must be completed within 180 days of occupancy. Additionally, the applicant is required to clear existing debris from on-site and adjacent storm drain inlets and install a stormwater awareness emblem to prevent illicit discharges. Because the automotive repair use may fall under the National Pollutant Discharge Elimination System (NPDES) Industrial General Permit, the applicant must verify their SIC code and, if applicable, provide a Waste Discharger Identification (WDID) number and a compliant Storm Water Pollution Prevention Plan (SWPPP) prior to occupancy.

Utilities and Waste Management

The Monterey Peninsula Water Management District (MPWMD) has determined that the transition from storage to automotive repair constitutes no intensification of water use; therefore, no new water permit is required. Regarding solid waste, the applicant will comply with SMC Section 13.04.290 by storing all refuse and recycling containers within the building. Containers will be placed outside only on designated collection days.

Noise and Fire Safety

Operational noise from fabrication equipment is expected to remain within the limits of SMC Section 8.04 and is not anticipated to impact neighboring commercial uses during standard business hours. Prior to commencing operations, the Monterey Fire Department will conduct a site inspection to verify fire extinguisher placement, Knox Box accessibility, and the proper storage of hot-work equipment or welding tanks. Any interior modifications exceeding 500 square feet or 50% of the building area will trigger a requirement for a fire sprinkler system.

E. CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) DETERMINATION:

The proposed project is exempt from CEQA (California Environmental Quality Act) Guidelines under Section 15301 (Existing Facilities), as it involves the reuse of an existing commercial building with no expansion of use.

F. FISCAL IMPACT:

The project will not result in a direct fiscal impact to the City.

G. RECOMMENDATION

Staff recommends the City Council adopt a Resolution Attachment 1 as follows:

CUP26-004; Hensley
Hensley Automotive
351 Olympia Avenue

- a. Determine that the subject project is exempt from CEQA pursuant to CEQA Guidelines Section 15301 - Existing Facilities pursuant to findings contained therein; and
- b. Approve Conditional Use Permit CUP26-004 and Site Plan, based on findings in Exhibit A and subject to conditions of approval in Exhibit B.

H. ATTACHMENTS

1. Resolution approving CUP26-004
 - a. Exhibit A – Findings for Approval
 - b. Exhibit B – Conditions of Approval
2. Letter of Intent: Automotive Repair
3. Plans
4. Location Map
5. Aerial Map
6. Site Photos
7. Hazardous Materials Questionnaire

**CITY OF SAND CITY
RESOLUTION SC ___, 2026**

**RESOLUTION OF THE CITY COUNCIL OF SAND CITY APPROVING CONDITIONAL
USE PERMIT CUP 26-004 TO ALLOW AN AUTOMOTIVE REPAIR SHOP 351
OLYMPIA AVENUE (APN 011-254-009) APPLICANT: WILLIAM HENSLEY**

WHEREAS, a Conditional Use Permit application to establish an automotive repair shop on the subject site was submitted by William Hensley on February 3, 2026 and accepted for filing on February 23, 2026; and

WHEREAS, The Applicant proposes to occupy 2,500 square feet of an existing 7,400 square-foot building located at 351 Olympia Avenue (APN: 011-254-009) for the purpose of operating an automotive service business specializing in the repair and fabrication of motor vehicle suspension repair, limited fabrication, and general repairs such as brakes and tire alignments; and

WHEREAS, the proposed use excludes heavy mechanical repairs (such as engine work or oil changes), and all service activities shall be conducted entirely within the interior of the building, with no outdoor work or storage permitted; and

WHEREAS, the Subject Property has a General Plan Designation of Mixed Use (MU-D) and is part of the Planned Mixed Use (MU-P) District, and the proposed use is consistent with these designations; and

WHEREAS, the proposed use of the existing building at the subject location is exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15301 (Existing Facilities); and

NOW, THEREFORE, BE IT RESOLVED, the City Council of the City of Sand City hereby approves CUP 26-004, pursuant to Findings in Exhibit A and subject to Conditions of Approval in Exhibit B attached and incorporated herein by reference.

PASSED AND ADOPTED by the City Council of the City of Sand City this 7th day of April 2026 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

Mary Ann Carbone, Mayor

ATTEST:
DATED: _____

Kerry Lindstrom, City Clerk

**EXHIBIT A
CITY OF SAND CITY
CONDITIONAL USE PERMIT CUP 26-004 FINDINGS FOR APPROVAL**

Findings for Approval:

The City Council finds that:

1. **Finding:** The proposed project is exempt from the requirements of the California Environmental Quality Act. The intended use on this property qualifies for a categorical exemption, under California Environmental Quality Act (CEQA) Guidelines Section 15301 (Existing Facilities) and Section 15303 (Conversion of Small Structures).

Evidence: The proposed project involves the use of a portion of an existing building with no expansion or significant alteration. Uses are consistent with the General Plan designation and zoning classification and related regulations for the area. The site is fully surrounded by urban uses, is less than 10,000 square feet, and, based on the submitted hazardous substance questionnaire, does not involve hazardous materials that would preclude the exemption.

2. **Finding:** The proposed service commercial use is consistent with the General Plan and complies with the City's zoning regulations, as follows:

The Subject Property has a General Plan land use designation of Mixed-Use (MU-D) and is within the 'Old Town Planning District'. The proposed project is consistent with the following General Plan policies:

Goal 2.1: Transform the Old Town district from an area of heavy industrial, unplanned land use mix and warehouse uses to a planned area of light manufacturing, service commercial and residential uses, with a heavy emphasis towards streetscape beautification.

LU-1. Prioritize new businesses that bring people and activity into the Vibrancy Area.

The proposed project is a service commercial and light manufacturing use and is consistent with these policies. While automotive repair is not a primary vibrancy use, the site is located outside of the core area of the mixed-use district's vibrancy area (LU-1) being located on Olympia Avenue near Home Depot, where such uses are appropriate.

Evidence: The project, as described in the Applicant's materials and the staff report dated April 7, 2026, is consistent with the General Plan, Vibrancy Plan and zoning regulations. The proposed use is allowed within the MU-P Zoning District with approval of a Conditional Use Permit (SMC 18.13.040).

3. **Finding:** The project, as conditioned, meets applicable development standards and will not be detrimental to the public health, safety or welfare.
- a. *Evidence: As conditioned, the project complies with parking requirements, and requirements for new curb, gutter and sidewalk to along Olympia Avenue to ensure pedestrian safety.*
 - b. *The Applicant shall obtain all necessary approvals for water, sewer, gas and electric from applicable agencies, including Monterey Peninsula Water Management District, Seaside County Sanitation District, and Pacific Gas and Electric prior to issuance of building permits; and*
 - c. *If Monterey Peninsula Water Management District determines that the on-site water credit is insufficient for the Applicant's Use, the Applicant will be required to receive a water allocation from the City prior to issuance of building permits;*
 - d. *Evidence: Trash receptacles will be housed inside the building on the subject property, and wheeled out to be picked up on the scheduled trash pick-up day in accordance with Conditions Of Approval;*
 - e. *Evidence: The Applicant's intended use, with conditions of approval, is not anticipated to pose an impediment of traffic flow.*

EXHIBIT B

CITY OF SAND CITY CONDITIONAL USE PERMIT CUP 26-004 CONDITIONS FOR APPROVAL

A. Permit Terms:

1. Purpose: Conditional Use Permit CUP 26-004 is for the express purpose of authorizing the following uses related to an Automotive Repair Shop:
 - Deliveries to the site of related equipment and material necessary for conduct of above referenced uses;
 - Vehicle suspension repair, limited fabrication, brake work, wheel alignments and general repairs
 - Storage of materials and equipment shall be stored entirely within an enclosed building; and
 - No expansion or intensification of the use without an amendment or a new Conditional Use Permit. Minor changes that do not expand or intensify the use are subject to a review and approval of the City Manager or their designee.
2. Validity: Conditional Use Permit CUP 26-004, is not valid, and project use(s) shall not commence, until two (2) copies of this Resolution/Permit, signed by the permittee and landowner, acknowledging receipt of the Resolution/Permit and acceptance of the terms and conditions, are returned to the City's Planning Department. Failure of the applicant to return the two (2) copies of the signed Resolution/Permit within thirty (30) days from the date of City Council approval shall cause said Conditional Use Permit to become null and void unless good cause to grant an extension is approved by the City Manager.
3. Violation: If the City determines any term, condition, and/or requirements of Conditional Use Permit CUP 26-004 has been violated, written notice shall be issued to the property owner, that if such violation is not corrected or removed within a specified time, a public hearing may then be scheduled where the City Council may consider modification or revocation of the permit, with notice and an opportunity for the Applicant to be heard.
4. Indemnification: The property owner agrees, as a condition of the approval of this discretionary development permit, to defend with counsel approved by the City, indemnify, and hold harmless the City of Sand City, its agents, officers, and employees from any legal claims or actions that seek to challenge, void, or annul the permit approval, in accordance with applicable law. The property owner will reimburse the City for any court costs and attorney's fees the City is required to pay as a result of such actions.

B. General Compliance

5. All requirements of the City departments (Planning, Building, Fire, Public Works, and Engineering Departments), and the requirements of any agencies with jurisdiction over the project, including but not limited to: California American Water, Monterey Peninsula Water Management District, Seaside County Sanitation District (SCSD), Monterey One Water, and the Monterey County Health Department shall be implemented to the satisfaction of each agency/department. All requirements over the project shall be met to the satisfaction of the Planning Manager, City Engineer, and Chief Building Official and other relevant City department prior to issuance of any building permits and/or certificates of occupancy for the project.

Special Conditions

C. Planning Department

6. All operations shall occur within the building at all times.
7. On-Site Parking: The property shall maintain one loading space and a minimum five (5) compliant parking spaces.
8. Loading/Unloading: All loading shall occur on-site during business hours. Use of the public right-of-way is limited to brief deliveries (five minutes or less) and shall not obstruct traffic.
9. Storage: No outdoor storage is permitted.
10. Waste: Waste and recycling containers shall be stored within the building and placed outside only on collection days. The applicant is responsible for maintaining all enclosures in good condition and ensuring that waste is fully contained at all times. Any permanent or temporary relocation of the pickup area to the building frontage requires prior written approval from the City Manager or their designee, a valid building permit, and confirmed accessibility by the waste hauler. The City reserves the right to require modifications to waste storage and collection practices if the current method creates a public nuisance or operational issue.
11. Hours: Hours of production involving processing equipment shall be from 7:00 a.m. to 5:00 p.m. Monday – Friday and 8:00 a.m. to 12:00 p.m. on some Saturdays. The applicant may operate other aspects of the businesses (parts fabrication) beyond these hours as long as it does not pose a nuisance to the surrounding neighborhood.
12. Noise: The Subject Property shall comply with Sand City Municipal Code 8.04 (Loud Noises). There shall be no noise or activity that disturbs the peace and quiet of neighboring businesses or residents. In the event of a complaint regarding activities

on the property, the property owner and/or onsite manager shall respond within thirty (30) minutes from time of notification of any issue to address concerns/complaints pertaining, but not limited to, disorderly or unlawful conduct on the subject property, overcrowding, or unreasonable noise or other requirements or limits specified in the Sand City Municipal Code, the City's administrative policies or procedures, or other governing law.

13. Maintenance: The site shall be maintained in a clean, orderly, weed-free, and litter-free condition. There shall be no storage of waste material or debris on-site, except as allowed in Condition No. 10.

14. Landscape planters next to the building installed prior to final occupancy approval in a manner that does not conflict with the required accessible path of travel and to the satisfaction of the Planning Manager.

D. Fire Department

15 Prior to the start of conducting business, the applicant is required to have the Fire Prevention Division of the Monterey Fire Department conduct a site inspection for compliance with the following requirements:

- Identification of any hot work (welding), on-site welding tanks and their respective sizes and location within the building on the subject property.
- If sprinklered, the sprinkler and alarm systems will be inspected and required to be to the satisfaction of the Fire Inspector.
- Location, and adequate number of on-site fire extinguishers per the California Fire Code.
- Location of on-site Knox box, with keys provided to the fire department for access in the event of an emergency if fire alarms and/or sprinkler systems are present.
- Any changes to the interior over 50% or 500 sq ft can trigger the need for sprinklers, plans would be needed for any interior wall builds if this threshold is met.

E. City Engineer

Public Improvements

16. The proposed use may require coverage under the National Pollutant Discharge Elimination System (NPDES) Industrial General Permit (IGP). Prior to issuance of a building permit for tenant improvements the applicant shall confirm whether permit coverage is required based on the Standard Industrial Classification (SIC) code. If permit coverage is required, prior to final occupancy approval, the applicant shall

provide a copy of the Waste Discharger Identification (WDID) number. Senate Bill 205 requires all businesses that apply for or renew a business license to provide their stormwater permit number prior to occupancy.

17. Prior to the issuance of a building permit, the applicant shall obtain a determination in writing from the City Engineer regarding Industrial General Permit (IGP) coverage. If IGP coverage is required, the applicant shall submit a Storm Water Pollution Prevention Plan (SWPPP) for review and approval in writing by the City Engineer. The applicant shall comply with the California Stormwater Quality Association (CASQA) Fact Sheet SC-22 Vehicle and Equipment Repair (copy attached) and implement all applicable Best Management Practices (BMPs) to prevent or reduce the discharge of pollutants to the storm drain system. This shall be confirmed and approved, in writing by the City Engineer, if necessary, prior to occupancy.
18. The applicant shall confirm whether an existing, on-site treatment system is present, such as an oil/water separator or clarifier, and report that to the City Engineer.
19. The existing storm drain inlet in the parking area is full. The existing storm drain inlet in the street adjacent to the parking area is also full. Prior to final occupancy approval the applicant shall clean and collect/remove any standing water and materials, and properly dispose of them to the satisfaction of the City Engineer. Standing water and materials shall not be washed down the storm drain system.
20. The applicant shall install to the satisfaction of the City Engineer, a stormwater awareness emblem to the existing storm drain inlet in the parking area prior to occupancy, to make employees aware that inlets should not receive any non-stormwater discharges such as liquid or solid wastes. The applicant may contact the city to obtain an emblem and adhesive.
21. The applicant shall provide a new concrete driveway along the site frontage in the public right-of-way to continue existing conditions and access along Olympia Ave within 180 days of occupation of the subject property. Improvements shall be to City standards or otherwise as approved by the City Engineer. The applicant shall apply for and obtain an encroachment permit from the City Engineer to construct the driveway and/or for any work within the public right-of-way.

Public Improvement Plans

22. Coordination of Plans: all improvement plans by discipline (architectural, civil, landscape, etc.) shall be fully coordinated with each other to ensure that the proposed improvements may be constructed safely and without conflict with each other.
23. Examination of Plans: Prior to the issuance of a Building Permit or other permit authorizing construction, the City Engineer shall review and approve in writing all improvement plans and supporting materials (calculations, exhibits, maps, reports,

etc.) All requirements specified by the City during plan review shall be implemented to the satisfaction of the City Engineer.

24. Prior to the issuance of any Building permit, the Applicant shall prepare and submit Public Improvement Plans for review and approval in writing by the City Engineer. The plans shall be prepared, signed, and stamped by a California Registered Professional Civil Engineer. All improvements (grading, drainage, utilities, concrete, parking, etc.) shall clearly show the proposed improvements and shall be designed per City standards and requirements.
25. Prior to issuance of a Building Permit, if required to serve the Project, the Applicant shall prepare and submit Utility Improvement Plans for review and approval in writing by the City Engineer showing how utility services will service the property, including their proposed locations, sizes, depths, and materials. Any trenching through existing public improvements shall be replaced per City standards and requirements.
26. Encroachment Permits: The Applicant shall apply for and obtain an Encroachment Permit from the City for any work performed within the public right-of-way. The Applicant shall pay all fees associated with the processing and review of the permit.

Stormwater Management

27. Applicability: the Project shall comply with applicable requirements of Sand City Municipal Code (SCMC) 13.05 Stormwater Management, the City's Phase 2 National Pollutant Discharge Elimination System (NPDES) General Permit, and the Post-Construction Stormwater Management Requirements for Development Projects in the Central Coast Region (PCRs).
28. Determination: the Applicant shall complete and submit a Stormwater Compliance Tracking Form, or similar documentation, for review by the City to determine whether the Project is subject to the City's stormwater management requirements.

F. Building Department

29. Prior to occupancy, applicant shall obtain a building inspection to verify the approved change of use.

G. Other Agency Requirements

30. Air Quality: Prior to the issuance of a final occupancy approval, applicant shall submit evidence of review and approval of any permits to operate the automotive repair shop by the Monterey Bay Air Resources District.
31. Sewer: Prior to issuance of building permits, the Applicant shall obtain a sewer permit for change of use from the Seaside County Sanitation District (SCSD) / Monterey One Water. The Applicant shall provide approvals from both Cal-Am and the SCSD for all water and sewer improvements and connections, respectively,

which shall be designed and constructed prior to occupancy approval in accordance with the standards and specifications of Cal-Am Water and the SCSD.

To whom it may concern,

This letter is submitted in support of my application for a Conditional Use Permit.

The proposed business will operate primarily as an automotive repair facility specializing in vehicle alignments, suspension repair, and general automotive service. Limited fabrication of suspension-related components may occur as it directly supports repair work. Materials kept on site will be minimal and may include automotive parts, standard shop tools and equipment, and small quantities of metal used for fabrication.

All operations will take place indoors, and the facility will be maintained in a clean and professional manner using standard automotive service equipment. The business will employ one employee and operate one company vehicle.

Hours of operation will be Monday through Friday 8:00 am to 5:00 pm with occasional Saturday work if needed from 8:00 am to 12:00 pm. The business is not expected to generate noise, traffic, or other impacts beyond those of a small automotive repair operation.

The intent of this business is to provide professional automotive repair services while operating in a manner compatible with surrounding properties.

Sincerely

William Hensley

Hensley Automotive

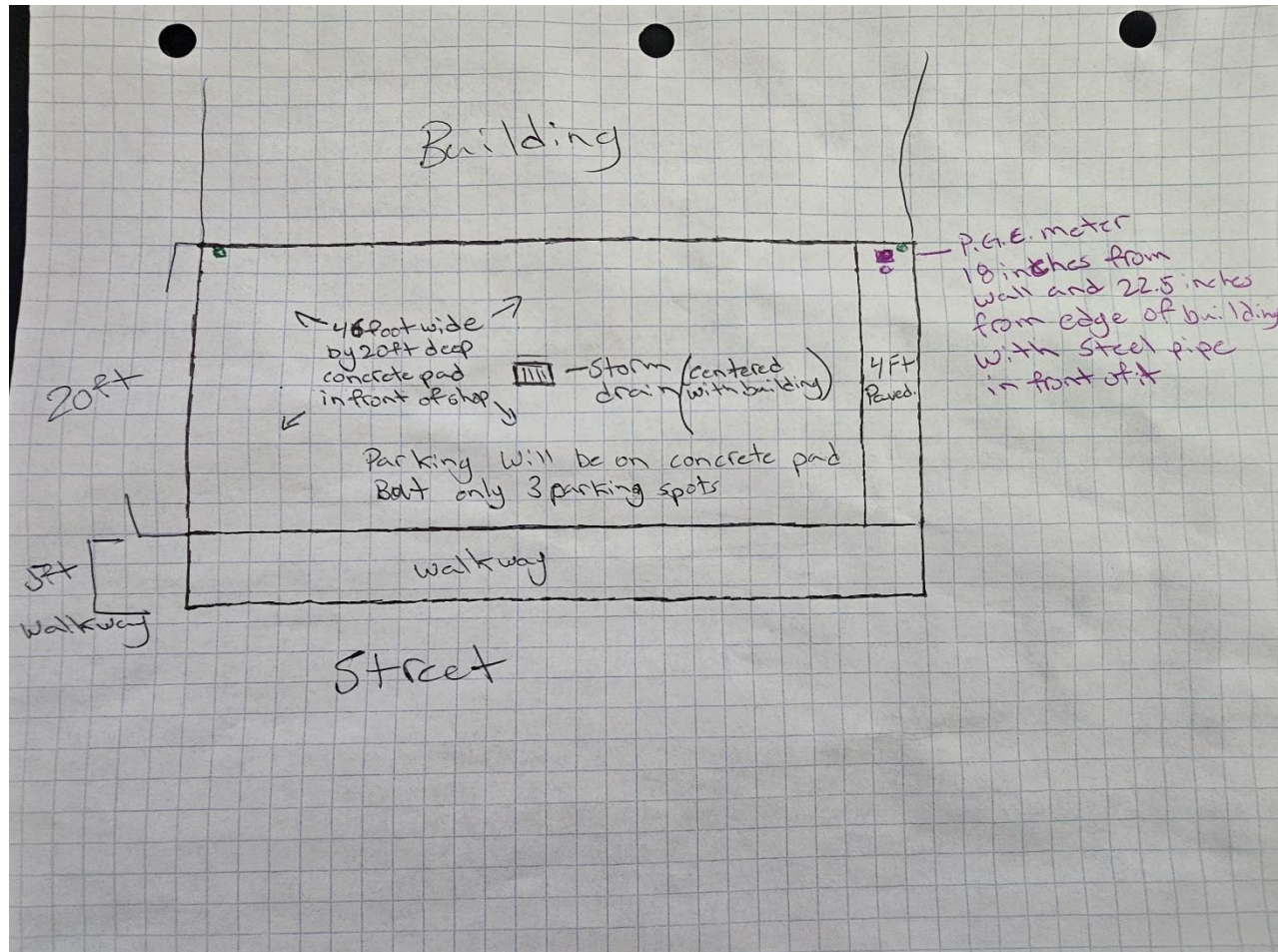
831-320-4719

Willhensley91@gmail.com

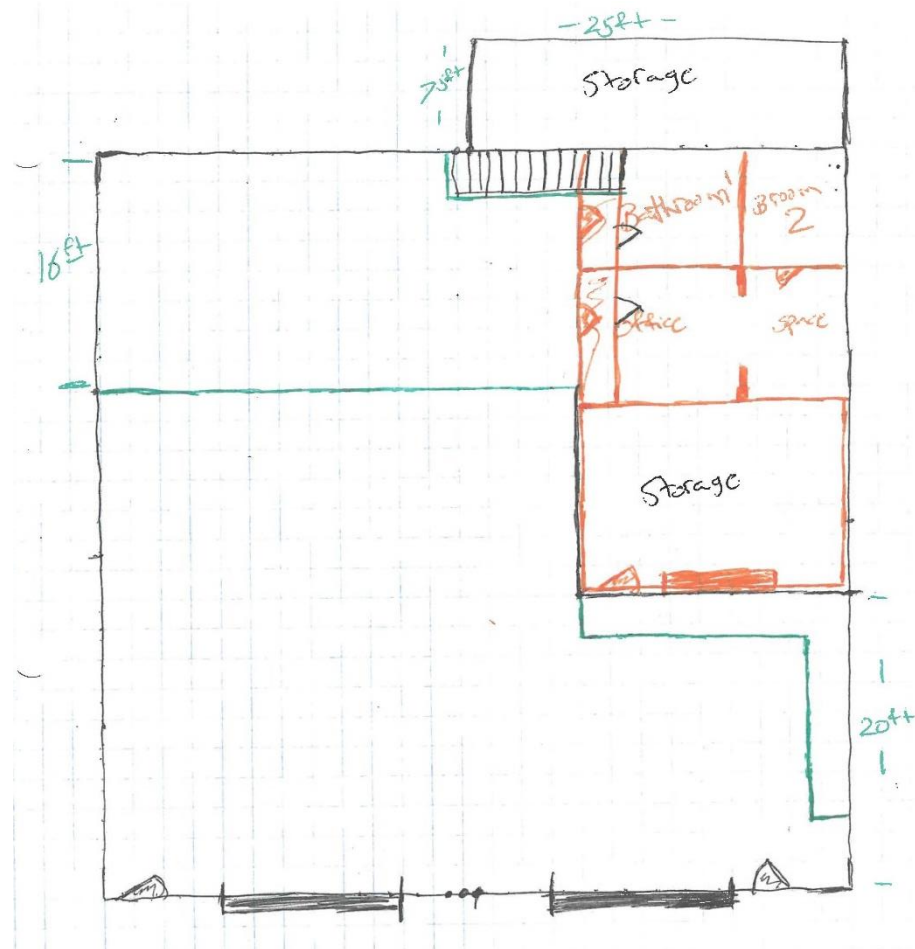
Attachment 3

Plans

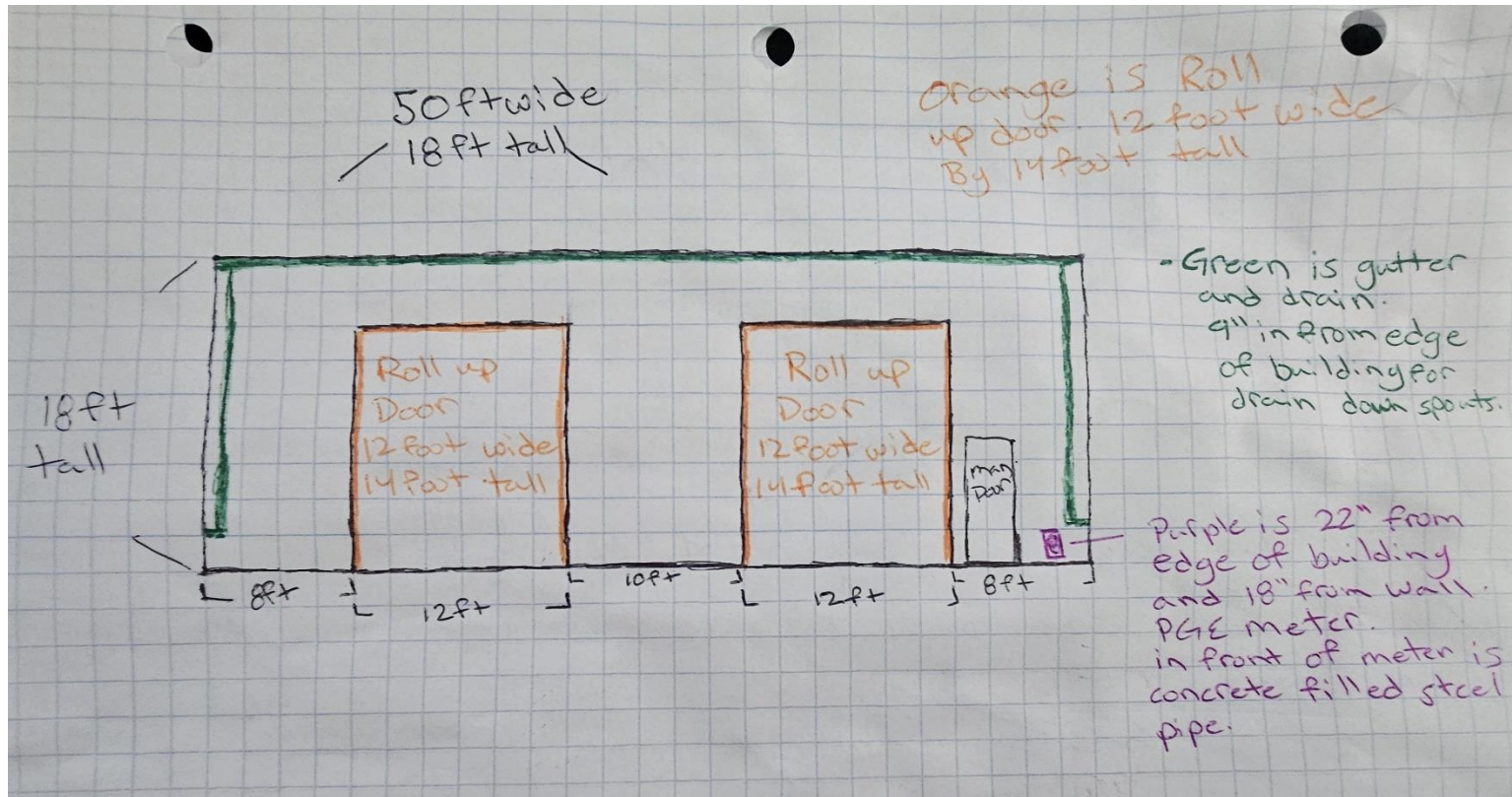
Site Plan



Floor Plan

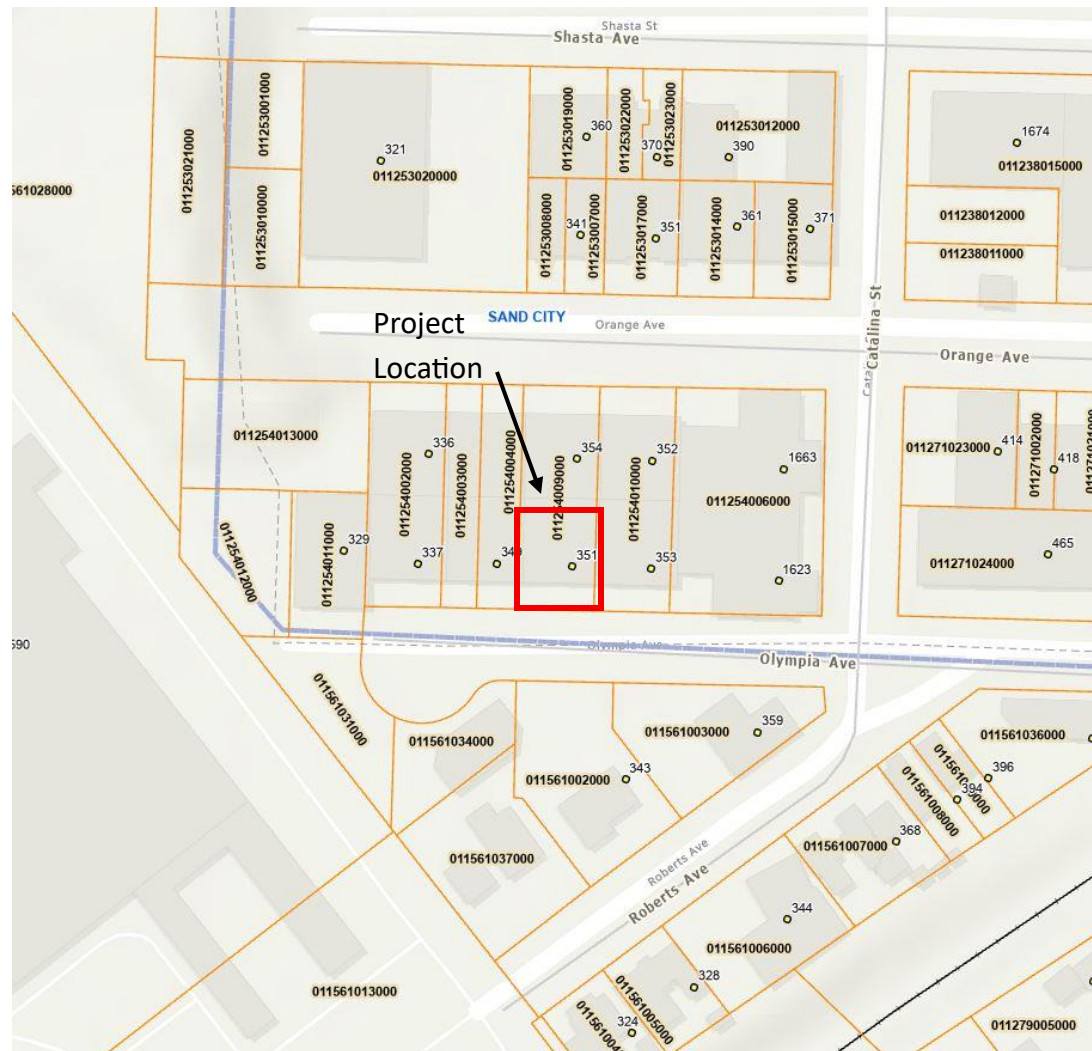


Elevations



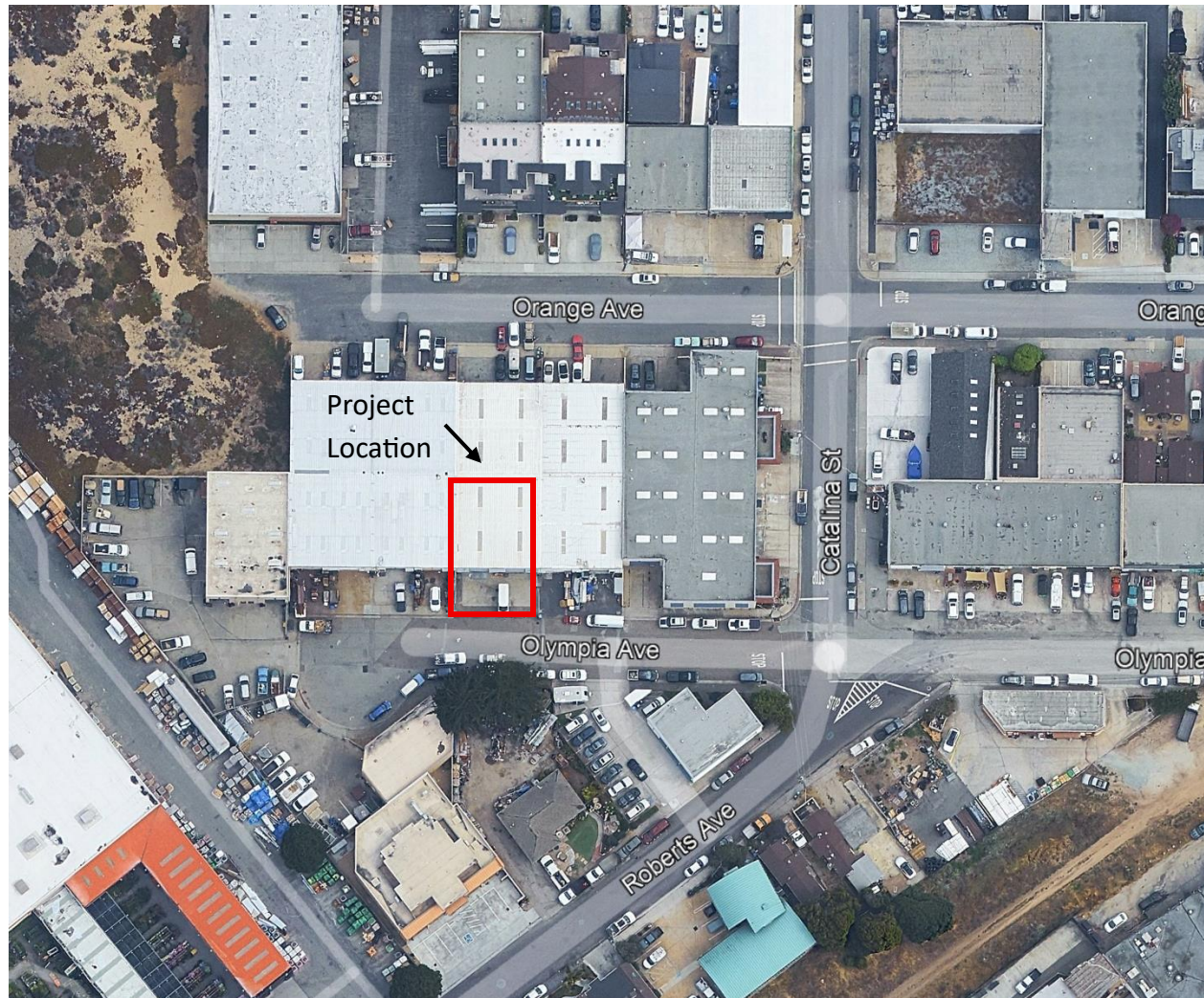
Attachment 4

Location Map



Attachment 5

Aerial Map



Attachment 6

Site Photos

Site Photo 1



Site Photo 2



Attachment 7

Hazardous Materials Questionnaire

Monterey County Health Department
1270 Natividad Road, Room B301
Salinas, CA 93906
(831) 755-4511
Fax (831) 755-8954

Jurisdiction Name _____
Use Permit # _____
Or
Building Permit # _____
Contact Name _____
Phone # _____

HAZARDOUS MATERIAL QUESTIONNAIRE

Business Name Hensley Automotive Type of Business Automotive Repair & Manufacturing
Site Location 351 Olympia Ave City Sand City APN: _____
Mailing Address 17693 Berta Ln Rd Prunedale CA 93907
Business Contact William Hensley 831-320-4719
Name Phone Number
Property Owner Melissa Ask 831-601-5181
Name Phone Number

- Will your business/proposed project be using any hazardous materials such as oil, fuels, solvents, compressed gases, acids, corrosives, pesticides, fertilizers, paints or other chemicals?
☐ Yes ☒ No
- Will your business/proposed project be using hazardous materials in quantities of 55 gallons and above for liquids, 500 lbs. and above for solids and/or 200 cubic feet and above for compressed gases?
☐ Yes ☒ No
- Will your business/proposed project be using any quantities of acutely hazardous materials such as ammonia, chlorine, sulfuric acid, formaldehyde, hydrogen peroxide, methyl bromide or other restricted pesticides?
☐ Yes ☒ No
- Will your business/proposed project be using underground storage tanks to store hazardous materials?
☐ Yes ☒ No
- Will your business/proposed project be generating any quantities of hazardous waste such as waste oil, waste solvents, etc?
☐ Yes ☒ No
- Will your business/proposed project be emitting any hazardous air emissions?
☐ Yes ☒ No

CERTIFICATION:

I declare under penalty of perjury, under the laws of the State of California, that the foregoing is true and correct to the best of my knowledge and belief.

ANY QUESTIONS REGARDING THIS FORM CAN BE DIRECTED TO:

Monterey County Health Department
Division of Environmental Health
1270 Natividad Road, Room B301
Salinas, CA 93906
(831) 755-4511

Executed AT:

City, State

Print Name of Owner/Operator: William Hensley
Signature of Owner/Operator: William Hensley

For Local Jurisdiction Use Only:

- Is there a known or proposed school, hospital, day care, or long term care facility within 1,000 feet of this site location?
☐ Yes ☐ No
- Is there a known or proposed school, hospital, day care, or long term care facility ¼ mile of this site location?
☐ Yes ☐ No

Health Department Clearance

Signature: _____ Date: _____

Print Name and Title: _____

Air Pollution District Clearance

Signature: _____ Date: _____

Print Name and Title: _____

**AGENDA ITEM
9A.**

**First Reading of an Ordinance of the City
of Sand City Prohibiting Onshore Facilities
that Support Offshore Oil and Gas
Exploration and Development This item
will be continued to May 19, 2026**

**AGENDA ITEM
9B.**

**Approve a Resolution Authorizing the City
Manager to Apply for and Accept Senate
Bill 1 Sea Level Rise Adaptation Grant
Program Funding**



City of Sand City

STAFF REPORT

TO: Honorable Mayor and City Council
FROM: Nicholas McIlroy, AICP, Planning Manager
SUBJECT: Authorizing the Application for and Acceptance of SB 1 Sea Level Rise Adaptation Grant Funding
DATE: April 7, 2026

BACKGROUND/DISCUSSION:

The City of Sand City is seeking to bolster its shoreline resilience against rising sea levels. Under Senate Bill 272 (2023), coastal jurisdictions are legally mandated to develop sea level rise (SLR) adaptation plans by January 1, 2034.

The Ocean Protection Council (OPC) is currently administering the Senate Bill 1 Sea Level Rise Adaptation Grant Program, which has \$21.3 million available as of January 2026. This program provides financial assistance to local governments for technical studies and adaptation planning.

To meet the grant's technical requirements within the two-year deadline, the City has selected Integral Consulting to lead the project. Under SMC Section 12.18.050(f) of the City's purchasing ordinance, formal bidding is not required; Integral Consulting has demonstrated the necessary professional qualifications and competence through their previous SLR and Coastal Hazards Assessment for the Sand City Coastal Trail.

CEQA:

The requested action, applying for and accepting a planning grant, does not constitute a "project" under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15378(b)(4), as it involves government fiscal activities that do not result in a physical change in the environment. Future implementation projects resulting from the planning process will undergo separate CEQA review as required.

FISCAL IMPACT:

Approval of this resolution authorizes the City Manager to apply for approximately \$350,000 in grant funding. If awarded, these funds will offset the costs associated with technical studies and the development of the SLR Adaptation Plan, minimizing the impact on the City's General Fund while ensuring compliance with state mandates.

RECOMMENDATION:

ADOPT RESOLUTION SC 26-XX authorizing the City Manager to prepare, execute, and submit all necessary applications and agreements to the SB 1 Sea Level Rise Adaptation Grant Program in the amount of approximately \$350,000.

ATTACHMENTS:

1. Resolution SC 26-XX

**CITY OF SAND CITY
RESOLUTION SC 26-____, 2026**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAND CITY
AUTHORIZING THE CITY MANAGER TO APPLY FOR AND ACCEPT SENATE BILL
1 SEA LEVEL RISE ADAPTATION GRANT PROGRAM FUNDING**

WHEREAS, the City of Sand City seeks to improve resilience to sea level rise along the Sand City shoreline; and

WHEREAS, the Senate Bill 1 Sea Level Rise Adaptation Grant Program administered by the Ocean Protection Council provides financial assistance to eligible municipalities for local and regional governments to develop sea level rise adaptation plans and implementation projects; and

WHEREAS, the Council recognizes the importance of securing external funding to the support Sand City's compliance with the legal mandates Senate Bill 272 (SB 272), passed in October 2023, which requires coastal jurisdictions to develop a sea level rise adaptation plan by January 1, 2034; and

WHEREAS, as of January 2026, \$21.3 million is available for funding SB 1 projects through the Ocean Protection Council's (OPC) Sea Level Rise Adaptation Grant Program, which aims to provide funding for coastal communities to develop consistent SLR Adaptation Plans; and

WHEREAS, the goal of the grant program is to provide funding tracks for SLR Adaptation Planning Projects, with Coastal Quest providing support through the Technical Assistance Program; and

WHEREAS, grant proposals submitted under this grant program must complete technical studies on coastal resiliency and address the effects of climate change and sea-level rise within two years; and

WHEREAS, pursuant to Sand City Municipal Code Section 12.18.050(f), the City has identified Integral Consulting to do the Sea Level Rise (SLR) and Coastal Hazards Assessment based on their demonstrated competence and professional qualifications and their prior work on the Sand City Coastal Trail; and

WHEREAS, the City of Sand City commits to and agrees to fully support a planning effort intended to proceed with full public participation and coordination with the California Coastal Commission and OPC staff.

WHEREAS, this action does not constitute a "project" as defined by the California Environmental Quality Act (CEQA) guidelines section 15378(b)(4), as it involves government fiscal activities that do not result in a physical change in the environment.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Sand City

hereby:

1. The City Manager is hereby authorized and directed to prepare, execute, and submit an application to the SB 1 Grant Program in the amount of \$350,000 for the rolling deadline.
2. Authorizes the City Manager of the City of Sand City to execute, in the name of the City of Sand City, all necessary applications, contracts, agreements, and amendments required to submit the grant application, and to implement and carry out the grant application package attached hereto and any project approved through said application.

PASSED AND ADOPTED by the City Council of the City of Sand City this on this ____ day of _____ 2026, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

Mary Ann Carbone, Mayor

ATTEST:

DATED: _____

Kerry Lindstrom, City Clerk

**AGENDA ITEM
9C.**

**Approve a Resolution Authorizing the
Name Change from Cesar Chavez Day to
Farmworkers Appreciation Day and
Authorizing the City Manager to Amend
the Personnel Manual and Take any Other
Actions to Implement**



City of Sand City

MEMO

FROM: Mary Ann Carbone, Mayor; Vibeke Norgaard, City Manager
SUBJECT: Renaming Cesar Chavez Day to Farmworkers' Appreciation Day
DATE: April 7th, 2026

BACKGROUND/DISCUSSION:

In light of recent allegations against Cesar Chavez, we are proposing that the City of Sand City change the name of the March 31st holiday to "Farmworkers Appreciation Day". This change will also align with recent California legislation, as well as the decision made last month by the Monterey County Board of Supervisors, to change the holiday name from Cesar Chavez Day to "Farmworkers Day" and "Farmworkers Appreciation Day", respectively.

The current holiday falls on different days of the week, as it is celebrated on Cesar Chavez' birthday (March 31). We therefore propose that the celebration and accompanying city hall closure be celebrated on the last Monday of March every year instead of March 31.

This proposal honors the entire labor movement, rather than a single figure and recognizes the thousands of farmworkers who have built the movement over the past 50 years. Farmworkers are a vital part of Monterey region's agricultural heritage and legacy and continue to be the backbone of our local economy.

With this change, the City of Sand City honors the contributions, the resilience and the hope of the generations of men and women who have labored in our fields to feed our region and across the nation.

CEQA:

This action does not constitute a "project" as defined by the California Environmental Quality Act (CEQA) guidelines section 15378.

FISCAL IMPACT:

There is no fiscal impact with this item.

RECOMMENDATION:

1. Approve the name change of the March 31st holiday from "Cesar Chavez Day" to "Farmworkers Appreciation Day" and change the date on which the holiday falls to the last Monday in March.
2. Authorize the City Manager to amend the Personnel Manual and take any other actions necessary to implement the change.

**CITY OF SAND CITY
RESOLUTION SC 26-____, 2026**

**RESOLUTION OF THE CITY COUNCIL OF SAND CITY AUTHORIZING THE NAME
CHANGE FROM CESAR CHAVEZ DAY TO FARMWORKERS APPRECIATION DAY
AND AUTHORIZING THE CITY MANAGER TO AMEND THE PERSONNEL MANUAL
AND TAKE ANY OTHER ACTIONS TO IMPLEMENT**

WHEREAS, in light of recent allegations against Cesar Chavez, the City Council of Sand City proposes to change the name from “Cesar Chavez Day” to “Farmworkers Appreciation Day”; and

WHEREAS, this action will align with the recent California legislation as well as the decision made last month by the Monterey County Board of Supervisors; and

WHEREAS, the current holiday is observed on March 31st of each year as that is Cesar Chavez’ birthday, therefore, City Council also proposes to change the date of Farmworkers Appreciation Day to be observed the last Monday of the month of March; and

WHEREAS, this proposal honors the entire labor movement, rather than a single figure and recognizes the thousands of farmworkers who have built the movement the past 50 years.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Sand City does hereby:

1. Approve the name change of the March 31st holiday from “Cesar Chavez Day” to “Farmworkers Appreciation Day” and change the date on which the holiday falls to the last Monday in March.
2. Authorize the City Manager to amend the Personnel Manual and take any other actions necessary to implement the change.

PASSED AND ADOPTED by the City Council of the City of Sand City this 7th, day of April, 2026 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

Mary Ann Carbone, Mayor

ATTEST:

DATED: _____

Kerry Lindstrom, City Clerk

**AGENDA ITEM
9D.**

**Approve a Resolution Approving the FY
2025-26 Street Maintenance and
Rehabilitation Project, Directing Final
Design, and Authorizing the City Manager
to Proceed with Implementation,
Including Issuance of Bid Documents**



City of Sand City

STAFF REPORT

TO: Honorable Mayor and City Council Members
FROM: Leon Gomez, City Engineer; Mark Parker, Public Works Manager
SUBJECT: Approve a resolution directing staff to finalize the Fiscal Year (FY) 25/26 Street Maintenance and Rehabilitation (M+R) Project based on the 70% design and available funding and authorize the City Manager to take all actions necessary to implement the project such as issuance of bid documents.
DATE: April 7, 2026

BACKGROUND/DISCUSSION:

At the direction of the City Manager, planning, public works, and engineering staff have been working on the Fiscal Year (FY) 2025-26 Street Maintenance and Rehabilitation (M+R) Project (Project). The scope of work for the Project includes the M+R of asphalt pavement, concrete curb, gutter, sidewalk, creation of additional parking, ADA ramp upgrades, signing and striping, storm drainage improvements, and related work.

The **Base Bid** scope of work includes:

- Holly Street from California Avenue to Ortiz Avenue.
- Contra Costa Street from the north end at State Route 1 to Redwood Avenue.
- City Hall Parking Lot, including replacement of the existing sewer line.

The **Additive Alternate** scope of work includes:

- Playa Avenue from California Avenue to Metz Road
- California Avenue from the State Route 1 off-ramp/Caltrans Right-of-Way to approximately 150 feet south of the entrance to the Edgewater Shopping Center.

The Additive Alternative scope of work will be designed but will only be constructed if funding allows.

Overall, the goals of the Project include:

- Implement recommendations of the City's Pavement Management Program (PMP) to improve the Pavement Condition Index (PCI) of these street segments.
- Implement recommendations of the West End Parking Plan to create as much parking as possible within the Project limits.
- Comply with requirements of certain transportation funding programs, such as Measure X and SB 1 Local Roads and Streets, which require cities to establish and implement a PMP to receive funding.

- Improve pedestrian accessibility, mobility, and safety by constructing new sidewalks, missing segments of sidewalks, curb returns with ADA compliant ramps, and high-visibility crosswalks.
- Implement requirements of Assembly Bill (AB) 413 Daylighting which improves intersection safety by prohibiting parking or stopping within 20 feet of the approach side of any marked or unmarked crosswalk.
- Aesthetically improve the Holly Street corridor which serves as an important connection between the City's downtown and the Marriott Hotel/South of Tioga development area. This includes reconstruction of certain areas of curb, gutter, and sidewalk that currently encroach into private property, and adjusting them to lie within the City's Right-of-Way.

In September 2025, the City Council approved a contract with Pavement Engineering, Inc. (PEI) to perform pavement evaluation services of the street segments included in the Project. This work was completed in February 2026, and recommendations from the pavement evaluation were used as a basis for the design of the Project.

To implement recommendations from the West End Parking Plan for Holly Street, the portion between Ortiz Avenue and Redwood Avenue will be converted from an existing two-way street to a one-way street to accommodate angled parking.

To date, the City Engineer, Harris & Associates (Harris), has prepared a 70% design of the Project, including plans and estimates, and is currently working on the 100% final design. The Planning Manager has issued letters to certain business where existing frontage improvements will be affected by the Project. Bidding of the Project is anticipated in April 2026 with construction starting in early June 2026.

CEQA:

The proposed project is categorically exempt from the CEQA (California Environmental Quality Act) Guidelines under Section 15301 (Existing Facilities), Class 1, as it involves the repair, maintenance, and minor alteration of existing public streets, sidewalks, gutters, and utility systems (sewer), involving negligible or no expansion of existing use. Additionally, the project is exempt under Section 15302 (Replacement or Reconstruction) for the replacement of existing utility lines and structures with substantially the same capacity and purpose.

FISCAL IMPACT:

The three projects that make up the Street Maintenance and Rehabilitation project are included in the Five-Year Capital Improvement Plan (CIP) that was approved by Council on April 15, 2025. The City budgeted the following funds for these projects in FY 25/26:

\$412,000	Pavement Management Program (account 6000-704)
\$350,000	<u>Parking Construction</u> (account 6000-704)
\$762,000	Total FY 25/26 Funds

The following funding will be brought to Council for approval with the FY 26/27 Budget:

\$412,000	Pavement Management Program
<u>\$ 65,000</u>	<u>City Hall</u>
\$477,000	Total FY 26/27 Funds

The Implementation of the Pavement Management Program is also included in the City Capital Improvement Plan for fiscal Year 2027-2028 and 2028-2029.

RECOMMENDATION:

Approve the attached resolution directing staff to finalize the Project based on the 70% design and available funding and authorize the City Manager to take all actions necessary to implement the project such as issuance of bid documents. The final award of the contract will be brought to Council for its approval.

ATTACHMENTS:

1. Resolution

**CITY OF SAND CITY
RESOLUTION SC 26-____, 2026**

**RESOLUTION OF THE CITY COUNCIL OF SAND CITY APPROVING THE FY 2025–26
STREET MAINTENANCE AND REHABILITATION PROJECT, DIRECTING FINAL
DESIGN, AND AUTHORIZING THE CITY MANAGER TO PROCEED WITH
IMPLEMENTATION, INCLUDING ISSUANCE OF BID DOCUMENTS**

WHEREAS, the City of Sand City has identified the need to maintain and rehabilitate public streets, sidewalks, and related infrastructure to ensure safety, accessibility, and long-term functionality; and

WHEREAS, City staff have prepared the Fiscal Year (FY) 2025–26 Street Maintenance and Rehabilitation (M+R) Project (Project), which includes pavement rehabilitation, curb, gutter and sidewalk improvements, ADA upgrades, parking improvements, storm drainage improvements, and related work; and

WHEREAS, the Project includes Base Bid improvements on Holly Street, Contra Costa Street, and the City Hall Parking Lot, and additive alternate improvements on Playa Avenue and California Avenue, which will be constructed if funding allows; and

WHEREAS, the Project implements recommendations from the City’s Pavement Management Program and West End Parking Plan, and supports compliance with applicable transportation funding requirements including Measure X and Senate Bill 1; and

WHEREAS, the Project will improve pedestrian safety and accessibility, including installation of ADA-compliant facilities and implementation of Assembly Bill 413 Daylighting requirements; and

WHEREAS, the City has budgeted funding for the Project in the FY 2025–26 Capital Improvement Program, with additional funding anticipated in future fiscal years subject to Council approval; and

WHEREAS, the Project is categorically exempt from the California Environmental Quality Act (CEQA) pursuant to Sections 15301 (Existing Facilities) and 15302 (Replacement or Reconstruction) of the CEQA Guidelines; and

WHEREAS, the City Engineer has completed a 70% design of the Project and is proceeding toward final design, with construction anticipated to begin in June 2026.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Sand City does hereby:

1. Approves the FY 2025–26 Street Maintenance and Rehabilitation Project as described in the staff report; and
2. Directs staff to finalize the Project design based on the 70% plans and available funding; and
3. Authorizes the City Manager to take all actions necessary to implement the Project, including preparation and issuance of bid documents; and

4. Directs that the construction contract award shall be brought back to the City Council for approval.

PASSED AND ADOPTED by the City Council of the City of Sand City this 7th day of April 2026 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

Mary Ann Carbone, Mayor

ATTEST:

DATED: _____

Kerry Lindstrom, City Clerk

AGENDA ITEM 11A.

Conference with real property negotiators pursuant to Government Code Section 54956.8. Property address: The former railroad right of way within the City of Seaside between Canyon Del Rey/218 and Contra Costa Avenue in Sand City; APN 011-301-028-000. City Negotiators: City Manager Vibeke Norgaard and City Attorney Adam Lindgren. Negotiating Parties: City of Seaside, City Manager

**AGENDA ITEM
11B.**

**Conference with Legal Counsel -
Anticipated Litigation. Significant
exposure to litigation pursuant to
Government Code 54956.9(d)(2) (six
cases)**