San Juan Unified School District
Regular Meeting of the Board of Education
3738 Walnut Avenue, Carmichael, California 95608

Paula Villescaz, President
Michael McKibbin, Ed.D., Vice President
Zima Creason, Clerk
Pam Costa, Member
Saul Hernandez, Member

COVID-19 PUBLIC PARTICIPATION GUIDELINES

Please be advised the Board of Education meeting will be conducted telephonically only.

NOTICE is hereby given that a **telephonic** meeting of the Board of Education of the San Juan Unified School District is hereby called by the board president, and will be held at **6:30 p.m.**, on Tuesday, **January 12, 2021**. The district is taking all necessary steps to prevent and mitigate the effects of COVID-19 on our community. Therefore, in the interest of public health, in compliance with California Governor Gavin Newsom's Executive Orders N-25-20 and N-35-20, the California State Public Health Officer's December 3 Regional Stay At Home Order, the Order issued by the Sacramento County Health Officer, directing all individuals to stay at home or at their residence and prohibiting all non-essential gatherings of any number, and all applicable provisions of federal and state law, this Board of Education meeting will be held telephonically. Staff and others presenting at the meeting will be calling in via the Zoom video conferencing platform from separate locations.

Given the above-identified orders and the need to ensure the health and safety of the staff and the public as a whole, **physical attendance by the public cannot be accommodated;** however, the district is making significant efforts to ensure public participation during this Board of Education meeting, and has taken the following steps to assist the public in accessing the meeting:

1. Online Submission of Public Comment. Public comments may be submitted using the comment form located on the district website at http://www.sanjuan.edu/boardmeeting. If you wish to submit a public comment on more than one agenda item, please submit a separate form for each item on which you are commenting. Comments received by 6:00 p.m., on January 12, 2021, will be provided to the members of the board in writing prior to the meeting. Comments received after 6:00 p.m., on January 12, 2021, may be read on the record during this meeting.

   All public comments will be limited to two (2) minutes or approximately 1,500 characters. Any portion of a comment extending past two (2) minutes or the approximate 1,500-character limit may not be read aloud due to time restrictions. All written comments that are not read into the record will be provided to the board members for review, provided that such comments are received prior to the end of the meeting. Please be aware that written public comments, including your name, may become public information.

   Under the Ralph M. Brown Act, the board is unable to respond to any individual comments or questions regarding items not on the agenda; however, the board listens carefully to all public comments and appreciates community input and participation.

2. Zoom Video Conferencing. Members of the public can make public comments via the Zoom conferencing platform. Members of the public can access Zoom from a computer, mobile device or tablet at http://www.sanjuan.edu/boardmeeting. All public comments will be limited to two (2) minutes.

3. Translation/Interpretation. Translation and interpretation services will be made available upon request with advance notice. If you wish to utilize these services, please notify the district at (916) 971-7111, or stephanie.cunningham@sanjuan.edu by noon on January 11, 2021. This allows for the scheduling of appropriate translation staff and other resources.

4. Disability Accommodations. A person with a disability may contact the Board of Education office at (916) 971-7111, or email stephanie.cunningham@sanjuan.edu at least 48 hours before the scheduled board meeting to request receipt of an agenda and other distributed writings in an appropriate alternative format or to request disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public board meeting.

Thank you in advance for your cooperation. Our community's health and safety is our highest priority. The business to be considered at this board meeting is on the following agenda:

A. OPEN SESSION/CALL TO ORDER/ANNOUNCEMENT OF CLOSED SESSION TOPICS – 5:45 p.m.

1. Visitor Comments (for closed session agenda items only)
   Board Bylaw 9323 limits visitor comments to two (2) minutes per speaker, with no more than 30 minutes per single topic. Time will be extended for any speaker who uses an interpreter.

B. CLOSED SESSION – 5:45 p.m.

1. Collective bargaining matters – discussion with negotiator Jim Shoemake, Assistant Superintendent, Schools and Labor Relations, regarding CSEA Chapter 127 General/Operations support, Chauffeurs/Teamsters Local No. 150 Transportation, Supervisors, Teachers and Certificated Supervisory units; and regarding non-represented groups: management and confidential units (Government Code section 54957.6).

C. RECONVENE OPEN SESSION/PLEDGE OF ALLEGIANCE – 6:30 p.m.

D. APPROVAL OF THE MINUTES – December 15, 2020, regular meeting, pages 2292-2297.

E. ORGANIZATIONS/ANNOUNCEMENTS – 6:35 p.m.

1. **High School Student Council Reports**
2. **Staff Reports**
3. **Board-appointed/District Committees**
4. **Employee Organizations**
5. **Other District Organizations**
6. **Closed Session/Expulsion Actions** (Government Code section 54957.1)

F. VISITOR COMMENTS – 6:45 p.m.

Board Bylaw 9323 limits visitor comments to two (2) minutes per speaker, with no more than 30 minutes per single topic. Time will be extended for any speaker who uses an interpreter.

G. CONSENT CALENDAR – G-1/G-11 – 7:15 p.m.

Action: The administration recommends that the consent calendar, G-1 through G-11, regarding regular business items, be approved. Any item may be removed for further discussion and separate action following consideration of remaining agenda items.

1. *Personnel – appointments, leaves of absence and separations.

2. *Purchasing Report – purchase orders and service agreements, construction and public works bids and zero-dollar contracts.

3. *Business/Financial Report – warrants and payroll.

4. Acceptance of the following gifts:
   Dyer-Kelly Elementary School: from Valley Broadcast Legends: $500.
   Greer Elementary School: from Charles and Diane Sinkey – for family engagement and holiday support: $112.
   Kingswood K-8: from Anonymous: $500.

5. *Approval to dispose of surplus property pursuant to Board Policy 3270 and Education Code sections 17545 and 17546.

6. *Adoption of Resolution No. 3018 authorizing emergency contracting.

7. *Adoption of Resolution No. 3019 authorizing power to contract on behalf of San Juan Unified School District.

8. *Adoption of Resolution No. 3020 delegating signature authorization to the superintendent.

9. *Approval of four members to the Community Advisory Committee for Special Education.

10. *Approval to implement, if funded, the following grant: California Community Schools Partnership Program Grant 2020-2022.

11. *Approval to implement, if funded, the following grant: First 5 Sacramento School Readiness Program Grant 2021-2024.

*Material provided.

H. CONSENT CALENDAR (continued, if necessary)

Discussion and action on the items removed from the consent calendar.

I. BUSINESS ITEMS

1. Equity Update: Part 2 – 7:20 p.m. (Calvin)

Material provided.

Report: regarding an update on the Department of Equity and Student Achievement's projects and services.

2. Textbook Adoption: Science TK-5 – 7:40 p.m. (Schnepp)

Material provided. (Discussed: 12/15/2020)

Action: The superintendent is recommending that the board approve the Report II related to the new textbook adoption for science TK-5.

3. Public Hearing: Gateway International Charter School Renewal Petition – 7:45 p.m. (Flagler)

Material provided.

Public Hearing/Discussion: The superintendent is recommending that the board hold a public hearing regarding the charter school renewal petition for Gateway International. Action anticipated: 02/23/2021.

4. Public Hearing: Conveyance of Easement at Howe Avenue Elementary School – 8:00 p.m. (Camarda)

Material provided. (Discussed: 12/15/2020)

Public Hearing/Action: regarding the proposed conveyance at Howe Avenue Elementary School and to adopt Resolution No. 3017 conveying a permanent easement at Howe Avenue Elementary School to the County of Sacramento.

5. One-Time, Off-Schedule Payment: Side Letters of Agreement with SJTA, CSEA, SJPEC, Teamsters, Supervisors – 8:05 p.m. (Shoemake)

Material provided.

Discussion: regarding the side letters of agreement with SJTA, CSEA, SJPEC, Teamsters and Supervisors related to a one-time, off-schedule payment. Action anticipated: 01/26/2021.

6. One-time, Off-Schedule Payment: SJAA, Cabinet, Confidential, Unrepresented – 8:10 p.m. (Shoemake)

Material provided.

Discussion: regarding a one-time, off-schedule payment for the following employee groups: San Juan Administrators Association (SJAA), Cabinet, Confidential and Unrepresented. Action anticipated: 01/26/2021.

7. Williams Complaint Report – 8:15 p.m. (Simlick)

Material provided.

Report: regarding the status of Williams-type complaints filed with the district per Education Code section 35186(d), which requires each school district to publicly report, on a quarterly basis, summarized data on the nature and resolution of all Williams-type complaints.

J. BOARD REPORTS – 8:20 p.m.

K. FUTURE AGENDA – 8:30 p.m.

The board may wish to identify items to be discussed at future meetings and the reasons therefore.

L. VISITOR COMMENTS – 8:35 p.m.

B. CLOSED SESSION (continued, if necessary)
Announcement of topics/announcement of actions.

M. ADJOURNMENT – 8:40 p.m.

The Board of Education welcomes and encourages the public's participation at the board meetings and has devoted time throughout the meeting for that purpose. You may comment on items included on this agenda; however, we ask that you limit your comments to two (2) minutes, so that as many people as possible may be heard (Education Code section 35145.5, Government Code section 54954.3). When an item indicates "material provided," the additional information is available prior to the meeting in the Information and Communication Office, 3738 Walnut Avenue, Carmichael, (916) 979-8281, or on the district website at www.sanjuan.edu.

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NOTE: The times indicated are approximate.

Mission Statement
Valuing diversity and excellence, the San Juan Unified School District's mission is to educate and inspire each student to succeed and responsibly contribute to a radically evolving world by providing innovative, rigorous, student-focused instruction and programs in a safe, caring and collaborative learning community.

San Juan Unified School District
Board of Education
3738 Walnut Avenue, Carmichael, California 95608

Board of Education Minutes
December 15, 2020

Regular Meeting
Board of Education
5:30 p.m.

Call to Order (A)
The December 15 regular meeting was called to order by the president, Paula Villescaz. In the interest of public health, in compliance with California Governor Gavin Newsom's Executive Orders N-25-20 and N-35-20, the California State Public Health Officer's December 3 Regional Stay At Home Order, the California State Public Health Officer's order that included social-distancing guidelines and avoiding group gatherings, the order issued by the Sacramento County Health Officer, directing all individuals to stay at home or at their residence and prohibiting all non-essential gatherings of any number and all applicable provisions of federal and state law, the December 15 regular meeting was conducted telephonically via the Zoom video conferencing platform and also streamed to YouTube.

Roll Call
Present: (via Zoom from separate locations)
Paula Villescaz, president
Michael McKibbin, Ed.D., vice president
Zima Creason, clerk
Pam Costa, member
Saul Hernandez, member

Visitor Comment: Closed Session (A-1)
[via electronic comment form, and read aloud by Trent Allen, Senior Director of Community Relations]:
Sharon Rafferty commented about her job duties during distance learning.

Closed Session (B)
The meeting was then recessed, with the board convening in closed session to consider student readmissions in two cases and to discuss with negotiator Jim Shoemake, Assistant Superintendent, Schools and Labor Relations, regarding CSEA Chapter 127 General/Operations support, Chauffeurs/Teamsters Local No. 150 Transportation, Supervisors, Teachers and Certificated Supervisory units; and regarding non-represented groups: management and confidential units (Government Code section 54957.6).

Reconvene Open Session/Pledge of Allegiance (C)
At 6:30 p.m. the meeting was called back to order by the president Paula Villescaz. Four members of the Del Campo High School Air Force Jr. ROTC virtually led the group in the Pledge of Allegiance. After the Pledge of Allegiance, Ms. Villescaz explained the two methods (electronically or on Zoom) available to submit public comments for tonight's meeting.

Organizational Meeting: Election of Officers/Board Representatives/Meeting Dates, Times, Location and Remuneration (D)
Election of Officers:
It was moved by Dr. McKibbin, seconded by Ms. Costa, that Ms. Villescaz be elected president. MOTION CARRIED 4-0-1 [AYES: McKibbin, Creason, Costa, Hernandez; NOES: None; ABSTAIN: Villescaz]

It was moved by Ms. Creason, seconded by Mr. Hernandez, that Dr. McKibbin be elected vice president. MOTION CARRIED 4-0-1 [AYES: Villescaz, Creason, Costa, Hernandez; NOES: None; ABSTAIN: McKibbin]

It was moved by Ms. Costa, seconded by Dr. McKibbin, that Ms. Creason be elected clerk. MOTION CARRIED 4-0-1 [AYES: Villescaz, McKibbin, Costa, Hernandez; NOES: None; ABSTAIN: Creason]

The board approved the selection of board representatives and alternates to the following committees:

- Citizens/Bond Oversight Committee — Mr. Hernandez; Ms. Villescaz, alt.
- Curriculum, Standards, Instructional and Student Services — Ms. Costa; Dr. McKibbin, alt.
- Facilities Committee — Mr. Hernandez; Ms. Creason, alt.
- District Audit Committee — Mr. Hernandez and Ms. Villescaz
- Local Control and Accountability Plan (LCAP) Parent Advisory Committee (PAC) and LCAP Ad Hoc Committee — Ms. Villescaz; Dr. McKibbin, alt.
- District English Learner Advisory Committee (DELAC) — Ms. Costa; Ms. Creason, alt.
- Special Education Community Advisory Committee (CAC) — Ms. Creason; Dr. McKibbin, alt.
- California School Boards Association (CSBA) Delegate Assembly — Ms. Costa [term ends March 31, 2021] and Dr. McKibbin [term ends March 31, 2022]. It was moved by Ms. Creason, seconded by Mr. Hernandez, to reappoint Ms. Costa to the CSBA Delegate Assembly by extending her term to March 31, 2023. MOTION CARRIED 4-0-1 [AYES: Villescaz, McKibbin, Creason, Hernandez; NOES: None; ABSTAIN: Costa].
- City of Citrus Heights Education and Community Programs Committee — Ms. Villescaz and Dr. McKibbin
- Sacramento County School Boards Association (SCSBA) — Dr. McKibbin; Ms. Creason, alt.

The board also approved the following: that board meetings are scheduled on the second and fourth Tuesdays of the month at 6:30 p.m., unless indicated through public record that it has changed, and workshops will be scheduled as needed; that board meetings will be held in the board room at 3738 Walnut Avenue in Carmichael, unless indicated through public record that it has changed; and that board member remuneration, in accordance with Board Policy 9250(a) and Education Code section 35120, will remain at $787.50 per month.

Minutes Approved (E)
It was moved by Mr. Hernandez, seconded by Dr. McKibbin, that the minutes of the November 17 regular meeting be approved. MOTION CARRIED UNANIMOUSLY [Villescaz, McKibbin, Creason, Costa, Hernandez].

High School Student Council Reports (F-1)
High School Student Council representatives Landon Whitworth from El Sereno High School and Eric Vollman from Meraki High School updated the board on the goals, activities and achievements at their respective schools.

Staff Reports (F-2)
Superintendent Kern spoke about the delay to return to in-person learning and the work that is taking place to bring students back to campuses once it is safe to do so, the San Juan COVID-19 dashboard, athletics, and the willingness of students on the Superintendent's Student Advisory Committee to serve as a point of contact for the board.

Board-appointed/District Committees (F-3)
Facilities Committee Chair Michael Tucker provided an annual update on the work of the committee.

Employee Organizations (F-4)
Chapter President Karen Smith reported that CSEA Chapter 127 made its annual $1,000 donation to purchase toys for the San Juan Cares event, and she also made comments regarding the transparency and financial inequities of salary negotiations as well as the role of classified staff during distance learning.

Closed Session/Expulsion Actions (F-6)
Ms. Creason reported that the board voted unanimously to accept as written two denied readmissions in case numbers RA-02 and RA-03.

Visitor Comments (G)
[via Zoom]:
Grace Schroer spoke about the negative impacts that distance learning is having on students.

Alicia Nichols made comments regarding CSEA negotiations and her work as an instructional assistant.

Louisa Burke spoke about the four San Juan Unified tenants and the need for in-person learning.

Marina Gabel thanked Grace for her previous statement and made comments about the elementary waiver and the need to end distance learning.

Kurt Benfield spoke about the $500 teacher stipend, the lack of electronic devices for classified staff and the work of classified staff during distance learning.

Joseph Frazier expressed hope for more equitable negotiations.

Stephanie Jackson recognized the importance of classified staff at school sites.

Teri Hoffstetter made comments about the work of classified staff and the inequity of the $500 stipend for teachers.

Brittney Rand made statements about the $500 teacher stipend being unfair to classified employees.

Debbie Pelucca stated that child development assistants also deserve the $500 stipend.

Navia Menad shared information about her work as a bilingual instructional assistant.

Blanca Estevez spoke regarding her experiences as a Bridges site coordinator during distance learning.

Cindy Buckhammer made comments about the work of classified employees and that they are also deserving of the stipend.

Erica Chino-Meneses spoke about her work as a bilingual instructional assistant and the need for equitable pay.

Debbi Gould spoke about her experiences as a classified employee and the need for the stipend.

Consent Calendar Approved (H-1/H-3 through H-7)
Ms. Villescaz pulled item H-2 on behalf of staff.

It was moved by Ms. Creason, seconded by Dr. McKibbin, that the consent calendar item H-1 and items H-3 through H-7 be approved. MOTION CARRIED UNANIMOUSLY [Villescaz, McKibbin, Creason, Costa, Hernandez].

Personnel (H-1)
Appointments, leaves of absence, separations, job descriptions/salary range change and cabinet contracts/extension of contract — approved as submitted.

Business/Financial Report (H-3)
Notices of completion and warrants and payroll — approved as submitted.

Gifts (H-4)
Acceptance of gifts to Family and Community Engagement, Greer Elementary School and White House Counseling Center.

Disposal of Surplus Property (H-5)
Approval to dispose of surplus property pursuant to board policy 3270 and Education Code sections 17545 and 17546.

LCAP PAC Membership (H-6)
Approval of three members to the Local Control and Accountability Plan Parent Advisory Committee (LCAP PAC).

Resolution No. 3015: Amendment to Casa Roble Fundamental High School Design-Build Contract (H-7)
Adoption of Resolution No. 3016, approving the fifth amendment to the design-build contract for the Casa Roble Fundamental High School new construction and Career Technical Education modernization project.

Consent Calendar (H-2 Continued) (I)
Purchasing Report – change orders and construction and public works bids (H-2)
Assistant Superintendent of Operations, Facilities and Transportation Frank Camarda removed the line item for McCarthy Construction Amendment No. 4 from the purchasing report due to the inability of the subcontractor to perform the work. It was moved by Dr. McKibbin, seconded by Ms. Costa, that the consent calendar item H-2 be approved as amended. MOTION CARRIED UNANIMOUSLY [Villescaz, McKibbin, Creason, Costa, Hernandez].

2019-2020 Audit Report (J-1)
Deputy Superintendent Kent Stephens introduced Ms. Jen Aras, who presented the 2019-2020 audit report as prepared by Crowe LLP, the district's independent auditor. Ms. Aras explained that for the second year in a row the audit was unmodified, or clean, and no findings were reported.

Visitor Comment:
Erick Daniel spoke about the work he does as a campus monitor.

Mr. Hernandez thanked the auditor, Mr. Stephens and the entire financial team for their work, noting how incredible it is to have two years of no findings. Ms. Costa echoed the comments made by Mr. Hernandez and thanked Mr. Stephens, the fiscal services department and school site staff for two years in a row of perfect audits. Ms. Creason thanked the fiscal team, remarking that this accomplishment is a big deal for a district of this size, especially two years in a row. Dr. McKibbin stated the results were very impressive. Ms. Villescaz thanked the team for all their work.

It was moved by Mr. Hernandez, seconded by Ms. Costa, to accept the 2019-2020 audit report as prepared by Crowe LLP. MOTION CARRIED UNANIMOUSLY [Villescaz, McKibbin, Creason, Costa, Hernandez].

2020-2021 First Interim and Budget/Financial Status Report (J-2)
Deputy Superintendent Kent Stephens introduced Fiscal Services Manager Barbara Gross who presented the 2020-2021 first interim report, certifying it as positive, with the understanding of the fiduciary responsibility to maintain fiscal solvency for the current and subsequent two fiscal years. The first interim report reflects actual revenue and expenditures through October 31, 2020, forecasts the remainder of the 2020-2021 fiscal year and provides a multi-year budget projection for years 2021-2022 and 2022-2023.

Mr. Hernandez and Ms. Costa thanked everyone for the report. Ms. Creason thanked the team and cautioned that although current projections appear better than expected that dark days may be ahead and it may be necessary to manage expectations. Dr. McKibbin inquired about how many positive budget certifications there have there been in the past, which Mr. Stephens confirmed that the district has had positive budget certifications for the past 6 ½ years, since March 2014. Ms. Villescaz echoed thanks to the fiscal team and celebrated the fact that the medical insurance projections were not a high as originally expected.

It was moved by Ms. Creason, seconded by Dr. McKibbin, to approve the 2020-2021 first interim report, which reflects a positive certification of the district's ability to maintain fiscal solvency for the current and subsequent two fiscal years. MOTION CARRIED UNANIMOUSLY [Villescaz, McKibbin, Creason, Costa, Hernandez].

Local Control Funding Formula Budget Overview for Parents (J-3)
Senior Director of Professional Learning and Innovation Kristan Schnepp explained that for 2020-2021 the board is required to adopt and submit the Budget Overview for Parents in conjunction with the first interim budget report. Ms. Gross reported on the general fund budget expenditures not included in the Learning Continuity Plan. Ms. Schnepp discussed the amount budgeted in order to increase or improve services for high needs students, and she also spoke about expenditures from last year. Superintendent Kern spoke about the need to plan conservatively in order to prepare for a possible future decrease in supplemental and concentration funding due to the decrease in the number of submitted free/reduced meal applications. Ms. Villescaz encouraged having conversations with legislative advocates so the district is not so adversely impacted financially. Superintendent Kern and Mr. Stephens explained that the deadline to submit meal applications was extended but there is no hold harmless provision.

It was moved by Dr. McKibbin, seconded by Ms. Costa, to adopt the Local Control Funding Formula Budget Overview for Parents. MOTION CARRIED UNANIMOUSLY [Villescaz, McKibbin, Creason, Costa, Hernandez].

Choices Charter School Local Control Funding Formula Budget Overview for Parents (J-4)
Director of Admissions and Family Services Michele Flagler presented the Choices Charter School Local Control Funding Formula Budget Overview for Parents for discussion. There being no questions from the board, it was moved by Ms. Costa, seconded by Ms. Creason, to adopt the Choices Charter School Local Control Funding Formula Budget Overview for Parents. MOTION CARRIED UNANIMOUSLY [Villescaz, McKibbin, Creason, Costa, Hernandez].

Textbook Adoption: Science TK-5 (J-5)
Ms. Schnepp presented the item, explaining that the process has resumed after being put on hold last March. Science Program Specialist Paula Baucom shared information related to the proposed science textbook recommendation for grades

TK-5, *Twig Science*. Ms. Baucom reviewed the adoption timeline, pilot process, selection criteria, associated costs and the professional learning model. Ms. Schnepp and Ms. Baucom answered questions from the board.

Ms. Costa complimented staff on the excellent report and shared that at the recent C&S meeting committee members provided important and valuable parent and community voice about the adoption. Ms. Creason reiterated that the C&S committee was included in the process and the committee supports the adoption. Dr. McKibbin commented on the student feedback, and he thanked the teachers who piloted the materials and the C&S committee for its work. Ms. Villescaz inquired about opportunities for cross-disciplinary work, which Ms. Baucom explained literacy components are embedded throughout the materials. Action was scheduled for January 12.

Choices Charter School: One-Time, Off-Schedule Payment (J-6)
Director of Admissions and Family Services Michele Flagler presented the topic. It was moved by Dr. McKibbin, seconded by Mr. Hernandez, to approve the request from Choices Charter School to provide a 2% one-time, off-schedule payment. MOTION CARRIED UNANIMOUSLY [Villescaz, McKibbin, Creason, Costa, Hernandez].

Public Hearing No. 2: Aspire Charter School Renewal Petitions (J-7)
Director of Admissions and Family Services Michele Flagler reported that the district's charter review team thoroughly studied the Aspire charter school renewal petitions, and Aspire has provided all necessary information, additions and/or changes as requested during the review process. Ms. Flagler also stated the Aspire charter school renewal petitions presented to the Board of Education are in compliance with education code.

Ms. Villescaz declared the topic of the Aspire charter school renewal petitions a public hearing. There being no comments, the public hearing was closed. Dr. McKibbin asked which district departments were responsible for reviewing the charter school renewal petitions, which Ms. Flagler addressed. It was moved by Dr. McKibbin, seconded by Mr. Hernandez, to approve the Aspire Alexander Twilight College Preparatory Academy and the Aspire Alexander Twilight Secondary Academy charter school renewal petitions for a term of five years from July 1, 2021 through June 30, 2026. MOTION CARRIED UNANIMOUSLY [Villescaz, McKibbin, Creason, Costa, Hernandez].

Intent to Convey Easement at Howe Avenue Elementary School (J-8)
Assistant Superintendent of Operations, Facilities and Transportation Frank Camarda presented the item. Mr. Hernandez explained that the Facilities Committee voted unanimously to move this item forward. It was moved by Ms. Costa, seconded by Ms. Creason, to adopt Resolution No. 3016 declaring the intent to convey a permanent easement at Howe Avenue Elementary School to the County of Sacramento and to call a public hearing on January 12, 2021. MOTION CARRIED UNANIMOUSLY [Villescaz, McKibbin, Creason, Costa, Hernandez].

Tentative Agreement: California School Employees Association (CSEA) (J-9)
Assistant Superintendent of School and Labor Relations Jim Shoemake explained that a tentative agreement has been reached between CSEA Chapter 127 and SJUSD. It was moved by Ms. Costa, seconded by Dr. McKibbin, to approve the tentative agreement with CSEA. MOTION CARRIED UNANIMOUSLY [Villescaz, McKibbin, Creason, Costa, Hernandez].

Minimum Wage Increase: CSEA and Teamsters Salary Schedules (J-10)
Assistant Superintendent of Human Resources Paul Oropallo presented a proposal for a minimum wage increase for identified CSEA and Teamsters designated positions.

Public Comment: [via electronic comment form, and read aloud by Trent Allen, Senior Director of Community Relations]:
Dena Maynor expressed support for moving payroll technicians to a higher position on the salary schedule.

It was moved by Ms. Creason, seconded by Mr. Hernandez, to approve the minimum wage increase for the CSEA and Teamsters salary schedules as presented. MOTION CARRIED UNANIMOUSLY [Villescaz, McKibbin, Creason, Costa, Hernandez].

Minimum Wage Increase: Short Term, Temporary Salary Schedule (J-11)
Mr. Oropallo presented a proposal for a minimum wage increase. Mr. Oropallo explained that, effective January 1, 2021, the minimum wage will increase to $14 per hour for the following classifications: counselor intern I, instructor, project parent liaison, school psychology intern I, special events leader I, student, work experience intern and announcer/scorekeeper/timekeeper/ticket taker. The ticket seller rate will also be increased to $15 per hour to compensate individuals performing these duties for the cash handling responsibilities they have.

It was moved by Dr. McKibbin, seconded by Ms. Creason, to approve the minimum wage increase for the short-term, temporary salary schedules as presented. MOTION CARRIED UNANIMOUSLY [Villescaz, McKibbin, Creason, Costa, Hernandez].

Governance Handbook Annual Update (J-12)
It was moved by Ms. Costa, seconded by Mr. Hernandez, to approve the Governance Handbook for 2021. MOTION CARRIED UNANIMOUSLY [Villescaz, McKibbin, Creason, Costa, Hernandez].

Board Reports (K)
Ms. Creason acknowledged the members of the San Juan Unified community who have recently passed away, including two Rio Americano High School students who lost their lives to gun violence. Ms. Creason also renewed her commitment against gun violence.

Ms. Villescaz reported that she, Ms. Costa and Mr. Hernandez took their oaths of office this week and she extended happy holidays to the community.

Future Agenda (L)
There were no items added to the future agenda.

Visitor Comments (M)
There were no general visitor comments.

Adjournment (N)
At 9:18 p.m., there being no further business, the regular meeting was adjourned in memory of Vice Principal Chuck Whitaker, Culinary Arts Director and Teacher Brent Boultinghouse, El Sereno student Joel Stevens and Rio Americano students Dewayne James Jr. and Sa'Quan Reed-James.

_____ _____

Paula Villescaz, President Kent Kern, Executive Secretary

Approved: _____
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SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

AGENDA ITEM: G-1
MEETING DATE: 1/12/2021
APPROVED:

HUMAN RESOURCES

The following reports are submitted for board approval

Personnel Pages	Page #
Appointments	
Management	1
Certificated	1
Classified	1
Leaves of Absence	
Management	
Certificated	
Classified	1
Separations	
Management	1
Certificated	
Classified	1
Pre-Retirement Reduced Workload	
Reassignments/Change in Work Year	
Errata	
Job Description/Salary Range Change	
Management	
Certificated	
Classified	
Unrepresented	
Cabinet Contracts/Extension of Contract	
Recommendation to Extend A District Intern Credential	
Certificated	
Credential Approval Recommendations	
Certificated	
Charter School Personnel Actions	
Choices	

1. APPOINTMENTS

MANAGEMENT

Type	Name	Status	Assignment	Location	Effective Date (s)	
Promotion	Tornatore, Gianfranco	Prob	Director, LCAP	Teaching and Learning	01/01/21	

CERTIFICATED

Type	Name	Status	Assignment	Location	Effective Date (s)	
New Hire	Ashley, Arianna	Temp	Teacher Grade 5	Greer	08/11/20	06/09/21
New Hire	Bohnert, Catherine	Temp	Tch-English Lang Develop	Cottage	10/12/20	06/09/21
New Hire	Estrada, Lauren	Temp	Preschool Teacher	Early Childhood Education	01/04/21	06/10/21
New Hire	Johnson, Kyle	Temp	Teacher Grade 7/8	Pasteur	01/04/21	06/09/21
Rehire	Lopez, Misty	Temp	Teacher Grade 1	Dewey	12/17/20	06/09/21

CLASSIFIED

Type	Name	Status	Assignment	Location	Effective Date (s)	
New Hire	Garcia-Uhl, Hanah	Prob	Intermediate Clerk Typist	Barrett	12/14/20	
New Hire	Krenecki, Shaun	Prob	Custodian	Casa Roble	12/17/20	
New Hire	Obaidi, Mohammad	Prob	IA-Bilingual-Farsi	Encina	12/01/20	
New Hire	Sampson, Terry	Prob	Campus Monitor	Encina	12/07/20	
New Hire	Staub, Kara	Prob	M&O Work Order Technician	Maintenance and Operations	12/12/20	
Rehire	Tripp, Keeley	Prob	Admin/Family Services Tech	Early Childhood Education	01/04/21	

2. LEAVES OF ABSENCE

CLASSIFIED

Type	Name	Status	Assignment	Location	Effective Date (s)	
Unpaid	Benassi, Ali	Perm	Instructional Assistant III	Trajan	12/15/20	06/09/21

3. SEPARATIONS

CERTIFICATED SUPERVISORY

Type	Name	Status	Assignment	Location	Effective Date (s)	
Deceased	Whitaker, Chuck	Perm	Vice Principal	San Juan	12/13/20	

CLASSIFIED

Type	Name	Status	Assignment	Location	Effective Date (s)	
Resignation	Adams, Jill	Perm	Ed Rel Spec Ed MHT	Special Education-Kenneth	12/18/20	
Resignation	Archambeault, Joseph	Perm	Account Clerk I	Fiscal Services	12/04/20	
Resignation	Fernandez, Yasmeen	Perm	Instructional Assistant II	Arden	11/13/20	
Resignation	Saboor, Farilla	Perm	IA-Bilingual-Farsi	Encina	11/30/20	
Retirement	Becker, Barbara	Perm	Instructional Assist-Health	Health Services	12/30/20	
Retirement	Haak, Elaine	Perm	Secretary	Health Services	12/31/20	
Retirement	Loris, Jennifer	Perm	Instructional Assistant II	Carnegie	12/18/20	
Retirement	Naslund, Denise	Perm	Lead M&O Work Order Tech	Maintenance and Operations	12/31/20	
Suspension/Transfer	CL 499	Perm	Elementary Head Custodian	Maintenance and Operations	01/13/21	

SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

AGENDA ITEM: G-2
MEETING DATE: 01/12/2021

APPROVED: KS KK
Kent Stephens

Purchasing Contracts Report

The following reports are submitted for board approval/ratification:

	Inc	Page #
Purchase Orders & Service Agreements	✓	1
Change Orders	NA	
Construction & Public Works Bids	✓	2
Piggyback Contracts	NA	
Zero Dollar Contract	✓	3
Bids/RFPs	NA	
Other	NA	
ERRATA	NA	

Purchasing Contracts Board Report
Purchase Orders, Service Agreements, and Awards

December 2, 2020 - December 15, 2020

PO#	Date	Vendor Name	Description	Amount $	Site/ Department
TBD	12/15/2020	Lion Electric	School Bus - Grant, Resolution 2931	$ 146,927.67	211 - Transportation
TBD	12/14/2020	Janell Thomas	Supplemental Instruction to Title 1 students and Parent Involvement to Title 1 parents at Presentation BVM Catholic School. Term: 10/1/2020 - 9/30/2021	$ 10,000.00	304 - OSLA

November 26, 2020 - December 15, 2020

Upon evaluation of the bids/contracts staff has awarded the following in accordance with all legal guidelines.

General Contract

Fund	Date	PO#	Bid #	Vendor Name	Description	Amount $	Responsibility

Other Contracts

Fund	Date	PO#	Bid #	Vendor Name	Description	Amount $	Responsibility
26	12/14/2020	TBD	20-101	Verde Design, Inc.	Architect for San Juan Outdoor Learning 204-9513-P1 project	$ 558,935.00	216 - Facilities

New Addendum to Master Agreements

Fund	Date	PO#	Bid #	Vendor Name	Description	Amount $	Responsibility

Purchasing Contracts Board Report
Board Pre-Approval
Zero Dollar

December 2, 2020 - December 15, 2020

Fund	Date	Site/ Department	Vendor Name	Description
01	12/01/2020	PLI	WestEd	Hybrid and distance learning collaborative who will meet to share experiences and resources.

SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

AGENDA ITEM: G-3
MEETING DATE: 01/12/2021

APPROVED: KS KK
Kent Stephens

Business and Financial Report

The following reports are submitted for board approval/ratification:

	Inc	Page #
Easements/Leases		
Notices of Completion		
Quarterly Investment Report		
Warrants & Payroll	✔	1
Budget Revisions		
E-Rate		
ERRATA		

SAN JUAN UNIFIED SCHOOL DISTRICT
Accounting Services

WARRANTS & PAYROLL

VENDOR AND CONTRACT WARRANTS		
Fund		**November 2020**
01	General Fund	$ 3,882,180.18
09	Charter Schools	11,482.43
10	Special Ed Pass-Thru	403,205.00
11	Adult Education	6,997.64
12	Child Development	116,869.65
13	Food Service/Cafeteria	206,124.68
14	Deferred Maintenance	31,961.86
21	Building Fund	11,687.29
22	Measure S Building Fund	807.69
23	Measure J Building Fund	265,486.68
24	Measure N Building Fund	8,287,829.12
25	Capital Facilities	2,004.91
26	Measure P Building Fund	5,892,110.33
35	State Schools Facilities Fund	-
40	Sp Res FD -- Capital Outlay Proj	-
67	Self Insurance	679,364.88
95	Student Body	-
	TOTALS	**$ 19,798,112.34**

PAYROLL AND BENEFITS	
All Funds	**November 2020**
Certificated Payroll	$ 19,069,160.38
Classified Payroll	6,304,833.19
Benefits	12,423,417.66
TOTALS	**$ 37,797,411.23**

GRAND TOTAL $ 57,595,523.57

SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

AGENDA ITEM: G-5

MEETING DATE: 01/12/2021

SUBJECT: Surplus Property

CHECK ONE:
For Discussion: ☐
For Action: ☒
Report: ☐
Workshop: ☐
Recognition: ☐
Emergency Action: ☐

DEPARTMENT: Business Support Services

ACTION REQUESTED:
The superintendent is recommending that the board approve the disposal of surplus property pursuant to Board Policy 3270.

RATIONALE/BACKGROUND:
The governing board recognizes that the district may own personal property which is unusable, obsolete, or no longer needed by the district. The superintendent or designee shall arrange for the sale or disposal of district personal property in accordance with board policy and the requirements or state law.

The superintendent or designee shall identify to the board all items not needed by the district together with their estimated value and a recommended disposition.

ATTACHMENT(S):
A: List of Surplus Property

BOARD COMMITTEE ACTION/COMMENT:
N/A

PREVIOUS STAFF/BOARD ACTION:
Superintendent's Cabinet: 01/04/2021

FISCAL IMPACT:
Current Budget: $ N/A
Additional Budget: $ N/A
Funding Source: N/A
(unrestricted base, supplemental, other restricted, etc.)
Current Year Only ☐ Ongoing ☐

LCAP/STRATEGIC PLAN:
Goal: N/A Focus: N/A
Action: N/A

Strategic Plan: N/A

PREPARED BY: Susan Kane, Director, Business Support Services
Kent Stephens, Deputy Superintendent KS

APPROVED BY: Kent Kern, Superintendent of Schools KK

Board of Education Agenda Item **Attachment A**

Surplus Property *January 12th Meeting Date*

The following District property is unusable, obsolete, or no longer needed. The items are to be disposed of by sale, recycled, donated, or discarded as required by Board Policy 3270 Education Code 17545 and 17546.

Location/Site	Make	Model	Description	Serial #	Disposition
Arden			591 Boxes of instructional materials		Recycle
Carnegie			6 Old monitors / keyboards		Ewaste
Del Dayo	Apple	iMac	Desktop	20192033	Ewaste
Del Dayo	Apple	iMac	Desktop	20191803	Ewaste
Del Dayo	Apple	iMac	Desktop	20190196	Ewaste
Del Dayo	Apple	iMac	Desktop	20190966	Ewaste
Del Dayo	Apple	iMac	Desktop	20191815	Ewaste
Del Dayo	Apple	iMac	Desktop	20190802	Ewaste
Del Dayo	Apple	iMac	Desktop	20191802	Ewaste
Del Dayo	Apple	iMac	Desktop	20192030	Ewaste
Del Dayo	Apple	iMac	Desktop	20190194	Ewaste
Del Dayo	Apple	iMac	Desktop	20191808	Ewaste
Del Dayo	Apple	iMac	Desktop	20192035	Ewaste
Del Dayo	Apple	iMac	Desktop	20191825	Ewaste
Del Dayo	Apple	iMac	Desktop	20191807	Ewaste
Del Dayo	Apple	iMac	Desktop	20192031	Ewaste
Del Dayo	Apple	iMac	Desktop	20190197	Ewaste
Del Dayo	Apple	iMac	Desktop	20192036	Ewaste
Del Dayo	Apple	iMac	Desktop	20195046	Ewaste
Del Dayo	Apple	iMac	Desktop	20192032	Ewaste
Del Dayo	Apple	iMac	Desktop	20191814	Ewaste
Del Dayo	Apple	iMac	Desktop	20191811	Ewaste
Del Dayo	Apple	iMac	Desktop	20190962	Ewaste
Del Dayo	Apple	iMac	Desktop	20192033	Ewaste
Del Dayo	Apple	iMac	Desktop	20191803	Ewaste
Del Dayo	Apple	iMac	Desktop	20190196	Ewaste
Del Dayo	Apple	iMac	Desktop	20190966	Ewaste
Del Dayo	Apple	iMac	Desktop	20191815	Ewaste
Del Dayo	Apple	iMac	Desktop	20190802	Ewaste
Del Dayo	Apple	iMac	Desktop	20191802	Ewaste
Del Dayo	Apple	iMac	Desktop	20192030	Ewaste
Del Dayo	Apple	iMac	Desktop	20190194	Ewaste
Del Dayo	Apple	iMac	Desktop	20191808	Ewaste
Del Dayo	Apple	iMac	Desktop	20192035	Ewaste
Del Dayo	Apple	iMac	Desktop	20191825	Ewaste
Del Dayo	Apple	iMac	Desktop	20191807	Ewaste
Del Dayo	Apple	iMac	Desktop	20192031	Ewaste
Del Dayo	Apple	iMac	Desktop	20190197	Ewaste
Del Dayo	Apple	iMac	Desktop	20192036	Ewaste
Del Dayo	Apple	iMac	Desktop	20195046	Ewaste
Del Dayo	Apple	iMac	Desktop	20192032	Ewaste
Del Dayo	Apple	iMac	Desktop	20191814	Ewaste
Del Dayo	Apple	iMac	Desktop	20191811	Ewaste
Del Dayo	Apple	iMac	Desktop	20190962	Ewaste

Board of Education Agenda Item
Surplus Property *January 12th Meeting Date*

The following District property is unusable, obsolete, or no longer needed. The items are to be disposed of by sale, recycled, donated, or discarded as required by Board Policy 3270 Education Code 17545 and 17546.

Location/Site	Make	Model	Description	Serial #	Disposition
Del Dayo			3 Promethean boards with mounting equipment		Ewaste
Del Dayo			1 Large TV, 2 VCR's and computer speakers		Ewaste
Del Dayo			2 iMacs w/o serial numbers, 2 projectors		Ewaste
Del Dayo			2 Printers, 2 boxes of video splitters		Ewaste
Tech Services	HP	Laserjet 500	Printer	CNBCD2N0HL	Ewaste

SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

AGENDA ITEM: G-6

MEETING DATE: 01/12/2021

SUBJECT: Emergency Contracting Resolution

DEPARTMENT: Business Support Services

CHECK ONE:

For Discussion:	☐
For Action:	☒
Report:	☐
Workshop:	☐
Recognition:	☐
Emergency Action:	☐

ACTION REQUESTED:
The superintendent is recommending that the board adopt Emergency Contracting Resolution No. 3018 giving authority in the event of an emergency to repair or replace a public facility, take any directly related and immediate action required by such emergency, and procure any necessary equipment, services and supplies for those purposes, without giving notice for bids to let contracts and without prior notice or approval of the governing board of such public agency.

RATIONALE/BACKGROUND:
Public Contract Code Section 22050 "permits school districts in the case of an emergency, pursuant to a four-fifths vote of its governing body, may repair or replace a public facility, take any directly related and immediate action required by that emergency, and procure the necessary equipment, services and supplies for those purposes, without giving notice for bids to let contracts. The governing body, by a four-fifths vote, may delegate, by resolution or ordinance, to the appropriate county administrative officer, city manager, chief engineer or other nonelected agency officer, the authority to order any action pursuant to paragraph (1) of subdivision (a) of PCC 22050."

ATTACHMENT(S):
A: Resolution No. 3018 Emergency Contracting

BOARD COMMITTEE ACTION/COMMENT:
N/A

PREVIOUS STAFF/BOARD ACTION:
Superintendent's Cabinet: 01/04/2021
Adopted Emergency Resolution No. 2450 for emergency repairs or replacements, 11/06/2008.
Adopted Emergency Resolution No. 2751 for emergency repairs or replacement, 02/10/2015.
Adopted Emergency Resolution No. 2912 for emergency repairs or replacement, 08/14/2018.
Adopted Emergency Resolution No. 2956 for emergency repairs or replacement, 08/13/2019.

FISCAL IMPACT:
Current Budget: $ N/A
Additional Budget: $ N/A
Funding Source: N/A
(unrestricted base, supplemental, other restricted, etc.)
Current Year Only ☐ Ongoing ☐

LCAP/STRATEGIC PLAN:
Goal: N/A Focus: N/A
Action: N/A
Strategic Plan: N/A

PREPARED BY: Susan Kane, Director, Business Support Services

APPROVED BY: Kent Stephens, Deputy Superintendent KS
Kent Kern, Superintendent of Schools KK

SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

Resolution No. 3018

EMERGENCY CONTRACTING RESOLUTION

WHEREAS, the District has adopted the uniform public construction cost accounting procedures set forth in the Uniform Public Construction Cost Accounting Act set forth at California Public Contact Code Section 22000 et seq.

WHEREAS, pursuant to the Act, if a public entity adopts the uniform public construction cost accounting procedures, per Public Contract Code Section 22050 in the case of an emergency, when any repairs, alterations, work, or improvement is necessary to any facility of public schools to permit the continuance of existing school classes, or to avoid danger to life or property; such public agency may, in its discretion, delegate to an administrative officer of such public agency the authority to repair or replace a public facility, take any directly related and immediate action required by such emergency, and procure any necessary equipment, services, and supplies for those purposes, without giving notice for bids to let contracts and without prior notice or approval of the governing board of such public agency.

If a person with such authority orders any action specified under this resolution; that person shall report to the governing board, at its next meeting the reasons justifying why the emergency would not permit a delay resulting from a competitive solicitation for bids and why the action was necessary to respond to the emergency. The board shall review the emergency action at every regularly scheduled meeting thereafter until the action is terminated. The action shall be terminated at the earliest possible date that conditions warrant so that the remainder of the emergency action may be completed by giving notice for bids to let contracts.

NOW THEREFORE, BE IT RESOLVED that the governing board of the San Juan Unified School District hereby delegates to the undersigned the authority in case of an emergency to repair or replace a public facility, take any directly related and immediate action required by such emergency, and procure any necessary equipment, services, and supplies for those purposes, without giving notice for bids to let contracts and without prior notice or approval of the governing board of such public agency.

Kent Kern, Executive Secretary	Paula Villescaz, President
Melissa Bassanelli, Deputy Superintendent, Schools and Student Support	Michael McKibbin, Ed.D., Vice President
Kent Stephens, Deputy Superintendent	Zima Creason, Clerk
Frank Camarda, Assistant Superintendent, Operations, Facilities and Transportation	Pam Costa, Member
	Saul Hernandez, Member
Date	Board of Education San Juan Unified School District Sacramento County, California

This resolution replaces Resolution No. 2956 adopted by the Board on August 13, 2019

SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

AGENDA ITEM: G-7

MEETING DATE: 01/12/2021

SUBJECT: Signature Authorizations

CHECK ONE:
For Discussion: ☐
For Action: ☒
Report: ☐
Workshop: ☐
Recognition: ☐
Emergency Action: ☐

DEPARTMENT: Fiscal Services

ACTION REQUESTED:
The superintendent is recommending that the board adopt Resolution No. 3019 Power to Contract on Behalf of District.

RATIONALE/BACKGROUND:
The Education Code requires the Governing Board of Education adopt a resolution authorizing and empowering certain individuals to sign legal documents on behalf of the San Juan Unified School District (SJUSD).

ATTACHMENT(S):
A: Resolution No. 3019 Power to Contract on Behalf of District

PREVIOUS STAFF/BOARD ACTION:
Superintendent's Cabinet: 01/04/2021
Board of Education: 06/28/2012; 08/14/2012; 08/01/2013; 02/25/2014; 08/12/2014; 02/10/2015; 04/28/2015; 04/12/2016; 08/09/2016; 08/08/2017; 08/14/2018; 03/26/2019; 08/13/2019

FISCAL IMPACT:
Current Budget: $ N/A
Additional Budget: $ N/A
Funding Source: N/A
(unrestricted base, supplemental, other restricted, etc.)
Current Year Only ☐ Ongoing ☐

LCAP/STRATEGIC PLAN:
Goal: N/A Focus: N/A
Action: N/A
Strategic Plan: N/A

PREPARED BY: Kent Stephens, Deputy Superintendent KS

APPROVED BY: Kent Kern, Superintendent of Schools KK

SAN JUAN UNIFIED SCHOOL DISTRICT

RESOLUTION NO. 3019

Power to Contract on Behalf of District

WHEREAS, California Education Code section 35160 authorizes governing boards to initiate and carry on a program, activity, or otherwise act in any manner which is not in conflict with or inconsistent with, or preempted by, any law and which is not in conflict with the purposes for which school districts are established; and

WHEREAS, the power to enter into contracts for goods or services is vested in the governing board through the Education Code and is an activity within the purposes for which school districts are established; and

WHEREAS, Education Code section 17604 authorizes the governing board, by majority vote, to delegate the power to contract in the name of the school district to its superintendent or to such persons as he may designate, subject to the governing board's approval or ratification evidenced by a motion of said board duly passed and adopted; and

WHEREAS, Education Code section 35035(h) authorizes the superintendent to enter into contracts for and on behalf of the district pursuant to section 17604;

NOW THEREFORE, BE IT RESOLVED AND ORDERED by the Governing Board of the San Juan Unified School District that Kent Kern, Superintendent of Schools; Melissa Bassanelli, Deputy Superintendent, Schools and Student Support, Kent Stephens, Deputy Superintendent; Debra Calvin, Ed.D., Assistant Superintendent, Educational Services; Frank Camarda, Assistant Superintendent, Operations, Facilities and Transportation; Rick Messer, Assistant Superintendent, Secondary Education; Paul Oropallo, Assistant Superintendent, Human Resources; Jim Shoemake, Assistant Superintendent, Schools and Labor Relations; Trent Allen, APR, Senior Director, Community Relations; Kristan Schnepp, Senior Director, Professional Learning & Innovation Peter Skibitzki, Senior Director, Technology; and Amberlee Townsend-Snider, Senior Director, Elementary Education, are hereby authorized and empowered to contract in the name of the San Juan Unified School District, and the superintendent is authorized to delegate, in writing, the power to contract to such persons as he shall determine, subject to the provisions of Education Code section 35200; and

BE IT FURTHER RESOLVED AND ORDERED that said power to contract is subject to and conditional upon the Governing Board's approval or ratification evidenced by a motion of the board duly passed and adopted; and

BE IT FURTHER RESOLVED AND ORDERED that the term "contract" as used herein shall be deemed to include change orders to contracts but shall not include transmittal or listing sheets, orders on district funds, payroll sheets or vendor sheets.

IN WITNESS WHEREOF, this resolution was adopted by the Board of Education of the San Juan Unified School District of Sacramento County this 12th day of January, 2021.

Kent Kern, Superintendent and Executive Secretary

Melissa Bassanelli, Deputy Superintendent, Schools and Student Support

Kent Stephens, Deputy Superintendent

Debra Calvin, Ed.D., Asst. Supt., Educational Services

Frank Camarda, Asst. Supt., Operations, Facilities, & Transportation

Rick Messer, Asst. Supt., Secondary Education

Paul Oropallo, Asst. Supt., Human Resources

Jim Shoemake, Asst. Supt., Schools & Labor Relations

Trent Allen, APR, Senior Director, Community Relations

Kristan Schnepp, Senior Director, Professional Learning & Innovation

Peter Skibitzki, Senior Director, Technology

Amberlee Townsend-Snider, Senior Director, Elementary Education

Paula Villescaz, President

Michael McKibbin, Ed.D., Vice President

Zima Creason, Clerk

Pam Costa, Member

Saul Hernandez, Member

Board of Education
San Juan Unified School District
Sacramento County, California

This resolution replaces Resolution No.2957 adopted by the Board on August 13, 2019

SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

AGENDA ITEM: G-8

MEETING DATE: 01/12/2021

SUBJECT: Signature Authorizations

CHECK ONE:

For Discussion:	☐
For Action:	☒
Report:	☐
Workshop:	☐
Recognition:	☐
Emergency Action:	☐

DEPARTMENT: Fiscal Services

ACTION REQUESTED:
The superintendent is recommending that the board adopt Resolution No. 3020 Delegating Signature Authorization to the Superintendent.

RATIONALE/BACKGROUND:
The Education Code requires the Governing Board of Education adopt resolutions authorizing and empowering certain individuals to sign legal documents on behalf of the San Juan Unified School District (SJUSD).

ATTACHMENT(S):
A: Resolution No. 3020 Delegating Signature Authorization to the Superintendent

BOARD COMMITTEE ACTION/COMMENT:
N/A

PREVIOUS STAFF/BOARD ACTION:
Superintendent's Cabinet: 01/04/2021
Board of Education: 06/28/2012; 08/14/2012; 08/01/2013; 02/25/2014; 08/12/2014; 02/10/2015; 04/28/2015; 04/12/2016; 08/09/2016; 08/08/2017; 08/14/2018; 08/13/2019

FISCAL IMPACT:
Current Budget: $ N/A
Additional Budget: $ N/A
Funding Source: N/A
(unrestricted base, supplemental, other restricted, etc.)
Current Year Only ☐ Ongoing ☐

LCAP/STRATEGIC PLAN:
Goal: N/A Focus: N/A
Action: N/A
Strategic Plan: N/A

PREPARED BY: Kent Stephens, Deputy Superintendent KS

APPROVED BY: Kent Kern, Superintendent of Schools KK

San Juan Unified School District

RESOLUTION NO. 3020

Delegating Signature Authorization to the Superintendent

WHEREAS, numerous legal documents are signed on behalf of the district on a daily basis; and

WHEREAS, the governing board has delegated to certain employees the authorization to sign certain specific types of documents; and

WHEREAS, this authorization must be kept current; and

WHEREAS, re-authorization by the governing board is often required because of changes in personnel, not a change in authorized position; and

WHEREAS, various Education Code sections allow the governing board to delegate this authority (where required to the acting superintendent; and

WHEREAS, it will reduce paperwork and improve efficiency to delegate to the superintendent the authority to approve new signatures when necessitated by a change in personnel.

NOW THEREFORE, BE IT RESOLVED AND ORDERED by the governing board of the San Juan Unified School District delegates to the superintendent the authority to approve a current list of signatures as required to conduct the district's business. The deputy superintendent will maintain the file of authorized signatures and delegates.

IN WITNESS WHEREOF, this resolution was adopted by the Board of Education of the San Juan Unified School District of Sacramento County this 12th day of January 2021.

ATTEST:

Kent Kern, Executive Secretary

Paula Villescaz, President

Michael McKibbin, Ed.D., Vice President

Zima Creason, Clerk

Pam Costa, Member

Saul Hernandez, Member

Board of Education
San Juan Unified School District
Sacramento County, California

This resolution replaces Resolution No. 2958 adopted by the Board August 13, 2019

SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

AGENDA ITEM: G-9

MEETING DATE: 01/12/2021

SUBJECT: New Members to the Community Advisory Committee (CAC) for Special Education

CHECK ONE:
For Discussion: ☐
For Action: ☒
Report: ☐
Workshop: ☐
Recognition: ☐
Emergency Action: ☐

DEPARTMENT: Special Education

ACTION REQUESTED:
The superintendent is recommending that the board approve the four following members to the CAC for Special Education: Mayleen Malone, Daniel Hicks, Mary Smith and Angi Ferencz.

RATIONALE/BACKGROUND:
The Board of Education approves members of the CAC for Special Education in accordance with Education Code sections 56190-56193. The committee bylaws specify that the membership shall represent parents, staff and the community.

BOARD COMMITTEE ACTION/COMMENT:
N/A

PREVIOUS STAFF/BOARD ACTION:
Superintendent's Cabinet: 01/04/2021

FISCAL IMPACT:
Current Budget: $ N/A
Additional Budget: $ N/A
Funding Source: N/A

LCAP/STRATEGIC PLAN:
Goal: N/A Focus: N/A
Action: N/A
Strategic Plan: N/A

PREPARED BY: Vanessa Adolphson, Director, Special Education

APPROVED BY: Debra Calvin, Ed.D., Assistant Superintendent, Educational Services
Melissa Bassanelli, Deputy Superintendent, Schools and Student Support
Kent Kern, Superintendent of Schools

SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

AGENDA ITEM: G-10

MEETING DATE: 01/12/2021

SUBJECT: California Community Schools Partnership Program

CHECK ONE:
For Discussion: ☐
For Action: ☒
Report: ☐
Workshop: ☐
Recognition: ☐
Emergency Action: ☐

DEPARTMENT: Grants Office

ACTION REQUESTED:
The superintendent is recommending that the board approve the implementation of the following grant (if funded):

• California Community Schools Partnership Program, 2020-2022

RATIONALE/BACKGROUND:
The California Community Schools Partnership Program grant will provide funds to support the work of community schools at Greer Elementary School and Encina Preparatory High School. Community schools aim to create an inclusive community that fosters partnerships with families, educators and the community to meet the needs of the whole child. This project will help mitigate the consequences of COVID-19 with intensive summer learning and enrichment opportunities that focus on social-emotional learning and culturally responsive academics. Both schools will offer supplemental family engagement opportunities, such as home visits. At Greer, a Community School Coordinator will be hired to oversee services and collaborate with the Encina Community School Coordinator to ensure a continuum of care. To address the intense social-emotional and mental health needs of students, Greer will contract with Mutual Assistance Network for services, while Encina will implement a schoolwide meditation program and the HeartMath program. Funds for collaboration time between school day and afternoon program staff at Encina will facilitate the development of systems to better support students with learning loss and current schoolwork. Community partners will play a critical role in this project.

BOARD COMMITTEE ACTION/COMMENT:
N/A

PREVIOUS STAFF/BOARD ACTION:
Superintendent's Cabinet: 01/04/2021

FISCAL IMPACT:
Current Budget: 0
Additional Budget: $1,000,000
Funding Source: CDE
(Unrestricted Base, Supplemental, other restricted, etc.)
Current Year Only ☒ On-going ☐

LCAP/STRATEGIC PLAN:
Goal: 1 and 2 Focus: N/A
Action: N/A
Strategic Plan 1,2, 3 and 4

PREPARED BY: Robyn Caruso, Program Specialist, Grants Office

APPROVED BY: Trent Allen, APR, Senior Director, Community Relations TA
Kent Kern, Superintendent of Schools KK

SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

AGENDA ITEM: G-11

MEETING DATE: 01/12/2021

SUBJECT: First 5 Sacramento School Readiness Program

CHECK ONE:
For Discussion: ☐
For Action: ☒
Report: ☐
Workshop: ☐
Recognition: ☐
Emergency Action: ☐

DEPARTMENT: Grants Office

ACTION REQUESTED:
The superintendent is recommending that the board approve the implementation of the following grant (if funded):

• First 5 Sacramento School Readiness Program, 2021-2024

RATIONALE/BACKGROUND:
The First 5 Sacramento School Readiness grant will provide funds for early childhood education school readiness services for children ages 0 to 5 in the West End of the district. Project activities include the following: playgroups for children aged 0-3, parent/caregiver support and engagement activities, transition activities and summer school camps, early learning supports, comprehensive screening and early intervention, and planning and systems integration.

BOARD COMMITTEE ACTION/COMMENT:
N/A

PREVIOUS STAFF/BOARD ACTION:
Superintendent's Cabinet: 01/04/2021

FISCAL IMPACT:
Current Budget: 0
Additional Budget: $1,275,359
Funding Source: First 5 Sacramento Commission
(Unrestricted Base, Supplemental, other restricted, etc.)
Current Year Only ☒ On-going ☐

LCAP/STRATEGIC PLAN:
Goal: 1, 2 Focus: N/A
Action: N/A
Strategic Plan 1, 2

PREPARED BY: Robyn Caruso, Program Specialist, Grants Office

APPROVED BY: Trent Allen, APR, Senior Director, Community Relations TA
Kent Kern, Superintendent of Schools KK

SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

AGENDA ITEM: I-1

MEETING DATE: 01/12/2021

SUBJECT: Equity Update: Part 2

CHECK ONE:

For Discussion:	☐
For Action:	☐
Report:	☒
Workshop:	☐
Recognition:	☐
Emergency Action:	☐

DEPARTMENT: Equity and Student Achievement

ACTION REQUESTED:
The superintendent is recommending that the board review the update of the Department of Equity and Student Achievement's projects and services.

RATIONALE/BACKGROUND:
The goal of the Department of Equity and Student Achievement is to support the district in building a systemic, sustainable culture that is inclusive, empowering and socially responsible and to disrupt the institutional barriers inherent in the system. The equity team will share the second of two presentations this year on the San Juan 8 Point Commitment to Educational Justice and the progress on the 2020/2021 actions to support the work of equity throughout the district.

ATTACHMENT(S):
A: Presentation
B: San Juan 8 Point Commitment to Educational Justice Actions: 2020/2021
C: Social Justice Forum Flyer
D. Joint Statement on the Integration of the Social Justice Standards

BOARD COMMITTEE ACTION/COMMENT:
N/A

PREVIOUS STAFF/BOARD ACTION:
Board of Education: 08/25/2020 (Equity Update: Part 1)
Superintendent's Cabinet: 08/17/2020; 01/04/2021

FISCAL IMPACT:
Current Budget: $1,289,675
Additional Budget: $ N/A
Funding Source: $ N/A
(Unrestricted Base, Supplemental, other restricted, etc.)
Current Year Only ☐ On-going ☒

LCAP/STRATEGIC PLAN:
Goal: 1 Focus: 6, 8, 9
Goal: 2 Focus: 4, 5
Action: N/A
Strategic Plan: 4

PREPARED BY: Diana Marshall, Director, Equity and Student Achievement

APPROVED BY: Debra Calvin, Ed.D., Assistant Superintendent, Educational Services DC
Melissa Bassanelli, Deputy Superintendent, Schools and Student Support MB
Kent Kern, Superintendent of Schools KK

Equity Update Part 2

SAN JUAN UNIFIED SCHOOL DISTRICT

JANUARY 12, 2021

PRESENTED BY:

DEBRA CALVIN, ED.D., ASSISTANT SUPERINTENDENT, EDUCATIONAL SERVICES
DIANA MARSHALL, DIRECTOR, EQUITY AND STUDENT ACHIEVEMENT
LORI VINE, PROGRAM COORDINATOR, EQUITY AND STUDENT ACHIEVEMENT
ALICIA WILLIAMS, TEACHER ON SPECIAL ASSIGNMENT, EARLY CHILDHOOD EDUCATION
DANA LEVY, TEACHER, WHITNEY AVENUE

EDUCATE • INSPIRE • SUCCEED • CONTRIBUTE

San Juan Unified School District

Agenda

- Fall Actions
- Working Group Updates

2

8 Point Commitment to Educational Justice

1. Improve school culture and provide diverse representation
2. Accountability for all
3. Expand and prioritize family and student voice
4. Require training with robust offerings of professional development (PD)
5. Build anti-racist/anti-bias instruction within our curriculum
6. Site/department level commitment to equity
7. Increase workforce diversity
8. Establish a Networked Improvement Community (NIC) to create equitable access to schools, programs and rigorous coursework

3

Fall Actions



APPROVAL OF BOARD POLICY 0415



EQUITY PROFESSIONAL LEARNING FOR ALL EMPLOYEES



INTEGRATION OF SOCIAL JUSTICE STANDARDS

4

Equity- Professional Learning

Equity PD 1: August 11th
3 hours
Introduction to Social Justice Standards

Equity PD 2: by October 14th
1 hour
Uplifting Student Voice

Equity PD 3: October/November
1 hour
Dialogue around Site Strengths and Areas of Growth

Equity PD 4: October–March
3 hours
Site or individual choice of PD

Equity PD 5: April
1 hour
Empathy, Understanding and Equity

5

Integration of Social Justice Standards

- The Social Justice Standards develop skills in reducing prejudice and advocating for collective action
- Started initiative in 2015 - partnership with California State University, Sacramento (CSUS)
- Participants
  - Teachers
  - Classified staff
  - Administrators
- In September 2020, California School Employees Association (CSEA), San Juan Teachers Association (SJTA), San Juan Professional Educators Coalition (SJPEC) and the district signed a joint statement



6



Working Groups

7

Working Groups

- Indicators of Success for the San Juan 8 Point Commitment for Educational Justice
- Student-led Social Justice Forums
- Workforce Diversity
- Equitable Schools, Programs and Courses
- Equity Teams
- Identity Safe Protocols
- Accountability for All

8

Process of Working Groups

- Clearly identify the task and outcome
- Gather and research best practices and compare with district's current reality
- Draft action plan
- Create success criteria
- Feedback loops share out plan to principals, Equity Community Collaborative, Bargaining Units, Equity Liaisons, District Leaders, Superintendent's Student Advisory Council, Equity Advisory Council
- Follow-up to make adjustments to the plan and finalize the implementation timeline
- After implementation, review and reflect implementation and make adjustments based on feedback

9

Indicators of Success

Draft action plan

Task: To develop indicators of success for each of the 8 commitments

Commitment	Indicators	Approaching	Meets	Exemplifies
Improve school culture and provide diverse representation	Students feel cared for and trust staff. Students know when they are treated fairly and are able communicate when they are not.			
Accountability for all	Staff consistently interrupt both implicit and explicit bias. Address the incident with compassion and create teachable moments.			
Expand and prioritize family and student voice	Sites/departments/district consistently provide spaces for stakeholder engagement to solicit feedback to guide decisions.			
Require training with robust offerings of PD	Strategies and practices learned are implemented by staff in their work with colleagues, families and students.			
Build anti-racist/anti-bias instruction within our curriculum	Students consistently learn about content through multiple perspectives			
Increase workforce diversity	Retain diverse and high-quality staff through leadership opportunities, incentives and intentional retention strategies.			

10

Student-Led Social Justice Forums

Draft action plan

San Juan Social Justice Forums exist to amplify student voice to change the educational system to be anti-racist and anti-biased.

First forums scheduled:

- January 14, 2021 High School Students
- January 21, 2021 Middle School Students

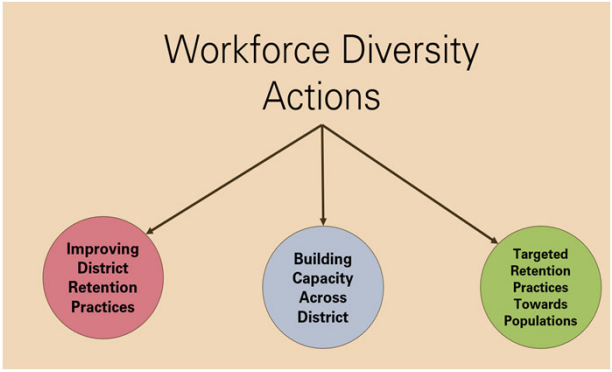
Additional forums in the series are scheduled for:

- February
- April
- May



Feedback loops share out plan to principals, Equity Community Collaborative, Bargaining Units, Equity Liaisons, District Leaders, Superintendent's Student Advisory Council, Equity Advisory Council

- Hiring Managers Toolkit is drafted
- Career Pathways
- Retention Hub
- New Employee Hub
- Training for Hiring Managers



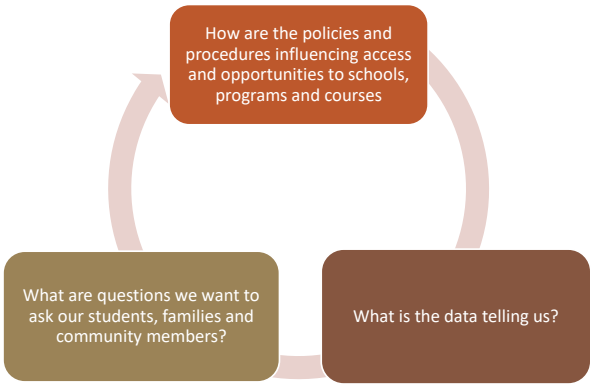
Equitable Schools Programs and Courses

Gather and research best practices and compare with district's current reality

Complex Problem

Initial concepts the team is investigating:

- How to create a "warm-demander" mindset at ALL schools
- How to replicate the success of Equal Opportunity Schools initiative at Middle and Elementary programs



13

Equity Teams

Gather and research best practices and compare with district's current reality

Currently working with Epoch Education to review equity team protocols

Researching best practices and vetting resources Equity Team Research

Clearly identify the task and outcome

Key Considerations and next steps:

- Composition of team
- Purpose
- Potential barriers
- Training
- Accountability
- Timeline for implementation

14

Identity Safe Protocols

Draft action plan

Task: Creating a toolkit for sites to use, perhaps through their equity teams, which includes best practices for ensuring students and staff feel seen and affirmed for who they are

Assessment - Who are we at our site?

Develop goals and next steps

Choose from a menu of offerings to further our work

15

Accountability For All

Feedback loops share out plan to principals, Equity Community Collaborative, Bargaining Units, Equity Liaisons, District Leaders, Superintendent's Student Advisory Council, Equity Advisory Council

Implement a transparent system to report racism/inequities for students, parents, staff and community members

Using the current problem resolution protocols

Method of reporting will include "Tell Someone"

Data will be reported and reviewed four times per year

Includes:

- Training Plan
- Communication Plan
- Marketing Plan



16

Questions



17

San Juan 8 Point Commitment to Educational Justice Actions

2020/2021

1. **Improving school culture and diverse representation**
    A. Expand on welcoming and inclusive activities at the start of the year to include culturally responsive practices
    B. Create “Identity Safe Zones” at sites/departments by Spring of 2021
    C. Implementation of response to hate and bias strategies in school safety August 2020
    D. Expand the site/department work on cultivating safety and belonging for both staff and students while re-shaping the norms of our response around behavior

2. **Accountability for All**
    A. Building our collective capacity to have courageous conversations and interrupt both implicit and explicit racial inequities
        a. Create reference documents to support staff in recognizing, interrupting and repairing systemic and personal racial inequities
        b. Expand professional training on compassionate dialogue
    B. In collaboration with Human Resources (HR), Legal, Family and Community Engagement (FACE), Equity and community members, develop and implement a transparent system to report racism/inequities for students, parents, staff and community members (Fall of 2020)
    C. Develop indicators of success for each of the eight commitments and the metrics to measure those success indicators

3. **Expand and Prioritize Family and Student Voice**
    A. Strategic conversations around race, anti-racism and anti-bias practices
        a. Train teachers/employees in "Let's Talk about Race" and "Speak up at School"
        b. Commit to holding spaces for stakeholders to share their lived experiences
            i. Listening sessions
            ii. Continue empathy gathering sessions that are free of bias and racism at sites
    B. Invite all community stakeholders at least two times a year (Fall and Spring) to report on the progress of all initiatives and provide a forum for continuing conversations about institutional and structural racism
    C. Find a variety of ways to message out the work in this plan (social media, podcasts)

4. **Required Training with Robust Offerings of Professional Development**
    A. Implement required training of all staff
        a. Focused on anti-racist/anti-bias education/equity/cultural responsiveness
        b. Expectations are explicit in policy and practice
        c. Accountability measured through the Professional Learning System (PLS)
    B. Offer a menu of professional development options that are differentiated for the staff
    C. Integrate anti/bias education/equity/cultural responsiveness into all professional learning

5. **Building Anti-Racist/Anti-Bias Instruction within our Curriculum**
    A. Integrate Preschool - Adult social justice standards into the content curriculum to provide an anti-racist and anti-bias education
        a. Social-Emotional Learning (SEL) competencies to utilize as a tool to support the delivery of social justice standards

b. Increase site-level expertise of restorative practices and embed into in-person and remote learning

B. Provide and support teachers in the use of resources (both electronic and print) for specific content curriculum which reflects a diverse population and tells counter-stories as opposed to dominant narratives

C. Continue to refine and expand the equity matrix in the adoption of curriculum
    a. Ensure that all ethnicities and identities are represented in historically accurate perspectives, highlights positive protagonists and eliminates negative stereotypes

6. Site/Department Level Commitment to Equity

Systematize site/department level conversations around equitable practices as well as anti-racist/ anti-bias actions.

A. Create a commitment to equity for the coming school year - site-specific actionable goals for staff to implement and progress; monitor throughout the year
B. Work with current leadership teams or establish equity teams at each site
C. Offer district-level support with site-level conversations, determining goals and implementing actions at least three times during the school year
D. Ongoing mentoring/coaching available to newly formed equity teams
E. Further advance the role and responsibilities of site equity teams

7. Increase Workforce Diversity

A. Retain our diverse workforce primarily black and brown staff AND create pathways for more advanced positions
    a. Expand onboarding practices to all new employees
    b. Focus this year on career development - classified and certificated
    c. Create and maintain a data dashboard to be utilized by sites and departments to help us monitor our progress around increasing our diversity
    d. Administration training to ensure the implementation of best practices for HR

8. Establish a Networked Improvement Community (NIC) to create equitable access to schools, programs and rigorous coursework

A. Root Cause Analysis to identify and create possible actions
    a. Gather data through empathy gathering, surveys, review of current practices and policies, student enrollment and completion rates in programs to further identify barriers to access and opportunity and report out the findings by Spring 2021
B. Create a culture of high expectations for all students through a "warm-demander mindset"







STUDENT SOCIAL JUSTICE FORUMS
BE THE CHANGE

THURSDAY JANUARY 14, 2021 HIGH SCHOOL

THURSDAY JANUARY 21, 2021 MIDDLE SCHOOL

3:00-4:30pm

Zoom: https://bit.ly/3lEcKeg

San Juan Unified School District

San Juan Social Justice Forums exist to amplify student voice to change the educational system to be anti-racist and anti-biased.

Questions? Contact Daren Canaday at:
(916) 359-9103 /daren.canaday@sanjuan.edu

Joint Statement Regarding Our Shared Commitment to the Integration of Social Justice Standards

San Juan Unified School District (San Juan Unified), the San Juan Teachers Association (SJTA), San Juan Professional Educators Coalition (SJPEC), and California School Employees Association (CSEA) agree that the integration of the Social Justice Standards is a first step in providing an anti-racist/anti-bias education. The purpose of integrating the Social Justice Standards into content curriculum is to assist students in developing skills in reducing prejudice, and advocating for collective action to address societal injustices.

This joint statement affirms and builds upon the work that has already been in progress within our community. It highlights our collective responsibility to provide an anti-bias education which includes the integration of the social justice standards into classroom content and school-wide climate/culture. The integration of the Social Justice Standards into the curriculum requires specific actions from the district, at the site level, and within the classroom. Some of these actions are detailed below:

As a District:

As the San Juan Unified community, we are committed to working together to ensure inclusive classrooms and schools for all of our students. We recognize that difficult discussions may arise as a result of integrating social justice standards into classroom instruction and schoolwide practices. We want to assure all of our employees that they will be supported by their supervisor, their union, and the district. If you encounter difficult conversations, know that you are not alone. Please reach out to your supervisor/administrator if you need additional support.

Within School Culture:

Integrating the Social Justice Standards requires the administrators to be:

- Supporting classroom teachers and support staff in the integration of the standards, especially when there is conflict and differences of opinions among members of the school community.
- Sharing with the community the ways in which the site is integrating the Social Justice Standards.

Within the Classroom:

Integrating the Social Justice Standards requires the teacher and support staff to be:

- Engaging student voice by questioning, forming, and challenging opinions.
- Developing meaningful connections between learning content and real-life to promote student engagement, positive identity development, and achievement.
- Creating safe spaces where students are seen, valued, cared for, and respected. It is critical to exercise sensitivity through an asset-based mindset, a sense of openness, and cultural humility.

Recognizing that this work is ongoing and in development, we are sharing upcoming professional learning that is offered to support all employees. For more information regarding professional learning opportunities and resources, please visit http://bit.ly/equitypd2020.

In Partnership,

Karen Smith
President CSEA

Bill Simmons
President SJTA

Kent Kern
Superintendent

Richard Judge
President SJPEC

SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

AGENDA ITEM: **I-2**

MEETING DATE: **01/12/2021**

SUBJECT: Textbook Adoption – Science TK-5

For Discussion: ☐
For Action: ☒
Report: ☐
Workshop: ☐
Recognition: ☐
Emergency Action: ☐

DEPARTMENT: Professional Learning and Curriculum Innovation

ACTION REQUESTED:
The superintendent is recommending that the board approve the Report II related to the new science TK-5 textbook adoption.

RATIONAL/BACKGROUND:
As San Juan Unified School District continues to move forward with the implementation of the state standards and new graduation requirements, teachers and students must have access to current and aligned instructional materials. To address this need, the Professional Learning and Curriculum Innovation department formed adoption committees composed of teachers, administrators, parents, community members, and support staff to explore, pilot, and recommend new standards-aligned textbooks and materials for adoption. A wide variety of schools, with all grade and course levels represented, reviewed, and piloted the textbooks and materials.

ATTACHMENT(S):
A: Textbook Adoption Report II

BOARD COMMITTEE ACTION/COMMENT:
Curriculum, Standards, Instructional & Student Services Committee: 12/02/2020

PREVIOUS STAFF/BOARD ACTION:
Board of Education: 12/15/2020
Superintendent's Cabinet: 12/07/2020, 01/04/2021

FISCAL IMPACT:
Current Budget: $3,931,394+$96,790/year for 7 years
Additional Budget: $ N/A
Funding Source: Lottery and IMF
Current Year Only [x] On-going [ ]

LCAP/STRATEGIC PLAN:
Goal: NA Focus: NA
Action: NA
Strategic Plan: N/A

PREPARED BY: Kristan Schnepp, Senior Director, Professional Learning and Innovation KS

APPROVED BY: Melissa Bassanelli, Deputy Superintendent, Schools and Student Support MB
Kent Kern, Superintendent of Schools KK

Attachment A

San Juan Unified School District
Curriculum and Professional Development Department

Textbook Adoption

Report II

SUMMARY INFORMATION FROM REPORT I

1. **Subject area or course:**

   TK-5 Science

2. **Recommended Text:**

   Twig Science

3. **Rationale:**

   a. **Title, publisher, copyright and year of adoption of current textbook:**
   Science, TK-5
   FOSS Science Kits (Full Option Science System)
   Delta Education, 2007
   Adopted in 2008

   b. **Alignment with state or district textbook cycle:**
   The adoption of the TK-5 science materials is on cycle with the current SJUSD adoption matrix

   c. **Special considerations, if any:**
   None

4. **Adoption timeline**

Formation of adoption committee and notification of publishers	March 29, 2019
Public Preview Open House	May 23, 2019
Steering Committee – initial review and narrowing down options for full review (20 members sub-committee out of the total 53 on the adoption committee), 6 meetings for a total of 13.5 hours	April 23 to May 29, 2019
Committee consideration of possible choices, with publisher presentations (3 full days, 18 hours total)	July 8 to July 10, 2019
Classroom piloting, round 1, followed by evaluation rubrics	September 3 to October 18, 2019
Public viewing	September 3, 2019 – January 10, 2020
Adoption Report I	December 18, 2019

Curriculum and Standards Committee	December 18, 2019
Classroom piloting, round 2, followed by evaluation rubrics	October 21 to December 20, 2019
Classroom piloting, round 3, followed by evaluation rubrics	January 7 to February 14, 2020
Committee decision-making	March 4, 2020
Hold placed on adoption process due to Covid-19	March 13 to December 1, 2020
Adoption Report II	December 2, 2020
Recommendation to Curriculum and Standards Committee	December 2, 2020
Board discussion	December 15, 2020
Board action	January 12, 2021
Purchase orders submitted	January 13, 2021
Teachers begin using distance learning materials	January 13, 2021
New materials in the classroom (kits and print copies)	July, 2021

5. Actual total cost over the life of the adoption, consumables, and professional development:

The total cost of the adoption is $4,607,924.

- $3,648,625.87 for Twig Science materials (plus local sales tax of 7.75% = $3,931,394.37)
- The remaining funds will be used to replace science kit consumables and equipment for the life of the adoption

6. Source of funding:

The K-12 Instructional Materials Reserve (locally restricted) is the source of funding.

RECOMMENDATION PROCESS

7. List of adoption committee members:

See Attachment A

8. How did piloting teachers evaluate the programs, particularly the alignment to standards?

The adoption committee used a modified version of the California NGSS Toolkit for Instructional Materials Evaluation (TIME). All of these tools were developed to analyze alignment to all aspects of the Next Generation Science Standards, including both content and instructional shifts.

See Attachment B: Prescreening Tool
See Attachment C: Paper screening Tool
See Attachment D: Full Pilot Evaluation Tool

9. In what ways were student responses solicited, and what comments did students make?

TK-2 students shared their input via a hard copy form (grades TK-2) and an electronic form for grades 3-5 students. that were completed after the duration of each pilot cycle.

Strengths and limitations as shared by students are as follows:

Strengths
• Lots of experiments and investigations • Excellent videos and multimedia • Many opportunities to work and share ideas with classmates • Opportunities to do engineering projects • Allowed for a variety of ways to understand science concepts • Color pictures in the Twig Book (print workbook)
Limitations
• Students were not accustomed to all the reading and writing in science • Some felt the articles were boring • Articles did not always meet the reading level needs of all students (too high, too low)

See *Attachment E* for copies of the student questionnaires.
See *Attachment F* for samples of student responses.

10. What opportunities were provided for community input?

Information for community members to provide feedback on the materials was made available through district newsletters, on the district website, and in Behind the Scenes and SJ Scene. Dates and events are as follows:

May 23, 2019 – Public preview open house
September 3, 2019 – January 10, 2020– 30 day public review
January 29, 2020 – Community showcase

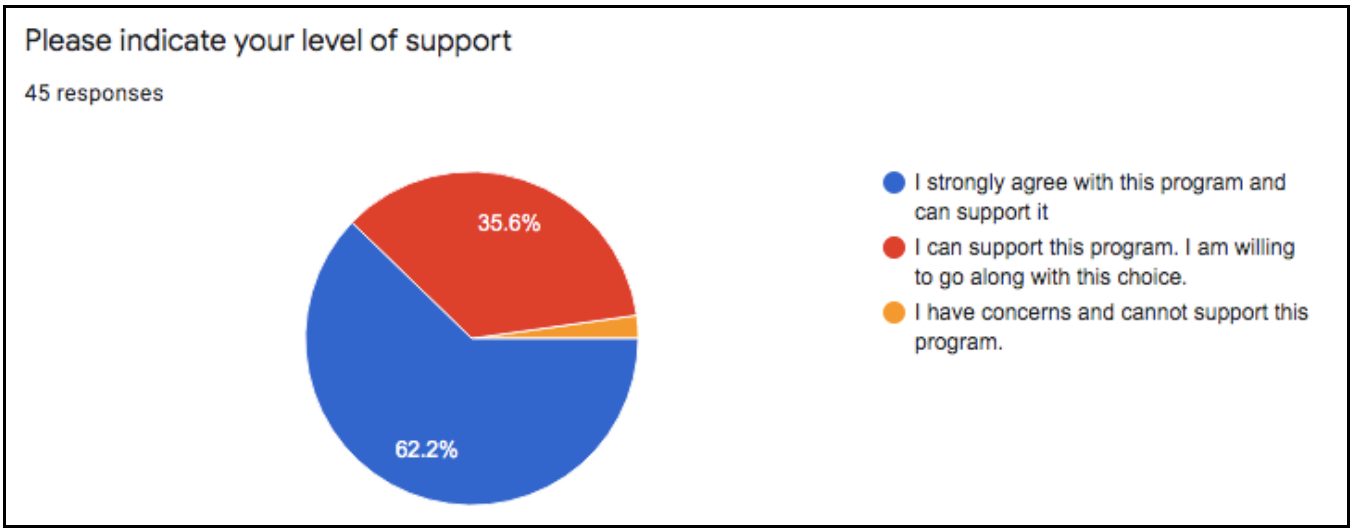
FEEDBACK RESULTS

11. Considering the needs of district students, what are the strengths and limitations of each piloted series?

Strengths
• Engaging phenomena • Strong storylines • Opportunities for hands-on activities and/or engineering • Rich multimedia - videos, online, etc. • A variety of opportunities for student discourse • NGSS 3-dimensions are clearly identified in the teacher manual • Student notebooks are in color and engaging • Opportunities for students to do scientific modeling • Leveled readers provide differentiation • Integration of reading and writing • Varied opportunities for assessment
Limitations
• Prep time for hands-on activities can be challenging • Some materials not included in the kits, but expected to be provided by the teacher • Not as strong with student argumentation opportunities • Repetitive at times (varies by unit) • Leveled readers can be challenging for English learners or not challenging enough for advanced students

12. What were the results of the final voting and what is the recommended textbook?

The committee used a consensus process to recommend *Twig Science.* The results of the final vote are below. It is based on a total of 45 committee members who attended the final adoption meeting.



13. List all the student and teacher components of the program, both purchased and gratis.

Student Components	Teacher Components
• *Twig Science*, Twig Book Bundle, includes digital subscription (8-years)	• *Twig Science*, *Teacher Edition Bundle* • *Twig Science, Teacher Digital Subscription, 8-year license* • *Twig Science, Science kit bundle* • *Twig Science, Essential kit bundle* (grades 3-5 only, 2 kits per grade level) • *Twig Science, Trade Books* • *Twig Science, Leveled Reader Bundle* (On-Level, Above-Level, Below-Level, English Learner)

14. What professional development will be provided for teachers? What costs will be associated with the training?

January 2021: Teachers will have the opportunity to participate in a publisher developed one-hour asynchronous instructional module that focuses on the digital components designed for distance learning. This will be followed up with ongoing live Zoom sessions for questions, answers, an additional support as needed.

June, August, or September, 2021: Teachers will have the opportunity to attend one day of summer professional learning to support their use of the new materials. Depending on current health conditions, this training will be facilitated either in person or via Zoom.

- Teachers will participate in training from the publisher on how to effectively teach using the new materials. Professional learning will embed understanding of the instructional shifts within the Next Generation Science Standards.

The cost for the professional development as described above is included in the adoption.

15. Curriculum Department contact for additional information: Kristan Schnepp, Director of Professional Learning and Curriculum Innovation, kschnepp@sanjuan.edu)

16. Date submitted Report II: December 2, 2020

Attachment A: Adoption Committee Members
(asterisk denotes member was also a steering committee member)

Committee Member	School/Role	Grade
Mercy Ahlgren-Murray	Skycrest / Teacher	5th
Skye Anderson	Woodside / Teacher	1st
Suzanne Anderson	Schweitzer / Teacher	5th
Brandi Bazarnik *	Skycrest / Title 1 Coach	5th
Hilary Blair	LeGette / SDC Teacher	3rd – 5th
Cory Bridges	Deterding / Teacher	5th
Heidi Casteaux *	Deterding / Teacher	2nd
Lyn Chapman	Woodside / Teacher	3rd
Brandi Crockett	Grand Oaks / Teacher	3rd
Christina Croshal *	Schweitzer / Teacher	4th
Janine D'angelo	Pershing / Teacher	5th
Lisa DeLaTorre *	Twin Lakes / Teacher	4th
Kate Elliott *	Starr King / Teacher	Kindergarten
Jessica Ferguson	Cottage / Teacher	4th and 5th
Brent Fullmer *	Pershing / Teacher	5th Rapid Learner
Angela Fulton	Cambridge / Teacher	5th
Denice Gayner *	LeGette / Teacher	2nd
Karla Gonzalez	Woodside / Teacher	3rd
Christine Gray-Greene	Carriage / Teacher	2nd
Fay Grundel *	Edison / Teacher	Transitional Kindergarten
Jennifer Herbert	Skycrest / Teacher	3rd
Loreina Holsopple	Carmichael / Teacher	2nd
Elaine Johnson	Cameron Ranch / Teacher	2nd
Gretchen Johnson	Deterding / Teacher	5th
Paulette Johnston	Starr King / Teacher	5th
Lynne Jones *	Green Oaks / Teacher	3rd
Melissa Lawrence	Skycrest / Teacher	5th
Jodi Kastorff-Lower	Mission / Teacher	1st
Elizabeth Keenan *	Mission / Teacher	1st
Jeffrey Key *	Dewey / Teacher	4th
Kimberly Komar *	Trajan / Teacher	3rd
Angela Luna *	Whitney / Teacher	5th
Daria Malvetti	Mariemont / Teacher	2nd
Nancy Mancour *	Cameron Ranch	Kindergarten
Morgan McAllister	Mission / Teacher	2nd
Victoria McLeod	Ottomon / Teacher	1st
Jennifer Montiel	Mission / Teacher	4th
Al Muir *	Skycrest / Teacher	4th
Angela Nicholas	Carmichael / Teacher	3rd
Melina Paiz	Oakview / Teacher	1st

Valerie Pasdera	Mariposa / Teacher	4th
Kayla Prior	Starr King / Teacher	5th
Mary Rose	Starr King / Teacher	4th
Cheryl Russo	Carmichael / Teacher	5th
Melissa Schupp *	Arlington Heights / Teacher	5th
Bonnie Sedgwick	Coyle / Teacher	1st
Lynne Sharpe *	Arlington Heights / Teacher	4th
Amanda Smirilis	Edison / Teacher	4th
Julie Speights *	Gold River / Teacher	Kindergarten
Michele Tuvell *	Carriage / Teacher	2nd
Susan Willett *	Dewey / Teacher	1st
Heidi Witter *	Orangevale / Teacher	3rd
Molly York	Starr King / Teacher	4th

Attachment F: Sample of Student Responses

Question	Quotes from Students
Things I liked about Twig Science	• I liked the projects (3rd grade) • I think it is ok, but it should be longer (3rd grade) • I loved the pushes and pulls (3rd grade) • It was very interesting and fun (3rd grade) • We got to play and learn (3rd grade) • I liked the plants experiment and the journal (3rd grade) • Really beautiful videos (3rd grade) • I like it because I got to share my ideas (3rd grade) • I liked when we grew butterflies and dissected lima beans (3rd grade) • The things we built (4th grade) • When I made the turbine (4th grade) • It was fun to learn about the landscapes (4th grade) • I liked learning about the Grand Canyon and the Great Wall of China (4th grade) • I liked working on plants together in a team (5th grade) • I liked I could show my measurement for the plants (5th grade) • I liked the projects we did and the mysteries that we were solving (5th grade) • It is a very good science book (5th grade) • It is awesome inspiring and fun (5th grade) • I liked to do the experiments (5th grade)
Things I did not like about Twig Science	• I didn't like reading and writing the paragraphs (3rd grade) • I didn't like it because it was hard (3rd grade) • I didn't like the individual work (4th grade) • I wanted to do more experiments (4th grade) • It was a little bit boring sometimes (5th grade) • I disliked reading the articles (5th grade)

Name of Instructional Materials_____ Grade Level/Course _____

Lesson/Instructional Sequence Title_____ Program # _____

Reviewer Name _____

Section 2: Prescreen – **H2**

CA NGSS TIME Prescreen Tool

3 = Strong evidence **2** = Adequate evidence **1** = Limited/No evidence

Criteria	**Evidence:** What was in the materials? Where was it? Why is this evidence?	**Shows Promise/ Score**
Use Phenomena/Problems. Materials provide relevant and authentic learning contexts through which students: • engage as directly as possible with phenomena or problems to ask and answer their questions as well as questions from other sources; and • have the potential to use the three dimensions to make sense of phenomena or design solutions to problems.*		
Presence of Logical Sequence. Student learning across the three dimensions is: • arranged in a logical sequence; and • sufficient and appropriate for students to figure out the phenomena or problems.*		
Students are Figuring Out. Materials position students to make sense of phenomena and design solutions to problems by*: • asking and answering questions that link learning over time; and • using the three dimensions to link prior knowledge and negotiate new understandings and abilities.		
Three-dimensional Performances. Materials include assessments designed to: • match the targeted learning goals; and • elicit evidence of students' use of the three dimensions to make sense of phenomena and/or to design solutions to problems.*		
Insert district-specific criteria as needed. Materials include features that are considered important for the learning outcomes of the student population in the district (see District Lens).		

***To the extent possible when reviewing a limited portion of the instructional materials.

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Attachment C

Name of Instructional Materials_____Grade Levels_____

Units_____Reviewer Name _____

TK-5 Science Instructional Materials Paper Screen Tool – San Juan USD

5= Strong Evidence **3 = Adequate Evidence** **1 = Limited/No Evidence**

Criteria	Evidence: What was in the materials? Where was it? Why is this evidence?	Score (1, 3, 5)
Phenomena • Is figuring out the how and why of phenomena central to the learning experience? • Are the phenomena engaging, meaningful, and relevant to students? • Do the materials include both anchoring and investigative phenomena?		
3 Dimensions of NGSS • Are the 3 dimensions of NGSS appropriately balanced and integrated throughout the materials? • Are students actively engaged and using all 3 dimensions to build conceptual understanding? • How well do the materials incorporate the NGSS Science and Engineering Practices? • How well do the materials incorporate the NGSS Crosscutting Concepts? • How well do the materials incorporate the NGSS Disciplinary Core Ideas?		
Program Design • Do the materials follow a conceptual flow (storyline) in lesson sequencing? • Do the materials provide opportunities for hands-on explorations (labs, experiments, projects) that connect to the phenomena • Do the materials provide opportunities for students to express, clarify, justify, interpret, and represent their ideas and to respond to peer and teacher feedback orally and/or in written form as appropriate? • Is the engineering process thoughtfully interwoven and connected with the science content? • Are there connections to ELA/ELD and math in grade-appropriate, meaningful, and real world ways? • Do included multimedia resources support student sense making? (online simulations, videos, artciles, etc.)		

Criteria	Evidence: What was in the materials? Where was it? Why is this evidence?	Score (1, 3, 5)
Instructional and Pedagogical Support for Teachers and Students • Do the materials provide logical, explicit, instructional guidelines for teachers to follow? • Do the materials integrate support for all levels students (English learners, gifted, special education, etc.) • Do the materials provide teachers with instructional strategies that support conceptual development over time?		
Assessment • Do the materials include formative assessments that provide a window into student understanding? • Are the 3 dimensions of NGSS visible and appropriately represented in assessments? • Do the materials include a variety of assessment types/formats and levels to support the needs of all learners?		
Equity and Social Context • Do the materials accurately and equitably portray diverse religions, diverse cultures and races, various ages, people with varying abilities, as well as diverse sexual orientations and gender identities? • Do the print and/or online materials meet the diverse needs of all learners (English learners, students with special needs, advanced learners, dual immersion program, learning styles, diverse cultures, etc.) • Do the materials include ample opportunities for students to engage in rich discussions with peers?		
Composite Score	/30	

Attachment D

Name of Instructional Materials_____Grade Levels_____

Units_____Reviewer Name _____

TK-5 Science Instructional Materials Pilot Evaluation Tool – San Juan USD

5= Strong Evidence **3 = Adequate Evidence** **1 = Limited/No Evidence**

Criteria	Evidence: What was in the materials? Where was it? Why is this evidence?	Score (1---5)
Phenomena • Is figuring out the how and why of phenomena central to the learning experience? • Are the phenomena engaging, meaningful, and relevant to students? • Do the materials include both anchoring and investigative phenomena?		
3 Dimensions of NGSS • Are the 3 dimensions of NGSS appropriately balanced and integrated throughout the materials? • Are students actively engaged and using all 3 dimensions to build conceptual understanding? • How well do the materials incorporate the NGSS Science and Engineering Practices? • How well do the materials incorporate the NGSS Crosscutting Concepts? • How well do the materials incorporate the NGSS Disciplinary Core Ideas?		
Program Design • Do the materials follow a conceptual flow (storyline) in lesson sequencing? • Do the materials provide opportunities for hands-on explorations (labs, experiments, projects) that connect to the phenomena • Do the materials provide opportunities for students to express, clarify, justify, interpret, and represent their ideas and to respond to peer and teacher feedback orally and/or in written form as appropriate? • Is the engineering process thoughtfully interwoven and connected with the science content? • Are there connections to ELA/ELD and math in grade-appropriate, meaningful, and real world ways? • Do included multimedia resources support student sense making? (online simulations, videos, articles, etc.)		

Criteria	Evidence: What was in the materials? Where was it? Why is this evidence?	Score (1–5)
Instructional and Pedagogical Support for Teachers and Students • Do the materials provide logical, explicit, instructional guidelines for teachers to follow? • Do the materials integrate support for all levels students (English learners, gifted, special education, etc.) • Do the materials provide teachers with instructional strategies that support conceptual development over time?		
Assessment • Do the materials include formative assessments that provide a window into student understanding? • Are the 3 dimensions of NGSS visible and appropriately represented in assessments? • Do the materials include a variety of assessment types/formats and levels to support the needs of all learners?		
Equity and Social Context • Do the materials accurately and equitably portray diverse religions, diverse cultures and races, various ages, people with varying abilities, as well as diverse sexual orientations and gender identities? • Do the print and/or online materials meet the diverse needs of all learners (English learners, students with special needs, advanced learners, dual immersion program, learning styles, diverse cultures, etc.) • Do the materials include ample opportunities for students to engage in rich discussions with peers?		
Composite Score	/30	

Twig Science – Grades TK-2 Student Pilot Survey

1. What is the name of your school?

   _____

2. Who is your teacher?

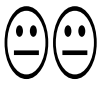
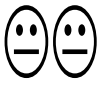
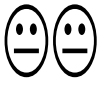
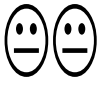
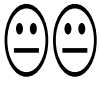
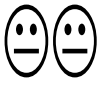
   _____

3. What grade are you in? _____

4. When did you use Twig Science? (Mark only one.)
   - ☐ Cycle 1 (Sept. 3 – Oct. 18)
   - ☐ Cycle 2 (Oct. 21 – Dec. 20)
   - ☐ Cycle 3 (Jan. 7 – Feb. 14)

5. How did you feel about the materials you used in your classroom?

6.

The science I learned about was interesting to me.			
The lessons made me want to ask questions and learn more.			
I could learn from the materials and activities in many different ways.			
I had a chance to do science experiments, labs and projects.			
The science lessons encouraged me to talk and work with my classmates to figure out science ideas.			
I could show my learning in many different ways.			

7. What other comments do you have to share?

   _____

   _____

McGraw Hill Science – Grades TK-2 Student Pilot Survey

1. What is the name of your school?

   _____

2. Who is your teacher?

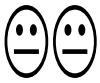
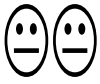
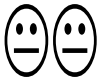
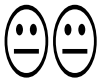
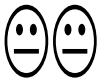
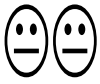
   _____

3. What grade are you in? _____

4. When did you use McGraw Hill Science? (Mark only one.)
   - ☐ Cycle 1 (Sept. 3 --- Oct. 18)
   - ☐ Cycle 2 (Oct. 21 --- Dec. 20)
   - ☐ Cycle 3 (Jan. 7 --- Feb. 14)

5. How did you feel about the materials you used in your classroom?

6.

The science I learned about was interesting to me.			
The lessons made me want to ask questions and learn more.			
I could learn from the materials and activities in many different ways.			
I had a chance to do science experiments, labs and projects.			
The science lessons encouraged me to talk and work with my classmates to figure out science ideas.			
I could show my learning in many different ways.			

7. What other comments do you have to share?

   _____

   _____

Amplify Science – Grades TK-2 Student Pilot Survey

1. What is the name of your school?

   _____

2. Who is your teacher?

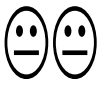
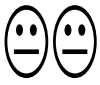
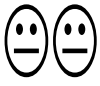
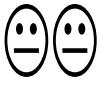
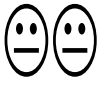
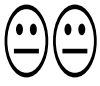
   _____

3. What grade are you in? _____

4. When did you use Amplify Science? (Mark only one.)
   - ☐ Cycle 1 (Sept. 3 – Oct. 18)
   - ☐ Cycle 2 (Oct. 21 – Dec. 20)
   - ☐ Cycle 3 (Jan. 7 – Feb. 14)

5. How did you feel about the materials you used in your classroom?

6.

The science I learned about was interesting to me.			
The lessons made me want to ask questions and learn more.			
I could learn from the materials and activities in many different ways.			
I had a chance to do science experiments, labs and projects.			
The science lessons encouraged me to talk and work with my classmates to figure out science ideas.			
I could show my learning in many different ways.			

7. What other comments do you have to share?

   _____

   _____

Amplify Science - Grades 3-5 Student Pilot Survey

* Required

1. Teacher name *

_____

2. School *

_____

3. In which cycle did you pilot Amplify Science? *

Mark only one oval.

- ◯ Cycle 1 (Sept. 3 - Oct. 18)
- ◯ Cycle 2 (Oct. 21 - Dec. 20)
- ◯ Cycle 3 (Jan. 7 - Feb. 14)

4. What is your grade level? *

Mark only one oval.

- ◯ 3rd Grade
- ◯ 4th Grade
- ◯ 5th Grade

5. During the lessons, I had a chance to figure out science ideas with my classmates. *

Mark only one oval.

	1	2	3	4	5	
Strongly disagree	◯	◯	◯	◯	◯	Strongly agree

6. The science I was learning about was interesting and connected to my life. *

Mark only one oval.

	1	2	3	4	5	
Strongly disagree	◯	◯	◯	◯	◯	Strongly agree

7. I had opportunities for hands-on science explorations (labs, experiments, projects) *

Mark only one oval.

	1	2	3	4	5	
Strongly disagree	◯	◯	◯	◯	◯	Strongly agree

8. I had opportunities to ask questions about science ideas. *

Mark only one oval.

	1	2	3	4	5	
Strongly disagree	◯	◯	◯	◯	◯	Strongly agree

9. I had opportunities to build upon my ideas through talking and writing. *

Mark only one oval.

	1	2	3	4	5	
Strongly disagree	◯	◯	◯	◯	◯	Strongly agree

10. I had opportunities to use my science knowledge to participate in the engineering design process. *

Mark only one oval.

	1	2	3	4	5	
Strongly disagree	◯	◯	◯	◯	◯	Strongly agree

11. The reading level of the books and articles was appropriate for me as a learner. *

Mark only one oval.

	1	2	3	4	5	
Strongly disagree	◯	◯	◯	◯	◯	Strongly agree

12. I had many ways to show how I understand science concepts and ideas. *

Mark only one oval.

	1	2	3	4	5	
Strongly disagree	◯	◯	◯	◯	◯	Strongly agree

13. Things I liked about Amplify science:

14. Things I did not like about Amplify science:

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McGraw Hill Inspire Science - Grades 3-5 Student Pilot Survey

* Required

1. Teacher name *

_____

2. School *

_____

3. In which cycle did you pilot McGraw Hill Science? *

Mark only one oval.

- ◯ Cycle 1 (Sept. 3 - Oct. 18)
- ◯ Cycle 2 (Oct. 21 - Dec. 20)
- ◯ Cycle 3 (Jan. 7 - Feb. 14)

4. What is your grade level? *

Mark only one oval.

- ◯ 3rd Grade
- ◯ 4th Grade
- ◯ 5th Grade

5. During the lessons, I had a chance to figure out science ideas with my classmates. *

Mark only one oval.

	1	2	3	4	5	
Strongly disagree	◯	◯	◯	◯	◯	Strongly agree

6. The science I was learning about was interesting and connected to my life. *

Mark only one oval.

	1	2	3	4	5	
Strongly disagree	◯	◯	◯	◯	◯	Strongly agree

7. I had opportunities for hands-on science explorations (labs, experiments, projects) *

Mark only one oval.

	1	2	3	4	5	
Strongly disagree	◯	◯	◯	◯	◯	Strongly agree

8. I had opportunities to ask questions about science ideas. *

Mark only one oval.

	1	2	3	4	5	
Strongly disagree	◯	◯	◯	◯	◯	Strongly agree

9. I had opportunities to build upon my ideas through talking and writing. *

Mark only one oval.

	1	2	3	4	5	
Strongly disagree	◯	◯	◯	◯	◯	Strongly agree

10. I had opportunities to use my science knowledge to participate in the engineering design process. *

Mark only one oval.

	1	2	3	4	5	
Strongly disagree	◯	◯	◯	◯	◯	Strongly agree

11. The reading level of the books and articles was appropriate for me as a learner. *

Mark only one oval.

	1	2	3	4	5	
Strongly disagree	◯	◯	◯	◯	◯	Strongly agree

12. I had many ways to show how I understand science concepts and ideas. *

Mark only one oval.

	1	2	3	4	5	
Strongly disagree	◯	◯	◯	◯	◯	Strongly agree

13. Things I liked about McGraw Hill science:

14. Things I did not like about McGraw Hill science:

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Google Forms

Twig Science - Grades 3-5 Student Pilot Survey

* Required

1. Teacher name *

_____

2. School *

_____

3. In which cycle did you pilot Twig Science? *

Mark only one oval.

- ◯ Cycle 1 (Sept. 3 - Oct. 18)
- ◯ Cycle 2 (Oct. 21 - Dec. 20)
- ◯ Cycle 3 (Jan. 7 - Feb. 14)

4. What is your grade level? *

Mark only one oval.

- ◯ 3rd Grade
- ◯ 4th Grade
- ◯ 5th Grade

5. During the lessons, I had a chance to figure out science ideas with my classmates. *

Mark only one oval.

	1	2	3	4	5	
Strongly disagree	◯	◯	◯	◯	◯	Strongly agree

6. The science I was learning about was interesting and connected to my life. *

Mark only one oval.

	1	2	3	4	5	
Strongly disagree	◯	◯	◯	◯	◯	Strongly agree

7. I had opportunities for hands-on science explorations (labs, experiments, projects) *

Mark only one oval.

	1	2	3	4	5	
Strongly disagree	◯	◯	◯	◯	◯	Strongly agree

8. I had opportunities to ask questions about science ideas. *

Mark only one oval.

	1	2	3	4	5	
Strongly disagree	◯	◯	◯	◯	◯	Strongly agree

9. I had opportunities to build upon my ideas through talking and writing. *

Mark only one oval.

	1	2	3	4	5	
Strongly disagree	◯	◯	◯	◯	◯	Strongly agree

10. I had opportunities to use my science knowledge to participate in the engineering design process. *

Mark only one oval.

	1	2	3	4	5	
Strongly disagree	◯	◯	◯	◯	◯	Strongly agree

11. The reading level of the books and articles was appropriate for me as a learner. *

Mark only one oval.

	1	2	3	4	5	
Strongly disagree	◯	◯	◯	◯	◯	Strongly agree

12. I had many ways to show how I understand science concepts and ideas. *

Mark only one oval.

	1	2	3	4	5	
Strongly disagree	◯	◯	◯	◯	◯	Strongly agree

13. Things I liked about Twig science:

14. Things I did not like about Twig science:

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Google Forms

SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

AGENDA ITEM: I-3

MEETING DATE: 01/12/2021

SUBJECT: Gateway International Charter School Renewal Petition

CHECK ONE:
For Discussion: ☒
For Action: ☐
Report: ☐
Workshop: ☐
Recognition: ☐
Emergency Action: ☐

DEPARTMENT: Admissions and Family Services

ACTION REQUESTED:
The superintendent is recommending that the board hold a public hearing for the Gateway International Charter School charter school renewal petition. The term for this charter will expire on June 30, 2021, unless approved for renewal by the Board of Education.

Action Anticipated: February 23, 2021

RATIONALE/BACKGROUND:
Gateway International Charter School has operated in San Juan Unified as an independent charter for the past eight years. Gateway International Charter School serves students in grades TK-8.

California Education Code section 47605 requires the Board of Education to hold a public hearing on the provisions of a charter school petition within sixty (60) days of receipt. Following a review of the petition and the public hearing, the Board of Education shall either grant or deny the charter within sixty (90) days of receipt of the petition or extend, if both parties agree, by an additional thirty (30) days. Petitioners for Gateway International Charter School submitted a renewal petition on November 30, 2020. A public hearing before the district's governing board is scheduled on January 12, 2021, after legal notice was placed in the *Carmichael Times* for two consecutive weeks starting January 1, 2021. The board is scheduled to take action on February 23, 2021 to either grant or deny the petition.

A copy of the charter petition is available for review in the Board of Education office.

ATTACHMENT(S):
A: Gateway International Charter School Presentation

BOARD COMMITTEE ACTION/COMMENT:
N/A

PREVIOUS STAFF/BOARD ACTION:
Superintendent's Cabinet: 01/04/2021

FISCAL IMPACT:
Current Budget: $ No direct costs
Additional Budget: $ N/A
Funding Source: N/A

LCAP/STRATEGIC PLAN:
Goal: N/A Focus: N/A
Action: N/A
Strategic Plan: N/A

PREPARED BY: Michele Flagler, Director, Admissions and Family Services

APPROVED BY: Debra Calvin, Ed.D., Assistant Superintendent, Educational Services DC
Melissa Bassanelli, Deputy Superintendent, Schools and Student Support MB
Kent Kern, Superintendent of Schools KK

Gateway International School (GIS)

Charter Renewal Presentation
San Juan USD Board of Education
January 12, 2021

Gateway Community Charters- (GCC)

- Local non profit 501c(3) charter management organization with 18 years of experience providing high quality school choice in collaboration with local school districts and counties (San Juan Unified School District, Twin Rivers Unified School District, Yolo County Office of Education, Sacramento City Unified School District and Elk Grove Unified School District).
- Successfully managing and operating nine charter schools with 19 sites in the greater Sacramento region.
- GCC provides central office services (instructional support services, human resources, purchasing, accounts payable/receivable, budget and fiscal oversight, facilities, community engagement and professional development) to all of our charter schools.
- The GCC has over 500 employees serving approximately 5,200 students in both TK-12 site based and non-classroom based models with an annual budget of over $77 million dollars with positive annual fiscal audits and reserves well above the required 3% minimum.
- The GCC is proud to have received the Best Places to Work in Sacramento designation from Sacramento Business Journal in 2015, 2017, 2018 and 2020.

GIS Good Things!

- Strong academic program and support
- Facility modernization and partnership with SJUSD
- International Baccalaureate (IB) authorization for primary years program (TK-5)
- IB authorization for middle years program (6-8)
- Western Association of Schools and Colleges (WASC) accreditation for TK-8
- High staff retention
- Capturing Kids' Hearts national showcase school
- Distance learning implementation during the pandemic
- High level of parent satisfaction
- Diversity, equity and inclusion
- Coherence work with GCC and other schools







3

Gateway International School's Dashboard State Indicators, 2018-2019

Indicator	2018 GIS	2018 State	2018 SJUSD		2019 GIS	2019 State	2019 SJUSD
English Language Arts	Yellow	Orange	Orange		Green	Green	Yellow
Mathematics	Orange	Orange	Orange		Green	Orange	Orange
Chronic Absenteeism	Orange	Yellow	Orange		Yellow	Orange	Orange
Suspension Rate	Yellow	Yellow	Orange		Green	Yellow	Yellow

Local educational agencies and schools receive one of five color-coded performance levels on the state indicators. From highest to lowest, the five performance levels are: Blue, Green, Yellow, Orange, and Red.

4

GIS Charter School CAASPP Results:
Percentage of Students Met or Exceeded Standards

CAASPP Growth				
Academic Indicators				
2018-19	**ELA**	**Distance from Standard**	**Math**	**Distance from Standard**
GIS	Green	9.6 points above	Green	11.6 points below
English Learners	Yellow	5.8 points below	Green	17.3 points below
SPED	no color	36.5 points below	no color	57.4 points below
SED	Green	1.3 points above	Green	15 points below
Academic Indicators				
2017-18	**ELA**		**Math**	
GIS	Yellow	17 points below	Orange	25.1 points below
English Learners	Yellow	28.9 points below	Orange	31.5 points below
SPED	no color	83.5 points below	no color	111.4 points below
SED	Yellow	24.8 points below	Orange	28.1 points below





5

GIS Key Areas of Focus - Next Charter Term

- Managing COVID-19, distance learning and transition back to in-person instruction
- Continued IB implementation and success
- Academic support for subgroups
- Social Emotional Learning (SEL)
- Continue facility modernization and partnership with SJUSD







6







THANK YOU!

7

SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

AGENDA ITEM: I-4

MEETING DATE: 01/12/2021

SUBJECT: Public Hearing: Conveyance of Easement at Howe Avenue Elementary School

DEPARTMENT: Facilities

CHECK ONE:

For Discussion:	☐
For Action:	☒
Report:	☐
Workshop:	☐
Recognition:	☐
Emergency Action:	☐

ACTION REQUESTED:
The superintendent is recommending that the board call a public hearing in order to solicit public comment and adopt Resolution No. 3017 declaring the conveyance of a permanent easement at Howe Avenue Elementary School to the County of Sacramento.

RATIONALE/BACKGROUND:
The County of Sacramento is requesting the granting of a permanent easement at the Howe Avenue Elementary School site. This easement is necessary for the purpose of public roadway and public utilities.

ATTACHMENT(S):
A: Resolution No. 3017
B: County of Sacramento Proposed Purchase Agreement

BOARD COMMITTEE ACTION/COMMENT:
N/A

PREVIOUS STAFF/BOARD ACTION:
Board of Education: 12/15/2020
Superintendent's Cabinet: 12/07/2020, 01/04/2021

FISCAL IMPACT:
Current Budget: $N/A
Additional Budget: $ N/A
Funding Source: N/A
(Unrestricted Base, Supplemental, other restricted, etc.)
Current Year Only ☐ On-going ☐

LCAP/STRATEGIC PLAN:
Goal: N/A Focus: N/A
Action: N/A

Strategic Plan: N/A

PREPARED BY: Frank Camarda, Assistant Superintendent, Operations, Facilities and Transportation

APPROVED BY: Kent Kern, Superintendent of Schools

SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

Resolution No. 3017

RESOLUTION CONVEYING EASEMENT IN REAL PROPERTY TO COUNTY OF SACRAMENTO

WHEREAS, San Juan Unified School District ("District") owns real property located at 2404 Howe Avenue, Sacramento, California, in the County of Sacramento, State of California, bearing Assessor's Parcel Number (APN 278-0020-003);

WHEREAS, Sacramento County ("County") has requested that the District convey to County, Public Roadway, Public Facilities, and Temporary Construction Easement ("Easements") for right of way and construction purposes, over an area real property on APN (278-0020-003) of approximately 308 square feet, as generally described and depicted in Exhibit A ("Easement Area");

WHEREAS, the purpose of the Easements is for County to construct, reconstruct, maintain, repair, replace and operate a bike lane, a new sidewalk, and improve the pedestrian path on Howe Avenue;

WHEREAS, the construction and maintenance of a bike lane and pedestrian path improvements will benefit the District;

WHEREAS, the Easements are not now and will not at the time of delivery of possession to County be needed exclusively for classroom or other purposes by the District;

WHEREAS, it is in the best interest of the District to transfer the Easements to County in that County will maintain the public utility improvements;

WHEREAS, pursuant to Education Code section 17557, et seq., the District adopted a Resolution of Intention to Convey Easements at its meeting of December 15, 2020, published and posted such Resolution as prescribed, and thereafter held a public hearing on such conveyance on January 12, 2021;

WHEREAS, no written protest was filed in connection with the proposed conveyance of said Easements.

NOW, THEREFORE, the Board of Education of the San Juan Unified School District hereby finds, determines, declares, orders, and resolves as follows:

1. Recitals. The foregoing recitals are hereby adopted as true and correct.

2. Conveyance of Easement. Pursuant to Education Code sections 17556, et seq., the District hereby conveys to County the above-described Easements for so long as such Easements are used for the aforesaid purposes. Whenever the Easements are no longer used for said purpose, the interest hereby conveyed shall automatically revert to the District or its successors.

3. Execution of Easement Deed. The Secretary of Board of Education of the District is hereby authorized to execute an easement deed or deeds for the conveyance of the Easements to County on behalf of the District, subject to such changes to the terms of the easement deed or deeds as may be necessary or appropriate to carry out the provisions of this authorizing Resolution.

PASSED AND ADOPTED on the 12th of January, 2021, at a regular meeting of the Board of Education by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

SAN JUAN UNIFIED SCHOOL DISTRICT

By: _____
Paula Villescaz, President
Board of Education

ATTESTED TO:

By: _____
Zima Creason, Clerk
Board of Education

WHEN RECORDED RETURN TO:
REAL ESTATE DIVISION
COUNTY OF SACRAMENTO
3711 Branch Center Road
Sacramento, CA 95827
Mail Code 63-002

No Fee Document - Per Government Code 27383
No Document Transfer Tax - Per R & T Code 11922

Okay to Accept By Signature/Date:

Print Name & Dept.:

APN: 278-0020-003

Project Name & Dept.: Howe Ave Bicycle and Pedestrian Improvement Project (SacDOT)

THIS SPACE FOR RECORDER'S USE ONLY

EASEMENT FOR PUBLIC UTILITIES AND PUBLIC FACILITIES

San Juan Unified School District, a political subdivision of the State of California ("Owner" or "Grantor"), who acquired title as Arcade School District of Sacramento County, a political subdivision of the State of California do(es) hereby grant to the **County of Sacramento**, a political subdivision of the State of California, (hereinafter referred to as "County" or "Grantee"), an Easement for Public Utilities including but not limited to water, sewer, gas and drainage pipes, poles, overhead lines, telephone, cable TV, underground power and other appurtenances as County may deem necessary, an Easement for Landscaping for the purpose of planting and maintaining landscaping and other incidental purposes as deemed necessary by the County, an Easement for Sidewalk for the installation and maintenance of a sidewalk or walkway, together with any appurtenances pertaining thereto, an Easement for Traffic Signal Facilities, together with any appurtenances pertaining thereto and an Easement for Street Lighting Facilities, including foundations, standards, conduit and any and all appurtenances pertaining thereto, together with the right to construct, reconstruct, operate and maintain all of the aforementioned, over, across, through and under that certain property in the County of Sacramento, State of California, described as follows ("Easement Area"):

See Exhibits "A" and "B" attached hereto and made a part hereof;

Together with the perpetual right of ingress to and egress from said property, for the purpose of exercising and performing all of the rights and privileges herein granted ("Easement").

COVENANTS, TERMS, CONDITIONS AND RESTRICTIONS

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, Grantor and County covenant and agree as follows:

1. **Ownership of the Underlying Property.** Grantor reserves the rights and incidents of ownership of the underlying fee interest in the Easement Area, provided that such incidents of ownership shall not hinder, conflict or interfere with, or otherwise frustrate the exercise of County's rights hereunder. County may not assign this Easement without Grantor's written consent, which shall not be unreasonably withheld.

2. **Compliance with Law.** County shall use due care in the construction, operation and maintenance of the Easement Area, and all fixtures and appurtenances located within the Easement Area. County and its

contractors and subcontractors shall comply with the requirements of Education Code sections 45125.1 and 45125.2 during the term and use of the Easement and Easement Area.

3. **Maintenance and Use of the Easement Area**. County shall, at its sole cost and expense, maintain and keep the Easement Area in good order and condition. County's use of the Easement Area shall not interfere with the Owner's regular operation of its property.

4. **Indemnification**.

(a) County shall indemnify, defend, and hold harmless Grantor, its Board, Board members, officers, employees, agents, representatives, and invitees, from and against any action, cause of action, suit, expense, demand, loss, damage, claim, cost, judgment, injury or liability whatsoever, including reasonable attorney's fees (collectively, "Liability"), resulting from County's exercise of its rights under this Easement, including its access to and ingress and egress on the Easement Area. Notwithstanding the foregoing, County shall not be required to indemnify any such parties from Liability caused by the sole negligence or willful misconduct of Grantor, its Board, Board members, officers, employees, agents, representative, and invitee.

(b) Grantor shall indemnify, defend, and hold harmless County, its Board members, officers, employees, agents, representatives, and invitees, from and against any action, cause of action, suit, expense, demand, loss, damage, claim, cost, judgment, injury or liability whatsoever, including reasonable attorney's fees (collectively, "Liability"), resulting from any interference by Grantor with County's rights under this Easement, or any damage to the Facilities caused by Grantor resulting from the negligence or willful misconduct of Grantor or any of Grantor's Board, Board members, officers, employees, agents, representatives and invitees.

5. **Recordation**. Upon full execution, this Easement shall be recorded in the Official Records of Sacramento County, State of California.

6. **Governing Law**. This Easement shall be construed and governed in accordance with the laws of the State of California, without regard to principles of conflicts of law.

7 **Amendment.** No amendment, supplement or modification of this Easement shall be binding unless executed in writing by the parties and recorded in the Official Records of Sacramento County.

8. **Warrant of Signature Authority**. The Grantor warrants the signature appearing on this instrument of real property (i.e. Easement Deed, Grant Deed, Quit Claim Deed) has the legal and requisite signatory authority for the conveyance of Grantor's real property interest. Further, the Parties acknowledge and agree that this Grantee, which is a public entity, is relying on said Warrant of Signature Authority when accepting this real property instrument for recordation.

Dated this _____ day of _____, 20____

San Juan Unified School District

_____ _____

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

A Notary Public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF _____)

COUNTY OF _____)

On _____ before me, _____, notary public,
date name of notary officer

personally appeared _____,
name(s) of signer(s)

_____,

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

_____
Signature of Notary

----------**OPTIONAL SECTION**----------

CAPACITY CLAIMED BY SIGNER

Though statute does not require the Notary to fill in the data below, doing so may prove invaluable to persons relying on the document.

☐ INDIVIDUAL
☐ CORPORATE OFFICER(S)

_____
Title(s)
☐ PARTNER(S) ☐ LIMITED
☐ GENERAL

☐ ATTORNEY-IN-FACT
☐ TRUSTEE(S)
☐ GUARDIAN/CONSERVATOR
☐ OTHER: _____

_____

_____

SIGNER IS REPRESENTING:
Name of Person(s) or entity(ies)

_____

_____

OPTIONAL SECTION:

DATA REQUESTED HERE IS NOT REQUIRED BY LAW.

TITLE OR TYPE OF DOCUMENT: _____

NUMBER OF PAGES _____ **DATE** _____

SIGNER(S) OTHER THAN NAMED ABOVE _____

****

CERTIFICATE OF ACCEPTANCE

This is to certify that the interest in real property conveyed by the within deed, the provisions of which are incorporated by this reference as though fully set forth in this Certification, to the County of Sacramento, a political subdivision of the State of California, is hereby accepted by the undersigned officer pursuant to authority conferred by Resolution No. 2011-0011 of the Board of Supervisors of said County adopted on January 11, 2011, and the Grantee consents to recordation thereof by its duly authorized officer.

_____ _____
Director of General Services Date

****

RED File No. ACQ 20-04-012

EXHIBIT "A"
DESCRIPTION

All that real property situated in the County of Sacramento, State of California, being a portion of parcel of land described in the Deed recorded on May 31, the year 1950, in Book 1856 of Official Records at Page 272, in the Office of the County Recorder of Sacramento County, said real property being portions of Lots 6 and 11, as shown on the *Plat of Subdivision of Section No. 28 of the RANCHO DEL PASO*, filed for record on April 28, the year 1913 in Book 14 of Maps at Map No. 9, in the Office of said County Recorder, together with a portion of the public real property, described in the Decree of Condemnation, adjudged by the Superior Court of State of California, in Sacramento County, to the Arcade School District of Sacramento County, recorded on February 07, the year 1951, in Book 1988 of Official Records at Page 426, in the Office of the County Recorder of said County, said public real property being a portion of Lot 21, as shown on said *Plat of Subdivision of Section No. 28 of the RANCHO DEL PASO,* said portions being described as follows:

Commencing at the southwest corner of said parcel of land described in said Deed, said corner being common with the southwest corner of said Lot 11 and the northwest corner of said Lot 21, as shown on said *Plat of Subdivision of Section No. 28 of the RANCHO DEL PASO*; thence, from said point of commencement, along the southerly line of said parcel of land, said southerly line being common with the southerly line said Lot 11 and the northerly line of said Lot 21, South 89°27'18" East, a distance of 30.00 feet to the northwest corner of said public real property described in said order of condemnation; thence, continuing along said common line, said common line also being the north line of said public real property described in said order of condemnation, South 89°27'18" East, a distance of 2.16 feet to the Point of Beginning; thence, from said **Point of Beginning,** leaving said common line, North 00°19'24" West, a distance of 465.15 feet; thence, North 00°14'01" West, a distance of 225.30 feet; thence, North 00°16'57" West, a distance of 149.95 feet to a point on the northerly line of said parcel; thence, along said northerly line, South 89°27'18" East, a distance of 8.15 feet; thence, leaving said northerly line, parallel with and 40.00 feet easterly, measured at right angle, from the westerly line of said parcel of land, said westerly line being common with the westerly line of said Lot 11 and a portion of westerly line of said Lot 6, South 00°16'18" East, a distance of 330.84 feet; thence, leaving said parallel line, South 89°43'42" West, a distance of 4.00 feet to the beginning of a line 36.00 feet easterly of and parallel with, measured at right angle, said westerly common line; thence, along said parallel line, South 00°16'18" East, a distance of 33.54 feet; thence, leaving said parallel line, South 89°33'11" East, a distance of 10.30 feet to the beginning of a line 46.30 feet easterly of and parallel with, measured at right angle, said westerly common line; thence, along said parallel line, South 00°16'18" East, a distance of 10.25 feet; thence, leaving said parallel line, South 16°50'35" West, a distance of 34.02 feet; thence, South 89°38'19" West, a distance of 0.29 feet to the beginning of a line 36.00 feet easterly of and parallel with, measured at right angle, said westerly common line; thence, along said parallel line, South 00°16'18" East, a distance of 309.86 feet; thence, leaving said parallel line, South 10°50'04" East, a distance of 10.91 feet to the beginning of a line 38.00 feet easterly of and parallel with, measured at

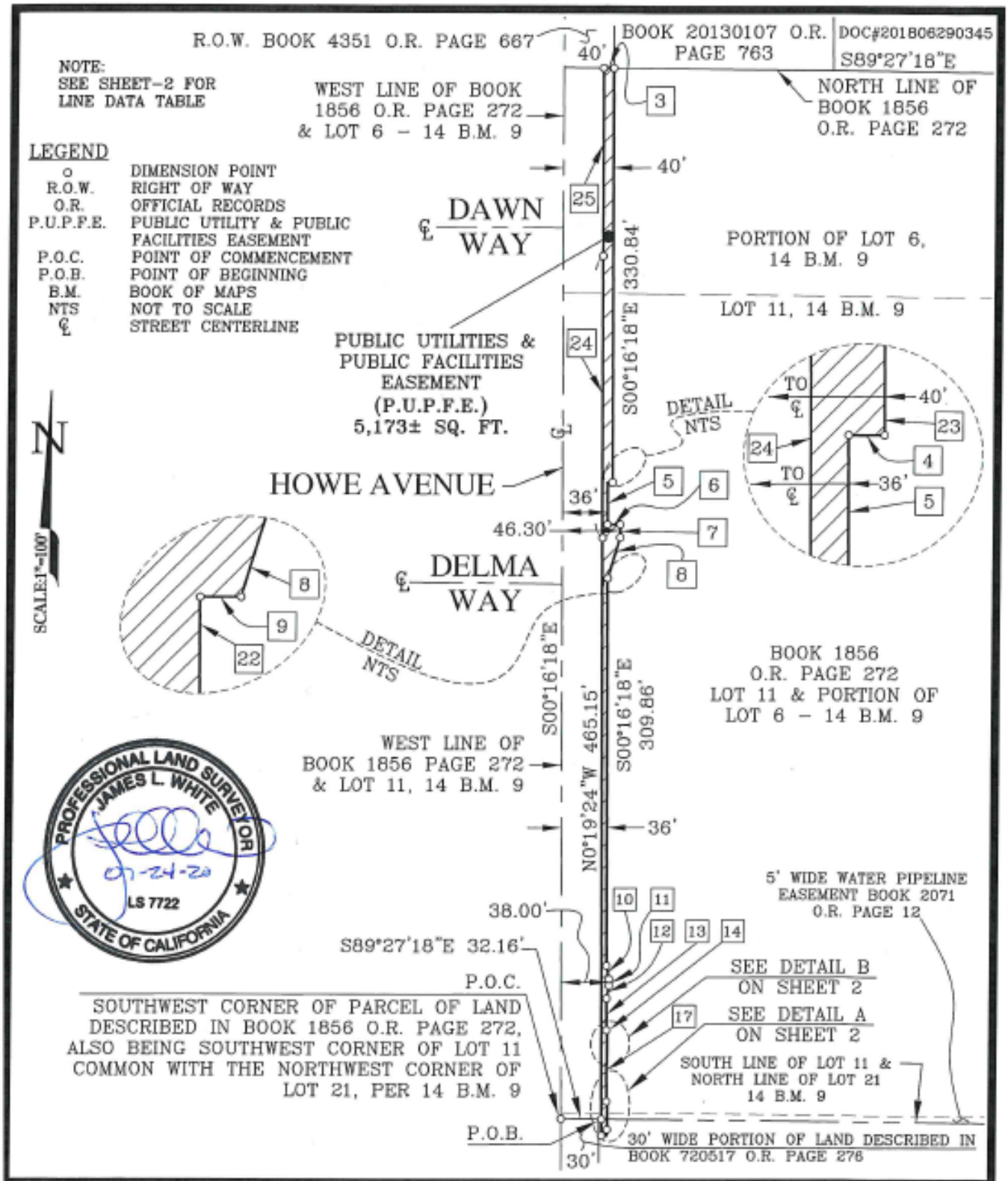
right angle, said westerly common line; thence, along said parallel line, South 00°16'18" East, a distance of 5.16 feet; thence, South 10°05'43" West, a distance of 10.56 feet to the beginning of a line 36.10 feet easterly of and parallel with, measured at right angle, said westerly common line; thence, along said parallel line, South 00°16'18" East, a distance of 25.49 feet; thence, leaving said parallel line, South 07°11'04" East, a distance of 4.09 feet; thence, South 00°10'31" West, a distance of 22.66 feet; thence, North 89°53'02" West, a distance of 0.32 feet to the beginning of a line 36.10 feet easterly of and parallel with, measured at right angle, said westerly common line; thence, along said parallel line, South 00°16'18" East, a distance of 30.52 feet; thence, leaving said parallel line, South 89°27'21" East, a distance of 0.70 feet; thence, South 00°06'42" West, a distance of 14.21 feet to a point on said southerly line of parcel of land described in said Deed, said southerly line being common with the northerly line of said real property contained in said Decree of Condemnation, said line also being common with said southerly line of said Lot 11 and said northerly line of Lot 21; thence, leaving said common line, and continuing South 00°06'42" West, a distance of 8.25 feet; thence, South 05°57'25" West, a distance of 5.03 feet; thence, North 89°53'18" West, a distance of 3.94 feet; thence, North 00°19'24" West, a distance of 13.28 feet to the point of beginning, containing an area of approximately 5,173 square feet.

See Exhibit "B", plat to accompany this description, attached hereto and made part hereof.

PROFESSIONAL LAND SURVEYOR
JAMES L. WHITE
07-24-20
LS 7722
STATE OF CALIFORNIA

James L. White
State of California Licensed Land Surveyor

P:\Shared Folders\SurveyDB\1_Jobs A to Z\H\H144 Howe Avenue Bicycle & Pedestrian Improvements\Documents\Legal Descriptions-Exhibits\02_Exhibit\PUPFE\APN 278-0020-003 PUPFE\APN 278-0020-003 PUPFE DESCRIPTION.doc



COUNTY OF SACRAMENTO

OFFICE OF DEVELOPMENT & CODE SERVICES
SURVEY SECTION

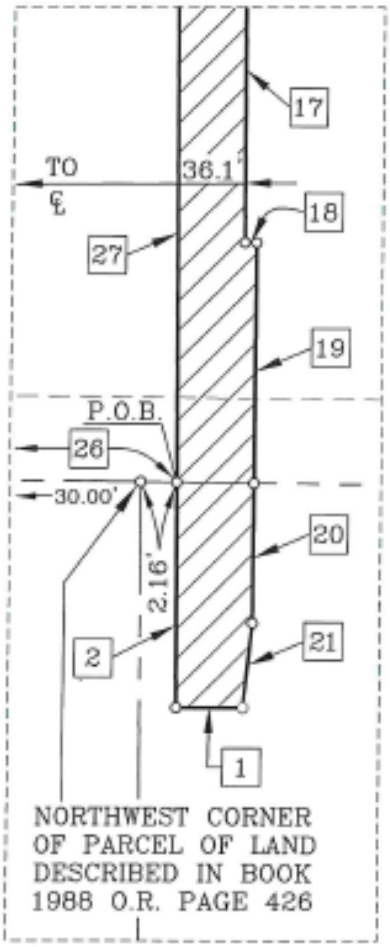
SCALE: 1"=100' H-144 JULY 2020

EXHIBIT "B"

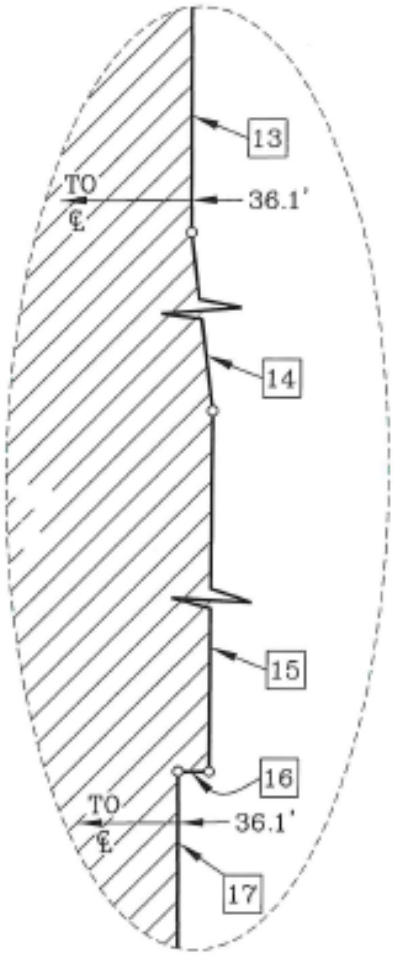
PAGE 1 OF 2

A PORTION OF PARCEL OF LAND DESCRIBED IN BOOK 1856 O.R. PAGE 272 & BOOK 1988 O.R. PAGE 426 (A.P.N. 278-0020-003)
COUNTY OF SACRAMENTO-STATE OF CALIFORNIA

DETAIL A
SEE SHEET 1
NTS



DETAIL B
SEE SHEET 1
NTS



LINE TABLE DATA		
#	BEARING	DISTANCE
1	N89°53'18"W	3.94'
2	N00°19'24"W	13.28'
3	S89°27'18"E	8.15'
4	S89°43'42"W	4.00'
5	S00°16'18"E	33.54'
6	S89°33'11"E	10.30'
7	S00°16'18"E	10.25'
8	S16°50'35"W	34.02'
9	S89°38'19"W	0.29'

LINE TABLE DATA		
#	BEARING	DISTANCE
10	S10°50'04"E	10.91'
11	S00°16'18"E	5.16'
12	S10°05'43"W	10.56'
13	S00°16'18"E	25.49'
14	S07°11'04"E	4.09'
15	S00°10'31"W	22.66'
16	N89°53'02"W	0.32'
17	S00°16'18"E	30.52'
18	S89°27'21"E	0.70'

LINE TABLE DATA		
#	BEARING	DISTANCE
19	S00°06'42"W	14.21'
20	S00°06'42"W	8.25'
21	S05°57'25"W	5.03'
22	S00°16'18"E	309.86'
23	S00°16'18"E	330.84'
24	N00°14'01"W	225.30'
25	N00°16'57"W	149.95'
26	S89°27'18"E	32.16'
27	N00°19'24"W	465.15'

COUNTY OF SACRAMENTO
OFFICE OF DEVELOPMENT & CODE SERVICES
SURVEY SECTION
SCALE: 1"=100' H-144 JULY 2020

EXHIBIT "B" PAGE 2 OF 2
A PORTION OF PARCEL OF LAND DESCRIBED IN BOOK 1856 O.R. PAGE 272 & BOOK 1988 O.R. PAGE 426 (A.P.N. 278-0020-003)
COUNTY OF SACRAMENTO-STATE OF CALIFORNIA

RED File No. ACQ 20-04-012

WHEN RECORDED RETURN TO:
REAL ESTATE DIVISION
COUNTY OF SACRAMENTO
3711 Branch Center Road
Sacramento, CA 95827
Mail Code 63-002

No Fee Document - Per Government Code 27383
No Document Transfer Tax - Per R & T Code 11922
Okay to Accept by

Signature & Date: _____

Print Name & Dept.: _____

APN: 278-0020-003

Project Name & Dept.: Howe Ave Bicycle and Pedestrian Improvement Project (SacDOT)

THIS SPACE FOR RECORDER'S USE ONLY

EASEMENT FOR TEMPORARY CONSTRUCTION

San Juan Unified School District, a political subdivision of the State of California, who acquired title as Arcade School District of Sacramento County, a political subdivision of the State of California (hereinafter referred to as "Owner" or "Grantor") do(es) hereby grant to the **County of Sacramento**, a political subdivision of the State of California (hereinafter referred to as "County" or "Grantee"), an Easement for Temporary Construction (hereinafter referred to as "TCE") for purposes of performing activities related to and incidental to the construction of the Howe Ave Bicycle and Pedestrian Improvement Project (hereinafter referred to as "Project"), and other Project-related purposes upon, over and across that certain real property in the County of Sacramento, State of California, described as follows ("Easement Area"):

See "TCE Exhibit" attached hereto and made a part hereof;

Possession and use of the TCE area by the County may commence on execution of the agreement by the County ("Commencement Date"). This TCE shall expire thirty six (36) months after the Commencement Date or completion of Project-related construction activities on Owner's property, whichever occurs first.

COVENANTS, TERMS, CONDITIONS AND RESTRICTIONS

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, Owner and County covenant and agree as follows:

1. **Ownership of the Underlying Property.** Owner reserves the rights and incidents of ownership of the underlying fee interest in the Easement Area, provided that such incidents of ownership shall not hinder, conflict or interfere with, or otherwise frustrate the exercise of County's rights hereunder.

2. **Term; Vacation of Easement.** The easement granted in this Agreement is for construction only and shall have a duration only as necessary for the completion of all construction activities referenced herein. Upon termination of the easement as described herein, the easement shall be deemed vacated and shall be extinguished. County shall make every effort to return the underlying property to a condition similar to one before the commencement of this TCE.

3. **Easement Non-Assignable.** This TCE includes any and all construction activities, whether performed by County or County's agents, including its building contractors and other independent contractors. County may not assign this TCE, however, County may authorize construction activities on its behalf pursuant to this TCE.

4. **Compliance with Law.** County shall use due care in the construction, operation, use, and maintenance of the Easement Area, and all fixtures and appurtenances located within the Easement Area. County and its contractors and subcontractors shall comply with the requirements of Education Code sections 45125.1 and 45125.2 during the term and use of the Easement and Easement Area.

5. **Maintenance and Use of the Easement Area**. County shall, at its sole cost and expense, maintain and keep the Easement Area in good order and condition. County's use of the Easement Area as described in this TCE shall not interfere with the Owner's regular operation of its property located at 2404 Howe Avenue, Sacramento, California. In the event that such interference does occur and the County does not remedy the interference within ten (10) days of receiving written notice from the Owner of such interference, the Owner shall have the right to immediately terminate the TCE.

6. **Indemnification**.

(a) County shall indemnify, defend, and hold harmless Owner, its Board, Board members, officers, employees, agents, representatives, and invitees, from and against any action, cause of action, suit, expense, demand, loss, damage, claim, cost, judgment, injury or liability whatsoever (collectively, "Liability"), resulting from County's exercise of its rights under this Easement, including its access to and ingress and egress on the Easement Area. Notwithstanding the foregoing, County shall not be required to indemnify any such parties from Liability caused by the sole negligent act or willful misconduct of Owner, its Board, Board members, officers, employees, agents, representatives, and invitees.

(b) Owner shall indemnify, defend, and hold harmless County, its Board members, officers, employees, agents, representatives, and invitees, from and against any action, cause of action, suit, expense, demand, loss, damage, claim, cost, judgment, injury or liability whatsoever, including reasonable attorney's fees, resulting from any interference by Owner with County's rights under this Easement, or any damage to the Facilities caused by Owner resulting from the negligence or willful misconduct of Owner or any of Owner's Board, Board members, officers, employees, agents, representatives and/or invitees.

7. **Governing Law**. This Easement shall be construed and governed in accordance with the laws of the State of California, without regard to principles of conflicts of law.

8. **Amendment**. No amendment, supplement or modification of this Easement shall be binding unless executed in writing by the parties.

9. **Warrant of Signature Authority**. The Grantor warrants the signature appearing on this instrument of real property (i.e. Easement Deed, Grant Deed, Quit Claim Deed) has the legal and requisite signatory authority for the conveyance of Grantor's real property interest. Further, the Parties acknowledge and agree that this Grantee, which is a public entity, is relying on said Warrant of Signature Authority when accepting this real property instrument for recordation.

Dated this _____ day of _____, 20____

San Juan Unified School District

_____ _____

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

A Notary Public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF _____)

COUNTY OF _____)

On _____ before me, _____, notary public,
date name of notary officer

personally appeared _____,
name(s) of signer(s)

_____,

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

_____
Signature of Notary

----------OPTIONAL SECTION----------

CAPACITY CLAIMED BY SIGNER

Though statute does not require the Notary to fill in the data below, doing so may prove invaluable to persons relying on the document.

☐ INDIVIDUAL
☐ CORPORATE OFFICER(S)

_____
Title(s)
☐ PARTNER(S) ☐ LIMITED
☐ GENERAL

☐ ATTORNEY-IN-FACT
☐ TRUSTEE(S)
☐ GUARDIAN/CONSERVATOR
☐ OTHER: _____

_____

_____

SIGNER IS REPRESENTING:
Name of Person(s) or entity(ies)

_____

_____

OPTIONAL SECTION:

DATA REQUESTED HERE IS NOT REQUIRED BY LAW.

TITLE OR TYPE OF DOCUMENT: _____

NUMBER OF PAGES _____ **DATE** _____

SIGNER(S) OTHER THAN NAMED ABOVE _____

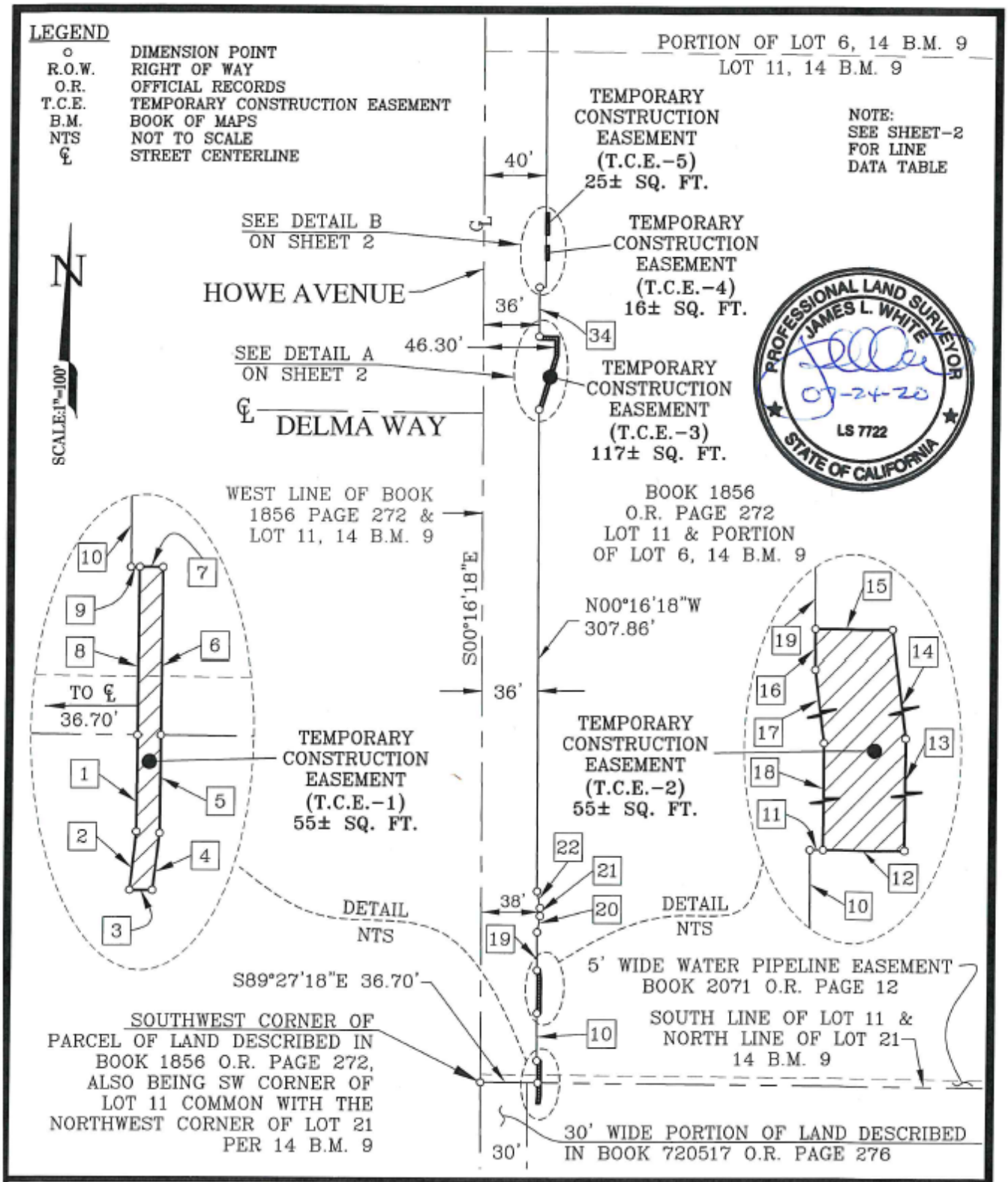
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CERTIFICATE OF ACCEPTANCE

This is to certify that the interest in real property conveyed by the within deed, the provisions of which are incorporated by this reference as though fully set forth in this Certification, to the County of Sacramento, a political subdivision of the State of California, is hereby accepted by the undersigned officer pursuant to authority conferred by Resolution No. 2011-0011 of the Board of Supervisors of said County adopted on January 11, 2011, and the Grantee consents to recordation thereof by its duly authorized officer.

_____ _____
Director of General Services Date

****



COUNTY OF SACRAMENTO

OFFICE OF DEVELOPMENT & CODE SERVICES
SURVEY SECTION

SCALE: 1"=80' H-144 JULY 2020

T.C.E. EXHIBIT

PAGE 1 OF 2

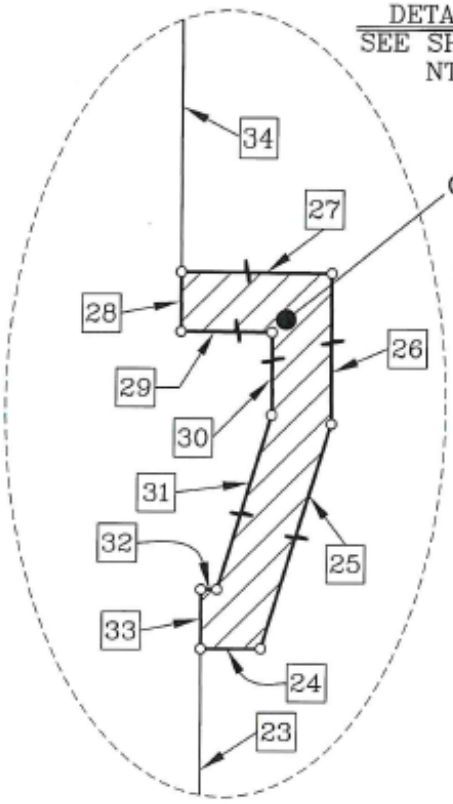
A PORTION OF PARCEL OF LAND DESCRIBED IN BOOK 1856 O.R. PAGE 272 & BOOK 1988 O.R. PAGE 426 (A.P.N. 278-0020-003)
COUNTY OF SACRAMENTO-STATE OF CALIFORNIA

LINE TABLE DATA		
#	BEARING	DISTANCE
1	S00°06'42"W	8.25'
2	S05°57'25"W	5.03'
3	S89°53'18"E	1.94'
4	N06°50'16"E	4.92'
5	N00°06'42"E	8.36'
6	N00°06'42"E	14.20'
7	N89°27'21"W	2.00'
8	S00°06'42"W	14.21'
9	N89°27'21"W	0.70'
10	N00°16'18"W	30.52'
11	S89°53'02"E	0.32'
12	S89°53'02"E	2.00'
13	N00°10'31"E	22.79'
14	N07°11'04"W	4.91'
15	N89°49'29"W	1.90'

LINE TABLE DATA		
#	BEARING	DISTANCE
16	S00°16'18"E	0.95'
17	S07°11'04"E	4.09'
18	S00°10'31"W	22.66'
19	N00°16'18"W	24.54'
20	N10°05'43"E	10.56'
21	N00°16'18"W	5.16'
22	N10°50'04"W	10.91'
23	N00°16'18"W	307.86'
24	N89°38'19"E	1.77'
25	N16°50'35"E	35.80'
26	N00°16'18"W	12.52'
27	N89°33'11"W	12.30'
28	S00°16'18"E	2.00'
29	S89°33'11"E	10.30'
30	S00°16'18"E	10.25'

LINE TABLE DATA		
#	BEARING	DISTANCE
31	S16°50'35"W	34.02'
32	S89°38'19"W	0.29'
33	S00°16'18"E	2.00'
34	N00°16'18"W	31.54'
35	N89°43'42"E	4.00'
36	N00°16'18"W	17.57'
37	N89°30'45"E	1.82'
38	N00°31'02"W	9.00'
39	S89°30'45"W	1.79'
40	S00°16'18"E	9.00'
41	N00°16'18"W	7.16'
42	N89°47'25"E	1.78'
43	N00°14'01"W	14.00'
44	S89°47'25"W	1.79'
45	S00°16'18"E	14.00'

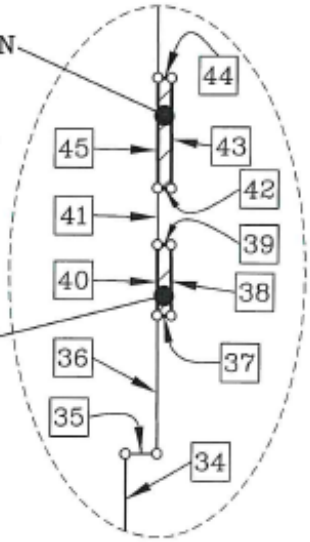
DETAIL A
SEE SHEET 1
NTS



TEMPORARY CONSTRUCTION EASEMENT (T.C.E.-3) 117± SQ. FT.

DETAIL B
SEE SHEET 1
NTS

TEMPORARY CONSTRUCTION EASEMENT (T.C.E.-5) 25± SQ. FT.



TEMPORARY CONSTRUCTION EASEMENT (T.C.E.-4) 16± SQ. FT.

COUNTY OF SACRAMENTO
OFFICE OF DEVELOPMENT & CODE SERVICES
SURVEY SECTION
SCALE: 1"=100' H-144 JULY 2020

T.C.E. EXHIBIT

PAGE 2 OF 2

A PORTION OF PARCEL OF LAND DESCRIBED IN BOOK 1856 O.R. PAGE 272 & BOOK 1988 O.R. PAGE 426 (A.P.N. 278-0020-003)
COUNTY OF SACRAMENTO-STATE OF CALIFORNIA

SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

AGENDA ITEM: **I-5**

MEETING DATE: **01/12/2021**

SUBJECT: Side Letters of Agreement with SJTA, CSEA, SJPEC, Teamsters and Supervisors Regarding a One-Time, Off-Schedule Payment

DEPARTMENT: Schools and Labor Relations

CHECK ONE:
For Discussion: ☒
For Action: ☐
Report: ☐
Workshop: ☐
Recognition: ☐
Emergency Action: ☐

ACTION REQUESTED:
Side Letters of Agreement with SJUSD Bargaining Units are presented for discussion regarding the agreed upon one-time, off-schedule payment equal to 1% of their 2020-2021 base salary as employee compensation for additional time and effort directly related to the effects of COVID-19.

Public Comment/Action Anticipated: 01/26/2021.

RATIONALE/BACKGROUND:
San Juan Unified schools ended the 2019-2020 school year and started the 2020-2021 school year in a distance learning model due to health and safety concerns due to COVID-19. The district and bargaining units mutually agree that members were critical to supporting high quality instruction and providing services and supports during these unprecedented times.

Statute requires that the public be made aware of the costs associated with a tentative collective bargaining agreement before it becomes binding on the district or county office of education. Government Code Section 3547.5 states:
"Before a public school employer enters into a written agreement with an exclusive representative covering matters within the scope of representation, the major provisions of the agreement, including, but not limited to, the costs that would be incurred by the public school employer under the agreement for the current and subsequent fiscal year, shall be disclosed at a public meeting of the public school employer in a format established for this purpose by the Superintendent of Public Instruction [G.C. 3547.5(a)]."

ATTACHMENT(S):
A: Side Letter of Agreement with SJTA
B: School Year Calendar for 2021-2022
C: Side Letter of Agreement with CSEA
D: Side Letter of Agreement with SJPEC
E: Side Letter of Agreement with Teamsters
F: Side Letter of Agreement with Supervisors
G: AB 1200 Public Disclosure Agreement

BOARD COMMITTEE ACTION/COMMENT:
Superintendent's Cabinet: 11/30/2020, 12/14/2020

FINANCIAL DATA:
In accordance with AB 1200 (Chapter 1213/1991), GC 3547.5, and CCR, Title V, Section 15449, Fiscal Services has prepared an analysis of the fiscal impact of the proposed agreement and will submit it to the Sacramento County Office of Education. The cost to the General Fund for the San Juan Teachers Association, San Juan Professional Educators Coalition, California School Employees Association, Teamsters and Supervisors tentative collective bargaining agreements is an increase of $4,771,858 for 2020-2021 which is off-set with one-time revenue.

PREPARED BY: Jim Shoemake, Assistant Superintendent, Schools and Labor Relations

APPROVED BY: Kent Kern, Superintendent of Schools

Attachment A

SIDE LETTER OF AGREEMENT (SLA)
BETWEEN
SAN JUAN UNIFIED SCHOOL DISTRICT (District)
and the
SAN JUAN TEACHERS ASSOCIATION (Association)

Re: Calendar for the 2021-2022 School Year, additional one-time payment, stipend for Distance Learning related expenses and bargaining

Background:

San Juan Unified schools ended the 2019-20 school year and started the 2020-21 school year in a Distance Learning model due to health and safety concerns. As a result of this sudden and now prolonged change, negotiations were temporarily paused. The District and Association agree that a school calendar for the 2021-22 school year needs to be produced for planning and scheduling purposes. It is also acknowledged that Association Bargaining Unit members incurred a myriad of expenses in an effort to provide continuing high quality instruction and support to students. Finally, the District and the Association are in the second year of a two-year agreement. The negotiation teams agree to resume bargaining that was originally scheduled for the Spring of 2020.

Statement of Intent:

The District and Association mutually agree to publish a school calendar for the 2021-22 school year that is similar to the existing (2020-21) school calendar.The District and the Association also agree that all bargaining unit members should receive a stipend to off-set costs they may have incurred in the efforts to deliver high quality instruction and/or services during these unprecedented times. Furthermore the parties agree that the language in Article 8.02.4 Calendar. (Exhibit "C") will be addressed during the 2021-2022 bargaining cycle.

Finally, the parties acknowledge that calendars play a significant role in members' lives. In the event the parties do not reach a negotiated agreement by August 1, 2021 the parties agree that the District has the right to adopt a 2022-2023 calendar that will be consistent to the 2021-2022 adopted and agreed upon San Juan Unified calendar.

Agreement:

2021-22 School Year Calendar:

Please see attached calendar for details.

- First Day of Service for 186 day employees: Tuesday, August 10
- First Day of Instruction with students: Thursday August 12
- Last Day of Instruction with students: Tuesday June 7
- Last Day of Service for 186 day employees: Wednesday June 8

Additional payment/Stipend*:

All bargaining unit members will receive a one-time off-schedule payment equal to 1% of their 2020-21 base salary and stipends in contract (Exhibit D-9), as compensation for the additional time and effort directly related to the effects of COVID-19. Additionally, all bargaining unit members of the Association shall receive a pro-rata share of a $500 stipend to help offset increased costs and expenses incurred transitioning to distance learning as a result of the COVID-19 pandemic.

**These payments may be less after taxes and will be paid within 60 calendar days of this SLA being approved by the school board.*

Bargaining:

The District and the Association agree that the bargaining teams will resume negotiations after the publication of the Governor's January proposal. The following shall be considered reopeners for both parties: Article 11 (Salary), Article 8 (Hours) and Article 9 (Employee Benefits).

Jim Shoemake

Jim Shoemake 12/14/2020
Assistant Superintendent
Schools and Labor Relations
San Juan Unified School District

Dr. Edward F. Burgess IX

Dr. Edward F. Burgess IX 12/14/2020
Associate Executive Director
San Juan Teachers Association

San Juan Unified School District
2021-2022 School Year Calendar

	FIRST WEEK					SECOND WEEK					THIRD WEEK					FOURTH WEEK					FIFTH WEEK					School Days Elem	School Days Sec	Non-Inst Day	Optional Days
	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F				
July				1	2	5	6	7	8	9	12	13	14	15	16	19	20	21	22	23	26	27	28	29	30				
August	2	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23	24	25	16	27	30	31				14	14	2	
September			1	2	3	6	7	8	9	10	13	14	15	16	17	20	21	22	23	24	27	28	29	30		21	21		
October					1	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29	20	20		
November	1	2	3	4	5	8	9	10	11	12	15	16	17	18	19	22	23	24	25	26	29	30				15	15	1(Elem & K8)	1 (MS & HS)
December			1	2	3	6	7	8	9	10	13	14	15	16	17	20	21	22	23	24	27	28	29	30	31	13	13		
January	3	4	5	6	7	10	11	12	13	14	17	18	19	20	21	24	25	26	27	28	31					19	19	1 (MS & HS)	1 (Elem & K8)
February		1	2	3	4	7	8	9	10	11	14	15	16	17	18	21	22	23	24	25	28					15	15		
March		1	2	3	4	7	8	9	10	11	14	15	16	17	18	21	22	23	24	25	28	29	30	31		21	21		
April					1	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29	16	16		
May	2	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23	24	25	26	27	30	31				21	21		
June			1	2	3	6	7	8	9	10	13	14	15	16	17	20	21	22	23	24	27	28	29	30		5	5	1	

Holidays

September 6 Labor Day
November 11, Veterans' Day (Observed)
November 25, Thanksgiving Day
November 26, Local Holiday
December 20-23, Local Holiday
December 24, Christmas Eve Day
December 27, 28, 29, 30, 31 Winter Recess
January 17, Martin Luther King, Jr. Day
February 21, Presidents' Day
February 22, Lincoln's Day Observed
April 15 Local Holiday
May 30, Memorial Day

First/Last Day of Service
August 10 - June 8

Student First/Last Day
August 12 - June 7

***Non-Instructional Days**
August 10 - Staff Development Day
August 11 - Teacher Work Day
November 12 - Elementary & K8 Teacher Work Day
November 12 - MS & HS Teacher Non-Work Day
January 3 - MS & HS Teacher Work Day
January 3 - Elementary & K8 Teacher Non-Work Day
June 8 - Teacher Work Day (185 day or less only)
*Plus 2 Staff Development Days (Legislative-Non ADA): as determined per site

Work Days	180	180
Non-Instructional Days*		6
Total Days		186

Semester Dates - Secondary (MS & HS)
August 12 - January 3 = 83 Days
January 4 - June 7 = 97 Days

Trimester Dates - Elementary & K8
August 12 - November 12 (12 weeks)
November 15 - March 4 (12 weeks)
March 7 - June 7 (12 weeks)

Strike through days represent "School Recess Days"

Board Approved:

Attachment B

MEMORANDUM OF UNDERSTANDING
BETWEEN THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION
AND ITS SAN JUAN CHAPTER NO. 127
AND
SAN JUAN UNIFIED SCHOOL DISTRICT

This Memorandum of Understanding (MOU) is between the California School Employees Association and its San Juan Chapter No. 127 ("CSEA") and San Juan Unified School District ("District") concerning a *one-time, off-schedule payment for 2020-2021*

Background:

San Juan Unified schools ended the 2019-20 school year and started the 2020-21 school year in a Distance Learning model due to health and safety concerns related to COVID-19.

Statement of Intent:

The District and CSEA mutually agree that members were critical to supporting high quality instruction and providing services and supports during these unprecedented times.

Agreement:

All members will receive a one-time off-schedule payment equal to 1% of their 2020-21 base salary, as compensation for the additional time and effort directly related to the effects of COVID-19. Per the November 5, 2020 tentative agreement the parties agree to return to 2020-2021 negotiations no later than March 17, 2021 to discuss salary and benefits increases, if any.

Jim Shoemake 12/22/2020
Assistant Superintendent
Schools and Labor Relations
San Juan Unified School District

Karen Smith 12/22/2020
President
School Employees Association, Chapter 127

Kurt Benfield 12/22/2020
Labor Relations Rep
School Employees Association, Chapter 127

SIDE LETTER OF AGREEMENT (SLA)
BETWEEN
SAN JUAN UNIFIED SCHOOL DISTRICT (District)
and the
SAN JUAN PROFESSIONAL EDUCATORS COALITION (SJPEC)
Re: one-time, off schedule payment for 2020-2021

Background:

San Juan Unified schools ended the 2019-20 school year and started the 2020-21 school year in a Distance Learning model due to health and safety concerns related to COVID-19.

Statement of Intent:
The District and SJPEC mutually agree that coalition members were critical to supporting high quality instruction and providing services and support during these unprecedented times.

Agreement:
All coalition members will receive a one-time off-schedule payment equal to 1% of their 2020-21 base salary, as compensation for the additional time and effort directly related to the effects of COVID-19. In the event the District provides additional compensation through an SLA to any other bargaining unit for the 2020-2021 school year, the parties agree to meet and further negotiate Article 12.

Jim Shoemake

Jim Shoemake 12/15/2020
Assistant Superintendent
Schools and Labor Relations
San Juan Unified School District

Richard Judge

Richard Judge 12/15/2020
President
San Juan Professional Educators Coalition

SIDE LETTER OF AGREEMENT (SLA)
BETWEEN
SAN JUAN UNIFIED SCHOOL DISTRICT (District)
and the
TEAMSTERS LOCAL UNION NO. 150 (Teamsters)
Re: one-time, off schedule payment for 2020-2021

Background:

San Juan Unified schools ended the 2019-20 school year and started the 2020-21 school year in a Distance Learning model due to health and safety concerns related to COVID-19.

Statement of Intent:
The District and Teamsters mutually agree that members were critical providing services and support during these unprecedented times.

Agreement:
All members will receive a one-time off-schedule payment equal to 1% of their 2020-21 base salary, as compensation for the additional time and effort directly related to the effects of COVID-19. In the event the District provides additional compensation, signed after the date below, through an SLA/MOU with any other bargaining unit for the 2020-2021 school year, the parties agree to meet and further negotiate Article 6.

Jim Shoemake

Jim Shoemake 12/22/2020
Assistant Superintendent
Schools and Labor Relations
San Juan Unified School District

Alan Daurie

Alan Daurie 12/22/2020
Business Representative
Teamsters Local No. 150

Attachment F

SIDE LETTER OF AGREEMENT (SLA)
BETWEEN
SAN JUAN UNIFIED SCHOOL DISTRICT (District)
and the
SAN JUAN SUPERVISORS ASSOCIATION (Supervisors)
Re: one-time, off schedule payment for 2020-2021

Background:

San Juan Unified schools ended the 2019-20 school year and started the 2020-21 school year in a Distance Learning model due to health and safety concerns related to COVID-19.

Statement of Intent:
The District and Supervisors mutually agree that members were critical to supporting high quality instruction and providing services and supports during these unprecedented times.

Agreement:
All members will receive a one-time off-schedule payment equal to 1% of their 2020-21 base salary, as compensation for the additional time and effort directly related to the effects of COVID-19. In the event the District provides additional compensation through an SLA to any other bargaining unit for the 2020-2021 school year, the parties agree to meet and further negotiate Article 5.

Jim Shoemake

Jim Shoemake 12/15/2020
Assistant Superintendent
Schools and Labor Relations
San Juan Unified School District

Cherie Chenoweth

Cherie Chenoweth 12/15/2020
President
San Juan Supervisors Association

SACRAMENTO COUNTY OFFICE OF EDUCATION

PUBLIC DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT
In Accordance with AB 1200 (Chapter 1213/1991), GC 3547.5, and CCR, Title V, Section 15449

Name of School District: San Juan Unified School District - *General Fund*

Name of Bargaining Units: SJTA, SJPEC, SJSA, CSEA, Teamsters, Unrepresented, Confidential, SJAA and Board Contracted Cabinet members

Certificated, Classified, Other: Certificated & Classified, Board Contracts

The proposed agreements cover the period beginning: July 1, 2020 (date) **and ending:** June 30, 2021 (date)

The Governing Board will act upon the proposed agreement(s) on: January 26, 2021 (date)

Note: This form, along with a copy of the proposed agreement, must be submitted to the County Office at least ten (10) working days prior to the date the Governing Board will take action. This form must also be available to the public at least ten (10) working days prior to the date the governing board will take action on the proposed bargaining agreements.

A. Proposed Change in Compensation

Page 1a

	Compensation	Annual	Fiscal Impact of Proposed Agreement		
		Cost Prior to	Year 1	Year 2	Year 3
		Proposed Agreement	Increase (Decrease)	Increase (Decrease)	Increase (Decrease)
		FY 2020-21 1st Interim 12/15/2020 Board Approved	FY 2020-21	FY 2021-22	FY 2022-23
1	**Salary Schedule** (This is to include Step and Column, which is also reported separately in Item 6)	$277,613,491	$0	$0	$0
			0.00%	0.00%	0.00%
2	**Other Compensation** Stipends, Bonuses, Longevity, Overtime, Differential, Callback or Standby Pay, etc.	$0	$3,964,993	($3,964,993)	$0
			1.43%	-1.43%	0.00%
3	**Statutory Benefits** - STRS, PERS, FICA WC, UI, Medicare, etc. (retiree h&w and long-term sick leave included in section 4)	$80,823,265	$857,061	($857,061)	$0
			1.06%	-1.06%	0.00%
4	**Health/Welfare Plans** - includes medical, dental, vision, life insurance, retiree h&w, long-term sick leave, cash option, PEHP	$64,984,159	$120,562	($120,562)	$0
			0.19%	-0.19%	0.00%
5	**Total Compensation** - Add Items 1 through 4 to equal 5	$423,420,915	$4,942,616	($4,942,616)	$0
			1.17%	-1.17%	0.00%
6	**Step and Column** - Due to movement plus any changes due to settlement. 2019-20, 2020-21 and 2021-22 step and column increases have already been included in the multi-year projection. This is a subset of Item No. 1	$2,476,235	$0	$0	$0
7	**Total Number of Represented Employees** (Use FTEs if appropriate)	**4,061.57**	**4,061.57**	**4,061.57**	**4,061.57**
8	**Total Compensation Average Cost per Employee**	$104,251	$1,217	($1,217)	$0
			1.17%	-1.17%	0.00%

A. Proposed Change in Compensation-breakdown of amounts on page 1 General fund
Page 1b

	Compensation	Annual Cost Prior to Proposed Agreement FY 2020-21 1st Interim 12/15/2020 Board Approved	Fiscal Impact of Proposed Agreement Year 1 Increase (Decrease) FY 2020-21	Year 2 Increase (Decrease) FY 2021-22	Year 3 Increase (Decrease) FY 2022-23
1	**Salary Schedule** (This is to include Step and Columns, which is also reported separately in Item 6)	**$277,613,491**	**$0**	**$0**	**$0**
	Certificated Salaries - Object 1xxx - SF 0	$161,017,877			
	Certificated Salaries - Object 1xxx - Restricted	$46,793,428			
	Classified Salaries - Object 2xxx - SF 0	$40,819,725			
	Classified Salaries - Object 2xxx - Restricted	$28,982,461			
	Salary Increase Certificated Salaries SJTA Only - Object 1xxx - SF 0				
	Salary Increase Certificated Salaries SJTA Only - Object 1xxx - Restricted				
	Salary Increase Classified Salaries Object 2xxx - SF 0				
	Salary Increase Classified Salaries Object 2xxx - Restricted				
	Salary Increase Certificated Salaries - Object 1xxx - SF 0				
	Salary Increase Certificated Salaries Object 1xxx - Restricted				
	Other - Certificated Salaries - Object 1xxx - SF 0				
	Other - Certificated Salaries - Object 1xxx -Restricted				
	Other - Classified Salaries - Object 2xxx - SF 0				
	Other - Classified Salaries - Object 2xxx -Restricted				$0
2	**Other Compensation** Stipends, Bonuses, Longevity, Overtime, Differential, Callback or Standby Pay, etc	$0	$3,964,993	($3,964,993)	$0
	One Time Payment - $500 Certificated Stipend - Object 1xxx - Restricted		$1,154,334	($1,154,334)	
	One Time Payment - 1% Certificated Salaries - Object 1xxx - Restricted		$2,067,195	($2,067,195)	
	One Time Payment - Classified Salaries - Object 1xxx - SF 0			$0	
	One Time Payment - 1%Classified Salaries - Object 2xxx - Restricted		$743,464	($743,464)	$0
3	Statutory Benefit - Certificated Rates	**19.60%**	**19.60%**	**19.42%**	**21.90%**
	Statutory Benefit - Classified Rates	**30.35%**	**30.35%**	**32.70%**	**36.00%**
	Statutory Benefits - STRS, PERS, FICA, WC, UI, Medicare, etc. (Retiree H&W & Long-term Sick Leave included in section 4	$80,823,265	$857,061	($857,061)	$0
	Payroll costs SF 0	$43,051,256			
	Payroll costs-Restricted	$37,772,009			
	Salary Increase - Certificated payroll costs - SF 0		$0	$0	$0
	Salary Increase - Certificated payroll costs - Restricted		$0	$0	$0
	Salary Increase - Classified payroll costs - SF 0		$0	$0	$0
	Salary Increase - Classified payroll costs - Restricted		$0	$0	$0
	Salary Increase Other - Certificated payroll costs - SF0		$0	$0	$0
	Salary Increase Other - Certificated payroll costs - Restricted		$0	$0	$0
	Other - Certificated payroll costs - SF0		$0	$0	$0
	Other - Certificated payroll costs - Restricted		$0	$0	$0
	Other - Classified payroll costs - SF0		$0	$0	$0
	Other - Classified payroll costs - Restricted		$0	$0	$0
	One Time Payment - Certificated payroll costs - SF0			$0	
	One Time Payment - Certificated payroll costs - Restricted		$631,420	($631,420)	
	One Time Payment - Classified payroll costs - SF0			$0	
	One Time Payment-Classified payroll costs - Restricted		$225,641	($225,641)	

	Compensation	Annual	Fiscal Impact of Proposed Agreement		
		Cost Prior to Proposed Agreement	Year 1 Increase (Decrease)	Year 2 Increase (Decrease)	Year 3 Increase (Decrease)
		FY 2020-21 1st Interim 12/15/2020 Board Approved	FY 2020-21	FY 2021-22	FY 2022-23
4	**Health/Welfare Plans** - medical,dental,vision, life insurance, retiree h&w, lt sick leave, cash option (obj 340x, 395x,	$64,984,159	$120,562	($120,562)	$0
	Unrestricted (SF 0)				
	Medical/Dental/VSP - Object 340x	$37,119,215			
	Life Insurance - Object 395x	$245,983			
	Retiree H&W & Long-term Sick Leave - * See below for rates	$6,204,479		$0	$0
	Cash Option - Object 391x	$387,327			
	Health & Welfare -SF 0 Certificated - * See below for rates				
	Health & Welfare -Restricted Certificated -* See below for rates				
	Health & Welfare -SF 0 Classified - *See below for rates				
	Health & Welfare - Restricted Classified -* See below for rates				
	Post Employment Health Plan (PEHP) Object 3751 (SJTA only)-SF 0				
	Total Unrestricted	**$43,957,004**	**$0**	**$0**	**$0**
	Restricted				
	Medical/Dental/VSP - Object 340x	$18,020,822			
	Life Insurance - Object 395x	$111,597			
	Retiree H&W & Long-term Sick Leave - * See below for rates	$2,641,217	$120,562	($120,562)	$0
	Cash Option - Object 391x	$253,519			
	Post Employment Health Plan (PEHP) Object 3751 (SJTA only)-SF 3,5				
	Total Restricted	**$21,027,155**	**$120,562**	**($120,562)**	**$0**
5	**Total Compensation** - Add Items 1 through 4	$423,420,915	$4,942,616	($4,942,616)	$0
6	**Step and Column - Related** to movement plus any changes due to settlement. This is a subset of Item No. 1	$2,476,235		$0	$0
	FTE - Using Oct 31, 2020 FTE for cost prior to proposed agreements. Years 1 - 3 have changes only due to the proposed agreements.	4,061.57	4,061.57	4,061.57	4,061.57

* Rates:	FY 2020-21	FY 2020-21	FY 2021-22	FY 2022-23
Retiree H&W & Long-term Leave Rates - Certificated	2.60%	2.60%	2.60%	2.60%
Retiree H&W & Long-term Leave Rates - Classified	4.95%	4.95%	4.95%	4.95%
Health & Welfare	1.50%	1.50%	4.00%	7.50%
Step & Column - Certificated	0.90%		0.90%	0.90%
Step & Column - Classified	0.90%		0.90%	0.90%

9. What was the negotiated salary percentage increase approved? For example, if the increase in "Year 1" was for less than a full year, what is the annualized percentage of that increase for "Year 1"?

One-time off schedule payment as written in a Side Letter of Agreement (SLA) for each bargaining unit

San Juan Teachers Association (SJTA) - All bargaining unit members will receive a one-time off-schedule payment equal to 1% of their 2020-21 base salary and stipends in contract (Exhibit D-9), as compensation for the additional time and effort directly related to the effects of COVID-19. Additionally, all bargaining unit members of the Association shall receive a pro-rata share of a $500 stipend to help offset increased costs and expenses incurred transitioning to distance learning as a result of the COVID-19 pandemic.

San Juan Professional Educators Coalition (SJPEC) - All coalition members will receive a one-time off-schedule payment equal to 1% of their 2020-21 base salary, as compensation for the additional time and effort directly related to the effects of COVID-19. In the event the District provides additional compensation through an SLA to any other bargaining unit for the 2020-2021 school year, the parties agree to meet and further negotiate Article 12.

San Juan Supervisors Association (SJSA) - All members will receive a one-time off-schedule payment equal to 1% of their 2020-21 base salary, as compensation for the additional time and effort directly related to the effects of COVID-19. In the event the District provides additional compensation through an SLA to any other bargaining unit for the 2020-2021 school year, the parties agree to meet and further negotiate Article 5.

Teamsters - All members will receive a one-time off-schedule payment equal to 1% of their 2020-21 base salary, as compensation for the additional time and effort directly related to the effects of COVID-19. In the event the District provides additional compensation, signed after the date below, through an SLA/MOU with any other bargaining unit for the 2020-2021 school year, the parties agree to meet and further negotiate Article 6.

California School Employees Association (CSEA) - All members will receive a one-time off-schedule payment equal to 1% of their 2020-21 base salary, as compensation for the additional time and effort directly related to the effects of COVID-19.

Confidential Group, Unrepresented Specialists, San Juan Administrators Association (SJAA) and Cabinet - A one-time off-schedule payment equal to 1% of the member's 2020-21 base salary is being provided as compensation for additional time and effort due to the effects of COVID-19. The payment is in alignment with Side Letters of Agreement with SJUSD Bargaining Units.

10. Were any additional steps, columns, or range added to the schedules? (If yes, please explain.)

There were no additional steps, columns or range added to the schedules.

11 . Please include comments and explanations as necessary. (If more room is necessary, please attach an additional sheet.)

Not applicable.

12. Does this bargaining unit have a negotiated cap for Health & Welfare benefits? **Yes** ☐ **No** ☒

If yes, please describe the cap amount.

Not applicable.

B. Proposed Negotiated Changes in other compensation and non-compensation Items (i.e., class size adjustments, staff development days, teacher prep time, classified staffing ratios, etc.).

Not applicable.

C. What are the specific impacts (positive or negative) on instructional and support programs to accommodate the settlement? Include the impact of changes such as staff reductions or increases, program reductions or increases, elimination or expansion of other services or programs (i.e., counselors, librarians, custodial staff, etc.)

The impact of the one-time off-schedule payment is to compensate employees for the additional time and effort they have incurred which is directly related to the effects of COVID-19. There will be no financial impact on the different programs as one-time funds are being used to pay for this expense.

D. What contingency language is included in the proposed agreement (e.g., reopeners, etc.)?

CONTINGENCY LANGUAGE:

SJTA - The District and the Association agree that the bargaining teams will resume negotiations after the publication of the Governor's January proposal. The following shall be considered reopeners for both parties: Article 11 (Salary), Article 8 (Hours) and Article 9 (Employee Benefits).

SJPEC - In the event the District provides additional compensation through an SLA to any other bargaining unit for the 2020-2021 school year, the parties agree to meet and further negotiate Article 12.

SJSA - In the event the District provides additional compensation through an SLA to any other bargaining unit for the 2020-2021 school year, the parties agree to meet and further negotiate Article 5.

Teamsters - In the event the District provides additional compensation, signed after the date below (12/22/20), through an SLA/MOU with any other bargaining unit for the 2020-2021 school year, the parties agree to meet and further negotiate Article 6.

E. Will this agreement create or decrease deficit financing in the current or subsequent year(s)? "Deficit Financing" is defined to exist when a fund's expenditures and other financing uses exceed its revenues and other financing sources in a given year. If yes, explain the amounts and justification for doing so.

General Fund: *Deficit financing is not expected to be created from the agreements in the current year. One-time funds are being used to pay for these one-time payments.*

F. Identify other major provisions that do not directly affect the district's costs, such as binding arbitrations, grievance procedures, etc.

None known at this time.

G. Source of Funding for Proposed Agreement

1. Current Year

The source of funding for the proposed agreements are one-time restricted revenues.

2. If this is a single year agreement, how will the ongoing cost of the proposed agreement be funded in subsequent years (i.e., what will allow the district to afford this contract)?

This is a single year agreement with one-time costs only. There are no ongoing costs on the proposed agreement.

3. If this is a multiyear agreement, what is the source of funding, including assumptions used, to fund these obligations in subsequent years? (Remember to include compounding effects in meeting obligations.)

Not applicable.

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Unrestricted SF0 General Fund

Enter Bargaining Unit/Group: SJTA, SJPEC, SJSA, CSEA, Teamsters, Unrepresented, Confidential, SJAA and Board Contracted Cabinet members

	Column 1	Column 2	Column 3	Column 4
	FY 2020-21 1st Interim 12/15/2020 Board Approved	Certificated & Classified, Board Contracts	Other Revisions, including proposed budget revision	FY 2020-21 Proposed Budget after adjustments
REVENUES				
LCFF Sources (8010-8099)	$ 367,246,847		$ -	$ 367,246,847
Remaining Revenues (8100-8799)	$ 9,353,333		$ -	$ 9,353,333
TOTAL REVENUES	**$ 376,600,180**	**$ -**	**$ -**	**$ 376,600,180**
EXPENDITURES				
Certificated Salaries (1000-1999)	$ 161,017,877	$ -	$ -	$ 161,017,877
Classified Salaries (2000-2999)	$ 40,819,725	$ -	$ -	$ 40,819,725
Employee Benefits (3000-3999)	$ 87,008,260	$ -	$ -	$ 87,008,260
Books and Supplies (4000-4999)	$ 10,032,772	$ -	$ -	$ 10,032,772
Services, Other Operating Expenses (5000-5999)	$ 20,387,912		$ -	$ 20,387,912
Capital Outlay (6000-6999)	$ 147,000		$ -	$ 147,000
Other Outgo (7100-7299) (7400-7499)	$ 1,010,405		$ -	$ 1,010,405
Direct Support/Indirect Cost (7300-7399)	$ (7,672,111)		$ -	$ (7,672,111)
Other Adjustments			$ -	$ -
TOTAL EXPENDITURES	**$ 312,751,840**	**$ -**	**$ -**	**$ 312,751,840**
OPERATING SURPLUS (DEFICIT)	**$ 63,848,340**	**$ -**	**$ -**	**$ 63,848,340**
TRANSFERS IN & OTHER SOURCES (8910-8979)	$ -		$ -	$ -
TRANSFERS OUT & OTHER USES (7610-7699)	$ 1,727,872	$ -	$ -	$ 1,727,872
CONTRIBUTIONS (8980-8999)	$ (53,974,622)	$ -	$ -	$ (53,974,622)
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	**$ 8,145,846**	**$ -**	**$ -**	**$ 8,145,846**
BEGINNING BALANCE	$ 52,103,664	$ -	$ -	$ 52,103,664
Prior-Year Adjustments/Restatements (9793/9795)	$ (741,618)	$ -		$ (741,618)
CURRENT-YEAR ENDING BALANCE	**$ 59,507,892**	**$ -**	**$ -**	**$ 59,507,892**
COMPONENTS OF ENDING BALANCE:	$ -			
Nonspendable Amounts:	$ 500,000			$ 500,000
Reserved Amounts (9711-9740)	$ -			$ -
Reserved for Economic Uncertainties (9770)	$ 10,360,000	$ -	$ -	$ 10,360,000
Committed Funds (9750-9760)	$ -		$ -	$ -
Assigned Amounts	$ 5,344,019	$ -		$ 5,344,019
Unappropriated Amounts (9790)	**$ 43,303,873**			**$ 43,303,873**

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Restricted SF 3 & 5 General Fund

Enter Bargaining Unit/Group: SJTA, SJPEC, SJSA, CSEA, Teamsters, Unrepresented, Confidential, SJAA and Board Contracted Cabinet members

	Column 1	Column 2	Column 3	Column 4
	FY 2020-21 1st Interim 12/15/2020 Board Approved	Certificated & Classified, Board Contracts	Other Revisions, including proposed budget revision	FY 2020-21 Proposed Budget after adjustments
REVENUES				
LCFF Sources (8010-8099)	$ 1,706,852		$ -	$ 1,706,852
Remaining Revenues (8100-8799)	$ 139,872,452		$ -	$ 139,872,452
TOTAL REVENUES	**$ 141,579,304**	**$ -**	**$ -**	**$ 141,579,304**
EXPENDITURES				
Certificated Salaries (1000-1999)	$ 46,793,428	$ 3,221,529	$ -	$ 50,014,957
Classified Salaries (2000-2999)	$ 28,982,461	$ 743,464	$ -	$ 29,725,925
Employee Benefits (3000-3999)	$ 58,799,164	$ 977,623	$ -	$ 59,776,787
Books and Supplies (4000-4999)	$ 44,812,927	$ (4,942,616)	$ -	$ 39,870,311
Services, Other Operating Expenses (5000-5999)	$ 10,310,272		$ -	$ 10,310,272
Capital Outlay (6000-6999)	$ 521,022		$ -	$ 521,022
Other Outgo (7100-7299) (7400-7499)	$ -		$ -	$ -
Direct Support/Indirect Cost (7300-7399)	$ 6,330,071		$ -	$ 6,330,071
Other Adjustments			$ -	$ -
TOTAL EXPENDITURES	**$ 196,549,345**	**$ -**	**$ -**	**$ 196,549,345**
OPERATING SURPLUS (DEFICIT)	**$ (54,970,041)**	**$ -**	**$ -**	**$ (54,970,041)**
TRANSFERS IN & OTHER SOURCES (8910-8979)	$ -		$ -	$ -
TRANSFERS OUT & OTHER USES (7610-7699)	$ 6,918,848		$ -	$ 6,918,848
CONTRIBUTIONS (8980-8999)	$ 53,974,622	$ -	$ -	$ 53,974,622
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	**$ (7,914,267)**	**$ -**	**$ -**	**$ (7,914,267)**
BEGINNING BALANCE	$ 26,222,769	$ -	$ -	$ 26,222,769
Prior-Year Adjustments/Restatements (9793/9795)	$ 741,618			$ 741,618
CURRENT-YEAR ENDING BALANCE	**$ 19,050,120**			**$ 19,050,120**
COMPONENTS OF ENDING BALANCE:				
Nonspendable Amounts			$ -	$ -
Reserved Amounts (9711-9740)	$ 19,050,120		$ -	$ 19,050,120
Reserved for Economic Uncertainties (9770)			$ -	$ -
Committed Funds	$ -		$ -	$ -
Assigned Amounts		$ -	$ -	$ -
Unappropriated Amounts (9790)	**$ -**	**$ -**		**$ -**

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Combined General Fund

Enter Bargaining Unit/Group: SJTA, SJPEC, SJSA, CSEA, Teamsters, Unrepresented, Confidential, SJAA and Board Contracted Cabinet members

	Column 1	Column 2	Column 3	Column 4
	FY 2020-21 1st Interim 12/15/2020 Board Approved	Certificated & Classified, Board Contracts	Other Revisions, including proposed budget revision	FY 2020-21 Proposed Budget after adjustments
REVENUES				
LCFF Sources (8010-8099)	$ 368,953,699	$ -	$ -	$ 368,953,699
Remaining Revenues (8100-8799)	$ 149,225,785	$ -	$ -	$ 149,225,785
TOTAL REVENUES	**$ 518,179,484**	**$ -**	**$ -**	**$ 518,179,484**
EXPENDITURES				
Certificated Salaries (1000-1999)	$ 207,811,305	$ 3,221,529	$ -	$ 211,032,834
Classified Salaries (2000-2999)	$ 69,802,186	$ 743,464	$ -	$ 70,545,650
Employee Benefits (3000-3999)	$ 145,807,424	$ 977,623	$ -	$ 146,785,047
Books and Supplies (4000-4999)	$ 54,845,699	$ (4,942,616)	$ -	$ 49,903,083
Services, Other Operating Expenses (5000-5999)	$ 30,698,184	$ -	$ -	$ 30,698,184
Capital Outlay (6000-6999)	$ 668,022	$ -	$ -	$ 668,022
Other Outgo (7100-7299) (7400-7499)	$ 1,010,405	$ -	$ -	$ 1,010,405
Direct Support/Indirect Cost (7300-7399)	$ (1,342,040)	$ -	$ -	$ (1,342,040)
Other Adjustments	$ -	$ -	$ -	$ -
TOTAL EXPENDITURES	**$ 509,301,185**	**$ -**	**$ -**	$ 509,301,185
OPERATING SURPLUS (DEFICIT)	**$ 8,878,299**	**$ -**	**$ -**	$ 8,878,299
TRANSFERS IN & OTHER SOURCES (8910-8979)	$ -	$ -	$ -	$ -
TRANSFERS OUT & OTHER USES (7610-7699)	$ 8,646,720	$ -	$ -	$ 8,646,720
CONTRIBUTIONS (8980-8999)	$ -	$ -	$ -	$ -
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	**$ 231,579**	**$ -**	**$ -**	**$ 231,579**
BEGINNING BALANCE	$ 78,326,433			$ 78,326,433
Prior-Year Adjustments/Restatements (9793/9795)	$ -	$ -	$ -	$ -
CURRENT-YEAR ENDING BALANCE	**$ 78,558,012**	**$ -**	**$ -**	**$ 78,558,012**
COMPONENTS OF ENDING BALANCE:				$ -
Nonspendable Amounts	$ 500,000			$ 500,000
Reserved Amounts (9711-9740)	$ 19,050,120	$ -	$ -	$ 19,050,120
Reserved for Economic Uncertainties (9770)	$ 10,360,000	$ -	$ -	$ 10,360,000
Committed Funds	$ -	$ -		$ -
Assigned Amounts	$ 5,344,019	$ -	$ -	$ 5,344,019
Unappropriated Amounts - Unrestricted (9790)	$ 43,303,873	$ -	$ -	$ 43,303,873
Reserve for Economic Uncertainties Percentage	2.00%			2.00%

I. IMPACT OF PROPOSED AGREEMENT ON SUBSEQUENT YEARS

Combined General Fund

Enter Bargaining Unit/Group: **SJTA, SJPEC, SJSA, CSEA, Teamsters, Unrepresented, Confidential, SJAA and Board Contracted Cabinet members**

	FY 2020-21	FY 2021-22	FY 2022-23
	FY 2020-21 Proposed Budget after adjustments	Certificated & Classified, Board Contracts	Second Subsequent Year
REVENUES			
LCFF Sources (8010-8099)	$368,953,699	$370,456,584	$370,456,584
Remaining Revenues (8100-8799)	$149,225,785	$109,645,469	$109,895,160
TOTAL REVENUES	**$518,179,484**	**$480,102,053**	**$480,351,744**
EXPENDITURES			
Certificated Salaries (1000-1999)	$211,032,834	$204,284,590	$205,916,352
Classified Salaries (2000-2999)	$70,545,650	$71,343,250	$72,746,079
Employee Benefits (3000-3999)	$146,785,047	$148,411,736	$161,303,203
Books and Supplies (4000-4999)	$49,903,083	$28,370,440	$24,718,804
Services, Other Operating Expenses (5000-5999)	$30,698,184	$26,609,534	$27,207,224
Capital Outlay (6000-6999)	$668,022	$521,022	$521,022
Other Outgo (7100-7299) (7400-7499)	$1,010,405	$1,010,405	$1,010,405
Direct Support/Indirect Cost (7300-7399)	($1,342,040)	($1,342,040)	($1,342,040)
Other Adjustments	$0	$0	$0
TOTAL EXPENDITURES	**$509,301,185**	**$479,208,937**	**$492,081,049**
OPERATING SURPLUS (DEFICIT)	**$8,878,299**	**$893,116**	**-$11,729,305**
TRANSFERS IN & OTHER SOURCES (8910-8979)	$0	$0	$0
TRANSFERS OUT & OTHER USES (7610-7699)	$8,646,720	$2,231,720	$2,231,720
CONTRIBUTIONS (8980-8999)	$0	$0	$0
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	**$231,579**	**($1,338,604)**	**($13,961,025)**
BEGINNING BALANCE	$78,326,433	$78,558,012	$77,219,408
Prior-Year Adjustments/Restatements (9793/9795)	$0		
CURRENT-YEAR ENDING BALANCE	**$78,558,012**	**$77,219,408**	**$63,258,383**
COMPONENTS OF ENDING BALANCE:			
Nonspendable Amounts	$500,000	$500,000	$500,000
Reserved Amounts (9711-9740)	$19,050,120	$12,531,674	$8,310,470
Reserved for Economic Uncertainties (9770)	$10,360,000	$9,630,000	$9,890,000
Committed Funds	$0	$0	$0
Assigned Amounts	$5,344,019	$6,628,851	$6,861,792
Unappropriated Amounts - Unrestricted (9790)	**$43,303,873**	**$47,928,883**	**$37,696,121**
Reserve for Economic Uncertainties Percentage	**2.00%**	**2.00%**	**2.00%**

J. IMPACT OF PROPOSED AGREEMENT ON UNRESTRICTED RESERVES

1. State Reserve Standard

		2020-21 Projected Year Totals - Budget	2021-22 Multi-Year Projection	2022-23 Multi-Year Projection
a.	Total Expenditures, Transfers Out, and Uses (Including Cost of Proposed Agreement)	$ 517,947,905	$ 481,440,657	$ 494,312,769
b.	State Standard Minimum Reserve Percentage for this District (2%) enter percentage:	2%	2%	2%
c.	State Standard Minimum Reserve Amount for this District (For districts with less than 1,001 ADA, this is the greater of Line a, times Line b, OR $50,000	$ 10,358,958	$ 9,628,813	$ 9,886,255

2. Budgeted Unrestricted Reserve (After Impact of Proposed Agreement)

a.	General Fund Budgeted Unrestricted Designated for Economic Uncertainties (9770)	$ 10,360,000	$ 9,630,000	$ 9,890,000
b.	General Fund Budgeted Unrestricted Unappropriated Amount (9790)	$ 43,303,873	$ 47,928,883	$ 37,696,121
c.	Special Reserve Fund (Fund 17) Budgeted Designated for Economic Uncertainties (9770)	$ -	$ -	$ -
d.	Special Reserve Fund (Fund 17) Budgeted Unappropriate Amount (9790)	$ -	$ -	$ -
g.	Total Available Reserves	$ 53,663,873	$ 57,558,883	$ 47,586,121
h.	Reserve for Economic Uncertainties Percentage	2.00%	2.00%	2.00%

3. Do unrestricted reserves meet the state minimum reserve amount?

2020-21	Yes	[x]	No	[ ]
2021-22	Yes	[x]	No	[ ]
2022-23	Yes	[x]	No	[ ]

4. If no, how do you plan to restore your reserves?

5. If the total amount of the adjustment in Column 2 on Page 4c does not agree with the amount of the Total Compensation Increase in Section A, Line 5, Page 1a (i.e., increase was partially budgeted), explain the variance below:

Total amount of the adjustment in Column 2 on Page 4c is:	*$*	*-*
Total Compensation Increase in Section A, Line 5, Page 1a is:	*$*	*4,942,616*
Variance	*$*	*(4,942,616)*
Net increase contribution to Restricted Repair Maintenance Account (RRMA)	*$*	*-*
Amount budgeted in object code 4xxx in Restriced General Fund to offset the increased cost	*$*	*4,942,616*

6. Please include any additional comments and explanation of Page 5 if necessary:

K. SALARY NOTIFICATION REQUIREMENT

The following section is applicable and should be completed when any Salary/Benefit Negotiations are settled after the district's final budget has been adopted.

COMPARISON OF PROPOSED AGREEMENT TO CHANGE IN DISTRICT LOCAL CONTROL FUNDING

(a) Current-Year Local Control Funding per ADA(line 19 below):	**$**	**9,791**
(b) Prior-Year Base Funding per ADA (line 20 below)	**$**	**9,786**
(c) Amount of Current-Year Increase: (a) minus (b)	**$**	**5**
(d) Percentage Increase in Base LCFF per ADA: (c) divided by (b)		**0.05%**
(e) Total Compensation Percentage Increase from Section A, Line 5, Page 1 for current year (Year 1)		**1.17%**

1	K-3 CSR		6,361,740
2	EIA		4,398,886
3	Other State categorical		24,749,916
4	Transportation		5,230,781
5	Targeted Instructional Improvement Grant (TIIG)		2,350,261
6	Total LCFF Categoricals	$	43,091,584
7	2012-13 Rev Limit funding per ADA	$	5,303.79
8	Actual or Estimated funded ADA		37,509.32
9	Current year ADA x 2012-13 Rev Limit funding per ADA (Rows 7 x 8)		198,941,556
10	Prior year gap funding	$	112,402,679
11	Prior year gap funding per ADA		336.72
12	Total of all prior years gap funding adjusted for current year ADA		112,402,679
13	Adjusted Funding Floor (Rows 6 + 9 + 12)	***$***	***354,435,819***
14	LCFF funding target	$	367,246,847
15	Funding GAP (Rows 14-13)	$	12,811,028
16	LCFF Statewide funding GAP %		100.00%
17	LCFF Growth (Rows 15 x 16)	***$***	***12,811,028***
18	***LCFF Funding (Rows 13 + 17)***	***$***	***367,246,847***
19	LCFF revenue per ADA (Rows 18 / 8)	$	9,791
20	Prior year funding per ADA	$	9,786
21	Per ADA change from Prior year (Rows 19 - 20)	$	5
22	Growth Increase % (Rows 21 / 20)		0.05%

L. CERTIFICATION NO. 1: CERTIFICATION OF THE DISTRICTS ABILITY TO MEET THE COSTS OF COLLECTIVE BARGAINING AGREEMENT

The disclosure document must be signed by the district Superintendent and Chief Financial Officer at the time of public disclosure.

In accordance with the requirements of Government Code Section 3547.5, the Superintendent and Deputy Superintendent of San Juan Unified School District (District), hereby certify that the District can meet the costs incurred under the Collective bargaining Agreements between the District and SJTA, SJPEC, SJSA, CSEA and Teamsters barganing units, Unrepresented, Confidential, SJAA and Board Contracted Cabinet members during the term of the agreement from July 1, 2020 to June 30, 2021 or later.

The budget revisions necessary to meet the costs of the agreement in each year of its term are as follows:

General Fund Budget Adjustment Categories:	20-21 Budget Adjustment Increase (Decrease)	21-22	22-23
Revenues/Other Financing Sources	$0	$0	$0
Expenditures/Other Financing Uses*	$0	$ -	$ -
Ending Balance Increase (Decrease)	$0	$ -	$ -

*** (includes budget offsets, if any)**

_____ (No budget revisions necessary)

The cost for the Other Funds (Adult Ed, Cafeteria, Child Development, Deferred Maintenance/Building Funds, and Self Insurance Fund) will be absorbed by the one-time funds budgeted in the restricted general fund for their appropriate Full-Time Equivalent (FTE) staff.

Kent Kern, Superintendent of Schools — **Date**

Kent Stephens, Deputy Superintendent — **Date**

General Funds Group Total *Costs*	20-21	21-22 Not Cumulative	22-23 Not Cumulative
Teachers (SJTA)	$ 3,661,106	$ (3,661,106)	
General & Operations Support (CSEA)	790,597	(790,597)	
Teamsters	54,807	(54,807)	
Management (SJAA) & Board Contracted Cabinet members	127,322	(127,322)	
Certificated Supervisory (SJPEC)	229,065	(229,065)	
Supervisors	36,283	(36,283)	
Confidential & Unrepresented Specialists Units	43,436	(43,436)	
Total	$ 4,942,616	$ (4,942,616)	$ -
Less offsets	(4,942,616)	4,942,616	$ -
Total impact to budget	$ -	$ -	$ -

M. CERTIFICATION NO. 2

The disclosure document must be signed by the district Superintendent or designee at the time of public disclosure and by the President or Clerk of the Governing Board at the time of formal board action on the proposed agreement.

The information provided in this document summarizes the financial implications of the proposed agreement(s) and is submitted to the Governing Board for public disclosure of the major provisions of the agreement(s) (as provided in the "Public Disclosure of Proposed Bargaining Agreement") in accordance with the requirements of AB 1200 and Government Code Section 3547.5.

Kent Kern, Superintendent of Schools **(Signature)**	**Date**
Kent Stephens, Deputy Superintendent **Contact Person**	**(916) 971-7237** **Phone**

After public disclosure of the major provisions contained in this summary, the Governing Board at its meeting on January 26, 2021 took action to approve the proposed agreements with SJTA, SJPEC, SJSA, CSEA and Teamsters bargaining units, Unrepresented, Confidential, SJAA and Board Contract Cabinet members.

President, Governing Board **(Signature) **	**1/26/2021** **Date**

SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

AGENDA ITEM: **I-6**

MEETING DATE: **01/12/2021**

SUBJECT: One-Time Off-Schedule Payment for SJAA, Cabinet, Confidential and Unrepresented Groups

DEPARTMENT: Schools and Labor Relations

CHECK ONE:
For Discussion: ☒
For Action: ☐
Report: ☐
Workshop: ☐
Recognition: ☐
Emergency Action: ☐

ACTION REQUESTED:
A one-time off-schedule payment equal to 1% of the member's 2020-2021 base salary for San Juan Administrators Association (SJAA), Cabinet, Confidential and Unrepresented Groups is being provided as compensation for additional time and effort due to the effects of COVID-19. The payment is in alignment with Side Letters of Agreement with SJUSD Bargaining Units.

Public Comment/Action Anticipated: 01/26/2021.

RATIONALE/BACKGROUND:
San Juan Unified schools ended the 2019-2020 school year and started the 2020-2021 school year in a distance learning model due to health and safety concerns due to COVID-19. The district affirms that members were critical to supporting high quality instruction and providing services and supports during these unprecedented times.

Statute requires that the public be made aware of the costs associated with a tentative collective bargaining agreement before it becomes binding on the district or county office of education. Government Code Section 3547.5 states:

> "Before a public school employer enters into a written agreement with an exclusive representative covering matters within the scope of representation, the major provisions of the agreement, including, but not limited to, the costs that would be incurred by the public school employer under the agreement for the current and subsequent fiscal year, shall be disclosed at a public meeting of the public school employer in a format established for this purpose by the Superintendent of Public Instruction [G.C. 3547.5(a)]."

ATTACHMENT(S):
A: AB 1200 Public Disclosure Agreement

PREVIOUS STAFF/BOARD ACTION:
Superintendent's Cabinet: 12/14/2020

FINANCIAL DATA:
In accordance with AB 1200 (Chapter 1213/1991), GC 3547.5, and CCR, Title V, Section 15449, Fiscal Services has prepared an analysis of the fiscal impact of the proposed agreement and will submit it to the Sacramento County Office of Education. The cost to the general fund for the San Juan Administrators Association, Cabinet, Confidential and Unrepresented Groups agreements is an increase of $170,758 for 2020-2021 which is off-set with one-time revenue.

PREPARED BY: Jim Shoemake, Assistant Superintendent, Schools and Labor Relations JS

APPROVED BY: Kent Kern, Superintendent of Schools KK

SACRAMENTO COUNTY OFFICE OF EDUCATION

PUBLIC DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT

In Accordance with AB 1200 (Chapter 1213/1991), GC 3547.5, and CCR, Title V, Section 15449

Name of School District: San Juan Unified School District - *General Fund*

Name of Bargaining Units: SJTA, SJPEC, SJSA, CSEA, Teamsters, Unrepresented, Confidential, SJAA and Board Contracted Cabinet members

Certificated, Classified, Other: Certificated & Classified, Board Contracts

The proposed agreements cover the period beginning: July 1, 2020 (date) **and ending:** June 30, 2021 (date)

The Governing Board will act upon the proposed agreement(s) on: January 26, 2021 (date)

Note: This form, along with a copy of the proposed agreement, must be submitted to the County Office at least ten (10) working days prior to the date the Governing Board will take action. This form must also be available to the public at least ten (10) working days prior to the date the governing board will take action on the proposed bargaining agreements.

A. Proposed Change in Compensation

Page 1a

	Compensation	Annual Cost Prior to Proposed Agreement	Fiscal Impact of Proposed Agreement Year 1 Increase (Decrease)	Year 2 Increase (Decrease)	Year 3 Increase (Decrease)
		FY 2020-21 1st Interim 12/15/2020 Board Approved	FY 2020-21	FY 2021-22	FY 2022-23
1	**Salary Schedule** (This is to include Step and Column, which is also reported separately in Item 6)	$277,613,491	$0	$0	$0
			0.00%	0.00%	0.00%
2	**Other Compensation** Stipends, Bonuses, Longevity, Overtime, Differential, Callback or Standby Pay, etc.	$0	$3,964,993	($3,964,993)	$0
			1.43%	-1.43%	0.00%
3	**Statutory Benefits** - STRS, PERS, FICA WC, UI, Medicare, etc. (retiree h&w and long-term sick leave included in section 4)	$80,823,265	$857,061	($857,061)	$0
			1.06%	-1.06%	0.00%
4	**Health/Welfare Plans** - includes medical, dental, vision, life insurance, retiree h&w, long-term sick leave, cash option, PEHP	$64,984,159	$120,562	($120,562)	$0
			0.19%	-0.19%	0.00%
5	**Total Compensation** - Add Items 1 through 4 to equal 5	$423,420,915	$4,942,616	($4,942,616)	$0
			1.17%	-1.17%	0.00%
6	**Step and Column** - Due to movement plus any changes due to settlement. 2019-20, 2020-21 and 2021-22 step and column increases have already been included in the multi-year projection. This is a subset of Item No. 1	$2,476,235	$0	$0	$0
7	**Total Number of Represented Employees** (Use FTEs if appropriate)	**4,061.57**	**4,061.57**	**4,061.57**	**4,061.57**
8	**Total Compensation Average Cost per Employee**	$104,251	$1,217	($1,217)	$0
			1.17%	-1.17%	0.00%

A. Proposed Change in Compensation-breakdown of amounts on page 1 General fund
Page 1b

	Compensation	Annual Cost Prior to Proposed Agreement FY 2020-21 1st Interim 12/15/2020 Board Approved	Fiscal Impact of Proposed Agreement Year 1 Increase (Decrease) FY 2020-21	Year 2 Increase (Decrease) FY 2021-22	Year 3 Increase (Decrease) FY 2022-23
1	**Salary Schedule** (This is to include Step and Columns, which is also reported separately in Item 6)	**$277,613,491**	**$0**	**$0**	**$0**
	Certificated Salaries - Object 1xxx - SF 0	$161,017,877			
	Certificated Salaries - Object 1xxx - Restricted	$46,793,428			
	Classified Salaries - Object 2xxx - SF 0	$40,819,725			
	Classified Salaries - Object 2xxx - Restricted	$28,982,461			
	Salary Increase Certificated Salaries SJTA Only - Object 1xxx - SF 0				
	Salary Increase Certificated Salaries SJTA Only - Object 1xxx - Restricted				
	Salary Increase Classified Salaries Object 2xxx - SF 0				
	Salary Increase Classified Salaries Object 2xxx - Restricted				
	Salary Increase Certificated Salaries - Object 1xxx - SF 0				
	Salary Increase Certificated Salaries Object 1xxx - Restricted				
	Other - Certificated Salaries - Object 1xxx - SF 0				
	Other - Certificated Salaries - Object 1xxx -Restricted				
	Other - Classified Salaries - Object 2xxx - SF 0				
	Other - Classified Salaries - Object 2xxx -Restricted				$0
2	**Other Compensation** Stipends, Bonuses, Longevity, Overtime, Differential, Callback or Standby Pay, etc	$0	$3,964,993	($3,964,993)	$0
	One Time Payment - $500 Certificated Stipend - Object 1xxx - Restricted		$1,154,334	($1,154,334)	
	One Time Payment - 1% Certificated Salaries - Object 1xxx - Restricted		$2,067,195	($2,067,195)	
	One Time Payment - Classified Salaries - Object 1xxx - SF 0			$0	
	One Time Payment - 1%Classified Salaries - Object 2xxx - Restricted		$743,464	($743,464)	$0
3	Statutory Benefit - Certificated Rates	**19.60%**	**19.60%**	**19.42%**	**21.90%**
	Statutory Benefit - Classified Rates	**30.35%**	**30.35%**	**32.70%**	**36.00%**
	Statutory Benefits - STRS, PERS, FICA, WC, UI, Medicare, etc. (Retiree H&W & Long-term Sick Leave included in section 4	$80,823,265	$857,061	($857,061)	$0
	Payroll costs SF 0	$43,051,256			
	Payroll costs-Restricted	$37,772,009			
	Salary Increase - Certificated payroll costs - SF 0		$0	$0	$0
	Salary Increase - Certificated payroll costs - Restricted		$0	$0	$0
	Salary Increase - Classified payroll costs - SF 0		$0	$0	$0
	Salary Increase - Classified payroll costs - Restricted		$0	$0	$0
	Salary Increase Other - Certificated payroll costs - SF0		$0	$0	$0
	Salary Increase Other - Certificated payroll costs - Restricted		$0	$0	$0
	Other - Certificated payroll costs - SF0		$0	$0	$0
	Other - Certificated payroll costs - Restricted		$0	$0	$0
	Other - Classified payroll costs - SF0		$0	$0	$0
	Other - Classified payroll costs - Restricted		$0	$0	$0
	One Time Payment - Certificated payroll costs - SF0			$0	
	One Time Payment - Certificated payroll costs - Restricted		$631,420	($631,420)	
	One Time Payment - Classified payroll costs - SF0			$0	
	One Time Payment-Classified payroll costs - Restricted		$225,641	($225,641)	

	Compensation	Annual	Fiscal Impact of Proposed Agreement		
		Cost Prior to Proposed Agreement	Year 1 Increase (Decrease)	Year 2 Increase (Decrease)	Year 3 Increase (Decrease)
		FY 2020-21 1st Interim 12/15/2020 Board Approved	FY 2020-21	FY 2021-22	FY 2022-23
4	**Health/Welfare Plans** - medical,dental,vision, life insurance, retiree h&w, lt sick leave, cash option (obj 340x, 395x,	$64,984,159	$120,562	($120,562)	$0
	Unrestricted (SF 0)				
	Medical/Dental/VSP - Object 340x	$37,119,215			
	Life Insurance - Object 395x	$245,983			
	Retiree H&W & Long-term Sick Leave - * See below for rates	$6,204,479		$0	$0
	Cash Option - Object 391x	$387,327			
	Health & Welfare -SF 0 Certificated - * See below for rates				
	Health & Welfare -Restricted Certificated -* See below for rates				
	Health & Welfare -SF 0 Classified - *See below for rates				
	Health & Welfare - Restricted Classified -* See below for rates				
	Post Employment Health Plan (PEHP) Object 3751 (SJTA only)-SF 0				
	Total Unrestricted	**$43,957,004**	**$0**	**$0**	**$0**
	Restricted				
	Medical/Dental/VSP - Object 340x	$18,020,822			
	Life Insurance - Object 395x	$111,597			
	Retiree H&W & Long-term Sick Leave - * See below for rates	$2,641,217	$120,562	($120,562)	$0
	Cash Option - Object 391x	$253,519			
	Post Employment Health Plan (PEHP) Object 3751 (SJTA only)-SF 3,5				
	Total Restricted	**$21,027,155**	**$120,562**	**($120,562)**	**$0**
5	**Total Compensation** - Add Items 1 through 4	$423,420,915	$4,942,616	($4,942,616)	$0
6	**Step and Column - Related** to movement plus any changes due to settlement. This is a subset of Item No. 1	$2,476,235		$0	$0
	FTE - Using Oct 31, 2020 FTE for cost prior to proposed agreements. Years 1 - 3 have changes only due to the proposed agreements.	4,061.57	4,061.57	4,061.57	4,061.57

* Rates:	FY 2020-21	FY 2020-21	FY 2021-22	FY 2022-23
Retiree H&W & Long-term Leave Rates - Certificated	2.60%	2.60%	2.60%	2.60%
Retiree H&W & Long-term Leave Rates - Classified	4.95%	4.95%	4.95%	4.95%
Health & Welfare	1.50%	1.50%	4.00%	7.50%
Step & Column - Certificated	0.90%		0.90%	0.90%
Step & Column - Classified	0.90%		0.90%	0.90%

9. What was the negotiated salary percentage increase approved? For example, if the increase in "Year 1" was for less than a full year, what is the annualized percentage of that increase for "Year 1"?

One-time off schedule payment as written in a Side Letter of Agreement (SLA) for each bargaining unit

San Juan Teachers Association (SJTA) - All bargaining unit members will receive a one-time off-schedule payment equal to 1% of their 2020-21 base salary and stipends in contract (Exhibit D-9), as compensation for the additional time and effort directly related to the effects of COVID-19. Additionally, all bargaining unit members of the Association shall receive a pro-rata share of a $500 stipend to help offset increased costs and expenses incurred transitioning to distance learning as a result of the COVID-19 pandemic.

San Juan Professional Educators Coalition (SJPEC) - All coalition members will receive a one-time off-schedule payment equal to 1% of their 2020-21 base salary, as compensation for the additional time and effort directly related to the effects of COVID-19. In the event the District provides additional compensation through an SLA to any other bargaining unit for the 2020-2021 school year, the parties agree to meet and further negotiate Article 12.

San Juan Supervisors Association (SJSA) - All members will receive a one-time off-schedule payment equal to 1% of their 2020-21 base salary, as compensation for the additional time and effort directly related to the effects of COVID-19. In the event the District provides additional compensation through an SLA to any other bargaining unit for the 2020-2021 school year, the parties agree to meet and further negotiate Article 5.

Teamsters - All members will receive a one-time off-schedule payment equal to 1% of their 2020-21 base salary, as compensation for the additional time and effort directly related to the effects of COVID-19. In the event the District provides additional compensation, signed after the date below, through an SLA/MOU with any other bargaining unit for the 2020-2021 school year, the parties agree to meet and further negotiate Article 6.

California School Employees Association (CSEA) - All members will receive a one-time off-schedule payment equal to 1% of their 2020-21 base salary, as compensation for the additional time and effort directly related to the effects of COVID-19.

Confidential Group, Unrepresented Specialists, San Juan Administrators Association (SJAA) and Cabinet - A one-time off-schedule payment equal to 1% of the member's 2020-21 base salary is being provided as compensation for additional time and effort due to the effects of COVID-19. The payment is in alignment with Side Letters of Agreement with SJUSD Bargaining Units.

10. Were any additional steps, columns, or range added to the schedules? (If yes, please explain.)

There were no additional steps, columns or range added to the schedules.

11 . Please include comments and explanations as necessary. (If more room is necessary, please attach an additional sheet.)

Not applicable.

12. Does this bargaining unit have a negotiated cap for Health & Welfare benefits? **Yes** ☐ **No** ☒

If yes, please describe the cap amount.

Not applicable.

B. Proposed Negotiated Changes in other compensation and non-compensation Items (i.e., class size adjustments, staff development days, teacher prep time, classified staffing ratios, etc.).

Not applicable.

C. What are the specific impacts (positive or negative) on instructional and support programs to accommodate the settlement? Include the impact of changes such as staff reductions or increases, program reductions or increases, elimination or expansion of other services or programs (i.e., counselors, librarians, custodial staff, etc.)

The impact of the one-time off-schedule payment is to compensate employees for the additional time and effort they have incurred which is directly related to the effects of COVID-19. There will be no financial impact on the different programs as one-time funds are being used to pay for this expense.

D. What contingency language is included in the proposed agreement (e.g., reopeners, etc.)?

CONTINGENCY LANGUAGE:

SJTA - The District and the Association agree that the bargaining teams will resume negotiations after the publication of the Governor's January proposal. The following shall be considered reopeners for both parties: Article 11 (Salary), Article 8 (Hours) and Article 9 (Employee Benefits).

SJPEC - In the event the District provides additional compensation through an SLA to any other bargaining unit for the 2020-2021 school year, the parties agree to meet and further negotiate Article 12.

SJSA - In the event the District provides additional compensation through an SLA to any other bargaining unit for the 2020-2021 school year, the parties agree to meet and further negotiate Article 5.

Teamsters - In the event the District provides additional compensation, signed after the date below (12/22/20), through an SLA/MOU with any other bargaining unit for the 2020-2021 school year, the parties agree to meet and further negotiate Article 6.

E. Will this agreement create or decrease deficit financing in the current or subsequent year(s)? "Deficit Financing" is defined to exist when a fund's expenditures and other financing uses exceed its revenues and other financing sources in a given year. If yes, explain the amounts and justification for doing so.

General Fund: *Deficit financing is not expected to be created from the agreements in the current year. One-time funds are being used to pay for these one-time payments.*

F. Identify other major provisions that do not directly affect the district's costs, such as binding arbitrations, grievance procedures, etc.

None known at this time.

G. Source of Funding for Proposed Agreement

1. Current Year

The source of funding for the proposed agreements are one-time restricted revenues.

2. If this is a single year agreement, how will the ongoing cost of the proposed agreement be funded in subsequent years (i.e., what will allow the district to afford this contract)?

This is a single year agreement with one-time costs only. There are no ongoing costs on the proposed agreement.

3. If this is a multiyear agreement, what is the source of funding, including assumptions used, to fund these obligations in subsequent years? (Remember to include compounding effects in meeting obligations.)

Not applicable.

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Unrestricted SF0 General Fund

Enter Bargaining Unit/Group: SJTA, SJPEC, SJSA, CSEA, Teamsters, Unrepresented, Confidential, SJAA and Board Contracted Cabinet members

	Column 1	Column 2	Column 3	Column 4
	FY 2020-21 1st Interim 12/15/2020 Board Approved	Certificated & Classified, Board Contracts	Other Revisions, including proposed budget revision	FY 2020-21 Proposed Budget after adjustments
REVENUES				
LCFF Sources (8010-8099)	$ 367,246,847		$ -	$ 367,246,847
Remaining Revenues (8100-8799)	$ 9,353,333		$ -	$ 9,353,333
TOTAL REVENUES	**$ 376,600,180**	**$ -**	**$ -**	**$ 376,600,180**
EXPENDITURES				
Certificated Salaries (1000-1999)	$ 161,017,877	$ -	$ -	$ 161,017,877
Classified Salaries (2000-2999)	$ 40,819,725	$ -	$ -	$ 40,819,725
Employee Benefits (3000-3999)	$ 87,008,260	$ -	$ -	$ 87,008,260
Books and Supplies (4000-4999)	$ 10,032,772	$ -	$ -	$ 10,032,772
Services, Other Operating Expenses (5000-5999)	$ 20,387,912		$ -	$ 20,387,912
Capital Outlay (6000-6999)	$ 147,000		$ -	$ 147,000
Other Outgo (7100-7299) (7400-7499)	$ 1,010,405		$ -	$ 1,010,405
Direct Support/Indirect Cost (7300-7399)	$ (7,672,111)		$ -	$ (7,672,111)
Other Adjustments			$ -	$ -
TOTAL EXPENDITURES	**$ 312,751,840**	**$ -**	**$ -**	**$ 312,751,840**
OPERATING SURPLUS (DEFICIT)	**$ 63,848,340**	**$ -**	**$ -**	**$ 63,848,340**
TRANSFERS IN & OTHER SOURCES (8910-8979)	$ -		$ -	$ -
TRANSFERS OUT & OTHER USES (7610-7699)	$ 1,727,872	$ -	$ -	$ 1,727,872
CONTRIBUTIONS (8980-8999)	$ (53,974,622)	$ -	$ -	$ (53,974,622)
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	**$ 8,145,846**	**$ -**	**$ -**	**$ 8,145,846**
BEGINNING BALANCE	$ 52,103,664	$ -	$ -	$ 52,103,664
Prior-Year Adjustments/Restatements (9793/9795)	$ (741,618)	$ -		$ (741,618)
CURRENT-YEAR ENDING BALANCE	**$ 59,507,892**	**$ -**	**$ -**	**$ 59,507,892**
COMPONENTS OF ENDING BALANCE:	$ -			
Nonspendable Amounts:	$ 500,000			$ 500,000
Reserved Amounts (9711-9740)	$ -			$ -
Reserved for Economic Uncertainties (9770)	$ 10,360,000	$ -	$ -	$ 10,360,000
Committed Funds (9750-9760)	$ -		$ -	$ -
Assigned Amounts	$ 5,344,019	$ -		$ 5,344,019
Unappropriated Amounts (9790)	**$ 43,303,873**			**$ 43,303,873**

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Restricted SF 3 & 5 General Fund

Enter Bargaining Unit/Group: SJTA, SJPEC, SJSA, CSEA, Teamsters, Unrepresented, Confidential, SJAA and Board Contracted Cabinet members

	Column 1	Column 2	Column 3	Column 4
	FY 2020-21 1st Interim 12/15/2020 Board Approved	Certificated & Classified, Board Contracts	Other Revisions, including proposed budget revision	FY 2020-21 Proposed Budget after adjustments
REVENUES				
LCFF Sources (8010-8099)	$ 1,706,852		$ -	$ 1,706,852
Remaining Revenues (8100-8799)	$ 139,872,452		$ -	$ 139,872,452
TOTAL REVENUES	**$ 141,579,304**	**$ -**	**$ -**	**$ 141,579,304**
EXPENDITURES				
Certificated Salaries (1000-1999)	$ 46,793,428	$ 3,221,529	$ -	$ 50,014,957
Classified Salaries (2000-2999)	$ 28,982,461	$ 743,464	$ -	$ 29,725,925
Employee Benefits (3000-3999)	$ 58,799,164	$ 977,623	$ -	$ 59,776,787
Books and Supplies (4000-4999)	$ 44,812,927	$ (4,942,616)	$ -	$ 39,870,311
Services, Other Operating Expenses (5000-5999)	$ 10,310,272		$ -	$ 10,310,272
Capital Outlay (6000-6999)	$ 521,022		$ -	$ 521,022
Other Outgo (7100-7299) (7400-7499)	$ -		$ -	$ -
Direct Support/Indirect Cost (7300-7399)	$ 6,330,071		$ -	$ 6,330,071
Other Adjustments			$ -	$ -
TOTAL EXPENDITURES	**$ 196,549,345**	**$ -**	**$ -**	**$ 196,549,345**
OPERATING SURPLUS (DEFICIT)	**$ (54,970,041)**	**$ -**	**$ -**	**$ (54,970,041)**
TRANSFERS IN & OTHER SOURCES (8910-8979)	$ -		$ -	$ -
TRANSFERS OUT & OTHER USES (7610-7699)	$ 6,918,848		$ -	$ 6,918,848
CONTRIBUTIONS (8980-8999)	$ 53,974,622	$ -	$ -	$ 53,974,622
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	**$ (7,914,267)**	**$ -**	**$ -**	**$ (7,914,267)**
BEGINNING BALANCE	$ 26,222,769	$ -	$ -	$ 26,222,769
Prior-Year Adjustments/Restatements (9793/9795)	$ 741,618			$ 741,618
CURRENT-YEAR ENDING BALANCE	**$ 19,050,120**			**$ 19,050,120**
COMPONENTS OF ENDING BALANCE:				
Nonspendable Amounts			$ -	$ -
Reserved Amounts (9711-9740)	$ 19,050,120		$ -	$ 19,050,120
Reserved for Economic Uncertainties (9770)			$ -	$ -
Committed Funds	$ -		$ -	$ -
Assigned Amounts		$ -	$ -	$ -
Unappropriated Amounts (9790)	**$ -**	**$ -**		**$ -**

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Combined General Fund

Enter Bargaining Unit/Group: SJTA, SJPEC, SJSA, CSEA, Teamsters, Unrepresented, Confidential, SJAA and Board Contracted Cabinet members

	Column 1	Column 2	Column 3	Column 4
	FY 2020-21 1st Interim 12/15/2020 Board Approved	Certificated & Classified, Board Contracts	Other Revisions, including proposed budget revision	FY 2020-21 Proposed Budget after adjustments
REVENUES				
LCFF Sources (8010-8099)	$ 368,953,699	$ -	$ -	$ 368,953,699
Remaining Revenues (8100-8799)	$ 149,225,785	$ -	$ -	$ 149,225,785
TOTAL REVENUES	**$ 518,179,484**	**$ -**	**$ -**	**$ 518,179,484**
EXPENDITURES				
Certificated Salaries (1000-1999)	$ 207,811,305	$ 3,221,529	$ -	$ 211,032,834
Classified Salaries (2000-2999)	$ 69,802,186	$ 743,464	$ -	$ 70,545,650
Employee Benefits (3000-3999)	$ 145,807,424	$ 977,623	$ -	$ 146,785,047
Books and Supplies (4000-4999)	$ 54,845,699	$ (4,942,616)	$ -	$ 49,903,083
Services, Other Operating Expenses (5000-5999)	$ 30,698,184	$ -	$ -	$ 30,698,184
Capital Outlay (6000-6999)	$ 668,022	$ -	$ -	$ 668,022
Other Outgo (7100-7299) (7400-7499)	$ 1,010,405	$ -	$ -	$ 1,010,405
Direct Support/Indirect Cost (7300-7399)	$ (1,342,040)	$ -	$ -	$ (1,342,040)
Other Adjustments	$ -	$ -	$ -	$ -
TOTAL EXPENDITURES	**$ 509,301,185**	**$ -**	**$ -**	$ 509,301,185
OPERATING SURPLUS (DEFICIT)	**$ 8,878,299**	**$ -**	**$ -**	$ 8,878,299
TRANSFERS IN & OTHER SOURCES (8910-8979)	$ -	$ -	$ -	$ -
TRANSFERS OUT & OTHER USES (7610-7699)	$ 8,646,720	$ -	$ -	$ 8,646,720
CONTRIBUTIONS (8980-8999)	$ -	$ -	$ -	$ -
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	**$ 231,579**	**$ -**	**$ -**	**$ 231,579**
BEGINNING BALANCE	$ 78,326,433			$ 78,326,433
Prior-Year Adjustments/Restatements (9793/9795)	$ -	$ -	$ -	$ -
CURRENT-YEAR ENDING BALANCE	**$ 78,558,012**	**$ -**	**$ -**	**$ 78,558,012**
COMPONENTS OF ENDING BALANCE:				$ -
Nonspendable Amounts	$ 500,000			$ 500,000
Reserved Amounts (9711-9740)	$ 19,050,120	$ -	$ -	$ 19,050,120
Reserved for Economic Uncertainties (9770)	$ 10,360,000	$ -	$ -	$ 10,360,000
Committed Funds	$ -	$ -		$ -
Assigned Amounts	$ 5,344,019	$ -	$ -	$ 5,344,019
Unappropriated Amounts - Unrestricted (9790)	$ 43,303,873	$ -	$ -	$ 43,303,873
Reserve for Economic Uncertainties Percentage	2.00%			2.00%

I. IMPACT OF PROPOSED AGREEMENT ON SUBSEQUENT YEARS

Combined General Fund

Enter Bargaining Unit/Group: **SJTA, SJPEC, SJSA, CSEA, Teamsters, Unrepresented, Confidential, SJAA and Board Contracted Cabinet members**

	FY 2020-21	FY 2021-22	FY 2022-23
	FY 2020-21 Proposed Budget after adjustments	Certificated & Classified, Board Contracts	Second Subsequent Year
REVENUES			
LCFF Sources (8010-8099)	$368,953,699	$370,456,584	$370,456,584
Remaining Revenues (8100-8799)	$149,225,785	$109,645,469	$109,895,160
TOTAL REVENUES	**$518,179,484**	**$480,102,053**	**$480,351,744**
EXPENDITURES			
Certificated Salaries (1000-1999)	$211,032,834	$204,284,590	$205,916,352
Classified Salaries (2000-2999)	$70,545,650	$71,343,250	$72,746,079
Employee Benefits (3000-3999)	$146,785,047	$148,411,736	$161,303,203
Books and Supplies (4000-4999)	$49,903,083	$28,370,440	$24,718,804
Services, Other Operating Expenses (5000-5999)	$30,698,184	$26,609,534	$27,207,224
Capital Outlay (6000-6999)	$668,022	$521,022	$521,022
Other Outgo (7100-7299) (7400-7499)	$1,010,405	$1,010,405	$1,010,405
Direct Support/Indirect Cost (7300-7399)	($1,342,040)	($1,342,040)	($1,342,040)
Other Adjustments	$0	$0	$0
TOTAL EXPENDITURES	**$509,301,185**	**$479,208,937**	**$492,081,049**
OPERATING SURPLUS (DEFICIT)	**$8,878,299**	**$893,116**	**-$11,729,305**
TRANSFERS IN & OTHER SOURCES (8910-8979)	$0	$0	$0
TRANSFERS OUT & OTHER USES (7610-7699)	$8,646,720	$2,231,720	$2,231,720
CONTRIBUTIONS (8980-8999)	$0	$0	$0
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	**$231,579**	**($1,338,604)**	**($13,961,025)**
BEGINNING BALANCE	$78,326,433	$78,558,012	$77,219,408
Prior-Year Adjustments/Restatements (9793/9795)	$0		
CURRENT-YEAR ENDING BALANCE	**$78,558,012**	**$77,219,408**	**$63,258,383**
COMPONENTS OF ENDING BALANCE:			
Nonspendable Amounts	$500,000	$500,000	$500,000
Reserved Amounts (9711-9740)	$19,050,120	$12,531,674	$8,310,470
Reserved for Economic Uncertainties (9770)	$10,360,000	$9,630,000	$9,890,000
Committed Funds	$0	$0	$0
Assigned Amounts	$5,344,019	$6,628,851	$6,861,792
Unappropriated Amounts - Unrestricted (9790)	**$43,303,873**	**$47,928,883**	**$37,696,121**
Reserve for Economic Uncertainties Percentage	**2.00%**	**2.00%**	**2.00%**

J. IMPACT OF PROPOSED AGREEMENT ON UNRESTRICTED RESERVES

1. State Reserve Standard

		2020-21 Projected Year Totals - Budget	2021-22 Multi-Year Projection	2022-23 Multi-Year Projection
a.	Total Expenditures, Transfers Out, and Uses (Including Cost of Proposed Agreement)	$ 517,947,905	$ 481,440,657	$ 494,312,769
b.	State Standard Minimum Reserve Percentage for this District (2%) enter percentage:	2%	2%	2%
c.	State Standard Minimum Reserve Amount for this District (For districts with less than 1,001 ADA, this is the greater of Line a, times Line b, OR $50,000	$ 10,358,958	$ 9,628,813	$ 9,886,255

2. Budgeted Unrestricted Reserve (After Impact of Proposed Agreement)

a.	General Fund Budgeted Unrestricted Designated for Economic Uncertainties (9770)	$ 10,360,000	$ 9,630,000	$ 9,890,000
b.	General Fund Budgeted Unrestricted Unappropriated Amount (9790)	$ 43,303,873	$ 47,928,883	$ 37,696,121
c.	Special Reserve Fund (Fund 17) Budgeted Designated for Economic Uncertainties (9770)	$ -	$ -	$ -
d.	Special Reserve Fund (Fund 17) Budgeted Unappropriate Amount (9790)	$ -	$ -	$ -
g.	Total Available Reserves	$ 53,663,873	$ 57,558,883	$ 47,586,121
h.	Reserve for Economic Uncertainties Percentage	2.00%	2.00%	2.00%

3. Do unrestricted reserves meet the state minimum reserve amount?

2020-21	Yes	[x]	No	[ ]
2021-22	Yes	[x]	No	[ ]
2022-23	Yes	[x]	No	[ ]

4. If no, how do you plan to restore your reserves?

5. If the total amount of the adjustment in Column 2 on Page 4c does not agree with the amount of the Total Compensation Increase in Section A, Line 5, Page 1a (i.e., increase was partially budgeted), explain the variance below:

Total amount of the adjustment in Column 2 on Page 4c is:	*$*	*-*
Total Compensation Increase in Section A, Line 5, Page 1a is:	*$*	*4,942,616*
Variance	*$*	*(4,942,616)*
Net increase contribution to Restricted Repair Maintenance Account (RRMA)	*$*	*-*
Amount budgeted in object code 4xxx in Restriced General Fund to offset the increased cost	*$*	*4,942,616*

6. Please include any additional comments and explanation of Page 5 if necessary:

K. SALARY NOTIFICATION REQUIREMENT

The following section is applicable and should be completed when any Salary/Benefit Negotiations are settled after the district's final budget has been adopted.

COMPARISON OF PROPOSED AGREEMENT TO CHANGE IN DISTRICT LOCAL CONTROL FUNDING

(a) Current-Year Local Control Funding per ADA(line 19 below):	**$**	**9,791**
(b) Prior-Year Base Funding per ADA (line 20 below)	**$**	**9,786**
(c) Amount of Current-Year Increase: (a) minus (b)	**$**	**5**
(d) Percentage Increase in Base LCFF per ADA: (c) divided by (b)		**0.05%**
(e) Total Compensation Percentage Increase from Section A, Line 5, Page 1 for current year (Year 1)		**1.17%**

1	K-3 CSR		6,361,740
2	EIA		4,398,886
3	Other State categorical		24,749,916
4	Transportation		5,230,781
5	Targeted Instructional Improvement Grant (TIIG)		2,350,261
6	Total LCFF Categoricals	$	43,091,584
7	2012-13 Rev Limit funding per ADA	$	5,303.79
8	Actual or Estimated funded ADA		37,509.32
9	Current year ADA x 2012-13 Rev Limit funding per ADA (Rows 7 x 8)		198,941,556
10	Prior year gap funding	$	112,402,679
11	Prior year gap funding per ADA		336.72
12	Total of all prior years gap funding adjusted for current year ADA		112,402,679
13	Adjusted Funding Floor (Rows 6 + 9 + 12)	***$***	***354,435,819***
14	LCFF funding target	$	367,246,847
15	Funding GAP (Rows 14-13)	$	12,811,028
16	LCFF Statewide funding GAP %		100.00%
17	LCFF Growth (Rows 15 x 16)	***$***	***12,811,028***
18	***LCFF Funding (Rows 13 + 17)***	***$***	***367,246,847***
19	LCFF revenue per ADA (Rows 18 / 8)	$	9,791
20	Prior year funding per ADA	$	9,786
21	Per ADA change from Prior year (Rows 19 - 20)	$	5
22	Growth Increase % (Rows 21 / 20)		0.05%

L. CERTIFICATION NO. 1: CERTIFICATION OF THE DISTRICTS ABILITY TO MEET THE COSTS OF COLLECTIVE BARGAINING AGREEMENT

The disclosure document must be signed by the district Superintendent and Chief Financial Officer at the time of public disclosure.

In accordance with the requirements of Government Code Section 3547.5, the Superintendent and Deputy Superintendent of San Juan Unified School District (District), hereby certify that the District can meet the costs incurred under the Collective bargaining Agreements between the District and SJTA, SJPEC, SJSA, CSEA and Teamsters barganing units, Unrepresented, Confidential, SJAA and Board Contracted Cabinet members during the term of the agreement from July 1, 2020 to June 30, 2021 or later.

The budget revisions necessary to meet the costs of the agreement in each year of its term are as follows:

General Fund Budget Adjustment Categories:	20-21 Budget Adjustment Increase (Decrease)	21-22	22-23
Revenues/Other Financing Sources	$0	$0	$0
Expenditures/Other Financing Uses*	$0	$ -	$ -
Ending Balance Increase (Decrease)	$0	$ -	$ -

*** (includes budget offsets, if any)**

_____ (No budget revisions necessary)

The cost for the Other Funds (Adult Ed, Cafeteria, Child Development, Deferred Maintenance/Building Funds, and Self Insurance Fund) will be absorbed by the one-time funds budgeted in the restricted general fund for their appropriate Full-Time Equivalent (FTE) staff.

Kent Kern, Superintendent of Schools — **Date**

Kent Stephens, Deputy Superintendent — **Date**

General Funds Group Total *Costs*	20-21	21-22 Not Cumulative	22-23 Not Cumulative
Teachers (SJTA)	$ 3,661,106	$ (3,661,106)	
General & Operations Support (CSEA)	790,597	(790,597)	
Teamsters	54,807	(54,807)	
Management (SJAA) & Board Contracted Cabinet members	127,322	(127,322)	
Certificated Supervisory (SJPEC)	229,065	(229,065)	
Supervisors	36,283	(36,283)	
Confidential & Unrepresented Specialists Units	43,436	(43,436)	
Total	$ 4,942,616	$ (4,942,616)	$ -
Less offsets	(4,942,616)	4,942,616	$ -
Total impact to budget	$ -	$ -	$ -

M. CERTIFICATION NO. 2

The disclosure document must be signed by the district Superintendent or designee at the time of public disclosure and by the President or Clerk of the Governing Board at the time of formal board action on the proposed agreement.

The information provided in this document summarizes the financial implications of the proposed agreement(s) and is submitted to the Governing Board for public disclosure of the major provisions of the agreement(s) (as provided in the "Public Disclosure of Proposed Bargaining Agreement") in accordance with the requirements of AB 1200 and Government Code Section 3547.5.

Kent Kern, Superintendent of Schools **(Signature)**	**Date**
Kent Stephens, Deputy Superintendent **Contact Person**	**(916) 971-7237** **Phone**

After public disclosure of the major provisions contained in this summary, the Governing Board at its meeting on January 26, 2021 took action to approve the proposed agreements with SJTA, SJPEC, SJSA, CSEA and Teamsters bargaining units, Unrepresented, Confidential, SJAA and Board Contract Cabinet members.

President, Governing Board **(Signature) **	**1/26/2021** **Date**

SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

AGENDA ITEM: I-7

MEETING DATE: 01/12/2021

SUBJECT: Williams Complaint Report

CHECK ONE:
For Discussion: ☐
For Action: ☐
Report: ☒
Workshop: ☐
Recognition: ☐
Emergency Action: ☐

DEPARTMENT: Legal Services

ACTION REQUESTED:
The superintendent is recommending the board receive a report regarding Williams-type complaints filed with the district during the time period from October 1, 2020, to December 31, 2020.

RATIONALE/BACKGROUND:
The Williams legislation embodied in Education Code section 35186(d) requires each school district to publicly report, on a quarterly basis, summarized data on the nature and resolution of all Williams-type complaints filed with the district.

ATTACHMENT(S):
A: Williams Act 2nd Quarterly Report

BOARD COMMITTEE ACTION/COMMENT:
N/A

PREVIOUS STAFF/BOARD ACTION:
Superintendent's Cabinet: 01/04/2021

FISCAL IMPACT:
Current Budget: $ N/A
Additional Budget: $ N/A
Funding Source: N/A
(Unrestricted Base, Supplemental, other restricted, etc.)
Current Year Only ☐ On-going ☐

LCAP/STRATEGIC PLAN:
Goal: N/A Focus: N/A
Action: N/A
Strategic Plan: N/A

PREPARED BY: Linda C. T. Simlick, General Counsel LCTS

APPROVED BY: Kent Kern, Superintendent of Schools KK

San Juan Unified School District
Legal Services
3738 Walnut Avenue, Carmichael, California 95608
P.O. Box 477, Carmichael, California 95609-0477
Telephone (916) 971-7110; FAX (916) 971-7704
Internet Web Site: www.sanjuan.edu

Kent Kern, Superintendent of Schools
Linda C. T. Simlick, General Counsel

WILLIAMS UNIFORM COMPLAINT PROCESS (UCP)
Quarterly Report

Year covered by this report: 2020

Quarter covered by this report: Quarter 2 (October-December)

Sufficiency of textbooks

Number of complaints:	0
Number resolved:	0
Number unresolved:	0

School facilities issues

Number of complaints:	0
Number resolved:	n/a
Number unresolved:	n/a

Vacancy or misassignment of teachers

Number of complaints:	0
Number resolved:	n/a
Number unresolved:	n/a

Respectfully submitted: Linda C. T. Simlick
General Counsel

SAN JUAN UNIFIED SCHOOL DISTRICT
TENTATIVE BOARD AGENDA ITEMS
2020-2021

JANUARY 26

WORKSHOP: Encina Facilities Update – D	Camarda
Recognition: 2021 Classified Employees of the Year – A	Oropallo
Recognition: National School Counseling Week (Feb. 1-5) – A	Messer
Title 1 Funding Projection 2021-2022 – D	Calvin
Side Letter Agreements with SJTA, CSEA, SJPEC, Teamsters, Supervisors – A [Discussed 01/12/21]	Shoemake
One-Time, Off-Schedule Payment: SJAA, Cabinet, Confidential, Unrepresented – A [Discussed 01/12/21]	Shoemake
Annual Policy Review – D	Simlick
BP 3430 Investing and Debt Management	
BP 5116.1 Intradistrict Open Enrollment	
BP 6145 Extracurricular/Cocurricular Activities	
BP 6020 Parent Involvement and Family Engagement	
*School Accountability Report Cards (SARCs) – A	Schnepp
*Grant: Early Literacy Support Block Grant – A	Allen
*Grant: Maureen O'Leary Burness Foundation – Ralph Richardson – A	Allen
*Grant: Maureen O'Leary Burness Foundation – Cameron Ranch – A	Allen

FEBRUARY 9

Mitigating Learning Loss - Assessment Practices Update – R	Schnepp
*Annual Policy Review [Discussed 01/26/21] – A	Simlick
BP 3430 Investing and Debt Management	
BP 5116.1 Intradistrict Open Enrollment	
BP 6145 Extracurricular/Cocurricular Activities	
BP 6020 Parent Involvement and Family Engagement	
*Audit Report for Measures J, N, P and S – A	Stephens

FEBRUARY 23

Recognition: Arts Education Month (March) – A	Townsend
Public Hearing: Gateway International Charter School Renewal Petition – A [Discussed 01/12/21]	Flagler
Recommendation for Reductions in PKS & Criteria for Tie Break (Certificated TK-12) – D	Oropallo
Recommendation for Reducing/Discontinuing CCS & Criteria for Tie Break (Certificated ECE) – D	Oropallo
Notice of Intent to Reduce Classified Positions – D	Oropallo
2021 CSBA Delegate Assembly Election – A	Board
*Consolidated Application, Winter Report 2021 (Part II) – A	Calvin

MARCH 9

Recognition: National School Social Work Week (Mar. 7-13) – A	Calvin
Social Emotional Wellness – R	Calvin
Second Interim Budget Report – R	Stephens
Resolutions: Reductions in PKS & Criteria for Tie Break (Certificated TK-12) – A [Discussed 02/23/21]	Oropallo
Resolution: Reducing/Eliminating CCS & Criteria for Tie Break (Certificated ECE) – A [Discussed 02/23/21]	Oropallo
Resolution: Notice of Intent to Reduce Classified Positions – A [Discussed 02/23/21]	Oropallo

MARCH 23

Recognition: Week of the Young Child (Apr. 12-16) – A	Townsend
New Course Adoptions – D	Schnepp
*Head Start and Early Head Start Grant Application 2021-2022 – A	Townsend

APRIL 13

Recognition: School Bus Driver's Appreciation Day (Apr. 27) – A	Oropallo
Williams Complaint Report – R	Simlick

Proposed Board Meeting Dates for 2021-2022 – A	Kern
*New Course Adoptions [Discussed 03/23/21] – A	Schnepp

APRIL 27

Recognition: California Day of the Teacher (May 13) – A	Oropallo
Recognition: National Nurses Week and National School Nurse Day (May 6-12 & May 13) – A	Calvin
School Climate: Parent-Staff-Student Voice – R	Schnepp
CCEIS Update – R	Calvin

MAY 11

Recognition: Classified School Employee Week (May 16-22) – A	Oropallo
Hearing Officer's Recommendation-2021 RIF (if applicable) – A	Simlick
*Approval of CTE 2021 Advisory Committee Roster – A	Messer

MAY 25

Recognition: National Science Bowl (if applicable) – A	Messer/Shoemake
Recognition: Science Olympiad (if applicable) – A	Messer/Shoemake
Recognition: Academic Decathlon (if applicable) – A	Messer
*Head Start/Early Head Start Contract Resolution FY 2021-2022 – A	Townsend

JUNE 8

Public Hearing: LCAP – D	Schnepp
Public Hearing: LCAP/Choices Charter School – D	Flagler
Public Hearing: Adoption of the 2021-2022 Budget – D	Stephens
Temporary Interfund Borrowing of Cash – A	Stephens
*CIF Superintendent Designation of Representatives 2021-2022 – A	Messer

JUNE 22

LCAP [Public Hearing 06/08/21] – A	Schnepp
LCAP/Choices Charter School – A [Public Hearing 06/08/21]	Flagler
Adoption of the 2021-2022 Budget – A [Public Hearing 06/08/21]	Stephens
*Consolidated Application, Spring Report 2020-2021 – A	Calvin
*2020-2021 Actuarial Report (OPEB) – A	Oropallo
*Charter School 2019-2020 Audit Reports (Aspire, Atkinson, CMP, GIS, GV, OFY) – A	Stephens