



Board of Education Agenda
January 27, 2026

PUBLIC PARTICIPATION GUIDELINES

Board of Education meetings are held in person in the board room located at 3738 Walnut Avenue, Carmichael, California. Alternatively, you can view the board meeting virtually via livestream from a computer, mobile device or tablet at <https://www.sanjuan.edu/boardmeeting>.

The full agenda packet is available on the district website at <https://www.sanjuan.edu/boardagendas>. The district has taken the following steps to assist the public in offering public comment:

1. In Person Public Comment. Public comment may be offered in person during the board meeting at the district office located at 3738 Walnut Avenue, Carmichael, California. Board Bylaw 9323 limits visitor comments to two (2) minutes per speaker, with no more than 30 minutes per single topic. Time will be extended for any speaker who uses an interpreter. Please be aware that public comments, including your name, become part of the public record.
2. Online Submission of Public Comment. Members of the public may submit written comments by using the comment form located on the district website at <https://www.sanjuan.edu/boardmeeting>. If you wish to submit a written comment on more than one agenda item, please submit a separate form for each item on which you are commenting. Written comments are limited to 1,500 characters. Comments will be provided to the members of the board.

A. OPEN SESSION/CALL TO ORDER/ANNOUNCEMENT OF CLOSED SESSION TOPICS - 5:45 p.m.

1. Visitor Comments (for closed session agenda items only)
Board Bylaw 9323 limits visitor comments to two (2) minutes per speaker, with no more than 30 minutes per single topic. Time will be extended for any speaker who uses an interpreter. Public comments, including your name, become part of the public record.

B. CLOSED SESSION - 5:45 p.m.

1. Student expulsions in two cases (Education Code section 48918[f]).
2. Personnel Matters – Public Employment (Government Code section 54957).
 - a. Superintendent
 - b. Acting Superintendent

C. RECONVENE OPEN SESSION/PLEDGE OF ALLEGIANCE - 6:30 p.m.

D. APPROVAL OF MINUTES

1. Minutes - January 13, 2026, regular meeting

Action: The superintendent is recommending that the board approve the minutes for January 13, 2026, regular meeting, pages 2731-2734.

E. RECOGNITIONS - 6:35 p.m.

1. National School Counseling Week

Action: The superintendent is recommending that the board adopt Resolution No. A-460, proclaiming the week of February 2-6, 2026, as National School Counseling Week.

2. National School Social Work Week

Action: The superintendent is recommending that the board adopt Resolution No. A-461, proclaiming the week of March 1-7, 2026, as National School Social Work Week.

F. ORGANIZATIONS/ANNOUNCEMENTS - 6:40 p.m.

1. High School Student Council Reports
2. Staff Reports
3. Board-appointed/District Committees
4. Employee Organizations
5. Other District Organizations
6. Closed Session/Expulsion Actions (Government Code section 54957.1)

G. VISITOR COMMENTS - 6:50 p.m.

Board Bylaw 9323 limits visitor comments to two (2) minutes per speaker, with no more than 30 minutes per single topic. Time will be extended for any speaker who uses an interpreter. Public comments, including your name, become part of the public record.

H. CONSENT CALENDAR - 7:20 p.m.

Action: The administration recommends that the consent calendar, H-1 through H-11, regarding regular business items, be approved. Any item may be removed for further discussion and separate action following consideration of remaining agenda items.

1. Personnel Report

The superintendent is recommending that the board approve the personnel report and related items – appointments, leaves of absence and separations.

2. Purchasing Report

The superintendent is recommending that the board approve the purchasing report which includes: purchase orders, service agreements and contracts; change orders/amendments; and construction and public works bids and contracts.

3. Notices of Completion

The superintendent is recommending that the board approve the notices of completion.

4. Financial Report

The superintendent is recommending that the board approve the financial report which includes warrants and payroll.

5. Surplus Property

The superintendent is recommending that the board approve the disposal of surplus property pursuant to Board Policy 3270.

6. Annual Policy Review

The superintendent is recommending that the board approve the following board policies (BP): BP 3430 Investing (Sacramento County's investment policy, on which the district's board policy is based, is included for the board's review), BP 5116.1 Intradistrict Open Enrollment, BP 6020 Parent

Involvement and BP 6145 Extracurricular and Cocurricular Activities. Discussed: 01/13/2026.

7. School Accountability Report Cards (SARCs)

The superintendent is recommending that the board approve the 2025-26 SARCs for San Juan Unified School District schools.

8. Local Control and Accountability Plan (LCAP) Every Student Succeeds Act (ESSA) Federal Addendum

The superintendent is recommending that the board approve the updated LCAP ESSA Federal Addendum as required by the California Department of Education (CDE).

9. General Child Care and Development (CCTR) Continued Funding Application Designated Personnel 2026-2027

The superintendent is recommending that the board adopt Resolution No. 4244, approving the Continued Funding Application (CFA) for the CCTR for the 2026-2027 school year.

10. Certification of Absence: Pam Costa

The board is asked to certify that the January 13, 2026, absence of Board Member Pam Costa occurred due to illness, pursuant to Education Code 35120(c) and Board Bylaw 9250.

11. Certification of Absence: Zima Creason

The board is asked to certify that the January 13, 2026, absence of Board Member Zima Creason occurred due to illness, pursuant to Education Code 35120(c) and Board Bylaw 9250.

I. CONSENT CALENDAR (continued, if necessary)

Discussion and action on the items removed from the consent calendar.

J. BUSINESS ITEMS

1. Maintenance and Operations Update (Camarda) - 7:25 p.m.

Report: The superintendent is recommending that the board receive an update from the Maintenance and Operations Department.

2. The Ralph M. Brown Act Presentation (Gaddis) - 7:40 p.m.

Discussion: The superintendent is recommending that the board hear a presentation regarding updated information on The Ralph M. Brown Act.

3. Proposed Revisions to Board Policy 5117 Interdistrict Attendance (Oaxaca) - 8:00 p.m.

Discussion: The superintendent is recommending that the board discuss the proposed revisions to Board Policy 5117 Interdistrict Attendance. Action anticipated: 02/10/2026.

K. BOARD REPORTS - 8:05 p.m.

L. FUTURE AGENDA - 8:10 p.m.

1. Tentative future agenda items

The board may wish to identify items to be discussed at future meetings and the reasons therefore.

M. CLOSED SESSION (continued, if necessary)

Announcement of topics/announcement of actions.

N. ADJOURNMENT - 8:15 p.m.

NOTE: The times indicated are approximate.

The Board of Education welcomes and encourages the public's participation at the board meetings and has devoted time throughout the meeting for that purpose. You may comment on items included on this agenda; however, we ask that you limit your comments to two (2) minutes, so that as many people as possible may be heard (Education Code section 35145.5, Government Code section 54954.3).

A person with a disability may contact the Board of Education office at (916) 971-7111, or email stephanie.cunningham@sanjuan.edu at least 48 hours before the scheduled board meeting to request receipt of an agenda and other distributed writings in an appropriate alternative format, or to request disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public board meeting.

Translation and interpretation services will be made available upon request with advance notice. If you wish to utilize these services, please notify the Board of Education office at (916) 971-7111, or email stephanie.cunningham@sanjuan.edu, at least 24 hours before the scheduled board meeting to allow for the scheduling of appropriate translation staff and other resources.

Mission Statement

We partner with our San Juan Unified community in setting high expectations for academic achievement rooted in equity and unity to create supportive learning experiences in which all students, families and staff can excel and thrive.

San Juan Unified Land Acknowledgement

The San Juan Unified School District acknowledges that our schools are located on the ancestral lands of the Nisenan and Miwok peoples, who continue to care for this land as they have since time immemorial. We deeply respect their ongoing connection to this land and recognize their resilience in preserving and revitalizing their cultures and traditions despite historical and ongoing challenges.

We recognize the profound injustices endured by their ancestors, including genocide, forced assimilation, and displacement, and we remain aware of the ongoing challenges and injustices they face today. As we advance in our commitment to equity and inclusion, we pledge to strengthen our connections by fostering a culture of understanding, respect, and active collaboration with their communities.



San Juan Unified School District
Board of Education
3738 Walnut Avenue, Carmichael, California 95608

**Board of Education Minutes
January 13, 2026**

Regular Meeting
Board of Education
5:30 p.m.

Open Session/Call to Order (A)

At 5:34 p.m., the January 13 regular meeting was called to order by the vice president, Manuel Perez. The board meeting was held in person and was also livestreamed on the district website.

Roll Call

Present:

Tanya Kravchuk, president (*arrived at 6:04 p.m.*)

Manuel Perez, vice president

Nick Bloise, clerk

Abid Stanekzai, member

Ben Avey, member

Absent:

Zima Creason, member

Pam Costa, member

Announcement of Closed Session Topics/Closed Session Visitor Comments (A-1)

There were no closed session visitor comments.

Closed Session (B)

The meeting was then recessed with the board convening in closed session to consider a student expulsion in one case (Education Code section 48918[f]); to discuss collective bargaining matters – discussion with negotiator Daniel Thigpen, Chief of Human Resources, regarding CSEA Chapter 127 General/Operations support, Chauffeurs/Teamsters Local No. 150 Transportation, Supervisors, Teachers and Certificated Supervisory units, and regarding non-represented groups: management and confidential units (Government Code section 54957.6); and to discuss one personnel matter (Government Code section 54957) – superintendent's mid-year evaluation.

Reconvene Open Session/Pledge of Allegiance (C)

At 6:30 p.m., the January 13 regular meeting was called back to order by the president, Tanya Kravchuk. Four members of the Casa Roble Fundamental High School Jr. ROTC led the group in the Pledge of Allegiance.

Minutes Approved (D)

It was moved by Mr. Perez, seconded by Mr. Stanekzai, that the minutes of the December 16 regular meeting be approved. MOTION CARRIED 5-0-2 [AYES: Kravchuk, Perez, Bloise, Stanekzai, Avey; NOES: None; ABSENT: Creason, Costa].

High School Student Council Reports (E-1)

High School Student Council representatives Jewel Semmens from Casa Roble Fundamental High School and Mapalo Kateule from Rio Americano High School updated the board on the goals, activities and achievements at their respective schools.

Closed Session/Expulsion Actions (E-6)

Mr. Bloise reported that the board voted 4-0 to accept as written one stipulated expulsion in case number S-17.

Visitor Comments (F)

Lucero Soto spoke about Sacramento ACT and Sacramento Regional Transit's RydeFreeRT program.

Norma Martinez commented on Sacramento Regional Transit's RydeFreeRT program.

Janet Pacheco commented on Sacramento Regional Transit's RydeFreeRT program.

Tiffany Hart expressed concerns regarding safety issues at Thomas Kelly Elementary School.

Melanie Swain expressed concerns regarding safety issues at Thomas Kelly Elementary School.

Madison James expressed concerns regarding safety issues at Thomas Kelly Elementary School.

Emily Tozzi expressed concerns regarding safety issues at Thomas Kelly Elementary School.

Consent Calendar Approved (G-1/G-8)

It was moved by Mr. Bloise, seconded by Mr. Perez, that the consent calendar items G-1 through G-8 be approved. MOTION CARRIED 5-0-2 [AYES: Kravchuk, Perez, Bloise, Stanekzai, Avey; NOES: None; ABSENT: Creason, Costa].

Personnel Report (G-1)

Appointments, leaves of absence and separations – approved as submitted.

Purchasing Report (G-2)

Purchase orders, service agreements and contracts; change orders/amendments; construction and public works bids and contracts; and piggyback contracts – approved as submitted.

Business/Financial Report (G-3)

Notices of completion – approved as submitted.

Surplus Report (G-4)

Approval to dispose of surplus property pursuant to Board Policy 3270.

San Juan High School Science Wing Modernization Project CEQA Categorical Exemption (G-5)

Approval of the California Environmental Quality Act (CEQA) Notice of Exemption for the San Juan High School Science Wing Modernization Project.

Agricultural Career Technical Education Incentive Grant, 2025-2026 (G-6)

Approval to implement the following grant (if funded): Agricultural Career Technical Education Incentive Grant, 2025-2026.

San Juan Choices Charter School Ongoing Salary Adjustment (G-7)

Approval of a minor adjustment to the Testing Coordinator stipend (LREGB R7435) of \$154.

Ratification of Committee Members (G-8)

Ratification of the appointment of two committee members.

ELPAC 2024-25 Data Summary Report (I-1)

Deputy Superintendent of Schools and Student Support Timothy Chip Dale, Ed.D., introduced Assistant Director of Assessment, Evaluation and Planning Christopher Smith who gave a presentation on the 2024-2025 end-of-year data summary for English learners. Mr. Smith reviewed English learner enrollment, English language proficiency progress – including results from the English Language Proficiency Assessments for California (ELPAC) and English Learner Progress Indicator (ELPI) – as well as reclassification trends and outcomes for Long-Term English Learners (LTELs). Board members asked questions, which staff addressed. Mr. Stanekzai inquired about after-school opportunities for English learners, and Ms. Kravchuk asked about reclassification criteria.

Multilingual Learner Program Update (I-2)

Assistant Superintendent of Educational Services Harvey Oaxaca, Ed.D.; Director of Equity and Student Achievement Crista Koch; English Learner Program Manager Genoveva Mendoza Navarrete; Elementary Program Specialist Amanda Sandberg; and Secondary Program Specialist Takoa Raney gave a presentation regarding the district's

initiatives and supports for multilingual learners (MLLs), addressing student demographics, core initiatives and instructional models, cross department collaboration and efforts to build systemwide alignment for MLL success. Dr. Oaxaca introduced the topic, and Ms. Koch provided an overview of the presentation. Ms. Navarrete reviewed student demographics, including the diversity of languages represented across the district. Ms. Sandberg shared information on integrated and designated English Language Development (ELD), including Project GLAD® and EL Achieve. Ms. Raney presented information about the specialized secondary initiatives, such as the ELD IV Journalism class for long-term English learners (LTELs), interim ELPAC assessments and cross department collaboration. Board members made comments and posed questions, which staff addressed. Ms. Kravchuk inquired about the process to identify MLL students, the expansion of Project GLAD®, interim ELPAC assessments and the use of the board-approved \$1 million in one-time supplemental funds. Mr. Avey noted the one-time funding provides an opportunity to identify and invest in the most impactful actions.

Update on Board Policy 5131.8: Mobile Communication Devices (I-3)

Acting Superintendent of Schools Trent Allen provided an update on the implementation of Board Policy 5131.8 Mobile Communication Devices, which was adopted by the board in May 2025, in alignment with Assembly Bill (AB) 3216. Mr. Allen explained that, at a minimum, the adopted policy restricts student use of mobile devices in classroom settings but also provided a route for schools to enact restrictions during non-instructional time. Mr. Allen shared that as of January 2026, all district schools had reviewed their existing practice or adopted and implemented a new practice to restrict student use of mobile devices in alignment with the board policy. Mr. Allen reviewed the results of a December 2025 survey of students (grades 6-12), teachers, classified staff, administrators and parents/guardians, which revealed that the majority of respondents believe the policy has improved school climates, increased safety and reduced classroom distractions; however, concerns remain around the consistent enforcement of restrictions and the ability of students and families to connect when needed during the school day. Mr. Allen discussed next steps, noting that staff will continue to monitor implementation of the policy and consider recommendations for policy revisions. Board members made comments. Mr. Perez shared his experiences with inconsistent implementation. Mr. Avey stated that he is now leaning toward a stricter policy with all-day restrictions, which would allow for easier enforcement. Ms. Kravchuk expressed support for a stricter, districtwide policy, and she encouraged continued dialogue with students and administrators about what is specifically working.

Annual Policy Review (I-4)

General Counsel Fhanysha Gaddis explained that, in accordance with Board Bylaw 9311 and with state and local law, the board is required to conduct an annual review of the following board policies (BPs): BP 3430 Investing; BP 5116.1 Intradistrict Open Enrollment; BP 6020 Parent Involvement; and BP 6145 Extracurricular and Cocurricular Activities. Ms. Gaddis noted that staff reviewed the board policies, and there are recommended revisions to BP 6020, with no revisions recommended for BP 3430, BP 5116.1 or BP 6145. Mr. Avey reiterated that revisions to BP 6020 are required in order to align with state law. Ms. Kravchuk asked a clarifying question about BP 5116.1. Action was scheduled for January 27.

Williams Complaint Report (I-5)

Ms. Gaddis explained that the district must report on the status of Williams-type complaints filed with the district per Education Code section 35186(d), which requires each school district to publicly report, on a quarterly basis, summarized data on the nature and resolution of all Williams-type complaints. Ms. Gaddis stated that, during the time period from October 1, 2025, through December 31, 2025, there were no Williams-type complaints filed.

Proposed Revisions to the Governance Handbook (I-6)

Mr. Allen presented the proposed revisions to the Governance Handbook for discussion explaining that no substantive changes are proposed. The Board Governance Handbook, which is required to be reviewed annually, establishes the norms under which board members agree to engage in their responsibilities and provides clarity around practices and procedures. Board members posed questions, which Mr. Allen addressed. Action was scheduled for February 10.

Board Reports (J)

There were no board reports.

Future Agenda (K)

Ms. Kravchuk requested that a future agenda item be added to allow for discussion of a policy related to motorized scooters and e-bikes, which was supported by a majority of the board.

Adjournment (M)

At 8:05 p.m., there being no further business, the regular meeting was adjourned in memory of Carriage Drive Elementary School Recreation Aide Linda Moorehead.

Tanya Kravchuk, Board President

Trent Allen, Acting Secretary

Approved: _____
:sc

DRAFT

**SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION**

AGENDA ITEM: E.1

MEETING DATE: 01/27/2026

SUBJECT: National School Counseling Week

DEPARTMENT: Teaching and Learning

ACTION REQUESTED:

Action: The superintendent is recommending that the board adopt Resolution No. A-460, proclaiming the week of February 2-6, 2026, as National School Counseling Week.

RATIONALE/BACKGROUND:

The American School Counselor Association (ASCA) proclaimed the week of February 2-6 as National School Counseling Week 2026. Special recognition will focus on the unique contributions of professional school counselors as they assist students, families, and staff in supporting the district’s Local Control and Accountability Plan (LCAP) and Strategic Plan. National School Counseling Week allows the district to recognize the contributions school counselors make to students’ academic, personal/social, and postsecondary success.

Once adopted, a copy of the resolution and a letter will be sent to all school counselors.

ATTACHMENT(S):

1. [Resolution No. A-460](#)

BOARD COMMITTEE ACTION/COMMENT:

N/A

PREVIOUS STAFF/BOARD ACTION:

Superintendent's Cabinet: 01/20/2026

FISCAL IMPACT:

N/A

PREPARED BY: Brett Wolfe, Director, CTE, K-12 Counseling and College/Career Readiness

APPROVED BY: Kristan Schnepf, Assistant Superintendent, Secondary Education and Programs
Timothy C. Dale, Ed.D., Deputy Superintendent, Schools and Student Support
Trent Allen, Acting Superintendent of Schools



**SAN JUAN UNIFIED SCHOOL DISTRICT
Resolution No. A-460**

**National School Counseling Week
February 2-6, 2026**

WHEREAS, National School Counseling Week is February 2-6, 2026; and

WHEREAS, the special week honoring school counselors provides recognition for school counselors who implement comprehensive school counseling programs and support the San Juan Unified School District Local Control and Accountability Plan (LCAP) and Strategic Plan, vital parts of the educational process for all students as they meet the challenges of the 21st century; and

WHEREAS, the San Juan Unified School District appreciates and supports school counselors for being actively engaged in helping students examine their abilities, strengths, interests, and talents; for working in positive ways to enhance students’ social/personal, academic, and career development; and for working with teachers and other educators to inspire each student to responsibly contribute to a radically evolving world in a safe, caring and collaborative learning community; and

WHEREAS, school counselors are further recognized for developing comprehensive developmental school counseling programs that are considered an integral part of the educational process and enable all students to achieve success in school; and

THEREFORE, BE IT RESOLVED that the board joins the superintendent and staff in honoring school counselors during National School Counseling Week and throughout the year.

Attested to this 27th day of January 2026

Tanya Kravchuk, President

Trent Allen, Acting Superintendent of Schools

Manuel Perez, Vice President

Nick Bloise, Clerk

Zima Creason, Member

Abid Stanekzai, Member

Pam Costa, Member

Ben Avey, Member

Board of Education
San Juan Unified School District
Sacramento County, California

**SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION**

AGENDA ITEM: E.2

MEETING DATE: 01/27/2026

SUBJECT: National School Social Work Week

DEPARTMENT: Teaching and Learning

ACTION REQUESTED:

Action: The superintendent is recommending that the board adopt Resolution No. A-461, proclaiming the week of March 1-7, 2026, as National School Social Work Week.

RATIONALE/BACKGROUND:

The School Social Work Association of America (SSWAA) proclaimed the week of March 1-7, 2026, as National School Social Work Week. As practitioners, school social workers are trained to help students address personal and systemic barriers to learning. National School Social Work Week affords the district the opportunity to recognize the unique contributions school social workers make in support of students' social-emotional, academic, personal and interpersonal growth.

ATTACHMENT(S):

1. [Resolution No. A-461](#)

BOARD COMMITTEE ACTION/COMMENT:

N/A

PREVIOUS STAFF/BOARD ACTION:

Superintendent's Cabinet: 01/20/2026

FISCAL IMPACT:

N/A

PREPARED BY:

Christine Moran, Director, Multi-Tiered System of Supports

APPROVED BY:

F.J. "Harvey" Oaxaca, Ed.D., Assistant Superintendent, Educational Services
Timothy C. Dale, Ed.D., Deputy Superintendent, Schools and Student Support
Trent Allen, Acting Superintendent of Schools



**SAN JUAN UNIFIED SCHOOL DISTRICT
Resolution No. A-461**

National School Social Work Week March 1-7, 2026

WHEREAS, National School Social Work Week is March 1-7, 2026; and

WHEREAS, school social workers serve as vital members of a school's education team, playing a central role in creating partnerships between the home, school, and community to ensure student academic success and further the goals of the San Juan Unified School District Local Control and Accountability Plan (LCAP) and Strategic Plan; and

WHEREAS, school social workers are especially skilled in providing services to students who face serious challenges to school success, including disability, poverty, chronic illnesses, abuse, neglect, mental health disorders, homelessness, bullying, familial stressors and other barriers to learning; and

WHEREAS, school social workers are more necessary now than any time in recent memory, as more students are struggling with mental and behavioral health disorders; and

WHEREAS, school social workers, because of their specialized training, are adept to address the social and psychological issues that can block academic progress through student screening, individual and group counseling, crisis intervention and prevention programs; and

WHEREAS, school social workers help students overcome the difficulties in their lives and as a result, give them a better chance to reach their full academic and personal potential;

THEREFORE, BE IT RESOLVED that the board joins the superintendent and staff in honoring school social workers during National School Social Work Week and throughout the year.

Attested to this 27th day of January, 2026

Trent Allen, Acting Superintendent of Schools

Tanya Kravchuk, President

Manuel Perez, Vice President

Nick Bloise, Clerk

Zima Creason, Member

Abid Stanekzai, Member

Pam Costa, Member

Ben Avey, Member

Board of Education
San Juan Unified School District
Sacramento County, California

**SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION**

AGENDA ITEM: H.1

MEETING DATE: 01/27/2026

SUBJECT: Personnel Report

DEPARTMENT: Human Resources

ACTION REQUESTED:

The superintendent is recommending that the board approve the personnel report and related items – appointments, leaves of absence and separations.

RATIONALE/BACKGROUND:

The personnel report provides an accounting of recent appointments, leaves of absence, separations, reassignments or changes in work calendar, errata, job description changes, salary range changes, employment contracts and extensions, recommendations on credential and charter school personnel actions.

ATTACHMENT(S):

1. [Personnel Report](#)

BOARD COMMITTEE ACTION/COMMENT:

N/A

PREVIOUS STAFF/BOARD ACTION:

Superintendent's Cabinet: 01/20/2026

FISCAL IMPACT:

N/A

PREPARED BY: Megan Itza-Smith, Analyst, Human Resources

APPROVED BY: Daniel Thigpen, Chief of Human Resources
Trent Allen, Acting Superintendent of Schools

1. APPOINTMENTS

CERTIFICATED

<u>Type</u>	<u>Name</u>	<u>Status</u>	<u>Assignment</u>	<u>Location</u>	<u>Effective Date (s)</u>
New Hire	Schaefer, Janet	Prob	Tch-Voc Educ/ROP 9/12	Mesa Verde	01/09/26
Rehire	Nand, Neha	Prob	A/E H.S. Completion	Sunrise Tech Center	01/05/26
Rehire	Penneman, Kelly	Temp	Tch-Site Res: Elem Intrnv	Gold River Discovery Center	01/12/26 06/10/26
Rehire	Zaniewski, Mary	Prob	Tch-Montessori TK-K Combo	Cottage	01/05/26

CLASSIFIED

<u>Type</u>	<u>Name</u>	<u>Status</u>	<u>Assignment</u>	<u>Location</u>	<u>Effective Date (s)</u>
New Hire	Ahmadi, Mohammad Jawid	Prob	Inst Asst/Bil-Dari	Arcade	01/13/26
New Hire	Alkamkhli, Kholoud	Prob	Instructional Assistant I	Sierra Oaks	01/06/26
New Hire	Anchez, Melanie	Prob	LVN	Health Services	01/06/26
New Hire	Anderson, Jacob	Prob	Low Voltage Technician	M&O - Electronics - Hemlock	12/22/25
New Hire	Arnott, Briar	Prob	Campus Safety Monitor	Skycrest	01/12/26
New Hire	Ayoub, Sahar	Prob	Intermed Clerk Typist	Nutrition Services	01/05/26
New Hire	Bigley, Jacob	Prob	Grounds Maint Technician	M&O - Building Maintenance	12/23/25
New Hire	Buada, Justine	Prob	LVN	Health Services	01/06/26
New Hire	Declarador, Marietta	Prob	Fiscal Technician II	Transportation	12/17/25
New Hire	Herrera, Mathew	Prob	Expanded Learning Prog Asst	Pupil Personnel Services	01/12/26
New Hire	Lopez, Edelia	Prob	Intermed Clerk Typist	Del Campo	01/08/26
New Hire	Majewski, Elana	Prob	Instructional Assistant III	San Juan	01/05/26
New Hire	Murthi, Sannu	Prob	Bus Attendant 1	Transportation	01/08/26
New Hire	Newton, Sara	Prob	Instructional Assistant I	Trajan	01/06/26
New Hire	Smith, Christina	Prob	Clerk	La Vista Center	01/05/26
New Hire	Thomas, Ashley	Prob	Instructional Assistant II	Howe Avenue	01/07/26
New Hire	Trojanowski-Howe, Laura	Prob	Instructional Assistant III	Earl Legette	01/07/26
New Hire	Trujillo, Maria	Prob	Child Dev Assist-School Age	Del Dayo	01/12/26
New Hire	Young, Jaclynn	Prob	Instructional Assistant I	Twin Lakes	01/06/26
New Hire	Zacharias, Ruby	Prob	Instructional Assistant I	Earl Legette	01/06/26
New Hire	Zajic, Megan	Prob	LVN	Health Services	01/06/26
Rehire	Crumley, Caitlin	Prob	Instructional Assistant II	San Juan	01/14/26
Rehire	Ferguson, Dominick	Prob	Campus Safety Monitor	Encina	01/07/26
Rehire	Johnston, Loree	Prob	Instructional Assistant II	Oakview	01/06/26
Rehire	Silva, Veronica	Prob	Nutrition Services Worker I	Barrett	12/16/25

2. LEAVES OF ABSENCE

CERTIFICATED

<u>Type</u>	<u>Name</u>	<u>Status</u>	<u>Assignment</u>	<u>Location</u>	<u>Effective Date (s)</u>
Paid	Bethune, Justin	Prob	Tch-Voc Educ/ROP 9/12	Mira Loma	12/15/25 04/07/26
Paid	Del Grande, David	Perm	Tch-Grad 9/12	Mesa Verde	12/08/25 02/13/26
Paid	Mikluscak, Rene	Perm	Tch-Mod/Severe K/12	Rio Americano	12/04/25 03/08/26
Paid	Nabeta-Cacal, Kailee	Temp	Tch-Grad 7/8	Katherine Johnson	12/12/25 02/02/26

CLASSIFIED

<u>Type</u>	<u>Name</u>	<u>Status</u>	<u>Assignment</u>	<u>Location</u>	<u>Effective Date (s)</u>
Paid	Colbert, Terra	Perm	Instructional Assistant III	Lichen	12/01/25 03/01/26
Paid	Lloyd, David	Prob	Bus Attendant 1	Transportation	12/01/25 02/27/26
Paid	Rojas, Audrey	Perm	Nutrition Services Worker II	CMP at Carmichael	12/01/25 05/07/26
Unpaid	Baldizan, Adrianna	Prob	Expanded Learning Site Fac	Pupil Personnel Services	12/10/25 01/30/26

3. SEPARATIONS

CERTIFICATED

<u>Type</u>	<u>Name</u>	<u>Status</u>	<u>Assignment</u>	<u>Location</u>	<u>Effective Date (s)</u>
Resignation	Lory, Brenda	Prob	TCH-PRE-S	General Davie	12/19/25
Resignation	Rios-Acuna, Olivia	Perm	Tch-English Language Dev	Dyer-Kelly	01/07/26
Retirement	Payseno, Tamara	Perm	TCH-CDPT	Early Childhood Education	12/31/25
Retirement	Ward, Bradley	Perm	Tch-Grad 9/12	Mesa Verde	01/05/26

3. SEPARATIONS (Continued)

CLASSIFIED

<u>Type</u>	<u>Name</u>	<u>Status</u>	<u>Assignment</u>	<u>Location</u>	<u>Effective Date (s)</u>
Resignation	Alam, Mohammad	Prob	Personnel Technician	Human Resources	12/21/25
Resignation	Billingsley, Vanessa	Perm	School Playground Rec Aide	Whitney Avenue	01/23/26
Resignation	Boyd, Tianta	Perm	Instructional Assistant I	Dyer-Kelly	12/19/25
Resignation	Campos, Keila	Perm	Nutrition Services Worker I	Greer	12/19/25
Resignation	Hirsch, Kellishandra	Perm	Instructional Assistant III	Skycrest	12/19/25
Resignation	Kajar, Marquesa	Perm	Elem School Secretary	Whitney Avenue	01/05/26
Resignation	Patrick DeMello, Eustacia	Perm	Instructional Assistant III	Del Campo	01/06/26
Resignation	Perino, Devin	Prob	School Playground Rec Aide	Cottage	12/19/25
Resignation	Pornel, Andres	Perm	Htg & Air Cond Tech II	M&O - Building Maintenance	01/06/26
Resignation	Reinsch, Susan	Prob	Instructional Assistant I	Cambridge Heights	12/16/25
Resignation	Ruiz, Nicolas	Prob	School Playground Rec Aide	Dyer-Kelly	01/09/26
Resignation	Soza, Jesse James	Prob	Instructional Assistant I	Whitney Avenue	12/16/25
Retirement	Carlson, Holly	Perm	Instructional Assistant III	Earl Legette	12/30/25
Retirement	Fernandez, Alma	Perm	Attend Accting & Data Tech	Business Support Services	12/30/25
Retirement	Korb, Julie	Perm	Intermed Clerk Typist	Del Paso Manor	12/31/25
Retirement	Pay, Immacolata	Perm	Instructional Assistant III	Laurel Ruff	12/30/25
Retirement	Swanson, Le Quita	Perm	Expanded Learning Site Fac	Pupil Personnel Services	12/19/25
Retirement	Van Tassel, Kurt	Perm	Roofer	M&O - Building Maintenance	12/30/25
Retirement	Wallace, Brian	Perm	Lead Grounds Maint Tech	M&O - Building Maintenance	12/16/25
Dismissal	CL #656	Prob	Middle Sch Recs/Reports Clk	Teaching and Learning	12/15/25
Dismissal	CL #657	Prob	Elem School Secretary	Teaching and Learning	01/06/26

**SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION**

AGENDA ITEM: H.2

MEETING DATE: 01/27/2026

SUBJECT: Purchasing Report

DEPARTMENT: Fiscal Services

ACTION REQUESTED:

The superintendent is recommending that the board approve the purchasing report which includes: purchase orders, service agreements and contracts; change orders/amendments; and construction and public works bids and contracts.

RATIONALE/BACKGROUND:

The attached purchasing report lists purchase orders, service agreements, contracts, change orders and amendments to existing agreements as required by board policy and state law for approval.

ATTACHMENT(S):

1. [Purchasing Report](#)

BOARD COMMITTEE ACTION/COMMENT:

N/A

PREVIOUS STAFF/BOARD ACTION:

Superintendent's Cabinet: 01/20/2026

FISCAL IMPACT:

N/A

PREPARED BY:

Laura Fry, Manager, Business Support Services
Nicholas Arps, Director of Facilities, Construction & Modernization
Joel Ryan, Chief Financial Officer

APPROVED BY:

Trent Allen, Acting Superintendent of Schools

December 17, 2025 - January 13, 2026

PO#	Date	Vendor Name	Description	Amount \$	Site/ Department
VR26-07104	12/19/2025	SCOE	Two Year ASCA National Model Training Program	\$ 3,305.00	325 - Vocational Ed. ROP
VR26-07366	1/9/2026	Sacramento Area Youth Speaks	Social Justice Program	\$ 250,000.00	317 - Equity & Student Achievement
VR26-07107	12/19/2025	Future Chevrolet - BID 26-105	Vehicles	\$ 556,368.08	212 - M&O

**Purchasing Contracts Board Report
Change Orders/Amendments**

December 17, 2025 - January 13, 2026

Change Orders

PO#	Date	Vendor Name	Description	Original PO Amount \$	Previous Approved C/O Totals \$	Current C/O for Approval Amount \$	New Contract Amount \$	Responsibility

Service Agreement Change Orders

PO#	Date	Vendor Name	Description	Original PO Amount \$	Previous Approved C/O Totals \$	Current C/O for Approval Amount \$	New Contract Amount \$	Responsibility
SA26-00068	1/9/2026	American River Speech	Additional Services	\$ 87,200.00	\$ 80,000.00	\$ 60,000.00	\$ 227,200.00	316 - SPED
SA26-00089	1/9/2026	Jabbergym	Additional Services	\$ 165,751.00	\$ 414,000.00	\$ 252,000.00	\$ 831,751.00	316 - SPED
SA26-00183	1/12/2026	Amergis - Maxim Healthcare	Additional Services	\$ 64,800.00	\$ 48,000.00	\$ 82,000.00	\$ 194,800.00	316 - SPED
SA26-00207	1/12/2026	Sierra Foothills Academy	Additional Services	\$ 110,000.00	\$ 160,000.00	\$ 210,000.00	\$ 480,000.00	316 - SPED
SA26-00090	1/12/2026	Jabbergym	Additional Services	\$ 85,000.00	\$ 156,000.00	\$ 205,000.00	\$ 446,000.00	316 - SPED
SA26-00197	1/12/2026	TalkPath Live	Additional Services	\$ 100,000.00	\$ -	\$ 90,000.00	\$ 190,000.00	316 - SPED
SA26-00130	1/12/2026	New Haven	Additional Services	\$ 160,000.00	\$ -	\$ 73,000.00	\$ 233,000.00	316 - SPED
SA26-00151	1/12/2026	Capital Speech & Rehab.	Additional Services	\$ 75,000.00	\$ 10,000.00	\$ 60,000.00	\$ 145,000.00	316 - SPED

Other Contract Change Orders

PO#	Date	Vendor Name	Description	Original PO Amount \$	Previous Approved C/O Totals \$	Current C/O for Approval Amount \$	New Contract Amount \$	Responsibility
VR24-08367	1/13/2026	DGS - Division of the State Architect	Additional Plan/Field review fees and anticipated final fee costs on Encina HS Full Site Renovation 202-9332-P1	\$ 2,000.00	\$ 204,200.00	\$ 43,000.00	\$ 249,200.00	216-FAC
VR24-02488	1/13/2026	County of Sacramento	Additional inspections on Arcade MS New Construction 001-9512-P1	\$ 1,400.00	\$ 115,447.60	\$ 7,000.00	\$ 123,847.60	216-FAC
VR-25-12663	1/13/2026	Studio W Architects	Additional design services on San Juan HS Science MOD 204-9495-P1	\$ 208,125.00	\$ 1,020,000.00	\$ 229,365.00	\$ 1,457,490.00	216-FAC
VR24-01003	1/13/2026	Kahua	Kahua Facility Project Management Finance software licenses from January - June 2026	\$ 375,000.00	\$ 80,000.00	\$ 67,500.00	\$ 522,500.00	216-FAC
BPO26-00997	1/13/2026	Western State Fire Protection	Annual fire equipment certifications and maintenance	\$ 250,000.00	\$ -	\$ 60,000.00	\$ 310,000.00	212-M&O

Lease Amendments/Change Orders

PO#	Date	Vendor Name	Description	Original PO Amount \$	Previous Approved C/O Totals \$	Current C/O for Approval Amount \$	New Contract Amount \$	Responsibility
							\$ -	

General Contract Change Orders

PO#	Date	Vendor Name	Description	Original PO Amount \$	Previous Approved C/O Totals \$	Current C/O for Approval Amount \$	New Contract Amount \$	Responsibility
							\$ -	

**Purchasing Contracts Board Report
Construction and Public Works Bids and Contracts**

December 17, 2025 - January 13, 2026

Upon evaluation of the bids/contracts staff has awarded the following in accordance with all legal guidelines.

General Contract

Fund	Date	PO#	Bid #	Vendor Name	Description	Amount \$	Responsibility
14	1/13/2026	TBD	CMAS 4-24-05-1000	RJ Commercial Flooring Company, Inc.	Remove all MP and stage flooring and install new flooring Coyle Ave ES Project #162-9349-26DM	\$ 121,759.72	FAC
14	1/13/2026	TBD	CMAS 4-24-05-1000	RJ Commercial Flooring Company, Inc.	Remove existing flooring and install new flooring in the MP Room Starr King K-8 Project #147-9349-26DM	\$ 150,249.97	FAC

Other Contracts

Fund	Date	PO#	Bid #	Vendor Name	Description	Amount \$	Responsibility
26	1/13/2026	TBD	24-220	JKAE	Schematic Design Services thru 6/30/2026 for Laurel Ruff MOD #163-9495-P1	\$ 172,500.00	FAC
26	1/13/2026	TBD	25-200	Innovative Construction Services	PM& CM Services for Laurel Ruff MOD #163-9495-P1	\$ 745,875.00	FAC

New Addendum to Master Agreements

Fund	Date	PO#	Bid #	Vendor Name	Description	Amount \$	Responsibility

**Purchasing Contracts Board Report
Bids/RFPs**

December 17, 2025 - January 13, 2026

Upon evaluation of the bids staff has awarded the following in accordance with all legal guidelines.

Fund	Date	Bid/RFP #	Vendor Name	Description	Amount \$	Responsibility
All	1/9/2026	Bid 26-106	Lincoln Aquatics	Swimming Pool Chemical Supplies	\$250,000.00	405 - M&O
All	1/13/2026	RFP 26-102	Netsync	Managed Internal Broadband - Erate	\$8,000.00	217 - Technology
All	1/13/2026	RFP 26-103	CDW-G	Wireless Equipment	\$1,600.00	217 - Technology
All	1/13/2026	RFP 26-104	CDW-G	Core Switch Equipment	\$152,899.13	217 - Technology

**SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION**

AGENDA ITEM: H.3

MEETING DATE: 01/27/2026

SUBJECT: Notices of Completion

DEPARTMENT: Operations

ACTION REQUESTED:

The superintendent is recommending that the board approve the notices of completion.

RATIONALE/BACKGROUND:

The attached report lists notices of completion for public works, facilities and other projects for approval as required by board policy and state law.

ATTACHMENT(S):

1. [Notices of Completion Report](#)

BOARD COMMITTEE ACTION/COMMENT:

N/A

PREVIOUS STAFF/BOARD ACTION:

Superintendent's Cabinet: 01/20/2026

FISCAL IMPACT:

N/A

PREPARED BY:

Nicholas Arps, Director, Facilities, Construction & Modernization
Joel Ryan, Chief Financial Officer

APPROVED BY:

Trent Allen, Acting Superintendent of Schools

Notices of Completion - Board of Education

CONTRACTOR	PROJECT	DATE OF ACCEPTANCE	DATE RECORDED
Reliant Construction, Inc.	PO# VR25-12675 Provide all labor, materials, equipment, tools, transportation and incidentals for beam replacement at the Louis Pasteur Middle School, 8935 Elm Avenue, Orangevale, CA 95662, located in the San Juan Unified School District. Vendor: Reliant Construction, Inc.	12/12/2025	12/17/2025
Kiz Construction, Inc.	PO# VR26-03317 Provide all labor, materials, equipment, tools, transportation and incidentals to remove and replace damaged structural beam at Del Campo High School, 4925 Dewey Drive, Fair Oaks, CA 95628, located in the San Juan Unified School District. Vendor: Kiz Construction, Inc.	12/12/2025	12/17/2025
Bi Jamar Inc. DBA Quality Sound	PO# VR25-11240 Provide all labor, materials, equipment, tools, transportation and incidentals to replace and add to existing Audio-Visual System in the large gym; replace the existing projector as well as upgrade existing audio components to meet district's current audio standards, at Encina High School, 1400 Bell Street, Sacramento, CA 95825, located in the San Juan Unified School District. Vendor: Bi Jamar Inc. DBA Quality Sound	12/12/2025	12/18/2025
Better Enterprises, Inc.	PO# VR25-12812 Provide all labor, materials, equipment, tools, transportation and incidentals for campus-wide demo of existing finished flooring; installation of new floor finishes, at Woodside K-8 School, 8248 Villa Oaks Drive, Citrus Heights, CA 95610, located in the San Juan Unified School District. Vendor: Better Enterprises, Inc.	12/15/2025	12/19/2025
Bi Jamar Inc. DBA Quality Sound	PO# VR25-11238 Provide all labor, materials, equipment, tools, transportation and incidentals to replace and add to existing Audio-Visual System in the large gym; replace the existing projector as well as upgrade existing audio components to meet district's current audio standards, at San Juan High School, 7551 Greenback Lane, Citrus Heights, CA 95610, located in the San Juan Unified School District. Vendor: Bi Jamar Inc. DBA Quality Sound	12/19/2025	12/24/2025

**SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION**

AGENDA ITEM: H.4

MEETING DATE: 01/27/2026

SUBJECT: Financial Report

DEPARTMENT: Fiscal Services

ACTION REQUESTED:

The superintendent is recommending that the board approve the financial report which includes warrants and payroll.

RATIONALE/BACKGROUND:

In accordance with Education Code section 3460, Fiscal Services will report the warrants and payroll expenditures for the prior month.

ATTACHMENT(S):

1. [Financial Report](#)

BOARD COMMITTEE ACTION/COMMENT:

N/A

PREVIOUS STAFF/BOARD ACTION:

Superintendent's Cabinet: 01/20/2026

FISCAL IMPACT:

N/A

PREPARED BY:

Laura Lilley, Director, Fiscal Services
Joel Ryan, Chief Financial Officer

APPROVED BY:

Trent Allen, Acting Superintendent of Schools

SAN JUAN UNIFIED SCHOOL DISTRICT
Accounting Services

WARRANTS & PAYROLL

VENDOR AND CONTRACT WARRANTS		
Fund		November 2025
01	General Fund	\$ 12,969,166.06
09	Charter Schools	\$ 2,025.85
10	Special Ed Pass-Thru	\$ 70,589.83
11	Adult Education	\$ 8,335.89
12	Child Development	\$ 49,710.07
13	Food Service/Cafeteria	\$ 1,233,299.76
14	Deferred Maintenance	\$ 235,111.68
21	Building Fund	\$ 2,269,224.87
22	Measure S Building Fund	\$ -
23	Measure J Building Fund	\$ -
24	Measure N Building Fund	\$ -
25	Capital Facilities	\$ 37,220.63
26	Measure P Building Fund	\$ 5,407,205.81
35	State Schools Facilities Fund	\$ -
40	Sp Res FD -- Capital Outlay Proj	\$ -
67	Self Insurance	\$ 1,511,118.71
95	Student Body	\$ -
TOTAL		\$ 23,793,009.16

PAYROLL AND BENEFITS		
All Funds		November 2025
Certificated Payroll		\$ 28,226,524.18
Classified Payroll		11,373,813.89
Benefits		19,076,166.73
TOTAL		\$ 58,676,504.80

GRAND TOTAL \$ 82,469,513.96

SAN JUAN UNIFIED SCHOOL DISTRICT
Accounting Services

WARRANTS & PAYROLL

VENDOR AND CONTRACT WARRANTS		
Fund		December 2025
01	General Fund	\$ 27,442,485.73
09	Charter Schools	\$ 10,226.12
10	Special Ed Pass-Thru	\$ 157,456.42
11	Adult Education	\$ 624,989.22
12	Child Development	\$ 63,766.72
13	Food Service/Cafeteria	\$ 716,726.73
14	Deferred Maintenance	\$ 122,573.79
21	Building Fund	\$ 1,454,372.53
22	Measure S Building Fund	\$ -
23	Measure J Building Fund	\$ 750.00
24	Measure N Building Fund	\$ -
25	Capital Facilities	\$ -
26	Measure P Building Fund	\$ 3,112,091.94
35	State Schools Facilities Fund	\$ -
40	Sp Res FD -- Capital Outlay Proj	\$ -
67	Self Insurance	\$ 794,520.94
95	Student Body	\$ -
TOTAL		\$ 34,499,960.14

PAYROLL AND BENEFITS	
All Funds	December 2025
Certificated Payroll	\$ 28,378,851.99
Classified Payroll	11,600,562.02
Benefits	19,008,893.63
TOTAL	\$ 58,988,307.64

\$ 93,488,267.78

**SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION**

AGENDA ITEM: H.5

MEETING DATE: 01/27/2026

SUBJECT: Surplus Property

DEPARTMENT: Fiscal Services

ACTION REQUESTED:

The superintendent is recommending that the board approve the disposal of surplus property pursuant to Board Policy 3270.

RATIONALE/BACKGROUND:

Board policy requires the superintendent or designee to identify to the board all items not needed by the district, their estimated value and recommended method of disposition. The attached report lists items currently identified as surplus property.

ATTACHMENT(S):

1. [Surplus Report](#)

BOARD COMMITTEE ACTION/COMMENT:

N/A

PREVIOUS STAFF/BOARD ACTION:

Superintendent's Cabinet: 01/20/2026

FISCAL IMPACT:

N/A

PREPARED BY:

Laura Fry, Manager, Business Support Services
Joel Ryan, Chief Financial Officer

APPROVED BY:

Trent Allen, Acting Superintendent of Schools

The following District property is unusable, obsolete, or no longer needed. The items are to be disposed of by sale, recycled, donated, or discarded as required by Board Policy 3270 Education Code 17545 and 17546.

Location/Site	Make	Model	Description	Fixed Asset / Serial #	Disposition
La Vista Center		Misc	Weight Equipment	N/A	Recycled
La Vista Center		N/A	Large Bench Press	20191983 Asset	Recycled
La Vista Center		N/A	Large Pull Down	20191985 Asset	Recycled
Del Campo		Misc	3 out of Service COWS	N/A	eWaste
Pasteur	Apple	Macbook Pro	Laptop	S/N: 1100014470	eWaste
Pasteur	Apple	Macbook Pro	Laptop	S/N: 1200016428	eWaste
Pasteur	Apple	Macbook Pro	Laptop	S/N: 1200016330	eWaste
Pasteur	Apple	Macbook Pro	Laptop	S/N: 1100014788	eWaste
Pasteur	Apple	Macbook Pro	Laptop	S/N: 1200016391	eWaste
Pasteur	Apple	Macbook Pro	Laptop	S/N: 1100014357	eWaste
Pasteur	Apple	Macbook Pro	Laptop	S/N: 1100014611	eWaste
Pasteur	Apple	Macbook Pro	Laptop	S/N: 1100014979	eWaste
Pasteur	Apple	Macbook Pro	Laptop	S/N: 1000012981	eWaste
Pasteur	Apple	Macbook Pro	Laptop	S/N: 1200015940	eWaste
Pasteur	Apple	Macbook Pro	Laptop	Asset: 20179005	eWaste
Pasteur	Apple	Macbook Pro	Laptop	S/N: 1100014725	eWaste
Pasteur	Apple	Macbook Pro	Laptop	S/N: 1200016452	eWaste
Pasteur	Apple	Macbook Pro	Laptop	S/N: 1000012745	eWaste
Pasteur	Apple	Macbook Pro	Laptop	S/N: 1200016310	eWaste
Pasteur	Apple	Macbook Pro	Laptop	Asset: 20171597	eWaste
Pasteur	Apple	Macbook	Laptop	S/N: 0700003460	eWaste
Pasteur	Apple	Macbook	Laptop	S/N: 0800006911	eWaste
Pasteur	Apple	Macbook	Laptop	S/N: 0800008099	eWaste
Pasteur	Apple	Macbook	Laptop	S/N: 0800006906	eWaste
Pasteur	Apple	Macbook	Laptop	Asset: 20171963	eWaste
Pasteur	Apple	Macbook	Laptop	Asset: 20173591	eWaste
Pasteur	Apple	Macbook	Laptop	S/N: 0800008167	eWaste
Pasteur	Apple	Macbook	Laptop	S/N: 0700003440	eWaste
Pasteur	Apple	IPAD	Tablet	S/N: 50000311	eWaste
Pasteur	Apple	IPAD	Tablet	S/N: 3600000000255	eWaste
Pasteur	Apple		Monitor	Asset: 20172881	eWaste
Pasteur	Apple		Monitor	Asset: 1100014282	eWaste
Pasteur	Apple		Monitor	Asset: 20171935	eWaste
Pasteur	Apple		Monitor	Asset: 1100013313	eWaste
Pasteur	Apple		Monitor	Asset: 20170776	eWaste
Pasteur	HP	Elite Desk	Desktop PC	S/N: 10016160	eWaste
Pasteur	HP		Printer	Asset: 20175217	eWaste
Pasteur	HP		Printer	Asset: 20171969	eWaste
Pasteur	HP		Printer	Asset: 20173516	eWaste
Pasteur	HP		Printer	Asset: 20173510	eWaste

**SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION**

AGENDA ITEM: H.6

MEETING DATE: 01/27/2026

SUBJECT: Annual Policy Review

DEPARTMENT: Legal Services

ACTION REQUESTED:

The superintendent is recommending that the board approve the following board policies (BP): BP 3430 Investing (Sacramento County’s investment policy, on which the district’s board policy is based, is included for the board’s review), BP 5116.1 Intradistrict Open Enrollment, BP 6020 Parent Involvement and BP 6145 Extracurricular and Cocurricular Activities. Discussed: 01/13/2026.

RATIONALE/BACKGROUND:

Board Bylaw 9310, in accordance with state and local law, requires an annual review of certain board policies.

- Government Code section 53646 recommends an annual review of the district’s investment policy (BP 3430, last updated by the board on January 28, 2025). To do so necessitates a review of Sacramento County’s investment policy (on which the district’s board policy is based).
- Title 20 United States Code section 6318 requires an annual review of the district’s parental involvement policy (BP 6020, last updated by the board on January 28, 2025).
- Education Code section 35160.5 requires the Board of Education to annually review policies on student participation in extracurricular/cocurricular activities (BP 6145, last updated by the board on February 9, 2021) and on open enrollment (BP 5116.1, last updated by the board on February 15, 2022).

Staff has reviewed these board policies and is recommending revisions to BP 6020 Parent Involvement. The changes reflect a collaboration with parents to meet the Federal Program Monitoring (FMP) set by the California Department of Education (CDE).

ATTACHMENT(S):

1. [Board Policy 3430 Investing](#)
2. [Sacramento County Investment Policy 2025](#)
3. [Board Policy 5116.1 Intradistrict Open Enrollment](#)
4. [Board Policy 6020 Parent Involvement \(revisions\)](#)
5. [Board Policy 6145 Extracurricular And Cocurricular Activities](#)

BOARD COMMITTEE ACTION/COMMENT:

N/A

PREVIOUS STAFF/BOARD ACTION:

Superintendent's Cabinet: 01/05/2026, 01/20/2026

Board of Education: 01/13/2026 (discussion)

FISCAL IMPACT:

N/A

PREPARED BY: Phanysha Clark Gaddis, J.D., MPP, General Counsel

APPROVED BY: Trent Allen, Acting Superintendent of Schools

Policy 3430: Investing

Status: ADOPTED

Original Adopted Date: 06/09/1992 | Last Revised Date: 01/28/2025 | Last Reviewed Date:
01/28/2025**Investing**

The superintendent or designee may invest as permitted by law all or part of the special reserve fund of the district or any surplus monies not required for the immediate necessities of the district. Such investments must be made with care, skill, prudence and diligence. (Education Code section 41015; Government Code sections 16430, 53601, 53609, 53635)

The Governing Board recognizes that the district's chief financial officer has fiduciary responsibility for any funds invested outside the county treasury and is subject to prudent investor standards for investment decisions. As such, the chief fiscal officer shall act with care, skill, prudence, and diligence under the prevailing circumstances, including but not limited to the general economic conditions and the anticipated needs of the district. The investment objectives shall be to first safeguard the principal of the funds, then to meet the district's liquidity needs and, third, to achieve a return on the funds. (Government Code sections 53600.3, 53600.5) Reports of funds invested outside the county treasury shall be provided to the board monthly.

The board recognizes the importance of overseeing investments made with district funds, including investments by the county treasurer. The superintendent or designee shall maintain ongoing communication with any county committee established for the purpose of overseeing county investments. In addition, the superintendent or designee shall keep the board informed about county policies that guide the investment of these funds.

The superintendent or designee may annually provide to the board and any oversight committee a statement of the district's investment policy which the board shall consider at a public meeting. Any changes in the policy shall also be considered by the board at a public meeting. In accordance with law and administrative regulations, the superintendent or designee may also provide the board quarterly reports with specified components, including a statement of how the district portfolio compares with the district's investment policy. (Government Code section 53646)

Debt Management

This debt policy sets forth a set of comprehensive guidelines for short-term and long-term debt. It is the objective of this policy to incorporate the new Local Debt Policy requirements of Government Code section 8855(i) into the district's previously existing policy.

The district's capital planning goals and objectives (Government Code section 8855(i)(1)(D)) are as follows:

1. The district shall obtain financing only when necessary or desirable as determined by the Board of Education.
2. The district will identify the appropriate timing and amount of debt or other financing needs as required.
3. The district will pursue efficient debt issuance strategies and obtain favorable interest rates and other costs in issuing the debt.

The superintendent or designee, chief financial officer, and director of fiscal services will have the primary responsibility for developing financing recommendations and ensuring the implementation of this debt policy.

The responsibilities include:

1. Reviewing the district's capital improvement program and consider the need for financing to maintain the progress on the capital improvement program.
2. Developing a Request for Proposal (RFP) that will be used in the selection of bond counsel, financial advisor and/or underwriter if necessary.
3. Selecting the financing participants for each debt issue, ensuring the debt issue is integrated with the district's overall financing program, approving the structure of each debt issue, and reviewing and approving all documentation for each issue.
4. Overseeing the preparation of the information for the official statement for debt issues.
5. Meeting as necessary in preparation for a financing or to review changes in state or federal laws or regulations.
6. Preparing all information for the bond rating agencies and making presentations as necessary.
7. Administering post debt issuance responsibilities, including the investment and expenditure of the debt proceeds, compliance with annual reporting requirements, and taking steps to help ensure that debt payments are made on time.
8. Ensuring that the arbitrage requirements are monitored and that the appropriate reports are filed with the federal government.
9. Implementing and managing internal control procedures to ensure that the proceeds of proposed debt will be directed to the intended use. (Government Code section 8855(i)(1)(E))

Bond Counsel

The district will seek the legal advice of the bond counsel on questions involving state and federal law on proposed and outstanding debt issuances. Bond counsel will prepare the resolutions, legal documents, and opinions necessary for delivery of a valid debt issuance. The bond counsel will determine the district's compliance with all applicable laws and procedures for issuing debt. At the district's discretion, bond counsel may also serve as disclosure counsel, and prepare the documents traditionally performed in this capacity including delivery of the Official Statement, Bond Purchase Agreement, and Notice of Sale, and Continuing Disclosure Agreement. The bond counsel will

perform other services as defined by the contract approved by the district.

Financial Advisor/Underwriter

District staff will seek the advice of a financial advisor and/or underwriter when necessary. The financial advisor will advise on the structuring of the debt obligations that will be issued, inform the district of the options available for each issue, advise the district as to how choices will impact the marketability of the district's obligations, and provide other services as defined by the contract approved by the district.

Use of Short- and Long-Term Debt

The district's debt policy for the use of Short-Term Operating Debt and Long-Term Capital Debt (Government Code section 8855(i)(1)(A)) is provided below.

1. Short-Term Debt

Internal interim financing - In order to defer the issuance of debt obligations, when sufficient non-restricted funds are on hand, consideration will be given to appropriating them to provide interim financing for large construction projects. When the debt obligation is subsequently issued, the non-restricted funds will be repaid.

External interim financing - Expenditures associated with the day-to-day operations of the district will be covered by current revenues. However, because the district does not receive its revenues in equal installments each month and the largest expenditures occur in equal amounts, the district may experience temporary cash shortfalls. To finance these temporary cash shortfalls, the district may incur short-term operating debt, typically, tax and revenue anticipation notes (TRANS). The district will base the amount of the short-term operating debt on cash flow projections for the fiscal year and will comply with applicable federal and state regulations. The district will pledge operating revenues to repay the debt, which will be repaid in one year or less. The district will minimize the cost of the short-term borrowings to the extent possible and may participate in pooled TRANS to meet this goal.

2. Long-term Capital Debt

Prior to issuing debt, the district will examine the relationship of the debt to be issued with the consideration to its capital improvement plan. (Government Code section 8855(i)(1)(C)) It will consider the following factors as part of its evaluation:

- a. The district will not use long-term obligations for operating purposes.
- b. The weighted average maturity will not exceed 120 percent of the remaining expected useful life of the project financed.
- c. The district will structure debt in a manner that maximizes debt proceeds, minimizes interest costs, and allows for future debt issuances. The debt structure will also reflect the financing needs and projected ability to make debt payments through the repayment of the debt issued.
- d. The district will not issue unfunded long-term debt in excess of 3 percent of annual general fund revenues, unless there is a dedicated tax levy, surplus property sale, fixed lease payments from another public agency or redevelopment revenue stream committed to service the debt.

Types of Debt

Described below are the types of debt that may be issued under this debt policy. (Government Code section 8855(i)(1)(B))

1. General obligation bonds, lease revenue bonds, certificates of participation, lease purchase transactions, land secured financings, and bond, lease or grant anticipation notes that may be issued to finance significant capital improvements. The district will primarily rely on the issuance of general obligation bonds to fund its capital projects. All projects financed by general obligation bonds will be determined by the district's project list approved by the voters, the constraints of applicable law, and district's priorities.

Whenever the option exists to offer an issue either for competition or negotiation, the superintendent or designee, the chief financial officer, and director of fiscal services will undertake an analysis of the options to aid in the decision-making process.

2. Refundings

The district will consider refunding debt whenever an analysis indicates the potential for present value savings of approximately four percent of the principal being refunded or at least \$200,000. The financial advisor will compute the economic gain or loss on the refunding and the superintendent or designee, the chief financial officer, and director of fiscal services will verify the computation.

3. Capital Leases

Capital leasing is an option for the acquisition of equipment or other assets with a cost of less than \$500,000.

The district will not consider leasing when there are available funds on hand for the acquisition unless the interest expense associated with the lease is less than the interest that can be earned by investing the funds on hand or when other factors such as budget constraints override the economic consideration.

When a lease is arranged with a private sector entity, the district will seek a tax-exempt rate. When a lease is arranged with a government or other tax-exempt entity, the district will try to obtain an explicitly defined taxable rate so that the lease will not be counted in the district's total annual borrowings subject to arbitrage rebate.

The lease agreement will permit the district to refinance the lease at no more than reasonable cost. A lease that can be called at will is preferable to one that can merely be accelerated.

Method of Sale

When feasible and economical, the district may issue bonds either by competitive or negotiated sale. Whenever the option exists to offer an issue either for competition or negotiation, the superintendent or designee, the chief financial officer, and director of fiscal services will undertake an analysis of the options to aid in the decision-making process.

District staff may use a private placement by obtaining at least three competitive proposals. In evaluating the proposals, the net present value of the competitive bids will be compared, taking into account how and when the payments are made. If required by statute, the purchase price of

equipment will be competitively bid.

Bond Rating

District staff will monitor its credit ratings, and provide all information relevant for the purposes of obtaining, maintaining, and improving its credit ratings.

Arbitrage Liability Management

The district will make every effort to minimize the cost of the arbitrage rebate and yield restriction while strictly complying with the law. The federal arbitrage law is intended to discourage entities from issuing tax exempt obligations unnecessarily. In complying with the spirit of the law, the district will not issue obligations except for identifiable projects with very good prospects of timely initiation. Obligations will be issued as closely in time as feasible to the time contracts are awarded so as to minimize the time the debt proceeds are unspent.

The district's bond counsel and financial advisor will review, in advance, all arbitrage rebate payments and forms sent to the IRS.



SACRAMENTO COUNTY

**Annual Investment Policy
of the Pooled Investment Fund**

CALENDAR YEAR 2025

*Approved by the
Sacramento County Board of Supervisors*

December 3, 2024
Resolution No. 2024-0908

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SACRAMENTO COUNTY
Annual Investment Policy
of the Pooled Investment Fund
CALENDAR YEAR 2025

I. Authority

Under the Sacramento County Charter, the Board of Supervisors established the position of Director of Finance and by ordinance will annually review and renew the Director of Finance’s authority to invest and reinvest all the funds in the County Treasury.

II. Policy Statement

This Investment Policy (Policy) establishes cash management and investment guidelines for the Director of Finance, who is responsible for the stewardship of the Sacramento County Pooled Investment Fund. Each transaction and the entire portfolio must comply with California Government Code and this Policy. All portfolio activities will be judged by the standards of the Policy and its investment objectives. Activities that violate its spirit and intent will be considered contrary to the Policy.

III. Standard of Care

The Director of Finance is the Trustee of the Pooled Investment Fund and therefore, a fiduciary subject to the prudent investor standard. The Director of Finance, employees involved in the investment process, and members of the Sacramento County Treasury Oversight Committee (Oversight Committee) shall refrain from all personal business activities that could conflict with the management of the investment program. All individuals involved will be required to report all gifts and income in accordance with California state law. When investing, reinvesting, purchasing, acquiring, exchanging, selling and managing public funds, the Director of Finance shall act with care, skill, prudence, and diligence to meet the aims of the investment objectives listed in Section IV, Investment Objectives.

IV. Investment Objectives

The Pooled Investment Fund shall be prudently invested in order to earn a reasonable return, while awaiting application for governmental purposes. The specific objectives for the Pooled Investment Fund are ranked in order of importance.

A. Safety of Principal

The preservation of principal is the primary objective. Each transaction shall seek to ensure that capital losses are avoided, whether they be from securities default or erosion of market value.

B. Liquidity

As a second objective, the Pooled Investment Fund should remain sufficiently flexible to enable the Director of Finance to meet all operating requirements that may be reasonably anticipated in any depositor's fund.

C. Public Trust

In managing the Pooled Investment Fund, the Director of Finance and the authorized investment traders should avoid any transactions that might impair public confidence in Sacramento County and the participating local agencies. Investments should be made with precision and care, considering the probable safety of the capital as well as the probable income to be derived.

D. Maximum Rate of Return

As the fourth objective, the Pooled Investment Fund should be designed to attain a market average rate of return through budgetary and economic cycles, consistent with the risk limitations, prudent investment principles and cash flow characteristics identified herein. For comparative purposes, the State of California Local Agency Investment Fund (LAIF) and similarly-sized California county pools will be used as performance benchmarks.

V. Pooled Investment Fund Investors

The Pooled Investment Fund investors are comprised of Sacramento County, school and community college districts, districts directed by the Board of Supervisors, and independent special districts and joint powers authorities whose treasurer is the Director of Finance. Any local agencies not included in this category are subject to California Government Code section 53684 and are referred to as outside investors.

VI. Implementation

In order to provide direction to those responsible for management of the Pooled Investment Fund, the Director of Finance has established this Policy and will provide it to the Oversight Committee and render it to legislative bodies of local agencies that participate in the Pooled Investment Fund. In accordance with California Government Code section 53646, et seq., the Board of Supervisors shall review and approve this Policy annually at a public meeting.

This Policy provides a detailed description of investment parameters used to implement the investment process and includes the following: investable funds; authorized instruments; prohibited investments; credit requirements; maximum maturities and concentrations; repurchase agreements; Community Reinvestment Act Program; criteria and qualifications of broker/dealers and direct issuers; investment guidelines, management style and strategy; Approved Lists; and calculation of yield and costs.

VII. Internal Controls

The Director of Finance shall establish internal controls to provide reasonable assurance that the investment objectives are met and to ensure that the assets are protected from loss, theft, or misuse. To assist in implementation and internal controls, the Director of Finance has established an Investment Group and a Review Group.

The Investment Group, which is comprised of the Director of Finance and his/her designees, is responsible for maintenance of the investment guidelines and Approved Lists. These guidelines and lists can be altered daily, if needed, to adjust to the ever-changing financial markets. The guidelines can be more conservative or match the policy language. In no case can the guidelines override the Policy.

The Review Group, which is comprised of the Director of Finance and his/her designees, is responsible for the monthly review and appraisal of all the investments purchased by the Director of Finance and staff. This review includes bond proceeds, which are invested separately from the Pooled Investment Fund and are not governed by this Policy.

The Director of Finance shall establish a process for daily, monthly, quarterly, and annual review and monitoring of the Pooled Investment Fund activity. The following articles, in order of supremacy, govern the Pooled Investment Fund:

1. California Government Code
2. Annual Investment Policy
3. Current Investment Guidelines
4. Approved Lists (see page 9, Section IX.K)

The Director of Finance shall review the daily investment activity and corresponding bank balances.

Monthly, the Review Group shall review all investment activity and its compliance to the corresponding governing articles and investment objectives.

All securities purchased, with the exception of bank deposits, money market mutual funds, and LAIF, shall be delivered to the independent third-party custodian selected by the Director of Finance. This includes all collateral for repurchase agreements. All trades, where applicable, will be executed by delivery versus payment by the designated third-party custodian.

VIII. Sacramento County Treasury Oversight Committee

In accordance with California Government Code section 27130 et seq., the Board of Supervisors, in consultation with the Director of Finance, has created the Sacramento County Treasury Oversight Committee (Oversight Committee). Annually, the Oversight Committee shall cause an audit to be conducted on the Pooled Investment Fund. The meetings of the Oversight Committee shall be open to the public and subject to the Ralph M. Brown Act.

A member of the Oversight Committee may not be employed by an entity that has contributed to the campaign of a candidate for the office of local treasurer, or contributed to the campaign of a candidate to be a member of a legislative body of any local agency that has deposited funds in the county treasury, in the previous three years or during the period that the employee is a member of the Oversight Committee. A member may not directly or indirectly raise money for a candidate for local treasurer or a member of the Sacramento County Board of Supervisors or governing board of any local agency that has deposited funds in the county treasury while a member of the Oversight Committee. Finally, a member may not secure employment with, or be employed by bond underwriters, bond counsel, security brokerages or dealers, or financial services firms, with whom the treasurer is doing business during the period that the person is a member of the Oversight Committee or for one year after leaving the committee.

The Oversight Committee is not allowed to direct individual investment decisions, select individual investment advisors, brokers or dealers, or impinge on the day-to-day operations of the Department of Finance treasury and investment operations.

IX. Investment Parameters

A. Investable Funds

Total Investable Funds (TIF) for purposes of this Policy are all Pooled Investment Fund moneys that are available for investment at any one time, including the estimated bank account float. Included in TIF are funds of outside investors, if applicable, for which the Director of Finance provides investment services. Excluded from TIF are all funds held in separate portfolios.

The Cash Flow Horizon is the period in which the Pooled Investment Fund cash flow can be reasonably forecasted. This Policy establishes the Cash Flow Horizon to be one (1) year.

Once the Director of Finance has deemed that the cash flow forecast can be met, the Director of Finance may invest funds in securities with maturities beyond one year. These securities will be referred to as the Core Portfolio.

B. Authorized Investments

Authorized investments shall match the general categories established by the California Government Code sections 53601 et seq. and 53635 et seq. Authorized investments shall include, in accordance with California Government Code section 16429.1, investments into LAIF. Authorization for specific instruments within these general categories, as well as narrower portfolio concentration and maturity limits, will be established and maintained by the Investment Group as part of the Investment Guidelines. As the California Government Code is amended, this Policy shall likewise become amended.

C. Prohibited Investments

No investments shall be authorized that have the possibility of returning a zero or negative yield if held to maturity except for securities issued by, or backed by, the United States government during a period of negative market interest rates. Prohibited investments shall include inverse floaters, range notes, and interest only strips derived from a pool of mortgages.

All legal investments issued by a tobacco-related company are prohibited. A tobacco-related company is defined as an entity that makes smoking products from tobacco used in cigarettes, cigars, or snuff or for smoking in pipes. The tobacco-related issuers restricted from any investment are any component companies in the Dow Jones U.S. Tobacco Index or the NYSE Arca Tobacco Index.

D. Credit Requirements

Except for municipal obligations and Community Reinvestment Act (CRA) deposits, the issuer's short-term credit ratings shall be at or above A-1 by Standard & Poor's, P-1 by Moody's, and, if available, F1 by Fitch, and the issuer's long-term credit ratings shall be at or above A by Standard & Poor's, A2 by Moody's, and, if available, A by Fitch. There are no credit requirements for Registered State Warrants. All other municipal obligations shall be at or above a short-term rating of SP-1 by Standard & Poor's, MIG1 by Moody's, and, if available, F1 by Fitch.

Community Reinvestment Act Program Credit Requirements

Maximum Amount	Minimum Requirements
Up to the FDIC- or NCUSIF-insured limit for the term of the deposit	Banks — FDIC Insurance Coverage
	Credit Unions — NCUSIF Insurance Coverage <i>Credit unions are limited to a maximum deposit of the NCUSIF-insured limit since they are not rated by nationally recognized rating agencies and are not required to provide collateral on public deposits.</i>
Over the FDIC- or NCUSIF-insured limit	<p>(Any 2 of 3 ratings)</p> <p>S&P: A-2 Moody's: P-2 Fitch: F-2 OR</p> <p>Through a private sector entity that assists in the placement of deposits to achieve FDIC insurance coverage of the full deposit and accrued interest.</p> <p>Collateral is required</p>

Eligible banks must have Community Reinvestment Act performance ratings of “satisfactory” or “outstanding” from their federal regulator. In addition, deposits greater than the federally-insured amount must be collateralized. Banks must either have a letter of credit issued by the Federal Home Loan Bank of San Francisco or place securities worth between 110% and 150% of the value of the deposit with the Federal Reserve Bank of San Francisco, the Home Loan Bank of San Francisco, or a trust bank.

Since credit unions do not have Community Reinvestment Act performance ratings, they must demonstrate a commitment to community reinvestment lending and charitable activities comparable to what is required of banks.

All commercial paper and medium-term note issues must be issued by corporations operating within the United States and having total assets in excess of one billion dollars (\$1,000,000,000).

The Investment Group may raise these credit standards as part of the Investment Guidelines and Approved Lists. Appendix A provides a Comparison and Interpretation of Credit Ratings by Standard & Poor’s, Moody’s, and Fitch.

E. Maximum Maturities

Due to the nature of the invested funds, no investment with limited market liquidity should be used. Appropriate amounts of highly-liquid investments, such as U.S. Treasury and Agency obligations, should be maintained to accommodate unforeseen withdrawals.

The maximum maturity, determined as the term from the date of ownership to the date of maturity, for each investment shall be established as follows:

U.S. Treasury and Agency Obligations	5 years
Washington Supranational Obligations ¹	5 years
Municipal Notes	5 years
Registered State Warrants	5 years
Bankers Acceptances	180 days
Commercial Paper	270 days
Negotiable Certificates of Deposit	270 days
CRA Bank Deposit/Certificates of Deposit	1 year
Repurchase Agreements	1 year
Reverse Repurchase Agreements	92 days
Medium-Term Corporate Notes	180 days
Collateralized Mortgage Obligations	180 days

¹ The International Bank for Reconstruction and Development, International Finance Corporation, and Inter-American Development Bank.

The Investment Group may reduce these maturity limits to a shorter term as part of the Investment Guidelines and the Approved Lists.

The ultimate maximum maturity of any investment shall be five (5) years. The dollar-weighted average maturity of all securities shall be equal to or less than three (3) years.

F. Maximum Concentrations

No more than 80% of the portfolio may be invested in issues other than U.S. Treasury and Agency obligations. The maximum allowable percentage for each type of security is set forth as follows:

U.S. Treasury and Agency Obligations.....	100%
Municipal Notes.....	80%
Registered State Warrants	80%
Bankers Acceptances.....	40%
Commercial Paper	40%
Washington Supranational Obligations.....	30%
Negotiable Certificates of Deposit and CRA Deposit/Certificates of Deposit ..	30%
Repurchase Agreements.....	30%
Reverse Repurchase Agreements	20%
Medium-Term Corporate Notes	30%
Money Market Mutual Funds.....	20%
Collateralized Mortgage Obligations.....	20%
Local Agency Investment Fund (LAIF)	(per State limit)

The Investment Group may reduce these concentrations as part of the Investment Guidelines and the Approved Lists.

Excluding U.S. Treasury and Agency obligations, no more than 10% of the portfolio, may be invested in securities of a single issuer including its related entities.

Where a percentage limitation is established above, for the purpose of determining investment compliance, that maximum percentage will be applied on the date of purchase.

G. Repurchase Agreements

Under California Government Code section 53601, paragraph (j) and section 53635, the Director of Finance may enter into Repurchase Agreements and Reverse Repurchase Agreements. The maximum maturity of a Repurchase Agreement shall be one year. The maximum maturity of a reverse repurchase agreement shall be 92 days, and the proceeds of a reverse repurchase agreement may not be invested beyond the expiration of the agreement. The reverse repurchase agreement must be "matched to maturity" and meet all other requirements in the code.

All repurchase agreements must have an executed Sacramento County Master Repurchase Agreement on file with both the Director of Finance and the Broker/Dealer. Repurchase Agreements executed with approved broker-dealers must be collateralized with either: (1) U.S. Treasury and Agency obligations with a market value of 102% for collateral marked to market daily; or (2) money market instruments on the Approved Lists of the County that meet the qualifications of the Policy, with a market value of 102%. Since the market value of the underlying securities is subject to daily market fluctuations, investments in repurchase agreements shall be in compliance if the value of the underlying securities is brought back up to 102% no later than the next business day. Use of mortgage-backed securities for collateral is not permitted. Strictly for purposes of investing the daily excess bank balance, the collateral provided by the Sacramento County's depository bank can be U.S. Treasury and Agency obligations valued at 110%, or mortgage-backed securities valued at 150%.

H. Community Reinvestment Act Program

The Director of Finance has allocated within the Pooled Investment Fund, a maximum of \$90 million for the Community Reinvestment Act Program to encourage community investment by financial institutions, which includes community banks and credit unions, and to acknowledge and reward local financial institutions that support the community's financial needs. The Director of Finance may increase this amount, as appropriate, while staying within the investment policy objectives and maximum maturity and concentration limits. The eligible banks and savings banks must have Community Reinvestment Act performance ratings of "satisfactory" or "outstanding" from each financial institution's regulatory authority. The minimum credit requirements are located on page 5 of Section IX.D.

I. Criteria and Qualifications of Brokers/Dealers and Direct Issuers

All transactions initiated on behalf of the Pooled Investment Fund and Sacramento County shall be executed through either government security dealers reporting as primary dealers to the Market Group of the Federal Reserve Bank of New York or direct issuers that directly issue their own securities that have been placed on the Approved List of brokers/dealers and direct issuers. Further, these firms must have an investment grade rating from at least two national rating services, if available.

Brokers/Dealers and direct issuers that have exceeded the political contribution limits, as contained in Rule G-37 of the Municipal Securities Rulemaking Board, within the preceding four-year period to the Director of Finance, any member of the Board of Supervisors, or any candidate for the Board of Supervisors, are prohibited from the Approved List of brokers/dealers and direct issuers.

Each broker/dealer and direct issuer will be sent a copy of this Policy and a list of those persons authorized to execute investment transactions. Each firm must

acknowledge receipt of such materials to qualify for the Approved List of brokers/dealers and direct issuers.

Each broker/dealer and direct issuer authorized to do business with Sacramento County shall, at least annually, supply the Director of Finance with audited financial statements.

J. Investment Guidelines, Management Style and Strategy

The Investment Group shall issue and maintain Investment Guidelines specifying authorized investments, credit requirements, permitted transactions, and issue maturity and concentration limits consistent with this Policy.

The Investment Group shall also issue a statement describing the investment management style and current strategy for the entire investment program. The management style and strategy can be changed to accommodate shifts in the financial markets, but at all times they must be consistent with this Policy and its objectives.

K. Approved Lists

The Investment Group, named by the Director of Finance, shall issue and maintain various Approved Lists. These lists are:

1. Approved Domestic Banks for all legal investments.
2. Approved Foreign Banks for all legal investments.
3. Approved Commercial Paper and Medium Term Note Issuers.
4. Approved Money Market Mutual Funds.
5. Approved Firms for Purchase or Sale of Securities (Brokers/Dealers and Direct Issuers).
6. Approved Banks / Credit Unions for the Community Reinvestment Act Program.

L. Calculation of Yield and Costs

The costs of managing the investment portfolio, including but not limited to: investment management; accounting for the investment activity; custody of the assets; managing and accounting for the banking; receiving and remitting deposits; oversight controls; and indirect and overhead expenses are charged to the investment earnings based upon actual labor hours worked in respective areas. Costs of these respective areas are accumulated by specific cost accounting projects and charged to the Pooled Investment Fund on a quarterly basis throughout the fiscal year.

The Department of Finance will allocate the net interest earnings of the Pooled Investment Fund quarterly. The net interest earnings are allocated based upon the average daily cash balance of each Pooled Investment Fund participant.

X. Reviewing, Monitoring and Reporting of the Portfolio

The Review Group will prepare and present to the Director of Finance at least monthly a comprehensive review and evaluation of the transactions, positions, performance of the Pooled Investment Fund and compliance to the California Government Code, Policy, and Investment Guidelines.

Quarterly, the Director of Finance will provide to the Board of Supervisors, the Oversight Committee, and to any local agency participant that requests a copy, a detailed report on the Pooled Investment Fund. The report will also be posted on the Department of Finance website. Pursuant to California Government Code section 53646, the report will list the type of investments, name of issuer, maturity date, par and dollar amount of the investment. For the total Pooled Investment Fund, the report will list average maturity, the market value, and the pricing source. Additionally, the report will show any funds under the management of contracting parties, a statement of compliance to the Policy and a statement of the Pooled Investment Fund's ability to meet the expected expenditure requirements for the next six months.

XI. Withdrawal Requests for Pooled Fund Investors

The Director of Finance will honor all requests to withdraw funds for normal cash flow purposes that are approved by the Director of Finance at a one dollar net asset value. Any requests to withdraw funds for purposes other than immediate cash flow needs, such as for external investing, are subject to the consent of the Director of Finance. In accordance with California Government Code Sections 27133(h) and 27136, such requests for withdrawals must first be made in writing to the Director of Finance. When evaluating a request to withdraw funds, the Director of Finance will take into account the effect of a withdrawal on the stability and predictability of the Pooled Investment Fund and the interests of other depositors. Any withdrawal for such purposes will include par value and any interest earnings in the Pooled Investment Fund on the date of the withdrawal.

XII. Limits on Honoraria, Gifts, and Gratuities

In accordance with California Government Code Section 27133(d), this Policy establishes limits for the Director of Finance; individuals responsible for management of the portfolios; and members of the Investment Group and Review Group who direct individual investment decisions, select individual investment advisors and broker/dealers, and conduct day-to-day investment trading activity. The limits also apply to members of the Oversight Committee. Any individual who receives an aggregate total of gifts, honoraria and gratuities in excess of \$50 in a calendar year from a broker/dealer, bank or service provider to the Pooled Investment Fund must report the gifts, dates and firms to the designated filing official and complete the appropriate State forms.

No individual may receive aggregate gifts, honoraria, and gratuities from any single source in a calendar year in excess of the amount specified in Section 18940.2(a) of Title 2, Division 6 of the California Code of Regulations. This limitation is \$590 for the period January 1, 2023, to December 31, 2024. The limitation for January 1, 2025, to December

31, 2026, will be amended to reflect biennial cost of living adjustments by the State Fair Political Practices Commission by January 2025. Any violation must be reported to the State Fair Political Practices Commission.

XIII. Terms and Conditions for Outside Investors

Outside investors may invest in the Pooled Investment Fund through California Government Code Section 53684. Their deposits are subject to the consent of the Director of Finance. The legislative body of the local agency must approve the Sacramento County Pooled Investment Fund as an authorized investment and execute a Memorandum of Understanding. Any withdrawal of these deposits must be made in writing 30 days in advance and will be paid based upon the market value of the Pooled Investment Fund. If the Director of Finance considers it appropriate, the deposits may be returned at any time to the local agency.

Appendix A

Comparison and Interpretation of Credit Ratings

Long Term Debt & Individual Bank Ratings			
Rating Interpretation	Moody's	S&P	Fitch
<i>Best-quality grade</i>	Aaa	AAA	AAA
<i>High-quality grade</i>	Aa1	AA+	AA+
	Aa2	AA	AA
	Aa3	AA-	AA-
<i>Upper Medium Grade</i>	A1	A+	A+
	A2	A	A
	A3	A-	A-
<i>Medium Grade</i>	Baa1	BBB+	BBB+
	Baa2	BBB	BBB
	Baa3	BBB-	BBB-
<i>Speculative Grade</i>	Ba1	BB+	BB+
	Ba2	BB	BB
	Ba3	BB-	BB-
<i>Low Grade</i>	B1	B+	B+
	B2	B	B
	B3	B-	B-
<i>Poor Grade to Default</i>	Caa	CCC+	CCC
<i>In Poor Standing</i>	-	CCC	-
	-	CCC-	-
<i>Highly Speculative Default</i>	Ca	CC	CC
	C	-	-
<i>Default</i>	-	-	DDD
	-	-	DD
	-	D	D

Short Term / Municipal Note Investment Grade Ratings			
Rating Interpretation	Moody's	S&P	Fitch
<i>Superior Capacity</i>	MIG-1	SP-1+/SP-1	F1+/F1
<i>Strong Capacity</i>	MIG-2	SP-2	F2
<i>Acceptable Capacity</i>	MIG-3	SP-3	F3

Appendix A

Short Term / Commercial Paper Investment Grade Ratings			
Rating Interpretation	Moody's	S&P	Fitch
<i>Superior Capacity</i>	P-1	A-1+/A-1	F1+/F1
<i>Strong Capacity</i>	P-2	A-2	F2
<i>Acceptable Capacity</i>	P-3	A-3	F3

Board Policy Manual
San Juan Unified School District

Policy 5116.1: Intradistrict Open Enrollment**Status:** ADOPTED

Original Adopted Date: 10/26/2010 | **Last Revised Date:** 02/15/2022 | **Last Reviewed Date:** 01/28/2025

The Governing Board desires to provide enrollment options that meet the diverse needs and interests of district students and parents/guardians, while maximizing the efficient use of district facilities and resources. The superintendent or designee shall establish procedures for the selection and transfer of students among district schools in accordance with law, board policy, and administrative regulation.

The parent/guardian of any student who resides within district boundaries may apply to enroll their child in any district school, regardless of the location of residence within the district. (Education Code section 35160.5)

The board shall annually review this policy. (Education Code sections 35160.5, 48980)

In order to ensure that priorities for enrollment in district schools are implemented in accordance with law, applications for intradistrict open enrollment shall be submitted between the first Monday in December and the third Friday in January of the school year preceding the school year for which the transfer is requested.

Enrollment Priorities

No student who currently resides in the attendance area of a school shall be displaced by students transferring from outside the attendance area. (Education Code section 35160.5)

The superintendent or designee shall grant priority for enrollment of a student in a district school outside of the student's attendance area, if the student:

1. Is a victim of a violent crime while on school grounds. (20 USC 7912)
2. Is enrolled in a district school designated by the California Department of Education ("CDE") as "persistently dangerous." (20 USC 7912; 5 CCR 11992)
3. Is a victim of an act of bullying committed by another district student, as determined through an investigation following the parent's/guardian's submission of a written complaint with the school, district, or local law enforcement agency pursuant to Education Code section 234.1. (Education Code section 46600) If the district school requested by the student is at maximum capacity, the superintendent or designee shall accept an intradistrict transfer request for another district school. (Education Code section 46600)
4. Is currently enrolled in a district school identified by CDE for comprehensive support and improvement, with priority given to the lowest academically achieving students from low-income families as determined pursuant to 20 USC 6313(a)(3). (20 USC 6311)
5. Is experiencing special circumstances that might be harmful or dangerous to the student in the current attendance area, including, but not limited to, threats of bodily harm or threats to the emotional stability of the student. Any such student may transfer to a district school that is at capacity and otherwise closed to transfers. To grant priority under these special circumstances, the superintendent or designee must have received either: (Education

Code section 35160.5)

- a. A written statement from a representative of an appropriate state or local agency, including, but not necessarily limited to, a law enforcement official, a social worker, or a properly licensed or registered professional, including, but not limited to, a psychiatrist, psychologist, or marriage and family therapist, clinical social worker, or professional clinical counselor.
 - b. A court order, including a temporary restraining order and injunction.
6. Is a sibling of another student already attending that school.
 7. Has a parent/guardian whose primary place of employment is that school.

Application and Selection Process

Except for the enrollment priorities listed above, the superintendent or designee shall use a random, unbiased selection process to determine which students shall be admitted whenever a district school receives admission requests that are in excess of the school's capacity. A school's capacity shall be calculated in a nonarbitrary manner using student enrollment and available space. (Education Code section 35160.5)

Enrollment decisions shall not be based on a student's academic or athletic performance. However, existing entrance criteria may be used for enrolling students in specialized schools or programs provided that the criteria are uniformly applied to all applicants. In addition, academic performance may be used to determine eligibility for, or placement in, programs for gifted and talented students. (Education Code section 35160.5)

Transportation

In general, the district shall not be obligated to provide transportation for students who attend school outside of their attendance area.

However, upon parent/guardian request, the district shall provide transportation assistance to any student who is eligible for free or reduced-price meals and whose enrollment in a district school outside the student's attendance area is a result of being the victim of bullying. (Education Code section 46600)

Board Policy Manual San Juan Unified School District

Policy 6020: Parent Involvement

Status: ADOPTED

Original Adopted Date: 06/09/1992 | Last Revised Date: 01/28/2025 | Last Reviewed Date: 01/28/2025

The Governing Board recognizes that parents/guardians are their children's first and most influential teachers and that the sustained engagement of a family in their children's education ~~sustained parent/guardian and family engagement in the education of their children~~ contributes greatly to student achievement, social/emotional wellness, and a positive school environment. The superintendent or designee shall work with parents/guardians and family members to jointly develop and agree upon policy and strategies to meaningfully build authentic relationships and collaboration between families and staff ~~parents/guardians and family members~~ in ~~district and school activities~~ partnership at all grade levels; promote advisory, decision-making and advocacy opportunities ~~roles~~, and provide activities to support learning at school and at home.

Parents/guardians shall be notified of their rights to be informed about and to participate in their children's education and of the opportunities available to them to do so. The district's local control and accountability plan (LCAP) shall include goals and strategies for ~~parent/guardian involvement and~~ family engagement, including district efforts to seek parent/guardian input in district and school site decision making and to promote family engagement ~~parent/guardian participation~~ in programs for English learners, foster youth, students eligible for free and reduced-price meals, and students with disabilities. (Education Code sections 42238.02, 52060)

The superintendent or designee shall regularly evaluate and report to the board on the effectiveness of the district's family engagement efforts, including, but not limited to, input from parents/guardians, family members, and school staff on the adequacy of engagement ~~involvement~~ opportunities and on barriers that may inhibit participation.

Title I Schools

The superintendent or designee shall involve parents/guardians and family members in establishing district expectations and objectives for meaningful ~~parent/guardian and~~ family engagement in schools supported by Title I funding, developing strategies that describe how the district will carry out each activity listed in 20 USC 6318, as contained in accompanying administrative regulation, and implementing and evaluating such programs, activities and procedures.

As appropriate, the superintendent or designee shall conduct culturally responsive outreach to all parents/guardians and family members. (Education Code section 11503; 20 USC 6318) When the district's Title I, Part A allocation exceeds the amount specified in 20 USC 6318, the board shall reserve at least one percent of the funding to implement parent/guardian and family engagement activities and shall distribute at least 90 percent of those reserved funds to eligible schools, with priority given to high-need schools as defined in 20 USC 6631. The superintendent or designee shall involve parents/guardians and family members of participating students in decisions regarding

how the district's Title I funds will be allotted for parent/guardian and family engagement activities. (20 USC 6318) Expenditures of such funds shall be consistent with the activities specified in this policy and shall include at least one of the following: (20 USC 6318)

1. Support for schools and nonprofit organizations in providing professional development for district and school staff regarding ~~parent/guardian and~~ family engagement strategies, which may be provided jointly to teachers, principals, other school leaders, specialized instructional support personnel, paraprofessionals, early childhood educators, and parents/guardians and family members
2. Support for programs that reach parents/guardians and family members at home, in the community, and at school
3. Dissemination of information on best practices focused on ~~parent/guardian and~~ family engagement, especially best practices for increasing the engagement of economically disadvantaged parents/guardians and family members
4. ~~Collaboration~~ Collaboration or the provision of sub grants to schools to enable collaboration, with community-based or other organizations or employers with a record of success in improving and increasing parent and family engagement
5. Any other activities and strategies that the district determines are appropriate and consistent with this policy

The district's board policy and administrative regulation containing parent/guardian and family engagement strategies shall be incorporated into the district's LCAP in accordance with 20 USC 6312. (20 USC 6318).

The superintendent or designee shall ensure that each school receiving Title I funds develops a school-level parent/guardian and family engagement policy in accordance with 20 USC 6318. District and school-level parent/guardian and family engagement policies and administrative regulations shall be distributed to parents/guardians of students participating in Title I programs and shall be available to the local community. Parents/guardians shall be notified of the policy in an understandable and uniform format and, to the extent practicable, provided in a language the parents/guardians can understand. (20 USC 6318)

Non-Title I Schools

The superintendent or designee shall develop and implement family engagement strategies applicable to each school that does not receive federal Title I funds to encourage the involvement and support of ~~parents/guardians~~ families in the education of their children, including, but not limited to, strategies describing how the district and schools will address the purposes and goals described in Education Code section 11502. (Education Code section 11504)

Board Policy Manual
San Juan Unified School District

Policy 6145: Extracurricular And Cocurricular Activities**Status: ADOPTED**

Original Adopted Date: 06/09/1992 | **Last Revised Date:** 02/09/2021 | **Last Reviewed Date:** 01/28/2025

(Excluding 9th through 12th Grade Athletics Activities/Interscholastic Competition)

The Governing Board recognizes that extracurricular and cocurricular activities enrich the educational and social development and experiences of students and enhance students' feelings of connectedness with the schools. The district shall encourage and support student participation in extracurricular and cocurricular activities without compromising the integrity and purpose of the educational program.

Prerequisites for student participation in extracurricular and cocurricular activities shall be limited to those that have been demonstrated to be essential to the success of the activity. No extracurricular or cocurricular program or activity shall be provided or conducted separately on the basis of any actual or perceived characteristic listed as a prohibited category of discrimination in state or federal law, nor shall any student's participation in an extracurricular or cocurricular activity be required or refused on those bases. (5 CCR 4925)

Any complaint alleging unlawful discrimination in the district's extracurricular or cocurricular programs or activities shall be filed in accordance with BP/AR 1312.3 - Uniform Complaint Procedures.

Unless specifically authorized by law, no student shall be charged a fee for their participation in educational activities, including extracurricular and cocurricular activities and materials or equipment related to such activities. (Education Code sections 49010, 49011)

Eligibility Requirements

To be eligible to participate in extracurricular and cocurricular activities, students in grades 7 through 12 must demonstrate satisfactory educational progress in the previous grading period including but not limited to: (Education Code section 35160.5)

1. Maintenance of a minimum 2.0 grade point average on a 4.0 scale in all enrolled classes
2. Maintenance of minimum progress toward meeting high school graduation requirements

The superintendent or designee may grant ineligible students a probationary period not to exceed one semester. Students granted probationary eligibility must meet the required standards by the end of the probationary period in order to remain eligible for participation. (Education Code section 35160.5)

Any decision regarding the eligibility of a homeless student, foster youth, or a child of an active duty military family for extracurricular or cocurricular activities shall be made by the superintendent or designee in accordance with Education Code sections 48850 and 49701.

The superintendent or designee may revoke a student's eligibility for participation in extracurricular and cocurricular activities when the student's poor citizenship is serious enough to warrant loss of this privilege.

Student Conduct at Extracurricular/Cocurricular Events

When attending or participating in extracurricular and cocurricular activities on or off campus, district students are subject to district policies and regulations relating to student conduct. Students who violate district policies and regulations may be subject to discipline including, but not limited to, suspension, expulsion, transfer to alternative programs, or denial of participation in extracurricular or cocurricular activities in accordance with board policy and administrative regulation. When appropriate, the superintendent or designee shall notify local law enforcement.

Annual Policy Review

The board shall annually review this policy and the implementing regulations (Education Code section 35160.5).

SUBJECT: School Accountability Report Cards (SARCs)

DEPARTMENT: Teaching and Learning

ACTION REQUESTED:

The superintendent is recommending that the board approve the 2025-26 SARCs for San Juan Unified School District schools.

RATIONALE/BACKGROUND:

Since November 1988, state law has required all public schools receiving state funding to prepare and distribute a SARC. The purpose of the report card is to provide parents and the community with information about each public school, including its progress in achieving goals. SARCs provide a general, publicly available profile of a school for informational purposes only. SARCs published in 2025-26 contain data from the 2024-25 school year and are provided by both the California Department of Education (CDE) and the San Juan Unified School District.

SARCs are updated annually and posted on both state and local websites by February 1. Translated versions are made available for schools when a primary language represents 15% or more of the families at that school. The SARC contains information about the condition and performance of each California public school. This includes a school profile, demographic data, school safety and climate for learning information, academic data, school assessment completion rates, class sizes, teacher and staff information, curriculum and instruction descriptions, postsecondary preparation information, and fiscal and expenditure data.

On February 1, SARCs for each school will be available on the district and school websites. To access from the district home page select: “Menu”, “Our District”, “Planning and Data”, and “School Accountability Report Card (SARC)”. To access from a school home page select: “Menu”, “Our School”, “Assessment Data”, “School Accountability Report Card (SARC)”.

SARC reports can be accessed by using this [link](#).

ATTACHMENT(S):

BOARD COMMITTEE ACTION/COMMENT:

N/A

PREVIOUS STAFF/BOARD ACTION:

Superintendent's Cabinet: 01/20/2026

FISCAL IMPACT:

N/A

PREPARED BY: Christopher D. Smith, Assistant Director, Assessment, Evaluation and Planning

APPROVED BY: Timothy C. Dale, Ed.D., Deputy Superintendent, Schools and Student Support
Trent Allen, Acting Superintendent of Schools

**SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION**

AGENDA ITEM: H.8

MEETING DATE: 01/27/2026

SUBJECT: Local Control and Accountability Plan (LCAP) Every Student Succeeds Act (ESSA) Federal Addendum

DEPARTMENT: Teaching and Learning

ACTION REQUESTED:

The superintendent is recommending that the board approve the updated LCAP ESSA Federal Addendum as required by the California Department of Education (CDE).

RATIONALE/BACKGROUND:

As a condition of receiving federal Every Student Succeeds Act (ESSA) funding, local educational agencies (LEAs) are required to annually review and update the LCAP Federal Addendum which was approved by the California Department of Education (CDE) in 2019. A narrative for each of the following federally funded programs is provided in the addendum:

- Title I (A) – Basic Grant
- Title II (A) – Supporting Effective Instruction
- Title III (A) – English Learner Support
- Title III (A) – English Learner Immigrant Support
- Title IV (A) – Student Support and Academic Enrichment Grants

The LCAP Federal Addendum does not require CDE approval but must remain on file in the event of a review.

ATTACHMENT(S):

1. [LCAP ESSA Federal Addendum](#)

BOARD COMMITTEE ACTION/COMMENT:

N/A

PREVIOUS STAFF/BOARD ACTION:

Superintendent's Cabinet: 01/20/2026

FISCAL IMPACT:

Current Budget: \$17,000,000 (estimated)

Funding Source: Federal funds

PREPARED BY: Gwyn Dellinger, Director, Student Learning Assistance

APPROVED BY: F.J. "Harvey" Oaxaca, Ed.D., Assistant Superintendent, Educational Services
Timothy C. Dale, Ed.D., Deputy Superintendent, Schools and Student Support
Trent Allen, Acting Superintendent of Schools

**Local Control and Accountability Plan (LCAP)
Every Student Succeeds Act (ESSA)
Federal Addendum Template**

LEA name:

San Juan Unified School District

CDS code:

34674470000000

Link to the LCAP:

(optional)

[https://www.sanjuan.edu/our-district/planning-data/local-control-and-accountability-plan-lcap.](https://www.sanjuan.edu/our-district/planning-data/local-control-and-accountability-plan-lcap)

For which ESSA programs will your LEA apply?

Choose from:

TITLE I, PART A

Improving Basic Programs Operated by
State and Local Educational Agencies

TITLE I, PART D

Prevention and Intervention Programs for Children and Youth Who Are Neglected, Delinquent, or At-Risk

TITLE II, PART A

Supporting Effective Instruction

TITLE III, PART A

Language Instruction for English Learners
and Immigrant Students

TITLE IV, PART A

Student Support and Academic
Enrichment Grants

(NOTE: This list only includes ESSA programs with LEA plan requirements; not all ESSA programs.)

Title I Part A, Title II Part A, Title III Part A, Title IV Part A

In the following pages, ONLY complete the sections for the corresponding programs.

Instructions

The LCAP Federal Addendum is meant to supplement the LCAP to ensure that eligible LEAs have the opportunity to meet the Local Educational Agency (LEA) Plan provisions of the ESSA.

The LCAP Federal Addendum Template must be completed and submitted to the California Department of Education (CDE) to apply for ESSA funding. LEAs are encouraged to review the LCAP Federal Addendum annually with their LCAP, as ESSA funding should be considered in yearly strategic planning.

The LEA must address the Strategy and Alignment prompts provided on the following page.

Each provision for each program must be addressed, unless the provision is not applicable to the LEA.

In addressing these provisions, LEAs must provide a narrative that addresses the provision **within the LCAP Federal Addendum Template.**

Under State Priority Alignment, state priority numbers are provided to demonstrate where an ESSA provision aligns with state priorities. This is meant to assist LEAs in determining where ESSA provisions may already be addressed in the LEA's LCAP, as it demonstrates the LEA's efforts to support the state priorities.

The CDE emphasizes that **the LCAP Federal Addendum should not drive LCAP development.** ESSA funds are supplemental to state funds, just as the LCAP Federal Addendum supplements your LCAP. LEAs are encouraged to integrate their ESSA funds into their LCAP development as much as possible to promote strategic planning of all resources; however, this is not a requirement. In reviewing the LCAP Federal Addendum, staff will evaluate the LEA's responses to the ESSA plan provisions. There is no standard length for the responses. LEAs will be asked to clarify insufficient responses during the review process.

California’s ESSA State Plan significantly shifts the state’s approach to the utilization of federal resources in support of underserved student groups. This LCAP Federal Addendum provides LEAs with the opportunity to document their approach to maximizing the impact of federal investments in support of underserved students.

The implementation of ESSA in California presents an opportunity for LEAs to innovate with their federally-funded programs and align them with the priority goals they are realizing under the state’s Local Control Funding Formula (LCFF).

LCFF provides LEAs flexibility to design programs and provide services that meet the needs of students in order to achieve readiness for college, career, and lifelong learning. The LCAP planning process supports continuous cycles of action, reflection, and improvement.

Please respond to the prompts below, and in the pages that follow, to describe the LEA’s plan for making the best use of federal ESEA resources in alignment with other federal, state, and local programs as described in the LEA’s LCAP.

Strategy

Explain the LEA’s strategy for using federal funds to supplement and enhance local priorities or initiatives funded with state funds, as reflected in the LEA’s LCAP. This shall include describing the rationale/evidence for the selected use(s) of federal funds within the context of the LEA’s broader strategy reflected in the LCAP.

San Juan Unified School District (SJUSD) serves a large, diverse, and socioeconomically varied student population across urban, suburban, and unincorporated communities. The district enrolls students representing multiple racial, ethnic, linguistic, and cultural backgrounds, with a significant proportion of students identified as low income, English learners, foster youth. Additionally, San Juan Unified welcomes and supports students who have recently arrived as refugees.

These demographics underscore the need for targeted, equity-centered supports that address persistent opportunity gaps while ensuring all students have access to high-quality instruction, social-emotional supports, and safe, inclusive learning environments.

The District’s Local Control and Accountability Plan (LCAP) articulates clear priorities focused on academic achievement, student engagement, and conditions of learning, with a consistent emphasis on improving outcomes for historically underserved student groups. Federal funds, including Title I and other applicable programs, are strategically used to supplement and enhance—not supplant—state-funded initiatives described in the LCAP. Specifically, federal funds are directed toward evidence-based interventions, professional learning, and additional academic and social-emotional supports that go beyond the district’s base and supplemental LCFF investments, with a particular focus on schools and student groups demonstrating the greatest need.

San Juan Unified’s Strategic Plan further reinforces this approach by aligning resources to long-term districtwide priorities such as rigorous and relevant instruction, whole-child development, staff capacity building, and family and community engagement. Federal funding is intentionally layered onto these priorities to strengthen implementation fidelity and accelerate progress toward LCAP

goals. This includes using federal funds to provide additional staffing, targeted professional learning, and supplemental instructional materials that enhance core programs funded through state and local sources, ensuring coherence rather than fragmentation across funding streams.

This coordinated strategy is grounded in the District's 8-Point Commitment to Equity, which serves as a guiding framework for all resource allocation decisions. Federal funds are leveraged to advance equity by prioritizing access, inclusion, and responsiveness to student needs, particularly for those most impacted by systemic barriers. The rationale for selected uses of federal funds is supported by student performance data, needs assessments, educational partner input, and research-based practices, all of which affirm that targeted, supplemental investments are necessary to close opportunity gaps and ensure meaningful progress toward the District's LCAP goals and equity commitments.

Alignment

Describe the efforts that the LEA will take to align use of federal funds with activities funded by state and local funds and, as applicable, across different federal grant programs.

Following compliance guidelines, federal funds are used to supplement actions and programs established to promote equitable outcomes for students in support of San Juan Unified's LCAP goals and Strategic plan. Utilizing educational partner input and data to identify root causes and resource inequities provides a foundation for the allocation of federal and state funds. Federal dollars are used to layer additional resources into the areas of need including academic intervention, family engagement, and professional learning.

ESSA Provisions Addressed Within the LCAP

Within the LCAP an LEA is required to describe its goals, and the specific actions to achieve those goals, for each of the LCFF state priorities. In an approvable LCAP it will be apparent from the descriptions of the goals, actions, and services how an LEA is acting to address the following ESSA provisions through the aligned LCFF state priorities and/or the state accountability system.

TITLE I, PART A

Monitoring Student Progress Towards Meeting Challenging State Academic Standards

ESSA SECTION	STATE PRIORITY ALIGNMENT
1112(b)(1) (A–D)	1, 2, 4, 7, 8 (<i>as applicable</i>)

Describe how the LEA will monitor students’ progress in meeting the challenging state academic standards by:

developing and implementing a well-rounded program of instruction to meet the academic needs of all students;

- identifying students who may be at risk for academic failure;

providing additional educational assistance to individual students the LEA or school determines need help in meeting the challenging State academic standards; and

identifying and implementing instructional and other strategies intended to strengthen academic programs and improve school conditions for student learning.

Overuse in Discipline Practices that Remove Students from the Classroom

ESSA SECTION	STATE PRIORITY ALIGNMENT
1112(b)(11)	6 (<i>as applicable</i>)

Describe how the LEA will support efforts to reduce the overuse of discipline practices that remove students from the classroom, which may include identifying and supporting schools with high rates of discipline, disaggregated by each of the student groups, as defined in Section 1111(c)(2).

Career Technical and Work-based Opportunities

ESSA SECTION	STATE PRIORITY ALIGNMENT
1112(b)(12)(A–B)	2, 4, 7 (<i>as applicable</i>)

If determined appropriate by the LEA, describe how such agency will support programs that coordinate and integrate:

(C) academic and career and technical education content through coordinated instructional strategies, that may incorporate experiential learning opportunities and promote skills attainment important to in-demand occupations or industries in the State; and

(D) work-based learning opportunities that provide students in-depth interaction with industry professionals and, if appropriate, academic credit.

TITLE II, PART A

Title II, Part A Activities

ESSA SECTION	STATE PRIORITY ALIGNMENT
2102(b)(2)(A)	1, 2, 4 (<i>as applicable</i>)

Provide a description of the activities to be carried out by the LEA under this Section and how these activities will be aligned with challenging State academic standards.

TITLE III, PART A

Parent, Family, and Community Engagement

ESSA SECTION	STATE PRIORITY ALIGNMENT
3116(b)(3)	3, 6 (<i>as applicable</i>)

Describe how the eligible entity will promote parent, family, and community engagement in the education of English learners.

ESSA Provisions Addressed in the Consolidated Application and Reporting System

An LEA addresses the following ESSA provision as part of completing annual reporting through the Consolidated Application and Reporting System (CARS).

TITLE I, PART A

Poverty Criteria

ESSA SECTION	STATE PRIORITY ALIGNMENT
1112(b)(4)	N/A

Describe the poverty criteria that will be used to select school attendance areas under Section 1113.

ESSA Provisions Not Addressed in the LCAP

For the majority of LEAs the ESSA provisions on the following pages do not align with state priorities. **Each provision for each program provided on the following pages must be addressed**, unless the provision is not applicable to the LEA. In addressing these provisions, LEAs must provide a narrative that addresses the provision **within this addendum**.

As previously stated, the CDE emphasizes that the LCAP Federal Addendum should not drive LCAP development. ESSA funds are supplemental to state funds, just as the LCAP Federal Addendum supplements your LCAP. LEAs are encouraged to integrate their ESSA funds into their LCAP development as much as possible to promote strategic planning of all resources; however, this is not a requirement. In reviewing the LCAP Federal Addendum, staff will evaluate the LEA's responses to the ESSA plan provisions. There is no standard length for the responses. LEAs will be asked to clarify insufficient responses during the review process.

TITLE I, PART A

Educator Equity

ESSA SECTION 1112(b)(2)

Describe how the LEA will identify and address, as required under State plans as described in Section 1111(g)(1)(B), any disparities that result in low-income students and minority students being taught at higher rates than other students by ineffective, inexperienced, or out-of-field teachers.

THIS ESSA PROVISION IS ADDRESSED BELOW:

San Juan Unified School District (SJUSD) conducts an annual teacher comparability analysis to ensure that low-income and historically underserved students have equitable access to effective, experienced, and appropriately credentialed teachers. This review supports compliance with federal comparability requirements and the District's commitment to equitable instructional quality across all school sites.

The District's Human Resources Department uses systematic data analysis tools, including detailed spreadsheets, to examine staffing patterns and identify potential disparities across schools. The analysis includes, by site, total teachers assigned to direct instruction; the number and percentage of teachers with one to two years of experience; the percentage of teachers identified as inexperienced; and the percentage of teachers who are unqualified or teaching outside their authorized credential area. These measures allow the District to assess whether low-income and historically underserved students are disproportionately taught by inexperienced, misassigned, or out-of-field teachers.

Results of the comparability analysis are reflected in the School Accountability Report Card (SARC) and inform monitoring metrics within the Local Control and Accountability Plan (LCAP). When inequities are identified, SJUSD implements corrective actions as appropriate, including targeted recruitment strategies, placement adjustments, and hiring or retention incentives, to ensure equitable distribution of qualified and effective teachers across all schools.

Parent and Family Engagement

ESSA SECTIONS 1112(b)(3) and 1112(b)(7)

Describe how the LEA will carry out its responsibility under Section 1111(d).

Describe the strategy the LEA will use to implement effective parent and family engagement under Section 1116.

THIS ESSA PROVISION IS ADDRESSED BELOW:

SJUSD is committed to LCAP Goal I:

Connected School Communities: Caring staff actively build community relationships, identify assets and needs, and connect students and families with resources to help them access the best opportunities our schools have to offer.

In order to meet requirements under ESSA Section 111(d), federal funds support family engagement at both the district and site level. The district Family and Community Engagement (FACE) division provides many opportunities for the community to engage with the district.

The FACE team works to strengthen the partnership between schools, families, and community through collaboration and capacity building efforts. These efforts aim to ensure a collaborative connection among students, staff, families, community members and community-based organizations that is based on mutual respect and shared goals. In implementing family engagement strategies and initiatives aimed to support this collaboration and capacity building, we guide our work using the Dual Capacity Framework for effective family-school partnerships. Using this framework, we create programs and support for families and staff that contain aspects linked to learning, relational, developmental, collaborative, and are interactive.

Utilizing Title I family engagement allocations, the team is able to have a positive impact on the system through the funding of a Coordinator of Family Engagement and support of Neighborhood/Parent Liaisons across the district. The funding for the Coordinator of Family Engagement allows staff to effectively plan, organize, and coordinate district-wide family engagement activities, as well as promote and maintain positive partnerships between school, families, and community. Duties the Coordinator of Family Engagement oversees include coordinating and implementing family education workshops and classes for families, plan and develop staff development workshops focused on family engagement and school-home partnerships, provide technical support to school administrators and Neighborhood/Parent Liaisons focused on creating welcoming school environments, family engagement, and connecting families to district and community resources. Additionally, other areas of focus include coordinating training for parents on how to access site, district, and community information, participating in planning of community outreach through the use of our mobile family resource center, and supervision of assigned family and community engagement staff.

One way these efforts are carried out is by partnering with schools, district departments, and community-based organizations to offer 2-3 virtual or in-person workshops each month for families and staff. Family workshops are created with the goal of helping families build capacity and be empowered with tools to support their students' learning and increase their confidence to be successful partners in the education of their students. Some of the topics that have been covered include mental health, restorative practices for families, parenting strategies, bullying and substance use prevention strategies, literacy strategies, college and career readiness, and academic resources and supports. In the planning of each family workshop, our team prioritizes content that is accessible in different languages and targets families in specific demographics such as English Learners, Homeless/Living in transition, low socioeconomic status, etc. Similarly, capacity building staff development training is offered to classified and certificated staff each month.

The team also hosts a monthly collaboration meeting for Neighborhood/Parent Liaisons staff that work primarily at Title I sites. These Neighborhood/Parent Liaison positions are funded using Title I parent involvement site funds and their goal is to support family engagement efforts and home-school partnerships. Through the monthly collaboration meeting with this group of staff members, we are able to support their professional development by conducting training on topics such as creating a welcoming school environment, engaging families of diverse backgrounds, building relational trust with families, and connecting families to district and community resources. This work allows us to address needs such as reducing barriers to access and opportunities, allowing families to feel valued and heard as partners in education, empowering families to advocate for their students and creating a system wide approach to seeing family engagement as a powerful strategy to increase student achievement.

In collaboration with school sites, family engagement efforts are also tailored to fit the needs of specific school communities or to be in alignment with current academic or socioemotional efforts at the site.

Schoolwide Programs, Targeted Support Programs, and Programs for Neglected or Delinquent Children

ESSA SECTIONS 1112(b)(5) and 1112(b)(9)

Describe, in general, the nature of the programs to be conducted by the LEA's schools under sections 1114 and 1115 and, where appropriate, educational services outside such schools for children living in local institutions for neglected or delinquent children, and for neglected and delinquent children in community day school programs.

Describe how teachers and school leaders, in consultation with parents, administrators, paraprofessionals, and specialized instructional support personnel, in schools operating a targeted assistance school program under Section 1115, will identify the eligible children most in need of services under this part.

THIS ESSA PROVISION IS ADDRESSED BELOW:

Laurel Ruff Transition is a targeted assistance site serving students ages 18 to 22 with Individualized Educational Plans (IEP's). Resources are directly targeted toward students not meeting grade level CA State Standards in either English Language Arts or Mathematics who also qualify for free or reduced meals.

Homeless Children and Youth Services

ESSA SECTION 1112(b)(6)

Describe the services the LEA will provide homeless children and youths, including services provided with funds reserved under Section 1113(c)(3)(A), to support the enrollment, attendance, and success

of homeless children and youths, in coordination with the services the LEA is providing under the McKinney-Vento Homeless Assistance Act (42 United States Code 11301 et seq.).

THIS ESSA PROVISION IS ADDRESSED BELOW:

The Title I reservation for homeless education is used to partially fund a School Community Worker position and to supply homeless students with bus passes, school uniforms, backpacks, and school supplies, as needed.

The following programs and services support homeless youth:

*Assist with immediate enrollment, with or without proper documentation or immunizations, ensuring full and equal access to succeed in school.

*Ensure necessary paperwork is completed and received by Nutrition Services for access to Free and Reduced/More Than a Meal program.

*Advocate for and assist unaccompanied youth with enrollment and accessing school site, district, and community supports with the goal of high school graduation.

*Assist with FAFSA completion for families and unaccompanied youth.

*Reduce barriers to participation in extracurricular activities.

*Assist with participation in Special Education, ELL, Head Start, preschool, after school, and credit recovery programs.

*Assist with transportation needs.

*Coordinate between the family and schools, shelters, housing agencies, and motels to keep students in school of origin so that the child receives education with the least disruption.

*Make referrals to community resources that assist with food, shelter, clothing.

*Provide backpacks, school supplies, and materials for students.

*Routinely check student attendance and collaborate with Attendance Improvement Program. Attend Habitual Truancy Conferences and Student Attendance and Review Board meetings.

*Train school site and district support staff to identify and support students in homeless situations.

*Educate school and district staff about McKinney-Vento legislative requirements and implementation of AB 1806 requirements for partial credit, expulsion guidelines, and reduced graduation requirements.

Student Transitions

ESSA SECTIONS 1112(b)(8) and 1112(b)(10) (A–B)

Describe, if applicable, how the LEA will support, coordinate, and integrate services provided under this part with early childhood education programs at the LEA or individual school level, including plans for the transition of participants in such programs to local elementary school programs.

Describe, if applicable, how the LEA will implement strategies to facilitate effective transitions for students from middle grades to high school and from high school to postsecondary education including:

- (A) through coordination with institutions of higher education, employers, and other local partners; and
- (B) through increased student access to early college high school or dual or concurrent enrollment opportunities, or career counseling to identify student interests and skills.

THIS ESSA PROVISION IS ADDRESSED BELOW:

Program Staff assist families with enrollment related to Head Start, infant/toddler programs, Preschool, TK, community colleges and universities.

Advocate for and assist unaccompanied youth with enrollment and accessing school site, district, and community supports with the goal of high school graduation.

Assist with FASFA completion for families and unaccompanied youth.

Additional Information Regarding Use of Funds Under this Part

ESSA SECTION 1112(b)(13) (A–B)

Provide any other information on how the LEA proposes to use funds to meet the purposes of this part, and that the LEA determines appropriate to provide, which may include how the LEA will:

- (A) assist schools in identifying and serving gifted and talented students; and
- (B) assist schools in developing effective school library programs to provide students an opportunity to develop digital literacy skills and improve academic achievement.

THIS ESSA PROVISION IS ADDRESSED BELOW:

Additional Title I, Part A funds are used to support districtwide and site-based initiatives designed to increase academic achievement and address identified equity gaps. Annual Title I allocations are provided to eligible school sites to implement programs and services aligned to Local Control and Accountability Plan (LCAP) goals. Site-level activities are determined through comprehensive needs assessments and informed by student data, as well as input from parents, educators, and community members through School Site Councils. Funds also support specialized professional learning for Title I teachers and site administrators to strengthen core instruction and targeted intervention practices.

Title I, Part A funds further support secondary-level transition and articulation efforts to ensure continuity of learning and equitable access to rigorous coursework. These activities include structured middle-to-high school mathematics articulation, coordinated spring ninth-grade registration activities, and incoming freshman orientation programs, such as Link Crew, designed to promote academic readiness, student engagement, and successful transitions.

To support the identification and development of students with advanced academic potential, Title I funds are used to enhance instructional strategies and provide professional learning that supports differentiated instruction and enrichment opportunities. These efforts assist schools by strengthening instructional capacity and expanding access to appropriately challenging learning experiences.

Title I, Part A funds also support early literacy, family engagement, and innovative instructional practices grounded in the Science of Reading to address persistent equity gaps and support students' academic and social-emotional development. This includes supplemental instructional materials and professional development aligned to evidence-based literacy practices, family engagement and educator learning within Early Childhood Education programs, and specialized programs at specific school sites.

TITLE I, PART D

Description of Program

ESSA SECTION 1423(1)

Provide a description of the program to be assisted [by Title I, Part D].

THIS ESSA PROVISION IS ADDRESSED BELOW:

Not applicable - San Juan USD does not receive this funding

Formal Agreements

ESSA SECTION 1423(2)

Provide a description of formal agreements, regarding the program to be assisted, between the

(A) LEA; and

(B) correctional facilities and alternative school programs serving children and youth involved with the juvenile justice system, including such facilities operated by the Secretary of the Interior and Indian tribes.

THIS ESSA PROVISION IS ADDRESSED BELOW:

Not applicable - San Juan USD does not receive this funding

Comparable Education Program

ESSA SECTION 1423(3)

As appropriate, provide a description of how participating schools will coordinate with facilities working with delinquent children and youth to ensure that such children and youth are participating in an education program comparable to one operating in the local school such youth would attend.

THIS ESSA PROVISION IS ADDRESSED BELOW:

Not applicable - San Juan USD does not receive this funding

Successful Transitions

ESSA SECTION 1423(4)

Provide a description of the program operated by participating schools to facilitate the successful transition of children and youth returning from correctional facilities and, as appropriate, the types of services that such schools will provide such children and youth and other at-risk children and youth.

THIS ESSA PROVISION IS ADDRESSED BELOW:

Not applicable - San Juan USD does not receive this funding

Educational Needs

ESSA SECTION 1423(5)

Provide a description of the characteristics (including learning difficulties, substance abuse problems, and other special needs) of the children and youth who will be returning from correctional facilities and, as appropriate, other at-risk children and youth expected to be served by the program, and a description of how the school will coordinate existing educational programs to meet the unique educational needs of such children and youth.

THIS ESSA PROVISION IS ADDRESSED BELOW:

Not applicable - San Juan USD does not receive this funding

Social, Health, and Other Services

ESSA SECTION 1423(6)

As appropriate, provide a description of how schools will coordinate with existing social, health, and other services to meet the needs of students returning from correctional facilities, at-risk children or youth, and other participating children or youth, including prenatal health care and nutrition services related to the health of the parent and the child or youth, parenting and child development classes, child care, targeted reentry and outreach programs, referrals to community resources, and scheduling flexibility.

THIS ESSA PROVISION IS ADDRESSED BELOW:

Not applicable - San Juan USD does not receive this funding

Postsecondary and Workforce Partnerships

ESSA SECTION 1423(7)

As appropriate, provide a description of any partnerships with institutions of higher education or local businesses to facilitate postsecondary and workforce success for children and youth returning from correctional facilities, such as through participation in credit-bearing coursework while in secondary school, enrollment in postsecondary education, participation in career and technical education programming, and mentoring services for participating students.

THIS ESSA PROVISION IS ADDRESSED BELOW:

Not applicable - San Juan USD does not receive this funding

Parent and Family Involvement

ESSA SECTION 1423(8)

As appropriate, provide a description of how the program will involve parents and family members in efforts to improve the educational achievement of their children, assist in dropout prevention activities, and prevent the involvement of their children in delinquent activities.

THIS ESSA PROVISION IS ADDRESSED BELOW:

Not applicable - San Juan USD does not receive this funding

Program Coordination

ESSA SECTION 1423(9–10)

Provide a description of how the program under this subpart will be coordinated with other Federal, State, and local programs, such as programs under title I of the Workforce Innovation and Opportunity Act and career and technical education programs serving at-risk children and youth.

Include how the program will be coordinated with programs operated under the Juvenile Justice and Delinquency Prevention Act of 1974 and other comparable programs, if applicable.

THIS ESSA PROVISION IS ADDRESSED BELOW:

Not applicable - San Juan USD does not receive this funding

Probation Officer Coordination

ESSA SECTION 1423(11)

As appropriate, provide a description of how schools will work with probation officers to assist in meeting the needs of children and youth returning from correctional facilities.

THIS ESSA PROVISION IS ADDRESSED BELOW:

Not applicable - San Juan USD does not receive this funding

Individualized Education Program Awareness

ESSA SECTION 1423(12)

Provide a description of the efforts participating schools will make to ensure correctional facilities working with children and youth are aware of a child's or youth's existing individualized education program.

THIS ESSA PROVISION IS ADDRESSED BELOW:

Not applicable - San Juan USD does not receive this funding

Alternative Placements

ESSA SECTIONS 1423(13)

As appropriate, provide a description of the steps participating schools will take to find alternative placements for children and youth interested in continuing their education but unable to participate in a traditional public school program.

THIS ESSA PROVISION IS ADDRESSED BELOW:

Not applicable - San Juan USD does not receive this funding

TITLE II, PART A

Professional Growth and Improvement

ESSA SECTION 2102(b)(2)(B)

Provide a description of the LEA's systems of professional growth and improvement, such as induction for teachers, principals, or other school leaders and opportunities for building the capacity of teachers and opportunities to develop meaningful teacher leadership.

THIS ESSA PROVISION IS ADDRESSED BELOW:

San Juan Unified's systems of professional growth and improvement for teachers, principals, and other school leaders is offered in a variety of formats. Site administrators are provided ongoing professional learning using a tiered approach.

Site administrators meet monthly to address instructional and operational learning necessary to facilitate improvement at schools. Smaller cohorts of site administrators meet monthly around common areas of focus, supported by content area experts and the assistant superintendents and directors who oversee schools. Finally, job embedded professional development and coaching Occurs individually on the school site on a regular basis. Needs for additional professional learning are identified and facilitated through the site administrator's supervisor.

Teachers and instructional support staff participate in professional learning through a combination of job embedded coaching, professional learning, conferences, and a high-quality new teacher induction program. Focused professional learning for teachers is supported by content experts in standards-aligned curriculum, evidence-based instructional strategies which meet the needs of individual students, and use of formative assessment practices to guide the next instructional steps. Most professional learning includes strategies for meeting the needs of English learners through integrated English language development, individualizing instruction for students with disabilities, differentiating for other underperforming student groups, and the use of data and evidence for continuous improvement have been themes across professional learning experiences.

Classified staff are provided opportunities to build capacity through professional learning sessions offered throughout the year in addition to job-embedded learning related to initial training or skill improvement specifically aligned to the current assignment.

Professional growth systems promote building professional capacity and ensure improvement by clearly articulating the expectations for employees, collection of a variety of evidence and coaching and feedback sessions with the employee. The district uses multiple measures to ensure that professional learning is effective in leading to improvements in teaching and learning. Measures include observation of practice, artifacts serving as evidence of practice and reflective conversations leading to focused areas of improvement.

San Juan Unified's professional learning system supports principals, teachers, and other school leaders from the beginning of their careers, throughout their careers, and through advancement opportunities. New teachers are offered comprehensive and ongoing support through the San Juan Unified School District Induction Program with individual coaching for the first two years, professional development tailored to the California Professional Teaching Standards and a continuous improvement cycle built on observation, review of evidence and coaching for improvement.

San Juan Unified leaders evaluate these systems of professional growth and improvement and adjust in the following ways:

- analysis of professional learning session evaluations
- analysis of trends in participation
- observation of implementation of new learning, and review of related student outcome measures.

Prioritizing Funding

ESSA SECTION 2102(b)(2)(C)

Provide a description of how the LEA will prioritize funds to schools served by the agency that are implementing comprehensive support and improvement activities and targeted support and improvement activities under Section 1111(d) and have the highest percentage of children counted under Section 1124(c).

THIS ESSA PROVISION IS ADDRESSED BELOW:

Schools identified for Comprehensive Support and Improvement (CSI) are supported in a variety of ways.

A needs assessment is conducted to determine evidence-based interventions and to identify resource inequities. Coaching is provided based on identified instructional challenges often related to English language and academic language deficiency, lack of early literacy, poverty, and trauma. These issues are prevalent at the identified CSI schools. Each eligible site has a Sponsorship Team to provide formative feedback, support, and monitoring. Based on the comprehensive needs assessment and recommendations from each Sponsorship Team, Title II funding will be utilized to support the identified professional learning needs as described in each School Plan for Student Achievement (SPSA).

San Juan Unified determines Title II funding priorities based on the differentiated needs of the schools through comprehensive needs assessments, information from the CA School Dashboard, and local indicators. Priority is given to new teacher support through resources supporting the induction program as an evidenced-based strategy for sustaining and developing effective instructional practice. New teachers assigned to schools serving the highest percentage of low-income students are provided with evidence-based strategies to accelerate learning and close gaps in student outcomes. Examples include differentiation and targeted intervention.

CSI and TSI schools and schools that have the highest percentage of children counted under Section 1124(c) that the LEA serves receive priority in Title II, Part A funding decisions compared to other schools served due to identified needs during the resource inequity analysis. Each CSI school has a Sponsorship Team comprised of schools and district leaders. This team works in conjunction with practitioners to plan and develop growth strands related to the identified area of need.

Data and Ongoing Consultation to Support Continuous Improvement

ESSA SECTION 2102(b)(2)(D)

Provide a description of how the LEA will use data and ongoing consultation described in Section 2102(b)(3) to continually update and improve activities supported under this part.

THIS ESSA PROVISION IS ADDRESSED BELOW:

San Juan Unified School District uses data to continually update and improve activities supported under Title II, Part A Data.

The district uses ongoing consultation described in Section 2102(b)(3) to continually update and improve activities supported under Title II, Part A. Consultation occurs through the LCAP Parent Advisory Committee, Site Leadership Teams, District English Learner Advisory Committee (DELAC), District Leadership meetings, and Non-Public School (NPS) Consultations.

The LEA uses the following data sources to evaluate Title 1, Part A activities: session evaluations (on-going process), teacher focus groups (bi-annual), surveys of practitioners (annually) and exit interviews for the induction program (annually). Additionally, student outcomes related to the content of the professional learning are reviewed at least twice per year.

SJUSD develops its Title II professional growth plan in consultation with parents, teachers, classified staff, and district leaders through the collaborative LCAP process including LCAP Parent Advisory Committee, LCAP Forums, Regional LCAP Forums, School Site Council, and District English Learner

Advisory Committee. Title II funded actions are described in LCAP under Goal 1, Improve and Support Student Learning, and Goal 2, Foster District Cultures that Ensure Academic Success and Social-Emotional Well-being for each student. Specific opportunities for meaningful consultation are described below.

- Teachers - Provide feedback and consultation through Site Leadership Teams, Bargaining Unit representation, through School Site Council participation, site staff collaboration, during LCAP forums, and as members of specific committees.
- Principals and other school leaders- Provide feedback and consultation through Site Leadership Teams, Principals, and other school leaders- Provide feedback and consultation through Site Leadership Teams, District Leadership meetings, through School Site Council participation, site staff collaboration, during LCAP forums, and as members of specific committees.
- Paraprofessionals (including organizations representing such individuals) - Provide feedback and consultation through Site Leadership Teams, classified union representation, through School Site Council participation, site and department collaboration, during LCAP forums, and as members of specific committees.
- Specialized instructional support personnel- Provide feedback and consultation through Site Leadership Teams, Union representation, through School Site Council participation, site and department collaboration, during LCAP forums, and as members of specific committees.
- Charter school leaders (in a local educational agency that has charter schools)- Consulted as part of LCAP partnerships, charter approvals and renewals, and invitations to Regional Forums.
- Parents - Provide feedback through consultation during LCAP Regional Forums, as District English Learner Advisory Committee members, as members of School Site Council, as members of LCAP Parent Advisory Committee, and as English Learner Advisory Committee members.
- Community partners- Provide feedback through consultation during LCAP Regional Forums, as District English Learner Advisory Committee members, as members of School Site Council, as members of LCAP Parent Advisory Committee, and as English Learner Advisory Committee members.
- Organizations or partners with relevant and demonstrated expertise in programs and activities- Consulted as part of the LCAP Annual Update and revision process.
- Private Non-Public (NPS) schools are invited to participate in the Title II program. Those that elect to participate in title II are met for a formal consultation followed up by periodic check in meetings. NPS Schools are invited to participate in district sponsored professional growth opportunities.

The LEA meaningfully consults with these partners on a monthly, quarterly, and semi-annual basis.

San Juan Unified School District coordinates its Title II, Part A activities with other related strategies, programs, and activities through support of the goals and actions described in the Local Control Accountability Plan. Title II activities are aligned with Title I Professional Development, Title III funded

TITLE III, PART A

Title III Professional Development

ESSA SECTION 3115(c)(2)

Describe how the eligible entity will provide effective professional development to classroom teachers, principals and other school leaders, administrators, and other school or community-based organizational personnel.

THIS ESSA PROVISION IS ADDRESSED BELOW:

Provide effective professional learning opportunities

Program Specialists and Teachers on Special Assignment (TOSA) provide professional development to implement evidence-based, high-quality professional development with a focus on implementation of Integrated and Designated ELD rooted in the ELA/ELD Framework and Common Core Standards.

Professional learning is provided whole site, grade level, by department, by job-alike and through 1:1 conversations.

San Juan Unified School District (SJUSD) prioritizes high-quality professional learning to strengthen instructional practices for English learners and ensure equitable access to grade-level content. Professional learning is aligned to the District's Local Control and Accountability Plan (LCAP) and focuses on building educator capacity to implement effective, research-based strategies that support language development, academic achievement, and student engagement. This work is grounded in data, informed by stakeholder input, and responsive to the diverse linguistic and cultural assets English learners bring to the classroom.

A key component of SJUSD's professional learning for English learners is the implementation of EL Achieve, which provides a coherent framework for both Designated and Integrated English Language Development (ELD). Through EL Achieve, teachers, instructional coaches, and administrators engage in ongoing training focused on explicit language instruction, academic discourse, and alignment to the California English Language Development Standards. Professional learning supports educators in planning and delivering designated ELD that is intentional and targeted, while also embedding integrated ELD strategies across content areas so English learners can meaningfully access grade-level instruction throughout the school day.

SJUSD further supports this work through job-embedded coaching, collaborative professional learning communities, and site-based implementation supports to ensure consistent and effective practice. Administrators receive training to strengthen instructional leadership for English learner programs, including classroom observation, feedback, and monitoring of ELD implementation. Collectively, these professional learning efforts are designed to improve instructional coherence, elevate educator practice, and ensure that English learners experience rigorous, inclusive, and linguistically responsive instruction across all schools.

- ELPAC videos funded with Title III, were developed by district interpreters. These explain ELPAC and the significance of this assessment towards reclassification. They also provide families with information about district language programs. The Title III School Community Resource Assistance shares the ELPAC and Welcome Videos to build capacity with parents of English learners and address the multilingual needs of the community.
- Administrative, instructional, and classified staff engage in professional learning related to cultural bias and equity driven actions on an on-going basis.

Enhanced Instructional Opportunities

ESSA SECTIONS 3115(e)(1) and 3116

Describe how the eligible entity will provide enhanced instructional opportunities for immigrant children and youth.

THIS ESSA PROVISION IS ADDRESSED BELOW:

Immigrant and newcomer programs are designed to promote English language acquisition, integration into the United States school system, cultural norms and social emotional supports:

- Cultural Brokers
- Bilingual Instructional Assistants
- Educational Software to enhance ELD
- Parent Workshops
- Saturday Language Academies
- Summer Programs
- Enrichment Programs

Title III Programs and Activities

ESSA SECTION 3116(b)(1)

Describe the effective programs and activities, including language instruction educational programs, proposed to be developed, implemented, and administered under the subgrant that will help English learners increase their English language proficiency and meet the challenging State academic standards.

THIS ESSA PROVISION IS ADDRESSED BELOW:

Multilingual students receive daily integrated and designated English Language Development using Guided Language Acquisition Development (GLAD) strategies and approved ELD adopted curriculum.

Intervention is provided through expanded learning opportunities; including tutoring, homework assistance and additional English language development (ELD.)

Supplemental programs include EL Achieve, Lexia, Lexia English, Hello Curriculum, Insight and Edge.

English Proficiency and Academic Achievement

ESSA SECTION 3116(b)(2)(A-B)

Describe how the eligible entity will ensure that elementary schools and secondary schools receiving funds under Subpart 1 assist English learners in:

(C) achieving English proficiency based on the State’s English language proficiency assessment under Section 1111(b)(2)(G), consistent with the State’s long-term goals, as described in Section 1111(c)(4)(A)(ii); and

(D) meeting the challenging State academic standards.

THIS ESSA PROVISION IS ADDRESSED BELOW:

San Juan Unified School District (SJUSD) ensures that elementary and secondary schools receiving funds under Subpart 1 implement a coherent, districtwide approach to support English learners in achieving English proficiency and meeting challenging State academic standards. This work is aligned to the District’s Local Control and Accountability Plan (LCAP), California’s long-term English learner progress goals, and accountability requirements under the California School Dashboard. Schools use student-level English language proficiency data, including results from the State’s English language proficiency assessment, to monitor progress, inform instructional planning, and identify students in need of additional supports.

To support English learners in achieving English proficiency, SJUSD implements high-quality Designated and Integrated English Language Development (ELD) at all grade levels, aligned to the California English Language Development Standards. Professional learning, coaching, and instructional resources—supported in part through Subpart 1 funds—build educator capacity to deliver explicit language instruction, promote academic discourse, and accelerate progress toward English proficiency. Schools regularly review assessment data to ensure instructional strategies are responsive to student needs and consistent with the State’s long-term goals for English learner reclassification and growth.

In addition, SJUSD ensures that English learners are supported in meeting challenging State academic standards through access to grade-level core instruction, evidence-based interventions, and supplemental academic supports. Integrated ELD strategies are embedded across content areas to support language development while maintaining rigorous academic expectations. Subpart 1 funds are used to strengthen instructional coherence, expand targeted supports, and monitor program effectiveness, ensuring English learners have equitable opportunities to succeed academically and demonstrate progress across both language proficiency and academic performance measures.

TITLE IV, PART A

Title IV, Part A Activities and Programs

ESSA SECTION 4106(e)(1)

Describe the activities and programming that the LEA, or consortium of such agencies, will carry out under Subpart 1, including a description of:

any partnership with an institution of higher education, business, nonprofit organization, community-based organization, or other public or private entity with a demonstrated record of success in implementing activities under this subpart;

if applicable, how funds will be used for activities related to supporting well-rounded education under Section 4107;

if applicable, how funds will be used for activities related to supporting safe and healthy students under Section 4108;

if applicable, how funds will be used for activities related to supporting the effective use of technology in schools under Section 4109; and

the program objectives and intended outcomes for activities under Subpart 1, and how the LEA, or consortium of such agencies, will periodically evaluate the effectiveness of the activities carried out under this section based on such objectives and outcomes.

THIS ESSA PROVISION IS ADDRESSED BELOW:

San Juan Unified School District will use funds to support each of the three content areas: well-rounded education, safe and healthy students, or effective use of technology.

San Juan Unified School District developed its Title IV application in consultation with parent, teachers, classified staff, and district leaders through the collaborative LCAP process including LCAP parent Advisory Committee, LCAP Forums, School Site Council, and District English Learner Advisory Committee. School Plans for Student Achievement reflect a need for building capacity around the effective use of technology as instructional tools, providing additional resources toward enrichment and building capacity around positive school climates promoting student health and safety.

San Juan Unified School District uses Title IV; Part A funds to support the effective use of technology in schools by:

Providing professional development and in classroom support focused on increasing teachers' capacity to deliver district adopted curriculum that require digital learning and developing and implementing relevant and challenging problems and projects which model digital use beyond the classroom. To support this identified need, an Instructional Technology Teacher on Special Assignment (IT TOSA) was funded using Title IV dollars. The estimated cost of this position, including salary and benefits is \$67,587.00.

The LEA will use at least 20 percent of the Title IV program funds for activities authorized under Section 4107 to support student access to a well-rounded education coordinated with other schools and community-based services. Community partner contracts are used to involve peer mentors, social emotional support from outside vendors and enrichment opportunities. To support a well-rounded education, the district enhanced the existing Visual and Performing Arts (VAPA) program with additional instruments and art-related supplies.

The LEA will use at least 20 percent of the SSAFE program funds for activities authorized under Section 4108 that support safe and healthy students coordinated with other schools and community-based services. To support safe and healthy students, the district used Title IV to fund a 1.0 FTE Behavior Support Specialist. This position coordinates and implements Positive Intervention Behavior Systems utilizing Restorative Practices and provides professional development to improve positive school cultures throughout the district. This position aligns with district MTSS as described in the Strategic Plan and LCAP. Based on a needs assessment, contracts were created to include partners in promoting equitable outcomes for students with high needs, both social-emotionally and academic.

The district will periodically evaluate the effectiveness of the activities carried out under this section based on such objectives and outcomes through the LCAP monitoring and planning process in alignment with the Annual Update.

March 2018

**SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION**

AGENDA ITEM: H.9

MEETING DATE: 01/27/2026

SUBJECT: General Child Care and Development (CCTR) Continued Funding Application Designated Personnel 2026-2027

DEPARTMENT: Teaching and Learning

ACTION REQUESTED:

The superintendent is recommending that the board adopt Resolution No. 4244, approving the Continued Funding Application (CFA) for the CCTR for the 2026-2027 school year.

RATIONALE/BACKGROUND:

California Department of Social Services (CDSS) requires all agencies with a board of directors to submit formal board approval of the CFA application package and to adopt Resolution No. 4244 designating the Early Childhood Education Director and administrators to sign related documents for the 2026-2027 fiscal year. CCTR is a state and federally funded program in California that provides child development services for children from birth to twelve years of age. CCTR programs are inclusive and focus on literacy, social development, health and safety. The district's CCTR programs in Early Childhood Education also provide meals, snacks, parent education and referrals to health and social services.

ATTACHMENT(S):

1. [Resolution No. 4244](#)
2. [Continued Funding Application 2026-27](#)
4. [Fiscal Year 2026-27 Program Calendars](#)
5. [Government Agency Taxpayer ID Form](#)
6. [CA School Directory](#)

BOARD COMMITTEE ACTION/COMMENT:

N/A

PREVIOUS STAFF/BOARD ACTION:

Superintendent's Cabinet: 01/20/2026

FISCAL IMPACT:

Current Budget: \$1,920,237

PREPARED BY: Rebecca Marsolais, Director II, Early Childhood Education and Extended Learning

APPROVED BY:
Amberlee Townsend-Snider, Asst. Superintendent, Elementary Education & Programs
Timothy C. Dale, Ed.D., Deputy Superintendent, Schools and Student Support
Trent Allen, Acting Superintendent of Schools



RESOLUTION

This resolution is adopted in order to certify the approval of the Governing Board to enter into this transaction with the California Department of Social Services for the purpose of providing child care and development services and to authorize the designated personnel to sign contract documents for 2026-2027, the Continuing Funding Application, and all related contract documents.

RESOLUTION NO. 4244

BE IT RESOLVED that the Governing Board of San Juan Unified School District authorizes that the person/s who is/are listed below, is/are authorized to sign the transaction for the Governing Board.

NAME	TITLE	SIGNATURE
Becky Marsolais	Director II	
Amberlee Townsend-Snider	Asst Superintendent Elementary	

PASSED AND ADOPTED THIS 27th day of January, 2026, by the Governing Board of San Juan Unified School District of Sacramento County, in the State of California.

I, Nick Bloise, Clerk of the Governing Board of San Juan Unified School District, of Sacramento, County, in the State of California, certify that the foregoing is a full, true and correct copy of a resolution adopted by the said Board at a Board of Education meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said Board.

Nick Bloise

(Date)

CONTINUED AND EXPANSION FUNDING APPLICATION FISCAL YEAR 2026-27

1. Introduction

Contractors who wish to be considered for continued and expansion funding for Fiscal Year (FY) 2026-27 must read the accompanying instructions and fully and accurately complete this application for continued and expansion funding. Please note that contractors have no vested right to a subsequent contract. Failure to respond to this application by the due date of 11:59 p.m., December 19, 2025 shall constitute notice to the Child Care and Development Division (CCDD) of the intent to discontinue services at the end of the current contract year unless the contractor has received a written notice of extension of time from the CCDD. If this application is returned to the CCDD by the due date, but is not fully and accurately completed, continued and expansion funding for FY 2026-27 may not be awarded, or funding may be delayed. Completion of this Continued and Expansion Funding Application (CEFA) does not guarantee a renewal of funding. Any contractors who are approved for continued and expansion funding will be expected to execute a contract with the California Department of Social Services (CDSS) and comply with all applicable federal and state laws as well as all Funding Terms and Conditions and applicable Program Requirements incorporated into the contract.

If your agency does not intend to continue their contract, please contact your [Program Quality and Improvement \(PQI\) Assigned Consultant](#). Instructions on how to relinquish your contract can be found on the main [CEFA web page](#).

Instructions to complete this application may be accessed on the Child Care and Development [CEFA web page](#).

Select Next at the bottom of the screen to begin the application.

2. Section I – Contractor Information

1. Legal Name of Contractor

San Juan Unified School District

2. Contractor “Doing Business As” (DBA)

San Juan Unified School District

3. Federal ID Number (FEIN)

94-6002533

4. Headquartered County

Sacramento

5. Vendor Number

6744

6. Contact Person Completing Application

The Contact Person listed below will be the point of contact for the CDSS if there are any questions regarding this Continued and Expansion Funding Application.

Full Name

Robin Hoppe

Title

ECE Support Specialist

Telephone Number (999-999-9999)

916-971-5927

Email Address

rhoppe@sanjuan.edu

7. Executive Director Information

Full Name

Melissa Bassanelli

Telephone Number (999-999-9999)

916-971-7213

Email Address

mbassanelli@sanjuan.edu

8. Program Director Information

Full Name

Rebecca Marsolais

Telephone Number (999-999-9999)

916-971-5912

Email Address

becky.marsolais@sanjuan.edu

9. Legal Business Address

Street Address

3738 Walnut Ave

City

Carmichael

Zip Code

95608

Please confirm that the address entered above is accurate and consistent with the legal business address in the CDMIS by checking the box below.

I confirm the address is accurate and consistent with CDMIS records.

11. Recipients of Federal funding must be registered and be active in SAM.gov. Please provide your SAM.gov unique ID number. <https://sam.gov/content/home>

YKMCNKP7GFB9

12. Did your agency have any changes to its business since July 1, 2025? *Select all that apply.*

None

REMINDER: If any changes to your business occur after your contract has been issued, please contact your [PQI Assigned Consultant](#).

3. Section II – Certification of Contractor Information in the CDMIS

PLEASE NOTE:

Contractors are required to review all information in the Child Development Management Information System (CDMIS) and update any outdated information.

ANY DISCREPANCIES IN THE CDMIS MAY RESULT IN A DELAY WITH YOUR AGENCY'S CONTRACT. To review the information and submit changes, log on to the [CDMIS](#).

I understand that any discrepancies in the CDMIS may result in a delay with my agency's contract.

13. By checking the box below, I certify, as the authorized representative of the agency listed below, I have reviewed all the information for San Juan Unified School District and updates, additions, or deletions have been submitted as needed for information in all of the areas below:

- Executive Director/Superintendent information
- Program Director information
- Sites and Licenses and/or Office information
- Family Child Care Home summary information

To the best of my knowledge, the information on the CDMIS Web site reflects accurate information for San Juan Unified School District as of the date this certification was signed.

14. By checking the box below, I certify that the above requirements have been met by my agency.

I certify that the above requirements have been met by my agency.

4. Section III – Contract Types

My agency currently has a contract to administer the programs indicated below.

Check all applicable boxes indicating the programs the contractor intends to continue to administer for FY 2026-27. The contractor agrees to continue implementation of these programs with funds provided by the CDSS.

15. Center-Based Programs:

- General Child Care and Development (CCTR) – Birth to Age 3
- General Child Care and Development (CCTR) – TK through Age 13

Center-Based: Are you interested in expansion funding?

No

16. Family Child Care Home Education Networks:

Not applicable

17. Alternative Payment Programs:

Not applicable

18. Other Programs:

Not applicable

19. For informational purposes only, please indicate if your agency has one of the following programs:

Not applicable

The following questions (20 – 21) pertain only to waitlist data.

20. Please provide an estimate of the number of unduplicated children currently on waitlist across your agency's contracts as of the date of this CEFA submission.

General Child Care and Development (CCTR) – Birth to Age 3

105

General Child Care and Development (CCTR) – Three and Four-Year-Olds

General Child Care and Development (CCTR) – TK through Age 13

458

Program for Special Needs (Handicapped) Children (CHAN)

General Child Care and Development (CCTR) – Family Child Care Home Education Network

Migrant Center-Based (CMIG)

Family Child Care Home Education Networks (CFCC) Program

Alternative Payment Program (CAPP)

CalWORKs Stage 2 (C2AP)

CalWORKs Stage 3 (C3AP)

Migrant Alternative Payment (CMAP)

21. Please provide the number of children currently on your agency's waitlist in each contract type that your agency operates as of the date of this CEFA submission.

General Child Care and Development (CCTR) – Birth to Age 3

105

General Child Care and Development (CCTR) – Three and Four-Year-Olds

General Child Care and Development (CCTR) – TK through Age 13

458

Program for Special Needs (Handicapped) Children (CHAN)

General Child Care and Development (CCTR) – Family Child Care Home Education Network

Migrant Center-Based (CMIG)

6. Validation Check

Total estimated number of unduplicated children currently on waitlist (Question 20): **563**

Total number of children currently on waitlist in each contract type (Question 21): **563**

Please click "Next" to proceed to the next section.

7. Section III – Contract Types (Cont'd)

22. Please provide license capacity breakdowns for your agency as of the date of this CEFA submission. Provide the overall license capacity across all sites within your CCTR, CMIG, and/or CHAN contracts only.

Note: This should include total capacity in all CCTR centers and, if applicable, FCCHEN sites included in your CCTR contract.

Overall License Capacity:

General Child Care and Development (CCTR) – Birth to Age 3

120

General Child Care and Development (CCTR) – Three and Four-Year-Olds

General Child Care and Development (CCTR) – TK through Age 13

140

Program for Special Needs (Handicapped) Children (CHAN)

General Child Care and Development (CCTR) – Family Child Care Home Education Network

Migrant Center-Based (CMIG)

23. Of the total capacity provided in the previous question, for each contract type, how many slots are for subsidized children only?

General Child Care and Development (CCTR) – Birth to Age 3

96

General Child Care and Development (CCTR) – Three and Four-Year-Olds

General Child Care and Development (CCTR) – TK through Age 13

140

Program for Special Needs (Handicapped) Children (CHAN)

General Child Care and Development (CCTR) – Family Child Care Home Education Network

Migrant Center-Based (CMIG)

24. How many children are enrolled as of the date of this CEFA submission?

General Child Care and Development (CCTR) – Birth to Age 3

86

General Child Care and Development (CCTR) – Three and Four-Year-Olds

General Child Care and Development (CCTR) – TK through Age 13

195

Program for Special Needs (Handicapped) Children (CHAN)

General Child Care and Development (CCTR) – Family Child Care Home Education Network

Migrant Center-Based (CMIG)

Family Child Care Home Education Networks (CFCC) Program

Alternative Payment Program (CAPP)

CalWORKs Stage 2 (C2AP)

CalWORKs Stage 3 (C3AP)

Migrant Alternative Payment (CMAP)

Resource and Referral (CRRP)

25. Has your program had a review in FY 2024-25 that resulted in a Continuous Improvement Plan due to unmet areas?

No

8. Section IV – Contractor’s Officers and Board of Directors Information

Board of Directors

Contractor and its governing authority understand some information requested in this application is intended for use by CDSS auditors in connection with future audit work and performance reviews and may not be used or even reviewed or considered by the CDSS until well after the contract has expired, if ever. Therefore, Contractor and its governing authority further understand that the information (and any underlying transactions) disclosed by this Application shall not be considered properly noticed to the CDSS nor approved, accepted or authorized by the CDSS, even if Contractor’s request for continued funding by the CDSS is subsequently approved.

26. I have a board of directors, board of trustees, board of education, or other governing authority to execute this CEFA.

Yes

The governing board members have been trained in understanding conflict of interest requirements associated with their positions on the board and have reported all known conflicts of interest.

Yes

27. List all officers and board members/governing individuals (i.e., owner, director, etc.)
Click “Add Another Officer, Board Member, Owner or Governing Individual” as necessary.

First Name

Tanya

Last Name

Kravchuk

Title

President

Telephone Number (999-999-9999)

916-971-7700

Email Address

boardmembers@sanjuan.edu

Address

3738 Walnut Ave Carmichael, CA 95608

Has this individual ever served as an officer, board member, owner or governing individual with an agency that received state or federal funding in which agency funding was terminated or involuntarily non-renewed, or the agency was debarred from funding for any period of time?

No

First Name

Manuel

Last Name

Perez

Title

Vice President

Telephone Number (999-999-9999)

916-971-7700

Email Address

boardmembers@sanjuan.edu

Address

3738 Walnut Ave Carmichael, CA 95608

Has this individual ever served as an officer, board member, owner or governing individual with an agency that received state or federal funding in which agency funding was terminated or involuntarily non-renewed, or the agency was debarred from funding for any period of time?

No

First Name

Nick

Last Name

Bloise

Title

Clerk

Telephone Number (999-999-9999)

916-971-7700

Email Address

boardmembers@sanjuan.edu

Address

3738 Walnut Ave Carmichael, CA 95608

Has this individual ever served as an officer, board member, owner or governing individual with an agency that received state or federal funding in which agency funding was terminated or involuntarily non-renewed, or the agency was debarred from funding for any period of time?

No

First Name

Zima

Last Name

Creason

Title

Member

Telephone Number (999-999-9999)

916-971-7700

Email Address

boardmembers@sanjuan.edu

Address

3738 Walnut Ave Carmichael, CA 95608

Has this individual ever served as an officer, board member, owner or governing individual with an agency that received state or federal funding in which agency funding was terminated or involuntarily non-renewed, or the agency was debarred from funding for any period of time?

No

First Name

Abid

Last Name

Stanekzai

Title

Member

Telephone Number (999-999-9999)

916-971-7700

Email Address

boardmembers@sanjuan.edu

Address

3738 Walnut Ave Carmichael, CA 95608

Has this individual ever served as an officer, board member, owner or governing individual with an agency that received state or federal funding in which agency funding was terminated or involuntarily non-renewed, or the agency was debarred from funding for any period of time?

No

First Name

Pam

Last Name

Costa

Title

Member

Telephone Number (999-999-9999)

916-971-7700

Email Address

boardmembers@sanjuan.edu

Address

3738 Walnut Ave Carmichael, CA 95608

Has this individual ever served as an officer, board member, owner or governing individual with an agency that received state or federal funding in which agency funding was terminated or involuntarily non-renewed, or the agency was debarred from funding for any period of time?

No

First Name

Ben

Last Name

Avey

Title

Member

Telephone Number (999-999-9999)

916-971-7700

Email Address

boardmembers@sanjuan.edu

Address

3738 Walnut Ave Carmichael, CA 95608

Has this individual ever served as an officer, board member, owner or governing individual with an agency that received state or federal funding in which agency funding was terminated or involuntarily non-renewed, or the agency was debarred from funding for any period of time?

No

9. Section V – Board Resolution

28. Please make one selection:

My agency does not yet have either of the required approvals referenced in the above selection but will be able to obtain the necessary documents prior to the FY 2026-27 contract's execution.

29. Please upload a copy of your upcoming board agenda showing that approval of the FY 2026-27 CEFA is an agenda item at your upcoming board meeting.

[Board Agenda Item26.CFA.CDSS.pdf](#)

10. Section VI – Subcontractor Certification

32. I certify that the contractual arrangement(s) listed in the Subcontractor Certification are made in adherence to the required subcontract provisions contained in the 5 CCR, and the Funding Terms and Conditions.

I understand that signing this certificate does not lessen the legal responsibility for the child care and development service contract requirements. As the contractor, it is my responsibility to monitor the performance of the subcontractor to ensure services are provided appropriately through the entire contract term.

I understand the subcontracting requirements, including competitive bidding, CDSS approval, and audit requirements in [5 CCR section 18026](#) et. seq.

A. I certify that I have read and understand the updated 2 CFR 200.415 (b), which requires subrecipients of federal funds to make specific certifications to their passthrough entities whenever they submit requests for payment.

Yes

B. I subcontract part of my subsidized funding.

No

35. By checking the box below, the authorized representative certifies under penalty of perjury that they are duly authorized to legally bind the prospective contractor to the clause(s) listed above. This certification is made under the laws of the State of California.

The authorized representative certifies under penalty of perjury that they are duly authorized to legally bind the prospective contractor to the clause(s) listed above.

11. Section VII – Contractor Certifications

INSTRUCTIONS: Please indicate “Yes” or “No” to the following as they apply to your agency. By providing a signature at the end of this section, the signer certifies and understands the following:

Personnel Certification

Applies only to agencies who are Center-Based Programs and Family Child Care Home Education Networks.

The State of California requires any contractor receiving child care and development funds, disbursed by the CDSS to employ fully qualified personnel as stipulated in California Education Code (EC); California Code of Regulations, Title 5 (5 CCR); and Funding Terms and Conditions.

I certify, as the authorized agent representing this contractor, that I have read and understand the staffing requirements for Program Director, Site Supervisor, and Teacher as stipulated in Welfare and Institution Code (WIC), EC, 5 CCR, and Funding Terms and Conditions. All child care staff employed in CDSS funded program(s) are fully qualified for their respective positions. The exception to this certification is a person employed as Program Director or Site Supervisor who possesses a current Staffing Qualifications Waiver approved by the CCDD.

36. I am a Center-Based Program or a Family Child Care Home Education Network.

Yes

Program and Fiscal Operations

Applies to all applying agencies.

I have supervisory authority over the child development program, have actual, personal knowledge of the information provided in this Application and certify that it is true and correct in all material respects.

I am familiar with and will ensure that the Contractor complies with all applicable program requirements, statutes, and regulations, including:

Prohibitions on conflicts of interests, including (i) the assurances required to establish that transactions with officers, directors and other related party transactions are conducted at arm's length, and (ii) employment limitations stated in [W&IC 10399](#).

All audit and fiscal requirements and I take full responsibility for obtaining the required financial and compliance audits for my subcontractor (s).

All subcontractors' audits and fiscal reporting and submission requirements.

All audits and fiscal requirements for subcontractors and I am aware that not meeting reporting timelines can result in apportionment withholding unless an extension is granted.

Cost reimbursement requirements, including reimbursable and non-reimbursable costs, documentation requirements, the provisions for determining the reimbursable amount and other provisions in [5 CCR section 18033](#) et. seq.

Accounting and reporting requirements in [5 CCR section 18063](#) et. seq.

Operational and programmatic requirements.

37. By checking the box below, the authorized representative certifies under penalty of perjury that they are duly authorized to legally bind the prospective contractor to the clause(s) listed above. This certification is made under the laws of the State of California.

The authorized representative certifies under penalty of perjury that they are duly authorized to legally bind the prospective contractor to the clause(s) listed above.

I certify that I have read and understand the updated 2 CFR 200.415 (b), which requires subrecipients of federal funds to make specific certifications to their passthrough entities whenever they submit requests for payment.

12. Section VIII – Contract Requirements

38. Are you a public agency

Yes – My organization is a city, county, special district, school district, community college district, county superintendent of schools, or a federal agency.

39. Do you represent a K-12 school or a K-12 school district?

Yes

13. Section IX – Required Contract Attachments

All attachments must be completed and uploaded to the application. For your convenience, links to the required forms are provided below. These links are also located on the [CEFA web page](#). Please download, complete, and save a copy of each form for your records.

43. [Fiscal Year 2026-27 Program Calendar \(CCD 33\)](#)

[CCD33_2026-27.12month.toddler.cctr.pdf](#)

[CCD33_2026-27.Toddler.10mo.pdf](#)

[SACCTR.programcalendar.26.27.pdf](#)

A. For audit purposes, which 12-month cycle is reported on your agency's Annual Audit Status Certification? (Select One)

July – June

14. Section IX – Required Contract Attachments (Cont'd)

B. Enter the Minimum Days of Operation (MDO) shown on your agency's FY 2025-26 Program Calendar:

242

C. Enter the MDO shown on your agency's FY 2026-27 Program Calendar:

242

D. Please select the reason for your MDO change. *Select all that apply.*

The MDO change is due to the way the days fall during the calendar year.

E. If there are any changes to the MDO, contractors are required to provide a brief explanation in the space provided (bottom left corner) on the Program Calendar form. Check below to confirm this has been completed.

I have provided a brief explanation for any MDO changes on the Program Calendar(s).

15. Section IX – Required Contract Attachments (Cont'd)

45. [Government Agency Taxpayer ID Form](#)

Required for government entities only.

[Government Agency Taxpayer ID Form.pdf](#)

46. Verification of School District Name and Address: [California School Directory](#)

Required for all school districts. Save the contractor's information page and upload below.

[CASchool Directory.pdf](#)

16. Section X – Self-Certifications

Check the boxes to self-certify that your agency meets the requirements below.

48. Contractors must self-certify that they are not listed as a delinquent tax payor on the Franchise Tax Board's [Corporate Income Tax List Top 500 Tax Delinquencies](#)

By checking this checkbox, the applicant certifies that their agency meets this requirement.

49. Contractors must self-certify that they are not listed as a delinquent tax payor on the Department of Tax & Fee Administration's [Top 500 Sales & Use Delinquencies in California](#)

By checking this checkbox, the applicant certifies that their agency meets this requirement.

50. Contractors must self-certify that they are not on the list of sanctioned entities in response to Russian Aggression in Ukraine. Contractors may search the U.S. Treasury's [Office of Foreign Assets Control Sanctions List Search](#).

By checking this checkbox, the applicant certifies that their agency meets this requirement.

54. Contractors must self-certify that they shall notify their [PQI Assigned Consultant](#) within 10 business days of receipt of an Accusation or Statement of Issues served by the Department of Social Services upon them or a subcontractor identified Subcontractor Certification.

By checking this checkbox, the applicant certifies that their agency meets this requirement.

55. Contractors must self-certify that they shall notify [their PQI Assigned Consultant](#) within 10 business days of receipt of a Proposed Decision and Order, Decision and Order, Stipulation, or settlement agreement related to an Accusation or Statement of Issues served upon them or a subcontractor.

By checking this checkbox, the applicant certifies that their agency meets this requirement.

17. Section X – Self-Certifications (Cont'd)

56. Federal Certifications

Check the box at the end of the page to self-certify that your agency meets the requirements below.

CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature on this form provides for compliance with certification requirements under 45 CFR Part 93, "New restrictions on Lobbying," , 2 CFR Part 376, "Government-wide Debarment and Suspension (Non procurement), and 2 CFR Part 382.10 "Government-wide requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Social Services determines to award the covered transaction, grant, or cooperative agreement.

LOBBYING

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 45 CFR Part 93, for persons entering into a grant or cooperative agreement over \$100,000 as defined at 45 CFR Part 93, Sections 93.105 and 93.110, the applicant certifies that:

(a) No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress in connection with the making of any federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal grant or cooperative agreement:

(b) If any funds other than federal appropriated funds have been or will be paid to any person for influencing or attempting to influence an employee of Congress, or any employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form -LLL, "Disclosure Form to Report Lobbying," in accordance with this instruction;

(c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all subrecipients shall certify and disclose accordingly.

DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS

As required by executive Order 12549, Debarment and Suspension, and other responsibilities implemented at 2 CFR part 376 , for prospective participants in primary or a lower tier covered transactions.

A. The applicant certifies that it and its principals:

(a) Are not presently debarred, suspended proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency:

(b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction violation of federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and

(d) Have not within a three-year period proceeding this application had one or more public transactions (federal, state, or local) terminated for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implemented at 2 CFR Part 382.10. The applicant certifies that it will or will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition.

- (b) Establishing an on-going drug-free awareness program to inform employees about-
 - (1) The danger of drug abuse in the workplace;
 - (2) The grantee's policy of maintaining a drug-free workplace;
 - (3) Any available drug counseling, rehabilitation, and employee assistance programs; and
 - (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
- (c) Making it a requirement that each employee to be engaged in performance of the grant be given a copy of the statement required by paragraph (a);
- (d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will
 - (1) Abide by the terms of the statement; and
 - (2) Notify the employer in writing of his or her conviction for a violation occurring in the workplace no later than 5 days after the conviction;
- (e) Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (d) (2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to: Director, Grants, and Contracts Service, U.S. Department of Education, 400 Maryland Avenue, S.W., (Room 3124, GSA Regional Office Building No. 3), Washington, DC 20202-4571. Notice shall include the identification number(s) of each affected grant;
- (f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted:
 - (1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 - (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a federal, state, or local health, law enforcement, or other appropriate agency;
- (g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

DRUG-FREE WORKPLACE (GRANTEES WHO ARE INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implemented at 2 CFR Part 382.10.

- (a) As a condition of the grant, I certify that I will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the grant, and
- (b) If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, I will report the conviction, in writing, within 10 calendar days of the conviction, to: Director, Grants and contracts Service, U.S. department of Education, 400 Maryland Avenue, S.W.(Room 3124, GSA Regional Office Building No. 3) Washington, DC 20202-4571. Notice shall include the identification numbers(s) of each affected grant.

ENVIRONMENTAL TOBACCO SMOKE ACT

As required by the Pro-Children Act of 1994, (also known as Environmental Tobacco Smoke), and implemented at 20 U.S.C. Section 7973, Public Law 103-277, Title X, Part C requires that:

The applicant certifies that smoking is not permitted in any portion of any indoor facility owned or leased or contracted and used routinely or regularly for the provision of health care services, day care, and education to children under the age of 18. Failure to comply with the provisions of this law may result in the imposition of a civil monetary penalty of up to \$1,000 per day. (The law does not apply to children's services provided in private residence, and portions of facilities used for in-patient drug and alcohol treatment.)

By checking this checkbox, the authorized representative certifies that their agency will comply with the above certifications.

18. Section X – Self-Certifications (Cont'd)

57. Contractor Certification Clauses

Check the box at the end of the page to self-certify that your agency meets the requirements below.

STATEMENT OF COMPLIANCE: Contractor has, unless exempted, complied with the nondiscrimination program requirements. ([Gov. Code §12990 \(a-f\)](#) and [2 CCR Section 11102](#)) (Not applicable to public entities.)

DRUG-FREE WORKPLACE REQUIREMENTS: Contractor will comply with the requirements of the Drug-Free Workplace Act of 1990 and will provide a drug-free workplace by taking the following actions:

(a) Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession or use of a controlled substance is prohibited and specifying actions to be taken against employees for violations.

(b) Establish a Drug-Free Awareness Program to inform employees about:

- (1) the dangers of drug abuse in the workplace;
- (2) the person's or organization's policy of maintaining a drug-free workplace;
- (3) any available counseling, rehabilitation and employee assistance programs; and,
- (4) penalties that may be imposed upon employees for drug abuse violations.

(c) Every employee who works on the proposed Agreement will:

- (1) receive a copy of the company's drug-free workplace policy statement; and,
- (2) agree to abide by the terms of the company's statement as a condition of employment on the Agreement.

Failure to comply with these requirements may result in suspension of payments under the Agreement or termination of the Agreement or both and Contractor may be ineligible for award of any future State agreements if the department determines that any of the following has occurred: the Contractor has made false certification, or violated the certification by failing to carry out the requirements as noted above. (Gov. Code §8350 et seq.)

NATIONAL LABOR RELATIONS BOARD CERTIFICATION: Contractor certifies that no more than one (1) final unappealable finding of contempt of court by a Federal court has been issued against Contractor within the immediately preceding two-year period because of Contractor's failure to comply with an order of a Federal court, which orders Contractor to comply with an order of the National Labor Relations Board. (Pub. Contract Code §10296) (Not applicable to public entities.)

CONTRACTS FOR LEGAL SERVICES \$50,000 OR MORE- PRO BONO REQUIREMENT: Contractor hereby certifies that Contractor will comply with the requirements of Section 6072 of the Business and Professions Code, effective January 1, 2003.

Contractor agrees to make a good faith effort to provide a minimum number of hours of pro bono legal services during each year of the contract equal to the lessor of 30 multiplied by the number of full time attorneys in the firm's offices in the State, with the number of hours prorated on an actual day basis for any contract period of less than a full year or 10% of its contract with the State. Failure to make a good faith effort may be cause for non-renewal of a state contract for legal services, and may be taken into account when determining the award of future contracts with the State for legal services.

EXPATRIATE CORPORATIONS: Contractor hereby declares that it is not an expatriate corporation or subsidiary of an expatriate corporation within the meaning of Public Contract Code Section 10286 and 10286.1, and is eligible to contract with the State of California.

SWEATFREE CODE OF CONDUCT:

(a) All Contractors contracting for the procurement or laundering of apparel, garments or corresponding accessories, or the procurement of equipment, materials, or supplies, other than procurement related to a public works contract, declare under penalty of perjury that no apparel, garments or corresponding accessories, equipment, materials, or supplies furnished to the state pursuant to the contract have been laundered or produced in whole or in part by sweatshop labor, forced labor, convict labor, indentured labor under penal sanction, abusive forms of child labor or exploitation of children in sweatshop labor, or with the benefit of sweatshop labor, forced labor, convict labor, indentured labor under penal sanction, abusive forms of child labor or exploitation of children in sweatshop labor. The contractor further declares under penalty of perjury that they adhere to the Sweat free Code of Conduct as set forth on the California Department of Industrial Relations website located at www.dir.ca.gov, and Public Contract Code Section 6108.

(b) The contractor agrees to cooperate fully in providing reasonable access to the contractor's records, documents, agents or employees, or premises if reasonably required by authorized officials of the contracting agency, the Department of Industrial Relations, or the Department of Justice to determine the contractor's compliance with the requirements under paragraph (a).

DOMESTIC PARTNERS: For contracts of \$100,000 or more, Contractor certifies that Contractor is in compliance with Public Contract Code section 10295.3.

GENDER IDENTITY: For contracts of \$100,000 or more, Contractor certifies that Contractor is in compliance with Public Contract Code section 10295.35.

DOING BUSINESS WITH THE STATE OF CALIFORNIA

The following laws apply to persons or entities doing business with the State of California.

CONFLICT OF INTEREST: Contractor needs to be aware of the following provisions regarding current or former state employees. If Contractor has any questions on the status of any person rendering services or involved with the Agreement, the awarding agency must be contacted immediately for clarification.

Current State Employees (Pub. Contract Code §10410):

(a) No officer or employee shall engage in any employment, activity or enterprise from which the officer or employee receives compensation or has a financial interest and which is sponsored or funded by any state agency, unless the employment, activity or enterprise is required as a condition of regular state employment.

(b) No officer or employee shall contract on his or her own behalf as an independent contractor with any state agency to provide goods or services.

Former State Employees (Pub. Contract Code §10411):

(a) For the two-year period from the date he or she left state employment, no former state officer or employee may enter into a contract in which he or she engaged in any of the negotiations, transactions, planning, arrangements or any part of the decision-making process relevant to the contract while employed in any capacity by any state agency.

(b) For the twelve-month period from the date he or she left state employment, no former state officer or employee may enter into a contract with any state agency if he or she was employed by that state agency in a policy-making position in the same general subject area as the proposed contract within the 12-month period prior to his or her leaving state service.

(c) If Contractor violates any provisions of above paragraphs, such action by Contractor shall render this Agreement void. (Pub. Contract Code §10420)

(d) Members of boards and commissions are exempt from this section if they do not receive payment other than payment of each meeting of the board or commission, payment for preparatory time and payment for per diem. (Pub. Contract Code §10430 (e))

LABOR CODE/WORKERS' COMPENSATION: Contractor needs to be aware of the provisions which require every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions, and Contractor affirms to comply with such provisions before commencing the performance of the work of this Agreement. (Labor Code Section 3700)

AMERICANS WITH DISABILITIES ACT: Contractor assures the State that it complies with the Americans with Disabilities Act (ADA) of 1990, which prohibits discrimination on the basis of disability, as well as all applicable regulations and guidelines issued pursuant to the ADA. (42 U.S.C. 12101 et seq.)

CONTRACTOR NAME CHANGE: An amendment is required to change the Contractor's name as listed on this Agreement. Upon receipt of legal documentation of the name change the State will process the amendment. Payment of invoices presented with a new name cannot be paid prior to approval of said amendment.

CORPORATE QUALIFICATIONS TO DO BUSINESS IN CALIFORNIA: When agreements are to be performed in the state by corporations, the contracting agencies will be verifying that the contractor is currently qualified to do business in California in order to ensure that all obligations due to the state are fulfilled.

"Doing business" is defined in R&TC Section 23101 as actively engaging in any transaction for the purpose of financial or pecuniary gain or profit. Although there are some statutory exceptions to taxation, rarely will a corporate contractor performing within the state not be subject to the franchise tax.

Both domestic and foreign corporations (those incorporated outside of California) must be in good standing in order to be qualified to do business in California. Agencies will determine whether a corporation is in good standing by calling the Office of the Secretary of State.

RESOLUTION: A county, city, district, or other local public body must provide the State with a copy of a resolution, order, motion, or ordinance of the local governing body which by law has authority to enter into an agreement, authorizing execution of the agreement.

AIR OR WATER POLLUTION VIOLATION: Under the State laws, the Contractor shall not be: (1) in violation of any order or resolution not subject to review promulgated by the State Air Resources Board or an air pollution control district; (2) subject to cease and desist order not subject to review issued pursuant to Section 13301 of the Water Code for violation of waste discharge requirements or discharge prohibitions; or (3) finally determined to be in violation of provisions of federal law relating to air or water pollution.

PAYEE DATA RECORD FORM STD. 204: This form must be completed by all contractors that are not another state agency or other governmental entity.

By checking this checkbox, the authorized representative certifies under penalty of perjury that they are duly authorized to legally bind the prospective contractor to the clause(s) listed above. This certification is made under the laws of the State of California.

20. Section XI – Interest in Expansion

N/A – San Juan Unified School District is not interested in expansion funding as indicated in Section III.

Please click "Next" to proceed to the next section.

26. Review

Would you like to receive a copy of your responses for review purposes prior to submitting your application? If you select "Yes" and click "Next," an email with your current responses (attached as a PDF) will be sent to this email address: rhope@sanjuan.edu.

Yes

27. (untitled)

Would you like to return to any of the previous sections to edit your responses? If yes, please select the section below. You will be redirected after clicking "Next."

No, I would like to proceed to the Submission Page.

28. Submission Page

Signature Check: Please ensure that the following sections are complete prior to submitting the application.

99. Section V – Board Resolution

I have uploaded my agency's upcoming board meeting agenda showing the CDSS FY 2026-27 CEFA as an agenda item. I will email CEFA@dss.ca.gov when my agency receives the required approval.

By signing this CEFA, San Juan Unified School District is indicating that it wishes to automatically renew the current contract for FY 2026-27 and, if approved, is willing to, and does accept, all terms and conditions of the contract, which will be provided to the contractor no later than July 1, 2026. San Juan Unified School District may reject the FY 2026-27 contract by providing the CDSS with a written notice of rejection no later than June 30, 2026.

Contractors that wish to reject the terms of the FY 2026-27 contract must provide written notice that the terms of the contract are rejected by emailing ChildCareContracts@dss.ca.gov and their [PQI Assigned Consultant](#) on or before June 30, 2026. The email should come from the Executive Director/Superintendent of the contracting entity or their authorized representative and state that the terms of the FY 2026-27 contract, if applicable, are rejected. Contractors providing such notice to the CDSS of the rejection of the terms of the contract(s) will not have a contract(s) in effect for FY 2026-27.

101. Final Signature

AGREEMENT: By signing this application electronically, I, the authorized designee, agree that my electronic signature is the legally binding equivalent to my handwritten signature.

Signature of the Contractor's Authorized Representative



Signature of: Rebecca Marsolais

Title of Contractor's Authorized Representative

Rebecca Marsolais

Date of Signature

12/10/2025

Authorized Representative's Telephone Number (999-999-9999)

916-971-5912

Authorized Representative's Email Address

becky.marsolais@sanjuan.edu

29. Thank You!

Thank you for completing the Continued and Expansion Funding Application (CEFA) for Fiscal Year 2026-27. You will receive an email confirming your submission to the California Department of Social Services, Child Care and Development Division (CCDD). A copy of your responses and any attachments will accompany the confirmation email. The PDF copy of your application will be password protected. Please use **CEFA26-27** to access your file. If you have any questions, please contact the CCDD CFA Team at CFA@dss.ca.gov.

FISCAL YEAR 2026-27 PROGRAM CALENDAR

INSTRUCTIONS:

1. Contractor Name: Enter the contractor's name.
2. Vendor Number: Enter the contractor's vendor number.
3. County: Select the contractor's headquartered county from the drop-down menu.
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6. Minimum Days of Operation: If your MDO has changed from the previous year, please indicate the reason in the space provided.

CONTRACTOR AND CONTRACT INFORMATION:

CONTRACTOR NAME San Juan Unified School District	VENDOR NUMBER 6744	COUNTY NAME Sacramento
CONTRACT TYPE(S) SELECT ALL THAT APPLY.		
<input checked="" type="checkbox"/> General Child Care And Development (CCTR) <ul style="list-style-type: none"> <input type="checkbox"/> This program calendar is specific to the request for expansion funding for the above CCTR program. <input type="checkbox"/> Program for Special Needs (Handicapped) Children (CHAN) <input type="checkbox"/> Migrant Center-Based (CMIG) <input type="checkbox"/> Family Child Care Home Education Networks (CFCC) Program <input type="checkbox"/> California Alternative Payment Program (CAPP) <input type="checkbox"/> CalWORKs Stage 2 (C2AP) <input type="checkbox"/> CalWORKs Stage 3 C3AP <input type="checkbox"/> Resource & Referral Program (CRRP) <input type="checkbox"/> Migrant Alternative Payment Program (CMAP)		
IF THERE ARE CHANGES TO THE MINIMUM DAYS OF OPERATION (MDO) PLEASE SELECT THE REASON: <div style="float: right; border: 1px solid black; width: 20px; height: 20px; text-align: center; line-height: 20px;">▼</div>		

FISCAL YEAR 2026-27 PROGRAM CALENDAR

	S	M	T	W	T	F	S
JULY 2026				1	2	3	4
DAYS OF OPERATION	5	6	7	8	9	10	11
0	12	13	14	15	16	17	18
	19	20	21	22	23	24	25
	26	27	28	29	30	31	

	S	M	T	W	T	F	S
AUGUST 2026							1
DAYS OF OPERATION	2	3	4	5	6	7	8
14	9	10	11	12 X	13 X	14 X	15
	16	17 X	18 X	19 X	20 X	21 X	22
	23	24 X	25 X	26 X	27 X	28 X	29
	30	31 X					

	S	M	T	W	T	F	S
SEPTEMBER 2026			1 X	2 X	3 X	4 X	5
DAYS OF OPERATION	6	7	8 X	9 X	10	11 X	12
20	13	14 X	15 X	16 X	17 X	18 X	19
	20	21 X	22 X	23 X	24 X	25 X	26
	27	28 X	29 X	30 X			

FIRST QUARTER SUBTOTAL 34

	S	M	T	W	T	F	S
OCTOBER 2026				1 X	2 X	3	
DAYS OF OPERATION	4	5	6 X	7 X	8	9 X	10
20	11	12 X	13 X	14 X	15 X	16 X	17
	18	19 X	20 X	21 X	22 X	23 X	24
	25	26 X	27 X	28 X	29 X	30 X	31

	S	M	T	W	T	F	S
NOVEMBER 2026	1	2 X	3 X	4 X	5 X	6 X	7
DAYS OF OPERATION	8	9 X	10 X	11	12	13	14
13	15	16 X	17 X	18 X	19 X	20 X	21
	22	23	24	25	26	27	28
	29	30 X					

	S	M	T	W	T	F	S
DECEMBER 2026			1 X	2 X	3 X	4 X	5
DAYS OF OPERATION	6	7 X	8 X	9 X	10	11 X	12
13	13	14 X	15 X	16 X	17 X	18 X	19
	20	21	22	23	24	25	26
	27	28	29	30	31		

SECOND QUARTER SUBTOTAL 46

	S	M	T	W	T	F	S
JANUARY 2027						1	2
DAYS OF OPERATION	3	4	5 X	6 X	7 X	8 X	9
18	10	11 X	12 X	13 X	14 X	15 X	16
	17	18	19 X	20 X	21 X	22 X	23
	24	25 X	26 X	27 X	28 X	29 X	30
	31						

	S	M	T	W	T	F	S
FEBRUARY 2027		1 X	2 X	3 X	4 X	5 X	6
DAYS OF OPERATION	7	8 X	9 X	10 X	11	12 X	13
14	14	15	16	17	18	19	20
	21	22 X	23 X	24 X	25 X	26 X	27
	28						

	S	M	T	W	T	F	S
MARCH 2027		1 X	2 X	3 X	4 X	5 X	6
DAYS OF OPERATION	7	8 X	9 X	10 X	11	12 X	13
17	14	15 X	16 X	17 X	18 X	19 X	20
	21	22	23	24	25	26	27
	28	29 X	30 X	31 X			

THIRD QUARTER SUBTOTAL 49

	S	M	T	W	T	F	S
APRIL 2027				1 X	2 X	3	
DAYS OF OPERATION	4	5 X	6 X	7 X	8	9 X	10
20	11	12 X	13 X	14 X	15 X	16 X	17
	18	19 X	20 X	21 X	22 X	23	24
	25	26 X	27 X	28 X	29 X	30 X	

	S	M	T	W	T	F	S
MAY 2027							1
DAYS OF OPERATION	2	3 X	4 X	5 X	6 X	7 X	8
19	9	10 X	11 X	12 X	13	14 X	15
	16	17 X	18 X	19 X	20 X	21 X	22
	23	24 X	25 X	26 X	27 X	28 X	29
	30	31					

	S	M	T	W	T	F	S
JUNE 2027			1 X	2 X	3 X	4 X	5
DAYS OF OPERATION	6	7 X	8	9	10	11	12
5	13	14	15	16	17	18	19
	20	21	22	23	24	25	26
	27	28	29	30			

FOURTH QUARTER SUBTOTAL 44

TOTAL DAYS OF OPERATION 173

CCDD CONSULTANT INITIALS (FOR CDSS USE ONLY)

DATE APPROVED BY CCDD CONSULTANT (FOR CDSS USE ONLY)

FISCAL YEAR 2026-27 PROGRAM CALENDAR

INSTRUCTIONS:

1. Contractor Name: Enter the contractor's name.
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CONTRACTOR AND CONTRACT INFORMATION:

CONTRACTOR NAME San Juan Unified School District	VENDOR NUMBER 6744	COUNTY NAME Sacramento
CONTRACT TYPE(S) SELECT ALL THAT APPLY.		
<input checked="" type="checkbox"/> General Child Care And Development (CCTR) <input type="checkbox"/> This program calendar is specific to the request for expansion funding for the above CCTR program.		
<input type="checkbox"/> Program for Special Needs (Handicapped) Children (CHAN)		
<input type="checkbox"/> Migrant Center-Based (CMIG)		
<input type="checkbox"/> Family Child Care Home Education Networks (CFCC) Program		
<input type="checkbox"/> California Alternative Payment Program (CAPP)		
<input type="checkbox"/> CalWORKs Stage 2 (C2AP)		
<input type="checkbox"/> CalWORKs Stage 3 C3AP		
<input type="checkbox"/> Resource & Referral Program (CRRP)		
<input type="checkbox"/> Migrant Alternative Payment Program (CMAP)		
IF THERE ARE CHANGES TO THE MINIMUM DAYS OF OPERATION (MDO) PLEASE SELECT THE REASON:		
<div style="text-align: right; border: 1px solid black; width: 20px; height: 20px; margin-left: auto; margin-bottom: 5px;">▼</div>		

FISCAL YEAR 2026-27 PROGRAM CALENDAR

	S	M	T	W	T	F	S
JULY 2026				1	2	3	4
DAYS OF OPERATION	5	6 X	7 X	8 X	9 X	10 X	11
20	12	13 X	14 X	15 X	16 X	17 X	18
	19	20 X	21 X	22 X	23 X	24 X	25
	26	27 X	28 X	29 X	30 X	31 X	

	S	M	T	W	T	F	S
AUGUST 2026							1
DAYS OF OPERATION	2	3 X	4 X	5	6	7	8
16	9	10	11	12 X	13 X	14 X	15
	16	17 X	18 X	19 X	20 X	21 X	22
	23	24 X	25 X	26 X	27 X	28 X	29
	30	31 X					

	S	M	T	W	T	F	S
SEPTEMBER 2026			1 X	2 X	3 X	4 X	5
DAYS OF OPERATION	6	7	8 X	9 X	10	11 X	12
20	13	14 X	15 X	16 X	17 X	18 X	19
	20	21 X	22 X	23 X	24 X	25 X	26
	27	28 X	29 X	30 X			

FIRST QUARTER SUBTOTAL 56

	S	M	T	W	T	F	S
OCTOBER 2026				1 X	2 X	3	
DAYS OF OPERATION	4	5 X	6 X	7 X	8	9 X	10
21	11	12 X	13 X	14 X	15 X	16 X	17
	18	19 X	20 X	21 X	22 X	23 X	24
	25	26 X	27 X	28 X	29 X	30 X	31

	S	M	T	W	T	F	S
NOVEMBER 2026	1	2 X	3 X	4 X	5 X	6 X	7
DAYS OF OPERATION	8	9 X	10 X	11	12	13	14
13	15	16 X	17 X	18 X	19 X	20 X	21
	22	23	24	25	26	27	28
	29	30 X					

	S	M	T	W	T	F	S
DECEMBER 2026			1 X	2 X	3 X	4 X	5
DAYS OF OPERATION	6	7 X	8 X	9 X	10	11 X	12
13	13	14 X	15 X	16 X	17 X	18 X	19
	20	21	22	23	24	25	26
	27	28	29	30	31		

SECOND QUARTER SUBTOTAL 47

	S	M	T	W	T	F	S
JANUARY 2027							1
DAYS OF OPERATION	3	4	5 X	6 X	7 X	8 X	9
18	10	11 X	12 X	13 X	14 X	15 X	16
	17	18	19 X	20 X	21 X	22 X	23
	24	25 X	26 X	27 X	28 X	29 X	30
	31						

	S	M	T	W	T	F	S
FEBRUARY 2027		1 X	2 X	3 X	4 X	5 X	6
DAYS OF OPERATION	7	8 X	9 X	10 X	11	12 X	13
14	14	15	16	17	18	19	20
	21	22 X	23 X	24 X	25 X	26 X	27
	28						

	S	M	T	W	T	F	S
MARCH 2027		1 X	2 X	3 X	4 X	5 X	6
DAYS OF OPERATION	7	8 X	9 X	10 X	11	12 X	13
17	14	15 X	16 X	17 X	18 X	19 X	20
	21	22	23	24	25	26	27
	28	29 X	30 X	31 X			

THIRD QUARTER SUBTOTAL 49

	S	M	T	W	T	F	S
APRIL 2027			1 X	2 X	3		
DAYS OF OPERATION	4	5 X	6 X	7 X	8	9 X	10
21	11	12 X	13 X	14 X	15 X	16 X	17
	18	19 X	20 X	21 X	22 X	23 X	24
	25	26 X	27 X	28 X	29 X	30 X	

	S	M	T	W	T	F	S
MAY 2027							1
DAYS OF OPERATION	2	3 X	4 X	5 X	6 X	7 X	8
19	9	10 X	11 X	12 X	13	14 X	15
	16	17 X	18 X	19 X	20 X	21 X	22
	23	24 X	25 X	26 X	27 X	28 X	29
	30	31					

	S	M	T	W	T	F	S
JUNE 2027			1 X	2 X	3 X	4 X	5
DAYS OF OPERATION	6	7 X	8	9 X	10 X	11 X	12
20	13	14 X	15 X	16 X	17 X	18	19
	20	21 X	22 X	23 X	24 X	25 X	26
	27	28 X	29 X	30 X			

FOURTH QUARTER SUBTOTAL 60

TOTAL DAYS OF OPERATION 212

CCDD CONSULTANT INITIALS (FOR CDSS USE ONLY)

DATE APPROVED BY CCDD CONSULTANT (FOR CDSS USE ONLY)

FISCAL YEAR 2026-27 PROGRAM CALENDAR

INSTRUCTIONS:

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CONTRACT TYPE(S) SELECT ALL THAT APPLY.		
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IF THERE ARE CHANGES TO THE MINIMUM DAYS OF OPERATION (MDO) PLEASE SELECT THE REASON: <div style="border: 1px solid black; height: 150px; margin-top: 5px;"></div>		

FISCAL YEAR 2026-27 PROGRAM CALENDAR

	S	M	T	W	T	F	S
JULY 2026				1 x	2 x	3	4
DAYS OF OPERATION	5	6 x	7 x	8 x	9 x	10 x	11
22	12	13 x	14 x	15 x	16 x	17 x	18
	19	20 x	21 x	22 x	23 x	24 x	25
	26	27 x	28 x	29 x	30 x	31 x	

	S	M	T	W	T	F	S
AUGUST 2026							1
DAYS OF OPERATION	2	3 x	4 x	5 x	6 x	7 x	8
20	9	10 x	11 x	12	13 x	14 x	15
	16	17 x	18 x	19 x	20 x	21 x	22
	23	24 x	25 x	26 x	27 x	28 x	29
	30	31 x					

	S	M	T	W	T	F	S
SEPTEMBER 2026			1 x	2 x	3 x	4 x	5
DAYS OF OPERATION	6	7	8 x	9 x	10 x	11 x	12
21	13	14 x	15 x	16 x	17 x	18 x	19
	20	21 x	22 x	23 x	24 x	25 x	26
	27	28 x	29 x	30 x			

FIRST QUARTER SUBTOTAL 63

	S	M	T	W	T	F	S
OCTOBER 2026				1 x	2 x	3	
DAYS OF OPERATION	4	5 x	6 x	7 x	8 x	9 x	10
22	11	12 x	13 x	14 x	15 x	16 x	17
	18	19 x	20 x	21 x	22 x	23 x	24
	25	26 x	27 x	28 x	29 x	30 x	31

	S	M	T	W	T	F	S
NOVEMBER 2026	1	2 x	3 x	4 x	5 x	6 x	7
DAYS OF OPERATION	8	9 x	10 x	11	12 x	13 x	14
18	15	16 x	17 x	18 x	19 x	20 x	21
	22	23 x	24 x	25 x	26	27	28
	29	30 x					

	S	M	T	W	T	F	S
DECEMBER 2026			1 x	2 x	3 x	4 x	5
DAYS OF OPERATION	6	7 x	8 x	9 x	10 x	11 x	12
18	13	14 x	15 x	16 x	17 x	18 x	19
	20	21 x	22 x	23 x	24 x	25	26
	27	28	29	30	31		

SECOND QUARTER SUBTOTAL 58

	S	M	T	W	T	F	S
JANUARY 2027						1	2
DAYS OF OPERATION	3	4 x	5 x	6 x	7 x	8 x	9
19	10	11 x	12 x	13 x	14 x	15 x	16
	17	18	19 x	20 x	21 x	22 x	23
	24	25 x	26 x	27 x	28 x	29 x	30
	31						

	S	M	T	W	T	F	S
FEBRUARY 2027		1 x	2 x	3 x	4 x	5 x	6
DAYS OF OPERATION	7	8 x	9 x	10 x	11 x	12 x	13
18	14	15	16	17 x	18 x	19 x	20
	21	22 x	23 x	24 x	25 x	26 x	27
	28						

	S	M	T	W	T	F	S
MARCH 2027		1 x	2 x	3 x	4 x	5 x	6
DAYS OF OPERATION	7	8 x	9 x	10 x	11 x	12 x	13
22	14	15 x	16 x	17 x	18 x	19 x	20
	21	22 x	23 x	24 x	25 x	26	27
	28	29 x	30 x	31 x			

THIRD QUARTER SUBTOTAL 59

	S	M	T	W	T	F	S
APRIL 2027				1 x	2 x	3	
DAYS OF OPERATION	4	5 x	6 x	7 x	8 x	9 x	10
22	11	12 x	13 x	14 x	15 x	16 x	17
	18	19 x	20 x	21 x	22 x	23 x	24
	25	26 x	27 x	28 x	29 x	30 x	

	S	M	T	W	T	F	S
MAY 2027							1
DAYS OF OPERATION	2	3 x	4 x	5 x	6 x	7 x	8
20	9	10 x	11 x	12 x	13 x	14 x	15
	16	17 x	18 x	19 x	20 x	21 x	22
	23	24 x	25 x	26 x	27 x	28 x	29
	30	31					

	S	M	T	W	T	F	S
JUNE 2027			1 x	2 x	3 x	4 x	5
DAYS OF OPERATION	6	7 x	8 x	9	10 x	11 x	12
20	13	14 x	15 x	16 x	17 x	18	19
	20	21 x	22 x	23 x	24 x	25 x	26
	27	28 x	29 x	30 x			

FOURTH QUARTER SUBTOTAL 62

TOTAL DAYS OF OPERATION 242

CCDD CONSULTANT INITIALS (FOR CDSS USE ONLY)

DATE APPROVED BY CCDD CONSULTANT (FOR CDSS USE ONLY)



The principal purpose of the information provided is to establish the unique identification of the government entity.

Instructions: You may submit one form for the principal government agency and all subsidiaries sharing the same TIN. Subsidiaries with a different TIN must submit a separate form. Fields marked with an asterisk (*) are required. Hover over fields to view help information. Please print the form to sign prior to submittal. You may email the form to: vendors@fiscal.ca.gov, or fax it to (916) 576-5200, or mail it to the address above.

Principal Government Agency Name*

Remit-To Address (Street or PO Box)*

City* State * Zip Code**+4

Government Type: City County Special District Federal Other (Specify)

Federal Employer Identification Number (FEIN)*

List other subsidiary Departments, Divisions or Units under your principal agency's jurisdiction who share the same FEIN and receives payment from the State of California.

Dept/Division/Unit Name	<input type="text"/>	Complete Address	<input type="text"/>
Dept/Division/Unit Name	<input type="text"/>	Complete Address	<input type="text"/>
Dept/Division/Unit Name	<input type="text"/>	Complete Address	<input type="text"/>
Dept/Division/Unit Name	<input type="text"/>	Complete Address	<input type="text"/>

Contact Person* Title

Phone number* E-mail address

Signature* Digitally signed by Laura Lilley
Date: 2025.09.19 12:40:22 -07'00' Date

San Juan Unified

County	Sacramento
District	San Juan Unified List of active district's schools
CDS Code	34 67447 0000000
District Address	3738 Walnut Ave. Carmichael, CA 95608-3056 Google Map
Mailing Address	PO Box 477 Carmichael, CA 95609-0477
Phone Number	(916) 971-7700
Fax Number	(916) 971-7070
Email	nroux@sanjuan.edu
Web Address	www.sanjuan.edu
Superintendent	Melissa Bassanelli Superintendent mbassanelli@sanjuan.edu
Chief Business Official	Joel Ryan Chief Financial Officer (916) 971-7248 joel.ryan@sanjuan.edu
Status	Active
District Type	Unified School District
Low Grade	P
High Grade	Adult
NCES/Federal District ID	0634620
CDS Coordinator (Contact for Data Updates)	Marea Touray (916) 971-7200 Request Data Update(s)
Last Updated	January 6, 2023

**SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION**

AGENDA ITEM: H.10

MEETING DATE: 01/27/2026

SUBJECT: Certification of Absence: Pam Costa

DEPARTMENT: Administration

ACTION REQUESTED:

The board is asked to certify that the January 13, 2026, absence of Board Member Pam Costa occurred due to illness, pursuant to Education Code 35120(c) and Board Bylaw 9250.

RATIONALE/BACKGROUND:

Per Education Code Section 35120(c) and Board Bylaw 9250, a board member may be compensated for a missed meeting due to illness, jury duty, performing services outside the meeting for the school district or a hardship deemed acceptable by the board.

ATTACHMENT(S):

BOARD COMMITTEE ACTION/COMMENT:

N/A

PREVIOUS STAFF/BOARD ACTION:

Superintendent's Cabinet: 01/20/2026

FISCAL IMPACT:

N/A

PREPARED BY: Stephanie Cunningham, Administrative Assistant, Board of Education

APPROVED BY: Trent Allen, Acting Superintendent of Schools

**SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION**

AGENDA ITEM: H.11

MEETING DATE: 01/27/2026

SUBJECT: Certification of Absence: Zima Creason

DEPARTMENT: Administration

ACTION REQUESTED:

The board is asked to certify that the January 13, 2026, absence of Board Member Zima Creason occurred due to illness, pursuant to Education Code 35120(c) and Board Bylaw 9250.

RATIONALE/BACKGROUND:

Per Education Code Section 35120(c) and Board Bylaw 9250, a board member may be compensated for a missed meeting due to illness, jury duty, performing services outside the meeting for the school district or a hardship deemed acceptable by the board.

ATTACHMENT(S):

BOARD COMMITTEE ACTION/COMMENT:

N/A

PREVIOUS STAFF/BOARD ACTION:

Superintendent's Cabinet: 01/20/2026

FISCAL IMPACT:

N/A

PREPARED BY: Stephanie Cunningham, Administrative Assistant, Board of Education

APPROVED BY: Trent Allen, Acting Superintendent of Schools

SUBJECT: Maintenance and Operations Update (Camarda) - 7:25 p.m.

DEPARTMENT: Operations

ACTION REQUESTED:

Report: The superintendent is recommending that the board receive an update from the Maintenance and Operations Department.

RATIONALE/BACKGROUND:

The Maintenance and Operations Department remains dedicated to supporting San Juan Unified School District students, staff, and the surrounding community by keeping safe, clean and well-maintained facilities. This presentation will provide the board with an update on the department’s ongoing efforts to fulfill this commitment.

Key areas of focus include:

- Streamlining communications and services to enhance responsiveness and customer support
- Work order data to highlight the volume of work and how we hope to use the information to improve responsiveness
- Monitoring district utilities to ensure efficiency and responsible resource management
- Maintaining adequate equipment and operational readiness
- Reviewing the deferred maintenance project selection process
- Outlining plans for future deferred maintenance work

This update is intended to provide the board with a clear overview of current initiatives, priorities and progress within Maintenance and Operations.

ATTACHMENT(S):

1. [Presentation](#)

BOARD COMMITTEE ACTION/COMMENT:

Facilities Committee: 11/04/2025

PREVIOUS STAFF/BOARD ACTION:

Superintendent's Cabinet: 01/20/2026

FISCAL IMPACT:

N/A

PREPARED BY: Colin Bross, Director, Maintenance and Operations

APPROVED BY: Frank Camarda, Chief Operations Officer
Trent Allen, APR, Acting Superintendent of Schools

Maintenance and Operations Update

Board Presentation
January 27, 2026

Colin Bross, Director, Maintenance and Operations



San Juan Unified
SCHOOL DISTRICT

1

Maintenance and Operations

Tonight's focus:

1. Efforts to streamline communications and services
2. Utilities and vehicle/equipment replacement
3. Project selection process for deferred maintenance
4. Outlined plan for deferred maintenance projects



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Maintenance and Operations Communication and Celebrations

M&O Employees
Nuts & Bolts Monthly



Administration and Other District Staff



All Custodial Staff



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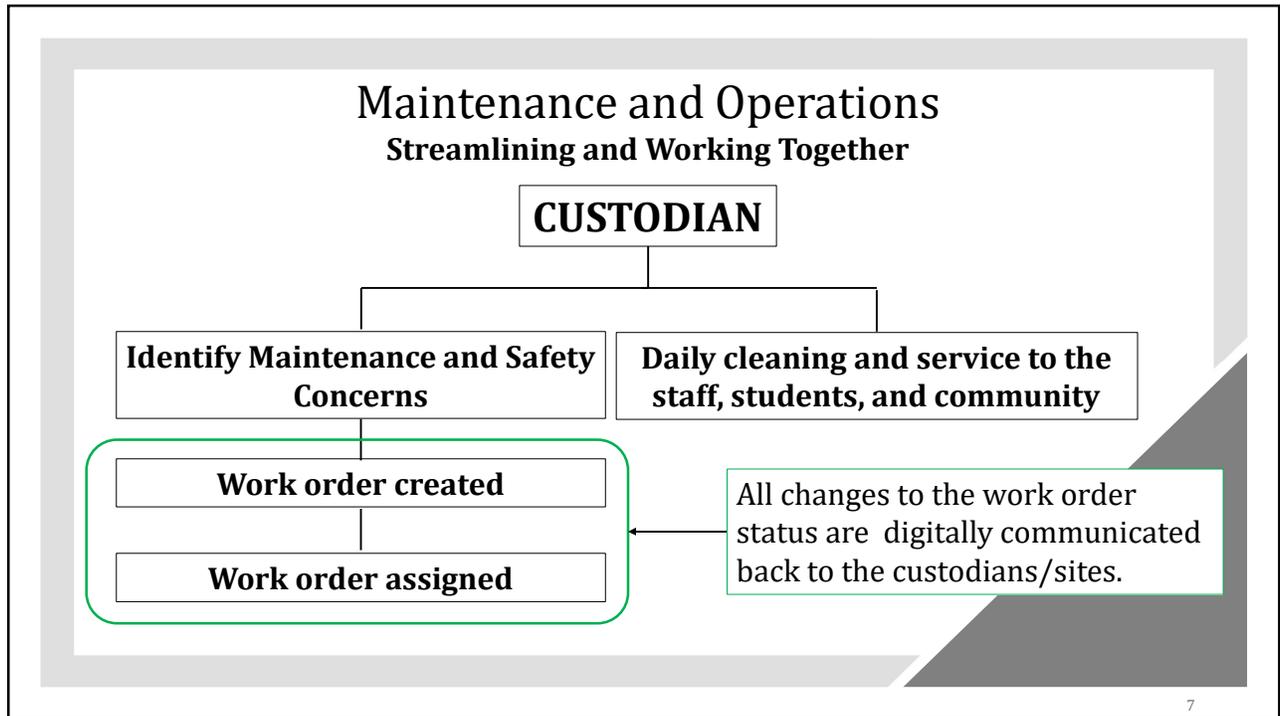
Maintenance and Operations Streamlining and Working Together

More steps to build partnership with sites:

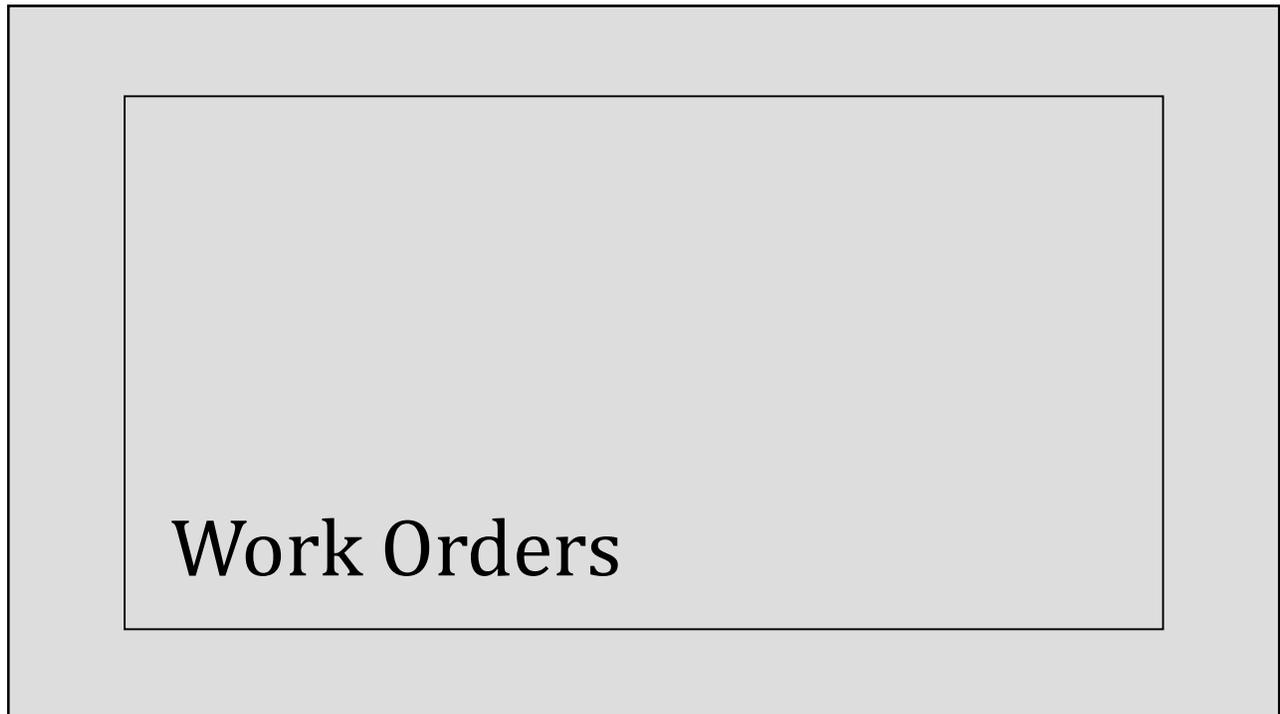
- Provide training and guidance to custodial staff and administrators on how to work together to review work order status and related information
- Update and close work orders with accuracy and comprehensive details.
- Timely responses on work orders and provide proactive communication when timelines need to be extended.

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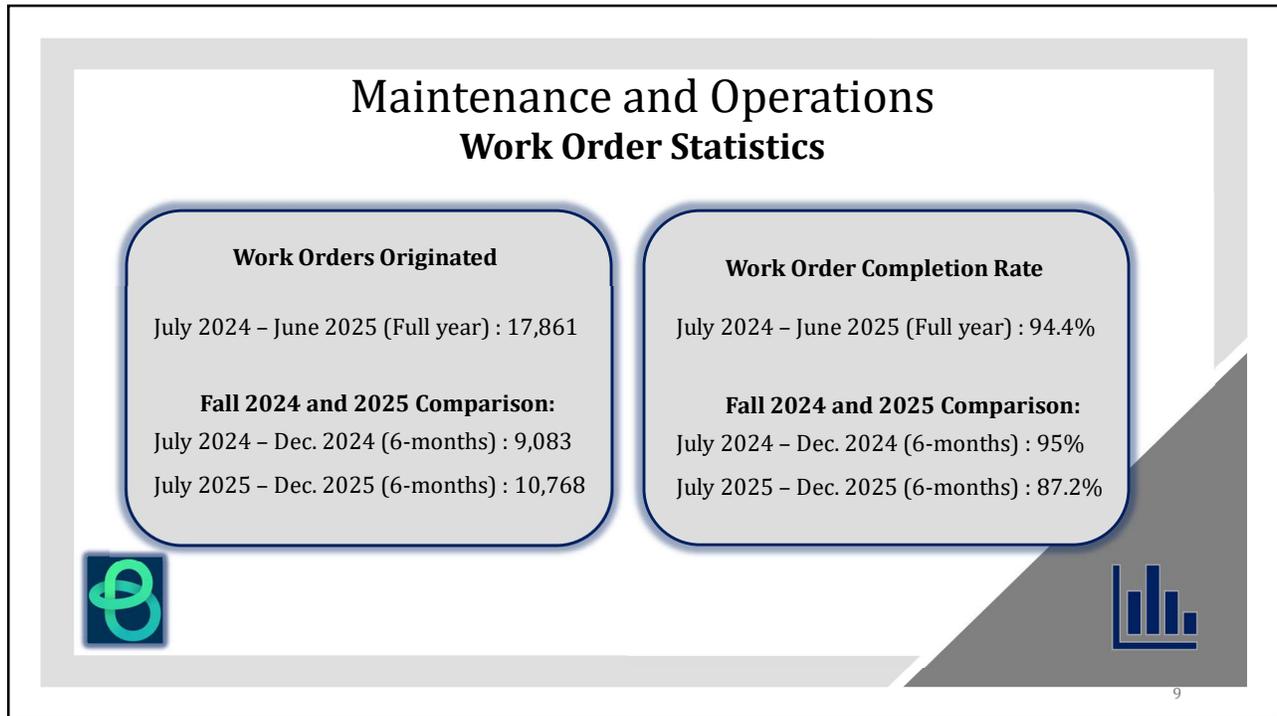
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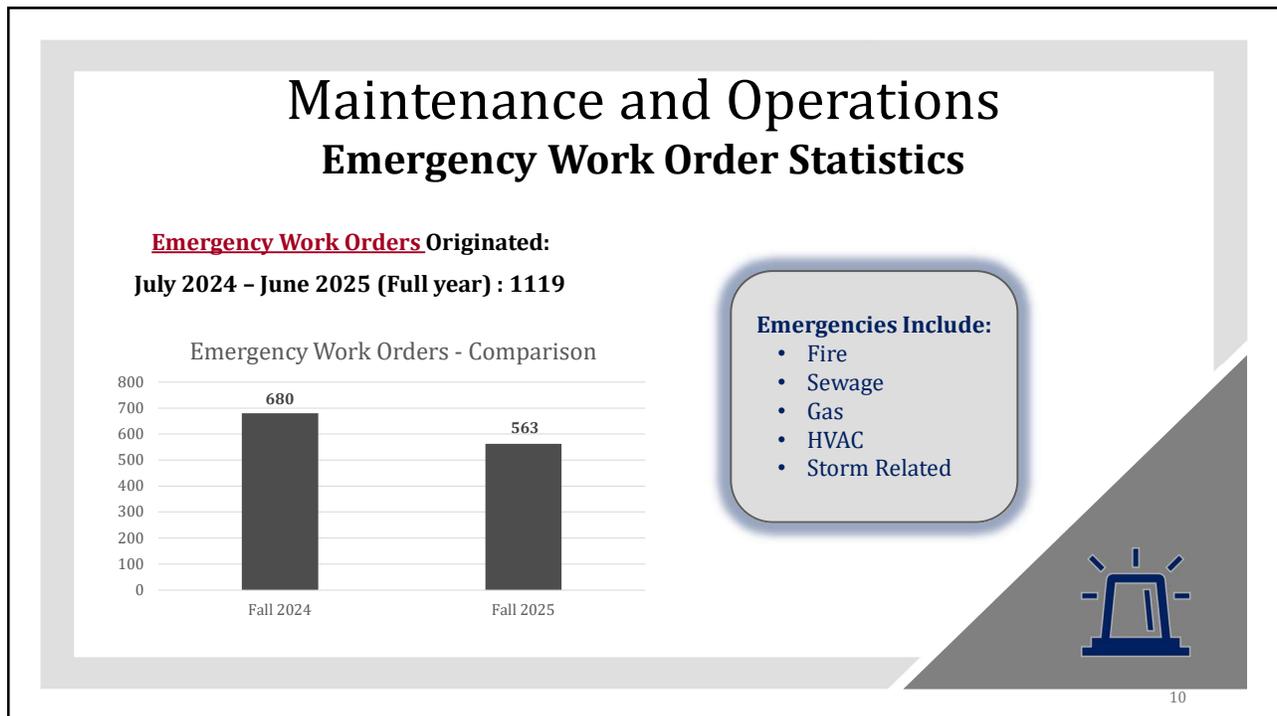
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Maintenance and Operations Utility Oversight

Managing and monitoring district energy consumption and production (solar) is a key responsibility of Maintenance & Operations. Our work encompasses the following areas:

1. To comply with AB 802 - utility benchmarking
2. Monitoring consumption
 - Conserve energy and expenses
 - Identify energy-use anomalies
 - Plan maintenance, service, and projects as needed to support a more energy-efficient system
3. Monitor/service three solar-covered parking lots



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Maintenance and Operations Utility Oversight

We maintain strong relationships with both SMUD and PGE, while also partnering with 10 water purveyors throughout our 72 square mile district. These partnerships provide us with personalized services for:

1. Billing questions
2. Automated benchmarking services
3. Safety concerns/findings
 - Gas leaks
 - Excessive water leaks
 - Downed lines
 - Interrupted service



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Fleet Vehicles and Equipment

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Maintenance and Operations Vehicle and Equipment Replacement Program

Strategy

Maintain our fleet vehicles and heavy equipment in peak operating condition to prevent downtime, ensure continuous work performance, and replace assets when they become cost-prohibitive to maintain or unsafe.

- ✓ Preventative-maintenance
- ✓ Purchase ongoing, rather than large, one-time purchases to avoid large numbers of aged-out equipment
- ✓ Equipment that improves efficiency and safety



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Understanding Deferred Maintenance

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What is Deferred Maintenance?



Definition of deferred maintenance

The act of postponing necessary or scheduled repairs and upkeep for infrastructure, machinery, or buildings and/or grounds due to a lack of resources such as funding, personnel, or time.

Examples of deferred maintenance projects

- HVAC replacements
- Roof repairs/replacements,
- Plumbing system upgrades.
- Pool equipment repairs/replacements
- Flooring system replacements
- Large-scale painting
- Full field infrastructure and/or turf replacements

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Why Deferred Maintenance Matters



Impact on safety and functionality

Deferred maintenance affects safety and functionality of assets, increasing risks and potential failures.

Protecting investments

Addressing deferred maintenance protects infrastructure investments and ensures compliance with regulations.

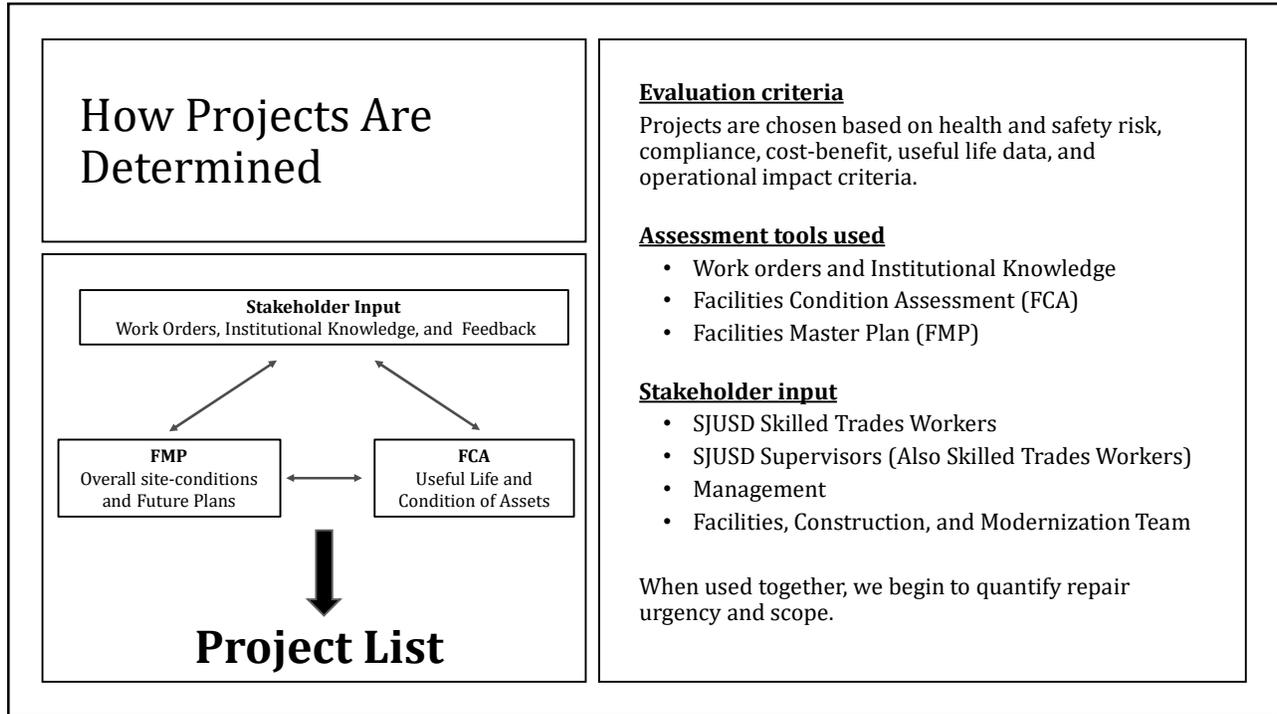
Strategic long-term planning

Managing deferred maintenance supports capital planning and sustainability by reducing emergency repairs.

Cost avoidance and efficiency

Proactive maintenance avoids costly breakdowns and maintains operational efficiency and service levels.

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2025-2026 Outline for DM Projects

<p><u>Sitewide HVAC Replacement</u></p> <ul style="list-style-type: none"> • Mary Deterding Elementary School • Pershing Elementary School <p><u>Roof Replacement</u></p> <ul style="list-style-type: none"> • Starr King K-8 School • Thomas Edison Language Institute • Del Dayo Elementary School (Main Office Only) <p><u>MP/Kitchen Flooring Replacement</u></p> <ul style="list-style-type: none"> • Bella Vista High School • Coyle Avenue Elementary School • Starr King K-8 School <p><u>Multi-Purpose/Cafe HVAC</u></p> <ul style="list-style-type: none"> • Howe Avenue Elementary School • Encina High School 	<p><u>Fire/Life/Safety</u></p> <ul style="list-style-type: none"> • TBD - 3 Sites <p><u>Paint</u></p> <ul style="list-style-type: none"> • Bella Vista High School Exterior and Cafe • Starr King K-8 School MP Room <p><u>Smaller Projects</u></p> <ul style="list-style-type: none"> • Bella Vista High School – Weight Room Flooring • Starr King K-8 School – Irrigation Pump • General Davie Jr. Primary Center – Kitchen Flooring • Lichen K-8 School/Ralph Richard Center – Playground Repairs • Irrigation - Networked Controls
---	--

2025-2026 Projected Cost: \$9,721,000

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2026-2027 Outline for DM Projects

Sitewide HVAC Replacement

- Mission Avenue Elementary
- Sunrise Technical Center
- Palisades Elementary (CMP)

Roof Replacement

- Charles Peck Elementary School
- Sylvan Middle School (older buildings)

MP/Kitchen Flooring Replacement

- Harry Dewey Elementary School
- TBD

MP HVAC

- Cottage Elementary School
- Coyle Avenue Elementary
- Albert Schweitzer Elementary School

Fire/Life/Safety

- TBD - 15 Sites

Paint

- Harry Dewey Elementary School – MP Room and Kitchen
- TBD – MP Room and Kitchen

Hardcourt Replacement

- Andrew Carnegie Middle School

Smaller Projects

- Irrigation - Networked Controls

2026-2027 Projected Cost: **\$5,688,000**

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2027-2028 Outline for DM Projects

Sitewide HVAC Replacement

- La Vista Center

Roof Replacement

- Palisades Elementary (CMP)
- Sunrise Tech. Center

MP/Kitchen Flooring Replacement

- TBD – 2 Sites

MP HVAC

- Billy Mitchell/Choices
- General Davie Jr. Primary Center

Fire/Life/Safety

- 15 sites - TBD

Hardcourt Replacement

- Twin Lakes Elementary School

Paint

- TBD – 2 MP rooms
- TBD – 2 Kitchens

Smaller Projects

- Irrigation - Networked Controls

2027-2028 Projected Cost: **\$4,401,800**

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3-Year Deferred Maintenance

Estimated cost breakdown by trade:

HVAC	\$	4,201,000.00
ROOFING	\$	8,528,000.00
FIRE/LIFE/SAFETY	\$	1,692,800.00
PAINT	\$	1,215,000.00
FLOORING	\$	1,514,000.00
IRRIGATION	\$	325,000.00
HARDCOURT	\$	2,000,000.00
PLUMBING	\$	90,000.00
CLASSROOM SAFETY	\$	120,000.00
TOTAL	\$	19,685,800.00

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3-Year Deferred Maintenance Plan

Planned Maintenance Projects

Specific maintenance projects are planned for FY 2025-26, 2026-27, and 2027-28, covering roofing, HVAC, fire/life/safety, plumbing, painting, and other necessary repairs and replacements.

Project Scheduling and Timeline

Projects are generally scheduled during periods of minimal impact, such as extended school breaks or summer vacation. This approach helps reduce operational disruptions during maintenance and allows extra time to address any unforeseen challenges.

Cost Estimation and Monitoring

The plan incorporates estimated costs derived from comparable past projects, professionally developed figures from the Facilities Master Plan, and/or expert-prepared estimates.

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Thank you.

Board Comments or Questions



San Juan Unified
SCHOOL DISTRICT

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**SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION**

AGENDA ITEM: J.2

MEETING DATE: 01/27/2026

SUBJECT: The Ralph M. Brown Act Presentation (Gaddis) - 7:40 p.m.

DEPARTMENT: Legal Services

ACTION REQUESTED:

Discussion: The superintendent is recommending that the board hear a presentation regarding updated information on The Ralph M. Brown Act.

RATIONALE/BACKGROUND:

To ensure that all trustees of the San Juan Unified School District Board of Education maintain the highest level of professional governance standards, board members will participate in a discussion related to The Ralph M. Brown Act, as well as the board's role and responsibilities.

ATTACHMENT(S):

1. [Brown Act Presentation](#)

BOARD COMMITTEE ACTION/COMMENT:

N/A

PREVIOUS STAFF/BOARD ACTION:

Superintendent's Cabinet: 01/20/2026

FISCAL IMPACT:

N/A

PREPARED BY: Fhanysha Clark Gaddis, J.D, MPP, General Counsel

APPROVED BY: Trent Allen, APR, Acting Superintendent of Schools



UNDERSTANDING THE BROWN ACT

Presented to the
BOARD OF EDUCATION
January 27, 2026

Fhanysha Gaddis
General Counsel - San Juan Unified
School District

1



Brown Act 2026 Revisions Overview

1. Government Code Section 54953(b)
 1. Traditional Standard
 2. Assembly Bill 557
 3. Senate Bill 707

2

Brown Act Teleconferencing Framework: Current Standards & 2026 Reforms

1. Traditional Teleconferencing Standards

Government Code section 54953(b)

These rules remain unchanged and continue to apply outside of emergency or special statutory allowances.

- All teleconference locations must be listed on the posted agenda
- Each teleconference location must be open and accessible to the public
- A quorum of the legislative body must participate from locations within the agency's jurisdiction
- Members of the public must be able to address the legislative body at each teleconference location

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Brown Act Teleconferencing Framework: Current Standards & 2026 Reforms Continued

2. Assembly Bill 557 — Emergency Teleconferencing (No Sunset)

Effective January 1, 2024

Eliminates the sunset on Assembly Bill 361 emergency teleconferencing authority.

May be used when the Governor has proclaimed a state of emergency (local or statewide).

Legislative body may meet via teleconference when it determines:

- In-person meetings pose imminent risks to health or safety, **or**
- The body has previously made that determination by majority vote

Continued use requires renewal findings **every 45 days** that:

- The body has reconsidered the emergency circumstances; and
- The emergency continues to directly impact the ability to meet safely in person

Removes all references to "social distancing" from the statute

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Brown Act Teleconferencing Framework: Current Standards & 2026 Reforms Continued

Senate Bill 707 — Brown Act Modernization

- Signed into law: October 3, 2025 (Governor Gavin Newsom), Effective January 1, 2026
- Effective impact: Major revisions to the Ralph M. Brown Act (Gov. Code § 54950 et seq.)
- Purpose:
 - Modernize open-meeting laws
 - Expand transparency, accessibility and public participation
 - Account for technological changes/advances and remote engagement

Core Brown Act Principles (Unchanged)

- Legislative body meetings must be open and public
- Members may not take action or deliberate outside authorized meetings

SB 707 updates *how* these principles are implemented—not the principles themselves

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Permanent Changes from Senate Bill 707 Impacting School Districts

Social Media Use by Board Members – Permanently Authorized

Government Code section 54952.2

Board members may use:

Internet-based platforms (social media, blogs, comment threads) to engage the public.

Prohibited conduct remains:

Deliberating or discussing agency business with other members online.

Using social media to build consensus or take action.

Sunset date repealed → authorization is permanent.

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Permanent Changes From Senate Bill 707 Impacting School Districts Continued

Brown Act Distribution Requirement

Government Code section 54952.7

Local agencies must provide:

A copy of Brown Act provisions to every elected or appointed board member.

Applies to:

New members

Sitting members (ongoing obligation)

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Permanent Changes From Senate Bill 707 Impacting School Districts Continued

Teleconferencing – Traditional Rules Still Available

Government Code section 54953

Traditional teleconferencing remains an option:

Quorum must be physically present within agency jurisdiction.

Teleconference locations must be publicly accessible.

Teleconferencing locations must be listed on the agenda

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Permanent Changes From Senate Bill 707 Impacting School Districts Continued

Disability-Based Remote Participation Codified

Government Code section 54953

Members with disabilities may participate remotely as a reasonable accommodation

Remote participation:

- Counts as in-person attendance.
- Counts toward quorum.

Audio and video participation required unless disability requires otherwise

Member must disclose:

- Whether others (18+) are present at the remote location.
- The general nature of their relationship.

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Permanent Changes From SB 707 Impacting School Districts Continued

Alternative Teleconferencing Framework (Expanded & Reorganized)

Government Code sections 54953.8 – 54953.8.7

Applies to all legislative bodies, not just eligible bodies.

Allows remote participation without traditional quorum or location requirements.

Permits teleconferencing for “just cause,” including:

- Childcare or caregiving responsibilities.
- Illness or family medical emergencies.
- Military service or emergencies.

Specific participation limits and documentation requirements apply.

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Permanent Changes From Senate Bill 707 Impacting School Districts Continued

Teleconference & Hybrid Meeting Disruption Rules

Government Code sections 54953 & 54953.8

Agencies must:

- Pause or recess meetings when public access is disrupted.
- Make good-faith efforts to restore access.

Applies to:

- Telephonic
- Audiovisual
- Hybrid meetings

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Permanent Changes From Senate Bill 707 Impacting School Districts Continued

Meeting Decorum & Disruptive Conduct Authority

Government Code section 54957.96

Legislative bodies may:

- Remove or restrict participants who disrupt meetings.
- Apply decorum rules to virtual and hybrid meetings.

Authority applies equally to:

- In-person
- Telephonic
- Audiovisual participation

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Agenda

- Telephone.
- What is the intent/purpose of the Brown Act?
- Who is subject to the Brown Act?
- What does the Brown Act require legislative bodies to do?
- How is the Board of Education impacted by Brown Act?
- How board members can use social media in accordance with Brown Act?
- Handling Disruptive Behavior, Interruption and Threats.
- Consequences of Brown Act Violations.

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Telephone

Person A – Person B
 Person B – Person C
 Person C – Person D
 Person D – Person E
 Person E – Person F
 Person F – Person G



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Intent And Purpose Of The Brown Act

- Definition.
- Who is Ralph M. Brown?
- CA Constitution (codified).
- Right of the People.

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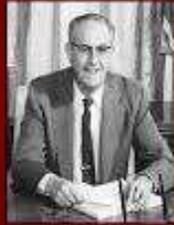
Intent of the Brown Act

- To keep the public informed of the actions, debates, and views of locally elected representatives.
- To provide the procedural framework for local legislators to meet, debate, act, and listen collectively to their constituents.
- Found in Government Code sections 54950 through 54963.
- The intent is to ensure:
 - deliberations and actions of a local agency legislative body are **open and public**,
 - meaningful **public access to local government decisions**, and
 - the public is **fully informed** and able to participate in decisions involving the public agency. (Government Code section 54950)

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Open and Public



Ralph M. Brown 1959
Photo courtesy: The Metadata Blog

"The people, in delegating authority, do not give their public servants the right to decide what is good for the people to know and what is not good for them to know."
California Government Code §54950

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Open Meetings – California Constitution

"The people have the right of access to information concerning the conduct of the people's business, and, therefore the meetings of public bodies and the writings of public officials and agencies shall be open to public scrutiny. A statute, court rule, or other authority . . . shall be broadly construed if it furthers the people's right of access, and narrowly construed if it limits the right of access."

California Constitution, Article 1, section 3

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Rights of the Public

- Right to be notified of items on agenda.
- Right to attend without identifying oneself.
- Right to record the meeting.
- Right to speak before or during consideration of an item.
- Right to see board materials.
- Right to say anything, even if unrelated to agency business.



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Who Is Subject To The Brown Act?

- Legislative bodies
 - Legislative bodies/local government, **including anyone who has been elected but has not yet assumed office.**
- Committees (roles/conduct)
 - Committees and subordinate bodies (created by formal action of the Board of Education).
 - Note: ad hoc committees are **not** subject to the Brown Act.

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What Does The Brown Act Require Legislative Bodies To Do?

Create a T.E.A.M for Public Participation:

T: Transparency – Conduct all meetings openly and publicly to provide full access to the decision-making process.

E: Engage the Public – Facilitate public participation by allowing attendance and input on agenda items, ensuring inclusivity.

A: Agenda Compliance – Post and distribute agendas in advance, listing all topics for discussion or action.

M: Meet Properly – Prevent serial or private meetings among a majority of members, and maintain order during meetings to comply with legal requirements.

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Board Of Education Roles And Conduct

- Board members have collective, not individual authority.
- No individual board member has authority other than as conferred by a majority of the Board.
- Committee bylaws
- Subject to the Brown Act

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What Does The Brown Act Require The Board Of Education To Do?

- Meetings must be held on a regular schedule,
- Meetings be conducted in public,
- Meetings be conducted with an agenda available in advance of the meeting,
- Meeting agendas must be posted on the District's website and made available upon request in appropriate alternative formats to persons with disabilities.
- All persons must be permitted to attend and participate in meetings, **and**
- Actions and deliberations must be taken openly, in public.

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How Is The Board Of Education Impacted By Brown Act?

- Meeting requirements
 - During and post-pandemic
 - Serial meetings
- Agenda

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What Constitutes A Meeting?

- Any congregation of a majority of the members of the legislative body at the same time and place (including teleconference locations) to hear, discuss or deliberate on any matters within its jurisdiction.
- There need not be action taken or planned, for a “meeting” to occur. (Government Code section 54952.2)

What this means: A majority may not consult outside an agency-convened meeting.

Note: Here, a majority is four out of seven board members (including self)

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Meetings – Location, Logistics

- All meetings must be open and public.
- Meeting place must be accessible to public—nondiscriminatory, accessible to disabled, no payment or purchase required.
- Meeting place must be within agency boundaries, with limited exceptions:
 - To comply with court order or attend a judicial proceeding;
 - To inspect real or personal property which cannot be brought within bounds of agency;
 - To meet with state or federal elected or appointed officials, when a local meeting impractical;
 - To participate in meetings of multi-agency significance.

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What Is Not A Meeting?

The definition of meeting excludes:

- Appearance of a Board of Education majority at a general conference open to the public, involving a discussion of broad issues and attended by a broad spectrum of officials from a variety of governmental agencies.
- Attendance at open and publicized meetings, organized to address a topic of local concern by a person or organization other than the local agency.
- Individual contacts and conversations.
- Social or ceremonial occasions.
- Attendance by a majority at open and noticed meetings of another body of the same local agency or any other agency.
- If a quorum (a simple majority) doesn't appear, there is no meeting under the Brown Act, and no action can be taken.

For these exclusions to apply, board members shall not discuss topics within the subject matter of the Board "other than as part of the scheduled program."

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Is This An Improper Meeting?

Example 1:

The Hillcrest Unified School District Board of Trustees consists of seven members. Board Member A and Board Member B frequently discuss district matters outside of formal board meetings. Recently, they started meeting informally at a local coffee shop to talk about upcoming agenda items, including budget allocations, curriculum updates, and a proposed facilities bond measure.

In preparation for an upcoming vote on the bond measure, Board Member A invites Board Member C and D to join their next meeting at the coffee shop. During this meeting, Members A, B, C and D collectively agree on how they will vote on the bond measure and outline a strategy to publicly present a unified front during the next board meeting.



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Is This An Improper Meeting?

Example 2:

The Lincoln Valley School District Board of Trustees is a seven-member board. The Board of Trustees is preparing to review and vote on a new district-wide literacy program. To ensure transparency and compliance with the Brown Act, the board schedules a properly noticed public meeting.

Board Member A is particularly interested in understanding community perspectives on the program. Before the meeting, Member A visits a local Parent-Teacher Association (PTA) meeting to hear feedback about the proposed literacy initiative. During the PTA meeting, Member A listens to concerns and suggestions from parents and teachers but does not deliberate, share their opinions, or make any commitments on behalf of the board.

Separately, Board Members B and C, who are part of the board's Curriculum Committee, hold a publicly noticed committee meeting to review the details of the literacy program. The meeting is open to the public, and the agenda is posted 72 hours in advance as required. The committee discusses specific aspects of the program, gathers input from staff, and prepares a recommendation to present at the upcoming full board meeting.



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Remote Meetings – Post-Pandemic

Three Options

1. Traditional teleconference requirements
2. Assembly Bill 557 (formerly Assembly Bill 361)
3. Senate Bill 707

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During Pandemic

Assembly Bill 361 – Emergency Meeting Requirements

- Option to meet electronically (audio or audio/video) without compliance with traditional teleconference requirements.
- Do not need to:
 - Provide any public meeting location.
 - Open or notice locations.
 - Have quorum within jurisdiction.
- BUT still need to:
 - Use roll call for votes.
 - Must allow for remote real-time public comments.

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Assembly Bill 361 – Emergency Meeting Requirements:

Requirements to use the option:

- State of emergency
 - Officials have impr
 - Committee has de
 - health/safety of at
 - Committee is mee
- CA state of emergency wa



distancing, OR
ent imminent risks to the

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Post Pandemic Provisions: Old School

Traditional Teleconference Requirements

- The teleconference location must be **open and accessible to the public**.
- The agenda shall **identify** all locations, including the teleconference location(s).
- The **agenda must be posted at all locations**, including the teleconference location(s) at the proper time before the meeting.
 - The agenda should indicate how/if the meeting will proceed if technical problems prevent teleconferencing.
- The agenda shall provide for **public comment at all locations**, including the teleconference location.
- A majority of the board must be **within the boundaries of the District**, even if participating by teleconference.
- All votes during a **teleconference meeting shall be by roll call**.

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Assembly Bill 557

- (1) Eliminates the [sunset date for Assembly Bill 361 teleconferencing provisions](#);
- (2) Amends existing teleconference requirements set forth in Government Code section 54953 to extend the previous **30-day findings** a legislative body (as described below) to a finding **every 45 days**;
- (3) **Eliminates** references to "**social distancing**" in Government Code section 54953; and
- (4) **Eliminates** previously enacted teleconferencing alternatives per **Assembly Bill 2449**.

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Senate Bill 707 The Equalizer

Major Areas of Reform

Social Media & Brown Act Distribution

Removes Assembly Bill 992 sunset; officials may interact with public on social media but not with each other.

Requires mandatory Brown Act distribution to all elected/appointed legislative body members.

Teleconferencing Modernization

Allows **teleconferencing as a disability accommodation**; audio + video required and disclosure of adults present.

Reorganizes teleconferencing rules into new Government Code sections 54953.8–54953.8.7.

Extends “just cause” teleconferencing through **December 31, 2029**, and expands definition to include caregiving, illness, family medical emergencies, and military service.

Moves emergency teleconferencing and health authority provisions into new standalone sections.

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Senate Bill 707 The Equalizer Continued

Remote Access & Multilingual Requirements (2026–2029)

“Eligible legislative bodies” (larger cities, counties, special districts) must:

Provide remote public access to meetings and pause for 1 hour if access fails.

Translate agendas & instructions where 20%+ speak a language with limited English Proficiency.

Maintain multilingual webpage, provide interpreter assistance, conduct outreach, and electronically post materials.

Adopt a public disruption policy.

Public Participation & Meeting Procedures

Recording rights expanded to all modern devices.

Public comment exemptions tightened: no exemption unless item unchanged, committee had an in-person quorum, and committee lacks jurisdiction over high-interest topics (e.g., budgets, police oversight).

Special meeting rules expanded: 24-hour posting now applies to all legislative bodies; special meetings may not address salary/compensation for executives or legislative bodies.

Authority expanded to remove disruptive individuals, including those on two-way telephonic/audiovisual platforms.

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Summary: Teleconference Meetings Post January 1, 2026

1. Traditional Standards — Government Code section 54953(b)

Remote locations must be **listed on the agenda**.

Each teleconference location must be **open to the public**.

Quorum must participate **within the jurisdiction**.

Public must be able to **address the body at every location**.

2. Assembly Bill 557 — Emergency Teleconferencing (No Sunset)

May be used **when the Governor has proclaimed a state of emergency**.

Body may meet via teleconference when:

It determines **in-person meeting poses imminent health/safety risks**, or

It previously made that determination by **majority vote**.

Ongoing use requires renewal findings **every 45 days**:

Body has reconsidered the emergency circumstances;

Emergency **continues to directly impact** the ability to meet safely in person.

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Summary: Teleconference Meetings Post January 1, 2026 Continued

3. Senate Bill 707 — Brown Act Modernization (Effective Jan. 1, 2026)

Major reorganization and expansion of teleconferencing rules.

Adds clear pathways for:

ADA reasonable-accommodation teleconferencing (audio + video; disclosure required).

“Just cause” remote participation (extended through Dec. 31, 2029).

Teleconferencing by neighborhood councils, student organizations, subsidiary bodies, and multijurisdictional bodies.

Establishes new requirements for remote access, multilingual outreach, and disruption procedures for large agencies (2026–2029).

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Brown Act: Meeting Revisited

A meeting can occur no matter how inadvertent or informal the congregation of a majority of the board.

A majority of board members shall not, outside a meeting:

- use a series of communications of any kind,
- directly or through intermediaries,
- to hear,
- discuss, or
- deliberate business that is within the subject matter jurisdiction of the committee.

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Brown Act: Serial Meetings

Serial meetings

- “[A] serial meeting is a series of communications, each of which involves less than a quorum of the legislative body, but which taken as a whole involves a majority of the body’s members.” (Attorney General’s Brown Act Handbook)
- A majority of the members of a legislative body shall not, outside a meeting authorized by this chapter, use a series of communications of any kind, directly or through intermediaries, to discuss, deliberate, or take action on any item of business that is within the subject matter jurisdiction of the legislative body. (Government Code section 54952.2)
 - Includes communications through telephone, electronic mail, facsimile, internet, communication through an intermediary
- Common Serial Meeting Scenarios
 - Email/text messages in which a majority of board members is copied
 - Consecutive conversations through an intermediary to poll the board
 - Telephone conference calls involving a majority of the board
 - Zoom/Teams and blogs

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San Juan Unified
SCHOOL DISTRICT | Legal Services

Board Meeting Agenda

Agenda Items

- A meeting opening.
- A statement triggering roll call and ensure the board has a quorum present at the meeting.
- For regular meetings, an opportunity for the public to address the Board of Education on matters within its jurisdiction which are not on the agenda.
- Descriptions of all items to be discussed.
- An opportunity for public to address Board of Education prior to, or during, consideration of any agenda item.
- A statement of adjournment.

Non-Agenda Items

- No action or discussion shall be undertaken on any item not appearing on the posted agenda.
- Without taking action, board members or district staff members may briefly respond to statements made or questions posed by the public about items not appearing on the agenda.
- May ask a question for clarification.
- Board members may make a brief announcement, or brief report on own activities.

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How Board Members Can Use Social Media in Accordance with Brown Act

Social Media Prohibitions

A board member shall not respond directly to any communication regarding a matter that is within the subject matter jurisdiction of the legislative body that is made, posted, or shared by any other member.

Majority may not use social media to discuss among themselves business of a specific nature that is within the subject matter of the Board of Education. "Discuss among themselves" means communications made, posted, or shared on an internet-based social media platform between members of a legislative body, including comments or use of digital icons that express reactions to communications made by other members of the legislative body. (Government Code section 54952.2)

Includes communications made, posted, or shared between members of the board, including comments or use of digital icons that express reaction to communications made by other members of the board (e.g., emoji, like, etc.).

What is allowed on Social Media (that is open and accessible to the public):

- Answering questions
- Providing information
- Soliciting information from the public

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Social Media Takeaways:

Board members may use internet-based social media platforms open and accessible to the public to engage in separate conversations or communications to:

- Answer questions from the public.
- Provide information to the public.
- Solicit information from the public.

Board members may use social media unrelated to board business.

Board members may not directly respond to any communication "made, posted, or shared by" another board member regarding committee business.

Board members must avoid otherwise permissible use of social media which results in a discussion between majority of board members regarding business of a specific nature.

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Handling Disruptive Behavior, Interruptions, Interruptions, And Threats

Disruption, Interruption, Threats

Board of Education president shall not permit any disturbance or willful interruption of board meetings.

Persistent disruption by an individual or group or any conduct or statements that threaten the safety of any person(s) at the meeting shall be grounds to terminate the privilege of addressing the board.

Clearing the Room (Government Code section 54957.9); Removal for not ceasing disruptive behavior. (Government Code section 54957.95)

Prior to removal, the individual shall be **warned** that their behavior is disrupting the meeting and that failure to cease the disruptive behavior may result in removal. If, after being warned, the individual does not promptly cease the disruptive behavior, the Committee president, or designee, may have the individual removed from the meeting. (Government Code section 54957.95)

When an individual's behavior constitutes **the use of force or a true threat of force**, the individual shall be removed from a Committee meeting **without a warning**. (Government Code section 54957.95)

The Board of Education may order the room cleared if necessary. In this case, members of the media not participating in the disturbance shall be allowed to remain, and individuals not participating in such disturbances may be allowed to remain at the discretion of the board. When the room is ordered cleared due to a disturbance, further board proceedings shall concern only matters appearing on the agenda. (Government Code section 54957.9)

When disruptive conduct occurs, the board may decide to recess the meeting to help restore order, or if removing the disruptive individual(s) or clearing the room is infeasible, move the meeting to another location. The board may direct the superintendent or designee to contact local law enforcement as necessary.

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Consequences For Brown Act Violations

- Violations of the meeting notice and agenda provisions:
 - May cause a **Board of Education action to be null and void** if judgment is found against the District/committee.
 - Any interested party or the Sacramento County District Attorney must demand in writing that the committee **"cure or correct"** the alleged violation prior to action being commenced.
- Any board member who attends a board meeting where action is taken in violation of any provision of the Act, and where the member intends to **deprive the public of information to which the member knows or has reason to know the public is entitled**, is guilty of a **misdemeanor**. (Government Code section 54959)

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Q&A



**SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION**

AGENDA ITEM: J.3

MEETING DATE: 01/27/2026

SUBJECT: Proposed Revisions to Board Policy 5117 Interdistrict Attendance (Oaxaca) - 8:00 p.m.

DEPARTMENT: Teaching and Learning

ACTION REQUESTED:

Discussion: The superintendent is recommending that the board discuss the proposed revisions to Board Policy 5117 Interdistrict Attendance. Action anticipated: 02/10/2026.

RATIONALE/BACKGROUND:

The proposed revisions to Board Policy 5117 Interdistrict Attendance incorporate recent updates in Education Code section 46600 into the policy. The revised policy aligns with current district practice and provides for specific and limited cases where transportation for an interdistrict transfer may be provided.

ATTACHMENT(S):

1. [Proposed Revisions to Board Policy 5117 Interdistrict Attendance](#)

BOARD COMMITTEE ACTION/COMMENT:

N/A

PREVIOUS STAFF/BOARD ACTION:

Superintendent's Cabinet: 01/12/2026, 01/20/2026

FISCAL IMPACT:

N/A

PREPARED BY:

Brian T. Ginter, Director, Admissions and Family Services

APPROVED BY:

F.J. "Harvey" Oaxaca, Ed.D., Assistant Superintendent, Educational Services
Timothy C. Dale, Ed.D., Deputy Superintendent, Schools and Student Support
Trent Allen, Acting Superintendent of Schools

Policy 5117: Interdistrict Attendance

Status: ADOPTED

Original Adopted Date: 10/26/2010 | Last Revised Date: 09/27/2011 | Last Reviewed Date: 09/27/2011

The Governing Board recognizes that students who reside in one district may choose to attend school in another district and that such choices are made for a variety of reasons.

Interdistrict Attendance Permits

Upon request by a student's parents/guardians, the Superintendent or designee may approve interdistrict attendance permits with other districts on a case-by-case basis to meet individual student needs. Permits will require renewal when students change levels, i.e., from elementary to middle school, or middle school to high school.

The interdistrict attendance permit shall specify the terms and conditions under which interdistrict attendance shall be permitted or denied. (Education Code section 46600)

The Superintendent or designee may deny interdistrict attendance permits because of overcrowding within district schools or limited district resources, except for students entering grades 11 or 12. Students who do not meet the standards agreed upon by cooperating districts can have their interdistrict transfer denied for readmission or revoked.

Transportation

The district shall not provide transportation outside any school attendance area. [Per EdCode 46600: Upon parent/guardian request, the district shall provide transportation assistance to a student receiving an interdistrict transfer who is eligible for free and reduced-price meals and is the child of an active duty military parent/guardian or a victim of bullying, as defined in Education Code 46600.](#)

~~Limits on Student Transfers out of the District to a School District of Choice~~

~~The Superintendent or designee may limit the number of student transfers out of the District to attend a school district of choice based on the percentages of average daily attendance specified in Education Code section 48307.~~

~~Students who qualify to transfer under the "Romero Bill" will be processed pursuant to Education Code sections 48350-48361.~~

~~Transfers out of the District may also be limited during a fiscal year when the County Superintendent of Schools has given the District a negative budget certification or when the County Superintendent has determined that the District will not meet the state's standards and criteria for fiscal stability in the subsequent fiscal year exclusively as a result of student transfers from the District to a school district of choice. (Education Code section 48307)~~

**SAN JUAN UNIFIED SCHOOL DISTRICT
TENTATIVE BOARD AGENDA ITEMS
2025-2026**

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01/27/2026

FEBRUARY 10

Mid-Year LCAP Update 2025-2026 – R	Oaxaca
Choices Charter School Mid-Year LCAP Update 2025-2026 – R	Oaxaca
New Board Policy 1445/Retire Board Policy 5145.13 Response to Immigration Enforcement – D	Oaxaca
Notice of Intent to Reduce Classified Positions – D	Thigpen
Recommendation for Reductions in PKS & Criteria for Tie Break (Certificated TK-12) – D	Thigpen
Recommendation for Reductions in PKS & Criteria for Tie Break (Certificated ECE) – D	Thigpen
Recommendation for Reductions in PKS & Criteria for Tie Break (Certificated Adult Ed) – D	Thigpen
*Governance Handbook Annual Update – A [Discussed 01/13/26]	Allen
*Revisions to Board Policy 5117 Interdistrict Attendance – A [Discussed 01/27/26]	Oaxaca

FEBRUARY 24

Recognition: Arts Education Month (March) – A	Dale
Arts Education and Proposition 28 Update – R	Dale
Resolution: Notice of Intent to Reduce Classified Positions – A [Discussed 02/10/26]	Thigpen
Resolutions: Reductions in PKS & Criteria for Tie Break (Certificated TK-12) – A [Discussed 02/10/26]	Thigpen
Resolutions: Reductions in PKS & Criteria for Tie Break (Certificated ECE) – A [Discussed 02/10/26]	Thigpen
Resolutions: Reductions in PKS & Criteria for Tie Break (Certificated Adult Ed) – A [Discussed 02/10/26]	Thigpen
2026 CSBA Delegate Assembly Election – A	Board
*New Board Policy 1445/Retire Board Policy 5145.13 Response to Immigration Enforcement – A [Discussed 02/10/26]	Oaxaca

MARCH 10

Recognition: 2026 Classified Employees of the Year – A	Thigpen
New High School Courses – D	Dale
Second Interim Budget Report – R	Ryan
Public Hearing No. 2: Alexander Twilight Secondary Academy Renewal Petition – PH/A [Discussed 12/16/25]	Oaxaca
Public Hearing No. 2: Alexander Twilight College Prep Academy Renewal Petition – PH/A [Discussed 12/16/25]	Oaxaca
*Audit Reports for Measures J, N, P and S – A	Ryan
*Resolution: District School Board Election Order – A	Board

MARCH 24

Recognition: Week of the Young Child (Apr. 4-10) – A	Townsend-Snider
Recognition: School Library Month (April) – A	Dale
Resolution: Issuance and Sale of Measure P General Obligation Bonds – A	Ryan
Technology Update – R	Skibitzki
*New High School Courses – A [Discussed 03/10/26]	Dale
*Head Start and Early Head Start Grant Application 2026-2027 – A	Townsend-Snider

APRIL 14

Recognition: School Bus Driver Appreciation Day (Apr. 28) – A	Thigpen
Instructional Materials Adoptions – D	Dale
Strategic Plan Update – R	Allen
Proposed Board Meeting Dates for 2026-2027 – A	Board

APRIL 28

Recognition: National Nurses Week and National School Nurse Day (May 6-12 & May 6) – A	Oaxaca
Recognition: California Day of the Teacher (May 6) – A	Thigpen
San Juan Youth Voice Advocates – R	Oaxaca
Instructional Technology – R	Dale
Williams Complaint Report – R	Gaddis
*Instructional Materials Adoptions – A [Discussed 04/14/26]	Dale

MAY 12

Recognition: Classified School Employee Week (May 17-23) – A	Thigpen
Recognition: National Speech Pathologist Day (May 18) – A	Dale
Citrus Heights Schools Update – R	Townsend-Snider
Hearing Officer’s Recommendation-2026 RIF (if applicable) – A	Gaddis
*Approval of CTE 2026 Advisory Committee Roster – A	Schnep
*Head Start/Early Head Start COLA Funding Allocation 2026-2027 – A	Townsend-Snider
*Head Start/Early Head Start SETA Grant Resolution 2026-2027 – A	Townsend-Snider
*Adult Education Course Approval – A	Schnep

MAY 26

Recognition: National Science Bowl (if applicable) – A	Schnep
Recognition: Science Olympiad (if applicable) – A	Schnep
Recognition: Academic Decathlon (if applicable) – A	Schnep
District TK-12 Mathematics Update – R	Dale
Restorative Practices/Student Discipline – R	Oaxaca
Public Hearing: SELPA Local Plan Annual Update – A	Dale
*Facility Lease Amendments – A	Camarda

JUNE 9

Public Hearing: LCAP – D	Oaxaca
Public Hearing: LCAP/Choices Charter School – D	Oaxaca
Public Hearing: Adoption of the 2026-2027 Budget – D	Ryan
Temporary Interfund Borrowing of Cash – A	Ryan
*CIF Superintendent Designation of Representatives 2026-2027 – A	Schnep
*ECE Program Self-Evaluation for CDE – A	Townsend-Snider

JUNE 23

California School Dashboard Local Indicators – R	Oaxaca
LCAP – A [Public Hearing 06/09/26]	Oaxaca
Choices Charter School California School Dashboard Local Indicators – R	Oaxaca
LCAP Choices Charter School – A [Public Hearing 06/09/26]	Oaxaca
Adoption of the 2026-2027 Budget – A [Public Hearing 06/09/26]	Ryan
*2025-2026 Actuarial Report OPEB – A	Ryan
*Charter School 2024-2025 Audit Reports (AAT, CMP, GIS, GV, OFY, VIE) – A	Ryan
*School Plan for Student Achievement (SPSA) – A	Oaxaca

D=discussion; A=action; *=consent; R=report; PC=public comment