San Juan Unified School District
Regular Meeting of the Board of Education
3738 Walnut Avenue, Carmichael, California 95608

Paula Villescaz, President
Michael McKibbin, Ed.D., Vice President
Zima Creason, Clerk
Pam Costa, Member
Saul Hernandez, Member

COVID-19 PUBLIC PARTICIPATION GUIDELINES

Please be advised the Board of Education meeting will be conducted telephonically only.

NOTICE is hereby given that a **telephonic** meeting of the Board of Education of the San Juan Unified School District is hereby called by the board president and will be held at **6:30 p.m**. on Tuesday, **May 12, 2020**. The district is taking all necessary steps to prevent and mitigate the effects of COVID-19 on our community. Therefore, in the interest of public health, in compliance with California Governor Gavin Newsom's recently issued Executive Orders N-25-20 and N-35-20, the California State Public Health Officer's Order that included social distancing guidelines and avoiding group gatherings, the Order issued by the Sacramento County Health Officer directing all individuals to stay at home or at their residence and prohibiting all non-essential gatherings of any number, and all applicable provisions of federal and state law, this Board of Education meeting will be held telephonically. All board members, staff and others presenting at the meeting will be calling in via the Zoom video conferencing platform from separate locations.

Given the above identified orders and the need to ensure the health and safety of the staff and the public as a whole, **physical attendance by the public cannot be accommodated;** however, the district is making significant efforts to ensure public participation during this Board of Education meeting, and has taken the following steps to assist the public in accessing the meeting:

1. Email Submission of Public Comment. Public Comments may be emailed to boardcomment@sanjuan.edu. If you are commenting on an agendized item, please identify the agenda item the comment addresses, including the agenda item number and title in the subject line. If you wish to submit a public comment on more than one agenda item, please send a separate email for each item on which you are commenting. Comments received by **6:00 p.m. on May 12, 2020**, will be provided to the members of the board in writing prior to the meeting. Comments received after 6:00 p.m. on May 12, 2020, will be read on the record during this meeting.

   All public comments via email submission will be limited to two (2) minutes or approximately 300 words. Any portion of a comment extending past two (2) minutes or the approximate 300-word limit may not be read aloud due to time restrictions. All written comments that are not read into the record will be provided to the board members for review, provided that such comments are received prior to the end of the meeting. Please be aware that written public comments, including your name, may become public information.

   Under the Ralph M. Brown Act, the board is unable to respond to any individual comments or questions regarding items not on the agenda; however, the board listens carefully to all public comments and appreciates community input and participation.

2. Zoom Video Conferencing. Members of the public can make public comments via the Zoom conferencing platform. Members of the public can access Zoom from a computer, mobile device or tablet at http://www.sanjuan.edu/may12. All public comments will be limited to two (2) minutes.

3. Translation/Interpretation. **Translation and interpretation services will be made available upon request with advance notice**. If you wish to utilize these services, please notify the district at (916) 971-7111, or stephanie.cunningham@sanjuan.edu by noon on May 11, 2020. This allows for the scheduling of appropriate translation staff and other resources.

4. Disability Accommodations. A person with a disability may contact the Board of Education office at (916) 971-7111 or email stephanie.cunningham@sanjuan.edu at least 48 hours before the scheduled board meeting to request receipt of an agenda and other distributed writings in an appropriate alternative format or to request disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public board meeting.

Thank you in advance for your cooperation. Our community's health and safety is our highest priority. The business to be considered at this board meeting is on the following agenda:

Board of Education Agenda
May 12, 2020

A. OPEN SESSION/CALL TO ORDER/ANNOUNCEMENT OF CLOSED SESSION TOPICS – 6:00 p.m.

B. CLOSED SESSION – 6:00 p.m.
1. Personnel matters (Government Code section 54957).
   a. Superintendent's evaluation.

C. RECONVENE OPEN SESSION/PLEDGE OF ALLEGIANCE – 6:30 p.m.

D. APPROVAL OF THE MINUTES – April 28, 2020, regular meeting, pages 2237-2240.

E. ORGANIZATIONS/ANNOUNCEMENTS – 6:35 p.m.
1. **Staff Reports**
2. **Board-appointed/District Committees**
3. **Employee Organizations**
4. **Other District Organizations**
5. **Closed Session/Expulsion Actions** (Government Code section 54957.1)

F. VISITOR COMMENTS – 6:40 p.m.
Board Bylaw 9323 limits visitor comments to two (2) minutes per speaker, with no more than 30 minutes per single topic. Time will be extended for any speaker who uses an interpreter.

G. CONSENT CALENDAR – G-1/G-10 – 7:10 p.m.
Action: The administration recommends that the consent calendar, G-1 through G-10, regarding regular business items, be approved. Any item may be removed for further discussion and separate action following consideration of remaining agenda items.

1. *Personnel – appointments, separations and pre-retirement reduced workload.

2. *Purchasing Report – purchase orders and service agreements, change orders and construction and public works bids.

3. *Business/Financial Report – quarterly investment report.

4. *Approval to dispose of surplus property pursuant to board policy 3270 and Education Code sections 17545 and 17546.

5. Acceptance of the following gift:
   Nutrition Services: from Carmichael Recreation and Park District Foundation – for meal distributions: $250.

6. *Approval of the Career Technical Education 2020 Advisory Committee Membership Roster.

7. *Adoption of Resolution No. 2992, approving the first amendment to the lease agreement for the Encina Preparatory High School gymnasiums HVAC and roofing upgrades, Project No. 205-9390-N1 between SJUSD and Clark & Sullivan Builders, Inc. dba Clark/Sullivan Construction.

8. *Adoption of Resolution No. 2993, approving the sale of real property between SJUSD and the Sylvan Cemetery District.

9. *Approval to implement the following grant: Every Student Succeeds Act Comprehensive Support and Improvement 2019-2020.

10. *Approval to implement the following grant, if funded: Tobacco-Use Prevention Education Program Grant 2020-2023.

*Material provided.

H. CONSENT CALENDAR (continued, if necessary)
Discussion and action on the items removed from the consent calendar.

I. BUSINESS ITEMS

1. Revised Summer Learning Programs 2020 – 7:15 p.m. (Messer)
Material provided.

Report: regarding the revised summer learning programs for 2020.

2. New Course Adoptions – 7:30 p.m. (Schnepp)
Material provided.

Discussion: regarding new proposed high school courses for 2020-2021. Action anticipated: 05/26/2020.

J. BOARD REPORTS – 7:45 p.m.

K. FUTURE AGENDA – 7:55 p.m.
The board may wish to identify items to be discussed at future meetings and the reasons therefore.

L. VISITOR COMMENTS – 8:00 p.m.

B. CLOSED SESSION (continued, if necessary)
Announcement of topics/announcement of actions.

M. ADJOURNMENT – 8:05 p.m.

The Board of Education welcomes and encourages the public's participation at the board meetings and has devoted time throughout the meeting for that purpose. You may comment on items included on this agenda; however, we ask that you limit your comments to two (2) minutes, so that as many people as possible may be heard (Education Code section 35145.5, Government Code section 54954.3). When an item indicates "material provided," the additional information is available prior to the meeting in the Information and Communication Office, 3738 Walnut Avenue, Carmichael, (916) 979-8281, or on the district website at www.sanjuan.edu.

A person with a disability may contact the Board of Education office at (916) 971-7111, or email ***stephanie.cunningham@sanjuan.edu*** *at least 48 hours before the scheduled board meeting to request receipt of an agenda and other distributed writings in an appropriate alternative format, or to request disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public board meeting.*

NOTE: The times indicated are approximate.

Mission Statement

Valuing diversity and excellence, the San Juan Unified School District's mission is to educate and inspire each student to succeed and responsibly contribute to a radically evolving world by providing innovative, rigorous, student-focused instruction and programs in a safe, caring and collaborative learning community.

San Juan Unified School District
Board of Education
3738 Walnut Avenue, Carmichael, California 95608

Board of Education Minutes
April 28, 2020

Regular Meeting
Board of Education
6:30 p.m.

Open Session/Call to Order/Pledge of Allegiance (A)
In the interest of public health, in compliance with California Governor Gavin Newsom's recently issued Executive Orders N-25-20 and N-35-20, the California State Public Health Officer's order that included social-distancing guidelines and avoiding group gatherings, the order issued by the Sacramento County Health Officer, directing all individuals to stay at home or at their residence and prohibiting all non-essential gatherings of any number and all applicable provisions of federal and state law, the April 28 regular meeting was conducted telephonically via the Zoom video conferencing platform. At 6:30 p.m., the meeting was called to order by the president, Paula Villescaz. After the Pledge of Allegiance, Ms. Villescaz explained the two methods (via email or on Zoom) available to submit public comments for tonight's meeting.

Roll Call
Present (via Zoom from separate locations):
Paula Villescaz, president
Michael McKibbin, Ed.D., vice president
Zima Creason, clerk
Pam Costa, member
Saul Hernandez, member

Minutes Approved (B)
It was moved by Dr. McKibbin, seconded by Ms. Creason, that the minutes of the April 14 regular meeting be approved. MOTION CARRIED UNANIMOUSLY [Villescaz, McKibbin, Creason, Costa, Hernandez].

Employee Organizations (C-3)
Karen Smith, president of California School Employees Association Chapter 127, shared information she received related to the positive work that instructional assistants are doing during distance learning.

Visitor Comments (D)
Visitor Comments: [received via email before/during the meeting]
Katie Sanchez inquired about the current enrollment, transfer and wait list process.

Consent Calendar Approved (E-1 through E-4, E-6, E-7)
Ms. Villescaz pulled item E-5. It was moved by Ms. Creason, seconded by Dr. McKibbin, that the consent calendar items E-1 through E-4, E-6 and E-7 be approved. MOTION CARRIED UNANIMOUSLY [Villescaz, McKibbin, Creason, Costa, Hernandez].

Personnel (E-1)
Appointments and separations — approved as submitted.

Purchasing Report (E-2)
Purchase orders and service agreements, change orders and construction and public works bids — approved as submitted.

Business/Financial Report (E-3)
Warrants and payroll — approved as submitted.

Cell Tower Temporary Site License Agreement (E-4)
Approval of the temporary site license agreement between AT&T and SJUSD for the cell tower site located at 6135 Sutter Avenue, Carmichael, California.

Resolution No. 2989: Mira Loma High School Lease Amendment for Gymnasiums Upgrades (E-6)
Adoption of Resolution No. 2989, approving the first amendment to the lease agreement for the Mira Loma High School gymnasiums HVAC and roofing upgrades, Project No. 205-9390-P1 between SJUSD and Clark & Sullivan Builders, Inc. dba Clark/Sullivan Construction.

Resolution No. 2990: San Juan High School Lease Amendment for Gymnasiums Upgrades (E-7)
Adoption of Resolution No. 2990, approving the first amendment to the lease agreement for the San Juan High School gymnasiums HVAC and roofing upgrades, Project No. 204-9390-P1 between SJUSD and Clark & Sullivan Builders, Inc. dba Clark/Sullivan Construction.

Consent Calendar, Continued (F)
Resolution No. 2988: Cal OES 130 Designation of Applicant's Agent Resolution (E-5)
Ms. Villescaz explained that she would refrain from voting on this item in order to avoid any potential conflict of interest related to her employment.

It was moved by Dr. McKibbin, seconded by Ms. Costa, to adopt Resolution No. 2988, approving the submission of Cal OES 130 Designation of Applicant's Agent Resolution for non-state agencies. MOTION CARRIED 4-0-1 [AYES: McKibbin, Creason, Costa, Hernandez; NOES: none; ABSTAIN: Villescaz].

Early Learning Update (G-1)
Senior Director of Elementary Education Amberlee Townsend-Snider, English Language Arts Program Specialist Nicole Kukral and Early Learning Support Resource Teacher Arlynn Goode provided an update on early learning in the district related to literacy. The report included specifics about the newest literacy bridges (between transitional kindergarten and kindergarten and early childhood education and kindergarten) and reading instruction (specifically, phonological awareness). Virtual field trips into classrooms were shared via video. After the presentation, staff answered questions from the board.

California Voting Rights Act (G-2)
General Counsel Linda Simlick introduced Michelle Cannon, an attorney from Lozano Smith Attorneys at Law, who provided information regarding the California Voting Rights Act (CVRA). Ms. Cannon discussed information related to a recent letter received from attorney Scott Rafferty, then gave a presentation, which included a review of the CVRA timeline and Governor Newsom's executive orders related to COVID-19. Ms. Cannon also explained Resolution No. 2991, which would temporarily postpone the CVRA process until the governor's orders are lifted.

After a 45-minute recess to address technology concerns, Ms. Villescaz made comments on the reasons why this resolution is being considered at this time, rather than moving forward with the CVRA process. Ms. Villescaz stated that the board is committed to moving to by-trustee area elections, as evidenced by the passage of a prior resolution, and will engage in community input once the COVID-19 restrictions allow for this, as the health and safety of the community is of utmost importance at this time.

Visitor Comments: [via Zoom]
Amy Kassouni encourages urgently moving forward with by-district elections in order to provide all students and communities with electoral equity.

David Balla-Hawkins urged the board to change to by-trustee area elections and increase from a five-member to a seven-member board this fall when voter turnout is historically high.

Juan Yniguez expressed support for a seven-member board and continuing with the process.

Scott Rafferty made comments regarding the lack of community outreach efforts, alleged Brown Act violations and the importance of having a lawful election.

Magali Kincaid urged the board to continue with the adopted timeline, comply with the CVRA in time for the November 2020 elections, and supports having a seven-member board.

Clarissa Alva stated she supports moving to by-trustee area elections, but acknowledged it is important to wait in order to be able to do more community outreach before making this big decision.

Visitor Comments: [received via email before/during the meeting]
Timothy Irvine supports moving to by-district elections and a seven-member board this year rather than continuing to wait.

Patricia Johnson is opposed to delaying the implementation of by-district elections.

Tom Nelson shared comments supporting the move to by-trustee area elections.

Robert Bernstein expressed opposition to this agenda item.

Edward Franco supports compliance with CVRA in time for the November 2020 elections.

Damaris Canton expressed concerns about reneging on the CVRA timelines.

Sam Alavi supports moving to by-district elections in 2020 instead of continuing to wait.

Aaron Miner supports complying with CVRA in time for the November 2020 elections.

Robert Longer supports complying with CVRA in time for the November 2020 elections.

Kerri Asbury implores the board to reconsider the delay and instead move forward with implementing by-district areas.

Amar Shergill, a board member of several organizations representing Sikhs in the Sacramento area and in the district, objects to the efforts to halt compliance with CVRA.

Holly Ramsay supports neighborhood representation, so parent and student voices can be heard and understood.

Mariana Corona Sabeniano, president of Latinx Young Democrats of Sacramento County, requests the board move forward and act swiftly in order to comply with CVRA.

After visitor comments, Ms. Villescaz invited board members to speak. Mr. Hernandez stated that, due to COVID-19, these are not normal times, and attaining community input during a pandemic is not right. Ms. Costa commented that while she supports by-trustee area elections, moving forward now to get community input would make people choose between the democratic process and their health and safety; so she supports pausing the process and moving forward at a later date. Ms. Creason asked clarifying questions regarding the exposure to litigation and the process to change to a seven-member board, which Ms. Cannon answered; and Ms. Creason also made comments related to the challenges of conducting an effective community outreach plan at this time. Dr. McKibbin stated that he, too, looks forward to moving ahead with the CVRA process, but recognizes that, during COVID-19, there is not the same opportunity for thoughtful discussions and ample outreach. Ms. Villescaz stated she agrees with the comments made by other board members, and she noted that the idea of moving to a seven-member board did not come up until well after the process had started.

It was moved by Dr. McKibbin, seconded by Mr. Hernandez, to adopt Resolution No. 2991, declaring an intent to temporarily postpone hearings related to the board's transition to by-trustee area elections until such time as neither state nor local public health officials recommend or impose social-distancing measures due to the COVID-19 pandemic. MOTION CARRIED UNANIMOUSLY [Villescaz, McKibbin, Creason, Costa, Hernandez].

Board Reports (H)
Ms. Costa shared that she and Dr. McKibbin have participated in several CSBA Region 6 meetings via Zoom, which have included discussions with numerous elected officials. She also acknowledged the passing of Joe Ferrara, a former San Juan USD associate superintendent.

Ms. Villescaz acknowledged the passing of former Mira Loma High School teacher Guy Roberts.

Future Agenda (I)
No items were added to the future agenda.

Adjournment (K)
At 9:38 p.m., there being no further announcements or business, the regular meeting was adjourned.

_____ _____
Paula Villescaz, President Kent Kern, Executive Secretary

Approved: _____
:sc

SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

AGENDA ITEM: _G-1__
MEETING DATE: 05/12/2020
APPROVED:

HUMAN RESOURCES

The following reports are submitted for board approval

Personnel Pages	Page #
Appointments	
Management	1
Certificated	1
Classified	1
Leaves of Absence	
Management	
Certificated	
Classified	
Separations	
Management	
Certificated	1
Classified	1
Pre-Retirement Reduced Workload	1 - 2
Reassignments/Change in Work Year	
Errata	
Job Description/Salary Range Change	
Management	
Certificated	
Classified	
Unrepresented	
Cabinet Contracts/Extension of Contract	
Recommendation to Extend A District Intern Credential	
Certificated	
Credential Approval Recommendations	
Certificated	
Charter School Personnel Actions	
Choices	

1. APPOINTMENTS

CERTIFICATED SUPERVISORY

Type	Name	Status	Assignment	Location	Effective Date (s)
New Hire	Foster, Dennis	Prob	Principal	San Juan	07/01/20
New Hire	Henry, Shana	Prob	Principal	Encina	07/01/20

CERTIFICATED

Type	Name	Status	Assignment	Location	Effective Date (s)
Rehire	Knox, Mitchell	Temp	Teacher Grade 6 M/S	Arden	04/13/20 06/10/20

CLASSIFIED

Type	Name	Status	Assignment	Location	Effective Date (s)
New Hire	Kupperberg, Paige	Prob	Data Compliance Technician	Special Education – Kenneth	04/30/20

2. SEPARATIONS

CERTIFICATED

Type	Name	Status	Assignment	Location	Effective Date (s)
Termination	Toledo, Allen	Temp	Tch-Independent Study	El Sereno	04/27/20

CLASSIFIED

Type	Name	Status	Assignment	Location	Effective Date (s)
Resignation	Dimino, Ryan	Prob	Instructional Assistant II	Del Campo	04/21/20
Resignation	Duplan, Joanne	Perm	Elem School Secretary	Coyle Avenue	06/19/20
Resignation	Fear, Michael	Prob	Instructional Assistant II	Will Rogers	04/03/20
Resignation	Majumder, Fatima	Prob	Nutrition Services Worker	Howe Avenue	03/10/20
Resignation	Rambur, Elizabeth	Prob	Instructional Assistant III	Skycrest	04/17/20
Resignation	Reed, Janessa	Prob	Intermediate Clerk Typist	Barrett	03/11/20
Resignation	Sanchez, Alma	Perm	Instructional Assistant II	Howe Avenue	06/09/20
Resignation	Thoke, Rinda	Perm	Inst Asst Multi/Severe Hndcp	Ralph Richardson	06/09/20
Retirement	Allison, Daniel	Perm	Safety Specialist	Safe Schools	06/10/20
Retirement	Higgins, Roxann	Perm	Intermediate Clerk Typist	English Lang Learning	06/30/20
Retirement	Jones, Cindy	Perm	Clerk	Sierra Oaks	06/16/20
Retirement	Kraut, Jan	Perm	Nutrition Service Worker II	Oakview	07/14/20
Retirement	Sidebotham, Michael	Perm	Lead Custodian	Rio Americano	04/30/20
Retirement	Stahl, June	Perm	Instructional Assistant II	Schweitzer	06/09/20
Retirement	Van Conia, Bonnie	Perm	Administrative Assistant IV	Teaching and Learning	06/30/20
Retirement	Wise, Michael	Perm	Groundskeeper	Maintenance and Operations	04/30/20
Dismissal	Scoggins, Sherese	Prob	Campus Monitor	Encina	04/23/20
Dismissal	Trujillo, Alicia	Prob	Instructional Assistant III	Twin Lakes	03/07/20
Termination	Abbott, Quatasia	Prob	Tech Support Specialist I	Technology Services	04/23/20
Termination	Camper, Kayla	Perm	Instructional Assistant II	Mira Loma	01/30/20
Termination	Gehring, Debra	Perm	Instructional Assistant II	Cameron Ranch	02/26/20
Termination	Lainez, Roxana	Perm	Custodian	Marshall ECE	04/24/20
Suspension/Transfer	CL 488	Perm	Nutrition Services Supv I	Nutrition Services	05/13/20

3. PRE-RETIREMENT REDUCED WORKLOAD

CERTIFICATED

Type	Name	Status	Assignment	Location	Effective Date (s)
Pre-Retirement	Adicoff, Karen	Perm	Teacher Grade 4	Carriage	08/11/20
Pre-Retirement	Alexander, Michele	Perm	Tch-English Lang Develop	Encina	08/11/20
Pre-Retirement	Beck, Victoria	Perm	Tch-Resource Specialist K/12	Del Dayo	08/11/20
Pre-Retirement	Broadwater, Teri	Perm	Teacher Grade 7/8	Arden	08/11/20
Pre-Retirement	Collins, Dionne	Perm	Teacher Grade 1	Mission Avenue	08/11/20
Pre-Retirement	Desmond, John	Perm	Teacher Grade 9/12	Casa Roble	08/11/20
Pre-Retirement	Franz, Catherine	Perm	Teacher Grade 7/8	Arden	08/11/20
Pre-Retirement	Freeman, Molly	Perm	Tch-English Lang Develop	Churchill	08/11/20
Pre-Retirement	Ganon, Karen	Perm	Teacher Grade 3	Twin Lakes	08/11/20
Pre-Retirement	Garman, Karen	Perm	Teacher Grade 9/12	Bella Vista	08/11/20
Pre-Retirement	Haitz, Robbin	Perm	Tch-Site Resource – Elem	Carmichael	08/11/20
Pre-Retirement	Kortes, Roger	Perm	Teacher Grade 7/8	Pasteur	08/11/20

3. PRE-RETIREMENT REDUCED WORKLOAD (Continued)

CERTIFICATED

Type	Name	Status	Assignment	Location	Effective Date (s)
Pre-Retirement	Losada, Antonio	Perm	Teacher Grade 9/12	Rio Americano	08/11/20
Pre-Retirement	May, Sharon	Perm	Teacher Grade 7/8	Carnegie	08/11/20
Pre-Retirement	Meeler, Judith	Perm	Teacher Grade 7/8	Carnegie	08/11/20
Pre-Retirement	Metz, Carol	Perm	Tch-Severely Hndcp	Will Rogers	08/11/20
Pre-Retirement	Naugle, Laura	Perm	Teacher Grade 4	Carriage	08/11/20
Pre-Retirement	Overaas, Gea	Perm	Teacher Grade 9/12	Bella Vista	08/11/20
Pre-Retirement	Reuss, Scott	Perm	Tch-Trav Elem Clsrm-Other	Teaching and Learning	08/11/20
Pre-Retirement	Roth, Brian	Perm	Teacher Grade 9/12	Casa Roble	08/11/20
Pre-Retirement	Roycroft, Nancy	Perm	School Nurse	Health Services	08/11/20
Pre-Retirement	Tobey, Karen	Perm	Counselor Special Programs	Starr King	08/11/20
Pre-Retirement	Wallace, Pamela	Perm	Teacher Grade 1	Dewey	08/11/20
Pre-Retirement	Williams, Lawrence	Perm	Tch-Trav Elem Clsrm-Art	Teaching and Learning	08/11/20

SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

AGENDA ITEM: **G-2**
MEETING DATE: 05/12/2020

APPROVED: KS KK
Kent Stephens

Purchasing Contracts Report

The following reports are submitted for board approval/ratification:

	Inc	Page #
Purchase Orders & Service Agreements	✓	1
Change Orders	✓	2
Construction & Public Works Bids	✓	3
Piggyback Contracts	NA	
Zero Dollar Contract	NA	
Bids/RFPs	NA	
Other	NA	
ERRATA	NA	

Purchasing Contracts Board Report
Purchase Orders, Service Agreements, and Awards

April 15, 2020 - April 28, 2020

PO#	Date	Vendor Name	Description	Amount $	Site/ Department
006883	04/27/2020	CDW	Chromeboooks	$ 1,415,262.50	0423-Technology Services

Purchasing Contracts Board Report
Change Orders/Amendments for Items $95,200

April 14, 2020 - April 28, 2020

Change Orders

PO#	Date	Vendor Name	Description	Original PO Amount $	Previous Approved C/O Totals $	Current C/O for Approval Amount $	New Contract Amount $	Responsibility
001504	4/24/2020	Gold Star Foods	Reduce PO to purchase items from another vendor as items were not available through Gold Star	$ 2,756,413.00		$ (50,000.00)	$ 2,706,413.00	213 - Nutrition Services
001527	4/24/2020	Sysco Foods	Increase PO to purchase items that were unavailable through Gold Star	$ 175,000.00		$ 50,000.00	$ 225,000.00	213 - Nutrition Services

Service Agreement Change Orders

PO#	Date	Vendor Name	Description	Original PO Amount $	Previous Approved C/O Totals $	Current C/O for Approval Amount $	New Contract Amount $	Responsibility

Contract Consultant Amendments/Change Orders

PO#	Date	Vendor Name	Description	Original PO Amount $	Previous Approved C/O Totals $	Current C/O for Approval Amount $	New Contract Amount $	Responsibility
3907	4/16/2020	Consolidated Engineering Lab	Additional testing for Arden New Construction project 004-9512-P1	$ 419,977.44	$ -	$ 3,285.00	$ 423,262.44	216 - Facilities
807658	4/16/2020	Vanir Construction Management, Inc.	Additional time on Casa Roble Outdoor Learning project 209-9513-N1	$ 185,594.00	$ -	$ 61,005.00	$ 246,599.00	216 - Facilities
903998	4/27/2020	Innovative Construction Services, Inc.	Additional scope for Winterstein MOD 153-9495-P1 project	$ 270,331.00	$ 30,037.00	$ 169,648.00	$ 470,016.00	216 - Facilities

General Contract Change Orders

PO#	Date	Vendor Name	Description	Original PO Amount $	Previous Approved C/O Totals $	Current C/O for Approval Amount $	New Contract Amount $	Responsibility
1837	4/24/2020	Z Squared Construction	Additional scope vandalism at Winterstein project 153-9495-P1	$ 4,624,000.00	$ -	$ 19,589.00	$ 4,643,589.00	216 - Facilities

April 14, 2020 - April 28, 2020

Upon evaluation of the bids/contracts staff has awarded the following in accordance with all legal guidelines.

General Contract

Fund	Date	PO#	Bid #	Vendor Name	Description	Amount $	Responsibility

Other Contracts

Fund	Date	PO#	Bid #	Vendor Name	Description	Amount $	Responsibility
23	4/27/2020	TBD	Piggyback	Campbell Keller	Furniture for Casa Roble 209-9306-J1	$ 1,146,355.79	216 - Facilities
24	4/27/2020	6891	Piggyback	Campbell Keller	Furniture for Mira Loma 205-9512-N1	$ 226,701.91	216 - Facilities

SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

AGENDA ITEM : G-3
MEETING DATE: 05/12/2020

APPROVED: KS KK
Kent Stephens

Business and Financial Report

The following reports are submitted for board approval/ratification:

	Inc	Page #
Easements/Leases		
Notices of Completion		
Quarterly Investment Report	✔	1
Warrants & Payroll		
Budget Revisions		
E-Rate		
ERRATA		

QUARTERLY INVESTMENT REPORT

AS OF MARCH 31, 2020

DESCRIPTION	TOTAL	INTEREST YIELD
CASH IN COUNTY TREASURY-OPERATIONAL FUNDS	150,676,917	1.94%
COUNTY OF SACRAMENTO-G. O. BONDS		
Measure J - Series 2011	4,419,932	2.13%
Measure J - Series 2017 (Building Fund)	5,112,000	0.10%
Measure N - Series 2019 (Building Fund)	41,836,000	0.10%
Measure N - Series 2019 (Debt Service)	6,074,000	1.57%
Measure P - Series 2019 (Building Fund)	38,628,000	0.10%
Measure P - Series 2019 (Debt Service)	2,492,000	1.57%

NOTE:
Earnings are based on average balances.

SUMMARY
The investment portfolio complies with the District's investment policy to maintain the liquidity and safety of District funds while maintaining the maximum yield.

SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

AGENDA ITEM: G-4

MEETING DATE: 05/12/2020

SUBJECT: Surplus Property

CHECK ONE:
For Discussion: ☐
For Action: ☒
Report: ☐
Workshop: ☐
Recognition: ☐
Emergency Action: ☐

DEPARTMENT: Business Support Services

ACTION REQUESTED:
The superintendent is recommending that the board approve the disposal of surplus property pursuant to Board Policy 3270.

RATIONALE/BACKGROUND:
The Governing Board recognizes that the district may own personal property which is unusable, obsolete, or no longer needed by the district. The superintendent or designee shall arrange for the sale or disposal of district personal property in accordance with board policy and the requirements or state law.

The superintendent or designee shall identify to the board all items not needed by the district together with their estimated value and a recommended disposition.

ATTACHMENT(S):
A: List of Surplus Property

BOARD COMMITTEE ACTION/COMMENT:
N/A

PREVIOUS STAFF/BOARD ACTION:
Superintendent's Cabinet: 05/04/2020

FISCAL IMPACT:
Current Budget: $ N/A
Additional Budget: $ N/A
Funding Source: N/A
(unrestricted base, supplemental, other restricted, etc.)
Current Year Only ☐ On-going ☐

LCAP/STRATEGIC PLAN:
Goal: N/A Focus: N/A
Action: N/A

Strategic Plan: N/A

PREPARED BY: Susan Kane, Director, Business Support Services
Kent Stephens, Deputy Superintendent KS

APPROVED BY: Kent Kern, Superintendent of Schools KK

Attachment A

Board of Education Agenda Item
Surplus Property

The following District property is unusable, obsolete, or no longer needed. The items are to be disposed of by sale, recycled, donated, or discarded as required by Board Policy 3270 Education Code 17545 and 17546.

Surplus Property

Location/Site	Make	Model	Description	Serial #	Disposition
Nutrition Services	Crane GPL 159		Vending Machine	159-015821	Sale
Nutrition Services			Vending Machine	431-145929	Sale
Nutrition Services	Cambra CVC724		Red 4 well cart		Sale
Nutrition Services	Cambra CVC725		Green 4 well cart; chip rack on side		Sale
Nutrition Services	Bunn CWTF-35APS		Coffee Maker; Commercial	CWTF 008660	Sale
Nutrition Services	Cambro 6FBR		Blue Salad Bar from Middle School		Sale
Nutrition Services	TRUE T49F		2 Door Freezer	2930220	Discard
Nutrition Services	Hatco GRTB29SSL		2 Door Freezer	2176589309	Discard
Nutrition Services	TRUE TSSU-72-18		Sandwich makeup Table	1-3485310	Discard
Nutrition Services	Frigidaire 1 K273		Chest refrigerator, slide top	61100474	Discard
Nutrition Services	Frigidaire 1 K273		Chest refrigerator, slide lop	33815699	Discard
Nutrition Services	Frigidaire FKG273		Chest refrigerator, slide lop	33922419	Discard
Nutrition Services	Frigidaire FKG273		Chest refrigerator, slide lop	31212583	Discard
Nutrition Services	TRUE T35		2 Door Refrigerator	12121743	Discard
Nutrition Services	Vencold SFT65-C22		Chest Freezer	14961001 EP	Discard
Nutrition Services	Cambra CVC724		Cambra Red Salad Bar		Discard
Nutrition Services	Metro C175-HM2000		Proofer/Warmer - missing warming unit		Discard
Nutrition Services	Bev Air SMF58		16 Case Milk Cooler	3344344	Discard
Nutrition Services	Traulsen G30010		3 Door Refrigerator Reach-in	T695810J94	Discard
Nutrition Services	Cres-Cor 121 PHUA 110		Proofer/Warmer	J123606	Discard
Nutrition Services	TRUE GDM-OSPT-S		Counter Top Reach-in Refrigerator display case	1-4201101	Discard
Nutrition Services	TRUE GDM-OSPT-S		Counter Top Reach-in Refrigerator display case	7357408	Discard
Nutrition Services	Hot Food Boxes, Inc.		Hot Box Warmer used with snack carts	BLUCSD	Discard
Nutrition Services	Wittco/1826-15BCSGD		Warmer cabinet; glass front	6143219	Discard
Nutrition Services	Lang GCCO-S11		Convection oven - top	H95605	Discard
Nutrition Services	Lang GCCO-S11		Convection oven - bottom	H95602	Discard
Nutrition Services	Stero SORA		Dishwasher	59223-3-93	Discard
Nutrition Services	Hatco C-9		Hot Water Heater	1107749304	Discard
Nutrition Services	Bohn ADT070AHK		Walk-in Evaporator	T09F11998	Discard
Nutrition Services	CopelandlCs14K6E		Walk-in Compressor	09A22146B	Discard
Nutrition Services	Wooden Cart		(2) Cart with the hot box; red with sneeze guard		Discard
Nutrition Services	Memco; M #6055A		Counter Warmer	F15-1602	Discard
Nutrition Services	Crescent M#120-1836		Warming Cabinet; motor has been removed	1447-F	Discard
Nutrition Services	Frigidaire FKG273		Chest Refrigerator, slide top	31212581	Discard
Nutrition Services	Cambra CVC 724		Green; 4 wells, doors missing, scratches, bad shape		Discard

SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

AGENDA ITEM: G-6

MEETING DATE: 05/12/2020

SUBJECT: Career Technical Education Advisory Committee Approval

DEPARTMENT: Division of Teaching and Learning

CHECK ONE:
For Discussion: ☐
For Action: ☒
Report: ☐
Workshop: ☐
Recognition: ☐
Emergency Action: ☐

ACTION REQUESTED:
The superintendent is recommending that the board approve the members to the Career Technical Education (CTE) Advisory Committee.

RATIONALE/BACKGROUND:
The Board of Education approves members of the CTE Advisory Committee in accordance with Education Code 8070. The committee must involve parents, students, academic and CTE teachers, faculty, administrators, career guidance and academic counselors, representatives of tech prep consortia (if applicable), business and industry, labor organizations, special populations, and other interested individuals in the development, implementation and evaluation of CTE programs.

BOARD COMMITTEE ACTION/COMMENT:
N/A

ATTACHMENT(S):
A: 2020 CTE Advisory Committee Roster

PREVIOUS STAFF/BOARD ACTION:
Superintendent's Cabinet: 05/04/2020

FISCAL IMPACT:
Current Budget: $ N/A
Additional Budget: $ N/A
Funding Source: $ N/A
Current Year Only ☐ On-going ☒

LCAP/STRATEGIC PLAN:
Goal: N/A Focus: N/A
Action: N/A
Strategic Plan: N/A

PREPARED BY: Brett Wolfe, Director CTE, K-12 Counseling & College/Career Readiness

APPROVED BY: Rick Messer, Assistant Superintendent, Secondary Education
Melissa Bassanelli, Deputy Superintendent, Schools and Student Support
Kent Kern, Superintendent of Schools

San Juan Unified School District
Career Technical Education (CTE)
2020 Advisory Committee Roster

Name	Company and Title	Email	Industry Sector
Aguilar, Gary	American River College, Technical Education	aguilag@arc.losrios.edu	supports all sectors
Almes, Maria	Sacramento Veterans Affairs Medical Center, Voluntary Services Chief	maria.almes@va.gov	Health Science and Medical Terminology
Barlahan-Biag, Marita	Babies-2 Teens Pediatrics, Doctor	hcbiag@yahoo.com	Health Science and Medical Terminology
Bassanelli, Melissa	San Juan Unified School District, Deputy Superintendent	mbassanelli@sanjuan.edu	supports all sectors
Battenfield, Scott	San Juan Unified School District, El Camino Manufacturing	sbattenfield@sanjuan.edu	Manufacturing and Product Development
Biag, Henery	Babies-2 Teens Pediatrics, Office Manager	hcbiag@yahoo.com	Health Science and Medical Terminology
Biggs, Bobby	San Juan Unified School District, Casa Roble Medical Assistant	robert.biggs@sanjuan.edu	Health Science and Medical Terminology
Borrego, Lisa	San Juan Unified School District, Family and Community Engagement	lborrego@sanjuan.edu	supports all sectors
Boultinghouse, Brent	San Juan Unified School District, San Juan Culinary Arts	brent.boultinghouse@sanjuan.edu	Hospitality, Tourism and Recreation
Branen, Karla	San Juan Unified School District, Mesa Verde Business Academy	kbranen@sanjuan.edu	Marketing, Sales and Services
Burkhard, Dave	San Juan Unified School District, San Juan Automotive	dburkhard@sanjuan.edu	Transportation
Burright, Maria	California Department of Education, Education Programs Consultant	mburright@cde.ca.gov	supports all sectors
Cole, Matt	San Juan Unified School District, Rio Americano Robotics	mcole@sanjuan.edu	Manufacturing and Product Development
Cooley, Katherine	City of Citrus Heights, Assistant to City Manager	kcooley@citrusheights.net	Marketing, Sales and Services
Costa, Pam	San Juan Unified School District, Board of Education	pcosta@sanjuan.edu	supports all sectors

Name	Company and Title	Email	Industry Sector
Creason, Zima	San Juan Unified School District, Board of Education	zima.creason@sanjuan.edu	supports all sectors
Crowden, Mitch	San Juan Unified School District, Casa Roble Automotive	mcrowden@sanjuan.edu	Transportation
Darrow, Jeff	San Juan Unified School District, Barrett Video Production	jdarrow@sanjuan.edu	Arts, Media and Entertainment
Davis, Jake	Citrus Heights Police Department, Police Officer	jadavis@citrusheights.net	Public Services
DeGennaro, Olivia	Fox 40 News, Reporter	olivia.degennaro@fox40.com	Arts, Media and Entertainment
De La Torre, Jesus	Victor Technologies, District Manager	jesus_delatorre@victortechnologies.com	Manufacturing and Product Innovation
French, Ben	American River College, Automotive	frenchb@arc.losrios.edu	Transportation
Grove, Cathi	San Juan Unified School District, Parent, Robotics	cathi.grove@gmail.com	Manufacturing and Product Innovation
Grove, Jonah	San Juan Unified School District, Student, Robotics	grovej3592@student.sanjuan.edu	Manufacturing and Product Innovation
Gutierrez, Dennis	Society of Hispanic Professional Engineers, Representative	dennisgutierrez2@csus.edu	Engineering Design
Hernandez, Saul	San Juan Unified School District, Board of Education	saul.hernandez@sanjuan.edu	supports all sectors
Hernandez, Theresa	Elica Health Center, Office Manager	thernandez1@elicahealth.org	Health Science and Medical Terminology
Hine, Randy	Sacramento Metropolitan Fire, Battalion Chief	hein.randall@metrofire.ca.gov	Public Services
Kelly, Cassandra	San Juan Unified School District, Student, Culinary Arts	kellyc7432@student.sanjuan.edu	Hospitality, Tourism and Recreation
Kern, Kent	San Juan Unified School District, Superintendent of Schools	kkern@sanjuan.edu	supports all sectors
Klinkenborg, Sara	Signs in 1 Day, Sales Representative	sales@signsin1day.com	Arts, Media and Entertainment
Knirk, Brian	American River College, Hospitality	knirkb@arc.losrios.edu	Hospitality, Tourism and Recreation
Larkey, Rick	North State Building Industry Association/Foundation, Executive Director	rick@northstatebia.org	supports all sectors

Name	Company and Title	Email	Industry Sector
Larsh, Fred	San Juan Unified School District, San Juan Construction	flarsh@sanjuan.edu	Building and Construction
Law, Darren	San Juan Unified School District, Encina Dental Careers	darren.law@sanjuan.edu	Health Science and Medical Terminology
Leever, Robert	San Juan Unified School District, Casa Roble Carpentry	rleever@sanjuan.edu	Building and Construction
Leister, Jon	San Juan Unified School District, Unschool Multimedia Production	jleister@sanjuan.edu	Arts, Media and Entertainment
Locke, Tracie	San Juan Unified School District, Lead Counselor	tracie.locke@sanjuan.edu	supports all sectors
Lucas, Imani	Health Education Council, Program Director	ilucas@healthedcouncil.org	Health Science and Medical Terminology
Marotte, Michael	San Juan Unified School District, Bella Vista Engineering	mmarotte@sanjuan.edu	Engineering and Architecture
Matsuzaki, Thomas	Sacramento Veterans Affairs Medical Center, Doctor	thomas.matsuzaki@va.gov	Health Science and Medical Terminology
McCormack, John	American River College, Automotive	mccormj@arc.losrios.edu	Transportation
McKibbin, Michael	San Juan Unified School District, Board of Education	michael.mckibbin@sanjuan.edu	supports all sectors
McPherson, Mac	San Juan Unified School District, Will Rogers Bicycle Repair	kmacsac@gmail.com	Transportation
Melody, Linda	Carmichael Chamber of Commerce, Board of Directors	linda@carmichaelchamber.com	Marketing, Sales and Services
Messer, Rick	San Juan Unified School District, Assistant Superintendent	rick.messer@sanjuan.edu	supports all sectors
Messier, Chris	American River College, Manufacturing and Product Innovation	messiec@arc.losrios.edu	Manufacturing and Product Innovation
Miller, Dave	San Juan Unified School District, Casa Roble Medical Assistant	david.miller@sanjuan.edu	Health Science and Medical Terminology
Minnehan, Sara	Aerojet, Technician	sara.minnehan@rocket.com	Manufacturing and Product Innovation
Mois, Dariu	San Juan Unified School District, Bella Vista System Programming	dariu.mois@sanjuan.edu	Information and Communication Technologies
Mpagazi, Tiffany	American River College, Coordinator	mpagazit@arc.losrios.edu	supports all sectors
Munger, Teri	American River College, K-12 Pathways	mungert@arc.losrios.edu	supports all sectors

Name	Company and Title	Email	Industry Sector
Niva, Doug	Sacramento Education Cable Consortium, Director	doug@secctv.org	Arts, Media and Entertainment
Powell, Jay	San Juan Unified School District, Mesa Verde Law Enforcement	jaypowell@sanjuan.edu	Public Services
Prossner, Amberlee	San Juan Unified School District, Mesa Verde Performing Arts	amberlee.jimenez@sanjuan.edu	Arts, Media and Entertainment
Reynaud, Amanda	North State Building Industry Association/Foundation, Assistant Director	amanda@northstatebia.org	Building and Construction
Robinson, Anthony	Sacramento Job Corps Center, Academics Manager	robinson.anthony.m@jobcorps.org	Marketing, Sales and Services
Roesser, Julia	San Juan Unified School District, College & Career Counselor	julia.roesser@sanjuan.edu	supports all sectors
Rubier, Libby	San Juan Unified School District, Mira Loma Medical Assistant	lrubier@sanjuan.edu	Health Science and Medical Terminology
Schneider, Scott	San Juan Unified School District, Del Campo Emergency Response	scott.schneider@sanjuan.edu	Emergency Response
Scofield, Deni	San Juan Unified School District, Mesa Verde Performing Arts	dscofield@sanjuan.edu	Arts, Media and Entertainment
Shoemake, Jim	San Juan Unified School District, Assistant Superintendent	jshoemake@sanjuan.edu	supports all sectors
Stinson, Joshua	San Juan Unified School District, Mira Loma Networking	josh.stinson@sanjuan.edu	Information and Communication Technologies
Stolarski, Phil	Cal Trans, Chief Engineer, CDOT	phil.stolarski@dog.ca.gov	Engineering Design
Stymeist, Louise	Sacramento County Office of Education, Director	lstymeist@scoe.net	supports all sectors
Sullivan, Thomas	Citrus Heights Sentinel, Journalist	tsullivan@citrusheightssentinel.com	Arts, Media and Entertainment
Sullivan, Tom	San Juan Unified School District, San Juan Video Production	tsullivan@sanjuan.edu	Arts, Media and Entertainment
Sumpter, Matt	San Juan Unified School District, El Camino Video Production	matt.sumpter@sanjuan.edu	Arts, Media and Entertainment
Tannehill, Christina	San Juan Unified School District, Casa Roble Agriculture	christina.tannehill@sanjuan.edu	Agriculture and Natural Resources
Tompkins, Ryan	San Juan Unified School District, El Camino Manufacturing and Welding	rtompkins@sanjuan.edu	Manufacturing and Product Development

Name	Company and Title	Email	Industry Sector
Trappe, Maria	San Juan Unified School District, Del Campo Computer Science	mtrappe@sanjuan.edu	Information and Communication Technologies
Villescaz, Paula	San Juan Unified School District, Board of Education	paula.villescaz@sanjuan.edu	supports all sectors
Weitzel, Brian	San Juan Unified School District, Del Campo Video Production	bweitzel@sanjuan.edu	Arts, Media and Entertainment
Wells, Michael	Citrus Heights Police Department, Police Lieutenant	mwells@citrusheights.net	Public Services
Wheeler, Susan	Sacramento Municipal Utility Department, Workforce Planning and Education Relations Strategist	susan.wheeler@smud.org	Engineering and Architecture
Woehl, Paul	DGA Planning, Architect	pwoehl@dga-mv.com	Engineering and Architecture
Wolfe, Brett	San Juan Unified School District, Director	brett.wolfe@sanjuan.edu	supports all sectors
Zemenchik, Kira	San Juan Unified School District, Rio Americano Medical Assistant	kira.zemenchik@sanjuan.edu	Health Science and Medical Terminology

SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

AGENDA ITEM: G-7

MEETING DATE: 05/12/2020

SUBJECT: Lease Amendment for Encina Preparatory High School HVAC and Roofing Upgrades for Gymnasiums Project

DEPARTMENT: Facilities

CHECK ONE:
For Discussion: ☐
For Action: ☒
Report: ☐
Workshop: ☐
Recognition: ☐
Emergency Action: ☐

ACTION REQUESTED:
The superintendent is recommending that the board adopt Resolution No. 2992, approving the first amendment to the lease agreement for the Encina Preparatory High School HVAC and Roofing Upgrades for Gymnasiums Project No. 205-9390-N1 between San Juan Unified School District and Clark & Sullivan Builders, Inc. dba Clark/Sullivan Construction.

RATIONALE/BACKGROUND:
The board's prior approval of the facilities lease in the amount of $1,375,000 is amended, corrected and superseded to be an approval of the facilities lease in the amount of $17,576 for authorized preconstruction services.

The board approves the total base rent in the amount of $4,615,598, authorizes the issuance of lease amendment No. 1 to the facilities lease and authorizes district staff to issue a notice to proceed with construction.

ATTACHMENT(S):
A: Resolution No. 2992
B: Lease Amendment No. 1

BOARD COMMITTEE ACTION/COMMENT:
N/A

PREVIOUS STAFF/BOARD ACTION:
Superintendent's Cabinet: 05/04/2020

FISCAL IMPACT:
Current Budget: $ N/A
Additional Budget: $ N/A
Funding Source: N/A
(unrestricted base, supplemental, other restricted, etc.)
Current Year Only ☐ Ongoing ☐

LCAP/STRATEGIC PLAN:
Goal: N/A Focus: N/A
Action: N/A

Strategic Plan: N/A

PREPARED BY: Nicholas Arps, Director, Facilities, Construction & Modernization

APPROVED BY: Frank Camarda, Assistant Superintendent, Operations, Facilities and Transportation
Kent Kern, Superintendent of Schools KK

RESOLUTION NO. 2992

RESOLUTION BY THE SAN JUAN UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION APPROVING LEASE AMENDMENT ENCINA PREPARATORY HIGH SCHOOL – HVAC AND ROOFING UPGRADES FOR GYMNASIUMS SJUSD PROJECT #205-9390-N1

WHEREAS, section 17406 of the Education Code authorize school districts, including the San Juan Unified School District ("District"), to use the lease-leaseback procurement process;

WHEREAS, the District Board of Education ("Board") previously approved the award of the Site Lease and Facilities Lease to Clark & Sullivan Builders, Inc. dba Clark/Sullivan Construction for this project, for which approval for the facilities lease was in the amount of $1,375,000.00;

WHEREAS, the approval of the facilities lease authorized only Phase I preconstruction services to be performed; the price for the Phase I preconstruction services was $17,576.00; no construction services were approved to commence; and no construction services have commenced;

WHEREAS, Clark & Sullivan Builders, Inc. dba Clark/Sullivan Construction has completed the Phase I preconstruction services for the Phase II construction services project, including development of the total base rent for this project, and has provided the District with objectively verifiable information and a written rationale for this total base rent, together with supporting documents;

WHEREAS, the District has carefully considered the information supporting the total base rent for Phase II construction services of the project; and

WHEREAS, the Division of the State Architect ("DSA") has provided the required approvals for Phase II of the Project.

NOW, THEREFORE, the San Juan Unified School District Board of Education does hereby resolve as follows:

Section 1. The foregoing recitals are hereby adopted as true and correct.

Section 2. The Board's prior approval of the Facilities Lease in the amount of $1,375,000.00 is amended, corrected and superseded to be an approval of the Facilities Lease in the amount of $17,576.00 for authorized Phase I preconstruction services.

Section 3. The Board approves the Total Base Rent in the amount of $4,615,598.00, authorizes the issuance of Lease Amendment #1 to the Facilities Lease, and authorizes District staff to issue a notice to proceed with construction of Phase II.

The foregoing resolution was adopted by the San Juan Unified School District Board of Education at a meeting of the board on May 12, 2020, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

_____

Paula Villescaz, President
San Juan Unified School District
Board of Education

Attest:

_____

Zima Creason, Clerk
San Juan Unified School
District Board of Education

San Juan Unified School District
3738 Walnut Avenue, Carmichael, CA 95608
Telephone (916) 971-7700 Main number
Construction Dept: (916) 971-5780/Office (916) 971-5707 Fax

Kent Kern, Superintendent of Schools
Frank Camarda, Assistant Superintendent of Operations, Facilities, and Transportation

Facilities Lease Amendment #1
Encina High School
HVAC and Roofing Upgrades for Gymnasiums
DSA File #02-117731/Facilities Lease Agreement #902282
SJUSD Project #202-9390-N1

Effective **May 12, 2020,** the Facilities Lease Agreement dated **September 11, 2018** between the San Juan Unified School District and **Clark & Sullivan Builders dba Clark & Sullivan Construction** for the **San Juan High School HVAC and Roofing Upgrades for Gymnasiums** project is amended as follows:

1. Section 1.1.13 is amended to change Coact Designworks to **Nacht & Lewis Architects**.
2. Section 1.1.13 is amended to include the DSA App No. **02-117731**.
3. Section 3.2.3 Time of Completion is amended to state the **total weather days to be ten (10**).
4. Section 3.2.8 Compliance with Education Code and Public Contract Code regarding skilled and trained workforce requirements is amended to **replace in its entirety**.
5. Section 4.2 Term of Facilities Lease is amended to be **twenty-nine (29) months. Eighteen (18) months preconstruction; five (5) months construction including one (1) month for punchlist; and six (6) months post-construction**.
6. Section 4.4.2 Total Base Rent for the Project is amended to be **Four million Six hundred fifteen thousand Five hundred ninety-eight dollars and no/cents ($4,615,598.00).**
7. Section 4.4.2.3 is amended to add number "**(8) Potential penalties that may be due to the Labor Commissioner for the Entity's or any subcontractor's failure to meet skilled and trained workforce requirements**."
8. Section 4.4.2.4.1 Construction Contingency is amended to be **Three hundred fifty-five thousand Eight hundred one dollars nd no/100 ($355,801.00).**
9. Section 4.4.2.4.2 Specific Allowances is amended to be **Not Applicable**.
10. Section 4.4.2.4.3 District Contingency is amended to be **Three hundred ninety-eight thousand Eight hundred two dollars and no/100 ($398,802.00).**
11. Section 4.4.2.4.4 is amended to add last sentence, **"Allowable payments of Contingency Funds or Allowances shall be reflected as increases to the Lease Payment(s) for the given month(s)."**
12. Section 10.1 Notices is amended to add current **SJUSD staff**.
13. Exhibit B Description of the Site is amended to include the **Lease Boundary Map**.
14. Exhibit C is amended to include the **Lease Payment Schedule, TBR Calculation, Qualifications & Assumptions, Exclusions, and List of Plans, Specifications, and Other documents**.
15. Exhibit D General Conditions, Article 8 Supervision and Labor, Section 8.02 Skilled Labor is amended to **replace in its entirety**.
16. Exhibit D General Conditions, Article 12 Lease Payments, Section 12.03 Submissions Required for Lease Payments, is amended to add paragraph "**D. Skilled and trained workforce report(s), covering Entity and all subcontractors for which a report is required by Public Contract Code section 2602, for the full month immediately preceding the month in which the Lease Payment documentation is submitted**."
17. Exhibit D General Conditions, Article 13 Time of Work, Section 13.04 Schedule Revisions, is amended to **replace second paragraph in its entirety**.
18. Exhibit D General Conditions, Article 14 Delays and Extensions of Time, Section 14.01 Extensions of Time; Unavoidable Delays, paragraph 2. Compensable Delay is amended to **replace in its entirety**.

19. Exhibit D General Conditions, Article 15 Changes to the Work, Section 15.02 Change Orders, is amended to add paragraph, **"The District may delete from the Work any item of work. The Entity will be paid for all work done toward the completion of the item prior to such deletion, as provided herein, but in no event will the amount paid exceed the Schedule of Values amount less the value of the deleted work. The Entity shall make no claim, nor receive any compensation for profits, for loss of profit, for damages, or for any extra payment whatever because of any deleted items of work."**
20. Section 01 91 13 General Commissioning Requirements is amended to **delete section in its entirety**.
21. Exhibit E Insurance Requirements, Section 1 is amended to add paragraph, **"The insurance required in this agreement shall be with carriers, on forms, and in amounts acceptable to the District and shall be subject to the approval of the District. Any acceptance of insurance certificates by the District, however, shall in no way limit or relieve the Entity of duties and responsibilities in this agreement."**
22. Exhibit E Insurance Requirements, Section IV Liability Insurance, A.2 Commercial Automobile Liability, is amended to add sentence, **"The District and the "Additional Insured" entities shall be named as additional insureds on a primary and non-contributory basis, with subrogation rights waived against each."**
23. Exhibit E Insurance Requirements, Section IV Liability Insurance, A.4 is amended to **add paragraphs 4. Professional Liability, and 5. Pollution Liability**.
24. Exhibit E Insurance Requirements, Section IV. Liability Insurance is amended to **add paragraph C. and replace paragraph D. in its entirety**.
25. Exhibit E Insurance Requirements, Section V Subcontractor's Insurance is amended to add paragraphs,

    "Any Subcontractors with any design-element to their work must provide evidence of Professional Liability insurance in an amount no less than $2,000,000 per claim; such policies shall contain a waiver of subrogation in favor of the District and the "Additional Insured" entities."

    "Should Subcontractor's work include any elements that may give rise to a Pollution claim, Subcontractor shall be required to carry Pollution Liability coverage with limits of at least $2,000,000 per pollution event. The District may require higher limits by written request. The policy shall be endorsed to include by name the "Additional Insureds," as defined by Section I, as additional insureds and shall include a waiver of subrogation endorsement in favor of the "Additional Insureds."

    "Should any Subcontractor maintain broader coverage and/or limits than those listed in this contract, those limits/coverages are hereby required and shall be made available to the District."
26. Exhibit E Insurance Requirements, Section VI Builders Risk/Installation Floater Insurance, C. is amended to add sentence, **"Such policy shall provide all the coverages required of this section as well as conform to the requirements of this contract."**
27. Exhibit E Insurance Requirements, Section VI Builders Risk/Installation Floater Insurance, paragraph E is amended to **replace in its entirety**.
28. Exhibit F General Conditions Costs is amended to include the **General Conditions Costs**.
29. Exhibit G Construction Schedule is amended to include the **Construction Schedule**.

Original Total Base Rent Sum	$	1,375,000.00
Net Change by Amendment #1	$	3,240,598.00
Total Base Rent including this Amendment	$	4,615,598.00

In all other respects, the terms and conditions of said Facilities Lease, including the exhibits thereto, remain in full force and effect.

San Juan Unified School District,
A school district organized and existing under the laws of the State of California

By:_____
Nicholas Arps
Title: Director of Facilities, Construction & Modernization

By:_____
Frank Camarda
Title: Assistant Superintendent of Operations, Facilities, and Transportation

Clark & Sullivan Construction

By:_____
Ted Foor
Title: President

Federal Tax Identification Number - 880493821

SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

AGENDA ITEM: G-8

MEETING DATE: 05/12/2020

SUBJECT: Sale of Real Property to Sylvan Cemetery District

CHECK ONE:
For Discussion: ☐
For Action: ☒
Report: ☐
Workshop: ☐
Recognition: ☐
Emergency Action: ☐

DEPARTMENT: Facilities

ACTION REQUESTED:
The superintendent is recommending that the board adopt Resolution No. 2993 approving the sale of real property of approximately .08 acres located in Sacramento County, California, a portion of the property formerly used as the Sylvan Middle School site, to Sylvan Cemetery District.

RATIONALE/BACKGROUND:
The board approved the sale agreement on January 28, 2020, and this is the resolution to complete the sale process.

ATTACHMENT(S):
A: Resolution No. 2993

BOARD COMMITTEE ACTION/COMMENT:
N/A

PREVIOUS STAFF/BOARD ACTION:
Board of Education: 01/28/2020
Superintendent's Cabinet: 05/04/2020

FISCAL IMPACT:
Current Budget: $ N/A
Additional Budget: $ N/A
Funding Source: N/A
(unrestricted base, supplemental, other restricted, etc.)
Current Year Only ☐ On-going ☐

LCAP/STRATEGIC PLAN:
Goal: N/A Focus: N/A
Action: N/A

Strategic Plan: N/A

PREPARED BY: Nicholas Arps, Director, Facilities, Construction & Modernization

APPROVED BY: Frank Camarda, Assistant Superintendent, Operations, Facilities and Transportation
Kent Kern, Superintendent of Schools

RESOLUTION NO. 2993

RESOLUTION BY THE SAN JUAN UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION APPROVING THE SALE OF REAL PROPERTY TO THE SYLVAN CEMETERY DISTRICT

WHEREAS, San Juan Unified School District ("Seller") is the current fee owner of approximately .08 acres of real property located in Sacramento County, California, a portion of the property formerly used as the Sylvan Middle School site, as more specifically described in Exhibits A, attached, which shall be referred herein as the "Property."

WHEREAS, Sylvan Cemetery District ("Buyer") is a cemetery district with an existing cemetery ("Cemetery") adjacent to the Property.

WHEREAS, the Cemetery's uses, including a road for ingress and egress, encroach upon the Property.

WHEREAS, the Seller's Governing Board ("Board") approved the Agreement for Purchase and Sale of Real Property ("Purchase Agreement") regarding the sale of the Property at its January 28, 2020 meeting.

WHEREAS, the title company handling the sale and transfer of the Property requires a resolution of the Board approving sale of the Property and authorizing signatories.

NOW, THEREFORE, BE IT FOUND, DETERMINED, AND RESOLVED BY THE BOARD OF EDUCATION OF THE SAN JUAN UNIFIED SCHOOL DISTRICT, SACRAMENTO COUNTY, CALIFORNIA, AS FOLLOWS:

1. The foregoing recitals are adopted as true and correct.

2. The sale of the Property is hereby approved, on the terms and conditions shown in the Purchase Agreement attached as **Exhibit A**.

3. The District's Superintendent and, in his or her absence, the Assistant Superintendent of Operations, Facilities, and Transportation, are authorized and directed to take all steps necessary or convenient to sell the Property in accordance with this Resolution, including the execution of documents required to complete the sale of the Property.

4. This Resolution shall take effect immediately upon its adoption.

The foregoing Resolution was adopted by the San Juan Unified School District Board of Education at a meeting of the Board on May 12, 2020, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

_____

Paula Villescaz, President
San Juan Unified School District
Board of Education

Attest:

_____

Zima Creason, Clerk
San Juan Unified School District
Board of Education

Exhibit A

Agreement for Purchase and Sale of Real Property

[Attached]

AGREEMENT FOR PURCHASE AND SALE OF REAL PROPERTY

This Agreement for Purchase and Sale of Real Property ("Agreement") is entered into as of December 20, 2019 ("Effective Date") between the SAN JUAN UNIFIED SCHOOL DISTRICT ("Seller"), and the SYLVAN CEMETERY DISTRICT ("Buyer"). Buyer and Seller may also be referred to in this Agreement singularly as a "Party" and collectively as the "Parties."

RECITALS

A. Seller is the current fee owner of approximately .08 acres of real property located in Sacramento County, California, a portion of the property formerly used as the Sylvan Middle School site, as more specifically described in Exhibits A, attached, which shall be referred herein as the "Property."

B. Buyer is a cemetery district with an existing cemetery ("Cemetery") adjacent to the Property.

C. The Cemetery's uses, including a road for ingress and egress, encroach upon the Property.

D. Seller proposes to sell the Property to Buyer.

E. Buyer determined that it desires to purchase the Property from Buyer.

The Parties therefore agree as follows:

ARTICLE 1
PURCHASE AND SALE

1.1 Purchase and Sale of the Property

Subject to the terms and conditions that follow, Seller shall sell to Buyer, and Buyer shall purchase the (i) Property, together with any improvements located thereon, (ii) all easements, licenses, interests, privileges, rights and appurtenances owned or held by Seller relating to the Property, including but not limited to all minerals, oil, gas and other hydrocarbon substances located thereon, all development rights, air rights water, water right and water stock relating to the Property, and (iii) any and all permits, certificates of occupancy, development agreements, warranties, licenses and other rights owned by Seller with respect to the ownership or operation of the land. The Property shall be sold "AS IS."

1.2 Purchase Price

(A) The purchase price for the Property ("Purchase Price") shall be One-Hundred and 00/100 Cents ($100.00).

(B) Buyer shall also pay the approximate cost of the legal fees incurred by Seller as a result of the encroachment, in the amount of Four Thousand One Hundred Fifty-Nine and 50/100 ($4,159.50). Collectively with the Purchase Price, the total

purchase price for the Property shall be Four Thousand Two Hundred Fifty-Nine and 50/100 Cents ($4,259.50") ("Total Purchase Price").

(C) Buyer will pay the Total Purchase Price to Seller on the following terms and conditions:

(1) Title to the Property shall be conveyed by the Seller to the Buyer by a fully executed and notarized grant deed for the Property ("Grant Deed") in the form attached as Exhibit B. Buyer shall accept the Grant Deed using the Certificate of Acceptance in the form attached as Exhibit C.

ARTICLE 2
REPRESENTATIONS AND WARRANTIES

2.1 Seller's Representations and Warranties

(A) As the Cemetery's uses encroach upon the Property, and the Property is and has been under the effective control of the Buyer, the Property is being sold As-Is with no representations or warranties by Seller, other than that provided in Sections 2.1(B) and 2.1(C).

(B) *Full Power and Authority*

Neither this Agreement nor anything provided to be done hereunder including the transfer of title to the Property to Buyer violates or shall violate any contract, agreement or instrument to which Seller is a party. Seller has the full power and authority to enter into this Agreement and consummate the transaction contemplated hereby. The execution, delivery and performance of this Agreement has been duly and validly authorized by Seller upon approval by Seller's Board of Trustees, and no other action by Seller is requisite to the valid and binding execution, delivery, and performance of this Agreement by Seller. Seller is not prohibited from consummating the transaction contemplated in this Agreement by any law, regulation, agreement, instrument, restriction, order or judgment.

(C) *Notices*

Seller has made all disclosures and provided all notices to Buyer which are required by Section 25359.7 of the California Health and Safety Code.

2.2 Buyer's Representations and Warranties

(A) As the Cemetery's uses encroach upon the Property, and the Property is and has been under the effective control of the Buyer, the Property is being sold As-Is with no representations or warranties by Buyer, except as provided in Section 2.2(B).

(B) *Full Power and Authority*

Neither this Agreement nor anything provided to be done hereunder including the transfer of title to the Property to Buyer, violates or shall violate any contract, agreement or instrument to which Buyer is a party. Buyer has the full power and authority to enter into this Agreement and consummate the transaction contemplated hereby. The execution, delivery and performance of this Agreement will have been duly and validly authorized by Buyer upon ratification or approval by Buyer's Board of Trustees, and no other action by Buyer is requisite to the valid and binding execution, delivery, and performance of this Agreement by Buyer.

CONDITIONS PRECEDENT

3.1 Conditions Precedent to Transfer of Title

The obligation of the Buyer and the Seller to complete this transaction pursuant to this Agreement is subject to the satisfaction, at or before the transfer of title, of the conditions contained herein. The Buyer and the Seller agree that each will, in good faith, endeavor to remove all said contingencies and conditions that are within its control. The following are conditions precedent to the transfer of title:

(A) The Buyer must pay the Total Purchase Price to the Seller;

(B) The Seller must have provided Buyer with two (2) signed-originals of this Agreement;

(C) The Seller's Board of Education shall have ratified this Agreement;

(D) The Buyer's Board of Trustees shall have approved or ratified this Agreement; and

(E) Seller and Buyer must not be in breach or default of any of their respective obligations under this Agreement.

ARTICLE 4
TRANSFER OF TITLE PROVISIONS

4.1 Signing of Other Documents; Compliance with Regulations

The Parties will do all things and sign all documents that are reasonably necessary for transfer of title to occur. Furthermore, the Parties will comply with all applicable laws and governmental regulations required for transfer of title to occur, including, but not limited to, any required filings with governmental authorities.

4.2 Costs

Buyer shall pay any fees, documentary transfer taxes, or any other costs associated with transfer of title. If fees or other costs are incurred by Seller, Buyer shall reimburse Seller for such fees and costs within seven (7) days of Seller's demand for reimbursement.

ARTICLE 5
NOTICES

5.1 Notices

All notices under this Agreement must be in writing. All notices must be sent with postage fully prepaid and be addressed to the respective Parties as set forth below or to other addresses and persons as the Parties may designate by written notice to the other Parties. The Notices will be effective:

(A) When personally delivered by the other Party or messenger or courier of the other Party;

(B) Three (3)-business days after deposit in the United States mail, registered or certified;

(C) Twenty four (24) hours after deposit before the daily deadline time with a reputable overnight courier or service; or

(D) On receipt of a telecopy or fax transmission, if a hard copy of the transmission is thereafter delivered in one of the methods described in (A) through (C) above. However, facsimiles sent after 5:00 p.m. PST, or PDT as applicable, are considered to have been sent the next business day.

TO THE SELLER:

SAN JUAN UNIFIED SCHOOL DISTRICT
3738 Walnut Avenue
Carmichael, CA 95608
Telephone: (916) 971-5740
Attention: Frank Camarda, Assistant Superintendent

with copy to:

LOZANO SMITH, LLP
One Capitol Mall, Suite 640
Sacramento, California 95814
Telephone: (916) 329-7433
Facsimile: (916) 329-9050
Attention: Megan Macy

TO THE BUYER:

SYLVAN CEMETERY DISTRICT
7401 Auburn Blvd.
Citrus Heights, CA 95610
Telephone: (916) 725-3406
Attention: _____

ARTICLE 6
MISCELLANEOUS PROVISIONS

6.1 Entire Agreement, Waivers, and Amendments

This Agreement supersedes all negotiations and previous agreements between the Parties related to the purchase and sale of the Property. All waivers of the provisions of this Agreement must be in writing and signed by the appropriate authorities of the Party to be charged. Any amendment or modification to this Agreement must be in writing and executed by both Parties.

6.2 Exhibits

Exhibits "A," "B," "C" and "D" attached to this Agreement are incorporated into this Agreement by this reference. The Exhibits are as follows:

"A" - LEGAL DESCRIPTION OF PROPERTY PURCHASED BY BUYER

"B" - DIAGRAM OF PROPERTY PURCHASED BY BUYER

"C" - GRANT DEED

"D" - PUBLIC AGENCY CERTIFICATE OF ACCEPTANCE

6.3 Effect of Recitals

The Recitals shown above are considered true and are binding on Seller and Buyer.

6.4 Section References

Any reference to any Section of this Agreement cited without a decimal includes all Sections following the cited Section. For example, a reference to Section 5 includes 5.1, 5.1(a), et seq.

6.5 Transfer of Title Costs

Buyer shall be responsible for its own costs incurred, including legal costs, related to this Agreement and the transfer of title of the Property, except as expressly set forth in Section 1.2.

6.6 Legal Action

If a dispute arises relating to this Agreement, the Parties shall first attempt to resolve it through informal discussions. Any Party may convene such discussions by written notice, and each Party shall reasonably accommodate the other Party with respect to scheduling.

6.7 Attorney's Fees and Costs

In the event of any legal proceeding arising out of or relating to this Agreement, the parties hereto shall bear their own attorneys' fees and costs.

6.8 Third-Party Beneficiaries

This Agreement confers no rights on any party except the signatories to this Agreement.

6.9 Binding on Heirs

This Agreement is binding on the Parties hereto and their respective heirs or representatives, and their permitted transferees, successors, and assigns.

6.10 Assignment

Neither Party shall have the right to transfer or assign any of its rights or obligations under this Agreement without the prior written consent of the other Party. Further, Seller may only assign this Agreement to another entity and be relieved of all liability or responsibility under this Agreement, provided that such assignee fully assumes all of Seller's obligations hereunder in a writing approved and duly executed by the Buyer and the assignee, and only where the assignee demonstrates to the satisfaction of the Buyer its capability, both financial and practical, to properly and fully complete and perform all obligations hereunder; otherwise Seller will retain all obligations.

6.11 Obligations Survive Transfer of Title

All obligations to be performed at a time after the transfer of title, whether specifically referred to as surviving the Close of Escrow or not, and all covenants, representations and warranties of the Parties, will survive the transfer of title.

6.12 Severability

If a court of competent jurisdiction holds any provision in this Agreement to be invalid or unenforceable, the remaining provisions will nevertheless continue in full force without being impaired in any way.

6.13 Governing Law

This Agreement must be construed according to its fair meaning and as if prepared by both Buyer and Seller. This Agreement must be construed in accordance with the laws of

the State of California in effect on the Effective Date. Any action or proceeding seeking any relief under or with respect to this Agreement shall be brought solely in the Superior Court of the State of California for the County of Sacramento.

6.14 Time is of the Essence

Time is of the essence in this Agreement.

6.16 Headings

Headings at the beginning of each Article and Section are solely for the convenience of the Parties and must not to be construed as enlarging or limiting the language following the headings.

6.17 Nondiscrimination

Buyer and Seller must not discriminate against any person because of race, color, religion, sex, marital status, national origin, or ancestry in the performance of their respective obligations under this Agreement.

6.18 Rights and Remedies are Cumulative

Unless stated otherwise in this Agreement, the rights and remedies of the Parties are cumulative. A Party's exercise of any of its right or remedies will not preclude its exercise, at the same or at different times, of any other rights or remedies for the same, or any other default.

6.19 Cooperation

Seller must provide Buyer, without demand, copies of all planning, engineering, architectural and other project documents, and all modifications to those documents, relating to the Property.

6.20 Possession of Property

Subject to the provisions of the Site Lease, the Parties agree that Buyer may take possession of the Property for all purposes immediately following the transfer of title.

6.21 Business Days

In this Agreement; "business days" means days other than Saturdays, Sundays, and federal and state legal holidays, and "days" means calendar days. If the time for performance of an obligation under this Agreement falls on other than a business day, the time for performance shall be extended to the next business day.

6.22 Force Majeure

No Party shall be deemed to be in default where failure or delay in the performance of any of its obligations under this Agreement is caused by floods, earthquakes, other acts of

God, fires, wars, terrorism, riots or similar hostilities, strikes and other labor difficulties beyond a Party's control, shortage of materials (exclusive of prefab/modular building products), prohibitory court actions (such as restraining orders or injunctions) or other causes beyond a Party's control. If any such events shall occur, the time for performance by any Party of its obligations hereunder shall be extended for the period of time that such events prevented such performance.

6.23 Facsimile Signatures

Signatures delivered by facsimile shall be as binding as originals upon the Parties so signing and delivering, provided that original signatures are provided no later than five (5) business days after delivery of the facsimile signature. This Agreement may be executed in counterparts, each of which shall constitute an original of the Agreement.

6.24 Successors and Assigns

Subject to compliance with the assignment provisions of Section 6.10 above, the provisions of this Agreement shall inure to the benefit of and likewise be binding upon each of the Party's successors and/or assigns, if any.

* * * * * * * * * * * * * * * * * * * *

BUYER: **SYLVAN CEMETERY DISTRICT**

By: _____
[Authorized Officer]

SELLER: **SAN JUAN UNIFIED SCHOOL DISTRICT**

By: _____
Superintendent

SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

AGENDA ITEM: G-9

MEETING DATE: 05/12/2020

SUBJECT: Every Student Succeeds Act
Comprehensive Support and Improvement 2019-2020

CHECK ONE:
For Discussion: ☐
For Action: ☒
Report: ☐
Workshop: ☐
Recognition: ☐
Emergency Action: ☐

DEPARTMENT: Grants/Special Projects

ACTION REQUESTED:
The superintendent is recommending that the board approve the implementation of the following grant:

• Every Student Succeeds Act Comprehensive Support and Improvement

RATIONALE/BACKGROUND:
The Every Student Succeeds Act (ESSA) would provide funds to San Juan Unified School District to improve student outcomes in schools that meet the criteria for Comprehensive Support and Improvement (CSI). Funds would be used to implement CSI plans for the following qualifying schools: La Entrada Continuation High School, La Vista Center and Howe Avenue Elementary School.

BOARD COMMITTEE ACTION/COMMENT:
N/A

PREVIOUS STAFF/BOARD ACTION:
Superintendent's Cabinet: 05/04/2020

FISCAL IMPACT:
Current Budget: $1,207,094
Additional Budget: $510,369
Funding Source: CDE
(unrestricted base, supplemental, other restricted, etc.)
Current Year Only ☒ Ongoing ☐

LCAP/STRATEGIC PLAN:
Goal: 1 Focus: 1 and 2
Action: 5

Strategic Plan: 1 and 4

PREPARED BY: Robyn Caruso, Program Specialist, Grants Office

APPROVED BY: Trent Allen, APR, Senior Director, Community Relations TA
Kent Kern, Superintendent of Schools KK

SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

AGENDA ITEM: G-10

MEETING DATE: 05/12/2020

SUBJECT: Tobacco-Use Prevention Education Program Grant 2020-2023

CHECK ONE:
For Discussion: ☐
For Action: ☒
Report: ☐
Workshop: ☐
Recognition: ☐
Emergency Action: ☐

DEPARTMENT: Grants/Special Projects

ACTION REQUESTED:
The superintendent is recommending that the board approve the implementation of the following grant (if funded):

• Tobacco-Use Prevention Education Program Grant, 2020-2023

RATIONALE/BACKGROUND:
The Tobacco-Use Prevention Education (TUPE) Program Grant will provide funds to support the district's anti-tobacco education program, including tobacco use prevention, intervention and cessation activities at 29 schools with the ultimate goal of reducing the prevalence of tobacco use (including vaping) among students.

BOARD COMMITTEE ACTION/COMMENT:
N/A

PREVIOUS STAFF/BOARD ACTION:
Superintendent's Cabinet: 05/04/2020

FISCAL IMPACT:
Current Budget: $1,068,039
Additional Budget: $1,067,364
Funding Source: CDE
(unrestricted base, supplemental, other restricted, etc.)
Current Year Only ☐ Ongoing ☒

LCAP/STRATEGIC PLAN:
Goal: 2 Focus: 3 and 5
Action: 5

Strategic Plan: 1 and 2

PREPARED BY: Robyn Caruso, Program Specialist, Grants/Special Projects

APPROVED BY: Trent Allen, APR, Senior Director, Community Relations TA
Kent Kern, Superintendent of Schools KK

SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

AGENDA ITEM: I-1

MEETING DATE: 05/12/2020

SUBJECT: Revised 2020 Summer Learning Programs

CHECK ONE:
For Discussion: ☐
For Action: ☐
Report: ☒
Workshop: ☐
Recognition: ☐
Emergency Action: ☐

DEPARTMENT: Division of Teaching and Learning

ACTION REQUESTED:
The superintendent is recommending that the board review the proposed revisions related to the upcoming summer 2020 programs.

RATIONALE/BACKGROUND:
Due to the COVID-19 pandemic, the district will be shifting the program to a distance-learning model, and will be reducing the scope of summer programs offered for 2020. Specifically, as we make this shift, we will continue to focus on high school credit recovery as well as academic support for English learners, students with disabilities and other disadvantaged students.

ATTACHMENT(S):
A: Revised 2020 Summer Learning Programs Presentation

PREVIOUS STAFF/BOARD ACTION:
Superintendent's Cabinet: 05/04/2020

FISCAL IMPACT:
Current Budget: $ 803,963
Additional Budget: $
Funding Source: $422,963 (Base), $160,000 (Title I), $210,000 (Title III)
Current Year Only ☐ Ongoing ☒

LCAP/STRATEGIC PLAN:
Goal: 1 Focus: 5
Action: N/A
Strategic Plan: N/A

PREPARED BY: Brett Wolfe, Director, CTE, K-12 Counseling and College/Career Readiness
Rick Messer, Assistant Superintendent, Secondary Education
Debra Calvin, Ed.D., Assistant Superintendent, Educational Services

APPROVED BY: Melissa Bassanelli, Deputy Superintendent, Schools and Student Support
Kent Kern, Superintendent of Schools

San Juan Unified School District
2020 Summer Learning Programs

Presentation to the Board of Education
May 12, 2020

Rick Messer, Assistant Superintendent, Secondary Education
Debra Calvin, Ed.D., Assistant Superintendent, Educational Services

Summer Learning Programs in 2019

- English Learner (EL)
- Special Education
- High School Credit Recovery
- Math Camp
- Bridges
- Discovery Club
- Camp Kinder
- Early Learning Academy/First 5
- Early Literacy
- Arts Explosion (fee based)
- Camp Winthers (fee based)
- Sports School (fee based)
- Camp Invention (fee based)

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Summer Learning Programs in 2020

Due to the national pandemic, our summer learning programs will be:

- Shifted to a distance learning model
- Reduced in scope
- Prioritized/strategic

Our programs will focus on:

- High school credit recovery
- Academic support for
  - English Learners (EL)
  - Students with disabilities
  - Other at-risk students

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High School Credit Recovery

- Programs offered
  - Distance learning
  - Independent Study
    - Apex curriculum
- Reductions
  - Intersession, Math Camp, Acceleration
- Prioritization of enrollment
  - At risk of not graduating, credit deficient
- Other student options
  - Options for Youth, Brigham Young University (BYU), American River College (ARC) and other charters

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Academic Support

- English Learner
  - Puertas, Title III
  - Newcomer Grant support
- Extended School Year (ESY) (Special Education)
  - Pre-Kindergarten to 12+
- Title I
  - STEM focus, Project Based learning kits, 2nd-8th grades
  - Early Literacy
  - Title I schools, current Transitional Kindergarten and Kindergarten

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Special Education

Extended School Year (ESY)

- Distance learning

- Additional instructional services
  - Special education related services (e.g. occupational therapy, speech/language services, educationally related mental health services)
  - Preschool assessments required for students entering Part B services (psychologists, teachers, specialists)
  - Placement research and decisions for children with Individualized Educational Plans (IEPs) moving into our district (.5 Program Specialist)
- Reductions
  - Transportation, administration, class sizes and support staffing

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Next Steps

- Communicate changes of summer learning programs to our staff, parents/guardians, students and community
- Identify and prioritize students for programs
- Hire staff

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SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

AGENDA ITEM: I-2

MEETING DATE: 05/12/2020

SUBJECT: New High School Courses for 2020-2021

DEPARTMENT: Division of Teaching and Learning

CHECK ONE:

For Discussion:	☒
For Action:	☐
Report:	☐
Workshop:	☐
Recognition:	☐
Emergency Action:	☐

ACTION REQUESTED:
The superintendent is recommending that the board discuss new proposed high school courses.

Action anticipated: 05/26/2020

RATIONALE/BACKGROUND:
The proposed high school courses of study listed below are designed to ensure student choice and instructional alignment with the Strategic Plan, Local Control and Accountability Plan, and California's State Standards. The proposed courses of study provide a high level of rigor, deeper opportunities for study, and promotes college and career readiness.

Courses:

Advanced Placement Spanish Literature and Culture
Biology: The Living Earth
Chemistry in the Earth System
Computer Science: Information Technology Essentials
Computer Science: Information Technology Fundamentals
Cyber Security
Honors Biology: The Living Earth
Honors Chemistry in the Earth Science
Honors Physics of the Universe
IB Math: Analysis Standard Level
IB Math: Analysis Higher Level
IB Math Applications Standard Level
Physics of the Universe
Writing for the Stage

ATTACHMENT(S):
A: Presentation
B: Rationale/Background Information

BOARD COMMITTEE ACTION/COMMENT:
Curriculum, Standards, Instructional & Student Services:05/06/2020

PREVIOUS STAFF/BOARD ACTION:
Superintendent's Cabinet: 05/04/2020

FISCAL IMPACT:
Current Budget: $ N/A
Additional Budget: $ N/A
Funding Source: N/A
Current Year Only: ☐
On-going: ☐

LCAP/STRATEGIC PLAN:
Goal: 1
Focus: N/A
Action: All
Strategic Plan: 1

PREPARED BY: Kristan Schnepp, Senior Director, Professional Learning and Innovation KS

APPROVED BY: Melissa Bassanelli, Deputy Superintendent, Schools and Student Support MB
Kent Kern, Superintendent of Schools KK

New High School Courses for 2020-21

Board of Education

Kristan Schnepp, Senior Director, Professional Learning and Curriculum Innovation

New Course Request Process

Who	What
Initiator	Develops/Submits (December)
School Leaders: Department Chairs and Site Principal	Reviews, Recommends Changes, Approves or Denies (November), A-G Application (January)
District Departments: Professional Learning, Assessment and Evaluation, Human Resources	Reviews, Recommends Changes, Indicates what credential is required for the instructor to teach course (February)
Curriculum Standards Committee	Reviews, Recommends Changes, Approves (March)
Board of Education	Reviews, Accepts, Denies or Sends Back for Modification (April)

Goal for New Courses

To support the new graduation requirements by:

- Creating relevant, engaging, rigorous courses
- Ensuring new courses are A-G approved
- Ensuring new Career and Technology Education (CTE) courses are A-G approved

Next Generation Science Standards (NGSS)

NGSS Process and Timeline for selecting 3 Course Pathway

- 2017-18
  - NGSS professional learning opportunities
- 2018-19
  - Two day decision-making process (Nov. 1-2)
  - Teams of three teachers and site administrator from each high school
  - Deep analysis using an equity lens
  - Consensus for three-course model
  - Creation and regular meetings of high school NGSS leadership team and implementation teams
- 2019-20
  - Collaborative development of new courses by NGSS implementation team with oversight and feedback from the NGSS leadership team

Three-Course Pathway

All Standards for All Students:

- Biology: The Living Earth
- Chemistry in the Earth System
- Physics of the Universe

Board of Education

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New Courses for 2020-21

- Math
  - IB pathway
- World Language
  - AP Spanish Literature and Culture
- CTE
  - Writing for the stage
  - Computer Science Fundamental
  - Computer Science Essentials
  - Cyber Security

Board of Education

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San Juan Unified School District
New High School Courses for 2020-21
Rationale/Background

Advanced Placement (AP) Spanish Literature and Culture (A-G): The AP Spanish Literature and Culture course uses a thematic approach to introduce students to representative texts (short stories, novels, poetry, plays and essays) from Peninsular Spanish, Latin American and U.S. Hispanic literature. Through careful examination of the required readings and other texts, students will work to hone their critical reading and analytical writing skills. Literature will be explored within the context of its time and place, and students will gain insight into the many voices, historical periods and cultures represented in the required readings and other texts. The course also includes a strong focus on cultural, artistic and linguistic connections and comparisons. The targeted proficiency range for students completing the course is Intermediate High or higher ("e") (District).

Biology: The Living Earth (A-G): Biology: The Living Earth is a college preparatory laboratory science class that will prepare students in grades 9-12 to be successful in college-level laboratory courses. The course integrates Next Generation Science Standards (NGSS) from Earth and space science into biology concepts from a phenomenon-based approach. It is aimed at building a solid foundation in biology, integrating a laboratory component and building student competency in science practices and crosscutting concepts. Student-centered activities will emphasize the process of inquiry and critical thinking. Students will apply their knowledge of course concepts to various real-world phenomena. Biology: The Living Earth is a replacement for Biology as a college preparatory course ("d") (District).

Chemistry in the Earth System (A-G): Chemistry in the Earth System is a college preparatory laboratory science class that will prepare students in grades 9-12 to be successful in college-level laboratory science courses. The course integrates NGSS from Earth and space science into chemistry concepts from a phenomenon-based approach. It is aimed at building a solid foundation in chemistry, integrating a laboratory component and building student competency in science practices and crosscutting concepts. Student-centered activities will emphasize the process of inquiry and critical thinking. Students will apply their knowledge of course concepts to various real-world phenomena. Chemistry in the Earth System is a replacement for Chemistry as a college preparatory course ("d") (District).

Computer Science: Information Technology (IT) Essentials (A-G): Computer Science: IT Essentials course covers the fundamentals of computer hardware and software as well as advanced concepts. Students who complete this course will be able to describe the internal components of the computer, assemble a computer system, install an operating system and troubleshoot using system tools and diagnostic software. Students will also be able to connect to the Internet and share resources in a network environment. Additional topics covered include laptops and portable devices, wireless connectivity and basic implementation skills, Voice over Internet Protocol (VoIP), security safety and environment issues, applied network configuration and troubleshooting skills and communication skills. IT Essentials will help students prepare for entry-level career opportunities in Information and Community Technology (ICT) and the Computing Technology Industry Association (CompTIA) A+ certification ("g") (CTE) (Del Campo High School).

San Juan Unified School District
New High School Courses for 2020-21
Rationale/Background

Computer Science: Information Technology (IT) Fundamentals (A-G): Computer Science: IT Fundamentals is designed to prepare students for success in post-secondary studies and/or careers in the field of ICT. Students will look at how and why we communicate, the history and impact of computers and network communications, the protocols that make the Internet possible, how computers (via networks) provide access to services and where computers are headed and how to plan for that future. This integrates the theory and application of computer systems and networks, and invites students to consider how computer and Internet engineers think, design and solve problems. Students have numerous opportunities to write, collaborate, research, develop 21st-century skills and prepare for industry certifications in this course ("g") (CTE) (Del Campo High School).

Cyber Security (A-G): This course utilizes a blended classroom approach; the content is a mix of web-based and hands-on activities. Students will modify existing code and run it in the browser, investigate cyber-related topics and reflect on them and discuss them, create digital presentations and engage in in-person collaborative exercises with classmates. Teachers will utilize tools and resources provided by CodeHS to leverage time in the classroom and give focused one-on-one attention to students ("g") (CTE) (Mira Loma).

Honors Biology: The Living Earth (A-G): Honors Biology: The Living Earth is a college preparatory laboratory science class that will prepare students in grades 9-12 to be successful in college-level laboratory science courses. The course integrates NGSS from Earth and space science into biology concepts from a phenomenon-based approach. It is aimed at building a solid foundation in biology, space science into biology concepts from a phenomenon-based approach. Student-centered activities will emphasize the process of inquiry and critical thinking. Students will apply their knowledge of course concepts to various real-world phenomena. Additionally, in honors courses students will engage with the content more deeply, including performing calculations, graphing and data analysis to further their understanding of the content. Honors Biology: The Living Earth is a replacement for Honors Biology as a college preparatory course ("d") (District).

Honors Chemistry in the Earth System (A-G): Honors Chemistry in the Earth System is a college preparatory laboratory science class that will prepare students in grades 9-12 to be successful in college-level laboratory science courses. The course integrates NGSS from Earth and space science into chemistry concepts from a phenomenon-based approach. It is aimed at building a solid foundation in chemistry, integrating a laboratory component and building student competency in science practices and crosscutting concepts. Student-centered activities will emphasize the process of inquiry and critical thinking. Students will apply their knowledge of course concepts to various real-world phenomena. Additionally, in honors courses, students will engage with the content more deeply, including performing calculations, graphing and data analysis to further their understanding of the content. Honors Chemistry in the Earth System is a replacement for Honors Chemistry as a college preparatory course ("d") (District).

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Honors Physics of the Universe (A-G): Honors Physics of the Universe is a college preparatory laboratory science class that will prepare students in grades 9-12 to be successful in college-level laboratory science courses. The course integrates NGSS from Earth and space science into physics concepts from the phenomenon-based approach. It is aimed at building a solid foundation in physics, integrating a laboratory component and building students' competency in science activities and crosscutting concepts. Student-centered activities will emphasize the process of inquiry and critical thinking. Students will apply their knowledge of course concepts to various real-world phenomena. Additionally, in honors courses, students will engage with the content more deeply, including performing calculations, graphing and data analysis to further their understanding of the content. Honors Physics of the Universe is a replacement for Honors Physics as a college preparatory course ("d") (District).

IB Math: Analysis Standard Level (SL) (A-G): Mathematics: Analysis SL is for students who enjoy developing their mathematics to become fluent in the construction of mathematical arguments and develop strong skills in mathematical thinking. Students will also be fascinated by exploring real and abstract applications of these ideas, with and without the use of technology. Students who choose Mathematics: Analysis SL should be comfortable in the manipulation of algebraic expressions, enjoy the recognition of patterns and understand the mathematical generalization of these patterns ("c") (Mira Loma).

IB Math: Analysis Higher Level (HL) Year 2 (A-G): Mathematics: Analysis HL is for students who enjoy developing their mathematics to become fluent in the construction of mathematical argument and develop strong skills in mathematical thinking. Students will also explore real and abstract applications of these ideas, with and without the use of technology. Students who wish to take this course will have strong algebraic skills and the ability to understand the simple proof. Students who choose this course will spend time with problems and solving challenging problems. ("c") (Mira Loma)

IB Math Applications SL (A-G): Mathematics: Applications SL is for students who are interested in: developing their mathematics for describing our world and solving practical problems, harnessing the power of technology alongside exploring mathematics models, enjoying mathematics best when seen in a practical context. This course recognizes the increasing role that mathematics and technology play in a diverse range of fields in a data-rich world. As such, it emphasizes the meaning of mathematics in context by focusing on topics that are often used as applications or in mathematical modeling ("c") (Mira Loma).

Physics of the Universe (A-G): Physics of the universe is a college preparatory laboratory science class that will prepare students in grades 9-12 to be successful in college-level laboratory science courses. The course integrates NGSS from Earth and space science into physics concepts from the phenomenon-based approach. It is aimed at building a solid foundation in physics, integrating a laboratory component and building student competency in science practices and crosscutting concepts. Student-centered activities will emphasize the process of inquiry and critical thinking. Students will apply their knowledge of course concepts to various real-world phenomena. Physics of the Universe is a replacement for Physics as a college preparatory course ("d") (District).

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Writing for the Stage (A-G): Writing for the Stage is the concentration course in the CTE/Arts, Media & Entertainment Theatre (AME) pathway. It is a yearlong course open to 11th- and 12th-grade students. Using a range of technologies, Writing for the Stage is structured in a partial workshop format. Students will learn and develop the fundamentals of dramatic writing, such as plot, construction and character development. Students will read and examine multiple examples of playwriting, poetry fiction and non-fiction. Students will engage in the writing process, using their toolbox, including tone, diction, figurative language, detail, imagery, point of view, organization and syntax. The writing process will include a short story, performance poetry, scene and monologue writing, going through the drafting and revision process. Constructive feedback of students' work by members of the class, along with expository analysis of literature from each unit is essential for students to find their writing voice. Students will explore the many career options encompassed under the art of writing a compelling story, and will develop a portfolio of their writings. This course stresses the reading and writing connections, addressing the Common Core College and Career Readiness Anchor Standards in Reading, Writing, Listening and Speaking ("b") (CTE) (Mesa Verde).

SAN JUAN UNIFIED SCHOOL DISTRICT
TENTATIVE BOARD AGENDA ITEMS
2019-2020

MAY 26

Continuous Improvement Series: Distance Learning – R	Schnepp
New Course Adoptions [Discussed 05/12/20] – A	Schnepp
*Head Start/Early Head Start Contract Resolution FY 2020-2021 – A	Townsend

JUNE 9

COVID-19 Operations Update – D/A	Schnepp
Choices Charter School COVID-19 Operations Update – D/A	Flagler
Public Hearing/Adoption of 2020-2021 Budget – D/A	Stephens
*CIF Superintendent Designation of Representatives 2020-2021 – A	Messer
*Charter School 2018-2019 Audit Reports (Aspire, Atkinson, CMP, GIS, GV, OFY) – A	Stephens

JUNE 23

Temporary Interfund Borrowing of Cash – A	Stephens
*Consolidated Application, Spring Report 2019-2020 – A	Calvin
*2019-2020 Actuarial Report (OPEB) – A	Oropallo

D=discussion; A=action; *=consent; R=report; PC=public comment