



**San Juan Unified School District**  
*Regular Meeting of the Board of Education*  
3738 Walnut Avenue, Carmichael, CA 95608

Ben Avey, President  
Tanya Kravchuk, Vice President  
Manuel Perez, Clerk  
Zima Creason, Member  
Nick Bloise, Member  
Abid Stanekzai, Member  
Pam Costa, Member

**Board of Education Agenda**  
**October 14, 2025**

**PUBLIC PARTICIPATION GUIDELINES**

Board of Education meetings are held in person in the board room located at 3738 Walnut Avenue, Carmichael, California. Alternatively, you can view the board meeting virtually via livestream from a computer, mobile device or tablet at <https://www.sanjuan.edu/boardmeeting>.

The full agenda packet is available on the district website at <https://www.sanjuan.edu/boardagendas>. The district has taken the following steps to assist the public in offering public comment:

1. In Person Public Comment. Public comment may be offered in person during the board meeting at the district office located at 3738 Walnut Avenue, Carmichael, California. Board Bylaw 9323 limits visitor comments to two (2) minutes per speaker, with no more than 30 minutes per single topic. Time will be extended for any speaker who uses an interpreter. Please be aware that public comments, including your name, become part of the public record.
2. Online Submission of Public Comment. Members of the public may submit written comments by using the comment form located on the district website at <https://www.sanjuan.edu/boardmeeting>. If you wish to submit a written comment on more than one agenda item, please submit a separate form for each item on which you are commenting. Written comments are limited to 1,500 characters. Comments will be provided to the members of the board.

**A. OPEN SESSION/CALL TO ORDER/ANNOUNCEMENT OF CLOSED SESSION TOPICS - 5:30 p.m.**

1. Visitor Comments (for closed session agenda items only)  
Board Bylaw 9323 limits visitor comments to two (2) minutes per speaker, with no more than 30 minutes per single topic. Time will be extended for any speaker who uses an interpreter. Public comments, including your name, become part of the public record.

**B. CLOSED SESSION - 5:30 p.m.**

1. Conference with Legal Counsel – Anticipated Litigation – Closed session conference with legal counsel pursuant to Government Code section 54956.9(d)(2).
2. Collective bargaining matters – discussion with negotiator Daniel Thigpen, Chief of Human Resources, regarding CSEA Chapter 127 General/Operations support, Chauffeurs/Teamsters Local No. 150 Transportation, Supervisors, Teachers and Certificated Supervisory units, and regarding non-represented groups: management and confidential units (Government Code section 54957.6).
3. Personnel matters (Government Code section 54957)
  - a. Superintendent's goals

**C. RECONVENE OPEN SESSION/PLEDGE OF ALLEGIANCE - 6:30 p.m.**

**D. APPROVAL OF MINUTES**

1. Minutes - September 23, 2025, regular meeting

Action: The superintendent is recommending that the board approve the minutes for September 23, 2025, regular meeting, pages 2710-2713.

**E. ORGANIZATIONS/ANNOUNCEMENTS - 6:35 p.m.**

1. High School Student Council Reports
2. Staff Reports
3. Board-appointed/District Committees
4. Employee Organizations
5. Other District Organizations
6. Closed Session/Expulsion Actions (Government Code section 54957.1)

**F. VISITOR COMMENTS - 6:50 p.m.**

Board Bylaw 9323 limits visitor comments to two (2) minutes per speaker, with no more than 30 minutes per single topic. Time will be extended for any speaker who uses an interpreter. Public comments, including your name, become part of the public record.

**G. CONSENT CALENDAR - 7:20 p.m.**

Action: The administration recommends that the consent calendar, G-1 through G-9, regarding regular business items, be approved. Any item may be removed for further discussion and separate action following consideration of remaining agenda items.

1. Personnel Report

The superintendent is recommending that the board approve the personnel report and related items – appointments, leaves of absence and separations.

2. Purchasing Report

The superintendent is recommending that the board approve the purchasing report – purchase orders, service agreements and contracts; change orders/amendments; construction and public works bids and contracts; and piggyback contracts.

3. Gifts

The superintendent is recommending that the board accept the list of gifts.

4. Surplus Property

The superintendent is recommending that the board approve the disposal of surplus property pursuant to Board Policy 3270.

5. San Juan High School Science Modernization Project Notice of Award

The superintendent is recommending that the board adopt Resolution No. 4234 awarding the lease-leaseback contract for the San Juan High School Science Modernization Project to Core West, Inc., pursuant to Education Code section 17406.

6. Katherine Johnson Middle School Lease Amendment No. 9

The superintendent is recommending that the board adopt Resolution No. 4235, approving the ninth amendment to the lease for the Katherine Johnson Middle School new construction project between San Juan Unified School District and Flint Design Build, LLC dba FLINT.

7. Encina High School Full Site Renovation Project Lease Amendment No. 6

The superintendent is recommending that the board adopt Resolution No. 4236, approving the sixth amendment for the Encina High School Full Site Renovation Project.

8. Thomas Coleman Elementary School (CMP Charter) Lease Amendment No. 4

The superintendent is recommending that the board adopt Resolution No. 4237, approving the fourth amendment to the lease agreement for the Thomas Coleman California Montessori Project (CMP) Charter Modernization Project #106-9495-P1 between the district and Core West, Inc., dba Core Construction Services.

9. **Commit Fund Balance**

The superintendent is recommending that the board adopt Resolution No. 4227 to Commit Fund Balance.

**H. CONSENT CALENDAR (continued, if necessary)**

Discussion and action on the items removed from the consent calendar.

**I. BUSINESS ITEMS**

1. **College and Career Readiness (Schnepf) - 7:25 p.m.**

Report: The superintendent is recommending that the board hear an update on College and Career Readiness in San Juan Unified School District.

2. **San Juan Choices Charter School Ongoing Salary Schedule Adjustment (Oaxaca) - 7:45 p.m.**

Discussion/Action: The superintendent is recommending that the board discuss and approve the salary schedule adjustment for San Juan Choices Charter School (CCS).

3. **Proposed Revisions to Board Policy 0420.4 Charter School Authorization (Oaxaca) - 7:50 p.m.**

Discussion: The superintendent is recommending that the board discuss the proposed revisions to Board Policy 0420.4 Charter School Authorization. Action anticipated: 10/28/2025.

4. **Joint Resolution with Folsom Cordova Unified School District on Transfers (Allen) - 7:55 p.m.**

Discussion/Action: The superintendent is recommending that the board discuss and adopt Resolution No. 4218, a joint resolution between the San Juan Unified School District and the Folsom Cordova Unified School District.

5. **Variable Term Waiver (Thigpen) - 8:00 p.m.**

Action: The superintendent is recommending that the board approve the submission of one Variable Term Waiver to the California Commission on Teacher credentialing (CTC) effective 08/12/2025 - 06/10/2026 for the individual listed in the attached documents.

6. **Assignment of Teachers Outside Regular Base Credential (Thigpen) - 8:05 p.m.**

Action: The superintendent is recommending that the board adopt Resolution No. 4233 authorizing the assignment of 48 certificated employees who hold regular base credentials outside these authorizations during the 2025-2026 school year per Education Code section 44256(b), 44258.2, 44263 and 44865.

7. **Williams Complaint Report (Gaddis) - 8:10 p.m.**

Report: The superintendent is recommending that the board receive an update on Williams-type complaints filed with the district during the time period from July 1, 2025, to September 30, 2025.

**J. BOARD REPORTS - 8:15 p.m.**

**K. FUTURE AGENDA - 8:25 p.m.**

1. **Tentative future agenda items**

The board may wish to identify items to be discussed at future meetings and the reasons therefore.

**L. CLOSED SESSION (continued, if necessary)**

Announcement of topics/announcement of actions.

**M. ADJOURNMENT - 8:30 p.m.**

***NOTE: The times indicated are approximate.***

The Board of Education welcomes and encourages the public's participation at the board meetings and has devoted time throughout the meeting for that purpose. You may comment on items included on this agenda; however, we ask that you limit your comments to two (2) minutes, so that as many people as possible may be heard (Education Code section 35145.5, Government Code section 54954.3).

A person with a disability may contact the Board of Education office at (916) 971-7111, or email [stephanie.cunningham@sanjuan.edu](mailto:stephanie.cunningham@sanjuan.edu) at least 48 hours before the scheduled board meeting to request receipt of an agenda and other distributed writings in an appropriate alternative format, or to request disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public board meeting.

Translation and interpretation services will be made available upon request with advance notice. If you wish to utilize these services, please notify the Board of Education office at (916) 971-7111, or email [stephanie.cunningham@sanjuan.edu](mailto:stephanie.cunningham@sanjuan.edu), at least 24 hours before the scheduled board meeting to allow for the scheduling of appropriate translation staff and other resources.

**Mission Statement**

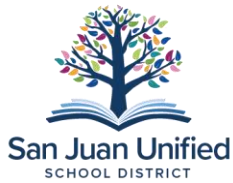
*We partner with our San Juan Unified community in setting high expectations for academic achievement rooted in equity and unity to create supportive learning experiences in which all students, families and staff can excel and thrive.*

**San Juan Unified Land Acknowledgement**

*The San Juan Unified School District acknowledges that our schools are located on the ancestral lands of the Nisenan and Miwok peoples, who continue to care for this land as they have since time immemorial. We deeply respect their ongoing connection to this land and recognize their resilience in preserving and revitalizing their cultures and traditions despite historical and ongoing challenges.*

*We recognize the profound injustices endured by their ancestors, including genocide, forced assimilation, and displacement, and we remain aware of the ongoing challenges and injustices they face today. As we advance in our commitment to equity and inclusion, we pledge to strengthen our connections by fostering a culture of understanding, respect, and active collaboration with their communities.*





**San Juan Unified School District**

Board of Education  
3738 Walnut Avenue, Carmichael, California 95608

**Board of Education Minutes  
September 23, 2025**

**Regular Meeting**

Board of Education  
5:30 p.m.

**Open Session/Call to Order (A)**

The September 23 regular meeting was called to order by the president, Ben Avey. The board meeting was held in person and was also livestreamed on the district website.

**Roll Call**

Present:  
Ben Avey, president  
Tanya Kravchuk, vice president  
Manuel Perez, clerk  
Zima Creason, member  
Nick Bloise, member  
Abid Stanekzai, member  
Pam Costa, member

**Announcement of Closed Session Topics/Closed Session Visitor Comments (A-1)**

There were no closed session visitor comments.

**Closed Session (B)**

The meeting was then recessed with the board convening in closed session to consider a student expulsion in one case (Education Code section 48918[f]); to conference with legal counsel – anticipated litigation – closed session conference with legal counsel pursuant to Government Code section 54956.9(d)(2); and to discuss one personnel matter (Government Code section 54957) – superintendent’s goals/evaluation process and format.

**Reconvene Open Session/Pledge of Allegiance (C)**

At 6:30 p.m., the September 23 regular meeting was called back to order by the president, Ben Avey. Four members of the Del Campo High School Jr. ROTC led the group in the Pledge of Allegiance.

**Minutes Approved (D)**

It was moved by Mr. Stanekzai, seconded by Ms. Costa, that the minutes of the September 9 regular meeting be approved. MOTION CARRIED 6-0-1 [AYES: Avey, Kravchuk, Creason, Bloise, Stanekzai, Costa; NOES: None; ABSTAIN: Perez].

**Recognition: Week of the School Administrator (E-1)**

It was moved by Ms. Costa, seconded by Ms. Kravchuk, to adopt Resolution No. A-458 proclaiming the week of October 12-18 as the Week of the School Administrator. MOTION CARRIED UNANIMOUSLY [Avey, Kravchuk, Perez, Creason, Bloise, Stanekzai, Costa].

**High School Student Council Reports (F-1)**

High School Student Council representatives Alexander Sivongxay and Julianna Alonso from Del Campo High School and Mapalo Kateule and Maddie Hollander from Rio Americano High School updated the board on the goals, activities and achievements at their respective schools.

**Closed Session/Expulsion Actions (F-6)**

Mr. Perez reported that the board voted unanimously to accept a hearing panel's recommendation of one expulsion in case number S-02.

**Visitor Comments (G)**

Stephen Quadro, a parent and board member of Golden Valley Orchard charter school, shared that the school is working to improve transparency and aims for a better charter school renewal process next time.

Buck Ellingson introduced himself as the new chair of the American Indian Education Program Parent Advisory Committee and spoke about the educational challenges faced by Native students.

**Consent Calendar Approved (H-1/H-6)**

Mr. Perez pulled item H-7. It was moved by Ms. Costa, seconded by Mr. Bloise, that the consent calendar items H-1 through H-6 be approved. MOTION CARRIED UNANIMOUSLY [Avey, Kravchuk, Perez, Creason, Bloise, Stanekzai, Costa].

**Personnel (H-1)**

Appointments, leaves of absence and separations – approved as submitted.

**Purchasing Report (H-2)**

Purchase orders, service agreements and contracts; change orders/amendments; and zero dollar contracts – approved as submitted.

**Business/Financial Report (H-3)**

Notices of completion and warrants and payroll – approved as submitted.

**Gifts (H-4)**

Acceptance of gift from Laurel Ruff Transition School.

**Resolution No. 4232: Amendment No. 2 for the Gateway International School (Winterstein Site) Portable, Field Modification, Transitional Kindergarten/Kindergarten Wing and Shade Structure Project (H-5)**

Adoption of Resolution No. 4232, approving the revised facilities lease amount, authorizing an issuance of Facilities Lease Amendment No. 2, and authorizing staff to issue a notice to proceed with construction of Increment No. 2.

**Ratification of Committee Members (H-6)**

Ratification of the appointment of Omid Shirzad to the Facilities Committee and Anmarie Medin, Diana Noori and Roxanne Stellmacher to the Curriculum, Standards, Instructional and Student Services (C&S) Committee.

**Consent Calendar Continued (I)****Certification of Absence: Manuel Perez (H-7)**

Certification that the September 9, 2025, absence of Board Member Manuel Perez occurred due to illness (injury), pursuant to Education Code 35120(c) and Board Bylaw 9250.

It was moved by Ms. Creason, seconded by Ms. Kravchuk, that the consent calendar item H-7 be approved. MOTION CARRIED 6-0-1 [AYES: Avey, Kravchuk, Creason, Bloise, Stanekzai, Costa; NOES: None; ABSTAIN: Perez].

**Literacy Update (J-1)**

Assistant Superintendent of Elementary Education and Programs, Amberlee Townsend-Snider, Director of Professional Learning and Curriculum Innovation Nicole Kukral, and Professional Learning and Curriculum Innovation Program Specialist Heather Brandt provided an update regarding TK-12 literacy teaching and learning in San Juan Unified. Ms. Townsend-Snider introduced the item, and Ms. Brandt presented detailed information on four key areas – data and background, screening, curriculum and instruction, and literacy leadership – highlighting the actions being implemented to accelerate literacy learning at both the district and site levels. Board members offered comments and posed questions, which staff addressed. Ms. Kravchuk commented on professional development, replicating successful efforts across schools and the use of common assessments. Ms. Costa spoke about LETRS, the mClass screener and the alternative screener process. Ms. Creason acknowledged staff efforts and inquired about any limitations related to the implementation of the actions. Mr. Avey encouraged staff to provide consistent data to support more effective comparisons in the future.

**Resolution No. 4222: Literacy Resolution (J-2)**

Ms. Townsend-Snider and Ms. Kukral presented the resolution, modeled after the literacy resolution adopted by the Sacramento County Board of Education, which affirms San Juan Unified's commitment to ensuring that all students have access to evidence-based literacy practices aligned to the Science of Reading, and that all educators can receive the professional learning and resources necessary to improve literacy outcomes for all students. It was moved by Mr. Bloise, seconded by Ms. Costa, to adopt Resolution No. 4222, supporting evidence-based literacy practices aligned to the Science of Reading. MOTION CARRIED UNANIMOUSLY [Avey, Kravchuk, Perez, Creason, Bloise, Stanekzai, Costa].

**Attendance Improvement Initiative Update (J-3)**

Assistant Superintendent of Educational Services, Harvey Oaxaca, Ed.D. and Director of Student Support Services, Dominic Covello provided an update on the district's attendance improvement initiatives for the 2025-2026 school year. Dr. Oaxaca introduced the topic, and Mr. Covello reviewed student absenteeism data. Mr. Covello also spoke about the district's tiered model for attendance improvement, which includes Tier 1 universal preventative actions, Tier 2 early intervention strategies and Tier 3 specialized supports. Arcade Middle School Vice Principal Philip Tateishi and Howe Avenue Elementary School Vice Principal Christine Teachout shared insights into the implementation of the district's Attendance Academy at their respective schools. Mr. Covello also provided information about the Attendance Recovery Program recently introduced by the California Department of Education (CDE), and he discussed next steps.

Board members offered comments and posed questions, which staff addressed. Ms. Creason addressed the mental health of students in connection with illness, acknowledged the legal aspects of severe chronic absences and commented on campus safety. Ms. Costa spoke about administrative-approved absences, chronic illnesses and suspension rates. Mr. Stanekzai encouraged increased dialogue with parents about the value of consistent attendance. Ms. Kravchuk asked clarifying questions about the Attendance Academy and transportation related to overloads. Mr. Avey also commented on overload transportation.

**Public Hearing No. 1: Marconi Learning Academy Charter School Renewal Petition (J-4)**

Dr. Oaxaca presented the item explaining that Marconi Learning Academy (MLA) has operated within the district's boundaries as an independent charter since 2018, under the authorization of Robla School District. Dr. Oaxaca shared that this arrangement was permitted under previous education code; however, under current regulations, MLA must now submit its charter school renewal petition to San Juan Unified. Dr. Oaxaca then introduced MLA staff who gave a presentation about the school. Area Superintendent Gagandeep Gill provided an overview of the school and its community partnerships and explained that MLA qualifies as a DASS school (Dashboard Alternative Status School). Principal Lorna Garces spoke about student demographics, school enrollment, independent study, academic interventions, English language learner and special education programs, test scores and Local Control and Accountability Plan (LCAP) goals. Ms. Gill concluded the presentation with a budget overview.

Mr. Avey declared the topic of the Marconi Learning Academy charter school renewal petition a public hearing and invited the public to speak.

**Public Comments:**

Cathy Oupachak, parent of a recent MLA graduate, expressed her appreciation for the school.

Rubi Ramirez shared her experiences as an MLA graduate, tutor and English teacher.

There being no further comments from the public, Mr. Avey declared the public hearing closed. Mr. Avey inquired about math scores. Action was scheduled for November 18.

**Resolution No. 4231: Sufficiency of Textbooks and Instructional Materials (J-5)**

Deputy Superintendent of Schools and Student Support Timothy Chip Dale, Ed.D., presented the topic. Mr. Avey declared the topic of sufficiency of textbooks and instructional materials a public hearing and invited the public to speak. There being no questions or comments from the public, Mr. Avey declared the public hearing closed. Ms. Kravchuk spoke about backpack loads, supplemental instructional materials and digital resources. Mr. Avey also commented on the issue of heavy backpacks and digital resources.

It was moved by Ms. Creason, seconded by Ms. Costa, to adopt Resolution No. 4231 stating that each pupil in each school in the district has sufficient textbooks and instructional materials in each subject that are consistent with the content and cycles of the curriculum framework adopted by the state board. MOTION CARRIED UNANIMOUSLY [Avey, Kravchuk, Perez, Creason, Bloise, Stanekzai, Costa].

**Public Hearing: Conveyance of Easement at Del Paso Manor Elementary School to the Sacramento Municipal Utility District (J-6)**

Chief Operations Officer, Frank Camarda, presented the item. Mr. Avey declared the topic of conveying a permanent easement at Del Paso Manor Elementary School a public hearing and invited the public to speak. There being no questions or comments from the public, Mr. Avey declared the public hearing closed. It was moved by Mr. Perez, seconded by Mr. Bloise, to adopt Resolution No. 4229, conveying one easement at Del Paso Manor Elementary School to the Sacramento Municipal Utility District (SMUD). MOTION CARRIED UNANIMOUSLY [Avey, Kravchuk, Perez, Creason, Bloise, Stanekzai, Costa].

**Board Reports (K)**

Mr. Avey shared information about a recent article on the approach to Artificial Intelligence (AI) in Sacramento region schools, noting that he is proud the district is leading the region in implementation and policy adoption.

**Future Agenda (L)**

There were no items added to the future agenda.

**Adjournment (N)**

At 8:32 p.m., there being no further business, the regular meeting was adjourned.

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Ben Avey, Board President

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Melissa Bassanelli, Secretary

Approved: \_\_\_\_\_

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**SAN JUAN UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION**

**AGENDA ITEM:** G.1

**MEETING DATE:** 10/14/2025

**SUBJECT:** Personnel Report

**DEPARTMENT:** Human Resources

**ACTION REQUESTED:**

The superintendent is recommending that the board approve the personnel report and related items – appointments, leaves of absence and separations.

**RATIONALE/BACKGROUND:**

The personnel report provides an accounting of recent appointments, leaves of absence, separations, reassignments or changes in work calendar, errata, job description changes, salary range changes, employment contracts and extensions, recommendations on credential and charter school personnel actions.

**ATTACHMENT(S):**

1. [Personnel Pages](#)

**BOARD COMMITTEE ACTION/COMMENT:**

N/A

**PREVIOUS STAFF/BOARD ACTION:**

Superintendent's Cabinet: 10/06/2025

**FISCAL IMPACT:**

N/A

**PREPARED BY:** Megan Itza-Smith, Analyst, Human Resources

**APPROVED BY:** Daniel Thigpen, Chief of Human Resources  
Melissa Bassanelli, Superintendent of Schools

# 1. APPOINTMENTS

## MANAGEMENT

<u>Type</u>	<u>Name</u>	<u>Status</u>	<u>Assignment</u>	<u>Location</u>	<u>Effective Date (s)</u>
New Hire	Besler, Amy	Prob	Program Manager, Title I	Teaching And Learning	10/08/25

## CERTIFICATED SUPERVISORY

<u>Type</u>	<u>Name</u>	<u>Status</u>	<u>Assignment</u>	<u>Location</u>	<u>Effective Date (s)</u>
Promotion	Burke, Brandalyn	Prob	Vice Principal	Mesa Verde	10/01/25
Rehire	Gil, Bonnie	Prob	Psychologist	Psych Services - Kenneth	10/01/25

## CERTIFICATED

<u>Type</u>	<u>Name</u>	<u>Status</u>	<u>Assignment</u>	<u>Location</u>	<u>Effective Date (s)</u>
New Hire	Ojeda, Alexis	Temp	Tch-Elem Specialist- Music	Teaching And Learning	08/12/25 06/10/26
New Hire	Short, Brittany	Temp	Tch-Grad 9/12	Bella Vista	09/08/25 06/10/26
New Hire	Vang, Laura	Temp	TCH-CDPT	Early Childhood Education	09/30/25 06/30/26
New Hire	Vang, Sally	Prob	Counselor-7/8	Churchill	09/08/25
New Hire	Welchoff, Annastasia	Temp	A/E H.S. Completion	Sunrise Tech Center	09/16/25 06/10/26
New Hire	Whitley, James	Temp	Tch-Grad 9/12	Del Campo	09/09/25 06/10/26
Rehire	Baucom, Colby	Temp	Tch-Independent Study	El Sereno - Fair Oaks	09/10/25 06/10/26
Rehire	Clurman, Darth	Temp	Tch-Grad 9/12	San Juan	08/12/25 06/10/26
Rehire	Drifill, Brittany	Prob	Tch-Grad 7/8	Arcade	08/12/25
Rehire	Gardner, Donovan	Temp	Teacher Grade 3	Whitney Avenue	09/25/25 06/10/26
Rehire	Hibbard, Russell	Temp	Tch-Grad 9/12	San Juan	08/22/25 06/10/26
Rehire	Wilson, Caitlyn	Temp	Tch-Mod/Severe K/12	Sierra Oaks	09/22/25 06/10/26
Rehire	Workman, Courtney	Temp	Tch-Grad 7/8	Arcade	08/12/25 06/10/26
Rehire	Yuponce, Wendell	Temp	Tch-Elem Specialist-Music	Teaching And Learning	09/17/25 06/10/26

## CLASSIFIED

<u>Type</u>	<u>Name</u>	<u>Status</u>	<u>Assignment</u>	<u>Location</u>	<u>Effective Date (s)</u>
New Hire	Al Qaysi, Halah	Prob	Elementary Paraeducator	Starr King	09/17/25
New Hire	Azimi, Saghar	Prob	Inst Asst/Bil-Farsi	El Camino	09/22/25
New Hire	Becerril, Brianna	Prob	Elementary Paraeducator	Cambridge Heights	09/11/25
New Hire	Bouchard, Matthew	Prob	Instructional Assistant III	Twin Lakes	09/22/25
New Hire	Boulb, Jessica	Prob	Intermed Clerk Typist	Pupil Personnel Services	09/22/25
New Hire	Bukreeva, Elena	Prob	Inst Asst/Bil-Russian	Bella Vista	10/01/25
New Hire	Fields, Douglas	Prob	Van Driver	Transportation	10/01/25
New Hire	Gallardo, Noelly Asunzion	Prob	Instructional Assistant I	Del Dayo	09/08/25
New Hire	Ghiasy, Hakima	Prob	School Playground Rec Aide	Whitney Avenue	09/15/25
New Hire	Grastyan, Amy	Prob	Nutrition Services Worker I	Cottage	09/23/25
New Hire	Hartman, Yessica	Prob	Instructional Assistant I	Gold River Discovery Center	09/24/25
New Hire	Hattery, Isabella	Prob	Instructional Assistant I	Del Dayo	09/10/25
New Hire	Hawthorne-Whitmore, Shayne	Prob	Admin Asst VI (Conf)	Superintendents Office	10/06/25
New Hire	Ignatyuk, Tamara	Prob	Inst Asst/Bil-Russian	Trajan	09/22/25
New Hire	Knox, Karolina	Prob	Instructional Assistant I	Twin Lakes	09/15/25
New Hire	Matthews, Jason	Prob	Custodian	San Juan	09/22/25
New Hire	McCarley, Jacob	Prob	Instructional Assistant II	Howe Avenue	09/17/25
New Hire	McCrite, Dakota	Prob	Nutrition Services Worker I	Northridge	09/09/25
New Hire	Mojzis, Martin	Prob	Child Dev Assist-School Age	Earl Legette ECE	09/08/25
New Hire	Munson, Amanda	Prob	Instructional Assistant I	Deterding	09/10/25
New Hire	Noe, Monet	Prob	Clerk	Thomas Edison	09/22/25
New Hire	Nudrat, Atifa	Prob	Inst Asst/Bil-Farsi	Mira Loma	09/24/25
New Hire	Perez, Karla	Prob	Communication Specialist II	Superintendents Office	10/06/25
New Hire	Perino, Devin	Prob	School Playground Rec Aide	Cottage	09/08/25
New Hire	Perino, Elnaz	Prob	Clerk	Carmichael	09/22/25
New Hire	Pile, Andrew	Prob	Instructional Assistant II	Rio Americano	09/16/25
New Hire	Presto, Emily	Prob	Instructional Assistant III	Schweitzer	09/22/25
New Hire	Pride, Jmelia	Prob	School Playground Rec Aide	Whitney Avenue	09/10/25
New Hire	Reinsch, Susan	Prob	Instructional Assistant I	Cambridge Heights	09/17/25
New Hire	Rimelen, Jessie	Prob	Instructional Assistant I	Cambridge Heights	09/22/25
New Hire	Rustazada, Sediqa	Prob	Instructional Assistant I	Greer	09/15/25
New Hire	Salinas Garcia, Rosselyn	Prob	Sch/Comm Interv Asst	Carriage Drive	09/08/25
New Hire	Shvets, Alina	Prob	Instructional Assistant I	Whitney Avenue	09/16/25
New Hire	Silverbrand, Jessica	Prob	LVN	Health Services	09/08/25
New Hire	Smith, Ana	Prob	Intermed Clerk Typist	Barrett	09/22/25
New Hire	Starr, Amanda	Prob	Instructional Assistant I	Twin Lakes	09/08/25
New Hire	Taing, Stephanie	Prob	Instructional Assistant I	Deterding	09/26/25
New Hire	Toland, Jeffrey	Prob	Groundskeeper/Gardener	M&O - Building Maintenance	09/22/25

**1. APPOINTMENTS (Continued)****CLASSIFIED**

<b><u>Type</u></b>	<b><u>Name</u></b>	<b><u>Status</u></b>	<b><u>Assignment</u></b>	<b><u>Location</u></b>	<b><u>Effective Date (s)</u></b>
New Hire	Tyler, Angelica	Prob	School Playground Rec Aide	Cowan	10/02/25
New Hire	Vazquez Mora, Alberto	Prob	Campus Safety Monitor	Rio Americano	09/29/25
New Hire	Verner, Semaj	Prob	Sch/Com Intrv Sp I	Whitney Avenue	09/10/25
New Hire	Voigt, Katie	Prob	Instructional Assistant I	Ottomon	09/15/25
New Hire	Walls, Dina	Prob	Instructional Assistant I	Orangevale Open	09/08/25
New Hire	Wells, Garrett	Prob	Groundskeeper/Gardener	M&O - Building Maintenance	09/29/25
Rehire	Baktash, Peyman	Prob	Van Driver	Transportation	10/07/25
Rehire	Blackburn, Tamara	Prob	Instructional Assistant III	Kingswood	10/03/25
Rehire	Bloyed, Ashley	Prob	Instructional Assistant I	Gold River Discovery Center	09/15/25
Rehire	Chino-Meneses, Maria	Prob	Expanded Learn Prog Asst	Pupil Personnel Services	09/19/25
Rehire	Clemmer, Nicholas	Prob	Instructional Assistant II	Rio Americano	09/16/25
Rehire	Gonzales, Jenevie	Prob	Clerk	Oakview Community School	09/24/25
Rehire	Huntzing, Lawrence	Prob	Campus Safety Monitor	Thomas Edison	09/10/25
Rehire	Robinson, Amber	Prob	Instructional Assistant III	Kingswood	09/22/25
Rehire	Wilson, Benjamin	Prob	Custodian	San Juan	10/07/25

**2. LEAVES OF ABSENCE****CERTIFICATED**

<b><u>Type</u></b>	<b><u>Name</u></b>	<b><u>Status</u></b>	<b><u>Assignment</u></b>	<b><u>Location</u></b>	<b><u>Effective Date (s)</u></b>
Paid	Collins, Emily	Perm	Tch-Grad 7/8	Arden	09/08/25 11/14/25
Paid	Lawson, Betina	Perm	Teacher Grade 3	Schweitzer	09/03/25 12/02/25
Paid	McColl, Scott	Perm	Tch-Elem Specialist-Music	Teaching And Learning	09/02/25 12/19/25

**CLASSIFIED**

<b><u>Type</u></b>	<b><u>Name</u></b>	<b><u>Status</u></b>	<b><u>Assignment</u></b>	<b><u>Location</u></b>	<b><u>Effective Date (s)</u></b>
Paid	Al Khafaji, Doaa	Perm	Instructional Assistant II	Pasadena	09/02/25 10/27/25
Paid	Freitas, Sarah	Perm	Sr Reports & Records	Mira Loma	09/02/25 02/13/26
Paid	Gardner, Penny	Perm	Nutrition Services Worker II	Grand Oaks	07/01/25 10/31/25
Paid	Gerlach, Melodee	Perm	Nutrition Services Worker II	Coyle Avenue	09/04/25 10/19/25
Paid	Jamal, Sakina	Prob	Instructional Assistant II	Dyer-Kelly	09/02/25 01/26/26
Paid	Saeed, Rihab	Perm	Instructional Assistant I	Whitney Avenue	09/08/25 03/05/26
Paid	Sharifi, Mursal	Perm	Elementary Paraeducator	Gold River Discovery Center	09/08/25 02/28/26
Paid	Snyder, Montey	Perm	Elem School Secretary	Schweitzer	09/03/25 11/26/25
Paid	Villalonga, Denise	Perm	Bus Attendant 1	Transportation	08/27/25 10/31/25
Paid	Wallace, Brian	Perm	Lead Grounds Maint Tech	M&O - Building Maintenance	07/01/25 10/21/25
Paid	Williams, Brenda	Perm	Instructional Assistant III	Carnegie	07/01/25 10/22/25
Unpaid	Chandra, Dronneil	Perm	School Community Specialist	Arcade	09/02/25 03/08/26

**3. SEPARATIONS****CERTIFICATED**

<b><u>Type</u></b>	<b><u>Name</u></b>	<b><u>Status</u></b>	<b><u>Assignment</u></b>	<b><u>Location</u></b>	<b><u>Effective Date (s)</u></b>
Resignation	Murphy, Angela	Perm	Tch-Grad 9/12	Bella Vista	09/09/25

**CLASSIFIED**

<b><u>Type</u></b>	<b><u>Name</u></b>	<b><u>Status</u></b>	<b><u>Assignment</u></b>	<b><u>Location</u></b>	<b><u>Effective Date (s)</u></b>
Resignation	Abundis, Zitaly	Prob	School Playground Rec Aide	Howe Avenue	09/08/25
Resignation	Coe, Jessica	Perm	Instructional Assistant I	Dyer-Kelly	09/16/25
Resignation	Johnson, Jennifer	Prob	Elementary Paraeducator	Charles Peck	09/22/25
Resignation	Kakar, Saffia	Prob	Inst Asst/Bil-Pashto	Arcade	09/15/25
Resignation	Kollman, Carol	Perm	School Playground Rec Aide	Cowan	09/26/25
Resignation	Luman, Zachary	Prob	Instructional Assistant III	Sierra Oaks	09/30/25
Resignation	Nguyen, Thu	Prob	Elementary Paraeducator	Whitney Avenue	09/16/25
Resignation	Rew, Lawrence	Perm	Nutrition Services Worker I	El Camino	09/15/25
Resignation	Sherzad, Wahid	Prob	Inst Asst/Bil-Pashto	Dyer-Kelly	09/23/25
Resignation	Sohl, Marythony	Perm	Admin Asst VI (Conf)	Superintendents Office	08/14/25
Resignation	Squires, Marlene	Prob	Youth/Adlt Emp Tech I	Workability	09/26/25
Retirement	Karley, Stacey	Perm	Instructional Assistant II	Twin Lakes	09/30/25
Retirement	Mc Reynolds, Cheryl	Perm	Bus Driver	Transportation	09/25/25

**3. SEPARATIONS (Continued)**

**CLASSIFIED**

<b><u>Type</u></b>	<b><u>Name</u></b>	<b><u>Status</u></b>	<b><u>Assignment</u></b>	<b><u>Location</u></b>	<b><u>Effective Date (s)</u></b>
Demotion	CL #643	Prob	Community Safety Specialist	District Office	09/11/25
Dismissal	CL #644	Prob	School Bus Driver Instructor	Transportation	09/13/25
Dismissal	CL #645	Prob	Nutrition Services Worker I	Nutrition Services	08/25/25



**SAN JUAN UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION**

**AGENDA ITEM:** G.2

**MEETING DATE:** 10/14/2025

**SUBJECT:** Purchasing Report

**DEPARTMENT:** Fiscal Services

**ACTION REQUESTED:**

The superintendent is recommending that the board approve the purchasing report – purchase orders, service agreements and contracts; change orders/amendments; construction and public works bids and contracts; and piggyback contracts.

**RATIONALE/BACKGROUND:**

Business Support Services and Facilities Accounting will combine a list of purchase orders and service agreements, change orders/amendments, construction and public works bids, piggyback contracts, and bids and RFPs and other purchases in accordance with Education Code 3300 Expenditures and Purchases, 3311 Bids, 3311.1 Uniform Public Construction Cost Accounting Procedures and 3311.4 Procurement of Technological Equipment.

**ATTACHMENT(S):**

1. [Purchasing Report](#)

**BOARD COMMITTEE ACTION/COMMENT:**

N/A

**PREVIOUS STAFF/BOARD ACTION:**

Superintendent's Cabinet: 10/06/2025

**FISCAL IMPACT:**

N/A

**PREPARED BY:** Laura Fry, Manager, Business Support Services  
Joel Ryan, Chief Financial Officer

**APPROVED BY:** Melissa Bassanelli, Superintendent of Schools

September 10, 2025 - September 30, 2025

PO#	Date	Vendor Name	Description	Amount \$	Site/ Department
VR26-03982	9/12/2025	Sierra School of Sacramento	Special education instruction services	\$ 1,000,000.00	316 - SPED
VR26-04240	9/23/2025	EverDriven	Student transportation services	\$ 300,000.00	317 - Student Support Services
VR26-04384	9/23/2025	Vision to Learn	Vision screening for students	\$ 250,000.00	311 - MTSS
VR26-04415	9/24/2025	Heritage Treatment Center	Special education instruction services	\$ 236,340.00	316 - SPED
VR26-04645	9/30/2025	SCOE	Tutoring services	\$ 35,000.00	320 - Adult Ed
VR26-04652	9/30/2025	Odyssey Learning Center	Student placement for instruction services	\$ 300,000.00	316 - SPED
VR26-04661	9/30/2025	Enome, Inc.	Professional development / consultation services multi-year contract	\$ 255,000.00	316 - SPED

**Purchasing Contracts Board Report  
Change Orders/Amendments**

September 10, 2025 - September 30, 2025

**Change Orders**

PO#	Date	Vendor Name	Description	Original PO Amount \$	Previous Approved C/O Totals \$	Current C/O for Approval Amount \$	New Contract Amount \$	Responsibility

**Service Agreement Change Orders**

PO#	Date	Vendor Name	Description	Original PO Amount \$	Previous Approved C/O Totals \$	Current C/O for Approval Amount \$	New Contract Amount \$	Responsibility
BPO26-01391	9/30/2025	Aeri Tree Service	Additional Services	\$ 20,000.00	\$ -	\$ 155,000.00	\$ 175,000.00	M&O
BPO26-01347	9/30/2025	West Coast Arborists	Additional Services	\$ 175,000.00	\$ -	\$ 150,000.00	\$ 325,000.00	M&O
SA26-00031	9/23/2025	Point Quest Pediatrics	Instructional Aides	\$ 200,000.00	\$ 64,245.97	\$ 120,000.00	\$ 384,245.97	316 - SPED
SA26-00053	9/23/2025	Lindamood Bell	Instructional Services	\$ 9,500.00		\$ 14,628.00	\$ 24,128.00	316 - SPED
SA26-00093	9/30/2025	Maxim Healthcare /DBA: Amergis Healthcare	Instructional Aide Services	\$ 300,000.00	\$ -	\$ 45,000.00	\$ 345,000.00	316 - SPED
SA26-00002	9/30/2025	ROHealth	Instructional Aide Services	\$ 300,000.00	\$ -	\$ 133,000.00	\$ 433,000.00	316 - SPED

**Other Contract Change Orders**

PO#	Date	Vendor Name	Description	Original PO Amount \$	Previous Approved C/O Totals \$	Current C/O for Approval Amount \$	New Contract Amount \$	Responsibility
VR24-01719	9/30/2025	Kitchell CEM	Additional services to extend project review for Department of Toxic Substances Control through Feb 28, 2027 for Arcade MS Project #001-9512-P1	\$ 1,118,106.00	\$ -	\$ 83,460.00	\$ 1,201,566.00	216 - FAC
VR25-10014	9/30/2025	Campbell Keller	Additional fees due to Tariffs on the TK Furniture Project #392-9306-25CIP	\$ 139,077.94	\$ -	\$ 1,258.63	\$ 140,336.57	216 - FAC
VR26-03337	9/30/2025	Ryland SBC	Additional Facilities Business Department Interim Coordinator Consultant services to extend to the end of the 25/26 fiscal year	\$ 75,000.00	\$ -	\$ 200,000.00	\$ 275,000.00	216 - FAC
VR25-07734	9/30/2025	Mobile Modular	Purchase and installation of security screens for the Greer ES Portable Project #121-9568-P1	\$ 308,340.66	\$ 1,312.00	\$ 6,263.50	\$ 315,916.16	216 - FAC
VR25-07736	9/30/2025	Mobile Modular	Purchase and installation of security screens for the Cottage ES Portable Project #108-9568-P2	\$ 308,340.66	\$ -	\$ 6,263.50	\$ 314,604.16	216 - FAC
VR25-07741	9/30/2025	Mobile Modular	Purchase and installation of security screens for the Dyer Kelly ES Portable Project #114-9568-P1	\$ 462,510.00	\$ 69,206.00	\$ 9,106.75	\$ 540,822.75	216 - FAC
VR25-07738	9/30/2025	Mobile Modular	Purchase and installation of security screens for the Howe Ave. ES Portable Project #123-9568-P2	\$ 370,089.64	\$ 984.00	\$ 7,643.63	\$ 378,717.27	216 - FAC
VR25-03324	9/30/2025	Mobile Modular	Purchase and installation of security screens for the Winterstein (Gateway International Charter) Portable Project #153-9568-24CIP	\$ 680,456.71	\$ 7,814.00	\$ 6,263.50	\$ 694,534.21	216 - FAC

**Purchasing Contracts Board Report  
Change Orders/Amendments**

Attachment 1

VR24-06130	9/30/2025	Statewide Educational Wrap Up Program	Final adjusted project coverage fee for Coleman (CMP Charter) Mod Project #106-9495-P1	\$ 412,809.22	\$ 100,766.00	\$ 23,335.60	\$ 536,910.82	216 - FAC

**Lease Amendments/Change Orders**

PO#	Date	Vendor Name	Description	Original PO Amount \$	Previous Approved C/O Totals \$	Current C/O for Approval Amount \$	New Contract Amount \$	Responsibility
							\$ -	

**General Contract Change Orders**

PO#	Date	Vendor Name	Description	Original PO Amount \$	Previous Approved C/O Totals \$	Current C/O for Approval Amount \$	New Contract Amount \$	Responsibility
VR25-12886	9/30/2025	Rodan Builders, Inc.	Additional services required for unforeseen soil conditions and unmarked low-voltage wiring for Laurel Ruff Portable Project #163-9568-P1	\$ 1,248,000.00	\$ -	\$ 29,003.00	\$ 1,277,003.00	216 - FAC
VR25-12670	9/30/2025	Martin General Engineering, Inc.	Additional scope for fencing and gates for the Whitney ES Student Safety (Fencing) Project #152-9716-P1	\$ 404,500.00	\$ -	\$ 23,133.00	\$ 427,633.00	216 - FAC
VR25-12664	9/30/2025	Pisor Fencing Division, Inc.	Additional scope for fencing and gates for the Bella Vista HS Student Safety (Fencing) Project #206-9716-P1	\$ 615,900.00	\$ -	\$ 8,008.00	\$ 623,908.00	216 - FAC

**Purchasing Contracts Board Report  
Construction and Public Works Bids and Contracts**

September 10, 2025 - September 30, 2025

Upon evaluation of the bids/contracts staff has awarded the following in accordance with all legal guidelines.

**General Contract**

Fund	Date	PO#	Bid #	Vendor Name	Description	Amount \$	Responsibility

**Other Contracts**

Fund	Date	PO#	Bid #	Vendor Name	Description	Amount \$	Responsibility
26	9/30/2025	TBD	NA	Kahua	Kahua Managed Services Consultant 1 Year Agreement	\$ 120,000.00	FAC

**New Addendum to Master Agreements**

Fund	Date	PO#	Bid #	Vendor Name	Description	Amount \$	Responsibility
21	9/30/2025	TBD	25-200	Innovative Construction Services	Construction Management Services for District Office (Nutrition Services Freezer) Project #804-0000-25CIP	\$ 201,060.00	FAC

Purchasing Contracts Board Report  
Board Pre-Approval  
Piggyback Contracts

September 10, 2025 - September 30, 2025

Staff has determined that purchasing through contracts issued by various state agencies will save administrative time and expense, provide favorable pricing, and will be in the best interests of the district. District staff is requesting the Board of Education's authorization to piggyback on the approved bids in accordance with Public Contract Code Section 20118.

Fund	Date	Piggyback #, Title	Vendor Name	Description	Term
All	09/30/25	Sourcewell/Toro RFP #112624-TTC	The Toro Company	Grounds Maintenance Equipment & Related Attachments	01/31/2025 - 1/31/2029

**SAN JUAN UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION**

**AGENDA ITEM:** G.3

**MEETING DATE:** 10/14/2025

**SUBJECT:** Gifts

**DEPARTMENT:** Administration

**ACTION REQUESTED:**

The superintendent is recommending that the board accept the list of gifts.

**RATIONALE/BACKGROUND:**

Acceptance of the following gifts:

**Dyer-Kelly Elementary School:** from The Sprouts Healthy Communities Foundation: \$5,500.

**Encina High School:** from Point West Rotary Club Foundation - for teacher grants: \$14,343.

**ATTACHMENT(S):**

**BOARD COMMITTEE ACTION/COMMENT:**

N/A

**PREVIOUS STAFF/BOARD ACTION:**

Superintendent's Cabinet: 10/06/2025

**FISCAL IMPACT:**

N/A

**PREPARED BY:** Stephanie Cunningham, Administrative Assistant, Board of Education

**APPROVED BY:** Melissa Bassanelli, Superintendent of Schools

**SAN JUAN UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION**

**AGENDA ITEM:** G.4

**MEETING DATE:** 10/14/2025

**SUBJECT:** Surplus Property

**DEPARTMENT:** Fiscal Services

**ACTION REQUESTED:**

The superintendent is recommending that the board approve the disposal of surplus property pursuant to Board Policy 3270.

**RATIONALE/BACKGROUND:**

The Governing Board recognizes that the district may own personal property, which is unusable, obsolete, or no longer needed by the district. The superintendent or designee shall arrange for the sale or disposal of district personal property in accordance with board policy and the requirements or state law.

The superintendent or designee shall identify to the board all items not needed by the district together with their estimated value and a recommended disposition.

**ATTACHMENT(S):**

1. [Surplus Report](#)

**BOARD COMMITTEE ACTION/COMMENT:**

N/A

**PREVIOUS STAFF/BOARD ACTION:**

Superintendent's Cabinet: 10/06/2025

**FISCAL IMPACT:**

N/A

**PREPARED BY:** Laura Fry, Manager, Business Support Services  
Joel Ryan, Chief Financial Officer

**APPROVED BY:** Melissa Bassanelli, Superintendent of Schools



**Board of Education Agenda Item  
Surplus Property**

10/14/2025

The following District property is unusable, obsolete, or no longer needed. The items are to be disposed of by sale, recycled, donated, or discarded as required by Board Policy 3270 Education Code 17545 and 17546.

Location/Site	Make	Model	Description	Fixed Asset / Serial #	Disposition
Sylvan			Broken TV	S/N: 0A7AHCAR200502B	eWaste
Lichen	HP	Color Laser Jet Pro M454dn	Printer	Asset ID: 126096	eWaste
Lichen	HP		Monitor	S/N: 3CQ147C102	eWaste
Lichen	Misc		Misc. Overstock Materials and Curriculum		eWaste
Starr King	HP	Laser Jet P3015	Printer	S/N: VNBCC7C38H	eWaste
Starr King	HP	Laser Jet P3005dn	Printer	S/N: CND1R40229	eWaste
Starr King	HP	Laser Jet P2015dn	Printer	S/N: CNBJR98223	eWaste
Starr King	HP	Laser Jet 8025e	Printer	S/N: TH1CD4R1JS	eWaste
Starr King	HP	Laser Jet Pro	Printer	S/N: 3CQ43426J2	eWaste
Starr King	HP	Color Laser Jet Enterprise M555	Printer	S/N: JP8CND004XJJ	eWaste
Starr King	HP	LA2205wg	Monitor	S/N: 3CQ8102G1Q	eWaste
Starr King	HP	E233	Monitor	S/N: 3CQ215CZSJ	eWaste
Starr King	HP	S2031	Monitor	S/N: CQ0410KKD	eWaste
Starr King	HP	L1750	Monitor	S/N: CNK5340QLS	eWaste
Starr King	HP		Mini	S/N: 3CR51400WP	eWaste
Starr King	HP		Mini	S/N: 3CR51400Q3	eWaste
Starr King	HP	Design Jet T12	Poster Printer	S/N: CN816FM017	eWaste
Starr King	HP		Tower	S/N: MXL3250WSX	eWaste
Starr King	Apple	IMAC	Monitor	S/N: QP9070RXZES	eWaste
Starr King		Scan Snap S1500M	Scanner	Asset ID: 00870	eWaste
Starr King		Scan Snap S1500M	Scanner	Asset ID: 00836	eWaste
Starr King		Scan Snap S1500M	Scanner	Asset ID: 048931	eWaste
Starr King		Scan Snap S1500M	Scanner	Asset ID: 000807	eWaste
Starr King	ELMO	ELMO	Document Camera	Asset ID: 480717	eWaste
Starr King	ELMO	ELMO	Document Camera	Asset ID: 4217359	eWaste
Starr King	ELMO	ELMO	Document Camera	Asset ID: 465396	eWaste
Starr King	ELMO	ELMO	Document Camera	Asset ID: 966499	eWaste
Starr King	ELMO	ELMO	Document Camera	Asset ID: 525631	eWaste
Starr King	ELMO	ELMO	Document Camera	Asset ID: 480713	eWaste
Starr King	ELMO	ELMO	Document Camera	Asset ID: 4131258	eWaste
Starr King	ELMO	ELMO	Document Camera	Asset ID: 562611	eWaste
Starr King	ELMO	ELMO	Document Camera	Asset ID: 4131274	eWaste
Starr King	ELMO	ELMO	Document Camera	Asset ID:	eWaste
Starr King	BENQ		Projector	S/N: PDJM0120604E	eWaste
Starr King	BENQ		Projector	S/N: PDM00069204E	eWaste
Starr King	V4K		USB Camera	S/N: 131816GAA02466	eWaste
Starr King	Apple	Macbook	Laptop	S/N: C17517VYDV13	eWaste
Starr King	Apple	Macbook	Laptop	S/N: C02JLEAQDTY3	eWaste
Starr King		Laminator	Laminator	Asset: 0801466	eWaste
Starr King			Adrian Blue Socket	S/N: 30400117050783	eWaste
Mesa Verde	Apple	Macbook Cart	Macbook Cart x2	N/A	eWaste
Will Rogers	Apple		Mac Mini	Asset ID: 130017147	eWaste
Will Rogers	Apple		Mac Mini	Asset ID: 130017129	eWaste
Will Rogers	Apple		Mac Mini	Asset ID: 130017156	eWaste
Will Rogers	Apple		Mac Mini	Asset ID: 1300017162	eWaste
Will Rogers	Apple		Mac Book Laptop	Asset ID: 10011921	eWaste
Will Rogers	Apple		Mac Book Laptop	Asset ID: 2018436	eWaste
Will Rogers	Apple		Mac Mini	Asset ID: 10022219	eWaste
Will Rogers	Apple		Mac Mini	Asset ID: 10022218	eWaste
Will Rogers	Apple		Mac Mini	Asset ID: 10022217	eWaste
Will Rogers	Apple		Mac Mini	Asset ID: 10022216	eWaste
Will Rogers	Apple		Mac Mini	Asset ID: 10022220	eWaste
Will Rogers	Apple		Mac Mini	Asset ID: 10022215	eWaste
Will Rogers	HP		Desktop	Asset ID: 10011951 S/N MXL5520WBR	eWaste
Will Rogers		ELMO	Projector	Asset ID: 201888896	eWaste
Will Rogers			TV	Asset ID: C20182052	eWaste
Will Rogers			Monitors	S/N: VX22504WM-LED	eWaste
Will Rogers			Monitors	S/N: ZZJKH47J291015D	eWaste
Will Rogers			Monitors	S/N: E8LMQS090227	eWaste
Will Rogers			Monitors	S/N: E4LMQS054591	eWaste
Will Rogers			Monitors	S/N: ZZJKH4TJ200985W	eWaste
Will Rogers			Monitors	S/N: ZZJKH4TJ20108J	eWaste
Will Rogers			Monitors	S/N: ZZJKH4TJ201014F	eWaste
Will Rogers			Monitors	S/N: ZZJKH4TJ201004L	eWaste
Will Rogers			Monitors	S/N: ZZJKH4TJ201027F	eWaste
Will Rogers	MISC		Misc Keyboards x10	N/A	eWaste
Cottage			Cow Carts Empty X3	N/A	eWaste
SPED	Kyocera	TASKalfa 5500i	Copier	S/N: N3X1701526	eWaste
SPED	Kyocera	TASKalfa 5500i	Copier	S/N: NWN1Y00321	eWaste
SPED	HP	Laser Jet 1022	Printer	S/N: VNB3H18136	eWaste

**Board of Education Agenda Item  
Surplus Property**

10/14/2025

The following District property is unusable, obsolete, or no longer needed. The items are to be disposed of by sale, recycled, donated, or discarded as required by Board Policy 3270 Education Code 17545 and 17546.

Location/Site	Make	Model	Description	Fixed Asset / Serial #	Disposition
SPED	Brother	HL-22	Printer	Asset ID: 20189809	eWaste
SPED	HP	Elite Desk 800 G1	Computer	S/N: MXL4320J8X10009408	eWaste
SPED	HP	Compaq 8000	Computer	S/N: MXL0412BSC	eWaste
SPED	Brother	HL-41	Printer	Asset ID: 20189796	eWaste
SPED	HP	Compaq 8000	Computer	S/N: MXL0460W24	eWaste
SPED	HP	ProDesk	Computer	S/N: MXL8391Q4F Asset: 20203036	eWaste
SPED	HP	Compaq 8300	Computer	S/N: MXL3250WRB Asset: 10000840	eWaste
SPED	HP		Monitor	S/N: CNC8151280	eWaste
SPED	HP		Monitor	S/N: CNK51084X	eWaste
SPED	HP		Monitor	S/N: 6CN513045T	eWaste
SPED	HP		Monitor	S/N: CNT843217X	eWaste
SPED	HP		Monitor	S/N: CNK518084Y	eWaste
SPED	HP		Monitor	S/N: 3CCKMIVQW	eWaste
SPED	Fellows	PS80C-2	Shredder	N/A	eWaste
SPED	Brother	Intellifax2820	Fax Machine	S/N: U61325D1N794053	eWaste
SPED	Brother	Intellifax2820	Fax Machine	S/N: U61325E9N901315	eWaste
SPED	Fujitsu	Snap Scan S1500	Scanner	Asset ID: 072466	eWaste
SPED	HP		Various Keyboards x10	N/A	eWaste
Churchill	Apple		Monitor	Asset: 10013301	eWaste
Churchill	Misc		Verbatin Keyboard	N/A	eWaste
Churchill	Acer		Chromebook Laptop	Asset: 10018900	eWaste
Churchill	Acer		Chromebook Laptop	Asset: 10018826	eWaste
Arlington Heights	Apple	Ipad	Tablet	Asset: 20171236	eWaste
Arlington Heights	Apple	Ipad	Tablet	Asset: 20173003	eWaste
Arlington Heights	Apple	Ipad	Tablet	Asset: 20172252	eWaste
Arlington Heights	Apple	Ipad	Tablet	Asset: 20172252	eWaste
Kingswood	Brother	MFC-L3750CDW	Printer	SN: U6517L2n155053	eWaste
Kingswood	MISC	Multiple items	Misc. Chargers, remotes, walkie talkies, etc..	N/A	eWaste
Kingswood	GBC	Ultima 65 1-120-V	Heat Seal/ Laminator	SN: BB00178G	eWaste
Mariemont	Apple	Macbook	Laptop	SN: W8726BLYAA5	eWaste
Mariemont	Apple	Macbook	Laptop	SN: W8726CHYYA5	eWaste
Mariemont	Apple	Macbook	Laptop	SN: W8726BDCYA5	eWaste
Mariemont	Apple	Macbook	Laptop	SN: 4593768QE9GU	eWaste
Mariemont	Apple	Macbook	Laptop	SN: 4593416F9GU	eWaste
Mariemont	HP		Printer	SN: JPGCS5592	eWaste
Mariemont	Brother		Printer	SN: U63877J9N88405A	eWaste
Mariemont	Brother		Printer	SN: U65114E9H300676	eWaste
Mariemont	Canon		Printer	SN: CGZ84032	eWaste
Mariemont	MISC		Keyboards x4	N/A	eWaste
Mariemont	MISC		3 Boxes of Cords and broken Microphones	N/A	eWaste
Barrett	HP	Compaq 800 Elite CMT Bus PC	Computer	SN: MXL12304R3	eWaste
Barrett	HP	Prodesk 600 G2 Desktop Mini	Printer	SN: UA7042LNN	eWaste
Barrett	HP	Laser Jet P3015	Printer	SN: VNBCBDQ06P	eWaste
Barrett	HP	Color Laser Jet Pro M454dn	Printer	SN: VNB3M23063	eWaste
Barrett	LG	22CV241	Chrome Display Computer	SN: 604NTZN24365	eWaste

**SAN JUAN UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION**

**AGENDA ITEM:** G.5

**MEETING DATE:** 10/14/2025

**SUBJECT:** San Juan High School Science Modernization Project Notice of Award

**DEPARTMENT:** Operations

**ACTION REQUESTED:**

The superintendent is recommending that the board adopt Resolution No. 4234 awarding the lease-leaseback contract for the San Juan High School Science Modernization Project to Core West, Inc., pursuant to Education Code section 17406.

**RATIONALE/BACKGROUND:**

The project consists of the modernization of existing building 'B' and includes six new science classrooms, two standard classrooms, Support Services rooms and new restrooms (14,000 SF), abatement and partial demolition of existing building, and site upgrades including perimeter fencing and accessibility improvements.

The complete Facilities Lease Agreement can be found [here](#). The complete Site Lease Agreement can be found [here](#).

**ATTACHMENT(S):**

1. [Resolution No. 4234](#)

**BOARD COMMITTEE ACTION/COMMENT:**

N/A

**PREVIOUS STAFF/BOARD ACTION:**

Superintendent's Cabinet: 10/06/2025

**FISCAL IMPACT:**

N/A

**PREPARED BY:** Nicholas Arps, Director, Construction, Facilities and Modernization

**APPROVED BY:** Frank Camarda, Chief Operations Officer  
Melissa Bassanelli, Superintendent of Schools

**RESOLUTION BEFORE THE SAN JUAN UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION APPROVING THE AWARD OF THE LEASE-LEASEBACK  
CONTRACT TO CORE WEST, INC. FOR THE SAN JUAN HIGH SCHOOL SCIENCE  
MODERNIZATION PROJECT AND SETTING FORTH THE WRITTEN BASIS FOR  
THIS DECISION TO AWARD**

**RESOLUTION NO. 4234**

**WHEREAS**, sections 17406 of the Education Code authorize school districts, including the San Juan Unified School District (“District”), to use the lease-leaseback procurement process;

**WHEREAS**, by Resolution No. 2831, the San Juan Unified School District Board of Education adopted the mandatory procedures and guidelines for use in lease-leaseback projects;

**WHEREAS**, consistent with those mandatory procedures and guidelines, the District issued Request for Proposals #65-200 (“RFP”), which (1) included a requirement for proposers to be prequalified under Section 20111.6 of the Public Contract Code, (2) included an estimate of the price of the Project, a description of preconstruction services to be provided, and a description of the facilities to be constructed; (3) included the key elements of the instrument to be awarded; (4) included a description of the criteria to be considered in evaluating the Proposals; and (5) included the scoring to be applied to the proposals; and

**WHEREAS**, Ten (10) potential lease-leaseback proposers submitted Proposals in response to the RFP, which, the District has carefully examined

**NOW, THEREFORE**, pursuant to Education Code section 17406 the San Juan Unified School District Board of Education does hereby determine to award the Site Lease and Facilities Lease for the Project to Core West, Inc. for the following reasons:

1. The District determined to select its lease-leaseback provider for the Project based on best value in accordance with the evaluation criteria stated in the RFP.
2. Core West, Inc. submitted a Proposal responsive to the RFP, which has been determined to present the best value to the District. The Proposal received a score of 343 out of a possible 400. This was the highest score received, with the other shortlisted proposers receiving scores of 334 for XL Construction, 328 for Otto Construction, and 318 for S+B James.
3. Core West, Inc. demonstrated that it will satisfy the skilled and trained workforce availability, as defined in Public Contract Code section 2601
4. The initial amount of the Facilities Lease shall be \$95,000.00 for preconstruction services only. No construction services are authorized at this time without DSA approval.

The foregoing findings and decision to award were made by the San Juan Unified School District Board of Education at a meeting of the Board on October 14, 2025, by the following vote:

**AYES:**  
**NOES:**  
**ABSENT:**  
**ABSTAIN:**

---

**Ben Avey, President,  
San Juan Unified School District  
Board of Education**

**Attest:**

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**Manuel Perez, Clerk  
San Juan Unified School District  
Board of Education**

**SAN JUAN UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION**

**AGENDA ITEM:** G.6

**MEETING DATE:** 10/14/2025

**SUBJECT:** Katherine Johnson Middle School Lease Amendment No. 9

**DEPARTMENT:** Operations

**ACTION REQUESTED:**

The superintendent is recommending that the board adopt Resolution No. 4235, approving the ninth amendment to the lease for the Katherine Johnson Middle School new construction project between San Juan Unified School District and Flint Design Build, LLC dba FLINT.

**RATIONALE/BACKGROUND:**

This ninth amendment incorporates a change to the Terms of Facilities Lease duration as well as a reduction in Preconstruction Services to return all unused funds to the district.

**ATTACHMENT(S):**

1. [Resolution No. 4235](#)
2. [Lease Amendment No. 9](#)

**BOARD COMMITTEE ACTION/COMMENT:**

N/A

**PREVIOUS STAFF/BOARD ACTION:**

Superintendent's Cabinet: 10/06/2025

**FISCAL IMPACT:**

N/A

**PREPARED BY:** Nicholas Arps, Director, Facilities, Construction and Modernization

**APPROVED BY:** Frank Camarda, Chief Operations Officer  
Melissa Bassanelli, Superintendent of Schools

**RESOLUTION BEFORE THE SAN JUAN UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION APPROVING LEASE AMENDMENT #9 FOR THE  
KATHERINE JOHNSON MIDDLE SCHOOL PROJECT  
SJUSD PROJECT #055-9512-P1**

**RESOLUTION NO. 4235**

**WHEREAS**, sections 17406 of the Education Code authorize school districts, including the San Juan Unified School District (“District”), to use the lease-leaseback procurement process; and

**WHEREAS**, the District Board of Education (“Board”) previously approved the award of the Site Lease and Facilities Lease to Flint Builders Inc. for this Project, including preconstruction services per resolution #4016; and

**WHEREAS**, Section 4.2, Terms of Facilities Lease duration is amended to 36 months consisting of the total of the time a) 8 months to perform Preconstruction Services b) 6 months to construct Increment 1A and B, and 22 months to construct Increment 2 of the Project; and

**WHEREAS**, Section 4.4.2.4.5 of the Facilities Lease Agreement states all remaining funds shall be returned to the district by deduction outlined in Amendment #9;

**WHEREAS**, Section 4.4.2.4.1 Construction Contingency, Section 4.4.2.2 Allowances, Section 4.4.2.4.3 Owner Contingency, and Exhibit H – Preconstruction Services will be reduced and return all unused funds to the district.; and

**NOW, THEREFORE**, the San Juan Unified School District Board of Education does hereby resolve as follows:

**Section 1.** The foregoing recitals are hereby adopted as true and correct.

**Section 2.** The Board approves the revised Facilities Lease Agreement amount as outlined in Amendment #9.

Original Facilities Lease Amount– Preconstruction Services	\$70,000.00
Additional Authorized Preconstruction Services	\$25,000.00
<b>Net Change by Amendment #9</b>	<b>(\$30,000.00)</b>
<b><u>Final Total Pre-construction Services</u></b>	<b><u>\$65,000.00</u></b>
Approved Total Base Rent Through Amendment #8	\$56,676,419.00
<b>Net Change by Amendment #9</b>	<b>(\$695,684.00)</b>
<b><u>Revised Total Base Rent</u></b>	<b><u>\$55,980,735.00</u></b>
<b><u>Revised Facilities Lease Agreement Amount</u></b>	<b><u>\$56,045,735.00</u></b>

The foregoing findings and decision to award were made by the San Juan Unified School District Board of Education at a meeting of the Board on October 14, 2025, by the following vote:

**AYES:**  
**NOES:**  
**ABSENT:**  
**ABSTAIN:**

---

**Ben Avey, President,  
San Juan Unified School District  
Board of Education**

**Attest:**

---

**Manuel Perez, Clerk  
San Juan Unified School District  
Board of Education**





## San Juan Unified School District

### *Facilities Business Department*

5320 Hemlock Street, Sacramento, California 95841

Telephone 916- 971-7283

Internet Web Site: [www.sanjuan.edu](http://www.sanjuan.edu)

Melissa Bassanelli, Superintendent of Schools  
Frank Camarda, Chief Operations Officer

**Lease Amendment #09**  
**Katherine Johnson Middle School New Construction**  
**DSA App. # 02 - 120501/Facilities Lease Agreement# 305688**  
**SJUSD Project # 055-9512-P1**

Effective **October 14, 2025**, the Facilities Lease Agreement dated **April 19, 2022** between the San Juan Unified School District and **Flint Design Build, LLC dba FLINT** for the **Katherine Johnson Middle School New Construction** is amended as follows:

- A. Section 4.2, Terms of Facilities Lease: “The Term of this Facilities Lease shall be **36 months** consisting of the total of the time a) 8 months to perform Preconstruction Services b) 6 months to construct Increment 1A and B, and **22 months** to construct Increment 2 of the Project ,...”
- B. Section 4.4.2, Total Base Rent: “The TBR for the lease of the Project is (~~\$56,676,419.00~~) Fifty-Five Million Nine Hundred Eighty Thousand Seven Hundred Thirty-Five dollars and no cents (**\$55,980,735.00**) for Increment 1A, 1B and 2, subject to the provisions of any Contingency Funds set forth in this Article 4.”
- C. Section 4.4.2.4.1, Total Base Rent Includes: “Construction Contingency Fund in the amount of (~~\$ 1,413,443.00~~) Eight Hundred Six Thousand Five Hundred One dollars and no cents (**\$ 806,501.00**) which, except as set forth herein, shall cover all additional or extra cost of the work set for in the contract documents”
- D. Section 4.4.2.4.2, Total Base Rent Includes: Specific Allowances for Increment 1A, 1B, and 2 in the amount of (~~\$ 1,479,584.00~~) One Million Three Hundred Ninety Thousand Eight Hundred Seventy-Seven Dollars and no cents (**\$ 1,390,877.00**).
- E. Section 4.4.2.4.3, Total Base Rent Includes: “District Contingency in the amount of (~~\$ 3,312,902.00~~) Three Million Three Hundred Twelve Thousand Eight Hundred Sixty Seven Dollars and no cents (**\$ 3,312,867.00**) which shall cover additional or extra costs to the project that entitle Entity to a change order in accordance with Exhibit D, Article 15.01 of the Facilities Lease.”

## F. Exhibit H Pre-Construction Services:

- A. Section B.2. Site Investigation: "...Entities fee includes an allowance of ~~\$30,000~~ **\$0.00** to be used on a time and material basis for this site investigation to be used at the District's discretion..."
- B. Exhibit H Pre-Construction Services, Section D. Compensation: "The District shall compensate Entity for performing the Preconstruction Services as follows: the fixed fee of ~~\$ 95,000~~ **\$65,000**, divided as follows among the required preconstruction services:

Service	Fee
1. Collaboration/Meetings	\$10,000.00
2.Site Investigation Allowance	<del>\$30,000.00</del> <b>\$ 0.00</b>
3.Preliminary Project Schedule	\$ 5,000.00
4.Preliminary Cost Estimates	\$10,000.00
5.Value Engineering	\$ 5,000.00
6.Constructability Review	\$ 5,000.00
7.Development of Total Base Rent	\$ 5,000.00
8.Extend Pre-Con (Inc 1A)	\$25,000.00

In all other respects, the terms and conditions of said Facilities Lease, including the exhibits thereto, remain in full force and effect.

San Juan Unified School District,  
A school district organized and existing under the  
laws of the State of California

**Flint Design Build, LLC dba FLINT**  
A California Corporation

By: \_\_\_\_\_  
Nicholas Arps  
Title: Director of Facilities, Construction &  
Modernization

By: \_\_\_\_\_  
**John Stump**  
Title: President

By: \_\_\_\_\_  
Frank Camarda  
Title: Chief Operations Officer

Federal Tax Identification Number:  
87-3520676

**SAN JUAN UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION**

**AGENDA ITEM:** G.7

**MEETING DATE:** 10/14/2025

**SUBJECT:** Encina High School Full Site Renovation Project Lease Amendment No. 6

**DEPARTMENT:** Operations

**ACTION REQUESTED:**

The superintendent is recommending that the board adopt Resolution No. 4236, approving the sixth amendment for the Encina High School Full Site Renovation Project.

**RATIONALE/BACKGROUND:**

The board approves the amendment to the Facilities Lease to include the revised Lease Payment Schedule as outlined in amendment No. 6.

**ATTACHMENT(S):**

1. [Resolution No. 4236](#)
2. [Lease Amendment No. 6](#)

**BOARD COMMITTEE ACTION/COMMENT:**

N/A

**PREVIOUS STAFF/BOARD ACTION:**

Superintendent's Cabinet: 10/06/2025

**FISCAL IMPACT:**

N/A

**PREPARED BY:** Nicholas Arps, Director, Facilities, Construction and Modernization

**APPROVED BY:** Frank Camarda, Chief Operations Officer  
Melissa Bassanelli, Superintendent of Schools

**RESOLUTION BEFORE THE SAN JUAN UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION APPROVING LEASE AMENDMENT NO. 6 FOR THE  
ENCINA HIGH SCHOOL FULL SITE RENOVATION PROJECT  
SJUSD PROJECT #202-9332-P1**

**RESOLUTION NO. 4236**

**WHEREAS**, section 17406 of the Education Code authorizes school districts, including the San Juan Unified School District (“District”), to use the lease-leaseback procurement process; and

**WHEREAS**, the District Board of Education (“Board”) previously approved the award of the Site Lease and Facilities Lease to Core West, Inc. for the Encina High School full site renovation project (“Project”), including preconstruction services in the amount of \$95,000.00 per Resolution #4129 and a revised Facilities Agreement in the amount of \$31,822,166.00 per Resolution #4213; and

**WHEREAS**, Exhibit C – Lease Payment Schedule is revised to correct an administrative error in Amendment #5. This correction is a zero-cost change to the Facilities Lease Agreement; and

**NOW, THEREFORE**, the San Juan Unified School District Board of Education does hereby resolve as follows:

**Section 1.** The foregoing recitals are hereby adopted as true and correct.

**Section 2.** The Board approves the amendment to the Facilities Lease to include the revised Lease Payment Schedule as outlined in Amendment #6.

Original Facilities Lease Amount– Preconstruction Services	\$95,000.00
Allowance added in Amendment #3	\$250,000.00
<b><u>Revised Preconstruction Services</u></b>	<b><u>\$345,000.00</u></b>
Net Change by Pervious Amendment #1, #2, #4 & #5	\$31,477,166.00
<b><u>Amendment #6</u></b>	<b><u>\$0.00</u></b>
<b><u>Revised Total Base Rent</u></b>	<b><u>\$31,477,166.00</u></b>
<b><u>Revised Facilities Lease Amount</u></b>	<b><u>\$31,822,166.00</u></b>

The foregoing findings and decision to award were made by the San Juan Unified School District Board of Education at a meeting of the Board on October 14, 2025, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

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**Ben Avey, President,  
San Juan Unified School District  
Board of Education**

**Attest:**

---

**Manuel Perez, Clerk  
San Juan Unified School District  
Board of Education**



## **San Juan Unified School District**

### ***Facilities Business Department***

5320 Hemlock Street, Sacramento, California 95841

Telephone 916- 971-7283

Internet Web Site: [www.sanjuan.edu](http://www.sanjuan.edu)

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Melissa Bassanelli, Superintendent of Schools

Frank Camarda, Chief Operations Officer

### **Lease Amendment #06**

### **Encina High School Full Site Renovation**

**DSA App. # 02 - 112932 /Facilities Lease Agreement# VR24-10559**

**SJUSD Project # 202-9332-P1**

Effective **October, 14 2025**, the Facilities Lease Agreement dated **May 14, 2024** between the San Juan Unified School District and **CORE West, Inc** for the **Encina High School Full Site Renovation** is amended as follows:

A. Exhibit C Lease Payment Schedule is replaced in its entirety with the following:

(See Lease Payment Schedule on next page)

Encina High School Amendment 6 Lease Payment Reconciliation		
EXHIBIT C		
LEASE PAYMENT SCHEDULE		
A	B	C
Item No	Month	Lease Payment
	<b>Preconstruction</b>	
	Preconstruction Services	\$ 95,000.00
	<b>Encina High School Full Site Renovation Lease Payment Schedule</b>	
1	January 2025 Lease Payment (TBR #1)	\$ 272,592.00
2	February 2025 Lease Payment (TBR #1 & Amend #2 Non-OCIP Insurance)	\$ 285,808.00
3	March 2025 Lease Payment (TBR #1)	\$ 228,800.00
4	April 2025 Lease Payment (TBR #1)	\$ 228,800.00
5	<b>May 2025 Lease Payment (TBR #1 &amp; Site Safety TBR #2)</b>	<b>\$ 491,611.00</b>
6	<b>June 2025 Lease Payment (TBR #1 &amp; Site Safety TBR #2)</b>	<b>\$ 491,611.00</b>
7	<b>July 2025 Lease Payment (TBR #1 &amp; DSA TBR #3)</b>	<b>\$ 1,539,838.00</b>
8	August 2025 Lease Payment (TBR #1 & DSA TBR #3)	\$ 1,539,838.00
9	September 2025 Lease Payment (TBR #1 & DSA TBR #3)	\$ 1,539,838.00
10	October 2025 Lease Payment (TBR #1 & DSA TBR #3)	\$ 1,539,838.00
11	November 2025 Lease Payment (DSA TBR #3)	\$ 1,311,038.00
12	December 2025 Lease Payment (DSA TBR #3)	\$ 1,311,038.00
13	January 2026 Lease Payment (DSA TBR #3)	\$ 1,311,038.00
14	February 2026 Lease Payment (DSA TBR #3)	\$ 1,311,038.00
15	March 2026 Lease Payment (DSA TBR #3)	\$ 1,311,038.00
16	April 2026 Lease Payment (DSA TBR #3)	\$ 1,311,038.00
17	May 2026 Lease Payment (DSA TBR #3)	\$ 1,311,038.00
18	June 2026 Lease Payment (DSA TBR #3)	\$ 1,311,038.00
19	July 2026 Lease Payment (DSA TBR #3)	\$ 1,311,038.00
20	August 2026 Lease Payment (DSA TBR #3)	\$ 1,311,037.00
21	September 2026 Lease Payment (DSA TBR #3)	\$ 1,311,037.00
22	October 2026 Lease Payment (DSA TBR #3)	\$ 1,311,037.00
23	November 2026 Lease Payment (DSA TBR #3)	\$ 1,311,037.00
24	December 2026 Post Construction Payment (TBR #1, Site Safety TBR #2 & DSA TBR #3)	\$ 155,423.00
25	January 2027 Post Construction Payment (TBR #1, Site Safety TBR #2 & DSA TBR #3)	\$ 155,423.00
26	February 2027 Post Construction Payment (TBR #1, Site Safety TBR #2 & DSA TBR #3)	\$ 155,423.00
27	March 2027 Post Construction Payment (TBR #1, Site Safety TBR #2 & DSA TBR #3)	\$ 155,423.00
28	April 2027 Post Construction Payment (TBR #1, Site Safety TBR #2 & DSA TBR #3)	\$ 155,423.00
29	May 2027 Post Construction Payment (TBR #1, Site Safety TBR #2 & DSA TBR #3)	\$ 155,423.00
30	June 2027 Post Construction Payment (TBR #1, Site Safety TBR #2 & DSA TBR #3)	\$ 155,423.00
31	July 2027 Post Construction Payment (TBR #1, Site Safety TBR #2 & DSA TBR #3)	\$ 155,423.00
32	August 2027 Post Construction Payment (TBR #1, Site Safety TBR #2 & DSA TBR #3)	\$ 155,423.00
33	September 2027 Post Construction Payment (TBR #1, Site Safety TBR #2 & DSA TBR #3)	\$ 155,423.00
34	October 2027 Post Construction Payment (TBR #1, Site Safety TBR #2 & DSA TBR #3)	\$ 155,423.00
35	November 2027 Post Construction Payment (TBR #1, Site Safety TBR #2 & DSA TBR #3)	\$ 155,431.00
	<b>Post Construction Payment Subtotal</b>	<b>\$ 1,865,084.00</b>
	<b>Lease Payments Total</b>	<b>\$ 27,067,148.00</b>
	<b>Contingencies:</b>	
	Phase 1 TBR #1 - Construction Contingency 10%	\$ 178,856.00
	Site Safety TBR #2 - Construction Contingency 3%	\$ 15,752.00
	DSA TBR #3 - Construction Contingency 3%	\$ 655,789.00
	<b>Construction Contingency Total</b>	<b>\$ 850,397.00</b>
	Phase 1 TBR #1 - Owner Contingency - 20%	\$ 357,712.00
	Site Safety TBR #2 - Owner Contingency - 7%	\$ 36,754.00
	DSA TBR #3 - Owner Contingency - 7%	\$ 1,530,174.00
	<b>Owner Contingency Total</b>	<b>\$ 1,924,640.00</b>
	Phase 1 TBR #1 - Additional Drywall Patching	\$ 75,000.00
	Amendment #3 - BIM and Submittal Procurement	\$ 250,000.00
	Site Safety TBR #2 - Temp Admin Allowance	\$ 20,000.00
	Site Safety TBR #2 - Site Security Cameras & Lighting	\$ 195,000.00
	DSA TBR #3 - DSA Reconciliation Allowance	\$ 1,119,234.00
	DSA TBR #3 - Koster Moisture Control System Allowance	\$ 225,747.00
	<b>Owner Allowance Contingency Total</b>	<b>\$ 1,884,981.00</b>
	<b>Contingency Total</b>	<b>\$ 4,660,018.00</b>
	Amendment 1 - Phase 1 Light Modernization TBR #1	\$ 3,117,287.00
	Amendment 2 - Phase 1 Non OCIP Insurance	\$ 57,005.00
	Amendment 3 - Early Submittals & Material Procurement Allowance	\$ 250,000.00
	Amendment 4 - Site Safety TBR #2	\$ 831,926.00
	Amendment 5 - DSA TBR #3	\$ 27,470,948.00
	<b>Amendment #6 Lease Payment Schedule Reconciliation</b>	<b>\$ -</b>
	<b>Total Value of Services (Excludes Pre-Construction Services)</b>	<b>\$ 31,727,166.00</b>

In all other respects, the terms and conditions of said Facilities Lease, including the exhibits thereto, remain in full force and effect.

San Juan Unified School District,  
A school district organized and existing under the  
laws of the State of California

**CORE West, Inc**  
A California Corporation

By: \_\_\_\_\_  
Nicholas Arps  
Title: Director of Facilities, Construction &  
Modernization

By: \_\_\_\_\_  
**Seth Maurer**  
Title: President

By: \_\_\_\_\_  
Frank Camarda  
Title: Chief Operations Officer

Federal Tax Identification Number :  
88-0214666



**SAN JUAN UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION**

**AGENDA ITEM:** G.8

**MEETING DATE:** 10/14/2025

**SUBJECT:** Thomas Coleman Elementary School (CMP Charter) Lease Amendment No. 4

**DEPARTMENT:** Operations

**ACTION REQUESTED:**

The superintendent is recommending that the board adopt Resolution No. 4237, approving the fourth amendment to the lease agreement for the Thomas Coleman California Montessori Project (CMP) Charter Modernization Project #106-9495-P1 between the district and Core West, Inc., dba Core Construction Services.

**RATIONALE/BACKGROUND:**

This fourth amendment updates the Total Base Rent for the Project, the Construction Contingency and the District Contingency to return all unused funds to the district.

**ATTACHMENT(S):**

1. [Resolution No. 4237](#)
2. [Lease Amendment No. 4](#)

**BOARD COMMITTEE ACTION/COMMENT:**

N/A

**PREVIOUS STAFF/BOARD ACTION:**

Superintendent's Cabinet: 10/06/2025

**FISCAL IMPACT:**

N/A

**PREPARED BY:** Nicholas Arps, Director, Facilities, Construction and Modernization

**APPROVED BY:** Frank Camarda, Chief Operations Officer  
Melissa Bassanelli, Superintendent of Schools

**RESOLUTION BY THE SAN JUAN UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION APPROVING LEASE AMENDMENT #4  
FOR THE COLEMAN ELEMENTARY SCHOOL (CMP CHARTER)  
MODERNIZATION PROJECT SJUSD PROJECT #106-9495-P1**

**RESOLUTION NO. 4237**

**WHEREAS**, section 17406 of the Education Code authorizes school districts, including the San Juan Unified School District (“District”), to use the lease-leaseback procurement process;

**WHEREAS**, the District Board of Education (“Board”) previously approved the award of the Site Lease and Facilities Lease to Core West, Inc. dba CORE Construction Services of Nevada, Inc. for this Project, which approval for the Facilities Lease was in the amount of \$20,000 for Preconstruction Services per Resolution #4076;

**WHEREAS**, Section 4.4.2.4.5 of the Facilities Lease Agreement states all remaining funds shall be returned to the district by deduction outlined in Amendment #4;

**WHEREAS**, Section 4.4.2.4.1 Construction Contingency and Section 4.4.2.4.3 Owner Contingency will be reduced and return all unused funds to the district.; and

**NOW, THEREFORE**, the San Juan Unified School District Board of Education does hereby resolve as follows:

**Section 1.** The foregoing recitals are hereby adopted as true and correct.

**Section 2.** The Board approves the revised Facilities Lease Agreement amount as outlined in Amendment #4.

Original Facilities Lease Amount– Preconstruction Services	\$20,000.00
<b><u>Final Total Pre-construction Services</u></b>	<b><u>\$20,000.00</u></b>
Approved Total Base Rent Through Amendment #3	\$13,184,134.00
<b><u>Net Change by Amendment #4</u></b>	<b><u>(\$175,233.00)</u></b>
<b><u>Revised Total Base Rent</u></b>	<b><u>\$13,008,901.00</u></b>
<b><u>Revised Facilities Lease Agreement Amount</u></b>	<b><u>\$13,028,901.00</u></b>

The foregoing Resolution was adopted by the San Juan Unified School District Board of Education at a meeting of the Board on October 14, 2025, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

---

**Ben Avey, President,  
San Juan Unified School District  
Board of Education**

**Attest:**

---

**Manuel Perez, Clerk  
San Juan Unified School District  
Board of Education**



# San Juan Unified School District

## Facilities Business Department

5320 Hemlock Street, Sacramento, California 95841

Telephone 916- 971-7283

Internet Web Site: [www.sanjuan.edu](http://www.sanjuan.edu)

Melissa Bassanelli, Superintendent of Schools  
Frank Camarda, Chief Operations Officer

**Facilities Lease Amendment #04  
Coleman (CMP Charter) Modernization  
DSA App. #02-120765  
SJSUSD Project #106-9495-P1  
Facilities Lease Agreement#306505**

Effective **October 14, 2025**, the Facilities Lease Agreement dated **March 28, 2023** between the San Juan Unified School District and **CORE West, Inc.** for the **Coleman (CMP Charter) Modernization** is amended to **reconcile contingencies and the final Total Base Rent for the project** as follows:

1. Section 4.4.2 Total Base Rent for the Project is amended to be **Thirteen million eight thousand nine hundred one dollars (\$13,008,901.00)**.
2. Section 4.4.2.4.1 Construction Contingency is amended to be the final amount after reconciliation of executed contingency draw authorizations of **Two hundred ninety-eight thousand six hundred eighty-two dollars (\$298,682.00)**.
3. Section 4.4.2.4.3 District Contingency is amended to be the final amount after reconciliation of executed contingency draw authorizations of **Seven hundred twenty-eight thousand seven hundred forty-six dollars (\$728,746.00)**.

<b>Original Facilities Lease / Pre-Construction Services</b>	<b>\$20,000.00</b>
Net Change Amendment #02	\$13,184,134.00
Net Change by this Amendment	(\$175,233.00)
<b>Revised Total Base Rent</b>	<b>\$13,008,901.00</b>
<b>TOTAL REVISED FACILITIES LEASE AMOUNT FOR MODERNIZATION</b>	<b>\$13,028,901.00</b>

In all other respects, the terms and conditions of said Facilities Lease, including the exhibits thereto, remain in full force and effect.

San Juan Unified School District,  
A school district organized and existing under the  
laws of the State of California

**CORE West, Inc.**  
A California Corporation

By: \_\_\_\_\_  
Nicholas Arps  
Title: Director of Facilities, Construction &  
Modernization

By: \_\_\_\_\_  
Seth Maurer  
Title: President

By: \_\_\_\_\_  
Frank Camarda  
Title: Chief Operations Officer

Federal Tax Identification Number:  
88-0214666

**SAN JUAN UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION**

**AGENDA ITEM:** G.9

**MEETING DATE:** 10/14/2025

**SUBJECT:** Commit Fund Balance

**DEPARTMENT:** Fiscal Services

**ACTION REQUESTED:**

The superintendent is recommending that the board adopt Resolution No. 4227 to Commit Fund Balance.

**RATIONALE/BACKGROUND:**

The objective of GASB 54 is to enhance the usefulness of fund balance information by providing clearer fund balance classification that can be more consistently applied and by clarifying existing governmental fund type definitions. The district has identified expenditures to support various programs and initiatives that can be met with current fund balance commitments.

On October 8, 2024, the board approved Resolution No. 4099 to commit funds. The amounts have been revised to reflect updated information and were increased to cover projected expenditures. Supplemental funds were increased to reflect the ending balance as of unaudited actuals.

**ATTACHMENT(S):**

1. [Resolution 4227 Commit Fund Balance.docx](#)

**BOARD COMMITTEE ACTION/COMMENT:**

N/A

**PREVIOUS STAFF/BOARD ACTION:**

Superintendent's Cabinet: 09/30/2024, 10/06/2025

Board of Education: 05/24/2022, 09/27/2022; 09/26/2023, 10/08/2024

**FISCAL IMPACT:**

N/A

**PREPARED BY:** Joel Ryan, Chief Financial Officer

**APPROVED BY:** Melissa Bassanelli, Superintendent of Schools

**SAN JUAN UNIFIED SCHOOL DISTRICT**

**RESOLUTION NO. 4227**

**RESOLUTION OF THE GOVERNING BOARD OF THE SAN JUAN UNIFIED SCHOOL DISTRICT TO COMMIT FUND BALANCE**

**WHEREAS**, the Governmental Standards Accounting Board (GASB) has issued Statement No. 54, establishing a hierarchy clarifying constraints that govern how a government entity can use amounts reported as fund balance; and

**WHEREAS**, the committed fund balance classification reflects amounts subject to specific internal constraints self-imposed by the Board; and

**WHEREAS**, once the committed fund-balance constraints are imposed, it requires the constraint to be revised, removed or redirected for other purposes by the Board in the same manner as the Board originally approved the commitment; and

**WHEREAS**, the Board has determined it has specific needs that it elects to fund with portions of its General Fund ending fund balance.

**NOW, THEREFORE, BE IT RESOLVED**, that the San Juan Unified School District Board of Education, hereby commits to utilizing portions of its general fund ending balance, as indicated by the committed fund classification in its financial statements, for the following purposes:

<b>Purpose</b>	<b>Justification</b>	<b>Estimated Amount</b>
Bus Replacement Plan	9-Year Bus Replacement Plan 2021-22 through 2029-30	\$8,676,267
Technology Device Refresh and Enhancements	Technology Plan	\$7,568,664
Carryover of Unspent Supplemental and Concentration Grants	Supplemental and concentration grant carryover (Ed Code 42238.07)	\$5,393,967
Textbook Adoptions	Textbook Adoptions through 2026-27	\$10,000,000

**AND BE IT FURTHER RESOLVED**, that such funds cannot be used for any purposes other than directed above, unless the Board adopts a successor resolution to revise or remove the constraint, or otherwise redirect the funds for other purposes.

Approved, passed and adopted by the Board of Education of the San Juan Unified School District on the 14th day of October, 2025:

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSTENTIONS: \_\_\_\_\_

\_\_\_\_\_  
Ben Avey, President of the  
Governing Board of the San Juan Unified  
School District

Attested to:

\_\_\_\_\_  
Manuel Perez, Clerk of the Governing Board  
of the San Juan Unified School District

**SAN JUAN UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION**

**AGENDA ITEM:** I.1

**MEETING DATE:** 10/14/2025

**SUBJECT:** College and Career Readiness (Schnepp) - 7:25 p.m.

**DEPARTMENT:** Teaching and Learning

**ACTION REQUESTED:**

Report: The superintendent is recommending that the board hear an update on College and Career Readiness in San Juan Unified School District.

**RATIONALE/BACKGROUND:**

The purpose of this report is to update the board on San Juan Unified's progress toward college and career readiness for all students. College and career readiness has been identified as one of the seven indicators on the California School Dashboard. Over the past few years, San Juan Unified has been working to enhance college and career readiness in both academic and social-emotional areas. This presentation will focus on the end-of-year data for the 2024-2025 school year, including graduation rates, A-G rates, Advanced Placement completion rates, Career Technical Education (CTE) completion rates, and college course (Dual Enrollment) rates. Additionally, this presentation will review key areas for expanding and supporting access to all students in the San Juan Unified School District.

**ATTACHMENT(S):**

1. [College and Career Presentation](#)
2. [CCI - Measures of Career Readiness](#)
3. [CCI - Measures of College Readiness](#)
4. [College - Career Indicator](#)

**BOARD COMMITTEE ACTION/COMMENT:**

N/A

**PREVIOUS STAFF/BOARD ACTION:**

Superintendent's Cabinet: 10/06/2025

**FISCAL IMPACT:**

2025-26 CTE Budget: \$4,751,279

**PREPARED BY:**

Tracie Locke, Program Specialist, K-12 Counseling and College/Career Readiness  
Brett Wolfe, Director, CTE, K-12 Counseling and College/Career Readiness  
Kristan Schnepp, Assistant Superintendent, Secondary Education and Programs

**APPROVED BY:**

Timothy C. Dale, Ed.D., Deputy Superintendent, Schools and Student Support  
Melissa Bassanelli, Superintendent of Schools



# College and Career Readiness



Presented to the Board of Education  
October 14, 2025



## College and Career Readiness Agenda

Provide updates on:

- College and Career Readiness data
- Expanding access to all students
- Expanding supports to all students
- Increasing access for family and community engagement

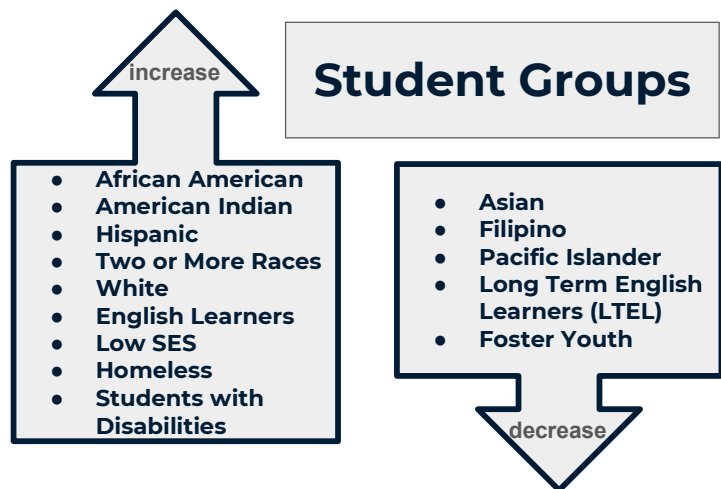
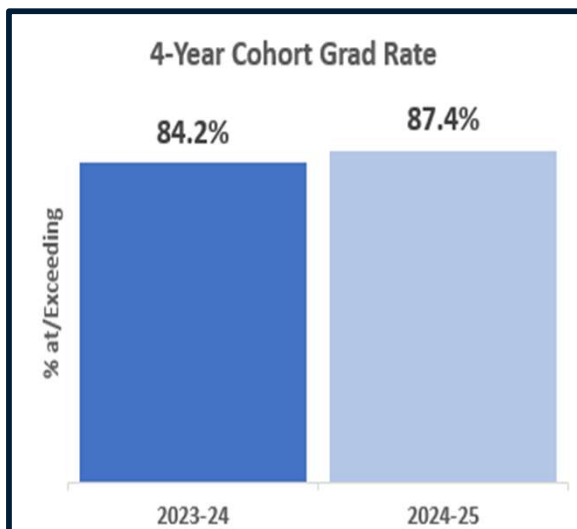


## How is College and Career Readiness Measured?



3

## Graduation Rates: Data



4

## Graduation Rates: Expanding Access and Support



- Strengthen Tier 1 instruction and academic supports
- Credit Recovery – provide 2 sections at each high school
- Summer recovery opportunities
- Build a ‘best practices’ document for credit recovery in collaboration with practitioners, counselors, and administrators
- Waiver process outreach and communication
- Development of Unified Insights districtwide “on track” matrix



5

## Graduation Rates: Expanding Support

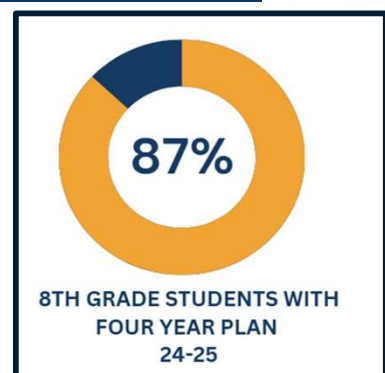


### Tier 1 Lessons:

High school counselors deliver lessons to students at each grade level that follow a scope and sequence building skills

### 2025-2026

- All high schools
- All middle schools
- TK-8 elementary schools
  - specific grade level lessons
- 16 TK-6 elementary schools
  - (increase from 8 elementary schools in 24-25)
  - specific grade level lessons

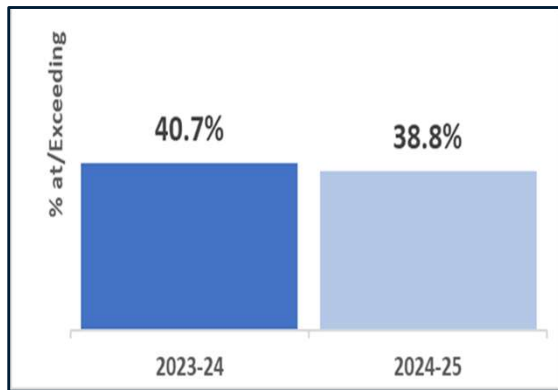


Course plans inform master schedules and predict future need. Students decide how they will be college/career ready with flexible options.

6

## A-G Rates: Data

**A-G Requirements**  
Complete 15 A-G courses with grade C or better



increase

### Student Groups

- African American
- American Indian
- Filipino
- Two or More Races
- LTEL
- Low SES
- Foster Youth
- Students with Disabilities

- White
- Pacific Islander
- Asian
- Hispanic
- English Learners
- Reclassified English Proficient
- Homeless

decrease

7

## A-G Rates: Expand Access

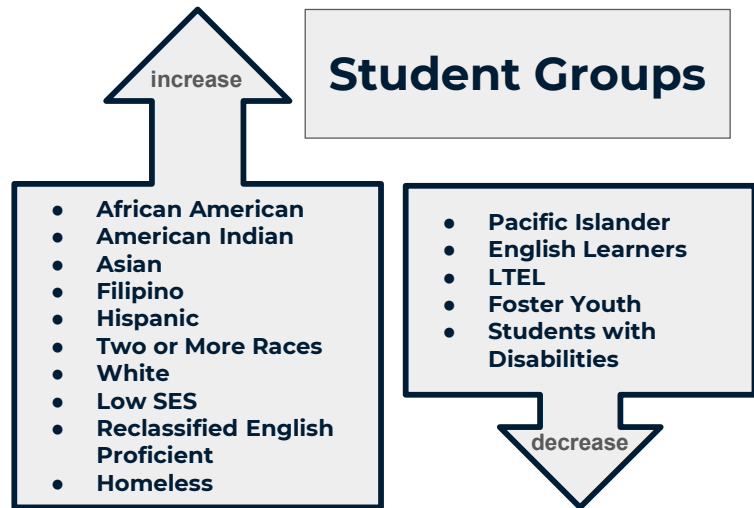
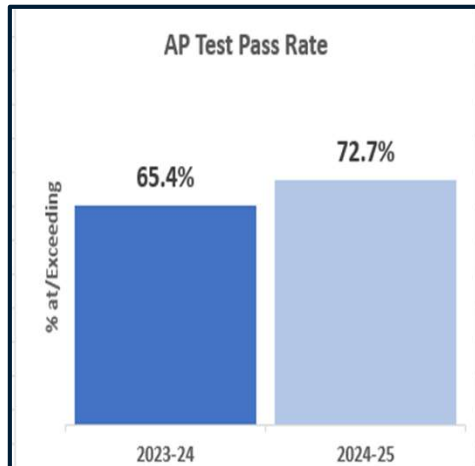
**A-G Requirements**  
Complete 15 A-G courses with grade C or better

- Scholastic Assessment Test (SAT) during school day
- Increase Preliminary SAT/National Merit Scholar Qualifying Test
- College career technicians at 6 high schools
- UC Compass tracking tool to identify specialized groups needing intervention
- Course plans are directly input into course requests



8

## Advanced Placement (AP): Data



9

## Advanced Placement: Expanding Access and Support



- Summer AP bootcamp
- Funding cost of AP registration for students who qualify
- PSAT: AP potential to identify students and tests
- Student surveys allow sites to identify and connect students with trusted adults



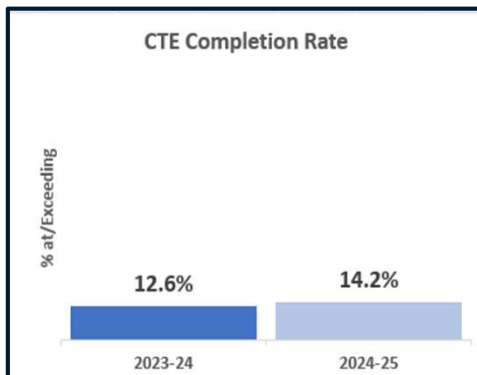
10



# Career Technical Education: CTE Data



% of Senior Class Graduating Completing a CTE Pathway



increase

## Student Groups

- African American
- Hispanic
- Two or More Races
- White
- Low SES
- Homeless
- Students with Disabilities

- American Indian
- Asian
- Filipino
- Pacific Islander
- English Learners
- LTEL
- Foster Youth

decrease

11

# CTE: Expansion and Support



Career Technical Education  
SAN JUAN UNIFIED SCHOOL DISTRICT

- CTE counselor outreach to high school case managers to educate and inform
- In class academic support
- Outreach to parent groups
- CTE materials available in multiple languages
- Expanded CTE pathways
  - 2nd year of Education Pathway
  - Aviation Pathway open to all



12

# College Credit Courses: Dual Enrollment Data



% of Courses Completed with a C- Grade or Higher



Dual Enrollment Course Enrollment: Fall and Spring Semesters Combined



13

# College Credit Courses: Dual Enrollment Expand Access and Support



- More college courses count toward graduation
- Identify pathways starting in 9th grade to allow Associate of Arts (AA) degree
- Career Education pathways leading to certifications
- Increased tutoring
- Data sharing agreement with American River College (ARC)

CCAP DUAL ENROLLMENT AA SOCIAL SCIENCE PATHWAY			
9 <sup>TH</sup> GRADE	10 <sup>TH</sup> GRADE	11 <sup>TH</sup> GRADE	12 <sup>TH</sup> GRADE
<b>FALL SEMESTER</b> <ol style="list-style-type: none"> <li>Attend a Dual Enrollment Informational Session</li> <li>Connect with your High School Counselor for next steps on how to become a Dual Enrolled student</li> <li>Complete a CCC Apply Application and a Special Admit Form for American River College</li> <li>Set up your Student Portal (eServices) and attend a New Student Orientation</li> </ol> <b>SPRING SEMESTER</b> <ul style="list-style-type: none"> <li>HCD 310 (3 units)</li> </ul>	<b>FALL SEMESTER</b> <ul style="list-style-type: none"> <li>DEAF 310 (4 units)</li> <li>HCD 310 (3 units)</li> <li>HIST 301 (3 units)*</li> <li>MUFIL 308 (3 units)</li> <li>SPAN 401 (4 units)</li> </ul> <b>SPRING SEMESTER</b> <ul style="list-style-type: none"> <li>DEAF 312 (4 units)</li> <li>HCD 310 (3 units)</li> <li>HIST 301 (3 units)*</li> <li>MUFIL 308 (3 units)</li> <li>SPAN 402 (4 units)</li> </ul> <b>SUMMER SEMESTER</b> <ul style="list-style-type: none"> <li>Non-CCAP courses</li> </ul>	<b>FALL SEMESTER</b> <ul style="list-style-type: none"> <li>ENGWR 300 (3 units)</li> <li>HCD 310 (3 units)</li> <li>HEED 300 (3 units)</li> <li>HIST 310 (3 units)*</li> <li>MUFIL 330 (3 units)</li> <li>MUFIL 330 (3 units)</li> <li>TAFULM 300 (3 units)</li> </ul> <b>SPRING SEMESTER</b> <ul style="list-style-type: none"> <li>ETHNS 300 (3 units)</li> <li>HIST 311 (3 units)*</li> <li>NUTRI 300 (3 units)</li> <li>SJS 300 (3 units)</li> <li>SOC 300 (3 units)*</li> </ul> <b>SUMMER SEMESTER</b> <ul style="list-style-type: none"> <li>Non-CCAP courses and any FITNS (1 unit)</li> </ul>	<b>FALL SEMESTER</b> <ul style="list-style-type: none"> <li>ENGWR 302 (3 units)</li> <li>ENGWR 302 (3 units)</li> <li>HCD 310 (3 units)</li> <li>POLS 301 (3 units)*</li> <li>SOC 300 (3 units)*</li> <li>STAT 300 (4 units)</li> </ul> <b>SPRING SEMESTER</b> <ul style="list-style-type: none"> <li>COMM 302 (3 units)</li> <li>ENGWR 302 (3 units)</li> <li>ETHNS 300 (3 units)</li> <li>HCD 310 (3 units)</li> <li>PSYC 300 (3 units)*</li> <li>SJS 300 (3 units)</li> <li>STAT 300 (4 units)</li> </ul> <p>Must have at least 60 units to earn an AA degree and 18 units from the BOLD/Highlighted courses.</p>

14

## College and Career Readiness: Expanding Access and Supports

- **School counselors - three domains**
  - Tier 1 lessons TK-12
- **Parent nights**
- **CTE mini expos**
- **Cash For College events**
- **Career Fairs**
- **College Fairs**
- **College Week- door decorating - spirit days**



HBCU  
Recruitment



College Door  
Decorating



Virtual College  
Visits



What To  
Be/CTE



San Juan Unified's  
College Night



College Gear  
Spirit Day

15

## College and Career Readiness: Expanding Family and Community Involvement

- **Support alternate pathway for graduation with Special Education Department**
- **Promote opportunities for students with disabilities during IEPs, 4-year planning meetings, and parent information events**
- **Counseling nights**
- **Cash for College events**

San Juan Unified  
SCHOOL DISTRICT  
**COLLEGE  
NIGHT**  
Rio Americano  
High School  
Sept. 25  
5:30-7:30 p.m.



16



## Next Steps: Aligning Goals

- College and Career Readiness data review and progress monitoring at monthly principal meetings
- Monthly school counselor trainings aligned and calibrated with principal meetings
- Partnerships with Office of Student Learning Assistance (OSLA), Special Education and Family and Community Engagement Department (FACE) Departments
- Share communication on updated board policy for graduation waiver process
- Continue to gather feedback and share with the community and students



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# College/Career Indicator: Measures of Career Readiness



The College/Career Indicator (CCI) shows how well local educational agencies (LEAs) and schools are preparing high school students for success after graduation, whether in postsecondary education or in a career. For this reason, the CCI consists of both college- and career-readiness measures. This flyer contains the career-readiness measures. For college-readiness measures, please access the Measures of College Readiness document on the [California Department of Education \(CDE\) College/Career Indicator web page](#).

Career readiness means completing rigorous coursework and engaging in learning experiences that are designed to prepare students for the workforce. Several measures have been approved by the State Board of Education as indicating career readiness, as shown below. For each measure, specific criteria are used to determine whether a student is “Prepared” or “Approaching Prepared.”



## Prepared

Graduates classified as Prepared must meet at least one of the following criteria:

- **Leadership/Military Science**  
Complete two years of Leadership/Military Science and receive a score of Level 3 or higher in either the English language arts/literacy (ELA) or the mathematics Smarter Balanced Summative Assessment and a score of Level 2 “Standard Nearly Met” or higher in the other assessment
- **Career Technical Education (CTE) Pathway**  
Complete a CTE Pathway with a grade of C– or better in the capstone course and meet one of the additional criteria below:
  - Smarter Balanced Summative Assessments: receive a score of Level 3 or higher in one subject area (ELA or mathematics) and a score of Level 2 or higher in the other
  - Complete one semester, two quarters, or two trimesters of College Credit Courses, outside of the completed CTE Pathway, with a grade of C– or better in academic/CTE subjects where college credits are awarded for each course
- **Registered Pre-Apprenticeship**  
Complete a registered pre-apprenticeship

- **State and Federal Job Programs (Dashboard Alternative School Status [DASS] schools only)**

Complete one semester, two quarters, or two trimesters of a CTE course with a C– or better and complete one of the following programs: Workforce Innovation and Opportunity Act (WIOA), Job Corps, YouthBuild, or California Conservation Corps (CCC)

- **Transition Classroom and Work-Based Learning Experiences (available only to students who earn an alternative pathway diploma through *Education Code [EC] sections 51225.31 and 51225.32*)**

Complete at least 100 hours of work experience **and** the equivalent of four semester courses of college and career exploration/preparation designed to prepare a student with an individualized education program (IEP) for employment and independent living

## Approaching Prepared

Graduates classified as Approaching Prepared must meet at least one of the following criteria:

- **Leadership/Military Science**

Complete two years of Leadership/Military Science

- **CTE Pathway**

Complete a CTE Pathway with a grade of C– or better in the capstone course

- **State and Federal Job Programs (DASS schools only)**

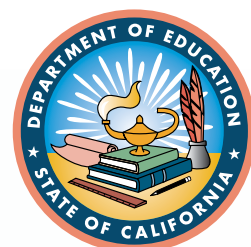
Complete one of the programs (for example, WIOA, Job Corps, YouthBuild, or CCC)

- **Transition Classroom or Work-Based Learning Experiences (available only to students who earn an alternative pathway diploma through *EC sections 51225.31 and 51225.32*)**

Complete at least 100 hours of work experience **or** the equivalent of four semester courses of college and career exploration/preparation designed to prepare a student with an IEP for employment and independent living

For more information, visit the [CDE California School Dashboard and System of Support web page](#).

Contact the Analysis, Measurement, and Accountability Reporting Division by email at [dashboard@cde.ca.gov](mailto:dashboard@cde.ca.gov).



# College/Career Indicator: Measures of College Readiness



The College/Career Indicator (CCI) shows how well local educational agencies (LEAs) and schools are preparing high school students for success after graduation, whether in postsecondary education or in a career. For this reason, the CCI consists of both college- and career-readiness measures. This flyer contains the college-readiness measures. For career-readiness measures, please access the Measures of College Readiness document on the [California Department of Education \(CDE\) College/Career Indicator web page](#).

College readiness means completing rigorous coursework, passing challenging exams, or receiving a state seal. Several measures have been approved by the State Board of Education as indicating college readiness, as shown below. For each measure, specific criteria are used to determine whether a student is “Prepared” or “Approaching Prepared.”



## Prepared

Graduates classified as Prepared must meet at least one of the following criteria:

- **Smarter Balanced Summative Assessments**  
Receive a score of Level 3 “Standard Met” or higher on both English language arts/literacy (ELA) and mathematics
- **Advanced Placement (AP)**
  - Complete two AP courses with a grade of C– or better;
  - Receive a score of 3 or higher on two AP exams; or
  - Complete one AP course with a grade of C– or better and receive a score of 3 or higher on an AP exam. The qualifying AP course and qualifying AP exam topics cannot match.
- **International Baccalaureate (IB)**  
Receive a score of 4 or higher on two IB exams
- **College Credit Courses**  
Complete two semesters, three quarters, or three trimesters of college coursework within high school with a grade of C– or better in academic/Career Technical Education (CTE) subjects where college credits are awarded
- **State Seal of Biliteracy (SSB)**  
Receive the SSB and a score of Level 3 or higher in ELA on the Smarter Balanced Summative Assessments

- **Met University of California (UC) and California State University (CSU) Requirements**

Meet all requirements for admission to a UC or CSU school and meet one of the additional criteria below:

- Smarter Balanced Summative Assessments: receive a score of Level 3 or higher in one subject area (ELA or mathematics) and a score of Level 2 in the other area
- Complete one semester, two quarters, or two trimesters of College Credit Courses within high school with a grade of C– or better in academic/CTE subjects where college credits are awarded for each course
- Complete one AP course with a grade of C– or better or receive a score of 3 or higher on one AP exam
- Receive a score of 4 or higher on one IB exam
- Complete a CTE Pathway

## Approaching Prepared

Graduates classified as Approaching Prepared must meet at least one of the following criteria:

- **Smarter Balanced Summative Assessments**

Receive a score of Level 2 “Standard Nearly Met” on both ELA and mathematics

- **College Credit Courses**

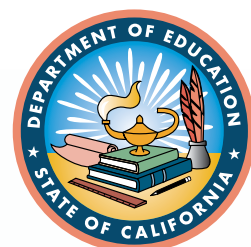
Complete one semester, two quarters, or two trimesters of college coursework within high school with a grade of C– or better in academic/CTE subjects where college credits are awarded

- **Met UC and CSU Requirements**

Meet all requirements for admission to a UC or CSU school

For more information, visit the [CDE California School Dashboard and System of Support web page](#).

Contact the Analysis, Measurement, and Accountability Reporting Division by email at [dashboard@cde.ca.gov](mailto:dashboard@cde.ca.gov).



# College/Career Indicator



On the California School Dashboard (Dashboard), local educational agencies (LEAs) and schools that serve students in grade twelve receive the College/Career Indicator (CCI). This indicator looks at how well LEAs and schools are preparing graduates for college and/or career. Graduates who meet specific CCI “Prepared” criteria are included in the calculations of the CCI.

To access the preparedness criteria, refer to the CCI: Measures of College Readiness flyer and the CCI: Measures of Career Readiness flyer on the [California Department of Education \(CDE\) College/Career Indicator web page](#).

## Calculating Current Year Data (Status)

Number of students who graduated “Prepared”



Divided by

Equals

Percent Prepared\*

Total number of students in the four-year graduation rate and “Prepared” students in the five-year graduation rate



\*Percent Prepared is used to determine the Status level (Very High to Very Low) for this indicator.

*Note: Only students who receive a regular high school diploma or a diploma in accordance with California Education Code sections 51225.31 and 51225.32 are counted as graduates. Students who earn a Special Education Certificate of Completion, a California High School Equivalency Certificate, an adult education diploma, or pass the California Proficiency Program are not included as graduates.*

## Comparing Current and Prior Year Data (Change)

Current and prior year data are compared to determine how an LEA or school’s CCI changed.

Current year Status

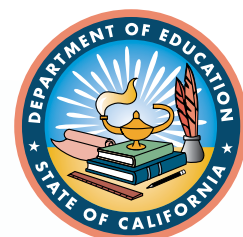
Minus

Prior year Status

Taken together—current year data and its comparison with prior year data—a Performance Level, or color, is assigned. Access the flyer about How Dashboard Colors are Determined on the [CDE Dashboard Communications Toolkit web page](#).

For more information, visit the [CDE California School Dashboard and System of Support web page](#).

Contact the Analysis, Measurement, and Accountability Reporting Division by email at [dashboard@cde.ca.gov](mailto:dashboard@cde.ca.gov).



**SAN JUAN UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION**

**AGENDA ITEM:** I.2

**MEETING DATE:** 10/14/2025

**SUBJECT:** San Juan Choices Charter School Ongoing Salary Schedule Adjustment (Oaxaca) - 7:45 p.m.

**DEPARTMENT:** Teaching and Learning

**ACTION REQUESTED:**

Discussion/Action: The superintendent is recommending that the board discuss and approve the salary schedule adjustment for San Juan Choices Charter School (CCS).

**RATIONALE/BACKGROUND:**

San Juan Choices Charter School (CCS) attempts to, when fiscally possible, match the raises and bonuses the district provides to its own employees. Since the district's last two raises, CCS has not increased the salary of its employees and would like to do so now. The requested adjustment for CCS is as follows: base salaries shall be increased by a total of 5% effective July 1, 2025.

CCS anticipates a stable enrollment pattern and moderate growth over the next three years which will ensure healthy financial reserves that will support quality programs and services while honoring the hard work of teachers and staff by providing competitive salaries.

**ATTACHMENT(S):**

1. [Choices Charter School 5% Salary Projection](#)

**BOARD COMMITTEE ACTION/COMMENT:**

N/A

**PREVIOUS STAFF/BOARD ACTION:**

Superintendent's Cabinet: 10/06/2025

**FISCAL IMPACT:**

Budget Increase (Salaries); \$111,545.78

**PREPARED BY:**

Brent Givens, Director, Choices Charter School  
Brian T. Ginter, Director, Admissions and Family Services

**APPROVED BY:**

F.J. "Harvey" Oaxaca, Ed.D., Assistant Superintendent, Educational Services  
Timothy C. Dale, Ed.D., Deputy Superintendent, Schools and Student Support  
Melissa Bassanelli, Superintendent of Schools



San Juan Unified											
2025-26											
Summary all resources- Choices BASE Numbers											
Budget Development											
	Fund Balance										
X	Unearned Revenue		UA's	UA's	UA's	UA's	UA's	Bud Dev			
			2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	
	ITEM	OBJECT	Actuals	Actuals	Actuals	Actuals	Actuals				
<b>REVENUE</b>											
	LCFF Revenue	8010-8099	\$ 2,814,958.01	\$ 2,190,038.00	\$ 2,503,946.00	\$ 3,372,114.00	\$ 3,349,797.00	\$ 3,415,812.00	\$ 3,529,332.00	\$ 3,650,042.00	
	Federal Revenues	8100-8299	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	
	Other State	8300-8599	\$ 176,593.36	\$ 183,951.23	\$ 213,480.72	\$ 222,280.57	\$ 218,369.65	\$ 215,251.00	\$ 220,390.00	\$ 226,341.00	
	Local Revenue	8600-8799	\$ 8,666.00	\$ 9,291.00	\$ 30,963.00	\$ 34,738.10	\$ 53,765.50	\$ 15,133.00	\$ 13,000.00	\$ 13,000.00	
	Fair Value Adjustment					0.00					
	Total Revenue		\$ 3,000,217.37	\$ 2,383,280.23	\$ 2,748,389.72	\$ 3,629,132.67	\$ 3,621,932.15	\$ 3,646,196.00	\$ 3,762,722.00	\$ 3,889,383.00	
<b>EXPENDITURES</b>											
	Certificated Salaries	1XXX	\$ 1,487,704.24	\$ 1,605,480.32	\$ 1,429,883.18	\$ 1,621,221.18	\$ 1,613,832.71	\$ 1,706,188.05	\$ 1,792,384.93	\$ 1,864,080.33	
	Classified Salaries	2XXX	\$ 283,060.64	\$ 172,297.99	\$ 228,685.04	\$ 252,014.24	\$ 254,628.11	\$ 273,097.65	\$ 284,021.56	\$ 295,382.42	
	Payroll Related Costs (Excl'd H&W)	3XXX	\$ 420,141.00	\$ 448,097.29	\$ 477,758.60	\$ 533,791.78	\$ 530,417.13	\$ 539,001.86	\$ 565,331.51	\$ 587,649.38	
	H&W	34XX	\$ 280,153.43	\$ 261,394.82	\$ 279,212.47	\$ 318,493.28	\$ 334,563.48	\$ 337,514.00	\$ 345,349.31	\$ 353,614.46	
	Total Employee Benefits	3XXX	700,294.43	709,492.11	756,971.07	852,285.06	864,980.61	876,515.86	910,680.82	941,263.84	
	Materials & Supplies	4XXX	30,272.55	32,117.71	22,322.77	16,837.10	17,993.79	21,126.00	23,000.00	23,000.00	
	Services & Operating Expense (Excl'd sub)	5XXX	211,218.71	375,273.11	283,969.32	273,956.20	281,414.66	359,494.00	391,443.40	426,587.74	
	Subagreements	51XX	0.00	18,016.00	0.00	0.00	0.00	0.00	0.00	0.00	
	Total Operating Exp.	5XXX	211,218.71	393,289.11	283,969.32	273,956.20	281,414.66	359,494.00	391,443.40	426,587.74	
	Capital Outlay	6XXX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	Other Outgo ( Excl'd Indrct)	7100-7299 7400-7499	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	Indirect	7300-7399	7,842.80	4,812.20	0.00	0.00	0.00	0.00	0.00	0.00	
	Total Expenditure		\$ 2,720,393.37	\$ 2,917,489.44	\$ 2,721,831	\$ 3,016,314	\$ 3,032,850	\$ 3,236,422	\$ 3,401,531	\$ 3,550,314	
	<b>DIFFERENCE</b>		\$ 279,824.00	\$ -534,209.21	\$ 26,558.34	\$ 612,818.89	\$ 589,082.27	\$ 409,774.44	\$ 361,191.29	\$ 339,068.67	
<b>Interfund Transfers</b>											
	Transfers in	8900-8929	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	
	Transfers out	7600-7629	\$ 224,525.53	\$ 234,409.91	\$ 250,950.65	\$ 269,043.32	\$ 293,325.21	\$ 322,000.00	\$ 331,660.00	\$ 341,610.00	
<b>Other Sources/Uses</b>											
	Sources	8930-8979	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	
	Uses	7630-7699	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	
	Contributions	8980-8999	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	
	<b>CHANGE TO FUND BALANCE</b>		\$ 55,298.47	\$ -768,619.12	\$ -224,392.31	\$ 343,775.57	\$ 295,757.06	\$ 87,774.44	\$ 29,531.29	\$ -2,541.33	
	<b>BEGINNING BALANCE</b>	9791	\$ 1,207,223.11	\$ 1,262,521.58	\$ 493,902.46	\$ 269,510.15	\$ 613,285.72	\$ 909,042.78	\$ 996,817.22	\$ 1,026,348.51	
	fmv cash							0			
	<b>ENDING BALANCE</b>	9790	\$ 1,262,521.58	\$ 493,902.46	\$ 269,510.15	\$ 613,285.72	\$ 909,042.78	\$ 996,817.22	\$ 1,026,348.51	\$ 1,023,807.18	



**SAN JUAN UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION**

**AGENDA ITEM:** I.3

**MEETING DATE:** 10/14/2025

**SUBJECT:** Proposed Revisions to Board Policy 0420.4 Charter School Authorization (Oaxaca) - 7:50 p.m.

**DEPARTMENT:** Teaching and Learning

**ACTION REQUESTED:**

Discussion: The superintendent is recommending that the board discuss the proposed revisions to Board Policy 0420.4 Charter School Authorization. Action anticipated: 10/28/2025.

**RATIONALE/BACKGROUND:**

The proposed revisions to Board Policy 0420.4 – Charter School Authorization incorporate recent updates in Education Code into the policy.

The revised policy aligns with current district practice and provides a clear process for charter school authorization to the district. These updates ensure that charter school authorization procedures are aligned with state policies and are consistent for every school seeking authorization or reauthorization.

**ATTACHMENT(S):**

1. [Proposed Board Policy 0420.4](#)

**BOARD COMMITTEE ACTION/COMMENT:**

N/A

**PREVIOUS STAFF/BOARD ACTION:**

Superintendent Cabinet: 09/08/2025, 10/06/2025

**FISCAL IMPACT:**

N/A

**PREPARED BY:** Brian T. Ginter, Director, Admissions and Family Services

**APPROVED BY:** F.J. "Harvey" Oaxaca, Ed.D., Assistant Superintendent, Educational Services  
Timothy C. Dale, Ed.D., Deputy Superintendent, Schools and Student Support  
Melissa Bassanelli, Superintendent of Schools

**Policy 0420.4: Charter School Authorization**

**Status:** ADOPTED

**Original Adopted Date:** 02/22/1994 | **Last Revised Date:** 09/24/2019 | **Last Reviewed Date:** 09/24/2019

The Governing Board recognizes that charter schools may assist the district in offering diverse learning opportunities for district students. In considering any petition to establish a charter school within the district, the board shall give careful consideration to the potential of the charter school to provide students with a high-quality education that enables them to achieve to their fullest potential.

One or more persons may submit a petition for a start-up charter school to be established within the district or for the conversion of an existing district school to a charter school. (Education Code section 47605)

The board expects the education program of each charter school to fulfill the intent of the Charter Schools Act as listed in Education Code section 47601. In reviewing petitions for the establishment of charter schools pursuant to this section, the board shall be guided by the intent of the Legislature. The superintendent or designee shall develop administrative regulations, consistent with board policy, for the review and approval of petitions. The board may deny a charter school request if it presents as an unsound educational program or if the educational program does not comply with the intent of the Charter Schools Act. (Education Code sections 47601, 47605)

It is the board's expectation that all teachers who sign a charter petition as being meaningfully interested in teaching at the charter school will be certified by the State of California, Commission on Teacher Credentialing.

Charter schools are accountable for meeting measurable pupil outcomes and are obligated to comply with the provisions of federal law, specified state law, their charters, and board policies and administrative requirements that are components of board oversight. Charters may not be unilaterally amended, and material revisions of the provisions of a charter require board approval. The board may revoke charters with schools that fail to meet any of these requirements by following provisions in the California Charter Schools Act. (Education Code section 47605)

The board shall endeavor to structure relationships between charter schools and the district that stimulate continual improvements in all public schools. The board expects charter developers to create their charter proposals independently from the district as one indication of their readiness to operate a charter school.

In determining whether to grant or deny a charter, the board shall carefully review the proposed charter and any supplementary information, consider public and staff input, and determine whether the charter petition adequately addresses all the provisions required by law. The board shall not deny a charter school petition unless specific written factual findings are made pursuant to law and administrative regulation. If the board denies a charter, petitioners may submit the petition first to the County Board of Education and then, if denied by the County Board, to the State Board of

Education (SBE). A charter granted by the governing board may be up to five years, beginning July 1 of the first year the school enrolls students, unless revoked following provisions in the California Charter Schools Act. (Education Code section 47605; 5 CCR 11967.5-11967.5.1)

Any petition for a ~~start-up~~ charter school ~~or conversion charter school~~ shall include all components, ~~and~~ signatures, and statements, required by law, as specified in the accompanying administrative regulation. The proposed charter shall be attached to the petition.~~and shall be submitted to the board.~~

All requests for new charters, material revisions to the original charter, charter renewals, and conversions shall be filed at a regularly scheduled meeting of the Board of Education, in forms and formats and by process defined in the administrative regulations, and consistent with board policy. All filings must be complete when submitted to the district's board.

Filings that request charter renewal must include, but not be limited to, a reporting of: fiscal accountability systems, public governance systems, multiple measures for evaluating the educational program, and student performance data.

The Superintendent or designee shall consult with legal counsel, as appropriate, regarding compliance of the charter petition with legal requirements.

Within ~~60~~30 days of receiving a petition to establish a charter school, the board shall hold a public hearing to determine the level of support for the petition by teachers, other employees of the district, and parents/guardians. (Education Code section 47605)

Within ~~9~~60 days of receiving a petition, or within ~~12~~90 days with mutual consent of the petitioners and the board, the board shall either approve or deny the request to establish the charter school. (Education Code section 47605)

At least 15 days before the public hearing at which the Board will grant or deny the charter, the district shall publish all staff recommendations regarding the petition, including any recommended findings and, if applicable, certification from the County Superintendent of Schools regarding the potential fiscal impact of the charter school on the district. During the public hearing, the petitioners shall have equal time and opportunity to present evidence and testimony in response to the staff recommendations and findings. (Education Code 47605)

The Superintendent or designee shall maintain accurate records, in relation to each charter petition, of documents submitted, the Board's proceedings, and the findings upon which the Board's decision is made.

The approval or denial of a charter petition shall not be controlled by collective bargaining agreements nor subject to review or regulation by the Public Employment Relations Board. (Education Code section 47611.5)

### **Approval of Petition**

The board shall approve the charter petition if doing so is consistent with sound educational practice. In granting charters, the board shall give preference to petitions that demonstrate the capability to provide comprehensive learning experience to students identified by the petitioner as academically low achieving. (Education Code section 47605(h))

The board may initially grant a charter for a specified term not to exceed five years. (Education Code section 47607)

The board shall ensure that any approved charter contains adequate processes and measures for holding the school accountable for fulfilling the terms of its charter and for complying with applicable law, including Education Code section 47604.1. These shall include, but not be limited to, fiscal accountability systems, multiple measures for evaluating the educational program, including student outcomes aligned with state priorities as described in Education Code section 52060, and regular reports to the board.

The district shall not require any district student to attend the charter school nor shall it require any district employee to work at the charter school. (Education Code section 47605)

The board may approve one or more memoranda of understanding ("MOU") to clarify the financial and operational agreements between the district and the charter school. Any such memorandum of understanding shall be reviewed by the board and charter school governing body and amended as necessary.

It shall be the responsibility of the petitioners to provide written notice of the board's approval and a copy of the charter to the County Superintendent of Schools, the CDE, and the SBE. (Education Code section 47605)

### Denial of Petition

The board shall deny any charter petition that:

1. Authorizes the conversion of a private school to a charter school. (Education Code section 47602)
2. Proposes to operate a charter school as or by a for-profit corporation, a for-profit educational management organization, or a for-profit charter management organization. (Education Code section 47604)
3. Proposes to serve students in a grade level that is not served by the district, unless the petition proposes to serve students in all the grade levels served by the district. (Education Code section 47605; 5 CCR 11965)
- ~~3.~~ 4. Offer nonclassroom-based instruction (Education Code 47612.7)

Any other charter petition shall be denied only if the board presents written factual findings specific to the petition that one or more of the following conditions exist: (Education Code section 47605)

1. The charter school presents an unsound educational program that has a likelihood of physical, educational, or psychological harm to, or which is not likely to provide an educational benefit for the students to be enrolled in the charter school.
2. The petitioners are demonstrably unlikely to successfully implement the program set forth in the petition.

3. The petition does not contain the number of signatures required.
4. The petition does not contain a clear, unequivocal statement described in Education Code 47605(e), including that the charter school will be nonsectarian and that the school shall not charge tuition or discriminate against any student based on the characteristics specified in Education Code 220 ~~an affirmation of each of the conditions described in Education Code section 47605(d).~~
5. The petition does not contain reasonably comprehensive descriptions of the charter provisions in Education Code section 47605(b).
6. The petition does not contain a declaration as to whether or not the charter school shall be deemed the exclusive public school employer of the school's employees for purposes of collective bargaining pursuant to Government Code sections 3540-3549.3.
7. The charter school is demonstrably unlikely to serve the interests of the entire community in which the school is proposing to locate (Education Code section 47605).

Analysis of this finding shall include consideration of the fiscal impact of the proposed charter school. A written factual finding shall detail specific facts and circumstances that analyze and consider the following factors:

- a. The extent to which the proposed charter school would substantially undermine existing services, academic offerings, or programmatic offerings
  - b. Whether the proposed charter school would duplicate a program currently offered within the district, when the existing program has sufficient capacity for the students proposed to be served within reasonable proximity to where the charter school intends to locate
8. The district is not positioned to absorb the fiscal impact of the proposed charter school (Education Code section 47605).

The district meets this criterion if it has a negative interim certification, has a qualified interim certification and the County Superintendent certifies that approving the charter school would result in the district having a negative interim certification, or is under state receivership.

6.

The board shall not deny a petition based on the actual or potential costs of serving students with disabilities, nor shall it deny a petition solely because the charter school might enroll students with disabilities who reside outside the special education local plan area in which the district participates. (Education Code sections 47605.7, 47647)

### Appeals

If the Board denies a petition, the petitioner may choose to submit the petition to the County Board of Education and, if then denied by the County Board, to SBE. (Education Code 47605)

At the request of the petitioner, the Board shall prepare the documentary record, including a transcript of the public hearing at which the Board denied the charter, no later than 10 business days after the petitioner makes the request. (Education Code 47605)

Within 30 days of receipt of an appeal submitted to SBE, the Board may submit a written opposition to SBE, which may include supporting documentation, detailing, with specific citations to the documentary record, how the Board did not abuse its discretion in denying the petition. (Education Code 47605)

### Material Revisions to Charter

Material revisions to a charter may only be made with Board approval. Material revisions shall be governed by the same standards and criteria that apply to petitions for the authorization of charter schools as set forth in Education Code 47605 and shall include, but not be limited to, a reasonably comprehensive description of any new requirement for charter schools enacted into law after the charter was originally granted or last renewed. (Education Code 47607)

If an approved charter school proposes to expand operations to one or more additional sites or grade levels, whether concurrently with or unrelated to a renewal, the charter school shall request a material revision to its charter and shall notify the Board of those additional locations or grade levels. The Board shall consider approval of the additional locations or grade levels at an open, public meeting. (Education Code 47605, 47607)

The Board may deny a proposed material revision if it finds that the proposed material revision would render the charter school demonstrably unlikely to serve the interests of the entire community in which the school is located or proposes to locate. In making this finding, the Board shall consider all of the following: (Education Code 47605)

1. The fiscal impact of the proposed expansion on the district
2. The extent to which the expansion would substantially undermine existing services, academic offerings, or programmatic offerings
3. Whether the expansion would duplicate a program currently offered within the district that has sufficient capacity for the students proposed to be served within reasonable proximity to where the charter school intends to locate

Additionally, the Board may deny a proposed material revision if it finds that the district is not positioned to absorb the fiscal impact of the proposed material revision. The Board shall make this finding if the district has a qualified interim certification pursuant to Education Code 42131 and the County Superintendent, in consultation with the County Office Fiscal Crisis and Management Assistance Team, certifies that approving the charter school would result in the district having a negative interim certification pursuant to Education Code 42131, the district has a negative interim certification pursuant to Education Code 42131, or the district is under state receivership. (Education Code 47605)

**SAN JUAN UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION**

**AGENDA ITEM:** I.4

**MEETING DATE:** 10/14/2025

**SUBJECT: Joint Resolution with Folsom Cordova Unified School District on Transfers (Allen) - 7:55 p.m.**

**DEPARTMENT:** Administration

**ACTION REQUESTED:**

Discussion/Action: The superintendent is recommending that the board discuss and adopt Resolution No. 4218, a joint resolution between the San Juan Unified School District and the Folsom Cordova Unified School District.

**RATIONALE/BACKGROUND:**

This joint resolution between San Juan Unified and the Folsom Cordova Unified School District (FCUSD) addresses school attendance options for students residing in a specific area of Folsom known as American River Canyon South, which falls within San Juan Unified boundaries. Recognizing that families in this unique geographic zone value educational choice and have historically attended schools in both districts, this resolution aims to provide clarity and a cooperative process for interdistrict transfers.

The resolution stipulates that students whose primary residence is within the incorporated city limits of Folsom and also within the established San Juan Unified attendance boundaries are eligible. Under this agreement, the FCUSD agrees to accept interdistrict transfer requests from these eligible students to attend its schools, provided there is available space at the requested school and grade level, in line with FCUSD's open enrollment policies. Concurrently, San Juan Unified commits to approving all outgoing interdistrict transfer requests from these eligible students who wish to attend FCUSD schools.

The responsibility for transporting students who transfer under this resolution will fall to their parents or guardians, unless otherwise dictated by law or district policy. This agreement is set to take effect on January 1, 2026, and will remain in force indefinitely unless formally modified or rescinded by the governing boards of both school districts.

**ATTACHMENT(S):**

1. [Resolution No. 4218](#)

**BOARD COMMITTEE ACTION/COMMENT:**

N/A

**PREVIOUS STAFF/BOARD ACTION:**

Superintendent's Cabinet: 08/18/2025, 10/06/2025

**FISCAL IMPACT:**

N/A

**PREPARED BY:** Trent Allen, APR, Chief of Staff

**APPROVED BY:** Melissa Bassanelli, Superintendent of Schools



San Juan Unified School District  
Resolution No. 4218

**PURSUANT TO EDUCATION CODE SECTION (S) 46600-46610, A JOINT RESOLUTION OF THE GOVERNING BOARDS OF THE SAN JUAN UNIFIED SCHOOL DISTRICT AND THE FOLSOM CORDOVA UNIFIED SCHOOL DISTRICT REGARDING STUDENT TRANSFERS FOR RESIDENTS OF THE CITY OF FOLSOM WITHIN THE SAN JUAN UNIFIED SCHOOL DISTRICT BOUNDARIES**

**Purpose:** This resolution is intended to promote transparency and cooperation between districts, provide certainty for families in American River Canyon South, and ensure efficient processing of interdistrict transfer requests in accordance with state law.

**WHEREAS,** a portion of the City of Folsom, commonly known as American River Canyon South and located west of American River Canyon Drive, lies within the attendance boundaries of the San Juan Unified School District, while the remainder of the City of Folsom is served by the Folsom Cordova Unified School District; and

**WHEREAS,** both the San Juan Unified School District and the Folsom Cordova Unified School District are committed to providing academic options best suited to student interests and needs; and

**WHEREAS,** both districts recognize that families residing in this unique geographic area value educational options and have historically exercised choice, with students from this area attending schools in both the San Juan Unified School District and the Folsom Cordova Unified School District; and

**WHEREAS,** the adoption of this joint resolution will provide clarity for students and their families residing within the city limits of Folsom and the San Juan Unified School District regarding their options for school attendance; and

**WHEREAS,** both districts desire to establish a clear and cooperative process for interdistrict transfers for these specific students.

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Board of the San Juan Unified School District as follows:

1. **Student Eligibility:** This resolution applies to students whose primary residence as verified by district documentation (e.g., utility bill, lease agreement) is located within the incorporated city limits of Folsom AND within the established attendance boundaries of the San Juan Unified School District, specifically the neighborhood known as “American River Canyon South”
2. **Acceptance of Transfers by Folsom Cordova Unified School District:** The Folsom Cordova Unified School District agrees to accept transfer requests from families defined in Paragraph 1 as if they were resident students for purposes of placement at Carl Sundahl Elementary, Sutter Middle School, and Folsom High School. These students will be subject to space availability and the timelines established by FCUSD’s enrollment and open enrollment policies. Though technically interdistrict transfers, these students shall be afforded the same enrollment priority and treatment as resident students at the designated schools.
3. **Approval of Transfers by San Juan Unified School District:** The San Juan Unified School District agrees to approve all outgoing interdistrict transfer requests for eligible students, as defined in paragraph 1, who wish to attend schools within the Folsom Cordova Unified School District.
4. **Transportation:** Transportation for students transferring under this resolution will be the responsibility of the student's parents or guardians, unless otherwise determined by law or district policy.
5. **Effective Date:** After adoption by both districts, this Joint Resolution shall take effect on January 1, 2026.
6. **Duration and Amendment:** This Joint Resolution shall remain in full force and effect until June 30, 2030, and shall automatically renew for additional five-year terms unless either board takes action to rescind the agreement and notify the other board in writing at least a year prior to the termination date of its intent not to renew.
7. **Termination:** In the event either party terminates this Agreement pursuant to Section 6, any impacted students shall remain enrolled in their then-current district of attendance until the end of the school year in which the termination is effective. Absent a new agreement between the parties, enrollment for subsequent years shall revert to the student’s district of residence.

Attested to this  
14<sup>th</sup> day of October 2025

\_\_\_\_\_  
Ben Avey, President

\_\_\_\_\_  
Zima Creason, Member

\_\_\_\_\_  
Melissa Bassanelli, Superintendent of Schools

\_\_\_\_\_  
Tanya Kravchuk, Vice President

\_\_\_\_\_  
Nick Bloise, Member

\_\_\_\_\_  
Manuel Perez, Clerk

\_\_\_\_\_  
Abid Stanekzai, Member

Board of Education  
San Juan Unified School District  
Sacramento County, California

\_\_\_\_\_  
Pam Costa, Member



**SAN JUAN UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION**

**AGENDA ITEM:** I.5

**MEETING DATE:** 10/14/2025

**SUBJECT:** Variable Term Waiver (Thigpen) - 8:00 p.m.

**DEPARTMENT:** Human Resources

**ACTION REQUESTED:**

Action: The superintendent is recommending that the board approve the submission of one Variable Term Waiver to the California Commission on Teacher credentialing (CTC) effective 08/12/2025 - 06/10/2026 for the individual listed in the attached documents.

**RATIONALE/BACKGROUND:**

California is experiencing an unprecedented teacher shortage and finding fully credentialed teachers has been a challenge. As a result, the district needs to apply for the following Variable Term Waiver. A Variable Term Waiver for the Crosscultural, Language & Academic Development (CLAD) is necessary to provide an authorization for the individual in the attached document to provide services to English learners. They are each still in progress in completing their program requirements through Yolo-Solano Center for Teacher Credentialing. Rayanna Laux is an initial waiver request.

The individual listed in the attached requiring a CLAD authorization is applying for a Preliminary Designated Subjects Career Technical Education Credential through Yolo-Solano Center for Teacher Credentialing. Upon completion of the clear program through this program, they will be recommended for a Clear Designated Subjects Career Technical Education Credential with an embedded English learner authorization. The CLAD waiver will allow them to provide services to English learners while they are working on their clear credential requirements.

Aspects of the waiver application are intentionally left blank (personal information) and will be completed upon submission to the California Commission on Teacher Credentialing (CTC).

All requests for Variable Term Waivers must be presented for approval to the governing board of the public school district. Every waiver request submitted to the CTC must include verification that a notice of intent to employ the named applicant in the identified position has been made public.

**ATTACHMENT(S):**

1. [Variable Term Waiver List](#)
2. [WV1 Rayanna Laux](#)

**BOARD COMMITTEE ACTION/COMMENT:**

N/A

**PREVIOUS STAFF/BOARD ACTION:**

Superintendent's Cabinet: 10/06/2025

**FISCAL IMPACT:**

N/A

**PREPARED BY:** Lisa Ellington, Analyst, Human Resources

**APPROVED BY:** Daniel Thigpen, Chief of Human Resources  
Melissa Bassanelli, Superintendent of Schools

**VARIABLE TERM WAIVER**

<b><u>Type</u></b>	<b><u>Name</u></b>	<b><u>Effective Date(s)</u></b>
CCSD/CLAD	Rayanna Laux	08/12/2025 – 06/10/2026



CTC Use Only

CTC Use Only  
W Z

## VARIABLE TERM WAIVER REQUEST (WV1 Form)

Requests must be prepared by the employing agency, not the applicant. All materials must be typewritten or computer generated and sufficiently clear to photocopy. This form must be used for **first time and subsequent** waivers only.

<b>1. EMPLOYING AGENCY</b> (include mailing address) San Juan Unified School District 3738 Walnut Avenue Carmichael, CA 95608  NPS/NPA (list county code _____)	County/District CDS Code 34 67447	Contact Person: Lisa Ellington  Telephone #: 9169717244  E-Mail:
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### 2. APPLICANT INFORMATION:

Social Security or Individual Tax Identification Number:

*All applicants must answer professional fitness questions (see #11). In addition, if fingerprint clearance is not on file at CTC, a completed Live Scan receipt ([41-LS](#)) must be submitted with this waiver request. If needed, a review by the Division of Professional Practices will be concluded before a waiver approval letter will be issued.*

Full Legal Name Rayanna Heather Laux  
First Middle Last

Former Name(s) \_\_\_\_\_ Birth Date \_\_\_\_\_

Applicant's Mailing Address \_\_\_\_\_

Phone# \_\_\_\_\_ Email \_\_\_\_\_

Waiver Title Certificate or Credential to Provide Instruction to English Learner Students

(List the specific title and subject area of the credential that authorizes the assignment. Note that the subject must be one that is available under current regulations.)

Assignment Designated Subjects CTE Health Science and Medical Technology

Indicate specific position and grade level (e.g. *chemistry teacher, grades 11-12*)

- For bilingual assignment list LANGUAGE: \_\_\_\_\_
- Is this a full time position? ☒ Yes ☐ No
- If not, indicate how many periods a day the individual will be teaching the waiver assignment(s) \_\_\_\_\_
- Is this a subsequent waiver? (see #9 for additional information) ☐ Yes ☒ No

### 3. EDUCATION CODE OR TITLE 5 SECTION TO BE WAIVED

Specific section(s) covering the assignment: Ed Code 44253.11

### 4. EFFECTIVE DATES

Waivers are dated effective the beginning date of service. Provide the ending date of your school term, track or year below. A justification *must* be included if the expiration date extends beyond the term, track or year.

Effective Dates (mm/dd/yyyy): 8/12/2025 to 6/10/2026

Ending date of school term, track, or year: 6/30/2026

### 5. STATEWIDE HIGH INCIDENCE AREA WAIVER REQUESTS:

#### a. INDICATE THE SHORTAGE AREA FOR THE ASSIGNMENT

- |  |  |
|--|--|
| <input type="checkbox"/> Special Education                   | <input type="checkbox"/> Driver Education and Training |
| <input type="checkbox"/> Clinical or Rehabilitative Services | <input type="checkbox"/> 30-Day Substitute             |
| <input type="checkbox"/> Speech-Language Pathology Services  |  |

#### b. INDICATE WHAT WAS DONE THIS YEAR TO LOCATE AND RECRUIT INDIVIDUALS TO FILL THIS POSITION

No copies are necessary if this is a recognized high incidence area.

- |  |  |
|--|--|
| <input type="checkbox"/> Advertised in local/national newspapers | <input type="checkbox"/> Contacted IHE placement centers |
| <input type="checkbox"/> Advertised in professional journals     | <input type="checkbox"/> Distributed job announcements   |
| <input type="checkbox"/> Attended job fairs in California        | <input type="checkbox"/> Internet                        |
| <input type="checkbox"/> Attended recruitment out-of-state       |  |

Other \_\_\_\_\_

#### c. IF THIS IS AN INITIAL WAIVER REQUEST, EXPLAIN WHAT MAKES THE APPLICANT THE BEST CANDIDATE

Include detailed information about the individual's professional preparation and expertise in the subject/area requested and attach appropriate documentation including transcripts, examination score reports, and verification of experience.

**6. NON STATEWIDE NON SHORTAGE AREA WAIVER REQUESTS:**

**a. INDICATE THE LOW INCIDENCE AREA FOR THE ASSIGNMENT**

- |   |  |
|---|--|
| <input type="checkbox"/> Administrative Services                                    | <input type="checkbox"/> Multiple Subject Teaching                                     |
| <input type="checkbox"/> Single Subject Teaching ( <b>all</b> subject areas)        | <input type="checkbox"/> Pupil Personnel Services: Counseling, Psychology, Social Work |
| <input type="checkbox"/> Designated Subjects – except driver education and training | <input type="checkbox"/> Reading Specialist/Certificate                                |
| <input type="checkbox"/> Teacher Librarian Services                                 | <input checked="" type="checkbox"/> Teacher of English Learner Students                |

**b. INDICATE WHAT WAS DONE THIS YEAR TO LOCATE AND RECRUIT INDIVIDUALS TO FILL THIS POSITION**

Copies of announcements, advertisements, web site registration, etc. **must** be attached.

The employer must verify **all** of the following:

- ☒ Distributed job announcements
- ☒ Contacted IHE placement centers
- ☒ Internet (i.e. [www.edjoin.org](http://www.edjoin.org))

Optional recruitment methods:

- ☐ Advertised in local/national newspaper
- ☒ Attended job fairs in California
- ☐ Attended recruitment out-of-state
- ☐ Advertised in professional journals

Other \_\_\_\_\_

**c. PROVIDE DETAILED INFORMATION ABOUT THE RESULTS OF RECRUITMENT EFFORTS. BE SURE TO ANSWER EACH OF THE FOLLOWING QUESTIONS:**

How many individuals credentialed in the authorization of the waiver request applied for the position? 0

How many individuals credentialed in the authorization of the waiver request were interviewed? 0

What were the results of those interviews? (Please indicate answers in numbers)

<u>0.00</u>	Applicant(s) withdrew
<u>0.00</u>	Candidate(s) declined job offer
<u>0.00</u>	Candidate(s) found unsuitable for the assignment

**d. PROVIDE THE SPECIFIC EMPLOYMENT CRITERIA FOR THE POSITION**

What special skills and knowledge are needed to successfully perform in this position? These should also be described in your recruitment advertisements and announcements.

A minimum of 3 years of work experience directly related to the industry sector is required to be eligible for a Preliminary Designated Subjects Career Technical Education credential in Health Science and Medical Technology . Candidate must either hold proper credential or be willing to apply and complete a CTE program. All candidates must hold an English Learner authorization.

**e. IF THIS IS AN INITIAL WAIVER REQUEST, EXPLAIN WHAT MAKES THE APPLICANT THE BEST CANDIDATE**

Include detailed information about the individual's professional preparation and expertise in the subject/area requested and attach appropriate documentation including transcripts, examination score reports, and verification of experience.

Rayanna has an extensive medical background and brings excellent experience to this CTE program at Casa Roble High School. She has served as a Health Coach and liaison between patients and physicians. She also has experience working as a coordinator in dental care. Rayanna holds a Master's Degree of Science in Nutrition and Integrative Health.

**7. REQUIREMENTS AND TARGET COMPLETION DATES FOR REACHING CREDENTIAL GOAL**

List the requirements that the applicant must complete to be eligible for the credential along with the credential goal and target date by which he or she plans to complete those requirements

PROGRAM, COURSE, EXAMINATION, EXPERIENCE	TARGET COMPLETION DATE
Clear CTE credential through Yolo-Solano County	06/30/2028
Once the clear credential is earned, it will have the	
English Learner authorization embedded.	

**8. LIST THE NAME AND POSITION OF THE PERSON ASSIGNED TO PROVIDE SUPPORT AND ASSISTANCE TO THE APPLICANT DURING THE TERM OF THIS WAIVER**

By assigning this individual, the employing agency makes a commitment to provide orientation, guidance and assistance to the applicant, as feasible, in completing the requirement(s) listed above.

Name Tanya Baker Position Principal

**9. SUBSEQUENT WAIVER REQUESTS**

- Attach a copy of a personnel evaluation that verifies the applicant served satisfactorily in the position authorized by the previous waiver.
- Attach supporting documentation

**10. IS THIS EMPLOYING AGENCY GEOGRAPHICALLY ISOLATED?**

Would the applicant have to travel more than 1 1/2 hours one-way to attend an institution with an approved program to meet the credential goal?

☐ Yes ☒ No ☐ Not applicable (program completion is not a requirement)

## 11. PROFESSIONAL FITNESS QUESTIONS (to be answered by the applicant)

Answers to the following questions are required. **If you answer yes to any question, you must complete the corresponding [Professional Fitness Explanation Form](#).**

Before granting your application, the Commission will review, at a minimum:

- Federal Bureau of Investigation criminal history (rap sheet)
- California Department of Justice criminal history (rap sheet)
- International database of teacher misconduct maintained by the National Association of State Directors of Teacher Education and Certification (NASDTEC)
- Previous reviews by the Commission
- Complaints from others
- Notifications from school districts
- Teacher preparation test score violations

You must disclose misconduct, even if:

- It happened a long time ago
- It happened in another state, federal court, military or jurisdiction outside the United States
- You did not go to court and your attorney went for you
- You did not go to jail or the sentence was only a fine or probation
- You received a certificate of rehabilitation
- Your conviction was later dismissed (even if under Penal Code section 1203.4), expunged, set aside or the sentence was suspended



**WARNING: You will be required to sign your application under penalty of perjury; by doing so you are also stating that you understand:**

- That the information you provide is true and correct;
- That you understand any and all instructions related to your application;
- Failure to disclose any information requested is falsification of your application and the Commission may reject or deny your application or take disciplinary action against your credential;
- The Commission may reject your application if it is incomplete and it will be delayed.

a. Have you ever been:

- dismissed or,
- non-reelected or,
- suspended without pay for more than ten days, or
- retired or,
- resigned from, or otherwise left school employment

because of **allegations of misconduct** or while **allegations of misconduct** were pending?

☐ Yes

☐ No

b. Have you ever been convicted of any felony or misdemeanor in California or any other place?

You must disclose:

- all criminal convictions
- misdemeanors and felonies
- convictions based on a plea of no contest or nolo contendere
- convictions dismissed pursuant to Penal Code Section 1203.4
- driving under the influence (DUI) or reckless driving convictions
- no matter how much time has passed

You do not have to disclose:

- misdemeanor marijuana-related convictions that occurred more than two years prior to this application, except convictions involving concentrated cannabis, which must be disclosed regardless of the date of such a conviction.
- Infractions (DUI or reckless driving convictions are not infractions)

☐ Yes

☐ No

c. Are you currently the subject of any inquiry or investigation by any law enforcement agency or any licensing agency in California or any other state?

☐ Yes

☐ No

d. Are any criminal charges currently pending against you?

☐ Yes

☐ No

e. Have you ever had any credential, including but not limited to, any Certificate of Clearance, permit, credential, license or other document authorizing public school service, revoked, denied, suspended, publicly reprimanded, and/or otherwise subjected to any other disciplinary action (including an action that was stayed) in California or any other state or place?

☐ Yes

☐ No

f. Have you ever had any professional or vocational (not teaching or educational) license revoked, denied, suspended, and/or otherwise subjected to any other disciplinary action (including an action that was stayed) in California or any other state or place?

☐ Yes

☐ No



## 12. CHILD ABUSE AND NEGLECT MANDATED REPORTING (to be answered by the applicant)

As a document holder authorized to work with children, it is part of my professional and ethical duty to report every instance of child abuse or neglect known or suspected to have occurred to a child with whom I have professional contact.

I understand that I must report immediately, or as soon as practicably possible, by telephone to a law enforcement agency or a child protective agency, and will send a written report and any evidence relating to the incident within 36 hours of becoming aware of the abuse or neglect of the child.

I understand that reporting the information regarding a case of possible child abuse or neglect to an employer, supervisor, school principal, school counselor, coworker, or other person is not a substitute for making a mandated report to a law enforcement agency or a child protective agency.

I understand that the reporting duties are individual and no supervisor or administrator may impede or inhibit my reporting duties.

I understand that once I submit a report, I am not required to disclose my identity to my employer.

I understand that my failure to report an instance of suspected child abuse or neglect as required by the Child Abuse and Neglect Reporting Act under Section 11166 of the Penal Code is a misdemeanor punishable by up to six months in jail or by a fine of one thousand dollars (\$1,000), or by both that imprisonment and fine.

I acknowledge and certify that as a document holder, I will fulfill all the duties required of a mandated reporter.

☐ I agree

## 13. PUBLIC NOTICE -- CHECK THE BOX THAT APPLIES

☒ **Public School District:** Attached is a copy of the agenda item presented to the governing board of the school district in a public meeting showing the name of the applicant, the specific assignment including subject and grade level, and the fact that employment will be on the basis of a credential waiver. With the signature of the superintendent or his or her designee in item #14 below, the person signing verifies that the board acted upon the item favorably.

By submitting this waiver request the district is certifying that reasonable efforts to recruit a fully prepared teacher for the assignment(s) were made in the following order:

1. A candidate who is qualified to participate in an approved internship program in the region of the school district
2. An individual who is scheduled to complete initial preparation requirements within six months

☐ **County Office of Education, State Agency, or Nonpublic, Nonsectarian School or Agency:** Attached is a dated copy of the notice that was posted at least 72 hours before the position was filled showing the name of the applicant, the specific assignment including subject and grade level, and the fact that employment will be on the basis of a credential waiver. With the signature of the superintendent or administrator or his or her designee in item #15 below, the person signing verifies that there were no objections to this waiver request.

#### 14. APPLICANT'S CERTIFICATION

I understand that in order to receive a subsequent waiver for this assignment I must pursue the completion of requirements to obtain full certification in the subject or area covered by this waiver request as specified in #7 above.

I understand that if my case is heard in a public meeting, all materials submitted to the Commission regarding my suitability, including grades and test scores, may be discussed.

I hereby certify (or declare) under penalty of perjury under the laws of the State of California that all of the foregoing statements in this application are true and correct.

\_\_\_\_\_  
**Signature of Applicant**

*(Sign full legal name as listed in #2)*

\_\_\_\_\_  
**Date**

#### 15. EMPLOYING AGENCY CERTIFICATION *(To be signed by district or county superintendent, personnel administrator, NPS/NPA administrator, or designee.)*

The person for whom this waiver is requested will not be employed until he or she has been cleared by the Department of Justice under the provisions of Education Code Section 44332.6 and Section 44830.1 (AB1612). The employer acknowledges that the Commission's final approval of this individual's waiver will be determined by a fitness review covering, in part, criminal activity, including certain in-state and/or out-of-state convictions. If this waiver request is for service to special education children, the Special Education Local Planning Area (SELPA) has been notified of our intent to request this waiver.

I certify under penalty of perjury that the information provided in this report is accurate and complete.

**Signature:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**SAN JUAN UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION**

**AGENDA ITEM:** I.6

**MEETING DATE:** 10/14/2025

**SUBJECT:** Assignment of Teachers Outside Regular Base Credential (Thigpen) - 8:05 p.m.

**DEPARTMENT:** Human Resources

**ACTION REQUESTED:**

Action: The superintendent is recommending that the board adopt Resolution No. 4233 authorizing the assignment of 48 certificated employees who hold regular base credentials outside these authorizations during the 2025-2026 school year per Education Code section 44256(b), 44258.2, 44263 and 44865.

**RATIONALE/BACKGROUND:**

Per the California Education Code sections cited above, a teacher may be authorized by action of the governing board to teach subjects beyond their credential provided they hold a valid credential, have a prerequisite number of college units in the subject area, and agree to the assignment. Several schools have identified teachers who meet the requirements to teach additional subjects (listed on the attachment). The schools and the district see these assignments as beneficial to the instructional program and therefore to student academic success.

**ATTACHMENT(S):**

1. [Resolution No. 4233](#)

**BOARD COMMITTEE ACTION/COMMENT:**

N/A

**PREVIOUS STAFF/BOARD ACTION:**

Superintendent's Cabinet:10/06/2025

**FISCAL IMPACT:**

N/A

**PREPARED BY:** Lisa Ellington, Analyst, Human Resources

**APPROVED BY:** Daniel Thigpen, Chief of Human Resources  
Melissa Bassanelli, Superintendent of Schools

2025-2026 Board Resolutions

NAME	SITE	BASE CREDENTIAL	AUTHORIZATION(S) COVERED BY RESOLUTION	FTE
<b>Education Code 44263</b> allows the holder of a Single Subject or Multiple Subject Credential to teach high school with 9 upper division/or combination of 18 units in added area of authorization.				
Cardoso, Todd	El Camino	M/S; Intro Math	Math	1.00
Edwards, Neal	Casa Roble	S/S Life Science, Computer Concepts & Applications, Intro general science, Intro physical science, Intro music	Biology	1.00
Horner, Christopher	Casa Roble	M/S, Intro Business, Intro Math	Math	0.67
Ohori, Megumi	Mira Loma	M/S; Intro Math	Math	1.00
Peoples, Leslie	Mesa Verde	M/S; Intro Math	Math	0.17
Total FTE:				3.84
<b>EDUCATION CODE 44256(b)</b> allows the holder of a Multiple Subject credential to teach in grades Eight and below with 6 upper division/or combination of 12 units in added area of authorization.				
Tamburrino, Jill	Carnegie	Multiple Subject	Social Science	1.00
Total FTE:				1.00
<b>EDUCATION CODE 44258.2</b> allows the holder of a Single Subject credential to teach in grades Eight and below with 6 upper division/or combination of 12 units in added area of authorization.				
Steinhauser, Maria	Orangevale Open	S/S English	Social Science	0.40
Total FTE:				0.40

2025-2026 Board Resolutions

NAME	SITE	BASE CREDENTIAL	AUTHORIZATION(S) COVERED BY RESOLUTION	FTE
EDUCATION CODE 44865 provides that a teacher with a valid teaching credential issued by the State Board of Education or the Commission for Teacher Preparation and Licensing, based on a bachelor's degree, student teaching, and special fitness to perform, shall be deemed qualifying for assignment as a teacher in the following assignments, provided that the assignment of a teacher to a position for which qualifications are prescribed by this section shall be made with the consent of the teacher:				
<i>a) Home Teacher</i>	<i>b) Classes organized primarily for adults</i>	<i>c) Hospital Classes</i>	<i>d) Necessary small high school</i>	
<i>e) Continuation schools</i>	<i>f) Alternative Schools</i>	<i>g) Opportunity schools</i>	<i>h) Juvenile courts schools</i>	
<i>i) County community schools</i>		<i>j) District community day schools</i>		
Austin, Kim	La Entrada	S/S History, Intro Social science	d)	1.00
Goldfried, Monique	La Entrada	S/S English	d)	1.00
Lim, Heewon	La Entrada	S/S Math	d)	1.00
Moon, David	La Entrada	Ed Spec Mild/Mod; ASD	d)	1.00
Timm, Gina	La Entrada	S/S Life Science; Chemistry	d)	1.00
Twilla, Deborah	La Entrada	Multiple Subject; Math	d)	0.40
Velasco, Martha	La Entrada	PPS School Counseling	d)	1.00
Werly, Scott	La Entrada	M/S; Intro English; Literature; Drama	d)	1.00
Adams, Deborah	El Sereno	Std Sec Home Ec; Sociology	f)	0.67
Barone, Kevin	El Sereno	S/S Math	f)	1.00
Baucom, Colby	El Sereno	STSP Math	f)	1.00
Bess, Julie	El Sereno	S/S Life Science	f)	1.00
Burgess, Tima	El Sereno	S/S Intro Math; Social Science	f)	1.00
Ewing, Karen	El Sereno	M/S; Ed Spec Mild/Mod; ASD	f)	1.00
Fielden, Karina	El Sereno	S/S English, Spanish	f)	1.00
Gladdis, Frith	El Sereno	S/S PE; Health Science	f)	1.00
Hassett, Kevin	El Sereno	Multiple Subject	f)	1.00
Hedrick, Peter	El Sereno	S/S French; Social Science	f)	1.00
Moore, Kimberly	El Sereno	S/S Math	f)	1.00
Morninglight, Jessie	El Sereno	PPS School Counseling	f)	1.00
Muraoka, Kasey	El Sereno	Multiple Subject	f)	1.00
Myers, Robert	El Sereno	S/S Social Science	f)	1.00
Pierce, Anna	El Sereno	S/S English; M/S	f)	1.00
Polston, Matthew	El Sereno	S/S English; Physical Education	f)	1.00
Sy, Kristle	El Sereno	S/S Physics	f)	1.00
Taurone, Cynthia	El Sereno	S/S Home Ec, Business	f)	1.00
Torres, Alma Flores	El Sereno	Multiple Subject	f)	1.00
Wilson, David	El Sereno	S/S Social Science	f)	1.00
Wilson, Mandy	El Sereno	Multiple Subject	f)	1.00

Key: M/S = Multiple Subject  
S/S= Single Subject

Std Elem= Standard Elementary  
Std Sec=Standard Secondary

2025-2026 Board Resolutions

NAME	SITE	BASE CREDENTIAL	AUTHORIZATION(S) COVERED BY RESOLUTION	FTE
Avera, Laura	Home School	Multiple Subject	a)	1.00
Cermak, Scott	Home School	Multiple Subject	a)	1.00
Cordell, Camille	Home School	Multiple Subject	a)	1.00
Freire, Suzanne	Home School	Multiple Subject	a)	1.00
Frost, Janneh	Home School	Ed Spec Mild/Mod; ASD	a)	1.00
Reeves, Raytese	Home School	Multiple Subject; Ed Spec Mod/Sev	a)	1.00
Ballisty, Jane	Home and Hospital	Standard Elementary	a) & c)	0.60
Beardsley, Margaret	Home and Hospital	S/S Math	a) & c)	0.60
Brumbaugh-Smith, Heather	Home and Hospital	S/S Math, Physics	a) & c)	0.60
Capron, Candace	Home and Hospital	M/S; Spec Instruction Sped- LH	a) & c)	0.60
Jagerson, Stacey	Home and Hospital	Multiple Subject	a) & c)	0.60
Newman, Cara	Home and Hospital	Multiple Subject	a) & c)	0.60
Seekins, Billie	Home and Hospital	M/S; Intro English, Home Ec, Health	a) & c)	0.60
Townsend, Rita	Home and Hospital	S/S English	a) & c)	0.60
Bebout, Michelle	Meraki	S/S English	f)	1.00
Cox, Glenda	Meraki	M/S Intro English; Intro Science; S/S Fndtnl Math	f)	1.00
Evans, Scott	Meraki	S/S Life Science; PPS School Counseling	f)	1.00
Leister, Jon	Meraki	S/S Social Science; Intro Computers	f)	1.00
Watson, Christopher	Meraki	S/S Physical Education; Life Sci; Intro Physical Sci	f)	1.00
			Total FTE:	43.87

Key: M/S = Multiple Subject  
S/S= Single Subject

Std Elem= Standard Elementary  
Std Sec=Standard Secondary

**SAN JUAN UNIFIED SCHOOL DISTRICT**

**RESOLUTION NO. 4233  
ASSIGNMENT OF TEACHERS UNDER THE LICENSING  
OF CERTIFICATED PERSONNEL LAW**

WHEREAS, Education Code Sections 44256(b), 44258.2, 44263, and 44865 adopted by the California Legislature as part of the licensing of certificated personnel provides that the governing board of a school district may annually adopt a resolution authorizing the holder of certain teaching credentials to teach courses assigned which are not listed on his or her base teaching credential provided that the teacher has completed a pre-requisite number of college units at an accredited institution in the subject to which he or she is assigned; and

WHEREAS, many situations arise in which assignment to teach such subject is both necessary and desirable for the efficient operation of the school;

NOW, THEREFORE, BE IT RESOLVED that for the 2025-2026 school year, the Superintendent of the San Juan Unified School District, shall be authorized to assign teachers in accordance with the procedures enumerated below.

- A. A holder of a single/multiple subject teaching credential, standard elementary/secondary teaching credential, or other teaching credential may be assigned to teach courses other than those authorized by subject matter designated on his/her credential.
- B. Only the teachers listed with this resolution and those subsequently reported to the Board of Education during the 2025-2026 school year may be assigned in accordance with the provision cited.

IN WITNESS WHEREOF, on a motion by Board Member \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was passed and adopted by the Board of Education of the San Juan Unified School District, Carmichael, California, this 14<sup>th</sup> day of October 2025.

\_\_\_\_\_  
Ben Avey, President

\_\_\_\_\_  
Tanya Kravchuk, Vice President

\_\_\_\_\_  
Manuel Perez, Clerk

\_\_\_\_\_  
Zima Creason, Member

\_\_\_\_\_  
Nick Bloise, Member

\_\_\_\_\_  
Abid Stanekzai, Member

\_\_\_\_\_  
Pam Costa, Member

Members of the Board of Education of  
the San Juan Unified School District, a  
political subdivision of the State of  
California

Attested:

\_\_\_\_\_  
Melissa Bassanelli, Superintendent of Schools

**SAN JUAN UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION**

**AGENDA ITEM:** I.7

**MEETING DATE:** 10/14/2025

**SUBJECT:** Williams Complaint Report (Gaddis) - 8:10 p.m.

**DEPARTMENT:** Legal Services

**ACTION REQUESTED:**

Report: The superintendent is recommending that the board receive an update on Williams-type complaints filed with the district during the time period from July 1, 2025, to September 30, 2025.

**RATIONALE/BACKGROUND:**

The Williams legislation embodied in Education Code section 35186(d) requires each school district to publicly report, on a quarterly basis, summarized data on the nature and resolution of all Williams-type complaints filed with the district.

No complaints were filed or pending during this reporting period.

**ATTACHMENT(S):**

1. [Williams UCP 1st Quarter Report](#)

**BOARD COMMITTEE ACTION/COMMENT:**

N/A

**PREVIOUS STAFF/BOARD ACTION:**

Superintendent's Cabinet: 10/06/2025

**FISCAL IMPACT:**

N/A

**PREPARED BY:** Fhanysha Clark Gaddis, J.D., MPP, General Counsel

**APPROVED BY:** Melissa Bassanelli, Superintendent of Schools



## WILLIAMS UNIFORM COMPLAINT PROCESS (UCP)

## Quarterly Report



## Legal Services

**Melissa Bassanelli**  
Superintendent of Schools

**Fhanysha Clark Gaddis,**  
J.D., MPP  
General Counsel

*Year covered by this report:* 2025  
*Quarter covered by this report:* Quarter 1 (July - September)

*Sufficiency of textbooks*

Number of complaints: 0  
Number resolved: 0  
Number unresolved: 0

*School facilities issues*

Number of complaints: 0  
Number resolved: n/a  
Number unresolved: n/a

*Vacancy or misassignment of teachers*

Number of complaints: 0  
Number resolved: n/a  
Number unresolved: n/a

Respectfully submitted: Fhanysha C. Gaddis, J.D., MPP  
General Counsel

**ADDRESS**

3738 Walnut Avenue  
Carmichael, CA 95608

**PHONE**

(916) 971-7110

**WEBSITE**

[www.sanjuan.edu](http://www.sanjuan.edu)

**SAN JUAN UNIFIED SCHOOL DISTRICT  
TENTATIVE BOARD AGENDA ITEMS  
2025-2026**

K  
10/14/2025

**OCTOBER 28**

Recognition: National School Psychology Week (Nov. 3-7) – A	Dale
Secondary 2024-2025 End of Year Data Summary – R	Dale
Family Engagement Framework – R	Allen
*Consolidated Application – A	Oaxaca
*Revisions to Board Policy 0420.4 Charter School Authorization – A [Discussed 10/14/25]	Oaxaca

**NOVEMBER 18** *(3rd Tuesday)*

Elementary 2024-2025 End of Year Data Summary – R	Dale
Universal Prekindergarten (UPK) Update – R	Townsend-Snider
Public Hearing No. 2: Marconi Learning Academy Charter School Renewal Petition – A [PH/Discussed 09/23/25]	Oaxaca
Legislative Priorities for 2026-2027 – D/A	Allen
Set Annual Organizational Meeting – A	Board
*Resolution: CSPP & CCTR Continued Funding Application Designated Personnel 2026-2027 – A	Townsend-Snider

**DECEMBER 16** *(3rd Tuesday)*

Annual Organizational Meeting – A	Board
2024-2025 Audit Report – A	Ryan
2025-2026 First Interim & Budget/Financial Status Report – A	Ryan
2024-25 ELPAC Data Summary Report – R	Dale
Cellphone Policy Progress Update – R	Allen
*Minimum Wage Increase (Short Term, Temporary) – A	Thigpen

**JANUARY 13**

Multilingual Learner Program Update – R	Oaxaca
The Brown Act – D	Gaddis
Annual Policy Review – D	Gaddis
BP 3430    Investing and Debt Management	
BP 5116.1  Intradistrict Open Enrollment	
BP 6145    Extracurricular/Cocurricular Activities	
BP 6020    Parent Involvement	
Williams Complaint Report – R	Gaddis
Governance Handbook Annual Update – D	Allen

**JANUARY 27**

Recognition: 2026 Classified Employees of the Year – A	Thigpen
Recognition: National School Counseling Week (Feb. 1-6) – A	Schnepp
Maintenance Update – R	Camarda
*Annual Policy Review – A [Discussed 01/13/25]	Gaddis
BP 3430    Investing and Debt Management	
BP 5116.1  Intradistrict Open Enrollment	
BP 6145    Extracurricular/Cocurricular Activities	
BP 6020    Parent Involvement	
*School Accountability Report Cards (SARCs) – A	Dale
*LCAP Federal Addendum Annual Revision – A	Oaxaca
*Continued Funding Application CSPP & CCTR – A	Townsend-Snider
*Early Head Start/Head Start Budget Mod/Carryover Funds – A	Townsend-Snider
*Governance Handbook Annual Update – A [Discussed 01/13/25]	Allen
*CTE 2025 Advisory Committee Roster – A	Schnepp

**FEBRUARY 10**

Recognition: National School Social Work Week (Mar. 1-7) – A  
 Mid-Year LCAP Update 2025-2026 – R  
 Choices Charter School Mid-Year LCAP Update 2025-2026 – R  
 \*Resolution: Federal Surplus Property Participation Renewal – A

Oaxaca  
 Oaxaca  
 Oaxaca  
 Ryan

**FEBRUARY 24**

Recognition: Arts Education Month (March) – A  
 Arts Education and Proposition 28 Update – R  
 Recommendation for Reductions in PKS & Criteria for Tie Break (Certificated TK-12) – D  
 Recommendation for Reductions in PKS & Criteria for Tie Break (Certificated ECE) – D  
 Recommendation for Reductions in PKS & Criteria for Tie Break (Certificated Adult Ed) – D  
 Notice of Intent to Reduce Classified Positions – D  
 2026 CSBA Delegate Assembly Election – A

Dale  
 Dale  
 Thigpen  
 Thigpen  
 Thigpen  
 Thigpen  
 Board

**MARCH 10**

New High School Courses – D  
 Second Interim Budget Report – R  
 Resolutions: Reductions in PKS & Criteria for Tie Break (Certificated TK-12) – A [Discussed 02/24/26]  
 Resolutions: Reductions in PKS & Criteria for Tie Break (Certificated ECE) – A [Discussed 02/24/26]  
 Resolutions: Reductions in PKS & Criteria for Tie Break (Certificated Adult Ed) – A [Discussed 02/24/26]  
 Resolution: Notice of Intent to Reduce Classified Positions – A [Discussed 02/24/26]  
 \*Head Start and Early Head Start Grant Application 2026-2027 – A  
 \*Audit Reports for Measures J, N, P and S – A  
 \*Resolution: District School Board Election Order – A

Dale  
 Ryan  
 Thigpen  
 Thigpen  
 Thigpen  
 Thigpen  
 Townsend-Snider  
 Ryan  
 Board

**MARCH 24**

Recognition: Week of the Young Child (Apr. 4-10) – A  
 Recognition: School Library Month (April) – A  
 Bond Project Update – R  
 Technology Update – R  
 \*New High School Courses – A [Discussed 03/10/26]

Townsend-Snider  
 Dale  
 Camarda  
 Skibitzki  
 Schnepf

**APRIL 14**

Recognition: School Bus Driver Appreciation Day (Apr. 28) – A  
 Instructional Materials Adoptions – D  
 Strategic Plan Update – R  
 Proposed Board Meeting Dates for 2026-2027 – A

Thigpen  
 Dale  
 Allen  
 Board

**APRIL 28**

Recognition: National Nurses Week and National School Nurse Day (May 6-12 & May 6) – A  
 Recognition: California Day of the Teacher (May 6) – A  
 Instructional Technology – R  
 Citrus Heights Schools Update – R  
 Williams Complaint Report – R  
 \*Instructional Materials Adoptions – A [Discussed 04/14/26]

Oaxaca  
 Thigpen  
 Dale  
 Townsend-Snider  
 Gaddis  
 Schnepf

**MAY 12**

Recognition: Classified School Employee Week (May 17-23) – A  
 Recognition: National Speech Pathologist Day (May 18) – A  
 San Juan Youth Voice Advocates – R  
 Hearing Officer's Recommendation-2026 RIF (if applicable) – A  
 \*Approval of CTE 2026 Advisory Committee Roster – A  
 \*Head Start/Early Head Start COLA Funding Allocation 2026-2027 – A

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\*Head Start/Early Head Start SETA Grant Resolution 2026-2027 – A  
\*Adult Education Course Approval – A

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**MAY 26**

Recognition: National Science Bowl (if applicable) – A  
Recognition: Science Olympiad (if applicable) – A  
Recognition: Academic Decathlon (if applicable) – A  
District TK-12 Mathematics Update – R  
Restorative Practices/Student Discipline – R  
Public Hearing: SELPA Local Plan Annual Update – A  
\*Facility Lease Amendments – A

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**JUNE 9**

Public Hearing: LCAP – D  
Public Hearing: LCAP/Choices Charter School – D  
Public Hearing: Adoption of the 2026-2027 Budget – D  
Temporary Interfund Borrowing of Cash – A  
\*CIF Superintendent Designation of Representatives 2026-2027 – A  
\*ECE Program Self-Evaluation for CDE – A

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Townsend-Snider

**JUNE 23**

California School Dashboard Local Indicators – R  
LCAP – A [Public Hearing 06/09/26]  
Choices Charter School California School Dashboard Local Indicators – R  
LCAP Choices Charter School – A [Public Hearing 06/09/26]  
Adoption of the 2026-2027 Budget – A [Public Hearing 06/09/26]  
\*2025-2026 Actuarial Report OPEB – A  
\*Charter School 2024-2025 Audit Reports (AAT, CMP, GIS, GV, OFY, VIE) – A  
\*School Plan for Student Achievement (SPSA) – A

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D=discussion; A=action; \*=consent; R=report; PC=public comment