San Juan Unified School District
Regular Meeting of the Board of Education
3738 Walnut Avenue, Carmichael, California 95608

Paula Villescaz, President
Michael McKibbin, Ed.D., Vice President
Zima Creason, Clerk
Pam Costa, Member
Saul Hernandez, Member

COVID-19 PUBLIC PARTICIPATION GUIDELINES

Please be advised the Board of Education meeting will be conducted telephonically only.

NOTICE is hereby given that a **telephonic** meeting of the Board of Education of the San Juan Unified School District is hereby called by the board president, and will be held at **4:00 p.m.**, on Tuesday, **January 26, 2021**. The district is taking all necessary steps to prevent and mitigate the effects of COVID-19 on our community. Therefore, in the interest of public health, in compliance with California Governor Gavin Newsom's Executive Orders N-25-20 and N-35-20, the California State Public Health Officer's December 3 Regional Stay At Home Order, the Order issued by the Sacramento County Health Officer, directing all individuals to stay at home or at their residence and prohibiting all non-essential gatherings of any number, and all applicable provisions of federal and state law, this Board of Education meeting will be held telephonically. Staff and others presenting at the meeting will be calling in via the Zoom video conferencing platform from separate locations.

Given the above-identified orders and the need to ensure the health and safety of the staff and the public as a whole, **physical attendance by the public cannot be accommodated;** however, the district is making significant efforts to ensure public participation during this Board of Education meeting, and has taken the following steps to assist the public in accessing the meeting:

1. Online Submission of Public Comment. Public comments may be submitted using the comment form located on the district website at http://www.sanjuan.edu/boardmeeting. If you wish to submit a public comment on more than one agenda item, please submit a separate form for each item on which you are commenting. Comments received by 6:00 p.m., on January 26, 2021, will be provided to the members of the board in writing prior to the meeting. Comments received after 6:00 p.m., on January 26, 2021, may be read on the record during this meeting.

   All public comments will be limited to two (2) minutes or approximately 1,500 characters. Any portion of a comment extending past two (2) minutes or the approximate 1,500-character limit may not be read aloud due to time restrictions. All written comments that are not read into the record will be provided to the board members for review, provided that such comments are received prior to the end of the meeting. Please be aware that written public comments, including your name, may become public information.

   Under the Ralph M. Brown Act, the board is unable to respond to any individual comments or questions regarding items not on the agenda; however, the board listens carefully to all public comments and appreciates community input and participation.

2. Zoom Video Conferencing. Members of the public can make public comments via the Zoom conferencing platform. Members of the public can access Zoom from a computer, mobile device or tablet at http://www.sanjuan.edu/boardmeeting. All public comments will be limited to two (2) minutes.

3. Translation/Interpretation. Translation and interpretation services will be made available upon request with advance notice. If you wish to utilize these services, please notify the district at (916) 971-7111, or stephanie.cunningham@sanjuan.edu by noon on January 25, 2021. This allows for the scheduling of appropriate translation staff and other resources.

4. Disability Accommodations. A person with a disability may contact the Board of Education office at (916) 971-7111, or email stephanie.cunningham@sanjuan.edu at least 48 hours before the scheduled board meeting to request receipt of an agenda and other distributed writings in an appropriate alternative format or to request disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public board meeting.

Thank you in advance for your cooperation. Our community's health and safety is our highest priority. The business to be considered at this board meeting is on the following agenda:

A. OPEN SESSION/CALL TO ORDER/WORKSHOP **4:00 p.m. - 5:25 p.m.**

1. Encina Facilities Update (Camarda)
   Material provided.

   Discussion: regarding an update on the facilities plan for Encina Preparatory High School and Encina Middle School.

B. ANNOUNCEMENT OF CLOSED SESSION TOPICS – 5:30 p.m.

1. Visitor Comments (for closed session agenda items only)
   Board Bylaw 9323 limits visitor comments to two (2) minutes per speaker, with no more than 30 minutes per single topic. Time will be extended for any speaker who uses an interpreter.

C. CLOSED SESSION – 5:30 p.m.

1. Conference with Legal Counsel – Existing Litigation pursuant to Government Code section 54956.9(d)(1). Name of Case: Magali Kincaid, Benito Juarez Neighborhood Association, Neighborhood Elections Now, Juan Yniguez, Carolina Flores, Damaris Canton v. San Juan Unified School District, Complaint for Violation of the California Voting Rights Act and in the Alternative, For Violation of the Voting Rights Act of 1965 and the California Constitution, Sacramento Superior Court Case No. 34-2020-00286475.
2. Personnel matters (Government Code section 54957).
   a. Superintendent's mid-year evaluation.

D. RECONVENE OPEN SESSION/PLEDGE OF ALLEGIANCE – 6:30 p.m.

E. APPROVAL OF THE MINUTES – January 12, 2021, regular meeting, pages 2298-2302.

F. ORGANIZATIONS/ANNOUNCEMENTS – 6:35 p.m.

1. Recognitions

a. 2021 Classified Employees of the Year (Oropallo)
Aleksandr Melnichuk, Head Custodian (Cowan Fundamental K-6); Deana Lacey, Clerk (Deterding K-6); Beverly Stover, Nutrition Server II (Marvin Marshall ECE); Jennifer Martinez, Instructional Assistant III (Greer K-5); Deana Hegland, Instructional Assistant II (Greer K-5).

b. National School Counseling Week (Messer)
Action: adoption of Resolution No. A-398 proclaiming February 1-5 as National School Counseling Week.

2. High School Student Council Reports
3. Staff Reports
4. Board-appointed/District Committees
5. Employee Organizations
6. Other District Organizations
7. Closed Session/Expulsion Actions (Government Code section 54957.1)

G. VISITOR COMMENTS – 6:55 p.m.

Board Bylaw 9323 limits visitor comments to two (2) minutes per speaker, with no more than 30 minutes per single topic. Time will be extended for any speaker who uses an interpreter.

H. CONSENT CALENDAR – H-1/H-13 – 7:25 p.m.

Action: The administration recommends that the consent calendar, H-1 through H-13, regarding regular business items, be approved. Any item may be removed for further discussion and separate action following consideration of remaining agenda items.

1. *Personnel – appointments, leaves of absence, separations and errata.

2. *Purchasing Report – purchase orders and service agreements, change orders, construction and public works bids, piggyback contracts and zero-dollar contracts.

3. *Business/Financial Report – notices of completion and warrants and payroll.

4. Acceptance of the following gifts:
   Camp Winthers: from San Juan Cares: $1,175.
   Dyer-Kelly Elementary School: from 7-Eleven Inc.: $711.
   Family and Community Engagement: from Carmichael Rotary – food boxes for 78 families: $3,120; from Kiwanis – for socks, gloves and mittens for 78 families: $600.
   Greer Elementary School: from American Board of Trial Advocates Sacramento Valley Chapter – for distance learning support: $2,500.
   Howe Avenue Elementary School: from Thomas' Bread – for 600 winter coats: $30,000.
   Ralph Richardson Center: from Charlie Bennett: $50; Dale and Katy Carlsen: $100; David and Angela Pryor: $100; Aric and Rhona Resnicke: $200; David Strout: $100; Rotary Club of Sacramento Foundation: $11,000.
   Rio Americano High School: from Betty Miller – for props for drama department: $465.

5. *Approval to dispose of surplus property pursuant to Board Policy 3270 and Education Code sections 17545 and 17546.

6. *Approval of 2020-2021 School Accountability Report Cards (SARCs).

7. *Approval to implement the following grant: Early Literacy Support Block Grant 2020-2023.

8. *Approval to implement the following grant: Maureen O'Leary Burness Foundation for Special Needs Children of the Sacramento Region Community Foundation Grant – Ralph Richardson Center.

9. *Approval to implement the following grant: Maureen O'Leary Burness Foundation for Special Needs Children of the Sacramento Region Community Foundation Grant – Cameron Ranch Elementary School.

10. *Adoption of Resolution No. 3021, approving the third amendment to the lease agreement for the Arden Middle School new construction project No. 002-9512-P1.

11. *Approval of the California Environmental Quality Act (CEQA) Notice of Exemption for the Howe Avenue Elementary School Portable Classroom Addition Project.

12. *Approval of the second amendment to the lease agreement for the storage space for district surplus furniture at 6240 San Juan Avenue, Citrus Heights, California.

13. *Approval of request from Choices Charter School to provide a one-time, off-schedule payment. (Discussed: 11/17/2020; Action: 12/15/2020).

*Material provided.

I. CONSENT CALENDAR (continued, if necessary)

Discussion and action on the items removed from the consent calendar.

J. BUSINESS ITEMS

1. Title I Funding Projection 2021-2022 – 7:30 p.m. (Calvin)

Material provided.

Report: regarding the Title I site allocation formula for 2021-2022.

2. One-Time, Off-Schedule Payment: Side Letters of Agreement with SJTA, CSEA, SJPEC, Teamsters, SJSA – 8:00 p.m. (Shoemake)

Material provided. (Discussed: 01/12/2021)

Action: The superintendent is recommending that the board approve the one-time, off-schedule payment of 1% as outlined in the side letters of agreement between SJUSD and the following bargaining groups:

a. San Juan Teachers Association (SJTA), which includes the 2021-2022 school year calendar
b. California School Employees Association (CSEA)
c. San Juan Professional Educators Coalition (SJPEC)
d. Teamsters Local No. 150
e. San Juan Supervisors Association (SJSA)

3. One-time, Off-Schedule Payment: SJAA, Cabinet, Confidential, Unrepresented – 8:05 p.m. (Shoemake)
Material provided. (Discussed: 01/12/2021)

Action: The superintendent is recommending that the board approve the one-time, off-schedule payment of 1% for the following employee groups:
a. San Juan Administrators Association (SJAA) and Cabinet
b. Confidential and Unrepresented

4. Annual Policy Review – 8:10 p.m. (Simlick)
Material provided.

Discussion: review of the following board policies (BP) as required by state and local law (annual policy review): BP 3430 Investing and Debt Management; BP 6145 Extracurricular/Cocurricular Activities; BP 6020 Parent Involvement; BP 5116.1 Intradistrict Open Enrollment. Action anticipated: 02/09/2021.

K. BOARD REPORTS – 8:20 p.m.

L. FUTURE AGENDA – 8:30 p.m.
The board may wish to identify items to be discussed at future meetings and the reasons therefore.

M. VISITOR COMMENTS – 8:35 p.m.

C. CLOSED SESSION (continued, if necessary)
Announcement of topics/announcement of actions.

N. ADJOURNMENT – 8:40 p.m.

The Board of Education welcomes and encourages the public's participation at the board meetings and has devoted time throughout the meeting for that purpose. You may comment on items included on this agenda; however, we ask that you limit your comments to two (2) minutes, so that as many people as possible may be heard (Education Code section 35145.5, Government Code section 54954.3). When an item indicates "material provided," the additional information is available prior to the meeting in the Information and Communication Office, 3738 Walnut Avenue, Carmichael, (916) 979-8281, or on the district website at www.sanjuan.edu.

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NOTE: The times indicated are approximate.

Mission Statement
Valuing diversity and excellence, the San Juan Unified School District's mission is to educate and inspire each student to succeed and responsibly contribute to a radically evolving world by providing innovative, rigorous, student-focused instruction and programs in a safe, caring and collaborative learning community.

SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

AGENDA ITEM: ___A-1___

MEETING DATE: 01/26/2021

SUBJECT: Encina Facilities

CHECK ONE:
For Discussion: ☐
For Action: ☐
Report: ☐
Workshop: ☒
Recognition: ☐
Emergency Action: ☐

DEPARTMENT: Facilities

ACTION REQUESTED:
The superintendent is recommending that the board review and discuss the physical separation of Encina Middle School from Encina Preparatory High School.

RATIONALE/BACKGROUND:
After extensive input from the Encina community there is an interest to study and recommend a facilities option to support the physical separation of the Encina Middle School from Encina Preparatory High School.

A facilities response will:
- meet the academic and career technical goals of both middle and high school students
- balance the responsible financial management of tax payer bonds/general funds
- adhere to the districts master planning efforts using demographics and master planning data

ATTACHMENT(S):
A: Encina Facilities Power Point Presentation
B: Demographics

BOARD COMMITTEE ACTION/COMMENT:
Facilities Committee: 02/09/2021
Bond Oversight Committee: TBD

PREVIOUS STAFF/BOARD ACTION:
Superintendent's Cabinet: 01/19/2021

FISCAL IMPACT:
Current Budget: $N/A
Additional Budget: $ N/A
Funding Source: Measure P Bond Fund
(Unrestricted Base, Supplemental, other restricted, etc.)
Current Year Only ☐ On-going ☐

LCAP/STRATEGIC PLAN:
Goal: N/A Focus: N/A
Action: N/A

Strategic Plan: N/A

PREPARED BY: Frank Camarda, Assistant Superintendent, Operations, Facilities and Transportation

APPROVED BY: Kent Kern, Superintendent of Schools



Encina Facilities Board Workshop

January 26, 2021

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San Juan Unified School District

Guiding Questions for Board Consideration:

- How do we best provide space for innovation for teaching and learning?
- How do we ensure flexibility and responsiveness?
- How is our plan cost effective and honor master planning and demographics?
- How do we ensure our facility response reflects student need and interest?

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San Juan Unified School District

Goals

- **Goal # 1**
  Transition to middle school and high school separation using:
  - Campus reconfiguration
  - Master scheduling
  - Use of shared space
  - Bell schedule
  - Opening 2021-2022
- **Goal # 2**
  Separate 6-8 middle school from high school
  - Scenarios 1-4

Master Plan
High School Physical Condition Assessments
2.2

Grading Categories:

- Building shells
- Interiors
- Infrastructure services
- Equipment
- Furnishings
- Other building construction/site work

Schools:

• El Camino	1.22 D
• Encina	1.34 D+
• Rio Americano	1.50 C-
• Del Campo	1.61 C-
• Casa Roble	1.78 C
• Bella Vista	1.83 C
• San Juan	1.89 C
• Mira Loma	2.50 B-
• Mesa Verde	2.89 B

Master Plan
Middle School Physical Condition Assessments
2.2

Grading Categories:

- Building shells
- Interiors
- Infrastructure services
- Equipment
- Furnishings
- Other building construction/site work

Schools:

• Encina	1.34 D+
• Arden	1.45 C-
• Barrett	1.61 C-
• Arcade	1.72 C-
• W. Churchill	2.00 C+
• Will Rogers	2.28 C+
• Pasteur	2.56 B-
• Carnegie	2.67 B-
• Sylvan	3.95 A-

San Juan Unified School District

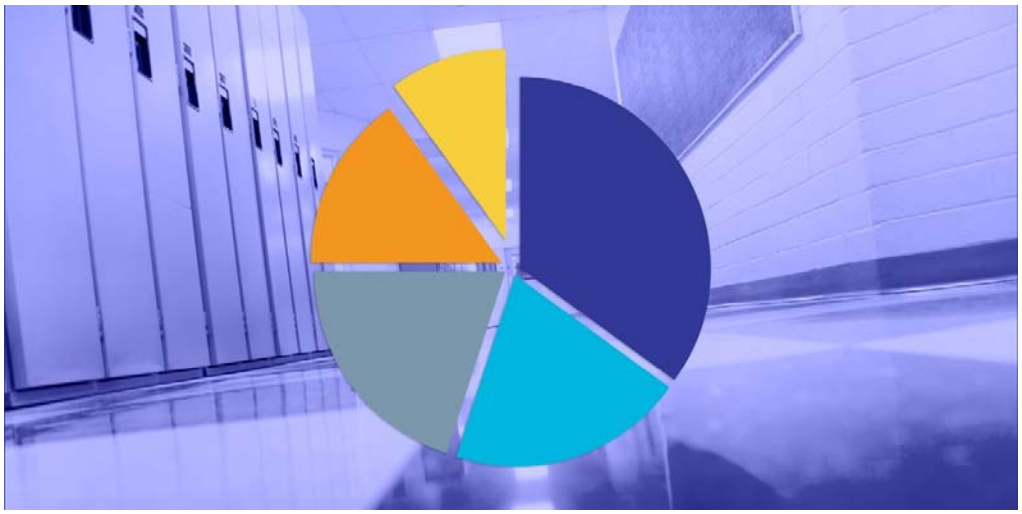
Master Plan
4.2 Planning Approach

Considerations in the planning approach:

- Short and long term educational goals
- Educational adequacy & campus sizes
- Master plan physical assessments
- Enrollment trends
- Building useful life & replacement value
- State modernization funding eligibility
- Program offerings, regionalized or shared

San Juan Unified School District

Demographic Analysis



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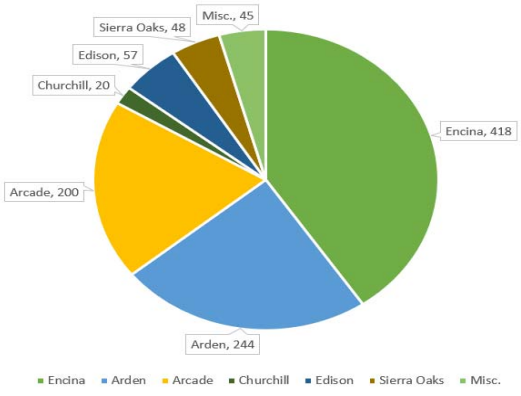
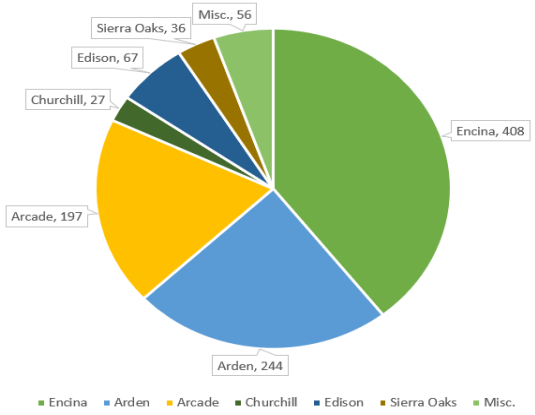
Encina Middle School Transfer Rates 2019-2020



- 1,033 resident students
- 60% of resident boundary students transfer out to adjacent schools

Encina Middle School Transfer Rates 2020-2021



- 1,035 resident students
- 61% of resident boundary students transfer out to adjacent schools

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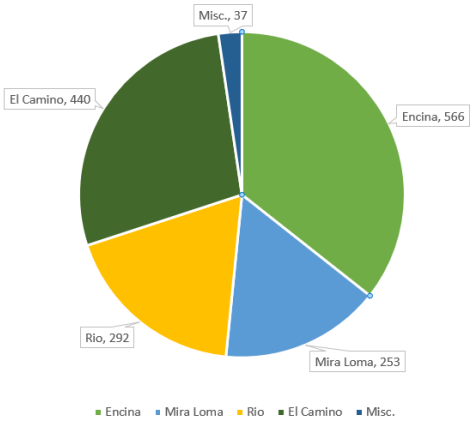
Middle School Transfer Rates

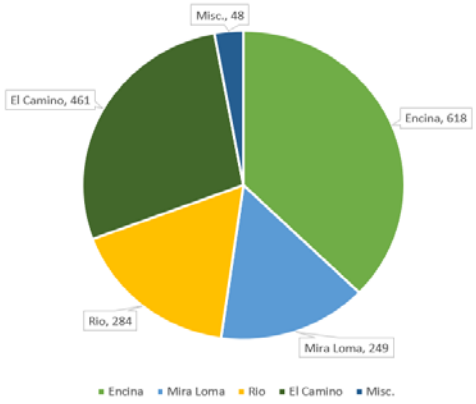
Middle Schools	Transfer IN rate: Fall 2020	Transfer OUT rate: Fall 2020
Arden MS	67.4%	29.4%
Barrett MS	33.9%	38.6%
Carnegie MS	30.3%	42.3%
Churchill MS	50.7%	55.5%
Edison K-8	54.9%	49.7%
Encina Prep 6-12 (6-8 only)	4.2%	60.6%
Gold River K-8	41.6%	20.8%
Kingswood K-8	34.3%	54.2%
Lichen K-8	24.7%	21.6%
Pasteur MS	27.3%	22.3%
Rogers MS	30.3%	44.1%
Sierra Oaks K-8	47.3%	44.6%
Starr King K-8	8.9%	57.4%
Sylvan MS	17.0%	29.8%
Woodside K-8	39.7%	50.9%

Encina High School Transfer Rates 2019-2020



- 1,588 Resident students live within the high School Boundary
- 65% of resident boundary students transfer out to adjacent schools

Encina High School Transfer Rates 2020-2021



- 1,660 Resident students live within the High School Boundary
- 63% of resident boundary students transfer out to adjacent schools

High School Transfer Rates

High Schools	Transfer IN rate: Fall 2020	Transfer OUT rate: Fall 2020
Bella Vista HS	31.8%	18.6%
Casa Roble HS	41.2%	22.8%
Del Campo HS	47.3%	35.8%
Encina Prep HS (9-12 only)	3.5%	62.8%
Mesa Verde HS	17.6%	37.2%
Mira Loma HS	51.5%	45.3%
Rio Americano HS	47.3%	36.2%
San Juan HS	16.1%	66.9%

Encina 2021-2022 Campus Reconfiguration

- No new construction/renovation
- Teacher moves only
- Consolidate MS program in one area of campus
- Primarily an operational effort
- Separate circulation
- Adjust bell schedule as needed; separate lunch, use of locker rooms, etc.



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San Juan Unified School District

Increasing School Capacity Typical Considerations

- Increasing capacity of district schools should be carefully considered
  - Enrollment increases of resident boundary students and actual enrollment trends
  - Class size reduction
  - Closing of school sites and increasing capacity of an adjacent school/schools
  - Specialized education programs, CTE, MTSS, dual teaching models, etc.
  - Long term financial ability to maintain increased square footage (RRMA, bond)
  - Long term financial ability to absorb increases in operational costs and utilities (general fund)
  - Traveling educators

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San Juan Unified School District

2020 Actual Middle School Enrollments

School	Enrollment	Capacity	Excess Capacity	Encina Capacity
• Arcade	558	621	33	
• Arden	870	1,200	330	
• Churchill	982	1,026	44	
• Encina	432	459	27	1,836
• Barrett	747	999	202	
• Carnegie	943	972	29	
• Pasteur	663	999	336	
• Rogers	624	972	347	
• Sylvan	760	783	23	
Total	**6,579**	**8,031**	**1,371**	
Total West (Red)	**2,842**	**3,306**	**434**	

2020 Actual High School Enrollments

School	Enrollment	Capacity	Excess Capacity	Encina Capacity
• El Camino	1,311	1,620	309	
• Encina	655	1,377	722	1,836
• Mira Loma	1,753	1,728	25	
• Rio Americano	1,960	2,079	119	
• Bella Vista	2,051	1,971	80	
• Del Campo	1,696	2,133	437	
• Casa Roble	1,205	1,647	442	
• Mesa Verde	873	1,404	531	
• Casa Roble	1,205	1,647	442	
• San Juan	610	1,890	1,280	
Total	**12,114**	**15,849**	**4,387**	
Total West (Red)	**5,679**	**6,804**	**1,175**	

Facility Response Scenario 1

New Middle School at Encina Site

- New middle school on Encina campus
  - Two-story building to preserve site area for PE/Athletics
  - Potential for utilizing existing gymnasium
  - Site development required
  - Abandon portions of high school/reclaim for another use

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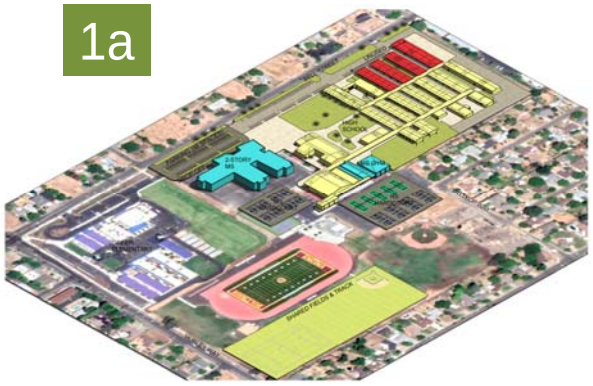
San Juan Unified School District



1a



600 Students
- 22 classrooms @ 27/CR (State Loading Standard)
- 2 SPED @ 13/CR

120 SF/Student = 72,000 SF (Two-Story);

SF excludes Gym/Locker at HS
- 72,000 SF @ $500/SF = $36M
- Site Allowance = $6M
- Locker Renovation = $2.75M
- Escalation @ 8% = $3.3M
- Soft Costs/Contingency @ 35% = $17M
- +Relocation of Resource Center

$70 - $72M

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San Juan Unified School District



1b



600 Students
- 22 Classrooms @ 27/CR (State Loading Standard)
- 2 SPED @ 13/CR

120 SF/Student = 72,000 SF (Two-Story); SF excludes Gym/Locker at HS
- 72,000 SF @ $500/SF = $36M
- Site Allowance = $6M
- Locker Renovation = $2.75M
- Escalation @ 8% = $3.3M
- Soft Costs/Contingency @ 35% = $17M

$68 - $70M

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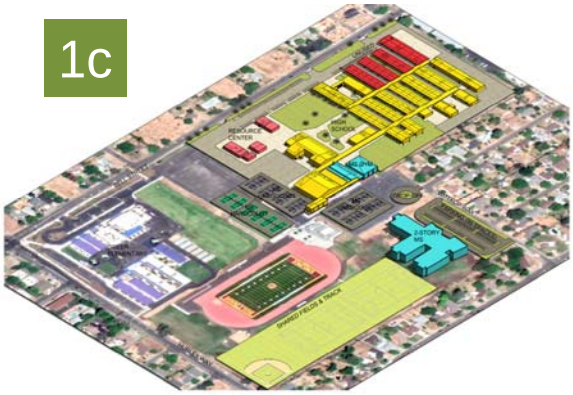
San Juan Unified School District



1c



600 Students
- 22 Classrooms @ 27/CR (State Loading Standard)
- 2 SPED @ 13/CR

120 SF/Student = 72,000 SF (Two-Story); SF excludes Gym/Locker at HS
- 72,000 SF @ $500/SF = $36M
- Site Allowance = $6M
- Locker Renovation = $2.75M
- Escalation @ 8% = $3.3M
- Soft Costs/Contingency @ 35% = $17M

$65 - $67M

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San Juan Unified School District

Facility Response Scenario 1

New Middle School at Encina Site

Plus

- Meets site expectation for new middle school; separation of HS/MS
- No secondary effects
- Potential for K12 educational "campus" facility

Delta

- Does not leverage excess capacity at new Arden MS
- 25 – 30% of Encina campus would be underutilized/unused – costs to maintain
- Students still share portions of site
- Site is densely developed; may need to relocate resource center
- Site costs may be significant
- Neighborhood impact – traffic, two-story
- Title 9 athletics concerns

Facility Response Scenario 2

Creekside

- Discontinue 6-8 model at Encina
- Relocate Adult School program from Creekside – location TBD
- Relocate Encina MS students to new campus at Creekside location – 600 student capacity



600 Students
22 Classrooms @ 27/CR (State Loading Standard)
2 SPED @ 13/CR

85 SF/Student = 51,000 SF (Single-Story)
51,000 SF @ $500/SF = $25.5M
Site Allowance = $6M
Escalation @ 8% = $2.5M
Soft Costs/Contingency @ 35% = 12M

Summary - Scenario 2

Creekside

Plus

- Student Travel Distances May Improve for Some Students
- Meets Site Expectation for New Middle School; Separation of HS/MS

Delta

- Does Not Leverage Excess Capacity at New Arden MS
- 25 – 30% of Encina Campus Would be Underutilized/Unused – Costs to Maintain
- Neighborhood Impacts (Vehicular Circulation in Quiet Neighborhood)
- Operational Expenses of an Additional Small Campus ($500K)
- Relocation of Adult School Required; Costs Incurred
  - Existing Investment of Adult School Would Be Lost (Grant Money)
  - Where do they go?

Facility Response Scenario 3

Encina MS to Arden & Arcade

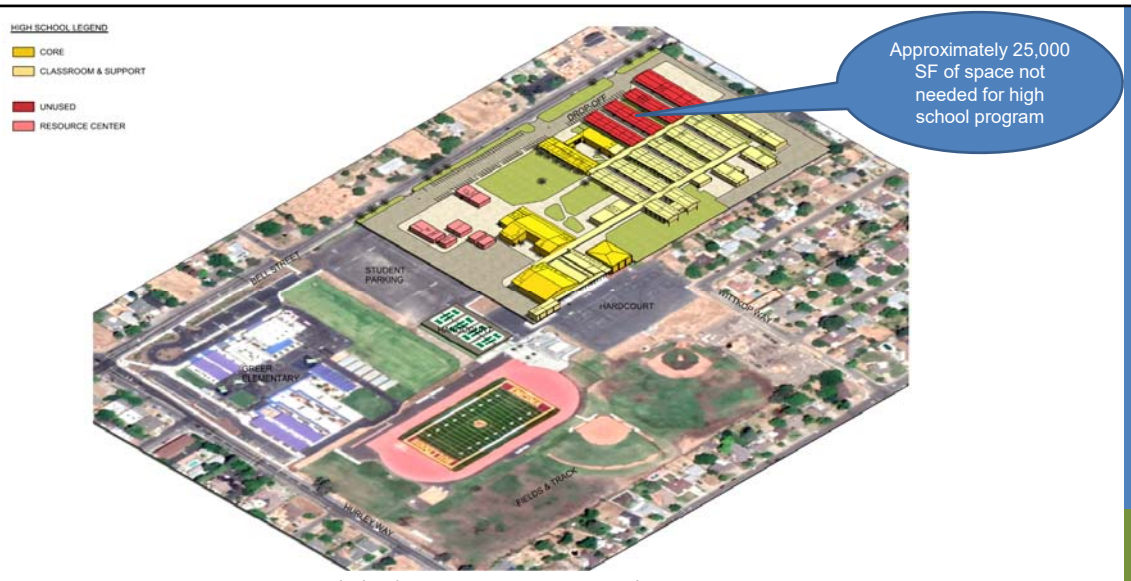
- Discontinue 6-8 model at Encina (currently 450-500 students)
- Distribute 6-8 students to sites with available capacity
- Arcade, Arden, Star King, Sierra Oaks, Edison
- Renovate portion of Encina HS as required for high school use





800 Students
30 Classrooms @ 27/CR (State Loading Standard)
2 SPED @ 13/CR

85 SF/Student = 68,000 SF (Single-Story)
68,000 SF @ $500/SF = $34M
Site Allowance = $6M
Escalation @ 8% = $3.2M
Soft Costs/Contingency @ 35% = $15M



150,000 SF Existing/25,000 SF Not Renovated
125,000 SF @ $300/SF = $37.5M
Site Allowance = $4M
Escalation @ 8% = $3.3M
Soft Costs/Contingency @ 35% = $15.6M

Summary – Scenario 3

Encina MS to Arden & Arcade

Plus

- Leverages planned re-build investment at Arcade MS; Incremental Increase
- Lowers Operational Expenses – One less MS to Operate/Maintain
- Separates HS/MS Programs at Encina
- Allows for continued focus and facilities for social emotional supports spaces

Delta

- Requires incremental cost/expansion of Arcade
- May expand travel distance for some students
- 25 – 30% of Encina campus would be underutilized/unused – costs to maintain & operate

Facility Response Scenario 4

Co-Location of Middle School and High School

- Reconfigure existing campus for High School and Middle School
- "Rightsized" undersized classrooms
- Minimize shared facilities and student interaction between HS/MS population



- Utilize Loading Standards of State School Facilities Program
  - High School @ 800 (Currently 680)
    - 28 Classrooms @ 27:1 = 756 (30 Proposed)
    - Classrooms 4 @ 13 = 52 (SPED) (4 Proposed)
  - Middle School @ 600 (Currently 460)
    - 21 Classrooms @ 27:1 = 567 (23 Proposed)
    - Classrooms 3 @ 13 = 39 (SPED) (3 Proposed)

New Administration for High School

Shared Cafeteria; Separate Lunch Periods

Renovation of Existing Locker Rooms for Separation of HS/MS



150,000 SF Existing/8,000 SF New
150,000 SF @ $300/SF = $45M
Site Allowance = $4M
New Administration 8.000 SF @ $500/SF = $4M
Escalation @ 8% = $4.2M
Soft Costs/Contingency @ 35% = $20M

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Summary - Scenario 4

Co-location at Encina Site

Plus

- Leverages facilities capacity at Encina site
- Operational efficiencies (shared food service, for example)
- Accommodates growth for both campuses
- No secondary effects from this scenario
- Potential for K-12 educational facility

Delta

- May not meet site/community perception of “separate” middle school
- Requires shared use of certain areas of site/core facilities
- Program for social emotional spaces may be limited

32

Conceptual Budget Model

Scenario Comparison

Scenario 1 New MS at Encina Site		Scenario 2 Creekside		Scenario 3 Encina MS to Arden & Arcade		Scenario 4 Co-Location at Encina Site	
Build New MS	$70M	Relocate Adult School (2)	$10M	Expansion of Arcade MS (1)	$20M	Renovation of Encina (all)	$80M
Renovation of Encina HS	$60M	Build New MS @ Creekside	$45M	Signature Project @ Encina	$20M	Signature Project @ Encina	$20M
Signature Project @ Encina	$20M	Signature Project @ Encina	$20M	Renovation of Encina HS	$60M		
		Renovation of Encina HS	$60M				
	$150M		$135M		$100M		$100M

1. Costs are only those attributable to the expansion; base renovation assumed elsewhere
2. Renovation only to fully utilized spaces; balance reserved for other use or closed.
3. Allowance until location selected

San Juan Unified School District

Next Steps

Work in progress:

- Establish key education priorities focused on innovation & instructional design
- Engage school and community in feedback loops related to educational model and facility considerations.
- Present to bond oversite and facilities committee for feedback
- Solicit input and feedback from the board

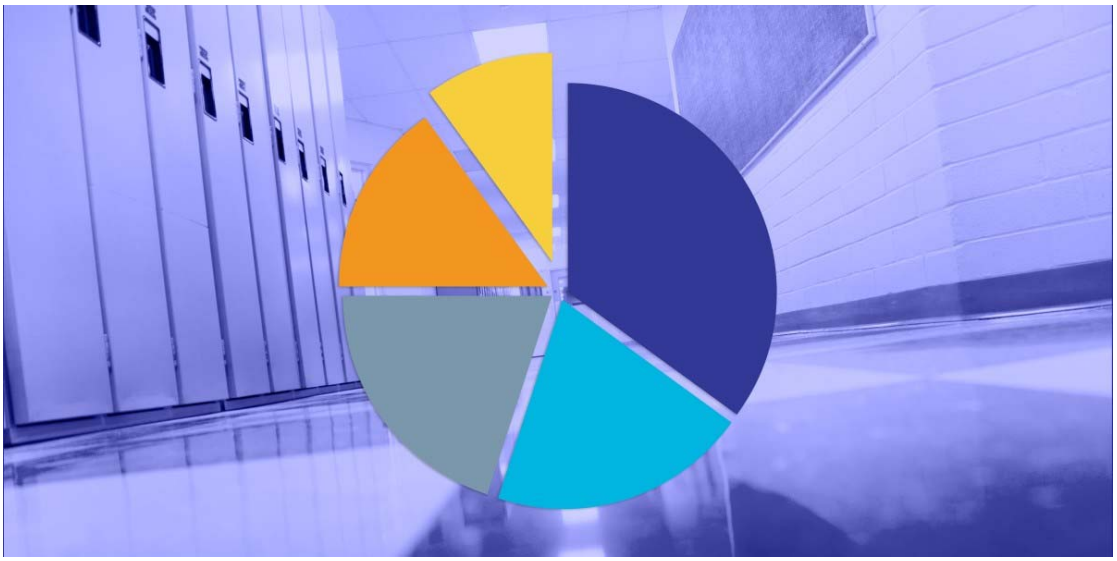
San Juan Unified School District

Guiding Questions for Board Consideration

- How do we best provide space for innovation for teaching and learning?
- How do we ensure flexibility and responsiveness?
- How is our plan cost effective and honor master planning and demographics?
- How do we ensure our facility response reflects student need and interest?

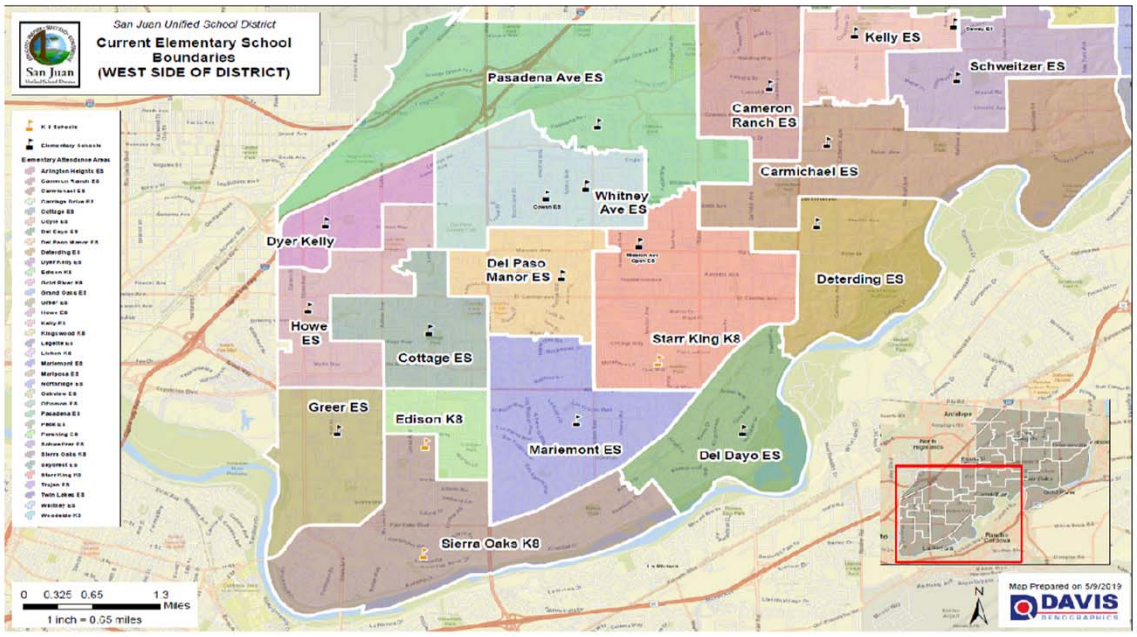
Questions and comments from the Board

Demographic Analysis



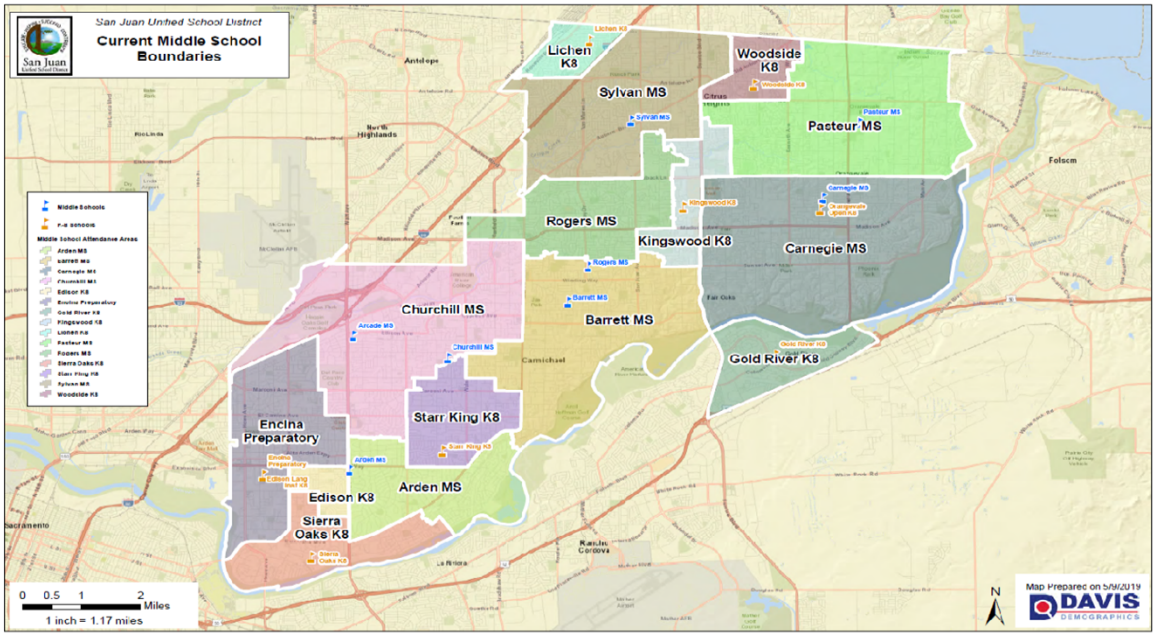
1

Elementary School Boundaries



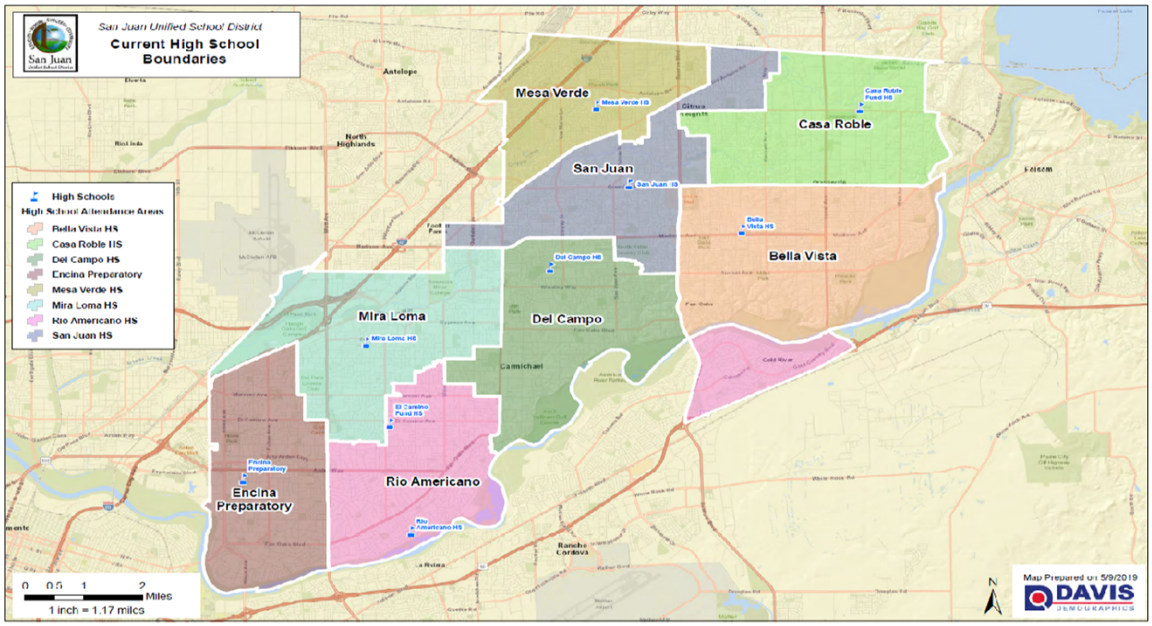
2

Middle School Boundaries



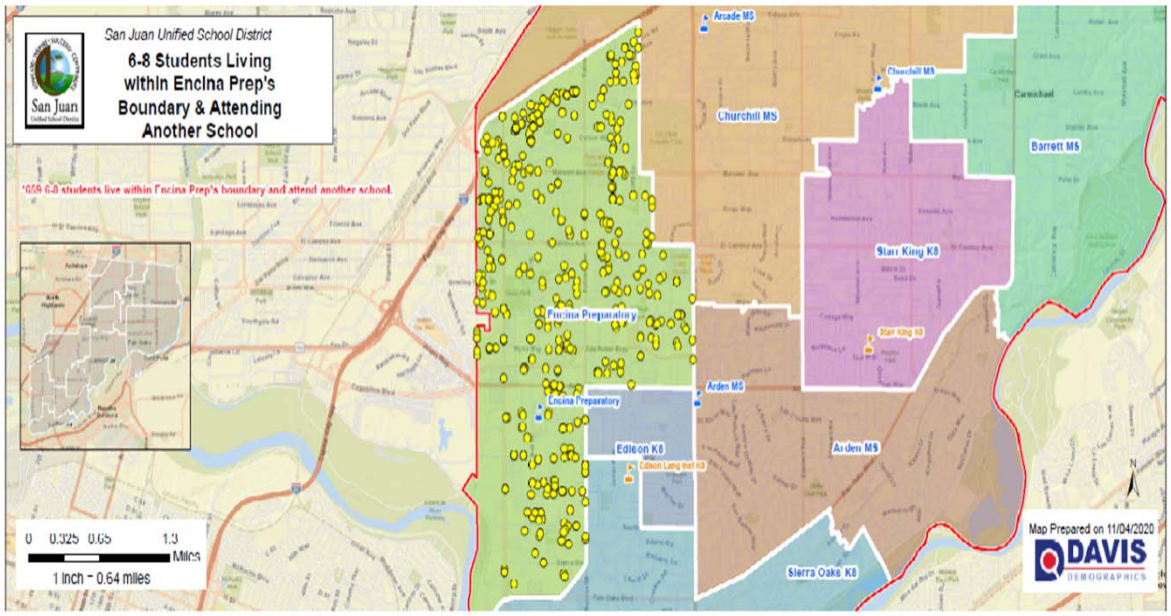
3

High School Boundaries



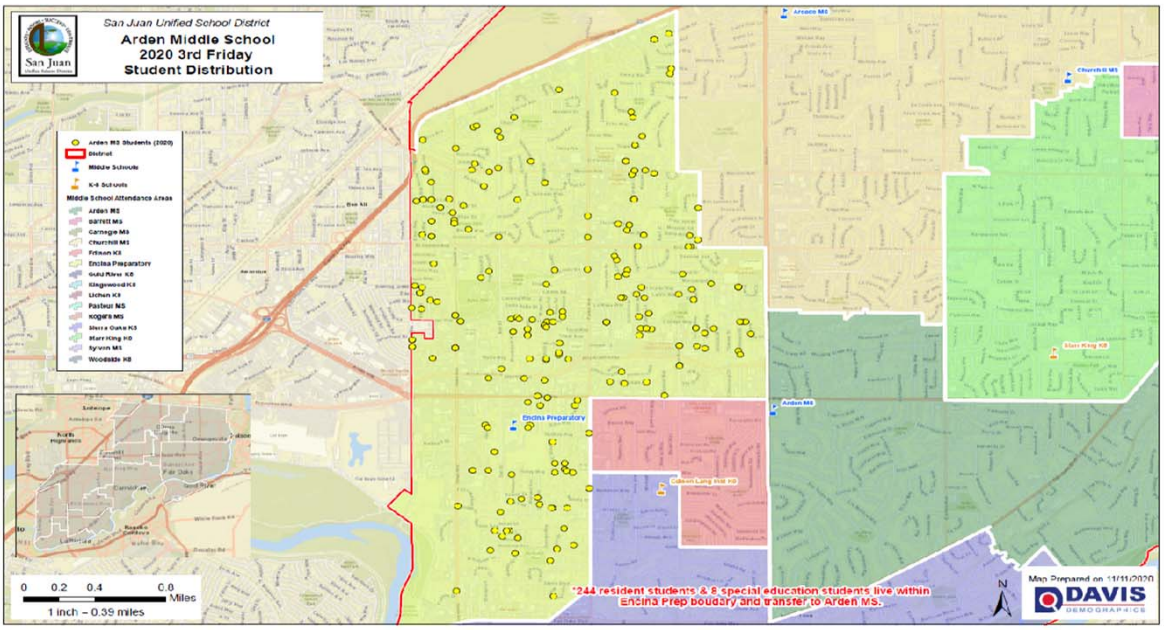
4

Encina 6-8 Resident Boundary Transfers



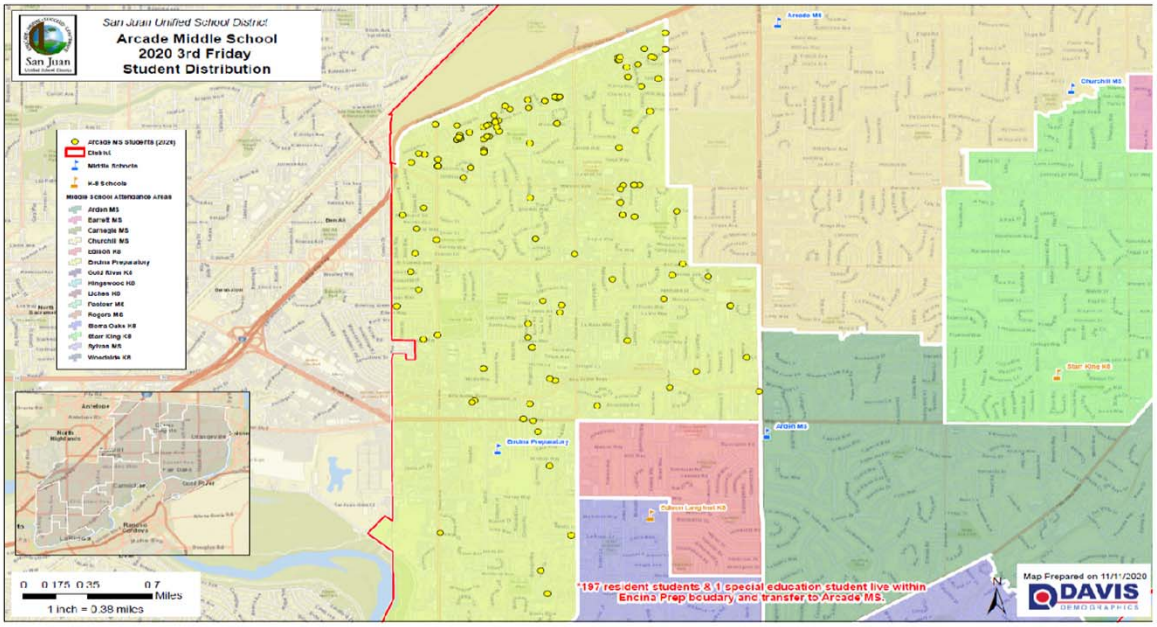
5

Encina to Arden



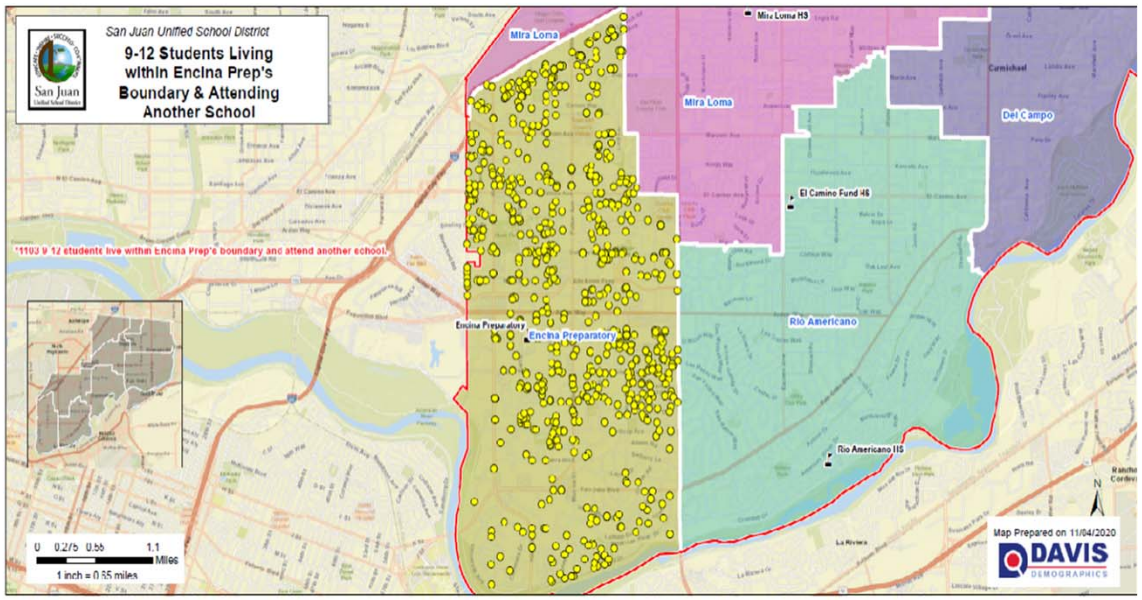
6

Encina to Arcade



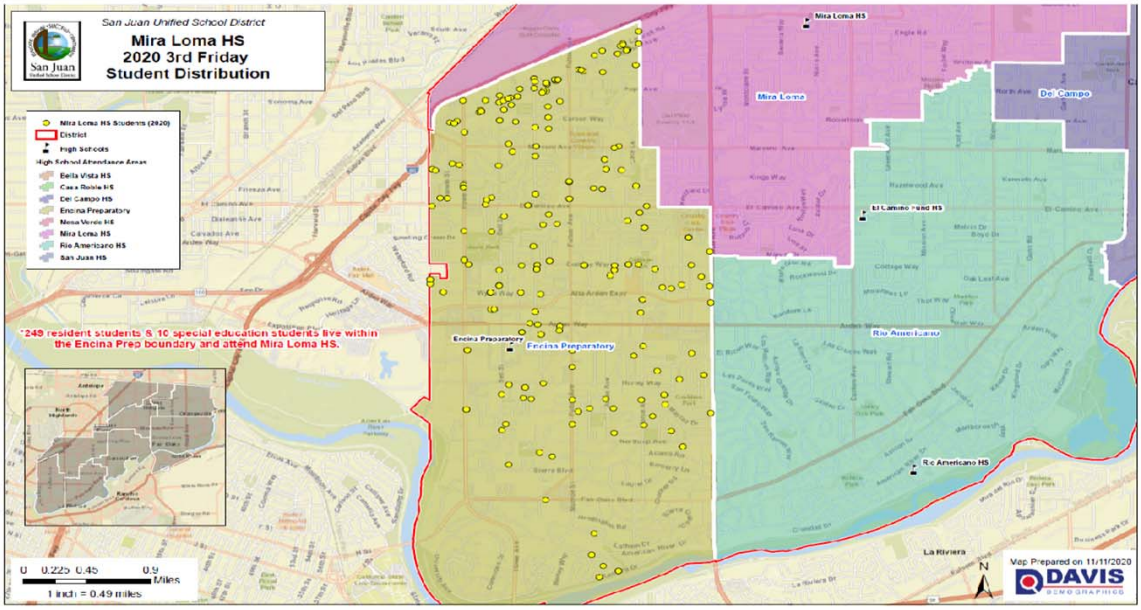
7

Encina 9-12 Resident Boundary Transfers



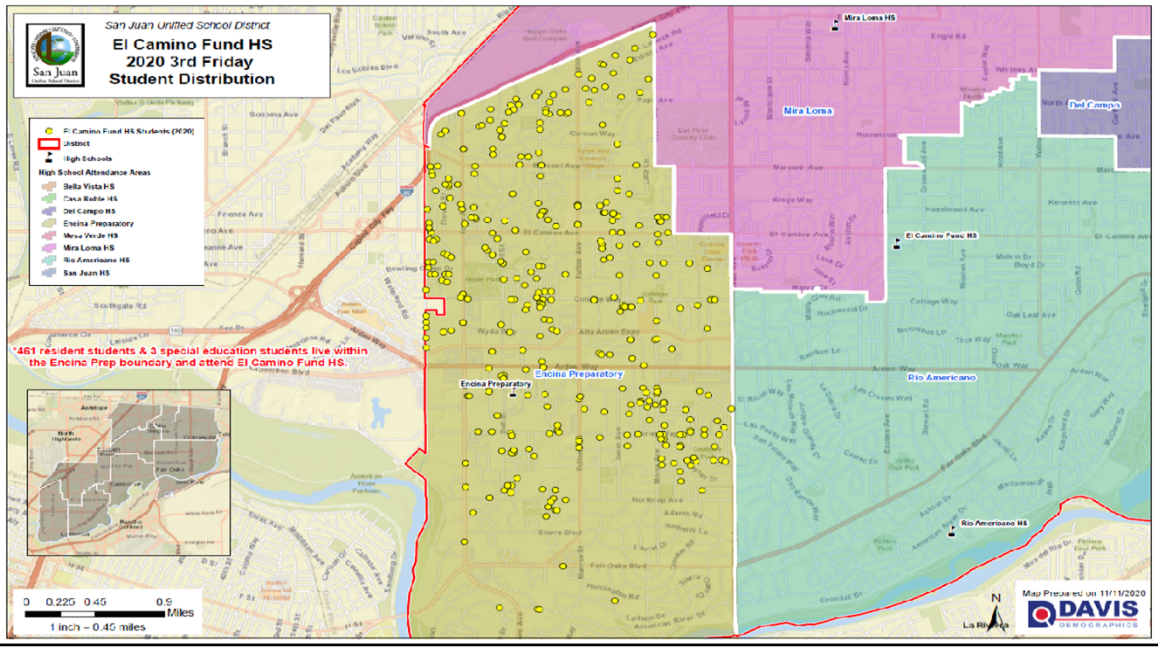
8

Encina to Mira Loma



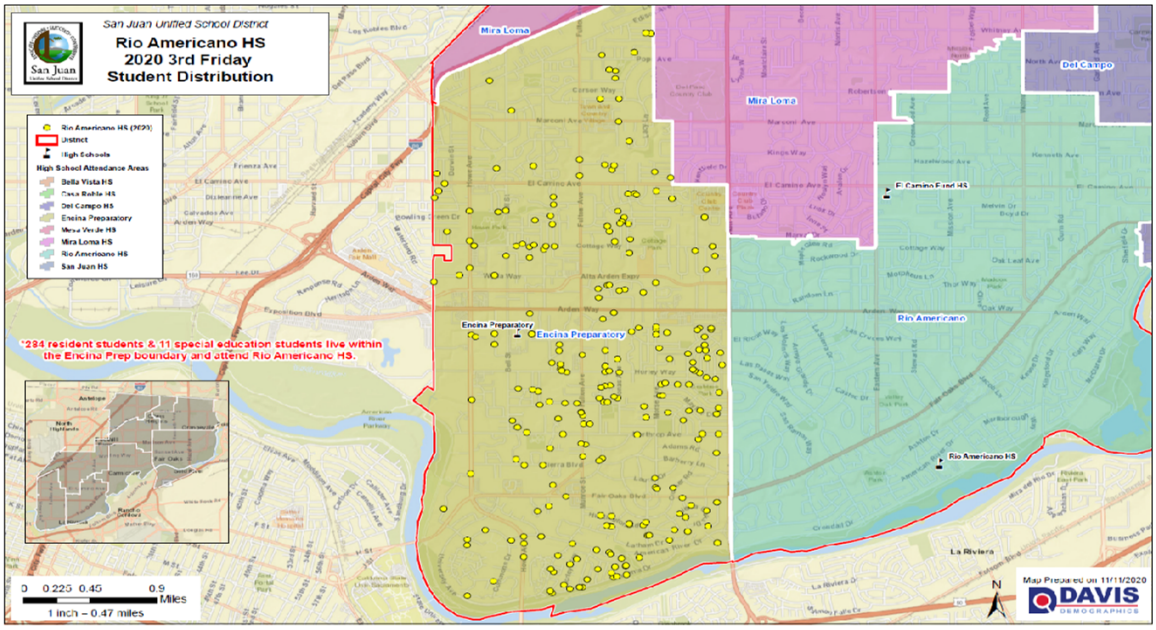
9

Encina to El Camino



10

Encina to Rio Americano



11

San Juan Unified School District
Board of Education
3738 Walnut Avenue, Carmichael, California 95608

Board of Education Minutes
January 12, 2021

Regular Meeting
Board of Education
5:45 p.m.

Call to Order (A)
The January 12 regular meeting was called to order by the president, Paula Villescaz. In the interest of public health, in compliance with California Governor Gavin Newsom's Executive Orders N-25-20 and N-35-20, the California State Public Health Officer's December 3 Regional Stay At Home Order, the California State Public Health Officer's order that included social-distancing guidelines and avoiding group gatherings, the order issued by the Sacramento County Health Officer, directing all individuals to stay at home or at their residence and prohibiting all non-essential gatherings of any number and all applicable provisions of federal and state law, the January 12 regular meeting was conducted telephonically via the Zoom video conferencing platform and also streamed to YouTube.

Roll Call
Present: (via Zoom from separate locations)
Paula Villescaz, president
Michael McKibbin, Ed.D., vice president
Zima Creason, clerk
Pam Costa, member
Saul Hernandez, member

Visitor Comments: Closed Session (A-1)
There were no closed session visitor comments.

Closed Session (B)
The meeting was then recessed, with the board convening in closed session to discuss with negotiator Jim Shoemake, Assistant Superintendent, Schools and Labor Relations, regarding CSEA Chapter 127 General/Operations support, Chauffeurs/Teamsters Local No. 150 Transportation, Supervisors, Teachers and Certificated Supervisory units; and regarding non-represented groups: management and confidential units (Government Code section 54957.6).

Reconvene Open Session/Pledge of Allegiance (C)
At 6:30 p.m. the meeting was called back to order by the president Paula Villescaz. Four members of the Casa Roble Fundamental High School Air Force Jr. ROTC virtually led the group in the Pledge of Allegiance. After the Pledge of Allegiance, Ms. Villescaz explained the two methods (electronically or on Zoom) available to submit public comments for tonight's meeting.

Minutes Approved (D)
It was moved by Ms. Creason, seconded by Mr. Hernandez, that the minutes of the December 15 regular meeting be approved. MOTION CARRIED UNANIMOUSLY [Villescaz, McKibbin, Creason, Costa, Hernandez].

High School Student Council Reports (E-1)
High School Student Council representatives Carmen Saguilan from San Juan High School and Mclean Burke from Rio Americano High School updated the board on the goals, activities and achievements at their respective schools.

Staff Reports (E-2)
Superintendent Kern spoke about the availability of the vaccine for educators, plans for the return to in-person learning and the work being done regarding mitigating learning loss.

Assistant Superintendent of Schools and Labor Relations Jim Shoemake provided an update on the annual San Juan Cares event.

Employee Organizations (E-4)
CSEA Chapter President Karen Smith spoke regarding the inequity of classified staff not receiving a $500 stipend. Ms. Creason acknowledged the comments made by Ms. Smith and asked clarifying questions.

Closed Session/Expulsion Actions (E-6)
There were no closed session actions to report.

Visitor Comments (F)
[via Zoom]:
Alicia Nichols spoke regarding the work and wages of instructional assistants in the district.

Kim Sell made comments about the need for instructional assistants to be reimbursed for expenses incurred during distance learning.

Debbie Pelucca spoke about her experiences as a child development assistant and asked for consideration of a $500 stipend for classified employees.

Laura Kramm expressed support for instructional assistants receiving reimbursement for supplies and a $500 stipend.

Amber B. expressed concerns over navigating the district website, stating that the way the information is laid out is not accessible to all parents.

Ana Quinonez spoke regarding school choice programs.

Araceli Reed made comments regarding the stipend and the Bridges afterschool program returning to a full-time status.

Johanna Wright shared her experiences as an employee working with the Bridges afterschool program.

Consent Calendar Approved (G-2/G-11)
Superintendent Kent requested that item G-1 be pulled.

It was moved by Mr. Hernandez, seconded by Ms. Costa, that the consent calendar items G-2 through G-11 be approved. MOTION CARRIED UNANIMOUSLY [Villescaz, McKibbin, Creason, Costa, Hernandez].

Purchasing Report (G-2)
Purchase orders and service agreements, construction and public works bids and zero-dollar contracts — approved as submitted.

Business/Financial Report (G-3)
Warrants and payroll — approved as submitted.

Gifts (G-4)
Acceptance of gifts to Dyer-Kelly Elementary School, Greer Elementary School and Kingswood K-8.

Disposal of Surplus Property (G-5)
Approval to dispose of surplus property pursuant to board policy 3270 and Education Code sections 17545 and 17546.

Resolution No. 3018: Authorizing Emergency Contracting (G-6)
Adoption of Resolution No. 3018 authorizing emergency contracting.

Resolution No. 3019: Power to Contract (G-7)
Adoption of Resolution No. 3019 authorizing power to contract on behalf of San Juan Unified School District.

Resolution No. 3020: Delegating Signature Authority (G-8)
Adoption of Resolution No. 3020 delegating signature authorization to the superintendent.

CAC Membership (G-9)
Approval of four members to the Community Advisory Committee for Special Education.

Grant: California Community Schools Partnership Program (G-10)
Approval to implement, if funded, the following grant: California Community Schools Partnership Program Grant 2020-2022.

Grant: First 5 Sacramento School Readiness Program Grant (G-11)
Approval to implement, if funded, the following grant: First 5 Sacramento School Readiness Program Grant 2021-2024.

Consent Calendar (G-1 Continued) (H)
Personnel – appointments, leaves of absence and separations (G-1)
Superintendent Kern requested that employee discipline number CL-499 be removed from the personnel pages, which will be brought back for consideration at a later date. It was moved by Ms. Costa, seconded by Dr. McKibbin, that item G-1 be approved as amended. MOTION CARRIED UNANIMOUSLY [Villescaz, McKibbin, Creason, Costa, Hernandez].

Equity Update: Part 2 (I-1)
Assistant Superintendent of Educational Services Debra Calvin Ed.D. explained that tonight's presentation would include an overview of the summary of actions that took place last fall as well as a status update on the equity working groups. Director of Equity and Student Achievement Diana Marshall reviewed the 8 Point Commitment to Educational Justice and provided an overview of the actions that took place last fall. Coordinator of Equity and Student Achievement Lori Vine shared information about professional learning related to equity and the integration of the social justice standards. Early Childhood Education Teacher on Special Assignment Alicia Williams, Whitney Avenue Elementary School teacher Dana Levy and Ms. Marshall shared details about each of the equity working groups.

Mr. Hernandez thanked the team for their efforts and expressed excitement about our district having an equity department to do this important work. Ms. Costa stated that the equity team has done a remarkable job, noting that the plan is very comprehensive and she has great hope for the district becoming a place where everyone is treated with respect and individual understanding. Ms. Creason expressed thanks for this continuing to be a long-term meaningful focus of the district, rather than just a one-time effort. Ms. Creason inquired if classified staff has had the opportunity to participate in equity professional development, which Ms. Marshall explained that several school sites have provided opportunities which classified staff may attend. Dr. McKibbin stated that he was impressed with the number of people who have gone through the training and that he looks forward to the upcoming student forums. Dr. McKibbin inquired about using past initiatives to lead future work and shared that he would also like to be included in the future accountability discussions. Ms. Villescaz thanked the team for this significant work and posed questions related to accountability and indicators of success, which Ms. Marshall addressed.

Textbook Adoption: Science TK-5 (I-2)
Deputy Superintendent of Schools and Student Support Melissa Bassanelli presented the topic. After staff answered questions from the board, it was moved by Dr. McKibbin, seconded by Ms. Creason, to approve the Reports II related to the new textbook adoption for science for grades TK-5. MOTION CARRIED UNANIMOUSLY [Villescaz, McKibbin, Creason, Costa, Hernandez].

Public Hearing: Gateway International Charter School Renewal Petition (I-3)
Director of Admissions and Family Services Michele Flagler introduced staff members from Gateway Community Charters, who gave a presentation regarding the charter school renewal petition for Gateway International School.

Ms. Villescaz declared the topic of the Gateway International Charter School renewal petition a public hearing and invited the public to speak.

Public Comments: [via Zoom]
April Atkinson-Sauler shared her positive experiences as a teacher at Gateway International School.

Randy Hackett shared information about the positive experiences his children have had at Gateway International School.

Anya Varkentin shared her positive experiences as a student at Gateway International School.

Chris Shields inquired if distance learning would continue until the end of the school year.

There being no further questions or comments from the public, Ms. Villescaz declared the public hearing closed and invited board members to speak. Board members made comments and posed questions, which Gateway Community Charters staff answered. Action was scheduled for February 23.

Public Hearing: Conveyance of Easement at Howe Avenue Elementary School (I-4)
Assistant Superintendent of Operations, Facilities and Transportation Frank Camarda presented the topic. Ms. Villescaz declared the topic of conveying a permanent easement at Howe Avenue Elementary School to the County of Sacramento a public hearing and invited the public to speak. There being no questions or comments from the public, Ms. Villescaz declared the public hearing closed. It was moved by Ms. Costa, seconded by Mr. Hernandez, to adopt Resolution No. 3017 conveying a permanent easement at Howe Avenue Elementary School to the County of Sacramento. MOTION CARRIED UNANIMOUSLY [Villescaz, McKibbin, Creason, Costa, Hernandez].

One-Time, Off-Schedule Payment: Side Letters of Agreement with SJTA, CSEA, SJPEC, Teamsters, Supervisors (I-5)
Assistant Superintendent of Schools and Labor Relations Jim Shoemake explained that side letters of agreement have been reached between SJUSD and the following bargaining groups regarding a one-time, off-schedule payment: San Juan Teachers Association (SJTA); California School Employees Association (CSEA) Chapter 127; San Juan Professional Educators Coalition (SJPEC); Teamsters Local No. 150 and San Juan Supervisors Association (SJSA). Mr. Shoemake also presented the proposed 2021-2022 school year calendar, which was developed collaboratively with SJTA per their contract. Mr. Shoemake also made additional comments regarding the recent correspondence that board members have received related to the additional $500 stipend for teachers and the reimbursement of expenses for instructional or clerical-related materials.

Public Comments: [via Zoom]
Amber B. spoke about the services that the Mutual Assistance Network offers.

Kim Sell inquired about reimbursement for supplies purchased by instructional assistants.

Alicia Nichols spoke about the challenges of the Chromebooks that were supplied to instructional assistants.

After public comments, Mr. Hernandez thanked Mr. Shoemake for the clarification and he reiterated the reimbursement process. Mr. Shoemake explained he would also be reaching out to site administrators to ensure better communication about the reimbursement process. Superintendent Kern explained a letter would be drafted centrally and sent to employees regarding the reimbursement process. Ms. Costa stated she was thankful for the clarification and that she appreciated Mr. Shoemake's opening remarks. Ms. Creason expressed thanks that clarification would be sent out and she encouraged employees to follow the safety measures that are in place while picking up supplies at school sites. Ms. Creason also made comments related to school funding. Dr. McKibbin thanked Mr. Shoemake for taking the time to connect with staff and he inquired about the status of the CSEA contract, which Mr. Shoemake addressed. Ms. Villescaz thanked Mr. Shoemake for his work on this topic, reiterating that all San Juan employees are valued and she is hopeful that the inconsistent communication will be resolved. Action was scheduled for January 26.

One-Time, Off-Schedule Payment: SJAA, Cabinet, Confidential, Unrepresented (I-6)
Assistant Superintendent of Schools and Labor Relations Jim Shoemake explained that a one-time, off-schedule payment is being proposed for the following groups: San Juan Administrators Association (SJAA), Cabinet, Confidential and Unrepresented. Action was scheduled for January 26.

Williams Complaint Report (I-7)
General Counsel Linda Simlick explained that the district must report on the status of Williams-type complaints filed with the district per Education Code section 35186(d), which requires each school district to publicly report, on a quarterly basis, summarized data on the nature and resolution of all Williams-type complaints. Ms. Simlick stated that, during the time period from October through December 2020, there were no Williams-type complaints filed.

Board Reports (J)
Ms. Costa shared that the San Juan Education Foundation hopes to have one board member attend its monthly meetings.

Ms. Creason took a moment to honor CSEA leader Norma Pyle, who recently passed away.

Future Agenda (K)
There were no items added to the future agenda.

Visitor Comments (L)
[via Zoom]:
Alicia Nichols spoke regarding her work as an instructional assistant.

Ana Quinonez commented on the work of the equity department, thanking the department for its excellent work.

Kim Sell spoke about diversity training, future professional development opportunities for classified staff and classified wages.

[via electronic comment form, and read aloud by Trent Allen, Senior Director of Community Relations]:
Mary Stokke Vides commented about open enrollment.

Thong Cha expressed concerns about the Bridges afterschool program.

Adjournment (M)
At 9:10 p.m., there being no further business, the regular meeting was adjourned in memory of Norma Pyle and retired special education teacher Tom Laythe.

_____ _____
Paula Villescaz, President Kent Kern, Executive Secretary

Approved: _____
:sc

SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

AGENDA ITEM: **F-1(a)**

MEETING DATE: **01/26/2021**

SUBJECT: 2021 Classified Employees of the Year

CHECK ONE:
For Discussion: ☐
For Action: ☐
Report: ☐
Workshop: ☐
Recognition: ☒
Emergency Action: ☐

DEPARTMENT: Human Resources

ACTION REQUESTED:
The superintendent is recommending that the board recognize five (5) classified employees nominated as San Juan Unified School District's 2021 Classified Employees of the Year.

RATIONALE/BACKGROUND:
Each year the district recognizes classified employees for their exceptional service, dedication and commitment to the San Juan Unified School District and the surrounding community. The five (5) honoree names listed below will be forwarded to the Sacramento County Office of Education as San Juan's nominations for the countywide Classified Employees of the Year Program:

1. Aleksandr Melnichuk, Head Custodian, Cowan Fundamental K-6
2. Deana Lacey, Clerk, Deterding K-6
3. Beverly Stover, Nutrition Server II, Marvin Marshall ECE
4. Jennifer Martinez, Instructional Assistant III, Greer K-5
5. Deana Hegland, Instructional Assistant II, Greer K-5

PREVIOUS STAFF/BOARD ACTION:
Superintendent's Cabinet: 01/19/2021

FISCAL IMPACT:
Current Budget: $ N/A
Additional Budget: $ N/A
Funding Source: N/A
(unrestricted base, supplemental, other restricted, etc.)
Current Year Only ☐ Ongoing ☐

LCAP/STRATEGIC PLAN:
Goal: N/A Focus: N/A
Action: N/A
Strategic Plan: N/A

PREPARED BY: Peggy Purvis, Director, Human Resources, Classified PP

APPROVED BY: Paul Oropallo, Assistant Superintendent, Human Resources
Kent Kern, Superintendent of Schools KK

SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

AGENDA ITEM: **F-1(b)**

MEETING DATE: **01/26/2021**

SUBJECT: National School Counseling Week

CHECK ONE:
For Discussion: ☐
For Action: ☐
Report: ☐
Workshop: ☐
Recognition: ☒
Emergency Action: ☐

DEPARTMENT: Division of Teaching and Learning

ACTION REQUESTED:
The superintendent is recommending that the board adopt Resolution No A-398, proclaiming the week of February 1-5, 2021, as National School Counseling Week 2021.

RATIONALE/BACKGROUND:
The American School Counselor Association (ASCA) proclaimed the week of February 1-5 as National School Counseling Week 2021. Public attention will be focused on the unique contributions of professional school counselors within the United States school systems and within the San Juan Unified School District as school counselors assist students, families and staff to support the district's Local Control and Accountability Plan (LCAP) and Strategic Plan. National School Counseling Week affords the district the opportunity to recognize the contributions school counselors make in support of students' academic, personal/social and postsecondary successes, and highlights the tremendous impact they have in helping students achieve school success and plan for a career.

Once adopted, a copy of the resolution and a letter will be sent to all school counselors.

ATTACHMENT(S):
A: Resolution No. A-398

BOARD COMMITTEE ACTION/COMMENT:
N/A

PREVIOUS STAFF/BOARD ACTION:
Superintendent's Cabinet: 01/19/2021

FISCAL IMPACT:
Current Budget: $ N/A
Additional Budget: $ N/A
Funding Source: N/A
Current Year Only ☒ On-going ☐

LCAP/STRATEGIC PLAN:
Goal: 1, 2 Focus: 5, 6, 3
Action: 10, 35, 5
Strategic Plan: N/A

PREPARED BY: Brett Wolfe, Director, CTE, K-12 Counseling and College/Career Readiness
Rick Messer, Assistant Superintendent, Secondary Education

APPROVED BY: Melissa Bassanelli, Deputy Superintendent, Schools and Student Support
Kent Kern, Superintendent of Schools

SAN JUAN UNIFIED SCHOOL DISTRICT
Resolution No. A-398

National School Counseling Week
February 1-5, 2021

WHEREAS, National School Counseling Week is February 1-5, 2021; and

WHEREAS, the special week honoring school counselors provides recognition for school counselors who implement comprehensive school counseling programs and support the San Juan Unified School District Local Control and Accountability Plan (LCAP) and Strategic Plan, vital parts of the educational process for all students as they meet the challenges of the 21st century; and

WHEREAS, the San Juan Unified School District appreciates and supports school counselors for being actively engaged in helping students examine their abilities, strengths, interests and talents; for working in positive ways to enhance students' social/personal, academic and career development, and working with teachers and other educators to inspire each student to responsibly contribute to a radically evolving world in a safe, caring and collaborative learning community; and

WHEREAS, school counselors are further recognized for developing comprehensive developmental school counseling programs that are considered an integral part of the educational process that enable all students to achieve success in school; and

THEREFORE, BE IT RESOLVED that the board joins the superintendent and staff in honoring school counselors during National School Counseling Week and throughout the year.

Attested to this 26th day of January, 2021

_____
Paula Villescaz, President

_____
Kent Kern, Superintendent of Schools

_____
Michael McKibbin, Ed.D., Vice President

_____
Zima Creason, Clerk

_____
Pam Costa, Member

_____
Saul Hernandez, Member

Board of Education
San Juan Unified School District
Sacramento County, California

SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

AGENDA ITEM: H-1
MEETING DATE: 1/26/2021
APPROVED:

HUMAN RESOURCES

The following reports are submitted for board approval

Personnel Pages	Page #
Appointments	
Management	
Certificated	1
Classified	1
Leaves of Absence	
Management	
Certificated	1
Classified	
Separations	
Management	
Certificated	1
Classified	1
Pre-Retirement Reduced Workload	
Reassignments/Change in Work Year	
Errata	1
Job Description/Salary Range Change	
Management	
Certificated	
Classified	
Unrepresented	
Cabinet Contracts/Extension of Contract	
Recommendation to Extend A District Intern Credential	
Certificated	
Credential Approval Recommendations	
Certificated	
Charter School Personnel Actions	
Choices	

1. APPOINTMENTS

CERTIFICATED

Type	Name	Status	Assignment	Location	Effective Date (s)	
New Hire	Smith, Nathaniel	Temp	Tch-Learning Hndcp 9/12	Casa Roble	01/14/21	06/09/21
New Hire	Van Der Walt, Tania	Temp	Teacher Grade 6	Lichen	01/08/21	06/09/21
New Hire	White-Montgomery, Lawanna	Temp	Teacher Grade 1	Howe Avenue	01/05/21	06/09/21
Rehire	Rius, Mark	Temp	Tch-Trav Elem Clsrm-Other	Teaching and Learning	01/07/21	04/29/21

CLASSIFIED

Type	Name	Status	Assignment	Location	Effective Date (s)
New Hire	Castro, Esperanza	Prob	Nutrition Services Worker II	Nutrition Services	01/07/21
New Hire	Daly, Sean	Prob	Custodian	Maintenance and Operations	01/11/21
New Hire	Fisher, Wesley	Prob	Custodian	Orangevale Open	01/11/21
New Hire	Mancilla, Ruby	Prob	IA-Bilingual-Spanish	Skycrest	01/19/21
New Hire	Nguyen, Quang	Prob	Nutrition Services Worker II	Nutrition Services	01/07/21
New Hire	Walker, Pamela	Prob	Intermediate Clerk Typist	San Juan	01/07/21
Rehire	Colbert, Terra	Prob	Instructional Assistant III	Mariemont	01/11/21

2. LEAVES OF ABSENCE

CERTIFICATED

Type	Name	Status	Assignment	Location	Effective Date (s)	
Paid	Bimson, Stephanie	Perm	Teacher Grade 6	Lichen	01/05/21	05/27/21
Unpaid	Allaman, Ryan	Perm	Tch-Severely Hndcp	Barrett	12/19/20	06/09/21

3. SEPARATIONS

CERTIFICATED

Type	Name	Status	Assignment	Location	Effective Date (s)
Resignation	Hamilton, Kathy	Temp	Teacher Grade 9/12	Rio Americano	12/18/20

CLASSIFIED

Type	Name	Status	Assignment	Location	Effective Date (s)
Resignation	Campbell, Dionshanee	Perm	Instructional Assistant II	Whitney Avenue	12/18/20
Resignation	Dodson, Katelyn	Perm	Speech/Lang Pathology Asst	Special Education-Kenneth	11/06/20
Resignation	Hagiperos, Wendy	Perm	Nutrition Services Worker I	Grand Oaks	12/18/20
Resignation	Lopez, Javier	Perm	Nutrition Services Cook	Rio Americano	01/04/21
Resignation	Nevin, Brandalyn	Perm	IA-Multi Severe Hndcp	Ralph Richardson	12/18/20
Resignation	Singh, Dhirendra	Perm	Custodian	Laurel Ruff	01/03/21
Resignation	Solis, Yesenia	Prob	Nutrition Services Worker I	Starr King	09/30/20
Resignation	Sosa, Melissa	Perm	Instructional Assistant III	Special Education-Kenneth	12/18/20
Resignation	Titterington, Matthew	Perm	Custodian	Pasteur	12/21/20
Retirement	Maz, Nellie	Perm	IA-Bilingual-Spanish	Skycrest	12/30/20
Suspension/Transfer	CL 499	Perm	Elementary Head Custodian	Maintenance and Operations	01/27/21

4. ERRATA

CERTIFICATED

Type	Name	Status	Assignment	Location	Effective Date (s)	
New Hire	Smith, Anne	Temp	Tch-Alternative Education	Home School Program	08/14/20	06/09/21
Rehire	Kite-Arba, Catherine	Temp	Counselor K/6	Starr King	08/11/20	06/09/21
Rehire	Snyder Furze, Tracy	Temp	Tch-Alternative Education	Home School Program	08/26/20	06/09/21

*To account for a systems error in which the above information was not reflected upon the August 25, 2020 Board Pages

SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

AGENDA ITEM: **H-2**
MEETING DATE: **01/26/2021**

APPROVED: KS KK
Kent Stephens

Purchasing Contracts Report

The following reports are submitted for board approval/ratification:

	Inc	Page #
Purchase Orders & Service Agreements	✓	1
Change Orders	✓	2
Construction & Public Works Bids	✓	3
Piggyback Contracts	✓	4
Zero Dollar Contract	✓	5
Bids/RFPs	NA	
Other	NA	
ERRATA	NA	

Purchasing Contracts Board Report
Purchase Orders, Service Agreements, and Awards

December 16, 2020 - January 12, 2021

PO#	Date	Vendor Name	Description	Amount $	Site/ Department
TBD	12/17/2020	Creative Bus Sales	Purchase of Bus	$ 163,761.00	211 - Transportation

Purchasing Contracts Board Report
Change Orders/Amendments for Items $95,200

December 16, 2020 - January 12, 2021

Change Orders

PO#	Date	Vendor Name	Description	Original PO Amount $	Previous Approved C/O Totals $	Current C/O for Approval Amount $	New Contract Amount $	Responsibility
102457	1/12/2020	Campbell Keller	Additional Furniture for Dewey project 113-9306-J1 piggyback contract	$ 229,519.36	$ 192,654.21	$ 40,464.09	$ 462,637.66	216 - Facilities
							$ -	
							$ -	
							$ -	

Service Agreement Change Orders

PO#	Date	Vendor Name	Description	Original PO Amount $	Previous Approved C/O Totals $	Current C/O for Approval Amount $	New Contract Amount $	Responsibility

Contract Consultant Amendments/Change Orders

PO#	Date	Vendor Name	Description	Original PO Amount $	Previous Approved C/O Totals $	Current C/O for Approval Amount $	New Contract Amount $	Responsibility
							$ -	
							$ -	
							$ -	

General Contract Change Orders

PO#	Date	Vendor Name	Description	Original PO Amount $	Previous Approved C/O Totals $	Current C/O for Approval Amount $	New Contract Amount $	Responsibility
							$ -	
							$ -	

December 16, 2020 - January 12, 2021

Upon evaluation of the bids/contracts staff has awarded the following in accordance with all legal guidelines.

General Contract

Fund	Date	PO#	Bid #	Vendor Name	Description	Amount $	Responsibility

Other Contracts

Fund	Date	PO#	Bid #	Vendor Name	Description	Amount $	Responsibility
23	1/12/2021	TBD	Piggyback	Campbell Keller	Site wide furniture for Whitney	$ 341,011.78	216 - Facilities

New Addendum to Master Agreements

Fund	Date	PO#	Bid #	Vendor Name	Description	Amount $	Responsibility

Purchasing Contracts Board Report
Board Pre-Approval
Piggyback Contracts

December 16, 2020 - January 12, 2021

Staff has determined that purchasing through contracts issued by various state agencies within the State of California will save administrative time and expense, provide favorable pricing, and will be in the best interests of the District. District staff is requesting the Board of Education's authorization to piggyback on the approved bids in accordance with Public Contract Code Section 20118.

Fund	Date	PO#	Piggyback #, Title	Vendor Name	Description	Term
01	1/6/2021	TBD	BID#1819-SC11-01; South County Support Service Agency	Creative Bus Sales	Purchase of new school buses	Nov 15, 2018 for up to 5 years; extended Nov 4, 2020 for one year

Purchasing Contracts Board Report
Board Pre-Approval
Zero Dollar

December 16, 2020 - January 12, 2021

Fund	Date	Site/ Department	Vendor Name	Description
01	01/12/21	PLI	Benchmark Education	Addition of online service for Social Justice Resources adoption throughout the term of this adoption
01	01/12/21	PLI	Benchmark Education	Supplemental resources in the Benchmark program. Term: January 4, 2021 - June 30, 2024

SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

AGENDA ITEM: H-3
MEETING DATE: 01/26/2021

APPROVED: KS KK
Kent Stephens

Business and Financial Report

The following reports are submitted for board approval/ratification:

	Inc	Page #
Easements/Leases		
Notices of Completion	✔	1
Quarterly Investment Report		
Warrants & Payroll	✔	2
Budget Revisions		
E-Rate		
ERRATA		

Notices of Completion - Board of Education

CONTRACTOR	PROJECT	DATE OF ACCEPTANCE	DATE RECORDED
Quality Sound	PO# 006774 Provide all labor, materials, equipment, tools, transportation and incidentals to provide Auditorium AV upgrade at San Juan High School, 7551 Greenback Lane, Citrus Heights, CA 95610 located in the San Juan Unified School District. Vendor: Quality Sound	12/2/2020	12/9/2020
Pro Builders	PO# 007098 Provide all labor, materials, equipment, tools, transportation and incidentals to complete all associated site work, utility and LV/Electrical hook ups at Deterding ES, 6000 Stanley Avenue, Carmichael, CA 95608 located in the San Juan Unified School District. Vendor: Pro Builders	12/16/2020	12/24/2020

SAN JUAN UNIFIED SCHOOL DISTRICT
Accounting Services

WARRANTS & PAYROLL

VENDOR AND CONTRACT WARRANTS		
Fund		**December 2020**
01	General Fund	$ 8,147,171.84
09	Charter Schools	4,119.25
10	Special Ed Pass-Thru	253,913.50
11	Adult Education	46,602.57
12	Child Development	201,673.24
13	Food Service/Cafeteria	141,354.66
14	Deferred Maintenance	128,664.92
21	Building Fund	72,351.81
22	Measure S Building Fund	250.00
23	Measure J Building Fund	223,419.53
24	Measure N Building Fund	3,010,217.74
25	Capital Facilities	3,400.00
26	Measure P Building Fund	6,813,542.83
35	State Schools Facilities Fund	-
40	Sp Res FD -- Capital Outlay Proj	-
67	Self Insurance	1,051,228.27
95	Student Body	-
	TOTALS	**$ 20,097,910.16**

PAYROLL AND BENEFITS	
All Funds	**December 2020**
Certificated Payroll	$ 19,075,395.52
Classified Payroll	6,658,734.39
Benefits	12,579,572.40
TOTALS	**$ 38,313,702.31**

GRAND TOTAL $ 58,411,612.47

SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

AGENDA ITEM: H-5

MEETING DATE: 01/26/2021

SUBJECT: Surplus Property

CHECK ONE:
For Discussion: ☐
For Action: ☒
Report: ☐
Workshop: ☐
Recognition: ☐
Emergency Action: ☐

DEPARTMENT: Business Support Services

ACTION REQUESTED:
The superintendent is recommending that the board approve the disposal of surplus property pursuant to Board Policy 3270.

RATIONALE/BACKGROUND:
The governing board recognizes that the district may own personal property which is unusable, obsolete, or no longer needed by the district. The superintendent or designee shall arrange for the sale or disposal of district personal property in accordance with board policy and the requirements or state law.

The superintendent or designee shall identify to the board all items not needed by the district together with their estimated value and a recommended disposition.

ATTACHMENT(S):
A: List of Surplus Property

BOARD COMMITTEE ACTION/COMMENT:
N/A

PREVIOUS STAFF/BOARD ACTION:
Superintendent's Cabinet: 01/19/2021

FISCAL IMPACT:
Current Budget: $ N/A
Additional Budget: $ N/A
Funding Source: N/A
(unrestricted base, supplemental, other restricted, etc.)
Current Year Only ☐ Ongoing ☐

LCAP/STRATEGIC PLAN:
Goal: N/A Focus: N/A
Action: N/A

Strategic Plan: N/A

PREPARED BY: Susan Kane, Director, Business Support Services
Kent Stephens, Deputy Superintendent KS

APPROVED BY: Kent Kern, Superintendent of Schools KK

Board of Education Agenda Item
Surplus Property January 26th Meeting Date

The following District property is unusable, obsolete, or no longer needed. The items are to be disposed of by sale, recycled, donated, or discarded as required by Board Policy 3270 Education Code 17545 and 17546.

Location/Site	Make	Model	Description	Serial #	Disposition
Green Oaks	Various Brands		18 Old mounted TVs		Ewaste
Orangevale	Copystar	4035	Printer	20189363	Ewaste
Orangevale	Copystar	4036	Printer	20189466	Ewaste
Woodside	HP	officejetpro	Printer	20175859	Ewaste
Woodside	HP	2600N	Printer	20175862	Ewaste
Woodside	HP	7600	Mini tower	2UA6350RKP	Ewaste
Woodside	HP	s7540	Color monitor	CNN60105XB	Ewaste
Woodside	RCA	24V511T	Color TV	F142DA20K	Ewaste

SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

AGENDA ITEM: **H-6**

MEETING DATE: **01/26/2021**

SUBJECT: 2020-2021 School Accountability Report Cards (SARCs)

CHECK ONE:
For Discussion: ☐
For Action: ☒
Report: ☐
Workshop: ☐
Recognition: ☐
Emergency Action: ☐

DEPARTMENT: Division of Teaching and Learning

ACTION REQUESTED:
The superintendent is recommending that the board approve the 2020-2021 SARCs for San Juan Unified School District schools.

RATIONALE/BACKGROUND:
Since November 1988, state law has required all public schools receiving state funding to prepare and distribute a SARC. The purpose of the report card is to provide parents and the community with important information about each public school, including its progress in achieving goals. The public may also use a SARC to evaluate and compare schools on a variety of indicators. SARCs being published in 2020-2021 contain data from the 2019-2020 school year. SARC information includes a school profile, mission statement, demographic data, school safety and climate for learning information, academic data (overall state test results and disaggregated by groups), federal and state accountability status, school completion rates, class sizes, teacher and staff information, curriculum and instruction descriptions and fiscal and expenditure data.

SARCs are updated annually and posted by February 1. Translated SARCs are made available for schools where 15% or more of the families speak a language other than English. In San Juan Unified, SARCs can be accessed on the website for each school under Our School by selecting Assessment Data. SARCs for each school can also be accessed on the following page: www.sanjuan.edu/Page/660.

ATTACHMENT(S):
N/A

BOARD COMMITTEE ACTION/COMMENT:
N/A

PREVIOUS STAFF/BOARD ACTION:
Superintendent's Cabinet: 01/19/2021

FISCAL IMPACT:
Current budget year: $ 9,738
Additional Budget: $ N/A
Funding Source: AEP General
(unrestricted base, supplemental, other restricted, etc.)
Current Year Only ☐ Ongoing ☒

LCAP/STRATEGIC PLAN:
Goal: 8 Focus: N/A
Action: N/A
Strategic Plan: N/A

PREPARED BY: Susan Green, Director, Assessment, Evaluation and Planning SG

APPROVED BY: Kristan Schnepp, Senior Director, Professional Learning and Innovation KS
Melissa Bassanelli, Deputy Superintendent, Schools and Student Support MB
Kent Kern, Superintendent of Schools KK

SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

AGENDA ITEM: H-7

MEETING DATE: 01/26/2021

SUBJECT: Early Literacy Support Block Grant

CHECK ONE:
For Discussion: ☐
For Action: ☒
Report: ☐
Workshop: ☐
Recognition: ☐
Emergency Action: ☐

DEPARTMENT: Grants Office

ACTION REQUESTED:
The superintendent is recommending that the board approve the implementation of the following grant:

• Early Literacy Support Block Grant (2020-2023)

RATIONALE/BACKGROUND:
The Early Literacy Support Block grant will provide funds to Dyer-Kelly Elementary School for development of a root cause analysis, needs assessment and literacy action plan. The focus of this funding is to support student literacy improvement in the 75 California schools with the highest percentage of students in third grade that scored at the lowest achievement standard level on the state summative English Language Arts assessment in 2018 and 2019. Funding allocations are based on student enrollment from school year 2018-2019.

BOARD COMMITTEE ACTION/COMMENT:
N/A

PREVIOUS STAFF/BOARD ACTION:
Superintendent's Cabinet: 01/19/2021

FISCAL IMPACT:
Current Budget: 0
Additional Budget: $613,140
Funding Source: California Department of Education
(Unrestricted Base, Supplemental, other restricted, etc.)
Current Year Only ☒ On-going ☐

LCAP/STRATEGIC PLAN:
Goal: 1 Focus: 1, 3
Action: N/A
Strategic Plan 1, 4

PREPARED BY: Robyn Caruso, Program Specialist, Grants Office

APPROVED BY: Trent Allen, APR, Senior Director, Community Relations TA
Kent Kern, Superintendent of Schools KK

SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

AGENDA ITEM: **H-8**

MEETING DATE: **01/26/2021**

SUBJECT: Maureen O'Leary Burness Foundation for Special Needs Children of the Sacramento Region Community Foundation Grant for Ralph Richardson Center

CHECK ONE:
For Discussion: ☐
For Action: ☒
Report: ☐
Workshop: ☐
Recognition: ☐
Emergency Action: ☐

DEPARTMENT: Grants Office

ACTION REQUESTED:
The superintendent is recommending that the board approve the implementation of the following grant:

• Maureen O'Leary Burness Foundation for Special Needs Children of the Sacramento Region Community Foundation Grant for Ralph Richardson Center

RATIONALE/BACKGROUND:
The Maureen O'Leary Burness Foundation for Special Needs Children of the Sacramento Region Community Foundation has provided funds to Ralph Richardson Center to create an interactive on campus area with safety signs to teach students how to navigate the outside world safely in a real-world setting. Students will learn what safety signs mean and how to follow them. The area is intended to be similar to a scaled down version of the Safetyville USA Safety Center in Sacramento.

BOARD COMMITTEE ACTION/COMMENT:
N/A

PREVIOUS STAFF/BOARD ACTION:
Superintendent's Cabinet: 01/19/2021

FISCAL IMPACT:
Current Budget: $0.00
Additional Budget: $ 1,100
Funding Source: Sacramento Region Community Foundation
(Unrestricted Base, Supplemental, other restricted, etc.)
Current Year Only ☒ On-going ☐

LCAP/STRATEGIC PLAN:
Goal: 2 Focus: 2 and 4
Action: 5
Strategic Plan: 1 and 2

PREPARED BY: Robyn Caruso, Program Specialist, Grants Office

APPROVED BY: Trent Allen, APR, Senior Director, Community Relations TA
Kent Kern, Superintendent of Schools KK

SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

AGENDA ITEM: **H-9**

MEETING DATE: **01/26/2021**

SUBJECT: Maureen O'Leary Burness Foundation for Special Needs Children of the Sacramento Region Community Foundation Grant for Cameron Ranch Elementary School

CHECK ONE:
For Discussion: ☐
For Action: ☒
Report: ☐
Workshop: ☐
Recognition: ☐
Emergency Action: ☐

DEPARTMENT: Grants Office

ACTION REQUESTED:
The superintendent is recommending that the board approve the implementation of the following grant:

• Maureen O'Leary Burness Foundation for Special Needs Children of the Sacramento Region Community Foundation Grant for Cameron Ranch Elementary School

RATIONALE/BACKGROUND:
The Maureen O'Leary Burness Foundation for Special Needs Children of the Sacramento Region Community Foundation has provided funds to Cameron Ranch Elementary School for a hands-on garden and nutrition education program during distance and hybrid learning models. Funds will be used to supply students with take home garden kits complete with soil, seeds, plant pots, watering cans, gardening gloves, rulers, trowels, gardening journals and recipes. Lessons will be conducted over Zoom and will include instruction on planting, measuring, recording observations, harvesting and cooking.

BOARD COMMITTEE ACTION/COMMENT:
N/A

PREVIOUS STAFF/BOARD ACTION:
Superintendent's Cabinet: 01/19/2021

FISCAL IMPACT:
Current Budget: $0.00
Additional Budget: $ 800
Funding Source: Sacramento Region Community Foundation
(Unrestricted Base, Supplemental, other restricted, etc.)
Current Year Only ☒ On-going ☐

LCAP/STRATEGIC PLAN:
Goal: 2 Focus: 1 and 2
Action: 5
Strategic Plan: 1 and 2

PREPARED BY: Robyn Caruso, Program Specialist, Grants Office

APPROVED BY: Trent Allen, APR, Senior Director, Community Relations TA
Kent Kern, Superintendent of Schools KK

SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

AGENDA ITEM: **H-10**

MEETING DATE: **01/26/2021**

SUBJECT: Lease Amendment No. 3 Arden Middle School New Construction Project

DEPARTMENT: Facilities

CHECK ONE:
For Discussion: ☐
For Action: ☒
Report: ☐
Workshop: ☐
Recognition: ☐
Emergency Action: ☐

ACTION REQUESTED:
The superintendent is recommending that the board adopt Resolution No. 3021 approving the third amendment to the facilities lease for the Arden Middle School new construction project #002-9512-P1 between the San Juan Unified School District and Clark & Sullivan Builders, Inc. dba Clark/Sullivan Construction.

RATIONALE/BACKGROUND:
Clark/Sullivan Construction was able to expedite the construction schedule and procure and store critical construction supplies to avoid delays caused by the pandemic, allowing the buildings to be completed ahead of schedule and avoiding future potential delays and cost increase to the project.

ATTACHMENT(S):
A: Resolution No. 3021
B: Lease Amendment No. 3

BOARD COMMITTEE ACTION/COMMENT:
N/A

PREVIOUS STAFF/BOARD ACTION:
Superintendent's Cabinet: 01/19/2021

FISCAL IMPACT:
Current Budget: $ N/A
Additional Budget: $ N/A
Funding Source: N/A
(Unrestricted Base, Supplemental, other restricted, etc.)
Current Year Only ☐ On-going ☐

LCAP/STRATEGIC PLAN:
Goal: N/A Focus: N/A
Action: N/A

Strategic Plan: N/A

PREPARED BY: Nicholas Arps, Director, Facilities, Construction and Modernization

APPROVED BY: Frank Camarda, Assistant Superintendent, Operations, Facilities and Transportation
Kent Kern, Superintendent of Schools

RESOLUTION NO. 3021

RESOLUTION BY THE SAN JUAN UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION APPROVING LEASE AMENDMENT NO. 3 ARDEN MIDDLE SCHOOL – NEW CONSTRUCTION SJUSD PROJECT #002-9512-P1

WHEREAS, section 17406 of the Education Code authorize school districts, including the San Juan Unified School District ("District"), to use the lease-leaseback procurement process;

WHEREAS, the District Board of Education ("Board") previously approved the award of the Site Lease and Facilities Lease to Clark & Sullivan Builders, Inc. dba Clark/Sullivan Construction for this Project, which approval for the Facilities Lease was in the amount of $64,700.00 for Phase I per Resolution No. 2955, Amendment #1 Phase II – Increment 1 for $7,746,929.00 per Resolution No. 2976, and Amendment #2 Final Total Base Rent for Phase II – Increment 2 for $59,701,283.00 per Resolution No. 3000 for which includes previously approved amounts;

WHEREAS, Clark & Sullivan Builders, Inc. dba Clark/Sullivan Construction were able to expedite the construction schedule and procure and store critical construction supplies to avoid delays caused by the pandemic allowing the buildings to be completed ahead of schedule and avoiding future potential delays and cost increase to the project; and

WHEREAS, the District has carefully considered the information supporting the amendment to revise Exhibit C – Lease Payment Schedule of the Facilities Lease; and

WHEREAS, this amendment is a no-cost change to the Facilities Lease and is only reallocating the lease payments to better align with factors brought on by the pandemic.

NOW, THEREFORE, the San Juan Unified School District Board of Education does hereby resolve as follows:

Section 1. The foregoing recitals are hereby adopted as true and correct.

Section 2. The Board approves the amendment revising Exhibit C – Lease Payment Schedule of the Facilities Lease

The foregoing Resolution was adopted by the San Juan Unified School District Board of Education at a meeting of the Board on January 26, 2021, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

_____

Paula Villescaz, President
San Juan Unified School District
Board of Education

Attest:

_____

Zima Creason, Clerk
San Juan Unified School District
Board of Education

San Juan Unified School District
Facilities Business Department
5320 Hemlock Street, Sacramento, California 95841
Telephone 916- 971-7283
Internet Web Site: www.sanjuan.edu

Kent Kern, Superintendent of Schools
Frank Camarda, Assistant Superintendent, Operations, Facilities and Transportation

Lease Amendment #3
Arden Middle School – New Construction
DSA App. #02-117938/Facilities Lease Agreement# 907873
SJUSD Project #002-9512-P1

Effective **January 26, 2021** the Facilities Lease Agreement dated **June 25, 2019** between the San Juan Unified School District and Clark & Sullivan Builders, Inc. dba Clark/Sullivan Construction for the Arden Middle School New Construction is amended as follows:

To account for an expedited schedule and early procurement and storage of critical construction supplies due to the pandemic. Early procurement was done to prevent delays caused by supply chain shortages caused by the global pandemic, Lease Payment numbers 12 - 22 are amended on Exhibit C - Lease Payment Schedule as follows:

This Amendment revises Article 4. Agreement to Lease; Termination of Lease; Lease Payments; Title to the Project. 4.2 Term of Lease.

4.2 Term of Facilities Lease. The Term of this Facilities Lease shall be **41 months**, consisting of the total of the time a) to perform Preconstruction Services, estimated to require **8 months**, b) ~~**21**~~ **19 months** to construct all Increments of the Project, and c) the post-construction lease period of ~~**12**~~ **14 consecutive months** following completion of the Project, subject to the right of the District not to implement any construction Increment or to terminate earlier in accordance with this Facilities Lease. If the time to complete Preconstruction Services is extended or delayed, then the Term shall be extended a corresponding amount. If the time to complete construction of the Project is extended or delayed, then the Term shall be extended in a corresponding amount to allow for the full ~~**12**~~ **14 month** post-construction lease period; the monthly lease payments for the post-construction period shall not change if the Term is extended, except that, if the delay or extension is the result of a District-caused action or delay during construction, then the parties shall meet and confer in good faith regarding any additional financing costs. The term shall commence on Board Award Date: June 25, 2019 (the "Commencement Date").

As a result of this change, the Exhibit C Lease Payment Schedule is hereby revised:

UPDATED AMENDMENT #3 Lease Payment Schedule		
EXHIBIT C		
Phase I		
Pre-Construction Services		$ 64,700
Phase II		
Item No.	**Month**	**Lease Payment**
1	March 2020, Lease Payment (Includes Bonds & Ins.)	$ 1,555,497
2	April 2020, Lease Payment	$ 1,395,398
3	May 2020, Lease Payment	$ 1,395,398

4	June 2020, Lease Payment	$	1,395,398
Post Construction Lease Payments for Phase II – DSA Increment #1 will be absorbed into Lease Payments upon acceptance of Phase II – DSA Increment #2 when Amendment is executed.			
5	July 2020, Lease Payment (Includes Bonds & Ins.)	$	3,633,936
6	August 2020, Lease Payment	$	2,539,258
7	September 2020, Lease Payment	$	2,539,258
8	October 2020, Lease Payment	$	2,539,258
9	November 2020, Lease Payment	$	2,539,258
10	December2020, Lease Payment	$	2,539,258
11	January 2021, Lease Payment	$	2,539,258
12	***February 2021, Lease Payment***	***$***	***3,105,664***
13	***March 2021, Lease Payment***	***$***	***3,105,664***
14	***April 2021, Lease Payment***	***$***	***3,105,664***
15	***May 2021, Lease Payment***	***$***	***3,105,664***
16	***June 2021, Lease Payment***	***$***	***3,105,664***
17	***July 2021, Lease Payment***	***$***	***3,105,664***
18	***August 2021, Lease Payment***	***$***	***3,105,664***
19	***September 2021, Lease Payment***	***$***	***3,105,664***
20	***October 2021, Post-Construction Payment***	***$***	***279,599***
21	***November 2021, Post-Construction Payment***	***$***	***273,632***
22	***December 2021, Post-Construction Payment***	***$***	***273,632***
23	January 2022 , Post-Construction Payment	$	273,632
24	February 2022, Post-Construction Payment	$	273,632
25	March 2022, Post-Construction Payment	$	273,632
26	April 2022, Post-Construction Payment	$	273,632
27	May 2022, Post-Construction Payment	$	273,632
28	June 2022, Post-Construction Payment	$	273,632
29	July 2022, Post-Construction Payment	$	273,632
30	August 2022, Post-Construction Payment	$	273,632
31	September 2022, Post-Construction Payment	$	273,632
32	October 2022, Post-Construction Payment	$	273,632
33	November 2022, Post-Construction Payment	$	273,632
	CONTINGENCIES:		
	Contractor Contingency	$	1,547,148
	Water Meter	$	15,000
	Temp Power Bldgs. A & F	$	100,000
	Contractor Contingency Total	**$**	**1,662,148**
	Owner Contingency	$	2,975,709
	SMUD, PG & E, County, Local Entity Changes	$	240,000
	Unsuitable Soil	$	300,000
	Unforeseen Underground Utilities	$	127,500
	Ground water at 7.5’ per borings.	$	50,000
	Localized loose soils at boring.	$	20,000
	Construction Entrance/Traffic Control	$	188,663
	Excessive Winterization/Dewatering	$	305,400
	Anchoring of OFCI Equipment	$	30,000
	Surface applied vapor emission/moisture control.	$	50,000
	Owner Approved Overtime	$	75,000

	Existing Multi-Purpose Bldg. Repaint	$	35,000
	Casework at Storage Rooms	$	29,911
	Storage for early procurement items (HVAC & Lighting)	$	76,957
	Asphalt repairs due to construction activity.	$	26,993
	Domestic water pump and utility yard.	$	150,000
	Owner Contingency Total	**$**	**4,681,133**
	TOTAL BASE RENT	**$**	**59,701,283**

Original Total Base Rent Sum	$	64,700
Change by prior Amendment #_1-2_ (ex. 1 - 4)	$	59,636,583
Net Change by this Amendment #3	$	-
Revised Total Base Rent Amount	$	59,701,283

In all other respects, the terms and conditions of said Facilities Lease, including the exhibits thereto, remain in full force and effect.

San Juan Unified School District,
A school district organized and existing under the laws of the State of California

By:_____ SIGN HERE
Nicholas Arps
Title: Director of Facilities, Construction & Modernization

By:_____
Frank Camarda
Title: Assistant Superintendent, Operations, Facilities and Transportation

Clark & Sullivan Builders, Inc. dba Clark/Sullivan Construction
A California Corporation

By:_____
Ted Foor
Title: President California Operations

Federal Tax Identification Number:
88-0493821

APPROVED
By N.Perrine at 1:16 pm, Dec 21, 2020

SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

AGENDA ITEM: **H-11**

MEETING DATE: **01/26/2021**

SUBJECT: CEQA Notice of Exemption for Howe Avenue Elementary School Portable Classroom Addition Project

DEPARTMENT: Facilities

CHECK ONE:
For Discussion: ☐
For Action: ☒
Report: ☐
Workshop: ☐
Recognition: ☐
Emergency Action: ☐

ACTION REQUESTED:
The superintendent is recommending that the board approve the California Environmental Quality Act (CEQA) Notice of Exemption for the Howe Avenue Elementary School Portable Classroom Addition Project.

RATIONALE/BACKGROUND:
The project involves installing one new portable classroom in a vacant area of the school campus that is currently composed of turf grass, next to three existing portable classrooms at the north end of the campus. The school property consists of approximately 13.8 acres, but the southern approximately 5 acres is being used as part of Howe Community Park.

The new portable classroom would meet all requirements of the Division of the State Architect (DSA). Underground utility connections with existing utility providers would be installed, as needed, to service the new portable classroom.

ATTACHMENT(S):
A: CEQA Notice of Exemption

BOARD COMMITTEE ACTION/COMMENT:
N/A

PREVIOUS STAFF/BOARD ACTION:
Superintendent's Cabinet: 01/19/2021

FISCAL IMPACT:
Current Budget: $ N/A
Additional Budget: $ N/A
Funding Source: N/A
(Unrestricted Base, Supplemental, other restricted, etc.)
Current Year Only ☐ On-going ☐

LCAP/STRATEGIC PLAN:
Goal: N/A Focus: N/A
Action: N/A

Strategic Plan: N/A

PREPARED BY: Nicholas Arps, Director, Facilities, Construction and Modernization

APPROVED BY: Frank Camarda, Assistant Superintendent, Operations, Facilities and Transportation
Kent Kern, Superintendent of Schools

SAN JUAN UNIFIED SCHOOL DISTRICT
NOTICE OF EXEMPTION, CALIFORNIA ENVIRONMENTAL QUALITY ACT

To: Office of Planning and Research
1400 Tenth Street, Room 100
Sacramento, CA 95814

Sacramento County Clerk/Recorder
600 8th Street
Sacramento, CA 95814

Project Title: Howe Avenue Elementary School Portable Classroom Addition

Project Address: 2404 Howe Avenue

Project Location: Sacramento County, CA **County of:** Sacramento

Project Description: The project involves installing one new portable classroom in a vacant area of the school campus that is currently composed of turf grass, next to three existing portable classrooms at the north end of the campus. The school property consists of approximately 13.8 acres, but the southern approximately 5 acres is being used as part of Howe Community Park.

The new portable classroom would meet all requirements of the Division of the State Architect (DSA). Underground utility connections with existing utility providers would be installed, as needed, to service the new portable classroom.

Name of Person or Agency Carrying Out Project: San Juan Unified School District

Name of Public Agency Approving Project: San Juan Unified School District

Exempt Status: (check one)

_____	Ministerial Project (Section 21080[b][1]; 15268)
__X__	Categorically Exempt (Section 15314)
_____	Declared Emergency (Section 21080[b][3]; 15269[a])
_____	Emergency Project (Section 21080[b][4]; 15269[b][c])
_____	Statutory Exemption (Public Resources Code Section 21080.35)
_____	The project clearly will not have a significant effect on the environment (15061[b][3])

Reasons why project is exempt: CEQA Guidelines Sections 15300–15332 include a list of classes of projects that have been determined not to have a significant effect on the environment and that are categorically exempt from the provisions of CEQA.

The project is exempt under the following section of the CEQA Guidelines: 15314 (Class 14–Minor Additions to Schools). The project meets the conditions for a categorical exemption described in this section of the CEQA Guidelines, as explained below.

(1) Class 14 consists of minor additions to existing schools within existing school grounds where the addition does not increase original student capacity by more

than 25 percent or 10 classrooms, whichever is less. The addition of portable classrooms is included in this exemption.

Howe Avenue Elementary serves students in Kindergarten through 5th grade. The project is intended to provide one additional portable classroom on the existing school campus. The total enrollment during the 2019-2020 school year was 798 students.[1] Assuming 26 students per classroom and 36 existing classrooms, the existing school capacity is 936 students, and the proposed project would expand the existing student capacity by 26 students. This represents an increase of approximately 3 percent of the total school capacity. Therefore, the proposed project would not increase the student capacity by more than 25 percent or 10 classrooms.

(2) *The project is consistent with applicable general plan designation, applicable policies, and applicable zoning designation and regulations.*

The Howe Avenue Elementary School campus is zoned by Sacramento County as Residential/Recreation (RD-5/O). The southern portion of the school property is being used as part of Howe Community Park. The school campus is designated for Low Density Residential uses under the 2030 Sacramento County General Plan and Recreational uses under the Arden-Arcade Community Plan. Under the current (2020) Sacramento County Zoning Code, pubic, K-12 schools are not allowed on parcels zoned for recreational use. However, the school was constructed in 1951; 13 years prior to the first Sacramento County General Plan and nearly 30 years prior to the Arden-Arcade Community Plan. The construction of an additional portable classroom building in the northern portion of the existing campus, adjacent to the existing school buildings and other portable classrooms, would be consistent with the existing school use, which has been ongoing since 1951, and does not create any conflict that would lead to any environmental impact.

(3) The project site has no value as habitat for endangered, rare, or threatened species.

The project site is fully developed as a school campus with associated urban landscaping (consisting primarily of turf grass, with shade trees along the perimeter and ornamental shrubs around the buildings). The project would be confined to a small area in the northern portion of the existing Howe Avenue Elementary School campus, in an open, grassy area that includes three portable classrooms. The proposed additional portable classroom would be installed immediately adjacent to the existing three portable classrooms. No trees would be removed.

Chicken Ranch Slough is a small creek that flows through Howe Community Park, approximately 1,200 feet (0.25 mile) southeast of the proposed portable classroom construction site. The creek is surrounded by tall, mature shade trees, turf grass, paved pedestrian paths, and a pond with a fishing pier.

The project would be confined to the northern portion of the existing Howe Avenue Elementary School campus, in the area where all of the existing school buildings are located. Existing commercial development is present immediately north of the school campus. Existing low-density residential development is present approximately 225 feet east of the proposed portable classroom. Howe Avenue is on the west side of the campus.

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[1] California Department of Education. 2020. *2019-20 Enrollment by Grade.* Available: https://dq.cde.ca.gov/dataquest/dqcensus/EnrEthGrd.aspx?cds=34674476034623&agglevel=school&year=2019-20.

The project site does not contain any sensitive habitat or habitat for special-status species. Thus, the project site has no value for endangered, rare, or threatened species.

Exceptions to the Exemptions

Certain exceptions to the use of a categorical exemption are found in CEQA Guidelines Section 15300.2. The District has determined that the project is not subject to any of these exceptions for the reasons discussed below.

(a) ***Location. Classes 3, 4, 5, 6, and 11 are qualified by consideration of where the project is to be located – a project that is ordinarily insignificant in its impact on the environment may in a particularly sensitive environment be significant. Therefore, these classes are considered to apply all instances, except where the project may impact on an environmental resource of hazardous or critical concern where designated, precisely mapped, and officially adopted pursuant to law by federal, state, or local agencies.***

This exception only applies to Classes 3, 4, 5, 6, and 11. These classifications do not apply to this project; therefore, this exception is not discussed further.

(b) ***Cumulative Impact. All exemptions for these classes are inapplicable when the cumulative impact of successive projects of the same type in the same place, over time, is significant.***

The proposed project would involve installing an approximately 1,100-square-foot portable classroom on the existing school campus to provide for the educational needs of District students. No existing classrooms would be removed. The project would not contribute to any cumulative environmental impacts due to the small size of the project and the lack of significant environmental impacts.

(c) ***Significant Effect. A categorical exemption shall not be used for an activity where there is a reasonable possibility that the activity will have a significant effect on the environment due to unusual circumstances.***

There are no unusual circumstances at the project site or part of project operations that would result in significant effects on the environment. The project site is currently developed with an existing school campus and would continue to be used as a school. The project would be constructed within the northern portion of the school campus where the existing buildings are located. There are no sensitive natural resources, hazardous materials sites, areas of severe geologic constraints, cultural or tribal resources, or agricultural resources on this existing developed school site that would be affected by the project.

Noise/Traffic

Existing low-density residential development is present approximately 225 feet east of the proposed portable classroom. Howe Avenue, which is a high-volume, four-lane arterial, is immediately adjacent to the school campus to the west and is the dominant noise source. Howe Community Park (which includes outdoor baseball/softball fields, soccer fields, volleyball courts, and tennis courts), abuts the school campus to the south. When outdoor sporting events occur at the park, they result in a source of existing noise. Commercial development, including a truck dock with loading bays, abuts the school campus to the north, immediately adjacent to the proposed portable classroom site.

Given the minor amount of short-term construction associated with the proposed project and the surrounding existing noise levels, project-related construction noise would not exceed Sacramento County noise thresholds. Because no new outdoor school uses are included as

part of proposed project, operational noise levels at the school campus would be similar to existing conditions.

The minor increase in school capacity (26 additional students) would not substantially change traffic conditions in a way that would affect traffic noise in the vicinity of the project site.

No roads would be closed during construction, and all construction personnel and equipment would be confined to the school property.

Forestry Resources

The project site is developed with an existing K-5 school and supporting facilities such as outdoor play areas, roads, and parking lots. The project site does not support 10 percent native tree cover, does not allow for management of one or more forest resources, and does not include habitat for sensitive plant or animal species. No existing trees on the school campus would be removed to accommodate the proposed facilities.

Aesthetics/Recreation

Howe Community Park abuts the Howe Avenue Elementary School campus on the south side. The park includes four baseball/softball fields, two volleyball courts, tennis courts, soccer fields, a pond with a fishing pier, gazebo, dog park, playgrounds, community center, paved pedestrian paths, picnic tables and barbeques, open play areas, restrooms, and the streambed of Chicken Ranch Slough. Because all construction activities and equipment would be confined to the northern portion of the existing school campus, no part of Howe Community Park would require closure. Project-related construction activities would take place approximately 450 feet northwest of the park, at the closest point. Recreationists using the park during construction activities would likely experience minor effects from construction noise, dust, and the visual presence of construction equipment and personnel. However, these effects would be minor and short-term. At the conclusion of project-related activities, the new portable classroom building would be visible from the park. However, the new portable classroom (approximately 1,100 square feet) would be consistent in scale and appearance with existing school campus buildings and the existing adjacent three portable classrooms. Therefore, the visual appearance of the new portable classroom building would not substantially detract from public views in Howe Community Park and would be visually consistent with typical school campus development that is already present adjacent to the park to the north.

Hydrology/Water Quality

Chicken Ranch Slough flows through Howe Community Park, approximately 1,200 feet southeast of the proposed classroom building. The park contains numerous large, mature shade trees and turf grass. The streambed of Chicken Ranch Slough is designed by the Federal Emergency Management Agency as a 100-year floodplain.[2] However, the school property is designated as an area that is not subject to flood hazards.[2] Most of the school property is vegetated with turf grass; a few shade trees are present along the perimeter of the property, in the parking area, and inside the courtyards of the school buildings. The existing on-site underground storm drain system would continue to be used. Installation of the new portable classroom would result in a minor operational increase in the amount of on-site impervious surfaces (approximately 1,100 square feet). However, approximately 1.4 acres of the school property would continue to be vegetated with turf grass, which would help to absorb stormwater runoff and naturally filter any urban pollutants. This runoff would then percolate back into the groundwater aquifer. Only a very small area of earthmoving activities would be required for

[2] Federal Emergency Management Agency. 2012. Flood Insurance Rate Map. Available: https://msc.fema.gov/portal/home.

project construction (less than 0.1 acre). Furthermore, the project site is flat and consists of a hard-packed earthen play area; thus, the project site is not subject to substantial erosion hazards. The project would not substantially alter the on-site stormwater drainage system in a manner that would result in downstream erosion or flooding, or create additional runoff that would exceed the capacity of existing storm drainage conveyance systems. Therefore, the project would not violate any water quality standards or waste discharge requirements or otherwise substantially degrade surface or ground water quality.

Biological Resources

The proposed project would be constructed approximately 1,200 feet northwest of Chicken Ranch Slough, in an area composed of turf grass immediately adjacent to the existing school buildings. The project site is fully developed with existing school uses and does not contain any sensitive habitat or habitat for special-status species.

Utilities

The project site is already served by existing potable water, sewer, and electrical utilities, and only minor tie-ins to existing facilities would be necessary to provide service for the new portable classroom. The District would coordinate with existing service providers to determine the most appropriate types of new connections to the existing sewer, water, and electrical systems for the new classroom. The sewer and water connections required to serve the portable classroom, along with a new connection to the on-site storm drainage system to serve the portable classroom, would not result in operational impacts that would significantly increase the amount of stormwater runoff, require additional supplies of potable water, or require additional wastewater treatment capacity at the Sacramento Regional Wastewater Treatment Plant.

The District would coordinate the minor additional fire-flow requirements and the connection with existing fire lanes to access the additional portable classroom with the Sacramento Metropolitan Fire District. Facilities would be constructed to meet County Fire Protection Standards.

All aspects of the portable classroom facility would comply with the requirements of the current California Building Standards Code and the Uniform Building Code.

Air Quality/Greenhouse Gasses

The proposed construction effort is not large enough to result in significant short-term construction-related or long-term operation-related air quality or greenhouse gas emissions. The project would implement Sacramento Metropolitan Air Quality Management District Basic Construction Emission Control Practices during construction, which include watering of exposed surfaces for dust control, minimizing idling time to five minutes or less, and covering all exposed surfaces.

(d) ***Scenic Highways. A categorical exemption shall not be used for a project which may result in damage to scenic resources, including but not limited to, trees, historic buildings, rock outcroppings, or similar resources, within a highway officially designated as a state scenic highway. This does not apply to improvements which are required as mitigation by an adopted negative declaration or certified EIR.***

The project site is not visible from any state- or locally-designated scenic highway. The closest state-designated scenic highway to the school site is State Route 160 near Freeport, which is approximately 20 miles to the southwest. The County-designated scenic corridor portion of Garden Highway is approximately 10 miles to the west.

(e) ***Hazardous Waste Sites. A categorical exemption shall not be used for a project located on a site which is included on any list compiled pursuant to Section 65962.5 of the Government Code.***

Based on a review of hazardous materials databases maintained by the State Water Resources Control Board[3] and the California Department of Toxic Substances Control[4], there are no open, active cases of hazardous materials contamination within 0.5 mile of the Howe Avenue Elementary School campus. However, a closed site with known hazardous materials contamination is present at the ARCO gas station approximately 275 feet north of the Howe Avenue Elementary school campus. This site experienced a leak from an underground storage tank in the late 1990s. Total petroleum hydrocarbons as gasoline, benzene, and methyl tert-butyl ether (MTBE) were detected in soil and groundwater and levels above regulatory agency thresholds as recently as 2010. The leaking tank was removed, and soil and groundwater remediation were conducted. Residual contaminants are present at this site, and therefore land use controls are in place to prevent excavation or land use changes. Because the contaminated groundwater plume does not extend off the ARCO gasoline site property, this hazardous materials site does not represent a hazard for the proposed project.

Project-related activities would involve the use and temporary storage of small amounts of hazardous substances necessary for the operation of construction equipment, such as fuels, lubricants, and oils, as well as small amounts of paint and solvents. All materials are required to be used and stored in compliance with local, State, and federal ordinances, laws, regulations and policies related to hazardous materials. None of the substances would be acutely hazardous.

(f) ***Historical Resources. A categorical exemption shall not be used for a project which may cause a substantial adverse change in the significance of a historical resource.***

The original campus buildings at Howe Avenue Elementary School were constructed in 1951 with subsequent additions in 1953, 1955, and 1964. However, campus modernizations occurred in 1994 and 2001; therefore, the campus does not constitute a historical resource. Furthermore, the proposed portable classroom would be installed in a vacant area on the school property that is composed of turf grass, immediately adjacent to three existing portable classrooms; therefore, none of the existing buildings would be affected. Therefore, the proposed project would not result in a substantial adverse change in the significance of a historical resource.

Project Applicant: San Juan Unified School District

Lead Agency: San Juan Unified School District

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[3] State Water Resources Control Board. 2020. GeoTracker. Available: https://geotracker.waterboards.ca.gov/.
[4] California Department of Toxic Substances Control. 2020. EnviroStor. Available: https://www.envirostor.dtsc.ca.gov/public/.

Contact Person: Nicholas Arps **Telephone:** 916-971-5780

Address: 5320 Hemlock Street, Sacramento, CA 95841

Signature:  **Date:** 01/07/2021

Title: Director of Facilities, Construction & Modernization

SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

AGENDA ITEM: H-12

MEETING DATE: 01/26/2021

SUBJECT: Second Amendment to the Warehouse Lease Agreement

CHECK ONE:
For Discussion: ☐
For Action: ☒
Report: ☐
Workshop: ☐
Recognition: ☐
Emergency Action: ☐

DEPARTMENT: Facilities

ACTION REQUESTED:
The superintendent is recommending that the board approve the second amendment to the Warehouse Lease Agreement between San Juan Unified School District and the McCloskey Family Trust and the Sebanc Family Trust Agreement.

RATIONALE/BACKGROUND:
The district bond program Measures J, N & P requires additional warehouse facilities for the purpose of furniture storage and distribution.

ATTACHMENT(S):
A: Second Lease Amendment

BOARD COMMITTEE ACTION/COMMENT:
N/A

PREVIOUS STAFF/BOARD ACTION:
Superintendent's Cabinet: 01/19/2021

FISCAL IMPACT:
Current Budget: $N/A
Additional Budget: $ N/A
Funding Source: Bond Program
(Unrestricted Base, Supplemental, other restricted, etc.)
Current Year Only ☐ On-going ☐

LCAP/STRATEGIC PLAN:
Goal: N/A Focus: N/A
Action: N/A

Strategic Plan: N/A

PREPARED BY: Frank Camarda, Assistant Superintendent, Operations, Facilities and Transportation

APPROVED BY: Kent Kern, Superintendent of Schools

DocuSign Envelope ID: 32803AB8-FCF1-4EE5-A6E6-53694A74852B

SECOND AMENDMENT TO LEASE AGREEMENT

This Second Amendment to Lease Agreement ("Second Amendment") is entered this 21st day of December 2020, by and between **McCloskey Family Trust Agreement and Sebanc Family Trust Agreement,** successors in interest to **Allan A. Sebanc and Beverly M. Sebanc Family Trust, and Kenneth McCloskey, an individual** ("collectively "Lessors") and the **San Juan Unified School District** ("Lessee"), collectively referred to as the ("Parties").

WHEREAS, Lessee entered into that certain Lease Agreement dated February 13, 2019 and First Amendment dated December 30th, 2019, pertaining to that certain premise located at **6240 San Juan Avenue, Suite I, in the City of Citrus Heights, State of California,** the "Premises"; and

WHEREAS, Lessee desires to extend the Original Term of the Lease upon the terms and conditions set forth below in this Second Amendment and Lessor is agreeable to such extension.

NOWTHEREFORE, in consideration of the covenants contained herein, the Parties hereto agree to the amendment and modification as follows:

1. Lease Extension Period:

The term of the Lease shall be extended for the further term of two (2) years commencing on March 1, 2021 and expiring on February 28, 2023, under the same terms, covenants and conditions as set forth in the Lease, as defined above. Lessee shall have no other right to extend this Lease beyond this further term of two (2) years as set forth in this paragraph.

The base rent during the extended term of two (2) years shall be as follows:

March 1, 2021 – February 28, 2022	$5,722.20 per month, GROSS
March 1, 2022 – February 28, 2023	$5,836.64 per month, GROSS

2. Right to Terminate:

Both Lessor and Lessee shall have the right to terminate the Lease with written notice as stated in Paragraph 22 of the original Lease, and up to One Hundred Sixty (160) days prior to terminating the Lease.

Except as herein modified, the Original Lease dated February 13, 2019 shall remain in full force and effect.

IN WITNESS WHEREOF, the Parties hereto have executed and acknowledged this Second Amendment to Lease.

LESSOR:
MCCLOSKEY FAMILY TRUST AGREEMENT and SEBANC FAMILY TRUST AGREEMENT

DocuSigned by:
By: Kelly McCloskey
7A51831E59A14CC...
Kelly J. McCloskey

DocuSigned by:
By: Stacey Dobos
F4ACE3E7172A449...
Stacey S. Dobos

Dated: 1/4/2021

LESSEE:
SAN JUAN UNIFIED SCHOOL DISTRICT

By: _____
Frank Camarda, Assistant Superintendent of Operations, Facilities & Transportation

Dated: _____

SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

AGENDA ITEM: **H-13**

MEETING DATE: **01/26/2021**

SUBJECT: San Juan Choices Charter School
One-time, Off-Schedule 2.0% Payment

CHECK ONE:
For Discussion: ☐
For Action: ☒
Report: ☐
Workshop: ☐
Recognition: ☐
Emergency Action: ☐

DEPARTMENT: Admissions and Family Services

ACTION REQUESTED:
The superintendent is recommending that the board review a request from San Juan Choices Charter School (CCS) to provide a one-time, off-schedule payment.

RATIONALE/BACKGROUND:
On December 15, 2020 the board approved a request from CCS to provide a one-time, off-schedule 2.0% payment to employees. In order to meet auditing documentation requirements, the language surrounding the request requires additional specificity as follows:

> CCS requests the approval to provide a one-time payment to current employees equal to a flat 2% of all payments made to each CCS employee (salaries, wages and stipends) for the fiscal year ended June 30, 2020.

CCS is now requesting the board approve this additional clarity surrounding the calculation of the 2% one-time off schedule payment to current employees previously approved on December 15, 2020.

CCS has a yearly operating surplus that has been generated by school funding and enrollment growth. For fiscal year 2019-2020, CCS ended the year with a surplus of $237,042.51, which increased the fund balance to $1,317,936.53. The proposed one-time 2.0% of 2019-2020 total salaries, wages and stipends paid to employees as a one-time off schedule payment represents 17% of the 2019-2020 surplus, and less than 3.0% of the CCS fund balance. CCS anticipates moderate growth over the next three years, maintaining a growing fund balance during that time.

ATTACHMENT(S):
A: Choices Charter School Budget – All Resources
B: Updated Fund Balance with 2% Increase Projections
C: Choices Charter School Budget Summary

BOARD COMMITTEE ACTION/COMMENT:
N/A

PREVIOUS STAFF/BOARD ACTION:
Superintendent's Cabinet: 11/09/2020, 12/07/2020, 01/19/2021
Board of Education: 11/17/2020, 12/15/2020

FISCAL IMPACT:
Current Total Budget: $3,293,565
Additional Budget: $ 39,628
Funding Source: Charter General Fund

LCAP/STRATEGIC PLAN:
Goal: N/A Focus: N/A
Action: N/A
Strategic Plan: N/A

PREPARED BY: Michele Flagler, Director, Admissions and Family Services

APPROVED BY: Debra Calvin, Ed.D., Assistant Superintendent, Educational Services
Melissa Bassanelli, Deputy Superintendent, Schools and Student Support
Kent Kern, Superintendent of Schools

Choices Charter School Budget - All Resources

Description	2% Salary	Paryoll costs	Cost of 2%
Total Certificated Salaries	26,691	5,925	32,616
Total Classified Salaries	5,183	1,829	7,012
Total Cost	31,873	7,755	39,628

FY'20-21 Payroll related cost percentages

	Certificated	**Classified**
Retirement (STRS/PERS)	16.15%	20.70%
FICA		6.20%
Medicare	1.45%	1.45%
SUI	0.05%	0.05%
Worker's Comp	1.95%	1.95%
Retiree	1.55%	3.70%
LTSL	1.05%	1.25%
Total	22.20%	35.30%

Updated FUND BALANCE w/ 2% Increase Projections

	2019-20	2020-21	2021-22	2022-23
BEG. FUND BAL.	**1,144,587.73**	**1,317,936.53**	**1,296,759.53**	**1,867,595.59**
Revenue	3,290,344.72	3,549,844.00	3,916,731.00	4,046,115.00
Expense	2,879,953.41	3,293,565.00	3,147,739.00	3,179,164.00
Certificated Increase				
Salary off schedule 2%		26,691.00	(26,691.00)	
Benefits		5,925.00	(5,925.00)	
Classified Increase				
Salary off schedule 2%		5,183.00	(5,183.00)	
Benefits		1,829.00	(1,829.00)	
Transfers Out	237,042.51	237,828.00	237,828.00	237,828.00
Total Expense	3,116,995.92	3,571,021.00	3,345,894.94	3,416,992.00
Ending FUND BAL.	**1,317,936.53**	**1,296,759.53**	**1,867,595.59**	**2,496,718.59**

Choices Charter (Fund 09)

2020-21 1st Interim

Summary

	A	B	C	D	E	F	G	H	I	J
4		**B**	**C**	D	**E**	F	**G**	H	**I**	J
5			**Unaudited**							
6			**Actuals**	*Anticipated*	**1st Interim**	*Anticipated*	**Projected Budget**	*Anticipated*	**Projected Budget**	*Anticipated*
7		**Account Codes**	**2019-20**	*Inc./(Dec.)*	**2020-21**	*Inc./(Dec.)*	**2021-22**	*Inc./(Dec.)*	**2022-23**	*Inc./(Dec.)*
8	**A. REVENUES**									
9	1. Revenue Limit Source	8010-8099	2,849,702.00	*222,898*	3,072,600	*527,368*	3,599,968	*129,384*	3,729,352	*157,775*
10	2. Federal Revenue	8100-8299	-	*19,777*	136,204	-	-	-	-	-
11	Prior Year Abatement		-	-	-	-	-	-	-	-
12	Current Year Abatement		-	-	-	-	-	-	-	-
13	3. State Revenue	8300-8599	392,701.82	*(77,329)*	339,650	-	315,373	-	315,373	-
14	4. Local Revenue	8600-8799	47,940.90	*(46,551)*	1,390	-	1,390	-	1,390	-
15	5. Other Revenue	8972-8996	-	-	-	-	-	-	-	-
16	***TOTAL REVENUE***		**3,290,344.72**	*118,795*	**3,549,844**	*527,368*	**3,916,731**	*129,384*	**4,046,115**	*157,775*
17										
18	**B. EXPENDITURES**									
19	1. Certificated Salaries	1000-1999	1,398,561.36	*29,994*	1,428,555	*12,856*	1,441,411	*12,974*	1,454,385	*13,089*
20	1a. School Age Allocations	1119 & 1909	-	-	-	-	-	-	-	-
21	2. Classified Salaries	2000-2999	252,868.25	*26,615*	279,483	*2,515*	281,998	*2,538*	284,536	*2,560*
22	3. Employees Benefits (excluding H & W)	3000-3999	640,783.66	*(1,907)*	638,877	*(4,532)*	634,345	*7,845*	642,190	*49,713*
23	3a. Health & Welfare	34XX	282,308.29	*(84,771)*	197,537	*2,963*	200,500	*8,019*	208,519	*15,639*
24	4. Books and Supplies	4000-4999	181,297.67	*(20,001)*	294,419	-	140,351	-	140,351	-
25	5. Serv. and Other Op.Exp.	5000-5999	117,363.69	*325,261*	443,312	-	442,625	-	442,625	-
26	6. Capital Outlay	6000-6999	-	-	-	-	-	-	-	-
27	7. Other outgoing	7100-7299; 7400-7699	-	-	-	-	-	-	-	-
28	8. Trf dir/indir costs	7300-7399	6,770.49	*(1,114)*	11,382	*853*	6,509	*49*	6,558	*156*
29	***TOTAL EXPENDITURES***		**2,879,953.41**	*274,077*	**3,293,565**	*14,655*	**3,147,739**	*31,425*	**3,179,164**	*81,157*
30										
31	**C. EXCESS (DEFICIENCY)**		410,391.31	*(155,281)*	256,279	*512,713*	768,992	*97,959*	866,951	*76,618*
32	**D. Other Financing Sources**									
33	**Transfers in:**	8910-8929	-	-	-	-	-	-	-	-
34	**Transfers Out:**	7600-7629	237,042.51	*785*	237,828	-	237,828	-	237,828	-
35										
36	**E. Net Increase (Decrease) in Fund Balance**		173,348.80		18,451.00		531,164.00		629,123.00	
37	**F.1) BEG. FUND BAL.**		1,144,587.73		1,317,936.53		1,336,387.53		1,867,551.53	
38	**F.2) ENDING FUND BAL.**		**1,317,936.53**		**1,336,387.53**		**1,867,551.53**		**2,496,674.53**	

SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

AGENDA ITEM: J-1

MEETING DATE: 01/26/2021

SUBJECT: Federal Title I, Part A, Allocation Process

CHECK ONE:
For Discussion: ☐
For Action: ☐
Report: ☒
Workshop: ☐
Recognition: ☐
Emergency Action: ☐

DEPARTMENT: Student Learning Assistance

ACTION REQUESTED:
The superintendent is recommending that the board receive a report on the Title I site allocation formula for 2021-2022.

RATIONALE/BACKGROUND:
This report is a follow-up to the Title I Board Workshop held on March 10, 2020. San Juan Unified School District receives federal Title I, Part A grant funds annually. This restricted funding is generated by low-income students, distributed through the Local Educational Agency (LEA) and allocated to sites through a specific formula. The purpose of Title I funding is to ensure equitable outcomes for students from low-income families as determined by free/reduced lunch eligibility.

This shift in practice:

- Builds capacity and transparency around Title 1 site funding.
- Maximizes Title I benefit to students.
- Eliminates barriers to compliance and equity by adopting new Title I allocation model, 2021-2022.

ATTACHMENT(S):
A: Presentation
B: Title I Steps and Guidelines
C: Title I Site Allocation Projection 2021-2022
D: Title I Reservations

BOARD COMMITTEE ACTION/COMMENT: N/A

PREVIOUS STAFF/BOARD ACTION:
Superintendent's Cabinet: 01/19/2021

FISCAL IMPACT:
Current Budget: $ 15,000,000 (varies annually)
Additional Budget: $N/A
Funding Source: N/A
(Title I, and LCFF Supplemental)

LCAP/STRATEGIC PLAN:
Goal: 1 Focus: 7
Action: N/A
Strategic Plan: N/A

PREPARED BY: Gwyn Dellinger, Co-Director, Student Learning Assistance/Program Manager, Title I
Roxanne Mitchell, Co-Director, Student Learning Assistance

APPROVED BY: Debra Calvin, Ed.D., Assistant Superintendent, Educational Services DC
Melissa Bassanelli, Deputy Superintendent, Schools and Student Support MB
Kent Kern, Superintendent of Schools KK

Title I Update

San Juan Unified School District
Board of Education Presentation
January 26, 2021

Debra Calvin, Ed.D., Assistant Superintendent, Educational Services
Roxanne Mitchell, Co-Director, Student Learning Assistance
Gwyn Dellinger, Co-Director, Student Learning Assistance/Program Manager, Title I

Agenda

- Title I Funding
  - Source
  - Authorized Use
- Allocation Models
  - Current and Updated
- Site Support

Refining Practices Through Continuous Improvement

Purpose:

- Build capacity and transparency around Title I site funding
- Maximize Title I benefit to low-income students districtwide
- Eliminate barriers to compliance and equity by adopting new Title I allocation model, 2021-2022

3

Background Information

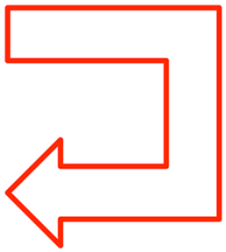
Title I

- Regulated by the Every Student Succeeds Act (ESSA)
- Federal dollars
- Support low-income students in meeting grade level standards
- Cannot supplant the core program - over and above
- Must be described in School Plan for Student Achievement (SPSA)
- Allocated to sites through a percent poverty formula
- 85% of funding must be aligned to direct services to students

4

Title I Allocation

- Title I federal grants are allocated to districts annually
- Required reservations of funds are taken off the initial allocation
- Allowable central reservations of funds are held to provide programs and services to low-income students districtwide
- Remaining funds are allocated to sites through a poverty ranking system and a per pupil allocation formula



5

San Juan Unified School District

Allocating Title I Funds

Allowable Central Reservations
Centrally Coordinated District-wide Title I Support

Examples of Compliant Centralized Services to low-income students

- Intervention - Mitigate Learning Loss
- Summer Programs
- Foster Youth Services
- Centrally-deployed staff in support of low-income students districtwide

100% of Remaining Funds

Site Allocations to Eligible Title I Schools

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San Juan Unified School District

Site Allocations to Eligible Title I Schools

- Eligible schools are ranked from highest to lowest percent poverty based on free/reduced lunch data
- The per pupil allocation (PPA) for higher poverty school students cannot be lower than the PPA at a school with a lower percent poverty ranking
- Adjustments can be made by grade spans, i.e.: elementary, middle and high school
- Site allocation is equal to the product of the per pupil expenditure and enrollment of low-income students

School	Enrolled	Low income	Percent Poverty	Rank	Per Pupil Allocation	Site allocation
Elementary Schools						
Birch	497	496	100%	1	$ 630.00	$ 312,480.00
Cedar	615	600	98%	2	$ 615.00	$ 369,000.00
Evergreen	502	480	96%	3	$ 600.00	$ 288,000.00
Maple	541	482	89%	4	$ 595.00	$ 286,790.00
Oak	398	340	85%	5	$ 585.00	$ 198,900.00
Pine	460	359	78%	6	$ 574.00	$ 206,066.00

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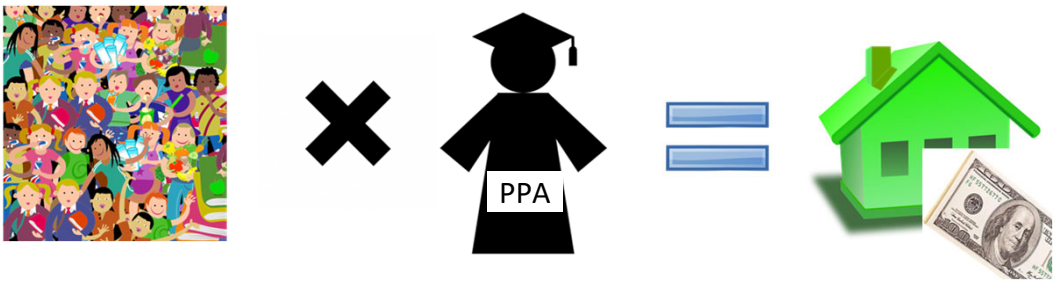
San Juan Unified School District



Site allocation is determined by the **number of low-income students** enrolled multiplied by **PPA** as determined by **percent poverty**.

Site allocation

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San Juan Unified School District

Centralized Services at SJUSD

Past and current practice

- Summer Programs
- Professional Learning
- Foster Youth Services
- Site Based Staff
- Family and Community Engagement
- Intervention
- Site Based Special Programs



Site Allocations to Eligible Title I Schools and Centrally Resourced Positions

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Current Site Allocation Example
Equity and Compliance Challenge

Site	2019-20 Percent Poverty	Per Pupil Allocation
Starr King	94%	$924
Whitney Avenue	91%	$1,081
Charles Peck	86%	$1,200
Kingswood	83%	$1,221
Cottage	82%	$1,204
Carmichael	81%	$1,048

For example, Starr King, with a poverty ranking of 94% had a PPA of $924, while Cottage, with a poverty ranking of 82% had a PPA of $1,204. This resulted from treating each site equally, at the central level, rather than funding based on PPA.

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2021-2022 Allocation Model

Allowable Central Reservations

Centrally Coordinated District-wide Title I Support

Centralized Services to low-income students districtwide

- Intervention - Mitigate Learning Loss
- Parental Involvement
- Foster Youth Services
- Centrally-deployed staff in support of low-income students districtwide

100% of Remaining Funds

↓

Site Allocations to Eligible Title I Schools

(Local Needs Assessment determines site services/programs)

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Example

PPA Based on New 2021-2022 Funding Model

A	B	C	D	E	I
Site	Students Enrolled 2019 CBEDS	Number of Low-income Students 2019 CBEDS	Percent poverty (not undup-licated)	School Rank	Proposed 21-22 Per Pupil Allocation
Dyer-Kelly	656	653	99.54%	1	$ 1,175.00
Starr King K-8	755	750	99.34%	1	$ 1,175.00
Howe Avenue	782	775	99.10%	1	$ 1,175.00
Cottage	350	345	98.57%	1	$ 1,175.00
Kingswood K-8	509	500	98.23%	1	$ 1,175.00
Carmichael	364	357	98.08%	1	$ 1,175.00
Greer	527	516	97.91%	1	$ 1,175.00
Whitney Avenue	404	394	97.52%	1	$ 1,175.00
Pasadena Avenue	323	313	96.90%	1	$ 1,175.00
Peck, Charles	326	312	95.71%	1	$ 1,175.00
Skycrest	435	344	79.08%	2	$ 1,150.00
Edison, Thomas K-8	809	635	78.49%	2	$ 1,150.00
Grand Oaks	293	228	77.82%	2	$ 1,150.00
Mariposa	320	249	77.81%	2	$ 1,150.00
Lichen K-8	553	418	75.59%	2	$ 1,130.00

Equitable distribution

- Complete 2021-2022 Allocations included with attachments

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How the Model Supports Title I Program

- Provides opportunity for centrally funded Title I programs to serve low-income students, not attending Title I schools
- Provides for stakeholder engagement at the local level around all Title I funded site positions and programs
- Allows for sites to have local control over positions and programs to best serve the needs of their communities
- Creates an equitable PPA of resources across Title I identified sites

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What This Change Means to Sites

- Funding that was used for centrally funded programs/services provided to sites is being translated into funds for sites
- Sites will determine programs and services through the comprehensive needs assessment process
- Most sites will have a net increase of Title I resources under this model
- If it is determined, through the needs assessment, to continue with current Title I funded programs/services, there are sufficient Title I resources to do so

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Site Support

- In collaboration with San Juan Teachers Association (SJTA), informational sessions were presented to Title I principals and their site leadership teams
- District staff are supporting sites with planning needs
- Technical assistance and 1:1 coaching is being provided

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SJUSD Title I and Supplemental Resources
Steps and Guidelines

Process	Timeline	Action	Who
Step 1: Research phase 1	***August – September***	Review site data (utilizing multiple indicators)	Leadership Team
Step 2: Site Collaboration	***August - October***	Share data with staff to collaboratively determine potential area(s) of need ***to provide support for students – identify services/actions to include in the School Plan for Student Achievement (SPSA)***	Leadership Team and Staff
Step 3: School Site Council Discussion	November	Share data and potential area(s) of need to be modified in SPSA	School Site Council
Step 4: Research Phase 2	January	Request menu of available resources/services (that are compliant under Title 1 funding rules) and review them as a team	Leadership Team Designee
Step 5: Staff Dialogue	January	Share menu of resources/services with staff for dialogue and input, keeping the identified need in mind	Leadership Team and Staff
Step 6:	January	Inform Human Resources (HR) what position(s) will be needed***. Create new Request for Proposals (RFPs) annually for positions funded by Title I and Local Control Funding Formula (LCFF) supplemental site funds.***	Site Administrator
Step 7: School Site Council (SSC) Dialogue	February	Share menu of resources/services with SSC for dialogue and input keeping the identified need in mind	School Site Council
Step 8: "Compliance Check"	February	Email ***Office of Student Learning Assistance (OSLA)*** and San Juan Teachers Association (SJTA) with initial ideas, if different from menu options	Leadership Team Designee
Step 9: Staff Discussion	March	Establish decision making process, then follow established process	Leadership and Staff
Step 10: SSC	March	Staff representatives present recommendations. SSC engages in discussion and follows bylaws for voting	School Site Council
Step 11: Notification Phase 2	March	Notify ***OSLA*** of decision, prepare RFPs and include in SPSA	Site Admin

A	B	C	D	E	G	H	I	J	K	L
Site	**Students Enrolled 2019 CBEDS**	**Number of Low-income Students 2019 CBEDS**	**Percent poverty (not unduplicated)**	**School Rank**	**2020-21 Title I Site allocation (not including centrally funded positions)**	**2020-21 Title I Centrally Funded Personnel**	**Proposed 21-22 Per Pupil Allocation**	**Proposed 21-22 Site Allocations**	**2020-21 Title I Total Site Allocation INCLUDING Centralized Support**	**Change 20/21 to 21/22**
Dyer Kelly	656	653	99.54%	1	$ 355,885	$ 1,184,361	$ 1,175.00	$ 767,275	$ 1,540,246	$ (772,971) *
Starr King K-8	755	750	99.34%	1	$ 408,750	$ 225,839	$ 1,175.00	$ 881,250	$ 634,589	$ 246,661
Howe Avenue	782	775	99.10%	1	$ 422,375	$ 177,339	$ 1,175.00	$ 910,625	$ 599,714	$ 310,911
Cottage	350	345	98.57%	1	$ 188,025	$ 131,535	$ 1,175.00	$ 405,375	$ 319,560	$ 85,815
Kingswood K-8	509	500	98.23%	1	$ 272,500	$ 226,244	$ 1,175.00	$ 587,500	$ 498,744	$ 88,756
Carmichael	364	357	98.08%	1	$ 194,565	$ 125,837	$ 1,175.00	$ 419,475	$ 320,402	$ 99,073
Greer	527	516	97.91%	1	$ 281,220	$ 163,840	$ 1,175.00	$ 606,300	$ 445,060	$ 161,240
Whitney Avenue	404	394	97.52%	1	$ 214,730	$ 130,092	$ 1,175.00	$ 462,950	$ 344,822	$ 118,128
Pasadena Avenue	323	313	96.90%	1	$ 170,585	$ 100,196	$ 1,175.00	$ 367,775	$ 270,781	$ 96,994
Peck, Charles	326	312	95.71%	1	$ 170,040	$ 133,699	$ 1,175.00	$ 366,600	$ 303,739	$ 62,861
Skycrest	435	344	79.08%	2	$ 187,136	$ 127,316	$ 1,150.00	$ 395,600	$ 314,452	$ 81,148
Edison, Thomas K-8	809	635	78.49%	2	$ 344,170	$ 312,279	$ 1,150.00	$ 730,250	$ 656,449	$ 73,801
Grand Oaks	293	228	77.82%	2	$ 123,576	$ 131,921	$ 1,150.00	$ 262,200	$ 255,497	$ 6,703
Mariposa	320	249	77.81%	2	$ 134,958	$ 115,843	$ 1,150.00	$ 286,350	$ 250,801	$ 35,549
Lichen K-8	553	418	75.59%	2	$ 226,556	$ 186,750	$ 1,130.00	$ 472,340	$ 413,306	$ 59,034
Cameron Ranch	356	265	74.44%	2	$ 143,630	$ 133,525	$ 1,130.00	$ 299,450	$ 277,155	$ 22,295
Northridge	382	283	74.08%	2	$ 153,386	$ 126,202	$ 1,130.00	$ 319,790	$ 279,588	$ 40,202
Coyle Avenue	323	232	71.83%	3	$ 125,744	$ 95,091	$ 1,095.00	$ 254,040	$ 220,835	$ 33,205
Arlington (new)	307	209	68.08%	3	$ 104,500	$ -	$ 1,095.00	$ 228,855	$ 104,500	$ 124,355
Thomas Kelly (new)	435	293	67.36%	3	$ 146,500	$ -	$ 1,095.00	$ 320,835	$ 146,500	$ 174,335
Del Paso Manor	640	430	67.19%	3	$ 215,000	$ 110,328	$ 1,095.00	$ 470,850	$ 325,328	$ 145,522
Middle Schools										
Encina MS 20-21	470	455	97.58%	1		$ -	$ 1,175.00	$ 523,705	$ -	$ 523,705
Will Rogers Middle	703	492	69.99%	2	$ 333,084	$ -	$ 1,095.00	$ 538,740	$ 333,084	$ 205,656
Arcade Fundamental Midd	557	389	69.84%	1	$ 263,353	$ -	$ 1,095.00	$ 425,955	$ 263,353	$ 162,602
Sylvan Middle	754	507	67.24%	1	$ 343,239	$ -	$ 1,095.00	$ 555,165	$ 343,239	$ 211,926
High Schools										
Encina HS 20-21	700	679	97.58%	1	$ 553,300	$ 702,048	$ 1,175.00	$ 797,825	$ 1,255,348	$ 66,182 increase overall MS + HS
San Juan High	569	441	77.50%	2	$ 176,400	$ 92,436	$ 1,132.00	$ 499,212	$ 268,836	$ 230,376
Alternative Schools										
Laurel Ruff Transition	2	2	100.00%	1	$ 1,100	$ -	$ 1,500.00	$ 3,000	$ 1,100	$ 1,900
La Vista Center	53	41	77.36%	2	$ 16,400	$ -	$ 1,200.00	$ 49,200	$ 16,400	$ 32,800
								$ 13,208,487	$ 11,003,428	$ 2,728,764

* Expenses related to the Dyer-Kelly co-teaching project will be offset utlizing Local Control Funding Formula (LCFF) supplemental and concentration funds.

Title I Planning Budget 2021-22 - Based on $1,500,000 Allowable Reservation				
Estimated Entitlement		$	15,200,000.00	
Carryover 20-21		$	2,000,000.00	
TOTAL		**$**	**17,200,000.00**	
Equitable Services NPS		**$**	**130,396.00**	
		$	**17,069,604.00**	
Admin (15% total)				
Direct		$	874,382.00	
Indirect	3.72%	$	462,723.00	Admin positions
Total Admin		$	1,337,105.00	
Adjusted Total Allocaton		**$**	**15,732,499.00**	
REQUIRED RESERVATIONS				
Parent Involvement		$	320,000.00	FACE
Homeless/Neglected		$	200,000.00	Homeless/Foster
Total		**$**	**520,000.00**	
Adjusted Total Allocaton		**$**	**15,212,499.00**	
ALLOWABLE RESERVATIONS				
Carryover		$	-	
Centrally Funded Positions		$	-	
Summer School/intervention		$	1,000,000.00	
Pofessional Development		$	-	
Alternative Supports		$	504,000.00	Bussing, Foster
Mitigating Learning Loss		$	500,000.00	
Total		**$**	**2,004,000.00**	
TOTAL RESERVATIONS		**$**	**2,524,000.00**	
Adjusted Total Allocaton		**$**	**13,208,499.00**	
Adjusted Allocation to sites		**$**	**13,208,499.00**	
Unallocated dollars			**$0**	

SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

AGENDA ITEM: J-2

MEETING DATE: 01/26/2021

SUBJECT: Side Letters of Agreement with SJTA, CSEA, SJPEC, Teamsters and Supervisors Regarding a One-Time, Off-Schedule Payment

DEPARTMENT: Schools and Labor Relations

CHECK ONE:
For Discussion: ☐
For Action: ☒
Report: ☐
Workshop: ☐
Recognition: ☐
Emergency Action: ☐

ACTION REQUESTED:
The superintendent is recommending that the board approve the one-time, off-schedule payment of 1% as outlined in the Side Letters of Agreement with SJUSD Bargaining Units.

RATIONALE/BACKGROUND:
San Juan Unified schools ended the 2019-2020 school year and started the 2020-2021 school year in a distance learning model due to health and safety concerns due to COVID-19. The district and bargaining units mutually agree that members were critical to supporting high quality instruction and providing services and supports during these unprecedented times.

Statute requires that the public be made aware of the costs associated with a tentative collective bargaining agreement before it becomes binding on the district or county office of education. Government Code Section 3547.5 states:
"Before a public school employer enters into a written agreement with an exclusive representative covering matters within the scope of representation, the major provisions of the agreement, including, but not limited to, the costs that would be incurred by the public school employer under the agreement for the current and subsequent fiscal year, shall be disclosed at a public meeting of the public school employer in a format established for this purpose by the Superintendent of Public Instruction [G.C. 3547.5(a)]."

ATTACHMENT(S):
A: Side Letter of Agreement with SJTA
B: School Year Calendar for 2021-2022
C: Side Letter of Agreement with CSEA
D: Side Letter of Agreement with SJPEC
E: Side Letter of Agreement with Teamsters
F: Side Letter of Agreement with Supervisors
G: AB 1200 Public Disclosure Agreement

BOARD COMMITTEE ACTION/COMMENT:
Superintendent's Cabinet: 11/30/2020, 12/14/2020
Board of Education: 01/12/2021

FINANCIAL DATA:
In accordance with AB 1200 (Chapter 1213/1991), GC 3547.5, and CCR, Title V, Section 15449, Fiscal Services has prepared an analysis of the fiscal impact of the proposed agreement and will submit it to the Sacramento County Office of Education. The cost to the General Fund for the San Juan Teachers Association, San Juan Professional Educators Coalition, California School Employees Association, Teamsters and Supervisors tentative collective bargaining agreements is an increase of $4,771,858 for 2020- 2021 which is off-set with one-time revenue.

PREPARED BY: Jim Shoemake, Assistant Superintendent, Schools and Labor Relations

APPROVED BY: Kent Kern, Superintendent of Schools

ATTACHMENT A

SIDE LETTER OF AGREEMENT (SLA)
BETWEEN
SAN JUAN UNIFIED SCHOOL DISTRICT (District)
and the
SAN JUAN TEACHERS ASSOCIATION (Association)
Re: Calendar for the 2021-2022 School Year, additional one-time payment, stipend for Distance Learning related expenses and bargaining

Background:

San Juan Unified schools ended the 2019-20 school year and started the 2020-21 school year in a Distance Learning model due to health and safety concerns. As a result of this sudden and now prolonged change, negotiations were temporarily paused. The District and Association agree that a school calendar for the 2021-22 school year needs to be produced for planning and scheduling purposes. It is also acknowledged that Association Bargaining Unit members incurred a myriad of expenses in an effort to provide continuing high quality instruction and support to students. Finally, the District and the Association are in the second year of a two-year agreement. The negotiation teams agree to resume bargaining that was originally scheduled for the Spring of 2020.

Statement of Intent:
The District and Association mutually agree to publish a school calendar for the 2021-22 school year that is similar to the existing (2020-21) school calendar.The District and the Association also agree that all bargaining unit members should receive a stipend to off-set costs they may have incurred in the efforts to deliver high quality instruction and/or services during these unprecedented times. Furthermore the parties agree that the language in Article 8.02.4 Calendar. (Exhibit "C") will be addressed during the 2021-2022 bargaining cycle.

Finally, the parties acknowledge that calendars play a significant role in members' lives. In the event the parties do not reach a negotiated agreement by August 1, 2021 the parties agree that the District has the right to adopt a 2022-2023 calendar that will be consistent to the 2021-2022 adopted and agreed upon San Juan Unified calendar.

Agreement:
2021-22 School Year Calendar:
Please see attached calendar for details.

- First Day of Service for 186 day employees: Tuesday, August 10
- First Day of Instruction with students: Thursday August 12
- Last Day of Instruction with students: Tuesday June 7
- Last Day of Service for 186 day employees: Wednesday June 8

Additional payment/Stipend*:
All bargaining unit members will receive a one-time off-schedule payment equal to 1% of their 2020-21 base salary and stipends in contract (Exhibit D-9), as compensation for the additional time and effort directly related to the effects of COVID-19. Additionally, all bargaining unit members of the Association shall receive a pro-rata share of a $500 stipend to help offset increased costs and expenses incurred transitioning to distance learning as a result of the COVID-19 pandemic.
**These payments may be less after taxes and will be paid within 60 calendar days of this SLA being approved by the school board.*

Bargaining:
The District and the Association agree that the bargaining teams will resume negotiations after the publication of the Governor's January proposal. The following shall be considered reopeners for both parties: Article 11 (Salary), Article 8 (Hours) and Article 9 (Employee Benefits).

Jim Shoemake

Jim Shoemake 12/14/2020
Assistant Superintendent
Schools and Labor Relations
San Juan Unified School District

Dr. Edward F. Burgess IX

Dr. Edward F. Burgess IX 12/14/2020
Associate Executive Director
San Juan Teachers Association

San Juan Unified School District
2021-2022 School Year Calendar

	FIRST WEEK					SECOND WEEK					THIRD WEEK					FOURTH WEEK					FIFTH WEEK					School Days Elem	School Days Sec	Non-Inst Day	Optional Days
	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F				
July				~~1~~	~~2~~	~~5~~	~~6~~	~~7~~	~~8~~	~~9~~	~~12~~	~~13~~	~~14~~	~~15~~	~~16~~	~~19~~	~~20~~	~~21~~	~~22~~	~~23~~	~~26~~	~~27~~	~~28~~	~~29~~	~~30~~			1 (unscheduled PD day)	
August	~~2~~	~~3~~	~~4~~	~~5~~	~~6~~	~~9~~	10	11	~~12~~	13	16	17	18	19	20	23	24	25	16	27	30	31				14	14	2	
September			1	2	3	**6**	7	8	9	10	13	14	15	16	17	20	21	22	23	24	27	28	29	30		21	21		
October					1	4	5	6	7	~~**8**~~	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29	20	20		
November	1	2	3	4	5	8	9	10	**11**	**12**	15	16	17	18	19	~~22~~	~~23~~	~~24~~	**25**	**26**	29	30				15	15	1 (Elem & K8)	1 (MS & HS)
December			1	2	3	6	7	8	9	10	13	14	15	16	17	**20**	**21**	**22**	**23**	**24**	**27**	**28**	**29**	**30**	**31**	13	13		
January	**3**	4	5	6	7	10	11	12	13	14	**17**	18	19	20	21	24	25	26	27	28	31					19	19	1 (MS & HS)	1 (Elem & K8)
February		1	2	3	4	7	8	9	10	11	14	15	16	17	18	**21**	**22**	~~23~~	~~24~~	~~25~~	28					15	15		
March		1	2	3	4	7	8	9	10	11	14	15	16	17	~~18~~	~~21~~	22	23	24	25	28	29	30	31		21	21		
April					1	4	5	6	7	8	~~11~~	~~12~~	~~13~~	~~14~~	**15**	18	19	20	21	22	25	26	27	28	29	16	16		
May	2	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23	24	25	26	27	**30**	31				21	21		
June			1	2	3	6	~~7~~	8	~~9~~	~~10~~	~~13~~	~~14~~	~~15~~	~~16~~	~~17~~	~~20~~	~~21~~	~~22~~	~~23~~	~~24~~	~~27~~	~~28~~	~~29~~	~~30~~		5	5	1	

Holidays

September 6 Labor Day
November 11, Veterans' Day (Observed)
November 25, Thanksgiving Day
November 26, Local Holiday
December 20-23, Local Holiday
December 24, Christmas Day (Observed)
December 27, 28, 29, 30 Winter Recess
December 31, New Year's Day (Observed)
January 17, Martin Luther King, Jr. Day
February 21, Presidents' Day
February 22, Lincoln's Day Observed
April 15 Local Holiday
May 30, Memorial Day

First/Last Day of Service
August 10 - June 8

Student First/Last Day
August 12 - June 7

***Non-Instructional Days**
August 10 - Staff Development Day
August 11 - Teacher Work Day
November 12 - Elementary & K8 Teacher Work Day
November 12 - MS & HS Teacher Non-Work Day
January 3 - MS & HS Teacher Work Day
January 3 - Elementary & K8 Teacher Non-Work Day
June 8 - Teacher Work Day (185 day or less only)
*Plus 2 Staff Development Days (Legislative-Non ADA): as determined per site

Work Days	180	180	
Non-Instructional Days*			6
Total Days			186

Semester Dates - Secondary (MS & HS)
August 12 - January 3 = 83 Days
January 4 - June 7 = 97 Days

Trimester Dates - Elementary & K8
August 12 - November 12 (13 weeks)
November 15 - March 4 (12 weeks)
March 7 - June 7 (12 weeks)

Strike through days represent "School Recess Days"

Board Approved:

ATTACHMENT B

MEMORANDUM OF UNDERSTANDING
BETWEEN THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION
AND ITS SAN JUAN CHAPTER NO. 127
AND
SAN JUAN UNIFIED SCHOOL DISTRICT

This Memorandum of Understanding (MOU) is between the California School Employees Association and its San Juan Chapter No. 127 ("CSEA") and San Juan Unified School District ("District") concerning a *one-time, off-schedule payment for 2020-2021*

Background:

San Juan Unified schools ended the 2019-20 school year and started the 2020-21 school year in a Distance Learning model due to health and safety concerns related to COVID-19.

Statement of Intent:

The District and CSEA mutually agree that members were critical to supporting high quality instruction and providing services and supports during these unprecedented times.

Agreement:

All members will receive a one-time off-schedule payment equal to 1% of their 2020-21 base salary, as compensation for the additional time and effort directly related to the effects of COVID-19. Per the November 5, 2020 tentative agreement the parties agree to return to 2020-2021 negotiations no later than March 17, 2021 to discuss salary and benefits increases, if any.

Jim Shoemake 12/22/2020
Assistant Superintendent
Schools and Labor Relations
San Juan Unified School District

Karen Smith 12/22/2020
President
School Employees Association, Chapter 127

Kurt Benfield 12/22/2020
Labor Relations Rep
School Employees Association, Chapter 127

ATTACHMENT D

SIDE LETTER OF AGREEMENT (SLA)
BETWEEN
SAN JUAN UNIFIED SCHOOL DISTRICT (District)
and the
SAN JUAN PROFESSIONAL EDUCATORS COALITION (SJPEC)
Re: one-time, off schedule payment for 2020-2021

Background:

San Juan Unified schools ended the 2019-20 school year and started the 2020-21 school year in a Distance Learning model due to health and safety concerns related to COVID-19.

Statement of Intent:
The District and SJPEC mutually agree that coalition members were critical to supporting high quality instruction and providing services and support during these unprecedented times.

Agreement:
All coalition members will receive a one-time off-schedule payment equal to 1% of their 2020-21 base salary, as compensation for the additional time and effort directly related to the effects of COVID-19. In the event the District provides additional compensation through an SLA to any other bargaining unit for the 2020-2021 school year, the parties agree to meet and further negotiate Article 12.

Jim Shoemake

Jim Shoemake 12/15/2020
Assistant Superintendent
Schools and Labor Relations
San Juan Unified School District

Richard Judge

Richard Judge 12/15/2020
President
San Juan Professional Educators Coalition

ATTACHMENT E

SIDE LETTER OF AGREEMENT (SLA)
BETWEEN
SAN JUAN UNIFIED SCHOOL DISTRICT (District)
and the
TEAMSTERS LOCAL UNION NO. 150 (Teamsters)
Re: one-time, off schedule payment for 2020-2021

Background:

San Juan Unified schools ended the 2019-20 school year and started the 2020-21 school year in a Distance Learning model due to health and safety concerns related to COVID-19.

Statement of Intent:
The District and Teamsters mutually agree that members were critical providing services and support during these unprecedented times.

Agreement:
All members will receive a one-time off-schedule payment equal to 1% of their 2020-21 base salary, as compensation for the additional time and effort directly related to the effects of COVID-19. In the event the District provides additional compensation, signed after the date below, through an SLA/MOU with any other bargaining unit for the 2020-2021 school year, the parties agree to meet and further negotiate Article 6.

Jim Shoemake

Jim Shoemake 12/22/2020
Assistant Superintendent
Schools and Labor Relations
San Juan Unified School District

Alan Daurie

Alan Daurie 12/22/2020
Business Representative
Teamsters Local No. 150

ATTACHMENT F

SIDE LETTER OF AGREEMENT (SLA)
BETWEEN
SAN JUAN UNIFIED SCHOOL DISTRICT (District)
and the
SAN JUAN SUPERVISORS ASSOCIATION (Supervisors)
Re: one-time, off schedule payment for 2020-2021

Background:

San Juan Unified schools ended the 2019-20 school year and started the 2020-21 school year in a Distance Learning model due to health and safety concerns related to COVID-19.

Statement of Intent:
The District and Supervisors mutually agree that members were critical to supporting high quality instruction and providing services and supports during these unprecedented times.

Agreement:
All members will receive a one-time off-schedule payment equal to 1% of their 2020-21 base salary, as compensation for the additional time and effort directly related to the effects of COVID-19. In the event the District provides additional compensation through an SLA to any other bargaining unit for the 2020-2021 school year, the parties agree to meet and further negotiate Article 5.

Jim Shoemake

Jim Shoemake 12/15/2020
Assistant Superintendent
Schools and Labor Relations
San Juan Unified School District

Cherie Chenoweth

Cherie Chenoweth 12/15/2020
President
San Juan Supervisors Association

SACRAMENTO COUNTY OFFICE OF EDUCATION

ATTACHMENT G

PUBLIC DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT

In Accordance with AB 1200 (Chapter 1213/1991), GC 3547.5, and CCR, Title V, Section 15449

Name of School District: San Juan Unified School District - *General Fund*

Name of Bargaining Units: SJTA, SJPEC, SJSA, CSEA, Teamsters, Unrepresented, Confidential, SJAA and Board Contracted Cabinet members

Certificated, Classified, Other: Certificated & Classified, Board Contracts

The proposed agreements cover the period beginning: July 1, 2020 (date) **and ending:** June 30, 2021 (date)

The Governing Board will act upon the proposed agreement(s) on: January 26, 2021 (date)

Note: This form, along with a copy of the proposed agreement, must be submitted to the County Office at least ten (10) working days prior to the date the Governing Board will take action. This form must also be available to the public at least ten (10) working days prior to the date the governing board will take action on the proposed bargaining agreements.

A. Proposed Change in Compensation

Page 1a

	Compensation	Annual	Fiscal Impact of Proposed Agreement		
		Cost Prior to	Year 1	Year 2	Year 3
		Proposed Agreement	Increase (Decrease)	Increase (Decrease)	Increase (Decrease)
		FY 2020-21 1st Interim 12/15/2020 Board Approved	FY 2020-21	FY 2021-22	FY 2022-23
1	**Salary Schedule** (This is to include Step and Column, which is also reported separately in Item 6)	$277,613,491	$0	$0	$0
			0.00%	0.00%	0.00%
2	**Other Compensation** Stipends, Bonuses, Longevity, Overtime, Differential, Callback or Standby Pay, etc.	$0	$3,964,993	($3,964,993)	$0
			1.43%	-1.43%	0.00%
3	**Statutory Benefits** - STRS, PERS, FICA WC, UI, Medicare, etc. (retiree h&w and long-term sick leave included in section 4)	$80,823,265	$857,061	($857,061)	$0
			1.06%	-1.06%	0.00%
4	**Health/Welfare Plans** - includes medical, dental, vision, life insurance, retiree h&w, long-term sick leave, cash option, PEHP	$64,984,159	$120,562	($120,562)	$0
			0.19%	-0.19%	0.00%
5	**Total Compensation** - Add Items 1 through 4 to equal 5	$423,420,915	$4,942,616	($4,942,616)	$0
			1.17%	-1.17%	0.00%
6	**Step and Column** - Due to movement plus any changes due to settlement. 2019-20, 2020-21 and 2021-22 step and column increases have already been included in the multi-year projection. This is a subset of Item No. 1	$2,476,235	$0	$0	$0
7	**Total Number of Represented Employees** (Use FTEs if appropriate)	**4,061.57**	**4,061.57**	**4,061.57**	**4,061.57**
8	**Total Compensation Average Cost per Employee**	$104,251	$1,217	($1,217)	$0
			1.17%	-1.17%	0.00%

A. Proposed Change in Compensation-breakdown of amounts on page 1 General fund
Page 1b

	Compensation	Annual Cost Prior to Proposed Agreement FY 2020-21 1st Interim 12/15/2020 Board Approved	Fiscal Impact of Proposed Agreement Year 1 Increase (Decrease) FY 2020-21	Year 2 Increase (Decrease) FY 2021-22	Year 3 Increase (Decrease) FY 2022-23
1	**Salary Schedule** (This is to include Step and Columns, which is also reported separately in Item 6)	**$277,613,491**	**$0**	**$0**	**$0**
	Certificated Salaries - Object 1xxx - SF 0	$161,017,877			
	Certificated Salaries - Object 1xxx - Restricted	$46,793,428			
	Classified Salaries - Object 2xxx - SF 0	$40,819,725			
	Classified Salaries - Object 2xxx - Restricted	$28,982,461			
	Salary Increase Certificated Salaries SJTA Only - Object 1xxx - SF 0				
	Salary Increase Certificated Salaries SJTA Only - Object 1xxx - Restricted				
	Salary Increase Classified Salaries Object 2xxx - SF 0				
	Salary Increase Classified Salaries Object 2xxx - Restricted				
	Salary Increase Certificated Salaries - Object 1xxx - SF 0				
	Salary Increase Certificated Salaries Object 1xxx - Restricted				
	Other - Certificated Salaries - Object 1xxx - SF 0				
	Other - Certificated Salaries - Object 1xxx -Restricted				
	Other - Classified Salaries - Object 2xxx - SF 0				
	Other - Classified Salaries - Object 2xxx -Restricted				$0
2	**Other Compensation** Stipends, Bonuses, Longevity, Overtime, Differential, Callback or Standby Pay, etc	$0	$3,964,993	($3,964,993)	$0
	One Time Payment - $500 Certificated Stipend - Object 1xxx - Restricted		$1,154,334	($1,154,334)	
	One Time Payment - 1% Certificated Salaries - Object 1xxx - Restricted		$2,067,195	($2,067,195)	
	One Time Payment - Classified Salaries - Object 1xxx - SF 0			$0	
	One Time Payment - 1%Classified Salaries - Object 2xxx - Restricted		$743,464	($743,464)	$0
3	Statutory Benefit - Certificated Rates	**19.60%**	**19.60%**	**19.42%**	**21.90%**
	Statutory Benefit - Classified Rates	**30.35%**	**30.35%**	**32.70%**	**36.00%**
	Statutory Benefits - STRS, PERS, FICA, WC, UI, Medicare, etc. (Retiree H&W & Long-term Sick Leave included in section 4	$80,823,265	$857,061	($857,061)	$0
	Payroll costs SF 0	$43,051,256			
	Payroll costs-Restricted	$37,772,009			
	Salary Increase - Certificated payroll costs - SF 0		$0	$0	$0
	Salary Increase - Certificated payroll costs - Restricted		$0	$0	$0
	Salary Increase - Classified payroll costs - SF 0		$0	$0	$0
	Salary Increase - Classified payroll costs - Restricted		$0	$0	$0
	Salary Increase Other - Certificated payroll costs - SF0		$0	$0	$0
	Salary Increase Other - Certificated payroll costs - Restricted		$0	$0	$0
	Other - Certificated payroll costs - SF0		$0	$0	$0
	Other - Certificated payroll costs - Restricted		$0	$0	$0
	Other - Classified payroll costs - SF0		$0	$0	$0
	Other - Classified payroll costs - Restricted		$0	$0	$0
	One Time Payment - Certificated payroll costs - SF0			$0	
	One Time Payment - Certificated payroll costs - Restricted		$631,420	($631,420)	
	One Time Payment - Classified payroll costs - SF0			$0	
	One Time Payment-Classified payroll costs - Restricted		$225,641	($225,641)	

	Compensation	Annual	Fiscal Impact of Proposed Agreement		
		Cost Prior to Proposed Agreement	Year 1 Increase (Decrease)	Year 2 Increase (Decrease)	Year 3 Increase (Decrease)
		FY 2020-21 1st Interim 12/15/2020 Board Approved	FY 2020-21	FY 2021-22	FY 2022-23
4	**Health/Welfare Plans** - medical,dental,vision, life insurance, retiree h&w, lt sick leave, cash option (obj 340x, 395x,	$64,984,159	$120,562	($120,562)	$0
	Unrestricted (SF 0)				
	Medical/Dental/VSP - Object 340x	$37,119,215			
	Life Insurance - Object 395x	$245,983			
	Retiree H&W & Long-term Sick Leave - * See below for rates	$6,204,479		$0	$0
	Cash Option - Object 391x	$387,327			
	Health & Welfare -SF 0 Certificated - * See below for rates				
	Health & Welfare -Restricted Certificated -* See below for rates				
	Health & Welfare -SF 0 Classified - *See below for rates				
	Health & Welfare - Restricted Classified -* See below for rates				
	Post Employment Health Plan (PEHP) Object 3751 (SJTA only)-SF 0				
	Total Unrestricted	**$43,957,004**	**$0**	**$0**	**$0**
	Restricted				
	Medical/Dental/VSP - Object 340x	$18,020,822			
	Life Insurance - Object 395x	$111,597			
	Retiree H&W & Long-term Sick Leave - * See below for rates	$2,641,217	$120,562	($120,562)	$0
	Cash Option - Object 391x	$253,519			
	Post Employment Health Plan (PEHP) Object 3751 (SJTA only)-SF 3,5				
	Total Restricted	**$21,027,155**	**$120,562**	**($120,562)**	**$0**
5	**Total Compensation** - Add Items 1 through 4	$423,420,915	$4,942,616	($4,942,616)	$0
6	**Step and Column - Related** to movement plus any changes due to settlement. This is a subset of Item No. 1	$2,476,235		$0	$0
	FTE - Using Oct 31, 2020 FTE for cost prior to proposed agreements. Years 1 - 3 have changes only due to the proposed agreements.	4,061.57	4,061.57	4,061.57	4,061.57

* Rates:	FY 2020-21	FY 2020-21	FY 2021-22	FY 2022-23
Retiree H&W & Long-term Leave Rates - Certificated	2.60%	2.60%	2.60%	2.60%
Retiree H&W & Long-term Leave Rates - Classified	4.95%	4.95%	4.95%	4.95%
Health & Welfare	1.50%	1.50%	4.00%	7.50%
Step & Column - Certificated	0.90%		0.90%	0.90%
Step & Column - Classified	0.90%		0.90%	0.90%

9. What was the negotiated salary percentage increase approved? For example, if the increase in "Year 1" was for less than a full year, what is the annualized percentage of that increase for "Year 1"?

One-time off schedule payment as written in a Side Letter of Agreement (SLA) for each bargaining unit

San Juan Teachers Association (SJTA) - All bargaining unit members will receive a one-time off-schedule payment equal to 1% of their 2020-21 base salary and stipends in contract (Exhibit D-9), as compensation for the additional time and effort directly related to the effects of COVID-19. Additionally, all bargaining unit members of the Association shall receive a pro-rata share of a $500 stipend to help offset increased costs and expenses incurred transitioning to distance learning as a result of the COVID-19 pandemic.

San Juan Professional Educators Coalition (SJPEC) - All coalition members will receive a one-time off-schedule payment equal to 1% of their 2020-21 base salary, as compensation for the additional time and effort directly related to the effects of COVID-19. In the event the District provides additional compensation through an SLA to any other bargaining unit for the 2020-2021 school year, the parties agree to meet and further negotiate Article 12.

San Juan Supervisors Association (SJSA) - All members will receive a one-time off-schedule payment equal to 1% of their 2020-21 base salary, as compensation for the additional time and effort directly related to the effects of COVID-19. In the event the District provides additional compensation through an SLA to any other bargaining unit for the 2020-2021 school year, the parties agree to meet and further negotiate Article 5.

Teamsters - All members will receive a one-time off-schedule payment equal to 1% of their 2020-21 base salary, as compensation for the additional time and effort directly related to the effects of COVID-19. In the event the District provides additional compensation, signed after the date below, through an SLA/MOU with any other bargaining unit for the 2020-2021 school year, the parties agree to meet and further negotiate Article 6.

California School Employees Association (CSEA) - All members will receive a one-time off-schedule payment equal to 1% of their 2020-21 base salary, as compensation for the additional time and effort directly related to the effects of COVID-19.

Confidential Group, Unrepresented Specialists, San Juan Administrators Association (SJAA) and Cabinet - A one-time off-schedule payment equal to 1% of the member's 2020-21 base salary is being provided as compensation for additional time and effort due to the effects of COVID-19. The payment is in alignment with Side Letters of Agreement with SJUSD Bargaining Units.

10. Were any additional steps, columns, or range added to the schedules? (If yes, please explain.)

There were no additional steps, columns or range added to the schedules.

11 . Please include comments and explanations as necessary. (If more room is necessary, please attach an additional sheet.)

Not applicable.

12. Does this bargaining unit have a negotiated cap for Health & Welfare benefits? **Yes** ☐ **No** ☒

If yes, please describe the cap amount.

Not applicable.

B. Proposed Negotiated Changes in other compensation and non-compensation Items (i.e., class size adjustments, staff development days, teacher prep time, classified staffing ratios, etc.).

Not applicable.

C. What are the specific impacts (positive or negative) on instructional and support programs to accommodate the settlement? Include the impact of changes such as staff reductions or increases, program reductions or increases, elimination or expansion of other services or programs (i.e., counselors, librarians, custodial staff, etc.)

The impact of the one-time off-schedule payment is to compensate employees for the additional time and effort they have incurred which is directly related to the effects of COVID-19. There will be no financial impact on the different programs as one-time funds are being used to pay for this expense.

D. What contingency language is included in the proposed agreement (e.g., reopeners, etc.)?

CONTINGENCY LANGUAGE:

SJTA - The District and the Association agree that the bargaining teams will resume negotiations after the publication of the Governor's January proposal. The following shall be considered reopeners for both parties: Article 11 (Salary), Article 8 (Hours) and Article 9 (Employee Benefits).

SJPEC - In the event the District provides additional compensation through an SLA to any other bargaining unit for the 2020-2021 school year, the parties agree to meet and further negotiate Article 12.

SJSA - In the event the District provides additional compensation through an SLA to any other bargaining unit for the 2020-2021 school year, the parties agree to meet and further negotiate Article 5.

Teamsters - In the event the District provides additional compensation, signed after the date below (12/22/20), through an SLA/MOU with any other bargaining unit for the 2020-2021 school year, the parties agree to meet and further negotiate Article 6.

E. Will this agreement create or decrease deficit financing in the current or subsequent year(s)? "Deficit Financing" is defined to exist when a fund's expenditures and other financing uses exceed its revenues and other financing sources in a given year. If yes, explain the amounts and justification for doing so.

General Fund: *Deficit financing is not expected to be created from the agreements in the current year. One-time funds are being used to pay for these one-time payments.*

F. Identify other major provisions that do not directly affect the district's costs, such as binding arbitrations, grievance procedures, etc.

None known at this time.

G. Source of Funding for Proposed Agreement

1. Current Year

The source of funding for the proposed agreements are one-time restricted revenues.

2. If this is a single year agreement, how will the ongoing cost of the proposed agreement be funded in subsequent years (i.e., what will allow the district to afford this contract)?

This is a single year agreement with one-time costs only. There are no ongoing costs on the proposed agreement.

3. If this is a multiyear agreement, what is the source of funding, including assumptions used, to fund these obligations in subsequent years? (Remember to include compounding effects in meeting obligations.)

Not applicable.

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Unrestricted SF0 General Fund

Enter Bargaining Unit/Group: SJTA, SJPEC, SJSA, CSEA, Teamsters, Unrepresented, Confidential, SJAA and Board Contracted Cabinet members

	Column 1	Column 2	Column 3	Column 4
	FY 2020-21 1st Interim 12/15/2020 Board Approved	Certificated & Classified, Board Contracts	Other Revisions, including proposed budget revision	FY 2020-21 Proposed Budget after adjustments
REVENUES				
LCFF Sources (8010-8099)	$ 367,246,847		$ -	$ 367,246,847
Remaining Revenues (8100-8799)	$ 9,353,333		$ -	$ 9,353,333
TOTAL REVENUES	**$ 376,600,180**	**$ -**	**$ -**	**$ 376,600,180**
EXPENDITURES				
Certificated Salaries (1000-1999)	$ 161,017,877	$ -	$ -	$ 161,017,877
Classified Salaries (2000-2999)	$ 40,819,725	$ -	$ -	$ 40,819,725
Employee Benefits (3000-3999)	$ 87,008,260	$ -	$ -	$ 87,008,260
Books and Supplies (4000-4999)	$ 10,032,772	$ -	$ -	$ 10,032,772
Services, Other Operating Expenses (5000-5999)	$ 20,387,912		$ -	$ 20,387,912
Capital Outlay (6000-6999)	$ 147,000		$ -	$ 147,000
Other Outgo (7100-7299) (7400-7499)	$ 1,010,405		$ -	$ 1,010,405
Direct Support/Indirect Cost (7300-7399)	$ (7,672,111)		$ -	$ (7,672,111)
Other Adjustments			$ -	$ -
TOTAL EXPENDITURES	**$ 312,751,840**	**$ -**	**$ -**	**$ 312,751,840**
OPERATING SURPLUS (DEFICIT)	**$ 63,848,340**	**$ -**	**$ -**	**$ 63,848,340**
TRANSFERS IN & OTHER SOURCES (8910-8979)	$ -		$ -	$ -
TRANSFERS OUT & OTHER USES (7610-7699)	$ 1,727,872	$ -	$ -	$ 1,727,872
CONTRIBUTIONS (8980-8999)	$ (53,974,622)	$ -	$ -	$ (53,974,622)
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	**$ 8,145,846**	**$ -**	**$ -**	**$ 8,145,846**
BEGINNING BALANCE	$ 52,103,664	$ -	$ -	$ 52,103,664
Prior-Year Adjustments/Restatements (9793/9795)	$ (741,618)	$ -		$ (741,618)
CURRENT-YEAR ENDING BALANCE	**$ 59,507,892**	**$ -**	**$ -**	**$ 59,507,892**
COMPONENTS OF ENDING BALANCE:	$ -			
Nonspendable Amounts:	$ 500,000			$ 500,000
Reserved Amounts (9711-9740)	$ -			$ -
Reserved for Economic Uncertainties (9770)	$ 10,360,000	$ -	$ -	$ 10,360,000
Committed Funds (9750-9760)	$ -		$ -	$ -
Assigned Amounts	$ 5,344,019	$ -		$ 5,344,019
Unappropriated Amounts (9790)	**$ 43,303,873**			**$ 43,303,873**

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Restricted SF 3 & 5 General Fund

Enter Bargaining Unit/Group: SJTA, SJPEC, SJSA, CSEA, Teamsters, Unrepresented, Confidential, SJAA and Board Contracted Cabinet members

	Column 1	Column 2	Column 3	Column 4
	FY 2020-21 1st Interim 12/15/2020 Board Approved	Certificated & Classified, Board Contracts	Other Revisions, including proposed budget revision	FY 2020-21 Proposed Budget after adjustments
REVENUES				
LCFF Sources (8010-8099)	$ 1,706,852		$ -	$ 1,706,852
Remaining Revenues (8100-8799)	$ 139,872,452		$ -	$ 139,872,452
TOTAL REVENUES	**$ 141,579,304**	**$ -**	**$ -**	**$ 141,579,304**
EXPENDITURES				
Certificated Salaries (1000-1999)	$ 46,793,428	$ 3,221,529	$ -	$ 50,014,957
Classified Salaries (2000-2999)	$ 28,982,461	$ 743,464	$ -	$ 29,725,925
Employee Benefits (3000-3999)	$ 58,799,164	$ 977,623	$ -	$ 59,776,787
Books and Supplies (4000-4999)	$ 44,812,927	$ (4,942,616)	$ -	$ 39,870,311
Services, Other Operating Expenses (5000-5999)	$ 10,310,272		$ -	$ 10,310,272
Capital Outlay (6000-6999)	$ 521,022		$ -	$ 521,022
Other Outgo (7100-7299) (7400-7499)	$ -		$ -	$ -
Direct Support/Indirect Cost (7300-7399)	$ 6,330,071		$ -	$ 6,330,071
Other Adjustments			$ -	$ -
TOTAL EXPENDITURES	**$ 196,549,345**	**$ -**	**$ -**	**$ 196,549,345**
OPERATING SURPLUS (DEFICIT)	**$ (54,970,041)**	**$ -**	**$ -**	**$ (54,970,041)**
TRANSFERS IN & OTHER SOURCES (8910-8979)	$ -		$ -	$ -
TRANSFERS OUT & OTHER USES (7610-7699)	$ 6,918,848		$ -	$ 6,918,848
CONTRIBUTIONS (8980-8999)	$ 53,974,622	$ -	$ -	$ 53,974,622
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	**$ (7,914,267)**	**$ -**	**$ -**	**$ (7,914,267)**
BEGINNING BALANCE	$ 26,222,769	$ -	$ -	$ 26,222,769
Prior-Year Adjustments/Restatements (9793/9795)	$ 741,618			$ 741,618
CURRENT-YEAR ENDING BALANCE	**$ 19,050,120**			**$ 19,050,120**
COMPONENTS OF ENDING BALANCE:				
Nonspendable Amounts			$ -	$ -
Reserved Amounts (9711-9740)	$ 19,050,120		$ -	$ 19,050,120
Reserved for Economic Uncertainties (9770)			$ -	$ -
Committed Funds	$ -		$ -	$ -
Assigned Amounts		$ -	$ -	$ -
Unappropriated Amounts (9790)	**$ -**	**$ -**		**$ -**

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Combined General Fund

Enter Bargaining Unit/Group: SJTA, SJPEC, SJSA, CSEA, Teamsters, Unrepresented, Confidential, SJAA and Board Contracted Cabinet members

	Column 1	Column 2	Column 3	Column 4
	FY 2020-21 1st Interim 12/15/2020 Board Approved	Certificated & Classified, Board Contracts	Other Revisions, including proposed budget revision	FY 2020-21 Proposed Budget after adjustments
REVENUES				
LCFF Sources (8010-8099)	$ 368,953,699	$ -	$ -	$ 368,953,699
Remaining Revenues (8100-8799)	$ 149,225,785	$ -	$ -	$ 149,225,785
TOTAL REVENUES	**$ 518,179,484**	**$ -**	**$ -**	**$ 518,179,484**
EXPENDITURES				
Certificated Salaries (1000-1999)	$ 207,811,305	$ 3,221,529	$ -	$ 211,032,834
Classified Salaries (2000-2999)	$ 69,802,186	$ 743,464	$ -	$ 70,545,650
Employee Benefits (3000-3999)	$ 145,807,424	$ 977,623	$ -	$ 146,785,047
Books and Supplies (4000-4999)	$ 54,845,699	$ (4,942,616)	$ -	$ 49,903,083
Services, Other Operating Expenses (5000-5999)	$ 30,698,184	$ -	$ -	$ 30,698,184
Capital Outlay (6000-6999)	$ 668,022	$ -	$ -	$ 668,022
Other Outgo (7100-7299) (7400-7499)	$ 1,010,405	$ -	$ -	$ 1,010,405
Direct Support/Indirect Cost (7300-7399)	$ (1,342,040)	$ -	$ -	$ (1,342,040)
Other Adjustments	$ -	$ -	$ -	$ -
TOTAL EXPENDITURES	**$ 509,301,185**	**$ -**	**$ -**	$ 509,301,185
OPERATING SURPLUS (DEFICIT)	**$ 8,878,299**	**$ -**	**$ -**	$ 8,878,299
TRANSFERS IN & OTHER SOURCES (8910-8979)	$ -	$ -	$ -	$ -
TRANSFERS OUT & OTHER USES (7610-7699)	$ 8,646,720	$ -	$ -	$ 8,646,720
CONTRIBUTIONS (8980-8999)	$ -	$ -	$ -	$ -
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	**$ 231,579**	**$ -**	**$ -**	**$ 231,579**
BEGINNING BALANCE	$ 78,326,433			$ 78,326,433
Prior-Year Adjustments/Restatements (9793/9795)	$ -	$ -	$ -	$ -
CURRENT-YEAR ENDING BALANCE	**$ 78,558,012**	**$ -**	**$ -**	**$ 78,558,012**
COMPONENTS OF ENDING BALANCE:				$ -
Nonspendable Amounts	$ 500,000			$ 500,000
Reserved Amounts (9711-9740)	$ 19,050,120	$ -	$ -	$ 19,050,120
Reserved for Economic Uncertainties (9770)	$ 10,360,000	$ -	$ -	$ 10,360,000
Committed Funds	$ -	$ -		$ -
Assigned Amounts	$ 5,344,019	$ -	$ -	$ 5,344,019
Unappropriated Amounts - Unrestricted (9790)	$ 43,303,873	$ -	$ -	$ 43,303,873
Reserve for Economic Uncertainties Percentage	2.00%			2.00%

I. IMPACT OF PROPOSED AGREEMENT ON SUBSEQUENT YEARS

Combined General Fund

Enter Bargaining Unit/Group: **SJTA, SJPEC, SJSA, CSEA, Teamsters, Unrepresented, Confidential, SJAA and Board Contracted Cabinet members**

	FY 2020-21	FY 2021-22	FY 2022-23
	FY 2020-21 Proposed Budget after adjustments	Certificated & Classified, Board Contracts	Second Subsequent Year
REVENUES			
LCFF Sources (8010-8099)	$368,953,699	$370,456,584	$370,456,584
Remaining Revenues (8100-8799)	$149,225,785	$109,645,469	$109,895,160
TOTAL REVENUES	**$518,179,484**	**$480,102,053**	**$480,351,744**
EXPENDITURES			
Certificated Salaries (1000-1999)	$211,032,834	$204,284,590	$205,916,352
Classified Salaries (2000-2999)	$70,545,650	$71,343,250	$72,746,079
Employee Benefits (3000-3999)	$146,785,047	$148,411,736	$161,303,203
Books and Supplies (4000-4999)	$49,903,083	$28,370,440	$24,718,804
Services, Other Operating Expenses (5000-5999)	$30,698,184	$26,609,534	$27,207,224
Capital Outlay (6000-6999)	$668,022	$521,022	$521,022
Other Outgo (7100-7299) (7400-7499)	$1,010,405	$1,010,405	$1,010,405
Direct Support/Indirect Cost (7300-7399)	($1,342,040)	($1,342,040)	($1,342,040)
Other Adjustments	$0	$0	$0
TOTAL EXPENDITURES	**$509,301,185**	**$479,208,937**	**$492,081,049**
OPERATING SURPLUS (DEFICIT)	**$8,878,299**	**$893,116**	**-$11,729,305**
TRANSFERS IN & OTHER SOURCES (8910-8979)	$0	$0	$0
TRANSFERS OUT & OTHER USES (7610-7699)	$8,646,720	$2,231,720	$2,231,720
CONTRIBUTIONS (8980-8999)	$0	$0	$0
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	**$231,579**	**($1,338,604)**	**($13,961,025)**
BEGINNING BALANCE	$78,326,433	$78,558,012	$77,219,408
Prior-Year Adjustments/Restatements (9793/9795)	$0		
CURRENT-YEAR ENDING BALANCE	**$78,558,012**	**$77,219,408**	**$63,258,383**
COMPONENTS OF ENDING BALANCE:			
Nonspendable Amounts	$500,000	$500,000	$500,000
Reserved Amounts (9711-9740)	$19,050,120	$12,531,674	$8,310,470
Reserved for Economic Uncertainties (9770)	$10,360,000	$9,630,000	$9,890,000
Committed Funds	$0	$0	$0
Assigned Amounts	$5,344,019	$6,628,851	$6,861,792
Unappropriated Amounts - Unrestricted (9790)	**$43,303,873**	**$47,928,883**	**$37,696,121**
Reserve for Economic Uncertainties Percentage	**2.00%**	**2.00%**	**2.00%**

J. IMPACT OF PROPOSED AGREEMENT ON UNRESTRICTED RESERVES

1. State Reserve Standard

		2020-21 Projected Year Totals - Budget	2021-22 Multi-Year Projection	2022-23 Multi-Year Projection
a.	Total Expenditures, Transfers Out, and Uses (Including Cost of Proposed Agreement)	$ 517,947,905	$ 481,440,657	$ 494,312,769
b.	State Standard Minimum Reserve Percentage for this District (2%) enter percentage:	2%	2%	2%
c.	State Standard Minimum Reserve Amount for this District (For districts with less than 1,001 ADA, this is the greater of Line a, times Line b, OR $50,000	$ 10,358,958	$ 9,628,813	$ 9,886,255

2. Budgeted Unrestricted Reserve (After Impact of Proposed Agreement)

a.	General Fund Budgeted Unrestricted Designated for Economic Uncertainties (9770)	$ 10,360,000	$ 9,630,000	$ 9,890,000
b.	General Fund Budgeted Unrestricted Unappropriated Amount (9790)	$ 43,303,873	$ 47,928,883	$ 37,696,121
c.	Special Reserve Fund (Fund 17) Budgeted Designated for Economic Uncertainties (9770)	$ -	$ -	$ -
d.	Special Reserve Fund (Fund 17) Budgeted Unappropriate Amount (9790)	$ -	$ -	$ -
g.	Total Available Reserves	$ 53,663,873	$ 57,558,883	$ 47,586,121
h.	Reserve for Economic Uncertainties Percentage	2.00%	2.00%	2.00%

3. Do unrestricted reserves meet the state minimum reserve amount?

2020-21	Yes	[x]	No	[ ]
2021-22	Yes	[x]	No	[ ]
2022-23	Yes	[x]	No	[ ]

4. If no, how do you plan to restore your reserves?

5. If the total amount of the adjustment in Column 2 on Page 4c does not agree with the amount of the Total Compensation Increase in Section A, Line 5, Page 1a (i.e., increase was partially budgeted), explain the variance below:

Total amount of the adjustment in Column 2 on Page 4c is:	*$*	*-*
Total Compensation Increase in Section A, Line 5, Page 1a is:	*$*	*4,942,616*
Variance	*$*	*(4,942,616)*
Net increase contribution to Restricted Repair Maintenance Account (RRMA)	*$*	*-*
Amount budgeted in object code 4xxx in Restriced General Fund to offset the increased cost	*$*	*4,942,616*

6. Please include any additional comments and explanation of Page 5 if necessary:

K. SALARY NOTIFICATION REQUIREMENT

The following section is applicable and should be completed when any Salary/Benefit Negotiations are settled after the district's final budget has been adopted.

COMPARISON OF PROPOSED AGREEMENT TO CHANGE IN DISTRICT LOCAL CONTROL FUNDING

(a) Current-Year Local Control Funding per ADA(line 19 below):	**$**	**9,791**
(b) Prior-Year Base Funding per ADA (line 20 below)	**$**	**9,786**
(c) Amount of Current-Year Increase: (a) minus (b)	**$**	**5**
(d) Percentage Increase in Base LCFF per ADA: (c) divided by (b)		**0.05%**
(e) Total Compensation Percentage Increase from Section A, Line 5, Page 1 for current year (Year 1)		**1.17%**

1	K-3 CSR		6,361,740
2	EIA		4,398,886
3	Other State categorical		24,749,916
4	Transportation		5,230,781
5	Targeted Instructional Improvement Grant (TIIG)		2,350,261
6	Total LCFF Categoricals	$	43,091,584
7	2012-13 Rev Limit funding per ADA	$	5,303.79
8	Actual or Estimated funded ADA		37,509.32
9	Current year ADA x 2012-13 Rev Limit funding per ADA (Rows 7 x 8)		198,941,556
10	Prior year gap funding	$	112,402,679
11	Prior year gap funding per ADA		336.72
12	Total of all prior years gap funding adjusted for current year ADA		112,402,679
13	Adjusted Funding Floor (Rows 6 + 9 + 12)	***$***	***354,435,819***
14	LCFF funding target	$	367,246,847
15	Funding GAP (Rows 14-13)	$	12,811,028
16	LCFF Statewide funding GAP %		100.00%
17	LCFF Growth (Rows 15 x 16)	***$***	***12,811,028***
18	***LCFF Funding (Rows 13 + 17)***	***$***	***367,246,847***
19	LCFF revenue per ADA (Rows 18 / 8)	$	9,791
20	Prior year funding per ADA	$	9,786
21	Per ADA change from Prior year (Rows 19 - 20)	$	5
22	Growth Increase % (Rows 21 / 20)		0.05%

L. CERTIFICATION NO. 1: CERTIFICATION OF THE DISTRICTS ABILITY TO MEET THE COSTS OF COLLECTIVE BARGAINING AGREEMENT

The disclosure document must be signed by the district Superintendent and Chief Financial Officer at the time of public disclosure.

In accordance with the requirements of Government Code Section 3547.5, the Superintendent and Deputy Superintendent of San Juan Unified School District (District), hereby certify that the District can meet the costs incurred under the Collective bargaining Agreements between the District and SJTA, SJPEC, SJSA, CSEA and Teamsters barganing units, Unrepresented, Confidential, SJAA and Board Contracted Cabinet members during the term of the agreement from July 1, 2020 to June 30, 2021 or later.

The budget revisions necessary to meet the costs of the agreement in each year of its term are as follows:

General Fund Budget Adjustment Categories:	20-21 Budget Adjustment Increase (Decrease)	21-22	22-23
Revenues/Other Financing Sources	$0	$0	$0
Expenditures/Other Financing Uses*	$0	$ -	$ -
Ending Balance Increase (Decrease)	$0	$ -	$ -
* (includes budget offsets, if any)			

_____ (No budget revisions necessary)

The cost for the Other Funds (Adult Ed, Cafeteria, Child Development, Deferred Maintenance/Building Funds, and Self Insurance Fund) will be absorbed by the one-time funds budgeted in the restricted general fund for their appropriate Full-Time Equivalent (FTE) staff.

Kent Kern, Superintendent of Schools — Date: 1/7/21

Kent Stephens, Deputy Superintendent — Date: 1/7/2021

General Funds Group Total *Costs*	20-21	Not Cumulative 21-22	Not Cumulative 22-23
Teachers (SJTA)	$ 3,661,106	$ (3,661,106)	
General & Operations Support (CSEA)	790,597	(790,597)	
Teamsters	54,807	(54,807)	
Management (SJAA) & Board Contracted Cabinet members	127,322	(127,322)	
Certificated Supervisory (SJPEC)	229,065	(229,065)	
Supervisors	36,283	(36,283)	
Confidential & Unrepresented Specialists Units	43,436	(43,436)	
Total	$ 4,942,616	$ (4,942,616)	$ -
Less offsets	(4,942,616)	4,942,616	$ -
Total impact to budget	$ -	$ -	$ -

M. CERTIFICATION NO. 2

The disclosure document must be signed by the district Superintendent or designee at the time of public disclosure and by the President or Clerk of the Governing Board at the time of formal board action on the proposed agreement.

The information provided in this document summarizes the financial implications of the proposed agreement(s) and is submitted to the Governing Board for public disclosure of the major provisions of the agreement(s) (as provided in the "Public Disclosure of Proposed Bargaining Agreement") in accordance with the requirements of AB 1200 and Government Code Section 3547.5.

Kent Kern, Superintendent of Schools **(Signature)**	**Date**
Kent Stephens, Deputy Superintendent **Contact Person**	**(916) 971-7237** **Phone**

After public disclosure of the major provisions contained in this summary, the Governing Board at its meeting on January 26, 2021 took action to approve the proposed agreements with SJTA, SJPEC, SJSA, CSEA and Teamsters bargaining units, Unrepresented, Confidential, SJAA and Board Contract Cabinet members.

President, Governing Board **(Signature) **	**1/26/2021** **Date**

SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

AGENDA ITEM: J-3

MEETING DATE: 01/26/2021

SUBJECT: One-Time, Off schedule Payment for SJAA, Cabinet, Confidential and Unrepresented Groups

DEPARTMENT: Schools and Labor Relations

CHECK ONE:
For Discussion: ☐
For Action: ☒
Report: ☐
Workshop: ☐
Recognition: ☐
Emergency Action: ☐

ACTION REQUESTED:
The superintendent is recommending that the board approve the one-time, off-schedule payment of 1%. This payment is in alignment with Side Letters of Agreement with SJUSD Bargaining Units.

RATIONALE/BACKGROUND:
San Juan Unified schools ended the 2019-2020 school year and started the 2020-21 school year in a distance learning model due to health and safety concerns due to COVID-19. The district affirms that members were critical to supporting high quality instruction and providing services and supports during these unprecedented times.

Statute requires that the public be made aware of the costs associated with a tentative collective bargaining agreement before it becomes binding on the district or county office of education. Government Code Section 3547.5 states:

> "Before a public school employer enters into a written agreement with an exclusive representative covering matters within the scope of representation, the major provisions of the agreement, including, but not limited to, the costs that would be incurred by the public school employer under the agreement for the current and subsequent fiscal year, shall be disclosed at a public meeting of the public school employer in a format established for this purpose by the Superintendent of Public Instruction [G.C. 3547.5(a)]."

ATTACHMENT(S):
A: AB 1200 Public Disclosure Agreement

PREVIOUS STAFF/BOARD ACTION
Superintendent's Cabinet: 12/14/2020
Board of Education: 01/12/2021

FINANCIAL DATA
In accordance with AB 1200 (Chapter 1213/1991), GC 3547.5, and CCR, Title V, Section 15449, Fiscal Services has prepared an analysis of the fiscal impact of the proposed agreement and will submit it to the Sacramento County Office of Education. The cost to the General Fund for the San Juan Administrators Association, Cabinet, Confidential and Unrepresented Group's agreements is: an increase of $ 170,758 for 2020- 2021which is off-set with one-time revenue.

PREPARED BY: Jim Shoemake, Assistant Superintendent, Schools and Labor Relations JS

APPROVED BY: Kent Kern, Superintendent of Schools KK

ATTACHMENT A

SACRAMENTO COUNTY OFFICE OF EDUCATION

PUBLIC DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT
In Accordance with AB 1200 (Chapter 1213/1991), GC 3547.5, and CCR, Title V, Section 15449

Name of School District: San Juan Unified School District - *General Fund*

Name of Bargaining Units: SJTA, SJPEC, SJSA, CSEA, Teamsters, Unrepresented, Confidential, SJAA and Board Contracted Cabinet members

Certificated, Classified, Other: Certificated & Classified, Board Contracts

The proposed agreements cover the period beginning: July 1, 2020 (date) **and ending:** June 30, 2021 (date)

The Governing Board will act upon the proposed agreement(s) on: January 26, 2021 (date)

Note: This form, along with a copy of the proposed agreement, must be submitted to the County Office at least ten (10) working days prior to the date the Governing Board will take action. This form must also be available to the public at least ten (10) working days prior to the date the governing board will take action on the proposed bargaining agreements.

A. Proposed Change in Compensation

Page 1a

	Compensation	Annual	Fiscal Impact of Proposed Agreement		
		Cost Prior to	Year 1	Year 2	Year 3
		Proposed Agreement	Increase (Decrease)	Increase (Decrease)	Increase (Decrease)
		FY 2020-21 1st Interim 12/15/2020 Board Approved	FY 2020-21	FY 2021-22	FY 2022-23
1	**Salary Schedule** (This is to include Step and Column, which is also reported separately in Item 6)	$277,613,491	$0	$0	$0
			0.00%	0.00%	0.00%
2	**Other Compensation** Stipends, Bonuses, Longevity, Overtime, Differential, Callback or Standby Pay, etc.	$0	$3,964,993	($3,964,993)	$0
			1.43%	-1.43%	0.00%
3	**Statutory Benefits** - STRS, PERS, FICA WC, UI, Medicare, etc. (retiree h&w and long-term sick leave included in section 4)	$80,823,265	$857,061	($857,061)	$0
			1.06%	-1.06%	0.00%
4	**Health/Welfare Plans** - includes medical, dental, vision, life insurance, retiree h&w, long-term sick leave, cash option, PEHP	$64,984,159	$120,562	($120,562)	$0
			0.19%	-0.19%	0.00%
5	**Total Compensation** - Add Items 1 through 4 to equal 5	$423,420,915	$4,942,616	($4,942,616)	$0
			1.17%	-1.17%	0.00%
6	**Step and Column** - Due to movement plus any changes due to settlement. 2019-20, 2020-21 and 2021-22 step and column increases have already been included in the multi-year projection. This is a subset of Item No. 1	$2,476,235	$0	$0	$0
7	**Total Number of Represented Employees** (Use FTEs if appropriate)	**4,061.57**	**4,061.57**	**4,061.57**	**4,061.57**
8	**Total Compensation Average Cost per Employee**	$104,251	$1,217	($1,217)	$0
			1.17%	-1.17%	0.00%

A. Proposed Change in Compensation-breakdown of amounts on page 1 General fund
Page 1b

	Compensation	Annual Cost Prior to Proposed Agreement FY 2020-21 1st Interim 12/15/2020 Board Approved	Fiscal Impact of Proposed Agreement Year 1 Increase (Decrease) FY 2020-21	Year 2 Increase (Decrease) FY 2021-22	Year 3 Increase (Decrease) FY 2022-23
1	**Salary Schedule** (This is to include Step and Columns, which is also reported separately in Item 6)	**$277,613,491**	**$0**	**$0**	**$0**
	Certificated Salaries - Object 1xxx - SF 0	$161,017,877			
	Certificated Salaries - Object 1xxx - Restricted	$46,793,428			
	Classified Salaries - Object 2xxx - SF 0	$40,819,725			
	Classified Salaries - Object 2xxx - Restricted	$28,982,461			
	Salary Increase Certificated Salaries SJTA Only - Object 1xxx - SF 0				
	Salary Increase Certificated Salaries SJTA Only - Object 1xxx - Restricted				
	Salary Increase Classified Salaries Object 2xxx - SF 0				
	Salary Increase Classified Salaries Object 2xxx - Restricted				
	Salary Increase Certificated Salaries - Object 1xxx - SF 0				
	Salary Increase Certificated Salaries Object 1xxx - Restricted				
	Other - Certificated Salaries - Object 1xxx - SF 0				
	Other - Certificated Salaries - Object 1xxx -Restricted				
	Other - Classified Salaries - Object 2xxx - SF 0				
	Other - Classified Salaries - Object 2xxx -Restricted				$0
2	**Other Compensation** Stipends, Bonuses, Longevity, Overtime, Differential, Callback or Standby Pay, etc	$0	$3,964,993	($3,964,993)	$0
	One Time Payment - $500 Certificated Stipend - Object 1xxx - Restricted		$1,154,334	($1,154,334)	
	One Time Payment - 1% Certificated Salaries - Object 1xxx - Restricted		$2,067,195	($2,067,195)	
	One Time Payment - Classified Salaries - Object 1xxx - SF 0			$0	
	One Time Payment - 1%Classified Salaries - Object 2xxx - Restricted		$743,464	($743,464)	$0
3	Statutory Benefit - Certificated Rates	**19.60%**	**19.60%**	**19.42%**	**21.90%**
	Statutory Benefit - Classified Rates	**30.35%**	**30.35%**	**32.70%**	**36.00%**
	Statutory Benefits - STRS, PERS, FICA, WC, UI, Medicare, etc. (Retiree H&W & Long-term Sick Leave included in section 4	$80,823,265	$857,061	($857,061)	$0
	Payroll costs SF 0	$43,051,256			
	Payroll costs-Restricted	$37,772,009			
	Salary Increase - Certificated payroll costs - SF 0		$0	$0	$0
	Salary Increase - Certificated payroll costs - Restricted		$0	$0	$0
	Salary Increase - Classified payroll costs - SF 0		$0	$0	$0
	Salary Increase - Classified payroll costs - Restricted		$0	$0	$0
	Salary Increase Other - Certificated payroll costs - SF0		$0	$0	$0
	Salary Increase Other - Certificated payroll costs - Restricted		$0	$0	$0
	Other - Certificated payroll costs - SF0		$0	$0	$0
	Other - Certificated payroll costs - Restricted		$0	$0	$0
	Other - Classified payroll costs - SF0		$0	$0	$0
	Other - Classified payroll costs - Restricted		$0	$0	$0
	One Time Payment - Certificated payroll costs - SF0			$0	
	One Time Payment - Certificated payroll costs - Restricted		$631,420	($631,420)	
	One Time Payment - Classified payroll costs - SF0			$0	
	One Time Payment-Classified payroll costs - Restricted		$225,641	($225,641)	

	Compensation	Annual	Fiscal Impact of Proposed Agreement		
		Cost Prior to Proposed Agreement	Year 1 Increase (Decrease)	Year 2 Increase (Decrease)	Year 3 Increase (Decrease)
		FY 2020-21 1st Interim 12/15/2020 Board Approved	FY 2020-21	FY 2021-22	FY 2022-23
4	**Health/Welfare Plans** - medical,dental,vision, life insurance, retiree h&w, lt sick leave, cash option (obj 340x, 395x,	$64,984,159	$120,562	($120,562)	$0
	Unrestricted (SF 0)				
	Medical/Dental/VSP - Object 340x	$37,119,215			
	Life Insurance - Object 395x	$245,983			
	Retiree H&W & Long-term Sick Leave - * See below for rates	$6,204,479		$0	$0
	Cash Option - Object 391x	$387,327			
	Health & Welfare -SF 0 Certificated - * See below for rates				
	Health & Welfare -Restricted Certificated -* See below for rates				
	Health & Welfare -SF 0 Classified - *See below for rates				
	Health & Welfare - Restricted Classified -* See below for rates				
	Post Employment Health Plan (PEHP) Object 3751 (SJTA only)-SF 0				
	Total Unrestricted	**$43,957,004**	**$0**	**$0**	**$0**
	Restricted				
	Medical/Dental/VSP - Object 340x	$18,020,822			
	Life Insurance - Object 395x	$111,597			
	Retiree H&W & Long-term Sick Leave - * See below for rates	$2,641,217	$120,562	($120,562)	$0
	Cash Option - Object 391x	$253,519			
	Post Employment Health Plan (PEHP) Object 3751 (SJTA only)-SF 3,5				
	Total Restricted	**$21,027,155**	**$120,562**	**($120,562)**	**$0**
5	**Total Compensation** - Add Items 1 through 4	$423,420,915	$4,942,616	($4,942,616)	$0
6	**Step and Column - Related** to movement plus any changes due to settlement. This is a subset of Item No. 1	$2,476,235		$0	$0
	FTE - Using Oct 31, 2020 FTE for cost prior to proposed agreements. Years 1 - 3 have changes only due to the proposed agreements.	4,061.57	4,061.57	4,061.57	4,061.57

* Rates:	FY 2020-21	FY 2020-21	FY 2021-22	FY 2022-23
Retiree H&W & Long-term Leave Rates - Certificated	2.60%	2.60%	2.60%	2.60%
Retiree H&W & Long-term Leave Rates - Classified	4.95%	4.95%	4.95%	4.95%
Health & Welfare	1.50%	1.50%	4.00%	7.50%
Step & Column - Certificated	0.90%		0.90%	0.90%
Step & Column - Classified	0.90%		0.90%	0.90%

9. What was the negotiated salary percentage increase approved? For example, if the increase in "Year 1" was for less than a full year, what is the annualized percentage of that increase for "Year 1"?

One-time off schedule payment as written in a Side Letter of Agreement (SLA) for each bargaining unit

San Juan Teachers Association (SJTA) - All bargaining unit members will receive a one-time off-schedule payment equal to 1% of their 2020-21 base salary and stipends in contract (Exhibit D-9), as compensation for the additional time and effort directly related to the effects of COVID-19. Additionally, all bargaining unit members of the Association shall receive a pro-rata share of a $500 stipend to help offset increased costs and expenses incurred transitioning to distance learning as a result of the COVID-19 pandemic.

San Juan Professional Educators Coalition (SJPEC) - All coalition members will receive a one-time off-schedule payment equal to 1% of their 2020-21 base salary, as compensation for the additional time and effort directly related to the effects of COVID-19. In the event the District provides additional compensation through an SLA to any other bargaining unit for the 2020-2021 school year, the parties agree to meet and further negotiate Article 12.

San Juan Supervisors Association (SJSA) - All members will receive a one-time off-schedule payment equal to 1% of their 2020-21 base salary, as compensation for the additional time and effort directly related to the effects of COVID-19. In the event the District provides additional compensation through an SLA to any other bargaining unit for the 2020-2021 school year, the parties agree to meet and further negotiate Article 5.

Teamsters - All members will receive a one-time off-schedule payment equal to 1% of their 2020-21 base salary, as compensation for the additional time and effort directly related to the effects of COVID-19. In the event the District provides additional compensation, signed after the date below, through an SLA/MOU with any other bargaining unit for the 2020-2021 school year, the parties agree to meet and further negotiate Article 6.

California School Employees Association (CSEA) - All members will receive a one-time off-schedule payment equal to 1% of their 2020-21 base salary, as compensation for the additional time and effort directly related to the effects of COVID-19.

Confidential Group, Unrepresented Specialists, San Juan Administrators Association (SJAA) and Cabinet - A one-time off-schedule payment equal to 1% of the member's 2020-21 base salary is being provided as compensation for additional time and effort due to the effects of COVID-19. The payment is in alignment with Side Letters of Agreement with SJUSD Bargaining Units.

10. Were any additional steps, columns, or range added to the schedules? (If yes, please explain.)

There were no additional steps, columns or range added to the schedules.

11 . Please include comments and explanations as necessary. (If more room is necessary, please attach an additional sheet.)

Not applicable.

12. Does this bargaining unit have a negotiated cap for Health & Welfare benefits? **Yes** ☐ **No** ☒

If yes, please describe the cap amount.

Not applicable.

B. Proposed Negotiated Changes in other compensation and non-compensation Items (i.e., class size adjustments, staff development days, teacher prep time, classified staffing ratios, etc.).

Not applicable.

C. What are the specific impacts (positive or negative) on instructional and support programs to accommodate the settlement? Include the impact of changes such as staff reductions or increases, program reductions or increases, elimination or expansion of other services or programs (i.e., counselors, librarians, custodial staff, etc.)

The impact of the one-time off-schedule payment is to compensate employees for the additional time and effort they have incurred which is directly related to the effects of COVID-19. There will be no financial impact on the different programs as one-time funds are being used to pay for this expense.

D. What contingency language is included in the proposed agreement (e.g., reopeners, etc.)?

CONTINGENCY LANGUAGE:

SJTA - The District and the Association agree that the bargaining teams will resume negotiations after the publication of the Governor's January proposal. The following shall be considered reopeners for both parties: Article 11 (Salary), Article 8 (Hours) and Article 9 (Employee Benefits).

SJPEC - In the event the District provides additional compensation through an SLA to any other bargaining unit for the 2020-2021 school year, the parties agree to meet and further negotiate Article 12.

SJSA - In the event the District provides additional compensation through an SLA to any other bargaining unit for the 2020-2021 school year, the parties agree to meet and further negotiate Article 5.

Teamsters - In the event the District provides additional compensation, signed after the date below (12/22/20), through an SLA/MOU with any other bargaining unit for the 2020-2021 school year, the parties agree to meet and further negotiate Article 6.

E. Will this agreement create or decrease deficit financing in the current or subsequent year(s)? "Deficit Financing" is defined to exist when a fund's expenditures and other financing uses exceed its revenues and other financing sources in a given year. If yes, explain the amounts and justification for doing so.

General Fund: *Deficit financing is not expected to be created from the agreements in the current year. One-time funds are being used to pay for these one-time payments.*

F. Identify other major provisions that do not directly affect the district's costs, such as binding arbitrations, grievance procedures, etc.

None known at this time.

G. Source of Funding for Proposed Agreement

1. Current Year

The source of funding for the proposed agreements are one-time restricted revenues.

2. If this is a single year agreement, how will the ongoing cost of the proposed agreement be funded in subsequent years (i.e., what will allow the district to afford this contract)?

This is a single year agreement with one-time costs only. There are no ongoing costs on the proposed agreement.

3. If this is a multiyear agreement, what is the source of funding, including assumptions used, to fund these obligations in subsequent years? (Remember to include compounding effects in meeting obligations.)

Not applicable.

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Unrestricted SF0 General Fund

Enter Bargaining Unit/Group: SJTA, SJPEC, SJSA, CSEA, Teamsters, Unrepresented, Confidential, SJAA and Board Contracted Cabinet members

	Column 1	Column 2	Column 3	Column 4
	FY 2020-21 1st Interim 12/15/2020 Board Approved	Certificated & Classified, Board Contracts	Other Revisions, including proposed budget revision	FY 2020-21 Proposed Budget after adjustments
REVENUES				
LCFF Sources (8010-8099)	$ 367,246,847		$ -	$ 367,246,847
Remaining Revenues (8100-8799)	$ 9,353,333		$ -	$ 9,353,333
TOTAL REVENUES	**$ 376,600,180**	**$ -**	**$ -**	**$ 376,600,180**
EXPENDITURES				
Certificated Salaries (1000-1999)	$ 161,017,877	$ -	$ -	$ 161,017,877
Classified Salaries (2000-2999)	$ 40,819,725	$ -	$ -	$ 40,819,725
Employee Benefits (3000-3999)	$ 87,008,260	$ -	$ -	$ 87,008,260
Books and Supplies (4000-4999)	$ 10,032,772	$ -	$ -	$ 10,032,772
Services, Other Operating Expenses (5000-5999)	$ 20,387,912		$ -	$ 20,387,912
Capital Outlay (6000-6999)	$ 147,000		$ -	$ 147,000
Other Outgo (7100-7299) (7400-7499)	$ 1,010,405		$ -	$ 1,010,405
Direct Support/Indirect Cost (7300-7399)	$ (7,672,111)		$ -	$ (7,672,111)
Other Adjustments			$ -	$ -
TOTAL EXPENDITURES	**$ 312,751,840**	**$ -**	**$ -**	**$ 312,751,840**
OPERATING SURPLUS (DEFICIT)	**$ 63,848,340**	**$ -**	**$ -**	**$ 63,848,340**
TRANSFERS IN & OTHER SOURCES (8910-8979)	$ -		$ -	$ -
TRANSFERS OUT & OTHER USES (7610-7699)	$ 1,727,872	$ -	$ -	$ 1,727,872
CONTRIBUTIONS (8980-8999)	$ (53,974,622)	$ -	$ -	$ (53,974,622)
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	**$ 8,145,846**	**$ -**	**$ -**	**$ 8,145,846**
BEGINNING BALANCE	$ 52,103,664	$ -	$ -	$ 52,103,664
Prior-Year Adjustments/Restatements (9793/9795)	$ (741,618)	$ -		$ (741,618)
CURRENT-YEAR ENDING BALANCE	**$ 59,507,892**	**$ -**	**$ -**	**$ 59,507,892**
COMPONENTS OF ENDING BALANCE:	$ -			
Nonspendable Amounts:	$ 500,000			$ 500,000
Reserved Amounts (9711-9740)	$ -			$ -
Reserved for Economic Uncertainties (9770)	$ 10,360,000	$ -	$ -	$ 10,360,000
Committed Funds (9750-9760)	$ -		$ -	$ -
Assigned Amounts	$ 5,344,019	$ -		$ 5,344,019
Unappropriated Amounts (9790)	**$ 43,303,873**			**$ 43,303,873**

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Restricted SF 3 & 5 General Fund

Enter Bargaining Unit/Group: SJTA, SJPEC, SJSA, CSEA, Teamsters, Unrepresented, Confidential, SJAA and Board Contracted Cabinet members

	Column 1	Column 2	Column 3	Column 4
	FY 2020-21 1st Interim 12/15/2020 Board Approved	Certificated & Classified, Board Contracts	Other Revisions, including proposed budget revision	FY 2020-21 Proposed Budget after adjustments
REVENUES				
LCFF Sources (8010-8099)	$ 1,706,852		$ -	$ 1,706,852
Remaining Revenues (8100-8799)	$ 139,872,452		$ -	$ 139,872,452
TOTAL REVENUES	**$ 141,579,304**	**$ -**	**$ -**	**$ 141,579,304**
EXPENDITURES				
Certificated Salaries (1000-1999)	$ 46,793,428	$ 3,221,529	$ -	$ 50,014,957
Classified Salaries (2000-2999)	$ 28,982,461	$ 743,464	$ -	$ 29,725,925
Employee Benefits (3000-3999)	$ 58,799,164	$ 977,623	$ -	$ 59,776,787
Books and Supplies (4000-4999)	$ 44,812,927	$ (4,942,616)	$ -	$ 39,870,311
Services, Other Operating Expenses (5000-5999)	$ 10,310,272		$ -	$ 10,310,272
Capital Outlay (6000-6999)	$ 521,022		$ -	$ 521,022
Other Outgo (7100-7299) (7400-7499)	$ -		$ -	$ -
Direct Support/Indirect Cost (7300-7399)	$ 6,330,071		$ -	$ 6,330,071
Other Adjustments			$ -	$ -
TOTAL EXPENDITURES	**$ 196,549,345**	**$ -**	**$ -**	**$ 196,549,345**
OPERATING SURPLUS (DEFICIT)	**$ (54,970,041)**	**$ -**	**$ -**	**$ (54,970,041)**
TRANSFERS IN & OTHER SOURCES (8910-8979)	$ -		$ -	$ -
TRANSFERS OUT & OTHER USES (7610-7699)	$ 6,918,848		$ -	$ 6,918,848
CONTRIBUTIONS (8980-8999)	$ 53,974,622	$ -	$ -	$ 53,974,622
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	**$ (7,914,267)**	**$ -**	**$ -**	**$ (7,914,267)**
BEGINNING BALANCE	$ 26,222,769	$ -	$ -	$ 26,222,769
Prior-Year Adjustments/Restatements (9793/9795)	$ 741,618			$ 741,618
CURRENT-YEAR ENDING BALANCE	**$ 19,050,120**			**$ 19,050,120**
COMPONENTS OF ENDING BALANCE:				
Nonspendable Amounts			$ -	$ -
Reserved Amounts (9711-9740)	$ 19,050,120		$ -	$ 19,050,120
Reserved for Economic Uncertainties (9770)			$ -	$ -
Committed Funds	$ -		$ -	$ -
Assigned Amounts		$ -	$ -	$ -
Unappropriated Amounts (9790)	**$ -**	**$ -**		**$ -**

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Combined General Fund

Enter Bargaining Unit/Group: SJTA, SJPEC, SJSA, CSEA, Teamsters, Unrepresented, Confidential, SJAA and Board Contracted Cabinet members

	Column 1	Column 2	Column 3	Column 4
	FY 2020-21 1st Interim 12/15/2020 Board Approved	Certificated & Classified, Board Contracts	Other Revisions, including proposed budget revision	FY 2020-21 Proposed Budget after adjustments
REVENUES				
LCFF Sources (8010-8099)	$ 368,953,699	$ -	$ -	$ 368,953,699
Remaining Revenues (8100-8799)	$ 149,225,785	$ -	$ -	$ 149,225,785
TOTAL REVENUES	**$ 518,179,484**	**$ -**	**$ -**	**$ 518,179,484**
EXPENDITURES				
Certificated Salaries (1000-1999)	$ 207,811,305	$ 3,221,529	$ -	$ 211,032,834
Classified Salaries (2000-2999)	$ 69,802,186	$ 743,464	$ -	$ 70,545,650
Employee Benefits (3000-3999)	$ 145,807,424	$ 977,623	$ -	$ 146,785,047
Books and Supplies (4000-4999)	$ 54,845,699	$ (4,942,616)	$ -	$ 49,903,083
Services, Other Operating Expenses (5000-5999)	$ 30,698,184	$ -	$ -	$ 30,698,184
Capital Outlay (6000-6999)	$ 668,022	$ -	$ -	$ 668,022
Other Outgo (7100-7299) (7400-7499)	$ 1,010,405	$ -	$ -	$ 1,010,405
Direct Support/Indirect Cost (7300-7399)	$ (1,342,040)	$ -	$ -	$ (1,342,040)
Other Adjustments	$ -	$ -	$ -	$ -
TOTAL EXPENDITURES	**$ 509,301,185**	**$ -**	**$ -**	$ 509,301,185
OPERATING SURPLUS (DEFICIT)	**$ 8,878,299**	**$ -**	**$ -**	$ 8,878,299
TRANSFERS IN & OTHER SOURCES (8910-8979)	$ -	$ -	$ -	$ -
TRANSFERS OUT & OTHER USES (7610-7699)	$ 8,646,720	$ -	$ -	$ 8,646,720
CONTRIBUTIONS (8980-8999)	$ -	$ -	$ -	$ -
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	**$ 231,579**	**$ -**	**$ -**	**$ 231,579**
BEGINNING BALANCE	$ 78,326,433			$ 78,326,433
Prior-Year Adjustments/Restatements (9793/9795)	$ -	$ -	$ -	$ -
CURRENT-YEAR ENDING BALANCE	**$ 78,558,012**	**$ -**	**$ -**	**$ 78,558,012**
COMPONENTS OF ENDING BALANCE:				$ -
Nonspendable Amounts	$ 500,000			$ 500,000
Reserved Amounts (9711-9740)	$ 19,050,120	$ -	$ -	$ 19,050,120
Reserved for Economic Uncertainties (9770)	$ 10,360,000	$ -	$ -	$ 10,360,000
Committed Funds	$ -	$ -		$ -
Assigned Amounts	$ 5,344,019	$ -	$ -	$ 5,344,019
Unappropriated Amounts - Unrestricted (9790)	$ 43,303,873	$ -	$ -	$ 43,303,873
Reserve for Economic Uncertainties Percentage	2.00%			2.00%

I. IMPACT OF PROPOSED AGREEMENT ON SUBSEQUENT YEARS

Combined General Fund

Enter Bargaining Unit/Group: **SJTA, SJPEC, SJSA, CSEA, Teamsters, Unrepresented, Confidential, SJAA and Board Contracted Cabinet members**

	FY 2020-21	FY 2021-22	FY 2022-23
	FY 2020-21 Proposed Budget after adjustments	Certificated & Classified, Board Contracts	Second Subsequent Year
REVENUES			
LCFF Sources (8010-8099)	$368,953,699	$370,456,584	$370,456,584
Remaining Revenues (8100-8799)	$149,225,785	$109,645,469	$109,895,160
TOTAL REVENUES	**$518,179,484**	**$480,102,053**	**$480,351,744**
EXPENDITURES			
Certificated Salaries (1000-1999)	$211,032,834	$204,284,590	$205,916,352
Classified Salaries (2000-2999)	$70,545,650	$71,343,250	$72,746,079
Employee Benefits (3000-3999)	$146,785,047	$148,411,736	$161,303,203
Books and Supplies (4000-4999)	$49,903,083	$28,370,440	$24,718,804
Services, Other Operating Expenses (5000-5999)	$30,698,184	$26,609,534	$27,207,224
Capital Outlay (6000-6999)	$668,022	$521,022	$521,022
Other Outgo (7100-7299) (7400-7499)	$1,010,405	$1,010,405	$1,010,405
Direct Support/Indirect Cost (7300-7399)	($1,342,040)	($1,342,040)	($1,342,040)
Other Adjustments	$0	$0	$0
TOTAL EXPENDITURES	**$509,301,185**	**$479,208,937**	**$492,081,049**
OPERATING SURPLUS (DEFICIT)	**$8,878,299**	**$893,116**	**-$11,729,305**
TRANSFERS IN & OTHER SOURCES (8910-8979)	$0	$0	$0
TRANSFERS OUT & OTHER USES (7610-7699)	$8,646,720	$2,231,720	$2,231,720
CONTRIBUTIONS (8980-8999)	$0	$0	$0
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	**$231,579**	**($1,338,604)**	**($13,961,025)**
BEGINNING BALANCE	$78,326,433	$78,558,012	$77,219,408
Prior-Year Adjustments/Restatements (9793/9795)	$0		
CURRENT-YEAR ENDING BALANCE	**$78,558,012**	**$77,219,408**	**$63,258,383**
COMPONENTS OF ENDING BALANCE:			
Nonspendable Amounts	$500,000	$500,000	$500,000
Reserved Amounts (9711-9740)	$19,050,120	$12,531,674	$8,310,470
Reserved for Economic Uncertainties (9770)	$10,360,000	$9,630,000	$9,890,000
Committed Funds	$0	$0	$0
Assigned Amounts	$5,344,019	$6,628,851	$6,861,792
Unappropriated Amounts - Unrestricted (9790)	**$43,303,873**	**$47,928,883**	**$37,696,121**
Reserve for Economic Uncertainties Percentage	**2.00%**	**2.00%**	**2.00%**

J. IMPACT OF PROPOSED AGREEMENT ON UNRESTRICTED RESERVES

1. State Reserve Standard

		2020-21 Projected Year Totals - Budget	2021-22 Multi-Year Projection	2022-23 Multi-Year Projection
a.	Total Expenditures, Transfers Out, and Uses (Including Cost of Proposed Agreement)	$ 517,947,905	$ 481,440,657	$ 494,312,769
b.	State Standard Minimum Reserve Percentage for this District (2%) enter percentage:	2%	2%	2%
c.	State Standard Minimum Reserve Amount for this District (For districts with less than 1,001 ADA, this is the greater of Line a, times Line b, OR $50,000	$ 10,358,958	$ 9,628,813	$ 9,886,255

2. Budgeted Unrestricted Reserve (After Impact of Proposed Agreement)

a.	General Fund Budgeted Unrestricted Designated for Economic Uncertainties (9770)	$ 10,360,000	$ 9,630,000	$ 9,890,000
b.	General Fund Budgeted Unrestricted Unappropriated Amount (9790)	$ 43,303,873	$ 47,928,883	$ 37,696,121
c.	Special Reserve Fund (Fund 17) Budgeted Designated for Economic Uncertainties (9770)	$ -	$ -	$ -
d.	Special Reserve Fund (Fund 17) Budgeted Unappropriate Amount (9790)	$ -	$ -	$ -
g.	Total Available Reserves	$ 53,663,873	$ 57,558,883	$ 47,586,121
h.	Reserve for Economic Uncertainties Percentage	2.00%	2.00%	2.00%

3. Do unrestricted reserves meet the state minimum reserve amount?

2020-21	Yes	[x]	No	[ ]
2021-22	Yes	[x]	No	[ ]
2022-23	Yes	[x]	No	[ ]

4. If no, how do you plan to restore your reserves?

5. If the total amount of the adjustment in Column 2 on Page 4c does not agree with the amount of the Total Compensation Increase in Section A, Line 5, Page 1a (i.e., increase was partially budgeted), explain the variance below:

Total amount of the adjustment in Column 2 on Page 4c is:	*$*	*-*
Total Compensation Increase in Section A, Line 5, Page 1a is:	*$*	*4,942,616*
Variance	*$*	*(4,942,616)*
Net increase contribution to Restricted Repair Maintenance Account (RRMA)	*$*	*-*
Amount budgeted in object code 4xxx in Restriced General Fund to offset the increased cost	*$*	*4,942,616*

6. Please include any additional comments and explanation of Page 5 if necessary:

K. SALARY NOTIFICATION REQUIREMENT

The following section is applicable and should be completed when any Salary/Benefit Negotiations are settled after the district's final budget has been adopted.

COMPARISON OF PROPOSED AGREEMENT TO CHANGE IN DISTRICT LOCAL CONTROL FUNDING

(a) Current-Year Local Control Funding per ADA(line 19 below):	**$**	**9,791**
(b) Prior-Year Base Funding per ADA (line 20 below)	**$**	**9,786**
(c) Amount of Current-Year Increase: (a) minus (b)	**$**	**5**
(d) Percentage Increase in Base LCFF per ADA: (c) divided by (b)		**0.05%**
(e) Total Compensation Percentage Increase from Section A, Line 5, Page 1 for current year (Year 1)		**1.17%**

1	K-3 CSR		6,361,740
2	EIA		4,398,886
3	Other State categorical		24,749,916
4	Transportation		5,230,781
5	Targeted Instructional Improvement Grant (TIIG)		2,350,261
6	Total LCFF Categoricals	$	43,091,584
7	2012-13 Rev Limit funding per ADA	$	5,303.79
8	Actual or Estimated funded ADA		37,509.32
9	Current year ADA x 2012-13 Rev Limit funding per ADA (Rows 7 x 8)		198,941,556
10	Prior year gap funding	$	112,402,679
11	Prior year gap funding per ADA		336.72
12	Total of all prior years gap funding adjusted for current year ADA		112,402,679
13	Adjusted Funding Floor (Rows 6 + 9 + 12)	***$***	***354,435,819***
14	LCFF funding target	$	367,246,847
15	Funding GAP (Rows 14-13)	$	12,811,028
16	LCFF Statewide funding GAP %		100.00%
17	LCFF Growth (Rows 15 x 16)	***$***	***12,811,028***
18	***LCFF Funding (Rows 13 + 17)***	***$***	***367,246,847***
19	LCFF revenue per ADA (Rows 18 / 8)	$	9,791
20	Prior year funding per ADA	$	9,786
21	Per ADA change from Prior year (Rows 19 - 20)	$	5
22	Growth Increase % (Rows 21 / 20)		0.05%

L. CERTIFICATION NO. 1: CERTIFICATION OF THE DISTRICTS ABILITY TO MEET THE COSTS OF COLLECTIVE BARGAINING AGREEMENT

The disclosure document must be signed by the district Superintendent and Chief Financial Officer at the time of public disclosure.

In accordance with the requirements of Government Code Section 3547.5, the Superintendent and Deputy Superintendent of San Juan Unified School District (District), hereby certify that the District can meet the costs incurred under the Collective bargaining Agreements between the District and SJTA, SJPEC, SJSA, CSEA and Teamsters barganing units, Unrepresented, Confidential, SJAA and Board Contracted Cabinet members during the term of the agreement from July 1, 2020 to June 30, 2021 or later.

The budget revisions necessary to meet the costs of the agreement in each year of its term are as follows:

General Fund Budget Adjustment Categories:	20-21 Budget Adjustment Increase (Decrease)	21-22	22-23
Revenues/Other Financing Sources	$0	$0	$0
Expenditures/Other Financing Uses*	$0	$ -	$ -
Ending Balance Increase (Decrease)	$0	$ -	$ -
* (includes budget offsets, if any)			

_____ (No budget revisions necessary)

The cost for the Other Funds (Adult Ed, Cafeteria, Child Development, Deferred Maintenance/Building Funds, and Self Insurance Fund) will be absorbed by the one-time funds budgeted in the restricted general fund for their appropriate Full-Time Equivalent (FTE) staff.

Kent Kern, Superintendent of Schools — Date: 1/7/21

Kent Stephens, Deputy Superintendent — Date: 1/7/2021

General Funds Group Total *Costs*	20-21	Not Cumulative 21-22	Not Cumulative 22-23
Teachers (SJTA)	$ 3,661,106	$ (3,661,106)	
General & Operations Support (CSEA)	790,597	(790,597)	
Teamsters	54,807	(54,807)	
Management (SJAA) & Board Contracted Cabinet members	127,322	(127,322)	
Certificated Supervisory (SJPEC)	229,065	(229,065)	
Supervisors Confidential & Unrepresented Specialists Units	36,283	(36,283)	
	43,436	(43,436)	
Total	$ 4,942,616	$ (4,942,616)	$ -
Less offsets	(4,942,616)	4,942,616	$ -
Total impact to budget	$ -	$ -	$ -

M. CERTIFICATION NO. 2

The disclosure document must be signed by the district Superintendent or designee at the time of public disclosure and by the President or Clerk of the Governing Board at the time of formal board action on the proposed agreement.

The information provided in this document summarizes the financial implications of the proposed agreement(s) and is submitted to the Governing Board for public disclosure of the major provisions of the agreement(s) (as provided in the "Public Disclosure of Proposed Bargaining Agreement") in accordance with the requirements of AB 1200 and Government Code Section 3547.5.

Kent Kern, Superintendent of Schools **(Signature)**	**Date**
Kent Stephens, Deputy Superintendent **Contact Person**	**(916) 971-7237** **Phone**

After public disclosure of the major provisions contained in this summary, the Governing Board at its meeting on January 26, 2021 took action to approve the proposed agreements with SJTA, SJPEC, SJSA, CSEA and Teamsters bargaining units, Unrepresented, Confidential, SJAA and Board Contract Cabinet members.

President, Governing Board **(Signature) **	**1/26/2021** **Date**

SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

AGENDA ITEM: J-4

MEETING DATE: 01/26/2021

SUBJECT: Annual Policy Review

CHECK ONE:
For Discussion: ☒
For Action: ☐
Report: ☐
Workshop: ☐
Recognition: ☐
Emergency Action: ☐

DEPARTMENT: Legal Services

ACTION REQUESTED:
The superintendent is recommending that the board discuss and review the following policies. Two policy revisions are recommended at this time.

BP 3430	Investing and Debt Management (Attachment A). The county's investment policy, on which the district's board policy is based, is included as Attachment B for the board's review.
BP 6145	Extracurricular/Cocurricular Activities (Attachment C)
BP 6020	Parent Involvement (Attachment D – proposed revisions)
BP 5116.1	Intradistrict Open Enrollment (Attachment E – proposed revisions)

Action anticipated: February 9, 2021

RATIONALE/BACKGROUND:
Board Bylaw 9311, in accordance with state and local law, requires an annual review of certain board policies.

- Government Code section 53646 recommends an annual review of the district's investing policy (BP 3430, last updated by the board on January 24, 2017). To do so necessitates a review of Sacramento County's investment policy (on which the district's board policy is based).
- Title 20 United States Code section 6318 requires an annual review of the district's parental involvement policy (BP 6020, last updated by the board on April 9, 2019).
- Education Code section 35160.5 requires that the Board of Education annually review policies pertaining to student participation in extracurricular/cocurricular activities (BP 6145, last updated by the board on February 11, 2020) and open enrollment (BP 5116.1, last updated by the board on February 12, 2019).

Staff has reviewed these board policies and is recommending revisions to BP 6020 Parent Involvment and BP 5116.1 Itradistrict Open Enrollment. In addition, staff has made formatting changes to all the above-mentioned board policies to align with the California School Board Association's new format in Gamut.

ATTACHMENT(S):

Attachment A/B:	BP 3430 – Investing and Debt Management
Attachment C:	BP 6145 – Extracurricular/Cocurricular Activities
Attachment D:	BP 6020 – Parent Involvement
Attachment E:	BP 5116.1 – Intradistrict Open Enrollment

BOARD COMMITTEE ACTION/COMMENT:
N/A

PREVIOUS STAFF/BOARD ACTION:
Superintendent's Cabinet: 01/19/2021

FISCAL IMPACT:
Current Budget: $ N/A
Additional Budget: $ N/A
Funding Source: N/A
(unrestricted base, supplemental, other restricted, etc.)
Current Year Only ☐ Ongoing ☐

LCAP/STRATEGIC PLAN:
Goal: N/A Focus: N/A
Action: N/A
Strategic Plan: N/A

PREPARED BY: Linda C. T. Simlick, General Counsel LCTS
APPROVED BY: Kent Kern, Superintendent of Schools KK

San Juan USD

Board Policy

Investing And Debt Management

BP 3430
Business and Noninstructional Operations

Investing

The superintendent or designee may invest as permitted by law all or part of the special reserve fund of the district or any surplus monies not required for the immediate necessities of the district. Such investments must be made with care, skill, prudence and diligence. (Education Code section 41015; Government Code sections 16430, 53601-53609, 53635)

The Governing Board recognizes that the district's chief fiscal officer has fiduciary responsibility for any funds invested outside the county treasury and is subject to prudent investor standards for investment decisions. As such, the chief fiscal officer ~~he/she~~ shall act with care, skill, prudence, and diligence under the prevailing circumstances, including but not limited to the general economic conditions and the anticipated needs of the district. The investment objectives shall be to first safeguard the principal of the funds, then to meet the district's liquidity needs and, third, to achieve a return on the funds. (Government Code sections 53600.3, 53600.5) County treasury investment reports shall be shared with the board quarterly. Reports of funds invested outside the county treasury shall be provided to the board monthly.

The board recognizes the importance of overseeing investments made with district funds, including investments by the county treasurer. The superintendent or designee shall maintain ongoing communication with any county committee established for the purpose of overseeing county investments. In addition, the superintendent or designee shall keep the board informed about county policies that guide the investment of these funds.

The superintendent or designee may annually provide to the board and any oversight committee a statement of the district's investment policy which the board shall consider at a public meeting. Any changes in the policy shall also be considered by the board at a public meeting. In accordance with law and administrative regulations, the superintendent or designee may also provide the board quarterly reports with specified components, including a statement of how the district portfolio compares with the district's investment policy. (Government Code section 53646)

Debt Management

This debt policy sets forth a set of comprehensive guidelines for short-term and long-term debt. It is the objective of this policy to incorporate the new Local Debt Policy requirements of Government Code section 8855(i) into the district's previously existing policy.

The district's capital planning goals and objectives (Government Code section 8855(i)(1)(D)) are as follows:

1. The district shall obtain financing only when necessary or desirable as determined by the Board of Education.

2. The district will identify the appropriate timing and amount of debt or other financing needs as required.

3. The district will pursue efficient debt issuance strategies, and obtain favorable interest rates and other costs in issuing the debt.

The superintendent or designee, chief financial officer, and director of accounting will have the primary responsibility for developing financing recommendations and ensuring the implementation of this debt policy. The responsibilities include:

1. Reviewing the district's capital improvement program and consider the need for financing to maintain the progress on the capital improvement program.

2. Developing a Request for Proposal (RFP) that will be used in the selection of bond counsel, financial advisor and/or underwriter if necessary.

3. Selecting the financing participants for each debt issue, ensuring the debt issue is integrated with the district's overall financing program, approving the structure of each debt issue, and reviewing and approving all documentation for each issue.

4. Overseeing the preparation of the information for the official statement for debt issues.

5. Meeting as necessary in preparation for a financing or to review changes in state or federal laws or regulations.

6. Preparing all information for the bond rating agencies and making presentations as necessary.

7. Administering post debt issuance responsibilities, including the investment and expenditure of the debt proceeds, compliance with annual reporting requirements, and taking steps to help ensure that debt payments are made on time.

8. Ensuring that the arbitrage requirements are monitored and that the appropriate reports are filed with the federal government.

9. Implementing and managing internal control procedures to ensure that the proceeds of proposed debt will be directed to the intended use. (Government Code section 8855(i)(1)(E)).

Bond Counsel

The district will seek the legal advice of the bond counsel on questions involving state and federal law on proposed and outstanding debt issuances. Bond counsel will prepare the resolutions, legal documents, and opinions necessary for delivery of a valid debt issuance. The bond counsel will determine the district's compliance with all applicable laws and procedures for issuing debt. At the district's discretion, bond counsel may also serve as disclosure counsel, and prepare the documents traditionally performed in this capacity including delivery of the Official Statement, Bond Purchase Agreement, and Notice of Sale, and Continuing Disclosure Agreement. The bond counsel will perform other services as defined by the contract approved by the district.

Financial Advisor/Underwriter

District staff will seek the advice of a financial advisor and/or underwriter when necessary. The financial advisor will advise on the structuring of the debt obligations that will be issued, inform the district of the options available for each issue, advise the district as to how choices will impact the marketability of the district's obligations, and provide other services as defined by the contract approved by the district.

Use of Short- and Long-Term Debt

The district's debt policy for the use of Short Term Operating Debt and Long Term Capital Debt (Government Code section 8855(i)(1)(A)) are provided below.

1. Short-Term Debt

Internal interim financing - In order to defer the issuance of debt obligations, when sufficient non-restricted funds are on hand, consideration will be given to appropriating them to provide interim financing for large construction projects. When the debt obligation is subsequently issued, the non-restricted funds will be repaid.

~~(cf. 3460 - Periodic Financial Reports and Accountability)~~

External interim financing - Expenditures associated with the day-to-day operations of the district will be covered by current revenues. However, because the district does not receive its revenues in equal installments each month and the largest expenditures occur in equal amounts, the district may experience temporary cash shortfalls. To finance these temporary cash shortfalls, the district may incur short-term operating debt, typically, tax and revenue anticipation notes (TRANS). The district will base the amount of the short-term operating debt on cash flow projections for the fiscal year and will comply with applicable federal and state regulations. The district will pledge operating revenues to repay the debt, which will be repaid in one year or less. The district will minimize the cost of the short-term borrowings to the extent possible and may participate in pooled TRANS to meet this goal.

2. Long-term Capital Debt

Prior to issuing debt, the district will examine the relationship of the debt to be issued

with the consideration to its capital improvement plan. (Government Code section 8855(i)(1)(C)). It will consider the following factors as part of its evaluation:

a. The district will not use long-term obligations for operating purposes.

b. The weighted average maturity will not exceed 120 percent of the remaining expected useful life of the project financed.

c. The district will structure debt in a manner that maximizes debt proceeds, minimizes interest costs, and allows for future debt issuances. The debt structure will also reflect the financing needs and projected ability to make debt payments through the repayment of the debt issued.

d. The district will not issue unfunded long-term debt in excess of 3 percent of annual general fund revenues, unless there is a dedicated tax levy, surplus property sale, fixed lease payments from another public agency or redevelopment revenue stream committed to service the debt.

Types of Debt

Described below are the types of debt that may be issued under this debt policy. (Government Code section 8855(i)(1)(B)).

1. General obligation bonds, lease revenue bonds, certificates of participation, lease purchase transactions, land secured financings, and bond, lease or grant anticipation notes that may be issued to finance significant capital improvements. The district will primarily rely on the issuance of general obligation bonds to fund its capital projects. All projects financed by general obligation bonds will be determined by the district's project list approved by the voters, the constraints of applicable law, and district's priorities.

Whenever the option exists to offer an issue either for competition or negotiation, the superintendent or designee, the chief financial officer, and director of accounting will undertake an analysis of the options to aid in the decision making process.

2. Refundings

The district will consider refunding debt whenever an analysis indicates the potential for present value savings of approximately four percent of the principal being refunded or at least $200,000. The financial advisor will compute the economic gain or loss on the refunding and the superintendent or designee, the chief financial officer, and director of accounting will verify the computation.

3. Capital Leases

Capital leasing is an option for the acquisition of equipment or other assets with a cost of less than $500,000.

The district will not consider leasing when there are available funds on hand for the acquisition unless the interest expense associated with the lease is less than the interest that can be earned by investing the funds on hand or when other factors such as budget constraints override the economic consideration.

When a lease is arranged with a private sector entity, the district will seek a tax-exempt rate. When a lease is arranged with a government or other tax-exempt entity, the district will try to obtain an explicitly defined taxable rate so that the lease will not be counted in the district's total annual borrowings subject to arbitrage rebate.

The lease agreement will permit the district to refinance the lease at no more than reasonable cost. A lease that can be called at will is preferable to one that can merely be accelerated.

Method of Sale

When feasible and economical, the district may issue bonds either by competitive or negotiated sale. Whenever the option exists to offer an issue either for competition or negotiation, the superintendent or designee, the chief financial officer, and director of accounting will undertake an analysis of the options to aid in the decision making process.

District staff may use a private placement by obtaining at least three competitive proposals. In evaluating the proposals, the net present value of the competitive bids will be compared, taking into account how and when the payments are made. If required by statute, the purchase price of equipment will be competitively bid.

Bond Rating

District staff will monitor its credit ratings, and provide all information relevant for the purposes of obtaining, maintaining, and improving its credit ratings.

Arbitrage Liability Management

The district will make every effort to minimize the cost of the arbitrage rebate and yield restriction while strictly complying with the law. The federal arbitrage law is intended to discourage entities from issuing tax exempt obligations unnecessarily. In complying with the spirit of the law, the district will not issue obligations except for identifiable projects with very good prospects of timely initiation. Obligations will be issued as closely in time as feasible to the time contracts are awarded so as to minimize the time the debt proceeds are unspent.

The district's bond counsel and financial advisor will review, in advance, all arbitrage rebate payments and forms sent to the IRS.

Policy Reference:

State References	Description
Education Code section 41001	Deposit of money in county treasury
Education Code section 41002	General fund deposits and exceptions
Education Code section 41002.5	Deposit of certain funds in insured institutions
Education Code section 41003	Funds received from rental of real property
Education Code section 41015	Authorization of and limitation investment of district funds
Education Code section 41017	Deposit of miscellaneous receipts
Education Code section 41018	Disposition of money received
Education Code sections 42840-42843	Special reserve fund
Government Code section 16430	Eligible securities for investment of surplus money
Government Code section 17581.5	Mandates contingent upon state funding
Government Code section 27000.3	Fiduciary for deposits in county treasury
Government Code sections 27130-27137	County treasury oversight committees
Government Code sections 53500-53606	Investment of surplus
Government Code sections 53630-53686	Deposit of funds
Government Code section 53635	Local agency funds; deposit or investment
Government Code section 53646	Treasurer reports and statements of investment policy
Government Code section 53852.5	Investment term for funds designated for repayment of notes
Government Code section 53859.02	Borrowing by local agency

Management Resources References	Description
CDIAC Publication	Locl Agency Investment Guidelines, 2002 rev. 2004
Website	CA Debt and Investment Advisory Commission: http://www.treasurer.ca.gov/cdiac

Cross References	Description
1220	Citizen Advisory Committees
3000	Concepts And Gifts
3290	Gifts, Grants And Bequests
3400	Management of District Assets/Accounts
3460	Financial Reports And Accountability
3470	Debt Issuance And Management
3530	Risk Management/Insurance
9130	Board Committees
9270	Conflict of Interest

~~Legal Reference:~~
~~EDUCATION CODE~~
~~41001 Deposit of money in county treasury~~
~~41002 General fund deposits and exceptions~~
~~41002.5 Deposit of certain funds in insured institutions~~
~~41003 Funds received from rental of real property~~
~~41015 Authorization of and limitation investment of district funds~~

~~41017 Deposit of miscellaneous receipts~~
~~41018 Disposition of money received~~
~~42840-42843 Special reserve fund~~
~~GOVERNMENT CODE~~
~~8855 California Debt and Investment Advisory Commission: accountability reports~~
~~16430 Eligible securities for investment of surplus money~~
~~17581.5 Mandates contingent upon state funding~~
~~27000.3 Fiduciary for deposits in county treasury~~
~~27130-27137 County treasury oversight committees~~
~~53600-53609 Investment of surplus~~
~~53630-53686 Deposit of funds, especially:~~
~~53635 Local agency funds; deposit or investment~~
~~53646 Treasurer reports and statements of investment policy~~
~~53852.5 Investment term for funds designated for repayment of notes~~
~~53859.02 Borrowing by local agency~~

~~Management Resources:~~
~~CSBA PUBLICATIONS~~
~~Maximizing School Board Governance: Fiscal Accountability, 2005~~
~~School Finance CD-ROM, 2005~~
~~CALIFORNIA DEBT AND INVESTMENT ADVISORY COMMISSION PUBLICATIONS~~
~~Local Agency Investment Guidelines, 2002, rev. 2004~~
~~WEB SITES~~
~~California State Treasurer's Office, California Debt and Investment Advisory Commission: http://www.treasurer.ca.gov/cdiac~~

Policy SAN JUAN UNIFIED SCHOOL DISTRICT
adopted: June 9, 1992 Carmichael, California
revised: May 27, 1997
revised: February 28, 2006
revised: February 27, 2007
revised: January 27, 2009
revised: March 22, 2011
revised: January 28, 2014
revised: January 24, 2017
revised: ~~January~~ , 2021

SACRAMENTO COUNTY

Annual Investment Policy of the Pooled Investment Fund

CALENDAR YEAR 2020

Approved by the
Sacramento County Board of Supervisors

December 17, 2019
Resolution No. 2019-0856

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SACRAMENTO COUNTY

Annual Investment Policy of the Pooled Investment Fund

CALENDAR YEAR 2020

I. Authority

Under the Sacramento County Charter, the Board of Supervisors established the position of Director of Finance and by ordinance will annually review and renew the Director of Finance's authority to invest and reinvest all the funds in the County Treasury.

II. Policy Statement

This Investment Policy (Policy) establishes cash management and investment guidelines for the Director of Finance, who is responsible for the stewardship of the Sacramento County Pooled Investment Fund. Each transaction and the entire portfolio must comply with California Government Code and this Policy. All portfolio activities will be judged by the standards of the Policy and its investment objectives. Activities that violate its spirit and intent will be considered contrary to the Policy.

III. Standard of Care

The Director of Finance is the Trustee of the Pooled Investment Fund and therefore, a fiduciary subject to the prudent investor standard. The Director of Finance, employees involved in the investment process, and members of the Sacramento County Treasury Oversight Committee (Oversight Committee) shall refrain from all personal business activities that could conflict with the management of the investment program. All individuals involved will be required to report all gifts and income in accordance with California state law. When investing, reinvesting, purchasing, acquiring, exchanging, selling and managing public funds, the Director of Finance shall act with care, skill, prudence, and diligence to meet the aims of the investment objectives listed in Section IV, Investment Objectives.

IV. Investment Objectives

The Pooled Investment Fund shall be prudently invested in order to earn a reasonable return, while awaiting application for governmental purposes. The specific objectives for the Pooled Investment Fund are ranked in order of importance.

A. Safety of Principal

The preservation of principal is the primary objective. Each transaction shall seek to ensure that capital losses are avoided, whether they be from securities default or erosion of market value.

B. Liquidity

As a second objective, the Pooled Investment Fund should remain sufficiently flexible to enable the Director of Finance to meet all operating requirements that may be reasonably anticipated in any depositor's fund.

C. Public Trust

In managing the Pooled Investment Fund, the Director of Finance and the authorized investment traders should avoid any transactions that might impair public confidence in Sacramento County and the participating local agencies. Investments should be made with precision and care, considering the probable safety of the capital as well as the probable income to be derived.

D. Maximum Rate of Return

As the fourth objective, the Pooled Investment Fund should be designed to attain a market average rate of return through budgetary and economic cycles, consistent with the risk limitations, prudent investment principles and cash flow characteristics identified herein. For comparative purposes, the State of California Local Agency Investment Fund (LAIF) will be used as a performance benchmark. The Pooled Investment Fund quarterly performance benchmark target has been set at or above LAIF's yield. This benchmark was chosen because LAIF's portfolio structure is similar to the Pooled Investment Fund.

V. Pooled Investment Fund Investors

The Pooled Investment Fund investors are comprised of Sacramento County, school and community college districts, districts directed by the Board of Supervisors, and independent special districts whose treasurer is the Director of Finance. Any local agencies not included in this category are subject to California Government Code section 53684 and are referred to as outside investors.

VI. Implementation

In order to provide direction to those responsible for management of the Pooled Investment Fund, the Director of Finance has established this Policy and will provide it to the Oversight Committee and render it to legislative bodies of local agencies that participate in the Pooled Investment Fund. In accordance with California Government Code section 53646, et seq., the Board of Supervisors shall review and approve this Policy annually.

This Policy provides a detailed description of investment parameters used to implement the investment process and includes the following: investable funds; authorized instruments; prohibited investments; credit requirements; maximum maturities and concentrations; repurchase agreements; Community Reinvestment Act Program; criteria and qualifications of broker/dealers and direct issuers; investment guidelines, management style and strategy; Approved Lists; and calculation of yield and costs.

VII. Internal Controls

The Director of Finance shall establish internal controls to provide reasonable assurance that the investment objectives are met and to ensure that the assets are protected from loss, theft, or misuse. To assist in implementation and internal controls, the Director of Finance has established an Investment Group and a Review Group.

The Investment Group, which is comprised of the Director of Finance and his/her designees, is responsible for maintenance of the investment guidelines and Approved Lists. These guidelines and lists can be altered daily, if needed, to adjust to the ever-changing financial markets. The guidelines can be more conservative or match the policy language. In no case can the guidelines override the Policy.

The Review Group, which is comprised of the Director of Finance and his/her designees, is responsible for the monthly review and appraisal of all the investments purchased by the Director of Finance and staff. This review includes bond proceeds, which are invested separately from the Pooled Investment Fund and are not governed by this Policy.

The Director of Finance shall establish a process for daily, monthly, quarterly, and annual review and monitoring of the Pooled Investment Fund activity. The following articles, in order of supremacy, govern the Pooled Investment Fund:

1. California Government Code
2. Annual Investment Policy
3. Current Investment Guidelines
4. Approved Lists (see page 9, Section IX.K)

The Director of Finance shall review the daily investment activity and corresponding bank balances.

Monthly, the Review Group shall review all investment activity and its compliance to the corresponding governing articles and investment objectives.

Quarterly, the Director of Finance will provide the Oversight Committee with a copy of the Pooled Investment Fund activity and its compliance to the annual Policy and California Government Code.

Annually, the Oversight Committee shall cause an annual audit of the activities within the Pooled Investment Fund to be conducted to determine compliance to the Policy and California Government Code. This audit will include issues relating to the structure of the investment portfolio and risk.

All securities purchased, with the exception of bank deposits, money market mutual funds, and LAIF, shall be delivered to the independent third-party custodian selected by the Director of Finance. This includes all collateral for repurchase agreements. All trades, where applicable, will be executed by delivery versus payment by the designated third-party custodian.

VIII. Sacramento County Treasury Oversight Committee

In accordance with California Government Code section 27130 et seq., the Board of Supervisors, in consultation with the Director of Finance, has created the Sacramento County Treasury Oversight Committee (Oversight Committee). Annually, the Director of Finance shall prepare an Investment Policy that will be forwarded to and monitored by the Oversight Committee and rendered to Boards of all local agency participants. The Board of Supervisors shall review and approve the Policy during public session. Quarterly, the Director of Finance shall provide the Oversight Committee a report of all investment activities of the Pooled Investment Fund to ensure compliance to the Policy. Annually, the Oversight Committee shall cause an audit to be conducted on the Pooled Investment Fund. The meetings of the Oversight Committee shall be open to the public and subject to the Ralph M. Brown Act.

A member of the Oversight Committee may not be employed by an entity that has contributed to the campaign of a candidate for the office of local treasurer, or contributed to the campaign of a candidate to be a member of a legislative body of any local agency that has deposited funds in the county treasury, in the previous three years or during the period that the employee is a member of the Oversight Committee. A member may not directly or indirectly raise money for a candidate for local treasurer or a member of the Sacramento County Board of Supervisors or governing board of any local agency that has deposited funds in the county treasury while a member of the Oversight Committee. Finally, a member may not secure employment with, or be employed by bond underwriters, bond counsel, security brokerages or dealers, or financial services firms, with whom the treasurer is doing business during the period that the person is a member of the Oversight Committee or for one year after leaving the committee.

The Oversight Committee is not allowed to direct individual investment decisions, select individual investment advisors, brokers or dealers, or impinge on the day-to-day operations of the Department of Finance treasury and investment operations.

IX. Investment Parameters

A. Investable Funds

Total Investable Funds (TIF) for purposes of this Policy are all Pooled Investment Fund moneys that are available for investment at any one time, including the estimated bank account float. Included in TIF are funds of outside investors, if applicable, for which the Director of Finance provides investment services. Excluded from TIF are all funds held in separate portfolios.

The Cash Flow Horizon is the period in which the Pooled Investment Fund cash flow can be reasonably forecasted. This Policy establishes the Cash Flow Horizon to be one (1) year.

Once the Director of Finance has deemed that the cash flow forecast can be met, the Director of Finance may invest funds with maturities beyond one year. These securities will be referred to as the Core Portfolio.

B. Authorized Investments

Authorized investments shall match the general categories established by the California Government Code sections 53601 et seq. and 53635 et seq. Authorized investments shall include, in accordance with California Government Code section 16429.1, investments into LAIF. Authorization for specific instruments within these general categories, as well as narrower portfolio concentration and maturity limits, will be established and maintained by the Investment Group as part of the Investment Guidelines. As the California Government Code is amended, this Policy shall likewise become amended.

C. Prohibited Investments

No investments shall be authorized that have the possibility of returning a zero or negative yield if held to maturity. These shall include inverse floaters, range notes, and interest only strips derived from a pool of mortgages.

All legal investments issued by a tobacco-related company are prohibited. A tobacco-related company is defined as an entity that makes smoking products from tobacco used in cigarettes, cigars, or snuff or for smoking in pipes. The tobacco-related issuers restricted from any investment are any component companies in the Dow Jones U.S. Tobacco Index or the NYSE Arca Tobacco Index. Annually the Director of Finance and/or his designee will update the list of tobacco-related companies.

D. Credit Requirements

Except for municipal obligations and Community Reinvestment Act (CRA) bank deposits and certificates of deposit, the issuer's short-term credit ratings shall be at or above A-1 by Standard & Poor's, P-1 by Moody's, and, if available, F1 by Fitch, and the issuer's long-term credit ratings shall be at or above A by Standard & Poor's, A2 by Moody's, and, if available, A by Fitch. There are no credit requirements for Registered State Warrants. All other municipal obligations shall be at or above a short-term rating of SP-1 by Standard & Poor's, MIG1 by Moody's, and, if available, F1 by Fitch. In addition, domestic banks are limited to those with a Fitch Viability rating of a or better, without regard to modifiers. The Investment Group is granted the authority to specify approved California banks with Fitch Viability ratings of bbb+ but they must have a Support rating of 1 where appropriate. Foreign banks with domestic licensed offices must have a Sovereign rating of AAA from Standard and Poor's, Moody's, or Fitch and a Fitch Viability rating of a or better, without regard to modifiers; however, a foreign bank may have a rating of bbb+ but they must have a Support rating of 1. Domestic savings banks must be rated a or better, without regard to modifiers, or may have a rating of bbb+ but they must a Support rating of 1.

Community Reinvestment Act Program Credit Requirements

<table>
<tr><th>Maximum Amount</th><th colspan="3">Minimum Requirements</th></tr>
<tr><td rowspan="2">Up to the FDIC- or NCUSIF-insured limit for the term of the deposit</td><td colspan="3"><u>Banks</u> — FDIC Insurance Coverage</td></tr>
<tr><td colspan="3"><u>Credit Unions</u> — NCUSIF Insurance Coverage
Credit unions are limited to a maximum deposit of the NCUSIF-insured limit since they are not rated by nationally recognized rating agencies and are not required to provide collateral on public deposits.</td></tr>
<tr><td>Over the FDIC- or NCUSIF-insured limit</td><td>(Any 2 of 3 ratings)
S&P: A-2
Moody's: P-2
Fitch: F-2

Collateral is required</td><td>OR</td><td>Through a private sector entity that assists in the placement of deposits to achieve FDIC insurance coverage of the full deposit and accrued interest.</td></tr>
</table>

Eligible banks must have Community Reinvestment Act performance ratings of "satisfactory" or "outstanding" from each financial institution's regulatory authority. In addition, deposits greater than the federally-insured amount must be collateralized. Banks must place securities worth between 110% and 150% of the value of the deposit with the Federal Reserve Bank of San Francisco, the Home Loan Bank of San Francisco, or a trust bank.

Since credit unions do not have Community Reinvestment Act performance ratings, they must demonstrate their commitment to meeting the community reinvestment lending and charitable activities, which are also required of banks.

All commercial paper and medium-term note issues must be issued by corporations operating within the United States and having total assets in excess of one billion dollars ($1,000,000,000).

The Investment Group may raise these credit standards as part of the Investment Guidelines and Approved Lists. Appendix A provides a Comparison and Interpretation of Credit Ratings by Standard & Poor's, Moody's, and Fitch.

E. Maximum Maturities

Due to the nature of the invested funds, no investment with limited market liquidity should be used. Appropriate amounts of highly-liquid investments, such as Treasury and Agency securities, should be maintained to accommodate unforeseen withdrawals.

The maximum maturity, determined as the term from the date of ownership to the date of maturity, for each investment shall be established as follows:

U.S. Treasury and Agency Obligations	5 years
Washington Supranational Obligations[1]	5 years
Municipal Notes	5 years
Registered State Warrants	5 years
Bankers Acceptances	180 days
Commercial Paper	270 days
Negotiable Certificates of Deposit	180 days
CRA Bank Deposit/Certificates of Deposit	1 year
Repurchase Agreements	1 year
Reverse Repurchase Agreements	92 days
Medium-Term Corporate Notes	180 days
Collateralized Mortgage Obligations	180 days

The Investment Group may reduce these maturity limits to a shorter term as part of the Investment Guidelines and the Approved Lists.

The ultimate maximum maturity of any investment shall be five (5) years. The dollar-weighted average maturity of all securities shall be equal to or less than three (3) years.

F. Maximum Concentrations

No more than 80% of the portfolio may be invested in issues other than United States Treasuries and Government Agencies. The maximum allowable percentage for each type of security is set forth as follows:

U.S. Treasury and Agency Obligations	100%
Municipal Notes	80%
Registered State Warrants	80%
Bankers Acceptances	40%
Commercial Paper	40%
Washington Supranational Obligations	30%
Negotiable Certificates of Deposit and CRA Bank Deposit/Certificates of Deposit	30%
Repurchase Agreements	30%
Reverse Repurchase Agreements	20%
Medium-Term Corporate Notes	30%
Money Market Mutual Funds	20%
Collateralized Mortgage Obligations	20%
Local Agency Investment Fund (LAIF)	(per State limit)

The Investment Group may reduce these concentrations as part of the Investment Guidelines and the Approved Lists.

[1] The International Bank for Reconstruction and Development, International Finance Corporation, and Inter-American Development Bank.

No more than 10% of the portfolio, except Treasuries and Agencies, may be invested in securities of a single issuer including its related entities.

Where a percentage limitation is established above, for the purpose of determining investment compliance, that maximum percentage will be applied on the date of purchase.

G. Repurchase Agreements

Under California Government Code section 53601, paragraph (j) and section 53635, the Director of Finance may enter into Repurchase Agreements and Reverse Repurchase Agreements. The maximum maturity of a Repurchase Agreement shall be one year. The maximum maturity of a reverse repurchase agreement shall be 92 days, and the proceeds of a reverse repurchase agreement may not be invested beyond the expiration of the agreement. The reverse repurchase agreement must be "matched to maturity" and meet all other requirements in the code.

All repurchase agreements must have an executed Sacramento County Master Repurchase Agreement on file with both the Director of Finance and the Broker/Dealer. Repurchase Agreements executed with approved broker-dealers must be collateralized with either: (1) U.S. Treasuries or Agencies with a market value of 102% for collateral marked to market daily; or (2) money market instruments which are on the Approved Lists of the County and which meet the qualifications of the Policy, with a market value of 102%. Since the market value of the underlying securities is subject to daily market fluctuations, investments in repurchase agreements shall be in compliance if the value of the underlying securities is brought back up to 102% no later than the next business day. Use of mortgage-backed securities for collateral is not permitted. Strictly for purposes of investing the daily excess bank balance, the collateral provided by the Sacramento County's depository bank can be Treasuries or Agencies valued at 110%, or mortgage-backed securities valued at 150%.

H. Community Reinvestment Act Program

The Director of Finance has allocated within the Pooled Investment Fund, a maximum of $90 million for the Community Reinvestment Act Program to encourage community investment by financial institutions, which includes community banks and credit unions, and to acknowledge and reward local financial institutions which support the community's financial needs. The Director of Finance may increase this amount, as appropriate, while staying within the investment policy objectives and maximum maturity and concentration limits. The eligible banks and savings banks must have Community Reinvestment Act performance ratings of "satisfactory" or "outstanding" from each financial institution's regulatory authority. The minimum credit requirements are located on page 5 of Section IX.D.

I. Criteria and Qualifications of Brokers/Dealers and Direct Issuers

All transactions initiated on behalf of the Pooled Investment Fund and Sacramento County shall be executed through either government security dealers reporting as primary dealers to the Market Reports Division of the Federal Reserve Bank of New York or direct issuers that directly issue their own securities which have been placed on the Approved List of

brokers/dealers and direct issuers. Further, these firms must have an investment grade rating from at least two national rating services, if available.

Brokers/Dealers and direct issuers which have exceeded the political contribution limits, as contained in Rule G-37 of the Municipal Securities Rulemaking Board, within the preceding four-year period to the Director of Finance, any member of the Board of Supervisors, or any candidate for the Board of Supervisors, are prohibited from the Approved List of brokers/dealers and direct issuers.

Each broker/dealer and direct issuer will be sent a copy of this Policy and a list of those persons authorized to execute investment transactions. Each firm must acknowledge receipt of such materials to qualify for the Approved List of brokers/dealers and direct issuers.

Each broker/dealer and direct issuer authorized to do business with Sacramento County shall, at least annually, supply the Director of Finance with audited financial statements.

J. Investment Guidelines, Management Style and Strategy

The Investment Group, named by the Director of Finance, shall issue and maintain Investment Guidelines specifying authorized investments, credit requirements, permitted transactions, and issue maturity and concentration limits which are consistent with this Policy.

The Investment Group shall also issue a statement describing the investment management style and current strategy for the entire investment program. The management style and strategy can be changed to accommodate shifts in the financial markets, but at all times they must be consistent with this Policy and its objectives.

K. Approved Lists

The Investment Group, named by the Director of Finance, shall issue and maintain various Approved Lists. These lists are:

1. Approved Domestic Banks for all legal investments.
2. Approved Foreign Banks for all legal investments.
3. Approved Commercial Paper and Medium Term Note Issuers.
4. Approved Money Market Mutual Funds.
5. Approved Firms for Purchase or Sale of Securities (Brokers/Dealers and Direct Issuers).
6. Approved Banks / Credit Unions for the Community Reinvestment Act Program.

L. Calculation of Yield and Costs

The costs of managing the investment portfolio, including but not limited to: investment management; accounting for the investment activity; custody of the assets; managing and accounting for the banking; receiving and remitting deposits; oversight controls; and indirect and overhead expenses are charged to the investment earnings based upon actual labor hours worked in respective areas. Costs of these respective areas are accumulated by specific cost

accounting projects and charged to the Pooled Investment Fund on a quarterly basis throughout the fiscal year.

The Department of Finance will allocate the net interest earnings of the Pooled Investment Fund quarterly. The net interest earnings are allocated based upon the average daily cash balance of each Pooled Investment Fund participant.

X. Reviewing, Monitoring and Reporting of the Portfolio

The Review Group will prepare and present to the Director of Finance at least monthly a comprehensive review and evaluation of the transactions, positions, performance of the Pooled Investment Fund and compliance to the California Government Code, Policy, and Investment Guidelines.

Quarterly, the Director of Finance will provide to the Oversight Committee and to any local agency participant that requests a copy, a detailed report on the Pooled Investment Fund. Pursuant to California Government Code section 53646, the report will list the type of investments, name of issuer, maturity date, par and dollar amount of the investment. For the total Pooled Investment Fund, the report will list average maturity, the market value, and the pricing source. Additionally, the report will show any funds under the management of contracting parties, a statement of compliance to the Policy and a statement of the Pooled Investment Fund's ability to meet the expected expenditure requirements for the next six months.

Each quarter, the Director of Finance shall provide to the Board of Supervisors and interested parties a comprehensive report on the Pooled Investment Fund.

Annually, the Director of Finance shall provide to the Oversight Committee the Investment Policy. Additionally, the Director of Finance will render a copy of the Investment Policy to the legislative body of the local agencies that participate in the Pooled Investment Fund.

XI. Withdrawal Requests for Pooled Fund Investors

The Director of Finance will honor all requests to withdraw funds for normal cash flow purposes that are approved by the Director of Finance at a one dollar net asset value. Any requests to withdraw funds for purposes other than immediate cash flow needs, such as for external investing, are subject to the consent of the Director of Finance. In accordance with California Government Code Sections 27133(h) and 27136, such requests for withdrawals must first be made in writing to the Director of Finance. When evaluating a request to withdraw funds, the Director of Finance will take into account the effect of a withdrawal on the stability and predictability of the Pooled Investment Fund and the interests of other depositors. Any withdrawal for such purposes will be at the market value of the Pooled Investment Fund on the date of the withdrawal.

XII. Limits on Honoraria, Gifts, and Gratuities

In accordance with California Government Code Section 27133(d), this Policy establishes limits for the Director of Finance; individuals responsible for management of the portfolios; and members of the Investment Group and Review Group who direct individual investment decisions,

select individual investment advisors and broker/dealers, and conduct day-to-day investment trading activity. The limits also apply to members of the Oversight Committee. Any individual who receives an aggregate total of gifts, honoraria and gratuities in excess of $50 in a calendar year from a broker/dealer, bank or service provider to the Pooled Investment Fund must report the gifts, dates and firms to the designated filing official and complete the appropriate State forms.

No individual may receive aggregate gifts, honoraria, and gratuities from any single source in a calendar year in excess of the amount specified in Section 18940.2(a) of Title 2, Division 6 of the California Code of Regulations. This limitation is $500 for the period January 1, 2019, to December 31, 2020, and is adjusted for inflation every odd-numbered year. Any violation must be reported to the State Fair Political Practices Commission.

XIII. Terms and Conditions for Outside Investors

Outside investors may invest in the Pooled Investment Fund through California Government Code Section 53684. Their deposits are subject to the consent of the Director of Finance. The legislative body of the local agency must approve the Sacramento County Pooled Investment Fund as an authorized investment and execute a Memorandum of Understanding. Any withdrawal of these deposits must be made in writing 30 days in advance and will be paid based upon the market value of the Pooled Investment Fund. If the Director of Finance considers it appropriate, the deposits may be returned at any time to the local agency.

Appendix A

Comparison and Interpretation of Credit Ratings

Long Term Debt & Individual Bank Ratings				
Rating Interpretation	**Moody's**	**S&P**	**Fitch**	**Fitch Viability Rating**
Best-quality grade	Aaa	AAA	AAA	aaa
High-quality grade	Aa1	AA+	AA+	aa+
	Aa2	AA	AA	aa
	Aa3	AA-	AA-	aa-
Upper Medium Grade	A1	A+	A+	a+
	A2	A	A	a
	A3	A-	A-	a-
Medium Grade	Baa1	BBB+	BBB+	bbb+
	Baa2	BBB	BBB	bbb
	Baa3	BBB-	BBB-	bbb-
Speculative Grade	Ba1	BB+	BB+	bb+
	Ba2	BB	BB	bb
	Ba3	BB-	BB-	bb-
Low Grade	B1	B+	B+	b+
	B2	B	B	b
	B3	B-	B-	b-
Poor Grade to Default	Caa	CCC+	CCC	ccc
In Poor Standing	-	CCC	-	
	-	CCC-	-	
Highly Speculative Default	Ca	CC	CC	cc
	C	-	-	c
Default	-	-	DDD	f
	-	-	DD	f
	-	D	D	f

Short Term / Municipal Note Investment Grade Ratings			
Rating Interpretation	**Moody's**	**S&P**	**Fitch**
Superior Capacity	MIG-1	SP-1+/SP-1	F1+/F1
Strong Capacity	MIG-2	SP-2	F2
Acceptable Capacity	MIG-3	SP-3	F3

Appendix A

Short Term / Commercial Paper Investment Grade Ratings			
Rating Interpretation	**Moody's**	**S&P**	**Fitch**
Superior Capacity	P-1	A-1+/A-1	F1+/F1
Strong Capacity	P-2	A-2	F2
Acceptable Capacity	P-3	A-3	F3

Fitch Support Ratings	
Rating	*Interpretation*
1	A bank for which there is an extremely high probability of external support. The potential provider of support is very highly rated in its own right and has a very high propensity to support the bank in question. This probability of support indicates a minimum Long-Term Rating floor of 'A-'.
2	A bank for which there is a high probability of external support. The potential provider of support is highly rated in its own right and has a high propensity to provide support to the bank in question. This probability of support indicates a minimum Long-Term Rating floor of 'BBB-'.
3	A bank for which there is a moderate probability of support because of uncertainties about the ability or propensity of the potential provider of support to do so. This probability of support indicates a minimum Long-Term Rating floor of 'BB-'.
4	A bank for which there is a limited probability of support because of significant uncertainties about the ability or propensity of any possible provider of support to do so. This probability of support indicates a minimum Long-Term Rating floor of 'B'.
5	A bank for which external support, although possible, cannot be relied upon. This may be due to a lack of propensity to provide support or to very weak financial ability to do so. This probability of support indicates a Long-Term Rating floor no higher than 'B-' and in many cases no floor at all.

Appendix A

Fitch Sovereign Risk Ratings	
Rating	*Interpretation*
AAA	**Highest credit quality.** 'AAA' ratings denote the lowest expectation of default risk. They are assigned only in cases of exceptionally strong capacity for payment of financial commitments. This capacity is highly unlikely to be adversely affected by foreseeable events.
AA	**Very high credit quality.** 'AA' ratings denote expectations of very low default risk. They indicate very strong capacity for payment of financial commitments. This capacity is not significantly vulnerable to foreseeable events.
A	**High credit quality.** 'A' ratings denote expectations of low default risk. The capacity for payment of financial commitments is considered strong. This capacity may, nevertheless, be more vulnerable to adverse business or economic conditions than is the case for higher ratings.
BBB	**Good credit quality.** 'BBB' ratings indicate that expectations of default risk are currently low. The capacity for timely payment of financial commitments is considered adequate but adverse business or economic conditions are more likely to impair this capacity.
BB	**Speculative.** 'BB' ratings indicate an elevated vulnerability to default risk, particularly in the event of adverse changes in business or economic conditions over time.
B	**Highly speculative.** 'B' ratings indicate that material default risk is present, but a limited margin of safety remains. Financial commitments are currently being met; however, capacity for continued payment is vulnerable to deterioration in the business and economic environment.
CCC	**High default risk.** Default is a real possibility.
CC	**Very high levels of credit risk.** Default of some kind appears probable.
C	**Exceptionally high levels of credit risk.** Default appears imminent or inevitable.
D	**Default.** Indicates a default. Default generally is defined as one of the following: • Failure to make payment of principal and/or interest under the contractual terms of the rated obligation; • The bankruptcy filings, administration, receivership, liquidation or other winding-up or cessation of the business of an issuer/obligor; or • The coercive exchange of an obligation, where creditors were offered securities with diminished structural or economic terms compared with the existing obligation.

San Juan USD

Board Policy

Extracurricular And Cocurricular Activities

BP 6145
Instruction

(Excluding 9th through 12th Grade Athletics Activities/Interscholastic Competition)

The Ggoverning Bboard recognizes that extracurricular and cocurricular activities enrich the educational and social development and experiences of students and enhance students' feelings of connectedness with the schools. The district shall encourage and support student participation in extracurricular and cocurricular activities without compromising the integrity and purpose of the educational program.

~~(cf. 1330 - Use of District Facilities and Grounds)~~
~~(cf. 6145.2 - Interscholastic Competition)~~

Prerequisites for student participation in extracurricular and cocurricular activities shall be limited to those that have been demonstrated to be essential to the success of the activity. No extracurricular or cocurricular program or activity shall be provided or conducted separately on the basis of any actual or perceived characteristic listed as a prohibited category of discrimination in state or federal law, nor shall any student's participation in an extracurricular or cocurricular activity be required or refused on those bases. (5 CCR 4925)

~~(cf. 0410 - Nondiscrimination in District Programs and Activities)~~
~~(cf. 5145.3 - Nondiscrimination/Harassment)~~
~~(cf. 5145.7 - Sexual Harassment)~~

Any complaint alleging unlawful discrimination in the district's extracurricular or cocurricular programs or activities shall be filed in accordance with BP/AR 1312.3 - Uniform Complaint Procedures.

~~(cf. 1312.3 - Uniform Complaint Procedures)~~

Unless specifically authorized by law, no student shall be charged a fee for their participation in educational activities, including extracurricular and cocurricular activities and materials or equipment related to such activities. (Education Code sections 49010, 49011)

~~(cf. 3260 - Fees and Charges) (Students))~~
~~(cf. 3452 - Student Activity Funds~~

Eligibility Requirements

To be eligible to participate in extracurricular and cocurricular activities, students in grades 7

through 12 must demonstrate satisfactory educational progress in the previous grading period including but not limited to: (Education Code section 35160.5)

1. Maintenance of a minimum 2.0 grade point average on a 4.0 scale in all enrolled classes

2. Maintenance of minimum progress toward meeting high school graduation requirements

~~(cf. 5121 - Examination/Grading/Rating)~~
~~(cf. 6146.1 - High School Graduation Requirements)~~

The superintendent or designee may grant ineligible students a probationary period not to exceed one semester. Students granted probationary eligibility must meet the required standards by the end of the probationary period in order to remain eligible for participation. (Education Code section 35160.5)

Any decision regarding the eligibility of a homeless student, foster youth, or a child of an active duty military family for extracurricular or cocurricular activities shall be made by the superintendent or designee in accordance with Education Code sections 48850 and 49701.

~~(cf. 6173 - Education for Homeless Children)~~

The superintendent or designee may revoke a student's eligibility for participation in extracurricular and cocurricular activities when the student's poor citizenship is serious enough to warrant loss of this privilege.

Student Conduct at Extracurricular/Cocurricular Events
When attending or participating in extracurricular and cocurricular activities on or off campus, district students are subject to district policies and regulations relating to student conduct. Students who violate district policies and regulations may be subject to discipline including, but not limited to, suspension, expulsion, transfer to alternative programs, or denial of participation in extracurricular or cocurricular activities in accordance with board policy and administrative regulation. When appropriate, the superintendent or designee shall notify local law enforcement.

~~(cf.5131 - Conduct)~~
~~(cf. 5131.1 - Bus Conduct)~~
~~(cf. 5144 - Discipline)~~
~~(cf. 5144.1 - Suspension and Expulsion/Due Process)~~
~~(cf. 5144.2 - Suspension and Expulsion/Due Process (Individuals With Exceptional Needs))~~

Annual Policy Review

The board shall annually review this policy and the implementing regulations (~~.~~ Education Code section 35160.5).

Policy ~~Legal~~ Reference:

~~EDUCATION CODE~~

State References	Description
5 CCR 350	Fees not permitted
5 CCR 4900 – 4965	Nondiscrimination in elementary and secondary education programs
5 CCR 5531	Supervision of extracurricular activities of pupils
CA Constitution, Article 9, section 5	Common school system
Education Code section 35145	Public meetings
Education Code section 35160.5	Intradistrict open enrollment
Education Code section 35179	Interscholastic athletics; associations or consortia
Education Code section 35181	Students' responsibilities
Education Code section 48850	Participation of homeless students and foster youth in extracurricular activities and interscholastic sports
Education Code section 48930-48938	Student Organizations
Education Code section 49010-49013	Student fees
Education Code section 49024	Activity Supervisor Clearance Certificate
Education Code section 49700-49703	Education of children of military families

Federal Resources	Description
Title IX, 2000h-2-2000h-r	1972 Education Act Amendments

Court Decisions
Hartzell v Connell (1984) 35 Cal.3d 899

Management Resources References	Description
CDE Publications	Pupil Fees, Deposits, or Other Charges, Fiscal Management Advisory 12-02, April 24, 2013
CA Task Force Report to the Legislature	Compact on Educational Opportunity for Military Children: Preliminary Final Report, March 2009
Commission on Teacher Credentialing	Information on Assembly Bill 346 Concerning the Activity Supervisor Clearance Certificate (ASCC), Coded Correspondence 10-11, July 20, 2010
Website	CSBA: http://www.csba.org
Website	CA Association of Directors of Activities: http://www.cadal.org
Website	CA Department of Education: http://www.cde.ca.gov
Website	CA Interscholastic Federation: http://www.cifstate.org
Website	Commission on Teacher Credentialing Publication: http://www.ctc.ca.gov

~~35145 Public meetings~~

~~35160.5 District policy rules and regulations; requirements; matters subject to regulation~~
~~35179 Interscholastic athletics; associations or consortia~~
~~35181 Students' responsibilities~~
~~48850 Participation of homeless students and foster youth in extracurricular activities and interscholastic sports~~
~~48930-48938 Student organizations~~
~~49010-49013 Student fees~~
~~49024 Activity Supervisor Clearance Certificate~~
~~49700-497043 Education of children of military families~~
~~CALIFORNIA CONSTITUTION~~
~~Article 9, Section 5 Common school system~~
~~CODE OF REGULATIONS, TITLE 5~~
~~350 Fees not permitted~~
~~4900-4965 Nondiscrimination in elementary and secondary education programs receiving state financial assistance~~
~~5531 Supervision of extracurricular activities of pupils~~
~~UNITED STATES CODE, TITLE 42~~
~~2000h-2-2000h-6 Title IX, 1972 Education Act Amendments~~
~~COURT DECISIONS~~
~~Hartzell v. Connell, (1984) 35 Cal. 3d 899~~

~~Management Resources:~~
~~CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS~~
~~Pupil Fees, Deposits, or Other Charges, Fiscal Management Advisory 12-02, April 24, 2013~~
~~CALIFORNIA TASK FORCE REPORT TO THE LEGISLATURE~~
~~Compact on Educational Opportunity for Military Children: Preliminary Final Report, March 2009~~
~~COMMISSION ON TEACHER CREDENTIALING PUBLICATIONS~~
~~Information on Assembly Bill 346 Concerning the Activity Supervisor Clearance Certificate (ASCC), Coded Correspondence 10-11, July 20, 2010~~
~~WEB SITES~~
~~CSBA: http://www.csba.org~~
~~California Association of Directors of Activities: http://www.cadal.org~~
~~California Department of Education: http://www.cde.ca.gov~~
~~California Interscholastic Federation: http://www.cifstate.org~~
~~Commission on Teacher Credentialing: http://www.ctc.ca.gov~~

Cross References	Description
0410	Nondiscrimination in District Programs and Activities
1312.3	Uniform Complaint Procedures
1330	Use of District Facilities and Grounds
3260	Fees and Charges (Students)
3452	Student Activity Funds
5121	Examination/Grading/Rating
5131	Conduct

5145.3	Nondiscrimination/Harassment
5131.1	Bus Conduct
5145.7	Sexual Harassment
5144	Discipline
5144.1	Suspension and Expulsion/Due Process
6146.1	High School Graduation Requirements
5144.2	Suspension and Expulsion/Due Process (Individuals With Exceptional Needs)
6145.2	Interscholastic Competition
6173	Education for Homeless Children

~~(11/09 3/12) 5/17~~

Policy SAN JUAN UNIFIED SCHOOL DISTRICT
adopted: June 9, 1992 Carmichael, California
revised: March 23, 2010
revised: March 22, 2011
revised: January 22, 2013
revised: January 27, 2015
revised: February 11, 2020
revised: , 2021

San Juan USD
Board Policy
Parent Involvement ~~And Family Engagement~~

BP 6020
Instruction

The Governing Board recognizes that parents/guardians are their children's first and most influential teachers and that sustained parent/guardian involvement in the education of their children contributes greatly to student achievement and a positive school environment. The superintendent or designee shall work ~~with~~ ~~consult with staff and~~ with parents/guardians and family members to jointly develop and agree upon policy and strategies to meaningfully involve parents/guardians and family members ~~meaningfully involve meaningful opportunities at all grade levels for parents/guardians and family members to be involved~~ in district and school activities at all grade levels; advisory, decision-making and advocacy roles, and activities to support learning at school and at home.

~~(cf. 0420 – School Plans/ Site Councils)~~
~~(cf. 0420.1 - School-Based Program Coordination)~~
~~(cf. 0420.5 - Site-Based Management)~~
~~(cf. 1220 - Citizen Advisory Committees)~~
~~(cf. 1230 - School-Connected Organizations)~~
~~(cf. 1240 - Volunteer Assistance)~~
~~(cf. 1250 – Visitors/Outsiders~~Visits to the Schools)

Parents/guardians shall be notified of their rights to be informed about and to participate in their children's education and of the opportunities available to them to do so.

~~(cf. 5020 Parent Rights and Responsibilities)~~

The district's local control and accountability plan (LCAP) shall include goals and strategies for parent/guardian involvement and family engagement, including district efforts to seek parent/guardian input in district and school site decision making and to promote parent/guardian participation in programs for English learners, foster youth, students eligible for free and reduced-price meals, and students with disabilities. (Education Code sections ~~Sections~~ 42238.02, 52060)

~~(cf. 0460 - Local Control and Accountability Plan)~~

The superintendent or designee shall regularly evaluate and report to the board on the effectiveness of the district's parent/guardians and family engagement efforts, including, but not limited to, input from parents/guardians, family members, and school staff on the adequacy of involvement opportunities and on barriers that may inhibit participation.

~~(cf. 0500 - Accountability Review and Evaluation)~~

Title I Schools

The superintendent or designee shall involve parents/guardians and family members in establishing district expectations and objectives for meaningful parent/guardian and family engagement in schools supported by Title I funding, developing strategies that describe how the district will carry out each activity listed in 20 USC 6318, as contained in accompanying administrative regulation, and implementing and evaluating such programs activities, and procedures. As appropriate, the superintendent or designee shall conduct outreach to all parents/guardians and family members. (Education Code section 11503; 20 USC 6318)

~~(cf. 6171 - Title I Programs)~~

When the district's Title I, Part A allocation exceeds the amount specified in 20 USC 6318, ~~T~~the board shall reserve at least one percent of the funding to implement parent/guardian and family engagement activities and shall distribute at least 90 percent of those reserved funds to eligible schools, with priority given to high-need schools as defined in 20 USC 6631. The superintendent or designee shall involve parents/guardians and family members of participating students in decisions regarding how the district's Title I funds will be allotted for parent/guardian and family engagement activities. ~~and shall ensure that priority is given to schools in high poverty areas in accordance with law.~~ (20 USC 6318~~, 6631~~)

~~(cf. 3100 Budget)~~

Expenditures of such funds shall be consistent with the activities specified in this policy and shall include at least one of the following: (20 USC 6318)

1. Support for schools and nonprofit organizations in providing professional development for district and school staff regarding parent/guardian and family engagement strategies, which may be provided jointly to teachers, principals, other school leaders, specialized instructional support personnel, paraprofessionals, early childhood educators, and parents/guardians and family members

2. Support for programs that reach parents/guardians and family members at home, in the community, and at school

3. Dissemination of information on best practices focused on parent/guardian and family engagement, especially best practices for increasing the engagement of economically disadvantaged parents/guardians and family members

4. Collaboration or the provision of sub grants to schools to enable collaboration, with community-based or other organizations or employers with a record of success in improving and increasing parent and family engagement

5. Any other activities and strategies that the district determines are appropriate and

consistent with this policy.

The district's ~~b~~Board policy and administrative regulation containing parent/guardian and family engagement strategies shall be incorporated into the district's LCAP in accordance with 20 USC 6312. (20 USC 6318)

The superintendent or designee shall ensure that each school receiving Title I funds develops a school-level parent/guardian and family engagement policy in accordance with 20 USC 6318.

District and school-level parent/guardian and family engagement policies and administrative regulations shall be distributed to parents/guardians of students participating in Title I programs and shall be available to the local community. Parents/guardians shall be notified of the policy in an understandable and uniform format and, to the extent practicable, provided in a language the parents/guardians can understand. (20 USC 6318)

~~(cf. 5145.6 - Parental Notifications)~~

Non-Title I Schools

The superintendent or designee shall develop and implement strategies applicable to each school that does not receive federal Title I funds to encourage the involvement and support of parents/guardians in the education of their children, including, but not limited to, strategies describing how the district and schools will address the purposes and goals described in Education Code section 11502. (Education Code section 11504)

Policy Reference:

State References	**Description**
5 CCR 18275	Child care and development programs, parent involvement and education
Education Code sections 11500-11505	Programs to encourage parent involvement
Education Code section 48985	Notices to parents in language other than English
Education Code section 51101	Parents Rights Act of 2002
Education Code sections 52060-52077	Local control and accountability plan
Education Code sections54444.1-54444.2	Parent advisory councils, services to migrant children
Education Code sections 56190-56194	Community advisory committee, special education
Education Code section 64001	School plan for student achievement, consolidated application program
Labor Code section 230.8	Time off to visit child's school

Federal References	**Description**
20 USC 6311	State plan
20 USC 6312	Local educational agency plan

20 USC 6314	Schoolwide programs
20 USC 6318	Parent and family engagement
20 USC 6631	Teacher and school leader incentive program, purposes and definitions
20 USC 7241-7246	Family engagement in education programs
28 CFR 35.104	Definitions, auxiliary aids and services
28 CFR 35.160	Effective communications

Management Resources References	**Description**
CA Department of Education Publication	Title 1 School-Level Parental Involvement
CA Department of Education Publication	Family Engagement Framework: A Too for CA school districts, 2014
U.S. Department of Education Publication	Parental Involvement; Title 1, Part A, Non-Regulatory Guidance, April 23, 2004
Website	CA Department of Education, Family, School, Community Partnerships: http://www.cde.ca.gov/ls/pf
Website	CA Parent Center: http://parent.sdsu.edu
Website	CA State Parent Teacher Association: http://www.capta.org
Website	National Coalition for Parent Involvement in Education: http://www.ncpie.org
Website	National PTA Website http://www.pta.org
Website	Parent Information and Resource Centers
Website	Parents as Teachers National Center: http://www.parentsasteachers.org
Website	U.S. Department of Education: http://www.ed.gov
Website	CSBA: http://www.csba.org

Cross References	**Description**
0000	Vision
0100	Philosophy
0400	Comprehensive Plans
0410	Nondiscrimination In District Programs And Activities
0420	School Plans/Site Councils
0430	Comprehensive Local Plan For Special Education
0450	Comprehensive Safety Plan
0460	Local Control And Accountability Plan
0470	COVID-19 Mitigation Plan
0500	Accountability
1000	Concepts And Roles
1100	Communication With The Public

1113	District And School Web Sites
1114	District-Sponsored Social Media
1220	Citizen Advisory Committees
1230	School-Connected Organizations
1240	Volunteer Assistance
1250	Visitors/Outsiders
1260	Educational Foundation
1400	Relations Between Other Governmental Agencies And The Schools
1700	Relations Between Private Industry And The Schools
2230	Representative And Deliberative Groups
3100	Budget
3231	Impact Aid
3280	Sale Or Lease Of District-Owned Real Property
4115	Evaluation/Supervision
4131	Staff Development
4215	Evaluation/Supervision
4231	Staff Development
4315	Evaluation/Supervision
4331	Staff Development
5020	Parent Rights And Responsibilities
5030	Student Wellness
5113	Absences And Excuses
5121	Grades/Evaluation Of Student Achievement
5123	Promotion/Acceleration/Retention
5145.6	Parental Notifications
5148	Child Care And Development
5148.3	Preschool/Early Childhood Education
6000	Concepts And Roles
6011	Academic Standards
6120	Response To Instruction And Intervention
6142.6	Visual And Performing Arts Education
6142.8	Comprehensive Health Education
6145	Extracurricular And Cocurricular Activities
6146.11	Alternative Credits Toward Graduation
6154	Homework/Makeup Work
6157	Distance Learning
6161.1	Selection And Evaluation Of Instructional Materials
6162.5	Student Assessment

6162.51	State Academic Achievement Tests
6164.5	Student Success Teams
6170.1	Transitional Kindergarten
6171	Title I Programs
6172	Gifted And Talented Student Program
6173.1	Education For Foster Youth
6173.2	Education Of Children Of Military Families
6173.4	Title VI Indian Education Program
6174	Education For English Learners
6175	Migrant Education Program
6177	Summer Learning Programs
6178	Career Technical Education
6178.1	Work-Based Learning
6184	Continuation Education
9200	Limits Of Board Member Authority
9310	Board Policies

~~Legal Reference:~~
~~EDUCATION CODE~~
~~11500-11506 Programs to encourage parent involvement~~
~~48985 Notices in languages other than English~~
~~51101 Parent rights and responsibilities~~
~~52060-52077 Local control accountability plan~~
~~54444.1 - 54444.2 Parent advisory councils, services to migrant children~~
~~56190-56194 Community advisory committee, special education~~
~~64001 Single plan for student achievement, consolidated applications programs~~
~~LABOR CODE~~
~~230.8 Time off to visit child's school~~
~~CODE OF REGULATIONS, TITLE 5~~
~~18275 Child care and development programs, parent involvement and education~~
~~UNITED STATES CODE, TITLE 20~~
~~6311 State plan~~
~~6312 Local educational agency plan~~
~~6314 School-wide programs~~
~~6318 Parent and family engagement~~
~~6631 Teacher and school leader incentive program, purposes and definitions~~
~~7241-7246 Family engagement in education programs~~

~~CODE OF FEDERAL REGULATIONS, TITLE 28~~
~~35.104 Definitions, auxiliary aids and services~~
~~35.160 Communications~~

~~Management Resources:~~
~~CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS~~
~~Title I School-Level Parental Involvement Policy~~
~~Family Engagement Framework: A Tool for California Districts, 2014~~
~~U.S. DEPARTMENT OF EDUCATION PUBLICATIONS~~

~~Parental Involvement: Title I, Part A Non-Regulatory Guidance, April 23, 2004~~
~~WEBSITES~~
~~CSBA: http://www.csba.org~~
~~California Department of Education, Family, School, Community Partnerships: http://www.cde.ca.gov/ls/pf~~
~~California Parent Center: http://parent.sdsu.edu~~
~~California State PTA: http://www.capta.org~~
~~National Coalition for Parent Involvement in Education: http://www.ncpie.org~~
~~National PTA: http://www.pta.org~~
~~Parent Information and Resource Centers: http://www.pirc-info.net~~
~~Parents as Teachers National Center: http://www.parentsasteachers.org~~
~~U.S. Department of Education: http://www.ed.go~~

Policy SAN JUAN UNIFIED SCHOOL DISTRICT
adopted: June 9, 1992 Carmichael, California
revised: December 12, 2006
revised: February 27, 2007
revised: March 22, 2011
revised: September 24, 2013
revised: January 24, 2017
revised: April 9, 2019
revised: ~~January~~ , 2021

San Juan USD
Board Policy
Intradistrict Open Enrollment

BP 5116.1
Students

The ~~g~~Governing ~~b~~Board desires to provide enrollment options that meet the diverse needs and interests of district students and parents/guardians, while maximizing the efficient use of district facilities and resources. The superintendent or designee shall establish procedures for the selection and transfer of students among district schools in accordance with law, board policy, and administrative regulation.

~~(cf. 5117 - Interdistrict Attendance)~~
The parent~~s~~/guardian~~s~~ of any student who resides within district boundaries may apply to enroll their child in any district school, regardless of the location of residence within the district. (Education Code section 35160.5)

~~(cf. 5111.1 - District Residency)~~
The board shall annually review this policy. (Education Code sections 35160.5, 48980)

In order to ensure that priorities for enrollment in district schools are implemented in accordance with law, applications for intradistrict open enrollment shall be submitted between the first Monday in December and the third Friday in January of the school year preceding the school year for which the transfer is requested.

Enrollment Priorities

~~Priority for attendance outside a student's attendance area shall be given as follows:~~The superintendent or designee shall grant priority for enrollment of a student in a district school outside of the student's attendance area, if the student:

1. ~~If, while on school grounds, a student becomes the~~ Is a victim of a violent ~~criminal offense, he/she shall be provided an option to transfer to another district school~~ crime while on school grounds. (20 USC 7912)

2. ~~If a student attends a school~~ Is enrolled in a district school designated by the California Department of Education ("CDE") as "persistently dangerous.~~,~~" ~~he/she shall be provided an option to transfer to another district school or charter school.~~ (20 USC 7912; 5 CCR 11992)

~~(cf. 04050 - Comprehensive Safety Plan)~~

3. Is a victim of an act of bullying committed by another district student, as determined through an investigation following the parent's/guardian's submission of a written complaint with the school, district, or local law enforcement agency pursuant to Education Code section 234.1. (Education Code

section 46600) If the district school requested by the student is at maximum capacity, the superintendent or designee shall accept an intradistrict transfer request for another district school. (Education Code section 46600)

~~3.~~ 4.~~-~~ Is currently enrolled in a district school identified by CDE for comprehensive support and improvement, with priority given to the lowest academically achieving students from low-income families as determined pursuant to 20 USC 6313(a)(3). (20 USC 6311)~~The superintendent or designee may approve a student's transfer to a district school that is at capacity and otherwise closed to transfers upon finding that special circumstances exist that might be harmful or dangerous to the student~~

5. Is experiencing special circumstances that might be harmful or dangerous to the student in the current attendance area, including, but not limited to, threats of bodily harm or threats to the emotional stability of the student. Any such student may transfer to a district school that is at capacity and otherwise closed to transfers.

~~-~~To grant priority under these special circumstances, the superintendent or designee must have received either:~~-~~ (Education Code section 35160.5)

a. A written statement from a representative of an appropriate state or local agency, ~~such as~~ including, but not necessarily limited to, a law enforcement official, ~~or~~ a social worker, or a properly licensed or registered professional, ~~such as~~ including, but not limited to, a psychiatrist, psychologist, or marriage and family therapist, clinical social worker, or professional counselor.

b. A court order, including a temporary restraining order and injunction.

6~~4~~. ~~Priority may be given to siblings of students already in attendance in that school.~~ Is a sibling of another student already attending that school.

7~~5~~. ~~Priority may be given to any student whose parent/guardian is assigned to that school as his/her primary place of employment.~~ Has a parent/guardian whose primary place of employment is that school.

No student who currently resides in the attendance area of a school shall be displaced by students transferring from outside the attendance area. (Education Code section 35160.5)

For all other applications for enrollment from outside a school's attendance area, the superintendent or designee shall use a random, unbiased selection process to determine who shall be admitted whenever the school receives admission requests that are in excess of the school's capacity. A school's capacity shall be calculated in a nonarbitrary manner using student enrollment and available space. (Education Code section 35160.5)

Enrollment decisions shall not be based on a student's academic or athletic performance~~, except that~~ However, existing entrance criteria may be used for enrolling students in specialized schools or programs ~~may be used~~ provided that the criteria are uniformly applied to all applicants. In addition ~~A~~academic performance may be used to determine eligibility for, or placement in, programs for gifted and talented students. (Education Code section 35160.5)

~~(cf. 6172 - Gifted and Talented Student Program)~~

~~Students who qualify to transfer under the Open Enrollment Act ("Romero Bill") will be processed pursuant to Education Code sections 48350-48361.~~

~~(cf. 5116 - School Attendance Boundaries)~~

Transportation

~~Except as required by 20 USC 6316 for transfers out of Title I program improvement schools, the district shall not be obligated to provide transportation for students who attend school outside their attendance area~~ In general, the district shall not be obligated to provide transportation for students who attend school outside of their attendance area

However, upon parent/guardian request, the district shall provide transportation assistance to any student who is eligible for free or reduced-price meals and whose enrollment in a district school outside the student's attendance area is a result of being the victim of bullying. (Education Code section 46600)~~.~~

~~(cf. 3540 - Transportation)~~
~~(cf. 3540 - Transportation)~~

Policy Reference:

State References	**Description**
5 CCR 11992-11994	Definition of persistently dangerous schools
Education Code section 200	Equal rights and opportunities in state educational institutions
Education Code section 35291	Rules
Education Code section 35351	Assignment of students to particular schools
Education Code sections 46600-46611	Interdistrict attendance agreements
Education Code section 48200	Compulsory attendance
Education Code section 48204	Residency requirements for school attendance
Education Code sections 48300-48316	Student attendance alternatives, school district of choice program
Education Code section 48980	Notice at beginning of term

Federal References	**Description**
20 USC 6311	State Plan
20 USC 6313	Eligibility of schools and school attendance areas; funding allocation
20 USC 7912	Transfers from persistently dangerous schools

Management Resources References	**Description**
Attorney General Opinion	85 Ops.Cal.Atty.Gen.95 (2002)
CA Department of Education Publication	Public School Choice FAQs
CA Department of Education Publication	Every Student Succeeds Act – Update #8, July 14, 2017

Court Decision	*Crawford v. Huntington Beach Union High School District* (2002) 98 Cal.App.4th 1275
U. S. Department of Education Publication	Unsafe School Choice Option, May 2004
Website	CSBA: http://www.csba.org
Website	CA Department of Education: http://www.cde.ca.gov
Website	U. S. Department of Education: http://www.ed.gov

Cross References	**Description**
0450	Comprehensive Safety Plan
0520.1	Comprehensive and Targeted School Improvement
1312.3	Uniform Complaint Procedures
3540	Transportation
3541	Transportation Routes and Services
5020	Parent Rights and Responsibilities
5111	Admission
5111.1	District Residency
5116	School Attendance Boundaries
5116.2	Involuntary Student Transfers
5117	Interdistrict Attendance
5131.2	Bullying
5131.7	Weapons and Dangerous Instruments
5145.6	Parental Notifications
6117	Year Round Schedules
6164.6	Identification and Education Under Section 504
6173.1	Education For Foster Youth
6181	Alternative Schools/Programs Of Choice
9000	Role of the Board
9310	Board Policies

~~Legal Reference:~~
~~EDUCATION CODE~~
~~200 Prohibition against discrimination~~
~~35160.5 District policies; rules and regulations~~
~~35291 Rules~~
~~35351 Assignment of students to particular schools~~
~~46600-46611 Interdistrict attendance agreements~~
~~48200 Compulsory attendance~~
~~48204 Residency requirements for school attendance~~
~~48300-48316 Student attendance alternatives, school district of choice program~~
~~48350-48361 Open Enrollment Act~~
~~48980 Notice at beginning of term~~
~~CODE OF REGULATIONS, TITLE 5~~
~~11992-11994 Definition of persistently dangerous schools~~
~~UNITED STATES CODE, TITLE 20~~
~~6311 State Plans~~
~~6316 Transfers from program improvement schools~~

6313 - Eligibility of schools and school attendance area; funding allocation
7912 - Transfers from persistently dangerous schools
CODE OF FEDERAL REGULATIONS, TITLE 34
200.36 - Dissemination of information
200.37 - Notice of program improvement status, option to transfer
200.39 - Program improvement, transfer option
200.42 - Corrective action, transfer option
200.43 - Restructuring, transfer option
200.44 - Public school choice, program improvement schools
200.48 - Transportation funding for public school choice
COURT DECISIONS
Crawford v. Huntington Beach Union High School District, (2002) 98 Cal.App.4th 1275
ATTORNEY GENERAL OPINIONS
85 Ops.Cal.Atty.Gen. 95 (2002)

Management Resources:
CALIFORNIA DEPARTMENT OF EDUCAITON PUBLICATIONS
Public School Choice FAQs
Every Student Succeeds Act – Update #8, July 14, 2017
U.S. DEPARTMENT OF EDUCATION NONREGULATORY GUIDANCE
U.S. DEPARTMENT OF EDUCATION PUBLICATIONS
Public School Choice, January 2009
Unsafe School Choice Option, May 2004
WEB SITES
CSBA: http://www.csba.org
California Department of Education, Unsafe School Choice Option:
California Department of Education: http://www.cde.ca.gov
U.S. Department of Education: http://www.ed.gov
U.S. Department of Education, No Child Left Behind: http://www.nclb.gov

Policy SAN JUAN UNIFIED SCHOOL DISTRICT
adopted: October 26, 2010 Carmichael, California
effective: October 27, 2010
revised: March 22, 2011
revised: January 28, 2014
revised: October 11, 2016
revised: February 12, 2019
revised: , 20210

SAN JUAN UNIFIED SCHOOL DISTRICT
TENTATIVE BOARD AGENDA ITEMS
2020-2021

FEBRUARY 9

Mitigating Learning Loss - Assessment Practices Update – R	Schnepp
*Annual Policy Review [Discussed 01/26/21] – A	Simlick
BP 3430 Investing and Debt Management	
BP 5116.1 Intradistrict Open Enrollment	
BP 6145 Extracurricular/Cocurricular Activities	
BP 6020 Parent Involvement	
*Audit Report for Measures J, N, P and S – A	Stephens

FEBRUARY 23

Recognition: Arts Education Month (March) – A	Townsend
Public Hearing: Gateway International Charter School Renewal Petition – A [Discussed 01/12/21]	Flagler
Public Hearing: California Montessori Project Charter School Renewal Petition – D	Flagler
Recommendation for Reductions in PKS & Criteria for Tie Break (Certificated TK-12) – D	Oropallo
Recommendation for Reducing/Discontinuing CCS & Criteria for Tie Break (Certificated ECE) – D	Oropallo
Notice of Intent to Reduce Classified Positions – D	Oropallo
2021 CSBA Delegate Assembly Election – A	Board
*Consolidated Application, Winter Report 2021 (Part II) – A	Calvin

MARCH 9

Recognition: National School Social Work Week (Mar. 7-13) – A	Calvin
Social Emotional Wellness – R	Calvin
Second Interim Budget Report – R	Stephens
Resolutions: Reductions in PKS & Criteria for Tie Break (Certificated TK-12) – A [Discussed 02/23/21]	Oropallo
Resolution: Reducing/Eliminating CCS & Criteria for Tie Break (Certificated ECE) – A [Discussed 02/23/21]	Oropallo
Resolution: Notice of Intent to Reduce Classified Positions – A [Discussed 02/23/21]	Oropallo

MARCH 23

Recognition: Week of the Young Child (Apr. 12-16) – A	Townsend
New Course Adoptions – D	Schnepp
*Head Start and Early Head Start Grant Application 2021-2022 – A	Townsend

APRIL 13

Recognition: School Bus Driver's Appreciation Day (Apr. 27) – A	Oropallo
CCEIS Update – R	Calvin
Public Hearing: California Montessori Project Charter School Renewal Petition – A [Discussed 02/23/21]	Flagler
Williams Complaint Report – R	Simlick
Proposed Board Meeting Dates for 2021-2022 – A	Kern
*New Course Adoptions [Discussed 03/23/21] – A	Schnepp

APRIL 27

Recognition: California Day of the Teacher (May 13) – A	Oropallo
Recognition: National Nurses Week and National School Nurse Day (May 6-12 & May 13) – A	Calvin
School Climate: Parent-Staff-Student Voice – R	Schnepp

MAY 11

Recognition: Classified School Employee Week (May 16-22) – A	Oropallo
Hearing Officer's Recommendation-2021 RIF (if applicable) – A	Simlick
*Approval of CTE 2021 Advisory Committee Roster – A	Messer

MAY 25

Recognition: National Science Bowl (if applicable) – A	Messer/Shoemake
Recognition: Science Olympiad (if applicable) – A	Messer/Shoemake
Recognition: Academic Decathlon (if applicable) – A	Messer
*Head Start/Early Head Start Contract Resolution FY 2021-2022 – A	Townsend

JUNE 8

Public Hearing: LCAP – D	Schnepp
Public Hearing: LCAP/Choices Charter School – D	Flagler
Public Hearing: Adoption of the 2021-2022 Budget – D	Stephens
Temporary Interfund Borrowing of Cash – A	Stephens
*CIF Superintendent Designation of Representatives 2021-2022 – A	Messer

JUNE 22

LCAP [Public Hearing 06/08/21] – A	Schnepp
LCAP/Choices Charter School – A [Public Hearing 06/08/21]	Flagler
Adoption of the 2021-2022 Budget – A [Public Hearing 06/08/21]	Stephens
*Consolidated Application, Spring Report 2020-2021 – A	Calvin
*2020-2021 Actuarial Report (OPEB) – A	Oropallo
*Charter School 2019-2020 Audit Reports (Aspire, Atkinson, CMP, GIS, GV, OFY) – A	Stephens