San Juan Unified School District
Regular Meeting of the Board of Education
3738 Walnut Avenue, Carmichael, California 95608

Paula Villescaz, President
Michael McKibbin, Ed.D., Vice President
Zima Creason, Clerk
Pam Costa, Member
Saul Hernandez, Member

PUBLIC PARTICIPATION GUIDELINES

Board of Education meetings are held in person in the board room located at 3738 Walnut Avenue, Carmichael, California. Public attendance is welcome and encouraged. Alternatively, you can view the board meeting on YouTube from a computer, mobile device or tablet. The YouTube link can be found on the district's YouTube channel or by visiting https://www.sanjuan.edu/boardmeeting where the link will be posted approximately 15 minutes prior to the start of the meeting.

The district has taken the following steps to assist the public in offering public comment:

1. In Person Public Comment. Public comment may be offered in person during the board meeting at the district office located at 3738 Walnut Avenue, Carmichael, California.

2. Remote Public Comment. Individuals who cannot attend the meeting in person may request to provide a public comment remotely. Requests must be submitted at https://www.sanjuan.edu/boardmeeting by 1:00 p.m. on the date of the board meeting. The request form is available once a meeting agenda is posted. Those who submit a request will be provided with a link to join the meeting via computer software requiring an internet connection or by calling in to the meeting via phone. The individual will be invited to offer their comment during the appropriate public comment period.

Board Bylaw 9323 limits visitor comments to two (2) minutes per speaker, with no more than 30 minutes per single topic. Time will be extended for any speaker who uses an interpreter. Please be aware that public comments, including your name, become part of the public record.

The business to be considered at this board meeting is on the following agenda:

Board of Education Agenda
November 16, 2021

A. OPEN SESSION/CALL TO ORDER/ANNOUNCEMENT OF CLOSED SESSION TOPICS – 5:45 p.m.

1. Visitor Comments (for closed session agenda items only)
   Board Bylaw 9323 limits visitor comments to two (2) minutes per speaker, with no more than 30 minutes per single topic. Time will be extended for any speaker who uses an interpreter.

B. CLOSED SESSION – 5:45 p.m.

1. Student expulsion in one case (Education Code section 48918[f]).
2. Collective bargaining matters – discussion with negotiator Daniel Thigpen, Senior Director, Labor Relations, regarding CSEA Chapter 127 General/Operations support, Chauffeurs/Teamsters Local No. 150 Transportation, Supervisors, Teachers and Certificated Supervisory units; and regarding non-represented groups: management and confidential units (Government Code section 54957.6).

C. RECONVENE OPEN SESSION/PLEDGE OF ALLEGIANCE – 6:30 p.m.

D. APPROVAL OF THE MINUTES – October 26, 2021, regular meeting, pages 2388-2391.

E. ORGANIZATIONS/ANNOUNCEMENTS – 6:35 p.m.

1. **High School Student Council Reports**
2. **Staff Reports**
3. **Board-appointed/District Committees**
4. **Employee Organizations**
5. **Other District Organizations**
6. **Closed Session/Expulsion Actions** (Government Code section 54957.1)

F. VISITOR COMMENTS – 6:50 p.m.

Board Bylaw 9323 limits visitor comments to two (2) minutes per speaker, with no more than 30 minutes per single topic. Time will be extended for any speaker who uses an interpreter.

G. CONSENT CALENDAR – G-1/G-8 – 7:20 p.m.

Action: The administration recommends that the consent calendar, G-1 through G-8, regarding regular business items, be approved. Any item may be removed for further discussion and separate action following consideration of remaining agenda items.

1. *Personnel – appointments, leaves of absence, separations, reassignments/change in work year and job description/salary range change.

2. *Purchasing Report – purchase orders and service agreements, change orders, construction and public works bids, piggyback contracts and zero-dollar contract.

3. *Business/Financial Report – warrants and payroll.

4. Acceptance of the following gifts: (# = donor's estimate)
   Laurel Ruff Transition School: from Gumaro Rubalcaba – for monetary donation to classroom no. 11: $200.
   San Juan High School: from Warren Sharp – for commercial wood working equipment: $28,860(#).

5. *Approval to dispose of surplus property pursuant to Board Policy 3270 and Education Code sections 17545 and 17546.

6. *Approval to implement the following grant, if funded: Career Technical Education Incentive Grant 2021-2022.

7. *Approval of the official designation of new member Matt Strinden, and the removal of Angela Rodriguez, to the Capital Adult Education Regional Consortium (CAERC) board.

8. *Adoption of Resolution No. 3089, approving the fourth amendment to the lease agreement for the Arden Middle School new construction project no. 002-9512-P1 between SJUSD and Clark & Sullivan Builders Inc. dba Clark/Sullivan Construction.

H. CONSENT CALENDAR (continued, if necessary)

Discussion and action on the items removed from the consent calendar.

I. BUSINESS ITEMS

1. Encina Preparatory High School Update – 7:25 p.m. (Schnepp)

Material provided.

Report: regarding an update on Encina Preparatory High School's progress for the 2021-2022 school year.

2. West Region Grades 6-8 Facilities Planning – 7:45 p.m. (Camarda)

Material provided.

Discussion: regarding facilities planning for the district's west region for grades 6-8.

3. Educator Effectiveness Block Grant – 8:30 p.m. (Schnepp)

Material provided.

Discussion: regarding the Educator Effectiveness Block Grant Plan. Action anticipated: 12/14/2021.

4. Choices Charter School: On-going Salary Schedule Adjustment and One-Time, Off-Schedule Payment – 8:45 p.m. (Ginter)

Material provided.

Discussion: regarding a request from Choices Charter School to provide an on-going salary schedule adjustment and a one-time, off-schedule payment. Action anticipated: 12/14/2021.

5. Set Annual Organizational Meeting – 8:50 p.m. (Board)

Material provided.

Action: The superintendent is recommending that the board set Tuesday, December 14, 2021, at 6:30 p.m., as the date and time for the annual organizational meeting.

6. Redistricting Timelines – 8:55 p.m. (Kern)
Material provided.

Report: regarding an update on upcoming redistricting requirements, the proposed process and the recommended timeline.

J. BOARD REPORTS – 9:00 p.m.

K. FUTURE AGENDA – 9:10 p.m.
The board may wish to identify items to be discussed at future meetings and the reasons therefore.

L. VISITOR COMMENTS – 9:15 p.m.
Board Bylaw 9323 limits visitor comments to two (2) minutes per speaker, with no more than 30 minutes per single topic. Time will be extended for any speaker who uses an interpreter.

B. CLOSED SESSION (continued, if necessary)
Announcement of topics/announcement of actions.

M. ADJOURNMENT – 9:20 p.m.

The Board of Education welcomes and encourages the public's participation at the board meetings and has devoted time throughout the meeting for that purpose. You may comment on items included on this agenda; however, we ask that you limit your comments to two (2) minutes, so that as many people as possible may be heard (Education Code section 35145.5, Government Code section 54954.3). When an item indicates "material provided," the additional information is available prior to the meeting in the Information and Communication Office, 3738 Walnut Avenue, Carmichael, (916) 979-8281, or on the district website at www.sanjuan.edu.

*A person with a disability may contact the Board of Education office at (916) 971-7111, or email **stephanie.cunningham@sanjuan.edu** at least 48 hours before the scheduled board meeting to request receipt of an agenda and other distributed writings in an appropriate alternative format, or to request disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public board meeting.*

*Translation and interpretation services will be made available upon request with advance notice. If you wish to utilize these services, please notify the Board of Education office at (916) 971-7111, or email **stephanie.cunningham@sanjuan.edu** at least 24 hours before the scheduled board meeting to allow for the scheduling of appropriate translation staff and other resources.*

NOTE: The times indicated are approximate.

Mission Statement
Valuing diversity and excellence, the San Juan Unified School District's mission is to educate and inspire each student to succeed and responsibly contribute to a radically evolving world by providing innovative, rigorous, student-focused instruction and programs in a safe, caring and collaborative learning community.

San Juan Unified School District
Board of Education
3738 Walnut Avenue, Carmichael, California 95608

Board of Education Minutes
October 26, 2021

Regular Meeting
Board of Education
4:00 p.m.

Open Session/Call to Order (A)
The October 26 regular meeting was called to order by the president, Paula Villescaz. The board meeting was held in person and also livestreamed on the district's YouTube channel.

Roll Call
Present:
Paula Villescaz, president
Michael McKibbin, Ed.D., vice president
Zima Creason, clerk
Pam Costa, member
Saul Hernandez, member

Workshop: Open Enrollment (A-1)
Superintendent Kern and Deputy Superintendent of Schools and Student Support Melissa Bassanelli gave a detailed presentation regarding open enrollment. Ms. Bassanelli explained the need to review the district's open enrollment processes through an equity lens, she addressed common assumptions about open enrollment and she also discussed additional factors that impact enrollment. Superintendent Kern provided a historical perspective on open enrollment and the transfer process. Ms. Bassanelli spoke about the district's specialized instructional programs which are accessed through open enrollment or based on placement criteria. Ms. Bassanelli also discussed board policies and education codes related to open enrollment. Board members posed questions and made comments related to the transfer process, education code, wait lists, priority levels and non-boundary schools, which staff addressed. Board members also shared information about their own personal experiences with open enrollment. Ms. Bassanelli went on to present open enrollment and transfer data, noting that low income families participate in the open enrollment and transfer process at a disproportionally lower rate; however, the participation rates for the primary language and ethnicity groups is comparable to the district average. Board members commented on English language learners and transportation. After addressing questions from board members, Superintendent Kent reviewed the existing boundaries and the transfer out data for elementary, middle and high schools. Mr. Kern also provided specific examples about how open enrollment and transfers impact both boundary and non-boundary schools at each level. Ms. Bassanelli concluded by sharing the key findings. After the presentation, staff answered questions from the board. Ms. Creason asked about the timeline for further discussion and action. Dr. McKibbin made comments about equitable access to instructional programs. Ms. Villescaz inquired about transfer rates and possible outreach regarding why people transfer.

Public Comment: [in person]
Dick Cowan expressed his opinions about the open enrollment and transfer process.

Announcement of Closed Session Topics/Closed Session Visitor Comments (B)
There were no closed session visitor comments.

Closed Session (C)
The workshop was recessed at 5:10 p.m., with the board convening in closed session at 5:30 p.m. to consider student

expulsions in four cases (Education Code section 48918[f]) and to discuss with negotiator Daniel Thigpen, Senior Director of Labor Relations, regarding CSEA Chapter 127 General/Operations support, Chauffeurs/Teamsters Local No. 150 Transportation, Supervisors, Teachers and Certificated Supervisory units and regarding non-represented groups: management and confidential units (Government Code section 54957.6).

Reconvene Open Session/Pledge of Allegiance (D)
At 6:30 p.m., the meeting was called back to order by Ms. Villescaz, and four members of the Del Campo High School Air Force Junior ROTC led the group in the Pledge of Allegiance. After the pledge, Ms. Villescaz explained the two methods (in person or electronically) available to submit public comment for tonight's meeting.

Minutes Approved (E)
It was moved by Ms. Creason, seconded by Dr. McKibbin, that the minutes of the October 12 regular meeting be approved. MOTION CARRIED UNANIMOUSLY [Villescaz, McKibbin, Creason, Costa, Hernandez].

Recognition: School Psychology Awareness Week (F-1)
It was moved by Ms. Costa, seconded by Ms. Creason, to adopt Resolution No. A-408 proclaiming the week of November 8-12 as School Psychology Awareness Week. MOTION CARRIED UNANIMOUSLY [Villescaz, McKibbin, Creason, Costa, Hernandez].

High School Student Council Reports (F-2)
High School Student Council representatives Abigail Pearson and Emma Pham-Tran from Mira Loma High School and Justin Orozco Ramirez and Andy Vang from Encina Preparatory High School updated the board on the goals, activities and achievements at their respective schools.

Closed Session/Expulsion Actions (F-7)
Ms. Creason reported that the board voted unanimously to accept as written three stipulated expulsions in case numbers S-03, S-17 and S-18. Ms. Creason also reported that the board voted unanimously to accept a hearing panel's recommendation of one suspended expulsion in case number S-11.

Visitor Comments (G)
[in person]
Mrs. Noman Dates expressed her concerns regarding the vaccine mandate.

[via electronic comment form, and read aloud by Communication Director Raj Rai]
Rebecca Wilfley made comments about a staff member at Casa Roble Fundamental High School.

Allegra Stratton shared information about a resolution that was passed by the Western Placer Unified School District.

Consent Calendar Approved (H-1/H-10)
It was moved by Ms. Creason, seconded by Ms. Costa, that the consent calendar items H-1 through H-10 be approved. MOTION CARRIED UNANIMOUSLY [Villescaz, McKibbin, Creason, Costa, Hernandez].

Personnel (H-1)
Appointments, leaves of absence, separations, errata and charter school personnel actions – approved as submitted.

Purchasing Report (H-2)
Purchase orders and service agreements and change orders – approved as submitted.

Business/Financial Report (H-3)
Warrants and payroll – approved as submitted.

Gifts (H-4)
Acceptance of gifts to Bella Vista High School, El Camino Fundamental High School and Mesa Verde High School.

Disposal of Surplus Property (H-5)
Approval to dispose of surplus property pursuant to board policy 3270 and Education Code sections 17545 and 17546.

School Plan for Student Achievement: Starr King K-8 (H-6)
Approval of the School Plan for Student Achievement (SPSA) and corresponding budget for Starr King K-8.

Donation or Disposal of Surplus/Obsolete Instructional Materials (H-7)
Approval of the donation or disposal of surplus/obsolete instructional materials by any economical means for the 2021-2022 school year pursuant to Board Policy 3270.

Local Control and Accountability Plan Parent Advisory Committee (LCAP PAC) Membership (H-8)
Approval of two student members to the LCAP PAC.

Resolution No. 3087: Lease-Leaseback Contract Award for Rio Americano High School (H-9)
Adoption of Resolution No. 3087 awarding the lease-leaseback contract for Rio Americano High School to Core Construction, pursuant to Education Code section 17406.

Warehouse Lease Agreement (H-10)
Approval of the warehouse lease agreement between San Juan Unified and DHB Sacramento Plaza LLC effective 1/1/2022-12/31/2024 for additional storage space for surplus furniture due to construction projects.

School Start Times 2022-2023 (J-1)
Superintendent Kern gave a presentation on school start times for the 2022-2023 school year in response to Senate Bill 328, which requires the school day for high schools to begin no earlier than 8:30 a.m. and the school day for middle schools to begin no earlier than 8:00 a.m., noting that the new law will impact school start times districtwide. Superintendent Kern provided historical background on the item and the effect to the district's transportation system, which includes a shortage of school bus drivers, equipment challenges and other factors for consideration. Superintendent Kern then reviewed the district's current bell schedules and the three proposed options for change to the bell schedules, along with the associated costs for each option. Board members made comments and posed questions, which staff addressed. Mr. Hernandez inquired about the feasibility of the three options and expressed his support for Option B. Ms. Costa stated she supports Option B since it is the least disruptive to the system as a whole, and she noted that start/end times are important to parents and the sooner a decision can be made the better. Ms. Creason asked questions and made comments about the three options and the timeline for deciding. Dr. McKibbin posed questions about before/after school supervision, bus attendants and mandated cost reimbursement, stating that Option B appears to be the best option. Ms. Villescaz acknowledged that each option has its own challenges and she stated that she prefers Option B right now. Superintendent Kern said that staff would make a recommendation based on feedback from tonight's board discussion and bring the item back to the board for action at a future date.

ESSER III Expenditure Plan (J-2)
Deputy Superintendent of Schools and Student Support Melissa Bassanelli presented the item. It was moved by Dr. McKibbin, seconded by Ms. Costa, to approve the Elementary and Secondary School Emergency Relief (ESSER) III Expenditure Plan. MOTION CARRIED UNANIMOUSLY [Villescaz, McKibbin, Creason, Costa, Hernandez].

Public Hearing: Conveyance of Permanent Easement at Mesa Verde High School (J-3)
Chief Operations Officer Frank Camarda presented the topic. Ms. Villescaz declared the topic of conveying one permanent easement at Mesa Verde High School to the Citrus Heights Water District a public hearing and invited the public to speak. There being no questions or comments from the public, Ms. Villescaz declared the public hearing closed. It was moved by Mr. Hernandez, seconded by Ms. Creason, to adopt Resolution No. 3083 conveying one permanent easement at Mesa Verde High School to the Citrus Heights Water District. MOTION CARRIED UNANIMOUSLY [Villescaz, McKibbin, Creason, Costa, Hernandez].

Public Hearing: Conveyance of Temporary Easement at Mesa Verde High School (J-4)
Chief Operations Officer Frank Camarda presented the topic. Ms. Villescaz declared the topic of conveying one temporary easement at Mesa Verde High School to the Citrus Heights Water District a public hearing and invited the public to speak. There being no questions or comments from the public, Ms. Villescaz declared the public hearing closed. It was moved by Ms. Costa, seconded by Dr. McKibbin, to adopt Resolution No. 3085 conveying one temporary easement at Mesa Verde High School to the Citrus Heights Water District. MOTION CARRIED UNANIMOUSLY [Villescaz, McKibbin, Creason, Costa, Hernandez].

Variable Term Waivers (J-5)
Assistant Superintendent of Human Resources Paul Oropallo presented the topic. It was moved by Ms. Creason, seconded by Dr. McKibbin, to approve the submission of seven Variable Term Waivers to the California Commission on Teacher Credentialing. MOTION CARRIED UNANIMOUSLY [Villescaz, McKibbin, Creason, Costa, Hernandez].

Assignment of Teachers Outside Regular Base Credential (J-6)
Mr. Oropallo presented the topic. It was moved by Ms. Costa, seconded by Mr. Hernandez, to adopt Resolution No. 3088 authorizing the assignment of certificated employees to areas outside their authorized credential during the 2021-2022 school year per Education Code sections 44256(b), 44258.2, 44263 and 44865. MOTION CARRIED UNANIMOUSLY [Villescaz, McKibbin, Creason, Costa, Hernandez].

Provisional Internship Permit (J-7)
Mr. Oropallo presented the topic. It was moved by Ms. Costa, seconded by Dr. McKibbin, to approve the submission of one Provisional Internship Permit to the California Commission on Teacher Credentialing for Michelle Nott effective August 10, 2021 through June 30, 2022 to teach in an assignment that requires an authorization for single subject mathematics. MOTION CARRIED UNANIMOUSLY [Villescaz, McKibbin, Creason, Costa, Hernandez].

Board Reports (K)
Dr. McKibbin reported that he attended the Early Academic Outreach Program at Mira Loma High School, noting appreciation for the partnership with the University of California, Davis.

Ms. Villescaz shared that she was a presenter at the conference for the County Welfare Directors Association of California, that the recent petitions to recall school board members failed, and that she and Ms. Creason are planning an upcoming town hall meeting.

Future Agenda (L)
There were no items added to the future agenda.

Visitor Comments (M)
There were no visitor comments.

Adjournment (N)
At 8:14 p.m., there being no further business, the regular meeting was adjourned.

_____ _____
Paula Villescaz, President Kent Kern, Executive Secretary

Approved: _____
:sc

SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

AGENDA ITEM: G-1
MEETING DATE: 11/16/2021
APPROVED:

HUMAN RESOURCES

The following reports are submitted for board approval

Personnel Pages	Page #
Appointments	
Management	1
Certificated	1
Classified	1 – 2
Leaves of Absence	
Management	
Certificated	2
Classified	
Separations	
Management	2
Certificated	
Classified	2 – 3
Pre-Retirement Reduced Workload	
Reassignments/Change in Work Year	3
Errata	
Job Description/Salary Range Change	
Management	
Certificated	
Classified	3 – 7
Unrepresented	
Cabinet Contracts/Extension of Contract	
Recommendation to Extend A District Intern Credential	
Certificated	
Credential Approval Recommendations	
Certificated	
Charter School Personnel Actions	
Choices	

1. APPOINTMENTS

CERTIFICATED SUPERVISORY

Type	Name	Status	Assignment	Location	Effective Date (s)	
Rehire	Billingsley, Judy	Temp	Principal	San Juan	09/20/21	06/07/22

MANAGEMENT

Type	Name	Status	Assignment	Location	Effective Date (s)	
New Hire	Freitas, Katie	Temp	Psychologist	Specialist Education-Kenneth	11/01/21	06/30/22

CERTIFICATED

Type	Name	Status	Assignment	Location	Effective Date (s)	
New Hire	Auer, Grant	Temp	Tch-(ED) Emotional Dstbd	Churchill	09/17/21	12/17/21
New Hire	Barton, India	Temp	Preschool Teacher	Early Childhood Education	10/14/21	06/07/22
New Hire	Brenneman, Kimberly	Temp	Tch-Alternative Education	Home School Program	11/08/21	06/07/22
New Hire	Fischer, Anne	Prob	Tch-Mod/Severe K/12	Special Education-Kenneth	11/08/21	
New Hire	Jaeger, Alyse	Temp	Tch-Trav Elem Clsrm-Art	Dyer-Kelly	09/28/21	06/07/22
New Hire	Seneca, Emily	Temp	Teacher Grade 4	Carriage	10/18/21	06/07/22
Rehire	Cermack, Scott	Temp	Tch-Independent Study	El Serano	10/12/21	06/07/22
Rehire	Farrell, Erin	Prob	Tch-Site Resource Elem I	Deterding	10/18/21	
Rehire	Freire, Suzanne	Temp	Tch-Alternative Education	Home School Program	09/29/21	06/07/22
Rehire	Godlove, Michele	Temp	Tch-Site Resource Elem I	Del Dayo	10/14/21	06/07/22
Rehire	Kenniston, Dawn	Temp	Tch-Alternative Education	Home School Program	11/05/21	06/07/22
Rehire	Wine, Daniel	Temp	Tch-Elem K/8	Teaching and Learning	09/20/21	06/07/22
Rehire	Zaniewski, Mary	Temp	Tch-Montessori TK-K Combo	Cottage	10/15/21	02/01/22

CLASSIFIED

Type	Name	Status	Assignment	Location	Effective Date (s)
New Hire	Alturkmani, Najmeh	Prob	Non-Instruct Support Aide	General Davie	10/29/21
New Hire	Azizi, Hawa	Prob	Non-Instruct Support Aide	Howe Avenue ECE	10/29/21
New Hire	Brabec, Sondra	Prob	Instructional Assistant I	Twin Lakes	10/25/21
New Hire	Caron, Mia	Prob	Instructional Assistant I	Pershing	11/08/21
New Hire	Chavez, Oscar	Prob	Custodian	Casa Roble	10/04/21
New Hire	Chilton, Isaac	Prob	Custodian	Dyer-Kelly	10/25/21
New Hire	Choi, Elizabeth	Prob	Instructional Assistant I	Mariemont	11/09/21
New Hire	Choi, Yuna	Prob	Intermediate Clerk Typist	Nutrition Services	09/28/21
New Hire	Domingo, Shana	Prob	Custodian	Mira Loma	11/12/21
New Hire	Downie, Rachael	Prob	Instructional Assistant I	Coyle Avenue	10/13/21
New Hire	Facio, Vanessa	Prob	Child Develop Assistant-SA	Gold River ECE	10/20/21
New Hire	Gallivan, Sarah	Prob	Communications Specialist	Communication	11/01/21
New Hire	Garner, Gregory	Prob	Elementary Head Custodian	Mariposa	10/21/21
New Hire	Hamilton, Jennifer	Prob	Elem School Secretary	Starr King	10/13/21
New Hire	Hart, Jocelyn	Prob	Instructional Assistant I	Pershing	11/01/21
New Hire	Hernandez, Lorena	Prob	Nutrition Services Worker II	Nutrition Services	10/25/21
New Hire	Hronis, Rachel	Prob	Instructional Assistant I	Carriage	10/11/21
New Hire	Jamal, Sakina	Prob	Nutrition Services Worker I	Starr King	10/25/21
New Hire	Joseph, Jervonne	Prob	School Playground Rec Aide	Pasadena	10/18/21
New Hire	Kasri, Fatma	Prob	Non-Instruct Support Aide	Encina ECE	10/29/21
New Hire	Khang, Geng	Prob	Custodian	Trajan	11/15/21
New Hire	Klinger, Hannah	Prob	Parent/Fam Spprt Ambssdor	Fam and Community Engmnt	10/11/21
New Hire	Lee III, Sherman	Prob	School Playground Rec Aide	Dyer-Kelly	10/25/21
New Hire	Logsdon, Paige	Prob	Secretary	Student Learning Assistance	10/04/21
New Hire	Lowe, Jordan	Prob	Custodian	Oakview	10/28/21
New Hire	Magana, Xavier	Perm	Custodian	Sylvan	11/02/21
New Hire	Marquis, Kathy	Prob	Nutrition Services Worker I	Mariposa	10/14/21
New Hire	Medina, Ruth	Prob	Nutrition Services Worker II	Nutrition Services	10/25/21
New Hire	Mendoza Torres, Lisdeny	Prob	Sch/Comm Rsrce Asst Spec	Central Enroll/Family Srvcs	10/19/21
New Hire	Miri, Liluma	Prob	Nutrition Services Worker I	Howe Avenue	10/25/21
New Hire	Monaco, Maddilynn	Prob	Instructional Assistant I	Northridge	10/25/21
New Hire	Movsisyan, Araksya	Prob	Intermediate Clerk Typist	Arcade	10/25/21
New Hire	Munson, Julie	Prob	Senior Personnel Clerk	Human Resources	11/04/21
New Hire	Naz, Yasmeen	Prob	Instructional Assistant I	Del Paso Manor	10/20/21
New Hire	Ng, Nessa	Prob	Child Develop Assistant-SA	Del Dayo ECE	10/25/21
New Hire	Ochoa, Citlaly	Prob	Instructional Assistant I	Cameron Ranch	08/10/21
New Hire	Okhrimenko, Alina	Prob	Neighborhood Parent Liaison	Whitney Avenue	11/08/21
New Hire	Palmer, Thiraya	Prob	Nutrition Services Worker I	Greer	10/07/21
New Hire	Perez, Paz	Prob	IA-Bilingual-Spanish	Ottomon	11/01/21
New Hire	Pham, Phat	Prob	Instructional Assistant II	Casa Roble	11/01/21
New Hire	Quist, Brianna	Prob	Instructional Assistant I	Pershing	11/05/21
New Hire	Rubio Corona, Manuel	Prob	Custodian	Del Campo	11/03/21

1. APPOINTMENTS (Continued)

CLASSIFIED

Type	Name	Status	Assignment	Location	Effective Date (s)
New Hire	Saechao, Emily	Prob	Middle School Secretary	Katherine Johnson	10/22/21
New Hire	Saoor, Reem	Prob	Child Develop Assistant-SA	General Davie	10/26/21
New Hire	Sarwary, Sadhna	Prob	Nutrition Services Worker I	El Camino	10/07/21
New Hire	Shively, Janet	Prob	Instructional Assistant I	Del Dayo	10/04/21
New Hire	Silva, Annette	Prob	Neighborhood Parent Liaison	Northridge	10/19/21
New Hire	Snyder, Nichole	Prob	Custodian	Casa Roble	11/08/21
New Hire	Stone, Erin	Prob	Instructional Assistant I	Sierra Oaks	10/11/21
New Hire	Stowers-Meintzer, Brianne	Prob	Instructional Assistant I	Woodside	10/25/21
New Hire	Strain, Maddilyn	Prob	Instructional Assistant I	Arlington Heights	10/25/21
New Hire	Swartz, Kristine Mae	Prob	Intermediate Clerk Typist	El Camino	10/25/21
New Hire	Thomas, Trelando	Prob	Campus Monitor	El Camino	11/01/21
New Hire	Warren, Errin	Prob	Fiscal Technician I	Student Learning Assistance	10/11/21
New Hire	Winney, Samantha	Prob	Instructional Assistant I	Howe Avenue	10/25/21
New Hire	Yoc, Joshua	Prob	Custodian	Rio Americano	10/21/21
New Hire	York, Michael	Prob	Custodian	Howe Avenue	11/08/21
New Hire	Zandi, Hengameh	Prob	Nutrition Services Worker I	Marvin Marshall	09/30/21
Rehire	Blandford, Christopher	Perm	Senior Tech Support Spec	Technology Services	10/11/21
Rehire	Dillard, Allison	Prob	Secretary	Student Learning Assistance	11/02/21
Rehire	Godfrey, Garrett	Prob	Personnel Technician	Human Resources	11/08/21
Rehire	Itza-Smith, Megan	Prob	Human Resources Analyst	Human Resources	10/28/21
Rehire	Noorzaee, Saghar	Prob	Nutrition Services Worker I	Dyer-Kelly	10/07/21
Rehire	Pimentel, Maria	Prob	IA-Bilingual-Spanish	Howe Avenue	10/20/21
Rehire	Ramirez, Gerardo	Prob	Bus Driver	Transportation	11/01/21
Rehire	Villanueva, Doris	Perm	Instructional Assistant I	Dyer-Kelly	10/18/21
Rehire	Winkler, Kimberly	Prob	School Playground Rec Aide	Pasadena	10/11/21

2. LEAVES OF ABSENCE

CERTIFICATED

Type	Name	Status	Assignment	Location	Effective Date (s)	
Paid	Crackel Fischl, Dana	Perm	Tch-Mild/Moderate K/12	San Juan	11/29/21	05/03/22
Unpaid	Crackel Fischl, Dana	Perm	Tch-Mild/Moderate K/12	San Juan	05/04/22	06/07/22
Unpaid	Jimenez, Laura	Perm	IA-Bilingual-Spanish	Sylvan	09/14/21	12/15/21

3. SEPARATIONS

CERTIFICATED SUPERVISORY

Type	Name	Status	Assignment	Location	Effective Date (s)
Resignation	Cao, Ashley	Prob	Principal	Greer	11/19/21

MANAGEMENT

Type	Name	Status	Assignment	Location	Effective Date (s)
Resignation	Durham, Shakira	Prob	Assist Dir, Special Education	Ralph Richardson	10/29/21
Suspension	CL 511	Prob	Director	San Juan Unified	11/17/21

CLASSIFIED

Type	Name	Status	Assignment	Location	Effective Date (s)
Deceased	Landreth, John	Perm	Custodian	Maintenance and Operations	10/23/21
Resignation	Abas, Aliaa	Perm	Clerk	Starr King	10/07/21
Resignation	Alradawy, Eman	Perm	Non-Instruct Support Aide	San Juan ECE	09/26/21
Resignation	Amen, Awatif	Prob	Nutrition Services Worker I	Del Campo	10/12/21
Resignation	Asher, Carol	Perm	Intermediate Clerk Typist	Dewey	10/18/21
Resignation	Barkley, Carmen	Perm	Sch/Comm Intervention Spec	Pupil Personnel Services	11/05/21
Resignation	Beckwith, Alize	Prob	Instructional Assistant I	Dyer-Kelly	08/31/21
Resignation	Bowman, Travis	Perm	Custodian	Arden	10/29/21
Resignation	Bozzo, Ashley	Prob	Child Develop Assistant-SA	Mission ECE	10/08/21
Resignation	Castro, Esperanza	Prob	Nutrition Services Worker II	Nutrition Services	09/17/21
Resignation	Cuevas, Ana	Prob	School Playground Rec Aide	Charles Peck	09/22/21
Resignation	Curry, Paul	Perm	Lead Equipment Mechanic	Transportation	10/22/21
Resignation	Dubble, Mary	Perm	Intermediate Clerk Typist	Rio Americano	10/01/21

3. SEPARATIONS (Continued)

CLASSIFIED

Type	Name	Status	Assignment	Location	Effective Date (s)
Resignation	Frost, Tiffany	Perm	Nutrition Services Worker I	Whitney Avenue	09/30/21
Resignation	Garcia, Michelle	Perm	Instructional Assistant III	Carriage	10/25/21
Resignation	Grodzik, Ivan	Perm	Elementary Head Custodian	Greer	10/29/21
Resignation	Hogan, Gregory	Perm	Community Safety Specialist	Safe Schools	09/24/21
Resignation	Johnson, Andrew	Prob	Instructional Assistant I	Trajan	10/14/21
Resignation	Kennedy, Lilian	Perm	Mid Sch Records/Rprt Clerk	Barrett	10/01/21
Resignation	Mendoza, David	Perm	Instructional Assistant III	Carmichael	10/29/21
Resignation	Murray, Arthur	Prob	Mental Health Therapist	White House Counseling	10/01/21
Resignation	Murray, Preston	Prob	Instructional Assistant I	Arlington Heights	10/25/21
Resignation	Musteata, Olga	Perm	Instructional Assistant II	Dyer-Kelly	10/15/21
Resignation	Pineda Ambriz, Martha	Prob	Non-Instruct Support Aide	San Juan ECE	10/22/21
Resignation	Pucci, Stacy	Perm	School Controller	Rio Americano	11/10/21
Resignation	Purser, Cindi	Perm	Instructional Assistant III	Carriage	11/02/21
Resignation	Ragusa-Ball, Josephine	Prob	Nutrition Services Worker I	Ottomon	10/15/21
Resignation	Saechao, Emily	Prob	Middle School Secretary	Katherine Johnson	10/22/21
Resignation	Sarell, Jack	Perm	Instructional Materials Tech	Business Support Services	11/01/21
Resignation	Schofield, Kevin	Perm	Custodian	Howe Avenue	10/20/21
Resignation	Skelton, Alicia	Perm	Non-Instruct Support Aide	Mariposa ECE	10/22/21
Resignation	Smith, Adrian	Prob	Custodian	Bella Vista	10/21/21
Resignation	Stewart, Stacey	Prob	Intermediate Clerk Typist	Mira Loma	10/29/21
Resignation	Willingham, Christopher	Perm	Warehouse/Delivery Worker	NS Central Dist Warehouse	10/15/21
Resignation	Zhao, Min	Prob	Instructional Assistant II	Greer	10/14/21
Retirement	Stanford, Lynda	Perm	Elem School Secretary	Cottage	10/29/21
Dismissal	CL 510	Prob	Secretary	Teaching and Learning	10/22/21

4. REASSIGNMENTS / CHANGE IN WORK YEAR

CERTIFICATED SUPERVISORY

Type	Name	Status	Assignment	Location	Effective Date (s)	
Transfer	Bross, Colin	Temp	Principal	El Camino	11/08/21	12/31/21
Transfer	Martinez, Rafael	Temp	Principal	Greer	11/29/21	06/30/22
Transfer	Petersen, Jennifer	Temp	Principal	Mesa Verde	11/08/21	06/30/22
Transfer	Schupp, Melissa	Temp	Principal	Arlington Heights	11/29/21	06/30/22
Transfer	Wilson, Meghan	Temp	Vice Principal	El Camino	11/08/21	06/30/22

5. JOB DESCRIPTION / SALARY RANGE CHANGE

CLASSIFIED

Class Title	Unit	New/Update	Old Salary Range	New Salary Range	Effective Date (s)
Accountant	CSEA	New	N/A	41	11/17/21

JOB DESCRIPTION

Position Code: TBD
Management Group: CSEA
Salary Range: 41
Work Calendar: 001

POSITION TITLE: Accountant

DEFINITION: Under general direction, responsible for performing technical accounting and budgetary duties of assigned district budgets and/or programs; prepares projections and estimates and monitors account activity to identify and resolve discrepancies; provides oversight and technical guidance to district staff to ensure income/expenditures are accurately reported to fiscal services. Ensures accurate collection, analysis, and processing of data. Completes schedules, studies, and reports according to established laws, codes, regulations, and standards. Performs complex analytical work with minimum supervision.

DIRECTLY RESPONSIBLE TO: Manager, Fiscal Services

SUPERVISION OVER: N/A

DUTIES AND RESPONSIBILTIES: (Any one position may not include all of the duties listed; the listed examples do not include all duties and responsibilities that may be found in positions within this classification.):

1. Prepare, audit, analyze, and verify financial reports and records.
2. Reconcile general ledger accounts.
3. Prepare month-end and year-end closing entries.
4. Prepare monthly budget-to-actual analysis and resolve variances with appropriate administrators.
5. Analyze, prepare, and review data for input into federal, state, and local financial reports.
6. Prepare and/or review cash flows and other data necessary in the preparation of financial reports.
7. Provide staff development and training in the use of the district's computerized financial systems and processes.
8. Oversee fixed assets inventory process.
9. Answer questions or concerns from administrators, clerical staff and the public requiring interpretation of complexlaws, rules and regulations governing the district's accounting procedures and budget.
10. Monitor and update budget, accounting, and other related financial data, including preparation and tracking of monthly financial reports.
11. Analyze, evaluate, and develop procedures to meet needs of preparation, control, and coordination of departmental budgets.
12. Posts, examines, adjusts, balances, and reconciles accounting records; allocates funds to correct accounts; post budget transfers as needed.
13. Locates and resolves problems and determines corrective entries; uses judgment in balancing and reconciling differences within the record keeping system, resolving most problems without assistance.
14. Perform internal audits and assists external auditors by preparing documentation required for annual audits.
15. Perform professional level accounting work in accordance with a prescribed accounting system, federal and state laws, Generally Accepted Accounting Principles (GAAP) and California Schools Accounting Manual (CSAM).
16. Develop and maintain spreadsheets and generate a variety of computerized reports.

17. Coordinate and analyze costs and prepare budget projections.
18. Monitor compliance and collection of financial data for state, federal and local reimbursement in order to meet legal, fiduciary, and statutory regulations.
19. Compare and reconcile reports, forms, and other financial documents.
20. Perform other related duties as assigned that support the objective of the position.
21. Collaborates with other district departments to reconcile position control and ensure all district authorized positions are accurately reflected within district budgets and the position control system.
22. Provides technical guidance and oversight for assigned areas of responsibility to assist district staff at the site/program/department level.
23. Performs related work as required.

QUALIFICATIONS:

Education and Experience:

Any combination of training, education, and/or experience equivalent to graduating with a four- year degree from an accredited college or university with major course work in accounting, finance, or a related field. Accounting and budget experience in a school district or government agency is desired. A combination of a two-year degree and four years of related work experience in California School Finance may be substituted for degree or six years of related work experience in California School Finance.

Licenses and Certificates:

- Valid Class C driver's license issued by the California Department of Motor Vehicles within 30 days of hire or before driving any vehicle requiring this license

Knowledge, Skills, and Abilities:

- Knowledge of generally accepted accounting principles (GAAP), including California school district budgeting and accounting
- Knowledge of district objectives, operations and polices applicable to the fiscal servicesdepartment
- Knowledge of interpersonal skills using tact, patience, and courtesy
- Knowledge and skill in use of computers and assorted software programs
- Knowledge of modern office practices and procedures, including filing systems
- Knowledge of procedures and practices required in research, data collection, statisticalcomputation, and reports
- Knowledge of preparation of reports and financial documentation
- Ability to understand and follow verbal and written instruction
- Ability to learn, interpret, explain, and apply applicable federal, state, and local laws, regulations, rules, codes, policies, and procedures
- Ability to analyze and interpret fiscal data, draw logical conclusions, and prepare clear andconcise reports
- Ability to work independently, with minimum direction and make decisions within the framework of established guidelines
- Ability to establish and maintain records, and maintain confidentiality of privileged information obtained in the course of work
- Ability to establish priorities and meet deadlines
- Ability to perform research, compiling information from a variety of sources
- Ability to make mathematic computations quickly and accurately

- Ability to communicate effectively both verbally and in writing with all levels of district staffand the community
- Ability to explain procedures clearly and accurately to district personnel
- Ability to perform clerical tasks with maximum efficiency and accuracy
- Ability to remain calm in stressful situations
- Ability to work effectively with all levels of district staff and the community
- Ability to maintain consistent, punctual, and regular attendance

WORKING CONDITIONS:

Work Environment:
- Indoor office environment
- Moderate noise
- Continuous contact with staff with frequent interruptions and significant distractions

Typical Physical Characteristics: (with or without use of aids; consideration will be given to reasonable accommodation).
- Communicate to exchange information both in person, in small groups, and/or on the telephone
- Inspect documents and other written materials with fine print
- Move about facilities to conduct work, including sitting, or remaining in a stationary position for extended periods of time
- Operate office equipment requiring repetitive hand movement and fine coordination

Other Characteristics:
- Ability to work additional hours and weekends on occasion

This job description is not a complete statement of essential functions and responsibilities. The district retains the discretion to add or change typical duties of a position at any time.

Board Approved: TBD

SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

AGENDA ITEM: G-2
MEETING DATE: 11/16/2021

APPROVED: KK
Jennifer Stahlheber

Purchasing Contracts Report

The following reports are submitted for board approval/ratification:

	Inc	Page #
Purchase Orders & Service Agreements	✓	1
Change Orders	✓	2
Construction & Public Works Bids	✓	3
Piggyback Contracts	✓	4
Zero Dollar Contract	✓	5
Bids/RFPs	NA	
Other	NA	
ERRATA	NA	

Purchasing Contracts Board Report
Purchase Orders, Service Agreements, and Awards

October 13, 2021 - November 2, 2021

PO#	Date	Vendor Name	Description	Amount $	Site/ Department
204008	10/18/2021	CDW - Educational Sales	Chromebooks/Carts	$ 202,303.47	190 - Howe Ave School
204168	10/25/2021	CDW - Educational Sales	Chromebooks	$ 1,805,450.00	252 - Technology Services
204199	10/26/2021	CDW - Educational Sales	Chromebook Carts	$ 144,599.42	252 - Technology Services
TBD	11/2/2021	TPR Education	Online Tutuoring Services	$ 131,000.00	304 - Office of Student Learning Assistance
TBD	11/2/2021	Jabbergym	Language, Speech and Physical Therapy	$ 220,250.00	101 - Special Education
TBD	11/2/2021	Sports for Learning	Physical education and social emoitonal learning program	$ 351,360.00	309 - Early Learning Opportunity
TBD	11/2/2021	Greenfield Learning	Lexia Reading program - Title 1 Schools	$ 608,800.00	304 - Office of Student Learning Assistance
TBD	11/2/2021	Odyssey Learning Center	Non-Public School specialized instructional services	$ 211,000.00	101 - Special Education
TBD	11/2/2021	RO Health	Nursing and Instructional Assistant Services Contract Term: 7/29/2021-6/30/2024 - Total contract amount $80,000	$ 80,000.00	101 - Special Education
TBD	11/02/21	Superior Sports	Soccer program geared toward refugee students at: Greer, Cottage, Del Paso and Howe Ave Schools	$ 148,500.00	304 - Office of Student Learning Assistance

Purchasing Contracts Board Report
Change Orders/Amendments

October 13, 2021 - November 2, 2021

Change Orders

PO#	Date	Vendor Name	Description	Original PO Amount $	Previous Approved C/O Totals $	Current C/O for Approval Amount $	New Contract Amount $	Responsibility

Service Agreement Change Orders

PO#	Date	Vendor Name	Description	Original PO Amount $	Previous Approved C/O Totals $	Current C/O for Approval Amount $	New Contract Amount $	Responsibility
202348	10/22/2021	Maxim LVN/RN Services	Nursing Services - increase in services	$ 46,000.00	$ -	$ 508,000.00	$ 554,000.00	101 - Special Ed.
202356	10/22/2021	Maxim IA	Behavioral tech services - increase in services	$ 25,000.00	$ -	$ 374,000.00	$ 399,000.00	101 - Special Ed.
202703	10/19/2021	24/7 Medstaff	Nursing Services - increase in services	$ 4,000.00		$ 120,000.00	$ 124,000.00	101 - Special Ed.
203257	10/19/2021	Global Teletherapy	Language and Speech Therapy -increase in services	$ 50,000.00		$ 225,000.00	$ 275,000.00	101 - Special Ed.
202592	10/19/2021	Always Home Nursing	Nursing Services - increase in services	$ 15,000.00		$ 50,000.00	$ 65,000.00	101 - Special Ed.
							$ -	
							$ -	

Other Contract Change Orders

PO#	Date	Vendor Name	Description	Original PO Amount $	Previous Approved C/O Totals $	Current C/O for Approval Amount $	New Contract Amount $	Responsibility
202911	10/25/2021	Campbell Keller	C/O#3 additional seating for students Arlington Full Site Furniture Replacement project 103-9306-N1	$ 223,822.08	$ 52,277.29	$ 153,680.88	$ 429,780.25	216 - Facilities
202235	10/8/2021	Campbell Keller	C/O#3 additional seating for students Grand Oaks Full Site Furniture Replacement project 119-9306-N1	$ 558,905.16	$ 11,716.49	$ 6,581.43	$ 577,203.08	216 - Facilities
							$ -	
							$ -	

Lease Amendments/Change Orders

PO#	Date	Vendor Name	Description	Original PO Amount $	Previous Approved C/O Totals $	Current C/O for Approval Amount $	New Contract Amount $	Responsibility
							$ -	
							$ -	
							$ -	

General Contract Change Orders

PO#	Date	Vendor Name	Description	Original PO Amount $	Previous Approved C/O Totals $	Current C/O for Approval Amount $	New Contract Amount $	Responsibility
							$ -	
							$ -	

Purchasing Contracts Board Report
Construction and Public Works Bids and Contracts

October 13, 2021 - November 2, 2021

Upon evaluation of the bids/contracts staff has awarded the following in accordance with all legal guidelines.

General Contract

Fund	Date	PO#	Bid #	Vendor Name	Description	Amount $	Responsibility
23	11/1/2021	TBD	22-204	CNW Construction Inc.	DO office Modification for HR project 500-9233-N1	$ 117,000.00	216 - Facilities

Other Contracts

Fund	Date	PO#	Bid #	Vendor Name	Description	Amount $	Responsibility
23	11/2/2021	TBD	piggyback	Campbell Keller	Full site furniture replacement for Kingswood project 126-9306-J1	$ 558,051.68	216 - Facilities

New Addendum to Master Agreements

Fund	Date	PO#	Bid #	Vendor Name	Description	Amount $	Responsibility

Purchasing Contracts Board Report
Board Pre-Approval
Piggyback Contracts

October 13, 2021 - November 2, 2021

Staff has determined that purchasing through contracts issued by various state agencies within the State of California will save administrative time and expense, provide favorable pricing, and will be in the best interests of the District. District staff is requesting the Board of Education's authorization to piggyback on the approved bids in accordance with Public Contract Code Section 20118.

Fund	Date	PO#	Piggyback #, Title	Vendor Name	Description	Term
Other Funds	11/1/2021	TBD	(RFP) #042221 Sourcewell - Electric Vehicle Supply Equipment and Related Services	Contract is between Sourcewell and Nuvve Holding Corporations	For Electric Vehicle Supply Equipment and Related Services to result in a contracting solution for use by Participating Entities	Expired 7/20/2025

Purchasing Contracts Board Report
Board Pre-Approval
Zero Dollar

October 13, 2021 - November 2, 2021

Fund	Date	Site/ Department	Vendor Name	Description
01	11/2/2021	Equity	Thrive Industries	Pilot THRIVE! Equity audit software to support SJUSD in budgeting for equity, economic mobility and student success

SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

AGENDA ITEM: G-3
MEETING DATE: 11/16/2021

APPROVED:
Jennifer Stahlheber

Business and Financial Report

The following reports are submitted for board approval/ratification:

	Inc	Page #
Easements/Leases		
Notices of Completion		
Quarterly Investment Report		
Warrants & Payroll	✔	1
Budget Revisions		
E-Rate		
ERRATA		

SAN JUAN UNIFIED SCHOOL DISTRICT
Accounting Services

WARRANTS & PAYROLL

VENDOR AND CONTRACT WARRANTS		
Fund		**October 2021**
01	General Fund	8,213,542.82
09	Charter Schools	22,705.12
10	Special Ed Pass-Thru	2,315,400.00
11	Adult Education	32,338.42
12	Child Development	93,737.96
13	Food Service/Cafeteria	845,091.67
14	Deferred Maintenance	173,423.60
21	Building Fund	43,573.62
22	Measure S Building Fund	-
23	Measure J Building Fund	2,171,303.74
24	Measure N Building Fund	3,106,485.03
25	Capital Facilities	8,585.00
26	Measure P Building Fund	6,777,011.94
35	State Schools Facilities Fund	-
40	Sp Res FD -- Capital Outlay Proj	-
67	Self Insurance	3,410,489.73
95	Student Body	-
	TOTALS	**$ 27,213,688.65**

PAYROLL AND BENEFITS	
All Funds	**October 2021**
Certificated Payroll	$ 21,050,937.53
Classified Payroll	7,531,650.59
Benefits	13,674,355.67
TOTALS	**$ 42,256,943.79**

GRAND TOTAL $ 69,470,632.44

SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

AGENDA ITEM: G-5

MEETING DATE: 11/16/2021

SUBJECT: Surplus Property

CHECK ONE:
For Discussion: ☐
For Action: ☒
Report: ☐
Workshop: ☐
Recognition: ☐
Emergency Action: ☐

DEPARTMENT: Business Support Services

ACTION REQUESTED:
The superintendent is recommending that the board approve the disposal of surplus property pursuant to Board Policy 3270.

RATIONALE/BACKGROUND:
The governing board recognizes that the district may own personal property which is unusable, obsolete, or no longer needed by the district. The superintendent or designee shall arrange for the sale or disposal of district personal property in accordance with board policy and the requirements or state law.

The superintendent or designee shall identify to the board all items not needed by the district together with their estimated value and a recommended disposition.

ATTACHMENT(S):
A: List of Surplus Property

BOARD COMMITTEE ACTION/COMMENT:
N/A

PREVIOUS STAFF/BOARD ACTION:
Superintendent's Cabinet: 11/08/2021

FISCAL IMPACT:
Current Budget: $ N/A
Additional Budget: $ N/A
Funding Source: N/A
(unrestricted base, supplemental, other restricted, etc.)
Current Year Only ☐ On-going ☐

LCAP/STRATEGIC PLAN:
Goal: N/A Focus: N/A
Action: N/A

Strategic Plan: N/A

PREPARED BY: Susan Kane, Director, Business Support Services
Jennifer Stahlheber, Chief Financial Officer

APPROVED BY: Kent Kern, Superintendent of Schools

Board of Education Agenda Item
Surplus Property Nov 16th Meeting Date

The following District property is unusable, obsolete, or no longer needed. The items are to be disposed of by sale, recycled, donated, or discarded as required by Board Policy 3270 Education Code 17545 and 17546.

Location/Site	Make	Model	Description	Serial #	Disposition
Carnegie	Vizio		TV	LTYWPLJR0156887	ewaste
Charles Peck	Apple		Computer	C17FGB8ZDHJF	ewaste
Charles Peck	Apple		Computer	QP10618LDNM	ewaste
Charles Peck	Apple		Computer	QP1070MEDNM	ewaste
Charles Peck	Apple		Computer	QP1070DGDNM	ewaste
Charles Peck	Apple		Computer	QP10707ADNM	ewaste
Charles Peck	Apple		Computer	QP1070CQDNM	ewaste
Charles Peck	Apple		Computer	QP1070MNDNM	ewaste
Charles Peck	Apple		Computer	QP1070N1DNM	ewaste
Charles Peck	Apple		Computer	C17FGB1SDHJF	ewaste
Charles Peck	Apple		Computer	QP1070D0DNM	ewaste
Charles Peck	Apple		Computer	QP1070CEDNM	ewaste
Charles Peck	Apple		Computer	C17FGB7KDHJF	ewaste
Charles Peck	Apple		Computer	C17FGPPGDHJF	ewaste
Charles Peck	Apple		Computer	QP107004DNM	ewaste
Charles Peck	Apple		Computer	QP1070BSDNM	ewaste
Charles Peck	Apple		Computer	C2VFG1V4DHJF	ewaste
Charles Peck	Apple		Computer	QP1070BMDNM	ewaste
Charles Peck	Apple		Computer	C2VFG1V4DHJF	ewaste
Charles Peck	Apple		Computer	QP1070N2DNM	ewaste
Charles Peck	Apple		Computer	QP1070C5DNM	ewaste
Charles Peck	Apple		Computer	QP1070BNDNM	ewaste
Charles Peck	Apple		Computer	QP1070BXDNM	ewaste
Charles Peck	Apple		Computer	QP1070CLDNM	ewaste
Charles Peck	Apple		Computer	QP1070EWDNM	ewaste
Creekside Adult School	HP		Chromebook	NXEF2AA00264216D947600	ewaste
Creekside Adult School	HP		Chromebook	NXEF2AA00264216D8A7600	ewaste
Creekside Adult School	HP		Chromebook	NXEF2AA00264216D87600	ewaste
Creekside Adult School	HP		Chromebook	NXEF2AA00264216D997600	ewaste
Creekside Adult School	HP		Chromebook	NXEF2AA00264216D967600	ewaste
Creekside Adult School	HP		Chromebook	NXEF2AA00264216D717600	ewaste
Creekside Adult School	HP		Chromebook	NXEF2AA00264216D347600	ewaste
Creekside Adult School	HP		Chromebook	NXEF2AA00264216D9F7600	ewaste
Creekside Adult School	HP		Chromebook	NXEF2AA00264216D737600	ewaste
Creekside Adult School	HP		Chromebook	NXEF2AA00264216D0E7600	ewaste
Creekside Adult School	HP		Chromebook	NXEF2AA00264216CBD7600	ewaste
Creekside Adult School	HP		Chromebook	NXEF2AA00264216D6D7600	ewaste
Creekside Adult School	HP		Chromebook	NXEF2AA00264216DA97600	ewaste
Creekside Adult School	HP		Chromebook	NXEF2AA00264216D817600	ewaste
Creekside Adult School	HP		Chromebook	NXEF2AA0026421AA1D7600	ewaste
Creekside Adult School	HP		Chromebook	NXEF2AA00264216C817600	ewaste

Board of Education Agenda Item
Surplus Property Nov 16th Meeting Date

The following District property is unusable, obsolete, or no longer needed. The items are to be disposed of by sale, recycled, donated, or discarded as required by Board Policy 3270 Education Code 17545 and 17546.

Location/Site	Make	Model	Description	Serial #	Disposition
Creekside Adult School	HP		Chromebook	NXEF2AA00264216D7D7600	ewaste
Creekside Adult School	HP		Chromebook	NXEF2AA00264216CE07600	ewaste
Creekside Adult School	HP		Chromebook	NXEF2AA00264216E1F7600	ewaste
Creekside Adult School	HP		Chromebook	NXEF2AA00264216D937600	ewaste
Creekside Adult School	HP		Chromebook	NXEF2AA0026421AA287600	ewaste
Creekside Adult School	HP		Chromebook	NXEF2AA00264216DAF7600	ewaste
Creekside Adult School	HP		Chromebook	NXEF2AA00264216D7F7600	ewaste
Creekside Adult School	HP		Chromebook	NXEF2AA00264216D9E7600	ewaste
Creekside Adult School	HP		Chromebook	NXEF2AA00264216D927600	ewaste
Creekside Adult School	HP		Chromebook	NXEF2AA00264216DC77600	ewaste

SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

AGENDA ITEM: G-6

MEETING DATE: 11/16/2021

SUBJECT: Career Technical Education Incentive Grant, 2021-2022

CHECK ONE:
For Discussion: ☐
For Action: ☒
Report: ☐
Workshop: ☐
Recognition: ☐
Emergency Action: ☐

DEPARTMENT: Grants and Special Projects

ACTION REQUESTED:
The superintendent is recommending that the board approve the implementation of the following grant (if funded):

Career Technical Education Incentive Grant, 2021-2022

RATIONALE/BACKGROUND:
The Career Technical Education Incentive Grant will provide funds to improve San Juan Unified School District's Career Technical Education (CTE) program with needed instructional materials and equipment upgrades for many of the pathway programs, stipends for CTE teachers who work beyond their contracts to support students who participate in Career Technical Student Organizations, support of CTE teacher salaries, technology support services for all technology-oriented pathways, and industry certifications. The goal of the CTE program is to prepare students to be competitive applicants when they enter the workforce upon graduation from either high school or college.

BOARD COMMITTEE ACTION/COMMENT:
N/A

PREVIOUS STAFF/BOARD ACTION:
Superintendent's Cabinet: 11/08/2021

FISCAL IMPACT:
Current Budget: $1,100,642
Additional Budget: $1,580,219
Funding Source: CDE
(Unrestricted Base, Supplemental, other restricted, etc.)
Current Year Only ☒ On-going ☐

LCAP/STRATEGIC PLAN:
Goal: 1 Focus: 5 and 6
Action: 5

Strategic Plan: 1 and 4

PREPARED BY: Robyn Caruso, Program Specialist, Grants and Special Projects

APPROVED BY: Trent Allen, APR, Chief of Staff TA
Kent Kern, Superintendent of Schools KK

SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

AGENDA ITEM: G-7

MEETING DATE: 11/16/2021

SUBJECT: Official Designation of Members for the Capital Adult Education Regional Consortium (CAERC) 2021-2022

DEPARTMENT: Division of Teaching and Learning

CHECK ONE:
For Discussion: ☐
For Action: ☒
Report: ☐
Workshop: ☐
Recognition: ☐
Emergency Action: ☐

ACTION REQUESTED:
The superintendent is recommending that the board approve the official designation of new member Matt Strinden, and the removal of Angela Rodriguez, to the CAERC board.

RATIONALE/BACKGROUND:
The Consortium shall keep track of the date its members were officially designated by their local board and keep copies of the local board minutes as evidence, which will be archived. If an official designation is a consent item a copy of the board agenda that shows the designation as a consent item, as well as the minutes, will be provided and kept on file by CAERC. Each member must have a minimum of one official-designated member. Members have the option of having more than one official-designated member approved by their governing board to serve as alternate representatives.

ATTACHMENT(S):
N/A

PREVIOUS STAFF/BOARD ACTION:
Superintendent's Cabinet: 11/08/2021

FISCAL IMPACT:
Current Budget: $ N/A
Additional Budget: $ N/A
Funding Source: $ N/A
Current Year Only ☐ Ongoing ☒

LCAP/STRATEGIC PLAN:
Goal: N/A Focus: N/A
Action: N/A
Strategic Plan: N/A

PREPARED BY: Brett Wolfe, Director, CTE, K-12 Counseling and College/Career Readiness
Kristan Schnepp, Assistant Superintendent, Secondary Education and Programs KS

APPROVED BY: Melissa Bassanelli, Deputy Superintendent, Schools and Student Support MB
Kent Kern, Superintendent of Schools KK

SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

AGENDA ITEM: G-8

MEETING DATE: 11/16/2021

SUBJECT: Lease Amendment No. 4 Arden Middle School New Construction Project

DEPARTMENT: Facilities

CHECK ONE:
For Discussion: ☐
For Action: ☒
Report: ☐
Workshop: ☐
Recognition: ☐
Emergency Action: ☐

ACTION REQUESTED:
The superintendent is recommending that the board adopt Resolution No. 3089 approving the fourth amendment to the lease agreement for the Arden Middle School new construction project no. 002-9512-P1 between San Juan Unified School District and Clark & Sullivan Builders, Inc. dba Clark/Sullivan Construction.

RATIONALE/BACKGROUND:
The construction schedule will be extended to account for delays due to the County of Sacramento review of plans and approval. The costs associated with County delay will be paid for out of previously-approved contingency funds, so this amendment is a no-cost change to the Facilities Lease and revises the lease payments and schedule to provide for a twelve-month post-construction lease period after improvements are anticipated to be complete.

ATTACHMENT(S):
A: Resolution No. 3089
B: Lease Amendment No. 4

BOARD COMMITTEE ACTION/COMMENT:
N/A

PREVIOUS STAFF/BOARD ACTION:
Superintendent's Cabinet: 11/08/2021

FISCAL IMPACT:
Current Budget: $ N/A
Additional Budget: $ N/A
Funding Source: N/A
(Unrestricted Base, Supplemental, other restricted, etc.)
Current Year Only ☐ On-going ☐

LCAP/STRATEGIC PLAN:
Goal: N/A Focus: N/A
Action: N/A

Strategic Plan: N/A

PREPARED BY: Nicholas Arps, Director, Facilities, Construction & Modernization NA

APPROVED BY: Frank Camarda, Chief Operations Officer
Kent Kern, Superintendent of Schools KK

RESOLUTION NO. 3089

RESOLUTION BY THE SAN JUAN UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION APPROVING LEASE AMENDMENT #4 ARDEN MIDDLE SCHOOL – NEW CONSTRUCTION SJUSD PROJECT #002-9512-P1

WHEREAS, section 17406 of the Education Code authorize school districts, including the San Juan Unified School District ("District"), to use the lease-leaseback procurement process;

WHEREAS, the District Board of Education ("Board") previously approved the award of the Site Lease and Facilities Lease to Clark & Sullivan Builders, Inc. dba Clark/Sullivan Construction for this Project, which approval for the Facilities Lease was in the amount of $64,700.00 for Phase I per Resolution No. 2955, Amendment #1 Phase II – Inc 1 for $7,746,929.00 per Resolution No. 2976, and Amendment #2 Final Total Base Rent for Phase II – Inc 2 for $59,701,283.00 per Resolution No. 3000 for which includes previously approved amounts;

WHEREAS, the construction schedule needs to be extended to account for delays due to the County of Sacramento review of plans and approval; and

WHEREAS, the District has carefully considered the information supporting the amendment to revise Exhibit C – Lease Payment Schedule of the Facilities Lease; and

WHEREAS, the costs associated with County delay will be paid for out of previously-approved contingency funds, so this amendment is a no-cost change to the Facilities Lease and revises the lease payments and schedule to provide for a twelve-month post-construction lease period after improvements are anticipated to be complete.

NOW, THEREFORE, the San Juan Unified School District Board of Education does hereby resolve as follows:

Section 1. The foregoing recitals are hereby adopted as true and correct.

Section 2. The Board approves the amendment revising Exhibit C – Lease Payment Schedule of the Facilities Lease

The foregoing Resolution was adopted by the San Juan Unified School District Board of Education at a meeting of the Board on November 16, 2021, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

_____
Paula Villescaz, President
San Juan Unified School District
Board of Education

Attest:

_____
Zima Creason, Clerk
San Juan Unified School District
Board of Education

San Juan Unified School District

Facilities Business Department

5320 Hemlock Street, Sacramento, California 95841
Telephone 916- 971-7283
Internet Web Site: www.sanjuan.edu

Kent Kern, Superintendent of Schools
Frank Camarda, Assistant Superintendent, Operations, Facilities and Transportation

Lease Amendment #4
Arden Middle School – New Construction
DSA App. #02-117938/Facilities Lease Agreement# 907873
SJUSD Project #002-9512-P1

Effective **November 16, 2021** the Facilities Lease Agreement dated **June 25, 2019** between the San Juan Unified School District and Clark & Sullivan Builders, Inc. dba Clark/Sullivan Construction for the Arden Middle School New Construction is amended as follows:

To account for delays due to the County of Sacramento review of plans and approval. Lease Payment numbers **20 - 36** are added or amended on Exhibit C - Lease Payment Schedule as follows to allow for extended General Conditions due to the delays caused by County of Sacramento:

This Amendment revises Article 4. Agreement to Lease; Termination of Lease; Lease Payments; Title to the Project. 4.2 Term of Lease.

4.2 Term of Facilities Lease. The Term of this Facilities Lease shall be ~~41~~ **44 months**, consisting of the total of the time a) to perform Preconstruction Services, estimated to require **8 months**, b) ~~19~~ **24 months** to construct all Increments of the Project, and c) the post-construction lease period of ~~14~~ **12 consecutive months** following completion of the Project, subject to the right of the District not to implement any construction Increment or to terminate earlier in accordance with this Facilities Lease. If the time to complete Preconstruction Services is extended or delayed, then the Term shall be extended a corresponding amount. If the time to complete construction of the Project is extended or delayed, then the Term shall be extended in a corresponding amount to allow for the full ~~14~~ **12 month** post-construction lease period; the monthly lease payments for the post-construction period shall not change if the Term is extended, except that, if the delay or extension is the result of a District-caused action or delay during construction, then the parties shall meet and confer in good faith regarding any additional financing costs. **The term shall commence on Board Award Date: June 25, 2019 (the "Commencement Date")**.

As a result of this change, the Exhibit C Lease Payment Schedule is hereby revised:

UPDATED AMENDMENT #4 Lease Payment Schedule		
EXHIBIT C		
Phase I		
Pre-Construction Services		$ 64,700
Phase II		
Item No.	**Month**	**Lease Payment**
1	March 2020, Lease Payment (Includes Bonds & Ins.)	$ 1,555,497
2	April 2020, Lease Payment	$ 1,395,398
3	May 2020, Lease Payment	$ 1,395,398

4	June 2020, Lease Payment	$	1,395,398
Post Construction Lease Payments for Phase II – DSA Increment #1 will be absorbed into Lease Payments upon acceptance of Phase II – DSA Increment #2 when Amendment is executed.			
5	July 2020, Lease Payment (Includes Bonds & Ins.)	$	3,633,936
6	August 2020, Lease Payment	$	2,539,258
7	September 2020, Lease Payment	$	2,539,258
8	October 2020, Lease Payment	$	2,539,258
9	November 2020, Lease Payment	$	2,539,258
10	December2020, Lease Payment	$	2,539,258
11	January 2021, Lease Payment	$	2,539,258
12	*February 2021, Lease Payment*	*$*	*3,105,664*
13	*March 2021, Lease Payment*	*$*	*3,105,664*
14	*April 2021, Lease Payment*	*$*	*3,105,664*
15	*May 2021, Lease Payment*	*$*	*3,105,664*
16	*June 2021, Lease Payment*	*$*	*3,105,664*
17	*July 2021, Lease Payment*	*$*	*3,105,664*
18	*August 2021, Lease Payment*	*$*	*3,105,664*
19	*September 2021, Lease Payment*	*$*	*3,105,664*
20	***October 2021, Lease Payment – Extension Due to County***	***$***	***235,761***
21	***November 2021, Lease Payment – Extension Due to County***	***$***	***235,759***
22	***December 2021, Lease Payment – Extension Due to County***	***$***	***235,759***
23	**January 2022, *Lease Payment – Extension Due to County***	***$***	***235,759***
24	**February 2022, *Lease Payment – Extension Due to County***	***$***	***235,759***
25	**March 2022, Post-Construction Payment 1**	***$***	***235,759***
26	**April 2022, Post-Construction Payment 2**	***$***	***235,759***
27	**May 2022, Post-Construction Payment 3**	***$***	***235,759***
28	**June 2022, Post-Construction Payment 4**	***$***	***235,759***
29	**July 2022, Post-Construction Payment 5**	***$***	***235,759***
30	**August 2022, Post-Construction Payment 6**	***$***	***235,759***
31	**September 2022, Post-Construction Payment 7**	***$***	***235,759***
32	**October 2022, Post-Construction Payment 8**	***$***	***235,759***
33	**November 2022, Post-Construction Payment 9**	***$***	***235,759***
34	**December 2022, Post-Construction Payment 10**	***$***	***235,759***
35	**January 2023, Post-Construction Payment 11**	***$***	***235,759***
36	**February 2023, Post-Construction Payment 12**	***$***	***235,759***
	CONTINGENCIES:		
	Contractor Contingency	$	1,547,148
	Water Meter	$	15,000
	Temp Power Bldgs. A & F	$	100,000
	Contractor Contingency Total	**$**	**1,662,148**
	Owner Contingency	$	2,975,709
	Money Moved to Lease payment for Extension due to County	**$**	**(171,090)**
	SMUD, PG & E, County, Local Entity Changes	$	240,000
	Unsuitable Soil	$	300,000
	Unforeseen Underground Utilities	$	127,500
	Ground water at 7.5’ per borings.	$	50,000
	Localized loose soils at boring.	$	20,000
	Construction Entrance/Traffic Control	$	188,663

	Excessive Winterization/Dewatering	$	305,400
	Anchoring of OFCI Equipment	$	30,000
	Surface applied vapor emission/moisture control.	$	50,000
	Owner Approved Overtime	$	75,000
	Existing Multi-Purpose Bldg. Repaint	$	35,000
	Casework at Storage Rooms	$	29,911
	Storage for early procurement items (HVAC & Lighting)	$	76,957
	Asphalt repairs due to construction activity.	$	26,993
	Domestic water pump and utility yard.	$	150,000
	Owner Contingency Total	**$**	**4,510,042**
	TOTAL BASE RENT	**$**	**59,701,283**

4510043

Original Total Base Rent Sum	$	64,700
Change by prior Amendment #_1-3_ (ex. 1 - 4)	$	59,636,583
Net Change by this Amendment #4	$	-
Revised Total Base Rent Amount	$	59,701,283

In all other respects, the terms and conditions of said Facilities Lease, including the exhibits thereto, remain in full force and effect.

San Juan Unified School District,
A school district organized and existing under the laws of the State of California

By:_____
Nicholas Arps
Title: Director of Facilities, Construction & Modernization

By:_____
Frank Camarda
Title: Chief Operations Officer

Clark & Sullivan Builders, Inc. dba Clark/Sullivan Construction
A California Corporation

By:_____
Ted Foor
Title: President California Operations

Federal Tax Identification Number:
88 -0493821

SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

AGENDA ITEM: I-1

MEETING DATE: 11/16/2021

SUBJECT: Encina Preparatory High School Update

For Discussion: ☐
For Action: ☐
Report: ☒
Workshop: ☐
Recognition: ☐
Emergency Action: ☐

DEPARTMENT: Division of Teaching and Learning

ACTION REQUESTED:
The superintendent is recommending that the board receive a report on Encina Preparatory High School's progress for the 2021-2022 school year.

RATIONALE/BACKGROUND:
The purpose of this report is to provide a detailed update regarding Encina Preparatory High School.

During the 2018-2019 school year Encina engaged in an in-depth exploration for both qualitative and quantitative data. Through a continuous improvement model, Encina engaged in a deep qualitative data study of the school including observations and intensive interviews with students, staff, administration, and community attempt to learn more about the social emotional and academic needs of the students. As a result of this study, the site shared the limitations of the 6-12 model and recommended splitting Encina into a 6-8 and 9-12 model.

As a result of this split in 2020-2021, Encina's design team is currently collaborating to define their vision and mission as a unique high school. This report will provide updates on Encina's focused work which includes a deeper commitment to broadening and leveraging community partnerships, a focus on the specific academic and social emotional needs related to high school students as well as a continued effort to create more engaging courses and Career Technical Education pathways for all students.

ATTACHMENT(S):
A: Presentation

BOARD COMMITTEE ACTION/COMMENT:
N/A

PREVIOUS STAFF/BOARD ACTION:
Superintendent's Cabinet: 11/08/2021

FISCAL IMPACT:
Current Budget: $ N/A
Additional Budget: $N/A
Funding Source: N/A
(Unrestricted Base, Supplemental, other restricted, etc.)
Current Year Only ☒ On-going ☐

LCAP/STRATEGIC PLAN
Goal: 1 Focus: 1, 3
Action: N/A
Strategic Plan 1, 4

PREPARED BY: Greta Scholtes, Principal, Encina Preparatory High School
Kristan Schnepp, Assistant Superintendent, Secondary Education and Programs KS

APPROVED BY: Melissa Bassanelli, Deputy Superintendent, Schools and Student Support MB
Kent Kern, Superintendent of Schools KK



Encina Preparatory High School

San Juan Unified Board of Education

November 16, 2021

Greta Scholtes, Principal, Encina Preparatory High School

Kristan Schnepp, Assistant Superintendent, Secondary Education and Programs

1

The redesign process:

Following the decision to separate the middle school from the high school, Encina went through a redesign process. The design team used the following information to guide them:

- Western Association of School and Colleges (WASC) recommendations
- Empathy gathering
  - Surveys
  - Listening sessions



2



Redesign: Empathy gathering through surveys and listening sessions

- Student Feedback
  - Importance of relationships
  - The need to feel connected to the community
  - Academic supports
  - Social emotional supports
  - A wide variety of elective course offerings
- Staff Feedback
  - Provide academic and social emotional learning (SEL) supports
  - Build relationships with students
  - Allow staff opportunity to collaborate

3

Redesign: Reimagine Advocacy

- Create greater balance between SEL and academics
- Integrate cultural knowledge and relevancy through curriculum and purchase curriculum to support college and career readiness
- Expand restorative practices to allow for student voice and choice to strengthen school culture and climate
- Refine tier 1 supports and discipline policies to support the needs of high school students

4

Redesign: Professional Learning and Academic Focus

Align	Align grading practices
Build	Build common formative assessments
Expand	Expand college and career readiness
Increase	Increase alignment with both grade level and departments

5

Challenges along the journey

Preparation for separation

- Facilities
- Logistics
  - path of travel
  - scheduling

Present day

- Shared spaces
- Communication

6



Student Support

Identifying	Aligning	Engaging
Identifying site needs • Review student data • Identify needs	Aligning supports • Learning Support Team (LST) • Attendance Team	Engaging in the work • Utilize team-based approach • Tiered supports • Home visits

7

Additional Supports: Expanded Learning Opportunities (ELO) Grant

- English Language Arts (ELA) Intervention
- Math Intervention
- Community Intervention Specialists (two) part of Learning Support Team (LST)
- Attendance Improvement

8



California Community Schools Partnership Program

- Support learning loss
- Family engagement events and opportunities
- Home visits
- Professional development to support student needs

9

The Importance of Community Partnerships

- Point West Rotary
- Improve Your Tomorrow (IYT)
- Equal Opportunity Schools (EOS)
- Mutual Assistance Network
- Sacramento County Mental Health
- Health Education Council
- Sacramento County Office of Education (SCOE)

10







Engaging Students

Athletics	Clubs
• Football • Track • Cross Country • Volleyball • Basketball • Soccer	• Gay Straight Alliance (GSA) • Black Student Union (BSU) • Future Teachers • Rotary/Service Interact

11

Encina Visioning Process

- Encina will be engaging in a visioning process this year
- Partnering with California State University of Sacramento Equity 360 Team
  - Led by Dr. Pia Wong
  - Partnership with Encina's Leadership Team
  - Based on staff and student voice
  - Year long process

12


Next Steps
Complete
• Complete vision/mission
Continue
• Continue to build partnerships
Strengthen
• Strengthen collaboration and instructional practices
Focus
• Continue to focus on social emotional learning and student supports
13

SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

AGENDA ITEM: I-2

MEETING DATE: 11/16/2021

SUBJECT: West Region Grades 6-8 Facilities Planning

CHECK ONE:
For Discussion: ☒
For Action: ☐
Report: ☐
Workshop: ☐
Recognition: ☐
Emergency Action: ☐

DEPARTMENT: Facilities

ACTION REQUESTED:
The superintendent is recommending that the board hear and discuss a presentation on the west region grades 6-8 facilities planning.

RATIONALE/BACKGROUND:
The west region grades 6-8 facilities planning presentation will provide the board with information regarding the district's forecasted enrollment for the west region of the district, as well as capacity studies, conceptual site plans and recommendations.

ATTACHMENT(S):
A: West Region Grades 6-8 Facilities Planning Presentation
B: West Region Middle School Walking Distances

BOARD COMMITTEE ACTION/COMMENT:
N/A

PREVIOUS STAFF/BOARD ACTION:
Superintendent's Cabinet: 11/08/2021

FISCAL IMPACT:
Current Budget: $ N/A
Additional Budget: $ N/A
Funding Source: N/A
(Unrestricted Base, Supplemental, other restricted, etc.)
Current Year Only ☒ Ongoing: ☐

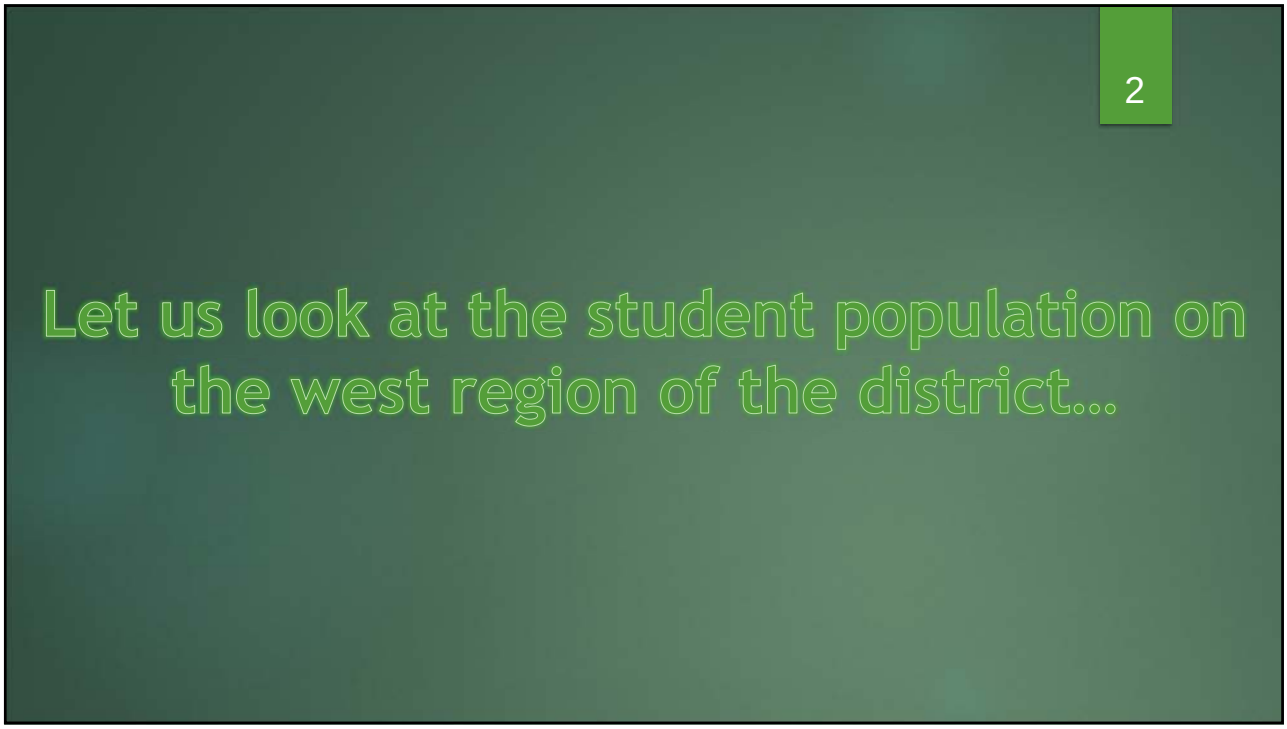
LCAP/STRATEGIC PLAN:
Goal: N/A Focus: N/A
Action: N/A

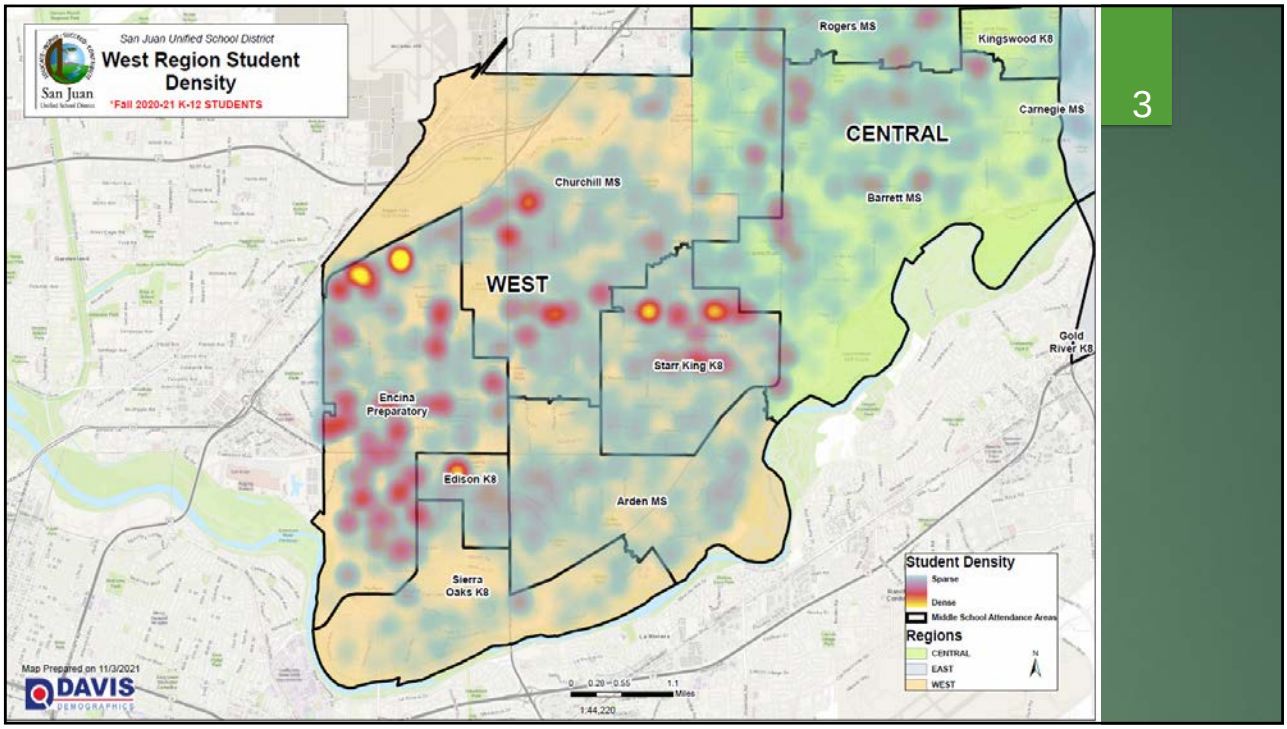
Strategic Plan: N/A

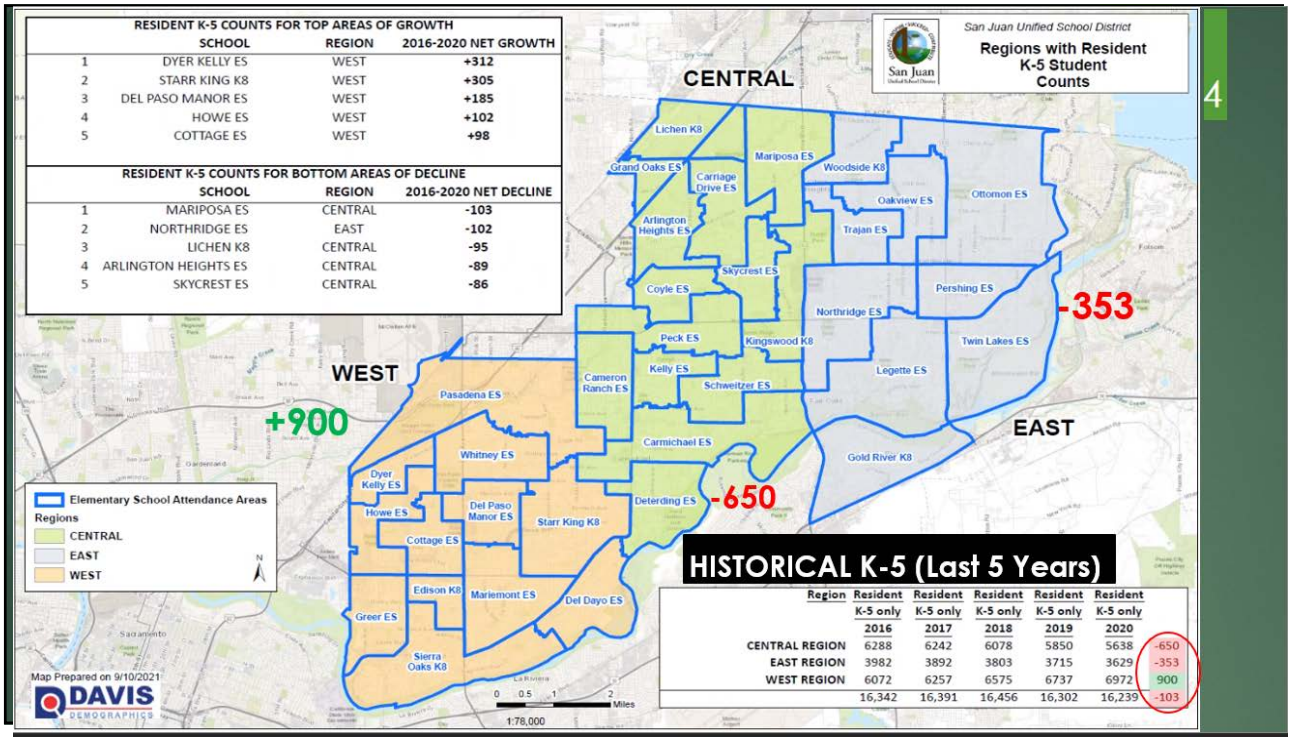
PREPARED BY: Frank Camarda, Chief Operations Officer

APPROVED BY: Kent Kern, Superintendent of Schools


West Region 6-8 Facilities Planning
November 16, 2021
ARDEN MIDDLE SCHOOL
SAN JUAN UNIFIED SCHOOL DISTRICT
1640
HOME OF THE PANTHERS


2
Let us look at the student population on the west region of the district…





RESIDENT K-5 COUNTS FOR TOP AREAS OF GROWTH

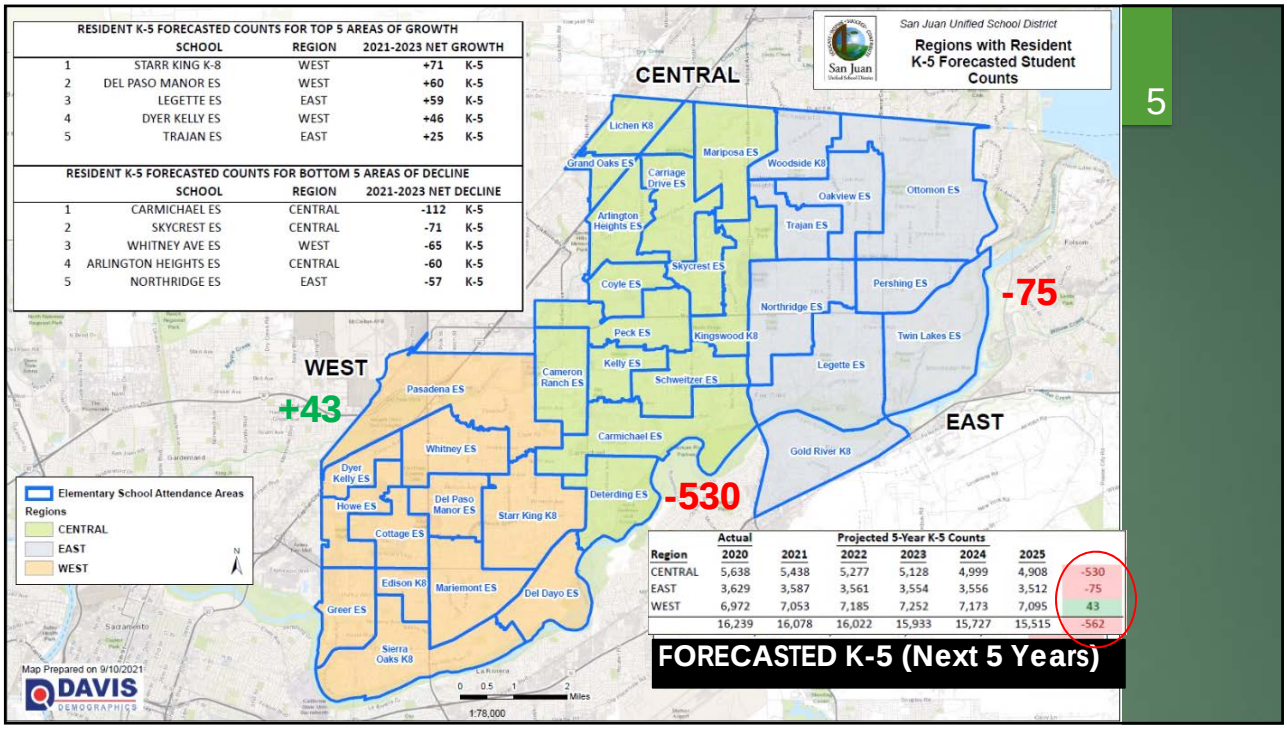
	SCHOOL	REGION	2016-2020 NET GROWTH
1	DYER KELLY ES	WEST	+312
2	STARR KING K8	WEST	+305
3	DEL PASO MANOR ES	WEST	+185
4	HOWE ES	WEST	+102
5	COTTAGE ES	WEST	+98

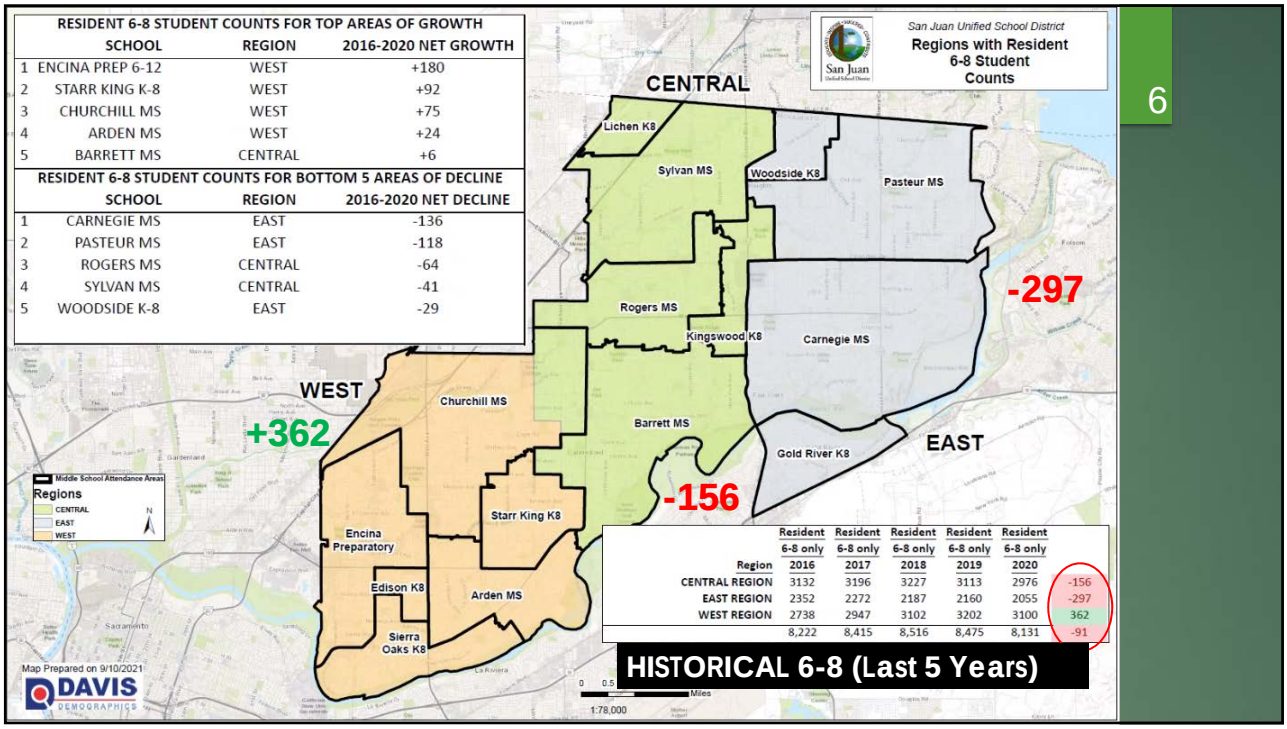
RESIDENT K-5 COUNTS FOR BOTTOM AREAS OF DECLINE

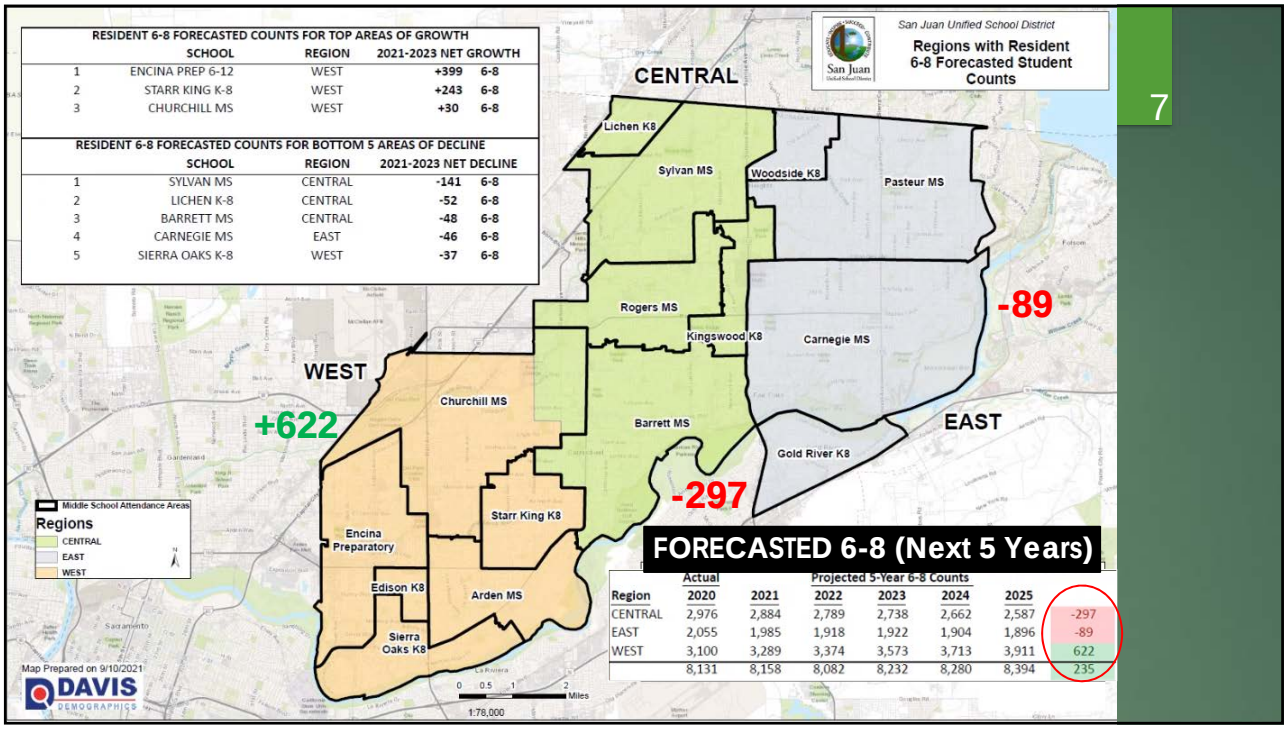
	SCHOOL	REGION	2016-2020 NET DECLINE
1	MARIPOSA ES	CENTRAL	-103
2	NORTHRIDGE ES	EAST	-102
3	LICHEN K8	CENTRAL	-95
4	ARLINGTON HEIGHTS ES	CENTRAL	-89
5	SKYCREST ES	CENTRAL	-86

HISTORICAL K-5 (Last 5 Years)

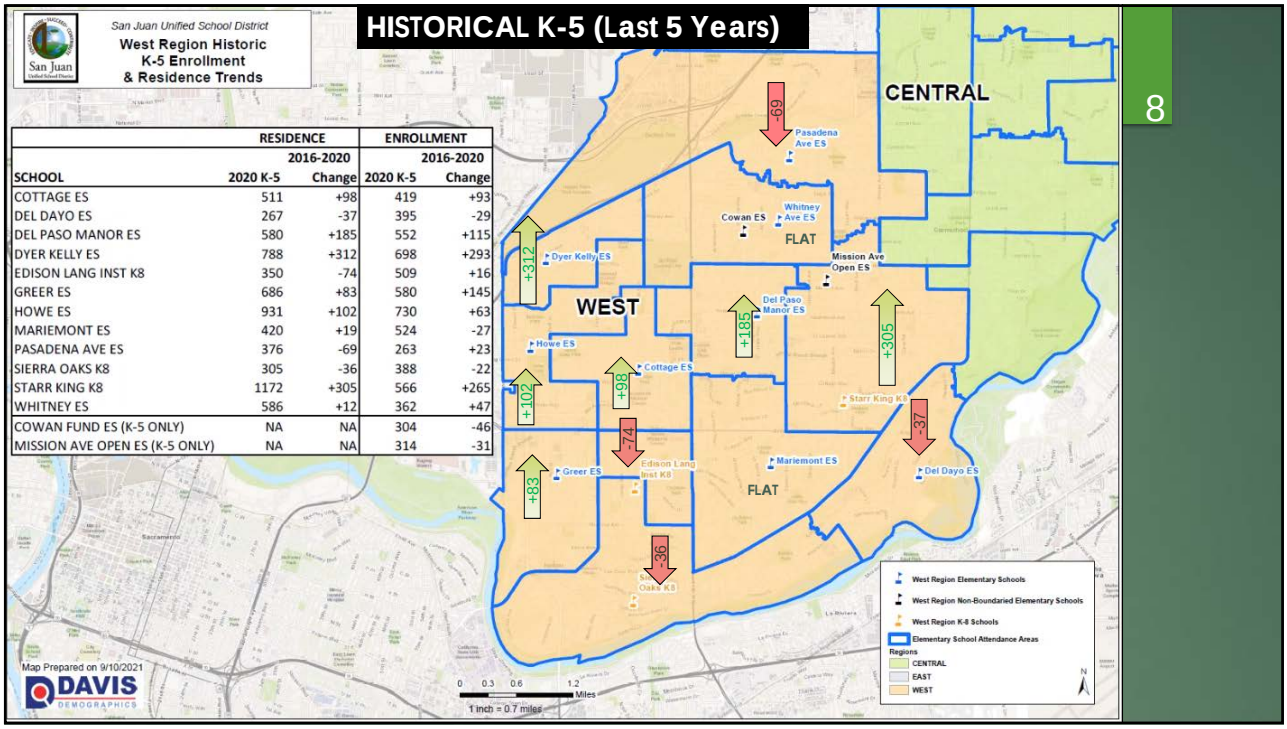
Region	Resident K-5 only 2016	Resident K-5 only 2017	Resident K-5 only 2018	Resident K-5 only 2019	Resident K-5 only 2020	
CENTRAL REGION	6288	6242	6078	5850	5638	-650
EAST REGION	3982	3892	3803	3715	3629	-353
WEST REGION	6072	6257	6575	6737	6972	900
	16,342	16,391	16,456	16,302	16,239	-103


RESIDENT K-5 FORECASTED COUNTS FOR TOP 5 AREAS OF GROWTH
SCHOOL REGION 2021-2023 NET GROWTH
1 STARR KING K-8 WEST +71 K-5
2 DEL PASO MANOR ES WEST +60 K-5
3 LEGETTE ES EAST +59 K-5
4 DYER KELLY ES WEST +46 K-5
5 TRAJAN ES EAST +25 K-5
RESIDENT K-5 FORECASTED COUNTS FOR BOTTOM 5 AREAS OF DECLINE
SCHOOL REGION 2021-2023 NET DECLINE
1 CARMICHAEL ES CENTRAL -112 K-5
2 SKYCREST ES CENTRAL -71 K-5
3 WHITNEY AVE ES WEST -65 K-5
4 ARLINGTON HEIGHTS ES CENTRAL -60 K-5
5 NORTHRIDGE ES EAST -57 K-5
San Juan Unified School District
Regions with Resident K-5 Forecasted Student Counts
CENTRAL
WEST
EAST
+43
-530
-75
Lichen K8
Grand Oaks ES
Mariposa ES
Carriage Drive ES
Woodside K8
Oakview ES
Ottomon ES
Arlington Heights ES
Trajan ES
Skycrest ES
Coyle ES
Pershing ES
Northridge ES
Peck ES
Kingswood K8
Twin Lakes ES
Kelly ES
Cameron Ranch ES
Schweitzer ES
Legette ES
Pasadena ES
Carmichael ES
Gold River K8
Whitney ES
Dyer Kelly ES
Howe ES
Del Paso Manor ES
Starr King K8
Deterding ES
Cottage ES
Edison K8
Mariemont ES
Del Dayo ES
Greer ES
Sierra Oaks K8
Elementary School Attendance Areas
Regions
CENTRAL
EAST
WEST
Actual
Projected 5-Year K-5 Counts
Region 2020 2021 2022 2023 2024 2025
CENTRAL 5,638 5,438 5,277 5,128 4,999 4,908 -530
EAST 3,629 3,587 3,561 3,554 3,556 3,512 -75
WEST 6,972 7,053 7,185 7,252 7,173 7,095 43
16,239 16,078 16,022 15,933 15,727 15,515 -562
FORECASTED K-5 (Next 5 Years)
Map Prepared on 9/10/2021
DAVIS DEMOGRAPHICS
0 0.5 1 2 Miles
1:78,000
5

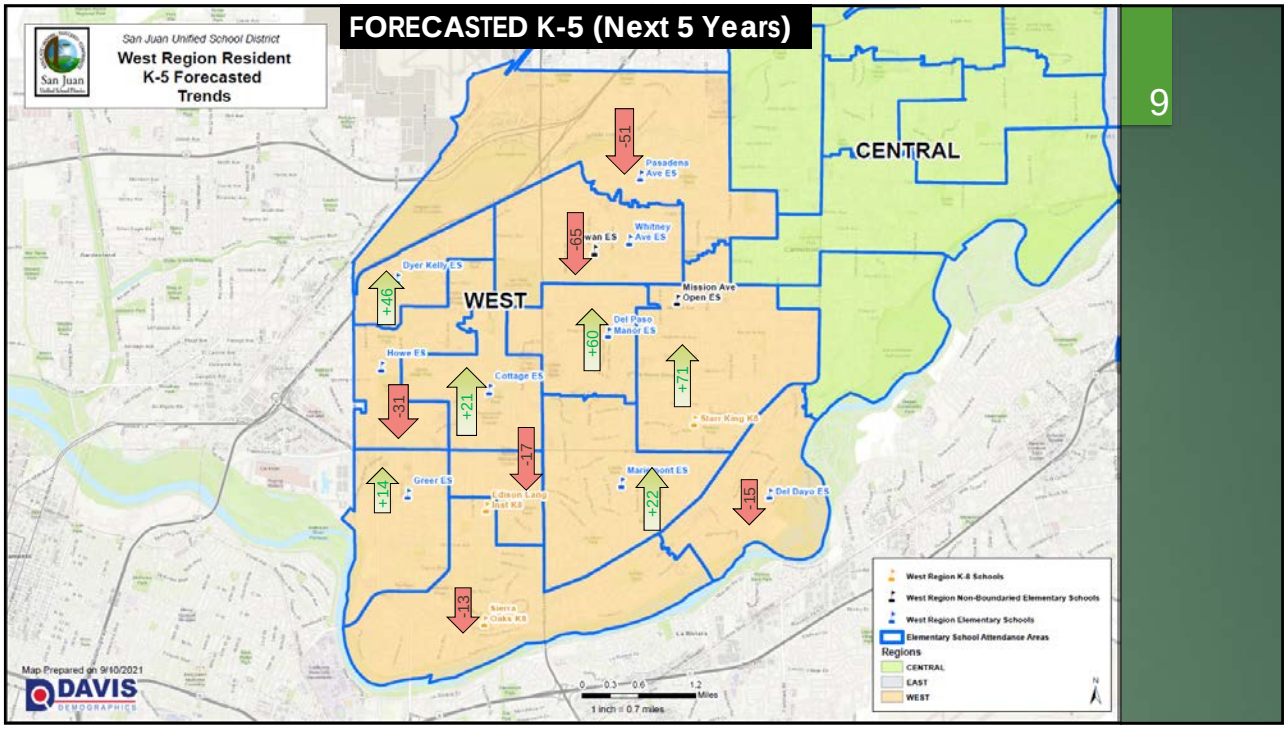

RESIDENT 6-8 STUDENT COUNTS FOR TOP AREAS OF GROWTH
SCHOOL REGION 2016-2020 NET GROWTH
1 ENCINA PREP 6-12 WEST +180
2 STARR KING K-8 WEST +92
3 CHURCHILL MS WEST +75
4 ARDEN MS WEST +24
5 BARRETT MS CENTRAL +6
RESIDENT 6-8 STUDENT COUNTS FOR BOTTOM 5 AREAS OF DECLINE
SCHOOL REGION 2016-2020 NET DECLINE
1 CARNEGIE MS EAST -136
2 PASTEUR MS EAST -118
3 ROGERS MS CENTRAL -64
4 SYLVAN MS CENTRAL -41
5 WOODSIDE K-8 EAST -29
San Juan Unified School District
Regions with Resident 6-8 Student Counts
CENTRAL
WEST
EAST
+362
-156
-297
Lichen K8
Sylvan MS
Woodside K8
Pasteur MS
Rogers MS
Kingswood K8
Carnegie MS
Churchill MS
Barrett MS
Gold River K8
Starr King K8
Encina Preparatory
Edison K8
Arden MS
Sierra Oaks K8
Middle School Attendance Areas
Regions
CENTRAL
EAST
WEST
Resident 6-8 only
Region 2016 2017 2018 2019 2020
CENTRAL REGION 3132 3196 3227 3113 2976 -156
EAST REGION 2352 2272 2187 2160 2055 -297
WEST REGION 2738 2947 3102 3202 3100 362
8,222 8,415 8,516 8,475 8,131 -91
HISTORICAL 6-8 (Last 5 Years)
Map Prepared on 9/10/2021
DAVIS DEMOGRAPHICS
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6

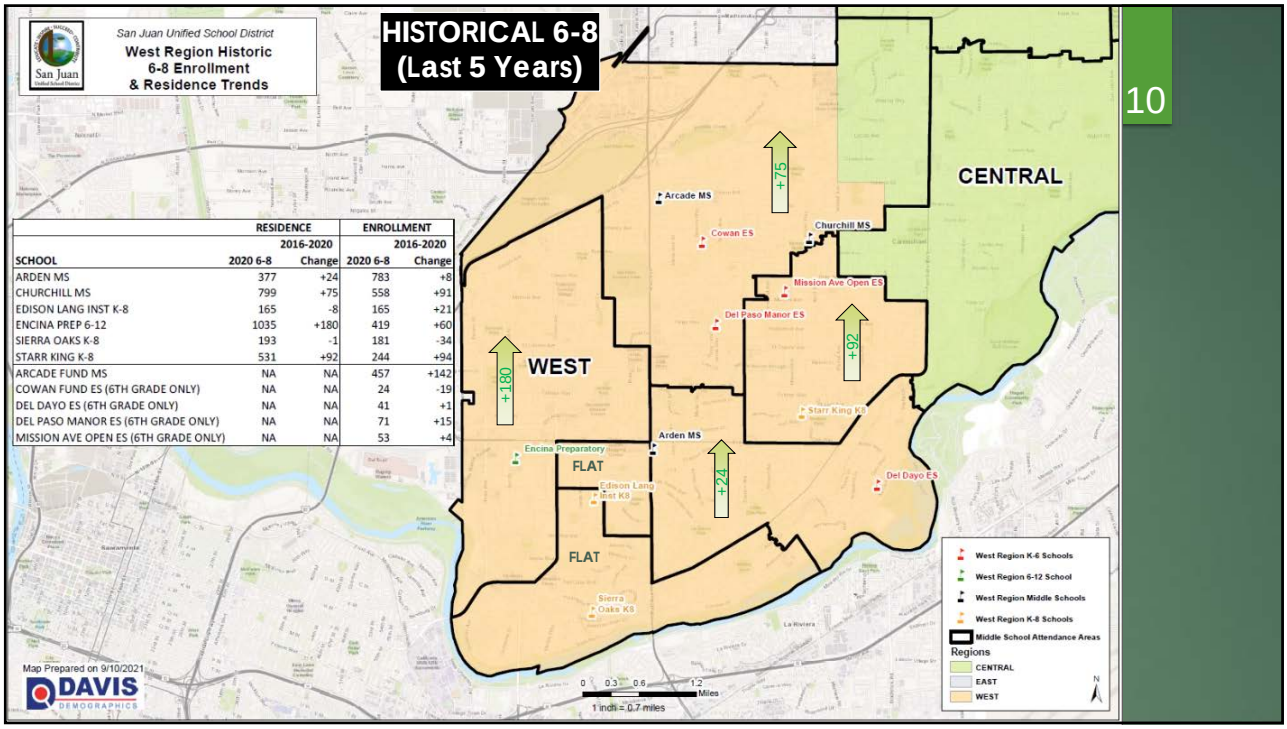

RESIDENT 6-8 FORECASTED COUNTS FOR TOP AREAS OF GROWTH
SCHOOL REGION 2021-2023 NET GROWTH
1 ENCINA PREP 6-12 WEST +399 6-8
2 STARR KING K-8 WEST +243 6-8
3 CHURCHILL MS WEST +30 6-8
RESIDENT 6-8 FORECASTED COUNTS FOR BOTTOM 5 AREAS OF DECLINE
SCHOOL REGION 2021-2023 NET DECLINE
1 SYLVAN MS CENTRAL -141 6-8
2 LICHEN K-8 CENTRAL -52 6-8
3 BARRETT MS CENTRAL -48 6-8
4 CARNEGIE MS EAST -46 6-8
5 SIERRA OAKS K-8 WEST -37 6-8
San Juan Unified School District
Regions with Resident 6-8 Forecasted Student Counts
CENTRAL
WEST
EAST
+622
-89
-297
Lichen K8
Sylvan MS
Woodside K8
Pasteur MS
Rogers MS
Kingswood K8
Carnegie MS
Churchill MS
Barrett MS
Gold River K8
Starr King K8
Encina Preparatory
Edison K8
Arden MS
Sierra Oaks K8
Middle School Attendance Areas
Regions
CENTRAL
EAST
WEST
FORECASTED 6-8 (Next 5 Years)
Actual
Projected 5-Year 6-8 Counts
Region 2020 2021 2022 2023 2024 2025
CENTRAL 2,976 2,884 2,789 2,738 2,662 2,587 -297
EAST 2,055 1,985 1,918 1,922 1,904 1,896 -89
WEST 3,100 3,289 3,374 3,573 3,713 3,911 622
8,131 8,158 8,082 8,232 8,280 8,394 235
Map Prepared on 9/10/2021
DAVIS DEMOGRAPHICS
0 0.5 1 2 Miles
1:78,000

7

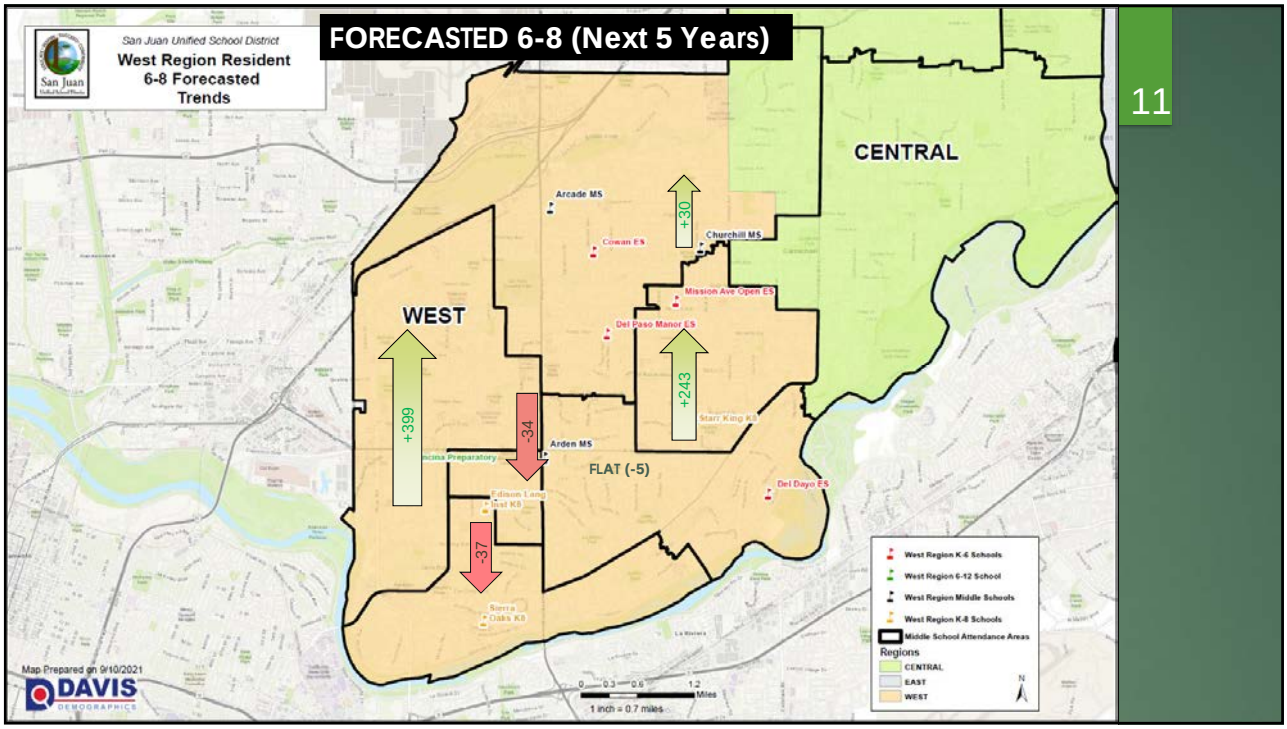

San Juan Unified School District
West Region Historic K-5 Enrollment & Residence Trends
HISTORICAL K-5 (Last 5 Years)
RESIDENCE ENROLLMENT
2016-2020 2016-2020
SCHOOL 2020 K-5 Change 2020 K-5 Change
COTTAGE ES 511 +98 419 +93
DEL DAYO ES 267 -37 395 -29
DEL PASO MANOR ES 580 +185 552 +115
DYER KELLY ES 788 +312 698 +293
EDISON LANG INST K8 350 -74 509 +16
GREER ES 686 +83 580 +145
HOWE ES 931 +102 730 +63
MARIEMONT ES 420 +19 524 -27
PASADENA AVE ES 376 -69 263 +23
SIERRA OAKS K8 305 -36 388 -22
STARR KING K8 1172 +305 566 +265
WHITNEY ES 586 +12 362 +47
COWAN FUND ES (K-5 ONLY) NA NA 304 -46
MISSION AVE OPEN ES (K-5 ONLY) NA NA 314 -31
CENTRAL
WEST
FLAT
FLAT
-69
+312
+185
+305
+102
+98
+74
+83
37
-36
Pasadena Ave ES
Whitney Ave ES
Cowan ES
Dyer Kelly ES
Mission Ave Open ES
Del Paso Manor ES
Howe ES
Cottage ES
Starr King K8
Edison Lang Inst K8
Mariemont ES
Greer ES
Del Dayo ES
Oaks K8
West Region Elementary Schools
West Region Non-Boundaried Elementary Schools
West Region K-8 Schools
Elementary School Attendance Areas
Regions
CENTRAL
EAST
WEST
Map Prepared on 9/10/2021
DAVIS DEMOGRAPHICS
0 0.3 0.6 1.2 Miles
1 inch = 0.7 miles

8





SCHOOL	RESIDENCE 2020 6-8	RESIDENCE 2016-2020 Change	ENROLLMENT 2020 6-8	ENROLLMENT 2016-2020 Change
ARDEN MS	377	+24	783	+8
CHURCHILL MS	799	+75	558	+91
EDISON LANG INST K-8	165	-8	165	+21
ENCINA PREP 6-12	1035	+180	419	+60
SIERRA OAKS K-8	193	-1	181	-34
STARR KING K-8	531	+92	244	+94
ARCADE FUND MS	NA	NA	457	+142
COWAN FUND ES (6TH GRADE ONLY)	NA	NA	24	-19
DEL DAYO ES (6TH GRADE ONLY)	NA	NA	41	+1
DEL PASO MANOR ES (6TH GRADE ONLY)	NA	NA	71	+15
MISSION AVE OPEN ES (6TH GRADE ONLY)	NA	NA	53	+4



12

Key Points on the West Region

- Slightly declining K-5 population over the next seven years
- "Population Bubble" is going to be moving through the District's 6-8 and 9-12 grade ranges over the next five years
- Need to find best way to address the growth at the middle school grades (high schools should be able to accommodate projected growth)

13

Current trends in the west region

Case studies for Arcade, Arden and Starr King (6-8 only)

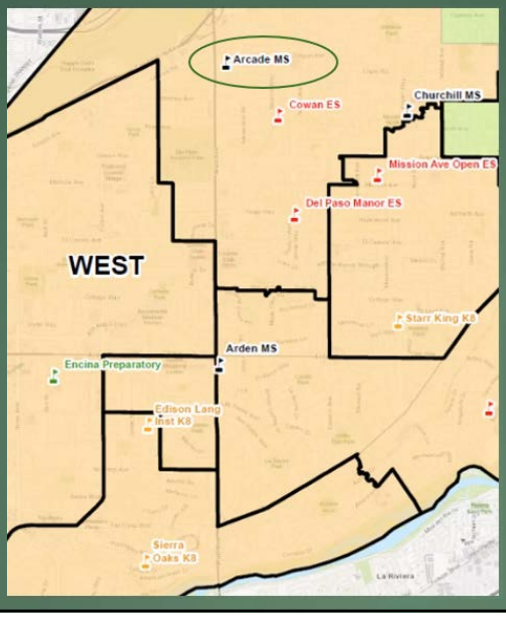
ARCADE MIDDLE SCHOOL - CURRENT SITUATION

14

2020-2021 SY 6-8 Breakdowns

Arcade MS (no boundary, located within Churchill's) Where are they coming from?

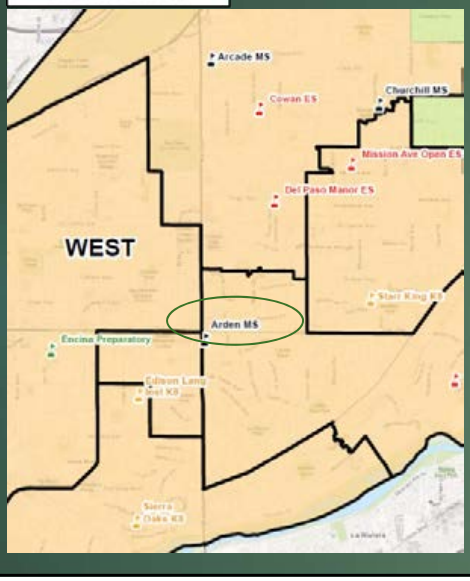
	ARCADE FUND MS
ARDEN MS	0
BARRETT MS	16
CARNEGIE MS	0
CHURCHILL MS	240
EDISON LANG INST K-8	0
ENCINA PREP 6-12	197
GOLD RIVER K-8	0
KINGSWOOD K-8	2
LICHEN K-8	0
PASTEUR MS	0
ROGERS MS	8
SIERRA OAKS K-8	4
STARR KING K-8	41
SYLVAN MS	3
WOODSIDE K-8	0
6-8 Sub-Totals:	511



ARDEN MIDDLE SCHOOL - CURRENT SITUATION

15

2020-2021 SY 6-8 Breakdowns



Breakdown of where Arden MS students are coming from

	ARDEN MS
ARDEN MS	266
BARRETT MS	40
CARNEGIE MS	1
CHURCHILL MS	84
EDISON LANG INST K-8	53
ENCINA PREP 6-12	244
GOLD RIVER K-8	2
KINGSWOOD K-8	0
LICHEN K-8	1
PASTEUR MS	0
ROGERS MS	4
SIERRA OAKS K-8	28
STARR KING K-8	115
SYLVAN MS	0
WOODSIDE K-8	0
6-8 Sub-Totals:	838

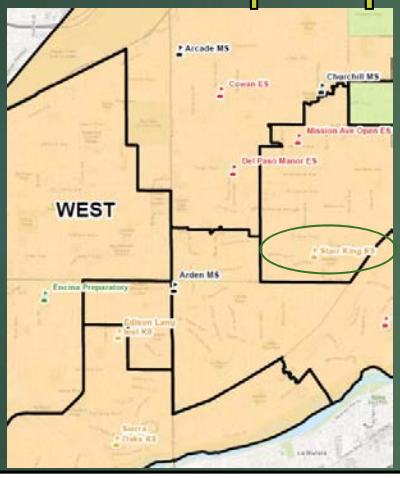
STARR KING - 6-8 CURRENT SITUATION

16

2020-21 SY 6-8 Breakdowns

531 6-8 students in its attendance area

		ARDEN MS	BARRETT MS	CARNEGIE MS	CHURCHILL MS	EDISON LANG K8 (6-8 STUDENTS ONLY)	ENCINA PREPARATORY (6-12 SCHOOL) (6-8 STUDENTS ONLY)	GOLD RIVER K8 (6-8 STUDENTS ONLY)	KINGSWOOD K8 (6-8 STUDENTS ONLY)	LICHEN K8 (6-8 STUDENTS ONLY)	PASTEUR MS	ROGERS MS	SIERRA OAKS K8 (6-8 STUDENTS ONLY)	STARR KING K8 (6-8 STUDENTS ONLY)	SYLVAN MS	WOODSIDE K8 (6-8 STUDENTS ONLY)	ARCADE FUND MS	DEL DAYO ES (K-8 SCHOOL) (6TH GRADE STUDENTS ONLY)	DEL PASO MANOR ES (K-8 SCHOOL) (6TH GRADE STUDENTS ONLY)	DETERDING ES (K-8 SCHOOL) (6TH GRADE STUDENTS ONLY)	La GETTE ES (K-8 SCHOOL) (6TH GRADE STUDENTS ONLY)	MISSION AVE OPEN ES (K-8 SCHOOL) (6TH GRADE STUDENTS ONLY)
STARR KING K-8	531	115	19	1	47	3	0	2	1	0	0	6	13	226	2	0	41	8	4	8	0	31



	STARR KING K8 (6-8 STUDENTS ONLY)
ARDEN MS	0
BARRETT MS	2
CARNEGIE MS	0
CHURCHILL MS	7
EDISON LANG INST K-8	0
ENCINA PREP 6-12	12
GOLD RIVER K-8	0
KINGSWOOD K-8	0
LICHEN K-8	0
PASTEUR MS	0
ROGERS MS	0
SIERRA OAKS K-8	1
STARR KING K-8	226
SYLVAN MS	0
WOODSIDE K-8	0
6-8 Sub-Totals:	248

Breakdown of where Starr King's 6-8 students are going

248 6-8 students actually attending

17

What we have learned about the demographics on the west region of the district…

18

Demographics

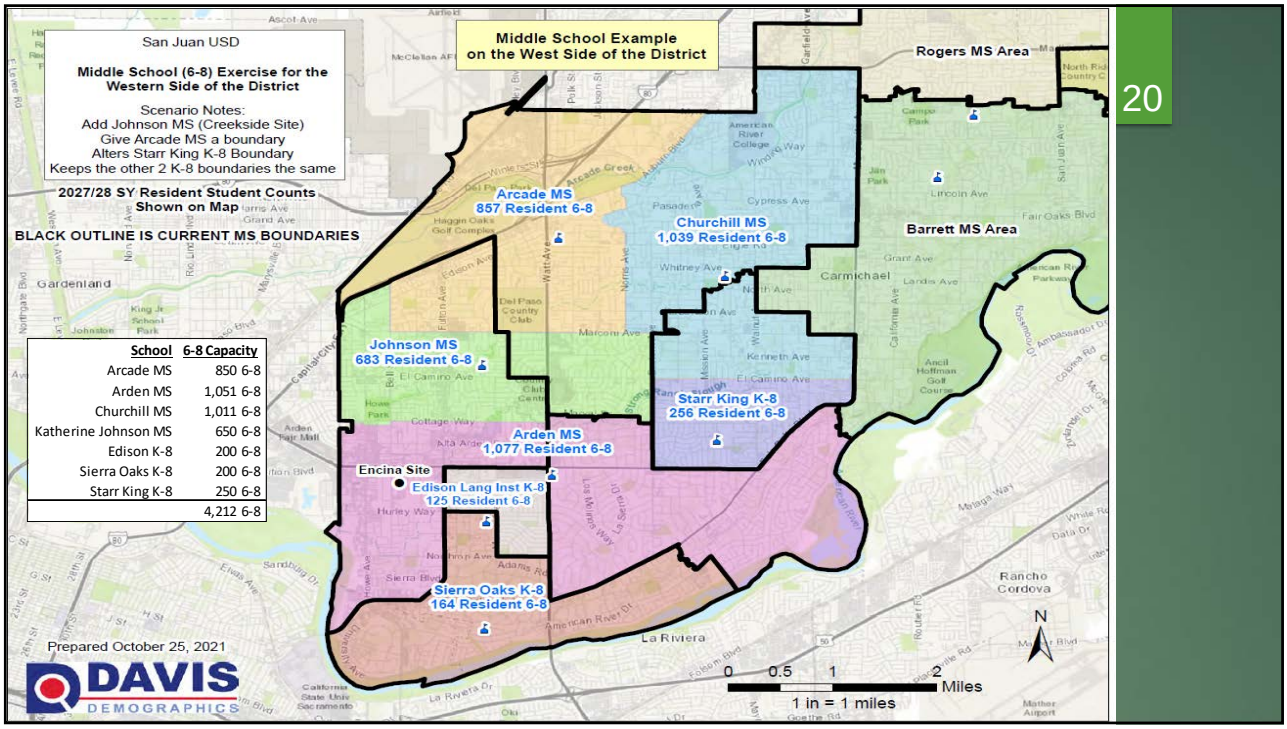
- By 2025, the western region is expected to grow from 3,520 resident students to **4,115 students** at the middle school level
- Net growth of **nearly 600 more 6-8 students**
  - How to house them?
- There is a potential model that can work to accommodate this growth

19

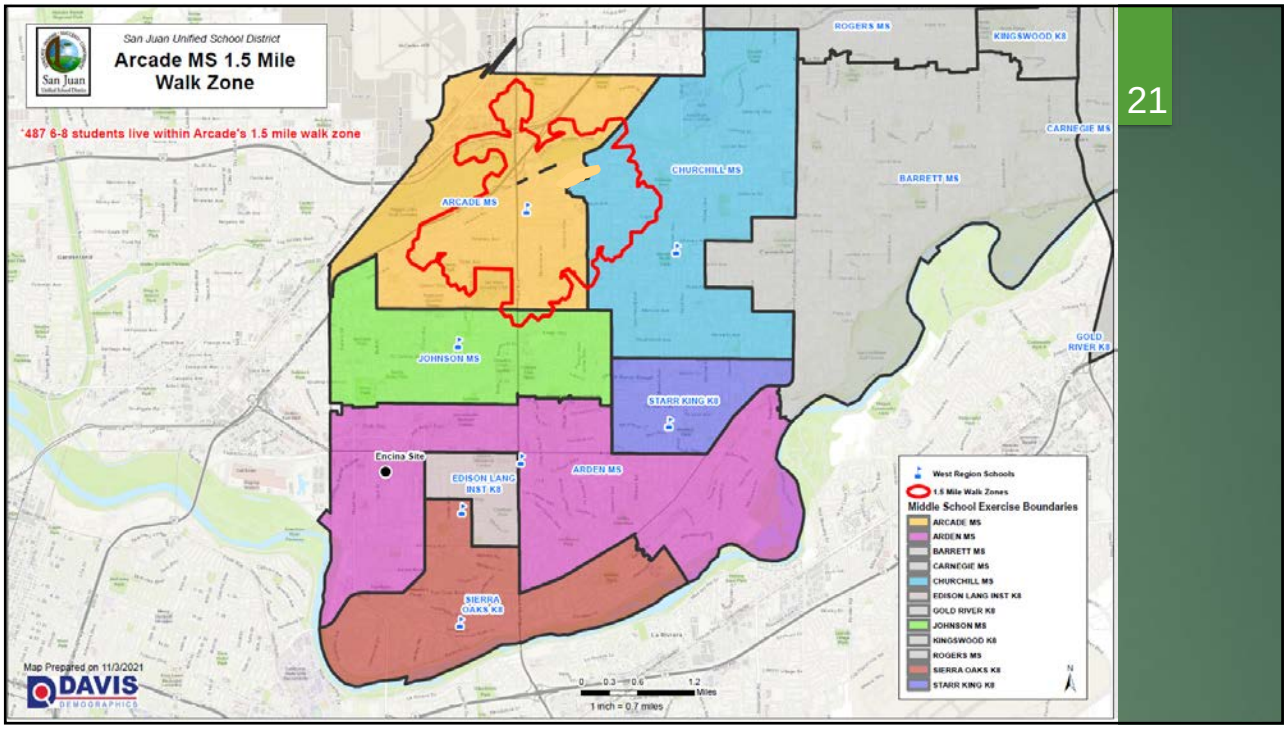
TASK - Produce a middle school scenario that can work with the following criteria:

- Give Arcade Middle School a boundary
- Identify the best location for a new middle school (Katherine Johnson) within the current Encina boundary
- Minimize disruption for the 6-8 boundaries for the K-8 schools on the west side (Edison, Sierra Oaks and Starr King)
- Use the new capacity information for the middle schools on the west side

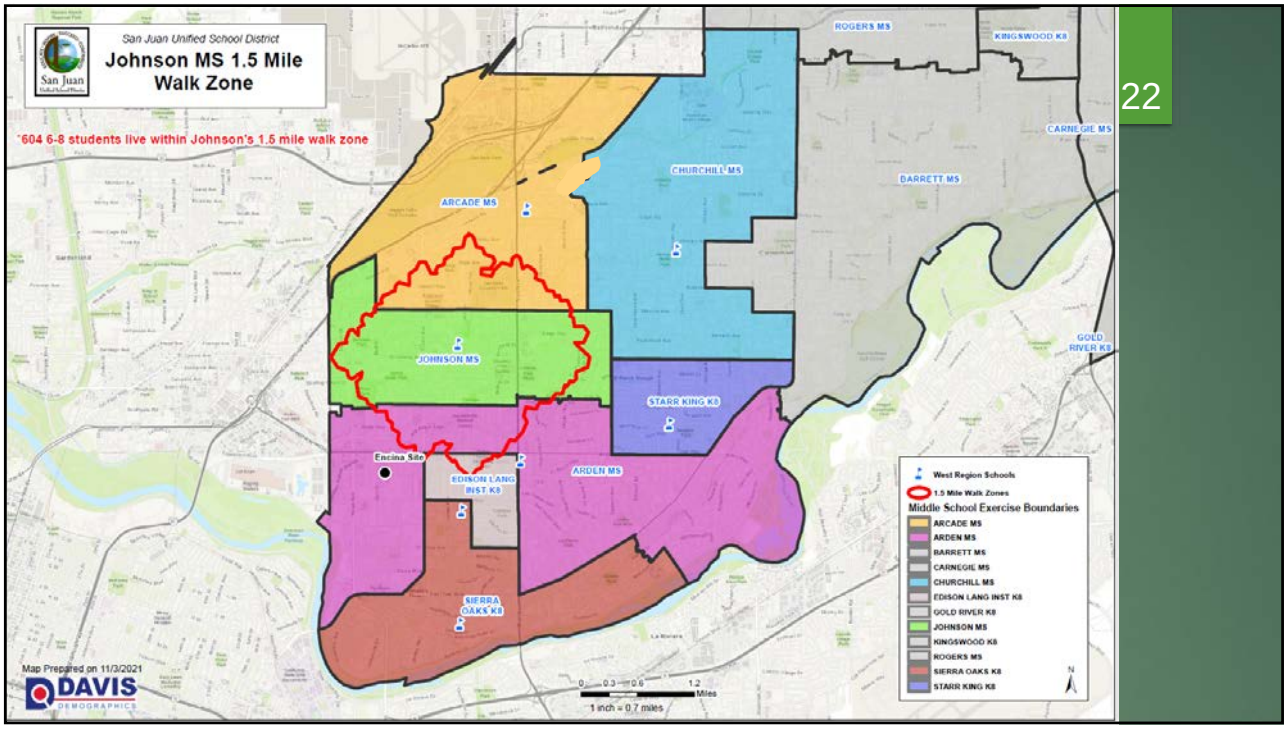
20



School	6-8 Capacity
Arcade MS	850 6-8
Arden MS	1,051 6-8
Churchill MS	1,011 6-8
Katherine Johnson MS	650 6-8
Edison K-8	200 6-8
Sierra Oaks K-8	200 6-8
Starr King K-8	250 6-8
	4,212 6-8


San Juan Unified School District
Arcade MS 1.5 Mile Walk Zone
*487 6-8 students live within Arcade's 1.5 mile walk zone
ROGERS MS
KINGSWOOD K8
CARNEGIE MS
CHURCHILL MS
BARRETT MS
ARCADE MS
JOHNSON MS
GOLD RIVER K8
STARR KING K8
Encina Site
EDISON LANG INST K8
ARDEN MS
SIERRA OAKS K8
West Region Schools
1.5 Mile Walk Zones
Middle School Exercise Boundaries
ARCADE MS
ARDEN MS
BARRETT MS
CARNEGIE MS
CHURCHILL MS
EDISON LANG INST K8
GOLD RIVER K8
JOHNSON MS
KINGSWOOD K8
ROGERS MS
SIERRA OAKS K8
STARR KING K8
Map Prepared on 11/3/2021
DAVIS DEMOGRAPHICS
0 0.3 0.6 1.2 Miles
1 inch = 0.7 miles

21


San Juan Unified School District
Johnson MS 1.5 Mile Walk Zone
*604 6-8 students live within Johnson's 1.5 mile walk zone
ROGERS MS
KINGSWOOD K8
CARNEGIE MS
CHURCHILL MS
BARRETT MS
ARCADE MS
JOHNSON MS
GOLD RIVER K8
STARR KING K8
Encina Site
EDISON LANG INST K8
ARDEN MS
SIERRA OAKS K8
West Region Schools
1.5 Mile Walk Zones
Middle School Exercise Boundaries
ARCADE MS
ARDEN MS
BARRETT MS
CARNEGIE MS
CHURCHILL MS
EDISON LANG INST K8
GOLD RIVER K8
JOHNSON MS
KINGSWOOD K8
ROGERS MS
SIERRA OAKS K8
STARR KING K8
Map Prepared on 11/3/2021
DAVIS DEMOGRAPHICS
0 0.3 0.6 1.2 Miles
1 inch = 0.7 miles

22

23

What we've learned: Capacity

24

Current & Recommended Capacity

	Current	Recommend
Arden Middle School	1051	1051
Arcade Middle School *	558	850
Churchill Middle School	1011	1011
Katherine Johnson MS *	431	650
Edison K-8	200	200
Sierra Oaks K-8	200	200
Starr King K-8	250	250
Total	3701	4212
2027/28 Projections	4212	4212
Additional Need	511	0

* Red asterisk = current enrollment

25

Address the Following:

1. Respond to district **growth** in the west region, especially in the far west
2. Balance middle school **boundaries**
3. Support appropriate **walking distances** to schools in both the northwest and southwest
4. Identify site location for a middle school
5. Provide true **separation** of Katherine Johnson Middle and Encina High School populations

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What's Next?

- Board discussion and possible future action
- Build a new Arcade Middle School to approximately **850 student** capacity
- Build a new Katherine Johnson Middle School of similar design on Creekside property for approximately **650 student** capacity
- Relocate Creekside **Adult School** programs to Encina Campus
- Adjust middle school boundaries
- Community forums to gather feedback

Timeline to Success:

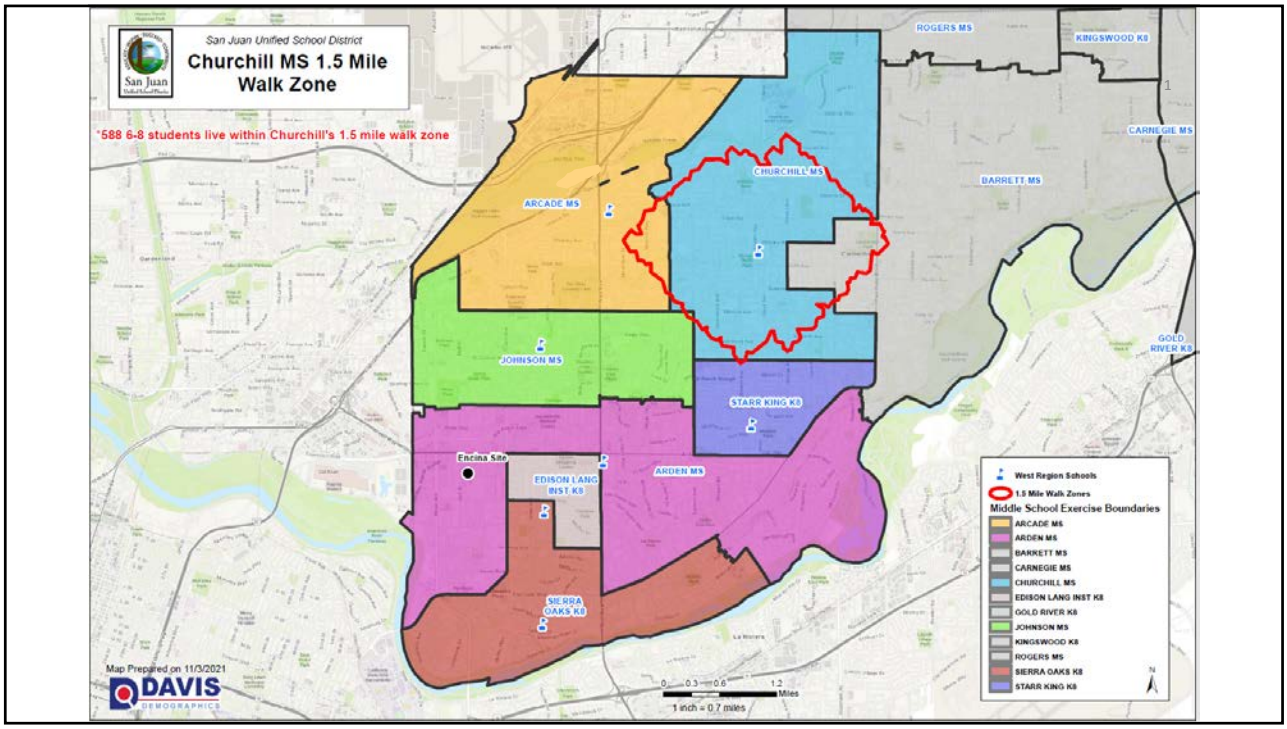
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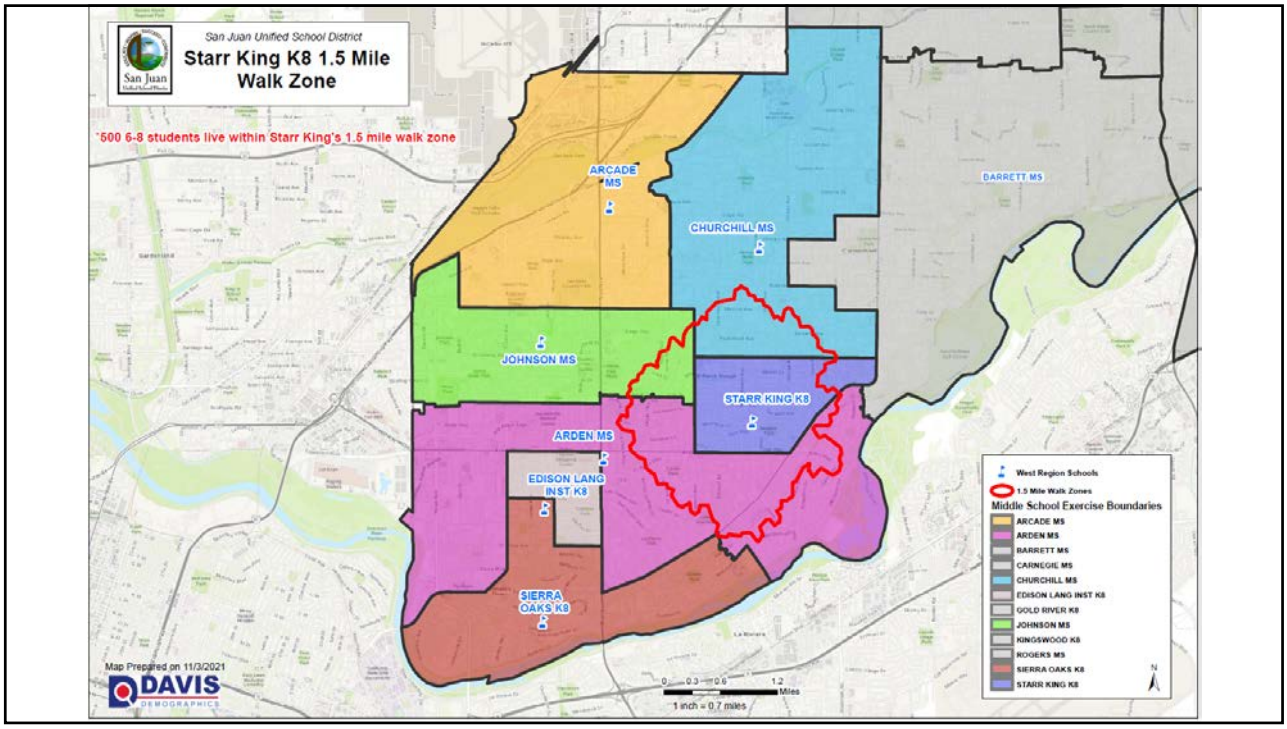
- November 16, 2021 - Board discussion
- December 14, 2021 or January 11, 2022- Possible Board action
- January 2022 - Design
- July 2024 - Construction completion
- August 2024 - New school opening
- Boundary Adjustments – T.B.D.

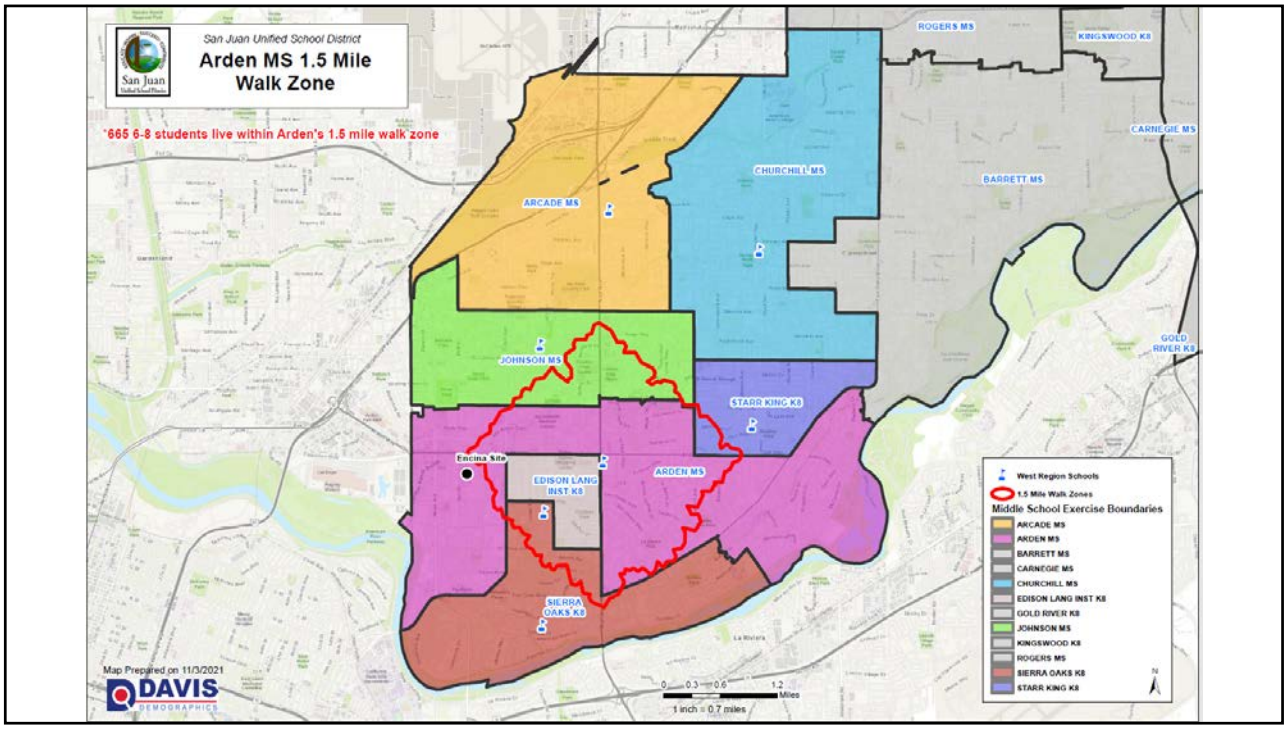
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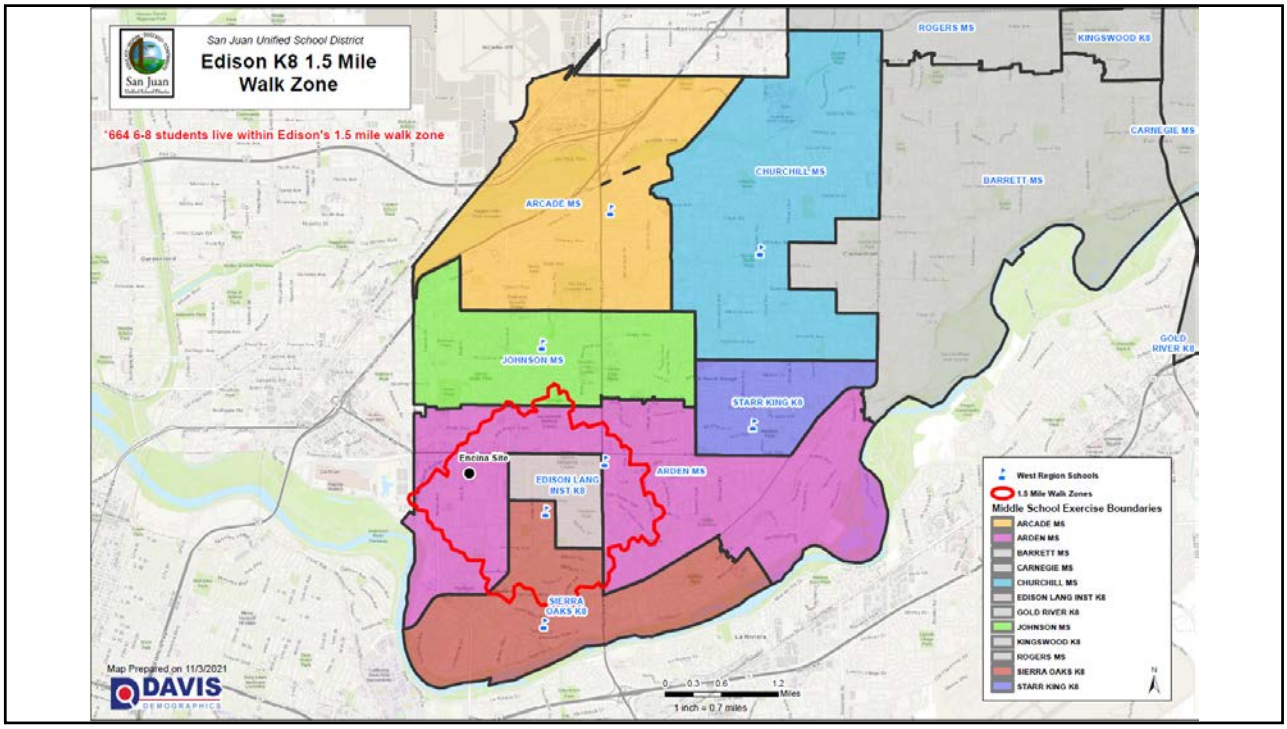
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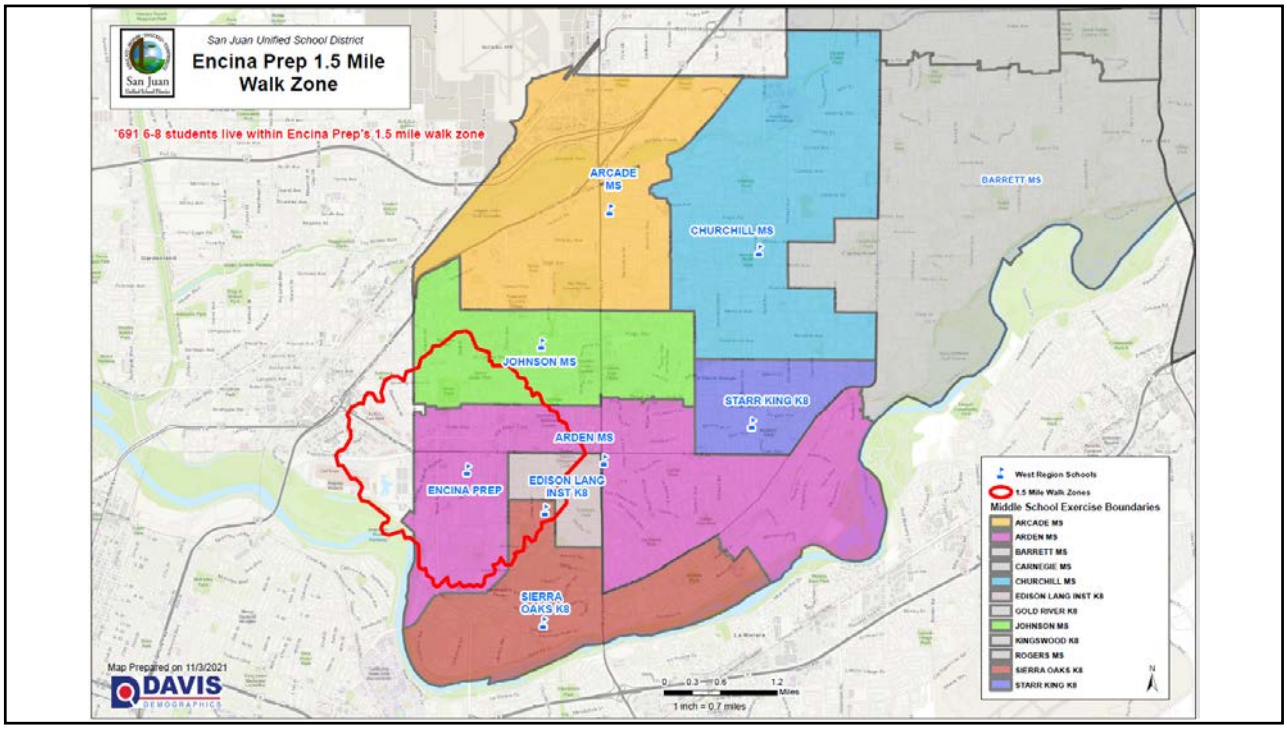
Questions?

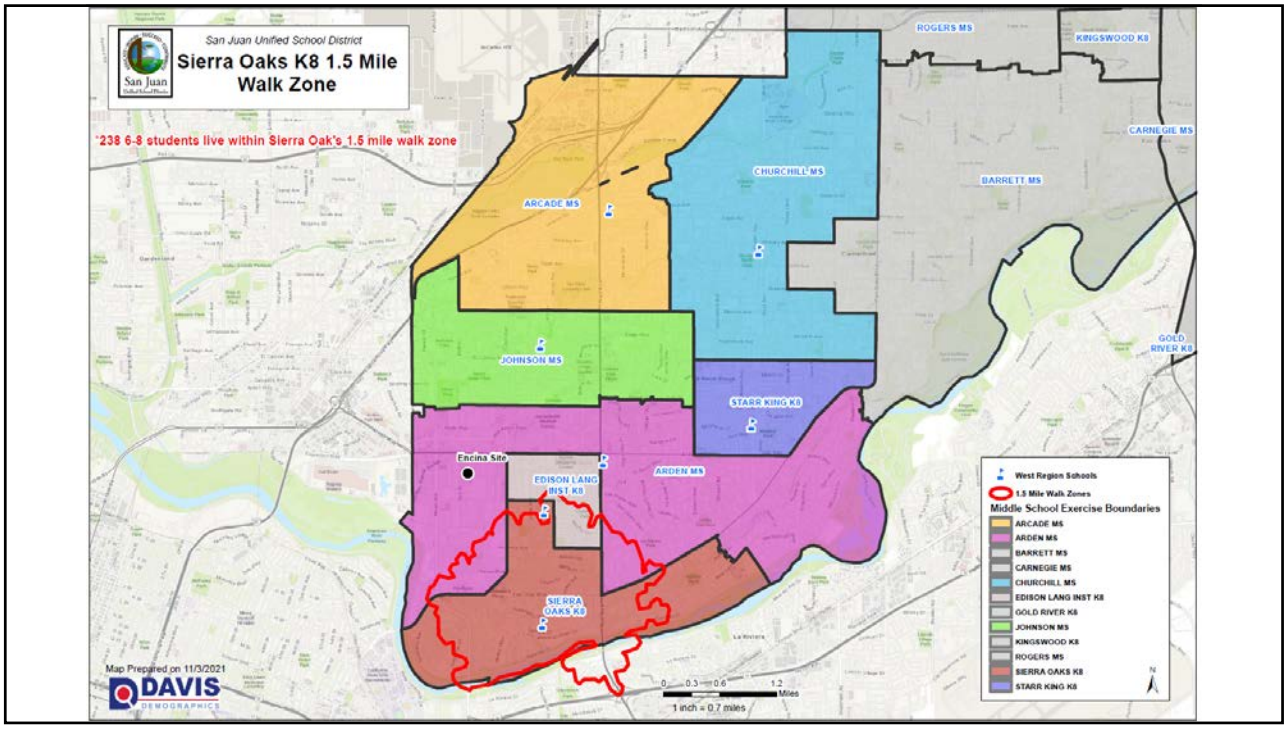

San Juan Unified School District
Churchill MS 1.5 Mile Walk Zone
*588 6-8 students live within Churchill's 1.5 mile walk zone
ROGERS MS
KINGSWOOD K8
CARNEGIE MS
BARRETT MS
CHURCHILL MS
ARCADE MS
JOHNSON MS
GOLD RIVER K8
STARR KING K8
Encina Site
EDISON LANG INST K8
ARDEN MS
SIERRA OAKS K8
West Region Schools
1.5 Mile Walk Zones
Middle School Exercise Boundaries
ARCADE MS
ARDEN MS
BARRETT MS
CARNEGIE MS
CHURCHILL MS
EDISON LANG INST K8
GOLD RIVER K8
JOHNSON MS
KINGSWOOD K8
ROGERS MS
SIERRA OAKS K8
STARR KING K8
Map Prepared on 11/3/2021
DAVIS DEMOGRAPHICS
0 0.3 0.6 1.2 Miles
1 inch = 0.7 miles


San Juan Unified School District
Starr King K8 1.5 Mile Walk Zone
*500 6-8 students live within Starr King's 1.5 mile walk zone
ARCADE MS
BARRETT MS
CHURCHILL MS
JOHNSON MS
STARR KING K8
ARDEN MS
EDISON LANG INST K8
SIERRA OAKS K8
West Region Schools
1.5 Mile Walk Zones
Middle School Exercise Boundaries
ARCADE MS
ARDEN MS
BARRETT MS
CARNEGIE MS
CHURCHILL MS
EDISON LANG INST K8
GOLD RIVER K8
JOHNSON MS
KINGSWOOD K8
ROGERS MS
SIERRA OAKS K8
STARR KING K8
Map Prepared on 11/3/2021
DAVIS DEMOGRAPHICS
0 0.3 0.6 1.2 Miles
1 inch = 0.7 miles


San Juan Unified School District
Arden MS 1.5 Mile Walk Zone
*665 6-8 students live within Arden's 1.5 mile walk zone
ROGERS MS
KINGSWOOD K8
CARNEGIE MS
CHURCHILL MS
BARRETT MS
ARCADE MS
JOHNSON MS
GOLD RIVER K8
STARR KING K8
Encina Site
EDISON LANG INST K8
ARDEN MS
SIERRA OAKS K8
West Region Schools
1.5 Mile Walk Zones
Middle School Exercise Boundaries
ARCADE MS
ARDEN MS
BARRETT MS
CARNEGIE MS
CHURCHILL MS
EDISON LANG INST K8
GOLD RIVER K8
JOHNSON MS
KINGSWOOD K8
ROGERS MS
SIERRA OAKS K8
STARR KING K8
Map Prepared on 11/3/2021
DAVIS DEMOGRAPHICS
0 0.3 0.6 1.2 Miles
1 inch = 0.7 miles


San Juan Unified School District
Edison K8 1.5 Mile Walk Zone
*664 6-8 students live within Edison's 1.5 mile walk zone
ROGERS MS
KINGSWOOD K8
CARNEGIE MS
CHURCHILL MS
BARRETT MS
ARCADE MS
JOHNSON MS
GOLD RIVER K8
STARR KING K8
Encina Site
EDISON LANG INST K8
ARDEN MS
SIERRA OAKS K8
West Region Schools
1.5 Mile Walk Zones
Middle School Exercise Boundaries
ARCADE MS
ARDEN MS
BARRETT MS
CARNEGIE MS
CHURCHILL MS
EDISON LANG INST K8
GOLD RIVER K8
JOHNSON MS
KINGSWOOD K8
ROGERS MS
SIERRA OAKS K8
STARR KING K8
Map Prepared on 11/3/2021
DAVIS DEMOGRAPHICS
0 0.3 0.6 1.2 Miles
1 inch = 0.7 miles


San Juan Unified School District
Encina Prep 1.5 Mile Walk Zone
*691 6-8 students live within Encina Prep's 1.5 mile walk zone
ARCADE MS
BARRETT MS
CHURCHILL MS
JOHNSON MS
STARR KING K8
ARDEN MS
ENCINA PREP
EDISON LANG INST K8
SIERRA OAKS K8
West Region Schools
1.5 Mile Walk Zones
Middle School Exercise Boundaries
ARCADE MS
ARDEN MS
BARRETT MS
CARNEGIE MS
CHURCHILL MS
EDISON LANG INST K8
GOLD RIVER K8
JOHNSON MS
KINGSWOOD K8
ROGERS MS
SIERRA OAKS K8
STARR KING K8
Map Prepared on 11/3/2021
DAVIS DEMOGRAPHICS
0 0.3 0.6 1.2 Miles
1 inch = 0.7 miles


San Juan Unified School District
Sierra Oaks K8 1.5 Mile Walk Zone
*238 6-8 students live within Sierra Oak's 1.5 mile walk zone
ROGERS MS
KINGSWOOD K8
CARNEGIE MS
CHURCHILL MS
BARRETT MS
ARCADE MS
GOLD RIVER K8
JOHNSON MS
STARR KING K8
Encina Site
EDISON LANG INST K8
ARDEN MS
SIERRA OAKS K8
West Region Schools
1.5 Mile Walk Zones
Middle School Exercise Boundaries
ARCADE MS
ARDEN MS
BARRETT MS
CARNEGIE MS
CHURCHILL MS
EDISON LANG INST K8
GOLD RIVER K8
JOHNSON MS
KINGSWOOD K8
ROGERS MS
SIERRA OAKS K8
STARR KING K8
Map Prepared on 11/3/2021
DAVIS DEMOGRAPHICS
0 0.3 0.6 1.2 Miles
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SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

AGENDA ITEM: I-3

MEETING DATE: 11/16/2021

SUBJECT: Educator Effectiveness Block Grant

For Discussion: ☒
For Action: ☐
Report: ☐
Workshop: ☐
Recognition: ☐
Emergency Action: ☐

DEPARTMENT: Division of Teaching and Learning

ACTION REQUESTED:
The superintendent is recommending that the board discuss the Educator Effectiveness Block Grant plan.

Action Anticipated: 12/14/2021

RATIONALE/BACKGROUND:
In October 2021, the State of California approved $1.5 billion in grant funding to support professional learning for certificated and classified staff. San Juan Unified School District's apportionment of the Educator Effectiveness Block Grant is $9,460,484 and will need to be spent by June 30, 2026. The legislature requires board approval of the Local Education Agency (LEA) plan over two meetings prior to December 30, 2021.

ATTACHMENT(S):
A: Presentation
B: Description of Action Items and Expenditures

BOARD COMMITTEE ACTION/COMMENT:
Curriculum, Standards, Instructional and Student Services Committee (C&S): 11/03/2021

PREVIOUS STAFF/BOARD ACTION:
Superintendent's Cabinet: 11/08/2021

FISCAL IMPACT:
Current Budget: $ 9,460,484
Additional Budget: $N/A
Funding Source: Educator Effectiveness/AB 130
(Unrestricted Base, Supplemental, other restricted, etc.)
Current Year Only ☒ On-going ☐

LCAP/STRATEGIC PLAN
Goal: 1 Focus: 1, 3
Action: N/A
Strategic Plan 1, 4

PREPARED BY: Nicole Kukral, Director, Professional Learning and Innovation NK
Kristan Schnepp, Assistant Superintendent, Secondary Education and Programs KS

APPROVED BY: Melissa Bassanelli, Deputy Superintendent, Schools and Student Support MB
Kent Kern, Superintendent of Schools KK

San Juan Unified School District

Educator Effectiveness Block Grant (EEBG)

Nicole Kukral, Director, Professional Learning and Innovation
Kristan Schnepp, Assistant Superintendent, Secondary Education and Programs

Board of Education
November 16, 2021

1

Educator Effectiveness 2021–2026

- A program providing funds to county offices of education, school districts, charter schools, and state special schools to provide professional learning and to promote educator equity, quality, and effectiveness
- Educator Effectiveness Funds (EEF) may be used to support professional learning for certificated teachers, administrators, paraprofessional educators, and certificated staff
- The local plan for the EEF needs to be heard in a public meeting of the governing board of the school district, before its adoption in a subsequent public meeting. This must take place on or before December 30, 2021

2

Allowable Use of Funds

- Coaching and mentoring of staff – teacher and administrator retention
- Programs that lead to effective, standards aligned instruction and improve literacy across all subjects
- Practices that reengage pupils
- Strategies to implement social emotional learning practices
- Strategies to improve school climate
- Strategies to improve inclusive practices
- Instruction and education to support effective language acquisition for English learners
- Creation of new professional learning networks
- Instruction, education and strategies to incorporate ethnic studies
- Strategies for educators in early childhood education

3

Expanded Learning Opportunities (ELO) Plan Requirements

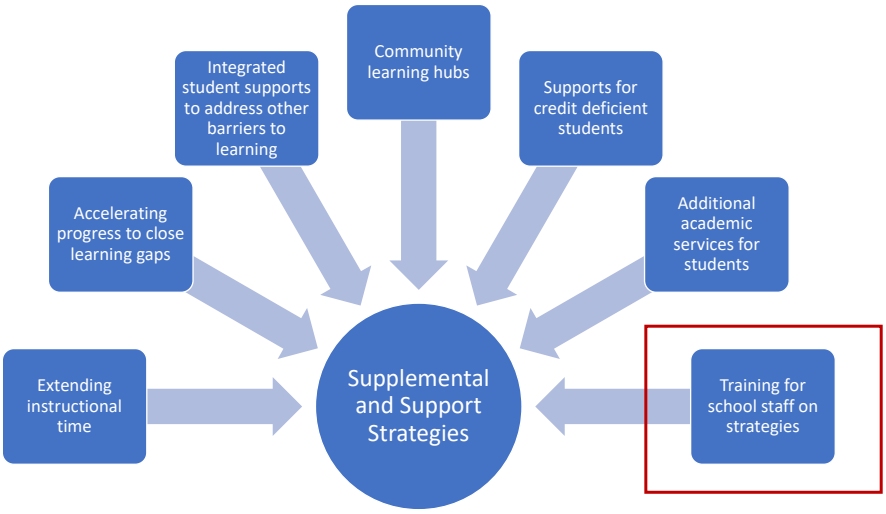
Supplemental and Support Strategies For Targeted Populations

- Extending instructional time
- Accelerating progress to close learning gaps
- Integrated student supports to address other barriers to learning
- Community learning hubs
- Supports for credit deficient students
- Additional academic services for students
- Training for school staff on strategies

- Disengaged students
- English learners
- Foster youth
- Homeless
- Low-income
- Students at risk of abuse, neglect or exploitation
- Students who are behind grade level
- Students with disabilities

4

ELO Plan Requirements



5

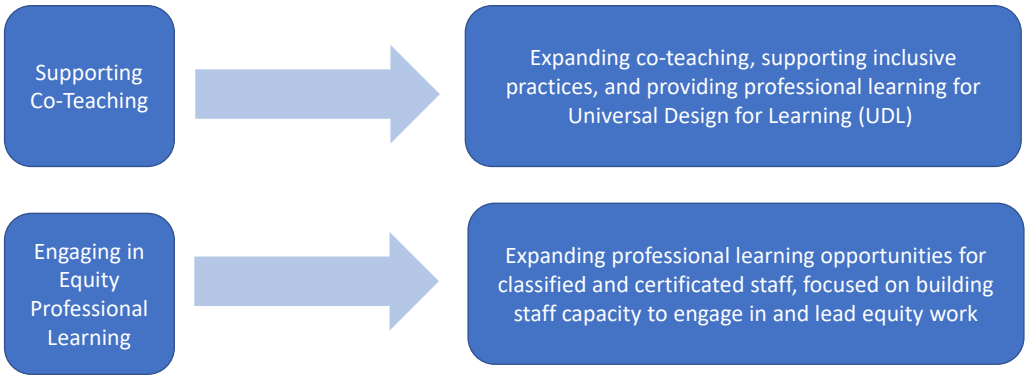
Continuity and Enhancement of Support

Training for School Staff on Strategies

Professional Learning for Instructional Aides	ELO/Elementary and Secondary School Emergency Relief Fund (ESSER): 2021-2023	EEBG: 2023-2026
Additional funding for System of Professional Growth (SPG) and Center for Teacher Support (CTS)	ESSER: 2021-2023	EEBG: 2023-2026

6

Enriching and Expanding Existing Work



7

Support continuous learning for all staff

Action	Examples
Provide job-embedded supports for new practitioners	• Enhancing professional learning opportunities through our SPG and CTS teams targeted specifically for new teachers • Providing professional learning and mentoring targeted toward new administrators
Support professional learning in areas of instructional leadership and culture and climate	• Contracting with external providers to support our administrators through professional learning and mentoring
Provide professional learning for classified staff	• Continuing to host bi-monthly after-school sessions for Instructional Assistants (IA) in topics such as math fluency, behavior support, and equity
Provide professional learning for Early Childhood Education staff	• Compensating both certificated and classified staff to engage in professional learning around trauma-informed practices

8

Provide targeted instruction to address students' needs

Action	Examples
Provide professional learning in collaboration with the special education department to support inclusive practices	• Expanding co-teaching, especially in secondary math and science classrooms • Engaging cohorts of practitioners in professional learning around a Universal Design for Learning (UDL) framework
Support the implementation of effective English learner programs	• Continuing co-teaching at Dyer Kelly elementary by providing necessary staff • Expanding opportunities for practitioners to become certified in Guided Language Acquisition Design (GLAD)
Support professional learning in anti-racist, anti-bias, and social justice practices	• Providing opportunities for all staff to engage in professional learning with equity thought-leaders • Providing learning for our leaders to engage in critical conversations around issues of equity at their sites or in their departments

9

Support engagement with relevant instructional materials

Action	Examples
Provide professional learning and ongoing support for new curriculum	• Compensating staff to attend professional learning when new curriculum is adopted • Providing ongoing support cohorts for practitioners to engage in planning and collaboration with new instructional materials
Support AB 101: Ethnic Studies Graduation Requirements (begins in 2025-2026)	• Provide release time for teachers to write new courses that meet this requirement • Provide professional learning for teachers to support their understanding and instruction in ethnic studies • Provide professional learning for administrators so that they can support students, families, and teachers in this new requirement

10

Next Steps

Timeline	**Action**
December 14, 2021	Board action
Winter/Spring 2021-2022	Prepare for the implementation of actions
Summer 2022-Fall 2023	Begin new actions

11

Description of Action Items and Expenditures for the Educator Effectiveness Block Grant

The Educator Effectiveness Block Grant is designed to fund professional learning for certificated and classified staff in ten separate areas. Action items and expenditures for the areas that our plan supports are detailed below.

1. **Coaching and mentoring of teachers and administrators; teacher and administrator induction and retention**

Action	2021-22	2022-23	2023-2024	2024-2025	2025-2026
1.1 Provide additional supports for new practitioners and job-embedded professional learning and support to new practitioners.	$1,000,000 ESSER	$1,000,000 ESSER	$500,000 EEBG	$300,000 EEBG	$300,000 EEBG

2. **Supporting effective standards-aligned instruction and improving literacy in all content areas**

Action	2021-22	2022-23	2023-2024	2024-2025	2025-2026
2.1 Provide additional professional learning supports in science, math, and early literacy		$415,000 EEBG	$415,000 EEBG	$415,000 EEBG	$415,000 EEBG
2.2 Provide professional learning and ongoing support for new curriculum	$35,000 EEBG	$160,000 EEBG	$300,000 EEBG	$300,000 EEBG	$300,000 EEBG
2.3 Support the development and implementation of innovative programs that lead to effective, standards-aligned instruction and improve instruction in literacy across all subject areas.	100,000 EEBG	$162,500 EEBG	$162,500 EEBG	$162,500 EEBG	$162,500 EEBG

3. Supporting instruction that re-engages students and accelerates learning

Action	2021-22	2022-23	2023-2024	2024-2025	2025-2026
3.1 Professional development for classified staff to provide support to students.	$100,000 ELO	$100,000 ESSER	$100,000 EEBG	$100,000 EEBG	$100,000 EEBG

4. Implementing practices to support a positive school climate

Action	2021-22	2022-23	2023-2024	2024-2025	2025-2026
4.1 Support professional learning in areas of instructional leadership and culture and climate		$150,000 EEBG	$150,000 EEBG	$150,000 EEBG	$150,000 EEBG
4.2 Support additional coaching and mentoring in areas of equity, including professional learning in anti-racist, anti-bias, and social justice practices	$100,000 EEBG	$175,000 EEBG	$175,000 EEBG	$175,000 EEBG	$175,000 EEBG
4.3 Expand “Where Everyone Belongs” (WEB) to middle schools that are not currently funded	$100,000 ESSER	$20,000 ESSER + $14,000 EEBG	$40,000 EEBG	$40,000 EEBG	$40,000 EEBG

5. Supporting inclusive practices

Action	2021-22	2022-23	2023-2024	2024-2025	2025-2026
5.1 Support professional learning in collaboration with the special education department for co-teaching, inclusive practices, and Universal Design for Learning	$50,000 EEBG	$100,000 EEBG	$100,000 EEBG	$100,000 EEBG	$100,000 EEBG

6. Supporting instruction for English learners

Action	2021-22	2022-23	2023-2024	2024-2025	2025-2026
6.1 Instruction and education to support the implementation of effective language acquisition programs for English learners.	$50,000	$500,000 EEBG	$500,000 EEBG	$500,000 EEBG	$500,000 EEBG

7. Supporting the implementation of the ethnic studies requirement

Action	2021-22	2022-23	2023-2024	2024-2025	2025-2026
7.1 Support work to implement AB 101: Ethnic Studies Graduation Requirement through course writing and professional learning		$10,000 EEBG	$20,000 EEBG	$20,000 EEBG	$20,000 EEBG

8. Supporting professional learning for Early Childhood Education

Action	2021-22	2022-23	2023-2024	2024-2025	2025-2026
8.1 Support the Early Childhood Education staff in professional learning focused on trauma-informed practices	$50,000 EEBG	$100,000 EEBG	$100,000 EEBG	$100,000 EEBG	$100,000 EEBG

SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

AGENDA ITEM: I-4

MEETING DATE: 11/16/2021

SUBJECT: San Juan Choices Charter School On-Going Salary Schedule Adjustment and One-Time, Off-Schedule Payment

DEPARTMENT: Admissions and Family Services

CHECK ONE:

For Discussion:	☒
For Action:	☐
Report:	☐
Workshop:	☐
Recognition:	☐
Emergency Action:	☐

ACTION REQUESTED:
The superintendent is recommending that the board approve the on-going salary schedule adjustment and a one-time, off-schedule payment for San Juan Choices Charter School (CCS) as follows:

Base salaries shall be increased by a total of 3.55%, effective July 1, 2021.

CCS shall provide a one-time, off-schedule payment, for all employees employed as of July 1, 2021, and still employed as of November 1, 2021, equal to 3.5% of their annual base salary. If a continuing employee from the 2020-2021 school year is not on a base salary schedule, CCS is requesting a 3.5% one-time, off-schedule payment based on wages and stipends from the fiscal year which ended June 30, 2021.

RATIONALE/BACKGROUND:
San Juan Choices Charter School (CCS) attempts to, when fiscally possible, match the raises and bonuses the district provides to its own employees. On June 22, 2021, the board approved a salary schedule increase of 3.55% for bargaining groups and Cabinet, Confidential and Unrepresented Unit members, as well as a one-time, off-schedule bonus of 3.5% for all continuing members of same groups employed as of July 1, 2021. Because of the timing of the district's approval, CCS was unable to make their request before the end of the 2020-2021 fiscal year.

CCS has a yearly operating surplus that has been generated by school funding and enrollment growth. For fiscal year 2020-2021, CCS ended the year with a surplus of $178,236, which increased the fund balance to $1,496,173. The proposed salary schedule increase would increase operating costs an additional $68,867; the one-time, off-schedule bonus of 3.5% represents 39.6% of the 2020-2021 surplus, and less than 5% of the CCS fund balance. CCS anticipates moderate growth over the next three years, maintaining a growing fund balance during that time.

ATTACHMENT(S):
A: Choices Charter School Budget – All Resources

BOARD COMMITTEE ACTION/COMMENT:
N/A

PREVIOUS STAFF/BOARD ACTION:
Superintendent's Cabinet: 10/18/2021

FISCAL IMPACT:
Budget Increase (Salaries): $112,431
Additional Budget (Benefits): $27,029
Funding Source: Charter General Fund

LCAP/STRATEGIC PLAN:
Goal: N/A Focus: N/A
Action: N/A
Strategic Plan: N/A

PREPARED BY: Brian Ginter, Director, Admissions and Family Services

APPROVED BY: Debra Calvin, Ed.D., Assistant Superintendent, Educational Services DC
Melissa Bassanelli, Deputy Superintendent, Schools and Student Support MB
Kent Kern, Superintendent of Schools KK

CHOICES CHARTER SCHOOL (Fund 09)

Updated FUND BALANCE w/ Salary Increase Projections

	2020-21	2021-22	2022-23	2023-24
Beginning FUND BAL.	**1,317,937.00**	**1,496,173.00**	**1,213,969.00**	**938,807.00**
Revenue	3,314,805.00	3,336,749.00	3,336,749.00	3,336,749.00
Expense	2,912,043.00	3,242,169.00	3,304,398.00	3,332,124.00
Transfers Out	224,526.00	237,324.00	237,828.00	237,828.00
Total Expense	3,136,569.00	3,479,493.00	3,542,226.00	3,569,952.00
Net increase (decrease) in Fund Balance Before Increase	**178,236.00**	**(142,744.00)**	**(205,477.00)**	**(233,203.00)**
Certificated Increase				
Certificated Salary 3.55% Ongoing		47,251.00	47,676.00	48,105.00
Benefits		10,358.00	10,584.00	10,552.00
Certificated Salary 3.50% off Schedule		48,240.00		
Benefits		10,859.00		
Classified Increase				
Classified Salary 3.55% Ongoing		8,382.00	8,457.00	8,533.00
Benefits		2,876.00	2,968.00	2,989.00
Classified Salary 3.50% off Schedule		8,558.00		
Benefits		2,936.00		
Net increase (decrease) in Fund Balance After Increase	178,236.00	(282,204.00)	(275,162.00)	(303,382.00)
Ending Fund Balance After Increase	**1,496,173.00**	**1,213,969.00**	**938,807.00**	**635,425.00**

Attachment A

CHOICES SUMMARY
BEFORE SALARY INCREASE OR BONUS

2020-21 Unaudited Act / 2021-22 1st Interim

	Object Codes	2020-21 Unaudited Act	2021-22 1st Interim	Inc/Dcr	2022-23 Projected	Inc/Dcr	2023-24 Projected
A. Revenues							
Deferred Revenue from Prior Year		-	-	-	-	-	-
LCFF Sources	8010-8099	2,814,958	2,979,166	-	2,979,166	-	2,979,166
Federal Revenue	81xx-82xx	45,502	-	-	-	-	-
State Revenue	83xx-85xx	441,773	348,425	-	348,425	-	348,425
Other Local Revenue	86xx-87xx	12,572	9,158	-	9,158	-	9,158
Deferred Revenue into Next Year		-	-		-		-
Total Revenue		**3,314,805**	**3,336,749**	-	**3,336,749**	-	**3,336,749**
B. Expenses							
1) Certificated Salaries	1xxx	1,487,704	1,445,921	13,013	1,458,934	13,130	1,472,064
2) Classified Salaries	2xxx	283,060	308,848	2,779	311,627	2,804	314,431
3) Payroll Related Costs (excl H&W)	3xxx	453,376	574,196	45,552	619,748	2,002	621,750
a) H&W	34xx	387,961	307,061	23,029	330,090	24,756	354,846
4) Books & Supplies (excl Other)	4xxx	65,658	143,808	(22,708)	121,100	(14,890)	106,210
a) Other (Fund Balance)	4350	-	-	-	-	-	-
5) Operational Expenses (excl Sub Agreement)	5xxx	225,220	456,938	-	456,938	-	456,938
a) Subagreement	51xx	-	-	-	-	-	-
6) Capital Outlay	6xxx	-	-	-	-	-	-
7) Other Outgo (exclude Indirect)	7xxx	-	-	-	-	-	-
a) Indirect	7309/7359	9,064	5,397	564	5,961	(76)	5,885
Total Expenses		**2,912,043**	**3,242,169**	**62,229**	**3,304,398**	**27,726**	**3,332,124**
C. Excess (Deficiency) of Revenues		**402,762**	**94,580**	**(62,229)**	**32,351**	**(27,726)**	**4,625**
D. Other Financing Sources/Uses							
1) Interfund Transfers							
a) Transfers in	8900-8929	-	-	-	-	-	-
b) Transfers out	7600-7629	224,526	237,324	504	237,828	-	237,828
2) Other Sources/Uses							
a) Transfers in	8930-8979	-	-	-	-	-	-
b) Transfers out	7630-7699	-	-	-	-	-	-
3) Contribution	8980-8999	-	-	-	-	-	-
E. Net increase (decrease) in fund balance		**178,236**	**(142,744)**	**(62,733)**	**(205,477)**	**(27,726)**	**(233,203)**
F. Fund Balance Reserves							
1) Beginning Fund Balance		1,317,937	1,496,173	(142,744)	1,353,429	(205,477)	1,147,952
2) Ending Balance (For District MYP)		1,496,173	1,353,429	(205,477)	1,147,952	(233,203)	914,749

CHOICES CHARTER SCHOOL SALARY INCREASE PROJECTION

Emp Name	FTE	Salary	PR 21.92%	H&W	Total	3.55% Ongoing Salary Increase	3.5% 1X Bonus	Total Salary	PR 21.92%	H&W	Total
Certificated Teachers											
ANTOS S	1	$ 75,761.00	$ 16,606.81	$ 10,777.90	$ 103,145.71	$ 2,689.52	$ 2,745.77	$ 81,196.29	$ 17,798.23	$ 10,777.90	$ 109,772.42
BRANSON K	1	$ 47,320.00	$ 10,372.54	$ 10,584.60	$ 68,277.14	$ 1,679.86	$ 1,715.00	$ 50,714.86	$ 11,116.70	$ 10,584.60	$ 72,416.16
BROWN L	1	$ 64,761.00	$ 14,195.61	$ 9,396.50	$ 88,353.11	$ 2,299.02	$ 2,347.10	$ 69,407.12	$ 15,214.04	$ 9,396.50	$ 94,017.66
CAVE H	1	$ 68,698.02	$ 15,058.60	$ 21,335.40	$ 105,092.02	$ 2,438.78	$ 2,489.79	$ 73,626.59	$ 16,138.95	$ 21,335.40	$ 111,100.94
CERMAK S	1	$ 81,821.88	$ 17,935.36	$ 10,819.10	$ 110,576.34	$ 2,904.68	$ 2,965.43	$ 87,691.99	$ 19,222.08	$ 10,819.10	$ 117,733.17
ELFSTROM J	1	$ 75,761.00	$ 16,606.81	$ 1,422.80	$ 93,790.61	$ 2,689.52	$ 2,745.77	$ 81,196.29	$ 17,798.23	$ 1,422.80	$ 100,417.32
FISHER S	1	$ 57,572.00	$ 12,619.78	$ 10,654.20	$ 80,845.98	$ 2,043.81	$ 2,086.55	$ 61,702.36	$ 13,525.16	$ 10,654.20	$ 85,881.72
HANNON J	1	$ 75,761.00	$ 16,606.81	$ 17,794.20	$ 110,162.01	$ 2,689.52	$ 2,745.77	$ 81,196.29	$ 17,798.23	$ 17,794.20	$ 116,788.72
JAVANIFARD G	1	$ 72,847.00	$ 15,968.06	$ 602.50	$ 89,417.56	$ 2,586.07	$ 2,640.16	$ 78,073.23	$ 17,113.65	$ 602.50	$ 95,789.38
MARTINEZ K	1	$ 53,229.00	$ 11,667.80	$ 9,304.40	$ 74,201.20	$ 1,889.63	$ 1,929.15	$ 57,047.78	$ 12,504.87	$ 9,304.40	$ 78,857.05
MOORE K	1	$ 81,821.88	$ 17,935.36	$ 1,464.00	$ 101,221.24	$ 2,904.68	$ 2,965.43	$ 87,691.99	$ 19,222.08	$ 1,464.00	$ 108,378.07
NGUYEN J	0.5	$ 25,590.50	$ 5,609.43	$ 4,436.30	$ 35,636.23	$ 908.46	$ 927.46	$ 27,426.42	$ 6,011.87	$ 4,436.30	$ 37,874.59
NGUYEN J	0.5	$ 25,590.50	$ 5,609.43	$ 4,436.30	$ 35,636.23	$ 908.46	$ 927.46	$ 27,426.42	$ 6,011.87	$ 4,436.30	$ 37,874.59
ODDO M	0.5	$ 37,881.00	$ 8,303.52	$ 10,520.30	$ 56,704.82	$ 1,344.78	$ 1,372.90	$ 40,598.68	$ 8,899.23	$ 10,520.30	$ 60,018.21
STRAUCH K	1	$ 75,648.60	$ 16,582.16	$ 21,447.30	$ 113,678.06	$ 2,685.53	$ 2,741.69	$ 81,075.82	$ 17,771.82	$ 21,447.30	$ 120,294.94
SUMMERS R	1	$ 78,791.44	$ 17,271.09	$ 17,814.80	$ 113,877.33	$ 2,797.10	$ 2,855.60	$ 84,444.14	$ 18,510.16	$ 17,814.80	$ 120,769.10
WANN R	1	$ 75,761.00	$ 16,606.81	$ 23,534.10	$ 115,901.91	$ 2,689.52	$ 2,745.77	$ 81,196.29	$ 17,798.23	$ 23,534.10	$ 122,528.62
Certificated Management			23.47%						23.47%		
BROWN R	0.75	$ 82,077.84	$ 19,263.68	$ 16,270.28	$ 117,611.80	$ 2,913.76	$ 2,974.71	$ 87,966.31	$ 20,645.69	$ 16,270.28	$ 124,882.28
BROWN R	0.25	$ 27,359.28	$ 6,421.23	$ 5,423.43	$ 39,203.94	$ 971.25	$ 991.57	$ 29,322.10	$ 6,881.90	$ 5,423.43	$ 41,627.43
ODDO A	1	$ 146,966.88	$ 34,493.13	$ 11,176.00	$ 192,636.01	$ 5,217.32	$ 5,326.45	$ 157,510.65	$ 36,967.75	$ 11,176.00	$ 205,654.40
Total Certificated		$ 1,331,020.82	$ 295,734.02	$ 219,214.41	$ 1,845,969.25	$ 47,251.27	$ 48,239.53	$ 1,426,511.62	$ 316,950.74	$ 219,214.41	$ 1,962,676.77
Classified			34.31%						34.31%		
DRENNON A	1	$ 2,666.00	$ 914.70	$ 845.72	$ 4,426.42	$ 94.64	$ 96.62	$ 2,857.26	$ 980.33	$ 845.72	$ 4,683.31
DRENNON A	1	$ 45,513.00	$ 15,615.52	$ 14,437.88	$ 75,566.40	$ 1,615.71	$ 1,649.50	$ 48,778.21	$ 16,735.80	$ 14,437.88	$ 79,951.89
ESPINOZA M	1	$ 57,876.00	$ 19,857.25	$ 23,496.20	$ 101,229.45	$ 2,054.60	$ 2,097.57	$ 62,028.17	$ 21,281.87	$ 23,496.20	$ 106,806.24
FOONDOS D	1	$ 2,684.00	$ 920.88	$ -	$ 3,604.88	$ 95.28	$ 97.27	$ 2,876.55	$ 986.94	$ -	$ 3,863.49
GOLLOS K	1	$ 40,447.00	$ 13,877.37	$ 9,231.30	$ 63,555.67	$ 1,435.87	$ 1,465.90	$ 43,348.77	$ 14,872.96	$ 9,231.30	$ 67,453.03
OPEN CLERK-CCS	1	$ 31,406.00	$ 10,775.40	$ 15,704.00	$ 57,885.40	$ 1,114.91	$ 1,138.23	$ 33,659.14	$ 11,548.45	$ 15,704.00	$ 60,911.59
OPEN INSTRUCTIONAL ASSIST	1	$ 29,169.00	$ 10,007.89	$ 15,704.00	$ 54,880.89	$ 1,035.50	$ 1,057.16	$ 31,261.66	$ 10,725.88	$ 15,704.00	$ 57,691.54
OPEN INSTRUCTIONAL ASSIST	1	$ 26,364.00	$ 9,045.49	$ 14,193.28	$ 49,602.77	$ 935.92	$ 955.50	$ 28,255.42	$ 9,694.43	$ 14,193.28	$ 52,143.13
Total Classified		$ 236,125.00	$ 81,014.50	$ 93,612.38	$ 410,751.88	$ 8,382.43	$ 8,557.75	$ 253,065.18	$ 86,827.00	$ 93,612.38	$ 433,504.22
Total Certificated and Classified Positions		**$ 1,567,145.82**	**$ 376,748.52**	**$ 312,826.79**	**$ 2,256,721.13**	**$ 55,633.70**	**$ 56,797.28**	**$ 1,679,576.80**	**$ 403,777.74**	**$ 312,826.79**	**$ 2,396,180.99**
										Total Increase	**$ 139,459.86**

SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

AGENDA ITEM: I-5

MEETING DATE: 11/16/2021

SUBJECT: Set Annual Organizational Meeting

CHECK ONE:
For Discussion: ☐
For Action: ☒
Report: ☐
Workshop: ☐
Recognition: ☐
Emergency Action: ☐

DEPARTMENT: Administration

ACTION REQUESTED:
The superintendent is recommending that the board set Tuesday, December 14, 2021, at 6:30 p.m., as the date and time for the annual organizational meeting.

RATIONALE/BACKGROUND:
Under the provisions of Education Code section 35143, the governing board is required to set an annual organizational meeting within a 15-day period between December 10, 2021, and December 24, 2021. The Sacramento County Office of Education will be notified of the day and time selected.

ATTACHMENT(S):
N/A

BOARD COMMITTEE ACTION/COMMENT:
N/A

PREVIOUS STAFF/BOARD ACTION:
Superintendent's Cabinet: 11/08/2021

FISCAL IMPACT:
Current Budget: $ N/A
Additional Budget: $ N/A
Funding Source: N/A
(Unrestricted base, supplemental, other restricted, etc.)
Current Year Only: ☐ Ongoing: ☐

LCAP/STRATEGIC PLAN:
Goal: N/A
Focus: N/A
Action: N/A
Strategic Plan: N/A

APPROVED BY: Kent Kern, Superintendent of Schools KK

:sc

SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

AGENDA ITEM: I-6

MEETING DATE: 11/16/2021

SUBJECT: Redistricting Timelines

CHECK ONE:
For Discussion: ☐
For Action: ☐
Report: ☒
Workshop: ☐
Recognition: ☐
Emergency Action: ☐

DEPARTMENT: Legal Services and Superintendent

ACTION REQUESTED:
The superintendent is recommending that the board receive an update on upcoming redistricting requirements, the proposed process, and the recommended timeline.

RATIONALE/BACKGROUND:
On July 27, 2021, the board selected a preferred trustee area map. The map used 2010 census data because the 2020 data had yet to be published. The 2020 census data was validated by the California Department of Finance and finalized on September 27, 2021. Based on the 2020 census data, the current trustee areas are not in compliance based on total population distribution.

BOARD COMMITTEE ACTION/COMMENT:
N/A

PREVIOUS STAFF/BOARD ACTION:
N/A

FISCAL IMPACT:
Current Budget: $ N/A
Additional Budget: $ N/A
Funding Source: N/A
(Unrestricted Base, Supplemental, other restricted, etc.)
Current Year Only ☐ On-going ☐

LCAP/STRATEGIC PLAN:
Goal: N/A Focus: N/A
Action: N/A

Strategic Plan: N/A

PREPARED BY: Linda C. T. Simlick, General Counsel LCTS

APPROVED BY: Kent Kern, Superintendent of Schools KK

SAN JUAN UNIFIED SCHOOL DISTRICT
TENTATIVE BOARD AGENDA ITEMS
2021-2022

DECEMBER 14

Annual Organizational Meeting – A	Board
Expanded Learning Opportunities Update (Elementary) – R	Bassanelli
Special Education/CCEIS Plan – D	Calvin
School Start Times 2022-2023 – A [Discussed 10/26/21]	Kern
2020-2021 Audit Report – A	Stahlheber
2021-2022 First Interim & Budget/Financial Status Report – A	Stahlheber
Educator Effectiveness Block Grant – A [Discussed 11/16/21]	Schnepp
Choices Charter School: Salary Schedule Adj. and One-Time, Off-Schedule Pymt. – A [Discussed 11/16/21]	Ginter
Minimum Wage Increase (CSEA, Teamsters) – A	Oropallo
Minimum Wage Increase (Short Term, Temporary) – A	Oropallo
Governance Handbook Annual Update – D/A	Board

JANUARY 11

Family and Community Engagement Update – R	Allen
Social Emotional Wellness Update – R	Calvin
Special Education/CCEIS Plan – A [Discussed 12/14/21]	Calvin
Williams Complaint Report – R	Simlick
Annual Policy Review – D	Simlick
BP 3430 Investing and Debt Management	
BP 5116.1 Intradistrict Open Enrollment	
BP 6145 Extracurricular/Cocurricular Activities	
BP 6020 Parent Involvement and Family Engagement	
*Resolution: Emergency Contracting – A	Stahlheber
*Resolution: Authorized Signature - Power to Contract on Behalf of the District – A	Stahlheber
*Resolution: Delegating Signature Authorization to the Superintendent – A	Stahlheber

JANUARY 25

Recognition: 2022 Classified Employees of the Year – A	Oropallo
Recognition: National School Counseling Week (Feb. 7-11) – A	Schnepp
Technology Update – R	Skibitzki
*School Accountability Report Cards (SARCs) – A	Bassanelli
*Annual Policy Review– A [Discussed 01/11/22]	Simlick
BP 3430 Investing and Debt Management	
BP 5116.1 Intradistrict Open Enrollment	
BP 6145 Extracurricular/Cocurricular Activities	
BP 6020 Parent Involvement	

FEBRUARY 15 *(3rd Tuesday)*

Recognition: Arts Education Month (March) – A	Townsend-Snider
Recognition: National School Social Work Week (Mar. 6-12) – A	Calvin
English Learner/Refugee Update – R	Calvin
LCAP Supplemental Update – A	Bassanelli/Stahlheber
LCAP Supplemental Update Choices Charter School – A	Ginter
Recommendation for Reductions in PKS & Criteria for Tie Break (Certificated TK-12) – D	Oropallo
Recommendation for Reducing/Discontinuing CCS & Criteria for Tie Break (Certificated ECE) – D	Oropallo
Notice of Intent to Reduce Classified Positions – D	Oropallo

MARCH 8

Career Technical Education Update – R	Schnepp
Second Interim Budget Report – R	Stahlheber
Resolutions: Reductions in PKS & Criteria for Tie Break (Certificated TK-12) – A [Discussed 02/15/22]	Oropallo
Resolutions: Reductions in PKS & Criteria for Tie Break (Certificated Adult Ed) – A [Discussed 02/15/22]	Oropallo
Resolution: Notice of Intent to Reduce Classified Positions – A [Discussed 02/15/22]	Oropallo

2022 CSBA Delegate Assembly Election – A	Board
*Consolidated Application, Winter Report 2022 (Part II) – A	Calvin
*Resolution: School Board Election Order – A	Kern

MARCH 22

Recognition: Week of the Young Child (Apr. 2-8) – A	Townsend-Snider
Discovery Club Update – D	Townsend-Snider
*Head Start and Early Head Start Grant Application 2022-2023 – A	Townsend-Snider
*Audit Report for Measures J, N, P and S – A	Stahlheber

APRIL 5 *(1st Tuesday)*

Instructional Materials Adoptions – D	Schnepp
New High School Courses – D	Schnepp
Williams Complaint Report – R	Simlick
Proposed Board Meeting Dates for 2022-2023 – A	Board

APRIL 19 *(3rd Tuesday)*

Recognition: School Bus Driver's Appreciation Day (Apr. 26) – A	Oropallo
Recognition: National Nurses Week and National School Nurse Day (May 6-12 & May 11) – A	Calvin
*Instructional Materials Adoptions – A [Discussed 04/05/22]	Schnepp
*New High School Courses – A [Discussed 04/05/22]	Schnepp

MAY 10

Recognition: California Day of the Teacher (May 11) – A	Oropallo
Recognition: Classified School Employee Week (May 15-21) – A	Oropallo
Hearing Officer's Recommendation-2022 RIF (if applicable) – A	Simlick
*Approval of CTE 2022 Advisory Committee Roster – A	Schnepp
*Head Start/Early Head Start COLA Funding Allocation 2022-2023 – A	Townsend-Snider

MAY 24

Recognition: National Science Bowl (if applicable) – A	Schnepp
Recognition: Science Olympiad (if applicable) – A	Schnepp
Recognition: Academic Decathlon (if applicable) – A	Schnepp
*Head Start/Early Head Start Contract Resolution FY 2022-2023 – A	Townsend-Snider

JUNE 14

School Climate: Parent-Staff-Student Voice – R	Bassanelli
Public Hearing: LCAP – D	Bassanelli
Public Hearing: LCAP/Choices Charter School – D	Ginter
Public Hearing: Adoption of the 2022-2023 Budget – D	Stahlheber
Temporary Interfund Borrowing of Cash – A	Stahlheber
*CIF Superintendent Designation of Representatives 2022-2023 – A	Schnepp

JUNE 28

LCAP – A [Public Hearing 06/14/22]	Bassanelli
LCAP Choices Charter School – A [Public Hearing 06/14/22]	Ginter
Adoption of the 2022-2023 Budget – A [Public Hearing 06/14/22]	Stahlheber
*Consolidated Application, Spring Report 2021-2022 – A	Calvin
*2021-2022 Actuarial Report (OPEB) – A	Oropallo
*Charter School 2020-2021 Audit Reports (Aspire, Atkinson, CMP, GIS, GV, OFY) – A	Stahlheber

D=discussion; A=action; *=consent; R=report; PC=public comment