San Juan Unified School District
Regular Meeting of the Board of Education
3738 Walnut Avenue, Carmichael, California 95608

Paula Villescaz, President
Michael McKibbin, Ed.D., Vice President
Zima Creason, Clerk
Pam Costa, Member
Saul Hernandez, Member

COVID-19 PUBLIC PARTICIPATION GUIDELINES

Please be advised the Board of Education meeting will be conducted telephonically only.

NOTICE is hereby given that a **telephonic** meeting of the Board of Education of the San Juan Unified School District is hereby called by the board president, and will be held at **6:30 p.m**., on Tuesday, **April 27, 2021**. The district is taking all necessary steps to prevent and mitigate the effects of COVID-19 on our community. Therefore, in the interest of public health, in compliance with California Governor Gavin Newsom's Executive Orders N-25-20 and N-35-20, the Order issued by the Sacramento County Health Officer, directing all individuals to stay at home or at their residence and prohibiting all non-essential gatherings of any number, and all applicable provisions of federal and state law, this Board of Education meeting will be held telephonically.

Given the above-identified orders and the need to ensure the health and safety of the staff and the public as a whole, **physical attendance by the public cannot be accommodated;** however, the district is making significant efforts to ensure public participation during this Board of Education meeting, and has taken the following steps to assist the public in accessing the meeting:

1. Online Submission of Public Comment. Public comments may be submitted using the comment form located on the district website at http://www.sanjuan.edu/boardmeeting. If you wish to submit a public comment on more than one agenda item, please submit a separate form for each item on which you are commenting. Comments received by 6:00 p.m., on April 27, 2021, will be provided to the members of the board in writing prior to the meeting. Comments received after 6:00 p.m., on April 27, 2021, may be read on the record during this meeting.

   All public comments will be limited to two (2) minutes or approximately 1,500 characters. Any portion of a comment extending past two (2) minutes or the approximate 1,500-character limit may not be read aloud due to time restrictions. All written comments that are not read into the record will be provided to the board members for review, provided that such comments are received prior to the end of the meeting. Please be aware that written public comments, including your name, may become public information.

   Under the Ralph M. Brown Act, the board is unable to respond to any individual comments or questions regarding items not on the agenda; however, the board listens carefully to all public comments and appreciates community input and participation.

2. Zoom Video Conferencing. Members of the public can make public comments via the Zoom conferencing platform. Members of the public can access Zoom from a computer, mobile device or tablet at http://www.sanjuan.edu/boardmeeting. All public comments will be limited to two (2) minutes.

3. Translation/Interpretation. Translation and interpretation services will be made available upon request with advance notice. If you wish to utilize these services, please notify the district at (916) 971-7111, or stephanie.cunningham@sanjuan.edu by noon on April 26, 2021. This allows for the scheduling of appropriate translation staff and other resources.

4. Disability Accommodations. A person with a disability may contact the Board of Education office at (916) 971-7111, or email stephanie.cunningham@sanjuan.edu at least 48 hours before the scheduled board meeting to request receipt of an agenda and other distributed writings in an appropriate alternative format or to request disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public board meeting.

Thank you in advance for your cooperation. Our community's health and safety is our highest priority. The business to be considered at this board meeting is on the following agenda:

A. OPEN SESSION/CALL TO ORDER/ANNOUNCEMENT OF CLOSED SESSION TOPICS – 5:15 p.m.

1. Visitor Comments (for closed session agenda items only)
   Board Bylaw 9323 limits visitor comments to two (2) minutes per speaker, with no more than 30 minutes per single topic. Time will be extended for any speaker who uses an interpreter.

B. CLOSED SESSION – 5:15 p.m.

1. Conference with Legal Counsel – Existing Litigation pursuant to Government Code section 54956.9(d)(1). Name of Case: Magali Kincaid, Benito Juarez Neighborhood Association, Neighborhood Elections Now, Juan Yniguez, Carolina Flores, Damaris Canton v. San Juan Unified School District, Complaint for Violation of the California Voting Rights Act and in the Alternative, For Violation of the Voting Rights Act of 1965 and the California Constitution, Sacramento Superior Court Case No. 34-2020-00286475.
2. Collective bargaining matters – discussion with negotiator Jim Shoemake, Assistant Superintendent, Schools and Labor Relations, regarding CSEA Chapter 127 General/Operations support, Chauffeurs/Teamsters Local No. 150 Transportation, Supervisors, Teachers and Certificated Supervisory units; and regarding non-represented groups: management and confidential units (Government Code section 54957.6).

C. RECONVENE OPEN SESSION/PLEDGE OF ALLEGIANCE – 6:30 p.m.

D. APPROVAL OF THE MINUTES – April 13, 2021, regular meeting, pages 2327-2331.

E. ORGANIZATIONS/ANNOUNCEMENTS – 6:35 p.m.

1. **Recognitions**
   a. **California Day of the Teacher** (Oropallo)
   Action: Adoption of Resolution No. A-403 proclaiming May 12 as California Day of the Teacher.
   b. **National Nurses Week and National School Nurse Day** (Calvin)
   Action: Adoption of Resolution No. A-404 proclaiming May 6-12 as National Nurses Week and May 12 as National School Nurse Day.
2. **High School Student Council Reports**
3. **Staff Reports**
4. **Board-appointed/District Committees**
5. **Employee Organizations**
6. **Other District Organizations**
7. **Closed Session/Expulsion Actions** (Government Code section 54957.1)

F. VISITOR COMMENTS – 6:45 p.m.

Board Bylaw 9323 limits visitor comments to two (2) minutes per speaker, with no more than 30 minutes per single topic. Time will be extended for any speaker who uses an interpreter.

G. CONSENT CALENDAR – G-1/G-8 – 7:15 p.m.

Action: The administration recommends that the consent calendar, G-1 through G-8, regarding regular business items, be approved. Any item may be removed for further discussion and separate action following consideration of remaining agenda items.

1. *Personnel – appointments, leaves of absence, separations, errata and job description/salary range change.

2. *Purchasing Report – purchase orders and service agreements, change orders, construction and public works bids and piggyback contracts.

3. *Business/Financial Report – notices of completion and warrants and payroll.

4. Acceptance of the following gifts:
   Equity and Student Achievement: from Youth Development Network: $1,500.
   Family and Community Engagement: from Ivory Rubin – for three gift cards: $125.
   Greer Elementary School: from DonorsChoose – for summer enrichment travel club snacks: $451.
   Howe Avenue Elementary School: from Ross Stores – for one gift card: $400; from Nataliya Korovko: $200.
   McKinney-Vento: from Fred and Maxine Kasman – for food closet: $200.
   Rio Americano High School: from Vince and Polly Cracchiolo – for football: $1,000.

5. *Approval to dispose of surplus property pursuant to Board Policy 3270 and Education Code sections 17545 and 17546.

6. *Approval of the amendments to the lease agreements for Aim Higher Inc. and United Cerebral Palsy of Sacramento and Northern California at 4640 Orange Grove Avenue, Sacramento, California 95841, effective July 1, 2021, to June 30, 2022.

7. *Approval of the second amendment to the lease agreement for Gateway Community Charter School at the Winterstein campus effective July 1, 2021, to June 30, 2022.

8. *Adoption of Resolution No. 3047 approving the fourth amendment to the design-build agreement for the Del Paso Manor Elementary School full site renovation project.

*Material provided.

H. CONSENT CALENDAR (continued, if necessary)

Discussion and action on the items removed from the consent calendar.

I. BUSINESS ITEMS

1. Encina Middle School Development Update – 7:20 p.m. (Shoemake)
Material provided.

Report: regarding an update on the progress of developing the new Encina Middle School.

2. COVID-19 Update – 8:00 p.m. (Kern)
Material provided.

Discussion: regarding an update on the latest conditions related to the COVID-19 pandemic and its impacts on the district.

3. San Juan Professional Educators Coalition Proposal for Successor Contract 2021-2022 – 8:15 p.m. (Shoemake)
Material provided. (Discussed: 04/13/2021)

Public Comment: regarding the bargaining interests of the San Juan Professional Educators Coalition, pursuant to Government Code section 3540 et seq. and district board policy 4143.1.

4. California School Employees Association Proposal for Successor Contract 2021-2022 – 8:20 p.m. (Shoemake)
Material provided. (Discussed: 04/13/2021)

Public Comment: regarding the bargaining interests of the California School Employees Association Chapter 127, pursuant to Government Code section 3540 et seq. and district board policy 4143.1.

5. Implementation of Agreements with SJTA, CSEA, SJPEC, Supervisors and Teamsters – 8:25 p.m. (Shoemake)
Material provided.

Discussion: regarding the implementation of the Side Letters of Agreements with the San Juan Teachers Association (SJTA), California School Employees Association (CSEA), San Juan Professional Educators Coalition (SJPEC), Supervisors and Teamsters, which includes two additional paid days during the remainder of the 2020-2021 school year. Action anticipated: 05/11/2021.

6. Implementation of Agreements with SJAA, Cabinet, Confidential, Unrepresented – 8:30 p.m. (Shoemake)
Material provided.

Discussion: regarding the implementation of agreements with the San Juan Administrators Association (SJAA), Cabinet, Confidential and Unrepresented Groups, which includes two additional paid days during the remainder of the 2020-2021 school year in alignment with the side letters of agreements that were negotiated with all SJUSD bargaining units. Action anticipated: 05/11/2021.

7. Variable Term Waiver – 8:35 p.m. (Oropallo)
Material provided.

Action: The superintendent is recommending that the board approve the submission of one Variable Term Waiver to the California Commission on Teacher Credentialing.

J. BOARD REPORTS – 8:40 p.m.

K. FUTURE AGENDA – 8:50 p.m.
The board may wish to identify items to be discussed at future meetings and the reasons therefore.

L. VISITOR COMMENTS – 8:55 p.m.

B. CLOSED SESSION (continued, if necessary)
Announcement of topics/announcement of actions.

M. ADJOURNMENT – 9:00 p.m.

The Board of Education welcomes and encourages the public's participation at the board meetings and has devoted time throughout the meeting for that purpose. You may comment on items included on this agenda; however, we ask that you limit your comments to two (2) minutes, so that as many people as possible may be heard (Education Code section 35145.5, Government Code section 54954.3). When an item indicates "material provided," the additional information is available prior to the meeting in the Information and Communication Office, 3738 Walnut Avenue, Carmichael, (916) 979-8281, or on the district website at www.sanjuan.edu.

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NOTE: The times indicated are approximate.

Mission Statement
Valuing diversity and excellence, the San Juan Unified School District's mission is to educate and inspire each student to succeed and responsibly contribute to a radically evolving world by providing innovative, rigorous, student-focused instruction and programs in a safe, caring and collaborative learning community.

San Juan Unified School District
Board of Education
3738 Walnut Avenue, Carmichael, California 95608

Board of Education Minutes
April 13, 2021

Regular Meeting
Board of Education
5:00 p.m.

Open Session/Call to Order/Announcement of Closed Session Topics (A)
The April 13 regular meeting was called to order by the president, Paula Villescaz. The board met in-person at the district office, safely physically distanced as aligned to state and local health guidelines. Public attendance was provided via the Zoom platform as well as a live stream on the district's YouTube channel.

Roll Call
Present:
Paula Villescaz, president
Michael McKibbin, Ed.D., vice president
Zima Creason, clerk
Pam Costa, member
Saul Hernandez, member

Visitor Comments: Closed Session (A-1)
There were no closed session visitor comments.

Closed Session (B)
The meeting was then recessed, with the board convening in closed session to conference with Legal Counsel – Existing Litigation pursuant to Government Code section 54956.9(d)(1). Name of Case: Magali Kincaid, Benito Juarez Neighborhood Association, Neighborhood Elections Now, Juan Yniguez, Carolina Flores, Damaris Canton v. San Juan Unified School District, Complaint for Violation of the California Voting Rights Act and in the Alternative, For Violation of the Voting Rights Act of 1965 and the California Constitution, Sacramento Superior Court Case No. 34-2020-00286475 and to discuss with negotiator Jim Shoemake, Assistant Superintendent, Schools and Labor Relations, regarding CSEA Chapter 127 General/Operations support, Chauffeurs/Teamsters Local No. 150 Transportation, Supervisors, Teachers and Certificated Supervisory units; and regarding non-represented groups: management and confidential units (Government Code section 54957.6).

Reconvene Open Session/Pledge of Allegiance (C)
At 6:30 p.m. the meeting was called back to order by the president Paula Villescaz. Four members of the Casa Roble Fundamental High School Air Force Jr. ROTC virtually led the group in the Pledge of Allegiance. After the Pledge of Allegiance, Ms. Villescaz explained the two methods (electronically or on Zoom) available to submit public comments for tonight's meeting.

Minutes Approved (D)
It was moved by Mr. Hernandez, seconded by Dr. McKibbin, that the minutes of the March 23 regular meeting be approved. MOTION CARRIED UNANIMOUSLY [Villescaz, McKibbin, Creason, Costa, Hernandez].

Recognition: California School Bus Driver's Appreciation Day (E-1a)
It was moved by Ms. Creason, seconded by Ms. Costa, to adopt Resolution No. A-402 proclaiming April 27 as California School Bus Driver's Appreciation Day. MOTION CARRIED UNANIMOUSLY [Villescaz, McKibbin, Creason, Costa, Hernandez].

High School Student Council Reports (E-2)
High School Student Council representatives Emily Wahl from El Camino Fundamental High School and Angela Bernal from Encina Preparatory High School updated the board on the goals, activities and achievements at their respective schools.

Staff Reports (E-3)
General Counsel Linda Simlick provided an update on the transition to trustee-area elections related to the California Voting Rights Act.

Closed Session/Expulsion Actions (E-7)
There were no closed session actions to report.

Visitor Comments (F)
[via Zoom]:
Nicole Sayers inquired about the options for the continuation of distance learning.

Kimber Rice expressed her concerns regarding special education services.

Susan Sloan recognized the work of school librarians during distance learning.

Ben Avey expressed support for having opportunities for parent voice during board meetings.

Scott Rafferty made comments about the existing litigation between Kincaid, et al. vs. SJUSD.

Marina provided contact information about a parent/teacher group that is advocating for in-person learning.

Nicole Cardoza expressed her concerns regarding special education services.

Consent Calendar Approved (G-1/G-10)
It was moved by Ms. Costa, seconded by Dr. McKibbin, that the consent calendar items G-1 through G-10 be approved. MOTION CARRIED UNANIMOUSLY [Villescaz, McKibbin, Creason, Costa, Hernandez].

Personnel (G-1)
Appointments, leaves of absence, separations, errata and job description/salary range change – approved as submitted.

Purchasing Report (G-2)
Purchase orders and service agreements and construction and public works bids — approved as submitted.

Business/Financial Report (G-3)
Notices of completion – approved as submitted.

Gifts (G-4)
Acceptance of gifts to McKinney-Vento, Nutrition Services, Rio Americano High School and Visual and Performing Arts.

Disposal of Surplus Property (G-5)
Approval to dispose of surplus property pursuant to board policy 3270 and Education Code sections 17545 and 17546.

Instructional Materials Adoptions (G-6)
Approval of Report IIs related to the new instructional materials adoptions for Advanced Placement European History, Advanced Placement Microeconomics, Geography, International Baccalaureate Economics, Advanced Placement Biology, Advanced Placement Chemistry, Advanced Placement Environmental Science, Advanced Placement Physics 1 and 2, International Baccalaureate Biology, International Baccalaureate Chemistry, International Baccalaureate Environmental Systems and Societies, and International Baccalaureate Physics. (Discussed: 03/23/2021).

New High School Courses for 2021-2022 (G-7)
Approval of the following new high school courses for 2021-2022: Middle Years Programme Honors Physics, Middle Years Programme Honors Chemistry and Middle Years Programme Honors Biology. (Discussed: 03/23/2021).

Lease Amendment: Choices Charter School (G-8)
Approval of the second amendment to the facility lease agreement between SJUSD and Choices Charter School at the Billy Mitchell campus effective for the 2021-2022 school year.

Lease Amendments: Golden Valley Charter School (G-9)
Approval of the second amendment to the facility lease agreements between SJUSD and Golden Valley Charter School at the Palisades and Filbert Avenue campuses effective for the 2021-2022 school year.

Resolution No. 3044: Design-Build Contract Amendment for Casa Roble Fundamental High School New Construction and CTE modernization project (G-10)
Adoption of Resolution No. 3044 approving the sixth amendment to the design-build contract for the Casa Roble Fundamental High School new construction and Career Technical Education modernization project.

Comprehensive Coordinated Early Intervening Services Update (I-1)
Assistant Superintendent of Educational Services Debra Calvin, Ed.D., introduced staff who provided an update on the 2019-2020 Comprehensive Coordinated Early Intervening Services (CCEIS) plan. Director of Special Education Vanessa Adolphson explained various terms and definitions in the plan. Director of Student Support Services Dominic Covello reviewed the district's student suspension rates. Director of Equity and Student Achievement Diana Marshall spoke about the focus groups that were formed and the three root causes that were identified. Director of Multi-Tiered System of Support Christine Moran provided an overview of the three CCEIS activities and the respective measurable outcomes of each activity. Voices from the field included Cameron Ranch Principal Aliceon Sloss and School Social Worker Ruben Lizarraga who provided perspective from the school sites. Dr. Calvin concluded with explaining the next steps.

Public Comment: [via Zoom]
Scott Rafferty spoke about the need to have board representation from the Encina community.

After public comment, board members made comments and staff answered questions from the board.

Resolution No. 3045: Amending Graduation Requirements for the Class of 2021 (I-2)
Senior Director of Secondary Schools and Programs Kristan Schnepp presented the topic and explained the need for the resolution. After board members made comments and posed questions, it was moved by Ms. Costa, seconded by Ms. Creason, to adopt Resolution No. 3045 amending the district's graduation requirements for the Class of 2021, by reducing the requirements to align with the minimum State of California graduation requirements due to the impact of the COVID-19 pandemic. MOTION CARRIED UNANIMOUSLY [Villescaz, McKibbin, Creason, Costa, Hernandez].

COVID-19 Update (I-3)
Staff provided an update on the latest conditions related to the COVID-19 pandemic and its impacts on the district. Superintendent Kern spoke about the upcoming combining of cohorts A and B, which will result in four days per week of in-person instruction. Senior Director of Community Relations Trent Allen spoke about COVID-19 testing for employees and students and also the return of indoor sports.

Public Comments:
[via Zoom]
JorEspey expressed support for continuing with two days per week of in-person instruction.

Ben Avey provided information about a parent survey that he and other parents recently conducted.

[via electronic comment form, and read aloud by Mr. Allen]:
Ryan Weatherford inquired about the rationale to move to four days per week of in-person learning while COVID infections are still widespread in the community.

Mr. Hernandez acknowledged the difficulties that have plagued the process of returning to in-person learning, and he commended the district for all that it has accomplished. Dr. McKibbin inquired if, after combining cohorts A and B, students will remain with their current teachers, which Superintendent Kern confirmed. Ms. Creason inquired about students switching cohorts and expressed appreciation to staff for the work to increase in-person learning. Superintendent Kern

reported on some of the logistical challenges, such as the need to procure individual student desks. Ms. Costa stated she is proud of the efforts taken in order to meet the guidelines and she also appreciates the COVID-19 testing efforts. Ms. Villescaz thanked the team and noted that testing is a key mitigation tool. Superintendent Kern also reiterated that testing is important.

Public Hearing No. 2: California Montessori Project Charter School Renewal Petition (I-4)
Director of Admissions and Family Services Michele Flagler reported that the district's charter review team thoroughly studied the California Montessori Project charter school renewal petition, and California Montessori Project has provided all necessary information, additions and/or changes as requested during the review process. Ms. Flagler also stated the California Montessori Project charter school renewal petition presented to the Board of Education is in compliance with education code.

Ms. Villescaz declared the topic of the California Montessori Project charter school renewal petition a public hearing. There being no comments, the public hearing was closed. It was moved by Ms. Costa, seconded by Dr. McKibbin, to approve the California Montessori Project charter school renewal petition for a term of five years from July 1, 2021 through June 30, 2026. MOTION CARRIED UNANIMOUSLY [Villescaz, McKibbin, Creason, Costa, Hernandez].

Public Hearing: Conveyance of Easement at Del Campo High School (I-5)
Assistant Superintendent of Operations, Facilities and Transportation Frank Camarda presented the topic. Ms. Villescaz declared the topic of conveying a permanent easement at Del Campo High School to the County of Sacramento a public hearing and invited the public to speak. There being no questions or comments from the public, Ms. Villescaz declared the public hearing closed. It was moved by Dr. McKibbin, seconded by Ms. Creason, to adopt Resolution No. 3031 conveying a permanent easement at Del Campo High School to the County of Sacramento. MOTION CARRIED UNANIMOUSLY [Villescaz, McKibbin, Creason, Costa, Hernandez].

Public Hearing: Conveyance of Easement at Woodside K-8 School (I-6)
Mr. Camarda presented the topic. Ms. Villescaz declared the topic of conveying a permanent easement at Woodside K-8 School to the City of Citrus Heights a public hearing and invited the public to speak. There being no questions or comments from the public, Ms. Villescaz declared the public hearing closed. It was moved by Mr. Hernandez, seconded by Ms. Costa, to adopt Resolution No. 3039 conveying a permanent easement at Woodside K-8 School to the City of Citrus Heights. MOTION CARRIED UNANIMOUSLY [Villescaz, McKibbin, Creason, Costa, Hernandez].

Resolution No. 3040: Notice of Intent to Convey Easement at Skycrest Elementary School (I-7)
Mr. Camarda presented the topic. It was moved by Dr. McKibbin, seconded by Ms. Creason, to adopt Resolution No. 3040 declaring the intent to convey a permanent easement at Skycrest Elementary School to the Citrus Heights Water District and to call a public hearing to be held on May 11, 2021. MOTION CARRIED UNANIMOUSLY [Villescaz, McKibbin, Creason, Costa, Hernandez].

Resolution No. 3042: Notice of Intent to Convey Easements at Deterding Elementary School (I-8)
Mr. Camarda presented the topic. It was moved by Mr. Hernandez, seconded by Ms. Costa, to adopt Resolution No. 3042 declaring the intent to convey three permanent easements at Deterding Elementary School to the Carmichael Water District and to call a public hearing to be held on May 11, 2021. MOTION CARRIED UNANIMOUSLY [Villescaz, McKibbin, Creason, Costa, Hernandez].

Presentation of the San Juan Professional Educators Coalition Initial Proposal for Successor Contract 2021-2022 (I-9)
Assistant Superintendent of Schools and Labor Relations Jim Shoemake presented the bargaining interests of the San Juan Professional Educators Coalition for discussion, pursuant to Government Code section 3540 et seq. and district board policy 4143.1. There being no questions or comments from the board, public comment was scheduled for April 27.

Presentation of the California School Employees Association Initial Proposal for Successor Contract 2021-2022 (I-10)
Mr. Shoemake presented the bargaining interests of the California School Employees Association, Chapter #127, for discussion, pursuant to Government Code section 3540 et seq. and district board policy 4143.1. There being no questions or comments from the board, public comment was scheduled for April 27.

Williams Complaint Report (I-11)
General Counsel Linda Simlick explained that the district must report on the status of Williams-type complaints filed with the district per Education Code section 35186(d), which requires each school district to publicly report, on a quarterly basis, summarized data on the nature and resolution of all Williams-type complaints. Ms. Simlick stated that, during the time period from January through March 2021, there were no Williams-type complaints filed.

2021-2022 Board Meeting Dates (I-12)
President Villescaz explained that three calendar options were presented for the board's consideration. After board discussion, it was moved by Dr. McKibbin, seconded by Mr. Hernandez, to select and approve option C as the board meeting dates for the 2021-2022 school year. MOTION CARRIED UNANIMOUSLY [Villescaz, McKibbin, Creason, Costa, Hernandez].

Board Reports (J)
Ms. Costa reported that she spoke on behalf of the board at the You Light the Way ceremony, where both the current and previous year recipients were recognized.

Dr. McKibbin thanked Ms. Costa for speaking during the You Light The Way ceremony, and he reported that he chaired the CSBA delegate assembly election committee and attended a recent special education family check-in meeting.

Ms. Creason shared that she attended the You Light The Way ceremony, that she continues to work closely with the Community Advisory Committee and she acknowledged National School Librarian Day.

Future Agenda (K)
There were no items added to the future agenda.

Visitor Comments (L)
[via Zoom]:
Greg Russell spoke about statements that were made during the last LCAP PAC meeting.

Adjournment (M)
At 8:58 p.m., there being no further business, the regular meeting was adjourned.

_____ _____
Paula Villescaz, President Kent Kern, Executive Secretary

Approved: _____
:sc

SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

AGENDA ITEM: **E-1(a)**

MEETING DATE: **04/27/2021**

SUBJECT: California Day of the Teacher

CHECK ONE:
For Discussion: ☐
For Action: ☐
Report: ☐
Workshop: ☐
Recognition: ☒
Emergency Action: ☐

DEPARTMENT: Human Resources

ACTION REQUESTED:
The superintendent is recommending that the board adopt Resolution No. A-403 proclaiming May 12, 2021, as the California Day of the Teacher.

RATIONALE/BACKGROUND:
Annually, our district recognizes teachers for their dedication and outstanding work performed on behalf of the students. The California Day of the Teacher is celebrated in May in accordance with California Legislation and Education Code.

San Juan Unified School District teachers inspire, encourage, and nurture students in our early childhood education program, elementary/K8 schools, secondary schools and adult education programs. San Juan Unified School District teachers touch the lives of students, of families, and of entire communities.

PREVIOUS STAFF/BOARD ACTION:
Superintendent's Cabinet: 04/19/2021

FISCAL IMPACT:
Current Budget: $ N/A
Additional Budget: $ N/A
Funding Source: $ N/A
(Unrestricted Base, Supplemental, other restricted, etc.)
Current Year Only ☐ On-going ☐

LCAP/STRATEGIC PLAN:
Goal: N/A Focus: N/A
Action: N/A
Strategic Plan: N/A

PREPARED BY: Paul Oropallo, Assistant Superintendent, Human Resources PO

APPROVED BY: Kent Kern, Superintendent of Schools KK

SAN JUAN UNIFIED SCHOOL DISTRICT
3738 Walnut Avenue, Carmichael, CA 95608

Resolution No. A-403

DAY OF THE TEACHER
May 12, 2021

WHEREAS, the State of California recognizes May 12, 2021, as the California Day of the Teacher because teachers work to open children's minds to ideas, knowledge and dreams; and

WHEREAS, children are our future and teachers help foster the best in children and are an important part of the San Juan Unified School District team working to help all children achieve academic success and reach the instructional goals of the district; and

WHEREAS, research reflects that a high quality classroom teacher is one of the most significant factors in increasing student achievement; and

WHEREAS, the teachers of San Juan Unified School District inspire, encourage and nurture students in the district's early childhood education program, elementary school, middle school, high school and adult education programs; and

WHEREAS, San Juan's outstanding teachers fill many roles, as listeners, explorers, role models, motivators and mentors while demonstrating dedication, professionalism, hard work, and exemplary service on behalf of students and the community.

NOW, THEREFORE, BE IT RESOLVED, that the San Juan Unified School District Board of Education hereby proudly proclaims May 12, 2021, as California Day of the Teacher, to be celebrated by our district and our community in honor of teachers.

Attested to this
27th day of April, 2021

Kent Kern
Superintendent of Schools

Paula Villescaz, President

Michael McKibbin, Ed.D., Vice President

Zima Creason, Clerk

Pam Costa, Member

Saul Hernandez, Member

Board of Education
San Juan Unified School District
Sacramento County, California

SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

AGENDA ITEM: **E-1(b)**

MEETING DATE: **04/27/2021**

SUBJECT: National Nurses Week and National School Nurse Day

DEPARTMENT: Student Support Services

CHECK ONE:
For Discussion: ☐
For Action: ☐
Report: ☐
Workshop: ☐
Recognition: ☒
Emergency Action: ☐

ACTION REQUESTED:
The superintendent is recommending the board adopt Resolution No. A-404 proclaiming the week of May 6-12, 2021 as National Nurses Week and May 12, 2021 as National School Nurse Day.

RATIONALE/BACKGROUND:
Each year the district acknowledges National Nurses Week and recognizes district school nurses and health services staff for their dedication and outstanding work performed on behalf of San Juan Unified School District students. San Juan's Credentialed School Nurses, Licensed Vocational Nurses and Health Clerks support the district's Strategic Plan by taking a leadership role in a coordinated school health system, delivering health services to children, striving to eliminate health disparities and barriers to good health and by supporting academic success for all students.

ATTACHMENT(S):
A: Resolution No. A-404

BOARD COMMITTEE ACTION/COMMENT:
N/A

PREVIOUS STAFF/BOARD ACTION:
Superintendent's Cabinet: 04/19/2021

FISCAL IMPACT:
Current Budget: $_N/A_
Additional Budget: $_N/A
Funding Source: N/A

LCAP/STRATEGIC PLAN:
Goal: 2 Focus: 3, 4
Action: N/A
Strategic Plan: 1, 2

PREPARED BY: Dominic Covello, Director, Student Support Services

APPROVED BY: Debra Calvin, Ed.D., Assistant Superintendent, Educational Services DC
Melissa Bassanelli, Deputy Superintendent, Schools and Student Support MB
Kent Kern, Superintendent of Schools KK

San Juan Unified School District

SAN JUAN UNIFIED SCHOOL DISTRICT
RESOLUTION NO. A-404

NATIONAL NURSES WEEK AND NATIONAL SCHOOL NURSE DAY
May 6 - 12, 2021

WHEREAS, children are our most valuable resource and we must take whatever steps necessary to ensure their good health; and

WHEREAS, healthy children learn better, and the State of California has encouraged schools to help families ensure that their children are healthy, ready and able to be taught; and

WHEREAS, in addition to providing for students' immediate health needs, school nurses are continually working to promote healthy lifestyles and educate students about steps they can take to protect and strengthen their physical and emotional well-being; and

WHEREAS, credentialed school nurses are pivotal members of a coordinated school health system, delivering health services to children, eliminating health disparities and barriers and supporting academic success for all children; and

WHEREAS, the San Juan Unified School District Board of Education continues to have a vision for lifelong learners who are prepared in every way to participate in shaping the future; now therefore

BE IT RESOLVED that the San Juan Unified School District Board of Education does hereby acknowledge May 6 - 12, 2021, as National Nurses Week and May 12, 2021, as National School Nurse Day in recognition of the dedicated school nurse professionals and the outstanding work they perform on behalf of the District's children.

IN WITNESS WHEREOF, we the members of the Governing Board of the San Juan Unified School District, of Sacramento County have signed this resolution on this 27th day of April, 2021.

Attested to this 27th day of April, 2021

Kent Kern, Superintendent of Schools

Paula Villescaz, President

Michael McKibbin, Ed.D., Vice President

Zima Creason, Clerk

Pam Costa, Member

Saul Hernandez, Member

Board of Education
San Juan Unified School District
Sacramento County, California

SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

AGENDA ITEM: G-1
MEETING DATE: 04/27/2021
APPROVED:

HUMAN RESOURCES

The following reports are submitted for board approval

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1. APPOINTMENTS

CERTIFICATED SUPERVISORY

Type	Name	Status	Assignment	Location	Effective Date (s)
New Hire	Durham, Shakira	Prob	Asst Dir Special Education	Special Education	07/01/21
New Hire	Rowan, Teresa	Prob	Principal	Schweitzer	07/01/21
Promotion	Baker, Tanya	Prob	Principal	Casa Roble	07/01/21
Promotion	Reinhard, James	Prob	Principal	Coyle Avenue	07/01/21

MANAGEMENT

Type	Name	Status	Assignment	Location	Effective Date (s)
Promotion	Kukral, Nicole	Prob	Dir Prof Learn and Innovation	Teaching and Learning	07/01/21

CERTIFICATED

Type	Name	Status	Assignment	Location	Effective Date (s)	
New Hire	Ibrahim, Israa	Temp	Preschool Teacher	Early Childhood Education	04/12/21	06/09/21
New Hire	Wollam, Edward	Temp	Teacher Grade 9/12	Bella Vista	04/14/21	06/09/21

CLASSIFIED

Type	Name	Status	Assignment	Location	Effective Date (s)
New Hire	Barker, Ellington	Prob	Custodian	Del Paso Manor	04/06/21
New Hire	Dyudyuk, Natalee	Prob	Safety Specialist	Safe Schools	04/12/21
New Hire	Hess, Julianna	Prob	Neighborhood Parent Liaison	Whitney Avenue	04/19/21
New Hire	Kavousi Heidari, Mona	Prob	Instructional Assistant III	Arlington Heights	04/06/21
New Hire	Kozlov, Karina	Prob	Instructional Assistant II	Northridge	04/05/21
New Hire	Mackey, Mikaela	Prob	Instructional Assistant I	Whitney Avenue	04/19/21
New Hire	Martin, Lorrayne	Prob	School Playground Rec Aide	Cowan	04/14/21
New Hire	Pancho, Dale	Prob	Custodian	Casa Roble	03/29/21
New Hire	Perez, Raquel	Prob	Instructional Assistant III	Edison	04/09/21
New Hire	Sandoval, Ashley	Prob	Secretary	English Language Learning	04/21/21
New Hire	Stewart, Gary	Prob	Custodian	Maintenance and Operations	04/06/21
New Hire	Stockton, Makayla	Prob	School Playground Rec Aide	Mission Avenue	04/12/21
New Hire	Wall, Rebecca	Prob	Instructional Assistant III	Trajan	04/12/21
Rehire	Martirosyan, Lilit	Perm	Non-Instruct Support Aide	Garfield ECE	04/12/21
Rehire	Wunder, Jennifer	Prob	Clerk	La Vista	04/05/21

2. LEAVES OF ABSENCE

CLASSIFIED

Type	Name	Status	Assignment	Location	Effective Date (s)	
Unpaid	Colbert, Terra	Prob	Instructional Assistant III	Mariemont	04/06/21	05/23/21
Unpaid	Patterson, Mercy	Perm	Instructional Assist Academy	La Entrada	03/22/21	06/08/21
Unpaid	Williams, Tierza	Prob	Instructional Assistant II	Howe Avenue	03/22/21	06/08/21
Unpaid	Wright, Johanna	Perm	School/Comm Interv Spec I	Pupil Personnel Services	03/19/21	08/03/21

3. SEPARATIONS

CERTIFICATED SUPERVISORY

Type	Name	Status	Assignment	Location	Effective Date (s)
PARS Retirement	Karagianes, Sandra	Perm	Vice Principal	Bella Vista	06/30/21

MANAGEMENT

Type	Name	Status	Assignment	Location	Effective Date (s)
PARS Retirement	Carroll, Thomas	Perm	Director, Transportation	Transportation	06/30/21
PARS Retirement	Erickson, Robert	Perm	Coord Safe Schls Field Ops	Safe Schools	06/29/21
PARS Retirement	Green, Susan	Perm	Dir Account and Org Eval	Account/Org Evaluation	06/30/21
Resignation	Day, Joann	Prob	Assistant Director, Special Ed	Special Education	04/13/21

CERTIFICATED

Type	Name	Status	Assignment	Location	Effective Date (s)
PARS Retirement	Alves, Joseph	Perm	Teacher Grade 9/12	Casa Roble	06/09/21
PARS Retirement	Bockstahler, Julie	Perm	Teacher Grade 9/12	Bella Vista	06/09/21

3. SEPARATIONS (Continued)

CERTIFICATED

Type	Name	Status	Assignment	Location	Effective Date (s)
PARS Retirement	Britt, Terri	Perm	Tch English Lang Develop	Howe Avenue	06/09/21
PARS Retirement	Bryden, Melissa	Perm	Teacher Grade 9/12	Del Campo	06/09/21
PARS Retirement	Butler, Sandra	Perm	Teacher Grade 3	Mariposa	06/09/21
PARS Retirement	Crowden, Mitchell	Perm	Teacher Grade 9/12	Casa Roble	06/09/21
PARS Retirement	Ferrari, Jerilynn	Perm	Teacher Academy	La Entrada	06/09/21
PARS Retirement	Goldman, Sharon	Perm	School Nurse	Health Services	06/09/21
PARS Retirement	Jewell, Lynda	Perm	Teacher Grade 3	Cowan	06/09/21
PARS Retirement	Knutsen, Steven	Perm	Teacher Grade 7/8	Gold River	06/09/21
PARS Retirement	Narlesky, Marta	Perm	Teacher Grade 9/12	Bella Vista	06/09/21
PARS Retirement	Simms, Clarise	Perm	Teacher Grade 3	Greer	06/09/21
PARS Retirement	Tulga, Kathryn	Perm	Teacher Grade 7/8	Arden	06/09/21
Termination	Lewis, Kristin	Perm	Tch (LH) Learning Hndcp K/6	Arlington Heights	04/08/21
Suspension	CE-321	Perm	Teacher Grade 9/12	Teaching and Learning	04/27/21
Suspension	CE-322	Perm	Teacher Grade 9/12	Teaching and Learning	04/27/21

CLASSIFIED

Type	Name	Status	Assignment	Location	Effective Date (s)
PARS Retirement	Aboulathar, Zouhir	Perm	Custodian	San Juan	06/30/21
PARS Retirement	Atherley, Cheryl	Perm	Intermediate Clerk Typist	Sierra Oaks	06/11/21
PARS Retirement	Barbeau, Melanie	Perm	School/Community Worker	Central Enrollment	06/30/21
PARS Retirement	Bernatz, Jacqueline	Perm	High School Secretary I	Mesa Verde	06/29/21
PARS Retirement	Blackburn, Kristen	Perm	Child Develop Assistant-IT	Sunrise ECE	06/09/21
PARS Retirement	Collins Jr., Robert	Perm	Heating/Air Cond Tech II	Maintenance and Operations	06/30/21
PARS Retirement	Delgadillo, Domingo	Perm	Custodian	Starr King	06/30/21
PARS Retirement	Dorsett, David	Perm	Heating/Air Cond Tech II	Maintenance and Operations	06/30/21
PARS Retirement	Jarnigan, Arlecia	Perm	Tech Support Specialist I	Technology Services	06/30/21
PARS Retirement	Jones, Bradley	Perm	Warehouse/Delivery Worker	Nutrition Services	05/31/21
PARS Retirement	Lautamo, Ninna	Perm	Nutrition Services Worker I	Bella Vista	06/11/21
PARS Retirement	Miglino, Audrey	Perm	Admin Assistant IV	Labor Relations	06/30/21
PARS Retirement	Norris, Reilene	Perm	Intermediate Clerk Typist	Transportation	06/30/21
PARS Retirement	Orr, Roberta	Perm	Nutrition Services Worker II	Coyle Avenue	06/08/21
PARS Retirement	Pereira, Suzette	Perm	Sign Language Interpreter III	Laurel Ruff	06/08/21
PARS Retirement	Pfau, Tamera	Perm	Admin Assistant II	Tech Services	06/30/21
PARS Retirement	Reboin, Rosemary	Perm	Admin Assistant	Student Learning Assistance	06/30/21
PARS Retirement	Runyon, Jacqueline	Perm	Supervisor Transportation	Transportation	06/30/21
PARS Retirement	Rushing, Jacqueline	Perm	Nutrition Services Worker II	Arlington Heights	06/08/21
PARS Retirement	Vaughn, Stacy	Perm	Nutrition Services Worker II	Carmichael	06/08/21
Resignation	Brown, Amberlight	Perm	School Playground Rec Aide	Kingswood	03/18/21
Resignation	Cornfield, Daniel	Prob	Custodian	Dyer-Kelly	03/26/21
Resignation	Eiland, Daniel	Perm	Custodian	Bella Vista	04/05/21
Resignation	Hammond, Jan	Perm	Intermediate Clerk Typist	Teaching and Learning	04/12/21
Resignation	Saavedra, Xochitl	Perm	Accounting Analyst	Fiscal Services	04/05/21
Resignation	Thayne, Holly	Perm	Non-Instruct Support Aide	Sunrise ECE	02/08/21

4. JOB DESCRIPTION / SALARY RANGE CHANGE

MANAGEMENT

Class Title	Unit	New/Update	Old Salary Range	New Salary Range	Effective Date (s)
Coordinator, Advancement and Development	SJAA	New	N/A	10	04/27/21
Coordinator, Family Engagement	SJAA	Update	12	N/A	04/27/21
Director, Family Engagement and Partnership Development	SJAA	Update	21	25	04/27/21

5. ERRATA

CERTIFICATED

Type	Name	Status	Assignment	Location	Effective Date (s)
PARS Retirement	Chahal, Reet	Perm	Teacher Grade 3	Pershing	08/10/21

*Employee has rescinded PARS retirement election

JOB DESCRIPTION

Position Code: TBD
Management Group: SJAA
Salary Range: 10
Work Calendar: 003

POSITION TITLE: Coordinator, Advancement and Development

DEFINITION: Under direction, the position will work to solicit gifts of funds or in-kind contributions to support district programs and coordinate with schools, departments and community organizations in the effort.

DIRECTLY RESPONSIBLE TO: Director, Family Engagement and Partnership Development

SUPERVISION OVER: Classified staff as assigned

DUTIES AND RESPONSIBILTIES: (Any one position may not include all of the duties listed; the listed examples do not include all duties and responsibilities that may be found in positions within this classification.):

1. Works collaboratively with district leadership and stakeholders to identify gaps in program support that can be supplemented through private donation.
2. Develops and implements annual fundraising plans aligned to identified needs and priorities of the district and funding partners. Coordinates the use of district resources in these efforts.
3. Collaborates with the district's grant writer and partnership development staff to maximize the impact of all funding and partnership efforts.
4. Serves as the executive director of the San Juan Education Foundation to implement programs and services as identified by the Foundation's board.
5. Attends all San Juan Education Foundation board meetings and assists in their planning.
6. Represents the district and/or the San Juan Education Foundation on committees or at community events as assigned.
7. Facilitates outreach and engagement strategies designed to build community connectedness in support of the district's mission and priorities.
8. Plans and implements multiple large events, including fundraising events, on an annual basis. Coordinates all aspects including volunteer support as needed.
9. Develops and delivers funding proposals to potential donors.
10. Researches and develops a network of potential donors whose interests and mission align with the district's goals.
11. Creates and maintains records including but not limited to agendas, meeting minutes, financial reports, donor records, purchase records and receipts, contracts and legal agreements.
12. Compiles and provides reports on fundraising and development efforts and other topics on a regular basis.
13. Makes presentations to district employees, parents, students and community groups.
14. Ensures compliance with federal, state, local and district laws and regulations as well as donor restrictions and intent. Performs related work as required.
15. Performs related work as required.

QUALIFICATIONS:

Education and Experience:
A bachelor's degree from an accredited college or university; At least three years of experience in partnership creation, community building or advancement and development work (four years of additional experience may be substituted for the bachelor's degree requirement); experience

working with private foundations or in fundraising for K-12 schools preferred; experience working with a diverse student, parent or community population is preferred.

Licenses and Certificates:
- Valid Class C driver's license issued by the California Department of Motor Vehicles within 30 days of hire or before driving any vehicle requiring this license

Knowledge, Skills, and Abilities:
- Knowledge of modern fundraising strategies and tactics
- Knowledge of trends in philanthropy and educational foundations
- Knowledge of strategic planning and group facilitation processes
- Knowledge of event planning tactics and best practices
- Knowledge of public relations best practices as related to community and fund development work
- Knowledge and skill in use of computers and assorted software applications
- Ability to clearly communication including in writing and speaking
- Ability to conduct research and analyze and interpret data
- Ability to understand and follow verbal and written instruction
- Ability to work independently, with minimum direction, and make decisions within the framework of established guidelines
- Ability to work with diverse stakeholder groups to build consensus and inclusiveness.
- Ability to analyze and resolve problems with tact and diplomacy
- Ability to establish priorities and meet deadlines
- Ability to maintain consistent, punctual and regular attendance

WORKING CONDITIONS:

Work Environment:
- Mostly indoor office environment with occasional outdoor work for events
- Moderate noise
- Continuous contact with staff, students, parents and community members

Typical Physical Characteristics: (with or without use of aids; consideration will be given to reasonable accommodation).
- Communicate to exchange information both in person, in small groups and/or via computer and telephone
- Inspect documents and other written materials with fine print
- Move about schools and facilities to conduct work, including sitting or remaining in a stationary position for extended periods of time
- Operate office equipment requiring repetitive hand movement and fine coordination
- Ability to lift up to 25 lbs.
- Ability to stand or be mobile for extended periods of time

Other Characteristics:
- Ability to work additional hours and weekends on occasion
- Ability to travel for work related purposes

This job description is not a complete statement of essential functions and responsibilities. The district retains the discretion to add or change typical duties of a position at any time.

Board Approved: TBD

JOB DESCRIPTION

Position Code: 439
Management Group: SJAA
Salary Range: 12
Work Calendar: 003

POSITION TITLE: Coordinator, Family Engagement

DEFINITION: Plans, organizes, controls, and coordinates district-wide family engagement activities; assists with coordinating policies and procedures designed to promote and maintain effective relationships and understanding between the school district, parents, and community.

DIRECTLY RESPONSIBLE TO: ~~Program Manager – Parent and Family Involvement~~ ***Director, Family Engagement and Partnership Development***

SUPERVISION OVER: Classified personnel as assigned

DUTIES AND RESPONSIBILTIES: (Any one position may not include all of the duties listed; the listed examples do not include all duties and responsibilities that may be found in positions within this classification.):

1. Provide support to the Strategic Plan and the Family and Community Engagement Department's major parenting events, district-wide initiatives involving parents, and district-wide parent engagement activities.
2. Assist with the coordination of policies and procedures designed to promote and maintain effective relationships and understanding between the school district, parents, and community.
3. Provide required parental support and engagement activities as specified for ~~parent involvement~~ ***family engagement*** at district and site level.
4. Assist with the department's marketing and outreach programs; design and utilize media to introduce parents to the school district and enhance school/community relations.
5. Assist with the department's communications processes, protocols, and procedures.
6. Implement and monitor a variety of family engagement programs and strategies.
7. Plan and develop programs to assist appropriate district personnel to train parents in each area and to tighten the link between home and school; assist with the delivery of parent education courses when needed.
8. Provide technical support to school sites in the creation of a welcoming school environment component, such as providing school tours and orientation sessions for new families, and developing an outreach strategy to inform families, businesses and the community about school and family involvement opportunities, policies and programs; provide guidance to schools in the development and enlistment of volunteers.
9. Assist with the establishment of a family ***resources*** ~~centers~~ at every school to connect families ~~to resources that will~~ ***and*** help them support their child's learning, build families' strengths and capacities, serve as a hub for the community, and offer help without stigma by mobilizing public and provide community resources to help children and families in need.
10. Participate in the investigation and resolution of concerns brought forth by parents/guardians or community members related to schools that are not resolved at the school level.
11. Direct the preparation and maintenance of a variety of narrative and statistical reports, records, correspondence, and files related to assigned services, activities and operations; operate a computer.
12. Plan and coordinate training for parents on how to access site, district, and community information.

13. Meet with parent and community organizations to discuss programs for at-risk students, including categorical programs.
14. Assist with the implementation of the annual strategic plan for parents in accordance with key areas set forth in the district's ~~strategic~~ ***Local Control Accountability*** Plan, vision, mission, guiding principles, and district priorities.
15. Participate in the preparation of the annual department budget; analyze and review budget and financial data; monitor and authorize expenditures in accordance with established guidelines; coordinate, schedule and oversee budget for parent education classes and workshops.
16. Supervise, train, mentor, evaluate, and hold accountable the performance and professionalism of assigned staff; interview and select employees, and recommend transfers, reassignments, terminations, and disciplinary actions; plan, coordinate, and arrange for appropriate training of assigned staff to accomplish specific results-based outcomes.
17. Attend district, community, and collaborate partners meetings to promote the effective involvement and inclusion of parents in decision-making process.
18. Communicate and collaborate with other administrators, district personnel, and outside organizations to coordinate activities and programs, and exchange information; model district standards of ethics and professionalism.
19. Performs related work as required.

QUALIFICATIONS:

Education and Experience:
Any combination equivalent to a Bachelor's degree, and three years of increasingly responsible experience working with school, family and/or community groups and partnerships. Bilingual skills highly desirable.

Licenses and Certificates:
- Valid Class C driver's license issued by the California Department of Motor Vehicles within 30 days of hire or before driving any vehicle requiring this license

Knowledge, Skills, and Abilities:
- Knowledge of rules and regulations related to ~~parent~~ ***family*** engagement programs
- Knowledge of the District's ~~strategic~~ ***Local Control Account***ability Plan, vision, mission, guiding principles, and district priorities
- Knowledge of effective practices in parent engagement, home visiting, and other programs
- Knowledge of culture, life styles, education, and social needs of ethnically diverse parents, including those affected by generational poverty
- Knowledge of budget preparation and control
- Knowledge of current applicable laws, codes, regulations, policies, and procedures
- Knowledge of school district organization, operations, policies, and objectives
- ***Knowledge and skill in use of computers and assorted software programs***
- Ability to use tact, patience, and courtesy
- Ability to work ***effectively*** with ***all levels of district staff,*** parents, students, ~~district administrators~~, and ***the community*** ~~others~~ in developing effective programs
- Ability to communicate effectively both ***verbally*** ~~orally~~ and in writing ***with all levels of district staff, students, parents, and the community***
- Ability to read, interpret, apply, and explain rules, regulations, policies, and procedures

- Ability to analyze situations ~~accurately,~~ and adopt an effective course of action
- Ability to prepare comprehensive narrative, statistical, and fiscal/budget reports
- Ability to operate computer/technology devices and related software
- Ability to work independently with ~~little~~ ***minimum*** direction and ***make decisions within the framework of established guidelines*** ~~meet schedules and timelines~~
- ***Ability to establish priorities and meet deadlines***
- Ability to plan and conduct meetings
- Ability to supervise, train, mentor, evaluate and direct the performance of assigned staff

WORKING CONDITIONS:

Work Environment:
- Indoor office environment
- Moderate noise
- Continuous contact with staff and public

Typical Physical Characteristics: (with or without use of aids; consideration will be given to reasonable accommodation).
- ~~Physical mobility to~~ ***M***ove about ~~the district and drive a car~~ ***facilities to conduct work including walking, sitting, or remaining stationary for extended periods of time***
- ~~Ability to speak in an understandable voice with sufficient volume to be heard in normal conversation distance,~~ ***Communicate to exchange information both in person, in small groups, and/or*** on the telephone
- Physical mental and emotional stamina to endure long hours under sometimes stressful conditions
- ***Inspect documents and other written materials with fine print***
- ***Operate office equipment requiring repetitive hand movement and fine coordination***

Other Characteristics:
- Ability to work additional hours and weekends on occasion
- ***Ability to travel to locally to attend community events/trainings/or make home visitations of students on occasion***

This job description is not a complete statement of essential functions and responsibilities. The district retains the discretion to add or change typical duties of a position at any time.

Board Approved: 5/25/2010
Revised: 9/10/2013
Revised: TBD

JOB DESCRIPTION

Position Code: 440
Management Group: SJAA
Salary Range: ~~21~~ ***25***
Work Calendar: 003

POSITION TITLE: Director, Family Engagement and Partnership Development

DEFINITION: Provides leadership in the areas of family engagement, partnership development and problem resolution through direct efforts and in partnership with district departments and schools.

DIRECTLY RESPONSIBLE TO: Senior Director, Community Relations

SUPERVISION OVER: Classified staff as assigned

DUTIES AND RESPONSIBILTIES: (Any one position may not include all of the duties listed; the listed examples do not include all duties and responsibilities that may be found in positions within this classification.):

1. Plans, organizes, ~~aligns~~ and ~~supervises~~ ***directs*** the ~~work~~ ***operations*** of ***the district's*** family engagement ***initiatives and strategies*** ~~at the district level to assist schools~~ to ~~increase family engagement and~~ improve student achievement.
2. ***Designs and implements workshops for parents and families addressing early education, family literacy, college planning, etc., in collaboration with assigned department management.*** ~~Identifies and coordinates the implementation of trainings for school staff, parents and community members on the effective family engagement and community partnership strategies.~~
3. ~~Responsible for the oversight~~ ***Oversees the operations*** of the district's problem resolution office ~~and process~~ and serves as a level of secondary review and appeal for problem resolution cases, as needed.
4. ~~May collaborate with~~ ***Serves as a resource to*** school site administration ~~and strategies~~ to ~~provide assistance~~ ***assist*** in the ***development of school plans and procedures*** ~~creation of~~ ***for the engagement of parents, families, and communities*** ~~and support of comprehensive engagement strategies~~.
5. ~~Creates opportunities for departments and school sites to learn and share best practices in the areas of family engagement, partnership development and problem resolution.~~
6. Coordinates the facilitation of ~~focus~~ ***parent support*** groups, district committees and other input and feedback processes as directed.
7. ~~Presents on engagement practices and other topics, as required.~~
8. ***Responsible for building public awareness and engagement in current issues as related to areas of responsibility and*** coordinating the identification of partnership and support needs and opportunities at the school site and district levels.
9. Facilitates the research, development and implementation of strategic community partnerships ~~that advance the district's work~~ to improve student achievement and provide mutual benefit to partner organizations.
10. ***Evaluates the effectiveness of district and department initiatives and uses data-driven analytics to target community populations and track results.***
11. Serves as the district's primary representative with key local, regional and state organizations, as assigned.
12. Oversees the implementation of a coordinated volunteer initiative to increase volunteers and resources to local schools including matching of volunteers to opportunities, staff and volunteer training and screening.

13. Collaborates with other district departments to participate in community events and activities.
14. Fosters a culture supporting equity and social justice within school communities.
15. Keeps abreast of innovative trends in curriculum and instructional delivery, student success, educational research, school improvement and family engagement.
16. Performs research and recommends resource allocations necessary to achieve assigned goals and tasks.
17. Performs related work as required.

QUALIFICATIONS:

Education and Experience:
Bachelor of Science or equivalent degree; postgraduate coursework preferred; Master's degree and valid California administrative credential ***required*** ~~desirable~~; five to seven years of experience in building community partnerships and/or family engagement initiatives in an educational setting; strong facilitation skills; outstanding communication, teamwork and interpersonal skills; demonstrated experience working with diverse group of stakeholders.

Licenses and Certifications:
- Valid California Class C driver's license issued by the California Department of Motor Vehicles within 30 days of hire or before driving any vehicle requiring this license

Knowledge, Skills, and Abilities:
- Knowledge of planning, organization and direction of parent involvement/family engagement processes, workflows, and techniques
- Knowledge of non-profit organizations, fund development strategies and partnership building tactics
- Knowledge of problem resolution and de-escalation tactics and strategies
- Knowledge of standard business practices as well as district policies and procedures
- Knowledge of budget and other financial documents to maximize resources and maintain control over expenditures
- Ability to plan, manage, organize, and complete complex projects efficiently, including work planning, scheduling, measuring, and reporting
- Ability to analyze data and situations, render judgment, make decisions, and solve problems efficiently and effectively
- Ability to interpret, apply and explain rules, regulations, policies and procedures.
- Ability to prepare written and oral reports
- Ability to work collaboratively with multiple stakeholders
- Ability to select, assign, motivate, direct, and evaluate staff
- Ability to communicate effectively both orally and in writing
- Ability to meet schedules and timelines
- Ability to establish and maintain effective relationships with those contacted in the course of work
- Ability to maintain consistent, regular and punctual attendance

WORKING CONDITIONS:

Work Environment:
Indoor office environment

- Moderate noise
- Continuous contact with staff, parents, and members of the community
- Contact with dissatisfied and/or uncooperative individuals
- Frequent travel between district sites and within the community

Typical Physical Characteristics: (with or without use of aids; consideration will be given to reasonable accommodation).

- Inspect documents and other written materials with fine print
- Communicate to exchange information in person, in small groups, and/or on the telephone
- Move about school and facilities to conduct work, including walking, standing, or remaining seated or stationary for long periods of time
- Operate office equipment requiring repetitive hand movement and fine coordination
- Physical, mental, and emotional stamina to endure long hours under sometimes stressful conditions

Other Characteristics:

- Willing to travel within the surrounding community for purpose of business

This job description is not a complete statement of essential functions and responsibilities. The district retains the discretion to add or change typical duties of a position at any time.

Board Approved:	8/14/2012
Revised:	8/13/2014
Revised:	10/26/2016 (updated duties and title change)
Revised:	TBD

SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

AGENDA ITEM: G-2
MEETING DATE: 04/27/2021

APPROVED: KS KK
Kent Stephens

Purchasing Contracts Report

The following reports are submitted for board approval/ratification:

	Inc	Page #
Purchase Orders & Service Agreements	✓	1
Change Orders	✓	2
Construction & Public Works Bids	✓	3
Piggyback Contracts	✓	4
Zero Dollar Contract	NA	
Bids/RFPs	NA	
Other	NA	
ERRATA	NA	

Purchasing Contracts Board Report
Purchase Orders, Service Agreements, and Awards

March 24, 2021 - April 13, 2021

PO#	Date	Vendor Name	Description	Amount $	Site/ Department
TBD	4/13/2021	Kumon Math and Reading	Tutoring Service for Twin Lakes: Term Date 11/1/2020-10/31/2021	$ 19,000.00	700 - PLI
TBD	4/1/2021	SCOE	Idea Part C, Infant Program	$ 97,089.00	101 - Special Education

Purchasing Contracts Board Report
Change Orders/Amendments for Items $95,200

March 24, 2021 - April 13, 2021

Change Orders

PO#	Date	Vendor Name	Description	Original PO Amount $	Previous Approved C/O Totals $	Current C/O for Approval Amount $	New Contract Amount $	Responsibility
							$ -	
							$ -	

Service Agreement Change Orders

PO#	Date	Vendor Name	Description	Original PO Amount $	Previous Approved C/O Totals $	Current C/O for Approval Amount $	New Contract Amount $	Responsibility

Contract Consultant Amendments/Change Orders

PO#	Date	Vendor Name	Description	Original PO Amount $	Previous Approved C/O Totals $	Current C/O for Approval Amount $	New Contract Amount $	Responsibility
103805	3/29/2021	Verde Design	C/O#1 for additional design on San Juan High Outdoor Learning project 204-9513-P1	$ 558,935.00		$ 22,770.00	$ 581,705.00	216 - Facilities
807658	3/29/2021	Vanir Construction Management, Inc	C/O#2 extension of construction time on Casa Roble Outdoor Learning project 209-9513-N1	$ 185,594.00	$ 61,005.00	$ 33,000.00	$ 279,599.00	216 - Facilities
							$ -	

General Contract Change Orders

PO#	Date	Vendor Name	Description	Original PO Amount $	Previous Approved C/O Totals $	Current C/O for Approval Amount $	New Contract Amount $	Responsibility
							$ -	
							$ -	

March 24, 2021 - April 13, 2021

Upon evaluation of the bids/contracts staff has awarded the following in accordance with all legal guidelines.

General Contract

Fund	Date	PO#	Bid #	Vendor Name	Description	Amount $	Responsibility
24	4/12/2021	TBD	21-116	MCM Roofing Co., Inc	Roofing replacement for Cowan project 109-9233-N1 $647,000.00, Mission project 133-9233-N1 $789,455.00, Sierra Oaks project 146-9233-N1 $773,377.00	$ 2,284,832.00	216 - Facilities
24	4/12/2021	TBD	21-117	Pac Shield Roof Services, Inc.	Roofing replacement for Green Oaks project 120-9233-N1 $536,770 and Lichen project 159-9233-N1 $793,694	$ 1,280,464.00	216 - Facilities

Other Contracts

Fund	Date	PO#	Bid #	Vendor Name	Description	Amount $	Responsibility
24	4/12/2021	TBD	Piggyback	Johnson Controls, Inc	Install HVAC controllers project 392-9233-P1	$ 1,369,439.00	216 - Facilities
24	3/19/2021	TBD	Piggyback	Kya Services	Full site flooring for Cameron Ranch project 166-9233-N1	$ 251,040.28	216 - Facilities

New Addendum to Master Agreements

Fund	Date	PO#	Bid #	Vendor Name	Description	Amount $	Responsibility

Purchasing Contracts Board Report
Board Pre-Approval
Piggyback Contracts

March 24, 2021 - April 13, 2021

Staff has determined that purchasing through contracts issued by various state agencies within the State of California will save administrative time and expense, provide favorable pricing, and will be in the best interests of the District. District staff is requesting the Board of Education's authorization to piggyback on the approved bids in accordance with Public Contract Code Section 20118.

Fund	Date	PO#	Piggyback #, Title	Vendor Name	Description	Term
01	4/13/2021	TBD	PEPPM 2019 Product line Bid - California #528899	Radio Engineering Industries, Inc.	Piggyback bid under Kern County Superintendent of Schools for mobile video surveillance solutions	1/1/2019 - 12/31/2021
13	4/13/2021	TBD	ED Tech JPA - RFP 18/19-01	Titan	Nutrition Management Services - POS system	3/8/19-3/8/2022

SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

AGENDA ITEM: G-3
MEETING DATE: 04/27/2021

APPROVED: KS KK
Kent Stephens

Business and Financial Report

The following reports are submitted for board approval/ratification:

	Inc	Page #
Easements/Leases		
Notices of Completion	✔	1
Quarterly Investment Report		
Warrants & Payroll	✔	2
Budget Revisions		
E-Rate		
ERRATA		

Notices of Completion - Board of Education

CONTRACTOR	PROJECT	DATE OF ACCEPTANCE	DATE RECORDED
Landmark Construction	PO#904276 Provide all labor, materials, equipment, tools, transportation and incidentals for modernization of the building envelope to restore the weather-resistance and thermal properties, restoration of utility infrastructure, upgrade of the the HVAC system, repair of life-safety components, modernize accessible features of the facility to comply with current codes at Littlejohn Elementary School, 6838 Kermit Lane, Fair Oaks, CA 95628, located in the San Juan Unified School District. Vendor: Landmark Construction	3/5/2021	3/9/2021
Clark & Sullivan Construction	PO#902283 Provide all labor, materials, equipment, tools, transportation and incidentals to upgrade the HVAC for the gym at Mira Loma High School, 4000 Edison Avenue, Sacramento, CA 95821, located in the San Juan Unified School District. Vendor: Clark & Sullivan Construction	3/5/2021	3/9/2021
Clark & Sullivan Construction	PO#902282 Provide all labor, materials, equipment, tools, transportation and incidentals to upgrade the HVAC for the gym at Encina High School, 1400 Bell Avenue, Sacramento, CA 95825, located in the San Juan Unified School District. Vendor: Clark & Sullivan Construction	3/8/2021	3/15/2021
Z Squared Construction	PO#906912 Provide all labor, materials, equipment, tools, transportation and incidentals for roofing and HVAC replacement at Winterstein aka Gateway Charter School, 900 Morse Avenue, Sacramento, CA 95864, located in the San Juan Unified School District. Vendor: Z Squared Construction	3/10/2021	3/16/2021

SAN JUAN UNIFIED SCHOOL DISTRICT
Accounting Services

WARRANTS & PAYROLL

VENDOR AND CONTRACT WARRANTS		
Fund		**March 2021**
01	General Fund	$ 14,893,215.17
09	Charter Schools	25,854.80
10	Special Ed Pass-Thru	145,969.00
11	Adult Education	67,060.09
12	Child Development	44,199.43
13	Food Service/Cafeteria	292,732.23
14	Deferred Maintenance	232,462.80
21	Building Fund	59,111.08
22	Measure S Building Fund	-
23	Measure J Building Fund	917,384.53
24	Measure N Building Fund	1,437,031.31
25	Capital Facilities	1,262.00
26	Measure P Building Fund	4,784,667.43
35	State Schools Facilities Fund	-
40	Sp Res FD -- Capital Outlay Proj	-
67	Self Insurance	1,302,423.48
95	Student Body	-
	TOTALS	**$ 24,203,373.35**

PAYROLL AND BENEFITS	
All Funds	**March 2021**
Certificated Payroll	$ 22,247,905.23
Classified Payroll	7,022,939.53
Benefits	12,841,926.17
TOTALS	**$ 42,112,770.93**

GRAND TOTAL $ 66,316,144.28

SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

AGENDA ITEM: G-5

MEETING DATE: 04/27/2021

SUBJECT: Surplus Property

CHECK ONE:
For Discussion: ☐
For Action: ☒
Report: ☐
Workshop: ☐
Recognition: ☐
Emergency Action: ☐

DEPARTMENT: Business Support Services

ACTION REQUESTED:
The superintendent is recommending that the board approve the disposal of surplus property pursuant to Board Policy 3270.

RATIONALE/BACKGROUND:
The Governing Board recognizes that the district may own personal property which is unusable, obsolete, or no longer needed by the district. The superintendent or designee shall arrange for the sale or disposal of district personal property in accordance with board policy and the requirements or state law.

The superintendent or designee shall identify to the board all items not needed by the district together with their estimated value and a recommended disposition.

ATTACHMENT(S):
A: List of Surplus Property

BOARD COMMITTEE ACTION/COMMENT:
N/A

PREVIOUS STAFF/BOARD ACTION:
Superintendent's Cabinet: 04/19/2021

FISCAL IMPACT:
Current Budget: $ N/A
Additional Budget: $ N/A
Funding Source: N/A
(unrestricted base, supplemental, other restricted, etc.)
Current Year Only ☐ Ongoing ☐

LCAP/STRATEGIC PLAN:
Goal: N/A Focus: N/A
Action: N/A

Strategic Plan: N/A

PREPARED BY: Susan Kane, Director, Business Support Services
Kent Stephens, Deputy Superintendent KS

APPROVED BY: Kent Kern, Superintendent of Schools KK

Board of Education Agenda Item
Surplus Property April 27th Meeting Date

The following District property is unusable, obsolete, or no longer needed. The items are to be disposed of by sale, recycled, donated, or discarded as required by Board Policy 3270 Education Code 17545 and 17546.

Location/Site	Make	Model	Description	Serial #	Disposition
Arcade			6 - boxes of obsolete Prentice-Hall Literature textbooks		Recycled
Arcade	Elmo	TT02rx	Document camera	20180507	Ewaste
Arcade	Elmo	TT02rx	Document camera	20180562	Ewaste
Arcade	Sony	SVE151D11L	Laptop	SVE1511HFXW	Ewaste
Arcade	HP	Laserjet	Printer	20180769	Ewaste
Arcade	HP	L1950G	Monitor	CNC207NQ4N	Ewaste
Arcade	HP	L1950G	Monitor	CNC830Q1GC	Ewaste
Arcade	HP	L1950G	Monitor	CNC828RP56	Ewaste
Arcade	HP	ML1520PMY	Desktop PC	20188812	Ewaste
Arcade	HP	MXL22800NZ	Desktop PC	20184301	Ewaste
Arcade	HP	MXL22800NC	Desktop PC	20184299	Ewaste
Barrett	Magic Chef	MCBR445B1	Refrigerator	0602MCBR445B14427	Ewaste
Barrett	Samsung	2233SW	Computer screen	CM22H9NSC02124B	Ewaste
Barrett	HP	Office Jet 6100	Printer	CN4747506B	Ewaste
Barrett	HP	Laserjet P4515x	Printer	CNDY215351	Ewaste
Barrett		PS16400	PrintMail	R2J1-300174	Ewaste
Barrett	HP		Printer	VCVRA0101	Ewaste
Barrett	NEC		Projector	1401160EA	Ewaste
Barrett			1 - Box of Batteries		Ewaste
Barrett			2 - Chairs, 2 - couches, 1 - bookshelf, 1 - cart		Recycled
Carmichael	Aver		Computer cart	004913	Ewaste
Carmichael	Aver		Computer cart	006147	Ewaste
Carmichael	Aver		Computer cart	20207103	Ewaste
Carmichael	Aver		Computer cart	2022251	Ewaste
Carmichael	Anthro		Computer cart		Ewaste
Carmichael	Anywhere		Computer cart		Ewaste
Casa Roble			16-half octagon tables and 6-rectangle tables		Recycled
Choices Charter	HP	Compaq 8300	Printer	2UA31713JW	Ewaste
Churchill	HP	Laserjet Pro MFPM227fdw	Printer	VND3C09722	Ewaste

Board of Education Agenda Item
Surplus Property April 27th Meeting Date

The following District property is unusable, obsolete, or no longer needed. The items are to be disposed of by sale, recycled, donated, or discarded as required by Board Policy 3270 Education Code 17545 and 17546.

Location/Site	Make	Model	Description	Serial #	Disposition
Churchill			Chairs, big art table, and large cabinet		Recycled
District Office	HP	Compaq 8000	Desktop PC	MXL12506GN	Ewaste
El Camino	HP		Printer	20178324	Ewaste
El Camino	HP		Printer	20178247	Ewaste
El Camino	HP	Laserjet 9000	Printer		Ewaste
El Camino	Copystar		Printer	20178315	Ewaste
El Camino	HP		Printer	CN1B1345B3	Ewaste
El Camino	HP		Printer	K4QY263836	Ewaste
El Camino	HP		Printer	MY95Q9D0B4	Ewaste
El Camino	HP		Printer	VND3G35438	Ewaste
El Camino	HP		Printer	CN19E342JV	Ewaste
El Camino	HP		Printer	CINK10308	Ewaste
El Camino	Pixima		Copier		Ewaste
El Camino	RCA		2 - TV's		Ewaste
El Camino	Samsung		TV	AH5U3CAP801552R	Ewaste
El Camino	Zenith	B2AA48424	5 - TV's	521-63330595	Ewaste
El Camino	Panasonic		TV		Ewaste
El Camino	Toshiba		TV		Ewaste
El Camino	Hisense		TV	65G194303H02442	Ewaste
El Camino	Sanyo		TV		Ewaste
El Camino	3M		Projector	224247	Ewaste
El Camino	3M		Projector	1188464	Ewaste
El Camino	HP		PC Tower	MXL8020RKY	Ewaste
El Camino	HP		PC Tower	800008839	Ewaste
El Camino	HP		PC Tower	20180521	Ewaste
El Camino	HP		PC Tower	116177	Ewaste
El Camino	HP		PC Tower	10022865	Ewaste
El Camino	HP		PC Tower	20179369	Ewaste
El Camino	HP		PC Tower	20180631	Ewaste

Board of Education Agenda Item
Surplus Property April 27th Meeting Date

The following District property is unusable, obsolete, or no longer needed. The items are to be disposed of by sale, recycled, donated, or discarded as required by Board Policy 3270 Education Code 17545 and 17546.

Location/Site	Make	Model	Description	Serial #	Disposition
El Camino	HP		PC Tower	760038	Ewaste
El Camino	HP		PC Tower	MXL7401283	Ewaste
El Camino	HP		PC Tower	70005088	Ewaste
El Camino	HP		PC Tower	20179539	Ewaste
El Camino	HP		PC Tower	20179526	Ewaste
El Camino	HP		PC Tower	80000886	Ewaste
El Camino	HP		PC Tower		Ewaste
El Camino	HP		PC Tower		Ewaste
El Camino			7 - VCR/DVD players		Ewaste
El Camino			50 - Computer monitors		Ewaste
El Camino			Video camera	17550160	Ewaste
El Camino			Video camera	17550136	Ewaste
El Camino			Sound mixer	21N50611220105354	Ewaste
General Davie Jr. Center			Bookcases, file cabinets		Recycled
General Davie Jr. Center	Zenith		TV	721-1616024B	Ewaste
General Davie Jr. Center			Smart board	unknown	Ewaste
General Davie Jr. Center	JVC		VCR	9159274	Ewaste
General Davie Jr. Center	Zenith		TV	721-16160090	Ewaste
General Davie Jr. Center	JVC		VCR	9159176	Ewaste
General Davie Jr. Center	**JVC**		VCR	9157555	Ewaste
General Davie Jr. Center	Zenith		TV	721-16160130	Ewaste
General Davie Jr. Center			VCR	9157714	Ewaste
General Davie Jr. Center			Printer	20182689	Ewaste
General Davie Jr. Center	Zenith		TV	721-43180790	Ewaste
General Davie Jr. Center			Ink cartridges, cables, keyboards, wall clocks		Ewaste
General Davie Jr. Center	HP		Computer monitor	5cv512029t	Ewaste
General Davie Jr. Center	HP		Computer monitor	3cq5201p35	Ewaste
General Davie Jr. Center	Pixma		Printer	aehr00365	Ewaste
Howe			20 - boxes of TWIG Readers		Recycled

Board of Education Agenda Item
Surplus Property April 27th Meeting Date

The following District property is unusable, obsolete, or no longer needed. The items are to be disposed of by sale, recycled, donated, or discarded as required by Board Policy 3270 Education Code 17545 and 17546.

Location/Site	Make	Model	Description	Serial #	Disposition
Maintenance & Operations			Printer		Ewaste
Mira Loma			2 - Boxes of Obsolete textbooks		Recycled
Mira Loma	HP	Compaq	Computer	MXL8020RKJ	Ewaste
Mira Loma	HP	Compaq	Computer	MXL8300027	Ewaste
Mira Loma	HP	Compaq	Computer	MXL830001Q	Ewaste
Mira Loma	HP	Compaq	Computer	MXL82906BH	Ewaste
Mira Loma	Brother	Laserjet multi functional	Printer	U62712K2N645741	Ewaste
Mira Loma	Acer	720	Computer	10006769	Ewaste
Mira Loma	Acer	720	Computer	10009944	Ewaste
Mira Loma	Acer	720	Computer	10006464	Ewaste
Mira Loma			Box of apple cords		Ewaste
OSLA			Bookcase, 2 - file cabinets, hutch, white board		Recycled
Skycrest			6 - Envision math boxes		Recycled
Starr King			10 -Tables, 4 -desk, 3 - cabinets, 2 - book shelves		Recycled
Starr King			2 - Cabinet tables, 1 - rolling cubbies cart		Recycled
Starr King			1 - Book cart, 1 - display cabinet, 2 - shopping carts		Recycled
Starr King			40 - Random chairs		Recycled
Sunrise Tech			4 -Wood desks, 2 - wood bookcases		Recycled
Sunrise Tech			2 - Wood cabinets, 1 - wood Cabinet w/drawers		Recycled
Technology Services			20 - Cubicle furniture Panels		Recycled
Technology Services	Apple		iMac 21.5 inch	C02MGP0AF8J2	Ewaste
Trajan			2 - Flat screen TVs		Ewaste
Whitney			Document camera, VCRs, printer, telephones, LCD projectors		Ewaste

SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

AGENDA ITEM: G-6

MEETING DATE: 04/27/2021

SUBJECT: 2021-2022 Lease Amendments for Aim Higher Inc. and the United Cerebral Palsy Association at Orange Grove

DEPARTMENT: Facilities

CHECK ONE:
For Discussion: ☐
For Action: ☒
Report: ☐
Workshop: ☐
Recognition: ☐
Emergency Action: ☐

ACTION REQUESTED:
The superintendent is recommending that the board approve the 2021-2022 lease amendments for Aim Higher and United Cerebral Palsy Association of Greater Sacramento (UCP) programs at the Orange Grove Campus.

RATIONALE/BACKGROUND:
The lease for Aim Higher, a California Non-Profit Adult Day Program, for the exclusive use of rooms D1 through D4 was approved on or about March 25, 2014. The fourth amendment, attached hereto as Attachment A, revises the original agreement by the term, and the rent provisions under the lease.

The lease for UCP, a California Non-Profit Adult Day Program, for the exclusive use of rooms A-5, F-4, K-1 and K-2 was approved on or about July 4, 2014. The third amendment, attached hereto as Attachment B, revises the original agreement by the term, and the rent provisions under the lease**.**

ATTACHMENT(S):
A: Aim Higher Lease Amendment No. 4
B: UCP Lease Amendment No. 3

PREVIOUS STAFF/BOARD ACTION:
Superintendent's Cabinet: 04/19/2021

FISCAL IMPACT:
Current Budget: $N/A
Additional Budget: $ N/A
Funding Source: N/A
(Unrestricted Base, Supplemental, other restricted, etc.)
Current Year Only ☐ On-going ☐

LCAP/STRATEGIC PLAN:
Goal: N/A Focus: N/A
Action: N/A

Strategic Plan: N/A

PREPARED BY: Frank Camarda, Assistant Superintendent, Operations, Facilities and Transportation

APPROVED BY: Kent Kern, Superintendent of Schools

FOURTH AMENDMENT TO LEASE AGREEMENT
BETWEEN
SAN JUAN UNIFIED SCHOOL DISTRICT
AND
AIM HIGHER, INC.

THIS FOURTH AMENDMENT TO THE LEASE AGREEMENT ("Fourth Amendment") is made and entered into this 9th day of March 2021 ("Effective Date"), by and between the San Juan Unified School District, a California public school district, ("District"); and Aim Higher, Inc., a California nonprofit corporation ("Tenant") (collectively, the "Parties") as follows:

RECITALS

WHEREAS, District is the owner of real property generally known as the Orange Grove School site, located at 4640 Orange Grove, Sacramento, California 95841 (the "School Site");

WHEREAS, on July 1, 2014, District and Tenant entered into a Lease Agreement ("Lease"), attached hereto as **Exhibit A**, under which the District agreed to lease D-1, D-2, D-3, and D-4 ("Premises") of the School Site to Tenant;

WHEREAS, on or about April 24, 2018, the District and Tenant entered into the First Amendment to the Lease ("First Amendment"), attached hereto as **Exhibit B**, under which the District agreed to add Rooms E-1 and E-2 to the leased Premises of the School Site in exchange for payment of increased annual rent;

WHEREAS, on May 28, 2019, District and Tenant entered into the Second Amendment of the Lease Agreement ("Second Amendment") attached hereto as **Exhibit C,** under which the Term of the Lease, among other things, was extended for one (1) year, commencing on July 1, 2019 with an option to renew for four (4) additional one (1) year terms;

WHEREAS, on June 30, 2020, the District and Tenant entered into the Third Amendment of the Lease Agreement ("Third Amendment") attached hereto as **Exhibit D,** under which the Term of the Lease, among other things, was extended for one (1) year, commencing on July 1, 2020 with an option to renew for four (4) additional one (1) year terms;

NOW THEREFORE, the Parties agree as follows:

AGREEMENT

1. **Recitals.** The recitals set forth above are true and correct and incorporated herein to this Fourth Amendment.

2. **Term**. Section 2.1 of the Lease, "Initial Term", shall be deleted and replaced in its entirety with the following: "The Term of the Lease shall commence on July 1, 2021 and shall be for one year, with an option to renew as provided for in Section 2.2.("Renewal Term")."

Section 2.2 of the Lease, "Renewal Terms", shall be amended to state: "At District's absolute and sole discretion, the Initial Term of this Lease may be extended on mutually agreed upon terms and conditions beyond the term described in section 2.1 for four (4) additional one (1) year terms ("Renewal Terms," together with the Initial Term, the "Term"). Tenant shall give the District at least ninety (90) days' advance written notice of its intent to renew."

Section 2.3 of the Lease, "Termination for District Use", shall be amended to state that District shall give the Tenant at least ninety (90) days' advance written notice of termination.

3. **Use of School Site**. Section 3.2 of the Lease, "Compliance with the Law", shall be amended to replace the term "Charter School" with "Adult Day Program."

4. **Rent**. Section 4.1, "Rent", shall be amended to state that Tenant shall pay total base rent in the amount of $84,918.14 annually, which shall be payable in twelve (12) equal monthly installments of $7,706.51 per month.

   Section 4.4, "Rent Adjustment to Market Rate", shall be deleted in its entirety.

5. **Ratification.** District and Tenant hereby agree that, except as modified in this Fourth Amendment, the Third Amendment, the Second Amendment, and the First Amendment, the Lease and all exhibits thereto are ratified, affirmed and remain in full force and effect and are incorporated herein by this reference. In the event of any conflict between the terms of this Fourth Amendment and the terms of the Third Amendment, Second Amendment or First Amendment, the Lease and the exhibits thereto, the terms of this Fourth Amendment shall control.

6. **Counterparts**. This Fourth Amendment may be executed in multiple counterparts and by facsimile, each of which shall be deemed an original, and counterpart signature pages may be assembled to form a single original document.

7. **Warranty of Authority**. By signing below, each of the signatories represents and warrants that he or she has been duly authorized to execute this Fourth Amendment on behalf of the party on whose behalf he or she is signing.

IN WITNESS WHEREOF, this Fourth Amendment to Lease Agreement has been duly executed by the above-named parties on the day and year first above-written.

LESSOR:
San Juan Unified School District

By: _____
Frank Camarda
Title: Assistant Superintendent Operations, Facilities, and Transportation

Date: _____

TENANT:
Aim Higher, Inc.

By: _____
Max Woodford
Title: ~~Executive~~ Director

Date: 3/17/2021

THIRD AMENDMENT TO LEASE AGREEMENT
BETWEEN
SAN JUAN UNIFIED SCHOOL DISTRICT
AND
UCP OF SACRAMENTO AND NORTHERN CALIFORNIA

THIS THIRD AMENDMENT TO THE LEASE AGREEMENT ("Third Amendment") is made and entered into this 10th day of February, 2021 ("Effective Date"), by and between the San Juan Unified School District, a California public school district, ("District"); and UCP of Sacramento and Northern California, a California nonprofit corporation ("Tenant") (collectively, the "Parties") as follows:

RECITALS

WHEREAS, District is the owner of real property generally known as the Orange Grove School site, located at 4640 Orange Grove, Sacramento, California 95841 (the "School Site");

WHEREAS, on July 1, 2014, District and Tenant entered into a Lease Agreement ("Lease"), attached hereto as **Exhibit A**, under which the District agreed to lease rooms A-5, F-4, K-1, and K-2 ("Premises") of the School Site to Tenant for the purpose of providing adults with special needs a day program that supports their need to develop independent living skills and vocational skills;

WHEREAS, on May 28, 2019, District and Tenant entered into a First Amendment to the Lease Agreement ("First Amendment") attached hereto as **Exhibit B**, under which the Term of the Lease, among other things, was extended for one (1) year, commencing on July 1, 2019, with an option to renew for four (4) additional one (1) year terms;

WHEREAS, on of June 30th, 2020, District and Tenant entered into a Second Amendment to the Lease Agreement ("Second Amendment") attached hereto as **Exhibit C** under which the Term of the Lease, among other things, was extended for one (1) year, commencing on July 1, 2020, with an option to renew for four (3) additional one (1) year terms;

WHEREAS, the Parties intent of this Third Amendment is to modify the terms of the Lease and the Second Amendment for the duration of the Lease Term.

NOW THEREFORE, the Parties agree as follows:

AGREEMENT

1. **Recitals.** The recitals set forth above are true and correct and incorporated herein to this Third Amendment.

2. **Term**. Section 2.1 of the Lease, "Initial Term", shall be deleted and replaced in its entirety with the following: "The Term of the Lease shall commence on July 1, 2021 and shall be for one year, with an option to renew as provided for in Section 2.2."

Section 2.2 of the Lease, "Renewal Terms", shall be amended to state: "At District's absolute and sole discretion, the Initial Term of this Lease may be extended on mutually agreed upon terms and conditions beyond the term described in section 2.1 for four (4) additional one (1) year terms ("Renewal Terms," together with the Initial Term, the "Term"). Tenant shall give the District at least ninety (90) days' advance written notice of its intent to renew."

Section 2.3 of the Lease, "Termination for District Use", shall be amended to state that District shall give the Tenant at least ninety (90) days' advance written notice of termination.

3. **Use of School Site**. Section 3.2 of the Lease, "Compliance with the Law", shall be amended to replace the term "Charter School" with "Adult Day Program."

4. **Rent**. Section 4.1, "Rent", shall be amended to state that Tenant shall pay total base rent in the amount of $99,560.56 annually, which shall be payable in twelve (12) equal monthly installments of $8,296.71 per month.

5. **Ratification.** District and Tenant hereby agree that, except as modified in this Third Amendment, the Lease and all exhibits thereto are ratified, affirmed and remain in full force and effect and are incorporated herein by this reference. In the event of any conflict between the terms of this Third Amendment and the terms of the Lease and the exhibits thereto, the terms of this Third Amendment shall control.

6. **Counterparts**. This Third Amendment may be executed in multiple counterparts and by facsimile, each of which shall be deemed an original, and counterpart signature pages may be assembled to form a single original document.

7. **Warranty of Authority**. By signing below, each of the signatories represents and warrants that he or she has been duly authorized to execute this Third Amendment on behalf of the party on whose behalf he or she is signing.

IN WITNESS WHEREOF, this Third Amendment to Lease Agreement has been duly executed by the above-named parties on the day and year first above-written.

LESSOR: San Juan Unified School District	TENANT: UCP of Sacramento and Northern California
By: _____ Frank Camarda Title: Assistant Superintendent of Operations, Facilities and Transportation	By:_____ Name:_____ Title: _____
Date: _____	Date: _____

SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

AGENDA ITEM: G-7

MEETING DATE: 04/27/2021

SUBJECT: Approval of the 2021-2022 Lease Amendment for Gateway Community Charter Schools

DEPARTMENT: Facilities

CHECK ONE:
For Discussion: ☐
For Action: ☒
Report: ☐
Workshop: ☐
Recognition: ☐
Emergency Action: ☐

ACTION REQUESTED:
The superintendent is recommending that the board approve the 2021-2022 lease amendment for Gateway Community Charter Schools at the Winterstein Campus. The amendment provides for facility fee changes based on the 2021-2022 Proposition 39 calculations.

RATIONALE/BACKGROUND:
Pursuant to Proposition 39 regulations, Gateway Community Charter Schools have requested district facilities and the district has responded to the request as required in providing Gateway Community Charter Schools with facilities and equipment.

Proposition 39 prescribes that charter schools which have made a timely request for facilities under the provisions of Proposition 39 may only be charged a pro rata share of the district's unrestricted general fund expenditures from the prior year (2020-2021) for the in-district students the charter school will be providing services to. Out of district students may be charged "market rate" fees.

The amendment to the charter school lease agreement updates the facility fees for the 2021-2022 school year. The term of the agreement is consistent with the approved charter lease, through June 30, 2022. The agreement and amendments have been drafted in accordance with education code sections 11969 and 47600 et seq.

ATTACHMENT(S):
A: Winterstein (Gateway) Lease Amendment No. 2

BOARD COMMITTEE ACTION/COMMENT:
Superintendent's Cabinet: 04/19/2021

PREVIOUS STAFF/BOARD ACTION:

FISCAL IMPACT:
Current Budget: $N/A
Additional Budget: $N/A
Funding Source: N/A
(Unrestricted Base, Supplemental, other restricted, etc.)
Current Year Only ☐ On-going ☐

LCAP/STRATEGIC PLAN:
Goal: N/A Focus: N/A
Action: N/A

Strategic Plan: N/A

PREPARED BY: Frank Camarda, Assistant Superintendent, Operations, Facilities and Transportation

APPROVED BY: Kent Kern, Superintendent of Schools

SECOND AMENDMENT TO FACILITY LEASE AGREEMENT
GATEWAY COMMUNITY CHARTERS
WINTERSTEIN ELEMENTARY SCHOOL

This Second Amendment to the Facility Lease Agreement dated August 11, 2015 (the "Second Amendment") is made by and between San Juan Unified School District ("District") and Gateway Community Charter Schools, which operates Gateway International School (collectively, Gateway Community Charter Schools and Gateway International School are referred to as "Charter School"), and is dated as of this 6th day of April, 2021.

RECITALS

WHEREAS, the District and Charter School executed the Facility Lease Agreement dated August 11, 2015 (the "Agreement") pursuant to the terms of which Charter School is entitled to use, pursuant to Proposition 39 ("Prop. 39") as codified by Education Code section 47614 and Title 5 of the California Code of Regulations section 11969, *et seq*., of the District's Winterstein Elementary School, located at 900 Morse Avenue, Sacramento, County of Sacramento in the State of California ("Premises"), as shown in Exhibit A of this amendment.

WHEREAS, District and Tenant executed an amendment to the facility lease agreement on June 23, 2020 extending the term of the lease and updating the facilities costs for the 2020-2021 academic year.

WHEREAS, in the interest of long-term planning and stability for the Parties, the District and Charter School desire to enter into a facilities agreement for Charter School facilities that will fulfill the District's obligations under Prop. 39.

WHEREAS, this Second Amendment is intended to modify the Agreement to extend the term andmake certain changes for the benefit of the Parties.

NOW THEREFORE, in consideration of the mutual promises contained herein and for other good and valuable consideration, the receipt and adequacy of which is hereby acknowledged, the parties agree as follows:

1. The foregoing recitals are true and correct and are incorporated herein by reference.

2. Section 2 of the Agreement is deleted in its entirety and replaced with the following:

   "Term: The term of this Agreement ("Term") shall be for five (5) school years, from the date of execution of this Agreement by all Parties through June 30, 2025. So long as the Charter School's petition is active, or unless terminated earlier pursuant to Section 13."

3. Sections 4, subsection a, shall be deleted in its entirety and replaced with the following:

   "a. Facilities Costs: Charter School shall pay a pro rata share of the District's facilities costs as provided in 5 C.C.R. Section 11969.7 as that section read on the date of execution of the Amendment (referred to herein as "pro rata share charge"). The pro rata charges for the 2021-2022 school year are provided in Exhibit B, attached hereto and included herein. The pro rata share amount shall be paid monthly. The obligation to begin paying the pro rata share charge shall begin on the date of possession, July 1, 2021, and shall continue through termination of the Agreement. The pro rata share shall be recalculated on an annual basis consistent with the methodology set forth in Exhibit B.

The District shall provide notice to the Charter School of the pro rata share charge by May 31st of each year."

4. Section 4, subsection f, shall be deleted in its entirety and replaced with the following:

"f. Payment Schedule: Charter School shall pay the costs explained above on a monthly basis, in twelve equal payments, by the tenth of each month beginning July 1, 2021, unless a different arrangement is mutually agreed upon in writing by the parties."

5. Section 14 shall be amended as follows:

a. All references to "lease" shall be replaced with "Agreement".

b. All references to "Lessee" shall be replaced with "Charter School".

c. All references to "Lessor" shall be replaced with "District".

d. Section 14, subsection B.2, shall be added as follows:

"This Agreement shall automatically terminate upon the closure of the Charter School, whether voluntary or due to non-renewal or revocation of the Charter School's petition."

6. Section 22, subsection g, shall be amended as follows:

"David Burke, Director of Planning and Property Management" shall be replaced with "Frank Camarda, Assistant Superintendent, Facilities, Operations and Transportation".

7. Exhibit A and Exhibit B are replaced with the corresponding exhibits attached hereto.

8. Except as modified by the terms of this Second Amendment all other terms and conditions of the Lease shall remain in full force and effect.

IN WITNESS WHEREOF, District and Charter School have executed this Second Amendment, through their respective officers or representatives, duly authorized, as of the day and year shown below.

Date:_____ Date: _____

_____ _____

San Juan Unified School District Gateway Community Charters

Approved and ratified this 27th day of April, 2021 by the San Juan Unified School District Board of Education by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Paula Villescaz, President
San Juan Unified School District
Board of Education

Attest:

Zima Creason, Clerk, Governing Board of SJUSD

SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

AGENDA ITEM: G-8

MEETING DATE: 04/27/2021

SUBJECT: Del Paso Manor Elementary School Full Site Renovation Design-Build Agreement Amendment No. 4

CHECK ONE:
For Discussion: ☐
For Action: ☒
Report: ☐
Workshop: ☐
Recognition: ☐
Emergency Action: ☐

DEPARTMENT: Facilities

ACTION REQUESTED:
The superintendent is recommending that the board adopt Resolution No. 3047 approving amendment no. 4 of the design-build agreement for the Del Paso Manor Elementary School full site renovation project #111-9332-P1 between San Juan Unified School District and McCarthy Building Company, Inc.

RATIONALE/BACKGROUND:
The project budget will be increased by $230,000 for field restoration and to amend the completion date to October 6, 2021.

ATTACHMENT(S):
A: Resolution No. 3047
B: Amendment No. 4

BOARD COMMITTEE ACTION/COMMENT:
N/A

PREVIOUS STAFF/BOARD ACTION:
Superintendent's Cabinet: 04/19/2021

FISCAL IMPACT:
Current Budget: $ N/A
Additional Budget: $ N/A
Funding Source: N/A
(Unrestricted Base, Supplemental, other restricted, etc.)
Current Year Only ☐ On-going ☐

LCAP/STRATEGIC PLAN
Goal: N/A Focus: N/A
Action: N/A

Strategic Plan: N/A

PREPARED BY: Nicholas Arps, Director, Facilities, Construction & Modernization

APPROVED BY: Frank Camarda, Assistant Superintendent, Operations, Facilities and Transportation
Kent Kern, Superintendent of Schools KK

RESOLUTION NO. 3047

RESOLUTION BY THE SAN JUAN UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION APPROVING AMENDMENT NO. 4 TO DESIGN- BUILD AGREEMENT

DEL PASO MANOR – FULL SITE RENOVATION
SJUSD Project # 111-9332-P1

WHEREAS, section 17250.10 et seq. of the Education Code authorize school districts, including the San Juan Unified School District ("District"), to use the design-build procurement process;

WHEREAS, the District Board of Education ("Board") previously approved the award of the Design-Build Contract for this Project, which approval stated the award was to McCarthy Building Company, Inc.; and

WHEREAS, the project budget will be increased by $230,000 and will amend Item 3.5.1 – Budget the design-build agreement per addendum #4; and

WHEREAS, Article 6 – Time of Performance, Item 6.1.3 of the agreement will amend the completion date to October 6, 2021.

NOW, THEREFORE, the San Juan Unified School District Board of Education does hereby resolve as follows:

Section 1. The foregoing recitals are hereby adopted as true and correct.

Section 2. The Board approves increasing the project budget by $230,000 as stated in Amendment #4.

Section 3. The Board approves amending the project completion date to October 6, 2021.

The foregoing Resolution was adopted by the San Juan Unified School District Board of Education at a meeting of the Board on April 27, 2021, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

_____
Paula Villescaz, President
San Juan Unified School District
Board of Education

Attest:

_____
Zima Creason, Clerk
San Juan Unified School District
Board of Education

BOARD ITEM 04.27.21
RESOLUTION

San Juan Unified School District
Facilities Business Department
5320 Hemlock Street, Sacramento, California 95841
Telephone 916- 971-7283
Internet Web Site: www.sanjuan.edu

Kent Kern, Superintendent of Schools
Frank Camarda, Assistant Superintendent, Operations, Facilities and Transportation

Amendment #4

Del Paso Manor – Full Site Renovation

DSA App. #02-116816 / Design-Build Agreement #801472
SJUSD Project #111-9332-P1

Effective **April 27, 2021**, the Design-Build Agreement dated August 8, 2017 between the San Juan Unified School District (the "District") and **McCarthy Building Companies, Inc. ("Contractor")** for the **Del Paso Manor – Full Site Renovation** is amended as follows:

[AMENDMENT CHANGE SPECIFICS]

1. **Landscape Rehabilitation**
   a. Perform irrigation and landscape rehabilitation and upgrading to areas of the campus property that are outside the previously designated limits of construction. A summary of additional scope includes the following:
      i. Perform rehabilitation of the irrigation and landscaping within the existing campus north recreation field.
      ii. Provide extension of irrigation system to previously non-irrigated areas of the north recreation field.
      iii. Perform rehabilitation of the existing irrigation system and apply new wood mulch to the existing planter along Marilona and Maryal.
2. **Contract Amount Amendment**
   a. Paragraph 3.5.1.1 previously revised in Amendment #2 is now hereby amended to state, "The Project cost is not to exceed $40,617,159."

Original Project Cost	$	29,000,000.00
Change by prior Amendment #1	$	(18,180,902.00)
Change by prior Amendment #2	$	29,568,061.00
Change by prior Amendment #3	$	0.00
Current Amendment #4	$	230,000.00
Total GMP / Agreement Total	**$**	**40,617,159.00**

B/L 6270 - $230,000

3. **Contract Time Adjustment**
   a. Paragraph 6.1.3 previously revised in Amendment #2 is now hereby amended to state, "Design-Builder shall bring the entire Work to completion in the manner provided in the Contract Documents by October 6, 2021."

In all other respects, the terms and conditions of said Design-Build Agreement, including the exhibits thereto, remain in full force and effect.

San Juan Unified School District,
A school district organized and existing under the laws of the State of California

By:_____
Frank Camarda
Title: Assistant Superintendent, Operations, Facilities and Transportation

SIGN HERE

08APR21

McCarthy Building Companies, Inc.
A Missouri Corporation

By:_____
Ian McQuoid
Title: **Senior Vice President of Operations**

Federal Tax ID Number: 43-0399290

APPROVED
By N.Perrine at 3:17 pm, Apr 08, 2021

SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

AGENDA ITEM: **I-1**

MEETING DATE: **04/27/2021**

SUBJECT: Encina Middle School Development Update

DEPARTMENT: Division of Teaching and Learning

CHECK ONE:
For Discussion: ☐
For Action: ☐
Report: ☒
Workshop: ☐
Recognition: ☐
Emergency Action: ☐

ACTION REQUESTED:

The superintendent is recommending that the board receive information and provide feedback related to the progress on developing the new Encina Middle School.

RATIONALE/BACKGROUND:

During the 2018-2019 school year the district engaged in a year of exploring, discovering and learning at Encina Preparatory High School using an embedded program specialist. The outcomes of that analysis were presented to the board on October 8, 2019. One of the areas uncovered in that process, which required further examination, was the limitations of the six-to-12 model at Encina in its current format.

Since the October 8, 2019 board meeting, district staff has engaged students, families, staff members and the community of the Arden-Arcade region to explore their wants and needs for a middle school program for the region.

Strategies included:

- A Thoughtexchange process. The full results of the Thoughtexchange can be found at http://www.sanjuan.edu/middleschoolfuture
- A series of focus groups were held in an effort to expand opportunities for participation in the process and further explore areas of interest. Focus groups were held at a variety of school sites throughout the region, as well as at community events. Some focused on students specifically, while others focused on parents/families and on staff members.
    - In general, parents and community members are all supportive of separating the middle school from the high school.
    - Encina students have mixed feelings, particularly middle schoolers, as they like the connection to teachers and high school students.
    - As with the Thoughtexchange data noted above, both focus groups had a strong interest in enrichment opportunities, sports, support for English language development and challenging courses and curricula.
- An Encina advisory group consisting of principals, teachers and a parent from schools in the region, were provided the Thoughtexchange data and focus group input. Upon review of the information and consideration of best practices, that group issued a recommendation to physically split the middle school program from the high school program with the following key considerations: expand enrichment classes, ensure support structures are in place and create synergistic and consistent governance programs at both the high school and middle school.

With clear direction to split the Encina campus into a middle school and a high school, the district created the Encina Middle School District Sponsorship team. This team is composed of senior district and SJTA leadership members. This team hired a middle school principal in the spring of 2020 who is working with a site-based design team to develop the middle school program and begin the work with our facilities staff to map out a plan for separating Encina middle school and high school. The site-based design team consists of certificated and classified staff, community members and student advisors. The District Sponsorship Team remains in place to provide support and guidance to the design team's work.

Tonight we would like to update the board on the progress towards opening the new Encina Middle School in August 2021.

ATTACHMENT(S):
A: PowerPoint Presentation

BOARD COMMITTEE ACTION/COMMENT:
N/A

PREVIOUS STAFF/BOARD ACTION:
Superintendent's Cabinet: 04/19/2021

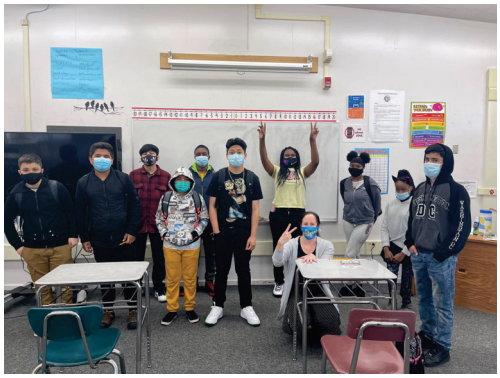
FISCAL IMPACT:
Current Budget: $ N/A
Additional Budget: $ N/A
Funding Source: N/A
(Unrestricted Base, Supplemental, other restricted, etc.)
Current Year Only ☐ On-going ☐

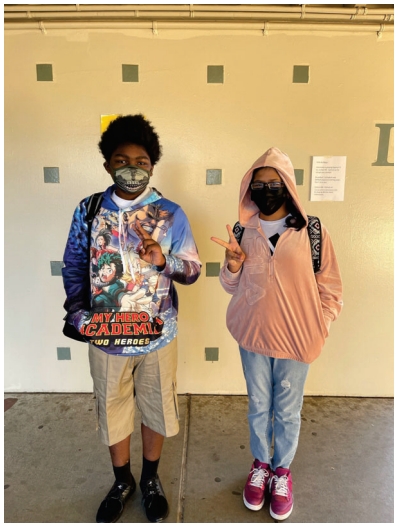
LCAP/STRATEGIC PLAN:
Goal: N/A Focus: N/A
Action: N/A

Strategic Plan: N/A

PREPARED BY: Jim Shoemake, Assistant Superintendent, Schools and Labor Relations
Nina Mancina, Program Specialist
Shana Henry, Ed.D., Principal, Encina Middle School

APPROVED BY: Melissa Bassanelli, Deputy Superintendent, Schools and Student Support
Kent Kern, Superintendent of Schools





April 27, 2021

An Update on the Encina Middle School Redesign

San Juan Unified School District
Board of Education

1

EDUCATE • INSPIRE • SUCCEED • CONTRIBUTE
San Juan
Unified School District

Agenda

- Continuous Improvement
- Evolving Role of the District Sponsorship Team
- Student, Staff and Community Feedback
- Design Team
- Looking ahead...
- Questions?

2

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San Juan
Unified School District

Guiding Question

What are the ways we can leverage and build upon our collaborative culture to create a system of continuous improvement in which we listen to, learn from and respond to the needs of students, practitioners and community members?

Evolving Role of the Middle School District Sponsorship Team



Key Stakeholder Engagement 2020-21

Site and Feeder Schools

Design team
Principal action

- staff 1:1s
- feeder school leadership visits
- Classroom Zoom visits

Home Groups

Students

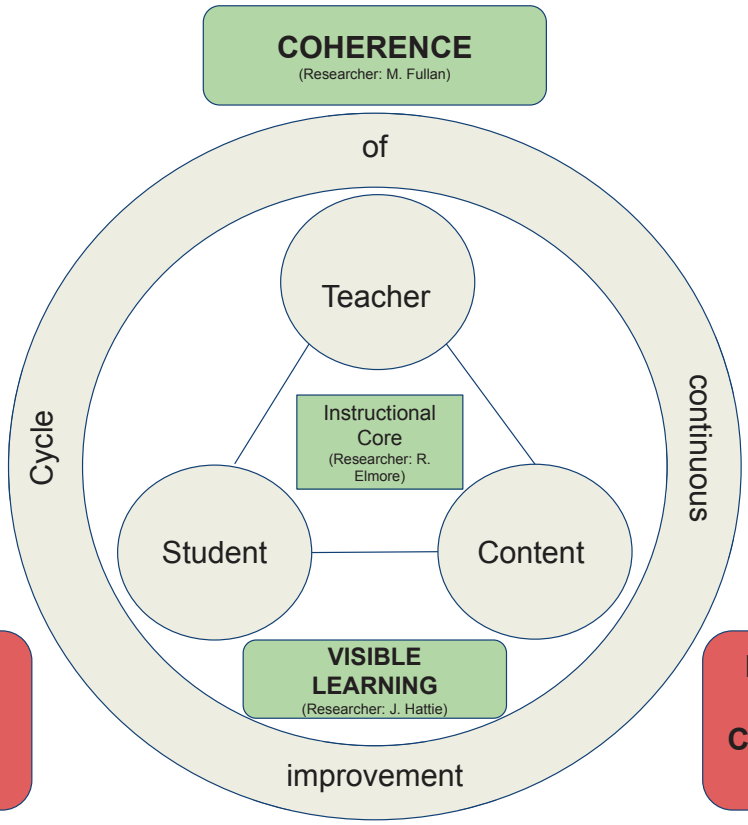
Design Team Student Guides
Middle School Leadership Class
Student Athletes
Feeder Classrooms

Community

Encina ELAC
Individual Parent Interviews
Mutual Assistance Network
Co-Sponsored Meeting

Middle School Design Team

- *Anthony Brooks* *(parent liaison and parent of two Encina MS students)*
- *Barry Roth* *(teacher)*
- *Brittany Yavrom* *(teacher)*
- *Corinne Poirier* *(vice principal)*
- *David Vazquez* *(teacher)*
- *Elvira Alonso* *(teacher)*
- *Kim Butler* *(instructional assistant)*
- *Shana Henry* *(principal)*

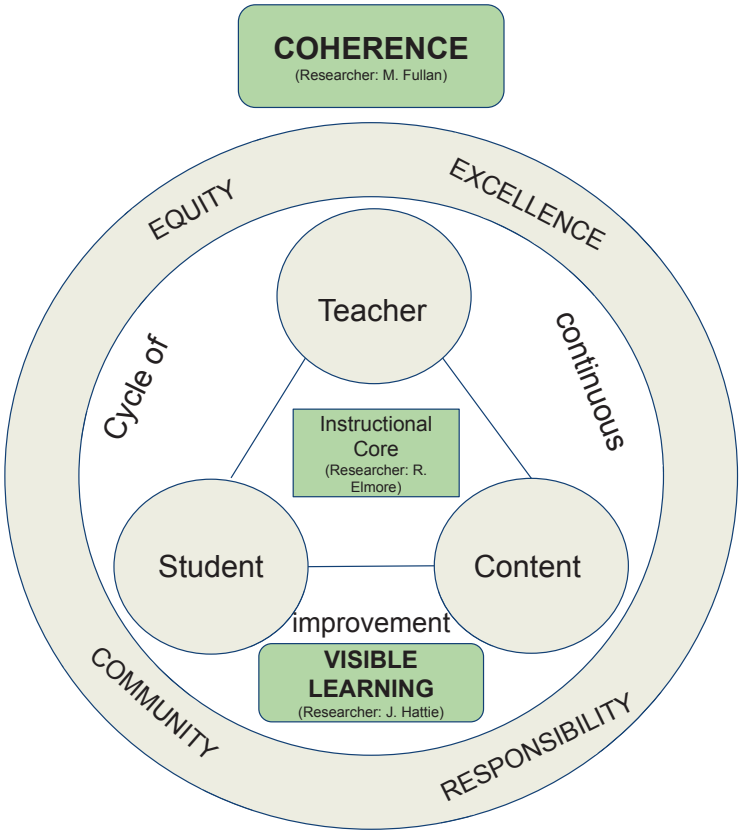


INSTRUCTION & ELECTIVES WORK GROUP

INTERVENTION & SUPPORTS AND COMMUNITY WORK GROUP

7

San Juan Unified School District



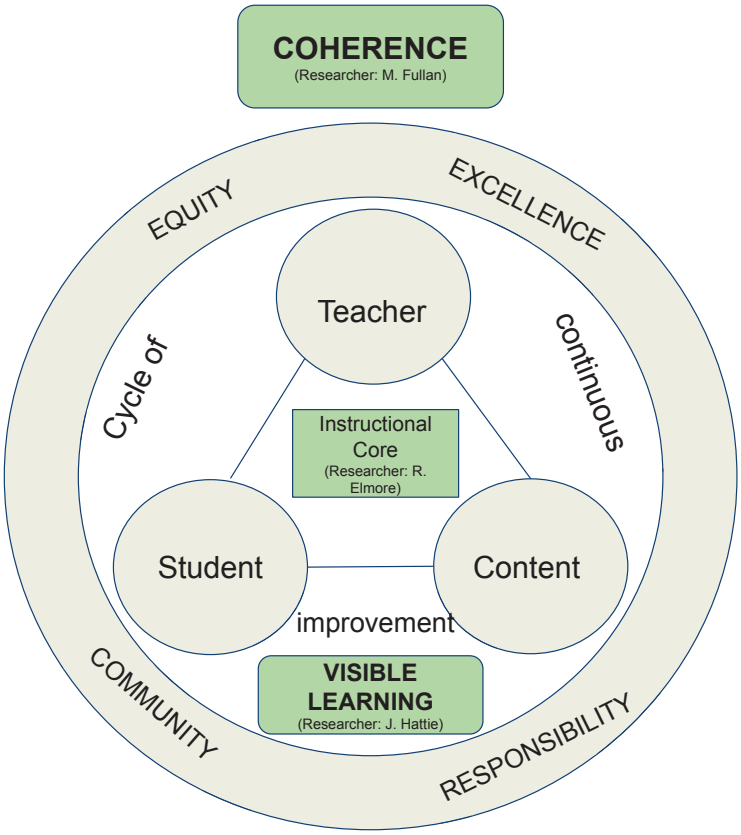
INSTRUCTIONAL COMPONENTS

STRUCTURAL COMPONENTS

STUDENT/ COMMUNITY COMPONENTS

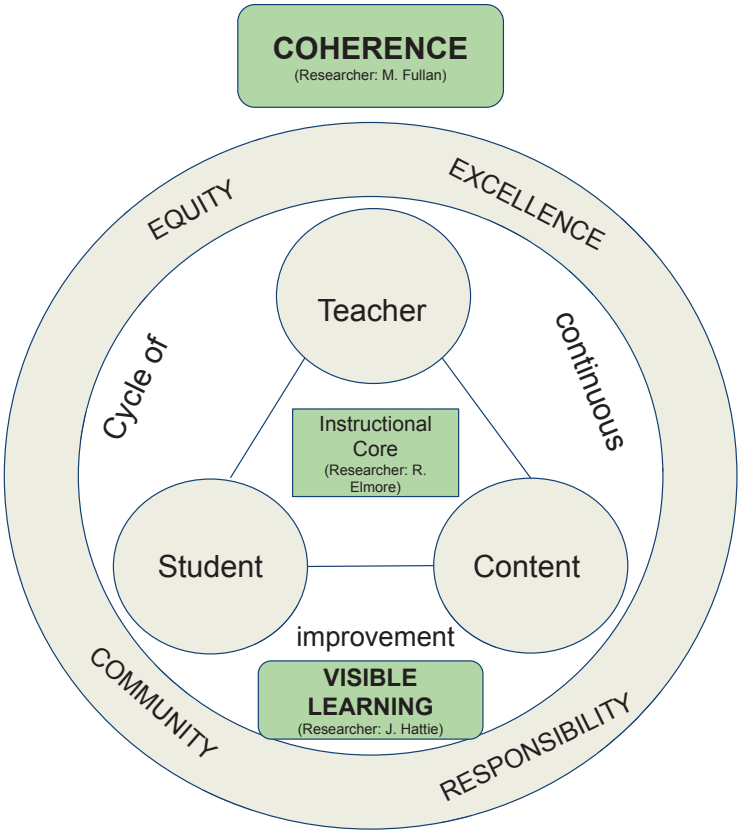
8

San Juan Unified School District



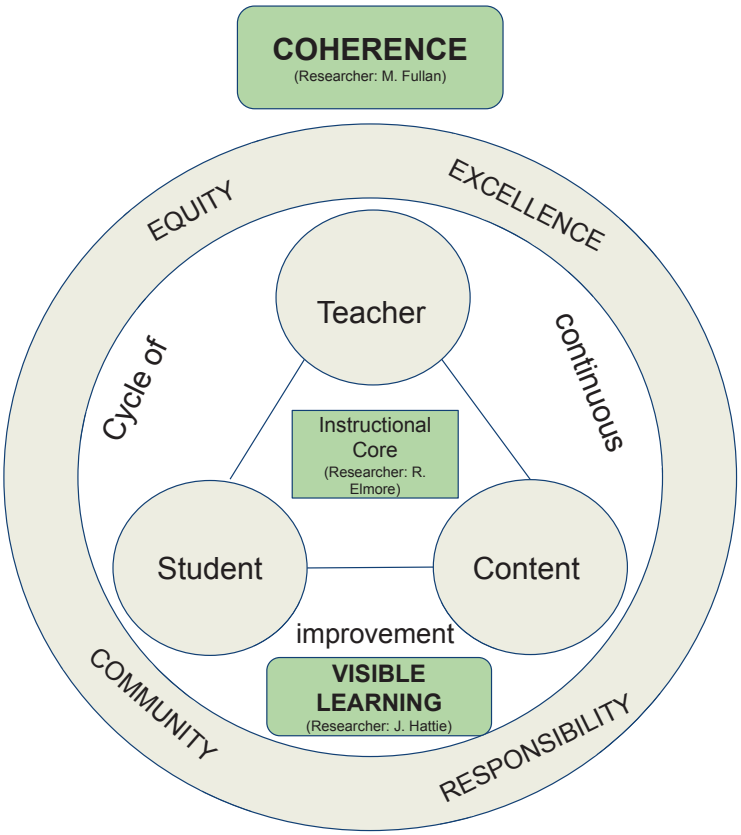
STRUCTURAL COMPONENTS:

- Traditional 6-period day with additional "flex" period to support timely intervention and enrichment
- Extended "advocacy" time at the end of first period
- Common prep as departments for optional collaboration
- Daily collaboration time after student release
- MTSS



INSTRUCTIONAL COMPONENTS:

- School wide focus on Teacher Clarity
- Equitable grading practices
- Pacing guides and curriculum maps
- Formative assessments calendared out for the year
- Create a central location for instructional documents for visibility and accountability
- Flex period within day grounded in PLC (Professional Learning Community) cycle and common formative assessments (collective efficacy)



STUDENT/COMMUNITY COMPONENTS:

- House system for all students
- Student-led conferences twice a year with portfolio
- Home visits for 21-22 (focus on incoming 6th)
- Schoolwide Positive Behavior Intervention & Supports (PBIS)
- Community building opportunities (welcome back BBQ, etc...)
- Increased variety of elective options (band, AVID, 6th grade wheel)
- Social Emotional Learning (SEL) embedded throughout day using The Collaborative for Academic, Social and Emotional Learning (CASEL) framework

Staffing

Week of 4/12:

- Staff was presented with design informational sessions
- Staff was provided the opportunity to opt-out of the site
- Remaining staff ranked preferences for Encina HS or MS

Week of 4/19:

- HR reviewed staff selections and placed practitioners at the HS and MS levels

Naming Process

March 22-April 2	Call for name submissions ● email blast from Encina to all current families, feeder school families, parent groups and community partners ● posted on school website ● Social media campaign: Facebook and Instagram
April 5-9	Submissions reviewed by design team
April 12-23	Community forums and outreach, Parent groups
April 26	Site Leadership Team and District Sponsorship team to review
May 4	District facilities committee
May 10	Cabinet review
May 25	SJUSD Board Meeting

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San Juan Unified School District

Opening 2021-2022

- WEB (Where Everyone Belongs) Welcoming Activities
- Orientations
- House identification
- Flex Time
- Extended Advocacy
- Professional development and team building
- Community meetings & outreach
- Monitor progress through identified metrics
- Continue design team work through Cycle of Continuous Improvement

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San Juan Unified School District

Facilities 2021-2022

In response to staff, student and community interests we will be:

- creating a separate middle school main office
- establishing separate drop-off/pick-up areas and times for middle school and high school students
- adopting bell schedules that reduce interaction between the middle school and high school students
- implementing path of travel and room utilization plans that reduce interaction between the middle school and high school students

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San Juan Unified School District

Encina High Update

- New principal hired (Greta Scholtes, April 2021)
- Expanding course offerings specifically related to electives and Career Technical Education (Spring 2021)
- Developing mission and vision for the high school (Summer 2021)
- Implementing Link Crew and On-Boarding Program (Fall 2021)
- Redesigning the Advocacy time to address:
  - learning loss/credit recovery, social emotional, and community building (implementation Fall 2021)
- Continuing to use student and community voice to inform next steps (Ongoing)

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San Juan Unified School District

Questions?

SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

AGENDA ITEM: I-2

MEETING DATE: 04/27/2021

SUBJECT: COVID-19 Update

CHECK ONE:
For Discussion: ☒
For Action: ☐
Report: ☐
Workshop: ☐
Recognition: ☐
Emergency Action: ☐

DEPARTMENT: Administration

ACTION REQUESTED:
The superintendent and staff will update the board on the latest conditions related to the COVID-19 pandemic and its impacts on the district.

RATIONALE/BACKGROUND:
Due to the ever-changing guidance and conditions, staff will be providing regular updates to the board.

ATTACHMENT(S):
N/A

PREVIOUS STAFF/BOARD ACTION:
Board of Education: 04/13/21 (COVID-19 Update)
Board of Education: 03/23/21 (COVID-19 staff report)
Board of Education: 03/09/21 (Returning to In-Person Learning Update)
Board of Education: 02/23/21 (COVID-19 Update)
Board of Education: 02/09/21 (Learning Status Update)
Board of Education: 11/17/20 (Special Education Update)
Board of Education: 10/27/20 (Independent Study/TK-8 Homeschool Update)
Board of Education: 10/13/20 (Learning Model Continuum Update)
Board of Education: 09/22/20 (Summary of Professional Learning Opportunities; Instructional Materials Adoption; Learning Continuity and Attendance Plan)
Board of Education: 09/08/20 (Learning Continuity and Attendance Plan)
Board of Education: 08/25/20 (Start of School)
Board of Education: 08/11/20 (Preparing for Start of School Update)
Board of Education, Special Meeting: 07/16/20 (Providing a Continuum of Safe Instructional Choices to Support Student Learning)
Board of Education: 06/09/20 (COVID-19 Operations Update)
Board of Education: 04/14/20 (COVID-19 Update)

FISCAL IMPACT:
N/A

PREPARED BY: Kent Kern, Superintendent of Schools KK

SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

AGENDA ITEM: I-3

MEETING DATE: 04/27/2021

SUBJECT: Presentation of the San Juan Professional Educators Coalition Proposal for Successor Contract 2021-2022

CHECK ONE:

For Discussion:	☒
For Action:	☐
Report:	☐
Workshop:	☐
Recognition:	☐
Emergency Action:	☐

DEPARTMENT: Schools and Labor Relations

ACTION REQUESTED:
The bargaining interests of the San Juan Professional Educators Coalition are presented for discussion pursuant to Government Code section 3540 et seq. and district Board Policy 4143.1.

The public is invited to comment at the board meeting.

RATIONALE/BACKGROUND:
The board and representatives of the San Juan Professional Educators Coalition have agreed to engage in an interest-based, collaborative approach to negotiations. As part of the model of negotiations, the parties identify their respective interest for public sunshining.

ATTACHMENT(S):
A: Initial Bargaining Proposal for the San Juan Professional Educators Coalition Successor Contract 2021-2022

PREVIOUS STAFF/BOARD ACTION:
Superintendent's Cabinet: 04/05/2021, 04/19/2021
Board of Education: 04/13/2021

FINANCIAL DATA: N/A

PREPARED BY: Jim Shoemake, Assistant Superintendent, Schools and Labor Relations JS

APPROVED BY: Kent Kern, Superintendent of Schools KK

ATTACHMENT A

SJPEC PROPOSED INTERESTS FOR 2021 SUCCESSOR CONTRACT

ARTICLE 5 Evaluation of Job Performance

To develop an evaluation system that provides feedback to the District and the administrator regarding job performance and professional growth. The evaluation should be the basis for administrator retention as an employee in their current position within the District.

ARTICLE 9 Work Year and Hours

To implement staffing ratios consistently and fairly in the District to meet the needs of staff and students in all schools. To ensure that member work year calendars align with positions and contracted work days.

ARTICLE 10 Safety

To provide a physically, psychologically, and emotionally safe and healthy learning environment at every school and program throughout the District. To ensure all members can address the needs of their community and meet the needs of their students.

Article 12 and 13 Salary and Benefits

To maintain a salary and benefit package that is competitive with school districts throughout California. To ensure that each position receives equitable pay in alignment with the responsibilities assigned to the position.

Appendix A - Revise position list to reflect current and correct titles of positions represented by SJPEC.

Appendix H - Review the recommendations of the 2018-2019 Special Education Joint Committee on Least Restrictive Environment and Eligibility and recommit to working toward implementing recommendations resulting from the committee work.

SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

AGENDA ITEM: I-4

MEETING DATE: 04/27/2021

SUBJECT: Presentation of the California School Employees Association, Chapter #127, Proposal for Successor Contract 2021-2022

CHECK ONE:

For Discussion:	☒
For Action:	☐
Report:	☐
Workshop:	☐
Recognition:	☐
Emergency Action:	☐

DEPARTMENT: Schools and Labor Relations

ACTION REQUESTED:
The bargaining interests of the California School Employees Association, Chapter #127, are presented for discussion pursuant to Government Code section 3540 et seq. and district Board Policy 4143.1.

The public is invited to comment at the board meeting.

RATIONALE/BACKGROUND:
The board and representatives of the California School Employees Association, Chapter #127, have agreed to engage in an interest-based, collaborative approach to negotiations. As part of the model of negotiations, the parties identify their respective interest for public sunshining

ATTACHMENT(S):
A: Initial Bargaining Proposal for the California School Employees Association, Chapter #127, Successor Contract 2021-2022

PREVIOUS STAFF/BOARD ACTION:
Superintendent's Cabinet: 04/05/2021, 04/19/2021
Board of Education: 04/13/2021

FINANCIAL DATA: N/A

PREPARED BY: Jim Shoemake, Assistant Superintendent, Schools and Labor Relations JS

APPROVED BY: Kent Kern, Superintendent of Schools KK

Initial Proposal

from

California School Employees Association

and its

San Juan Chapter No. 127

to the

San Juan Unified School District

for the

2021 - 2022 Reopener

General and Operations Support Units

The CSEA and its San Juan Chapter No. 127 (CSEA) proposes to negotiate the following articles of the current General and Operations Support contract(s) for 2021-2022 first year reopener.

Article 6 Salaries: CSEA proposes to negotiate a fair and equitable general salary increase to include Minimum Wage and specific classification increases and corrections to the pay scale. CSEA also proposes the IA additional compensation be made permanent and other compensation related issues and language changes to this article. CSEA proposes that SJUSD participate in the Summer Assistance pay program for all qualified employees represented by CSEA as well as other changes to this article.

Article 7 Fringe Benefits: CSEA proposes to negotiate fair and equitable benefit increases and other adjustments to this article to include revisiting permanent continuation of the previous Extended Disability Pilot program.

Article 9 Vacations: CSEA proposes to negotiate changes to this article to allow for more employee driven flexibility for usage of vacation days.

Article 10 Leaves: CSEA proposes to negotiate fair and equitable changes to this article to include enhancement of Equity days for Occupational Therapist. CSEA also proposes to negotiate that the District shall provide paid release time and registration fees yearly for up to 15 Instructional Assistants to attend the annual CSEA Para Educator Conference and up to 8 Maintenance and Operations personnel to attend the annual CSEA M & O academy. CSEA also proposes up to 30 minutes release time monthly on a weekday for site specific job steward or site representative Classified CSEA / Chapter update.

NEW Article Training: CSEA also proposes that the District provide technology training to all new hired Classified staff and create a program or process for technology training updates to all Classified staff. CSEA proposes to negotiate appropriate technology be provided to all Instructional Assistants, this would include laptops replacing Chromebooks. CSEA proposes to negotiate fair and equitable changes to this article to include the continuation of “on-boarding” training and possible expansion of Classified staff able to participate.

SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

AGENDA ITEM: **I-5**

MEETING DATE: **04/27/2021**

SUBJECT: Implementation of Agreements (SJTA, CSEA, SJPEC, Teamsters and Supervisors)

CHECK ONE:
For Discussion: ☒
For Action: ☐
Report: ☐
Workshop: ☐
Recognition: ☐
Emergency Action: ☐

DEPARTMENT: Schools and Labor Relations

ACTION REQUESTED:
Side Letters of Agreement with SJTA, CSEA, SJPEC, Teamsters and Supervisors, which provides two additional paid days during the remainder of the 2020-2021 school year, are being is being presented for discussion.

Public Comment/Action Anticipated: 05/11/2021.

RATIONALE/BACKGROUND:
The District acknowledges that all employees are critical to supporting high quality instruction and providing services and supports during these unprecedented times. The district also acknowledges that all employees are experiencing workload issues that require additional hours and days of work above and beyond their contracted work year calendar.

Statute requires that the public be made aware of the costs associated with a tentative collective bargaining agreement before it becomes binding on the district or county office of education. Government Code Section 3547.5 states:

> "Before a public school employer enters into a written agreement with an exclusive representative covering matters within the scope of representation, the major provisions of the agreement, including, but not limited to, the costs that would be incurred by the public school employer under the agreement for the current and subsequent fiscal year, shall be disclosed at a public meeting of the public school employer in a format established for this purpose by the Superintendent of Public Instruction [G.C. 3547.5(a)]."

ATTACHMENT(S):
A: Side Letter of Agreement with SJTA
B: Side Letter of Agreement with CSEA
C: Side Letter of Agreement with SJPEC
D: Side Letter of Agreement with Teamsters
E: Side Letter of Agreement with Supervisors
F: AB 1200 Public Disclosure Agreement

PREVIOUS STAFF/BOARD ACTION:
Superintendent's Cabinet: 04/19/2021

FINANCIAL DATA:
In accordance with AB 1200 (Chapter 1213/1991), GC 3547.5, and CCR, Title V, Section 15449, Fiscal Services has prepared an analysis of the fiscal impact of the proposed agreement and will submit it to the Sacramento County Office of Education. The cost to the General Fund for the Side Letters of Agreement with SJTA, CSEA, SJPEC, Teamsters and Supervisors, agreements is an increase of $ 8,863,161 for 2020- 2021which is off-set with one-time revenue.

PREPARED BY: Jim Shoemake, Assistant Superintendent, Schools and Labor Relations

APPROVED BY: Kent Kern, Superintendent of Schools

SIDE LETTER OF AGREEMENT (SLA)
BETWEEN THE
SAN JUAN UNIFIED SCHOOL DISTRICT (District)
AND THE
SAN JUAN TEACHERS ASSOCIATION (Association)
March 2, 2021

Re: Addendum to the
Elementary Hybrid Model for the 2020-2021 School Year SLA (dated 12/8/20)
and Secondary Hybrid Model for the 2020-2021 School Year SLA (dated 12/8/20), Special Education Hybrid SLA dated (12/17/20), and the Preschool Hybrid SLA (dated 2/10/21)

Background:

Students started the 2020-21 school year in a Distance Learning model. Based on the State of California's color coded system found in the California Blueprint for a Safer Economy as of November 13, 2020, schools may physically reopen, following County Health guidance. The District determined that when schools physically reopen, they will reopen in a hybrid model. The Association submitted a Demand to Bargain in response to the model selected.

Statement of Intent:

The District and Association mutually agree that the health and safety of our staff, students and community is of the highest priority. Coupled with that is a shared interest in educating and supporting the 'whole child' in each of our students while creating working conditions that allow the professionals to do their best work in this challenging time. This document represents the agreed upon addendum to the Elementary Hybrid Model for the 2020-2021 School Year SLA (dated 12/8/20) and Secondary Hybrid Model for the 2020-2021 School Year (dated 12/8/20), Special Education Hybrid SLA (dated 12/17/20), and the Preschool Hybrid SLA (dated 2/10/21)

Agreement:

The District agrees to comply with all current California Department of Public Health (CDPH) guidelines. Should the guidelines change, the District agrees to partner and work with the Association to discuss the changes and implications. The health and safety of our employees and members is a priority. Health and Safety issues and concerns will be responded to within 24 hours of notification.

1. Site Level:
    a. Set parameters for the process for each site
        i. Process
            1. Site COVID-19 Prevention Plans (template provided by CDPH) will be co-created with site Safety Teams (which include a SJTA member) and submitted to the District for approval.
                a. These plans are then submitted to the county for approval and posted to site websites for all staff and public to review.
                b. Each site will identify time for staff to review and discuss the plan.
                c. The District commits to addressing any issues that are called out by site members as needed.
            2. Members have the opportunity for feedback.
                a. Each site will identify time at monthly faculty meetings for the remainder of the 2020-2021 school year to discuss staff feedback related to safety protocols and procedures.
            3. Final COVID-19 Prevention Plans (CPP) should be reviewed with the staff at a meeting (embedded in their contractual time, or if needed, see 3a below) prior to returning to in-person learning and with the parental community in a variety of formats.
                a. The District agrees to compensate staff for an additional two-hour optional safety meeting prior to returning to in-person learning.
            4. Additional information related to all site and District safety plans can be found at https://www.sanjuan.edu/covid19
        ii. Specific site plan components:
            1. **Physical Distancing:**
                a. While on campus all students and staff shall adhere to CDPH Guidelines related to physical distancing.
                b. Attendance group size in classrooms will be in alignment with CDPH guidelines.
                c. Every effort will be made to arrange classrooms in a manner that allows for 6 feet of distancing between desks.
                    i. If 6 feet of space in a classroom is not possible members should direct their concern to the site administrator and the SJTA site representative.
                    ii. If the issue continues to be unresolved after the administrator and SJTA site representative have

been notified and responded, the District will work with the Association to resolve the issue.

d. School sites will utilize visual cues such as signage and markers that encourage appropriate physical distancing.
e. Members are encouraged to speak directly with colleagues if there is a disagreement between adults about the protocols. Issues that are unresolved should be directed to the site administrator for resolution.
    i. If the issue continues to be unresolved after the administrator has been notified and responded, members should direct their concern to their SJTA site representative.
f. The expectation is that practitioners will observe a 6 foot distance with students in their classrooms.
    i. Practitioners shall have professional discretion related to working with students in the classroom for short periods of time at less than six feet of distance provided they follow appropriate safety protocols.

2. Face Coverings:

a. Staff and students will adhere to wearing face coverings appropriately (covering mouth and nose) and will follow the agreed-upon District Face Covering Policy.
    i. Face coverings will be required in compliance with CDPH guidelines.
    ii. Per CDPH guidelines face coverings may be removed when:
        1. Employees in a car alone.
        2. Employees are working in an enclosed office or in a room alone (ie: not a cubicle or an office with multiple people in the shared space).
        3. Employees are actively eating or drinking provided they are able to maintain at least six feet of distance from others. While CDPH guidelines allow for this, the District and Association encourage members to eat outside if they are eating with colleagues.
        4. Employees are obtaining a service involving the nose or face for which temporary

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removal of the face covering is necessary to perform the service.

iii. Training will be offered to staff and provided for students on the appropriate way to use, remove and wash (for cloth) face coverings

3. **PPE (personal protective equipment):**
    a. The District will provide each member a minimum of 5 cloth face coverings
    b. The District will ensure disposable 3 ply face coverings are readily available at all times for staff and students
    c. Members are encouraged to speak directly with students or colleagues if there is an issue. Issues that are unresolved should be directed to the site administrator for resolution.
    d. Plexiglass shall be provided for each member
        i. If a member requests more plexiglass than was initially provided, the member will notify the site administrator. This request, and subsequent action, will be prioritized.
4. **Sanitization/Cleaning:**
    a. Bathrooms: the site will monitor physical distancing in compliance with CDPH guidelines.
        i. Practitioners will not be expected to monitor bathrooms.
    b. At least one centralized hand washing station will be available at each middle and high school site. The district will work with sites to determine if additional hand washing stations are needed based on population size, portables and sink availability.
    c. The district will work with elementary sites to determine if hand washing stations are needed based on population size, portables and sink availability.
    d. The District will create and implement cleaning schedules and protocols for common touchpoints and will share these schedules with the staff.
        i. Per the agreements in Elementary Hybrid Model for the 2020-2021 School Year SLA (dated 12/8/20) and Secondary Hybrid Model for the 2020-2021 School Year SLA (dated 12/8/20) members will be expected to spray desks and high touch points when

stable groups leave a classroom within the school day (Ex: passing periods, AM/PM Kindergarten)

1. The district will be providing spray bottles with Oxivir 1 and Bioesque for each classroom/workspace.

ii. Members are encouraged to speak directly with the site administrator and the SJTA site representative if they have a concern related to cleaning schedules and protocols.

iii. If the issue continues to be unresolved after the administrator and SJTA site representative have been notified and responded, the District will work with the Association to resolve the issue.

e. Soap and paper towels:

i. Classrooms will be checked daily and refilled as needed.

ii. Bathrooms will be checked throughout the day and refilled as needed.

iii. Supply issues should be reported to the site custodian or administrator for resolution (to be determined by the site).

5. **Health Screening**

a. Students

i. The District will provide families a checklist to follow regarding their responsibilities for student screening requirements and will share these protocols with all employees.

ii. The District will provide a thermometer to all families as needed.

b. Employees

i. Employees are expected to conduct a daily self-screening using screening protocols, including taking your temperature, prior to attending school each day.

1. If you are experiencing symptoms you must not go to the school or work site. Contact a healthcare professional for health and testing guidance. Notify your supervisor via phone or email as soon as possible and share when you first started experiencing symptoms.

2. Employees who are tested for COVID-19 should notify their supervisor of the results promptly.

ii. Employees with a chronic condition (asthma, migraines, etc.) that may cause COVID-19 like symptoms are expected to conduct a daily self-screening for symptoms of COVID-19 using screening protocols, including taking your temperature, prior to attending school each day.

1. If your symptoms are no different than usual or expected (based on your current preexisting condition), then you are not required to stay at home.
2. If your symptoms are different please refer to i1 above

2. District Level:
   a. Health and Safety Guidelines- District plan
      i. The District agrees to provide SJTA the opportunity for feedback and input.
   b. COVID-19 testing
      i. COVID-19 testing for all staff and TK-Adult students will be made available per the CDPH Guidelines (the parties will follow the guidelines for ECE). Current testing frequencies are illustrated below:

	Yellow	Orange	Red	Purple	CR > 14*
Staff	Symptomatic and response testing.	Symptomatic and response testing.	Symptomatic and response testing + every 2 weeks asymptomatic testing.	Symptomatic and response testing + every 2 weeks asymptomatic testing.	Symptomatic and response testing + weekly asymptomatic (PCR or twice weekly antigen testing)**.
Students K-12	Symptomatic and response testing.	Symptomatic and response testing.	Symptomatic and response testing + every 2 weeks asymptomatic testing.	Symptomatic and response testing + every 2 weeks asymptomatic testing.	Symptomatic and response testing + weekly asymptomatic (PCR or twice weekly antigen testing)**.

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* The case rate above references the adjusted case rate on the state dashboard.
** Weekly asymptomatic testing assumes the use of a PCR test. If antigen testing is used, testing should be at a twice weekly cadence. Students or staff who have tested positive for active infection with SARS-COV-2 virus within the last 90 days are exempt from asymptomatic testing.

c. Notification of a Positive COVID-19 Test:
    i. Quarantine Timelines and Process adheres to County Health guidelines
    ii. Positive COVID-19 at your site site or workplace
        1. Members will be notified of the incident via email within 48 hours (or sooner if possible) of the district being made aware of the positive test.
    iii. Positive COVID-19 test with possible exposure
        1. Individual members will be notified of the incident via email within 48 hours (or sooner if possible) of the district being made aware of the positive test.
        2. The District initiates contact tracing/COVID-19 follow up protocols with specific /affected employees.
d. Develop cleaning schedule and protocols for each site and classroom
    i. If the issue continues to be unresolved after the administrator has been notified and responded, the District will work with the Association to resolve the issue.
e. PPE
    i. Face Covering Requirement/Enforcement
        1. If the site level issue continues to be unresolved after the administrator has been notified and responded, the District will work with the Association to resolve the issue.
    ii. Plexiglass: will be provided for all members.
        1. If a member requests more plexiglass than was initially provided, the member may submit a request with the site administrator.
            a. If the issue continues to be unresolved after the administrator has been notified and responded, the District will work with the Association to resolve the issue.
f. Six feet of physical distancing
    i. While on campus all students and staff shall adhere to CDPH Guidelines related to physical distancing

1. The District will work with the Association in the event that physical distancing measures cannot be implemented within the classroom following CDPH guidelines.

g. Air Filters:
    1. The District confirms that all sites have installed MERV-13 approved filters
        a. The District agrees to follow the manufacturer's replacement plan and timelines.
        b. Site level plans and timelines will be shared with staff.

h. Ventilation:
    i. The District agrees to maximize the air exchange rates for all District classrooms (on average a complete air exchange occurs 10 times per hour which is well above the CDPH guidelines of 4-6 air exchanges per hour).
        1. Staff in rooms with operable windows are encouraged to open them to maximize fresh air. It is also encouraged that doors remain open at the practitioners discretion except during emergency situations that require them to be closed.

i. Members who have been designated as moderate to high risk through the interactive process can continue to work remotely if no other safe solution can be provided

3. School closure triggers: This District will follow all CDPH Guidelines which can be found at: https://www.cdph.ca.gov/Programs/CID/DCDC/CDPH%20Document%20Library/COVID-19/Consolidated_Schools_Guidance.pdf#page=41

Hybrid Implementation Criteria and Timelines

Note: Per CDPH guidelines, middle grades (6-8) at K-8 schools, that are currently (as of the start of the 2020-21 school year):

- Cored or departmentalized, will open in hybrid following the secondary criteria and timeline outlined below.
    - When opening in the hybrid model, K-8s will follow the Elementary/K-8 Side Letter Agreement date December 8, 2020.
- Self-contained (6th grade classrooms) will open in the hybrid model following the elementary criteria and timeline outlined below.
    - When opening in the hybrid model, K-8s will follow the Elementary/K-8 Side Letter Agreement date December 8, 2020.

If Sacramento County has entered the Red Tier by March 16, 2021, elementary (K-6) members will implement the hybrid model on March 22, 2021.

Date and Criteria	**Elementary (self-contained classrooms)**
14 day notification (Contractually agreed upon)	Tuesday March 2, 2021 meets the contractually agreed upon minimum 14 calendar day notification.
Week of March 1	Members continue with negotiated Distance Learning SLA
Week of March 8	All synchronous instruction this week should be reduced to contractual minimums to allow for parent-teacher conferences scheduled this week. Wednesday, March 10: All instruction is provided asynchronously No staff meetings may be scheduled on March 10.
Week of March 15	Wednesday, March 17, Thursday, March 18 and Friday, March 19: All instruction is provided asynchronously. No staff meetings may be scheduled this week. Student and parent orientations occur (according to 2a and b below).
Week of March 22	Implement hybrid model
Week of March 29	Spring Break

If Sacramento County has not entered the Red Tier by March 16, 2021, elementary (K-6) members will implement the hybrid model on April 5, 2021 in accordance with CDPH guidelines.

Date and Criteria	**Elementary (self-contained classrooms)**
14 day notification (Contractually agreed upon)	Tuesday March 2, 2021 meets the contractually agreed upon minimum 14 calendar day notification.
Week of March 1	Members continue with negotiated Distance Learning SLA
Week of March 8	All synchronous instruction this week should be reduced to contractual minimums to allow for parent-teacher conferences scheduled this week.

	Wednesday, March 10: All instruction is provided asynchronously No staff meetings may be scheduled on March 10.
Week of March 15	Wednesday, March 17: All instruction is provided asynchronously. No staff meetings may be scheduled on March 17.
Week of March 22	Members are encouraged to work from their school site beginning this week. Wednesday, March 24, Thursday, March 25 and Friday, March 26: All instruction is provided asynchronously No staff meetings may be scheduled this week. Student and parent orientations occur (according to 2a and b below).
Week of March 29	Spring Break
Week of April 5	Begin hybrid model

1. Elementary practitioners will receive four (4) days (inclusive of the two previously agreed upon days negotiated in the Transition Plan to Hybrid Model for TK-12 SLA dated November 19, 2020) of pay at their per diem rate to compensate for the work they must undertake outside of their normal work hours to prepare for transition to the hybrid model.
    a. Practitioners will not be required to document when the days/time have been completed.
    b. Due to the legal requirements of FAPE and the limited probability of special education certificated staff to significantly reduce services, they shall receive an additional day of pay for the transition five (5) days (inclusive of the two previously agreed upon days negotiated in the Transition Plan to Hybrid Model for TK-12 SLA dated November 19, 2020) paid at the members per-diem rate.
    c. To accommodate potential delays in Federal funding, checks shall be paid no later than June 30, 2021.
2. All elementary sites will host orientations prior to the start of the hybrid.
    a. Student orientations:

i. These orientations will be led by non-SJTA members and will be optional for SJTA members to participate.
ii. All members who choose to participate will receive up to two (2) hours of extra assignment pay for the additional work related to preparation and implementation of student and parent orientation sessions.
iii. Orientation sessions may be virtual or in-person.

b. Parent orientations:
i. These orientations will be led by non-SJTA members and will be optional for SJTA members to participate.
ii. All members who choose to participate will receive up to two (2) hours of extra assignment pay for the additional work related to preparation and implementation of student and parent orientation sessions.
iii. Orientation sessions will be virtual

Early Childhood Education/Infant, Toddler & Preschool in person learning starts April 5: (the chart below captures the timeline for a March 22 start date for elementary)

Date and Criteria	**ECE (Infant Toddler & Preschool)**
14 day notification (Contractually agreed upon)	Tuesday March 2, 2021 will mark the agreed-upon minimum 14 calendar day notification.
Week of March 1	Members continue with Negotiated Distance Learning SLA
Week of March 8	Members continue with Negotiated Distance Learning SLA (home visits may serve as the synchronous time) Wednesday, March 10: All instruction is provided asynchronously No staff meetings may be scheduled during the days set aside for transition work.
Week of March 15	Wednesday, March 17: All instruction is provided asynchronously No staff meetings may be scheduled during the days set aside for transition work.
Week of March 22	Members are encouraged to work from their school site beginning this week (conferences may serve as the synchronous time).

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	Student and parent orientations occur (according to 2a and b below). Wednesday, March 24th: All instruction is provided asynchronously Thursday, March 25th and Friday, March 26th: All synchronous instruction should be reduced to contractual minimums
Week of March 29	Week of Spring Break
Week of April 5th	Begin hybrid model

Early Childhood Education/Infant, Toddler & Preschool will implement the hybrid model one week after elementary (the chart below captures the timeline for a April 5 start date for elementary)

Date and Criteria	**ECE (Infant Toddler & Preschool)**
14 day notification (Contractually agreed upon)	Tuesday March 2, 2021 meets the contractually agreed upon minimum 14 calendar day notification.
Week of March 1	Members continue with negotiated Distance Learning SLA
Week of March 8	Members continue with negotiated Distance Learning SLA (home visits may serve as the synchronous time)
Week of March 15	Wednesday, March 17: All instruction is provided asynchronously
Week of March 22	Wednesday, March 24: All instruction is provided asynchronously (conferences may serve as the synchronous time)
Week of March 29	Week of Spring Break
Week of April 5th	Members are encouraged to work from their school site beginning this week. Student and parent orientations occur (according to 2a and b below). Wednesday, April 7th: All instruction is provided asynchronously Thursday, April 8th and Friday, April 9th: All synchronous instruction should be reduced to contractual minimums

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Week of April 12th	Begin Hybrid Model

1. Infant Toddler and Preschool practitioners will receive four (4) days (inclusive of the two previously agreed upon days negotiated in the Transition Plan to Hybrid Model for TK-12 SLA dated November 19, 2020) of pay at their per diem rate to compensate for the work they must undertake outside of their normal work hours to prepare for transition to the hybrid model.
    a. Practitioners will not be required to document when the days/time have been completed.
    b. To accommodate potential delays in Federal funding, checks shall be paid no later than June 30, 2021.
2. Infant Toddler and Preschool sites will host orientations prior to the start of the hybrid.
    a. Student and family orientations:
        i. These orientations will be led by non-SJTA members and will be optional for SJTA members to participate.
        ii. All members who choose to participate will receive up to two (2) hours of extra assignment pay for the additional work related to preparation and implementation of student and parent orientation sessions.
        iii. Orientation sessions will be virtual.

If Sacramento County has entered the Red Tier by March 16, 2021, secondary members (including departmentalized middle years at K-8's) will implement the hybrid model on March 22, 2021.

Date and Criteria	**Secondary**
Notification (Contractually agreed upon)	Tuesday March 2, 2021 meets the contractually agreed upon minimum 14 calendar day notification. If Sacramento County fails to return to 'Red Tier' at the end of the 14 calendar day notification, the District may pause reopening without restarting the 14 day window.
5 day notification	When the State determines that Sacramento County has entered the Red Tier, a minimum of five (5) calendar days notice will be provided to members before schools re-open.
Week of March 1	Members continue with negotiated Distance Learning SLA No staff meetings may be scheduled during the days set aside for transition work.

Week of March 8	Wednesday, March 10: All instruction is provided asynchronously No staff meetings may be scheduled during the days set aside for transition work.
Week of March 15	Wednesday, March 17: All instruction is provided asynchronously. No staff meetings may be scheduled during the days set aside for transition work.
Week of March 22	Schools will implement the Hybrid Model
Week of March 29	Spring Break

If Sacramento County enters the Red Tier on March 23 secondary members (including departmentalized middle years at K-8's) will implement the hybrid model on April 5, 2021.

Date and Criteria	**Secondary**
Notification (Contractually agreed upon)	Tuesday March 2, 2021 meets the contractually agreed upon minimum 14 calendar day notification. If Sacramento County fails to return to 'Red Tier' at the end of the 14 calendar day notification, the District may pause reopening without restarting the 14 day window.
5 day notification	When the State determines that Sacramento County has entered the Red Tier, a minimum of five (5) calendar days notice will be provided to members before schools re-open.
Week of March 1	Members continue with negotiated Distance Learning SLA
Week of March 8	Wednesday, March 10: All instruction is provided asynchronously No staff meetings may be scheduled during the days set aside for transition work.
Week of March 15	Wednesday, March 17: All instruction is provided asynchronously.

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	No staff meetings may be scheduled during the days set aside for transition work.
Week of March 22	Wednesday, March 24: All instruction is provided asynchronously. No staff meetings may be scheduled during the days set aside for transition work.
Week of March 29	Spring Break
Week of April 5th	Begin Hybrid Model

1. For secondary practitioners: If the county enters the Red Tier during spring break the implementation of the hybrid model will begin on April 12. If the county enters the Red Tier on April 6th or later, secondary members will implement the hybrid after 5 calendar days of the county entering the Red Tier. The District and the Association will provide regular guidance to members in the event this situation arises.
2. If Sacramento County fails to return to 'Red Tier' at the end of the 14 calendar day notification, the District may pause reopening without restarting the 14 day window. Practitioners will receive additional compensation/time for the work they must undertake outside of their normal work hours to prepare for transition to the hybrid model.
    a. If return to in-person learning occurs on or before April 5, 2021, secondary practitioners will receive a total four (4) days of pay (inclusive of the two previously agreed upon dates) at their per diem rate.
    b. If return to in-person instruction does not occur until after April 5th, secondary practitioners:
        i. Will receive a total of three (3) days of compensation (instead of the 4 days noted above)
            1. Practitioners will not be required to document when the days/time have been completed.
            2. Due to the legal requirements of FAPE and the limited probability of special education certificated staff to significantly reduce services, they shall receive an additional day of pay for the transition five (5) days (inclusive of the two previously agreed upon dates) paid at the members per-diem rate).
            3. To accommodate potential delays in Federal funding, checks shall be paid no later than June 30, 2021
        ii. Gain an additional transition day on Wednesday, April 7, 2021.

1. This day will become an asynchronous day of instruction in accordance with the chart above.

iii. If return to in-person instruction is delayed beyond April 30, 2021, the District and Association agree to reconvene to determine the potential need for an additional asynchronous day of instruction in order to prepare for transition to in-person instruction at the secondary level.

3. All Secondary sites will host orientations prior to returning to in-person learning.
    a. Student orientations:
        i. These orientations will be led by non-SJTA members and will be optional for SJTA members to participate.
        ii. All members who choose to participate will receive up to two (2) hours of extra assignment pay for the additional work related to preparation and implementation of student and parent orientation sessions.
        iii. Orientation sessions may be virtual or in-person.
    b. Parent orientations:
        i. These orientations will be led by non-SJTA members and will be optional for SJTA members to participate.
        ii. All members who choose to participate will receive up to two (2) hours of extra assignment pay for the additional work related to preparation and implementation of student and parent orientation sessions.
        iii. Orientation sessions will be virtual
4. If the county does not enter the Red Tier by May 4, 2021 the parties agree to reopen this side letter to negotiate implications for secondary practitioners.

For the San Juan Unified School District

Kent Kern 3.2.2021
Superintendent of Schools

Melissa Bassanelli
Deputy Superintendent

Jim Shoemake
Assistant Superintendent

Debra Calvin, Ed.D., Assistant Superintendent

Rick Messer, Assistant Superintendent

For the San Juan Teachers Association

Bill Simmons 3.2.2021
President

Shannan Brown
Executive Director

Dr. Edward F. Burgess, IX
Associate Executive Director

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Amberlee Townsend-Snider, Senior Director

Kristan Schnepp, Senior Director

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SIDE LETTER OF AGREEMENT
BETWEEN THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION AND ITS SAN JUAN CHAPTER NO. 127
AND
SAN JUAN UNIFIED SCHOOL DISTRICT

This Side Letter of Agreement (SLA) is between the California School Employees Association and its San Juan Chapter No. 127 ("CSEA") and San Juan Unified School District ("District") concerning Additional Paid Days for the 2020-2021 School Year

The parties have negotiated and agreed to the following:

Background:

San Juan Unified schools ended the 2019-20 school year and started the 2020-21 school year in a Distance Learning model due to health and safety concerns related to COVID-19. Our district elementary students will return to school no later than April 5, 2021. Our secondary students will return to school within 5 days of Sacramento County being placed in the Red Tier by the State.

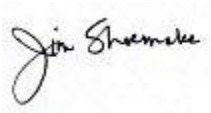
Statement of Intent:

The District and CSEA mutually agree that members are critical to supporting high quality instruction and providing services and supports during these unprecedented times.

Agreement:

All members will have the opportunity to work and be compensated for an additional two days, each day's hours equivalent to their current FTE (in addition to their 2020-2021 contracted work year calendar) between the signature date below and June 30, 2021. These days will be paid at the members hourly rate and the hours/day will be based on the employees FTE. Members will not be required to document when the days/time have been completed.

These payments will be paid to the member no later than June 30, 2021. CalPERS retirement will be withheld according to retirement requirements.



Jim Shoemake 3/12/2021
Assistant Superintendent
Schools and Labor Relations
San Juan Unified School District

Karen Smith

Karen Smith 3/12/2021
President
School Employees Association, Chapter 127

Kurt Benfield

Kurt Benfield 3/12/2021
Labor Relations Rep
School Employees Association, Chapter 127

SIDE LETTER OF AGREEMENT (SLA)
BETWEEN
SAN JUAN UNIFIED SCHOOL DISTRICT (District)
and the
SAN JUAN PROFESSIONAL EDUCATORS COALITION (SJPEC)
Re: *two paid days during the remainder of the 2021 school year*

Background:

San Juan Unified schools ended the 2019-20 school year and started the 2020-21 school year in a Distance Learning model due to health and safety concerns related to COVID-19. Our district elementary students will return to school no later than April 5, 2021. Our secondary students will return to school within 5 days of Sacramento County being placed in the Red Tier by the State.

Statement of Intent:
The District and SJPEC mutually agree that members are critical to supporting high quality instruction and providing services and supports during these unprecedented times.

Agreement:
All members will have the opportunity to work and be compensated for two days (in addition to their 2020-2021 contracted work year calendar) between the signature date below and June 30, 2021. These days will be paid at the members daily rate and will be based on the employees FTE. Members will not be required to document when the days/time have been completed.

These payments will be paid to the member no later than June 30, 2021. CalSTRS retirement will be withheld according to retirement requirements.

Jim Shoemake

Richard Judge

Jim Shoemake 3/9/2021
Assistant Superintendent
Schools and Labor Relations
San Juan Unified School District

Richard Judge 3/9/2021
President
San Juan Professional Educators Coalition

SIDE LETTER OF AGREEMENT (SLA)
BETWEEN
SAN JUAN UNIFIED SCHOOL DISTRICT (District)
and the
TEAMSTERS LOCAL UNION NO. 150 (Teamsters)
Re: two additional paid days during the remainder of the 2021 school year

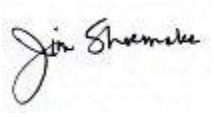
Background:

San Juan Unified schools ended the 2019-20 school year and started the 2020-21 school year in a Distance Learning model due to health and safety concerns related to COVID-19. Our district elementary students will return to school no later than April 5, 2021. Our secondary students will return to school within 5 days of Sacramento County being placed in the Red Tier by the State.

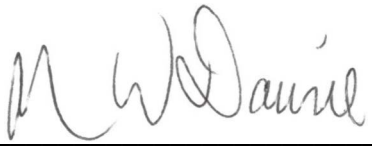
Statement of Intent:
The District and Teamsters mutually agree that members are critical to supporting high quality instruction and providing services and supports during these unprecedented times.

Agreement:
All members will have the opportunity to work and be compensated for an additional two days, each day's hours equivalent to their current FTE (in addition to their 2020-2021 contracted work year calendar) between the signature date below and June 30, 2021. These days will be paid at the members hourly rate and the hours/day will be based on the employees FTE. Members will not be required to document when the days/time have been completed.

These payments will be paid to the member no later than June 30, 2021. CalPERS retirement will be withheld according to retirement requirements.



Jim Shoemake 3/9/2021
Assistant Superintendent
Schools and Labor Relations
San Juan Unified School District



Alan Daurie 3/9/2021
Business Representative
Teamsters Local No. 150

SIDE LETTER OF AGREEMENT (SLA)
BETWEEN
SAN JUAN UNIFIED SCHOOL DISTRICT (District)
and the
SAN JUAN SUPERVISORS ASSOCIATION (Supervisors)
Re: two additional paid days during the remainder of the 2021 school year

Background:

San Juan Unified schools ended the 2019-20 school year and started the 2020-21 school year in a Distance Learning model due to health and safety concerns related to COVID-19. Our district elementary students will return to school no later than April 5, 2021. Our secondary students will return to school within 5 days of Sacramento County being placed in the Red Tier by the State.

Statement of Intent:
The District and Supervisors mutually agree that members are critical to supporting high quality instruction and providing services and supports during these unprecedented times.

Agreement:
All members will have the opportunity to work and be compensated for an additional two days, each day's hours equivalent to their current FTE (in addition to their 2020-2021 contracted work year calendar) between the signature date below and June 30, 2021. These days will be paid at the members hourly/daily rate and the hours/day will be based on the employees FTE. Members will not be required to document when the days/time have been completed.

For members paid hourly these days will be paid at the members hourly rate and the hours/day will be based on the employees FTE.
For salaried members these days will be paid at the members daily rate and the hours/day will be based on the employees FTE.

Members will not be required to document when the days/time have been completed.

These payments will be paid to the member no later than June 30, 2021. CalPERS retirement will be withheld according to retirement requirements.

Jim Shoemake 3/9/2021
Assistant Superintendent
Schools and Labor Relations
San Juan Unified School District

Cherie Chenoweth 3/9/2021
President
San Juan Supervisors Association

SACRAMENTO COUNTY OFFICE OF EDUCATION

PUBLIC DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT

In Accordance with AB 1200 (Chapter 1213/1991), GC 3547.5, and CCR, Title V, Section 15449

Name of School District: San Juan Unified School District - *General Fund*

Name of Bargaining Units: SJTA, SJPEC, SJSA, CSEA, Teamsters, Unrepresented, Confidential, SJAA and Board Contracted Cabinet members

Certificated, Classified, Other: Certificated & Classified, Board Contracts

The proposed agreements cover the period beginning: July 1, 2020 (date) **and ending:** June 30, 2021 (date)

The Governing Board will act upon the proposed agreement(s) on: May 11, 2021 (date)

Note: This form, along with a copy of the proposed agreement, must be submitted to the County Office at least ten (10) working days prior to the date the Governing Board will take action. This form must also be available to the public at least ten (10) working days prior to the date the governing board will take action on the proposed bargaining agreements.

A. Proposed Change in Compensation

Page 1a

	Compensation	Annual Cost Prior to Proposed Agreement	Fiscal Impact of Proposed Agreement Year 1 Increase (Decrease)	Year 2 Increase (Decrease)	Year 3 Increase (Decrease)
		FY 2020-21 2nd Interim 3/9/2021 Board Approved	FY 2020-21	FY 2021-22	FY 2022-23
1	**Salary Schedule** (This is to include Step and Column, which is also reported separately in Item 6)	$280,710,991	$0	$0	$0
			0.00%	0.00%	0.00%
2	**Other Compensation** Stipends, Bonuses, Longevity, Overtime, Differential, Callback or Standby Pay, etc.	$0	$8,961,091	($8,961,091)	$0
			3.19%	-3.19%	0.00%
3	**Statutory Benefits -** STRS, PERS, FICA WC, UI, Medicare, etc. (retiree h&w and long-term sick leave included in section 4)	$81,989,482	$1,823,784	($1,823,784)	$0
			2.22%	-2.22%	0.00%
4	**Health/Welfare Plans** - includes medical, dental, vision, life insurance, retiree h&w, long-term sick leave, cash option, PEHP	$63,214,928	$247,722	($247,722)	$0
			0.39%	-0.39%	0.00%
5	**Total Compensation -** Add Items 1 through 4 to equal 5	$425,915,401	$11,032,597	($11,032,597)	$0
			2.59%	-2.59%	0.00%
6	**Step and Column -** Due to movement plus any changes due to settlement. 2019-20, 2020-21 and 2021-22 step and column increases have already been included in the multi-year projection. This is a subset of Item No. 1	$2,503,864	$0	$0	$0
7	**Total Number of Represented Employees** (Use FTEs if appropriate)	4,056.52	4,056.52	4,056.52	4,056.52
8	**Total Compensation Average Cost per Employee**	$104,995	$2,720	($2,720)	$0
			2.59%	-2.59%	0.00%

A. Proposed Change in Compensation-breakdown of amounts on page 1 General fund
Page 1b

	Compensation	Annual Cost Prior to Proposed Agreement FY 2020-21 2nd Interim 3/9/2021 Board Approved	Fiscal Impact of Proposed Agreement Year 1 Increase (Decrease) FY 2020-21	Year 2 Increase (Decrease) FY 2021-22	Year 3 Increase (Decrease) FY 2022-23
1	**Salary Schedule** (This is to include Step and Columns, which is also reported separately in Item 6)	**$280,710,991**	**$0**	**$0**	**$0**
	Certificated Salaries - Object 1xxx - SF 0	$159,622,527			
	Certificated Salaries - Object 1xxx - Restricted	$51,883,384			
	Classified Salaries - Object 2xxx - SF 0	$39,985,649			
	Classified Salaries - Object 2xxx - Restricted	$29,219,431			
	Salary Increase Certificated Salaries SJTA Only - Object 1xxx - SF 0				
	Salary Increase Certificated Salaries SJTA Only - Object 1xxx - Restricted				
	Salary Increase Classified Salaries Object 2xxx - SF 0				
	Salary Increase Classified Salaries Object 2xxx - Restricted				
	Salary Increase Certificated Salaries - Object 1xxx - SF 0				
	Salary Increase Certificated Salaries Object 1xxx - Restricted				
	Other - Certificated Salaries - Object 1xxx - SF 0				
	Other - Certificated Salaries - Object 1xxx -Restricted				
	Other - Classified Salaries - Object 2xxx - SF 0				
	Other - Classified Salaries - Object 2xxx -Restricted				$0
2	**Other Compensation** Stipends, Bonuses, Longevity, Overtime, Differential, Callback or Standby Pay, etc	$0	$8,961,091	($8,961,091)	$0
	One Time Payment - Addl. Days Certificated - Object 1xxx - Restricted		$6,167,155	($6,167,155)	
	One Time Payment - Training, Orientations, Nurses stipend, Extra hours & Combo class stipend Certificated Salaries - Object 1xxx - Restricted		$2,166,868	($2,166,868)	
	One Time Payment - Classified Salaries - Object 2xxx - SF 0		$0	$0	
	One Time Payment - Addl. DaysClassified Salaries - Object 2xxx - Restricted		$627,068	($627,068)	$0
3	Statutory Benefit - Certificated Rates	**19.60%**	**19.60%**	**19.42%**	**21.50%**
	Statutory Benefit - Classified Rates	**30.35%**	**30.35%**	**32.70%**	**36.00%**
	Statutory Benefits - STRS, PERS, FICA, WC, UI, Medicare, etc. (Retiree H&W & Long-term Sick Leave included in section 4	$81,989,482	$1,823,784	($1,823,784)	$0
	Payroll costs SF 0	$42,961,240			
	Payroll costs-Restricted	$39,028,243			
	Salary Increase - Certificated payroll costs - SF 0		$0	$0	$0
	Salary Increase - Certificated payroll costs - Restricted		$0	$0	$0
	Salary Increase - Classified payroll costs - SF 0		$0	$0	$0
	Salary Increase - Classified payroll costs - Restricted		$0	$0	$0
	Salary Increase Other - Certificated payroll costs - SF0		$0	$0	$0
	Salary Increase Other - Certificated payroll costs - Restricted		$0	$0	$0
	Other - Certificated payroll costs - SF0		$0	$0	$0
	Other - Certificated payroll costs - Restricted		$0	$0	$0
	Other - Classified payroll costs - SF0		$0	$0	$0
	Other - Classified payroll costs - Restricted		$0	$0	$0
	One Time Payment - Certificated payroll costs - SF0			$0	
	One Time Payment - Certificated payroll costs - Restricted		$1,633,469	($1,633,469)	
	One Time Payment - Classified payroll costs - SF0			$0	
	One Time Payment-Classified payroll costs - Restricted		$190,315	($190,315)	

	Compensation	Annual	Fiscal Impact of Proposed Agreement		
		Cost Prior to Proposed Agreement	Year 1 Increase (Decrease)	Year 2 Increase (Decrease)	Year 3 Increase (Decrease)
		FY 2020-21 2nd Interim 3/9/2021 Board Approved	FY 2020-21	FY 2021-22	FY 2022-23
4	**Health/Welfare Plans -** medical,dental,vision, life insurance, retiree h&w, lt sick leave, cash option (obj 340x, 395x,	$63,214,928	$247,722	($247,722)	$0
	Unrestricted (SF 0)				
	Medical/Dental/VSP - Object 340x	$36,035,224			
	Life Insurance - Object 395x	$247,677			
	Retiree H&W & Long-term Sick Leave - * See below for rates	$6,129,475		$0	$0
	Cash Option - Object 391x	$349,817			
	Health & Welfare -SF 0 Certificated - * See below for rates				
	Health & Welfare -Restricted Certificated -* See below for rates				
	Health & Welfare -SF 0 Classified - *See below for rates				
	Health & Welfare - Restricted Classified -* See below for rates				
	Post Employment Health Plan (PEHP) Object 3751 (SJTA only)-SF 0				
	Total Unrestricted	**$42,762,193**	**$0**	**$0**	**$0**
	Restricted				
	Medical/Dental/VSP - Object 340x	$17,273,192			
	Life Insurance - Object 395x	$114,502			
	Retiree H&W & Long-term Sick Leave - * See below for rates	$2,795,330	$247,722	($247,722)	$0
	Cash Option - Object 391x	$269,711			
	Post Employment Health Plan (PEHP) Object 3751 (SJTA only)-SF 3,5				
	Total Restricted	**$20,452,735**	**$247,722**	**($247,722)**	**$0**
5	**Total Compensation -** Add Items 1 through 4	$425,915,401	$11,032,597	($11,032,597)	$0
6	**Step and Column - Related** to movement plus any changes due to settlement. This is a subset of Item No. 1	$2,503,864		$0	$0
	FTE - Using Jan 31, 2021 FTE for cost prior to proposed agreements. Years 1 - 3 have changes only due to the proposed agreements.	4,056.52	4,056.52	4,056.52	4,056.52

* Rates:	FY 2020-21	FY 2020-21	FY 2021-22	FY 2022-23
Retiree H&W & Long-term Leave Rates - Certificated	2.60%	2.60%	2.60%	2.60%
Retiree H&W & Long-term Leave Rates - Classified	4.95%	4.95%	4.95%	4.95%
Health & Welfare	4.00%	4.00%	4.00%	7.50%
Step & Column - Certificated	0.90%		0.90%	0.90%
Step & Column - Classified	0.90%		0.90%	0.90%

9. What was the negotiated salary percentage increase approved? For example, if the increase in "Year 1" was for less than a full year, what is the annualized percentage of that increase for "Year 1"?

One-time additional payment as written in the Side Letter of Agreement (SLA) for each bargaining unit

San Juan Teachers Association (SJTA - Elementary practitioners; pages 9-10 of the SJTA SLA dates April 12, 2021) *- For the April 26 Transition:*
1. Elementary members will receive days (2) days of pay at their per diem rate to compensate for the work they must undertake outside of their normal work hours to prepare for transition to the modified model.
a. Members will not be required to document when the days/time have been completed.
b. To accommodate potential delays in Federal funding, checks shall be paid no later than June 30, 2021.
2. Elementary members who work in direct services to students are also able to earn up to 12 hours of either continuing education hours or pay at the Additional Assignment rate (Exhibit D-6).
a. Timecards or Continuing Education hours must be submitted no later than May 7, 2021.
i. Timecard: hours will need to be captured on a time card at the site or program level.
ii. Continuing Ed: hours typically have an approval process. For this agreement, that process is being waived. The waiver is non precedential and only for this agreement.
1. Members will log into PL tile using the district intranet
2. Sign up under the title "April 26 Transition"
b. Checks shall be paid no later than June 30, 2021.
3. Elementary members who are both in direct service to students and hold non-classroom based positions may earn another six (6) hours of continuing education (in addition to the 12 hours in #2)*
a. Timecards or Continuing Education hours must be submitted no later than May 7, 2021.
i. Timecard: hours will need to be captured on a time card at the site or program level.
ii. Continuing Ed: hours typically have an approval process. For this agreement, that process is being waived. The waiver is non precedential and only for this agreement.
1. Members will log into PL tile using the district intranet
2. Sign up under the title "April 26 Transition"
b. Checks shall be paid no later than June 30, 2021.

For the March 22 Transition - Elementary practitioners will receive four (4) days of pay at their per diem rate to compensate for the work they must undertake outside of their normal work hours to prepare for transition to the hybrid model.
a. Practitioners will not be required to document when the days/time have been completed.
b. Due to the legal requirements of FAPE and the limited probability of special education certificated staff to significantly reduce services, they shall receive an additional day of pay for the transition five (5) days (inclusive of the two previously agreed upon days negotiated in the Transition Plan to Hybrid Model for TK-12 SLA dated November 19, 2020) paid at the members per-diem rate.

San Juan Teachers Association (SJTA - Infant Toddler and Pre-school practitioners; pages 12-13 of the SJTA SLA dated April 12, 2021) *- May 3 Transition Language:*
1. ECE members will receive days (2) days of pay at their per diem rate to compensate for the work they must undertake outside of their normal work hours to prepare for transition to the modified model.
a. Members will not be required to document when the days/time have been completed.
b. To accommodate potential delays in Federal funding, checks shall be paid no later than June 30, 2021.
2. ECE members who work in direct services to students are also able to earn up to 12 hours of either continuing education hours or pay at their hourly rate.
a. Timecards or Continuing Education hours must be submitted no later than May 25, 2021.
i. Timecard: hours will need to be captured on a time card at the site or program level.
ii. Continuing Ed: hours typically have an approval process. For this agreement, that process is being waived. The waiver is non precedential and only for this agreement.
1. Members will log into PL tile using the district intranet
2. Sign up under the title "April 26 Transition"
b. Checks shall be paid no later than June 30, 2021.
3. ECE members who are both in direct service to students and hold non-classroom based positions may earn another six (6) hours of continuing education (in addition to the 12 hours in #2)
a. Timecards or Continuing Education hours must be submitted no later than May 25, 2021.
i. Timecard: hours will need to be captured on a time card at the site or program level.
ii. Continuing Ed: hours typically have an approval process. For this agreement, that process is being waived. The waiver is non precedential and only for this agreement.
1. Members will log into PL tile using the district intranet
2. Sign up under the title "April 26 Transition"
b. Checks shall be paid no later than June 30, 2021.

March 22 Transition Language - Infant Toddler and Pre-school practitioners will receive four (4) days of pay at their per diem rate to compensate for the work they must undertake outside of their normal work hours to prepare for transition to the hybrid model.
a. Practitioners will not be required to document when the days/time have been completed.

San Juan Teachers Association (SJTA - Secondary practitioners; pages 14-15 of SJTA SLA dated April 12, 2021) *-- For the April 26 Transition:*
1. Secondary members will receive days (2) days of pay at their per diem rate to compensate for the work they must undertake outside of their normal work hours to prepare for transition to the modified model.
a. Members will not be required to document when the days/time have been completed.
b. To accommodate potential delays in Federal funding, checks shall be paid no later than June 30, 2021.
2. Secondary members who work in direct services to students are also able to earn up to 12 hours of either continuing education hours or pay at the Additional Assignment rate (Exhibit D-6).
a. Timecards or Continuing Education hours must be submitted no later than May 7, 2021.
i. Timecard: hours will need to be captured on a time card at the site or program level.
ii. Continuing Ed: hours typically have an approval process. For this agreement, that process is being waived. The waiver is non precedential and only for this agreement.
1. Members will log into PL tile using the district intranet
2. Sign up under the title "April 26 Transition"
b. Checks shall be paid no later than June 30, 2021.
3. Secondary members who are both in direct service to students and hold non-classroom based positions may earn another six (6) hours of continuing education (in addition to the 12 hours in #2)*
a. Timecards or Continuing Education hours must be submitted no later than May 7, 2021.
i. Timecard: hours will need to be captured on a time card at the site or program level.
ii. Continuing Ed: hours typically have an approval process. For this agreement, that process is being waived. The waiver is non precedential and only for this agreement.
1. Members will log into PL tile using the district intranet
2. Sign up under the title "April 26 Transition"
b. Checks shall be paid no later than June 30, 2021.

For the March 22 Transition - Secondary practitioners will receive four (4) days of pay at their per diem rate to compensate for the work they must undertake outside of their normal work hours to prepare for transition to the hybrid model.
a. Practitioners will not be required to document when the days/time have been completed.
b. Due to the legal requirements of FAPE and the limited probability of special education certificated staff to significantly reduce services, they shall receive an additional day of pay for the transition five (5) days (inclusive of the two previously agreed upon days negotiated in the Transition Plan to Hybrid Model for TK-12 SLA dated November 19, 2020) paid at the members per-diem rate.

San Juan Teachers Association (SJTA SLA dated April 12, 2021 for Combination Teacher Compensation for the 2020-2021 School Year) *-- The parties agree that for the 2020-21 school year, combination teachers will receive stipends as follows:*
● Bargaining unit members with:
○ 1-5 years of experience will receive a stipend of $3,115
○ 6-10 years of experience will receive a stipend of $3,808
○ 11+ years of experience will receive a stipend of $4,500

San Juan Teachers Association (SJTA SLA dated Maarch 18, 2021 for School Nurses) *-- The District and Association mutually agree:*
1. School Nurses will have the professional discretion to determine if they will be primarily assisting with COVID follow up in addition to their regular workload or if they would like to continue under their regular contracted workload.
a. Willing SJTA members contact Sandra Butorac
2. School Nurses Primarily Assisting with COVID Follow Up Beyond Regular Assignment:
a. Will continue their normal contractual responsibilities
b. Will also be responsible for the tasks and timelines identified in the updated School Nurse COVID Follow-Up document (see attachment) to the best of their ability.
i. These tasks are in addition to their normal responsibilities and may at times cause a school nurse to work past their contractual hours
ii. The school nurse will be responsible for their current school assignments and may be asked to help at other schools on an as needed basis
iii. In order to compensate the school nurses who are able to assist with COVID follow up, the compensation is as follows: (Stipends will be prorated based on total School Nurse FTE)*
1. 1-5 years experience as defined in Exhibit D: $5,150
2. 6-10 years experience as defined in Exhibit D: $6,300
3. 11+ years experience as defined in Exhibit D: $7,500

San Juan Professional Educators Coalition (SJPEC) *- All members will have the opportunity to work and be compensated for two days (in addition to their 2020-2021 contracted work year calendar) between the signature date below and June 30, 2021. These days will be paid at the members daily rate and will be based on the employees FTE. Members will not be required to document when the days/time have been completed.*

San Juan Supervisors Association (SJSA) *- All members w ill have the opportunity to work and be compensated for an additional two days, each day's hours equivalent to their current FTE (in addition to their 2020-2021 contracted work year calendar) between the signature date below and June 30, 2021. These days will be paid at the members hourly/daily rate and the hours/day will be based on the employees FTE. Members will not be required to document when the days/time have been completed.*
For members paid hourly these days will be paid at the members hourly rate and the hours/day will be based on the employees FTE.
For salaried members these days will be paid at the members daily rate and the hours/day will be based on the employees FTE.
Members will not be required to document when the days/time have been completed.

Teamsters *- All members will have the opportunity to work and be compensated for an additional two days, each day's hours equivalent to their current FTE (in addition to their 2020-2021 contracted work year calendar) between the signature date below and June 30, 2021. These days will be paid at the members hourly rate and the hours/day will be based on the employees FTE. Members will not be required to document when the days/time have been completed.*

California School Employees Association (CSEA) *- All members will have the opportunity to work and be compensated for an additional two days, each day's hours equivalent to their current FTE (in addition to their 2020-2021 contracted work year calendar) between the signature date below and June 30, 2021. These days will be paid at the members hourly rate and the hours/day will be based on the employees FTE. Members will not be required to document when the days/time have been completed.*

Confidential Group, Unrepresented Specialists, San Juan Administrators Association (SJAA) and Cabinet *- Two additional paid days during the remainder of the 2020-2021 school year is being provided to the San Juan Administrators Association (SJAA), Cabinet, Confidential and Unrepresented Groups are in alignment with the Side Letters of Understanding that were negotiated with all SJUSD Bargaining Units.*

10. Were any additional steps, columns, or range added to the schedules? (If yes, please explain.)

There were no additional steps, columns or range added to the schedules.

11 . Please include comments and explanations as necessary. (If more room is necessary, please attach an additional sheet.)

Not applicable.

12. Does this bargaining unit have a negotiated cap for Health & Welfare benefits? **Yes** ☐ **No** ☒

If yes, please describe the cap amount.

Not applicable.

B. Proposed Negotiated Changes in other compensation and non-compensation Items (i.e., class size adjustments, staff development days, teacher prep time, classified staffing ratios, etc.).

For SJTA -- The District agrees to compensate staff for an additional two-hour optional safety meeting prior to returning to in-person learning (See section 1.a..i.3.a of the SJTA SLA, page 2).

For SJTA -- (See pages 10, 13 and 15 regarding Student, Parent and Student/family orientations)
a. Student orientations:
i. These orientations will be led by non-SJTA members and will be optional for SJTA members to participate.
ii. All members who choose to participate will receive up to two (2) hours of extra assignment pay for the additional work related to preparation and implementation of student and parent orientation sessions.
iii. Orientation sessions may be virtual or in-person.
b. Parent orientations:
i. These orientations will be led by non-SJTA members and will be optional for SJTA members to participate.
ii. All members who choose to participate will receive up to two (2) hours of extra assignment pay for the additional work related to preparation and implementation of student and parent orientation sessions.
iii. Orientation sessions will be virtual.

For SJTA -- (See pages 10, 13 and 15 regarding Student, Parent and Student/family orientations)
b. Parent orientations:
i. These orientations will be led by non-SJTA members and will be optional for SJTA members to participate.
ii. All members who choose to participate will receive up to two (2) hours of extra assignment pay for the additional work related to preparation and implementation of student and parent orientation sessions.
iii. Orientation sessions may be virtual or in-person.
b. Parent orientations:
i. These orientations will be led by non-SJTA members and will be optional for SJTA members to participate.
ii. All members who choose to participate will receive up to two (2) hours of extra assignment pay for the additional work related to preparation and implementation of student and parent orientation sessions.
iii. Orientation sessions will be virtual.

C. What are the specific impacts (positive or negative) on instructional and support programs to accommodate the settlement? Include the impact of changes such as staff reductions or increases, program reductions or increases, elimination or expansion of other services or programs (i.e., counselors, librarians, custodial staff, etc.)

The impact of the one-time additional payment is to compensate employees for the additional time and effort they have incurred in preparation for the return of students to in-person learning due to COVID-19. There will be no financial impact on the different programs as one-time funds are being used to pay for this expense.

D. What contingency language is included in the proposed agreement (e.g., reopeners, etc.)?

CONTINGENCY LANGUAGE:

There were no contingency language in any of the SLA's.

E. Will this agreement create or decrease deficit financing in the current or subsequent year(s)? "Deficit Financing" is defined to exist when a fund's expenditures and other financing uses exceed its revenues and other financing sources in a given year. If yes, explain the amounts and justification for doing so.

General Fund: *Deficit financing is not expected to be created from the agreements in the current year. One-time funds are being used to pay for these one-time payments.*

F. Identify other major provisions that do not directly affect the district's costs, such as binding arbitrations, grievance procedures, etc.

None known at this time.

G. Source of Funding for Proposed Agreement

1. Current Year

The source of funding for the proposed agreements are one-time restricted revenues.

2. If this is a single year agreement, how will the ongoing cost of the proposed agreement be funded in subsequent years (i.e., what will allow the district to afford this contract)?

This is a single year agreement with one-time costs only. There are no ongoing costs on the proposed agreement.

3. If this is a multiyear agreement, what is the source of funding, including assumptions used, to fund these obligations in subsequent years? (Remember to include compounding effects in meeting obligations.)

Not applicable.

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Unrestricted SF0 General Fund

Enter Bargaining Unit/Group: **SJTA, SJPEC, SJSA, CSEA, Teamsters, Unrepresented, Confidential, SJAA and Board Contracted Cabinet members**

	Column 1	Column 2	Column 3	Column 4
	FY 2020-21 2nd Interim 3/9/2021 Board Approved	Certificated & Classified, Board Contracts	Other Revisions, including reduction for estimate included in 2nd Interim	FY 2020-21 Proposed Budget after adjustments
REVENUES				
LCFF Sources (8010-8099)	$ 365,550,111		$ -	$ 365,550,111
Remaining Revenues (8100-8799)	$ 8,755,360		$ -	$ 8,755,360
TOTAL REVENUES	**$ 374,305,471**	**$ -**	**$ -**	**$ 374,305,471**
EXPENDITURES				
Certificated Salaries (1000-1999)	$ 159,622,527	$ -	$ -	$ 159,622,527
Classified Salaries (2000-2999)	$ 39,985,649	$ -	$ -	$ 39,985,649
Employee Benefits (3000-3999)	$ 85,723,433	$ -	$ -	$ 85,723,433
Books and Supplies (4000-4999)	$ 8,523,801	$ -	$ -	$ 8,523,801
Services, Other Operating Expenses (5000-5999)	$ 20,803,811		$ -	$ 20,803,811
Capital Outlay (6000-6999)	$ 199,761		$ -	$ 199,761
Other Outgo (7100-7299) (7400-7499)	$ 1,010,405		$ -	$ 1,010,405
Direct Support/Indirect Cost (7300-7399)	$ (7,630,345)		$ -	$ (7,630,345)
Other Adjustments			$ -	$ -
TOTAL EXPENDITURES	**$ 308,239,042**	**$ -**	**$ -**	**$ 308,239,042**
OPERATING SURPLUS (DEFICIT)	**$ 66,066,429**	**$ -**	**$ -**	**$ 66,066,429**
TRANSFERS IN & OTHER SOURCES (8910-8979)	$ -		$ -	$ -
TRANSFERS OUT & OTHER USES (7610-7699)	$ 3,727,872	$ -	$ -	$ 3,727,872
CONTRIBUTIONS (8980-8999)	$ (55,097,683)	$ (330,977)	$ -	$ (55,428,660)
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	**$ 7,240,874**	**$ (330,977)**	**$ -**	**$ 6,909,897**
BEGINNING BALANCE	$ 52,103,664	$ -	$ -	$ 52,103,664
Prior-Year Adjustments/Restatements (9793/9795)	$ (741,618)	$ -		$ (741,618)
CURRENT-YEAR ENDING BALANCE	**$ 58,602,920**	**$ -**	**$ -**	**$ 58,271,943**
COMPONENTS OF ENDING BALANCE:	$ -			
Nonspendable Amounts:	$ 500,000			$ 500,000
Reserved Amounts (9711-9740)	$ -			$ -
Reserved for Economic Uncertainties (9770)	$ 10,300,000	$ 246,718	$ -	$ 10,546,718
Committed Funds (9750-9760)	$ -		$ -	$ -
Assigned Amounts	$ 3,897,507	$ -		$ 3,897,507
Unappropriated Amounts (9790)	**$ 43,905,413**			**$ 43,327,718**

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Restricted SF 3 & 5 General Fund

Enter Bargaining Unit/Group: SJTA, SJPEC, SJSA, CSEA, Teamsters, Unrepresented, Confidential, SJAA and Board Contracted Cabinet members

	Column 1	Column 2	Column 3	Column 4
	FY 2020-21 2nd Interim 3/9/2021 Board Approved	Certificated & Classified, Board Contracts	Other Revisions, including reduction for estimate included in 2nd Interim	FY 2020-21 Proposed Budget after adjustments
REVENUES				
LCFF Sources (8010-8099)	$ 1,706,852		$ -	$ 1,706,852
Remaining Revenues (8100-8799)	$ 138,444,715		$ 12,004,940	$ 150,449,655
TOTAL REVENUES	**$ 140,151,567**	**$ -**	**$ 12,004,940**	**$ 152,156,507**
EXPENDITURES				
Certificated Salaries (1000-1999)	$ 51,883,384	$ 6,409,614		$ 58,292,998
Classified Salaries (2000-2999)	$ 29,219,431	$ 627,068	$ -	$ 29,846,499
Employee Benefits (3000-3999)	$ 59,480,977	$ 1,644,287	$ -	$ 61,125,264
Books and Supplies (4000-4999)	$ 37,065,810	$ 330,977	$ -	$ 37,396,787
Services, Other Operating Expenses (5000-5999)	$ 11,279,681		$ 453,186	$ 11,732,867
Capital Outlay (6000-6999)	$ 697,783		$ -	$ 697,783
Other Outgo (7100-7299) (7400-7499)	$ -		$ -	$ -
Direct Support/Indirect Cost (7300-7399)	$ 6,307,582		$ 519,157	$ 6,826,739
Other Adjustments			$ 2,351,628	$ 2,351,628
TOTAL EXPENDITURES	**$ 195,934,648**	**$ 9,011,946**	**$ 3,323,971**	**$ 208,270,565**
OPERATING SURPLUS (DEFICIT)	**$ (55,783,081)**	**$ (9,011,946)**	**$ 8,680,969**	**$ (56,114,058)**
TRANSFERS IN & OTHER SOURCES (8910-8979)	$ -		$ -	$ -
TRANSFERS OUT & OTHER USES (7610-7699)	$ 6,918,848		$ -	$ 6,918,848
CONTRIBUTIONS (8980-8999)	$ 55,097,683	$ 330,977	$ -	$ 55,428,660
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	**$ (7,604,246)**	**$ (8,680,969)**	**$ 8,680,969**	**$ (7,604,246)**
BEGINNING BALANCE	$ 26,222,769	$ -	$ -	$ 26,222,769
Prior-Year Adjustments/Restatements (9793/9795)	$ 741,618			$ 741,618
CURRENT-YEAR ENDING BALANCE	**$ 19,360,141**	**$ (8,680,969)**	**$ 8,680,969**	**$ 19,360,141**
COMPONENTS OF ENDING BALANCE:				
Nonspendable Amounts			$ -	$ -
Reserved Amounts (9711-9740)	$ 19,360,141	$ (8,680,969)	$ 8,680,969	$ 19,360,141
Reserved for Economic Uncertainties (9770)			$ -	$ -
Committed Funds	$ -		$ -	$ -
Assigned Amounts		$ 8,680,969	$ (8,680,969)	$ -
Unappropriated Amounts (9790)	**$ -**	**$ (8,680,969)**	**$ 8,680,969**	**$ -**

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Combined General Fund

Enter Bargaining Unit/Group: SJTA, SJPEC, SJSA, CSEA, Teamsters, Unrepresented, Confidential, SJAA and Board Contracted Cabinet members

	Column 1	Column 2	Column 3	Column 4
	FY 2020-21 2nd Interim 3/9/2021 Board Approved	Certificated & Classified, Board Contracts	Other Revisions, including reduction for estimate included in 2nd Interim	FY 2020-21 Proposed Budget after adjustments
REVENUES				
LCFF Sources (8010-8099)	$ 367,256,963	$ -	$ -	$ 367,256,963
Remaining Revenues (8100-8799)	$ 147,200,075	$ -	$ 12,004,940	$ 159,205,015
TOTAL REVENUES	**$ 514,457,038**	**$ -**	**$ 12,004,940**	**$ 526,461,978**
EXPENDITURES				
Certificated Salaries (1000-1999)	$ 211,505,911	$ 6,409,614	$ -	$ 217,915,525
Classified Salaries (2000-2999)	$ 69,205,080	$ 627,068	$ -	$ 69,832,148
Employee Benefits (3000-3999)	$ 145,204,410	$ 1,644,287	$ -	$ 146,848,697
Books and Supplies (4000-4999)	$ 45,589,611	$ 330,977	$ -	$ 45,920,588
Services, Other Operating Expenses (5000-5999)	$ 32,083,492	$ -	$ 453,186	$ 32,536,678
Capital Outlay (6000-6999)	$ 897,544	$ -	$ -	$ 897,544
Other Outgo (7100-7299) (7400-7499)	$ 1,010,405	$ -	$ -	$ 1,010,405
Direct Support/Indirect Cost (7300-7399)	$ (1,322,763)	$ -	$ 519,157	$ (803,606)
Other Adjustments	$ -	$ -	$ 2,351,628	$ 2,351,628
TOTAL EXPENDITURES	**$ 504,173,690**	**$ 9,011,946**	**$ 3,323,971**	$ 516,509,607
OPERATING SURPLUS (DEFICIT)	**$ 10,283,348**	**$ (9,011,946)**	**$ 8,680,969**	$ 9,952,371
TRANSFERS IN & OTHER SOURCES (8910-8979)	$ -	$ -	$ -	$ -
TRANSFERS OUT & OTHER USES (7610-7699)	$ 10,646,720	$ -	$ -	$ 10,646,720
CONTRIBUTIONS (8980-8999)	$ -	$ -	$ -	$ -
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	**$ (363,372)**	**$ (9,011,946)**	**$ 8,680,969**	**$ (694,349)**
BEGINNING BALANCE	$ 78,326,433			$ 78,326,433
Prior-Year Adjustments/Restatements (9793/9795)	$ -	$ -	$ -	$ -
CURRENT-YEAR ENDING BALANCE	**$ 77,963,061**	**$ (8,680,969)**	**$ 8,680,969**	**$ 77,632,084**
COMPONENTS OF ENDING BALANCE:				$ -
Nonspendable Amounts	$ 500,000			$ 500,000
Reserved Amounts (9711-9740)	$ 19,360,141	$ (8,680,969)	$ 8,680,969	$ 19,360,141
Reserved for Economic Uncertainties (9770)	$ 10,300,000	$ 246,718	$ -	$ 10,546,718
Committed Funds	$ -	$ -		$ -
Assigned Amounts	$ 3,897,507	$ 8,680,969	$ (8,680,969)	$ 3,897,507
Unappropriated Amounts - Unrestricted (9790)	$ 43,905,413	$ -	$ -	$ 43,327,718
Reserve for Economic Uncertainties Percentage	2.00%			2.00%

I. IMPACT OF PROPOSED AGREEMENT ON SUBSEQUENT YEARS

Combined General Fund

Enter Bargaining Unit/Group: SJTA, SJPEC, SJSA, CSEA, Teamsters, Unrepresented, Confidential, SJAA and Board Contracted Cabinet members

	FY 2020-21	FY 2021-22	FY 2022-23
	FY 2020-21 Proposed Budget after adjustments	Certificated & Classified, Board Contracts	Second Subsequent Year
REVENUES			
LCFF Sources (8010-8099)	$367,256,963	$377,922,960	$379,922,878
Remaining Revenues (8100-8799)	$159,205,015	$106,867,185	$106,502,514
TOTAL REVENUES	**$526,461,978**	**$484,790,145**	**$486,425,392**
EXPENDITURES			
Certificated Salaries (1000-1999)	$217,915,525	$205,757,499	$206,609,078
Classified Salaries (2000-2999)	$69,832,148	$69,742,973	$71,131,139
Employee Benefits (3000-3999)	$146,848,697	$147,526,708	$159,073,312
Books and Supplies (4000-4999)	$45,920,588	$24,760,234	$23,993,285
Services, Other Operating Expenses (5000-5999)	$32,536,678	$25,574,510	$26,241,804
Capital Outlay (6000-6999)	$897,544	$715,544	$715,544
Other Outgo (7100-7299) (7400-7499)	$1,010,405	$1,010,405	$1,010,405
Direct Support/Indirect Cost (7300-7399)	($803,606)	($1,316,128)	($1,207,206)
Other Adjustments	$2,351,628	$0	$0
TOTAL EXPENDITURES	**$516,509,607**	**$473,771,745**	**$487,567,361**
OPERATING SURPLUS (DEFICIT)	**$9,952,371**	**$11,018,400**	**-$1,141,969**
TRANSFERS IN & OTHER SOURCES (8910-8979)	$0	$0	$0
TRANSFERS OUT & OTHER USES (7610-7699)	$10,646,720	$4,231,720	$4,231,720
CONTRIBUTIONS (8980-8999)	$0	$0	$0
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	**($694,349)**	**$6,786,680**	**($5,373,689)**
BEGINNING BALANCE	$78,326,433	$77,632,084	$84,418,764
Prior-Year Adjustments/Restatements (9793/9795)	$0		
CURRENT-YEAR ENDING BALANCE	**$77,632,084**	**$84,418,764**	**$79,045,075**
COMPONENTS OF ENDING BALANCE:			
Nonspendable Amounts	$500,000	$500,000	$500,000
Reserved Amounts (9711-9740)	$19,360,141	$14,729,736	$8,802,660
Reserved for Economic Uncertainties (9770)	$10,546,718	$9,565,000	$9,840,000
Committed Funds	$0	$0	$0
Assigned Amounts	$3,897,507	$4,418,371	$4,596,950
Unappropriated Amounts - Unrestricted (9790)	**$43,327,718**	**$55,205,657**	**$55,305,465**
Reserve for Economic Uncertainties Percentage	**2.00%**	**2.00%**	**2.00%**

J. IMPACT OF PROPOSED AGREEMENT ON UNRESTRICTED RESERVES

1. State Reserve Standard

		2020-21 Projected Year Totals - Budget	2021-22 Multi-Year Projection	2022-23 Multi-Year Projection
a.	Total Expenditures, Transfers Out, and Uses (Including Cost of Proposed Agreement)	$ 527,156,327	$ 478,003,465	$ 491,799,081
b.	State Standard Minimum Reserve Percentage for this District (2%) enter percentage:	2%	2%	2%
c.	State Standard Minimum Reserve Amount for this District (For districts with less than 1,001 ADA, this is the greater of Line a, times Line b, OR $50,000	$ 10,543,127	$ 9,560,069	$ 9,835,982

2. Budgeted Unrestricted Reserve (After Impact of Proposed Agreement)

a.	General Fund Budgeted Unrestricted Designated for Economic Uncertainties (9770)	$ 10,546,718	$ 9,565,000	$ 9,840,000
b.	General Fund Budgeted Unrestricted Unappropriated Amount (9790)	$ 43,327,718	$ 55,205,657	$ 55,305,465
c.	Special Reserve Fund (Fund 17) Budgeted Designated for Economic Uncertainties (9770)	$ -	$ -	$ -
d.	Special Reserve Fund (Fund 17) Budgeted Unappropriate Amount (9790)	$ -	$ -	$ -
g.	Total Available Reserves	$ 53,874,436	$ 64,770,657	$ 65,145,465
h.	Reserve for Economic Uncertainties Percentage	2.00%	2.00%	2.00%

3. Do unrestricted reserves meet the state minimum reserve amount?

2020-21	Yes	[x]	No	[ ]
2021-22	Yes	[x]	No	[ ]
2022-23	Yes	[x]	No	[ ]

4. If no, how do you plan to restore your reserves?

5. If the total amount of the adjustment in Column 2 on Page 4c does not agree with the amount of the Total Compensation Increase in Section A, Line 5, Page 1a (i.e., increase was partially budgeted), explain the variance below:

Total amount of the adjustment in Column 2 on Page 4c is:	*$*	*9,011,946*
Total Compensation Increase in Section A, Line 5, Page 1a is:	*$*	*11,032,597*
Variance	*$*	*(2,020,651)*
Net increase contribution to Restricted Repair Maintenance Account (RRMA)	*$*	*(330,977)*
Amount budgeted in object code 4xxx in Restriced General Fund to offset the increased cost	*$*	*(330,977)*

6. Please include any additional comments and explanation of Page 5 if necessary:

The variance of (2,020,651) is attributed to the amount already in the budget at 2nd interim for part of the SJTA 2-day compensation.

The other adjustments of $2,351,628 shown on in Item H, the Impact of Proposed Agreement on Current Budget includes the summation of the above variance and the total contribution to RRMA offset.

K. SALARY NOTIFICATION REQUIREMENT

The following section is applicable and should be completed when any Salary/Benefit Negotiations are settled after the district's final budget has been adopted.

COMPARISON OF PROPOSED AGREEMENT TO CHANGE IN DISTRICT LOCAL CONTROL FUNDING

(a) Current-Year Local Control Funding per ADA(line 19 below):	**$**	**9,746**
(b) Prior-Year Base Funding per ADA (line 20 below)	**$**	**9,786**
(c) Amount of Current-Year Increase: (a) minus (b)	**$**	**(40)**
(d) Percentage Increase in Base LCFF per ADA: (c) divided by (b)		**-0.41%**
(e) Total Compensation Percentage Increase from Section A, Line 5, Page 1 for current year (Year 1)		**2.59%**

1	K-3 CSR		6,361,740
2	EIA		4,398,886
3	Other State categorical		24,749,916
4	Transportation		5,230,781
5	Targeted Instructional Improvement Grant (TIIG)		2,350,261
6	**Total LCFF Categoricals**	**$**	**43,091,584**
7	2012-13 Rev Limit funding per ADA	$	5,303.79
8	**Actual or Estimated funded ADA**		37,509.32
9	Current year ADA x 2012-13 Rev Limit funding per ADA (Rows 7 x 8)		198,941,556
10	Prior year gap funding	$	12,630,041
11	Prior year gap funding per ADA		336.72
12	Total of all prior years gap funding adjusted for current year ADA		112,398,928
13	**Adjusted Funding Floor** (Rows 6 + 9 + 12)	***$***	***354,432,068***
14	**LCFF funding target**	**$**	**365,550,111**
15	Funding GAP (Rows 14-13)	$	11,118,043
16	**LCFF Statewide funding GAP %**		**100.00%**
17	**LCFF Growth (Rows 15 x 16)**	***$***	***11,118,043***
18	***LCFF Funding (Rows 13 + 17)***	***$***	***365,550,111***
19	LCFF revenue per ADA (Rows 18 / 8)	$	9,746
20	Prior year funding per ADA	$	9,786
21	**Per ADA change from Prior year (Rows 19 - 20)**	**$**	**(40)**
22	Growth Increase % (Rows 21 / 20)		-0.41%

L. CERTIFICATION NO. 1: CERTIFICATION OF THE DISTRICTS ABILITY TO MEET THE COSTS OF COLLECTIVE BARGAINING AGREEMENT

The disclosure document must be signed by the district Superintendent and Chief Financial Officer at the time of public disclosure.

In accordance with the requirements of Government Code Section 3547.5, the Superintendent and Deputy Superintendent of San Juan Unified School District (District), hereby certify that the District can meet the costs incurred under the Collective bargaining Agreements between the District and SJTA, SJPEC, SJSA, CSEA and Teamsters barganing units, Unrepresented, Confidential, SJAA and Board Contracted Cabinet members during the term of the agreement from July 1, 2020 to June 30, 2021 or later.

The budget revisions necessary to meet the costs of the agreement in each year of its term are as follows:

General Fund Budget Adjustment Categories:	20-21 Budget Adjustment Increase (Decrease)	21-22	22-23
Revenues/Other Financing Sources	$0	$0	$0
Expenditures/Other Financing Uses*	$9,011,946	$ (9,011,946)	$ -
Ending Balance Increase (Decrease)	($9,011,946)	$ 9,011,946	$ -
* (includes budget offsets, if any)			

_____ (No budget revisions necessary)

The cost for the Other Funds (Adult Ed, Cafeteria, Child Development, Deferred Maintenance/Building Funds, and Self Insurance Fund) will be absorbed by the one-time funds budgeted in the restricted general fund for their appropriate Full-Time Equivalent (FTE) staff.

Kent Kern, Superintendent of Schools — **Date**

Kent Stephens, Deputy Superintendent — **Date**

General Funds Group Total *Costs*	20-21	Not Cumulative 21-22	Not Cumulative 22-23
Teachers (SJTA)	$ 9,920,304	$ (9,920,304)	
General & Operations Support (CSEA)	670,774	(670,774)	
Teamsters	40,663	(40,663)	
Management (SJAA) & Board Contracted Cabinet members	117,915	(117,915)	
Certificated Supervisory (SJPEC)	218,243	(218,243)	
Supervisors	29,226	(29,226)	
Confidential & Unrepresented Specialists Units	35,472	(35,472)	
Total	$ 11,032,597	$ (11,032,597)	$ -
Less offsets	(2,020,651)	2,020,651	$ -
Total impact to budget	$ 9,011,946	$ (9,011,946)	$ -

M. CERTIFICATION NO. 2

The disclosure document must be signed by the district Superintendent or designee at the time of public disclosure and by the President or Clerk of the Governing Board at the time of formal board action on the proposed agreement.

The information provided in this document summarizes the financial implications of the proposed agreement(s) and is submitted to the Governing Board for public disclosure of the major provisions of the agreement(s) (as provided in the "Public Disclosure of Proposed Bargaining Agreement") in accordance with the requirements of AB 1200 and Government Code Section 3547.5.

Kent Kern, Superintendent of Schools **(Signature)**	**Date**
Kent Stephens, Deputy Superintendent **Contact Person**	**(916) 971-7237** **Phone**

After public disclosure of the major provisions contained in this summary, the Governing Board at its meeting on May 11, 2021 **took action to approve the proposed agreements with SJTA, SJPEC, SJSA, CSEA and Teamsters bargaining units, Unrepresented, Confidential, SJAA and Board Contract Cabinet members.**

President, Governing Board **(Signature)**	**Date**

SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

AGENDA ITEM: **I-6**

MEETING DATE: **04/27/2021**

SUBJECT: Implementation of Agreements (SJAA, Cabinet, Confidential and Unrepresented Groups)

CHECK ONE:
For Discussion: ☒
For Action: ☐
Report: ☐
Workshop: ☐
Recognition: ☐
Emergency Action: ☐

DEPARTMENT: Schools and Labor Relations

ACTION REQUESTED:
Two additional paid days during the remainder of the 2020-2021 school year is being provided to the San Juan Administrators Association (SJAA), Cabinet, Confidential and Unrepresented Groups in alignment with the Side Letters of Agreement that were negotiated with all SJUSD Bargaining Units.

Public Comment/Action Anticipated: 05/11/2021.

RATIONALE/BACKGROUND:
The District acknowledges that all employees are critical to supporting high quality instruction and providing services and supports during these unprecedented times. The district also acknowledges that all employees are experiencing workload issues that require additional hours and days of work above and beyond their contracted work year calendar.

Statute requires that the public be made aware of the costs associated with a tentative collective bargaining agreement before it becomes binding on the district or county office of education. Government Code Section 3547.5 states:

> "Before a public school employer enters into a written agreement with an exclusive representative covering matters within the scope of representation, the major provisions of the agreement, including, but not limited to, the costs that would be incurred by the public school employer under the agreement for the current and subsequent fiscal year, shall be disclosed at a public meeting of the public school employer in a format established for this purpose by the Superintendent of Public Instruction [G.C. 3547.5(a)]."

ATTACHMENT(S):
A: AB 1200 Public Disclosure Agreement

PREVIOUS STAFF/BOARD ACTION:
Superintendent's Cabinet: 04/19/2021

FINANCIAL DATA:
In accordance with AB 1200 (Chapter 1213/1991), GC 3547.5, and CCR, Title V, Section 15449, Fiscal Services has prepared an analysis of the fiscal impact of the proposed agreement and will submit it to the Sacramento County Office of Education. The cost to the General Fund for the San Juan Administrators Association, Cabinet, Confidential and Unrepresented Group's agreements is an increase of $ 148,785 for 2020- 2021which is off-set with one-time revenue.

PREPARED BY: Jim Shoemake, Assistant Superintendent, Schools and Labor Relations

APPROVED BY: Kent Kern, Superintendent of Schools

SACRAMENTO COUNTY OFFICE OF EDUCATION

PUBLIC DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT

In Accordance with AB 1200 (Chapter 1213/1991), GC 3547.5, and CCR, Title V, Section 15449

Name of School District: San Juan Unified School District - *General Fund*

Name of Bargaining Units: SJTA, SJPEC, SJSA, CSEA, Teamsters, Unrepresented, Confidential, SJAA and Board Contracted Cabinet members

Certificated, Classified, Other: Certificated & Classified, Board Contracts

The proposed agreements cover the period beginning: July 1, 2020 (date) **and ending:** June 30, 2021 (date)

The Governing Board will act upon the proposed agreement(s) on: May 11, 2021 (date)

Note: This form, along with a copy of the proposed agreement, must be submitted to the County Office at least ten (10) working days prior to the date the Governing Board will take action. This form must also be available to the public at least ten (10) working days prior to the date the governing board will take action on the proposed bargaining agreements.

A. Proposed Change in Compensation

Page 1a

	Compensation	Annual	Fiscal Impact of Proposed Agreement		
		Cost Prior to	Year 1	Year 2	Year 3
		Proposed Agreement	Increase (Decrease)	Increase (Decrease)	Increase (Decrease)
		FY 2020-21 2nd Interim 3/9/2021 Board Approved	FY 2020-21	FY 2021-22	FY 2022-23
1	**Salary Schedule** (This is to include Step and Column, which is also reported separately in Item 6)	$280,710,991	$0	$0	$0
			0.00%	0.00%	0.00%
2	**Other Compensation** Stipends, Bonuses, Longevity, Overtime, Differential, Callback or Standby Pay, etc.	$0	$8,961,091	($8,961,091)	$0
			3.19%	-3.19%	0.00%
3	**Statutory Benefits -** STRS, PERS, FICA WC, UI, Medicare, etc. (retiree h&w and long-term sick leave included in section 4)	$81,989,482	$1,823,784	($1,823,784)	$0
			2.22%	-2.22%	0.00%
4	**Health/Welfare Plans** - includes medical, dental, vision, life insurance, retiree h&w, long-term sick leave, cash option, PEHP	$63,214,928	$247,722	($247,722)	$0
			0.39%	-0.39%	0.00%
5	**Total Compensation -** Add Items 1 through 4 to equal 5	$425,915,401	$11,032,597	($11,032,597)	$0
			2.59%	-2.59%	0.00%
6	**Step and Column -** Due to movement plus any changes due to settlement. 2019-20, 2020-21 and 2021-22 step and column increases have already been included in the multi-year projection. This is a subset of Item No. 1	$2,503,864	$0	$0	$0
7	**Total Number of Represented Employees** (Use FTEs if appropriate)	**4,056.52**	**4,056.52**	**4,056.52**	**4,056.52**
8	**Total Compensation Average Cost per Employee**	$104,995	$2,720	($2,720)	$0
			2.59%	-2.59%	0.00%

A. Proposed Change in Compensation-breakdown of amounts on page 1 General fund
Page 1b

	Compensation	Annual Cost Prior to Proposed Agreement FY 2020-21 2nd Interim 3/9/2021 Board Approved	Fiscal Impact of Proposed Agreement Year 1 Increase (Decrease) FY 2020-21	Year 2 Increase (Decrease) FY 2021-22	Year 3 Increase (Decrease) FY 2022-23
1	**Salary Schedule** (This is to include Step and Columns, which is also reported separately in Item 6)	**$280,710,991**	**$0**	**$0**	**$0**
	Certificated Salaries - Object 1xxx - SF 0	$159,622,527			
	Certificated Salaries - Object 1xxx - Restricted	$51,883,384			
	Classified Salaries - Object 2xxx - SF 0	$39,985,649			
	Classified Salaries - Object 2xxx - Restricted	$29,219,431			
	Salary Increase Certificated Salaries SJTA Only - Object 1xxx - SF 0				
	Salary Increase Certificated Salaries SJTA Only - Object 1xxx - Restricted				
	Salary Increase Classified Salaries Object 2xxx - SF 0				
	Salary Increase Classified Salaries Object 2xxx - Restricted				
	Salary Increase Certificated Salaries - Object 1xxx - SF 0				
	Salary Increase Certificated Salaries Object 1xxx - Restricted				
	Other - Certificated Salaries - Object 1xxx - SF 0				
	Other - Certificated Salaries - Object 1xxx -Restricted				
	Other - Classified Salaries - Object 2xxx - SF 0				
	Other - Classified Salaries - Object 2xxx -Restricted				$0
2	**Other Compensation** Stipends, Bonuses, Longevity, Overtime, Differential, Callback or Standby Pay, etc	$0	$8,961,091	($8,961,091)	$0
	One Time Payment - Addl. Days Certificated - Object 1xxx - Restricted		$6,167,155	($6,167,155)	
	One Time Payment - Training, Orientations, Nurses stipend, Extra hours & Combo class stipend Certificated Salaries - Object 1xxx - Restricted		$2,166,868	($2,166,868)	
	One Time Payment - Classified Salaries - Object 2xxx - SF 0		$0	$0	
	One Time Payment - Addl. DaysClassified Salaries - Object 2xxx - Restricted		$627,068	($627,068)	$0
3	Statutory Benefit - Certificated Rates	**19.60%**	**19.60%**	**19.42%**	**21.50%**
	Statutory Benefit - Classified Rates	**30.35%**	**30.35%**	**32.70%**	**36.00%**
	Statutory Benefits - STRS, PERS, FICA, WC, UI, Medicare, etc. (Retiree H&W & Long-term Sick Leave included in section 4	$81,989,482	$1,823,784	($1,823,784)	$0
	Payroll costs SF 0	$42,961,240			
	Payroll costs-Restricted	$39,028,243			
	Salary Increase - Certificated payroll costs - SF 0		$0	$0	$0
	Salary Increase - Certificated payroll costs - Restricted		$0	$0	$0
	Salary Increase - Classified payroll costs - SF 0		$0	$0	$0
	Salary Increase - Classified payroll costs - Restricted		$0	$0	$0
	Salary Increase Other - Certificated payroll costs - SF0		$0	$0	$0
	Salary Increase Other - Certificated payroll costs - Restricted		$0	$0	$0
	Other - Certificated payroll costs - SF0		$0	$0	$0
	Other - Certificated payroll costs - Restricted		$0	$0	$0
	Other - Classified payroll costs - SF0		$0	$0	$0
	Other - Classified payroll costs - Restricted		$0	$0	$0
	One Time Payment - Certificated payroll costs - SF0			$0	
	One Time Payment - Certificated payroll costs - Restricted		$1,633,469	($1,633,469)	
	One Time Payment - Classified payroll costs - SF0			$0	
	One Time Payment-Classified payroll costs - Restricted		$190,315	($190,315)	

	Compensation	Annual	Fiscal Impact of Proposed Agreement		
		Cost Prior to Proposed Agreement	Year 1 Increase (Decrease)	Year 2 Increase (Decrease)	Year 3 Increase (Decrease)
		FY 2020-21 2nd Interim 3/9/2021 Board Approved	FY 2020-21	FY 2021-22	FY 2022-23
4	**Health/Welfare Plans -** medical,dental,vision, life insurance, retiree h&w, lt sick leave, cash option (obj 340x, 395x,	$63,214,928	$247,722	($247,722)	$0
	Unrestricted (SF 0)				
	Medical/Dental/VSP - Object 340x	$36,035,224			
	Life Insurance - Object 395x	$247,677			
	Retiree H&W & Long-term Sick Leave - * See below for rates	$6,129,475		$0	$0
	Cash Option - Object 391x	$349,817			
	Health & Welfare -SF 0 Certificated - * See below for rates				
	Health & Welfare -Restricted Certificated -* See below for rates				
	Health & Welfare -SF 0 Classified - *See below for rates				
	Health & Welfare - Restricted Classified -* See below for rates				
	Post Employment Health Plan (PEHP) Object 3751 (SJTA only)-SF 0				
	Total Unrestricted	**$42,762,193**	**$0**	**$0**	**$0**
	Restricted				
	Medical/Dental/VSP - Object 340x	$17,273,192			
	Life Insurance - Object 395x	$114,502			
	Retiree H&W & Long-term Sick Leave - * See below for rates	$2,795,330	$247,722	($247,722)	$0
	Cash Option - Object 391x	$269,711			
	Post Employment Health Plan (PEHP) Object 3751 (SJTA only)-SF 3,5				
	Total Restricted	**$20,452,735**	**$247,722**	**($247,722)**	**$0**
5	**Total Compensation -** Add Items 1 through 4	$425,915,401	$11,032,597	($11,032,597)	$0
6	**Step and Column - Related** to movement plus any changes due to settlement. This is a subset of Item No. 1	$2,503,864		$0	$0
	FTE - Using Jan 31, 2021 FTE for cost prior to proposed agreements. Years 1 - 3 have changes only due to the proposed agreements.	4,056.52	4,056.52	4,056.52	4,056.52

* Rates:	FY 2020-21	FY 2020-21	FY 2021-22	FY 2022-23
Retiree H&W & Long-term Leave Rates - Certificated	2.60%	2.60%	2.60%	2.60%
Retiree H&W & Long-term Leave Rates - Classified	4.95%	4.95%	4.95%	4.95%
Health & Welfare	4.00%	4.00%	4.00%	7.50%
Step & Column - Certificated	0.90%		0.90%	0.90%
Step & Column - Classified	0.90%		0.90%	0.90%

9. What was the negotiated salary percentage increase approved? For example, if the increase in "Year 1" was for less than a full year, what is the annualized percentage of that increase for "Year 1"?

One-time additional payment as written in the Side Letter of Agreement (SLA) for each bargaining unit

San Juan Teachers Association (SJTA - Elementary practitioners; pages 9-10 of the SJTA SLA dates April 12, 2021) *- For the April 26 Transition:*
1. Elementary members will receive days (2) days of pay at their per diem rate to compensate for the work they must undertake outside of their normal work hours to prepare for transition to the modified model.
a. Members will not be required to document when the days/time have been completed.
b. To accommodate potential delays in Federal funding, checks shall be paid no later than June 30, 2021.
2. Elementary members who work in direct services to students are also able to earn up to 12 hours of either continuing education hours or pay at the Additional Assignment rate (Exhibit D-6).
a. Timecards or Continuing Education hours must be submitted no later than May 7, 2021.
i. Timecard: hours will need to be captured on a time card at the site or program level.
ii. Continuing Ed: hours typically have an approval process. For this agreement, that process is being waived. The waiver is non precedential and only for this agreement.
1. Members will log into PL tile using the district intranet
2. Sign up under the title "April 26 Transition"
b. Checks shall be paid no later than June 30, 2021.
3. Elementary members who are both in direct service to students and hold non-classroom based positions may earn another six (6) hours of continuing education (in addition to the 12 hours in #2)*
a. Timecards or Continuing Education hours must be submitted no later than May 7, 2021.
i. Timecard: hours will need to be captured on a time card at the site or program level.
ii. Continuing Ed: hours typically have an approval process. For this agreement, that process is being waived. The waiver is non precedential and only for this agreement.
1. Members will log into PL tile using the district intranet
2. Sign up under the title "April 26 Transition"
b. Checks shall be paid no later than June 30, 2021.

For the March 22 Transition - Elementary practitioners will receive four (4) days of pay at their per diem rate to compensate for the work they must undertake outside of their normal work hours to prepare for transition to the hybrid model.
a. Practitioners will not be required to document when the days/time have been completed.
b. Due to the legal requirements of FAPE and the limited probability of special education certificated staff to significantly reduce services, they shall receive an additional day of pay for the transition five (5) days (inclusive of the two previously agreed upon days negotiated in the Transition Plan to Hybrid Model for TK-12 SLA dated November 19, 2020) paid at the members per-diem rate.

San Juan Teachers Association (SJTA - Infant Toddler and Pre-school practitioners; pages 12-13 of the SJTA SLA dated April 12, 2021) *- May 3 Transition Language:*
1. ECE members will receive days (2) days of pay at their per diem rate to compensate for the work they must undertake outside of their normal work hours to prepare for transition to the modified model.
a. Members will not be required to document when the days/time have been completed.
b. To accommodate potential delays in Federal funding, checks shall be paid no later than June 30, 2021.
2. ECE members who work in direct services to students are also able to earn up to 12 hours of either continuing education hours or pay at their hourly rate.
a. Timecards or Continuing Education hours must be submitted no later than May 25, 2021.
i. Timecard: hours will need to be captured on a time card at the site or program level.
ii. Continuing Ed: hours typically have an approval process. For this agreement, that process is being waived. The waiver is non precedential and only for this agreement.
1. Members will log into PL tile using the district intranet
2. Sign up under the title "April 26 Transition"
b. Checks shall be paid no later than June 30, 2021.
3. ECE members who are both in direct service to students and hold non-classroom based positions may earn another six (6) hours of continuing education (in addition to the 12 hours in #2)
a. Timecards or Continuing Education hours must be submitted no later than May 25, 2021.
i. Timecard: hours will need to be captured on a time card at the site or program level.
ii. Continuing Ed: hours typically have an approval process. For this agreement, that process is being waived. The waiver is non precedential and only for this agreement.
1. Members will log into PL tile using the district intranet
2. Sign up under the title "April 26 Transition"
b. Checks shall be paid no later than June 30, 2021.

March 22 Transition Language - Infant Toddler and Pre-school practitioners will receive four (4) days of pay at their per diem rate to compensate for the work they must undertake outside of their normal work hours to prepare for transition to the hybrid model.
a. Practitioners will not be required to document when the days/time have been completed.

San Juan Teachers Association (SJTA - Secondary practitioners; pages 14-15 of SJTA SLA dated April 12, 2021) *-- For the April 26 Transition:*
1. Secondary members will receive days (2) days of pay at their per diem rate to compensate for the work they must undertake outside of their normal work hours to prepare for transition to the modified model.
a. Members will not be required to document when the days/time have been completed.
b. To accommodate potential delays in Federal funding, checks shall be paid no later than June 30, 2021.
2. Secondary members who work in direct services to students are also able to earn up to 12 hours of either continuing education hours or pay at the Additional Assignment rate (Exhibit D-6).
a. Timecards or Continuing Education hours must be submitted no later than May 7, 2021.
i. Timecard: hours will need to be captured on a time card at the site or program level.
ii. Continuing Ed: hours typically have an approval process. For this agreement, that process is being waived. The waiver is non precedential and only for this agreement.
1. Members will log into PL tile using the district intranet
2. Sign up under the title "April 26 Transition"
b. Checks shall be paid no later than June 30, 2021.
3. Secondary members who are both in direct service to students and hold non-classroom based positions may earn another six (6) hours of continuing education (in addition to the 12 hours in #2)*
a. Timecards or Continuing Education hours must be submitted no later than May 7, 2021.
i. Timecard: hours will need to be captured on a time card at the site or program level.
ii. Continuing Ed: hours typically have an approval process. For this agreement, that process is being waived. The waiver is non precedential and only for this agreement.
1. Members will log into PL tile using the district intranet
2. Sign up under the title "April 26 Transition"
b. Checks shall be paid no later than June 30, 2021.

For the March 22 Transition - Secondary practitioners will receive four (4) days of pay at their per diem rate to compensate for the work they must undertake outside of their normal work hours to prepare for transition to the hybrid model.
a. Practitioners will not be required to document when the days/time have been completed.
b. Due to the legal requirements of FAPE and the limited probability of special education certificated staff to significantly reduce services, they shall receive an additional day of pay for the transition five (5) days (inclusive of the two previously agreed upon days negotiated in the Transition Plan to Hybrid Model for TK-12 SLA dated November 19, 2020) paid at the members per-diem rate.

San Juan Teachers Association (SJTA SLA dated April 12, 2021 for Combination Teacher Compensation for the 2020-2021 School Year) *-- The parties agree that for the 2020-21 school year, combination teachers will receive stipends as follows:*
● Bargaining unit members with:
○ 1-5 years of experience will receive a stipend of $3,115
○ 6-10 years of experience will receive a stipend of $3,808
○ 11+ years of experience will receive a stipend of $4,500

San Juan Teachers Association (SJTA SLA dated Maarch 18, 2021 for School Nurses) *-- The District and Association mutually agree:*
1. School Nurses will have the professional discretion to determine if they will be primarily assisting with COVID follow up in addition to their regular workload or if they would like to continue under their regular contracted workload.
a. Willing SJTA members contact Sandra Butorac
2. School Nurses Primarily Assisting with COVID Follow Up Beyond Regular Assignment:
a. Will continue their normal contractual responsibilities
b. Will also be responsible for the tasks and timelines identified in the updated School Nurse COVID Follow-Up document (see attachment) to the best of their ability.
i. These tasks are in addition to their normal responsibilities and may at times cause a school nurse to work past their contractual hours
ii. The school nurse will be responsible for their current school assignments and may be asked to help at other schools on an as needed basis
iii. In order to compensate the school nurses who are able to assist with COVID follow up, the compensation is as follows: (Stipends will be prorated based on total School Nurse FTE)*
1. 1-5 years experience as defined in Exhibit D: $5,150
2. 6-10 years experience as defined in Exhibit D: $6,300
3. 11+ years experience as defined in Exhibit D: $7,500

San Juan Professional Educators Coalition (SJPEC) *- All members will have the opportunity to work and be compensated for two days (in addition to their 2020-2021 contracted work year calendar) between the signature date below and June 30, 2021. These days will be paid at the members daily rate and will be based on the employees FTE. Members will not be required to document when the days/time have been completed.*

San Juan Supervisors Association (SJSA) *- All members w ill have the opportunity to work and be compensated for an additional two days, each day's hours equivalent to their current FTE (in addition to their 2020-2021 contracted work year calendar) between the signature date below and June 30, 2021. These days will be paid at the members hourly/daily rate and the hours/day will be based on the employees FTE. Members will not be required to document when the days/time have been completed.*
For members paid hourly these days will be paid at the members hourly rate and the hours/day will be based on the employees FTE.
For salaried members these days will be paid at the members daily rate and the hours/day will be based on the employees FTE.
Members will not be required to document when the days/time have been completed.

Teamsters *- All members will have the opportunity to work and be compensated for an additional two days, each day's hours equivalent to their current FTE (in addition to their 2020-2021 contracted work year calendar) between the signature date below and June 30, 2021. These days will be paid at the members hourly rate and the hours/day will be based on the employees FTE. Members will not be required to document when the days/time have been completed.*

California School Employees Association (CSEA) *- All members will have the opportunity to work and be compensated for an additional two days, each day's hours equivalent to their current FTE (in addition to their 2020-2021 contracted work year calendar) between the signature date below and June 30, 2021. These days will be paid at the members hourly rate and the hours/day will be based on the employees FTE. Members will not be required to document when the days/time have been completed.*

Confidential Group, Unrepresented Specialists, San Juan Administrators Association (SJAA) and Cabinet *- Two additional paid days during the remainder of the 2020-2021 school year is being provided to the San Juan Administrators Association (SJAA), Cabinet, Confidential and Unrepresented Groups are in alignment with the Side Letters of Understanding that were negotiated with all SJUSD Bargaining Units.*

10. Were any additional steps, columns, or range added to the schedules? (If yes, please explain.)

There were no additional steps, columns or range added to the schedules.

11 . Please include comments and explanations as necessary. (If more room is necessary, please attach an additional sheet.)

Not applicable.

12. Does this bargaining unit have a negotiated cap for Health & Welfare benefits? **Yes** ☐ **No** ☒

If yes, please describe the cap amount.

Not applicable.

B. Proposed Negotiated Changes in other compensation and non-compensation Items (i.e., class size adjustments, staff development days, teacher prep time, classified staffing ratios, etc.).

For SJTA -- The District agrees to compensate staff for an additional two-hour optional safety meeting prior to returning to in-person learning (See section 1.a..i.3.a of the SJTA SLA, page 2).

For SJTA -- (See pages 10, 13 and 15 regarding Student, Parent and Student/family orientations)
a. Student orientations:
i. These orientations will be led by non-SJTA members and will be optional for SJTA members to participate.
ii. All members who choose to participate will receive up to two (2) hours of extra assignment pay for the additional work related to preparation and implementation of student and parent orientation sessions.
iii. Orientation sessions may be virtual or in-person.
b. Parent orientations:
i. These orientations will be led by non-SJTA members and will be optional for SJTA members to participate.
ii. All members who choose to participate will receive up to two (2) hours of extra assignment pay for the additional work related to preparation and implementation of student and parent orientation sessions.
iii. Orientation sessions will be virtual.

For SJTA -- (See pages 10, 13 and 15 regarding Student, Parent and Student/family orientations)
b. Parent orientations:
i. These orientations will be led by non-SJTA members and will be optional for SJTA members to participate.
ii. All members who choose to participate will receive up to two (2) hours of extra assignment pay for the additional work related to preparation and implementation of student and parent orientation sessions.
iii. Orientation sessions may be virtual or in-person.
b. Parent orientations:
i. These orientations will be led by non-SJTA members and will be optional for SJTA members to participate.
ii. All members who choose to participate will receive up to two (2) hours of extra assignment pay for the additional work related to preparation and implementation of student and parent orientation sessions.
iii. Orientation sessions will be virtual.

C. What are the specific impacts (positive or negative) on instructional and support programs to accommodate the settlement? Include the impact of changes such as staff reductions or increases, program reductions or increases, elimination or expansion of other services or programs (i.e., counselors, librarians, custodial staff, etc.)

The impact of the one-time additional payment is to compensate employees for the additional time and effort they have incurred in preparation for the return of students to in-person learning due to COVID-19. There will be no financial impact on the different programs as one-time funds are being used to pay for this expense.

D. What contingency language is included in the proposed agreement (e.g., reopeners, etc.)?

CONTINGENCY LANGUAGE:

There were no contingency language in any of the SLA's.

E. Will this agreement create or decrease deficit financing in the current or subsequent year(s)? "Deficit Financing" is defined to exist when a fund's expenditures and other financing uses exceed its revenues and other financing sources in a given year. If yes, explain the amounts and justification for doing so.

General Fund: *Deficit financing is not expected to be created from the agreements in the current year. One-time funds are being used to pay for these one-time payments.*

F. Identify other major provisions that do not directly affect the district's costs, such as binding arbitrations, grievance procedures, etc.

None known at this time.

G. Source of Funding for Proposed Agreement

1. Current Year

The source of funding for the proposed agreements are one-time restricted revenues.

2. If this is a single year agreement, how will the ongoing cost of the proposed agreement be funded in subsequent years (i.e., what will allow the district to afford this contract)?

This is a single year agreement with one-time costs only. There are no ongoing costs on the proposed agreement.

3. If this is a multiyear agreement, what is the source of funding, including assumptions used, to fund these obligations in subsequent years? (Remember to include compounding effects in meeting obligations.)

Not applicable.

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Unrestricted SF0 General Fund

Enter Bargaining Unit/Group: **SJTA, SJPEC, SJSA, CSEA, Teamsters, Unrepresented, Confidential, SJAA and Board Contracted Cabinet members**

	Column 1	Column 2	Column 3	Column 4
	FY 2020-21 2nd Interim 3/9/2021 Board Approved	Certificated & Classified, Board Contracts	Other Revisions, including reduction for estimate included in 2nd Interim	FY 2020-21 Proposed Budget after adjustments
REVENUES				
LCFF Sources (8010-8099)	$ 365,550,111		$ -	$ 365,550,111
Remaining Revenues (8100-8799)	$ 8,755,360		$ -	$ 8,755,360
TOTAL REVENUES	**$ 374,305,471**	**$ -**	**$ -**	**$ 374,305,471**
EXPENDITURES				
Certificated Salaries (1000-1999)	$ 159,622,527	$ -	$ -	$ 159,622,527
Classified Salaries (2000-2999)	$ 39,985,649	$ -	$ -	$ 39,985,649
Employee Benefits (3000-3999)	$ 85,723,433	$ -	$ -	$ 85,723,433
Books and Supplies (4000-4999)	$ 8,523,801	$ -	$ -	$ 8,523,801
Services, Other Operating Expenses (5000-5999)	$ 20,803,811		$ -	$ 20,803,811
Capital Outlay (6000-6999)	$ 199,761		$ -	$ 199,761
Other Outgo (7100-7299) (7400-7499)	$ 1,010,405		$ -	$ 1,010,405
Direct Support/Indirect Cost (7300-7399)	$ (7,630,345)		$ -	$ (7,630,345)
Other Adjustments			$ -	$ -
TOTAL EXPENDITURES	**$ 308,239,042**	**$ -**	**$ -**	**$ 308,239,042**
OPERATING SURPLUS (DEFICIT)	**$ 66,066,429**	**$ -**	**$ -**	**$ 66,066,429**
TRANSFERS IN & OTHER SOURCES (8910-8979)	$ -		$ -	$ -
TRANSFERS OUT & OTHER USES (7610-7699)	$ 3,727,872	$ -	$ -	$ 3,727,872
CONTRIBUTIONS (8980-8999)	$ (55,097,683)	$ (330,977)	$ -	$ (55,428,660)
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	**$ 7,240,874**	**$ (330,977)**	**$ -**	**$ 6,909,897**
BEGINNING BALANCE	$ 52,103,664	$ -	$ -	$ 52,103,664
Prior-Year Adjustments/Restatements (9793/9795)	$ (741,618)	$ -		$ (741,618)
CURRENT-YEAR ENDING BALANCE	**$ 58,602,920**	**$ -**	**$ -**	**$ 58,271,943**
COMPONENTS OF ENDING BALANCE:	$ -			
Nonspendable Amounts:	$ 500,000			$ 500,000
Reserved Amounts (9711-9740)	$ -			$ -
Reserved for Economic Uncertainties (9770)	$ 10,300,000	$ 246,718	$ -	$ 10,546,718
Committed Funds (9750-9760)	$ -		$ -	$ -
Assigned Amounts	$ 3,897,507	$ -		$ 3,897,507
Unappropriated Amounts (9790)	**$ 43,905,413**			**$ 43,327,718**

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Restricted SF 3 & 5 General Fund

Enter Bargaining Unit/Group: SJTA, SJPEC, SJSA, CSEA, Teamsters, Unrepresented, Confidential, SJAA and Board Contracted Cabinet members

	Column 1	Column 2	Column 3	Column 4
	FY 2020-21 2nd Interim 3/9/2021 Board Approved	Certificated & Classified, Board Contracts	Other Revisions, including reduction for estimate included in 2nd Interim	FY 2020-21 Proposed Budget after adjustments
REVENUES				
LCFF Sources (8010-8099)	$ 1,706,852		$ -	$ 1,706,852
Remaining Revenues (8100-8799)	$ 138,444,715		$ 12,004,940	$ 150,449,655
TOTAL REVENUES	**$ 140,151,567**	**$ -**	**$ 12,004,940**	**$ 152,156,507**
EXPENDITURES				
Certificated Salaries (1000-1999)	$ 51,883,384	$ 6,409,614		$ 58,292,998
Classified Salaries (2000-2999)	$ 29,219,431	$ 627,068	$ -	$ 29,846,499
Employee Benefits (3000-3999)	$ 59,480,977	$ 1,644,287	$ -	$ 61,125,264
Books and Supplies (4000-4999)	$ 37,065,810	$ 330,977	$ -	$ 37,396,787
Services, Other Operating Expenses (5000-5999)	$ 11,279,681		$ 453,186	$ 11,732,867
Capital Outlay (6000-6999)	$ 697,783		$ -	$ 697,783
Other Outgo (7100-7299) (7400-7499)	$ -		$ -	$ -
Direct Support/Indirect Cost (7300-7399)	$ 6,307,582		$ 519,157	$ 6,826,739
Other Adjustments			$ 2,351,628	$ 2,351,628
TOTAL EXPENDITURES	**$ 195,934,648**	**$ 9,011,946**	**$ 3,323,971**	**$ 208,270,565**
OPERATING SURPLUS (DEFICIT)	**$ (55,783,081)**	**$ (9,011,946)**	**$ 8,680,969**	**$ (56,114,058)**
TRANSFERS IN & OTHER SOURCES (8910-8979)	$ -		$ -	$ -
TRANSFERS OUT & OTHER USES (7610-7699)	$ 6,918,848		$ -	$ 6,918,848
CONTRIBUTIONS (8980-8999)	$ 55,097,683	$ 330,977	$ -	$ 55,428,660
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	**$ (7,604,246)**	**$ (8,680,969)**	**$ 8,680,969**	**$ (7,604,246)**
BEGINNING BALANCE	$ 26,222,769	$ -	$ -	$ 26,222,769
Prior-Year Adjustments/Restatements (9793/9795)	$ 741,618			$ 741,618
CURRENT-YEAR ENDING BALANCE	**$ 19,360,141**	**$ (8,680,969)**	**$ 8,680,969**	**$ 19,360,141**
COMPONENTS OF ENDING BALANCE:				
Nonspendable Amounts			$ -	$ -
Reserved Amounts (9711-9740)	$ 19,360,141	$ (8,680,969)	$ 8,680,969	$ 19,360,141
Reserved for Economic Uncertainties (9770)			$ -	$ -
Committed Funds	$ -		$ -	$ -
Assigned Amounts		$ 8,680,969	$ (8,680,969)	$ -
Unappropriated Amounts (9790)	**$ -**	**$ (8,680,969)**	**$ 8,680,969**	**$ -**

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Combined General Fund

Enter Bargaining Unit/Group: SJTA, SJPEC, SJSA, CSEA, Teamsters, Unrepresented, Confidential, SJAA and Board Contracted Cabinet members

	Column 1	Column 2	Column 3	Column 4
	FY 2020-21 2nd Interim 3/9/2021 Board Approved	Certificated & Classified, Board Contracts	Other Revisions, including reduction for estimate included in 2nd Interim	FY 2020-21 Proposed Budget after adjustments
REVENUES				
LCFF Sources (8010-8099)	$ 367,256,963	$ -	$ -	$ 367,256,963
Remaining Revenues (8100-8799)	$ 147,200,075	$ -	$ 12,004,940	$ 159,205,015
TOTAL REVENUES	**$ 514,457,038**	**$ -**	**$ 12,004,940**	**$ 526,461,978**
EXPENDITURES				
Certificated Salaries (1000-1999)	$ 211,505,911	$ 6,409,614	$ -	$ 217,915,525
Classified Salaries (2000-2999)	$ 69,205,080	$ 627,068	$ -	$ 69,832,148
Employee Benefits (3000-3999)	$ 145,204,410	$ 1,644,287	$ -	$ 146,848,697
Books and Supplies (4000-4999)	$ 45,589,611	$ 330,977	$ -	$ 45,920,588
Services, Other Operating Expenses (5000-5999)	$ 32,083,492	$ -	$ 453,186	$ 32,536,678
Capital Outlay (6000-6999)	$ 897,544	$ -	$ -	$ 897,544
Other Outgo (7100-7299) (7400-7499)	$ 1,010,405	$ -	$ -	$ 1,010,405
Direct Support/Indirect Cost (7300-7399)	$ (1,322,763)	$ -	$ 519,157	$ (803,606)
Other Adjustments	$ -	$ -	$ 2,351,628	$ 2,351,628
TOTAL EXPENDITURES	**$ 504,173,690**	**$ 9,011,946**	**$ 3,323,971**	$ 516,509,607
OPERATING SURPLUS (DEFICIT)	**$ 10,283,348**	**$ (9,011,946)**	**$ 8,680,969**	$ 9,952,371
TRANSFERS IN & OTHER SOURCES (8910-8979)	$ -	$ -	$ -	$ -
TRANSFERS OUT & OTHER USES (7610-7699)	$ 10,646,720	$ -	$ -	$ 10,646,720
CONTRIBUTIONS (8980-8999)	$ -	$ -	$ -	$ -
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	**$ (363,372)**	**$ (9,011,946)**	**$ 8,680,969**	**$ (694,349)**
BEGINNING BALANCE	$ 78,326,433			$ 78,326,433
Prior-Year Adjustments/Restatements (9793/9795)	$ -	$ -	$ -	$ -
CURRENT-YEAR ENDING BALANCE	**$ 77,963,061**	**$ (8,680,969)**	**$ 8,680,969**	**$ 77,632,084**
COMPONENTS OF ENDING BALANCE:				$ -
Nonspendable Amounts	$ 500,000			$ 500,000
Reserved Amounts (9711-9740)	$ 19,360,141	$ (8,680,969)	$ 8,680,969	$ 19,360,141
Reserved for Economic Uncertainties (9770)	$ 10,300,000	$ 246,718	$ -	$ 10,546,718
Committed Funds	$ -	$ -		$ -
Assigned Amounts	$ 3,897,507	$ 8,680,969	$ (8,680,969)	$ 3,897,507
Unappropriated Amounts - Unrestricted (9790)	$ 43,905,413	$ -	$ -	$ 43,327,718
Reserve for Economic Uncertainties Percentage	2.00%			2.00%

I. IMPACT OF PROPOSED AGREEMENT ON SUBSEQUENT YEARS

Combined General Fund

Enter Bargaining Unit/Group: **SJTA, SJPEC, SJSA, CSEA, Teamsters, Unrepresented, Confidential, SJAA and Board Contracted Cabinet members**

	FY 2020-21	FY 2021-22	FY 2022-23
	FY 2020-21 Proposed Budget after adjustments	Certificated & Classified, Board Contracts	Second Subsequent Year
REVENUES			
LCFF Sources (8010-8099)	$367,256,963	$377,922,960	$379,922,878
Remaining Revenues (8100-8799)	$159,205,015	$106,867,185	$106,502,514
TOTAL REVENUES	**$526,461,978**	**$484,790,145**	**$486,425,392**
EXPENDITURES			
Certificated Salaries (1000-1999)	$217,915,525	$205,757,499	$206,609,078
Classified Salaries (2000-2999)	$69,832,148	$69,742,973	$71,131,139
Employee Benefits (3000-3999)	$146,848,697	$147,526,708	$159,073,312
Books and Supplies (4000-4999)	$45,920,588	$24,760,234	$23,993,285
Services, Other Operating Expenses (5000-5999)	$32,536,678	$25,574,510	$26,241,804
Capital Outlay (6000-6999)	$897,544	$715,544	$715,544
Other Outgo (7100-7299) (7400-7499)	$1,010,405	$1,010,405	$1,010,405
Direct Support/Indirect Cost (7300-7399)	($803,606)	($1,316,128)	($1,207,206)
Other Adjustments	$2,351,628	$0	$0
TOTAL EXPENDITURES	**$516,509,607**	**$473,771,745**	**$487,567,361**
OPERATING SURPLUS (DEFICIT)	**$9,952,371**	**$11,018,400**	**-$1,141,969**
TRANSFERS IN & OTHER SOURCES (8910-8979)	$0	$0	$0
TRANSFERS OUT & OTHER USES (7610-7699)	$10,646,720	$4,231,720	$4,231,720
CONTRIBUTIONS (8980-8999)	$0	$0	$0
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	**($694,349)**	**$6,786,680**	**($5,373,689)**
BEGINNING BALANCE	$78,326,433	$77,632,084	$84,418,764
Prior-Year Adjustments/Restatements (9793/9795)	$0		
CURRENT-YEAR ENDING BALANCE	**$77,632,084**	**$84,418,764**	**$79,045,075**
COMPONENTS OF ENDING BALANCE:			
Nonspendable Amounts	$500,000	$500,000	$500,000
Reserved Amounts (9711-9740)	$19,360,141	$14,729,736	$8,802,660
Reserved for Economic Uncertainties (9770)	$10,546,718	$9,565,000	$9,840,000
Committed Funds	$0	$0	$0
Assigned Amounts	$3,897,507	$4,418,371	$4,596,950
Unappropriated Amounts - Unrestricted (9790)	**$43,327,718**	**$55,205,657**	**$55,305,465**
Reserve for Economic Uncertainties Percentage	**2.00%**	**2.00%**	**2.00%**

J. IMPACT OF PROPOSED AGREEMENT ON UNRESTRICTED RESERVES

1. State Reserve Standard

		2020-21 Projected Year Totals - Budget	2021-22 Multi-Year Projection	2022-23 Multi-Year Projection
a.	Total Expenditures, Transfers Out, and Uses (Including Cost of Proposed Agreement)	$ 527,156,327	$ 478,003,465	$ 491,799,081
b.	State Standard Minimum Reserve Percentage for this District (2%) enter percentage:	2%	2%	2%
c.	State Standard Minimum Reserve Amount for this District (For districts with less than 1,001 ADA, this is the greater of Line a, times Line b, OR $50,000	$ 10,543,127	$ 9,560,069	$ 9,835,982

2. Budgeted Unrestricted Reserve (After Impact of Proposed Agreement)

a.	General Fund Budgeted Unrestricted Designated for Economic Uncertainties (9770)	$ 10,546,718	$ 9,565,000	$ 9,840,000
b.	General Fund Budgeted Unrestricted Unappropriated Amount (9790)	$ 43,327,718	$ 55,205,657	$ 55,305,465
c.	Special Reserve Fund (Fund 17) Budgeted Designated for Economic Uncertainties (9770)	$ -	$ -	$ -
d.	Special Reserve Fund (Fund 17) Budgeted Unappropriate Amount (9790)	$ -	$ -	$ -
g.	Total Available Reserves	$ 53,874,436	$ 64,770,657	$ 65,145,465
h.	Reserve for Economic Uncertainties Percentage	2.00%	2.00%	2.00%

3. Do unrestricted reserves meet the state minimum reserve amount?

2020-21	Yes	[x]	No	[ ]
2021-22	Yes	[x]	No	[ ]
2022-23	Yes	[x]	No	[ ]

4. If no, how do you plan to restore your reserves?

5. If the total amount of the adjustment in Column 2 on Page 4c does not agree with the amount of the Total Compensation Increase in Section A, Line 5, Page 1a (i.e., increase was partially budgeted), explain the variance below:

Total amount of the adjustment in Column 2 on Page 4c is:	*$*	*9,011,946*
Total Compensation Increase in Section A, Line 5, Page 1a is:	*$*	*11,032,597*
Variance	*$*	*(2,020,651)*
Net increase contribution to Restricted Repair Maintenance Account (RRMA)	*$*	*(330,977)*
Amount budgeted in object code 4xxx in Restriced General Fund to offset the increased cost	*$*	*(330,977)*

6. Please include any additional comments and explanation of Page 5 if necessary:

The variance of (2,020,651) is attributed to the amount already in the budget at 2nd interim for part of the SJTA 2-day compensation.

The other adjustments of $2,351,628 shown on in Item H, the Impact of Proposed Agreement on Current Budget includes the summation of the above variance and the total contribution to RRMA offset.

K. SALARY NOTIFICATION REQUIREMENT

The following section is applicable and should be completed when any Salary/Benefit Negotiations are settled after the district's final budget has been adopted.

COMPARISON OF PROPOSED AGREEMENT TO CHANGE IN DISTRICT LOCAL CONTROL FUNDING

(a) Current-Year Local Control Funding per ADA(line 19 below):	**$**	**9,746**
(b) Prior-Year Base Funding per ADA (line 20 below)	**$**	**9,786**
(c) Amount of Current-Year Increase: (a) minus (b)	**$**	**(40)**
(d) Percentage Increase in Base LCFF per ADA: (c) divided by (b)		**-0.41%**
(e) Total Compensation Percentage Increase from Section A, Line 5, Page 1 for current year (Year 1)		**2.59%**

1	K-3 CSR		6,361,740
2	EIA		4,398,886
3	Other State categorical		24,749,916
4	Transportation		5,230,781
5	Targeted Instructional Improvement Grant (TIIG)		2,350,261
6	**Total LCFF Categoricals**	**$**	**43,091,584**
7	2012-13 Rev Limit funding per ADA	$	5,303.79
8	**Actual or Estimated funded ADA**		37,509.32
9	Current year ADA x 2012-13 Rev Limit funding per ADA (Rows 7 x 8)		198,941,556
10	Prior year gap funding	$	12,630,041
11	Prior year gap funding per ADA		336.72
12	Total of all prior years gap funding adjusted for current year ADA		112,398,928
13	**Adjusted Funding Floor** (Rows 6 + 9 + 12)	***$***	***354,432,068***
14	**LCFF funding target**	**$**	**365,550,111**
15	Funding GAP (Rows 14-13)	$	11,118,043
16	**LCFF Statewide funding GAP %**		**100.00%**
17	**LCFF Growth (Rows 15 x 16)**	***$***	***11,118,043***
18	***LCFF Funding (Rows 13 + 17)***	***$***	***365,550,111***
19	LCFF revenue per ADA (Rows 18 / 8)	$	9,746
20	Prior year funding per ADA	$	9,786
21	**Per ADA change from Prior year (Rows 19 - 20)**	**$**	**(40)**
22	Growth Increase % (Rows 21 / 20)		-0.41%

L. CERTIFICATION NO. 1: CERTIFICATION OF THE DISTRICTS ABILITY TO MEET THE COSTS OF COLLECTIVE BARGAINING AGREEMENT

The disclosure document must be signed by the district Superintendent and Chief Financial Officer at the time of public disclosure.

In accordance with the requirements of Government Code Section 3547.5, the Superintendent and Deputy Superintendent of San Juan Unified School District (District), hereby certify that the District can meet the costs incurred under the Collective bargaining Agreements between the District and SJTA, SJPEC, SJSA, CSEA and Teamsters barganing units, Unrepresented, Confidential, SJAA and Board Contracted Cabinet members during the term of the agreement from July 1, 2020 to June 30, 2021 or later.

The budget revisions necessary to meet the costs of the agreement in each year of its term are as follows:

General Fund Budget Adjustment Categories:	20-21 Budget Adjustment Increase (Decrease)	21-22	22-23
Revenues/Other Financing Sources	$0	$0	$0
Expenditures/Other Financing Uses*	$9,011,946	$ (9,011,946)	$ -
Ending Balance Increase (Decrease)	($9,011,946)	$ 9,011,946	$ -
* (includes budget offsets, if any)			

_____ (No budget revisions necessary)

The cost for the Other Funds (Adult Ed, Cafeteria, Child Development, Deferred Maintenance/Building Funds, and Self Insurance Fund) will be absorbed by the one-time funds budgeted in the restricted general fund for their appropriate Full-Time Equivalent (FTE) staff.

Kent Kern, Superintendent of Schools — **Date**

Kent Stephens, Deputy Superintendent — **Date**

General Funds Group Total *Costs*	20-21	Not Cumulative 21-22	Not Cumulative 22-23
Teachers (SJTA)	$ 9,920,304	$ (9,920,304)	
General & Operations Support (CSEA)	670,774	(670,774)	
Teamsters	40,663	(40,663)	
Management (SJAA) & Board Contracted Cabinet members	117,915	(117,915)	
Certificated Supervisory (SJPEC)	218,243	(218,243)	
Supervisors	29,226	(29,226)	
Confidential & Unrepresented Specialists Units	35,472	(35,472)	
Total	$ 11,032,597	$ (11,032,597)	$ -
Less offsets	(2,020,651)	2,020,651	$ -
Total impact to budget	$ 9,011,946	$ (9,011,946)	$ -

M. CERTIFICATION NO. 2

The disclosure document must be signed by the district Superintendent or designee at the time of public disclosure and by the President or Clerk of the Governing Board at the time of formal board action on the proposed agreement.

The information provided in this document summarizes the financial implications of the proposed agreement(s) and is submitted to the Governing Board for public disclosure of the major provisions of the agreement(s) (as provided in the "Public Disclosure of Proposed Bargaining Agreement") in accordance with the requirements of AB 1200 and Government Code Section 3547.5.

Kent Kern, Superintendent of Schools **(Signature)**	**Date**
Kent Stephens, Deputy Superintendent **Contact Person**	**(916) 971-7237** **Phone**

After public disclosure of the major provisions contained in this summary, the Governing Board at its meeting on May 11, 2021 **took action to approve the proposed agreements with SJTA, SJPEC, SJSA, CSEA and Teamsters bargaining units, Unrepresented, Confidential, SJAA and Board Contract Cabinet members.**

President, Governing Board **(Signature)**	**Date**

SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

AGENDA ITEM: I-7

MEETING DATE: 04/27/2021

SUBJECT: Variable Term Waiver/Speech Language Pathologist

CHECK ONE:
For Discussion: ☐
For Action: ☒
Report: ☐
Workshop: ☐
Recognition: ☐
Emergency Action: ☐

DEPARTMENT: Human Resources

ACTION REQUESTED:
The superintendent is recommending the board approve the submission of a Variable Term Waiver to the California Commission on Teacher Credentialing (CTC) effective 01/28/2021-06/30/2021 for Kathy Thao.

RATIONALE/BACKGROUND:
A Variable Term Waiver is necessary to provide an authorization for Kathy Thao for a Speech Language Pathology credential authorization. Kathy has completed the Speech Language Pathology program at Sacramento State University and is awaiting degree conferral.

Aspects of the waiver application are intentionally left blank (personal information) and will be completed upon submission to the CTC.

All requests for Variable Term Waivers must be presented for approval to the governing board of the public school district. Every waiver request submitted to the CTC must include verification that a notice of intent to employ the named applicant in the identified position has been made public.

PREVIOUS STAFF/BOARD ACTION:
Superintendent's Cabinet: 04/19/2021

FISCAL IMPACT:
Current Budget: $ N/A
Additional Budget: $ N/A
Funding Source: N/A
(Unrestricted Base, Supplemental, other restricted, etc.)
Current Year Only ☐ On-going ☐

LCAP/STRATEGIC PLAN:
Goal: N/A Focus: N/A
Action: N/A

Strategic Plan: N/A

PREPARED BY: Baljit Jhatu, Analyst, Human Resources
Deann Carlson, Director, Human Resources

APPROVED BY: Paul Oropallo, Assistant Superintendent, Human Resources
Kent Kern, Superintendent of Schools

Commission on Teacher Credentialing
Certification Division
ATTN: Waiver Unit
1900 Capitol Avenue
Sacramento, CA 95811-4213

CTC Use Only

Email: waivers@ctc.ca.gov
Website: www.ctc.ca.gov

CTC Use Only	
W	Z

VARIABLE TERM WAIVER REQUEST (WV1 Form)

Requests must be prepared by the employing agency, not the applicant. All materials must be typewritten or computer generated and sufficiently clear to photocopy. This form must be used for **first time and subsequent** waivers **only**.

1. **EMPLOYING AGENCY** (include mailing address)	County/District CDS Code	Contact Person:
San Juan Unified School District 3738 Walnut Ave., Carmichael, CA 95608 NPS/NPA (list county code _____)	34 67447	Baljit Jhatu Telephone #: 916.971.7669 EMail: baljit.jhatu@sanjuan.edu

2. APPLICANT INFORMATION:

Social Security or Individual Tax Identification Number: _____

All applicants must answer professional fitness questions (see #11). In addition, if fingerprint clearance is not on file at CTC, a completed Live Scan receipt (41-LS) must be submitted with this waiver request. If needed, a review by the Division of Professional Practices will be concluded before a waiver approval letter will be issued.

Full Legal Name Kathy (First) _____ (Middle) Thao (Last)

Former Name(s) _____ Birth Date _____

Applicant's Mailing Address _____

_____

Phone# _____ Email _____

Waiver Title Speech Language Pathology Credential

(List the specific title and subject area of the credential that authorizes the assignment. Note that the subject must be one that is available under current regulations.)

Assignment Speech Language Pathologist

Indicate specific position and grade level *(e.g. chemistry teacher, grades 11-12)*

- For bilingual assignment list LANGUAGE: _____
- Is this a full time position? ☑ Yes ☐ No
- If not, indicate how many periods a day the individual will be teaching the waiver assignment(s) _____
- Is this a subsequent waiver? (see #9 for additional information) ☐ Yes ☑ No

3. EDUCATION CODE OR TITLE 5 SECTION TO BE WAIVED

Specific section(s) covering the assignment: EC §44265.3

4. EFFECTIVE DATES

Waivers are dated effective the beginning date of service. Provide the ending date of your school term, track or year below. A justification *must* be included if the expiration date extends beyond the term, track or year.

Effective Dates (mm/dd/yyyy): 01 / 28 / 2021 **to** 06 / 30 / 2021

Ending date of school term, track, or year: 06 / 30 / 2021

5. STATEWIDE HIGH INCIDENCE AREA WAIVER REQUESTS:

a. INDICATE THE SHORTAGE AREA FOR THE ASSIGNMENT

- ☐ Special Education
- ☐ Clinical or Rehabilitative Services
- ☑ Speech-Language Pathology Services
- ☐ Driver Education and Training
- ☐ 30-Day Substitute

b. INDICATE WHAT WAS DONE THIS YEAR TO LOCATE AND RECRUIT INDIVIDUALS TO FILL THIS POSITION

No copies are necessary if this is a recognized high incidence area.

- ☐ Advertised in local/national newspapers
- ☐ Advertised in professional journals
- ☐ Attended job fairs in California
- ☐ Attended recruitment out-of-state
- ☑ Contacted IHE placement centers
- ☐ Distributed job announcements
- ☑ Internet

Other _____

c. IF THIS IS AN INITIAL WAIVER REQUEST, EXPLAIN WHAT MAKES THE APPLICANT THE BEST CANDIDATE

Include detailed information about the individual's professional preparation and expertise in the subject/area requested and attach appropriate documentation including transcripts, examination score reports, and verification of experience.

Candidate has completed the SLP program at Sacramento State university and is awaiting degree conferral.

6. NON STATEWIDE NON SHORTAGE AREA WAIVER REQUESTS:

a. INDICATE THE LOW INCIDENCE AREA FOR THE ASSIGNMENT

- ☐ Administrative Services
- ☐ Single Subject Teaching (**all** subject areas)
- ☐ Designated Subjects – except driver education and training
- ☐ Teacher Librarian Services
- ☐ Multiple Subject Teaching
- ☐ Pupil Personnel Services: Counseling, Psychology, Social Work
- ☐ Reading Specialist/Certificate
- ☐ Teacher of English Learner Students

b. INDICATE WHAT WAS DONE THIS YEAR TO LOCATE AND RECRUIT INDIVIDUALS TO FILL THIS POSITION

Copies of announcements, advertisements, web site registration, etc. **must** be attached.

The employer must verify **all** of the following:

- ☐ Distributed job announcements
- ☐ Contacted IHE placement centers
- ☐ Internet (i.e. www.edjoin.org)

Optional recruitment methods:

- ☐ Advertised in local/national newspaper
- ☐ Attended job fairs in California
- ☐ Attended recruitment out-of-state
- ☐ Advertised in professional journals

Other _____

c. PROVIDE DETAILED INFORMATION ABOUT THE RESULTS OF RECRUITMENT EFFORTS. BE SURE TO ANSWER EACH OF THE FOLLOWING QUESTIONS:

How many individuals credentialed in the authorization of the waiver request applied for the position? 0

How many individuals credentialed in the authorization of the waiver request were interviewed? 0

What were the results of those interviews? (Please indicate answers in numbers)

_____ Applicant(s) withdrew

_____ Candidate(s) declined job offer

_____ Candidate(s) found unsuitable for the assignment

d. PROVIDE THE SPECIFIC EMPLOYMENT CRITERIA FOR THE POSITION

What special skills and knowledge are needed to successfully perform in this position? These should also be described in your recruitment advertisements and announcements.

e. IF THIS IS AN INITIAL WAIVER REQUEST, EXPLAIN WHAT MAKES THE APPLICANT THE BEST CANDIDATE

Include detailed information about the individual's professional preparation and expertise in the subject/area requested and attach appropriate documentation including transcripts, examination score reports, and verification of experience.

7. REQUIREMENTS AND TARGET COMPLETION DATES FOR REACHING CREDENTIAL GOAL

List the requirements that the applicant must complete to be eligible for the credential along with the credential goal and target date by which he or she plans to complete those requirements

PROGRAM, COURSE, EXAMINATION, EXPERIENCE	TARGET COMPLETION DATE
Credential Recommendation	8/1/2021

8. LIST THE NAME AND POSITION OF THE PERSON ASSIGNED TO PROVIDE SUPPORT AND ASSISTANCE TO THE APPLICANT DURING THE TERM OF THIS WAIVER

By assigning this individual, the employing agency makes a commitment to provide orientation, guidance and assistance to the applicant, as feasible, in completing the requirement(s) listed above.

Name Dayle Cantrall Position Program Administrator

9. SUBSEQUENT WAIVER REQUESTS

- Attach a copy of a personnel evaluation that verifies the applicant served satisfactorily in the position authorized by the previous waiver.
- Attach supporting documentation

10. IS THIS EMPLOYING AGENCY GEOGRAPHICALLY ISOLATED?

Would the applicant have to travel more than 1 1/2 hours one-way to attend an institution with an approved program to meet the credential goal?

☐ Yes ☑ No ☐ Not applicable (program completion is not a requirement)

11. PROFESSIONAL FITNESS QUESTIONS (to be answered by the applicant)

Answers to the following questions are required**. If you answer yes to any question, you must complete the corresponding *Professional Fitness Explanation Form*.**

Before granting your application, the Commission will review, at a minimum:

- Federal Bureau of Investigation criminal history (rap sheet)
- California Department of Justice criminal history (rap sheet)
- International database of teacher misconduct maintained by the National Association of State Directors of Teacher Education and Certification (NASDTEC)
- Previous reviews by the Commission
- Complaints from others
- Notifications from school districts
- Teacher preparation test score violations

You must disclose misconduct, even if:

- It happened a long time ago
- It happened in another state, federal court, military or jurisdiction outside the United States
- You did not go to court and your attorney went for you
- You did not go to jail or the sentence was only a fine or probation
- You received a certificate of rehabilitation
- Your conviction was later dismissed (even if under Penal Code section 1203.4), expunged, set aside or the sentence was suspended

WARNING: You will be required to sign your application under penalty of perjury; by doing so you are also stating that you understand:

- That the information you provide is true and correct;
- That you understand any and all instructions related to your application;
- Failure to disclose any information requested is falsification of your application and the Commission may reject or deny your application or take disciplinary action against your credential;
- The Commission may reject your application if it is incomplete and it will be delayed.

a. Have you ever been:

- dismissed or,
- non-reelected or,
- suspended without pay for more than ten days, or
- retired or,
- resigned from, or otherwise left school employment

because of **allegations of misconduct** or while **allegations of misconduct** were pending?

☐ Yes ☐ No

b. Have you ever been convicted of any felony or misdemeanor in California or any other place? You must disclose:

- all criminal convictions
- misdemeanors and felonies
- convictions based on a plea of no contest or nolo contendere
- convictions dismissed pursuant to Penal Code Section 1203.4
- driving under the influence (DUI) or reckless driving convictions
- no matter how much time has passed

You do not have to disclose:

- misdemeanor marijuana-related convictions that occurred more than two years prior to this application, except convictions involving concentrated cannabis, which must be disclosed regardless of the date of such a conviction.
- Infractions (DUI or reckless driving convictions are <u>not</u> infractions)

☐ Yes ☐ No

c. Are you currently the subject of any inquiry or investigation by any law enforcement agency or any licensing agency in California or any other state?

☐ Yes ☐ No

d. Are any criminal charges currently pending against you?

☐ Yes ☐ No

e. Have you ever had any credential, including but not limited to, any Certificate of Clearance, permit, credential, license or other document authorizing public school service, revoked, denied, suspended, publicly reproved, and/or otherwise subjected to any other disciplinary action (including an action that was stayed) in California or any other state or place?

☐ Yes ☐ No

f. Have you ever had any professional or vocational (not teaching or educational) license revoked, denied, suspended, and/or otherwise subjected to any other disciplinary action (including an action that was stayed) in California or any other state or place?

☐ Yes ☐ No

12. CHILD ABUSE AND NEGLECT MANDATED REPORTING (to be answered by the applicant)

As a document holder authorized to work with children, it is part of my professional and ethical duty to report every instance of child abuse or neglect known or suspected to have occurred to a child with whom I have professional contact.

I understand that I must report immediately, or as soon as practicably possible, by telephone to a law enforcement agency or a child protective agency, and will send a written report and any evidence relating to the incident within 36 hours of becoming aware of the abuse or neglect of the child.

I understand that reporting the information regarding a case of possible child abuse or neglect to an employer, supervisor, school principal, school counselor, coworker, or other person is not a substitute for making a mandated report to a law enforcement agency or a child protective agency.

I understand that the reporting duties are individual and no supervisor or administrator may impede or inhibit my reporting duties.

I understand that once I submit a report, I am not required to disclose my identity to my employer.

I understand that my failure to report an instance of suspected child abuse or neglect as required by the Child Abuse and Neglect Reporting Act under Section 11166 of the Penal Code is a misdemeanor punishable by up to six months in jail or by a fine of one thousand dollars ($1,000), or by both that imprisonment and fine.

I acknowledge and certify that as a document holder, I will fulfill all the duties required of a mandated reporter.

☐ **I agree**

13. PUBLIC NOTICE -- CHECK THE BOX THAT APPLIES

☐ **Public School District:** Attached is a copy of the agenda item presented to the governing board of the school district in a public meeting showing the name of the applicant, the specific assignment including subject and grade level, and the fact that employment will be on the basis of a credential waiver. With the signature of the superintendent or his or her designee in item #14 below, the person signing verifies that the board acted upon the item favorably.

By submitting this waiver request the district is certifying that reasonable efforts to recruit a fully prepared teacher for the assignment(s) were made in the following order:

1. A candidate who is qualified to participate in an approved internship program in the region of the school district
2. An individual who is scheduled to complete initial preparation requirements within six months

☐ **County Office of Education, State Agency, or Nonpublic, Nonsectarian School or Agency:** Attached is a dated copy of the notice that was posted at least 72 hours before the position was filled showing the name of the applicant, the specific assignment including subject and grade level, and the fact that employment will be on the basis of a credential waiver. With the signature of the superintendent or administrator or his or her designee in item #15 below, the person signing verifies that there were no objections to this waiver request.

14. APPLICANT'S CERTIFICATION

I understand that in order to receive a subsequent waiver for this assignment I must pursue the completion of requirements to obtain full certification in the subject or area covered by this waiver request as specified in #7 above.

I understand that if my case is heard in a public meeting, all materials submitted to the Commission regarding my suitability, including grades and test scores, may be discussed.

I hereby certify (or declare) under penalty of perjury under the laws of the State of California that all of the foregoing statements in this application are true and correct.

Signature of Applicant **Date**
(Sign full legal name as listed in #2)

15. EMPLOYING AGENCY CERTIFICATION *(To be signed by district or county superintendent, personnel administrator, NPS/NPA administrator, or designee.)*

The person for whom this waiver is requested will not be employed until he or she has been cleared by the Department of Justice under the provisions of Education Code Section 44332.6 and Section 44830.1 (AB1612). The employer acknowledges that the Commission's final approval of this individual's waiver will be determined by a fitness review covering, in part, criminal activity, including certain in-state and/or out-of-state convictions. If this waiver request is for service to special education children, the Special Education Local Planning Area (SELPA) has been notified of our intent to request this waiver.

I certify under penalty of perjury that the information provided in this report is accurate and complete.

Signature: _____

Title: _____

Date: _____

SAN JUAN UNIFIED SCHOOL DISTRICT
TENTATIVE BOARD AGENDA ITEMS
2020-2021

MAY 11

Recognition: Classified School Employee Week (May 16-22) – A	Oropallo
Expanded Learning Opportunities – D	Bassanelli
COVID-19 Update – D	Kern
Public Hearing: Conveyance of Easement at Skycrest Elementary to Citrus Heights Water District – A	Camarda
Public Hearing: Conveyance of Easement at Deterding Elementary to Carmichael Water District – A	Camarda
District's Initial Bargaining Proposal with SJPEC for Successor Contract 2021-2022 – D	Shoemake
District's Initial Bargaining Proposal with CSEA for Successor Contract 2021-2022 – D	Shoemake
Implementation of Agreements (SJTA, CSEA, SJPEC, Supervisors, Teamsters) – A [Discussed 04/27/21]	Shoemake
Implementation of Agreements (SJAA, Cabinet, Confidential, Unrepresented) – A [Discussed 04/27/21]	Shoemake
*Approval of CTE 2021 Advisory Committee Roster – A	Schnepp
*Approval of Super Co-Op Joint Powers Agreement – A	Stephens
*Head Start/Early Head Start COLA Funding Allocation 2021-2022 – A	Townsend-Snider
*CAC Membership – A	Calvin

MAY 25

Recognition: National Science Bowl (if applicable) – A	Schnepp/Shoemake
Recognition: Science Olympiad (if applicable) – A	Schnepp/Shoemake
Recognition: Academic Decathlon (if applicable) – A	Schnepp
Expanded Learning Opportunities – A [Discussed 05/11/21]	Bassanelli
Professional Development Update – R	Schnepp
Camp Winthers Update – R	Schnepp
COVID-19 Update – D	Kern
District's Initial Bargaining Proposal with SJPEC for Successor Contract 2021-2022 – A [Discussed 05/11/21]	Shoemake
District's Initial Bargaining Proposal with CSEA for Successor Contract 2021-2022 – A [Discussed 05/11/21]	Shoemake
*Head Start/Early Head Start Contract Resolution FY 2021-2022 – A	Townsend-Snider

JUNE 8

School Climate: Parent-Staff-Student Voice – R	Schnepp
Public Hearing: LCAP – D	Schnepp
Public Hearing: LCAP/Choices Charter School – D	Flagler
Public Hearing: Adoption of the 2021-2022 Budget – D	Stephens
Temporary Interfund Borrowing of Cash – A	Stephens
COVID-19 Update – D	Kern
*CIF Superintendent Designation of Representatives 2021-2022 – A	Schnepp
*Charter School MOUs (Aspire, CMP, GIS, VIE) – A	Flagler

JUNE 22

LCAP – A [Public Hearing 06/08/21]	Schnepp
LCAP Choices Charter School – A [Public Hearing 06/08/21]	Flagler
Adoption of the 2021-2022 Budget – A [Public Hearing 06/08/21]	Stephens
COVID-19 Update – D	Kern
*Consolidated Application, Spring Report 2020-2021 – A	Calvin
*2020-2021 Actuarial Report (OPEB) – A	Oropallo
*Charter School 2019-2020 Audit Reports (Aspire, Atkinson, CMP, GIS, GV, OFY) – A	Stephens

D=discussion; A=action; *=consent; R=report; PC=public comment