

City of Santa Paula

City Council

MAYOR JENNY CROSSWHITE
VICE MAYOR ANDY SOBEL
COUNCILMEMBER RICHARD ARAIZA
COUNCILMEMBER CARLOS JUAREZ
COUNCILMEMBER LESLIE CORNEJO



CITY COUNCIL REGULAR MEETING OF THE SANTA PAULA CITY COUNCIL

WEDNESDAY, OCTOBER 19, 2022

6:30 PM - City Council Regular Meeting

SANTA PAULA CITY HALL
970 VENTURA STREET
SANTA PAULA, CA 93060

JULIE LATSHAW, CITY CLERK
DAN SINGER, CITY MANAGER
MONICA CASTILLO, INTERIM CITY ATTORNEY

BRINGING ITEMS BEFORE THE CITY COUNCIL

You are invited to participate in all Regular City Council meetings. Agendas are posted in the front of Santa Paula City Hall, 970 Ventura Street, Santa Paula, 72 hours in advance of the scheduled meetings. The City Council's regular meetings start at 6:30 p.m. the first and third Wednesday of each month in the City Hall Council Chambers located at 970 Ventura Street in Santa Paula.

HOW TO PARTICIPATE IN PERSON DURING THE MEETING: If you wish to speak at a City Council meeting, please fill out a **Public Comment Form** noting your name and address and submit the form to the City Clerk. Include the Agenda item number, when appropriate. **Public comments are limited to 3 minutes.**

1. **Items Not on the Agenda:** If you wish to discuss an item which is not scheduled on the Agenda, you may address the City Council during *Public Comment*. Please realize that due to the limitations placed on the City Council by provisions of the *California Government Code*, the City Council ordinarily cannot take action on any item that is not on the agenda. Because of these restrictions, expect that matters that you identify during public comment will be referred to staff or considered on a future agenda.
2. **Agenda Items:** Items being considered by the City Council may appear on the Consent Calendar, as an Action Item, or as a Public Hearing. Public comments on each type of item are handled differently, as explained below:
 - a. For items appearing on the Consent Calendar, please submit a Public Comment Form before the Council takes action on the Consent Calendar. Items that receive a Public Comment Form may be pulled from the Consent Calendar by the Mayor and discussed separately by the City Council.
 - b. For items appearing as an Action Item, the Mayor will announce the Agenda item and request the staff report, the staff member responsible will give a brief summary of the report; the City Council will have an opportunity to ask questions of staff; members of the public will be given an opportunity to comment on the item and ask additional questions (all members of the public should speak directly into the microphone at the speaker's platform); and the City Council will discuss the item and then take appropriate action.
 - c. For items on which a Public Hearing is scheduled, the Mayor will open the public hearing and receive the staff report; members of the public will be given an opportunity to comment on the item and ask additional questions (all members of the public should speak directly into the microphone at the speaker's platform); the City Council will discuss the item; and the Mayor will close the public hearing after City Council action.

HOW TO PARTICIPATE BEFORE THE MEETING: Members of the public are encouraged to submit email correspondence on any agenda item by sending an email to cityclerk@spcity.org. All public correspondence received by 3:00 p.m. (PT) on the meeting date will be provided to the legislative body before the meeting. Public Comments received after 3:00 p.m. will be provided to the legislative body the next day.

Your Participation in this meeting is in the public domain; meetings are cablecast; minutes of this meeting will reflect your participation in this meeting and are posted on the city's website.

PLEASE NOTE: *Be advised that if you bring a legal challenge to an action, you may be limited to raising only those issues you or someone else raised at the meeting described in this Agenda, or in written correspondence delivered to the City Council at or before the meeting.*

Any action is subject to the ninety-day time period set forth in Code of Civil Procedure § 1094.6.

*In compliance with the **Americans with Disabilities Act**, if you need special assistance to*

participate in this meeting, please contact the City Clerk at (805) 933-4208. Notification 48 hours before the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35, 102-35.104 ADA Title II). Written materials distributed to the City Council within 72 hours of the City Council meeting are available for public inspection immediately upon distribution in the City Clerk's office.

REGULAR MATTERS - COUNCIL CHAMBERS

1. CALL TO ORDER

REMINDER: in order to minimize distractions during public meetings, all personal communication devices should be turned off or put in a non-audible mode.

2. INVOCATION

3. FLAG SALUTE

4. ROLL CALL

5. PRESENTATIONS

5.A BREAST CANCER AWARENESS - PROCLAMATION

5.B VENTURA COUNTY WILDFIRE COLLABORATIVE PRESENTATION

5.C DISASTER PREPAREDNESS PRESENTATION

6. PUBLIC COMMENT

At this time, members of the public may comment on any item not appearing on the agenda that is within the subject-matter jurisdiction of the City Council. A Public Comment Form must be submitted to the City Clerk prior to the beginning of the Public Comment period in order to be recognized to speak. Individuals submitting Public Comment Forms after the beginning of the Public Comment period will not be allowed to speak at this time, but may be recognized to speak by the Mayor at the conclusion of the meeting. Individual Councilmembers may briefly respond to Public Comments or ask questions for clarification. The City Council may direct staff to report to the City Council on the item at a later meeting. For items appearing on the Agenda, the public will be invited to make comments at the time the item comes up for City Council consideration. If a member of the public wishes to address a Consent Calendar item, please submit a Public Comment Form for that item. It may then be discussed separately by the Council, and the public will be invited to make comments at that time. At all times, please use the microphone and write your name and address on the Public Comment Form provided.

7. CITY COUNCIL REPORTS

8. CITY MANAGER REPORTS

9. CONSENT CALENDAR

Background information has been provided to the City Council on all matters listed under the Consent Calendar and these items are considered to be routine by the City Council and are normally approved by one motion. If discussion is requested by a

Councilmember on any item, or a member of the public wishes to comment on an item, that item may be removed from the Consent Calendar for separate action.

9.A **EXTEND APPROVAL TO HOLD VIRTUAL CITY COUNCIL, COMMISSION, COMMITTEE, BOARD AND OTHER CITY BODIES, MEETINGS PURSUANT TO AB361**

RECOMMENDATION:

Staff recommends that the City Council:

1. Extend Approval to hold Virtual City Council, Commission, Board, and other City Bodies Meetings Pursuant to AB361.

9.B **APPROVAL OF MINUTES**

RECOMMENDATION:

Staff recommends Council approve the following Minutes:

1. City Council Regular Meeting - October 5, 2022
2. City Council Closed Session - October 10, 2022

9.C **SEPTEMBER 2022 WARRANTS AND CERTIFICATIONS**

RECOMMENDATION:

Staff recommends that the City Council:

Review and accept the "Certification of Accounts Payable" for the accounts payable payment cycles for September 2022, starting check number 332023 and ending check number 332270.

Review and accept the "Certification of Salaries" for the pay period ending dates August 26th, 2022 through September 23rd, 2022.

9.D **ROBERT WILLIAM COMPANY, LLC AMENDMENT NO. 2**

RECOMMENDATION:

Staff Recommends that City Council:

1. Authorize the City Manager to execute Amendment No. 2 to a Professional Services Agreement with Robert William Company, LLC for Project Management Services, increasing the not to exceed from \$49,999 to \$125,000 annually.

9.E **FISCAL YEAR 2022-2023 CITYWIDE STREET MAINTENANCE FUNDING**

RECOMMENDATION:

Staff recommends that the City Council:

1. Authorize the City Manager to issue a work order authorizing payment to J & H Engineering (J&H) in the amount of \$741,687 to provide street maintenance services in accordance with J&H's three-year street maintenance agreement; and
2. Approve an allocation of \$741,687 in accordance with the account

breakdown shown in Table 1.

9.F **FIRST AMENDMENT OF A MEMORANDUM OF UNDERSTANDING (MOU) WITH SPUSD & A CONTRACT WITH ALL CITY MANAGEMENT SERVICES (ACMS) FOR CROSSING GUARD SERVICES**

RECOMMENDATION:

Staff recommends City Council:

1. Authorize the City Manager to execute a first amendment to a Memorandum of Understanding (MOU) with the Santa Paula Unified School District (SPUSD) to pay for school crossing guard services for one year; and
2. Authorize the City Manager to enter into a contract with All City Management Services, Inc. (ACMS) for crossing guard services in the amount of \$230,937.24, conditioned on entering into the first amendment to the MOU with SPUSD.

9.G **ADOPTION OF RESOLUTION NO. 7426 INTENT TO GRANT FRANCHISE TO CARBON CALIFORNIA MIDSTREAM, LLC**

RECOMMENDATION:

Staff recommends that the City Council:

Adopt Resolution No. 7426, which conveys the City's intent to grant a franchise to Carbon California Midstream, LLC as set forth therein.

Presented by: Clete J. Saunier, Public Works Director

10. ACTION ITEMS

10.A **MESA TANKS REPLACEMENT PROJECT**
RECOMMENDATION:

Staff recommends that the City Council:

1. Find the Mesa Tanks Replacement Project is categorically exempt from the California Environmental Quality Act (CEQA) as a Class 2 categorical exemption;
2. Award a Construction Contract to Canyon Springs Enterprises for the construction of the Mesa Tanks Replacement Project in the amount of \$4,449,900 and authorize the City Manager to execute the contract in a form approved by the City Attorney;
3. Authorize the City Manager or his designee to approve contract change orders to the Construction Contract as required and verified by staff in an amount not to cumulatively exceed \$556,238 (12.5% construction contingency) for the Mesa Tanks Replacement Project;
4. Approve the execution and acceptance of a Temporary Construction

Easement (TCE) with associated monthly compensation of \$4,000 per month, for the use of adjacent vacant property for contractor equipment staging, material laydown and storage;

5. Authorize the City Manager to execute a professional services agreement with Phoenix Civil Engineering (PCE) for an amount not to exceed \$378,930 for construction management, materials testing, and associated construction period services for the Mesa Tanks Replacement Project;
6. Authorize the City Manager to execute a professional services agreement with MNS Engineers, Inc. (MNS) for an amount not to exceed \$84,587 for construction engineering services for the Mesa Tanks Replacement Project; and
7. Approve budget adjustments as shown in Table 2 of the Staff Report to allocate \$1,210,000 in funds from the Crosstown Pipeline to the Mesa Tanks Replacement Project, to complete the necessary funding of \$5,616,692 needed for this project.

Presented by: Clete J. Saunier, Public Works Director

Robert Woodward, Interim City Engineer

10.B **INTRODUCTION OF ORDINANCE NO. 1322, AMENDING CHAPTER 96 OF THE SANTA PAULA MUNICIPAL CODE TO CLARIFY ENROACHMENT PERMIT REQUIREMENTS**

RECOMMENDATION:

Staff recommends that the City Council:

1. Introduce and waive first reading of Ordinance No. 1322 entitled: An Ordinance of the City Council of the City of Santa Paula, California, Amending Subsections 96.20 et. seq. of the Santa Paula Municipal Code Regarding Encroachment Permits.

10.C **INTRODUCTION OF ORDINANCE NO. 1324 RELATING TO THE AUTHORIZATION AND IMPLEMENTATION OF A COMMUNITY CHOICE AGGREGATION PROGRAM**

RECOMMENDATION:

Staff recommends City Council:

1. Introduce and waive first reading of Ordinance No. 1324 entitled: AN ORDINANCE OF THE CITY COUNCIL OF SANTA PAULA RELATING TO THE AUTHORIZATION AND IMPLEMENTATION OF A COMMUNITY CHOICE AGGREGATION PROGRAM

10.D **FISCAL REVIEW: FY 21/22 YEAR END AND FY 22/23 Q1**
RECOMMENDATION:

Staff recommends that the City Council:

- 1) Adopt Resolution No. 7425 Amending the City's Operating and CIP Budget for FY 2021/22 and FY 2022/23, and
- 2) Adopt a revised Position Control List to reflect the re-establishment of an Assistant Finance Director position.

11. ITEMS FOR FUTURE AGENDAS

11.A FUTURE AGENDA ITEMS

12. ADJOURNMENT

State of California)-

County of Ventura)- ss

City of Santa Paula)-

I declare under penalty of perjury that I posted this City Council Agenda on the bulletin board near the front door of City Hall, 970 Ventura Street, Santa Paula, California.

On _____ at _____ Signed: _____

Julie Latshaw

City Clerk

**CITY OF SANTA PAULA
MEMORANDUM**

To: Honorable Mayor and Members of the City Council

From: Julie Latshaw, City Clerk

Subject: EXTEND APPROVAL TO HOLD VIRTUAL CITY COUNCIL,
COMMISSION, COMMITTEE, BOARD AND OTHER CITY BODIES,
MEETINGS PURSUANT TO AB361

Date: October 19, 2022

Agenda Item: 9.A

RECOMMENDATION:

Staff recommends that the City Council:

1. Extend Approval to hold Virtual City Council, Commission, Board, and other City Bodies Meetings Pursuant to AB361.

BACKGROUND:

With the expiration of the Governor's Executive Order, the Governor signed into law Assembly Bill 361. Effective October 1, 2021, AB 361 allows local governments to continue to conduct remote virtual meetings so long as there is a state-proclaimed state of emergency and the legislative body makes mandatory findings.

On October 6, 2021, the Council unanimously voted to continue virtual City Council meetings under AB 361 by adopting Resolution No. 7369. In November, however, the Council returned to in-person meetings and allowed Resolution No. 7369 to lapse.

On January 19, 2022, the Council again unanimously voted to continue virtual City Council, Commission, Board, and other City Bodies meeting under AB 361 by adopting Resolution No. 7384.

In order to extend the ability to hold virtual City Council, Commission, Board, and other City Bodies Meetings pursuant to AB 361, the City Council must make the findings and determinations under AB 361 to again allow the Council to meet virtually.

ANALYSIS:

In order to continue to qualify for AB 361's waiver of in-person meeting requirements, the City Council must, within thirty (30) days of its first meeting under AB 361, and every thirty (30) days thereafter, make findings that (a) state or local officials continue to recommend measures to promote social distancing, or that (b) an in-person meeting would constitute an imminent risk to the safety of attendees.

The above conditions continue to exist at this time, and staff recommends the City Council by motion reconfirm the findings and determinations made in Resolution No. 7384 so that the City Council may continue to meet virtually under AB 361.

Lastly, it is important to note that AB 361 is optional. If the City Council wishes, it may meet in person.

STRATEGIC PLAN:

None.

FISCAL IMPACTS:

There is no fiscal impact associated with this item.

OPTIONS:

1. Approve staff recommendations; or
2. Without a majority vote of the City Council every 30 days, to extend the time, Resolution No. 7384 approving virtual meetings pursuant to AB 361 would lapse, requiring Council to hold in-person meetings until extended by a majority vote.

ATTACHMENTS:



**CITY OF SANTA PAULA
City Council Regular Meeting
October 5, 2022, 6:30 PM
MINUTES**

REGULAR MATTERS - COUNCIL CHAMBERS

1) CALL TO ORDER

Mayor Crosswhite called the meeting to order at 6:30 p.m.

2) INVOCATION

Chaplain Kay Wilson-Bolton provided the Invocation.

3) FLAG SALUTE

Councilmember Araiza led the flag salute.

4) ROLL CALL

Members Present: Jenny Crosswhite, Andy Sobel, Carlos Juarez, Richard Araiza, and Leslie Cornejo

5) PRESENTATIONS

5.A) CITY MANAGER'S DEPARTMENT REPORT

City Manager Dan Singer provided the City Manager's Department Report February - August 2022.

6) PUBLIC COMMENT

None.

7) CITY COUNCIL REPORTS

Councilmember Juarez:
Attended the Citizens CORP meeting.

Councilmember Araiza:
Attended the Rotary Pumpkin Patch.

Councilmember Cornejo:

Attended with Mayor Crosswhite, the adhoc for Harvest development; and announced she will be absent at the next Regular City Council meeting on October 19, 2022.

Vice Mayor Sobel:

Attended Economic Development Collaborative Board meeting; Cycle Cal Coast meeting; County of Ventura electric vehicle showcase; and Oil Museum.

Mayor Crosswhite:

Attended Santa Paula together on Housing in East Area 1; Oil Museum strategy meeting; All Children Thrive youth meeting; local toy store 1 year anniversary; and Santa Paula High School Homecoming game.

8) CITY MANAGER REPORTS

City Manager Singer:

Handed out the agenda for upcoming October 13, 2022 Reconnect Ventura County Housing Conference. Community Development Director James Mason will present at the conference.

9) CONSENT CALENDAR

Councilmember Juarez recused himself from vote on September 21, 2022 Special Meeting on the Oil Museum.

Vice Mayor Sobel requested items 9C and 9E pulled for discussion and separate vote.

9.A) EXTEND APPROVAL TO HOLD VIRTUAL CITY COUNCIL, COMMISSION, COMMITTEE, BOARD AND OTHER CITY BODIES, MEETINGS PURSUANT TO AB361

9.B) APPROVAL OF MINUTES

9.C) PURCHASE OF PRE-FABRICATED RESTROOM FOR TEAGUE PARK

This item was pulled for discussion and separate vote.

Parks & Recreation Director, Greg Barnes and Project Manager, Bill Lindsey answered questions by Council.

Motion: Approve City Manager to purchase (1) New Santiago model restroom for Teague Park in the amount of \$142,302.23 from CXT Precast Concrete Products.

Moved by Leslie Cornejo, seconded by Andy Sobel

Vote: Motion carried 5-0

Yes: Jenny Crosswhite, Andy Sobel, Carlos Juarez, Richard Araiza, Leslie Cornejo

9.D) EJS CONSTRUCTION INC. AGREEMENT FOR BOYS & GIRLS CLUB RESTROOM PROJECT

9.E) TRAFFIC SIGNAL MAINTENANCE WORK ORDER FOR YUNEX, LLC

This item was pulled for discussion and separate vote. With the Public Works Director absent from the meeting, City Manager Dan Singer will report back with Council's questions.

Motion: Approve City Manager to execute Maintenance Work Order #43A to the Traffic Signal Maintenance contract with Yunex, LLC for the maintenance and repair of City traffic signals.

Moved by Andy Sobel, seconded by Carlos Juarez

Vote: Motion carried 5-0

Yes: Jenny Crosswhite, Andy Sobel, Carlos Juarez, Richard Araiza, Leslie Cornejo

Motion: Approve CONSENT CALENDAR 9A, 9B, and 9D, with Councilmember Juarez recusing from 9B, September 21, 2022, Special Meeting on the Oil Museum.

Moved by Leslie Cornejo, seconded by Carlos Juarez

Vote: Motion carried 5-0

Yes: Jenny Crosswhite, Andy Sobel, Carlos Juarez, Richard Araiza, Leslie Cornejo

10) ACTION ITEMS

10.A) 2021-2023 CITY COUNCIL STRATEGIC PLAN PROGRESS REPORT

This item was presented by Jonathan Royas, Management Analyst. Staff answered question from Council.

Council provided staff with additions and changes for update.

11) ITEMS FOR FUTURE AGENDAS

11.A) FUTURE AGENDA ITEMS

Additional items were added to the Future Agenda Items as requested by Council.

Councilmember Araiza announced he will be absent from the Regular City Council Meeting October 19, 2022.

12) ADJOURNMENT

Mayor Crosswhite adjourned the meeting at 7:45 p.m.

ATTEST:

Julie Latshaw, City Clerk



**CITY OF SANTA PAULA
City Council Closed Session Meeting
October 10, 2022, 1:30 PM
MINUTES**

CLOSED SESSION - COUNCIL CHAMBERS

1) CALL TO ORDER

Mayor Crosswhite called the meeting to order at 1:30 p.m.

2) ROLL CALL

Members Present: Jenny Crosswhite, Andy Sobel, Carlos Juarez, Richard Araiza, and Leslie Cornejo

3) PUBLIC COMMENTS

Laura Espinosa was called to speak on behalf of Santa Paula Latino Town Hall providing characteristics they would like to see in the interim and permanent chief of police.

4) CLOSED SESSION

4.A) PUBLIC EMPLOYEE APPOINTMENT Pursuant to Government Code §54957, Title: Interim Police Chief

Interim City Attorney Monica Castillo announced Council will move to closed session for Public Employee Appointment Pursuant to Government Code §54957, Title: Interim Police Chief.

5) CLOSED SESSION REPORT

Interim City Attorney Monica Castillo reported out there was no reportable action.

6) ADJOURNMENT

Mayor Crosswhite adjourned the meeting at 3:45 p.m.

ATTEST:

Julie Latshaw, City Clerk

**CITY OF SANTA PAULA
MEMORANDUM**

To: Honorable Mayor and Members of the City Council

From: Christy Ramirez, Finance Director

Subject: SEPTEMBER 2022 WARRANTS AND CERTIFICATIONS

Date: October 19, 2022

Agenda Item: 9.C

RECOMMENDATION:

Staff recommends that the City Council:

Review and accept the "Certification of Accounts Payable" for the accounts payable payment cycles for September 2022, starting check number 332023 and ending check number 332270.

Review and accept the "Certification of Salaries" for the pay period ending dates August 26th, 2022 through September 23rd, 2022.

BACKGROUND:

This is the certification (separation of duties between the "preparer from the reviewer") Presented in the attached documents:

- a. CERTIFICATION OF ACCOUNTS PAYABLE CHECKS by check number range and dates. It also discloses any voided checks.
- b. EXPENSE REPORTS showing the amounts and funds accounts payable came from

The "Check Report" depicts the following columns:

- c. AP-ACCOUNTS PAYABLE for vendors (non-City staff) by the vendor number, vendor name, payment date, payment amount and check number (entitled 'number')
- d. PY-PAYROLL for benefit payments, insurance, retirement, etc. Benefits payable on behalf of City staff.
- e. Bank Code Summary by payment type
- f. Fund summary by fund the accounts payables utilized

CERTIFICATION OF SALARIES

This is the certification (separation of duties between "preparer" and the "reviewer") of salaries and benefits (payroll checks) by fund. It lists salary (payroll) issued checks by beginning and ending check number, payroll ending dates August 26th, 2022, through September 23rd, 2022.

ANALYSIS:

See the attachments for expense breakdown by respective fund.

STRATEGIC PLAN:

FISCAL IMPACTS:

OPTIONS:

1. Receive and file September 2022 Certifications of Accounts Payable Checks and Certification of Salaries.

ATTACHMENTS:

[SEPTEMBER 2022 WARRANTS AND CERTIFICATIONS.pdf](#)

EXHIBIT A:
CERTIFICATION OF SALARIES

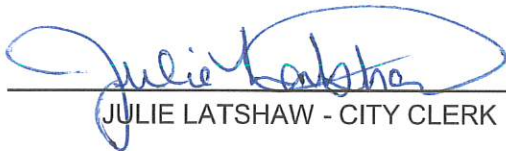
CERTIFICATION OF SALARIES

BEG. CHK #: 147856
ENDING CHK #: 147867

PAYROLL ENDING: 08/26/2022
PAY DATE: 09/02/22

100	GENERAL FUND	\$	326,186.76
104	GENERAL FUND-MEASURE T	\$	76,896.06
206	STORMWATER PROGRAM	\$	812.95
280	STATE GAS TAX FUND	\$	13,747.24
314	OFFICE OF TRAFFIC SAFETY		\$3,601.24
405	AAA-AREA AGCY ON AG	\$	3,329.79
610	SEWER ENTERPRISE FUND	\$	14,473.18
620	WATER ENTERPRISE FUND	\$	66,207.39
702	EQUIP. MAINT. FUND	\$	11,156.41
		\$	516,411.02

CERTIFICATION
ALLOWED BY THE CITY COUNCIL


JULIE LATSHAW - CITY CLERK 10/10/2022
DATED

PREPARED BY:

MARIA RENTERIA - PAYROLL SPECIALIST 10/10/22
DATED


CHRISTY RAMIREZ - FINANCE DIRECTOR 10/10/22
DATED



Fund Summary

Fund	Units	Amount
100-GENERAL	6,547.57	326,186.76
104-GENERAL FUND-MEASURE T	2,180.39	76,896.06
206-STORMWATER PROGRAM	16.40	812.95
280-STATE GAS TAX	346.25	13,747.24
314-OFF OF TRAFFIC SFTY(OTS)	38.00	3,601.24
405-AAA (AREA AGCY ON AGING)	160.75	3,329.79
610-SEWER	307.97	14,473.18
620-WATER	1,581.29	66,207.39
702-EQUIPMENT MAINTENANCE	292.00	11,156.41
Grand Total:	11,470.62	516,411.02

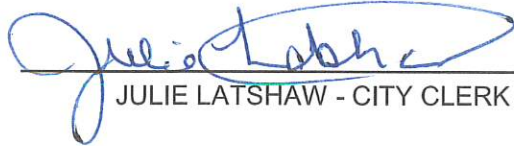
CERTIFICATION OF SALARIES

BEG. CHK #: 147868
ENDING CHK #: 147879

PAYROLL ENDING: 09/09/22
PAY DATE: 09/16/22

100	GENERAL FUND	\$	323,212.03
104	GENERAL FUND-MEASURE T	\$	73,101.40
206	STORMWATER PROGRAM	\$	812.91
280	STATE GAS TAX FUND	\$	15,534.08
405	AAA-AREA AGCY ON AG	\$	2,278.59
610	SEWER ENTERPRISE FUND	\$	14,049.74
620	WATER ENTERPRISE FUND	\$	66,140.56
702	EQUIP. MAINT. FUND	\$	10,674.40
		\$	505,803.71

CERTIFICATION
ALLOWED BY THE CITY COUNCIL

 10/10/2022
JULIE LATSHAW - CITY CLERK DATED

PREPARED BY:

 10/10/22
MARIA RENTERIA - PAYROLL SPECIALIST DATED

 10/10/22
CHRISTY RAMIREZ - FINANCE DIRECTOR DATED



Fund Summary

Fund	Units	Amount
100-GENERAL	6,419.72	323,212.03
104-GENERAL FUND-MEASURE T	1,598.29	73,101.40
206-STORMWATER PROGRAM	16.40	812.91
280-STATE GAS TAX	376.60	15,534.08
405-AAA (AREA AGCY ON AGING)	112.75	2,278.59
610-SEWER	287.25	14,049.74
620-WATER	1,559.99	66,140.56
702-EQUIPMENT MAINTENANCE	280.00	10,674.40
Grand Total:	10,651.00	505,803.71

CERTIFICATION OF SALARIES

BEG. CHK #: 147880
ENDING CHK #: 147889

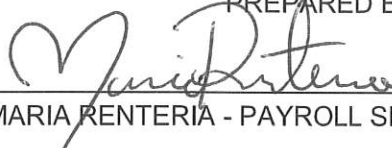
PAYROLL ENDING: 09/23/22
PAY DATE: 09/30/22

100	GENERAL FUND	\$	275,107.17
104	GENERAL FUND-MEASURE T	\$	64,015.12
206	STORMWATER PROGRAM	\$	705.14
280	STATE GAS TAX FUND	\$	11,236.21
405	AAA-AREA AGCY ON AG	\$	2,483.69
610	SEWER ENTERPRISE FUND	\$	11,787.74
620	WATER ENTERPRISE FUND	\$	55,745.84
702	EQUIP. MAINT. FUND	\$	9,698.32
		\$	430,779.23

CERTIFICATION
ALLOWED BY THE CITY COUNCIL



JULIE LATSHAW - CITY CLERK 10/10/2022
DATED

PREPARED BY:


MARIA RENTERIA - PAYROLL SPECIALIST 10/10/22
DATED



CHRISTY RAMIREZ - FINANCE DIRECTOR DATED



Fund Summary

Fund	Units	Amount
100-GENERAL	6,804.21	275,107.17
104-GENERAL FUND-MEASURE T	1,880.83	64,015.12
206-STORMWATER PROGRAM	16.20	705.14
280-STATE GAS TAX	335.55	11,236.21
405-AAA (AREA AGCY ON AGING)	119.75	2,483.69
610-SEWER	273.85	11,787.74
620-WATER	1,543.76	55,745.84
702-EQUIPMENT MAINTENANCE	283.00	9,698.32
Grand Total:	11,257.15	430,779.23

EXHIBIT B:
CERTIFICATION OF ACCOUNTS
PAYABLES

CERTIFICATION OF ACCOUNTS PAYABLE CHECKS

CHECK NO.:	332023	THRU:	332033	DATED:	September 1, 2022
CHECK NO.:	332034	THRU:	332034	DATED:	September 6, 2022
CHECK NO.:	332035	THRU:	332130	DATED:	September 8, 2022
CHECK NO.:	332131	THRU:	323141	DATED:	September 15, 2022
CHECK NO.:	332142	THRU:	332250	DATED:	September 22, 2022
CHECK NO.:	332259	THRU:	332261	DATED:	September 27, 2022
CHECK NO.:	332262	THRU:	332270	DATED:	September 30, 2022
DRAFT:	991888	THRU:	991890	DATED:	September 7, 2022
DRAFT:	991891	THRU:	991891	DATED:	September 8, 2022
DRAFT:	991895	THRU:	991895	DATED:	September 7, 2022
DRAFT:	991896	THRU:	991899	DATED:	September 21, 2022
DRAFT:	991900	THRU:	991900	DATED:	September 14, 2022
DRAFT:	991901	THRU:	991901	DATED:	September 21, 2022
DRAFT:	991902	THRU:	991904	DATED:	September 30, 2022

VOIDED CHECK NO.: 332204 THRU: 332204 DATED: September 22, 2022

COUNCIL MEETING DATE: October 19, 2022

AMOUNT OF CERTIFICATION: \$ 4,901,608.81

DISTRIBUTION BY FUND

100 GENERAL FUND	\$1,961,321.11
104 PROF/CONTR SVCS-OTHER	\$969,434.35
115 RECREATION PROGRAM	\$403.07
206 STORMWATER PROGRAM	\$21,598.88
280 STATE GAS TAX	\$69,565.24
283 PROPOSITION 1B	\$359,598.06
305 BEV CONTAINER RECYCLING	\$70.00
307 SVCS-DESIGN/STUDY/TEAGUE PARK RR	\$684.00
311 SLESF-COPS (AB1913)	\$1,172.00
314 OFFICE OF TRAFFIC SAFETY	\$1,344.86
319 NEW EQUIPMENT	\$92,894.94
405 AAA (AREA AGENCY ON AGING	\$4,679.37
412 AMERICAN RESCUE PLAN	\$109,822.77
500 HILLSBOROUGH OPEN SPACE MAINT	\$300.00
503 GHAD-GEO HAZ ABATEMENT	\$805.00
505 PBID	\$540.00
600 REFUSE ENTERPRISE	\$10,749.99
610 SEWER ENTERPRISE	\$650,755.71
620 WATER ENTERPRISE	\$441,336.65
702 EQUIPMENT MAINTENANCE FUND	\$54,492.18
800 CASH DEPOSIT TRUST FUND	\$124,616.94
803 HARDING PARK TRUST	\$25,423.69
TOTAL FUND DISTRIBUTION	
	\$4,901,608.81

PREPARED BY: Wendy Morris
WENDY MORRIS
ACCOUNTING TECHNICIAN

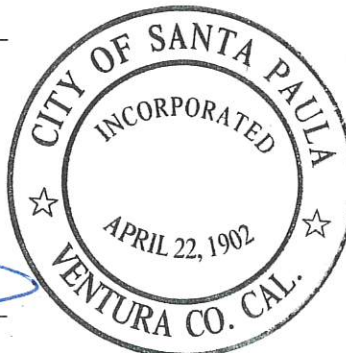
REVIEWED BY: Christy Ramirez
CHRISTY RAMIREZ
FINANCE DIRECTOR

ALLOWED BY CITY COUNCIL

DATE: October 19, 2022

EXCEPT: _____

CITY CLERK: Julie Latshaw
JULIE LATSHAW, CITY CLERK





City of Santa Paula, CA

Check Report

By Check Number

Date Range: 09/01/2022 - 09/30/2022

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-ACCOUNTS PAYABLE						
011341	CALIFORNIA JPIA	09/01/2022	Regular	0.00	2,316,438.00	332023
PRIM02090	Invoice	09/01/2022	ANNUAL CONTRIBUTION 2022-23	0.00	1,930,494.00	
PROP02235	Invoice	09/01/2022	ALL RISK PROPERTY INS. 7/1/22 - 7/1/23	0.00	385,944.00	
016035	APEX GENERAL CONTRACTORS, INC	09/06/2022	Regular	0.00	92,894.94	332034
2157-05	Invoice	09/06/2022	JULY 2022 SERVICES, MINUS RETENTION	0.00	92,894.94	
016044	AERZEN RENTAL USA LLC	09/08/2022	Regular	0.00	14,040.00	332035
RPI22-00474	Invoice	09/08/2022	2 Rental Blowers	0.00	14,040.00	
010378	ALBERTSON'S/SAFEWAY	09/08/2022	Regular	0.00	1,053.95	332036
THROUGH 8/25/	Invoice	09/08/2022	VARIOUS PURCHASES	0.00	1,053.95	
015498	AMAZON CAPITAL SERVICES	09/08/2022	Regular	0.00	7,330.23	332037
11K3-Y4H9-144M	Credit Memo	09/08/2022	MALTA DYNAMICS 4PT RATCHET CAP STYL	0.00	-17.85	
13NJ-DRYM-4CT	Invoice	09/08/2022	CABLE MATTERS UL LISTED 5-PACK RJ45 K	0.00	174.36	
149W-MFRM-KY7	Invoice	09/08/2022	KLEIN TOOLS KHHSWTBND HARD HAT SW	0.00	274.54	
14JJ-MRHF-CLN4	Credit Memo	09/08/2022	500 PCS COLORFUL DISPOSABLE DRINKIN	0.00	-17.29	
14JJ-MRHF-KMP	Invoice	09/08/2022	WERNER D1216-2 225 POUND DUTY RATI	0.00	204.90	
1CHJ-49XG-4WV4	Invoice	09/08/2022	TRENDNET GIGABIT POWER OVER ETHER	0.00	2,238.32	
1CJ9-DYL4-3RH9	Invoice	09/08/2022	OTTERBOX PREFIX SERIES CASE FOR SAMS	0.00	57.47	
1G19-9PP6-GYHD	Credit Memo	09/08/2022	GIANT TUMBLING TIMBER TOY - JUMBO J	0.00	-69.70	
1LNN-TDDN-MXJ	Invoice	09/08/2022	WESTINGHOUSE IGEN2200 SUPER QUIET	0.00	1,172.00	
1T74-GNGN-13P	Credit Memo	09/08/2022	MALTA DYNAMICS 4PT. RACHET CAP STYL	0.00	-17.85	
1TG4-J4TD-PG1Q	Credit Memo	09/08/2022	12" UNFINISHED WOODEN WIGGLE SNAK	0.00	-20.56	
1TG4-J4TD-Q7JX	Credit Memo	09/08/2022	GIANT TUMBLING TIMBER TOY - JUMBO J	0.00	-90.26	
1TNX-FMMG-9D9	Invoice	09/08/2022	00161 DEKA ALL COPPER 24' 2 GAUGE JU	0.00	136.32	
1VJ3-PRVP-3C1G	Invoice	09/08/2022	PRESCOTT PLASTICS 1.875" ROUND VINYL	0.00	58.36	
1WKD-RKVX-XKT	Invoice	09/08/2022	FUJITSU FI-8170 PROFESSIONAL HIGH SPE	0.00	3,247.47	
015175	ANDERSON REFRIGERATION, INC.	09/08/2022	Regular	0.00	2,950.00	332038
44586	Invoice	09/08/2022	SERVICES AT 903 CORPORATION ST.	0.00	2,950.00	
015044	ARACO ENTERPRISES LLC DBA ATHENS ENVIRO	09/08/2022	Regular	0.00	11,439.00	332039
12683474	Invoice	09/08/2022	FY 22/23 STREET SWEEPING	0.00	11,439.00	
011080	ARAMARK UNIFORM SERVICES INC	09/08/2022	Regular	0.00	172.79	332040
5020067101	Invoice	09/08/2022	903 CORPORATION ST. MATS	0.00	58.08	
5020072025	Invoice	09/08/2022	903 CORPORATION ST. - MATS, TOWELS	0.00	58.08	
5020076795	Invoice	09/08/2022	970 VENTURA ST. - MATS	0.00	56.63	
011532	ARREOLA, RAQUEL	09/08/2022	Regular	0.00	60.00	332041
08 23 2022 REIM	Invoice	09/08/2022	STARBUCKS COFFEE FOR TRAINING	0.00	60.00	
011738	AT&T CALNET 3	09/08/2022	Regular	0.00	514.96	332042
000018665693	Invoice	09/08/2022	7/20/2022 - 8/19/2022 SERVICE PERIOD	0.00	514.96	
012425	ATCO INTERNATIONAL	09/08/2022	Regular	0.00	378.25	332043
10601003	Invoice	09/08/2022	GLOVES BLACK NITRILE (XL)	0.00	378.25	
011222	BARNES, WILLIAM	09/08/2022	Regular	0.00	2,492.43	332044
11085	Invoice	09/08/2022	FLYWHEEL ASSEMBLY,SEAL ASSEMBLY OIL,	0.00	2,492.43	
010030	BATTERY SYSTEMS INC.	09/08/2022	Regular	0.00	354.68	332045
7861905	Invoice	08/08/2022	DC27MF, A-CORES	0.00	354.68	
011253	BAY ALARM COMPANY	09/08/2022	Regular	0.00	207.93	332046

Check Report

Date Range: 09/01/2022 - 09/30/2022

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
19876748	Invoice	09/08/2022	532 W. MAIN ST - ALARM MONITORING S	0.00	207.93	
011464	BUSINESS CARD	09/08/2022	09/08/2022 Regular	0.00	18,927.52	332047
AUG/SEPT 2022 C	Invoice	09/08/2022	VARIOUS CHARGES	0.00	18,927.52	
011464	BUSINESS CARD	09/08/2022	09/08/2022 Regular	0.00	96.00	332048
AUGUST 2022 CC	Invoice	09/08/2022	VARIOUS CHARGES	0.00	96.00	
011464	BUSINESS CARD	09/08/2022	09/08/2022 Regular	0.00	772.75	332049
AUGUST 2022 CC	Invoice	09/08/2022	VARIOUS CHARGES	0.00	772.75	
011464	BUSINESS CARD	09/08/2022	09/08/2022 Regular	0.00	883.83	332050
AUGUST 2022 CC	Invoice	09/08/2022	VARIOUS CHARGES	0.00	883.83	
011464	BUSINESS CARD	09/08/2022	09/08/2022 Regular	0.00	2,681.89	332051
AUGUST 2022 CC	Invoice	09/08/2022	VARIOUS CHARGES	0.00	2,681.89	
012679	CAL-STATE AUTO PARTS	09/08/2022	09/08/2022 Regular	0.00	1,204.58	332052
726158	Invoice	09/08/2022	#221 - BATTERY ASM	0.00	420.32	
732976	Invoice	09/08/2022	#415 - MODULE KIT, F/TNK	0.00	261.58	
733533	Invoice	09/08/2022	#415 - CONNECTOR KIT WRG HARN, GASK	0.00	53.34	
738693	Invoice	09/08/2022	#296 - ROTOR ASY	0.00	173.18	
739410	Invoice	09/08/2022	#274 - SCREEN ASY, BATTERY ASM	0.00	144.96	
739536	Invoice	09/08/2022	#274 - MERCON SP QTS FLUID - TRANSMI	0.00	151.20	
011290	CARQUEST AUTO PARTS	09/08/2022	09/08/2022 Regular	0.00	85.12	332053
7294-719655	Invoice	09/08/2022	#413 - OIL FILTER LD	0.00	34.05	
7294-719657	Invoice	09/08/2022	#463 - OIL FILTER LD	0.00	51.07	
011336	CDCE INC.	09/08/2022	09/08/2022 Regular	0.00	730.00	332054
135962-35	Invoice	09/08/2022	LEASE#135962 - FY 22/23 PAYMENTS	0.00	175.00	
135963-35	Invoice	09/08/2022	LEASE#135963 - FY 22/23 PAYMENTS	0.00	175.00	
136887-28	Invoice	09/08/2022	LEASE#136887 - FY 22/23 PAYMENTS	0.00	200.00	
139414-8	Invoice	09/08/2022	LEASE#139414 - FY 22/23 PAYMENTS	0.00	180.00	
015517	CHENNAULT, CHRIS	09/08/2022	09/08/2022 Regular	0.00	5,493.80	332055
REIMB ACADEMY	Invoice	09/08/2022	LODGING 8/21/22 - 10/30/2019	0.00	5,493.80	
015914	CITY ELECTRIC SUPPLY	09/08/2022	09/08/2022 Regular	0.00	257.52	332056
WLK/103971	Invoice	09/08/2022	50 W MEDIUM HPS, HPS MOGUL BASE	0.00	257.52	
016091	CITY OF OXNARD	09/08/2022	09/08/2022 Regular	0.00	114.66	332057
76608	Invoice	09/08/2022	VCCM REIMBURSEMENT 101-1001-581-7	0.00	114.66	
014078	CITY OF VENTURA	09/08/2022	09/08/2022 Regular	0.00	3,400.00	332058
3100044297	Invoice	09/08/2022	USE OF POOL-12:30-4PM 8/2,4/22	0.00	3,400.00	
011073	CLARK II CORPORATION, J. E.	09/08/2022	09/08/2022 Regular	0.00	10,209.41	332059
CFSI-32097	Invoice	09/08/2022	8/15/2022 - 8/30/2022 FUEL CHARGES	0.00	10,209.41	
014463	COMMERCIAL TRUCKING SCHOOL	09/08/2022	09/08/2022 Regular	0.00	2,000.00	332060
1207	Invoice	09/08/2022	15 HOUR CDL CLASS A TRUCK DRIVER TRA	0.00	2,000.00	
011149	COSTCO WHOLESALE	09/08/2022	09/08/2022 Regular	0.00	318.05	332061
04887	Invoice	09/08/2022	PURCHASE FOR SR NUTRITION	0.00	245.62	
13569	Invoice	09/08/2022	STORAGE BINS FOR EVIDENCE	0.00	72.43	
011148	COUNTY OF VENTURA	09/08/2022	09/08/2022 Regular	0.00	167.67	332062
R108 SEP-22	Invoice	09/08/2022	RENT SO MTN EAST, ROAD ACCESS FEE	0.00	167.67	
010932	COUNTY OF VENTURA IT SERVICES	09/08/2022	09/08/2022 Regular	0.00	3,595.66	332063
INV0246773	Invoice	09/08/2022	RADIO COMMUNICATIONS ISF ACCOUNT	0.00	1,748.86	
INV0246780	Invoice	09/08/2022	GIS ACCOUNT #2203	0.00	1,846.80	
011161	CRAGOE PEST SERVICES INC	09/08/2022	09/08/2022 Regular	0.00	495.00	332064
206101	Invoice	09/08/2022	EBELL PARK, 7TH & MAIN BURROWING R	0.00	35.00	

Check Report

Date Range: 09/01/2022 - 09/30/2022

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
206102	Invoice	09/08/2022	LAS PIEDRAS PARK, N 13TH ST. BURROWI	0.00	40.00	
206103	Invoice	09/08/2022	MANOR RIDGE SLOPES, RIDGE CT. BURRO	0.00	55.00	
206104	Invoice	09/08/2022	MILL PARK, SP-BURROWING RODENT SER	0.00	40.00	
206105	Invoice	09/08/2022	OBREGON PARK, SAN CLEMENTE BURRO	0.00	35.00	
206106	Invoice	09/08/2022	RECREATION PARK, HARVARD PK-BURRO	0.00	35.00	
206107	Invoice	09/08/2022	SP CITY HALL, 970 E. VENTURA BURROWI	0.00	45.00	
206108	Invoice	09/08/2022	TEAGUE PARK, CORNER OF HARVARD BLV	0.00	45.00	
206109	Invoice	09/08/2022	VETERAN'S PARK, 970 E. VTS BURROWING	0.00	40.00	
207141, 208311	Invoice	09/08/2022	HARDING PARK, HARVARD BURROWING R	0.00	80.00	
207142, 208312	Invoice	09/08/2022	SP COMM. CTR, MAIN ST. BURROWING R	0.00	45.00	
011164	CRANE PRINTING	09/08/2022	Regular	0.00	698.22	332065
23368	Invoice	09/08/2022	EMERGENCY PROTECTIVE ORDER	0.00	362.64	
23383	Invoice	09/08/2022	TRAFFIC COLLISION REPORT/EXCHANGE O	0.00	335.58	
014331	CULLIGAN WATER	09/08/2022	Regular	0.00	183.41	332066
1756204 MAY,JNE	Invoice	09/08/2022	903 CORPORATION ST.	0.00	134.50	
1844236	Invoice	09/08/2022	SERVICE PERIOD 8/1 - 31/2022	0.00	48.91	
010066	DISPENSING TECHNOLOGY CORPORATION	09/08/2022	Regular	0.00	110.11	332067
14828	Invoice	09/08/2022	BAG, CYCLONE DUST/LAZER VAC 230 20 C	0.00	110.11	
013360	ENGEO INCORPORATED	09/08/2022	Regular	0.00	396.00	332068
274728	Invoice	09/08/2022	GHAD MANAGEMENT FY 22/23	0.00	396.00	
010187	F M PEARCE Company	09/08/2022	Regular	0.00	270.19	332069
SO#4063	Invoice	09/08/2022	SERVICED FURNACE AT LITTLE LEAGUE HO	0.00	270.19	
010395	FAMCON PIPE & SUPPLY, INC.	09/08/2022	Regular	0.00	677.83	332070
S100084920.001	Invoice	09/08/2022	TAPE10 2" 10MILX100', INSERT, FORD, INS	0.00	289.58	
S100085779.001	Invoice	09/08/2022	2012PVP 12" PACKAGED MEGA-LUG FOR	0.00	388.25	
014291	FEDEX	09/08/2022	Regular	0.00	127.65	332071
7-841-87092	Invoice	09/08/2022	TRACKING #815299544097	0.00	127.65	
010440	FGL ENVIRONMENTAL, INC	09/08/2022	Regular	0.00	920.00	332072
211730A	Invoice	09/08/2022	COLIFORM - COLILERT P/A	0.00	24.00	
211731A	Invoice	09/08/2022	COLIFORM - COLILERT P/A	0.00	240.00	
211956A	Invoice	09/08/2022	LTB SERIES 15 TUBE	0.00	29.00	
211981A	Invoice	09/08/2022	LTB SERIES 15 TUBE	0.00	29.00	
211982A	Invoice	09/08/2022	LTB SERIES 15 TUBE	0.00	29.00	
211993A	Invoice	09/08/2022	LTB SERIES 15 TUBE	0.00	29.00	
212032A	Invoice	09/08/2022	COLIFORM - COLILERT P/A	0.00	240.00	
212332A	Invoice	09/08/2022	WET CHEMISTY TSS, CL TDS	0.00	270.00	
213044A	Invoice	09/08/2022	WET CHEMISTRY NO3-N	0.00	30.00	
014342	FLOORING 101	09/08/2022	Regular	0.00	6,284.23	332073
CG212809	Invoice	09/08/2022	New Floor Installation	0.00	6,284.23	
012437	FMP UNIFORM CO.	09/08/2022	Regular	0.00	113.13	332074
16006	Invoice	09/08/2022	J. BOBADILLA - CORNERSTONE WOMENS	0.00	113.13	
010432	FRANK'S PAINT & HARDWARE	09/08/2022	Regular	0.00	557.55	332075
366771	Invoice	09/08/2022	12480 ENGINE OIL 2 CYCLE 80Z	0.00	8.64	
366823	Invoice	09/08/2022	CD 30# 2" PRESS GAUGE, BRASS ADP, BR	0.00	35.25	
367640	Invoice	09/08/2022	1/2" UNIVL PIPE CLAMP 1PC	0.00	6.47	
367668	Invoice	09/08/2022	KEY RING CHN C-CLIP, 14" HD ZIP TIE 1K P	0.00	215.62	
367673	Invoice	09/08/2022	OB60DM/950CA LED 60W A19 5K, POWE	0.00	21.52	
367688	Invoice	09/08/2022	CUTING WHEEL, GRINDING WHEEL	0.00	14.90	
367689	Invoice	09/08/2022	10117 40W A15 IF APPLIANCE BLB	0.00	3.24	
367737	Invoice	09/08/2022	3.5GL, 5GL ENCORE PLASTIC PAIL WHITE,	0.00	16.76	
367751	Credit Memo	09/08/2022	OM60DM/950 CA LED 60W A19 5K, BULB	0.00	-2.06	
367753	Invoice	09/08/2022	6-1/2" PRO SOLTNS MINI 1/2", ENAMEL S	0.00	95.93	

Check Report

Date Range: 09/01/2022 - 09/30/2022

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
367770	Invoice	09/08/2022	3/4" PVC MALE ADAPTOR, PVC PIPE, BALL	0.00	20.19	
367802	Invoice	09/08/2022	AERVOE STRIPING PAINT RED, WHITE	0.00	121.09	
010441	FRUIT GROWERS SUPPLY CO	09/08/2022	Regular	0.00	706.60	332076
92321753	Invoice	09/08/2022	ADAPTER TANK PVC 0.50", PEST CREDIT 4	0.00	598.95	
92327188	Invoice	09/08/2022	GLOVE CTD LATEX RED 13GA NYL, SHOVEL	0.00	107.65	
010481	GRAINGER	09/08/2022	Regular	0.00	195.30	332077
9369636957	Invoice	09/08/2022	Y STRAINER 3 1/8" H 20 MESH PVC	0.00	189.95	
9400765559	Invoice	09/08/2022	#212 - RETAINING RING EXTER 2-1/2 IN S	0.00	5.35	
012800	GRANITE CONSTRUCTION COMPANY	09/08/2022	Regular	0.00	358.85	332078
2303043	Invoice	09/08/2022	8/18/2022 2388 2'X2' RUBBLE DUMP FEE	0.00	358.85	
016054	GREEN, TYLER	09/08/2022	Regular	0.00	1,208.00	332079
9534	Invoice	09/08/2022	REGULAR WINDOWS, FRENCH WINDOWS	0.00	918.00	
9535	Invoice	09/08/2022	REGULAR WINDOWS, CONSTRUCTION CL	0.00	290.00	
015040	HONOR STORAGE	09/08/2022	Regular	0.00	280.00	332080
#33606	Invoice	09/08/2022	RENT FOR UNIT #65-JUNE,JULY,AUGUST,S	0.00	280.00	
010537	HOUSE SANITARY SUPPLY	09/08/2022	Regular	0.00	983.89	332081
268248-01	Invoice	09/08/2022	DISP RTWL AUTO H/F UNIVER BLACO	0.00	196.39	
268801	Invoice	09/08/2022	LR FUTURA 40X48 CLEAR, IT	0.00	787.50	
010551	ICMA INTERNATIONAL CIT/COUNTY MANAGEM	09/08/2022	Regular	0.00	1,152.00	332082
FY22/23MBRSHIP	Invoice	09/06/2022	BALANCE DUE-PMNT CODE 342516	0.00	1,152.00	
014988	INFRASCALE INC.	09/08/2022	Regular	0.00	3,012.80	332083
INV00734811	Invoice	09/08/2022	SERVICE PERIOD 7/31/22 - 8/30/22	0.00	1,506.40	
INV00738322	Invoice	09/08/2022	SERVICE PERIOD 8/31/22 - 9/29/2022	0.00	1,506.40	
010574	INGLIS IMPORTS	09/08/2022	Regular	0.00	1,224.00	332084
IPH8006352	Invoice	09/08/2022	RAIDER - BOARDING 15 NIGHTS	0.00	1,020.00	
IPH8006392	Invoice	09/08/2022	DOC - BOARDING 3 NIGHTS	0.00	204.00	
013590	JIM'S TOWING, RECOVERY AND STORAGE	09/08/2022	Regular	0.00	275.00	332085
3225	Invoice	09/08/2022	TRAIL BLAZER TOWED TO CITY YARD	0.00	275.00	
015923	LATSHAW, JULIE	09/08/2022	Regular	0.00	244.20	332086
PERDIEM 9/12-16	Invoice	09/08/2022	TECH TRAINING SERIES 300 RIVERSIDE	0.00	244.20	
010061	LOWE'S	09/08/2022	Regular	0.00	3,687.00	332087
902768	Invoice	09/08/2022	FACILITY TOOLS, DB SLIDING COMPOU	0.00	598.84	
902771 08/17/20	Invoice	09/08/2022	SUPPLIES FOR CARETAKER'S HOUSE	0.00	924.90	
903238	Invoice	09/08/2022	FA ZWAVE CMBO ALRM PHT-CARETAKER'S	0.00	103.74	
903248	Invoice	09/08/2022	SUPPLIES FOR CARETAKER'S HOUSE	0.00	581.42	
960608	Invoice	09/08/2022	SUPPLIES FOR CARETAKER'S HOUSE	0.00	1,202.53	
960616	Invoice	09/08/2022	DW 10-PC IR TITANM DRILL - CARETAKERS	0.00	86.98	
960618	Invoice	09/08/2022	FACILITY SUPPLIES	0.00	188.59	
016090	LUCY PET PRODUCTS, LLC	09/08/2022	Regular	0.00	205.92	332088
43170	Invoice	09/08/2022	LUCY PET TACTICAL FUEL CKN, BROWN RI	0.00	205.92	
015633	M6 CONSULTING, INC.	09/08/2022	Regular	0.00	118,988.38	332089
2210	Invoice	09/08/2022	PROF REVIEW SRVS. LAND DEVELOPMENT	0.00	38,137.50	
2211	Invoice	09/08/2022	LAND DEVELOPMENT REVIEW SERVICES	0.00	36,177.00	
2253	Invoice	09/08/2022	JULY 2022 ENCROACHMENT PERMIT SERV	0.00	17,643.25	
2254	Invoice	09/08/2022	JULY 2022 SERVICES	0.00	10,355.63	
2264	Invoice	09/08/2022	LAND DEVELOPMENT INSPECTION	0.00	2,650.00	
2265	Invoice	09/08/2022	LAND DEVELOPMENT REVIEW - SRVS THR	0.00	975.00	
2266	Invoice	09/08/2022	ENTITLEMENT REVIEW THROUGH JULY 20	0.00	3,337.50	
2267	Invoice	09/08/2022	LAND DEVELOPMENT REVIEW 112 PROJE	0.00	9,712.50	
012109	MANAGED HEALTH NETWORK	09/08/2022	Regular	0.00	125.28	332090

Check Report

Date Range: 09/01/2022 - 09/30/2022

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
PRM-073577	Invoice	09/08/2022	Managed Health Network Fees FY 22-23	0.00	125.28	
014436	MINER'S ACE HARDWARE	09/08/2022	Regular	0.00	236.65	332091
26101	Invoice	09/08/2022	STUD FINDER FRANKLIN PRO T6, ADAPTE	0.00	56.41	
26104	Invoice	09/08/2022	DSP GLOVE NIT 2X BLK PF, FP-#8 NYLON	0.00	42.94	
26166	Invoice	09/08/2022	XL-FH PHIL WS 10X3/4, TUBE STRAP GALV	0.00	24.65	
26452	Invoice	09/08/2022	MAGNUM 2.5" LOCK 1.5"SHKL	0.00	56.27	
26467	Invoice	09/08/2022	CAULK ALEX, TAPE, WOOD FILLER, PRIME	0.00	56.38	
015907	MISSION SQUARE RETIREMENT	09/08/2022	Regular	0.00	375.00	332092
20220630-109-32	Invoice	09/08/2022	ANNUAL PLAN FEE - 7/1/22 - 9/30/22	0.00	375.00	
016077	MORAGA, LARRY CHRIS	09/08/2022	Regular	0.00	4,125.00	332093
#0001	Invoice	09/08/2022	MUD/DRYWALL WHOLE HOUSE, TEXTURE	0.00	2,475.00	
#0003	Invoice	09/08/2022	STUCCO FRONT OF HOME, PATCH BACK	0.00	1,650.00	
015979	MORRISETTE, NEAL	09/08/2022	Regular	0.00	934.12	332094
FY22/23 TUITION	Invoice	09/08/2022	FY22/23 REIMBURSEMENT-GIS ANALYSIS	0.00	934.12	
016052	NATURAL GREEN LANDSCAPE, INC.	09/08/2022	Regular	0.00	13,128.00	332095
19972	Invoice	09/08/2022	WEED ABATEMENT AT WATER TREATMEN	0.00	13,128.00	
014189	OCEGUEDA, LUZ	09/08/2022	Regular	0.00	192.40	332096
PERDIEM 9/13-16	Invoice	09/08/2022	CLETS USER GROUP SEMINAR, PALM SPRI	0.00	192.40	
010237	OFFICE DEPOT	09/08/2022	Regular	0.00	833.31	332097
255827732001	Invoice	09/08/2022	PAPER,COPY WHITE	0.00	833.31	
010246	ON DUTY UNIFORMS & EQUIPMENT	09/08/2022	Regular	0.00	140.05	332098
5876	Invoice	09/08/2022	A. SALINAS-PANTS, BLACK POLO, PATCH	0.00	140.05	
012691	O'REILLY AUTOMOTIVE STORES, INC.	09/08/2022	Regular	0.00	2,370.12	332099
3129-385241	Invoice	09/08/2022	#249 - FUEL PUMP	0.00	33.08	
3129-386146	Invoice	09/08/2022	#465 - TENSIONER	0.00	72.91	
3129-386606	Invoice	09/08/2022	#456 - SENSORS	0.00	130.20	
3129-387797	Invoice	09/08/2022	GAS CAN - SHOP SUPPLIES	0.00	40.04	
3129-388113	Invoice	09/08/2022	SENDER ASM	0.00	120.77	
3129-388696	Invoice	09/08/2022	#456 - LOCK RING	0.00	21.69	
3129-390205	Invoice	09/08/2022	#240 - AXLE SEAL	0.00	27.11	
3129-390213	Invoice	09/08/2022	#228 - CONNECTOR	0.00	53.03	
3129-390234	Invoice	09/08/2022	#240 - AXLE O-RINGS	0.00	10.35	
3129-390837	Invoice	09/08/2022	#415 - NEW MSTR CYL	0.00	144.88	
3129-391583	Invoice	09/08/2022	#415 - GLOBAL FUEL, FUEL CLIP	0.00	16.29	
3129-391613	Invoice	09/08/2022	#415 - THRT MTR CN, THROTTLE BDY	0.00	203.86	
3129-391719	Invoice	09/08/2022	#415 - MINI LAMP	0.00	4.65	
3129-392225	Credit Memo	09/08/2022	BATTERY, CORE RETURN, FEE	0.00	-128.93	
3129-392240	Invoice	09/08/2022	#131 - BATTERY, CORE CHARGE, FEE	0.00	773.60	
3129-392255	Invoice	09/08/2022	#303 - PWR WND SW	0.00	103.32	
3129-392501	Invoice	09/08/2022	#287 - STARTER	0.00	179.48	
3129-392559	Invoice	09/08/2022	#130 - FUEL FILTER	0.00	5.62	
3129-393247	Invoice	09/08/2022	#414 - COP BOOT KIT	0.00	122.72	
3129-393345	Invoice	09/08/2022	#464 - MANIFOLD SET	0.00	48.04	
3129-393347	Invoice	09/08/2022	#410-WINDOW REG P	0.00	41.34	
3129-395103	Invoice	09/08/2022	#207 - BATTERY, CORE CHARGE, BATTERY	0.00	168.80	
3129-395322	Invoice	09/08/2022	#430 - STT LAMP	0.00	28.12	
3129-395383	Invoice	09/08/2022	#263 - COOLANT HOSE	0.00	14.36	
3129-395439	Invoice	09/08/2022	DISC PAD SET	0.00	68.57	
3129-395751	Invoice	09/08/2022	#408 - OIL FILTER	0.00	5.73	
3129-395880	Invoice	09/08/2022	#119 - HATCH SUPPORT	0.00	50.38	
3129-396022	Invoice	09/08/2022	#463 - OIL FLTR KIT	0.00	10.11	
012844	PARKHOUSE TIRE, INC.	09/08/2022	Regular	0.00	2,026.09	332100
4020165879	Invoice	09/08/2022	245/55R18 103W FST FH PURSUIT	0.00	289.62	

Check Report

Date Range: 09/01/2022 - 09/30/2022

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
4020165881	Invoice	09/08/2022	#464-245/55R18 103W FST FH PURSUIT	0.00	289.62	
4020165883	Invoice	09/08/2022	#434-P245/70R17 110T FST DEST LE 3	0.00	472.17	
4020165885	Invoice	09/08/2022	#289-LT235/85R16 E FST T/F AT2 BLK	0.00	295.56	
4020166080	Invoice	09/08/2022	#452-P225/60R16 97H BST ECOPIA EP422	0.00	679.12	
015443	PASSPORT LABS, INC.	09/08/2022	Regular	0.00	1,217.73	332101
INV-1032059	Invoice	09/08/2022	CITATION ISSUED,HANDHELDS,POSTAGE F	0.00	1,217.73	
015335	PAVEMENT COATING CO.	09/08/2022	Regular	0.00	76.25	332102
CCusI001455	Invoice	09/08/2022	SS-1H, 14.22	0.00	76.25	
014320	POLYDYNE, INC.	09/08/2022	Regular	0.00	25,511.97	332103
1667801	Invoice	09/08/2022	CLARIFLOC WE-1742	0.00	25,511.97	
010306	QUINN COMPANY	09/08/2022	Regular	0.00	7.56	332104
PC010421803	Invoice	09/08/2022	#281 - RING	0.00	10.73	
PC010421804	Invoice	09/08/2022	#281 - RING	0.00	7.56	
PR010051769	Credit Memo	09/08/2022	RING	0.00	-10.73	
016071	RANGEL, JOSE	09/08/2022	Regular	0.00	1,200.00	332105
1006	Invoice	09/08/2022	2 WATER SLIDES, GENERATOR	0.00	600.00	
1007	Invoice	09/08/2022	2 WATER SLIDES - GENERATOR	0.00	600.00	
011535	RIOS, GENA	09/08/2022	Regular	0.00	192.40	332106
PERDIEM 9/13-16	Invoice	09/08/2022	CLETS USER GROUP SEMINAR, PALM SPRI	0.00	192.40	
014129	SAM HILL & SONS, INC	09/08/2022	Regular	0.00	20,441.36	332107
4097	Invoice	09/08/2022	MAINTENANCE WORK ORDER #4	0.00	5,340.00	
4240	Invoice	09/08/2022	MAINTENANCE WORK ORDER #4	0.00	15,101.36	
013812	SANTA PAULA CAR WASH	09/08/2022	Regular	0.00	416.77	332108
101-147	Invoice	09/08/2022	CAR WASH SERVICES 7/8/22 THROUGH 8/	0.00	416.77	
011263	SANTA PAULA SELF STORAGE	09/08/2022	Regular	0.00	3,360.00	332109
#269 8/2022-8/2	Invoice	09/08/2022	CITY CLERK UNIT #269	0.00	3,360.00	
010711	SANTA PAULA TIMES	09/08/2022	Regular	0.00	1,404.50	332110
AUGUST 2022	Invoice	09/08/2022	VARIOUS ADS	0.00	1,404.50	
011640	SATCOM GLOBAL, INC.	09/08/2022	Regular	0.00	56.70	332111
AS09220054	Invoice	09/08/2022	ISATPHONE PRO 898709920416827485	0.00	56.70	
013909	SITEONE LANDSCAPE SUPPLY, LLC	09/08/2022	Regular	0.00	548.29	332112
122042504-001	Invoice	09/08/2022	ROTOR, TOOLS, ADJUSTABLE ARCS, SHO	0.00	548.29	
010785	SMART & FINAL	09/08/2022	Regular	0.00	316.02	332113
16502	Invoice	09/08/2022	CUPS, PLATES,TUMBERS,CUTLERY	0.00	164.88	
16601	Invoice	09/08/2022	DISH DETERGENT, APRON, SCRUB SPONG	0.00	54.37	
8001	Invoice	09/08/2022	GROCERIES FOR YOUTH CENTER	0.00	96.77	
010675	SMTIRE, INC	09/08/2022	Regular	0.00	529.21	332114
246559	Invoice	09/08/2022	#413 - GDYR EAGLE RS-A 97V	0.00	457.75	
246563	Invoice	09/08/2022	#140 - HERCULES TERRA TRAC	0.00	71.46	
015819	SOLIS, YVETTE	09/08/2022	Regular	0.00	5,087.57	332115
REIMB. ACADEM	Invoice	09/08/2022	LODGING FROM 8/21/19 - 10/30/19	0.00	5,087.57	
010795	SOUTHERN CALIFORNIA EDISON	09/08/2022	Regular	0.00	136,212.49	332116
2022 JULY - AUG	Invoice	09/08/2022	MONTHLY UTILITY CHARGES	0.00	118,821.35	
8/1/22 - 8/31/22	Invoice	09/08/2022	MONTHLY UTLITY CHARGES	0.00	17,391.14	
016094	SOUTHERN CALIFORNIA PERMANENTE MEDICA	09/08/2022	Regular	0.00	1,076.00	332117
220902327090	Invoice	09/08/2022	SERVICES RENDERED	0.00	1,076.00	
011144	STAPLES ADVANTAGE	09/08/2022	Regular	0.00	663.04	332118
3514483781	Invoice	09/08/2022	TR TABLETOP FILE HLD R MESH BLK, SHAR	0.00	141.16	

Check Report

Date Range: 09/01/2022 - 09/30/2022

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
3514953179	Invoice	09/08/2022	DISC, DVD-R, 16X, IJ, 50, WH	0.00	59.08	
3515017102	Invoice	09/08/2022	8.5X11 COPY PAPER CS IP	0.00	92.14	
3515228913	Invoice	09/08/2022	REINFORCEMENTS 200 CT CLEAR	0.00	121.39	
3515228916	Invoice	09/08/2022	MOUSE PAD	0.00	4.86	
3515228919	Invoice	09/08/2022	EXPO ERASER EA , PILOT G2 RETRACT GEL B	0.00	123.46	
3515519771	Invoice	09/08/2022	AVY LSR LBL 3000PK 1X2 5/8, POST IT 1" S	0.00	120.95	
011871	SUNBELT RENTALS, INC.	09/08/2022	Regular	0.00	394.98	332119
129150183-0001	Invoice	09/08/2022	STONEGATE PLANTER, CONCRETE MIXER	0.00	394.98	
015001	SYNAGRO-WWT, INC.	09/08/2022	Regular	0.00	23,363.91	332120
31777	Invoice	09/08/2022	FY 22-23 Biosolids Hauling Services Contr	0.00	23,363.91	
014810	TAYLOR COMMUNICATIONS, INC.	09/08/2022	Regular	0.00	922.66	332121
V0153880	Invoice	09/08/2022	REPLENISH CHECK STOCK	0.00	922.66	
012905	THOMSON REUTERS - WEST	09/08/2022	Regular	0.00	351.21	332122
846793774	Invoice	09/08/2022	SERVICES FOR JULY 2022	0.00	351.21	
015603	TRAFFIC MANAGEMENT, INC.	09/08/2022	Regular	0.00	498.15	332123
892706	Invoice	09/08/2022	8 Aluminum Signs	0.00	498.15	
012070	TRAFFIC TECHNOLOGIES	09/08/2022	Regular	0.00	159.61	332124
41103	Credit Memo	09/08/2022	PAINT 1 GAL WHITE, RETURNED 1 - INV#4	0.00	-131.10	
41504	Invoice	09/08/2022	12 HARDWARE FOR U-CHANNEL, THEFT P	0.00	164.53	
41800	Invoice	09/08/2022	3 GLASS BEADS 50# BAG	0.00	126.18	
015505	TRIPEPI, SMITH AND ASSOCIATES, INC.	09/08/2022	Regular	0.00	3,400.00	332125
8315	Invoice	09/08/2022	PSA- 01/01/2022	0.00	3,400.00	
010885	UNDERGROUND SERVICE ALERT OF SOUTHERN	09/08/2022	Regular	0.00	268.31	332126
22-2300561	Invoice	09/08/2022	CA STATE FEE FOR REGULATORY COSTS	0.00	41.31	
820220200	Invoice	09/08/2022	124 CSP90 NEW TICKET CHARGES	0.00	227.00	
015186	VENTURA COUNTY AUTO SUPPLY, INC.	09/08/2022	Regular	0.00	195.07	332127
1016-024137	Invoice	09/08/2022	TOOLS - BALL PEEN HAMMER	0.00	50.63	
942322	Invoice	09/08/2022	#205 - BRAKE MASTER CYLINDER	0.00	144.44	
015375	VENTURA LOCKSMITHS	09/08/2022	Regular	0.00	431.98	332128
B 11594	Invoice	09/08/2022	DND DUPLICATE KEY SCHLAGE OR KW, RE-	0.00	431.98	
013539	WAGE WORKS, INC.	09/08/2022	Regular	0.00	105.30	332129
INV4022196	Invoice	09/08/2022	Wageworks FSA Admin Fee	0.00	105.30	
011963	WHARF, THE	09/08/2022	Regular	0.00	1,082.98	332130
368741	Invoice	09/08/2022	J. BYRUM - SAFETY BOOTS	0.00	218.19	
368742	Invoice	09/08/2022	O. ALVAREZ - SAFETY BOOTS	0.00	225.00	
368755	Invoice	09/08/2022	A. HERNANDEZ - SAFETY BOOTS	0.00	225.00	
369838	Invoice	09/08/2022	M. WHITE - SAFETY BOOTS	0.00	201.49	
369855	Invoice	09/08/2022	J. SCOTT - SAFETY BOOTS	0.00	213.30	
011464	BUSINESS CARD	09/15/2022	Regular	0.00	4,869.57	332131
7/22/22 - 8/21/2	Invoice	09/14/2022	REGISTRATION AND TRAINING CHARGES	0.00	749.00	
7/22/22 - 8/21/2	Invoice	09/14/2022	VARIOUS CREDIT CARD PURCHASES	0.00	4,120.57	
010055	ACCUSOURCE INC	09/22/2022	Regular	0.00	491.72	332142
#104231	Invoice	09/22/2022	04/04/22 SERVICES	0.00	181.24	
#106209	Invoice	09/22/2022	SERVICES RENDERED 7/18,22/2022	0.00	310.48	
014854	AERZEN USA CORPORATION	09/22/2022	Regular	0.00	1,550.00	332143
SEPI-22-004374	Invoice	09/22/2022	Evaluate and Repair Blowers at WRF	0.00	1,550.00	
015448	ALL CITY MANAGEMENT SERVICES, INC.	09/22/2022	Regular	0.00	16,705.44	332144
79112	Invoice	09/22/2022	SCHOOL CROSSING GUARD SERVICES	0.00	7,424.64	

Check Report

Date Range: 09/01/2022 - 09/30/2022

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
79452	Invoice	09/22/2022	SCHOOL CROSSING GUARD SERVICES	0.00	9,280.80	
015498	AMAZON CAPITAL SERVICES	09/22/2022	Regular	0.00	2,036.82	332145
139C-H6MF-1CR1	Invoice	09/22/2022	ENELOOP AA WITH USB CHARGER, 1800 C	0.00	43.25	
1H7Q-39DY-FCRC	Invoice	09/22/2022	DIAMOND ANTENNA BC103 WIDEBAND F	0.00	525.94	
1JF3-FPP9-61HV	Invoice	09/22/2022	KEURIG K-ELITE COFFEE MAKER	0.00	178.86	
1JQV-QMRH-9YF	Invoice	09/22/2022	BROTHER BUSINESS COLOR LASER PRINTE	0.00	1,183.19	
1NDJ-DYPP-3GCT	Invoice	09/22/2022	AENLLOSI HARD CARRYING CASE REPLACE	0.00	44.36	
1NGR-CKM9-7KC	Invoice	09/22/2022	MALTA DYNAMICS 4PT RATCHET CAP STYL	0.00	61.22	
015959	AMERICAN BUILDING COMFORT SERVICES, INC	09/22/2022	Regular	0.00	665.00	332146
0002003835	Invoice	09/22/2022	3/4 HP 1075 RPM 208-230 VOLT CONDEN	0.00	665.00	
015175	ANDERSON REFRIGERATION, INC.	09/22/2022	Regular	0.00	8,000.00	332147
44707	Invoice	09/22/2022	IT HVAC Services	0.00	8,000.00	
011522	AQUA-TECH SERVICES	09/22/2022	Regular	0.00	3,805.00	332148
11364	Invoice	09/22/2022	INSTALL A NEW BACK FLOW 2", OBREGON	0.00	2,800.00	
11371	Invoice	09/22/2022	BACKFLOW TEST - WASTE WATER	0.00	45.00	
11372	Invoice	09/22/2022	BACKFLOW TESTS - STREETS	0.00	315.00	
11373	Invoice	09/22/2022	BACKFLOW TEST-MULTIPLE LOCATIONS	0.00	495.00	
11374	Invoice	09/22/2022	SERVICE CALL, FIXED 4" BACKFLOW, TEAG	0.00	150.00	
015044	ARACO ENTERPRISES LLC DBA ATHENS ENVIRO	09/22/2022	Regular	0.00	11,439.00	332149
12859763	Invoice	09/22/2022	FY 22/23 STREET SWEEPING	0.00	11,439.00	
011080	ARAMARK UNIFORM SERVICES INC	09/22/2022	Regular	0.00	476.46	332150
5020056611	Invoice	09/22/2022	182 S PALM AVE., MATS	0.00	28.38	
5020056669	Invoice	09/22/2022	970 VENTURA ST - MATS	0.00	56.63	
5020082063	Invoice	09/22/2022	182 S PALM AVE. - MATS	0.00	28.38	
5020082183	Invoice	09/22/2022	970 VENTURA ST. - MATS	0.00	56.63	
5020082311	Invoice	09/22/2022	903 CORPORATION ST. MATS	0.00	58.08	
5020087263	Invoice	09/22/2022	182 S PALM AVE. - MATS	0.00	29.09	
5020087374	Invoice	09/22/2022	970 VENTURA ST - MATS	0.00	62.87	
5020087467	Invoice	09/22/2022	903 CORPORATION ST. - MATS	0.00	64.44	
5020091810	Invoice	09/22/2022	182 S. PALM AVE. - MATS	0.00	29.09	
5020091891	Invoice	09/22/2022	970 VENTURA ST. - MATS	0.00	62.87	
011368	ASWELL TROPHY	09/22/2022	Regular	0.00	66.64	332151
162168	Invoice	09/22/2022	5"x7" BLACK MARBLE PLAQUE, SET-UP	0.00	66.64	
011354	AT&T MOBILITY	09/22/2022	Regular	0.00	1,200.41	332152
287299196399X0	Invoice	09/22/2022	SERVICE PERIOD 8/03/2022 - 9/2/2022	0.00	1,200.41	
015768	AUTMOW, LLC	09/22/2022	Regular	0.00	950.00	332153
#1182900	Invoice	09/22/2022	ANNUAL TINYLINE MARKER SERVICE AND	0.00	950.00	
012677	AUTOZONE	09/22/2022	Regular	0.00	14.07	332154
5716201050	Invoice	09/22/2022	HOSE CLAMPS 3/4"	0.00	14.08	
5716-CK321397	Credit Memo	09/22/2022	CREDIT AFTER CK321397 SENT FOR PMNT	0.00	-0.01	
015869	BARBOZA & ASSOCIATES, A LAW CORPORATIOI	09/22/2022	Regular	0.00	13,005.00	332155
641-2-080122	Invoice	09/22/2022	July 2022 Services	0.00	13,005.00	
010703	BLEVW GLASS INC	09/22/2022	Regular	0.00	53.03	332156
5294	Invoice	09/22/2022	DOUBLE STRENGTH GLASS FOR BUILDING	0.00	53.03	
011110	BOWMAN CAR WASH	09/22/2022	Regular	0.00	600.00	332157
1227	Invoice	09/22/2022	50 CARWASH SERVICES 4/4/22 - 7/3/22	0.00	600.00	
011237	BTE COMMUNICATIONS, LLC	09/22/2022	Regular	0.00	240.45	332158
220905300101	Invoice	09/22/2022	BASE RATE W/ALLOWANCE - AUGUST 202	0.00	240.45	
015398	BUNNIN CHEVROLET OF SANTA PAULA	09/22/2022	Regular	0.00	129.95	332159

Check Report

Date Range: 09/01/2022 - 09/30/2022

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
CTCS30933	Invoice	09/22/2022	#460 - 3D IMAGE ALIGNMENT, ROADTEST	0.00	129.95	
012679	CAL-STATE AUTO PARTS	09/22/2022	09/22/2022 Regular	0.00	239.32	332160
741610	Invoice	09/22/2022	#204 - ROTOR ASY, KIT, BRAKE LINING	0.00	239.32	
015999	CHARTER COMMUNICATIONS HOLDING, LLC	09/22/2022	09/22/2022 Regular	0.00	1,813.97	332161
0093783090122	Invoice	09/22/2022	970 E VENTURA ST. 9/1-30/2022	0.00	142.67	
0095804091022	Invoice	09/22/2022	214 S. 10TH ST. 9/10/22 - 10/9/2022	0.00	272.30	
0460685082722	Invoice	09/22/2022	8/27/22 - 9/26/2022 SERVICES RENDERED	0.00	1,399.00	
015914	CITY ELECTRIC SUPPLY	09/22/2022	09/22/2022 Regular	0.00	1,663.57	332162
WLK/103767	Invoice	09/22/2022	RFM94LEDP450KMOVLTNSPFLC, POST&P	0.00	1,093.85	
WLK/104704	Invoice	09/22/2022	50W HPS MOGUL BASE, RGA LIGHTING	0.00	569.72	
011073	CLARK II CORPORATION, J. E.	09/22/2022	09/22/2022 Regular	0.00	8,373.11	332163
CFSI-32548	Invoice	09/22/2022	FUEL CHARGES FOR 8/3 - 9/14/22	0.00	8,373.11	
016088	CLEAN POWER ALLIANCE OF SOUTHERN CALIF	09/22/2022	09/22/2022 Regular	0.00	10,000.00	332164
COSP-0822	Invoice	09/22/2022	CCA Applicant Impact Study	0.00	10,000.00	
011133	CONSTRUCTION & RIGGING SUPPLY	09/22/2022	09/22/2022 Regular	0.00	1,223.53	332165
110158	Invoice	09/22/2022	48650CM STANDARD PROFILE, STREET PL	0.00	185.54	
110160	Invoice	09/22/2022	SWIVEL HOIST LIFTING RING	0.00	1,037.99	
010418	CORELOGIC SOLUTIONS, LLC	09/22/2022	09/22/2022 Regular	0.00	140.00	332166
82144441	Invoice	09/22/2022	AUGUST 2022 SERVICES	0.00	140.00	
011161	CRAGOE PEST SERVICES INC	09/22/2022	09/22/2022 Regular	0.00	495.00	332167
208357	Invoice	09/22/2022	EBELL PARK, 7TH & MAIN ST. BURROWIN	0.00	35.00	
208358	Invoice	09/22/2022	LAS PIEDRAS PARK, N. 13TH ST.	0.00	40.00	
208359	Invoice	09/22/2022	MANOR RIDGE SLOPES, RIDGE CT. BURRO	0.00	55.00	
208360	Invoice	09/22/2022	MILL PARK, BURROWING RODENT	0.00	40.00	
208361	Invoice	09/22/2022	OBREGON PARK, SAN CLEMENTE, BURRO	0.00	35.00	
208362	Invoice	09/22/2022	RECREATION PARK, HARVARD BLVD. BURR	0.00	35.00	
208363	Invoice	09/22/2022	SP CITY HALL COMPLEX, BURROWING RO	0.00	45.00	
208364	Invoice	09/22/2022	TEAGUE PARK, CORNER OF HARVARD, BU	0.00	45.00	
208365	Invoice	09/22/2022	VETERAN'S PARK BURROWING RODENT	0.00	40.00	
210482	Invoice	09/22/2022	HARDING PARK BURROWING RODENT	0.00	40.00	
210483	Invoice	09/22/2022	SP COMM CTR, BURROWING RODENT	0.00	22.50	
211727	Invoice	09/22/2022	HARVARD BLVD. BURROWING RODENT	0.00	40.00	
211728	Invoice	09/22/2022	MAIN ST. BURROWING RODENT	0.00	22.50	
011164	CRANE PRINTING	09/22/2022	09/22/2022 Regular	0.00	268.47	332168
23391	Invoice	09/22/2022	250 BUSINESS CARDS EA. UNZUETA, RICO	0.00	75.78	
23395	Invoice	09/22/2022	FALSE ALARM NOTICES	0.00	192.69	
012191	DATAPROSE, LLC	09/22/2022	09/22/2022 Regular	0.00	5,952.63	332169
3P64634	Invoice	09/22/2022	LETTER DUPLEX COLOR ON GLOSS	0.00	1,149.88	
DP2203229	Invoice	09/22/2022	BILLING PERIOD 8/1-31/2022	0.00	4,802.75	
011811	DE LAGE LANDEN	09/22/2022	09/22/2022 Regular	0.00	218.57	332170
77505688	Invoice	09/22/2022	Copy Machine Annual Lease and Useage F	0.00	218.57	
011210	DEPARTMENT OF JUSTICE	09/22/2022	09/22/2022 Regular	0.00	96.00	332171
597919	Invoice	09/22/2022	JULY 2022 SERVICES	0.00	32.00	
604087	Invoice	09/22/2022	AUGUST 2022 SERVICES	0.00	64.00	
016098	DEPARTMENT OF RESOURCES RECYCLING AND	09/22/2022	09/22/2022 Regular	0.00	70.00	332172
0000001450381	Invoice	09/22/2022	UNSPENT FUNDS FOR FY19/20, CCP-19-28	0.00	70.00	
012948	DIAL SECURITY 2021	09/22/2022	09/22/2022 Regular	0.00	44.40	332173
433676	Invoice	09/22/2022	ALARM MONITORING THROUGH 8/24/20	0.00	44.40	
015899	DIAMANTE ELECTRIC, INC.	09/22/2022	09/22/2022 Regular	0.00	495.00	332174

Check Report

Date Range: 09/01/2022 - 09/30/2022

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
1308	Invoice	09/22/2022	CANCELLED LIGHT IN CLOSET, INSTALL CO	0.00	495.00	
013267	DIAMOND A EQUIPMENT, LLC.	09/22/2022	Regular	0.00	274.94	332175
A01223004430	Invoice	09/22/2022	#263 - KUBOTA PARTS, ASSY PUMP WATE	0.00	220.49	
A01223004672	Invoice	09/22/2022	#263 - HOSE, WATER, GASKET, WATER PU	0.00	54.45	
013975	DODOS DESIGN - GARCIA, DAVID	09/22/2022	Regular	0.00	934.30	332176
6724	Invoice	09/22/2022	ARTWORK SETUP FOR MILITARY BANNERS	0.00	934.30	
013360	ENGEO INCORPORATED	09/22/2022	Regular	0.00	409.00	332177
275656	Invoice	09/22/2022	GHAD MANAGEMENT FY 22/23	0.00	409.00	
010187	F M PEARCE Company	09/22/2022	Regular	0.00	864.13	332178
92040	Invoice	09/22/2022	FABRICATE 26"X50" RAIN COVER AT PD	0.00	538.00	
SO#4082	Invoice	09/22/2022	MEASURE AND FABRICATE ACCESS DOOR,	0.00	326.13	
010395	FAMCON PIPE & SUPPLY, INC.	09/22/2022	Regular	0.00	10,373.07	332179
S100080914.001	Invoice	09/22/2022	ADAPTER, MIP X CTS PJ	0.00	283.14	
S100080915.001	Invoice	09/22/2022	ADAPTER, CTS X CTS	0.00	195.20	
S100084175.001	Invoice	09/22/2022	ADAPTER, MIP X CTS, ANG STOP CTS	0.00	359.29	
S100085886.001	Invoice	09/22/2022	FORD ULTRA FLEX WIDE RANGE BOLTED C	0.00	2,064.56	
S100086022.001	Invoice	09/22/2022	12" FORD ULTRA FLEX WIDE RANGE BOLT	0.00	584.51	
S100086588.001	Invoice	09/22/2022	HYD JONES SAFETY YELLOW	0.00	2,686.61	
S100086928.001	Invoice	09/22/2022	HYD JONES J4040, SAFETY YELLOW	0.00	2,686.61	
S100087578.001	Invoice	09/22/2022	CONCRETE COVER, READ LID ONLY, OLD C	0.00	788.57	
S100087580.001	Invoice	09/22/2022	BOX, MTR CHRISTY BODY ONLY, MOUSE H	0.00	724.58	
010847	FARMERS IRRIGATION	09/22/2022	Regular	0.00	3,111.16	332180
18003	Invoice	09/22/2022	FY 22/23 Palm Yard Rent	0.00	3,111.16	
014176	FAUSSET PRINTING	09/22/2022	Regular	0.00	1,300.00	332181
M227120	Invoice	09/22/2022	FLYER DESIGN AND GUIDE DESIGN TIME	0.00	1,300.00	
010405	FERGUSON ENTERPRISES INC #1350	09/22/2022	Regular	0.00	445.42	332182
1785679	Invoice	09/22/2022	2X10 L HARD COP TUBE	0.00	445.42	
010440	FGL ENVIRONMENTAL, INC	09/22/2022	Regular	0.00	1,546.00	332183
209058A	Invoice	09/22/2022	LTB SERIES 15 TUBE	0.00	30.00	
209993A	Invoice	09/22/2022	LTB SERIES 15 TUBE	0.00	30.00	
212238A	Invoice	09/22/2022	LTB SERIES 15 TUBE	0.00	30.00	
212251A	Invoice	09/22/2022	LTB SERIES 15 TUBE	0.00	30.00	
212260A	Invoice	09/22/2022	LTB SERIES 15 TUBE	0.00	30.00	
212261A	Invoice	09/22/2022	LTB SERIES 15 TUBE	0.00	30.00	
212415A	Invoice	09/22/2022	LTB SERIES 15 TUBE	0.00	30.00	
212467A	Invoice	09/22/2022	LTB SERIES 15 TUBE	0.00	174.00	
212597A	Invoice	09/22/2022	LTB SERIES 15 TUBE	0.00	30.00	
212698A	Invoice	09/22/2022	LTB SERIES 15 TUBE	0.00	30.00	
212744A	Invoice	09/22/2022	LTB SERIES 15 TUBE	0.00	30.00	
212829A	Invoice	09/22/2022	LTB SERIES 15 TUBE	0.00	30.00	
212900A	Invoice	09/22/2022	LTB SERIES 15 TUBE	0.00	30.00	
213122A	Invoice	09/22/2022	LTB SERIES 15 TUBE	0.00	30.00	
213154A	Invoice	09/22/2022	LTB SERIES 15 TUBE	0.00	30.00	
213155A	Invoice	09/22/2022	LTB SERIES 15 TUBE	0.00	30.00	
213173A	Invoice	09/22/2022	LTB SERIES 15 TUBE	0.00	30.00	
213186A	Invoice	09/22/2022	FIELD TEST - FIELD CL TOTAL	0.00	28.00	
213228A	Invoice	09/22/2022	LTB SERIES 15 TUBE	0.00	30.00	
213354A	Invoice	09/22/2022	LTB SERIES 15 TUBE	0.00	174.00	
213398A	Invoice	09/22/2022	METALS, TOTAL-CU, PB, MATERIALS/DISP	0.00	399.00	
214041A	Invoice	09/22/2022	METALS, TOTAL CU PB, MATERIALS DISPO	0.00	39.00	
214042A	Invoice	09/22/2022	METALS TOTAL CU PB, MATERIALS/DISPOS	0.00	147.00	
214043A	Invoice	09/22/2022	METALS, TOTAL-CU, PB	0.00	75.00	
010425	FOOTHILL ELECTRIC COMPANY	09/22/2022	Regular	0.00	135.00	332184

Check Report

Date Range: 09/01/2022 - 09/30/2022

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
17289	Invoice	09/22/2022	FIXED STREET LIGHT AT 23 PALM COURT	0.00	135.00	
010432	FRANK'S PAINT & HARDWARE	09/22/2022	Regular	0.00	1,285.86	332185
367869	Invoice	09/22/2022	2 GAL PLASTIC PAIL WHITE, BLEACHED KN	0.00	11.55	
367881	Invoice	09/22/2022	SEAL GRIP GRIPPER PRIMER GAL	0.00	34.90	
367935	Invoice	09/22/2022	6" #2 PHILLIPS PWR BIT	0.00	8.74	
367967	Invoice	09/22/2022	KEYS, MAGNET TORPEDO LEVEL 9"	0.00	16.28	
367980	Invoice	09/22/2022	NUTS & BOLTS A PACKAGE, HINGE MORTI	0.00	47.79	
367989	Invoice	09/22/2022	BLACK MARKING 17OZ SPRAY	0.00	17.56	
368007	Invoice	09/20/2022	CD METAL HOSE 'Y' S/SHUT OFF, GOOSEN	0.00	74.96	
368070	Invoice	09/22/2022	1" #2 BRASS PLUG, 11/4 GAL PLUG #2, PAI	0.00	57.18	
368074	Invoice	09/22/2022	RIDGID COOL GEL 74946	0.00	376.58	
368079	Invoice	09/22/2022	ENER 9V BATTERIES	0.00	30.07	
368106	Invoice	09/22/2022	AEROVOE RUST PROOF PAINT M. GRAY, SP	0.00	47.50	
368134	Invoice	09/22/2022	ACRYLIC ENAMEL SEMI NOCTURNE SHAD	0.00	49.74	
368160	Invoice	09/22/2022	CAULK WHITE, GOOF OFF CLEAN UP AER	0.00	21.53	
368169	Invoice	09/22/2022	NUTS & BOLTS, A-180 GRIT CLOTH	0.00	14.54	
368174	Invoice	09/22/2022	ZYNOLYTE SPEED E-ENAMEL	0.00	5.94	
368206	Invoice	09/22/2022	FLUOR LAMP, ELECTRICAL, BALLAST ELECT	0.00	58.18	
368267	Invoice	09/22/2022	STRAW HAT, POCKET KNIFE MULTI TOOL	0.00	53.02	
368295	Invoice	09/22/2022	1X15' RATCHET TIE DOWN 4PK	0.00	37.88	
368298	Invoice	09/22/2022	206 GRAFFITI REMOVER 17OZ	0.00	18.39	
368342	Invoice	09/22/2022	CAUTION BLUE SB MARKING	0.00	116.78	
368354	Invoice	09/22/2022	FRAMERS TOOL BAG 5 POCKET, ECONOM	0.00	98.15	
368384	Invoice	09/22/2022	ZYNOLYTE SPEED E ENAMEL, WHITE KNIT	0.00	21.61	
368587	Invoice	09/22/2022	E-17 2" 200#PRESS GAUGE, BUSHING, TEE	0.00	66.99	
014061	FRONTIER COMMUNICATIONS	09/22/2022	Regular	0.00	2,307.81	332186
8/28/22 - 9/27/2	Invoice	09/22/2022	PHONE SERVICES	0.00	2,307.81	
010441	FRUIT GROWERS SUPPLY CO	09/22/2022	Regular	0.00	579.99	332187
92329113	Invoice	09/22/2022	CEMENT 711 QUART, ADAPTER PVC MALE	0.00	62.87	
92329994	Invoice	09/22/2022	BROOM PUSH HARPER MEDIUM 24", SHO	0.00	65.78	
92330165	Invoice	09/22/2022	NIPPLE PBC SCH80 0.50" X 2.00	0.00	3.44	
92331732	Invoice	09/22/2022	FERT BEST SUPERIRON 9-9-9-11FE	0.00	358.32	
92331769	Invoice	09/22/2022	FERT BEST SUPERIRON 9-9-9-11FE 50LB	0.00	89.58	
010797	GAS COMPANY, THE	09/22/2022	Regular	0.00	474.24	332188
8/3/22 - 9/6/22	Invoice	09/22/2022	MONTHLY UTILITY CHARGES	0.00	474.24	
012800	GRANITE CONSTRUCTION COMPANY	09/22/2022	Regular	0.00	594.51	332189
2306058	Invoice	09/22/2022	3/8" FINEPG64-10	0.00	140.80	
2311986	Invoice	09/22/2022	3583 - 3/8" FINEPG64-10	0.00	126.97	
2313822	Invoice	09/22/2022	1/2" FINEPG64-10	0.00	150.09	
2323386	Invoice	09/22/2022	3584 - 1/2" FINEPG64-10	0.00	176.65	
010486	GRIMES ROCK, INC	09/22/2022	Regular	0.00	763.20	332190
256721	Invoice	09/22/2022	BLENDED FILL	0.00	763.20	
013199	H & H AUTO PARTS WHOLESAL	09/22/2022	Regular	0.00	111.52	332191
1IN0520312	Invoice	09/22/2022	KIT TPMSENSOR	0.00	111.52	
015153	HINDERLITER DE LLAMAS & ASSOCIATES	09/22/2022	Regular	0.00	1,493.27	332192
SIN021100	Invoice	09/22/2022	Q1/2022, AUDIT SRVS-SALES TAX,CNTRCT	0.00	1,193.27	
SIN021206	Invoice	09/22/2022	CONTRACT SRVS TRANSACTION TAX JLY-S	0.00	300.00	
010537	HOUSE SANITARY SUPPLY	09/22/2022	Regular	0.00	459.71	332193
269050	Invoice	09/22/2022	LR FUTURA 40X48 CLEAR, DISP TOILET SE	0.00	459.71	
013711	INDEPENDENT ORDER OF ODD FELLOWS	09/22/2022	Regular	0.00	2,622.54	332194
OCT 2022	Invoice	09/22/2022	FY 22/23 RENT	0.00	2,622.54	
010595	J & H ENGINEERING GENERAL CONTRACTOR, IN	09/22/2022	Regular	0.00	1,141,334.40	332195

Check Report

Date Range: 09/01/2022 - 09/30/2022

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
#3913	Invoice	09/22/2022	MAINTENANCE AGREEMENT FOR SERVICE	0.00	1,141,334.40	
010017	LIEBERT CASSIDY WHITMORE	09/22/2022	Regular	0.00	22,587.44	332196
222348	Invoice	09/22/2022	SA560-00001 JUNE 30, 2022	0.00	31.50	
222349	Invoice	09/22/2022	SA560-00040 - JUNE 30, 2022	0.00	31.50	
222350	Invoice	09/22/2022	SA560-00041 - JUNE 30, 2022	0.00	157.50	
222351	Invoice	09/22/2022	SA560-00046 JUNE 30, 2022	0.00	1,449.00	
222352	Invoice	09/22/2022	SA560-00049 JUNE 30, 2022	0.00	1,386.00	
223971	Invoice	09/22/2022	SA560-00041 JULY 31, 2022	0.00	167.50	
223972	Invoice	09/22/2022	SA560-00046 - JULY 31, 2022	0.00	3,456.24	
223973	Invoice	09/22/2022	SA560-00049 JULY 31, 2022	0.00	100.50	
224922	Invoice	09/22/2022	SA560-00043 - AUGUST 31, 2022	0.00	134.00	
224923	Invoice	09/22/2022	SA560-00046 AUGUST 31, 2022	0.00	14,568.20	
224924	Invoice	09/22/2022	SA560-00049 AUGUST 31, 2022	0.00	1,105.50	
010061	LOWE'S	09/22/2022	Regular	0.00	1,925.54	332197
901477	Invoice	09/22/2022	2-4-8 KD DF SELECT STUD, NYLN SPCR CT-	0.00	89.96	
902005	Invoice	09/22/2022	MF R19 F 87,18-SQ FT 15-I, 25LB COARSE	0.00	1,183.26	
902007	Invoice	09/22/2022	JASCO LACQUER THINNER	0.00	42.50	
903765	Invoice	09/22/2022	1/2-2-2 PATCH PANEL, 56BDL MDF 3424 C	0.00	282.61	
928957	Invoice	09/22/2022	GE LED 32W T8A 4' 6.5K 2	0.00	276.31	
928958	Invoice	09/22/2022	RB WHT HINGE PIN DOOR STO, RB BLK AN	0.00	50.90	
015633	M6 CONSULTING, INC.	09/22/2022	Regular	0.00	9,300.00	332198
2287	Invoice	09/22/2022	TASK ORDER #3	0.00	2,992.50	
2288	Invoice	09/22/2022	TASK ORDER NO. 4	0.00	6,307.50	
013574	MAGNUM FENCE AND SECURITY INC.	09/22/2022	Regular	0.00	1,043.12	332199
14421	Invoice	09/22/2022	REPAIRED CHAINLINK FENCE AROUND PLA	0.00	1,043.12	
012109	MANAGED HEALTH NETWORK	09/22/2022	Regular	0.00	250.56	332200
PRM-072045	Invoice	09/22/2022	JUNE 2022 SERVICES	0.00	125.28	
PRM-074421	Invoice	09/22/2022	Managed Health Network Fees FY 22-23	0.00	125.28	
015442	MARIPOSA LANDSCAPES, INC.	09/22/2022	Regular	0.00	4,726.67	332201
99149	Invoice	09/22/2022	FY 22/23 HARDING PARK LANDSCAPING S	0.00	4,726.67	
010129	MASAHISA, OTAGIRI	09/22/2022	Regular	0.00	3,775.74	332202
51522	Invoice	09/22/2022	FS 111R NEW HEAD, PLUG, VALVE JOB LAB	0.00	111.61	
51567	Invoice	09/22/2022	PLUG, A/C FILTER TUNE-UP HONDA ENGI	0.00	80.04	
51584	Invoice	09/22/2022	RAKE ASSY	0.00	18.40	
51674	Invoice	09/22/2022	BELTS P EDGER	0.00	17.38	
51679	Invoice	09/22/2022	BEARINGS, SPOOLS	0.00	44.92	
51682	Invoice	09/22/2022	HELMET SYSTEM	0.00	81.19	
51700	Invoice	09/22/2022	STIHL HEAD ASSY	0.00	34.64	
51788	Invoice	09/22/2022	LINE 1LB., 1 LINE 3LB.	0.00	51.96	
51829	Invoice	09/22/2022	2 LINE 5LB - WATER PECK RD - TANK	0.00	129.90	
51852	Invoice	09/22/2022	MS194T-14", MS201T-16" BG50, CHAINS, P	0.00	2,327.33	
51882	Invoice	09/22/2022	2 MOTO MIX	0.00	19.49	
52042	Invoice	09/22/2022	P. EDGER, BLADE SHAFT, NUT, LABOR	0.00	198.64	
52043	Invoice	09/22/2022	NEW CARD ASSY, ADJUST VALVE, LABOR	0.00	236.32	
52071	Invoice	09/22/2022	EYELETS	0.00	53.48	
52157	Invoice	09/22/2022	2 BLADES PHOENIX	0.00	45.44	
52160	Invoice	09/22/2022	BAR OIL, 180 CHAIN	0.00	52.49	
52215	Invoice	09/22/2022	PLUGS, A/C COVER, CASE, TRU-CUT EDGE	0.00	272.51	
014436	MINER'S ACE HARDWARE	09/22/2022	Regular	0.00	1,274.24	332203
26482	Invoice	09/22/2022	SPRYPNT 2X SAT DK WALNUT, B&C OIL W	0.00	36.77	
26490	Invoice	09/22/2022	CAULK DAP3.0 W& D CLR 9 OZ	0.00	43.26	
26495	Invoice	09/22/2022	KEY RING ID TAG 2PK	0.00	3.24	
26505	Invoice	09/22/2022	SPRYPNT 2X S-G IVORY BSQ	0.00	8.65	
26512	Invoice	09/22/2022	STOP DOOR CHM	0.00	8.65	

Check Report

Date Range: 09/01/2022 - 09/30/2022

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
26520	Invoice	09/22/2022	SPLIT RING 2", 1-1/2"	0.00	5.59	
26521	Invoice	09/22/2022	TORCH HEAD TRIGR PRO ACE, MAP PRO G	0.00	99.56	
26531	Invoice	09/22/2022	RYL INT SG WHT 1G, ECO FEE FOR QT TO	0.00	43.99	
26532	Invoice	09/22/2022	LIQUID CHLORINATOR 1 GAL	0.00	6.48	
26555	Invoice	09/22/2022	BATTERY ALKN AAA CD16 ACE	0.00	10.81	
26556	Invoice	09/22/2022	DRAIN BLADDER, MAG NUT DR SET	0.00	37.87	
26557	Invoice	09/22/2022	SPACKLE DRYDEX 1/2PT DAP, PUTTY KNIFE	0.00	12.97	
26561	Invoice	09/22/2022	SHVL SQR PNT LONG HND, RAKE FLEX TIN	0.00	132.01	
26563	Invoice	09/22/2022	5/8 REG DRYWALL 1/2 SHEET	0.00	10.38	
26588	Invoice	09/22/2022	MAG 2" COMBO 1-1/2" SHKL, CHAING PR	0.00	97.34	
26596	Invoice	09/22/2022	CEIL LT FXT ACRY/SHD BN 12IN	0.00	51.95	
26600	Invoice	09/22/2022	PRETAPED MSKNG FLM 24"W, PAINTERS T	0.00	48.67	
26601	Invoice	09/22/2022	RED ROSIN PAPER 36"X166'	0.00	21.64	
26632	Invoice	09/22/2022	SCREWDRIVING BITSET100PC	0.00	21.64	
26669	Invoice	09/22/2022	SOCKET ADPTR 1/4HX 3/8SQ, MAG NUT D	0.00	31.24	
26672	Invoice	09/22/2022	ROLLER FRAME 3"4 WIRE LNZR, PUTTY KN	0.00	13.62	
26679	Invoice	09/22/2022	FRAME BLADE 6"X20T, 50F GRN CLOTHES	0.00	33.31	
26707	Invoice	09/22/2022	TWIST FOCUS FLASHLT 1700L, KEYS	0.00	59.47	
26715	Invoice	09/22/2022	WD40 SMART STRAW 8OZ, S/F RESPIRATO	0.00	65.97	
26718	Invoice	09/22/2022	PNT TRAY BK 12X7" 1PK, ROLLERS 6.5" JU	0.00	19.43	
26719	Invoice	09/22/2022	CUT OUT BARE TOOL, FURNACE PIPE	0.00	234.38	
26731	Invoice	09/22/2022	SAFARI/RUSH UB KHAKI FLAP, COOLING N	0.00	61.65	
26738	Invoice	09/22/2022	PRUNER BYPASS FORGED 8"	0.00	21.64	
26754	Invoice	09/22/2022	FASTENERS	0.00	3.93	
26784	Invoice	09/22/2022	ANT & ROACH KLLR 17.5OZ	0.00	6.50	
26814	Invoice	09/22/2022	CABLE TIES 11.8" 50# WHT	0.00	21.63	
Void						
016077		09/22/2022	Regular	0.00	0.00	332204
		09/22/2022	Regular	0.00	3,200.00	332205
#0002	Invoice	09/22/2022	ELECTRICAL THROUGH OUT THE HOUSE P	0.00	2,500.00	
#0004	Invoice	09/22/2022	WATER PROOF FOR TILE	0.00	700.00	
015890						
MUSEUM OF VENTURA COUNTY		09/22/2022	Regular	0.00	150.00	332206
12/14/22 EVENT	Invoice	09/22/2022	USE OF EVENT SPACE FOR HOLIDAY LUNC	0.00	150.00	
015848						
NATIONAL LEAD FOR AMERICA, INC.		09/22/2022	Regular	0.00	20,000.00	332207
0000465b	Invoice	09/22/2022	FY 22/23 FELLOWSHIP SERVICES	0.00	20,000.00	
016052						
NATURAL GREEN LANDSCAPE, INC.		09/22/2022	Regular	0.00	1,800.00	332208
20104	Invoice	09/22/2022	REMOVE HAZARDOUS MATERIAL FROM	0.00	1,200.00	
20105	Invoice	09/22/2022	REMOVE HAZARDOUS MATERIAL FROM 9	0.00	600.00	
010218						
NEW IMAGE AUTO BODY		09/22/2022	Regular	0.00	6,113.87	332209
3241	Invoice	09/22/2022	Vehicle #132 Repair	0.00	6,113.87	
013872						
NICKS POOL AND SPA SERVICE		09/22/2022	Regular	0.00	380.05	332210
22130801	Invoice	09/22/2022	GRANITE BALL FOUNTAIN SERVICE	0.00	380.05	
013908						
NORTHSTAR CHEMICAL		09/22/2022	Regular	0.00	5,318.94	332211
233019	Invoice	09/22/2022	SODIUM HYPOCHLORITE, 12.5%, MILL	0.00	5,318.94	
015830						
OAKS SECURITY, INC.		09/22/2022	Regular	0.00	340.00	332212
2022911	Invoice	09/22/2022	ON SITE SERVICE CALL TO REPLACE PTZ C	0.00	340.00	
010543						
O'CONNOR PEST CONTROL		09/22/2022	Regular	0.00	60.00	332213
20497490	Invoice	09/22/2022	EXTERMINATING SERVICES AT 970 E VENT	0.00	60.00	
012691						
O'REILLY AUTOMOTIVE STORES, INC.		09/22/2022	Regular	0.00	489.41	332214
3129-398874	Invoice	09/22/2022	#461 - MOOG R SERIES - CONT	0.00	245.73	
3129-399102	Invoice	09/22/2022	#462 - CONROL ARM, MOO_CK622225,62	0.00	146.73	
3129-399113	Invoice	09/22/2022	#451 - REPLMT GLASS	0.00	15.14	
3129-399674	Invoice	09/22/2022	#132 - CAPSULE	0.00	18.88	
3129-399847	Invoice	09/22/2022	#132 - ABS RELAY	0.00	36.33	

Check Report

Date Range: 09/01/2022 - 09/30/2022

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
3129-399910	Invoice	09/22/2022	#132 - A/C HTR RLY	0.00	9.36	
3129-399929	Credit Memo	09/22/2022	#132 - ABS RELAY	0.00	-17.35	
3129-400852	Invoice	09/22/2022	#296 - BLOWER MOTOR	0.00	34.59	
012844	PARKHOUSE TIRE, INC.	09/22/2022	Regular	0.00	1,223.86	332215
4020166622	Invoice	09/22/2022	#204 - LT245/75R17 E FST T/F AT2 OWL	0.00	644.62	
4020166624	Invoice	09/22/2022	#465 - 245/55R18 103W FST FH PURSUIT	0.00	579.24	
015335	PAVEMENT COATING CO.	09/22/2022	Regular	0.00	216.05	332216
CCusI001502	Invoice	09/22/2022	SS-1H	0.00	101.67	
CCusI001526	Invoice	09/22/2022	SS-1H, 21-33 GL	0.00	114.38	
014663	PHOENIX CIVIL ENGINEERING, INC.	09/22/2022	Regular	0.00	15,609.25	332217
22217	Invoice	09/22/2022	Task Order #4	0.00	2,275.00	
22218	Invoice	09/22/2022	PROF. SERVICES - 6/27/2022 - 7/24/2022	0.00	280.50	
22219	Invoice	09/22/2022	HARVARD BLVD. WATER AND SEWER PIPE	0.00	13,053.75	
015637	PLAYGROUND GUARDIAN LLC	09/22/2022	Regular	0.00	720.00	332218
13014	Invoice	09/22/2022	PARK PROTECTOR INSPECTION SFTWR SU	0.00	720.00	
015218	POWERED BY D - BARAJAS, DAVID	09/22/2022	Regular	0.00	3,135.00	332219
1335	Invoice	09/22/2022	INSTALLATION OF TWO 220V CIRCUIT/DIS	0.00	1,945.00	
1339	Invoice	09/22/2022	8 INSTALLATION OF 6" LED RECESS LIGHT	0.00	760.00	
1340	Invoice	09/22/2022	TROUBLESHOOT 220V POWER TO NEW W	0.00	430.00	
013739	QUADIENT FINANCE USA, INC.	09/22/2022	Regular	0.00	1,000.00	332220
AUGUST 2022	Invoice	09/22/2022	AUGUST 2022 POSTAGE	0.00	1,000.00	
016071	RANGEL, JOSE	09/22/2022	Regular	0.00	700.00	332221
1001	Invoice	09/22/2022	MECHANICAL BULL FOR JUNE 11TH EVEN	0.00	700.00	
014869	READYREFRESH BY NESTLE	09/22/2022	Regular	0.00	85.77	332222
02I0036339190	Invoice	09/22/2022	WATER SERVICES 8/11/22 - 9/10/22	0.00	85.77	
010520	RP RENTALS	09/22/2022	Regular	0.00	161.36	332223
6318	Invoice	09/22/2022	FLOOR BUFFER 17", PADS	0.00	161.36	
015016	S P L LANDSCAPE INC.	09/22/2022	Regular	0.00	4,510.00	332224
16418	Invoice	09/22/2022	YARD MAINTENANCE AT VARIOUS LOCATI	0.00	4,510.00	
013292	SANTA PAULA ANIMAL RESCUE CENTER (SPARC	09/22/2022	Regular	0.00	12,500.00	332225
OCT 2022	Invoice	09/22/2022	FY 22/23 SERVICES	0.00	12,500.00	
011640	SATCOM GLOBAL, INC.	09/22/2022	Regular	0.00	85.50	332226
AS09220794	Invoice	09/22/2022	IRIDIUM SIM CARD 881621449175	0.00	85.50	
014880	SE&J FABRICATIONS, INC.	09/22/2022	Regular	0.00	540.00	332227
1228	Invoice	09/22/2022	MODIFY STREET CRATES	0.00	540.00	
010785	SMART & FINAL	09/22/2022	Regular	0.00	512.42	332228
107188	Invoice	09/22/2022	GROCERIES FOR CONGREGATE	0.00	118.64	
176366	Invoice	09/22/2022	GROCERIES FOR YOUTH CENTER	0.00	87.93	
41844	Invoice	09/22/2022	GROCERIES FOR YOUTH CENTER	0.00	189.37	
419200	Invoice	09/22/2022	GROCERIES FOR CONGREGATE	0.00	50.63	
975344	Invoice	09/22/2022	GROCERIES FOR HDM	0.00	65.85	
015896	SNAP-ON	09/22/2022	Regular	0.00	516.84	332229
08242211384	Invoice	09/22/2022	1 AIR HAMMER RED W/QC CHUCK	0.00	450.27	
08312211637	Invoice	09/22/2022	1 ROTOR HONE 12OZ MED	0.00	66.57	
011524	SOLID WASTE SOLUTIONS	09/22/2022	Regular	0.00	11,344.00	332230
179	Invoice	09/22/2022	FY 22/23 SOLID WASTE & PROJECT MGMT	0.00	664.50	
180	Invoice	09/22/2022	FY 22/23 SOLID WASTE & PROJECT MGMT	0.00	1,991.50	
5023	Invoice	09/22/2022	FY 22/23 FRANCHISE AGREEMENT SERVIC	0.00	2,534.00	

Check Report

Date Range: 09/01/2022 - 09/30/2022

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
5024	Invoice	09/22/2022	FY 22/23 FRANCHISE AGREEMENT SERVIC	0.00	6,154.00	
010795	SOUTHERN CALIFORNIA EDISON	09/22/2022	Regular	0.00	26,318.44	332231
2022 AUG - SEPT	Invoice	09/22/2022	MONTHLY UTILITY CHARGES	0.00	25,496.48	
8/11/22 - 9/11/2	Invoice	09/22/2022	MONTHLY UTILITY CHARGES	0.00	821.96	
016094	SOUTHERN CALIFORNIA PERMANENTE MEDICA	09/22/2022	Regular	0.00	617.00	332232
220902327090 8/	Invoice	09/22/2022	SERVICES RENDERED	0.00	617.00	
016078	SP PLUMBING & HEATING L.L.C.	09/22/2022	Regular	0.00	1,200.00	332233
#1221	Invoice	09/22/2022	INSPECT GREASE TRAP AT SR CENTER	0.00	300.00	
#1222	Invoice	09/22/2022	REPLACE DRINKING FOUNTAIN NEAR SR C	0.00	900.00	
011144	STAPLES ADVANTAGE	09/22/2022	Regular	0.00	134.45	332234
3516733745	Invoice	09/22/2022	PAD PERF5X8, ERASE BOARD WIPES, LYSO	0.00	134.45	
010823	SUN BADGE CO, INC	09/22/2022	Regular	0.00	360.92	332235
409673	Invoice	09/22/2022	BLUE ENAMEL NO ANTIQUING, LA DOME	0.00	360.92	
015001	SYNAGRO-WWT, INC.	09/22/2022	Regular	0.00	25,542.52	332236
32457	Invoice	09/22/2022	FY 22-23 Biosolids Hauling Services Contr	0.00	25,542.52	
014810	TAYLOR COMMUNICATIONS, INC.	09/22/2022	Regular	0.00	534.27	332237
VQ161799	Invoice	09/22/2022	REPLENISH CHECK STOCK-PR	0.00	534.27	
015728	THE COUNSELING TEAM INTERNATIONAL	09/22/2022	Regular	0.00	2,000.00	332238
83425	Invoice	09/22/2022	EMPLOYEE SUPPORT SERVICES - AUGUST	0.00	2,000.00	
012070	TRAFFIC TECHNOLOGIES	09/22/2022	Regular	0.00	734.27	332239
41835	Invoice	09/22/2022	12"X18" .063 ALUM ENGINEER GRADE	0.00	194.90	
41872	Invoice	09/22/2022	100 PAPER 12"X18" NO PARKING SIGN	0.00	131.10	
41912	Invoice	09/22/2022	PAPER, NO PARKING SIGN, VESTS, VARIOU	0.00	408.27	
015505	TRIPEPI, SMITH AND ASSOCIATES, INC.	09/22/2022	Regular	0.00	350.00	332240
8655	Invoice	09/22/2022	PSA- 01/01/2022	0.00	252.50	
8655 NON PO	Invoice	09/22/2022	WASTE HAULING UPDATES, ATHENS SRVS.	0.00	97.50	
010883	U-RENT INC	09/22/2022	Regular	0.00	90.74	332241
770054-5	Invoice	09/22/2022	PROPANE, SALES	0.00	90.74	
010903	USA BLUE BOOK	09/22/2022	Regular	0.00	972.26	332242
096905	Invoice	09/22/2022	BJM BABY 12V SUBMERSIBLE PUMP, PLAN	0.00	972.26	
013736	V.C.T.C.	09/22/2022	Regular	0.00	135.00	332243
AUGUST 2022	Invoice	09/22/2022	PASSES SOLD IN AUGUST 2022	0.00	135.00	
010939	VENTURA COUNTY STAR	09/22/2022	Regular	0.00	720.00	332244
0004645763 COR	Invoice	09/22/2022	DOLLAR TOTAL TRANSPOSED ON INITIAL P	0.00	720.00	
011539	VERIZON WIRELESS	09/22/2022	Regular	0.00	3,324.18	332245
9914011152	Invoice	09/22/2022	SERVICE PERIOD 7/22/22 - 8/21/2022	0.00	3,324.18	
016021	VISTA PAINT	09/22/2022	Regular	0.00	140.01	332246
2022-681834-00	Invoice	09/22/2022	PAINT FOR GRAFFITI ABATEMENT SERVICE	0.00	72.17	
2022-681871-00	Invoice	09/22/2022	PAINT FOR GRAFFITI ABATEMENT	0.00	67.84	
010978	VULCAN MATERIALS COMPANY	09/22/2022	Regular	0.00	1,500.41	332247
73388966	Invoice	09/22/2022	TRI STR 16035 3/4IN CL 2 RECYCLED BASE	0.00	833.53	
73395042	Invoice	09/22/2022	COLD MIX 3/8 SC8	0.00	666.88	
013539	WAGE WORKS, INC.	09/22/2022	Regular	0.00	105.30	332248
INV4127294	Invoice	09/22/2022	Wageworks FSA Admin Fee	0.00	105.30	
011007	WIKHOLM MD, GARY D	09/22/2022	Regular	0.00	260.00	332249
8556	Invoice	09/22/2022	SERVICES 5/11,17,23,26/22	0.00	260.00	

Check Report

Date Range: 09/01/2022 - 09/30/2022

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
016097	XOBEE NETWORKS, LLC	09/22/2022	Regular	0.00	8,541.75	332250
2400-06222022-1	Invoice	09/22/2022	PROJECT MATERIALS,EXPS, SETUP&CONFI	0.00	4,791.75	
2400-09072022-4	Invoice	09/22/2022	BLOCK RATE PRE PAID LABOR 50HRS	0.00	3,750.00	
014216	SANTA CLARA VALLEY, THE HOSPICE HOME SU	09/27/2022	Regular	0.00	42,500.00	332259
LOCAL GRANT PR	Invoice	09/26/2022	NONPROFIT EMERGENCY RELIEF FUND G	0.00	42,500.00	
013292	SANTA PAULA ANIMAL RESCUE CENTER (SPARC	09/27/2022	Regular	0.00	20,000.00	332260
LOCAL GRANT PR	Invoice	09/26/2022	NONPROFIT EMERGENCY RELIEF FUND G	0.00	20,000.00	
016034	SPIRIT OF SANTA PAULA	09/27/2022	Regular	0.00	30,000.00	332261
LOCAL GRANT PR	Invoice	09/27/2022	NONPROFIT EMERGENCY RELIEF FUND G	0.00	30,000.00	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	545	210	0.00	4,469,088.27
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	545	211	0.00	4,469,088.27

Check Report

Date Range: 09/01/2022 - 09/30/2022

Vendor Number Payable #	Vendor Name Payable Type	Payment Date Post Date	Payment Type Payable Description	Discount Amount Discount Amount	Payment Amount Payable Amount	Number
Bank Code: PY-PAYROLL						
011688	CALIFORNIA STATE DISBURSEMENT UNIT	09/01/2022	Regular	0.00	619.37	332024
INV0013800	Invoice	09/02/2022	G69 - CASE #200000001704703	0.00	125.07	
INV0013801	Invoice	09/02/2022	G83 200000002140068	0.00	259.38	
INV0013802	Invoice	09/02/2022	G86 200000002241170	0.00	174.92	
INV0013854	Invoice	09/02/2022	G82 200000000935917	0.00	60.00	
011228	CALIFORNIA, STATE OF	09/01/2022	Regular	0.00	125.00	332025
INV0013855	Invoice	09/02/2022	G92 K THALER-STRANGE CASE NUMBER 6	0.00	125.00	
010553	ICMA RETIREMENT TRUST-457	09/01/2022	Regular	0.00	11,510.77	332026
INV0013796	Invoice	09/02/2022	DCI	0.00	2,447.00	
INV0013852	Invoice	09/02/2022	DCI	0.00	6,338.77	
INV0013857	Invoice	09/02/2022	DCI	0.00	2,500.00	
INV0013858	Invoice	09/02/2022	DCI	0.00	225.00	
010554	ICMA RETIREMENT TRUST-457 (PT)	09/01/2022	Regular	0.00	1,170.32	332027
INV0013875	Invoice	09/02/2022	PTR - PART TIME RETIREMENT	0.00	1,170.32	
011691	JENNIFER REYES-MACIAS	09/01/2022	Regular	0.00	300.00	332028
INV0013798	Invoice	09/02/2022	G15 - #D323100	0.00	300.00	
010515	MASS MUTUAL	09/01/2022	Regular	0.00	600.00	332029
INV0013851	Invoice	09/02/2022	DCH - GROUP #020024	0.00	600.00	
011191	ORTIZ, CLARA	09/01/2022	Regular	0.00	250.62	332030
INV0013799	Invoice	09/02/2022	G2 - CASE #D316066	0.00	250.62	
010708	SANTA PAULA POLICE OFFICERS ASSOCIATION	09/01/2022	Regular	0.00	2,040.00	332031
INV0013786	Invoice	09/02/2022	AP-ASSOCIATION DUES	0.00	1,920.00	
INV0013841	Invoice	09/02/2022	AP-ASSOCIATION DUES	0.00	120.00	
010291	SEIU LOCAL 721	09/01/2022	Regular	0.00	582.35	332032
INV0013839	Invoice	09/02/2022	SEIU 998	0.00	86.25	
INV0013840	Invoice	09/02/2022	SEIU 998 - VOTING MEMBERS	0.00	452.25	
INV0013846	Invoice	09/02/2022	COMMITTEE ON POLITICAL EDUC.	0.00	43.85	
010898	UNITED WAY OF VENTURA COUNTY	09/01/2022	Regular	0.00	13.00	332033
INV0013834	Invoice	09/02/2022	UW - UNITED WAY	0.00	4.00	
INV0013893	Invoice	09/02/2022	UW - UNITED WAY	0.00	9.00	
011688	CALIFORNIA STATE DISBURSEMENT UNIT	09/15/2022	Regular	0.00	619.37	332132
INV0013915	Invoice	09/16/2022	G69 - CASE #200000001704703	0.00	125.07	
INV0013916	Invoice	09/16/2022	G83 200000002140068	0.00	259.38	
INV0013917	Invoice	09/16/2022	G86 200000002241170	0.00	174.92	
INV0013967	Invoice	09/16/2022	G82 200000000935917	0.00	60.00	
011228	CALIFORNIA, STATE OF	09/15/2022	Regular	0.00	71.35	332133
INV0013968	Invoice	09/16/2022	G92 K THALER-STRANGE CASE NUMBER 6	0.00	71.35	
010553	ICMA RETIREMENT TRUST-457	09/15/2022	Regular	0.00	11,400.77	332134
INV0013911	Invoice	09/16/2022	DCI	0.00	2,447.00	
INV0013965	Invoice	09/16/2022	DCI	0.00	6,228.77	
INV0013970	Invoice	09/16/2022	DCI	0.00	2,500.00	
INV0013971	Invoice	09/16/2022	DCI	0.00	225.00	
010554	ICMA RETIREMENT TRUST-457 (PT)	09/15/2022	Regular	0.00	1,050.10	332135
INV0013988	Invoice	09/16/2022	PTR - PART TIME RETIREMENT	0.00	1,050.10	
011691	JENNIFER REYES-MACIAS	09/15/2022	Regular	0.00	300.00	332136
INV0013913	Invoice	09/16/2022	G15 - #D323100	0.00	300.00	
010515	MASS MUTUAL	09/15/2022	Regular	0.00	600.00	332137
INV0013964	Invoice	09/16/2022	DCH - GROUP #020024	0.00	600.00	

Check Report

Date Range: 09/01/2022 - 09/30/2022

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
011191	ORTIZ, CLARA	09/15/2022	Regular	0.00	250.62	332138
INV0013914	Invoice	09/16/2022	G2 - CASE #D316066	0.00	250.62	
010708	SANTA PAULA POLICE OFFICERS ASSOCIATION	09/15/2022	Regular	0.00	2,220.00	332139
INV0013901	Invoice	09/16/2022	AP-ASSOCIATION DUES	0.00	2,100.00	
INV0013954	Invoice	09/16/2022	AP-ASSOCIATION DUES	0.00	120.00	
010291	SEIU LOCAL 721	09/15/2022	Regular	0.00	565.60	332140
INV0013952	Invoice	09/16/2022	SEIU 998	0.00	86.25	
INV0013953	Invoice	09/16/2022	SEIU 998 - VOTING MEMBERS	0.00	435.50	
INV0013959	Invoice	09/16/2022	COMMITTEE ON POLITICAL EDUC.	0.00	43.85	
010898	UNITED WAY OF VENTURA COUNTY	09/15/2022	Regular	0.00	13.00	332141
INV0013947	Invoice	09/16/2022	UW - UNITED WAY	0.00	4.00	
INV0014006	Invoice	09/16/2022	UW - UNITED WAY	0.00	9.00	
011688	CALIFORNIA STATE DISBURSEMENT UNIT	09/30/2022	Regular	0.00	619.37	332262
INV0014029	Invoice	09/30/2022	G82 200000000935917	0.00	60.00	
INV0014058	Invoice	09/30/2022	G69 - CASE #200000001704703	0.00	125.07	
INV0014059	Invoice	09/30/2022	G83 200000002140068	0.00	259.38	
INV0014060	Invoice	09/30/2022	G86 200000002241170	0.00	174.92	
010553	ICMA RETIREMENT TRUST-457	09/30/2022	Regular	0.00	6,900.77	332263
CM0000270	Credit Memo	09/29/2022	DCI	0.00	-2,000.00	
INV0014028	Invoice	09/30/2022	DCI	0.00	6,228.77	
INV0014030	Invoice	09/30/2022	DCI	0.00	225.00	
INV0014055	Invoice	09/30/2022	DCI	0.00	2,447.00	
010554	ICMA RETIREMENT TRUST-457 (PT)	09/30/2022	Regular	0.00	1,146.05	332264
INV0014031	Invoice	09/30/2022	PTR - PART TIME RETIREMENT	0.00	1,146.05	
011691	JENNIFER REYES-MACIAS	09/30/2022	Regular	0.00	300.00	332265
INV0014056	Invoice	09/30/2022	G15 - #D323100	0.00	300.00	
010515	MASS MUTUAL	09/30/2022	Regular	0.00	600.00	332266
INV0014027	Invoice	09/30/2022	DCH - GROUP #020024	0.00	600.00	
011191	ORTIZ, CLARA	09/30/2022	Regular	0.00	250.62	332267
INV0014057	Invoice	09/30/2022	G2 - CASE #D316066	0.00	250.62	
010708	SANTA PAULA POLICE OFFICERS ASSOCIATION	09/30/2022	Regular	0.00	2,280.00	332268
INV0014025	Invoice	09/30/2022	AP-ASSOCIATION DUES	0.00	120.00	
INV0014054	Invoice	09/30/2022	AP-ASSOCIATION DUES	0.00	2,160.00	
010291	SEIU LOCAL 721	09/30/2022	Regular	0.00	599.10	332269
INV0014023	Invoice	09/30/2022	SEIU 998	0.00	86.25	
INV0014024	Invoice	09/30/2022	SEIU 998 - VOTING MEMBERS	0.00	469.00	
INV0014026	Invoice	09/30/2022	COMMITTEE ON POLITICAL EDUC.	0.00	43.85	
010898	UNITED WAY OF VENTURA COUNTY	09/30/2022	Regular	0.00	13.00	332270
INV0014049	Invoice	09/30/2022	UW - UNITED WAY	0.00	9.00	
INV0014075	Invoice	09/30/2022	UW - UNITED WAY	0.00	4.00	
010420	INTERNAL REVENUE SERVICE	09/07/2022	Bank Draft	0.00	51,185.51	991888
CM0000243	Credit Memo	08/30/2022	FEDERAL TAX	0.00	-120.54	
CM0000245	Credit Memo	08/30/2022	MEDICARE	0.00	-29.12	
INV0013836	Invoice	09/02/2022	FEDERAL TAX	0.00	19,419.37	
INV0013837	Invoice	09/02/2022	MEDICARE	0.00	4,654.22	
INV0013895	Invoice	09/02/2022	FEDERAL TAX	0.00	20,548.00	
INV0013897	Invoice	09/02/2022	MEDICARE	0.00	6,713.58	
011044	STATE OF CALIFORNIA - EDD EMPLOYMENT DE	09/07/2022	Bank Draft	0.00	15,492.28	991889
CM0000242	Credit Memo	08/30/2022	STATE TAX	0.00	-43.66	
INV0013835	Invoice	09/02/2022	STATE TAX	0.00	8,070.20	

Check Report

Date Range: 09/01/2022 - 09/30/2022

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
INV0013894	Invoice	09/02/2022	STATE TAX	0.00	7,465.74	
014872	STATE OF CALIFORNIA EDD - SDI	09/07/2022	Bank Draft	0.00	1,461.73	991890
CM0000244	Credit Memo	08/30/2022	SDI	0.00	-11.05	
INV0013896	Invoice	09/02/2022	SDI	0.00	1,472.78	
011024	CALIFORNIA PUBLIC EMPLOYEE RETIREMENT S'	09/08/2022	Bank Draft	0.00	60,988.93	991891
ADMIN FEES SEP	Invoice	08/19/2022	ADMIN FEES SEPT COV	0.00	227.53	
INV0013553	Invoice	08/05/2022	ANTHEM SELECT DOUBLE	0.00	712.43	
INV0013554	Invoice	08/05/2022	ANTHEM SELECT FAMILY	0.00	1,805.59	
INV0013555	Invoice	08/05/2022	ANTHEM SELECT SINGLE	0.00	712.44	
INV0013578	Invoice	08/05/2022	PERS GOLD - COUPLE	0.00	1,763.34	
INV0013579	Invoice	08/05/2022	PERS GOLD - FAMILY	0.00	764.12	
INV0013580	Invoice	08/05/2022	PERS GOLD - SINGLE	0.00	881.67	
INV0013581	Invoice	08/05/2022	EMPLOYER #0251	0.00	706.02	
INV0013582	Invoice	08/05/2022	EMPLOYER #0251	0.00	2,771.38	
INV0013583	Invoice	08/05/2022	EMPLOYER #0251	0.00	1,765.05	
INV0013584	Invoice	08/05/2022	PERS PLATINUM - COUPLE	0.00	882.18	
INV0013585	Invoice	08/05/2022	PERS PLATINUM - FAMILY	0.00	1,146.84	
INV0013610	Invoice	08/05/2022	ANTHEM SELECT DOUBLE	0.00	712.43	
INV0013611	Invoice	08/05/2022	ANTHEM SELECT SINGLE	0.00	1,068.66	
INV0013612	Invoice	08/05/2022	BLUE SHIELD - SINGLE	0.00	371.35	
INV0013633	Invoice	08/05/2022	AFFORDABLE CARE ACT	0.00	1,175.56	
INV0013634	Invoice	08/05/2022	EMPLOYER #0251 FAMILY	0.00	1,170.29	
INV0013635	Invoice	08/05/2022	EMPLOYER #0251 SINGLE	0.00	450.11	
INV0013638	Invoice	08/05/2022	PERS GOLD - COUPLE	0.00	1,763.34	
INV0013639	Invoice	08/05/2022	PERS GOLD - FAMILY	0.00	1,528.24	
INV0013640	Invoice	08/05/2022	PERS GOLD - SINGLE	0.00	2,057.23	
INV0013641	Invoice	08/05/2022	EMPLOYER #0251	0.00	1,835.66	
INV0013642	Invoice	08/05/2022	EMPLOYER #0251	0.00	2,471.07	
INV0013643	Invoice	08/05/2022	PERS PLATINUM - COUPLE	0.00	882.18	
INV0013669	Invoice	08/19/2022	ANTHEM SELECT DOUBLE	0.00	712.43	
INV0013670	Invoice	08/19/2022	ANTHEM SELECT FAMILY	0.00	1,805.59	
INV0013671	Invoice	08/19/2022	ANTHEM SELECT SINGLE	0.00	712.44	
INV0013693	Invoice	08/19/2022	PERS GOLD - COUPLE	0.00	1,763.34	
INV0013694	Invoice	08/19/2022	PERS GOLD - FAMILY	0.00	764.12	
INV0013695	Invoice	08/19/2022	PERS GOLD - SINGLE	0.00	881.67	
INV0013696	Invoice	08/19/2022	EMPLOYER #0251	0.00	706.02	
INV0013697	Invoice	08/19/2022	EMPLOYER #0251	0.00	2,771.38	
INV0013698	Invoice	08/19/2022	EMPLOYER #0251	0.00	1,765.05	
INV0013699	Invoice	08/19/2022	PERS PLATINUM - COUPLE	0.00	882.18	
INV0013700	Invoice	08/19/2022	PERS PLATINUM - FAMILY	0.00	1,146.84	
INV0013725	Invoice	08/19/2022	ANTHEM SELECT DOUBLE	0.00	712.43	
INV0013726	Invoice	08/19/2022	ANTHEM SELECT SINGLE	0.00	1,068.66	
INV0013727	Invoice	08/19/2022	BLUE SHIELD - SINGLE	0.00	371.35	
INV0013748	Invoice	08/19/2022	AFFORDABLE CARE ACT	0.00	587.78	
INV0013749	Invoice	08/19/2022	EMPLOYER #0251 FAMILY	0.00	1,170.29	
INV0013750	Invoice	08/19/2022	EMPLOYER #0251 SINGLE	0.00	450.11	
INV0013753	Invoice	08/19/2022	PERS GOLD - COUPLE	0.00	1,763.34	
INV0013754	Invoice	08/19/2022	PERS GOLD - FAMILY	0.00	1,528.24	
INV0013755	Invoice	08/19/2022	PERS GOLD - SINGLE	0.00	2,057.23	
INV0013756	Invoice	08/19/2022	EMPLOYER #0251	0.00	1,835.66	
INV0013757	Invoice	08/19/2022	EMPLOYER #0251	0.00	2,471.07	
INV0013758	Invoice	08/19/2022	PERS PLATINUM - COUPLE	0.00	882.18	
PERS HEALTH ADJ	Credit Memo	08/19/2022	PERS HEALTH ADJ SEPT COV 2022	0.00	-587.78	
PERS HEALTH/ADJ	Invoice	08/19/2022	PERS HEALTH/ADJ SEPT COV 2022	0.00	13.76	
PERS HEALTH/RO	Credit Memo	08/19/2022	PERS HEALTH/ROUNDING ADJ	0.00	-0.16	
PERS RETIREE AD	Invoice	08/19/2022	PERS RETIREE ADJ SEPT COV	0.00	3,129.00	
010292	CALIF. PUBLIC EMPLOYEES' RETIREMENT SYSTE	09/07/2022	Bank Draft	0.00	66,934.10	991895
CALPERS ADJ PR#	Invoice	09/02/2022	CALPERS ADJ PR#17 09.02.22	0.00	0.29	

Check Report

Date Range: 09/01/2022 - 09/30/2022

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
CM0000246	Credit Memo	09/07/2022	R27	0.00	-49.76	
CM0000247	Credit Memo	09/07/2022	R27ER	0.00	-77.26	
CM0000248	Credit Memo	09/07/2022	SB	0.00	-0.93	
INV0013818	Invoice	09/02/2022	R21	0.00	167.89	
INV0013819	Invoice	09/02/2022	R21	0.00	260.71	
INV0013820	Invoice	09/02/2022	R30	0.00	3,547.20	
INV0013821	Invoice	09/02/2022	R30	0.00	8,856.16	
INV0013822	Invoice	09/02/2022	R52	0.00	245.61	
INV0013823	Invoice	09/02/2022	RMD	0.00	374.86	
INV0013824	Invoice	09/02/2022	R59	0.00	1,301.77	
INV0013825	Invoice	09/02/2022	R59	0.00	3,250.10	
INV0013826	Invoice	09/02/2022	R62	0.00	72.64	
INV0013827	Invoice	09/02/2022	R62	0.00	80.39	
INV0013828	Invoice	09/02/2022	R63	0.00	461.91	
INV0013829	Invoice	09/02/2022	R63	0.00	511.17	
INV0013830	Invoice	09/02/2022	R72	0.00	8,918.99	
INV0013831	Invoice	09/02/2022	R72	0.00	8,768.05	
INV0013832	Invoice	09/02/2022	SB	0.00	34.41	
INV0013833	Invoice	09/02/2022	SCP	0.00	105.58	
INV0013876	Invoice	09/02/2022	R24	0.00	1,083.54	
INV0013877	Invoice	09/02/2022	R24	0.00	1,682.58	
INV0013878	Invoice	09/02/2022	R27	0.00	1,313.01	
INV0013879	Invoice	09/02/2022	R27ER	0.00	2,038.91	
INV0013880	Invoice	09/02/2022	R54	0.00	170.95	
INV0013881	Invoice	09/02/2022	R54	0.00	260.92	
INV0013882	Invoice	09/02/2022	R58	0.00	2,047.07	
INV0013883	Invoice	09/02/2022	R58	0.00	3,124.33	
INV0013884	Invoice	09/02/2022	R62	0.00	7,583.86	
INV0013885	Invoice	09/02/2022	R62	0.00	8,392.73	
INV0013886	Invoice	09/02/2022	R72	0.00	812.24	
INV0013887	Invoice	09/02/2022	R72	0.00	798.49	
INV0013888	Invoice	09/02/2022	RP7	0.00	185.87	
INV0013889	Invoice	09/02/2022	RP7	0.00	288.63	
INV0013890	Invoice	09/02/2022	SB	0.00	66.03	
INV0013891	Invoice	09/02/2022	SCP	0.00	152.76	
INV0013892	Invoice	09/02/2022	SCP	0.00	102.40	
010420	INTERNAL REVENUE SERVICE	09/21/2022	Bank Draft	0.00	51,940.36	991896
INV0013899	Invoice	09/07/2022	FEDERAL TAX	0.00	4.97	
INV0013949	Invoice	09/16/2022	FEDERAL TAX	0.00	19,932.10	
INV0013950	Invoice	09/16/2022	MEDICARE	0.00	4,561.94	
INV0014008	Invoice	09/16/2022	FEDERAL TAX	0.00	20,732.07	
INV0014010	Invoice	09/16/2022	MEDICARE	0.00	6,709.28	
011044	STATE OF CALIFORNIA - EDD EMPLOYMENT DE	09/21/2022	Bank Draft	0.00	15,805.24	991897
INV0013898	Invoice	09/07/2022	STATE TAX	0.00	1.10	
INV0013948	Invoice	09/16/2022	STATE TAX	0.00	8,091.32	
INV0014007	Invoice	09/16/2022	STATE TAX	0.00	7,712.82	
014872	STATE OF CALIFORNIA EDD - SDI	09/21/2022	Bank Draft	0.00	1,503.21	991898
INV0014009	Invoice	09/16/2022	SDI	0.00	1,503.21	
010292	CALIF. PUBLIC EMPLOYEES' RETIREMENT SYSTE	09/21/2022	Bank Draft	0.00	65,661.13	991899
CALPERS RETIRE	Invoice	09/16/2022	CALPERS RETIREMENT ADJ/ PR#18 09.16.	0.00	1.11	
INV0013933	Invoice	09/16/2022	R21	0.00	167.89	
INV0013934	Invoice	09/16/2022	R21	0.00	260.71	
INV0013935	Invoice	09/16/2022	R30	0.00	3,540.24	
INV0013936	Invoice	09/16/2022	R30	0.00	8,838.78	
INV0013937	Invoice	09/16/2022	R52	0.00	247.77	
INV0013938	Invoice	09/16/2022	RMD	0.00	378.16	
INV0013939	Invoice	09/16/2022	R59	0.00	1,036.96	

Check Report

Date Range: 09/01/2022 - 09/30/2022

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
INV0013940	Invoice	09/16/2022	R59	0.00	2,588.94	
INV0013941	Invoice	09/16/2022	R63	0.00	461.11	
INV0013942	Invoice	09/16/2022	R63	0.00	510.28	
INV0013943	Invoice	09/16/2022	R72	0.00	9,069.18	
INV0013944	Invoice	09/16/2022	R72	0.00	8,915.70	
INV0013945	Invoice	09/16/2022	SB	0.00	33.48	
INV0013946	Invoice	09/16/2022	SCP	0.00	105.58	
INV0013989	Invoice	09/16/2022	R24	0.00	1,083.54	
INV0013990	Invoice	09/16/2022	R24	0.00	1,682.58	
INV0013991	Invoice	09/16/2022	R27	0.00	1,263.25	
INV0013992	Invoice	09/16/2022	R27ER	0.00	1,961.65	
INV0013993	Invoice	09/16/2022	R54	0.00	170.71	
INV0013994	Invoice	09/16/2022	R54	0.00	260.55	
INV0013995	Invoice	09/16/2022	R58	0.00	2,047.06	
INV0013996	Invoice	09/16/2022	R58	0.00	3,124.32	
INV0013997	Invoice	09/16/2022	R62	0.00	7,365.95	
INV0013998	Invoice	09/16/2022	R62	0.00	8,151.62	
INV0013999	Invoice	09/16/2022	R72	0.00	812.24	
INV0014000	Invoice	09/16/2022	R72	0.00	798.49	
INV0014001	Invoice	09/16/2022	RP7	0.00	182.10	
INV0014002	Invoice	09/16/2022	RP7	0.00	282.78	
INV0014003	Invoice	09/16/2022	SB	0.00	63.24	
INV0014004	Invoice	09/16/2022	SCP	0.00	152.76	
INV0014005	Invoice	09/16/2022	SCP	0.00	102.40	
013539	WAGE WORKS, INC.	09/14/2022	Bank Draft	0.00	151.82	991900
INV4193683	Invoice	09/14/2022	INV4193683	0.00	151.82	
013539	WAGE WORKS, INC.	09/21/2022	Bank Draft	0.00	253.34	991901
INV#4216517	Invoice	09/19/2022	INV#4216517	0.00	253.34	
010420	INTERNAL REVENUE SERVICE	09/30/2022	Bank Draft	0.00	40,881.39	991902
CM0000249	Credit Memo	09/21/2022	MEDICARE	0.00	-2.90	
CM0000251	Credit Memo	09/21/2022	FEDERAL TAX	0.00	-436.76	
CM0000252	Credit Memo	09/21/2022	MEDICARE	0.00	-58.06	
CM0000254	Credit Memo	09/21/2022	FEDERAL TAX	0.00	-593.24	
CM0000255	Credit Memo	09/21/2022	MEDICARE	0.00	-96.78	
CM0000257	Credit Memo	09/21/2022	FEDERAL TAX	0.00	-579.98	
CM0000258	Credit Memo	09/21/2022	MEDICARE	0.00	-89.72	
CM0000260	Credit Memo	09/21/2022	FEDERAL TAX	0.00	-617.56	
CM0000261	Credit Memo	09/21/2022	MEDICARE	0.00	-99.70	
CM0000266	Credit Memo	09/21/2022	FEDERAL TAX	0.00	-617.56	
CM0000267	Credit Memo	09/21/2022	MEDICARE	0.00	-99.70	
INV0014015	Invoice	09/21/2022	FEDERAL TAX	0.00	11.55	
INV0014016	Invoice	09/21/2022	MEDICARE	0.00	1.52	
INV0014021	Invoice	09/22/2022	FEDERAL TAX	0.00	36.72	
INV0014022	Invoice	09/22/2022	MEDICARE	0.00	4.84	
INV0014051	Invoice	09/30/2022	FEDERAL TAX	0.00	16,904.83	
INV0014053	Invoice	09/30/2022	MEDICARE	0.00	6,023.50	
INV0014077	Invoice	09/30/2022	FEDERAL TAX	0.00	16,916.13	
INV0014078	Invoice	09/30/2022	MEDICARE	0.00	4,034.26	
INV0014080	Invoice	09/29/2022	FEDERAL TAX	0.00	240.00	
011044	STATE OF CALIFORNIA - EDD EMPLOYMENT DE	09/30/2022	Bank Draft	0.00	11,968.45	991903
CM0000250	Credit Memo	09/21/2022	STATE TAX	0.00	-197.63	
CM0000253	Credit Memo	09/21/2022	STATE TAX	0.00	-246.31	
CM0000256	Credit Memo	09/21/2022	STATE TAX	0.00	-256.71	
CM0000259	Credit Memo	09/21/2022	STATE TAX	0.00	-256.71	
CM0000265	Credit Memo	09/21/2022	STATE TAX	0.00	-256.71	
INV0014014	Invoice	09/21/2022	STATE TAX	0.00	4.62	
INV0014020	Invoice	09/22/2022	STATE TAX	0.00	14.70	

Check Report

Date Range: 09/01/2022 - 09/30/2022

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
INV0014050	Invoice	09/30/2022	STATE TAX	0.00	6,172.78	
INV0014076	Invoice	09/30/2022	STATE TAX	0.00	6,867.08	
INV0014079	Invoice	09/29/2022	STATE TAX	0.00	123.34	
014872	STATE OF CALIFORNIA EDD - SDI	09/30/2022	Bank Draft	0.00	1,281.90	991904
INV0014052	Invoice	09/30/2022	SDI	0.00	1,281.90	

Bank Code PY Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	59	29	0.00	47,011.15
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	173	14	0.00	385,509.39
EFT's	0	0	0.00	0.00
	232	43	0.00	432,520.54

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	604	239	0.00	4,516,099.42
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	0.00
Bank Drafts	173	14	0.00	385,509.39
EFT's	0	0	0.00	0.00
	777	254	0.00	4,901,608.81

Fund Summary

Fund	Name	Period	Amount
999	POOLED CASH	9/2022	4,901,608.81
			4,901,608.81

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL	1,961,321.11
104 - GENERAL FUND-MEASURE T	969,434.35
115 - GENERAL RECREATION PRO	403.07
206 - STORMWATER PROGRAM	21,598.88
280 - STATE GAS TAX	69,565.24
283 - ROAD MAINT & REHAB SB1	359,598.06
305 - BEV CONTAINER RECYCLING	70.00
307 - DEPT OF PARKS & REC	684.00
311 - SLESF- COPS (AB1913)	1,172.00
314 - OFF OF TRAFFIC SFTY(OTS)	1,344.86
319 - MISC STATE GRANTS	92,894.94
405 - AAA (AREA AGCY ON AGING)	4,679.37
412 - AMERICAN RESCUE PLAN	109,822.77
500 - HILLSBOROUGH OPEN SPACE	300.00
503 - GHAD-GEO HAZ ABATE DIST	805.00
505 - PROPERTY BUSINESS IMPROVEMENT DISTRICT	540.00
600 - REFUSE RESERVE	10,749.99
610 - SEWER	650,755.71
620 - WATER	441,336.65
702 - EQUIPMENT MAINTENANCE	54,492.18
800 - MISC DEPOSITS	124,616.94
803 - HARDING PARK TRUST	25,423.69
Grand Total:	4,901,608.81

**CITY OF SANTA PAULA
MEMORANDUM**

To: Honorable Mayor and Members of the City Council

From: Greg Barnes, Parks and Recreation Director

Subject: ROBERT WILLIAM COMPANY, LLC AMENDMENT NO. 2

Date: October 19, 2022

Agenda Item: 9.D

RECOMMENDATION:

Staff Recommends that City Council:

1. Authorize the City Manager to execute Amendment No. 2 to a Professional Services Agreement with Robert William Company, LLC for Project Management Services, increasing the not to exceed from \$49,999 to \$125,000 annually.

BACKGROUND:

In late 2019, Parks and Recreation Department staff identified the need for assistance related to project management for various large maintenance and construction projects. In April of 2020 staff solicited Requests for Proposals (RFPs) from qualified project management firms.

After reviewing the submitted proposals, staff selected two firms: Robert William Company, LLC (RWC) and Gannett Fleming. Both were awarded contracts for future project management services on an as needed basis (project by project).

Gannett Fleming's agreement has since expired, making RWC the Parks & Recreation Department's sole provider for Project Management Services (as it relates to large maintenance and construction projects).

ANALYSIS:

Since awarding the original project management agreement, it has become apparent that there is a need to allow for a greater "not-to-exceed" amount.

RWC has provided project management services to the City on various past projects including the Boys & Girls Club Roof Replacement and repairs to the building at Mill Park. They are currently working on a number of projects on the City's behalf such as: the Mill Park Restroom Remodel, Teague Park Restroom Replacement & Demo, Police Station Remodel and Security Fencing, OES Generator Project, and the Boys & Girls Club Restroom Remodel.

While the original contract amount was thought to be sufficient, the lack of a second project management firm along with the number of projects currently underway causes staff to

anticipate the annual "up to amount" will be exceeded, if not amended.

The amendment before City Council this evening increases the amount, however no budget adjustment is required as the costs for services are funded through each projects existing budget.

STRATEGIC PLAN:

Approval of this item moves us closer to completing City Council's two-year Strategic Plan, Section C, Objective #3 & Section E, Objective #6.

RWC is managing projects directly related to improving employee working conditions and Police Department facility upgrades.

FISCAL IMPACTS:

Funding for Robert William Company LLC is on a per project basis and is included in each project's approved budget.

OPTIONS:

If City Council does not approve the amendment this evening, staff will need to solicit Requests for Proposals / Qualifications from new firms. While RWC can continue to manage a few of the projects mentioned in the staff report, some projects will be suspended until a new firm is selected.

ATTACHMENTS:

[EXHIBIT A: RWC Amendment No. 2.pdf](#)

[EXHIBIT B: RWC Original Agreement and Amendment No 1.pdf](#)

EXHIBIT A

Robert William Company, LLC Amendment No. 2

**AMENDMENT NO. 2 TO THE PROFESSIONAL SERVICES
AGREEMENT BY AND BETWEEN THE CITY OF SANTA PAULA AND
ROBERT WILLIAM COMPANY, LLC.**

This Amendment No. 2 is entered into as of this 19th day of October, 2022 by and between the CITY OF SANTA PAULA, a California municipal corporation (hereinafter “City”), and ROBERT WILLIAM COMPANY, LLC. (hereinafter, “Consultant”).

SECTION 1: Recitals. This Amendment No. 2 is made with reference to the following facts and objectives:

- a. On or about July 8, 2020, the City and Consultant entered into a Professional Services Agreement (“Agreement”).
- b. The Agreement, starting from July 8, 2020 and ending June 30, 2024 (“Term”), authorizes the City to utilize Consultant for Project Management Services.
- c. City and the Consultant now mutually desire by this Amendment No. 2 to increase the total contract consideration amount.

SECTION 2: Amendment. In consideration of the foregoing and pursuant to Section 1 of the Agreement, the Agreement is amended to read as follows:

Section 1.C., entitled “CONSIDERATION AND COMPENSATION” is amended to read as follows:

“As additional consideration, CITY agrees to pay CONSULTANT an amount not to exceed One Hundred Twenty-Five Thousand dollars (\$125,000) per year, billed at the hourly rates set forth in Exhibit B, unless otherwise specified by written amendment to this Agreement”.

SECTION 3: Counterparts. This Amendment No. 2 may be executed in any number or counterparts, each of which will be an original, but all of which together constitutes one instrument executed on the same date.

SECTION 4: Limited Amendment. Except as modified by this Amendment No. 2, all other terms and conditions of the Agreement remain in full force and effect. In the event of a conflict between this Amendment No. 2 and the Agreement, the provisions of this Amendment No. 2 shall control.

[Signatures on next page]

IN WITNESS WHEREOF the parties hereto have executed this contract the day and year first hereinabove written.

CITY OF SANTA PAULA

ROBERT WILLIAM COMPANY, LLC.

Dan Singer
City Manager



Robert William Lindsay

ATTEST:

Julie Latshaw
City Clerk

APPROVED AS TO FORM:

Monica Castillo
Interim City Attorney

EXHIBIT B

Robert William Company, LLC
Original Agreement &
Amendment No. 1

**CONTRACT FOR PROFESSIONAL SERVICES
BETWEEN
THE CITY OF SANTA PAULA AND
ROBERT WILLIAM COMPANY, LLC**

This AGREEMENT is entered into this 8th day of July, 2020, by and between the CITY OF SANTA PAULA, a general law city a municipal corporation ("CITY") and ROBERT WILLIAM COMPANY, LLC, a California limited liability company ("CONSULTANT").

RECITALS

- A. The City does not have the personnel able and/or available to perform the services required under this agreement.
- B. Therefore, the City desires to contract out for as-needed project management consulting services.
- C. The Consultant warrants to the City that it has the qualifications, experience and facilities to perform properly and timely the services under this Agreement.
- D. The City desires to contract with the Consultant to perform the services as described in Exhibit A of this Agreement.

NOW, THEREFORE, based on the foregoing recitals, the City and the Consultant agree as follows:

1. CONSIDERATION AND COMPENSATION

- A. As partial consideration, CONSULTANT agrees to perform the work listed in the SCOPE OF SERVICES, attached as EXHIBIT A;
- B. As additional consideration, CONSULTANT and CITY agree to abide by the terms and conditions contained in this Agreement;
- C. As additional consideration, CITY agrees to pay CONSULTANT an amount not to exceed Twenty-Four Thousand Five Hundred dollars (\$24,500.00), billed at the hourly rates set forth in Exhibit B, unless otherwise specified by written amendment to this Agreement.
- D. No additional compensation shall be paid for any other expenses incurred, unless first approved by the City Manager or his designee.
- E. CONSULTANT shall submit to CITY, by not later than the 10th day of each month, its bill for services itemizing the fees and costs incurred during the previous month. The CITY shall pay the CONSULTANT all uncontested amounts set forth in the Consultant's bill within 30 days after it is received.

2. SCOPE OF SERVICES.

- A. CONSULTANT will perform the services and activities set forth in the SCOPE OF SERVICE attached hereto as Exhibit A and incorporated herein by this reference.
- B. Except as herein otherwise expressly specified to be furnished by CITY, CONSULTANT will, in a professional manner, furnish all of the labor, technical, administrative, professional and other personnel, all supplies and materials, equipment, printing, vehicles, transportation, office space, and facilities necessary or proper to perform and complete the work and provide the professional services required of CONSULTANT by this Agreement.

3. PREVAILING WAGES. CONSULTANT acknowledges the requirements of California Labor Code Sections 1720 et seq. and 1770 et seq., as well as California Code of Regulations, Title 8, Section 16000 et seq. ("Prevailing Wage Laws"), which require the payment of prevailing wage rates and the performance of other requirements on certain "public works" and "maintenance" projects. To the extent required by the California Labor Code, CONSULTANT shall fully comply with and to require its consultants to fully comply with such Prevailing Wage Laws.

4. PAYMENTS. For CITY to pay CONSULTANT as specified by this Agreement, CONSULTANT must submit an invoice to CITY which lists the reimbursable costs, the specific tasks performed, and, for work that includes deliverables, the percentage of the task completed during the billing period.

5. TIME OF PERFORMANCE. The services of the CONSULTANT are to commence upon receipt of a notice to proceed from the CITY and shall continue until all authorized work is completed to the CITY's reasonable satisfaction, in accordance with the schedule incorporated in "Exhibit A," unless extended in writing by the CITY.

6. FAMILIARITY WITH WORK. By executing this Agreement, CONSULTANT represents that CONSULTANT has (a) thoroughly investigated and considered the scope of services to be performed; (b) carefully considered how the services should be performed; and (c) understands the facilities, difficulties, and restrictions attending performance of the services under this Agreement.

7. KEY PERSONNEL. CONSULTANT's key person assigned to perform work under this Agreement is Bill Lindsey. CONSULTANT shall not assign another person to be in charge of the work contemplated by this Agreement without the prior written authorization of the City.

8. TERM OF AGREEMENT. The term of this Agreement shall commence upon execution by both parties and shall expire on June 30, 2021, unless earlier termination occurs under Section 12 of this Agreement, or extended in writing in advance by both parties.

9. CHANGES. CITY may order changes in the services within the general scope of this Agreement, consisting of additions, deletions, or other revisions, and the contract sum and the contract time will be adjusted accordingly. All such changes must be authorized in writing, executed by CONSULTANT and CITY. The cost or credit to CITY resulting from changes in the services will be determined in accordance with written agreement between the parties.

10. TAXPAYER IDENTIFICATION NUMBER. CONSULTANT will provide CITY with a Taxpayer Identification Number.

11. PERMITS AND LICENSES. CONSULTANT will obtain and maintain during the term of this Agreement all necessary permits, licenses, and certificates that may be required in connection with the performance of services under this Agreement.

12. TERMINATION.

- A. Except as otherwise provided, CITY may terminate this Agreement at any time with or without cause. Notice of termination shall be in writing.
- B. CONSULTANT may terminate this Agreement. Notice will be in writing at least 30 days before the effective termination date.
- C. In the event of such termination, the CONSULTANT shall cease services as of the date of termination, all finished or unfinished documents, data, drawings, maps, and other materials prepared by CONSULTANT shall, at CITY's option, become CITY's property, and CONSULTANT will receive just and equitable compensation for any work satisfactorily completed up to the effective date of notice of termination.
- D. Should the Agreement be terminated pursuant to this Section, CITY may procure on its own terms services similar to those terminated.

13. INDEMNIFICATION.

- A. CONSULTANT shall indemnify, defend with counsel approved by CITY, and hold harmless CITY, its officers, officials, employees and volunteers from and against all liability, loss, damage, expense, cost (including without limitation reasonable attorney's fees, expert fees and all other costs and fees of litigation) of every nature arising out of or in connection with CONSULTANT's performance of work hereunder or its failure to comply with any of its obligations contained in this AGREEMENT, regardless of CITY'S passive negligence, but excepting such loss or damage which is caused by the sole active negligence or willful misconduct of the CITY. Should CITY in its sole discretion find CONSULTANT'S legal counsel unacceptable, then CONSULTANT shall reimburse the CITY its costs of defense, including without limitation reasonable attorney's fees, expert fees and all other costs and fees of litigation. The CONSULTANT shall promptly pay any final judgment

rendered against the CITY (and its officers, officials, employees and volunteers) covered by this indemnity obligation. It is expressly understood and agreed that the foregoing provisions are intended to be as broad and inclusive as is permitted by the law of the State of California and will survive termination of this Agreement.

- B. The requirements as to the types and limits of insurance coverage to be maintained by CONSULTANT as required by Section 18, and any approval of said insurance by CITY, are not intended to and will not in any manner limit or qualify the liabilities and obligations otherwise assumed by CONSULTANT pursuant to this Agreement, including, without limitation, to the provisions concerning indemnification.

14. ASSIGNABILITY. This Agreement is for CONSULTANT's professional services. CONSULTANT's attempts to assign the benefits or burdens of this Agreement without CITY's written approval are prohibited and will be null and void.

15. INDEPENDENT CONTRACTOR. CITY and CONSULTANT agree that CONSULTANT will act as an independent contractor and will have control of all work and the manner in which it is performed. CONSULTANT will be free to contract for similar service to be performed for other employers while under contract with CITY. CONSULTANT is not an agent or employee of CITY and is not entitled to participate in any pension plan, insurance, bonus or similar benefits CITY provides for its employees. Any provision in this Agreement that may appear to give CITY the right to direct CONSULTANT as to the details of doing the work or to exercise a measure of control over the work means that CONSULTANT will follow the direction of the CITY as to end results of the work only.

16. AUDIT OF RECORDS.

- A. CONSULTANT agrees that CITY, or designee, has the right to review, obtain, and copy all records pertaining to the performance of this Agreement. CONSULTANT agrees to provide CITY, or designee, with any relevant information requested and will permit CITY, or designee, access to its premises, upon reasonable notice, during normal business hours for the purpose of interviewing employees and inspecting and copying such books, records, accounts, and other material that may be relevant to a matter under investigation for the purpose of determining compliance with this Agreement. CONSULTANT further agrees to maintain such records for a period of three (3) years following final payment under this Agreement.
- B. CONSULTANT will keep all books, records, accounts and documents pertaining to this Agreement separate from other activities unrelated to this Agreement.

17. CORRECTIVE MEASURES. CONSULTANT will promptly implement any corrective measures required by CITY regarding the requirements and obligations of this Agreement. CONSULTANT will be given a reasonable amount of time as determined by the City to implement said corrective measures. Failure of CONSULTANT to implement required corrective measures shall result in immediate termination of this Agreement.

18. INSURANCE REQUIREMENTS.

- A. The CONSULTANT, at the CONSULTANT's own cost and expense, shall procure and maintain, for the duration of the contract, the following insurance policies:
1. Workers Compensation Insurance as required by law. The Consultant shall require all subcontractors similarly to provide such compensation insurance for their respective employees. Any notice of cancellation or non-renewal of all Workers' Compensation policies must be received by the CITY at least thirty (30) days prior to such change. The insurer shall agree to waive all rights of subrogation against the CITY, its officers, agents, employees, and volunteers for losses arising from work performed by the CONTRACTOR for City.
 2. General Liability Coverage. The CONSULTANT shall maintain commercial general liability insurance in an amount of not less than one million dollars (\$1,000,000) per occurrence for bodily injury, personal injury, and property damage. If a commercial general liability insurance form or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to the work to be performed under this Agreement or the general aggregate limit shall be at least twice the required occurrence limit.
 3. Automobile Liability Coverage. The CONSULTANT shall maintain automobile liability insurance covering bodily injury and property damage for all activities of the CONSULTANT arising out of or in connection with the work to be performed under this Agreement, including coverage for owned, hired, and non-owned vehicles, in an amount of not less than one million dollars (\$1,000,000) combined single limit for each occurrence.
 4. Professional Liability Coverage. The CONSULTANT shall maintain professional errors and omissions liability insurance for protection against claims alleging negligent acts, errors, or omissions which may arise from the CONSULTANT'S operations under this Agreement, whether such operations be by the CONSULTANT or by its employees, subcontractors, or sub-consultants. The amount of this insurance shall not be less than one million dollars (\$1,000,000) on a claims-made annual aggregate basis, or a combined single-limit-per-occurrence basis. When coverage is provided on a "claims made basis," CONSULTANT will continue to renew the insurance for a period of three (3) years after this Agreement expires or is terminated. Such insurance will have the same coverage and limits as the policy that was in effect during the term of this Agreement, and will cover CONSULTANT for all claims made by CITY arising out of any errors or omissions of CONSULTANT, or its officers, employees or agents during the time this Agreement was in effect.
- B. Endorsements. Each general liability, automobile liability and professional liability insurance policy shall be issued by a financially responsible insurance company or companies admitted and authorized to do business in the State of California, or which is approved in writing by City, and shall be endorsed as follows. CONSULTANT also agrees to require all contractors, and subcontractors to do likewise.
1. "The CITY, its elected or appointed officers, officials, employees, agents, and volunteers are to be covered as additional insureds with respect to liability arising out

of work performed by or on behalf of the CONSULTANT, including materials, parts, or equipment furnished in connection with such work or operations.”

2. This policy shall be considered primary insurance as respects the CITY, its elected or appointed officers, officials, employees, agents, and volunteers. Any insurance maintained by the CITY, including any self-insured retention the CITY may have, shall be considered excess insurance only and shall not contribute with this policy.
 3. This insurance shall act for each insured and additional insured as though a separate policy had been written for each, except with respect to the limits of liability of the insuring company.
 4. The insurer waives all rights of subrogation against the CITY, its elected or appointed officers, officials, employees, or agents.
 5. Any failure to comply with reporting provisions of the policies shall not affect coverage provided to the City, its elected or appointed officers, officials, employees, agents, or volunteers.
 6. The insurance provided by this policy shall not be suspended, voided, canceled, or reduced in coverage or in limits except after thirty (30) days’ written notice has been received by the CITY.
- C. CONSULTANT agrees to provide immediate notice to CITY of any claim or loss against Contractor arising out of the work performed under this agreement. CITY assumes no obligation or liability by such notice, but has the right (but not the duty) to monitor the handling of any such claim or claims if they are likely to involve CITY.
- D. Any deductibles or self-insured retentions must be declared to and approved by the CITY. At the CITY’s option, the CONSULTANT shall demonstrate financial capability for payment of such deductibles or self-insured retentions.
- E. The CONSULTANT shall provide certificates of insurance with original endorsements to the CITY as evidence of the insurance coverage required herein. Certificates of such insurance shall be filed with the CITY on or before commencement of performance of this Agreement. Current certification of insurance shall be kept on file with the CITY at all times during the term of this Agreement.
- F. Failure on the part of the CONSULTANT to procure or maintain required insurance shall constitute a material breach of contract under which the CITY may terminate this Agreement pursuant to Section 12 above.
19. USE OF OTHER CONSULTANTS. CONSULTANT must obtain CITY’s prior written approval to use any consultants while performing any portion of this Agreement. Such approval must include approval of the proposed consultant and the terms of compensation.
20. FINAL PAYMENT ACCEPTANCE CONSTITUTES RELEASE. The acceptance by the CONSULTANT of the final payment made under this Agreement shall operate as and be a release

of the CITY from all claims and liabilities for compensation to the CONSULTANT for anything done, furnished or relating to the CONSULTANT'S work or services. Acceptance of payment shall be any negotiation of the CITY'S check or the failure to make a written extra compensation claim within ten (10) calendar days of the receipt of that check. However, approval or payment by the CITY shall not constitute, nor be deemed, a release of the responsibility and liability of the CONSULTANT, its employees, sub-consultants and agents for the accuracy and competency of the information provided and/or work performed; nor shall such approval or payment be deemed to be an assumption of such responsibility or liability by the CITY for any defect or error in the work prepared by the Consultant, its employees, sub-consultants and agents.

21. CORRECTIONS. In addition to the above indemnification obligations, the CONSULTANT shall correct, at its expense, all errors in the work which may be disclosed during the City's review of the Consultant's report or plans. Should the Consultant fail to make such correction in a reasonably timely manner, such correction shall be made by the CITY, and the cost thereof shall be charged to the CONSULTANT. In addition to all other available remedies, the City may deduct the cost of such correction from any retention amount held by the City or may withhold payment otherwise owed CONSULTANT under this Agreement up to the amount of the cost of correction.

22. NON-APPROPRIATION OF FUNDS. Payments to be made to CONSULTANT by CITY for services performed within the current fiscal year are within the current fiscal budget and within an available, unexhausted fund. In the event that CITY does not appropriate sufficient funds for payment of CONSULTANT'S services beyond the current fiscal year, the Agreement shall cover payment for CONSULTANT'S only to the conclusion of the last fiscal year in which CITY appropriates sufficient funds and shall automatically terminate at the conclusion of such fiscal year.

23. NOTICES. All communications to either party by the other party will be deemed made when received by such party at its respective name and address as follows:

CITY	CONSULTANT
City of Santa Paula 970 Ventura Street Santa Paula, CA 93060	Robert William Company, LLC 812 Railroad Ave./ PO BOX 1025 Santa Paula, CA 93060

Any such written communications by mail will be conclusively deemed to have been received by the addressee upon deposit thereof in the United States Mail, postage prepaid and properly addressed as noted above. In all other instances, notices will be deemed given at the time of actual delivery. Changes may be made in the names or addresses of persons to whom notices are to be given by giving notice in the manner prescribed in this paragraph. Courtesy copies of notices may be sent via electronic mail, provided that the original notice is deposited in the U.S. mail or personally delivered as specified in this Section.

24. SOLICITATION. CONSULTANT maintains and warrants that it has not employed nor retained any company or person, other than CONSULTANT's bona fide employee, to solicit or secure this Agreement. Further, CONSULTANT warrants that it has not paid nor has it agreed to

pay any company or person, other than CONSULTANT's bona fide employee, any fee, commission, percentage, brokerage fee, gift or other consideration contingent upon or resulting from the award or making of this Agreement. Should CONSULTANT breach or violate this warranty, CITY may rescind this Agreement without liability.

25. THIRD PARTY BENEFICIARIES. This Agreement and every provision herein is generally for the exclusive benefit of CONSULTANT and CITY and not for the benefit of any other party. There will be no incidental or other beneficiaries of any of CONSULTANT's or CITY's obligations under this Agreement.

26. INTERPRETATION. This Agreement was drafted in, and will be construed in accordance with the laws of the State of California, and exclusive venue for any action involving this agreement will be in Los Angeles County.

27. ENTIRE AGREEMENT. This Agreement, and its Attachments, sets forth the entire understanding of the parties. There are no other understandings, terms or other agreements expressed or implied, oral or written.

28. RULES OF CONSTRUCTION. Each Party had the opportunity to independently review this Agreement with legal counsel. Accordingly, this Agreement will be construed simply, as a whole, and in accordance with its fair meaning; it will not be interpreted strictly for or against either Party.

29. AUTHORITY/MODIFICATION. The Parties represent and warrant that all necessary action has been taken by the Parties to authorize the undersigned to execute this Agreement and to engage in the actions described herein. This Agreement may be modified by written amendment with signatures of all parties to this Agreement. CITY's city administrator, or designee, may execute any such amendment on behalf of CITY.

30. ACCEPTANCE OF FACSIMILE OR ELECTRONIC SIGNATURES. The Parties agree that this Contract, agreements ancillary to this Contract, and related documents to be entered into in connection with this Contract will be considered signed when the signature of a party is delivered by facsimile transmission or scanned and delivered via electronic mail. Such facsimile or electronic mail copies will be treated in all respects as having the same effect as an original signature.

31. FORCE MAJEURE. Should performance of this Agreement be impossible due to fire, flood, explosion, war, embargo, government action, civil or military authority, the natural elements, or other similar causes beyond the Parties' control, then the Agreement will immediately terminate without obligation of either party to the other.

32. TIME IS OF ESSENCE. Time is of the essence to comply with dates and schedules to be provided.

33. ATTORNEY'S FEES. The parties hereto acknowledge and agree that each will bear his or its own costs, expenses and attorneys' fees arising out of and/or connected with the negotiation, drafting and execution of the Agreement, and all matters arising out of or connected therewith except that, in the event any action is brought by any party hereto to enforce this Agreement, the

prevailing party in such action shall be entitled to reasonable attorneys' fees and costs in addition to all other relief to which that party or those parties may be entitled.

34. STATEMENT OF EXPERIENCE. By executing this Agreement, CONSULTANT represents that it has demonstrated trustworthiness and possesses the quality, fitness and capacity to perform the Agreement in a manner satisfactory to CITY. CONSULTANT represents that its financial resources, surety and insurance experience, service experience, completion ability, personnel, current workload, experience in dealing with private consultants, and experience in dealing with public agencies all suggest that CONSULTANT is capable of performing the proposed contract and has a demonstrated capacity to deal fairly and effectively with and to satisfy a public agency.

35. DISCLOSURE REQUIRED. (City and Consultant initials required at one of the following paragraphs)

By their respective initials next to this paragraph, City and Consultant hereby acknowledge that Consultant is a "consultant" for the purposes of the California Political Reform Act because Consultant's duties would require him or her to make one or more of the governmental decisions set forth in Fair Political Practices Commission Regulation 18701(a)(2) or otherwise serves in a staff capacity for which disclosure would otherwise be required were Consultant employed by the City. Consultant hereby acknowledges his or her assuming-office, annual, and leaving-office financial reporting obligations under the California Political Reform Act and the City's Conflict of Interest Code and agrees to comply with those obligations at his or her expense. Prior to consultant commencing services hereunder, the City's Manager shall prepare and deliver to consultant a memorandum detailing the extent of Consultant's disclosure obligations in accordance with the City's Conflict of Interest Code.

City Initials _____
Consultant Initials _____

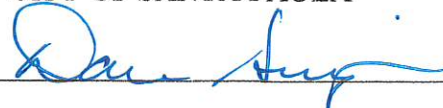
OR

By their initials next to this paragraph, City and Consultant hereby acknowledge that Consultant is not a "consultant" for the purpose of the California Political Reform Act because Consultant's duties and responsibilities are not within the scope of the definition of consultant in Fair Political Practice Commission Regulation 18701(a)(2)(A) and is otherwise not serving in staff capacity in accordance with the City's Conflict of Interest Code.

City Initials DS
Consultant Initials W

IN WITNESS WHEREOF the parties hereto have executed this contract the day and year first hereinabove written.

CITY OF SANTA PAULA



CONSULTANT



Dan Singer
Dan Singer, City Manager

By: _____

ATTEST:

R. Chaparro
Rose Chaparro, Deputy City Clerk

Taxpayer ID No.

APPROVED AS TO FORM:

John C. Cotti
John C. Cotti, City Attorney



EXHIBIT A
SCOPE OF SERVICES

Project Management

1. Act as the lead project manager and work in a fast-paced environment to coordinate work with different contractors.
2. Prepare bid packet, scope of work and on occasion project feasibility reports.
3. Prepare and host all required project meetings (pre-construction, weekly, close-out).
4. Negotiate and prepare construction schedules.
5. Review, monitor, and keep track of all work performed.
6. Review and approve certified payrolls and labor compliance reports per the California Department of Industrial Relations.
7. Observe construction and resolve issues with contractors.
8. Compile and keep records.



A-1 CONSTRUCTION LIC. 716695
 PLANNING & LAND USE SERVICES
 GENERAL ENGINEERING & BUILDING CONTRACTORS
 812 RAILROAD AVE. / P.O. BOX 1025, SANTA PAULA CA 93061
 PH. (805) 525-6400 • F (805)-933-8040

2020	Planning and Land Use Services	Hourly Rate/Cost	Approved
	Senior consultant / Project manager	\$ 125.00	
	Land planning, conceptual design work	\$ 90.00	
	Preparation of construction documents for submittal to governmental authorities (Drafting Level 2)	\$ 90.00	
	Construction supervision	\$ 90.00	
	General drafting services (Drafting Level 1)	\$ 67.50	
	Permit processing at government agencies	\$ 75.00	
	Administration	\$ 47.50	
	Professional Engineer - On Staff or Sub Contracted		
	(Civil / Structural design and calculations / Parcel Maps / Easements)	\$ 150.00	
	Soils Engineer* Sub Contracted	\$ 130.00	
	(Seismic design, foundation systems / Soils Analysis)		
	Surveyor* Sub Contracted	\$ 130.00	
	(Site topo, boundary lines/markers)		
	Vehicle allowance per mile	\$ 0.60	

* State of California certified.

2020	Construction Services	Hourly Rate/Cost	Approved
	Project / Site Manager	\$ 87.50	
	Project / Site Supervisor	\$ 75.00	
	Project / Site Foreman	\$ 67.50	
	Skilled / Journeyman Labor	\$ 64.50	
	General Labor	\$ 42.50	
	Equipment Operator	\$ 64.50	
	Maintenance / General Mechanic	\$ 64.50	
	Welder / with Certs	\$ 75.00	
	Welder / Gen - Non Cert	\$ 64.50	

2020	Equipment Services	Hourly Rate/Cost	Approved
(Plus Operator rate above)	Backhoe (Cat, JD)	\$ 40.00	
(Plus Operator rate above)	Skiploader	\$ 40.00	
(Plus Operator rate above)	Bobcat	\$ 40.00	
(Plus Operator rate above)	Loader	\$ 55.00	
(Plus Operator rate above)	Small Dozer	\$ 55.00	
(Plus Operator rate above)	Large Dozer	\$ 115.00	
(Plus Operator rate above)	Excavator	\$ 95.00	
(Plus Operator rate above)	Motor Grader	\$ 65.00	
(Plus Operator rate above)	Scraper	\$ 85.00	
With Operator	Dump Truck (Bobtail)	\$ 75.00	
With Operator	Dump Truck (10wh)	\$ 95.00	
	Semi Truck	\$ 95.00	
	Large Service Truck With Crane / Weld Truck	\$ 20.50	
	Small Service Truck / Weld Truck	\$ 12.50	
	P/U Truck	\$ 10.50	

Payment Schedule:

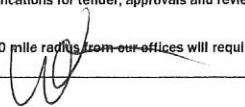
Payments are due and payable upon receipt of the Consultant's invoices. Amounts unpaid thirty (30) days after the invoice date shall bear interest from the date payment is due at the rate of five (5) percent (%).

Reimbursables:

Necessary purchases and expenses incurred during the project shall be included on invoices as the expenses are incurred at cost plus Ten (10) percent (%). These include, but are not limited to: Expense of reproduction of drawings and specifications for tender, approvals and review. Expense of Materials, regulatory approvals, permits, levies, taxes, duties, etc.

Out of area travel:

Necessary travel to site locations outside a 200 mile radius from our offices will require a \$250 per diem fee in addition to any air fare, hotel or car travel expenses incurred.

Respectfully Submitted by:  William Lindsay 805 625 1144

**FIRST AMENDMENT TO
PROFESSIONAL SERVICES AGREEMENT
BETWEEN
THE CITY OF SANTA PAULA AND ROBERT WILLIAM COMPANY, LLC.**

THIS FIRST AMENDMENT ("Amendment") is made and entered into this 26th day of June 2021, by and between the CITY OF SANTA PAULA, a general law city and municipal corporation existing under the laws of California ("CITY"), and Robert William Company, LLC. ("CONSULTANT").

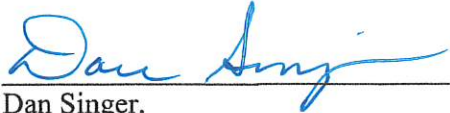
1. Pursuant to Section 9 of the Agreement entered between the parties on July 8, 2020, this Amendment will modify the original agreement to extend the term of the agreement and increase the total compensation.
2. Section 1.C. of the Agreement is amended to increase the total contract consideration to an amount not to exceed Forty-Nine Thousand Nine Hundred Ninety-nine Dollars and no cents (\$49,999.00).
3. Section 8 of the Agreement is amended to extend the term to June 30, 2024.
4. This Amendment may be executed in any number or counterparts, each of which will be an original, but all of which together constitutes one instrument executed on the same date.
5. Except as modified by this Amendment, all other terms and conditions of Agreement dated July 8, 2020 remain the same.

[SIGNATURES ON NEXT PAGE]

IN WITNESS WHEREOF the parties hereto have executed this contract the day and year first hereinabove written.

CITY OF SANTA PAULA

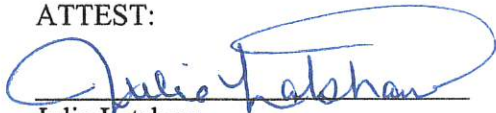
Company Name



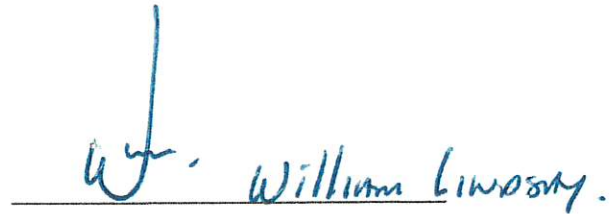
Dan Singer,
City Manager

Robert William Company, LLC.

ATTEST:

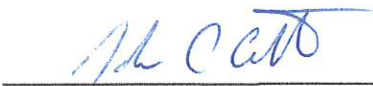


Julie Latshaw,
Deputy City Clerk



APPROVED AS TO FORM:

Taxpayer ID No. 20-3829035



John C. Cotti,
City Attorney

**2nd Signature required for Corporations.



**CITY OF SANTA PAULA
MEMORANDUM**

To: Honorable Mayor and Members of the City Council

From: Clete Saunier, Public Works Director

Subject: FISCAL YEAR 2022-2023 CITYWIDE STREET MAINTENANCE FUNDING

Date: October 19, 2022

Agenda Item: 9.E

RECOMMENDATION:

Staff recommends that the City Council:

1. Authorize the City Manager to issue a work order authorizing payment to J & H Engineering (J&H) in the amount of \$741,687 to provide street maintenance services in accordance with J&H's three-year street maintenance agreement; and
2. Approve an allocation of \$741,687 in accordance with the account breakdown shown in Table 1.

BACKGROUND:

On June 19, 2019, staff presented to the City Council a 5-Year Pavement Management Plan (PMP) within a 20-year forecast. The PMP is used as a roadmap for the development of the City's Capital Improvement Program (CIP) that includes ongoing pavement repair, resurfacing, and rehabilitation of the City's streets. The plan calls for extensive citywide street maintenance to extend the service life of certain existing roads. The Street Maintenance Program for Part 1 (fall season) of fiscal year 2022/2023 consists of road repair and maintenance including dig-outs and micro-surfacing to extend the service life of road surfaces in multiple areas of the city.

The Street Maintenance Program is essential for the necessary maintenance and minor rehabilitation of City roads to be completed in a systematic manner.

With Council's approval of the proposed street maintenance work order (Exhibit A), the City will be able to effectively use these funds to address on-going street maintenance needs in conjunction with the City's 5-Year Pavement Management Plan. The proposed Street Maintenance Program is the first part of what is typically a two-part program that will commence in the fall of this year. This current proposed work addresses maintenance work on portions of Tenth, Eleventh, Twelfth and Thirteenth Streets, Ojai Street, Saticoy Street, and Orchard Street to the approximate limits reflected below. Additional maintenance will be completed at the City's Corporation Yard, pavement restoration at water line repair locations around town, as well as miscellaneous concrete work associated with access ramp and

sidewalk repairs.

FALL 2022 STREET MAINTENANCE

Street Name	From	To
Tenth Street	SR 150 (Ojai Road)	Virginia Terrace
Ojai Street	Santa Paula Street	SR 150 (Ojai Road)
Eleventh Street	Santa Paula Street	Saticoy Street
Twelfth Street	Santa Paula Street	Orchard Street
Thirteenth Street	Santa Paula Street	Orchard Street
Saticoy Street	Twelfth Street	Thirteenth Street
Orchard Street	SR 150 (Ojai Road)	Thirteenth Street

ANALYSIS:

On April 1, 2020, City Council authorized the City Manager to execute a three-year street maintenance agreement with J & H Engineering. This agreement ensured that the City would be able to carry out all aspects of the Street Maintenance Program. This current 2022-2023 fiscal year marks the third and final year of this three-year agreement. Staff recommends the City Council approve the street maintenance work order and related funding appropriation as requested. Upon approval, staff will schedule the street maintenance work as outlined above.

STRATEGIC PLAN:

There are no impacts to the City's Strategic Plan.

FISCAL IMPACTS:

There is available funding from Measure T and SB1 Funds to address the Street Maintenance Program for FY 2022-2023. The total project cost is \$741,687 and includes the proposed work order cost from J&H Engineering for \$645,945 and a 15% contingency of \$96,742 to cover unforeseen additional work.

The funding for this project is available in the FY 22/23 budget, as shown below.

Table 1: Funding Sources & Appropriation Request for Part 1, FY 2022 – 2023

Fund Source	Account No.	Available Amount for Street Maintenance
Measure T	104-5-9359-660	\$264,483
SB1	283-5-9285-660	\$477,204
	Total	\$741,687

OPTIONS:

The Council has the following available alternative options to Staff's recommendations:

1. Do not approve the work order with J & H Engineering and delay street maintenance work that is essential for compliance with the adopted Pavement Management Plan.

ATTACHMENTS:

[EXHIBIT A - Street Maintenance Work Order.pdf](#)

EXHIBIT A

Street Maintenance Work Order

MAINTENANCE WORK ORDER #11

Issued under **MAINTENANCE AGREEMENT FOR SERVICES**, dated **April 7, 2020**.

Project Name: FY 2022-2023 Fall Street Maintenance Project
Project Number:
Contractor Name: J & H Engineering, Inc.
Vendor Number: 010595
Contract Number:
Account Number: 104-5-9359-660 (\$264,483) and 283-5-9285-660 (\$477,204)
Date Prepared: October 11, 2022

Project Description:

The FY 2022-2023 Citywide Street Maintenance work consist of pothole repairs, dig outs, microsurfacing and thin lift asphalt overlays up to 1/8-inches thick that will extend the service life of these roads an additional five to ten years.

Description of Services to be Performed by Contractor under this Work Order:

The City of Santa Paula authorizes the Contractor (J & H Engineering General Contractors, Inc.) to perform asphalt digouts and thin lift overlay on selected local streets in the City of Santa Paula. Please see additional information on the attached proposal dated October 10, 2022.

Time for Completion:

The Contractor shall complete by January 1, 2023.

Cost Estimate:

Work Order # 11 hereby authorizes payment in the amount of \$741,687 and includes the proposed work order cost from J & H Engineering for \$645,945 and the 15% contingency of \$96,742 to cover unforeseen additional work. This project shall be completed on a time and materials basis in accordance with the unit prices shown in Exhibit A. Charges to the unit prices shall be submitted to the City for review and approval.

CONSULTANT/CONTRACTOR

_____ Amy McMullen J & H Engineering, Inc.	_____ Date	_____ 2 nd Signature	_____ Date
--	---------------	------------------------------------	---------------

Recommended/Approved By:

_____ Clete Saunier, Public Works Director	_____ Date	_____ Christy Ramirez Finance Director	_____ Date
		_____ Dan Singer, City Manager	_____ Date

For Internal Use Only:

Budgeted ☐ Yes ☐ No
Appropriation Transfer Needed: ☐ Yes ☐ No
Date City Council Approved: _____
Agenda Item No.: _____



ENGINEERING

GENERAL CONTRACTORS, INC.

City of Santa Paula
Public Works Agency
866 Main Street
Santa Paula, CA 93060

October 10, 2022

Attention: Bob Woodward
Subject: Fall 2022 – Santa Paula PMP

QUOTE #2749

FALL PMP - 2022				
Item	Quantity	Unit Price		Value
Construct City of Santa Paula Fall PMP per the line items attached. Price includes bond fee for material & labor only. Sweeping and surface prep with tack coat are included. Temporary tabs are included.	1	\$ 644,945.22	LS	\$ 644,945.22

Estimate - Fall 2022					
General	Item	Quantity	Unit Price		Value
1	Mobilization	1	\$ 12,000.00	LS	\$ 12,000.00
2	Traffic Control	1	\$ 36,900.00	LS	\$ 36,900.00
3	Bond Fee	1	\$ 9,800.00	LS	\$ 9,800.00
Ojai St. (from Santa Paula St. To HWY 150)					
4	Digouts	858	\$ 5.00	SF	\$ 4,287.50
5	Full Width Grind	17,150	\$ 0.32	SF	\$ 5,488.00
6	Thin Lift Overlay	102	\$ 175.00	Tons	\$ 17,839.43
7	Restripe Ex. Pavement Markings	1	\$ 6,760.00	LS	\$ 6,760.00
Twelfth St. (From Orchard St. to Santa Paula St.)					
8	Digouts	2,065	\$ 5.00	SF	\$ 10,325.00
9	Full Width Grind	41,300	\$ 0.32	SF	\$ 13,216.00
10	Thin Overlay	245	\$ 175.00	Tons	\$ 42,960.26
11	Thermoplastic Restripe	1	\$ 3,360.00	LS	\$ 3,360.00
Saticoy St. (From Twelfth St to Thirteenth St.)					
12	Digouts	1,235	\$ 5.00	SF	\$ 6,175.00
13	Full Width Grind	24700	\$ 0.32	SF	\$ 7,904.00
14	Thin Overlay	147	\$ 175.00	Tons	\$ 25,692.94
15	Restripe Ex. Pavement Markings	1	\$ 3,360.00	LS	\$ 3,360.00
Thirteenth St. (From Santa Paula St. to Orchard St.)					
16	Digouts	2,065	\$ 5.00	SF	\$ 10,325.00
17	Full Width Grind	41300	\$ 0.32	SF	\$ 13,216.00
18	Thin Lift Overlay	245	\$ 175.00	Tons	\$ 42,960.26
19	Restripe Ex. Pavement Markings	1	\$ 3,360.00	LS	\$ 3,360.00
20	Speed Hump	2	\$ 1,900.00	EA	\$ 3,800.00
Orchard St. (From Ojai Rd. to Thirteenth St.)					
21	Digouts	2,770	\$ 5.00	SF	\$ 13,850.00
22	Full Width Grind	55400	\$ 0.32	SF	\$ 17,728.00
23	Thin Lift Overlay	329	\$ 175.00	Tons	\$ 57,627.08
24	Restripe Ex. Pavement Markings	1	\$ 3,360.00	LS	\$ 3,360.00
Eleventh St. (From Saticoy St. to Santa Paula St.)					
25	Digouts	815	\$ 5.00	SF	\$ 4,075.00
26	Full Width Grind	16300	\$ 0.32	SF	\$ 5,216.00
27	Thin Lift Overlay	97	\$ 175.00	Tons	\$ 16,955.26
28	Restripe Ex. Pavement Markings	1	\$ 3,360.00	LS	\$ 3,360.00
29	Speed Hump	1	\$ 1,900.00	EA	\$ 1,900.00
Tenth St. (From HWY 150 to Virginia Terr.)					
30	Digouts	2,390	\$ 5.00	SF	\$ 11,950.00
31	Full Width Grind	47,800	\$ 0.32	SF	\$ 15,296.00
32	Thin Overlay	284	\$ 175.00	Tons	\$ 49,721.56
33	Restripe Ex. Pavement Markings	1	\$ 3,360.00	LS	\$ 3,360.00
34	6 Loop Detector Replacement at HWY 150	1	\$ 6,125.00	LS	\$ 6,125.00
Corporation Yard					
35	Full Width Grind	10,500	\$ 0.32	SF	\$ 3,360.00
36	Thin Lift Overlay	62	\$ 175.00	Tons	\$ 10,922.10
Misc Concrete Repairs					
37	Ventura Street Sidewalk Replacement	250	\$ 30.00	SF	\$ 7,500.00
38	Main Street Sidewalk Replacement	75	\$ 30.00	SF	\$ 2,250.00
39	Accessible Curb Ramps	6	\$ 8,500.00	EA	\$ 51,000.00
Misc. Street Repairs					
40	See Map For Locations (236 SF of Repairs)	1	\$ 6,900.00	LS	\$ 6,900.00
Slurry Seal and Striping					
41	Type II Slurry Seal - 2 days, no flaggers	87,222	\$ 0.774	SF	\$ 67,509.83
42	Restripe Pavement Markings - 6th St	1	\$ 1,750.00	LS	\$ 1,750.00
43	Restripe Pavement Markings - Monte Vista	1	\$ 1,750.00	LS	\$ 1,750.00
44	Restripe Pavement Markings - Dana Drive	1	\$ 1,750.00	LS	\$ 1,750.00
Total =					\$ 644,945.22

Note:

1. Bond fee for material and labor only. Performance not required.
2. Sweeping and surface prep with tackcoat are included in the price.
3. Temporary tabs included.

**CITY OF SANTA PAULA
MEMORANDUM**

To: Honorable Mayor and Members of the City Council

From: Jonathan Royas, Management Analyst

Subject: FIRST AMENDMENT OF A MEMORANDUM OF UNDERSTANDING (MOU) WITH SPUSD & A CONTRACT WITH ALL CITY MANAGEMENT SERVICES (ACMS) FOR CROSSING GUARD SERVICES

Date: October 19, 2022

Agenda Item: 9.F

RECOMMENDATION:

Staff recommends City Council:

1. Authorize the City Manager to execute a first amendment to a Memorandum of Understanding (MOU) with the Santa Paula Unified School District (SPUSD) to pay for school crossing guard services for one year; and
2. Authorize the City Manager to enter into a contract with All City Management Services, Inc. (ACMS) for crossing guard services in the amount of \$230,937.24, conditioned on entering into the first amendment to the MOU with SPUSD.

BACKGROUND:

The Santa Paula Unified School District (SPUSD) has reached out to the City of Santa Paula to facilitate crossing guards throughout the various schools in the District. In this partnership, SPUSD plans to pay for crossing guard services to All City Management Services (ACMS) and utilize the City of Santa Paula as a “pass-through”. Ultimately, SPUSD is funding crossing guard services. This is an ongoing arrangement which has transpired over the course of the last several years.

ANALYSIS:

In order to move forward with the partnership, the City of Santa Paula has produced a first amendment to the Memorandum of Understanding (MOU) (Exhibit A - First Amendment SPUSD) with SPUSD and an agreement with All City Management Services (ACMS) (Exhibit B - ACMS Agreement). The first amendment to the MOU with SPUSD is good for one year with the option to renew up to four years thereafter. City staff has had all documents reviewed by the City Attorney’s Office and the California Joint Powers Insurance Authority (CJPIA). Costs associated with the crossing guard services will be paid by SPUSD, but due to the fact that the streets are owned by the City, both agencies decided to form a partnership in order to move the program forward.

The program will fund nine crossing guards in total at the request of the school district officials; six located throughout the City near various elementary, middle and high school locations; one located at the intersection of N. Ojai Rd. and Oakdale Pl near Bedell Elementary; one at the intersection of Steckel Dr. and Main St. near Glen City Elementary; and one at the intersection of High St. & SR-150. For regular school days the morning shift for crossing guards starts around 7:15 AM to 8:30 AM and the afternoon shift from 2:15 PM to 3:30 PM. During minimum days the afternoon shift begins 11:30 AM to 12:30 PM.

ACMS is a full-service crossing guard services contractor that performs work for neighboring cities, including Port Hueneme, Ventura and Oxnard. The company coordinates all aspects related to recruitment, local hiring, conducting background clearance compliant with Department of Justice standards, training, payroll, administrative support, coordination of assigning qualified substitutes during absences, local supervision, and communicating with school and site safety inspectors.

The company specializes in only providing school crossing guard services. They have been in business since 1985 and are currently the largest provider of school crossing services in the area. They employ over 3,500 crossing guards for over 150 agencies.

STRATEGIC PLAN:

N/A

FISCAL IMPACTS:

Costs associated with providing crossing guard services are expected to be nominal for administrative services such as payment processing. The Santa Paula Unified School District will fund the program, reimbursing the City for payments made to ACMS. No budget allocation is required as these are pass through payments in the amount of \$230,937.24.

OPTIONS:

1. Do not approve the agreement with All City Management Services to provide school crossing guard services and the MOU with SPUSD to pay for the services rendered. Doing so is not advised as SPUSD and the City would need to confer as to an alternative manner to provide crossing guard services for youth in the City.
2. Provide staff with further direction.

ATTACHMENTS:

[Exhibit A - First Amendment SPUSD.pdf](#)

[Exhibit B - ACMS Agreement.pdf](#)

EXHIBIT A -
FIRST AMENDMENT TO THE
MOU
BETWEEN
THE CITY OF SANTA PAULA
AND SPUSD

**FIRST AMENDMENT TO THE
MEMORANDUM OF UNDERSTANDING
BETWEEN
THE CITY OF SANTA PAULA AND THE SANTA PAULA UNIFIED SCHOOL
DISTRICT**

THIS FIRST AMENDMENT (“Amendment”) is made and entered into this 10th day of October 2022, by and between the CITY OF SANTA PAULA, a California general law city and municipal corporation (“City”), and the SANTA PAULA UNIFIED SCHOOL DISTRICT (“District”). City and District shall be referred to herein from time to time individually as “Party” and collectively as “the Parties.”

1. RECITALS. This Amendment is made with reference to the following facts and objectives:

- A. On July 1, 2021, the City and District entered into a Memorandum of Understanding setting forth each Party’s responsibility with respect to the payment of and contracting for crossing guard services (the “MOU”).
- B. The term of the MOU was from July 1, 2021 to June 30, 2022. Despite ending June 30, 2022, City and District have continued to perform the MOU to the present date.
- C. The MOU provides that City shall pay to All City Management Services (ACMS) all costs and expenses (the “ACMS Costs”) associated with the crossing guard services provided within the City of Santa Paula at locations specified by the District.
- D. The MOU provides that District shall be responsible for timely reimbursement to the City of all ACMS Costs incurred in connection with the crossing guard services.
- E. The City and District now mutually desire by this Amendment to extend the MOU for an additional one (1) year term (an “Additional Term”) and increase the amount of ACMS Costs for which District must reimburse City, as set forth below.

2. AMENDMENT. In consideration of the foregoing and pursuant to Section 14 of the MOU, the MOU is amended as follows:

- A. Section 3, entitled “Program,” is hereby amended to read as follows:

“3. Program. Commencing in the 2021-2022 school year, the City will contract for nine (9) persons as crossing guards at certain locations within the District and located within the City of Santa Paula as designated in EXHIBIT A attached hereto and incorporated herein by this reference. The crossing guards shall provide service between the designated hours specified in EXHIBIT A.”

- B. Subsection 5.1 of Section 5, entitled “Crossing Guard Costs,” is hereby amended to read as follows:

“5.1 For the 2021-2022 and 2022-2023 school years, the City shall pay to ACMS all costs and expenses associated with the crossing guard services provided within the City of Santa Paula at the locations and for the amounts specified in EXHIBIT A (the “ACMS Costs”).”

- C. Section 8, entitled “Term of Agreement,” is hereby amended to read as follows:

“8. Term of Agreement. The term of this MOU shall be from July 1, 2021 to June 30, 2023, unless earlier terminated as provided herein. The term may be extended for additional one (1) year terms (an “Additional Term”), for up to four (4) Additional Terms, upon the mutual agreement of the Parties. The Parties must give each other written notice of intent to extend this MOU at least thirty (30) days prior to the conclusion of the term and each Additional Term, as applicable.”

- D. Exhibit A to the MOU is hereby replaced with Exhibit A attached to this Amendment.

3. **COUNTERPARTS.** This Amendment may be executed in any number or counterparts, each of which will be an original, but all of which together constitutes one instrument executed on the same date.
4. **LIMITED AMENDMENT.** Except as modified by this Amendment, all other terms and conditions of the Agreement remain in full force and effect. Whenever the term “MOU” is used in the MOU it shall mean the MOU, as modified by this Amendment. In the event of a conflict between this Amendment and the MOU, the provisions of this Amendment shall control.

[Signatures on Next Page]

**SIGNATURE PAGE TO
FIRST AMENDMENT TO THE
MEMORANDUM OF UNDERSTANDING
BETWEEN
THE CITY OF SANTA PAULA AND THE SANTA PAULA UNIFIED SCHOOL
DISTRICT**

IN WITNESS WHEREOF, the duly authorized representatives of the City and District have executed this Amendment effective as of the first day and year written above.

CITY OF SANTA PAULA

SANTA PAULA UNIFIED SCHOOL
DISTRICT

Dan Singer, City Manager

Jeff Weinstein, Superintendent

ATTEST:

Julie Latshaw, City Clerk

Taxpayer ID No.

APPROVED AS TO FORM:

Monica Castillo, Interim City Attorney

**EXHIBIT A
TO
THE FIRST AMENDMENT TO MEMORANDUM OF UNDERSTANDING**

[Attached behind]

All City Management Services Inc.

Client Worksheet 2022 - 2023

Department: 910

Billing Rate for 2022/2023: \$38.67

City of Santa Paula
201 S. Steckel
Santa Paula, CA 93060

KEY:

Traditional Calendar:

For sites with no regularly scheduled early release days, use 180 regular days

For sites with one regularly scheduled early release day/week, use 144 regular days and 36 minimum days

Sites with traditional calendar:

		24		180		\$38.67	=	\$167,054.40
6	Sites at 4.0 hrs per day	Total Hrs/day	X	days/yr	X	Hourly Billing Rate		

		4		151		\$38.67	=	\$23,356.68
1	Site at 4.0 hrs per day	Total Hrs/day	X	days/yr	X	Hourly Billing Rate		

September 21, 2022 - June 7, 2022

Ojai/Oakdale

		4		134		\$38.67	=	\$20,727.12
1	Site at 4.0 hrs per day	Total Hrs/day	X	days/yr	X	Hourly Billing Rate		

October 17, 2022 - June 7, 2023

Steckel/Main

		4		128		\$38.67	=	\$19,799.04
1	Site at 4.0 hrs per day	Total Hrs/day	X	days/yr	X	Hourly Billing Rate		

October 25, 2022 - June 7, 2023

High St/Hwy150

TOTAL PROJECTED HOURS

5460

TOTAL ANNUAL PROJECTED COST

\$230,937.24

Exhibit B - ACMS Agreement



AGREEMENT FOR CROSSING GUARD SERVICES

This AGREEMENT FOR CROSSING GUARD SERVICES (the “Agreement”) is dated October 11, 2022 and is between the CITY OF SANTA PAULA (hereinafter called the "City"), and ALL CITY MANAGEMENT SERVICES, INC., a California corporation (hereinafter called the "Contractor").

WITNESSETH

The parties hereto have mutually covenanted and agreed as follows:

1. This Agreement is for a term which commences on or about July 1, 2022 and ends on June 30, 2023 and for such term thereafter as the parties may agree upon.
2. The Contractor will provide personnel equipped and trained in appropriate procedures for crossing pedestrians in marked crosswalks. Such personnel shall be herein referred to as a “Crossing Guard”. The Contractor is an independent contractor and the Crossing Guards to be furnished by it shall at all times be its employees and not those of the City.
3. The City’s representative in dealing with the Contractor shall be designated by the City of Santa Paula.
4. The City shall determine the locations where Crossing Guards shall be furnished by the Contractor. The Contractor shall provide at each designated location personnel properly trained as herein specified for the performance of duties as a Crossing Guard. The Contractor shall provide supervisory personnel to see that Crossing Guard activities are taking place at the required places and times, and in accordance with the terms of this Agreement.
5. The Contractor shall maintain adequate reserve personnel to be able to furnish alternate Crossing Guards in the event that any person fails to report for work at the assigned time and location and agrees to provide immediate replacement.
6. In the performance of its duties the Contractor and all employees of the Contractor shall conduct themselves in accordance with the conditions of this Agreement and all applicable laws of the state in which the Services are to be performed.
7. Persons provided by the Contractor as Crossing Guards shall be trained in all applicable laws of the state in which the Services are to be performed pertaining to general pedestrian safety in school crossing areas.
8. Crossing Guard Services (the “Services”) shall be provided by the Contractor at the designated locations on all days in which school is in session in the area under City’s jurisdiction. The Contractor also agrees to maintain communication with the designated schools to maintain proper scheduling.

9. The Contractor shall provide all Crossing Guards with apparel by which they are readily visible and easily recognized as Crossing Guards. Such apparel shall be uniform for all persons performing the duties of Crossing Guards and shall be worn at all times while performing said duties. This apparel must be appropriate for weather conditions. The Contractor shall also provide all Crossing Guards with hand-held Stop signs and any other safety equipment which may be necessary.
10. The Contractor shall at all times provide workers' compensation insurance covering its employees and shall provide City a Certificate of Insurance naming the City and its officials, officers and employees as additional insureds. Such insurance shall include commercial general liability with a combined single limit of not less than \$1,000,000.00 per occurrence and in aggregate for property damage and bodily injury. Such insurance shall be primary with respect to any insurance maintained by the City and shall not call on the City's insurance contributions. Such insurance shall be endorsed for contractual liability and personal injury and shall include the City, its officers, agents and interest of the City. Such insurance shall not be canceled, reduced in coverage or limits or non-renewed except after thirty (30) days written notice has been given to the City.
11. Contractor agrees to defend, indemnify and hold harmless the City, its officers, employees, agents and representatives, from and against any and all actions, claims for damages to persons or property, penalties, obligations or liabilities (each a "Claim" and collectively, the "Claims") that may be asserted or claimed by any person, firm, entity, corporation, political subdivision or other organization arising out of the sole negligent acts or omissions, or willful misconduct, of Contractor, its agents, employees, subcontractors, representatives or invitees.
 - a) Contractor will defend any action or actions filed in connection with any of said claims, damages, penalties, obligations or liabilities and will pay all costs and expenses including attorney's fees incurred in connection herewith.
 - b) In the event the City, its officers, agents or employees is made a party to any action or proceeding filed or prosecuted against Contractor for such damages or other claims arising out of or in connection with the sole negligence of Contractor hereunder, Contractor agrees to pay City, its officers, agents, or employees, any and all costs and expenses incurred by the City, its officers agents or employees in such action or proceeding, including, but not limited to, reasonable attorney's fees.
 - c) In the event that a court determines that liability for any Claim was caused or contributed to by the negligent act or omission or the willful misconduct of City, liability will be apportioned between Contractor and City based upon the parties' respective degrees of culpability, as determined by the court, and Contractor's duty to indemnify City will be limited accordingly.
 - d) Notwithstanding anything to the contrary contained herein, Contractor's indemnification obligation to City for Claims under this Agreement will be limited to the maximum combined aggregate of Contractor's general liability and umbrella insurance policies in the amount of \$5,000,000 (Five Million Dollars).
12. Either party shall have the right to terminate this Agreement by giving sixty (60) days written notice to the other party.

13. The Contractor shall not have the right to assign this Agreement to any other person or entity except with the prior written consent of the City.
14. The City agrees to pay the Contractor for the Services rendered pursuant to this Agreement the sum of Thirty-eight Dollars and Sixty-seven Cents (**\$38.67**) per hour, per Crossing Guard during the term. Based on a minimum of eight (8) sites and upon a projected (5,972) hours of service the cost shall not exceed Two Hundred Thirty Thousand, Nine Hundred Thirty-seven Dollars (\$230,937.00) per year, unless Contractor fails to perform service.
15. Payment is due within thirty (30) days of receipt of Contractor's properly prepared invoice.
16. Contractor may request a price increase during the term as a result of any legally-mandated increases in wages or benefits imposed in the state or municipality in which the Services are to be performed and to which Contractor's employees would be subject. Contractor shall provide City with 60 days-notice of its request to increase pricing. City agrees to review and respond to said notice within 30 days of receipt.
17. The City shall have an option to renew this Agreement. In the event this Agreement is extended beyond the end of the term set forth above, the compensation and terms for the Services shall be established by mutual consent of both parties.
18. This Agreement constitutes the complete and exclusive statement of the agreement among the parties with respect to the subject matter hereof and supersedes all prior written or oral statements among the parties, including any prior statements, warranties, or representations. This Agreement is binding upon and will inure to the benefit of the parties hereto and their respective heirs, administrators, executors, successors, and assigns. Each party hereto agrees that this Agreement will be governed by the law of the state in which the Services are to be performed, without regard to its conflicts of law provisions. Any amendments, modifications, or alterations to this Agreement must be in writing and signed by all parties. There will be no presumption against any party on the ground that such party was responsible for preparing this Agreement or any part of it. Each provision of this Agreement is severable from the other provisions. If any provision of this Agreement is declared invalid or contrary to existing law, the inoperability of that provision will have no effect on the remaining provisions of the Agreement which will continue in full force and effect.

[SIGNATURES FOLLOW ON NEXT PAGE]

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the day and year written below.

CITY

CONTRACTOR

City of Santa Paula

All City Management Services, Inc.

By _____
DAN SINGER, CITY MANAGER

By _____
D. Farwell, Corporate Secretary

Date

Date

ATTEST:

JULIE LATSHAW, CITY CLERK

Approved as to Form:

MONICA CASTILLO, INTERIM CITY
ATTORNEY

**CITY OF SANTA PAULA
MEMORANDUM**

To: Honorable Mayor and Members of the City Council

From: Clete Saunier, Public Works Director

Subject: ADOPTION OF RESOLUTION NO. 7426 INTENT TO GRANT
FRANCHISE TO CARBON CALIFORNIA MIDSTREAM, LLC

Date: October 19, 2022

Agenda Item: 9.G

RECOMMENDATION:

Staff recommends that the City Council:

Adopt Resolution No. 7426, which conveys the City's intent to grant a franchise to Carbon California Midstream, LLC as set forth therein.

Presented by: Clete J. Saunier, Public Works Director

BACKGROUND:

Carbon California Midstream, LLC ("CCM"), is in the process of acquiring a gas transmission line owned by the grantee of a prior franchise granted by the City. CCM has submitted an application for the grant of a further franchise of an indeterminate term, a copy of which is attached to the accompanying Resolution and incorporated therein by reference. The grantee of said franchise, and its successors and assigns, will, during the life of said franchise, pay to the City an annual fee computed by multiplying the sum of one-half of the nominal internal diameter of the pipe, expressed in inches, by the number of lineal feet of the pipe within the public streets, ways, alleys, or other public places within the municipality. Said fee will be paid annually from the date of the granting of said franchise, and in the event such payment shall not be made, said franchise will be forfeited.

To grant a franchise as requested, applicable law requires a City to (1) adopt a resolution of intent to grant a franchise (2) notice and hold a hearing on the matter, and (3) adopt an ordinance taking such action. The current item is the first step of that process and contemplates that the remaining process is to be exhausted during regular meetings of this City Council over the following two months.

ANALYSIS:

Representatives from CCM will be present to answer any questions Council may have about the franchise or its operation of the pipeline

STRATEGIC PLAN:

The approval of this agenda item does not directly address the strategic goals within the City's adopted Strategic Plan.

FISCAL IMPACTS:

The franchise fees are adjusted annually depending on the Consumer Price Index (CPI) (September, LA/Long Beach/Anaheim All Urban Consumers).

For calendar year 2022, franchise fees were:

Diameter	Footage	Price/LF	Original Base Amount (June 30, 1989)	Base Amount (2022)
6 Inches	14,133	\$0.30	\$4,239.90	\$6,355.60

The base rates are established in Section 6231.5 of the Franchise Act of 1937 (Public Utilities Code Section 6201, et seq.). Note that the actual adjustment for 2023 will be calculated based on the September 2022 CPI value.

OPTIONS:

In addition to the recommended action, the Council has the following option:

1. Do not approve Resolution No. 7426.

ATTACHMENTS:

[Exhibit A Resolution 7426 Franchise Agreement.pdf](#)

EXHIBIT A

**Resolution No. 7426 Intent to Grant Franchise to
Carbon California Midstream, LLC**

Resolution No. 7426

INTENT TO GRANT FRANCHISE TO CARBON CALIFORNIA MIDSTREAM, LLC

RESOLUTION OF THE CITY COUNCIL OF
THE CITY OF SANTA PAULA, CALIFORNIA
October 19, 2022

WHEREAS, Section 6202 of the California Public Utilities Code authorizes the City Council to grant a nonpublic utility pipeline operator a franchise to lay and use pipes, connections and appurtenances for transmitting and distributing industrial gas or products thereof for any and all purposes under, along, across or upon the public streets and alleys; and

WHEREAS, Public Utilities Code § 6231 requires the applicant to file with the City Council an application stating:

- A) The name of applicant;
- B) The purpose and term, whether definite or indeterminate, for which the franchise is desired; and
- C) If granted the franchise as applied for, applicant, its successors and assigns will pay to the City of Santa Paula during the life of the franchise an annual franchise fee in an amount agreed to by the applicant and the City of Santa Paula, per Public Utilities Code § 6231.5(e).

WHEREAS, Carbon California Midstream, LLC, a California corporation and nonpublic utility, has filed an application to receive such franchise, a copy of which is attached hereto as Exhibit A and incorporated herein by reference as if fully set forth herein.

NOW, THEREFORE, BE IT RESOLVED that pursuant to Public Utilities Code § 6232, a Resolution of Intention to grant the franchise applied for by Carbon California Midstream, LLC to lay and use pipes, connections and appurtenances for transmitting and distributing industrial gas for any and all purposes under, along, across or upon the public streets, ways, alleys and places within that portion of the City of Santa Paula is passed. This franchise will be granted for an indeterminate term. The grantee of said franchise, and its successors and assigns, will, during the life of said franchise, pay to the City an annual fee computed by multiplying the sum of one-half of the nominal internal diameter of the pipe, expressed in inches, by the number of lineal feet of the pipe within the public streets, ways, alleys, or other public places within the municipality. Said fee will be paid annually from the date of the granting of said franchise, and in the event such payment shall not be made, said franchise will be forfeited.

BE IT FURTHER RESOLVED that the Clerk of the City Council is directed to publish a notice once within 15 days after the passage of this Resolution the date, time

and place of a hearing, in a newspaper of general circulation within the City. Said hearing shall be held on the 16th day of November, 2022, at the hour of 6:30 p.m., a day not less than twenty (20) nor more than sixty (60) days after the date of the passage of this resolution, at City Hall, City of Santa Paula, 970 Ventura Street, Santa Paula, CA 93060. All persons having any objection to the granting of the franchise hereinabove described may appear before the City Council and be heard thereon. Said Notice may be in substantially the following form:

NOTICE OF INTENTION TO GRANT NATURAL GAS FRANCHISE

Notice is hereby given by the City Council of the City of Santa Paula that it intends to grant, under and pursuant to Division 3, Chapter 2 of the Public Utilities Code of the State of California, known as the Franchise Act of 1937, to Carbon California Midstream, LLC, a franchise to lay and use pipes and appurtenances for transmitting and distributing natural gas runs from the Sulphur Crest metering facility in upper Santa Paula through the City of Santa Paula to the CalNRG custody transfer station at the 12th Street Bridge, as more particularly described in Carbon California Midstream, LLC's application which is incorporated by reference into City Council Resolution No. 7426. November 16, 2022, at 6:30 p.m., at the place where this City Council usually meets, is hereby fixed as the day, hour and place when and where any and all persons having any objection to the granting of said franchise may appear before this City Council and be heard thereon. At any time not later than the hour so set for the hearing of objections, any person interested may make written protest, stating objections against the granting of such franchise. Such protest must be signed by the protestant and be delivered to the Clerk of this City Council. The term for which said franchise is proposed to be granted is indeterminate. The grantee of said franchise, and its successors and assigns, will, during the life of said franchise, pay to the City an annual fee computed by multiplying the sum of one-half of the nominal internal diameter of the pipe, expressed in inches, by the number of lineal feet of the pipe within the public streets, ways, alleys, or other public places within the municipality. Said fee will be paid annually from the date of the granting of said franchise, and in the event such payment shall not be made, said franchise will be forfeited.

Dated October 19, 2022.

I HEREBY CERTIFY that the foregoing resolution was passed and adopted by the City Council of the City of Santa Paula at a regular meeting thereof, held on the ____ day of _____, 2022 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Jenny Crosswhite
Mayor of the City of Santa Paula

ATTEST:

Julie Latshaw
City Clerk of the City of Santa Paula

EXHIBIT A



October 3, 2022

Mr. Clete Saunier
Public Works Director
City of Santa Paula
866 E Main St.
Santa Paula, CA 93060

Subject: Application for Franchise Agreement Gas Pipeline (PL8406)

Dear Mr. Saunier,

Carbon California Midstream, LLC (Carbon Midstream) is submitting the following application information to enter into a Franchise Agreement with the City of Santa Paula for and existing 6-inch gas gathering pipeline (PL8406), which transfers natural gas from the Sulphur Crest Station to the CalNRG custody transfer station. Please see the attached location map. The following information meets the applicable requirements of Public Utilities Code section 6231 et seq.:

Name of Applicant: Carbon California Midstream, LLC

Purpose and Term: Gas Transmission Line, indefinite timeline

PL8406 Location: PL8406 runs from the Sulphur Crest metering facility in upper Santa Paula through the City of Santa Paula to the CalNRG custody transfer station at the 12th Street Bridge. Please refer to the attached map for location of the pipeline.

PL8406 Description: The 6-inch "Sulphur Crest Gas Gathering Pipeline" receives natural gas (unprocessed) from Carbon's Ojai area leases after collection of production gas from Ojai area gas wells. Additional Operators also supply gas (unprocessed) via gathering pipelines to the "Sulphur Crest Meter Facility. The Sulphur Crest Gas Gathering Pipeline is 6.41 miles long of which, 2.68 miles (14,133 feet) run through the City of Santa Paula jurisdictional boundaries.

The 6-inch Sulphur Crest Gas Gathering Pipeline then delivers unprocessed gas into the CalNRG owned 6-inch gas gathering pipelines (PL-8396-1 & PL-8396-2) to the South Mountain Bullpen. A section of the Sulphur Crest Gas Gathering Pipeline crosses through the city of Santa Paula and Highway 126 (Santa Paula Freeway).

Mr. Clete Saunier
October 3, 2022

Application for Franchise Agreement

Payment to Municipality: Carbon Midstream agrees to pay the City of Santa Paula an annual fee based on the calculated method per Ordinance 1283 (length of pipe multiplied by the applicable base rate for pipe diameter). The applicable base rate shall be revised annually based on CPI.

Please let me know if you have any questions or if you require additional information.

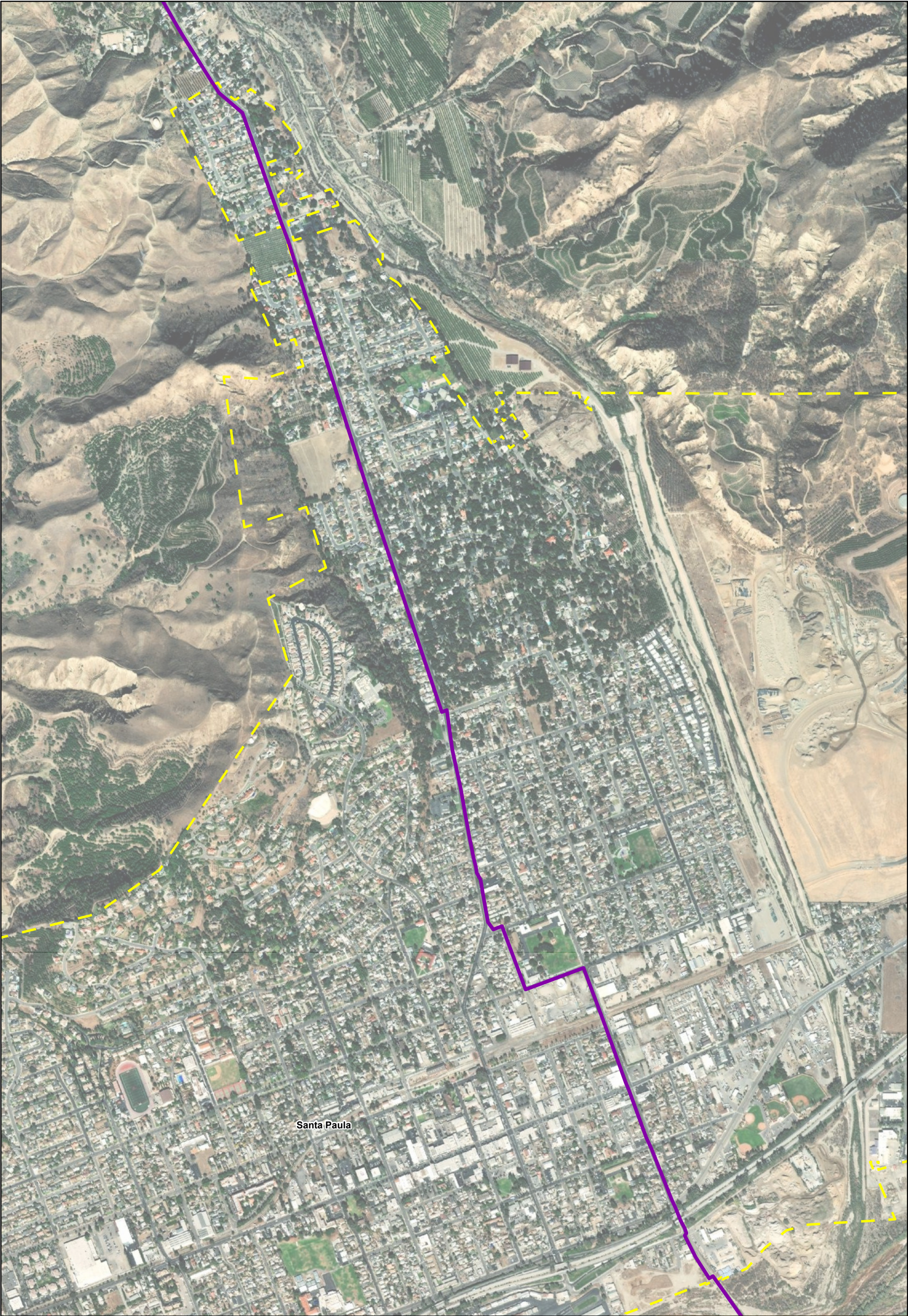
Respectfully Submitted,



Jane Farkas
VP – Land & Regulatory Affairs
Carbon California

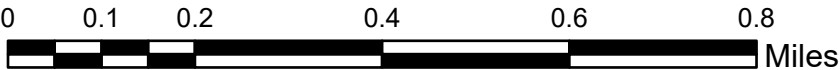
Attachments: PL8406 Location Map

Copy: Grant Orbach, City of Santa Paula
Scott Price, Carbon



Santa Paula

6" Gas Pipeline Santa
Paula City Limits



PL8406 - 6" Gas Pipeline

B. Davis

6/20/2022

Sources
Basemap: Esri, Maxar, Earthstar Geographics, and the GIS User Community
City Boundary: CAL FIRE - FRAP. Numerous county and cities contributed data, BOE provided notices for every new annexation.
Pipeline: The Termo Company

Spatial Reference
Name: WGS 1984 Web Mercator Auxiliary Sphere
Projection: Mercator Auxiliary Sphere

**CITY OF SANTA PAULA
MEMORANDUM**

To: Honorable Mayor and Members of the City Council

From: Clete Saunier, Public Works Director

Subject: MESA TANKS REPLACEMENT PROJECT

Date: October 19, 2022

Agenda Item: 10.A

RECOMMENDATION:

Staff recommends that the City Council:

1. Find the Mesa Tanks Replacement Project is categorically exempt from the California Environmental Quality Act (CEQA) as a Class 2 categorical exemption;
2. Award a Construction Contract to Canyon Springs Enterprises for the construction of the Mesa Tanks Replacement Project in the amount of \$4,449,900 and authorize the City Manager to execute the contract in a form approved by the City Attorney;
3. Authorize the City Manager or his designee to approve contract change orders to the Construction Contract as required and verified by staff in an amount not to cumulatively exceed \$556,238 (12.5% construction contingency) for the Mesa Tanks Replacement Project;
4. Approve the execution and acceptance of a Temporary Construction Easement (TCE) with associated monthly compensation of \$4,000 per month, for the use of adjacent vacant property for contractor equipment staging, material laydown and storage;
5. Authorize the City Manager to execute a professional services agreement with Phoenix Civil Engineering (PCE) for an amount not to exceed \$378,930 for construction management, materials testing, and associated construction period services for the Mesa Tanks Replacement Project;
6. Authorize the City Manager to execute a professional services agreement with MNS Engineers, Inc. (MNS) for an amount not to exceed \$84,587 for construction engineering services for the Mesa Tanks Replacement Project; and
7. Approve budget adjustments as shown in Table 2 of the Staff Report to allocate \$1,210,000 in funds from the Crosstown Pipeline to the Mesa Tanks Replacement Project, to complete the necessary funding of \$5,616,692 needed for this project.

Presented by: Clete J. Saunier, Public Works Director
Robert Woodward, Interim City Engineer

BACKGROUND:

A 2002 Condition Assessment Report analyzing the condition of the existing Mesa Tanks,

which currently have a combined storage capacity of 420,000 gallons, recommended replacement of both tanks. In addition, the City's 2005 Potable Water Master Plan identified storage deficiencies in the City's 600-pressure zone, which resulted from a new fire flow requirement of 4,000 gallons per minute (gpm) for a four-hour duration (960,000 gallons total) for Santa Paula Hospital. The 2005 Potable Water Master Plan also requires Emergency Storage and Regulatory Storage based on the Maximum Day Demand (MDD) within a given year. Based on 2018 flows, the MDD was calculated to be 215 gpm, which is higher than the 139 gpm MDD identified in the 2005 Potable Water Master Plan. In 2018, the Ventura County Fire Department assumed fire operations within Santa Paula and revised the Santa Paula Hospital's fire flow requirement to 1,750 gpm over a two-hour duration (210,000 gallons).

In a letter dated August 9, 2017, the State Water Resources Control Board (SWRCB) Division of Drinking Water (DDW) identified the Mesa Tanks as being in poor condition, consistent with previous findings, and requiring replacement to address the deficient condition of the tanks.

Mesa Tanks Replacement Project

The proposed Mesa Tanks Replacement Project entails the replacement of Mesa Tanks #1 and #2 with two new 300,000-gallon above-ground welded steel tanks, each 47 feet in diameter and 35 feet in height. A six-foot-high perimeter security chain link fence would be installed around the perimeter of the tank facility with an approximately 12-foot-wide driveway gate, installed at the southern end of the tank facility. The fenced tank facility would be paved, and a retaining wall ranging in height from two feet to 13 feet would be installed on the western and northern edges of the tank facility. One new 15-kilowatt (kW) emergency generator would be installed on the southern portion of the tank facility. In addition, space would be reserved for installation of a second emergency generator by United Water Conservation District as part of a separate, future project. Other new site features would include replacement inlet and outlet piping to the tanks, overflow piping, bollards, a wharf head fire hydrant, hydrant piping, miscellaneous electrical improvements, and City supervisory control and data acquisition (SCADA) equipment upgrades. The aged steel potable water pipeline in the hillside slope east of Mesa Tanks #1 and #2 would be replaced with an eight-inch diameter polyvinyl chloride (PVC) or ductile iron (DI) pipeline to be located within the existing easement on Montclair Drive, east of the tank facility. Acquisition of a temporary construction easement (TCE) on adjacent property is proposed, which will allow for necessary materials storage and staging, reduce traffic on local roads and improve construction efficiency.

ANALYSIS:

Construction Contracts

The project was advertised for bid in August, and bids were opened on Tuesday, September 20, 2022. Three contractors submitted bids: Monet Construction Company, Inc., Canyon Springs Enterprises, and Specialty Construction, Inc. Bids ranged in price from \$4,092,584 to \$6,219,000 and are summarized below.

No.	Contractor	Base Bid
1.	Monet Construction Company, Inc.	\$4,092,584
2.	Canyon Springs Enterprises	\$4,449,900

3.	Specialty Construction, Inc.	\$6,219,000
----	------------------------------	-------------

Staff reviewed the received bids relative to bid specifications and required qualifications. Based on this review, staff determined that the lowest apparent bidder, Monet Construction Inc (Monet), did not list five projects of similar magnitude and character to demonstrate the required experience with the construction of domestic water storage tanks, which is an essential qualification for the Mesa Tanks Replacement project. Based on this determination, staff deemed Monet's bid non-responsive, and rejected the lowest apparent bid accordingly. Staff finds that Canyon Springs Enterprises submitted the lowest responsive and responsible bid of \$4,449,900 and recommends City Council award the contract to Canyon Springs Enterprises (Exhibit C) pursuant to Santa Paula Municipal Code §§ 56.04(1)(3) and 56.08(D).

Construction period management, materials testing, and public outreach will be performed by Phoenix Civil Engineering (PCE) at a cost of \$378,930. Construction engineering will be provided by MNS Engineers, Inc. (MNS), the project civil and structural engineer, at a cost of \$84,587, for a total construction management and engineering project cost of \$463,517.

Temporary Construction Easement

A temporary construction easement (TCE) will be executed to allow for the use of existing vacant property for contractor equipment staging, material laydown and storage during the construction of the project. The TCE area will provide necessary right of way for the contractor to more efficiently deliver and store construction materials and reduce vehicle trips through the adjacent residential neighborhoods. The cost of the TCE is \$4,000 per month for an expected duration of 18 months, for a projected right of way cost of \$72,000.

The total construction cost, including construction contract, contingency, construction management, engineering and right of way is \$5,541,655. The anticipated construction schedule for the Mesa Tanks Replacement Project is approximately 18 months.

CEQA COMPLIANCE:

Staff recommends that the City Council find the project categorically exempt. The project's environmental impacts have been reviewed and the project meets the qualifications for a Class 2 Categorical Exemption (replacement/reconstruction) under Article 19 of the State's CEQA guidelines, Cal. Code of Regulations, tit. 14 §15302.

STRATEGIC PLAN:

The Project supports the currently adopted Strategic Plan in achieving the following goals:

Infrastructure, Transportation & Mobility

Goal: Maintain and develop the City's infrastructure to be safe, sustainable, innovative and cost-efficient.

FISCAL IMPACTS:

Funding for the Project's water and sewer construction is established in the FY 2021-2023 capital improvement budget. The projected capital improvement budget adjustments were presented to City Council for information at the June 15, 2022, meeting. The budgetary

allocations and related adjustments contemplate delaying the implementation of the Crosstown Pipeline Project to provide necessary funding to address project construction costs. The project construction cost summary is presented in Table 1 below, and includes provisions for a 15% contingency, as well as costs related to construction management, materials testing, public outreach, construction period engineering services and right of way. The Project construction contract execution is contingent upon City Council of the required budgetary allocations and adjustments reflected in Table 2.

Table 1: Project Construction Costs

Item	Amount
Construction Contract	\$4,449,900
12.5% Construction Contingency	\$556,238
Construction Management and Engineering	\$463,517
Right of Way	\$72,000
Total =	\$5,541,655

Table 2: Budget Adjustment Needed

2021-2023 CIP Program	Account	Decrease	Increase
Mesa Tank Study and Replacement	620-5-9299-660		\$1,210,000
Cross Town Water Pipeline	620-5-9236-660	\$1,210,000	

**Adjustment posted to FY 22/23 Budget*

Table 3: Funding Sources after Adjustment– Water Construction*

2021-2023 CIP Program	Fund	Budget
Mesa Tank Study and Replacement	620-Water Enterprise	\$4,106,692
Mesa Tank Study and Replacement	412-ARPA	\$1,500,000
Total =		\$5,616,692

OPTIONS:

In addition to the recommended action, the Council has available to it the following alternative options:

1. Do not approve the construction contract with Canyon Springs Enterprises for the Mesa Tanks Replacement Project, and direct staff to re-bid the project. This action would significantly delay critical infrastructure replacement and project completion as currently scheduled for the FY 2021-2023 Capital Improvement Program.

ATTACHMENTS:

[EXHIBIT A Project Location Map.pdf](#)

[EXHIBIT B - Mesa Tanks Replacement Project Bid Results.pdf](#)

[EXHIBIT C - Public Works Contract Canyon Spring Enterprises.pdf](#)

EXHIBIT A

Project Location Map



EXHIBIT B

Mesa Tanks Replacement Project Bid Results

CITY OF SANTA PAULA

P.O. Box 569 ♦ 970 Ventura Street ♦ Santa Paula, CA 93060 ♦ 805/933-4212

PROJECT: MESSA TANKS REPLACEMENT PROJECT

PROJECT No.:

Bid Date: Tuesday, September 20, 2022

Time of Opening: 3:00 PM

Location: by zoom

<https://us06web.zoom.us/j/87182880727?pwd=K2UyTkJmSkRpcTVEOW5ZNik0bitiUT09>

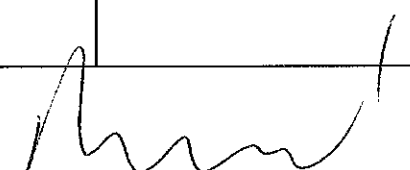
Meeting ID: 871 8288 0727

Passcode: 739066

Bidder Company Name/City	Bid Amount	Bond	Addendum/a
CANYON SPRINGS ENTERPRISE	\$ 4,449,500 ⁰⁰	✓	2
SPECIALTY CONSTRUCTION, INC.	\$ 6,219,000 ⁰⁰	✓	2
MONET CONSTRUCTION	\$ 4,092,584 ⁰⁰	✓	2

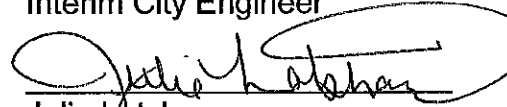
September 20, 2022

Date


Robert P. Woodward, PE
Interim City Engineer

September 20, 2022

Date


Julie Latshaw
City Clerk

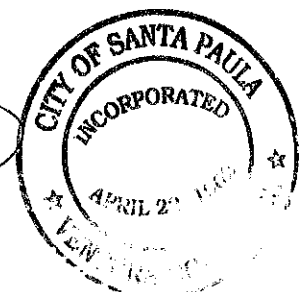


EXHIBIT C

Public Works Contract – Canyon Springs Enterprises

**PUBLIC WORKS CONTRACT
BETWEEN
THE CITY OF SANTA PAULA AND
CANYON SPRINGS ENTERPRISES**

This CONTRACT is entered into this 19th day of October 2022, by and between the CITY OF SANTA PAULA, a general law city and municipal corporation ("City") and Canyon Springs Enterprises ("Contractor"), a California corporation.

1. WORK.

- A. The Contractor shall provide all Work required by the Contract Documents ("Work"). The Contractor agrees to do additional Work arising from changes ordered by the City in accordance with the Contract Documents.
- B. The Contractor and the City agree to abide by the terms and conditions contained in the Contract Documents.
- C. The Contractor shall furnish all of the labor; supplies and materials; equipment; printing; vehicles; transportation; office space and facilities; all tests, testing and analyses; and all matters whatsoever (except as otherwise expressly specified to be furnished by the City) needed to perform and complete the Work and provide the services required of the Contractor by the Contract Documents.
- D. "Contract Documents" means the Notice Inviting Sealed Bids; Instructions to Bidders; Supplementary Instructions to Bidders; Proposal; this Contract; Standard Specifications; Supplementary Conditions; Exhibits; Technical Specifications; List of Drawings; Drawings; Addenda; Notice to Proceed; Change Orders; Notice of Completion; and all other documents identified in the Contract Documents which together form the contract between the City and the Contractor for the Work. The Contract Documents constitute the complete agreement between the City and the Contractor and supersede any previous agreements or understandings.

2. **CONTRACT SUM.** The City agrees to pay the Contractor a sum not to exceed Four Million Four Hundred Forty Nine Thousand Five Hundred Dollars (\$4,449,500.00) for the Work in the manner set forth in the Contract Documents. The City may adjust this amount as set forth in the Contract Documents and subject to the approval of the City Manager or City Council, as applicable.

3. TIME FOR PERFORMANCE.

- A. The Contractor shall fully complete the Work within 320 working days ("Contract Time").
- B. The Contract Time shall commence when the City issues a notice to proceed. The Contract Documents shall supersede any conflicting provisions included on the notice to proceed issued pursuant to this Contract.
- C. The Contractor may not perform any Work until:
 - i. The Contractor furnishes proof of insurance as required by the Contract Documents; and
 - ii. The City gives the Contractor a written, signed, and numbered purchase order and notice to proceed.

- D. By signing this Contract, the Contractor represents to the City that the Contract Time is reasonable for completion of the Work and that the Contractor shall complete the Work within the Contract Time.
 - E. Should the Contractor begin the Work before receiving written authorization to proceed, any such Work is at the Contractor's own cost and risk.
4. **DISPUTES.** Disputes arising from this contract shall be determined in accordance with the Contract Documents and Public Contracts Code §§ 10240-10240.13.
 5. **THIRD PARTY CLAIMS.** In accordance with Public Contracts Code § 9201, the City shall promptly inform the Contractor regarding third-party claims against the Contractor, but in no event later than ten (10) business days after the City receives such claims. Such notification shall be in writing and forwarded in accordance with the "Notice" section of the Contract Documents. As more specifically detailed in the Contract Documents, the Contractor agrees to indemnify and defend the City against any third-party claim.
 6. **TAXPAYER IDENTIFICATION NUMBER.** The Contractor shall provide the City with a Taxpayer Identification Number.
 7. **PERMITS AND LICENSES.** Unless otherwise provided, the Contractor, at its sole expense, shall obtain and maintain during the Contract Time, all necessary permits, licenses, and certificates that may be required in connection with the Work.
 8. **OWNERSHIP OF DOCUMENTS.** All documents, data, studies, drawings, maps, models, photographs and reports prepared by the Contractor under the Contract Documents are the City's property. The Contractor may retain copies of said documents and materials as desired, but shall deliver all original materials to the City upon the City's written notice.
 9. **INDEMNIFICATION.** The Contractor agrees to indemnify, defend, and hold the City harmless as set forth in the Contract Documents. The requirements as to the types and limits of insurance coverage to be maintained by the Contractor as required by the Contract Documents, and any approval of such insurance by the City, are not intended to and shall not in any manner limit or qualify the liabilities and obligations otherwise assumed by the Contractor pursuant to the Contract Documents, including, without limitation, to the provisions concerning indemnification.
 10. **INDEPENDENT CONTRACTOR.** The City and the Contractor agree that the Contractor shall act as an independent contractor and shall have control of all Work and the manner in which it is performed. The Contractor shall be free to contract for similar service to be performed for other employers while under contract with the City. The Contractor is not an agent or employee of the City and is not entitled to participate in any pension plan, insurance, bonus or similar benefits the City provides for its employees. Any provision in this Contract that may appear to give the City the right to direct the Contractor as to the details of doing the Work or to exercise a measure of control over the Work means that the Contractor shall follow the direction of the City as to end results of the Work only.
 11. **AUDIT OF RECORDS.** The Contractor shall maintain full and accurate records with respect to all services and matters covered under this Contract. The City shall have free access at all reasonable times to such records, and the right to examine and audit the same and to make transcript therefrom, and to inspect all program data, documents, proceedings and activities. The Contractor shall retain such financial and program service records for at least three (3) years after termination or final payment under the Contract Documents.

12. **NOTICES.** All communications to either party by the other party shall be deemed made when received by such party at its respective name and address as follows:

The City

City of Santa Paula
Attn: Public Works Department
P.O. Box 569
Santa Paula, CA 93061

The Contractor

Canyon Springs Enterprises
27476 Via Industria
Temecula, CA 92590

Any such written communications by mail shall be conclusively deemed to have been received by the addressee three (3) days after deposit thereof in the United States Mail, postage prepaid and properly addressed as noted above. In all other instances, notices shall be deemed given at the time of actual delivery. Changes may be made in the names or addresses of persons to whom notices are to be given by giving notice in the manner prescribed in this paragraph.

13. **NO THIRD PARTY BENEFICIARY.** This Contract and every provision herein are for the exclusive benefit of the Contractor and the City and not for the benefit of any other party. There shall be no incidental or other beneficiaries of any of the Contractor's or the City's obligations under this Contract.
14. **INTERPRETATION.** This Contract was drafted in, and shall be construed in accordance with the laws of the State of California, and exclusive venue for any action involving this Contract shall be in Ventura County.
15. **BUSINESS LICENSE.** Unless waived in accordance with Santa Paula Municipal Code § 110.03(B), the Contractor and all sub-contractors must obtain a City Business License before executing this Contract.
16. **EFFECT OF CONFLICT.** In the event of any conflict, inconsistency, or incongruity between any provision of the Contract Documents, precedence shall be as follows:
- A. This Contract;
 - B. The Standard Specifications; and
 - C. Precedence of documents as determined in the Standard Specifications.
17. **SEVERABILITY.** If any portion of the Contract Documents are declared by a court of competent jurisdiction to be invalid or unenforceable, then such portion shall be deemed modified to the extent necessary in the opinion of the court to render such portion enforceable and, as so modified, such portion and the balance of this Contract shall continue in full force and effect.
18. **AUTHORITY/MODIFICATION.** The Parties represent and warrant that all necessary action has been taken by the Parties to authorize the undersigned to execute this Contract and to engage in the actions described herein. This Contract may be modified by written amendment. To the extent within the City Manager's authority, the City Manager, or designee, may execute any such amendment on the City's behalf.
19. **ACCEPTANCE OF FACSIMILE SIGNATURES.** The Parties agree that this Contract, agreements ancillary to this Contract, and related documents to be entered into in connection with this Contract shall be considered signed when the signature of a party is delivered by facsimile transmission. Such facsimile signature shall be treated in all respects as having the same effect as an original signature.

20. **COVENANTS AND CONDITIONS.** The parties agree that all of the provisions hereof shall be construed as both covenants and conditions, the same as if the words importing such covenants and conditions had been used in each separate paragraph.
21. **CAPTIONS.** The captions of the paragraphs of this Contract are for convenience of reference only and shall not affect the interpretation of this Contract.
22. **TIME IS OF ESSENCE.** Time is of the essence for each and every provision of the Contract Documents.
23. **COUNTERPARTS.** This Contract may be executed in any number or counterparts, each of which will be an original, but all of which together constitutes one instrument executed on the same date.

IN WITNESS WHEREOF the parties hereto have executed this contract on the day and year first hereinabove written.

CITY OF SANTA PAULA

CANYON SPRINGS ENTERPRISES

Dan Singer,
City Manager

Eduardo Peralta, Secretary/Treasurer

ATTEST:

Julie Latshaw,
City Clerk

Taxpayer ID No. _____

APPROVED AS TO FORM:

Monica Castillo,
Interim City Attorney

**CITY OF SANTA PAULA
MEMORANDUM**

To: Honorable Mayor and Members of the City Council

From: Clete Saunier, Public Works Director

Subject: INTRODUCTION OF ORDINANCE NO. 1322, AMENDING CHAPTER 96
OF THE SANTA PAULA MUNICIPAL CODE TO CLARIFY
ENROACHMENT PERMIT REQUIREMENTS

Date: October 19, 2022

Agenda Item: 10.B

RECOMMENDATION:

Staff recommends that the City Council:

1. Introduce and waive first reading of Ordinance No. 1322 entitled: An Ordinance of the City Council of the City of Santa Paula, California, Amending Subsections 96.20 et. seq. of the Santa Paula Municipal Code Regarding Encroachment Permits.

BACKGROUND:

From time to time, staff finds it necessary to update relevant portions of the City of Santa Paula Municipal Code (SPMC) to insure alignment of SPMC sections to current permitting requirements, terminology, safety standards, and evolving patterns of traffic circulation and regulation throughout the City. Subsections of Chapter 96, ranging from 96.20 to 96.39, were first adopted in 1981 and last amended in 2003.

In recent years, City staff has observed an increase in encroachment permit and related construction activity associated with improvements and repairs to existing overhead and underground utility infrastructure located in public right of ways, as well as expansions and improvements to infrastructure associated with development projects. Such increases in construction activity within the public right of way must be considered relative to evolving patterns of traffic circulation city-wide associated with population growth, changes in mobility patterns, and the return of traffic volumes to pre-COVID levels.

In this context, the timely accommodation of encroachment permit requests, permit processing and related construction must be balanced against the need for the safe and efficient operation of the public right of way and the protection of vehicular and pedestrian traffic in accordance with current safety standards. Further, it is understood that portions of City right of way abutting sensitive and essential facilities such as fire and police stations, schools, hospital and airport facilities, as well as critical City infrastructure should be afforded an elevated level of consideration relative to lane and road closures and similar restrictions of vehicular and pedestrian circulation. Similarly, established cross-town streets and those streets with collector, boulevard or arterial classification which convey significant and regular patterns of

traffic require specific consideration relative to restrictions posed by construction activity and related traffic control.

ANALYSIS:

The proposed ordinance (Exhibit A) addresses amendments to subsections 96.20 to 96.39 of the SPMC including definitions, permitting, plan and traffic control requirements, and required securities. References to established traffic control standards published by the State of California are included, as well as provisions for the Public Works Director to recognize alternative standards that meet the same intent as the established State standards. Provisions in the proposed ordinance will require the Public Works Director to issue traffic management and control specifications based on roadway classification, function, use, and adjacency to sensitive or essential facilities, specifically delineating the requirements for site-specific traffic control plans for identified portions of City right of way.

A redline of the existing provisions showing proposed amendments is attached as Exhibit B.

STRATEGIC PLAN:

The approval of this agenda item does not directly address the strategic goals within the City's adopted Strategic Plan.

FISCAL IMPACTS:

There are no fiscal impacts associated with the proposed ordinance.

OPTIONS:

In addition to the recommended action, the Council has available to it the following alternative options:

1. Direct staff to make edits to the proposed Ordinance.

ATTACHMENTS:

[Exhibit A Ordinance Amending Chapter 96.pdf](#)

[Exhibit B Proposed Amendments.pdf](#)

EXHIBIT A

Ordinance Amending Chapter 96 - Encroachment Permits

ORDINANCE NO. 1322

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SANTA PAULA, CALIFORNIA AMENDING SUBSECTIONS 96.20 ET. SEQ. OF THE SANTA PAULA MUNICIPAL CODE REGARDING ENCROACHMENT PERMITS

The City Council of the City of Santa Paula does ordain as follows:

SECTION 1. The City Council finds as follows:

A. Santa Paula Municipal Code (SPMC) provisions governing encroachment permit requirements were first adopted in 1981 and last amended in 2003.

B. Subsections 96.20 through 96.39 of the SPMC ("Encroachment Permit Ordinance") requires a permit before any person may encroach, or make or cause an encroachment upon, over, under or within a public right-of-way.

C. The City now desires to amend the Encroachment Permit Ordinance to update terms and clarify the procedures and requirements for obtaining an encroachment permit.

SECTION 2. Subsections 96.20 through 96.39 of the Santa Paula Municipal Code, entitled "Encroachments Upon Public Streets," is hereby amended to read in full as follows:

"§ 96.20 DEFINITIONS.

For the purpose of this subchapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

DEPARTMENT means the Public Works Department.

DIRECTOR means the Public Works Director or his or her duly authorized representative.

ENCROACHMENT means any pole, conduit, cable, pipeline, fence, sign, building, or any temporary or permanent structure or object of any kind or character which is placed in, under or over any portion of a right-of-way; the taking, placing, moving, or using on a right-of-way, any vehicle or combination of vehicles or other objects of a dimension, weight, or other characteristic prohibited by the California Vehicle Code; or the excavation of a right-of-way.

EMERGENCY WORK means any unscheduled maintenance or repairs that are necessary for the immediate protection of life or property, or that are necessary for the restoration of an existing utility service for reliability. "Emergency work" may involve fully repairing or temporarily repairing a structure to remove the immediate risk to life or property, or to service reliability.

EXCAVATION means removal of any concrete, asphalt, road, earth, or other, similar surface materials covering a right-of-way.

PERMIT means an encroachment permit issued pursuant to this subchapter.

PERMITTEE means the person to whom the encroachment permit is issued.

PERSON means and includes any natural person, corporation, firm, agency, copartnership or association, and any public utility, public entity or governmental agency, including the state and the United States.

PROTECTIVE MEASURES means any barricades, traffic control devices, trench plates or similar such devices intended to give warning and protect the public from injury or loss resulting from the placement of an encroachment within a right-of-way.

RIGHT-OF-WAY means any city street, sidewalk, pedestrian path, bike path or any other "public way," as defined in the California Streets and Highways Code, as may be amended, whether or not such place is actually improved and used for street purposes. This definition includes any public alley, public sidewalk, public driveway, curb, pavement, gutter, parkway, easement, or public place in the city either owned by the city or dedicated to the city for public use.

STREET means any way or place of whatever nature publicly maintained and open to the use of the public for purposes of vehicular travel.

§ 96.21 PERMITS.

(A) Except for the city or its contractors, it is unlawful for any person to encroach, or to make or cause to be made any encroachment, upon, over, under or within a right-of-way within the city without first obtaining a permit from the director.

(B) If the director finds that the excavation is for a purpose required or permitted by law and can be performed without undue hazard or inconvenience to the public and that the permit applicant is qualified and financially able to fulfill the applicant's obligations and liabilities under this subchapter, the department shall thereupon issue a permit. The permit shall specify the nature, extent and location of the work permitted and shall impose such reasonable time limits and other conditions as the department may prescribe, including protective measures and such other conditions as may promote public convenience and safety.

(C) As a further condition on the issuance of a permit pursuant to the provisions of this subchapter, the permittee shall undertake and carry out the encroachment or excavation authorized by such permit in accordance with the provisions of the California Manual on Uniform Traffic Control Devices (CA MUTCD) as published by the California Department of Transportation and/or any additions or modifications thereto now or hereafter adopted by the city.

(D) Traffic control plans, in a format and number prescribed by the director, shall be

submitted with the permit application. Where required by the director, traffic control plans shall be site-specific, addressing details of street geometry, traffic lanes, driveways, limits of proposed encroachment permit work and any related excavations, and other safety features in accordance with the CA MUTCD, and to the satisfaction of the director. City streets requiring traffic control plans, and their minimum level of detail, shall be set forth in regulations issued by the director. City streets identified in the regulations may be amended from time to time if necessary due to changed circumstances. "Changed circumstances" include without limitation new traffic patterns, population increases or decreases, new development, or other changes that impact public safety on city streets.

(E) The director shall prescribe and provide a regular form of application for a permit as required by this subchapter. The permit application shall contain such information as is deemed necessary by the director. The application form shall be completed and filed with the director, together with all fees, cash deposits, bonds, construction plans, traffic control plans, and other documents which are required by this subchapter and by the director. Notwithstanding the foregoing, the director may, in consultation with the Finance Department and for good cause shown, establish an alternative process to accept payment of fees and deposits from a permittee.

(F) Blanket permits, renewable annually, may be issued by the director after receipt of a permit application therefor. The director may revoke any such blanket permit if the permittee fails to comply with any provisions of this subchapter. Blanket permits shall be limited to excavations 16 feet in length or a maximum of 32 square feet in area.

(G) Before issuing a permit for the movement of a vehicle or object with a rolling height of over 16 feet, the director shall require evidence of approval of height clearance from the public utility companies having overhead lines crossing the proposed route.

§ 96.22 BONDS.

(A) Unless exempt from this requirement by law or by the director, each applicant shall, before a permit is issued, deposit with the city a cash deposit, surety bond or file a certificate of deposit or savings and loan share assignment in an amount, fixed by the director, sufficient to restore the right-of-way to its original condition.

(B) A surety bond or other security shall not be required where a permit is issued authorizing construction or excavation work within a right of-way that is performed by a public utility or cable television company pursuant to a state or city franchise.

(C) No bond or any part thereof shall be released or exonerated until the department has notified the finance director that the work has been performed to the satisfaction of the department and that all costs and liabilities incurred by the city have been paid or fully secured.

§ 96.23 FEES.

The schedule of fees and charges shall be those adopted by the resolution of the City

Council from time to time.

§ 96.24 REVOCATION OF PERMIT.

(A) If any of the provisions of the permit or this subchapter are violated by a permittee, the director shall serve written notice upon the permittee giving the permittee 12 hours in which to correct the violation.

(B) If the violation results in a danger to life or property, the notice shall state that all encroachment work must stop until the violation is corrected.

(C) If after 12 hours from the issuance of the notice the violation is not corrected, or there is no evidence that diligence is being used to correct the violation, the director may revoke the encroachment permit.

§ 96.25 NOTICE OF COMMENCEMENT OF ENCROACHMENT WORK.

At least 24 hours before commencing any encroachment work authorized by any permit, the permittee shall notify the director of the time of commencing work and provide the name, address, telephone number and license number of the contractor, if any, who will perform the work.

§ 96.26 PROTECTION AND REPAIR OF FACILITIES.

(A) The permittee shall support and protect all wires, cables, pipes, conduits, poles, and other apparatus both aerial and underground.

(B) This expense of repairs to any damaged facilities shall be borne by the permittee.

§ 96.27 RESTORATION OF RIGHT-OF-WAY.

(A) Upon completion of the encroachment work authorized by a permit, the permittee shall restore the right-of-way by replacing, repairing, or rebuilding it to its original condition before the encroachment work was commenced. The permittee shall remove all obstructions, materials, and debris upon the right-of-way and shall do any other work necessary to restore the right-of-way to a safe and usable condition, as directed by the director. Where excavation occurs within areas already paved, the director may require temporary paving to be installed within 24 hours after the excavated area is backfilled.

(B) In the event that the permittee fails to act promptly to restore the right-of-way as provided in this subchapter, or should the nature of any damage to the right-of-way require restoration before the permittee can be notified or can respond to notification, the director may, at his option, make the necessary restoration. The permittee shall reimburse the city in accordance with the schedule of charges as adopted by the City Council.

§ 96.28 UNCOVERED EXCAVATION DEEMED NUISANCE; ABATEMENT.

Every person who excavates in any street without a permit or who fails to fill and cover an excavation within the time permitted by the department shall be guilty of committing a public nuisance and the department may summarily abate such nuisance and the cost of such abatement shall be the personal obligation of every person creating, causing, committing or maintaining such nuisance.

§ 96.29 CONDITIONS BY WHICH DEPARTMENT TO DO WORK; COST RECOVERY.

(A) When the department finds that all or part of any work of backfilling or surfacing should be done by the department or under its supervision by reason of the location of the work or of unusual hazard, undue delay, failure to conform to its specifications or for other good cause, the department may itself perform the work or may employ a contractor to perform it and may thereupon proceed to collect the cost thereof from the person primarily obligated to perform the work, from the person for whose benefit the work was done or the owner of the land benefited by the work, or from all of them; and the department shall take such action to collect such cost and to impose and enforce liens, including mechanics' liens, as may be authorized or permitted by law.

(B) (1) Where the permittee is the owner of property identified in a permit, the cost of abating nuisances, filling and covering excavations and backfilling, done by the city or the performance by the city of any other work which any contractor or other person may have failed to perform shall be a lien on the property and shall be a personal obligation of the permittee.

(2) The cost of such work or abatement shall be submitted to the City Council for confirmation and notice of the time and place fixed for the City Council to consider the cost shall be made by mail to the person liable for payment thereof at least five days prior to the time of consideration by the Council of such cost.

(3) After confirmation of the cost, the cost shall become a lien on the property of the person chargeable with such cost and may be added to the next regular tax bill levied against that person's property for municipal purposes.

(4) A certified copy of the action of the City Council confirming the cost shall be filed with the County Auditor on or before August 10.

(5) The County Auditor shall enter the cost of abatement or of the work performed on the county tax roll for whatever land is owned by the person chargeable with such cost.

(6) The amount of the cost shall be collected at the time and in the manner ordinary municipal taxes are collected.

(7) If delinquent, the amount is subject to the same penalties and procedures for foreclosure and sale provided for ordinary municipal taxes.

§ 96.30 DELAY OF ENCROACHMENT WORK.

(A) If the encroachment work is not completed within the time specified in the permit or if at any time the director finds that delay in commencing or prosecuting the encroachment work is caused by lack of diligence on the part of the permittee, the director may cancel the permit and restore the right-of-way to its original condition before the encroachment is commenced.

(B) The director may, at the request of the permittee, renew or extend the time limit specified in the permit.

(C) The permittee shall reimburse the city in accordance with the schedule of charges as adopted by the City Council.

§ 96.31 EMERGENCY WORK.

(A) This subchapter shall not prevent any person from performing emergency work on any encroachment lawfully on or under any right-of-way.

(B) If emergency work necessitates the closing of right-of-way or portion thereof, then the Police Department and Fire Department shall be notified. The person performing emergency work shall apply for a written permit therefor on the first working day thereafter.

§ 96.32 CONSTRUCTION STANDARDS.

All encroachment work shall conform to standards established by the director.

§ 96.33 OPEN TRENCH WORK.

(A) In any trenching operation, the open trench shall not be in excess of one day's work ahead of the trench work proper, unless specifically authorized by the director.

(B) Backfilling shall commence immediately after work in a trench is completed and any portion of the work which is under the jurisdiction of the city is inspected and approved by the director.

§ 96.34 CLEANUP.

(A) Except for materials properly stored, the permittee shall at all times keep the right-of-way clear of all materials, earth and debris. Immediately after completion of the work, the permittee shall clean up and remove all materials, earth and debris of any kind.

(B) If the permittee fails within 24 hours after having been notified by the director to remove or clean up unpermitted materials, earth or debris from the right-of-way, such cleanup work may be done by the city and the permittee charged for all expenses incurred.

§ 96.35 TRAFFIC CONTROL, TRAFFIC CONTROL DEVICES AND RELATED PROTECTIVE MEASURES.

(A) In the conduct of the encroachment work, the permittee shall provide and maintain traffic control devices and related protective measures as required by the approved traffic control plan, including but not limited to lights, barricades, signs, and watchmen as are necessary to protect the public. Any omission on the part of the director to specify in the permit what safety devices shall be provided by the permittee shall not excuse the permittee from complying with all laws, regulations, and ordinances relating to the protection of persons under the circumstances. If the director finds that suitable safeguards are not being provided, he may provide, maintain and relocate such safety devices as are deemed necessary, or he may cancel the permit and restore the right-of-way in accordance with existing standards, charging the permittee the entire cost of the work.

(B) A permittee making any excavation or leaving any obstruction which could be a hazard to persons using a right-of-way shall provide and maintain warning lights far enough away from the excavation or obstruction to give adequate warning to such persons from one-half hour before sunset of each day to one-half hour after sunrise the next day, until the work is completed and the right-of-way made safe for use.

§ 96.36 ASSUMPTION OF LIABILITY.

(A) Every permittee must comply with the provisions of this subchapter and assumes and agrees to pay all costs, obligations, and liabilities arising out of the performance of the work of excavation, removal, backfilling and surfacing authorized by the applicable permit, whether such work is performed by the permittee or by the city.

(B) However, no provision of this subchapter shall be construed to impose upon the permittee or any of the permittee's agents, servants or independent contractors, a greater or different duty of care to third persons than would otherwise be imposed by law in the absence of such provisions.

§ 96.37 PERSONS PERFORMING WORK NOT TO BE RELIEVED FROM LIABILITY.

Nothing in this subchapter shall be deemed to relieve a permittee from liability for any damages caused by the permittee, or permittee's authorized agents, in performing any work under this subchapter, or to impose such liability upon the city; nor shall any permittee, or permittee's authorized agents, by reason of compliance with the minimum requirements of the director be relieved of liability to the city and others for damage resulting from the subsidence of any street surface following work performed under this subchapter; and all permittees performing work under this subchapter or for whom work is performed under this subchapter, shall compensate the city for the cost of such subsidence, and shall save the city harmless from all costs and liabilities sustained by the city on account of such work.

§ 96.38 APPEAL.

(A) If any person or party is dissatisfied with any act or decision of the director under this subchapter, then that party may appeal to the City Council by filing a written notice of appeal with the City Clerk.

(B) Upon receiving the notice of appeal, the City Clerk shall have the matter set for hearing before the City Council.

(C) The hearing may be continued from time to time at the discretion of the Mayor.

(D) The decision of the City Council to approve, modify or disapprove the decision or act of the director shall be final.

§ 96.39 EXCAVATION IN RECENTLY RESURFACED CITY STREETS.

(A) Except as otherwise allowed by this chapter, city streets that were resurfaced with an emulsified asphalt "slurry" or asphalt "cape seal" within the previous two years, or improved with asphalt/concrete within the previous five years, of the proposed excavation may not be excavated for utilities or for other reasons.

(B) A permit may be issued to allow a permittee to encroach within a right-of-way to install utility facilities, or for other purposes, if such work can be accomplished by boring under the public street section or by other trenchless technologies. Alternative methods for such work including, without limitation, relocating utility facilities to areas other than the public street (for example, under public sidewalks and/or parkways) will be considered and determined not to be feasible before a permit may be issued pursuant to this chapter. Any additional costs for, without limitation, relocating utility facilities outside of the public street or boring under the public street must be borne by the permittee.

(C) Excavation of a city street will be allowed by permit under only the most unusual circumstances if the director determines that relocation or boring is not feasible. Under such circumstances, the director will require a permittee to meet the city's construction standards for excavating in recently resurfaced streets, pay all costs associated with such excavation, and provide such additional security to ensure the integrity of the recently resurfaced public street as may be reasonably required by the director."

SECTION 3. *Effective Date.* This Ordinance shall take effect thirty (30) days after its adoption.

SECTION 4. *California Environmental Quality Act.* The City Council finds that this Ordinance is not subject to the California Environmental Quality Act ("CEQA") pursuant to Sections 15061(c)(3) (the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment), 15060(c)(3) and 15378 (the activity is not a project under CEQA) of the CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3, because it has no potential for resulting in physical change to the environment, directly or indirectly.

SECTION 5. Severability. If any section, subsection, sentence, clause, or phrase of this Ordinance is for any reason held to be invalid or unconstitutional by a decision of any court of any competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council hereby declares that it would have passed this Ordinance, and each and every section, subsection, sentence, clause and phrase thereof not declared invalid or unconstitutional without regard to whether any portion of the Ordinance would be subsequently declared invalid or unconstitutional.

SECTION 6. Certification and Publication. The City Clerk of the City of Santa Paula shall certify to the adoption of this Ordinance and cause publication to occur in a newspaper of general circulation and published and circulated in the City in a manner permitted under California Government Code Section 36933.

PASSED, APPROVED, AND ADOPTED at a regular meeting of the City Council of the City of Santa Paula, California on the _____ day of _____, 2022.

Jenny Crosswhite, Mayor

ATTEST:

Julie Latshaw, City Clerk

APPROVED AS TO FORM:

Monica Castillo, Interim City Attorney

State of California)
County of Ventura) s.s.
City of Santa Paula)

I, Julie Latshaw, City Clerk, hereby certify that the foregoing is a true copy of Ordinance No. 1322, introduced at a regular meeting held on the 19th day of October 2022, and duly adopted by the City Council of the City of Santa Paula, California at a regular meeting thereof held the _____ day of _____, 2022.

AYES:

NOES:

ABSTAIN:

ABSENT:

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City this _____ day of _____, 2022.

JULIE LATSHAW, CITY CLERK

EXHIBIT B

Proposed Amendments

ENCROACHMENTS UPON PUBLIC STREETS

§ 96.20 DEFINITIONS.

For the purpose of this subchapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

DEPARTMENT means the Public Works Department.

DIRECTOR means the Public Works Director or his or her duly authorized representative.

ENCROACHMENT means any pole, conduit, cable, pipeline, fence, sign, building, or any temporary or permanent structure or object of any kind or character which is placed in, under or over any portion of ~~the a street~~ right-of-way; ~~also, the taking, placing, moving, or using on a right-of-way, any vehicle or combination of vehicles or other objects of a dimension, weight, or other characteristic prohibited by the California Vehicle Code; or the excavation of a right-of-way.~~

EMERGENCY WORK means any unscheduled maintenance or repairs that are necessary for the immediate protection of life or property, or that are necessary for the restoration of an existing utility service for reliability. "Emergency work" may involve fully repairing or temporarily repairing a structure to remove the immediate risk to life or property, or to service reliability.

EXCAVATION means removal of any concrete, asphalt, road, earth, or other, similar, surface materials covering a ~~public right-of-way or public service easement.~~

PERMIT means an encroachment permit issued pursuant to this subchapter.

PERMITTEE means the person to whom the encroachment permit is issued.

PERSON means and includes any natural person, corporation, firm, agency, copartnership or association, and any public utility, public entity or governmental agency, including the state and the United States.

PROTECTIVE MEASURES means any barricades, traffic control devices, trench plates or similar such devices intended to give warning and protect the public from injury or loss resulting from the placement of an encroachment within a right-of-way.

RIGHT-OF-WAY means any city street, sidewalk, pedestrian path, bike path or any other "public way," as defined in the California Streets and Highways Code, as may be amended, whether or not such place is actually improved and used for street purposes. This definition includes any public alley, public sidewalk, public driveway, curb, pavement, gutter, parkway, easement, or public place in the city either owned by the city or dedicated to the city for public use.

STREET means any way or place of whatever nature publicly maintained and open to the use of the public for purposes of vehicular travel. ~~part of the entire width of the right-of-way of a public street, highway, road, lane, way or alley whether or not such area is actually improved and used for street purposes.~~

('81 Code, § 12.08.010) (Am. Ord. 1063, passed 10-6-03)

Statutory reference:

Obstructions and encroachments on public ways, see Cal. Gov't Code § 38775

§ 96.21 PERMITS.

(A) Except for the city or its contractors, it is unlawful for any person to encroach, or to make or cause to be made any encroachment, upon, over, under or within a street right-of-way within the city without first obtaining a permit from the Public Works Director~~director~~.

(B) If the department director finds that the excavation is for a purpose required or permitted by law and can be performed without undue hazard or inconvenience to the public and that the permit applicant is qualified and financially able to fulfill his-the applicant's obligations and liabilities under this subchapter, the department shall thereupon issue a permit. The permit shall specify the nature, extent and location of the work permitted and shall impose such reasonable time limits and other conditions as the department may prescribe, including the protective measures provision of traffic control and related traffic control devices, inclusive of erection and placement of barricades, lights and warning signs and such other conditions as may promote public convenience and safety.

(C) As a further condition on the issuance of a permit pursuant to the provisions of this subchapter, the permittee shall undertake and carry out the encroachment or excavation authorized by such permit in accordance with the provisions of the California Manual on Uniform Traffic Control Devices (CA MUTCD) as published by the California Department of Transportation and/or any additions or modifications thereto now or hereafter adopted by the city.

(D) Traffic control plans, in a format and number prescribed by the director, shall be submitted with the permit at the time of permit application. Where required by the director, traffic control plans shall be site-specific, addressing details of street geometry, traffic lanes, driveways, limits of proposed encroachment permit work and any related excavations, and other safety features in accordance with the CA MUTCD, and to the satisfaction of the director. City streets requiring traffic control plans, and their minimum level of detail, shall be set forth in regulations issued by the director. City streets identified in the regulations may be amended from time to time if necessary due to changed circumstances. "Changed circumstances" include without limitation new traffic patterns, population increases or decreases, new development, or other changes that impact public safety on city streets.

(~~EG~~) The ~~Public Works Director~~director shall prescribe and provide a regular form of application for a permit as required by this subchapter. The permit application shall contain such information as is deemed necessary by the ~~Public Works Director~~director. The application form shall be completed and filed with the ~~Public Works Director~~director, together with all fees, cash deposits, bonds, construction plans, traffic control plans, and other documents which are required by this subchapter and by the ~~Public Works Director~~director. Notwithstanding the foregoing, the director may, in consultation with the Finance Department and for good cause shown, establish an alternative process to accept payment of fees and deposits from a permittee. The director, for good cause shown, may allow fees to be invoiced at a later time.

(~~FD~~) Blanket permits, renewable annually, may be issued by the ~~Public Works Director~~director after receipt of a permit application therefor. The ~~Public Works Director~~director may revoke any such blanket permit if the permittee fails to comply with any provisions of this subchapter. Blanket permits shall be limited to excavations 16 feet in length or a maximum of 32 square feet in area.

(~~GE~~) Before issuing a permit for the movement of a vehicle or object with a rolling height of over 16 feet, the ~~Director~~director shall require evidence of approval of height clearance from the public utility companies having overhead lines crossing the proposed route.

('81 Code, § 12.08.020) Penalty, see Ch. 13

§ 96.22 BONDS.

(A) Unless exempt from this requirement by law or by the ~~Public Works d~~Director, each applicant shall, before a permit is issued, deposit with the city a cash deposit, surety bond or file a certificate of deposit or savings and loan share assignment in an amount, fixed by the ~~Public Works Director~~director, sufficient to restore the right-of-way to its original condition.

(B) A surety bond or other security shall not be required where a permit is issued authorizing construction or excavation work within a right of-way that is performed by a public utility or cable television company pursuant to a state or city franchise.

(~~BC~~) No bond or any part thereof shall be released or exonerated until the department has ~~certified-notified~~to the ~~treasurer~~finance director that the work has been performed to the satisfaction of the department and that all costs and liabilities incurred by the city have been paid or fully secured.

('81 Code, § 12.08.030)

§ 96.23 FEES.

The schedule of fees and charges shall be those adopted by the resolution of the City Council from time to time.

('81 Code, § 12.08.040)

§ 96.24 REVOCATION OF PERMIT.

(A) If any of the provisions of the permit or this subchapter are violated by a permittee, the ~~Public Works Director~~ may shall serve written notice upon the permittee ~~in violation~~ giving the permittee 12 hours in which to correct the violation.

(B) If the violation results in a danger to life or property, the notice shall state that all encroachment work must stop until the violation is corrected.

(C) If after 12 hours from the issuance of the notice the violation is not corrected, or there is no evidence that diligence is being used to correct the violation, the ~~Public Works Director~~ director may revoke the encroachment permit.

('81 Code, § 12.08.050)

§ 96.25 NOTICE OF COMMENCEMENT OF ENCROACHMENT WORK.

At least 24 hours before commencing any encroachment work authorized by any permit, the permittee shall notify the ~~Public Works Director~~ director of the time of commencing work and provide the name, address, telephone number and license number of the contractor, if any, who will perform the work.

('81 Code, § 12.08.060) Penalty, see Ch. 13

§ 96.26 PROTECTION AND REPAIR OF FACILITIES.

(A) The permittee shall support and protect all wires, cables, pipes, conduits, poles, and other apparatus both aerial and underground.

(B) This expense of repairs to any damaged facilities shall be borne by the permittee.

('81 Code, § 12.08.070) Penalty, see Ch. 13

§ 96.27 RESTORATION OF RIGHT-OF-WAY.

(A) Upon completion of the encroachment work authorized by a permit, the permittee shall restore the right-of-way by replacing, repairing, or rebuilding it to its original condition before the encroachment work was commenced. The permittee shall remove all obstructions, materials, and debris upon the right-of-way and shall do any other work necessary to restore the right-of-way to a safe and usable condition, as directed by the

~~Public Works Director~~director. Where excavation occurs within areas already paved, the ~~Public Works Director~~director may require temporary paving to be installed within 24 hours after the excavated area is backfilled.

(B) In the event that the permittee fails to act promptly to restore the right-of-way as provided in this subchapter, or should the nature of any damage to the right-of-way require restoration before the permittee can be notified or can respond to notification, the ~~Public Works Director~~director may, at his option, make the necessary restoration. The permittee shall reimburse the city in accordance with the schedule of charges as adopted by the City Council.

('81 Code, § 12.08.080) Penalty, see Ch. 13

§ 96.28 UNCOVERED EXCAVATION DEEMED NUISANCE; ABATEMENT.

Every person who excavates in any street without a permit or who fails to fill and cover an excavation within the time permitted by the department shall be guilty of committing a public nuisance and the department may summarily abate such nuisance and the cost of such abatement shall be the personal obligation of every person creating, causing, committing or maintaining such nuisance.

('81 Code, § 12.08.090)

§ 96.29 CONDITIONS BY WHICH DEPARTMENT TO DO WORK; ~~CHARGE TO OWNER~~COST RECOVERY.

(A) When the department finds that all or part of any work of backfilling or surfacing should be done by the department or under its supervision by reason of the location of the work or of unusual hazard, undue delay, failure to conform to its specifications or for other good cause, the department may itself perform the work or may employ a contractor to perform it and may thereupon proceed to collect the cost thereof from the person primarily obligated to perform the work, from the person for whose benefit the work was done or the owner of the land benefited by the work, or from all of them; and the department shall take such action to collect such cost and to impose and enforce liens, including mechanics' liens, as may be authorized or permitted by law.

(B) (1) Where the permittee is the owner of property identified in a permit, ~~t~~The cost of abating nuisances, filling and covering excavations and backfilling, done by the city or the performance by the city of any other work which any contractor or other person may have failed to perform shall be a lien on the property ~~of the person who created the nuisance or failed to properly perform the work~~ and shall be a personal obligation of ~~that person~~the permittee.

(2) The cost of such work or abatement shall be submitted to the City Council for confirmation and notice of the time and place fixed for the City Council to consider the

cost shall be made by mail to the person liable for payment thereof at least five days prior to the time of consideration by the Council of such cost.

(3) After confirmation of the cost, the cost shall become a lien on the property of the person chargeable with such cost and may be added to the next regular tax bill levied against that person's property for municipal purposes.

(4) A certified copy of the action of the City Council confirming the cost shall be filed with the County Auditor on or before August 10.

(5) The County Auditor shall enter the cost of abatement or of the work performed on the county tax roll for whatever land is owned by the person chargeable with such cost.

(6) The amount of the cost shall be collected at the time and in the manner ordinary municipal taxes are collected.

(7) If delinquent, the amount is subject to the same penalties and procedures for foreclosure and sale provided for ordinary municipal taxes.

('81 Code, § 12.08.100)

§ 96.30 DELAY OF ENCROACHMENT WORK.

(A) If the encroachment work is not completed within the time specified in the permit or if at any time the ~~Public Works Director~~director finds that delay in commencing or prosecuting the encroachment work is caused by lack of diligence on the part of the permittee, ~~he~~the director may cancel the permit and restore the right-of-way to its original condition before the encroachment is commenced.

(B) The ~~Public Works Director~~director may, at the request of the permittee, renew or extend the time limit specified in the permit.

(C) The permittee shall reimburse the city in accordance with the schedule of charges as adopted by the City Council.

('81 Code, § 12.08.110)

§ 96.31 EMERGENCY WORK.

(A) This subchapter shall not prevent any person from performing emergency maintenance work on any substructure encroachment lawfully on or under any public street right-of-way, ~~or from making an emergency use as may be necessary for the preservation of life or property when an urgent necessity arises.~~

(B) If ~~an emergency encroachment work in the street~~ necessitates the closing of ~~the street right-of-way or portion thereof~~, then the Police Department and Fire Department shall be notified. The person ~~making an emergency use or encroachment~~performing

emergency work upon public street shall apply for a written permit therefor on the first working day thereafter.

('81 Code, § 12.08.120)

§ 96.32 CONSTRUCTION STANDARDS.

All encroachment work shall conform to standards established by the Public Works Director ~~director~~.

('81 Code, § 12.08.130) Penalty, see Ch. 13

§ 96.33 OPEN TRENCH WORK.

(A) In any trenching operation, the open trench shall not be in excess of one day's work ahead of the trench work proper, unless specifically authorized by the Public Works Director ~~director~~.

(B) Backfilling shall commence immediately after work in a trench is completed and any portion of the work which is under the jurisdiction of the city is inspected and approved by the Public Works Director ~~director~~.

('81 Code, § 12.08.140) Penalty, see Ch. 13

§ 96.34 CLEANUP.

(A) Except for materials properly stored, the permittee shall at all times keep the public highway and sidewalk area right-of-way clear of all materials, earth and debris. Immediately after completion of the work, the permittee shall clean up and remove all materials, earth and debris of any kind.

(B) If the permittee fails within 24 hours after having been notified ~~to do so~~ by the Public Works Director ~~director to remove or clean up unpermitted materials, earth or debris from the right-of-way, such~~ work may be done by the city and the permittee charged for all expenses incurred.

('81 Code, § 12.08.150) Penalty, see Ch. 13

§ 96.35 ~~ERECTION AND MAINTENANCE OF SAFETY DEVICES. TRAFFIC CONTROL, TRAFFIC CONTROL DEVICES AND RELATED PROTECTIVE MEASURES~~

(A) In the conduct of the encroachment work, the permittee shall provide and maintain traffic control devices and related protective measures as required by the approved traffic control plan, such safety devices, including but not limited to lights,

barricades, signs, and watchmen as are necessary to protect the public. Any omission on the part of the ~~Public Works Director~~director to specify in the permit what safety devices shall be provided by the permittee shall not excuse the permittee from complying with all laws, regulations, and ordinances relating to the protection of persons under the circumstances. If the ~~Public Works Director~~director finds that suitable safeguards are not being provided, he may provide, maintain and relocate such safety devices as are deemed necessary, or he may cancel the permit and restore the right-of-way in accordance with existing standards, charging the permittee the entire cost of the work.

(B) A permittee making any excavation or leaving any obstruction which could be a hazard to persons using a right-of-way shall provide and maintain warning lights far enough away from the excavation or obstruction to give adequate warning to such persons from one-half hour before sunset of each day to one-half hour after sunrise the next day, until the work is completed and the right-of-way made safe for use.

('81 Code, § 12.08.160) Penalty, see Ch. 13

§ 96.36 ASSUMPTION OF LIABILITY.

(A) Every ~~person who files an application under § 96.21 shall be deemed thereby to agree to all of the provisions of this subchapter and of the permit issued under § 96.21~~permittee must comply with the provisions of this subchapter and to assume and agrees to pay all costs, obligations, and liabilities arising out of the performance of the work of excavation, removal, backfilling and surfacing authorized by the applicable permit, whether such work is performed by the ~~applicant~~permittee or by the city.

(B) However, no provision of this subchapter shall be construed to impose upon the permittee or any of the permittee's agents, servants or independent contractors, a greater or different duty of care to third persons than would otherwise be imposed by law in the absence of such provisions.

('81 Code, § 12.08.170)

§ 96.37 PERSONS PERFORMING WORK NOT TO BE RELIEVED FROM LIABILITY.

Nothing in this subchapter shall be deemed to relieve any ~~person~~person-permittee from liability for any damages caused by ~~him~~the permittee, or permittee's authorized agents, in performing any work under this subchapter, or to impose such liability upon the city; nor shall any ~~person~~person-permittee, or permittee's authorized agents, by reason of compliance with the minimum requirements of the ~~Public Works Director~~director be relieved of liability to the city and others for damage resulting from the subsidence of any street surface following work performed under this subchapter; and all ~~persons~~persons-permittees performing work under this subchapter or for whom work is performed under this subchapter, shall compensate the city for the cost of such subsidence, and shall

save the city harmless from all costs and liabilities sustained by the city on account of such work.

('81 Code, § 12.08.180)

§ 96.38 APPEAL.

(A) If any person or party is dissatisfied with any act or decision of the ~~Public Works Director~~director under this subchapter, then that party may appeal to the City Council by filing a written notice of appeal with the City Clerk.

(B) Upon receiving the notice of appeal, the City Clerk shall have the matter set for hearing before the City Council.

(C) The hearing may be continued from time to time at the discretion of the Mayor.

(D) The decision of the City Council to approve, modify or disapprove the decision or act of the ~~Public Works Director~~director shall be final.

('81 Code, § 12.08.190)

§ 96.39 EXCAVATION IN RECENTLY RESURFACED ~~PUBLIC-CITY~~ STREETS.

(A) Except as otherwise allowed by this chapter, ~~public-city~~ streets that were resurfaced with an emulsified asphalt "slurry" or asphalt "cape seal" within the previous two years, or improved with asphalt/concrete within the previous five years, of the proposed excavation may not be excavated for utilities or for other reasons.

(B) A permit may be issued to allow a permittee to encroach ~~within a public-city~~ street to install utility facilities, or for other purposes, if such work can be accomplished by boring under the public street section or by other trenchless technologies. Alternative methods for such work including, without limitation, relocating utility facilities to areas other than the public street (for example, under public sidewalks and/or parkways) will be considered and determined not to be feasible before a permit may be issued pursuant to this chapter. Any additional costs for, without limitation, relocating utility facilities outside of the public street or boring under the public street must be borne by the permittee.

(C) Excavation of a ~~public-city~~ street will be allowed by permit under only the most unusual circumstances if the ~~Public Works Director~~director determines that relocation or boring is not feasible. Under such circumstances, the ~~Public Works Director~~director will require a permittee to meet the city's construction standards for excavating in recently resurfaced streets, pay all costs associated with such excavation, and provide such additional security to ensure the integrity of the recently resurfaced public street as may be reasonably required by the ~~Public Works Director~~director.

(Ord. 1063, passed 10-6-03)

**CITY OF SANTA PAULA
MEMORANDUM**

To: Honorable Mayor and Members of the City Council

From: Jonathan Royas, Management Analyst

Subject: INTRODUCTION OF ORDINANCE NO. 1324 RELATING TO THE
AUTHORIZATION AND IMPLEMENTATION OF A COMMUNITY CHOICE
AGGREGATION PROGRAM

Date: October 19, 2022

Agenda Item: 10.C

RECOMMENDATION:

Staff recommends City Council:

1. Introduce and waive first reading of Ordinance No. 1324 entitled: AN ORDINANCE OF THE CITY COUNCIL OF SANTA PAULA RELATING TO THE AUTHORIZATION AND IMPLEMENTATION OF A COMMUNITY CHOICE AGGREGATION PROGRAM

BACKGROUND:

On June 1, 2022, the City Council received a presentation from staff and Ted Bardacke, Executive Director for Clean Power Alliance (CPA), in an effort to determine if the City of Santa Paula would be interested in joining the CPA.

CPA is the largest Community Choice Aggregator (CCA) in California, covering 32 agencies in Los Angeles and Ventura counties. CPA is a Joint Powers Authority (JPA) and each member agency has a representative on the Board of Directors. The Board of Directors determines the programs, rates, and policies of the JPA with guidance from Clean Power Alliance staff. Current CPA program offerings include: solar plus clean backup power for critical member agency facilities; rebates for publicly accessible electric vehicle chargers; demand response incentives for residential and commercial smart technologies; and community solar for customers in disadvantaged communities. CPA handles all customer billing and administration for its members though each member's governing board determines its agency's default renewable energy tier, relating to customer rates. CPA currently offers three energy tier options: Lean Power (which is 40 percent clean energy, similar to SCE's base product), Clean Power (which is 50 percent clean energy), and 100 percent Green Power (100 percent renewable energy).

At the conclusion of the June 1, 2022 presentation to Council, staff was directed to:

1. Determine where the required, one-time cost of \$10,000, would come from to cover the feasibility study needed to support the City's inclusion in the Clean Power Alliance (CPA); and
2. Further investigate the risks and impacts to the City and residents in joining the CPA.

On August 3, 2022, Council approved Resolution 7416, amending the City's Operating and CPI budget for FY 21/22 authorizing a \$10,000, one-time cost, required feasibility study to support the City's inclusion in the Clean Power Alliance (CPA). In addition, staff provided an analysis on the risks and impact to residents and the City should the City join the CPA.

Rates

Individual customers and the City both have the option of choosing lower clean energy content or opting out of the CPA program altogether and returning to paying SCE for both generation and delivery costs. An example of this opt out ability, and one the City would most likely take advantage of, would be the special street light rate the City currently receives from Southern California Edison (SCE). In staff's further conversation's with the CPA, CPA confirmed they would not be able to match the special rate we receive from SCE for street lights, similar to those received by other municipalities in Ventura County. Should Council continue moving forward with joining the CPA, the City would simply opt-out of those accounts which service City street lights resulting in no additional financial impact to the City beyond our current costs. The same holds true for any additional accounts staff may identify during the transition process.

In July 2022, the CPA implemented its annual FY 22/23 rates, resulting in bills for CPA customers being similar to January 2022 levels, and competitive with SCE's base rates as demonstrated below.

Average Customer Bill Comparison to SCE (% Discount or Premium)

Customer Class	Lean Power	Clean Power	100% Green Power
<i>Residential</i>	-1.0%	0.0%	3.0%
<i>Residential - CARE</i>	-1.0%	0.0%	0.0%
<i>Small/Medium Business</i>	-1.0%	0.0%	3.0%

The percentages above are examples of what the rates would look like based on the FY 22/23 rates CPA recently approved if CPA implementation were to occur this year. The three Customer Class options are explained below:

Option 1 - With the CPA Lean Power option, rates for residents and City accounts would be on average 1.0% lower than SCE's current rates. The Lean Power option provides 40% carbon free content and access to local programs. Lean power is the most affordable way to reliable, clean power.

Option 2 - With the CPA Clean Power option, rates for residents and City accounts would be on average at parity, or 0.0% different than SCE's current rates. The Clean Power option supports building a cleaner future with 50% clean power (40% renewable content and 10% hydroelectricity) and receives competitively priced green energy.

Option 3 - With the CPA Green Power option, rates for residents and City accounts would be on average 3.0% higher than SCE's current rates. This option would provide 100% renewable content from wind, solar and geothermal sources. One benefit of this option is that all customers currently on SCE-CARE would not see a 3.0% rate increase and would receive 100% Green power at the Clean Power rate or 0% increase to their monthly bills. All other customers, including the City's accounts, would see a roughly 3% increase in energy costs. This option would have fiscal impacts to the City which staff would have to further evaluate based on our current energy usage.

Reliability

Resource Adequacy (RA) is a program of the California Public Utilities Commission (CPUC) to ensure reliable electric service in California. This program requires Clean Power Alliance and other electricity providers to purchase enough power to meet customers' anticipated needs, plus reserves that can be called upon if they are needed in an emergency. Clean Power Alliance is required to meet the same resource adequacy and reliability standards as investor-owned utilities such as SCE.

In addition, CPA is also regulated by the California Independent System Operator (CAISO), one of the largest independent system operators in the world, delivering 300 million megawatt-hours of electricity each year and managing about 80% of California's electric flow. The California Legislature created the CAISO in 1998 as part of the state restructuring of electricity markets. The legislature was responding to Federal Energy Regulatory Commission (FERC) recommendations following the passage of the federal Energy Policy Act of 1992, which removed barriers to competition in the wholesale generation of electricity business. FERC regulates the CAISO because interstate transmission lines fall under the jurisdiction of federal commerce laws.

Risk

The JPA format relieves the member agencies from any liability to their general funds. The Board of Directors determines the programs, rates, and policies of the JPA with the guidance from Clean Power Alliance staff. CPA handles all customer billing and administration for its members though each member's governing board determines its agency's default renewable energy rates.

Based on the analysis above, at the conclusion of the August 3, 2022 meeting, Council approved Resolution 7416, funding a feasibility study to support the City's inclusion in the Clean Power Alliance (CPA).

ANALYSIS:

Throughout the month of August, CPA proceeded in conducting their feasibility study on the potential inclusion of Santa Paula into the JPA and on September 7, 2022, the Mayor and City Manager were notified (Exhibit A - Invitation Letter & Resolution) that on September 1, 2022, the CPA Board of Directors approved Resolution 22-09-039, inviting the City of Santa Paula to become a member of CPA's Joint Powers Authority, with electricity service to customers within the City's jurisdiction to begin in 2024.

Next Steps This Year

Should Council wish to continue moving forward, the City needs to adopt an ordinance (Exhibit B) by November 30, 2022, to implement Community Choice Aggregation within the City's jurisdiction.

Following the City's passage of the ordinance, the CPA Board of Directors will conduct a public hearing during its meeting on December 1, 2022, to consider and approve an Implementation Plan Addendum to add Santa Paula to the JPA. Though this is a routine matter, the Addendum must be submitted to the California Public Utilities Commission no later than December 31, 2022 for Santa Paula customers to be eligible for CPA service starting in 2024. Thus, the deadline for the City to adopt the ordinance is the end of November. To meet this deadline, the ordinance will return to City Council for a second reading and proposed adoption on November 2, 2022.

Next Steps in 2023

In 2023, staff will return to Council to request the appointment of a member of City Council to represent the City on CPA's Board of Directors, along with one or two alternate directors who may be elected leaders, city staff, or members of the public. In addition, staff will return to Council to choose the "default rate." As discussed in the Background section of this report. CPA currently has three rates which come with different levels of renewable energy content at different price points. The default rate is the rate Santa Paula customers would be automatically enrolled in at the start of the CPA transition unless residents take an affirmative action to choose a different CPA rate or decide to opt-out of CPA service and purchase their electricity from Southern California Edison.

Then, over the course of 2023 and 2024, CPA will work with staff to educate the community about the impending change in their default electricity provider and make residents and businesses aware of their new options and the benefits of being a customer of Clean Power Alliance.

STRATEGIC PLAN:

This agenda item does not directly address the strategic goals within the City's two-year adopted Strategic Plan.

FISCAL IMPACTS:

Other than staff time, there will be no direct fiscal impact to the City's General Fund at this time.

Future Costs: Risks and Impact to the City

There may be potential cost increases to City utility expenses due to this change. Staff understands almost all entities actually opt-out of CPA rates and retain SCE for street lighting because those rates cannot be matched at this time. Just as residents may opt out, the City may also choose to opt out.

OPTIONS:

1. Direct staff to perform additional research and return to Council. Doing so may jeopardize our ability to join the JPA at this time as the CPA Board of Directors will conduct a public

hearing during their meeting on December 1, 2022, to consider and approve an Implementation Plan Addendum to add Santa Paula to the JPA. The addendum must be submitted to the California Public Utilities Commission no later than December 31, 2022 for Santa Paula customers to be eligible for CPA service starting in 2024.

2. Direct staff not to pursue moving forward with CPA at this time.

ATTACHMENTS:

[Exhibit A - Invitation Letter & Resolution.pdf](#)

[Exhibit B - Ordinance No. 1324.pdf](#)

EXHIBIT A -
CPA INVITATION
LETTER &
RESOLUTION



September 7, 2022

Mayor Jenny Crosswhite
City of Santa Paula
970 Ventura Street
Santa Paula, CA 93060

Dear Mayor Crosswhite,

On September 1, 2022, the Clean Power Alliance Board of Directors approved Resolution 22-09-039 inviting the City of Santa Paula to become a member of CPA's Joint Powers Authority, with electricity service to customers within the City's jurisdiction to begin in 2024. We are excited to work with you and City staff over the coming year to implement community choice in Santa Paula for the benefit of the City's residents and businesses.

To move forward, the City needs to adopt an ordinance by November 30, 2022, to implement Community Choice Aggregation within the City's jurisdiction and approve the CPA Joint Powers Agreement. Our staff has already shared a draft ordinance template with city staff and are available to answer any questions prior to and/or during your Council's deliberation on the ordinance.

Following the City's passage of the ordinance, the CPA Board of Directors will conduct a public hearing during its meeting on December 1, 2022, to consider and approve an Implementation Plan Addendum to add Santa Paula to the JPA. This is a routine matter. However, the Addendum must be submitted to the California Public Utilities Commission no later than December 31, 2022 for Santa Paula customers to be eligible for CPA service starting in 2024, thus the deadline for the City to wrap up the ordinance process by the end of November.

Assuming you move forward, in 2023 your City Council would appoint a member of your City Council to represent the City on CPA's Board of Directors, along with one or two alternate directors who may be elected leaders, city staff, or members of the public. Over the course of 2023 and 2024 our teams would work with the City to educate the community about the impending change in their default electricity provider and make residents and businesses aware of their new options and the benefits of being a customer of Clean Power Alliance.

Another decision the City Council must make is the choice of a "default rate." Clean Power Alliance currently has three rates which come with different levels of renewable energy content and at different

801 S. Grand Ave., Suite 400
Los Angeles, CA 90017
cleanpoweralliance.org

County of Los Angeles	Carson	Moorpark	Simi Valley
County of Ventura	Claremont	Ojai	South Pasadena
Agoura Hills	Culver City	Oxnard	Temple City
Alhambra	Downey	Paramount	Thousand Oaks
Arcadia	Hawaiian Gardens	Redondo Beach	Ventura
Beverly Hills	Hawthorne	Rolling Hills Estates	West Hollywood
Calabasas	Malibu	Santa Monica	Westlake Village
Camarillo	Manhattan Beach	Sierra Madre	Whittier

price points. The default rate is the rate Santa Paula customers would be automatically enrolled in at the start of CPA unless they take an affirmative action to choose a different CPA rate or decide to opt-out of CPA service and purchase their electricity from Southern California Edison.

The City Council may choose to select the default rate for the City in conjunction with joining CPA, or it may defer this decision to 2023. CPA does not advocate for one particular default rate over another; however, CPA staff has deep experience with the considerations many cities take into account when choosing a default rate and would be happy to share those experiences with you and the rest of the members of your City Council.

Please don't hesitate to reach out to me or Karen Schmidt at kschmidt@cleanpoweralliance.org or 805-798-1629 or if you have any questions or if we can be of assistance as you take the next steps toward joining CPA.

Warmly,

A handwritten signature in black ink, appearing to read 'Ted Bardacke', written in a cursive style.

Ted Bardacke
Chief Executive Officer

cc: Dan Singer

Attachment: CPA Board of Directors Resolution 22-09-039

RESOLUTION NO. 22-09-039

RESOLUTION OF THE BOARD OF DIRECTORS OF CLEAN POWER ALLIANCE OF SOUTHERN CALIFORNIA AUTHORIZING THE OFFER OF MEMBERSHIP TO THE CITIES OF HERMOSA BEACH, MONROVIA, AND SANTA PAULA TO JOIN CLEAN POWER ALLIANCE OF SOUTHERN CALIFORNIA (“CPA”) WITH CPA SERVICE TO CUSTOMERS IN THOSE JURISDICTIONS TO BEGIN IN 2024

THE BOARD OF DIRECTORS OF CLEAN POWER ALLIANCE OF SOUTHERN CALIFORNIA HEREBY RESOLVES AS FOLLOWS:

WHEREAS, the cities of Hermosa Beach, Monrovia, and Santa Paula (individually, “City”; collectively, “Cities”) requested to be considered for membership in CPA so that customers in those jurisdictions can begin receiving service from CPA in 2024;

WHEREAS, each City contributed \$10,000 (“Study Fee”) toward the cost of conducting a feasibility study to assess the potential impacts to existing CPA customers of adding each City to CPA’s service territory;

WHEREAS, in 2019, the CPA Board of Directors (“Board”) identified the following priorities when considering new member agencies for expansion of CPA’s service territory in Los Angeles and Ventura counties: (1) fill geographic holes within CPA’s service territory; (2) seek out load centers where there are synergies with CPA’s environmental and/or programmatic goals; or (3) increase diversity among CPA membership (“New Membership Priorities”);

WHEREAS, each of the Cities meets one or more of the New Membership Priorities;

WHEREAS, benefits to expanding CPA membership to the Cities include (1) extending local control and choice to more customers and communities; (2) expanded use of renewable energy and reduction in greenhouse gas emissions; (3) leveraging outreach and communications across contiguous geographies in CPA territory; and (4) expanding scale economies in CPA’s energy procurement and operations;

WHEREAS, the risks and impacts of offering CPA membership to the Cities are small relative to CPA’s size and can be mitigated;

NOW, THEREFORE, BE IT DETERMINED, AFFIRMED, AND ORDERED BY THE BOARD OF DIRECTORS OF THE CLEAN POWER ALLIANCE OF SOUTHERN CALIFORNIA THAT:

IT IS DETERMINED, AFFIRMED, AND ORDERED that CPA hereby authorizes the offer of CPA membership to each City to join CPA with CPA service to customers to begin in 2024; and,

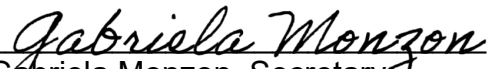
IT IS FURTHER DETERMINED, AFFIRMED, AND ORDERED that the Study Fee shall constitute each City's pro rata share of CPA's organizational and planning expenditures.

ADOPTED AND APPROVED this 1st day of September 2022.



Julian Gold, Chair

ATTEST:



Gabriela Monzon, Secretary

ORDINANCE NO. 1324

AN ORDINANCE OF THE CITY COUNCIL OF SANTA PAULA RELATING TO THE AUTHORIZATION AND IMPLEMENTATION OF A COMMUNITY CHOICE AGGREGATION PROGRAM

The City Council of Santa Paula does ordain as follows:

Section 1. The City Council finds and declares as follows:

- A. The City of Santa Paula has been actively investigating options to provide electric services to constituents within its service area with the intent of achieving greater local involvement over the provision of electric services and promoting renewable energy at competitive rates.
- B. On September 24, 2002, the Governor signed into law Assembly Bill 117 (Stat. 2002, Ch. 838; see California Public Utilities Code section 366.2; hereinafter referred to as the "Act"), which authorizes any California city or county, whose governing body so elects, to combine the electricity load of its residents and businesses in a community-wide electricity aggregation program known as Community Choice Aggregation ("CCA") .
- C. The Act expressly authorizes participation in a CCA program through a joint powers agency.
- D. Through Docket No. R.03-10-003, the California Public Utilities Commission ("Commission") has issued various decisions and rulings addressing the implementation of CCA programs, including a procedure by which the Commission will review "Implementation Plans," which are required for submittal under the Act as the means of describing the CCA program and assuring compliance with various elements contained in the Act.
- E. The Clean Power Alliance of Southern California ("CPA") is a joint powers authority established pursuant to California Government Code section 6500 *et seq.* and California Public Utilities Code section 366.2(c) and a Joint Powers Agreement ("Joint Powers Agreement"), which purposes include the following:
 - 1. To form a Joint Powers Authority known as "Clean Power Alliance of Southern California" (formerly known as "Los Angeles Community Choice Energy Authority"); and
 - 2. To specify the terms and conditions by which participants may participate as a group in energy programs, including the implementation of a CCA program.

- F. An Implementation Plan Addendum will be submitted for review and adoption by the CPA Board of Directors.
- G. Community Choice Aggregation by and through CPA appears to provide a reasonable opportunity to accomplish all of the following:
 - 1. To provide greater levels of local involvement in and collaboration on energy decisions;
 - 2. To significantly increase the amount of renewable energy available to CPA energy customers;
 - 3. To provide price stability, long-term electricity cost competitiveness and other benefits for the community; and
 - 4. To reduce greenhouse gas emissions related to the electricity sector.
- H. The Act requires CCA program participants to individually adopt an Ordinance ("CCA Ordinance") electing to implement a CCA program within its jurisdiction by and through its participation in CPA.
- I. It is in the public's interest and welfare to establish a CCA program within the City of Santa Paula.
- J. The Joint Powers Agreement expressly allows the City to vote to withdraw its membership in CPA (and its participation in the CCA program) by providing no less than 180 days' advance written notice to CPA.

Section 2. Chapter 61 of the Santa Paula Municipal Code, entitled "Community Choice Aggregation" is hereby added as follows:

CHAPTER 61: COMMUNITY CHOICE AGGREGATION

"§ 61.01 Findings and Purpose

(A) The California Public Utilities Code, Chapter 2.3 of Division 1, Part 1, Section 366.2, allows electric utility customers to aggregate their electric loads as members of their local community with community choice aggregators, where a community choice aggregator may be any city, county, or group of cities or counties who have elected to combine the loads of their programs through the formation of a joint powers agency established under Chapter 5 (commencing with Section 6500) of Division 7 of Title 1 of the California Government Code.

(B) The City of Santa Paula has been investigating options to provide electric services to constituents within its service areas with the intent of achieving greater local involvement over the provisions of electric services, competitive electric rates, the development of clean, local renewable energy projects, reduced greenhouse gas emissions, and the wider implementation of energy conservation and efficiency projects and programs through a community choice aggregation (CCA) program.

(C) The City of Santa Paula has requested to become a member of the Clean Power Alliance ("CPA") a joint powers authority whose member entities also include the county of Los Angeles and Ventura, and the cities of Agoura Hills, Alhambra, Arcadia, Beverly Hills, Calabasas, Carson, Camarillo, Claremont, Culver City, Downey, Hawaiian Gardens, Hawthorne, Malibu, Manhattan Beach, Moorpark, Ojai, Oxnard, Paramount, Redondo Beach, Rolling Hills Estates, Santa Monica, Sierra Madre, Simi Valley, Santa Paula, South Pasadena, Temple City, Thousand Oaks, Ventura, West Hollywood, Westlake Village, and Whittier to act as a regional agency to promote sustainable energy initiatives that reduce energy demand, increase energy efficiency, and advance the use of clean, efficient and renewable resources available in the region.

(D) CPA is authorized by ordinance to act as a community choice aggregator to implement and operate a CCA program under California law.

(E) CPA has established key CCA program goals of maximizing the use of local renewable resources while also providing competitive rates to customers. These goals are aimed at supporting local economic development as well as reducing the environmental impacts resulting from the use of electricity in a technically and economically feasible manner.

(F) To analyze the feasibility of operating a CCA program that achieves these goals, CPA has procured technical support services and has retained independent technical support services to conduct the appropriate development and operational studies, including technical, financial and risk analyses. These studies have assisted CPA, its member agencies, and the community in continually evaluating a rate structure, energy portfolio, and general CCA program viability through an implementation plan filed with the CPUC.

(G) Participation in a CCA program implemented and operated by the CPA, rather than independently electing to become a community choice aggregator, will reduce the city's financial exposure from community choice aggregation, if any, because CPA's joint power authority structure immunizes its member agencies from its debts, liabilities and obligations, and therefore the debts, liabilities and obligations of a CCA program.

(H) Electric customers have the right to opt out of the CCA program and

continue to receive service from the existing utility under California Public Utilities Code section 366.2(c).

(I) Under the CPA program structure, the city will have CCA program voting privileges on the CPA board of directors as set out in the CPA Joint Powers Agreement.

§ 61.02. Participation in Community Choice Aggregation.

Based on all of the above, the City Council of the city of Santa Paula elects to implement a community choice aggregation program within the city's jurisdiction by and through the CPA, subject to the determination of the CPA, based on its CCA program developmental and operational analyses and member agency input, that a CCA program based on the key goals set out above is not technically or economically feasible and consequently decides not to launch the CCA program."

Section 4. Upon the effective date of this Ordinance, the provisions hereof shall supersede any inconsistent or conflicting provisions of the Santa Paula Municipal Code.

Section 5. If any section, subsection, subdivision, sentence, clause, phrase, or portion of this Ordinance for any reason is held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council hereby declares that it would have adopted this Ordinance, and each section, subsection, subdivision, sentence, clause, phrase, or portion thereof, irrespective of the fact that any one or more sections, subsections, subdivisions, sentences, clauses, phrases, or portions thereof be declared invalid or unconstitutional.

Section 6. The City Clerk shall certify as to the passage and adoption of this Ordinance and shall cause a summary thereof to be published within fifteen (15) days of the adoption and shall post a certified copy of this Ordinance, including the vote for and against the same, in the Office of the City Clerk, in accordance with Government Code section 36933.

PASSED, APPROVED AND ADOPTED this 19th day of October 2022

Jenny Crosswhite, Mayor

ATTEST

Julie Latshaw, City Clerk

APPROVED AS TO FORM:

Monica Castillo, Interim City Attorney

APPROVED AS TO CONTENT

Dan Singer, City Manager

**CITY OF SANTA PAULA
MEMORANDUM**

To: Honorable Mayor and Members of the City Council

From: Christy Ramirez, Finance Director

Subject: FISCAL REVIEW: FY 21/22 YEAR END AND FY 22/23 Q1

Date: October 19, 2022

Agenda Item: 10.D

RECOMMENDATION:

Staff recommends that the City Council:

- 1) Adopt Resolution No. 7425 Amending the City's Operating and CIP Budget for FY 2021/22 and FY 2022/23, and
- 2) Adopt a revised Position Control List to reflect the re-establishment of an Assistant Finance Director position.

BACKGROUND:

The purpose of this report is to review the year end fund balances of FY 2021/22 to make recommended adjustments and revise projections for the FY 2022/23 budget based on current trends.

The Fourth Quarter (Year-End) Financial Review is intended to provide the City Council the opportunity to review the City's Annual FY 2021/22 Operating Budget, which was adopted on June 24, 2021, and then amended throughout the fiscal year, and to report on the un-audited year-end financial activity. This is an overview of the revenue and expenditure activity in the General Fund, as well as the City's Special Funds, and presents recommendations for adjustments to the adopted budget.

The first section of this report is a summary of the financial activity for the City's most significant fund, the General Fund, as of June 30, 2021. Staff has also included discussion on other miscellaneous funds and Capital Improvement Program (CIP) projects. It provides a summary of the revenues and expenditures with an "Actual" vs. "Budget" comparison to better assess the progress of the General Fund (Attachment 1 – Budget Report). The figures presented here are un-audited and may change upon the conclusion of the independent year-end audit that is currently underway. Staff expects modifications, if any, to be minor and therefore immaterial. The City's final audited Annual Comprehensive Financial Report (ACFR) will be presented at the completion of the audit and financial statement preparation by the auditors in January 2023.

The second half of this report deals with amended revenue projections and budget requests for the First Quarter Financial Review for FY 2022/23. While first quarter reviews are typically

early check-ins, the significant variance from projected revenues has prompted staff to recommend various budget adjustments to the FY 2022/23 budget, as further detailed below.

ANALYSIS:

FY 21/22 YEAR END (Q4)

General Fund Revenue Analysis

The General Fund is the general operating fund of the City and accounts for activities and services traditionally associated with general municipal services. When discussing the General Fund in this report, it includes the Measure T and Recreation Program funds. Overall, based on analyzing year to date activity, revenues and expenditures for the General Fund and subfunds trended as expected with revenues exceeding expenditures. The anticipated ending fund balance, unassigned to Capital Improvement Projects or set aside for special project carryover requests is approximately \$5.7 million as shown in the chart below.

Fund Description	Fund #	Anticipated (Unaudited) Ending Fund Balance
General Fund	100	\$722,000
General Fund - Reserve	101	\$2,933,988
General Fund - Cable	103	\$161,391
General Fund - Measure T	104	\$929,247
General Fund - Measure T Reserve	105	\$680,609
General Fund - Vehicle Replacement	106	\$149,683
General Fund - Recreation	115	\$110,828

The General Fund revenues are trending slightly below projected, particularly due to Plan Check Fees as noted in the Charges for Services section below. Following is an overview of the Budget to Actual figures by category, along with the proposed adjustments.

All General Funds	Budget	Actuals	Variance	Proposed Adjustments
Charges for Service	3,298,975	1,366,664	41.4%	(1,472,940)
Licenses & Permits	1,373,500	1,511,539	110.1%	141,400
Fines & Penalties	91,500	112,382	122.8%	22,400
Other Revenue	447,570	384,823	86.0%	(66,050)
Intergovernmental Revenues	444,000	498,275	112.2%	54,600

Property Related	4,317,543	4,373,347	101.3%	53,900
Sales Tax	6,985,000	7,893,048	113.0%	908,048
Other Taxes	455,000	499,454	109.8%	44,450
TOT	140,000	144,098	102.9%	4,100
Business License	140,000	161,422	115.3%	21,400
Real Property Transfer Tax	175,000	193,933	110.8%	18,950
Franchise Fee	850,000	891,133	104.8%	42,000
Investments & Rents	22,365	22,816	102.0%	-
Transfers	2,162,315	2,162,315	100.0%	-
	20,447,768	19,715,797	96.4%	(272,192)

Charges for Services includes fees such as plan check, inspection, and application filing fees as well as developer deposit vendor activity that is recognized at the end of the year with a matching expenditure. Multiple changes are recommended in this category, most significantly is a **decrease to the Developer Deposit Activity** line items, a year end book entry that has been determined is no longer required in the amount of \$705,000. The remainder of the decrease to Charges and Services is due to the lack of Plan Check Fees that has materialized in the current fiscal year. **Plan Checks fees** for Building and Safety are recommended to be **decreased by \$752,350**.

Licenses and Permits revenue categories, are all exceeding the target levels. Building Permit activity is trending higher than projections, with the majority of funds stemming from new home building. Staff recommends an increase to various permit line items for a total **increase of \$141,400**. Approximately 80% of this increase is attributable directly to Building Permits, with the other types of permits making up the difference.

Fines and Penalties made up of vehicle codes and criminal fines are projected to be about \$22,400 above the budgeted amount. An increase of **\$10,900 for Criminal Fines** is recommended, while an increase of **\$11,500 to Vehicle Code Fines** is also needed.

Other Revenues encompasses all other revenues not otherwise mentioned, including miscellaneous revenue such as the reimbursement from CalJPIA and worker's compensation. While an overall decrease of \$66,050 is recommended, the delay in reimbursement from CalJPIA totaling \$151,070 will be recouped in FY 22/23.

The **Intergovernmental Revenue** category includes various items including Prop 172 sales tax (sales tax for public safety activities), vehicle license fee collection, POST reimbursement

and property tax payment in lieu fees. Staff recommends an **increase of \$19,300 for Vehicle License Fee** collection and an **increase of \$29,000 in Property Tax Payment in Lieu Fees**.

The **Property Tax category** is composed of two payment types - the “Traditional” Property Tax, which are received in large part during the months of December and April, and the Property Tax in Lieu of Motor Vehicle License Fees (MVLFF) which is received in two payments during January and May. An increase of **\$53,900 is recommended to Traditional Property Tax** for residual revenue not previously anticipated.

The annual **Sales Tax** budgeted figure of \$7.9 million is comprised of twelve (12) monthly payments for the traditional Sales Tax line item, as well as an equal amount of payments for the Measure T 1% Sales Tax. The City continues to see trends above budgeted figures and recommends an **increase of \$331,998 to General Fund Sales Tax** as well as an **increase of \$576,050 to Measure T Sales Tax**.

Other Taxes consists of three subcategories including Transient Occupancy Tax (TOT), Business License, and Real Property Transfer Tax. All three categories are trending above projections and an **overall increase of \$44,450** is recommended as noted in the chart above.

The City collects **Franchise Fees** from four main service provider sources (Cable, Electric, Gas, Pipeline, Solid Waste). Each provider of these services has a different payment schedule. Electric and Gas providers make annual payments in April. The Cable provider is on a quarterly payment plan, while Pipeline franchise fees are collected twice a year. The increase seen compared to budgeted figures is attributable to all four agreements, with Cable, Pipeline and Electric Franchisees all coming in \$10,000 or more above expected amounts. An **increase of \$42,000** is recommended for this category.

Investments & Rent Income and **Overhead/Transfers** are trending as projected. No adjustments are recommended at this time.

General Fund Expenditure Analysis

General Fund expenditures have ended the year at about 95% of their budget (taking into account the decreased budgets for passthrough development activity). No other budget recommendations are being made at this time. An overview of Budget to Actuals by department can be found below.

	Current Budget	Activity	Carryover Request	Remaining	Recomm	% Ad Bu
Administration	3,268,227	3,114,974	8,850	144,403	-	96
Community Economic Development	1,847,696	1,425,948	109,676	312,072	(200,000)	93
Parks and Recreation	2,833,488	2,033,306	418,133	382,049	-	87
Finance	660,764	669,669	4,000	(12,905)	-	10

Police	9,234,044	8,476,591	239,951	517,503	-	94
Public Works	878,215	150,950	162,047	565,218	(500,000)	83
Non-Departmental	383,774	374,579	-	9,195	-	98
CIP	4,091,401	1,153,029	2,941,009	(2,638)	-	10
Total	23,197,608	17,399,045	3,883,666	1,914,898	(700,000)	95

Other Funds

The NPDES includes a recommended budget decrease in revenues of \$80,000. These funds were anticipated to materialize with the new Athens agreement, which has occurred later than expected.

Most Development Impact Fee Funds have seen significant increases in revenues due to development in East Area 1, with the exception of Public Facilities and Park Impact Fees. The table below displays the revenue allocation adjustments recommended to reflect the revenue received in FY 21/22.

Name	Current Budget	Activity	Recommendation
WATER DISTRIBUTION FAC FEES	400,000	883,542	485,000
INCLUSIONARY HSING ORD IMP	170,000	1,172,888	1,000,000
LIBRARY EXPANSION FACILITIES	-	30,527	30,500
LAW ENFORCEMENT FAC FEES	-	15,834	15,850
PUBLIC FACILITIES IMPACT FEE	78,000	19,970	(58,000)
GENERAL FACILITIES IMPACT	-	11,522	11,500
PARK IMPACT FEE	100,000	15,572	(85,000)
SEWER COLLECTION FAC FEES	-	216,914	217,000
STORM DRAIN FACILITIES FEES	40,000	603,035	565,000
TRAFFIC MITIGATION FEE	100,000	186,613	86,600

Delayed CIP Projects

On June 15, Council approved the use of reserve funds as an Interfund Loan to cover expenses related to the street portion of expenses of the Harvard Pipeline Project. Due to a slight delay in construction and the length of this large project, this funding will not be required until Fiscal Year 2023/2024. A formal loan agreement will be presented to Council for approval.

at the time the Interfund Loan award is needed.

Council also indicated support of an increase in Water and Sewer allocations on November 3rd for the Mesa Tank and Crosstown Pipeline projects in the amount of \$1,000,000 each for Fiscal Year 2022/23. Staff feels that allocation is no longer necessary and will not move forward with a budget adjustment.

FY 22/23 First Quarter Review (Q1)

General Fund Analysis

While the majority of revenues with larger allocations have not yet materialized in the current fiscal year, there are a few notable requests being made, including:

- A decrease of \$705,000 for Developer Deposits Activity. This will be matched with an equal decrease in expenses of the same purpose.
- An increase of \$938,496 in Prop 172 Sales Tax (38,496), General Fund Sales Tax (300,000), and Measure T Sales Tax (\$600,000) to reflect the estimates projected by our Sales Tax consultants, HDL.
- An increase of \$324,756 in Summer Camp revenue that did not materialize in FY 21/22 due to the majority of the work being done after June 30th. Carryovers for staffing are reflected in the salary expenses for Parks and Recreation.
- An increase of \$420,463 in Property Tax in Lieu of MVLF to match the revenues the County informed the City it would be receiving for FY 22/23.
- A decrease of \$950,000 in Plan Check Fees to address the lack of activity, continued from FY 21/22.

The total fiscal impact of these revenue changes is an **increase in revenues of \$28,535** across all General Funds.

Staff has identified a need for the following **expense** allocation adjustments totaling an **overall decrease of \$585,338**:

- An increase of \$12,762 to account for the City Council Compensation Increase, effective December 2022.
- \$15,000 for temporary help in the City Manager's department to cover an extended staff absence.
- An additional allocation of \$4,500 for costs associated with hosting our City website.
- Four months of lobbying services at \$6,000 per month.
- Recruitment funding of \$25,000 to outsource the Chief of Police employment search.
- \$26,400 for the annual costs associated with our Investment Advisory Services
- Funding for a one year agreement with Govinvest for Pension Modeling services in anticipation of labor negotiations beginning in early 2023 in the amount of \$7,000.
- A decrease of \$700,000 for Developer Deposit activity passthroughs.
- A decrease in Measure T funding for the 'local match' of \$130,000 for Valley Express costs which is no longer required. An increase of \$130,000 in Measure T funding for the Street Improvements CIP project.

Staff is also requesting an organizational change in the Finance Department, returning to the previously approved position of Assistant Finance Director (AFD). A recent vacancy has provided the opportunity to reevaluate the department structure and the mid-management,

Assistant Finance Director position would allow for much needed backup and succession planning within the Department. As you may recall, in 2019 the City had both an Assistant Finance Director and Purchasing Agent position, which were then changed to two accountant positions due to funding shortfalls in the General fund. While the salary and benefits of an AFD compared to an accountant would be \$36,000 at top step, the true cost increase would be closer to \$10,000 when comparing the previous salary savings. Due to the recent vacancy, no additional allocation would be required for the current fiscal year, however the adjustment to the Position Control List would require Council approval.

The overall fiscal impact of the revenues and expenditure adjustments noted above to the **General Fund 100 is a surplus of \$13,872.25**, and a **surplus of \$600,000 in Measure T**. Staff has met with the Measure T Committee, who will prepare an annual report and recommendations for the use of surplus funds for Council in November 2022.

Other Funds

Gas Tax – Staff requests an additional allocation of \$11,551 for traffic signal maintenance

Transportation Development Fund – In accordance with the LTF allocation request approved by council in September, staff requests an increase to revenues and matching increase to street maintenance expenses in the amount of \$305,500.

Beverage Recycling Grant – Staff received an award of \$44,282 and is therefore requesting an allocation for the revenues and expenses related to this fund.

COPS Grant – The County has informed staff that the Citizens Option for Public Safety Program growth funds figure is \$11,271 more than what was originally budgeted. A request for matching revenues and expenditures is requested. Funding detail will be provided in November during the annual required reporting to Council, presented by the Police Department.

Water Fund – An increase of \$118,340 is requested for water replenishment charges to pay for groundwater pumping charges, to better reflect the increased water usage reflected in the prior fiscal year.

Harding Park – Various line item requests are being made to utilize the Harding Park available fund balance. Most notably is an increase to the construction capital improvement project in the amount of \$140,000.

STRATEGIC PLAN:

FISCAL IMPACTS:

The overall fiscal impact of the revenues and expenditure adjustments noted above to the **General Fund 100 is a surplus of \$13,872.25**, and a **surplus of \$600,000 in Measure T**.

The remaining funds have sufficient fund balance needed to meet their requests.

OPTIONS:

1. Approve the recommended budget resolution Amending the City's Operating and CIP Budget for FY 2021/22 and FY 2022/23.
2. Provide additional direction to staff.

ATTACHMENTS:

[Position Control List w new positions 7.1.21 as of 10.19.22.pdf](#)
[Budget Resolution 7425-mc.docx](#)

Position Control List - Full Time Equivalents - Funded

Position	FY21-22 Adopted	FY22-23 Adopted	FY22-23 PROPOSED	Position	FY21-22 Adopted	FY22-23 Adopted	FY22-23 PROPOSED
CITY MANAGER				POLICE			
City Manager	1	1	1	Police Chief	1	1	1
Admin Secretary/City Clerk	1	1	1	Police Commander	2	2	2
Management Analyst	1	1	1	Police Sergeant	6	6	6
Executive Assistant	0.80	0.80	0.80	Senior Police Officer	7	7	7
Human Resources Manager	1	1	1	Police Officer	17	16	16
Human Resource Analyst	1	1	1	Public Safety Dispatch Supervisor	1	1	1
HR Technician	0.50	0.50	0.50	Public Safety Dispatch Clerk	5	5	5
IT Manager	1	1	1	Sr. Records Supervisor	1	1	1
IT Analyst	1	1	1	Community Services Officer	2	2	2
Department Total	8.30	8.30	8.30	Community Services Officer*	1.57	1.57	1.57
Parks and Recreation				Evidence & Property Technician	1	1	1
Parks and Recreation Director	1	1	1	Records Technician	1	1	1
Recreation Supervisor	1	1	1	Animal Services Coordinator	1	1	1
Administrative Assistant	1	1	1	Emergency Services Coordinator	1	1	1
Parks and Facilities Supervisor	1	1	1	Police Cadet*	0.96	0.96	0.96
Facility Maintenance Worker I	1.83	2	2	Secretary II*	0.80	0.80	0.80
Facility Maintenance Worker II	2	2	2	Police Reserves	0.18	0.18	0.18
Lead Park and Abatement Specialist	1	1	1	Department Total	49.51	48.51	48.51
Recreation Program Coordinator	3	3	3	Note: Police Officer 17th position in FY 21/22 solely for hiring overlap			
Recreation Coordinator**	0.70	0.70	0.70	PUBLIC WORKS			
Senior Coordinator*	-	-	-	Public Works Director	1	1	1
Nutrition Coordinator*	0.70	0.70	0.70	Assistant Public Works Director	1	1	1
Facility Attendant*	2	2	2	Management Analyst	1	1	1
Park Abatement Specialist*	1.15	1.15	1.15	Administrative Analyst I	2	2	2
Recreation Leader**	5.58	5.58	5.58	Administrative Analyst II	1	1	1
City Corp Trainee***	0.83			Engineering Technician I	1	1	1
Department Total	22.79	22.13	22.13	Associate Engineer	1	1	1
FINANCE				Water Operations Superintendent	1	1	1
Finance Director	1	1	1	Lead Water Distribution Operator	1	1	1
Assistant Finance Director	-	-	1	Lead Water Treatment/Prod Oper	1	1	1
Payroll Specialist	1	1	1	Water Distribution Operator I	1	1	1
Accountant	3	3	2	Water Distribution Operator II	7	7	7
Accounting Technician	3	3	3	Water Treatment/Prod Operator II	2	2	2
Customer Service Representative	2	2	2	Street Maintenance Leadworker	1	1	1
Department Total	10	10	10	Maintenance Worker I	1	1	1
COMMUNITY AND ECONOMIC DEVELOPMENT				Maintenance Worker II	3	3	3
Community & Economic Dev Director	1	1	1	Fleet Supervisor	1	1	1
Planning & Economic Dev Manager	1	1	1	Mechanic II	2	2	2
Chief Building Official	1	1	1	Intern***	0.48	0.48	0.48
Code Enforcement Inspector***	-	1	1	Mechanic Helper***	0.48	0.48	0.48
Assistant Planner	1	1	1	Department Total	30	30	30
Assistant Planner/GIS Analyst	1	1	1	Non-Departmental			
Associate Planner	1	1	1	Intern***	0.48	0.48	0.48
Community Development Technician	1	1	1	FULL TIME EQUIVALENT POSITIONS			
Permit Technician	1	1	1	132.04	131.38	131.38	
Building Inspector I	2	2	2	* Part Time			
Community Development Specialist	1	1	1	** Seasonal			
Department Total	11	12	12	*** Limited Term			
				ELECTED/APPOINTED OFFICIALS			
				Mayor & Councilmembers	5	5	5
				Planning Commissioners	5	5	5

RESOLUTION NO. 7425

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTA PAULA, CALIFORNIA, AMENDING THE CITY'S OPERATING AND CIP BUDGET FOR FISCAL YEAR 2021/22 AND FISCAL YEAR 2022/23.

The City Council for the City of Santa Paula does resolve as follows

SECTION 1: The City Council adopted the FY 2021-2023 Two Year Operating Budget and Capital Improvement program on June 23, 2021.

SECTION 2: The City Manager has proposed a budget adjustment as described in the Council report dated October 19, 2021 for Fiscal Year 2021/22 and 2022/23 based on the determination by the City Manager that this adjustment is essential to the City's operations.

SECTION 3: The City Council has reviewed the proposed budget adjustments for the year ending June 30, 2022, and for the first quarter ending September 30, 2022 and does hereby find the recommendation to be necessary and in the City's best interest.

SECTION 4: The City of Santa Paula's operating and CIP Budget for Fiscal Year 2021/22 is hereby amended as follows:

ACCOUNT	NAME	CREDIT	DEBIT
100-4-0500-5063	MISC-DEPARTMENT REIMB		3,000
100-4-1000-1150	BUILDING PERMITS	112,750	
100-4-1000-5030	PLAN CHECK FEES		752,350
100-4-1000-5063	MISC-DEPARTMENT REIMB		10,000
100-4-1500-1260	SPECIAL EVENT PERMITS		5,000
100-4-1500-3030	RENTS AND CONCESSIONS	7,200	
100-4-1500-3050	RECREATION ADMIN FEE		8,000
100-4-1500-5061	FILMING FEES-PERSONNEL REIMB		7,000
100-4-3000-5027	ATTORNEY CHG REIMB (FUND 800)		50,000
100-4-3000-5028	DEVELOPER SVC REIMB (FUND 800)		155,000
100-4-3000-5063	MISC-DEPARTMENT REIMB		13,000
100-4-4500-2010	CRIMINAL FINES	10,900	
100-4-4500-2020	VEHICLE CODE FINES	11,500	
100-4-4500-4040	POST REIMBURSEMENT	6,300	
100-4-4500-4046	PROP 172-1/2 CENT SALES TAX	19,300	
100-4-4500-5063	MISC-DEPARTMENT REIMB		11,300

100-4-4500-6105	WORKERS COMP REIMB-4850 PLAN	6,400	
100-4-4500-6106	WORKERS' COMP REIMB-MISC.	55,050	
100-4-5000-1201	PERMIT ISSUANCE, INSPECT/MAP	10,950	
100-4-5000-1210	HAZARDOUS MATERIAL FEE	18,500	
100-4-5000-5030	CONSTRUCTION PLAN CHECKING		500,000
100-4-5000-5061	FILMING FEES-PERSONNEL REIMB		5,000
100-4-5000-5063	MISC-DEPARTMENT REIMB		2,000
100-4-7500-0010	PROPERTY TAXES-SECURED	53,900	
100-4-7500-0150	SALES TAX	331,998	
100-4-7500-0200	TRANSIENT OCCUPANCY TAX	4,100	
100-4-7500-0500	FRANCHISE FEE TAX	42,000	
100-4-7500-0600	BUSINESS LICENSE FEE	21,400	
100-4-7500-0650	REAL PROP DEED TRANSFER TAX	18,950	
100-4-7500-1100	ANIMAL LICENSE FEES	4,200	
100-4-7500-3030	RENTS AND CONCESSIONS	37,350	
100-4-7500-4015	PROPERTY TAX PMT IN LIEU	29,000	
100-4-7500-5099	SUSPENSE-REVENUE		122,000
100-4-7500-6300	SALE OF PROPERTY		45,000
100-5-1502-001	SALARIES-FULL TIME		
100-5-3001-232	DEVEL/ATTY REIMB (FUND 800)	200,000	
100-5-5011-209	PROF/CONTR SVCS-OTHER	500,000	
103-4-1500-0201	CABLE SUBSCRIBER FEE (PEG)	13,800	
104-4-4500-6106	WORKERS' COMP REIMB-MISC.	38,000	
104-4-7500-0151	MEASURE T 1% SALES TAX	576,050	
115-4-1500-5401	YOUTH TEEN PROGRAMS		6,440
115-4-1500-5410	ADULT SPORTS LEAGUES		1,700
115-4-1500-5420	SPECIAL INTEREST CLASSES		12,000
115-4-1500-5440	SENIOR PROGRAMS	5,500	
115-4-1500-5460	DONATIONS	1,500	
205-4-5000-0060	NPDES STORMWATER ASSESSMENT		80,000
218-4-7500-0763	WATER DISTRIBUTION FAC FEES	485,000	
219-4-7500-0760	INCLUSIONARY HSING ORD IMP	1,000,000	
220-4-7500-0756	LIBRARY EXPANSION FACILITIES	30,500	
221-4-7500-0755	LAW ENFORCEMENT FAC FEES	15,850	
223-4-7500-0753	PUBLIC FACILITIES IMPACT FEE		58,000
225-4-7500-0752	GENERAL FACILITIES IMPACT	11,500	
226-4-7500-0754	PARK IMPACT FEE		85,000

227-4-7500-0761	SEWER COLLECTION FAC FEES	217,000
228-4-7500-0762	STORM DRAIN FACILITIES FEES	565,000
229-4-7500-0759	TRAFFIC MITIGATION FEE	86,600

SECTION 5: The City of Santa Paula's operating and CIP Budget for Fiscal Year 2022/23 is hereby amended as follows:

ACCOUNT	NAME	CREDIT	DEBIT
100-4-1000-5030	PLAN CHECK FEES		950,000
100-4-1500-5063	MISC-DEPARTMENT REIMB	324,576	
100-4-3000-5027	ATTORNEY CHG REIMB (FUND 800)		50,000
100-4-3000-5028	DEVELOPER SVC REIMB (FUND 800)		155,000
100-4-4500-4046	PROP 172-1/2 CENT SALES TAX	38,496	
100-4-5000-5030	CONSTRUCTION PLAN CHECKING		500,000
100-4-7500-0046	PROPERTY TX IN LIEU OF MVLF	420,463	
100-4-7500-0150	SALES TAX	300,000	
100-5-0501-002	SALARIES-PART TIME		10,500
100-5-0501-042	RETIREMENT		420
100-5-0501-043	WORKERS COMP		1,155
100-5-0501-044	MEDICARE		152
100-5-0501-046	LONG TERM DISABILITY		536
100-5-0511-002	SALARIES-PART TIME		15,000
100-5-0511-207	PROF/CONTR-COMPUTER/SOFTWARE		4,500
100-5-0511-209	PROF/CONTR SVCS-OTHER		24,000
100-5-0512-205	PROF/CONTR SVCS-PERSONNEL		25,000
100-5-2002-201	PROFESSIONAL/CONTRACTUAL SERVICES -FINANCIAL		26,400
100-5-2002-209	PROF/CONTR SVCS-OTHER		7,000
100-5-3001-232	DEVEL/ATTY REIMB (FUND 800)	200,000	
100-5-5011-209	PROF/CONTR SVCS-OTHER	500,000	
104-4-7500-0151	MEASURE T 1% SALES TAX	600,000	
104-5-5022-209	PROF/CONTR SVCS-OTHER	130,000	
104-5-9285-660	IMPROV OTHER THAN BLDGS-REHAB		130,000
280-5-5022-222	PROF/CONTR SVCS-SIGNAL MAINT		11,551

281-4-5000-0230	SB 821-TDA ARTICLE 8A	305,500	
281-5-9285-660	IMPROV OTHER THAN BLDGS-REHAB		305,500
305-4-5000-4049	DEPT OF CONSERVATION-RECYCLE	44,282	
305-5-5052-209	PROF/CONTR SVCS-OTHER		44,282
311-4-4500-4244	SLESF-COPS GRANT	11,271	
311-5-4521-209	PROF/CONTR SVCS-OTHER		11,271
620-5-5073-516	WATER REPLENISHMENT CHARGE		118,340
803-4-1500-5450	PARKS & FIELD USER FEES	10,000	
803-5-1532-123	SUPPLIES-SHOP & FIELD		2,500
803-5-1532-209	PROF/CONTR SVCS-OTHER		5,000
803-5-1532-301	MAINT-BLDGS & IMPROVEMENTS		10,000
803-5-9360-660	IMPROV OTHER THAN BLDGS-REHAB		140,000

SECTION 6: The City Clerk will certify to the passage and adoption of this Resolution; will enter the same in the book of original Resolutions of the City of Santa Paula, and will make a minute of the passage and adoption thereof in the record of proceedings of the City Council of said City in the minutes of the meeting at which the same is passed and adopted.

PASSED, AND ADOPTED, this 19th day of October, 2022.

Jenny Crosswhite, Mayor

ATTEST:

Julie Latshaw, City Clerk

Approved as to form:

Monica Castillo, Interim City Attorney

Approved as to content:

Daniel A. Singer, City Manager



Santa Paula City Council Tentative Agenda Schedule

DEPARTMENT	MEETING DATE	ITEM DESCRIPTION
PW	November 2, 2022	Public Works Department Report
Finance		Measure T Report
PW		New Water Meter Installation Fee Structure
Admin		Contract Extension with Merchant McIntyre
CDD		Sign Ordinance Review of Liquor Prohibition
Finance	November 16, 2022	Finance Department Report
Finance		Bonding Rate for Harvest CFD
CDD		Housing In-lieu Funding Expansion
Admin		Police Department Transition
HR		Minimum Wage Increase
HR		Social Media Policy
PW		Grant Carbon Calif. Pipeline Franchise Agreement
		STUDY SESSION TOPICS
Admin		No Smoking Ordinance
Admin		Homelessness Discussion
Admin		Diversity, Equity and Inclusion Workshop
		FUTURE AGENDA ITEMS
Admin		SoCal Edison discussion on rates
CDD		Franchise esVolta – Public Hearing
CDD		Housing Element Adoption
CDD		Inclusionary Housing DIF
Admin		Election Districts Workshops
CDD		Review of Street Naming Policy
CDD		VCTC Railroad Update
CDD/Admin		Cultural Arts Update
Clerk		Mayor/Vice Mayor Selection
Clerk		Council Committee Appointments
Admin		2023 Council Meeting Calendar