

City of Santa Paula

City Council

MAYOR JENNY CROSSWHITE
VICE MAYOR ANDY SOBEL
COUNCILMEMBER RICHARD ARAIZA
COUNCILMEMBER CARLOS JUAREZ
COUNCILMEMBER LESLIE CORNEJO



CITY COUNCIL REGULAR MEETING OF THE SANTA PAULA CITY COUNCIL

WEDNESDAY, MARCH 2, 2022

6:30 PM - City Council Regular Meeting

SANTA PAULA CITY HALL
970 VENTURA STREET
SANTA PAULA, CA 93060

JULIE LATSHAW, CITY CLERK
DAN SINGER, CITY MANAGER
JOHN C. COTTI, CITY ATTORNEY

Spare Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are on file in the Office of the City Clerk and are available for public inspection. If you have any questions regarding any agenda item, contact the City Clerk at (805) 933-4208.

BRINGING ITEMS BEFORE THE CITY COUNCIL

You are invited to participate in all Regular City Council meetings. Agendas are posted in the front of Santa Paula City Hall, 970 Ventura Street, Santa Paula, 72 hours in advance of the scheduled meetings. The City Council's regular meetings start at 6:30 p.m. the first and third Wednesday of each month in the City Hall Council Chambers located at 970 Ventura Street in Santa Paula.

HOW TO PARTICIPATE IN PERSON DURING THE MEETING: If you wish to speak at a City Council meeting, please fill out a **Public Comment Form** noting your name and address and submit the form to the City Clerk. Include the Agenda item number, when appropriate. **Public comments are limited to 3 minutes.**

1. **Items Not on the Agenda:** If you wish to discuss an item which is not scheduled on the Agenda, you may address the City Council during *Public Comment*. Please realize that due to the limitations placed on the City Council by provisions of the *California Government Code*, the City Council ordinarily cannot take action on any item that is not on the agenda. Because of these restrictions, expect that matters that you identify during public comment will be referred to staff or considered on a future agenda.
2. **Agenda Items:** Items being considered by the City Council may appear on the Consent Calendar, as an Action Item, or as a Public Hearing. Public comments on each type of item are handled differently, as explained below:
 - a. For items appearing on the Consent Calendar, please submit a Public Comment Form before the Council takes action on the Consent Calendar. Items that receive a Public Comment Form may be pulled from the Consent Calendar by the Mayor and discussed separately by the City Council.
 - b. For items appearing as an Action Item, the Mayor will announce the Agenda item and request the staff report, the staff member responsible will give a brief summary of the report; the City Council will have an opportunity to ask questions of staff; members of the public will be given an opportunity to comment on the item and ask additional questions (all members of the public should speak directly into the microphone at the speaker's platform); and the City Council will discuss the item and then take appropriate action.
 - c. For items on which a Public Hearing is scheduled, the Mayor will open the public hearing and receive the staff report; members of the public will be given an opportunity to comment on the item and ask additional questions (all members of the public should speak directly into the microphone at the speaker's platform); the City Council will discuss the item; and the Mayor will close the public hearing after City Council action.

HOW TO PARTICIPATE BEFORE THE MEETING: Members of the public are encouraged to submit email correspondence on any agenda item by sending an email to cityclerk@spcity.org. All public correspondence received by 3:00 p.m. (PT) on the meeting date will be provided to the legislative body before the meeting. Public Comments received after 3:00 p.m. will be provided to the legislative body the next day.

Your Participation in this meeting is in the public domain; meetings are cablecast; minutes of this meeting will reflect your participation in this meeting and are posted on the city's website.

PLEASE NOTE: *Be advised that if you bring a legal challenge to an action, you may be limited to raising only those issues you or someone else raised at the meeting described in this Agenda, or in written correspondence delivered to the City Council at or before the meeting.*

Any action is subject to the ninety-day time period set forth in Code of Civil Procedure § 1094.6.

*In compliance with the **Americans with Disabilities Act**, if you need special assistance to*

participate in this meeting, please contact the City Clerk at (805) 933-4208. Notification 48 hours before the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35, 102-35.104 ADA Title II). Written materials distributed to the City Council within 72 hours of the City Council meeting are available for public inspection immediately upon distribution in the City Clerk's office.

REGULAR MATTERS - COUNCIL CHAMBERS

1. CALL TO ORDER

REMINDER: in order to minimize distractions during public meetings, all personal communication devices should be turned off or put in a non-audible mode.

2. INVOCATION

3. FLAG SALUTE

4. ROLL CALL

5. PRESENTATIONS

5.A ARBOR DAY PROCLAMATION / TREE CITY USA PRESENTATION

Presented By: Greg Barnes

5.B VENTURA COUNTY FIRE DEPARTMENT REPORT

Presented By: Gary Monday

5.C FINANCE DEPARTMENT UPDATE

RECOMMENDATION:

Staff recommends that the City Council receive and file the FY 2021/2022 Third Quarter Activity Report for the Finance Department.

Presented By: Christy Ramirez

6. PUBLIC COMMENT

At this time, members of the public may comment on any item not appearing on the agenda that is within the subject-matter jurisdiction of the City Council. A Public Comment Form must be submitted to the City Clerk prior to the beginning of the Public Comment period in order to be recognized to speak. Individuals submitting Public Comment Forms after the beginning of the Public Comment period will not be allowed to speak at this time, but may be recognized to speak by the Mayor at the conclusion of the meeting. Individual Councilmembers may briefly respond to Public Comments or ask questions for clarification. The City Council may direct staff to report to the City Council on the item at a later meeting. For items appearing on the Agenda, the public will be invited to make comments at the time the item comes up for City Council consideration. If a member of the public wishes to address a Consent Calendar item, please submit a Public Comment Form for that item. It may then be discussed separately by the Council, and the public will be invited to make comments at that time. At all times, please use the microphone and write your name and address on the Public Comment Form provided.

7. CITY COUNCIL REPORTS

8. CITY MANAGER REPORTS

9. CONSENT CALENDAR

Background information has been provided to the City Council on all matters listed under the Consent Calendar and these items are considered to be routine by the City Council and are normally approved by one motion. If discussion is requested by a Councilmember on any item, or a member of the public wishes to comment on an item, that item may be removed from the Consent Calendar for separate action.

9.A EXTEND APPROVAL TO HOLD VIRTUAL CITY COUNCIL, COMMISSION, COMMITTEE, BOARD AND OTHER CITY BODIES, MEETINGS PURSUANT TO AB 361

RECOMMENDATION:

Staff recommends that the City Council:

1. Extend Approval to hold Virtual City Council, Commission, Board, and other City Bodies Meetings Pursuant to AB 361.

Presented By: Julie Latshaw

9.B APPROVAL OF MINUTES

RECOMMENDATION:

Staff recommend City Council approve the following minutes:

1. City Council Regular Minutes - February 16, 2022.

Presented By: Julie Latshaw

9.C NOTICE OF COMPLETION FOR THE MILL PARK BUILDING REPAIRS

RECOMMENDATION:

1. Accept the work performed by JTEC Corporation.
2. Authorize staff to file the Notice of Completion with the County Recorder.

Presented By: Greg Barnes

10. ACTION ITEMS

10.A MID-YEAR FISCAL REPORT

RECOMMENDATION:

Staff recommends that the City Council approve Resolution No. 7386 Amending the City's Operating and CIP Budget for FY 2021/22.

Presented By: Christy Ramirez

11. ITEMS FOR FUTURE AGENDAS

11.A FUTURE AGENDA ITEMS

RECOMMENDATION:

Staff recommends City Council Review Future Agenda Items.

Presented By: Dan Singer

12. CLOSED SESSION

The City Council may move into a closed session pursuant to applicable law, including the Brown Act (*Government Code §54950, et seq.*) for the following purpose:

12.A CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

RECOMMENDATION:

Pursuant to Government Code section 54956.9(d)(2) -February 11, 2022, Letter from attorney Jason Dominguez concerning the California Voting Rights Act

Presented By: John Cotti

12.B CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION

RECOMMENDATION:

Pursuant to Government Code section 54956.9(d)(1) - *Ventura County Fire Protection District, et al, v. Santa Clara Waste Water Company, et al*, Ventura County Superior Court Case No. 56-2016-00484523-CU-PO-VTA

Presented By: John Cotti

12.C CONFERENCE WITH LABOR NEGOTIATOR

RECOMMENDATION:

Pursuant to Government Code section 54957.6 - City Representative: City Manager Dan Singer, City Attorney John C. Cotti; Unrepresented Employees: Executive Management Group

Presented By: John Cotti

13. CLOSED SESSION REPORT

14. ADJOURNMENT

State of California)-

County of Ventura)- ss

City of Santa Paula)-

I declare under penalty of perjury that I posted this City Council Agenda on the bulletin board near the front door of City Hall, 970 Ventura Street, Santa Paula, California.

On _____ at _____ Signed: _____

Julie Latshaw

City Clerk

**CITY OF SANTA PAULA
MEMORANDUM**

To: Honorable Mayor and Members of the City Council

From: Christy Ramirez, Finance Director

Subject: FINANCE DEPARTMENT UPDATE

Date: March 2, 2022

Agenda Item: 5.C

RECOMMENDATION:

Staff recommends that the City Council receive and file the FY 2021/2022 Third Quarter Activity Report for the Finance Department.

Presented by: Christy Ramirez, Finance Director

BACKGROUND:

Accounts Receivable

Finance prepares invoices and receipts funds for various types of payments due to the City, including monthly Transient Occupancy Tax and rents for City-owned property. During the second quarter of the fiscal year, billing for COBRA (continuation of health coverage), special events and permits, and other miscellaneous items occurred. Staff also followed up on outstanding receivables including Transient Occupancy Tax payments and rental income from City properties.

Accounts Payable

Finance processes disbursements to cover financial commitments of the City, maintains files for all City payments to vendors and contractors, and issues business license and utility deposit refunds. In the second quarter of the 21/22 Fiscal Year, accounts payable staff processed 2,163 invoices totaling nearly six million dollars, primarily due to one large payment to CalFire for the cost sharing agreement invoice (Thomas fire), as well as multiple payments for Capital Improvement Projects

Purchasing

Staff continues to work with various departments to issue requests for proposals, assist in purchasing of materials, and processing purchase orders and requisitions. Fifty-eight purchase orders were created between October and December 2021 totaling over \$4 million.

Business and Dog Licenses

On January 1, 2022 Business License tax payment period began for the calendar year and are deemed as delinquent as of February 10, 2021. These licenses will be in effect until December 31, 2022. Finance staff continues to work through their busiest time of year for business licenses, processing hundreds of payments, following up on missing items, and fielding hundreds of calls monthly. Staff is working on catching up on all business licenses as the current employee will be transitioning to another role in the department in the coming months.

Utility Billing

Staff continues to provide excellent customer service in light of COVID-19 impacts to staffing levels and front desk coverage. An increased outreach effort is being made to contact residents who are sixty or more days past due on their water and sewer bills. The City recently received over \$500,000 from the Arrearage program through the CA Waterboard and will begin reaching out to the public to communicate the process to receive funds where applicable.

Staff recently issued a notice of termination to the City's current credit card processor and will begin the transition to both a new online and pay by phone system, as well as updating revised formats for utility bills.

MISCELLANEOUS

In the third quarter of the 20/21 Fiscal Year, Finance staff has:

- Assisted the Measure T Committee with information for their annual report.
- Completed an RFP and awarded a contract for Investment Advisory Services.
- Welcomed a new member to the team, Fabian Castellon, Accounting Specialist in Utility Billing
- Began the process to issue the second round of bonds for the Community Facilities District
- Assisted with the funding package from the State Revolving Fund.
- Completed quarterly reporting to the federal and state government.

ANALYSIS:

STRATEGIC PLAN:

FISCAL IMPACTS:

None

OPTIONS:

1. Request further information from City staff.

ATTACHMENTS:

**CITY OF SANTA PAULA
MEMORANDUM**

To: Honorable Mayor and Members of the City Council

From: Julie Latshaw, City Clerk

Subject: EXTEND APPROVAL TO HOLD VIRTUAL CITY COUNCIL,
COMMISSION, COMMITTEE, BOARD AND OTHER CITY BODIES,
MEETINGS PURSUANT TO AB 361

Date: March 2, 2022

Agenda Item: 9.A

RECOMMENDATION:

Staff recommends that the City Council:

1. Extend Approval to hold Virtual City Council, Commission, Board, and other City Bodies Meetings Pursuant to AB 361.

Presented by: Julie Latshaw, City Clerk

BACKGROUND:

With the expiration of the Governor's Executive Order, the Governor signed into law Assembly Bill 361. Effective October 1, 2021, AB 361 allows local governments to continue to conduct remote virtual meetings so long as there is a state-proclaimed state of emergency and the legislative body makes mandatory findings.

On October 6, 2021, the Council unanimously voted to continue virtual City Council meetings under AB 361 by adopting Resolution No. 7369. In November, however, the Council returned to in-person meetings and allowed Resolution No. 7369 to lapse.

On January 19, 2022, the Council again unanimously voted to continue virtual City Council, Commission, Board, and other City Bodies meeting under AB 361 by adopting Resolution No 7384.

In order to extend the ability to hold virtual City Council, Commission, Board, and other City Bodies Meetings pursuant to AB 361, the City Council must make the findings and determinations under AB 361 to again allow the Council to meet virtually.

ANALYSIS:

On September 16, 2021, the Governor signed AB 361, which allows legislative bodies to meet virtually provided there is a state of emergency declared by the Governor, and either:

1. state or local officials have imposed or recommended measures to promote social

- distancing; or
2. the legislative body determines by majority vote that meeting in person would present imminent risks to the health and safety of attendees.

AB 361 preserves many of the provisions of the earlier executive orders, including the suspension of the four teleconferencing requirements noted above, while also adding new requirements to the management of remote and teleconference public meetings in order to better achieve the levels of transparency that the Brown Act demands. Specifically, AB 361 imposes two new rules on remote public meetings:

1. Local governments and agencies hosting teleconference meetings in lieu of traditional in-person public meetings must permit direct public comment during the teleconference, and must leave open the opportunity for public comment until the comment period for a given item is closed during the ordinary course of the meeting. The opportunity to make public comment must be of a sufficient duration so as to allow actual public participation.
2. Any action by the governing body during a public teleconference meeting must occur while the agency is actively and successfully broadcasting to members of the public through a call-in option or an internet-based service option. If a technical disruption within the agency's control prevents members of the public from either viewing the meeting of the public agency, or prevents members of the public from offering public comment, the agency must cease all action on the meeting agenda until the disruption ends and the broadcast is restored. Action taken during an agency-caused disruption may be challenged as a violation of the Brown Act.

In order to continue to qualify for AB 361's waiver of in-person meeting requirements, the City Council must, within thirty (30) days of its first meeting under AB 361, and every thirty (30) days thereafter, make findings that (a) state or local officials continue to recommend measures to promote social distancing, or that (b) an in-person meeting would constitute an imminent risk to the safety of attendees.

The above conditions continue to exist at this time, and staff recommends the City Council by motion reconfirm the findings and determinations made in Resolution No. 7384 so that the City Council may continue to meet virtually under AB 361.

Lastly, it is important to note that AB 361 is optional. If the City Council wishes, it may meet in person.

STRATEGIC PLAN:

None.

FISCAL IMPACTS:

There is no fiscal impact associated with this item.

OPTIONS:

1. Approve staff recommendations; or
2. Without a majority vote of the City Council every 30 days, to extend the time, Resolution No. 7384 approving virtual meetings pursuant to AB 361 would lapse, requiring Council to hold in-person meetings until extended by a majority vote.

ATTACHMENTS:



CITY OF SANTA PAULA
VIRTUAL MEETING
CITY COUNCIL – REGULAR MEETING
FEBRUARY 16, 2022, 6:30 PM
MINUTES

REGULAR MATTERS - VIRTUAL MEETING

1. CALL TO ORDER

Mayor Crosswhite called the meeting to order at 6:33 p.m.

2. INVOCATION

Rev. Lupita Alonso-Redondo, M.Div. provided the Invocation.

3. FLAG SALUTE

Vice Mayor Sobel led the flag salute.

4. ROLL CALL

Members Present: Councilmember Leslie Cornejo, Councilmember Carlos Juarez, Councilmember Rick Araiza, Vice Mayor Andy Sobel and Mayor Jenny Crosswhite.

5. PRESENTATIONS

5.A

PUBLIC WORKS DEPARTMENT REPORT OCTOBER – DECEMBER 2021

Clete J Saunier, Public Works Director, provided the Public Works Department Report October – December 2021.

6. PUBLIC COMMENT

None.

7. CITY COUNCIL REPORTS

Councilmember Cornejo:

Met with CAUSE; attended Property Business Improvement District; Boys and Girls Club auction and dinner; and Harding Park Commission.

Councilmember Juarez:

Attended Senior Advisory Committee meeting; and Boys and Girls Club auction and dinner.

Councilmember Araiza:

Met with CAUSE; Community Coalition meeting on the Ri-Nu project; and attended the Boys and Girls Club auction and dinner.

Vice Mayor Sobel:

Attended Early Childhood Education meeting; Community Coalition meeting on the Ri-Nu project; Social Justice Committee; and Grocery Outlet opening.

Mayor Crosswhite:
Attended Early Childhood Education meeting; Social Justice Committee; Santa Barbara College Board; Congratulated the Boys and Girls Club for another great event.

8. CITY MANAGER REPORTS

City Manager Dan Singer:
Attended the City Manager Annual Conference, attending a number of sessions; announced the mask mandate was lifted by the State, and therefore, the County of Ventura as well; next City Council meeting will be in-person; submitted a grant to State of California for youth workforce; and reminder of Farmers Market.

9. CONSENT CALENDAR

Councilmember Cornejo requested Item 9.A pulled for discussion and separate vote. Mayor Crosswhite requested Item 9.F pulled for discussion and separate vote.

Motion: Approve CONSENT CALENDAR items 9.B, 9.C, 9.D, and 9.E.
Moved by Carlos Juarez, seconded by Richard Araiza

Vote: Motion carried 5-0
Yes: Jenny Crosswhite, Andy Sobel, Carlos Juarez, Richard Araiza, and Leslie Cornejo.

9.A

EXTEND APPROVAL TO HOLD VIRTUAL CITY COUNCIL, COMMISSION, COMMITTEE, BOARD AND OTHER CITY BODIES, MEETINGS PURSUANT TO AB 361

City Attorney John Cotti answered questions from Council on AB 361.

Motion: Approve to extend holding Virtual City Council, Commission, Board, and other City Bodies Meetings Pursuant to AB 361.
Moved by Leslie Cornejo, seconded by Carlos Juarez

Vote: Motion carried 5-0
Yes: Jenny Crosswhite, Andy Sobel, Carlos Juarez, Richard Araiza, and Leslie Cornejo.

9.B APPROVAL OF MINUTES

RECOMMENDATION:

Staff recommends City Council approve the following minutes:

1. City Council Closed Session Minutes - February 2, 2022; and
2. City Council Regular Session Minutes - February 2, 2022.

9.C JANUARY 2022 WARRANTS AND CERTIFICATIONS

RECOMMENDATION:

Staff recommends that the City Council:

Review and accept the "Certification of Accounts Payable" for the accounts payable payment cycles for January 2022, starting check number 329787 and ending check number 330020.

Review and accept the "Certification of Salaries" for the pay period ending dates January 14th, 2022 through January 28th, 2022.

Presented By: Christy Ramirez

9.D **CAL OES GRANT BACKUP POWER GENERATOR PURCHASES**
RECOMMENDATION:

Staff recommends that the City Council:

1. Authorize the City Manager to purchase **(1) New MQ Multiquip Model DCA25SSIU4F Trailer Mounted Diesel Standby Generator Set**, for installation at Mesa Tank in the amount of \$34,372.33 plus tax from Quinn Company.
2. Authorize the City Manager to purchase **(1) New Caterpillar Model D80-8 Diesel Standby Generator Set**, for installation at the Community / Senior Center in the amount of \$109,119.20 plus tax from Quinn Company.
3. Authorize the City Manager to purchase **(1) New Caterpillar Model D100-8 Diesel Standby Generator Set**, for installation at the Santa Paula Police Department in the amount of \$116,556.46 plus tax from Quinn Company.

Presented By: Jonathan Royas

9.E **SB 1383 GRANT APPLICATION**
RECOMMENDATION:

Staff recommends that the City Council:

1. Adopt Resolution 7389 authorizing the City Manager to submit applications and support documents on behalf of the City of Santa Paula for all eligible CalRecycle grants and payment programs.

Presented By: Clete J Saunier

9.F **NOTICE OF COMPLETION: ROSEWOOD DEVELOPMENT BY WILLIAMS HOMES, INC.**

Council discussed written public comment from Aaron Dunkel regarding the crosswalk at the southeast corner of the intersection of Royal Oaks and Ojai Road.

Motion: Approve Staff recommendations that the City Council:

1. Accept the work completed by Williams Homes Inc. and accept completion of the warranty period;

2. Authorize staff to file the Notice of Completion with the County Recorder;
3. Authorize the release of the following Bonds:
 - PB03010405627, Offsite Improvement (Caltrans) Tract 5928 Rosewood;
 - PB03010405628, Offsite Improvement (Caltrans) Tract 5928 Rosewood;
 - PB03010405629, Grading Improvements Tract 5928 Rosewood

Moved by Carlos Juarez, seconded by Andy Sobel

Vote: Motion carried 5-0

Yes: Jenny Crosswhite, Andy Sobel, Carlos Juarez, Richard Araiza, and Leslie Cornejo.

10. ACTION ITEMS

10.A 2022 SPECIAL TAX BONDS FOR HARVEST CFD NO. 1 IMPROVEMENT AREA A

Christy Ramirez, Finance Director, presented this item.
Christian Sprunger with NHA Advisors provided a presentation on 2022 Special Tax Bonds for Harvest CFD No. 1 Improvement Area A.
David Fama with Jones Hall answered questions and provided information on the bonds.

Motion to Approve Staff recommendations that the City Council:
Adopt Resolution No. 7383, Resolution authorizing the issuance of Special Tax Bonds for and on behalf of Improvement Area A of the City of Santa Paula Harvest Community Facilities District No. 1, approving and directing the execution of a Supplemental Fiscal Agent Agreement and Bond Purchase Agreement, approving the form of Preliminary Official Statement, approving sale of such Bonds, and approving other related documents and actions.

Moved by Carlos Juarez, seconded by Andy Sobel.

Vote: Motion carried 5-0

Yes: Jenny Crosswhite, Andy Sobel, Carlos Juarez, Richard Araiza, and Leslie Cornejo.

10.B PHOENIX CIVIL ENGINEERING CONSTRUCTION CONTRACT SUPPORT SERVICES AGREEMENT

Clete J. Saunier, Public Works Director, presented this item.
Bob Woodward, Interim City Engineer spoke of the support services.

Motion to Approve Staff recommendations that the City Council:
Authorize the City Manager to execute a professional services agreement with Phoenix Civil Engineering (PCE) for an amount not to exceed nine hundred seventy nine thousand three hundred eighty (\$979,380) dollars for construction management, materials testing, and construction engineering

services for the Harvard Boulevard Water and Sewer Pipeline Replacement and Paving Rehabilitation Project.

Moved by Andy Sobel, seconded by Rick Araiza.

Vote: Motion carried 5-0

Yes: Jenny Crosswhite, Andy Sobel, Carlos Juarez, Richard Araiza, and Leslie Cornejo.

10.C **CITY COUNCIL COMPENSATION**

John Cotti, City Attorney, presented this item.

Council provided direction to City Attorney to bring back with more information on placing a ballot measure for council compensation on the upcoming November 8, 2022 election, and more information on adopting an ordinance for council compensation instead of placing a ballot measure.

11. **ITEMS FOR FUTURE AGENDAS**

11.A FUTURE AGENDA ITEMS

City Manager Dan Singer explained they are targeting the end of March to schedule a Special City Council meeting on the Ri-Nu project, at the Community Center Auditorium.

12. **ADJOURNMENT**

Mayor Crosswhite adjourned the meeting at 8:58 p.m.

ATTEST:

Julie Latshaw
City Clerk

**CITY OF SANTA PAULA
MEMORANDUM**

To: Honorable Mayor and Members of the City Council

From: Greg Barnes, Parks and Recreation Director

Subject: NOTICE OF COMPLETION FOR THE MILL PARK BUILDING REPAIRS

Date: March 2, 2022

Agenda Item: 9.C

RECOMMENDATION:

1. Accept the work performed by JTEC Corporation.
2. Authorize staff to file the Notice of Completion with the County Recorder.

Presented by: Greg Barnes, Parks and Recreation Director

BACKGROUND:

On January 19, 2021, the City of Santa Paula experienced a high wind event that caused a Eucalyptus Tree to come down in Mill Park. The tree damaged a building located inside the park.

Subsequently, City staff worked along side RWC, Inc. to identify the scope of work and to prepare and solicit bids for the needed repairs.

On October 20, 2021, The City Council awarded a public works contract to JTEC Corporation for the Mill Park Building Repairs project. Staff issued a Notice to Proceed on December 10, 2021.

ANALYSIS:

Upon inspection conducted by City staff and the project manager (RWC, Inc.), construction was deemed to have been completed in conformance with the submitted scope of work and specifications. Staff recommends that the Notice of Completion forms be filed by staff with the County Recorder. The City is retaining approximately five percent of the construction contract (\$6,195) from JTEC Corporation to ensure that all subcontractors and suppliers have been paid.

The procedure for releasing these monies is the City Council's formal acceptance of the work with authorization to issue and record a Notice of Completion. If there are no claims filed within 30 days of recording the notice, the final payment of the retained amount can be made to the Contractor.

The record of completion establishes the beginning of the warranty period, which is typically one year. The warranty requires that the Contractor guarantee the work performed under the contract and address any defects in workmanship and materials.

STRATEGIC PLAN:

FISCAL IMPACTS:

City Council approved expenditures up to \$161,070 for this project. The total cost for the repairs completed by JTEC Corporation is \$123,900. The remaining amount will be utilized to pay for project management and engineering services.

This project is primarily funded through the California JPIA insurance program, minus a \$10,000 deductible.

The project is anticipated to be completed within budget.

OPTIONS:

1. Authorize staff to file the Notice of Completion.
2. Do not authorize staff to file the Notice of Completion.

By not authorizing staff to file the Notice of Completion, staff will not be able to close out the project and pay the final invoice due to the Contractor.

ATTACHMENTS:

[Notice of Completion Mill Park Repairs JTEC 2022](#)

**Recording Requested by
and When Recorded Mail To:**

**City Clerk, City of Santa Paula
P. O. Box 569
Santa Paula, CA 93061**

NO FEE GOV'T CODE 27383

NOTICE OF COMPLETION OF CONSTRUCTION PROJECT

Project Name: Mill Park Building Repairs

CIP Project No.: N/A

Notice is hereby given pursuant to State of California Civil Code Section 3093 et seq that:

1. The undersigned is an officer of the owner of the interest stated below in the property hereinafter described.
2. The full name of the owner is: City of Santa Paula
3. The full address of the owner is: City Hall, 970 Ventura Street, Santa Paula, CA 93060
4. The nature of the interest of the owner is: Mill Park Building Repairs
5. A work of improvement on the property hereinafter described was field reviewed by the City Parks & Recreation Director on February 23, 2022. The work done was: Mill Park Building Repairs.
6. On March 2, 2022, the City of Santa Paula accepted the work of this contract as being complete and directed the recording of this Notice of Completion in the Office of the County Recorder.
7. The name of the Contractor for such work of improvement was: JTEC Corporation.
8. The properties on which said work of improvement was completed is within the City of Santa Paula, County of Ventura, State of California.
9. The address of said property is 730 Ojai Road.

Dated: _____

Gregory Barnes, Parks & Recreation Director
City of Santa Paula

VERIFICATION

I, the undersigned, say: I am the Parks & Recreation Director of the City of Santa Paula, the declarant of the foregoing Notice of Completion; I have read said Notice of Completion and know the contents thereof; the same is true of my own knowledge.

I declare under penalty of perjury the foregoing is true and correct.

Executed on _____, 2022 at Santa Paula, California.

Gregory Barnes
Parks & Recreation Director
City of Santa Paula

**CITY OF SANTA PAULA
MEMORANDUM**

To: Honorable Mayor and Members of the City Council

From: Christy Ramirez, Finance Director

Subject: MID-YEAR FISCAL REPORT

Date: March 2, 2022

Agenda Item: 10.A

RECOMMENDATION:

Staff recommends that the City Council approve Resolution No. 7386 Amending the City's Operating and CIP Budget for FY 2021/22.

Presented by: Christy Ramirez, Finance Director

BACKGROUND:

The purpose of this Mid-Year Financial Review is to provide a status update on the City's revenue and expenditure activity as it relates to the FY 2021/22 Operating Budget, which was originally adopted on June 23, 2021. This report provides an overview of the revenue and expenditure activity in the General Fund, as well as the City's Special Funds, and presents recommendations for adjustments to the adopted budget, where needed.

The first section of this report is a summary of the financial activity for the City's most significant fund, the General Fund, as of February 21, 2022. Staff has also included discussion on other miscellaneous funds and the Capital Improvement Program (CIP) budget. In analyzing the attached report, the following information should be taken into consideration:

- Revenues and expenditures are recorded during the period received or paid. It is only at the end of the fiscal year that accrual entries are made to associate the revenues and expenditures to the corresponding period.
- The receipt of revenues varies according to the source of funding, so the December totals may not represent six months of revenues in many categories. For example, "Traditional" Property Tax payments are normally received as follows: 56% in December, 41% in April, and 3% in June.
- Expenditures for salaries and some operating costs may be disbursed evenly on a month-to-month basis, however, there are some expenditure line items whereby funds are released or encumbered at the start of the new fiscal year. In addition, expenditures for Liability Insurance, Workers Compensation and Debt Service are made on a quarterly, semi-annual or annual basis.

ANALYSIS:

Beginning Fund Balance

The prior Fiscal Year ended with a Measure T Fund balance (Fund 104) of \$2,910,536, of which \$1,727,004 is set aside for carryovers, \$883,735 was set aside for additional funding in FY 21/22, leaving an unassigned fund balance of \$299,797. The General Fund balance (Fund 100) of \$588,268, of which \$496,725 is set aside for carryovers, leaving an unassigned fund balance of \$91,543.

The General Reserve Funds (101 and 106, General and Measure T respectively) totaled \$3.55m or just shy of 19.25% of the FY 21/22 Adopted Operating Budget of all General Funds of \$18.43m (not including CIP or transfers). The reserve levels continue to increase, up from the 18% this time last year.

Mid-Year Analysis – Fiscal Year 21/22

Fiscal Year 21/22 revenues are trending as anticipated overall, however there are significant variances on a line item basis. Following is a breakdown of staff recommendations to budget modifications for Q2 20/21 by fund:

GENERAL FUNDS -

Overall, based on year to date activity analysis and comparison to prior year actuals in the Second Quarter of FY 2019/20, revenues and expenditures for the General Fund are tracking as expected, or higher. At this time, staff is recommending revenue and expenditure adjustments that continue to maintain a balanced budget, described in further sections of this report.

The General Fund is the general operating fund of the City and accounts for activities and services traditionally associated with general municipal services. When discussing the General Fund in this report, included is the sub funds such as Measure T and Recreation Program funds. Staff has included recommended budget adjustments for all funds within the analysis of the Revenues, Expenditures, and Capital Improvement Program and Other Funds sections of this report. Additionally, a summary by general ledger accounts can be found in Exhibit A to the attached resolution.

Staff continues to closely monitor revenue projections, as well as evaluate resource requirements, and will advise Council of any changes as they arise. Details regarding revenue and expenditure performances, previous Council approved budget appropriations made this fiscal year, as well as recommended budget revisions are further outlined in this report.

General Fund Revenue Analysis:

Overall, the General Fund revenue budget of \$19.56 million is trending as a whole as expected for the second quarter of the fiscal year. The tables and summary information below provide additional detail on the revenue activity to date on a budget to actual comparison.

All General Funds	Budget	Actuals	Variance	Proposed Adjustments
Charges for Service	3,512,399	903,938	25.7%	(402,000)
Licenses & Permits	1,273,500	902,012	70.8%	-

Fines & Penalties	91,500	52,268	57.1%	-
Other Revenue	325,570	225,784	69.4%	20,000
Intergovernmental Revenues	379,000	257,066	67.8%	38,000
Property Related	4,247,543	2,279,370	53.7%	70,000
Sales Tax	6,300,000	2,450,305	38.9%	600,000
Other Taxes	355,000	220,560	62.1%	90,000
TOT	100,000	58,257	58.3%	40,000
Business License	130,000	56,428	43.4%	-
Real Property Transfer Tax	125,000	105,874	84.7%	50,000
Franchise Fee	800,000	199,415	24.9%	50,000
Investments & Rents	112,365	-	0.0%	60,000
Transfers	2,162,315	2,102,315	97.2%	-
TOTALS	19,559,192	9,593,032		406,000

Licenses and Permits revenue categories, are either exceeding, meeting or below target levels. Building Permit activity is trending on target, though notably due to the majority of funds stemming from new home building. Special Event permits are trending lower for both regular fees as well as staff reimbursement. While we are recommending a **decrease of \$10,000 to special event permits**, staff will continue to monitor filming and other contract work (Charges for Service) to determine if a decrease to revenue for the police department personnel, and matching decrease in overtime budget, is needed during the third quarter fiscal review. An **increase of \$10,000 is recommended to the energy permits** line item to account for increased activity related to new homes.

Charges for Services includes fees such as plan check, inspection, and application filing fees as well as developer deposit vendor activity that is recognized at the end of the year with a matching expenditure (\$705,000). Multiple changes are recommended in this category as noted below, however most significant is the decrease to Plan Check Fees, which is anticipated to come in at least \$400,000 lower than originally projected. Staff will continue to monitor the development activity driving these fees, as the remaining budgeted amount relies primarily on two major projects.

Revenue Line Item	Budget	Actuals	Proposed Adjustment
Plan Check Fees	1,570,329	356,297	(400,000)
Inspection Fees	140,000	133,347	60,000
Application Processing Fee	100,000	83,912	30,000
Rents and Concessions	30,000	8,754	(10,000)
Recreation Admin Fee	35,000	9,945	(15,000)
Filming Fees - Staff Reimb.	12,000	-	(5,000)
School Resource Officer - Reimb.	255,518	43,511	(50,000)
Special Interest Classes	24,000	-	(12,000)

Other Revenues encompasses all other revenues not previously mentioned, including miscellaneous revenue such as the reimbursement from CalJPIA for the Mill Park Repairs, donations to the City for the CityGate review of our Development Review process, and Recreation fund donations. Staff is recommending an **increase of \$20,000 to donations** for the police department and a matching expenditure in their training budget, as intended by the donor.

The **Intergovernmental Revenue** category includes the **Prop 172 sales tax** (sales tax for public safety activities) which staff is recommending to **increase by \$38,000**. Staff will monitor other line items in this category, such as the vehicle license fee collection, POST reimbursement and property tax payment in lieu fee for further adjustments as needed, however at this time the remaining line items are expected to meet or exceed projections.

The **Property Tax** category is composed of two payment types - the "Traditional" Property Tax, which are received in large part during the months of December and April, and the Property Tax in Lieu of Motor Vehicle License Fees (MLVF) which is received in two payments during January and May. Traditional property taxes are trending approximately at expected levels with the exception of residual receipts, while the first half of the MLVF fees are meeting revised projections. Staff recommends an overall **\$70,000 increase in property tax revenue** to account for residual payments.

The annual **Sales Tax** budgeted figure of \$6.3m is comprised of twelve (12) monthly payments for the traditional Sales Tax line item, as well as an equal amount of payments for the Measure T 1% Sales Tax. To date, the revenues collected totaled \$2.45m, or 38.9% of the estimated revenue for the year, accounting for 4 months of revenue. Staff is recommending an **increase of \$600,000 in sales tax revenue**, \$200,000 in General Fund Sales Tax and \$400,000 in Measure T Sales Tax. As Measure T funds are designated for specific purposes, staff proposes convening the Measure T Committee to review the opportunities for one-time expenditures utilizing remaining fund balance and increased revenue projections and returning to Council with such recommendations.

Other Taxes consists of three subcategories including **Transient Occupancy Tax (TOT), Business License, and Real Property Transfer Tax**. TOT actual revenues are trending higher in comparison with prior year totals, assumingly due to the recovery from the pandemic, resulting from restrictions being lifted. Actual receipts for the first quarter are at \$58,527 or 58% of the budget estimate of \$100,000. An **increase of \$40,000** is recommended to this line item. **Real Property Transfer Tax** is also consistently trending higher than budgeted. An **increase of \$50,000** to this line item is recommended for a total of \$90,000 increase to the overall Other Taxes category.

The City collects **Franchise Fees** from four main service provider sources (Cable, Electric, Gas, Pipeline, Solid Waste). Each provider of these services has a different payment schedule. Electric and Gas providers make annual payments in April. The Cable provider is on a quarterly payment plan, while Pipeline franchise fees are collected twice a year. This category also includes the Commercial Refuse Hauler, or Trash Hauler Franchise Fees, The Mid-Year total of \$199,415 are on par with projections for utility providers, however an **increase of \$50,000** is recommended to the commercial refuse hauler fees to account for increased revenue attributed to a clarification of the definition of gross revenue.

Investments & Rent Income Due to short staffing, updated investment reports will be provided at the next budget meeting, with interest allocations being updated. Staff is recommending a **decrease of \$60,000 to the investment earnings** line item due to continued decline of interest rates in LAIF as well as a delayed start to the new diversified portfolio which staff hopes to bring in additional revenue.

Overhead/Transfers In are revenues provided by other funds to offset costs in the General Fund. These charges are done via journal entry and trued up at the end of the year. Also included in this group are revenues for developer deposits for vendor payments, which are offset at year end with a matching expenditure line item. No changes are recommended for this category at this time.

General Fund Expenditure Analysis:

The General Fund expenditures budget is currently at \$19.67 million and includes carryovers of approximately \$2.2 million from FY 2021/22 and additional appropriations approved by Council through December 2021 (without carryovers).

All departments are currently within the expected target of their overall allocated budgets as of December 31, 2021, with expenditures at 56.7% of budget. The department's budget-to-actuals comparison information are summarized in the table below.

Department	Budget	Activity	% of budget
Administration	3,147,227	1,870,137	59%
Community Economic Development	1,792,696	485,914	27%
Parks and Recreation	2,488,912	711,053	29%

Finance	660,764	344,436	52%
Police	9,345,009	3,294,598	35%
Public Works	699,039	43,205	6%
Non-Departmental	383,774	118,797	31%
CIP	1,540,983	64,163	4%
Total	20,058,403	6,932,303	35%

Overall, the expenditures are tracking as expected. The Administrative and Finance amount is primarily related to expenditures that are paid out earlier in the year and/or large one-time payments made in the first quarter such as insurance premiums, while other departments such as Public Works and Community and Economic Development have significant budgets for one time deposit based activity that occurs at the end of the year. As mentioned in the revenue section of the staff report, the Police Department Overtime budget may require a decrease in the third quarter fiscal review, as minimal revenue and activity has occurred for reimbursable work. Staff will return during the third quarter with an additional analysis and budgetary recommendations as needed.

Staff is not recommending any adjustments to their expense allocations at this time, save one transfer further outlined below. Attached for your review is the Purchase Order Activity Report, which has been provided on a quarterly basis to improve transparency, along with a detailed check register, to communicate to the public Council items not brought before the City Council for approval.

CAPITAL IMPROVEMENT PROGRAM AND OTHER FUNDS:

On a budget basis, the various grant type funds are balanced with revenues matching expenditures. However, on an actual basis, funds are reimbursed after they are expended. The reimbursement requests for grant expenditures are submitted in a timely manner either on a monthly or quarterly basis by the staff responsible for the project reimbursements. Any negative balances are the result of timing of revenues. Revenue projections are reviewed on a quarterly basis and recommended adjustments are made when necessary.

Staff is recommending moving \$30,000 in ARPA funds to be reallocated from code enforcement activities to consulting services, as the efforts related to code enforcement have been delayed this fiscal year so the entirety of these funds are no longer expected to be fully utilized. The reallocation would open up the possibility to bring onboard a firm that could assist the City in obtaining state and federal dollars and congressional earmarks. This opportunity will be brought to the Council later in March, pending the results of an RFQ which was recently released.

STRATEGIC PLAN:**FISCAL IMPACTS:**

Overall these changes make up a total increase to General Fund revenues in the amount of \$406,000, with \$18,000 increased in General Fund 100, \$400,000 increased in Measure T Fund 104, and \$12,000 decreased in the Recreation Fund 115. The Recreation Fund has sufficient unassigned reserve to cover this revenue shortfall.

OPTIONS:

1. The Council may reject staff's recommendations and provide additional guidance on reserve transfers and budget allocations.

ATTACHMENTS:

[PO Activity Report FY 21.22 Q2.pdf](#)

[Resolution 7386 Amending The City's Operating and CIP Budget for FY2021-22.docx](#)



City of Santa Paula, CA

Project Activity Report

By Project Number

Report Dates: 10/01/2021 - 12/31/2021

Project Number	Project Name	Group	Type	Status		
106	CITY INITIATED PROJECTS	MISCELLANEOUS	N/A	Active		
Expenses						
Account Key	Account Name	Category		Total Activity		
10612-CI-02	12-CI-02 CODE ENF	N/A - N/A		1,131.32		
GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
100-5-3001-001	SALARIES-FULL TIME	10/29/2021	PYPKT02115 - PR#20 10.29.21 MISC - Period 10/9/2021 - 10/22/2021			169.44
100-5-3001-001	SALARIES-FULL TIME	11/12/2021	PYPKT02133 - PR#21 11.12.21 MISC - Period 10/23/2021 - 11/5/2021			142.50
100-5-3001-001	SALARIES-FULL TIME	11/26/2021	PYPKT02151 - PR#22 11.26.21 MISC - Period 11/6/2021 - 11/19/2021			142.50
100-5-3001-001	SALARIES-FULL TIME	12/10/2021	PYPKT02167 - PR#23 12.10.21 MISC - Period 11/20/2021 - 12/3/2021			391.88
100-5-3001-001	SALARIES-FULL TIME	12/24/2021	PYPKT02187 - PR#24 12.24.21 MISC - Period 12/4/2021 - 12/17/2021			285.00
2021-2022 Total:						1,131.32
10615-CI-08	15-CI-08 FEE SCHEDULE UPDATE	N/A - N/A				106.88
GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
100-5-3001-001	SALARIES-FULL TIME	10/29/2021	PYPKT02115 - PR#20 10.29.21 MISC - Period 10/9/2021 - 10/22/2021			106.88
2021-2022 Total:						106.88
10615MISC06	COSP ACCELA TRAINING PROGRAM	N/A - N/A				58.14
GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
100-5-3001-001	SALARIES-FULL TIME	11/26/2021	PYPKT02151 - PR#22 11.26.21 MISC - Period 11/6/2021 - 11/19/2021			58.14
2021-2022 Total:						58.14
10617-CI-06	17-CI-06 CODE TEXT CHANGES	N/A - N/A				58.14
GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
100-5-3001-001	SALARIES-FULL TIME	12/10/2021	PYPKT02167 - PR#23 12.10.21 MISC - Period 11/20/2021 - 12/3/2021			58.14
2021-2022 Total:						58.14
10617-CI-12	17-CI-12 GIS CONVERSION / TRAINING	N/A - N/A				1,317.84
GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
100-5-3001-001	SALARIES-FULL TIME	10/01/2021	PYPKT02086 - PR#18 10.01.21 MISC - Period 9/11/2021 - 9/24/2021			77.52

Project Activity Report

Report Dates: 10/01/2021 - 12/31/2021

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
100-5-3001-001	SALARIES-FULL TIME	10/15/2021	PYPKT02101 - PR#19 10.15.21 MISC - Period 9/25/2021 - 10/8/2021			213.18
100-5-3001-001	SALARIES-FULL TIME	10/29/2021	PYPKT02115 - PR#20 10.29.21 MISC - Period 10/9/2021 - 10/22/2021			174.42
100-5-3001-001	SALARIES-FULL TIME	11/12/2021	PYPKT02133 - PR#21 11.12.21 MISC - Period 10/23/2021 - 11/5/2021			271.32
100-5-3001-001	SALARIES-FULL TIME	11/26/2021	PYPKT02151 - PR#22 11.26.21 MISC - Period 11/6/2021 - 11/19/2021			135.66
100-5-3001-001	SALARIES-FULL TIME	12/10/2021	PYPKT02167 - PR#23 12.10.21 MISC - Period 11/20/2021 - 12/3/2021			213.18
100-5-3001-001	SALARIES-FULL TIME	12/24/2021	PYPKT02187 - PR#24 12.24.21 MISC - Period 12/4/2021 - 12/17/2021			232.56
2021-2022 Total:						1,317.84
10617-CI-13	17-CI-13 CANNABIS REGULATION	N/A - N/A				819.38
GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
100-5-3001-001	SALARIES-FULL TIME	10/15/2021	PYPKT02101 - PR#19 10.15.21 MISC - Period 9/25/2021 - 10/8/2021			142.50
100-5-3001-001	SALARIES-FULL TIME	10/29/2021	PYPKT02115 - PR#20 10.29.21 MISC - Period 10/9/2021 - 10/22/2021			178.13
100-5-3001-001	SALARIES-FULL TIME	11/12/2021	PYPKT02133 - PR#21 11.12.21 MISC - Period 10/23/2021 - 11/5/2021			285.00
100-5-3001-001	SALARIES-FULL TIME	11/26/2021	PYPKT02151 - PR#22 11.26.21 MISC - Period 11/6/2021 - 11/19/2021			213.75
2021-2022 Total:						819.38
10617-CI-14	17-CI-14 CDBG APPLICATIONS	N/A - N/A				213.75
GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
100-5-3001-001	SALARIES-FULL TIME	11/12/2021	PYPKT02133 - PR#21 11.12.21 MISC - Period 10/23/2021 - 11/5/2021			213.75
2021-2022 Total:						213.75
10618-CI-02	18-CI-02 CM/ACM/ADMIN DEPT PROJECTS	N/A - N/A				3,932.43
GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
100-5-3001-001	SALARIES-FULL TIME	10/01/2021	PYPKT02086 - PR#18 10.01.21 MISC - Period 9/11/2021 - 9/24/2021			640.68
100-5-3001-001	SALARIES-FULL TIME	10/15/2021	PYPKT02101 - PR#19 10.15.21 MISC - Period 9/25/2021 - 10/8/2021			465.12
100-5-3001-001	SALARIES-FULL TIME	10/29/2021	PYPKT02115 - PR#20 10.29.21 MISC - Period 10/9/2021 - 10/22/2021			789.45
100-5-3001-001	SALARIES-FULL TIME	11/12/2021	PYPKT02133 - PR#21 11.12.21 MISC - Period 10/23/2021 - 11/5/2021			627.57
100-5-3001-001	SALARIES-FULL TIME	11/26/2021	PYPKT02151 - PR#22 11.26.21 MISC - Period 11/6/2021 - 11/19/2021			478.80
100-5-3001-001	SALARIES-FULL TIME	12/10/2021	PYPKT02167 - PR#23 12.10.21 MISC - Period 11/20/2021 - 12/3/2021			581.97

Project Activity Report

Report Dates: 10/01/2021 - 12/31/2021

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
100-5-3001-001	SALARIES-FULL TIME	12/24/2021	PYPKT02187 - PR#24 12.24.21 MISC - Period 12/4/2021 - 12/17/2021			348.84
2021-2022 Total:						3,932.43
10618-CI-05	18-CI-05 SPFD/9-11 MEMORIAL	N/A - N/A				213.75
GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
100-5-3001-001	SALARIES-FULL TIME	11/26/2021	PYPKT02151 - PR#22 11.26.21 MISC - Period 11/6/2021 - 11/19/2021			213.75
2021-2022 Total:						213.75
10618-CI-07	18-CI-07 PLNG MGR PROCESS IMPROV/IMPLMNT	N/A - N/A				437.04
GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
100-5-3001-001	SALARIES-FULL TIME	11/12/2021	PYPKT02133 - PR#21 11.12.21 MISC - Period 10/23/2021 - 11/5/2021			218.52
100-5-3001-001	SALARIES-FULL TIME	11/26/2021	PYPKT02151 - PR#22 11.26.21 MISC - Period 11/6/2021 - 11/19/2021			218.52
2021-2022 Total:						437.04
10618-CI-08	18-CI-08 PLNG MGR PRODUCT IMPROV/IMPLMNT	N/A - N/A				852.69
GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
100-5-3001-001	SALARIES-FULL TIME	10/15/2021	PYPKT02101 - PR#19 10.15.21 MISC - Period 9/25/2021 - 10/8/2021			142.50
100-5-3001-001	SALARIES-FULL TIME	11/12/2021	PYPKT02133 - PR#21 11.12.21 MISC - Period 10/23/2021 - 11/5/2021			273.15
100-5-3001-001	SALARIES-FULL TIME	11/26/2021	PYPKT02151 - PR#22 11.26.21 MISC - Period 11/6/2021 - 11/19/2021			163.89
100-5-3001-001	SALARIES-FULL TIME	12/10/2021	PYPKT02167 - PR#23 12.10.21 MISC - Period 11/20/2021 - 12/3/2021			273.15
2021-2022 Total:						852.69
10618-CI-09	18-CI-09 PLNG MGR POLICY IMPROV/IMPLMNT	N/A - N/A				1,365.75
GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
100-5-3001-001	SALARIES-FULL TIME	11/12/2021	PYPKT02133 - PR#21 11.12.21 MISC - Period 10/23/2021 - 11/5/2021			491.67
100-5-3001-001	SALARIES-FULL TIME	11/26/2021	PYPKT02151 - PR#22 11.26.21 MISC - Period 11/6/2021 - 11/19/2021			437.04
100-5-3001-001	SALARIES-FULL TIME	12/10/2021	PYPKT02167 - PR#23 12.10.21 MISC - Period 11/20/2021 - 12/3/2021			437.04
2021-2022 Total:						1,365.75
10619-CI-01	19-CI-01 SIDEWALK PEDDLER VENDOR ORD 125	N/A - N/A				143.68
GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
100-5-3001-001	SALARIES-FULL TIME	12/10/2021	PYPKT02167 - PR#23 12.10.21 MISC - Period 11/20/2021 - 12/3/2021			143.68
2021-2022 Total:						143.68

Project Activity Report

Report Dates: 10/01/2021 - 12/31/2021

10619-CI-04	19-CI-04 1498 E HARVARD BLVD SPIRIT OF SP	N/A - N/A				641.25
GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
100-5-3001-001	SALARIES-FULL TIME	10/29/2021	PYPKT02115 - PR#20 10.29.21 MISC - Period 10/9/2021 - 10/22/2021			142.50
100-5-3001-001	SALARIES-FULL TIME	11/12/2021	PYPKT02133 - PR#21 11.12.21 MISC - Period 10/23/2021 - 11/5/2021			71.25
100-5-3001-001	SALARIES-FULL TIME	12/10/2021	PYPKT02167 - PR#23 12.10.21 MISC - Period 11/20/2021 - 12/3/2021			142.50
100-5-3001-001	SALARIES-FULL TIME	12/24/2021	PYPKT02187 - PR#24 12.24.21 MISC - Period 12/4/2021 - 12/17/2021			285.00
2021-2022 Total:						641.25
10619-CI-09	SPARKUHL CODE ENFORCEMENT	N/A - N/A				448.89
GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
100-5-3001-001	SALARIES-FULL TIME	10/01/2021	PYPKT02086 - PR#18 10.01.21 MISC - Period 9/11/2021 - 9/24/2021			213.75
100-5-3001-001	SALARIES-FULL TIME	11/12/2021	PYPKT02133 - PR#21 11.12.21 MISC - Period 10/23/2021 - 11/5/2021			54.63
100-5-3001-001	SALARIES-FULL TIME	11/26/2021	PYPKT02151 - PR#22 11.26.21 MISC - Period 11/6/2021 - 11/19/2021			54.63
100-5-3001-001	SALARIES-FULL TIME	12/10/2021	PYPKT02167 - PR#23 12.10.21 MISC - Period 11/20/2021 - 12/3/2021			125.88
2021-2022 Total:						448.89
10619-CI-10	19-CI-10 OAKS MOBILE HOME PARK CIP APP	N/A - N/A				71.25
GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
100-5-3001-001	SALARIES-FULL TIME	10/29/2021	PYPKT02115 - PR#20 10.29.21 MISC - Period 10/9/2021 - 10/22/2021			71.25
2021-2022 Total:						71.25
10620-CI-01	ECONOMIC DEVELOPMENT BUSINESS OUTREACH	N/A - N/A				2,025.80
GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
100-5-3001-001	SALARIES-FULL TIME	10/01/2021	PYPKT02086 - PR#18 10.01.21 MISC - Period 9/11/2021 - 9/24/2021			142.50
100-5-3001-001	SALARIES-FULL TIME	10/15/2021	PYPKT02101 - PR#19 10.15.21 MISC - Period 9/25/2021 - 10/8/2021			285.00
100-5-3001-001	SALARIES-FULL TIME	10/29/2021	PYPKT02115 - PR#20 10.29.21 MISC - Period 10/9/2021 - 10/22/2021			391.88
100-5-3001-001	SALARIES-FULL TIME	11/12/2021	PYPKT02133 - PR#21 11.12.21 MISC - Period 10/23/2021 - 11/5/2021			54.63
100-5-3001-001	SALARIES-FULL TIME	11/26/2021	PYPKT02151 - PR#22 11.26.21 MISC - Period 11/6/2021 - 11/19/2021			197.13
100-5-3001-001	SALARIES-FULL TIME	12/10/2021	PYPKT02167 - PR#23 12.10.21 MISC - Period 11/20/2021 - 12/3/2021			197.13

Project Activity Report

Report Dates: 10/01/2021 - 12/31/2021

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
100-5-3001-001	SALARIES-FULL TIME	12/24/2021	PYPKT02187 - PR#24 12.24.21 MISC - Period 12/4/2021 - 12/17/2021			757.53
2021-2022 Total:						2,025.80
10620-CI-02	ECONOMIC DEVELOPMENT PROJECT ASSISTANCE	N/A - N/A				629.40
GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
100-5-3001-001	SALARIES-FULL TIME	10/01/2021	PYPKT02086 - PR#18 10.01.21 MISC - Period 9/11/2021 - 9/24/2021			142.50
100-5-3001-001	SALARIES-FULL TIME	10/15/2021	PYPKT02101 - PR#19 10.15.21 MISC - Period 9/25/2021 - 10/8/2021			71.25
100-5-3001-001	SALARIES-FULL TIME	10/29/2021	PYPKT02115 - PR#20 10.29.21 MISC - Period 10/9/2021 - 10/22/2021			273.15
100-5-3001-001	SALARIES-FULL TIME	11/12/2021	PYPKT02133 - PR#21 11.12.21 MISC - Period 10/23/2021 - 11/5/2021			142.50
2021-2022 Total:						629.40
10620-CI-03	DOWNTOWN DEVELOPMENT	N/A - N/A				142.50
GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
100-5-3001-001	SALARIES-FULL TIME	10/29/2021	PYPKT02115 - PR#20 10.29.21 MISC - Period 10/9/2021 - 10/22/2021			71.25
100-5-3001-001	SALARIES-FULL TIME	11/26/2021	PYPKT02151 - PR#22 11.26.21 MISC - Period 11/6/2021 - 11/19/2021			71.25
2021-2022 Total:						142.50
10620-CI-04	CODE CHANGE - DOWNTOWN DISTRICT	N/A - N/A				405.96
GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
100-5-3001-001	SALARIES-FULL TIME	10/01/2021	PYPKT02086 - PR#18 10.01.21 MISC - Period 9/11/2021 - 9/24/2021			47.94
100-5-3001-001	SALARIES-FULL TIME	10/15/2021	PYPKT02101 - PR#19 10.15.21 MISC - Period 9/25/2021 - 10/8/2021			47.94
100-5-3001-001	SALARIES-FULL TIME	11/26/2021	PYPKT02151 - PR#22 11.26.21 MISC - Period 11/6/2021 - 11/19/2021			251.94
100-5-3001-001	SALARIES-FULL TIME	12/10/2021	PYPKT02167 - PR#23 12.10.21 MISC - Period 11/20/2021 - 12/3/2021			58.14
2021-2022 Total:						405.96
10620-CI-05	CODE CHANGE - MIXED-USE CORRIDOR	N/A - N/A				142.50
GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
100-5-3001-001	SALARIES-FULL TIME	11/12/2021	PYPKT02133 - PR#21 11.12.21 MISC - Period 10/23/2021 - 11/5/2021			142.50
2021-2022 Total:						142.50
10620-CI-06	GENERAL PLAN - HOUSING ELEMENT	N/A - N/A				2,803.20
GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
100-5-3001-001	SALARIES-FULL TIME	10/01/2021	PYPKT02086 - PR#18 10.01.21 MISC - Period 9/11/2021 - 9/24/2021			471.96

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GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
100-5-3001-001	SALARIES-FULL TIME	10/15/2021	PYPKT02101 - PR#19 10.15.21 MISC - Period 9/25/2021 - 10/8/2021			329.46
100-5-3001-001	SALARIES-FULL TIME	10/29/2021	PYPKT02115 - PR#20 10.29.21 MISC - Period 10/9/2021 - 10/22/2021			329.46
100-5-3001-001	SALARIES-FULL TIME	11/12/2021	PYPKT02133 - PR#21 11.12.21 MISC - Period 10/23/2021 - 11/5/2021			273.15
100-5-3001-001	SALARIES-FULL TIME	11/26/2021	PYPKT02151 - PR#22 11.26.21 MISC - Period 11/6/2021 - 11/19/2021			623.82
100-5-3001-001	SALARIES-FULL TIME	12/10/2021	PYPKT02167 - PR#23 12.10.21 MISC - Period 11/20/2021 - 12/3/2021			620.31
100-5-3001-001	SALARIES-FULL TIME	12/24/2021	PYPKT02187 - PR#24 12.24.21 MISC - Period 12/4/2021 - 12/17/2021			155.04
2021-2022 Total:						2,803.20
10620-CI-14	CODE CHANGE - BASE ZONES GP CONFORMANCE	N/A - N/A				327.78
GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
100-5-3001-001	SALARIES-FULL TIME	11/26/2021	PYPKT02151 - PR#22 11.26.21 MISC - Period 11/6/2021 - 11/19/2021			163.89
100-5-3001-001	SALARIES-FULL TIME	12/10/2021	PYPKT02167 - PR#23 12.10.21 MISC - Period 11/20/2021 - 12/3/2021			163.89
2021-2022 Total:						327.78
10621-CI-03	CODE CHANGE - CANNABIS PROCESSING IN I/LI	N/A - N/A				59.10
GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
100-5-3001-001	SALARIES-FULL TIME	10/29/2021	PYPKT02115 - PR#20 10.29.21 MISC - Period 10/9/2021 - 10/22/2021			59.10
2021-2022 Total:						59.10
10621-CI-04	INCLUSIONARY/AFFORDABLE HOUSING PROGRAM	N/A - N/A				142.50
GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
100-5-3001-001	SALARIES-FULL TIME	12/24/2021	PYPKT02187 - PR#24 12.24.21 MISC - Period 12/4/2021 - 12/17/2021			142.50
2021-2022 Total:						142.50
106CITY PRP	CITY PROPERTY-LEASE RELATED	N/A - N/A				463.13
GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
100-5-3001-001	SALARIES-FULL TIME	10/01/2021	PYPKT02086 - PR#18 10.01.21 MISC - Period 9/11/2021 - 9/24/2021			71.25
100-5-3001-001	SALARIES-FULL TIME	10/15/2021	PYPKT02101 - PR#19 10.15.21 MISC - Period 9/25/2021 - 10/8/2021			71.25
100-5-3001-001	SALARIES-FULL TIME	11/12/2021	PYPKT02133 - PR#21 11.12.21 MISC - Period 10/23/2021 - 11/5/2021			71.25
100-5-3001-001	SALARIES-FULL TIME	11/26/2021	PYPKT02151 - PR#22 11.26.21 MISC - Period 11/6/2021 - 11/19/2021			106.88

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GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
100-5-3001-001	SALARIES-FULL TIME	12/10/2021	PYPKT02167 - PR#23 12.10.21 MISC - Period 11/20/2021 - 12/3/2021			142.50
2021-2022 Total:						463.13
106CITYSALE	CITY PROPERTY-SALE		N/A - N/A			71.25
GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
100-5-3001-001	SALARIES-FULL TIME	10/01/2021	PYPKT02086 - PR#18 10.01.21 MISC - Period 9/11/2021 - 9/24/2021			71.25
2021-2022 Total:						71.25
Total Expenses:						19,025.30
106 Total:						19,025.30
Project Number	Project Name	Group	Type	Status		
112	PUBLIC WORKS PLAN CK	GENERAL PROJ PUBLIC WORKS	N/A	Active		
Revenues						Total Activity
Account Key	Account Name	Category				
112PW5546	PW-5546 535 S BRIGGS RD	N/A - N/A				425.00
GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2251	MISC. CONSTRUCTION DEPOSIT	10/07/2021	110336.08 - 335 S BRIGGS RD	WILLDAN FINANCIAL SERVICES	00334443E	425.00
2021-2022 Total:						425.00
112-R5576	R-5576 1313 E. HARVARD		N/A - N/A			510.00
GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2251	MISC. CONSTRUCTION DEPOSIT	10/07/2021	110336.18 - R-5576 1313 HARVARD BLVD INCODE 112-R5	WILLDAN FINANCIAL SERVICES	00334443M	510.00
2021-2022 Total:						510.00
112-R5613	R-5613 700 W MAIN ST ADU		N/A - N/A			-1,500.00
GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING D...	11/10/2021	700 W. Main St./MR#9270 Prompt for GL 700 W. Main St./MR#9270			-1,500.00
2021-2022 Total:						-1,500.00
112-R5684	R-5684 1207 FREMONTIA ST		N/A - N/A			-500.00
GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING D...	12/09/2021	1207 Fremontia St./MR#9312 Prompt for GL 1207 Fremontia St./MR#9312			-500.00
2021-2022 Total:						-500.00
Total Revenues:						-1,065.00
112 Total:						-1,065.00
Project Number	Project Name	Group	Type	Status		
401	DONATIONS (SENIORS)	RECREATION PROGRAMS	N/A	Active		

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Expenses						
Account Key	Account Name	Category		Total Activity		
401CONTRACT	CONTRACT PAYMENTS	N/A - N/A		300.00		
GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
115-5-1502-181	RECREATION PROGRAMS	11/04/2021	ENTERTAINMENT FOR HAWAIIAN LUNCHEON	NAKAMURA, MICHAEL	REQ#12325	150.00
115-5-1502-181	RECREATION PROGRAMS	11/04/2021	ENTERTAINMENT FOR LUNCHEON	STAFFORD, STEVE	OCT 20, 2021	150.00
2021-2022 Total:						300.00
Total Expenses:						300.00
401 Total:						300.00

Project Number	Project Name	Group	Type	Status		
419	PLANNING-PLAN CHECKS	GENERAL PROJ PLANNING	N/A	Active		
Expenses						
Account Key	Account Name	Category		Total Activity		
419PLN-CK	Planning Plan Check	N/A - N/A		1,453.98		
GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
100-5-3001-001	SALARIES-FULL TIME	10/01/2021	PYPKT02086 - PR#18 10.01.21 MISC - Period 9/11/2021 - 9/24/2021			17.96
100-5-3001-001	SALARIES-FULL TIME	10/15/2021	PYPKT02101 - PR#19 10.15.21 MISC - Period 9/25/2021 - 10/8/2021			23.97
100-5-3001-001	SALARIES-FULL TIME	10/29/2021	PYPKT02115 - PR#20 10.29.21 MISC - Period 10/9/2021 - 10/22/2021			104.79
100-5-3001-001	SALARIES-FULL TIME	11/12/2021	PYPKT02133 - PR#21 11.12.21 MISC - Period 10/23/2021 - 11/5/2021			334.51
100-5-3001-001	SALARIES-FULL TIME	11/26/2021	PYPKT02151 - PR#22 11.26.21 MISC - Period 11/6/2021 - 11/19/2021			215.52
100-5-3001-001	SALARIES-FULL TIME	12/10/2021	PYPKT02167 - PR#23 12.10.21 MISC - Period 11/20/2021 - 12/3/2021			110.80
100-5-3001-001	SALARIES-FULL TIME	12/24/2021	PYPKT02187 - PR#24 12.24.21 MISC - Period 12/4/2021 - 12/17/2021			646.43
2021-2022 Total:						1,453.98
Total Expenses:						1,453.98
419 Total:						1,453.98

Project Number	Project Name	Group	Type	Status		
420	PLANNING-DRS	GENERAL PROJ PLANNING	N/A	Active		
Revenues						
Account Key	Account Name	Category		Total Activity		
420DRS	Design Review Sign	N/A - N/A		-210.86		
GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
100-4-3000-1190	DESIGN REVIEW	11/10/2021	811 Telegraph Rd./MR#9271 DESIGN REVIEW 811 Telegraph Rd./MR#9271			-258.00

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GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
100-4-3000-6100	MISCELLANEOUS	11/10/2021	811 Telegraph Rd./MR#9271 MISCELLANEOUS 811 Telegraph Rd./MR#9271			-11.00
100-5-3001-001	SALARIES-FULL TIME	11/26/2021	PYPKT02151 - PR#22 11.26.21 MISC - Period 11/6/2021 - 11/19/2021			38.76
100-5-3001-001	SALARIES-FULL TIME	12/10/2021	PYPKT02167 - PR#23 12.10.21 MISC - Period 11/20/2021 - 12/3/2021			19.38
2021-2022 Total:						-210.86
Total Revenues:						-210.86
420 Total:						-210.86

Project Number	Project Name	Group	Type	Status		
421	ZON CLRS (BUS APP/CHKLST)	GENERAL PROJ PLANNING	N/A	Active		
Revenues						
Account Key	Account Name	Category		Total Activity		
421ZCL	ZON CLRS (BUS APP/CHKLIST)	N/A - N/A		640.71		
GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
100-5-3001-001	SALARIES-FULL TIME	10/15/2021	PYPKT02101 - PR#19 10.15.21 MISC - Period 9/25/2021 - 10/8/2021			11.99
100-5-3001-001	SALARIES-FULL TIME	10/29/2021	PYPKT02115 - PR#20 10.29.21 MISC - Period 10/9/2021 - 10/22/2021			113.77
100-5-3001-001	SALARIES-FULL TIME	11/12/2021	PYPKT02133 - PR#21 11.12.21 MISC - Period 10/23/2021 - 11/5/2021			167.65
100-5-3001-001	SALARIES-FULL TIME	11/26/2021	PYPKT02151 - PR#22 11.26.21 MISC - Period 11/6/2021 - 11/19/2021			140.71
100-5-3001-001	SALARIES-FULL TIME	12/10/2021	PYPKT02167 - PR#23 12.10.21 MISC - Period 11/20/2021 - 12/3/2021			44.90
100-5-3001-001	SALARIES-FULL TIME	12/24/2021	PYPKT02187 - PR#24 12.24.21 MISC - Period 12/4/2021 - 12/17/2021			161.69
2021-2022 Total:						640.71
Total Revenues:						640.71
421 Total:						640.71

Project Number	Project Name	Group	Type	Status		
422	HOME OCCUPATIONS	GENERAL PROJ PLANNING	N/A	Active		
Revenues						
Account Key	Account Name	Category		Total Activity		
422HO	HOME OCCUPATION	N/A - N/A		65.92		
GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
100-5-3001-001	SALARIES-FULL TIME	10/15/2021	PYPKT02101 - PR#19 10.15.21 MISC - Period 9/25/2021 - 10/8/2021			11.99
100-5-3001-001	SALARIES-FULL TIME	11/12/2021	PYPKT02133 - PR#21 11.12.21 MISC - Period 10/23/2021 - 11/5/2021			20.97

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GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
100-5-3001-001	SALARIES-FULL TIME	11/26/2021	PYPKT02151 - PR#22 11.26.21 MISC - Period 11/6/2021 - 11/19/2021			20.97
100-5-3001-001	SALARIES-FULL TIME	12/24/2021	PYPKT02187 - PR#24 12.24.21 MISC - Period 12/4/2021 - 12/17/2021			11.99
2021-2022 Total:						65.92
Total Revenues:						65.92
422 Total:						65.92

Project Number	Project Name	Group	Type	Status		
429	PEDDLER/VENDOR/FOOD TRUCK	GENERAL PROJ PLANNING	N/A	Active		
Revenues						
Account Key	Account Name	Category		Total Activity		
429P/V/FT	MISC-PEDDLER/VENDOR/FOOD TRUCK	N/A - N/A		17.96		
GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
100-5-3001-001	SALARIES-FULL TIME	12/24/2021	PYPKT02187 - PR#24 12.24.21 MISC - Period 12/4/2021 - 12/17/2021			17.96
2021-2022 Total:						17.96
Total Revenues:						17.96
429 Total:						17.96

Project Number	Project Name	Group	Type	Status		
536	EAST AREA 1	GENERAL PROJ PLANNING	N/A	Active		
Revenues						
Account Key	Account Name	Category		Total Activity		
536-21DR03-PLN	SPORTS PARK DESIGN REVIEW - PLNG	N/A - N/A		6,587.20		
GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2226	EAST AREA - LIMONEIRA	11/18/2021	919754	BEST BEST & KRIEGER LLP	OCT 2021	6,587.20
2021-2022 Total:						6,587.20
536-21SPA01	EA1 SPEC PLAN AMENDMENT - SCHOOL SITE	N/A - N/A				52.00
GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2226	EAST AREA - LIMONEIRA	12/16/2021	4x4 Site Posting 1102 E. Main	GARCIA, DAVID	4945	52.00
2021-2022 Total:						52.00
536-21TTM01-PLN	TR 5954 PARCEL C (FORMER SCHOOL SITE)	N/A - N/A				7,342.50
GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2226	EAST AREA - LIMONEIRA	12/16/2021	SERVICES THROUGH OCT 31, 2021	MICHAEL BAKER INTERNATIONAL	1133017	7,342.50
2021-2022 Total:						7,342.50
536-21TTM02-PLN	FOOTHILL NEIGHBORHOOD T M	N/A - N/A				256.76
GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
100-5-3001-001	SALARIES-FULL TIME	10/29/2021	PYPKT02115 - PR#20 10.29.21 MISC - Period 10/9/2021 - 10/22/2021			118.20

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GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2226	EAST AREA - LIMONEIRA	12/02/2021	4X8 NOTICE OF PUBLIC HEARING,DEVELOPMENT PROPOSAL	GARCIA, DAVID	5597	138.56
2021-2022 Total:						256.76
536ATTRNY	Attorney Fees	N/A - N/A				3,329.40
GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2226	EAST AREA - LIMONEIRA	10/21/2021	PROFESSIONAL SERVICES THROUGH 9/30/21	BEST BEST & KRIEGER LLP	SEPTEMBER 2021	1,790.00
800-2226	EAST AREA - LIMONEIRA	12/16/2021	921805	BEST BEST & KRIEGER LLP	2021 NOVEMBER	1,539.40
2021-2022 Total:						3,329.40
536-C5651	C-5651 TR 5854 PARCEL C RETAINING WALLS	N/A - N/A				-1,500.00
GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2251	MISC. CONSTRUCTION DEPOSIT	12/16/2021	Limoneira Lewis Community Builders, Parcel C/Permit 35022 MISC. CONSTRUCTION DEPOSIT Limoneira Lewis Community Builders, Parcel C/Permit 35022			-1,500.00
2021-2022 Total:						-1,500.00
536-INSP	WILLDAN INSPECTIONS	N/A - N/A				54,498.26
GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2226	EAST AREA - LIMONEIRA	10/07/2021	110333.00 - SP EAST AREA 1	WILLDAN FINANCIAL SERVICES	00416534	6,011.25
800-2226	EAST AREA - LIMONEIRA	10/07/2021	110333.00 - SP EAST AREA 1	WILLDAN FINANCIAL SERVICES	00416534	15,330.00
800-2226	EAST AREA - LIMONEIRA	10/07/2021	110333.00 - SP EAST AREA 1	WILLDAN FINANCIAL SERVICES	00416534	78.76
800-2226	EAST AREA - LIMONEIRA	12/16/2021	110333.00.1000.001 - HARVEST @ LIMONEIRA	WILLDAN FINANCIAL SERVICES	00416830	33,078.25
2021-2022 Total:						54,498.26
536LH-STAFF	LIMONEIRA/LEWIS COMM BLDERS	N/A - N/A				14,440.30
GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
100-5-3001-001	SALARIES-FULL TIME	10/01/2021	PYPKT02086 - PR#18 10.01.21 MISC - Period 9/11/2021 - 9/24/2021			71.25
100-5-1001-001	SALARIES-FULL TIME	10/15/2021	PYPKT02101 - PR#19 10.15.21 MISC - Period 9/25/2021 - 10/8/2021			281.70
100-5-3001-001	SALARIES-FULL TIME	10/15/2021	PYPKT02101 - PR#19 10.15.21 MISC - Period 9/25/2021 - 10/8/2021			142.50
800-2226	EAST AREA - LIMONEIRA	10/21/2021	NEW SPORTS PARK EAST AREA	ARC DOCUMENT SOLUTIONS, LLC	11044992	371.93
100-5-1001-001	SALARIES-FULL TIME	10/29/2021	PYPKT02115 - PR#20 10.29.21 MISC - Period 10/9/2021 - 10/22/2021			563.40
100-5-3001-001	SALARIES-FULL TIME	10/29/2021	PYPKT02115 - PR#20 10.29.21 MISC - Period 10/9/2021 - 10/22/2021			356.25
800-2226	EAST AREA - LIMONEIRA	11/04/2021	EAST AREA 1 NEW WELLS 7&8 RAW WATER INTERCONNECTIO	ARC DOCUMENT SOLUTIONS, LLC	11057192	64.47
100-5-1001-001	SALARIES-FULL TIME	11/12/2021	PYPKT02133 - PR#21 11.12.21 MISC - Period 10/23/2021 - 11/5/2021			563.40
100-5-3001-001	SALARIES-FULL TIME	11/12/2021	PYPKT02133 - PR#21 11.12.21 MISC - Period 10/23/2021 - 11/5/2021			213.75

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GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
100-5-1001-001	SALARIES-FULL TIME	11/26/2021	PYPKT02151 - PR#22 11.26.21 MISC - Period 11/6/2021 - 11/19/2021			422.55
100-5-3001-001	SALARIES-FULL TIME	11/26/2021	PYPKT02151 - PR#22 11.26.21 MISC - Period 11/6/2021 - 11/19/2021			142.50
100-5-1001-001	SALARIES-FULL TIME	12/10/2021	PYPKT02167 - PR#23 12.10.21 MISC - Period 11/20/2021 - 12/3/2021			281.70
800-2226	EAST AREA - LIMONEIRA	12/16/2021	SERVICES THROUGH OCT 31, 2021	MICHAEL BAKER INTERNATIONAL	1133017	10,259.00
100-5-1001-001	SALARIES-FULL TIME	12/24/2021	PYPKT02187 - PR#24 12.24.21 MISC - Period 12/4/2021 - 12/17/2021			563.40
100-5-3001-001	SALARIES-FULL TIME	12/24/2021	PYPKT02187 - PR#24 12.24.21 MISC - Period 12/4/2021 - 12/17/2021			142.50
2021-2022 Total:						14,440.30
536PCPW30	PW-5436 330-ZONE WATER TANK GRADING	N/A - N/A				510.00
GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2226	EAST AREA - LIMONEIRA	10/07/2021	110336.03 - HARVEST @LIMONEIRA	WILLDAN FINANCIAL SERVICES	00334443C	170.00
800-2226	EAST AREA - LIMONEIRA	10/07/2021	110336.03 - HARVEST @LIMONEIRA	WILLDAN FINANCIAL SERVICES	00334443C	170.00
800-2226	EAST AREA - LIMONEIRA	10/07/2021	110336.03 - HARVEST @LIMONEIRA	WILLDAN FINANCIAL SERVICES	00334443C	170.00
2021-2022 Total:						510.00
536-PW5562-PW	PW-5562 LLA FOR SPORTS PARK PW	N/A - N/A				170.00
GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2226	EAST AREA - LIMONEIRA	10/07/2021	110336.03 - HARVEST @LIMONEIRA	WILLDAN FINANCIAL SERVICES	00334443C	170.00
2021-2022 Total:						170.00
536-PW5581	PW-5581 WELL 7 & 8 PLANS	N/A - N/A				340.00
GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2226	EAST AREA - LIMONEIRA	10/07/2021	110336.03 - HARVEST @LIMONEIRA	WILLDAN FINANCIAL SERVICES	00334443C	170.00
800-2226	EAST AREA - LIMONEIRA	10/07/2021	110336.19 - PW 5581 EAST AREA WELL 7&8 PROJ 536 PW	WILLDAN FINANCIAL SERVICES	00334443N	170.00
2021-2022 Total:						340.00
536-PW5592	PW-5592 AS GRADED REPORT TR 5985 LOT 3	N/A - N/A				905.00
GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2226	EAST AREA - LIMONEIRA	10/07/2021	110336.22 - LAND DEVELOPMENT	WILLDAN FINANCIAL SERVICES	00334443P	905.00
2021-2022 Total:						905.00
536-PW5596-PW	PW5596 DET CHG 5985 LOT 1 & 3	N/A - N/A				170.00
GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2226	EAST AREA - LIMONEIRA	10/07/2021	110336.03 - HARVEST @LIMONEIRA	WILLDAN FINANCIAL SERVICES	00334443C	170.00
2021-2022 Total:						170.00
536-WLDN	EA1 WILLDAN GENERAL PROJECT COORDINATION	N/A - N/A				11,024.00
GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2226	EAST AREA - LIMONEIRA	10/07/2021	110333.00 - SP EAST AREA 1	WILLDAN FINANCIAL SERVICES	00416534	707.00

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GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2226	EAST AREA - LIMONEIRA	10/07/2021	110336.03 - HARVEST @LIMONEIRA	WILLDAN FINANCIAL SERVICES	00334443C	170.00
800-2226	EAST AREA - LIMONEIRA	10/07/2021	110336.03 - HARVEST @LIMONEIRA	WILLDAN FINANCIAL SERVICES	00334443C	510.00
800-2226	EAST AREA - LIMONEIRA	10/07/2021	110336.03 - HARVEST @LIMONEIRA	WILLDAN FINANCIAL SERVICES	00334443C	85.00
800-2226	EAST AREA - LIMONEIRA	10/07/2021	110336.03 - HARVEST @LIMONEIRA	WILLDAN FINANCIAL SERVICES	00334443C	1,020.00
800-2226	EAST AREA - LIMONEIRA	10/07/2021	110336.03 - HARVEST @LIMONEIRA	WILLDAN FINANCIAL SERVICES	00334443C	340.00
800-2226	EAST AREA - LIMONEIRA	10/07/2021	110336.03 - HARVEST @LIMONEIRA	WILLDAN FINANCIAL SERVICES	00334443C	680.00
800-2226	EAST AREA - LIMONEIRA	10/07/2021	110336.03 - HARVEST @LIMONEIRA	WILLDAN FINANCIAL SERVICES	00334443C	255.00
800-2226	EAST AREA - LIMONEIRA	10/07/2021	110336.03 - HARVEST @LIMONEIRA	WILLDAN FINANCIAL SERVICES	00334443C	340.00
800-2226	EAST AREA - LIMONEIRA	10/07/2021	110336.03 - HARVEST @LIMONEIRA	WILLDAN FINANCIAL SERVICES	00334443C	510.00
800-2226	EAST AREA - LIMONEIRA	10/07/2021	110336.03 - HARVEST @LIMONEIRA	WILLDAN FINANCIAL SERVICES	00334443C	340.00
800-2226	EAST AREA - LIMONEIRA	10/07/2021	110336.03 - HARVEST @LIMONEIRA	WILLDAN FINANCIAL SERVICES	00334443C	850.00
800-2226	EAST AREA - LIMONEIRA	10/07/2021	110336.03 - HARVEST @LIMONEIRA	WILLDAN FINANCIAL SERVICES	00334443C	255.00
800-2226	EAST AREA - LIMONEIRA	10/07/2021	110336.03 - HARVEST @LIMONEIRA	WILLDAN FINANCIAL SERVICES	00334443C	680.00
800-2226	EAST AREA - LIMONEIRA	10/07/2021	110336.03 - HARVEST @LIMONEIRA	WILLDAN FINANCIAL SERVICES	00334443C	2,550.00
800-2226	EAST AREA - LIMONEIRA	10/07/2021	110336.03 - HARVEST @LIMONEIRA	WILLDAN FINANCIAL SERVICES	00334443C	680.00
800-2226	EAST AREA - LIMONEIRA	10/07/2021	110336.03 - HARVEST @LIMONEIRA	WILLDAN FINANCIAL SERVICES	00334443C	510.00
800-2226	EAST AREA - LIMONEIRA	10/07/2021	110336.03 - HARVEST @LIMONEIRA	WILLDAN FINANCIAL SERVICES	00334443C	340.00
800-2226	EAST AREA - LIMONEIRA	10/07/2021	110336.03 - HARVEST @LIMONEIRA	WILLDAN FINANCIAL SERVICES	00334443C	202.00
2021-2022 Total:						11,024.00
Total Revenues:						98,125.42
536 Total:						98,125.42

Project Number	Project Name	Group	Type	Status		
788	TRP	GENERAL PROJ PLANNING	N/A	Active		
Revenues						
Account Key	Account Name	Category	Total Activity			
788-TECH-F	MISC-TEC FEE	N/A - N/A	-11.00			
GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
100-4-3000-6100	MISCELLANEOUS	10/06/2021	987 Terracina Dr./MR#9229 MISCELLANEOUS 987 Terracina Dr./MR#9229			-11.00
2021-2022 Total:						-11.00
788-TRP-F	Tree Removal Permit	N/A - N/A	-129.00			
GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
100-4-3000-6100	MISCELLANEOUS	10/06/2021	987 Terracina Dr./MR#9229 MISCELLANEOUS 987 Terracina Dr./MR#9229			-129.00
2021-2022 Total:						-129.00
Total Revenues:						-140.00
788 Total:						-140.00

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Project Number	Project Name	Group	Type	Status		
876	ZNG CLEARANCE (LETTERS)	GENERAL PROJ PLANNING	N/A	Active		
Revenues						
Account Key	Account Name	Category		Total Activity		
876CNTR INQ	COUNTER INQUIRY - OVER 15 MINS	N/A - N/A		6,773.54		
GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
100-5-3001-001	SALARIES-FULL TIME	10/01/2021	PYPKT02086 - PR#18 10.01.21 MISC - Period 9/11/2021 - 9/24/2021			1,110.62
100-5-3001-001	SALARIES-FULL TIME	10/15/2021	PYPKT02101 - PR#19 10.15.21 MISC - Period 9/25/2021 - 10/8/2021			974.85
100-5-3001-001	SALARIES-FULL TIME	10/29/2021	PYPKT02115 - PR#20 10.29.21 MISC - Period 10/9/2021 - 10/22/2021			1,059.57
100-5-3001-001	SALARIES-FULL TIME	11/12/2021	PYPKT02133 - PR#21 11.12.21 MISC - Period 10/23/2021 - 11/5/2021			1,031.99
100-5-3001-001	SALARIES-FULL TIME	11/26/2021	PYPKT02151 - PR#22 11.26.21 MISC - Period 11/6/2021 - 11/19/2021			374.34
100-5-3001-001	SALARIES-FULL TIME	12/10/2021	PYPKT02167 - PR#23 12.10.21 MISC - Period 11/20/2021 - 12/3/2021			969.27
100-5-3001-001	SALARIES-FULL TIME	12/24/2021	PYPKT02187 - PR#24 12.24.21 MISC - Period 12/4/2021 - 12/17/2021			1,252.90
2021-2022 Total:						6,773.54
Total Revenues:						6,773.54
876 Total:						6,773.54

Project Number	Project Name	Group	Type	Status		
902	18-CDP-02, 11-CDP-04, SP FAMILY MOTEL	GENERAL PROJ PLANNING	N/A	Active		
Revenues						
Account Key	Account Name	Category		Total Activity		
902-C5558-PW	C-5558 1175 E HARVARD	N/A - N/A		680.00		
GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2251	MISC. CONSTRUCTION DEPOSIT	10/07/2021	110336.11 - C-5558 1175 E. HARVARD BLVD.	WILLDAN FINANCIAL SERVICES	00334443H	680.00
2021-2022 Total:						680.00
902-MM-D	MINOR MOD - TIME EXTENSION	N/A - N/A				-60.44
GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2251	MISC. CONSTRUCTION DEPOSIT	10/13/2021	1175 E. Harvard Blvd./MR#9240 MISC. CONSTRUCTION DEPOSIT 1175 E. Harvard Blvd./MR#9240			-258.00
100-5-3001-001	SALARIES-FULL TIME	10/29/2021	PYPKT02115 - PR#20 10.29.21 MISC - Period 10/9/2021 - 10/22/2021			17.96
100-5-3001-001	SALARIES-FULL TIME	11/12/2021	PYPKT02133 - PR#21 11.12.21 MISC - Period 10/23/2021 - 11/5/2021			89.80
100-5-3001-001	SALARIES-FULL TIME	11/26/2021	PYPKT02151 - PR#22 11.26.21 MISC - Period 11/6/2021 - 11/19/2021			80.82

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GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
100-5-3001-001	SALARIES-FULL TIME	12/10/2021	PYPKT02167 - PR#23 12.10.21 MISC - Period 11/20/2021 - 12/3/2021			8.98
2021-2022 Total:						-60.44
902NOTCMN-D	LEGAL ADV PUBLIC HEARING NOTIC		N/A - N/A			-580.00
GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2251	MISC. CONSTRUCTION DEPOSIT	10/13/2021	1175 E. Harvard Blvd./MR#9240 MISC. CONSTRUCTION DEPOSIT 1175 E. Harvard Blvd./MR#9240			-580.00
2021-2022 Total:						-580.00
902TECH-F	MISC-TECHNOLOGY FEE		N/A - N/A			-11.00
GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
100-4-3000-6100	MISCELLANEOUS	10/13/2021	1175 E. Harvard blvd/MR#9240 MISCELLANEOUS 1175 E. Harvard Blvd./MR#9240			-11.00
2021-2022 Total:						-11.00
Total Revenues:						28.56
902 Total:						28.56

Project Number	Project Name	Group	Type	Status		
968	14-CDP-02 WH HARDISON	GENERAL PROJ PLANNING	N/A	Active		
Revenues						
Account Key	Account Name	Category		Total Activity		
968-GEN-ENG	WILLDAN GENERAL ENGINEERING SERVICES	N/A - N/A		1,105.00		
GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2251	MISC. CONSTRUCTION DEPOSIT	10/07/2021	110336.04 - WILLIAMS HOMES	WILLDAN FINANCIAL SERVICES	00334443D	1,105.00
2021-2022 Total:						1,105.00
Total Revenues:						1,105.00
968 Total:						1,105.00

Project Number	Project Name	Group	Type	Status		
LDC	LAND DEVELOPMENT ENGINEERING CONSULTING	GENERAL PROJ PUBLIC WORKS	N/A	Active		
Revenues						
Account Key	Account Name	Category		Total Activity		
LDC-34183	126 W SANTA BARBARA ST #34183	N/A - N/A		-1,193.00		
GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING D...	10/07/2021	Santa Barbara and Palm Ave. #34183 Prompt for GL Santa Barbara and Palm Ave. #34183			-1,193.00
2021-2022 Total:						-1,193.00
LDC-34838	811 W TELEGRAPH RD #34838	N/A - N/A				-2,259.00
GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING D...	11/10/2021	811 W Telegraph Rd. #34838 Prompt for GL 811 W. Telegraph Rd. MR#9176			-1,549.50

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GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING D...	11/10/2021	811 W Telegraph Rd. #34838 Prompt for GL 811 W. Telegraph Rd. MR#9176			-709.50
2021-2022 Total:						-2,259.00
LDC-34858	15765 W TELEGRAPH #34858		N/A - N/A			378.50
GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING D...	11/04/2021	15765 W TELEGRAPH REFUND FOR ENCROACHMENT PERMIT	CHARTER COMMUNICATIONS	8/25/2021 REFUND	378.50
2021-2022 Total:						378.50
LDC-34860	414 N MILL ST #34860		N/A - N/A			-420.00
GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING D...	10/04/2021	414 N Mil St. #34860 Prompt for GL 414 N Mil St. #34860			-420.00
2021-2022 Total:						-420.00
LDC-34863	957 FAULKNER RD #34863		N/A - N/A			-1,454.00
GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING D...	10/06/2021	957 Faulkner Rd. #34863 Prompt for GL 957 Faulkner Rd. #34863			-1,454.00
2021-2022 Total:						-1,454.00
LDC-34865	7TH ST & HARVARD BLVD #34865		N/A - N/A			-727.00
GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING D...	10/06/2021	7th St and Harvard Blvd. #34865 Prompt for GL 7th St and Harvard Blvd. #34865			-727.00
2021-2022 Total:						-727.00
LDC-34888	225 N 5TH ST #34888		N/A - N/A			-420.00
GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING D...	10/11/2021	225 N. 5th St./Permit #34888 Prompt for GL 225 N. 5th St./Permit #34897			-420.00
2021-2022 Total:						-420.00
LDC-34893	PERMIT #34893		N/A - N/A			-482.00
GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING D...	10/11/2021	Encroachment Permit #34893 SCE Prompt for GL Encroachment Permit #34893 SCE			-482.00
2021-2022 Total:						-482.00
LDC-34905	18113 E TELEGRAPH RD #34905		N/A - N/A			-482.00
GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING D...	10/14/2021	18113 E. Telegraph Rd./Permit #34905 Prompt for GL Miscellaneous Receipt			-482.00
2021-2022 Total:						-482.00

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Total Revenues: -7,058.50
LDC Total: -7,058.50

Project Number	Project Name	Group	Type	Status
P17	15-CDP-06, 15-CR-04 OKOTE	GENERAL PROJ PLANNING	N/A	Active
Revenues				
Account Key	Account Name	Category		Total Activity
P17-GEN-ENG	WILLDAN GENERAL ENGINEERING	N/A - N/A		255.00
GL Account Number	GL Account Name	Post Date	Description	Vendor Name
800-2251	MISC. CONSTRUCTION DEPOSIT	10/07/2021	110336.01 - OKOTE PIPE FACTORY	WILLDAN FINANCIAL SERVICES
				Item Number
				00334443A
				255.00
				2021-2022 Total:
				255.00
P17-PW5545-PW	PW-5545 630 TODD LN DET CHG	N/A - N/A		255.00
GL Account Number	GL Account Name	Post Date	Description	Vendor Name
800-2251	MISC. CONSTRUCTION DEPOSIT	10/07/2021	110336.01 - OKOTE PIPE FACTORY	WILLDAN FINANCIAL SERVICES
				Item Number
				00334443A
				255.00
				2021-2022 Total:
				255.00
P17-PWI	WILLDAN INSPECTION SERVICES	N/A - N/A		525.00
GL Account Number	GL Account Name	Post Date	Description	Vendor Name
800-2251	MISC. CONSTRUCTION DEPOSIT	10/07/2021	110336.01 - OKOTE PIPE FACTORY	WILLDAN FINANCIAL SERVICES
				Item Number
				00334443A
				525.00
				2021-2022 Total:
				525.00
				Total Revenues:
				1,035.00
				P17 Total:
				1,035.00

Project Number	Project Name	Group	Type	Status
P91	17-CDP-08 BENDPAK	GENERAL PROJ PLANNING	N/A	Active
Expenses				
Account Key	Account Name	Category		Total Activity
P91VTA-CTY	VENTURA COUNTY FEE	N/A - N/A		0.04
GL Account Number	GL Account Name	Post Date	Description	Vendor Name
800-2251	MISC. CONSTRUCTION DEPOSIT	10/01/2021	SHORT PAID \$0.04 ON 6/3/21, CK#327949	PUBLIC WORKS AGENCY
				Item Number
				FY2020-21 - AP10CORR
				0.04
				2021-2022 Total:
				0.04
				Total Expenses:
				0.04
				P91 Total:
				0.04

Project Number	Project Name	Group	Type	Status
Q02	18-CDP-01 346 SANTA MARIA ST (W) SPSS TOO, ...	GENERAL PROJ PLANNING	CUP	Active
Revenues				
Account Key	Account Name	Category		Total Activity
Q02PCPW02	PW-5450 SPSS TOO EXPANSION	N/A - N/A		3,262.00
GL Account Number	GL Account Name	Post Date	Description	Vendor Name
				Item Number
				Activity

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GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2251	MISC. CONSTRUCTION DEPOSIT	10/07/2021	110336.09 - PW5450 SANTA MARIA ST.	WILLDAN FINANCIAL SERVICES	00334443F	3,262.00
2021-2022 Total:						3,262.00
Q02-PW5535	PW5535 SPSS TOO		N/A - N/A			1,320.50
GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2251	MISC. CONSTRUCTION DEPOSIT	10/07/2021	110336.16 - PW5535 SANTA MARIA RD	WILLDAN FINANCIAL SERVICES	00334443K	1,320.50
2021-2022 Total:						1,320.50
Total Revenues:						4,582.50
Q02 Total:						4,582.50

Project Number	Project Name	Group	Type	Status		
Q06	110 HARVARD BLVD (W) ORCHID MESSAGE	GENERAL PROJ PLANNING	MESSAGE	Active		
Revenues						
Account Key	Account Name	Category		Total Activity		
Q06MASC-D	MESSAGE CLINIC PERMIT	N/A - N/A		-258.00		
GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2251	MISC. CONSTRUCTION DEPOSIT	12/15/2021	110 W. Harvard blvd./MR#9318 MISC. CONSTRUCTION DEPOSIT 110 W. Harvard blvd./MR#9318			-258.00
2021-2022 Total:						-258.00
Q06TECH-F	TECHNOLOGY	N/A - N/A				-11.00
GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
100-4-3000-6100	MISCELLANEOUS	12/15/2021	110 W. Harvard blvd./MR#9318 MISCELLANEOUS 110 W. Harvard blvd./MR#9318			-11.00
2021-2022 Total:						-11.00
Total Revenues:						-269.00
Q06 Total:						-269.00

Project Number	Project Name	Group	Type	Status		
Q100	21-CR-05, 400 CRAIG DR, 400 MOBILE ESTATES I...	GENERAL PROJ PLANNING	CR	Active		
Revenues						
Account Key	Account Name	Category		Total Activity		
Q100-CR-D	CONCEPT REVIEW	N/A - N/A		-2,000.00		
GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
100-4-3000-6100	MISCELLANEOUS	11/23/2021	400 Mobile Estates/MR#9276 MISCELLANEOUS 400 Mobile Estates/MR#9276			-2,000.00
100-4-3000-6100	MISCELLANEOUS	11/23/2021	Incorrect Account Posting			2,000.00
800-2251	MISC. CONSTRUCTION DEPOSIT	11/23/2021	Incorrect Account Posting			-2,000.00
2021-2022 Total:						-2,000.00
Total Revenues:						-2,000.00

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							Q100 Total:	-2,000.00
Project Number	Project Name		Group		Type	Status		
Q101	22-DR-01 / 21-CR-03 HARVEST MEDICAL PAVILLI...		GENERAL PROJ PLANNING		CR	Active		
Revenues								
Account Key	Account Name		Category		Total Activity			
Q101-CR-D	CONCEPT REVIEW		N/A - N/A		-2,000.00			
GL Account Number	GL Account Name	Post Date	Description		Vendor Name	Item Number	Activity	
800-2251	MISC. CONSTRUCTION DEPOSIT	12/20/2021	Harvest Medical Pavillion/MR#9323 MISC. CONSTRUCTION DEPOSIT Harvest Medical Pavillion/MR#9323				-2,000.00	
							2021-2022 Total:	-2,000.00
							Total Revenues:	-2,000.00
							Q101 Total:	-2,000.00

Project Number	Project Name	Group		Type	Status	
Q11	18-PD-02, DEVANTIER RESIDENCE	GENERAL PROJ PLANNING		PD	Active	
Revenues						
Account Key	Account Name	Category				Total Activity
Q11PD-D	PLANNED DEVELOPMENT	N/A - N/A				-2,116.25
GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2251	MISC. CONSTRUCTION DEPOSIT	11/30/2021	445 Monte vista Dr./MR#9294 MISC. CONSTRUCTION DEPOSIT 445 Monte vista Dr./MR#9294			-2,116.25
2021-2022 Total:						-2,116.25
Total Revenues:						-2,116.25
Q11 Total:						-2,116.25

Project Number	Project Name	Group	Type	Status		
Q26	18-CDP-03, 927, 929 MAIN ST. (E), KING BUILDING	GENERAL PROJ PLANNING	CUP	Active		
Revenues						
Account Key	Account Name	Category		Total Activity		
Q26CUPMJR-D	COND. USE PERMIT - MAJOR	N/A - N/A		96.90		
GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
100-5-3001-001	SALARIES-FULL TIME	10/01/2021	PYPKT02086 - PR#18 10.01.21 MISC - Period 9/11/2021 - 9/24/2021			38.76
100-5-3001-001	SALARIES-FULL TIME	11/12/2021	PYPKT02133 - PR#21 11.12.21 MISC - Period 10/23/2021 - 11/5/2021			38.76
100-5-3001-001	SALARIES-FULL TIME	12/10/2021	PYPKT02167 - PR#23 12.10.21 MISC - Period 11/20/2021 - 12/3/2021			19.38
2020-2021 Total:						96.90
Total Revenues:						96.90

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Q26 Total: 96.90

Project Number	Project Name	Group		Type	Status	
Q48	K HOVNANIAN HOMES TR 5985,	GENERAL PROJ PLANNING		N/A	Active	
Revenues						
Account Key	Account Name	Category			Total Activity	
Q48-PW5567-PW	PW-5567 SAGE II IMP PLANS	N/A - N/A			1,020.00	
GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2251	MISC. CONSTRUCTION DEPOSIT	10/07/2021	110336.13 - EA1 KHOVIAN HOMES	WILLDAN FINANCIAL SERVICES	00334443J	340.00
800-2251	MISC. CONSTRUCTION DEPOSIT	10/07/2021	110336.20 - PW5578 KHOV SAGE PROJ Q48	WILLDAN FINANCIAL SERVICES	00334443O	680.00
2021-2022 Total:						1,020.00
Q48-PW5578	PW-5578 SAGE I LOT 64 REVISED PLANS	N/A - N/A			340.00	
GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2251	MISC. CONSTRUCTION DEPOSIT	10/07/2021	110336.20 - PW5578 KHOV SAGE PROJ Q48	WILLDAN FINANCIAL SERVICES	00334443O	340.00
2021-2022 Total:						340.00
Total Revenues:						1,360.00
Q48 Total:						1,360.00
Project Number	Project Name	Group		Type	Status	
Q60	20-CUP-01 BESS (ESVOLTA) MOD TO 16-CUP-06	GENERAL PROJ PLANNING		CUP	Active	
Revenues						
Account Key	Account Name	Category			Total Activity	
Q60-C5563	C-5563 BESS SP1	N/A - N/A			29.55	
GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
100-5-3001-001	SALARIES-FULL TIME	10/01/2021	PYPKT02086 - PR#18 10.01.21 MISC - Period 9/11/2021 - 9/24/2021			29.55
2021-2022 Total:						29.55
Q60-G34661-INSP	GRADING PERMIT #34661 GRADING & IMP PLAN IN	N/A - N/A			196.11	
GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING D...	12/16/2021	132 N 13TH STREET SITE / ST IMPROVEMENTS	ARC DOCUMENT SOLUTIONS, LLC	11083143	196.11
2021-2022 Total:						196.11
Q60PW5547	PW-5547 132 N 13TH ST	N/A - N/A			59.10	
GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
100-5-3001-001	SALARIES-FULL TIME	11/12/2021	PYPKT02133 - PR#21 11.12.21 MISC - Period 10/23/2021 - 11/5/2021			59.10
2021-2022 Total:						59.10
Total Revenues:						284.76
Q60 Total:						284.76
Project Number	Project Name	Group		Type	Status	
Q61	LENNAR TR 5854, 5990, 5991	GENERAL PROJ PLANNING		CDP - MULTIPLE	Active	

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Revenues				Total Activity		
Account Key	Account Name	Category				
Q61-INSP	PLANNING INSPECTIONS	N/A - N/A				3,803.00
GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2251	MISC. CONSTRUCTION DEPOSIT	12/16/2021	SERVICES THROUGH OCT 31, 2021	MICHAEL BAKER INTERNATIONAL	1133017	3,803.00
2021-2022 Total:						3,803.00
						1,700.00
Q61-PW5597	PW-5597 TR5991 PRECISE GRADE PHASE 7-10	N/A - N/A				
GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2251	MISC. CONSTRUCTION DEPOSIT	10/07/2021	110336.24 - LAND DEVELOPMENT	WILLDAN FINANCIAL SERVICES	00334443R	1,700.00
2021-2022 Total:						1,700.00
Total Revenues:						5,503.00
Q61 Total:						5,503.00

Project Number	Project Name	Group	Type	Status		
Q66	20-PD-01 593 GLADE DR NEW SFR & ADU - PETE...	GENERAL PROJ PLANNING	PD	Active		
Revenues						
Account Key	Account Name	Category		Total Activity		
Q66-R5577-PW	R-5577 593 GLADE DR	N/A - N/A		1,670.46		
GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING D...	10/01/2021	R 5577 593 GLADE DR - LF DOCUMENT SCAN	ARC DOCUMENT SOLUTIONS, LLC	11024651	140.46
800-2251	MISC. CONSTRUCTION DEPOSIT	10/07/2021	110336.17 - R-5577 593 GLADE DR	WILLDAN FINANCIAL SERVICES	00334443L	1,020.00
800-2251	MISC. CONSTRUCTION DEPOSIT	10/07/2021	110336.17 - R-5577 593 GLADE DR	WILLDAN FINANCIAL SERVICES	00334443L	340.00
800-2251	MISC. CONSTRUCTION DEPOSIT	10/07/2021	110336.17 - R-5577 593 GLADE DR	WILLDAN FINANCIAL SERVICES	00334443L	170.00
2021-2022 Total:						1,670.46
Total Revenues:						1,670.46
Q66 Total:						1,670.46

Project Number	Project Name	Group	Type	Status		
Q68	20-CUP-02 710 W HARVARD PEOPLE'S SELF HELP...	GENERAL PROJ PLANNING	CUP	Active		
Revenues						
Account Key	Account Name	Category		Total Activity		
Q68-PW5585	PW5585 PEOPLE'S PLACE 710 W HARVARD	N/A - N/A		1,450.00		
GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2251	MISC. CONSTRUCTION DEPOSIT	10/07/2021	110336.23 - LAND DEVELOPMENT	WILLDAN FINANCIAL SERVICES	00334443Q	1,450.00
2021-2022 Total:						1,450.00
Total Revenues:						1,450.00
Q68 Total:						1,450.00

Project Number	Project Name	Group	Type	Status
Q71	20-CUP-04 JACKSON HOUSE 811 W TELEGRAPH	GENERAL PROJ PLANNING	CUP	Active

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Revenues						
Account Key	Account Name		Category	Total Activity		
Q71C5541-PW	C-5541 811 W TELEGRAPH JACKSON HOUSE		N/A - N/A	935.00		
GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2251	MISC. CONSTRUCTION DEPOSIT	10/07/2021	110336.12 - C-5541 811 W TELEGRAPH RD.	WILLDAN FINANCIAL SERVICES	003344431	935.00
2021-2022 Total:						935.00
Q71CUPMNR-D	CONDITIONAL USE PERMIT - MINOR		N/A - N/A	135.66		
GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
100-5-3001-001	SALARIES-FULL TIME	10/29/2021	PYPKT02115 - PR#20 10.29.21 MISC - Period 10/9/2021 - 10/22/2021			77.52
100-5-3001-001	SALARIES-FULL TIME	11/12/2021	PYPKT02133 - PR#21 11.12.21 MISC - Period 10/23/2021 - 11/5/2021			58.14
2021-2022 Total:						135.66
Q71PARPW-D	PLAN APP REVIEW - PUBLIC WORKS		N/A - N/A	71.34		
GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2251	MISC. CONSTRUCTION DEPOSIT	10/21/2021	PW-5628 JACKSON HOUSE NEW FIRE	ARC DOCUMENT SOLUTIONS, LLC	11045015	71.34
2021-2022 Total:						71.34
Total Revenues:						1,142.00
Q71 Total:						1,142.00
Project Number	Project Name	Group	Type	Status		
Q74	20-CUP-05 BESS BLACK WALNUT	GENERAL PROJ PLANNING	CUP	Active		
Revenues						
Account Key	Account Name	Category	Total Activity			
Q74ATTY-D	ATTORNEY	N/A - N/A	108.80			
GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2222	PLANNING-ATTORNEY FEES	10/21/2021	PROFESSIONAL SERVICES THROUGH 9/30/21	BEST BEST & KRIEGER LLP	SEPTEMBER 2021	108.80
2021-2021 Total:						108.80
Q74CUPMJR-D	CONDITIONAL USE PERMIT - MAJOR		N/A - N/A	903.00		
GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2251	MISC. CONSTRUCTION DEPOSIT	10/26/2021	Q74 Reconciliation - Staff Time FY 21.22			903.00
2021-2021 Total:						903.00
Q74NOTCMN-D	NOTICING - MINOR		N/A - N/A	52.00		
GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2251	MISC. CONSTRUCTION DEPOSIT	12/16/2021	4x4 Site Posting 1102 E. Main	GARCIA, DAVID	4945	52.00
2021-2021 Total:						52.00
Total Revenues:						1,063.80
Q74 Total:						1,063.80

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Project Number	Project Name	Group	Type	Status
Q84	SB2 PLANNING PROJECTS	GENERAL PROJ PLANNING	CI STAFF	Active
Expenses				
Account Key	Account Name	Category	Total Activity	
Q84-1	DOWNTOWN OVERLAY	N/A - N/A	3,714.84	
GL Account Number 100-5-3001-001	GL Account Name SALARIES-FULL TIME	Post Date 10/15/2021	Description PYPKT02101 - PR#19 10.15.21 MISC - Period 9/25/2021 - 10/8/2021	Vendor Name Item Number Activity 1,529.64
100-5-3001-001	SALARIES-FULL TIME	10/29/2021	PYPKT02115 - PR#20 10.29.21 MISC - Period 10/9/2021 - 10/22/2021	327.78
100-5-3001-001	SALARIES-FULL TIME	11/12/2021	PYPKT02133 - PR#21 11.12.21 MISC - Period 10/23/2021 - 11/5/2021	819.45
100-5-3001-001	SALARIES-FULL TIME	11/26/2021	PYPKT02151 - PR#22 11.26.21 MISC - Period 11/6/2021 - 11/19/2021	218.52
100-5-3001-001	SALARIES-FULL TIME	12/10/2021	PYPKT02167 - PR#23 12.10.21 MISC - Period 11/20/2021 - 12/3/2021	819.45
2021-2022 Total:				3,714.84
Q84-2	HOUSING OPPORTUNITIES OVERLAY	N/A - N/A	109.26	
GL Account Number 100-5-3001-001	GL Account Name SALARIES-FULL TIME	Post Date 10/15/2021	Description PYPKT02101 - PR#19 10.15.21 MISC - Period 9/25/2021 - 10/8/2021	Vendor Name Item Number Activity 109.26
2021-2022 Total:				109.26
Q84-3	RESIDENTIAL INFILL ORDINANCE	N/A - N/A	382.41	
GL Account Number 100-5-3001-001	GL Account Name SALARIES-FULL TIME	Post Date 10/15/2021	Description PYPKT02101 - PR#19 10.15.21 MISC - Period 9/25/2021 - 10/8/2021	Vendor Name Item Number Activity 382.41
2021-2022 Total:				382.41
Q84-4	BASE ZONE DEV STANDARDS	N/A - N/A	3,987.99	
GL Account Number 100-5-3001-001	GL Account Name SALARIES-FULL TIME	Post Date 10/15/2021	Description PYPKT02101 - PR#19 10.15.21 MISC - Period 9/25/2021 - 10/8/2021	Vendor Name Item Number Activity 163.89
100-5-3001-001	SALARIES-FULL TIME	10/29/2021	PYPKT02115 - PR#20 10.29.21 MISC - Period 10/9/2021 - 10/22/2021	1,475.01
100-5-3001-001	SALARIES-FULL TIME	11/12/2021	PYPKT02133 - PR#21 11.12.21 MISC - Period 10/23/2021 - 11/5/2021	1,092.60
100-5-3001-001	SALARIES-FULL TIME	11/26/2021	PYPKT02151 - PR#22 11.26.21 MISC - Period 11/6/2021 - 11/19/2021	874.08
100-5-3001-001	SALARIES-FULL TIME	12/10/2021	PYPKT02167 - PR#23 12.10.21 MISC - Period 11/20/2021 - 12/3/2021	382.41
2021-2022 Total:				3,987.99
Q84-5	OBJECTIVE DESIGN STANDARDS	N/A - N/A	2,950.02	
GL Account Number	GL Account Name	Post Date	Description	Vendor Name Item Number Activity

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GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
100-5-3001-001	SALARIES-FULL TIME	10/29/2021	PYPKT02115 - PR#20 10.29.21 MISC - Period 10/9/2021 - 10/22/2021			1,966.68
100-5-3001-001	SALARIES-FULL TIME	11/12/2021	PYPKT02133 - PR#21 11.12.21 MISC - Period 10/23/2021 - 11/5/2021			546.30
100-5-3001-001	SALARIES-FULL TIME	11/26/2021	PYPKT02151 - PR#22 11.26.21 MISC - Period 11/6/2021 - 11/19/2021			163.89
100-5-3001-001	SALARIES-FULL TIME	12/10/2021	PYPKT02167 - PR#23 12.10.21 MISC - Period 11/20/2021 - 12/3/2021			273.15
2021-2022 Total:						2,950.02
Q84-6	EXPEDITED PROCESSING	N/A - N/A				327.78
GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
100-5-3001-001	SALARIES-FULL TIME	11/12/2021	PYPKT02133 - PR#21 11.12.21 MISC - Period 10/23/2021 - 11/5/2021			327.78
2021-2022 Total:						327.78
Total Expenses:						11,472.30
Q84 Total:						11,472.30

Project Number	Project Name	Group	Type	Status		
Q85	21-CUP-01 525 E MAIN ST 8-BED COMM, CARE F...	GENERAL PROJ PLANNING	CUP	Active		
Revenues						
Account Key	Account Name	Category		Total Activity		
Q85PARPW-D	PLAN APP REVIEW - PUB WORKS	N/A - N/A		340.00		
GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2251	MISC. CONSTRUCTION DEPOSIT	10/07/2021	110336.25 - LAND DEVELOPMENT	WILLDAN FINANCIAL SERVICES	00334443S	340.00
2021-2022 Total:						340.00
Total Revenues:						340.00
Q85 Total:						340.00

Project Number	Project Name	Group	Type	Status		
Q87	20-PM-01 CHASE BANK OUTPARCEL	GENERAL PROJ PLANNING	TM	Active		
Revenues						
Account Key	Account Name	Category		Total Activity		
Q87PM-D	PARCEL MAP	N/A - N/A		88.65		
GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
100-5-3001-001	SALARIES-FULL TIME	10/01/2021	PYPKT02086 - PR#18 10.01.21 MISC - Period 9/11/2021 - 9/24/2021			59.10
100-5-3001-001	SALARIES-FULL TIME	11/12/2021	PYPKT02133 - PR#21 11.12.21 MISC - Period 10/23/2021 - 11/5/2021			29.55
2021-2022 Total:						88.65
Total Revenues:						88.65

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							Q87 Total:	88.65
Project Number	Project Name		Group		Type	Status		
Q88	20-DR-02 1102 MAIN ST (E) 10-UNIT APARTMEN...		GENERAL PROJ PLANNING		DR-MJR	Active		
Revenues								
Account Key	Account Name		Category		Total Activity			
Q88DRMJR-D	DESIGN REVIEW		N/A - N/A		52.00			
GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity		
800-2251	MISC. CONSTRUCTION DEPOSIT	12/16/2021	4x4 Site Posting 1102 E. Main	GARCIA, DAVID	4945	52.00		
2021-2022 Total:						52.00		
Total Revenues:						52.00		
Q88 Total:						52.00		

Project Number	Project Name	Group	Type	Status		
Q91	21-DR-04 756-760 HARVARD BLVD	GENERAL PROJ PLANNING	DR-MNR	Active		
Revenues						
Account Key	Account Name	Category		Total Activity		
Q91-DRMNR-D	DESIGN REVIEW	N/A - N/A		314.30		
GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
100-5-3001-001	SALARIES-FULL TIME	10/29/2021	PYPKT02115 - PR#20 10.29.21 MISC - Period 10/9/2021 - 10/22/2021			80.82
100-5-3001-001	SALARIES-FULL TIME	11/12/2021	PYPKT02133 - PR#21 11.12.21 MISC - Period 10/23/2021 - 11/5/2021			233.48
2021-2022 Total:						314.30
Total Revenues:						314.30
Q91 Total:						314.30

Project Number	Project Name	Group		Type	Status	
Q93	21-CR-01, 18004 TELEGRAPH RD (E)	GENERAL PROJ PLANNING		CR	Active	
Revenues						
Account Key	Account Name	Category			Total Activity	
Q93CR-D	CONCEPT REVIEW	N/A - N/A			730.17	
GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
100-5-3001-001	SALARIES-FULL TIME	10/29/2021	PYPKT02115 - PR#20 10.29.21 MISC - Period 10/9/2021 - 10/22/2021			265.05
100-5-3001-001	SALARIES-FULL TIME	11/12/2021	PYPKT02133 - PR#21 11.12.21 MISC - Period 10/23/2021 - 11/5/2021			271.32
100-5-3001-001	SALARIES-FULL TIME	11/26/2021	PYPKT02151 - PR#22 11.26.21 MISC - Period 11/6/2021 - 11/19/2021			77.52
100-5-3001-001	SALARIES-FULL TIME	12/10/2021	PYPKT02167 - PR#23 12.10.21 MISC - Period 11/20/2021 - 12/3/2021			38.76

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GL Account Number 100-5-3001-001		GL Account Name SALARIES-FULL TIME		Post Date 12/24/2021	Description PYPKT02187 - PR#24 12.24.21 MISC - Period 12/4/2021 - 12/17/2021	Vendor Name	Item Number	Activity 77.52	
								2021-2022 Total:	730.17
								Total Revenues:	730.17
								Q93 Total:	730.17
Project Number Q95		Project Name 21-MM-03 522 N. 12TH ST (WAS 21-DR-06)		Group GENERAL PROJ PLANNING		Type DR-MJR	Status Active		
Revenues								Total Activity 71.84	
Account Key Q95-DRMJR-D		Account Name DESIGN REVIEW		Category N/A - N/A					
GL Account Number 100-5-3001-001		GL Account Name SALARIES-FULL TIME		Post Date 11/26/2021	Description PYPKT02151 - PR#22 11.26.21 MISC - Period 11/6/2021 - 11/19/2021	Vendor Name	Item Number	Activity 71.84	
								2021-2022 Total:	71.84
								Total Revenues:	71.84
								Q95 Total:	71.84
Project Number Q96		Project Name 21-DR-06 / R-5657 216 MAIN ST (E)		Group GENERAL PROJ PLANNING		Type DR-MNR	Status Active		
Revenues								Total Activity 139.39	
Account Key Q96-DRMNR-D		Account Name DESIGN REVIEW		Category N/A - N/A					
GL Account Number 100-5-3001-001		GL Account Name SALARIES-FULL TIME		Post Date 10/01/2021	Description PYPKT02086 - PR#18 10.01.21 MISC - Period 9/11/2021 - 9/24/2021	Vendor Name	Item Number	Activity 80.29	
100-5-3001-001		SALARIES-FULL TIME		10/29/2021	PYPKT02115 - PR#20 10.29.21 MISC - Period 10/9/2021 - 10/22/2021			59.10	
								2021-2022 Total:	139.39
Q96-R5657		PC R5657		N/A - N/A				44.33	
GL Account Number 100-5-3001-001		GL Account Name SALARIES-FULL TIME		Post Date 10/01/2021	Description PYPKT02086 - PR#18 10.01.21 MISC - Period 9/11/2021 - 9/24/2021	Vendor Name	Item Number	Activity 44.33	
								2021-2022 Total:	44.33
								Total Revenues:	183.72
								Q96 Total:	183.72
Project Number Q97		Project Name 21-DR-07, 603 MAIN ST (E), SENIOR LIVING		Group GENERAL PROJ PLANNING		Type DR-MJR	Status Active		
Revenues								Total Activity	
Account Key		Account Name		Category					

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Q97-DR		DESIGN REVIEW	N/A - N/A			-2,133.85
GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2251	MISC. CONSTRUCTION DEPOSIT	10/07/2021	603 E. Main St./MR#9226 MISC. CONSTRUCTION DEPOSIT 603 E. Main St./MR#9226			-3,000.00
100-5-3001-001	SALARIES-FULL TIME	10/29/2021	PYPKT02115 - PR#20 10.29.21 MISC - Period 10/9/2021 - 10/22/2021			112.62
100-5-3001-001	SALARIES-FULL TIME	11/12/2021	PYPKT02133 - PR#21 11.12.21 MISC - Period 10/23/2021 - 11/5/2021			132.98
100-5-3001-001	SALARIES-FULL TIME	11/26/2021	PYPKT02151 - PR#22 11.26.21 MISC - Period 11/6/2021 - 11/19/2021			147.75
100-5-3001-001	SALARIES-FULL TIME	12/10/2021	PYPKT02167 - PR#23 12.10.21 MISC - Period 11/20/2021 - 12/3/2021			236.40
100-5-3001-001	SALARIES-FULL TIME	12/24/2021	PYPKT02187 - PR#24 12.24.21 MISC - Period 12/4/2021 - 12/17/2021			236.40
2021-2022 Total:						-2,133.85
Q97-NOTCMN-D		NOTICING - MINOR	N/A - N/A			-338.01
GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2251	MISC. CONSTRUCTION DEPOSIT	10/07/2021	603 E. Main St./MR#9226 MISC. CONSTRUCTION DEPOSIT 603 E. Main St./MR#9226			-580.00
100-5-3001-001	SALARIES-FULL TIME	10/29/2021	PYPKT02115 - PR#20 10.29.21 MISC - Period 10/9/2021 - 10/22/2021			59.10
800-2251	MISC. CONSTRUCTION DEPOSIT	12/02/2021	4X8 NOTICE OF PUBLIC HEARING,DEVELOPMENT PROPOSAL	GARCIA, DAVID	5597	138.56
100-5-3001-001	SALARIES-FULL TIME	12/24/2021	PYPKT02187 - PR#24 12.24.21 MISC - Period 12/4/2021 - 12/17/2021			44.33
2021-2022 Total:						-338.01
Q97-TECH-F		TECHNOLOGY	N/A - N/A			-11.00
GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
100-4-3000-6100	MISCELLANEOUS	10/07/2021	603 E. Main St./MR#9226 MISCELLANEOUS 603 E. Main St./MR#9226			-11.00
2021-2022 Total:						-11.00
Total Revenues:						-2,482.86
Q97 Total:						-2,482.86

Project Number	Project Name	Group	Type	Status		
Q98	21-DR-08, 331 OJAI RD, THE NEIGHBORHOOD MI...	GENERAL PROJ PLANNING	DR-MNR	Active		
Revenues						
Account Key	Account Name	Category	Total Activity			
Q98-DR	DESIGN REVIEW	N/A - N/A	35.96			
GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
100-5-3001-001	SALARIES-FULL TIME	10/29/2021	PYPKT02115 - PR#20 10.29.21 MISC - Period 10/9/2021 - 10/22/2021			11.99

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GL Account Number 100-5-3001-001		GL Account Name SALARIES-FULL TIME		Post Date 11/26/2021	Description PYPKT02151 - PR#22 11.26.21 MISC - Period 11/6/2021 - 11/19/2021		Vendor Name		Item Number		Activity 23.97		
										2021-2022 Total:		35.96	
										Total Revenues:		35.96	
										Q98 Total:		35.96	
Project Number Q99		Project Name 21-CUP-03, 827 MMAIN ST (E), VINCE'S CAFE, INC			Group GENERAL PROJ PLANNING		Type CUP		Status Active				
Revenues Account Key Q99-ATTY-D		Account Name ATTORNEY		Category N/A - N/A		Total Activity -816.00							
GL Account Number 800-2222		GL Account Name PLANNING-ATTORNEY FEES		Post Date 11/09/2021	Description 827 E. Main St./MR#9267 PLANNING-ATTORNEY FEES 827 E. Main St./MR#9267		Vendor Name		Item Number		Activity -816.00		
										2021-2022 Total:		-816.00	
Q99-CUPMNR-D		COND. USE PERMIT - MINOR			N/A - N/A		-3,364.12						
GL Account Number 800-2251		GL Account Name MISC. CONSTRUCTION DEPOSIT		Post Date 11/09/2021	Description 827 E. Main St./MR#9267 MISC. CONSTRUCTION DEPOSIT 827 E. Main St./MR#9267		Vendor Name		Item Number		Activity -580.00		
800-2251		MISC. CONSTRUCTION DEPOSIT		11/09/2021	827 E. Main St./MR#9267 MISC. CONSTRUCTION DEPOSIT 827 E. Main St./MR#9267						-2,838.00		
100-5-3001-001		SALARIES-FULL TIME		11/26/2021	PYPKT02151 - PR#22 11.26.21 MISC - Period 11/6/2021 - 11/19/2021						53.88		
										2021-2022 Total:		-3,364.12	
Q99-TECH-F		TECHNOLOGY			N/A - N/A		-11.00						
GL Account Number 100-4-3000-6100		GL Account Name MISCELLANEOUS		Post Date 11/09/2021	Description 827 E. Main St./MR#9267 MISCELLANEOUS 827 E. Main St./MR#9267		Vendor Name		Item Number		Activity -11.00		
										2021-2022 Total:		-11.00	
										Total Revenues:		-4,191.12	
										Q99 Total:		-4,191.12	
Project Number WLDN		Project Name WILLDAN REVIEWS			Group GENERAL PROJ PUBLIC WORKS		Type N/A		Status Active				
Revenues Account Key WLDN-32529-35		Account Name 729 W HARVARD PERMIT #32529-35		Category N/A - N/A		Total Activity 193.00							
GL Account Number 800-2303		GL Account Name CONSULTANT ENGINEERING D...		Post Date 10/07/2021	Description 110308.00 - GENERAL ENGINEERING SERVICES		Vendor Name WILLDAN FINANCIAL SERVICES		Item Number 00334442		Activity 193.00		
										2021-2022 Total:		193.00	

Project Activity Report

Report Dates: 10/01/2021 - 12/31/2021

[WLDN-34097-REV](#)

15765 W TELEGRAPH PERMIT #34097

N/A - N/A

193.00

GL Account Number
[800-2303](#)

GL Account Name
CONSULTANT ENGINEERING D...

Post Date
10/07/2021

Description
110308.00 - GENERAL ENGINEERING SERVICES

Vendor Name
WILLDAN FINANCIAL SERVICES

Item Number
[00334442](#) 193.00

2021-2022 Total: 193.00

[WLDN-34098-REV](#)

PERMIT #34098 811 W TELEGRAPH RD

N/A - N/A

193.00

GL Account Number
[800-2303](#)

GL Account Name
CONSULTANT ENGINEERING D...

Post Date
10/07/2021

Description
110308.00 - GENERAL ENGINEERING SERVICES

Vendor Name
WILLDAN FINANCIAL SERVICES

Item Number
[00334442](#) 193.00

2021-2022 Total: 193.00

[WLDN-34100-REV](#)

350 VIEW DR #34100

N/A - N/A

99.50

GL Account Number
[800-2303](#)
[800-2303](#)

GL Account Name
CONSULTANT ENGINEERING D...
CONSULTANT ENGINEERING D...

Post Date
10/07/2021
10/07/2021

Description
110308.00 - GENERAL ENGINEERING SERVICES
110337.74 - ENCROACHMENT PERMITS

Vendor Name
WILLDAN FINANCIAL SERVICES
WILLDAN FINANCIAL SERVICES

Item Number
[00334442](#) 96.50
[00334693L CORRECTI...](#) 3.00

2021-2022 Total: 99.50

[WLDN-34138-REV](#)

126 STA BARBARA ST #34138

N/A - N/A

193.00

GL Account Number
[800-2303](#)

GL Account Name
CONSULTANT ENGINEERING D...

Post Date
10/07/2021

Description
110308.00 - GENERAL ENGINEERING SERVICES

Vendor Name
WILLDAN FINANCIAL SERVICES

Item Number
[00334442](#) 193.00

2021-2022 Total: 193.00

[WLDN-34186-REV](#)

MAIN ST @ CAMERON PERMIT #334186

N/A - N/A

404.50

GL Account Number
[800-2303](#)

GL Account Name
CONSULTANT ENGINEERING D...

Post Date
10/07/2021

Description
110337.79 ENCROACHMENT PERMITS

Vendor Name
WILLDAN FINANCIAL SERVICES

Item Number
[00334693P](#) 404.50

2021-2022 Total: 404.50

[WLDN-GENERAL](#)

GENERAL PROJECT COORDINATION

N/A - N/A

-109,569.94

GL Account Number
[800-2303](#)
[800-2303](#)
[800-2303](#)
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GL Account Name
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Post Date
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11/09/2021

Description
110308.00 - GENERAL ENGINEERING SERVICES
110308.00 - GENERAL ENGINEERING SERVICES
110308.00 - GENERAL ENGINEERING SERVICES
110336.02 - SPARKUHL RANCH
110336.17 - R-5577 593 GLADE DR
PERMIT #34523 126 W SANTA BARBARA ST Prompt for GL
PERMIT #34523 126 W SANTA BARBARA ST
PERMIT #34523 126 W SANTA BARBARA ST Prompt for GL
PERMIT #34523 126 W SANTA BARBARA ST
PERMIT #34524 MCKEVETT RD S/SIDE 94' W/O 8TH ST
Prompt for GL PERMIT #34524 MCKEVETT RD S/SIDE 94'
W/O 8TH ST
PERMIT #34525 417 W. HARVARD BLVD Prompt for GL
PERMIT #34525 417 W. HARVARD BLVD
PERMIT #34526 111 S 4TH ST Prompt for GL PERMIT
#34526 111 S 4TH ST

Vendor Name
WILLDAN FINANCIAL SERVICES
WILLDAN FINANCIAL SERVICES
WILLDAN FINANCIAL SERVICES
WILLDAN FINANCIAL SERVICES
WILLDAN FINANCIAL SERVICES
WILLDAN FINANCIAL SERVICES

Item Number
[00334442](#) 202.00
[00334442](#) 931.00
[00334442](#) 2,210.00
[00334443B](#) 255.00
[00334443L](#) 170.00

-525.00
-668.00
-482.00
-771.50
-482.00

Project Activity Report
Report Dates: 10/01/2021 - 12/31/2021

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING D...	11/09/2021	PERMIT #34527 TELEGRAPH RD N/S, 553' W/O FERRIS DR Prompt for GL PERMIT #34527 TELEGRAPH RD N/S, 553' W/O FERRIS DR			-315.00
800-2303	CONSULTANT ENGINEERING D...	11/09/2021	PERMIT #34527 TELEGRAPH RD N/S, 553' W/O FERRIS DR Prompt for GL PERMIT #34527 TELEGRAPH RD N/S, 553' W/O FERRIS DR			-430.00
800-2303	CONSULTANT ENGINEERING D...	11/09/2021	PERMIT #34528 909 MISSION ROCK RD Prompt for GL PERMIT #34528 909 MISSION ROCK RD			-482.00
800-2303	CONSULTANT ENGINEERING D...	11/09/2021	PERMIT #34529 15665 TELEGRAPH RD Prompt for GL PERMIT #34529 15665 TELEGRAPH RD			-482.00
800-2303	CONSULTANT ENGINEERING D...	11/09/2021	PERMIT #34531 E MAIN ST AND HARVARD BLVD Prompt for GL PERMIT #34531 E MAIN ST AND HARVARD BLVD			-709.50
800-2303	CONSULTANT ENGINEERING D...	11/09/2021	PERMIT #34532 TELEGRAPH RD, COUNTRY VIEW CT, 9TH ST, SANTA BARBARA ST, OJAI RD Prompt for GL PERMIT #34532 TELEGRAPH RD, COUNTRY VIEW CT, 9TH ST, SANTA BARBARA ST, OJAI RD			-7,878.00
800-2303	CONSULTANT ENGINEERING D...	11/09/2021	PERMIT #34532 TELEGRAPH RD, COUNTRY VIEW CT, 9TH ST, SANTA BARBARA ST, OJAI RD Prompt for GL PERMIT #34532 TELEGRAPH RD, COUNTRY VIEW CT, 9TH ST, SANTA BARBARA ST, OJAI RD			-1,769.00
800-2303	CONSULTANT ENGINEERING D...	11/16/2021	PERMIT #34534 DEAN DR @ MARCH ST Prompt for GL PERMIT #34534 DEAN DR @ MARCH ST			-999.00
800-2303	CONSULTANT ENGINEERING D...	11/16/2021	PERMIT #34536 1460 E. SANTA PAULA ST Prompt for GL PERMIT #34536 1460 E. SANTA PAULA ST			-482.00
800-2303	CONSULTANT ENGINEERING D...	11/16/2021	PERMIT #34538 W. MAIN ST Prompt for GL PERMIT #34538 W. MAIN ST			-2,871.50
800-2303	CONSULTANT ENGINEERING D...	11/16/2021	PERMIT #34539 E. SANTA PAULA ST Prompt for GL PERMIT #34539 E. SANTA PAULA ST			-3,099.00
800-2303	CONSULTANT ENGINEERING D...	11/16/2021	PERMIT #34540 N. 9TH ST Prompt for GL PERMIT #34540 N. 9TH ST			-2,871.50
800-2303	CONSULTANT ENGINEERING D...	11/16/2021	PERMIT #34541 W. TELEGRAPH RD Prompt for GL PERMIT #34541 W. TELEGRAPH RD			-2,871.50
800-2303	CONSULTANT ENGINEERING D...	11/16/2021	PERMIT #34542 CAMERON ST Prompt for GL PERMIT #34542 CAMERON ST			-3,099.00
800-2303	CONSULTANT ENGINEERING D...	11/16/2021	PERMIT #34543 FELKINS RD Prompt for GL PERMIT #34543 FELKINS RD			-2,871.50
800-2303	CONSULTANT ENGINEERING D...	11/16/2021	PERMIT #34544 E. SANTA BARBARA ST Prompt for GL PERMIT #34544 E. SANTA BARBARA ST			-3,099.00
800-2303	CONSULTANT ENGINEERING D...	11/16/2021	PERMIT #34545 BLANKET Prompt for GL PERMIT #34545 BLANKET			-482.00
800-2303	CONSULTANT ENGINEERING D...	11/16/2021	PERMIT #34546 10TH ST @ CORONADO CIRCLE Prompt for GL PERMIT #34546 10TH ST @ CORONADO CIRCLE			-745.00
800-2303	CONSULTANT ENGINEERING D...	11/16/2021	PERMIT #34547 STECKEL RD W/S, 356' S/O MAIN ST Prompt for GL PERMIT #34547 STECKEL RD W/S, 356' S/O MAIN ST			-482.00

Project Activity Report
Report Dates: 10/01/2021 - 12/31/2021

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING D...	11/16/2021	PERMIT #34548 SANTA PAULA ST N/S 111' W/O 9TH ST Prompt for GL PERMIT #34548 SANTA PAULA ST N/S 111' W/O 9TH ST			-482.00
800-2303	CONSULTANT ENGINEERING D...	11/16/2021	PERMIT #34550 N. OJAI ST TO MARIPOSA DR Prompt for GL PERMIT #34550 N. OJAI ST TO MARIPOSA DR			-4,548.00
800-2303	CONSULTANT ENGINEERING D...	11/16/2021	PERMIT #34551 W. SANTA PAULA ST Prompt for GL PERMIT #34551 W. SANTA PAULA ST			-2,871.50
800-2303	CONSULTANT ENGINEERING D...	11/16/2021	PERMIT #34552 W. MAIN ST Prompt for GL PERMIT #34552 W. MAIN ST			-2,871.50
800-2303	CONSULTANT ENGINEERING D...	11/16/2021	PERMIT #34553 N. 7TH ST Prompt for GL PERMIT #34553 N. 7TH ST			-3,099.00
800-2303	CONSULTANT ENGINEERING D...	11/16/2021	PERMIT #34554 1115 HARVARD BLVD, P4470Y Prompt for GL PERMIT #34554 1115 HARVARD BLVD, P4470Y			-482.00
800-2303	CONSULTANT ENGINEERING D...	11/16/2021	PERMIT #34555 725 E. SANTA PAULA ST, P2699Y Prompt for GL PERMIT #34555 725 E. SANTA PAULA ST, P2699Y			-482.00
800-2303	CONSULTANT ENGINEERING D...	11/16/2021	PERMIT #34556 132 N. 13TH ST Prompt for GL PERMIT #34556 132 N. 13TH ST			-18,985.44
800-2303	CONSULTANT ENGINEERING D...	11/16/2021	PERMIT #34867 Prompt for GL PERMIT #34867			-482.00
800-2303	CONSULTANT ENGINEERING D...	11/16/2021	PERMIT 34537 706 W. HARVARD BLVD Prompt for GL PERMIT 34537 706 W. HARVARD BLVD			-850.00
800-2303	CONSULTANT ENGINEERING D...	12/09/2021	PERMIT #34557 1004 LAUREL DR Prompt for GL PERMIT #34557 1004 LAUREL DR			-420.00
800-2303	CONSULTANT ENGINEERING D...	12/09/2021	PERMIT #34559 418 N OAK ST Prompt for GL PERMIT #34559 418 N OAK ST			-420.00
800-2303	CONSULTANT ENGINEERING D...	12/09/2021	PERMIT #34560 E SANTA PAULA ST & N 11TH ST Prompt for GL PERMIT #34560 E SANTA PAULA ST & N 11TH ST			-7,509.00
800-2303	CONSULTANT ENGINEERING D...	12/09/2021	PERMIT #34561 10TH ST A/W E/S 60' S/O SANTA BARBARA ST Prompt for GL PERMIT #34561 10TH ST A/W E/S 60' S/O SANTA BARBARA ST			-482.00
800-2303	CONSULTANT ENGINEERING D...	12/09/2021	PERMIT #34562 N 8TH ST NE/S, 172' SE/O PLEASANT ST Prompt for GL PERMIT #34562 N 8TH ST NE/S, 172' SE/O PLEASANT ST			-745.00
800-2303	CONSULTANT ENGINEERING D...	12/09/2021	PERMIT #34564 MAIN ST 178' N, 95' W/O N 10TH ST Prompt for GL PERMIT #34564 MAIN ST 178' N, 95' W/O N 10TH ST			-482.00
800-2303	CONSULTANT ENGINEERING D...	12/09/2021	PERMIT #34565 & 34566 Prompt for GL PERMIT #34565 & 34566			-919.50
800-2303	CONSULTANT ENGINEERING D...	12/09/2021	PERMIT #34565 & 34566 Prompt for GL PERMIT #34565 & 34566			-919.50
800-2303	CONSULTANT ENGINEERING D...	12/09/2021	PERMIT #34567 VENTURA ST NW/S, 70' SW/O GARCIA ST Prompt for GL PERMIT #34567 VENTURA ST NW/S, 70' SW/O GARCIA ST			-745.00
800-2303	CONSULTANT ENGINEERING D...	12/09/2021	PERMIT #34568 STECKEL DR W/S 373' N/O HARVARD BLVD Prompt for GL PERMIT #34568 STECKEL DR W/S 373' N/O HARVARD BLVD			-745.00

Project Activity Report
Report Dates: 10/01/2021 - 12/31/2021

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING D...	12/09/2021	PERMIT #34569 111 MILL ST Prompt for GL PERMIT #34569 111 MILL ST			-482.00
800-2303	CONSULTANT ENGINEERING D...	12/09/2021	PERMIT #34573 1335 SAY RD Prompt for GL PERMIT #34573 1335 SAY RD			-482.00
800-2303	CONSULTANT ENGINEERING D...	12/09/2021	PERMIT #34574 116 S 11TH ST PERMIT #34574 116 S 11TH ST			-482.00
800-2303	CONSULTANT ENGINEERING D...	12/09/2021	PERMIT #34576 ELIOT ST P/P 80' S, 77' W/O BLANCHARD AVE Prompt for GL PERMIT #34576 ELIOT ST P/P 80' S, 77' W/O BLANCHARD AVE			-482.00
800-2303	CONSULTANT ENGINEERING D...	12/09/2021	PERMIT #34577 SANTA BARBARA ST S/S 185' E/O 8TH ST Prompt for GL PERMIT #34577 SANTA BARBARA ST S/S 185' E/O 8TH ST			-745.00
800-2303	CONSULTANT ENGINEERING D...	12/09/2021	PERMIT #34578 10TH ST A/E E/S, 120' S/O SANTA BARBARA ST Prompt for GL PERMIT #34578 10TH ST A/E E/S, 120' S/O SANTA BARBARA ST			-745.00
800-2303	CONSULTANT ENGINEERING D...	12/09/2021	PERMIT #34579 Prompt for GL PERMIT #34579			-745.00
800-2303	CONSULTANT ENGINEERING D...	12/09/2021	PERMIT #34580 N 7TH ST E/S, 40' N/O PLEASANT ST Prompt for GL PERMIT #34580 N 7TH ST E/S, 40' N/O PLEASANT ST			-745.00
800-2303	CONSULTANT ENGINEERING D...	12/09/2021	PERMIT #34581 ALLEY BTW N MILL ST & N 10TH ST Prompt for GL PERMIT #34581 ALLEY BTW N MILL ST & N 10TH ST			-745.00
800-2303	CONSULTANT ENGINEERING D...	12/09/2021	PERMIT #34582 E SANTA PAULA ST NW/S, 135' NE/O WALNUT ST Prompt for GL PERMIT #34582 E SANTA PAULA ST NW/S, 135' NE/O WALNUT ST			-745.00
800-2303	CONSULTANT ENGINEERING D...	12/09/2021	PERMIT #34583 OJAI RD @ MARIPOSA DR Prompt for GL PERMIT #34583 OJAI RD @ MARIPOSA DR			-8,349.00
800-2303	CONSULTANT ENGINEERING D...	12/09/2021	PERMIT #34584 10TH ST Prompt for GL PERMIT #34584 10TH ST			-7,299.00
800-2303	CONSULTANT ENGINEERING D...	12/09/2021	PERMIT #34585 W SANTA BARBARA ST @ BRADLEY ST Prompt for GL PERMIT #34585 W SANTA BARBARA ST @ BRADLEY ST			-1,549.50
800-2303	CONSULTANT ENGINEERING D...	12/09/2021	PERMIT #34587 ALLEY N/O 929 E MAIN ST Prompt for GL PERMIT #34587 ALLEY N/O 929 E MAIN ST			-745.00
800-2303	CONSULTANT ENGINEERING D...	12/09/2021	PERMIT #34588 E/S HARVARD BLVD W/O LUCADA ST Prompt for GL PERMIT #34588 E/S HARVARD BLVD W/O LUCADA ST			-745.00
800-2303	CONSULTANT ENGINEERING D...	12/09/2021	PERMIT #34589 S PALM AVE E/S, 140' N/O YALE ST Prompt for GL PERMIT #34589 S PALM AVE E/S, 140' N/O YALE ST			-745.00
2021-2022 Total:						-109,569.94
Total Revenues:						-108,293.94
WLDN Total:						-108,293.94

Summary

Project Summary

Project Number	Project Name	Total Revenue	Total Expense	Revenue Over/ (Under) Expenses
106	CITY INITIATED PROJECTS	0.00	19,025.30	-19,025.30
112	PUBLIC WORKS PLAN CK	1,065.00	0.00	1,065.00
401	DONATIONS (SENIORS)	0.00	300.00	-300.00
419	PLANNING-PLAN CHECKS	0.00	1,453.98	-1,453.98
420	PLANNING-DRS	210.86	0.00	210.86
421	ZON CLRS (BUS APP/CHKLST)	-640.71	0.00	-640.71
422	HOME OCCUPATIONS	-65.92	0.00	-65.92
429	PEDDLER/VENDOR/FOOD TRUCK	-17.96	0.00	-17.96
536	EAST AREA 1	-98,125.42	0.00	-98,125.42
788	TRP	140.00	0.00	140.00
876	ZNG CLEARANCE (LETTERS)	-6,773.54	0.00	-6,773.54
902	18-CDP-02, 11-CDP-04, SP FAMILY MO	-28.56	0.00	-28.56
968	14-CDP-02 WH HARDISON	-1,105.00	0.00	-1,105.00
LDC	LAND DEVELOPMENT ENGINEERING C	7,058.50	0.00	7,058.50
P17	15-CDP-06, 15-CR-04 OKOTE	-1,035.00	0.00	-1,035.00
P91	17-CDP-08 BENDPAK	0.00	0.04	-0.04
Q02	18-CDP-01 346 SANTA MARIA ST (W) S	-4,582.50	0.00	-4,582.50
Q06	110 HARVARD BLVD (W) ORCHID MAS	269.00	0.00	269.00
Q100	21-CR-05, 400 CRAIG DR, 400 MOBILE	2,000.00	0.00	2,000.00
Q101	22-DR-01 / 21-CR-03 HARVEST MEDIC	2,000.00	0.00	2,000.00
Q11	18-PD-02, DEVANTIER RESIDENCE	2,116.25	0.00	2,116.25
Q26	18-CDP-03, 927, 929 MAIN ST. (E), KIN	-96.90	0.00	-96.90
Q48	K HOVNIANIAN HOMES TR 5985,	-1,360.00	0.00	-1,360.00
Q60	20-CUP-01 BESS (ESVOLTA) MOD TO 1	-284.76	0.00	-284.76
Q61	LENNAR TR 5854, 5990, 5991	-5,503.00	0.00	-5,503.00
Q66	20-PD-01 593 GLADE DR NEW SFR & A	-1,670.46	0.00	-1,670.46
Q68	20-CUP-02 710 W HARVARD PEOPLE'S	-1,450.00	0.00	-1,450.00
Q71	20-CUP-04 JACKSON HOUSE 811 W TE	-1,142.00	0.00	-1,142.00
Q74	20-CUP-05 BESS BLACK WALNUT	-1,063.80	0.00	-1,063.80
Q84	SB2 PLANNING PROJECTS	0.00	11,472.30	-11,472.30
Q85	21-CUP-01 525 E MAIN ST 8-BED COM	-340.00	0.00	-340.00
Q87	20-PM-01 CHASE BANK OUTPARCEL	-88.65	0.00	-88.65
Q88	20-DR-02 1102 MAIN ST (E) 10-UNIT A	-52.00	0.00	-52.00
Q91	21-DR-04 756-760 HARVARD BLVD	-314.30	0.00	-314.30
Q93	21-CR-01, 18004 TELEGRAPH RD (E)	-730.17	0.00	-730.17
Q95	21-MM-03 522 N. 12TH ST (WAS 21-D	-71.84	0.00	-71.84
Q96	21-DR-06 / R-5657 216 MAIN ST (E)	-183.72	0.00	-183.72
Q97	21-DR-07, 603 MAIN ST (E), SENIOR LI'	2,482.86	0.00	2,482.86
Q98	21-DR-08, 331 OJAI RD, THE NEIGHBO	-35.96	0.00	-35.96
Q99	21-CUP-03, 827 MMAIN ST (E), VINCE'	4,191.12	0.00	4,191.12

Summary

Project Summary

Project Number	Project Name	Total Revenue	Total Expense	Revenue Over/ (Under) Expenses
WLDN	WILLDAN REVIEWS	108,293.94	0.00	108,293.94
Project Totals:		3,065.36	32,251.62	-29,186.26

Group Summary

Group	Total Revenue	Total Expense	Revenue Over/ (Under) Expenses
GENERAL PROJ PLANNING	-113,352.08	12,926.32	-126,278.40
GENERAL PROJ PUBLIC WORKS	116,417.44	0.00	116,417.44
MISCELLANEOUS	0.00	19,025.30	-19,025.30
RECREATION PROGRAMS	0.00	300.00	-300.00
Group Totals:	3,065.36	32,251.62	-29,186.26

Type Summary

Type	Total Revenue	Total Expense	Revenue Over/ (Under) Expenses
CDP - MULTIPLE	-5,503.00	0.00	-5,503.00
CI STAFF	0.00	11,472.30	-11,472.30
CR	3,269.83	0.00	3,269.83
CUP	-4,768.84	0.00	-4,768.84
DR-MJR	2,359.02	0.00	2,359.02
DR-MNR	-533.98	0.00	-533.98
MASSAGE	269.00	0.00	269.00
N/A	7,616.19	20,779.32	-13,163.13
PD	445.79	0.00	445.79
TM	-88.65	0.00	-88.65
Type Totals:	3,065.36	32,251.62	-29,186.26

GL Account Summary

GL Account Number	GL Account Name	Total Revenue	Total Expense	Revenue Over/ (Under) Expenses
100-4-3000-1190	DESIGN REVIEW	-258.00	0.00	-258.00
100-4-3000-6100	MISCELLANEOUS	-195.00	0.00	-195.00
100-5-1001-001	SALARIES-FULL TIME	2,676.15	0.00	2,676.15
100-5-3001-001	SALARIES-FULL TIME	11,710.09	31,951.58	43,661.67
115-5-1502-181	RECREATION PROGRAMS	0.00	300.00	300.00
800-2222	PLANNING-ATTORNEY FEES	-707.20	0.00	-707.20
800-2226	EAST AREA - LIMONEIRA	95,762.32	0.00	95,762.32
800-2251	MISC. CONSTRUCTION DEPOSIT	4,962.15	0.04	4,962.19
800-2303	CONSULTANT ENGINEERING D...	-117,015.87	0.00	-117,015.87

GL Account Summary

GL Account Number	GL Account Name	Total Revenue	Total Expense	Revenue Over/ (Under) Expenses
800-2303	CONSULTANT ENGINEERING D...			
	GL Account Totals:	-3,065.36	32,251.62	29,186.26

RESOLUTION NO. 7386

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTA PAULA, CALIFORNIA, AMENDING THE CITY'S OPERATING AND CIP BUDGET FOR FISCAL YEAR 2021/22.

SECTION 1: The City Council for the City of Santa Paula does resolve as follows:

- A. The City Council adopted the Operating Budget and Capital Improvement program for Fiscal Year 2021/22 on June 23, 2021,
- B. City Council received a mid-year fiscal update on March 2, 2022,
- C. Current revenue projections for various line items vary from the adopted Fiscal Year 2021/22 budget.

SECTION 2: The City Manager, has proposed a budget adjustment as described in the Council report dated March 2, 2022 for Fiscal Years 2021/22 based on the determination by the City Manager that various items require immediate attention.

SECTION 3: The City Council has reviewed the proposed budget amendments related to revenue and the reallocation of a portion of the ARP funds and does hereby find the recommendation to be necessary and in the City's best interest.

SECTION 4: The City of Santa Paula's operating and CIP Budget for Fiscal Year 2021/22 is hereby amended as follows:

GENERAL LEDGER	USE OF FUNDS DESCRIPTION	CREDIT	DEBIT
100-4-1000-1240	ENERGY PERMITS	10,000.00	
100-4-1000-5030	PLAN CHECK FEES		400,000.00
100-4-1000-5032	INSPECTION FEES	60,000.00	
100-4-1000-5036	APPLICATION PROCESSING FEE	30,000.00	
100-4-1500-1260	SPECIAL EVENT PERMITS		10,000.00
100-4-1500-3030	RENTS AND CONCESSIONS		10,000.00
100-4-1500-3050	RECREATION ADMIN FEE		15,000.00
100-4-1500-5061	FILMING FEES-PERSONNEL REIMB		5,000.00
100-4-4500-4046	PROP 172-1/2 CENT SALES TAX	38,000.00	
100-4-4500-5048	SCHOOL RESOURCE OFFICER REIMB		50,000.00
100-4-4500-5460	DONATIONS	20,000.00	
100-4-7500-0010	PROPERTY TAXES-SECURED	70,000.00	
100-4-7500-0150	SALES TAX	200,000.00	
100-4-7500-0200	TRANSIENT OCCUPANCY TAX	40,000.00	
100-4-7500-0550	COMMERCIAL REFUSE HAULERS	50,000.00	

100-4-7500-0650	REAL PROP DEED TRANSFER TAX	50,000.00	
100-4-7500-3010	INVESTMENT EARNINGS		60,000.00
104-4-7500-0151	MEASURE T 1% SALES TAX	400,000.00	
115-4-1500-5420	SPECIAL INTEREST CLASSES		12,000.00
100-5-4501-352	TRAVEL AND TRAINING		20,000.00
412-5-0511-209	PROFESSIONAL SERVICES		30,000.00
412-5-3002-209	PROFESSIONAL SERVICES	30,000.00	

**Credits increase revenue and decrease expense budgets. Debits decrease revenue and increase expense budgets.*

SECTION 6: The City Clerk will certify to the passage and adoption of this Resolution; will enter the same in the book of original Resolutions of said City; will make a minute of the passage and adoption thereof in the record of proceedings of the City Council of said City, in the minutes of the meeting at which the same is passed and adopted.

PASSED, AND ADOPTED, this 2nd day of March, 2022.

Jenny Crosswhite, Mayor

ATTEST:

Julie Latshaw, City Clerk

Approved as to form:

John C. Cotti, City Attorney

Approved as to content:

Dan Singer, City Manager



Santa Paula City Council Tentative Agenda Schedule

DEPARTMENT	MEETING DATE	Wednesday, March 16, 2022
PD	3/16/2022	Police Department Report
Finance		Award of Contract for Legislative Advocacy
PW		Harvard Blvd Project Contract Award
CDD		Electric Fence Ordinance
P&R		Citywide Tree Maintenance Agreement with IEC
CDD		Special Event/Vendor Permit Fee Schedule Change
PW		Pavement Management Plan iBank Loan
Wednesday, April 6, 2022		
PW	4/06/2022	SWFA with Athens Services
Finance		Citywide User Fee Study- Award of Contract
Fire		Parks & Recreation Department Report
Admin		Council Compensation Discussion
STUDY SESSION TOPICS		
Admin		No Smoking Ordinance
CDD		Cultural Arts Council
Admin		Homelessness Discussion
Finance	3/16/2022	Investment Strategy
FUTURE AGENDA ITEMS		
Admin		SoCal Edison discussion on rates
CDD		Franchise esVolta – Public Hearing
CDD		Housing Element Adoption
CDD		Inclusionary Housing DIF
P&R		Teague Park Restroom Construction Contract
CDD	3/28/2022	Ri-Nu Project Application Discussion
Admin		Harvest at Limoneira Project Update