City of Santa Paula

City Council

MAYOR PEDRO A. CHAVEZ
VICE MAYOR CARLOS JUAREZ
COUNCILMEMBER JENNY CROSSWHITE
COUNCILMEMBER LESLIE CORNEJO
COUNCILMEMBER GABRIELA ORNELAS

CITY COUNCIL REGULAR MEETING OF THE
SANTA PAULA CITY COUNCIL

WEDNESDAY, MAY 21, 2025

6:30 PM - City Council Regular Meeting

SANTA PAULA CITY HALL
970 VENTURA STREET
SANTA PAULA, CA 93060

JULIE LATSHAW, CITY CLERK
DAN SINGER, CITY MANAGER
MONICA CASTILLO, CITY ATTORNEY

CITY COUNCIL REGULAR MEETING

You are invited to participate in all Regular City Council meetings. Agendas are posted in the front of Santa Paula City Hall, 970 Ventura Street, Santa Paula, 72 hours in advance of the scheduled meetings. The City Council's regular meetings start at 6:30 p.m. the first and third Wednesday of each month in the City Hall Council Chambers located at 970 Ventura Street in Santa Paula. Special and Closed Sessions vary by date and time.

HOW TO PARTICIPATE IN PERSON DURING THE MEETING: If you wish to speak at a City Council meeting, please fill out a ***Public Comment Form*** noting your name and address and submit the form to the City Clerk. Include the Agenda item number, when appropriate. ***Public comments are limited to 3 minutes.***

1. ***Items Not on the Agenda*:** If you wish to discuss an item which is not scheduled on the Agenda, you may address the City Council during *Public Comment*. Please realize that due to the limitations placed on the City Council by provisions of the *California Government Code*, the City Council ordinarily cannot take action on any item that is not on the agenda. Because of these restrictions, expect that matters that you identify during public comment may be referred to staff or considered on a future agenda.
2. ***Agenda Items:*** Items being considered by the City Council may appear on the Consent Calendar, as an Action Item, or as a Public Hearing. Public comments on each type of item are handled differently, as explained below:
    a. For items appearing on the Consent Calendar, please submit a Public Comment Form before the Council takes action on the Consent Calendar. Items that receive a Public Comment Form may be pulled from the Consent Calendar by the Mayor and discussed separately by the City Council.
    b. For items appearing as an Action Item, the Mayor will announce the Agenda item and request the staff report, the staff member responsible will give a brief summary of the report; the City Council will have an opportunity to ask questions of staff; members of the public will be given an opportunity to comment on the item and ask additional questions (all members of the public should speak directly into the microphone at the speaker's platform); and the City Council will discuss the item and then take appropriate action.
    c. For items on which a Public Hearing is scheduled, the Mayor will open the public hearing and receive the staff report; members of the public will be given an opportunity to comment on the item and ask additional questions (all members of the public should speak directly into the microphone at the speaker's platform); the City Council will discuss the item; and the Mayor will close the public hearing after City Council action.

HOW TO PARTICIPATE BEFORE THE MEETING: Members of the public are encouraged to submit email correspondence on any agenda item by sending an email to cityclerk@spcity.org. All public correspondence received by 3:00 p.m. (PT) on the meeting date will be provided to the legislative body before the meeting. Public Comments received after 3:00 p.m. will be provided to the legislative body the next day.

Your Participation in this meeting is in the public domain; meetings are cablecast; minutes of this meeting will reflect your participation in this meeting and are posted on the city's website.

PLEASE NOTE: *Be advised that if you bring a legal challenge to an action, you may be limited to raising only those issues you or someone else raised at the meeting described in this Agenda, or in written correspondence delivered to the City Council at or before the meeting. Any action is subject to the ninety-day time period set forth in Code of Civil Procedure § 1094.6.*

*In compliance with the **Americans with Disabilities Act**, if you need special assistance to participate in this meeting, please contact the City Clerk at (805) 933-4208. Notification 48 hours before the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35, 102-35.104 ADA Title II). Written materials distributed to the City Council within 72 hours of the City Council meeting are available for public inspection immediately upon distribution in the City Clerk's office.*

HOW TO VIEW ON YOUR TELEVISION, COMPUTER, OR MOBILE DEVICE: Watch from home live on the local Channel 10, or view the live feed on the city website at the following link: https://www.spcity.org/523/Public-Meeting-Agendas
NOTE: Special and Closed Sessions are not recorded and not available on Channel 10 or live feed on the city website.

REGULAR MATTERS - COUNCIL CHAMBERS

1. **CALL TO ORDER**
   REMINDER: in order to minimize distractions during public meetings, all personal communication devices should be turned off or put in a non-audible mode.

2. **INVOCATION**

3. **FLAG SALUTE**

4. **ROLL CALL**

5. **CLOSED SESSION REPORT**

6. **PUBLIC COMMENT**
   At this time, members of the public may comment on any item not appearing on the agenda that is within the subject-matter jurisdiction of the City Council. A Public Comment Form must be submitted to the City Clerk prior to the beginning of the Public Comment period in order to be recognized to speak. Individuals submitting Public Comment Forms after the beginning of the Public Comment period will not be allowed to speak at this time, but may be recognized to speak by the Mayor at the conclusion of the meeting. Individual Councilmembers may briefly respond to Public Comments or ask questions for clarification. The City Council may direct the City Manager to report to the City Council on the item at a later meeting. For items appearing on the Agenda, the public will be invited to make comments at the time the item comes up for City Council consideration. If a member of the public wishes to address a Consent Calendar item, please submit a Public Comment Form for that item. It may then be discussed separately by the Council, and the public will be invited to make comments at that time. At all times, please use the microphone and write your name and address on the Public Comment Form provided.

7. **PRESENTATIONS**

   7.A **PARKS & RECREATION DEPARTMENT ACTIVITY REPORT**
   RECOMMENDATION:

   Staff recommends that the City Council:

1. Receive and file the Parks & Recreation Department's Activity Report for the period of January 1st through April 30th, 2025.

Presented by: Gregory Barnes, Parks & Recreation Director

8. CITY COUNCIL REPORTS

9. CITY MANAGER REPORTS

10. CONSENT CALENDAR

Background information has been provided to the City Council on all matters listed under the Consent Calendar and these items are considered to be routine by the City Council and are normally approved by one motion. If discussion is requested by a Councilmember on any item, or a member of the public wishes to comment on an item, that item may be removed from the Consent Calendar for separate action.

10.A APPROVAL OF MINUTES

- **City Council Special Meeting April 16, 2025**
- **City Council Regular Meeting April 16, 2025**
- **City Council Special Meeting April 24, 2025**

RECOMMENDATION:
Staff recommends Council approve minutes.

10.B APRIL 2025 WARRANTS AND CERTIFICATIONS

RECOMMENDATION:
Staff recommends that the City Council:

1. Review and accept the "Certification of Accounts Payable" for the accounts payable payment cycles for April 2025, starting check number 340434 and ending check number 340680.
2. Review and accept the "Certification of Salaries" for the pay period ending dates April 4th, 2025, through April 18th, 2025.

10.C FIRST AMENDMENT TO THE CONTRACT WITH HUNT DESIGN ASSOCIATES INC. FOR A CITYWIDE WAYFINDING PROGRAM

RECOMMENDATION:

Staff recommends that the City Council:

1. Authorize the City Manager to execute an Amendment to the Professional Services Agreement with Hunt Design to expand the wayfinding signage package for the City of Santa Paula for an amount not to exceed $68,500

10.D FISCAL YEAR 2025-2026 PROJECT LIST FOR SENATE BILL 1 ROAD MAINENANCE AND REHABILITATION FUNDING

RECOMMENDATION:

Staff recommends that the City Council:

Adopt Resolution No. 7564 approving the Fiscal Year 2025-2026 Project List for Senate Bill 1 (Road Repair and Accountability Act of 2017) Road Maintenance and Rehabilitation Account Funding.

10.E AGREEMENT WITH CLP ENGINEERING FOR SOUTHERN CALIFORNIA EDISON'S MICROGRID INCENTIVE PROGRAM

RECOMMENDATION:

Staff recommends the City Council:

1. Authorize the City Manager or designee to execute a professional services agreement with CLP Engineering LLC for services relating to the Southern California Edison Microgrid Incentive Program in a form substantively attached to this report, subject to City Attorney approval.
2. Authorize a budget adjustment recognizing both the revenue allocation for the funds coming from SCE as well as the expense allocation needed to pay CLP engineering, for $25,000 in GL accounts 100-4-7500-4277 and 100-5-5011-209.

10.F ORDINANCE AMENDING SANTA PAULA MUNICIPAL CODE CHAPTER 103 FIREWORKS

RECOMMENDATION:

Staff recommends that the City Council:

1. Adopt Ordinance No. 1344 entitled: AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SANTA PAULA, CALIFORNIA AMENDING CHAPTER 103 OF THE SANTA PAULA MUNICIPAL CODE REGARDING FIREWORKS
2. Adopt Resolution No. 7566 increasing administrative citation fine amounts for violations of Chapter 103 of the Santa Paula Municipal Code regarding fireworks

Presented by City Attorney Monica Castillo

10.G PLANS AND SPECIFICATIONS FOR THE SR 150 CROSSWALK IMPROVEMENTS PROJECT

RECOMMENDATION:

Staff recommends that the City Council:

1. Adopt Resolution No. 7565 approving the plans and specifications for the SR 150 Crosswalk Improvements Project
2. Authorize Staff to advertise for Project bids.

11. PUBLIC HEARING

- Verification of posting notice by City Clerk
- Declaration of conflicts (if any)
- Declaration of ex parte contacts (if any)
- Open public hearing
- Staff presentation

- Public comments
- Close public hearing
- Discussion and action

11.A **VENTURA COUNTY WATERSHED PROTECTION DISTRICT'S BENEFIT ASSESSMENT PROGRAM FOR FY 2025-2026**

RECOMMENDATION:

Staff recommends that the City Council:

1. Open the public hearing;
2. Receive testimonial and documentary evidence from the public, if any;
3. Close the public hearing;
4. Adopt Resolution No. 7563 requesting the Ventura County Watershed Protection District to continue the City's assessment of $37.74 per Benefit Assessment Unit (BAU) per year to fund a portion of the City's Stormwater Management Program.

11.B **INTRODUCTION OF ORDINANCE NO. 1345 AMENDING CHAPTERS 16.07, 16.09, 16.11, 16.21, AND 16.27 OF THE SANTA PAULA MUNICIPAL CODE IN ORDER TO CORRECT INCONSISTENCIES, OUTDATED LANGUAGE AND FORMATTING, AND THE GENERAL PLAN ZONING MAP TO CHANGE THE ZONE ON VARIOUS PROPERTIES GENERALLY LOCATED NORTH OF AND ADJACENT TO THE SANTA PAULA AIRPORT AND SOUTH OF HIGHWAY 126 FROM MANUFACTURING (M-1) TO AIRPORT OPERATIONAL (KO), AND FINDING THE ACTIONS TO BE STATUTORILY EXEMPT FROM CEQA**

RECOMMENDATION:

Staff recommends that the City Council:

1. Open the public hearing.
2. Waive first reading, read by title only, and introduce Ordinance No. 1345, entitled "An Ordinance amending Chapters 16.07, 16.09, 16.11, 16.21, and 16.27 of the Santa Paula Municipal Code in order to correct inconsistencies, outdated language and formatting, and the General Plan Zoning Map to change the zone on various properties generally located north of and adjacent to the Santa Paula Airport and south of Highway 126 from Manufacturing (M-1) to Airport Operational (KO), and finding the actions to be statutorily exempt from CEQA"

Presented by: Monica Castillo, City Attorney / Tom Tarantino, Planning & Economic Development Manager

12. ACTION ITEMS

12.A **THIRD QUARTER FISCAL REPORT**

RECOMMENDATION:

Staff recommends that the City Council

1. Approved the budget allocations noted in the Fiscal Impacts Section

Presented by: Finance Director Christy Ramirez

13. ITEMS FOR FUTURE AGENDAS

13.A FUTURE AGENDA ITEMS

RECOMMENDATION:

Staff recommends City Council review future agenda items.

14. ADJOURNMENT

State of California)-

County of Ventura)- ss

City of Santa Paula)-

I declare under penalty of perjury that I posted this City Council Agenda on the bulletin board near the front door of City Hall, 970 Ventura Street, Santa Paula, California.

On_____at_____Signed:_____

Julie Latshaw

City Clerk

CITY OF SANTA PAULA
MEMORANDUM

To: Honorable Mayor and Members of the City Council

From: Greg Barnes, Parks and Recreation Director

Subject: PARKS & RECREATION DEPARTMENT ACTIVITY REPORT

Date: May 21, 2025

Agenda Item: 7.A

RECOMMENDATION:

Staff recommends that the City Council:

1. Receive and file the Parks & Recreation Department's Activity Report for the period of January 1st through April 30th, 2025.

Presented by: Gregory Barnes, Parks & Recreation Director

BACKGROUND:

From January 1st-April 30th, 2025, the Parks & Recreation Department worked on and executed the following:

RECREATION & COMMUNITY SERVICES

Youth Classes	Number of Participants
Archery Beginners	22
Archery Intermediate	41
Taekwondo	85
Gymnastics	326

Youth Sports	Number of Participants
Basketball	610

YOUTH SERVICES

Youth Center

We are pleased to report that the Youth Center continues to be a vibrant and welcoming space for local youth. A recent highlight includes a new partnership with the Santa Paula Unified School District's ASPIRE program. Youth from ASPIRE now visit the center twice a week, with city and district staff working together to foster a safe, fun, and engaging environment.

In addition to on-site programming, youth also had the opportunity to visit SP Fitness, where they learned how to properly and safely use various types of gym equipment. The session was both educational and hands-on, with certified trainers providing personalized guidance. This experience not only introduced participants to fitness in a supportive setting but also aligned with our broader efforts to encourage healthy habits and promote overall wellness among our youth.

Month	Youth Served	Total
January	257	
February	187	
March	205	
April	138	**787***

*79 individual youth participants.

Mobile Activity Center MAC
During spring break, the Parks and Recreation Department's Mobile Activity Center (MAC) brought free, fun-filled programming to local youth—spending the first week at Teague Park and the second at Las Piedras Park. Each day, over 20 kids enjoyed sports equipment, arts and crafts, and outdoor games, with special Friday features like wagon train rides and jolly jumpers. The MAC continues to create safe, engaging spaces for kids to stay active and connected during school breaks in their local neighborhoods.

Youth Apprenticeship Readiness Accelerator (YARA)
The Parks and Recreation Department proudly supports youth development through the California PAL Youth Apprenticeship Readiness Accelerator (YARA), a 12-week pre-apprenticeship program in partnership with LiUNA. Designed for Santa Paula youth ages 16–24, YARA provides hands-on training in the construction trades, covering topics such as health and safety, blueprint reading, green construction, and financial literacy.

In a historic milestone, Cohort II achieved a 100% completion rate—the first time in California PAL history that an entire cohort graduated. To support their continued success, students received toolkits donated by the local VFW and the Parks and Recreation Department, equipping them for their next steps in apprenticeship and employment.

Ventura County Youth Careers Program
The City of Santa Paula's Parks and Recreation Department is proud to collaborate with Goodwill Industries of Ventura and Santa Barbara Counties as a host site for the Ventura County Youth Careers program. This initiative—fully funded by the Employment and Training Administration of the U.S. Department of Labor through a $1,070,000 award—aims to empower local youth and cultivate the next generation of skilled professionals.

Goodwill provides no-cost programs that equip young people with the tools and training needed to build a successful future. Participants gain access to leadership development, college readiness resources, financial literacy education, tutoring, and a variety of supportive services. They also have opportunities to explore career paths, strengthen workplace skills, and earn wages through hands-on internship experiences. Through this partnership, the Parks and Recreation Department helps foster local talent and create meaningful opportunities for

Santa Paula's youth to grow and lead.

During this period, we had the pleasure of hosting Serena as our intern. Each intern sets two SMART goals at the beginning of their placement, with staff support to help them achieve these objectives. Serena's goals were to:

- Design event flyers, and
- Plan and host an art workshop at the Youth Center.

She successfully accomplished both, demonstrating creativity, initiative, and a commitment to community engagement.

Santa Paula High School Health and Human Services Academy Internship
The City of Santa Paula is proud to host an intern from the Santa Paula High School Health and Human Services Academy as part of its ongoing commitment to expanding youth employment opportunities. This spring, Jenny has joined our team, assisting with event logistics and marketing. Her internship directly supports City Council's goal to offer more internships and create early employment pathways for local youth—providing hands-on experience that helps prepare the next generation of community leaders.

City Corps
City Corps Leader Trainees worked a total of 1,228.50 hours completing 168 projects across the city, some of these projects include:

- Event Logistics (Cruise Night, Arbor/ Earth Day)
- Town Keeping/ Alley Beautification Projects
- Senior Nutrition (Meal Preparation and Delivery)
- Graffiti Abatement
- Tree Healthcare

Adult Classes	Number of Participants
Archery Beginners	59
Zumba	39
Mat Yoga	27
Chair Yoga	43

Adult Sports	Number of Participants
Pickleball Drop-In	118

COMMUNITY EVENTS
During this period the Department hosted and collaborated on a number of community events, these events include:

Arbor Day / Earth Day Celebration
The Parks and Recreation Department celebrated Arbor Day and Earth Day on April 5th at Teague Park. Residents joined in to plant four new trees—two Magnolia and two Quercus (Oak) trees—helping to enhance our community's green spaces. Participants also had the opportunity to repot flowers to take home, visit with electric vehicle groups, Athens Trash Services, and Valley Express, and view the City's electric maintenance equipment on display. Attendees were entered into a raffle for fun prizes, making it a festive and educational day for the community.

Easter Egg Hunt
The Parks and Recreation Department hosted a successful Easter Egg Hunt on April 12th at Teague Park. Families enjoyed a festive morning filled with free games, inflatables, wagon train rides, and activities organized by local vendors. The Optimist Club provided free popcorn, while Cardinal PTSA and Reading with Paws added to the fun with literacy activities. Children who found a golden egg were awarded special prizes. Thank you to all who joined us in making this a memorable community event.

SENIOR SERVICES

There are currently 268 seniors participating in various programs and classes at the senior center. These classes include:

- *Enhanced Fitness* – Three times a week – Mondays, Wednesdays & Fridays at 12:30 PM
- *Mat Yoga* – Once a week – Tuesdays at 9:30 AM
- *Chair Yoga* – Once a week – Tuesdays at 11:00 AM
- *Knitting Club* – Twice a week – Tuesdays & Thursdays at 10:00 AM
- *Creative Writing Club* – Once a week – Mondays from 2-4 PM
- *Zumba* – Once a week – Tuesdays at 12:15 PM
- *Bone Builders* – Twice a week – Mondays & Wednesdays at 10:30 AM

The Senior Center Programming continues to include movies & luncheons which are hosted in the auditorium and field trips to various attractions throughout the county. During this time the Senior Center hosted four luncheons all of which averaged over 100 attendees, and went on the following excursions:

- February - Chumash Casino
- March - Getty Museum
- April - Channel Islands Harbor

Upcoming trips/events:

- May - Senior Wellness Fair
- June - Chumash Casino

Senior Nutrition Program
From January 1st through March 31st of 2025 the Senior Nutrition Program served the following number of meals:

Congregate Meals	1,383
Homebound Delivery Meals	1,136
Meals Served During This Period (January 1-March 31)	2,519
Meals Served FY to Date (July 1-March 31)	6,926

Santa Paula Master Plan for Aging
The Santa Paula Master Plan for Aging (MPA) is in its final stages, focused on shaping a future that prioritizes the well-being of our older residents. The initial phase involves assessing the needs of seniors and identifying areas for improvement in accessibility, healthcare, and social services. The plan envisions a community where aging residents can thrive independently, and efforts are underway to build the framework needed to achieve this vision.

As momentum builds, the emphasis remains on establishing a strong foundation that will support a vibrant, inclusive community for Santa Paula's aging population.

Since the last departmental report, the Senior MPA workgroup has partnered with CSUCI to develop, conduct, and analyze a comprehensive survey. This effort has been led by research students under the supervision of Dr. Ronald W. Berkowsky, PhD, ensuring that the Senior Master Plan reflects the diverse needs of our residents. To further engage the public and collect valuable data, the City hosted several community conversations as part of the study.

The project is now in its final stages. Survey responses are being reviewed, and the final Santa Paula Master Plan for Aging is scheduled to be presented to the City Council at a future meeting.

PARKS & FACILITIES

During this period our Parks & Facilities staff:

- **City Corps / Streets & Open Spaces:** Maintenance staff continues to support City Corps by providing training and oversight for various city-wide projects. Recent efforts included pressure washing along Main Street, cleaning alleys with a focus on litter and weed abatement, watering city-planted trees, and removing overgrowth on several city-owned vacant lots.
- **Community Development Building Plumbing:** To address persistent plumbing issues, 70–80 feet of main line piping were replaced. This work was critical in resolving backups that had been affecting both the Community Development building and the adjacent Detective Trailer.
- **Harding Park:** The Tom Moore infield at Harding Park was recently graded to improve playability and ensure a safe and level surface for recreational use.
- **Las Piedras Park:** Las Piedras Park received comprehensive turf maintenance, including aeration, seeding, thatching, topsoil application, and fertilizing. The park's restrooms were also upgraded with new epoxy flooring, updated light fixtures, and new toilet seat covers.
- **Harvest Park:** Ongoing improvements at Harvest Park included routine maintenance, graffiti removal, and preparation of the softball field to support the High School Girls Varsity program.
- **City Facilities:** New AEDs were installed at all city buildings to improve emergency preparedness and ensure quick access to life-saving equipment.

Work Orders Issued	1,855
Work Orders Completed	1,802

Graffiti Work Orders Issued	177
Graffiti Work Orders Completed	178

Tree Maintenance Report

Trees Planted	4
Trees Removed/ Fallen	4
Trees Pruned	46

Santa Paula Creek Sports Park

The Parks and Recreation Department officially opened the new park to the public in March,

and it’s quickly become a community favorite. The BBQ pavilions have seen consistent use, with regular reservations throughout the month for family gatherings and celebrations. Users are already looking forward to the opportunity to reserve the athletic fields, and we've even started receiving softball field reservations—signaling an exciting season ahead for local sports.

ADMINISTRATION

- Continued to work with RWC (Project Management) on various CIP projects. These projects include:
    - **City Hall Campus Security Fencing:** The final sliding gate located at the 10 St. exit will be completed by April 25th. We are working through the final punch list items with Quality Fence and expect their work to be completed in the first week of May. We are in the process of bidding the gate controllers and anticipate receiving the final quotes by mid-May with installation in the month of June.
    - **Police Station Remodel Phase I:** Zuma Construction has completed nearly all of the work for the Phase I Renovation. The final punch list items will be completed by May 2nd.
    - **Teague Park Restrooms:** Bids were due April 25th at 3:00pm for the prefabricated Restroom Building. One bid was received, we are currently evaluating the submissions for compliance.
    - **Union Oil Building:** We have received multiple bids from contractors for the deferred maintenance items requiring immediate attention including Roof repairs, HVAC repairs/replacement, Site Drainage, Abatement (asbestos, lead, mold and radon).
- Staff participated in the fee study efforts led by our Finance Department.
- Staff participated in City Council's Strategic Goals Workshops and continues to work with the Finance Department and the City Manager's Office to prepare the department's budget proposal for the next two-year budget cycle.
- Staff participated in various Professional Development Opportunities
    - Katherine Herrera, Andy Rico and Greg Barnes - California Parks and Recreation Society - "2025 *Connections Conference & Expo"*
- With the help of Human Resources we successfully on boarded three new employees:
    - *Korina Alvarez - Recreation Coordinator*
    - *Ariana Talamantes - Recreation Coordinator*
    - *Luis Guillen - Facility Maintenance Worker I*

Facility Rentals

Cultural Arts Building	1
Community Center	8
Train Depot	9

Park Rentals & Reservations

Recreation Park	3
Las Piedras Park	10
Teague Park	107
George Harding Park	546
Sports Park Softball Field	12
Sports Park BBQ Pavilion	11

Permits, Banners & Other Transactions

Teague Park Banner	1
Main Street Banner	4
Special Event Permits	3
Film Permits	1

ANALYSIS:

STRATEGIC PLAN:

FISCAL IMPACTS:

No fiscal impact.

OPTIONS:

ATTACHMENTS:

CITY OF SANTA PAULA
MEMORANDUM

To: Honorable Mayor and Members of the City Council

From: Julie Latshaw, City Clerk

Subject: APPROVAL OF MINUTES
- City Council Special Meeting April 16, 2025
- City Council Regular Meeting April 16, 2025
- City Council Special Meeting April 24, 2025

Date: May 21, 2025

Agenda Item: 10.A

RECOMMENDATION:

Staff recommends Council approve minutes.

BACKGROUND:

An account of all proceedings of the Legislative Body in open meetings shall be kept by the Clerk/Secretary. The Clerk/Secretary shall prepare an abbreviated record of the meeting proceedings for approval by the Legislative Body which when adopted by the Legislative Body shall be the official Minutes of the meeting. Amendment of the minutes may be made only as to factual accuracy and not as to a change of intent. The Minutes of the meeting need not be verbatim. Only the best and most complete available recording of the meeting shall constitute the official record of the Legislative Body, but the Minutes shall constitute the official record of the Legislative Body meeting where a verbatim record of the meeting is not available. Unless requested by a majority of the quorum, the minutes may be approved without reading.

ANALYSIS:

None.

STRATEGIC PLAN:

This item is not a goal or objective in the City Council's two-year Strategic Plan, however, the Minutes shall constitute the official record of the Legislative Body.

FISCAL IMPACTS:

There are no fiscal impacts for this item.

OPTIONS:

None.

ATTACHMENTS:

2025.04.16 City Council Special Minutes.pdf
2025.04.16 City Council Regular Minutes.pdf
2025.04.24 City Council Special Minutes.pdf

CITY OF SANTA PAULA
City Council Special Meeting
April 16, 2025, 4:30 PM
MINUTES

SPECIAL MEETING - COUNCIL CHAMBERS

1) CALL TO ORDER

Mayor Chavez called the meeting to order at 4:30 p.m.

2) ROLL CALL

Members Present: Pedro A Chavez, Carlos Juarez, Jenny Crosswhite, Leslie Cornejo, and Gabriela Ornelas

Councilmember Ornelas was absent at the time of roll call, arriving in closed session at 4:40 p.m.

3) PUBLIC COMMENT

None.

4) CLOSED SESSION

4.A) PUBLIC EMPLOYEE PERFORMANCE EVALUATION Pursuant to Government Code §54957(b)(1) Title: City Manager

4.B) CONFERENCE WITH LABOR NEGOTIATORS PURSUANT TO GOVERNMENT CODE §54957.6 - City Representatives: Chief Labor Negotiator Irma Rodriguez Moisa, City Manager Dan Singer, Finance Director Christy Ramirez, and Human Resources Specialist Lorena Alvarez; Employee Organizations: Community Services Officer Association; Mid-Management Association; Professional & Supervisory Association; Service Employee International Union, Local 721 (SEIU); Santa Paula Police Officers Association (SPPOA); and Unrepresented Employees: Executive Management; Confidential employees; Part-time employees.

4.C) CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION - Pursuant to Government Code § 54956.9(d)(4) – Initiation of litigation: Cases: 1

Council recessed to closed session.

5) CLOSED SESSION REPORT

City Attorney Monica Castillo reported there was no reportable action taken.

6) ADJOURNMENT

Mayor Chavez recessed to the Regular City Council meeting at 6:30 p.m., reconvening at 8:50 p.m.
Mayor Chavez adjourned the meeting at 9:15 p.m.

ATTEST:

_____
Julie Latshaw, City Clerk

CITY OF SANTA PAULA
City Council Regular Meeting
April 16, 2025, 6:30 PM
MINUTES

REGULAR MATTERS - COUNCIL CHAMBERS

1) CALL TO ORDER

Mayor Chavez called the meeting to order at 6:38 p.m.

2) INVOCATION

Chaplain Kay Wilson-Bolton provided the Invocation.

3) FLAG SALUTE

Councilmember Juarez led the flag salute.

4) ROLL CALL

Members Present: Pedro A Chavez, Carlos Juarez, Jenny Crosswhite, Gabriela Ornelas, and Leslie Cornejo

5) CLOSED SESSION REPORT

City Attorney Monica Castillo announced the City Council met in closed session on the below items. Council intends to reconvene to closed session at the end of this meeting. No reportable action was anticipated.
1) PUBLIC EMPLOYEE PERFORMANCE EVALUATION Pursuant to Government Code §54957(b)(1) Title: City Manager;
2) CONFERENCE WITH LABOR NEGOTIATORS PURSUANT TO GOVERNMENT CODE §54957.6 - City Representatives: Chief Labor Negotiator Irma Rodriguez Moisa, City Manager Dan Singer, Finance Director Christy Ramirez, and Human Resources Specialist Lorena Alvarez; Employee Organizations: Community Services Officer Association; Mid-Management Association; Professional & Supervisory Association; Service Employee International Union, Local 721 (SEIU); Santa Paula Police Officers Association (SPPOA); and Unrepresented Employees: Executive Management; Confidential employees; Part-time employees; and
3) CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION - Pursuant to Government Code § 54956.9(d)(4) – Initiation of litigation: Cases: 1

6) PUBLIC COMMENT

Trino Lopez was called to speak asking for support of the rent control at the mobile home park, by rejecting the 45% rent increase.

Tiffany Orr was called to speak asking for support of the rent control at the mobile home park, by rejecting the 45% rent increase.

Victor Partida was called to speak asking for support of the rent control at the mobile home park, by rejecting the 45% rent increase.

7) PRESENTATIONS

7.A) RECOGNITION FOR VENTURA COUNTY SCIENCE FAIR WINNER LORENZO VELOZ

Mayor Chavez presented recognition for the Ventura County Science Fair Winner, Lorenzo Veloz.

7.B) RECOGNITION OF RETIRING SANTA PAULA POLICE DEPARTMENT CITIZEN'S PATROL WILLIAM QUINLAN

Mayor Chavez presented the city tile and recognition to retiring Santa Paula Police Department Citizen's Patrol William Quinlan.
Chief Aguilar presented the Santa Paula Police Department shadow box of memorabilia.

7.C) ARTS, CULTURE AND CREATIVITY MONTH PROCLAMATION

Mayor Chavez presented Arts, Culture and Creativity Month Proclamation.

7.D) FAIR HOUSING MONTH PROCLAMATION

Mayor Chavez presented the Fair Housing Month Proclamation.

8) CITY COUNCIL REPORTS

Councilmember Crosswhite:
Attended the Southern California Association of Governments Regional Council meeting and was voted to the SCAG Assembly as second Vice President; attended the Clean Power Alliance meeting; the Economic Development Committee meeting; the Peoples Place ad hoc Committee meeting; the Local Agency Formation Commission; the Ventura County Transportation Commission meeting; the Easter Egg Hunt and activities; the Youth Apprenticeship Readiness Accelerator (YARA) graduation; and the Rocket Bins ribbon cutting.

Councilmember Cornejo:
Attended the Peoples Place ad hoc Committee meeting; the Property Business Improvement District meeting; and the YARA graduation.

Councilmember Ornelas:

Attended the Ventura Regional Sanitation District meeting as alternate for Councilmember Cornejo.

Vice Mayor Juarez:
Attended the Comsat tour; the Senior Advisory Committee meeting; the Easter Egg Hunt and activities; the Youth Apprenticeship Readiness Accelerator (YARA) graduation; and the Rocket Bins ribbon cutting; and the Committee vacancy interviews.

Mayor Chavez:
Provided a written quarterly report.

9) CITY MANAGER REPORTS

Attended the wedding of a former City Manager; and the Comsat tour.

10) CONSENT CALENDAR

10.A) MARCH 2025 WARRANTS AND CERTIFICATIONS

10.B) AMENDMENT NO. 4 TO PROFESSIONAL SERVICES AGREEMENT WITH MKN & ASSOCIATES FOR AWTF PHASE 1 REDESIGN AND ESTABLISHMENT OF A PROJECT BUDGET

10.C) ROBERT WILLIAM COMPANY, LLC AMENDMENT NO. 4

10.D) RESOLUTION NO. 7562 APPROVING SUMMARY VACATION OF A MULTIPURPOSE TRAIL EASEMENT AT THE SOUTHWESTERLY EDGE OF HARVEST AT LIMONEIRA

Motion: Approve Consent Calendar items 10.A through 10.D, with redline staff report on item 10.B and Mayor Chavez recusing on item 10.D.
Moved by Carlos Juarez, seconded by Jenny Crosswhite

Vote: Motion carried 5-0
Yes: Pedro A Chavez, Carlos Juarez, Jenny Crosswhite, Gabriela Ornelas, Leslie Cornejo

11) ACTION ITEMS

11.A) APPOINTMENT TO COMMISSIONS AND COMMITTEES

Motion: Approve Appointments to the following Measure R Oversite Committee:
Cheryl Monzon and Mary Deines to four-year terms (4/16/2025-4/16/2029)
Zandra Tadeo, Lina Partida, and Cytlalli Salgado to two-year terms (4/16/2025-4/16/2027)
Moved by Jenny Crosswhite, seconded by Gabriela Ornelas

Vote: Motion carried 5-0
Yes: Pedro A Chavez, Carlos Juarez, Jenny Crosswhite, Gabriela Ornelas, Leslie Cornejo

Motion: Approve Appointments to the following Parks & Recreation Commission:
Kassidy Straetz to a one-year term (4/16/2025-4/16/2026) as Youth
Maria Lara Cordova to a three-year term (4/16/2025-4/16/2028)
Moved by Gabriela Ornelas, seconded by Carlos Juarez

Vote: Motion carried 5-0
Yes: Pedro A Chavez, Carlos Juarez, Jenny Crosswhite, Gabriela Ornelas, Leslie Cornejo

Motion: Approve Appointments to the following Mobile Home Rent Review Commission:
Eric Butler and Olav Hassel for two-year terms (4/16/2025-4/16/2027)
Moved by Carlos Juarez, seconded by Jenny Crosswhite

Vote: Motion carried 5-0
Yes: Pedro A Chavez, Carlos Juarez, Jenny Crosswhite, Gabriela Ornelas, Leslie Cornejo

11.B) REVIEW THE 2024 MILITARY EQUIPMENT ANNUAL REPORT AND RENEW ORDINANCE 1315, APPROVING THE MILITARY EQUIPMENT FUNDING, ACQUISITION AND USE POLICY FOR SANTA PAULA

Police Chief Aguilar presented this item.

Motion: Approve the Police Department's Annual Military Equipment Report and approve the Military Equipment Funding, Acquisition and Use Policy as required by Government Code 7072 (AB 481), and Renew Ordinance 1315.
Moved by Gabriela Ornelas, seconded by Leslie Cornejo

Vote: Motion carried 5-0
Yes: Pedro A Chavez, Carlos Juarez, Jenny Crosswhite, Gabriela Ornelas, Leslie Cornejo

12) ITEMS FOR FUTURE AGENDAS

12.A) FUTURE AGENDA ITEMS

13) ADJOURNMENT

Council reconvened to closed session 8:50 p.m.,
City Attorney Monica Castillo reported there was no reportable action taken.
Mayor Chavez adjourned the meeting at 9:15 p.m.

ATTEST:

Julie Latshaw, City Clerk

CITY OF SANTA PAULA
City Council Special Meeting
April 24, 2025, 8:00 AM
MINUTES

1) CALL TO ORDER

Mayor Chavez called the meeting to order at 8:00 a.m.

2) ROLL CALL

Councilmember Crosswhite is participating remotely pursuant to Government Code 54953(b), 3950 Acree Drive, Hood River, OR 97031.

Members Present: Pedro A Chavez, Carlos Juarez, Jenny Crosswhite, Leslie Cornejo, and Gabriela Ornelas

3) PUBLIC COMMENT

None.

4) CLOSED SESSION

4.A) CONFERENCE WITH LABOR NEGOTIATORS PURSUANT TO GOVERNMENT CODE §54957.6 - City Representatives: Chief Labor Negotiator Irma Rodriguez Moisa, City Manager Dan Singer, Finance Director Christy Ramirez, and Human Resources Administrator Lorena Alvarez; Employee Organizations: Community Services Officer Association; Mid-Management Association; Professional & Supervisory Association; Service Employee International Union, Local 721 (SEIU); Santa Paula Police Officers Association (SPPOA); and Unrepresented Employees: Executive Management; Confidential employees; Part-time employees.

Council recessed to closed session.

5) CLOSED SESSION REPORT

City Attorney Monica Castillo reported there was no reportable action taken.

6) ADJOURNMENT

Mayor Chavez adjourned the meeting at 9:18 a.m.

ATTEST:

_____

Julie Latshaw, City Clerk

CITY OF SANTA PAULA
MEMORANDUM

To: Honorable Mayor and Members of the City Council

From: Beatriz Jimenez, Assistant Finance Director

Subject: APRIL 2025 WARRANTS AND CERTIFICATIONS

Date: May 21, 2025

Agenda Item: 10.B

RECOMMENDATION:

Staff recommends that the City Council:

1. Review and accept the "Certification of Accounts Payable" for the accounts payable payment cycles for April 2025, starting check number 340434 and ending check number 340680.
2. Review and accept the "Certification of Salaries" for the pay period ending dates April 4th, 2025, through April 18th, 2025.

BACKGROUND:

This staff report certifies the separation of duties between the Preparer (Accounting and Payroll Specialist) and the Reviewer (Finance Director and Assistant Finance Director).

Presented in the attached documents:

a) CERTIFICATION OF ACCOUNTS PAYABLE CHECKS by check number range and dates. It also discloses any voided checks.

b) EXPENSE REPORTS showing the amount and funds accounts payable came from.

The "Check Report" depicts the following columns:

c) AP-ACCOUNTS PAYABLE for the vendors (non-City staff) by the vendor number, vendor name, payment date, payment amount and check number (entitled 'number').

d) PY-PAYROLL for benefit payments, insurance, retirement, etc. Benefits payable on behalf of City staff.

e) Bank Code Summary by payment type.

f) Fund Summary by fund the accounts payables utilized.

CERTIFICATION OF SALARIES

This is the certification (separation of duties between "preparer" and the "reviewer") of salaries and benefits (payroll checks) by fund. It lists salary (payroll) issued checks by beginning and ending check number, payroll ending dates April 4th, 2025, through April 18th, 2025.

ANALYSIS:

See the attachment to this staff report for expense breakdown by respective fund.

STRATEGIC PLAN:

None.

FISCAL IMPACTS:

None.

OPTIONS:

As an alternative to staff's recommendation, the City Council may:
1. Decline to receive and file April 2025 Certifications of Accounts Payable Checks and Certifications of Salaries.

ATTACHMENTS:

April 2025 PY and AP Certifications.pdf

EXHIBIT A:
CERTIFICATION OF SALARIES

CERTIFICATION OF SALARIES

BEG. CHK #: **148797**
ENDING CHK #: **148806**

PAYROLL ENDING: 04/04/25
PAY DATE: 04/11/25

100	GENERAL FUND	357,631.21
104	GENERAL FUND-MEASURE T	77,853.34
206	STORMWATER PROGRAM	3,509.55
280	STATE GAS TAX FUND	20,874.09
312	CA USED OIL BLOCK GRANT	196.80
405	AAA-AREA AGCY ON AG	1,887.02
610	SEWER ENTERPRISE FUND	11,685.22
620	WATER ENTERPRISE FUND	69,649.03
702	EQUIP. MAINT. FUND	12,912.38
	$	**556,198.64**

CERTIFICATION
ALLOWED BY THE CITY COUNCIL

CITY OF SANTA PAULA INCORPORATED APRIL 22, 1902 VENTURA COUNTY, CA

Julie Latshaw 5/12/25
JULIE LATSHAW - CITY CLERK DATED

PREPARED BY:

5/12/25
MARIA RENTERIA - PAYROLL SPECIALIST DATED

5/12/25
BEATRIZ JIMENEZ - ASSISTANT FINANCE DIRECTOR DATED

Fund Summary

Fund	Units	Amount
100-GENERAL	7,206.72	357,631.21
104-GENERAL FUND-MEASURE T	1,645.16	77,853.34
206-STORMWATER PROGRAM	60.96	3,509.55
280-STATE GAS TAX	498.23	20,874.09
312-CA USED OIL BLOCK GRANT	3.00	196.80
405-AAA (AREA AGCY ON AGING)	73.40	1,887.02
610-SEWER	227.06	11,685.22
620-WATER	1,450.47	69,649.03
702-EQUIPMENT MAINTENANCE	253.00	12,912.38
Grand Total:	**11,418.00**	**556,198.64**

CERTIFICATION OF SALARIES

BEG. CHK #: **148807**
ENDING CHK #: **148820**

PAYROLL ENDING: 04/18/25
PAY DATE: 04/25/25

100	GENERAL FUND	367,055.93
104	GENERAL FUND-MEASURE T	78,985.49
206	STORMWATER PROGRAM	3,511.33
280	STATE GAS TAX FUND	19,242.64
312	CA USED OIL BLOCK GRANT	724.51
405	AAA-AREA AGCY ON AG	1,904.54
610	SEWER ENTERPRISE FUND	11,553.78
620	WATER ENTERPRISE FUND	72,327.05
702	EQUIP. MAINT. FUND	13,326.71
	$	**568,631.98**

CERTIFICATION
ALLOWED BY THE CITY COUNCIL

CITY OF SANTA PAULA INCORPORATED APRIL 22, 1902 VENTURA COUNTY, CA

5/2/25
JULIE LATSHAW - CITY CLERK DATED

PREPARED BY:

5/12/25
MARIA RENTERIA - PAYROLL SPECIALIST DATED

5/12/25
BEATRIZ JIMENEZ - ASSISTANT FINANCE DIRECTOR DATED

Fund Summary

Fund	Units	Amount
100-GENERAL	6,746.30	367,055.93
104-GENERAL FUND-MEASURE T	1,714.05	78,985.49
206-STORMWATER PROGRAM	60.96	3,511.33
280-STATE GAS TAX	452.92	19,242.64
312-CA USED OIL BLOCK GRANT	12.00	724.51
405-AAA (AREA AGCY ON AGING)	74.00	1,904.54
610-SEWER	224.49	11,553.78
620-WATER	1,490.21	72,327.05
702-EQUIPMENT MAINTENANCE	259.00	13,326.71
Grand Total:	**11,033.93**	**568,631.98**

EXHIBIT B:

CERTIFICATION OF ACCOUNTS PAYABLES

CERTIFICATION OF ACCOUNTS PAYABLE CHECKS

CHECK NO.:	340434	THRU:	340543	DATED:	April 3, 2025
CHECK NO.:	340544	THRU:	340552	DATED:	April 11, 2025
CHECK NO.:	340553	THRU:	340668	DATED:	April 17, 2025
CHECK NO.:	340669	THRU:	340675	DATED:	April 25, 2025
CHECK NO.:	340676	THRU:	340680	DATED:	April 24, 2025
DRAFT:	992413	THRU:	992416	DATED:	April 2, 2025
DRAFT:	992419	THRU:	992419	DATED:	April 2, 2025
DRAFT:	992420	THRU:	992420	DATED:	April 10, 2025
DRAFT:	992421	THRU:	992421	DATED:	April 11, 2025
DRAFT:	992422	THRU:	992426	DATED:	April 16, 2025
DRAFT:	992427	THRU:	992427	DATED:	April 17, 2025
DRAFT:	992428	THRU:	992428	DATED:	April 9, 2025
DRAFT:	992429	THRU:	992429	DATED:	April 23, 2025
DRAFT:	992430	THRU:	992434	DATED:	April 30, 2025
VOIDED CHECK NO.:	340475	THRU:	340475	DATED:	April 3, 2025
VOIDED CHECK NO.:	340500	THRU:	340500	DATED:	April 3, 2025
VOIDED CHECK NO.:	338877	THRU:	338877	DATED:	April 11, 2025
VOIDED CHECK NO.:	339325	THRU:	339325	DATED:	April 2, 2025
VOIDED CHECK NO.:	339721	THRU:	339721	DATED:	April 8, 2025
VOIDED CHECK NO.:	340441	THRU:	340441	DATED:	April 3, 2025
VOIDED CHECK NO.:	340553	THRU:	340553	DATED:	April 17, 2025

COUNCIL MEETING DATE: May 21, 2025

AMOUNT OF CERTIFICATION: $ 2,015,742.04

	DISTRIBUTION BY FUND	
100	GENERAL FUND	$675,020.08
103	CABLE TELEVISION FUND	$2,100.00
104	PROF/CONTR SVCS-OTHER	$100,918.72
115	RECREATION PROGRAM	$8,366.87
205	NPDES STORMWATER QUALITY	$6,135.00
206	STORMWATER PROGRAM	$6,259.03
207	UNION OIL BUILDING ENDOWMENT	$1,967.54
226	PARKLAND FACILITIES IMPACT	$874.38
229	SVCS-DESIGN/STUDY	$22,020.06
280	STATE GAS TAX	$55,042.62
281	LOCAL TRANSPORTATION TAX/LTF/TDA	$12,670.00
282	LOCAL TRANSPORTATION-ART 3	$9,542.23
312	CA USED OIL BLOCK GRANT	$222.80
405	AAA (AREA AGENCY ON AGING	$1,859.21
412	AMERICAN RESCUE PLAN	$75,562.33
500	HILLSBOROUGH OPEN SPACE MAINT	$510.00
503	GHAD-GEO HAZ ABATEMENT	$967.00
504	HARVEST CFD EA1	$5,110.50
610	SEWER ENTERPRISE	$400,814.05
620	WATER ENTERPRISE	$401,844.35
702	EQUIPMENT MAINTENANCE FUND	$34,819.54
800	CASH DEPOSIT TRUST FUND	$193,327.59
804	DLA FOR FORMER RDA	$11,630.95
	TOTAL FUND DISTRIBUTION	$2,027,584.85

Variance of $11,842.81 due to voided checks.

PREPARED BY: Anairy Gonzalez
ANAIRY GONZALEZ
ACCOUNTING SPECIALIST

REVIEWED BY: _____
BEATRIZ JIMENEZ
ASSISTANT FINANCE DIRECTOR

ALLOWED BY CITY COUNCIL

DATE: May 9, 2025

EXCEPT: _____

CITY CLERK: _____
JULIE LATSHAW, CITY CLERK

CITY OF SANTA PAULA
INCORPORATED
APRIL 22, 1902
VENTURA COUNTY, CA

Fund Summary

Fund	Payment Amount
100 - GENERAL	675,020.08
103 - CABLE TELEVISION	2,100.00
104 - GENERAL FUND-MEASURE T	100,918.72
115 - GENERAL RECREATION PRO	8,366.87
205 - NPDES STORMWATER QUALITY	6,135.00
206 - STORMWATER PROGRAM	6,259.03
207 - UNION OIL BULDING ENDOWMENT - OPERATING FU	1,967.54
226 - PARKLAND FACILITIES	874.38
229 - TRAFFIC IMPACT FEE	22,020.06
280 - STATE GAS TAX	55,042.62
281 - LOCAL TRANSPORTATION TDA	12,670.00
282 - LOCAL TRANS TDA ART 3	9,542.23
312 - CA USED OIL BLOCK GRANT	222.80
405 - AAA (AREA AGCY ON AGING)	1,859.21
412 - AMERICAN RESCUE PLAN	75,562.33
500 - HILLSBOROUGH OPEN SPACE	510.00
503 - GHAD-GEO HAZ ABATE DIST	967.00
504 - HARVEST CFD EA1	5,110.50
610 - SEWER	400,814.05
620 - WATER	401,844.35
702 - EQUIPMENT MAINTENANCE	34,819.54
800 - MISC DEPOSITS	193,327.59
803 - HARDING PARK TRUST	11,630.95
Grand Total:	**2,027,584.85**

City of Santa Paula, CA

Check Report

By Check Number

Date Range: 04/01/2025 - 04/30/2025

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP-ACCOUNTS PAYABLE						
010521	HERITAGE VALLEY TOURISM BUREAU	04/11/2025	Regular	0.00	-10,000.00	338877
016084	SANTA PAULA TOGETHER	04/02/2025	Regular	0.00	-6,500.00	339325
013527	CARROT-TOP INDUSTRIES INC.	04/08/2025	Regular	0.00	-961.00	339721
010055	ACCUSOURCE INC	04/03/2025	Regular	0.00	1,044.93	340434
015448	ALL CITY MANAGEMENT SERVICES, INC.	04/03/2025	Regular	0.00	14,318.32	340435
015498	AMAZON CAPITAL SERVICES	04/03/2025	Regular	0.00	3,726.91	340436
011738	AT&T CALNET 3	04/03/2025	Regular	0.00	515.18	340437
011354	AT&T MOBILITY	04/03/2025	Regular	0.00	1,732.92	340438
016240	ATKINSON, ANDELSON, LOYA, RUUD AND ROM	04/03/2025	Regular	0.00	3,031.88	340439
011571	AUDITOR-CONTROLLER	04/03/2025	Regular	0.00	36,442.50	340440
016062	BANNER BANK	04/03/2025	Regular	0.00	0.50	340441
016062	BANNER BANK	04/11/2025	Regular	0.00	-0.50	340441
011231	BARON INDUSTRIES	04/03/2025	Regular	0.00	27.86	340442
014680	BEST BEST & KRIEGER LLP	04/03/2025	Regular	0.00	76,617.71	340443
013416	BIG 5 CORP	04/03/2025	Regular	0.00	146.10	340444
011211	BNY MELLON	04/03/2025	Regular	0.00	1,500.00	340445
012620	BSN SPORTS, LLC	04/03/2025	Regular	0.00	4,138.19	340446
016019	BULLOCK, STEVEN WAYNE	04/03/2025	Regular	0.00	1,430.00	340447
011464	BUSINESS CARD	04/03/2025	Regular	0.00	4,471.19	340448
012170	CALIFORNIA ELECTRIC SUPPLY-VENTURA	04/03/2025	Regular	0.00	81.40	340449
012679	CAL-STATE AUTO PARTS	04/03/2025	Regular	0.00	661.78	340450
011089	CAROLLO ENGINEERS	04/03/2025	Regular	0.00	3,074.00	340451
016444	CENDEJAS, ERIC	04/03/2025	Regular	0.00	345.00	340452
015999	CHARTER COMMUNICATIONS HOLDING, LLC	04/03/2025	Regular	0.00	322.01	340453
016140	CHAVEZ, PEDRO	04/03/2025	Regular	0.00	20.40	340454
015480	CNL FOOD PROS LLC	04/03/2025	Regular	0.00	612.16	340455
011149	COSTCO WHOLESALE	04/03/2025	Regular	0.00	199.97	340456
011148	COUNTY OF VENTURA	04/03/2025	Regular	0.00	349.66	340457
011160	CPS HR CONSULTING	04/03/2025	Regular	0.00	346.50	340458
011161	CRAGOE PEST SERVICES INC	04/03/2025	Regular	0.00	475.00	340459
011164	CRANE PRINTING	04/03/2025	Regular	0.00	145.06	340460
015452	CROWN AWARDS	04/03/2025	Regular	0.00	518.50	340461
012191	DATAPROSE, LLC	04/03/2025	Regular	0.00	5,418.19	340462
010073	DJ'S CALIFORNIA CATERING INC	04/03/2025	Regular	0.00	596.73	340463
013975	DODOS DESIGN - GARCIA, DAVID	04/03/2025	Regular	0.00	5,081.91	340464
016156	EFUEL LLC	04/03/2025	Regular	0.00	6,751.64	340465
015438	ENCOMPASS CONSULTANT GROUP	04/03/2025	Regular	0.00	12,670.00	340466
013360	ENGEO INCORPORATED	04/03/2025	Regular	0.00	967.00	340467
015739	EWING IRRIGATION PRODUCTS INC.	04/03/2025	Regular	0.00	864.05	340468
010187	F M PEARCE Company	04/03/2025	Regular	0.00	10,166.83	340469
010395	FAMCON PIPE & SUPPLY, INC.	04/03/2025	Regular	0.00	348.03	340470
014291	FEDEX	04/03/2025	Regular	0.00	46.71	340471
010404	FENCE FACTORY SATICOY	04/03/2025	Regular	0.00	90.95	340472
014348	FERRIS, SABRINA ZAN	04/03/2025	Regular	0.00	243.17	340473
010440	FGL ENVIRONMENTAL, INC	04/03/2025	Regular	0.00	6,618.00	340474
	Void	04/03/2025	Regular	0.00	0.00	340475
015835	FLORES, ELIXEO	04/03/2025	Regular	0.00	97.57	340476
010432	FRANK'S PAINT & HARDWARE	04/03/2025	Regular	0.00	1,069.35	340477
014061	FRONTIER COMMUNICATIONS	04/03/2025	Regular	0.00	800.00	340478
010441	FRUIT GROWERS SUPPLY CO	04/03/2025	Regular	0.00	1,430.54	340479
016676	FXH CONSULTANTS INC	04/03/2025	Regular	0.00	1,050.00	340480
016449	GAYTAN, CARLOS	04/03/2025	Regular	0.00	2,922.72	340481
016096	GERALD GARCIA	04/03/2025	Regular	0.00	1,520.00	340482
015222	GOODSUITE	04/03/2025	Regular	0.00	48.72	340483

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
012800	GRANITE CONSTRUCTION COMPANY	04/03/2025	Regular	0.00	192.67	340484
014369	GSI WATER SOLUTIONS, INC.	04/03/2025	Regular	0.00	17,538.26	340485
015487	HIT DISTRIBUTING , INC.	04/03/2025	Regular	0.00	692.69	340486
010537	HOUSE SANITARY SUPPLY	04/03/2025	Regular	0.00	1,935.01	340487
010595	J & H ENGINEERING GENERAL CONTRACTOR, IN	04/03/2025	Regular	0.00	21,373.77	340488
015967	J. ARTHUR GUTIERREZ	04/03/2025	Regular	0.00	2,080.00	340489
015879	JAURIQUE JR., RAYMOND MARK	04/03/2025	Regular	0.00	300.00	340490
013483	JUAREZ, CARLOS	04/03/2025	Regular	0.00	20.40	340491
013544	LARRY WALKER ASSOCIATES, INC.	04/03/2025	Regular	0.00	630.00	340492
013716	LIBERTY PARK WATER CO.	04/03/2025	Regular	0.00	73,000.00	340493
010017	LIEBERT CASSIDY WHITMORE	04/03/2025	Regular	0.00	525.00	340494
010061	LOWE'S	04/03/2025	Regular	0.00	432.97	340495
015633	M6 CONSULTING, INC.	04/03/2025	Regular	0.00	125,043.75	340496
015516	MAINTAINX, INC.	04/03/2025	Regular	0.00	251.73	340497
010129	MASAHISA, OTAGIRI	04/03/2025	Regular	0.00	2,499.43	340498
014436	MINER'S ACE HARDWARE	04/03/2025	Regular	0.00	2,201.62	340499
	Void	04/03/2025	Regular	0.00	0.00	340500
012895	MNS ENGINEERS, INC.	04/03/2025	Regular	0.00	37,702.55	340501
010180	MUNICIPAL MANAGEMENT ASSISTANTS OF SO	04/03/2025	Regular	0.00	115.00	340502
016052	NATURAL GREEN LANDSCAPE, INC.	04/03/2025	Regular	0.00	10,750.00	340503
012691	O'REILLY AUTOMOTIVE STORES, INC.	04/03/2025	Regular	0.00	543.34	340504
016305	PEREZ, JOSE LUIS	04/03/2025	Regular	0.00	351.00	340505
014934	RAMIREZ, JOSHUA	04/03/2025	Regular	0.00	858.00	340506
014415	REYES, PEDRO R.	04/03/2025	Regular	0.00	350.00	340507
010047	ROBERT HALF	04/03/2025	Regular	0.00	3,011.20	340508
015399	ROBERT WILLIAM COMPANY, LLC	04/03/2025	Regular	0.00	6,901.56	340509
016610	ROTH STAFFING COMPANIES, LP	04/03/2025	Regular	0.00	3,366.80	340510
010520	RP RENTALS	04/03/2025	Regular	0.00	508.48	340511
015917	SANTA PAULA MATERIALS, INC.	04/03/2025	Regular	0.00	200.00	340512
011263	SANTA PAULA SELF STORAGE	04/03/2025	Regular	0.00	1,985.00	340513
012332	SANTA PAULA SUPER STORE	04/03/2025	Regular	0.00	30.92	340514
016084	SANTA PAULA TOGETHER	04/03/2025	Regular	0.00	6,500.00	340515
013467	SATICOY UPHOLSTERY - ZUNIGA, RUTILIO	04/03/2025	Regular	0.00	940.00	340516
010785	SMART & FINAL	04/03/2025	Regular	0.00	0.20	340517
015035	SOBEL, ANDY	04/03/2025	Regular	0.00	20.40	340518
010795	SOUTHERN CALIFORNIA EDISON	04/03/2025	Regular	0.00	12,585.21	340519
013043	STAFFORD, STEVE	04/03/2025	Regular	0.00	300.00	340520
015809	STANDARD SITE RENTALS INC.	04/03/2025	Regular	0.00	878.98	340521
016677	STOCKTON, FAITH	04/03/2025	Regular	0.00	204.00	340522
015285	SUPERIOR PRINTING & GRAPHICS	04/03/2025	Regular	0.00	342.17	340523
015001	SYNAGRO-WWT, INC.	04/03/2025	Regular	0.00	522.20	340524
012006	TOTAL BARRICADE SERVICES, INC.	04/03/2025	Regular	0.00	1,140.00	340525
012070	TRAFFIC TECHNOLOGIES	04/03/2025	Regular	0.00	553.35	340526
015505	TRIPEPI, SMITH AND ASSOCIATES, INC.	04/03/2025	Regular	0.00	1,575.00	340527
011389	TYLER TECHNOLOGIES, INC	04/03/2025	Regular	0.00	10,346.53	340528
011891	ULINE SHIPPING SUPPLIES	04/03/2025	Regular	0.00	888.02	340529
010883	U-RENT INC	04/03/2025	Regular	0.00	41.77	340530
013736	V.C.T.C.	04/03/2025	Regular	0.00	266.47	340531
015439	VALU GROUP ENTERPRISES, INC.	04/03/2025	Regular	0.00	480.00	340532
010952	VENTURA TROPHY COMPANY	04/03/2025	Regular	0.00	2,379.12	340533
011258	VIC'S PLUMBING SUPPLY, INC.	04/03/2025	Regular	0.00	156.72	340534
013550	WHITE CAP, L.P.	04/03/2025	Regular	0.00	2,235.45	340535
014968	WILLDAN FINANCIAL SERVICES	04/03/2025	Regular	0.00	3,213.00	340536
013843	YOUNG, DUNCAN JAMES	04/03/2025	Regular	0.00	2,080.00	340537
011464	BUSINESS CARD	04/11/2025	Regular	0.00	251.00	340550
011464	BUSINESS CARD	04/11/2025	Regular	0.00	1,662.11	340551
011464	BUSINESS CARD	04/11/2025	Regular	0.00	3,250.29	340552
010019	A-1 TRUCK & EQUIPMENT INC	04/17/2025	Regular	0.00	1,659.53	340555
015448	ALL CITY MANAGEMENT SERVICES, INC.	04/17/2025	Regular	0.00	14,382.67	340556
016593	ALMANZA, STEVEN	04/17/2025	Regular	0.00	7,949.72	340557
016687	ALPERIN, JOSHUA	04/17/2025	Regular	0.00	43.00	340558

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
015498	AMAZON CAPITAL SERVICES	04/17/2025	Regular	0.00	2,686.97	340559
011368	ASWELL TROPHY	04/17/2025	Regular	0.00	26.77	340560
011354	AT&T MOBILITY	04/17/2025	Regular	0.00	1,463.46	340561
015322	BARNES, GREG	04/17/2025	Regular	0.00	100.00	340562
011231	BARON INDUSTRIES	04/17/2025	Regular	0.00	107.04	340563
015284	BEE SPECIALIST	04/17/2025	Regular	0.00	125.00	340564
015877	BERMUDEZ POLYGRAPH	04/17/2025	Regular	0.00	300.00	340565
014870	BOYD & ASSOCIATES	04/17/2025	Regular	0.00	135.00	340566
011151	C.O.R. PLUMBING SUPPLIES	04/17/2025	Regular	0.00	4,500.00	340567
012679	CAL-STATE AUTO PARTS	04/17/2025	Regular	0.00	254.54	340568
011089	CAROLLO ENGINEERS	04/17/2025	Regular	0.00	2,220.25	340569
013527	CARROT-TOP INDUSTRIES INC.	04/17/2025	Regular	0.00	961.00	340570
015874	CHANDLER ASSET MANAGEMENT, INC.	04/17/2025	Regular	0.00	2,633.03	340571
015999	CHARTER COMMUNICATIONS HOLDING, LLC	04/17/2025	Regular	0.00	2,410.88	340572
016167	COASTAL PRINTING	04/17/2025	Regular	0.00	20.00	340573
011137	COPQUEST, INC.	04/17/2025	Regular	0.00	4,491.82	340574
010418	CORELOGIC SOLUTIONS, LLC	04/17/2025	Regular	0.00	140.00	340575
011149	COSTCO WHOLESALE	04/17/2025	Regular	0.00	200.13	340576
010932	COUNTY OF VENTURA IT SERVICES	04/17/2025	Regular	0.00	1,958.02	340577
011161	CRAGOE PEST SERVICES INC	04/17/2025	Regular	0.00	1,285.00	340578
014331	CULLIGAN WATER	04/17/2025	Regular	0.00	282.72	340579
012191	DATAPROSE, LLC	04/17/2025	Regular	0.00	5,414.44	340580
016263	DCH THOUSAND OAKS-F, INC	04/17/2025	Regular	0.00	4,990.66	340581
016439	DEVIL MOUNTAIN WHOLESALE NURSERY LLC	04/17/2025	Regular	0.00	772.20	340582
016685	DIMAGGIO, CATIE	04/17/2025	Regular	0.00	200.00	340583
013724	DIRECT TV	04/17/2025	Regular	0.00	115.24	340584
013975	DODOS DESIGN - GARCIA, DAVID	04/17/2025	Regular	0.00	7,230.55	340585
016156	EFUEL LLC	04/17/2025	Regular	0.00	7,724.47	340586
016126	ENVISION VTA FD AUTO LLC	04/17/2025	Regular	0.00	354.45	340587
015739	EWING IRRIGATION PRODUCTS INC.	04/17/2025	Regular	0.00	1,963.24	340588
016524	EXCEPTIONAL EDUCATION,LLC	04/17/2025	Regular	0.00	9,000.00	340589
014291	FEDEX	04/17/2025	Regular	0.00	46.62	340590
010404	FENCE FACTORY SATICOY	04/17/2025	Regular	0.00	90.95	340591
010440	FGL ENVIRONMENTAL, INC	04/17/2025	Regular	0.00	1,767.00	340592
012437	FMP UNIFORM CO.	04/17/2025	Regular	0.00	134.69	340593
016407	FOSTER & FOSTER CONSULTING ACTUARIES, IN	04/17/2025	Regular	0.00	2,750.00	340594
010432	FRANK'S PAINT & HARDWARE	04/17/2025	Regular	0.00	445.57	340595
014061	FRONTIER COMMUNICATIONS	04/17/2025	Regular	0.00	3,273.01	340596
010441	FRUIT GROWERS SUPPLY CO	04/17/2025	Regular	0.00	156.41	340597
010797	GAS COMPANY, THE	04/17/2025	Regular	0.00	963.07	340598
016449	GAYTAN, CARLOS	04/17/2025	Regular	0.00	2,035.96	340599
015222	GOODSUITE	04/17/2025	Regular	0.00	1,461.39	340600
010481	GRAINGER	04/17/2025	Regular	0.00	44.83	340601
012800	GRANITE CONSTRUCTION COMPANY	04/17/2025	Regular	0.00	1,384.69	340602
016532	GREAT WESTERN INSTALLATIONS, INC	04/17/2025	Regular	0.00	2,400.00	340603
010521	HERITAGE VALLEY TOURISM BUREAU	04/17/2025	Regular	0.00	10,000.00	340604
015075	HERRERA, KATHERINE	04/17/2025	Regular	0.00	88.26	340605
015153	HINDERLITER DE LLAMAS & ASSOCIATES	04/17/2025	Regular	0.00	1,438.22	340606
016127	HOMELAND LANGUAGE SERVICES LLC	04/17/2025	Regular	0.00	3,323.76	340607
010537	HOUSE SANITARY SUPPLY	04/17/2025	Regular	0.00	2,687.56	340608
013711	INDEPENDENT ORDER OF ODD FELLOWS	04/17/2025	Regular	0.00	2,782.26	340609
016343	JOEDICKER, LINA A.	04/17/2025	Regular	0.00	1,200.00	340610
010629	KIMBALL MIDWEST	04/17/2025	Regular	0.00	123.38	340611
011796	LANDS' END BUSINESS OUTFITTERS	04/17/2025	Regular	0.00	48.60	340612
011496	LEON'S TRANSMISSION SERVICES - RESEDA	04/17/2025	Regular	0.00	652.99	340613
015971	LEXISNEXIS COPLOGIC SOLUTIONS, INC	04/17/2025	Regular	0.00	988.80	340614
010017	LIEBERT CASSIDY WHITMORE	04/17/2025	Regular	0.00	2,360.00	340615
011807	LIVESCAN EXPRESS, INC.	04/17/2025	Regular	0.00	176.00	340616
010061	LOWE'S	04/17/2025	Regular	0.00	540.51	340617
016608	LUBER BROS, INC.	04/17/2025	Regular	0.00	1,919.50	340618
016090	LUCY PET PRODUCTS, LLC	04/17/2025	Regular	0.00	216.50	340619

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
015633	M6 CONSULTING, INC.	04/17/2025	Regular	0.00	13,362.50	340620
015442	MARIPOSA LANDSCAPES, INC.	04/17/2025	Regular	0.00	5,160.58	340621
016679	MENDEZ, VINCENT	04/17/2025	Regular	0.00	200.00	340622
015989	MERCHANT MCINTYRE & ASSOCIATES, LLC	04/17/2025	Regular	0.00	6,500.00	340623
014436	MINER'S ACE HARDWARE	04/17/2025	Regular	0.00	1,252.75	340624
013911	MKN ASSOCIATES INC	04/17/2025	Regular	0.00	182,759.85	340625
015450	NORTHERN DIGITAL, INC.	04/17/2025	Regular	0.00	1,050.00	340626
015436	NUTRIEN AG SOLUTIONS, INC.	04/17/2025	Regular	0.00	5,051.79	340627
012691	O'REILLY AUTOMOTIVE STORES, INC.	04/17/2025	Regular	0.00	3,556.67	340628
015443	PASSPORT LABS, INC.	04/17/2025	Regular	0.00	1,221.32	340629
015335	PAVEMENT COATING CO.	04/17/2025	Regular	0.00	101.67	340630
016305	PEREZ, JOSE LUIS	04/17/2025	Regular	0.00	286.00	340631
016591	PEREZ, MARCOS	04/17/2025	Regular	0.00	4.80	340632
010279	POTTER, DANIEL	04/17/2025	Regular	0.00	120.00	340633
013739	QUADIENT FINANCE USA, INC.	04/17/2025	Regular	0.00	1,000.00	340634
011781	RAMIREZ, JOSE FRANCISCO	04/17/2025	Regular	0.00	60.50	340635
016680	RENDON, JACQUELINE	04/17/2025	Regular	0.00	200.00	340636
010047	ROBERT HALF	04/17/2025	Regular	0.00	3,011.20	340637
015399	ROBERT WILLIAM COMPANY, LLC	04/17/2025	Regular	0.00	2,464.41	340638
016610	ROTH STAFFING COMPANIES, LP	04/17/2025	Regular	0.00	2,346.50	340639
010520	RP RENTALS	04/17/2025	Regular	0.00	112.34	340640
015917	SANTA PAULA MATERIALS, INC.	04/17/2025	Regular	0.00	181.86	340641
010711	SANTA PAULA TIMES	04/17/2025	Regular	0.00	36.00	340642
011640	SATCOM GLOBAL, INC.	04/17/2025	Regular	0.00	55.60	340643
013467	SATICOY UPHOLSTERY - ZUNIGA, RUTILIO	04/17/2025	Regular	0.00	698.12	340644
016678	SAUCEDO, JUSTINE	04/17/2025	Regular	0.00	200.00	340645
016000	SCHMIDT, KENNETH L.	04/17/2025	Regular	0.00	33.60	340646
015744	SINCLAIR SANITARY SUPPLY CO. INC	04/17/2025	Regular	0.00	1,666.72	340647
013909	SITEONE LANDSCAPE SUPPLY, LLC	04/17/2025	Regular	0.00	1,157.69	340648
011524	SOLID WASTE SOLUTIONS	04/17/2025	Regular	0.00	2,189.00	340649
010795	SOUTHERN CALIFORNIA EDISON	04/17/2025	Regular	0.00	115,502.66	340650
016094	SOUTHERN CALIFORNIA PERMANENTE MEDICA	04/17/2025	Regular	0.00	539.00	340651
016480	SPEED, JOHNNY	04/17/2025	Regular	0.00	800.00	340652
015016	SPL LANDSCAPE INC.	04/17/2025	Regular	0.00	8,270.00	340653
015809	STANDARD SITE RENTALS INC.	04/17/2025	Regular	0.00	302.48	340654
011144	STAPLES, INC.	04/17/2025	Regular	0.00	97.41	340655
015285	SUPERIOR PRINTING & GRAPHICS	04/17/2025	Regular	0.00	60.09	340656
012696	TORO ENTERPRISES, INC.	04/17/2025	Regular	0.00	154,055.80	340657
012070	TRAFFIC TECHNOLOGIES	04/17/2025	Regular	0.00	2,216.47	340658
011891	ULINE SHIPPING SUPPLIES	04/17/2025	Regular	0.00	37,615.47	340659
013736	V.C.T.C.	04/17/2025	Regular	0.00	310.00	340660
015375	VENTURA LOCKSMITHS	04/17/2025	Regular	0.00	816.12	340661
010975	VENTURA REGIONAL SANITATION DISTRICT	04/17/2025	Regular	0.00	133,293.81	340662
011539	VERIZON WIRELESS	04/17/2025	Regular	0.00	3,182.81	340663
016578	VITAL RECORDS HOLDINGS, LLC	04/17/2025	Regular	0.00	130.80	340664
013539	WAGE WORKS, INC.	04/17/2025	Regular	0.00	113.10	340665
015847	WHITE RABBIT MAGIC LLC	04/17/2025	Regular	0.00	2,100.00	340666
014968	WILLDAN FINANCIAL SERVICES	04/17/2025	Regular	0.00	5,100.00	340667
016027	YUNEX LLC	04/17/2025	Regular	0.00	3,684.91	340668
011464	BUSINESS CARD	04/24/2025	Regular	0.00	816.06	340676
011464	BUSINESS CARD	04/24/2025	Regular	0.00	303.00	340677
011464	BUSINESS CARD	04/24/2025	Regular	0.00	9,015.57	340678
011464	BUSINESS CARD	04/24/2025	Regular	0.00	3,421.40	340679
011464	BUSINESS CARD	04/24/2025	Regular	0.00	1,257.47	340680

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
015506	PAYMENTUS GROUP, INC.	04/17/2025	Bank Draft	0.00	12,600.50	992427

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	642	224	0.00	1,435,949.11
Manual Checks	0	0	0.00	0.00
Voided Checks	0	6	0.00	-17,461.50
Bank Drafts	1	1	0.00	12,600.50
EFT's	0	0	0.00	0.00
	643	**231**	**0.00**	**1,431,088.11**

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: BL-BUSINESS LICENSE						
016688	SANTA PAULA CLEANERS	04/17/2025	Manual	0.00	181.00	340553
016688	SANTA PAULA CLEANERS	04/17/2025	Regular	0.00	-181.00	340553
016688	SANTA PAULA CLEANERS	04/17/2025	Regular	0.00	181.00	340554

Bank Code BL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	181.00
Manual Checks	1	1	0.00	181.00
Voided Checks	0	1	0.00	-181.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	2	**3**	**0.00**	**181.00**

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: PY-PAYROLL						
011103	COLONIAL LIFE & ACCIDENT	04/03/2025	Regular	0.00	2,792.69	340538
016111	FIDELITY SECURITY LIFE INSURANCE COMPANY	04/03/2025	Regular	0.00	767.38	340539
010371	METLIFE SBC	04/03/2025	Regular	0.00	360.99	340540
014422	RELIANCE STANDARD LIFE INSURANCE	04/03/2025	Regular	0.00	5,013.72	340541
010331	RELIANCE STANDARD LIFE INSURANCE	04/03/2025	Regular	0.00	612.33	340542
010331	RELIANCE STANDARD LIFE INSURANCE	04/03/2025	Regular	0.00	5,584.90	340543
011688	CALIFORNIA STATE DISBURSEMENT UNIT	04/11/2025	Regular	0.00	662.76	340544
010553	ICMA RETIREMENT TRUST-457	04/11/2025	Regular	0.00	17,634.16	340545
010554	ICMA RETIREMENT TRUST-457 (PT)	04/11/2025	Regular	0.00	1,275.09	340546
010708	SANTA PAULA POLICE OFFICERS ASSOCIATION	04/11/2025	Regular	0.00	1,020.00	340547
010291	SEIU LOCAL 721	04/11/2025	Regular	0.00	569.60	340548
010898	UNITED WAY OF VENTURA COUNTY	04/11/2025	Regular	0.00	11.00	340549
011688	CALIFORNIA STATE DISBURSEMENT UNIT	04/25/2025	Regular	0.00	662.76	340669
011228	CALIFORNIA, STATE OF	04/25/2025	Regular	0.00	666.27	340670
010553	ICMA RETIREMENT TRUST-457	04/25/2025	Regular	0.00	16,908.01	340671
010554	ICMA RETIREMENT TRUST-457 (PT)	04/25/2025	Regular	0.00	1,423.92	340672
010708	SANTA PAULA POLICE OFFICERS ASSOCIATION	04/25/2025	Regular	0.00	1,020.00	340673
010291	SEIU LOCAL 721	04/25/2025	Regular	0.00	569.60	340674
010898	UNITED WAY OF VENTURA COUNTY	04/25/2025	Regular	0.00	11.00	340675
010292	CALIF. PUBLIC EMPLOYEES' RETIREMENT SYSTE	04/02/2025	Bank Draft	0.00	72,774.06	992413
010420	INTERNAL REVENUE SERVICE	04/02/2025	Bank Draft	0.00	52,194.14	992414
011044	STATE OF CALIFORNIA - EDD EMPLOYMENT DE	04/02/2025	Bank Draft	0.00	16,327.19	992415
014872	STATE OF CALIFORNIA EDD - SDI	04/02/2025	Bank Draft	0.00	1,771.46	992416
013539	WAGE WORKS, INC.	04/02/2025	Bank Draft	0.00	237.01	992419
011024	CALIFORNIA PUBLIC EMPLOYEE RETIREMENT S	04/10/2025	Bank Draft	0.00	94,311.05	992420
010292	CALIF. PUBLIC EMPLOYEES' RETIREMENT SYSTE	04/11/2025	Bank Draft	0.00	72,373.97	992421
010292	CALIF. PUBLIC EMPLOYEES' RETIREMENT SYSTE	04/11/2025	Bank Draft	0.00	-72,373.97	992421
010420	INTERNAL REVENUE SERVICE	04/16/2025	Bank Draft	0.00	51,285.10	992422
011044	STATE OF CALIFORNIA - EDD EMPLOYMENT DE	04/16/2025	Bank Draft	0.00	15,998.71	992423
014872	STATE OF CALIFORNIA EDD - SDI	04/16/2025	Bank Draft	0.00	1,771.57	992424
010292	CALIF. PUBLIC EMPLOYEES' RETIREMENT SYSTE	04/16/2025	Bank Draft	0.00	72,373.97	992425
013539	WAGE WORKS, INC.	04/16/2025	Bank Draft	0.00	1,648.36	992426
013539	WAGE WORKS, INC.	04/09/2025	Bank Draft	0.00	61.50	992428
013539	WAGE WORKS, INC.	04/23/2025	Bank Draft	0.00	1,271.68	992429
010420	INTERNAL REVENUE SERVICE	04/30/2025	Bank Draft	0.00	53,050.11	992430
011044	STATE OF CALIFORNIA - EDD EMPLOYMENT DE	04/30/2025	Bank Draft	0.00	17,100.55	992431
014872	STATE OF CALIFORNIA EDD - SDI	04/30/2025	Bank Draft	0.00	1,789.56	992432
010292	CALIF. PUBLIC EMPLOYEES' RETIREMENT SYSTE	04/30/2025	Bank Draft	0.00	72,209.79	992433
013539	WAGE WORKS, INC.	04/30/2025	Bank Draft	0.00	730.94	992434

Bank Code PY Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	118	19	0.00	57,566.18
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	200	20	0.00	526,906.75
EFT's	0	0	0.00	0.00
	318	**39**	**0.00**	**584,472.93**

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	761	244	0.00	1,493,696.29
Manual Checks	1	1	0.00	181.00
Voided Checks	0	7	0.00	-17,642.50
Bank Drafts	201	21	0.00	539,507.25
EFT's	0	0	0.00	0.00
	963	**273**	**0.00**	**2,015,742.04**

Fund Summary

Fund	Name	Period	Amount
999	POOLED CASH	4/2025	2,015,742.04
			2,015,742.04

CITY OF SANTA PAULA
MEMORANDUM

To: Honorable Mayor and Members of the City Council

From: James Mason, Community & Economic Development Director

Subject: FIRST AMENDMENT TO THE CONTRACT WITH HUNT DESIGN ASSOCIATES INC. FOR A CITYWIDE WAYFINDING PROGRAM

Date: May 21, 2025

Agenda Item: 10.C

RECOMMENDATION:

Staff recommends that the City Council:

1. Authorize the City Manager to execute an Amendment to the Professional Services Agreement with Hunt Design to expand the wayfinding signage package for the City of Santa Paula for an amount not to exceed $68,500

BACKGROUND:

City staff has been actively working to enhance Santa Paula's public spaces and improve the overall experience for both residents and visitors. A key component of this effort is the development and implementation of a comprehensive wayfinding system that facilitates clear, effective navigation throughout the city.

On June 21, 2023, the City entered into a contract with Hunt Design Associates, Inc., a firm with extensive experience in wayfinding systems. Hunt Design was selected for their strong understanding of Santa Paula's unique character and needs, as well as their innovative, visually engaging, and user-friendly design approach. Their proposal demonstrated alignment with the City's vision and respect for its aesthetic, cultural, and historical identity.

ANALYSIS:

Under the current agreement, Hunt Design has developed a suite of signage, including:

- City entry signs
- Vehicular directional signs
- Downtown pedestrian directory signs
- Downtown public parking signs
- Banners
- Guidance on location and placement of wayfinding materials

Following additional direction from City Council, Hunt Design has also expanded the original iconography to include a broader collection of images that highlight significant historical and

geographic features of Santa Paula. These digital images will be available for use across various platforms, such as banners, promotional materials, and signage.

Exhibit A of the amended contract (Attachment A) outlines this additional design work and related fees, while Attachment B to this report is Hunt Design's amended submission. The amendment increases the total contract amount by $8,500—from $60,000 to a not-to-exceed amount of $68,500.

STRATEGIC PLAN:

1. **Economic Development**

Goal: Enhance economic vitality by supporting development, business retention, expansion, and attraction—leading to diverse housing, increased revenues, job creation, and a business-friendly environment.

- **Objective 2: Downtown Beautification**
  Implement visual and physical improvements to the historic downtown, including signage, public amenities, façade enhancements, and safety measures.
  Metrics: Develop a priority-based improvement schedule, and provide regular updates to the PBID and City Council (e.g., number of signs installed, facades improved).
- **Objective 10: Enhancing "Pass-Through" Appeal**
  Improve key access points and traffic circle islands using murals, landscaping, signage, or decorative fencing to attract travelers.
  Metrics: Identify specific locations and estimate associated costs.

2. **Community Vitality**

Goal: Provide sustainable resources and programs to foster a vibrant, livable community.

- **Objective 4: Improve Wayfinding Signage**
  Enhance signage across the City and SR126 to ensure a welcoming and informative visitor experience.
  Metrics: Define and begin installing a comprehensive wayfinding program, with continued implementation as budget permits.

FISCAL IMPACTS:

The proposed amendment adds $8,500 to the existing agreement, for a total not-to-exceed contract amount of $68,500. The additional funds will be allocated from the ARPA Downtown Beautification fund (Account: 412-5-3002-209).

OPTIONS:

As an alternative to staff's recommendation, the City Council may:

1. Decline to approve the contract amendment. However, doing so would limit the materials and resources necessary to move forward with the wayfinding implementation.

ATTACHMENTS:

ATTACHMENT A - First Amendment to Hunt PSA

ATTACHMENT B Banners Only from 2025_0422_dd_Santa Paula_75_.pdf
ATTACHMENT C - Initial Hund Contract jl.pdf
ATTACHMENT D Wayfinding Designs.pptx

ATTACHMENT A
AMENDED CONTRACT

FIRST AMENDMENT TO
PROFESSIONAL SERVICES AGREEMENT
BETWEEN
THE CITY OF SANTA PAULA
AND HUNT DESIGN ASSOCIATES, INC.

THIS FIRST AMENDMENT ("Amendment") is made and entered May 21, 2025 by and between the CITY OF SANTA PAULA, a California general law city and municipal corporation ("CITY"), and HUNT DESIGN ASSOCIATES, INC. a California corporation ("CONSULTANT").

1. RECITALS.

A. On June 21, 2023, the CITY and the CONSULTANT entered into an agreement (Contract No. 23-02941) for consulting services related to the preparation of a wayfinding sign and graphics package ("Agreement") for an amount not to exceed $60,000.

B. The Agreement authorizes the CITY to utilize CONSULTANT to review and prepare the wayfinding sign package and associated site and location analysis.

C. CITY and the CONSULTANT now mutually desire by this Amendment to modify the Agreement to reflect the provision of additional design services and development of digital artwork and compensation.

2. AMENDMENT. In consideration of the foregoing and pursuant to Section 3.7.14 of the Agreement, the Agreement is amended as follows:

A. Section 3.2.1 of the Agreement, entitled "Compensation," is amended to increase the total compensation to an amount not to exceed Sixty-Eight Thousand Five Hundred Dollars ($68,500). The additional $8,500 represents 55 hours of CONSULTANT work for banner design and artwork preparation.

B. Exhibit A (Scope of Services) to the Agreement is amended to add the banner designs and services described in Exhibit A to this Amendment.

3. COUNTERPARTS. This Amendment may be executed in any number or counterparts, each of which will be an original, but all of which together constitutes one instrument executed on the same date.

4. LIMITED AMENDMENT. Except as modified by this Amendment, all other terms and conditions of the Agreement, remain in full force and effect. In the event of a conflict between this Amendment and the Agreement, the provisions of the Agreement control.

CITY OF SANTA PAULA

Approved By:

_____

Dan Singer
City Manager

Approved as to Form:

_____

Monica Castillo

City Attorney

Attested By:

_____

Julie Latshaw
City Clerk

WILLDAN ENGINEERING

[If Corporation, TWO SIGNATURES, President OR Vice President AND Secretary OR Treasurer REQUIRED]

By: _____

Its: _____

Printed Name: _____

By: _____

Its: _____

Printed Name: _____

EXHIBIT A

EXPANDED SCOPE OF WORK

Hunt
43 E Colorado Blvd #200
Pasadena, CA 91105
626.793.7847

April 30, 2025

City of Santa Paula
200 S 10th Street
Santa Paula, CA 93060

Attention: James Mason, Community & Economic Development Director

Add Service Proposal: City of Santa Paula Signage and Wayfinding

Hunt Design is requesting addition service compensation to its existing agreement (PO 23-02941) with the City.

In the course of its design effort on signage, working with the City staff, Hunt was asked to provide designs for a banner program to be implemented in the City.

Although not in the base scope of work, Hunt provided designs for the following areas of interest in the City. All designs are created as custom illustrations of the locations.

- Moreton Bay Fig Tree
- Glen Tavern
- AG Museum
- Farmworker Monument
- Hardison House
- Union Oil Building
- Railroad Depot
- Ebell Club
- Teague Mansion
- Santa Paula High School
- Santa Paula Airport

Scope of work – Services

1. Meet with City staff to discuss content of the banners and finalize list of destinations.
2. Prepare conceptual design studies and send for review at 50% completion.
3. Finalize banner artwork based on feedback.
4. Provide live artwork files for use by the City in printing and implementing banner program.

Work Products: Design concepts, final artwork

Fees
Hunt provided 55 hours in design services for the banner design effort. In exchange for the services described above, Hunt is requesting compensation as follows.

Banner Design and Artwork Prep $8,500

Assumptions
The City of Santa Paula will implement the banner program on their own without Hunt Design's services.

Exclusions
Travel
Site visits

Hunt
43 E Colorado Blvd #200
Pasadena, CA 91105
626.793.7847

Conditions in accordance with terms of existing agreement.

HUNT DESIGN ASSOCIATES, INC

John Temple, Principal

Banners with Local Landmarks

Union Oil Building







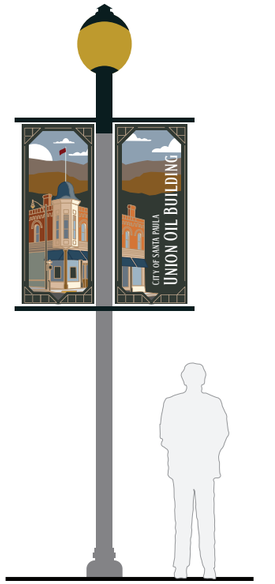


REFERENCE IMAGES



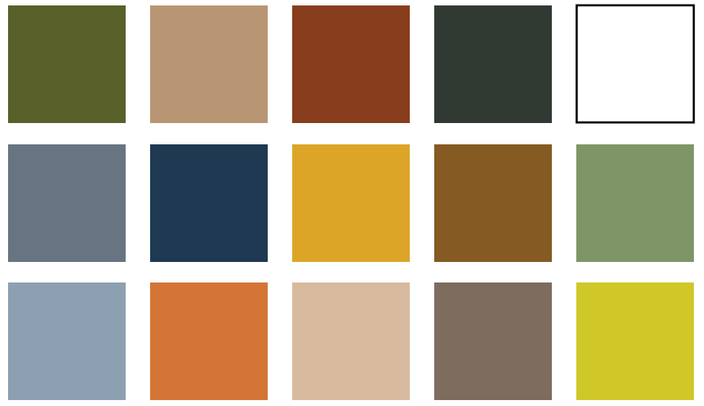
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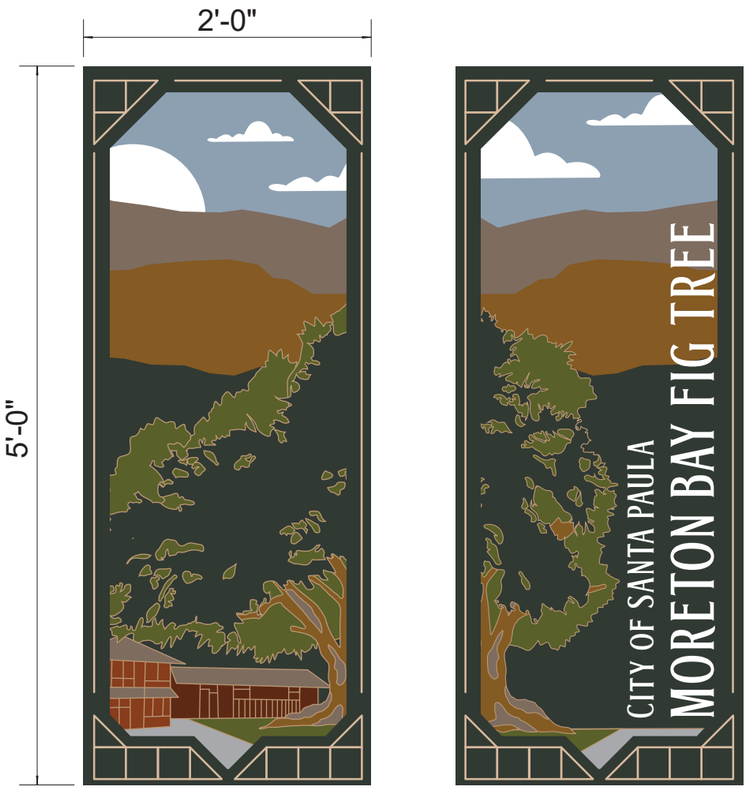


COLOR PALETTE

Moreton Bay Fig Tree



REFERENCE IMAGES



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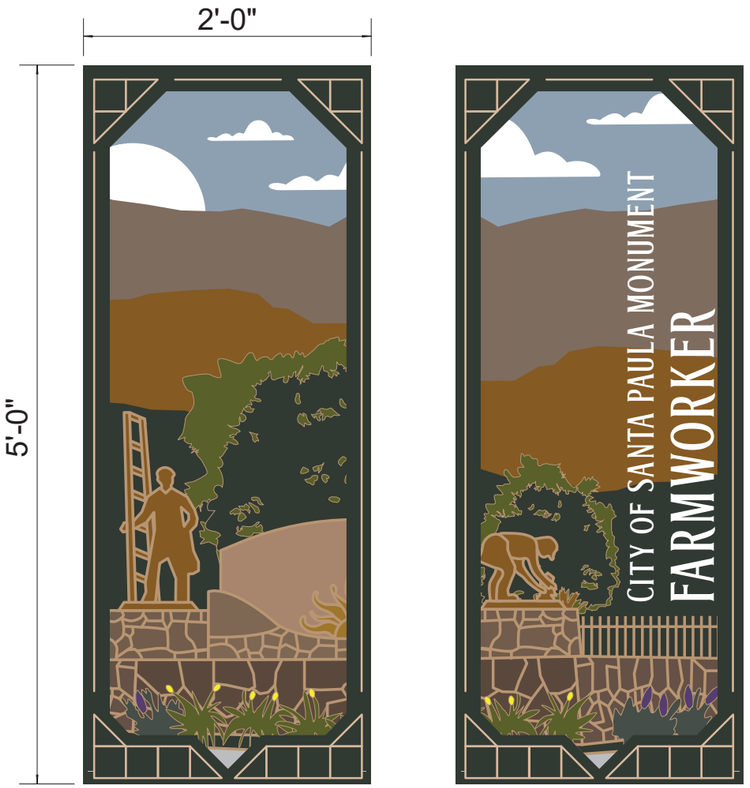


COLOR PALETTE

Farmworker Monument



REFERENCE IMAGES



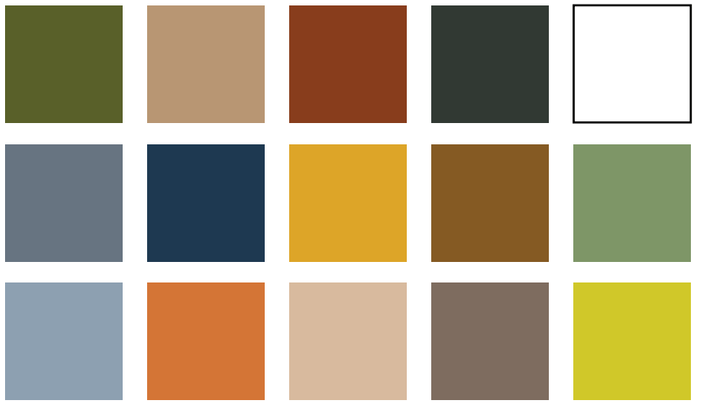
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COLOR PALETTE

Glen Tavern





REFERENCE IMAGES



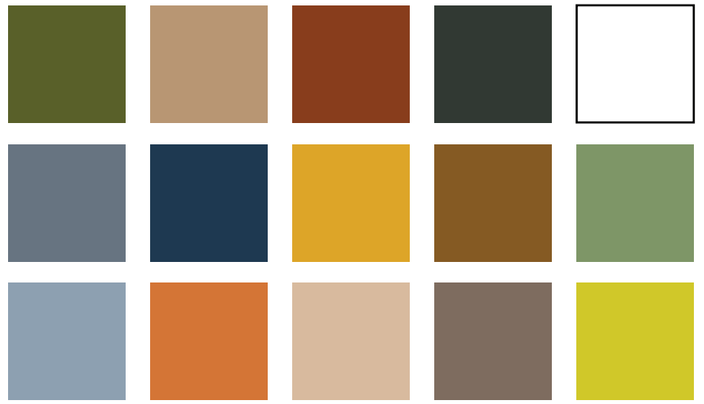
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COLOR PALETTE

Hunt

SANTA PAULA

Hardison House



REFERENCE IMAGES



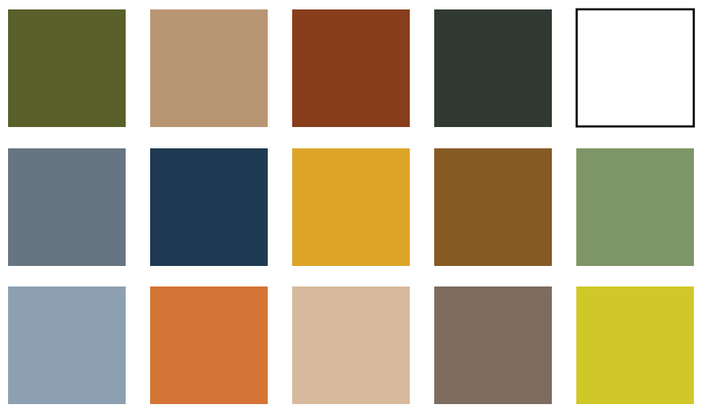
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COLOR PALETTE

AG Museum





REFERENCE IMAGES



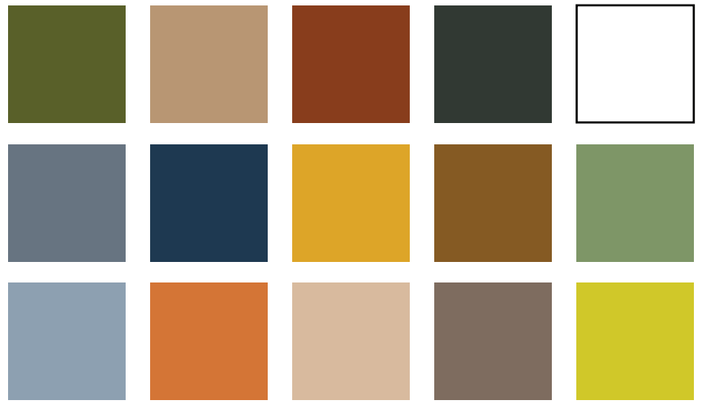
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COLOR PALETTE

Railroad Depot



REFERENCE IMAGES



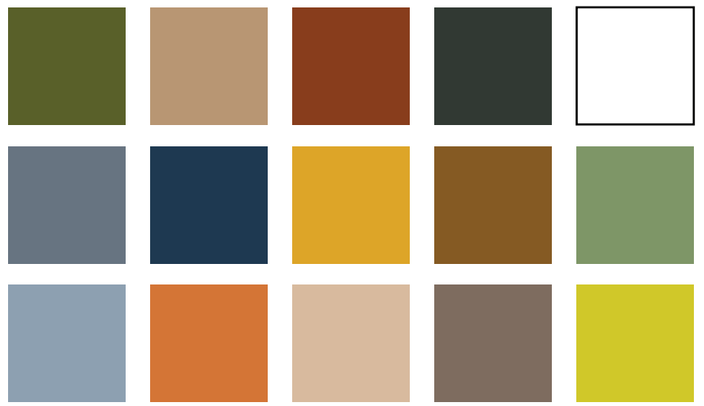
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COLOR PALETTE

EBell Club



REFERENCE IMAGES



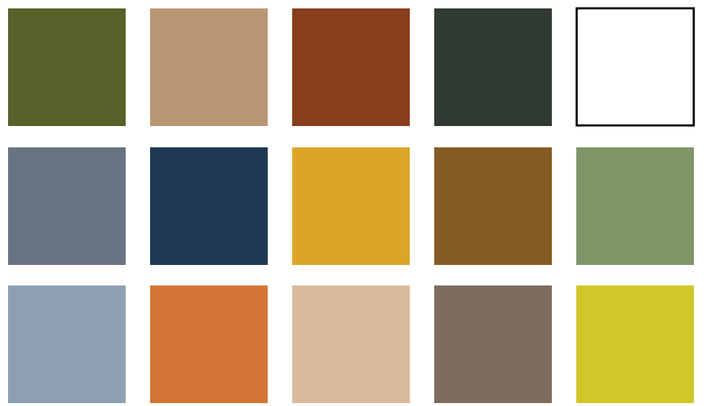
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ELEVATION

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COLOR PALETTE

Teague Mansion



REFERENCE IMAGES



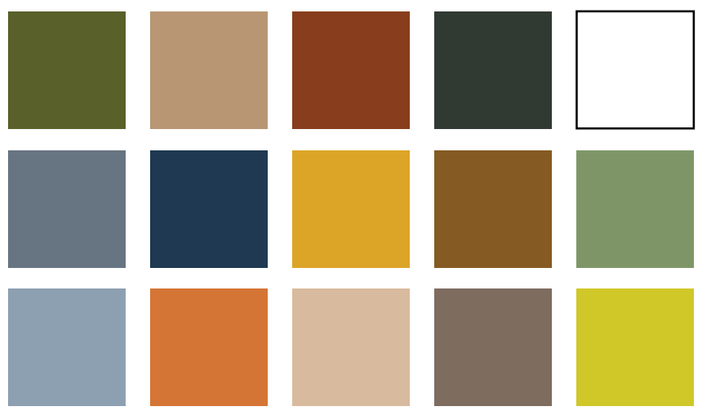
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COLOR PALETTE

Hunt

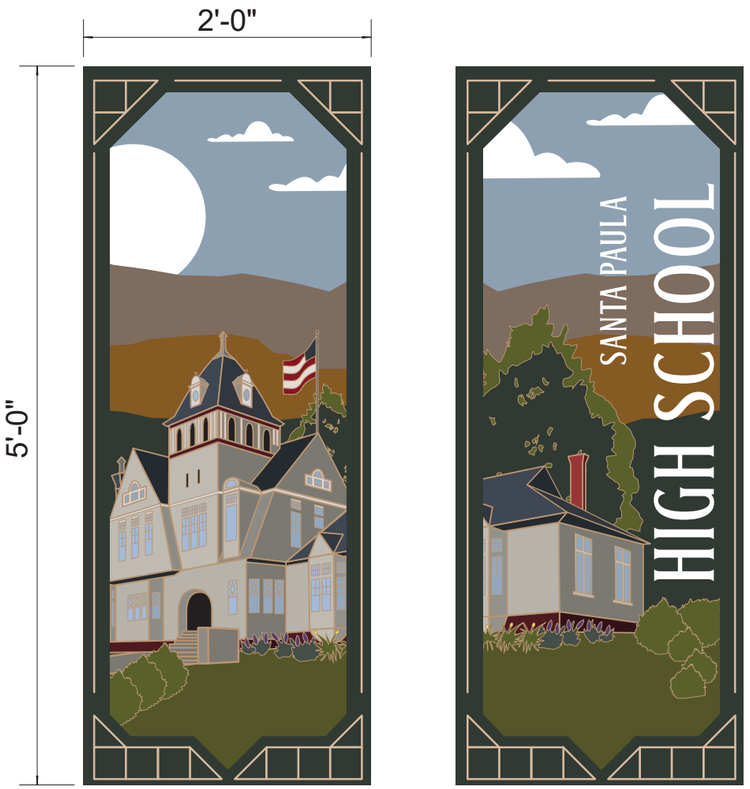
SANTA PAULA

Santa Paula High School





REFERENCE IMAGES



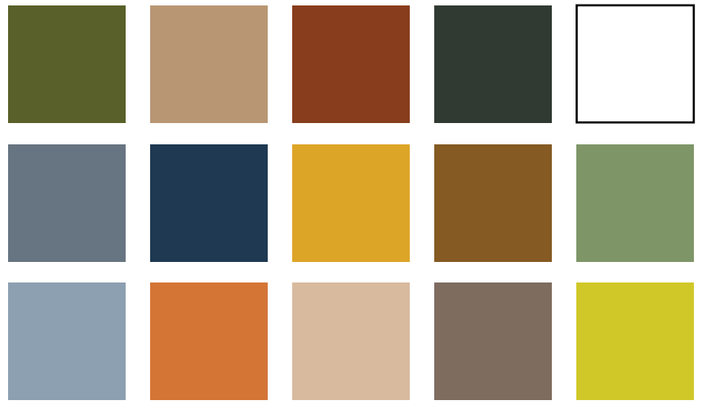
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COLOR PALETTE

Hunt

SANTA PAULA

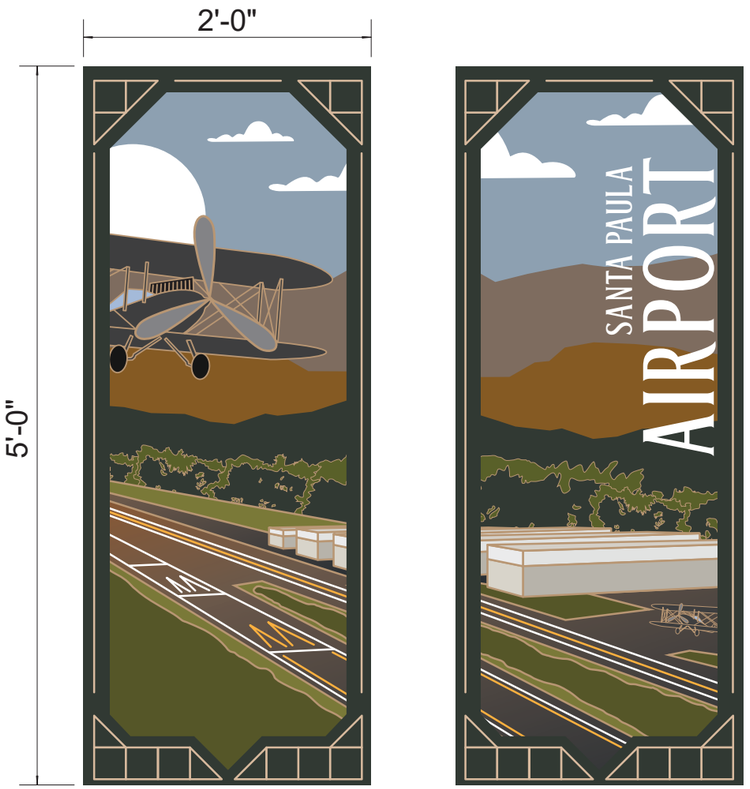
Santa Paula Airport





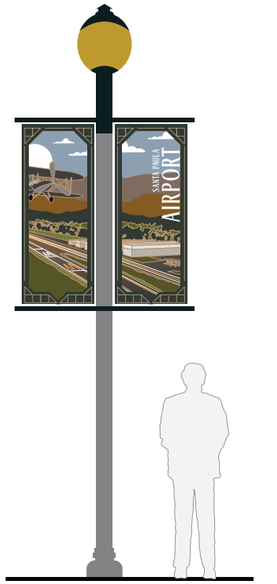


REFERENCE IMAGES



ELEVATION

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COLOR PALETTE

Hunt

SANTA PAULA

Summary



MORETON BAY FIG TREE





GLEN TAVERN





AG MUSEUM





FARMWORKER MONUMENT





HARDISON HOUSE AND BARN





UNION OIL BUILDING



Summary



RAILROAD DEPOT





EBELL CLUB





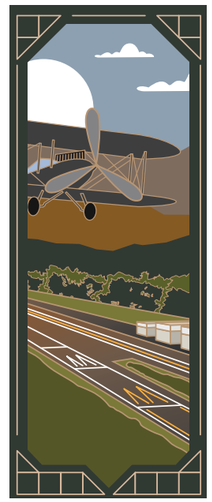
TEAGUE MANSION



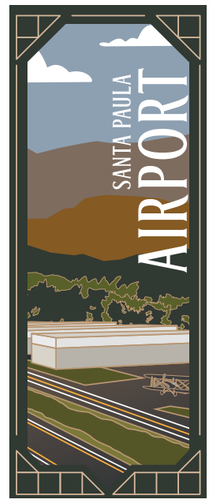


SANTA PAULA HIGH SCHOOL





SANTA PAULA AIRPORT



Banner Applications





ATTACHMENT C
INITIAL HUNT CONTRACT

23-02941
6/21/23

CITY OF SANTA PAULA
PROFESSIONAL SERVICES AGREEMENT

1. PARTIES AND DATE.

This Agreement is made and entered into this 21st day of June, 2023, by and between the City of Santa Paula, a municipal corporation organized under the laws of the State of California with its principal place of business at 970 Ventura Street, Santa Paula, CA 93060, County of Ventura, State of California ("City") and Hunt Designs, a Limited Liability Partnership incorporated in California with its principal place of business at 88 North Fair Oaks Avenue #105, Pasadena, CA 91103 ("Consultant"). City and Consultant are sometimes individually referred to herein as "Party" and collectively as "Parties."

2. RECITALS.

2.1 Consultant.

Consultant desires to perform and assume responsibility for the provision of certain professional services required by the City on the terms and conditions set forth in this Agreement. Consultant represents that it is experienced in providing Wayfinding services to public clients, is licensed in the State of California, and is familiar with the plans of City.

2.2 Project.

City desires to engage Consultant to render such professional services for the Citywide Wayfinding project ("Project") as set forth in this Agreement.

3. TERMS.

3.1 Scope of Services and Term.

3.1.1 General Scope of Services. Consultant promises and agrees to furnish to the City all labor, materials, tools, equipment, services, and incidental and customary work necessary to fully and adequately supply the professional Wayfinding consulting services necessary for the Project ("Services"). The Services are more particularly described in Exhibit "A" attached hereto and incorporated herein by reference. All Services shall be subject to, and performed in accordance with, this Agreement, the exhibits attached hereto and incorporated herein by reference, and all applicable local, state and federal laws, rules and regulations.

3.1.2 Term. The term of this Agreement shall be from July 1, 2023 to June 30, 2024 unless earlier terminated as provided herein. The City shall have the unilateral option, at its sole discretion, to renew this Agreement automatically for no more than one additional one-year term. Consultant shall complete the Services within the term of this Agreement, and shall meet any other established schedules and deadlines. The Parties may, by mutual, written consent, extend the term of this Agreement if necessary to complete the Services.

3.2 Compensation.

3.2.1 Compensation. Consultant shall receive compensation, including authorized reimbursements, for all Services rendered under this Agreement at the rates set forth

in Exhibit "C" attached hereto and incorporated herein by reference. The total compensation shall not exceed **SIXTY-THOUSAND DOLLARS ($60,000)** without written approval of the City Council or City Manager, as applicable. Extra Work may be authorized, as described below, and if authorized, will be compensated at the rates and manner set forth in this Agreement.

3.2.2 Payment of Compensation. Consultant shall submit to City a monthly invoice which indicates work completed and hours of Services rendered by Consultant. The invoice shall describe the amount of Services provided since the initial commencement date, or since the start of the subsequent billing periods, as appropriate, through the date of the invoice. City shall, within 30 days of receiving such invoice, review the invoice and pay all non-disputed and approved charges. If the City disputes any of Consultant's fees, the City shall give written notice to Consultant within thirty (30) days of receipt of an invoice of any disputed fees set forth therein. Payment shall not constitute acceptance of any Services completed by Consultant. The making of final payment shall not constitute a waiver of any claims by the City for any reason whatsoever.

3.2.3 Reimbursement for Expenses. Consultant shall not be reimbursed for any expenses unless authorized in writing by City, or included in Exhibit "C" of this Agreement.

3.2.4 Extra Work. At any time during the term of this Agreement, City may request that Consultant perform Extra Work. As used herein, "Extra Work" means any work which is determined by City to be necessary for the proper completion of the Project, but which the Parties did not reasonably anticipate would be necessary at the execution of this Agreement. Consultant shall not perform, nor be compensated for, Extra Work without written authorization from the City.

3.3 Responsibilities of Consultant.

3.3.1 Independent Contractor; Control and Payment of Subordinates. The Services shall be performed by Consultant or under its supervision. Consultant will determine the means, methods and details of performing the Services subject to the requirements of this Agreement. City retains Consultant on an independent contractor basis and not as an employee. Any personnel performing the Services on behalf of Consultant shall not be employees of City and shall at all times be under Consultant's exclusive direction and control. Neither City, nor any of its officials, officers, directors, employees or agents shall have control over the conduct of Consultant or any of Consultants officers, employees or agents, except as set forth in this Agreement. Consultant shall pay all wages, salaries, and other amounts due such personnel in connection with their performance of Services under this Agreement and as required by law. Consultant shall be responsible for all reports and obligations respecting such additional personnel, including, but not limited to: social security taxes, income tax withholding, unemployment insurance, disability insurance, and workers' compensation insurance.

3.3.2 Schedule of Services. Consultant shall perform the Services in a prompt and timely manner. Consultant represents that it has the professional and technical personnel required to perform the Services expeditiously. Upon request of City, Consultant shall provide a schedule of anticipated performance.

3.3.3 Conformance to Applicable Requirements. All work prepared by Consultant shall be subject to the approval of City.

3.3.4 Substitution of Key Personnel. Consultant has represented to City that certain key personnel will perform and coordinate the Services under this Agreement. Should one or more of such personnel become unavailable, Consultant may substitute other personnel of at least equal competence upon written approval of City. In the event that City and Consultant cannot agree as to the substitution of key personnel, City shall be entitled to terminate this Agreement for cause. The key personnel for performance of this Agreement are as follows: Community and Economic Development Department Director, and Planning and Economic Development Manager

3.3.5 City's Representative. The City hereby designates the Director of the Community and Economic Development Department, or his/her designee, to act as its representative in all matters pertaining to the administration and performance of this Agreement ("City's Representative"). City's Representative shall have the power to act on behalf of the City for review and approval of all products submitted by Consultant but not the authority to enlarge the Scope of Services or change the total compensation due to Consultant under this Agreement. The City Manager shall be authorized to act on City's behalf and to execute all necessary documents which enlarge the Scope of Services or change the Consultant's total compensation subject to the provisions contained in this Agreement. Consultant shall not accept direction or orders from any person other than the City Manager, City's Representative or his/her designee.

3.3.6 Consultant's Representative. Consultant hereby designates John Temple, Principal, or his/her designee, to act as its representative for the performance of this Agreement ("Consultant's Representative"). Consultant's Representative shall have full authority to represent and act on behalf of the Consultant for all purposes under this Agreement. The Consultant's Representative shall supervise and direct the Services, using his/her best skill and attention, and shall be responsible for all means, methods, techniques, sequences, and procedures and for the satisfactory coordination of all portions of the Services under this Agreement.

3.3.7 Coordination of Services. Consultant agrees to work closely with City staff in the performance of Services and shall be available to City's staff, consultants and other staff at all reasonable times.

3.3.8 Standard of Care; Performance of Employees. Consultant shall perform all Services under this Agreement in a skillful and competent manner, consistent with the standards generally recognized as being employed by professionals in the same discipline in the State of California. Consultant represents and maintains that it is skilled in the professional calling necessary to perform the Services. Consultant warrants that all employees and subconsultants shall have sufficient skill and experience to perform the Services assigned to them. Consultant represents that it, its employees and subconsultants have all licenses, permits, qualifications and approvals of whatever nature that are legally required to perform the Services, and that such licenses and approvals shall be maintained throughout the term of this Agreement. Consultant shall perform, at its own cost and expense and without reimbursement from the City, any services necessary to correct errors or omissions which are caused by the Consultant's failure to comply with the standard of care provided for herein. Any employee of the Consultant or its subconsultants who is determined by the City to be uncooperative, incompetent, a threat to the adequate or timely completion of the Project, a threat to the safety of persons or property, or any employee who fails or refuses to perform the Services in a manner acceptable to the City, shall be promptly removed from the Project by the Consultant and shall not be re-employed to perform any of the Services or to work on the Project.

3.3.9 Period of Performance.

3.3.9.1 Consultant shall perform and complete all Services under this Agreement within the term set forth in Section 3.1.2 above ("Performance Time"). Consultant shall also perform the Services in strict accordance with any completion schedule or Project milestones described in Exhibits "A" or "B" attached hereto, or which may be separately agreed upon in writing by the City and Consultant ("Performance Milestones"). Consultant agrees that if the Services are not completed within the aforementioned Performance Time and/or pursuant to any such Performance Milestones developed pursuant to provisions of this Agreement, it is understood, acknowledged and agreed that the City will suffer damage.

3.3.9.2 Neither City nor Consultant shall be considered in default of this Agreement for delays in performance caused by circumstances beyond the reasonable control of the non-performing Party. For purposes of this Agreement, such circumstances include a Force Majeure Event. A Force Majeure Event shall mean an event that materially affects a Party's performance and is one or more of the following: (1) Acts of God or other natural disasters; (2) terrorism or other acts of a public enemy; (3) orders of governmental authorities (including, without limitation, unreasonable and unforeseeable delay in the issuance of permits or approvals by governmental authorities that are required for the services); (4) strikes and other organized labor action occurring at the site and the effects thereof on the services, only to the extent such strikes and other organized labor action are beyond the control of Consultant and its subcontractors, and to the extent the effects thereof cannot be avoided by use of replacement workers; and (5) pandemics, epidemics or quarantine restrictions. For purposes of this section, "orders of governmental authorities," includes ordinances, emergency proclamations and orders, rules to protect the public health, welfare and safety, and other actions of a public agency applicable to the services and Agreement.

3.3.9.3 Should a Force Majeure Event occur, the non-performing Party shall, within a reasonable time of being prevented from performing, give written notice to the other Party describing the circumstances preventing continued performance and the efforts being made to resume performance of this Agreement. Force Majeure Events and/or delays, regardless of the Party responsible for the delay, shall not entitle Consultant to any additional compensation. Notwithstanding the foregoing in this section, the City may still terminate this Agreement in accordance with the termination provisions of this Agreement.

3.3.10 Laws and Regulations; Employee/Labor Certification.

3.3.10.1 Compliance with Laws. Consultant shall keep itself fully informed of and in compliance with all local, state and federal laws, rules and regulations in any manner affecting the performance of the Project or the Services, including all Cal/OSHA requirements, and shall give all notices required by law. Consultant shall be liable for all violations of such laws and regulations in connection with the Services and this Agreement. All violations of such laws and regulations shall be grounds for the City to terminate the Agreement for cause.

3.3.10.2 Employment Eligibility; Consultant. Consultant certifies that it fully complies with all requirements and restrictions of state and federal law respecting the employment of undocumented aliens, including, but not limited to, the Immigration Reform and Control Act of 1986, as may be amended from time to time and shall require all subconsultants and sub-subconsultants to comply with the same. Consultant certifies that it has not committed

a violation of any such law within the five (5) years immediately preceding the date of execution of this Agreement, and shall not violate any such law at any time during the term of the Agreement.

3.3.10.3 Equal Opportunity Employment. Consultant represents that it is an equal opportunity employer and it shall not discriminate against any subconsultant, employee or applicant for employment because of race, religion, color, national origin, handicap, ancestry, sex or age. Such non-discrimination shall include, but not be limited to, all activities related to initial employment, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff or termination. Consultant shall also comply with all relevant provisions of City's Minority Business Enterprise program, Affirmative Action Plan or other related programs or guidelines currently in effect or hereinafter enacted.

3.3.10.4 Air Quality. To the extent applicable, Consultant must fully comply with all applicable laws, rules and regulations in furnishing or using equipment and/or providing services, including, but not limited to, emissions limits and permitting requirements imposed by the South Coast Air Quality Management District (SCAQMD) and/or California Air Resources Board (CARB). Consultant shall indemnify City against any fines or penalties imposed by SCAQMD, CARB, or any other governmental or regulatory agency for violations of applicable laws, rules and/or regulations by Consultant, its subconsultants, or others for whom Consultant is responsible under its indemnity obligations provided for in this Agreement.

3.3.10.5 Water Quality Management and Compliance. To the extent applicable, Consultant shall keep itself and all subcontractors, staff, and employees fully informed of and in compliance with all local, state and federal laws, rules and regulations that may impact, or be implicated by the performance of the Services including, without limitation, all applicable provisions of the City's ordinances regulating water quality and storm water; the Federal Water Pollution Control Act (33 U.S.C. § 1251, *et seq.*); the California Porter-Cologne Water Quality Control Act (Water Code § 13000 *et seq.*); and any and all regulations, policies, or permits issued pursuant to any such authority. Consultant must additionally comply with the lawful requirements of the City, and any other municipality, drainage district, or other local agency with jurisdiction over the location where the Services are to be conducted, regulating water quality and storm water discharges. City may seek damages from Consultant for delay in completing the Services caused by Consultant's failure to comply with the laws, regulations and policies described in this Section, or any other relevant water quality law, regulation, or policy.

3.3.10.6 Safety. Consultant shall execute and maintain its work so as to avoid injury or damage to any person or property. In carrying out its Services, the Consultant shall at all times be in compliance with all applicable local, state and federal laws, rules and regulations, and shall exercise all necessary precautions for the safety of employees appropriate to the nature of the work and the conditions under which the work is to be performed.

3.3.11 Insurance.

3.3.11.1 Time for Compliance. Consultant shall not commence work under this Agreement until it has provided evidence satisfactory to the City that it has secured all insurance required under this section. In addition, Consultant shall not allow any subconsultant to commence work on any subcontract until it has provided evidence satisfactory to the City that the subconsultant has secured all insurance required under this section. Failure to provide and maintain all required insurance shall be grounds for the City to terminate this Agreement for cause.

3.3.11.2 Types of Insurance Required. As a condition precedent to the effectiveness of this Agreement for work to be performed hereunder, and without limiting the indemnity provisions of the Agreement, the Consultant, in partial performance of its obligations under such Agreement, shall procure and maintain in full force and effect during the term of the Agreement the following policies of insurance. If the existing policies do not meet the insurance requirements set forth herein, Consultant agrees to amend, supplement or endorse the policies to do so.

(A) Commercial General Liability: Commercial General Liability Insurance which affords coverage at least as broad as Insurance Services Office "occurrence" form CG 00 01, or the exact equivalent, with limits of not less than $1,000,000 per occurrence and no less than $2,000,000 in the general aggregate. Defense costs shall be paid in addition to the limits. The policy shall contain no endorsements or provisions (1) limiting coverage for contractual liability; (2) excluding coverage for claims or suits by one insured against another (cross-liability); (3) products/completed operations liability; or (4) containing any other exclusion(s) contrary to the terms or purposes of this Agreement.

(B) Automobile Liability Insurance: Automobile Liability Insurance with coverage at least as broad as Insurance Services Office Form CA 00 01 covering "Any Auto" (Symbol 1), or the exact equivalent, covering bodily injury and property damage for all activities with limits of not less than $1,000,000 combined limit for each occurrence.

(C) Workers' Compensation: Workers' Compensation Insurance, as required by the State of California and Employer's Liability Insurance with a limit of not less than $1,000,000 per accident for bodily injury and disease.

(D) Professional Liability (Errors & Omissions Professional Liability insurance or Errors & Omissions insurance appropriate to Consultant's profession with limits of not less than $1,000,000. Covered professional services shall specifically include all work to be performed under the Agreement and delete any exclusions that may potentially affect the work to be performed (for example, any exclusions relating to lead, asbestos, pollution, testing, underground storage tanks, laboratory analysis, soil work, etc.). If coverage is written on a claims-made basis, the retroactive date shall precede the effective date of the initial Agreement and continuous coverage will be maintained or an extended reporting period will be exercised for a period of at least five (5) years from termination or expiration of this Agreement.

3.3.11.3 Insurance Endorsements. Required insurance policies shall contain the following provisions, or Consultant shall provide endorsements on forms approved by the City to add the following provisions to the insurance policies:

(A) Commercial General Liability: (1) Additional Insured: The City, its officials, officers, employees, agents, and volunteers shall be additional insureds with regard to liability and defense of suits or claims arising out of the performance of the Agreement. Additional Insured Endorsements shall not (1) be restricted to "ongoing operations"; (2) exclude "contractual liability"; (3) restrict coverage to "sole" liability of Consultant; or (4) contain any other exclusions contrary to the terms or purposes of this Agreement. For all policies of Commercial General Liability insurance, Consultant shall provide endorsements in the form of ISO CG 20 10 10 01 and 20 37 10 01 (or endorsements providing the exact same coverage) to effectuate this requirement. (2) Cancellation: Required insurance policies shall not be canceled or the coverage

reduced until a thirty (30) day written notice of cancellation has been served upon the City except ten (10) days shall be allowed for non-payment of premium.

(B) Automobile Liability. (1) Cancellation: Required insurance policies shall not be canceled or the coverage reduced until a thirty (30) day written notice of cancellation has been served upon the City except ten (10) days shall be allowed for non-payment of premium.

(C) Professional Liability (Errors & Omissions): (1) Cancellation: Required insurance policies shall not be canceled or the coverage reduced until a thirty (30) day written notice of cancellation has been served upon the City except ten (10) days shall be allowed for non-payment of premium. (2) Contractual Liability Exclusion Deleted: This insurance shall include contractual liability applicable to this Agreement. The policy must "pay on behalf of" the insured and include a provision establishing the insurer's duty to defend.

(D) Workers' Compensation: (1) Cancellation: Required insurance policies shall not be canceled or the coverage reduced until a thirty (30) day written notice of cancellation has been served upon the City except ten (10) days shall be allowed for non-payment of premium. (2) Waiver of Subrogation: A waiver of subrogation stating that the insurer waives all rights of subrogation against the City, its officials, officers, employees, agents, and volunteers.

3.3.11.4 Primary and Non-Contributing Insurance. All policies of Commercial General Liability and Automobile Liability insurance shall be primary and any other insurance, deductible, or self-insurance maintained by the City, its officials, officers, employees, agents, or volunteers shall not contribute with this primary insurance. Policies shall contain or be endorsed to contain such provisions.

3.3.11.5 Waiver of Subrogation. All required insurance coverages, except for the professional liability coverage, shall contain or be endorsed to waiver of subrogation in favor of the City, its officials, officers, employees, agents, and volunteers or shall specifically allow Consultant or others providing insurance evidence in compliance with these specifications to waive their right of recovery prior to a loss. Consultant hereby waives its own right of recovery against City, and shall require similar written express waivers and insurance clauses from each of its subconsultants.

3.3.11.6 Deductibles and Self-Insured Retentions. Any deductible or self-insured retention must be approved in writing by the City and shall protect the City, its officials, officers, employees, agents, and volunteers in the same manner and to the same extent as they would have been protected had the policy or policies not contained a deductible or self-insured retention.

3.3.11.7 Evidence of Insurance. The Consultant, concurrently with the execution of the Agreement, and as a condition precedent to the effectiveness thereof, shall deliver either certified copies of the required policies, or original certificates on forms approved by the City, together with all endorsements affecting each policy. Required insurance policies shall not be in compliance if they include any limiting provision or endorsement that has not been submitted to the City for approval. The certificates and endorsements for each insurance policy shall be signed by a person authorized by that insurer to bind coverage on its behalf. At least fifteen (15 days) prior to the expiration of any such policy, evidence of insurance showing that

such insurance coverage has been renewed or extended shall be filed with the City. If such coverage is cancelled or reduced and not replaced immediately so as to avoid a lapse in the required coverage, Consultant shall, within ten (10) days after receipt of written notice of such cancellation or reduction of coverage, file with the City evidence of insurance showing that the required insurance has been reinstated or has been provided through another insurance company or companies.

3.3.11.8 Acceptability of Insurers. Each such policy shall be from a company or companies with a current A.M. Best's rating of no less than A:VII and authorized to transact business of insurance in the State of California, or otherwise allowed to place insurance through surplus line brokers under applicable provisions of the California Insurance Code or any federal law.

3.3.11.9 Enforcement of Agreement Provisions (non estoppel). Consultant acknowledges and agrees that actual or alleged failure on the part of the City to inform Consultant of non-compliance with any requirement imposes no additional obligation on the City nor does it waive any rights hereunder.

3.3.11.10 Requirements Not Limiting. Requirement of specific coverage or minimum limits contained in this Section are not intended as a limitation on coverage, limits, or other requirement, or a waiver of any coverage normally provided by any insurance.

3.3.11.11 Additional Insurance Provisions

(A) The foregoing requirements as to the types and limits of insurance coverage to be maintained by Consultant, and any approval of said insurance by the City, is not intended to and shall not in any manner limit or qualify the liabilities and obligations otherwise assumed by the Consultant pursuant to this Agreement, including but not limited to, the provisions concerning indemnification.

(B) If at any time during the life of the Agreement, any policy of insurance required under this Agreement does not comply with these specifications or is canceled and not replaced, City has the right but not the duty to obtain the insurance it deems necessary and any premium paid by City will be promptly reimbursed by Consultant or City will withhold amounts sufficient to pay premium from Consultant payments. In the alternative, City may cancel this Agreement.

(C) The City may require the Consultant to provide complete copies of all insurance policies in effect for the duration of the Project.

(D) Neither the City nor any of its officials, officers, employees, agents or volunteers shall be personally responsible for any liability arising under or by virtue of this Agreement.

(E) The limits set forth herein shall apply separately to each insured against whom claims are made or suits are brought, except with respect to the limits of liability. Further the limits set forth herein shall not be construed to relieve the Consultant from liability in excess of such coverage, nor shall it limit the Consultant's indemnification obligations to the City and shall not preclude the City from taking such other actions available to the City under other provisions of the Agreement or law.

(F) Consultant shall report to the City, in addition to Consultant's insurer, any and all insurance claims submitted by Consultant in connection with the Services under this Agreement.

3.3.11.12 Insurance for Subconsultants. Consultant shall include all subconsultants engaged in any work for Consultant relating to this Agreement as additional insureds under the Consultant's policies, or the Consultant shall be responsible for causing subconsultants to purchase the appropriate insurance in compliance with the terms of these Insurance Requirements, including adding the City, its officials, officers, employees, agents, and volunteers as additional insureds to the subconsultant's policies. All policies of Commercial General Liability insurance provided by Consultant's subconsultants performing work relating to this Agreement shall be endorsed to name the City, its officials, officers, employees, agents and volunteers as additional insureds using endorsement form ISO CG 20 38 04 13 or an endorsement providing equivalent coverage. Consultant shall not allow any subconsultant to commence work on any subcontract relating to this Agreement until it has received satisfactory evidence of subconsultant's compliance with all insurance requirements under this Agreement, to the extent applicable. The Consultant shall provide satisfactory evidence of compliance with this section upon request of the City.

3.4 Labor Code Requirements.

3.4.1 Prevailing Wages. Consultant is aware of the requirements of California Labor Code Section 1720, et seq., and 1770, et seq., as well as California Code of Regulations, Title 8, Section 16000, et seq., ("Prevailing Wage Laws"), which require the payment of prevailing wage rates and the performance of other requirements on "public works" and "maintenance" projects. If the Services are being performed as part of an applicable "public works" or "maintenance" project, as defined by the Prevailing Wage Laws, and if the total compensation is $1,000 or more, Consultant agrees to fully comply with such Prevailing Wage Laws. City shall provide Consultant with a copy of the prevailing rates of per diem wages in effect at the commencement of this Agreement. Consultant shall make copies of the prevailing rates of per diem wages for each craft, classification or type of worker needed to execute the Services available to interested parties upon request, and shall post copies at the Consultant's principal place of business and at the project site. It is the intent of the parties to effectuate the requirements of sections 1771, 1774, 1775, 1776, 1777.5, 1813, and 1815 of the Labor Code within this Agreement, and Consultant shall therefore comply with such Labor Code sections to the fullest extent required by law. Consultant shall defend, indemnify and hold the City, its officials, officers, employees, agents, and volunteers free and harmless from any claim or liability arising out of any failure or alleged failure to comply with the Prevailing Wage Laws.

3.4.2 Registration/DIR Compliance. If the Services are being performed on a public works project of over $25,000 when the project is for construction, alteration, demolition, installation, or repair work, or a public works project of over $15,000 when the project is for maintenance work, in addition to the foregoing, then pursuant to Labor Code sections 1725.5 and 1771.1, the Consultant and all subconsultants must be registered with the Department of Industrial Relations ("DIR"). Consultant shall maintain registration for the duration of the Project and require the same of any subconsultants.

3.4.3 Compliance Monitoring. This Project may also be subject to compliance monitoring and enforcement by the DIR. It shall be Consultant's sole responsibility to comply with all applicable registration and labor compliance requirements, including the submission of payroll

records directly to the DIR. Any stop orders issued by the DIR against Consultant or any subconsultant that affect Consultant's performance of services, including any delay, shall be Consultant's sole responsibility. Any delay arising out of or resulting from such stop orders shall be considered Consultant caused delay and shall not be compensable by the City. Consultant shall defend, indemnify and hold the City, its officials, officers, employees and agents free and harmless from any claim or liability arising out of stop orders issued by the DIR against Consultant or any subconsultant.

3.4.4 Labor Certification. By its signature hereunder, Consultant certifies that it is aware of the provisions of Section 3700 of the California Labor Code which require every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions of that Code, and agrees to comply with such provisions before commencing the performance of the Services.

3.5 Termination of Agreement.

3.5.1.1 Grounds for Termination. City may, by written notice to Consultant, terminate the whole or any part of this Agreement at any time and without cause by giving written notice to Consultant of such termination, and specifying the effective date thereof, at least seven (7) days before the effective date of such termination. Upon termination, Consultant shall be compensated only for those Services which have been adequately rendered to City, and Consultant shall be entitled to no further compensation. Consultant may not terminate this Agreement except for cause. The rights and remedies of the City provided in this section shall not be exclusive and are in addition to any other rights and remedies provided by law, equity or under this Agreement.

3.5.1.2 Effect of Termination. If this Agreement is terminated as provided herein, City may require Consultant to provide all finished or unfinished Documents and Data and other information of any kind prepared by Consultant in connection with the performance of Services under this Agreement. Consultant shall be required to provide such document and other information within fifteen (15) days of the request.

3.5.1.3 Additional Services. In the event this Agreement is terminated in whole or in part as provided herein, City may procure, upon such terms and in such manner as it may determine appropriate, services similar to those terminated.

3.6 Indemnification.

3.6.1 To the fullest extent permitted by law, Consultant shall defend (with counsel of City's choosing), indemnify and hold the City, its officials, officers, employees, volunteers, and agents free and harmless from any and all claims, demands, causes of action, costs, expenses, liability, loss, damage or injury of any kind, in law or equity, to property or persons, including wrongful death, in any manner arising out of, pertaining to, or incident to any acts, errors or omissions, or willful misconduct of Consultant, its officials, officers, employees, subcontractors, consultants or agents in connection with the performance of the Consultant's Services, the Project or this Agreement, including without limitation the payment of all damages, expert witness fees and attorney's fees and other related costs and expenses except such loss or damage caused by the sole negligence or willful misconduct of the City. Consultant's obligation to indemnify shall survive expiration or termination of this Agreement and shall not be restricted to insurance proceeds, if any, received by Consultant, the City, its officials, officers, employees, agents, or

volunteers.

3.6.2 If Consultant's obligation to defend, indemnify, and/or hold harmless arises out of Consultant's performance as a "design professional" (as that term is defined under Civil Code section 2782.8), then, and only to the extent required by Civil Code section 2782.8, which is fully incorporated herein, Consultant's indemnification obligation shall be limited to claims that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the Consultant, and, upon Consultant obtaining a final adjudication by a court of competent jurisdiction, Consultant's liability for such claim, including the cost to defend, shall not exceed the Consultant's proportionate percentage of fault.

3.7 General Provisions.

3.7.1 Accounting Records. Consultant shall maintain complete and accurate records with respect to all costs and expenses incurred under this Agreement. All such records shall be clearly identifiable. Consultant shall allow a representative of City during normal business hours to examine, audit, and make transcripts or copies of such records and any other documents created pursuant to this Agreement. Consultant shall allow inspection of all work, data, documents, proceedings, and activities related to the Agreement for a period of three (3) years from the date of final payment under this Agreement.

3.7.2 Independent Contractors and Subcontracting.

3.7.2.1 Use of Consultants. Consultant is aware of statutory and case law regarding classification of workers as independent contractors, including California Labor Code Section 2750.3 and Dynamex Operations West, Inc. v. Superior Court, 4 Cal. 5th 903 (2018). To ensure that Consultant is in compliance with the California Labor Code, Consultant shall only utilize its employees to provide the Services. Consultant may not provide the services through any independent contractor, subcontractor or subconsultant ("Subcontractor(s)") unless approved by the City as set forth in Section 3.7.2.2 below. Consultant represents and warrants that all personnel who perform the Services on Consultant's behalf are Consultant's employees, and that Consultant complies with all applicable laws, rules and regulations governing its employees, including, but not limited to, the California Labor Code, Unemployment Insurance Code and all applicable Industrial Welfare Commission Wage Orders.

3.7.2.2 Prior Approval Required. Consultant shall not use any Subcontractor to provide the Services, or any portion of the work required by this Agreement, without prior written approval of City. In the event that City authorizes Consultant to use a Subcontractor, Consultant shall enter into a written agreement with the Subcontractor, which must include all provisions of the Agreement, including a restriction on the Subcontractor's use of further independent contractors, subcontractors or subconsultants without the City's prior written consent.

3.7.3 Delivery of Notices. All notices permitted or required under this Agreement shall be given to the respective parties at the following address, or at such other address as the respective parties may provide in writing for this purpose:

Consultant: Hunt Design
88 North Fair Oaks Avenue #105
Pasadena, CA 91103

ATTN: John Temple, Principle

City: City of Santa Paula
970 Ventura Street
Santa Paula, CA 93060
ATTN: Community & Economic Development Director

Such notice shall be deemed made when personally delivered or when mailed, forty-eight (48) hours after deposit in the U.S. Mail, first class postage prepaid and addressed to the party at its applicable address. Actual notice shall be deemed adequate notice on the date actual notice occurred, regardless of the method of service.

3.7.4 Ownership of Materials and Confidentiality.

3.7.4.1 Documents & Data; Licensing of Intellectual Property. This Agreement creates a non-exclusive and perpetual license for City to copy, use, modify, reuse, or sublicense any and all copyrights, designs, and other intellectual property embodied in plans, specifications, studies, drawings, estimates, and other documents or works of authorship fixed in any tangible medium of expression, including but not limited to, physical drawings or data magnetically or otherwise recorded on computer diskettes, which are prepared or caused to be prepared by Consultant under this Agreement ("Documents & Data"). All Documents & Data shall be and remain the property of City, and shall not be used in whole or in substantial part by Consultant on other projects without the City's express written permission. Within thirty (30) days following the completion, suspension, abandonment or termination of this Agreement, Consultant shall provide to City reproducible copies of all Documents & Data, in a form and amount required by City. City reserves the right to select the method of document reproduction and to establish where the reproduction will be accomplished. The reproduction expense shall be borne by City at the actual cost of duplication. In the event of a dispute regarding the amount of compensation to which the Consultant is entitled under the termination provisions of this Agreement, Consultant shall provide all Documents & Data to City upon payment of the undisputed amount. Consultant shall have no right to retain or fail to provide to City any such documents pending resolution of the dispute. In addition, Consultant shall retain copies of all Documents & Data on file for a minimum of fifteen (15) years following completion of the Project, and shall make copies available to City upon the payment of actual reasonable duplication costs. Before destroying the Documents & Data following this retention period, Consultant shall make a reasonable effort to notify City and provide City with the opportunity to obtain the documents.

3.7.4.2 Subconsultants. Consultant shall require all subconsultants to agree in writing that City is granted a non-exclusive and perpetual license for any Documents & Data the subconsultant prepares under this Agreement. Consultant represents and warrants that Consultant has the legal right to license any and all Documents & Data. Consultant makes no such representation and warranty in regard to Documents & Data which were prepared by design professionals other than Consultant or its subconsultants, or those provided to Consultant by the City.

3.7.4.3 Right to Use. City shall not be limited in any way in its use or reuse of the Documents and Data or any part of them at any time for purposes of this Project or another project, provided that any such use not within the purposes intended by this Agreement or on a project other than this Project without employing the services of Consultant shall be at City's sole risk. If City uses or reuses the Documents & Data on any project other than this Project,

it shall remove the Consultant's seal from the Documents & Data and indemnify and hold harmless Consultant and its officers, directors, agents and employees from claims arising out of the negligent use or re-use of the Documents & Data on such other project. Consultant shall be responsible and liable for its Documents & Data, pursuant to the terms of this Agreement, only with respect to the condition of the Documents & Data at the time they are provided to the City upon completion, suspension, abandonment or termination. Consultant shall not be responsible or liable for any revisions to the Documents & Data made by any party other than Consultant, a party for whom the Consultant is legally responsible or liable, or anyone approved by the Consultant.

3.7.4.4 Indemnification. Consultant shall defend, indemnify and hold the City, its directors, officials, officers, employees, volunteers and agents free and harmless, pursuant to the indemnification provisions of this Agreement, for any alleged infringement of any patent, copyright, trade secret, trade name, trademark, or any other proprietary right of any person or entity in consequence of the use on the Project by City of the Documents & Data, including any method, process, product, or concept specified or depicted.

3.7.4.5 Confidentiality. All ideas, memoranda, specifications, plans, procedures, drawings, descriptions, computer program data, input record data, written information, and other Documents & Data either created by or provided to Consultant in connection with the performance of this Agreement shall be held confidential by Consultant. Such materials shall not, without the prior written consent of City, be used by Consultant for any purposes other than the performance of the Services. Nor shall such materials be disclosed to any person or entity not connected with the performance of the Services or the Project. Nothing furnished to Consultant which is otherwise known to Consultant or is generally known, or has become known, to the related industry shall be deemed confidential. Consultant shall not use City's name or insignia, photographs of the Project, or any publicity pertaining to the Services or the Project in any magazine, trade paper, newspaper, television or radio production or other similar medium without the prior written consent of City.

3.7.4.6 Confidential Information. The City shall refrain from releasing Consultant's proprietary information ("Proprietary Information") unless the City's legal counsel determines that the release of the Proprietary Information is required by the California Public Records Act or other applicable state or federal law, or order of a court of competent jurisdiction, in which case the City shall notify Consultant of its intention to release Proprietary Information. Consultant shall have five (5) working days after receipt of the release notice to give City written notice of Consultant's objection to the City's release of Proprietary Information. Consultant shall indemnify, defend and hold harmless the City, and its officers, directors, employees, and agents from and against all liability, loss, cost or expense (including attorney's fees) arising out of a legal action brought to compel the release of Proprietary Information. City shall not release the Proprietary Information after receipt of an objection notice unless either: (1) Consultant fails to fully indemnify, defend (with City's choice of legal counsel), and hold City harmless from any legal action brought to compel such release; and/or (2) a final and non-appealable order by a court of competent jurisdiction requires that City release such information.

3.7.5 Cooperation; Further Acts. The Parties shall fully cooperate with one another, and shall take any additional acts or sign any additional documents as may be necessary, appropriate or convenient to attain the purposes of this Agreement.

3.7.6 Entire Agreement. This Agreement contains the entire agreement of the

Parties with respect to the subject matter hereof, and supersedes all prior negotiations, understandings or agreements.

3.7.7 Attorneys' Fees. If either party commences an action against the other party, either legal, administrative or otherwise, arising out of or in connection with this Agreement, the prevailing party in such litigation shall be entitled to have and recover from the losing party reasonable attorneys' fees and all costs of such action.

3.7.8 Governing Law. This Agreement shall be governed by the laws of the State of California. Venue shall be in Ventura County. In addition to any and all contract requirements pertaining to notices of and requests for compensation or payment for extra work, disputed work, claims and/or changed conditions, Consultant must comply with the claim procedures set forth in Government Code sections 900 et seq. prior to filing any lawsuit against the City. Such Government Code claims and any subsequent lawsuit based upon the Government Code claims shall be limited to those matters that remain unresolved after all procedures pertaining to extra work, disputed work, claims, and/or changed conditions have been followed by Consultant. If no such Government Code claim is submitted, or if any prerequisite contractual requirements are not otherwise satisfied as specified herein, Consultant shall be barred from bringing and maintaining a valid lawsuit against the City.

3.7.9 Time of Essence. Time is of the essence for each and every provision of this Agreement.

3.7.10 City's Right to Employ Other Consultants. City reserves right to employ other consultants in connection with this Project.

3.7.11 Successors and Assigns. This Agreement shall be binding on the successors and assigns of the parties.

3.7.12 Assignment or Transfer. Consultant shall not assign, sublet, or transfer this Agreement or any rights under or interest in this Agreement without the written consent of the City, which may be withheld for any reason. Any attempt to so assign or so transfer without such consent shall be void and without legal effect and shall constitute grounds for termination. Consultant shall not subcontract any portion of the Services required by this Agreement, except as expressly stated herein, without prior written approval of City. Subcontracts, if any, shall contain a provision making them subject to all provisions stipulated in this Agreement.

3.7.13 Construction; References; Captions. Since the Parties or their agents have participated fully in the preparation of this Agreement, the language of this Agreement shall be construed simply, according to its fair meaning, and not strictly for or against any Party. Any term referencing time, days or period for performance shall be deemed calendar days and not work days. All references to Consultant include all personnel, employees, agents, and subconsultants of Consultant, except as otherwise specified in this Agreement. All references to City include its elected officials, officers, employees, agents, and volunteers except as otherwise specified in this Agreement. The captions of the various articles and paragraphs are for convenience and ease of reference only, and do not define, limit, augment, or describe the scope, content, or intent of this Agreement.

3.7.14 Amendment; Modification. No supplement, modification, or amendment of this Agreement shall be binding unless executed in writing and signed by both Parties.

3.7.15 Waiver. No waiver of any default shall constitute a waiver of any other default or breach, whether of the same or other covenant or condition. No waiver, benefit, privilege, or service voluntarily given or performed by a Party shall give the other Party any contractual rights by custom, estoppel, or otherwise.

3.7.16 No Third-Party Beneficiaries. There are no intended third party beneficiaries of any right or obligation assumed by the Parties.

3.7.17 Invalidity; Severability. If any portion of this Agreement is declared invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions shall continue in full force and effect.

3.7.18 Prohibited Interests. Consultant maintains and warrants that it has not employed nor retained any company or person, other than a bona fide employee working solely for Consultant, to solicit or secure this Agreement. Consultant warrants that it has not paid nor has it agreed to pay any company or person, other than a bona fide employee working solely for Consultant, any fee, commission, percentage, brokerage fee, gift or other consideration contingent upon or resulting from the award or making of this Agreement. Consultant further agrees to file, or shall cause its employees or subconsultants to file, a Statement of Economic Interest with the City's Filing Officer as required under state law in the performance of the Services. For breach or violation of this warranty, City shall have the right to rescind this Agreement without liability. For the term of this Agreement, no member, officer or employee of City, during the term of his or her service with City, shall have any direct interest in this Agreement, or obtain any present or anticipated material benefit arising therefrom.

3.7.19 Authority to Enter Agreement. Consultant has all requisite power and authority to conduct its business and to execute, deliver, and perform the Agreement. Each Party warrants that the individuals who have signed this Agreement have the legal power, right, and authority to make this Agreement and bind each respective Party.

3.7.20 Counterparts. This Agreement may be signed in counterparts, each of which shall constitute an original.

3.7.21 Survival. All rights and obligations hereunder that by their nature are to continue after any expiration or termination of this Agreement, including, but not limited to, the

[SIGNATURES ON NEXT PAGE]

SIGNATURE PAGE TO PROFESSIONAL SERVICES AGREEMENT BETWEEN THE CITY OF SANTA PAULA AND HUNT DESIGN

IN WITNESS WHEREOF, each of the Parties has caused this Contract to be executed on the day and year first above written.

CITY OF SANTA PAULA

Approved By:

Dan Singer,
City Manager

Approved as to Form:

Monica Castillo,
Interim City Attorney

Attested By:

Julie Latshaw,
City Clerk

HUNT DESIGN

[If Corporation, TWO SIGNATURES, President OR Vice President AND Secretary OR Treasurer REQUIRED]

By: _____

Its: PRESIDENT

Printed Name: JENNIFER BRESSLER

By: _____

Its: SECRETARY/CFO

Printed Name: JOHN TEMPLE

CITY OF SANTA PAULA INCORPORATED APRIL 22, 1902 VENTURA COUNTY, CA

EXHIBIT "A"
SCOPE OF SERVICES

To clarify the scope of work as described in the RFP and addendum, we restate our understanding of the scope in our own words based on substantial experience with similar assignments. Each of the sign elements listed below may have a place within the overall City wayfinding, as well as the separate Old Town Santa Paula and TOD Packing House District packages. Determination of which elements are appropriate for each condition will resolved during planning and design phases.

Scope areas and elements for design, study and recommendation

- City entry signage
- Vehicular directional signs
- Downtown pedestrian directory signs
- Downtown public parking directional signs
- Public service reader board

Scope of Services

Task 1 – Survey, Assessment and Schematic Design

1.1 Conduct a kick-off meeting with Santa Paula Sign Program Committee to help clarify the goals of the program, identify likely issues and challenges.

1.2 Review and develop a working knowledge of Santa Paula; its circulation, community history, culture, arts, commerce and architectural elements.

1.3 Conduct a review, assessment and inventory of existing wayfinding signage throughout the City. Analyze vehicular and foot traffic to understand how people move around the City. Provide recommendations for use of existing poles (where applicable).

1.4 Identify primary circulation routes and decision points leading to public amenities and parking, for drivers, pedestrians and cyclists.

1.5 Review Santa Paula branding and use in environmental graphic applications.

1.6 Review requirements of all authorities holding jurisdiction, including federal, state and local, to determine basis-of-design for all wayfinding signage.

1.7 With input from Sign Program Committee, create list of attractions and destinations for inclusion on wayfinding signs. Develop hierarchy of destination list and criteria for inclusion on vehicular signs, and pedestrian directories.

1.8 Develop preliminary sign location plan to identify key signage locations and quantities for new signage program and identify existing signage locations for removal.

1.9 Develop preliminary schematic design concepts to express the wayfinding strategy. Explore visual form for each of the five sign types. Included will be studies of size, scale, typeface, color, branding, material, sequence, and relationship to architecture, landscape and streetscape elements. Consider historic, contextual and environmental qualities in design process. Develop up to three signage system concept options.

1.10 Prepare preliminary cost estimate using in-house estimator and 3rd-party industry sources.

1.11 Present the schematic design options and the preliminary sign location map to Sign Program Committee.

Work Products: Sign survey and inventory; Preliminary destination list for City and Districts; Branding evaluation; Preliminary signage design concepts.

Timeline: Anticipated duration of Task 1 is 4 to 5 weeks from NTP.

Task 2 – Program Design and Development

2.1 Refine best of conceptual designs into recommended design direction based on input from Sign Program Committee.

2.2 Refine criteria for and continue to develop list of likely wayfinding destinations—drawing from cultural, historic, recreational and even commercial places.

2.3 Present the Developed Design and sign program refinements at up to two (2) meetings.

2.4 Refine preliminary cost estimate. Prepare statement of Probable Cost for fabrication, installation and maintenance.

2.5 Based on input and refinement from the Sign Program Committee and Stakeholder Groups, revise sign type design and locations and prepare final draft of Santa Paula wayfinding program.

2.6 Prepare final presentation showing design intent and present to City Council for approval of design and overall program.

Work Products: Developed plan and design recommendations; Presentation to Council.

Timeline: Anticipated duration of Task 2 is 6 to 8 weeks from completion of Task 1.

Task 3 – Bid Documents

3.1 Upon approval by City Council, Hunt will prepare design-intent drawings and specifications of the signage and graphics elements to 75% level for review.

- 75% Sign location plans
- 75% Design Intent drawings (elevations, necessary sections, construction & installation details, and copy layouts)
- 75% Specifications
- 75% Signage matrix with sign wording for all signage and graphics elements

3.2 Hunt will incorporate City's comments and prepare fully developed design-intent drawings and specifications of the signage and graphics elements to 100% level to solicit formal bids.

- 100% Sign location plans
- 100% Design Intent drawings (elevations, necessary sections, construction & installation details, and copy layouts)
- 100% Specifications
- 100% Signage matrix with sign wording for all signage and graphics elements

Work Products: 75% Bid Documents and 100% Bid Documents.

Timeline: Anticipated duration of Task 3 is 6 to 8 weeks from completion of Task 2.

Task 4 – Construction and Support Services

4.1 Assist in review bids from sign contractors for adherence to scope. Review suggested alternates.

4.2 Review RFIs, shop drawings, color and materials samples, mock-ups and other submittals provided by the sign contractor.

4.3 Assist in administration and inspection for installation of key typical signage elements.

4.4 Conduct sites visit to inspect signage installation. Two site visits assumed.

4.5 Prepare "punch list" of items requiring post installation attention by sign contractor.

Work Products: RFIs responses; Submittal review; Inspection reports; Punch list.

Timeline: To be determined based on sign contractor schedule.

Notes to scope:

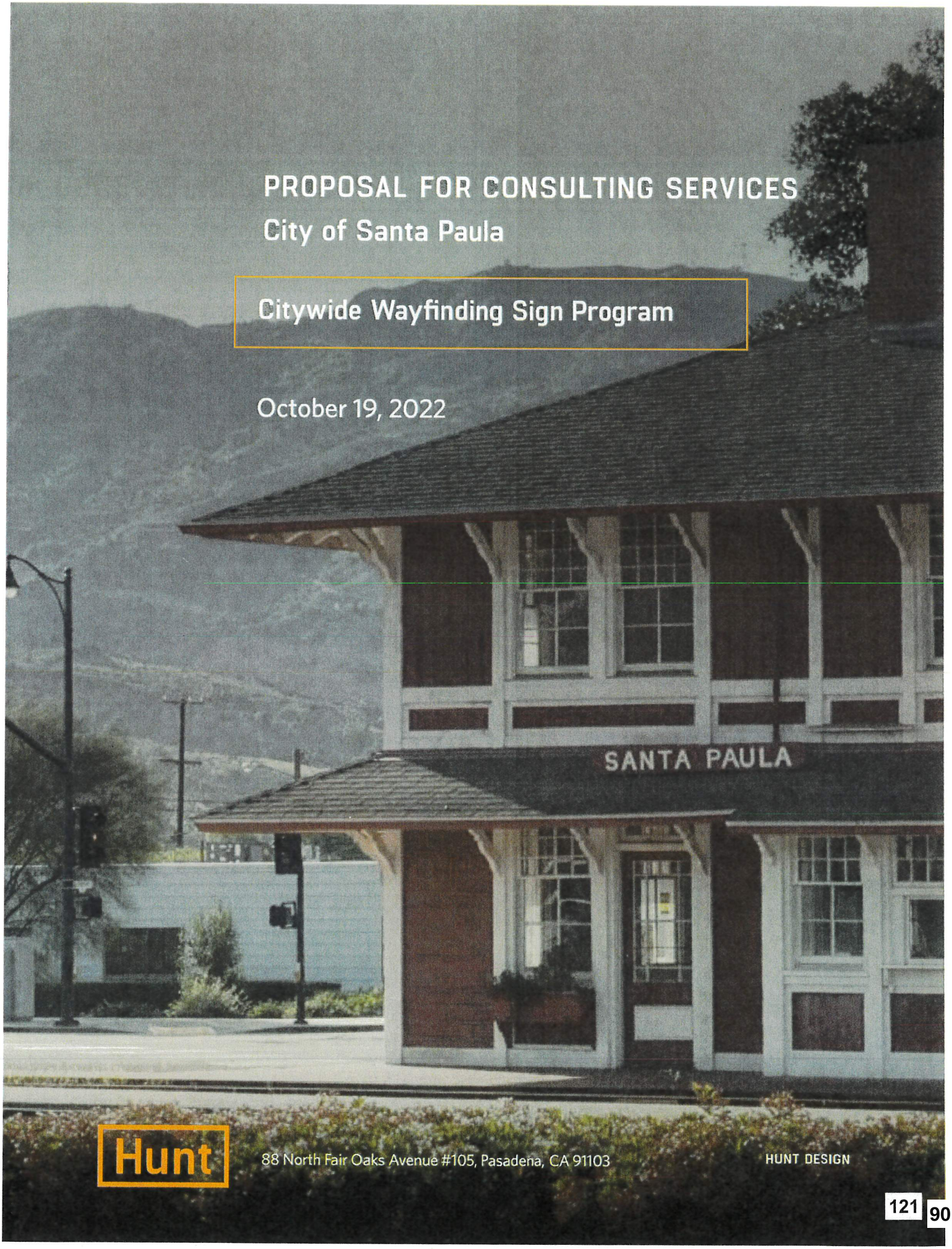
As allowed for in the City's response to Hunt Design's question, Hunt is proposing that any structural design and calculations be excluded from the design scope of services and that those services be provided by the sign contractor prior to pulling permits. Having a sign contractor provide structural engineering is the process by which nearly all of Hunt's projects are produced and installed. Similarly, any electrical engineering or coordination associated with the gateway sign elements should be performed by the sign contractor during their shop drawing and permitting process.

EXHIBIT "B"
SCHEDULE OF SERVICES

[***INSERT SCHEDULE***]

EXHIBIT "C"
COMPENSATION

[***INSERT RATES & AUTHORIZED REIMBURSABLE EXPENSES***]



PROPOSAL FOR CONSULTING SERVICES

City of Santa Paula

Citywide Wayfinding Sign Program

October 19, 2022

Hunt

88 North Fair Oaks Avenue #105, Pasadena, CA 91103

HUNT DESIGN

Hunt
88 North Fair Oaks Avenue, #105
Pasadena, California 91103
626.793.7847

October 19, 2022

Community & Economic Development
970 Ventura Street
Santa Paula, CA 93060

Attention: Mr. James Mason

Subject: Consulting Services for Citywide Wayfinding Sign Program

Hunt Design is pleased to submit this proposal to plan and design a wayfinding program for the City of Santa Paula. For over forty years Hunt Design has programmed, designed, and supervised state-of-the-art signage projects for private and public clients, including over fifty city directional sign and/or gateway projects in six states. We help cities and towns welcome and direct visitors through creative signage and graphics.

Hunt Design is a California S Corporation owned and operated equally by two partners, and has been in continuous operation since 1977. Wayfinding and environmental graphics are our specialties.

The needs of Santa Paula parallel those of many of our city clients: plan, design, document and help implement a brand-driven wayfinding sign program, all with the input and participation of the City, key stakeholders and the public. And, all within the environmental, architectural and cultural context of Santa Paula. A successful wayfinding program builds on a community's unique features and destinations.

Because Hunt Design works frequently with and for city governments, we are familiar with the sometimes daunting stakeholder, public review and council approval processes. Excellent civic design and implementation requires a unique kind of consensus building and communication; among our strengths are our meeting and diplomacy skills—we work well with committees, stakeholders and the public. All of our many city sign projects have been processed, guided and ultimately approved by such groups.

We acknowledge receipt of the RFP and responses to our questions. As Principal of the firm, I am responsible for answering any questions related to this proposal and for negotiating and signing contracts on behalf of Hunt Design.

Respectfully submitted,

John Temple, Principal
john@huntdesign.com

Qualifications - Company Information





Hunt Design is a graphic design consulting firm specializing in signage and environmental graphics programs for cities, public spaces, theme parks, retail projects, entertainment centers and multi-use developments. Our services include identity development, signage master planning, concept consultation, programming, schematic design, design development, documentation and implementation supervision. Incorporated under the same name since 1990, the firm is owned and managed by two active partners and has been located in Pasadena, California since 1983.

Hunt Design is a national leader in the planning and design of environmental graphics. Our diverse clients and projects take us all over the country and around the world—we have current assignments in thirty locations throughout California and in seven states.

Hunt Design is the recipient of numerous awards and has consistently been selected for publication of outstanding projects. Hunt principals are frequently sought after for speaking engagements on signage, environmental graphics and wayfinding.

Representative Projects

Aliso Viejo, CA
Bellflower, CA
Belmont, CA
Big Bear, CA
Brea, CA
Claremont Village, CA
Covina, CA
Cupertino, CA
Downtown Burbank, CA
Downtown Los Angeles, CA
Duarte, CA
Fountain Hills, AZ
Glendale, CA
Goodyear, AZ
Hollywood, CA
Idaho Falls, ID
Juneau, AK
Laguna Hills, CA
Laguna Niguel, CA
Lakewood, CA
Long Beach, CA
Los Gatos, CA
Monterey, CA
Newport Beach, CA
Palm Springs, CA
Palo Alto, CA
Paramount, CA
Pasadena, CA
Redondo Beach, CA
Sacramento, CA
San Carlos, CA
San Gabriel, CA
San Juan Capistrano, CA
Santa Barbara, CA
Santa Cruz, CA
Torrance, CA
Treasure Island, San Francisco, CA
Walnut Creek, CA
West Sacramento, CA
Westwood Village, CA
Wichita, KS

Excellent firm. One of the best consulting firms that we have worked with regarding responsiveness, knowledge, completeness and timeliness of deliverables.

—Gus Abadjis,
San Diego Unified Port District





Methodology









Hunt Design begins its analysis of a city from the perspective of the first-time visitor. What is Santa Paula? How do I know I'm there? How is it different from other neighboring cities? What are its unique and important areas and destinations? Can I walk to places? Where should I park? What is the local history? Establishing a unique and appropriate identity and a sense of welcome and access is not easy, but a proprietary signage program can make a substantial difference. To a first-time visitor, an understandable town is a welcoming town. Each and every sign is the visual voice of the City and collectively, signs are the true interface between visitors and Santa Paula's rich and varied assets.

Free public places have many of the same needs and opportunities as paid destinations. Cities and their downtowns should have a sense of continuity, design and spirit, just as those places that have an admission fee. Major destinations should be easy to find; others should be able to be discovered; visitors should feel at ease and comfortable. Good wayfinding signage makes a city look organized, confident and inviting; it facilitates circulation and fosters longer stays and potentially stronger commercial and retail engagement.

Just as we've done for many California cities, we accept our responsibility to learn about Santa Paula, and to respond to local conditions and expectations. It will be our job to understand Santa Paula and how the circulation functions. We put ourselves in the place of visitors and tourists who are navigating Santa Paula for the first time. The wayfinding program should serve the needs of the first time or infrequent visitor. Approaching the project with no preconceptions helps put us "in the shoes" of the very audience we are trying to reach with the wayfinding design and plan.

Here are some initial observations that we've made based on a cursory exploration of the city and its Downtown. Currently, the stone clad monuments that define the Historic Downtown are well-designed but fairly subtle. A more purposeful branded logo element for the Historic Downtown might help to define the area and give it a sense of "Arrival" (with a capital "A") for visitors encountering the area for the first time. A unique branded identity for Historic Downtown could be used on more than just entry monuments. Street furniture, banners, marketing material and other ephemera could be used to help reinforce the Historic Downtown brand.

Identifying public parking is a key component to many downtown wayfinding programs, and the inclusion of parking signage in this project scope of work makes a great deal of sense. Angled parking along Main Street is convenient and visible, but other parking options are not obvious to the visitor. Enhanced public parking identification and directional information will ease visitor confusion about parking availability. This type of sign can have a dramatic impact on the guest experience of visiting the Historic Downtown.

Given that 10th Street (Highway 150) is the major access to the Downtown area, it needs prominent signage for visitors approaching from Highway 126. Since Highway 150 is under Caltrans jurisdiction, there will be limits on the types of wayfinding signage that will be allowed on this major artery. Caltrans has a category of Community Wayfinding Guide Signs that may be appropriate for 10th Street. The Downtown wayfinding will need to bridge the gap between Caltrans signs and unique proprietary Santa Paula wayfinding signage.

Scope of Work

To clarify the scope of work as described in the RFP and addendum, we restate our understanding of the scope in our own words based on substantial experience with similar assignments. Each of the sign elements listed below may have a place within the overall City wayfinding, as well as the separate Old Town Santa Paula and TOD Packing House District packages. Determination of which elements are appropriate for each condition will resolved during planning and design phases.

Scope areas and elements for design, study and recommendation

- City entry signage
- Vehicular directional signs
- Downtown pedestrian directory signs
- Downtown public parking directional signs
- Public service reader board

Scope of Services

Task 1 - Survey, Assessment and Schematic Design

1.1 Conduct a kick-off meeting with Santa Paula Sign Program Committee to help clarify the goals of the program, identify likely issues and challenges.
1.2 Review and develop a working knowledge of Santa Paula; its circulation, community history, culture, arts, commerce and architectural elements.
1.3 Conduct a review, assessment and inventory of existing wayfinding signage throughout the City. Analyze vehicular and foot traffic to understand how people move around the City. Provide recommendations for use of existing poles (where applicable).
1.4 Identify primary circulation routes and decision points leading to public amenities and parking, for drivers, pedestrians and cyclists.
1.5 Review Santa Paula branding and use in environmental graphic applications.
1.6 Review requirements of all authorities holding jurisdiction, including federal, state and local, to determine basis-of-design for all wayfinding signage.
1.7 With input from Sign Program Committee, create list of attractions and destinations for inclusion on wayfinding signs. Develop hierarchy of destination list and criteria for inclusion on vehicular signs, and pedestrian directories.
1.8 Develop preliminary sign location plan to identify key signage locations and quantities for new signage program and identify existing signage locations for removal.
1.9 Develop preliminary schematic design concepts to express the wayfinding strategy. Explore visual form for each of the five sign types. Included will be studies of size, scale, typeface, color, branding, material, sequence, and relationship to architecture, landscape and streetscape elements. Consider historic, contextual and environmental qualities in design process. Develop up to three signage system concept options.
1.10 Prepare preliminary cost estimate using in-house estimator and 3rd-party industry sources.
1.11 Present the schematic design options and the preliminary sign location map to Sign Program Committee.

Work Products: Sign survey and inventory; Preliminary destination list for City and Districts; Branding evaluation; Preliminary signage design concepts.
Timeline: Anticipated duration of Task 1 is 4 to 5 weeks from NTP.

Task 2 - Program Design and Development

2.1 Refine best of conceptual designs into recommended design direction based on input from Sign Program Committee.
2.2 Refine criteria for and continue to develop list of likely wayfinding destinations—drawing from cultural, historic, recreational and even commercial places.

2.3 Present the Developed Design and sign program refinements at up to two (2) meetings.
2.4 Refine preliminary cost estimate. Prepare statement of Probable Cost for fabrication, installation and maintenance.
2.5 Based on input and refinement from the Sign Program Committee and Stakeholder Groups, revise sign type design and locations and prepare final draft of Santa Paula wayfinding program.
2.6 Prepare final presentation showing design intent and present to City Council for approval of design and overall program.

Work Products: Developed plan and design recommendations; Presentation to Council.
Timeline: Anticipated duration of Task 2 is 6 to 8 weeks from completion of Task 1.

Task 3 - Bid Documents

3.1 Upon approval by City Council, Hunt will prepare design-intent drawings and specifications of the signage and graphics elements to 75% level for review.
- 75% Sign location plans
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4.1 Assist in review bids from sign contractors for adherence to scope. Review suggested alternates.
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Timeline: To be determined based on sign contractor schedule.

Notes to scope:

As allowed for in the City's response to Hunt Design's question, Hunt is proposing that any structural design and calculations be excluded from the design scope of services and that those services be provided by the sign contractor prior to pulling permits. Having a sign contractor provide structural engineering is the process by which nearly all of Hunt's projects are produced and installed. Similarly, any electrical engineering or coordination associated with the gateway sign elements should be performed by the sign contractor during their shop drawing and permitting process.

Qualifications - Hunt Design Team



John Temple, Principal/Project Manager
John has been an integral part of Hunt Design for nearly 30 years, joining Hunt after heading up the graphics department at an international architectural firm. As a principal, and Project Manager, John directs many of the firm's most significant projects, including those in the areas of urban streetscape, airports, higher education and health care. A graduate of Art Center College of Design and Claremont McKenna College, he has been a key player in the firm's recent wayfinding assignments for the Cities of Glendale, Bellflower, West Sacramento, Torrance and the planned development of Treasure Island in San Francisco. Named partner and co-owner of Hunt Design in 2003, he is a natural leader and participates actively in firm management.



Kevin Taylor, Senior Designer
Kevin received his bachelor's degree in architecture from the University of Minnesota but quickly pivoted his professional interest towards graphic design. His natural talent as a designer shows in the work he does for exhibits and environmental graphic design projects of all kinds. Prior to joining Hunt Design, some of his past work includes The Hoop Hall Experience, Nokia exhibits, The Port Discovery Children's Museum exhibits, the Experience Music Project in Seattle and America I Am. For six years as a full-time employee of Hunt Design, Kevin served as lead designer on some of our most successful city wayfinding and branding projects including Hollywood, Napa, Los Gatos, and Bellmont. In Kevin's current role as an independent contractor to Hunt Design, he has served as a Senior Designer for project such as the City of Bellflower, Marassi Water World, West Sacramento and the Greater Zion Visitor Center. *Kevin is known for his keen sense of design and his ability to create unique and affective designs for our clients.*

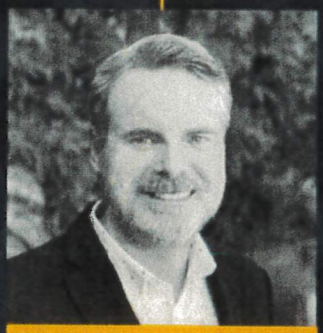


Bret Yourstone, Designer
Hunt is lucky to be able to attract some of the most talented young designers from around the country. We were excited to have Bret start his design career with us after studying at the University of California, Davis with a unique focus on environmental graphic design. His practical experience in pop up exhibits and city wayfinding projects as an undergrad has allowed him to jump in and play a significant role in a number of projects in the office. He is helping to develop signage and guidelines for the Hayward Area Recreation and Parks District, as well as wayfinding for the Presidio in San Francisco and the Cities of San Marino, San Carlos, Napa, Santa Cruz and Torrance. *Bret is known for his passion for environmental graphic design and his cooperative approach to finding design solutions.*



Steve Hernandez, Technical Designer
Having joined Hunt Design in 1990, as a draftsman, Steve has contributed to and worked on over one hundred signage projects. His experience and knowledge of the sign industry has led to Steve's expanded role as sign programmer for many of Hunt Design's clients. Steve's deliberate and thoughtful planning for wayfinding assignments shows in the work he has performed for the Cities of Bellflower, Cupertino, Duarte, Glendale, Idaho Falls, Monterey, Palo Alto, Paramount, Redondo Beach, San Carlos, San Marino, Santa Barbara, Santa Cruz, Santa Monica, and Walnut Creek. *Steve is known for beautifully detailed design and complex problem solving.*

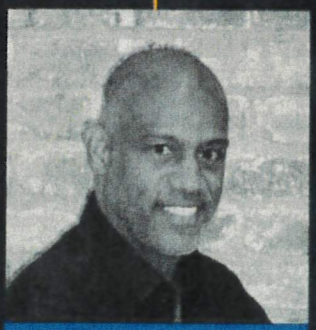
HUNT PROJECT TEAM



John Temple, *Principal*
Project Manager
john@huntdesign.com

"I have worked directly with John Temple on several high profile public projects with a diverse group of stakeholders. John was a strong advocate for quality and creativity in the design and implementation of signage and way finding for these projects, and his even keeled temperament and professionalism made sure that the end result was highly functional and visually stunning."

—Windom Kimsey FAIA, President + CEO TSK Architects



Kevin Taylor
Senior Designer



Bret Yourstone
Designer



Steve Hernandez
Technical Designer

References

Bellflower, CA - Wayfinding for Downtown
2020 - 2021
Key Hunt Design Staff: John Temple, Kevin Taylor, Steve Hernandez
Client Reference: (Project Manager)Annika Miyashiro-Ruiz, Marketing Specialist
562.804.1424 ext 2249 / amiyashiro@bellflower.org

Focused wayfinding system, including vehicular and pedestrian signage for Downtown Bellflower. Signage elements incorporate City branding and reinforce city's distinct blue color. Separate public parking signage directs to Downtown lots and newly built parking structure. Specific business destinations are incorporated in a pedestrian map to orient visitors.
Hunt budget: $60,000

Torrance, CA - Citywide Wayfinding Design
2019 - 2022
Key Hunt Design Staff: John Temple, Chris Loomis, Bret Yourstone
Client Reference: Fran Fulton, Economic Development Manager - Office of the City Manager
310.618.2875 Direct / FFulton@TorranceCA.gov

Hunt designed citywide gateways, and vehicular and pedestrian wayfinding program. The design features an image of the iconic and historic Irving Gill bridge, a gateway to the City. Hunt's design effort will join forces with the City's GIS and planning effort, currently underway, to provide appropriate signage locations and messaging based on traffic counts and City survey research.
Hunt budget: $39,000

Santa Clara Valley Water District - Signage Master Plan
2019 - 2021
Key Hunt Design Staff: John Temple; Bret Yourstone: Dinnis Lee
Client Reference: Jimin Lee, Public Information Representative, Office of Communications
(408) 630-2815/ johlee@valleywater.org

Signage Master Plan for the public water management district that provides stewardship over the water resources for an area that encompasses all of Santa Clara County's 1,300 square miles and serves two million residents.
Hunt budget: $90,000

Fee Proposal

In return for the above services Hunt Design is to be paid fixed fees by project task as follows:

Task 1 - Survey, Assessment and Schematic Design	$	13,850
Task 2 - Program Design and Development	$	18,450
Task 3 - Bid Documents	$	14,700
Task 4 - Construction and Support Services	$	6,650
Subtotal	$	53,650
Estimated Expenses	$	2,500
TOTAL	$	56,150

Notes to the fees:

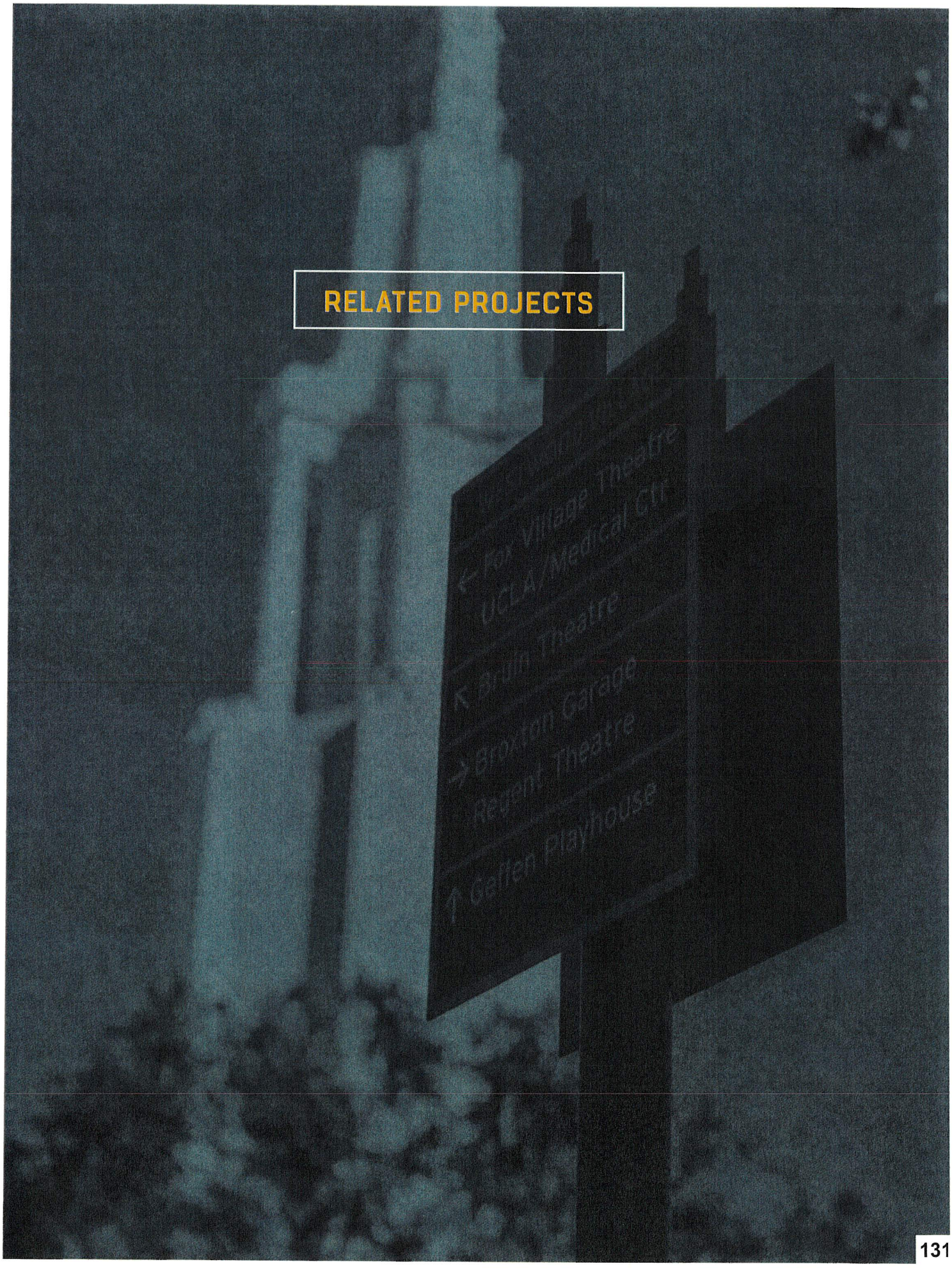
1. Hunt Design's fees are based on standard hourly rates:
   Principal $175, Senior Designer $145, Designer $130, Drafting/ Technical $ 110.
2. Includes up to two (2) in-person meetings and four (4) virtual meetings from Task 1 initiation through the end of Task 3.
3. Includes one (1) in-person City Council meeting at the end of Task 2
4. Includes two (2) field surveys during Task 4
5. In addition to the above fees, Hunt Design is to be reimbursed for standard expenses incurred in connection with this project at cost. Such expenses include: travel, prints, computer imagery, mileage and other normal reproduction charges.

Excluded:

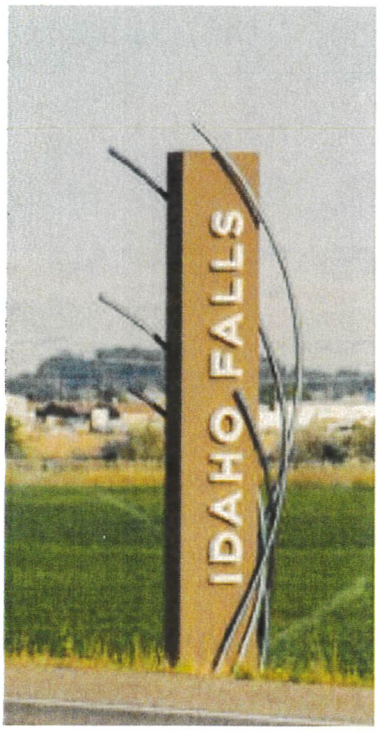
- Structural engineering and calculation details
- Electrical engineering and details
- Dynamic message signs
- Coordination or meetings with Caltrans
- Multiple printed sets of the final documentation.

Timeline:

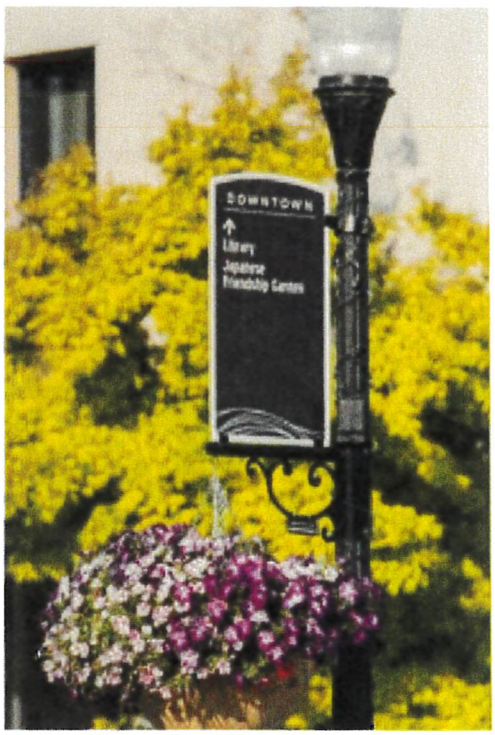
- Duration of Task 1 is 4 to 5 weeks from NTP
- Duration of Task 2 is 6 to 8 weeks from completion of Task 1
- Duration of Task 3 is 6 to 8 weeks from completion of Task 2
- Duration of Task 4 to be determined based on sign contractor schedule


RELATED PROJECTS
Fox Village Theatre
UCLA Medical Ctr
Bruin Theatre
Broxton Garage
Regent Theatre
Geffen Playhouse









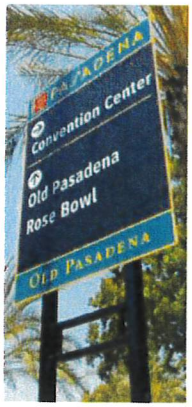
Hunt

CITY OF IDAHO FALLS BRANDING & WAYFINDING

IDAHO

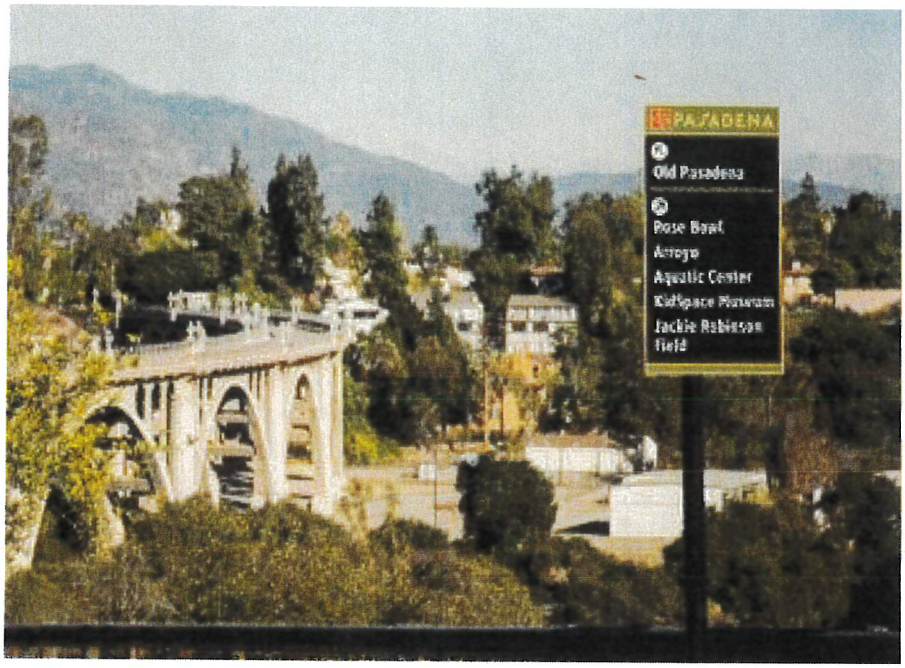
Complete city rebrand for the City of Idaho Falls.
- Graphic standards manual including City logo, multiple logos for each department, print collateral and city vehicle wraps
- Applied city logo to waterfall entrance monument, and across an all-new city-wide signage and wayfinding system
- Applied the brand to the city Zoo and park system

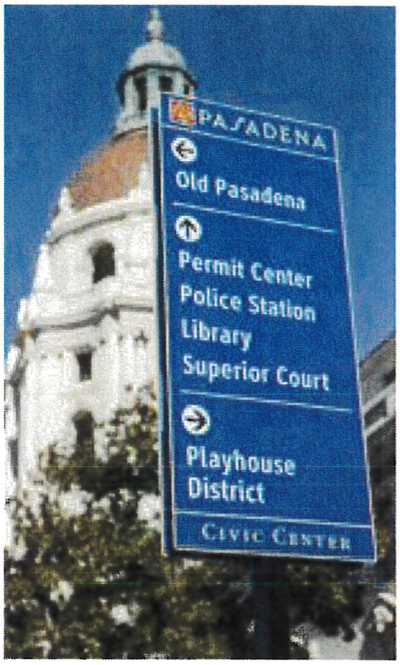


















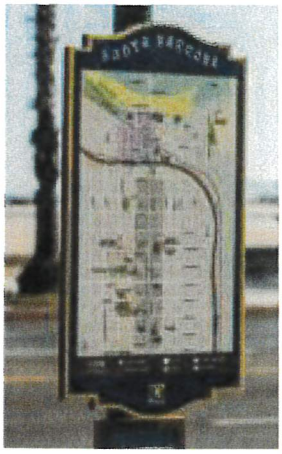
Hunt

PASADENA WAYFINDING

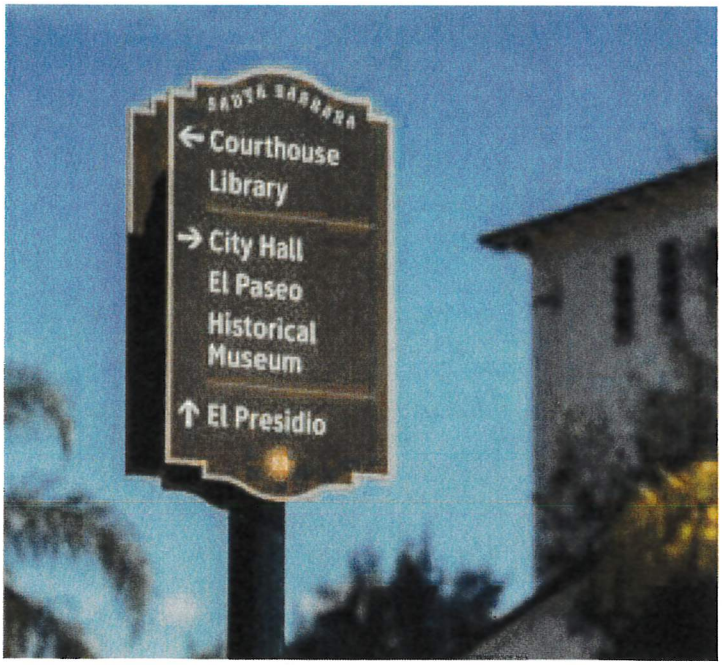
PASADENA, CALIFORNIA

Directional sign system for the City of Pasadena, a four district city
- helps visitors find civic landmarks, public transportation and cultural destinations
- unique color system to differentiate the four districts
- includes both vehicular and pedestrian signage





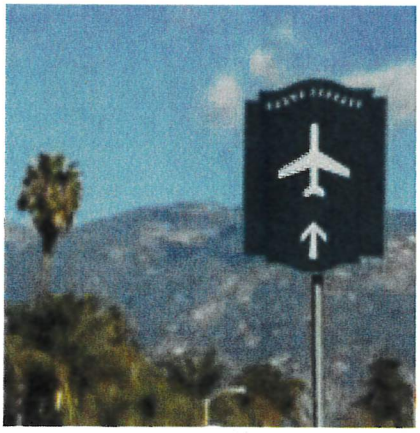














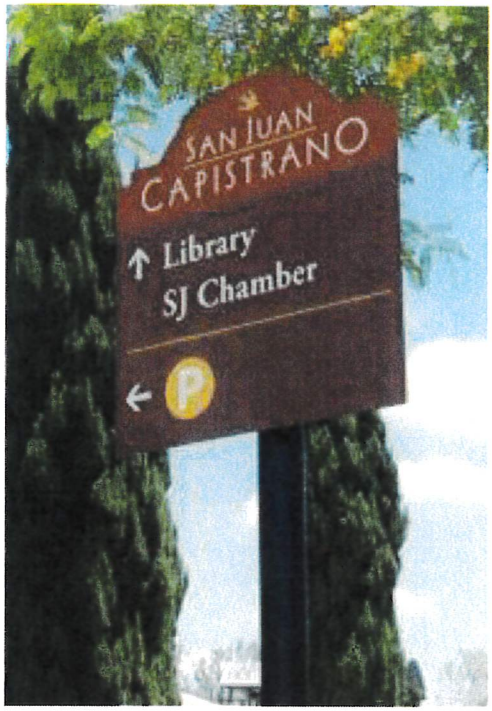
Hunt

SANTA BARBARA WAYFINDING

SANTA BARBARA, CALIFORNIA

Directional sign system for the coastal City of Santa Barbara.
- helps visitors find civic landmarks, public transportation and cultural destinations
- unique color system to differentiate the citiwide signage from the waterfront and the historic El Pueblo Viejo area
- includes both vehicular and pedestrian signage









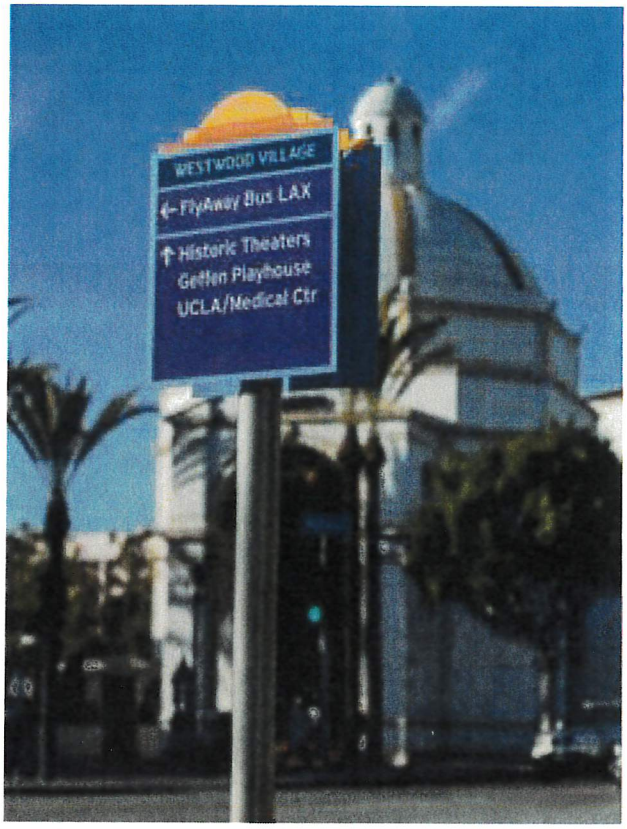
SAN JUAN CAPISTRANO

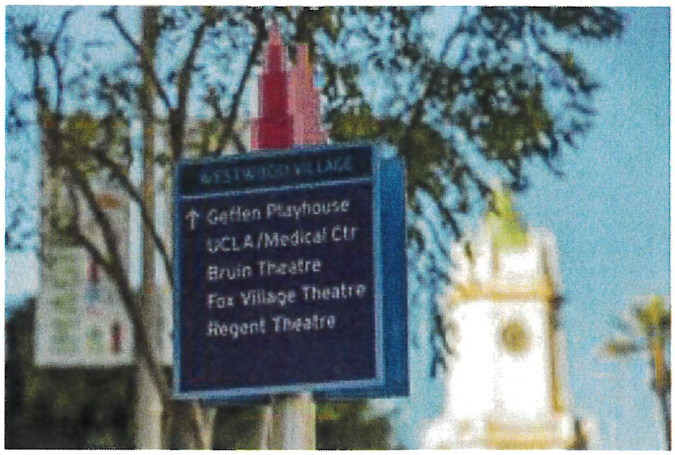
Hunt

SAN JUAN CAPISTRANO WAYFINDING

SAN JUAN CAPISTRANO, CALIFORNIA

Directional sign system for a historic downtown
- design themes based on local architecture
- enhanced map directory
- reflects a unique visual identity









Hunt

WESTWOOD VILLAGE WAYFINDING

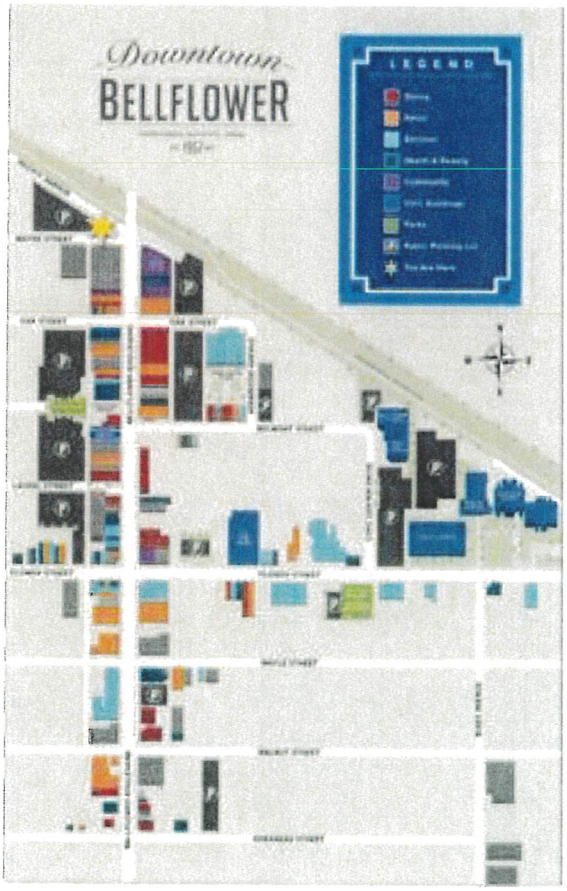
LOS ANGELES, CALIFORNIA

Integrated signage project for lively area of Los Angeles
- developed with the local business improvement district
- extensive stakeholder participation
- authorized by Los Angeles Department of Transportation



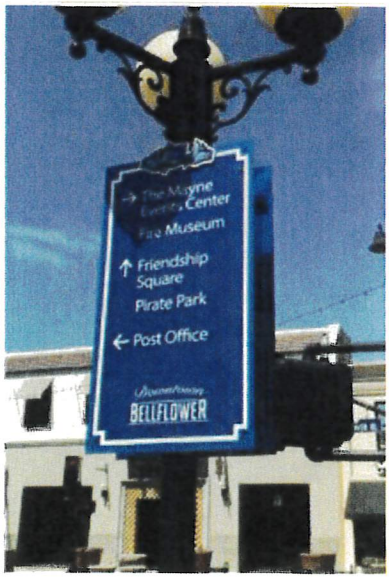












Hunt

CITY OF BELLFLOWER, CALIFORNIA

- Vehicular and pedestrian signage for Downtown Bellflower
- Signage elements incorporate City branding
- Parking signage directs to Downtown lots
- Specific business destination categories are incorporated in pedestrian map

CITY OF SANTA PAULA
P.O. Box 569
Santa Paula, CA 93061
PH: (805) 525-4478 x278
FAX: (805) 525-6278

PURCHASE ORDER

PO Number: 23-02941 **Date:** 07/18/2023

Requisition #: 23-02941 **Vendor #:** 016254

ISSUED TO: HUNT DESIGN ASSOCIATES, INC.
88 N FAIR OAKS AVE.
STE 105
PASADENA, CA 91103-3655

SHIP TO: CITY OF SANTA PAULA
Attn:
P. O. BOX 569
Santa Paula, CA 93060

ITEM	UNITS	DESCRIPTION	GL ACCT #	PROJ ACCT #	PRICE	AMOUNT
1	0	DESIGN WAYFINDING SIGNAGE PACKAGE	100-5-3002-209		0.00	60,000.00

HUNT WILL DESIGN CITY ENTRY SIGNAGE, VEHICULAR DIRECTIONAL SIGNS, DOWNTOWN PEDESTRIAN DIRECTORY SIGNS, DOWNTOWN PUBLIC PARKING DIRECTIONAL SIGNS, AND A PUBLIC SERVICE READER BOARD AS WELL AS THE SEPARATE OLD TOWN SANTA PAULA AND TOD PACKING HOUSE DISTRICT PACKAGES. DETERMINATION OF WHICH ELEMENTS ARE APPROPRIATE FOR EACH CONDITION WILL BE RESOLVED DURING PLANNING AND DESIGN PHASES.

TERM: 07/01/2023 - 06/30/2024

TERMS	ORDERED BY: J. MASON	**SUBTOTAL:**	60,000.00
NET 30 DAYS		**TOTAL TAX:**	0.00
		SHIPPING:	0.00
CANCEL DATE	APPROVED BY:	**TOTAL**	60,000.00
NET 90 DAYS			

CITY OF SANTA PAULA
MEMORANDUM

To: Honorable Mayor and Members of the City Council

From: James Mason, Community & Economic Development Director

Subject: PROFESSIONAL SERVICES AGREEMENT WITH HUNT DESIGN FOR A CITYWIDE WAYFINDING PROJECT

Date: June 21, 2023

Agenda Item: 10.D

RECOMMENDATION:

Staff recommends that the City Council:

Authorize the City Manager to execute a Professional Services Agreement with Hunt Design to design a wayfinding signage package for the City of Santa Paula in an amount not to exceed $60,000; in a form approved by the City Attorney.

BACKGROUND:

City staff has been seeking to address the challenge of enhancing the City's public spaces and improving the overall experience for residents and visitors alike. One significant aspect of achieving this goal is the implementation of a comprehensive wayfinding system that provides clear and effective navigation throughout the city.

In September 2022 staff initiated a Request for Proposal process to identify a design consultant to assist the city in developing a wayfinding program. Four firms were identified that had experience with wayfinding programs in California. Of the four companies two declined to submit proposals and two firms submitted proposals at the October 19, 2022 deadline, Hunt Associates and RSM Designs. Further activity on the review of proposals and selection of a consulting firm were delayed until the new City Council seats were established following the November 2022 elections and until new appointments to boards and commissions were finalized. In March 2023 the City established a Wayfinding Committee tasked with identifying a qualified design firm to develop and implement a comprehensive wayfinding solution.

The Wayfinding Committee is comprised of representatives from the following Committees/Commissions: City Council, Planning Commission, Design Review Committee, Senior Commission, Parks and Recreation Commission, Chamber of Commerce, and the Property Business Improvement District. The Wayfinding Committee reviewed the two proposals and conducted a thorough evaluation of each firm's qualifications, experience, and creative approach to wayfinding design. Following interviews with both companies, the Wayfinding Committee unanimously recommended Hunt Design as the preferred candidate to undertake the development and implementation of the city's wayfinding system.

ANALYSIS:

Hunt Design has extensive experience in wayfinding design. The Committee appreciated their comprehensive understanding of the unique needs and characteristics of Santa Paula, and their innovative approach to creating visually engaging and user-friendly wayfinding systems. The firm demonstrated a thorough understanding of the City's vision for the project and presented a detailed plan that aligns with Santa Paula's aesthetic, cultural, and historical context. Hunt has conducted similar wayfinding programs in more than 35 cities and districts in California. As part of their services Hunt will design city entry signage, vehicular directional signs, downtown pedestrian directory signs, downtown public parking directional signs, and a public service reader board. Exhibit A to the new contract (Attachment A) outlines the project work plan fee and Exhibit B is Hunt Design's proposal, including the scope of work they offer. The recommended contract is for an amount not to exceed $60,000.

STRATEGIC PLAN:

1. **Economic Development**

Goal: Enhance the economic vitality of the community through measures targeted towards development and business retention and expansion and attraction, resulting in diverse housing options, increased revenue generation, job creation, and a business-friendly community.

Objective 2. Downtown beautification – Effectuate visual and physical improvements to the historic downtown corridor, to include public amenities, improved signage, façade improvements, and safety measures.

Metrics. Develop a schedule for completion of suggested improvements, based on priority, and present periodic updates to the Property Business Improvement District (PBID) and City Council. Schedule, milestones, projects (number of facades improved, number of wayfinding signs installed, etc.)

Objective 10. Create a welcoming environment to attract "drive-by" or "pass-through" traffic by identifying or building out key locations, access points and traffic circle islands where murals, landscaping, wayfinding signage or decorative fencing can be utilized.

Metrics. Specific locations for improvements and related costs within the 2021-22 fiscal year.

2. **Community Vitality**

Goal: Provide the residents of Santa Paula with sustainable resources and programs to make this a great place to live and grow.

Objective 4. Improve wayfinding signage throughout the City and SR126 to help guide visitors in a friendly and informative way.

Metrics. By Spring 2022 have a comprehensive wayfinding program defined with critical locations installed. The full program will expand as budget allows.

FISCAL IMPACTS:

The cost of the proposed contract is $60,000. A funding request is included in the Proposed Budget for FY 2023/24 (100-5-3002-209).

OPTIONS:

As an alternative to Staff's recommendation, the City Council may:

1. Choose not to enter into this contract; however, this may hinder improving the economic development and mobility within the City.

ATTACHMENTS:

ATTACHMENT_A_Santa_Paula__Professional_Services_Agreement__Hunt_6-2023_-41384258-v2-c1.docx
HUNT WAYFINDING PROPOSAL - compressed.pdf

Division Administration

The Economic Development Division includes the Community and Economic Development Director and the Planning and Economic Development Manager with ancillary support from Community & Economic Development Department Staff. In an effort to focus on business assistance, retention and outreach, the Division will collaborate with regional partners (Chamber of Commerce, Economic Development Collaborative) and utilize consultants and part-time technical assistance.

Budget Commentary: Expenses related to Economic Development include contractual services for consultants to assist with business outreach, market analysis and business development strategies. In the future, as the revenue opportunities and program demands increase, consultant support will be replaced by full time staff. The largest budget items include $60,000 for a citywide wayfinding design contract in year one and $26,000 in year one and two for economic development analytics software to support business retention and attraction efforts.

		FY 2020/21 Activity	FY 2021/22 Activity	FY 2022/23 Budget	FY 2022/23 YTD	FY 2023/24 Proposed	FY 2024/25 Proposed
Department: 3002 - ECONOMIC DEVELOPMENT							
	Fund: 100 - GENERAL						
100-5-3002-209	PROF/CONTR SVCS-OTHER	19,555	26,891	77,676	39,017	70,000	30,000
Fund: 100 - GENERAL Total:		**19,555**	**26,891**	**77,676**	**39,017**	**70,000**	**30,000**
	Fund: 412 - AMERICAN RESCUE PLAN						
412-5-3002-199	SUSPENSE - EXPENDITURE	-	-	175,000	-	-	-
412-5-3002-209	PROF/CONTR SVCS-OTHER	-	24,441	165,559	2,139	10,000	-
Fund: 412 - AMERICAN RESCUE PLAN Total:		**-**	**24,441**	**340,559**	**2,139**	**10,000**	**-**
Department: 3002 - ECONOMIC DEVELOPMENT Total:		**19,555**	**51,332**	**418,235**	**41,156**	**80,000**	**30,000**

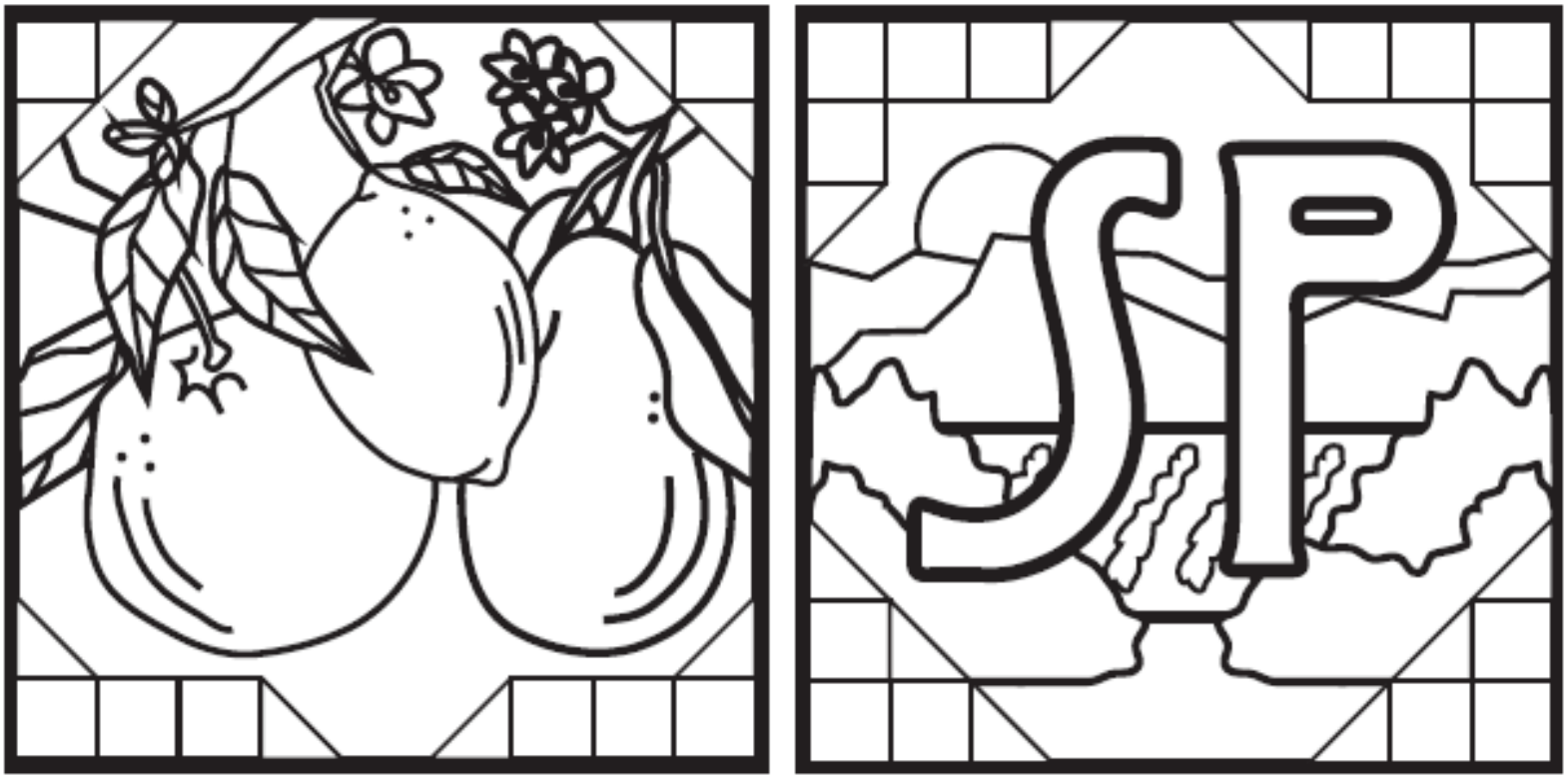
City of Santa Paula

Master Plan:
Signage and Wayfinding






JCP


SP

Updated Concept Design



Vertical Gateway
Signs at selected district or neighborhood entrances

Post-Mounted Gateway
Signs at selected district or neighborhood entrances

Vehicular Directional Sign
Signs directing drivers to destinations

Parking Directional Sign
Signs directing drivers to public parking

Hunt
43 E Colorado Blvd #200
Pasadena, CA 91105

HUNT DESIGN

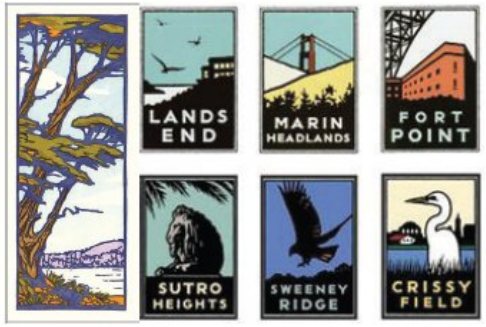
PROJECT	CLIENT	DATE	SHEET TITLE	SHEET #
Downtown Master Plan for Wayfinding and Signage	City of Santa Paula	Aug 27, 2024	Updated Concept Design	12.0

Craftsman Illustrations





COLOR PALETTE





REFERENCE

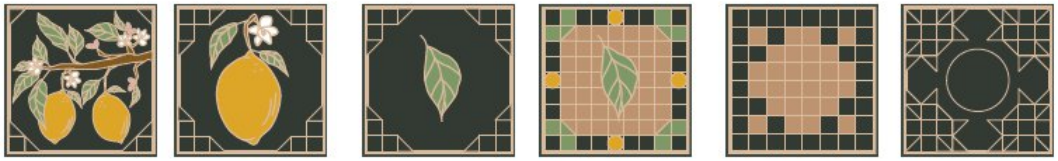
Hunt
43 E Colorado Blvd #200
Pasadena, CA 91105

HUNT DESIGN

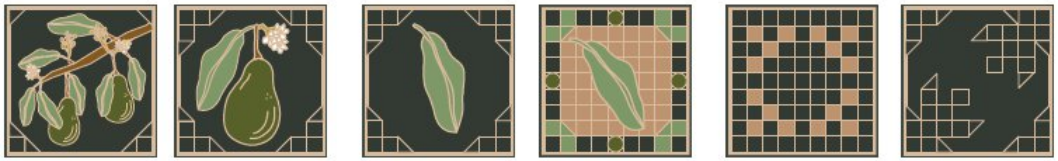
PROJECT	CLIENT	DATE	SHEET TITLE	SHEET #
Downtown Master Plan for Wayfinding and Signage	City of Santa Paula	Aug 27, 2024	Updated Concept Design	13.0

Craftsman Tile Motif

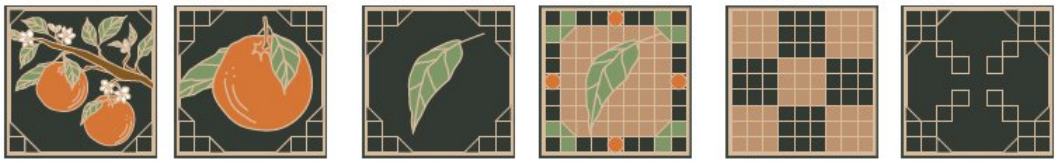
LEMON | CLOSE-UP | LEAF PATTERN | GEOMETRIC PATTERN



AVOCADO | CLOSE-UP | LEAF PATTERN | GEOMETRIC PATTERN

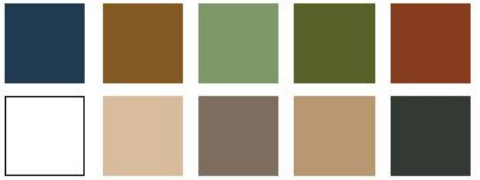


ORANGE | CLOSE-UP | LEAF PATTERN | GEOMETRIC PATTERN



FRUITS | FIELDS | CLOCK TOWER | TRAIN | LETTERS





COLOR PALETTE



REFERENCE



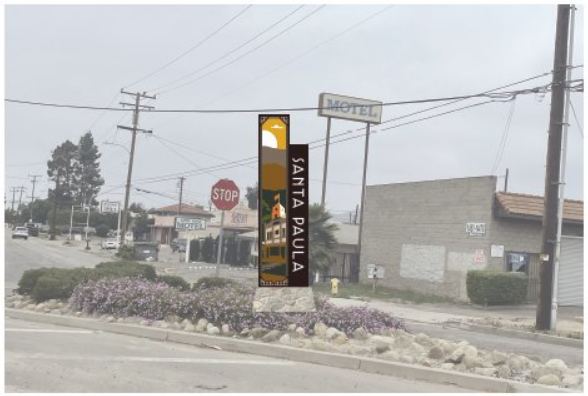
Hunt
43 E Colorado Blvd #200
Pasadena, CA 91105

HUNT DESIGN

PROJECT	CLIENT	DATE	SHEET TITLE	SHEET #
Downtown Master Plan for Wayfinding and Signage	City of Santa Paula	Aug 27, 2024	Updated Concept Design	14.0

Vertical Gateway & Banners





*Context photos for design reference only. Does not represent proposed sign location



Hunt
43 E Colorado Blvd #200
Pasadena, CA 91105

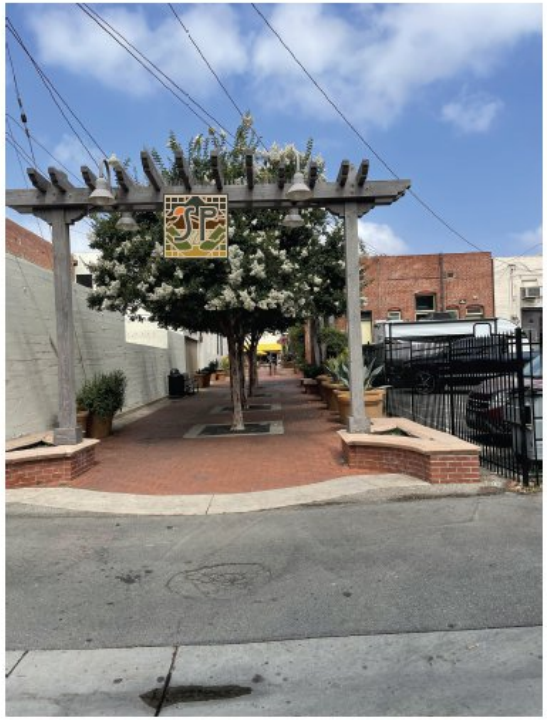
HUNT DESIGN

PROJECT	CLIENT	DATE	SHEET TITLE	SHEET #
Downtown Master Plan for Wayfinding and Signage	City of Santa Paula	Aug 27, 2024	Updated Concept Design	15.0

Potential Tile Design Applications







Parking Signage





*Tile Details





*Context photos for design reference only. Does not represent proposed sign location

Hunt
43 E Colorado Blvd #200
Pasadena, CA 91105

HUNT DESIGN

PROJECT
Downtown Master Plan for Wayfinding and Signage

CLIENT
City of Santa Paula

DATE
Aug 27, 2024

SHEET TITLE
Updated Concept Design

SHEET #
18.0

Typography

SANTA PAULA

Cocotte Regular

ABCDEFGHIJKLMNOPQRSTUVWXYZabcdefghijklmnopqrstuvwxyz

SANTA PAULA

Centra No2

ABCDEFGHIJKLMNOPQRSTUVWXYZabcdefghijklmnopqrstuvwxyz

SANTA PAULA

Clearview Highway

ABCDEFGHIJKLMNOPQRSTUVWXYZabcdefghijklmnopqrstuvwxyz

CITY OF SANTA PAULA
MEMORANDUM

To: Honorable Mayor and Members of the City Council

From: Dale Goodman, Public Works Director

Subject: FISCAL YEAR 2025-2026 PROJECT LIST FOR SENATE BILL 1 ROAD MAINENANCE AND REHABILITATION FUNDING

Date: May 21, 2025

Agenda Item: 10.D

RECOMMENDATION:

Staff recommends that the City Council:

Adopt Resolution No. 7564 approving the Fiscal Year 2025-2026 Project List for Senate Bill 1 (Road Repair and Accountability Act of 2017) Road Maintenance and Rehabilitation Account Funding.

BACKGROUND:

On April 28, 2017, the Governor signed Senate Bill 1 (SB 1), Road Repair and Accountability Act of 2017, to address transportation funding shortfalls statewide. SB 1 established a Road Maintenance and Rehabilitation Account (RMRA) in the State Transportation Fund. A portion of the RMRA funds are distributed on a monthly basis to the City for basic road maintenance, rehabilitation, and critical safety projects on local streets and road systems. For Fiscal Year 2025-2026, the City of Santa Paula is estimated to receive $822,654 from the RMRA.

ANALYSIS:

SB 1 emphasizes the importance of accountability and transparency in the delivery of California's transportation programs. In order to be eligible for RMRA funding this year, the City must adopt a resolution approving the list of projects to receive RMRA funding in Fiscal Year 2025-2026.

On May 6, 2020, the City Council approved Resolution 7270 adopting a 5-year Pavement Management Plan (PMP) for FY 2020-2021 to FY 2024-2025 to improve road conditions throughout the City. The PMP contemplates (4) 5-year paving cycles that will address comprehensive improvements throughout the City. Each year, the City completes a program of road pavement improvements to advance the Pavement Management Plan and associated pavement conditions in the current paving Cycle. In FY 2025-2026, the City will complete the first year of roadway pavement improvements associated with Cycle 2 of the PMP.

For FY 2025/2026, staff recommends that the funding be applied towards constructing projected pavement rehabilitation improvements programmed for various portions of the City.

This funding only applies to the pavement portion of the project.

STRATEGIC PLAN:

The Project supports the currently adopted Strategic Plan in achieving the following goals:

Infrastructure, Transportation & Mobility

Goal: Maintain and develop the City's infrastructure to be safe, sustainable, innovative and cost-efficient.

Objective 1: Work to maximize funding going to streets.

FISCAL IMPACTS:

By approving the SB 1 Project List for FY 2025-2026, the City will meet the criteria necessary to receive its annual allocation of funding for the fiscal year, anticipated to be approximately $822,654.

OPTIONS:

The Council has the following available alternative options to the Staff's recommendations:

1. Do not approve the Fiscal Year 2025-2026 Project List for Senate Bill 1, which will address needed road improvement funding for this action would create a budget shortfall and delay the completion of the project.

ATTACHMENTS:

EXHIBIT A - Resolution 7564 - SB 1 List

EXHIBIT A

Resolution No. 7564

RESOLUTION NO. 7564

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTA PAULA ADOPTING A LIST OF PROJECTS FOR FISCAL YEAR 2025-2026 TO BE FUNDED BY SB 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017

The City Council of the City of Santa Paula does resolve as follows:

SECTION 1: The City Council finds and declares as follows:

A. Senate Bill 1 (SB 1), the Road Repair and Accountability Act of 2017 (Chapter 5, Statutes of 2017) was passed by the Legislature and signed into law in April 2017. SB 1 is intended to address the significant multi-modal transportation funding shortfalls statewide by funding basic road maintenance, rehabilitation and critical safety needs on the City's local streets and roads.

B. In order to be eligible for funding from the Road Maintenance and Rehabilitation Account (RMRA), created by SB 1, the City must adopt resolution approving a list of projects proposed to receive fiscal year funding to the California Transportation Commission. The list of projects must include a description and the location of each proposed project, a proposed schedule for the project's completion, and the estimated useful life of the improvement.

C. The City will receive an estimated $822,654 in RMRA funding in Fiscal Year 2025-2026 from SB 1.

D. This is the eighth year in which the City is receiving SB 1 funding and will enable the City to continue essential road maintenance and rehabilitation projects, safety improvements, and increasing access and mobility options for the traveling public that would not have otherwise been possible without SB 1.

E. The City has undergone a robust public process to ensure public input into our community's transportation priorities/the project list.

F. The City used a Pavement Management System to develop the SB 1 project list to ensure revenues are being used on the most high-priority and cost-effective projects that also meet the communities' priorities for transportation investment.

SECTION 2: The City Council hereby approves the SB 1 Project List for RMRA funds attached as Attachment A which contemplates various roadway segments throughout the City as designated by the City Council.

SECTION 4: The City Manager or his/her designee, is hereby authorized to execute all documents necessary to implement and secure any and all funds that may become available to the City from the RMRA.

SECTION 3: This Resolution becomes effective immediately upon adoption and will remain effective until superseded by a subsequent resolution.

PASSED AND ADOPTED this 21st day of May, 2025.

_____
Pedro Chavez, Mayor

ATTEST:

_____
Julie Latshaw, City Clerk

APPROVED AS TO FORM:

_____
Monica Castillo, City Attorney

APPROVED AS TO CONTENT:

_____
Dan Singer, City Manager

Attachment A: SB 1 Project List: FY 25/26

STREET NAME	FROM	TO
Terracina Drive	N. Mill Street	N. 10th Street
Loma Vista Place	N. Mill Street	N. 10th Street
La Vuelta Place	N. Mill Street	N. 10th Street
McKevett Heights	Loma Vista Place	Teague Drive
N. Mill Street	Terracina Drive	Mill Place
Mill Place	N. Mill Street	End
Park Street	N. Ojai Road/Highway 150	Orchard Street
Park Street Alley	N. Ojai Road/Highway 150	Park Street
Orchard Street	N. Ojai Road/Highway 150	Park Street

Attachment A: SB 1 Project List: FY 25/26

Proposed Project: Roadway pavement rehabilitation at various locations throughout the City.

Project Type: Road Reconstruction and Rehabilitation

Project Description: This Project consists of the reconstruction and rehabilitation of various City Streets per the City's Pavement Management Program for FY 25/26.

Project Location: Various street locations noted in the Project list, or additional/alternate street locations specifically determined by the City.

Estimated Completion Date: June 2026

Estimated Useful Life: 15 – 20 years

CITY OF SANTA PAULA
MEMORANDUM

To: Honorable Mayor and Members of the City Council

From: Dale Goodman, Public Works Director

Subject: AGREEMENT WITH CLP ENGINEERING FOR SOUTHERN CALIFORNIA EDISON'S MICROGRID INCENTIVE PROGRAM

Date: May 21, 2025

Agenda Item: 10.E

RECOMMENDATION:

Staff recommends the City Council:

1. Authorize the City Manager or designee to execute a professional services agreement with CLP Engineering LLC for services relating to the Southern California Edison Microgrid Incentive Program in a form substantively attached to this report, subject to City Attorney approval.
2. Authorize a budget adjustment recognizing both the revenue allocation for the funds coming from SCE as well as the expense allocation needed to pay CLP engineering, for $25,000 in GL accounts 100-4-7500-4277 and 100-5-5011-209.

BACKGROUND:

Southern California Edison (SCE) currently has a program which may award cities within SCE's service area, and only after meeting a number of other minimum qualifications, up to $18 million to develop a microgrid within city limits to ensure energy resiliency for eligible critical facilities during de-electrification events. The program is referred to as SCE's Microgrid Incentive Program (MIP) (Exhibit C). The goals of the MIP are both to increase energy reliability for critical infrastructure facilities within low income, economically challenged communities and to reduce the harmful emissions from diesel generators during de-electrification events, thereby improving community health.

The City submitted an *initial* application for the MIP and has been determined by SCE to satisfy the minimum requirements to advance to the next level of consideration, Stage 2. To successfully pass the Stage 2 level and to continue the application process, applicants must first procure a qualified Technical and Engineering Expert to both represent the City during a Technical Consultation with SCE and complete a *formal* application to SCE on behalf of the City.

Through this program, SCE also pays up to $25,000 to the applicant (City) to reimburse a Technical and Engineering Expert which completes these two tasks on behalf of the City. Therefore, as long as these tasks are completed for $25,000 or less, there is no cost to a City.

ANALYSIS:

To continue the MIP application process, the City released a Request for Proposal (RFP) to procure the required Technical and Engineering Expert to serve on the City's behalf. Among the proposals received, one firm, CLP Engineering, LLC (CLPE), met all of the City's stated requirements within the RFP and is now being recommended by staff to serve as the City's Technical and Engineering Expert to help the City navigate Stage 2 of the application process.

CLPE's proposal is attached as Exhibit B. A copy of the draft Agreement between the City and CLPE is attached as Exhibit A and is currently pending a final review by CLPE. Any final Agreement provided by staff to the City Manager for signing will be substantively similar to Exhibit A and have been approved by the City Attorney.

Further, if the City's application is approved and the City is granted approval by SCE to move forward in this microgrid development process, CLPE will also serve as the City's Technical and Engineering Expert for the duration of the project lifecycle, including Stages 3-5 (i.e., Studies, Development and Operation), to occur over the next several years. Of course, should the City advance to Stage 3, staff will return at that time to present a new Agreement recommended for City Council approval.

STRATEGIC PLAN:

This agenda item supports the City's goals of:

1. Increasing resiliency within the City, especially for critical facilities providing public safety;
2. Developing innovative and cost-efficient City infrastructure;
3. Improving City Hall campus; and
4. Strengthening community safety through enhanced emergency preparedness.

FISCAL IMPACTS:

There will be a one-time allocation amount of $ 25,000 to have CLPE complete Stage 1 and 2 of the MIP. A budget adjustment recognizing both the revenue allocation for the funds coming from SCE as well as the expense allocation needed to pay CLP engineering, for $25,000 in GL accounts 100-4-7500-4277 and 100-5-5011-209 is needed.

If SCE successfully awards the City the opportunity to move forward in this grant process, City staff will return to City Council with a new report and recommendations for additional, future revenues and expenditures allocations.

OPTIONS:

The Council has the following available alternative option to Staff's recommendation:

1. Not authorize Agreement execution, thereby disqualifying City from further consideration by SCE for the company's Microgrid Incentive Program.

ATTACHMENTS:

EXHIBIT A - Master Services Agreement Draft.pdf
EXHIBIT B - CLP Engineering Proposal.pdf
EXHIBIT C - SCE Microgrid Incentive Program (MIP) Handbook.pdf

EXHIBIT A

Master Services Agreement Draft

MASTER SERVICES AGREEMENT

THIS MASTER SERVICES AGREEMENT ("Agreement") is entered into effective _____, 20[__], between CLP Engineering, LLC ("CLPE"), whose principal office is at 6312 S. Fiddlers Green Circle, Suite 200E, Greenwood Village, CO 80111, and _____ ("City"), whose principal office is at _____. CLPE and City are hereinafter referred to individually as "Party" and collectively as "Parties."

WHEREAS, City desires to obtain the engineering and other services provided by CLPE, and CLPE is willing to perform such services on the terms and conditions hereinafter set forth;

NOW, THEREFORE, for good and valuable consideration and other mutual covenants and agreements, subject to the Terms and Conditions of this Agreement set forth in Attachment A hereto; Invoicing Requirements set forth in Attachment B; and Nondisclosure Agreement set forth in Attachment C (collectively referred to as the "Attachments"), which are incorporated herein as part of this Agreement, the Parties agree as follows:

ARTICLE 1. SCOPE OF WORK: CLPE shall perform work on either: 1) a firm fixed price basis, where City shall pay CLPE the firm fixed price as full and complete compensation for all services performed by CLPE and all deliverables delivered by CLPE ("Firm Fixed Price"), 2) a labor-hour basis and will not include materials ("Labor Hour"), or 3) a time and expense basis, where City shall pay CLPE the agreed-upon hourly rates and amounts for equipment, materials, and expenses ("T&E"). CLPE shall perform work on a Firm Fixed Price, Labor Hour, or T&E basis as set forth in Task Orders (see Task Order Template at Attachment D) that City may issue from time to time. All such Task Orders are subject to the terms of this Agreement, including the Attachments. Nothing in this Agreement is intended to create, nor shall the Agreement be construed as, a promise or guarantee by City that it will issue any Task Orders for services or work to be performed by CLPE during the term of this Agreement. At all times, City maintains the right, in its sole discretion, to obtain services from another supplier or to perform such services with the use of City own employees.

ARTICLE 2. TERM OF AGREEMENT: Unless terminated earlier by either Party as hereinafter provided, this Agreement shall terminate upon five (5) years after the Effective Date, or upon expiration of any period of performance set forth in a City Task Order, whichever is later. Each Party shall have the right to terminate this Agreement and any Task Order if the other Party fails to cure a material breach within thirty (30) days of receipt of written notice from the non-breaching Party describing such breach. In the event of termination of this Agreement under this Article 2, City's liability to CLPE shall be limited to a prorated payment equivalent to the pro-rata services actually delivered for Firm Fixed Price engagements, or for the number of hours/days of services actually performed for Labor Hour or T&E engagements, in accordance with the terms and conditions of this Agreement and the applicable Task Order prior to termination, plus reimbursable travel expenses incurred.

ARTICLE 3. RATES AND EXPENSES: For Firm Fixed Price engagements, City shall pay CLPE the Firm Fixed Price set forth in each Task Order, inclusive of all applicable taxes, fees, charges expenses and costs. The Firm Fixed Price shall be payable in accordance with the

milestone schedule set forth in each Task Order. CLPE guarantees that its compensation shall not exceed the Firm Fixed Price in each Task Order without the prior written authorization of City .

For Labor Hour or T&E engagements, City shall pay CLPE according to the terms of the applicable Task Order issued hereunder. City shall not be liable for any hours billed or amounts charged in excess of those set forth below, and as adjusted by CLPE in January of each year, unless otherwise agreed upon in the Task Order.

The Parties agree to the all-inclusive labor rates for Labor Hour or T&E engagements, which is set forth in Attachment B hereto, and as noted above, such labor rates are subject to an annual change based on CLPE's updated billable rates.

ARTICLE 4. ADDITIONAL SERVICES: City may, from time to time, identify additional services that it wishes to incorporate into this Agreement. In such event, City may add such services pursuant to a new Task Order, or amendment to a then-current Task Order, and, if acceptable to CLPE, CLPE shall perform such services in accordance with the terms of this Agreement. Such services shall be provided by CLPE at hourly rates not to exceed the rates set forth in Article 3 above or as otherwise agreed upon in a Task Order.

ARTICLE 5. PAYMENT FOR SERVICES: City will compensate CLPE when reimbursed by the Program Administrator for the Microgrid Incentive Program (MIP), as further specified in Attachment B.

ARTICLE 6. TRAVEL: City will reimburse CLPE for reasonable and necessary travel expenses actually incurred in performing services in support of Labor Hour or T&E engagements.

ARTICLE 7. ENTIRE AGREEMENT AND MODIFICATION: This Agreement supersedes all previous agreements and constitutes the entire understanding of the Parties hereto. No changes, amendments or alterations shall be effective unless in writing and signed by both Parties.

IN WITNESS WHEREOF, the Parties agree to be bound by the terms of this Agreement and have caused this Agreement to be signed by a duly authorized representative.

Agreed by:	**Agreed by:**
CLP Engineering, LLC	**City of Santa Paula:**
Authorized Signature: _____	**Authorized Signature:** _____
Printed Name: _____	**Printed Name:** _____
Title: _____	**Title:** _____
Date: _____	**Date:** _____

ATTACHMENT A - TERMS AND CONDITIONS

1. WORK PRODUCT, INVENTIONS, AND DEVELOPMENTS.

   (a) Sealed original drawings, specifications, reports, and other engineering documents which CLPE prepares and delivers to City pursuant to this Agreement shall become the property of City when CLPE has been compensated for services rendered. Nothing contained in this Section shall be construed as limiting or depriving CLPE of its rights to use its basic knowledge and skills to design or carry out other projects or work for itself or others, whether or not such other projects or work are similar to the work to be performed pursuant to this Agreement. CLPE shall have the right to retain and use copies of drawings, documents, and engineering and other data furnished or to be furnished by CLPE.

   (b) Rights to intellectual property developed, utilized, or modified in the performance of services under this Agreement shall remain the property of CLPE. CLPE grants to City an irrevocable (except in the event of a breach of this license), nonexclusive, royalty-free license to utilize CLPE's proprietary property provided to City as part of the services to the extent necessary for performance of the Agreement and any Task Order hereunder. City shall not acquire any rights to any of CLPE's, its contractors', subcontractors', or vendors' proprietary computer software that may be used in connection with the services except as expressly provided in the Agreement or as may be separately agreed.

   (c) All documents, including drawings, specifications, and computer software prepared by CLPE are not intended to be modified or represented to be suitable for reuse on extensions of any project subject to this Agreement. Any such modification or reuse without prior written approval, and verification or adaptation by CLPE for the specific purpose intended, will be a breach of the license granted by CLPE and will be at City's sole risk and without liability or legal exposure to CLPE. City agrees to release, defend, indemnify, and hold CLPE harmless from and against any and all liability and claims, including attorneys' fees, that may in any manner arise in any way directly or indirectly from such modification or reuse. Any modification or reuse approval and verification or adaptation of documents will entitle CLPE to additional compensation at rates to be agreed upon by City and CLPE.

   (d) Any files delivered in electronic medium may not work on systems and software different than those with which they were originally produced. CLPE makes no warranty as to the compatibility of these files with any other system or software.

2. CONFIDENTIAL INFORMATION AND TRADE SECRETS. All confidential information exchanged between the parties shall be performed in accordance with the City and CLPE NDA, dated May 16, 2025, and attached hereto as Attachment C.

3. STATUS OF CLPE.

   (a) It is mutually agreed that CLPE and its employees, contractors, subcontractors, and agents are independent contractors and not employees, participants in a joint venture, partners, or agents of City for any purpose whatsoever. CLPE shall not make any representation, expressed or implied, that CLPE is an employee, agent, or legal representative of City, nor

is CLPE authorized to assume or incur any liability or obligation of any kind to any third party in the name of or on behalf of City. CLPE has and shall retain the right to exercise full control over the employment, direction, compensation, and discharge of all persons assisting CLPE in the performance of the work rendered hereunder.

(b) City shall have no right to, and shall not, control the manner or prescribe the method by which the services are performed by CLPE hereunder.

(c) CLPE's fees and payments are to be the total payment for CLPE's work paid by City and are to include, without limitation, all of the appropriate overhead, fringe, and business costs of CLPE's business, and CLPE acknowledges that neither it nor its employees are eligible for any benefits provided by City to its employees and have not been promised any such benefits. As such, CLPE acknowledges and agrees that it shall have no claim against City for any benefits, including, without limitation, vacation pay, holiday pay, sick pay, retirement benefits, medical benefits, life insurance, equity or bonus awards, worker's compensation, disability, unemployment benefits, or any federal, state, or other employee benefits not mentioned above.

(d) CLPE agrees that as an independent contractor, CLPE is fully responsible for the payment of all applicable taxes or other charges arising out of income it earns under this Agreement, including federal, state, and local income taxes, self-employment taxes, Social Security taxes, unemployment taxes, workers' compensation or other disability insurance, and any other similar obligations. CLPE shall reimburse City on request for any expense, penalty, or liability incurred by City as a result of CLPE's failure to pay any such taxes or charges.

(e) Nothing in this Agreement shall be for the benefit of any third party, and no third party shall derive any rights by virtue of its provisions.

(f) CLPE warrants that it is duly organized, validly existing and in good standing under the laws of the State in which it is organized or incorporated and has the requisite authority to execute and deliver this Agreement.

4. INSURANCE. CLPE shall, at its expense, procure and maintain the insurance policies set forth below on all of its operations under this Agreement, as follows:

(a) Time for Compliance. CLPE shall not commence work under this Agreement until it has provided evidence satisfactory to the City that it has secured all insurance required under this section. In addition, CLPE shall not allow any subconsultant to commence work on any subcontract until it has provided evidence satisfactory to the City that the subconsultant has secured all insurance required under this section. Failure to provide and maintain all required insurance shall be grounds for the City to terminate this Agreement for cause.

(b) Types of Insurance Required. As a condition precedent to the effectiveness of this Agreement for work to be performed hereunder, and without limiting the indemnity provisions of the Agreement, the CLPE, in partial performance of its obligations under such Agreement, shall procure and maintain in full force and effect during the term of the Agreement the following policies of insurance. If the existing policies do not meet the

insurance requirements set forth herein, CLPE agrees to amend, supplement or endorse the policies to do so..

i. Commercial General Liability: Commercial General Liability Insurance which affords coverage at least as broad as Insurance Services Office "occurrence" form CG 00 01, or the exact equivalent, with limits of not less than $1,000,000 per occurrence and no less than $2,000,000 in the general aggregate. Defense costs shall be paid in addition to the limits. The policy shall contain no endorsements or provisions (1) limiting coverage for contractual liability; (2) excluding coverage for claims or suits by one insured against another (cross-liability); (3) products/completed operations liability; or (4) containing any other exclusion(s) contrary to the terms or purposes of this Agreement

ii. Automobile Liability Insurance: Automobile Liability Insurance with coverage at least as broad as Insurance Services Office Form CA 00 01 covering "Any Auto" (Symbol 1), or the exact equivalent, covering bodily injury and property damage for all activities with limits of not less than $1,000,000 combined limit for each occurrence

iii. Workers' Compensation: Workers' Compensation Insurance, as required by the State of California and Employer's Liability Insurance with a limit of not less than $1,000,000 per accident for bodily injury and disease.

iv. Professional Liability (Errors & Omissions): Professional Liability insurance or Errors & Omissions insurance appropriate to CLPE's profession with limits of not less than $1,000,000. Covered professional services shall specifically include all work to be performed under the Agreement and delete any exclusions that may potentially affect the work to be performed (for example, any exclusions relating to lead, asbestos, pollution, testing, underground storage tanks, laboratory analysis, soil work, etc.). If coverage is written on a claims-made basis, the retroactive date shall precede the effective date of the initial Agreement and continuous coverage will be maintained or an extended reporting period will be exercised for a period of at least five (5) years from termination or expiration of this Agreement

(c) Insurance Endorsements. Required insurance policies shall contain the following provisions, or CLPE shall provide endorsements on forms approved by the City to add the following provisions to the insurance policies:.

i. Commercial General Liability: (1) Additional Insured: The City, its officials, officers, employees, agents, and volunteers shall be additional insureds with regard to liability and defense of suits or claims arising out of the performance of the Agreement. Additional Insured Endorsements shall not (1) be restricted to "ongoing operations"; (2) exclude "contractual liability"; (3) restrict coverage to "sole" liability of CLPE; or (4) contain any other exclusions contrary to the terms or purposes of this Agreement. For all policies of Commercial General Liability insurance, CLPE shall provide endorsements in the form of ISO CG 20 10 10 01 and 20 37 10 01 (or endorsements providing the exact same coverage) to effectuate this requirement. (2) Cancellation: Required insurance policies shall not be canceled or the coverage reduced until a thirty

(30) day written notice of cancellation has been served upon the City except ten (10) days shall be allowed for non-payment of premium.

ii. Automobile Liability. (1) Cancellation: Required insurance policies shall not be canceled or the coverage reduced until a thirty (30) day written notice of cancellation has been served upon the City except ten (10) days shall be allowed for non-payment

iii. Professional Liability (Errors & Omissions): (1) Cancellation: Required insurance policies shall not be canceled or the coverage reduced until a thirty (30) day written notice of cancellation has been served upon the City except ten (10) days shall be allowed for non-payment of premium. (2) Contractual Liability Exclusion Deleted: This insurance shall include contractual liability applicable to this Agreement. The policy must "pay on behalf of" the insured and include a provision establishing the insurer's duty to defend.

iv. Workers' Compensation: (1) Cancellation: Required insurance policies shall not be canceled or the coverage reduced until a thirty (30) day written notice of cancellation has been served upon the City except ten (10) days shall be allowed for non-payment of premium. (2) Waiver of Subrogation: A waiver of subrogation stating that the insurer waives all rights of subrogation against the City, its officials, officers, employees, agents, and volunteers.

(d) Primary and Non-Contributing Insurance. All policies of Commercial General Liability and Automobile Liability insurance shall be primary and any other insurance, deductible, or self-insurance maintained by the City, its officials, officers, employees, agents, or volunteers shall not contribute with this primary insurance. Policies shall contain or be endorsed to contain such provisions.

(e) Waiver of Subrogation. All required insurance coverages, except for the professional liability coverage, shall contain or be endorsed to waiver of subrogation in favor of the City, its officials, officers, employees, agents, and volunteers or shall specifically allow CLPE or others providing insurance evidence in compliance with these specifications to waive their right of recovery prior to a loss. CLPE hereby waives its own right of recovery against City, and shall require similar written express waivers and insurance clauses from each of its subconsultants.

(f) Deductibles and Self-Insured Retentions. Any deductible or self-insured retention must be approved in writing by the City and shall protect the City, its officials, officers, employees, agents, and volunteers in the same manner and to the same extent as they would have been protected had the policy or policies not contained a deductible or self-insured retention.

(g) Evidence of Insurance. CLPE, concurrently with the execution of the Agreement, and as a condition precedent to the effectiveness thereof, shall deliver either certified copies of the required policies, or original certificates on forms approved by the City, together with all endorsements affecting each policy. Required insurance policies shall not be in compliance if they include any limiting provision or endorsement that has not been submitted to the City for approval. The certificates and endorsements for each insurance

policy shall be signed by a person authorized by that insurer to bind coverage on its behalf. At least fifteen (15 days) prior to the expiration of any such policy, evidence of insurance showing that such insurance coverage has been renewed or extended shall be filed with the City. If such coverage is cancelled or reduced and not replaced immediately so as to avoid a lapse in the required coverage, CLPE shall, within ten (10) days after receipt of written notice of such cancellation or reduction of coverage, file with the City evidence of insurance showing that the required insurance has been reinstated or has been provided through another insurance company or companies.

(h) Acceptability of Insurers. Each such policy shall be from a company or companies with a current A.M. Best's rating of no less than A:VII and authorized to transact business of insurance in the State of California, or otherwise allowed to place insurance through surplus line brokers under applicable provisions of the California Insurance Code or any federal law.

(i) Enforcement of Agreement Provisions (non estoppel). CLPE acknowledges and agrees that actual or alleged failure on the part of the City to inform CLPE of non-compliance with any requirement imposes no additional obligation on the City nor does it waive any rights hereunder.

(j) Requirements Not Limiting. Requirement of specific coverage or minimum limits contained in this Section are not intended as a limitation on coverage, limits, or other requirement, or a waiver of any coverage normally provided by any insurance.

(k) Additional Insurance Provisions

i. The foregoing requirements as to the types and limits of insurance coverage to be maintained by CLPE, and any approval of said insurance by the City, is not intended to and shall not in any manner limit or qualify the liabilities and obligations otherwise assumed by the CLPE pursuant to this Agreement, including but not limited to, the provisions concerning indemnification.

ii. If at any time during the life of the Agreement, any policy of insurance required under this Agreement does not comply with these specifications or is canceled and not replaced, City has the right but not the duty to obtain the insurance it deems necessary and any premium paid by City will be promptly reimbursed by CLPE or City will withhold amounts sufficient to pay premium from CLPE payments. In the alternative, City may cancel this Agreement.

iii. The City may require the CLPE to provide complete copies of all insurance policies in effect for the duration of the Project.

iv. Neither the City nor any of its officials, officers, employees, agents or volunteers shall be personally responsible for any liability arising under or by virtue of this Agreement.

v. The limits set forth herein shall apply separately to each insured against whom claims are made or suits are brought, except with respect to the limits of liability. Further the limits set forth herein shall not be construed to relieve the CLPE from liability in excess

of such coverage, nor shall it limit the CLPE's indemnification obligations to the City and shall not preclude the City from taking such other actions available to the City under other provisions of the Agreement or law.

vi. CLPE shall report to the City, in addition to CLPE's insurer, any and all insurance claims submitted by CLPE in connection with the Services under this Agreement.

(l) Insurance for Subconsultants. CLPE shall include all subconsultants engaged in any work for CLPE relating to this Agreement as additional insureds under the CLPE's policies, or the CLPE shall be responsible for causing subconsultants to purchase the appropriate insurance in compliance with the terms of these Insurance Requirements, including adding the City, its officials, officers, employees, agents, and volunteers as additional insureds to the subconsultant's policies. All policies of Commercial General Liability insurance provided by CLPE's subconsultants performing work relating to this Agreement shall be endorsed to name the City, its officials, officers, employees, agents and volunteers as additional insureds using endorsement form ISO CG 20 38 04 13 or an endorsement providing equivalent coverage. CLPE shall not allow any subconsultant to commence work on any subcontract relating to this Agreement until it has received satisfactory evidence of subconsultant's compliance with all insurance requirements under this Agreement, to the extent applicable. The CLPE shall provide satisfactory evidence of compliance with this section upon request of the City.

5. INDEMNIFICATION

(a) To the fullest extent permitted by law, CLPE shall defend (with counsel of City's choosing), indemnify and hold the City, its officials, officers, employees, volunteers, and agents free and harmless from any and all claims, demands, causes of action, costs, expenses, liability, loss, damage or injury of any kind, in law or equity, to property or persons, including wrongful death, in any manner arising out of, pertaining to, or incident to any acts, errors or omissions, or willful misconduct of CLPE , its officials, officers, employees, subcontractors, CLPE or agents in connection with the performance of the CLPE's Services, the Project or this Agreement, including without limitation the payment of all damages, expert witness fees and attorney's fees and other related costs and expenses except such loss or damage caused by the sole negligence or willful misconduct of the City. CLPE's obligation to indem-nify shall survive expiration or termination of this Agreement and shall not be restricted to insur-ance proceeds, if any, received by CLPE, the City, its officials, officers, employees, agents, or volunteers.

(b) If CLPE's obligation to defend, indemnify, and/or hold harmless arises out of CLPE's performance as a "design professional" (as that term is defined under Civil Code section 2782.8), then, and only to the extent required by Civil Code section 2782.8, which is fully incorporated herein, CLPE's indemnification obligation shall be limited to claims that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the CLPE, and, upon CLPE obtaining a final adjudication by a court of competent jurisdiction, Con-sultant's liability for such claim, including the cost to defend, shall not exceed the CLPE's proportionate percentage of fault.

6. WAIVER. Any failure on the part of either Party hereto to comply with any of its obligations, agreements or conditions hereunder may be waived in writing by the other Party to whom such compliance is owed. Absent such written waiver, no forbearance or other failure to insist on prompt compliance with any obligation, agreements or conditions hereunder shall be deemed to constitute a waiver of the rights of the Party to whom compliance is owed.

7. SEVERABILITY. If any provision of this Agreement is held illegal or unenforceable by any court or other authority of competent jurisdiction, such provision shall be deemed severable from the remaining provisions of this Agreement and shall not affect or impair the validity or enforceability of the remaining provision of this Agreement to the extent permitted by law.

8. CHANGES IN THE WORK. City may at any time by written change order make changes in, additions to, and omissions from CLPE's scope of work to be performed under a Task Order to this Agreement. If the change will result in an increase or decrease to the cost of performance of the work, then the Parties shall negotiate a fair and reasonable price for such change prior to the changed work being performed, unless otherwise agreed in writing.

9. CLPE'S RESPONSIBILITY FOR ITS WORK. All work will be performed in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under like conditions and under similar circumstances.

10. TERMINATION OF AGREEMENT WITHOUT CAUSE. City may terminate this Agreement at any time by giving the CLPE sixty (60) days' written notice of such termination. Termination shall have no effect upon the rights and obligations of the Parties arising out of any transaction occurring prior to the effective date of such termination. Other than full and prompt payments for Services rendered in conformance with the requirements of this Agreement prior to the effective date of said termination, CLPE shall be entitled to no further compensation for any services rendered after the effective date of the termination. If there are no executed and active Task Orders, CLPE may terminate this Agreement without cause by giving the City ten (10) days' written notice of such termination.

11. TERMINATION OF AGREEMENT FOR CAUSE. If CLPE fails to perform CLPE's duties in conformance with the requirements of this Agreement, or if CLPE fails to fulfill in a timely and professional manner CLPE's obligations under this Agreement absent the cause for the failure to timely perform being an Excusable Delay defined as unforeseeable events or events beyond CLPE's control, or if CLPE shall violate any of the material terms or provisions of this Agreement, then City shall have the right to terminate this Agreement effective immediately upon City giving written notice thereof to the CLPE. Termination shall have no effect upon the rights and obligations of the Parties arising out of any transaction occurring prior to the effective date of such termination. CLPE shall be paid for all work completed in conformance with the requirements of this Agreement prior to the effective date of such termination. DISPUTES & CLAIMS.

    (a) Any claim, dispute or other difference between the Parties, arising out of or relating to this Agreement or the breach thereof ("Dispute"), shall be settled, if possible, by negotiation and mutual agreement of the Parties.

(b) Either Party shall be entitled to give notice of the Dispute to the other Party. Within five (5) business days following delivery of such notice, the Parties' senior representatives shall conduct good faith negotiations with the object of reaching mutual agreement on the resolution of such Dispute. In the event that agreement is reached, such agreement shall be recorded in writing and signed by both Parties.

(c) If the Dispute is not resolved within forty-five (45) days after delivery of the notice of Dispute, then the Dispute shall be finally settled by arbitration under the Construction Industry Arbitration Rules of the American Arbitration Association by one or more arbitrators appointed in accordance with said Rules. The arbitration proceedings shall be held in or near Santa Paula, California. Judgment upon any award rendered may be entered in any court having jurisdiction, or application may be made to such court for a judicial acceptance of the award or an order for enforcement, as the case may be.

(d) This Agreement shall be governed by and construed in accordance with the laws of the State of California, without giving effect to the conflicts-of-laws provisions thereof.

12. SURVIVAL. Any provision of this Agreement which contemplates performance or observance subsequent to any termination or expiration of this Agreement shall survive any termination or expiration of this Agreement and continue in full force and effect, but such survival shall not extend any applicable statute(s) of limitations.

13. NOTICES. Any notice required to be given pursuant to the terms and provisions hereof shall be in writing and shall be sent by email or first-class mail to the other Party at:

CLPE:

CLP Engineering, LLC
6312 S. Fiddlers Green Circle, Suite 200E
Greenwood Village, CO 80111
Telephone: (720) 305-0400
Attn: Ajay Sitaula
Email: aps@clpinc.com

With a copy to: contracts@clpinc.com

City of Santa Paula:

City of Santa Paula
970 E. Ventura Street
Santa Paula, CA 93060
Telephone: (805) 933-4212
Attn: Public Works Department
Email: pwdadmin@spcity.org

14. WARRANTY. CLPE warrants that it will perform the work in accordance with the standards of care and diligence normally practiced by recognized engineering firms in performing services of a similar nature in existence at the time of performance of the work. If, during the one year period following completion of the work, it is shown there is an error in the work

caused solely by CLPE's failure to meet such standards and City has notified CLPE in writing of any such error within that period, CLPE shall re-perform, at no additional cost to City , subject to the other provisions of this Agreement, such work within the original scope of services as may be necessary to remedy such error.

15. CONFIDENTIALITY OF DATA.

(a) Subject to the requirements of the California Public Records Act (Government Code section 7920.000, et seq.), all financial, statistical, personal, technical, or other data and information relative to CLPE's operations, which are designated confidential by CLPE and made available to the City under this Agreement, shall be protected by the City from unauthorized use and disclosure, and shall not be made available to any individual or organization by City without the prior written approval of CLPE.

(b) Permission to disclose information on one occasion by CLPE relating to this Agreement, shall not authorize City to further disclose such information, or disseminate the same on any other occasion.

(c) Subject to the requirements of the California Public Records Act (Government Code section 7920.000, et seq.), all information related to the engineering estimate is confidential and shall not be disclosed by City to any entity without CLPE's consent.

16. ORDER OF PRECEDENCE. In the event of any inconsistency among or between the parts of this Agreement or related documentation, such inconsistency shall be resolved by giving precedence in the following order: (1) the Agreement; (2) Attachment A; (3) a Task Order; (4) statements of work; and (5) purchase orders.

ATTACHMENT B - COMPENSATION AND PAYMENT

1.0 Compensation — Labor Hour or T&E Task Order

1.1 As compensation for the performance of the Services under a Labor Hour or T&E Task Order, City shall pay or cause to be paid to CLPE its recoverable costs, consisting of Personnel Costs and Other Direct Costs as defined below (together, "Recoverable Costs").

1.1.1 Personnel Costs. Personnel Costs shall be determined by multiplying each straight-time and over-time hour or portion thereof expended in connection with the Services by each employee of CLPE and its related entities and agency personnel by the then-current applicable billing rate as determined according to the Task Order.

1.1.2 Other Direct Costs. Cost in the following categories are recoverable when incurred by CLPE and its related entities in connection with the Services under this Agreement, determined in accordance with CLPE's established policies and practices and, where applicable, CLPE's established rates:

a) Actual and reasonable expenses of travel and subsistence of personnel engaged in the performance of the Services.

b) Costs of materials and supplies used or consumed in the performance of the Services. Engineering supplies used or consumed in the performance of the Services shall be reimbursed at CLPE's established rate per technical job hour.

c) Costs of reproduction of plans, specifications, reports and other data at CLPE's established rates.

d) Costs associated with consultants, subcontracts, and other outside services and facilities, where applicable with a markup not to exceed ten percent of actual cost, and where the use of which has been approved by City in writing.

e) All federal, state and local taxes, assessments, levies, imposts, duties, excise, permits, and licenses directly and solely identifiable to the Services, excepting only payroll taxes included in Personnel Costs and taxes levied solely on CLPE's net income.

f) Records management including, but not limited to, the preparation of material for filming, equipment, micro-reproduction, operator time, to the extent not charged as direct labor, and storage, at CLPE's established rates.

e) Other direct costs and expenses incurred by CLPE in connection with the Services that are not specifically set forth herein, as approved by City in writing.

1.2 Invoice and Payment. On or before the tenth (10th) day of each calendar month, CLPE shall prepare and submit to City an invoice for the Recoverable Costs incurred during the preceding month, which shall be submitted to the Program Administrator for reimbursement under the MIP. Each invoice shall segregate Recoverable Costs as agreed by CLPE's and City's authorized representatives. City shall pay CLPE when reimbursed by the Program Administrator for the MIP.

Should City in good faith dispute any portion of an invoice, City shall pay the undisputed portion within thirty (30) days from the date of reimbursement from the Program Administrator and, within the same time, advise CLPE in writing of the disputed portion.

1.3 Modification of Contract Price. CLPE shall promptly notify City in writing if it foresees that the Services cannot be completed within the not-to-exceed ("NTE") amount. Such notification shall contain a thorough analysis of additional activities needed to complete the Agreement and a proposal for an increase in the NTE amount, including a detailed budget. The Parties shall promptly discuss any such situation and associated proposals for increase of the NTE amount, and if the Parties agree to increase the NTE amount, such agreement must be formalized in an addendum to the Agreement. For the avoidance of doubt, nothing in this Section shall oblige City to agree to any increase in the NTE amount.

2.0 Compensation — Firm Fixed Price Task Order

2.1 As compensation for the performance of the Services under a Firm Fixed Price Task Order, City shall pay or cause to be paid to CLPE the firm fixed price in accordance with the Milestone Payment Schedule agreed to in the Task Order.

2.2 Invoice and Payment for FFP Task Order.

Upon completion of each milestone, CLPE shall prepare and submit to City an invoice.

Payment shall be due within thirty (30) days of receipt of reimbursement from the MIP Program Administrator.

ATTACHMENT C - NON-DISCLOSURE AGREEMENT

CLP Engineering

MUTUAL NON-DISCLOSURE AGREEMENT

This NON-DISCLOSURE AGREEMENT ("**Agreement**") is made and entered into this 16th day of May 2025, by and between CLP Engineering, LLC and its subsidiaries ("**CLPE**" or the "**Company**") and City of Santa Paula, a city incorporated in California whose registered office is at 970 E. Ventura Street, Santa Paula, CA 93060 ("City"). CLPE and City may be hereinafter referred to individually as "**Party**", "**Disclosing Party**" or "**Receiving Party**" and collectively as the "**Parties**".

WITNESSETH:

WHEREAS, CLPE and City have been discussing a partnership for purposes of assessing and applying to the Microgrid Incentive Program administered by Southern California Edison Company (the "**Proposed Transaction**"). In connection with the Proposed Transaction, the Parties recognize that it may be necessary or desirable for each of them (including their respective subsidiaries, affiliates, advisers or representatives) to disclose to the other certain confidential information. This agreement sets out the terms upon which the Parties agree to provide such information to each other.

WHEREAS, the Disclosing Party considers such information to be proprietary, confidential and trade secret, the unauthorized disclosure of which would cause great harm and loss to the Disclosing Party, and therefore the Disclosing Party will only release such information upon the assurance that such information will be held and used in the strictest of confidence by the Receiving Party,

NOW THEREFORE, in consideration of the mutual covenants contained herein, the Parties agree as follows:

1. As used in this Agreement, the term "**Confidential Information**" shall mean any and all information of whatever nature relating wholly or partly to the Proposed Transaction or the affairs of the Disclosing Party or a member of a Disclosing Party's group (whether furnished in written, oral, electronic or any other format) concerning the Disclosing Party's financial condition, products and services, customer names, material used in development, application, technical data, manufacturing processes, know how, designs and design concepts, sales and marketing information possessed by Disclosing Party.

2. The Receiving Party will hold the Confidential Information in strict confidence and agrees to refrain from distributing, disclosing or disseminating the Confidential Information and all notes, reports, documents and/or other materials prepared by either Party which reflect, interpret, evaluate, or are derived from the Confidential Information (collectively, the "**Evaluation Materials**") in any manner to any person or entity. Notwithstanding the forgoing, the Receiving Party may disclose Confidential Information to its affiliates and any of its, or its affiliate, employees, officers, directors and professional advisers whose access is strictly necessary to accomplish the Purpose set forth above (Authorized Recipients).

3. The Receiving Party will procure that each Authorized Recipient to whom Confidential Information is disclosed is made aware (in advance of disclosure) of the terms of this Agreement, and will procure that each such person adheres to those terms as if that person were a party to this Agreement. The Receiving Party shall be liable for the actions or omissions of the Authorized Receiving Party in relation to the Confidential Information as if they were the actions or omissions of the Receiving Party

4. The restrictions and confidentiality obligations set forth in this Agreement shall not apply to Confidential Information which:

   (a) is, or subsequent to disclosure becomes, part of the public domain through no fault of Receiving Party;

   (b) is lawfully disclosed to Receiving Party by a third party without any confidentiality obligation;

   (c) was in the possession of Receiving Party prior to disclosure by Disclosing Party; or

   (d) is lawfully and independently developed by the Receiving Party without use of the Confidential Information when such independent development can be demonstrated through documentation.

   (e) is required to be disclosed by law, regulation or any governmental or competent regulatory authority (including without limitation, any securities exchange), provided that, to the extent it is so permitted by law, the Disclosing Party shall consult in advance with the Disclosing Party of the relevant Confidential Information on the proposed form, timing, nature and purpose of the disclosure. In such cases, the Receiving Party may furnish only that portion of the Confidential Information or Evaluation Materials which is legally required or necessary and shall cooperate with the Disclosing Party to enable it to obtain a protective order or other reliable assurance (at Disclosing Party's expense) that confidential treatment will be accorded the same.

5. The Receiving Party and the Authorized Recipients shall use the Confidential Information and Evaluation Materials solely for the purpose of evaluating and negotiating the Proposed Transaction and not for any other purpose.

6. No Party nor Authorized Recipient shall make a press release or other public utterance of any kind regarding this Agreement, the information received as part of this Agreement or the contents of this Agreement without prior written consent of the other Party.

7. Upon the written request of the Disclosing Party, the Receiving Party will promptly:

   (a) return to the Disclosing Party or destroy all documents containing Confidential Information provided (or otherwise made available) to it by or on behalf of the relevant Disclosing Party;

   (b) destroy all copies of any analyses, memoranda or other documents derived from the Information provided (or otherwise made available) to it by or on behalf of the Disclosing Party; and

(c) to the extent reasonably practicable, expunge all Confidential Information provided (or otherwise made available) to it by or on behalf of the Disclosing Party from any computer, word processor or other device containing such information.

This provision shall not apply to the extent that the Receiving Party or any of its Authorised Recipients is required to retain such Confidential Information by any applicable law, rule or regulation or by any competent judicial, governmental, supervisory or regulatory body or as required by an internal document retention policy.

8. The Receiving Party shall use all reasonable efforts to protect the confidentiality of the Confidential Information and Evaluation Materials, including those that are at least as stringent as those that it uses to protect its own confidential information.

9. The Receiving Party agrees that its directors, officers, employees, consultants and advisors, if any, will be bound by this Agreement, and agrees to be responsible for the actions, uses and disclosures of any of its directors, officers, employees, consultants or advisors.

10. Addresses for notices and requests are:

CLP Engineering, LLC
6312 South Fiddlers Green Circle, Suite 200E
Greenwood Village, CO 80111
Attention: Marty Maxfield, CFO
Telephone: (720) 305-0400
E-mail Address: mwm@clpinc.com

Legal Department

Notices shall be in writing and shall be given to the designated representative, either by personal delivery or by the U.S. Mail, or by e-mail verified with return receipt. All notices shall be effective 48 hours after mailing (if by U.S. mail), or upon transmission (if by e-mail).

11. Unless otherwise expressly limited, the Receiving Party's obligations under this Agreement shall terminate upon the earlier of (i) three years from the date hereof, or (ii) the completion of the Proposed Transaction by a Party or one of the Party's affiliates. The undertakings set out in this Agreement will survive completion of negotiations regarding the Proposed Transaction, whether or not the Proposed Transaction is implemented.

12. In the event of any breach or threatened breach by Receiving Party of this Agreement, Disclosing Party shall be entitled to seek injunctive and other equitable relief, without posting bond, and Receiving Party shall not plead in defense thereto that there would be an adequate remedy at law. Such remedy shall be in addition to all other remedies available to it at law or in equity. In no event shall either Party be liable to the other party for any incidental, special, consequential or indirect damages, including loss of use. Nothing contained in this Agreement shall be construed as prohibiting the Disclosing Party from pursuing any other remedies available to it.

13. This Agreement shall be construed and enforced in accordance with the laws of the State of California.

14. Products, services, and/or technical data provided or disclosed in performance of this Agreement may be subject to required and continuing U.S. Government approvals, clearances, regulations, and export/import and re-export requirements, including the U.S. Department of Commerce Export Administration Regulations (Title 15, CFR 730-774), and any other U.S. Government regulation applicable to the export/import, re-export, or disclosure of such controlled products, services and/or technical data to Foreign Nationals whether within, or outside, the U.S. including those employed by, or otherwise associated with, the Parties. Parties acknowledge and agree to comply with all such U.S. regulations regarding export/import, re-export, or disclosure and will obtain any and all such registrations, licenses, agreements, approvals and/or certifications, as may be required by regulations for the export of the products, services, and/or technical data that may be provided under this Agreement before initiating such export/import, re-export or disclosure.

15. This Agreement may not be assigned, delegated or transferred by a Party in any way, without the prior written consent of the other Party. This Agreement shall be binding upon and shall inure to the benefit of the Parties hereto and their respective permitted successors and assigns.

16. The Receiving Party acknowledges and agrees, on behalf of itself and its Authorized Recipients, that (except as may otherwise be provided in any future agreement regarding the Proposed Transaction):

    (a) the Confidential Information provided to it does not purport to be comprehensive and that no representation or warranty, express or implied, is or will be made by the Disclosing Party of any Confidential Information as to the accuracy, reliability or completeness of that Confidential Information;

    (b) no Disclosing Party shall:

        (i) have any liability to the Receiving Party or to any other person resulting from the use of Confidential Information by the Receiving Party or its Authorised Recipients; or

        (ii) be under any obligation to provide further Confidential Information, update Confidential Information or correct any inaccuracies in Information.

    The terms of this disclaimer may not be varied or terminated without the prior written consent of each Party. This paragraph does not exclude any liability for, or remedy in respect of, fraudulent misrepresentation.

17. Neither this Agreement nor the transfer of the Confidential Information hereunder shall be construed as granting any license or rights to any information or data, including, without limitation, any patent, trademark or copyright, now or hereafter owned or controlled by the Disclosing Party and all such Confidential Information shall remain the property of the Disclosing Party.

18. The Parties agree that this Agreement does not obligate them to enter into any further transaction or relationship other than as set forth herein.

19. Each Party shall pay the costs and expenses incurred by it in connection with entering into this agreement.

20. This Agreement constitutes the entire Agreement between the Parties, supersedes any prior understandings or representations relating to the subject matter hereof, and shall not be subject to

change or amendment except by subsequent written agreement signed by authorized representatives of the Parties. All provisions of this Agreement are severable, and the unenforceability of any of the provisions of this Agreement shall not affect the validity or enforceability of the remaining provisions of this Agreement.

IN WITNESS THEREOF, the duly authorized representatives of each of the Parties hereto have executed this Agreement as of the date first written above.

CLP Engineering, LLC	**City of Santa Paula**
By: _____	By: _____
Name: _____	Name: Dan Singer
Title: _____	Title: City Manager

ATTACHMENT D - TASK ORDER TEMPLATE

[insert date]

RE: Task Order — Project Title

This Task Order is subject to the Master Services Agreement ("MSA") between CLP Engineering, LLC. And Client [x] dated _____, 2025.

Scope of Work:

Schedule:

Fee:

Total cost of this Task Order proposal is a Not-To-Exceed ("NTE") amount of: Number Thousand, Number Hundred So Many Dollars ($##,###). Price is valid for 30 days.

Or

The total cost of this Task Order proposal is a Firmed-Fixed Price (FFP) amount of: Number Thousand, Number Hundred So Many Dollars ($##,###). Price is valid for 30 days.

Milestone Payment Schedule: [only applicable to FFP]:

All components of this Task Order shall be executed in accordance with the terms and conditions outlined in the MSA.

CLPE Approval:

Submitted By (Printed): _____ Title: _____

Authorized Signature: _____ Date: _____

CLPE Approval:

Submitted By (Printed): _____ Title: _____

Authorized Signature: _____ Date: _____

IF Applicable: Client Task Order Number/Purchase Order No/Etc:

EXHIBIT B

CLP ENGINEERING PROPOSAL

(Click on the underlined hyperlink to view the linked information)

EXHIBIT C

SCE Microgrid Incentive Program (MIP) Handbook

(Click on the underlined hyperlink to view the linked information)

CITY OF SANTA PAULA
MEMORANDUM

To: Honorable Mayor and Members of the City Council

From: Donald Aguilar, Police Chief

Subject: ORDINANCE AMENDING SANTA PAULA MUNICIPAL CODE CHAPTER 103 FIREWORKS

Date: May 21, 2025

Agenda Item: 10.F

RECOMMENDATION:

Staff recommends that the City Council:

1. Adopt Ordinance No. 1344 entitled: AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SANTA PAULA, CALIFORNIA AMENDING CHAPTER 103 OF THE SANTA PAULA MUNICIPAL CODE REGARDING FIREWORKS
2. Adopt Resolution No. 7566 increasing administrative citation fine amounts for violations of Chapter 103 of the Santa Paula Municipal Code regarding fireworks

Presented by City Attorney Monica Castillo

BACKGROUND:

In recent years, the City of Santa Paula has seen an increase in the discharge of illegal fireworks. Illegal fireworks threaten neighboring properties, increase 911 response times for all emergencies, and increase the risk of fire-related property damage and personal injury. In response to resident concerns, the City Council has expressed interest in strengthening the City's fireworks enforcement capacity.

Southern California is continually experiencing drought conditions which acerbates the danger of wildfires. The National Fire Protection Association reports that more than 19,000 fires in the United States are caused by fireworks. The use of fireworks poses a significant threat of causing a major fire disaster within the City.

Apart from the fire hazards and the strain responding to fireworks-related emergencies has on City public safety resources, the noise from fireworks negatively impacts the quality of life of many City residents. The sound of fireworks can particularly affect infants, the elderly, and people with post-traumatic stress disorder. Animals are also often frightened by fireworks, pets sometimes escape from their owners because of the noise.

On August 19, 2020, the City Council adopted Ordinance 1300, adding Chapter 103 (Fireworks) to the Santa Paula Municipal Code. Chapter 103 established comprehensive penalties for fireworks-related violations and incorporates by reference an administrative fine

schedule adopted by resolution. Accordingly, on the same day, Council adopted Resolution No. 7293 setting forth the administration citation fine amounts for violations of the ordinance (Attachment B).

The City has faced challenges enforcing the fireworks ordinance because it is unable to catch violators of the ordinance in the act. Illegal fireworks are often ignited from locations that are not visible from the public right-of-way, so the City's law enforcement has trouble identifying the specific individual discharging or possessing the fireworks.

Another challenge the City faces when enforcing the fireworks ordinance is its inability to deter and punish violators.

On May 7, 2025, the City Council introduced and waived first reading of proposed Ordinance No. 1344 to amend Chapter 103 (Fireworks) of the Santa Paula Municipal Code, as amended with corrections. Council also approved doubling existing administrative citations fines for violations of Chapter 103. This item, if approved, would adopt the Ordinance (Attachment A) and a resolution doubling the existing administrative citation fines (Attachment B).

ANALYSIS:

Amendments to Chapter 103 (Fireworks)

The Ordinance updates the definitions for the following terms:

- Fire Chief is now defined as "[t]he Ventura County Fire Protection District Division Chief, or any successor title given, whose jurisdiction includes the City of Santa Paula."
- Tenant is now defined as "[a] person who has the right to use, possess, or occupy a unit or space under a lease, rental agreement, or contract."
- Minor is now defined as "a person under 18 years old."

Administrative Citation Fines Resolution

At the May 21, 2025 Council meeting, Council approved doubling the fine schedule for administrative citations issued for fireworks violations as follows:

- $1,000 for the first violation;
- $1,500 for the second violation of the same code section by the same person within 12 months of the first violation; and
- $2,000 for the third violation and each subsequent violation of the same code section by the same person within 12 months from the second or most recent violation.

These are reasonable amounts compared to the fee schedule for fireworks violations in other cities in Ventura County. The cities of Oxnard, Port Hueneme, and Ventura all charge up to $1,000 per offense related to dangerous fireworks and have a fee schedule in which the fine increases for each violation of the cities' safe and sane fireworks ordinances within a twelve month period. Oxnard and Port Hueneme both charge $250 dollars for the first violation, $500 for the second, and $1,000 for each violation after that. Ventura's fee schedule starts at $132 for the first violation, $264 for the second violation, and $396 for each subsequent violation. The City of Fillmore only uses a flat fine of $2,000 per offense related to dangerous fireworks. The fines in other parts of Southern California are even higher; an offender in the City of Anaheim would have to pay $3,000 for the third offense within a twelve-month period.

Raising the administrative citation fines by twice the amount could be a significant deterrent to any would-be violators. The priorr resolution setting existing fines is attached as Attachment C.

STRATEGIC PLAN:

This item does not advance a specific objective in the City's Strategic Plan. It does however support general Goal E: "Create an environment within the City in which our residents feel safe and which promotes the City as a location of choice for living, working, visiting and recreating."

FISCAL IMPACTS:

There are no adverse fiscal impacts associated with this item. Increased administrative citation fines creates a potential for more revenues, albeit the purpose of this ordinance is to abate a nuisance, not raise revenues. Enforcement costs such as carrying out the lien procedure and documenting incurred costs may however reduce any net gain in revenue.

OPTIONS:

As alternatives to Staff's recommendation, the City Council may:

1. Decline to move forward with adoption of the proposed Ordinance at this time.
2. Decline to adopt Resolution No. 7566.
3. Adopt Resolution No. 7566 with modifications to the administrative citation fine amounts.

ATTACHMENTS:

Attachment A - Ordinance Amending Ch. 103 Fireworks
Attachment B - Reso 7566 Increasing Fireworks Admin Fines
Attachment C - Reso 7293 Fireworks Admin Fines.pdf

Attachment A

Ordinance 1344

Amending chapter 103 (Fireworks)

ORDINANCE NO. 1344

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SANTA PAULA, CALIFORNIA AMENDING CHAPTER 103 OF THE SANTA PAULA MUNICIPAL CODE REGARDING FIREWORKS

The City Council of the City of Santa Paula does ordain as follows:

SECTION 1. *Recitals.* The City Council finds and declares as follows:

A. The illegal use of fireworks poses a serious risk to the public's health and safety, given the potential for personal bodily injury and property damage and loss.

B. In 2020, the City Council first adopted Municipal Code (SPMC) provisions prohibiting the use or possession of fireworks and establishing penalties for fireworks-related violations, including issuing administrative citations.

C. There are ongoing concerns from the community regarding the illegal use of fireworks in the City.

D. City law enforcement has been unable to hold users and possessors of property fully accountable for possessing and using dangerous or illegal fireworks.

E. It is the intent of the City Council to strengthen the City's enforcement capacity related to the possession, sale, use, or discharge of dangerous fireworks within the City to protect the public health, safety, and general welfare of its residents.

F. The City now desires to amend Chapter 103 - Fireworks of the SPMC to update its terms and clarify who can be subject to strict liability for violations of Chapter 103.

SECTION 2. *Code Amendment.* Chapter 103 of the Santa Paula Municipal Code, entitled "Fireworks," is hereby amended and restated to read in its entirety as provided in Exhibit "A," attached hereto and incorporated herein by reference.

SECTION 3. *Effective Date*. This Ordinance shall take effect thirty (30) days after its adoption.

SECTION 4. *California Environmental Quality Act.* The City Council finds that this Ordinance is not subject to the California Environmental Quality Act ("CEQA") pursuant to Sections 15061(c)(3) (the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment), 15060(c)(3) and 15378 (the activity is not a project under CEQA) of the CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3, because it has no potential for resulting in physical change to the environment, directly or indirectly.

SECTION 5. *Severability.* If any section, subsection, sentence, clause, or phrase of this Ordinance is for any reason held to be invalid or unconstitutional by a decision of any court of any competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council hereby declares that it would have passed this Ordinance, and each and every section, subsection, sentence, clause, and phrase thereof not declared invalid or unconstitutional without regard to whether any portion of the Ordinance would be subsequently declared invalid or unconstitutional.

SECTION 6. *Certification and Publication.* The City Clerk of the City of Santa Paula shall certify to the adoption of this Ordinance and cause publication to occur in a newspaper of general circulation and published and circulated in the City in a manner permitted under California Government Code Section 36933.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Santa Paula, at a regular meeting of the City Council held on the ____ day of _____, 2025.

_____
Pedro A. Chavez, Mayor

ATTEST:

_____
Julie Latshaw, City Clerk

APPROVED AS TO FORM:

_____
Monica Castillo, City Attorney

State of California)
County of Ventura) s.s.
City of Santa Paula)

I, Julie Latshaw, City Clerk, hereby certify that the foregoing is a true copy of Ordinance No. 1344, introduced at a regular meeting held on the 7th day of May 2025, and duly adopted by the City Council of the City of Santa Paula, California at a regular meeting thereof held the _____ day of _____, 2025.

AYES:

NOES:

ABSTAIN:

ABSENT:

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City this _____ day of _____, 2025.

_____
JULIE LATSHAW, CITY CLERK

EXHIBIT A

CHAPTER 103: FIREWORKS

Section

103.01 Intent

103.02 Definitions

103.03 General prohibition against ignition, use, discharge, or display of dangerous fireworks

103.04 General prohibition against ignition, use, discharge, or display of safe and sane fireworks

103.05 Strict liability for unlawful ignition, use, discharge or display of fireworks by another person

103.06 Concurrent authorities

103.99 Penalty

§ 103.01 INTENT.

The provisions of this chapter are intended to regulate the use of all fireworks to provide for the safety of the community and the prevention of fires.

(Ord. 1300, passed 8-19-20)

§ 103.02 DEFINITIONS.

The most current adopted definitions set forth in the State Fireworks Law (Cal. Health and Safety Code §§ 12500 et seq.) will define the terms used in this chapter unless otherwise modified herein.

DANGEROUS FIREWORKS. Any fireworks specified as such in § 12505 of the Cal. Health and Safety Code, including any safe and sane fireworks altered in a manner such that they fall within the definition of dangerous fireworks.

FIRE CHIEF. The Ventura County Fire Protection District Division Chief, or any successor title given, whose jurisdiction includes the City of Santa Paula.

PERSON. Means and includes natural person(s), trusts, estates, firms, corporations, partnerships, associations, or other forms of business organizations or groups.

POLICE CHIEF. The Police Chief of the City of Santa Paula or his or her authorized representative(s).

RESPONSIBLE PERSON. A person who owns, leases, rents, occupies, has charge of, or possesses a public or private property at which fireworks, including both

dangerous fireworks and safe and sane fireworks, are ignited, used, discharged, or displayed.

SAFE AND SANE FIREWORKS. Any fireworks specified as such in § 12529 of the Cal. Health and Safety Code.

STRICTLY LIABLE. Liability for a wrongful act irrespective of such person's intent, knowledge, negligence, or lack thereof in committing the wrongful act.

TENANT. A person who has the right to use, possess, or occupy a unit or space under a lease, rental agreement, or contract.

(Ord. 1300, passed 8-19-20)

§ 103.03 GENERAL PROHIBITION AGAINST IGNITION, USE, DISCHARGE, OR DISPLAY OF DANGEROUS FIREWORKS.

No person shall ignite, use, discharge, or display any dangerous fireworks within the city without a permit issued by the Fire Chief pursuant to § 12640 of the Cal. Health and Safety Code.

(Ord. 1300, passed 8-19-20)

§ 103.04 GENERAL PROHIBITION AGAINST IGNITION, USE, DISCHARGE, OR DISPLAY OF SAFE AND SANE FIREWORKS.

No person shall ignite, use, discharge, or display any safe and sane fireworks within the city.

(Ord. 1300, passed 8-19-20)

§ 103.05 STRICT LIABILITY FOR UNLAWFUL IGNITION, USE, DISCHARGE OR DISPLAY OF FIREWORKS BY ANOTHER PERSON.

(A) Any person having the care, custody, or control of a minor shall be strictly liable for the minor’s unlawful ignition, use, discharge, or display of dangerous fireworks or safe and sane fireworks in violation of this chapter. A minor is a person under 18 years old.

(B) Any responsible person, such as a tenant, shall be strictly liable for any unlawful ignition, use, discharge, or display of any dangerous fireworks or safe and sane fireworks in violation of this chapter at his or her property; except that:

(1) No owner of private property shall be liable under this division (B) for a violation of this chapter on that property if the owner can demonstrate at the time of such

violation that the owner (i) had rented or leased the property to another; (ii) was not present; and (iii) had no prior knowledge of the violation.

(2) No tenant of a multifamily residential property shall be liable under this division (B) for violations of this chapter occurring in the common areas of the property.

(3) Nothing in this division (B) shall limit the liability of any responsible person for a violation of this chapter by the responsible person.

(Ord. 1300, passed 8-19-20)

§ 103.06 CONCURRENT AUTHORITIES.

This chapter is not the exclusive regulation for fireworks within the city. This chapter shall supplement and be in addition to the other regulatory codes, statutes, regulations and ordinances heretofore and hereinafter enacted by the City of Santa Paula, the Ventura County Fire Protection District ("District") (including the District's Ordinance No. 31 which prohibits all fireworks, including those labeled as "safe and sane" (See District Ordinance No. 31, § 5601.1.3)), the State of California, or any other legal entity or agency having jurisdiction. Where allowed by law, this chapter supersedes any conflicting provision of the California Fire Code and California Building Code.

(Ord. 1300, passed 8-19-20)

§ 103.99 PENALTY.

(A) Any person who violates any provision of this chapter is guilty of a misdemeanor, and upon conviction shall be punished by a fine not less than $500 nor more than $1,000, or by imprisonment in the county jail for not exceeding one year, or by both such fine and imprisonment. Upon any second or subsequent conviction of the offense, the person shall be punished by the penalties of a fine of $1,000 and by imprisonment in the county jail for one year.

(B) Any violation of this chapter is hereby declared to be a public nuisance.

(C) Any violation of this chapter is punishable by administrative citation pursuant to Chapter 14 of this code entitled Administrative Citations with administrative citation fine amounts to be established by City Council resolution, which may be amended from time to time.

(D) Causing, permitting, aiding, abetting, or concealing a violation of this chapter shall also constitute a violation.

(E) The assigned Fire Chief and the Police Chief are authorized to enforce the provisions of this chapter. The assigned Fire Chief and the Police Chief shall have the authority to seize, take, and remove any fireworks, dangerous fireworks, and safe and sane fireworks. The assigned Fire Chief and the Police Chief may charge any person

whose fireworks are seized pursuant to this section, a reasonable amount which is sufficient to cover the cost of transporting, storing, handling, and disposing of the seized fireworks.

(F) A person is guilty of a separate offense for each and every day or portion thereof during which he or she commits, continues, or permits a violation of this chapter.

(G) The remedies provided by this chapter are cumulative and in addition to any other remedy available at law or in equity.

(H) Nothing in this chapter shall be intended to limit any of the penalties provided for under the California Health and Safety Code or Penal Code with regard to fireworks.

(Ord. 1300, passed 8-19-20)

RESOLUTION NO. 7566

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTA PAULA, CALIFORNIA, INCREASING THE ADMINISTRATIVE CITATION FINE AMOUNTS FOR VIOLATIONS OF SANTA PAULA MUNICIPAL CODE CHAPTER 103 REGARDING THE PROHIBITION AND REGULATION OF FIREWORKS.

The City Council of the City of Santa Paula does resolve as follows:

SECTION 1 *Recitals.* The City Council finds and declares as follows

A. On August 19, 2020, the City Council of the City of Santa Paula ("City Council") adopted Ordinance No. 1300 adding Chapter 103 to the Santa Paula Municipal Code prohibiting fireworks in the City ("Ordinance") and Resolution No. 7293 establishing administrative citation fines for violations of the Ordinance;

B. On May 7, 2025 and May 21, 2025, the City Council considered adoption of Ordinance No. 1344 entitled "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SANTA PAULA, CALIFORNIA AMENDING CHAPTER 103 OF THE SANTA PAULA MUNICIPAL CODE REGARDING FIREWORKS";

C. There are ongoing concerns from the community regarding the illegal use of fireworks in the City, and the current schedule of administrative citation fines has not done enough to deter violations; and

D. The City Council desires to increase the administrative citation fines to further deter violations of the Ordinance.

SECTION 2. *Recitals Incorporated.* The City Council of the City of Santa Paula hereby finds that the foregoing recitals are true and correct and are incorporated herein as substantive findings of this Resolution.

SECTION 3. *Definitions.* The definitions set forth in Chapter 103 *Fireworks* of the Municipal Code are incorporated by reference into this Resolution.

SECTION 4. *Administrative Citation Fine Amounts for Violations of Santa Paula Municipal Code Chapter 103 Fireworks.* The administrative citation fines set forth below are hereby established for violations of Chapter 103 *Fireworks* of the Santa Paula Municipal Code:

(1) First violation—One thousand dollars ($1,000);

(2) Second violation of the same code section by the same person within a twelve (12)-month period of the first violation—One thousand five hundred dollars ($1,500);

(3) Third violation and each subsequent violation of the same code section by the same person within a twelve (12)-month period from the second or most recent violation—Two thousand dollars ($2,000).

SECTION 5. *Payment of Administrative Citation Fines and Interest.* Santa Paula Municipal Code Chapter 14, as may be amended from time to time, shall apply to fireworks violation-related administrative citations to the extent that it does not conflict with Chapter 103, which as of the date of this Resolution includes the following sections regarding payment and interest:

"§ 14.12 PAYMENT OF ADMINISTRATIVE FINES.

An administrative fine must be paid to the city within 30 days from the date of the administrative citation or, if a request for an initial administrative review is submitted, within 15 days after the date of the notice of the conclusions of that initial administrative review, whichever is later.

§ 14.13 DELINQUENT ADMINISTRATIVE FINES - PENALTIES AND INTEREST.

(A) A penalty of 10% is added on any delinquent fines on the last day of each month after the due date. The penalty will not exceed 50% of the fine.

(B) In addition to penalties provided by this section, delinquent fines accrue interest at the rate of 1% per month, exclusive of penalties, from the due date."

SECTION 6. *Abrogation.* All previous resolutions establishing fines for administrative citations for violations of Chapter 103 are superseded by this Resolution and, except as otherwise provided, therefore repealed. Repeal of any previous resolution, however, will not affect any penalty, forfeiture, or liability incurred before, or preclude prosecution and imposition of penalties for any violation occurring before this Resolution's effective date. Any such repealed part will remain in full force and effect for sustaining action or prosecuting violations occurring before the effective date of this Resolution.

SECTION 7. *Effective Date.* This Resolution will take effect immediately upon its adoption.

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PASSED, APPROVED, AND ADOPTED at a regular meeting of the City Council of the City of Santa Paula on the 21st day of May, 2025.

Pedro A. Chavez, Mayor

ATTEST

Julie Latshaw, City Clerk

APPROVED AS TO FORM

Monica Castillo, City Attorney

Attachment B

Resolution 7293

Fireworks Admin Fines

RESOLUTION NO. 7293

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTA PAULA, CALIFORNIA, SETTING FORTH THE ADMINISTRATIVE CITATION FINE AMOUNTS FOR VIOLATIONS OF SANTA PAULA MUNICIPAL CODE CHAPTER 103 REGARDING THE PROHIBITION AND REGULATION OF FIREWORKS.

The City Council of the City of Santa Paula does resolve as follows:

SECTION 1. The City Council finds and declares as follows

A. On August 19, 2020, the City Council of the City of Santa Paula ("City Council") adopted Ordinance 1300 entitled "An Ordinance of the City Council of the City of Santa Paula, California, Adding Chapter 103 to the Santa Paula Municipal Code Prohibiting and Regulating Fireworks" ("Ordinance");

B. The Ordinance establishes comprehensive penalties for fireworks-related violations, one of which is the issuance of administrative citations;

C. The Ordinance states that administrative citation fine amounts will be set by City Council resolution; and,

D. The City Council desires to set administrative citation fines in furtherance of the Ordinance.

SECTION 2. *Recitals Incorporated.* The City Council of the City of Santa Paula hereby finds that the foregoing recitals are true and correct and are incorporated herein as substantive findings of this Resolution.

SECTION 3. *Definitions.* The definitions set forth in Chapter 103 *Fireworks* of the Municipal Code are incorporated by reference into this Resolution.

SECTION 4. *Administrative Citation Fine Amounts for Violations of Santa Paula Municipal Code Chapter 103 Fireworks.* The administrative citation fines set forth below are hereby established for violations of Chapter 103 *Fireworks* of the Santa Paula Municipal Code:

(1) First violation—Five hundred dollars ($500);

(2) Second violation of the same code section by the same person within a twelve (12)-month period of the first violation—Seven hundred fifty dollars ($750);

(3) Third violation and each subsequent violation of the same code section by the same person within a twelve (12)-month period from the second or most recent violation—One thousand dollars ($1,000).

SECTION 5. *Payment of Administrative Citation Fines and Interest*. Santa Paula Municipal Code Chapter 14 shall apply to fireworks violation-related administrative citations to the extent that it does not conflict with Chapter 103, which include the following sections regarding payment and interest:

"**§ 14.12 PAYMENT OF ADMINISTRATIVE FINES.**

An administrative fine must be paid to the city within 30 days from the date of the administrative citation or, if a request for an initial administrative review is submitted, within 15 days after the date of the notice of the conclusions of that initial administrative review, whichever is later.

§ 14.13 DELINQUENT ADMINISTRATIVE FINES - PENALTIES AND INTEREST.

(A) A penalty of 10% is added on any delinquent fines on the last day of each month after the due date. The penalty will not exceed 50% of the fine.

(B) In addition to penalties provided by this section, delinquent fines accrue interest at the rate of 1% per month, exclusive of penalties, from the due date."

SECTION 6. *Effective Date*. This Resolution will take effect immediately upon its adoption.

PASSED, APPROVED, AND ADOPTED at a regular meeting of the City Council of the City of Santa Paula on the 19th day of August, 2020.

Richard Araiza, Mayor

ATTEST:

Rose Chaparro, Deputy City Clerk

CITY OF SANTA PAULA INCORPORATED APRIL 22, 1902 VENTURA CO. CAL.

APPROVED AS TO FORM:

John C. Cotti, City Attorney

APPROVED AS TO CONTENT:

Dan Singer, City Manager

CITY OF SANTA PAULA
MEMORANDUM

To: Honorable Mayor and Members of the City Council

From: Dale Goodman, Public Works Director

Subject: PLANS AND SPECIFICATIONS FOR THE SR 150 CROSSWALK IMPROVEMENTS PROJECT

Date: May 21, 2025

Agenda Item: 10.G

RECOMMENDATION:

Staff recommends that the City Council:

1. Adopt Resolution No. 7565 approving the plans and specifications for the SR 150 Crosswalk Improvements Project
2. Authorize Staff to advertise for Project bids.

BACKGROUND:

The Crosswalk Safety Improvement Program (CSIP) is an ongoing capital improvement program to maintain or replace crosswalk warning lights, striping, and curb ramps in accordance with disabled access regulations and current traffic safety practice. Staff identified seven intersections where the in-ground, crosswalk warning lights are no longer functioning and require replacement. Four of these locations on Main Street (Lucada, Cameron, South 4^{th,} and Dean) have been recently completed. Three other locations on State Route (SR) 150 at Oakdale, Virginia Terrace, and Ventura are awaiting improvement.

ANALYSIS:

The SR 150 Crosswalk Improvements Project is currently at 100% Plans, Specifications and Estimates (PS&E), with release for bid pending formalization of budgetary commitments according to Staff recommendations and City Council approval. The project occurs within Caltrans right-of-way associated with SR150, and the permit for these crosswalk improvements is in the process of approval by Caltrans District 7 staff. The work will be coordinated with a Caltrans project programmed for the Summer and Fall of 2025, which will rehabilitate SR150 from SR126 to Bridge Road.

The engineer's construction estimate is $892,350, which includes a 10% contingency. Construction management, inspection, and materials testing services are estimated at $108,637, and costs for engineering support from the design engineering team are estimated at $65,000. The project is anticipated to require approximately 3 months to construct. The total estimated project cost is $1,065,987.

Once bids are received, the Staff will review the results and select a recommended responsible bidder. Upon adoption of Resolution No. 7565 approving the plans and specifications for the Project, Staff anticipates returning to Council in June to request the construction contract award. The Project plans and specifications are available for public review in the City Clerk's office.

STRATEGIC PLAN:

The Project supports the currently adopted Strategic Plan in achieving the following goals:

Infrastructure, Transportation & Mobility

Goal: Maintain and develop the City's infrastructure to be safe, sustainable, innovative, and cost-efficient.

FISCAL IMPACTS:

The SR150 Crosswalk Improvements Project will be funded in part from funds as provided in FY 2024-2025 CIP Projects 9297, 9294 and 9285. The project cost estimate of $620,998 exceeds the funding provided in the adopted FY 2024-2025 Budget. Staff recommends supplementing the CIP Project No. 9297 with additional funds from TDA and Measure T for FY 2024-2025. This budgetary summary is presented in Table 1 below.

Table 1: Funding Sources – CIP No. 9297/9285

2021-2023 CIP Program	Fund	Budget
CIP 9297 (281-5-9297)	660	$3,116
CIP 9297 (281-5-9297)	290	$9,519
CIP 9297 (104-5-9297)	660	$640,289
CIP 9297 (100-5-9297)	660	$172,681
CIP 9285 (104-5-9285)	660	$40,382
CIP 9294 (281-5-9294)	290	$200,000
	Total =	$1,065,987

Public Works requests that the Council support an increase/decrease budget in a budgeted item listed below in the SB1 and Measure T budgets to complete this project. Please see the adjustments needed:

2024-2025 CIP Program	Account	Increase	Decrease
CIP 9285 – Slurry Seal Pavement (PMP)	283-5-9285-660	$419,570.04*	
CIP 9285 – Slurry Seal Pavement (PMP)	104-5-9285-660		$419,570.04*
CIP 9359 – Citywide Street Preservation and Maint	104-5-9359-290		$21,527.40

CIP 9359 – Citywide Street Preservation and Maint	104-5-9359-660		$27,946.63
CIP 9297 – Crosswalk Safety Improvement	104-5-9297-660	$553,146.00	
	Total=	$972,716.04	$469,044.07

*The first two projects listed above are budget adjustments for the Pavement Management Program to correct the budget and allocate available budget to the Crosswalk Safety Improvement Project.

OPTIONS:

In addition to the recommended action, the Council has available to it the following alternative options:

1. Do not approve the plans and specifications for the SR150 Crosswalk Improvements Project, which would delay the completion of the project.

ATTACHMENTS:

EXHIBIT_A_Reso_7564 SR150 Crosswalk Plans Specs-c1.pdf

EXHIBIT A

Resolution No. 7564

RESOLUTION NO. 7564

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTA PAULA APPROVING THE PLANS AND SPECIFICATIONS FOR THE STATE ROUTE 150 CROSSWALK IMPROVEMENTS PROJECT PURSUANT TO GOVERNMENT CODE SECTION 830.6

The City Council of the City of Santa Paula does resolve as follows:

SECTION 1: The City Council finds and declares as follows:

A. The City Engineer reviewed the completed plans and specifications for the State Route 150 Crosswalk Improvements Project ("Project"), and finds said plans and specifications complete, and the Project may be constructed;

B. The City Council wishes to obtain the immunities set forth in Government Code § 830.6 with regard to the plans, specifications, and construction of the Project.

SECTION 2: The City Council approves the plans and specifications for the Project attached as Exhibit A.

SECTION 3: The plans and specifications for the Project are determined to be consistent with the City standards and are approved by the Public Works Department.

SECTION 4: The design approval set forth in this Resolution occurred before actual work on the Project construction commenced.

SECTION 5: The approval granted by this Resolution conforms to the City's General Plan and the City Standards.

SECTION 6: The City Engineer, or designee, is authorized to act on the City's behalf in approving any alterations or modifications of the plan approved by this Resolution.

SECTION 7: The approval and authorization granted by this Resolution is intended to avail the City of the immunities set forth in Government Code § 830.6.

SECTION 8: The City Clerk is directed to certify the adoption of this Resolution.

SECTION 9: This Resolution will become effective immediately upon adoption.

PASSED AND ADOPTED this 21st day of May, 2025.

_____
Pedro Chavez, Mayor

ATTEST:

_____
Julie Latshaw, City Clerk

APPROVED AS TO FORM:

_____
Monica Castillo, City Attorney

APPROVED AS TO CONTENT:

_____
Dan Singer, City Manager

CERTIFICATION

STATE OF CALIFORNIA)
COUNTY OF VENTURA) ss
CITY OF SANTA PAULA)

I, Julie Latshaw, City Clerk of the City of Santa Paula, California, DO HEREBY CERTIFY that above RESOLUTION NO. 7564 was duly passed and adopted by the City Council of the City of Santa Paula at a regular meeting thereof held on the 21st day of May, 2025, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City this _____ day of May, 2025.

_____
Julie Latshaw, City Clerk

(SEAL)

EXHIBIT A

Plans and Specifications

Plans and Specifications for the SR 150 Crosswalk Improvements Project

(Click on the underlined hyperlink to view the linked information)

CITY OF SANTA PAULA
MEMORANDUM

To: Honorable Mayor and Members of the City Council

From: Dale Goodman, Public Works Director

Subject: VENTURA COUNTY WATERSHED PROTECTION DISTRICT'S BENEFIT ASSESSMENT PROGRAM FOR FY 2025-2026

Date: May 21, 2025

Agenda Item: 11.A

RECOMMENDATION:

Staff recommends that the City Council:

1. Open the public hearing;
2. Receive testimonial and documentary evidence from the public, if any;
3. Close the public hearing;
4. Adopt Resolution No. 7563 requesting the Ventura County Watershed Protection District to continue the City's assessment of $37.74 per Benefit Assessment Unit (BAU) per year to fund a portion of the City's Stormwater Management Program.

BACKGROUND:

The City participates in the Ventura County Watershed Protection District's Benefit Assessment Program to partially fund the City's obligations under a National Pollutant Discharge Elimination System (NPDES) Permit issued by the Los Angeles Regional Water Quality Control Board (LARWQCB). The City is a co-permittee under the Regional Phase I Municipal Separate Storm Sewer System (MS4) NPDES Permit (Order No. R4- 2021-0105) for Los Angeles and Ventura Counties, which the LARWQCB adopted on July 23, 2021. This Permit has numerous requirements the City must fund and implement in order to maintain and improve stormwater quality within the City and remain Permit compliant.

ANALYSIS:

The goal of the Benefit Assessment Program is to improve stormwater quality and prevent pollution in stormwater runoff from the following sources: residential, commercial, construction, land development, and capital improvement. Each property is charged for its prorated share of the program cost based upon the size and use of the property. The program funds three distinct revenue sections: County Operations and Maintenance, County NPDES and City NPDES. Currently, the Fiscal Year 2024/2025 assessment for the Benefit Assessment Program is $37.74 per Benefit Assessment Unit (BAU). The City will receive $6.65/BAU from the County for the City's share of the assessment. The proposed assessment for Fiscal Year 2025/2026 is expected to remain the same as Fiscal Year 2024/2025.

The proceeds from the Benefit Assessment Program are used by the City for the following activities:

1. Stormwater Quality Monitoring
2. Program Reporting
3. Data Management
4. Laboratory Analytical Services
5. Public Participation and Outreach Programs
6. Program Administration

STRATEGIC PLAN:

This item is not a goal or objective in City Council's two-year Strategic Plan; however, by adopting this resolution, the City will be able to partially fund the City's Stormwater Quality Management Program affecting all Santa Paula residents and businesses.

FISCAL IMPACTS:

The proposed Fiscal Year 2025/2026 assessment is designated to partially fund the City's activities to remain in compliance with the federal and state mandated NPDES Permit Program. The proposed Fiscal Year 2025/2026 Benefit Assessment Unit breakdown is as follows:

- County Operations and Maintenance: $270,990 ($27.13/BAU)
- County NPDES: $39,519 ($3.96/BAU)
- City NPDES: $66,401 ($6.65/BAU)

Total City contribution: $376,910

There are approximately 9990 BAUs in Santa Paula and the assessment per BAU is $37.74. Therefore, the total Santa Paula assessment would be approximately $376,910. The $6.65 per BAU the City should receive from this year's assessment is estimated to be $66,401.

Proceeds from the Benefit Assessment Program will be used to partially fund the activities of the City's Stormwater Quality Management Program as required under the July 2021 Regional Phase I MS4 NPDES Permit for Los Angeles and Ventura Counties.

OPTIONS:

The Council has the following available alternative options to Staff's Recommendations:

1. Do not adopt Resolution No. 7563. This will result in the City not receiving critically needed revenue to fund its stormwater management program to prevent polluted stormwater runoff from entering the City's stormwater conveyance system. This could also result in non-compliance with the requirements of the NPDES permit issued by the Los Angeles Regional Water Quality Control Board.

ATTACHMENTS:

20250521 - NOTICE OF PUBLIC HEARING - Benefit Assessment Unit.docx.pdf
20250521 Resolution No. 7563.pdf

CITY OF SANTA PAULA
NOTICE OF PUBLIC HEARING

TAKE NOTICE that the Santa Paula City Council will hold a public hearing on **Wednesday, May 21, 2025,** commencing at 6:30 p.m. or as soon thereafter as possible in the Santa Paula Council Chambers, 970 Ventura Street. The public hearing will allow testimony regarding a proposed resolution of the City Council of the City of Santa Paula requesting that the Board of Supervisors of Ventura County continue to collect a Benefit Assessment of $37.74 per Benefit Assessment Unit (BAU) on properties within the City of Santa Paula to fund federally mandated National Pollution Discharge Elimination System (NPDES) stormwater discharge permit activities in Santa Paula. The total assessment citywide would be approximately $376,910.

All interested persons are invited to be present and heard at said meeting. Anyone who seeks to challenge the decisions of the City Council in court with respect to these matters may be limited to raising only those issues raised by the public hearing described in this notice, or in written correspondence delivered to the City at or prior to the public hearing.

Information relating to the above matter will be available for public review in the Office of the City Clerk of Santa Paula located in City Hall at 970 Ventura Street, Santa Paula, California, ten days before the hearing.

To be published in the Santa Paula Times Wednesday, April 30, 2025.

RESOLUTION NO. 7563

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTA PAULA APPROVING AN ASSESSMENT FOR IMPLEMENTING A NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES) STORMWATER QUALITY MANAGEMENT PROGRAM.

The City Council of the City of Santa Paula does resolve as follows:

SECTION 1: The City Council finds that:

A. The Federal Water Pollution Control Act ("Clean Water Act"), as implemented by the United States Environmental Protection Agency ("EPA"), requires that the city adopt plans and programs for stormwater quality management;

B. The Clean Water Act (33 U.S.C. § 1342(p)) requires that the EPA establish regulations setting forth National Pollutant Discharge Elimination System ("NPDES") Permit requirements for stormwater discharges;

C. To comply with and implement the requirements of federal and state clean water laws, the Ventura County Watershed Protection District ("District"), the County of Ventura, and the cities of Camarillo, Fillmore, Moorpark, Ojai, Oxnard, Port Hueneme, San Buenaventura, Santa Paula, Simi Valley and Thousand Oaks, ("Co-permittees") formed the Ventura Countywide Stormwater Quality Management Program and submitted an application, including the Ventura Countywide Stormwater Quality Management Plan ("Stormwater Quality Management Plan"), to be covered by a single NPDES Permit for publicly owned municipal storm drains;

D. In 1992, the City Council approved an Implementation Agreement between the Co-permittees to develop an integrated Stormwater Management Program with the objective of improving water quality in the watersheds of Ventura County;

E. The Implementation Agreement provides that the Co-Permittees may fund the NPDES program through District's Benefit Assessment Program and prescribes a procedure for requesting the levy of the assessment, and

F. On May 21, 2025 the City Council held a public hearing to consider the imposition of a $37.74 per year assessment to finance the costs associated with the City's Municipal Stormwater Quality Management Program

SECTION 2: The City of Santa Paula requests that the District include the following amounts in its Benefit Assessment Program for Fiscal Year 2025-26.

A. The estimated cost for the City to coordinate and comply with the NPDES Program for Fiscal Year 2025-26 is $376,910;

B. The assessment rate should be $37.74 per Benefit Assessment Unit within the City;

C. The City will receive $6.65/BAU from the County for the City's share of the assessment.

SECTION 3: This Resolution will become effective immediately upon adoption.

PASSED AND ADOPTED this _____ day of May, 2025

_____
Pedro Chavez, Mayor

ATTEST:

_____
Julie Latshaw, City Clerk

APPROVED AS TO FORM:

_____
Monica Castillo, City Attorney

APPROVED AS TO CONTENT:

_____
Dan Singer, City Manager

CITY OF SANTA PAULA
MEMORANDUM

To: Honorable Mayor and Members of the City Council

From: Tom Tarantino, Planning & Economic Development Manager

Subject: INTRODUCTION OF ORDINANCE NO. 1345 AMENDING CHAPTERS 16.07, 16.09, 16.11, 16.21, AND 16.27 OF THE SANTA PAULA MUNICIPAL CODE IN ORDER TO CORRECT INCONSISTENCIES, OUTDATED LANGUAGE AND FORMATTING, AND THE GENERAL PLAN ZONING MAP TO CHANGE THE ZONE ON VARIOUS PROPERTIES GENERALLY LOCATED NORTH OF AND ADJACENT TO THE SANTA PAULA AIRPORT AND SOUTH OF HIGHWAY 126 FROM MANUFACTURING (M-1) TO AIRPORT OPERATIONAL (KO), AND FINDING THE ACTIONS TO BE STATUTORILY EXEMPT FROM CEQA

Date: May 21, 2025

Agenda Item: 11.B

RECOMMENDATION:

Staff recommends that the City Council:

1. Open the public hearing.
2. Waive first reading, read by title only, and introduce Ordinance No. 1345, entitled "An Ordinance amending Chapters 16.07, 16.09, 16.11, 16.21, and 16.27 of the Santa Paula Municipal Code in order to correct inconsistencies, outdated language and formatting, and the General Plan Zoning Map to change the zone on various properties generally located north of and adjacent to the Santa Paula Airport and south of Highway 126 from Manufacturing (M-1) to Airport Operational (KO), and finding the actions to be statutorily exempt from CEQA"

Presented by: Monica Castillo, City Attorney / Tom Tarantino, Planning & Economic Development Manager

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BACKGROUND:

The Municipal Code has not undergone a comprehensive update since November 17, 1997. Since then, amendments have been adopted as needed to respond to changes in state law, sometimes resulting in internal inconsistencies within the Code and operational challenges.

Recognizing the need for a Code overhaul, one of the objectives City Council placed in the City's 2023-2025 Two-Year Strategic Plan (Goal G, Objective 2) is to review the City's Municipal Code to reduce irrelevant code sections and update the Development Code. This goal was also identified as a mid-level priority (2 out of 1-3) in the CityGate Associates report dated June 19, 2024 recommending that the City review development codes and state laws to

update policies and procedures for discretionary planning approvals, licenses and permits.

On May 9, 2024, the City Council and Planning Commission held a joint study session for a presentation on the comprehensive Municipal Code update, where they were asked to select one of three ways to approach the Municipal Code update. Option 3 was selected, directing staff and the City Attorney's office to begin with the Development Code (Title XVI) and simultaneously go through the other titles. Since then, this Council has reviewed and approved two sizable batches of code updates.

On April 22, 2025, the Planning Commission approved Resolution No. 3866 (Attachment B) recommending the City Council adopt an Ordinance amending Chapters 16.07, 16.09, 16.11, 16.21, and 16.27 of the Santa Paula Municipal Code in order to correct inconsistencies, outdated language and formatting, and the General Plan Zoning Map to change the zone on various properties generally located north of and adjacent to the Santa Paula Airport and south of Highway 126 from Manufacturing (M-1) to Airport Operational (KO), and finding the actions to be statutorily exempt from CEQA.

Ordinance No. 1345 (Attachment A), being considered for introduction this evening, reflects these recommendations by the Planning Commission, and comprises the third set of updates to the Development Code. A redline of proposed changes are attached as Exhibit A to Planning Commission Resolution No. 3866 (Attachment B). Should the Ordinance be introduced at this meeting, it will return to the City Council at the June 4, 2025 meeting for approval on consent.

ANALYSIS:

Code Update - Renumbering & References

The revisions to Chapter 16.07, 16.09, 16.11, 16.21, and 16.27 are a result of the City initiated Municipal Code amendment. These Chapters were identified as containing inconsistencies, outdated language and/or formatting errors.

The numbering of the Chapters is being amended for consistency with other changes made earlier. References to "Planning Director" were also changed to reference "Director" since that job title was changed to the Community and Economic Development Director.

Elimination of M-1 Zoning

The City is eliminating the Manufacturing (M-1) zoning designation to align with the adopted 2040 General Plan ("GP").

The GP proposed a number of parcels for zoning change throughout the City, including two clusters of parcels along Santa Maria St. that are surrounded by the Santa Paula Airport (Attachments C & D). All of the cluster parcels have a GP land use designation of Industrial and zoning designation of Manufacturing (M-1). The GP recommended changing the Industrial land use designation for these parcels to Airport, to better align with the surrounding area’s prevailing use.

The GP also removed Manufacturing as a land use designation, as it has minimal applicability within the City and substantial overlap with the Industrial land use designation. As such, the

corresponding M-1 (Manufacturing) zoning designation was also identified by the GP for elimination. This elimination is now being proposed as part of this portion of the ongoing Municipal Code update.

Under California law, a parcel's zoning designation is required to substantially conform to the General Plan land use designation of that parcel. Because the adopted GP now designates these cluster parcels as Airport, and due to their physical location and the prevailing use of the surrounding area as an airport, the new zoning is proposed as KO (Airport Operational).

Airport Operational (KO) Zoning

The purpose of the Airport Operational (KO) zone is to provide an area to facilitate airport operations. The zone applies to airport facilities that are open to the public and maintain a valid permit from the California Aeronautics Commission designating the facility as an airport available to the public, subject to airport administration regulations:

Under the KO zone the following uses are allowed:

1. Permitted uses. The following uses are permitted in the KO Zone:
    a. Runways, taxiways, and other surfaces used by airplanes on the ground.
    b. Communication facilities.
    c. Terminal buildings.
    d. Sale of aviation fuel and products.
    e. Airplane rentals.
    f. Charter and delivery services.
    g. Flying schools.
    h. Air photographer, survey and map-making services.
    i. Aircraft storage and tie downs.
    j. Aircraft repair and servicing.
2. Uses requiring a Conditional Use Permit. The following uses may be permitted subject to Conditional Use Permit review pursuant to Chapter 16.218 (Conditional Use Permits) of the Santa Paula Municipal Code:
    a. Airplane sales, including equipment and supplies.
    b. Service establishments for airport business:
        a. Car rental;
        b. Restaurant, café, cafeteria; and
        c. Taxistand.
    c. Industrial uses listed as permitted in the Light Industrial (LI) Zone, subject to the same conditions and restrictions as in the LI Zone, provided that they are found to be compatible with existing, proposed or allowed uses within the zone.

Effect on Current Businesses/Residences

Current uses in M-1 zoned parcels range from conforming businesses like metal fabrication, HVAC provider, auto repair, etc. to non-conforming residential structures of varying age. Existing businesses would be grandfathered in and permitted to continue their current operations as legally nonconforming under the new KO zoning until a change occurs that increases the nonconformity. Likewise, current residential structures (which are already nonconforming with M-1 zoning) would be allowed to continue as legally nonconforming under KO until a change occurs that increases the nonconformity.

In general, an expansion of the footprint of existing legally-nonconforming structures would be considered an increase in nonconformity and thus not permitted. In cases of damage or destruction due to an involuntary event (e.g. fire, flood, earthquake, etc.) the existing legally-nonconforming structures could be rebuilt by the existing property owner in the same form and footprint and the grandfathered use could be continued. All other uses or development would need to comply with the KO zoning or obtain a Conditional Use Permit as outlined in the KO zoning description.

Environmental/CEQA

Staff has determined these actions to be statutorily exempt from CEQA under Public Resources Code §§ 15378 and 15061(b)(3) because it is not a "project" and § 15168(c)(2) because it is within the scope of the Program Environmental Impact Report approved for the 2040 General Plan update.

Public Notice/Brown Act

The City prioritizes transparency and advertised and held several public workshops on Main St. and at City Hall as part of the General Plan and Housing Element update processes; wherein proposed policies, including parcels proposed for zoning change, were extensively discussed and public input was received and incorporated into those updates.

This item was publicly noticed in the *Santa Paula Times* on Wednesday, April 30, 2025 and updated notice signs were placed at the corner of 5th St. and the terminus of 8th St. Notice postcards for tonight's meeting were also mailed to all property owners within a 300ft. radius of the affected parcels.

STRATEGIC PLAN:

Reviewing the City's municipal code for updates and to reduce irrelevancy directly relates to Strategic Plan Goal *G.2 Municipal Code*.

FISCAL IMPACTS:

No direct impacts from this code update. Tax revenue from existing businesses and residences subject to the proposed zoning change would continue due to the grandfathering process described above. Future tax revenue from additional airport-related operations is difficult to predict; however, the Santa Paula Airport factors heavily into tourism, advertising, and filming opportunities for the City.

OPTIONS:

In addition to the recommended action, the City Council has available to it the following alternative options:

1. Do not introduce proposed Ordinance No. 1345 and direct staff to make substantive modifications requiring referral back to the Planning Commission
2. Introduce proposed Ordinance No. 1345 with amendments.

ATTACHMENTS:

A - Ordinance No. 1345 inc. Ex. A - Updated Code Sections (Clean).pdf
B - PC Resolution No. 3866 inc. Ex. A - SPMC Update Batch 3 Redlines.pdf
C - M-1 Parcels Location Map and List.pdf
D - 2040 General Plan Excerpts Parcels Proposed for Land Use Change.pdf
E - Updated SP Zoning Map (05.2025).pdf

ORDINANCE NO. 1345

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SANTA PAULA AMENDING CHAPTERS 16.07, 16.09, 16.11, 16.21, AND 16.27 OF THE SANTA PAULA MUNICIPAL CODE IN ORDER TO CORRECT INCONSISTENCIES, OUTDATED LANGUAGE AND FORMATTING, AND THE GENERAL PLAN ZONING MAP TO CHANGE THE ZONE ON VARIOUS PROPERTIES GENERALLY LOCATED NORTH OF AND ADJACENT TO THE SANTA PAULA AIRPORT AND SOUTH OF HIGHWAY 126 FROM MANUFACTURING (M-1) TO AIRPORT OPERATIONAL (KO), AND FINDING THE ACTIONS TO BE STATUTORILY EXEMPT FROM CEQA UNDER SECTIONS 15061(b)(3), 15168(c)(2) and 15378 OF THE PUBLIC RESOURCES CODE

The City Council of the City of Santa Paula does ordain as follows:

WHEREAS, the City of Santa Paula ("City") is a municipal corporation, duly organized under the constitution and laws of the State of California; and

WHEREAS, the City of Santa Paula wishes to protect and preserve the quality of life throughout the City, through effective land use and planning; and

WHEREAS, in recent years, the California Legislature has approved, and the Governor has signed into law, a number of bills that, among other things, amend various sections of the Government Code to impose new limits on local authority to regulate standards that guide how land can be used and developed within cities; and

WHEREAS, the City initiated a Municipal Code update in order to bring the entire code up to date, clarify appropriate uses within the City, and adhere to current state law; and

WHEREAS, Chapters 16.07, 16.09, 16.11, 16.21, and 16.27 were reviewed by staff and identified to contain inconsistencies, outdated language and/or formatting issues; and

WHEREAS, the 2040 General Plan removed Manufacturing as a land use designation and identifies the corresponding M-1 (Manufacturing) zoning designation for elimination; and

WHEREAS, the 2040 General Plan recommends changing the land use designations for two clusters of parcels along Santa Maria Street (noted in the table below and hereinafter referred to as "cluster parcels"), from Industrial to Airport, to better align with the surrounding area's prevailing use as the Santa Paula Airport; and

Address	APN
325 S Eighth St	104009118

326 S Eighth St	104008056
330 S Eighth St	104008009
331 S Eighth St	104009106
334 S Eighth St	104008010
335 S Eighth St	104009107
339 S Eighth St	104009120
340 S Eighth St	104008011
343 S Eighth St	104009121
400 S Fifth St	104023034
401 S Fifth St	104008033
405 S Fifth St	104008034
406 S Fifth St	104023033
411 S Fifth St	104008035
413 5 Fifth St	104008036
650 E Santa Maria St	104008049
704 E Santa Maria St	104008059
720 Santa Maria St	104008063
740 E Santa Maria St	104008065
760 E Santa Maria St	104008064

WHEREAS, the cluster parcels are currently zoned M-1 (Manufacturing), which is being eliminated as a zoning designation as part of the ongoing Municipal Code update; and

WHEREAS, under California state law, a parcel's zoning designation is required to substantially conform to the General Plan land use designation of that parcel; and

WHEREAS, the adopted General Plan recommends that the cluster parcels have the land use designated of Airport; and

WHEREAS, the zoning designation of the cluster parcels should be KO (Airport Operational) to substantially conform to their General Plan land use designation; and

WHEREAS, on April 22, 2025, the Planning Commission held a duly-noticed public hearing and considered the staff report, recommendations by staff, and public testimony concerning this proposed Ordinance. Following the public hearing, the Planning Commission voted to forward the Ordinance to the City Council with a recommendation in favor of its adoption; and

WHEREAS, on May 21, 2025, the City Council held a duly-noticed public hearing to consider the proposed Ordinance, including: (1) the public testimony and agenda reports prepared in connection with the proposed Ordinance, (2) the policy considerations discussed therein, and (3) the consideration and recommendation by the City's Planning Commission; and

WHEREAS, all legal prerequisites to the adoption of this Ordinance have occurred.

SECTION 1. Incorporation. The recitals above are true and correct and are each incorporated by reference and adopted as findings by the City Council.

SECTION 2. CEQA. The City Council determines this Ordinance is not a project within the meaning of Section 15378 of the State of California Environmental Quality Act ("CEQA"), because it has no potential of resulting in physical change in the environment, directly or indirectly. The City Council further finds, under Title 14 of the California Code of Regulations, Section 15061(b)(3), that this Ordinance is nonetheless exempt from the requirements of CEQA in that the activity is covered by the general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment. Where it can be with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA. Further, per Section 15168(c)(2) this Ordinance is exempt because it is within the scope of the Program Environmental Impact Report approved for the 2040 General Plan update.

SECTION 3: General Plan and Development Objectives. Pursuant to SPMC § 16.208.030(C), the City Council has reviewed the Planning Commission's recommendation, and finds that the proposed amendments are consistent with the objectives of Title 16 of the SPMC, the General Plan, and development policies of the City as follows:

A. The proposed code amendment is consistent with the objectives, policies, general land uses, and programs of the Santa Paula General Plan (2040), as described in Section 4.A. below.

B. The purpose of Chapter 16.208 *Development Code Amendments* is to allow for amendment to the Development Code in recognition of the fact that physical, economic, and other conditions in the City may change over time. The proposed amendments to Chapters 16.07, 16.09, 16.11, 16.21, and 16.27 recognize these changing conditions by removing inconsistencies and outdated terms, updating definitions, and aligning specific parcel(s) zoning with the objectives outlined in the adopted General Plan.

SECTION 4: Development Code Amendment Findings. Pursuant to SPMC §16.208.050, the City Council makes the following required findings of fact:

A. *The proposed code amendment is consistent with the goals, policies, and objectives of the General Plan.* The proposed amendment is part of a larger effort to update the Santa Paula Municipal Code. The proposed amendment is largely administrative in nature intended to remove inconsistencies, typographical errors, and outdated terms in the Development Code. Among other things, the amendments to Chapters 16.07, 16.09, 16.11, 16.21, and 16.27 will also bring the

City's Development Code definitions current and compliant with recent state law. Nothing in the proposed amendment would create an inconsistency with the goals, policies and objectives of the 2040 General Plan.

B. *The proposed code amendment will not adversely affect surrounding properties.* The proposed amendment will not adversely affect surrounding properties because the amendments are largely administrative in nature intended to remove inconsistencies and outdated terms in the Development Code and align specific parcel(s) zoning with the objectives outlined in the adopted General Plan. Among other things, the amendments to Chapters 16.07, 16.09, 16.11, 16.21, and 16.27 will also bring the City's Development Code definitions current and compliant with recent state law.

C. *The proposed code amendment promote public health, safety, and general welfare and serves the goals and purposes of Title 16*. The public health, safety, and general welfare will be promoted by removal of inconsistencies, typographical errors, and outdated terms in the Development Code and alignment of specific parcel(s) zoning with the objectives outlined in the adopted General Plan. This in turn will help clarify for the public local land use rules applicable to their properties. Among other things, amendment to Chapters 16.07, 16.09, 16.11, 16.21, and 16.27 will also bring the City's Development Code definitions current and compliant with recent state law. The goals and purposes of Title 16 are served because the amendments further the orderly development of land.

SECTION 5. Airport Comprehensive Land Use Plan Consistency. Pursuant to the 2000 Ventura County Airport Comprehensive Land Use Plan ('ACLUP') Section 21670.1(c)(2)(D) and Government Code Section 65302.3(a), the City Council finds that the zoning change from M-1 to K-O for the parcels noted herein is consistent with the ACLUP for the Santa Paula Airport, and within the scope of the 2040 General Plan Environmental Impact Report.

SECTION 6. Code Amendment. Chapters 16.07, 16.09, 16.11, 16.21, and 16.27 of the Santa Paula Municipal Code are hereby amended and restated to read in their entirety as provided in Exhibit "A," attached hereto and incorporated herein by reference.

SECTION 7. Zoning Change. The City zoning designation for the parcels listed on the table herein is hereby changed from M-1 (Manufacturing) to KO (Airport Operational).

SECTION 8. Effective Date. This Ordinance takes effect 30 days after its adoption.

SECTION 9. Publication. The City Clerk is directed to certify to the adoption of this Ordinance and post or publish this Ordinance as required by law.

SECTION 10. Custodian of Records. The custodian of records for this Ordinance is the City Clerk and the records comprising the administrative record are located at 970 E. Ventura Street, Santa Paula, California 93060.

SECTION 11. Severability. If any provision of this Ordinance or its application to any person or circumstance is held to be invalid by a court of competent jurisdiction, such invalidity has no effect on the other provisions or applications of the Ordinance that can be given effect without the invalid provision or application, and to this extent, the provisions of this Ordinance are severable. The City Council declares that it would have adopted this Ordinance irrespective of the invalidity of any portion thereof.

[SIGNATURES ON NEXT PAGE]

PASSED, APPROVED AND ADOPTED by the City Council of the City of Santa Paula, at a regular meeting of the City Council held on the ____ day of _____, 2025 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

CITY OF SANTA PAULA:

_____
Pedro A. Chavez, Mayor

ATTEST:

_____
Julie Latshaw, City Clerk

APPROVED AS TO FORM:

BEST BEST & KRIEGER LLP

_____
Monica Castillo, City Attorney

EXHIBIT A

(follows this page)

CHAPTER 16.04: ESTABLISHMENT OF ZONES

Section

16.04.010 Zones established

16.04.020 Official zoning map

16.04.030 Boundary determination

16.04.040 Prezoning of unincorporated lands

§ 16.04.010 ZONES ESTABLISHED.

In order to classify, regulate, restrict, and separate the use of land, buildings, and structures; and to regulate and to limit the type, height, and bulk of buildings and structures in the various districts; and to regulate areas of yards and other open areas abutting and between buildings and structures; and to regulate the density of population, the city hereby is divided into the following zones:

Zone Symbol	Zone Designation
O	Open Space - Passive
OPR	Open Space - Parks and Recreation
A-1	Agricultural
R-A	Rural Residential
HR1-PD	Hillside Residential 1 - Planned Development (0-1 du/acre)
HR2-PD	Hillside Residential 2 - Planned Development (0-3 du/acre)
R-1	Single Family Residential
R-1 (a)	Small Lot Single Family Residential
R-2	Medium Density Residential
R-3	Medium-High Density Residential
R-4	High Density Residential
MHP	Mobile Home Park
C-N	Commercial - Neighborhood
C-O	Commercial - Office
C-G	General Commercial
C-H	Highway Commercial
CBD	Central Business District
C/LI	Commercial/Light Industrial
LI	Light Industrial
I	Industrial
IN	Institutional/Civic

KO	Airport Operational Zone
(KS-IS)	Airport Safety Zone Overlay - Inner Safety Subzone
(KS-OS)	Airport Safety Zone Overlay - Outer Safety Subzone
(KI)	Airport-Influenced Area Overlay
(RR)	Railroad Overlay
(PD)	Planned Development Overlay
(SP)	Specific Plan Overlay
(HD)	Historic District Overlay
(IP)	Industrial Park Overlay

(Ord. 1100, passed 7-6-04; Am. Ord. 1172, passed 7-2-07)

§ 16.04.020 OFFICIAL ZONING MAP.

A map, known as the "Official Zoning Map of the City of Santa Paula, California" dated _____, or as subsequently amended, and on file with the City Clerk, is adopted herein by reference and will hereafter exist pursuant to and as an integral part of this Title 16. The map will be maintained to reflect the current zoning of the city.

(Ord. 1100, passed 7-6-04)

§ 16.04.030 BOUNDARY DETERMINATION.

When uncertainty exists as to the exact boundaries of a zone, the following apply:

(A) A street, alley, railroad right-of-way, watercourse channel, or other right-of-way must be included within the zone of the adjoining property.

(B) When the zone boundary is or approximately follows a street, alley, railroad right-of-way, watercourse, or other right-of-way, the centerline of that right-of-way will be considered as the boundary.

(C) When the zone boundaries approximately follow lot lines, section lines, or city limits, these lines will be considered the boundaries.

(D) On unsubdivided property or where the zone boundary splits the lot or parcel, the location of such boundary, unless indicated by dimensions, will be determined by use of the scale appearing on the map.

(E) The exact boundary will be determined by written decision of the Planning Commission in any case where uncertainty exists.

(F) When a street, alley, public or private right-of-way, or public or private easement that serves as a zone boundary is vacated, the new zone boundary will be at the new property line. Where the vacation does not result in a new property line, the zone boundary will be determined by written decision of the Planning Commission.

(G) Areas annexed to the city must be prezoned before coming into the city. If there is no prior designation, the Planning Commission will determine the appropriate zone for the area. The zoning map will then be amended to show the new city limits and zone.

(Ord. 1100, passed 7-6-04)

§ 16.04.040 PREZONING OF UNINCORPORATED LANDS.

(A) The city may prezone unincorporated lands adjoining the city for the purpose of determining the zone that will apply to such property in the event of subsequent annexation to the city. The method of accomplishing such prezoning will be as provided in Chapters 16.208 and 16.210 (Development Code Amendments and Zone Changes) of this Title 16.

(B) Such zoning will become effective at the time the annexation becomes effective.

(Ord. 1100, passed 7-6-04)

CHAPTER 16.05: OPEN SPACE ZONES

Section

16.05.010 Purpose and intent

16.05.020 Land use and permit requirements

16.05.030 Development standards

16.05.040 Other applicable regulations

§ 16.05.010 PURPOSE AND INTENT.

Two open space zones, Open Space Passive (O) and Open Space Parks and Recreation (OPR), have been established to preserve, manage, and protect natural resources, open space lands, cultural and historic resources, geologic hazard areas, parks and recreational resources, and scenic resources which contribute to the overall character and density of the community, consistent with the goals of the Santa Paula General Plan.

(A) Open Space Passive (O) Zone . This zone accommodates land that is intended to remain undeveloped, such as properties in the Santa Clara River bed (south of the Public Levee Bank Protection Line), Santa Paula Creek, undevelopable and set-aside areas of Adams Barranca and Fagan Barranca, and undevelopable slopes and natural landmarks. Permitted uses are limited to flood control channels and other waterways, bridges, and hiking, biking, and equestrian trails. Surface mining is conditionally permissible in this zone, subject to the provisions of Chapters 16.100 through 16.104 (Surface Mining) and Conditional Use Permit review pursuant to Chapter 16.218 (Conditional Use Permits) of this Title 16.

(B) Open Space Parks and Recreation (OPR) Zone. This zone accommodates development of active parks and recreation resources.

(Ord. 1100, passed 7-6-04)

§ 16.05.020 LAND USE AND PERMIT REQUIREMENTS.

(A) Permitted uses. Permitted uses in the Open Space Parks and Recreation (OPR) Zone are as follows:

(1) Parks, picnic areas, and playgrounds;

(2) Hiking, biking, and equestrian trails;

(3) Preservation and use of historic landmarks;

(4) Flood control channels and other waterways; and

(5) Landscaped areas for passive use.

(B) Uses requiring a Conditional Use Permit. The following uses may be permitted in the Open Space Parks and Recreation (OPR) Zone subject to Conditional Use Permit review pursuant to Chapter 16.218 (Conditional Use Permits) of this Title 16. Special conditions that may apply to these or other civic/institutional uses are contained in Chapters 16.54 through 16.76 (Standards for Specific Land Uses) of this Title 16.

(1) Public or private equestrian stables;

(2) Public and private country clubs and golf courses, except miniature golf;

(3) Public and private athletic fields and facilities;

(4) Commercial outdoor recreation facilities;

(5) Shooting ranges and gun clubs; and

(6) Surface mining, subject to the provisions of Chapters 16.100 through 16.104 (Surface Mining) of this Title 16.

(C) Use requiring a Temporary Use Permit. The following use may be permitted with a Temporary Use Permit pursuant to Chapter 16.228 (Temporary Use Permits) of this Title 16:

(1) One-time or annually occurring events such as arts and craft shows and exhibits, carnivals, circuses, fairs, seasonal outdoor sales, and farmers' markets.

(Ord. 1100, passed 7-6-04)

§ 16.05.030 DEVELOPMENT STANDARDS.

(A) Table 9-2 identifies the development standards applicable to all development in the Open Space zones.

(B) Those lots shown on an approved and recorded subdivision map, or for which a deed was recorded prior to the incorporation of the City of Santa Paula, may be used as a building site irrespective of the minimum lot size, lot width, and lot depth standards set forth in Table 9-2.

TABLE 9-2
Development Standards - Open Space Zones

Development Standards	**OPR Zone (Parks & Recreation)**	**O Zone (Passive)**
1. Minimum Lot Size	1 acre	None

2. Minimum Lot Width	100 ft.	None
3. Setbacks (Minimum)	20 ft. to public or private right-of-way, lot boundary, or zone line.	Not Applicable
4. Maximum Lot Coverage	All main buildings, accessory buildings and other structures must cover not more than 5% of the site. Total lot coverage, to include structures, driveways and parking areas, must be limited to 10% of the site.	Not Applicable
5. Building Height (Maximum)	2-1/2 stories or 35 ft.	Not Applicable

Abbreviations: sf = square feet, ft. = feet

(Ord. 1100, passed 7-6-04)

§ 16.05.040 OTHER APPLICABLE REGULATIONS.

In addition to the requirements contained in this Chapter 16.05, the following applicable requirements in this Title 16 apply to development in the Open Space zone:

Chapter 16.40: General Property Development Standards

Chapters 16.54 -16.76: Standards for Specific Land Uses

(Ord. 1100, passed 7-6-04)

CHAPTER 16.06: AGRICULTURAL ZONE

Section

16.06.010 Purpose and intent

16.06.020 Land use and permit requirements

16.06.030 Development standards

16.06.040 Keeping of animals

16.06.050 Other applicable regulations

§ 16.06.010 PURPOSE AND INTENT.

The Agricultural (A-1) zone allows agriculture, floriculture, horticulture, and resource production with related uses. This zone promotes and preserves agricultural activities on lands capable of supporting such activities, and excludes those activities which, by their development and association, would have detrimental effects on land designated for agricultural purposes, or creates materially adverse odor, smoke, dust, fumes, vibration or which is dangerous to life or property.

(Ord. 1100, passed 7-6-04)

§ 16.06.020 LAND USE AND PERMIT REQUIREMENTS.

(A) Permitted uses. Permitted uses in the Agriculture zone are as follows:

(1) Agriculture, floriculture, and horticulture and related uses.

(2) One single-family dwelling of a permanent character in a permanent location on a lot or building site.

(3) Day care, small and large family. Large family day cares will also be required to comply with Chapter 16.60.

(4) Accessory buildings and structures necessary to the agricultural or residential use located on the same lot or parcel of land, including private garages with a capacity not to exceed four automobiles, children's playhouses, covered patios, windmills, silos, tank-houses, barns, coops, provided all uses are of an accessory nature. Accessory uses are not permitted on any property where a permitted primary use does not already exist.

(5) Storage incidental to permitted uses, provided such storage is contained within an accessory building.

(6) Home occupations pursuant to Chapter 16.230 (Home Occupation Permits) of this Title 16.

(7) Farmworker housing and migrant farmworker housing consisting of not more than 12 units designed for use by a single household or 36 beds in a group quarters in accordance with Cal. Health & Safety Code §§ 17000 et seq.

(B) Uses requiring a Conditional Use Permit. The following uses may be permitted subject to Conditional Use Permit review pursuant to Chapter 16.218 (Conditional Use Permits) of this Title 16. Special conditions that may apply to these or other civic/institutional uses are contained in Chapters 16.54 through 16.76 (Standards for Specific Land Uses) of this Title 16.

(1) Animal keeping of other than domestic dogs, cats, and similar household pets.

(2) Kennels.

(3) Cemeteries.

(4) Churches and other religious institutions.

(5) Radio and television transmitters.

(6) Public utility and public services uses.

(7) Private educational facilities and accessory uses.

(8) Parks and recreational uses.

(9) Day care centers.

(10) Hospitals and sanitariums.

(11) One stand for the display and sale of only those agricultural products raised on the premises, provided such stand does not exceed 300 square feet in area and is not located nearer than 20 feet to any public right-of-way.

(12) Separate workers' quarters or guest rooms on properties where a primary dwelling unit exists.

(13) Community care facilities.

(14) Public or private stables.

(15) Surface mining, subject to the provisions of Chapters 16.100 through 16.104 (Surface Mining) of this Title 16.

(16) Golf, swimming, tennis, polo, hunting, and country clubs and similar uses.

(17) Hatching, raising and fattening of chickens, turkeys or other fowl or poultry and rabbits, fish, frogs or other small animals for domestic or commercial use. A minimum lot size of one acre is required. Also, the killing or dressing of such animals or poultry for commercial purposes will not be permitted.

(18) Storage of petroleum products for use on the premises.

(Ord. 1100, passed 7-6-04; Am. Ord. 1249, passed 5-6-13)

§ 16.06.030 DEVELOPMENT STANDARDS.

(A) Table 11-1 identifies the development standards applicable to all development in the A-1 zone.

(B) Those lots shown on an approved and recorded subdivision map, or for which a deed was recorded prior to the incorporation of the City of Santa Paula, may be used as a building site irrespective of the minimum lot size, lot width, and lot depth standards set forth in Table 11-1.

TABLE 11-1
Development Standards - Agricultural Zones

Development Standards	***A-1 Zone***
1. Minimum Lot Size	20 acre
2. Minimum Lot Width	100 ft.
3. Minimum Lot Depth	100 ft.
4. Front Yard Setback (Minimum)	25 ft.
5. Side Yard Setback (Minimum)	
Interior	10 ft.
Street Side	15 ft.

Abbreviations: sf = square feet, ft. = feet

(Ord. 1100, passed 7-6-04; Am. Ord. 1159, passed 6-19-06)

§ 16.06.040 KEEPING OF ANIMALS .

(A) Purpose and intent.

(1) These regulations for the keeping of animals are established to ensure protection of the health, safety, and general welfare.

(2) No animal may be kept in any manner that constitutes a health hazard or noise nuisance to the owner or to any neighbor.

(3) Any request for the keeping of animals must be considered under a Conditional Use Permit application pursuant to the provisions of Chapter 16.218 (Conditional Use Permits) of this Title 16.

(B) Equine species. Horses, mules, and other equine species are conditionally permitted in the A-1 zone at a density of not more than 2 animals per 1 acre.

(C) Bovine and ovine species. Bovine (cow like) and ovine (sheep like) species are conditionally permitted in the A-1 zone and are subject to the following regulations:

(1) Two bovine animals are permitted for each 1-½ acre of lot area.

(2) Eight bovine animals are permitted for each four acres of lot area, provided that the number of such animals will not exceed one animal per one-half acre of area. On any lot or parcel of land having an area of more than four acres, eight of any one combination of said animals may be kept.

(D) Poultry and small animals. Poultry, rabbits, chinchillas, hamsters and other small animals are conditionally permitted at a maximum density of 25 of any one or combination thereof per one acre. The killing or dressing of such animals or poultry for commercial purposes will not be permitted.

(E) Apiculture and honey extraction.

(1) No occupied hive may be located or maintained within 150 feet of any public road, street, or highway, or within 150 feet of any lot line, unless such lot line is common with other property utilized for an apiculture and honey extraction use; and

(2) No occupied hive may be located or maintained within 400 feet of any dwelling on any adjacent property or within 100 feet of any dwelling on the same property, unless the written consent of the owner of such dwelling is obtained.

(3) Available and adequate water supply must be maintained on the property at all times to serve the bees.

(F) Outdoor aviaries.

(1) Birds in outdoor aviaries are permitted, provided the total number of birds does not exceed ten birds for each 1,500 square feet of lot area.

(2) Aviaries must be located in accordance with the minimum distance requirements for animal-keeping areas set forth in subsection 16.13.210(E)(1)(c) of this Title 16.

(G) Stables, barns and corrals. Any stable, barn, corral, or other animal enclosure must be located as follows:

(1) A minimum distance of 50 feet from any dwelling or other building used for human habitation.

(2) A minimum distance of 100 feet from the front lot line of the lot upon which it is located.

(3) A minimum distance of 100 feet from any public park, school, hospital, or similar institution.

(4) A minimum distance of 20 feet from any interior side lot line or rear lot line.

(5) A minimum distance of 75 feet from any side street, or the distance equal to one-half the width of the lot abutting the side street, whichever distance is lesser.

(H) Additional animals. Any request for the keeping of more animals than specified in this section will require a Conditional Use Permit application pursuant to the provisions of Chapter 16.218 (Conditional Use Permits) of this Title 16.

(I) Commercial animal keeping. Any request for a commercial operation must be considered under a Conditional Use Permit application.

(Ord. 1100, passed 7-6-04)

§ 16.06.050 OTHER APPLICABLE REGULATIONS.

In addition to the requirements contained in this Chapter 16.11, the following applicable requirements of this Title 16 apply to development in the A-1 zone:

Chapter 16.40: General Property Development Standards

Chapter 16.46: Off-Street Parking and Loading

Chapter 16.48: Signs

Chapter 16.112: Nonconforming Uses

Chapter 16.114: Nonconforming Structures

Chapter 16.116: Nonconforming Lots

Chapter 16.230: Home Occupations

(Ord. 1100, passed 7-6-04)

CHAPTER 16.09: INDUSTRIAL ZONES

Section

16.09.010 Purpose and intent

16.09.020 Land use and permit requirements

16.09.030 Development standards

16.09.040 Accessory uses

16.09.050 Outdoor use and storage

16.09.060 Landscaping

16.09.070 [Reserved]

16.09.080 Buffering requirements

16.09.090 Design principles

16.09.100 Other applicable regulations

§ 16.09.010 PURPOSE AND INTENT.

Three industrial zones and one industrial park overlay zone are established to preserve and enhance areas for a variety of manufacturing/industrial business activities and support commercial businesses. This chapter sets forth standards to ensure compatibility between manufacturing/industrial uses and other land uses; to protect adjacent properties from excessive illumination, noise, noxious gases, odor, smoke, traffic, vibration, unsightliness and other nuisances; to encourage quality development; and to accommodate the varied needs of the business community.

(A) Light Industrial Zone (LI). The LI zone allows low-intensity industrial businesses, including small-scale manufacturing, warehousing and storage. This zone is intended to provide an exclusive district for industrial operations that do not produce emissions of odor, dust, gas, fumes, smoke, glare, liquids, waste, noise, vibrations, disturbances or other similar impacts to surrounding properties. All operations are to be conducted entirely within enclosed buildings.

(B) Industrial Zone (I). The I zone allows a wide range of assembly, distribution, industrial, manufacturing, storage uses, and other industrial businesses that serve both local and regional customer bases. Limited outdoor operations that do not create objectionable impacts to surrounding properties, such as emissions of odor, dust, gas, fumes, smoke, glare, liquids, waste, noise, vibrations, disturbances or other similar impacts, are permitted in this zone. Heavy industrial uses are required to mitigate objectionable characteristics through the application of site design standards, environmental standards, and by review under a Conditional Use Permit in accordance with Chapter 16.218 of this Title 16.

(C) Industrial Park Overlay Zone (IP). The IP zone is an overlay zone that can be applied to the preceding two zones in order to provide greater flexibility in industrial design and allow low-intensity industrial, commercial, and office uses within master-planned, integrated industrial subdivisions. Commercial uses that support industrial activities are also permitted within the IP overlay zone.

(Ord. 1100, passed 7-6-04; Am. Ord. 1167, passed 11-20-06; Am. Ord. 1305, passed 10-7-20)

§ 16.09.020 LAND USE AND PERMIT REQUIREMENTS.

(A) Table 21-1 identifies uses permitted in the LI, and I zones. Industrial/manufacturing and commercial uses represent the primary permitted uses, although other uses are allowed as accessory, conditionally permitted, and temporary uses, as indicated in Table 21-1. Accessory uses are not permitted on any property where a permitted primary use does not already exist.

(B) Certain permitted uses and conditionally permitted uses may be subject to special conditions regarding the location, operation, or design of the use. Such uses are marked in Table 21-1 with an asterisk (*), and the special conditions that apply are contained in Chapters 16.54 through 16.76 (Standards for Specific Land Uses) of this Title 16.

(C) For uses not listed in Table 21-1, the provisions of § 16.03.020 (Director Responsibilities) of this Title 16 apply.

TABLE 21-1
Permitted and Conditional Uses - Industrial Zones

Use	***LI***	***I***
Accessory buildings necessary to use located on same lot or parcel	P	P
Adult Entertainment Establishment (see Chapter 16.54)	X	C*
Alcohol and Alcoholic Beverages Manufacturing	X	C
Animal Hospitals, Kennels & Veterinary Clinic	P	C
Automobile Service Station (fuel sales; see Chapter 16.72)	C*	C*
Automobile Repair and/or Tune-up Shop	C	C
Automobile dismantling	X	X
Assembly (small scale, see definition)	P	P
Assembly (large scale, see definition)	C	P
Cannabis Delivery	X	X
Commercial Cannabis Activities	X	X
Cultivation of Cannabis or Medical Marijuana	X	X

Catering establishment and box lunch preparation	X	X
Commercial Retail Businesses - 30,000 sf or smaller, and not listed otherwise in Table 21-1	C	X
Commercial Retail Businesses - Over 30,000 sf, and not listed otherwise in Table 21-1	C	C
Commercial Service Businesses - 10,000 sf or smaller, and not listed otherwise in Table 21-1	C	C
Commercial Service Businesses - Over 10,000 sf, and not listed otherwise in Table 21-1	X	X
Day Care Center (See Chapter 16.60)	C*	X
Day Care Center, Employer-Sponsored Child (See Chapter 16.60)	C*	C*
Distribution (low intensity, e.g. local distribution)	P	P
Distribution (high intensity, e.g. regional distribution, freight terminal)	X	P
Distribution - wholesale alcohol	C	C
Drive-through Facilities (see Chapter 16.66)	C*	C*
Dwelling - Farmworker Housing, Migrant Farmworker Housing	C	X
Dwelling - Live/work studio	C	X
Dwelling - Caretaker	C	C
Emergency shelters (see Chapter 16.78)	P	P
Equipment Rental	C	P
Farm vehicle sales, storage, repair, and auction (b)	X	P
Food Processing	X	C
Furniture Sales, Rentals, or Repairs	P	P
Health Clubs	C	X
Laboratories	C	C
Libraries, museums and private clubs	X	X
Lumberyards	X	X
Manufacturing (small scale) See Definition	P	P
Manufacturing (large scale) See Definitions	X	P
Manufacturing - chemicals, alcohol, asphalt, batteries, rubber fabrication	C	C
Motion Picture Studio	C	C
Nurseries	C	C
Office - Business or Professional - As primary use	P	X
Office - Business or Professional - As accessory to primary commercial or industrial use	A	A
Processing (small scale - see definition) (a)	P	X
Processing (large scale - see definition) (a)	X	C

Public Facilities for governmental purposes	X	X
Public Storage Facility/Mini-warehouse	C	C
Public Utility Yard	C	C
Recreational enterprises and facilities	X	X
Recycling Facility (see Chapter 16.70)	C*	C*
Research and Development Businesses	P	P
Restaurant, including fast-food	C	X
Slaughtering	C	X
Storage (large scale, e.g. construction equipment, building material, operating motor vehicles, transit and transportation equipment (b))	C	P
Storage - non-operating motor vehicles, even when in conjunction with another use on the same lot or parcel	X	X
Surface Mining and Reclamation (See Chapter 16.100 et seq.)	X	C*
Telecommunications Facilities (see Chapter 16.50)	C*	C*
Trade School	P	C
Truck Repair and Overhauling	X	X
Trucking, freighting or draying yards or terminals	X	X
Utility Distribution and Transmission Stations	C	C
Vehicle impound yards (b)	C	P
Vehicle parts and equipment stores	X	X
Vehicle sales - wholesale (b)	X	C
Vehicle sales - retail	C	C
Vehicle rental agency	C	C
Warehouse (other than Distribution)	C	C
Wholesaling	P	P

Key: P = Permitted Use A = Permitted as an Accessory Use

C = Conditional Use Permit Required X = Not Permitted

(See Chapter 16.218) * = Special use conditions and/or development standards apply.

1. When operated or maintained wholly within a building.

Notes: (a) Food Processing is accepted and addressed separately above.

(b) See Section 16.21.050 regarding outdoor storage and activity.

(Ord. 1100, passed 7-6-04; Am. Ord. 1167, passed 11-20-06; Am. Ord. 1172, passed 7-2-07; Am. Ord. 1249, passed 5-6-13; Am. Ord. 1262, passed 2-1-16; Am. Ord. 1305, passed 10-7-20)

§ 16.09.030 DEVELOPMENT STANDARDS.

(A) Table 21-2 identifies the development standards that apply to all development in the C/LI, LI, and I zones.

Development Standards	Zone				
	C/LI (IP)	LI	LI (IP)	I	I (IP)
1. Minimum size for Industrial subdivision (see Section 16.21.030(B))	5 acre	5 acre	5 acre	5 acre	5 acre
2. Minimum Lot Size	6,000 sf	10,000 sf	10,000 sf	1 acre	1 acre
3. Minimum Lot Width	60 ft.	60 ft.	60 ft.	60 ft.	60 ft.
4. Minimum Lot Depth	80 ft.	100 ft.	100 ft.	200 ft.	200 ft.
5. Floor Area Ratio (FAR)- Maximum (a)	0.25	0.35	0.25	0.35	0.25
6. Front Yard Setback - Minimum	20 ft.	10 ft.	20 ft.	5 ft.	20 ft.
7. Side Yard Setback - Minimum					
* Interior	5 ft	0 ft.	5 ft	0 ft.	5 ft
* Street Side	20 ft.	10 ft.	20 ft.	5 ft.	20 ft.
* Abutting residential zone	15 ft.	15 ft.	15 ft.	20 ft.	20 ft.
8. Rear Yard Setback - Minimum					
* Abutting nonresidential zone	5 ft.	0 ft.	5 ft.	0 ft.	5 ft.
* Abutting residential zone	40 ft.	40 ft.	40 ft.	50 ft.	50 ft.
9. Lot Coverage - Maximum	75%	85%	80%	85%	80%
10. Building Height - Maximum	35 ft.	45 ft.	45 ft.	45 ft.	45 ft.

Abbreviations: sf = square feet, ft. = feet

Note: a) Additional FAR may be approved through Conditional Use Permit review and approval.

b) All buildings must be located not nearer than 35 feet from the center line of the street or 5 feet, whichever is greater.

(B) Additional standard for Industrial Park (IP) Overlay Zone. Every industrial park subdivision must have a minimum of 5 acres overall. A maximum of 75% of the park may have parcels in accordance with the minimum lot size requirements of the underlying zone (see Table 21-2). The remaining 25% of the parcels must be 4 acres in size or larger.

(Ord. 1100, passed 7-6-04; Am. Ord. 1167, passed 11-20-06; Am. Ord. 1172, passed 7-2-07; Am. Ord. 1305, passed 10-7-20)

§ 16.09.040 ACCESSORY USES.

(A) In the LI and I zones, incidental retail sales in connection with the primary use are permitted, provided any retail display and sales area does not exceed 25% of the total building area, and provided that the business complies with § 37.19 of the Santa Paula Municipal Code regarding sales tax.

(B) Recreational facilities for employees are permitted as accessory uses to the primary use.

(C) Antennas and other telecommunication facilities must conform to the provisions of Chapter 16.50.

((Ord. 1100, passed 7-6-04; Am. Ord. 1305, passed 10-7-20)

§ 16.09.050 OUTDOOR USE AND STORAGE.

LI and I Zones.

(A) All commercial, manufacturing and processing activities must occur within a fully enclosed building or other approved interior space unless otherwise authorized by this chapter.

(B) Outdoor storage is permitted only within a rear or interior side yard. Such storage must be entirely screened from view from any public right-of-way by a combination of fencing, walls, and/or landscaping. Chain link fencing is allowed only with wood or metal slatting, and must comply with all parts of this section. All screening materials must be neatly maintained, kept in good repair, and erected and maintained in a manner that achieves all intended screening purposes.

(C) When outdoor storage is located on a parcel without a building, the storage must be entirely screened from view with a solid (opaque) wall or fence.

(D) Landscaping must be placed in front of any wall or fence adjacent to a public right-of-way either in a landscape planter or through the use of landscape pockets provided along the wall.

(E) Chain link fencing with wood or metal slatting is an acceptable screening material only for areas not visible from a public street or parking lot.

(F) No storage of materials or equipment shall exceed the height of such required screening.

(Ord. 1100, passed 7-6-04; Am. Ord. 1159, passed 6-19-06; Am. Ord. 1167, passed 11-20-06; Am. Ord. 1305, passed 10-7-20)

§ 16.09.060 LANDSCAPING.

(A) Purpose. Landscaping is to be used to provide attractive planted areas which complement buildings on a site, reduce heat and glare, control soil erosion, and screen unsightly storage and parking areas.

(B) Landscaping requirements.

(1) Landscape coverage of a building site must be provided as follows:

Zone	% Coverage Required (Minimum)
C/LI	20%
LI	15%
I	15%

Such landscaping may include any landscaping required in off-street parking areas (See § 16.46.140)

(2) Along any property lines abutting a residential zone, a minimum 15-foot landscaped setback must be provided. One tree must be provided for each 20 linear feet of such setback buffer.

(3) All required front yards must be landscaped.

(4) Landscaping of required off-street parking areas must be provided as set forth in § 16.46.140 (Landscaping Requirements) of Chapter 16.46 (Off-Street Parking and Loading) of this Title 16.

(5) No more than 15% of any required landscaped area can consist of hardscape or other non-plant materials such as patios, walkways, fountains, rocks, bark, masonry or brickwork, or similar feature.

(6) Landscaped areas must have a minimum width of five feet, including any curbs or similar borders. Narrower landscaped areas may be provided but can not be counted toward meeting the coverage requirements set forth in paragraph (1) above.

(7) Any area within required setbacks not used for other purposes must be landscaped.

(8) Landscaping used to screen storage areas, trash enclosures, parking areas, public utilities, and other similar building features must be planted at a height and density to provide the desired screening effect within three years of initial planting.

(9) Street trees must be provided consistent with City Resolution 3675 establishing guidelines for the preparation of landscape and irrigation plans.

(10) All landscaping must comply with City Resolution 3675 establishing guidelines for the preparation of landscape and irrigation plans.

(C) Irrigation required. All required landscape areas must be provided with permanent automatic irrigation systems suitable for the type of landscaping provided.

(D) Landscape maintenance. All landscaping must be permanently maintained in a neat and healthy condition. Maintenance of approved landscaped installations must consist of regular watering, pruning, fertilizing, clearing of debris and weeds, removal and replacement of dead plants, and repair and replacement of irrigation systems and hardscape.

(E) Landscape and irrigation plans required.

(1) Landscape and irrigation plans are required for all development proposals. Such plans must indicate the square footage of each landscaped area, report the total square footage devoted to landscaping, identify each landscaping area and the types of plants to be provided therein, list the container size of each plant, and clearly portray the entire landscaping layout and irrigation system.

(2) Landscape design plans must be prepared by a California Registered Landscape Architect, unless waived by the Director or designee.

(3) No building permit will be issued until landscaping and irrigation plans have been reviewed and approved by the Director or designee. The Landscape Architect must certify the plans have been implemented according to the approved plans.

(F) Water-conserving features. Landscape and irrigation plans must take full advantage of available drought-tolerant landscape materials and low-water-flow irrigation systems, except where such action conflicts with adopted fire prevention plans, or the Fire Chief determines that such would create a fire hazard.

(Ord. 1100, passed 7-6-04; Am. Ord. 1167, passed 11-20-06; Am. Ord. 1305, passed 10-7-20)

§ 16.09.070 BUFFERING REQUIREMENTS.

Where an industrial use abuts a property in a residential zone, a masonry wall of minimum height eight feet must be erected and maintained between the two uses. The wall shall be measured from the highest adjacent grade. Masonry walls greater than 40

feet in total length must be designed with architectural columns at intervals lengths of between 12 to 16 feet. Landscape screening of the wall must also be provided on the industrial property.

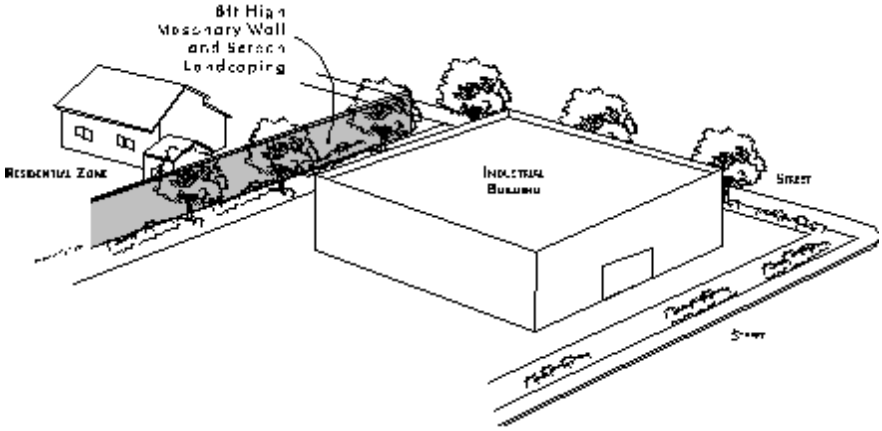


Figure 17-1

Buffering of Industrial Uses

(Ord. 1100, passed 7-6-04; Am. Ord. 1167, passed 11-20- 06; Am. Ord. 1305, passed 10-7-20)

§ 16.09.080 DESIGN PRINCIPLES.

The design of structures on the industrial zoned lots must comply with the Design Review guidelines as adopted under City Council Resolution 5298.

(Ord. 1100, passed 7-6-04; Am. Ord. 1167, passed 11-20- 06; Am. Ord. 1305, passed 10-7-20)

§ 16.09.090 OTHER APPLICABLE REGULATIONS.

In addition to the requirements contained in this Chapter 16.21, the following applicable requirements of this Title 16 must apply to development in industrial zones:

Chapter 16.40: General Property Development Standards

Chapter 16.42: Performance Standards

Chapter 16.44: Fences, Wall, and Hedges

Chapter 16.46: Off-Street Parking and Loading

Chapter 16.48: Signs

Chapter 16.50: Antennas and Other Telecommuni- cations Facilities

Chapters 16.54 -16.76: Standards for Specific Land Uses

Chapters 16.110-16.118: Nonconformities

(Ord. 1100, passed 7-6-04; Am. Ord. 1159, passed 6-19-06; Am. Ord. 1167, passed 11-20- 06; Am. Ord. 1305, passed 10-7-20)

CHAPTER 16.10: AIRPORT ZONES

Section

16.10.010 Purpose and intent

16.10.020 Applicability

16.10.030 Use restrictions

16.10.040 Development standards

16.10.050 Special performance standards

16.10.060 Other applicable regulations

§ 16.10.010 PURPOSE AND INTENT.

The Santa Paula Airport is a privately owned and operated aviation facility. The proximity of the airport to populated areas of the city necessitates the establishment of special use regulations and development standards to ensure compatibility between the airport and surrounding land uses. These use restrictions and development standards are based on the Ventura County Airport Comprehensive Land Use Plan (VCACLUP), a document that governs all aviation facilities in the County, and the State Aeronautics Program 1993 Airport Land Use Planning Handbook.

In accordance with Cal. Gov't Code §§ 50485 et seq., the purpose of this subchapter is to prevent creation or establishment of airport hazards and to provide for the elimination, removal, alteration, mitigation or marking and lighting of existing airport hazards.

Four zones, three of which are overlay zones, are designed to accommodate the operations of the airport while maintaining safety as a priority.

(A) Airport Operational Zone - KO. The purpose of the Airport Operational (KO) zone is to provide an area to facilitate airport operations. The zone applies to airport facilities that are open to the public and maintain a valid permit from the California Aeronautics Commission designating the facility as an airport available to the public, subject to airport administration regulations.

(B) Airport Safety Overlay Zone (KS). The purpose of the Airport Safety (KS) overlay zone is to limit uses and restrict development within areas classified as the Runway Protection Zone, Outer Safety Zone, and Sideline Safety Zone, as identified for the Santa Paula Airport in the VCACLUP.

Within the KS Zone, subzones are established as follows:

(1) KS-IS Inner Safety Subzone. Inner safety subzones are located near each end of the airport runway. Each such subzone is 250 feet in width along a line parallel to and 200 feet beyond the designated threshold of the runway and flares uniformly to a width

of 450 feet along a line parallel to and 1,200 feet beyond such threshold. The extended centerline of the runway bisects the subzone. This zone corresponds to the Runway Protection Zone (a.k.a. inner safety zone) for the Santa Paula Airport, identified in the VCACLUP.

(2) KS-OS Outer Safety Subzone. Outer safety subzones are located near each end of the airport runway. Each such subzone is 450 feet in width along a line parallel to and 1,200 feet beyond the designated threshold of the runway and flares uniformly to a width of 950 feet along a line parallel to and 3,700 feet beyond such threshold. The extended centerline of the runway bisects the subzone. This zone corresponds to the Outer Safety Zone for the Santa Paula Airport, identified in the VCACLUP.

(C) Airport-Influenced Overlay Zone (KI). The purpose of the Airport-Influenced (KI) overlay zone is to require less-intense uses and development within the area in which airplane traffic is concentrated. The boundaries of the (KI) overlay correspond to the boundaries of the Traffic Pattern Zone, as identified for the Santa Paula Airport in the VCACLUP.

(Ord. 1100, passed 7-6-04)

§ 16.10.020 APPLICABILITY.

The provisions of this chapter will apply to the three airport zones. Two of the zones are overlays and therefore, in the event that these restrictions conflict with the underlying zone, the more restrictive provisions will apply. In the event that a lot or parcel of land is located partly within an overlay zone, the restrictions applicable to such overlay zone will apply to the part of the lot or parcel located within the overlay zone.

(Ord. 1100, passed 7-6-04)

§ 16.10.030 USE RESTRICTIONS.

(A) Airport Operational Zone - KO.

(1) Permitted uses. The following uses are permitted in the KO Zone:

(a) Runways, taxiways, and other surfaces used by airplanes on the ground

(b) Communication facilities.

(c) Terminal buildings.

(d) Sale of aviation fuel and products.

(e) Airplane rentals.

(f) Charter and delivery services.

(g) Flying schools.

(h) Air photographer, survey and map-making services.

(i) Aircraft storage and tie downs.

(j) Aircraft repair and servicing.

(2) Uses requiring a Conditional Use Permit. The following uses may be permitted subject to Conditional Use Permit review pursuant to Chapter 16.218 (Conditional Use Permits) of this Title 16.

(a) Airplane sales, including equipment and supplies.

(b) Service establishments for airport business:

i. Car rental;

ii. Restaurant, café, cafeteria; and

iii. Taxistand.

(c) Industrial uses listed as permitted in the LI Zone, subject to the same conditions and restrictions as in the LI Zone, provided that they are found to be compatible with existing, proposed or allowed uses within the zone.

(B) Airport Safety Overlay Zone (KS). Notwithstanding the use regulations of the underlying zone, any use involving, as the primary activity, the manufacture, storage, or distribution of explosives or flammable materials is prohibited.

The following land use restrictions apply to the KS Overlay Zone and the KS-IS and KS-OS subzones. In the event that these restrictions are in conflict with the base zoning as shown on the zoning map or in the event that land is located in two or more subzones, the more restrictive will apply. In the event that a lot or parcel of land is located partly within one or more of the subzones, the restrictions applicable to such subzone or subzones will apply to that part of the lot or parcel located within the subzone or subzones.

(1) KS-IS Inner Safety Subzone.

(a) Land use within the inner safety subzone is intended to have few or no people and no structures or obstructions. Prohibited uses include:

i. Buildings or structures;

ii. Outdoor amusement;

iii. Outdoor commercial or industrial operation;

iv. Parks;

v. Resorts and camps;

vi. Storage or manufacture of explosives or petroleum products;

vii. Trees;

viii. Uses prohibited in the outer safety subzone;

ix. Uses that attract birds.

(b) The following uses are permitted in the KS-IS subzone if such use is permitted in the underlying zone and only if found to conform to the Federal Aviation Administration guidelines:

i. Communications facilities;

ii. Golf course, except clubhouse;

iii. Landscaping, except trees;

iv. Outdoor storage;

v. Automobile parking;

vi. Streets;

vii. Utilities.

(2) KS-OS Outer Safety Subzone.

(a) Land use within the outer safety subzone is intended to have low population densities and reduced lot coverages. Prohibited uses include:

i. Auditoriums/theaters;

ii. Churches/synagogues;

iii. Hospitals/convalescent homes;

iv. Hotels/motels;

v. Outdoor sports arenas;

vi. Outdoor amphitheaters;

vii. Residences;

viii. Schools;

ix. Transportation terminals.

(b) The following uses are permitted in the KS-OS subzone if such use is permitted in the underlying zone and only if found to conform to the Federal Aviation Administration guidelines:

i. Manufacturing;

ii. Light industrial;

iii. Research and development;

iv. Business parks/corporation offices;

v. Commercial offices;

vi. Commercial retail and wholesale;

vii. Golf course;

viii. Landscaping;

ix. Outdoor storage;

x. Automobile parking.

(C) Airport-Influenced Overlay Zone (KI). Land uses in the VCACLUP traffic pattern zone is intended to exclude large assemblages of people and have reduced lot coverages. Prohibited uses include:

(1) Auditoriums/theaters;

(2) Churches/synagogues;

(3) Hospitals/convalescent homes;

(4) Other high-occupancy uses;

(5) Outdoor amphitheaters;

(6) Outdoor arenas;

(7) Schools (with exception of flight schools);

(8) Transportation terminals.

(Ord. 1100, passed 7-6-04; Am. Ord. 1159, passed 6-19-06)

§ 16.10.040 DEVELOPMENT STANDARDS.

(A) Airport Operational Zone - KO. Airport operational facilities must be designed in accordance with the recommended standards of the Federal Aviation Administration document AC 150/5300-4A, Utility Airports, as minimum for Stage 1, basic utility airports except as amended below:

(1) Minimum land area: 25 acres

(2) Minimum runway length: 2,000 feet, with 2,450-foot maximum

(3) Dimensional standards and setbacks:

(a) Runway width: 45 feet

(b) Runway safety area width: 100 feet

(c) Landing strip length beyond runway end: 100 feet

(d) Taxiway width: 20 feet

(e) Runway centerline to taxiway centerline: 95 feet

(f) Runway centerline to property line: 150 feet

(g) Runway centerline to building restriction line, taxiway side, both sides: 100 feet

(h) Taxiway centerline to airplane tiedown area: 20 feet

(i) Taxiway centerline to fixed or movable obstruction: 50 feet

(j) Primary surface width: 200 feet

(k) Clear zone, width at start: 250

(l) Clear zone, runway end to start of clear zone: 200 feet

(m) Clear zone: 1,000 feet in length or 50 feet vertical clearance between terrain and approach surface

(n) Clear zone, width at end of clear zone: 450 feet

(o) Approach slope: 20 to 1

(4) Yards. All buildings must be set back from any property line fronting on or paralleling a dedicated street or frontage road a minimum of 15 feet.

(5) Maximum building height of structure: 35 feet.

(6) Lot coverage: All main buildings, accessory buildings, and structures for nonresidential uses must cover not more than 50% of the total building site including street or greenbelts. Residential structures and uses are not permitted in the KO zone.

(7) Parking. The provisions of Chapter 16.46 apply; except, that all open parking areas must have a minimum of 10% of its area devoted to permanently maintained landscape materials consisting of ground cover, shrubs, trees and other plant materials.

(8) Aviation fuel must be stored in aircraft tanks, in delivery units approved by the Fire Department, or in aviate fuel storage tanks reserved for such use, as approved by the Fire Department.

(B) Airport Safety Overlay Zone (KS).

(1) KS-IS Inner Safety Subzone.

(a) Buildings and structures are prohibited in the KS-IS zone.

(2) KS-OS Outer Safety Subzone.

(a) Lot coverage: All main buildings, accessory buildings and structures must cover not more than 25% of the total building site including any streets or greenbelts.

(b) Maximum building height of structure: 35 feet.

(C) Airport-Influenced Overlay Zone (KI).

(1) Lot coverage.

(a) Nonresidential uses: All main buildings, accessory buildings, and structures for nonresidential uses must cover not more than 50% of the total building site including street or greenbelts.

(b) Residential uses: All main buildings, accessory buildings, and structures for residential uses must cover not more than 25% of the total building site, including streets or greenbelts.

(3) Maximum building height of structure: 35 feet.

(Ord. 1100, passed 7-6-04)

§ 16.10.050 SPECIAL PERFORMANCE STANDARDS.

The following performance standards apply to the Airport Operational zone (KO), the Airport Safety Overlay Zone (KS) and Airport Influenced Overlay Zone (KI):

(A) Surfacing and dust control. All surfaces must be properly drained, graded and maintained free of weeds, trash, and other debris.

(B) Waste disposal. No harmful, noxious, or objectionable discharge of any waste materials, fumes, dust, or smoke are permitted into or upon the ground, sanitary or storm sewer system, water or water system, nor into the atmosphere. Incineration of waste materials is prohibited. Food related waste must be stored in a manner that does not attract birds.

(C) Heat and glare. Any operation producing glare or heat must be performed within a building or enclosed or screened area so that such glare or heat is not perceptible, without instruments, beyond the property lines of the parcel of origin.

(D) Electronic and radio interference. No operation may emit electrical, electronic, or radio emissions that will interfere with, obstruct, or adversely affect the operation of air navigation aids and radio communication.

(E) Vibration. No operation is permitted that emits ground vibrations perceptible without instruments beyond the property lines of the parcel of origin.

(F) Fire insurance rating. No operation may, by its nature, increase the fire insurance rating for adjoining or adjacent property.

(G) Landscaping. Required front and street side yards, excepting pedestrian and vehicular access and all areas not otherwise covered with buildings or paved, must be landscaped and maintained with planting materials, or at least 75% of the surface-area must be in planting and the remainder in landscaping aggregate, excluding asphalt.

(H) Fair disclosure. A fair disclosure agreement and covenant must be recorded on the deed for the property by the owner and/or developer of the property.

(I) Nuisance. All structures, landscaping, and other development features must be designed to minimize their attraction of birds.

(Ord. 1100, passed 7-6-04)

§ 16.10.060 OTHER APPLICABLE REGULATIONS.

In addition to the requirements contained in this chapter, any applicable requirements in the following chapters apply to development in any of the three airport zones:

Chapter 16.40: General Property Development Standards

Chapter 16.44: Fences, Wall, and Hedges

Chapter 16.46: Off-Street Parking and Loading

Chapter 16.48: Signs

Chapter 16.50: Antennas and Other Telecommunication Facilities

Chapter 16.54 -16.76: Standards for Specific Land Uses

Chapters 16.110-16.118: Nonconformities

(Ord. 1100, passed 7-6-04)

ATTACHMENT B

PLANNING COMMISSION RESOLUTION NO. 3866
INC. EX. A: ORDINANCE REDLINES

RESOLUTION NO. 3866

A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF SANTA PAULA, CALIFORNIA RECOMMENDING THAT THE CITY COUNCIL ADOPT AN ORDINANCE AMENDING CHAPTERS 16.07, 16.09, 16.11, 16.21, AND 16.27 OF THE SANTA PAULA MUNICIPAL CODE IN ORDER TO CORRECT INCONSISTENCIES, OUTDATED LANGUAGE AND FORMATTING, AND THE GENERAL PLAN ZONING MAP TO CHANGE THE ZONE ON VARIOUS PROPERTIES GENERALLY LOCATED NORTH OF AND ADJACENT TO THE SANTA PAULA AIRPORT AND SOUTH OF HIGHWAY 126 FROM MANUFACTURING (M-1) TO AIRPORT OPERATIONAL (KO), AND FINDING THE ACTIONS TO BE STATUTORILY EXEMPT FROM CEQA UNDER SECTIONS 15061(b)(3), 15168(c)(2) and 15378 OF THE PUBLIC RESOURCES CODE

WHEREAS, the City of Santa Paula wishes to protect and preserve the quality of life throughout the City, through effective land use and planning;

WHEREAS, the City initiated a Municipal Code update in order to bring the entire code up to date, clarify appropriate uses within the City, and adhere to current state law;

WHEREAS, Chapters 16.07, 16.09, 16.11, 16.21, and 16.27 were reviewed by staff and identified to contain inconsistencies, outdated language and/or formatting issues;

WHEREAS, the 2040 General Plan removed Manufacturing as a land use designation and identifies the corresponding M-1 (Manufacturing) zoning designation for elimination;

WHEREAS, the 2040 General Plan recommends changing the land use designations for two clusters of parcels along Santa Maria Street (noted in the table below and hereinafter as “cluster parcels”), from Industrial to Airport, to better align with the surrounding area’s prevailing use as the Santa Paula Airport;

Address	APN
325 S Eighth St	104009118
326 S Eighth St	104008056
330 S Eighth St	104008009
331 S Eighth St	104009106
334 S Eighth St	104008010
335 S Eighth St	104009107
339 S Eighth St	104009120

340 S Eighth St	104008011
343 S Eighth St	104009121
400 S Fifth St	104023034
401 S Fifth St	104008033
405 S Fifth St	104008034
406 S Fifth St	104023033
411 S Fifth St	104008035
413 5 Fifth St	104008036
650 E Santa Maria St	104008049
704 E Santa Maria St	104008059
720 Santa Maria St	104008063
740 E Santa Maria St	104008065
760 E Santa Maria St	104008064

WHEREAS, the cluster parcels are currently zoned M-1 (Manufacturing), which is being eliminated as a zoning designation as part of the ongoing Municipal Code update;

WHEREAS, under California state law, a parcel's zoning designation is required to substantially conform to the General Plan land use designation of that parcel;

WHEREAS, the new General Plan land use designation of the cluster parcels will be Airport, the corresponding zoning designation should be KO (Airport Operational), in order to adhere to California state law, and the City is desirous of this change;

WHEREAS, the zoning change from M-1 to K-O for the cluster parcels is consistent with the Ventura County Airport Land Use Compatibility Plan (ALUCP) for the Santa Paula Airport, and within the scope of the 2040 General Plan Environmental Impact Report, under ALUCP Section 21670.1(c)(2)(D) and Government Code Section 65302.3(a));

WHEREAS, on April 22, 2025, the Planning Commission held a duly-noticed public hearing to consider this Resolution; and

WHEREAS, all legal prerequisites to the adoption of this Resolution have occurred.

NOW, THEREFORE, THE PLANNING COMMISSION OF THE CITY OF SANTA PAULA DOES RESOLVE, DETERMINE, FIND, AND ORDER AS FOLLOWS:

SECTION 1. Incorporation. The recitals above are true and correct and are each incorporated by reference and adopted as findings by the Planning Commission.

SECTION 2. CEQA. The Planning Commission recommends that the City Council determine this Resolution is not a project within the meaning of Section 15378 of the State

of California Environmental Quality Act ("CEQA"), because it has no potential of resulting in physical change in the environment, directly or indirectly. The Planning Commission further finds, under Title 14 of the California Code of Regulations, Section 15061(b)(3), that this Resolution is nonetheless exempt from the requirements of CEQA in that the activity is covered by the general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment. Where it can be with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA. Further, per Section 15168(c)(2) this Resolution is exempt because it is within the scope of the Program Environmental Impact Report approved for the 2040 General Plan update.

SECTION 3. General Plan. The Planning Commission hereby finds that the adoption of the Resolution is consistent with the General Plan.

SECTION 4. Recommendation. Given the foregoing, and based on the entire record before the Planning Commission, the Planning Commission hereby recommends that the City Council adopt the Ordinance attached hereto as Exhibit “A.”

SECTION 5. Effective Date. This Resolution takes effect immediately upon adoption.

SECTION 6. Certification; Records. The Planning Commission Secretary shall attest as to the adoption of this Resolution and cause the same to be maintained in the permanent records of the City.

[SIGNATURES ON NEXT PAGE]

APPROVED AND ADOPTED THIS 22nd DAY OF APRIL, 2025, BY THE SANTA PAULA PLANNING COMMISSION.

BY: _____
~~GRACE KELLY~~ AUSTIN AUGER
~~Chairperson~~ Vice-Chair

ATTEST:

_____
JAMES MASON
Secretary

APPROVED AS TO FORM:

_____
HENRY CASTILLO
Assistant City Attorney

EXHIBIT A

(follows this page)

CHAPTER 16.04: ESTABLISHMENT OF ZONES

Deleted: 7

Section

16.04.010 Zones established
16.04.020 Official zoning map
16.04.030 Boundary determination
16.04.040 Prezoning of unincorporated lands

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§ 16.04.010 ZONES ESTABLISHED.

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In order to classify, regulate, restrict, and separate the use of land, buildings, and structures; and to regulate and to limit the type, height, and bulk of buildings and structures in the various districts; and to regulate areas of yards and other open areas abutting and between buildings and structures; and to regulate the density of population, the city hereby is divided into the following zones:

Zone Symbol	Zone Designation
Zone Symbol	Zone Designation
O	Open Space - Passive
OPR	Open Space - Parks and Recreation
A-1	Agricultural
R-A	Rural Residential
HR1-PD	Hillside Residential 1 - Planned Development (0-1 du/acre)
HR2-PD	Hillside Residential 2 - Planned Development (0-3 du/acre)
R-1	Single Family Residential
R-1 (a)	Small Lot Single Family Residential
R-2	Medium Density Residential
R-3	Medium-High Density Residential
R-4	High Density Residential
MHP	Mobile Home Park
C-N	Commercial - Neighborhood
C-O	Commercial - Office
C-G	General Commercial
C-H	Highway Commercial
CBD	Central Business District

C/LI	Commercial/Light Industrial
LI	Light Industrial
I	Industrial
IN	Institutional/Civic
KO	Airport Operational Zone
(KS-IS)	Airport Safety Zone Overlay - Inner Safety Subzone
(KS-OS)	Airport Safety Zone Overlay - Outer Safety Subzone
(KI)	Airport-Influenced Area Overlay
(RR)	Railroad Overlay
(PD)	Planned Development Overlay
(SP)	Specific Plan Overlay
(HD)	Historic District Overlay
(IP)	Industrial Park Overlay

Deleted: (M-1)

Deleted: Manufacturing Zone

(Ord. 1100, passed 7-6-04; Am. Ord. 1172, passed 7-2-07)

§ 16.04.020 OFFICIAL ZONING MAP.

Deleted: 7

A map, known as the "Official Zoning Map of the City of Santa Paula, California" dated _____, or as subsequently amended, and on file with the City Clerk, is adopted herein by reference and will hereafter exist pursuant to and as an integral part of this Title 16. The map will be maintained to reflect the current zoning of the city.

(Ord. 1100, passed 7-6-04)

§ 16.04.030 BOUNDARY DETERMINATION.

Deleted: 7

When uncertainty exists as to the exact boundaries of a zone, the following apply:

(A) A street, alley, railroad right-of-way, watercourse channel, or other right-of-way must be included within the zone of the adjoining property.

(B) When the zone boundary is or approximately follows a street, alley, railroad right-of-way, watercourse, or other right-of-way, the centerline of that right-of-way will be considered as the boundary.

(C) When the zone boundaries approximately follow lot lines, section lines, or city limits, these lines will be considered the boundaries.

(D) On unsubdivided property or where the zone boundary splits the lot or parcel, the location of such boundary, unless indicated by dimensions, will be determined by use of the scale appearing on the map.

(E) The exact boundary will be determined by written decision of the Planning Commission in any case where uncertainty exists.

(F) When a street, alley, public or private right-of-way, or public or private easement that serves as a zone boundary is vacated, the new zone boundary will be at the new property line. Where the vacation does not result in a new property line, the zone boundary will be determined by written decision of the Planning Commission.

(G) Areas annexed to the city must be prezoned before coming into the city. If there is no prior designation, the Planning Commission will determine the appropriate zone for the area. The zoning map will then be amended to show the new city limits and zone.

(Ord. 1100, passed 7-6-04)

§ 16.04.040 PREZONING OF UNINCORPORATED LANDS.

Deleted: 7

(A) The city may prezone unincorporated lands adjoining the city for the purpose of determining the zone that will apply to such property in the event of subsequent annexation to the city. The method of accomplishing such prezoning will be as provided in Chapters 16.208 and 16.210 (Development Code Amendments and Zone Changes) of this Title 16.

(B) Such zoning will become effective at the time the annexation becomes effective.

(Ord. 1100, passed 7-6-04)

CHAPTER 16.05: OPEN SPACE ZONES

Deleted: 9

Section

16.05.010 Purpose and intent

Deleted: 9

16.05.020 Land use and permit requirements

Deleted: 9

16.05.030 Development standards

Deleted: 9

16.05.040 Other applicable regulations

Deleted: 9

§ 16.05.010 PURPOSE AND INTENT.

Deleted: 9

Two open space zones, Open Space Passive (O) and Open Space Parks and Recreation (OPR), have been established to preserve, manage, and protect natural resources, open space lands, cultural and historic resources, geologic hazard areas, parks and recreational resources, and scenic resources which contribute to the overall

character and density of the community, consistent with the goals of the Santa Paula General Plan.

(A) Open Space Passive (O) Zone . This zone accommodates land that is intended to remain undeveloped, such as properties in the Santa Clara River bed (south of the Public Levee Bank Protection Line), Santa Paula Creek, undevelopable and set-aside areas of Adams Barranca and Fagan Barranca, and undevelopable slopes and natural landmarks. Permitted uses are limited to flood control channels and other waterways, bridges, and hiking, biking, and equestrian trails. Surface mining is conditionally permissible in this zone, subject to the provisions of Chapters 16.100 through 16.104 (Surface Mining) and Conditional Use Permit review pursuant to Chapter 16.218 (Conditional Use Permits) of this Title 16.

(B) Open Space Parks and Recreation (OPR) Zone. This zone accommodates development of active parks and recreation resources.

(Ord. 1100, passed 7-6-04)

§ 16.05.020 LAND USE AND PERMIT REQUIREMENTS.

Deleted: 9

(A) Permitted uses. Permitted uses in the Open Space Parks and Recreation (OPR) Zone are as follows:

(1) Parks, picnic areas, and playgrounds;

(2) Hiking, biking, and equestrian trails;

(3) Preservation and use of historic landmarks;

(4) Flood control channels and other waterways; and

(5) Landscaped areas for passive use.

(B) Uses requiring a Conditional Use Permit. The following uses may be permitted in the Open Space Parks and Recreation (OPR) Zone subject to Conditional Use Permit review pursuant to Chapter 16.218 (Conditional Use Permits) of this Title 16. Special conditions that may apply to these or other civic/institutional uses are contained in Chapters 16.54 through 16.76 (Standards for Specific Land Uses) of this Title 16.

(1) Public or private equestrian stables;

(2) Public and private country clubs and golf courses, except miniature golf;

(3) Public and private athletic fields and facilities;

(4) Commercial outdoor recreation facilities;

(5) Shooting ranges and gun clubs; and

(6) Surface mining, subject to the provisions of Chapters 16.100 through 16.104 (Surface Mining) of this Title 16.

(C) Use requiring a Temporary Use Permit. The following use may be permitted with a Temporary Use Permit pursuant to Chapter 16.228 (Temporary Use Permits) of this Title 16:

(1) One-time or annually occurring events such as arts and craft shows and exhibits, carnivals, circuses, fairs, seasonal outdoor sales, and farmers' markets.

(Ord. 1100, passed 7-6-04)

§ 16.05.030 DEVELOPMENT STANDARDS.

Deleted: 9

(A) Table 9-2 identifies the development standards applicable to all development in the Open Space zones.

(B) Those lots shown on an approved and recorded subdivision map, or for which a deed was recorded prior to the incorporation of the City of Santa Paula, may be used as a building site irrespective of the minimum lot size, lot width, and lot depth standards set forth in Table 9-2.

TABLE 9-2
Development Standards - Open Space Zones

Development Standards	**OPR Zone (Parks & Recreation)**	**O Zone (Passive)**
1. Minimum Lot Size	1 acre	None
2. Minimum Lot Width	100 ft.	None
3. Setbacks (Minimum)	20 ft. to public or private right-of-way, lot boundary, or zone line.	Not Applicable
4. Maximum Lot Coverage	All main buildings, accessory buildings and other structures must cover not more than 5% of the site. Total lot coverage, to include structures, driveways and parking areas, must be limited to 10% of the site.	Not Applicable
5. Building Height (Maximum)	2-1/2 stories or 35 ft.	Not Applicable

Abbreviations: sf = square feet, ft. = feet

(Ord. 1100, passed 7-6-04)

§ 16.05.040 OTHER APPLICABLE REGULATIONS.

In addition to the requirements contained in this Chapter 16.05, the following applicable requirements in this Title 16 apply to development in the Open Space zone:

Chapter 16.40: General Property Development Standards

Chapters 16.54 -16.76: Standards for Specific Land Uses

(Ord. 1100, passed 7-6-04)

CHAPTER 16.06: AGRICULTURAL ZONE

Section

16.06.010 Purpose and intent
16.06.020 Land use and permit requirements
16.06.030 Development standards
16.06.040 Keeping of animals
16.06.050 Other applicable regulations

§ 16.06.010 PURPOSE AND INTENT.

The Agricultural (A-1) zone allows agriculture, floriculture, horticulture, and resource production with related uses. This zone promotes and preserves agricultural activities on lands capable of supporting such activities, and excludes those activities which, by their development and association, would have detrimental effects on land designated for agricultural purposes, or creates materially adverse odor, smoke, dust, fumes, vibration or which is dangerous to life or property.

(Ord. 1100, passed 7-6-04)

§ 16.06.020 LAND USE AND PERMIT REQUIREMENTS.

(A) Permitted uses. Permitted uses in the Agriculture zone are as follows:

(1) Agriculture, floriculture, and horticulture and related uses.

(2) One single-family dwelling of a permanent character in a permanent location on a lot or building site.

(3) Day care, small and large family. Large family day cares will also be required to comply with Chapter 16.60.

(4) Accessory buildings and structures necessary to the agricultural or residential use located on the same lot or parcel of land, including private garages with a capacity

not to exceed four automobiles, children's playhouses, covered patios, windmills, silos, tank-houses, barns, coops, provided all uses are of an accessory nature. Accessory uses are not permitted on any property where a permitted primary use does not already exist.

(5) Storage incidental to permitted uses, provided such storage is contained within an accessory building.

(6) Home occupations pursuant to Chapter 16.230 (Home Occupation Permits) of this Title 16.

(7) Farmworker housing and migrant farmworker housing consisting of not more than 12 units designed for use by a single household or 36 beds in a group quarters in accordance with Cal. Health & Safety Code §§ 17000 et seq.

(B) Uses requiring a Conditional Use Permit. The following uses may be permitted subject to Conditional Use Permit review pursuant to Chapter 16.218 (Conditional Use Permits) of this Title 16. Special conditions that may apply to these or other civic/institutional uses are contained in Chapters 16.54 through 16.76 (Standards for Specific Land Uses) of this Title 16.

(1) Animal keeping of other than domestic dogs, cats, and similar household pets.

(2) Kennels.

(3) Cemeteries.

(4) Churches and other religious institutions.

(5) Radio and television transmitters.

(6) Public utility and public services uses.

(7) Private educational facilities and accessory uses.

(8) Parks and recreational uses.

(9) Day care centers.

(10) Hospitals and sanitariums.

(11) One stand for the display and sale of only those agricultural products raised on the premises, provided such stand does not exceed 300 square feet in area and is not located nearer than 20 feet to any public right-of-way.

(12) Separate workers' quarters or guest rooms on properties where a primary dwelling unit exists.

(13) Community care facilities.

(14) Public or private stables.

(15) Surface mining, subject to the provisions of Chapters 16.100 through 16.104 (Surface Mining) of this Title 16.

(16) Golf, swimming, tennis, polo, hunting, and country clubs and similar uses.

(17) Hatching, raising and fattening of chickens, turkeys or other fowl or poultry and rabbits, fish, frogs or other small animals for domestic or commercial use. A minimum lot size of one acre is required. Also, the killing or dressing of such animals or poultry for commercial purposes will not be permitted.

(18) Storage of petroleum products for use on the premises.

(Ord. 1100, passed 7-6-04; Am. Ord. 1249, passed 5-6-13)

§ 16.06.030 DEVELOPMENT STANDARDS. Deleted: 11

(A) Table 11-1 identifies the development standards applicable to all development in the A-1 zone.

(B) Those lots shown on an approved and recorded subdivision map, or for which a deed was recorded prior to the incorporation of the City of Santa Paula, may be used as a building site irrespective of the minimum lot size, lot width, and lot depth standards set forth in Table 11-1.

TABLE 11-1
Development Standards - Agricultural Zones

Development Standards	***A-1 Zone***
1. Minimum Lot Size	20 acre
2. Minimum Lot Width	100 ft.
3. Minimum Lot Depth	100 ft.
4. Front Yard Setback (Minimum)	25 ft.
5. Side Yard Setback (Minimum)	
Interior	10 ft.
Street Side	15 ft.

Abbreviations: sf = square feet, ft. = feet

(Ord. 1100, passed 7-6-04; Am. Ord. 1159, passed 6-19-06)

§ 16.06.040 KEEPING OF ANIMALS . Deleted: 11

(A) Purpose and intent.

(1) These regulations for the keeping of animals are established to ensure protection of the health, safety, and general welfare.

(2) No animal may be kept in any manner that constitutes a health hazard or noise nuisance to the owner or to any neighbor.

(3) Any request for the keeping of animals must be considered under a Conditional Use Permit application pursuant to the provisions of Chapter 16.218 (Conditional Use Permits) of this Title 16.

(B) Equine species. Horses, mules, and other equine species are conditionally permitted in the A-1 zone at a density of not more than 2 animals per 1 acre.

(C) Bovine and ovine species. Bovine (cow like) and ovine (sheep like) species are conditionally permitted in the A-1 zone and are subject to the following regulations:

(1) Two bovine animals are permitted for each 1-½ acre of lot area.

(2) Eight bovine animals are permitted for each four acres of lot area, provided that the number of such animals will not exceed one animal per one-half acre of area. On any lot or parcel of land having an area of more than four acres, eight of any one combination of said animals may be kept.

(D) Poultry and small animals. Poultry, rabbits, chinchillas, hamsters and other small animals are conditionally permitted at a maximum density of 25 of any one or combination thereof per one acre. The killing or dressing of such animals or poultry for commercial purposes will not be permitted.

(E) Apiculture and honey extraction.

(1) No occupied hive may be located or maintained within 150 feet of any public road, street, or highway, or within 150 feet of any lot line, unless such lot line is common with other property utilized for an apiculture and honey extraction use; and

(2) No occupied hive may be located or maintained within 400 feet of any dwelling on any adjacent property or within 100 feet of any dwelling on the same property, unless the written consent of the owner of such dwelling is obtained.

(3) Available and adequate water supply must be maintained on the property at all times to serve the bees.

(F) Outdoor aviaries.

(1) Birds in outdoor aviaries are permitted, provided the total number of birds does not exceed ten birds for each 1,500 square feet of lot area.

(2) Aviaries must be located in accordance with the minimum distance requirements for animal-keeping areas set forth in subsection 16.13.210(E)(1)(c) of this Title 16.

(G) Stables, barns and corrals. Any stable, barn, corral, or other animal enclosure must be located as follows:

(1) A minimum distance of 50 feet from any dwelling or other building used for human habitation.

(2) A minimum distance of 100 feet from the front lot line of the lot upon which it is located.

(3) A minimum distance of 100 feet from any public park, school, hospital, or similar institution.

(4) A minimum distance of 20 feet from any interior side lot line or rear lot line.

(5) A minimum distance of 75 feet from any side street, or the distance equal to one-half the width of the lot abutting the side street, whichever distance is lesser.

(H) Additional animals. Any request for the keeping of more animals than specified in this section will require a Conditional Use Permit application pursuant to the provisions of Chapter 16.218 (Conditional Use Permits) of this Title 16.

(I) Commercial animal keeping. Any request for a commercial operation must be considered under a Conditional Use Permit application.

(Ord. 1100, passed 7-6-04)

§ 16.06.050 OTHER APPLICABLE REGULATIONS.

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In addition to the requirements contained in this Chapter 16.11, the following applicable requirements of this Title 16 apply to development in the A-1 zone:

Chapter 16.40: General Property Development Standards

Chapter 16.46: Off-Street Parking and Loading

Chapter 16.48: Signs

Chapter 16.112: Nonconforming Uses

Chapter 16.114: Nonconforming Structures

Chapter 16.116: Nonconforming Lots

Chapter 16.230: Home Occupations

(Ord. 1100, passed 7-6-04)

CHAPTER 16.09: INDUSTRIAL ZONES

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Section

16.09.010 Purpose and intent

Deleted: 21

16.09.020 Land use and permit requirements
16.09.030 Development standards
16.09.040 Accessory uses
16.09.050 Outdoor use and storage
16.09.060 Landscaping
16.09.070 [Reserved]
16.09.080 Buffering requirements
16.09.090 Design principles
16.09.100 Other applicable regulations

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§ 16.09.010 PURPOSE AND INTENT.

Three industrial zones and one industrial park overlay zone are established to preserve and enhance areas for a variety of manufacturing/industrial business activities and support commercial businesses. This chapter sets forth standards to ensure compatibility between manufacturing/industrial uses and other land uses; to protect adjacent properties from excessive illumination, noise, noxious gases, odor, smoke, traffic, vibration, unsightliness and other nuisances; to encourage quality development; and to accommodate the varied needs of the business community.

(A) Light Industrial Zone (LI). The LI zone allows low-intensity industrial businesses, including small-scale manufacturing, warehousing and storage. This zone is intended to provide an exclusive district for industrial operations that do not produce emissions of odor, dust, gas, fumes, smoke, glare, liquids, waste, noise, vibrations, disturbances or other similar impacts to surrounding properties. All operations are to be conducted entirely within enclosed buildings.

(B) Industrial Zone (I). The I zone allows a wide range of assembly, distribution, industrial, manufacturing, storage uses, and other industrial businesses that serve both local and regional customer bases. Limited outdoor operations that do not create objectionable impacts to surrounding properties, such as emissions of odor, dust, gas, fumes, smoke, glare, liquids, waste, noise, vibrations, disturbances or other similar impacts, are permitted in this zone. Heavy industrial uses are required to mitigate objectionable characteristics through the application of site design standards, environmental standards, and by review under a Conditional Use Permit in accordance with Chapter 16.218 of this Title 16.

(C) Industrial Park Overlay Zone (IP). The IP zone is an overlay zone that can be applied to the preceding two zones in order to provide greater flexibility in industrial design and allow low-intensity industrial, commercial, and office uses within master-

planned, integrated industrial subdivisions. Commercial uses that support industrial activities are also permitted within the IP overlay zone.

(Ord. 1100, passed 7-6-04; Am. Ord. 1167, passed 11-20-06; Am. Ord. 1305, passed 10-7-20)

§ 16.09.020 LAND USE AND PERMIT REQUIREMENTS.

(A) Table 21-1 identifies uses permitted in the LI, and I zones. Industrial/manufacturing and commercial uses represent the primary permitted uses, although other uses are allowed as accessory, conditionally permitted, and temporary uses, as indicated in Table 21-1. Accessory uses are not permitted on any property where a permitted primary use does not already exist.

(B) Certain permitted uses and conditionally permitted uses may be subject to special conditions regarding the location, operation, or design of the use. Such uses are marked in Table 21-1 with an asterisk (*), and the special conditions that apply are contained in Chapters 16.54 through 16.76 (Standards for Specific Land Uses) of this Title 16.

(C) For uses not listed in Table 21-1, the provisions of § 16.03.020 (Director Responsibilities) of this Title 16 apply.

TABLE 21-1
Permitted and Conditional Uses - Industrial Zones

Use	***LI***	***I***	

TABLE 21-1
Permitted and Conditional Uses - Industrial Zones

Use	***LI***	***I***	
Accessory buildings necessary to use located on same lot or parcel	P	P	
Adult Entertainment Establishment (see Chapter 16.54)	X	C*	
Alcohol and Alcoholic Beverages Manufacturing	X	C	
Animal Hospitals, Kennels & Veterinary Clinic	P	C	
Automobile Service Station (fuel sales; see Chapter 16.72)	C*	C*	
Automobile Repair and/or Tune-up Shop	C	C	
Automobile dismantling	X	X	
Assembly (small scale, see definition)	P	P	
Assembly (large scale, see definition)	C	P	
Cannabis Delivery	X	X	

Deleted: (D) Manufacturing Zone (M-1).¶
(1) The M-1 zone is intended to provide a district of manufacturing, processing or treatment or products and heavy commercial uses in a manner to assure compatibility with adjacent uses.¶
(2) In addition to the uses identified in Table 21-1, the M-1 zone allows any kind of manufacturing, processing or treatment of products other than any which produce, cause or emit any fumes, odor, dust, smoke, gas, noise or vibrations which are or may be detrimental to properties in the neighborhood or to the welfare of the occupant thereof.¶
(3) Uses customarily incidental to any of the conditionally permitted uses set forth in Table 21-1 and accessory buildings when located on the same lot must be conducted within a completely enclosed building when appropriate for that business; open storage of materials and equipment is permitted only when incidental to the use of the light manufacturing use conducted on the premises, and such opt storage must conform with the requirements of § 16.21.050.¶

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Commercial Cannabis Activities	X	X	
Cultivation of Cannabis or Medical Marijuana	X	X	
Catering establishment and box lunch preparation	X	X	
Commercial Retail Businesses - 30,000 sf or smaller, and not listed otherwise in Table 21-1	C	X	
Commercial Retail Businesses - Over 30,000 sf, and not listed otherwise in Table 21-1	C	C	
Commercial Service Businesses - 10,000 sf or smaller, and not listed otherwise in Table 21-1	C	C	
Commercial Service Businesses - Over 10,000 sf, and not listed otherwise in Table 21-1	X	X	
Day Care Center (See Chapter 16.60)	C*	X	
Day Care Center, Employer-Sponsored Child (See Chapter 16.60)	C*	C*	
Distribution (low intensity, e.g. local distribution)	P	P	
Distribution (high intensity, e.g. regional distribution, freight terminal)	X	P	
Distribution - wholesale alcohol	C	C	
Drive-through Facilities (see Chapter 16.66)	C*	C*	
Dwelling - Farmworker Housing, Migrant Farmworker Housing	C	X	
Dwelling - Live/work studio	C	X	
Dwelling - Caretaker	C	C	
Emergency shelters (see Chapter 16.78)	P	P	
Equipment Rental	C	P	
Farm vehicle sales, storage, repair, and auction (b)	X	P	
Food Processing	X	C	
Furniture Sales, Rentals, or Repairs	P	P	
Health Clubs	C	X	
Laboratories	C	C	
Libraries, museums and private clubs	X	X	
Lumberyards	X	X	
Manufacturing (small scale) See Definition	P	P	
Manufacturing (large scale) See Definitions	X	P	
Manufacturing - chemicals, alcohol, asphalt, batteries, rubber fabrication	C	C	
Motion Picture Studio	C	C	
Nurseries	C	C	
Office - Business or Professional - As primary use	P	X	
Office - Business or Professional - As accessory to primary commercial or industrial use	A	A	

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Processing (small scale - see definition) (a)	P	X	
Processing (large scale - see definition) (a)	X	C	
Public Facilities for governmental purposes	X	X	
Public Storage Facility/Mini-warehouse	C	C	
Public Utility Yard	C	C	
Recreational enterprises and facilities	X	X	
Recycling Facility (see Chapter 16.70)	C*	C*	
Research and Development Businesses	P	P	
Restaurant, including fast-food	C	X	
Slaughtering	C	X	
Storage (large scale, e.g. construction equipment, building material, operating motor vehicles, transit and transportation equipment (b))	C	P	
Storage - non-operating motor vehicles, even when in conjunction with another use on the same lot or parcel	X	X	
Surface Mining and Reclamation (See Chapter 16.100 et seq.)	X	C*	
Telecommunications Facilities (see Chapter 16.50)	C*	C*	
Trade School	P	C	
Truck Repair and Overhauling	X	X	
Trucking, freighting or draying yards or terminals	X	X	
Utility Distribution and Transmission Stations	C	C	
Vehicle impound yards (b)	C	P	
Vehicle parts and equipment stores	X	X	
Vehicle sales - wholesale (b)	X	C	
Vehicle sales - retail	C	C	
Vehicle rental agency	C	C	
Warehouse (other than Distribution)	C	C	
Wholesaling	P	P	

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Key: P = Permitted Use A = Permitted as an Accessory Use

C = Conditional Use Permit Required X = Not Permitted

(See Chapter 16.218) * = Special use conditions and/or development standards apply.

1. When operated or maintained wholly within a building.

Notes: (a) Food Processing is accepted and addressed separately above.

(b) See Section 16.21.050 regarding outdoor storage and activity.

(Ord. 1100, passed 7-6-04; Am. Ord. 1167, passed 11-20-06; Am. Ord. 1172, passed 7-2-07; Am. Ord. 1249, passed 5-6-13; Am. Ord. 1262, passed 2-1-16; Am. Ord. 1305, passed 10-7-20)

§ 16.09.030 DEVELOPMENT STANDARDS.

(A) Table 21-2 identifies the development standards that apply to all development in the C/LI, LI, and I zones.

TABLE 21-2
Development Standards - Industrial Zones

Development Standards	Zone					
	C/LI (IP)	LI	LI (IP)	I	I (IP)	
1. Minimum size for Industrial subdivision (see Section 16.21.030(B))	5 acre	5 acre	5 acre	5 acre	5 acre	
2. Minimum Lot Size	6,000 sf	10,000 sf	10,000 sf	1 acre	1 acre	
3. Minimum Lot Width	60 ft.	60 ft.	60 ft.	60 ft.	60 ft.	
4. Minimum Lot Depth	80 ft.	100 ft.	100 ft.	200 ft.	200 ft.	
5. Floor Area Ratio (FAR)- Maximum (a)	0.25	0.35	0.25	0.35	0.25	
6. Front Yard Setback - Minimum	20 ft.	10 ft.	20 ft.	5 ft.	20 ft.	
7. Side Yard Setback - Minimum						
* Interior	5 ft	0 ft.	5 ft	0 ft.	5 ft	
* Street Side	20 ft.	10 ft.	20 ft.	5 ft.	20 ft.	
* Abutting residential zone	15 ft.	15 ft.	15 ft.	20 ft.	20 ft.	
8. Rear Yard Setback - Minimum						
* Abutting nonresidential zone	5 ft.	0 ft.	5 ft.	0 ft.	5 ft.	
* Abutting residential zone	40 ft.	40 ft.	40 ft.	50 ft.	50 ft.	
9. Lot Coverage - Maximum	75%	85%	80%	85%	80%	
10. Building Height - Maximum	35 ft.	45 ft.	45 ft.	45 ft.	45 ft.	

Abbreviations: sf = square feet, ft. = feet

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Note: a) Additional FAR may be approved through Conditional Use Permit review and approval.

b) All buildings must be located not nearer than 35 feet from the center line of the street or 5 feet, whichever is greater.

(B) Additional standard for Industrial Park (IP) Overlay Zone. Every industrial park subdivision must have a minimum of 5 acres overall. A maximum of 75% of the park may have parcels in accordance with the minimum lot size requirements of the underlying zone (see Table 21-2). The remaining 25% of the parcels must be 4 acres in size or larger.

(Ord. 1100, passed 7-6-04; Am. Ord. 1167, passed 11-20-06; Am. Ord. 1172, passed 7-2-07; Am. Ord. 1305, passed 10-7-20)

§ 16.09.040 ACCESSORY USES.

Deleted: 21

(A) In the LI and I zones, incidental retail sales in connection with the primary use are permitted, provided any retail display and sales area does not exceed 25% of the total building area, and provided that the business complies with § 37.19 of the Santa Paula Municipal Code regarding sales tax.

(B) Recreational facilities for employees are permitted as accessory uses to the primary use.

(C) Antennas and other telecommunication facilities must conform to the provisions of Chapter 16.50.

((Ord. 1100, passed 7-6-04; Am. Ord. 1305, passed 10-7-20)

§ 16.09.050 OUTDOOR USE AND STORAGE.

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LI and I Zones.

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(A) All commercial, manufacturing and processing activities must occur within a fully enclosed building or other approved interior space unless otherwise authorized by this chapter.

(B) Outdoor storage is permitted only within a rear or interior side yard. Such storage must be entirely screened from view from any public right-of-way by a combination of fencing, walls, and/or landscaping. Chain link fencing is allowed only with wood or metal slatting, and must comply with all parts of this section. All screening materials must be neatly maintained, kept in good repair, and erected and maintained in a manner that achieves all intended screening purposes.

(C) When outdoor storage is located on a parcel without a building, the storage must be entirely screened from view with a solid (opaque) wall or fence.

(D) Landscaping must be placed in front of any wall or fence adjacent to a public right-of-way either in a landscape planter or through the use of landscape pockets provided along the wall.

(E) Chain link fencing with wood or metal slatting is an acceptable screening material only for areas not visible from a public street or parking lot.

(F) No storage of materials or equipment shall exceed the height of such required screening.

(Ord. 1100, passed 7-6-04; Am. Ord. 1159, passed 6-19-06; Am. Ord. 1167, passed 11-20-06; Am. Ord. 1305, passed 10-7-20)

§ 16.09.060 LANDSCAPING.

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(A) Purpose. Landscaping is to be used to provide attractive planted areas which complement buildings on a site, reduce heat and glare, control soil erosion, and screen unsightly storage and parking areas.

(B) Landscaping requirements.

(1) Landscape coverage of a building site must be provided as follows:

Zone	% Coverage Required (Minimum)
C/LI	20%
LI	15%
I	15%

Such landscaping may include any landscaping required in off-street parking areas (See § 16.46.140)

(2) Along any property lines abutting a residential zone, a minimum 15-foot landscaped setback must be provided. One tree must be provided for each 20 linear feet of such setback buffer.

(3) All required front yards must be landscaped.

(4) Landscaping of required off-street parking areas must be provided as set forth in § 16.46.140 (Landscaping Requirements) of Chapter 16.46 (Off-Street Parking and Loading) of this Title 16.

(5) No more than 15% of any required landscaped area can consist of hardscape or other non-plant materials such as patios, walkways, fountains, rocks, bark, masonry or brickwork, or similar feature.

(6) Landscaped areas must have a minimum width of five feet, including any curbs or similar borders. Narrower landscaped areas may be provided but can not be counted toward meeting the coverage requirements set forth in paragraph (1) above.

(7) Any area within required setbacks not used for other purposes must be landscaped.

(8) Landscaping used to screen storage areas, trash enclosures, parking areas, public utilities, and other similar building features must be planted at a height and density to provide the desired screening effect within three years of initial planting.

(9) Street trees must be provided consistent with City Resolution 3675 establishing guidelines for the preparation of landscape and irrigation plans.

(10) All landscaping must comply with City Resolution 3675 establishing guidelines for the preparation of landscape and irrigation plans.

(C) Irrigation required. All required landscape areas must be provided with permanent automatic irrigation systems suitable for the type of landscaping provided.

(D) Landscape maintenance. All landscaping must be permanently maintained in a neat and healthy condition. Maintenance of approved landscaped installations must consist of regular watering, pruning, fertilizing, clearing of debris and weeds, removal and replacement of dead plants, and repair and replacement of irrigation systems and hardscape.

(E) Landscape and irrigation plans required.

(1) Landscape and irrigation plans are required for all development proposals. Such plans must indicate the square footage of each landscaped area, report the total square footage devoted to landscaping, identify each landscaping area and the types of plants to be provided therein, list the container size of each plant, and clearly portray the entire landscaping layout and irrigation system.

(2) Landscape design plans must be prepared by a California Registered Landscape Architect, unless waived by the Director or designee.

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(3) No building permit will be issued until landscaping and irrigation plans have been reviewed and approved by the Director or designee. The Landscape Architect must certify the plans have been implemented according to the approved plans.

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(F) Water-conserving features. Landscape and irrigation plans must take full advantage of available drought-tolerant landscape materials and low-water-flow irrigation systems, except where such action conflicts with adopted fire prevention plans, or the Fire Chief determines that such would create a fire hazard.

(Ord. 1100, passed 7-6-04; Am. Ord. 1167, passed 11-20-06; Am. Ord. 1305, passed 10-7-20)

Deleted: § 16.21.070 [RESERVED.]¶

§ 16.09.070 BUFFERING REQUIREMENTS.

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Where an industrial use abuts a property in a residential zone, a masonry wall of minimum height eight feet must be erected and maintained between the two uses. The wall shall be measured from the highest adjacent grade. Masonry walls greater than 40 feet in total length must be designed with architectural columns at intervals lengths of between 12 to 16 feet. Landscape screening of the wall must also be provided on the industrial property.

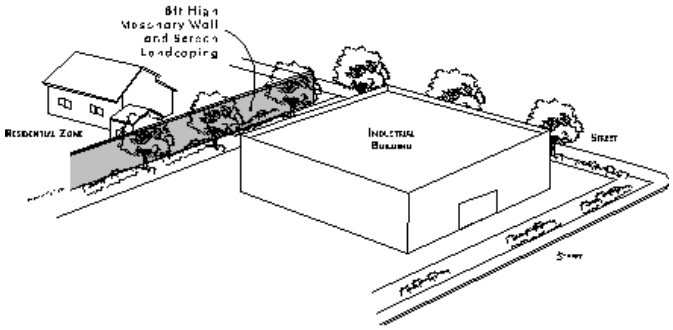


Figure 17-1

Buffering of Industrial Uses

(Ord. 1100, passed 7-6-04; Am. Ord. 1167, passed 11-20- 06; Am. Ord. 1305, passed 10-7-20)

§ 16.09.080 DESIGN PRINCIPLES.

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The design of structures on the industrial zoned lots must comply with the Design Review guidelines as adopted under City Council Resolution 5298.

(Ord. 1100, passed 7-6-04; Am. Ord. 1167, passed 11-20- 06; Am. Ord. 1305, passed 10-7-20)

§ 16.09.090 OTHER APPLICABLE REGULATIONS.

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In addition to the requirements contained in this Chapter 16.21, the following applicable requirements of this Title 16 must apply to development in industrial zones:

Chapter 16.40: General Property Development Standards

Chapter 16.42: Performance Standards

Chapter 16.44: Fences, Wall, and Hedges

Chapter 16.46: Off-Street Parking and Loading

Chapter 16.48: Signs

Chapter 16.50: Antennas and Other Telecommunications Facilities

Chapters 16.54 -16.76: Standards for Specific Land Uses

Chapters 16.110-16.118: Nonconformities

(Ord. 1100, passed 7-6-04; Am. Ord. 1159, passed 6-19-06; Am. Ord. 1167, passed 11-20- 06; Am. Ord. 1305, passed 10-7-20)

CHAPTER 16.10: AIRPORT ZONES

Section

16.10.010 Purpose and intent
16.10.020 Applicability
16.10.030 Use restrictions
16.10.040 Development standards
16.10.050 Special performance standards
16.10.060 Other applicable regulations

§ 16.10.010 PURPOSE AND INTENT.

The Santa Paula Airport is a privately owned and operated aviation facility. The proximity of the airport to populated areas of the city necessitates the establishment of special use regulations and development standards to ensure compatibility between the airport and surrounding land uses. These use restrictions and development standards are based on the Ventura County Airport Comprehensive Land Use Plan (VCACLUP), a document that governs all aviation facilities in the County, and the State Aeronautics Program 1993 Airport Land Use Planning Handbook.

In accordance with Cal. Gov't Code §§ 50485 et seq., the purpose of this subchapter is to prevent creation or establishment of airport hazards and to provide for the elimination, removal, alteration, mitigation or marking and lighting of existing airport hazards.

Four zones, three of which are overlay zones, are designed to accommodate the operations of the airport while maintaining safety as a priority.

(A) Airport Operational Zone - KO. The purpose of the Airport Operational (KO) zone is to provide an area to facilitate airport operations. The zone applies to airport facilities

that are open to the public and maintain a valid permit from the California Aeronautics Commission designating the facility as an airport available to the public, subject to airport administration regulations.

(B) Airport Safety Overlay Zone (KS). The purpose of the Airport Safety (KS) overlay zone is to limit uses and restrict development within areas classified as the Runway Protection Zone, Outer Safety Zone, and Sideline Safety Zone, as identified for the Santa Paula Airport in the VCACLUP.

Within the KS Zone, subzones are established as follows:

(1) KS-IS Inner Safety Subzone. Inner safety subzones are located near each end of the airport runway. Each such subzone is 250 feet in width along a line parallel to and 200 feet beyond the designated threshold of the runway and flares uniformly to a width of 450 feet along a line parallel to and 1,200 feet beyond such threshold. The extended centerline of the runway bisects the subzone. This zone corresponds to the Runway Protection Zone (a.k.a. inner safety zone) for the Santa Paula Airport, identified in the VCACLUP.

(2) KS-OS Outer Safety Subzone. Outer safety subzones are located near each end of the airport runway. Each such subzone is 450 feet in width along a line parallel to and 1,200 feet beyond the designated threshold of the runway and flares uniformly to a width of 950 feet along a line parallel to and 3,700 feet beyond such threshold. The extended centerline of the runway bisects the subzone. This zone corresponds to the Outer Safety Zone for the Santa Paula Airport, identified in the VCACLUP.

(C) Airport-Influenced Overlay Zone (KI). The purpose of the Airport-Influenced (KI) overlay zone is to require less-intense uses and development within the area in which airplane traffic is concentrated. The boundaries of the (KI) overlay correspond to the boundaries of the Traffic Pattern Zone, as identified for the Santa Paula Airport in the VCACLUP.

(Ord. 1100, passed 7-6-04)

§ 16.10.020 APPLICABILITY.

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The provisions of this chapter will apply to the three airport zones. Two of the zones are overlays and therefore, in the event that these restrictions conflict with the underlying zone, the more restrictive provisions will apply. In the event that a lot or parcel of land is located partly within an overlay zone, the restrictions applicable to such overlay zone will apply to the part of the lot or parcel located within the overlay zone.

(Ord. 1100, passed 7-6-04)

§ 16.10.030 USE RESTRICTIONS.

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(A) Airport Operational Zone - KO.

(1) Permitted uses. The following uses are permitted in the KO Zone:

(a) Runways, taxiways, and other surfaces used by airplanes on the ground

(b) Communication facilities.

(c) Terminal buildings.

(d) Sale of aviation fuel and products.

(e) Airplane rentals.

(f) Charter and delivery services.

(g) Flying schools.

(h) Air photographer, survey and map-making services.

(i) Aircraft storage and tie downs.

(j) Aircraft repair and servicing.

(2) Uses requiring a Conditional Use Permit. The following uses may be permitted subject to Conditional Use Permit review pursuant to Chapter 16.218 (Conditional Use Permits) of this Title 16.

(a) Airplane sales, including equipment and supplies.

(b) Service establishments for airport business:

i. Car rental;

ii. Restaurant, café, cafeteria; and

iii. Taxistand.

(c) Industrial uses listed as permitted in the LI Zone, subject to the same conditions and restrictions as in the LI Zone, provided that they are found to be compatible with existing, proposed or allowed uses within the zone.

(B) Airport Safety Overlay Zone (KS). Notwithstanding the use regulations of the underlying zone, any use involving, as the primary activity, the manufacture, storage, or distribution of explosives or flammable materials is prohibited.

The following land use restrictions apply to the KS Overlay Zone and the KS-IS and KS-OS subzones. In the event that these restrictions are in conflict with the base zoning as shown on the zoning map or in the event that land is located in two or more subzones, the more restrictive will apply. In the event that a lot or parcel of land is located partly within one or more of the subzones, the restrictions applicable to such subzone or subzones will apply to that part of the lot or parcel located within the subzone or subzones.

(1) KS-IS Inner Safety Subzone.

(a) Land use within the inner safety subzone is intended to have few or no people and no structures or obstructions. Prohibited uses include:

i. Buildings or structures;

ii. Outdoor amusement;

iii. Outdoor commercial or industrial operation;

iv. Parks;

v. Resorts and camps;

vi. Storage or manufacture of explosives or petroleum products;

vii. Trees;

viii. Uses prohibited in the outer safety subzone;

ix. Uses that attract birds.

(b) The following uses are permitted in the KS-IS subzone if such use is permitted in the underlying zone and only if found to conform to the Federal Aviation Administration guidelines:

i. Communications facilities;

ii. Golf course, except clubhouse;

iii. Landscaping, except trees;

iv. Outdoor storage;

v. Automobile parking;

vi. Streets;

vii. Utilities.

(2) KS-OS Outer Safety Subzone.

(a) Land use within the outer safety subzone is intended to have low population densities and reduced lot coverages. Prohibited uses include:

i. Auditoriums/theaters;

ii. Churches/synagogues;

iii. Hospitals/convalescent homes;

iv. Hotels/motels;

v. Outdoor sports arenas;

vi. Outdoor amphitheaters;

vii. Residences;

viii. Schools;

ix. Transportation terminals.

(b) The following uses are permitted in the KS-OS subzone if such use is permitted in the underlying zone and only if found to conform to the Federal Aviation Administration guidelines:

i. Manufacturing;

ii. Light industrial;

iii. Research and development;

iv. Business parks/corporation offices;

v. Commercial offices;

vi. Commercial retail and wholesale;

vii. Golf course;

viii. Landscaping;

ix. Outdoor storage;

x. Automobile parking.

(C) Airport-Influenced Overlay Zone (KI). Land uses in the VCACLUP traffic pattern zone is intended to exclude large assemblages of people and have reduced lot coverages. Prohibited uses include:

(1) Auditoriums/theaters;

(2) Churches/synagogues;

(3) Hospitals/convalescent homes;

(4) Other high-occupancy uses;

(5) Outdoor amphitheaters;

(6) Outdoor arenas;

(7) Schools (with exception of flight schools);

(8) Transportation terminals.

(Ord. 1100, passed 7-6-04; Am. Ord. 1159, passed 6-19-06)

§ 16.10.040 DEVELOPMENT STANDARDS.

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(A) Airport Operational Zone - KO. Airport operational facilities must be designed in accordance with the recommended standards of the Federal Aviation Administration document AC 150/5300-4A, Utility Airports, as minimum for Stage 1, basic utility airports except as amended below:

(1) Minimum land area: 25 acres

(2) Minimum runway length: 2,000 feet, with 2,450-foot maximum

(3) Dimensional standards and setbacks:

(a) Runway width: 45 feet

(b) Runway safety area width: 100 feet

(c) Landing strip length beyond runway end: 100 feet

(d) Taxiway width: 20 feet

(e) Runway centerline to taxiway centerline: 95 feet

(f) Runway centerline to property line: 150 feet

(g) Runway centerline to building restriction line, taxiway side, both sides: 100 feet

(h) Taxiway centerline to airplane tiedown area: 20 feet

(i) Taxiway centerline to fixed or movable obstruction: 50 feet

(j) Primary surface width: 200 feet

(k) Clear zone, width at start: 250

(l) Clear zone, runway end to start of clear zone: 200 feet

(m) Clear zone: 1,000 feet in length or 50 feet vertical clearance between terrain and approach surface

(n) Clear zone, width at end of clear zone: 450 feet

(o) Approach slope: 20 to 1

(4) Yards. All buildings must be set back from any property line fronting on or paralleling a dedicated street or frontage road a minimum of 15 feet.

(5) Maximum building height of structure: 35 feet.

(6) Lot coverage: All main buildings, accessory buildings, and structures for nonresidential uses must cover not more than 50% of the total building site including street or greenbelts. Residential structures and uses are not permitted in the KO zone.

(7) Parking. The provisions of Chapter 16.46 apply; except, that all open parking areas must have a minimum of 10% of its area devoted to permanently maintained landscape materials consisting of ground cover, shrubs, trees and other plant materials.

(8) Aviation fuel must be stored in aircraft tanks, in delivery units approved by the Fire Department, or in aviate fuel storage tanks reserved for such use, as approved by the Fire Department.

(B) Airport Safety Overlay Zone (KS).

(1) KS-IS Inner Safety Subzone.

(a) Buildings and structures are prohibited in the KS-IS zone.

(2) KS-OS Outer Safety Subzone.

(a) Lot coverage: All main buildings, accessory buildings and structures must cover not more than 25% of the total building site including any streets or greenbelts.

(b) Maximum building height of structure: 35 feet.

(C) Airport-Influenced Overlay Zone (KI).

(1) Lot coverage.

(a) Nonresidential uses: All main buildings, accessory buildings, and structures for nonresidential uses must cover not more than 50% of the total building site including street or greenbelts.

(b) Residential uses: All main buildings, accessory buildings, and structures for residential uses must cover not more than 25% of the total building site, including streets or greenbelts.

(3) Maximum building height of structure: 35 feet.

(Ord. 1100, passed 7-6-04)

§ 16.10.050 SPECIAL PERFORMANCE STANDARDS.

Deleted: 27

The following performance standards apply to the Airport Operational zone (KO), the Airport Safety Overlay Zone (KS) and Airport Influenced Overlay Zone (KI):

(A) Surfacing and dust control. All surfaces must be properly drained, graded and maintained free of weeds, trash, and other debris.

(B) Waste disposal. No harmful, noxious, or objectionable discharge of any waste materials, fumes, dust, or smoke are permitted into or upon the ground, sanitary or storm sewer system, water or water system, nor into the atmosphere. Incineration of waste materials is prohibited. Food related waste must be stored in a manner that does not attract birds.

(C) Heat and glare. Any operation producing glare or heat must be performed within a building or enclosed or screened area so that such glare or heat is not perceptible, without instruments, beyond the property lines of the parcel of origin.

(D) Electronic and radio interference. No operation may emit electrical, electronic, or radio emissions that will interfere with, obstruct, or adversely affect the operation of air navigation aids and radio communication.

(E) Vibration. No operation is permitted that emits ground vibrations perceptible without instruments beyond the property lines of the parcel of origin.

(F) Fire insurance rating. No operation may, by its nature, increase the fire insurance rating for adjoining or adjacent property.

(G) Landscaping. Required front and street side yards, excepting pedestrian and vehicular access and all areas not otherwise covered with buildings or paved, must be landscaped and maintained with planting materials, or at least 75% of the surface-area must be in planting and the remainder in landscaping aggregate, excluding asphalt.

(H) Fair disclosure. A fair disclosure agreement and covenant must be recorded on the deed for the property by the owner and/or developer of the property.

(I) Nuisance. All structures, landscaping, and other development features must be designed to minimize their attraction of birds.

(Ord. 1100, passed 7-6-04)

§ 16.10.060 OTHER APPLICABLE REGULATIONS.

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In addition to the requirements contained in this chapter, any applicable requirements in the following chapters apply to development in any of the three airport zones:

Chapter 16.40: General Property Development Standards

Chapter 16.44: Fences, Wall, and Hedges

Chapter 16.46: Off-Street Parking and Loading

Chapter 16.48: Signs

Chapter 16.50: Antennas and Other Telecommunication Facilities

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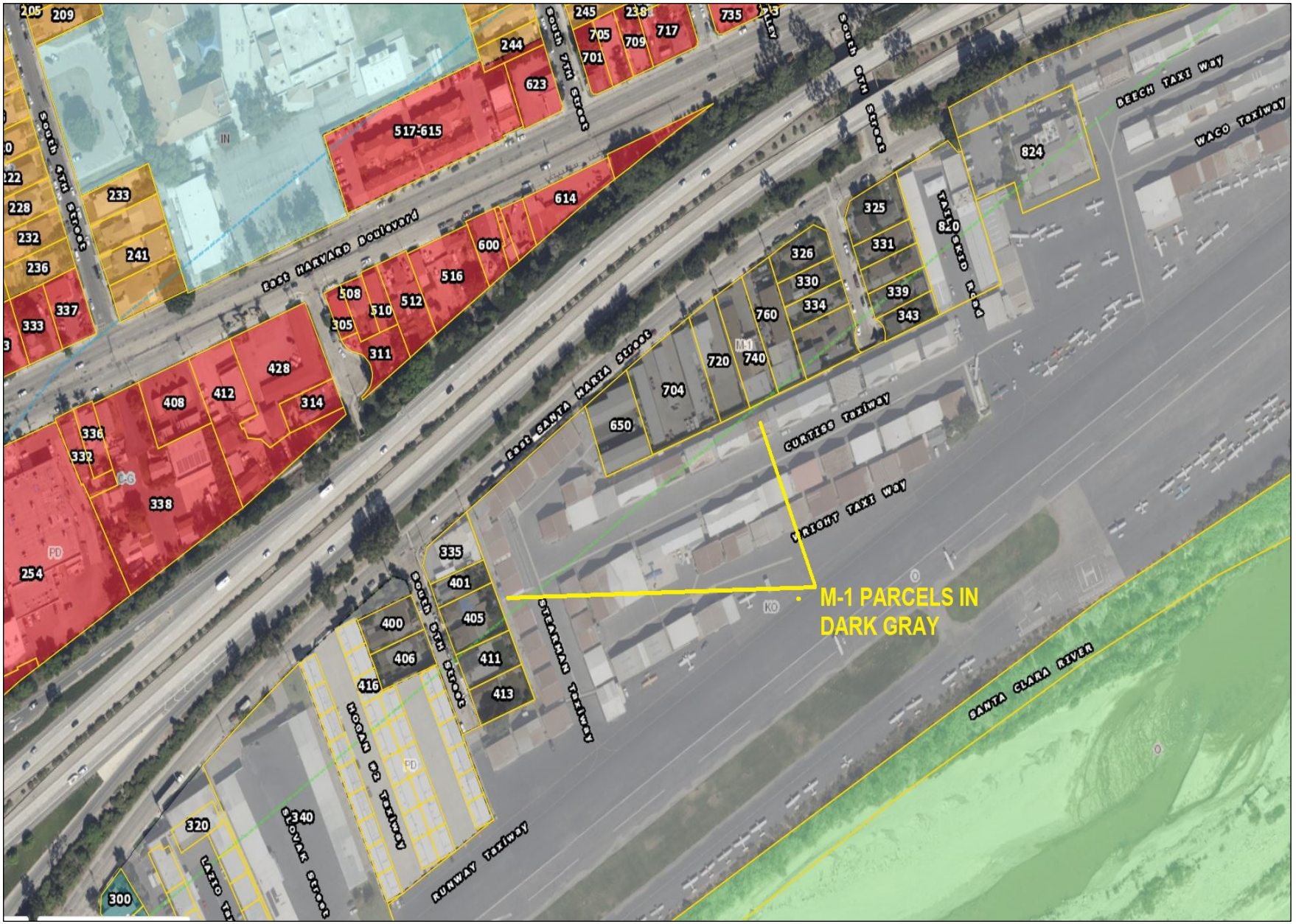
Chapter 16.54 -16.76: Standards for Specific Land Uses

Chapters 16.110-16.118: Nonconformities

(Ord. 1100, passed 7-6-04)

ATTACHMENT C

M-1 (MANUFACTURING) PARCELS
LOCATION MAP & LIST


M-1 PARCELS IN
DARK GRAY
East HARVARD Boulevard
East SANTA MARIA Street
South 4TH Street
South 5TH Street
South 7TH Street
BEECH TAXI Way
WACO Taxiway
CURTISS Taxiway
WRIGHT TAXI Way
STEARMAN Taxiway
HOGAN #2 Taxiway
RUNWAY Taxiway
SLOVAK Street
SANTA CLARA RIVER
TAILSKID Road
205
209
233
241
228
232
236
333
337
244
623
517-615
614
600
516
508
510
512
305
311
428
412
408
314
336
332
338
254
245
705
701
709
717
735
824
325
331
339
343
326
330
334
760
720
740
704
650
820
335
401
405
411
413
400
406
416
320
340
300

Address	APN
325 S Eighth St	104009118
326 S Eighth St	104008056
330 S Eighth St	104008009
331 S Eighth St	104009106
334 S Eighth St	104008010
335 S Eighth St	104009107
339 S Eighth St	104009120
340 S Eighth St	104008011
343 S Eighth St	104009121
400 S Fifth St	104023034
401 S Fifth St	104008033
405 S Fifth St	104008034
406 S Fifth St	104023033
411 S Fifth St	104008035
413 5 Fifth St	104008036
650 E Santa Maria St	104008049
704 E Santa Maria St	104008059
720 Santa Maria St	104008063
740 E Santa Maria St	104008065
760 E Santa Maria St	104008064

ATTACHMENT D

2040 GENERAL PLAN EXCERPTS
PARCELS PROPOSED FOR LAND USE CHANGE

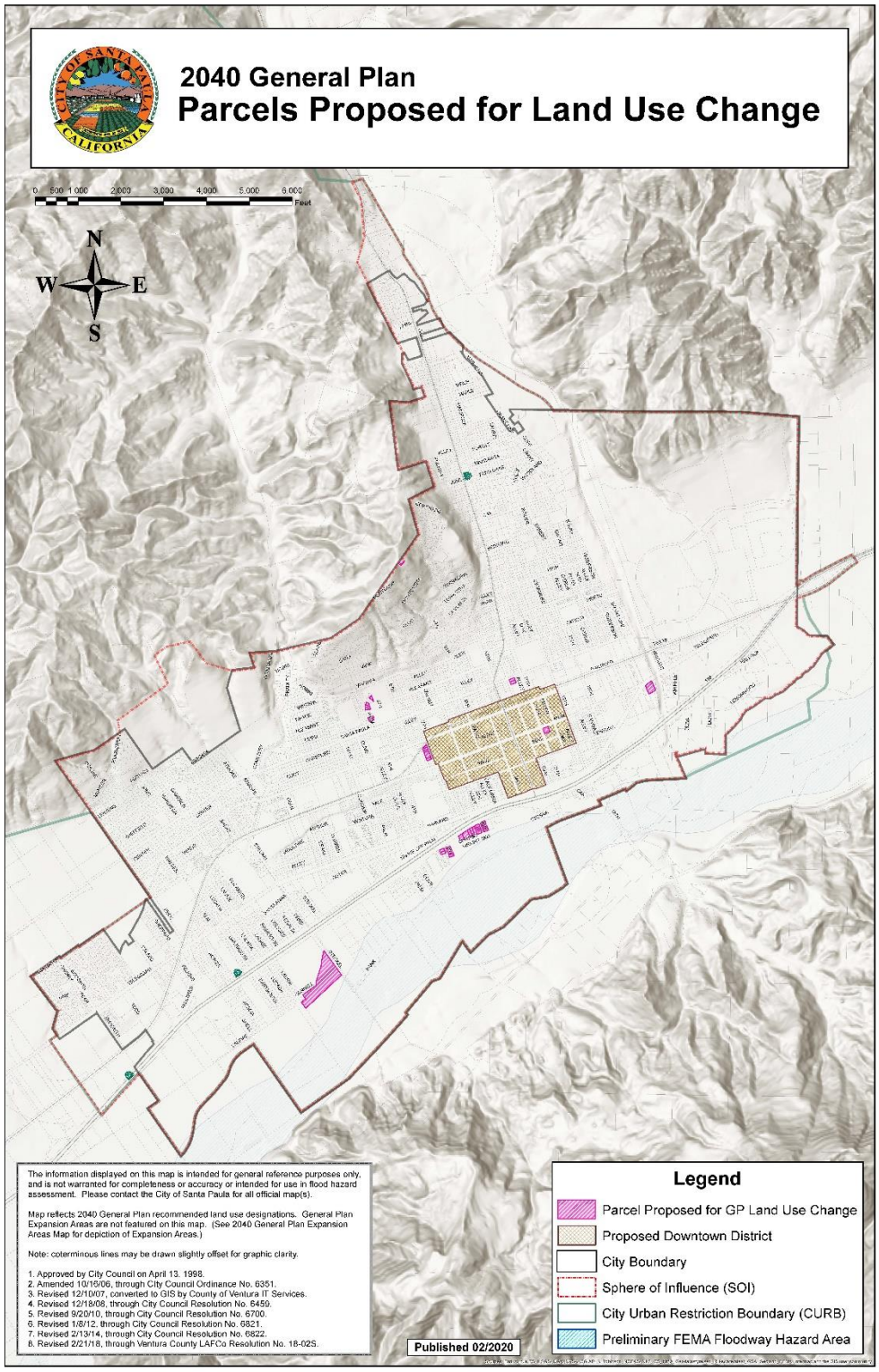
Table 3.4-5 Proposed Parcel-Specific Changes to Existing Land Use Designations

	Address	APN	Existing General Plan Designation	Proposed General Plan Designation	Rationale
1	1102 E. Main Street	101022315	Open Space: Parks & Recreation	Commercial	Inconsistency between the General Plan and Zoning. This 0.38-acre parcel has a GP land use designation "Open Space" but has a Commercial General zoning. Since 1988 the site has been a used car lot. Staff did not identify any prior plans for this site to become a midtown pocket park downtown and suspects that this GP designation is in error. Staff recommends changing the General Plan land use designation to "Commercial" from "Open Space Parks & Recreation".
2	17902 E. Telegraph Road	107003001	Mixed Use: Commercial/Light Industrial	Industrial	Create a more suitable match between the General Plan and Zoning. This property was part of the larger 2013 annexation for the East Area 1 and 2 projects. This 0.93-acre site received a zone change to "Light Industrial" in July 2017 per CC Ord. 1269. Changing the GP land use designation to "Industrial" would align with the adjacent properties.
3	31, 34, 35, 36, 41, and 42 Palm Court (SPHS)	100015406 100015416	Residential: Single Family	Institutional/Civic	These two properties are owned by the SPUSD. These two lots were previously occupied by single-family residences, but have been demolished to create additional parking for Santa Paula High School. The proposed General Plan land use designation changes are in accord with the School District's Facilities Long- Range Master Plan.
4	255 N. Ojai Street & Vacant Lot	1010163055 1010163065	Mixed Use: Office/Residential	Mixed Use: Commercial/Light Industrial	These are two properties, one with a legal, nonconforming single-family residence and the other a vacant lot, with a General Plan land use designation of "Mixed Use: Office / Residential". The remainder of the block is single 2.12-acre parcel hosting a former Packing House warehouse with a General Plan land use designation of "Mixed Use: Commercial / Light Industrial". The two 0.17-acre properties should have both the General Plan land use and Zoning changed in order to unite the entire block with a common General Plan land use designation of "Mixed Use: Commercial / Light Industrial", and, a "Commercial / Light Industrial (C/LI)" Zoning to facilitate development expansion and modernization of former Packing House site.

	Address	APN	Existing General Plan Designation	Proposed General Plan Designation	Rationale
5	M-1 Airport Parcels		Industrial	Airport	These are two clusters of single-family homes along cul de sacs: 6 properties at the S. 5th Street, and 9 properties at S. 8th Street. These homes were built around the 1940-50s, have an Industrial GP land use designation, and are Zoned M-1. All of these 15 properties are considered legal, nonconforming as residential uses are prohibited in M-1 Zones. Staff suggests changing the Industrial GP land use designation to Airport, to align with the surrounding area. M-1 is proposed to be eliminated citywide as a Zoning designation, and as such, staff suggests assigning K-O (Airport Operational) zoning to the former M-1 parcels, to align with the surrounding K-O zoning designations.
	740 E Santa Maria St	104008065			
	331 S Eighth St	104009106			
	335 S Eighth St	104009107			
	339 S Eighth St	104009120			
	343 S Eighth St	104009121			
	334 S Eighth St	104008010			
	760 E Santa Maria St	104008064			
	326 S Eighth St	104008056			
	340 S Eighth St	104008011			
	330 S Eighth St	104008009			
	325 S Eighth St	104009118			
	720 Santa Maria St	104008063			
	704 E Santa Maria St	104008059			
	650 E Santa Maria St	104008049			
	411 S Fifth St	104008035			
	405 S Fifth St	104008034			
	401 S Fifth St	104008033			
	413 S Fifth St	104008036			
	406 S Fifth St	104023033			
	400 S Fifth St	104023034			
6	134 N 7th St	103008212	Mixed-Use Office Residential	Residential Medium-High Density	Property owner requests to resolve nonconformity and maintain single-family context – all of these properties (except APN 103008240) are developed with legally non-conforming single-family residences within a pocket of "Commercial Office" zoning with no existing commercial development.
	130 N 7th St	103008213			
	126 N 7th St	103008214			
	No address 7th St	103008240			
	114 N 7th St	103008217			

	Address	APN	Existing General Plan Designation	Proposed General Plan Designation	Rationale
7	Vista del Rio (unaddressed)	104017033	Open Space / Parks & Recreation	Industrial	Inconsistency in the General Plan land use designation --- Zoning district. Currently, the GP land use does not correlate with the Zoning. This 62-acre parcel begins at the edge of the mobile park and extends southward, with the vast majority of the parcel within the Santa Clara river bottom and floodplain. The entire parcel has a General Plan land use designation of "Open Space Parks & Recreation". However, the parcel has split-Zoning. The northern portion is irregularly shaped, partially within the Airport Outer Safety Zone, about 9.3-acres, and is Zoned "Light Industrial" (LI), while the remaining 52.7-acres is Zoned "Open Space -Passive" (0). Split-Zoning is a common feature shared by many parcels abutting the Santa Clara River. The problem is the northern portion's LI zoning does not correlate with the overall parcel's General Plan land use designation of "Open Space Parks & Recreation". The proposed solution is to change the northern portion's GP land use designation to Industrial to correlate with the current LI zoning.
8	Mesa Water Tank		Hillside Residential	Institutional	Rectify clerical error related to mapping omission of remainder parcel.

~~Address~~	~~APN~~	~~Existing General Plan Designation~~	~~Proposed General Plan Designation~~	~~Rationale~~
~~1102 E. Main Street~~	~~101022315~~	~~Open Space: Parks & Recreation~~	~~Commercial~~	~~Inconsistency between the General Plan and Zoning. This 0.38-acre parcel has a GP land use designation "Open Space" but has a Commercial General zoning. Since 1988 the site has been a used car lot. Staff did not identify any prior plans for this site to become a midtown pocket park downtown and suspects that this GP designation is in error. Staff recommends changing the General Plan land use designation to "Commercial" from "Open Space Parks & Recreation".~~
~~17902 E. Telegraph Road~~	~~107003001~~	~~Mixed Use: Commercial/Light Industrial~~	~~Industrial~~	~~Create a more suitable match between the General Plan and Zoning. This property was part of the larger 2013 annexation for the East Area 1 and 2 projects. This 0.93-acre site received a zone change to "Light Industrial" in July 2017 per CC Ord. 1269. Changing the GP land use designation to "Industrial" would align with the adjacent properties.~~



~~Exhibit 3.4-2~~Exhibit 3.4-3 **Locations of Proposed Parcel-Specific Changes to Existing Land Use Designations (revised)**

ATTACHMENT E

UPDATED SANTA PAULA ZONING MAP

Zoning Map

+ Specific Plans

0 500 1,000 2,000 3,000 4,000 5,000 Feet

N W E S

SP-1
Adams Canyon Expansion Area

SP-2
Fagan Canyon Expansion Area

SP-3
East Area 1
Harvest at Limoneira

SP-4
East Area 2
East Gateway

SP-5
South Mountain Expansion Area

SP-6
Santa Paula West Business Park

SP-7
Airpark

Legend

- C-G: Commercial-General
- C-LI: Commercial-Light Industrial (inc. Housing Opp. Overlay)
- C-N: Commercial-Neighborhood
- C-O: Commercial-Office
- CBD: Central Business District
- HR2-PD: Hillside Residential 2-PD (0-3 du/ac)
- I: Industrial
- IN: Institutional-Civic
- KO: Airport Operational
- LI: Light Industrial
- MHP: Mobile Home Park
- O: Open Space-Passive
- OPR: Open Space-Parks & Recreation
- R-1: Residential-Single Family
- R-1(a): Residential-Single Family (Small Lot)
- R-2: Residential-Medium Density
- R-3: Residential-Medium-High Density
- R-4: Residential-High Density
- RA-10: Rural Residential
- RA-20: Rural Residential
- Planned Development Overlay
- Historic Consideration Overlay
- Industrial Park Overlay
- RR: Railroad Overlay
- Airport Runway Extents
- Airport Height Restriction Area Overlay
- Airport Traffic Pattern Area Overlay
- KI: Airport-Influenced Area Overlay
- KS-IS: Airport Safety Zone Overlay: Inner Safety Subzone
- KS-OS: Airport Safety Zone Overlay: Outer Safety Subzone
- Parcels
- Sphere of Influence (SOI)
- City Urban Restriction Boundary (CURB)
- City Boundary

The information displayed on this map is intended for general reference purposes only, and is not warranted for completeness or accuracy or intended for use in flood hazard assessment. Please contact the City of Santa Paula for all official maps.

Note: coterminous lines may be drawn slightly offset for graphic clarity.

1. Approved by City Council on April 13, 1998.
2. Amended 10/16/06, through City Council Ordinance No. 6351.
3. Revised 12/10/07, converted to GIS by County of Ventura IT Services.
4. Revised 12/18/08, through City Council Resolution No. 6459.
5. Revised 9/20/10, through City Council Resolution No. 6700.
6. Revised 1/8/12, through City Council Resolution No. 6821.
7. Revised 2/13/14, through City Council Resolution No. 6822.
8. Revised 2/21/18, through Ventura County LAFCo Resolution No. 18-02S.
9. Revised 10/7/2020, to reflect C-H/C-LI conversion, through City Council Ord. No. 1305.
10. Revised 5/21/2025, to reflect M-1 elim./M-1 to KO conv., through City Council Ord. No. 1345

Author: TT/COSP GIS/VenCo GIS File Location: I:\Zoning\COSP Zoning Map (05.2025)

Published 05/2025

Sources: Esri, Maxar, Airbus DS, USGS, NGA, NASA, CGIAR, N Robinson, NCEAS, NLS, OS, NMA, Geodatastyrelsen, Rijkswaterstaat, GSA, Geoland, FEMA, Intermap, and the GIS user comm

CITY OF SANTA PAULA
MEMORANDUM

To: Honorable Mayor and Members of the City Council

From: Christy Ramirez, Finance Director

Subject: THIRD QUARTER FISCAL REPORT

Date: May 21, 2025

Agenda Item: 12.A

RECOMMENDATION:

Staff recommends that the City Council
1. Approved the budget allocations noted in the Fiscal Impacts Section

Presented by: Finance Director Christy Ramirez

BACKGROUND:

The purpose of this Third Financial Review is to provide a status update on the City's revenue and expenditure activity as it relates to the FY 2024/25 Operating Budget, which was originally adopted on June 21, 2023. This report provides an overview of the revenue and expenditure activity in the General Fund, as well as the City's Special Funds, and presents recommendations for adjustments to the adopted budget, where needed.

The first section of this report is a summary of the financial activity for the City's most significant fund, the General Fund, as of May 15, 2025. Staff has also included discussion on other miscellaneous funds and the Capital Improvement Program (CIP) budget.
In analyzing the attached report, the following information should be taken into consideration:

- Revenues and expenditures are recorded during the period received or paid. It is only at the end of the fiscal year that accrual entries are made to associate the revenues and expenditures to the corresponding period.
- The receipt of revenues varies according to the source of funding, so the December totals may not represent six months of revenues in many categories. For example, "Traditional" Property Tax payments are normally received as follows: 56% in December, 41% in April, and 3% in June.
- Expenditures for salaries and some operating costs may be disbursed evenly on a month-to-month basis, however, there are some expenditure line items whereby funds are released or encumbered at the start of the new fiscal year. In addition, expenditures for Liability Insurance, Workers Compensation and Debt Service are made on a quarterly, semi-annual or annual basis.

ANALYSIS:

This staff report addresses significant variances on a line item basis. Following is a breakdown of current revenue and expense projections for Q3 24/25 by fund:

GENERAL FUNDS -

The General Fund is the general operating fund of the City and accounts for activities and services traditionally associated with general municipal services. When discussing the General Fund in this report, included is the sub funds such as Measure T and Recreation Program funds. Staff has included recommended budget adjustments for all funds within the analysis of the Revenues, Expenditures, and Capital Improvement Program and Other Funds sections of this report. Additionally, a summary by general ledger accounts can be found in Exhibit A to the attached resolution.

Overall, based on year-to-date activity analysis and comparison to prior year actuals in the Third Quarter of FY 2024/25, revenues and expenditures for the General Fund are tracking lower than expected compared to the original budget, however higher than expected as reported at mid-year. The reason for the change is due to unexpected revenue related to projects that were scheduled to begin in the FY 2025/26 budget but have moved along faster than anticipated.

Details regarding revenue and expenditure performances and previous Council approved budget appropriations incurred this fiscal year are further outlined in this report.

General Fund Revenue Analysis:

The tables and summary information below provide additional detail on the revenue activity to date on a budget to actual comparison.

All General Funds	Budget	Actuals	Proposed Adjustment	Variance
Charges for Service	2,629,503	2,671,421	206,253	1.6%
Licenses & Permits	2,064,625	1,729,712	(340,998)	-16.2%
Fines & Penalties	102,000	6,411	(83,916)	-93.7%
Other Revenue	322,773	160,582	(9,087)	-50.2%
Intergovernmental Revenues	811,065	709,310	80,787	-12.5%
Property Related	5,039,110	3,346,453	497,890	-33.6%
Sales Tax	7,712,364	5,050,657	-	-34.5%
Other Taxes	428,500	266,718	(35,241)	-37.8%
TOT	140,000	34,759	(35,241)	-75.2%

Business License	144,500	135,467	-	-6.3%
Real Property Transfer Tax	144,000	96,518	-	-33.0%
Franchise Fee	1,120,880	1,067,728	244,071	-4.7%
Investments & Rents	162,365	44,729	(64,771)	-72.5%
Transfers	2,269,605	-	-	-100.0%
TOTALS	**22,662,789**	**15,053,721**	**494,989**	**33.6%**

Licenses and Permits revenue categories are generally falling short of target levels. Permits budgeted for FY 24/25 primarily consist of development activity that has not materialized as expected due to changes in project valuations and plans. Staff recommends a **decrease of $340,998**, spread primarily over multiple building permit line items.

Charges for Services is seeing a fluctuation throughout the various line items ranging between a significant shortfall in revenues for Inspection Fees and Application Reviews totaling $586,456 compared to a few line items that are exceeding their budget, including Plan Check Fees and Accessibility Review Fees totaling $741,963 over budget. This combined **excess of $206,253** is a recommended change to the budget for Fiscal Year 2024/25.

Other Revenues encompasses all other revenues not otherwise mentioned. This category is trending about $9,100 under budget, primarily due to miscellaneous revenue that was anticipated for a bond sale that did not occur. A total **decrease of $9,087** is recommended.

The **Intergovernmental Revenue** category, which includes the **Prop 172 sales tax** (sales tax for public safety activities), is expected to exceed projections due to vehicle license fee collections in excess as well as prior year catchup payments for the Property Tax in lieu of MVLF. The total recommended **increase to this category is $80,787**.

The **Property Tax** category is composed of two payment types - the “Traditional” Property Tax, which are received in large part during the months of December and April, and the Property Tax in Lieu of Motor Vehicle License Fees (MVLF) which is received in two payments during January and May. Traditional property taxes are trending above budgeted figures by $140,353. Property Tax in Lieu of MVLF has had an increase of $367.536, for a combined **increase of $497,890** to this category.

The annual **Sales Tax** budgeted figure of $7.7m is comprised of twelve (12) monthly payments for the traditional Sales Tax line item, as well as an equal amount of payments for the Measure T 1% Sales Tax. To date, the revenues collected totaled $5.1m, or 65.5% of the estimated revenue for the year, accounting for 8 months of revenue. It is anticipated that both General and Measure T Sales Tax receipts will meet the new revised projections previously approved by Council.

Other Taxes consists of three subcategories including **Transient Occupancy Tax (TOT), Business License, and Real Property Transfer Tax. TOT** actual revenues are trending significantly below target in comparison with prior year totals, and **decrease of $35,241** is recommended to this category.

The City collects **Franchise Fees** from five main service provider sources (Cable, Electric, Gas, Pipeline, Solid Waste). Each provider of these services has a different payment schedule. Electric and Gas providers make annual payments in April. The Cable provider is on a quarterly payment plan, while Pipeline franchise fees are collected twice a year. This category also includes the Commercial Refuse Hauler, or Trash Hauler Franchise Fees. It is anticipated that the Commercial Refuse Hauler line item will come in **$244,071 more** than expected, a budget adjustment in line with these revised figures is recommended.

Investments & Income Staff is recommending a decrease of $64,771 to our interest income due to a shortage of interest based on lower than expected fund balances. However, investments continue to generate the income anticipated, it is simply not being attributed to the General Fund as expected.

Overhead/Transfers In are revenues provided by other funds to offset costs in the General Fund. These charges are done via journal entry and trued up at the end of the year. No changes are recommended for this category at this time.

General Fund Expenditure Analysis:

All departments continue to be below the expected target of their overall allocated budgets as of May 15, 2025 primarily due to ongoing staffing shortages throughout the City. Staff previously decreased budget line items significantly to address expected shortfall in revenues. As noted in the Revenue Analysis above, with better than anticipated figures being realized, the following recommendations are being made to address needed funds for operating expenses. This chart shows the current budget and activity, which while these line items only exceed the budget by $96,342, an additional $396,573 is needed to complete the fiscal year, for a total recommended adjustment of $492.915.

Account	Name	Current Budget	Activity	Rec Adj
100-5-0501-323	SUPPORT TO OTHER AGENCIES	235,000	278,000	43,000
100-5-0504-203	PROF/CONTR SVCS-LEGAL	262,000	279,754	183,754
100-5-0511-209	PROF/CONTR SVCS-OTHER	136,000	98,051	16,000
100-5-0513-261	INSURANCE-PUBLIC LIABILITY	948,969	1,055,630	106,661
100-5-0514-101	POSTAGE	12,374	11,271	10,000
100-5-0514-175	MINOR EQUIPMENT-COMPUTER	74,900	79,303	29,000
100-5-0514-207	PROF/CONTR-COMPUTER/SOFTWARE	207,700	170,234	58,000

100-5-0514-240	DUPLICATION CHARGES-INTERNAL	35,400	33,481	17,000
100-5-0514-282	UTILITY-TELEPHONE	131,112	102,971	4,000
100-5-1531-123	SUPPLIES-SHOP & FIELD	49,500	47,281	2,500
100-5-1531-209	PROF/CONTR SVCS-OTHER	58,000	53,314	7,500
100-5-1532-123	SUPPLIES-SHOP & FIELD	45,000	49,233	10,000
100-5-1532-209	PROF/CONTR SVCS-OTHER	35,000	30,825	7,500
	TOTAL	**2,230,955**	**2,289,348**	**492,915**

Attached for your review is the Purchase Order Activity Report, which has been provided on a quarterly basis to improve transparency, along with a detailed check register, to communicate to the public Council items not brought before the City Council for approval.

CAPITAL IMPROVEMENT PROGRAM AND OTHER FUNDS:

On a budget basis, the various grant type funds are balanced with revenues matching expenditures. However, on an actual basis, funds are reimbursed after they are expended. The reimbursement requests for grant expenditures are submitted in a timely manner either on a monthly or quarterly basis by the staff responsible for the project reimbursements. Any negative balances are the result of timing of revenues. Revenue projections are reviewed on a quarterly basis and recommended adjustments are made when necessary.

ABC Grant Fund
Staff is recommending a budget adjustment of $13,567 in both revenues and expenditures for the ABC Grant Fund to recognize the reimbursement of staff time related to ABC Grant eligible expenses. The GL accounts impacted are 304-4-4501-4277 and 304-5-4501-001. Police staff will request a budget adjustment moving expenses from the General Fund to the ABC Grant fund to accurately reflect the funding source.

STRATEGIC PLAN:

This item is not a goal or objective in City Council's two-year Strategic Plan, however it is important to communicate the City's fiscal status to the Council and the public to maintain operational excellence.

FISCAL IMPACTS:

The net fiscal impact to the General Fund is $2,074 for all recommended adjustments to both revenues and expenditures.

There is a zero fiscal impact to the ABC Grant Fund.

OPTIONS:

1. The Council may reject staff's recommendations and provide additional guidance on reserve transfers and budget allocations.

ATTACHMENTS:

Project Activity Report.pdf

City of Santa Paula, CA

Project Activity Report
By Project Number
Report Dates: 01/01/2025 - 03/31/2025

Project Number	Project Name	Group	Type	Status
106	CITY INITIATED PROJECTS	MISCELLANEOUS	N/A	Active

Expenses

Account Key	Account Name	Category	Total Activity
10612-CI-02	12-CI-02 CODE ENF	N/A - N/A	119.69

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
100-5-3001-001	SALARIES-FULL TIME	03/14/2025	PYPKT03845 - PR#05 03.14.25 MISC - Period 2/22/2025 - 3/7/2025			79.79
100-5-3001-001	SALARIES-FULL TIME	03/28/2025	PYPKT03867 - PR#06 03.28.25 MISC - Period 3/8/2025 - 3/21/2025			39.90
					2024-2025 Total:	**119.69**

Account Key	Account Name	Category	Total Activity
10617-CI-12	17-CI-12 GIS CONVERSION / TRAINING	N/A - N/A	2,025.02

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
100-5-3001-001	SALARIES-FULL TIME	01/03/2025	PYPKT03754 - PR#26 01.03.25 MISC - Period 12/14/2024 - 12/27/2024			138.70
100-5-3001-001	SALARIES-FULL TIME	01/17/2025	PYPKT03792 - PR#01 01.17.25 MISC - Period 12/28/2024 - 1/10/2025			166.44
100-5-3001-001	SALARIES-FULL TIME	01/31/2025	PYPKT03803 - PR#02 01.31.25 MISC - Period 1/11/2025 - 1/24/2025			388.36
100-5-3001-001	SALARIES-FULL TIME	02/14/2025	PYPKT03814 - PR#03 02/14/25 MISC - Period 1/25/2025 - 2/7/2025			360.62
100-5-3001-001	SALARIES-FULL TIME	02/28/2025	PYPKT03828 - PR#04 02.28.25 MISC - Period 2/8/2025 - 2/21/2025			360.62
100-5-3001-001	SALARIES-FULL TIME	03/14/2025	PYPKT03845 - PR#05 03.14.25 MISC - Period 2/22/2025 - 3/7/2025			249.66
100-5-3001-001	SALARIES-FULL TIME	03/28/2025	PYPKT03867 - PR#06 03.28.25 MISC - Period 3/8/2025 - 3/21/2025			360.62
					2024-2025 Total:	**2,025.02**

Account Key	Account Name	Category	Total Activity
10617-CI-13	17-CI-13 CANNABIS REGULATION	N/A - N/A	79.79

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
100-5-3001-001	SALARIES-FULL TIME	03/14/2025	PYPKT03845 - PR#05 03.14.25 MISC - Period 2/22/2025 - 3/7/2025			79.79
					2024-2025 Total:	**79.79**

Account Key	Account Name	Category	Total Activity
10618-CI-02	18-CI-02 CM/ACM/ADMIN DEPT PROJECTS	N/A - N/A	3,537.32

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
100-5-3001-001	SALARIES-FULL TIME	01/03/2025	PYPKT03754 - PR#26 01.03.25 MISC - Period 12/14/2024 - 12/27/2024			433.55

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
100-5-3001-001	SALARIES-FULL TIME	01/17/2025	PYPKT03792 - PR#01 01.17.25 MISC - Period 12/28/2024 - 1/10/2025			277.40
100-5-3001-001	SALARIES-FULL TIME	01/31/2025	PYPKT03803 - PR#02 01.31.25 MISC - Period 1/11/2025 - 1/24/2025			591.27
100-5-3001-001	SALARIES-FULL TIME	02/14/2025	PYPKT03814 - PR#03 02/14/25 MISC - Period 1/25/2025 - 2/7/2025			483.74
100-5-3001-001	SALARIES-FULL TIME	02/28/2025	PYPKT03828 - PR#04 02.28.25 MISC - Period 2/8/2025 - 2/21/2025			495.89
100-5-3001-001	SALARIES-FULL TIME	03/14/2025	PYPKT03845 - PR#05 03.14.25 MISC - Period 2/22/2025 - 3/7/2025			508.05
100-5-3001-001	SALARIES-FULL TIME	03/28/2025	PYPKT03867 - PR#06 03.28.25 MISC - Period 3/8/2025 - 3/21/2025			747.42
					2024-2025 Total:	**3,537.32**

10618-CI-07 18-CI-07 PLNG MGR PROCESS IMPROV/IMPLMN N/A - N/A 3,079.14

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
100-5-3001-001	SALARIES-FULL TIME	01/03/2025	PYPKT03754 - PR#26 01.03.25 MISC - Period 12/14/2024 - 12/27/2024			332.88
100-5-3001-001	SALARIES-FULL TIME	01/17/2025	PYPKT03792 - PR#01 01.17.25 MISC - Period 12/28/2024 - 1/10/2025			332.88
100-5-3001-001	SALARIES-FULL TIME	01/31/2025	PYPKT03803 - PR#02 01.31.25 MISC - Period 1/11/2025 - 1/24/2025			471.58
100-5-3001-001	SALARIES-FULL TIME	02/14/2025	PYPKT03814 - PR#03 02/14/25 MISC - Period 1/25/2025 - 2/7/2025			499.32
100-5-3001-001	SALARIES-FULL TIME	02/28/2025	PYPKT03828 - PR#04 02.28.25 MISC - Period 2/8/2025 - 2/21/2025			443.84
100-5-3001-001	SALARIES-FULL TIME	03/14/2025	PYPKT03845 - PR#05 03.14.25 MISC - Period 2/22/2025 - 3/7/2025			471.58
100-5-3001-001	SALARIES-FULL TIME	03/28/2025	PYPKT03867 - PR#06 03.28.25 MISC - Period 3/8/2025 - 3/21/2025			527.06
					2024-2025 Total:	**3,079.14**

10618-CI-08 18-CI-08 PLNG MGR PRODUCT IMPROV/IMPLMN N/A - N/A 5,409.30

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
100-5-3001-001	SALARIES-FULL TIME	01/03/2025	PYPKT03754 - PR#26 01.03.25 MISC - Period 12/14/2024 - 12/27/2024			499.32
100-5-3001-001	SALARIES-FULL TIME	01/17/2025	PYPKT03792 - PR#01 01.17.25 MISC - Period 12/28/2024 - 1/10/2025			499.32
100-5-3001-001	SALARIES-FULL TIME	01/31/2025	PYPKT03803 - PR#02 01.31.25 MISC - Period 1/11/2025 - 1/24/2025			804.46
100-5-3001-001	SALARIES-FULL TIME	02/14/2025	PYPKT03814 - PR#03 02/14/25 MISC - Period 1/25/2025 - 2/7/2025			970.90
100-5-3001-001	SALARIES-FULL TIME	02/28/2025	PYPKT03828 - PR#04 02.28.25 MISC - Period 2/8/2025 - 2/21/2025			776.72

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
100-5-3001-001	SALARIES-FULL TIME	03/14/2025	PYPKT03845 - PR#05 03.14.25 MISC - Period 2/22/2025 - 3/7/2025			859.94
100-5-3001-001	SALARIES-FULL TIME	03/28/2025	PYPKT03867 - PR#06 03.28.25 MISC - Period 3/8/2025 - 3/21/2025			998.64
					2024-2025 Total:	**5,409.30**

10619-CI-04 19-CI-04 1498 E HARVARD BLVD SPIRIT OF SP N/A - N/A 438.85

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
100-5-3001-001	SALARIES-FULL TIME	02/14/2025	PYPKT03814 - PR#03 02/14/25 MISC - Period 1/25/2025 - 2/7/2025			239.37
100-5-3001-001	SALARIES-FULL TIME	03/14/2025	PYPKT03845 - PR#05 03.14.25 MISC - Period 2/22/2025 - 3/7/2025			79.79
100-5-3001-001	SALARIES-FULL TIME	03/28/2025	PYPKT03867 - PR#06 03.28.25 MISC - Period 3/8/2025 - 3/21/2025			119.69
					2024-2025 Total:	**438.85**

10620-CI-01 ECONOMIC DEVELOPMENT BUSINESS OUTREACH N/A - N/A 1,798.42

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
100-5-3001-001	SALARIES-FULL TIME	01/17/2025	PYPKT03792 - PR#01 01.17.25 MISC - Period 12/28/2024 - 1/10/2025			334.75
100-5-3001-001	SALARIES-FULL TIME	01/31/2025	PYPKT03803 - PR#02 01.31.25 MISC - Period 1/11/2025 - 1/24/2025			685.08
100-5-3001-001	SALARIES-FULL TIME	02/14/2025	PYPKT03814 - PR#03 02/14/25 MISC - Period 1/25/2025 - 2/7/2025			230.65
100-5-3001-001	SALARIES-FULL TIME	02/28/2025	PYPKT03828 - PR#04 02.28.25 MISC - Period 2/8/2025 - 2/21/2025			166.44
100-5-3001-001	SALARIES-FULL TIME	03/28/2025	PYPKT03867 - PR#06 03.28.25 MISC - Period 3/8/2025 - 3/21/2025			381.50
					2024-2025 Total:	**1,798.42**

10620-CI-02 ECONOMIC DEVELOPMENT PROJECT ASSISTANCI N/A - N/A 506.49

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
100-5-3001-001	SALARIES-FULL TIME	01/03/2025	PYPKT03754 - PR#26 01.03.25 MISC - Period 12/14/2024 - 12/27/2024			119.69
100-5-3001-001	SALARIES-FULL TIME	02/14/2025	PYPKT03814 - PR#03 02/14/25 MISC - Period 1/25/2025 - 2/7/2025			27.74
100-5-3001-001	SALARIES-FULL TIME	02/28/2025	PYPKT03828 - PR#04 02.28.25 MISC - Period 2/8/2025 - 2/21/2025			279.27
100-5-3001-001	SALARIES-FULL TIME	03/28/2025	PYPKT03867 - PR#06 03.28.25 MISC - Period 3/8/2025 - 3/21/2025			79.79
					2024-2025 Total:	**506.49**

10620-CI-03 DOWNTOWN DEVELOPMENT N/A - N/A 518.64

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
100-5-3001-001	SALARIES-FULL TIME	02/14/2025	PYPKT03814 - PR#03 02/14/25 MISC - Period 1/25/2025 - 2/7/2025			518.64
					2024-2025 Total:	**518.64**

10621-CI-04 INCLUSIONARY/AFFORDABLE HOUSING PROGRA N/A - N/A 319.16

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
100-5-3001-001	SALARIES-FULL TIME	01/03/2025	PYPKT03754 - PR#26 01.03.25 MISC - Period 12/14/2024 - 12/27/2024			159.58
100-5-3001-001	SALARIES-FULL TIME	03/14/2025	PYPKT03845 - PR#05 03.14.25 MISC - Period 2/22/2025 - 3/7/2025			159.58
					2024-2025 Total:	**319.16**

106-21-CI-05 HOMELESS ENCAMPMENTS/ISSUES N/A - N/A 119.69

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
100-5-3001-001	SALARIES-FULL TIME	01/31/2025	PYPKT03803 - PR#02 01.31.25 MISC - Period 1/11/2025 - 1/24/2025			119.69
					2024-2025 Total:	**119.69**

106-24-CI-04 CANNABIS CODE UPDATES (DELIVERY, RETAIL, ET N/A - N/A 1,026.38

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
100-5-3001-001	SALARIES-FULL TIME	01/31/2025	PYPKT03803 - PR#02 01.31.25 MISC - Period 1/11/2025 - 1/24/2025			277.40
100-5-3001-001	SALARIES-FULL TIME	02/14/2025	PYPKT03814 - PR#03 02/14/25 MISC - Period 1/25/2025 - 2/7/2025			305.14
100-5-3001-001	SALARIES-FULL TIME	02/28/2025	PYPKT03828 - PR#04 02.28.25 MISC - Period 2/8/2025 - 2/21/2025			166.44
100-5-3001-001	SALARIES-FULL TIME	03/14/2025	PYPKT03845 - PR#05 03.14.25 MISC - Period 2/22/2025 - 3/7/2025			194.18
100-5-3001-001	SALARIES-FULL TIME	03/28/2025	PYPKT03867 - PR#06 03.28.25 MISC - Period 3/8/2025 - 3/21/2025			83.22
					2024-2025 Total:	**1,026.38**

106-25-CI-01 SPMC UPDATES - BATCH #2 N/A - N/A 665.76

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
100-5-3001-001	SALARIES-FULL TIME	02/28/2025	PYPKT03828 - PR#04 02.28.25 MISC - Period 2/8/2025 - 2/21/2025			443.84
100-5-3001-001	SALARIES-FULL TIME	03/14/2025	PYPKT03845 - PR#05 03.14.25 MISC - Period 2/22/2025 - 3/7/2025			138.70
100-5-3001-001	SALARIES-FULL TIME	03/28/2025	PYPKT03867 - PR#06 03.28.25 MISC - Period 3/8/2025 - 3/21/2025			83.22
					2024-2025 Total:	**665.76**

106-25-MISC-05 BBK/EA1 TRAIL EASEMENT VACATION N/A - N/A 166.44

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
100-5-3001-001	SALARIES-FULL TIME	03/28/2025	PYPKT03867 - PR#06 03.28.25 MISC - Period 3/8/2025 - 3/21/2025			166.44
					2024-2025 Total:	**166.44**

106CITY PRP CITY PROPERTY-LEASE RELATED N/A - N/A 438.85

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
100-5-3001-001	SALARIES-FULL TIME	01/03/2025	PYPKT03754 - PR#26 01.03.25 MISC - Period 12/14/2024 - 12/27/2024			79.79
100-5-3001-001	SALARIES-FULL TIME	01/17/2025	PYPKT03792 - PR#01 01.17.25 MISC - Period 12/28/2024 - 1/10/2025			79.79
100-5-3001-001	SALARIES-FULL TIME	02/14/2025	PYPKT03814 - PR#03 02/14/25 MISC - Period 1/25/2025 - 2/7/2025			199.48
100-5-3001-001	SALARIES-FULL TIME	02/28/2025	PYPKT03828 - PR#04 02.28.25 MISC - Period 2/8/2025 - 2/21/2025			79.79
					2024-2025 Total:	**438.85**

106CITYSALE CITY PROPERTY-SALE N/A - N/A 239.38

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
100-5-3001-001	SALARIES-FULL TIME	01/03/2025	PYPKT03754 - PR#26 01.03.25 MISC - Period 12/14/2024 - 12/27/2024			119.69
100-5-3001-001	SALARIES-FULL TIME	03/28/2025	PYPKT03867 - PR#06 03.28.25 MISC - Period 3/8/2025 - 3/21/2025			119.69
					2024-2025 Total:	**239.38**

106MISC ANIMAL CONTROL N/A - N/A 159.58

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
100-5-3001-001	SALARIES-FULL TIME	02/28/2025	PYPKT03828 - PR#04 02.28.25 MISC - Period 2/8/2025 - 2/21/2025			159.58
					2024-2025 Total:	**159.58**
					Total Expenses:	**20,647.90**
					106 Total:	**20,647.90**

Project Number	Project Name	Group	Type	Status
112	PUBLIC WORKS PLAN CK	GENERAL PROJ PUBLIC WORKS	N/A	Active

Revenues

Account Key	Account Name	Category	Total Activity
112-2024-00170	902 Loma Vista Pl.	N/A - N/A	-200.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING ...	03/06/2025	902 Loma Vista Pl, Additional PC Fees/Receipt #51677 Prompt for GL 902 Loma Vista Pl, Additional PC Fees/Receipt #51677 1036			-200.00
					2024-2025 Total:	**-200.00**

112-2024-00618 890 W TELEGRAPH RD N/A - N/A -750.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING ...	01/14/2025	890 W Telegraph Rd, PC Fees/Receipt #51472 Prompt for GL 890 W Telegraph Rd., PC Fees/Receipt #51472 1653			-750.00
					2024-2025 Total:	**-750.00**

112-2024-00680 112 E MAIN ST N/A - N/A -600.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING ...	03/27/2025	112 E main St, PW-PC Deposit/Receipt #51814 Prompt for GL 112 E main St, PW-PC Deposit/Receipt #51814			-600.00
					2024-2025 Total:	**-600.00**

112-2024-00812 334 N 11TH ST N/A - N/A -2,000.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING ...	02/03/2025	334 N 11th St, PC Fees/Receipt #51469 Prompt for GL 334 N 11th St, PC Fees/Receipt #51469 129			-2,000.00
					2024-2025 Total:	**-2,000.00**

112-2024-00815 102 S HALLOCK DR N/A - N/A -2,000.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING ...	02/12/2025	102 S Hallock Dr, PC Fees/Receipt #51473 Prompt for GL 102 S Hallock Dr, PC Fees/Receipt #51473 15460			-2,000.00
					2024-2025 Total:	**-2,000.00**

112-2025-0075 121 S 12TH ST N/A - N/A -7,500.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING ...	02/26/2025	121 S 12th St, unit A,PC Fee/Receipt# 51648 Prompt for GL 121 S 12th St, unit A, PC Fees/Receipt #51648 1269			-7,500.00
					2024-2025 Total:	**-7,500.00**

112-2025-0463 560 N. 6TH ST. N/A - N/A -2,500.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING ...	03/17/2025	560 N 6th St, PC Deposit/Receipt #51752 Prompt for GL 560 N 6th St, PC Deposit/Receipt #51752 5123			-2,500.00
					2024-2025 Total:	**-2,500.00**

112-C5793 C-5793 211 N. 12TH ST. N/A - N/A -750.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING ...	01/17/2025	211 N 12th St., additional PW PC deposit/MR#10316 Prompt for GL 211 N 12th St., additional PW PC deposit/MR#10316 22181			-750.00
					2024-2025 Total:	**-750.00**

112R5868 R-5868 711 ERNEST DR N/A - N/A -75.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING ...	02/11/2025	711 Ernest Dr, PW PC Fees/Receipt #51633 Prompt for GL 711 Ernest Dr, PW PC Fees/Receipt #51633 593			-75.00
					2024-2025 Total:	**-75.00**
					Total Revenues:	**-16,375.00**
					112 Total:	**-16,375.00**

Project Number	Project Name	Group	Type	Status
419	PLANNING-PLAN CHECKS	GENERAL PROJ PLANNING	N/A	Active

Expenses

Account Key	Account Name	Category	Total Activity
419PLN-CK	Planning Plan Check	N/A - N/A	3,038.12

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
100-5-3001-001	SALARIES-FULL TIME	01/03/2025	PYPKT03754 - PR#26 01.03.25 MISC - Period 12/14/2024 - 12/27/2024			352.10
100-5-3001-001	SALARIES-FULL TIME	01/17/2025	PYPKT03792 - PR#01 01.17.25 MISC - Period 12/28/2024 - 1/10/2025			462.76
100-5-3001-001	SALARIES-FULL TIME	01/31/2025	PYPKT03803 - PR#02 01.31.25 MISC - Period 1/11/2025 - 1/24/2025			764.56
100-5-3001-001	SALARIES-FULL TIME	02/14/2025	PYPKT03814 - PR#03 02/14/25 MISC - Period 1/25/2025 - 2/7/2025			402.40
100-5-3001-001	SALARIES-FULL TIME	02/28/2025	PYPKT03828 - PR#04 02.28.25 MISC - Period 2/8/2025 - 2/21/2025			362.16
100-5-3001-001	SALARIES-FULL TIME	03/14/2025	PYPKT03845 - PR#05 03.14.25 MISC - Period 2/22/2025 - 3/7/2025			342.04
100-5-3001-001	SALARIES-FULL TIME	03/28/2025	PYPKT03867 - PR#06 03.28.25 MISC - Period 3/8/2025 - 3/21/2025			352.10
					2024-2025 Total:	**3,038.12**
					Total Expenses:	**3,038.12**
					419 Total:	**3,038.12**

Project Number	Project Name	Group	Type	Status
420	PLANNING-DRS	GENERAL PROJ PLANNING	N/A	Active

Revenues

Account Key	Account Name	Category	Total Activity
420DRS	Design Review Sign	N/A - N/A	-228.76

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
100-4-3000-1190	DESIGN REVIEW	02/11/2025	248 W Harvard blvd/MR#10362 DESIGN REVIEW 248 W Harvard blvd/MR#10362 30357			-258.00
100-4-3000-6100	MISCELLANEOUS	02/11/2025	248 W Harvard blvd/MR#10362 MISCELLANEOUS 248 W Harvard blvd/MR#10362 30357			-11.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
100-5-3001-001	SALARIES-FULL TIME	02/28/2025	PYPKT03828 - PR#04 02.28.25 MISC - Period 2/8/2025 - 2/21/2025			40.24
					2024-2025 Total:	**-228.76**
					Total Revenues:	**-228.76**
					420 Total:	**-228.76**

Project Number	Project Name	Group	Type	Status
421	ZON CLRS (BUS APP/CHKLST)	GENERAL PROJ PLANNING	N/A	Active

Revenues

Account Key	Account Name	Category	Total Activity
421ZCL	ZON CLRS (BUS APP/CHKLIST)	N/A - N/A	1,257.50

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
100-5-3001-001	SALARIES-FULL TIME	01/03/2025	PYPKT03754 - PR#26 01.03.25 MISC - Period 12/14/2024 - 12/27/2024			80.48
100-5-3001-001	SALARIES-FULL TIME	01/17/2025	PYPKT03792 - PR#01 01.17.25 MISC - Period 12/28/2024 - 1/10/2025			241.44
100-5-3001-001	SALARIES-FULL TIME	01/31/2025	PYPKT03803 - PR#02 01.31.25 MISC - Period 1/11/2025 - 1/24/2025			321.92
100-5-3001-001	SALARIES-FULL TIME	02/14/2025	PYPKT03814 - PR#03 02/14/25 MISC - Period 1/25/2025 - 2/7/2025			171.02
100-5-3001-001	SALARIES-FULL TIME	02/28/2025	PYPKT03828 - PR#04 02.28.25 MISC - Period 2/8/2025 - 2/21/2025			140.84
100-5-3001-001	SALARIES-FULL TIME	03/14/2025	PYPKT03845 - PR#05 03.14.25 MISC - Period 2/22/2025 - 3/7/2025			160.96
100-5-3001-001	SALARIES-FULL TIME	03/28/2025	PYPKT03867 - PR#06 03.28.25 MISC - Period 3/8/2025 - 3/21/2025			140.84
					2024-2025 Total:	**1,257.50**
					Total Revenues:	**1,257.50**
					421 Total:	**1,257.50**

Project Number	Project Name	Group	Type	Status
422	HOME OCCUPATIONS	GENERAL PROJ PLANNING	N/A	Active

Revenues

Account Key	Account Name	Category	Total Activity
422HO	HOME OCCUPATION	N/A - N/A	80.48

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
100-5-3001-001	SALARIES-FULL TIME	01/03/2025	PYPKT03754 - PR#26 01.03.25 MISC - Period 12/14/2024 - 12/27/2024			10.06
100-5-3001-001	SALARIES-FULL TIME	02/14/2025	PYPKT03814 - PR#03 02/14/25 MISC - Period 1/25/2025 - 2/7/2025			10.06
100-5-3001-001	SALARIES-FULL TIME	02/28/2025	PYPKT03828 - PR#04 02.28.25 MISC - Period 2/8/2025 - 2/21/2025			10.06

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
100-5-3001-001	SALARIES-FULL TIME	03/14/2025	PYPKT03845 - PR#05 03.14.25 MISC - Period 2/22/2025 - 3/7/2025			40.24
100-5-3001-001	SALARIES-FULL TIME	03/28/2025	PYPKT03867 - PR#06 03.28.25 MISC - Period 3/8/2025 - 3/21/2025			10.06
					2024-2025 Total:	**80.48**
					Total Revenues:	**80.48**
					422 Total:	**80.48**

Project Number	Project Name	Group	Type	Status
427	PLANNING-MISC	GENERAL PROJ PLANNING	N/A	Active

Revenues

Account Key	Account Name	Category	Total Activity
427-MASC	MASSAGE CLINIC FLAT FEE	N/A - N/A	-129.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
100-4-3000-6100	MISCELLANEOUS	01/27/2025	108 N 10th St/MR#10358 MISCELLANEOUS 108 N 10th St/MR#10358 1035			-129.00
					2024-2025 Total:	**-129.00**

Account Key	Account Name	Category	Total Activity
427-MASR	MASSAGE RENEWAL FLAT FEE	N/A - N/A	-258.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
100-4-3000-1190	DESIGN REVIEW	02/19/2025	111 N Mill St/MR#10368 DESIGN REVIEW 111 N Mill St/MR#10368 270			-258.00
					2024-2025 Total:	**-258.00**

Account Key	Account Name	Category	Total Activity
427-PAM	PUBLIC ART MURAL	N/A - N/A	-25.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
100-4-3000-6100	MISCELLANEOUS	03/28/2025	801 E Main St/MR#10383 MISCELLANEOUS 801 E Main St/MR#10383			-25.00
					2024-2025 Total:	**-25.00**

Account Key	Account Name	Category	Total Activity
427-TECH-F	TECHNOLOGY	N/A - N/A	-22.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
100-4-3000-6100	MISCELLANEOUS	01/27/2025	108 N 10th St/MR#10358 MISCELLANEOUS 108 N 10th St/MR#10358 1035			-11.00
100-4-3000-6100	MISCELLANEOUS	02/19/2025	111 N Mill St/MR#10368 MISCELLANEOUS 111 N Mill St/MR#10368 270			-11.00
					2024-2025 Total:	**-22.00**
					Total Revenues:	**-434.00**
					427 Total:	**-434.00**

Project Number	Project Name	Group	Type	Status
429	PEDDLER/VENDOR/FOOD TRUCK	GENERAL PROJ PLANNING	N/A	Active

Revenues

Account Key	Account Name	Category	Total Activity
429P/V/FT	MISC-PEDDLER/VENDOR/FOOD TRUCK	N/A - N/A	-704.52

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
100-4-3000-5011	ZONING & SUBDIVISION FEES	01/14/2025	933 Yale St/MR#10307 ZONING & SUBDIVISION FEES 933 Yale St/MR#10307 523			-774.00
100-4-3000-6100	MISCELLANEOUS	01/14/2025	933 Yale St/MR#10307 MISCELLANEOUS 933 Yale St/MR#10307 523			-11.00
100-5-3001-001	SALARIES-FULL TIME	03/14/2025	PYPKT03845 - PR#05 03.14.25 MISC - Period 2/22/2025 - 3/7/2025			60.36
100-5-3001-001	SALARIES-FULL TIME	03/28/2025	PYPKT03867 - PR#06 03.28.25 MISC - Period 3/8/2025 - 3/21/2025			20.12
					2024-2025 Total:	**-704.52**
					Total Revenues:	**-704.52**
					429 Total:	**-704.52**

Project Number	Project Name	Group	Type	Status
536	EAST AREA 1	GENERAL PROJ PLANNING	N/A	Active

Revenues

Account Key	Account Name	Category	Total Activity
536ATTRNY	Attorney Fees	N/A - N/A	-4,521.60

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2226	EAST AREA - LIMONEIRA	01/17/2025	REFUND FOR REVISED INVOICE #982828 EAST AREA - LIMONEIRA REFUND FOR REVISED INVOICE #982828 419885			-450.00
800-2303	CONSULTANT ENGINEERING ...	01/27/2025	BBK Invoices for Limoneira Lewis 536-ATTRNY MR10299 Prompt for GL BBK Invoices for Limoneira Lewis 536-ATTRNY MR10299 00087655			-15,982.80
800-2303	CONSULTANT ENGINEERING ...	01/27/2025	BBK Invoices for Limoneira Lewis 536 ATTRNY MR#10298 Prompt for GL BBK Invoices for Limoneira Lewis 536 ATTRNY MR#10298 0087637			-4,071.60
800-2303	CONSULTANT ENGINEERING ...	01/27/2025	BBK Invoices for Limoneira Lewis 536-ATTRNY MR#10300 Prompt for GL BBK Invoices for Limoneira Lewis 536-ATTRNY MR#10300 0087659			-39,492.00
800-2303	CONSULTANT ENGINEERING ...	01/27/2025	BBK Invoices for Limoneira Lewis 536-ATTRNY MR10297 Prompt for GL BBK Invoices for Limoneira Lewis 536-ATTRNY MR10297 00087653			-126.69
800-2222	PLANNING-ATTORNEY FEES	02/06/2025	FEBRUARY 2024	BEST BEST & KRIEGER LLP	990775-R	126.69
800-2303	CONSULTANT ENGINEERING ...	02/06/2025	NOVEMBER 2024	BEST BEST & KRIEGER LLP	1014300	15,982.80
800-2303	CONSULTANT ENGINEERING ...	03/17/2025	FEBRUARY 2024	BEST BEST & KRIEGER LLP	990777	39,492.00
					2024-2025 Total:	**-4,521.60**

Account Key	Account Name	Category	Total Activity
536LH-STAFF	LIMONEIRA/LEWIS COMM BLDERS	N/A - N/A	5,297.70

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
100-5-1001-001	SALARIES-FULL TIME	01/03/2025	PYPKT03754 - PR#26 01.03.25 MISC - Period 12/14/2024 - 12/27/2024			530.40
100-5-1001-001	SALARIES-FULL TIME	01/17/2025	PYPKT03792 - PR#01 01.17.25 MISC - Period 12/28/2024 - 1/10/2025			530.40
100-5-3001-001	SALARIES-FULL TIME	01/17/2025	PYPKT03792 - PR#01 01.17.25 MISC - Period 12/28/2024 - 1/10/2025			199.48
100-5-1001-001	SALARIES-FULL TIME	01/31/2025	PYPKT03803 - PR#02 01.31.25 MISC - Period 1/11/2025 - 1/24/2025			618.80
100-5-1001-001	SALARIES-FULL TIME	02/14/2025	PYPKT03814 - PR#03 02/14/25 MISC - Period 1/25/2025 - 2/7/2025			707.20
100-5-3001-001	SALARIES-FULL TIME	02/14/2025	PYPKT03814 - PR#03 02/14/25 MISC - Period 1/25/2025 - 2/7/2025			79.79
100-5-1001-001	SALARIES-FULL TIME	02/28/2025	PYPKT03828 - PR#04 02.28.25 MISC - Period 2/8/2025 - 2/21/2025			618.80
100-5-3001-001	SALARIES-FULL TIME	02/28/2025	PYPKT03828 - PR#04 02.28.25 MISC - Period 2/8/2025 - 2/21/2025			398.95
100-5-1001-001	SALARIES-FULL TIME	03/14/2025	PYPKT03845 - PR#05 03.14.25 MISC - Period 2/22/2025 - 3/7/2025			707.20
100-5-1001-001	SALARIES-FULL TIME	03/28/2025	PYPKT03867 - PR#06 03.28.25 MISC - Period 3/8/2025 - 3/21/2025			707.20
100-5-3001-001	SALARIES-FULL TIME	03/28/2025	PYPKT03867 - PR#06 03.28.25 MISC - Period 3/8/2025 - 3/21/2025			199.48
					2024-2025 Total:	**5,297.70**

536-M64094 M6 CONSULTANT DEP INV#4094 N/A - N/A -36,630.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING ...	03/24/2025	LIMONEIRA LEWIS M6INVOICE #4094 03/05/2025 536-M64094 MR#10335 Prompt for GL LIMONEIRA LEWIS M6INVOICE #4094 03/05/2025 536-M64094 MR#10335 00087822			-36,630.00
					2024-2025 Total:	**-36,630.00**

536OIFSF OFFSITE INTERSECTION FAIR SHARE FEE N/A - N/A -9,800.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2226	EAST AREA - LIMONEIRA	02/14/2025	MR#10331 LENNAR PH 3-4 & RICHMOND PH 3-7 TR 6074 OFFSITE INTERSECTIONS Prompt for GL MR#10331 LENNAR PH 3-4 & RICHMOND PH 3-7 TR 6074 SEWER COLLECTION, WASTEWATER TREATMNET & OFFSITE I 00087615			-9,800.00
					2024-2025 Total:	**-9,800.00**

536-PWA-M6 CONSULTANT DEPOSIT - M6 N/A - N/A 0.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING ...	01/27/2025	M6 Invoice 3436 for Limoneira Lewis 536-PWA-M6 MR#10310 Prompt for GL M6 Invoice 3436 for Limoneira Lewis 536-PWA-M6 MR#10310 00087677			-30,710.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING ...	02/06/2025	REVIEW SERVICES FOR PW FOR EAST AREA 1 PROJECT	M6 CONSULTING, INC.	3436	30,710.00
					2024-2025 Total:	**0.00**
					Total Revenues:	**-45,653.90**

Expenses

Account Key	Account Name	Category	Total Activity
536-DRMNSFHNHP	DESIGN REVIEW FOOTHILL NEIGHBORHOOD PAR	N/A - N/A	-3,000.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING ...	02/18/2025	MR#10330 LIMONEIRA LEWIS MNS DR FOOTHILL N PARK Prompt for GL MR#10330 LIMONEIRA LEWIS MNS DR FOOTHILL N PARK 00087531			-3,000.00
					2024-2025 Total:	**-3,000.00**

Account Key	Account Name	Category	Total Activity
536-EMACCINSPWILLD	EMERGENCY ACCESS ROAD INSPECTIONS - WILLI	N/A - N/A	-3,000.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING ...	02/18/2025	MR#10313 LIMONEIRA LEWIS EMERGENCY ACCESS RD INSPECTIONS WILLDAN Prompt for GL MR#10313 LIMONEIRA LEWIS EMERGENCY ACCESS RD INSPECTIONS WILLDAN 00087687			-3,000.00
					2024-2025 Total:	**-3,000.00**

Account Key	Account Name	Category	Total Activity
536-WELL7INSPWILLD	WELL 7 INSPECTIONS	N/A - N/A	-126,000.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING ...	02/18/2025	MR#10309 LIMONRITS LEWIS WELL 7 INSPECTION DEPSIT Prompt for GL MR#10309 LIMONRITS LEWIS WELL 7 INSPECTION DEPSIT 00087542			-126,000.00
					2024-2025 Total:	**-126,000.00**
					Total Expenses:	**-132,000.00**
					536 Total:	**-177,653.90**

Project Number	Project Name	Group	Type	Status
788	TRP	GENERAL PROJ PLANNING	N/A	Active

Revenues

Account Key	Account Name	Category	Total Activity
788-TRP-F	Tree Removal Permit	N/A - N/A	-1,121.76

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
100-4-3000-6100	MISCELLANEOUS	01/29/2025	214 & 218 Warren Ave/MR#10359 MISCELLANEOUS 214 & 218 Warren Ave/MR#10359 2115			-581.00
100-5-3001-001	SALARIES-FULL TIME	02/14/2025	PYPKT03814 - PR#03 02/14/25 MISC - Period 1/25/2025 - 2/7/2025			40.24
100-4-3000-6100	MISCELLANEOUS	03/24/2025	18004 E Telegraph Rd,/MR#10384 MISCELLANEOUS 18004 E Telegraph Rd,/MR#10384 163,362			-581.00
					2024-2025 Total:	**-1,121.76**

Total Revenues: **-1,121.76**

788 Total: **-1,121.76**

Project Number	Project Name	Group	Type	Status
876	ZNG CLEARANCE (LETTERS)	GENERAL PROJ PLANNING	N/A	Active

Revenues

Account Key	Account Name	Category	Total Activity
876CNTR INQ	COUNTER INQUIRY - OVER 15 MINS	N/A - N/A	721.24

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
100-5-3001-001	SALARIES-FULL TIME	01/03/2025	PYPKT03754 - PR#26 01.03.25 MISC - Period 12/14/2024 - 12/27/2024			55.48
100-5-3001-001	SALARIES-FULL TIME	01/17/2025	PYPKT03792 - PR#01 01.17.25 MISC - Period 12/28/2024 - 1/10/2025			27.74
100-5-3001-001	SALARIES-FULL TIME	01/31/2025	PYPKT03803 - PR#02 01.31.25 MISC - Period 1/11/2025 - 1/24/2025			83.22
100-5-3001-001	SALARIES-FULL TIME	02/14/2025	PYPKT03814 - PR#03 02/14/25 MISC - Period 1/25/2025 - 2/7/2025			55.48
100-5-3001-001	SALARIES-FULL TIME	02/28/2025	PYPKT03828 - PR#04 02.28.25 MISC - Period 2/8/2025 - 2/21/2025			55.48
100-5-3001-001	SALARIES-FULL TIME	03/14/2025	PYPKT03845 - PR#05 03.14.25 MISC - Period 2/22/2025 - 3/7/2025			194.18
100-5-3001-001	SALARIES-FULL TIME	03/28/2025	PYPKT03867 - PR#06 03.28.25 MISC - Period 3/8/2025 - 3/21/2025			249.66

2024-2025 Total: **721.24**

Total Revenues: **721.24**

Expenses

Account Key	Account Name	Category	Total Activity
876ZCL	ZON CLRS (LETTERS)	N/A - N/A	180.84

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
100-5-3001-001	SALARIES-FULL TIME	01/03/2025	PYPKT03754 - PR#26 01.03.25 MISC - Period 12/14/2024 - 12/27/2024			160.96
100-4-3000-5011	ZONING & SUBDIVISION FEES	01/14/2025	249 S Ojai St/MR#10302 ZONING & SUBDIVISION FEES 249 S Ojai St/MR#10302 ,1001			-452.00
100-4-3000-6100	MISCELLANEOUS	01/14/2025	249 S Ojai St/MR#10302 MISCELLANEOUS 249 S Ojai St/MR#10302 ,1001			-11.00
100-5-3001-001	SALARIES-FULL TIME	01/17/2025	PYPKT03792 - PR#01 01.17.25 MISC - Period 12/28/2024 - 1/10/2025			120.72
100-5-3001-001	SALARIES-FULL TIME	01/31/2025	PYPKT03803 - PR#02 01.31.25 MISC - Period 1/11/2025 - 1/24/2025			80.48
100-5-3001-001	SALARIES-FULL TIME	02/14/2025	PYPKT03814 - PR#03 02/14/25 MISC - Period 1/25/2025 - 2/7/2025			40.24

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
100-5-3001-001	SALARIES-FULL TIME	02/28/2025	PYPKT03828 - PR#04 02.28.25 MISC - Period 2/8/2025 - 2/21/2025			241.44
					2024-2025 Total:	**180.84**
					Total Expenses:	**180.84**
					876 Total:	**902.08**

Project Number	Project Name	Group	Type	Status
EF24	Public Safety Power Shutoff/Mountain Fire Nov..	N/A	N/A	Active

Expenses

Account Key	Account Name	Category	Total Activity
EF24ST	Staff Time	N/A - N/A	582.40

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
104-5-4501-001	SALARIES-FULL TIME	02/14/2025	PYPKT03814 - PR#03 02/14/25 MISC - Period 1/25/2025 - 2/7/2025			85.93
104-5-4501-001	SALARIES-FULL TIME	03/14/2025	PYPKT03845 - PR#05 03.14.25 MISC - Period 2/22/2025 - 3/7/2025			257.78
104-5-4501-001	SALARIES-FULL TIME	03/28/2025	PYPKT03867 - PR#06 03.28.25 MISC - Period 3/8/2025 - 3/21/2025			238.69
					FY 2024-25 Total:	**582.40**
					Total Expenses:	**582.40**
					EF24 Total:	**582.40**

Project Number	Project Name	Group	Type	Status
HF25	Hughes Fire 2025	MISCELLANEOUS	N/A	Active

Expenses

Account Key	Account Name	Category	Total Activity
HF25ST	HF25 STAFF TIME EXPENSES	001 - SALARIES & BENEFITS	248.24

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
104-5-4501-001	SALARIES-FULL TIME	01/31/2025	PYPKT03803 - PR#02 01.31.25 MISC - Period 1/11/2025 - 1/24/2025			248.24
					FY2024-2025 Total:	**248.24**
					Total Expenses:	**248.24**
					HF25 Total:	**248.24**

Project Number	Project Name	Group	Type	Status
LDC	LAND DEVELOPMENT ENGINEERING CONSULT...	GENERAL PROJ PUBLIC WORKS	N/A	Active

Revenues

Account Key	Account Name	Category	Total Activity
LDC-10516	MSCL REC 10516 PERMIT 37642 957 FAULKNER F	N/A - N/A	340.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING ...	01/09/2025	PLAN CHECK SRVS NOVEMBER 2024	M6 CONSULTING, INC.	3872	340.00
					2024-2025 Total:	**340.00**

LDC-10520 MSCL REC 10520 PERMIT 37648 ADD WORK N/A - N/A 245.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING ...	01/09/2025	PLAN CHECK SRVS NOVEMBER 2024	M6 CONSULTING, INC.	3872	245.00
					2024-2025 Total:	**245.00**

LDC-10523 MSCL REC 10523 GRANT LINE ST & FOREST DR CI N/A - N/A 2,895.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING ...	01/09/2025	PLAN CHECK SRVS NOVEMBER 2024	M6 CONSULTING, INC.	3872	2,895.00
					2024-2025 Total:	**2,895.00**

LDC-10524 MSCL REC 10524 PERMIT 37683 PERMIT EXT N/A - N/A 290.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING ...	01/23/2025	DECEMBER 2024 PLAN CHECK SRVS	M6 CONSULTING, INC.	3951	290.00
					2024-2025 Total:	**290.00**

LDC-10525 MSCL REC 10525 PERMIT 37739 ADD FOR WEEKI N/A - N/A 0.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING ...	01/27/2025	MSCL REC 10525 PERMIT 37739 CHANGE FOR OFF HOURS WORK MSCL REC 10525 PERMIT 37739 CHANGE FOR OFF HOURS Streetcal Enterprises 1614			-895.00
800-2303	CONSULTANT ENGINEERING ...	02/20/2025	JANUARY 2025 PLAN CHECK SRVS	M6 CONSULTING, INC.	4006	895.00
					2024-2025 Total:	**0.00**

LDC-10526 MSCL REC 10526 PERMIT 37767 ADD FOR OFF-HI N/A - N/A 0.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING ...	02/04/2025	MSCL REC 10526 PERMIT 37767 CHANGE FOR OFF-HOURS WORK MSCL REC 10526 PERMIT 37767 CHANGE FOR OFF-HOURS Streetcal Enterprises 1628			-895.00
800-2303	CONSULTANT ENGINEERING ...	02/20/2025	JANUARY 2025 PLAN CHECK SRVS	M6 CONSULTING, INC.	4006	895.00
					2024-2025 Total:	**0.00**

LDC-10529 MSCL REC 10529 PERMIT 37738 ADD FOR OFF-HI N/A - N/A 0.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING ...	02/24/2025	MSCL REC 10529 PERMIT 37738 ADD FOR OFF-HOURS WORK MSCL REC 10529 PERMIT 37738 ADD FOR OFF-HOURS WORK Streetcal Enterprises 1633			-707.50
800-2303	CONSULTANT ENGINEERING ...	03/20/2025	PLAN CHECK SRVS FOR FEBRUARY 2025	M6 CONSULTING, INC.	4104	707.50
					2024-2025 Total:	**0.00**

LDC-37739 PERMIT 37739 1203 MAPLE ST N/A - N/A 665.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING ...	01/23/2025	DECEMBER 2024 PLAN CHECK SRVS	M6 CONSULTING, INC.	3951	665.00
					2024-2025 Total:	**665.00**

LDC-37748 PERMIT 37748 E VENTURA ST N/A - N/A 937.50

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING ...	01/09/2025	PLAN CHECK SRVS NOVEMBER 2024	M6 CONSULTING, INC.	3872	937.50
					2024-2025 Total:	**937.50**

LDC-37775 PERMIT 37775 BLANCHARD AVE OFF MULTIPLE S N/A - N/A 1,415.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING ...	01/09/2025	PLAN CHECK SRVS NOVEMBER 2024	M6 CONSULTING, INC.	3872	1,415.00
					2024-2025 Total:	**1,415.00**

LDC-37776 PERMIT 37776 SANTA PAULA ST & PECK RD N/A - N/A 1,062.50

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING ...	01/09/2025	PLAN CHECK SRVS NOVEMBER 2024	M6 CONSULTING, INC.	3872	1,062.50
					2024-2025 Total:	**1,062.50**

LDC-37777 PERMIT 37777 LOMA VISTA PLACE N/A - N/A 1,165.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING ...	01/09/2025	PLAN CHECK SRVS NOVEMBER 2024	M6 CONSULTING, INC.	3872	1,165.00
					2024-2025 Total:	**1,165.00**

LDC-37778 PERMIT 37778 VIRGINIA TER & 5TH ST N/A - N/A 1,312.50

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING ...	01/09/2025	PLAN CHECK SRVS NOVEMBER 2024	M6 CONSULTING, INC.	3872	1,312.50
					2024-2025 Total:	**1,312.50**

LDC-37779 PERMIT 37779 CAMERON ST SO SANTA BARBAR/ N/A - N/A 790.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING ...	01/09/2025	PLAN CHECK SRVS NOVEMBER 2024	M6 CONSULTING, INC.	3872	790.00
					2024-2025 Total:	**790.00**

LDC-37780 PERMIT 37780 LOMA VISTA PL & 9TH ST N/A - N/A 1,040.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING ...	01/09/2025	PLAN CHECK SRVS NOVEMBER 2024	M6 CONSULTING, INC.	3872	1,040.00
					2024-2025 Total:	**1,040.00**

LDC-37782 PERMIT 37782 CEMETARY RD NO SANTA PAULA : N/A - N/A 665.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING ...	01/09/2025	PLAN CHECK SRVS NOVEMBER 2024	M6 CONSULTING, INC.	3872	665.00
					2024-2025 Total:	**665.00**

LDC-37783 PERMIT 37783 DEAN DR & SANTA BARBARA ST N/A - N/A 937.50

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING ...	01/09/2025	PLAN CHECK SRVS NOVEMBER 2024	M6 CONSULTING, INC.	3872	937.50
					2024-2025 Total:	**937.50**

LDC-37784 PERMIT 37784 CAMERON ST SO SANTA PAULA S N/A - N/A 1,062.50

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING ...	01/09/2025	PLAN CHECK SRVS NOVEMBER 2024	M6 CONSULTING, INC.	3872	1,062.50
					2024-2025 Total:	**1,062.50**

LDC-37785 PERMIT 37785 135 N 13TH ST N/A - N/A 1,062.50

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING ...	01/09/2025	PLAN CHECK SRVS NOVEMBER 2024	M6 CONSULTING, INC.	3872	1,062.50
					2024-2025 Total:	**1,062.50**

LDC-37786 PERMIT 37786 135 N 13TH ST N/A - N/A 1,040.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING ...	01/09/2025	PLAN CHECK SRVS NOVEMBER 2024	M6 CONSULTING, INC.	3872	1,040.00
					2024-2025 Total:	**1,040.00**

LDC-37788 PERMIT 37788 1347 MAGNOLIA DR & 1264 MAP N/A - N/A 1,187.50

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING ...	01/09/2025	PLAN CHECK SRVS NOVEMBER 2024	M6 CONSULTING, INC.	3872	1,187.50
					2024-2025 Total:	**1,187.50**

LDC-37790 PERMIT 37790 958 E SANTA BARBARA ST N/A - N/A 915.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING ...	01/23/2025	DECEMBER 2024 PLAN CHECK SRVS	M6 CONSULTING, INC.	3951	915.00
					2024-2025 Total:	**915.00**

LDC-37791 PERMIT 37791 593 GLADE DR N/A - N/A 915.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING ...	01/09/2025	PLAN CHECK SRVS NOVEMBER 2024	M6 CONSULTING, INC.	3872	915.00
					2024-2025 Total:	**915.00**

LDC-37793 PERMIT 37793 INT OF N 5TH ST & E SANTA PAUL N/A - N/A 1,062.50

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING ...	01/23/2025	DECEMBER 2024 PLAN CHECK SRVS	M6 CONSULTING, INC.	3951	1,062.50
					2024-2025 Total:	**1,062.50**

LDC-37794 PERMIT 37794 622 N MILL ST N/A - N/A 665.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING ...	01/23/2025	DECEMBER 2024 PLAN CHECK SRVS	M6 CONSULTING, INC.	3951	665.00
					2024-2025 Total:	**665.00**

LDC-37796 PERMIT 37796 127 N PALM AVE N/A - N/A 1,187.50

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING ...	01/23/2025	DECEMBER 2024 PLAN CHECK SRVS	M6 CONSULTING, INC.	3951	1,187.50
					2024-2025 Total:	**1,187.50**

LDC-37797 PERMIT 37797 1140 GREENWOOD DR N/A - N/A 790.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING ...	01/23/2025	DECEMBER 2024 PLAN CHECK SRVS	M6 CONSULTING, INC.	3951	790.00
					2024-2025 Total:	**790.00**

LDC-37799 PERMIT 37799 344 CITRUS ST N/A - N/A 812.50

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING ...	01/23/2025	DECEMBER 2024 PLAN CHECK SRVS	M6 CONSULTING, INC.	3951	812.50
					2024-2025 Total:	**812.50**

LDC-37800 PERMIT 37800 823 & 923 VIRGINIA TER N/A - N/A 812.50

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING ...	01/23/2025	DECEMBER 2024 PLAN CHECK SRVS	M6 CONSULTING, INC.	3951	812.50
					2024-2025 Total:	**812.50**

LDC-37801 PERMIT 37801 310 S PALM AVE N/A - N/A 665.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING ...	01/23/2025	DECEMBER 2024 PLAN CHECK SRVS	M6 CONSULTING, INC.	3951	665.00
					2024-2025 Total:	**665.00**

LDC-37802 PERMIT 37802 17061 APRIL LN N/A - N/A 812.50

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING ...	01/23/2025	DECEMBER 2024 PLAN CHECK SRVS	M6 CONSULTING, INC.	3951	812.50
					2024-2025 Total:	**812.50**

LDC-37805 PERMIT 37805 HUDSON WAY, 12TH ST, 8TH ST, (N/A - N/A 1,437.50

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING ...	01/23/2025	DECEMBER 2024 PLAN CHECK SRVS	M6 CONSULTING, INC.	3951	1,437.50
					2024-2025 Total:	**1,437.50**

LDC-37806 PERMIT 37806 545 CENTER LN N/A - N/A 0.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING ...	01/27/2025	PERMIT 37806 545 CENTER LN PERMIT 37806 545 CENTER LN SoCalGas 2364308			-790.00
800-2303	CONSULTANT ENGINEERING ...	02/20/2025	JANUARY 2025 PLAN CHECK SRVS	M6 CONSULTING, INC.	4006	790.00
					2024-2025 Total:	**0.00**

LDC-37807 PERMIT 37807 404 CAMERON ST N/A - N/A 0.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING ...	01/27/2025	PERMIT 37807 404 CAMERON ST PERMIT 37807 404 CAMERON ST SoCalGas 2364309			-790.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING ...	02/20/2025	JANUARY 2025 PLAN CHECK SRVS	M6 CONSULTING, INC.	4006	790.00
					2024-2025 Total:	**0.00**

LDC-37808 PERMIT 37808 532 & 536 CITRUS ST N/A - N/A 0.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING ...	01/27/2025	PERMIT 37808 532 & 536 CITRUS ST PERMIT 37808 532 & 536 CITRUS ST SoCalGas 2364310			-1,312.50
800-2303	CONSULTANT ENGINEERING ...	02/20/2025	JANUARY 2025 PLAN CHECK SRVS	M6 CONSULTING, INC.	4006	1,312.50
					2024-2025 Total:	**0.00**

LDC-37809 PERMIT 37809 111 W VIRGINIA TER & 125 VIEW N/A - N/A 0.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING ...	01/27/2025	PERMIT 37809 111 W VIRGINIA TER & 125 VIEW DR PERMIT 37809 111 W VIRGINIA TER & 125 VIEW DR Ricardo C Zambrana, Southern California Edison 1023			-790.00
800-2303	CONSULTANT ENGINEERING ...	02/20/2025	JANUARY 2025 PLAN CHECK SRVS	M6 CONSULTING, INC.	4006	790.00
					2024-2025 Total:	**0.00**

LDC-37810 PERMIT 37810 DEAN DR, BRADLEY ST & BLANCH. N/A - N/A 0.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING ...	01/27/2025	PERMIT 37810 DEAN DR, BRADLEY ST, & BLANCHARD AVE PERMIT 37810 DEAN DR, BRADLEY ST, & BLANCHARD AVE Ricardo C Zambrana, Southern California Edison 1024			-1,040.00
800-2303	CONSULTANT ENGINEERING ...	02/20/2025	JANUARY 2025 PLAN CHECK SRVS	M6 CONSULTING, INC.	4006	1,040.00
					2024-2025 Total:	**0.00**

LDC-37811 PERMIT 37811 FOOTHILL RD, RICHARD RD, ANAC N/A - N/A 0.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING ...	01/27/2025	PERMIT 37811 MULT LOC: FOOTHILL RD, RICHARD RD, ANACAPA TER PERMIT 37811 FOOTHILL RD, RICHARD RD, ANACAPA TER Ricardo C Zambrana, Southern California Edison 1025			-665.00
800-2303	CONSULTANT ENGINEERING ...	02/20/2025	JANUARY 2025 PLAN CHECK SRVS	M6 CONSULTING, INC.	4006	665.00
					2024-2025 Total:	**0.00**

LDC-37812 PERMIT 37812 BLANCHARD AVE NO PLEASANT S N/A - N/A 0.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING ...	01/27/2025	PERMIT 37812 BLANCHARD AVE NO PLEASANT ST PERMIT 37812 BLANCHARD AVE NO PLEASANT ST Ricardo C Zambrana, Southern California Edison 1026			-790.00
800-2303	CONSULTANT ENGINEERING ...	02/20/2025	JANUARY 2025 PLAN CHECK SRVS	M6 CONSULTING, INC.	4006	790.00
					2024-2025 Total:	**0.00**

LDC-37814 PERMIT 37814 15500 W TELEGRAPH RD N/A - N/A 0.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING ...	01/27/2025	PERMIT 37814 15500 W TELEGRAPH RD PERMIT 37814 15500 W TELEGRAPH RD Charter Communications 81124221			-1,312.50
800-2303	CONSULTANT ENGINEERING ...	02/20/2025	JANUARY 2025 PLAN CHECK SRVS	M6 CONSULTING, INC.	4006	1,312.50
					2024-2025 Total:	**0.00**

LDC-37815 PERMIT 37815 E MAIN ST FROM OJAI ST TO FERF N/A - N/A 0.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING ...	01/27/2025	PERMIT 37815 E MAIN ST FROM OJAI ST TO FERRIS DR PERMIT 37815 E MAIN ST FROM OJAI ST TO FERRIS DR Dynamic Telco LLC 4976			-937.50
800-2303	CONSULTANT ENGINEERING ...	02/20/2025	JANUARY 2025 PLAN CHECK SRVS	M6 CONSULTING, INC.	4006	937.50
					2024-2025 Total:	**0.00**

LDC-37817 PERMIT 37817 RICHARD RD & W SANTA PAULA S N/A - N/A 0.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING ...	01/27/2025	PERMIT 37817 RICHARD RD & SANTA PAULA ST OFF HARDISON ST PERMIT 37817 RICHARD RD & SANTA PAULA ST HARDISON Ricardo C Zambrana, Southern California Edison 1027			-937.50
800-2303	CONSULTANT ENGINEERING ...	02/20/2025	JANUARY 2025 PLAN CHECK SRVS	M6 CONSULTING, INC.	4006	937.50
					2024-2025 Total:	**0.00**

LDC-37818 PERMIT 37818 OJAI ST & SANTA PAULA ST N/A - N/A 0.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING ...	01/27/2025	PERMIT 37818 OJAI ST & SANTA PAULA ST PERMIT 37818 OJAI ST & SANTA PAULA ST Ricardo C Zambrana, Southern California Edison 1028			-1,062.50
800-2303	CONSULTANT ENGINEERING ...	02/20/2025	JANUARY 2025 PLAN CHECK SRVS	M6 CONSULTING, INC.	4006	1,062.50
					2024-2025 Total:	**0.00**

LDC-37823 PERMIT 37823 1780 E LEMONWOOD DR N/A - N/A 0.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING ...	02/04/2025	PERMIT 37823 1780 E LEMONWOOD DR PERMIT 37823 1780 E LEMONWOOD DR A&A Concrete Inc. 6354			-790.00
800-2303	CONSULTANT ENGINEERING ...	02/20/2025	JANUARY 2025 PLAN CHECK SRVS	M6 CONSULTING, INC.	4006	790.00
					2024-2025 Total:	**0.00**

LDC-37824 PERMIT 37824 1167 WOODLAND DR N/A - N/A 0.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING ...	02/04/2025	PERMIT 37824 1167 WOODLAND DR PERMIT 37824 1167 WOODLAND DR Streetcal Enterprises 1621			-812.50
800-2303	CONSULTANT ENGINEERING ...	02/20/2025	JANUARY 2025 PLAN CHECK SRVS	M6 CONSULTING, INC.	4006	812.50
					2024-2025 Total:	**0.00**

LDC-37825 PERMIT 37825 1134 MARIPOSA DR & OAKDALE F N/A - N/A 0.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING ...	02/04/2025	PERMIT 37825 1134 MARIPOSA DR & OAKDALE PL PERMIT 37825 1134 MARIPOSA DR & OAKDALE PL Streetcal Enterprises 1625			-812.50
800-2303	CONSULTANT ENGINEERING ...	02/20/2025	JANUARY 2025 PLAN CHECK SRVS	M6 CONSULTING, INC.	4006	812.50
					2024-2025 Total:	**0.00**

LDC-37826 PERMIT 37826 17061 APRIL LN N/A - N/A 0.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING ...	02/04/2025	PERMIT 37826 17061 APRIL LN PERMIT 37826 17061 APRIL LN Streetcal Enterprises 1627			-665.00
800-2303	CONSULTANT ENGINEERING ...	02/20/2025	JANUARY 2025 PLAN CHECK SRVS	M6 CONSULTING, INC.	4006	665.00
					2024-2025 Total:	**0.00**

LDC-37828 PERMIT 37828 E TELEGRAPH RD & WHIPPLE RD N/A - N/A 0.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING ...	02/24/2025	PERMIT 37828 E TELEGRAPH RD & WHIPPLE RD PERMIT 37828 E TELEGRAPH RD & WHIPPLE RD Dynamic Telco LLC 5006			-1,187.50
800-2303	CONSULTANT ENGINEERING ...	03/20/2025	PLAN CHECK SRVS FOR FEBRUARY 2025	M6 CONSULTING, INC.	4104	1,187.50
					2024-2025 Total:	**0.00**

LDC-37829 PERMIT 37829 923 E SANTA BARBARA ST N/A - N/A 0.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING ...	02/24/2025	PERMIT 37829 923 E SANTA BARBARA ST PERMIT 37829 923 E SANTA BARBARA ST Amanda M Munoz, Southern California Edison 1500			-937.50
800-2303	CONSULTANT ENGINEERING ...	03/20/2025	PLAN CHECK SRVS FOR FEBRUARY 2025	M6 CONSULTING, INC.	4104	937.50
					2024-2025 Total:	**0.00**

LDC-37830 PERMIT 37830 107 N 8TH ST N/A - N/A 0.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING ...	02/24/2025	PERMIT 37830 107 N 8TH ST PERMIT 37830 107 N 8TH ST Amanda M Munoz, Southern California Edison 1510			-937.50
800-2303	CONSULTANT ENGINEERING ...	03/20/2025	PLAN CHECK SRVS FOR FEBRUARY 2025	M6 CONSULTING, INC.	4104	937.50
					2024-2025 Total:	**0.00**

LDC-37831 PERMIT 37831 1842 CHERRY HILL RD N/A - N/A 0.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING ...	02/24/2025	PERMIT 37831 1842 CHERRY HILL RD PERMIT 37831 1842 CHERRY HILL RD Scott & Misti Harris 1064			-935.00
800-2303	CONSULTANT ENGINEERING ...	02/25/2025	Returned CK #1064 - Encroachment permit S. Harris			935.00
800-2303	CONSULTANT ENGINEERING ...	03/20/2025	PLAN CHECK SRVS FOR FEBRUARY 2025	M6 CONSULTING, INC.	4104	935.00
800-2303	CONSULTANT ENGINEERING ...	03/24/2025	ENGINEERING PROJECT DEPOSIT: ACCOUNT LDC-37831 Prompt for GL PERMIT ISSUANCE 1842 CHERRY HILL RD			-935.00
					2024-2025 Total:	**0.00**

LDC-37832 PERMIT 37832 531 RIDGECREST DR N/A - N/A 0.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING ...	02/24/2025	PERMIT 37832 531 RIDGECREST DR PERMIT 37832 531 RIDGECREST DR Aniha E Verdugo 127			-665.00
800-2303	CONSULTANT ENGINEERING ...	03/20/2025	PLAN CHECK SRVS FOR FEBRUARY 2025	M6 CONSULTING, INC.	4104	665.00
					2024-2025 Total:	**0.00**

LDC-37833 PERMIT 37833 1150 SATICOY ST N/A - N/A 0.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING ...	02/24/2025	PERMIT 37833 1150 SATICOY ST PERMIT 37833 1150 SATICOY ST Monet Construction Inc 37511			-810.00
800-2303	CONSULTANT ENGINEERING ...	03/20/2025	PLAN CHECK SRVS FOR FEBRUARY 2025	M6 CONSULTING, INC.	4104	810.00
					2024-2025 Total:	**0.00**

LDC-37838 PERMIT 37838 MAPLE ST & MARIPOSA DR- REISS N/A - N/A 0.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING ...	02/24/2025	PERMIT 37838 MAPLE ST & MARIPOSA DR-REISSUANCE PERMIT 37838 MAPLE ST & MARIPOSA DR-REISSUANCE Streetcal Enterprises 1632			-895.00
800-2303	CONSULTANT ENGINEERING ...	03/20/2025	PLAN CHECK SRVS FOR FEBRUARY 2025	M6 CONSULTING, INC.	4104	895.00
					2024-2025 Total:	**0.00**

LDC-37839 PERMIT 37839 17028 APRIL LN N/A - N/A 0.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING ...	02/24/2025	PERMIT 37839 17028 APRIL LN PERMIT 37839 17028 APRIL LN RCS Safety LLC 29392			-812.50
800-2303	CONSULTANT ENGINEERING ...	03/20/2025	PLAN CHECK SRVS FOR FEBRUARY 2025	M6 CONSULTING, INC.	4104	812.50
					2024-2025 Total:	**0.00**

LDC-37840 PERMIT 37840 933 LAUREL RD N/A - N/A 0.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING ...	02/24/2025	PERMIT 37840 933 LAUREL RD PERMIT 37840 933 LAUREL RD RCS Safety LLC 29393			-812.50
800-2303	CONSULTANT ENGINEERING ...	03/20/2025	PLAN CHECK SRVS FOR FEBRUARY 2025	M6 CONSULTING, INC.	4104	812.50
					2024-2025 Total:	**0.00**

LDC-37841 PERMIT 37841 15132 TELEGRAPH RD N/A - N/A -520.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING ...	03/11/2025	PERMIT 37841 15132 TELEGRAPH RD PERMIT 37841 15132 TELEGRAPH RD Travis Agricultural Construction 080013			-520.00
					2024-2025 Total:	**-520.00**

LDC-37842 PERMIT 37842 230 E HARVARD BLVD N/A - N/A -1,312.50

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING ...	03/11/2025	PERMIT 37842 230 E HARVARD BLVD PERMIT 37842 230 E HARVARD BLVD Charter Communications 81175276			-1,312.50
					2024-2025 Total:	**-1,312.50**

LDC-37845 PERMIT 37845 1153 HARVARD BLVD N/A - N/A -270.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING ...	03/18/2025	PERMIT 37845 1153 HARVARD BLVD PERMIT 37845 1153 HARVARD BLVD Christian Lopez 148			-270.00
					2024-2025 Total:	**-270.00**

LDC-37847 PERMIT 37847 420 N 12TH ST N/A - N/A -520.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING ...	03/24/2025	PERMIT 37847 420 N 12TH ST PERMIT 37847 420 N 12TH ST Jorge Ramirez 389			-520.00
					2024-2025 Total:	**-520.00**

LDC-37848 PERMIT 37848 680-558 CENTER LN N/A - N/A -665.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING ...	03/27/2025	PERMIT 37848 680-558 CENTER LN PERMIT 37848 680-558 CENTER LN RCS Safety LLC 29618			-665.00
					2024-2025 Total:	**-665.00**

LDC-37849 PERMIT 37849 1220 E VENTURA ST N/A - N/A -665.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING ...	03/27/2025	PERMIT 37849 1220 E VENTURA ST PERMIT 37849 1220 E VENTURA ST Amanda M Munoz, Southern California Edison 1513			-665.00
					2024-2025 Total:	**-665.00**

LDC-37850 PERMIT 37850 220 S 12TH ST N/A - N/A -665.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING ...	03/27/2025	PERMIT 37850 220 S 12TH ST PERMIT 37850 220 S 12TH ST Amanda M Munoz, Southern California Edison 1514			-665.00
					2024-2025 Total:	**-665.00**

LDC-37851 PERMIT 37851 928 YALE ST N/A - N/A -812.50

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING ...	03/27/2025	PERMIT 37851 928 YALE ST PERMIT 37851 928 YALE ST Amanda M Munoz, Southern California Edison 1515			-812.50
					2024-2025 Total:	**-812.50**

LDC-37852 PERMIT 37852 533 N PECK RD N/A - N/A -665.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING ...	03/27/2025	PERMIT 37852 533 N PECK RD PERMIT 37852 533 N PECK RD Streetcal Enterprises 1656			-665.00
					2024-2025 Total:	**-665.00**

Total Revenues: **22,092.50**

LDC Total: **22,092.50**

Project Number	Project Name	Group	Type	Status
PW05	211 N 12th St - New BESS Facility	MISCELLANEOUS	MISC	Active

Revenues

Account Key	Account Name	Category	Total Activity
PW05-GRDINSP-M6	Grading Permit Inspections Deposit	N/A - N/A	-17,685.63

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING ...	01/14/2025	PERMIT 37813 211 N 12 ST GRADING PERMIT PERMIT 37813 211 N 12 ST GRADING PERMIT Ravenvolt, Inc. 1330			-17,685.63

ak Environmental, ESVolta 211 N 12th St NEw BESS Total: **-17,685.63**

Account Key	Account Name	Category	Total Activity
PW05-GRDPLNCHK-M6	Grading Permit Plan Check Deposit	N/A - N/A	-9,989.12

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING ...	01/14/2025	PERMIT 37813 211 N 12 ST GRADING PERMIT PERMIT 37813 211 N 12 ST GRADING PERMIT Ravenvolt, Inc. 1330			-9,989.12

ak Environmental, ESVolta 211 N 12th St NEw BESS Total: **-9,989.12**

Account Key	Account Name	Category	Total Activity
PW05-IMPRINSP-M6	Site Improvements Inspections Deposit	N/A - N/A	-9,210.31

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING ...	03/11/2025	MSCL REC 10532 PW05- RAVENVOLT 211 N 12TH ST-SITE IMPR DEPOSIT MSCL REC 10532 PW05-RAVENVOLT 211 N 12TH ST-DEP Ravenvolt, Inc. 1382			-9,210.31

ak Environmental, ESVolta 211 N 12th St NEw BESS Total: **-9,210.31**

Account Key	Account Name	Category	Total Activity
PW05-IMPRPLNCHK-M6	Site Improvements Plan Check Deposit	N/A - N/A	-10,526.92

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING ...	03/11/2025	MSCL REC 10532 PW05- RAVENVOLT 211 N 12TH ST-SITE IMPR DEPOSIT MSCL REC 10532 PW05-RAVENVOLT 211 N 12TH ST-DEP Ravenvolt, Inc. 1382			-10,526.92

ak Environmental, ESVolta 211 N 12th St NEw BESS Total: **-10,526.92**

Total Revenues: **-47,411.98**

PW05 Total: **-47,411.98**

Project Number	Project Name	Group	Type	Status
PW06	1021 Mission Rock Rd Extraterritorial WSA	MISCELLANEOUS	MISC	Active

Revenues

Account Key	Account Name	Category	Total Activity
PW06-ATTY	ATTORNEY DEPOSIT	N/A - N/A	-15,000.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2222	PLANNING-ATTORNEY FEES	02/11/2025	MSCL REC 10528 1021 MISSION ROCK RD EXTRATERRITORAL WSA- ATTY DEPOSIT MSCL REC 10528 1021 MISSION ROCK RD EXT WSA ATTY Razmik Nazaryan 1171			-15,000.00

1021 Mission Rock Road - Extraterritorial WSA Total: -15,000.00

PW06-ENG ENGINEERING DEPOSIT N/A - N/A -5,025.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING ...	02/11/2025	MSCL REC 10527 1021 MISSION ROCK RD EXTRATERRITORAL WSA- ENG DEPOSIT MSCL REC 10527 1021 MISSION ROCK RD EX WSA ENG DEP Razmik Nazaryan 1170			-5,025.00

1021 Mission Rock Road - Extraterritorial WSA Total: -5,025.00

Total Revenues: -20,025.00

PW06 Total: -20,025.00

Project Number	Project Name	Group	Type	Status
PW07	Crimson Pipe-210 N 12th St-Offsite Improvem...	MISCELLANEOUS	MISC	Active

Revenues

Account Key	Account Name	Category	Total Activity
PW07-IMPRINSP	IMPROVEMENTS INSPECTIONS DEPOSIT	N/A - N/A	-3,000.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING ...	03/11/2025	MSCL REC 10530 CRIMSON PIPELINE-PW07 210 N 12 ST SITE IMPR DEPOSIT MSCLREC 10530 CRIMSON PIPE-PW07 210 N 12 ST ST DEP Crimson California Pipeline LP 032343			-3,000.00

imson Pipeline-210 N 12th St-Offsite Improvement Total: -3,000.00

PW07-IMPRPLNCHK IMPROVEMENTS PLAN CHECK DEPOSIT N/A - N/A -2,500.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING ...	03/11/2025	MSCL REC 10530 CRIMSON PIPELINE-PW07 210 N 12 ST SITE IMPR DEPOSIT MSCLREC 10530 CRIMSON PIPE-PW07 210 N 12 ST ST DEP Crimson California Pipeline LP 032343			-2,500.00

imson Pipeline-210 N 12th St-Offsite Improvement Total: -2,500.00

Total Revenues: -5,500.00

PW07 Total: -5,500.00

Project Number	Project Name	Group	Type	Status
PW08	895 Faulkner Rd-Kmart Redevelopment	MISCELLANEOUS	MISC	Active

Revenues

Account Key	Account Name	Category	Total Activity
PW08-STRIMPLNCHK-M6	MSCL 10533 Offsite Street Impr- Pln Chk Deposit	N/A - N/A	-1,500.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING ...	03/27/2025	MSCL 10533 KMART REDEV OST STR IMPR PLN CHK DEP MSCL 10533 KMART REDEV OST STR IMPR PLN CHK DEP SP Harridge Santa Paula LLC 1304			-1,500.00

895 Faulkner Rd-Kmart Redevelopment Total: -1,500.00

PW08-UTIREPLNCHK-M6 MSCL 10531 Kmart Redev Utility Reall PlnChkDep N/A - N/A -8,504.67

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING ...	03/11/2025	MSCL REC 10531 PW08 KMART REDEV WAT-SEW REAL-895 FAULKNER RD DEP MSCL REC 10531 PW08 KMART REDEV 895 FAULKNER DEP SP Harridge Santa Paula LLC 1300			-8,504.67

895 Faulkner Rd-Kmart Redevelopment Total: -8,504.67

PW08-WATSEWPLNCHK-M6 MSCL 10534 Water-Sewer Onsite Impr- PlnChk D N/A - N/A -23,704.36

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING ...	03/27/2025	MSCL 10534 KMART REDEV SEW-WAT IMP PLN CHK DEP MSCL 10534 KMART REDEV SEW-WAT IMP PLN CHK DEP SP Harridge Santa Paula LLC 1305			-23,704.36

895 Faulkner Rd-Kmart Redevelopment Total: -23,704.36

Total Revenues: -33,709.03

PW08 Total: -33,709.03

Project Number	Project Name	Group	Type	Status
Q105	22-CR/DR-02, 895 FAULKNER RD, TOWNHOME...	GENERAL PROJ PLANNING	CR	Active

Revenues

Account Key	Account Name	Category	Total Activity
Q105-ENVEIR	ENVIRONMENTAL REVIEW	N/A - N/A	79.79

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
100-5-3001-001	SALARIES-FULL TIME	03/28/2025	PYPKT03867 - PR#06 03.28.25 MISC - Period 3/8/2025 - 3/21/2025			79.79

2024-2025 Total: 79.79

Q105-LM-D LOT MERGER N/A - N/A 79.79

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
100-5-3001-001	SALARIES-FULL TIME	01/17/2025	PYPKT03792 - PR#01 01.17.25 MISC - Period 12/28/2024 - 1/10/2025			79.79

2024-2025 Total: 79.79

Q105-PARPW-D PLAN APP REVIEW - PUB WORKS (CONSULTANT) N/A - N/A 0.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING ...	01/27/2025	SP Harridge Santa Paula LLC M6 Review Q105-PARPW-D Prompt for GL SP Harridge Santa Paula LLC M6 Review Q105-PARPW-D 1287			-5,100.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING ...	03/06/2025	LAND DEVELOPMENT PLAN CHECK SRVS THRU APRIL 2024	M6 CONSULTING, INC.	3416	5,100.00
					2024-2025 Total:	**0.00**
					Total Revenues:	**159.58**
					Q105 Total:	**159.58**

Project Number	Project Name	Group	Type	Status
Q107	22-PD-02, 611 SHASTA DR, SINGLE FAMILY RES...	GENERAL PROJ PLANNING	PD	Active

Revenues

Account Key	Account Name	Category	Total Activity
Q107-PARPW-D	PLAN APP REVIEW - PUB WORKS	N/A - N/A	1,350.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING ...	01/09/2025	LAND DEVELOPMENT PLAN CHECK SRVS JULY 2024	M6 CONSULTING, INC.	3620	1,350.00
					2024-2025 Total:	**1,350.00**
					Total Revenues:	**1,350.00**
					Q107 Total:	**1,350.00**

Project Number	Project Name	Group	Type	Status
Q109	22-CDP-01, 18004 TELEGRAPH RD (E), RED TAIL...	GENERAL PROJ PLANNING	CDP - MULTIPLE	Active

Revenues

Account Key	Account Name	Category	Total Activity
Q109-BBK-D	BBK ATTORNEY REIMBURSEMENT	N/A - N/A	2,205.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2222	PLANNING-ATTORNEY FEES	03/17/2025	FEBRUARY 2024	BEST BEST & KRIEGER LLP	990780	2,205.00
					2025-2026 Total:	**2,205.00**

Q109CONSLT-D	CONSULTANT	N/A - N/A		60.25

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING ...	01/23/2025	LAND DVLPMNT INSPECTION SERVICES THRU JUNE 2024	M6 CONSULTING, INC.	3560	60.25
					2025-2026 Total:	**60.25**

Q109DA-D	DEVELOPMENT AGREEMENT	N/A - N/A		239.37

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
100-5-3001-001	SALARIES-FULL TIME	01/03/2025	PYPKT03754 - PR#26 01.03.25 MISC - Period 12/14/2024 - 12/27/2024			79.79
100-5-3001-001	SALARIES-FULL TIME	02/28/2025	PYPKT03828 - PR#04 02.28.25 MISC - Period 2/8/2025 - 2/21/2025			159.58
					2025-2026 Total:	**239.37**

Q109-M6INSP	M6 INSPECTION	N/A - N/A		6,852.25

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING ...	01/23/2025	LAND DVLPMNT INSPECTION SERVICES THRU JUNE 2024	M6 CONSULTING, INC.	3560	6,852.25
					2025-2026 Total:	**6,852.25**

Q109PSTPHS-D POST-PROJECT PHASING N/A - N/A 828.77

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
100-5-3001-001	SALARIES-FULL TIME	01/03/2025	PYPKT03754 - PR#26 01.03.25 MISC - Period 12/14/2024 - 12/27/2024			332.88
100-5-3001-001	SALARIES-FULL TIME	01/17/2025	PYPKT03792 - PR#01 01.17.25 MISC - Period 12/28/2024 - 1/10/2025			194.18
100-5-3001-001	SALARIES-FULL TIME	01/31/2025	PYPKT03803 - PR#02 01.31.25 MISC - Period 1/11/2025 - 1/24/2025			27.74
100-5-3001-001	SALARIES-FULL TIME	02/14/2025	PYPKT03814 - PR#03 02/14/25 MISC - Period 1/25/2025 - 2/7/2025			190.75
100-5-3001-001	SALARIES-FULL TIME	02/28/2025	PYPKT03828 - PR#04 02.28.25 MISC - Period 2/8/2025 - 2/21/2025			83.22
					2025-2026 Total:	**828.77**
					Total Revenues:	**10,185.64**
					Q109 Total:	**10,185.64**

Project Number	Project Name	Group	Type	Status
Q121	22-DR-03, 600 TODD LN	GENERAL PROJ PLANNING	DR-MJR	Active

Revenues

Account Key	Account Name	Category	Total Activity
Q121-PW-M6	PW-M6	N/A - N/A	3,250.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING ...	01/23/2025	LAND DVLPMNT INSPECTION SERVICES THRU JUNE 2024	M6 CONSULTING, INC.	3560	1,187.50
800-2303	CONSULTANT ENGINEERING ...	03/06/2025	LAND DEVELOPMENT PLAN CHECK SRVS THRU APRIL 2024	M6 CONSULTING, INC.	3416	2,062.50
					2024-2025 Total:	**3,250.00**
					Total Revenues:	**3,250.00**
					Q121 Total:	**3,250.00**

Project Number	Project Name	Group	Type	Status
Q134	23-DR-01	GENERAL PROJ PLANNING	DR-MJR	Active

Revenues

Account Key	Account Name	Category	Total Activity
Q134-ATTY	ATTORNEY DEPOSIT	N/A - N/A	-1,216.80

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING ...	01/02/2025	LLCB 2, LLC DEPOSIT FOR ATTONEY FEES MR#10295 Prompt for GL LLCB 2, LLC DEPOSIT FOR ATTONEY FEES MR#10295 00080131			-1,216.80
					FY 24/25 Total:	**-1,216.80**

Total Revenues: **-1,216.80**

Q134 Total: **-1,216.80**

Project Number	Project Name	Group	Type	Status
Q135	23-CUP-03	GENERAL PROJ PLANNING	CUP	Active

Revenues

Account Key	Account Name	Category	Total Activity
Q135-ATTY	Q135-ATTY	N/A - N/A	102.94

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2222	PLANNING-ATTORNEY FEES	02/06/2025	FEBRUARY 2024	BEST BEST & KRIEGER LLP	990775-R	102.94

FY 24/25 Total: **102.94**

Total Revenues: **102.94**

Q135 Total: **102.94**

Project Number	Project Name	Group	Type	Status
Q136	23-CUP-04	ECONOMIC DEVELOPMENT	CUP	Active

Revenues

Account Key	Account Name	Category	Total Activity
Q136-ATTY	Q136-ATTY	N/A - N/A	102.94

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2222	PLANNING-ATTORNEY FEES	02/06/2025	FEBRUARY 2024	BEST BEST & KRIEGER LLP	990775-R	102.94

FY 24/25 Total: **102.94**

Total Revenues: **102.94**

Q136 Total: **102.94**

Project Number	Project Name	Group	Type	Status
Q139	LENNAR Q139-NONCFD-GROVE	GENERAL PROJ PLANNING	EA1	Active

Revenues

Account Key	Account Name	Category	Total Activity
Q139-DRM	Design Review - Major	N/A - N/A	-15,000.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING ...	01/27/2025	Foothill PA1 Grove Design Review Q139 DRM Prompt for GL Foothill PA1 Grove Design Review Q139 DRM 2363900			-15,000.00

FY 24/25 Total: **-15,000.00**

Total Revenues: **-15,000.00**

Q139 Total: **-15,000.00**

Project Number	Project Name	Group	Type	Status
Q140	24-CDP-01	GENERAL PROJ PLANNING	DRS	Active

Revenues

Account Key	Account Name	Category	Total Activity
Q140-DR	Design Review Major	N/A - N/A	271.62

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
100-5-3001-001	SALARIES-FULL TIME	02/14/2025	PYPKT03814 - PR#03 02/14/25 MISC - Period 1/25/2025 - 2/7/2025			271.62
					FY 24/25 Total:	**271.62**

Account Key	Account Name	Category	Total Activity
Q140-NOT	Noticing- Minor	N/A - N/A	114.30

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
100-5-3001-001	SALARIES-FULL TIME	02/14/2025	PYPKT03814 - PR#03 02/14/25 MISC - Period 1/25/2025 - 2/7/2025			50.30
800-2251	MISC. CONSTRUCTION DEPOS..	02/20/2025	4X4 VINYL PRINT BANNER WITH GROMMETS	DODOS DESIGN - GARCIA, DAVID	11122	64.00
					FY 24/25 Total:	**114.30**
					Total Revenues:	**385.92**
					Q140 Total:	**385.92**

Project Number	Project Name	Group	Type	Status
Q152	24-DR-04 1208 RICHMOND RD 2 UNITS + 2 ADU	GENERAL PROJ PLANNING	DR-MNR	Active

Revenues

Account Key	Account Name	Category	Total Activity
Q152-DR	DESIGN REVIEW	N/A - N/A	201.20

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
100-5-3001-001	SALARIES-FULL TIME	01/31/2025	PYPKT03803 - PR#02 01.31.25 MISC - Period 1/11/2025 - 1/24/2025			201.20
					2024-2025 Total:	**201.20**
					Total Revenues:	**201.20**
					Q152 Total:	**201.20**

Project Number	Project Name	Group	Type	Status
Q153	Q153-CFD	GENERAL PROJ PLANNING	EA1	Active

Revenues

Account Key	Account Name	Category	Total Activity
Q153-ATTY	Attorney (P-0060)	N/A - N/A	180.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING ...	03/17/2025	FEBRUARY 2024	BEST BEST & KRIEGER LLP	990777	180.00
					FY24/25 Total:	**180.00**
					Total Revenues:	**180.00**
					Q153 Total:	**180.00**

Project Number	Project Name	Group	Type	Status
Q154	LENNAR Q154-NONCFD-WALNUT	GENERAL PROJ PLANNING	EA1	Active

Revenues

Account Key	Account Name	Category	Total Activity
Q154-DRM	Design Review - Major	N/A - N/A	-15,000.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING ...	02/14/2025	MR#10329 FOOTHILL LENNAR DESIGN REVIEW Q-154-DRM Prompt for GL MR#10329 FOOTHILL LENNAR DESIGN REVIEW Q-154-DRM 2378244			-15,000.00

FY 24/25 Total: **-15,000.00**

Total Revenues: **-15,000.00**

Q154 Total: **-15,000.00**

Project Number	Project Name	Group	Type	Status
Q155	LENNAR Q155-NONCFD-ARBOR	GENERAL PROJ PLANNING	EA1	Active

Revenues

Account Key	Account Name	Category	Total Activity
Q155-DRM	Design Review - Major	N/A - N/A	-15,000.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING ...	02/14/2025	MR#10322 FOOTHILL LENNAR DESIGN REVIEW Q155-DRM Prompt for GL MR#10322 FOOTHILL LENNAR DESIGN REVIEW Q155-DRM 2378238			-15,000.00

FY 24/25 Total: **-15,000.00**

Total Revenues: **-15,000.00**

Q155 Total: **-15,000.00**

Project Number	Project Name	Group	Type	Status
Q156	LENNAR Q156-NONCFD-SYCAMORE	GENERAL PROJ PLANNING	EA1	Active

Revenues

Account Key	Account Name	Category	Total Activity
Q156-DRM	Design Review - Major	N/A - N/A	-15,000.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING ...	02/14/2025	MR#10328 FOOTHILL LENNAR DESIGN REVIEW Q156-DRM Prompt for GL MR#10328 FOOTHILL LENNAR DESIGN REVIEW Q156-DRM 2378243			-15,000.00

FY 24/25 Total: **-15,000.00**

Total Revenues: **-15,000.00**

Q156 Total: **-15,000.00**

Project Number	Project Name	Group	Type	Status
Q157	LENNAR Q157-NONCFD-OAK	GENERAL PROJ PLANNING	EA1	Active

Revenues

Account Key	Account Name	Category	Total Activity
Q157-DRM	Design Review - Major	N/A - N/A	-15,000.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING ...	02/14/2025	MR#10323 FOOTHILL DESIGN REVIEW Q157-DRM LENNAR Prompt for GL MR#10323 FOOTHILL DESIGN REVIEW Q157-DRM LENNAR 2378240			-15,000.00

FY 24/25 Total: **-15,000.00**

Total Revenues: **-15,000.00**

Q157 Total: **-15,000.00**

Project Number	Project Name	Group	Type	Status
Q158	LENNAR Q158-NONCFD-JUNIPER	GENERAL PROJ PLANNING	EA1	Active

Revenues

Account Key	Account Name	Category	Total Activity
Q158-DRM	Design Review - Major	N/A - N/A	-15,000.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING ...	02/14/2025	MR#10324 FOOTHILL LENNAR DESIGN REVIEW Q158-DRM Prompt for GL MR#10324 FOOTHILL LENNAR DESIGN REVIEW Q158-DRM 2378241			-15,000.00

FY 24/25 Total: **-15,000.00**

Total Revenues: **-15,000.00**

Q158 Total: **-15,000.00**

Project Number	Project Name	Group	Type	Status
Q159	LENNAR Q159-NONCFD-LAUREL	GENERAL PROJ PLANNING	EA1	Active

Revenues

Account Key	Account Name	Category	Total Activity
Q159-DRM	Design Review - Major	N/A - N/A	-15,000.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING ...	02/14/2025	MR#10325 FOOTHILL LENNAR Q159-DRM Prompt for GL MR#10325 FOOTHILL LENNAR Q159-DRM 2378239			-15,000.00

FY 24/25 Total: **-15,000.00**

Total Revenues: **-15,000.00**

Q159 Total: **-15,000.00**

Project Number	Project Name	Group	Type	Status
Q160	24-CDP-02 976-982 MAIN ST (E)-TOWER THTR ...	GENERAL PROJ PLANNING	CDP - MULTIPLE	Active

Revenues

Account Key	Account Name	Category	Total Activity
Q160-HISTCERT	HISTORIC LANDMARK CERTIFICATION	N/A - N/A	332.88

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
100-5-3001-001	SALARIES-FULL TIME	01/31/2025	PYPKT03803 - PR#02 01.31.25 MISC - Period 1/11/2025 - 1/24/2025			83.22

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
100-5-3001-001	SALARIES-FULL TIME	02/14/2025	PYPKT03814 - PR#03 02/14/25 MISC - Period 1/25/2025 - 2/7/2025			221.92
100-5-3001-001	SALARIES-FULL TIME	03/14/2025	PYPKT03845 - PR#05 03.14.25 MISC - Period 2/22/2025 - 3/7/2025			27.74
					2024-2025 Total:	**332.88**

Q160-NOT LEGAL NOTICING N/A - N/A 110.96

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
100-5-3001-001	SALARIES-FULL TIME	01/31/2025	PYPKT03803 - PR#02 01.31.25 MISC - Period 1/11/2025 - 1/24/2025			110.96
					2024-2025 Total:	**110.96**
					Total Revenues:	**443.84**
					Q160 Total:	**443.84**

Project Number	Project Name	Group	Type	Status
Q161	24-CDP-03 1452 HARVARD BLVD STANDARD SI...	GENERAL PROJ PLANNING	CDP - MULTIPLE	Active

Revenues

Account Key	Account Name	Category	Total Activity
Q161-CUP	CONDITIONAL USE PERMIT - MINOR	N/A - N/A	362.16

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
100-5-3001-001	SALARIES-FULL TIME	01/03/2025	PYPKT03754 - PR#26 01.03.25 MISC - Period 12/14/2024 - 12/27/2024			40.24
100-5-3001-001	SALARIES-FULL TIME	01/31/2025	PYPKT03803 - PR#02 01.31.25 MISC - Period 1/11/2025 - 1/24/2025			120.72
100-5-3001-001	SALARIES-FULL TIME	03/14/2025	PYPKT03845 - PR#05 03.14.25 MISC - Period 2/22/2025 - 3/7/2025			201.20
					2024-2025 Total:	**362.16**
					Total Revenues:	**362.16**
					Q161 Total:	**362.16**

Project Number	Project Name	Group	Type	Status
Q163	25-CDP-01, 895 FAULKNER RD, HARRIDGE SP ...	GENERAL PROJ PLANNING	CDP - MULTIPLE	Active

Revenues

Account Key	Account Name	Category	Total Activity
Q163-ATTY	ATTORNEY	N/A - N/A	-1,000.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2222	PLANNING-ATTORNEY FEES	01/14/2025	895 Faulkner Rd./MR#10303 PLANNING-ATTORNEY FEES 895 Faulkner Rd./MR#10303 1280			-1,000.00
					2024-2025 Total:	**-1,000.00**

Q163-CUPMJR CONDITIONAL USE PERMIT - MAJOR N/A - N/A -8,873.28

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2251	MISC. CONSTRUCTION DEPOS..	01/14/2025	895 Faulkner Rd./MR#10303 MISC. CONSTRUCTION DEPOSIT 895 Faulkner Rd./MR#10303 1280			-10,000.00
100-5-3001-001	SALARIES-FULL TIME	02/14/2025	PYPKT03814 - PR#03 02/14/25 MISC - Period 1/25/2025 - 2/7/2025			120.72
100-5-3001-001	SALARIES-FULL TIME	03/28/2025	PYPKT03867 - PR#06 03.28.25 MISC - Period 3/8/2025 - 3/21/2025			1,006.00
					2024-2025 Total:	**-8,873.28**

Q163-ENVEXP ENVIRONMENTAL - EXEMPTION N/A - N/A -700.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2251	MISC. CONSTRUCTION DEPOS..	01/14/2025	895 Faulkner Rd./MR#10303 MISC. CONSTRUCTION DEPOSIT 895 Faulkner Rd./MR#10303 1280			-700.00
					2024-2025 Total:	**-700.00**

Q163-M6 PUBLIC WORKS / ENGINEERING CONSULTANT (M N/A - N/A -10,000.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING ...	01/14/2025	895 Faulkner Rd./MR#10303 Prompt for GL 895 Faulkner Rd./MR#10303 1280			-10,000.00
					2024-2025 Total:	**-10,000.00**

Q163-NOTCMN NOTICING - MINOR N/A - N/A 143.99

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2251	MISC. CONSTRUCTION DEPOS..	01/14/2025	895 Faulkner Rd./MR#10303 MISC. CONSTRUCTION DEPOSIT 895 Faulkner Rd./MR#10303 1280			-580.00
800-2251	MISC. CONSTRUCTION DEPOS..	03/24/2025	VARIOUS PURCHASES CC#1	BUSINESS CARD	2/22/25-3/21/25 CC#1	346.59
100-5-3001-001	SALARIES-FULL TIME	03/28/2025	PYPKT03867 - PR#06 03.28.25 MISC - Period 3/8/2025 - 3/21/2025			377.40
					2024-2025 Total:	**143.99**

Q163-TECH TECHNOLOGY N/A - N/A -11.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
100-4-3000-6100	MISCELLANEOUS	01/14/2025	895 Faulkner Rd./MR#10303 MISCELLANEOUS 895 Faulkner Rd./MR#10303 1280			-11.00
					2024-2025 Total:	**-11.00**

Q163-TM TENTATIVE MAP N/A - N/A -6,000.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2251	MISC. CONSTRUCTION DEPOS..	01/14/2025	895 Faulkner Rd./MR#10303 MISC. CONSTRUCTION DEPOSIT 895 Faulkner Rd./MR#10303 1280			-6,000.00
					2024-2025 Total:	**-6,000.00**

Q163-VTACNTY VENTURA COUNTY SURVEYOR N/A - N/A -5,000.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2251	MISC. CONSTRUCTION DEPOS..	01/14/2025	895 Faulkner Rd./MR#10303 MISC. CONSTRUCTION DEPOSIT 895 Faulkner Rd./MR#10303 1280			-5,000.00
					2024-2025 Total:	**-5,000.00**

Total Revenues: **-31,440.29**

Q163 Total: **-31,440.29**

Project Number	Project Name	Group	Type	Status
Q164	25-DR-01, 130 MAIN ST (W), NEW MF DESIGN ...	GENERAL PROJ PLANNING	DR-MJR	Active

Revenues

Account Key	Account Name	Category	Total Activity
Q164-BLDGSFTY	BUILDING & SAFETY REVIEW	N/A - N/A	-434.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
100-4-1000-6100	MISCELLANEOUS	01/14/2025	130 W Main St./MR#10304 MISCELLANEOUS 130 W Main St/MR#10304 3092			-434.00

2024-2025 Total: **-434.00**

Account Key	Account Name	Category	Total Activity
Q164-DR	DESIGN REVIEW	N/A - N/A	-2,859.16

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2251	MISC. CONSTRUCTION DEPOS..	01/14/2025	130 W Main St/MR#10304 MISC. CONSTRUCTION DEPOSIT 130 W Main St/MR#10304 3092			-3,000.00
100-5-3001-001	SALARIES-FULL TIME	02/28/2025	PYPKT03828 - PR#04 02.28.25 MISC - Period 2/8/2025 - 2/21/2025			140.84

2024-2025 Total: **-2,859.16**

Account Key	Account Name	Category	Total Activity
Q164-TECH	TECHNOLOGY	N/A - N/A	-11.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
100-4-3000-6100	MISCELLANEOUS	01/14/2025	130 W Main St./MR#10304 MISCELLANEOUS 130 W Main St/MR#10304 3092			-11.00

2024-2025 Total: **-11.00**

Total Revenues: **-3,304.16**

Q164 Total: **-3,304.16**

Project Number	Project Name	Group	Type	Status
Q165	25-CDP-02 18114 E TELEGRAPH RD SP EAST S...	GENERAL PROJ PLANNING	CDP - MULTIPLE	Active

Revenues

Account Key	Account Name	Category	Total Activity
Q165-ATTY	ATTORNEY	N/A - N/A	-2,968.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2222	PLANNING-ATTORNEY FEES	03/31/2025	18114 E Telegraph Rd/MR#10387 PLANNING-ATTORNEY FEES 18114 E Telegraph Rd/MR#10387 460			-2,968.00

2024-2025 Total: **-2,968.00**

Account Key	Account Name	Category	Total Activity
Q165-CONST	POST-PROJECT MONITORING/CONSTRUCTION PI	N/A - N/A	-3,000.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2251	MISC. CONSTRUCTION DEPOS..	03/31/2025	18114 E Telegraph Rd/MR#10387 MISC. CONSTRUCTION DEPOSIT 18114 E Telegrap...			-3,000.00

2024-2025 Total: **-3,000.00**

Q165-CUP CONDITIONAL USE PERMIT-MAJOR N/A - N/A -10,000.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2251	MISC. CONSTRUCTION DEPOS..	03/31/2025	18114 E Telegraph Rd/MR#10387 MISC. CONSTRUCTION DEPOSIT 18114 E Telegrap...			-10,000.00
					2024-2025 Total:	**-10,000.00**

Q165-ENVEX ENVIRONMENTAL-EXEMPTION (IN-HOUSE) N/A - N/A -700.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2251	MISC. CONSTRUCTION DEPOS..	03/31/2025	18114 E Telegraph Rd/MR#10387 MISC. CONSTRUCTION DEPOSIT 18114 E Telegrap...			-700.00
					2024-2025 Total:	**-700.00**

Q165-LR LANDSCAPE REVIEW/INSPECTION N/A - N/A -1,000.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2251	MISC. CONSTRUCTION DEPOS..	03/31/2025	18114 E Telegraph Rd/MR#10387 MISC. CONSTRUCTION DEPOSIT 18114 E Telegrap...			-1,000.00
					2024-2025 Total:	**-1,000.00**

Q165-MSP MASTER SIGN PROGRAM N/A - N/A -3,000.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2251	MISC. CONSTRUCTION DEPOS..	03/31/2025	18114 E Telegraph Rd/MR#10387 MISC. CONSTRUCTION DEPOSIT 18114 E Telegrap...			-3,000.00
					2024-2025 Total:	**-3,000.00**

Q165-NOT NOTICING-MAJOR N/A - N/A -2,000.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2251	MISC. CONSTRUCTION DEPOS..	03/31/2025	18114 E Telegraph Rd/MR#10387 MISC. CONSTRUCTION DEPOSIT 18114 E Telegrap...			-2,000.00
					2024-2025 Total:	**-2,000.00**

Q165-PARBS PLAN REVIEW - BUILDING & SAFETY N/A - N/A -434.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
100-4-1000-6100	MISCELLANEOUS	03/31/2025	18114 E Telegraph Rd/MR#10387 MISCELLANEOUS 18114 E Telegraph Rd/MR#10387 460			-434.00
					2024-2025 Total:	**-434.00**

Q165-PLCKPLNG PLAN CHECK REVIEW - PLANNING N/A - N/A -1,968.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
100-4-3000-5030	PLAN CHECK FEES	03/31/2025	18114 E Telegraph Rd/MR#10387 PLAN CHECK FEES 18114 E Telegraph Rd/MR#10387 460			-1,968.00
					2024-2025 Total:	**-1,968.00**

Q165-TECH TECHNOLOGY N/A - N/A -11.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
100-4-3000-6100	MISCELLANEOUS	03/31/2025	18114 E Telegraph Rd/MR#10387 MISCELLANEOUS 18114 E Telegraph Rd/MR#10387 460			-11.00
					2024-2025 Total:	**-11.00**

Q165-TM	TENTATIVE TRACT MAP	N/A - N/A	-6,000.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2251	MISC. CONSTRUCTION DEPOS..	03/31/2025	18114 E Telegraph Rd/MR#10387 MISC. CONSTRUCTION DEPOSIT 18114 E Telegrap...			-6,000.00

2024-2025 Total: -6,000.00

Total Revenues: -31,081.00

Q165 Total: -31,081.00

Project Number	Project Name	Group	Type	Status
Q166	25-CDP-03 KB HOMES - 1400 E. SANTA PAULA ...	GENERAL PROJ PLANNING	CDP - MULTIPLE	Active

Revenues

Account Key	Account Name	Category	Total Activity
Q166-CR	CONCEPT REVIEW	N/A - N/A	-2,000.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2251	MISC. CONSTRUCTION DEPOS..	02/26/2025	1400 E Santa Paula St/MR#10374 MISC. CONSTRUCTION DEPOSIT 1400 E Santa Paul...			-2,000.00

2024-2025 Total: -2,000.00

Q166-PW-M6	PW ENGINEERING REVIEW DEPOSIT	N/A - N/A	-2,500.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING ...	02/26/2025	1400 E Santa Paula St/MR#10374 Prompt for GL 1400 E Santa Paula St/MR#10374 13448802			-2,500.00

2024-2025 Total: -2,500.00

Total Revenues: -4,500.00

Q166 Total: -4,500.00

Project Number	Project Name	Group	Type	Status
Q168	25-MM-01 420 N 12TH ST RAMIREZ ADDITION	GENERAL PROJ PLANNING	MM	Active

Revenues

Account Key	Account Name	Category	Total Activity
Q168-MM	MINOR MODIFICATION	N/A - N/A	-3,000.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2251	MISC. CONSTRUCTION DEPOS..	03/28/2025	420 N 12th St/MR#10385 MISC. CONSTRUCTION DEPOSIT 420 N 12th St/MR#10385 1535			-3,000.00

2024-2025 Total: -3,000.00

Q168-TECH	TECHNOLOGY	N/A - N/A	-11.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
100-4-3000-6100	MISCELLANEOUS	03/28/2025	420 N 12th St/MR#10385 MISCELLANEOUS 420 N 12th St/MR#10385 1535			-11.00

2024-2025 Total: -11.00

Total Revenues: -3,011.00

Q168 Total: **-3,011.00**

Project Number	Project Name	Group	Type	Status
Q169	25-DR-02, 550 W. HARVARD BLVD, HOMES & ...	GENERAL PROJ PLANNING	DR-MJR	Active

Revenues

Account Key	Account Name	Category	Total Activity
Q169-ATTY	ATTORNEY	N/A - N/A	-1,000.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2222	PLANNING-ATTORNEY FEES	03/31/2025	550 W Harvard Blvd/MR#10381 PLANNING-ATTORNEY FEES 550 W Harvard Blvd/MR#10381 1001			-1,000.00

2024-2025 Total: **-1,000.00**

Account Key	Account Name	Category	Total Activity
Q169-CR	CONCEPT REVIEW	N/A - N/A	-2,000.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2251	MISC. CONSTRUCTION DEPOS..	03/31/2025	550 W Harvard Blvd/MR#10381 MISC. CONSTRUCTION DEPOSIT 550 W Harvard Blvd/MR#10381 1001			-2,000.00

2024-2025 Total: **-2,000.00**

Account Key	Account Name	Category	Total Activity
Q169-DR	DESIGN REVIEW-TYPE 3	N/A - N/A	-3,000.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2251	MISC. CONSTRUCTION DEPOS..	03/31/2025	550 W Harvard Blvd/MR#10381 MISC. CONSTRUCTION DEPOSIT 550 W Harvard Blvd/MR#10381 1001			-3,000.00

2024-2025 Total: **-3,000.00**

Account Key	Account Name	Category	Total Activity
Q169-M6	PUBLIC WORKS/ENGINEERING REVIEW CNSLT. (M	N/A - N/A	-4,330.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING ...	03/31/2025	550 W Harvard Blvd./MR#10381 Prompt for GL 550 W Harvard Blvd/MR#10381 1001			-4,330.00

2024-2025 Total: **-4,330.00**

Account Key	Account Name	Category	Total Activity
Q169-NOT	NOTICING-MINOR	N/A - N/A	-580.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2251	MISC. CONSTRUCTION DEPOS..	03/31/2025	550 W Harvard Blvd/MR#10381 MISC. CONSTRUCTION DEPOSIT 550 W Harvard Blvd/MR#10381 1001			-580.00

2024-2025 Total: **-580.00**

Account Key	Account Name	Category	Total Activity
Q169-PARBS	PLAN APP REVIEW - BUILDING & SAFETY	N/A - N/A	-434.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
100-4-1000-6100	MISCELLANEOUS	03/31/2025	550 W Harvard blvd/MR#10381 MISCELLANEOUS 550 W Harvard Blvd/MR#10381 1001			-434.00

2024-2025 Total: **-434.00**

Account Key	Account Name	Category	Total Activity
Q169-PLCKPLNG	PLAN CHECK REVIEW - PLANNING	N/A - N/A	-645.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
100-4-3000-5030	PLAN CHECK FEES	03/31/2025	550 W Harvard Blvd/MR#10381 PLAN CHECK FEES 550 W Harvard Blvd/MR#10381 1001			-645.00

2024-2025 Total: **-645.00**

Q169-TECH	TECHNOLOGY	N/A - N/A	-11.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
100-4-1000-6100	MISCELLANEOUS	03/31/2025	550 W Harvard blvd/MR#10381 MISCELLANEOUS 550 W Harvard Blvd/MR#10381 1001			-11.00

2024-2025 Total: -11.00

Total Revenues: -12,000.00

Q169 Total: -12,000.00

Project Number	Project Name	Group	Type	Status
Q60	20-CUP-01 BESS (ESVOLTA) MOD TO 16-CUP-06	GENERAL PROJ PLANNING	CUP	Active

Revenues

Account Key	Account Name	Category	Total Activity
Q60-G34661-INSP	GRADING PERMIT #34661 GRADING & IMP PLAN	N/A - N/A	400.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING ...	01/23/2025	LAND DVLPMNT INSPECTION SERVICES THRU JUNE 2024	M6 CONSULTING, INC.	3560	400.00

2024-2025 Total: 400.00

Total Revenues: 400.00

Q60 Total: 400.00

Project Number	Project Name	Group	Type	Status
Q65	RICHMOND AMERICAN TR 5985, 5989	GENERAL PROJ PLANNING	DR-MJR	Active

Revenues

Account Key	Account Name	Category	Total Activity
Q65-INSP	PLANNING INSPECTIONS	N/A - N/A	-339.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING ...	01/27/2025	Willdan Invoices for Richmond American Q65-INSP Prompt for GL Willdan Invoices for Richmond American Q65-INSP 1162181			-339.00

2024-2025 Total: -339.00

Total Revenues: -339.00

Q65 Total: -339.00

Project Number	Project Name	Group	Type	Status
Q68	20-CUP-02 710 W HARVARD PEOPLE'S SELF HE...	GENERAL PROJ PLANNING	CUP	Active

Revenues

Account Key	Account Name	Category	Total Activity
Q68-PW5585	PW5585 PEOPLE'S PLACE 710 W HARVARD	N/A - N/A	3,500.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING ...	01/23/2025	LAND DVLPMNT INSPECTION SERVICES THRU JUNE 2024	M6 CONSULTING, INC.	3560	3,500.00

2024-2025 Total: 3,500.00

Total Revenues: **3,500.00**

Q68 Total: **3,500.00**

Project Number	Project Name	Group	Type	Status
Q74	20-CUP-05 BESS BLACK WALNUT	GENERAL PROJ PLANNING	CUP	Active

Revenues

Account Key	Account Name	Category	Total Activity
Q74ATTY-D	ATTORNEY	N/A - N/A	102.94

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2222	PLANNING-ATTORNEY FEES	02/06/2025	FEBRUARY 2024	BEST BEST & KRIEGER LLP	990775-R	102.94

2024-2025 Total: **102.94**

Total Revenues: **102.94**

Q74 Total: **102.94**

Project Number	Project Name	Group	Type	Status
Q78	20-CUP-08 129-133 MILL EVENT CTR WITH AL...	GENERAL PROJ PLANNING	CUP	Active

Revenues

Account Key	Account Name	Category	Total Activity
Q78-M6R5874	PLAN CHECK	N/A - N/A	-7,350.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2303	CONSULTANT ENGINEERING ...	03/12/2025	MR#10367 133 N Mill St. Inspections and Review Q78-M6R5874 Prompt for GL MR#10367 133 N Mill St. Inspections and Review Q78-M6R5874 10494			-7,350.00

2024-2025 Total: **-7,350.00**

Total Revenues: **-7,350.00**

Q78 Total: **-7,350.00**

Project Number	Project Name	Group	Type	Status
Q87	21-PM-01 CHASE BANK OUTPARCEL	GENERAL PROJ PLANNING	TM	Active

Revenues

Account Key	Account Name	Category	Total Activity
Q87PM-D	PARCEL MAP	N/A - N/A	570.45

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2251	MISC. CONSTRUCTION DEPOS..	03/06/2025	CNTY OF VTA PWA WTR RESOURCES & ENGINEERING SRVS	PUBLIC WORKS AGENCY	24700 FY24/25 AP01	570.45

2024-2025 Total: **570.45**

Account Key	Account Name	Category	Total Activity
Q87-VCS	COUNTY PARCEL MAP CHECKING	N/A - N/A	1,455.39

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2251	MISC. CONSTRUCTION DEPOS..	03/06/2025	CNTY OF VTA PWA WTR RESOURCES & ENGINEERING SRVS	PUBLIC WORKS AGENCY	24700 FY23/24 AP06	950.94

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
800-2251	MISC. CONSTRUCTION DEPOS..	03/06/2025	CNTY OF VTA PWA WTR RESOURCES & ENGINEERING SRVS	PUBLIC WORKS AGENCY	24700 FY23/24 AP08	504.45
					2024-2025 Total:	**1,455.39**
					Total Revenues:	**2,025.84**
					Q87 Total:	**2,025.84**

Project Number	Project Name	Group	Type	Status
SDYS	2023-24 SPUSD Youth Sports	N/A	N/A	Active

Expenses

Account Key	Account Name	Category	Total Activity
SDYS-ST	Staff Time Reimbursable	200 - SERVICES	5,108.19

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
100-5-1502-002	SALARIES-PART TIME	02/28/2025	PYPKT03828 - PR#04 02.28.25 MISC - Period 2/8/2025 - 2/21/2025			2,543.26
104-5-1502-002	SALARIES-PART TIME	02/28/2025	PYPKT03828 - PR#04 02.28.25 MISC - Period 2/8/2025 - 2/21/2025			81.90
100-5-1502-002	SALARIES-PART TIME	03/14/2025	PYPKT03845 - PR#05 03.14.25 MISC - Period 2/22/2025 - 3/7/2025			2,091.73
104-5-1502-002	SALARIES-PART TIME	03/14/2025	PYPKT03845 - PR#05 03.14.25 MISC - Period 2/22/2025 - 3/7/2025			391.30
					FY 2024-2025 Total:	**5,108.19**

Account Key	Account Name	Category	Total Activity
SDYS-VE	Vendor Expenses - Reimbursable	200 - SERVICES	47,836.04

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
100-5-1502-129	SUPPLIES-OTHER	01/23/2025	BSN 6-BALL BASKETBALL BAG	BSN SPORTS, LLC	928418071	362.03
100-5-1502-129	SUPPLIES-OTHER	01/23/2025	INSTANT ICE COLD PACK	AMAZON CAPITAL SERVICES	1L1Q-1GRC-RLMD	125.54
100-5-1502-209	PROF/CONTR SVCS-OTHER	01/23/2025	FINGERPRINTING 11/12/24-11/25/24	LIVESCAN EXPRESS, INC.	6893	44.00
100-5-1502-129	SUPPLIES-OTHER	02/06/2025	EXPO LOW ODOR FINE POINT 36PK	STAPLES, INC.	6021766140	58.43
100-5-1502-129	SUPPLIES-OTHER	02/06/2025	INVOICE#10986 INCLUDES TAXABLE ITEMS	DODOS DESIGN - GARCIA, DAVID	10986	7,677.50
				Purchase Order Number:	25-03307	
100-5-1502-129	SUPPLIES-OTHER	02/06/2025	INVOICE#10993 INCLUDES TAXABLE ITEMS	DODOS DESIGN - GARCIA, DAVID	10993	996.00
				Purchase Order Number:	25-03307	
100-5-1502-129	SUPPLIES-OTHER	02/20/2025	FINGERPRINTING 12/5/24-12/16/24	LIVESCAN EXPRESS, INC.	6932	44.00
100-5-1502-129	SUPPLIES-OTHER	02/20/2025	MEDALS, CHEERLEADING	VENTURA TROPHY COMPANY	69892	32.33
100-5-1502-129	SUPPLIES-OTHER	03/06/2025	ANCIRS 2 PAIRS SOCCER SHIN GUARDS FOR KID...	AMAZON CAPITAL SERVICES	1KNW-RFPK-JYF3	3,108.83
100-5-1502-129	SUPPLIES-OTHER	03/06/2025	DUST MOP LOOPED BLUE 72'', DUST MOP FRAME 5X72	HOUSE SANITARY SUPPLY	301848	327.22
100-5-1502-129	SUPPLIES-OTHER	03/06/2025	TINYMOBILEPAINT RTS - 2.5 GALLON WHITE	TINY MOBILE ROBOTS US LLC	4083	4,279.51
100-5-1502-129	SUPPLIES-OTHER	03/20/2025	ANCIRS 2 PAIRS SOCCER SHIN GUARD FOR KIDS ADULTS	AMAZON CAPITAL SERVICES	1J6K-9QJG-949J	196.33
100-5-1502-129	SUPPLIES-OTHER	03/20/2025	SELECT CLASSIC SOCCER BALL, 6-BALL TEAM PACK	AMAZON CAPITAL SERVICES	1GYD-D4HK-9HXP	1,628.42
100-5-1502-209	PROF/CONTR SVCS-OTHER	03/20/2025	BASKETBALL COACHING SERVICES	MAGANA, JOHAN	1/2/25-3/1/25	1,000.00
100-5-1502-209	PROF/CONTR SVCS-OTHER	03/20/2025	YOUTH BASKETALL COACHING SERVICES	CLAUDIO, NICHOLE	1/2/25-3/1/25	1,000.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
100-5-1502-209	PROF/CONTR SVCS-OTHER	03/20/2025	YOUTH BASKETBALL COACHING SERVICES	RAMIREZ, MICHAEL	1/2/25-3/1/25	1,000.00
100-5-1502-209	PROF/CONTR SVCS-OTHER	03/20/2025	YOUTH BASKETBALL COACHING SERVICES	VALDOVINOS, BRIAN	1/2/25-3/1/25	1,000.00
100-5-1502-209	PROF/CONTR SVCS-OTHER	03/20/2025	YOUTH BASKETBALL COACHING SERVICES	SANDOVAL, JOSEPH	1/2/25-3/1/25	1,000.00
100-5-1502-209	PROF/CONTR SVCS-OTHER	03/20/2025	YOUTH BASKETBALL COACHING SERVICES	SCHENK, ERIN	1/2/25-3/1/25	1,000.00
100-5-1502-209	PROF/CONTR SVCS-OTHER	03/20/2025	YOUTH BASKETBALL COACHING SERVICES	CALLAWAY, JEFFREY	1/2/25-3/1/25	1,000.00
100-5-1502-209	PROF/CONTR SVCS-OTHER	03/20/2025	YOUTH BASKETBALL COACHING SERVICES	MAGDALENO JR, RODOLFO	1/2/25-3/1/25	1,000.00
100-5-1502-209	PROF/CONTR SVCS-OTHER	03/20/2025	YOUTH BASKETBALL COACHING SERVICES	LOPEZ, ESTEBAN A.	1/2/25-3/1/25	1,000.00
100-5-1502-209	PROF/CONTR SVCS-OTHER	03/20/2025	YOUTH BASKETBALL COACHING SERVICES	CARRASCO HERNANDEZ, ALESS...	1/2/25-3/1/25	1,000.00
100-5-1502-209	PROF/CONTR SVCS-OTHER	03/20/2025	YOUTH BASKETBALL COACHING SERVICES	RAMIREZ, ELIAS	1/2/25-3/1/25	1,000.00
100-5-1502-209	PROF/CONTR SVCS-OTHER	03/20/2025	YOUTH BASKETBALL COACHING SERVICES	SEGOVIA, CELINA	1/2/25-3/1/25	1,000.00
100-5-1502-209	PROF/CONTR SVCS-OTHER	03/20/2025	YOUTH BASKETBALL COACHING SERVICES	MONEN, CHRISTOPHER	1/2/25-3/20/25	1,000.00
100-5-1502-209	PROF/CONTR SVCS-OTHER	03/20/2025	YOUTH BASKETBALL COACHING SERVICES	MARTINEZ, BAY'LEE	1/2/25-3/1/25	1,000.00
100-5-1502-209	PROF/CONTR SVCS-OTHER	03/20/2025	YOUTH BASKETBALL COACHING SERVICES	ARGUELLES, DAVID MICHAEL	1/2/25-3/1/25	1,000.00
100-5-1502-209	PROF/CONTR SVCS-OTHER	03/20/2025	YOUTH BASKETBALL COACHING SERVICES	ARANA, CYNDELL	1/2/25-3/1/25	1,000.00
100-5-1502-209	PROF/CONTR SVCS-OTHER	03/20/2025	YOUTH BASKETBALL COACHING SERVICES	GARCIA, XAVIER GERARDO	1/2/25-3/1/25	1,000.00
100-5-1502-209	PROF/CONTR SVCS-OTHER	03/20/2025	YOUTH BASKETBALL COACHING SERVICES	RAMIREZ, ISAAC	1/2/25-3/1/25	1,000.00
100-5-1502-209	PROF/CONTR SVCS-OTHER	03/20/2025	YOUTH BASKETBALL LEADUE OFFICIAL/SCOREKEEPING	VALDOVINOS MAGANA, JOSE A...	1/2/25-3/1/25	287.30
100-5-1502-209	PROF/CONTR SVCS-OTHER	03/20/2025	YOUTH BASKETBALL LEAGUE GYM MONITOR SERVICES	LARA, JOSE MANUEL MENDEZ	1/2/25-3/1/25	915.20
100-5-1502-209	PROF/CONTR SVCS-OTHER	03/20/2025	YOUTH BASKETBALL LEAGUE GYM MONITOR SERVICES	JORDAN, FRANK C	1/2/25-3/1/25	429.00
100-5-1502-209	PROF/CONTR SVCS-OTHER	03/20/2025	YOUTH BASKETBALL LEAGUE GYM MONITOR SERVICES	MAGANA, FELICIA	1/2/25-3/1/25	1,059.00
100-5-1502-209	PROF/CONTR SVCS-OTHER	03/20/2025	YOUTH BASKETBALL LEAGUE OFFICAL/SCOREKEEPING	ORDONEZ, CHRISTIAN	1/2/25-3/1/25	309.40
100-5-1502-209	PROF/CONTR SVCS-OTHER	03/20/2025	YOUTH BASKETBALL LEAGUE OFFICIAL	CRIPE, SEBASTIAN ALEXANDER	1/2/25-3/1/25	132.60
100-5-1502-209	PROF/CONTR SVCS-OTHER	03/20/2025	YOUTH BASKETBALL LEAGUE OFFICIAL	DE SANTIAGO, JEREMIAH	1/2/25-3/1/25	276.25
100-5-1502-209	PROF/CONTR SVCS-OTHER	03/20/2025	YOUTH BASKETBALL LEAGUE OFFICIAL	RAMIREZ, BOBBY	1/2/25-3/1/25	165.75
100-5-1502-209	PROF/CONTR SVCS-OTHER	03/20/2025	YOUTH BASKETBALL LEAGUE OFFICIAL/ SCOREKEEPING	STONEBRAKER, MADILYN	1/2/25-3/1/25	276.25
100-5-1502-209	PROF/CONTR SVCS-OTHER	03/20/2025	YOUTH BASKETBALL LEAGUE OFFICIAL/ SCOREKEEPING	RICO, BELLA JOSSLYNN	1/2/25-3/1/25	265.20
100-5-1502-209	PROF/CONTR SVCS-OTHER	03/20/2025	YOUTH BASKETBALL LEAGUE OFFICIAL/ SCOREKEEPING	VALDOVINOS TORRES, ANDREW...	1/2/25-3/1/25	276.25
100-5-1502-209	PROF/CONTR SVCS-OTHER	03/20/2025	YOUTH BASKETBALL LEAGUE OFFICIAL/ SCOREKEEPING	ZAVALA, KIARA	1/2/25-3/1/25	254.15
100-5-1502-209	PROF/CONTR SVCS-OTHER	03/20/2025	YOUTH BASKETBALL LEAGUE OFFICIAL/SCOREKEEPING	CORTEZ, JUSTIN	1/2/25-3/1/25	298.35
100-5-1502-209	PROF/CONTR SVCS-OTHER	03/20/2025	YOUTH BASKETBALL LEAGUE OFFICIAL/SCOREKEEPING	CAMPBELL, EMMA	1/2/25-3/1/25	176.80
100-5-1502-209	PROF/CONTR SVCS-OTHER	03/20/2025	YOUTH BASKETBALL LEAGUE OFFICIAL/SCOREKEEPING	LEON, ALYNAH	1/2/25-3/1/25	232.05
100-5-1502-209	PROF/CONTR SVCS-OTHER	03/20/2025	YOUTH BASKETBALL LEAGUE OFFICIAL/SCOREKEEPING	MENDOZA BARRETO, JACOB A,	1/2/25-3/1/25	276.25
100-5-1502-209	PROF/CONTR SVCS-OTHER	03/20/2025	YOUTH BASKETBALL LEAGUE OFFICIAL/SCOREKEEPING	LUNA, RAYMOND	1/2/25-3/1/25	254.15
100-5-1502-209	PROF/CONTR SVCS-OTHER	03/20/2025	YOUTH BASKETBALL LEAGUE OFFICIAL/SCOREKEEPING	MATA, IZAYAH	1/2/25-3/1/25	254.15
100-5-1502-209	PROF/CONTR SVCS-OTHER	03/20/2025	YOUTH BASKETBALL LEAGUE OFFICIAL/SCOREKEEPING	RICO, JALYNN	1/2/25-3/1/25	342.55
100-5-1502-209	PROF/CONTR SVCS-OTHER	03/20/2025	YOUTH BASKETBALL LEAGUE OFFICIAL/SCOREKEEPING	VILLANUEVA, EMILIO	1/2/25-3/1/25	232.05
100-5-1502-209	PROF/CONTR SVCS-OTHER	03/20/2025	YOUTH BASKETBALL LEAGUE OFFICIAL/SCOREKEEPING	RAMIREZ, JADEN JOLIE	1/2/25-3/1/25	254.15
100-5-1502-209	PROF/CONTR SVCS-OTHER	03/20/2025	YOUTH BASKETBALL LEAGUE OFFICIAL/SCOREKEEPING	GAONA, EMMILEE	1/2/25-3/1/25	154.70
100-5-1502-209	PROF/CONTR SVCS-OTHER	03/20/2025	YOUTH BASKETBALL LEAGUE OFFICIAL/SCOREKEEPING	JOHNSON, WESTON	1/2/25-3/1/25	265.20
100-5-1502-209	PROF/CONTR SVCS-OTHER	03/20/2025	YOUTH BASKETBALL LEAGUE OFFICIAL/SCOREKEEPING	XICOTENCATL, JUAN CARLOS	1/2/25-3/1/25	254.15
100-5-1502-209	PROF/CONTR SVCS-OTHER	03/20/2025	YOUTH BASKETBALL LEAGUE OFFICIAL/SCOREKEEPING	RABAGO, ISAAC	1/2/25-3/1/25	221.00

GL Account Number	GL Account Name	Post Date	Description	Vendor Name	Item Number	Activity
100-5-1502-209	PROF/CONTR SVCS-OTHER	03/20/2025	YOUTH BASKETBALL LEAGUE OFFICIAL/SCOREKEEPING SRVS	GONZALEZ, ISAIAH	1/2/25-3/1/25	331.50
100-5-1502-209	PROF/CONTR SVCS-OTHER	03/20/2025	YOUTH BASKETBALL LEAGUE OFFICIAL/SCOREKEEPING SRVS	CROSS-STOCKTON, NEVAEH LOVE	1/2/25-3/1/25	221.00
100-5-1502-209	PROF/CONTR SVCS-OTHER	03/20/2025	YOUTH BASKETBALL LEAGUE OFFICIAL/SCOREKEEPING SRVS	SMITH, MICHAEL	1/2/25-3/1/25	265.20
100-5-1502-209	PROF/CONTR SVCS-OTHER	03/20/2025	YOUTH BASKETBALL LEAGUE OFFICIAL/SCOREKEEPING SRVS	MEZA, YAHEL	1/2/25-3/1/25	209.95
100-5-1502-209	PROF/CONTR SVCS-OTHER	03/20/2025	YOUTH BASKETBALL LEAGUE OFFICIAL/SCOREKEEPING SRVS	ALVAREZ, DAVID	1/2/25-3/1/25	276.25
100-5-1502-209	PROF/CONTR SVCS-OTHER	03/20/2025	YOUTH BASKETBALL LEAGUE OFFICIAL/SCOREKEEPING SRVS	CARRILLO, ALEXIS	1/2/25-3/1/25	386.75
100-5-1502-209	PROF/CONTR SVCS-OTHER	03/20/2025	YOUTH BASKETBALL LEAGUE OFFICIAL/SCOREKEEPING SRVS	GALVAN, MIAHNNA FRANCES	1/2/25-3/1/25	287.30
100-5-1502-209	PROF/CONTR SVCS-OTHER	03/20/2025	YOUTH BASKETBALL LEAGUE OFFICIAL/SCOREKEEPING SRVS	MENDEZ ALVAREZ, RODRIGO	1/2/25-3/1/25	154.70
100-5-1502-209	PROF/CONTR SVCS-OTHER	03/20/2025	YOUTH BASKETBALL LEAGUE OFFICIAL/SCOREKEEPING SRVS	MENDEZ, LORENA	1/2/25-3/1/25	209.95
100-5-1502-209	PROF/CONTR SVCS-OTHER	03/20/2025	YOUTH BASKETBALL LEAGUE OFFICIAL/SCOREKEEPING SRVS	MOJICA, ASHLEY VANESSA	1/2/25-3/1/25	187.85
100-5-1502-209	PROF/CONTR SVCS-OTHER	03/20/2025	YOUTH BASKETBALL LEAGUE OFFICIAL/SCOREKEEPING SRVS	RIOS, JADEN	1/2/25-3/20/25	298.35
100-5-1502-209	PROF/CONTR SVCS-OTHER	03/20/2025	YOUTH BASKETBALL LEAGUE OFFICIAL/SCOREKEEPING SRVS	ARRIAGA, ELIJAH	1/2/25-3/1/25	265.20
					FY 2024-2025 Total:	**47,836.04**
					Total Expenses:	**52,944.23**
					SDYS Total:	**52,944.23**

Project Summary

Project Number	Project Name	Total Revenue	Total Expense	Revenue Over/ (Under) Expenses
106	CITY INITIATED PROJECTS	0.00	20,647.90	-20,647.90
112	PUBLIC WORKS PLAN CK	16,375.00	0.00	16,375.00
419	PLANNING-PLAN CHECKS	0.00	3,038.12	-3,038.12
420	PLANNING-DRS	228.76	0.00	228.76
421	ZON CLRS (BUS APP/CHKLST)	-1,257.50	0.00	-1,257.50
422	HOME OCCUPATIONS	-80.48	0.00	-80.48
427	PLANNING-MISC	434.00	0.00	434.00
429	PEDDLER/VENDOR/FOOD TRUCK	704.52	0.00	704.52
536	EAST AREA 1	45,653.90	-132,000.00	177,653.90
788	TRP	1,121.76	0.00	1,121.76
876	ZNG CLEARANCE (LETTERS)	-721.24	180.84	-902.08
EF24	Public Safety Power Shutoff/Mounta	0.00	582.40	-582.40
HF25	Hughes Fire 2025	0.00	248.24	-248.24
LDC	LAND DEVELOPMENT ENGINEERING	-22,092.50	0.00	-22,092.50
PW05	211 N 12th St - New BESS Facility	47,411.98	0.00	47,411.98
PW06	1021 Mission Rock Rd Extraterritoria	20,025.00	0.00	20,025.00
PW07	Crimson Pipe-210 N 12th St-Offsite I	5,500.00	0.00	5,500.00
PW08	895 Faulkner Rd-Kmart Redevelopm	33,709.03	0.00	33,709.03
Q105	22-CR/DR-02, 895 FAULKNER RD, TO	-159.58	0.00	-159.58
Q107	22-PD-02, 611 SHASTA DR, SINGLE F/	-1,350.00	0.00	-1,350.00
Q109	22-CDP-01, 18004 TELEGRAPH RD (E	-10,185.64	0.00	-10,185.64
Q121	22-DR-03, 600 TODD LN	-3,250.00	0.00	-3,250.00
Q134	23-DR-01	1,216.80	0.00	1,216.80
Q135	23-CUP-03	-102.94	0.00	-102.94
Q136	23-CUP-04	-102.94	0.00	-102.94
Q139	LENNAR Q139-NONCFD-GROVE	15,000.00	0.00	15,000.00
Q140	24-CDP-01	-385.92	0.00	-385.92
Q152	24-DR-04 1208 RICHMOND RD 2 UN	-201.20	0.00	-201.20
Q153	Q153-CFD	-180.00	0.00	-180.00
Q154	LENNAR Q154-NONCFD-WALNUT	15,000.00	0.00	15,000.00
Q155	LENNAR Q155-NONCFD-ARBOR	15,000.00	0.00	15,000.00
Q156	LENNAR Q156-NONCFD-SYCAMORE	15,000.00	0.00	15,000.00
Q157	LENNAR Q157-NONCFD-OAK	15,000.00	0.00	15,000.00
Q158	LENNAR Q158-NONCFD-JUNIPER	15,000.00	0.00	15,000.00
Q159	LENNAR Q159-NONCFD-LAUREL	15,000.00	0.00	15,000.00
Q160	24-CDP-02 976-982 MAIN ST (E)-TOV	-443.84	0.00	-443.84
Q161	24-CDP-03 1452 HARVARD BLVD STA	-362.16	0.00	-362.16
Q163	25-CDP-01, 895 FAULKNER RD, HARF	31,440.29	0.00	31,440.29
Q164	25-DR-01, 130 MAIN ST (W), NEW M	3,304.16	0.00	3,304.16
Q165	25-CDP-02 18114 E TELEGRAPH RD S	31,081.00	0.00	31,081.00

Summary

Project Summary

Project Number	Project Name	Total Revenue	Total Expense	Revenue Over/ (Under) Expenses
Q166	25-CDP-03 KB HOMES - 1400 E. SAN	4,500.00	0.00	4,500.00
Q168	25-MM-01 420 N 12TH ST RAMIREZ	3,011.00	0.00	3,011.00
Q169	25-DR-02, 550 W. HARVARD BLVD, H	12,000.00	0.00	12,000.00
Q60	20-CUP-01 BESS (ESVOLTA) MOD TO	-400.00	0.00	-400.00
Q65	RICHMOND AMERICAN TR 5985, 598	339.00	0.00	339.00
Q68	20-CUP-02 710 W HARVARD PEOPLE	-3,500.00	0.00	-3,500.00
Q74	20-CUP-05 BESS BLACK WALNUT	-102.94	0.00	-102.94
Q78	20-CUP-08 129-133 MILL EVENT CTR	7,350.00	0.00	7,350.00
Q87	21-PM-01 CHASE BANK OUTPARCEL	-2,025.84	0.00	-2,025.84
SDYS	2023-24 SPUSD Youth Sports	0.00	52,944.23	-52,944.23
	Project Totals:	**323,501.48**	**-54,358.27**	**377,859.75**

Group Summary

Group	Total Revenue	Total Expense	Revenue Over/ (Under) Expenses
ECONOMIC DEVELOPMENT	-102.94	0.00	-102.94
GENERAL PROJ PLANNING	222,675.91	-128,781.04	351,456.95
GENERAL PROJ PUBLIC WORKS	-5,717.50	0.00	-5,717.50
MISCELLANEOUS	106,646.01	20,896.14	85,749.87
N/A	0.00	53,526.63	-53,526.63
Group Totals:	**323,501.48**	**-54,358.27**	**377,859.75**

Type Summary

Type	Total Revenue	Total Expense	Revenue Over/ (Under) Expenses
CDP - MULTIPLE	56,029.65	0.00	56,029.65
CR	-159.58	0.00	-159.58
CUP	3,141.18	0.00	3,141.18
DR-MJR	13,609.96	0.00	13,609.96
DR-MNR	-201.20	0.00	-201.20
DRS	-385.92	0.00	-385.92
EA1	104,820.00	0.00	104,820.00
MISC	106,646.01	0.00	106,646.01
MM	3,011.00	0.00	3,011.00
N/A	40,366.22	-54,358.27	94,724.49
PD	-1,350.00	0.00	-1,350.00
TM	-2,025.84	0.00	-2,025.84
Type Totals:	**323,501.48**	**-54,358.27**	**377,859.75**

CITY OF SANTA PAULA
MEMORANDUM

To: Honorable Mayor and Members of the City Council

From: Dan Singer, City Manager

Subject: FUTURE AGENDA ITEMS

Date: May 21, 2025

Agenda Item: 13.A

RECOMMENDATION:

Staff recommends City Council review future agenda items.

BACKGROUND:

The attached Future Agenda Items forecast identifies anticipated agenda items for upcoming Council meetings as well as Study Session topics and long-range discussion items. Placing this forecast on the agenda affords the Council and the public the opportunity to discuss such topics and to make any recommendations. It should be noted this is only a forecast and may change over the course of time or based on feedback by the Mayor and City Manager during review of future agendas.

ANALYSIS:

In accordance with the Council's adopted Manual of Procedural Guidelines, Section 5.1, Mayor Chavez has introduced a request (see Attachment B), for the Council to discuss amending the Mobile Home Rent Control Ordinance to establish the City Council as the appeal body for decisions made by the Rent Control Board. Council is provided the opportunity to review this request and discuss placing it on a future agenda or taking other appropriate action.

STRATEGIC PLAN:

FISCAL IMPACTS:

OPTIONS:

ATTACHMENTS:

Attachment A - Future Agenda Items.pdf
Attachment B - Council Agenda Request Form.pdf

Attachment A

Future Agenda Items

Santa Paula City Council Tentative Agenda Schedule

Activities associated with the Council's Strategic Plan*

	Regular Meeting June 4, 6:30pm	
Clerk	Interface Children & Family Services	
Finance	Measure T Presentation	
Finance	Measure R Presentation	
Admin	City Manager Department Report	
P&R	Teague Park Restroom	
P&R	Summer Camp Agreement	
Admin	Financing consideration for infrastructure	
CDD	People's Place Funding	
Admin	Legislative Platform	
Finance	Budget proposal	
Admin	Strategic Plan	
	Regular Meeting June 18, 6:30pm	
Finance	Finance Department Report	
P&R	Senior Advisory Committee Annual Presentation	
P&R	Santa Paula Senior Master Plan for Aging	
PD	Discussion on Public Safety Committee	
Finance	Budget Adoption	
	STUDY SESSION TOPICS	
Admin	No Smoking Ordinance	TBD
Finance	Development Impact Fees (DIF)*	2nd Qtr.
Admin	Municipal Code Update – Joint with Planning Commission*	Ongoing
CDD	Use of Triangle Property on Housing	2nd Qtr.
	FUTURE AGENDA ITEMS	
PW	Plans & Specifications for 8th Street Streetlight Repair Project	
CDD	Central Business District Live Entertainment Ord 1339	
CDD	Cultural Arts Presentation*	
Legal	Fire MOU Amendment	
CDD	Downtown Vacancies Options*	
CDD	Downtown Parking Inventory and Options*	

Updated 5/15/25

Attachment B

Council Agenda Request Form

Agenda Request Form

For Council Discussion Purposes

Name:	**Proposed Meeting Date:**	**Date:**
Pedro A Chavez	5/21/2025	5/13/2025

Type:

Recognition _____ Proclamation _____ Policy _____

Resolution _____ Ordinance X _____ Other _____

Title:

Ordinance Amendment

General Description:

Request that staff review amending its Mobile Home Park Rental Ordinance to allow the Santa Paula City Council to serve as the FINAL decision-making body on its appeal process to ensure public transparency and accountability.

Purpose / Objective:

Strengthens existing policy to allow both sides to have ample opportunity to an appeal process that is fair and just.

Staff Use Only

Est. Fiscal Impact: $ 5,000	**Budgeted:** Yes ■ No ☐	**Est. Time Impact:** 20+ hours

Anticipated Start Date:	**Anticipated Completion Date:**
Summer 2025	By end of calendar year
Strat Plan Consistency?	**Gen Plan or SPMC Consistency?**
Yes	Yes
Assigned to (Department):	**Assigned to (Person):**
City Attorney & Community Development	Monica Castillo, City Attorney
Committee Assignment:	
Housing & Homeless Standing Committee	