

City of Santa Paula

City Council

MAYOR PEDRO A. CHAVEZ
VICE MAYOR CARLOS JUAREZ
COUNCILMEMBER JENNY CROSSWHITE
COUNCILMEMBER LESLIE CORNEJO
COUNCILMEMBER GABRIELA ORNELAS



CITY COUNCIL SPECIAL MEETING OF THE SANTA PAULA CITY COUNCIL

MONDAY, JUNE 30, 2025

4:30 PM - City Council Special Meeting

SANTA PAULA CITY HALL
970 VENTURA STREET
SANTA PAULA, CA 93060

JULIE LATSHAW, CITY CLERK
DAN SINGER, CITY MANAGER
MONICA CASTILLO, CITY ATTORNEY

CITY COUNCIL SPECIAL MEETING

You are invited to participate in all Special City Council meetings. Agendas are posted in the front of Santa Paula City Hall, 970 Ventura Street, Santa Paula, at least 24 hours in advance of the scheduled meetings. NOTE: This Special meeting will be recorded and available on the city website usually the next day. Also, translation services are provided at this Special meeting. Headsets are limited, so if you would like translation headsets for use during the meeting, see the City Clerk when you arrive.

HOW TO PARTICIPATE IN PERSON DURING THE MEETING: If you wish to speak at a City Council meeting, please fill out a **Public Comment Form** noting your name and address and submit the form to the City Clerk. Include the Agenda item number you wish to speak on. Members of the public may address the Council on items on this agenda only. **Public Comments are limited to 3 minutes.**

HOW TO PARTICIPATE BEFORE THE MEETING: Members of the public are encouraged to submit email correspondence on any agenda item by sending an email to cityclerk@spcity.org. All public correspondence received by three hours before the meeting will be provided to the legislative body before the meeting. Public Comments received after, will be provided to the legislative body the next day.

Your Participation in this meeting is in the public domain; meetings are cablecast; minutes of this meeting will reflect your participation in this meeting and are posted on the city's website.

HOW TO VIEW ON YOUR TELEVISION, COMPUTER, OR MOBILE DEVICE: Watch from home live on the local Channel 10 or view the live feed on the city website at the following link:

<https://www.spcity.org/523/Public-Meeting-Agendas>.

NOTE: This Special meeting will be recorded and available on the city website usually the next day. Also, translation services are provided at the meeting.

PLEASE NOTE: Be advised that if you bring a legal challenge to an action, you may be limited to raising only those issues you or someone else raised at the meeting described in this Agenda, or in written correspondence delivered to the City Council at or before the meeting. Any action is subject to the ninety-day time period set forth in Code of Civil Procedure § 1094.6.

In compliance with the **Americans with Disabilities Act**, if you need special assistance to participate in this meeting, please contact the City Clerk at (805) 933-4208. Notification 48 hours before the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35, 102-35.104 ADA Title II). Written materials distributed to the City Council within 72 hours of the City Council meeting are available for public inspection immediately upon distribution in the City Clerk's office.

SPECIAL MEETING - COUNCIL CHAMBERS

1. CALL TO ORDER

REMINDER: in order to minimize distractions during public meetings, all personal communication devices should be turned off or put in a non-audible mode.

2. ROLL CALL

3. PUBLIC COMMENT

At this time, members of the public may comment on any item appearing on the agenda only. Individual Councilmembers may briefly respond to Public Comments or ask questions for clarification. **Public Comments are limited to three minutes.**

4. CONSENT CALENDAR

Background information has been provided to the City Council on all matters listed under the Consent Calendar and these items are considered to be routine by the City Council and are normally approved by one motion. If discussion is requested by a Councilmember on any item, or a member of the public wishes to comment on an item, that item may be removed from the Consent Calendar for separate action.

4.A SECOND AMENDMENT TO THE THREE-YEAR ON-CALL PROFESSIONAL SERVICES AGREEMENT WITH M6 CONSULTING, INC. (CITY ENGINEER)

RECOMMENDATION:

Staff recommends that the City Council:

1. Authorize the City Manager to execute the Second Amendment to the Three-Year On-Call Professional Services Agreement with m6 Consulting, Inc. to increase the not-to-exceed compensation to \$303,210 for FY 24/25, \$417,400 for FY 25/26, and \$397,250 for FY 26/27.

4.B FOURTH AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT WITH MERCHANT MCINTYRE AND ASSOCIATES FOR LEGISLATIVE ADVOCACY SERVICES

RECOMMENDATION:

Staff recommends City Council:

1. Authorize the City Manager to execute a fourth amendment to the professional services agreement with Merchant McIntyre and Associates (MMA) for federal legislative advocacy services, in an amount of \$60,000, extending the term from July 1, 2025 to June 30, 2026, and increasing the total not-to-exceed amount to \$312,000.

4.C FIRST AMENDMENT TO THREE-YEAR ON CALL PROFESSIONAL SERVICES AGREEMENT WITH PHOENIX CIVIL ENGINEERING (CROSSWALK SAFETY IMPROVEMENT PROGRAM)

RECOMMENDATION:

Staff recommends the City Council:

Authorize the City Manager to execute the First Amendment to the Three-Year On-Call Professional Services Agreement with Phoenix Civil Engineering (PCE) for construction management, inspection and materials testing services for the City's Crosswalk Safety Improvement Program (CSIP).

5. ACTION ITEMS

5.A CITY OF SANTA PAULA VACANCIES REPORT PURSUANT TO ASSEMBLY BILL (AB) 2561

RECOMMENDATION:

It is recommended that the City Council:

- (1) Hold a public hearing and receive and file the City's Annual Position Vacancy Report in compliance with Assembly Bill (AB) 2561. (Gov. Code § 3502.3.)

5.B BUDGET ADOPTION: FISCAL YEARS 2025/26 & 2026/27

RECOMMENDATION:

Adopt Resolution 7577 to Approve the FY 2025/26 and FY 2026/27 Final Operating Budget for the City of Santa Paula and Adopting the FY 2025/26 and FY 2026/27 Capital Improvement Budget.

Adopt Resolution 7578 approving an amendment to the position control list to include the Senior Administrative Analyst Classification and the Administrative

Analyst Series Job Description

Presented by: Finance Director Christy Ramirez

6. CLOSED SESSION

The City Council may move into a closed session pursuant to applicable law, including the Brown Act (Government Code Section 54956, et seq.) for the following purpose:

6.A

CONFERENCE WITH LABOR NEGOTIATORS PURSUANT TO GOVERNMENT CODE §54957.6 - City Representatives: Chief Labor Negotiator Irma Rodriguez Moisa, City Manager Dan Singer, Finance Director Christy Ramirez, and Human Resources Administrator Lorena Alvarez; Employee Organizations: Community Services Officer Association; Mid-Management Association; Professional & Supervisory Association; Service Employee International Union, Local 721 (SEIU); Santa Paula Police Officers Association (SPPOA); and Unrepresented Employees: Executive Management; Confidential employees; Part-time employees.

6.B

PUBLIC EMPLOYEE PERFORMANCE EVALUATION Pursuant to Government Code § 54957(b)(1), Title: City Manager

7. CLOSED SESSION REPORT

8. ADJOURNMENT

State of California)-

County of Ventura)- ss

City of Santa Paula)-

I declare under penalty of perjury that I posted this City Council Agenda on the bulletin board near the front door of City Hall, 970 Ventura Street, Santa Paula, California.

On _____ at _____ Signed: _____

Julie Latshaw

City Clerk

**CITY OF SANTA PAULA
MEMORANDUM**

To: Honorable Mayor and Members of the City Council

From: Dale Goodman, Public Works Director

Subject: SECOND AMENDMENT TO THE THREE-YEAR ON-CALL
PROFESSIONAL SERVICES AGREEMENT WITH M6 CONSULTING,
INC. (CITY ENGINEER)

Date: June 30, 2025

Agenda Item: 4.A

RECOMMENDATION:

Staff recommends that the City Council:

1. Authorize the City Manager to execute the Second Amendment to the Three-Year On-Call Professional Services Agreement with m6 Consulting, Inc. to increase the not-to-exceed compensation to \$303,210 for FY 24/25, \$417,400 for FY 25/26, and \$397,250 for FY 26/27.

BACKGROUND:

On October 4, 2023, the City Council approved a three-year Professional Services Agreement (PSA) with m6 Consulting for on-call engineering services in support of the Public Works Department and related city engineering services. The scope of these efforts addresses a broad range of engineering administration, capital project development and support, and related services essential for the continued function of the Department.

ANALYSIS:

The later portions of 2024 and early 2025 reflected a significant increase in city engineering efforts related to capital improvement project development, including the Telegraph Road Widening, Harvard/Main Roundabout, Peck/Harvard/Main Traffic Signal, and Crosstown Bikeway projects. Additionally, efforts related to CIP projections, budgeting, and accelerated PMP funding related to Measure R approval contributed to additional efforts beyond the baseline of projects and activities anticipated in the scope of work included in the PSA Task Order #2 issued to m6 Consulting on or around May 1, 2024. As the cumulative total for the prior Task Orders and the additional efforts contemplated in the current Amendment exceeds \$250,000, City Council approval of the Second Amendment is required (Exhibit A). This Amendment will allow for continued city engineering services to support the City through June 30, 2027, by increasing the fiscal year not-to exceed-compensation to \$303,210 for FY 24/25 (retroactively), \$417,400 for FY 25/26, and \$397,250 for 26/27 according to the attached m6 proposals (Exhibit C & D) and extending the Agreement another year through June 30, 2027. The proposed Task Order, incorporating the additional services proposal from m6 Consulting,

is attached as Exhibit B.

STRATEGIC PLAN:

The Project supports the currently adopted Strategic Plan in achieving the following goals:

Infrastructure, Transportation & Mobility

Goal: Maintain and develop the City's infrastructure to be safe, sustainable, innovative, and cost-efficient.

FISCAL IMPACTS:

Amendment No. 2 proposes an increase of \$167,725 for a total contract value not to exceed \$325,000 per fiscal year for FY 25/26 and a not to exceed amount of \$417,400 for FY 26/27.

OPTIONS:

The Council has the following available alternative options to the staff's recommendations:

1. Do not approve to the Second Amendment to the Professional Services Agreement with m6 Consulting, Inc. Doing so would negatively impact the continuation of city engineering services to the City.

ATTACHMENTS:

[Ex A - Second Amendment PSA_M6 Consulting to 3-Year Agreement](#)

[EX B - M6 Task Order #4A.pdf](#)

[Ex C - m6 FY 24/25 proposal](#)

[Ex D - m6 FY25-27 proposal](#)

**SECOND AMENDMENT TO THE
PROFESSIONAL SERVICES AGREEMENT BETWEEN
THE CITY OF SANTA PAULA AND
M6 CONSULTING, INC.**

THIS SECOND AMENDMENT ("Amendment") is made and entered into this 18st day of June 2025, by and between the CITY OF SANTA PAULA, a general law City and Municipal Corporation existing under the laws of California ("CITY"), and M6 Consulting, Inc.. ("CONSULTANT").

1. RECITALS. This Second Amendment is made with reference to the follow facts and objectives:

- A. On October 4, 2023, the City and Consultant entered into a On-Call Services Agreement (the "Agreement");
- B. The Agreement authorizes the CITY to utilize the Consultant to provide civil engineering, project management, traffic engineering and hydrology and stormwater services.
- C. May 1, 2024, the City Council approved the First Amendment to the Agreement ("First Amendment") to increase the maximum compensation for Fiscal Year 23/24 to Three Hundred Twenty Six Thousand Fifteen Dollars and No Cents (\$326,015.00).
- D. The Agreement is set to expire June 30, 2026.
- E. City and the Consultant now mutually desire by this Second Amendment to the Agreement to amend the terms of the Agreement as set forth below.

2. AMENDMENT. In consideration of the foregoing and pursuant to Section 3.7.14 of the Agreement, the Agreement is amended as follows:

- A. Subsection 3.2.1 of Section 3, entitled "Compensation," is hereby amended to read as follows:
 - 3.2.1 Compensation. Consultant shall receive compensation, including authorized reimbursements, for all Services rendered under this Agreement at the rates set forth in Exhibit "A" attached hereto and incorporated herein by reference. The maximum compensation for Services to be provided pursuant to each Task Order shall be set forth in the relevant Task Order. The total compensation for all Task Orders issued hereunder shall not exceed Three Hundred Thousand Three

Thousand Two Hundred Ten Dollars and No Cents (\$303,210.00) for fiscal year 2024/2025, Four Hundred Seventeen Thousand Four Hundred Dollars and No Cents (\$417,400.00) for fiscal year 2025/2026, and Three Hundred Ninety Seven Two Hundred Fifty Dollars and no cents (\$397,250.00) for fiscal year 2026/27 without written approval of the City Council or City Manager, as applicable. Only continuing work on a capital improvement project budgeted per each of these fiscal years shall carry over into a subsequent fiscal year. There will be no other carryovers. Extra Work may be authorized, as described below, and if authorized, will be compensated at the rates and manner set forth in this Agreement.

- B. Subsection 3.1.2 of Section 3, entitled "Term", gives the City the unilateral option to extend the Agreement for an additional one-year term through June 30, 2027. By entering this Second Amendment, the City is exercising said option. The new term of the Agreement will be from July 1, 2023 to June 30, 2027. The Parties may, by mutual, written agreement, again extend the term of the Agreement if necessary to complete the Services.

- 3. COUNTERPARTS.** This Amendment may be executed in any number or counterparts, each of which will be an original, but all of which together constitutes one instrument executed on the same date.
- 4. LIMITED AMENDMENT.** Except as modified by this Second Amendment, all other terms and conditions of the Agreement, as amended by the First Amendment, remain in full force and effect. In the event of a conflict between this Second Amendment and the Agreement, the provisions of this Second Amendment control.
- 5. EFFECTIVE DATE.** This Second Amendment is retroactively effective as of July 1, 2024 and is applicable to FY 24/25, FY 25/26, and FY 26/27.

[Signatures on Next Page]

IN WITNESS WHEREOF, each of the Parties has caused this Second Amendment to be executed on the day and year first above written.

CITY OF SANTA PAULA

M6 CONSULTING, INC.

Approved By:

[If Corporation, TWO SIGNATURES,
President OR Vice President AND
Secretary OR Treasurer REQUIRED]

Dan Singer
City Manager

By: _____

Approved as to Form:

Its: _____

Printed Name: _____

Monica Castillo
City Attorney

By: _____

Attested By:

Its: _____

Printed Name: _____

Julie Latshaw
City Clerk

EXHIBIT B

M6 Task Order #4A

TASK ORDER #4A

Issued under **AGREEMENT FOR PROFESSIONAL CONSULTING SERVICES**, dated October 4, 2023.

Project Name: **Professional Consulting Services**

Project Number: **N/A**

Consultant Name: **m6 Consulting, Inc.**

Vendor Number:

Contract Number:

Account Number: 100-5-5011-209 (\$2,266.), 280-5-5021-209 (\$17,402.), 610-5-5061-209 (\$1,882), 281-5-9297-660 (\$4,470), 620-5-9108-660 (\$5,210), 620-5-9356-290 (\$4,020), 620-5-9234-660 (\$5,500) and 104-5-9285-290 (\$12,460)

Date Prepared: June 30, 2025

Project Description: Provide Professional Engineering consulting services to the City of Santa Paula.

Description of Work: The City of Santa Paula authorizes the Consultant M6 Consulting to continue to provide additional support to the Public Works as the Interim City Engineer, for approximately 20 - 40 hours per week. Specific project engineering support will be provided for: Capital Project Support, Project development support, interagency coordination as well as essential responsibilities of the City Engineer. See the attached proposal dated May 9, 2025 for additional information.

Time for Completion: The consultant shall provide project management services as needed by the City from July 1, 2024 to June 30, 2025.

Cost Estimate: Task Order # 4A hereby authorizes payment in the amount of \$53,210. The professional services shall be performed on a time and materials basis in accordance with the attached fee proposal. Changes or additional work shall be submitted to the City for review and approval.

Consultant

Robert Woodward,
M6 Consulting, Inc.

Date

Recommended:

Dale Goodman,
Public Works Director

Date

Christy Ramirez,
Finance Director

Date

Dan Singer,
City Manager

Date

For Internal Use Only:

Budgeted _____ Yes _____ No

Appropriation Transfer Needed: _____ Yes _____ No

Date City Council Approved: _____

Agenda Item No.: _____

Comments: _____

Project: City of Santa Paula - Municipal (City Engineer) Services TO4
Prepared By: Bob Woodward
Date: May 9, 2025

		m6 FY 24/25															Notes
	Position		Principal Eng	City Eng.	Project Manager	Project Eng.	Hydr. Eng.	Sen. Princ. Hydr. Eng.	Project Designer	PW Insp.	Survey (2 Man Crew)	Admin. Clerical	Struct Eng.	Total Hours	Total Fee		
	Rate		\$225	\$185	\$165	\$150	\$150	\$185	\$120	\$115	\$250	\$64	\$160		(\$)		
TASK	City Project																
	City Engineering	100-5-5011-209 (\$57,754), 280-5-5021-209 (\$13,125) and 620-5-5071-209 (\$27,946)															
			30	80		0						0		110	\$21,550	Includes Reimb	
	Waterline Repair/Repl.	620-5-9108-660	10	16		0					0			26	\$5,210		
	Sidewalk Repair/Ramp Prog	281-5-9297-290	10	12		0					0			22	\$4,470		
	Canyon Booster Pump Sta	620-5-9234-660	8	20		0					0			28	\$5,500		
	Well #12	620-5-9356-290	8	12		0					0			20	\$4,020		
	Pavement Mgmt (Prog)	104-5-9359-290	0	0		0					0			0	\$0		
	Pavement Mgmt (Con Suport)	104-5-9285-290	16	20		16				24	0			76	\$12,460		
	Sub Total Hours		66	160	0	0	0	0	0	0	0	0	0	206			
	Total			\$14,850	\$29,600	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$53,210		
														Reimbursable	\$0	In City Eng	
														Total	\$53,210.00		

82500
55275
27225

FY 25-27 m6 Budgetary Allocation Estimates

Project: City of Santa Paula - Municipal (City Engineer) Services

Prepared By: Bob Woodward

Date: March 5, 2025

		m6 FY 25/26												Total Hours	Total Fee	Notes	
	Position		Principal Eng	City Eng.	Project Manager	Project Eng.	Hydr. Eng.	Sen. Princ. Hydr. Eng.	Project Designer	PW Insp.	Survey (2 Man Crew)	Admin. Clerical	Struct. Eng.				
	TASK	Rate		\$225	\$185	\$165	\$150	\$150	\$185	\$120	\$115	\$250	\$64	\$160		(\$)	
	City Project																
	City Engineering	100-5-5011-209/280-5-5021-209		150	350		0								500	\$98,500	Distribute 67% to Gen Eng/Prof Svcs, 33% to Gas Tax Eng/Prof Svcs
	FEMA Citywide Floodplain Restudy	620-5-9324-660/620-5-9286-660		30	80		0							110	\$21,550		
	Citywide Storm Drain Infrastructure Improvements	(New Project)		40	130		100							270	\$48,050	New Project (Measure R)	
	Sidewalk Repair/Ramp Prog	281-5-9297-290		40	40		40							120	\$22,400		
	Waterline Repair/Repl.	620-5-9108-660		40	60		0							100	\$20,100		
	Crosstown Pipeline	620-5-9236-290		40	120		0							160	\$31,200		
	Water Facility Resilience Improvements	(New Project)		40	80		50							170	\$31,300		New Project (\$3M Bond CIP)
	Community Bike Trail Connectivity	282-5-9378-290		40	120		0							160	\$31,200		
	Citywide Street Improvements	(New Project)		40	80		100							220	\$38,800		New Project (Measure R)
	Pavement Mgmt (Prog)	104-5-9359-290		40	60		100							200	\$35,100		
	Pavement Mgmt (Con Suport)	104-5-9285-290		20	40		40				120			220	\$31,700		
	Sub Total Hours			520	1160	0	430	0	0	0	120	0	0	0	1260		
	Total			\$117,000	\$214,600	\$0	\$64,500	\$0	\$0	\$0	\$13,800	\$0	\$0	\$0	\$409,900		
															Reimbursable	\$7,500	
															Total	\$417,400.00	

		m6 FY 26/27												Total Hours	Total Fee	Notes
	Position		Principal Eng	City Eng.	Project Manager	Project Eng.	Hydr. Eng.	Sen. Princ. Hydr. Eng.	Project Designer	PW Insp.	Survey (2 Man Crew)	Admin. Clerical	Struct Eng.			
	Rate		\$225	\$185	\$165	\$150	\$150	\$185	\$120	\$115	\$250	\$64	\$160		(\$)	
	TASK	City Project														
	City Engineering	100-5-5011-209/280-5-5021-209	120	320		0								440	\$86,200	Distribute 67% to Gen Eng/Prof Svcs, 33% to Gas Tax Eng/Prof Svcs
	FEMA Citywide Floodplain Restudy	620-5-9324-660/620-5-9286-660	30	80		0								110	\$21,550	
	Citywide Storm Drain Infrastructure Improvements	(New Project)	40	120		0								160	\$31,200	New Project (Measure R)
	Sidewalk Repair/Ramp Prog	281-5-9297-290	40	40		40								120	\$22,400	
	Waterline Repair/Repl.	620-5-9108-660	40	60		0								100	\$20,100	
	Crosstown Pipeline	620-5-9236-290	40	120		0								160	\$31,200	
	Water Facility Resilience Improvements	(New Project)	40	80		100								220	\$38,800	New Project (\$3M Bond CIP)
	Community Bike Trail Connectivity	282-5-9378-290	40	120		0								160	\$31,200	
	Citywide Street Improvements	(New Project)	40	80		100								220	\$38,800	New Project (Measure R)
	Pavement Mgmt (Prog)	104-5-9359-290	40	60		110								210	\$36,600	
	Pavement Mgmt (Con Suport)	104-5-9285-290	20	40		40				120				220	\$31,700	
	Sub Total Hours		490	1120	0	390	0	0	0	120	0	0	0	1690		
	Total		\$110,250	\$207,200	\$0	\$58,500	\$0	\$0	\$0	\$13,800	\$0	\$0	\$0	\$0	\$389,750	
															Reimbursable	\$7,500
															Total	\$397,250.00

**CITY OF SANTA PAULA
MEMORANDUM**

To: Honorable Mayor and Members of the City Council

From: Jonathan Royas, Deputy City Manager

Subject: FOURTH AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT
WITH MERCHANT MCINTYRE AND ASSOCIATES FOR LEGISLATIVE
ADVOCACY SERVICES

Date: June 30, 2025

Agenda Item: 4.B

RECOMMENDATION:

Staff recommends City Council:

1. Authorize the City Manager to execute a fourth amendment to the professional services agreement with Merchant McIntyre and Associates (MMA) for federal legislative advocacy services, in an amount of \$60,000, extending the term from July 1, 2025 to June 30, 2026, and increasing the total not-to-exceed amount to \$312,000.

BACKGROUND:

Over the past three and a half years, the City of Santa Paula has contracted with Merchant McIntyre & Associates (MMA) to provide federal legislative advocacy. MMA has served as an extension of City staff, representing the City's interests in Washington D.C. by supporting legislative monitoring and funding strategy development.

MMA's scope of services includes:

- Developing and implementing a comprehensive federal funding legislative strategy;
- Facilitating direct engagement with Congressional offices and federal agencies;
- Assisting in the preparation and submission of federal grant and Community Project Funding requests;
- Supporting the City with the federal grant drawdown process, reporting, and compliance as needed.

To date, MMA's efforts have contributed to the City's success in securing over \$3 million in Congressionally Directed Spending (CDS), including:

- \$2,000,000 for the Harvard Blvd. Water/Sewer/Pavement Rehabilitation Project;

- \$1,000,000 for the Mesa Tanks Replacement Project.

In March 2025, MMA supported staff and elected officials during a federal advocacy trip to Washington D.C., facilitating meetings that led to:

- A \$2,000,000 Community Project Funding Request submitted by Congresswoman Brownley for the Santa Paula Cross-Town Pipeline Project (FY26);
- A \$2,000,000 Congressionally Directed Spending Request submitted by Senator Schiff for the same project (FY26).

The original agreement with MMA began in March 2022 as a six-month trial, and has since been extended through three separate amendments. The third amendment, approved in July 2024, extended the term through June 30, 2025 and brought the total contract not-to-exceed amount to \$252,000.

ANALYSIS:

As the City's agreement with MMA is set to expire on June 30, 2025, staff recommends authorizing the City Manager to execute a Fourth Amendment extending services through June 30, 2026. The proposed amendment increases the not-to-exceed amount to \$312,000, reflecting an annual cost of \$60,000 (\$5,000/month).

Despite strong advocacy and support from Congresswoman Brownley, Senator Padilla, and Senator Schiff, two of which submitted FY26 funding requests on the City's behalf, national budget delays and broader federal gridlock resulted in Santa Paula's projects, like many others across the country, going unfunded in the FY25 round.

However, MMA's strategic guidance has helped position the City for future success by strengthening Congressional relationships, refining our funding proposals, and ensuring Santa Paula remains competitive for future appropriations.

In addition, MMA has adjusted their scope of work for FY25-26, resulting in contract savings of \$1,500 per month compared to the previous agreement term. This cost reduction reflects MMA's ongoing commitment to the City's long-term success and financial stewardship.

Staff believes the continuation of MMA's services is essential to advance the City's federal advocacy goals and secure critical infrastructure and public safety funding. Accordingly, staff recommends approval of the Fourth Amendment as proposed as Attachment A.

STRATEGIC PLAN:

This item is not a goal or objective in City Council's two-year Strategic Plan, however, approval of this item moves the City closer to obtaining funding to support multiple objectives in Council's two-year Strategic Plan.

FISCAL IMPACTS:

Funding for a fourth amendment to the professional services agreement with MMA is included in the FY25-26 fiscal budget in the amount of \$60,000 under GL 100-5-0511-209.

OPTIONS:

As an alternative to staff's recommendation, the City Council has the following options:

1. Do not approve the amendment to the professional services agreement with MMA to provide legislative advocacy services. Doing so is not advised, as the City is the recipient of Federal Congressional Direct Spending (CDS) funds and staff will need the experience and guidance of MMA to navigate use of the funds, as well as reporting and compliance requirements; and/or
2. Provide staff with further direction.

ATTACHMENTS:

[Attachment A - MMA Fourth Amendment FY25-26.docx](#)

[Exhibit A to Attachment A - MMA Scope of Services.PDF](#)

**FOURTH AMENDMENT TO THE
PROFESSIONAL SERVICES AGREEMENT
BETWEEN
MERCHANT MCINTYRE & ASSOCIATES, LLC**

THIS FOURTH AMENDMENT (“Amendment”) is made and entered into this 30th day of June 2025, by and between the CITY OF SANTA PAULA, a California general law city and municipal corporation (“City”), and MERCHANT MCINTYRE & ASSOCIATES, LLC, a Delaware limited liability company (“Consultant”).

1. RECITALS. This Amendment is made with reference to the following facts and objectives:

- A. On March 21, 2022, the City and Consultant entered into an Agreement for federal legislative advocacy and grant services (the “Agreement”).
- B. The term of the Agreement was from March 16, 2022 to September 16, 2022.
- A. The Consultant’s total compensation under the Agreement could not exceed \$36,000.00 without written approval of the City Council or the City Manager, as applicable.
- B. On December 7, 2022, the City and Consultant entered a First Amendment to the Agreement to extend the term to June 30, 2023.
- C. The Consultant’s total compensation under the First Amendment could not exceed \$96,000.00 without written approval of the City Council or the City Manager, as applicable.
- D. On June 21, 2023, the City and Consultant entered a Second Amendment to the Agreement to extend the term to June 30, 2024.
- E. The Consultant’s total compensation under the Second Amendment could not exceed \$174,000.00 without written approval of the City Council or the City Manager, as applicable.
- F. On July 2, 2024, the City and Consultant entered a Third Amendment to the Agreement to extend the term to June 30, 2025.
- G. The Consultant’s total compensation under the Third Amendment could not exceed two hundred fifty-two thousand dollars (\$252,000.00) without written approval of the City Council, as applicable.
- H. The City and Consultant now mutually desire by this Amendment to increase the Consultant’s total maximum compensation and extend the term of the Agreement as set forth below.

2. **AMENDMENT.** In consideration of the foregoing and pursuant to Sections 1, 7, and 28 of the Agreement, the Agreement is amended as follows:

A. Subsection 3.2.1, entitled “Compensation”, is hereby amended to read as follows:

“3.2.1. Compensation. Consultant shall receive compensation, including authorized reimbursements, for all Services rendered under this Agreement at the rates set forth in Exhibit "A" attached hereto and incorporated herein by reference with a \$1,000 a month decrease for FY2025-2026. The total compensation shall not exceed three hundred twelve thousand dollars (\$312,000.00) without written approval of the City Council. Extra Work may be authorized, as described below, and if authorized, will be compensated at the rates and manner set forth in this Agreement.”

B. Subsection 3.1.2, entitled “Term”, is hereby amended to read as follows:

“3.1.2 Term. The term of this Agreement shall be from January 1, 2022 to June 30, 2026 unless earlier terminated as provided herein. The City shall have the unilateral option, at its sole discretion, to renew this Agreement automatically for no more than one additional one-year term. Consultant shall complete the Services within the term of this Agreement and shall meet any other established schedules and deadlines. The Parties may, by mutual, written consent, extend the term of this Agreement if necessary to complete the Services.”

C. Exhibit “A” attached to this Fourth Amendment shall replace Exhibit “A” to the Agreement, and shall control in the event of a conflict between the two exhibits.

3. **COUNTERPARTS.** This Fourth Amendment may be executed in any number or counterparts, each of which will be an original, but all of which together constitutes one instrument executed on the same date.
4. **LIMITED AMENDMENT.** Except as modified by this Fourth Amendment, all other terms and conditions of the Agreement remain in full force and effect. Whenever the term “Agreement” is used in the Agreement it shall mean the Agreement, as modified by the First Amendment, Second Amendment, Third Amendment, and this Fourth Amendment. In the event of a conflict between this Fourth Amendment and the Agreement, the provisions of this Fourth Amendment shall control.

[Signatures on Next Page]

**SIGNATURE PAGE TO
THE FOURTH AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT
BETWEEN
THE CITY OF SANTA PAULA AND MERCHANT MCINTYRE & ASSOCIATES, LLC**

IN WITNESS WHEREOF, the duly authorized representatives of the City and Consultant have executed this Fourth Amendment effective as of the first day and year written above.

CITY OF SANTA PAULA

MERCHANT MCINTYRE & ASSOCIATES,
LLC

Dan Singer, City Manager

Brent Walton Merchant, Principal and Co-
Founder

ATTEST:

Julie Latshaw, City Clerk

81-5238967
Taxpayer ID No.

APPROVED AS TO FORM:

Monica Castillo, City Attorney

EXHIBIT A

Scope of Work & Compensation

[attached behind]



SCOPE OF WORK & FEE

Fee. The City agrees to pay MM a total professional fee of \$5,000 per month, billed monthly in advance. Payment shall be made to MM at the address listed on the MM invoice(s). Federal funds may not be used to pay MM professional fees.

Deliverables. MM agrees to provide the following deliverables during the Term of this Agreement:

1. Support the City's efforts to apply for and secure Community Project Funding/ Congressionally Directed Spending during the FY2027 federal appropriations cycle, including:
 - a. Project Development: Together, MM and the City leadership will draft shareable background materials and documents (i.e., project description, budget narrative, letters of support, etc.).
 - b. Facilitate Community-Level Support: MM will work together with the City to draft and secure letters of support from partners and community organizations.
 - c. Congressional Engagement and Meetings: MM will engage members of Congress and Congressional staff on behalf of the City, including scheduling and facilitating a visit to Washington, D.C., for the City to advocate in person on behalf of their project.
 - d. Earmark Request Submission: MM will develop earmark application materials and submit prior to each Member's deadline.
 - e. Continued Advocacy Throughout Appropriations Process: Post-earmark request submission, MM will continue to engage Congressional staff and provide timely responses to requests for additional information. MM will work closely with the House and Senate Appropriations Committee senior staff through each stage of the legislative process -- subcommittee, full committee, floor action, and conference committee -- until the appropriations bills that contain the City's project is signed into law by the President.

Assurances. In its capacity as a consultant, MM shall make its best effort to assist the City in pursuing its federal funding and government relations objectives. The nature of these objectives shall be determined by the City with the advice and assistance of MM. In this role, MM shall plan and implement all government relations strategies designed to accomplish the City's federal funding objectives; assist in the preparation of grant applications and supporting materials for the initiatives; develop meetings with Members of Congress, congressional staff, and federal agency decision-makers to advance the funding initiatives; and serve as liaison to federal agencies relevant to the City's funding initiatives. The City agrees to frequent communication with MM and to

EXHIBIT A

provide MM with the necessary information in real-time to help MM plan and implement strategies.

#

EXHIBIT A



February 23, 2022

Mr. Jonathan Royas, Ms. Patricia Zavala
City of Santa Paula, CA
970 Ventura Street
Santa Paula, California 93060

Dear Mr. Royas and Ms. Zavala,

On behalf of Merchant McIntyre Associates ("MM"), we are enthusiastic about the possibility of serving as Santa Paula's federal government relations agency to maximize the City's federal support by achieving your funding objectives for the Crosstown Pipeline, Harvard Blvd water, sewer, and road construction, Mesa Tank, AWTF (advanced reverse osmosis treatment facility), bike and pedestrian trail improvements, and other priority needs.

We're enthusiastic because this is the type of work that gets us up in the morning!

Long story short, we founded MM to serve cities exactly like Santa Paula. Since the City is likely evaluating other federal government relations firms, please note this important fact: Both MM principals and co-founders will be involved on a daily basis in the work our team performs for Santa Paula. Further, Mark McIntyre is regularly in SoCal, an easy drive to the City.

Merchant McIntyre is the leading federal government relations agency that serves exclusively cities, other local governments, and nonprofits. Unlike other Washington-based agencies, we focus 24/7 on winning federal funding. To help cities secure major federal support, we forecast, identify, write, submit, mobilize Congressional support for, win, and comply with Congressionally Directed Spending (earmarks) and federal grants.

Within the federal government's \$6.8 trillion annual budget, there is significant funding available for the City's priorities through multiple federal agency grant programs and Congressionally Directed Spending. Further, the \$1.9 trillion American Rescue Plan Act and \$1.2 trillion Bipartisan Infrastructure Bill feature billions of dollars in new funding for local governments like Santa Paula. This is in addition to the annual programs already scheduled.

MM has extensive experience securing federal funding for local governments (most recently, clients have received grant awards of \$1.9 million, \$1.25 million, \$1 million, and \$1 million with several more grant awards pending). Further, MM professionals have been tracking the Bipartisan Infrastructure Bill since its inception. We're now beginning to see new grant programs announced that are perfect funding targets for Santa Paula.

MM also develops and executes strategies to win Congressionally Directed Spending (CDS). In the FY22 appropriations cycle, MM secured 19 CDS projects ranging from \$91K to \$7.2 million.

Merchant McIntyre professionals regularly meet with Congressional staff and federal program officers at USDA, DOT, EDA, DOJ, DOL, FEMA, and other federal agencies to gather invaluable intel about how to win federal funding. Specifically, we learn about the funding priorities of Members of Congress and the competitive preference priorities that program officers are using to score applications. In his

EXHIBIT A

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famous book *The Art of War*, Sun Tzu wrote, "Infiltration is always more effective than assault." Merchant McIntyre will infiltrate the Congress and the federal agencies in the best sense of the word to win funding for the City.

Merchant McIntyre's greatest strength is our ability to integrate effective funding strategies with comprehensive legislative tactics. This one-two punch has been essential to achieving success on behalf of cities and other local governments. (Key members of our senior team have been working together since 1994.)

As we begin discussions with a prospective client, we look for three fundamental values to support a working relationship:

First, we must believe in what our client is doing. To do our best work, we must share our clients' enthusiasm for their mission. It would add significance to our lives to help Santa Paula's leaders and professional staff serve your constituents by maximizing federal support for the City.

Second, we believe that our work should be enjoyable – fun both for the client and for us. This happens best when there is a strong sense of partnership. Our hope is that we can embark on a true partnership with the City of Santa Paula – one characterized by open, honest communication and fruitful work. We look forward to this. We will always tell you the truth, especially when it's difficult.

Third, the relationship must be mutually beneficial. You must be able to see measurable results based on well-defined objectives. **The bottom line is the return on investment!** After all, Santa Paula's leadership is accountable to your citizens. We appreciate this accountability. Indeed, we're motivated by it.

The City of Santa Paula has a great story to tell in D.C. Humbly, Merchant McIntyre has a documented record of success. Together, we can help the City achieve your federal objectives.

We would be both gratified and humbled to be chosen to serve as your federal government relations agency -- indeed, this is the kind of work that gets us up in the morning!

Sincerely,



Mark D. McIntyre
Principal & Co-Founder

P.S. There's a reason we have previously sent you letters about MM's services. We know we can be effective for your city!

EXHIBIT A

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Executive Summary

Merchant McIntyre is the leading federal funding agency that serves exclusively local governments and other nonprofits. Merchant McIntyre performs the lion's share of the work to forecast, identify, help write, submit, mobilize Congressional support for, win, and comply with federal grants and Congressionally Directed Spending (CDS), also known as "earmarks."

Legal name and corporate structure: Merchant McIntyre & Associates, LLC is a limited partnership. Our agency has three partners — Brent Merchant, Mark McIntyre, Brent Merchant, and Katie Peterson.

MM's corporate structure is so flat, you can slide it under a door. We have a cohesive, collaborative team of approximately 20 professionals with a clear reporting structure up through Brent, Mark, and Katie. All partners provide strategic oversight for every client, and are deeply involved in the actual client work. This enables our agency to serve local governments with the highest level of expertise, efficiency, accountability — and success!

Further, please note that both Mark McIntyre and Brent Merchant will be involved in the day-to-day work on behalf of Santa Paula. You have Merchant McIntyre's full attention! Since Santa Paula will be evaluating other potential agencies, ask yourself this question: who will be doing the work at those other places — the Varsity or the Junior Varsity?

Merchant McIntyre possesses the federal funding expertise in-house to serve Santa Paula successfully. We will not need to use subcontractors on behalf of the City.

Per your question, Merchant McIntyre does not have any pending litigation.

Below we've provided our primary contact information.

Mark McIntyre
Principal and Co-Founder
Merchant McIntyre Associates
1634 I Street NW Washington DC 20006
Phone: 202-657-7556
Email: mmcintyre@merchantmcintyre.com

Qualifications and Experience

We've provided resumes of the key federal funding professionals who will comprise the core MM team serving the City of Santa Paula.

As stated earlier, Principal and Co-Founder Mark McIntyre travels every month to SoCal. Therefore, MM's work with Santa Paula will feature the highest level of accountability.

Brent W. Merchant
Co-Founder and Principal

Professional Background

Brent Merchant has secured more than \$100 million of federal support for cities and other local governments to fund industrial parks, economic development, downtown revitalization, water and wastewater infrastructure, surface transportation, public safety, law enforcement, technology, parks and recreation.

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Brent is Merchant McIntyre's internal economic development wizard. In fact, he's been told by EDA regional staff that he wins the most grant awards from their agency.

Brent has extensive experience serving in the federal government. He spent 7 years as senior staff at the Department of Energy where he was named to the position of Deputy Chief of Staff to the Secretary of Energy. In that role, Brent advised the Secretary on policy, operational, regulatory, and legislative issues. Brent also served as Senior Advisor to the Deputy Secretary of Energy focusing on policy, project management, and operational issues throughout the Department.

Brent began his career working as an aide to Senator Spencer Abraham in his native Michigan.

Relevant Experience

Principal and Co-Founder (Current), Merchant McIntyre Associates. 2012-current.

- Direct and manage all functions of a leading government relations firm in Washington, DC.
- Provide oversight of all operational aspects of the firm, including finances, personnel, contracts.
- Lead the client service and client experience activities of the firm.
- Manage economic development and infrastructure-focused grant projects for the firm.

Account Director, Russ Reid. 2011-2012.

- Managed dozens of client accounts focused on securing large government grants for infrastructure, economic development, health, education, and social service projects.

Director of Government Relations, LPB Energy Management. 2009-2011.

- Created the Washington, DC office for a leading energy data management company.
- Devised and executive federal lobbying and contracting strategies.
- Directed all LPB interactions with federal agency officials, Members of Congress, and staff.

Deputy Chief of Staff and Senior Advisor to the Secretary, US Department of Energy. 2001-2009.

- Managed operational and staff issues in the Office of the Secretary of Energy.
- Advised the Secretary of Energy on policy, regulatory, legislative, and operational issues across the Department of Energy complex.
- Served as the Secretary's liaison to the 17 members of the National Laboratory complex.

Education

- Hope College (Holland, MI). Bachelor of Arts, Political Science. 2001

Relevant Courses

- Instructor and Presenter, Georgetown University McDonough School of Business *New Strategies Initiative*. 2019-2021.
- Member, National Institute of Lobbying and Ethics.

Awards and Recognition

- National Institute for Lobbying and Ethics 2021 Top Lobbyist

Mark D. McIntyre
Co-Founder and Principal

EXHIBIT A

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Professional Background

Known for his federal appropriations acumen and ability as a legislative strategist, in 2020 Mark was named by the National Institute of Lobbying and Ethics as a Top Lobbyist.

Mark currently serves or has previously represented El Paso (TX), State of Indiana, Napa (CA), Manassas Park (VA), Marian (IN), Ontario (OR), Hermiston (OR), Lexington (KY), Pompano Beach (FL), Williamsport (PA), Pleasanton (CA), Belton (TX), Wilmore (KY), Boone (IA), Tamarac (FL), Sedona (AZ), Franklin Park (IL), Louisville (OH), and the Port of Los Angeles. In this capacity, Mark has helped secure more than \$300 million dollars in federal support for cities, local governments, and nonprofits.

As a former Presidential speechwriter and award-winning journalist, Mark leads Merchant McIntyre's production of materials for clients to present to the Congress and the Executive Branch.

Relevant Experience

2012 - present	Merchant McIntyre & Associates, LLC (Washington, DC) Co-Founder and Principal
1994 - 2012	Russ Reid Company (Washington, DC) Founding Director/Senior Vice President
1989 - 1994	Cassidy & Associates (Washington, DC) Vice President Account Executive
1986 - 1988	Office of the Vice President (Washington, DC) Chief Speechwriter
1989	Office of the President (Washington, DC) Speechwriter
1985 - 1986	Congressman Robert L. Livingston (Washington, DC) Press Secretary

Education

- Yale University (New Haven, CT) Bachelor of Arts in English, 1983

Awards and Recognition

- National Institute for Lobbying and Ethics Top Lobbyist, 2020
- Congressional Quarterly Top Lobbyist, 2012

Kathryn E. Peterson, Esq.
Partner and General Counsel

Professional Background

Kathryn "Katie" Peterson has served Merchant McIntyre since its inception, successfully leading the firm's efforts to secure significant federal funding and regulatory relief for our clients. As a Partner, Katie develops comprehensive federal funding strategies and supports clients in their advocacy efforts

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on Capitol Hill and before the Administration. She is focused on delivering results for local governments, healthcare providers, and institutions of higher education.

Katie has helped secure more than \$150 million in federal funding for MM clients.

In addition to her leadership and client services role, Katie serves as Merchant McIntyre's General Counsel. She helps direct the firm's overall operations and manages the firm's internal legal matters including compliance with the Lobbying Disclosure Act and other federal regulations.

Prior to joining Merchant McIntyre, Katie worked as a Congressional Affairs Specialist at the U.S. Food and Drug Administration. In this role, she handled legislative portfolios on a variety of healthcare issues and led components of the agency's implementation of the Affordable Care Act. She also advised Members of Congress and their staff on FDA actions, policies, and issues and helped prepare the FDA Commissioner and other senior FDA officials to testify at Congressional hearings.

Katie also has experience in the legislative branch at both the federal and state level.

Relevant Experience

2014 - present	Merchant McIntyre & Associates, LLC (Washington, DC) Partner and General Counsel
2012 - 2013	U.S. Food and Drug Administration (Silver Spring, MD) Congressional Affairs Specialist Office of Legislation, Office of the Commissioner
2010	United States Senate (Washington, DC) Legislative Aide, The Honorable Bill Nelson (D-FL)
2009	Florida Senate (Melbourne, FL) Constituent Advocate, The Honorable Thad Altman (R-24)

Relevant Training and Education

- Washington & Lee University School of Law (Lexington, VA) Juris Doctor, 2014 Virginia Law License: 90440 (active)
- Stetson University (DeLand, FL) B.A., Political Science and German, *cum laude*, 2011

Awards and Recognition

- National Institute for Lobbying and Ethics 2021 Top Lobbyist

Julia M. Angelotti
Vice President and Director of Legislative Strategy

Professional Background

Julia Angelotti serves as Vice President and Director of Legislative Strategy and has extensive experience with the Congressional appropriations process and federal grants programs. At MM, she leverages nearly a decade on Capitol Hill to plan and execute successful funding strategies.

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Prior to joining Merchant McIntyre, Julia served as Deputy Chief of Staff and Legislative Director to Congresswoman Elise Stefanik, the third-ranking House Republican. Julia previously served as Rep. Robert Wittman's Senior Advisor and Rep. Frank Wolf's Appropriations Legislative Assistant.

Julia is a federal legislative expert with a specialty in appropriations.

Relevant Experience

2019 - present	Merchant McIntyre & Associates, LLC (Washington, DC) Vice President and Director of Legislative Strategy
2017 - 2019	U.S. House of Representatives (Washington, DC) Deputy Chief of Staff and Legislative Director, The Honorable Elise M. Stefanik (R-NY)
2014 - 2017	U.S. House of Representatives (Washington, DC) Senior Advisor, The Honorable Robert J. Wittman (R-VA)
2010 - 2014	U.S. House of Representatives (Washington, DC) Appropriations Legislative Assistant, The Honorable Frank R. Wolf (R-VA)

Relevant Training and Education

- George Mason University (Fairfax, VA) Master of Public Policy, 2013
- Virginia Tech (Blacksburg, VA) B.A., Communication and Marketing, *cum laude*, 2011

Relevant Courses/Professional Development Activities in Last 5 Years

- Member, National Institute for Lobbying & Ethics (NILE)
- Member, Women in Government Relations (WGR)
- Stennis Congressional Staff Fellow, 2017-2018

Brandon A. Bookout Federal Grants Director

Professional Background

Brandon Bookout currently serves as Federal Grants Director at Merchant McIntyre Associates. He joined Merchant McIntyre as an intern and played his way onto the team full-time with his relentless work ethic and strong communication skills.

Brandon aligns upcoming federal funding opportunities with the priority needs of cities local and nonprofit institutions. Brandon leads the onboarding process for every new MM client, plans for, conducts, and drives the follow-up action items for client Resource Inventories.

Brandon's work is critical to developing award-worthy Congressionally Directed Spending requests.

Before joining MM, Brandon served as a Municipal Consultant, where he planned and executed several economic development projects. Notably, Brandon led the development of five-year park master plans for the City of Winchester (IN) and Town of Gaston (IN) and assisted in the development and

EXHIBIT A

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organization of the Indiana Automotive Council, a partnership between Indiana automotive manufacturers and the Indiana Economic Development Corporation.

Relevant Experience

2018 - present	Merchant McIntyre & Associates, LLC (Washington, DC) <i>Federal Grants Director</i>
2016 - 2020	Augusta Consulting, LLC (Muncie, IN) <i>Municipal Consultant</i>
2017 - 2018	Conexus Indiana (Indianapolis, IN) <i>Economic Development Assistant</i>
2016 - 2017	Barnes and Thornburg, LLP (Indianapolis, IN) <i>Fellow</i>

Education

- Indiana University (Bloomington, IN). Bachelor of Science, Finance; Bachelor of Arts, Brand Development and Merchandising, 2019.

Scope of Work Approach

Washington, D.C. is a one-industry town: hot air. Merchant McIntyre takes a different approach: we listen. We engage our ears and our brains before we engage our mouths.

Therefore, we will begin our service to Santa Paula by conducting an in-depth Resource Inventory via a series of conference calls with City leadership and staff to determine and document Santa Paula's strengths and needs, and to get to know your programs, priorities, and people.

Based on the Resource Inventory, we will develop a comprehensive Federal Legislative Strategy and specific Action Plan consisting of specific tactics to secure federal funding and further Santa Paula's priorities with Members of Congress, Congressional staff, and Congressional committees of jurisdiction.

The objective of this strategy is to achieve the highest ROI for Santa Paula.

The primary reason Merchant McIntyre has consistently achieved the federal funding and legislative objectives for our clients is because of our strategic thinking. All of us are former Congressional and/or Executive Branch staffers. Because of that training, we thoroughly understand the legislative and federal funding processes. This enables us to plan and implement successful strategies.

Merchant McIntyre takes a comprehensive "leave no stone unturned" approach that starts with a thorough review of federal funding needs with Santa Paula's leadership. Based on information gathered on City priorities, MM would immediately want to seek funding for the Crosstown Pipeline, Harvard Blvd water, sewer, and road construction, Mesa Tank, AWTF (advanced reverse osmosis treatment facility), bike and pedestrian trail improvements, and more.

Merchant McIntyre is constantly tracking and advocating for Congressional appropriations and other legislative proposals that could potentially benefit or hurt our municipal clients. This enables us to

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help shape spending levels to maximize funding for our municipal clients, and protect them from harmful budget cuts.

For example, at the beginning of the pandemic Merchant McIntyre produced a 10-page summary of all relevant grant funding in the CARES Act one day before the Congress actually passed the 885-page legislation. That was on a Friday. On Monday we began working with clients on specific proposals to pursue and win funding from the CARES Act for their priority projects. (Our clients are still winning money from that legislation). MM would utilize our knowledge and strategic thinking to help Santa Paula secure significant funding from the recently passed \$1.2 trillion Bipartisan Infrastructure Bill (BIB).

MM's Scope of Work for the City of Santa Paula:

1. Develop Funding Strategies:

A. We would truly function as an extension of Santa Paula's professional staff.

B. Specifically, to help the City maximize its federal support, MM will:

- Conduct an in-depth Resource Inventory via zoom calls to determine and document the City's strengths and needs, and to get to know your programs, priorities, and people.
- Plan and implement a comprehensive federal legislative strategy, matching the City's strengths and priority needs with federal funding programs and appropriations accounts.
- Assess internal capabilities and capacity to determine how best to leverage your strengths and address any gaps in critical areas including staffing, technology, community needs, partnership development, and more.
- Develop proposal themes and write and produce background materials that provide a compelling, persuasive presentation of the City's priorities to potential federal funders.

C. MM will prepare a comprehensive Federal Funding Legislative Strategy and specific Action Plan so the City's leadership can review and assess specific funding opportunities firsthand, and evaluate MM's strategies to secure that funding.

(This will also help enable California Consulting to see federal grant programs long before they're publicly announced.)

2. Implement Funding Strategies:

A. Schedule substantive discussions with Members of Congress, Congressional staff, and agency officials in D.C. and California to highlight the City's funding objectives.

B. Generate quality third-party support letters.

EXHIBIT A

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C. Ensure the City's projects make the priority list of your Congressional champions.

3. Win Congressionally Directed Spending:

A. In the context of Congressional appropriations, Merchant McIntyre's job is to serve as your "staff to the Congressional staff" to make it easy for your Members to support every Santa Paula funding request.

Toward that end, MM will help the City establish working relationships with Members of Congress, key Congressional staff, and Appropriations Committee staff to learn their criteria for award-worthy funding requests — long before request forms are publicly available.

B. Manage the development of each funding request from start to finish. This includes the creation of timelines and deadlines management, and clarification of writing roles and responsibilities. We provide successful Congressionally Directed Spending applications, templates, and/or abstracts from previous award winners.

C. Merchant McIntyre subject matter experts will develop and/or improve program design and specific application components.

D. Support all administration needs including federal submission portal requirements, forms, reporting, and compliance.

E. Finalize the funding request(s): provide multi-level reviews to ensure clarity, cohesiveness, and editorial input. Check budgets for cost-effectiveness, completeness, and accuracy.

MM will drive the City's CDS requests through every step of the legislative process — subcommittee, full committee, floor action, conference committee — until it's signed into law by the President.

This should give you confidence:

Given MM's monthly retainer, we invite you to calculate the ROI for these selected examples of relevant federal funding that Merchant McIntyre has helped win using our approach described above:

Surface Transportation

- \$14.1 million to construct a multimodal greenway.
- \$12 million for a roadway extension project.
- \$11.4 million for roadway improvements and to create a clearly delineated bicycle and pedestrian facilities and trails.
- \$7.2 million for bridge maintenance and improvements.
- \$4 million to construct an overpass.
- \$3.12 million for a pedestrian mall and streetscape improvements.
- \$1.4 million for highway safety improvements.
- \$1.35 million for streetscape improvements and to construct pedestrian walkways.

EXHIBIT A

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- \$950K to upgrade and widen a main roadway.
- \$900K to plan the construction of a downtown plaza and overpass.
- \$150K to construct ADA accessible trails.

Water/Wastewater

- \$6.1 million to extend a water line.
- \$5 million to connect a 1.2 million gallon per day raw water supply.
- \$2.7 million for water and wastewater infrastructure to generate economic development.
- \$2 million in emergency funding for a flood control project.
- \$1.3 million for water infrastructure improvements.
- \$500K to upgrade stormwater infrastructure.
- \$500K for wastewater infrastructure improvements.
- \$500K for sewer system upgrades.
- \$300K for sewer replacement.

Economic and Community Development

- \$2.48 million to construct an economic innovation development center.
- \$1.8 million to support a new health sciences and paramedic training program.
- \$1.46 million to support the development of an industrial park.
- \$1.4 million to expand a commercial truck training program.
- \$1.4 million to plan and implement local workforce development strategies that promote new, sustainable job opportunities.
- \$1 million to construct new affordable housing for people experiencing homelessness.
- \$469K to purchase new distance learning equipment amid the pandemic.
- \$150K to expand a recreation center.
- \$100K to provide needed training and technical assistance to local businesses.

Public Safety and Law Enforcement

- \$1.5 million to upgrade and consolidate emergency communications systems.
- \$700K for first responder technology and communications.
- \$446K to purchase law enforcement equipment.
- \$413K to fund the hiring of two new school resource officers.
- \$367K to purchase and install a new source capture exhaust extraction system.
- \$363K for the development of a program to address domestic violence.
- \$350K for a new fire engine.
- \$105K to improve wildfire prevention, response, and recovery.
- \$100K to purchase a new school safety alert system.
- \$53K to purchase 30 state-of-the-art body cameras and enact a training/use policy.

Community Health and Wellness

- \$2.2 million to renovate a nursing school building.
- \$1 million to expand substance abuse treatment services in a rural area.
- \$922K to purchase new telemedicine equipment.
- \$900K to improve access and quality of healthcare in an underserved area.
- \$350K to provide high-quality child care services to low-income student-parents.
- \$150K to make park facilities improvements and construct an ADA-accessible trail.
- \$150K for the development of a recreation center.
- \$100K for a pilot project to provide fresh, locally grown produce to low-income residents.

**CITY OF SANTA PAULA
MEMORANDUM**

To: Honorable Mayor and Members of the City Council

From: Dale Goodman, Public Works Director

Subject: FIRST AMENDMENT TO THREE-YEAR ON CALL PROFESSIONAL SERVICES AGREEMENT WITH PHOENIX CIVIL ENGINEERING (CROSSWALK SAFETY IMPROVEMENT PROGRAM)

Date: June 30, 2025

Agenda Item: 4.C

RECOMMENDATION:

Staff recommends the City Council:

Authorize the City Manager to execute the First Amendment to the Three-Year On-Call Professional Services Agreement with Phoenix Civil Engineering (PCE) for construction management, inspection and materials testing services for the City's Crosswalk Safety Improvement Program (CSIP).

BACKGROUND:

The Crosswalk Safety Improvement Program (CSIP) is an on-going capital improvement program to maintain or replace crosswalk warning lights, striping and curb ramps in accordance with disabled access regulations and current traffic safety practice. Staff identified seven intersections where the in-ground, crosswalk warning lights are no longer functioning and require replacement. Four of these locations on Main Street (Lucada, Cameron, South 4th and Dean) have been recently completed ("Main Street Crosswalk Project"). Three other locations on State Route (SR) 150 at Oakdale, Virginia Terrace and Ventura are awaiting improvement ("SR150 Crosswalk Project").

On October 4, 2023, the City and Phoenix Civil Engineering (PCE) entered into a three-year on-call professional services agreement for civil engineering, project management, construction management, water and wastewater engineering, hydrology and stormwater consulting services ("Agreement"). The City has been utilizing PCE to provide construction management services for the Crosswalk Safety Improvement Program. Work is preformed on a task-order basis whereby the City issues individual task orders to the consultant that describe the services to be performed under the agreement. The total compensation for all task orders may not exceed \$250,000.00 per fiscal year. The term of the agreement is July 1, 2023 through June 30, 2026.

The proposed First Amendment to the Agreement (Attachment A) increases the maximum compensation to \$270,000 for fiscal year 24/25 (retroactively), and to \$400,000 for fiscal year 25/26 and fiscal year 26/27, and extends the Agreement through June 30, 2027.

ANALYSIS:

The Main Street Crosswalk Project is currently complete and moving through the close out process, while the SR 150 Crosswalk Project is currently at 100% Plans, Specifications and Estimates (PS&E), with pending release for public bid. The SR 150 project occurs within Caltrans right of way associated with SR 150, and the permit for these crosswalk improvements is in the process of approval by Caltrans District 7 staff. The work will be coordinated with a Caltrans project programmed for the Summer and Fall of 2025, which will rehabilitate SR 150 from SR 126 to Bridge Road.

The proposed Amendment to the Agreement would allow PCE, by way of task orders, to provide construction management, inspection and materials testing services for the SR 150 Crosswalk Project at a cost of \$157,940. The amendment would also compensate PCE for additional costs associated with construction management, inspection and materials testing for the Main Street Crosswalk Project in the amount of \$16,000 for a total of \$173,940.00.

STRATEGIC PLAN:

The Project supports the currently adopted Strategic Plan in achieving the following goals:

Infrastructure, Transportation & Mobility

Goal: Maintain and develop the City's infrastructure to be safe, sustainable, innovative and cost-efficient.

FISCAL IMPACTS:

The Crosswalk Safety Improvement Program construction management will be funded from account number 281-5-9294-660.

OPTIONS:

In addition to the recommended action, the Council has available to it the following alternative options:

Do not authorize the City Manager to approve a professional services agreement with Phoenix Civil Engineering (PCE) for construction management, inspection and materials testing services for the City's Crosswalk Safety Improvement Program (CSIP), which would delay the completion of the Crosswalk Safety Improvement Project.

ATTACHMENTS:

[Att A - First Amendment to 3YR On Call PSA Phoenix Engineering](#)

**FIRST AMENDMENT TO THE
PROFESSIONAL SERVICES AGREEMENT BETWEEN
THE CITY OF SANTA PAULA AND
PHOENIX CIVIL ENGINEERING, INC.**

THIS FIRST AMENDMENT ("Amendment") is made and entered into this 30th day of June 2025, by and between the CITY OF SANTA PAULA, a general law City and Municipal Corporation existing under the laws of California ("City"), and Phoenix Civil Engineering, Inc. ("Consultant").

1. RECITALS. This First Amendment is made with reference to the following facts and objectives:

- A. On October 4, 2023, the City and Consultant entered into an On-Call Services Agreement (the "Agreement").
- B. The Agreement authorizes the City to utilize the Consultant to provide civil engineering, project management, construction management, water and wastewater engineering, hydrology, and stormwater services.
- C. The Agreement is set to expire on June 30, 2026.
- D. City and the Consultant now mutually desire by the First Amendment to the Agreement to amend the terms of the Agreement as set forth below.

2. AMENDMENT. In consideration of the foregoing and pursuant to Section 3.7.14 of the Agreement, the Agreement is amended as follows:

- A. Subsection 3.2.1 of Section 3, entitled "Compensation," is hereby amended to read as follows:

3.2.1 Compensation. Consultant shall receive compensation, including authorized reimbursements, for all Services rendered under this Agreement at the rates set forth in Exhibit "C" attached hereto and incorporated herein by reference. The maximum compensation for Services to be provided pursuant to each Task Order shall be set forth in the relevant Task Order. The total compensation for all Task Orders issued hereunder shall not exceed Two Hundred Seventy Thousand Dollars and No Cents (\$270,000.00) for fiscal year 2024/2025, and Four Hundred Thousand Dollars and No Cents (\$400,000.00) for FY 25/26 and FY 26/27 without written approval of the City Council or City Manager, as applicable. Only continuing work on a capital improvement project

budgeted per each of these fiscal years shall carry over into a subsequent fiscal year. There will be no other carryovers. Extra Work may be authorized, as described below, and if authorized, will be compensated at the rates and manner set forth in this Agreement.

- B. Subsection 3.1.2 of Section 3, entitled "Term", gives the City the unilateral option to extend the Agreement for an additional one-year term through June 30, 2027. By entering this First Amendment, the City is exercising said option. The new term of the Agreement will be from July 1, 2023 to June 30, 2027. The Parties may, by mutual, written agreement, again extend the term of the Agreement if necessary to complete the Services.

- 3. **COUNTERPARTS.** This Amendment may be executed in any number of counterparts, each of which will be an original, but all of which together constitutes one instrument executed on the same date.
- 4. **LIMITED AMENDMENT.** Except as modified by this Amendment, all other terms and conditions of the Agreement remain in full force and effect. In the event of a conflict between this First Amendment and the Agreement, the provisions of this First Amendment control.
- 5. **EFFECTIVE DATE.** This First Amendment is retroactively effective as of July 1, 2024 and is applicable to FY 24/25, FY 25/26, and FY 26/27.

[Signatures on Next Page]

IN WITNESS WHEREOF, each of the Parties has caused this Second Amendment to be executed on the day and year first above written.

CITY OF SANTA PAULA

PHOENIX CIVIL ENGINEERING, INC.

Approved By:

[If Corporation, TWO SIGNATURES,
President OR Vice President AND
Secretary OR Treasurer REQUIRED]

Dan Singer
City Manager

By: _____

Approved as to Form:

Its: _____

Printed Name: _____

Monica Castillo
City Attorney

By: _____

Attested By:

Its: _____

Printed Name: _____

Julie Latshaw
City Clerk

**CITY OF SANTA PAULA
MEMORANDUM**

To: Honorable Mayor and Members of the City Council

From: Lorena Alvarez, Human Resources Administrator

Subject: CITY OF SANTA PAULA VACANCIES REPORT PURSUANT TO
ASSEMBLY BILL (AB) 2561

Date: June 30, 2025

Agenda Item: 5.A

RECOMMENDATION:

It is recommended that the City Council:

(1) Hold a public hearing and receive and file the City's Annual Position Vacancy Report in compliance with Assembly Bill (AB) 2561. (Gov. Code § 3502.3.)

BACKGROUND:

California State Assembly Bill (AB) 2561 was introduced to address the issue of job vacancies in local government, which can adversely affect the delivery of public services and employee workload (Attachment A). The bill was enacted into law and is codified as Government Code section 3502.2, and the new law became effective January 1, 2025. Among other requirements, the bill obligates public agencies, including the City, to hold at least one (1) public hearing per fiscal year to present the status of their vacancies, recruitment and retention efforts with an opportunity for the various represented groups to speak at the hearing if they so desire.

ANALYSIS:

This report is intended to serve as the City's reporting of position vacancies as of December 31, 2024, before the adoption of the annual budget and in compliance with AB 2561.

In compliance with the new legal obligations, the City is required to do the following:

1. Hold a Public Hearing: At least once each fiscal year, at a public hearing before the City Council, the City shall present information regarding the status of vacancies and recruitment and retention efforts and identify any necessary changes to policies, procedures, and recruitment activities that may lead to obstacles in the hiring process. The "public hearing" required by AB 2561 means a public meeting where there is an opportunity for the various represented groups to comment. It does not require the City to publish a notice of the hearing in the newspaper. See Attachment B for a more detailed description of AB 2561's public hearing procedures. Notice was provided to represented groups on June 23, 2025 (Attachment C).

If the City Council adopts an annual or multi-year budget during the fiscal year, this presentation must occur prior to the Council's adoption of the final budget.

2. Allow Employee Organization Participation: Allow the recognized employee organization for each bargaining unit at the City to present questions during the public hearing concerning vacancies and recruitment and retention efforts.
3. Provide Additional Reporting for High Vacancy Rates: If vacancies within a single bargaining unit meet or exceed 20% of authorized full-time positions in that bargaining unit, upon request of the recognized employee organization for that bargaining unit, the City must provide additional information during the public hearing, including the following: (1) the total number of vacancies; (2) the number of applicants; (3) the average time to fill positions; and (4) opportunities to improve compensation and working conditions for employees in the bargaining unit.

Status of Vacancies, Recruitment and Retention Efforts

The City conducted a review and found that none of the bargaining units meet or exceed the 20% or more vacancies of their authorized full-time positions. As of December 31, 2024, the City of Santa Paula has a total vacancy rate of 4.8%. That rate by group is as follows:

Bargaining Unit /Employee Group	Vacancy Rate
Community Services Officer's Association	0%
Mid Management Association	0%
Santa Paula Police Officer's Association	8.6%
Service Employees International Union (SEIU), Local 721	4.5%
Supervisory & Professional Association	5.6%
Unrepresented: Confidential	0%
Unrepresented: Executive Management	0%

Although the total vacancy rate percentage comes in low at 4.8%, it is important to recognized that there are several funded positions in the FY 23/24 & FY 24/25 adopted budget that were frozen due to budget constraints in fiscal year 2024-25 and were not included in the total vacancy rate for the City.

Position vacancies may occur for a variety of reasons through any given year, such as promotions, retirements, resignations, terminations or due to the creation of new positions. The City continues to take steps in support of recruitment and retention. Recent efforts during the current term included employing various recruitment strategies such as posting vacancies on the City's website recruitment portal, industry-specific job boards and advertising on the City's social media platforms, and streamlining recruitment processes when possible. During the vacancy reporting period of January 1, 2024 through December 31, 2024, the City successfully recruited and onboarded 29 full-time employees in 2024.

In addition, the City also enhanced the employee benefit package in the FY 23/24 & FY 24/25 to include a new 457 Deferred Compensation City match contribution, a Wellness and Fitness Reimbursement Program, approved a Signing and Retention bonus policy for difficult to fill positions, and undertook a Classification Compensation Study. Lastly, the City also provided employees the opportunity to engage in a variety of employee appreciation activities throughout the year, including our Annual Service Recognition Breakfast. These employee appreciation efforts were made possible by City Council Resolution No. 7332, *A Resolution of the City Council of the City of Santa Paula Establishing Guidelines for Employee Enrichment, Recognition, Training and Appreciation*.

STRATEGIC PLAN:

This action is being taken in response to new State laws and not as a result of the City's Strategic Plan.

FISCAL IMPACTS:

There is no direct fiscal impact associated with conducting the public hearing required under AB 2561. However, addressing recruitment and retention issues may involve future budget and bargaining considerations, which will be presented to the City Council as necessary.

OPTIONS:

1. Receive and file the City's Annual Position Vacancy Report
2. Provide staff with other direction

ATTACHMENTS:

[Att A - AB 2561.pdf](#)

[Att B - City of Santa Paula Public Hearing Procedures.docx](#)

[Att C - Bargaining Group Notices of Public Hearing.doc](#)

Assembly Bill No. 2561

CHAPTER 409

An act to add Section 3502.3 to the Government Code, relating to public employment.

[Approved by Governor September 22, 2024. Filed with
Secretary of State September 22, 2024.]

LEGISLATIVE COUNSEL'S DIGEST

AB 2561, McKinnor. Local public employees: vacant positions.

Existing law, the Meyers-Milias-Brown Act (act), authorizes local public employees, as defined, to form, join, and participate in the activities of employee organizations of their own choosing for the purpose of representation on matters of labor relations. The act requires the governing body of a public agency to meet and confer in good faith regarding wages, hours, and other terms and conditions of employment with representatives of recognized employee organizations and to consider fully presentations that are made by the employee organization on behalf of its members before arriving at a determination of policy or course of action.

This bill would, as specified, require a public agency to present the status of vacancies and recruitment and retention efforts at a public hearing at least once per fiscal year, and would entitle the recognized employee organization to present at the hearing. If the number of job vacancies within a single bargaining unit meets or exceeds 20% of the total number of authorized full-time positions, the bill would require the public agency, upon request of the recognized employee organization, to include specified information during the public hearing. By imposing new duties on local public agencies, the bill would impose a state-mandated local program. The bill would also include related legislative findings.

The California Constitution requires local agencies, for the purpose of ensuring public access to the meetings of public bodies and the writings of public officials and agencies, to comply with a statutory enactment that amends or enacts laws relating to public records or open meetings and contains findings demonstrating that the enactment furthers the constitutional requirements relating to this purpose.

This bill would make legislative findings to that effect.

The California Constitution requires the state to reimburse local agencies and school districts for certain costs mandated by the state. Statutory provisions establish procedures for making that reimbursement.

This bill would provide that no reimbursement shall be made pursuant to these statutory provisions for costs mandated by the state pursuant to this act, but would recognize that a local agency or school district may pursue any available remedies to seek reimbursement for these costs.

The people of the State of California do enact as follows:

SECTION 1. The Legislature finds and declares as follows:

(a) Job vacancies in local government are a widespread and significant problem for the public sector affecting occupations across wage levels and educational requirements.

(b) High job vacancies impact public service delivery and the workers who are forced to handle heavier workloads, with understaffing leading to burnout and increased turnover that further exacerbate staffing challenges.

(c) There is a statewide interest in ensuring that public agency operations are appropriately staffed and that high vacancy rates do not undermine public employee labor relations.

SEC. 2. Section 3502.3 is added to the Government Code, to read:

3502.3. (a) (1) A public agency shall present the status of vacancies and recruitment and retention efforts during a public hearing before the governing board at least once per fiscal year.

(2) If the governing board will be adopting an annual or multiyear budget during the fiscal year, the presentation shall be made prior to the adoption of the final budget.

(3) During the hearing, the public agency shall identify any necessary changes to policies, procedures, and recruitment activities that may lead to obstacles in the hiring process.

(b) The recognized employee organization for a bargaining unit shall be entitled to make a presentation at the public hearing at which the public agency presents the status of vacancies and recruitment and retention efforts for positions within that bargaining unit.

(c) If the number of job vacancies within a single bargaining unit meets or exceeds 20 percent of the total number of authorized full-time positions, the public agency shall, upon request of the recognized employee organization, include all of the following information during the public hearing:

(1) The total number of job vacancies within the bargaining unit.

(2) The total number of applicants for vacant positions within the bargaining unit.

(3) The average number of days to complete the hiring process from when a position is posted.

(4) Opportunities to improve compensation and other working conditions.

(d) This section shall not prevent the governing board from holding additional public hearings about vacancies.

(e) The provisions of this section are severable. If any provision of this section or its application is held invalid, the invalidity shall not affect other provisions or applications that can be given effect without the invalid provision or application.

(f) For purposes of this section, “recognized employee organization” has the same meaning as defined in subdivision (a) of Section 3501.

SEC. 3. The Legislature finds and declares that Section 2 of this act, which adds Section 3502.3 to the Government Code, furthers, within the

meaning of paragraph (7) of subdivision (b) of Section 3 of Article I of the California Constitution, the purposes of that constitutional section as it relates to the right of public access to the meetings of local public bodies or the writings of local public officials and local agencies. Pursuant to paragraph (7) of subdivision (b) of Section 3 of Article I of the California Constitution, the Legislature makes the following findings:

It is in the public interest, and it furthers the purposes of paragraph (7) of subdivision (b) of Section (3) of Article I of the California Constitution, to ensure that information concerning public agency employment is available to the public.

SEC. 4. No reimbursement shall be made pursuant to Part 7 (commencing with Section 17500) of Division 4 of Title 2 of the Government Code for costs mandated by the state pursuant to this act. It is recognized, however, that a local agency or school district may pursue any remedies to obtain reimbursement available to it under Part 7 (commencing with Section 17500) and any other law.

CITY OF SANTA PAULA AB 2561 PUBLIC HEARING PROCEDURES

Notice Requirements:

1. The City of Santa Paula will notify in writing each recognized employee organization that represents employees that the City of Santa Paula City Council will hold a hearing pursuant to the obligations set forth under Government Code section 3502.3 (Assembly Bill 2561). The notice will provide each recognized employee organization the opportunity to identify any negotiable impacts/effects regarding the City's compliance with Government Code section 3502.3.
2. The City will notify in writing each recognized employee organization that represents City of Santa Paula employees of the date, time and place of the hearing at least 7 calendar days in advance of the hearing.

In the notice, the City of Santa Paula will inquire whether the employee organization intends to make a presentation to the City of Santa Paula City Council at the public hearing. The City of Santa Paula will request that, for planning purposes, the employee organization provides written notice to the Human Resources at least 3 working days in advance of the public hearing indicating whether the employee organization intends to make a presentation at the public hearing.

The notice will also include information about the amount of time that the City Council has allotted to employee organizations for each bargaining unit that the organization represents for purpose of making a presentation at the public hearing. The City Council will allot five (5) minutes to bargaining units requesting to make a presentation.

3. In the event the vacancy rate for the bargaining unit is at least 20% of the total number of authorized full-time positions in the bargaining unit, an employee organization may request that the City of Santa Paula present "additional information" related to the vacancies as permitted by Government Code section 3502.3. The City of Santa Paula will request that the employee organization provide a written request for the presentation of such information to the Human Resources Department at least five (5) working days in advance of the public hearing. The "additional information" includes the following: (1) the total number of job vacancies within the bargaining unit; (2) the total number of applicants for vacant positions within the bargaining unit; (3) the average number of days to complete the hiring process from when a position is posted; and (4) opportunities to improve compensation and other working conditions.
4. Notice of the hearing to the public will be provided in accordance with the Ralph M. Brown Act. (Gov. Code §§ 54950-54963.)

CITY OF SANTA PAULA AB 2561 PUBLIC HEARING PROCEDURES

5. A City of Santa Paula staff report regarding vacancies and recruitment and retention efforts may be published as part of the agenda packet for the meeting.
6. The City of Santa Paula and recognized employee organizations may agree to exchange presentation materials in advance of the public hearing.

Order of the Hearing:

The public hearing will proceed in the following order:

1. City of Santa Paula Presentation: The City's presentation will be limited to five (5) minutes for each bargaining unit that it represents. The City of Santa Paula may choose to present on all bargaining units at once, or to present data for each bargaining unit separately followed by each applicable employee organization presentation.
2. Employee Organization Presentation: Following the agency presentation, each employee organization will have the opportunity to make a presentation for each of the bargaining units that the employee organization represents. For each bargaining unit, the employee organization presentation will be limited to five (5) minutes and should not contain bargaining proposals to the City Council on matters that have not been presented in bargaining.
3. Governing Body Questions and Discussion: The City of Santa Paula City Council may ask questions of City staff and the employee organization presenters.
4. Final City of Santa Paula Comments: Final City of Santa Paula comments will be limited to three (3) minutes per bargaining unit.
5. Final Employee Organization Comments: Final employee organization comments will be limited to three (3) minutes per bargaining unit.
6. Public Comment: Public comment regarding the AB 2561 hearing will be limited to two 2 minutes per person.

Standards of Discourse:

The City of Santa Paula's City Council should recognize that engaging with diverse perspectives is vital for effective governance and a vibrant community. To ensure full expression of such diverse perspectives, The City Council should ensure that participants follow the principles of respectful and civil discourse.

CITY OF SANTA PAULA MEMORANDUM

TO:

Michael Hoppin, Santa Paula Police Officer's Association
Leonard Carrillo, SEIU Local 721
Community Services Officer Association
Mid Management Association
Supervisory & Professional Association

FROM: Lorena Alvarez, Human Resources Administrator

DATE: June 23, 2025

**SUBJECT: Notice of Public Hearing Regarding Position Vacancies at the
City of Santa Paula**

This is notice of the City's intent to comply with the obligations set forth under Government Code section 3502.3 (Assembly Bill 2561).

City of Santa Paula Presentation:

In accordance with Government Code section 3502.3, at a public hearing before the Special City Council on June 30, 2025, the City will present information on the status of position vacancies at the City and the City's recruitment and retention efforts. If necessary, the City will identify any needed changes to City policies, procedures, or recruitment activities that may have led to obstacles in the hiring process.

Employee Organization Presentation:

At the public hearing SEIU Local 721 will have the opportunity to make a presentation to the City Council. If your intent is to make a presentation to the City Council at the public hearing, please inform Lorena Alvarez, Human Resources Administrator at lalvarez@spcity.org, at least three (3) working days in advance of the public hearing so that we may plan accordingly.

Each employee organization will be allotted five (5) minutes to make a presentation. In addition, employee organizations may present additional written materials for review by the City Council.

**CITY OF SANTA PAULA
MEMORANDUM**

To: Honorable Mayor and Members of the City Council

From: Christy Ramirez, Finance Director

Subject: BUDGET ADOPTION: FISCAL YEARS 2025/26 & 2026/27

Date: June 30, 2025

Agenda Item: 5.B

RECOMMENDATION:

Adopt Resolution 7577 to Approve the FY 2025/26 and FY 2026/27 Final Operating Budget for the City of Santa Paula and Adopting the FY 2025/26 and FY 2026/27 Capital Improvement Budget.

Adopt Resolution 7578 approving an amendment to the position control list to include the Senior Administrative Analyst Classification and the Administrative Analyst Series Job Description

Presented by: Finance Director Christy Ramirez

BACKGROUND:

The Preliminary Operating and Capital Budgets for Fiscal Years 2025/26 and 2026/27 were reviewed and discussed with the City Council at two budget workshop on June 2 and June 18. At these workshops, staff provided the Council with an overview of anticipated revenues for both fiscal years, followed by a review of the Capital Improvement Program (CIP) and presentations from all City departments. The presentation was focused on the top program goals for the next two years and budget requests for new equipment, programs and personnel costs were discussed.

While the City's short term fiscal forecast looks healthy, the presentation of a balanced two-year budget is based in large part on one time revenue stemming from development activity.

This report presents an overview of the proposed two-year budget, including revenue projections, expenditure requests, capital projects and enterprise funds, and various considerations going into a balanced budget. Of note, the final budget now includes an adopting resolution, a transmittal letter from the City Manager, and a five-year forecast. In addition, an adopting resolution and job description is presented for Council's approval for the establishment of a new Senior Administrative Analyst position in the Public Works Department. Because labor negotiations are still on-going, certain assumptions about salary schedules and benefits are subject to final changes.

ANALYSIS:

Changes from Budget Workshop:

The proposed budget presented on June 18th did not have various personnel expenses anticipated based on ongoing labor negotiations. This draft proposed budget includes those changes, as well as various updates based on council direction provided at the second budget workshop.

General Fund Revenue Summary

Overall General Fund Revenues are projected at \$26.4m in FY 25/26 and \$28.5m in FY 26/27. Included below is a recap of General Fund revenues by sub fund.

REVENUE BY FUND - GENERAL FUND						
FUND	FY 22/23 Activity	FY 23/24 Activity	FY 24/25 Budget	FY 24/25 YTD Activity	FY 25/26 Proposed	FY 26/27 Proposed
General	14,998,433	15,742,259	18,499,857	12,183,298	17,270,325	19,251,913
General - Reserve	(27,545)	-	26,401	-	-	-
Cable	60,495	43,642	46,500	48,256	40,000	40,000
Measure T	4,671,517	4,419,558	4,512,022	2,914,245	4,500,000	4,590,000
Measure T - Reserve	(7,156)	50,000	50,000	-	-	-
Vehicle Replacement	(2,594)	-	-	-	-	-
Measure R	-	-	-	-	4,500,000	4,590,000
Recreation	101,375	92,033	87,000	82,168	72,000	72,000
TOTAL	19,794,525	20,347,493	23,221,779	15,227,966	26,382,325	28,543,913

Included below is a year-over-year comparison in more traditional revenue categories.

REVENUE BY CATEGORY - GENERAL FUND						
Category with sub cats	FY 22/23 Activity	FY 23/24 Activity	FY 24/25 Budget	FY 24/25 YTD Activity	FY 25/26 Proposed	FY 26/27 Proposed

Charges for Service	1,392,703	1,133,800	2,800,964	2,721,112	1,240,711	2,542,449
Licenses & Permits	473,717	592,882	1,758,420	1,787,914	2,269,241	2,404,995
Fines & Penalties	114,647	81,909	18,084	6,411	66,000	66,000
Other Revenue	233,540	764,652	663,186	375,228	47,500	47,500
Intergovernmental Revenues	462,716	486,911	567,352	495,500	485,000	488,000
Property Related	4,889,570	5,373,823	5,537,001	3,346,453	6,267,542	6,637,546
Sales Tax	8,141,512	7,493,054	7,712,364	5,050,657	12,250,000	12,495,000
Other Taxes	409,963	416,171	393,259	279,154	374,260	379,260
Franchise Fee	1,159,604	1,312,395	1,364,951	1,120,810	995,000	1,051,350
Investments & Rents	323,350	(38,779)	97,594	44,729	150,000	150,000
Transfers	2,193,204	2,730,674	2,308,605	-	2,237,071	2,281,813
Total	19,794,525	20,347,493	23,221,779	15,227,966	26,382,325	28,543,913

General Fund Expenditure Summary

The expenditure budget is approximately \$26.3m and \$27.8m for Fiscal Year 2025/26 and 2026/27 respectively. The table below shows the budget by Department and discussed in further detail below.

EXPENSE BY DEPARTMENT - GENERAL FUND						
Department	FY 22/23 Activity	FY 23/24 Activity	FY 24/25 Budget	FY 24/25 YTD Activity	FY 25/26 Proposed	FY 26/27 Proposed
City Manager	1,396,964	1,572,258	1,945,458	1,729,705	1,686,801	1,771,640
Human Resources	1,454,014	1,625,759	2,123,584	1,853,155	2,067,717	2,062,096
Information Technology	818,622	763,078	906,401	708,293	976,273	1,024,355
Comm Econ Dev	1,249,327	1,331,812	1,861,694	1,453,599	2,140,129	2,279,955

Parks & Recreation	2,308,083	2,649,603	3,545,644	2,664,752	3,615,087	3,725,044
Finance	652,021	690,887	799,644	695,954	1,029,603	1,103,793
Police	8,924,980	8,667,036	9,788,836	7,741,143	10,174,224	11,278,924
Public Works	196,768	163,610	201,530	91,092	517,514	414,264
Non Departmental	327,282	1,272,074	560,660	282,478	298,873	317,346
Capital Improvements	1,267,898	1,772,962	4,322,609	2,662,048	3,820,000	3,857,000
Total	18,595,957	20,509,080	26,056,060	19,882,218	26,326,220	27,834,416

STRATEGIC PLAN:

FISCAL IMPACTS:

The attached budget document presents a balanced budget for the next two year budget cycles of Fiscal Year 2025/26 and 2026/27.

OPTIONS:

Council may decide to not adopt the proposed budgets for the FY 2025/26 & 2026/27 and provide additional direction to staff.

ATTACHMENTS:

[Resolution No. 7578.docx](#)

[Administrative Analyst Series_Amended 06.30.25.pdf](#)

[Proposed Budget FY 25.26 and FY 26.27 6.30.25.pdf](#)

[2F. Reso 7577.pdf](#)

RESOLUTION NO. 7578

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTA PAULA APPROVING AN AMENDMENT TO THE POSITON CONTROL LIST TO INCLUDE THE SENIOR ADMINISTRATIVE ANALYST CLASSIFICATION AND THE ADMINISTRATIVE ANALYST SERIES JOB DESCRIPTION

The City Council of the City of Santa Paula does resolve as follows:

SECTION 1: A review and analysis of the current Administrative Analyst series job description has been completed.

SECTION 2: A determination was made to amend the job description to include a Senior Administrative Analyst to the Administrative Analyst series.

SECTION 3: The Senior Administrative Analyst is distinguished from those in lower levels in the job class series by acting as project leaders over other professional staff members, coordinating the activities, providing guidance and direction in the completion of more highly complex assignments.

SECTION 4: The City Council authorizes the changes to the job description of the Senior Administrative Analyst classification (Job Class Code 01-355).

SECTION 5: The salary range for the Senior Administrative Analyst will be set ten percent above the Administrative Analyst II.

SECTION 6: The job description for the position of Senior Administrative Analyst classification as per the description attached is hereby amended.

SECTION 7: This Resolution will become effective immediately upon adoption and will remain effective unless repealed or superseded.

PASSED AND ADOPTED this 30th day of June, 2025

Pedro Chavez, Mayor

ATTEST:

Julie Latshaw, City Clerk

APPROVED AS TO FORM:

Monica Castillo, City Attorney

Dan Singer, City Manager

CITY OF SANTA PAULA, CALIFORNIA

**ADMINISTRATIVE ANALYST
I/II/SENIOR**

DEFINITION: Under the direction of the Department Director or designee, performs administrative and analytical functions including accounting operations and, contracts and grants administration.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

The following duties are typical for this classification. Incumbents may not perform all of the listed duties and/or may be required to perform additional or different duties from those set forth to address business needs and changing business practices.

- Performs a variety of responsible and technical administrative and analytical assignments.
- Assists in the development of new program elements and program modifications as necessary to meet goals and objectives.
- Participates in grant administration activities; assist in researching grant opportunities and preparing grant proposals letters of inquiries, and other grant documents; prepares grant status reports as required.
- Participates in contract administration activities for Capital Improvement Program (CIP) projects including assisting with the procurement process, the development of bid documents and the execution of the formal bid process and contract awards; and monitors contract budgets.
- Participates in the development and administration of the department budget; collects and analyzes financial data; creates data tracking and reporting systems; and monitors expenditures.
- Performs complex clerical and accounting duties involving the preparation, maintenance, and processing of accounting transactions or documents; prepares and maintains financial spreadsheets for ledgers and statistical records; prepares reports from spreadsheets summarizing information and financial records.
- Maintains, audits, verifies, and reconciles a variety of accounts, reports, journals, budgets, or related fiscal or statistical data; summarizes and posts data.
- Conducts surveys and performs research and statistical analyses; prepares summary reports.

- Provides information to the public, other City departments, and external agencies that requires the use of judgment and the interpretation of rules or procedures; meets with the public to obtain data, interpret information and answer questions; prepares correspondence independently to answer questions, request information, or provide explanations.
- Performs related duties as assigned.

DISTINGUISHING CHARACTERISTICS:

This series is designed to perform analytical, budgetary and fiscal duties within the context of the City of Santa Paula as a whole and, as such, this series functions in a staff capacity to the City Department that is assigned. Specific duties of individual positions may vary, depending on assignment, but the major component of all positions is analytical, budgetary and fiscal duties, and all have extensive involvement with City departments, other governmental bodies and private entities.

This class has three salary levels: (Senior Level) denotes a higher level of expertise and experience; persons at the senior level performs work with minimal supervision. (Level II) is designed for persons at the full journey level. (Level I) is designed for persons who have some experience or education in public administration but not sufficient experience to function as the full journey level without additional on-the-job experience.

Most appointments to this class are initially made at (Level I) but the level at which initial appointments are made and advancement from (Level I) to (Level II) to (Senior Level) are at the discretion of the appointing authority, providing the minimum qualifications are met.

Administrative Analyst I is the entry level class in the series. It provides experienced administrative support at the professional level in one or more support areas that may include general, or professional support in projects related to budget, finance, contract and grants, public outreach or other assignments; compiles and analyses data; participates in design and implementation of systems, procedures and programs.

Administrative Analyst II is the advanced journey level class in the series, which is responsible for technical assignments requiring focused experience in one or more specialized subject areas, rather than general administration or analytical support. This level is responsible for performing the full range of specialized and technical duties such as financial analyses and budget development, contract and grant management/administration, or other assignments. Incumbents in these positions are assigned significant responsibilities at the advanced level that require, depending upon the area of assignment, specialized knowledge, skills and experience, and the ability to exercise independent judgement in the performance of their duties. Positions in this class are normally filled by advancement from the I level, or when filled from the outside, have prior experience.

Senior Administrative Analyst is the senior level of the series. The Senior Administrative Analyst is distinguished from those in lower levels in the job class series by acting as project leaders over other professional staff members, coordinating the activities, providing guidance and direction in the completion of highly complex assignments. Incumbents are expected to work independently, use independent judgement and decision-making, and write comprehensive,

Job Class: Supervisory & Professional

Job Code: 01-275

FLSA Status: Non- Exempt

analytical reports pertaining to the area of responsibility. Positions in this class are responsible for professional work involving analyses and recommendations in the fields of budget planning and monitoring, budget preparation, capital improvement projects and contracts.

MINIMUM QUALIFICATIONS:

Any combination of education and experience that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

A combination of experience and education equivalent to an Associate's Degree from an accredited college or university with major course work in business, accounting, marketing, management, liberal studies, or a closely related field is required; AND experience as follows:

Administrative Analyst I: requires one year of professional administrative, analytical and/or budgetary experience preferably within a local government environment. An Associate's Degree, plus completion of an internship with a local government agency, is also qualifying.

Administrative Analyst II: requires two years of increasingly responsible administrative, analytical and/or budgetary experience as an Administrative Analyst I, or within a position similarly described in the Distinguishing Characteristics and Examples of Duties for Administrative Analyst I, or at the advanced journey or supervisory level where such experience is equivalent to or higher than an Administrative Analyst II as described in the Distinguishing Characteristics and Examples of Duties for that class.

Senior Administrative Analyst: Requires five years of increasingly responsible administrative, analytical and/or budgetary experience as an Administrative Analyst II, or within a position similarly described in the Distinguishing Characteristics and Examples of Duties for Administrative Analyst II, or at the advanced journey or supervisory level where such experience is equivalent to or higher than an Senior Administrative Analyst as described in the Distinguishing Characteristics and Examples of Duties for that class.

An additional two years of professional-level administrative, analytical and/or budgetary experience with a minimum of one year in a public works department may be substituted for an Associate's Degree; or additional three years of professional-level administrative, analytical and/or budgetary experience with a minimum of one year in a public works department may be substituted for a Bachelor's Degree

License; Certificates; Special Requirements: A valid Class C California driver's license. Work may be required on evening meetings.

Knowledge of: Modern principles, practices, and methods of administrative and organizational analysis; principles and practices of municipal budgeting preparation and administration; general contract administration; structure and organization of public sector agencies; applicable federal, state, and local laws, codes and regulations pertaining to local government operations; oral presentation techniques and practices; and modern office procedures, methods and computer equipment and applicable software.

Ability to: Compile, organize, present, and analyze statistical data in a clear and logical manner; analyze financial, budgetary, administrative, operational and organizational problems; identify federal and state funding sources; develop, maintain, and monitor a budget; communicate clearly and concisely both orally and in writing; properly

Adopted:

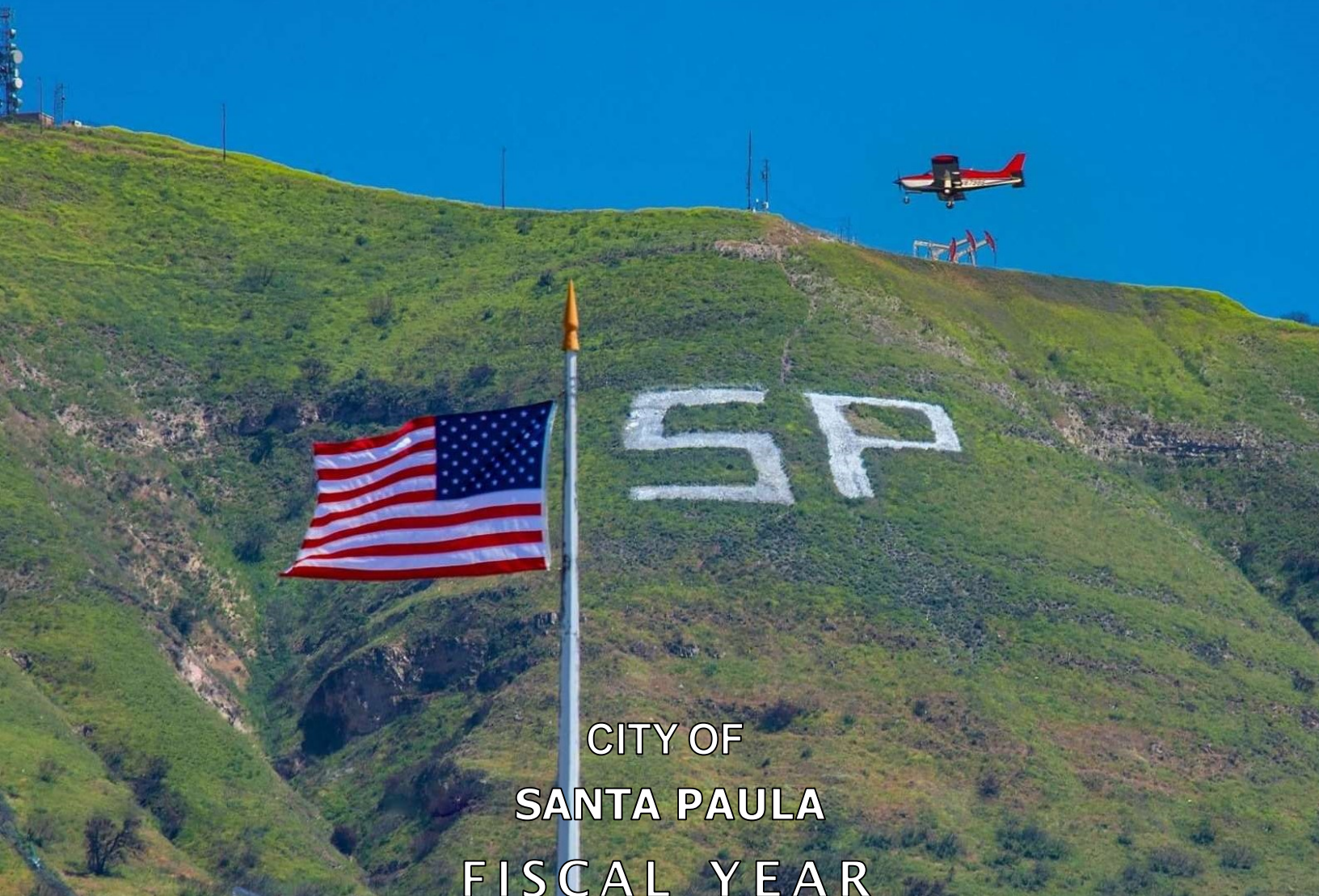
Job Class: Supervisory & Professional

Job Code: 01-275

FLSA Status: Non- Exempt

interpret and make sound decisions in accordance with laws , regulations , and policies; prepare and write complete and accurate reports; interpret , explain, and apply applicable laws, codes, and regulations; establish and maintain effective working relationships with City officials, consultants and contractors, fellow employees , and general public; and work independently and as part of a team.

Physical and Environmental Demands: Sufficient physical ability to work in an office setting: sit, stand, walk, reach, twist, turn, kneel, bend, squat, stoop for prolonged period of time, and/or strength and agility to lift up to 50 lbs of computer equipment.



CITY OF
SANTA PAULA
FISCAL YEAR

2025/2026 – 2026/2027

Proposed Budget



CITY OF SANTA PAULA

Proposed Budget Fiscal Year 2025/26 & 2026/27

Directory of Elected Officials and Executive Staff

Elected Officials

Mayor	Pedro Chavez
Vice Mayor	Carlos Juarez
Councilmember	Leslie Cornejo
Councilmember	Jenny Crosswhite
Councilmember	Gabriela Ornelas

Executive Management

City Manager	Dan Singer
City Attorney	Monica Castillo
Public Works Director	Dale Goodman
Police Chief	Don Aguilar
Community & Economic Development Director	James Mason
Parks & Recreation Director	Greg Barnes
Finance Director/Treasurer	Christy Ramirez
Chief Technology Officer	Rich Williams
Human Resources Administrator	Lorena Alvarez
Deputy City Manager	Jonathan Royas

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June 17, 2025

Mayor Pedro Chavez
Vice Mayor Carlos Juarez
Council Member Leslie Cornejo
Council Member Jenny Crosswhite
Council Member Gabby Ornelas

Subject: Fiscal Year 2025 through 2027 Final Budget

Dear City Council:

I am pleased to submit for your consideration the final operating and capital budget for Fiscal Years 2025/26 and 2026/27 for the City of Santa Paula. The budget document contains revenue and expenditure information for all City programs, capital improvement projects and services that will be provided to the Santa Paula community.

A clear and detailed budget helps to inform the community as to where their tax dollars come from and how they will be allocated. This year's budget is no exception as we strive to continue to be transparent over the cost of serving this city.

This is an exceptional time for the City as this past November saw the passage of a new local, one-cent sales and use tax, titled Measure R. The measure was supported by 60% of the voters in response to the community's fundamental understanding that the City needed more funds to keep up with desired services, especially in support of infrastructure and road improvements. The measure increases the City's general revenue base by roughly 20% and continues until the voters determine to end it.

This budget also supports the Council's Two Year Strategic Plan. In the spring, the City Council met numerous times to establish a new comprehensive Strategic Plan. The Plan contains 49 objectives, most of which have been incorporated into this budget to the extent those objectives required specific funding beyond staff time.

The General Fund Budget (including Measure T and Measure R funds) reflects an increase compared to FY 24/25 of \$3,160,564 and \$5,322,134 in overall revenues for Fiscal Years 25/26 and 26/27 respectively. Both are due to one-time revenues related to development activity, most

notably Plan Check Fees and Building Permits, as well as the new sales tax measure passed by residents in November 2024. The FY 25/26 budget includes over \$3 million in one-time revenue in the Charges for Services and Licenses and Permits categories (in which Plan Check Fees are included). The FY 26/27 budget includes over \$4.5 million in one-time revenue in the Charges for Services category (in which Plan Check Fees are included) and the Licenses and Permits category (in which Building Permits are included). The City also saw the final close-out of the former Redevelopment Agency debt, allowing the redistribution of property taxes to the City and other agencies.

REVENUE BY CATEGORY - GENERAL FUND						
Category with sub cats	FY 22/23 Activity	FY 23/24 Activity	FY 24/25 Budget	FY 24/25 YTD Activity	FY 25/26 Proposed	FY 26/27 Proposed
Charges for Service	1,392,703	1,133,800	2,800,964	2,721,112	1,240,711	2,542,449
Licenses & Permits	473,717	592,882	1,758,420	1,787,914	2,269,241	2,404,995
Fines & Penalties	114,647	81,909	18,084	6,411	66,000	66,000
Other Revenue	233,540	764,652	663,186	375,228	47,500	47,500
Intergovernmental Revenues	462,716	486,911	567,352	495,500	485,000	488,000
Property Related	4,889,570	5,373,823	5,537,001	3,346,453	6,267,542	6,637,546
Sales Tax	8,141,512	7,493,054	7,712,364	5,050,657	12,250,000	12,495,000
Other Taxes	409,963	416,171	393,259	279,154	374,260	379,260
Franchise Fee	1,159,604	1,312,395	1,364,951	1,120,810	995,000	1,051,350
Investments & Rents	323,350	(38,779)	97,594	44,729	150,000	150,000
Transfers	2,193,204	2,730,674	2,308,605	-	2,237,071	2,281,813
Total	19,794,525	20,347,493	23,221,779	15,227,966	26,382,325	28,543,913

Expenses appeared to stay consistent, with an increase of \$270,160 dollars in FY 25/26 compared to FY 24/25, primarily due to the FY 24/25 budget's including carryovers in the amount of nearly \$4 million. Notable increases in salary and benefit categories are attributable to Cost of Living Adjustments of 3% in each of the next two fiscal years, as well as increased cafeteria (health) benefits and other items negotiated with the City's labor groups. Also notable is the partial implementation of a compensation study that was performed by an outside human resources consultant in the winter of 2025. The study demonstrated that Santa Paula's salaries, when compared with our peers from around the area, were on average -20% below the target established by the City Council, Resolution 7362. Because of the costs of moving salaries to the preferred target, the Council has chosen a gradual implementation process whereby salaries will move one quarter of the way closer to the target in FY 25/26 and another quarter closer in FY 26/27. The desire is to continue the implementation in future years such that the target is reached as of the fourth year, in FY 28/29.

CalPERS/ Retirement Costs

City retirement costs are made up of three factors. The first is the City's matching portion of an employee's contribution to a 457 retirement plan. For part time employees the amount is 4%, and full time employees is between 1 and 2%.

For retirement costs related to the City's participation in CalPERS, the amount consists of two components:

- Normal Cost — expressed as a percentage of pensionable payroll, and
- Unfunded Accrued Liability (UAL) Contribution — expressed as a dollar amount

Normal Cost represents the value of benefits allocated to the upcoming year for active employees. If all plan experience exactly matched the actuarial assumptions, normal cost would be sufficient to fully fund all benefits. The employer and employees each pay a share of the normal cost with contributions payable as part of the regular payroll reporting process. The contribution rate for Classic members is set by statute based on a benefit formula, whereas for PEPRA members, it is based on 50% of the total normal cost. Reflected in the budget is the Employer's portion of normal costs paid by the City.

A change to the UAL distribution in the next budget cycle is reflective of the true distribution of costs across all departments, as it was originally intended. As such, significant changes can be seen across departments, however the total UAL costs continues to be in line with the actual costs due.

EXPENSE BY DEPARTMENT - GENERAL FUND						
Department	FY 22/23 Activity	FY 23/24 Activity	FY 24/25 Budget	FY 24/25 YTD Activity	FY 25/26 Proposed	FY 26/27 Proposed
City Manager	1,396,964	1,572,258	1,945,458	1,729,705	1,686,801	1,771,640
Human Resources	1,454,014	1,625,759	2,123,584	1,853,155	2,067,717	2,062,096
Information Technology	818,622	763,078	906,401	708,293	976,273	1,024,355
Comm Econ Dev	1,249,327	1,331,812	1,861,694	1,453,599	2,140,129	2,279,955
Parks & Recreation	2,308,083	2,649,603	3,545,644	2,664,752	3,615,087	3,725,044
Finance	652,021	690,887	799,644	695,954	1,029,603	1,103,793
Police	8,924,980	8,667,036	9,788,836	7,741,143	10,174,224	11,278,924
Public Works	196,768	163,610	201,530	91,092	517,514	414,264
Non Departmental	327,282	1,272,074	560,660	282,478	298,873	317,346
Capital Improvements	1,267,898	1,772,962	4,322,609	2,662,048	3,820,000	3,857,000
Total	18,595,957	20,509,080	26,056,060	19,882,218	26,326,220	27,834,416

The Fiscal Year 26/27 citywide budget for all funds includes expenditures of \$61.8-\$65.8 million over the two fiscal years and revenues of \$64.8-\$67.4 million. The surplus revenues over expenditures is primarily attributable to special funds, which are reserved for future specific use as required by the legislation or contractual obligations of the fund.

Measure T:

The Measure T revenue and expenditures are accounted for in a separate fund. Staff is projecting Fiscal Years 25/26 & 26/27 Measure T revenue at \$4.5 million and \$4.59 million, respectively. Measure T sales and use tax, when compared to the regular 1% sales tax, has a larger administrative charge taken prior to remittance to the City.

The Measure T Committee submitted their formal recommendations to the City Council on June 4, 2025 and they recommended the following percentages of Measure T monies be allocated to the following areas:

FY25-26				
	CIP	Personnel	Supplies & Services	
PW 20%	900,000			900,000
Youth 19%	20,000	607,028	230,000	857,028
PD 59%		2,393,825	253,000	2,646,825
Code 2%		96,295		96,295
	920,000	3,097,148	483,000	4,500,148
FY26-27				
	CIP	Personnel	Supplies & Services	
PW 20%	900,000			900,000
Youth 19%		630,132	230,500	860,632
PD 59%		2,468,528	253,000	2,721,528
Code 2%		105,209		105,209
	900,000	3,203,869	483,500	4,587,369

Staff was able to stay relatively close to the recommended expenditure levels, as shown in the detail section of the chart above, which breaks down the budget allocation by category.

Measure R:

Over the next two years, Measure R will channel the bulk of its roughly \$4.5 million in annual revenue into the pavement, sidewalks, and traffic network that Santa Paulans use every day. Each year, approx. \$2.6 million, more than double the pre-Measure R level, will go towards resurfacing aging streets and keep the City's Pavement Management Plan on schedule. New crack-seal and infrared patching equipment will let crews attack potholes before they form, and a city-wide slurry-seal program will extend roadway life well past its current cycle.

Sidewalk and curb-ramp repairs will continue in tandem, eliminating tripping hazards and bringing more street corners into full ADA compliance. A multi-year traffic-safety package will modernize signals, add flashing-beacon crosswalks, and upgrade pedestrian ramps - helping drivers, cyclists, and walkers travel more safely.

Additional quality-of-life projects utilizing Measure R funds will assist with litter and graffiti abatement, targeted homelessness response, and an additional focus on maintaining 911 emergency response and business-retention services.

Economic Conditions:

Santa Paula is fortunate to have a fairly constant and stable sales tax base. By the same token, the City's per capita revenue sits well below most other cities within the County and the City attracts very little outside spending. The passage of Measure R will provide the City with a significant boost in street and sidewalk funding and will help to achieve numerous other service and infrastructure goals in the years ahead, as articulated above. A number of factors are expected to contribute to the City's economic outlook in both positive and negative ways and are highlighted here.

New Development

Santa Paula will also see continued growth and re-investment, with Lennar's housing development at East Area 1 including 554 single-family homes, the former Kmart site with over 207 townhomes, affordable housing projects and the recent annexation of some 54 acres for business growth on the west side of town. A new shopping center adjacent to the new 298-unit Red Tail multifamily project, will support local jobs, regional shopping opportunities and increased sales tax. Collectively, these projects also bring increased plan check and permitting fees, Development Impact Fees, job opportunities and increased services to our community. The City's General Fund is relying heavily on this development and growth for the next five or more years.

Grant-Funded Revenue & Strategic Partnerships

Over the past four years, the City of Santa Paula has aggressively pursued grant opportunities at the federal, state, and regional levels to supplement local resources and advance key community priorities. These efforts have resulted in over \$5.6 million in awarded funding for infrastructure, public safety, parks, homelessness, and transportation initiatives.

Notable awards include \$1.5 million in federal funding and an additional \$1 million in state and regional funds for the City's bike trail connectivity project; \$1.5 million for the SPIRIT homeless shelter and \$1 million for the Santa Paula Regional Sports Park through the support of State Senator Monique Limon and Assemblymember Steve Bennett; and targeted grants such as the \$280,000 Safe Streets for All planning grant, \$204,000 in incident responder funds from VCTC, and a \$192,000 technical assistance grant from the CPUC.

These competitive grant successes reflect the City's commitment to maximizing outside funding to deliver long-term improvements and quality-of-life enhancements for Santa Paula residents.

Federal Advocacy & Appropriations Efforts

Over the past several years, the City of Santa Paula has expanded its federal advocacy efforts and strengthened relationships with both state and federal elected officials. Through its Washington D.C.-based consultants, the City has developed a strategic approach to federal funding, prioritized key infrastructure projects, and actively engaged with Congressional offices and federal agencies.

This focused advocacy has helped the City secure \$3 million in Congressionally Directed Spending (CDS) for vital infrastructure projects, including \$2 million for the Harvard Boulevard Rehabilitation Project and \$1 million for the Mesa Tanks Replacement Project. In FY25, the City's federal outreach led to the submission of \$2 million funding requests for the Santa Paula Crosstown Pipeline Project by Congresswoman Julia Brownley and Senators Alex Padilla and Adam Schiff. While national budget constraints delayed awards, the City remains well-positioned for future opportunities and has already received notification of a \$2 million request for FY26.

The City's ongoing investment in advocacy, guided by its Legislative Policy Agenda, first adopted in 2021, reflects a commitment to responsible stewardship and long-term capital planning, while deepening relationships with key decision-makers at all levels of government.

Fire annexation

In 2017, the City and County of Ventura entered into an annexation agreement, which effectively disband the local fire department in place of receiving County Fire services. With aging facilities and equipment, one of the greatest advantages of this annexation will be the investment County Fire is able to make in building one new fire station and renovating the second one. The first, Station 29, on 10th Street is under construction and is anticipated to be completed by summer of 2026, after which station 26 will be rehabilitated. The other advantage realized from the annexation is the expansion of training, equipment and enhanced resources, which work to serve Santa Paula more completely than were we to have our own department.

Of course, the annexation does come at considerable expense. In 24/25, the reduction in property taxes now belonging to the fire department was estimated to be \$3.5 million. County Fire will also significantly benefit from the dissolution of the Redevelopment Agency with an additional \$1.3 million anticipated in the coming fiscal year.

Policies and Projects:

Council Strategic Goals & Legislative Efforts

This two-year budget reflects the City Council's commitment to advancing priorities outlined in their 2025-2027 Strategic Plan. Funding has been allocated to move forward on key initiatives that enhance quality of life, streamline services, and support long-term sustainability.

Major initiatives include:

- Accelerating investment in streets, sidewalks, and storm drain infrastructure.
- Beautifying and improving the City's existing and future bike trails through collaborative partnerships.
- Promoting Santa Paula through coordinated marketing efforts to boost economic vitality.
- Streamlining permitting processes to improve efficiency and customer service.
- Strengthening code enforcement through new administrative hearing processes and public education programs.
- Advancing business attraction efforts to support job creation and expand local services.
- Exploring opportunities to expand youth facilities and programs at Las Piedras Park.
- Pursuing green initiatives, including energy efficiency, solar, and EV technology projects.
- Upgrading City-maintained public restrooms.
- Enhancing digital tools and platforms that connect residents to City services.
- Modernizing the Municipal Code to remove outdated regulations and align with current development needs.
- Exploring the use of artificial intelligence to improve City operations and service delivery.
- Supporting public art and expanding the City's mural program.
- Continuing efforts to diversify and grow the City's revenue base through grants, partnerships, and legislative advocacy.

Water & Sewer Rate Study

The City will undertake a comprehensive review of water and sewer rates, following the completion of master plans identifying capital project needs. Rate adjustments, if any, would likely occur sometime within the 25/26 FY and span a five-year period.

Pavement Management & Infrastructure

With the passage of Measure R, significant funding for pavement management and infrastructure projects will occur. Measure R funds will supplement funds from Measure T, the Transportation Development Act (TDA), Road Maintenance and Rehab (SB1), and Federal Surface Transportation Program (STP) monies, in order to accelerate the City's Pavement Management Program (PMP). As a result, work that was anticipated to take 15 more years, should now be completed in the next 5-6 years. The new goal is to run 2 significant pavement projects each year. The first project will be this fall, followed by spring and fall projects in 2026, and again in 2027, and so on, until every road in Santa Paula has been improved. Greater efforts will also be made to extend the life of these new roads, through state-of-the-art maintenance techniques and products.

Capital Projects Highlight

The City has identified an ambitious list of major capital projects, including phase 2 of the Santa Paula Creek Sport Park enhancements at East Area 1. Street maintenance and street pavement funding will increase significantly for the next five-year cycle of the City's Pavement Management Plan. Please refer to page 125 for a list of all funded and unfunded CIP projects, by funding source.

Acknowledgements:

The creation of this two-year budget came about after tireless hours of work by our managers, directors and Finance staff. Establishing a sound and reliable revenue forecast along with the added details of constructing two-years' worth of expenditures was only possible due to the collaborative and unselfish commitment of our Finance Director, Christy Ramirez.

This budget represents a robust set of capital and infrastructure projects, purchases, facility upgrades, and a re-investment in our community and I trust the residents and businesses of Santa Paula and the visitors to our charming city will notice the progress.

Respectfully submitted,

Dan Singer
City Manager

The City of Santa Paula is located approximately 65 miles northwest of Los Angeles and 14 miles east of Ventura, and is 14 miles from the coastline of the Pacific Ocean. Santa Paula is the geographic center of Ventura County, situated in the rich agricultural Santa Clara River Valley. The City is surrounded by rolling hills and rugged mountain peaks in addition to orange, lemon and avocado groves. In fact, Santa Paula is often referred to as the “Citrus Capital of the World.”

The Chumash Indians established the original community as the villages of Mupu and Srswa. The land was later given away as part of a Spanish land grant to Rancho Santa Paula and Saticoy in 1840. In the 1860s, it was subdivided into small farms. In 1880, oil was discovered leading to the formation of the Union Oil Company in 1890.

The City was incorporated April 22, 1902 as a general law city. The City Council is made up of five members, elected at large, serving four-year terms. The Mayor is elected for a one-year term from among the members of the City Council. City Council, in separate session, also serves as the governing board of the Santa Paula Public Financing Authority. The City operates under a council-Manager form of government. The City Council appoints the City Manager and City Attorney. In 2023, the City moved to district elections, thus beginning with the November 2024 General Election and moving forward, the City will be divided into five distinct voting districts.

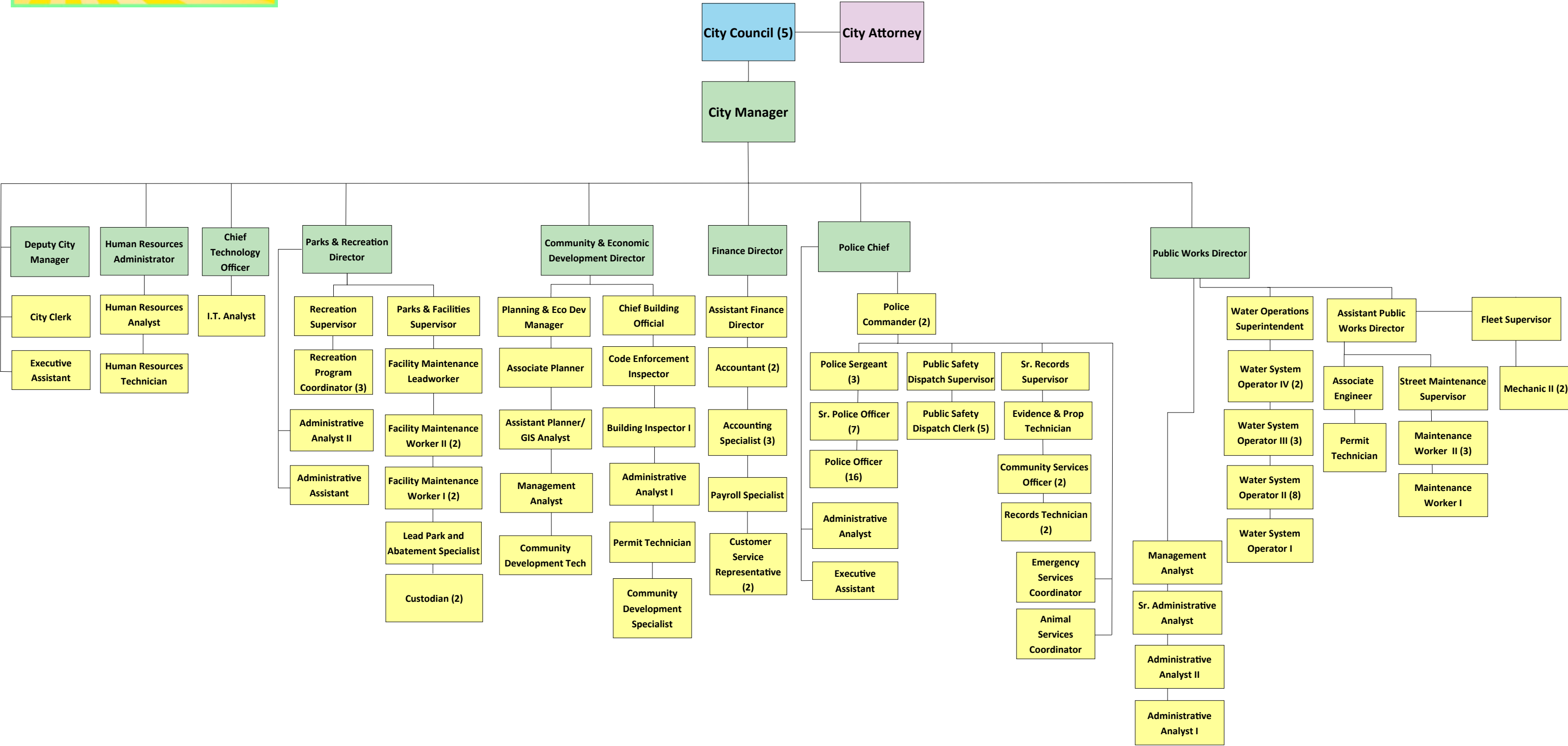
Santa Paula covers an area of 5.4 square miles and has a population of 31,511. The square miles will change slightly with the recent annexation of property to the East of Santa Paula. The City of Santa Paula delivers municipal services through six departments: City Manager’s (City Council, City Clerk, City Attorney, City Manager, Personnel, Risk Management, Information Technology, Cable Television, and Mobile Home Rent Review), Parks and Recreation (Community Center, Recreation, Senior Services, Cable Television, Buildings & Grounds Maintenance), Finance (City Treasurer, Utility Billing and Payments, Accounting and Payroll), Community and Economic Development (Planning, Economic Development, Housing and Building-Code Enforcement), Police, Public Works (Streets, Water, Wastewater and Engineering). Wastewater treatment plant operations and solid waste services are provided under contract. Library services in Santa Paula are provided by the Blanchard/Santa Paula Library District and public transit services are provided by the Ventura County Transportation Commission.

MISCELLANEOUS STATISTICS

Date of Incorporation	April 22, 1902
Population	31,511
Form of Government	Council-City Manager
Type of Government	General Law
Area	5.4 Square Miles
Elevation	274 Feet
Miles of Streets	58 Miles
Number of Street Lights	1,457
Building Permits Issued	1,154/Year
Employees	136.32 Full Time Equivalents
Parks	12 (63.9 acres)
Fire Stations	2
Libraries	1
Museums	4
Schools	11
Hospital/Urgent Care Facility	2
Airport	1
Transit Service Provider	Valley Express



CITY OF SANTA PAULA
FISCAL YEAR 2025/2026 and 2026/2027
ORGANIZATIONAL CHART
By Position



Part Time/Seasonal Staff—Full Time Equivalents

Parks—Recreation Coordinator (3); Nutrition Coordinator (.70); Facility Attendant (2.16); Park Abatement Specialist (2.31); Recreation Leader (5.58)

Police— Police Cadet (.96)

PROPOSED SALARY SCHEDULE - To be used until Labor Negotiations are completed

	Position	Hourly	Hourly	Hourly	Hourly	Hourly	Annual	Annual	Annual	Annual	Annual
		Hourly-1	Hourly-2	Hourly-3	Hourly-4	Hourly-5	Annual-1	Annual-2	Annual-3	Annual-4	Annual-5
100	CITY MANAGER	107.05	107.05	107.05	107.05	107.05	222,664.00	-	-	-	-
102	HUMAN RESOURCES ADMINISTRATOR	60.65	63.69	66.88	70.23	73.75	126,152.00	132,475.20	139,110.40	146,078.40	153,400.00
103	PARKS & RECREATION DIRECTOR	63.50	66.68	70.02	73.53	77.21	132,080.00	138,694.40	145,641.60	152,942.40	160,596.80
106	PLANNING DIRECTOR	65.63	68.92	72.37	75.99	79.79	136,510.40	143,353.60	150,529.60	158,059.20	165,963.20
107	FINANCE DIRECTOR/CITY TREASURER	64.80	68.04	71.45	75.03	78.79	134,784.00	141,523.20	148,616.00	156,062.40	163,883.20
108	PUB WORKS DIR/CITY ENGINE	71.81	75.41	79.19	83.15	87.31	149,364.80	156,852.80	164,715.20	172,952.00	181,604.80
109	POLICE CHIEF	73.69	77.38	81.25	85.32	89.59	153,275.20	160,950.40	169,000.00	177,465.60	186,347.20
110	ASSISTANT CITY MANAGER	72.22	75.84	79.64	83.63	87.82	150,217.60	157,747.20	165,651.20	173,950.40	182,665.60
111	CHIEF TECHNOLOGY OFFICER	61.33	64.40	67.62	71.01	74.57	127,566.40	133,952.00	140,649.60	147,700.80	155,105.60
113	DEPUTY CITY MANAGER	58.54	61.47	64.55	67.78	71.17	121,763.20	127,857.60	134,264.00	140,982.40	148,033.60
202	ASSISTANT FINANCE DIRECTOR	47.94	50.34	52.86	55.51	58.29	99,715.20	104,707.20	109,948.80	115,460.80	121,243.20
205	POLICE COMMANDER	61.42	64.50	67.73	71.12	74.68	127,753.60	134,160.00	140,878.40	147,929.60	155,334.40
207	ASSISTANT PUB WORKS DIRECTOR	58.54	61.47	64.55	67.78	71.17	121,763.20	127,857.60	134,264.00	140,982.40	148,033.60
208	CHIEF BUILDING OFFICIAL	45.11	47.37	49.74	52.23	54.85	93,828.80	98,529.60	103,459.20	108,638.40	114,088.00
209	ASSISTANT POLICE CHIEF	66.82	70.17	73.68	77.37	81.24	138,985.60	145,953.60	153,254.40	160,929.60	168,979.20
213	PLANNING COMMISSIONER	50.00	-	-	-	-	-	-	-	-	-
214	PLANNING MANAGER	50.31	52.83	55.48	58.26	61.18	104,644.80	109,886.40	115,398.40	121,180.80	127,254.40
215	WATER OPERATIONS SUPERINTENDENT	54.65	57.39	60.26	63.28	66.45	113,672.00	119,371.20	125,340.80	131,622.40	138,216.00
258	PLANNER, ASSISTANT/GIS ANALYST	33.09	34.75	36.49	38.32	40.24	68,827.20	72,280.00	75,899.20	79,705.60	83,699.20
259	ENGINEERING TECH. SR.	33.92	35.62	37.41	39.29	41.26	70,553.60	74,089.60	77,812.80	81,723.20	85,820.80
263	PLANNER, ASSOCIATE	37.49	39.37	41.34	43.41	45.59	77,979.20	81,889.60	85,987.20	90,292.80	94,827.20
265	MANAGEMENT ANALYST	39.39	41.36	43.43	45.61	47.90	81,931.20	86,028.80	90,334.40	94,868.80	99,632.00
268	ACCOUNTANT	34.63	36.37	38.19	40.10	42.11	72,030.40	75,649.60	79,435.20	83,408.00	87,588.80
272	WATER SUPERVISOR	37.41	39.29	41.26	43.33	45.50	77,812.80	81,723.20	85,820.80	90,126.40	94,640.00
273	PURCHASING AGENT	39.39	41.36	43.43	45.61	47.90	81,931.20	86,028.80	90,334.40	94,868.80	99,632.00
274	SR. RECORDS SUPERVISOR	32.52	34.15	35.86	37.66	39.55	67,641.60	71,032.00	74,588.80	78,332.80	82,264.00
275	ADMINISTRATIVE ANALYST I	24.86	26.11	27.42	28.80	30.24	51,708.80	54,308.80	57,033.60	59,904.00	62,899.20
276	RECREATION SUPERVISOR	32.52	34.15	35.86	37.66	39.55	67,641.60	71,032.00	74,588.80	78,332.80	82,264.00
277	PARKS & FACILITIES SUPERVISOR	32.52	34.15	35.86	37.66	39.55	67,641.60	71,032.00	74,588.80	78,332.80	82,264.00
278	FLEET SUPERVISOR	32.52	34.15	35.86	37.66	39.55	67,641.60	71,032.00	74,588.80	78,332.80	82,264.00
279	STREETS MAINTENANCE SUPERVISOR	32.52	34.15	35.86	37.66	39.55	67,641.60	71,032.00	74,588.80	78,332.80	82,264.00
280	ADMINISTRATIVE ANALYST II	31.08	32.64	34.28	36.00	37.80	64,646.40	67,891.20	71,302.40	74,880.00	78,624.00
281	ASSOCIATE ENGINEER	44.20	46.41	48.74	51.18	53.74	91,936.00	96,532.80	101,379.20	106,454.40	111,779.20
282	EMERGENCY SERVICES COORDINATOR	34.63	36.37	38.19	40.10	42.11	72,030.40	75,649.60	79,435.20	83,408.00	87,588.80
283	CITY CLERK	32.52	34.15	35.86	37.66	39.55	67,641.60	71,032.00	74,588.80	78,332.80	82,264.00
301	CUSTODIAN	20.75	21.79	22.88	24.03	25.24	43,160.00	45,323.20	47,590.40	49,982.40	52,499.20
302	CUST SERVICES REP	20.75	21.79	22.88	24.03	25.24	43,160.00	45,323.20	47,590.40	49,982.40	52,499.20
304	WATER DISTRIBUTION OPERATOR I	24.94	26.19	27.50	28.88	30.33	51,875.20	54,475.20	57,200.00	60,070.40	63,086.40
309	ADMINISTRATIVE ASSISTANT	20.86	21.91	23.01	24.17	25.38	43,388.80	45,572.80	47,860.80	50,273.60	52,790.40
311	ANIMAL SERVICES COORDINAT	21.79	22.88	24.03	25.24	26.51	45,323.20	47,590.40	49,982.40	52,499.20	55,140.80
313	SR. ADMINISTRATIVE ASST.	21.90	23.00	24.15	25.36	26.63	45,552.00	47,840.00	50,232.00	52,748.80	55,390.40
314	WATER DISTRIBUTION OPERATOR II	26.18	27.49	28.87	30.32	31.84	54,454.40	57,179.20	60,049.60	63,065.60	66,227.20
315	MECHANIC I	22.13	23.24	24.41	25.64	26.93	46,030.40	48,339.20	50,772.80	53,331.20	56,014.40
318	WATER TREATMENT/PROD OPERATOR I	27.48	28.86	30.31	31.83	33.43	57,158.40	60,028.80	63,044.80	66,206.40	69,534.40
320	WATER TREATMENT/PROD OPERATOR II	28.88	30.33	31.85	33.45	35.13	60,070.40	63,086.40	66,248.00	69,576.00	73,070.40
321	WATER DIST OPERATOR III	27.48	28.86	30.31	31.83	33.43	57,158.40	60,028.80	63,044.80	66,206.40	69,534.40
322	LEAD WATER DIST OPERATOR	30.31	31.83	33.43	35.11	36.87	63,044.80	66,206.40	69,534.40	73,028.80	76,689.60
323	BUILDING INSPECTOR I	25.94	27.24	28.61	30.05	31.56	53,955.20	56,659.20	59,508.80	62,504.00	65,644.80
324	MECHANIC II	27.70	29.09	30.55	32.08	33.69	57,616.00	60,507.20	63,544.00	66,726.40	70,075.20
325	WATER DIST WORKER IV	28.88	30.33	31.85	33.45	35.13	60,070.40	63,086.40	66,248.00	69,576.00	73,070.40
326	BUILDING INSPECTOR II	31.52	33.10	34.76	36.50	38.33	65,561.60	68,848.00	72,300.80	75,920.00	79,726.40
328	ENGINEERING TECH/INSPECTO	25.56	26.84	28.19	29.60	31.08	53,164.80	55,827.20	58,635.20	61,568.00	64,646.40
329	SENIOR ACCOUNTING TECHNIC	23.14	24.30	25.52	26.80	28.14	48,131.20	50,544.00	53,081.60	55,744.00	58,531.20
330	EQUIPMENT MAINT LEADWORK	29.86	31.36	32.93	34.58	36.31	62,108.80	65,228.80	68,494.40	71,926.40	75,524.80
331	FACILITIES MAINT LEADWORK	24.57	25.80	27.09	28.45	29.88	51,105.60	53,664.00	56,347.20	59,176.00	62,150.40
332	FAC MAINT WRK I	20.75	21.79	22.88	24.03	25.24	43,160.00	45,323.20	47,590.40	49,982.40	52,499.20
333	FAC MAINT WRK II	22.78	23.92	25.12	26.38	27.70	47,382.40	49,753.60	52,249.60	54,870.40	57,616.00
334	MAINTENANCE WRK I	20.75	21.79	22.88	24.03	25.24	43,160.00	45,323.20	47,590.40	49,982.40	52,499.20
335	MAINTENANCE WRK II	22.78	23.92	25.12	26.38	27.70	47,382.40	49,753.60	52,249.60	54,870.40	57,616.00
336	LEAD WATER TREAT & PROD OPERATOR	30.30	31.82	33.42	35.10	36.86	63,024.00	66,185.60	69,513.60	73,008.00	76,668.80
339	STREET MAINT LEADWORKER	24.57	25.80	27.09	28.45	29.88	51,105.60	53,664.00	56,347.20	59,176.00	62,150.40
340	WASTEWATER LEADWORKER	24.20	25.41	26.69	28.03	29.44	50,336.00	52,852.80	55,515.20	58,302.40	61,235.20
341	WASTEWATER COLL WRK I	20.75	21.79	22.88	24.03	25.24	43,160.00	45,323.20	47,590.40	49,982.40	52,499.20
342	WASTEWATER COLL WRK I	22.78	23.92	25.12	26.38	27.70	47,382.40	49,753.60	52,249.60	54,870.40	57,616.00
343	COMMUNITY DEVELOPMENT TECHNICIAN	25.56	26.84	28.19	29.60	31.08	53,164.80	55,827.20	58,635.20	61,568.00	64,646.40

PROPOSED SALARY SCHEDULE - To be used until Labor Negotiations are completed

		Hourly	Hourly	Hourly	Hourly	Hourly	Annual	Annual	Annual	Annual	Annual
	Position	Hourly-1	Hourly-2	Hourly-3	Hourly-4	Hourly-5	Annual-1	Annual-2	Annual-3	Annual-4	Annual-5
344	RECREATION PROGRAM COORDINATOR	21.04	22.10	23.21	24.38	25.60	43,763.20	45,968.00	48,276.80	50,710.40	53,248.00
345	PERMIT TECHNICIAN	29.07	30.53	32.06	33.67	35.36	60,465.60	63,502.40	66,684.80	70,033.60	73,548.80
346	ENGINEERING TECH I	25.24	26.51	27.84	29.24	30.71	52,499.20	55,140.80	57,907.20	60,819.20	63,876.80
347	ENGINEERING TECH II	29.21	30.68	32.22	33.84	35.54	60,756.80	63,814.40	67,017.60	70,387.20	73,923.20
348	LEAD PARK AND ABATEMENT SPECIALIST	21.04	22.10	23.21	24.38	25.60	43,763.20	45,968.00	48,276.80	50,710.40	53,248.00
349	ACCOUNTING SPECIALIST	25.01	26.27	27.59	28.97	30.42	52,020.80	54,641.60	57,387.20	60,257.60	63,273.60
350	WATER SYSTEMS OPERATOR I	28.86	30.31	31.83	33.43	35.11	60,028.80	63,044.80	66,206.40	69,534.40	73,028.80
351	WATER SYSTEMS OPERATOR II	30.31	31.83	33.43	35.11	36.87	63,044.80	66,206.40	69,534.40	73,028.80	76,689.60
352	WATER SYSTEMS OPERATOR III	31.83	33.43	35.11	36.87	38.72	66,206.40	69,534.40	73,028.80	76,689.60	80,537.60
353	WATER SYSTEMS OPERATOR IV	33.43	35.11	36.87	38.72	40.66	69,534.40	73,028.80	76,689.60	80,537.60	84,572.80
354	LEAD WATER SYSTEMS OPERATOR	35.11	36.87	38.72	40.66	42.70					
401	PUBLIC SAFETY DISP CLERK	25.87	27.17	28.53	29.96	31.46	53,809.60	56,513.60	59,342.40	62,316.80	65,436.80
402	PUB SAFETY DISPATCH SUPER	33.45	35.13	36.89	38.74	40.68	69,576.00	73,070.40	76,731.20	80,579.20	84,614.40
403	POLICE OFFICER	38.60	40.53	42.56	44.69	46.93	80,288.00	84,302.40	88,524.80	92,955.20	97,614.40
405	POLICE SENIOR	43.22	45.39	47.66	50.05	52.56	89,897.60	94,411.20	99,132.80	104,104.00	109,324.80
406	POLICE SERGEANT	50.32	52.84	55.49	58.27	61.19	104,665.60	109,907.20	115,419.20	121,201.60	127,275.20
407	POLICE RECRUIT	26.42	-	-	-	-	54,953.60	-	-	-	-
501	COMMUNITY SERVICES OFFICE	20.97	22.02	23.13	24.29	25.51	43,617.60	45,801.60	48,110.40	50,523.20	53,060.80
502	EVIDENCE & PROPERTY TECHNICIAN	23.23	24.40	25.62	26.91	28.26	48,318.40	50,752.00	53,289.60	55,972.80	58,780.80
503	RECORDS TECHNICIAN	20.75	21.79	22.88	24.03	25.24	43,160.00	45,323.20	47,590.40	49,982.40	52,499.20
703	IT SUPPORT ANALYST	35.73	37.52	39.40	41.37	43.44	74,318.40	78,041.60	81,952.00	86,049.60	90,355.20
704	PAYROLL SPECIALIST	25.01	26.27	27.59	28.97	30.42	52,020.80	54,641.60	57,387.20	60,257.60	63,273.60
705	EXECUTIVE ASSISTANT	23.69	24.88	26.13	27.44	28.82	49,275.20	51,750.40	54,350.40	57,075.20	59,945.60
706	HUMAN RESOURCES ANALYST	35.73	37.52	39.40	41.37	43.44	74,318.40	78,041.60	81,952.00	86,049.60	90,355.20
707	HUMAN RESOURCE TECHNICIAN	25.01	26.27	27.59	28.97	30.42	52,020.80	54,641.60	57,387.20	60,257.60	63,273.60
801	RECREATION LEADER II	16.50	17.33	18.20	19.11	20.07	34,320.00	36,046.40	37,856.00	39,748.80	41,745.60
802	RECREATION LEADER III	17.33	18.20	19.11	20.07	21.08	36,046.40	37,856.00	39,748.80	41,745.60	43,846.40
803	COMM SERVICE OFFICER	16.50	17.33	18.20	19.11	20.07	34,320.00	36,046.40	37,856.00	39,748.80	41,745.60
804	NUTRITION COORDINATOR	16.50	17.33	18.20	19.11	20.07	34,320.00	36,046.40	37,856.00	39,748.80	41,745.60
806	FACILITY ATTENDANT	17.85	18.75	19.69	20.68	21.72					
808	SENIOR COORDINATOR	21.04	22.10	23.21	24.38	25.60					
809	SECRETARY II	22.53	23.66	24.85	26.10	27.41	46,862.40	49,212.80	51,688.00	54,288.00	57,012.80
810	POLICE RESERVE	26.70									
811	CITY INTERN	16.50	17.33	18.20	19.11	20.07					
816	PARK ABATEMENT SPECIALIST	19.83	20.83	21.88	22.98	24.13					
818	POLICE CADET	16.50	17.33	18.20	19.11	20.07					
819	PW FIELD TECHNICIAN	16.50	17.33	18.20	19.11	20.07					
820	CRIMINAL INVESTIGATIVE ANALYST	38.32	40.24	42.26	44.38	46.60					
821	MECHANIC HELPER	16.50	17.33	18.20	19.11	20.07					
822	RECREATION LEADER I / CITY CORP TRAINEE	16.50	-	-	-	-					
823	CODE ENFORCEMENT INSPECTOR	29.07	30.53	32.06	33.67	35.36					
900	COUNCILMEMBER	600.00	-	-	-	-					

Note: While Council must adopt a salary schedule, in this case the existing schedule, it is anticipated that these rates will change based on the outcomes of the Labor Negotiations.

Included as Appendix D are the rates used to calculate the FY 25/26 and FY 26/27 budget.

Appropriations Limit **2025**

Following is the FY 2025/26 Appropriations limit calculation, as well as the Price Factor and Population Information as provided by the California Department of Finance.

Fiscal Year 25/26 Appropriations Limit

Per Capita COL Change	$\frac{6.44+100}{100}$	=	1.0644
6.44			
Pct			
Growth in population	$\frac{0.47+100}{100}$	=	1.0047
0.47			
Pct			
	1.0644×1.0047	=	1.0694
	Population	=	31,511
	Growth	=	0.35%
	Prior Year limit	=	\$ 30,519,510
	Per Capita COL	=	1.0644000
	1.0644×1.0047	=	1.06940268
	$\$30,519,510 \times 1.0644$	=	\$32,637,646

May 2025

Dear Fiscal Officer:

Subject: Price Factor and Population Information

Appropriations Limit

California Revenue and Taxation Code Section 2227 requires the Department of Finance to transmit an estimate of the percentage change in population to local governments. Each local jurisdiction must use their percentage change in population factor for January 1, 2025, in conjunction with a change in the cost of living, or price factor, to calculate their appropriations limit for fiscal year 2025-26. Attachment A provides the change in California's per capita personal income and an example for utilizing the price factor and population percentage change factor to calculate the 2025-26 appropriations limit. Attachment B provides the city and unincorporated county population percentage change along with the population percentage change for counties and their summed incorporated areas. The population percentage change data excludes federal and state institutionalized populations and military populations.

Population Percent Change for Special Districts

Some special districts must establish an annual appropriations limit. California Revenue and Taxation Code Section 2228 provides additional information regarding the appropriations limit. Article XIII B, Section 9(C) of the California Constitution exempts certain special districts from the appropriations limit calculation mandate. The code section and the California Constitution can be accessed at the following website: <http://leginfo.ca.gov/faces/codes.xhtml>.

Special districts required by law to calculate their appropriations limit must present the calculation as part of their annual audit. Any questions special districts have on this requirement should be directed to their county, district legal counsel, or the law itself. No state agency reviews the local appropriations limits.

Population Certification

The population certification program applies only to cities and counties. California Revenue and Taxation Code Section 11005.6 mandates Finance to automatically certify any population estimate that exceeds the current certified population with the State Controller's Office. **Finance will certify the higher estimate to the State Controller by June 1, 2025.**

Please Note: The prior year's city population estimates may be revised. The per capita personal income change is based on historical data.

If you have any questions regarding this data, please contact the Demographic Research Unit at (916) 323-4086.

JOE STEPHENSHAW
Director
By:

ERIKA LI
Chief Deputy Director

Attachment

- A. **Price Factor:** Article XIII B specifies that local jurisdictions select their cost of living factor to compute their appropriation limit by a vote of their governing body. The cost of living factor provided here is per capita personal income. If the percentage change in per capita personal income is selected, the percentage change to be used in setting the fiscal year 2025-26 appropriation limit is:

Per Capita Personal Income	
Fiscal Year (FY)	Percentage change over prior year
2025-26	6.44

- B. Following is an example using sample population change and the change in California per capita personal income as growth factors in computing a 2025-26 appropriation limit.

2025-26:

Per Capita Cost of Living Change = 6.44 percent
Population Change = 0.28 percent

Per Capita Cost of Living converted to a ratio: $\frac{6.44 + 100}{100} = 1.0644$

Population converted to a ratio: $\frac{0.28 + 100}{100} = 1.0028$

Calculation of factor for FY 2025-26: $1.0644 \times 1.0028 = 1.0674$

RESOLUTION NO. 7577

A RESOLUTION ADOPTING THE FY 2025/26 AND FY 2026/27 FINAL OPERATING BUDGET FOR THE CITY OF SANTA PAULA AND ADOPTING THE FY 2025/26 AND FY 2026/27 CAPITAL IMPROVEMENT BUDGET.

The City Council of the City of Santa Paula does resolve as follows:

SECTION 1: The City Council finds and declares as follows:

- A. The City Council reviewed the proposed final Operating Budget ("Budget") and Capital Improvement Plan ("CIP") for fiscal years 2025/26 and 2026/27;
- B. The Budget and CIP are based upon appropriate estimates and financial planning for the City's operations, services, and capital improvements;
- C. The City Council conducted a budget workshop to receive public input on June 4th and June 18th, 2025;
- D. In accordance with Government Code § 65401, the Santa Paula Public Works Department prepared and submitted a capital improvement plan ("CIP") to the City's Planning Department for transmission to the Planning Commission;
- E. Government Code § 65103(c) requires the Planning Commission to annually review the City's CIP to determine whether the CIP is consistent with the Santa Paula General Plan;
- F. The Planning Commission determined on June 24th, 2025 that the projects included in the CIP are consistent with the City's General Plan;
- G. All procedural requirements for adopting the City's budget were fulfilled and the City Council was fully informed regarding the City's current finances, projected revenue, and financial obligations; and
- H. It is in the public interest for the City Council to adopt the Budget and CIP as proposed by the City Manager.

SECTION 2: **ADOPTION.** The Budget and the CIP attached to this Resolution, and incorporated by reference, are approved and adopted subject only to the authorizations set forth below. Such approval and adoption includes, without limitation, the Position Control Listing of Authorized Positions, Classification and Compensation Plans set forth in the Budget which may recognize new classifications and remove unused classifications.

SECTION 3: **APPROPRIATIONS LIMIT.**

- A. Article XIII B of the California Constitution requires the City to set its Appropriations Limit on an annual basis.
- B. The City's Appropriations Limit may be adjusted annually based upon inflation and population growth.

The City Council may choose the method of calculating adjustments to the City's Appropriations Limit on an annual basis. For inflation, pursuant to Article XIII B,

§ 8(e)(2), adjustments to the Appropriations Limit may be calculated using either the percentage change in per capita personal income from the preceding year or the percentage change in the local assessment roll from the preceding year because of local nonresidential new construction. For population growth, pursuant to Government Code § 7901(b), the City may either use the percentage growth either in its jurisdiction or from the surrounding county.

- C. Pursuant to Article XIIIB of the California Constitution, and those Government Code sections adopted pursuant to Article XIIIB, § 8(f), the City Council chooses to adjust the City's Appropriations Limit by calculating inflation using the percentage change in per capita personal income from the preceding year provided by the Department of Finance and calculating population growth by using the percentage change in population in Ventura County.
- D. The City's Appropriations Limit, the City Council sets the Appropriations Limit for fiscal year 2025/26 at \$32,637,646.

SECTION 4: BUDGET APPROPRIATIONS – GENERAL FUNDS. Based upon the Budget, the total General Fund operating budget, including Measure T and Measure R, is \$26,326,220 in FY 2025/26 and \$27,834,416 in FY2026/27. The City Manager, or designee, is authorized to implement the following appropriations for City Departments:

Department	FY 25/26	FY 26/27
	Proposed	Proposed
City Manager	1,686,801	1,771,640
Human Resources	2,067,717	2,062,096
Information Technology	976,273	1,024,355
Comm Econ Dev	2,140,129	2,279,955
Parks & Recreation	3,615,087	3,725,044
Finance	1,029,603	1,103,793
Police	10,174,224	11,278,924
Public Works	517,514	414,264
Non Departmental	298,873	317,346
Capital Improvements	3,820,000	3,857,000
Total	26,326,220	27,834,416

SECTION 5: BUDGET APPROPRIATIONS – ALL FUNDS. The City Manager, or designee, is authorized to implement the total city budget appropriations of \$53,301,330 for FY 2025/26 and \$54,336,313 for FY 2026/27 for personnel and supplies and services pursuant to Council action.

SECTION 6: CIP APPROPRIATIONS. Based upon the CIP, a total of \$8,548,292 for FY 25/26 and \$11,222,508 for FY 26/27 is approved for capital improvement projects. The City Manager, or designee, is authorized to implement the CIP as follows:

Fund	FY 25/26	FY 26/27
General Fund	200,000	257,000
Measure T	560,000	540,000
Measure R	3,060,000	3,060,000
NPDES Stormwater	250,000	500,000
Union Oil Building	535,000	465,000
Public Facilities	50,000	50,000
Government Facilities	386,102	-
Gas Tax	-	40,000
Transportation Development Act 8A	250,000	150,000
Roads & Rehab (SB1)	550,000	550,000
State Grant Funding	154,898	-
Sewer	1,602,292	2,560,508
Water	950,000	3,050,000
Total	8,548,292	11,222,508

SECTION 7: OVERHEAD. The City Manager, or designee, is authorized to use the approved Overhead Cost Allocation Plan.

SECTION 8: REAPPROPRIATION. The City Manager, or designee, is authorized to reappropriate any unused appropriations for capital projects, special projects, and grant programs at the close of Fiscal Year 2025/26 and Fiscal Year 2026/27 for the Budget and CIP.

SECTION 9: FUND OPERATING RESERVES. The City Manager, or designee, may appropriate any remaining revenues at the close of Fiscal Year 2025/26 into the applicable fund operating reserve on June 30, 2025.

SECTION 10: Position Control List Authorities. The City Manager, or designee, may under fill positions that are budgeted but not consistent with the approved Position Control List and may overfill positions or enable promotional advancements, provided such actions are within 10% of the approved budget of the position being overfilled.

SECTION 11: BUDGET ADJUSTMENTS. The Budget may be subsequently adjusted as follows:

- A. By majority vote of the City Council;
- B. By the City Manager, or designee, for all appropriation transfers between programs and sections within a City department and between appropriation units (e.g., salaries and benefits, services and supplies, and capital outlay) within programs;
- C. By Department Directors for appropriation transfers between appropriation units within programs;
- D. Object code expenditures within appropriation units in a program are not restricted so long as funding is available in the appropriation unit as a whole.

SECTION 12: CONTRACTING AUTHORITY.

- A. The City Manager, or designee, is authorized to bid and award contracts for the equipment, supplies, and services approved in the Budget.

- B. In accordance with the Santa Paula Municipal Code (“SPMC”), the City Manager is authorized to execute all contracts awarded for equipment, supplies, and services approved in the Budget.
- C. Notwithstanding any dollar limitation set forth in the SPMC, the City Manager is authorized to execute contracts for purchasing equipment and supplies that are individually identified in the Budget regardless of total cost. The City Manager may, but is not required to, seek additional City Council approval for transactions made pursuant to this Section.
- D. For all other services, equipment, and supplies, the City Manager is authorized to execute contracts in accordance with the SPMC.

SECTION 13: The City Clerk is directed to certify the adoption of this Resolution; record this Resolution in the book of the City’s original resolutions; and make a minute of the adoption of the Resolution in the City Council’s records and the minutes of this meeting.

SECTION 14: This Resolution will become effective immediately upon adoption and will remain effective unless repealed or superseded.

PASSED AND ADOPTED JUNE 30, 2025.

Pedro Chavez, Mayor

ATTEST:

Julie Latshaw, City Clerk

Approved as to form:

Monica Castillo, City Attorney

Approved as to content:

Daniel Singer, City Manager

Fiscal Forecast Summary **2025**

The following five-year projection was calculated using an average change in activities over the past four years, along with additional information at staff's disposal.

EXPENSE BY CATEGORY - GENERAL FUNDS (ALL)					
CATEGORY	FY 25/26 Proposed	FY 26/27 Proposed	FY 27/28 Projected	FY 28/29 Projected	FY 29/30 Projected
Operational Expenses	6,760,767	6,624,876	6,956,120	7,303,926	7,669,122
Salaries & Benefits	15,745,454	17,352,540	18,671,326	20,128,946	20,622,823
CIPs	3,820,000	3,857,000	4,049,850	4,252,343	4,464,960
Total	26,326,220	27,834,416	29,677,296	31,685,215	32,756,905
Assumptions					
-5% increase in operational expenses & CIPs					
-Salaries and benefits include 8% increase in FY 27/28, accounting for both Cost of Living Adjustments as well as the continued implementation of the Comp and Class Study					
-Salaries also include significant increases to the Unfunded Accrued Liability, which will increase overall by \$180,607 IN fy 27/28 and an additional \$371,874 in FY 28/29, based on 2023 actuarials					

REVENUE BY CATEGORY - GENERAL FUND					
Category with sub cats	FY 25/26 Proposed	FY 26/27 Proposed	FY 27/28 Projected	FY 28/29 Projected	FY 29/30 Projected
Charges for Service	1,240,711	2,542,449	2,593,298	2,645,164	2,698,067
Licenses & Permits	2,269,241	2,404,995	2,453,095	2,502,157	2,552,200
Fines & Penalties	66,000	66,000	67,320	68,666	70,040
Other Revenue	47,500	47,500	48,450	49,419	50,407
Intergovernmental Revenues	485,000	488,000	497,760	507,715	517,870
Property Related	6,267,542	6,637,546	6,770,297	6,905,703	7,043,817
Sales Tax	12,250,000	12,495,000	12,744,900	13,382,145	14,051,252
Other Taxes	374,260	379,260	386,845	394,582	402,474
Franchise Fee	995,000	1,051,350	1,072,377	1,093,825	1,115,701
Investments & Rents	150,000	150,000	153,000	156,060	159,181
Transfers	2,237,071	2,281,813	2,327,449	2,373,998	2,421,478
Total	26,382,325	28,543,913	29,114,791	30,079,434	31,082,487
Assumptions					
General increase of 2% across all categories, inclusive of one time revenues, based on additional housing, for fiscal years 27/28 and 28/29, with a 5% increase in sales tax in FY 29/30					

As noted above, a shortfall of over \$1.5 million dollars is expected in FY 28/29 & FY 29/30.

		Summary of Sources & Revenues FY 2025/2026					
FUND	Fund Name	Personnel	Supplies & Services	CIP	Expenses	Revenue	Surplus/(Deficit)
100	GENERAL	11,479,938	5,445,706	200,000	17,125,645	17,270,325	144,680
101	GENERAL RESERVE	-	-	-	-	-	-
103	CABLE TELEVISION	-	76,000	-	76,000	40,000	(36,000)
104	MEASURE T	3,505,797	483,642	560,000	4,549,439	4,500,000	(49,439)
105	GENERAL RESERVE - MEASURE T	-	-	-	-	-	-
106	VEHICLE REPLACEMENT	-	-	-	-	-	-
108	MEASURE R	735,327	712,810	3,060,000	4,508,137	4,500,000	(8,137)
115	GENERAL RECREATION PRO	-	67,000	-	67,000	72,000	5,000
201	MOBILE HOME RENT REVIEW	-	-	-	-	-	-
203	ASSET FORFEITURE	-	500	-	500	500	-
204	CA OIL MUSEUM	-	-	-	-	65,000	65,000
205	NPDES STORMWATER QUALITY	-	202,900	-	202,900	407,000	204,100
206	STORMWATER PROGRAM	115,740	34,005	250,000	399,745	337,500	(62,245)
207	UNION OIL BULDING ENDOWMENT -	-	-	535,000	535,000	-	(535,000)
208	UNION OIL BULDING ENDOWMENT -	-	-	-	-	-	-
218	WATER DISTRIBUTION FAC	-	-	-	-	-	-
219	INCLUSIONARY HOUSING ORD	-	-	-	-	-	-
220	LIBRARY EXPANSION FAC	-	-	-	-	-	-
221	LAW ENFORCEMENT FACILITY	-	-	-	-	-	-
222	FIRE PROTECTION FACILITY	-	-	-	-	-	-
223	PUBLIC MEETING FACILITIES	-	-	50,000	50,000	50,000	-
224	AIR QUALITY IMPACT FEE	-	-	-	-	-	-
225	GENERAL GOVT FACILITIES	-	-	-	-	-	-
226	PARKLAND FACILITIES	-	70,266	386,102	456,368	457,000	632
227	SEWER COLLECTION FAC	-	-	-	-	-	-
228	STORM DRAIN	-	-	-	-	-	-
229	TRAFFIC IMPACT FEE	-	46,859	-	46,859	47,000	141
280	STATE GAS TAX	754,532	1,267,027	-	2,021,558	1,531,284	(490,274)
281	LOCAL TRANSPORTATION TDA	-	593,013	250,000	843,013	542,896	(300,117)
282	LOCAL TRANS TDA ART 3	-	-	-	-	40,000	40,000
283	ROAD MAINT & REHAB SB1	-	-	550,000	550,000	884,200	334,200
304	ABC ENFORCEMENT EDUCATION	-	-	-	-	-	-
305	BEV CONTAINER RECYCLING	-	-	-	-	-	-
307	DEPT OF PARKS & REC	-	-	154,898	154,898	154,898	-
311	SLESF- COPS (AB1913)	-	184,000	-	184,000	184,000	-
312	CA USED OIL BLOCK GRANT	-	5,000	-	5,000	8,500	3,500
313	ST HOMELAND SECURITY GRT	-	-	-	-	-	-
314	OFF OF TRAFFIC SFTY(OTS)	-	-	-	-	-	-
319	MISC STATE GRANTS	-	-	-	-	-	-
320	CALHOME GRANT-DEPT OF HCD	-	-	-	-	-	-
321	CALIFORNIA ENERGY COMMISSION	-	-	-	-	-	-
401	FEDERAL STP	-	-	-	-	-	-
403	BJA VEST GRANT	-	-	-	-	-	-
405	AAA (AREA AGCY ON AGING)	58,993	110,579	-	169,572	169,190	(382)
409	TEA TRANS ENHANCEMENT ACT	-	-	-	-	-	-
412	AMERICAN RESCUE PLAN	-	-	-	-	-	-
413	CRRSAA	-	-	-	-	-	-
414	U.S. DEPARTMENT OF TRANSPORTA	-	-	-	-	-	-
419	MISC FEDERAL GRANTS	-	-	-	-	-	-
450	HUD- CDBG	-	-	-	-	-	-
500	HILLSBOROUGH OPEN SPACE	-	8,860	-	8,860	11,680	2,820
503	GHAD-GEO HAZ ABATE DIST	-	45,000	-	45,000	94,460	49,460
504	HARVEST CFD EA1	-	2,250,867	-	2,250,867	2,428,126	177,259
505	PROPERTY BUSINESS IMPROVEMEN	-	90,500	-	90,500	90,500	-
600	REFUSE RESERVE	-	-	-	-	-	-
610	SEWER	529,672	12,059,067	1,602,292	14,191,031	14,383,711	192,680
620	WATER	2,883,399	8,251,542	950,000	12,084,941	14,638,374	2,553,433
621	WATER IN-LIEU	-	-	-	-	65,000	65,000
702	EQUIPMENT MAINTENANCE	409,213	386,576	-	795,789	789,710	(6,079)
800	MISC DEPOSITS	-	267,000	-	267,000	823,920	556,920
801	COMMUNITY CENTER ENDOW	-	-	-	-	15,000	15,000
802	MUSEUM ENDOWMENT	-	-	-	-	5,000	5,000
803	HARDING PARK TRUST	-	170,000	-	170,000	191,500	21,500
804	DLA FOR FORMER RDA	-	-	-	-	-	-
TOTAL		20,472,611	32,828,719	8,548,292	61,849,621	64,798,274	2,948,653

Summary of Sources & Revenues FY 2026/2027								Notes
FUND	Fund Name	Personnel	Supplies & Services	CIP	Expenses	Revenue	Surplus/(Deficit)	
100	GENERAL	12,823,235	5,240,166	257,000	18,352,294	19,251,913	899,619	
101	GENERAL RESERVE	-	-	-	-	-	-	
103	CABLE TELEVISION	-	46,000	-	46,000	40,000	(6,000)	Utilizing Fund Bal
104	MEASURE T	3,720,114	483,500	540,000	4,744,243	4,590,000	(154,243)	Move Salaries to G
105	GENERAL RESERVE - MEASURE T	-	-	-	-	-	-	
106	VEHICLE REPLACEMENT	-	-	-	-	-	-	
108	MEASURE R	784,669	780,210	3,060,000	4,624,879	4,590,000	(34,879)	Move Salaries to G
115	GENERAL RECREATION PRO	-	67,000	-	67,000	72,000	5,000	
201	MOBILE HOME RENT REVIEW	-	-	-	-	-	-	
203	ASSET FORFEITURE	-	500	-	500	500	-	
204	CA OIL MUSEUM	-	-	-	-	95,922	95,922	
205	NPDES STORMWATER QUALITY	-	194,969	-	194,969	429,000	234,031	
206	STORMWATER PROGRAM	121,898	33,867	500,000	655,927	337,500	(318,427)	Move CIP to 205
207	UNION OIL BULDING ENDOWMENT -	-	-	465,000	465,000	20,000	(445,000)	Utilizing Fund Bal
208	UNION OIL BULDING ENDOWMENT -	-	-	-	-	20,000	20,000	
218	WATER DISTRIBUTION FAC	-	-	-	-	-	-	
219	INCLUSIONARY HOUSING ORD	-	-	-	-	-	-	
220	LIBRARY EXPANSION FAC	-	-	-	-	-	-	
221	LAW ENFORCEMENT FACILITY	-	-	-	-	-	-	
222	FIRE PROTECTION FACILITY	-	-	-	-	-	-	
223	PUBLIC MEETING FACILITIES	-	-	50,000	50,000	50,000	-	
224	AIR QUALITY IMPACT FEE	-	-	-	-	-	-	
225	GENERAL GOVT FACILITIES	-	-	-	-	-	-	
226	PARKLAND FACILITIES	-	71,672	-	71,672	72,000	328	
227	SEWER COLLECTION FAC	-	-	-	-	-	-	
228	STORM DRAIN	-	-	-	-	-	-	
229	TRAFFIC IMPACT FEE	-	47,796	-	47,796	48,000	204	
280	STATE GAS TAX	894,810	1,187,000	40,000	2,121,256	1,577,736	(543,520)	Utilizing Fund Bal
281	LOCAL TRANSPORTATION TDA	-	640,406	150,000	790,406	542,896	(247,510)	Utilizing Fund Bal
282	LOCAL TRANS TDA ART 3	-	-	-	-	40,000	40,000	
283	ROAD MAINT & REHAB SB1	-	-	550,000	550,000	884,200	334,200	Potential Offset
304	ABC ENFORCEMENT EDUCATION	-	-	-	-	-	-	
305	BEV CONTAINER RECYCLING	-	-	-	-	8,000	8,000	
307	DEPT OF PARKS & REC	-	-	-	-	-	-	
311	SLESF- COPS (AB1913)	-	10,000	-	184,000	184,000	-	
312	CA USED OIL BLOCK GRANT	-	5,000	-	5,000	8,500	3,500	
313	ST HOMELAND SECURITY GRT	-	-	-	-	-	-	
314	OFF OF TRAFFIC SFTY(OTS)	-	-	-	-	-	-	
319	MISC STATE GRANTS	-	-	-	-	-	-	
320	CALHOME GRANT-DEPT OF HCD	-	-	-	-	-	-	
321	CALIFORNIA ENERGY COMMISSION	-	-	-	-	-	-	
401	FEDERAL STP	-	-	-	-	-	-	
403	BJA VEST GRANT	-	-	-	-	-	-	
405	AAA (AREA AGCY ON AGING)	59,768	110,579	-	170,347	169,961	(386)	
409	TEA TRANS ENHANCEMENT ACT	-	-	-	-	-	-	
412	AMERICAN RESCUE PLAN	-	-	-	-	-	-	
413	CRRSAA	-	-	-	-	-	-	
414	U.S. DEPARTMENT OF TRANSPORTA	-	-	-	-	-	-	
419	MISC FEDERAL GRANTS	-	-	-	-	-	-	
450	HUD- CDBG	-	-	-	-	-	-	
500	HILLSBOROUGH OPEN SPACE	-	9,270	-	9,270	11,680	2,410	
503	GHAD-GEO HAZ ABATE DIST	-	45,000	-	45,000	94,460	49,460	
504	HARVEST CFD EA1	-	2,295,337	-	2,295,337	2,382,703	87,367	
505	PROPERTY BUSINESS IMPROVEMEN	-	90,500	-	90,500	90,500	-	
600	REFUSE RESERVE	-	-	-	-	-	-	
610	SEWER	571,212	12,338,743	2,560,508	15,471,700	14,806,159	(665,541)	Utilizing Fund Bal
620	WATER	3,261,758	7,261,460	3,050,000	13,572,641	15,054,523	1,481,882	
621	WATER IN-LIEU	-	-	-	-	65,000	65,000	
702	EQUIPMENT MAINTENANCE	439,735	378,139	-	817,874	791,246	(26,628)	True up at Final
800	MISC DEPOSITS	-	147,000	-	147,000	880,086	733,086	
801	COMMUNITY CENTER ENDOW	-	-	-	-	15,000	15,000	
802	MUSEUM ENDOWMENT	-	-	-	-	5,000	5,000	
803	HARDING PARK TRUST	-	175,000	-	175,000	191,500	16,500	
804	DLA FOR FORMER RDA	-	-	-	-	-	-	
TOTAL		22,677,200	31,659,113	11,222,508	65,765,611	67,419,985	1,654,374	

Revenues – General Funds **2025**

EXPENSE BY DEPARTMENT - GENERAL FUND						
Department	FY 22/23 Activity	FY 23/24 Activity	FY 24/25 Budget	FY 24/25 YTD Activity	FY 25/26 Proposed	FY 26/27 Proposed
City Manager	1,396,964	1,572,258	1,945,458	1,729,705	1,686,801	1,771,640
Human Resources	1,454,014	1,625,759	2,123,584	1,853,155	2,067,717	2,062,096
Information Technology	818,622	763,078	906,401	708,293	976,273	1,024,355
Comm Econ Dev	1,249,327	1,331,812	1,861,694	1,453,599	2,140,129	2,279,955
Parks & Recreation	2,308,083	2,649,603	3,545,644	2,664,752	3,615,087	3,725,044
Finance	652,021	690,887	799,644	695,954	1,029,603	1,103,793
Police	8,924,980	8,667,036	9,788,836	7,741,143	10,174,224	11,278,924
Public Works	196,768	163,610	201,530	91,092	517,514	414,264
Non Departmental	327,282	1,272,074	560,660	282,478	298,873	317,346
Capital Improvements	1,267,898	1,772,962	4,322,609	2,662,048	3,820,000	3,857,000
Total	18,595,957	20,509,080	26,056,060	19,882,218	26,326,220	27,834,416

EXPENSE BY FUND - GENERAL FUND						
FUND	FY 22/23 Activity	FY 23/24 Activity	FY 24/25 Budget	FY 24/25 YTD Activity	FY 25/26 Proposed	FY 26/27 Proposed
General	14,791,719	16,111,343	19,526,059	15,225,979	17,125,645	18,352,294
General - Reserve	-	487,470	-	-	-	-
Cable	40,432	33,006	38,000	19,538	76,000	46,000
Measure T	3,708,188	3,821,069	6,372,000	4,581,726	4,790,779	5,003,834
Measure T - Reserve	-	-	-	-	-	-
Vehicle Replacement	-	-	39,000	-	-	-
Measure R	-	-	-	-	4,266,797	4,365,288
Recreation	55,618	56,192	81,000	54,975	67,000	67,000
Total	18,595,957	20,509,080	26,056,060	19,882,218	26,326,220	27,834,416

EXPENSE BY CATEGORY - GENERAL FUNDS (ALL)						
CATEGORY	FY 22/23 Activity	FY 23/24 Activity	FY 24/25 Budget	FY 24/25 YTD Activity	FY 25/26 Proposed	FY 26/27 Proposed
Operational Expenses	4,668,422	6,191,928	7,053,180	4,672,170	6,760,767	6,624,876
Salaries & Benefits	12,659,637	12,544,190	14,680,271	12,548,000	15,745,454	17,352,540
CIPs	1,267,898	1,772,962	4,322,609	2,662,048	3,820,000	3,857,000
Total	18,595,957	20,509,080	26,056,060	19,882,218	26,326,220	27,834,416

Revenues – General Funds **2025**

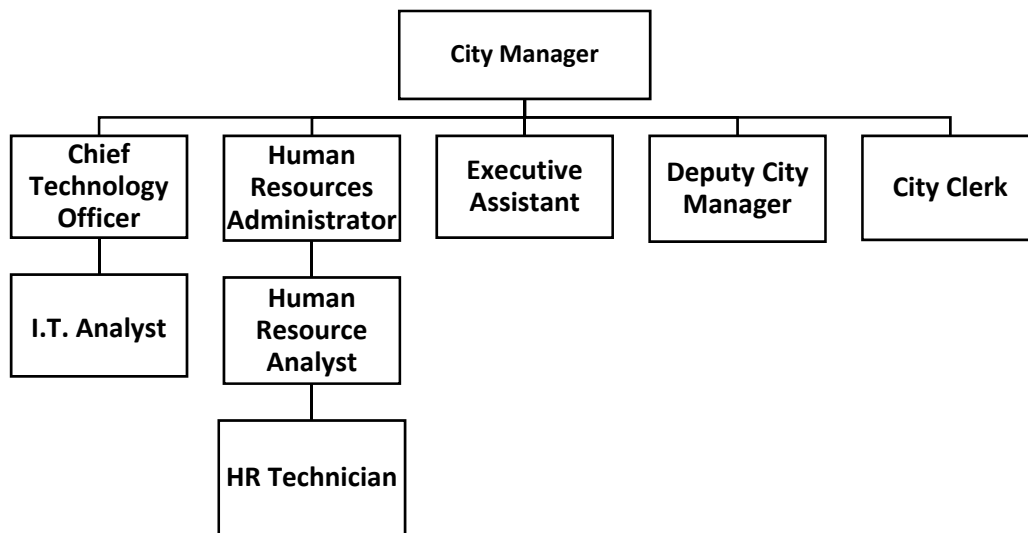
REVENUE BY FUND - GENERAL FUND						
FUND	FY 22/23 Activity	FY 23/24 Activity	FY 24/25 Budget	FY 24/25 YTD Activity	FY 25/26 Proposed	FY 26/27 Proposed
General	14,998,433	15,742,259	18,499,857	12,183,298	17,270,325	19,251,913
General - Reserve	(27,545)	-	26,401	-	-	-
Cable	60,495	43,642	46,500	48,256	40,000	40,000
Measure T	4,671,517	4,419,558	4,512,022	2,914,245	4,500,000	4,590,000
Measure T - Reserve	(7,156)	50,000	50,000	-	-	-
Vehicle Replacement	(2,594)	-	-	-	-	-
Measure R	-	-	-	-	4,500,000	4,590,000
Recreation	101,375	92,033	87,000	82,168	72,000	72,000
TOTAL	19,794,525	20,347,493	23,221,779	15,227,966	26,382,325	28,543,913
REVENUE BY DEPARTMENT - GENERAL FUND						
	FY 22/23 Activity	FY 23/24 Activity	FY 24/25 Budget	FY 24/25 YTD Activity	FY 25/26 Proposed	FY 26/27 Proposed
City Manager	30	90	3,600	30	-	-
Human Resources	-	-	-	-	-	-
Information Technology	-	-	-	-	-	-
Comm Econ Dev	735,434	863,200	3,525,773	3,600,018	2,662,691	4,026,062
Parks & Recreation	583,622	312,399	446,370	390,429	229,800	234,800
Finance	21,815	15,524	15,500	17,360	15,000	65,000
Police	996,914	865,932	691,818	594,443	763,381	777,249
Public Works	110,247	101,514	115,700	102,305	105,480	105,480
Non Departmental	17,346,463	18,188,834	18,423,018	10,523,381	22,605,973	23,335,322
Capital Improvements	-	-	-	-	-	-
	19,794,525	20,347,493	23,221,779	15,227,966	26,382,325	28,543,913
REVENUE BY CATEGORY - GENERAL FUND						
Category with sub cats	FY 22/23 Activity	FY 23/24 Activity	FY 24/25 Budget	FY 24/25 YTD Activity	FY 25/26 Proposed	FY 26/27 Proposed
Charges for Service	1,392,703	1,133,800	2,800,964	2,721,112	1,240,711	2,542,449
Licenses & Permits	473,717	592,882	1,758,420	1,787,914	2,269,241	2,404,995
Fines & Penalties	114,647	81,909	18,084	6,411	66,000	66,000
Other Revenue	233,540	764,652	663,186	375,228	47,500	47,500
Intergovernmental Revenues	462,716	486,911	567,352	495,500	485,000	488,000
Property Related	4,889,570	5,373,823	5,537,001	3,346,453	6,267,542	6,637,546
Sales Tax	8,141,512	7,493,054	7,712,364	5,050,657	12,250,000	12,495,000
Other Taxes	409,963	416,171	393,259	279,154	374,260	379,260
Franchise Fee	1,159,604	1,312,395	1,364,951	1,120,810	995,000	1,051,350
Investments & Rents	323,350	(38,779)	97,594	44,729	150,000	150,000
Transfers	2,193,204	2,730,674	2,308,605	-	2,237,071	2,281,813
Total	19,794,525	20,347,493	23,221,779	15,227,966	26,382,325	28,543,913

Summary of Funded Positions - Full Time Equivalents

Position	FY24-25 Adopted	FY25-26 Proposed	FY26-27 Proposed	Position	FY24-25 Adopted	FY25-26 Proposed	FY26-27 Proposed
CITY MANAGER				POLICE			
City Manager	1	1	1	Police Chief	1	1	1
Admin Secretary/City Clerk	1	1	1	Police Commander	2	2	2
Deputy City Manager	1	1	1	Police Sergeant	6	3	4
Executive Assistant	1	1	1	Senior Police Officer	7	7	7
Human Resources Administrator	1	1	1	Police Officer	16	16	16
Human Resource Analyst	1	1	1	Public Safety Dispatch Supervisor	1	1	1
HR Technician	1	-	1	Public Safety Dispatch Clerk	5	5	5
Chief Technology Officer	1	1	1	Sr. Records Supervisor	1	1	1
IT Analyst	1	1	1	Community Services Officer	2	2	2
Department Total	9.00	8.00	9.00	Community Services Officer*	0.61	0.61	0.61
Parks and Recreation				Evidence & Property Technician	1	1	1
Parks and Recreation Director	1	1	1	Records Technician	2	2	2
Recreation Supervisor	1	1	1	Animal Services Coordinator	1	1	1
Administrative Assistant	1	1	1	Emergency Services Coordinator	1	1	1
Parks and Facilities Supervisor	1	1	1	Police Cadet*	0.96	0.96	0.96
Facility Maintenance Leadworker	-	1	1	Secretary II*	-	-	-
Facility Maintenance Worker I	2	2	2	Police Reserves	-	-	-
Facility Maintenance Worker II	3	2	2	Executive Assistant	1.00	1	1
Lead Park and Abatement Specialist	1	1	1	Department Total	48.57	45.57	46.57
Recreation Program Coordinator	3	3	3	PUBLIC WORKS			
Administrative Analyst I	1	-	-	Public Works Director	1	1	1
Administrative Analyst II	-	1	1	Assistant Public Works Director	1	1	1
Custodian	2	2	2	Management Analyst	1	1	1
Nutrition Coordinator*	0.70	0.70	0.70	Senior Administrative Analyst	-	1	1
Facility Attendant*	2.16	2.16	2.16	Administrative Analyst I	2	1	1
Park Abatement Specialist*	2.31	2.31	2.31	Administrative Analyst II	1	1	1
Recreation Leader**	4.72	4.72	4.72	Associate Engineer	1	1	1
City Corp Trainee***	3.38	3.38	3.38	Permit Technician	1	1	1
Department Total	29.27	29.27	29.27	Water Operations Superintendent	1	1	1
FINANCE				Street Maintenance Supervisor	-	1	1
Finance Director	1	1	1	Street Maintenance Leadworker	1	-	-
Assistant Finance Director	1	1	1	Maintenance Worker I	1	1	1
Accountant	2	2	2	Maintenance Worker II	3	3	3
Payroll Specialist	1	1	1	Fleet Supervisor	1	1	1
Accounting Specialist	3	3	3	Mechanic II	2	2	2
Customer Service Representative	2	2	2	Water System Operator I	-	1	1
Department Total	10	10	10	Water System Operator II	7	8	8
COMMUNITY AND ECONOMIC DEVELOPMENT				Water System Operator III	3	3	4
Community & Economic Dev Director	1	1	1	Water System Operator IV	2	2	2
Planning & Economic Dev Manager	1	1	1	Department Total	29	31	32
Chief Building Official	1	1	1	Non-Departmental			
Code Enforcement Inspector	1	1	1	Intern***	0.48	0.48	0.48
Assistant Planner/GIS Analyst	1	1	1	FULL TIME EQUIVALENT POSITIONS			
Associate Planner	1	1	1		138.32	136.32	139.32
Community Development Technician	1	1	1	<i>* Part Time</i>			
Permit Technician	1	1	1	<i>** Seasonal (Rec Leaders include seasonal and year round)</i>			
Building Inspector I	1	1	1	<i>*** Limited Term, (intern equivalent of \$15,000 full cost)</i>			
Community Development Specialist	1	1	1	ELECTED/APPOINTED OFFICIALS			
Administrative Analyst I	1	1	1	Mayor & Councilmembers	5	5	5
Management Analyst	1	1	1	Planning Commissioners	5	5	5
Department Total	12	12	12				

CITY MANAGER'S DEPARTMENT 2025

Department Description: The City Manager Department is responsible for the overall management and administration of the City. This is accomplished through the implementation of City Council policies and direction, by providing leadership and direction to department heads in the ongoing operations of their departments, and by application of the city's ordinances and policies. Responsibilities of the Department include: Personnel/Employee Relations, Risk Management, Information Technology Systems, public information and outreach, policy development and legislative advocacy, economic vitality, grant management, and retention of all city records and Municipal Elections. In addition, the City Manager Department coordinates with and provides support to the City Council, City Attorney, and City Clerk's offices.



Budget Commentary: The City Manager Department provides direct and indirect services and staff support to all operating departments within the City. As such, the majority of costs are supported by the General Fund, with some indirect charges to the two utility funds and other major funds. Revenues include only minor fees for various services to the public and charges to mobile home parks for a portion of the costs associated with the administration of the City's Mobile Home Rent Control Ordinance. Portions of the expenses are recovered through a citywide overhead charge to non-General Funds. The City also receives government access fees through its cable television franchise which are spent on equipment and programming designed to provide the public with access to local news and information content.

Major expenses of the department include staffing, contracts for legal services, IT equipment, service contracts, and the expensing of insurance premiums and various citywide initiatives.

City Council

Goals and Objectives: The City Council, as the policy making body of city government, is charged by law with meeting all the obligations and responsibilities of the City through the use of its general legislative powers. While Santa Paula previously elected Councilmembers at-large, the City began transitioning to by-district elections in 2024. Under this new system, voters elect one Councilmember who resides in their district. As of 2025, two Councilmembers have been appointed to represent Districts 1 and 5, with the remaining three continuing to serve at-large until their terms conclude in December of 2026. Councilmembers bear the ultimate responsibility for the competent, responsive, fiscally-sound functioning of the diverse offices and departments which form city government. The Council selects annually, from their group, a Mayor and Vice Mayor. The Council also serves as the Board of Directors for the Public Financing Authority and the Santa Paula Utility Authority.

Members of the Council serve on various regional boards and commissions, internal topical sub-committees, and as invited community representatives to various entities and non-governmental organizations.

The City Council provides general policy direction for the overall operation of the City by establishing necessary laws, policies and strategies to guide the organization, including a Legislative & Policy Platform and a comprehensive Strategic Plan. Detailed Procedural Guidelines and a Code of Conduct act as guideposts for the City Council in the conduct of meetings and as a template for expectations of the elected body.

Budget Commentary: For FY 25-26 and FY 26-27, the City Council has allocated \$19,000 and \$16,000 respectively, for Training/Workshops/Meetings to attend events such as conferences with the League of California Cities, lobby in Washington D.C. with our legislators, hold the annual State of the City, and conduct the Santa Paula Future Leaders Academy. Participating and hosting these events enables Council to build knowledge, develop skills, and actively engage with the community—helping to promote civic education and strengthen public involvement in local decision-making. The budget also includes an allocation of \$22,000 in FY26-27 under professional services for an outside facilitator to work with the City Council to establish an updated Strategic Plan.

CITY MANAGER'S DEPARTMENT 2025

			FY 22/23 Activity	FY 23/24 Activity	FY 24/25 Budget	FY 24/25 YTD Activity	FY 25/26 Proposed	FY 26/27 Proposed
Department: 0501 - ADMIN-CITY COUNCIL								
Fund: 100 - GENERAL								
100-5-0501-002	SALARIES-PART TIME		29,453	36,000	36,000	33,784	36,000	36,000
100-5-0501-041	CAFETERIA ALLOWANCE		63,000	58,800	60,000	52,461	53,332	53,332
100-5-0501-042	RETIREMENT		233	288	1,440	266	1,440	1,440
100-5-0501-043	WORKERS COMP		318	446	464	331	344	344
100-5-0501-044	MEDICARE		1,337	1,254	1,392	1,103	1,295	1,295
100-5-0501-046	LONG TERM DISABILITY		-	-	-	-	-	-
100-5-0501-078	COUNCIL EXPENSE-SOBEL		75	-	-	-	-	-
100-5-0501-082	COUNCIL EXPENSES-JUAREZ		49	-	-	-	-	-
100-5-0501-120	SUPPLIES-OFFICE		504	107	300	229		
100-5-0501-150	RECOGNITIONS/AWARDS		554	631	500	552	500	500
100-5-0501-209	PROF/CONTR SVCS-OTHER		12,283	50,000	39,000	36,081	4,000	25,000
100-5-0501-230	LEGAL ADVERTISING		-	105	-	-		
100-5-0501-231	MISC ADVERTISING/PROMO		63	-	-	-	500	500
100-5-0501-241	PRINTING & BINDING-EXTERNAL		-	275	-	-		
100-5-0501-323	SUPPORT TO OTHER AGENCIES		-	174,000	278,000	278,000	-	-
100-5-0501-352	TRAINING/WORKSHOPS/MEETINGS		7,725	9,461	14,500	11,834	19,000	16,000
Fund: 100 - GENERAL Total:			115,594	331,366	431,596	414,641	116,412	134,412
Fund: 412 - AMERICAN RESCUE PLAN								
412-5-0501-129	SUPPLIES-OTHER		-	4,081	104	104		
412-5-0501-150	RECOGNITIONS/AWARDS		-	5,233	400	-		
412-5-0501-207	PROF/CONTR-COMPUTER/SOFTWARE		-	-	750	630		
412-5-0501-209	PROF/CONTR SVCS-OTHER		-	83,724	31,826	32,500		
412-5-0501-241	PRINTING & BINDING-EXTERNAL		-	13,891	5,808	5,772		
412-5-0501-323	SUPPORT TO OTHER AGENCIES		14,046	12,420	9,534	11,500		
Fund: 412 - AMERICAN RESCUE PLAN Total:			14,046	119,349	48,421	50,505	-	-
Department: 0501 - ADMIN-CITY COUNCIL Total:			129,641	450,715	480,017	465,147	116,412	134,412

City Manager's Office

Department Mission: To drive innovation and teamwork in shaping a modern city that delivers responsive and effective services to Santa Paula residents.

Department Description: The City Manager's Office is responsible for the implementation of City Council policy by directing and coordinating the operations of the city through leadership and direction to city departments in the administration of their operations, and is responsible for providing direct support to the City Council in developing legislative and executive policy. The City Manager's office includes separate budgets for the City Manager, City Attorney, City Clerk, Personnel, Risk Management, Information Technology, Non-Department Administration, Cable Television, and Mobile Home Rent Review.

Accomplishments from FY 2024/25:

- Conducted Santa Paula Speaks community engagement effort to gather input on infrastructure and local control which contributed to the successful passage of Measure R, a local 1-cent sales tax measure.
- Hired a new Public Works Director upon the retirement of the former Public Works Director.
- Made progress on several of Council's 2023-2025 Strategic Plan objectives and led efforts on the development of a new, comprehensive 2-year Strategic Plan for 2025-2027.
- Facilitated acquisition, public engagement and assistance with tenant selection for the Union Oil Building and its \$2M maintenance grant.
- Facilitated the creation of the Santa Paula Future Leaders Academy to educate residents and business owners about the inner workings of city government with the goal of fostering civic engagement and transparency.
- Worked with federal legislators to secure appropriations of almost \$3 million dollars in federal funding to be used for the Crosstown Pipeline Project.
- Supported implementation of a Façade Improvement Program, business roundtables, and launched both the Business Connect initiative and the Business Spotlight series to support and promote local businesses.
- Completed a refresh of the City's website which included several enhancements along with implementing new communication technologies and creation of the City's first digital bilingual monthly newsletter.

Top Priorities FY 2025 through 2027:

- Oversight and execution of the myriad of objectives contained in the Council's 2025-2027 Strategic Plan.
- Work alongside the PBID Board and the Chamber of Commerce to realize enhancements to the City's downtown, including new signage, banners, parking lot improvements and the façade improvement program.
- Actively pursue revenue diversification, including the development of a short-term rental ordinance and evaluation of additional revenue opportunities.
- Implement technology enhancements to improve response to service delivery and requests, such as online permitting and an app-based resident service request software solution.
- Explore a "Percent for the Arts" policy to support arts/cultural enhancements in the community.
- Economic development efforts include creating a Welcome Team, reducing retail vacancies, and potentially establishing an Economic Development specialist position.

CITY MANAGER'S DEPARTMENT 2025

- Coordination with the City Attorney on concluding a comprehensive overhaul of the City's Municipal Code.
- Utilize existing grant funding and secure additional grants funds to engineer and construct up to 2.5 miles of new bike trails which would allow multi-modal access from the west end of town to the east end town.

Budget Commentary: For FY 25-26 and FY 26-27, the City Manager's Department has allocated \$54,605 and \$56,648 for dues and subscriptions. These include membership dues for numerous entities and associations, including: The League of California Cities, National League of Cities, Interface, Ventura County Economic Development Collaborative, Ventura Local Agency Formation Commission, Ventura County Association of Government, and other such organizations. For FY 25-26 and FY 26-27, an allocation of \$25,000 in FY25-26 and \$45,000 in FY26-27 is for the Fellows program through Lead for America. In addition, FY 25-26 and FY 26-27, \$12,000 and \$12,500, respectively, for Training/Workshops/Meetings for the enhancement, knowledge, and skills to influence policy-making decisions that affect the City. The City outsources assistance for public relations software, legislative appropriations, and employee engagement efforts and has budgeted \$111,800 and \$80,800, respectively, to accomplish these priorities. Additionally, \$42,482 and \$43,419 a year is budgeted under Computer/Software which supports digital communication tools and technology upgrades, including the City's website, future resident engagement features and email outreach. As residents and the businesses expect more educational materials and marketing of Santa Paula, \$27,800 and 29,200 has been set aside each year for ads, utility bill stuffers, emergency communications, and downtown light pole banners and hardware.

		FY 22/23 Activity	FY 23/24 Activity	FY 24/25 Budget	FY 24/25 YTD Activity	FY 25/26 Proposed	FY 26/27 Proposed
Department: 0511 - ADMIN-CITY MANAGER							
Fund: 100 - GENERAL							
100-5-0511-001	SALARIES-FULL TIME	343,584	371,765	384,042	372,819	438,516	481,491
100-5-0511-002	SALARIES-PART TIME	-	-	-	-	-	-
100-5-0511-004	LEAVE CASH OUT	7,842	9,624	8,384	8,564	17,346	18,944
100-5-0511-021	CAR ALLOWANCE	6,231	7,969	6,000	9,484	10,200	10,200
100-5-0511-040	BENEFITS	827	827	-	963	-	-
100-5-0511-041	CAFETERIA ALLOWANCE	37,875	38,588	39,511	37,528	42,614	41,414
100-5-0511-042	RETIREMENT	30,408	33,715	35,204	36,802	38,514	42,210
100-5-0511-043	WORKERS COMP	3,938	4,786	4,928	3,778	4,171	4,582
100-5-0511-044	MEDICARE	5,374	5,772	6,350	5,771	7,376	8,005
100-5-0511-046	LONG TERM DISABILITY	2,986	3,645	1,949	3,641	2,224	2,443
100-5-0511-047	RETIREMENT - PERS UNFUNDED ACC	1,741	1,272	1,280	991	86,002	89,485
100-5-0511-049	CELL PHONE ALLOWANCE	1,869	2,087	-	2,235	-	-
100-5-0511-050	GROUP LIFE INSURANCE	749	630	-	578	-	-
100-5-0511-101	POSTAGE	95	42	100	106	100	100
100-5-0511-103	DUES & SUBSCRIPTIONS	36,647	41,320	56,647	44,363	54,605	56,648
100-5-0511-120	SUPPLIES-OFFICE	1,734	1,909	1,950	1,428	2,000	2,000
100-5-0511-129	SUPPLIES-OTHER	-	-	-	-	-	-
100-5-0511-150	RECOGNITIONS/AWARDS	3,627	9,768	12,950	8,932	13,000	13,000
100-5-0511-199	SUSPENSE - EXPENDITURE	-	2,302	-	-	-	-
100-5-0511-205	PROF/CONTR SVCS-PERSONNEL	62	-	-	-	-	-
100-5-0511-207	PROF/CONTR-COMPUTER/SOFTWARE	-	5,510	6,500	5,786	42,482	43,419
100-5-0511-209	PROF/CONTR SVCS-OTHER	57,392	107,430	144,000	104,551	111,800	80,800
100-5-0511-227	PROF/CONTR-TEMP PERSONNEL	40,881	20,000	20,000	20,000	25,000	45,000
100-5-0511-231	MISC ADVERTISING/PROMO	-	-	-	275	27,800	29,200
100-5-0511-240	DUPLICATION CHARGES-INTERNAL	-	-	8,000	-	-	-
100-5-0511-241	PRINTING & BINDING-EXTERNAL	-	375	-	563	1,000	1,000
100-5-0511-352	TRAINING/WORKSHOPS/MEETINGS	16,375	13,912	13,500	15,594	12,000	12,500
Fund: 100 - GENERAL Total:		600,237	683,249	751,295	684,749	936,749	982,441
Fund: 412 - AMERICAN RESCUE PLAN							
412-5-0511-209	PROF/CONTR SVCS-OTHER	56,949	8,354	43,844	13,442	-	-
412-5-0511-227	PROF/CONTR-TEMP PERSONNEL	-	10,000	-	-	-	-
Fund: 412 - AMERICAN RESCUE PLAN Total:		56,949	18,354	43,844	13,442	-	-
Department: 0511 - ADMIN-CITY MANAGER Total:		657,186	701,603	795,139	698,191	936,749	982,441

CITY MANAGER'S DEPARTMENT 2025

City Attorney

Department Mission: To provide the highest quality legal services and advice to the Mayor, City Council, City Manager, all other appointed representatives, as well as to the departments that comprise the City of Santa Paula government.

Department Description: To provide necessary legal services and guidance to ensure that all City functions are performed in accordance with applicable state and federal laws. The City Attorney serves as legal advisor to the City Council, City Manager, Planning Commission and Department Heads, assists with mandated training, and advises the City on the interpretation of new laws and policies. The City Attorney reviews legal documents and contracts as required and provides support for complex public records act requests.

Budget Commentary: FY 25-26 and FY 26-27 have an allocation of \$240,000 and \$250,000 respectively, for Professional/Contract Services-Legal in addition to funding for general investigations and personnel-related activities. The City of Santa Paula contracts with the law firm of Best, Best, and Krieger for City Attorney services. Monica Castillo is the appointed City Attorney and chief legal officer of the City. City Attorney duties include the provision of legal advice to the City Council and City staff; supervision of all matters of legal significance; preparation of legal opinions; review and drafting of ordinances, resolutions, contracts, and program guidelines; defense of challenges to City actions, laws, policies, and procedures and responses to third-party subpoenas.

Costs reflected under this line item have now been consolidated from other departments, so as to reflect the total cost to the City for legal services.

		FY 22/23 Activity	FY 23/24 Activity	FY 24/25 Budget	FY 24/25 YTD Activity	FY 25/26 Proposed	FY 26/27 Proposed
Department: 0504 - ADMIN-CITY ATTORNEY							
Fund: 100 - GENERAL							
100-5-0504-203	PROF/CONTR SVCS-LEGAL	255,069	256,063	453,754	326,508	270,000	280,000
100-5-0504-205	PROF/CONTR SVCS-PERSONNEL	64,402	27,482	25,000	49,913	30,000	30,000
100-5-0504-209	PROF/CONTR SVCS-OTHER	17,966	(5,539)	-	-		
100-5-0504-217	PROF/CONTR SVCS-GEN INVEST	164,386	82,446	62,000	62,552	25,000	25,000
Fund: 100 - GENERAL Total:		501,823	360,452	540,754	438,974	325,000	335,000
Department: 0504 - ADMIN-CITY ATTORNEY Total:		501,823	360,452	540,754	438,974	325,000	335,000
Department: 0509 - MOBILE HOME REVIEW							
Fund: 201 - MOBILE HOME RENT REVIEW							
201-5-0509-203	PROF/CONTR SVCS-LEGAL	-	-	10,000	-		
Fund: 201 - MOBILE HOME RENT REVIEW Total:		-	-	10,000	-	-	-
Department: 0509 - MOBILE HOME REVIEW Total:		-	-	10,000	-	-	-

City Clerk

Goals and Objectives: The City Clerk's office administers, manages, and supervises the activities of the City Clerk's Office including preparation of City Council agendas, ensuring adherence to the Brown Act. The City Clerk administers general municipal and special elections and maintains election campaign records, accepts all legal documents including claims and subpoenas, and records requiring legal documents and maps, maintains custody of City Council records, oversees compliance with the Political Reform Act and Public Records Act, prepares and maintains minutes of City Council proceedings, including maintaining original Ordinances and Resolutions, codify code ordinances, publishes legal notices, processes the filing of Statements of Economic Interest for City officials and designated employees, oversees the recruitment process for members of City boards, committees and commissions, processing resignations and new appointments and updating the City's Maddy Act list, participates in official bid openings, holds and maintains the city seal, administers the Oath of Office, and provides general public customer service support as part of the City Manager's Office team.

Accomplishments in FY 2023/24 - 24/25:

- Administered the 2024 General Election filling one City Council position for District 1, one City Council position for District 5, and one ballot measure.
- Coordinated the filling of all City committee, commission and boards.
- Updated the City Conflict of Interest Code.
- Coordinated training on Public Records Act Requests.
- Implemented Contract Services for DocuSign.
- Brought a new Records Retention policy to the City Council for adoption.
- Implemented training and Records Destruction Procedures for the organization.

Goals for FY 2025 through 2027:

- Preparing for and administering the 2026 Presidential General Municipal Election for three City Council positions for District 2, 3, and 4.
- Continue coordinating the filling of all City commission, committee and board vacancies.
- Continue the coordination and training of staff for agenda-management and Public Records Act Request and the Public Portal software and procedures.
- Coordinate citywide destruction of records, using the updated Records Retention Policy.
- Update Notary Public Certification and work with other departments to establish an additional Notary Public for the city.
- Coordinate the creation of Committees and Commissions in the Granicus Agenda Management software, and train staff in the procedures for agendas and minutes.
- Completion of City Clerk's Office Standard Operating Procedures.
- Schedule and implement training for AB1234.

Budget Commentary: FY 25-26 and 26-27 an allocation for \$37,672 and \$38,868 respectively, for Professional/Contract/Software. Such services as Granicus agenda management, JustFOIA public portal for public records request, and DocuSign. Budget includes costs for offsite self-storage, and record retention and implementation and destruction procedures, and training. In addition, Election fees estimated at \$17,800 in the second fiscal year to cover costs associated with the 2026 Presidential General Municipal Election.

CITY MANAGER'S DEPARTMENT 2025

		FY 22/23 Activity	FY 23/24 Activity	FY 24/25 Budget	FY 24/25 YTD Activity	FY 25/26 Proposed	FY 26/27 Proposed
Department: 0502 - ADMIN-CITY CLERK							
Fund: 100 - GENERAL							
100-5-0502-001	SALARIES-FULL TIME	76,196	81,053	82,864	77,936	95,885	110,986
100-5-0502-002	SALARIES-PART TIME	-	5,568	-	4,600	-	-
100-5-0502-003	SALARIES-OVERTIME	-	-	-	-	-	-
100-5-0502-004	LEAVE CASH OUT	-	-	1,266	-	4,105	4,755
100-5-0502-041	CAFETERIA ALLOWANCE	12,500	12,063	12,000	11,007	12,014	12,014
100-5-0502-042	RETIREMENT	5,698	6,298	6,874	6,160	8,242	9,541
100-5-0502-043	WORKERS COMP	898	1,058	1,061	803	911	1,056
100-5-0502-044	MEDICARE	1,151	1,275	1,394	1,207	1,624	1,852
100-5-0502-046	LONG TERM DISABILITY	360	372	420	355	486	563
100-5-0502-047	RETIREMENT - PERS UNFUNDED ACC	126	-	-	197	18,377	20,199
100-5-0502-049	CELL PHONE ALLOWANCE	623	603	-	554	-	-
100-5-0502-050	GROUP LIFE INSURANCE	221	210	-	193	-	-
100-5-0502-101	POSTAGE	-	10	-	-	50	50
100-5-0502-103	DUES & SUBSCRIPTIONS	500	500	500	235	510	560
100-5-0502-120	SUPPLIES-OFFICE	-	-	-	-	100	100
100-5-0502-171	minor equipment-office	-	-	-	-	1,100	-
100-5-0502-207	PROF/CONTR-COMPUTER/SOFTWARE	6,325	34,201	35,435	35,074	37,672	38,868
100-5-0502-209	PROF/CONTR SVCS-OTHER	8,709	8,735	10,800	16,950	18,914	13,944
100-5-0502-227	PROF/CONTR-TEMP PERSONNEL	-	-	-	-	14,000	24,000
100-5-0502-230	LEGAL ADVERTISING	9,986	4,038	5,200	2,590	10,700	11,200
100-5-0502-330	ELECTIONS	11,392	4,781	25,000	13,336	1,050	17,800
100-5-0502-352	TRAINING/WORKSHOPS/MEETINGS	4,192	3,421	1,000	606	6,900	6,300
Fund: 100 - GENERAL Total:		138,877	164,186	183,813	171,803	232,640	273,787
Fund: 800 - MISC DEPOSITS							
800-5-0502-230	LEGAL ADVERTISING	-	-	-	-	-	-
Fund: 800 - MISC DEPOSITS Total:		-	-	-	-	-	-
Department: 0502 - ADMIN-CITY CLERK Total:		138,877	164,186	183,813	171,803	232,640	273,787

Information Technology

The Information Technology Division is responsible for management of the City's ongoing operations and maintenance of all the City's technology and communication systems, including computers, hardware, software, telephone, fiber, radio, cable television and broadcasting systems. This division consists of two full-time positions, a Chief Technology Officer and Information Technology Analyst.

Accomplishments in FY 2024/25:

- A telecommunications audit/restructuring, saving \$44,000 per year for the city
- Upgrades to police/public works radio equipment, stocked critical 911 spare parts
- Upgraded cabling, power and cooling systems for City Hall computer room
- Repaired multiple problems with 1610 AM radio station, added new content
- Repaired problems with the Water Enterprise monitoring system
- Added digital radio encryption to 911 consoles to support upgraded vehicle radios
- Designed, budgeted, and deployed a replacement phone system for City sites
- Upgraded internet capacity to support cloud-based services

Goals for 2025 through 2027:

- Replace approximately 30 workstations
- Upgrade Channel 10 studio equipment and add remote video feed from school district
- Enhance fixed/mobile EOC communication capability (phone/radio/network)
- Evaluate potential cost savings of moving services from onsite servers to cloud
- Upgrade onsite data storage capacity
- Improve Water Department communication system and assist with new SCADA equipment
- Evaluate transition to new countywide radio system
- Create a properly engineered design for backup power generators at primary City sites
- Assist Public Works with the City solar power initiative
- Investigate the feasibility of fiber optic cabling within the City for various purposes

Budget Commentary: FY 25-26 and 26-27 an allocation of \$134,494 and \$141,219 respectively, for Utility-Telephone services from agencies such as Frontier Communications, Spectrum Cable, Verizon Wireless, AT&T Mobility, and other telecommunication providers. FY 25-26 and 26-27 an allocation of \$267,791 and \$281,180, respectively, for Professional/Contract services and Computer/Software from Microsoft, Tyler Technologies, Inc., Quality Automation Systems, Tracnet Corporation, and other companies. FY 25-26 and 26-27 an allocation of \$103,900 per FY for Minor Equipment – Computers which represents the purchase and replacement of various computer equipment, monitors, desktops, power backup, radio communication, and other related minor equipment.

CITY MANAGER'S DEPARTMENT 2025

		FY 22/23 Activity	FY 23/24 Activity	FY 24/25 Budget	FY 24/25 YTD Activity	FY 25/26 Proposed	FY 26/27 Proposed
Department: 0514 - ADMIN-MIS							
Fund: 100 - GENERAL							
100-5-0514-001	SALARIES-FULL TIME	213,486	232,700	262,161	222,605	275,832	297,558
100-5-0514-003	SALARIES-OVERTIME	14,126	13,176	2,953	13,413	5,515	6,239
100-5-0514-004	LEAVE CASH OUT	-	2,884	3,776	-	10,468	11,349
100-5-0514-021	CAR ALLOWANCE	4,362	4,200	4,200	3,877	4,200	4,200
100-5-0514-041	CAFETERIA ALLOWANCE	25,000	13,809	24,000	26,184	32,067	30,867
100-5-0514-042	RETIREMENT	15,964	17,086	20,982	17,519	22,929	24,798
100-5-0514-043	WORKERS COMP	2,849	3,125	3,202	2,262	2,550	2,765
100-5-0514-044	MEDICARE	3,763	3,664	4,308	3,342	4,757	5,078
100-5-0514-046	LONG TERM DISABILITY	1,072	1,021	1,333	996	1,426	1,540
100-5-0514-047	RETIREMENT - PERS UNFUNDED ACC	384	-	-	593	51,180	52,552
100-5-0514-049	CELL PHONE ALLOWANCE	2,492	2,107	-	1,606	-	-
100-5-0514-050	GROUP LIFE INSURANCE	583	328	-	385	-	-
100-5-0514-101	POSTAGE	18,574	15,316	22,374	13,478	19,744	19,744
100-5-0514-175	MINOR EQUIPMENT-COMPUTER	118,899	75,642	103,900	81,502	103,900	103,900
100-5-0514-199	SUSPENSE-EXPENDITURE	-	834	-	368	500	500
100-5-0514-207	PROF/CONTR-COMPUTER/SOFTWARE	237,895	208,489	265,700	174,286	267,791	281,180
100-5-0514-240	DUPLICATION CHARGES-INTERNAL	43,198	35,566	52,400	36,054	38,920	40,866
100-5-0514-282	UTILITY-TELEPHONE	115,975	133,131	135,112	109,824	134,494	141,219
Fund: 100 - GENERAL Total:		818,622	763,078	906,401	708,293	976,273	1,024,355
Department: 0514 - ADMIN-MIS Total:		818,622	763,078	906,401	708,293	976,273	1,024,355
Department: 0515 - ADMIN-CABLE TELEVISION							
Fund: 103 - CABLE TELEVISION							
103-5-0515-123	SUPPLIES-SHOP & FIELD	23,151	2,908	10,000	2,438	20,000	10,000
103-5-0515-209	PROF/CONTR SVCS-OTHER	17,282	30,097	28,000	17,100	36,000	36,000
103-5-0515-175	MINOR EQUIPMENT-COMPUTER	-	-	-	-	20,000	
Fund: 103 - CABLE TELEVISION Total:		40,432	33,006	38,000	19,538	76,000	46,000
Department: 0515 - ADMIN-CABLE TELEVISION Total:		40,432	33,006	38,000	19,538	76,000	46,000

Note: 1515 Program was previous cable program under the City Manager's Division. The programs have been merged to display historical data

Human Resources/Risk Management

Human Resources (Personnel/Employee Relations) is responsible for the recruitment, compensation, and training of City personnel; maintenance of all City personnel records; employee benefits administration; and general oversight of citywide staffing. This Program is responsible for employee relations, including administration of the City's Personnel Rules and Regulations, and the conducting of contract negotiations with the City's employee associations. Risk Management provides for the centralized accounting of the City's risk management program consisting of: public liability, property damage and vehicle insurance coverage; Workers' Compensation administration; and the Citywide Safety Program. This division consists of two full-time positions, a Human Resources Administrator and a Human Resources Analyst.

Accomplishments from FY 2023-24 – 24/25:

- Developed and Implemented Workplace Violence Prevention Plan in compliance with SB 553.
- Updated Department of Transportation (DOT) Controlled Substance Program to comply with new DOT regulations.
- Developed and introduced Citywide Fitness & Wellness Program, Early Separation Notification Program and Police Officer Hiring Incentive Program.
- Revised and amended several Personnel Rules & Regulations.
- Revamped "New Employee" onboarding and orientation program.
- Successfully recruited and hired 59 full time positions, including a Chief of Police and Public Works Director.
- Initiated labor negotiations for successor labor agreements with six unions and employee groups.
- Successfully organized and hosted Employee Appreciation and Recognition Events, including Annual Employee Service Recognition Breakfast in accordance with the Employee Engagement Resolution No. 7332.

Goals for 2025-2027:

- Continue to provide Human Resources and Risk Management Support to City Departments and Employees.
- Continue to assist departments in hiring a highly qualified workforce keeping in mind the diversity of applicants and customer service focus of our organizationContinue reviewing and updating the City's Personnel Rules & Regulations
- Enhance the Worker's Compensation program through the implementation of a new Return-to-Work Program
- Continue to provide regulatory and professional enrichment training to City employees.
- Continue to monitor compensation structure to ensure competitiveness with public comparators, based on the Council-supported survey philosophy.
- Continue revamping employee recognition programs and organizing employee appreciation events.

CITY MANAGER'S DEPARTMENT 2025

		FY 22/23 Activity	FY 23/24 Activity	FY 24/25 Budget	FY 24/25 YTD Activity	FY 25/26 Proposed	FY 26/27 Proposed
Department: 0512 - ADMIN-PERS & EMPL REL							
Fund: 100 - GENERAL							
100-5-0512-001	SALARIES-FULL TIME	107,418	120,270	154,206	114,977	132,814	184,970
100-5-0512-002	SALARIES-PART TIME	-	-	-	-	-	-
100-5-0512-003	SALARIES-OVERTIME	-	-	738	-	800	868
100-5-0512-004	LEAVE CASH OUT	-	1,679	3,750	1,738	6,631	7,110
100-5-0512-021	CAR ALLOWANCE	2,181	2,130	2,100	1,973	2,100	2,100
100-5-0512-041	CAFETERIA ALLOWANCE	12,500	12,115	13,200	11,097	12,000	20,700
100-5-0512-042	RETIREMENT	12,325	15,522	21,331	14,918	18,563	23,578
100-5-0512-043	WORKERS COMP	1,316	1,554	1,969	1,136	1,257	1,746
100-5-0512-044	MEDICARE	1,784	1,966	2,522	1,874	2,238	3,128
100-5-0512-046	LONG TERM DISABILITY	503	516	779	477	670	931
100-5-0512-047	RETIREMENT - PERS UNFUNDED ACC	46,554	55,701	63,566	80,273	25,858	34,046
100-5-0512-049	CELL PHONE ALLOWANCE	935	910	-	841	-	-
100-5-0512-050	GROUP LIFE INSURANCE	283	212	-	194	-	-
100-5-0512-103	DUES & SUBSCRIPTIONS	349	520	1,000	290	1,200	1,200
100-5-0512-120	SUPPLIES-OFFICE	2,402	810	3,500	773	1,500	1,500
100-5-0512-129	SUPPLIES-OTHER	-	802	5,625	2,524	10,625	10,625
100-5-0512-150	RECOGNITIONS/AWARDS	13,162	16,795	19,000	18,641	25,000	26,000
100-5-0512-203	PROF/CONTR SVCS-LEGAL	5,653	6,577	75,000	7,775	30,000	30,000
100-5-0512-204	PROF/CONTR SVCS-P.E.R.S.	42,463	42,365	46,000	35,461	46,000	46,000
100-5-0512-205	PROF/CONTR SVCS-PERSONNEL	45,606	8,580	105,000	61,879	27,750	27,750
100-5-0512-209	PROF/CONTR SVCS-OTHER	59,416	88,738	107,000	67,811	90,000	115,000
100-5-0512-227	PROF/CONTR-TEMP PERSONNEL	-	-	30,000	-	10,000	10,000
100-5-0512-231	MISC ADVERTISING/PROMO	-	-	-	-	-	-
100-5-0512-282	UTILITY-TELEPHONE	-	-	-	1,463	-	-
100-5-0512-352	TRAINING/WORKSHOPS/MEETINGS	1,470	3,008	4,000	2,778	4,000	5,500
100-5-0512-360	EDUCATIONAL REIMBURSEMENT	165	-	2,500	-	-	-
100-5-0512-610	EQUIPMENT-NEW	4,687	-	-	-	-	-
Fund: 100 - GENERAL Total:		361,172	380,770	662,788	428,894	449,006	552,753
Department: 0512 - ADMIN-PERS & EMPL REL Total:		361,172	380,770	662,788	428,894	449,006	552,753
Department: 0513 - ADMIN-RISK MANAGEMENT							
Fund: 100 - GENERAL							
100-5-0513-001	SALARIES-FULL TIME	107,418	119,458	154,206	114,976	132,814	184,970
100-5-0513-002	SALARIES-PART TIME	-	-	-	-	-	-
100-5-0513-003	SALARIES-OVERTIME	-	-	738	-	800	868
100-5-0513-004	LEAVE CASH OUT	-	1,678	3,750	1,738	6,631	7,110
100-5-0513-021	CAR ALLOWANCE	2,181	2,130	2,100	1,973	2,100	2,100
100-5-0513-041	CAFETERIA ALLOWANCE	12,500	12,115	13,200	11,097	12,000	20,700
100-5-0513-042	RETIREMENT	12,323	15,428	21,331	14,916	18,563	23,578
100-5-0513-043	WORKERS COMP	1,314	1,543	1,969	1,135	1,257	1,746
100-5-0513-044	MEDICARE	1,782	1,952	2,522	1,872	2,238	3,128
100-5-0513-046	LONG TERM DISABILITY	501	510	779	475	670	931
100-5-0513-047	RETIREMENT - PERS UNFUNDED ACC	46,554	55,701	63,566	80,273	25,858	34,046
100-5-0513-049	CELL PHONE ALLOWANCE	934	910	-	840	-	-
100-5-0513-050	GROUP LIFE INSURANCE	279	208	-	191	-	-
100-5-0513-246	SVCS-DRUG & ALCOHOL TESTING	1,189	591	4,500	3,524	4,500	4,500
100-5-0513-261	INSURANCE-PUBLIC LIABILITY	777,313	899,772	1,055,630	1,055,630	1,273,701	1,088,086
100-5-0513-262	INSURANCE-VEHICLE	27,318	30,147	34,003	34,021	35,080	35,080
100-5-0513-263	INSURANCE-BUILDING/PROPERTY	100,000	100,000	100,000	100,000	100,000	100,000
100-5-0513-352	TRAINING/WORKSHOPS/MEETINGS	1,234	2,846	2,500	1,600	2,500	2,500
Fund: 100 - GENERAL Total:		1,092,842	1,244,989	1,460,796	1,424,261	1,618,712	1,509,344
Department: 0513 - ADMIN-RISK MANAGEMENT Total:		1,092,842	1,244,989	1,460,796	1,424,261	1,618,712	1,509,344

CITY MANAGER'S DEPARTMENT

2025

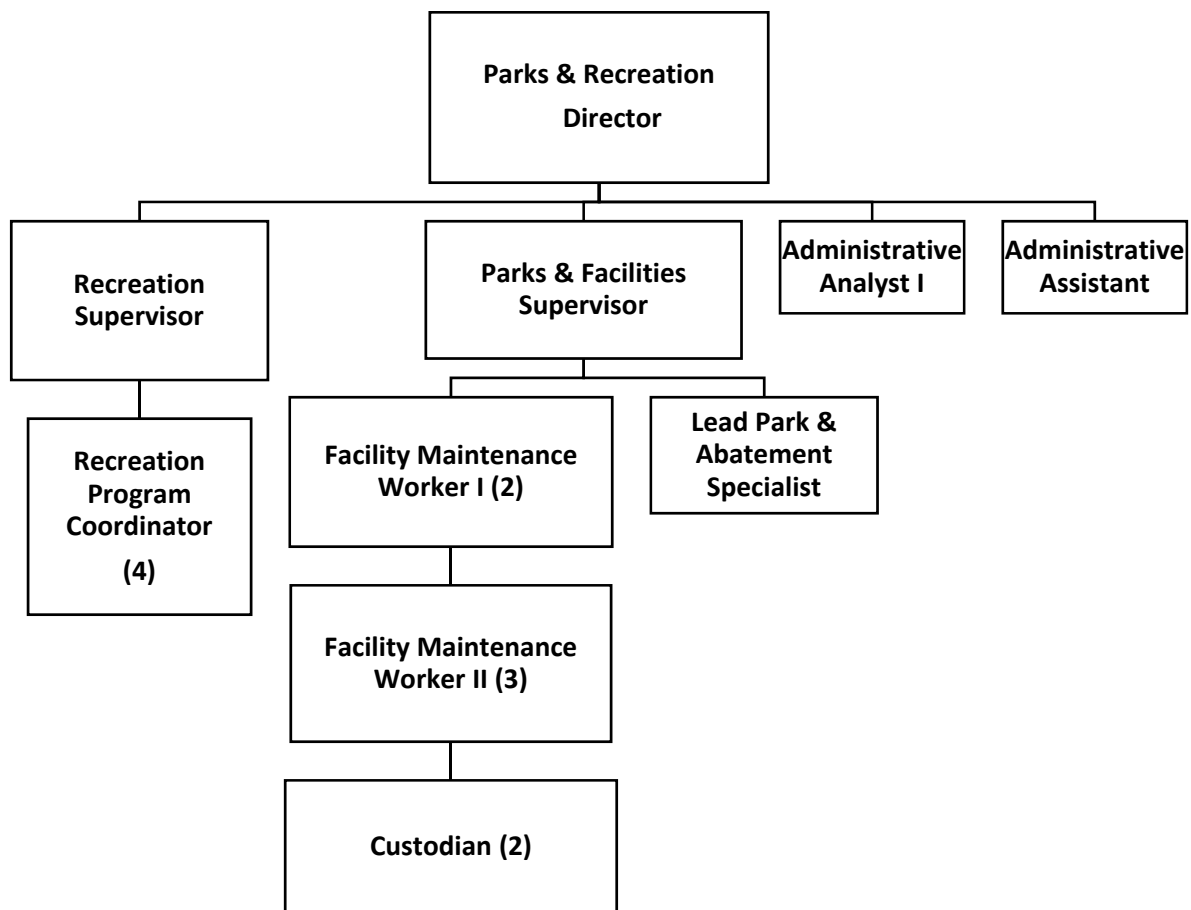
PARKS AND RECREATION | 2025

Department Description: The Parks and Recreation Department is responsible for the administration of the Santa Paula Community Center; Recreation & Community Services; Senior Services; Santa Paula Train Depot; Union Oil Building; Boys & Girls Club Building; Park Maintenance; Buildings and Grounds Maintenance; Graffiti Abatement Program.

The Department administers the maintenance of all City parks, the bike trail, and city buildings as well as the scheduling and usage of 10 city athletic fields; five of them are lighted.

The Parks & Recreation Department is also responsible for the administration of recreation and community services programs, activities and special events for all residents. The department provides centralized information on facility rentals, sport fields reservations, jolly jump permits, registration for classes and activities, senior programs and referrals, department sponsored special events, youth and adult sports leagues, preschool age programs, Santa Paula Proud volunteer program and citywide special event permits and filming permits.

The Parks & Recreation staff also act as a liaison to the Recreation Commission, the Senior Advisory Committee, and the Harding Park Advisory Board.



PARKS AND RECREATION | 2025

Part Time/Seasonal Positions

The Department success is also dependent on the assistance provided by numerous seasonal and part-time employees. This includes full-time-equivalent (FTE) positions, as follows: 4.72 FTE Recreation Leaders (I-III); 3.38 FTE City Corp Trainees; 0.70 FTE Senior Nutrition Coordinator; 2.16 FTE Facility Attendant; 2.31 FTE Park Abatement Specialist.

Department Goals: To provide community and quality of life through people, parks and programs by providing opportunities for positive recreational and leisure activities for all ages and to ensure safe and healthy recreational facilities through maintenance, repairs and beautification.

Community Center Program

Program Description: The Community Center serves as the administrative offices for the Parks & Recreation Department and provides space for recreational programs, classes, special events, and activities for all residents of Santa Paula. The Community Center is also the home of the Senior Center. The senior center provides daily programs and classes for seniors along with service referrals. In addition, the center is home to the Senior Nutrition Program, which provides congregate and home delivered meals. When not in use for City sponsored programs, the Community Center can be rented by local groups, nonprofit organizations, businesses, and individuals for social, cultural, business and recreational activities. The Community Center hosts wedding receptions, private parties, business seminars, conferences or banquets. The facility includes a commercial kitchen and accommodates banquets up to 265 participants.

Accomplishments for FY 2023/24 & FY 2024/25:

- Implemented volunteer management software.
- Increased senior excursion offerings (10 over the past two years).
- Increased staffing levels; adding one Recreation Program Coordinator, an Administrative Analyst, two Custodians and a Facility Maintenance Worker.
- Completed the Master Plan for Aging
- Acquired three new vehicles.
- Awarded the CDA Nutrition Infrastructure grant allowing the department to purchase new ovens, stove top, ice machine and other needed Senior Nutrition supplies and equipment.
- Partnered with the Chamber of Commerce to complete mural on north side of building

Goals for FY 2025/26 & FY 2026/27:

- Implement the Master Plan for Aging
- Identify and secure additional funding for the Senior Nutrition Program
- Complete remodel of Community Center lobby and restrooms

Budget Commentary: For the Community Center, we see an allotment to office supplies in the amount of \$5,500 for year one and \$6,000 for year two. This covers office supplies for the entire department. There is also \$32,000 in year one and \$33,000 in year two for shop and field; these funds will be allocated for Senior Services programs and will go towards the Senior Nutrition Program to help supplement the VCAA Senior Nutrition Grant. In addition, \$9,000 in endowment funds helps with building maintenance and improvements such as paint, flooring, and furniture.

PARKS AND RECREATION 2025

		FY 22/23 Activity	FY 23/24 Activity	FY 24/25 Budget	FY 24/25 YTD Activity	FY 25/26 Proposed	FY 26/27 Proposed
Department: 1501 - P&R.-COMMUNITY CENTER							
Fund: 100 - GENERAL							
100-5-1501-001	SALARIES-FULL TIME	45,259	117,568	94,601	87,078	186,357	97,894
100-5-1501-002	SALARIES-PART TIME	43,408	47,647	88,729	42,720	-	101,603
100-5-1501-003	SALARIES-OVERTIME	64	4,467	6,206	7,922	7,619	7,961
100-5-1501-004	LEAVE CASH OUT	1,260	-	-	-	3,618	3,901
100-5-1501-041	CAFETERIA ALLOWANCE	14,278	28,663	23,400	27,900	33,480	31,320
100-5-1501-042	RETIREMENT	6,618	12,621	13,885	10,965	15,580	16,746
100-5-1501-043	WORKERS COMP	9,301	18,599	23,003	12,801	19,502	20,850
100-5-1501-044	MEDICARE	1,231	2,283	3,094	1,880	3,357	3,526
100-5-1501-046	LONG TERM DISABILITY	179	559	505	446	560	603
100-5-1501-047	RETIREMENT - PERS UNFUNDED ACC	1,108	1,036	1,094	2,405	21,447	21,959
100-5-1501-048	CLOTHING ALLOWANCE	-	446	460	425	460	460
100-5-1501-049	CELL PHONE ALLOWANCE	8	-	-	113	-	-
100-5-1501-050	GROUP LIFE INSURANCE	147	468	-	344	-	-
100-5-1501-103	DUES & SUBSCRIPTIONS	-	-	-	-	-	-
100-5-1501-120	SUPPLIES-OFFICE	4,446	2,595	5,500	4,078	5,500	6,000
100-5-1501-123	SUPPLIES-SHOP & FIELD	-	2,235	5,000	2,872	32,000	33,000
100-5-1501-150	RECOGNITIONS/AWARDS	229	788	800	684	1,450	1,450
100-5-1501-209	PROF/CONTR SVCS-OTHER	10,877	5,943	13,300	13,168	15,000	15,500
100-5-1501-301	MAINT-BLDGS & IMPROVEMENTS	9,982	6,786	8,500	7,625	9,000	9,000
100-5-1501-352	TRAINING/WORKSHOPS/MEETINGS	75	-	200	728	3,500	3,500
100-5-1501-360	EDUCATIONAL REIMBURSEMENT	-	-	3,000	3,000	6,000	6,000
Fund: 100 - GENERAL Total:		148,471	252,704	291,276	227,155	364,432	381,272
Fund: 104 - GENERAL FUND-MEASURE T							
104-5-1501-001	SALARIES-FULL TIME	77,815	-	-	-	-	-
104-5-1501-003	SALARIES-OVERTIME	-	-	-	1,280	-	-
104-5-1501-042	RETIREMENT	4,360	-	-	67	-	-
104-5-1501-043	WORKERS COMP	2,607	-	-	56	-	-
104-5-1501-044	MEDICARE	1,026	-	-	19	-	-
104-5-1501-046	LONG TERM DISABILITY	213	-	-	6	-	-
104-5-1501-050	GROUP LIFE INSURANCE	161	-	-	4	-	-
104-5-1501-120	SUPPLIES-OFFICE	-	-	-	549	-	-
104-5-1501-123	SUPPLIES-SHOP & FIELD	-	-	-	26	-	-
104-5-1501-209	PROF/CONTR SVCS-OTHER	-	-	-	128	-	-
104-5-1501-352	TRAINING/WORKSHOPS/MEETINGS	-	600	-	188	-	-
Fund: 104 - GENERAL FUND-MEASURE T Total:		86,183	600	-	2,321	-	-
Fund: 115 - GENERAL RECREATION PRO							
115-5-1501-002	SALARIES-PART TIME	-	-	-	-	-	-
115-5-1501-042	RETIREMENT	-	-	-	-	-	-
115-5-1501-043	WORKERS COMP	52	-	-	-	-	-
115-5-1501-044	MEDICARE	-	-	-	-	-	-
Fund: 115 - GENERAL RECREATION PRO Total:		52	-	-	-	-	-
Fund: 405 - AAA (AREA AGCY ON AGING)							
405-5-1501-179	MINOR EQUIPMENT-OTHER	-	-	19,746	8,493	-	-
405-5-1501-610	EQUIPMENT NEW	-	-	90,631	90,249	-	-
Fund: 405 - AAA (AREA AGCY ON AGING) Total:		-	-	110,377	98,742	-	-
Fund: 412 - AMERICAN RESCUE PLAN							
412-5-1501-123	SUPPLIES-SHOP & FIELD	1,760	5,166	6,743	3,274	-	-
412-5-1501-179	MINOR EQUIPMENT-OTHER	-	-	16,000	16,000	-	-
412-5-1501-209	PROF/CONTR SVCS-OTHER	20,000	300	14,700	984	-	-
412-5-1501-610	EQUIPMENT-NEW	40,065	1,500	9,167	3,585	-	-
412-5-1501-660	IMPROV OTHER THAN BLDGS-REHAB	309,014	-	-	-	-	-
412-5-1501-678	PRIOR YEAR ADJ EXPENDITURES	-	(209,014)	209,014	-	-	-
Fund: 412 - AMERICAN RESCUE PLAN Total:		370,838	(202,048)	255,624	23,844	-	-
Department: 1501 - P&R.-COMMUNITY CENTER Total:		605,544	51,257	657,278	352,062	364,432	381,272

Recreation and Community Services

Program Description: Recreation and Community Services provide the community with programs, special interest classes, special events, excursions, and community gardening opportunities. Programs and classes include Preschool, T-ball, Youth Basketball, Flag Football, Cheer, Track, Soccer, Archery, Tumbling, Yoga, Art, Youth Summer Camps, and Community Carnivals. The department also focuses on youth development programs such as the Youth Apprenticeship Readiness Accelerator (YARA) City Corps, the Police Activity League (PAL) and providing programs for young people at the Santa Paula Youth Center. In addition, the department offers internship and various volunteer opportunities.

Accomplishments from FY 2023/24 & FY 2024/25:

- Partnered with the Santa Paula School District to offer free youth sports program.
- Graduated two YARA cohorts (20 participants).
- First ever Santa Paula PAL Soccer team competed in the CalPAL State Tournament winning first place in their division.
- Partnered with Goodwill to provide additional internship opportunities.

Goals for FY 2025/26 & FY 2026/27:

- Create additional program opportunities for youth and adult participants by increasing classes and adult sports programs.
- Open a youth center on the west end of the City; City Corps / P.A.L. Center (formerly the Cultural Arts Building).
- Create adaptive programming opportunities.
- Program amphitheater at Sports Park by creating community partnerships through the arts.

Budget Commentary: For FY 25-26 and FY 26-27, the Parks and Recreation Department has allocated \$110,000 respectively for professional services when combining General Funds and Measure T funds. This entails a budget for class instructors, the development of new classes, support for P.A.L., City Corps, and online registration software; this also represents funding from the school district to provide after school sports. There is also \$14,000 allocated each year to support the Santa Paula Proud volunteer program and the Santa Paula Beautiful events that are held twice a year. In addition, there is \$34,000 for supplies for recreation programs and \$38,500 in year one to support community special events such as Easter / Earth Day, Come See Santa, Arbor Day, the Halloween Carnival, Spring into Summer, Summer Concerts, and the Santa Tours.

PARKS AND RECREATION 2025

		FY 22/23 Activity	FY 23/24 Activity	FY 24/25 Budget	FY 24/25 YTD Activity	FY 25/26 Proposed	FY 26/27 Proposed
Department: 1502 - P&R-RECREATION PROGRAM							
Fund: 100 - GENERAL							
100-5-1502-001	SALARIES-FULL TIME	149,081	185,922	236,797	150,876	287,190	182,578
100-5-1502-002	SALARIES-PART TIME	89,226	134,944	235,244	149,768	-	124,426
100-5-1502-003	SALARIES-OVERTIME	-	475	-	-	-	-
100-5-1502-004	LEAVE CASH OUT	5,040	3,006	2,471	4,682	7,513	8,158
100-5-1502-021	CAR ALLOWANCE	4,362	4,260	4,200	3,946	4,200	4,200
100-5-1502-041	CAFETERIA ALLOWANCE	13,500	18,454	12,000	11,194	12,000	12,000
100-5-1502-042	RETIREMENT	18,774	26,915	30,541	24,543	28,130	30,336
100-5-1502-043	WORKERS COMP	19,178	20,620	21,204	15,229	15,036	16,072
100-5-1502-044	MEDICARE	3,801	4,951	5,448	4,621	4,508	4,805
100-5-1502-046	LONG TERM DISABILITY	669	758	819	562	889	966
100-5-1502-047	RETIREMENT - PERS UNFUNDED ACC	4,105	3,528	3,544	7,529	34,462	35,450
100-5-1502-049	CELL PHONE ALLOWANCE	1,278	1,217	-	1,127	-	-
100-5-1502-050	GROUP LIFE INSURANCE	341	344	-	193	-	-
100-5-1502-120	SUPPLIES-OFFICE	-	-	1,590	95	-	-
100-5-1502-121	SUPPLIES-CLOTHING/UNIFORMS	5,854	3,318	6,620	4,222	6,500	6,500
100-5-1502-123	SUPPLIES-SHOP & FIELD	20,260	7,005	52,700	6,363	8,500	8,500
100-5-1502-129	SUPPLIES-OTHER	-	34,320	128,500	59,458	128,500	128,500
100-5-1502-156	SPECIAL EVENT	5,283	5,730	16,000	2,648	16,000	17,000
100-5-1502-181	RECREATION PROGRAMS	114	12,594	12,500	6,945	14,000	14,000
100-5-1502-199	SUSPENSE-EXPENDITURE	18,878	230	-	-	-	-
100-5-1502-209	PROF/CONTR SVCS-OTHER	4,772	114,269	160,400	144,891	65,000	65,000
100-5-1502-305	VEHICLE FUEL	5,589	7,962	6,608	11,708	9,500	9,500
100-5-1502-352	TRAINING/WORKSHOPS/MEETINGS	9,035	4,979	7,270	4,911	4,500	4,500
100-5-1502-610	EQUIPMENT-NEW	92	-	-	-	-	-
Fund: 100 - GENERAL Total:		379,231	595,801	944,455	615,511	646,429	672,489
Fund: 104 - GENERAL FUND-MEASURE T							
104-5-1502-001	SALARIES-FULL TIME	98,235	178,476	263,654	242,981	425,441	327,705
104-5-1502-002	SALARIES-PART TIME	191,680	109,871	168,862	75,229	-	139,760
104-5-1502-003	SALARIES-OVERTIME	-	230	7,870	1,787	8,506	9,216
104-5-1502-004	LEAVE CASH OUT	-	114	1,898	5,988	10,053	11,290
104-5-1502-041	CAFETERIA ALLOWANCE	27,224	34,162	48,485	44,372	53,905	52,705
104-5-1502-042	RETIREMENT	15,713	17,652	30,044	21,862	30,752	34,315
104-5-1502-043	WORKERS COMP	17,599	17,385	26,479	14,507	19,498	21,411
104-5-1502-044	MEDICARE	4,584	4,483	7,089	4,950	7,210	7,831
104-5-1502-046	LONG TERM DISABILITY	511	774	1,359	1,134	1,552	1,765
104-5-1502-047	RETIREMENT - PERS UNFUNDED ACC	226	517	644	550	57,304	61,860
104-5-1502-049	CELL PHONE ALLOWANCE	565	422	-	611	-	-
104-5-1502-050	GROUP LIFE INSURANCE	353	584	-	895	-	-
104-5-1502-120	SUPPLIES-OFFICE	200	2,302	2,500	1,124	3,000	3,000
104-5-1502-123	SUPPLIES-SHOP & FIELD	20,475	25,930	25,500	23,034	25,500	25,500
104-5-1502-150	RECOGNITIONS/AWARDS	4,177	369	1,500	1,416	5,500	6,000
104-5-1502-156	SPECIAL EVENT	12,752	19,392	22,500	18,834	22,500	22,500
104-5-1502-209	PROF/CONTR SVCS-OTHER	41,501	33,278	33,000	29,496	45,000	45,000
104-5-1502-280	UTILITY-ELECTRIC	3,322	-	-	-	-	-
104-5-1502-352	TRAINING/WORKSHOPS/MEETINGS	2,824	2,379	6,500	2,877	7,000	7,000
104-5-1502-610	EQUIPMENT-NEW	-	37,131	49,000	41,317	-	-
Fund: 104 - GENERAL FUND-MEASURE T Total:		441,941	485,451	696,884	532,964	722,722	776,858

PARKS AND RECREATION 2025

		FY 22/23 Activity	FY 23/24 Activity	FY 24/25 Budget	FY 24/25 YTD Activity	FY 25/26 Proposed	FY 26/27 Proposed
Fund: 108 - GENERAL FUND-MEASURE R							
108-5-1502-002	SALARIES-PART TIME	-	-	-	-	57,734	57,750
108-5-1502-042	RETIREMENT	-	-	-	-	2,309	2,310
108-5-1502-043	WORKERS COMP	-	-	-	-	2,739	2,740
108-5-1502-044	MEDICARE	-	-	-	-	837	837
Fund: 108 - GENERAL FUND-MEASURE R Total:		-	-	-	-	63,619	63,637
Fund: 115 - GENERAL RECREATION PRO							
115-5-1502-123	SUPPLIES-SHOP & FIELD	170	2,301	10,000	4,531	7,000	7,000
115-5-1502-181	RECREATION PROGRAMS	51,892	50,056	46,000	44,014	40,000	40,000
115-5-1502-182	SENIOR ACTIVITIES	3,505	3,835	25,000	6,430	20,000	20,000
Fund: 115 - GENERAL RECREATION PRO Total:		55,566	56,192	81,000	54,975	67,000	67,000
Fund: 405 - AAA (AREA AGCY ON AGING)							
405-5-1502-001	SALARIES-FULL TIME	-	6,360	10,466	9,178	40,610	-
405-5-1502-002	SALARIES-PART TIME	45,670	31,619	37,658	21,811	-	41,392
405-5-1502-003	SALARIES-OVERTIME	-	238	709	465	718	766
405-5-1502-004	LEAVE CASH OUT	-	-	-	-	442	478
405-5-1502-041	CAFETERIA ALLOWANCE	-	1,297	3,090	1,488	1,830	1,770
405-5-1502-042	RETIREMENT	3,606	3,973	5,379	3,650	5,057	5,157
405-5-1502-043	WORKERS COMP	2,135	1,986	2,343	1,545	1,724	1,827
405-5-1502-044	MEDICARE	662	559	753	465	634	646
405-5-1502-046	LONG TERM DISABILITY	-	31	55	45	59	63
405-5-1502-047	RETIREMENT - PERS UNFUNDED ACC	807	797	784	1,332	7,805	7,554
405-5-1502-048	CLOTHING ALLOWANCE	-	32	29	96	115	115
405-5-1502-049	CELL PHONE ALLOWANCE	-	-	-	-	-	-
405-5-1502-050	GROUP LIFE INSURANCE	-	28	-	37	-	-
405-5-1502-123	SUPPLIES-SHOP & FIELD	14,542	18,783	12,000	6,053	10,634	10,634
405-5-1502-127	SUPPLIES-STORE	-	-	-	-	10,000	10,000
405-5-1502-129	SUPPLIES-OTHER	-	-	-	-	4,500	4,500
405-5-1502-130	SUPPLIES-MEALS ON WHEELS	12,202	14,359	26,000	1,302		
405-5-1502-209	PROF/CONTR SVCS-OTHER	303	-	-	5,121	85,445	85,445
Fund: 405 - AAA (AREA AGCY ON AGING) Total:		79,928	80,062	99,266	52,586	169,572	170,347
Fund: 412 - AMERICAN RESCUE PLAN							
412-5-1502-209	PROF/CONTR SVCS-OTHER	-	25,000	100,000	25,000		
412-5-1502-610	EQUIPMENT-NEW	14,889	15,000	-	-		
Fund: 412 - AMERICAN RESCUE PLAN Total:		14,889	40,000	100,000	25,000	-	-
Department: 1502 - P&R-RECREATION PROGRAM Total		971,555	1,257,507	1,921,606	1,281,037	1,669,342	1,750,331

Buildings and Grounds Program

Program Description: To provide maintenance and improvements for public Parks, Buildings, and Grounds, as well as other City owned properties. The program includes two separate budgets for these activities.

Accomplishments from FY 2023/24 & FY 2024/25:

- Completed Phase I of Police Station remodel.
- Accepted turnover of Phase I Sports Park.
- Held three community meetings regarding Baranca Park Master Plan.
- Completed 5,889 work orders.
- Established an ongoing maintenance plan for both Las Piedras and Teague Park sports fields; completed improvements.
- Completed grid 1 pruning of city trees.
- Upgraded Las Piedras park restrooms and park lighting at Obregon Park.
- Continued to receive Tree City USA designation (Year 3 & 4).

Goals for FY 2025/26 & FY 2026/27:

- Replace restroom at Teague Park.
- Create a priority list of public restrooms in need of rehab; complete at least two restrooms.
- Complete installation of storage building on the Community Center campus.
- Complete Community Center lobby and restroom remodel.

Budget Commentary: For the Building Maintenance Division, shop & field is at \$55,000 year one and increases slightly to \$57,000 year two. Professional services increased to \$50,700 year one and \$52,700 year two; this expense is for pest control, back flow testing, contracted trade services, and other facility needs on an as needed basis. In addition, \$40,000 has been budgeted each FY for facility improvements; painting, new flooring, interior remodeling.

The Parks & Grounds Division has allotted \$48,000 for both FY 25-26 and FY 26-27 to shop and field supplies for regular maintenance items required to keep our parks and grounds clean and attractive. There is also a request for \$65,000 in year one and \$70,000 in year two for tree trimming and care; this, along with Public Works funding for tree trimming, will assist with working towards meeting the City's four year pruning grid cycle. The department has also budgeted \$17,500 in both years for tree planting. There is also a request for \$166,000 for park maintenance and landscaping services. This funding request is to assist with field maintenance; especially as it relates to areas used for soccer & athletic field purposes.

PARKS AND RECREATION 2025

		FY 22/23 Activity	FY 23/24 Activity	FY 24/25 Budget	FY 24/25 YTD Activity	FY 25/26 Proposed	FY 26/27 Proposed
Department: 1531 - P&R-BUILDING MAINT							
Fund: 100 - GENERAL							
100-5-1531-001	SALARIES-FULL TIME	95,479	158,938	267,333	183,670	209,593	228,964
100-5-1531-002	SALARIES-PART TIME	16,555	17,078	-	-	-	-
100-5-1531-003	SALARIES-OVERTIME	8,869	9,433	18,380	10,566	9,508	10,402
100-5-1531-004	LEAVE CASH OUT	-	14	2,804	-	6,846	7,470
100-5-1531-041	CAFETERIA ALLOWANCE	18,750	28,024	60,720	31,788	32,579	32,399
100-5-1531-042	RETIREMENT	9,766	16,367	30,890	16,232	19,835	21,652
100-5-1531-043	WORKERS COMP	20,014	29,344	25,108	25,724	24,597	26,851
100-5-1531-044	MEDICARE	1,948	2,967	5,018	3,118	3,758	4,057
100-5-1531-045	UNEMPLOYMENT	736	-	-	-	-	-
100-5-1531-046	LONG TERM DISABILITY	486	786	1,397	903	1,114	1,217
100-5-1531-047	RETIREMENT - PERS UNFUNDED ACC	40,911	51,316	58,602	53,103	39,541	41,072
100-5-1531-048	CLOTHING ALLOWANCE	816	1,636	1,179	1,784	1,265	1,265
100-5-1531-049	CELL PHONE ALLOWANCE	524	460	-	466	-	-
100-5-1531-050	GROUP LIFE INSURANCE	313	612	-	697	-	-
100-5-1531-121	SUPPLIES-CLOTHING/UNIFORMS	2,186	2,905	3,000	2,813	4,500	4,500
100-5-1531-123	SUPPLIES-SHOP & FIELD	46,359	55,702	52,000	49,425	55,000	60,000
100-5-1531-173	MINOR EQUIPMENT-SHOP & FIELD	1,500	1,947	6,893	6,464	12,500	6,500
100-5-1531-209	PROF/CONTR SVCS-OTHER	50,238	44,787	65,500	55,863	50,700	52,700
100-5-1531-226	PROF/CONTR SVCS-JANITORIAL	48,597	16,276	-	-	-	-
100-5-1531-301	MAINT-BLDGS & IMPROVEMENTS	29,282	24,840	33,000	17,354	40,000	40,000
100-5-1531-305	VEHICLE FUEL	5,677	5,871	6,712	3,439	7,000	7,000
100-5-1531-307	EQUIPMENT MAINTENANCE CHARGE	31,192	23,398	27,962	-	23,692	23,738
100-5-1531-352	TRAINING/WORKSHOPS/MEETINGS	-	-	1,000	647	2,500	2,500
100-5-1531-370	LEASE/RENTAL	-	-	1,500	201	2,500	2,500
Fund: 100 - GENERAL Total:		430,196	492,703	668,999	464,258	547,028	574,788
Fund: 104 - GENERAL FUND-MEASURE T							
104-5-1531-209	PROF/CONTR SVCS-OTHER	13,246	135	-	-	-	-
Fund: 104 - GENERAL FUND-MEASURE T Total:		13,246	135	-	-	-	-
Fund: 108 - GENERAL FUND-MEASURE R							
108-5-1531-001	SALARIES-FULL TIME	-	-	-	-	45,015	48,801
108-5-1531-002	SALARIES-PART TIME	-	-	-	-	-	-
108-5-1531-003	SALARIES-OVERTIME	-	-	-	-	4,707	5,048
108-5-1531-004	LEAVE CASH OUT	-	-	-	-	2,224	2,416
108-5-1531-041	CAFETERIA ALLOWANCE	-	-	-	-	8,400	8,400
108-5-1531-042	RETIREMENT	-	-	-	-	3,896	4,222
108-5-1531-043	WORKERS COMP	-	-	-	-	6,047	6,562
108-5-1531-044	MEDICARE	-	-	-	-	881	943
108-5-1531-045	UNEMPLOYMENT	-	-	-	-	-	-
108-5-1531-046	LONG TERM DISABILITY	-	-	-	-	247	268
108-5-1531-047	RETIREMENT - PERS UNFUNDED ACC	-	-	-	-	8,705	8,955
108-5-1531-048	CLOTHING ALLOWANCE	-	-	-	-	403	403
108-5-1531-049	CELL PHONE ALLOWANCE	-	-	-	-	-	-
108-5-1531-610	EQUIPMENT-NEW	-	-	-	-	85,000	-
Fund: 108 - GENERAL FUND-MEASURE R Total:		-	-	-	-	165,525	86,018
Fund: 207 - UNION OIL BUILDING ENDOWMENT - OPERATING FUND							
207-5-1531-123	SUPPLIES-SHOP & FIELD	-	-	60,000	-	-	-
207-5-1531-209	PROF/CONTR SVCS-OTHER	-	-	100,000	3,075	-	-
207-5-1531-650	BUILDINGS-REHAB	-	-	840,000	-	-	-
Fund: 207 - UNION OIL BUILDING ENDOWMENT - OPER		-	-	1,000,000	3,075	-	-
Department: 1531 - P&R-BUILDING MAINT Total:		443,442	492,838	1,668,999	467,333	712,553	660,806

PARKS AND RECREATION 2025

		FY 22/23 Activity	FY 23/24 Activity	FY 24/25 Budget	FY 24/25 YTD Activity	FY 25/26 Proposed	FY 26/27 Proposed
Department: 1532 - P&R-GROUNDS MAINT							
Fund: 100 - GENERAL							
100-5-1532-001	SALARIES-FULL TIME	95,479	151,903	151,299	156,612	312,960	217,539
100-5-1532-002	SALARIES-PART TIME	48,679	68,340	55,732	89,773	-	125,713
100-5-1532-003	SALARIES-OVERTIME	10,705	24,315	9,581	18,244	14,175	15,582
100-5-1532-004	LEAVE CASH OUT	-	-	2,775	-	6,093	6,658
100-5-1532-041	CAFETERIA ALLOWANCE	18,750	31,100	24,990	28,870	34,289	34,289
100-5-1532-042	RETIREMENT	9,920	15,274	15,892	15,440	21,402	23,631
100-5-1532-043	WORKERS COMP	24,664	39,256	32,507	34,925	37,422	41,101
100-5-1532-044	MEDICARE	2,488	3,938	3,534	4,186	5,336	5,803
100-5-1532-046	LONG TERM DISABILITY	495	820	793	818	1,118	1,238
100-5-1532-047	RETIREMENT - PERS UNFUNDED ACC	17,493	21,064	24,165	22,325	38,221	40,319
100-5-1532-048	CLOTHING ALLOWANCE	816	1,415	1,208	1,412	1,610	1,610
100-5-1532-049	CELL PHONE ALLOWANCE	1,096	1,459	-	1,111	-	-
100-5-1532-050	GROUP LIFE INSURANCE	315	540	-	569	-	-
100-5-1532-121	SUPPLIES-CLOTHING/UNIFORMS	677	1,741	1,500	1,453	2,000	2,000
100-5-1532-123	SUPPLIES-SHOP & FIELD	40,742	41,933	55,000	50,645	-	-
100-5-1532-156	SANTA PAULA BEAUTIFUL	-	20,000	20,000	20,000	20,000	20,000
100-5-1532-173	MINOR EQUIPMENT-SHOP & FIELD	3,563	2,792	5,000	4,967	7,500	7,500
100-5-1532-202	PROF/CONTR SVCS-LANDSCAPE	8,950	13,300	35,500	27,567	-	-
100-5-1532-209	PROF/CONTR SVCS-OTHER	51,178	40,112	42,500	31,815	9,620	11,620
100-5-1532-223	PROF/CONTR SVCS-TREE TRIMMING	33,090	52,048	60,000	29,315	65,000	70,000
100-5-1532-226	PROF/CONTR SVCS-JANITORIAL	20,880	6,960	-	-	-	-
100-5-1532-229	PROF SVCS-TREE PLANTING	13,094	3,139	14,500	2,333	17,500	17,500
100-5-1532-301	MAINT-BLDGS & IMPROVEMENTS	7,500	5,088	5,000	2,977	8,500	8,500
100-5-1532-305	VEHICLE FUEL	13,953	14,190	9,962	9,018	12,000	12,000
100-5-1532-307	EQUIPMENT MAINTENANCE CHARGE	31,192	23,398	27,962	-	23,692	23,738
100-5-1532-352	TRAINING/WORKSHOPS/MEETINGS	459	1,653	2,000	853	2,500	2,500
Fund: 100 - GENERAL Total:		456,177	585,779	601,400	555,227	640,937	688,841
Fund: 104 - GENERAL FUND-MEASURE T							
104-5-1532-001	SALARIES-FULL TIME	94,387	1,941	-	-	-	-
104-5-1532-002	SALARIES-PART TIME	97	-	-	-	-	-
104-5-1532-003	SALARIES-OVERTIME	15,184	9,437	-	3,299	-	-
104-5-1532-004	LEAVE CASH OUT	-	-	-	-	-	-
104-5-1532-041	CAFETERIA ALLOWANCE	18,750	-	-	-	-	-
104-5-1532-042	RETIREMENT	7,062	480	-	138	-	-
104-5-1532-043	WORKERS COMP	16,976	1,132	-	315	-	-
104-5-1532-044	MEDICARE	1,827	134	-	38	-	-
104-5-1532-046	LONG TERM DISABILITY	516	45	-	13	-	-
104-5-1532-047	RETIREMENT - PERS UNFUNDED ACC	89	-	-	-	-	-
104-5-1532-048	CLOTHING ALLOWANCE	1,088	-	-	-	-	-
104-5-1532-049	CELL PHONE ALLOWANCE	436	-	-	-	-	-
104-5-1532-050	GROUP LIFE INSURANCE	362	27	-	7	-	-
104-5-1532-202	PROF/CONTR SVCS-LANDSCAPE	-	76,453	123,547	80,787	121,500	121,500
104-5-1532-209	PROF/CONTR SVCS-OTHER	-	1,105	-	5,450	-	-
104-5-1532-610	EQUIPMENT-NEW	57,631	-	39,369	35,298	-	-
Fund: 104 - GENERAL FUND-MEASURE T Total:		214,405	90,755	162,916	125,344	121,500	121,500

PARKS AND RECREATION 2025

		FY 22/23 Activity	FY 23/24 Activity	FY 24/25 Budget	FY 24/25 YTD Activity	FY 25/26 Proposed	FY 26/27 Proposed
Fund: 108 - GENERAL FUND-MEASURE R							
108-5-1532-001	SALARIES-FULL TIME	-	-	-	-	19,292	20,915
108-5-1532-002	SALARIES-PART TIME	-	-	-	-	-	-
108-5-1532-003	SALARIES-OVERTIME	-	-	-	-	2,017	2,163
108-5-1532-004	LEAVE CASH OUT	-	-	-	-	953	1,036
108-5-1532-041	CAFETERIA ALLOWANCE	-	-	-	-	3,600	3,600
108-5-1532-042	RETIREMENT	-	-	-	-	1,670	1,809
108-5-1532-043	WORKERS COMP	-	-	-	-	2,592	2,812
108-5-1532-044	MEDICARE	-	-	-	-	378	404
108-5-1532-046	LONG TERM DISABILITY	-	-	-	-	106	115
108-5-1532-047	RETIREMENT - PERS UNFUNDED ACC	-	-	-	-	3,731	3,838
108-5-1532-048	CLOTHING ALLOWANCE	-	-	-	-	173	173
108-5-1532-049	CELL PHONE ALLOWANCE	-	-	-	-	-	-
108-5-1532-202	PROF/CONTR SVCS-LANDSCAPE	-	-	-	-	45,000	50,000
108-5-1532-209	PROF/CONTR SVCS-OTHER	-	-	-	-	33,380	33,380
108-5-1532-123	SUPPLIES-SHOP & FIELD	-	-	-	-	48,000	50,000
Fund: 108 - GENERAL FUND-MEASURE R Total:		-	-	-	-	160,891	170,245
Fund: 412 - AMERICAN RESCUE PLAN							
412-5-1532-610	EQUIPMENT-NEW	64,581	7,081	6,766	6,462	-	-
Fund: 412 - AMERICAN RESCUE PLAN Total:		64,581	7,081	6,766	6,462	-	-
Fund: 504 - HARVEST CFD EA1							
504-5-1532-001	SALARIES-FULL TIME	-	-	83,447	-	-	-
504-5-1532-002	SALARIES-PART TIME	-	2,173	-	5,752	-	-
504-5-1532-003	SALARIES-OVERTIME	-	-	3,312	-	-	-
504-5-1532-041	CAFETERIA ALLOWANCE	-	-	9,300	-	-	-
504-5-1532-042	RETIREMENT	-	87	5,908	230	-	-
504-5-1532-043	WORKERS COMP	-	2,632	9,662	681	-	-
504-5-1532-044	MEDICARE	-	32	1,393	83	-	-
504-5-1532-046	LONG TERM DISABILITY	-	-	157	-	-	-
504-5-1532-047	RETIREMENT - PERS UNFUNDED ACC	-	573	604	1,254	-	-
504-5-1532-049	CELL PHONE ALLOWANCE	-	-	-	-	-	-
504-5-1532-610	EQUIPMENT-NEW	-	-	-	-	95,000	-
Fund: 504 - HARVEST CFD EA1 Total:		-	5,497	113,783	8,001	95,000	-
Fund: 803 - HARDING PARK TRUST							
803-5-1532-123	SUPPLIES-SHOP & FIELD	13,959	15,326	21,500	16,928	17,500	17,500
803-5-1532-209	PROF/CONTR SVCS-OTHER	85,326	96,610	95,000	75,604	99,500	104,500
803-5-1532-280	UTILITY-ELECTRIC	-	-	8,500	-	23,000	23,000
803-5-1532-301	MAINT-BLDGS & IMPROVEMENTS	10,274	20,638	12,000	5,032	30,000	30,000
Fund: 803 - HARDING PARK TRUST Total:		109,559	132,573	137,000	97,564	170,000	175,000
Department: 1532 - P&R-GROUNDS MAINT Total:		844,722	821,685	1,021,864	792,598	1,188,327	1,155,585
		FY 22/23 Activity	FY 23/24 Activity	FY 24/25 Budget	FY 24/25 YTD Activity	FY 25/26 Proposed	FY 26/27 Proposed
Department: 6002 - HARVEST CFD EA1							
Fund: 504 - HARVEST CFD EA1							
504-5-6002-202	PROF/CONTR SVCS - LANDSCAPE	3,750	9,750	50,000	7,500	225,000	236,200
504-5-6002-209	PROF/CONTR SVCS-OTHER	42,329	39,148	-	38,674	105,000	110,000
504-5-6002-222	PROF/CONTR SVCS-SIGNAL MAINT	312	-	-	1,642	5,000	5,000
504-5-6002-370	LEASE/RENTAL	-	-	20,000	12,287	-	-
504-5-6002-511	PRINCIPAL DUE BOND HOLDERS	-	150,000	225,000	185,000	225,000	265,000
504-5-6002-512	INTEREST DUE BOND HOLDERS	1,285,926	1,482,209	1,412,046	1,130,275	1,686,063	1,674,188
504-5-6002-520	COST OF ISSUANCE - BONDS	-	2,475	-	-	-	-
Fund: 504 - HARVEST CFD EA1 Total:		1,332,317	1,683,581	1,707,046	1,375,378	2,246,063	2,290,388
Department: 6002 - HARVEST CFD EA1 Total:		1,332,317	1,683,581	1,707,046	1,375,378	2,246,063	2,290,388

Harvest CFD program shown for informational purposes, also included in the non departmental section.

Graffiti Program

Program Description: The Parks & Recreation Department provides oversight for the graffiti abatement program. The program also focuses on litter & weed abatement and park beautification & maintenance.

Accomplishments from FY 2023/24 & FY 2024/25:

- Established a private property graffiti removal assistance program.
- Responded to 792 graffiti work orders.

Goals for FY 2025/26 & FY 2026/27:

- Continue with effort to respond to graffiti work orders within 24 hours.
- Work with City Corps to continue downtown power washing and city-wide litter abatement.

Budget Commentary: \$3500 has been allocated for new equipment such as paint sprayers and tools that will help staff be more efficient. \$7,500 year one and \$8,500 year two for supplies – shop & field covers paint, graffiti removal chemicals, and other necessary items for graffiti abatement.

		FY 22/23 Activity	FY 23/24 Activity	FY 24/25 Budget	FY 24/25 YTD Activity	FY 25/26 Proposed	FY 26/27 Proposed
Department: 1533 - P&R-GRAFFITI REMOVAL							
Fund: 100 - GENERAL							
100-5-1533-001	SALARIES-FULL TIME	49,347	52,736	53,699	50,352	-	-
100-5-1533-003	SALARIES-OVERTIME	2,029	2,433	3,765	549	-	-
100-5-1533-004	LEAVE CASHOUT	-	-	819	-	-	-
100-5-1533-041	CAFETERIA ALLOWANCE	12,500	12,055	12,000	11,000	-	-
100-5-1533-042	RETIREMENT	3,690	4,030	4,179	3,963	-	-
100-5-1533-043	WORKERS COMP	7,819	8,953	9,365	6,464	-	-
100-5-1533-044	MEDICARE	804	844	1,027	769	-	-
100-5-1533-046	LONG TERM DISABILITY	236	251	284	232	-	-
100-5-1533-047	RETIREMENT - PERS UNFUNDED ACC	-	-	-	129	-	-
100-5-1533-048	CLOTHING ALLOWANCE	544	578	575	531	-	-
100-5-1533-049	CELL PHONE ALLOWANCE	312	302	-	277	-	-
100-5-1533-050	GROUP LIFE INSURANCE	176	210	-	193	-	-
100-5-1533-121	SUPPLIES-CLOTHING/UNIFORMS	-	225	500	-	500	500
100-5-1533-123	SUPPLIES-SHOP & FIELD	5,158	6,867	9,500	6,520	7,500	8,500
100-5-1533-305	VEHICLE FUEL	-	-	-	3,202	-	-
100-5-1533-610	EQUIPMENT-NEW	-	-	3,000	2,815	3,500	3,500
Fund: 100 - GENERAL Total:		82,615	89,484	98,714	86,995	11,500	12,500
Fund: 108 - GENERAL FUND-MEASURE R							
108-5-1533-001	SALARIES-FULL TIME	-	-	-	-	59,112	63,709
108-5-1533-003	SALARIES-OVERTIME	-	-	-	-	4,010	4,276
108-5-1533-004	LEAVE CASHOUT	-	-	-	-	2,477	2,675
108-5-1533-041	CAFETERIA ALLOWANCE	-	-	-	-	12,000	12,000
108-5-1533-042	RETIREMENT	-	-	-	-	4,775	5,143
108-5-1533-043	WORKERS COMP	-	-	-	-	7,668	8,274
108-5-1533-044	MEDICARE	-	-	-	-	1,134	1,207
108-5-1533-046	LONG TERM DISABILITY	-	-	-	-	314	339
108-5-1533-047	RETIREMENT - PERS UNFUNDED ACC	-	-	-	-	11,440	11,699
108-5-1533-048	CLOTHING ALLOWANCE	-	-	-	-	575	575
108-5-1533-049	CELL PHONE ALLOWANCE	-	-	-	-	-	-
108-5-1533-050	GROUP LIFE INSURANCE	-	-	-	-	-	-
Fund: 100 - GENERAL Total:		-	-	-	-	103,505	109,897
Department: 1533 - P&R-GRAFFITI REMOVAL Total:		82,615	89,484	98,714	86,995	115,005	122,397

Harding Park Program

Program Description: Harding Park has four fields available for use: three baseball, one softball, and one multi-purpose field (baseball & softball). The department oversees the parks maintenance program, facilitates use requests and reservations, and oversees the caretaker program.

Accomplishments from FY 2023/24 & FY 2024/25:

- Installed bollards along Harvard to protect spectators and participants
- Completed field maintenance and improvements
- Completed tree pruning throughout the entire complex
- Partnered with Little League to improve the batting cages
- Complete mural

Goals for FY 2025/26 & FY 2026/27:

- Extend landscape contractor agreement
- Remodel restroom

Budget Commentary: \$99,500 has been allocated in year 1 and \$104,500 for year 2 for professional services. These funds are for items such as landscape contractor services, restroom cleaning, Cragoe and irrigation repairs. \$17,500 for supplies – shop & field covers various things needed for park maintenance each year

		FY 22/23 Activity	FY 23/24 Activity	FY 24/25 Budget	FY 24/25 YTD Activity	FY 25/26 Proposed	FY 26/27 Proposed
Fund: 803 - HARDING PARK TRUST							
803-5-1532-123	SUPPLIES-SHOP & FIELD	13,959	15,326	21,500	16,928	17,500	17,500
803-5-1532-209	PROF/CONTR SVCS-OTHER	85,326	96,610	95,000	75,604	99,500	104,500
803-5-1532-280	UTILITY-ELECTRIC	-	-	8,500	-	23,000	23,000
803-5-1532-301	MAINT-BLDGS & IMPROVEMENTS	10,274	20,638	12,000	5,032	30,000	30,000
Fund: 803 - HARDING PARK TRUST Total:		109,559	132,573	137,000	97,564	170,000	175,000

*Harding Park Expenses are included as part of the Grounds Division budget, and are shown here for informational purposes only.

Union Oil Building Program

Program Description: Union Oil Building is currently home to Leap Lab: Ventura County Science Center and the Santa Paula Historical Society. It also houses the City’s Union Oil collection consisting of various artifacts and documents which includes an old oil rig located in the adjacent Rig Room. The department administers and provides oversight of the license agreements with the two users and provides maintenance for the building and surrounding grounds.

Accomplishments from FY 2023/24 & FY 2024/25:

- Led the effort to acquire the Union Oil Building and secure a \$2 million gift from Chevron.
- Executed license agreements with Leap Lab: Ventura County Science Center and the Santa Paula Historical Society.

Goals for FY 2025/26 & FY 2026/27:

- Begin Union Oil Building deferred maintenance program; including roof replacement and HVAC system upgrade.
- Inventory the Union Oil items and artifacts.

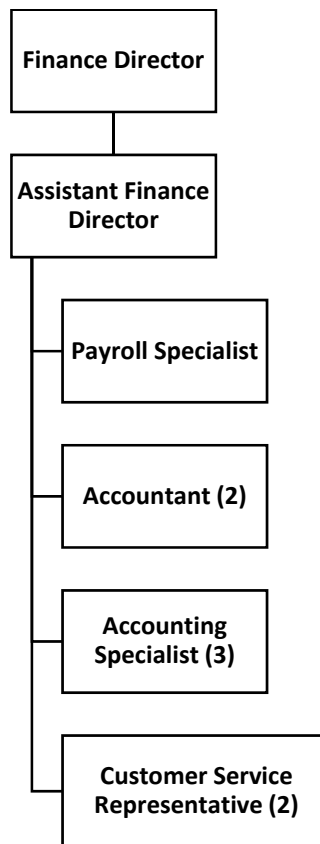
Budget Commentary: Funds for the Union Oil Building are part of the City’s Capital Improvement Program. Those funds are for differed and ongoing maintenance items; such as roof replacement and to upgrade / replace the existing HVAC system.

		FY 22/23 Activity	FY 23/24 Activity	FY 24/25 Budget	FY 24/25 YTD Activity	FY 25/26 Proposed	FY 26/27 Proposed
Fund: 207 - UNION OIL BUILDING ENDOWMENT - OPERATING FUND							
207-5-1531-123	SUPPLIES-SHOP & FIELD	-	-	60,000	-		
207-5-1531-209	PROF/CONTR SVCS-OTHER	-	-	100,000	3,075		
207-5-1531-650	BUILDINGS-REHAB	-	-	840,000	-		
Fund: 207 - UNION OIL BUILDING ENDOWMENT - OPER		-	-	1,000,000	3,075	-	-

*Union Oil Expenses are included as part of the Buildings Division budget, and are shown here for informational purposes only. Additional expenses can be found in the Capital Improvement Program sheets.

Department Description: The Finance Department is responsible for the establishment and maintenance of an effective financial accounting system, which accurately reflects the financial operations of the City and offers a framework for financial planning and analysis.

Mission: The primary goal is to provide accurate, reliable and timely financial information to the City Council, City Manager, City Departments and outside requests using recognized professional standards.



The Financial Service Department is divided into three programs: City Treasurer, Finance and Customer Service. All expenses are incorporated into the Financial Services Program. The Finance Division is responsible for the financial system, general accounting, payroll, accounts payable, budget preparation, auditing and financial reporting. This division also provides support to City departments in their purchases of goods and services and ensures that the procedures are compliant with the appropriate guidelines and regulations. The Customer Service Division provides centralized accounting for customer billing for utilities and counter services at City Hall, providing general information and referrals for services throughout the City.

Accomplishment for FY 2024/2025:

- New employees receive one on one training on timesheet entry.

- Bank reconciliations for FY22/23 and FY23/24 are complete
- SCO reports and TDA Audit were completed on time.
- Training of new onboarding staff via webinars
- Developmental training for staff via JPIA trainings, CSMFO conferences and CalPERS forum.

Top Priorities FY 2025 through 2027:

- Transition Business License software to Energov/Incode Community Development.
- Complete cross training of Accounting Specialist duties.
- Increase training opportunities of the financial software to other departments.
- Transition electronic Purchase Order approvals.
- Establish and implement a new utility bill format.

Financial Services Program

Program Description: The Finance Program provides coordination and direction of the financial operations of the City. This program includes personnel costs for 75% of the Finance Director, three Accounting Technicians, one each Payroll Specialist, Purchasing Agent and Assistant Finance Director and 5% of two Customer Service Representatives.

Program Core Services: This includes maintaining an effective financial accounting system, controlling the assets and financial operations of the City and providing a framework for financial planning and analysis to support the operation and management of all City Departments. The Finance Program is responsible for processing and maintaining records of all financial transactions of the City. These transactions include accounts payable, accounts receivable, general ledger accounting, enterprise accounting, internal services accounting, financial reporting, and administration of employee payroll. The Program is also responsible for budget accounting, salary and revenue projections, grant reporting, development and production of the annual budget, debt administration and annual audits.

Purchasing has also been consolidated with the Finance Program and facilitates procurement of goods and services for all departments by processing requisitions and/or preparing purchase orders per the City's purchasing policies and procedures.

Budget Commentary: FY 25-26 an allocation of \$133,000 and FY 26-27 an allocation of \$136,090, for Professional/Contractual Services. The finance department uses various professional services, such as HdL Coren & Cone, property tax analysis, forecasting, and assessment for approximately \$6,000 annually. Also included in the professional services line item is Hinderliter, de Llamas & Associates, for sales tax audits and analytical services for \$13,000 annually. Chandler Asset assists the City with our investment diversification and costs approximately \$30,000 annually, while Rogers, Anderson, Malody & Scott LLP performs the City's annual audit with an annual contract of up to \$35,800. Other professional services make up the remainder, including pension modeling services, GASB reporting, and other items. FY 25-26 and FY 26-27 an allocation of \$19,000 and \$2,300 respectively, for Minor Equipment-Office. In year 1 - minor equipment includes stand up desk, cabinets for FD office, 3 office chairs, scanner, water dispenser service, 4 space heaters, foldable conference table, customer service representative table. Year 2 – additional chairs and water dispenser services. FY 25-26 and FY 26-27 an allocation of \$6,500, respectively, for Supplies-Office. Standard office supplies such as paper, ink, writing utensils, business cards, and accounts payable laser checks.

		FY 22/23 Activity	FY 23/24 Activity	FY 24/25 Budget	FY 24/25 YTD Activity	FY 25/26 Proposed	FY 26/27 Proposed
Department: 2002 - FIN-FINANCE							
Fund: 100 - GENERAL							
100-5-2002-001	SALARIES-FULL TIME	404,239	415,570	517,532	428,691	516,395	581,009
100-5-2002-003	SALARIES-OVERTIME	3,584	1,213	-	452	-	-
100-5-2002-004	LEAVE CASH OUT	10,112	6,115	5,091	9,069	20,428	22,998
100-5-2002-021	CAR ALLOWANCE	4,564	5,307	5,250	4,897	5,250	5,250
100-5-2002-041	CAFETERIA ALLOWANCE	66,383	65,673	61,849	54,802	64,094	62,534
100-5-2002-042	RETIREMENT	36,268	38,735	53,621	39,025	52,102	58,309
100-5-2002-043	WORKERS COMP	5,009	5,115	6,572	4,163	4,854	5,472
100-5-2002-044	MEDICARE	6,337	6,357	8,551	6,416	8,789	9,741
100-5-2002-046	LONG TERM DISABILITY	1,854	1,842	2,585	1,794	2,589	2,918
100-5-2002-047	RETIREMENT - PERS UNFUNDED ACC	9,293	7,533	8,092	12,028	99,980	106,696
100-5-2002-049	CELL PHONE ALLOWANCE	2,281	3,069	-	2,825	-	-
100-5-2002-050	GROUP LIFE INSURANCE	1,120	971	-	933	-	-
100-5-2002-101	POSTAGE	-	10	-	173	250	250
100-5-2002-103	DUES & SUBSCRIPTIONS	451	570	1,000	310	1,180	1,180
100-5-2002-120	SUPPLIES-OFFICE	6,382	6,941	6,500	4,287	6,500	6,500
100-5-2002-129	SUPPLIES-OTHER	205	113	-	240	1,550	1,550
100-5-2002-150	RECOGNITIONS/AWARDS	377	274	500	401	500	500
100-5-2002-171	MINOR EQUIPMENT-OFFICE	7,703	-	2,000	68	14,000	2,300
100-5-2002-201	PROFESSIONAL/CONTRACTUAL SER	29,749	84,829	105,000	73,458	121,070	124,070
100-5-2002-205	PROF/CONTR SVCS-PERSONNEL	-	314	-	-	-	-
100-5-2002-209	PROF/CONTR SVCS-OTHER	52,121	30,464	7,000	48,379	7,500	7,500
100-5-2002-230	LEGAL ADVERTISING	-	-	-	-	-	-
100-5-2002-241	PRINTING & BINDING-EXTERNAL	589	51	1,000	27	4,000	1,000
100-5-2002-352	TRAINING/WORKSHOPS/MEETINGS	3,275	6,822	5,000	515	11,000	11,000
100-5-2002-360	EDUCATIONAL REIMBURSEMENT	-	3,000	2,500	3,000	9,000	9,000
Fund: 100 - GENERAL Total:		651,896	690,887	799,644	695,954	951,032	1,019,778
Fund: 108 - GENERAL FUND-MEASURE R							
108-5-2002-001	SALARIES-FULL TIME	-	-	-	-	41,334	46,399
108-5-2002-003	SALARIES-OVERTIME	-	-	-	-	-	-
108-5-2002-004	LEAVE CASH OUT	-	-	-	-	-	-
108-5-2002-021	CAR ALLOWANCE	-	-	-	-	-	-
108-5-2002-041	CAFETERIA ALLOWANCE	-	-	-	-	12,462	11,658
108-5-2002-042	RETIREMENT	-	-	-	-	3,549	3,985
108-5-2002-043	WORKERS COMP	-	-	-	-	387	435
108-5-2002-044	MEDICARE	-	-	-	-	780	842
108-5-2002-046	LONG TERM DISABILITY	-	-	-	-	206	232
108-5-2002-047	RETIREMENT - PERS UNFUNDED ACC	-	-	-	-	7,922	8,444
108-5-2002-049	CELL PHONE ALLOWANCE	-	-	-	-	-	-
108-5-2002-050	GROUP LIFE INSURANCE	-	-	-	-	-	-
108-5-2002-201	PROFESSIONAL/CONTRACTUAL SER	-	-	-	-	11,930	12,020
Fund: 108 - GENERAL FUND-MEASURE R Total:		-	-	-	-	78,571	84,015
Fund: 412 - AMERICAN RESCUE PLAN							
412-5-2002-120	SUPPLIES - OFFICE	-	-	-	-	-	-
412-5-2002-209	PROF/CONTR SVCS-OTHER	1,675	5,490	77,120	19,364	-	-
Fund: 412 - AMERICAN RESCUE PLAN Total:		1,675	5,490	77,120	19,364	-	-
Department: 2002 - FIN-FINANCE Total:		653,571	696,377	876,764	715,318	1,029,603	1,103,793

		FY 22/23 Activity	FY 23/24 Activity	FY 24/25 Budget	FY 24/25 YTD Activity	FY 25/26 Proposed	FY 26/27 Proposed
Department: 2004 - FIN-PURCHASING							
Fund: 280 - STATE GAS TAX							
280-5-2004-001	SALARIES-FULL TIME	4,194	18,452	19,691	18,528	22,126	24,866
280-5-2004-003	SALARIES-OVERTIME	7	-	-	39	-	-
280-5-2004-004	LEAVE CASH OUT	-	579	582	546	1,095	1,231
280-5-2004-041	CAFETERIA ALLOWANCE	957	3,956	4,477	3,875	4,650	4,350
280-5-2004-042	RETIREMENT	443	2,233	2,579	2,248	2,916	3,282
280-5-2004-043	WORKERS COMP	81	220	252	168	211	237
280-5-2004-044	MEDICARE	61	263	359	264	404	441
280-5-2004-046	LONG TERM DISABILITY	22	85	100	85	112	126
280-5-2004-047	RETIREMENT - PERS UNFUNDED ACC	37	398	420	893	4,241	4,525
280-5-2004-049	CELL PHONE ALLOWANCE	19	106	-	97	-	-
280-5-2004-050	GROUP LIFE INSURANCE	10	53	-	48	-	-
Fund: 280 - STATE GAS TAX Total:		5,831	26,343	28,460	26,791	35,754	39,058
Fund: 610 - SEWER							
610-5-2004-001	SALARIES-FULL TIME	4,194	18,452	19,691	18,528	22,126	24,866
610-5-2004-003	SALARIES-OVERTIME	7	-	-	39	-	-
610-5-2004-004	LEAVE CASH OUT	-	579	582	546	1,095	1,231
610-5-2004-041	CAFETERIA ALLOWANCE	957	3,956	4,477	3,875	4,650	4,350
610-5-2004-042	RETIREMENT	443	2,233	2,579	2,248	2,916	3,282
610-5-2004-043	WORKERS COMP	81	220	252	168	211	237
610-5-2004-044	MEDICARE	61	263	359	264	404	441
610-5-2004-046	LONG TERM DISABILITY	22	85	100	85	112	126
610-5-2004-047	RETIREMENT - PERS UNFUNDED ACC	37	398	420	893	4,241	4,525
610-5-2004-049	CELL PHONE ALLOWANCE	19	106	-	97	-	-
610-5-2004-050	GROUP LIFE INSURANCE	10	53	-	48	-	-
Fund: 610 - SEWER Total:		5,831	26,343	28,460	26,791	35,754	39,058
Fund: 620 - WATER							
620-5-2004-001	SALARIES-FULL TIME	4,194	18,451	19,691	18,528	22,126	24,866
620-5-2004-003	SALARIES-OVERTIME	7	-	-	39	-	-
620-5-2004-004	LEAVE CASH OUT	-	579	582	546	1,095	1,231
620-5-2004-041	CAFETERIA ALLOWANCE	957	3,956	4,477	3,875	4,650	4,350
620-5-2004-042	RETIREMENT	443	2,232	2,579	2,248	2,916	3,282
620-5-2004-043	WORKERS COMP	81	219	252	167	211	237
620-5-2004-044	MEDICARE	61	262	359	263	404	441
620-5-2004-046	LONG TERM DISABILITY	22	84	100	84	112	126
620-5-2004-047	RETIREMENT - PERS UNFUNDED ACC	37	398	420	893	4,241	4,525
620-5-2004-049	CELL PHONE ALLOWANCE	19	105	-	97	-	-
620-5-2004-050	GROUP LIFE INSURANCE	10	51	-	47	-	-
Fund: 620 - WATER Total:		5,831	26,338	28,460	26,786	35,754	39,058
Department: 2004 - FIN-PURCHASING Total:		17,493	79,025	85,381	80,368	107,263	117,174

Customer Billing Programs

Program Description: The Customer Service Program provides coordination and processing for customer billing, collection activity and meter reading for enterprise funds. In addition, this division provides services for business licenses, animal licenses, processing permits and miscellaneous collections for the City. Personnel also respond to customer requests, inquiries and complaints at the public counter in City Hall. Costs associated with direct utility billing mailing services are directly billed to the utilities. This is a maintenance budget with no significant changes from the prior year.

Accomplishment for FY 2024/25:

- Provided accurate and timely billing information in a form appropriately understood by the customer.
- Responded effectively to customer requests, inquiries and complaints.
- Trained backup for the utility billing system with written procedures.
-

Top Priorities FY 2025 through 2027:

- Revise utility bill & provide online access to historical data usage.
- Transition Business License software to Energov/Incode Community Development.

Budget Commentary: FY 25-26 and FY 26-27 an allocation of \$159,600 and \$159,600 respectively, for services performed by Paymentus who provide city customers with electronic bill payment platform. FY 25-26 and FY 26-27, an allocation of \$48,000 respectively, for postage. DataProse provides the city with direct mail of water utility bills, and other miscellaneous items for delivery via US Postal Service. FY 25-26 and FY 26-27 an allocation of \$28,984 and \$28,984 respectively, for Professional/Contractual Services. Professional services provided by Corelogic Solutions, for GPS services, DataProse for utility bill processing and mailing and Rogers, Anderson, Malody & Scott LLP, City auditors.

		FY 22/23 Activity	FY 23/24 Activity	FY 24/25 Budget	FY 24/25 YTD Activity	FY 25/26 Proposed	FY 26/27 Proposed
Department: 2005 - UB CUSTOMER BILLING							
Fund: 610 - SEWER							
610-5-2005-209	PROF CONTR SRVS	-	-	-	-	-	-
Fund: 610 - SEWER Total:		-	-	-	-	-	-
Fund: 620 - WATER							
620-5-2005-001	SALARIES-FULL TIME	169,489	148,078	202,294	142,637	227,436	247,290
620-5-2005-003	SALARIES-OVERTIME	123	67	-	99	-	-
620-5-2005-004	LEAVE CASH OUT	410	767	630	2,115	4,390	4,790
620-5-2005-021	CAR ALLOWANCE	1,090	1,065	1,050	986	1,050	1,050
620-5-2005-041	CAFETERIA ALLOWANCE	35,365	26,767	49,740	22,818	43,921	42,385
620-5-2005-042	RETIREMENT	17,487	16,337	24,775	14,475	21,726	23,607
620-5-2005-043	WORKERS COMP	1,900	2,056	2,552	1,456	2,142	2,331
620-5-2005-044	MEDICARE	2,418	2,267	3,679	2,219	4,014	4,285
620-5-2005-046	LONG TERM DISABILITY	771	651	1,010	615	1,142	1,243
620-5-2005-047	RETIREMENT - PERS UNFUNDED ACC	52,070	69,667	69,802	87,051	43,792	45,197
620-5-2005-049	CELL PHONE ALLOWANCE	312	304	-	282	-	-
620-5-2005-050	GROUP LIFE INSURANCE	532	477	-	455	-	-
620-5-2005-101	POSTAGE	40,208	47,122	42,000	41,511	48,000	48,000
620-5-2005-103	DUES & SUBSCRIPTIONS	-	-	-	-	-	-
620-5-2005-120	SUPPLIES-OFFICE	208	-	1,000	298	500	500
620-5-2005-171	MINOR EQUIPMENT-OFFICE	-	-	1,000	-	1,000	1,000
620-5-2005-201	PROFESSIONAL/CONTRACTUAL SERV	18,819	29,758	36,389	19,127	28,984	28,984
620-5-2005-207	PROF/CONTR-COMPUTER/SOFTWARE	19,548	19,805	16,083	20,968	20,000	20,000
620-5-2005-209	PROF/CONTR SVCS-OTHER	130,970	208,124	121,003	170,618	159,600	159,600
620-5-2005-230	LEGAL ADVERTISING	340	-	-	-	-	-
620-5-2005-352	TRAINING/WORKSHOPS/MEETINGS	-	-	1,249	20	1,250	1,250
620-5-2005-360	EDUCATIONAL REIMBURSEMENT	2,500	-	-	-	2,850	2,850
Fund: 620 - WATER Total:		494,559	573,313	574,256	527,749	611,797	634,362
Department: 2005 - UB CUSTOMER BILLING Total:		494,559	573,313	574,256	527,749	611,797	634,362

Non-Departmental Program

Program Description: The Non- Departmental Program is a catch all for all expenses not specifically related to one specific department. Special Districts are included in this section for transparency, although they have their own budgets.

Budget Commentary: Of note is the decrease in expenses related to utilities in the non-departmental program. Previously, utilities for electrical were split on a percentage basis, however over the past budget cycle, staff has identified specifically which funds should pay for which lights. While there appears to be a decrease in expenses for utilities in the non-departmental program, those costs have been allocated, and budgeted, in the appropriate line items.

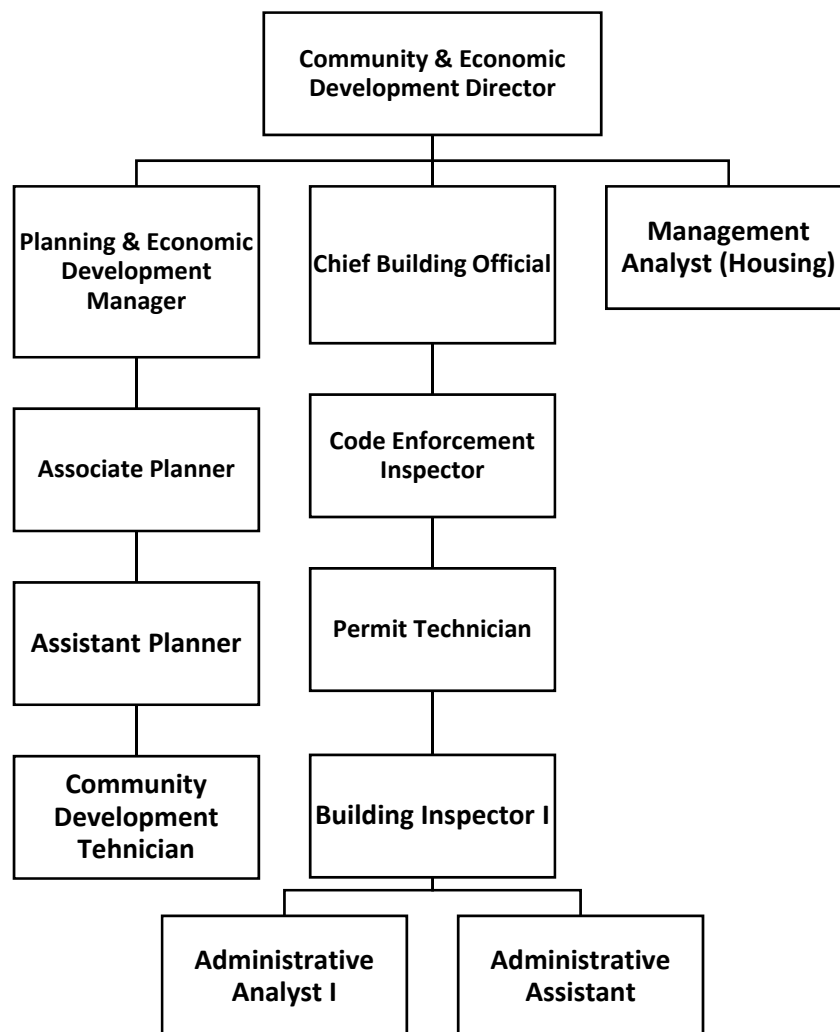
		FY 22/23 Activity	FY 23/24 Activity	FY 24/25 Budget	FY 24/25 YTD Activity	FY 25/26 Proposed	FY 26/27 Proposed
Department: 6003 - PBID							
Fund: 505 - PROPERTY BUSINESS IMPROVEMENT DISTRICT							
505-5-6003-199	MISCELLANEOUS	483	50,000	90,500	50,286	90,500	90,500
505-5-6003-209	PROF/CONTR SVCS-OTHER	15,540	23,377	-	3,125		
Fund: 505 - PROPERTY BUSINESS IMPROVEMENT DIS		16,023	73,377	90,500	53,411	90,500	90,500
Department: 6003 - PBID Total:		16,023	73,377	90,500	53,411	90,500	90,500

		FY 22/23 Activity	FY 23/24 Activity	FY 24/25 Budget	FY 24/25 YTD Activity	FY 25/26 Proposed	FY 26/27 Proposed
Department: 7500 - NON-DEPARTMENTAL							
Fund: 100 - GENERAL							
100-5-7500-050	GROUP LIFE INSURANCE	-	-	25,000	-	22,000	22,000
Fund: 100 - GENERAL Total:		-	-	25,000	-	22,000	22,000
Fund: 104 - GENERAL FUND-MEASURE T							
104-5-7500-758	TRANSFER TO OTHER MISC FUNDS	-	-	-	-	-	-
Fund: 104 - GENERAL FUND-MEASURE T Total:		-	-	-	-	-	-
Fund: 800 - MISC DEPOSITS							
800-5-7500-758	TRANSFER TO OTHER MISC FUNDS	-	-	-	-	-	-
Fund: 800 - MISC DEPOSITS Total:		-	-	-	-	-	-
Department: 7500 - NON-DEPARTMENTAL Total:		-	-	25,000	-	22,000	22,000
Department: 7501 - NON-DEPARTMENTAL ADMIN							
Fund: 100 - GENERAL							
100-5-7501-047	RETIREMENT - PERS UNFUNDED ACC	209,468	206,987	237,575	244,058	275,373	293,846
100-5-7501-120	SUPPLIES-OFFICE	740	-	-	-	-	-
100-5-7501-199	SUSPENSE-EXPENDITURE	(28,919)	490,442	20,000	1,265	-	-
100-5-7501-280	UTILITY-ELECTRIC	128,708	27,486	150,000	25,759	-	-
100-5-7501-281	UTILITY-GAS	16,343	8,868	11,000	11,244	-	-
100-5-7501-305	VEHICLE FUEL	941	821	1,685	153	1,500	1,500
100-5-7501-370	LEASE/RENTAL	1	1	-	-	-	-
100-5-7501-701	TRANSFER TO GENERAL RESERVE	-	-	-	-	-	-
100-5-7501-761	TRANSFER TO VEHICLE REPLACEMENT	-	-	-	-	-	-
Fund: 100 - GENERAL Total:		327,282	734,604	420,259	282,478	276,873	295,346
Fund: 101 - GENERAL RESERVE							
101-5-7501-701	TRANSFER TO GENERAL FUND	-	487,470	-	-	-	-
Fund: 101 - GENERAL RESERVE Total:		-	487,470	-	-	-	-
Fund: 104 - GENERAL FUND-MEASURE T							
104-5-7501-701	TRANSFER TO GENERAL RESERVE	-	-	26,401	-	-	-
104-5-7501-760	TRANSFER TO GENERAL RESERVE -	-	50,000	50,000	-	-	-
Fund: 104 - GENERAL FUND-MEASURE T Total:		-	50,000	76,401	-	-	-
Fund: 106 - GENERAL - VEHICLE REPLACEMENT							
106-5-7501-701	TRANSFER TO GENERAL FUND	-	-	39,000	-	-	-
Fund: 106 - GENERAL - VEHICLE REPLACEMENT Total:		-	-	39,000	-	-	-
Fund: 226 - PARKLAND FACILITIES							
226-5-7501-755	OVERHEAD DUE GENERAL FUND	68,888	68,888	68,888	-	70,266	71,672
Fund: 226 - PARKLAND FACILITIES Total:		68,888	68,888	68,888	-	70,266	71,672
Fund: 229 - TRAFFIC IMPACT FEE							
229-5-7501-755	OVERHEAD DUE GENERAL FUND	45,940	45,940	45,940	-	46,859	47,796
Fund: 229 - TRAFFIC IMPACT FEE Total:		45,940	45,940	45,940	-	46,859	47,796
Fund: 305 - BEV CONTAINER RECYCLING							
305-5-7501-199	SUSPENSE-EXPENDITURE	70	-	-	-	-	-
Fund: 305 - BEV CONTAINER RECYCLING Total:		70	-	-	-	-	-
Fund: 412 - AMERICAN RESCUE PLAN							
412-5-7501-199	SUSPENSE-EXPENDITURE	245,000	10,000	(0)	-	-	-
412-5-7501-758	TRANSFER TO OTHER MISC FUNDS	-	-	-	-	-	-
Fund: 412 - AMERICAN RESCUE PLAN Total:		245,000	10,000	(0)	-	-	-
Fund: 610 - SEWER							
610-5-7501-199	SUSPENSE-EXPENDITURE	-	-	-	-	-	-
610-5-7501-675	DEPRECIATION EXPENSE	1,161,887	-	-	-	-	-
610-5-7501-676	UNAMORTIZED CHARGE-BOND	333,676	-	-	-	-	-
Fund: 610 - SEWER Total:		1,495,563	-	-	-	-	-
Fund: 620 - WATER							
620-5-7501-305	VEHICLE FUEL	244	64	2,111	297	-	-
620-5-7501-675	DEPRECIATION EXPENSE	-	-	-	-	-	-
620-5-7501-676	UNAMORTIZED CHARGE-BOND	4,842	9,683	-	-	-	-
Fund: 620 - WATER Total:		5,086	9,747	2,111	297	-	-
Department: 7501 - NON-DEPARTMENTAL ADMIN Total		2,187,828	1,406,649	652,598	282,775	393,998	414,814

COMMUNITY & ECONOMIC DEVELOPMENT | 2025

Mission: The Community & Economic Development Department provides efficient and pro-active customer service to enhance the safety and quality of life for all citizens, and acts as a catalyst for innovative economic development and public policy development.

Department Description: The Santa Paula Community & Economic Development Department is responsible for planning the physical development of the community and ensuring that new development and modifications to existing development are completed in compliance with City, County and State laws. The Department provides technical information to residents, business owners, developers, and commissions regarding local codes, ordinances, and other related issues, including: General Plan policies, the California Environmental Quality Act (CEQA), housing policies, and community health and safety. The department assists the community in establishing land use and planning guidelines that ensure the quality of new projects through the design and development review process. The Department staffs the Planning Commission, the Historic Preservation Commission, the Design Assistance Committee, the Economic Development Standing Committee, the Housing and Homelessness Standing Committee, the Cannabis Standing Committee, the Mobile Home Rent Control Commission and the Affordable Housing Trust Fund Oversight Committee. In addition, the department provides outreach and information to citizens, developers, businesses, other governmental agencies, and City departments. The Department addresses the needs of the business community and the economic vitality of the City by retaining, expanding and attracting desirable businesses. The Department also provides technical and policy support to the City Manager the City Council and other departments.



Planning Program

Division Responsibilities

Establish and implement the current and future land use policies and regulations for Santa Paula, accomplished through land use regulation activities. This authority is derived from the City's power to protect the health, safety and welfare of the community.

Division Objectives

Lead the community in its efforts to improve the physical and social environment, and its economic vitality while:

- Preserving our natural, historic and cultural resources;
- Promoting the highest and best use of all property in the City;
- Promoting and accommodating appropriate growth and development;
- Minimizing negative environmental impacts;
- Improving environmental quality where possible; and
- Maintaining the highest level of service for the public.

Accomplishment for FY 2023/25:

- The Department has continuously implemented improvements in the plan check and development review processes
- Completed the annexation process for Santa Paula West Business Park
- Completed landmark designation for the Tower Theater
- Completion and approval of the 2029 Housing Element
- In alignment with the City Council Strategic Goal Operational Excellence Objective: Housing and Homeless Position a new Management Analyst was hired December 2024
- Completed the recruitment and onboarding of the Administrative Analyst and Community Development Technician.
- Completed project approval and financing agreement for the development of 298-unit Red Tail apartment project contributing significantly to RHNA numbers.
- Completed review and issuance of permit for People's Place, 69-unit affordable housing project

Goals for FY 2025/27:

- Provide substantive revisions to the Development Code to address State law, the General Plan and improvement to customer service
- Develop and implement strategies to encourage development and community capital investment in the downtown, in industrial zones and infill properties.
- Continue to Implement improvements to the development review and permitting process from results identified in the consultant study.
- Work to implement goals and objectives outlined in the Housing Element
- Provide staff support to Administration and other City Departments.
- Continue to aggressively seek grant opportunities to enhance programs, services and improve community assets and infrastructure
- Implement the annexation of key unincorporated properties included within the city's sphere of influence.
- Coordinate funding and partnership opportunities with the county and other regional partners for the development of housing and services for homeless and at-risk populations.
- Continue to seek opportunities for the development of diverse housing development opportunities that support a variety of income levels and needs.
- Address building vacancies and seek opportunities to attract a variety of service and retail businesses

COMMUNITY & ECONOMIC DEVELOPMENT | 2025

- Collaborate with regional partners to attract new business to enhance employment opportunities for the existing and future residential growth
- Seek opportunities to reduce reliance on consulting services (including planning and engineering) and expand the capacity and expertise of permanent full-time staff
- Recruit for vacant planning position

The department budget has significant General Fund activity that is largely supported with fees charged for services provided to builder and developers directly related to their project development. The department activities include the following specific areas:

Advanced/Long-Range Planning

Description: This area includes development, updates and compliance with the City General Plan, State laws, implementation of various adopted Plans and Ordinances.

Special Projects

Description: To provide planning services for the processing and implementation of special/high-visibility projects that enhance the community.

Division Administration

The Planning Division includes four staff. The role of day-to-day management is overseen by the Planning & Economic Development Manager who manages departmental functions, maintains planning files, assigns staff projects and ensures compliance with State, regional and local mandated planning programs/regulations. Staff support includes: Associate Planner, Assistant Planner and a Community Development Technician.

Budget Commentary: The Planning Division continues to rely less on consulting services and will continue to work on recruitment, growing staff capacity, improving cost-recovery on development projects, streamlining processes to increase efficiency, and identifying cost-effective methods for professional development in order to increase planning staff's capacity and technical expertise.

The budget includes \$2,500 each year for dues and subscriptions for membership to professional association. In addition, \$32,600 and \$33,230 has been budgeted each fiscal year for Computer Software programs.

In addition, an allocation of \$40,000 for each FY 25-26 and \$20,000 in FY 26-27 for the implementation of software for plan check, planning, building and code enforcement project tracking and customer service has been funded through the General Plan Impact Fees Fund (Fund 800). This fund will also support the Municipal Code overhaul.

Finally, the budget accommodates support to outside agencies in the amount of \$200,000 per year for SPIRIT of Santa Paula to support the year-round homeless navigation center.

COMMUNITY & ECONOMIC DEVELOPMENT 2025

		FY 22/23 Activity	FY 23/24 Activity	FY 24/25 Budget	FY 24/25 YTD Activity	FY 25/26 Proposed	FY 26/27 Proposed
Department: 3001 - PLANNING							
Fund: 100 - GENERAL							
100-5-3001-001	SALARIES-FULL TIME	411,341	426,524	525,908	441,826	727,362	799,475
100-5-3001-002	SALARIES-PART TIME	850	1,500	-	8,069	-	-
100-5-3001-003	SALARIES-OVERTIME	55	-	-	-	-	-
100-5-3001-004	LEAVE CASH OUT	2,182	4,652	3,830	5,516	22,386	24,429
100-5-3001-021	CAR ALLOWANCE	6,058	6,371	6,300	5,864	6,300	6,300
100-5-3001-041	CAFETERIA ALLOWANCE	56,473	46,608	71,947	47,873	109,273	104,473
100-5-3001-042	RETIREMENT	34,606	39,234	55,982	43,785	73,254	80,108
100-5-3001-043	WORKERS COMP	5,013	5,237	6,445	4,274	6,913	7,602
100-5-3001-044	MEDICARE	6,420	6,684	8,843	6,951	12,547	13,553
100-5-3001-046	LONG TERM DISABILITY	1,841	1,794	2,653	1,879	3,686	4,054
100-5-3001-047	RETIREMENT - PERS UNFUNDED ACC	84,775	100,903	115,465	145,912	140,040	146,100
100-5-3001-049	CELL PHONE ALLOWANCE	1,246	1,217	-	1,122	-	-
100-5-3001-050	GROUP LIFE INSURANCE	1,067	805	-	787	-	-
100-5-3001-103	DUES & SUBSCRIPTIONS	3,182	1,787	2,320	1,184	2,500	2,500
100-5-3001-120	SUPPLIES-OFFICE	5,314	2,977	3,000	1,920	1,500	1,500
100-5-3001-129	SUPPLIES-OTHER	-	332	-	-	-	-
100-5-3001-150	RECOGNITIONS/AWARDS	-	272	600	424	600	600
100-5-3001-203	PROF/CONTR SVCS-LEGAL	5,035	10,012	-	-	-	-
100-5-3001-207	PROF/CONTR-COMPUTER/SOFTWARE	-	24,000	26,000	-	32,600	33,230
100-5-3001-209	PROF/CONTR SVCS-OTHER	-	66,971	57,415	2,440	-	-
100-5-3001-223	SUPPORT TO OTHER AGENCIES	-	-	-	-	200,000	200,000
100-5-3001-227	PROF/CONTR-TEMP PERSONNEL	-	-	7,575	6,783	-	-
100-5-3001-230	LEGAL ADVERTISING	2,525	1,914	1,500	1,747	1,100	1,100
100-5-3001-231	MISC ADVERTISING/PROMO	96	96	200	-	100	100
100-5-3001-232	DEVEL/ATTY REIMB (FUND 800)	1,574	-	-	-	-	-
100-5-3001-241	PRINTING & BINDING-EXTERNAL	104	35	100	80	100	100
100-5-3001-352	TRAINING/WORKSHOPS/MEETINGS	1,293	1,352	2,345	1,438	3,500	3,500
100-5-3001-360	EDUCATIONAL REIMBURSEMENT	934	6,000	2,309	2,309	6,000	6,000
Fund: 100 - GENERAL Total:		631,985	757,277	900,737	732,184	1,349,762	1,434,725
Fund: 319 - MISC STATE GRANTS							
319-5-3001-199	MISCELLANEOUS EXPENDITURE	638,977	240,501	-	73,527	-	-
Fund: 319 - MISC STATE GRANTS Total:		638,977	240,501	-	73,527	-	-
Fund: 321 - CALIFORNIA ENERGY COMMISSION GRANT							
321-5-3001-207	PROF/CONTR-COMPUTER/SOFTWARE	-	-	40,000	30,000	-	-
Fund: 321 - CALIFORNIA ENERGY COMMISSION GRANT Total:		-	-	40,000	30,000	-	-
Fund: 412 - AMERICAN RESCUE PLAN							
412-5-3001-209	PROF/CONTR SVCS-OTHER	-	-	5,575	-	-	-
Fund: 412 - AMERICAN RESCUE PLAN Total:		-	-	5,575	-	-	-
Fund: 800 - MISC DEPOSITS							
800-5-3001-215	PROF/CONTR SVCS-PLANNING	15,614	9,512	276,742	83,983	17,000	17,000
800-5-3001-207	PROF/CONTR-COMPUTER/SOFTWARE	-	-	-	-	40,000	20,000
800-5-3001-230	LEGAL ADVERTISING	-	-	-	-	200,000	100,000
800-5-3001-231	MISC ADVERTISING/PROMO	-	-	-	-	10,000	10,000
Fund: 800 - MISC DEPOSITS Total:		15,614	9,512	276,742	83,983	267,000	147,000
Department: 3001 - PLANNING Total:		1,286,576	1,007,290	1,223,054	919,694	1,616,762	1,581,725

Building & Safety and Housing Code Enforcement Programs

Division Responsibilities

Oversight of the planning, construction, maintenance, and alterations of all structures and buildings on private property. The ultimate goal is to ensure the safety and well-being of all citizens and visitors and to increase property values in the City. This includes the review of plans for compliance with National, State, and Local codes; the issuance of building, plumbing, electrical, and mechanical permits; the performance of inspections during the construction process; emergency inspections; maintenance of building records and plans; and the administration of general building and construction information.

As a function of the Building & Safety Division, the Code Compliance team helps maintain and improve the quality of Santa Paula's neighborhoods by operating programs that ensure public compliance with the City's Municipal Code. Additionally, we respond to customer complaints of potential Municipal, Building, Zoning and Health and Safety Code violations and initiate fair and unbiased enforcement action to correct those violations and educate property owners to maintain code compliance.

Division Objectives

To provide minimum standards to safeguard life, health, property, and public welfare, by regulating and controlling the design, construction, quality of materials, use and occupancy, location and maintenance of all buildings and structures. Residents within the City should be protected or benefited by these standards or by the regulation imposed.

The Building & Safety Division is comprised of two program areas: Housing Code Enforcement and New Construction. All staff is funded by the General Fund or code enforcement revenue.

Accomplishment for FY 2023/25;

- 149 certificates of occupancy issued; 147 single-family and 2 commercial/industrial project
- 38 closed code cases
- The department hired a Chief Building Official, Code Enforcement officer and Building Inspector which has expanded the capacity for inspections, proactive code enforcement and development project plan checks.
- Implemented process improvement to address the increased residential development activity and construction (East Area1, Red Tail, Kmart-Harridge Development)
- In alignment with recommendations from consultant study focused on department process improvements improvement have been made to permitting and streamlined review processes for ADUs, solar and electric vehicle charging.
- Developed standardized ADU plans
- Incorporation of on-line plan submittal and review for all development projects.

Goals for FY 2025/27;

- Continue code and process improvements that will streamline the development process (including improvements to on-line permitting, project tracking and digital plan check services)
- Develop and implement comprehensive strategies that will encourage economic development and job creation.
- Expand processes for streamlining the review and approval process for ADUs and affordable housing projects.
- Continuously improve proactive code enforcement and improve community education and outreach regarding compliance
- Improve the tracking of development activity to provide better metrics for fiscal forecasting.

COMMUNITY & ECONOMIC DEVELOPMENT

2025

- Implement improvements to the development review and permitting process from results identified in the consultant study to better facilitate a permitting “one stop shop”.

Division Administration

The Building and Safety and Code Division includes five staff: Chief Building Official, one Building Inspector I, a Permit Technician, an Administrative Analyst I and an Administrative Assistant. The budget will also support a full-time Code Enforcement Inspector and funding for code compliance community outreach and education utilizing Measure T Funds. In addition, as needed, the division utilizes outside contract consultants for building plan review.

Budget Commentary: For FY 25-26 and FY 26-27 an allocation of \$80,000 respectively, for Professional/Contract Services-Other. Professional services from Interwest Consulting Group provide a diverse scope of community development services and building plan check. In addition, Willdan Engineering and m6 Engineering, will provide building and engineering inspections and plan reviews for development projects.

		FY 22/23 Activity	FY 23/24 Activity	FY 24/25 Budget	FY 24/25 YTD Activity	FY 25/26 Proposed	FY 26/27 Proposed
Department: 1001 - B&S-BUILDING							
Fund: 100 - GENERAL							
100-5-1001-001	SALARIES-FULL TIME	224,299	243,845	330,329	263,181	323,864	358,361
100-5-1001-003	SALARIES-OVERTIME	-	475	-	-	-	-
100-5-1001-004	LEAVE CASH OUT	3,514	2,599	3,887	3,564	13,252	14,639
100-5-1001-041	CAFETERIA ALLOWANCE	42,707	44,275	72,388	43,614	48,600	47,400
100-5-1001-042	RETIREMENT	22,414	26,451	41,158	28,086	36,316	39,799
100-5-1001-043	WORKERS COMP	10,467	10,656	12,487	11,389	12,954	14,431
100-5-1001-044	MEDICARE	3,598	3,744	5,939	4,023	5,601	6,104
100-5-1001-046	LONG TERM DISABILITY	1,051	1,137	1,658	1,213	1,624	1,799
100-5-1001-047	RETIREMENT - PERS UNFUNDED ACC	122,735	151,107	173,642	218,076	62,183	65,324
100-5-1001-048	CLOTHING ALLOWANCE	711	-	1,150	354	575	575
100-5-1001-049	CELL PHONE ALLOWANCE	1,147	1,622	-	1,498	-	-
100-5-1001-050	GROUP LIFE INSURANCE	629	582	-	616	-	-
100-5-1001-103	DUES & SUBSCRIPTIONS	660	245	1,200	880	-	-
100-5-1001-120	SUPPLIES-OFFICE	1,175	802	1,200	1,750	1,000	1,000
100-5-1001-121	SUPPLIES-CLOTHING/UNIFORMS	1,226	961	1,000	1,508	2,975	3,180
100-5-1001-129	SUPPLIES-OTHER	3,448	1,107	1,200	1,712	1,200	1,200
100-5-1001-209	PROF/CONTR SVCS-OTHER	122,683	840	80,210	49,579	80,000	80,000
100-5-1001-227	PROF/CONTR-TEMP PERSONNEL	-	-	7,575	6,783	-	-
100-5-1001-231	MISC ADVERTISING/PROMO	-	-	-	-	-	-
100-5-1001-241	PRINTING & BINDING-EXTERNAL	1,335	399	500	633	400	1,000
100-5-1001-305	VEHICLE FUEL	3,075	4,760	2,500	3,540	5,000	5,000
100-5-1001-307	EQUIPMENT MAINTENANCE CHARGE	20,794	15,599	16,311	-	15,795	15,825
100-5-1001-352	TRAINING/WORKSHOPS/MEETINGS	210	865	3,845	4,625	7,000	7,000
Fund: 100 - GENERAL Total:		587,878	512,070	758,180	646,623	618,339	662,637
Fund: 104 - GENERAL FUND-MEASURE T							
104-5-1001-001	SALARIES-FULL TIME	-	33,761	71,334	59,629	70,897	79,425
104-5-1001-003	SALARIES-OVERTIME	-	94	-	91	-	-
104-5-1001-004	LEAVE CASH OUT	-	-	-	-	1,557	1,748
104-5-1001-041	CAFETERIA ALLOWANCE	-	3,522	18,600	5,500	6,000	6,000
104-5-1001-042	RETIREMENT	-	2,576	9,337	4,692	6,135	6,869
104-5-1001-043	WORKERS COMP	-	566	903	628	666	747
104-5-1001-044	MEDICARE	-	543	1,304	950	1,146	1,272
104-5-1001-046	LONG TERM DISABILITY	-	160	357	276	355	398
104-5-1001-047	RETIREMENT - PERS UNFUNDED ACC	-	1,444	1,523	156	13,698	14,560
104-5-1001-048	CLOTHING ALLOWANCE	-	334	-	531	575	575
104-5-1001-050	GROUP LIFE INSURANCE	-	123	-	193	-	-
104-5-1001-209	PROF/CONTR SVCS-OTHER	-	-	31,642	-	-	-
Fund: 104 - GENERAL FUND-MEASURE T Total:		-	43,123	135,000	72,646	101,029	111,594
Department: 1001 - B&S-BUILDING Total:		587,878	555,192	893,180	719,269	719,367	774,230

Economic Development Programs

Division Responsibilities

Outreach to, and collaboration with, organizations and businesses to act in the interest of local businesses, seek new economic opportunities, and develop new partnerships to drive local economic growth.

Division Objectives:

Addresses the needs of the business community and the economic vitality through the application of the following activities:

- Business Attraction – outreach to attract businesses to relocate to Santa Paula
- Business Creation – encouraging entrepreneurship and the development of new businesses and employment
- Retention and Expansion – enhancing existing businesses and employers
- Marketing and Promotion – minimize employment and sales tax leakage and attract outside investment and visitors

Accomplishments for FY 2023/25:

- Developed a city-wide Economic Development Strategic Plan that correlates to the City Council Strategic Goals
- Continued to identify and monitor property inventory for the Downtown District to market development opportunities
- Collaborated with the Chamber of Commerce and the Economic Development Collaborative (EDC) on business assistance, training and community marketing.
- Provided staff support for the Business Improvement District (PBID)
- Collaborated on improvements to downtown facilities
- Utilized data analytics software (Placer AI) to provide data to businesses and to analyze and address retail and workforce leakage
- Launched Wayfinding program and identified the key implementation objectives
- Continued to improve the development review and application process to streamline projects
- Collaboration with local partners to set the foundation for the Arte y Cultura Collectiva de Santa Paula

Goals for FY 2025/27

- Continue outreach and promotion of development opportunities for infill housing development
- Implement and continuously improve the economic development strategic plan
- Initiate a citywide business outreach program to address business retention and expansion
- Develop a comprehensive list of commercial, retail and industrial sites and work with real estate brokers and property owners to promote them on the City's web site
- Collaborate with property-owners on the identification and attraction of retail, medical, education and service business in the East Area Gateway area
- Continue to work with the county and developers to realize the new county medical campus
- Coordinate with the Ventura Community College District on opportunities for expanded facilities
- Support the Cultural Arts Council on the promotion of arts, history and cultural assets including public art, architecture, museums and local events
- Continued Implementation of the Wayfinding signage program
- Identify opportunities to collaborate with local and regional partners (EDC, Heritage Valley Tourism, Chamber of Commerce, Latino Town Hall, Cultural Arts, SPUSD, VCCCD) to provide assistance to businesses and promote community assets and events

COMMUNITY & ECONOMIC DEVELOPMENT 2025

- Identify options for highest and best use of underutilized city-owned properties to generate tax revenue and employment opportunities

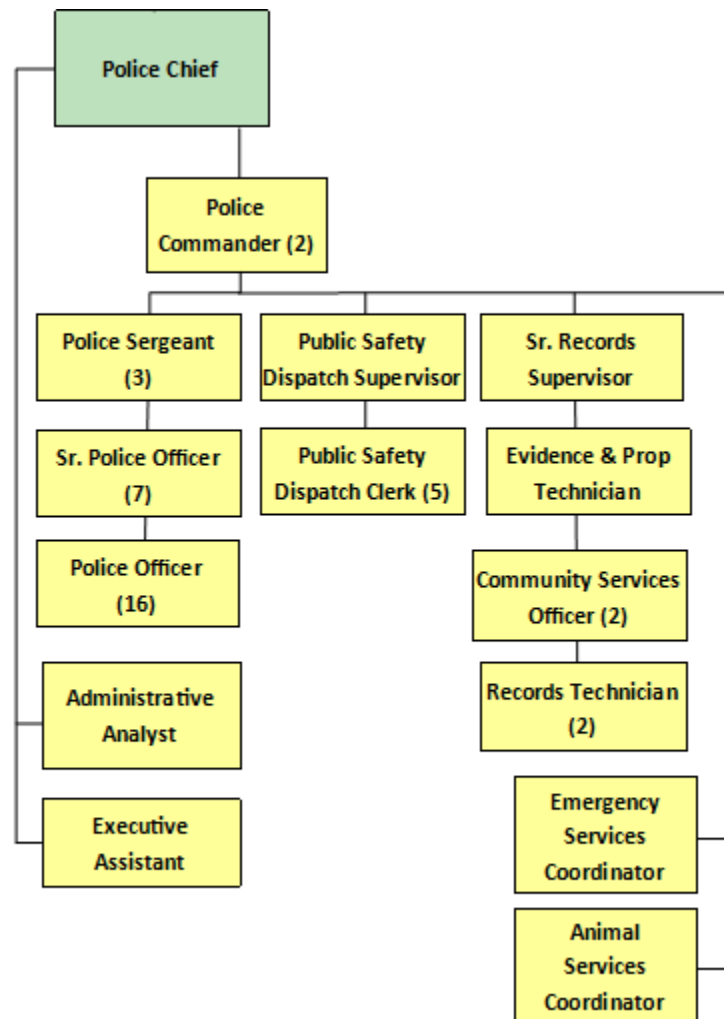
Division Administration

The Economic Development Division includes the Community and Economic Development Director and the Planning and Economic Development Manager with ancillary support from Community & Economic Development Department Staff. In an effort to focus on business assistance, retention and outreach, the Division will collaborate with regional partners (Chamber of Commerce, Economic Development Collaborative) and utilize consultants and part-time technical assistance.

Budget Commentary: Expenses related to Economic Development include contractual services for consultants to assist with business outreach, market analysis and business development strategies. In the future, as the revenue opportunities and program demands increase, consultant support will be replaced by full time staff.

Finally, the budget accommodates support to outside agencies in the amount of \$200,000 per year for SPIRIT of Santa Paula to support the year-round homeless navigation center, \$30,000 per year to the Chamber of Commerce for economic engagement activities, \$10,000 per year for the Heritage Valley Tourism Bureau, and \$10,000 per year for the Arte & Cultura Collective, for arts initiatives.

		FY 22/23 Activity	FY 23/24 Activity	FY 24/25 Budget	FY 24/25 YTD Activity	FY 25/26 Proposed	FY 26/27 Proposed
Department: 3002 - ECONOMIC DEVELOPMENT							
Fund: 100 - GENERAL							
100-5-3002-129	SUPPLIES-OTHER	-	846	-	121	1,000	1,000
100-5-3002-223	SUPPORT TO OTHER AGENCIES	-	-	-	-	50,000	50,000
100-5-3002-209	PROF/CONTR SVCS-OTHER	29,464	18,497	67,778	2,025	-	-
Fund: 100 - GENERAL Total:		29,464	19,343	67,778	2,146	51,000	51,000
Fund: 108 - GENERAL FUND-MEASURE R							
108-5-3002-209	PROF/CONTR SVCS-OTHER	-	-	-	-	20,000	20,000
Fund: 108 - GENERAL FUND-MEASURE R Total:		-	-	-	-	20,000	20,000
Fund: 412 - AMERICAN RESCUE PLAN							
412-5-3002-199	SUSPENSE - EXPENDITURE	-	2,150	132,850	125,000		
412-5-3002-209	PROF/CONTR SVCS-OTHER	2,139	18,864	184,556	36,024		
Fund: 412 - AMERICAN RESCUE PLAN Total:		2,139	21,014	317,406	161,024	-	-
Department: 3002 - ECONOMIC DEVELOPMENT Total:		31,603	40,356	385,183	163,169	71,000	71,000



Department Mission: The Santa Paula Police Department is committed to working collaboratively with the community to safeguard life and property, while building trust, embracing diversity, reducing crime, and enhancing quality of life through cooperative problem solving and embracing community engagement.

Department Core Services: The Police Department is responsible for all public safety and the protection of life and property in the City of Santa Paula. The Department provides a full range of law enforcement service to the public within the jurisdiction of the City of Santa Paula. The City of Santa Paula Police Department is led by Chief of Police Don Aguilar, Commander Eric Starna, and Commander Cody Madison. The Police Department is currently comprised of 32 sworn Officers, 1 Reserve Police Officer, 16 Professional Staff, 1-part time supporting staff and several other volunteers. An ongoing recruitment for additional full time Police Officers and Reserve Officers is currently in place.

Accomplishments in 2024/25:

- Selection and Hiring a permanent Chief of Police.
- Selection and filling of a commander position
- Hiring sworn and professional staff positions to fill nearly all vacancies and maintaining California Peace Officer Standards and sustaining a continuing level of mandatory, essential, desirable, and advanced training.
- Added a Records Technician to address increasing Records Bureau workloads
- Hired an Executive Consultant to perform audits and assessments
- Continued the recruitment / hiring process for Police Officers
- Established the Police Activities League (PAL) to support and mentor youth in the community
- Established online reporting option for the Spanish speaking community

Top Priorities FY 2025/26 through 2026/27: The following goals and objectives have been adopted to focus on over the coming fiscal year 2025/27:

- Quality of Life – Continue to actively enforce quality of life issues with specific emphasis on our unhoused population
- Continue proactive community engagement to prevent crime
- Implementation of a new Records Management System and Computer Assisted Dispatch
- Crime Analysis – Use technology to help better identify crime trends and patterns, and more effectively deploy resources to address crime and traffic related issues within the community
- Strategic Plan – The department is in the early stages of developing a two-year Strategic Plan. The plan will serve as a roadmap for our service delivery to the community
- Citizens Patrol – Actively recruit and expand the use of volunteers to assist with duties such as parking enforcement, special events and other duties throughout the organization
- Launch a Police Chief Advisory Committee to foster strengthened relationships in the community in the area of transparency and on the functions and responsibilities of the police department
- Facility Improvements – Phase 1 is completed and beginning Phase II to continue enhancing the security measures within the police department

Departmental Strategic Goals for FY 2025/26 through 2026/27:

- Utilize technology in a surveillance camera program at several locations throughout the City to monitor activities and reduce response times.
- Upgrade/remodel the police facility.
- Enhance Emergency Preparedness with our City employees and the community at large
- Focus on finding solutions to continue reducing violent crimes.
- Use technology to enhance customer service to the community.
- Enhance the Neighborhood Watch Program, continue with the National Night Out event, and renew the Citizen Patrol volunteer program
- Continue recruitment for all divisions until all positions are filled and fully staffed.

Police Administration

Program Description: The Police Administration consists of the Chief of Police, Patrol Commander, Support Services Commander, Administrative Sergeant and Executive Assistant. The Chief of Police serves as the Department's General Manager, oversees the day-to-day operations and is overall in charge of the Department. The Patrol Services Commander oversees the day-to-day operations of the uniformed Patrol Division, Specialized Units and the Communications Unit. The Support Services Commander oversees the operations of the Detective Unit, and all non-sworn support staff. The Administrative Sergeant oversees the School Resource Program, Traffic Unit, Professional Standard Investigations, Training and scheduling. The Executive Assistant provides support to the Chief of Police. Administration oversees all department personnel, sets policy and defines procedures for police operations, develops and implements programs, and oversees all operational areas of the agency.

Program Core Services: The Police Chief sets the training and performance standards for Department personnel. He oversees the development and implementation of crime prevention programs and other services to the community as well as to ensure the integrity of the agency through oversight and ongoing internal review of operations.

Accomplishments in 2024/25:

- Hired a Police Commander
- Added a Records Technician to address increasing Records Bureau workloads
- Hired an Executive Consultant to perform audits and assessments
- Continued the recruitment / hiring process for Police Officers
- Established the Police Activities League (PAL) to support and mentor youth in the community
- Established online reporting option for the Spanish speaking community

Top Priorities for FY 2025/26 through 2026/27:

Police Administration's goals and objectives include:

- Providing the most professional police services to the community, employees, and visitors
- Seek out grant and other funding opportunities. Find innovative ways to reduce workloads of personnel and using technology to save and maximize time
- Technology upgrades to for web-based systems for employee scheduling, employee policies, training, and firearms data archiving
- Commitment of community involvement by engaging in dialogue with the community through meetings at Police Department events, City events, and community based organization events.
- Diversify and expand the Department recruitment methods
- Reduction of violent crime through crime analysis reports utilizing strategic resources and approaches
- Update, and maintain the Department's website, social media platforms and neighborhood safety platforms

Budget Commentary: For FY 25-26 and FY 26-27, contracted two Police School Resource Officers (SRO) assigned to the Santa Paula Unified School District for nine months. SRO's are similar to regular police officers in that they have the ability to make arrests, respond to calls for services, and document student incidents. They conduct preliminary and follow-up investigations involving students. The SRO's report to school administration and maintain offices at their respective campuses, which are Santa Paula High School and Isbell Middle School. An allocation of \$1,700 is allocated each fiscal year to provide specialized training for the required SRO core course.

		FY 22/23 Activity	FY 23/24 Activity	FY 24/25 Budget	FY 24/25 YTD Activity	FY 25/26 Proposed	FY 26/27 Proposed
Department: 4508 - POLICE-SCHOOL RESOURCE OFFICERS							
Fund: 100 - GENERAL							
100-5-4508-001	SALARIES-FULL TIME	152,356	98,041	161,791	124,381	143,795	168,384
100-5-4508-003	SALARIES-OVERTIME	48,528	66,999	-	33,330	-	-
100-5-4508-004	LEAVE CASH OUT	4,577	5,622	4,094	1,328	3,799	4,406
100-5-4508-041	CAFETERIA ALLOWANCE	29,328	18,835	29,522	17,301	18,952	20,294
100-5-4508-042	RETIREMENT	22,346	18,221	29,990	16,187	19,567	22,940
100-5-4508-043	WORKERS COMP	22,751	21,603	20,040	15,429	13,113	15,403
100-5-4508-044	MEDICARE	2,964	2,398	2,877	2,321	2,454	2,841
100-5-4508-046	LONG TERM DISABILITY	857	664	785	676	694	814
100-5-4508-047	RETIREMENT - PERS UNFUNDED ACC	52,568	55,062	61,953	69,609	53,428	58,444
100-5-4508-048	CLOTHING ALLOWANCE	3,154	1,928	3,037	1,980	2,681	2,847
100-5-4508-050	GROUP LIFE INSURANCE	467	239	-	281	-	-
100-5-4508-209	PROF/CONTR SVCS-OTHER	-	-	-	-	-	-
100-5-4508-352	TRAINING/WORKSHOPS/MEETINGS	44	-	2,000	1,635	1,700	1,700
Fund: 100 - GENERAL Total:		339,939	289,611	316,089	284,457	260,184	298,072
Department: 4508 - POLICE-SCHOOL RESOURCE OFFICERS Total:		339,939	289,611	316,089	284,457	260,184	298,072
Department: 4509 - POLICE-GRAFFITI REMOVAL							
Fund: 100 - GENERAL							
100-5-4509-305	VEHICLE FUEL	5,792	5,375	5,662	-	-	-
100-5-4509-307	EQUIPMENT MAINTENANCE CHARGE	5,199	3,900	5,243	-	3,948	3,956
Fund: 100 - GENERAL Total:		10,991	9,275	10,904	-	3,948	3,956
Department: 4509 - POLICE-GRAFFITI REMOVAL Total:		10,991	9,275	10,904	-	3,948	3,956

Graffiti removal has been moved to the Parks and Recreation division and is shown here for informational purposes, to disclose the charge related to the graffiti removal vehicle.

Budget Commentary: For FY 25-26 and FY 26-27, the Administrative Division of the police department has allocated \$8,000, respectively, for training for the professional development of the police chief and two commanders. This will enhance the management, leadership and oversight of the Department. An allocation of 7,000, respectively, is for the Department's Emergency Preparedness supplies. This budgeted item focuses on providing related preparedness materials for residents and business owners. An allocation of \$43,00 and \$44,000, is for comprehensive confidential counseling services for all employees as well as funding costs for conducting employee hiring background checks.

		FY 22/23 Activity	FY 23/24 Activity	FY 24/25 Budget	FY 24/25 YTD Activity	FY 25/26 Proposed	FY 26/27 Proposed
Department: 4501 - POLICE-ADMINISTRATION							
Fund: 100 - GENERAL							
100-5-4501-001	SALARIES-FULL TIME	451,777	287,463	424,552	307,532	470,280	506,422
100-5-4501-002	SALARIES-PART TIME	37,662	45,215	-	38,423	-	-
100-5-4501-003	SALARIES-OVERTIME	3,322	23,295	-	34,421	2,519	2,778
100-5-4501-004	LEAVE CASH OUT	35,627	10,285	9,499	10,341	16,117	17,500
100-5-4501-041	CAFETERIA ALLOWANCE	47,165	30,133	31,529	38,840	50,337	48,519
100-5-4501-042	RETIREMENT	88,543	64,791	80,833	63,068	82,896	89,168
100-5-4501-043	WORKERS COMP	52,940	44,002	49,614	31,156	32,966	36,276
100-5-4501-044	MEDICARE	6,479	5,771	6,960	5,904	7,851	8,372
100-5-4501-046	LONG TERM DISABILITY	1,983	1,351	2,094	1,408	2,330	2,510
100-5-4501-047	RETIREMENT - PERS UNFUNDED ACC	246,707	255,002	293,652	343,957	151,046	153,712
100-5-4501-048	CLOTHING ALLOWANCE	4,674	956	2,418	1,825	2,193	2,193
100-5-4501-049	CELL PHONE ALLOWANCE	3,623	2,923	-	2,085	-	-
100-5-4501-050	GROUP LIFE INSURANCE	1,145	608	-	600	-	-
100-5-4501-101	POSTAGE	183	123	200	49	175	175
100-5-4501-103	DUES & SUBSCRIPTIONS	399	897	1,130	917	1,000	1,000
100-5-4501-120	SUPPLIES-OFFICE	3,689	2,965	3,000	2,331	3,000	3,000
100-5-4501-121	SUPPLIES-CLOTHING/UNIFORMS	1,813	993	1,000	1,085	1,500	1,500
100-5-4501-125	SUPPLIES-EMERGENCY PREP	6,719	7,066	27,000	2,600	7,000	7,000
100-5-4501-129	SUPPLIES-OTHER	5,045	5,629	4,500	4,162	4,000	4,000
100-5-4501-150	RECOGNITIONS/AWARDS	999	1,855	2,300	1,487	3,643	3,643
100-5-4501-199	SUSPENSE-EXPENDITURE	-	1,046	-	-	-	-
100-5-4501-207	PROF/CONTR-COMPUTER/SOFTWARE	18,590	19,487	34,920	10,837	11,000	11,000
100-5-4501-209	PROF/CONTR SVCS-OTHER	50,546	129,401	65,000	58,088	43,000	44,000
100-5-4501-217	PROF/CONTR SVCS-GEN INVEST	-	3,931	-	-	20,000	20,000
100-5-4501-218	PROF/CONTR SVCS-PSYCHOLOGICAL	495	2,580	3,500	-	3,000	3,000
100-5-4501-227	PROF/CONTR-TEMP PERSONNEL	2,333	198	-	-	-	-
100-5-4501-231	MISC ADVERTISING/PROMO	-	1,984	2,000	1,086	1,200	1,200
100-5-4501-241	PRINTING & BINDING-EXTERNAL	238	451	500	464	500	500
100-5-4501-301	MAINT-BLDGS & IMPROVEMENTS	1,865	2,600	2,500	1,471	2,500	2,500
100-5-4501-303	MAINT-OFFICE EQUIPMENT	-	-	-	-	1,000	1,000
100-5-4501-305	VEHICLE FUEL	11,350	10,880	12,497	5,626	12,497	12,872
100-5-4501-307	EQUIPMENT MAINTENANCE CHARGE	17,329	12,999	22,137	-	15,795	15,825
100-5-4501-352	TRAINING/WORKSHOPS/MEETINGS	7,973	15,195	10,000	6,695	8,000	8,000
100-5-4501-610	EQUIPMENT NEW	-	44,830	125,463	61,229	-	-
Fund: 100 - GENERAL Total:		1,111,213	1,036,906	1,218,799	1,037,687	957,344	1,007,665

POLICE 2025

		FY 22/23 Activity	FY 23/24 Activity	FY 24/25 Budget	FY 24/25 YTD Activity	FY 25/26 Proposed	FY 26/27 Proposed
Fund: 104 - GENERAL FUND-MEASURE T							
104-5-4501-001	SALARIES-FULL TIME	79,916	219,881	232,600	247,359	186,633	235,338
104-5-4501-002	SALARIES-PART-TIME	-	-	-	-	-	-
104-5-4501-003	SALARIES-OVERTIME	4,847	6,534	-	19,986	-	-
104-5-4501-004	LEAVE CASH OUT	16,042	-	4,150	1,528	7,038	8,779
104-5-4501-041	CAFETERIA ALLOWANCE	8,087	14,410	26,285	16,909	10,863	14,434
104-5-4501-042	RETIREMENT	11,937	34,206	39,729	40,895	37,231	44,851
104-5-4501-043	WORKERS COMP	14,245	28,291	20,282	26,728	17,456	22,054
104-5-4501-044	MEDICARE	1,563	3,485	3,833	4,122	2,983	3,777
104-5-4501-046	LONG TERM DISABILITY	322	878	1,124	989	910	1,156
104-5-4501-047	RETIREMENT - PERS UNFUNDED ACC	94,540	96,457	115,941	140,412	69,483	81,564
104-5-4501-048	CLOTHING ALLOWANCE	734	575	2,057	3,022	1,207	1,899
104-5-4501-049	CELL PHONE ALLOWANCE	531	762	-	705	-	-
104-5-4501-050	GROUP LIFE INSURANCE	179	412	-	441	-	-
104-5-4501-209	PROF/CONTR SVCS-OTHER	20,448	20,874	-	-	-	-
104-5-4501-227	PROF/CONTR-TEMP PERSONNEL	7,387	-	-	-	-	-
Fund: 104 - GENERAL FUND-MEASURE T Total:		260,778	426,764	446,002	503,095	333,804	413,850
Fund: 304 - ABC ENFORCEMENT EDUCATION							
304-5-4501-209	PROF/CONTR SVCS-OTHER	-	-	-	-	-	-
Fund: 304 - ABC ENFORCEMENT EDUCATION Total:		-	-	-	-	-	-
Fund: 412 - AMERICAN RESCUE PLAN							
412-5-4501-610	EQUIPMENT-NEW	92,873	39,437	102,778	-	-	-
Fund: 412 - AMERICAN RESCUE PLAN Total:		92,873	39,437	102,778	-	-	-
Department: 4501 - POLICE-ADMINISTRATION Total:		1,464,864	1,503,106	1,767,579	1,540,782	1,291,148	1,421,515

Patrol Division

Program Description: The Patrol Division is supervised by the Police Commander and assisted by 4 patrol Sergeants. The responsibilities of uniformed field services such as roving patrol in marked police units, foot patrol, bicycle patrol, school resource officers, community service officers, cadets and the K-9 teams fall under the four Patrol Sergeants. The Patrol Division is currently staffed with 20 sworn Officers that are deployed with 4 sergeants, 4 senior officers, and 12 full-time police officers. There are two K-9 officers on patrol, and 2 school resource officers that are assigned to the high school and middle school. The Reserve Police Unit is currently staffed by 1 Reserve Officer. The Police Reserve Unit has an authorized strength of up to 30 officers and is a critical element in providing support to patrol services. A recruitment to fill the reserve vacancies is ongoing.

Program Core Services: To provide uniform patrol in the city, discover crime and community hazards, provide quality of life enforcement services, arrest offenders, initiate crime reports, collect and present evidence, appear in court, handle special events and emergencies and enforce traffic laws, municipal, and state laws. Reduce crime by identifying crime trends and strategizing enforcement plans.

Accomplishments in 2024/25:

- Two new police officers completed field training and are now patrolling the streets as solo officers
- Provided department-wide training on department policies and procedures through the LEXIPOL policy management system as well as daily briefing training from resources such as the Ventura County District Attorney's Office
- Provided promotional preparation training to all sworn officers in advance of upcoming promotional recruitments and collateral assignment recruitments

Top Priorities for FY 2025/26 through 2026/27:

- Reduction in violent crime due to focus on taking firearms off the streets with proactive enforcement
- Increase the level of services to the unhoused populations and work together with residents and business owners to provide cleanup of areas frequented by those experiencing homelessness
- Continue working collaboratively with the Spirit of Santa Paula Homeless Shelter and other community based organizations in conducting Backpack medicine and housing placement programs
- Meet standards for all mandated training and increase essential/desirable training for sworn and professional staff
- Increase the number of field training officers to train increased numbers of trainees on patrol
- Implement Unmanned Aerial Vehicle (UAV) program, also known as "drones," to assist with in progress crimes and fireworks violations
- Continue enforcement of parking violations and vehicle abatement by utilizing police cadets and community service officers in high traffic areas such as residential communities and downtown thoroughfares
- Work with the City Manager's office to secure grants and risk management/leadership training for various law enforcement programs to enhance our Community Policing strategy

- Continue participation in county regional radio program and purchase of portable and base and portable radios to complete the project

Budget Commentary: For FY 25-26 and FY 26-27, allocations of \$9,000, respectively, for purchase of body armor for new officers and replacement, upon expiration, for officers. Other allocations include the purchase of a body wrap restraint system, in a supplies account, as an effective de-escalation option for officers for uncooperative, non/compliant arrestees. There is also an allocation of \$2,500, respectively, for educational reimbursement for employees continuing their education toward the completion of a degree.

		FY 22/23 Activity	FY 23/24 Activity	FY 24/25 Budget	FY 24/25 YTD Activity	FY 25/26 Proposed	FY 26/27 Proposed
Department: 4502 - POLICE-PATROL							
Fund: 100 - GENERAL							
100-5-4502-001	SALARIES-FULL TIME	1,659,003	1,503,568	1,405,081	1,063,071	1,038,586	1,250,367
100-5-4502-002	SALARIES-PART TIME	19,849	15,404	38,092	15,560	-	42,575
100-5-4502-003	SALARIES-OVERTIME	345,012	411,212	666,608	311,474	433,468	433,468
100-5-4502-004	LEAVE CASH OUT	20,170	139,551	28,028	(1,849)	31,603	37,331
100-5-4502-040	GYM MEMBERSHIP	-	-	-	-	-	-
100-5-4502-041	CAFETERIA ALLOWANCE	265,264	243,749	202,769	160,801	150,899	170,744
100-5-4502-042	RETIREMENT	217,864	205,642	225,022	144,854	144,321	179,335
100-5-4502-043	WORKERS COMP	222,090	256,438	266,534	132,791	140,005	164,309
100-5-4502-044	MEDICARE	29,107	30,554	34,270	20,425	24,264	28,351
100-5-4502-046	LONG TERM DISABILITY	8,624	7,908	10,408	5,247	7,168	8,431
100-5-4502-047	RETIREMENT - PERS UNFUNDED ACC	176,570	247,115	281,105	284,514	363,040	426,124
100-5-4502-048	CLOTHING ALLOWANCE	26,375	18,682	26,204	16,811	18,793	20,790
100-5-4502-049	CELL PHONE ALLOWANCE	208	104	-	-	-	-
100-5-4502-050	GROUP LIFE INSURANCE	4,802	3,396	-	2,195	-	-
100-5-4502-101	POSTAGE	-	-	100	-	100	100
100-5-4502-103	DUES & SUBSCRIPTIONS	-	-	145	-	250	250
100-5-4502-120	SUPPLIES-OFFICE	524	582	500	34	600	600
100-5-4502-121	SUPPLIES-CLOTHING/UNIFORMS	2,558	9,048	7,500	6,019	7,000	7,000
100-5-4502-123	SUPPLIES-SHOP & FIELD	22,617	24,014	13,500	13,286	11,600	9,000
100-5-4502-124	SUPPLIES-SAFETY	13,465	13,065	7,500	6,347	9,000	9,000
100-5-4502-129	SUPPLIES-OTHER	4,729	2,450	3,000	2,974	3,000	3,000
100-5-4502-135	K-9 EXPENDITURES	9,791	8,393	15,000	7,610	-	-
100-5-4502-179	MINOR EQUIPMENT-OTHER	1,052	-	1,000	-	1,000	1,000
100-5-4502-207	PROF/CONTR-COMPUTER/SOFTWARE	23,076	13,051	58,000	54,549	117,000	37,000
100-5-4502-209	PROF/CONTR SVCS-OTHER	18,231	24,042	20,000	21,214	19,000	19,000
100-5-4502-212	PROF/CONTR SVCS-TRAINING, ETC	-	-	2,500	-	-	-
100-5-4502-214	PROF/CONTR SVCS-MEDICAL	1,127	-	1,000	-	1,000	1,000
100-5-4502-230	LEGAL ADVERTISING	-	-	105	125	-	-
100-5-4502-241	PRINTING & BINDING-EXTERNAL	791	-	1,000	-	500	500
100-5-4502-251	SVCS-TOWING AND STORAGE	-	4,064	6,000	-	3,000	3,000
100-5-4502-301	MAINT-BLDGS & IMPROVEMENTS	-	945	1,000	-	-	-
100-5-4502-305	VEHICLE FUEL	78,645	69,753	84,569	60,385	84,569	87,106
100-5-4502-307	EQUIPMENT MAINTENANCE CHARGE	209,006	156,838	279,062	-	280,348	280,892
100-5-4502-321	RESERVE OFFICER EXPENSES	9,494	2,005	2,500	-	6,000	6,000
100-5-4502-322	CITIZEN PATROL/EXPLORER EXPENSES	8,677	3,075	-	506	1,500	3,000
100-5-4502-352	TRAINING/WORKSHOPS/MEETINGS	29,867	19,887	28,000	22,992	-	-
100-5-4502-360	EDUCATIONAL REIMBURSEMENT	1,242	-	-	-	6,000	6,000
100-5-4502-370	LEASE/RENTAL	5,210	2,160	11,000	1,080	2,500	2,500
100-5-4502-610	EQUIPMENT-NEW	4,907	154,362	70,000	3,744	-	-
Fund: 100 - GENERAL Total:		3,439,946	3,591,056	3,797,103	2,356,758	2,906,115	3,237,774

POLICE 2025

		FY 22/23 Activity	FY 23/24 Activity	FY 24/25 Budget	FY 24/25 YTD Activity	FY 25/26 Proposed	FY 26/27 Proposed
Fund: 104 - GENERAL FUND-MEASURE T							
104-5-4502-001	SALARIES-FULL TIME	519,446	412,693	587,446	321,490	577,814	657,391
104-5-4502-003	SALARIES-OVERTIME	104,268	115,240	5,436	82,224	238,576	238,576
104-5-4502-004	LEAVE CASH OUT	7,380	42,775	10,792	(704)	18,822	19,165
104-5-4502-041	CAFETERIA ALLOWANCE	103,944	76,328	91,046	47,512	74,344	76,363
104-5-4502-042	RETIREMENT	71,126	58,665	90,587	43,520	84,114	95,340
104-5-4502-043	WORKERS COMP	70,016	79,264	75,697	40,556	77,850	85,735
104-5-4502-044	MEDICARE	9,165	8,467	10,212	6,047	13,346	14,535
104-5-4502-046	LONG TERM DISABILITY	2,758	2,189	2,918	1,576	4,082	4,494
104-5-4502-047	RETIREMENT - PERS UNFUNDED ACC	57,465	81,103	92,258	93,503	216,144	229,369
104-5-4502-048	CLOTHING ALLOWANCE	8,512	4,726	10,646	5,719	10,842	10,949
104-5-4502-050	GROUP LIFE INSURANCE	1,513	873	-	647	-	-
104-5-4502-207	PROF/CONTR-COMPUTER/SOFTWARE	-	-	-	-	183,000	183,000
104-5-4502-610	EQUIPMENT - NEW	6,010	120,600	70,000	30,000	70,000	70,000
Fund: 104 - GENERAL FUND-MEASURE T Total:		961,602	1,002,923	1,047,039	672,092	1,568,933	1,684,918
Fund: 108 - GENERAL FUND-MEASURE R							
108-5-4502-001	SALARIES-FULL TIME	-	-	-	-	78,556	86,471
108-5-4502-003	SALARIES-OVERTIME	-	-	-	-	-	-
108-5-4502-004	LEAVE CASH OUT	-	-	-	-	3,713	4,093
108-5-4502-041	CAFETERIA ALLOWANCE	-	-	-	-	12,255	12,622
108-5-4502-042	RETIREMENT	-	-	-	-	10,821	11,908
108-5-4502-043	WORKERS COMP	-	-	-	-	7,151	7,884
108-5-4502-044	MEDICARE	-	-	-	-	1,390	1,517
108-5-4502-046	LONG TERM DISABILITY	-	-	-	-	373	411
108-5-4502-047	RETIREMENT - PERS UNFUNDED ACC	-	-	-	-	29,563	30,355
108-5-4502-048	CLOTHING ALLOWANCE	-	-	-	-	1,365	1,406
108-5-4502-050	GROUP LIFE INSURANCE	-	-	-	-	-	-
108-5-4502-352	TRAINING/WORKSHOPS/MEETINGS	-	-	-	-	22,000	22,000
108-5-4502-610	EQUIPMENT-NEW	-	-	-	-	53,500	302,110
108-5-4502-135	K-9 EXPENDITURES	-	-	-	-	12,000	12,000
Fund: 108 - GENERAL FUND-MEASURE R Total:		-	-	-	-	232,686	492,777
Fund: 203 - ASSET FORFEITURE							
203-5-4502-129	SUPPLIES-OTHER	-	-	500	-	500	500
Fund: 203 - ASSET FORFEITURE Total:		-	-	500	-	500	500
Fund: 311 - SLESF- COPS (AB1913)							
311-5-4502-179	MINOR EQUIPMENT-OTHER	-	-	49,000	-	-	-
311-5-4502-212	PROF/CONTR-FIREARMS TRAINING	2,544	-	-	-	-	-
311-5-4502-322	CITIZEN PATROL/EXPLORER EXPENSE	-	-	20,663	4,460	10,000	10,000
311-5-4502-610	EQUIPMENT-NEW	-	31,350	125,000	27,500	174,000	174,000
Fund: 311 - SLESF- COPS (AB1913) Total:		2,544	31,350	194,663	31,960	184,000	184,000
Fund: 314 - OFF OF TRAFFIC SFTY(OTS)							
314-5-4502-003	SALARIES-OVERTIME	17,629	6,218	-	(793)	-	-
314-5-4502-042	RETIREMENT	1,130	442	-	(59)	-	-
314-5-4502-043	WORKERS COMP	1,533	553	-	(73)	-	-
314-5-4502-044	MEDICARE	236	84	-	(11)	-	-
314-5-4502-046	LONG TERM DISABILITY	63	13	-	-	-	-
314-5-4502-050	GROUP LIFE INSURANCE	34	4	-	-	-	-
314-5-4502-123	SUPPLIES-SHOP & FIELD	5,232	-	-	-	-	-
314-5-4502-352	TRAINING/WORKSHOPS/MEETINGS	567	-	-	-	-	-
314-5-4502-610	EQUIPMENT-NEW	-	18,842	-	-	-	-
314-5-4502-678	PRIOR YEAR ADJ EXPENDITURES	-	-	-	-	-	-
Fund: 314 - OFF OF TRAFFIC SFTY(OTS) Total:		26,423	26,157	-	(936)	-	-
Fund: 412 - AMERICAN RESCUE PLAN							
412-5-4502-610	EQUIPMENT-NEW	-	-	35,000	-	-	-
Fund: 412 - AMERICAN RESCUE PLAN Total:		-	-	35,000	-	-	-
Department: 4502 - POLICE-PATROL Total:		4,430,514	4,651,486	5,074,304	3,059,874	4,892,234	5,599,969

Investigations Division

Program Description: The Investigations Unit (Major Crimes) is made up of one Sergeant and four Detectives. Due to significant shortages, the Special Enforcement detective positions were not filled. Once the hiring and training is completed on the patrol level, the special enforcement and traffic investigator positions will be filled. They all have specialized training that allows for the investigation of all major crimes, crime scene processing and specialized areas (i.e., white collar crime, computer and fraud crime, sex crimes, homicides, serious/fatal traffic collision investigations etc.). Two Community Service Officers are also assigned to specialized support unit; one is the Evidence Technician assigned to all evidence management and the other is assigned full time to the Investigations Unit, the duties performed are: sex registrants and compliance checks, probation and drug offender registrations, crime statistics monthly reports, and other duties as needed within the unit.

Program Core Services: Provides follow-up investigation of criminal investigations/complaints forwarded from the Patrol Division or acts on initial reports taken directly from the public as necessary. Crimes against persons (crimes where an injury has occurred) will take priority over property crimes. Process crime scenes, collect, preserve and store evidence. Complete case follow-up as requested by the District Attorney and establish and maintain a good working relationship with local, state and federal law enforcement agencies.

Accomplishments in 2024/25:

- Patrol officers were assigned as Homeless Liaison Officers as representatives on the various shift schedules to coordinate services to the unhoused such as One Stop, Backpack Medicine, and shelter placement
- Received a new Crime Scene Investigation (CSI) vehicle and equipment from a local grant program
- Detectives worked with federal partners to combat several gang related crimes involving weapons which resulted in the successful conviction of numerous offenders
- Conducted violent crime investigations resulting in arrests and convictions
- Conducted several gang/narcotic parole and probation sweeps
- Continued Post Release Offender Supervision and Serious Habitual Offenders compliance checks conducted periodically
- Conducted operations with the FBI relating to firearms investigations which resulted in multiple search warrants being served and pursuit of federal indictments to several offenders. Numerous arrests were made and one federally prosecuted for firearms possession

Top Priorities for FY 2025/26 through 2026/27:

- Continue to develop staff through specialized investigative core courses and maintain training certifications for all mandatory investigative training
- Provide assertive supervision and leadership training
- Work with the District Attorney's office to identify methods in which we can improve work flow, updated investigative training, and communications
- Continue to address gang/weapons related crimes and criminal activity with the assistance of other local, state and federal law enforcement agencies
- Implement an Unmanned Aerial Vehicle to assist with significant property crimes and all major crimes investigations
- Continue to provide professional investigative service utilizing all available resources to include other local, state and federal agencies

Budget Commentary: For FY 25-26 and FY 26-27, allocations \$15,000, respectively, for professional contracted services with specialized investigative services such as computer forensic examinations and other high technology investigative needs to solve crimes. Allocations of \$10,000 each fiscal year is for detective training that includes mandated investigators school, sexual assault investigations school, and homicide school.

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		FY 22/23 Activity	FY 23/24 Activity	FY 24/25 Budget	FY 24/25 YTD Activity	FY 25/26 Proposed	FY 26/27 Proposed
Department: 4503 - POLICE-INVESTIGATIONS							
Fund: 100 - GENERAL							
100-5-4503-001	SALARIES-FULL TIME	418,847	228,465	557,200	574,151	774,511	897,525
100-5-4503-003	SALARIES-OVERTIME	211,606	165,011	-	264,313	-	-
100-5-4503-004	LEAVE CASH OUT	29,693	5,043	10,383	26,888	22,162	25,757
100-5-4503-041	CAFETERIA ALLOWANCE	70,354	22,651	73,551	88,470	137,421	142,894
100-5-4503-042	RETIREMENT	75,905	47,929	101,233	91,934	124,935	143,585
100-5-4503-043	WORKERS COMP	81,901	48,490	72,120	82,793	70,689	82,085
100-5-4503-044	MEDICARE	9,361	5,363	9,373	12,617	13,753	15,677
100-5-4503-046	LONG TERM DISABILITY	2,408	1,350	2,656	3,000	3,744	4,343
100-5-4503-047	RETIREMENT - PERS UNFUNDED ACC	323,177	239,117	273,976	271,831	272,944	296,356
100-5-4503-048	CLOTHING ALLOWANCE	7,937	2,521	10,467	9,609	14,366	14,962
100-5-4503-049	CELL PHONE ALLOWANCE	467	260	-	418	-	-
100-5-4503-050	GROUP LIFE INSURANCE	1,357	569	-	1,196	-	-
100-5-4503-101	POSTAGE	55	16	100	42	100	100
100-5-4503-103	DUES & SUBSCRIPTIONS	50	-	1,250	110	500	500
100-5-4503-120	SUPPLIES-OFFICE	1,583	1,743	1,500	1,452	1,700	1,700
100-5-4503-121	SUPPLIES-CLOTHING/UNIFORMS	1,341	1,449	1,500	16	1,500	1,500
100-5-4503-129	SUPPLIES-OTHER	921	775	-	-	1,000	1,000
100-5-4503-131	SUPPLIES-CRIME SCENE	1,074	3,497	3,500	967	2,500	2,500
100-5-4503-132	SUPPLIES-EVIDENCE ROOM	4,007	8,925	6,000	3,555	6,000	6,000
100-5-4503-179	MINOR EQUIPMENT-OTHER	287	-	-	-	500	500
100-5-4503-207	PROF/CONTR-COMPUTER/SOFTWARE	-	2,345	-	-	1,500	1,500
100-5-4503-209	PROF/CONTR SVCS-OTHER	19,366	24,850	25,000	19,859	22,600	22,600
100-5-4503-217	PROF/CONTR SVCS-GEN INVEST	20,858	25,963	25,000	15,371	15,000	15,000
100-5-4503-305	VEHICLE FUEL	23,931	15,060	19,341	10,955	19,341	19,921
100-5-4503-307	EQUIPMENT MAINTENANCE CHARGE	62,383	46,797	63,497	-	86,868	87,037
100-5-4503-352	TRAINING/WORKSHOPS/MEETINGS	12,035	14,432	16,500	13,119	10,000	10,000
100-5-4503-650	BUILDINGS-REHAB	-	-	-	-	-	-
Fund: 100 - GENERAL Total:		1,380,902	912,623	1,274,146	1,492,665	1,603,631	1,793,041
Fund: 104 - GENERAL FUND-MEASURE T							
104-5-4503-001	SALARIES-FULL TIME	137,282	78,782	192,733	172,547	425,618	390,057
104-5-4503-003	SALARIES-OVERTIME	28,317	12,967	-	37,670	-	-
104-5-4503-004	LEAVE CASH OUT	9,739	2,447	3,777	7,812	10,968	9,434
104-5-4503-041	CAFETERIA ALLOWANCE	23,050	9,769	26,681	27,594	71,624	59,455
104-5-4503-042	RETIREMENT	21,088	12,173	33,233	23,033	62,693	58,095
104-5-4503-043	WORKERS COMP	23,434	15,953	24,702	21,501	38,787	35,531
104-5-4503-044	MEDICARE	2,520	1,300	3,265	3,274	7,484	6,748
104-5-4503-046	LONG TERM DISABILITY	662	349	915	822	2,058	1,878
104-5-4503-047	RETIREMENT - PERS UNFUNDED ACC	98,929	71,555	80,875	73,681	150,545	127,220
104-5-4503-048	CLOTHING ALLOWANCE	2,599	1,089	3,646	2,767	7,903	6,449
104-5-4503-049	CELL PHONE ALLOWANCE	156	87	-	136	-	-
104-5-4503-050	GROUP LIFE INSURANCE	383	150	-	337	-	-
Fund: 104 - GENERAL FUND-MEASURE T Total:		348,158	206,622	369,828	371,174	777,680	694,867
Department: 4503 - POLICE-INVESTIGATIONS Total:		1,729,060	1,119,245	1,643,973	1,863,839	2,381,311	2,487,908

Emergency Communications Center

Program Description: The Emergency Communications Center is under the command of the Patrol Commander with the direct supervision handled by the Dispatch Supervisor. Six full-time dispatchers are authorized for this unit. Currently the unit is staffed with five full-time dispatchers and one dispatcher-in-training.

Program Core Services: Provide Public Safety Answering Point for all police and fire emergency service via the 9-1-1 System. Dispatching is facilitated by our Computer Aided Dispatch system and other police-related computer software.

Accomplishments in 2024/25:

- Reached full staffing for dispatchers with no vacancies
- Worked with the State to maintain Next Gen 911 equipment and compliance
- Installed text to 911 equipment and trained new dispatchers in its use
- Continue to meet or exceed the State standards for answering 911 calls
- Reduced response times by police officers for Priority 1 emergency calls

Top Priorities for FY 2025/26 through 2026/27:

- Continue to provide professional training and career enhancement training
- Continue to focus on providing professional customer service
- Implement the Computer Aided Dispatching (CAD) and Records Management System (RMS)
- Participate in the Ventura County Regional Radio Committee for future police radio system upgrade to 700 MHz
- Replace and upgrade the Communications Center CAD consoles and computers

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Budget Commentary: For FY 25-26 and FY 26-27, an allocation of \$7,000 respectively, for specialized training in the area of Tactical Dispatcher through the California Commission on Peace Officer Standards and Training (POST). The dispatch supervisor and dispatchers will receive this training.

		FY 22/23 Activity	FY 23/24 Activity	FY 24/25 Budget	FY 24/25 YTD Activity	FY 25/26 Proposed	FY 26/27 Proposed
Department: 4504 - POLICE-DISPATCH							
Fund: 100 - GENERAL							
100-5-4504-001	SALARIES-FULL TIME	254,366	240,630	297,903	274,271	192,325	218,910
100-5-4504-002	SALARIES-PART TIME	180	-	-	-	-	-
100-5-4504-003	SALARIES-OVERTIME	43,860	92,021	3,765	60,897	3,225	3,225
100-5-4504-004	LEAVE CASH OUT	1,733	12,334	6,129	2,222	5,798	6,614
100-5-4504-041	CAFETERIA ALLOWANCE	69,542	59,073	76,388	57,395	32,242	32,242
100-5-4504-042	RETIREMENT	19,052	20,168	30,746	20,885	19,375	22,099
100-5-4504-043	WORKERS COMP	3,861	8,508	3,675	4,562	1,729	1,977
100-5-4504-044	MEDICARE	4,778	5,481	5,571	5,283	3,387	3,784
100-5-4504-046	LONG TERM DISABILITY	1,352	1,496	1,502	1,492	959	1,091
100-5-4504-047	RETIREMENT - PERS UNFUNDED ACC	66,284	76,737	87,894	3,281	35,464	38,513
100-5-4504-048	CLOTHING ALLOWANCE	-	558	-	373	-	-
100-5-4504-049	CELL PHONE ALLOWANCE	469	204	-	-	-	-
100-5-4504-050	GROUP LIFE INSURANCE	826	810	-	859	-	-
100-5-4504-121	SUPPLIES-CLOTHING/UNIFORMS	687	1,880	1,800	1,606	2,000	2,000
100-5-4504-171	MINOR EQUIPMENT-OFFICE	3,848	1,987	1,500	1,117	1,500	1,500
100-5-4504-179	MINOR EQUIPMENT-OTHER	-	-	-	-	-	-
100-5-4504-209	PROF/CONTR SVCS-OTHER	-	-	1,500	-	1,500	1,500
100-5-4504-214	PROF/CONTR SVCS-MEDICAL	-	-	-	-	-	-
100-5-4504-219	SVCS-DOJ/NCIC/CII/VSO	-	-	-	-	-	-
100-5-4504-352	TRAINING/WORKSHOPS/MEETINGS	175	10,001	5,000	60	7,000	7,000
Fund: 100 - GENERAL Total:		471,013	531,888	523,374	434,302	306,505	340,455
Fund: 104 - GENERAL FUND-MEASURE T							
104-5-4504-001	SALARIES-FULL TIME	83,488	79,295	134,715	90,188	105,853	120,485
104-5-4504-003	SALARIES-OVERTIME	13,889	26,685	1,236	17,722	1,775	1,775
104-5-4504-004	LEAVE CASH OUT	569	4,048	2,012	729	3,191	3,640
104-5-4504-041	CAFETERIA ALLOWANCE	22,824	19,331	34,439	19,227	17,746	17,746
104-5-4504-042	RETIREMENT	6,209	6,364	13,051	6,632	10,664	12,163
104-5-4504-043	WORKERS COMP	1,224	2,487	1,658	1,152	952	1,088
104-5-4504-044	MEDICARE	1,561	1,757	2,500	1,701	1,864	2,083
104-5-4504-046	LONG TERM DISABILITY	441	480	678	481	528	601
104-5-4504-047	RETIREMENT - PERS UNFUNDED ACC	21,754	25,185	28,847	1,160	19,519	21,197
104-5-4504-048	CLOTHING ALLOWANCE	-	186	-	-	-	-
104-5-4504-049	CELL PHONE ALLOWANCE	154	68	-	-	-	-
104-5-4504-050	GROUP LIFE INSURANCE	269	261	-	279	-	-
Fund: 104 - GENERAL FUND-MEASURE T Total:		152,382	166,148	219,134	139,271	162,092	180,778
Fund: 108 - GENERAL FUND-MEASURE R							
108-5-4504-001	SALARIES-FULL TIME	-	-	-	-	153,337	167,989
108-5-4504-003	SALARIES-OVERTIME	-	-	-	-	-	-
108-5-4504-004	LEAVE CASH OUT	-	-	-	-	6,756	7,433
108-5-4504-041	CAFETERIA ALLOWANCE	-	-	-	-	35,014	35,014
108-5-4504-042	RETIREMENT	-	-	-	-	12,763	14,022
108-5-4504-043	WORKERS COMP	-	-	-	-	1,377	1,515
108-5-4504-044	MEDICARE	-	-	-	-	2,829	3,051
108-5-4504-046	LONG TERM DISABILITY	-	-	-	-	758	831
108-5-4504-047	RETIREMENT - PERS UNFUNDED ACC	-	-	-	-	28,507	29,736
108-5-4504-048	CLOTHING ALLOWANCE	-	-	-	-	-	-
108-5-4504-049	CELL PHONE ALLOWANCE	-	-	-	-	-	-
108-5-4504-050	GROUP LIFE INSURANCE	-	-	-	-	-	-
Fund: 108 - GENERAL FUND-MEASURE R Total:		-	-	-	-	241,341	259,591
Department: 4504 - POLICE-DISPATCH Total:		623,396	698,036	742,507	573,573	709,938	780,824

Records Division

Program Description: The Records Division is staffed by a Records Supervisor, one full time Records Technician, and two part-time Community Service Officers. In years past, this unit was fully staffed with 3 full time records clerks. Due to budgetary issues in years past, this unit had been reduced to the current staffing level. This budget provides support to replace the two part-time Community Service Officers with one full-time Records Technician.

All criminal records, reports, bookings, citations, impound reports, and any other documents pertaining to civil/criminal incidents involving the Police Department are received, processed, and maintained by our Records Division. Records personnel are the first contact a community member will have at the front counter of the Police Department. The staff have received training in a variety of customer service techniques.

The Automated Criminal Information System holds over 90% of the Police Department records on computer files. A document imaging system was installed in FY 07/08. Scanning of documents as well as audio files and photographs are regularly “attached” to these existing electronic files. This system is in dire need of replacement and we will be seeking funding sources this FY to accomplish this task.

Program Core Services: The Records Unit is responsible for compiling the statistical data on criminal activity in the city, as well as annually reporting crime data to the Department of Justice, FBI and DMV. It is also responsible for maintaining all records in compliance with mandated DOJ rules and regulations for yearly audits.

Accomplishments in 2024/25:

- Hired a full time Records Technician
- Completed upgrades to become compliant with CIBRS/NIBRS
- Maintain compliance with the Racial and Identity Profiling Act reporting data requirements
- Provide Public Records Act (PRA) training and implemented web-based PRA system to ensure proper and efficient compliance

Top Priorities for FY 2025/26 through 2026/27:

- Continue to meet and exceed all CA Department of Justice mandates and requirements for police department records
- Continue to update training standards and policies for all Records personnel on the California Public Records Act, Evidence.com, California Courts Protective Order Registry CCPOR, (restraining orders) Cite-Zone, etc.
- Continue purging reports, citations and bookings
- Establish new Records reporting for implementation in the new Mark 43 Records Management System (RMS)
- Continue to provide weekly crime data/statistics to assist in identifying crimes, trends, locations and times
- Review records retention schedules and purge those records that have now been electronically scanned and are part of the document imaging system
- Work with our current police software provider to compile and provide the monthly statistics submitted to state and federal agencies in an electronic format

- Research methods to better utilize the police database to provide statistical analysis of crime and traffic trends

Budget Commentary: For FY 25-26 and FY 26-27, an allocation of \$2,000, respectively, for training. An increase in Public Records Act (PRA) requests has elevated the need for all Records personnel to attend the most updated training.

		FY 22/23 Activity	FY 23/24 Activity	FY 24/25 Budget	FY 24/25 YTD Activity	FY 25/26 Proposed	FY 26/27 Proposed
Department: 4505 - POLICE-RECORDS							
Fund: 100 - GENERAL							
100-5-4505-001	SALARIES-FULL TIME	104,946	166,702	184,015	196,576	229,617	253,147
100-5-4505-002	SALARIES-PART TIME	26,417	11,477	24,678	-	-	-
100-5-4505-003	SALARIES-OVERTIME	487	8,561	-	15,343	-	-
100-5-4505-004	LEAVE CASH OUT	-	-	1,321	1,436	8,342	9,182
100-5-4505-041	CAFETERIA ALLOWANCE	23,848	25,388	41,494	25,417	37,754	37,754
100-5-4505-042	RETIREMENT	9,821	13,312	19,888	14,621	19,812	21,783
100-5-4505-043	WORKERS COMP	1,763	2,245	2,595	1,784	2,138	2,361
100-5-4505-044	MEDICARE	2,173	2,896	3,705	3,271	4,079	4,433
100-5-4505-046	LONG TERM DISABILITY	482	777	904	908	1,140	1,259
100-5-4505-047	RETIREMENT - PERS UNFUNDED ACC	192	1,108	1,164	480	45,086	47,094
100-5-4505-048	CLOTHING ALLOWANCE	2,311	2,953	4,022	4,552	5,621	5,621
100-5-4505-050	GROUP LIFE INSURANCE	339	545	-	659	-	-
100-5-4505-120	SUPPLIES-OFFICE	998	774	500	513	900	900
100-5-4505-121	SUPPLIES-CLOTHING/UNIFORMS	509	869	1,000	832	1,000	1,000
100-5-4505-129	SUPPLIES-OTHER	732	1,418	1,500	1,500	1,500	1,500
100-5-4505-209	PROF/CONTR SVCS-OTHER	9,025	2,379	3,500	1,514	2,000	2,000
100-5-4505-303	MAINT-OFFICE EQUIPMENT	-	-	1,000	-	1,000	1,000
100-5-4505-352	TRAINING/WORKSHOPS/MEETINGS	1,445	488	2,000	1,252	2,000	2,000
Fund: 100 - GENERAL Total:		185,488	241,894	293,287	270,658	361,988	391,035
Fund: 104 - GENERAL FUND-MEASURE T							
104-5-4505-001	SALARIES-FULL TIME	26,069	8,505	7,705	6,490	31,098	32,811
104-5-4505-003	SALARIES-OVERTIME	114	2,459	-	-	-	-
104-5-4505-004	LEAVE CASH OUT	540	-	134	146	1,565	1,652
104-5-4505-041	CAFETERIA ALLOWANCE	1,153	2,534	1,106	3,527	4,260	4,260
104-5-4505-042	RETIREMENT	2,295	824	643	613	2,689	2,836
104-5-4505-043	WORKERS COMP	1,847	204	98	92	295	311
104-5-4505-044	MEDICARE	365	189	130	142	538	564
104-5-4505-046	LONG TERM DISABILITY	106	55	39	39	157	166
104-5-4505-047	RETIREMENT - PERS UNFUNDED ACC	10	-	-	18	5,999	6,009
104-5-4505-048	UNIFORM ALLOWANCE	50	280	53	39	204	204
104-5-4505-050	GROUP LIFE INSURANCE	63	32	-	23	-	-
Fund: 104 - GENERAL FUND-MEASURE T Total:		32,611	15,083	9,908	11,129	46,805	48,813
Department: 4505 - POLICE-RECORDS Total:		218,099	256,977	303,195	281,787	408,794	439,848

Custody and Jail Services Division

Program Description: This division is responsible for the legal and safe custody of all persons arrested and booked into the jail facility. It is managed by a Sergeant as a collateral duty under the direction of the Patrol Commander with day to day responsibilities of the Patrol Watch Commander.

Program Core Services: Provide for the supervision of those in custody within state and federal law, as well as department policy. Provide the necessary documentation and reporting to the appropriate state agencies; participate in the audits from those agencies (currently six different entities conduct inspections and/or audits of our facility on an annual or bi-annual basis). Provide the necessary training to the department officers in order to ensure compliance with laws governing jail facilities (all officers are mandated to participate in an eight-hour training program on jail-related topics every two years).

Accomplishments in 2024/25:

- Several inspections were conducted, including the California Board of State Community Corrections (BSCC). Any regulatory changes were noted and implemented

Top Priorities for FY 2025/26 through 2026/27:

- Continue to comply with all mandated jail/detention facilities procedures as mandated by CA State Title 15 Rules and Regulations, as well as all other inspecting entities
- Continue to meet/exceed State standards in our mandated jail/detention facility inspections
- Continue to review and update, if necessary, all jail policies and ensure it meets state and other inspecting entities mandated standards
- Continue providing state mandated training for all officers related to temporary holding facility
- Update jail facility with new paint throughout

Budget Commentary: For FY 25-26 and FY 26-27, an allocation of \$1,500, respectively, for State-mandated supplies and inspection fees.

		FY 22/23 Activity	FY 23/24 Activity	FY 24/25 Budget	FY 24/25 YTD Activity	FY 25/26 Proposed	FY 26/27 Proposed
Department: 4506 - POLICE-CUSTODY							
Fund: 100 - GENERAL							
100-5-4506-133	SUPPLIES-JAIL EQUIPMENT	622	792	1,000	1,054	1,500	1,500
Fund: 100 - GENERAL Total:		622	792	1,000	1,054	1,500	1,500
Department: 4506 - POLICE-CUSTODY Total:		622	792	1,000	1,054	1,500	1,500

Animal Regulation Program

Program Description: Animal regulation is performed through community patrols in response to calls for animal services. The City's Animal Control Officer provides various response to animal calls including reporting found wild or domesticated stray animals, complaints of excessive dog barking, reports of animal bites. The ACO issues administrative citations for municipal code violations, licensing, microchipping program, and coordinating vaccination and spay/neuter clinics. The ACO works in conjunction with a local animal services provider who provides resources such as sheltering for found, lost, or runaway domestic pets.

Program Core Services: The ACO is responsible for the Impound of stray and runaway animals in the City's jurisdiction. Pick up injured animals and transport them to nearby treatment facilities or animal services provider contracted by the City. Enforce city leash laws and dog license ordinances. Abate vicious and nuisance animals.

Accomplishments in 2024/25:

- Administrative citation is used for all animal municipal code violations
- Reduction in the number of animal impounds
- Educating the public on animal services, licensing, vaccination and spay/neuter clinics, and safety practices
- Increased community compliance of animal regulations through on-going educational efforts
- The new Animal Control Officer vehicle was purchased and placed into service, meeting safe industry standards for animal impounds

Top Priorities for FY 2025/26 through 2026/27:

- Continue providing professional animal control services to include educating the public in animal regulations such as spay and neuter, licensing requirements etc.
- Implement mobile vaccination and spay/neuter clinics with an animal services provider
- Conduct elementary school education animal program, (K-9 with Class)
- Continue to work on controlling cat overpopulation working with non-profit groups
- Continue decreasing stray animals and animal impounds
- Implement web-based licensing program to streamline licensing which will increase annual revenues

Budget Commentary: For FY 25-26 and FY 26-27, an allocation of \$130,000 respectively, for Professional/Contract-Kennel and Animal Services. Professional services through partnership with a local community based non-profit shelter. Additional allocations of \$5,000 and \$2,500, respectively, for the implementation and recurring service costs for a new automated animal licensing web-based program that will increase the number of licensed animals in the city for improved tracking and revenue.

			FY 22/23 Activity	FY 23/24 Activity	FY 24/25 Budget	FY 24/25 YTD Activity	FY 25/26 Proposed	FY 26/27 Proposed
Department: 4507 - POLICE-ANIMAL REGULATIONS								
Fund: 100 - GENERAL								
100-5-4507-001	SALARIES-FULL TIME		46,759	52,998	55,561	51,780	63,943	73,594
100-5-4507-003	SALARIES-OVERTIME		2,317	276	-	-	-	-
100-5-4507-004	LEAVE CASH OUT		385	-	-	-	2,736	3,152
100-5-4507-041	CAFETERIA ALLOWANCE		13,984	15,750	18,600	15,500	18,600	17,400
100-5-4507-042	RETIREMENT		3,497	4,070	4,653	4,006	5,543	6,373
100-5-4507-043	WORKERS COMP		2,191	2,357	3,526	1,740	3,013	3,471
100-5-4507-044	MEDICARE		547	587	1,084	577	1,245	1,373
100-5-4507-046	LONG TERM DISABILITY		228	251	281	238	324	373
100-5-4507-047	RETIREMENT - PERS UNFUNDED ACC		93	-	-	134	12,366	13,498
100-5-4507-048	CLOTHING ALLOWANCE		499	575	575	531	575	575
100-5-4507-049	CELL PHONE ALLOWANCE		400	420	-	388	-	-
100-5-4507-050	GROUP LIFE INSURANCE		159	210	-	193	-	-
100-5-4507-121	SUPPLIES-CLOTHING/UNIFORMS		332	-	500	-	1,000	500
100-5-4507-123	SUPPLIES-SHOP & FIELD		772	1,612	2,000	1,863	1,500	1,500
100-5-4507-124	SUPPLIES-SAFETY		-	-	500	-	-	-
100-5-4507-209	PROF/CONTR SVCS-OTHER		-	-	1,000	200	9,500	2,500
100-5-4507-221	PROF/CONTR-KENNEL SERVICES		150,000	150,000	165,000	87,500	130,000	130,000
100-5-4507-241	PRINTING & BINDING-EXTERNAL		-	-	500	-	500	500
100-5-4507-305	VEHICLE FUEL		1,973	2,445	3,203	2,153	-	-
100-5-4507-307	EQUIPMENT MAINTENANCE CHARGE		5,199	3,900	5,243	-	3,948	3,956
100-5-4507-352	TRAINING/WORKSHOPS/MEETINGS		-	-	-	-	-	-
Fund: 100 - GENERAL Total:			229,335	235,453	262,225	166,802	254,793	258,766
Department: 4507 - POLICE-ANIMAL REGULATIONS To			229,335	235,453	262,225	166,802	254,793	258,766

Emergency Services Program

Program Description: The Emergency Services Coordinator is responsible for establishing preparedness on a variety of levels for the City and its residents. The focus of Emergency Services is responding to disaster incidents and providing support and structure for events involving public safety and government agency response. This division focuses on engagement in the community to establish and sustain programs such as disaster preparedness, speaking at community events/meetings, and providing training for community members and City employees. The Emergency Services Coordinator is also required to work and plan together with other local city and county Emergency Services partners.

Program Core Services: Provide ongoing education and training for City employees, including Incident Command System (ICS) and Disaster Service Workers (DSW). The position is also responsible for engaging in periodic regional Emergency Services meetings and trainings, coordinating Community Emergency Response Team (CERT) training/certification for our residents and business owners.

Accomplishments in 2024/25:

- Presented three 6-week CERT training programs with 14 total graduates
- Trained City Employees in: Disaster Service Worker (DSW), Stop the Bleed, Shelter Foundations and Shelter Operations, CPR/AED/First Aid, and a multitude of incident Command System (ICS) courses
- Trained Police Officers in Tactical Emergency Casualty Care (TECC) Training
- Updated Emergency Operations Plan
- Conducted multiple community CPR/First Aid courses for residents
- Partnered with American Red Cross and Ventura County Fire Department for Sound the Alarm where over 300 smoke alarms were installed for free
- Created internal Standardized Operating Procedures for emergency response to streamline efforts

Top Priorities for FY 2025/26 through 2026/27:

- Continue providing additional CERT training courses to increase the number of community members to be prepared for a natural disaster
- Create an Emergency Preparedness, Response, and Recovery Plan
- Create community engagement strategies to educate residence prior to and during an emergency
- Work with local organizations, like Ventura County Fire Safe Council to provide education and resources to public
- Update Emergency Operations Plan
- Continue to provide training to city employees, working towards table top and full-scale exercises

Budget Commentary: For FY 25-26 and FY 26-27, an allocation of \$575, respectively, is allocated for clothing allowance for the Emergency Services Coordinator position.

		FY 22/23 Activity	FY 23/24 Activity	FY 24/25 Budget	FY 24/25 YTD Activity	FY 25/26 Proposed	FY 26/27 Proposed
Department: 4511 - EMERGENCY SERVICES							
Fund: 100 - GENERAL							
104-5-4511-001	SALARIES-FULL TIME	-	-	-	-	98,759	110,764
104-5-4511-003	SALARIES-OVERTIME	-	-	-	-	-	-
104-5-4511-004	LEAVE CASH OUT	-	-	-	-	4,192	4,705
104-5-4511-041	CAFETERIA ALLOWANCE	-	-	-	-	12,000	12,000
104-5-4511-042	RETIREMENT	-	-	-	-	8,536	9,568
104-5-4511-043	WORKERS COMP	-	-	-	-	9,598	10,772
104-5-4511-044	MEDICARE	-	-	-	-	1,675	1,857
104-5-4511-046	LONG TERM DISABILITY	-	-	-	-	501	562
104-5-4511-047	RETIREMENT - PERS UNFUNDED ACC	-	-	-	-	19,039	20,263
104-5-4511-048	CLOTHING ALLOWANCE	-	-	-	-	575	575
104-5-4511-050	GROUP LIFE INSURANCE	-	-	-	-	-	-
104-5-4511-209	PROF/CONTR SVCS-OTHER	-	-	-	-		
104-5-4511-352	TRAINING/WORKSHOPS/MEETINGS	-	-	-	-		
Fund: 104 - GENERAL FUND-MEASURE T Total:		-	-	-	-	154,874	171,065
Department: 4511 - EMERGENCY SERVICES		-	-	-	-	154,874	171,065

State's Supplemental Law Enforcement Services Funds (SLESF) – Citizens Option of Public Safety (COPS) Grant Program

Program Description: A Supplemental Law Enforcement Services Account (SLESA) has been established in each county of the state, for the purpose of overseeing and allocating funding being provided by the State of California's Citizens Options for Public Safety (Cal-COPS) Program, for the purpose of funding "frontline law enforcement services." The total state funding from the program allots a certain percentage for "city funding." City funding allocations are distributed based on population estimates provided by Chapter 353 of the Budget Act for the particular year funding.

In accordance with Government Code Section 30061 and 30063, the City Council shall approve the appropriation of the anticipated funding by approving a written request in the form of an "Expenditure Plan." The County of Ventura's Sheriff's Department is designated as the Supplemental Law Enforcement Oversight Committee and must certify receipt and approval of the City's "Expenditure Plan" prior to submitting it to the County Board of Supervisors for review and approval, who will subsequently authorize the County Auditor/Controller to release the funding.

Program Core Services: The city has used this funding to provide a variety of services in the past and will now develop an expenditure plan that will allow the department to purchase much needed, cost prohibitive, safety equipment for frontline law enforcement service providers.

Accomplishments in 2024/25:

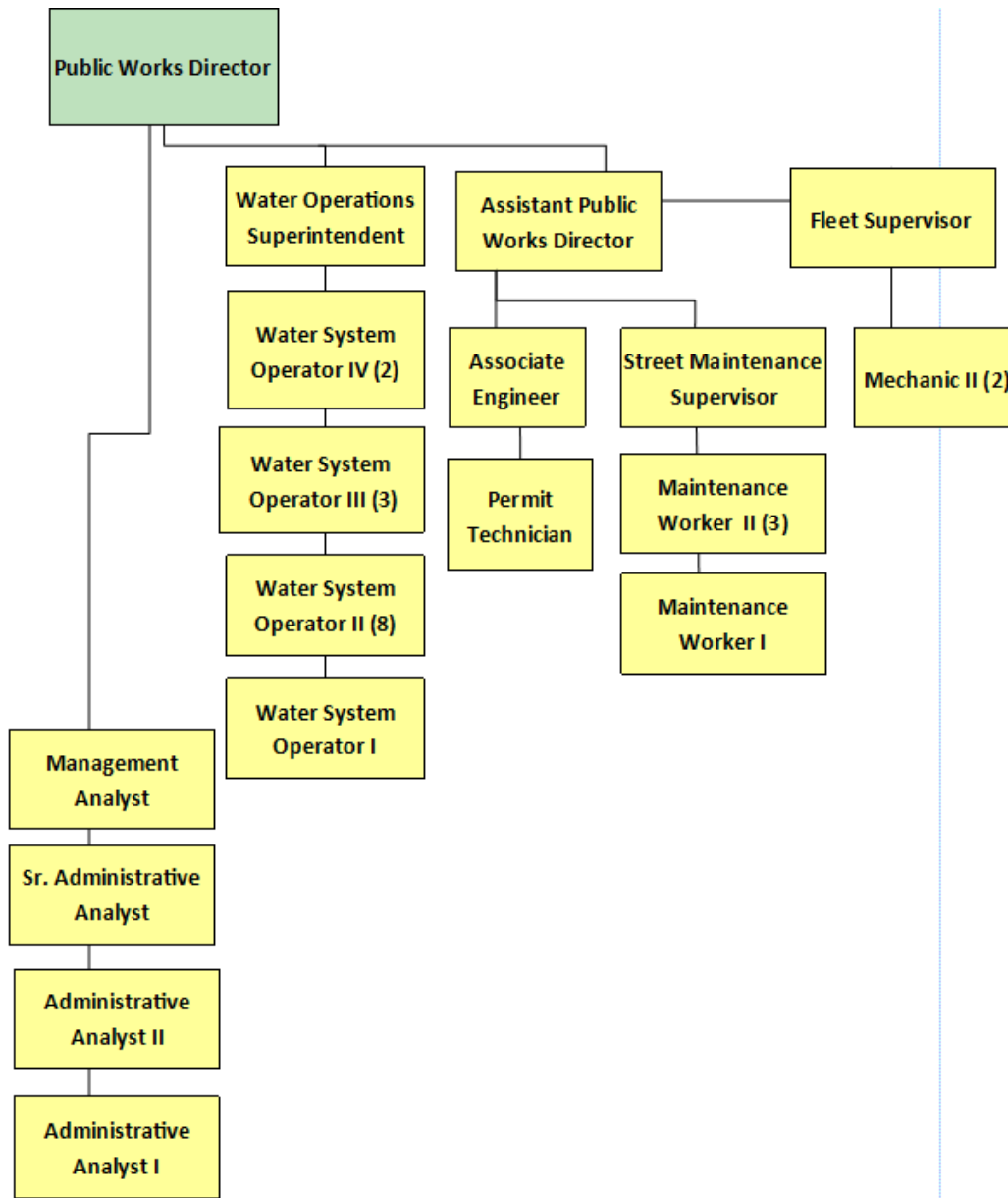
- Provided technology upgrades such as Automated License Plate readers to deter crime and increase solvability of crimes
- Property room equipment upgrades to store wet evidence clothing and cell phone locker for storing cell phones
- Provided tactical first aid survival kits to all police officers
- Provided funding support for law enforcement explorers in the areas of tactical competition and field trips

Top Priorities for FY 2025/26 through 2026/27:

- Create expenditure plan to purchase much needed tactical triage first aid equipment for frontline service providers
- Purchase laptop computers for patrol vehicles to support implementation of Mark 43 RMS and CAD project
- Provide tactical ballistic shields for patrol tactical situations
- Add Unmanned Aerial Vehicles (UAV) to support Patrol and Investigations bureaus
- Upgrade Less than Lethal rifle equipment for standardization
- Provide a handheld narcotics analyzer to safely identify the various types of illicit drugs to increase efficiency for filing drug possession cases with the District Attorney's Office

Budget Commentary: For FY 25-26 and FY 26-27, an allocation of \$184,000, respectively, for the purchase of law enforcement equipment such as laptop computers, unmanned aerial vehicles, and narcotics identification devices. An allocation of 10,000, respectively, in support of our volunteer programs such citizens patrol and law enforcement explorers.

*SLESF funds included as part of patrol division, fund 311



Department Mission: The mission of the Public Works Department is to exemplify good governance of the City of Santa Paula by providing the highest quality service delivery to its citizens.

Department Core Services: The Public Works Department is a highly trained, dedicated, and responsive service-oriented organization. It consists of the following service divisions: Administration and Engineering, Fleet, Streets, Water, Wastewater (contract), and Solid Waste (contract).

The Public Works Department is responsible for the City street system; including roads, parking lots, bicycle and pedestrian facilities, traffic control devices, street lights, storm drains, flood control facilities and bridges; Hillsborough Open Space District; Geological Hazard Abatement District; potable water system; wastewater collection system and associated treatment works (Water Recycling Facility) and fleet maintenance. The Department also administers the Capital Improvement Program (CIP), including

the Pavement Management Plan (PMP) and water and sewer repair and replacement programs. Public Works provides support services to the Community and Economic Development Department, who is in turn tasked with review of private land development projects on behalf of Public Works for grading, drainage, water, sewer and street improvements.

The Public Works Department represents the City as a technical advisory member agency to the Ventura County Transportation Commission on all transportation and transit matters. Staff meet regularly with both FEMA and Caltrans regarding these agencies regulatory areas within the City to address current projects and address specific City needs.

The Public Works Department provides superior, responsive, and cost efficient customer service. Department staff is committed to protecting life, property, and the environment for the Santa Paula Community. Staff receives continuing education and training throughout the year in order to stay abreast of all technological advances within their field of expertise.

Accomplishments from FY 2024/25:

Street Maintenance Program

The Street Maintenance Program is a critically integral component of the Pavement Management Program and consists of applying crack seals, rejuvenator seals, and micro-surfacing to maintain and extend the service life of City streets. The Pavement Management Program involves capital investments in repaving of streets using a variety of pavement techniques depending on the underlying road condition. The City completed the 4th year of Cycle 1 paving and largely completed the 5th and final year of the first Cycle. Staff is developing recommendations for the next 5-year Cycle

Harvard Boulevard Street/Sewer/Water Improvement Project

The project improved 1.7 miles of Harvard Boulevard from Peck Road to 10th Street. The project scope included street improvements for this section of Harvard Boulevard which include 750,000 SF of pavement, curb ramp reconstruction, and replacement of 9,000 LF of 12" water main and 8,000 Lf of 24" sewer main at a total project cost of around \$19 million. The project is now complete.

Crosstown Pipeline Project

The Phase 1 project scope will provide a large diameter pipeline to link the wellfield and completed west side reservoir to the main reservoir on 10th Street. The Water Enterprise Fund will fund the project, with supplementary CDS funding planned. The project is currently in final design, with Phase 2 in concept planning which will connect Phase 1 to the 20" waterline extension across Santa Paula Creek from the East Area 1 project.

Mesa Tanks Replacement Project

The project is located on Montclair Drive at the terminus (existing Mesa Tanks site). The project involved replacing the two aging aboveground steel water tanks with two new water storage tanks. Funding for the project came from the Water Enterprise Fund and almost \$1 million in Federal appropriations. The combined tank capacity is now 600,000 gallons which worked to enhance capacity, pressure levels and reliability and meet industry standards and requirements. The construction contract was awarded by Council in October 2022, and the project is now complete.

Administration and Engineering Program

Division Description: The Administration and Engineering Division provides administrative and engineering services for all divisions within the Public Works Department, including but not limited to Fleet Maintenance, Streets, Solid Waste, Water and Wastewater. It provides contract administration and oversight for the solid waste franchise hauler and wastewater (sewer) services, including the Water Recycling Facility (WRF) O&M contract and the wastewater collection system contract. The Division also administers the Capital Improvement Program (CIP), the Pavement Management Plan (PMP) and provides support services to the Economic and Community Development Department tasked with review of private land development projects. Permit fees help defray the cost of reviewing private land development projects. Various funds such as the Measure T Fund, SBA Fund, Transportation Development Act (TDA) Fund, Water Enterprise Fund, Wastewater Enterprise Fund and related in-lieu and impact fees provide the necessary revenue for all aspects of the Capital Improvement Program.

Geologic Hazard Abatement District: The Administration & Engineering Division provides contract administration and oversight for the Geological Hazard Abatement District (GHAD). The GHAD is a special assessment district that pays for the prevention, mitigation, abatement, and control of geologic hazards that pose a significant threat to the developed areas within the GHAD jurisdictional boundaries. The only GHAD jurisdiction within the City includes the Ridgeview at Vista Glen property consisting of approximately 14.1 acres at the northern terminus of Tenth Street.

Division Core Services:

- Provide administrative and engineering services for all divisions within the Public Works Department.
- Manage and administer the solid waste franchise and wastewater (sewer) services agreements.
- Support the Economic and Community Development Department tasked with review of private land development projects affecting City rights of way and public infrastructure.
- Oversee the Capital Improvement Program, including the Pavement Management Plan, to ensure all funded public infrastructure projects are planned and completed on schedule and within budget. Provide continuous strategic planning of all future infrastructure projects by balancing projected revenue limitations with available outside funding opportunities.
- Provide professional engineering support to other City departments, outside boards and commissions, and the City Council on related technical matters.

Top Priorities for FY 2025/2026 through 2026/2027:

- **Citywide Pavement Management Program (PMP):** This annual program will continue to be implemented to provide more expansive street rejuvenation and rehabilitation, as funds are available from designated funding sources. The first five years of the City's PMP has made significant progress towards the goals of the program, and staff will continue to implement the program in the upcoming Cycle 2 of the PMP in a manner that maximizes the impacts of existing funding, while actively pursuing additional sources of funding to supplement the capacity of yearly maintenance efforts. The recently approved Measure R program of funding is expected to significantly supplement the PMP budget, allowing for the acceleration of the program with earlier-than-expected completion of the City's street rehabilitation.

- Sidewalks:** The recently completed mobility and disabled access survey, conducted in conjunction with the City's disabled access transition planning study identifies deficiencies in sidewalks and associated curb ramps Citywide. These deficiency findings will need to be prioritized and organized to address the recommendations in a structured format that can be implemented on a yearly basis as part of the annual Sidewalk Repair Program. The formalization of these findings will constitute a Sidewalk Master Plan, which will also serve as the public right of way transition plan that addresses disabled accessibility in the City's street system consistent with the ADA and related accessibility standards. Typical deficiencies are uplifted, broken or missing sidewalks, low-hanging branches, utility and sign posts that obstruct disabled paths of travel, missing or steeply sloped curb ramps, and other barriers to mobility in public right of way. The significant level of deficiencies identified, together with the on-going need to upgrade curb ramps in conjunction with annual paving efforts will elevate the required budgetary commitments.
- Streets and Storm Drains:** Additional considerations for the City's streets are maintenance and repair of drainage systems, which should be evaluated prior to paving overlying street sections. Recent extreme weather events and related runoff have exacerbated existing issues in storm drain systems, many of which have exceeded their useful life. Many of the City's storm drain systems are constructed with corrugated metal pipe, which is subject to corrosion and related structural deterioration over time. Failures of underground storm drains have been observed at multiple locations around the City. Storm drain failures often manifest with sudden subsidence of roadways, posing hazards to pedestrians and drivers, and requiring costly repair efforts. Storm drains which are deteriorated but have not yet failed may be rehabilitated to maintain function and extend their useful lives, but the identification of these facilities with associated prioritization for rehabilitation needs to be completed as part of a formalized process of investigation and analysis. Such investigation and associated prioritization will allow for necessary repairs and replacement programming in advance of planned street paving to limit the potential for sinkholes and related damage to rehabilitated streets.
- Traffic Signals:** The City owns and maintains 13 signalized intersections throughout the City. With the exception of the Hallock/Telegraph location, these intersection signals are significantly aged, with obsolete controllers and related detection equipment that requires upgrade or replacement. As the average cost of a full traffic signal pole, mast arm and control assembly replacement is approximately \$700,000-\$950,000 for design and construction for each intersection, a separate capital improvement program for traffic signal replacement is recommended to accomplish this process in future years. Grant funding is available for these types of traffic control and safety upgrades, and such funds will be pursued once the studies associated with the City's Safe Streets For All (SS4A) project are complete. Near term, the City's existing traffic signals will be functionally maintained as cost efficiently as possible, implementing a range of operational upgrades that will extend the functional life expectancy of these installations pending more comprehensive funding and related programming of replacement for each signalized intersection.
- FEMA/Flood Studies Citywide:** Complete flood analysis and associated updated mapping of flood prone areas citywide to better define and areas of flood risk, as well as areas where mapping may be revised to remove properties no longer subject to flood hazard. Staff will work with consultants and FEMA to update flood insurance rate maps and coordinate required improvements with the Storm Drain Master Plan Update effort.
- NPDES Permit/Water Quality Regulations:** Work with County, Regional Water Quality Control Board and City consultants to understand permit and program cost impacts of proposed water quality regulations and program associated improvements in the context of the existing City capital improvement program.

PUBLIC WORKS | 2025

- **Infrastructure Grant Funding:** Work with the City Manager's Office to develop and execute a program for pursuing grant funding opportunities to better leverage improvements to City infrastructure utilizing established funding sources at the federal and state level. In the past few years, this collaborative effort has met with considerable success in grant funding awards, and Public Works staff will continue to support the City Manager's office in grant applications and technical support.
- **Solar Street Lighting:** Street lighting has failed in several streets in the City, including 8th, Santa Paula, and Palm Court. Staff is proposing the use of solar power replacement poles, and is working with a system provider to develop a pilot project for replacing the lighting on 8th St, between Harvard and Main. Initial estimates place the total cost for the pilot project at \$120,000.
- **Energy Efficiency Program (EEP):** Continue to develop and implement a citywide EEP to meet local and statewide energy goals, with associated citywide assessment of City facilities for opportunities to implement energy consumption and energy cost reduction approaches. Proposed projects include interior/exterior lighting retrofits and HVAC replacement throughout City facilities; street lighting retrofits; upgrade water facility treatment equipment; and the installation of solar panel arrays and battery storage equipment, citywide.
- **Land Development Program:** Continue to maintain City Land Development review and processing as a consultant supported program to better address service to applicants and developers on their land development projects.
- Identify and prioritize CIP projects to address deferred maintenance.
- Implement the design and construction of water and wastewater improvement and rehabilitation projects.

Budget Commentary: The Public Works Administration department has budgeted \$90,000 for both fiscal years. The budget is for general engineering support and inclusive of multiple vendors.

PUBLIC WORKS 2025

		FY 22/23 Activity	FY 23/24 Activity	FY 24/25 Budget	FY 24/25 YTD Activity	FY 25/26 Proposed	FY 26/27 Proposed
Department: 5011 - P.W.-GENERAL ADMIN & ENG							
Fund: 100 - GENERAL							
100-5-5011-001	SALARIES-FULL TIME	19,371	6,541	-	607	-	-
100-5-5011-003	SALARIES-OVERTIME	47	-	-	-	-	-
100-5-5011-004	LEAVE CASH OUT	466	185	-	-	-	-
100-5-5011-021	CAR ALLOWANCE	218	-	-	-	-	-
100-5-5011-041	CAFETERIA ALLOWANCE	2,726	1,189	-	75	-	-
100-5-5011-042	RETIREMENT	1,624	677	-	76	-	-
100-5-5011-043	WORKERS COMP	615	68	-	6	-	-
100-5-5011-044	MEDICARE	309	107	-	10	-	-
100-5-5011-046	LONG TERM DISABILITY	83	30	-	2	-	-
100-5-5011-047	RETIREMENT - PERS UNFUNDED ACC	273	-	-	-	-	-
100-5-5011-049	CELL PHONE ALLOWANCE	62	13	-	3	-	-
100-5-5011-050	GROUP LIFE INSURANCE	49	21	-	1	-	-
100-5-5011-103	DUES & SUBSCRIPTIONS	1,235	1,064	1,600	1,067	1,600	1,650
100-5-5011-120	SUPPLIES-OFFICE	577	610	850	782	900	900
100-5-5011-123	SUPPLIES-SHOP & FIELD	142	-	790	-	790	790
100-5-5011-150	RECOGNITIONS/AWARDS	993	1,440	1,450	1,063	1,450	1,450
100-5-5011-209	PROF/CONTR SVCS-OTHER	75,070	86,694	105,000	60,383	90,000	90,000
100-5-5011-241	PRINTING & BINDING-EXTERNAL	105	311	550	-	550	550
100-5-5011-301	MAINT-BLDGS & IMPROVEMENTS	16,424	3,333	3,833	3,833	2,667	2,667
100-5-5011-305	VEHICLE FUEL	-	-	120	-	120	120
100-5-5011-352	TRAINING/WORKSHOPS/MEETINGS	3,657	610	5,400	80	4,000	4,000
100-5-5011-360	EDUCATIONAL REIMBURSEMENT	-	-	2,500	-	9,000	9,000
100-5-5011-754	TRANSFER COSTS TO GAS TAX	24,437	24,437	24,437	-	24,437	24,437
Fund: 100 - GENERAL Total:		148,483	127,330	146,530	67,989	135,514	135,564
Fund: 104 - GENERAL FUND-MEASURE T							
104-5-5011-123	SUPPLIES-SHOP & FIELD	-	-	-	-	-	-
Fund: 104 - GENERAL FUND-MEASURE T Total:		-	-	-	-	-	-
Fund: 206 - STORMWATER PROGRAM							
206-5-5011-001	SALARIES-FULL TIME	-	10,307	62,897	54,709	68,466	72,998
206-5-5011-003	SALARIES-OVERTIME	-	-	65	-	66	74
206-5-5011-004	LEAVE CASH OUT	-	-	331	1,444	1,965	2,101
206-5-5011-020	EMPLOYEE MOVING ALLOWANCE	-	-	-	150	-	-
206-5-5011-021	CAR ALLOWANCE	-	213	210	199	210	210
206-5-5011-041	CAFETERIA ALLOWANCE	-	903	11,100	6,306	8,026	7,966
206-5-5011-042	RETIREMENT	-	775	5,720	4,404	6,115	6,487
206-5-5011-043	WORKERS COMP	-	666	1,261	785	1,008	1,079
206-5-5011-044	MEDICARE	-	153	1,082	818	1,140	1,206
206-5-5011-046	LONG TERM DISABILITY	-	38	316	243	349	372
206-5-5011-047	RETIREMENT - PERS UNFUNDED ACC	-	211	218	454	13,163	13,323
206-5-5011-049	CELL PHONE ALLOWANCE	-	61	-	73	-	-
206-5-5011-050	GROUP LIFE INSURANCE	-	17	-	114	-	-
206-5-5011-209	PROF/CONTR SVCS-OTHER	-	972	-	63	-	-
Fund: 206 - STORMWATER PROGRAM Total:		-	14,315	83,200	69,762	100,507	105,815
Fund: 312 - CA USED OIL BLOCK GRANT							
312-5-5011-001	SALARIES-FULL TIME	-	-	-	128	-	-
312-5-5011-003	SALARIES-OVERTIME	1,172	-	-	1,438	-	-
312-5-5011-042	RETIREMENT	72	-	-	101	-	-
312-5-5011-043	WORKERS COMP	68	-	-	114	-	-
312-5-5011-044	MEDICARE	16	-	-	21	-	-
312-5-5011-046	LONG TERM DISABILITY	5	-	-	6	-	-
312-5-5011-050	GROUP LIFE INSURANCE	3	-	-	4	-	-
Fund: 312 - CA USED OIL BLOCK GRANT Total:		1,337	-	-	1,810	-	-
Fund: 412 - AMERICAN RESCUE PLAN							
412-5-5011-209	PROF/CONTR SVCS-OTHER	58,382	-	7,272	-	-	-
412-5-5011-227	PROF/CONTR-TEMP PERSONNEL	-	-	-	-	-	-
Fund: 412 - AMERICAN RESCUE PLAN Total:		58,382	-	7,272	-	-	-
Department: 5011 - P.W.-GENERAL ADMIN & ENG Total		208,201	141,645	237,002	139,561	236,021	241,379

Streets: Engineering Program

Division Description: The Streets Division is responsible for operating and maintaining the City's streets (55 miles), sidewalks, trees, landscaped medians, parking lots, bicycle and pedestrian facilities, traffic control devices, streetlights, storm drains, and bridges. The Division is also responsible for removing trash and provides oversight of contracted street sweeping services in the City right-of-way. The Streets Division is primarily funded by HUTA Gas Tax and General Fund revenue. Grant funding, special event permit fees and related development impact mitigation fees also help fund the Division on qualifying street maintenance and beautification projects.

Division Core Services:

- Provide courteous and prompt service to the citizens of Santa Paula.
- Improve and maintain the City's public rights of way in an aesthetically pleasing and safe condition for the general welfare of the public.
- Improve and maintain the City's storm drainage system using established best management practices (BMP's).
- Support special events, including parades, movie productions and associated filming with road closures, safety barriers and informational signage.
- Assist with storm damage, downed trees, and hazard removal in the City's right of way and parks.
- Maintain Main Street and associated beautification measures.

Top Priorities for FY 2025/2026 through 2026/2027:

- Perform Citywide street maintenance
- Execute an on-going sidewalk repair program, incorporating disabled accessibility improvements for pedestrian facilities
- Implement geographic information system (GIS) for the mapping and asset identification of the streets system

PUBLIC WORKS 2025

			FY 22/23 Activity	FY 23/24 Activity	FY 24/25 Budget	FY 24/25 YTD Activity	FY 25/26 Proposed	FY 26/27 Proposed
Department: 5021 - STREETS ADMIN & ENGIN								
Fund: 280 - STATE GAS TAX								
280-5-5021-001	SALARIES-FULL TIME		226,939	248,171	404,527	291,837	421,065	510,683
280-5-5021-003	SALARIES-OVERTIME		40,148	40,183	32,143	30,745	32,635	41,319
280-5-5021-004	LEAVE CASH OUT		4,901	7,604	4,860	4,333	12,832	13,802
280-5-5021-020	EMPLOYEE MOVING ALLOWANCE		-	-	-	450	-	-
280-5-5021-021	CAR ALLOWANCE		436	639	1,050	596	1,050	1,050
280-5-5021-041	CAFETERIA ALLOWANCE		44,765	46,275	82,620	58,231	78,895	82,555
280-5-5021-042	RETIREMENT		19,074	22,583	43,017	26,409	39,622	47,346
280-5-5021-043	WORKERS COMP		37,498	46,813	55,514	33,629	41,124	51,927
280-5-5021-044	MEDICARE		4,453	4,640	7,653	4,883	7,955	9,470
280-5-5021-046	LONG TERM DISABILITY		1,218	1,291	2,197	1,458	2,293	2,794
280-5-5021-047	RETIREMENT - PERS UNFUNDED ACC		67,881	68,451	78,217	6,213	79,157	91,147
280-5-5021-048	CLOTHING ALLOWANCE		1,655	1,947	2,588	2,145	2,588	3,105
280-5-5021-049	CELL PHONE ALLOWANCE		430	551	-	577	-	-
280-5-5021-050	GROUP LIFE INSURANCE		801	859	-	980	-	-
280-5-5021-120	SUPPLIES-OFFICE		320	298	440	240	450	460
280-5-5021-209	PROF/CONTR SVCS-OTHER		25,349	35,154	32,021	13,663	20,660	18,080
280-5-5021-230	LEGAL ADVERTISING		-	-	300	-	300	300
280-5-5021-231	MISC ADVERTISING/PROMO		-	-	2,060	-	2,060	2,060
280-5-5021-305	VEHICLE FUEL		-	-	210	-	210	210
280-5-5021-352	TRAINING/WORKSHOPS/MEETINGS		-	489	1,590	-	500	500
280-5-5021-610	EQUIPMENT-NEW		-	-	-	-	-	-
Fund: 280 - STATE GAS TAX Total:			475,871	525,948	751,006	476,391	743,395	876,808
Department: 5021 - STREETS ADMIN & ENGIN Total:			475,871	525,948	751,006	476,391	743,395	876,808

Streets: Operation and Maintenance Program

Division Description:

This program oversees the operation and maintenance (O&M) of the streets system, encompassing roads, parking lots, bicycle and pedestrian facilities, traffic control devices, streetlights, street trees, storm drains, sewer systems, and bridges. Funding is provided through a combination of gas tax and local transportation TDA funds, with special event permit fees supporting the operation and maintenance of temporary traffic control systems. The streets Department is responsible for over 60 miles of roadway within the city of Santa Paula.

Division Core Services:

- Maintain all public rights of way, including streets, street lights, sidewalks, and open space areas.
- Implement temporary traffic control systems during construction and special events.
- Provide effective post-disaster response impacting public rights of way.
- Provide special event and holiday promotional support within the central business district and surrounding areas through the city.
- Provide effective traffic control systems maintenance and operation.
- Coordination of Sewer Maintenance and Operations ensures efficient wastewater collection and conveyance. It includes routine inspections, cleaning, and repairs of sewer lines, manholes, and pump stations to prevent blockages, leaks, and system failures.
- Coordination in Operations and maintenance of storm water systems, including drains, culverts, detention basins, and channels, to prevent flooding and ensure water quality compliance with environmental regulations (e.g., Clean Water Act). Includes regular cleaning, inspections, and capital improvements.
- Bicycle Trail Pavement and Lighting Maintenance ensures the safe and functional operation of bicycle trails through regular maintenance of pavement and lighting systems.

Top Priorities for FY 2025/2026 through 2026/27:

- Implement a Citywide Pothole Maintenance Program to include Crack sealing areas where streets have been redone and are starting to crack. Thermalplastic for a more durable and visual appearance.
- Continue replacing obsolete street lighting systems with energy efficient (LED) systems and work to replace decorative lighting on 8th St with new solar lights.
- Repair and maintain specified reflective traffic control signage and place new reflective stripping on the edges of traffic control heads.
- Assist Engineering with implementing an effective sidewalk repair program.
- Investigate street and traffic control system damages, non-operations, or failures.
- Maintain weed and vegetation abatement program for fire protection and prevention
- Improve response time for emergency call-outs and related road closures.

Budget Commentary: The Streets division has budgeted \$36,000 in FY 25-26 and \$38,269 in FY 26-27 for professional services. These services include the M6 consulting contract, who currently performs interim engineering services for Public Works.

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		FY 22/23 Activity	FY 23/24 Activity	FY 24/25 Budget	FY 24/25 YTD Activity	FY 25/26 Proposed	FY 26/27 Proposed
Department: 5022 - STREET MAINTENANCE							
Fund: 100 - GENERAL							
100-5-5022-610	EQUIPMENT-NEW	-	-	39,000	-	-	-
Fund: 100 - GENERAL Total:		-	-	39,000	-	-	-
Fund: 104 - GENERAL FUND-MEASURE T							
104-5-5022-123	SUPPLIES-SHOP & FIELD	-	36,280	16,000	23,103	-	-
104-5-5022-209	PROF/CONTR SVCS-OTHER	48,000	-	-	-	-	-
Fund: 104 - GENERAL FUND-MEASURE T Total:		48,000	36,280	16,000	23,103	-	-
Fund: 108 - GENERAL FUND-MEASURE R							
108-5-5022-123	Measure R Supplies Shop & Field	-	-	-	-	61,000	63,600
108-5-5022-610	EQUIPMENT-NEW	-	-	-	-	321,000	215,100
Fund: 108 - GENERAL FUND-MEASURE R Total:		-	-	-	-	382,000	278,700
Fund: 280 - STATE GAS TAX							
280-5-5022-103	DUES & SUBSCRIPTIONS	2,195	2,201	2,578	2,578	2,845	3,000
280-5-5022-121	SUPPLIES-CLOTHING/UNIFORMS	1,858	3,357	2,700	3,729	4,150	4,360
280-5-5022-123	SUPPLIES-SHOP & FIELD	46,705	26,905	31,000	36,655	30,969	28,555
280-5-5022-124	SUPPLIES-SAFETY	1,989	2,073	2,650	883	3,000	3,300
280-5-5022-129	SUPPLIES-OTHER	-	1,311	-	-	-	-
280-5-5022-171	MINOR EQUIPMENT-OFFICE	-	1,087	-	-	-	-
280-5-5022-173	MINOR EQUIPMENT-SHOP & FIELD	5,245	5,133	5,851	2,713	19,400	11,000
280-5-5022-175	MINOR EQUIPMENT-COMPUTER	-	4,641	-	-	-	-
280-5-5022-202	PROF/CONTR SVCS-LANDSCAPE	37,153	49,753	40,000	39,750	51,560	53,888
280-5-5022-209	PROF/CONTR SVCS-OTHER	12,479	32,521	25,625	24,933	36,000	38,269
280-5-5022-214	PROF/CONTR SVCS-MEDICAL	100	-	-	-	-	-
280-5-5022-222	PROF/CONTR SVCS-SIGNAL MAINT	51,621	64,944	65,000	31,813	57,649	59,380
280-5-5022-223	PROF/CONTR SVCS-TREE TRIMMING	6,500	36,640	36,500	35,000	40,000	42,000
280-5-5022-241	PRINTING & BINDING-EXTERNAL	-	60	-	-	-	-
280-5-5022-250	PROF/CONTR SVCS-HAZMAT	-	-	1,971	-	4,180	4,180
280-5-5022-280	UTILITY-ELECTRIC	2,823	-	-	-	-	-
280-5-5022-285	UTILITY-STREET LIGHTING	249,824	313,175	231,525	261,144	275,000	285,000
280-5-5022-293	PERMITTING	-	-	775	-	775	775
280-5-5022-301	MAINT-BLDGS & IMPROVEMENTS	-	-	4,800	4,800	6,000	6,000
280-5-5022-305	VEHICLE FUEL	16,956	14,104	15,669	13,827	17,000	17,000
280-5-5022-307	EQUIPMENT MAINTENANCE CHARGE	124,766	93,774	121,169	-	165,840	166,162
280-5-5022-352	TRAINING/WORKSHOPS/MEETINGS	468	75	-	375	3,815	3,815
280-5-5022-360	EDUCATIONAL REIMBURSEMENT	-	-	2,500	-	3,000	6,000
280-5-5022-370	LEASE/RENTAL	6,606	7,013	7,755	6,843	8,291	8,291
280-5-5022-610	EQUIPMENT-NEW	-	99,709	41,000	-	243,900	150,000
280-5-5022-755	OVERHEAD DUE GENERAL FUND	263,759	263,759	263,759	-	269,035	274,415
Fund: 280 - STATE GAS TAX Total:		831,049	1,022,235	902,827	465,043	1,242,409	1,165,390
Fund: 282 - LOCAL TRANS TDA ART 3							
282-5-5022-209	PROF/CONTR SVCS-OTHER	4,081	1,267	-	79	-	-
Fund: 282 - LOCAL TRANS TDA ART 3 Total:		4,081	1,267	-	79	-	-
Fund: 412 - AMERICAN RESCUE PLAN							
412-5-5022-209	PROF/CONTR SVCS-OTHER	-	-	25,000	-	-	-
412-5-5022-225	PROF/CONTR SVCS-SIGNS	995	1,376	6,473	6,589	-	-
412-5-5022-610	EQUIPMENT - NEW	99,850	-	-	-	-	-
Fund: 412 - AMERICAN RESCUE PLAN Total:		100,845	1,376	31,473	6,589	-	-
Fund: 504 - HARVEST CFD EA1							
504-5-5022-222	PROF/CONTR SVCS-SIGNAL MAINT	-	-	-	-	4,805	4,949
Fund: 504 - HARVEST CFD EA1 Total:		-	-	-	-	4,805	4,949
Department: 5022 - STREET MAINTENANCE Total:		983,976	1,061,158	989,300	494,814	1,629,214	1,449,039

		FY 22/23 Activity	FY 23/24 Activity	FY 24/25 Budget	FY 24/25 YTD Activity	FY 25/26 Proposed	FY 26/27 Proposed
Department: 5025 - LTF TRANSFERS							
Fund: 281 - LOCAL TRANSPORTATION TDA							
281-5-5025-753	TRANSFER TO GAS TAX	352,157	416,369	512,731	-	545,956	592,408
281-5-5025-755	OVERHEAD DUE GENERAL FUND	46,134	46,134	46,134	-	47,057	47,998
Fund: 281 - LOCAL TRANSPORTATION TDA Total:		398,291	462,503	558,865	-	593,013	640,406
Department: 5025 - LTF TRANSFERS Total:		398,291	462,503	558,865	-	593,013	640,406

Streets: NPDES Stormwater Quality Management Program

Division Description: This program administers the Stormwater Quality Management Program in compliance with the provisions of the Ventura County Municipal Stormwater National Pollutant Discharge Elimination System (NPDES) Permit. The Administration and Engineering Division implements this program. A property tax assessment of \$6.65 per Benefit Assessment Unit (BAU) partially funds National Pollutant Discharge Elimination System (NPDES) Permit compliance activities. There are approximately 9,990 BAUs, and the total citywide assessment is approximately \$66,401.

Division Core Services:

- Maintain and enforce the Stormwater Quality Management Program
- Maintain stormwater quality Best Management Practices (BMPs) to the maximum extent feasible

Top Priorities for FY 2025/2026 through 2026/2027:

- Enhance the City's new website by posting educational materials on storm water pollution prevention BMPs for residents and businesses.
- Require total compliance with the Fats, Oils, and Grease (FOG) Program.
- Require total compliance with the Ventura Countywide Stormwater Quality Urban Impact Mitigation Plan (SQUIMP).
- Incorporate stormwater quality BMPs in improvements to City properties and in Capital Improvement Program (CIP) projects to the maximum extent feasible.
- Require private development projects and Capital Improvement Projects (CIP) to incorporate stormwater quality BMPs to the maximum extent feasible.
- Meet compliance deadlines for updated MS4 requirements, including TMDL Control Measures, installation of trash excluders, etc.
- Work with other local agencies to submit local Watershed Management Program for approval to the Regional Water Quality Control Board.

		FY 22/23 Activity	FY 23/24 Activity	FY 24/25 Budget	FY 24/25 YTD Activity	FY 25/26 Proposed	FY 26/27 Proposed
Department: 5027 - NPDES							
Fund: 205 - NPDES STORMWATER QUALITY							
205-5-5027-209	PROF/CONTR SVCS-OTHER	38,363	86,267	99,639	46,996	155,814	147,883
205-5-5027-230	LEGAL ADVERTISING	105	266	-	114	-	-
205-5-5027-293	PERMITTING	29,683	30,711	48,273	39,524	47,086	47,086
Fund: 205 - NPDES STORMWATER QUALITY Total:		68,150	117,244	147,912	86,634	202,900	194,969
Department: 5027 - NPDES Total:		68,150	117,244	147,912	86,634	202,900	194,969

Streets: Stormwater Program

Division Description: The Streets Division implements storm water quality best management practices (BMPs) to the maximum extent feasible during operation and maintenance activities in conformance with the Countywide Storm water Quality Management Plan and the Ventura County Municipal Storm water National Pollutant Discharge Elimination System (NPDES) Permit. The Division also administers the street sweeping services contract. All City streets are swept twice monthly. This program is primarily funded through a storm water assessment collected from all property owners by the Ventura County Watershed Protection District.

Division Core Services:

- To incorporate stormwater quality BMPs in operation and maintenance activities to the streets system to the maximum extent feasible.
- To provide emergency response to avert, minimize the damages of, and clean-up spills or illicit discharges of chemicals, hazardous materials, and solid and liquid wastes.

Top Priorities for FY 2025/2026 through 2026/2027:

- Implement stormwater quality BMPs in the operation and maintenance activities to the streets system to the maximum extent feasible.
- Implement stormwater quality BMPs at spills or illicit discharges of chemicals, hazardous materials, and solid and liquid wastes without delay.
- Investigate stormwater quality incidents without delay.
- Ensure that Athens Services is providing effective street sweeping services in accordance with its contractual obligations.
- Enact on-street regulatory parking time limits in order to maximize the effectiveness of street sweeping.

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			FY 22/23 Activity	FY 23/24 Activity	FY 24/25 Budget	FY 24/25 YTD Activity	FY 25/26 Proposed	FY 26/27 Proposed
Department: 5026 - STORMWATER PROGRAM								
Fund: 206 - STORMWATER PROGRAM								
206-5-5026-001	SALARIES-FULL TIME		10,776	-	9,677	8,430	10,650	11,382
206-5-5026-003	SALARIES-OVERTIME		404	-	-	-	-	-
206-5-5026-004	LEAVE CASH OUT		-	-	-	-	281	301
206-5-5026-041	CAFETERIA ALLOWANCE		1,545	-	1,860	931	1,159	1,159
206-5-5026-042	RETIREMENT		806	-	802	664	916	979
206-5-5026-043	WORKERS COMP		186	30	122	60	102	109
206-5-5026-044	MEDICARE		183	-	167	122	175	186
206-5-5026-046	LONG TERM DISABILITY		50	-	48	39	54	58
206-5-5026-047	RETIREMENT - PERS UNFUNDED ACC		32	-	-	23	2,041	2,071
206-5-5026-049	CELL PHONE ALLOWANCE		-	-	-	-	-	-
206-5-5026-050	GROUP LIFE INSURANCE		32	-	-	18	-	-
206-5-5026-209	PROF/CONTR SVCS-OTHER		27,566	(33,308)	31,700	27,459	25,000	25,000
206-5-5026-262	INSURANCE-VEHICLE		3,714	4,221	4,544	4,763	4,911	4,911
206-5-5026-305	VEHICLE FUEL		(17)	-	-	-	-	-
206-5-5026-307	EQUIPMENT MAINTENANCE CHARGE		48,520	36,398	-	-	3,948	3,956
206-5-5026-678	PRIOR YEAR ADJ EXPENDITURES		-	45,786	-	-	-	-
Fund: 206 - STORMWATER PROGRAM Total:			93,796	53,126	48,921	42,508	49,237	50,112
Department: 5026 - STORMWATER PROGRAM Total:			93,796	53,126	48,921	42,508	49,237	50,112

Streets: Flood Control Program

Division Description: This program performs operation and maintenance services for flood control facilities including debris and retention basins. It also provides for emergency sandbag distribution to the public for significant rain events. The Streets Division implements this program.

Division Core Services:

- To inspect and clean flood control facilities.
- To incorporate stormwater quality best management practices (BMPs) in the operation and maintenance activities to flood control facilities to the maximum extent feasible.

Top Priorities for FY 2025/2026 through 2026/2027:

- Inspect and clean debris and retention basins.
- Investigate stormwater quality incidents.

Streets: Hillsborough Open Space District Maintenance Program

Division Description: The Hillsborough Open Space District is a special assessment district that was formed in order to pay for the maintenance of storm drains and flood control facilities located in the Hillsborough Subdivision. There are seventy-one parcels in the District. The Streets Division with assistance from the Parks & Recreation Department for landscaping maintenance is responsible for implementing this program, including contract administration.

Program Core Services:

- To inspect and clean storm drains and flood control facilities.
- To provide pest control.
- To maintain landscape and irrigation system with assistance from P&R Department
- To incorporate stormwater quality BMPs in maintenance activities.

Top Priorities for FY 2025/2026 through 2026/2027:

- Continue to work with P&R Department to incorporate drought tolerant landscaping.
- Investigate flooding and stormwater quality related incidents.

		FY 22/23 Activity	FY 23/24 Activity	FY 24/25 Budget	FY 24/25 YTD Activity	FY 25/26 Proposed	FY 26/27 Proposed
Department: 5028 - P.W.-FLOOD CONTROL MAINT							
Fund: 412 - AMERICAN RESCUE PLAN							
412-5-5028-209	PROF/CONTR SVCS-OTHER	-	-	141,578	-	-	-
Fund: 412 - AMERICAN RESCUE PLAN Total:		-	-	141,578	-	-	-
Fund: 500 - HILLSBOROUGH OPEN SPACE							
500-5-5028-202	PROF/CONTR SVCS-LANDSCAPE	4,475	5,200	4,800	4,000	5,200	5,460
500-5-5028-209	PROF/CONTR SVCS-OTHER	385	660	750	550	660	660
500-5-5028-223	PROF/CONTR SVCS-TREE TRIMMING	-	360	2,570	2,100	3,000	3,150
500-5-5028-230	LEGAL ADVERTISING	428	67	-	-	-	-
500-5-5028-280	UTILITY-WATER	-	-	-	-	-	-
Fund: 500 - HILLSBOROUGH OPEN SPACE Total:		5,288	6,286	8,120	6,650	8,860	9,270
Department: 5028 - P.W.-FLOOD CONTROL MAINT Total:		5,288	6,286	149,698	6,650	8,860	9,270

Solid Waste- Refuse Collection Programs

Division Description: This division provides contract administration and oversight for all solid waste collection and recycling operations provided by the City's franchise waste hauler (currently Athens Services, Inc.). Solid waste (refuse) includes rubbish and garbage except hazardous waste and sewage treatment residue (biosolids).

Division Core Services:

- Maintaining compliance with SB 1383 (Short-Lived Climate Pollutants: Organic Waste Methane Emissions Reductions) by achieving a 75% reduction in organic waste disposal by 2025.
- Maintain compliance with AB 939 (California Integrated Waste Management Act) by diverting a minimum of 50% of solid waste from landfill disposal.
- Maintaining compliance with AB 341 (Mandatory Commercial Recycling), by ensuring that covered businesses and multifamily dwellings are subscribing to recycling services.
- Maintaining compliance with AB 1826 (Mandatory Commercial Organics Recycling Program) by ensuring covered businesses and multifamily dwellings are subscribing to organic waste recycling services.
- Maintaining compliance with Ventura County Air Pollution Control District, South Coast Air Quality Management District, and California Air Resources Board regulations.
- Improving efficiencies in franchise hauler waste collection operations including analysis of routes, schedules, customer service quality and related impacts to current franchise agreement requirements.

		FY 22/23 Activity	FY 23/24 Activity	FY 24/25 Budget	FY 24/25 YTD Activity	FY 25/26 Proposed	FY 26/27 Proposed
Department: 5051 - REFUSE ENGINEERING							
Fund: 600 - REFUSE RESERVE							
600-5-5051-209	PROF/CONTR SVCS-OTHER	35,339	-	-	-	-	-
600-5-5051-231	MISC ADVERTISING/PROMO	-	-	-	-	-	-
Fund: 600 - REFUSE RESERVE Total:		35,339	-	-	-	-	-
Department: 5051 - REFUSE ENGINEERING Total:		35,339	-	-	-	-	-
Department: 5052 - REFUSE OPERATIONS							
Fund: 305 - BEV CONTAINER RECYCLING							
305-5-5052-209	PROF/CONTR SVCS-OTHER	9,701	9,204	25,377	24,376	-	-
Fund: 305 - BEV CONTAINER RECYCLING Total:		9,701	9,204	25,377	24,376	-	-
Fund: 312 - CA USED OIL BLOCK GRANT							
312-5-5052-173	MINOR EQUIPMENT-SHOP & FIELD	-	-	-	-	-	-
312-5-5052-209	PROF/CONTR SVCS-OTHER	10,352	-	10,000	2,939	5,000	5,000
312-5-5052-231	MISC ADVERTISING/PROMO	866	-	-	-	-	-
Fund: 312 - CA USED OIL BLOCK GRANT Total:		11,218	-	10,000	2,939	5,000	5,000
Department: 5052 - REFUSE OPERATIONS Total:		20,919	9,204	35,377	27,315	5,000	5,000

Geological Hazard Abatement District Program

Division Description: This program provides contract abatement services for the Geological Hazard Abatement District (GHAD). The GHAD is a special assessment district that was formed in order to pay for the prevention, mitigation, abatement, and control of geologic hazards within the GHAD jurisdictional boundaries that have damaged or that pose a significant threat to site improvements within the developed areas. The GHAD jurisdiction includes the Ridgeview at Vista Glen property consisting of approximately 14.1 acres at the northern terminus of Tenth Street. The Administration and Engineering Division performs the contract administration of this program.

Division Core Services:

- To provide prevention, mitigation, abatement, and control of geologic hazards.

Top Priorities for FY 2025/2026 through 2026/2027:

- Continue implementation of GHAD Plan of Control.
- Monitor and observe site improvements within the GHAD jurisdictional boundaries.

Budget Commentary: FY 25-26 an allocation of \$45,000 and FY 26-27 an allocation of \$45,000, respectively, for Professional/Service-Other. Professional services from ENGEO Incorporated, which operates the Geologic Hazard Abatement District (GHAD). GHAD is a public agency formed by communities to provide a management structure and funding source to protect from landslides, erosion, liquefaction, flooding, and other hazards.

		FY 22/23 Activity	FY 23/24 Activity	FY 24/25 Budget	FY 24/25 YTD Activity	FY 25/26 Proposed	FY 26/27 Proposed
Department: 5029 - GHAD-GEO HAZ ABATEMENT DIST							
Fund: 503 - GHAD-GEO HAZ ABATE DIST							
503-5-5029-203	PROF/CONTR SVCS-LEGAL	-	1,520	-	-	-	-
503-5-5029-209	PROF/CONTR SVCS-OTHER	34,457	40,225	51,200	13,892	45,000	45,000
503-5-5029-230	LEGAL ADVERTISING	593	86	-	-	-	-
Fund: 503 - GHAD-GEO HAZ ABATE DIST Total:		35,050	41,831	51,200	13,892	45,000	45,000
Department: 5029 - GHAD-GEO HAZ ABATEMENT DIST		35,050	41,831	51,200	13,892	45,000	45,000

Wastewater (Sewer): Engineering Program

Division Description: This enterprise division provides contract administration and oversight for all engineering, operation and maintenance services contracts for the wastewater collection and treatment system (Santa Paula Water Recycling Facility, SPWRF). The wastewater collection system includes gravity and force main (pressurized) pipelines, maintenance holes (manholes), cleanouts, and lift stations. All private sewer laterals serving individual residential and commercial properties are the responsibility of the private property owners. The wastewater collection system directs all raw wastewater to the SPWRF to be treated and then discharged to percolation ponds that allow for relatively slow seepage into the underlying groundwater table. The SPWRF treats an average volume of 2.5 MGD raw wastewater with peak daily flows from time to time reaching up to 7.0 MGD.

This enterprise fund division is a City-owned, public utility providing services to the public for a fee (wastewater service fees). Enterprise fund revenue can only be spent on operational and capital costs that benefit the division and is predominantly comprised of wastewater service fees, bond proceeds, connection fees and development impact mitigation fees.

Division Core Services:

- Provide administration and oversight of all engineering, operation and maintenance contracts associated with the wastewater collection system and wastewater treatment plant (SPWRF).
- Monitor and regulate the discharge of untreated and treated wastewater into and through the wastewater collection and treatment system in accordance with the regulatory requirements established by all public agencies having jurisdiction, including the Los Angeles Regional Water Quality Control Board (LARWQCB) and the Ventura County Air Pollution Control District (VCAPCD).
- Enforce mandatory pretreatment regulations on all industrial dischargers in compliance with the Santa Paula Municipal Code (SPMC) Pretreatment Requirements.

Accomplishments from FY 2025/2026:

- Completed collection system and WRF Master Plan, which identified CIPs for future years and will be incorporated into the next City Rate Study.
- Bid out Phase 1 of the WRF Blower Replacement program. As the current aeration, MBR, and digester blowers end their useful lives, a planned replacement program will enable the WRF to continue functioning efficiently.
- Completion of the Chloride Source Study. This led to the phased design completion for the new Advanced Water Treatment Facility, which will go out to bid in FY 25/26. Funding for the project was secured through the California State Water Resource Control Board State Revolving Fund.

Top Priorities for FY 2023/2024 through 2024/2025:

- Continue replacement program for SPWRF blowers. As the current aeration, MBR, and digester blowers reach the end of their useful lives, a planned replacement program will enable the SPWRF to continue functioning efficiently.

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- Award construction contract and complete construction for new Advanced Water Treatment Facility (AWTF) contingent on findings from the Chloride Source Study: Complete design and funding for new AWTF to meet chloride discharge permit requirements by LARWQCB.
- Improve reliability of SPWRF operations: Continue to improve spare parts inventory and improve reliability and redundancy of operations by repairing and replacing aging equipment.
- Begin CIPs which came out of the Master Plan that aim to replace equipment at the WRF which is nearing the end of its useful lives. For the next 2 fiscal years these projects include design and construction for Influent Pump Station Replacement, UV Disinfection Rehabilitation, Screw Press Redundancy Implementation, WRF Blower Replacement Phases 2 and 3, Grit Classifier Replacement, SCADA Computer Upgrades, Enhanced Aeration Control for the Ammonia Analyzers, These projects will improve redundancy and efficiency at the WRF.

Budget Commentary: The Wastewater Division large budget items include bond payments for principal and interest amounting to \$7.8m over the next two fiscal years.

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		FY 22/23 Activity	FY 23/24 Activity	FY 24/25 Budget	FY 24/25 YTD Activity	FY 25/26 Proposed	FY 26/27 Proposed
Department: 5061 - WASTEWATER ENGINEERING							
Fund: 610 - SEWER							
610-5-5061-001	SALARIES-FULL TIME	243,166	154,715	309,571	190,701	323,367	354,456
610-5-5061-003	SALARIES-OVERTIME	14,616	3,084	2,671	1,861	2,676	3,248
610-5-5061-004	LEAVE CASH OUT	4,284	1,883	2,859	11,555	7,315	7,852
610-5-5061-020	EMPLOYEE MOVING ALLOWANCE	-	-	500	1,200	-	-
610-5-5061-021	CAR ALLOWANCE	2,181	1,705	2,520	1,590	2,520	2,520
610-5-5061-041	CAFETERIA ALLOWANCE	35,467	19,864	50,310	29,833	48,314	47,234
610-5-5061-042	RETIREMENT	19,060	13,279	34,436	16,327	29,843	32,371
610-5-5061-043	WORKERS COMP	21,349	9,876	20,115	6,405	11,333	12,858
610-5-5061-044	MEDICARE	4,110	2,424	5,337	3,056	5,556	6,007
610-5-5061-046	LONG TERM DISABILITY	1,055	640	1,570	813	1,654	1,816
610-5-5061-047	RETIREMENT - PERS UNFUNDED ACC	51,600	7,231	7,927	7,161	62,363	64,857
610-5-5061-048	CLOTHING ALLOWANCE	592	111	144	184	144	173
610-5-5061-049	CELL PHONE ALLOWANCE	732	609	-	629	-	-
610-5-5061-050	GROUP LIFE INSURANCE	653	374	-	460	-	-
610-5-5061-120	SUPPLIES-OFFICE	-	1,011	1,100	120	1,060	1,060
610-5-5061-173	MINOR EQUIPMENT-SHOP & FIELD	-	-	400	-	-	-
610-5-5061-203	PROF/CONTR SVCS-LEGAL	442	-	24,000	-	1,000	1,000
610-5-5061-209	PROF/CONTR SVCS-OTHER	159,793	232,521	145,047	117,187	243,991	221,368
610-5-5061-231	MISC ADVERTISING/PROMO	-	-	2,500	-	2,500	2,500
610-5-5061-261	INSURANCE-PUBLIC LIABILITY	151,888	175,851	185,806	206,347	249,388	213,044
610-5-5061-280	UTILITY-ELECTRIC	163,617	183,358	119,000	166,305	200,000	210,000
610-5-5061-281	UTILITY-GAS	1,377	747	1,550	947	1,500	1,500
610-5-5061-282	UTILITY-TELEPHONE	-	-	-	-	-	-
610-5-5061-301	MAINT-BLDGS & IMPROVEMENTS	16,424	3,333	3,834	3,830	2,667	2,667
610-5-5061-305	VEHICLE FUEL	-	-	300	-	300	300
610-5-5061-352	TRAINING/WORKSHOPS/MEETINGS	-	139	1,100	-	1,100	1,100
610-5-5061-370	LEASE/RENTAL	4,984	5,772	12,589	5,417	16,581	16,581
610-5-5061-610	EQUIPMENT-NEW	(1,118)	-	-	-	-	-
Fund: 610 - SEWER Total:		896,272	818,527	935,184	771,928	1,215,172	1,204,512
Department: 5061 - WASTEWATER ENGINEERING Total:		896,272	818,527	935,184	771,928	1,215,172	1,204,512

		FY 22/23 Activity	FY 23/24 Activity	FY 24/25 Budget	FY 24/25 YTD Activity	FY 25/26 Proposed	FY 26/27 Proposed
Department: 5065 - WASTEWATER DEBT & TRANS							
Fund: 610 - SEWER							
610-5-5065-201	PROFESSIONAL/CONTRACTUAL SER	3,920	15,114	-	8,008	10,000	10,000
610-5-5065-209	PROF/CONTR SVCS-OTHER	14,475	15,944	40,000	35,100	40,000	40,000
610-5-5065-511	PRINCIPAL DUE BOND HOLDERS	-	1,385,000	1,430,000	1,430,000	1,430,000	1,430,000
610-5-5065-512	INTEREST DUE BOND HOLDERS	2,572,147	4,088,489	2,485,392	2,796,713	2,485,392	2,485,392
610-5-5065-751	TRANSFER COSTS-UB CUSTOMER BI	242,191	269,723	287,128	-	303,522	311,000
610-5-5065-755	OVERHEAD DUE GENERAL FUND	622,749	622,749	622,749	-	635,204	647,909
Fund: 610 - SEWER Total:		3,455,482	6,397,019	4,865,269	4,269,821	4,904,118	4,924,301
Department: 5065 - WASTEWATER DEBT & TRANS Total:		3,455,482	6,397,019	4,865,269	4,269,821	4,904,118	4,924,301

Wastewater (Sewer): Operation and Maintenance Program

Division Description: This enterprise division provides contract administration and oversight for all engineering, operation and maintenance services contracts for the wastewater collection and treatment system (Santa Paula Water Recycling Facility, SPWRF). The wastewater collection system includes gravity and force main (pressure

zed) pipelines, maintenance holes (manholes), cleanouts, and lift stations. All private sewer laterals serving individual residential and commercial properties are the responsibility of the private property owners. The wastewater collection system directs all raw wastewater to the SPWRF to be treated and then discharged to percolation ponds that allow for relatively slow seepage into the underlying groundwater table. The SPWRF treats an average volume of 2.5 MGD raw wastewater with peak daily flows from time to time reaching up to 7.0 MGD.

This enterprise fund division is a City-owned, public utility providing services to the public for a fee (wastewater service fees). Enterprise fund revenue can only be spent on operational and capital costs that benefit the division and is predominantly comprised of wastewater service fees, bond proceeds, connection fees and development impact mitigation fees.

Division Core Services:

- Provide administration and oversight of all engineering, operation and maintenance contracts associated with the wastewater collection system and wastewater treatment plant (SPWRF).
- Monitor and regulate the discharge of untreated and treated wastewater into and through the wastewater collection and treatment system in accordance with the regulatory requirements established by all public agencies having jurisdiction, including the Los Angeles Regional Water Quality Control Board (LARWQCB) and the Ventura County Air Pollution Control District (VCAPCD).
- Enforce mandatory pretreatment regulations on all industrial dischargers in compliance with the Santa Paula Municipal Code (SPMC) Pretreatment Requirements.

Accomplishments from FY 2024/2025:

In FY 2024/2025, the division provided operational support for a new biological odor control project, which meets compliance with the Ventura County Air Pollution Control District. The division also provided operational support for a maintenance and rehabilitation project to extend the design life and improve the performance of the existing aeration basins. Several major WRF pumps and blowers were rebuilt, and spare parts were purchased to improve plant reliability and address emergency conditions.

Completed collection system and WRF Master Plan, which identified CIPs for future years and will be incorporated into the next City Rate Study.

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Bid out Phase 1 of the WRF Blower Replacement program. As the current aeration, MBR, and digester blowers end their useful lives, a planned replacement program will enable the WRF to continue functioning efficiently.

Completion of the Chloride Source Study. This led to the phased design completion for the new Advanced Water Treatment Facility, which will go out to bid in FY 25/26. Funding for the project was secured through the California State Water Resources Control Board State Revolving Fund.

Top Priorities for FY 2025/2026 through 2026/2027:

- Provide support for completion of collection system and WRF Master Plan which will project CIPs for future years and will be incorporated into the next City Rate Study.
- Continue to provide operational support for a replacement program for WRF blowers. As the current aeration, MBR, and digester blowers reach the end of their useful lives, a planned replacement program will enable the WRF to continue functioning efficiently.
- Provide collection system analysis and flow monitoring support during development of chloride study to confirm design criteria for new AWTF.
- Improve reliability of SPWRF operations: Continue to improve spare parts inventory and improve reliability and redundancy of operations by repairing and replacing aging equipment

Budget Commentary: The Wastewater Division large budget items include Operations and Management contracts for sewer treatments amount to \$4,357,250 in FY 25-26 and \$4,624,421 for FY 26-27. These costs include \$299,415 for FGL lab monitoring, WRF chemicals, are \$266,027 and groundwater monitoring services by GSI for \$213,012 for year 1. VRSD will perform the operations and maintenance at the water recycling facility for the FY 25/26 for \$1,523,323 and FY 26/27 in the amount of \$1,599,489. The significant increase in the Sewer Treatment Operations and Maintenance is an approximately \$650,000 expense to fund a Repairs/Replacement Depreciation Fund, as recommended my MKN.

		FY 22/23 Activity	FY 23/24 Activity	FY 24/25 Budget	FY 24/25 YTD Activity	FY 25/26 Proposed	FY 26/27 Proposed
Department: 5063 - WASTEWATER OPERATIONS							
Fund: 610 - SEWER							
610-5-5063-123	SUPPLIES-SHOP & FIELD	253	-	-	-		
610-5-5063-173	MINOR EQUIPMENT-SHOP & FIELD	-	-	-	1,296		
610-5-5063-175	MINOR EQUIPMENT-COMPUTER	-	-	-	1,095		
610-5-5063-209	PROF/CONTR SVCS-OTHER	770,788	962,490	877,143	645,242	948,999	986,455
610-5-5063-228	SEWER TREATMENT-O & M CONTR	2,303,928	2,018,844	3,203,013	1,858,713	4,357,250	4,624,421
610-5-5063-231	MISC ADVERTISING/PROMO	-	-	500	-	500	500
610-5-5063-263	INSURANCE-BUILDING/PROPERTY	259,848	346,824	361,638	380,448	352,696	352,696
610-5-5063-280	UTILITY-ELECTRIC	602,426	703,586	615,420	559,543	705,000	710,000
610-5-5063-281	UTILITIES-OTHER	844	2,587	1,150	-	1,150	1,150
610-5-5063-282	UTILITY-TELEPHONE	-	-	-	-	-	-
610-5-5063-293	PERMITTING	56,304	57,178	63,500	59,632	64,000	64,000
610-5-5063-505	COUNTY-PROPERTY TAX	3,349	3,646	3,350	3,913	4,100	4,100
610-5-5063-678	PRIOR YEAR ADJ EXPENDITURES	-	(45,786)	-	-	-	-
Fund: 610 - SEWER Total:		3,997,739	4,049,368	5,125,713	3,509,882	6,433,695	6,743,322
Department: 5063 - WASTEWATER OPERATIONS Total		3,997,739	4,049,368	5,125,713	3,509,882	6,433,695	6,743,322

Water: Engineering Program

Division Description: This enterprise division provides engineering, operation and maintenance services for the City's potable water system. The potable water system includes five groundwater wells, two treatment facilities, 10 storage facilities including 9 tanks and one reservoir plus three more tanks within the new EA1 (Harvest) development anticipated to be turned over to the City by 2025, 100 miles of distribution pipelines, appurtenances, and five booster pump stations. This division also provides an extensive water quality monitoring and reporting program in compliance with all Federal and State regulations.

This enterprise fund division is a government-owned, public utility providing services to the public for a fee (water service fees). Enterprise fund revenue can only be spent on operational and capital costs that benefit the division and are predominantly comprised of water service fees, bond proceeds, connection fees and development impact mitigation fees.

Division Core Services:

- Oversee the continuous improvement of the public potable water supply from production, treatment and storage to distribution.
- Conduct regular engineering assessments and evaluations to ensure timely and cost-effective delivery of potable water system capital improvements.
- Efficiently operate and maintain the potable water system to ensure the production and delivery of safe, clean drinking water enhances the health, safety and general welfare of the community.
- Monitor, test, evaluate and report all regulatory water quality parameters in accordance with the requirements established by all public agencies having jurisdiction, including the State Water Resources Control Board, Division of Drinking Water, and the California Department of Water Resources.

Budget Commentary: The Water Division budget items also include bond payments for principal and interest amounting to \$6.2 million over the next two fiscal years. Water replenishment charges were increased due to increased pumping fees, resulting in a budget of \$999,020 for FY 25-26 and \$1,098,922 in FY 26-27. Professional services for the water division are budgeted at \$587,684 for FY 25-26 and \$225,531 for FY 26-27. Included in this budget is a MKN contract services for \$159,606 for the first year and \$97,291 for the second year. Three emergency repair contractors are also budgeted under professional services for emergency water repairs, with an allocation of \$50,000 each.

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		FY 22/23 Activity	FY 23/24 Activity	FY 24/25 Budget	FY 24/25 YTD Activity	FY 25/26 Proposed	FY 26/27 Proposed
Department: 5071 - WATER ENGINEERING							
Fund: 620 - WATER							
620-5-5071-001	SALARIES-FULL TIME	183,633	191,188	360,897	218,300	379,199	417,343
620-5-5071-003	SALARIES-OVERTIME	3,183	1,992	2,517	1,426	2,534	3,094
620-5-5071-004	LEAVE CASH OUT	3,174	1,874	4,170	12,579	9,125	9,898
620-5-5071-020	EMPLOYEE MOVING ALLOWANCE	-	-	500	1,200	-	-
620-5-5071-021	CAR ALLOWANCE	1,527	1,704	2,520	1,589	2,520	2,520
620-5-5071-041	CAFETERIA ALLOWANCE	22,676	23,301	54,390	30,157	52,977	51,657
620-5-5071-042	RETIREMENT	12,767	17,929	41,840	20,228	36,810	40,225
620-5-5071-043	WORKERS COMP	11,116	15,399	21,872	11,743	18,049	20,415
620-5-5071-044	MEDICARE	2,913	3,003	6,157	3,515	6,461	7,014
620-5-5071-046	LONG TERM DISABILITY	661	803	1,828	933	1,934	2,132
620-5-5071-047	RETIREMENT - PERS UNFUNDED ACC	61,066	-	9,327	10,115	73,064	76,302
620-5-5071-048	CLOTHING ALLOWANCE	118	101	144	114	144	173
620-5-5071-049	CELL PHONE ALLOWANCE	457	1,096	-	999	-	-
620-5-5071-050	GROUP LIFE INSURANCE	403	426	-	478	-	-
620-5-5071-103	DUES & SUBSCRIPTIONS	25	226	300	209	300	300
620-5-5071-120	SUPPLIES-OFFICE	2,951	2,515	4,000	1,105	4,000	4,000
620-5-5071-123	SUPPLIES-SHOP & FIELD	1	-	-	-	-	-
620-5-5071-129	SUPPLIES-OTHER	-	1,311	-	-	-	-
620-5-5071-203	PROF/CONTR SVCS-LEGAL	-	-	2,200	-	2,700	2,700
620-5-5071-209	PROF/CONTR SVCS-OTHER	2,680	(1,485)	30,575	28,046	69,199	38,480
620-5-5071-230	LEGAL ADVERTISING	-	-	2,700	-	2,700	2,700
620-5-5071-231	MISC ADVERTISING/PROMO	-	-	1,500	-	1,500	1,500
620-5-5071-261	INSURANCE-PUBLIC LIABILITY	151,888	175,851	185,806	206,347	249,388	213,044
620-5-5071-262	INSURANCE-VEHICLE	656	724	779	817	842	842
620-5-5071-280	UTILITY-ELECTRIC	487,783	475,506	429,174	569,833	579,213	608,174
620-5-5071-281	UTILITY-GAS	2,121	1,151	2,350	1,459	340	340
620-5-5071-282	UTILITY-TELEPHONE	-	-	-	-	-	-
620-5-5071-301	MAINT-BLDGS & IMPROVEMENTS	16,424	3,333	3,834	3,834	2,667	2,667
620-5-5071-305	VEHICLE FUEL	-	-	340	-	340	340
620-5-5071-352	TRAINING/WORKSHOPS/MEETINGS	-	481	1,700	-	1,700	1,700
620-5-5071-370	LEASE/RENTAL	43,273	42,723	50,089	26,966	60,621	63,308
620-5-5071-610	EQUIPMENT-NEW	-	-	-	-	-	-
Fund: 620 - WATER Total:		1,011,497	961,153	1,221,510	1,151,991	1,558,327	1,570,866
Department: 5071 - WATER ENGINEERING Total:		1,011,497	961,153	1,221,510	1,151,991	1,558,327	1,570,866

		FY 22/23 Activity	FY 23/24 Activity	FY 24/25 Budget	FY 24/25 YTD Activity	FY 25/26 Proposed	FY 26/27 Proposed
Department: 5075 - WATER DEBT & TRANSFERS							
Fund: 620 - WATER							
620-5-5075-201	PROFESSIONAL/CONTRACTUAL SERV	840	3,239	-	1,716	1,500	1,500
620-5-5075-209	PROF/CONTR SVCS-OTHER	6,288	9,319	-	6,850	7,500	7,500
620-5-5075-506	2003 WATER ARBITRAGE REBATE	-	94,880	-	-	-	-
620-5-5075-511	PRINCIPAL DUE BOND HOLDERS	57,677	1,660,000	1,745,000	1,745,000	1,745,000	1,745,000
620-5-5075-512	INTEREST DUE BOND HOLDERS	1,502,629	1,421,817	1,337,046	801,150	1,337,046	801,150
620-5-5075-513	DUE PARK WATER	73,000	73,000	73,000	73,000	73,000	73,100
620-5-5075-675	DEPRECIATION EXPENSE	1,097,150	-	-	-	-	-
620-5-5075-755	OVERHEAD DUE GENERAL FUND	1,017,528	1,017,528	1,017,528	-	1,037,879	1,058,637
Fund: 620 - WATER Total:		3,755,111	4,279,782	4,172,574	2,627,716	4,201,925	3,686,887
Department: 5075 - WATER DEBT & TRANSFERS Total:		3,755,111	4,279,782	4,172,574	2,627,716	4,201,925	3,686,887

Water: Operation and Maintenance Program

Division Description: This enterprise division provides engineering, operation and maintenance services for the City's potable water system. The potable water system includes six groundwater wells, three treatment facilities, five booster pump stations, 8,400 service connections, 1,000 fire hydrants, 10 storage facilities including 9 tanks and one reservoir plus three more tanks within the new EA1 (Harvest) development anticipated to be turned over to the City by 2025, 100 miles of distribution pipelines, and appurtenances.

This division also administers a robust water quality monitoring and reporting program to ensure full compliance with all Federal and State regulations. The operational strategy emphasizes fiscal responsibility, preventative maintenance, system reliability, and customer service.

This enterprise fund division is a government-owned, public utility providing services to the public for a fee (water service fees). Enterprise fund revenue can only be spent on operational and capital costs that benefit the division and are predominantly comprised of water service fees, bond proceeds, connection fees and development impact mitigation fees.

Division Core Services:

- Ensure reliable and high-quality delivery of potable water.
- Emergency Preparation and Response planning.
- Oversee the continuous improvement of the public potable water supply from production, treatment and storage to distribution.
- Conduct regular engineering assessments and evaluations to ensure timely and cost-effective delivery of potable water system capital improvements.
- Efficiently operate and maintain the potable water system to ensure the production and delivery of safe, clean drinking water enhances the health, safety and general welfare of the community.
- Monitor, test, evaluate and report all regulatory water quality parameters in accordance with the requirements established by all public agencies having jurisdiction, including the State Water Resources Control Board, Division of Drinking Water, and the California Department of Water Resources.

Top Priorities for FY 2025/2026 through FY 2026/2027:

System Reliability & Efficiency

- Complete the Well 12 Treatment Facility and Canyon booster rehabilitation and upgrade projects.
- Provide support for the next City Rate Study.
- Identify and replace all remaining undersized steel mainlines.
- Implement system valve exercise program with 1,000 valve annual target.
- Identify and replace non-functional system mainline valves.
- Implement formal Fire Hydrant replacement program.
- Improve excavation efficiency and safety through specialty equipment.

Data & Technology

- Improve forecasting through data tracking and analysis via the asset management system.
- Continue Water Atlas updates.
- Complete system-wide SCADA and communication improvements.
- Replace approximately 300 failed radio meter with cellular (AMI) meters.
- Continue the water meter replacement program with a target of 600 meters annually.

Regulatory Compliance

- Complete and adopt the 25-year Water Master Plan.
- Create cross-connection control plan, and inventory database.
- Hire or train a certified cross-connection control specialist.
- Implement a Water Leak Detection and Reporting program.
- Finalize Operations, Maintenance, and Monitoring Plans for all treatment facilities.

Customer Service & Communication

- Increase customer outreach, education, and communication.
- Launch non-emergency online customer portal.
- Develop a water conservation initiative.
- Facilitate customer feedback
- Collaborate with Finance to develop a customer-friendly and easy-to-understand water bill.

Workforce Development

- Formalize the onboarding program and apprentice-to-operator pathway.
- Launch a peer mentoring program for succession planning.
- Develop in-house state-certified continuing education and certification prep courses.
- Begin construction of hands-on training equipment and a dedicated training facility.
- Promote at least three operators to WSO II or above.

Budget Commentary: The Water Division's Operations and Maintenance budget reflects the division's ongoing shift from a reactive to a proactive, preventative approach. Increased costs are primarily due to inflation, more frequent repairs from aging infrastructure, and increased production and service area.

Funding supports essential functions such as water quality sampling, regulatory compliance, system repairs, maintenance, and workforce development. For FY 2025-26 and FY 2026-27, the division will prioritize strategic investments in SCADA improvements, meter and valve replacements, customer outreach, leak detection, and regulatory compliance efforts.

Operational efficiency is expected to improve through the continued use of the asset management system and the updated Water Master Plan, which supports data-driven forecasting and long-term

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capital planning.

		FY 22/23 Activity	FY 23/24 Activity	FY 24/25 Budget	FY 24/25 YTD Activity	FY 25/26 Proposed	FY 26/27 Proposed
Department: 5072 - WATER MAINTENANCE							
Fund: 620 - WATER							
620-5-5072-001	SALARIES-FULL TIME	643,978	596,900	767,870	559,372	825,168	966,241
620-5-5072-003	SALARIES-OVERTIME	93,258	69,060	66,062	59,031	67,653	86,879
620-5-5072-004	LEAVE CASH OUT	4,721	5,662	6,852	11,797	23,432	26,645
620-5-5072-041	CAFETERIA ALLOWANCE	127,989	102,551	121,659	85,873	118,308	123,708
620-5-5072-042	RETIREMENT	58,540	56,707	84,757	52,311	78,987	91,878
620-5-5072-043	WORKERS COMP	109,420	114,766	130,668	79,725	107,377	127,134
620-5-5072-044	MEDICARE	11,350	10,224	14,030	9,662	15,082	17,558
620-5-5072-046	LONG TERM DISABILITY	3,342	3,049	4,224	2,905	4,525	5,340
620-5-5072-047	RETIREMENT - PERS UNFUNDED ACC	271,001	217,208	248,691	296,963	154,287	172,015
620-5-5072-048	CLOTHING ALLOWANCE	5,118	4,789	5,175	4,307	5,606	6,038
620-5-5072-049	CELL PHONE ALLOWANCE	4,875	4,521	-	3,502	-	-
620-5-5072-050	GROUP LIFE INSURANCE	2,110	1,747	-	1,632	-	-
620-5-5072-101	POSTAGE	-	-	270	-	270	270
620-5-5072-103	DUES & SUBSCRIPTIONS	5,059	6,475	6,900	6,967	7,590	7,590
620-5-5072-120	SUPPLIES-OFFICE	489	879	800	800	800	800
620-5-5072-121	SUPPLIES-CLOTHING/UNIFORMS	2,140	2,811	2,500	2,556	3,750	3,750
620-5-5072-123	SUPPLIES-SHOP & FIELD	11,495	23,250	13,000	12,647	15,400	15,700
620-5-5072-124	SUPPLIES-SAFETY	6,399	6,742	8,500	6,552	8,750	8,925
620-5-5072-129	SUPPLIES-OTHER	-	1,311	-	16	-	-
620-5-5072-171	MINOR EQUIPMENT-OFFICE	166	781	1,000	982	1,500	1,600
620-5-5072-173	MINOR EQUIPMENT-SHOP & FIELD	22,221	27,450	24,000	24,208	37,200	24,000
620-5-5072-199	SUSPENSE-EXPENDITURE	-	-	-	35	-	-
620-5-5072-202	PROF/CONTR SVCS-LANDSCAPE	22,475	14,622	60,544	59,970	27,200	28,560
620-5-5072-209	PROF/CONTR SVCS-OTHER	106,146	163,696	587,684	225,531	544,406	391,882
620-5-5072-212	PROF/CONTR SVCS-TRAINING, ETC	-	-	-	-	-	-
620-5-5072-214	PROF/CONTR SVCS-MEDICAL	320	200	810	-	400	400
620-5-5072-223	PROF/CONTR SVCS-TREE TRIMMING	4,199	12,150	12,000	3,250	13,500	14,175
620-5-5072-231	MISC ADVERTISING/PROMO	-	-	4,000	-	4,000	4,000
620-5-5072-233	PROFESSIONAL/CONTRACTUAL SER	15,008	16,235	16,500	15,501	140,000	115,000
620-5-5072-262	INSURANCE-VEHICLE	391	422	454	476	500	500
620-5-5072-282	UTILITY-TELEPHONE	3,463	1,955	3,365	3,965	3,500	3,500
620-5-5072-293	PERMITTING	1,705	2,728	9,800	1,840	4,570	4,570
620-5-5072-301	MAINT-BLDGS & IMPROVEMENTS	-	8,167	-	-	30,000	15,000
620-5-5072-304	MAINT-VEHICLES, EQUIPMENT	770	1,401	600	330	-	-
620-5-5072-305	VEHICLE FUEL	37,274	34,569	40,609	23,539	32,500	34,000
620-5-5072-307	EQUIPMENT MAINTENANCE CHARGE	138,629	103,993	130,490	-	165,840	166,162
620-5-5072-309	MAINT-MINOR EQUIPMENT	-	109	1,400	1,534	3,150	3,310
620-5-5072-310	MAINTENANCE-T & D MAINS	26,022	36,889	27,830	27,830	49,000	51,500
620-5-5072-311	MAINTENANCE-SERVICES	47,018	81,581	48,000	47,999	49,000	50,000
620-5-5072-312	MAINTENANCE-HYDRANTS	17,351	3,679	-	-	-	-
620-5-5072-314	MAINTENANCE-SUPPLY FACILITY	380	-	2,130	93	3,500	3,600
620-5-5072-315	MAINT-BOOSTER PUMPING FACILITY	-	-	3,310	1,042	23,000	23,500
620-5-5072-316	MAINTENANCE-STORAGE FACILITY	-	19	6,370	3,797	6,000	6,100
620-5-5072-352	TRAINING/WORKSHOPS/MEETINGS	3,481	10,795	8,650	6,562	7,700	7,700
620-5-5072-360	EDUCATIONAL REIMBURSEMENT	2,480	625	4,500	-	6,000	6,000
620-5-5072-370	LEASE/RENTAL	-	-	-	3,459	-	-
620-5-5072-505	COUNTY-PROPERTY TAX	6	-	10	-	-	-
620-5-5072-610	EQUIPMENT-NEW	-	33,127	40,000	27,902	337,000	80,000
620-5-5072-680	GASB 68 ADJUSTMENT	(753,533)	-	-	-	-	-
620-5-5072-681	GASB 75 ADJUSTMENT	10,835	-	-	-	-	-
Fund: 620 - WATER Total:		1,068,093	1,783,845	2,516,015	1,676,464	2,926,452	2,695,530
Department: 5072 - WATER MAINTENANCE Total:		1,068,093	1,783,845	2,516,015	1,676,464	2,926,452	2,695,530

PUBLIC WORKS 2025

		FY 22/23 Activity	FY 23/24 Activity	FY 24/25 Budget	FY 24/25 YTD Activity	FY 25/26 Proposed	FY 26/27 Proposed
Department: 5073 - WATER OPERATIONS							
Fund: 620 - WATER							
620-5-5073-001	SALARIES-FULL TIME	43,733	245,206	284,455	212,320	305,723	356,548
620-5-5073-003	SALARIES-OVERTIME	27,742	36,538	22,021	25,526	22,551	28,960
620-5-5073-004	LEAVE CASH OUT	-	1,887	3,133	4,595	9,323	10,585
620-5-5073-041	CAFETERIA ALLOWANCE	8,855	32,469	43,193	25,927	42,076	43,876
620-5-5073-042	RETIREMENT	6,260	25,208	31,983	20,557	30,368	35,172
620-5-5073-043	WORKERS COMP	13,890	46,309	45,351	30,377	39,546	46,606
620-5-5073-044	MEDICARE	1,176	4,326	5,141	3,652	5,532	6,415
620-5-5073-046	LONG TERM DISABILITY	330	1,254	1,551	1,083	1,662	1,953
620-5-5073-047	RETIREMENT - PERS UNFUNDED ACC	3,605	72,980	83,505	100,286	57,306	63,611
620-5-5073-048	CLOTHING ALLOWANCE	379	1,633	1,725	1,433	1,869	2,013
620-5-5073-049	CELL PHONE ALLOWANCE	742	1,852	-	1,410	-	-
620-5-5073-050	GROUP LIFE INSURANCE	220	691	-	572	-	-
620-5-5073-103	DUES & SUBSCRIPTIONS	2,590	2,615	3,000	3,010	3,000	3,000
620-5-5073-120	SUPPLIES-OFFICE	13	210	550	619	550	550
620-5-5073-121	SUPPLIES-CLOTHING/UNIFORMS	1,001	1,197	1,000	390	1,565	1,600
620-5-5073-123	SUPPLIES-SHOP & FIELD	9,470	3,585	6,200	5,806	9,600	9,800
620-5-5073-124	SUPPLIES-SAFETY	1,910	4,034	3,250	856	4,065	4,150
620-5-5073-171	MINOR EQUIPMENT-OFFICE	43	1,201	2,500	641	2,500	2,650
620-5-5073-173	MINOR EQUIPMENT-SHOP & FIELD	5,458	10,254	6,000	4,916	7,300	7,400
620-5-5073-175	MINOR EQUIPMENT-COMPUTER	-	36	2,000	-	4,000	2,050
620-5-5073-209	PROF/CONTR SVCS-OTHER	314	3,695	8,575	8,075	5,250	5,500
620-5-5073-231	MISC ADVERTISING/PROMO	-	2,364	540	(618)	500	500
620-5-5073-241	PRINTING & BINDING-EXTERNAL	2,123	4,746	7,000	(1,373)	7,000	7,150
620-5-5073-293	PERMITTING	46,794	51,104	61,800	57,134	62,000	62,000
620-5-5073-301	MAINT-BLDGS & IMPROVEMENTS	597	6,985	10,000	8,657	12,000	4,000
620-5-5073-304	MAINT-VEHICLES, EQUIPMENT	21	-	-	65	-	-
620-5-5073-305	VEHICLE FUEL	11,285	7,029	11,356	4,137	10,000	10,000
620-5-5073-306	MAINTENANCE-SCADA	8,321	43,694	74,306	61,835	75,000	78,750
620-5-5073-309	MAINT-MINOR EQUIPMENT	-	2,291	4,000	2,597	6,600	6,750
620-5-5073-314	MAINTENANCE-SUPPLY FACILITY	22,502	22,192	13,000	4,793	23,000	23,500
620-5-5073-315	MAINT-BOOSTER PUMPING FACILITY	1,867	13,258	8,000	8,000	12,000	12,250
620-5-5073-316	MAINTENANCE-STORAGE FACILITY	1,831	1,979	6,400	6,400	6,400	6,400
620-5-5073-317	WATER TREATMENT-CHEMICALS	44,049	50,663	45,000	42,769	54,150	55,250
620-5-5073-318	WATER TREATMENT-COMPLIANCE	25,213	24,782	47,740	24,981	55,250	28,600
620-5-5073-319	MAINT-WATER TREATMENT EQUIP	8,740	8,562	18,000	23,635	33,000	33,000
620-5-5073-352	TRAINING/WORKSHOPS/MEETINGS	1,783	2,533	3,500	4,317	3,500	3,850
620-5-5073-370	LEASE/RENTAL	2,974	2,879	3,000	2,447	3,000	3,000
620-5-5073-516	WATER REPLENISHMENT CHARGE	741,524	426,897	756,083	373,118	875,000	920,000
620-5-5073-610	EQUIPMENT-NEW	-	5,443	15,000	9,586	8,500	8,500
Fund: 620 - WATER Total:		1,047,354	1,174,580	1,639,857	1,084,531	1,800,686	1,895,938
Department: 5073 - WATER OPERATIONS Total:		1,047,354	1,174,580	1,639,857	1,084,531	1,800,686	1,895,938

Fleet Maintenance Program

Division Description: This division provides equipment preventative maintenance and repair services for all City departments. Listed equipment includes automobiles, service trucks, commercial motor vehicles, construction equipment, trailers, landscaping equipment, police pursuit vehicles, police motorcycles, and emergency power generation equipment. This division is classified as an internal services fund division and as such, is funded through cost allocation revenues collected from all City departments utilizing fleet maintenance services.

Division Core Services:

- Provide highly efficient and expert preventive equipment maintenance and repair services for all City departments, including Administration, Police, Parks & Recreation, and Public Works (all divisions).

Top Priorities for FY 2025/2026 through FY 2026/2027:

- Develop Equipment Replacement Program.
- Specify vehicle builds and assist with procurement.
- Implement a program to organize the shop inventory.
- Replace older shop equipment and add new equipment in line with technological advancements.
- Provide California Highway Patrol required Basic Inspection of Terminal and quarterly (BIT) inspections of commercial motor vehicles.
- Conduct exhaust opacity tests on diesel-powered equipment for California Air Resources Board Compliance.
- Maintain California Highway Patrol required pre- and post-trip driver inspection records.
- Install and maintain code 3 lighting and radio communication equipment.
- Provide hazardous materials handling, temporary storage, disposal, and record-keeping services for compliance with the County of Ventura Environmental Health.

Budget Commentary: The Fleet Maintenance division has a budget of \$255,805 in FY 25-26 and \$244,753 in FY 26-27 for regular vehicle maintenance, not including personnel and overhead costs. From the previous fiscal year, there is a slight increase due to the increase in cost on parts..

PUBLIC WORKS 2025

		FY 22/23 Activity	FY 23/24 Activity	FY 24/25 Budget	FY 24/25 YTD Activity	FY 25/26 Proposed	FY 26/27 Proposed
Department: 5041 - EQUIPMENT MAINT							
Fund: 702 - EQUIPMENT MAINTENANCE							
702-5-5041-001	SALARIES-FULL TIME	188,294	207,599	221,683	202,982	241,353	264,316
702-5-5041-002	SALARIES-PART TIME	14,739	-	-	-	-	-
702-5-5041-003	SALARIES-OVERTIME	1,175	1,076	2,463	4,202	2,536	2,769
702-5-5041-004	LEAVE CASH OUT	2,626	2,900	3,773	3,168	9,731	10,695
702-5-5041-041	CAFETERIA ALLOWANCE	34,216	40,790	49,200	40,252	46,387	45,187
702-5-5041-042	RETIREMENT	15,512	19,017	25,783	19,427	25,044	27,435
702-5-5041-043	WORKERS COMP	31,392	35,590	37,120	27,028	30,236	33,127
702-5-5041-044	MEDICARE	3,053	3,122	4,043	3,099	4,375	4,708
702-5-5041-046	LONG TERM DISABILITY	658	909	1,127	955	1,237	1,356
702-5-5041-047	RETIREMENT - PERS UNFUNDED ACC	83,435	3,138	3,234	4,087	46,589	48,418
702-5-5041-048	CLOTHING ALLOWANCE	1,088	1,847	1,725	1,939	1,725	1,725
702-5-5041-049	CELL PHONE ALLOWANCE	-	-	-	-	-	-
702-5-5041-050	GROUP LIFE INSURANCE	415	586	-	578	-	-
702-5-5041-103	DUES & SUBSCRIPTIONS	3,500	4,306	4,900	2,509	5,480	5,754
702-5-5041-120	SUPPLIES-OFFICE	174	184	220	161	400	100
702-5-5041-121	SUPPLIES-CLOTHING/UNIFORMS	1,676	1,021	1,450	628	2,226	1,966
702-5-5041-123	SUPPLIES-SHOP & FIELD	16,348	29,611	23,100	11,986	24,255	25,468
702-5-5041-124	SUPPLIES-SAFETY	2,061	1,378	1,350	473	1,418	1,488
702-5-5041-171	MINOR EQUIPMENT-OFFICE	-	1,516	1,500	700	1,508	1,654
702-5-5041-173	MINOR EQUIPMENT-SHOP & FIELD	17,911	11,858	13,000	8,862	13,015	13,666
702-5-5041-175	MINOR EQUIPMENT-COMPUTER	-	-	-	-	-	-
702-5-5041-209	PROF/CONTR SVCS-OTHER	-	3,146	5,575	947	5,000	5,000
702-5-5041-227	PROF/CONTR-TEMP PERSONNEL	-	-	-	-	-	-
702-5-5041-231	MISC ADVERTISING/PROMO	221	-	-	-	-	-
702-5-5041-250	PROF/CONTR SVCS-HAZMAT	2,450	1,823	3,000	1,997	3,150	3,308
702-5-5041-282	UTILITY-TELEPHONE	-	-	-	-	-	-
702-5-5041-301	MAINT-BLDGS & IMPROVEMENTS	-	-	2,500	7,283	5,000	3,500
702-5-5041-304	MAINT-VEHICLES, EQUIPMENT	147,759	163,512	156,000	168,460	163,800	171,990
702-5-5041-305	VEHICLE FUEL	2,380	3,684	3,000	5,517	3,300	3,465
702-5-5041-309	MAINT-MINOR EQUIPMENT	1,167	2,426	3,100	-	3,255	3,418
702-5-5041-352	TRAINING/WORKSHOPS/MEETINGS	676	190	2,000	852	3,976	3,976
702-5-5041-610	EQUIPMENT-NEW	-	-	-	-	20,022	-
702-5-5041-755	OVERHEAD DUE GENERAL FUND	128,206	128,206	128,206	-	130,771	133,386
Fund: 702 - EQUIPMENT MAINTENANCE Total:		701,130	669,435	699,052	518,092	795,789	817,874
Department: 5041 - EQUIPMENT MAINT Total:		701,130	669,435	699,052	518,092	795,789	817,874

Capital Improvement Projects

5 YEAR CAPITAL IMPROVEMENT - BY FUND					
Fund	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30
100	200,000.00	257,000.00	200,000.00	200,000.00	200,000.00
104	560,000.00	540,000.00	900,000.00	900,000.00	900,000.00
108	3,060,000.00	3,060,000.00	2,350,000.00	2,350,000.00	2,350,000.00
206	250,000.00	500,000.00	610,000.00	500,000.00	1,000,000.00
207	535,000.00	465,000.00	-	-	-
223	50,000.00	50,000.00	50,000.00	-	-
226	386,102.00	-	-	-	-
229	-	-	-	-	-
280	-	40,000.00	-	-	-
281	250,000.00	150,000.00	150,000.00	-	-
282	-	-	-	-	-
283	550,000.00	550,000.00	550,000.00	550,000.00	550,000.00
307	154,898.00	-	-	-	-
319	-	-	-	-	-
401	-	-	-	-	-
412	-	-	-	-	-
413	-	-	-	-	-
450	-	-	-	-	-
610	1,602,292.00	2,560,508.00	2,080,700.00	2,514,700.00	-
620	950,000.00	3,050,000.00	550,000.00	-	-
803	-	-	-	-	-
100-UF	665,000.00	845,000.00	350,000.00	-	-
104-UF	290,000.00	165,000.00	-	-	-
226-UF	-	100,000.00	800,000.00	-	-
280-UF	190,000.00	-	-	-	-
610-UF	1,161,000.00	1,600,000.00	1,600,000.00	-	-
620-UF	3,275,000.00	4,000,000.00	2,020,000.00	542,000.00	1,488,000.00
803-UF	-	824,000.00	-	-	-
CPA-UF	250,000.00	-	-	-	-
DIF-UF	365,000.00	450,000.00	800,000.00	-	-
GRANT	-	-	-	-	-
Grant-ARPA CTY	-	-	-	-	-
Grant-UF	740,000.00	-	-	-	-
IL-UF	-	-	-	-	-
Grand Total	15,484,292	19,206,508	13,010,700	7,556,700	6,488,000

FIVE YEAR CIP PROGRAMS - BY FUNDING SOURCE										
FUND	Project	Category	Project Name	FY 24/25 Budget (Incl. C/O)	Budget Available As Of 06/26/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30
100	9166	GENERAL FUND	Boys and Girls Club Improvement	30,470	20,875	-	-	-	-	-
100	9297	GENERAL FUND	CROSSWALK SAFETY IMPROVEMENT	305,998	193,272	-	-	-	-	-
100	9301	GENERAL FUND	GIS/GPS ASSET MANAGEMENT PROGRAM	-	(11,345)	-	-	-	-	-
100	9323	GENERAL FUND	CITY HALL & OTHER CITY FACILITY IMPROVEMENTS AND UPGRADES	127,911	75,698	-	-	-	-	-
100	9329	GENERAL FUND	POLICE DEPARTMENT REMODEL AND EXPANSION	150,000	150,000	-	-	-	-	-
100	9330	GENERAL FUND	COMMUNITY CENTER AND CULTURAL ARTS BUILDINGS	150,000	134,108	-	-	-	-	-
100	9359	GENERAL FUND	CITYWIDE STREET PRESERVATION AND MAINTENANCE	-	(12,232)	200,000	200,000	200,000	200,000	200,000
100	9363	GENERAL FUND	CALOES EMERGENCY GENERATOR	124,939	19,796	-	-	-	-	-
100	9375	GENERAL FUND	CITYWIDE PARKING LOT REHABILITATION	10,400	10,400	-	-	-	-	-
100	9380	GENERAL FUND	UNION OIL BUILDING	-	(3,453)	-	-	-	-	-
100	NEW 1	GENERAL FUND	Exterior Painting of Facilities	-	-	-	57,000	-	-	-
			TOTAL GENERAL FUND	899,718	577,118	200,000	257,000	200,000	200,000	200,000
104	9103	MEASURE T	LAS PIEDRAS PARK IMPROVEMENT	32,517	7,534	-	-	-	-	-
104	9285	MEASURE T	SLURRY SEAL PAVEMENT REHAB PROGRAM	944,589	(74,119)	440,000	440,000	800,000	800,000	800,000
104	9329	MEASURE T	POLICE DEPARTMENT REMODEL AND EXPANSION	533,773	5,618	-	-	-	-	-
104	9330	MEASURE T	COMMUNITY CENTER AND CULTURAL ARTS BUILDINGS	63,145	63,145	-	-	-	-	-
104	9359	MEASURE T	CITYWIDE STREET PRESERVATION AND MAINTENANCE	731,742	92,337	100,000	100,000	100,000	100,000	100,000
104	9362	MEASURE T	CITYWIDE SOLAR PANEL INSTALLATION	15,000	15,000	-	-	-	-	-
104	9363	MEASURE T	CALOES EMERGENCY GENERATOR	60,029	8,752	-	-	-	-	-
104	9378	MEASURE T	COMMUNITY BIKE TRAIL CONNECTIVITY PROJECT	390,000	190,000	-	-	-	-	-
104	9386	MEASURE T	HARVARD PROJECT	(93,195)	(93,195)	-	-	-	-	-
104	9387	MEASURE T	PLAYGROUND RESURFACING	25,000	25,000	-	-	-	-	-
104	UF 19	MEASURE T	PICKELBALL COURTS AT TEAGUE PARK	-	-	20,000	-	-	-	-
			TOTAL MEASURE T FUND	2,702,601	240,072	560,000	540,000	900,000	900,000	900,000
108	9285	MEASURE R	SLURRY SEAL PAVEMENT REHAB PROGRAM	-	-	960,000	960,000	600,000	600,000	600,000
108	9294	MEASURE R	SIDEWALK REPAIR PROGRAM	-	-	100,000	100,000	-	-	-
108	9297	MEASURE R	CROSSWALK SAFETY IMPROVEMENT	-	-	250,000	250,000	-	-	-
108	9359	MEASURE R	CITYWIDE STREET PRESERVATION AND MAINTENANCE	-	-	1,700,000	1,700,000	1,700,000	1,700,000	1,700,000
108	NEW 7	MEASURE R	Citywide Traffic Signal Upgrades	-	-	50,000	50,000	50,000	50,000	50,000
			TOTAL MEASURE R FUND	-	-	3,060,000	3,060,000	2,350,000	2,350,000	2,350,000
206	NEW 6	STORMWATER	Citywide Storm Drain Infrastructure Improvements	-	-	250,000	500,000	500,000	500,000	1,000,000
206	UF 11	STORMWATER	FOOTHILL/CAMERON DRAINAGE IMPROVEMENTS	-	-	-	-	110,000	-	-
			TOTAL STORMWATER FUND	-	-	250,000	500,000	610,000	500,000	1,000,000
207	NEW 3	UNION OIL BUILDING ENDOWMENT	Union Oil Building Improvements	-	-	535,000	465,000	-	-	-
			TOTAL UNION OIL BUILDING IMPROV FUND	-	-	535,000	465,000	-	-	-
219	9093	INCLUSIONARY HOUSING ORD.	Housing Program	182,177	182,177	-	-	-	-	-
			TOTAL INCLUSIONARY HOUSING ORD. FUND	182,177	182,177	-	-	-	-	-
223	9366	PUBLIC FACILITIES	HVAC REPLACEMENT	20,000	20,000	50,000	50,000	50,000	-	-
			TOTAL PUBLIC FACILITIES FUND	20,000	20,000	50,000	50,000	50,000	-	-
225	9377	GOVERNMENT FACILITIES	EA1 Sports Park	-	(18,630)	-	-	-	-	-
			TOTAL GOVERNMENT FACILITIES FUND	-	(18,630)	-	-	-	-	-
226	9329	PARKLAND FACILITIES	POLICE DEPARTMENT REMODEL AND EXPANSION	-	-	50,000	-	-	-	-
226	9332	PARKLAND FACILITIES	TEAGUE PARK RESTROOM PROJECT	-	(1,952)	291,102	-	-	-	-
226	9333	PARKLAND FACILITIES	MILL PARK RESTROOM REHAB PROJECT	-	(4,525)	45,000	-	-	-	-
			TOTAL PARKLAND FACILITIES FUND	-	(6,476)	386,102	-	-	-	-
229	9384	TRAFFIC IMPACT DIF	TELEGRAPH ROAD WIDENING	348,880	289,623	-	-	-	-	-
229	9385	TRAFFIC IMPACT DIF	MAIN ST/HARVARD BLVD/TELEGRAPH RD ROUNDABOUT	280,585	231,209	-	-	-	-	-
			TOTAL TRAFFIC IMPACT DIF FUND	629,465	509,831	-	-	-	-	-
280	UF 11	GAS TAX	FOOTHILL/CAMERON DRAINAGE IMPROVEMENTS	-	-	-	40,000	-	-	-
			TOTAL GAS TAX FUND	-	-	-	40,000	-	-	-
281	9285	TDA 8	SLURRY SEAL PAVEMENT REHAB PROGRAM	28,840	28,840	-	-	-	-	-
281	9294	TDA 8	SIDEWALK REPAIR PROGRAM	313,273	313,273	250,000	150,000	150,000	-	-
281	9297	TDA 8	CROSSWALK SAFETY IMPROVEMENT	924,099	231,504	-	-	-	-	-
			TOTAL TDA 8A FUND	1,266,212	573,617	250,000	150,000	150,000	-	-
282	9378	LOCAL TRANSPORTATION TDA 3	COMMUNITY BIKE TRAIL CONNECTIVITY PROJECT	1,482,878	841,122	-	-	-	-	-
			TOTAL TDA 3A FUND	1,482,878	841,122	-	-	-	-	-
283	9285	SB1 - ROAD MAINT & REHAB	SLURRY SEAL PAVEMENT REHAB PROGRAM	969,570	734,726	550,000	550,000	550,000	550,000	550,000
283	9386	SB1 - ROAD MAINT & REHAB	HARVARD PROJECT	1,165,591	220,803	-	-	-	-	-
			TOTAL SB1 FUND	2,135,161	955,529	550,000	550,000	550,000	550,000	550,000
307	9332	STATE GRANT	TEAGUE PARK RESTROOM PROJECT	76,359	76,359	154,898	-	-	-	-
307	9368	STATE GRANT	TEAGUE/MILL PARK PARKING LOT REPAVEMENT	119,455	119,455	-	-	-	-	-
			TOTAL STATE GRANT FUND	195,814	195,814	154,898	-	-	-	-
319	9365	STATE GRANT	EUCALYPTUS TREE REMOVAL & REPLACEMENT	8,050	8,050	-	-	-	-	-
			TOTAL STATE GRANT FUND	8,050	8,050	-	-	-	-	-
401	9285	FEDERAL STP	SLURRY SEAL PAVEMENT REHAB PROGRAM	8,025	8,025	-	-	-	-	-
401	9286	FEDERAL STP	HARVARD BOULEVARD SEWER PIPELINE REPLACEMENT	-	2,000,000	-	-	-	-	-
			TOTAL FEDERAL STP FUND	8,025	2,008,025	-	-	-	-	-
412	9299	ARPA	MESA TANK REHAB/REPLACEMENT	658,858	(183,423)	-	-	-	-	-
412	9323	ARPA	CITY HALL & OTHER CITY FACILITY IMPROVEMENTS AND UPGRADES	215,000	207,258	-	-	-	-	-
412	9324	ARPA	HARVARD BLVD WATER MAIN LINE REPLACEMENT	1,500,000	1,500,000	-	-	-	-	-
412	9329	ARPA	POLICE DEPARTMENT REMODEL AND EXPANSION	1,217,254	437,291	-	-	-	-	-

412	9330	ARPA	COMMUNITY CENTER AND CULTURAL ARTS BUILDINGS	100,000	98,245	-	-	-	-	-
412	9364	ARPA	FLEET SHOP INSULATION	4,738	4,738	-	-	-	-	-
412	9365	ARPA	EUCALYPTUS TREE REMOVAL & REPLACEMENT	39,104	38,396	-	-	-	-	-
412	9369	ARPA	CITY BIKEWAY PROJECT	25,000	25,000	-	-	-	-	-
412	9373	ARPA	CITY BUILDING LIGHTING RETROFIT	74,000	73,480	-	-	-	-	-
412	9376	ARPA	ADA SELF EVALUATION	10,000	-	-	-	-	-	-
412	9382	ARPA	PECK & HARVARD BOULEVARD TRAFFIC SIGNAL REPLACEMENT PROJECT	553,010	474,931	-	-	-	-	-
412	9386	ARPA	HARVARD PROJECT	1,500,000	181,779	-	-	-	-	-
TOTAL ARPA FUND				5,896,963	2,857,695	-	-	-	-	-
414	9399	US DOT	SAFE STREETS AND ROADS FOR ALL (SS4A) GRANT PROGRAM	335,000	335,000	-	-	-	-	-
TOTAL US D.O.T. FUND				335,000	335,000	-	-	-	-	-
610	9039	SEWER	WRF FLOODWALL	96,138	96,138	-	-	-	-	-
610	9213	SEWER	MANHOLE REHAB/REPLACEMENT PROGRAM	172,540	172,540	50,000	50,000	50,000	-	-
610	9214	SEWER	INFILL AND INFLOW REDUCT PROGRAM	203,696	203,696	50,000	50,000	50,000	-	-
610	9215	SEWER	SEWER PIPELINE REHAB PROGRAM	1,289,638	1,273,235	500,000	500,000	500,000	-	-
610	9227	SEWER	ADVANCED REVERSE OSMOSIS SYSTEM	493,121	(107,744)	-	-	-	-	-
610	9286	SEWER	HARVARD BOULEVARD SEWER PIPELINE REPLACEMENT	4,445,315	2,445,315	-	-	-	-	-
610	9301	SEWER	GIS/GPS ASSET MANAGEMENT PROGRAM	-	(18,474)	-	-	-	-	-
610	9341	SEWER	WRF - Concrete Tank Cycle Replacement	40,342	40,342	370,000	-	-	-	-
610	9342	SEWER	WRF - Membrane Replacement	523,253	523,253	-	-	-	-	-
610	9358	SEWER	LEMONWOOD LIFT STATION BACKUP POWER	36,890	36,890	-	-	-	-	-
610	9379	SEWER	ENHANCED AERATION CONTROL - AMMONIA ANALYZER	140,000	139,000	-	-	-	-	-
610	9383	SEWER	WRF BLOWER REPLACEMENT PROJECT	682,517	627,109	-	-	-	-	-
610	9386	SEWER	HARVARD PROJECT	800,116	(10,409)	-	-	-	-	-
610	NEW 13	SEWER	WRF Grit Classifier Replacement	-	-	-	75,000	325,000	-	-
610	NEW 14	SEWER	WRF UV Disinfection Rehabilitation	-	-	58,292	5,708	-	-	-
610	NEW 15	SEWER	WRF Screw Press Redundancy	-	-	256,000	1,024,000	-	-	-
610	NEW 16	SEWER	WRF Coating Repairs	-	-	-	-	320,000	1,280,000	-
610	NEW 17	SEWER	WRF Security Fencing and Landscaping	-	-	-	-	-	240,000	-
610	NEW 18	SEWER	WRF SCADA Computer Upgrades	-	-	-	160,000	-	-	-
610	NEW 20	SEWER	WRF Coarse and Fine Screens	-	-	-	-	-	80,000	-
610	NEW 21	SEWER	WRF Hardscape Rehabilitation	-	-	-	-	-	160,000	-
610	NEW 22	SEWER	WRF Influent Channel Improvements	-	-	-	-	-	160,000	-
610	NEW 23	SEWER	WRF Building Repairs	-	-	-	-	52,500	227,500	-
610	NEW 24	SEWER	Acacia Sewer Improvement	-	-	125,000	500,000	-	-	-
610	NEW 25	SEWER	California Sewer Improvement	-	-	193,000	-	-	-	-
610	NEW 27	SEWER	Blanchard Sewer Improvement	-	-	-	195,800	783,200	-	-
610	NEW 28	SEWER	E Main Sewer Improvement	-	-	-	-	-	133,200	-
610	NEW 29	SEWER	N 4th Sewer Improvement	-	-	-	-	-	234,000	-
TOTAL SEWER FUND				8,923,565	5,420,891	1,602,292	2,560,508	2,080,700	2,514,700	-
620	9108	WATER	WATER MAIN REPLACEMENT PROGRAM	4,044,524	2,707,153	-	-	-	-	-
620	9234	WATER	CANYON BOOSTER UPGRADE	862,282	862,282	-	-	-	-	-
620	9236	WATER	CROSSTOWN PIPELINE	2,552,531	2,520,434	-	-	-	-	-
620	9267	WATER	WELL REHABILITATION PROGRAM	800,571	800,571	-	-	-	-	-
620	9271	WATER	METER REPLACEMENT PROGRAM	641,684	79,397	300,000	300,000	300,000	-	-
620	9299	WATER	MESA TANK REHAB/REPLACEMENT	384,165	183,662	-	-	-	-	-
620	9300	WATER	SCADA LAND LINE TO RADIO	295,192	295,192	100,000	100,000	100,000	-	-
620	9301	WATER	GIS/GPS ASSET MANAGEMENT PROGRAM	140,462	94,370	-	-	-	-	-
620	9355	WATER	EMERGENCY GENERATORS	2,063,334	2,060,344	-	-	-	-	-
620	9356	WATER	WELL 12 ABOVE GROUND REHABILITATION	1,468,550	1,468,550	-	-	-	-	-
620	9357	WATER	WATER METER REPLACEMENT PROGRAM - PRODUCTION	656,599	639,827	150,000	150,000	150,000	-	-
620	9363	WATER	CALOES EMERGENCY GENERATOR	3,801	3,801	-	-	-	-	-
620	9386	WATER	HARVARD PROJECT	697,697	(6,514)	-	-	-	-	-
620	9388	WATER	MAIN RESERVOIR FENCING	94,465	21,262	-	-	-	-	-
620	NEW 10	WATER	Case Tank Access Road	-	-	200,000	800,000	-	-	-
620	NEW 11	WATER	Fuchsia Tank Slope Repair	-	-	50,000	450,000	-	-	-
620	NEW 12	WATER	Peck Tank Access Road	-	-	50,000	350,000	-	-	-
620	NEW 9	WATER	Water Facilities Sustainability Improvements	-	-	100,000	900,000	-	-	-
TOTAL WATER FUND				14,705,857	11,730,330	950,000	3,050,000	550,000	-	-
800	9245	DIF	DEVELOPMENT IMPACT FEES	74,454	74,454	-	-	-	-	-
TOTAL DIF FUND				74,454	74,454	-	-	550,000	-	-
803	9375	HARDING PARK	CITYWIDE PARKING LOT REHABILITATION	101,249	101,249	-	-	-	-	-
TOTAL HARDING PARK FUND				101,249	101,249	-	-	-	-	-
100-UF	9365	UNFUNDED GENERAL	EUCALYPTUS TREE REMOVAL & REPLACEMENT	-	-	35,000	325,000	300,000	-	-
100-UF	9374	UNFUNDED GENERAL	FACILITIES KEY SYSTEM	40,000	-	-	50,000	50,000	-	-
100-UF	NEW 1	UNFUNDED GENERAL	Exterior Painting of Facilities	-	-	45,000	-	-	-	-
100-UF	NEW 2	UNFUNDED GENERAL	Sports Lighting Upgrade	-	-	514,000	-	-	-	-
100-UF	UF 18	UNFUNDED GENERAL	EMERGENCY GENERATOR FOR CITY HALL CAMPUS	-	-	-	470,000	-	-	-
100-UF	UF 21	UNFUNDED GENERAL	ECP CHARGING STATIONS	-	-	50,000	-	-	-	-
100-UF	UF 4	UNFUNDED GENERAL	STREET LIGHTING RETROFIT	-	-	21,000	-	-	-	-
104-UF	UF 12	UNFUNDED-MEASURE T	PECK/CALPIPE ROAD EXTENSION PROJECT	-	-	190,000	-	-	-	-
104-UF	UF 19	UNFUNDED-MEASURE T	PICKELBALL COURTS AT TEAGUE PARK	-	-	-	165,000	-	-	-
104-UF	UF 20	UNFUNDED-MEASURE T	8TH STREET LIGHT REPLACEMENT PROJECT	-	-	100,000	-	-	-	-
226-UF	UF 1	UNFUNDED-PARKLAND FACILITIES	PARK IMPROVEMENTS	-	-	-	-	450,000	-	-
226-UF	UF 17	UNFUNDED-PARKLAND FACILITIES	NEW DOG PARK	-	-	-	100,000	350,000	-	-

280-UF	UF 12	UNFUNDED-GAS TAX	PECK/CALPIPE ROAD EXTENSION PROJECT	-	-	190,000	-	-	-	-
610-UF	9379	UNFUNDED - SEWER	ENHANCED AERATION CONTROL - AMMONIA ANALYZER	-	-	229,000	-	-	-	-
610-UF	NEW 19	UNFUNDED - SEWER	WRF Influent Pump Station	-	-	800,000	1,600,000	1,600,000	-	-
610-UF	UF 9	UNFUNDED - SEWER	UPGRADE UV AIR CONDITIONERS	-	-	132,000	-	-	-	-
620-UF	9108	UNFUNDED - WATER	WATER MAIN REPLACEMENT PROGRAM	-	-	1,000,000	1,000,000	1,000,000	-	-
620-UF	9267	UNFUNDED - WATER	WELL REHABILITATION PROGRAM	-	-	500,000	500,000	500,000	-	-
620-UF	NEW 5	UNFUNDED - WATER	Water Facilities Resilience Improvements	-	-	1,000,000	2,000,000	-	-	-
620-UF	UF 13	UNFUNDED - WATER	STECKEL TREATMENT PLANT MEDIA REPLACEMENT	-	-	100,000	100,000	100,000	100,000	100,000
620-UF	UF 14	UNFUNDED - WATER	WATER SYSTEM VALVE REPLACEMENT	-	-	200,000	200,000	200,000	200,000	200,000
620-UF	UF 15	UNFUNDED - WATER	ACTUATOR REPLACEMENT	-	-	75,000	-	-	-	-
620-uf	UF 22	UNFUNDED - WATER	WATER STORAGE FACILITY REHABILITATION	-	-	400,000	200,000	220,000	242,000	1,188,000
803-UF	NEW 2	UNFUNDED-HARDING PARK	Sports Lighting Upgrade	-	-	-	824,000	-	-	-
CPA-UF	UF 21	UNFUNDED-CPA	EEP CHARGING STATIONS	-	-	250,000	-	-	-	-
DIF-UF	9323	UNFUNDED - DIF	CITY HALL & OTHER CITY FACILITY IMPROVEMENTS AND UPGRADES	-	-	60,000	60,000	60,000	-	-
DIF-UF	9329	UNFUNDED - DIF	POLICE DEPARTMENT REMODEL AND EXPANSION	-	-	205,000	205,000	-	-	-
DIF-UF	9329	UNFUNDED - DIF	POLICE DEPARTMENT REMODEL AND EXPANSION	-	-	100,000	-	-	-	-
DIF-UF	NEW 26	UNFUNDED - DIF	E Harvard Sewer Improvement	-	-	-	185,000	740,000	-	-
Grant-UF	UF 12	UNFUNDED-GRANT	PECK/CALPIPE ROAD EXTENSION PROJECT	-	-	340,000	-	-	-	-
Grant-UF	UF 21	UNFUNDED-GRANT	EEP CHARGING STATIONS	-	-	400,000	-	-	-	-
TOTAL UNFUNDED				40,000	-	6,936,000	7,984,000	5,570,000	542,000	1,488,000
TOTAL				39,607,188	26,605,866	15,484,292	19,206,508	13,560,700	7,556,700	6,488,000

FUND	Project	Category	Project Name	FY 24/25 Budget (Incl. C/O)	Budget Available As Of 06/26/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	TOTAL REQUESTED
610	9039	SEWER	WRF FLOODWALL	96,138	96,138	-	-	-	-	-	-
219	9093	INCLUSIONARY HOUSING ORD.	Housing Program	182,177	182,177	-	-	-	-	-	-
104	9103	MEASURE T	LAS PIEDRAS PARK IMPROVEMENT	32,517	7,534	-	-	-	-	-	-
620-UF	9108	UNFUNDED - WATER	WATER MAIN REPLACEMENT PROGRAM	-	-	1,000,000	1,000,000	1,000,000	-	-	3,000,000
620	9108	WATER	WATER MAIN REPLACEMENT PROGRAM	4,044,524	2,707,153	-	-	-	-	-	-
100	9166	GENERAL FUND	Boys and Girls Club Improvement	30,470	20,875	-	-	-	-	-	-
610	9213	SEWER	MANHOLE REHAB/REPLACEMENT PROGRAM	172,540	172,540	50,000	50,000	50,000	-	-	150,000
610	9214	SEWER	INFILL AND INFLOW REDUCT PROGRAM	203,696	203,696	50,000	50,000	50,000	-	-	150,000
610	9215	SEWER	SEWER PIPELINE REHAB PROGRAM	1,289,638	1,273,235	500,000	500,000	500,000	-	-	1,500,000
610	9227	SEWER	ADVANCED REVERSE OSMOSIS SYSTEM	493,121	(107,744)	-	-	-	-	-	-
620	9234	WATER	CANYON BOOSTER UPGRADE	862,282	862,282	-	-	-	-	-	-
620	9236	WATER	CROSSTOWN PIPELINE	2,552,531	2,520,434	-	-	-	-	-	-
800	9245	DIF	DEVELOPMENT IMPACT FEES	74,454	74,454	-	-	-	-	-	-
620	9267	WATER	WELL REHABILITATION PROGRAM	800,571	800,571	-	-	-	-	-	-
620-UF	9267	UNFUNDED - WATER	WELL REHABILITATION PROGRAM	-	-	500,000	500,000	500,000	-	-	1,500,000
620	9271	WATER	METER REPLACEMENT PROGRAM	641,684	79,397	300,000	300,000	300,000	-	-	900,000
104	9285	MEASURE T	SLURRY SEAL PAVEMENT REHAB PROGRAM	944,589	(74,119)	440,000	440,000	800,000	800,000	800,000	3,280,000
281	9285	TDA 8	SLURRY SEAL PAVEMENT REHAB PROGRAM	28,840	28,840	-	-	-	-	-	-
108	9285	MEASURE R	SLURRY SEAL PAVEMENT REHAB PROGRAM	-	-	960,000	960,000	600,000	600,000	600,000	3,720,000
283	9285	SB1 - ROAD MAINT & REHAB	SLURRY SEAL PAVEMENT REHAB PROGRAM	969,570	734,726	550,000	550,000	550,000	550,000	550,000	2,750,000
401	9285	FEDERAL STP	SLURRY SEAL PAVEMENT REHAB PROGRAM	8,025	8,025	-	-	-	-	-	-
610	9286	SEWER	HARVARD BOULEVARD SEWER PIPELINE REPLACEMENT	4,445,315	2,445,315	-	-	-	-	-	-
401	9286	FEDERAL STP	HARVARD BOULEVARD SEWER PIPELINE REPLACEMENT	-	2,000,000	-	-	-	-	-	-
281	9294	TDA 8	SIDEWALK REPAIR PROGRAM	313,273	313,273	250,000	150,000	150,000	-	-	550,000
108	9294	MEASURE R	SIDEWALK REPAIR PROGRAM	-	-	100,000	100,000	-	-	-	200,000
281	9297	TDA 8	CROSSWALK SAFETY IMPROVEMENT	924,099	231,504	-	-	-	-	-	-
100	9297	GENERAL FUND	CROSSWALK SAFETY IMPROVEMENT	305,998	193,272	-	-	-	-	-	-
108	9297	MEASURE R	CROSSWALK SAFETY IMPROVEMENT	-	-	250,000	250,000	-	-	-	500,000
620	9299	WATER	MESA TANK REHAB/REPLACEMENT	384,165	183,662	-	-	-	-	-	-
412	9299	ARPA	MESA TANK REHAB/REPLACEMENT	658,858	(183,423)	-	-	-	-	-	-
620	9300	WATER	SCADA LAND LINE TO RADIO	295,192	295,192	100,000	100,000	100,000	-	-	300,000
100	9301	GENERAL FUND	GIS/GPS ASSET MANAGEMENT PROGRAM	-	(11,345)	-	-	-	-	-	-
610	9301	SEWER	GIS/GPS ASSET MANAGEMENT PROGRAM	-	(18,474)	-	-	-	-	-	-
620	9301	WATER	GIS/GPS ASSET MANAGEMENT PROGRAM	140,462	94,370	-	-	-	-	-	-
100	9323	GENERAL FUND	CITY HALL & OTHER CITY FACILITY IMPROVEMENTS AND UPGRADES	127,911	75,698	-	-	-	-	-	-
412	9323	ARPA	CITY HALL & OTHER CITY FACILITY IMPROVEMENTS AND UPGRADES	215,000	207,258	-	-	-	-	-	-
DIF-UF	9323	UNFUNDED - DIF	CITY HALL & OTHER CITY FACILITY IMPROVEMENTS AND UPGRADES	-	-	60,000	60,000	60,000	-	-	180,000
412	9324	ARPA	HARVARD BLVD WATER MAIN LINE REPLACEMENT	1,500,000	1,500,000	-	-	-	-	-	-
100	9329	GENERAL FUND	POLICE DEPARTMENT REMODEL AND EXPANSION	150,000	150,000	-	-	-	-	-	-
104	9329	MEASURE T	POLICE DEPARTMENT REMODEL AND EXPANSION	533,773	5,618	-	-	-	-	-	-
226	9329	PARKLAND FACILITIES	POLICE DEPARTMENT REMODEL AND EXPANSION	-	-	50,000	-	-	-	-	50,000
412	9329	ARPA	POLICE DEPARTMENT REMODEL AND EXPANSION	1,217,254	437,291	-	-	-	-	-	-
DIF-UF	9329	UNFUNDED - DIF	POLICE DEPARTMENT REMODEL AND EXPANSION	-	-	205,000	205,000	-	-	-	410,000
DIF-UF	9329	UNFUNDED - DIF	POLICE DEPARTMENT REMODEL AND EXPANSION	-	-	100,000	-	-	-	-	100,000
100	9330	GENERAL FUND	COMMUNITY CENTER AND CULTURAL ARTS BUILDINGS	150,000	134,108	-	-	-	-	-	-
104	9330	MEASURE T	COMMUNITY CENTER AND CULTURAL ARTS BUILDINGS	63,145	63,145	-	-	-	-	-	-
412	9330	ARPA	COMMUNITY CENTER AND CULTURAL ARTS BUILDINGS	100,000	98,245	-	-	-	-	-	-
226	9332	PARKLAND FACILITIES	TEAGUE PARK RESTROOM PROJECT	-	(1,952)	291,102	-	-	-	-	291,102
307	9332	STATE GRANT	TEAGUE PARK RESTROOM PROJECT	76,359	76,359	154,898	-	-	-	-	154,898
226	9333	PARKLAND FACILITIES	MILL PARK RESTROOM REHAB PROJECT	-	(4,525)	45,000	-	-	-	-	45,000
610	9341	SEWER	WRF - Concrete Tank Cycle Replacement	40,342	40,342	370,000	-	-	-	-	370,000
610	9342	SEWER	WRF - Membrane Replacement	523,253	523,253	-	-	-	-	-	-
620	9355	WATER	EMERGENCY GENERATORS	2,063,334	2,060,344	-	-	-	-	-	-
620	9356	WATER	WELL 12 ABOVE GROUND REHABILITATION	1,468,550	1,468,550	-	-	-	-	-	-
620	9357	WATER	WATER METER REPLACEMENT PROGRAM - PRODUCTION	656,599	639,827	150,000	150,000	150,000	-	-	450,000
610	9358	SEWER	LEMONWOOD LIFT STATION BACKUP POWER	36,890	36,890	-	-	-	-	-	-
104	9359	MEASURE T	CITYWIDE STREET PRESERVATION AND MAINTENANCE	731,742	92,337	100,000	100,000	100,000	100,000	100,000	500,000
100	9359	GENERAL FUND	CITYWIDE STREET PRESERVATION AND MAINTENANCE	-	(12,232)	200,000	200,000	200,000	200,000	200,000	1,000,000
108	9359	MEASURE R	CITYWIDE STREET PRESERVATION AND MAINTENANCE	-	-	1,700,000	1,700,000	1,700,000	1,700,000	1,700,000	8,500,000
104	9362	MEASURE T	CITYWIDE SOLAR PANEL INSTALLATION	15,000	15,000	-	-	-	-	-	-
100	9363	GENERAL FUND	CALOES EMERGENCY GENERATOR	124,939	19,796	-	-	-	-	-	-
104	9363	MEASURE T	CALOES EMERGENCY GENERATOR	60,029	8,752	-	-	-	-	-	-
620	9363	WATER	CALOES EMERGENCY GENERATOR	3,801	3,801	-	-	-	-	-	-
412	9364	ARPA	FLEET SHOP INSULATION	4,738	4,738	-	-	-	-	-	-
319	9365	STATE GRANT	EUCALYPTUS TREE REMOVAL & REPLACEMENT	8,050	8,050	-	-	-	-	-	-
412	9365	ARPA	EUCALYPTUS TREE REMOVAL & REPLACEMENT	39,104	38,396	-	-	-	-	-	-
100-UF	9365	UNFUNDED GENERAL	EUCALYPTUS TREE REMOVAL & REPLACEMENT	-	-	35,000	325,000	300,000	-	-	660,000
223	9366	PUBLIC FACILITIES	HVAC REPLACEMENT	20,000	20,000	50,000	50,000	50,000	-	-	150,000
307	9368	STATE GRANT	TEAGUE/MILL PARK PARKING LOT REPAVEMENT	119,455	119,455	-	-	-	-	-	-
412	9369	ARPA	CITY BIKEWAY PROJECT	25,000	25,000	-	-	-	-	-	-
412	9373	ARPA	CITY BUILDING LIGHTING RETROFIT	74,000	73,480	-	-	-	-	-	-
100-UF	9374	UNFUNDED GENERAL	FACILITIES KEY SYSTEM	40,000	-	-	50,000	50,000	-	-	100,000
100	9375	GENERAL FUND	CITYWIDE PARKING LOT REHABILITATION	10,400	10,400	-	-	-	-	-	-
803	9375	HARDING PARK	CITYWIDE PARKING LOT REHABILITATION	101,249	101,249	-	-	-	-	-	-
412	9376	ARPA	ADA SELF EVALUATION	10,000	-	-	-	-	-	-	-
225	9377	GOVERNMENT FACILITIES	EA1 Sports Park	-	(18,630)	-	-	-	-	-	-
104	9378	MEASURE T	COMMUNITY BIKE TRAIL CONNECTIVITY PROJECT	390,000	190,000	-	-	-	-	-	-
282	9378	LOCAL TRANSPORTATION TDA 3	COMMUNITY BIKE TRAIL CONNECTIVITY PROJECT	1,482,878	841,122	-	-	-	-	-	-

610	9379	SEWER	ENHANCED AERATION CONTROL - AMMONIA ANALYZER	140,000	139,000	-	-	-	-	-	-
610-UF	9379	UNFUNDED - SEWER	ENHANCED AERATION CONTROL - AMMONIA ANALYZER	-	-	229,000	-	-	-	-	229,000
100	9380	GENERAL FUND	UNION OIL BUILDING	-	(3,453)	-	-	-	-	-	-
412	9382	ARPA	PECK & HARVARD BOULEVARD TRAFFIC SIGNAL REPLACEMENT PROJECT	553,010	474,931	-	-	-	-	-	-
610	9383	SEWER	WRF BLOWER REPLACEMENT PROJECT	682,517	627,109	-	-	-	-	-	-
229	9384	TRAFFIC IMPACT DIF	TELEGRAPH ROAD WIDENING	348,880	289,623	-	-	-	-	-	-
229	9385	TRAFFIC IMPACT DIF	MAIN ST/HARVARD BLVD/TELEGRAPH RD ROUNDABOUT	280,585	231,209	-	-	-	-	-	-
104	9386	MEASURE T	HARVARD PROJECT	(93,195)	(93,195)	-	-	-	-	-	-
283	9386	SB1 - ROAD MAINT & REHAB	HARVARD PROJECT	1,165,591	220,803	-	-	-	-	-	-
412	9386	ARPA	HARVARD PROJECT	1,500,000	181,779	-	-	-	-	-	-
610	9386	SEWER	HARVARD PROJECT	800,116	(10,409)	-	-	-	-	-	-
620	9386	WATER	HARVARD PROJECT	697,697	(6,514)	-	-	-	-	-	-
104	9387	MEASURE T	PLAYGROUND RESURFACING	25,000	25,000	-	-	-	-	-	-
620	9388	WATER	MAIN RESERVOIR FENCING	94,465	21,262	-	-	-	-	-	-
414	9399	US DOT	SAFE STREETS AND ROADS FOR ALL (SS4A) GRANT PROGRAM	335,000	335,000	-	-	-	-	-	-
100	NEW 1	GENERAL FUND	Exterior Painting of Facilities	-	-	-	57,000	-	-	-	57,000
100-UF	NEW 1	UNFUNDED GENERAL	Exterior Painting of Facilities	-	-	45,000	-	-	-	-	45,000
620	NEW 10	WATER	Case Tank Access Road	-	-	200,000	800,000	-	-	-	1,000,000
620	NEW 11	WATER	Fuchsia Tank Slope Repair	-	-	50,000	450,000	-	-	-	500,000
620	NEW 12	WATER	Peck Tank Access Road	-	-	50,000	350,000	-	-	-	400,000
610	NEW 13	SEWER	WRF Grit Classifier Replacement	-	-	-	75,000	325,000	-	-	400,000
610	NEW 14	SEWER	WRF UV Disinfection Rehabilitation	-	-	58,292	5,708	-	-	-	64,000
610	NEW 15	SEWER	WRF Screw Press Redundancy	-	-	256,000	1,024,000	-	-	-	1,280,000
610	NEW 16	SEWER	WRF Coating Repairs	-	-	-	-	320,000	1,280,000	-	1,600,000
610	NEW 17	SEWER	WRF Security Fencing and Landscaping	-	-	-	-	-	240,000	-	240,000
610	NEW 18	SEWER	WRF SCADA Computer Upgrades	-	-	-	160,000	-	-	-	160,000
610-UF	NEW 19	UNFUNDED - SEWER	WRF Influent Pump Station	-	-	800,000	1,600,000	1,600,000	-	-	4,000,000
100-UF	NEW 2	UNFUNDED GENERAL	Sports Lighting Upgrade	-	-	514,000	-	-	-	-	514,000
803-UF	NEW 2	UNFUNDED-HARDING PARK	Sports Lighting Upgrade	-	-	-	824,000	-	-	-	824,000
610	NEW 20	SEWER	WRF Coarse and Fine Screens	-	-	-	-	-	80,000	-	80,000
610	NEW 21	SEWER	WRF Hardscape Rehabilitation	-	-	-	-	-	160,000	-	160,000
610	NEW 22	SEWER	WRF Influent Channel Improvements	-	-	-	-	-	160,000	-	160,000
610	NEW 23	SEWER	WRF Building Repairs	-	-	-	-	52,500	227,500	-	280,000
610	NEW 24	SEWER	Acacia Sewer Improvement	-	-	125,000	500,000	-	-	-	625,000
610	NEW 25	SEWER	California Sewer Improvement	-	-	193,000	-	-	-	-	193,000
DIF-UF	NEW 26	UNFUNDED - DIF	E Harvard Sewer Improvement	-	-	-	185,000	740,000	-	-	925,000
610	NEW 27	SEWER	Blanchard Sewer Improvement	-	-	-	195,800	783,200	-	-	979,000
610	NEW 28	SEWER	E Main Sewer Improvement	-	-	-	-	-	133,200	-	133,200
610	NEW 29	SEWER	N 4th Sewer Improvement	-	-	-	-	-	234,000	-	234,000
207	NEW 3	UNION OIL BUILDING ENDOWMENT	Union Oil Building Improvements	-	-	535,000	465,000	-	-	-	1,000,000
620-UF	NEW 5	UNFUNDED - WATER	Water Facilities Resilience Improvements	-	-	1,000,000	2,000,000	-	-	-	3,000,000
206	NEW 6	STORMWATER	Citywide Storm Drain Infrastructure Improvements	-	-	250,000	500,000	500,000	500,000	1,000,000	2,750,000
108	NEW 7	MEASURE R	Citywide Traffic Signal Upgrades	-	-	50,000	50,000	50,000	50,000	50,000	250,000
620	NEW 9	WATER	Water Facilities Sustainability Improvements	-	-	100,000	900,000	-	-	-	1,000,000
226-UF	UF 1	UNFUNDED-PARKLAND FACILITIES	PARK IMPROVEMENTS	-	-	-	-	450,000	-	-	450,000
280	UF 11	GAS TAX	FOOTHILL/CAMERON DRAINAGE IMPROVEMENTS	-	-	-	40,000	-	-	-	40,000
206	UF 11	STORMWATER	FOOTHILL/CAMERON DRAINAGE IMPROVEMENTS	-	-	-	-	110,000	-	-	110,000
280-UF	UF 12	UNFUNDED-GAS TAX	PECK/CALPIPE ROAD EXTENSION PROJECT	-	-	190,000	-	-	-	-	190,000
104-UF	UF 12	UNFUNDED-MEASURE T	PECK/CALPIPE ROAD EXTENSION PROJECT	-	-	190,000	-	-	-	-	190,000
Grant-UF	UF 12	UNFUNDED-GRANT	PECK/CALPIPE ROAD EXTENSION PROJECT	-	-	340,000	-	-	-	-	340,000
620-UF	UF 13	UNFUNDED - WATER	STECKEL TREATMENT PLANT MEDIA REPLACEMENT	-	-	100,000	100,000	100,000	100,000	100,000	500,000
620-UF	UF 14	UNFUNDED - WATER	WATER SYSTEM VALVE REPLACEMENT	-	-	200,000	200,000	200,000	200,000	200,000	1,000,000
620-UF	UF 15	UNFUNDED - WATER	ACTUATOR REPLACEMENT	-	-	75,000	-	-	-	-	75,000
226-UF	UF 17	UNFUNDED-PARKLAND FACILITIES	NEW DOG PARK	-	-	-	100,000	350,000	-	-	450,000
100-UF	UF 18	UNFUNDED GENERAL	EMERGENCY GENERATOR FOR CITY HALL CAMPUS	-	-	-	470,000	-	-	-	470,000
104	UF 19	MEASURE T	PICKELBALL COURTS AT TEAGUE PARK	-	-	20,000	-	-	-	-	20,000
104-UF	UF 19	UNFUNDED-MEASURE T	PICKELBALL COURTS AT TEAGUE PARK	-	-	-	165,000	-	-	-	165,000
104-UF	UF 20	UNFUNDED-MEASURE T	8TH STREET LIGHT REPLACEMENT PROJECT	-	-	100,000	-	-	-	-	100,000
100-UF	UF 21	UNFUNDED GENERAL	EEP CHARGING STATIONS	-	-	50,000	-	-	-	-	50,000
Grant-UF	UF 21	UNFUNDED-GRANT	EEP CHARGING STATIONS	-	-	400,000	-	-	-	-	400,000
CPA-UF	UF 21	UNFUNDED-CPA	EEP CHARGING STATIONS	-	-	250,000	-	-	-	-	250,000
620-uf	UF 22	UNFUNDED - WATER	WATER STORAGE FACILITY REHABILITATION	-	-	400,000	200,000	220,000	242,000	1,188,000	2,250,000
100-UF	UF 4	UNFUNDED GENERAL	STREET LIGHTING RETROFIT	-	-	21,000	-	-	-	-	21,000
610-UF	UF 9	UNFUNDED - SEWER	UPGRADE UV AIR CONDITIONERS	-	-	132,000	-	-	-	-	132,000
DBL Check				39,607,188	26,616,867	15,484,292	19,206,508	13,010,700	7,556,700	6,488,000	61,746,200
				39607188.35	26616866.84	15484292	19206508	13010700	7556700	6488000	61746200
				-	-	-	-	-	-	-	-

TITLE: WRF FLOODWALL		DEPT: PW	CIP #: 9039
Project Description: The project would construct a floodwall to protect the Water Recycling Facility (WRF), as required by The Federal Emergency Management Agency (FEMA).			

		Prior Years Actuals	FY 24/25 Budget (incl. C/O)	Budget Available As Of 6/26/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	TOTAL
Project Phases										
290	Design/Study Services		96,138	96,138						-
295	Right of Way/Other		-	-						-
660	Construction		-	-						-
TOTAL BY PHASE			96,138	96,138	-	-	-	-	-	-
Sources of Funds										
610	SEWER		96,138	96,138						-
										-
										-
TOTAL BY FUND			96,138	96,138	-	-	-	-	-	-

TITLE: Housing Program				DEPT: CEDD		CIP #: 9093	

			FY 24/25 Budget (incl. C/O)	Budget Available As Of 6/26/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	TOTAL
Project Phases										
290	Design/Study Services		-	-						-
295	Right of Way/Other		-	182,177						-
660	Construction		182,177	-						-
TOTAL BY PHASE			182,177	182,177	-	-	-	-	-	-
Sources of Funds										
104	Measure T			-						-
219	Inclusionary Housing Ord		182,177	182,177						-
450	CDBG			-						-
TOTAL BY FUND			182,177	182,177	-	-	-	-	-	-

TITLE: LAS PIEDRAS PARK IMPROVEMENT		DEPT: PARKS	CIP #:	9103
Project Description: The project consists of construction of new swings and to address drainage issue within the playground area. Prior year expenses were from original project (06/07-14/15). This project is expected to be completed by FY 24/25				

			FY 24/25 Budget (incl. C/O)	Budget Available As Of 6/26/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	TOTAL
Project Phases										
290	Design/Study Services		-	-						-
295	Right of Way/Other		-	-						-
660	Construction		32,517	7,534						-
TOTAL BY PHASE			32,517	7,534	-	-	-	-	-	-
Sources of Funds										
104	Measure T		32,517	7,534						-
226	Parkland Facilities			-						-
450	CDBG			-						-
TOTAL BY FUND			32,517	7,534	-	-	-	-	-	-

TITLE: WATER MAIN REPLACEMENT PROGRAM			DEPT:	PW	CIP #:	9108
Project Description: The Potable Water System Master Plan identified existing water mains deficient in capacity and condition. This program is ongoing replacement.						

			FY 24/25 Budget (incl. C/O)	Budget Available As Of 6/26/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	TOTAL
Project Phases										
290	Design/Study Services		172,246	170,259						-
295	Right of Way/Other		-	(342)						-
660	Construction		3,872,279	2,537,236	1,000,000	1,000,000	1,000,000			3,000,000
TOTAL BY PHASE			4,044,524	2,707,153	1,000,000	1,000,000	1,000,000	-	-	3,000,000
Sources of Funds										
620-UF	UNFUNDED - WATER				1,000,000	1,000,000	1,000,000	-	-	3,000,000
620			4,044,524	2,707,153						-
				-						-
TOTAL BY FUND			4,044,524	2,707,153	1,000,000	1,000,000	1,000,000	-	-	3,000,000

TITLE: Boys and Girls Club Improvement		DEPT: PARKS	CIP #: 9166
Project Description: Project includes various building and grounds improvements; including restroom remodel, kitchen remodel, improving exterior drainage issues, roof / fascia repairs.			

			FY 24/25 Budget (incl. C/O)	Budget Available As Of 6/26/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	TOTAL
Project Phases										
290	Design/Study Services		-	-	130					-

295	Right of Way/Other		-	-						-
660	Construction		30,470	20,875						-
TOTAL BY PHASE			30,470	20,875	-	-	-	-	-	-

Sources of Funds

100	General Fund		30,470	20,875						-
412	ARPA 5-9323-660			-						-
GRANT	Boys & Girls Club			-						-
TOTAL BY FUND			30,470	20,875	-	-	-	-	-	-

TITLE: MANHOLE REHAB/REPLACEMENT PROGRAM

DEPT: PW

CIP #: 9213

Project Description: The Wastewater system Master Plan identified multiple manholes to be deficient in condition. This program is the on-going rehabilitation or replacement of deficient manholes.

			FY 24/25 Budget (incl. C/O)	Budget Available As Of 6/26/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	TOTAL
Project Phases										
290	Design/Study Services		29,258	29,258	-					-
295	Right of Way/Other		-	-	-					-
660	Construction		143,282	143,282	50,000	50,000	50,000			150,000
TOTAL BY PHASE			172,540	172,540	50,000	50,000	50,000	-	-	150,000
Sources of Funds										
610	SEWER		172,540	172,540	50,000	50,000	50,000			150,000
				-						-
				-						-
TOTAL BY FUND			172,540	172,540	50,000	50,000	50,000	-	-	150,000

TITLE: INFILL AND INFLOW REDUCT PROGRAM

DEPT: PW

CIP #: 9214

Project Description: This program is on-going spot repairs of sewer pipelines to eliminate inflow and infiltration into the wastewater system. This work will need to be coordinated in advance of pavement repair or overlay work such that newly renovated pavement is not dug up within 5 years of completion.

			FY 24/25 Budget (incl. C/O)	Budget Available As Of 6/26/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	TOTAL
Project Phases										
290	Design/Study Services		-	-						-
295	Right of Way/Other		-	-						-
660	Construction		203,696	203,696	50,000	50,000	50,000			150,000
TOTAL BY PHASE			203,696	203,696	50,000	50,000	50,000	-	-	150,000
Sources of Funds										
610	SEWER		203,696	203,696	50,000	50,000	50,000			150,000
				-						-
				-						-
TOTAL BY FUND			203,696	203,696	50,000	50,000	50,000	-	-	150,000

TITLE: SEWER PIPELINE REHAB PROGRAM

DEPT: PW

CIP #: 9215

Project Description: The Wastewater Master Plan identified sewer pipelines deficient in capacity and condition. This program is on-going rehabilitation or replacement of deficient sewer pipelines updating the Public Works Department Sewer Standard Plans and Sewer Utility Atlas Maps. This work should be coordinated with the pavement repair or overlay work such that newly repaired pavement is not dug up within 5 years of completion.

			FY 24/25 Budget (incl. C/O)	Budget Available As Of 6/26/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	TOTAL
Project Phases										
290	Design/Study Services		334	334						-
295	Right of Way/Other		-	-						-
660	Construction		1,289,304	1,272,901	500,000	500,000	500,000			1,500,000
TOTAL BY PHASE			1,289,638	1,273,235	500,000	500,000	500,000	-	-	1,500,000
Sources of Funds										
610	SEWER		1,289,638	1,273,235	500,000	500,000	500,000			1,500,000
				-						-
				-						-
TOTAL BY FUND			1,289,638	1,273,235	500,000	500,000	500,000	-	-	1,500,000

TITLE: ADVANCED REVERSE OSMOSIS SYSTEM

DEPT: PW

CIP #: 9227

Project Description: The Los Angeles Area Regional Water Quality board (Board) issued a Water Discharge Permit to the City on February 8, 2018. The permit covers a 10-year period, but there are interim milestones that the City is mandated to accomplish or face significant fines or penalties. The City has completed the design of the AWTF and has been approved for State Revolving Fund (SRF) financing which may be approved in the early FY23/24. Chlorides in the WRF effluent has been declining over the past 5 years. The City is currently completing a City wide Chloride study to analyze the trend and confirm the need for the project. The study should be completed in early FY23/24 which upon completion, the City Council will determine the need for approval of the SRF financing.

			FY 24/25 Budget (incl. C/O)	Budget Available As Of 6/26/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	TOTAL
Project Phases										
290	Design/Study Services		493,121	213,958						-
295	Right of Way/Other		-	-				-		-
660	Construction		-	(321,702)	131					-
TOTAL BY PHASE			493,121	(107,744)	131	-	-	-	-	-

Sources of Funds									
610	SEWER		493,121	(107,744)			-		-
610-UF	Unfunded - Sewer		-	-	-				-
			-						-
	TOTAL BY FUND		493,121	(107,744)	-	-	-	-	-

TITLE: CANYON BOOSTER UPGRADE				DEPT:	PW	CIP #:	9234
Project Description: The Potable Water System Master Plan identified Canyon Booster Pump station with no redundancy and inadequate pumping capacity. The project would add another pump, replace the existing pump, and modify piping. Electrical switchgear will be modified or replaced to address required capacity and provide for future installation of a fixed or portable generator.							

		FY 24/25 Budget (incl. C/O)	Budget Available As Of 6/26/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	TOTAL
Project Phases									
290	Design/Study Services	99,299	99,299						-
295	Right of Way/Other	-	-	-					-
660	Construction	762,983	762,983	-					-
	TOTAL BY PHASE	862,282	862,282	-	-	-	-	-	-
Sources of Funds									
620	WATER	862,282	862,282						-
			-						-
			-						-
	TOTAL BY FUND	862,282	862,282	-	-	-	-	-	-

TITLE: CROSSTOWN PIPELINE				DEPT:	PW	CIP #:	9236
Project Description: The project would install a new 8,065 linear feet, 20-inch diameter buried water pipeline which would connect the discharge pipeline from the Steckel Water Conditioning Facility at the Steckel Drive/Santa Barbara Street intersection to the Pleasant Street/Tenth Street intersection. The pipeline would start at Steckel Drive, extend east on Santa Barbara Street, across Fagan Barranca, then north on Seventh Street, then east on Pleasant Street, and finally to Tenth Street where it would connect to an existing 14-inch pipeline.							

		FY 24/25 Budget (incl. C/O)	Budget Available As Of 6/26/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	TOTAL
Project Phases									
290	Design/Study Services	250,311	218,214						-
295	Right of Way/Other	10,000	10,000						-
660	Construction	2,292,220	2,292,220						-
	TOTAL BY PHASE	2,552,531	2,520,434	-	-	-	-	-	-
Sources of Funds									
620	WATER	2,552,531	2,520,434						-
401	Federal (Brownley) - Mesa			-					-
401	Federal (Brownley)-Harvard	-							-
	TOTAL BY FUND	2,552,531	2,520,434	-	-	-	-	-	-

TITLE: DEVELOPMENT IMPACT FEES				DEPT:	CEDD	CIP #:	9245

		FY 24/25 Budget (incl. C/O)	Budget Available As Of 6/26/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	TOTAL
Project Phases									
290	Design/Study Services	74,454	74,454						-
295	Right of Way/Other	-							-
660	Construction	-							-
	TOTAL BY PHASE	74,454	74,454	-	-	-	-	-	-
Sources of Funds									
800	DIF	74,454	74,454						-
226	Parkland Facilities		-						-
450	CDBG		-						-
	TOTAL BY FUND	74,454	74,454	-	-	-	-	-	-

TITLE: WELL REHABILITATION PROGRAM				DEPT:	PW	CIP #:	9267
Project Description: The Potable Water Sytem Master Plan recommended rehabilitation of groundwater wells 11, 12, 13, 14, and 18. The pumps and equipment require rehabilitation or replacement to address deficiencies and improve system reliability.							

		FY 24/25 Budget (incl. C/O)	Budget Available As Of 6/26/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	TOTAL
Project Phases									
290	Design/Study Services	124,724	124,724						-
295	Right of Way/Other	-	-						-
660	Construction	675,847	675,847	500,000	500,000	500,000			1,500,000
	TOTAL BY PHASE	800,571	800,571	500,000	500,000	500,000	-	-	1,500,000
Sources of Funds									
620	WATER	800,571	800,571						-
620-UF	Unfunded - Water		-	500,000	500,000	500,000			1,500,000
			-	132					-

	TOTAL BY FUND		800,571	800,571	500,000	500,000	500,000	-	-	1,500,000
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TITLE: METER REPLACEMENT PROGRAM	DEPT: PW	CIP #: 9271
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Project Description: The water meter replacement program is on-going. The purpose is to replace old water meters as well as upgrading the water meter reading system from a drive-by to a remote wireless reading system.

		FY 24/25 Budget (incl. C/O)	Budget Available As Of 6/26/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	TOTAL
Project Phases									
290	Design/Study Services	50,000	50,000	50,000	50,000	50,000			150,000
295	Right of Way/Other	-	-						-
660	Construction	591,684	29,397	250,000	250,000	250,000			750,000
TOTAL BY PHASE		641,684	79,397	300,000	300,000	300,000	-	-	900,000
Sources of Funds									
620	WATER	641,684	79,397	300,000	300,000	300,000			900,000
			-						-
			-						-
TOTAL BY FUND		641,684	79,397	300,000	300,000	300,000	-	-	900,000

TITLE: SLURRY SEAL PAVEMENT REHAB PROGRAM	DEPT: PW	CIP #: 9285
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Project Description: This program is on-going program to rehabilitate City Streets. Treatment may include slurry seal, pavement overlay or full street repair and replacement.

		FY 24/25 Budget (incl. C/O)	Budget Available As Of 6/26/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	TOTAL
Project Phases									
290	Design/Study Services	211,603	142,825	130,000	130,000	130,000	130,000	130,000	650,000
295	Right of Way/Other	2,145	2,145						-
660	Construction	1,737,276	552,502	1,820,000	1,820,000	1,820,000	1,820,000	1,820,000	9,100,000
TOTAL BY PHASE		1,951,024	697,472	1,950,000	1,950,000	1,950,000	1,950,000	1,950,000	9,750,000
Sources of Funds									
100	General Fund	-	-						-
104	Measure T	944,589	(74,119)	440,000	440,000	800,000	800,000	800,000	3,280,000
280	Gas Tax	-	-						-
281	TDA 8	28,840	28,840						-
108	Measure R	-	-	960,000	960,000	600,000	600,000	600,000	3,720,000
									-
283	SB1 - Road Maint & Rehab	969,570	734,726	550,000	550,000	550,000	550,000	550,000	2,750,000
401	Federal STP	8,025	8,025						-
412	ARPA	-	-						-
229	Traffic Impact DIF	-	-						-
TOTAL BY FUND		1,951,024	697,472	1,950,000	1,950,000	1,950,000	1,950,000	1,950,000	9,750,000

TITLE: HARVARD BOULEVARD SEWER PIPELINE REPLACEMENT	DEPT: PW	CIP #: 9286
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Project Description: The Wastewater system master Plan identified the sewer pipeline in Harvard Boulevard to be deficient in capacity and condition. This program is a replacement (in place) of deficient sewer pipelines on Harvard Boulevard. The sewer pipeline on Harvard Blvd from Seventh Street to Tenth Street was completed in March 2016. This program may be combined with the Sewer Pipeline rehabilitation Program. This work will have to be coordinated with other Utility Rehabilitation or replacement work on Harvard Blvd. including water line replacement. Such work should be done in advance of or in advance of planned pavement overlay work to avoid digging up new or rehabilitated pavement. Because of impact on the local community the work should be done in phases.

		FY 24/25 Budget (incl. C/O)	Budget Available As Of 6/26/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	TOTAL
Project Phases									
290	Design/Study Services	-	-	-	-	-			-
295	Right of Way/Other	-	-						-
660	Construction	4,445,315	4,445,315		-	-			-
TOTAL BY PHASE		4,445,315	4,445,315	-	-	-	-	-	-
Sources of Funds									
610	SEWER	4,445,315	2,445,315						-
401	Federal (Brownley)	-	2,000,000						-
		-	-						-
TOTAL BY FUND		4,445,315	4,445,315	-	-	-	-	-	-

TITLE: SIDEWALK REPAIR PROGRAM	DEPT: PW	CIP #: 9294
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Project Description: The program is an ongoing program for maintenance and repairs of City sidewalks including installation of ADA compliant curb ramps per Risk Management and the CPIA Insurance.

		FY 24/25 Budget (incl. C/O)	Budget Available As Of 6/26/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	TOTAL
Project Phases									
290	Design/Study Services	20,000	20,000	-	-	-			-
295	Right of Way/Other	-	-						-
660	Construction	293,273	293,273	350,000	250,000	150,000			750,000
TOTAL BY PHASE		313,273	313,273	350,000	250,000	150,000	-	-	750,000
Sources of Funds									
281	LOCAL TRANSPORTATION TDA 8A	313,273	313,273	250,000	150,000	150,000			550,000

282	LOCAL TRANSPORTATION TDA 3		-	-						-
108	Measure R				100,000	100,000				200,000
	TOTAL BY FUND		313,273	313,273	350,000	250,000	150,000	-	-	750,000

TITLE: CROSSWALK SAFETY IMPROVEMENT		DEPT:	PW	CIP #:	9297
Project Description: Improvements to existing crosswalk locations, some with in-ground roadway warning lights that would be removed and replaced with flashing beacons of improved technology and visibility. Pedestrian visibility and disabled accessibility will be addressed with improved curb ramps, curb extensions and other established safety measures.					

		FY 24/25 Budget (incl. C/O)	Budget Available As Of 6/26/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	TOTAL
Project Phases									
290	Design/Study Services		41,353	15,378	25,000				25,000
295	Right of Way/Other		-	-					-
660	Construction		1,909,034	1,049,688	225,000	250,000			475,000
	TOTAL BY PHASE		1,950,387	1,065,066	250,000	250,000	-	-	500,000
Sources of Funds									
229	TRAFFIC IMPACT FEE		-	-					-
281	LOCAL TRANSPORTATION TDA		924,099	231,504					-
100	GENERAL FUND		305,998	193,272					-
104	MEASURE T		720,290	640,290					-
108	Measure R			-	250,000	250,000			500,000
	TOTAL BY FUND		1,950,387	1,065,066	250,000	250,000	-	-	500,000

TITLE: MESA TANK REHAB/REPLACEMENT			DEPT:	PW	CIP #:	9299
Project Description: The evaluation of the replacement of the two existing tanks completed in FY 2019/2020 with the design completed in 2022 and construction in 2022/2023. This project is necessary to support anticipated city growth and emergency fire flow volume and to support the Santa Paula Hospital facility.						

		FY 24/25 Budget (incl. C/O)	Budget Available As Of 6/26/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	TOTAL
Project Phases									
290	Design/Study Services		42,582	21,883					-
295	Right of Way/Other		-	-					-
660	Construction		1,000,441	(21,644)					-
	TOTAL BY PHASE		1,043,023	238	-	-	-	-	-
Sources of Funds									
620	WATER		384,165	183,662					-
412	ARPA		658,858	(183,423)					-
			-	-					-
	TOTAL BY FUND		1,043,023	238	-	-	-	-	-

TITLE: SCADA LAND LINE TO RADIO				DEPT:	PW	CIP #:	9300
Project Description: This program would upgrade and convert existing SCADA PLCs to Ethernet capability for integration with city private and secure network for communication with remote sites. This capability would add network security cameras at remote water tank sites.							

		FY 24/25 Budget (incl. C/O)	Budget Available As Of 6/26/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	TOTAL
Project Phases									
290	Design/Study Services		-	-					-
295	Right of Way/Other		-	-					-
660	Construction		295,192	295,192	100,000	100,000	100,000		300,000
	TOTAL BY PHASE		295,192	295,192	100,000	100,000	100,000	-	300,000
Sources of Funds									
620	WATER		295,192	295,192	100,000	100,000	100,000		300,000
			-	-					-
			-	-					-
	TOTAL BY FUND		295,192	295,192	100,000	100,000	100,000	-	300,000

TITLE: GIS/GPS ASSET MANAGEMENT PROGRAM			DEPT: PW	CIP #: 9301
Project Description: This is a purchase of a new geographic information system (GIS) global positioning system (GPS)- based asset management system . The purpose of this system is for water infrastructure management including, but not limited to water utility atlas mapping and maintenance recording among other utility infrastructure data. This will allow the city to manage its water system more efficiently, safer and assist in response times and after emergency events. All affected City Departments/Divisions are Water, Sewer, Streets, Police, Community Development, and Parks and Recreation. ONGOING MAINT 25K PER YEAR WATER FUND PAYS				

		FY 24/25 Budget (incl. C/O)	Budget Available As Of 6/26/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	TOTAL
Project Phases									
290	Design/Study Services		-	-					-
207	Computer Software		104,462	94,370					-
660	Construction		-	-					-
	TOTAL BY PHASE		104,462	94,370	-	-	-	-	-
Sources of Funds									
100	General Fund		-	(11,345)					-
610	Sewer		-	(18,474)					-
620	Water Fund		140,462	94,370	134				-

	TOTAL BY FUND		140,462	64,551	-	-	-	-	-	-
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TITLE: CITY HALL & OTHER CITY FACILITY IMPROVEMENTS AND UPGRADES	DEPT: PARKS	CIP #: 9323
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Project Description: Ongoing remodeling of City Hall and other City Facilities. Projects: Community Development duct work and office remodel; City Hall / Admin / Finance staff office improvements and remodel; Corporation Yard restroom improvements. Train Depot Improvements to the upstairs and exterior deck.

		FY 24/25 Budget (incl. C/O)	Budget Available As Of 6/26/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	TOTAL
Project Phases									
290	Design/Study Services	13,343	10,926	10,000	10,000	10,000			30,000
295	Right of Way/Other	-	-						-
660	Construction	329,568	272,030	50,000	50,000	50,000			150,000
TOTAL BY PHASE		342,911	282,956	60,000	60,000	60,000	-	-	180,000
Sources of Funds									
100	General Fund	127,911	75,698						-
223	Public Facilities	-	-						-
412	ARPA	215,000	207,258						-
DIF-UF	Unfunded DIF	-	-	60,000	60,000	60,000			180,000
TOTAL BY FUND		342,911	282,956	60,000	60,000	60,000	-	-	180,000

TITLE: HARVARD BLVD WATER MAIN LINE REPLACEMENT	DEPT: PW	CIP #: 9324
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Project Description: The purpose of this project is to replace the water mains in Harvard Boulevard to address capacity and condition. This project also needs to be coordinated with sewer replacement and pavement rehabilitation on Harvard Boulevard .

		FY 24/25 Budget (incl. C/O)	Budget Available As Of 6/26/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	TOTAL
Project Phases									
290	Design/Study Services	-							-
295	Right of Way/Other	-	707						-
660	Construction	1,500,000	1,500,000						-
TOTAL BY PHASE		1,500,000	1,500,707	-	-	-	-	-	-
Sources of Funds									
620	WATER	-							-
412	ARPA	1,500,000	1,500,000						-
		-	-						-
TOTAL BY FUND		1,500,000	1,500,000	-	-	-	-	-	-

TITLE: POLICE DEPARTMENT REMODEL AND EXPANSION	DEPT: PARKS	CIP #: 9329
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Project Description: The City's Police Department is an aging facility in need of various upgrades and improvements. Some improvements are needed in order to bring the facility in compliance with certain professional standards and mandates. FY 25/26: Remodel replace trailer; which will become the new property room. The current property room area, briefing room (which will become a new space for detectives), and the records and lobby area are all part of phase I. Also included is security fencing around the entire campus.

		FY 24/25 Budget (incl. C/O)	Budget Available As Of 6/26/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	TOTAL
Project Phases									
290	Design/Study Services	-	-						-
295	Right of Way/Other	-	(480)						-
660	Construction	1,901,027	593,389	50,000					50,000
TOTAL BY PHASE		1,901,027	592,909	50,000	-	-	-	-	50,000
Sources of Funds									
100	General	150,000	150,000						-
104	Measure T	533,773	5,618						-
226	Parkland Facilities	-	-	50,000					50,000
412	ARPA	1,217,254	437,291						-
TOTAL BY FUND		1,901,027	592,909	50,000	-	-	-	-	50,000

TITLE: Regional Radio Program Project	DEPT: POLICE	CIP #: NEW 4
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Project Description: County Regional Radio Program Implementation SPPD is part of MOU to implement a County Regional Radio System for improved communications technology, infrastructure and interoperability. Portable radios and car radios will with 700 mghz technology will need to be purchased to begin the transition from antiquated radios. This will impact patrol officer portable radios, police vehicle (base) radios, and Distatch Center (base) radios. This purchase will be a for 55 portable radios at a cost of 4K each, 55 base radios at a cost of 5K each. Additional costs will be for programming radios and installation/bracket assembly for installation of base radios. This will also include an annual service cost per radio that is being used that has not yet been determined by the Regional Radio System Committee. The radios will need to be purchased to address the communication needs of the PD.

		FY 24/25 Budget (incl. C/O)	Budget Available As Of 6/26/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	TOTAL
Project Phases									
290	Design/Study Services		-						-
295	Right of Way/Other		-						-
660	Construction		-	305,000	205,000				510,000
TOTAL BY PHASE		-	-	305,000	205,000	-	-	-	510,000
Sources of Funds									
135									
DIF-UF	Unfunded DIF		-	205,000	205,000				410,000

DIF-UF	Unfunded DIF			-	100,000					100,000
				-						-
	TOTAL BY FUND		-	-	305,000	205,000	-	-	-	510,000

TITLE: COMMUNITY CENTER AND CULTURAL ARTS BUILDINGS			DEPT:	PARKS	CIP #:	9330
Project Description: Remodel of Community Center and Cultural Arts Building. The City's Community/Senior Center is the primary event center for the Santa Paula community. In addition to facility rentals, the building is used for classes, meetings, trainings, events, preschool, the senior center, and as an emergency shelter. The building is heavily utilized and requires occasional upgrades, cosmetic improvements, energy efficiencies and remodeling. Improvement to the Cultural Arts Building will include construction and installation new storage facility (prefabricated) next to the existing building; estimated cost is \$75,000. The Community Center improvements will consist of a remodel to the lobby, auditorium, installation of a retractable wall inside the auditorium, remodel the lobby restrooms and repair / replace some aging windows; estimated cost is \$280,000.						

			FY 24/25 Budget (incl. C/O)	Budget Available As Of 6/26/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	TOTAL
Project Phases										
290	Design/Study Services		7,500	7,500	-					-
295	Right of Way/Other		-	-						-
660	Construction		305,645	287,998	-	-				-
TOTAL BY PHASE			313,145	295,498	-	-	-	-	-	-
Sources of Funds										
223	Public Meeting Fac DIF		-	-						-
100	General		150,000	134,108	-	-				-
104	Measure T		63,145	63,145						-
Grant-A	ARPA-County		-	-						
412	ARPA		100,000	98,245	-	-				
	TOTAL BY FUND		313,145	295,498	-	-	-	-	-	-

TITLE: TEAGUE PARK RESTROOM PROJECT			DEPT: PARKS		CIP #: 9332	
Project Description: Demo of existing restroom. Replace with a prefabricated restroom facility. The restroom facilities at Teague Park are in declining shape, despite numerous efforts to upgrade the sewer connections, piping, stalls and fixtures. Within the past year the City has improved safety lighting, added skylights, and cleaned and re-painted the facilities, but a complete tear down and re-build are recommended. Demolition of the existing restrooms and purchase of a new, prefabricated restroom facility could be accomplished for a much lower cost than the building of a new facility as originally anticipated.						

			FY 24/25 Budget (incl. C/O)	Budget Available As Of 6/26/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	TOTAL
Project Phases										
290	Design/Study Services		-	(1,074)	21,000					21,000
295	Right of Way/Other		-	-						-
660	Construction		76,359	75,482	425,000					425,000
TOTAL BY PHASE			76,359	74,407	446,000	-	-	-	-	446,000
Sources of Funds										
226	Parkland Facilities		-	(1,952)	291,102			-	-	291,102
307	State Grant		76,359	76,359	154,898					154,898
100-UF	Unfunded - General		-	-						-
TOTAL BY FUND			76,359	74,407	446,000	-	-	-	-	446,000

TITLE: MILL PARK RESTROOM REHAB PROJECT				DEPT: PARKS		CIP #: 9333	
Project Description: Upgrade of existing park restrooms. Mill Park restrooms are worn and in need of updated fixtures and partitions. Work was completed on the sewer line within the past 18 months. The restrooms are now in need of repair and upgrade. Improve and upgrade existing building by replacing all fixtures and partitions and repaint and update the interior. Demo can be completed by staff; construction and installation would be provided by a contractor.							

		FY 24/25 Budget (incl. C/O)	Budget Available As Of 6/26/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	TOTAL	
Project Phases										
290	Design/Study Services	-	-						-	
295	Right of Way/Other	-	-						-	
660	Construction	-	(4,525)	45,000					45,000	
TOTAL BY PHASE		-	(4,525)	45,000	-	-	-	-	45,000	
Sources of Funds										
226	Parkland Facilities	-	(4,525)	45,000			-		45,000	
		-	-						-	
		-	-						-	
TOTAL BY FUND		-	(4,525)	45,000	-	-	-	-	45,000	

TITLE: WRF - Concrete Tank Cycle Replacement				DEPT:	PW	CIP #:	9341
Project Description: The WRF consists primarily of under-floor concrete tanks providing reaction vessels and storage for the treatment process. These tanks are recommended for inspection and repair (if needed) every five years.							

	FY 24/25 Budget (incl. C/O)	Budget Available As Of 6/26/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	TOTAL
Project Phases			100					100

290	Design/Study Services		19,333	19,333	22,500					22,500
295	Right of Way/Other		-		-					-
660	Construction		21,009	21,009	347,500					347,500
TOTAL BY PHASE			40,342	40,342	370,000	-	-	-	-	370,000
Sources of Funds										
610	Sewer		40,342	40,342	370,000					370,000
			-	-						-
			-	-						-
TOTAL BY FUND			40,342	40,342	370,000	-	-	-	-	370,000

TITLE: WRF - Membrane Replacement **DEPT:** PW **CIP #:** 9342

Project Description: The microfiltration membranes that provide final treatment in the WRF have an expected life of about 10 years, and are reaching that time. This project will replace the entire set of membranes

			FY 24/25 Budget (incl. C/O)	Budget Available As Of 6/26/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	TOTAL
Project Phases										
290	Design/Study Services		10,632	10,632						-
295	Right of Way/Other		-	-						-
660	Construction		512,621	512,621						-
TOTAL BY PHASE			523,253	523,253	-	-	-	-	-	-
Sources of Funds										
610	Sewer		523,253	523,253						-
			-	-						-
			-	-						-
TOTAL BY FUND			523,253	523,253	-	-	-	-	-	-

TITLE: EMERGENCY GENERATORS **DEPT:** PW **CIP #:** 9355

Project Description: The project includes a total of three (3) backup emergency generators (one trailer-mounted generator purchased in FY 20/21) to provide power for the potable water treatment facility with plans to relocate it inside the facility. This project will also include fixed generators at Well #12 and the Canyon Booster Pump Station.

			FY 24/25 Budget (incl. C/O)	Budget Available As Of 6/26/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	TOTAL
Project Phases										
290	Design/Study Services		200,000	200,000						-
295	Right of Way/Other		-	-						-
660	Construction		1,860,344	1,860,344	-	-				-
TOTAL BY PHASE			2,060,344	2,060,344	-	-	-	-	-	-
Sources of Funds										
620	Water		2,063,334	2,060,344						-
			-	-						-
			-	-						-
TOTAL BY FUND			2,063,334	2,060,344	-	-	-	-	-	-

TITLE: WELL 12 ABOVE GROUND REHABILITATION **DEPT:** PW **CIP #:** 9356

Project Description: Rehabilitate Well 12 above-ground components that are at the end of their useful lives. These include valves, valve actuators, flexible couplings, decant pump and motor, cathodic protection system, media filtration, and protective. Construction is scheduled to begin in FY 25/26 and will be completed in FY 25/26.

			FY 24/25 Budget (incl. C/O)	Budget Available As Of 6/26/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	TOTAL
Project Phases										
290	Design/Study Services		65,586	65,586						-
295	Right of Way/Other		200,000	200,000						-
660	Construction		1,202,964	1,202,964		-				-
TOTAL BY PHASE			1,468,550	1,468,550	-	-	-	-	-	-
Sources of Funds										
620	Water		1,468,550	14,685,550						-
			-	-						-
			-	-						-
TOTAL BY FUND			1,468,550	14,685,550	-	-	-	-	-	-

TITLE: WATER METER REPLACEMENT PROGRAM - PRODUCTION **DEPT:** PW **CIP #:** 9357

Project Description: Large water meters need to be assessed and calibrated annually to assure water is being accounted for accurately. The program would also include replacement of old 2" and larger water meters.

			FY 24/25 Budget (incl. C/O)	Budget Available As Of 6/26/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	TOTAL
Project Phases										
290	Design/Study Services		125,000	125,000	25,000	25,000	25,000			75,000
295	Right of Way/Other		-	-						-
660	Construction		531,599	514,827	125,000	125,000	125,000			375,000
TOTAL BY PHASE			656,599	639,827	150,000	150,000	150,000	-	-	450,000
Sources of Funds										
620	Water		656,599	639,827	150,000	150,000	150,000			450,000

			-	-					-
			-	-					-
	TOTAL BY FUND		656,599	639,827	150,000	150,000	150,000	-	450,000

TITLE: LEMONWOOD LIFT STATION BACKUP POWER **DEPT: PW** **CIP #: 9358**

Project Description: The project would include a new on-site generator to provide backup emergency power for the sewer lift station.

		FY 24/25 Budget (incl. C/O)	Budget Available As Of 6/26/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	TOTAL
Project Phases									
290	Design/Study Services	-	-						-
295	Right of Way/Other	-	-						-
660	Construction	36,890	36,890						-
	TOTAL BY PHASE	36,890	36,890	-	-	-	-	-	-
Sources of Funds									
610	Sewer	36,890	36,890	-					-
610-UF	Unfunded - Sewer		-						-
			-						-
	TOTAL BY FUND	36,890	36,890	-	-	-	-	-	-

TITLE: CITYWIDE STREET PRESERVATION AND MAINTENANCE **DEPT: PW** **CIP #: 9359**

Project Description: The Street Preservation and Maintenance Program consists of annual expenditures for street maintenance activities including: pavement patching, surface repairs, crack sealing work, chip/seal treatments, and other preventive maintenance for pavement surfaces.

		FY 24/25 Budget (incl. C/O)	Budget Available As Of 6/26/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	TOTAL
Project Phases									
290	Design/Study Services	61,079	45,169						-
295	Right of Way/Other	27,527	27,527						-
660	Construction	643,136	7,409	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	10,000,000
	TOTAL BY PHASE	731,742	80,105	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	10,000,000
Sources of Funds									
104	MEASURE T	731,742	92,337	100,000	100,000	100,000	100,000	100,000	500,000
100	General	-	(12,232)	200,000	200,000	200,000	200,000	200,000	1,000,000
108	Measure R	-	-	1,700,000	1,700,000	1,700,000	1,700,000	1,700,000	8,500,000
281	TDA 8	-	-	-	-	-	-	-	-
	TOTAL BY FUND	731,742	80,105	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	10,000,000

TITLE: CITYWIDE SOLAR PANEL INSTALLATION **DEPT: PW** **CIP #: 9362**

Project Description: Design and construct electric vehicle charging infrastructure at various locations in the City.

		FY 24/25 Budget (incl. C/O)	Budget Available As Of 6/26/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	TOTAL
Project Phases									
290	Design/Study Services	-	-						-
295	Right of Way/Other	15,000	15,000						-
660	Construction	-	-						-
	TOTAL BY PHASE	15,000	15,000	-	-	-	-	-	-
Sources of Funds									
IL-UF	Unfunded - Interfund Loan								-
104	Measure T	15,000	15,000						-
									-
	TOTAL BY FUND	15,000	15,000	-	-	-	-	-	-

TITLE: CALOES EMERGENCY GENERATOR **DEPT: PARKS** **CIP #: 9363**

Project Description: This project will install three emergency back up generators for critical facilities and infrastructure during city-wide emergencies. Currently we have funding and are underway with the purchase of three generators and related construction at each site: Police Station, Community Center and Mesa Tanks.

		FY 24/25 Budget (incl. C/O)	Budget Available As Of 6/26/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	TOTAL
Project Phases									
290	Design/Study Services	-	-						-
295	Right of Way/Other	-	-						-
660	Construction	188,769	32,348						-
	TOTAL BY PHASE	188,769	32,348	-	-	-	-	-	-
Sources of Funds									
100	General	124,939	19,796						-
104	Measure T	60,029	8,752						-
319	State Grant	-	-						-
620	Water	3,801	3,801						-
	TOTAL BY FUND	188,769	32,348	-	-	-	-	-	-

TITLE: FLEET SHOP INSULATION **DEPT: PARKS** **CIP #: 9364**

Project Description: Fleet Services work bays are outside in the elements and get cold during the winter months. This project would install new heaters in each bay for the mechanics. The current heating system is not sufficient.

		FY 24/25 Budget (incl. C/O)	Budget Available As Of 6/26/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	TOTAL
Project Phases									
290	Design/Study Services	-	-						-
295	Right of Way/Other	-	-						-
660	Construction	4,738	4,738						-
TOTAL BY PHASE		4,738	4,738	-	-	-	-	-	-
Sources of Funds									
412	ARPA	4,738	4,738						-
									-
TOTAL BY FUND		4,738	4,738	-	-	-	-	-	-

TITLE: EUCALYPTUS TREE REMOVAL & REPLACEMENT			DEPT: PARKS	CIP #: 9365
Project Description: Phase I & II of tree removal is complete. We are now entering the restoration phase of the project. Next step is to develop a restoration master plan / design for the site and provide a cost estimate for planting and restoration to City Council. The remaining budget will be used to hire a biologist and landscape architect to assist with the plan and design. FY 26/27 will begin restoration: demo, grading, new walking path, irrigation, and planting.				

		FY 24/25 Budget (incl. C/O)	Budget Available As Of 6/26/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	TOTAL
Project Phases									
290	Design/Study Services	-	-	35,000	25,000				60,000
295	Right of Way/Other	-	-						-
660	Construction	47,154	46,446	-	300,000	300,000			600,000
TOTAL BY PHASE		47,154	46,446	35,000	325,000	300,000	-	-	660,000
Sources of Funds									
319	State Grant	8,050	8,050						-
412	ARPA	39,104	38,396						-
104	Measure T			-					-
100-UF	Unfunded - Genera;			35,000	325,000	300,000			660,000
TOTAL BY FUND		47,154	46,446	35,000	325,000	300,000	-	-	660,000

TITLE: HVAC REPLACEMENT			DEPT: PARKS	CIP #:	9366
Project Description: Replacement of aging HVAC units at City facilities. City Hall and the Community Development buildings have been completed. The Community Center needs all rooftop units and ducting replaced. Police Station will be completed as part of the Police Station remodel project.					

		FY 24/25 Budget (incl. C/O)	Budget Available As Of 6/26/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	TOTAL
Project Phases									
290	Design/Study Services	-	-						-
295	Right of Way/Other	-	-						-
660	Construction	20,000	20,000	50,000	50,000	50,000			150,000
TOTAL BY PHASE		20,000	20,000	50,000	50,000	50,000	-	-	150,000
Sources of Funds									
223	Facilities DIF	20,000	20,000	50,000	50,000	50,000			150,000
100	General Fund			-					-
TOTAL BY FUND		20,000	20,000	50,000	50,000	50,000	-	-	150,000

TITLE: TEAGUE/MILL PARK PARKING LOT REPAVEMENT			DEPT:	PW	CIP #:	9368
Project Description: Re-pave and stripe parking lot, provide for disabled accessible parking, signage and access.						

		FY 24/25 Budget (incl. C/O)	Budget Available As Of 6/26/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	TOTAL
Project Phases									
290	Design/Study Services	-	-						-
295	Right of Way/Other	-	-						-
660	Construction	119,455	119,455						-
TOTAL BY PHASE		119,455	119,455	-	-	-	-	-	-
Sources of Funds									
307	State Grant	119,455	119,455						-
									-
TOTAL BY FUND		119,455	119,455	-	-	-	-	-	-

TITLE: CITY BIKEWAY PROJECT			DEPT:	PW	CIP #:	9369
Project Description: Design and construct extension of existing Class I bike/trail in 3 locations: 1. From 12th/Santa Barbara to new Santa Paula Street bridge (0.75 mi); 2. From Santa Paula Street bridge north along Santa Paula Creek to City limit (0.93 mi); 3. From Peck Road to western City limits (0.80 mi).						

		FY 24/25 Budget (incl. C/O)	Budget Available As Of 6/26/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	TOTAL
Project Phases									
290	Design/Study Services	-	-	130					-

295	Right of Way/Other		-							-
660	Construction		25,000	25,000		-				-
TOTAL BY PHASE			25,000	25,000		-	-	-	-	-
Sources of Funds										
412	ARPA		25,000	25,000						-
413	CRRSA (Federal)		-		-					-
282	TDA 3a		-		-					-
TOTAL BY FUND			25,000	25,000		-	-	-	-	-

TITLE: CITY BUILDING LIGHTING RETROFIT					DEPT:	PARKS	CIP #:	9373
Project Description: Retrofit City Buildings - Interior and exterior lighting to reduce energy consumption and decrease energy costs.								

		FY 24/25 Budget (incl. C/O)	Budget Available As Of 6/26/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	TOTAL	
Project Phases										
290	Design/Study Services		-	-					-	
295	Right of Way/Other		-	-					-	
660	Construction		74,000	73,480	-				-	
TOTAL BY PHASE			74,000	73,480	-	-	-	-	-	
Sources of Funds										
412	ARPA		74,000	73,480					-	
									-	
									-	
TOTAL BY FUND			74,000	73,480	-	-	-	-	-	

TITLE: FACILITIES KEY SYSTEM					DEPT:	PARKS	CIP #:	9374
Project Description: Create a heierarchy for our key system and rekey all existing facilities city wide. This project will also replace the current keypads with card readers.								

		FY 24/25 Budget (incl. C/O)	Budget Available As Of 6/26/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	TOTAL
Project Phases									
290	Design/Study Services	-	-		50,000	50,000			100,000
295	Right of Way/Other	-	-						-
660	Construction	40,000		-	-				-
TOTAL BY PHASE		40,000	-	-	50,000	50,000	-	-	100,000
Sources of Funds									
100-UF	Unfunded - General	40,000			50,000	50,000			100,000
				-	-				-
									-
	TOTAL BY FUND	40,000	-	-	50,000	50,000	-	-	100,000

TITLE: CITYWIDE PARKING LOT REHABILITATION					DEPT:	PW	CIP #:	9375
Project Description: Rehabilitate City Parking Lots for Parks and City Hall. Projected to begin FY 25/26.								

		FY 24/25 Budget (incl. C/O)	Budget Available As Of 6/26/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	TOTAL
Project Phases									
290	Design/Study Services		13,000	13,000					-
295	Right of Way/Other		-	-					-
660	Construction		98,649	98,649					-
TOTAL BY PHASE			111,649	111,649	-	-	-	-	-
Sources of Funds									
100	GENERAL FUND		10,400	10,400					-
803	Harding Park		101,249	101,249					-
									-
TOTAL BY FUND			111,649	111,649	-	-	-	-	-

TITLE: ADA SELF EVALUATION					DEPT:	PW	CIP #:	9376
Project Description: Under Title II of the Americans with Disabilities Act (ADA), the City is required to have a current Self-Evaluation and Transition Plan (SETP). This project will produce the SETP and address related ADA requirements within City facilities and public sidewalks								

		FY 24/25 Budget (incl. C/O)	Budget Available As Of 6/26/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	TOTAL	
Project Phases										
290	Design/Study Services	-	-						-	
295	Right of Way/Other	10,000	-						-	
660	Construction	-	-						-	
TOTAL BY PHASE		10,000	-	-	-	-	-	-	-	
Sources of Funds										
100	General	-	-						-	
412	ARPA	10,000	-						-	
	TOTAL BY FUND	10,000	-	-	-	-	-	-	-	

TITLE: EA1 Sports Park					DEPT:	PARKS	CIP #:	93
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Project Description:

		FY 24/25 Budget (incl. C/O)	Budget Available As Of 6/26/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	TOTAL
Project Phases									
290	Design/Study Services	-	-						-
295	Right of Way/Other	-	(18,630)						-
660	Construction	-	-						-
TOTAL BY PHASE		-	(18,630)	-	-	-	-	-	-
Sources of Funds									
100	General	-	-						-
104	Measure T	-	-						-
225	parkland facilities		(18,630)						-
TOTAL BY FUND		-	(18,630)	-	-	-	-	-	-

COMMUNITY BIKE TRAIL CONNECTIVITY PROJECT	9378

		FY 24/25 Budget (incl. C/O)	Budget Available As Of 6/26/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	TOTAL
Project Phases									
290	Design/Study Services	842,634	878						-
295	Right of Way/Other								-
660	Construction	1,030,244	1,030,244						-
TOTAL BY PHASE		1,872,878	1,031,122						-
Sources of Funds									
104	Measure T	390,000	190,000						-
282	TDA Bikes	1,482,878	841,122						-
TOTAL BY FUND		1,872,878	1,031,122						-

UNION OIL BUILDING	9380

		FY 24/25 Budget (incl. C/O)	Budget Available As Of 6/26/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	TOTAL
Project Phases									
290	Design/Study Services		(3,453)						-
295	Right of Way/Other								-
660	Construction								-
TOTAL BY PHASE		-	(3,453)						-
Sources of Funds									
100	General fund		(3,453)						-
TOTAL BY FUND		-	(3,453)						-

PECK & HARVARD BOULEVARD TRAFFIC SIGNAL REPLACEMENT PROJECT	9382

		FY 24/25 Budget (incl. C/O)	Budget Available As Of 6/26/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	TOTAL
Project Phases									
290	Design/Study Services	300,000	221,921						-
295	Right of Way/Other								-
660	Construction	253,010	253,010						-
TOTAL BY PHASE		553,010	474,931						-
Sources of Funds									
412	ARPA	553,010	474,931						-
TOTAL BY FUND		553,010	474,931						-

WRF BLOWER REPLACEMENT PROJECT	9383

		FY 24/25 Budget (incl. C/O)	Budget Available As Of 6/26/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	TOTAL
Project Phases									
290	Design/Study Services	69,117	13,709	141					-

295	Right of Way/Other									-
660	Construction		613,400	613,400						-
TOTAL BY PHASE			682,517	627,109						-
Sources of Funds										
610	Sewer		682,517	627,109						-
										-
										-
TOTAL BY FUND			682,517	627,109						-

TELEGRAPH ROAD WIDENING										9384

			FY 24/25 Budget (incl. C/O)	Budget Available As Of 6/26/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	TOTAL
Project Phases										
290	Design/Study Services		348,880	289,623						-
295	Right of Way/Other									-
660	Construction									-
TOTAL BY PHASE			348,880	289,623						-
Sources of Funds										
229	Traffic Impact Fee		348,880	289,623						-
										-
										-
TOTAL BY FUND			348,880	289,623						-

MAIN ST/HARVARD BLVD/TELEGRAPH RD ROUNDABOUT										9385

			FY 24/25 Budget (incl. C/O)	Budget Available As Of 6/26/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	TOTAL
Project Phases										
290	Design/Study Services		280,585	231,209						-
295	Right of Way/Other									-
660	Construction									-
TOTAL BY PHASE			280,585	231,209						-
Sources of Funds										
229	Traffic Impact Fee		280,585	231,209						-
										-
										-
TOTAL BY FUND			280,585	231,209						-

HARVARD PROJECT										9386

			FY 24/25 Budget (incl. C/O)	Budget Available As Of 6/26/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	TOTAL
Project Phases										
290	Design/Study Services		220,803	220,803						-
295	Right of Way/Other									-
660	Construction		3,849,406	71,662						-
TOTAL BY PHASE			4,070,209	292,465						-
Sources of Funds										
104	MEASURE T		(93,195)	(93,195)						-
283	SB1		1,165,591	220,803						-
412	ARPA		1,500,000	181,779						-
610	SEWER		800,116	(10,409)						-
620	WATER		697,697	(6,514)						-
TOTAL BY FUND			4,070,209	292,465						-

PLAYGROUND RESURFACING										9387

			FY 24/25 Budget (incl. C/O)	Budget Available As Of 6/26/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	TOTAL
Project Phases										
290	Design/Study Services									-
295	Right of Way/Other									-
660	Construction		25,000	25,000						-
TOTAL BY PHASE			25,000	25,000						-

Sources of Funds										142
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104	MEASURE T		25,000	25,000						-
										-
										-
	TOTAL BY FUND		25,000	25,000						-

MAIN RESERVOIR FENCING										9388

			FY 24/25 Budget (incl. C/O)	Budget Available As Of 6/26/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	TOTAL
Project Phases										
290	Design/Study Services									-
295	Right of Way/Other									-
660	Construction		94,465	21,262						-
	TOTAL BY PHASE		94,465	21,262						-
Sources of Funds										
620	WATER		94,465	21,262						-
										-
										-
	TOTAL BY FUND		94,465	21,262						-

SAFE STREETS AND ROADS FOR ALL (SS4A) GRANT PROGRAM										9399

			FY 24/25 Budget (incl. C/O)	Budget Available As Of 6/26/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	TOTAL
Project Phases										
290	Design/Study Services		280,000	280,000						-
295	Right of Way/Other									-
660	Construction		55,000	55,000						-
	TOTAL BY PHASE		335,000	335,000						-
Sources of Funds										
414	SS4A Grant		335,000	335,000						-
										-
										-
	TOTAL BY FUND		335,000	335,000						-

TITLE: PARK IMPROVEMENTS					DEPT:	PARKS	CIP #:	UF 1
Project Description: Veterans Park playground is in need of replacement. It will be replaced with a playground designed with inclusive elements.								

			Budget	Available As	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	TOTAL
Project Phases										
290	Design/Study Services		-	-						-
295	Right of Way/Other		-	-						-
660	Construction		-	-			450,000			450,000
	TOTAL BY PHASE		-	-	-	-	450,000	-	-	450,000
Sources of Funds										
226-UF	Unfunded - Parkland		-	-			450,000	-	-	450,000
										-
										-
	TOTAL BY FUND		-	-	-	-	450,000	-	-	450,000

TITLE: STREET LIGHTING RETROFIT					DEPT:	PW	CIP #:	UF 4
Project Description: The street lighting retrofit upgrade project will reduce energy costs and lower consumption volume. The street light retrofits are for 1) Bike Path Lights and 2) LS-2, LS-3, and TC-1 streetlights. Projected to begin FY 25/26;								

			FY 24/25 Budget (incl. C/O)	Budget Available As Of 6/26/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	TOTAL
Project Phases										
290	Design/Study Services		-	-						-
295	Right of Way/Other		-	-						-
660	Construction		-	-	21,000					21,000
	TOTAL BY PHASE		-	-	21,000	-	-	-	-	21,000
Sources of Funds										
100-UF	Unfunded - General		-	-	21,000					21,000
										-
										-
	TOTAL BY FUND		-	-	21,000	-	-	-	-	21,000

TITLE: ENHANCED AERATION CONTROL - AMMONIA ANALYZER				DEPT:	PW	CIP #:	9379
Project Description: Upgrading the Aeration Control Analyzer Equipment at the wastewater treatment plant will reduce the energy and chemical consumption while meeting rigorous state environmental requirements. Projected to be completed by December 2023.							

		FY 24/25 Budget (incl. C/O)	Budget Available As Of 6/26/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	TOTAL
Project Phases									
290	Design/Study Services	39,552	39,552						-
295	Right of Way/Other	-	-						-
660	Construction	100,448	99,448	229,000					229,000
TOTAL BY PHASE		140,000	139,000	229,000	-	-	-	-	229,000
Sources of Funds									
610	Sewer	140,000	139,000	-					-
610-UF	Unfunded - Sewer			229,000					229,000
									-
TOTAL BY FUND		140,000	139,000	229,000	-	-	-	-	229,000

TITLE: UPGRADE UV AIR CONDITIONERS				DEPT:	PW	CIP #:	UF 9
Project Description: Upgrade UV Air Conditioners (6 units) at the Water Recycling Facility. Projected to begin FY 25/26; August							

		FY 24/25 Budget (incl. C/O)	Budget Available As Of 6/26/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	TOTAL
Project Phases									
290	Design/Study Services	-	-						-
295	Right of Way/Other	-	-						-
660	Construction	-	-	132,000					132,000
TOTAL BY PHASE		-	-	132,000	-	-	-	-	132,000
Sources of Funds									
610-UF	Unfunded - Sewer	-	-	132,000					132,000
									-
									-
TOTAL BY FUND		-	-	132,000	-	-	-	-	132,000

TITLE: FOOTHILL/CAMERON DRAINAGE IMPROVEMENTS				DEPT:	PW	CIP #:	UF 11
Project Description: Construct drainage and retaining wall improvements to address safety issues at intersection. Construct approximately 75' of 6' maximum height retaining wall to match existing adjacent wall along Foothill, as well as debris inlet and associated piping to address drainage and debris flows from steep adjacent agricultural property. Remove existing concrete barrier from roadway and restore two-way vehicular travel. Projected to begin FY 25/26.							

		FY 24/25 Budget (incl. C/O)	Budget Available As Of 6/26/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	TOTAL
Project Phases									
290	Design/Study Services	-	-		40,000				40,000
295	Right of Way/Other	-	-						
660	Construction	-	-			110,000			110,000
TOTAL BY PHASE		-	-	-	40,000	110,000	-	-	150,000
Sources of Funds									
280	Gas Tax	-	-		40,000				40,000
206	Stormwater					110,000			110,000
TOTAL BY FUND		-	-	-	40,000	110,000	-	-	150,000

TITLE: PECK/CALPIPE ROAD EXTENSION PROJECT				DEPT:	PW	CIP #:	UF 12
Project Description: Design and construct of Peck Road south of Corporation Street and Calpipe Road east of Corporation Alley. Approximately 1000 LF of roadway, storm drain, water main and street light system. Roadway construction to be funded by developer in conjunction with adjacent industrial project.							

		FY 24/25 Budget (incl. C/O)	Budget Available As Of 6/26/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	TOTAL
Project Phases									
290	Design/Study Services	-	-						
295	Right of Way/Other	-	-						
660	Construction	-	-	720,000					720,000
TOTAL BY PHASE		-	-	720,000	-	-	-	-	720,000
Sources of Funds									
		-	-						-
280-UF	Unfunded - Gas Tax			190,000					190,000
104-UF	Unfunded - Measure T			190,000					190,000
Grant-U	Future Fund - Developer			340,000					340,000
TOTAL BY FUND		-	-	720,000	-	-	-	-	720,000

TITLE: STECKEL TREATMENT PLANT MEDIA REPLACEMENT				DEPT:	PW	CIP #:	UF
Project Description: Replacement of non-functional water system isolation valves. Projected to begin FY 27/28.							

		FY 24/25 Budget (incl. C/O)	Budget Available As Of 6/26/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	TOTAL
Project Phases									
290	Design/Study Services	-	-						
295	Right of Way/Other	-	-						
660	Construction	-	-	100,000	100,000	100,000	100,000	100,000	500,000
TOTAL BY PHASE		-	-	100,000	100,000	100,000	100,000	100,000	500,000
Sources of Funds									
620-UF	Unfunded - Water	-	-	100,000	100,000	100,000	100,000	100,000	500,000
									-
TOTAL BY FUND		-	-	100,000	100,000	100,000	100,000	100,000	500,000

TITLE: WATER SYSTEM VALVE REPLACEMENT DEPT: PW CIP #: UF 14
Project Description: Replacing non-functional water system isolation valves. Projected to begin FY 27/28.

		FY 24/25 Budget (incl. C/O)	Budget Available As Of 6/26/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	TOTAL
Project Phases									
290	Design/Study Services	-	-						
295	Right of Way/Other	-	-						
660	Construction	-	-	200,000	200,000	200,000	200,000	200,000	1,000,000
TOTAL BY PHASE		-	-	200,000	200,000	200,000	200,000	200,000	1,000,000
Sources of Funds									
620-UF	Unfunded - Water	-	-	200,000	200,000	200,000	200,000	200,000	1,000,000
TOTAL BY FUND		-	-	200,000	200,000	200,000	200,000	200,000	1,000,000

TITLE: ACTUATOR REPLACEMENT DEPT: PW CIP #: UF 15
Project Description: Replacement of 14 actuators at the Steckel Waterh Conditioning Facility. Projected to begin FY 25/26.

		FY 24/25 Budget (incl. C/O)	Budget Available As Of 6/26/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	TOTAL
Project Phases									
290	Design/Study Services	-	-						
295	Right of Way/Other	-	-						
660	Construction	-	-	75,000					75,000
TOTAL BY PHASE		-	-	75,000	-	-	-	-	75,000
Sources of Funds									
620-UF	Unfunded - Water	-	-	75,000					75,000
TOTAL BY FUND		-	-	75,000	-	-	-	-	75,000

TITLE: NEW DOG PARK DEPT: PARKS CIP #: UF 17
Project Description: This is for construction of a new dog park. Location has not been determined; this will consist of fencing, dog toys, water access, benches, shade trees or structures. Ongoing maint doggy bags, bench, etc.

		FY 24/25 Budget (incl. C/O)	Budget Available As Of 6/26/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	TOTAL
Project Phases									
290	Design/Study Services	-	-		10,000				10,000
295	Right of Way/Other	-	-						-
660	Construction	-	-		90,000	350,000			440,000
TOTAL BY PHASE		-	-	-	100,000	350,000	-	-	450,000
Sources of Funds									
226-UF	Unfunded - Parkland	-	-	-	100,000	350,000	-	-	450,000
									-
TOTAL BY FUND		-	-	-	100,000	350,000	-	-	450,000

TITLE: EMERGENCY GENERATOR FOR CITY HALL CAMPUS DEPT: PARKS CIP #: UF 18
Project Description: This would be for purchase of an emergency generator, auto master switch and any related construction for the City Hall Campus: City Hall Admin, EOC, Future Property Room (Trailer) and Community Development Building. Maint would be fleet. At a minimum diesel fuel cost and inspections.

		FY 24/25 Budget (incl. C/O)	Budget Available As Of 6/26/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	TOTAL
Project Phases									
290	Design/Study Services	-	-		20,000				20,000
295	Right of Way/Other	-	-						-
660	Construction	-	-	145	450,000				450,000

TOTAL BY PHASE		-	-	-	470,000	-	-	-	470,000
Sources of Funds									
100-UF	Unfunded - General	-	-	-	470,000	-	-	-	470,000
									-
									-
TOTAL BY FUND		-	-	-	470,000	-	-	-	470,000

TITLE: PICKELBALL COURTS AT TEAGUE PARK	DEPT: PARKS	CIP #: UF 19
Project Description: Install two pickball courts at Teague Park; demo old swing area. Maint regular recoating etc.		

		FY 24/25 Budget (incl. C/O)	Budget Available As Of 6/26/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	TOTAL
Project Phases									
290	Design/Study Services	-	-	20,000					20,000
295	Right of Way/Other	-	-						-
660	Construction	-	-		165,000				165,000
TOTAL BY PHASE		-	-	20,000	165,000	-	-	-	185,000
Sources of Funds									
104	Measure T	-	-	20,000		-	-	-	20,000
104-UF	Unfunded Measure T				165,000				165,000
									-
TOTAL BY FUND		-	-	20,000	165,000	-	-	-	185,000

TITLE: Exterior Painting of Facilities	DEPT: PARKS	CIP #: NEW 1
Project Description: Over the next two years we would like to paint all buildings on the City Hall Campus (Admin, Community Development and Police Station) and paint all the building on the Community Center Campus (Community Center, Cultural Arts Building, Water Facility). Year 1 would be Community Center, Year 2 City Hall Campus (this timing could be affected by Police Station Remodel).		

		FY 24/25 Budget (incl. C/O)	Budget Available As Of 6/26/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	TOTAL
Project Phases									
290	Design/Study Services	-	-						-
295	Right of Way/Other	-	-						-
660	Construction	-	-	45,000	57,000				102,000
TOTAL BY PHASE		-	-	45,000	57,000	-	-	-	102,000
Sources of Funds									
100	General Fund	-	-		57,000	-	-	-	57,000
100-UF	Unfunded General			45,000					45,000
									-
TOTAL BY FUND		-	-	45,000	57,000	-	-	-	102,000

TITLE: Sports Lighting Upgrade	DEPT: PARKS	CIP #: NEW 2
Project Description: Updating all sports lighting at Las Piedras Park, Teague Park and Harding Park. This will be a requirement by the state soon; will no longer be able to purchase replacement bulbs. Design \$54,000, Harding Park \$794,000, Teague Park \$237,000, Las Piedras Park \$253,000.		

		FY 24/25 Budget (incl. C/O)	Budget Available As Of 6/26/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	TOTAL
Project Phases									
290	Design/Study Services	-	-	24,000	30,000				54,000
295	Right of Way/Other	-	-						-
660	Construction	-	-	490,000	794,000				1,284,000
TOTAL BY PHASE		-	-	514,000	824,000	-	-	-	1,338,000
Sources of Funds									
100-UF	Unfunded General	-	-	514,000	-	-	-	-	514,000
803-UF	Unfunded Harding Park				824,000				824,000
									-
TOTAL BY FUND		-	-	514,000	824,000	-	-	-	1,338,000

TITLE: Union Oil Building Improvements	DEPT: PARKS	CIP #: NEW 3
Project Description: The building is in need of various improvements and repairs: roof replacement, HVAC system replacement, mold mitigation, water proof building and other various deferred maintenance items.		

		FY 24/25 Budget (incl. C/O)	Budget Available As Of 6/26/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	TOTAL
Project Phases									
290	Design/Study Services	-	-	35,000	25,000				60,000
295	Right of Way/Other	-	-						-
660	Construction	-	-	500,000	440,000				940,000
TOTAL BY PHASE		-	-	535,000	465,000	-	-	-	1,000,000
Sources of Funds									
207	UNION OIL BUILDING ENDOWMENT - OPI	-	-	535,000	465,000	-	-	-	1,000,000
									-
TOTAL BY FUND		-	-	535,000	465,000	-	-	-	1,000,000

TITLE: 8TH STREET LIGHT REPLACEMENT PROJECT			DEPT: PW	CIP #:	UF 20
Project Description: Replace non-functioning street light system between Main Street and Harvard Boulevard, including electroliers, underground conduit, conductors, and new SCE service.					

		FY 24/25 Budget (incl. C/O)	Budget Available As Of 6/26/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	TOTAL
Project Phases									
290	Design/Study Services	-	-	100,000					100,000
295	Right of Way/Other	-	-						-
660	Construction	-	-						-
TOTAL BY PHASE		-	-	100,000	-	-	-	-	100,000
Sources of Funds									
104-UF	Unfunded - Measure T	-	-	100,000	-	-	-	-	100,000
TOTAL BY FUND		-	-	100,000	-	-	-	-	100,000

TITLE: Water Facilities Resilience Improvements			DEPT: PW	CIP #:	NEW 5
Project Description: Construct improvements to the City's water infrastructure (wells, booster stations, tank sites and associated facilities) to address access, protection, supervision and operational efficiencies.					

		FY 24/25 Budget (incl. C/O)	Budget Available As Of 6/26/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	TOTAL
Project Phases									
290	Design/Study Services	-	-	-	-				-
295	Right of Way/Other	-	-						-
660	Construction	-	-	1,000,000	2,000,000				3,000,000
TOTAL BY PHASE		-	-	1,000,000	2,000,000	-	-	-	3,000,000
Sources of Funds									
620-UF	Unfunded Water	-	-	1,000,000	2,000,000	-	-	-	3,000,000
TOTAL BY FUND		-	-	1,000,000	2,000,000	-	-	-	3,000,000

TITLE: Citywide Storm Drain Infrastructure Improvements			DEPT: PW	CIP #: NEW 6
Project Description: Construct improvements to the City's storm drain infrastructure to investigate, prioritize and rehabilitate/replace storm drain systems Citywide.				

		FY 24/25 Budget (incl. C/O)	Budget Available As Of 6/26/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	TOTAL
Project Phases									
290	Design/Study Services	-	-	250,000	-				250,000
295	Right of Way/Other	-	-						-
660	Construction	-	-		500,000	500,000	500,000	1,000,000	2,500,000
TOTAL BY PHASE		-	-	250,000	500,000	500,000	500,000	1,000,000	2,750,000
Sources of Funds									
206	Stormdrain	-	-	250,000	500,000	500,000	500,000	1,000,000	2,750,000
TOTAL BY FUND		-	-	250,000	500,000	500,000	500,000	1,000,000	2,750,000

TITLE: Citywide Traffic Signal Upgrades		DEPT: PW	CIP #:	NEW 7
Project Description: Construct improvements to the City's traffic signal infrastructure to address necessary upgrades for pedestrian safety, traffic management and structural improvements.				

		FY 24/25 Budget (incl. C/O)	Budget Available As Of 6/26/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	TOTAL
Project Phases									
290	Design/Study Services	-	-	-	-	-	-	-	-
295	Right of Way/Other	-	-						-
660	Construction	-	-	50,000	50,000	50,000	50,000	50,000	250,000
TOTAL BY PHASE		-	-	50,000	50,000	50,000	50,000	50,000	250,000
Sources of Funds									
108	Measure R			50,000	50,000	50,000	50,000	50,000	250,000
TOTAL BY FUND		-	-	50,000	50,000	50,000	50,000	50,000	250,000

TITLE: Citywide Streetlight Replacement		DEPT: PW	CIP #: NEW 8
Project Description: Provide for the replacement of the City's existing street light system to restore function and address vehicle and pedestrian safety issues.			

		FY 24/25 Budget (incl. C/O)	Budget Available As Of 6/26/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	TOTAL
Project Phases									
290	Design/Study Services	-	-	147	-	-	-	-	-
295	Right of Way/Other	-	-						-

660	Construction		-	-	-	-	-	-	-	-
TOTAL BY PHASE			-	-	-	-	-	-	-	-
Sources of Funds										
			-	-	-	-	-	-	-	-
	TOTAL BY FUND		-	-	-	-	-	-	-	-

TITLE: Water Facilities Sustainability Improvements					DEPT:	PW	CIP #:	NEW 9
Project Description: Construct sustainability improvements to the City's water facilities, which may include photovoltaic panels, supporting structures, battery storage and related electrical interconnection and distribution equipment.								

			FY 24/25 Budget (incl. C/O)	Budget Available As Of 6/26/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	TOTAL
Project Phases										
290	Design/Study Services		-	-	100,000	-	-	-	-	100,000
295	Right of Way/Other		-	-	-	-	-	-	-	-
660	Construction		-	-	-	900,000	-	-	-	900,000
TOTAL BY PHASE			-	-	100,000	900,000	-	-	-	1,000,000
Sources of Funds										
620	Water Fund		-	-	100,000	900,000	-	-	-	1,000,000
	TOTAL BY FUND		-	-	100,000	900,000	-	-	-	1,000,000

TITLE: Case Tank Access Road					DEPT:	PW	CIP #:	NEW 10
Project Description: Construct improvements to restore access to Case Tank, damaged by the 2023 winter storms, including bridging of existing drainage channel and paving of the existing access road.								

			FY 24/25 Budget (incl. C/O)	Budget Available As Of 6/26/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	TOTAL
Project Phases										
290	Design/Study Services		-	-	150,000	-	-	-	-	150,000
295	Right of Way/Other		-	-	50,000	-	-	-	-	50,000
660	Construction		-	-	-	800,000	-	-	-	800,000
TOTAL BY PHASE			-	-	200,000	800,000	-	-	-	1,000,000
Sources of Funds										
620	Water Fund		-	-	200,000	800,000	-	-	-	1,000,000
	TOTAL BY FUND		-	-	200,000	800,000	-	-	-	1,000,000

TITLE: Fuchsia Tank Slope Repair					DEPT:	PW	CIP #:	NEW 11
Project Description: Construct improvements to 2 graded slopes on the Fuchsia Tank site to repair damage related to 2023 winter storms.								

			FY 24/25 Budget (incl. C/O)	Budget Available As Of 6/26/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	TOTAL
Project Phases										
290	Design/Study Services		-	-	50,000	-	-	-	-	50,000
295	Right of Way/Other		-	-	-	-	-	-	-	-
660	Construction		-	-	-	450,000	-	-	-	450,000
TOTAL BY PHASE			-	-	50,000	450,000	-	-	-	500,000
Sources of Funds										
620	Water Fund		-	-	50,000	450,000	-	-	-	500,000
	TOTAL BY FUND		-	-	50,000	450,000	-	-	-	500,000

TITLE: Peck Tank Access Road					DEPT:	PW	CIP #:	NEW 12
Project Description: Construct improvements to restore access to Peck Tank, damaged during 2023 winter storms. Improvements include soldier pile retaining wall and repair of access road with drainage improvements.								

			FY 24/25 Budget (incl. C/O)	Budget Available As Of 6/26/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	TOTAL
Project Phases										
290	Design/Study Services		-	-	50,000	-	-	-	-	50,000
295	Right of Way/Other		-	-	-	-	-	-	-	-
660	Construction		-	-	-	350,000	-	-	-	350,000
TOTAL BY PHASE			-	-	50,000	350,000	-	-	-	400,000
Sources of Funds										
620	Water Fund		-	-	50,000	350,000	-	-	-	400,000
	TOTAL BY FUND		-	-	50,000	350,000	-	-	-	400,000

TITLE: WRF Grit Classifier Replacement	DEPT: PW	CIP #: NEW 13
Project Description: Replacement of grit classifier #2 due to age and condition of existing equipment. Includes appurtenances and reconnection to existing piping and its supports.		

		FY 24/25 Budget (incl. C/O)	Budget Available As Of 6/26/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	TOTAL
Project Phases									
290	Design/Study Services	-	-	-	35,306	-	-	-	35,306
295	Right of Way/Other	-	-	-	-	-	-	-	-
660	Construction	-	-	-	39,694	325,000	-	-	364,694
TOTAL BY PHASE		-	-	-	75,000	325,000	-	-	400,000
Sources of Funds									
610	Sewer Fund	-	-	-	75,000	325,000	-	-	400,000
TOTAL BY FUND		-	-	-	75,000	325,000	-	-	400,000

TITLE: WRF UV Disinfection Rehabilitation	DEPT: PW	CIP #: NEW 14
Project Description: Replacement lamp modules at each UV train (past design life).		

		FY 24/25 Budget (incl. C/O)	Budget Available As Of 6/26/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	TOTAL
Project Phases									
290	Design/Study Services	-	-	15,190	5,708	-	-	-	20,898
295	Right of Way/Other	-	-	-	-	-	-	-	-
660	Construction	-	-	43,102	-	-	-	-	43,102
TOTAL BY PHASE		-	-	58,292	5,708	-	-	-	64,000
Sources of Funds									
610	Sewer Fund	-	-	58,292	5,708	-	-	-	64,000
TOTAL BY FUND		-	-	58,292	5,708	-	-	-	64,000

TITLE: WRF Screw Press Redundancy	DEPT: PW	CIP #: NEW 15
Project Description: The WRF currently only has one screw press which has had increasing maintenance needs in recent years. When the screw press is out of operation, the City must use an emergency on-call for hauling of un-dewatered sludge to dispose of biosolids. A second screwpress is needed to provide redundancy and additional capacity, and to decrease wear on the existing screw press.		

		FY 24/25 Budget (incl. C/O)	Budget Available As Of 6/26/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	TOTAL
Project Phases									
290	Design/Study Services	-	-	174,842	57,472	-	-	-	232,314
295	Right of Way/Other	-	-	-	-	-	-	-	-
660	Construction	-	-	81,158	966,528	-	-	-	1,047,686
TOTAL BY PHASE		-	-	256,000	1,024,000	-	-	-	1,280,000
Sources of Funds									
610	Sewer Fund	-	-	256,000	1,024,000	-	-	-	1,280,000
TOTAL BY FUND		-	-	256,000	1,024,000	-	-	-	1,280,000

TITLE: WRF Coating Repairs	DEPT: PW	CIP #: NEW 16
Project Description: Removal and replacement of protective coatings across the WRF influent channel, aeration tanks, and MBR tanks.		

		FY 24/25 Budget (incl. C/O)	Budget Available As Of 6/26/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	TOTAL
Project Phases									
290	Design/Study Services	-	-	-	-	135,513	-	-	135,513
295	Right of Way/Other	-	-	-	-	-	-	-	-
660	Construction	-	-	-	-	184,487	1,280,000	-	1,464,487
TOTAL BY PHASE		-	-	-	-	320,000	1,280,000	-	1,600,000
Sources of Funds									
610	Sewer Fund	-	-	-	-	320,000	1,280,000	-	1,600,000
TOTAL BY FUND		-	-	-	-	320,000	1,280,000	-	1,600,000

TITLE: WRF Security Fencing and Landscaping	DEPT: PW	CIP #: NEW 17
Project Description: Remove existing WRF fencing and install new security barriers. Upgrade landscaping features to improve aesthetics of facility surroundings.		

		FY 24/25 Budget (incl. C/O)	Budget Available As Of 6/26/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	TOTAL
Project Phases									
290	Design/Study Services	-	-				45,000		45,000
295	Right of Way/Other	-	-						-
660	Construction	-	-				195,000		195,000
TOTAL BY PHASE		-	-	-	-	-	240,000	-	240,000
Sources of Funds									
610	Sewer Fund	-	-	-	-	-	240,000	-	240,000
TOTAL BY FUND		-	-	-	-	-	240,000	-	240,000

TITLE: WRF SCADA Computer Upgrades					DEPT: PW	CIP #: NEW 18
Project Description: Replacement of outdated WRF SCADA computers with modern hardware and software to address deficiencies.						

		FY 24/25 Budget (incl. C/O)	Budget Available As Of 6/26/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	TOTAL
Project Phases									
290	Design/Study Services	-	-		13,551				13,551
295	Right of Way/Other	-	-						-
660	Construction	-	-		146,449				146,449
TOTAL BY PHASE		-	-	-	160,000	-	-	-	160,000
Sources of Funds									
610	Sewer Fund	-	-	-	160,000	-	-	-	160,000
TOTAL BY FUND		-	-	-	160,000	-	-	-	160,000

TITLE: WRF Influent Pump Station					DEPT: PW	CIP #: NEW 19
Project Description: The existing pumps at the WRF influent pump station have reached the end of their design life. This project will include replacement of the existing influent pumps as well as mounting components, guide rails, controls and alarms, and associated work.						

		FY 24/25 Budget (incl. C/O)	Budget Available As Of 6/26/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	TOTAL
Project Phases									
290	Design/Study Services	-	-	217,397	75,826				293,223
295	Right of Way/Other	-	-						-
660	Construction	-	-	582,603	1,524,174	1,600,000			3,706,777
TOTAL BY PHASE		-	-	800,000	1,600,000	1,600,000	-	-	4,000,000
Sources of Funds									
610-UF	Unfunded Sewer	-	-	800,000	1,600,000	1,600,000	-	-	4,000,000
TOTAL BY FUND		-	-	800,000	1,600,000	1,600,000	-	-	4,000,000

TITLE: WRF Coarse and Fine Screens					DEPT: PW	CIP #: NEW 20
Project Description: The discharge chutes on the coarse and fine screens at the WRF are damaged and in need of replacement. This project will replace the discharge chutes and screening enclosures.						

		FY 24/25 Budget (incl. C/O)	Budget Available As Of 6/26/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	TOTAL
Project Phases									
290	Design/Study Services	-	-				15,000		15,000
295	Right of Way/Other	-	-						-
660	Construction	-	-				65,000		65,000
TOTAL BY PHASE		-	-	-	-	-	80,000	-	80,000
Sources of Funds									
610	Sewer Fund	-	-	-	-	-	80,000	-	80,000
TOTAL BY FUND		-	-	-	-	-	80,000	-	80,000

TITLE: WRF Hardscape Rehabilitation					DEPT: PW	CIP #: NEW 21
Project Description: The buildings and hardscape at the WRF have spalling and cracks visible. This project will include concrete repairs on hardscape and building exteriors.						

		FY 24/25 Budget (incl. C/O)	Budget Available As Of 6/26/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	TOTAL
Project Phases									
290	Design/Study Services	-	-				30,000		30,000
295	Right of Way/Other	-	-						-
660	Construction	-	-	150			130,000		130,000
TOTAL BY PHASE		-	-	-	-	-	160,000	-	160,000

Sources of Funds										
610	Sewer Fund		-	-	-	-	-	160,000	-	160,000
	TOTAL BY FUND		-	-	-	-	-	160,000	-	160,000
TITLE: WRF Influent Channel Improvements						DEPT: PW		CIP #: NEW 22		
Project Description:The manhole cover for the influent manhole at the WRF is worn and in need of replacement. Additionally, the aluminum covers for the influent channel to the anoxic basin is in poor condition. This project will replace the manhole cover and ring as well as the aluminum covers.										
		FY 24/25 Budget (incl. C/O)	Budget Available As Of 6/26/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	TOTAL	
Project Phases										
290	Design/Study Services		-				30,000			30,000
295	Right of Way/Other		-							-
660	Construction		-				130,000			130,000
	TOTAL BY PHASE		-	-	-	-	160,000	-		160,000
Sources of Funds										
610	Sewer Fund		-	-	-	-	160,000	-		160,000
	TOTAL BY FUND		-	-	-	-	160,000	-		160,000
TITLE: WRF Building Repairs						DEPT: PW		CIP #: NEW 23		
Project Description:This project will provide necessary repairs and upgrades to the buildings at the WRF, including installation of roof insulation, repair or replacement of lighting fixtures, repair or replacement of windows and window screens, repainting, replacement of exterior doors and locks, and assoicated work.										
		FY 24/25 Budget (incl. C/O)	Budget Available As Of 6/26/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	TOTAL	
Project Phases										
290	Design/Study Services		-			13,994				13,994
295	Right of Way/Other		-							-
660	Construction		-			38,506	227,500			266,006
	TOTAL BY PHASE		-	-	-	52,500	227,500	-		280,000
Sources of Funds										
610	Sewer Fund		-	-	-	52,500	227,500	-		280,000
	TOTAL BY FUND		-	-	-	52,500	227,500	-		280,000
TITLE: Acacia Sewer Improvement						DEPT: PW		CIP #: NEW 24		
Project Description:Replacement of 24 inch diameter gravity sewer from 536 Acacia Way to Acacia Rd intersection, and from Acacia Way to W Santa Maria St. Pipelines will be upsized to address existing capacity deficiencies per the 2024 Wastewater Master Plan.										
		FY 24/25 Budget (incl. C/O)	Budget Available As Of 6/26/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	TOTAL	
Project Phases										
290	Design/Study Services		-	118,000						118,000
295	Right of Way/Other		-							-
660	Construction		-	7,000	500,000					507,000
	TOTAL BY PHASE		-	125,000	500,000	-	-	-		625,000
Sources of Funds										
610	Sewer Fund		-	125,000	500,000	-	-	-		625,000
	TOTAL BY FUND		-	125,000	500,000	-	-	-		625,000
TITLE: California Sewer Improvement						DEPT: PW		CIP #: NEW 25		
Project Description:Replacement of 12 inch diameter gravity sewer from 206 California St to E Ventura St, and from California St to Green St. Pipelines will be upsized to address existing capacity deficiencies per the 2024 Wastewater Master Plan.										
		FY 24/25 Budget (incl. C/O)	Budget Available As Of 6/26/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	TOTAL	
Project Phases										
290	Design/Study Services		-	37,000						37,000
295	Right of Way/Other		-							-
660	Construction		-	156,000						156,000
	TOTAL BY PHASE		-	193,000	-	-	-	-		193,000
Sources of Funds										
610	Sewer Fund		-	193,000	-	-	-	-		193,000
				151						

	TOTAL BY FUND		-	-	193,000	-	-	-	-	193,000
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TITLE: E Harvard Sewer Improvement					DEPT:	PW	CIP #:	NEW 26
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Project Description:Replacement of 10 inch diameter gravity sewer from S Mill St to S 12th St. Pipelines will be upsized to address existing capacity deficiencies per the 2024 Wastewater Master Plan.

		FY 24/25 Budget (incl. C/O)	Budget Available As Of 6/26/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	TOTAL
Project Phases									
290	Design/Study Services	-			174,000				174,000
295	Right of Way/Other	-							-
660	Construction	-			11,000	740,000			751,000
TOTAL BY PHASE		-	-	-	185,000	740,000	-	-	925,000

Sources of Funds									
DIF-UF	Unfunded DIF	-	-	-	185,000	740,000	-	-	925,000
TOTAL BY FUND		-	-	-	185,000	740,000	-	-	925,000

TITLE: Blanchard Sewer Improvement					DEPT:	PW	CIP #:	NEW 27
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Project Description:Replacement of 8 and 10 inch diameter gravity sewer from W Harvard Blvd to W Main St, Elm St to 700 W Main St, and W Main St to Pamela Ct. Pipelines will be upsized to address existing capacity deficiencies per the 2024 Wastewater Master Plan.

		FY 24/25 Budget (incl. C/O)	Budget Available As Of 6/26/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	TOTAL
Project Phases									
290	Design/Study Services	-			185,000				185,000
295	Right of Way/Other	-							-
660	Construction	-			10,800	783,200			794,000
TOTAL BY PHASE		-	-	-	195,800	783,200	-	-	979,000

Sources of Funds									
610	Sewer Fund	-	-	-	195,800	783,200	-	-	979,000
TOTAL BY FUND		-	-	-	195,800	783,200	-	-	979,000

TITLE: E Main Sewer Improvement					DEPT:	PW	CIP #:	NEW 28
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Project Description:Replacement of 10 inch diameter gravity sewer from Davis St to N Ojai St. Pipelines will be upsized to address existing capacity deficiencies per the 2024 Wastewater Master Plan.

		FY 24/25 Budget (incl. C/O)	Budget Available As Of 6/26/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	TOTAL
Project Phases									
290	Design/Study Services	-					125,000		125,000
295	Right of Way/Other	-							-
660	Construction	-					8,200		8,200
TOTAL BY PHASE		-	-	-	-	-	133,200	-	133,200

Sources of Funds									
610	Sewer Fund	-	-	-	-	-	133,200	-	133,200
TOTAL BY FUND		-	-	-	-	-	133,200	-	133,200

TITLE: N 4th Sewer Improvement					DEPT:	PW	CIP #:	NEW 29
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Project Description:Replacement of 8 inch diameter gravity sewer from 122 N 4th St to E Santa Barbara St. Pipelines will be upsized to address existing capacity deficiencies per the 2024 Wastewater Master Plan.

		FY 24/25 Budget (incl. C/O)	Budget Available As Of 6/26/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	TOTAL
Project Phases									
290	Design/Study Services	-					44,000		44,000
295	Right of Way/Other	-							-
660	Construction	-					190,000		190,000
TOTAL BY PHASE		-	-	-	-	-	234,000	-	234,000

Sources of Funds									
610	Sewer Fund	-	-	-	-	-	234,000	-	234,000
TOTAL BY FUND		-	-	-	-	-	234,000	-	234,000

TITLE: EEP CHARGING STATIONS					DEPT:	PW	CIP #:	UF 21
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Project Description: Design and construct electric vehicle charging infrastructure Post Office/Main and South Alley parking lots.

		FY 24/25 Budget (incl. C/O)	Budget Available As Of 6/26/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	TOTAL
Project Phases									
290	Design/Study Services	-	-						-
295	Right of Way/Other	-	-						-
660	Construction	-	-	700,000					700,000
TOTAL BY PHASE		-	-	700,000	-	-	-	-	700,000
Sources of Funds									
100-UF	Unfunded - General	-	-	50,000	-	-	-	-	50,000
Grant-U	CEC Grant Funding	-	-	400,000	-	-	-	-	400,000
CPA-UF	CPA Funds			250,000					250,000
TOTAL BY FUND		-	-	700,000	-	-	-	-	700,000

TITLE: WATER STORAGE FACILITY REHABILITATION			DEPT: PW	CIP #:	UF 22
Project Description: Rehabilitation and Restoration of water storage facilities (reservoirs). Limoneira, Anderson, Gooding, Fuchsia, Cherry Hill, Case to be completed over 10 years.					

		FY 24/25 Budget (incl. C/O)	Budget Available As Of 6/26/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	TOTAL
Project Phases									
290	Design/Study Services	-	-						-
295	Right of Way/Other	-	-						-
660	Construction	-	-	400,000	200,000	220,000	242,000	1,188,000	2,250,000
TOTAL BY PHASE		-	-	400,000	200,000	220,000	242,000	1,188,000	2,250,000
Sources of Funds									
620-uf	Unfunded - Water	-	-	400,000	200,000	220,000	242,000	1,188,000	2,250,000
TOTAL BY FUND		-	-	400,000	200,000	220,000	242,000	1,188,000	2,250,000

Glossary of Budget Terms **2025**

Appropriation - An authorization by the City Council to expend moneys and incur obligations for specific purposes.

Appropriation Unit - A budget category such as Salaries and Benefits; Services and Supplies; or Capital Outlay.

Assessed Valuation - A dollar value placed upon real estate or other property by Ventura County as a basis for levying property taxes.

Audit - A review of the City's accounts by an independent accounting firm to verify that the City's financial statements accurately reflect the City's financial position.

Beginning/Ending (Un-appropriated) Fund Balance - Unencumbered resources available in a fund from the prior/current fiscal year, after payment of the prior/current fiscal year's expenditures/expenses. This is not necessarily cash on hand.

Bond - A written promise to pay a specified sum of money, called the face value or principal amount, at a specified date or dates in the future, called the maturity date(s), together with periodic interest at a specified rate.

Budget - A financial plan consisting of an estimate of proposed expenditures and their purposes for a given period, and the proposed means of financing. Santa Paula's annual budget encompasses one fiscal year.

Capital Improvement - A permanent major addition to the City's real property assets with an estimated cost generally in excess of \$25,000 and a useful life of five years or more, including the design, construction, or purchase of land, buildings or facilities, or major renovations of same.

Capital Improvement Program - A financial plan of proposed capital improvement projects and the means of financing them for a given period of time. The City's Capital Improvement Program covers a six-year period.

Capital Outlay - A budget category which includes equipment having a unit cost or more than \$5,000 and an estimated useful life of more than one year. Major Capital Outlay are those items having a unit cost of \$5,000 or more.

Debt Service - Payment of interest and principal on an obligation resulting from the issuance of bonds, notes, or certificates of indebtedness.

Deficit - An excess of expenditures or expenses over revenues (resources).

Department - An organizational unit comprised of one or more divisions.

Designated Reserve - Funds specifically appropriated and set aside for anticipated expenditure requirements, which are uncertain.

Discretionary - Resources that the City Council can use for any legal Government purpose.

Division - An organizational subdivision of a department.

Glossary of Budget Terms **2025**

Encumbrance - A commitment of funds for goods or services on order.

Enterprise Fund - A fund established to account for the total costs of those governmental facilities and services that are operated in a manner similar to private enterprises. These programs are entirely or predominantly self-supporting.

Entitlement - Grant or subvention funds available to the City on the basis of population or other established criteria, rather than based on competition or unique factors among agencies.

Expenditure - The actual spending of funds.

Expense - The actual spending of Proprietary Funds (Enterprise and Internal Service Fund types).

Fiscal Year - A twelve-month period of time. The Santa Paula fiscal year begins July 1 and ends June 30 of each year.

Fringe Benefits - A budget category, which includes all expenses for employee benefits such as cafeteria plan, retirement, Medicare, and worker's compensation insurance.

Full-Time Equivalent - The amount of time a regular full or part-time position has been budgeted for in terms of the amount of time an employee works in a year.

Fund - An independent fiscal and accounting entity used to set forth the financial position and results of operations related to the specific purpose for which the fund was created.

Fund Balance - The amount of financial resources available for use. Generally, this represents the detail of all the annual operating surpluses and deficits since the fund's inception.

General Fund - The City's principal operating fund, which is supported by taxes and fees which can be used for any legal government purpose.

General Obligation Bond - Bonds used for various purposes and repaid by the regular (usually the General Fund) revenue raising powers of the City.

Grants - Contributions or gifts of cash or other assets from another governmental entity to be used or expended for a specific purpose, activity or facility. An example is the Community Development Block Grant given by the Federal government.

Infrastructure - Facilities on which the continuance and growth of a community depend on such as roads, water lines, sewers, public buildings, parks and so forth.

Inter-fund Transfers - Moneys transferred from one fund to another. Such money is transferred to finance the operations of another fund or to reimburse the fund for certain expenditures/expenses.

Internal Service Fund - Internal Service Funds provide service to all City departments and bill the other Funds for services rendered, as would a private business. An example is the Equipment Maintenance Fund.

Glossary of Budget Terms | 2025

Lease-Purchase Agreement – Agreements which are contractual and are termed leases, but whose lease amount is applied to the purchase.

Levy - (Verb) To impose taxes, special assessments or service charges for the support of governmental activities; (Noun) the total amount of taxes, and/or special assessments and/or service charges imposed by a governmental agency.

Long-Term Debt - Debt with a maturity of more than one year after the date of issue.

Maintenance and Operation - A category in the budget, which includes all expenses, except personnel and capital outlay costs. Examples include office supplies, minor equipment, motor vehicle expense, and professional and contractual services.

Municipal Code - A book that contains the City Council approved ordinances currently in effect. The Code defines City policy with respect to areas such as planning, etc.

Non-Departmental - Program costs that do not relate to any one department, but represent costs of a general citywide nature, such as debt service and appropriated reserve.

Non-discretionary – Relating to resources (revenue) and expenditures legally restricted for specific purposes.

Objective - The expected result or achievement of a budget activity.

One Time Only - Revenue or expenditure amounts that are anticipated to occur during one fiscal year only.

Ongoing – Revenue or expenditure amounts that occur every fiscal year.

Operating Budget - Appropriation of funds for ongoing program costs, including personnel services, supplies, equipment, and debt service.

Ordinance - A formal legislative enactment by the City Council. It has the full force and effect of law within the City boundaries unless it is in conflict with any higher form or law, such as a State statute or constitutional provision.

Position Control Listing - Establishes approved positions within the City service.

Position Classification and Compensation Plan - By resolution, as defined in the City's Personnel Rules and Regulations, and Chapter 33 (Personnel System) of the City's Municipal Code, establishes the following: approved classes within the City's Classification Plan; approved classifications of classes within the City's Classification Plan; and approved compensation for each class within the City's Classification Plan.

Program - An activity or group of activities performed for the purpose of providing a service or support function. A program can also be an organizational subdivision of a department. See division.

Reimbursement - Payment of amount remitted on behalf of another party, department, or fund.

Reserve - An account used to earmark a portion of the fund balance as legally segregated for a specific use.

Glossary of Budget Terms | 2025

Resolution - A special order of the City Council which requires less legal formality than an ordinance in terms of public notice and the number of public readings prior to approval.

Resources - Total amounts available for appropriation during the fiscal year, including revenues, fund transfers and beginning fund balances.

Revenues - Amounts received from taxes, fees, permits, licenses, interest, and intergovernmental sources during the fiscal year.

Revenue Bonds - Bonds issued to construct capital facilities, repaid from revenue produced by the operation of those facilities.

Salaries - A category in the budget, which accounts for full-time and temporary employees and overtime expenses.

Section - An organization subdivision of a division or program.

Special Revenue Funds - This fund type collects revenues that are restricted by the City, State, or Federal Government as to how the City might spend them.

Special Study Project - Large, onetime study performed by outside source that generally goes beyond the scope of work of a department and may have citywide consequences.

Tax and Revenue Anticipation Notes (TRANS) - Notes (sometimes called warrants) issued in anticipation of collection of taxes. Moneys from this source are used to provide adequate "cash flow" for ongoing expenses until taxes are collected.

Un-appropriated Fund Balance - The part of undesignated fund balance consisting of the excess of current year revenues over appropriations.

Historical Vendor Data

*The following table includes total vendor payments by year for FY2023 through FY2025 (through 6/11/2025)
for any vendor with payments totaling more than \$25,000 in any given fiscal year*

Vendor Name	FY 2022/23	FY 2023/24	FY 2024/25	Total
AERZEN RENTAL USA LLC	74,915.00	-	-	\$ 74,915.00
AERZEN USA CORPORATION	4,805.99	22,404.94	-	\$ 27,210.93
ALBERTSON'S/SAFEWAY	9,548.88	10,384.53	8,883.19	\$ 28,816.60
ALL CITY MANAGEMENT SERVICES, INC.	221,202.00	290,173.11	218,773.76	\$ 730,148.87
ALL STAR ELITE SPORTS	16,656.45	25,725.81	3,654.60	\$ 46,036.86
ALL TRAFFIC SOLUTIONS, INC.	-	18,842.11	40,454.49	\$ 59,296.60
ALLIANT INSURANCE SERVICES, INC.	7,941.00	8,452.00	10,855.00	\$ 27,248.00
AMAZON CAPITAL SERVICES	71,116.29	87,967.13	98,994.22	\$ 258,077.64
AMERICA IN BLOOM SANTA PAULA	40,000.00	20,000.00	20,000.00	\$ 80,000.00
ANDERSON REFRIGERATION, INC.	18,827.46	11,989.13	-	\$ 30,816.59
APEX GENERAL CONTRACTORS, INC	1,170,686.24	228,475.78	73,527.45	\$ 1,472,689.47
ARACO ENTERPRISES LLC DBA ATHENS ENVIRONMENTAL SERVICES	57,195.00	-	428.32	\$ 57,623.32
ARANDA, MIKE	33,720.00	47,760.00	17,100.00	\$ 98,580.00
AT&T MOBILITY	16,851.63	17,900.77	16,683.71	\$ 51,436.11
ATKINSON, ANDELSON, LOYA, RUUD AND ROMO	10,272.69	26,461.25	8,594.81	\$ 45,328.75
AUDITOR-CONTROLLER	-	-	36,442.50	\$ 36,442.50
AXON ENTERPRISES	10,608.50	-	44,164.29	\$ 54,772.79
BADGER METER	306,168.25	25,800.75	559,210.24	\$ 891,179.24
BANNER BANK	293,088.64	483,312.33	299,352.65	\$ 1,075,753.62
BARAJAS, DAVID	21,890.00	25,207.50	16,925.00	\$ 64,022.50
BARBOZA & ASSOCIATES, A LAW CORPORATION	37,524.00	-	-	\$ 37,524.00
BARRANCO, PABLO	12,150.00	14,950.00	4,650.00	\$ 31,750.00
BARRISTER PROFESSIONAL SERVICES, LLC.	20,169.00	41,002.00	45,373.50	\$ 106,544.50
BEST BEST & KRIEGER LLP	378,129.57	449,475.98	723,361.10	\$ 1,550,966.65
BNY MELLON	8,287,632.12	9,966,015.34	8,814,243.81	\$ 27,067,891.27
BOYS & GIRLS CLUB OF SANTA CLARA VALLEY	42,500.00	-	-	\$ 42,500.00
BRAGG INVESTMENT COMPANY, INC.	104,890.99	702.19	622.19	\$ 106,215.37
BSN SPORTS, LLC	18,137.97	12,178.52	15,037.06	\$ 45,353.55
BUSINESS CARD	222,734.40	209,944.89	206,882.09	\$ 639,561.38
C.O.R. PLUMBING SUPPLIES	2,800.00	2,440.00	34,885.00	\$ 40,125.00
CALIF. PUBLIC EMPLOYEES' RETIREMENT SYSTEM	3,910,144.18	3,958,200.22	4,462,382.33	\$ 12,330,726.73
CALIFORNIA CONSULTING, INC.	42,000.00	-	-	\$ 42,000.00
CALIFORNIA JPIA	2,358,570.00	2,717,630.00	2,825,799.00	\$ 7,901,999.00
CALIFORNIA POLICE ACTIVITIES LEAGUE	-	26,075.00	25,500.00	\$ 51,575.00
CALIFORNIA PUBLIC EMPLOYEE RETIREMENT SYS	777,956.43	848,821.59	1,057,216.67	\$ 2,683,994.69
CALIFORNIA STATE DISBURSEMENT UNIT	16,056.08	9,512.61	20,258.44	\$ 45,827.13
CAL-STATE AUTO PARTS	10,839.17	8,810.01	5,896.89	\$ 25,546.07
CAMCO BREAKER & CONTROLS, INC	28,238.10	-	-	\$ 28,238.10
CANNON CORPORATION	35,910.87	18,163.75	2,010.00	\$ 56,084.62
CANYON SPRINGS ENTERPRISES	558,408.77	2,900,961.84	967,571.07	\$ 4,426,941.68
CAROLLO ENGINEERS	146,031.71	126,194.21	35,991.75	\$ 308,217.67
CDCE INC.	12,349.81	15,310.89	1,080.00	\$ 28,740.70
CDW GOVERNMENT INC	8,892.47	13,834.48	3,428.75	\$ 26,155.70
CHANDLER ASSET MANAGEMENT, INC.	26,588.06	32,242.65	28,549.84	\$ 87,380.55
CHARTER COMMUNICATIONS HOLDING, LLC	26,500.59	28,764.10	28,113.10	\$ 83,377.79
CITY MANAGEMENT ADVISORS LLC	-	-	26,500.00	\$ 26,500.00
CITYGATE ASSOCIATES, LLC	-	62,532.89	10,324.25	\$ 72,857.14
CLARK II CORPORATION, J. E.	124,572.18	-	-	\$ 124,572.18
COLONIAL LIFE & ACCIDENT	29,472.51	27,594.63	30,628.87	\$ 87,696.01
CONSOLIDATED ELECTRICAL DISTRIBUTOR	675.81	47,979.06	32,966.36	\$ 81,621.23
COSTCO WHOLESALE	9,674.52	8,934.67	7,236.87	\$ 25,846.06
COUNTY OF VENTURA	30,146.59	8,603.25	8,025.47	\$ 46,775.31
COUNTY OF VENTURA IT SERVICES	20,255.55	33,111.22	21,271.71	\$ 74,638.48
CRAGOE PEST SERVICES INC	6,607.50	13,710.00	15,865.00	\$ 36,182.50
CUSHMAN CONTRACTING CORPORATION	354,825.00	-	-	\$ 354,825.00
DATAPROSE, LLC	55,239.93	59,983.45	75,147.07	\$ 190,370.45
DE LAGE LANDEN	19,726.25	17,954.73	16,676.33	\$ 54,357.31
DEBRA L. REILLY, A PROFESSIONAL LAW CORPORATION	55,260.00	-	-	\$ 55,260.00
DODOS DESIGN - GARCIA, DAVID	3,755.70	7,204.60	48,028.56	\$ 58,988.86

Historical Vendor Data

*The following table includes total vendor payments by year for FY2023 through FY2025 (through 6/11/2025)
for any vendor with payments totaling more than \$25,000 in any given fiscal year*

Vendor Name	FY 2022/23	FY 2023/24	FY 2024/25	Total
DON JAVI'S TREE SERVICE IN	-	-	26,900.00	\$ 26,900.00
DOOSAN INDUSTRIAL VEHICLE AMERICA	-	37,046.87	-	\$ 37,046.87
DURHAM SCHOOL SERVICES, L.P.	-	17,086.28	16,640.50	\$ 33,726.78
DXP ENTERPRISES, INC.	4,501.98	17.95	41,224.72	\$ 45,744.65
E & M ELECTRIC AND MACHINERY, INC.	32,520.00	11,545.00	12,475.00	\$ 56,540.00
ECONOMIC DEVELOPMENT COLLABORATIVE	13,600.00	8,300.00	8,300.00	\$ 30,200.00
EFUEL LLC	88,170.43	207,898.89	166,683.15	\$ 462,752.47
EJS CONSTRUCTION	251,020.88	13,211.63	-	\$ 264,232.51
ENCOMPASS CONSULTANT GROUP	136,068.06	8,647.05	25,974.75	\$ 170,689.86
ENGEO INCORPORATED	28,163.25	32,331.54	23,873.44	\$ 84,368.23
ENVIRONMENTAL HEALTH DIVISION	29,705.92	28,188.46	29,148.78	\$ 87,043.16
ENVISION VTA FD AUTO LLC	38,363.26	90,934.81	35,603.55	\$ 164,901.62
EXCEPTIONAL EDUCATION,LLC	-	-	41,625.00	\$ 41,625.00
F M PEARCE Company	17,864.24	19,046.11	22,216.73	\$ 59,127.08
FAMCON PIPE & SUPPLY, INC.	96,161.67	157,378.57	68,823.51	\$ 322,363.75
FARMERS IRRIGATION	38,288.87	33,492.08	27,672.08	\$ 99,453.03
FARO TECHNOLOGIES, INC.	59,563.77	4,422.55	-	\$ 63,986.32
FEDERAL CONTRACT CORP	-	25,847.67	-	\$ 25,847.67
FENCE FACTORY SATICOY	2,482.42	7,556.84	77,219.21	\$ 87,258.47
FGL ENVIRONMENTAL, INC	83,164.50	102,069.00	82,780.50	\$ 268,014.00
FIDELITY NATIONAL TITLE COMPANY	-	541,134.00	-	\$ 541,134.00
FLOCK GROUP, INC.	-	31,350.00	27,500.00	\$ 58,850.00
FLOORING 101	32,720.23	7,482.83	853.71	\$ 41,056.77
FMP UNIFORM CO.	6,524.14	14,043.19	15,264.24	\$ 35,831.57
FOLSOM LAKE FORD	-	102,323.78	54,876.19	\$ 157,199.97
FORD MOTOR CREDIT COMPANY LLC	33,147.57	33,744.23	33,744.23	\$ 100,636.03
FORMS & SURFACES, INC.	-	-	131,141.63	\$ 131,141.63
FOUR STAR INVESTIGATIONS, LLC	18,491.15	3,066.75	20,803.90	\$ 42,361.80
FRANK'S PAINT & HARDWARE	25,085.86	32,226.11	23,738.02	\$ 81,049.99
FRONTIER COMMUNICATIONS	31,796.28	38,637.60	34,345.44	\$ 104,779.32
FRUIT GROWERS SUPPLY CO	10,643.36	12,772.67	7,150.29	\$ 30,566.32
GANDARA, KATHY M.	22,498.29	4,366.00	-	\$ 26,864.29
GAS COMPANY, THE	19,401.43	14,289.66	14,421.74	\$ 48,112.83
GAYTAN, CARLOS	-	14,177.13	31,028.44	\$ 45,205.57
GENERAL TECHNOLOGIES AND SOLUTIONS (GTS)	-	-	78,078.75	\$ 78,078.75
GOODSUITE	20,710.48	15,558.14	14,959.46	\$ 51,228.08
GOVERNMENTJOBS.COM, INC.	12,531.46	16,351.38	8,269.24	\$ 37,152.08
GOVINVEST INC.	7,000.00	7,000.00	14,000.00	\$ 28,000.00
GRAINGER	19,673.28	4,546.35	35,383.57	\$ 59,603.20
GRANICUS, INC.	23,578.52	30,489.34	28,013.64	\$ 82,081.50
GRANITE CONSTRUCTION COMPANY	10,786.96	18,920.22	37,485.58	\$ 67,192.76
GSI WATER SOLUTIONS, INC.	197,683.96	184,385.28	149,489.38	\$ 531,558.62
HACH COMPANY	13,469.00	14,512.00	16,743.23	\$ 44,724.23
HARRINGTON INDUSTRIAL PLASTICS	54,725.66	12,181.47	4,673.91	\$ 71,581.04
HASA, INC.	40,666.90	47,652.04	44,621.88	\$ 132,940.82
HDL COREN & CONE	12,150.00	9,867.37	16,094.08	\$ 38,111.45
HOMB, KARL D	12,792.50	18,464.00	2,514.68	\$ 33,771.18
HOMELAND LANGUAGE SERVICES LLC	5,716.67	12,430.78	11,733.56	\$ 29,881.01
HOUSE SANITARY SUPPLY	39,690.28	43,874.55	36,790.39	\$ 120,355.22
HOUSING AUTHORITY OF THE CITY OF SANTA PAULA	-	377,033.01	-	\$ 377,033.01
HR DYNAMICS & PERFORMANCE, INC	-	-	52,673.06	\$ 52,673.06
HUBER TECHNOLOGY	8,559.05	4,422.89	64,420.65	\$ 77,402.59
HUITT-ZOLLARS, INC.	116,426.40	155,612.49	-	\$ 272,038.89
HUNT DESIGN ASSOCIATES, INC.	-	19,385.00	11,250.00	\$ 30,635.00
ICMA RETIREMENT TRUST-457	267,306.66	319,039.54	412,559.41	\$ 998,905.61
ICMA RETIREMENT TRUST-457 (PT)	36,001.03	35,291.43	31,465.42	\$ 102,757.88
INDEPENDENT ORDER OF ODD FELLOWS	31,942.56	36,615.86	30,324.63	\$ 98,883.05
INFRASCALE INC.	20,259.35	19,090.92	17,528.68	\$ 56,878.95
INTEGRATED WASTE MANAGEMENT DIVISION	8,668.59	8,569.93	7,769.05	\$ 25,007.57

Historical Vendor Data

*The following table includes total vendor payments by year for FY2023 through FY2025 (through 6/11/2025)
for any vendor with payments totaling more than \$25,000 in any given fiscal year*

Vendor Name	FY 2022/23	FY 2023/24	FY 2024/25	Total
INTERNAL REVENUE SERVICE	1,336,082.78	1,331,291.14	1,350,422.08	\$ 4,017,796.00
INTERNATIONAL ENVIRONMENTAL CORPORATION	397,944.00	14,550.00	-	\$ 412,494.00
INTERWEST CONSULTING GROUP	105,181.49	-	48,948.50	\$ 154,129.99
J & H ENGINEERING GENERAL CONTRACTOR, INC	2,019,100.02	91,737.57	1,725,139.00	\$ 3,835,976.59
J. ARTHUR GUTIERREZ	18,687.00	11,439.00	7,322.50	\$ 37,448.50
J. VEGA ENGINEERING, INC.	-	-	41,531.25	\$ 41,531.25
J.L. PLANK, INCORPORATED	-	-	541,614.31	\$ 541,614.31
JENSEN DESIGN & SURVEY INC	990.00	1,005.00	24,228.75	\$ 26,223.75
JHD PLANNING LLC	21,064.00	13,350.00	-	\$ 34,414.00
JORDANO'S INC. AND SUBSIDIARIES	9,455.03	19,641.56	748.96	\$ 29,845.55
KEMCORP CONSTRUCTION, INC.	-	-	244,029.22	\$ 244,029.22
KIRBY OLDSMOBILE INC.	-	-	99,151.62	\$ 99,151.62
LAFCO	4,591.00	9,504.00	11,567.00	\$ 25,662.00
LARRY WALKER ASSOCIATES, INC.	27,883.75	57,338.00	44,540.00	\$ 129,761.75
LAWYERS TITLE COMPANY	-	6,000.00	40,000.00	\$ 46,000.00
LEAGUE OF CALIFORNIA CITIES	14,749.00	14,667.00	15,098.00	\$ 44,514.00
LEXISNEXIS COPLOGIC SOLUTIONS, INC	11,520.00	11,520.00	10,704.00	\$ 33,744.00
LIBERTY PARK WATER CO.	73,000.00	-	146,000.00	\$ 219,000.00
LIEBERT CASSIDY WHITMORE	79,801.94	64,804.65	69,252.75	\$ 213,859.34
LIMONEIRA LEWIS COMMUNITIES BUILDERS	3,014,528.47	2,057,865.87	-	\$ 5,072,394.34
LOWE'S	34,653.91	25,448.91	13,549.45	\$ 73,652.27
LUCHA	35,000.00	-	-	\$ 35,000.00
M & B SERVICES, INC.	6,257.63	22,512.97	17,852.60	\$ 46,623.20
M6 CONSULTING, INC.	834,683.12	767,413.02	738,725.12	\$ 2,340,821.26
MAINTSTAR, INC.	37,500.00	24,000.00	25,000.00	\$ 86,500.00
MARIPOSA LANDSCAPES, INC.	67,954.14	52,612.60	85,955.84	\$ 206,522.58
MARK43, INC.	92,873.00	39,436.50	-	\$ 132,309.50
MASAHISA, OTAGIRI	9,039.15	9,135.06	7,662.78	\$ 25,836.99
MATA, IVAN	78,740.00	43,541.25	-	\$ 122,281.25
MERCHANT MCINTYRE & ASSOCIATES, LLC	72,000.00	78,000.00	71,500.00	\$ 221,500.00
MERIDIAN CONSULTANTS LLC	5,620.00	33,236.29	12,190.00	\$ 51,046.29
METRO BUILDERS & ENGINEERS GROUP, LTD.	321,651.48	-	-	\$ 321,651.48
MICHAEL BAKER INTERNATIONAL	191,052.50	61,040.50	-	\$ 252,093.00
MINER'S ACE HARDWARE	29,242.60	29,852.58	32,782.71	\$ 91,877.89
MKN ASSOCIATES INC	313,919.62	555,087.64	835,854.67	\$ 1,704,861.93
MNS ENGINEERS, INC.	39,921.18	45,234.45	414,701.56	\$ 499,857.19
MULHOLLAND CONSULTING GROUP, LLC	11,000.00	1,000.00	14,959.55	\$ 26,959.55
NAJIB, FAROOQ	-	-	48,060.00	\$ 48,060.00
NATIONAL AUTO FLEET GROUP	224,315.94	97,067.36	-	\$ 321,383.30
NATIONAL DEMOGRAPHICS, INC	-	47,000.00	-	\$ 47,000.00
NATIONAL LEAD FOR AMERICA, INC.	20,000.00	35,000.00	35,000.00	\$ 90,000.00
NATURAL GREEN LANDSCAPE, INC.	111,558.00	171,534.10	149,675.00	\$ 432,767.10
NEW IMAGE AUTO BODY	23,485.04	10,523.26	20,136.56	\$ 54,144.86
NORTHERN DIGITAL, INC.	7,572.50	57,555.00	3,500.00	\$ 68,627.50
NORTHSTAR CHEMICAL	29,093.73	6,821.35	-	\$ 35,915.08
OILFIELD ELECTRIC & MOTOR	-	9,276.00	151,624.50	\$ 160,900.50
OPEN SKY PRODUCTIONS LLC	-	45,000.00	-	\$ 45,000.00
O'REILLY AUTOMOTIVE STORES, INC.	24,085.45	27,146.81	34,853.55	\$ 86,085.81
PARKHOUSE TIRE SERVICES, INC.	38,435.38	21,919.38	-	\$ 60,354.76
PASSPORT LABS, INC.	13,193.16	16,710.71	17,364.99	\$ 47,268.86
PATRIOT ENVIRONMENTAL SERVICES	-	5,301.20	49,500.00	\$ 54,801.20
PAYMENTUS GROUP, INC.	122,919.75	170,792.05	119,487.50	\$ 413,199.30
PHOENIX CIVIL ENGINEERING, INC.	529,813.92	1,160,349.48	693,157.66	\$ 2,383,321.06
PLAYCORE WISCONSIN INC.	-	63,526.47	7,583.00	\$ 71,109.47
POLYDYNE, INC.	153,071.82	153,071.83	127,795.57	\$ 433,939.22
PROFESSIONAL POLICE SUPPLY	11,009.74	52,434.69	-	\$ 63,444.43
PROUSYS, INC	-	14,125.00	75,712.50	\$ 89,837.50
PUBLIC WORKS AGENCY	9,296.13	34,583.29	53,749.34	\$ 97,628.76
QUADIENT FINANCE USA, INC.	14,758.65	5,883.27	13,515.83	\$ 34,157.75

Historical Vendor Data

*The following table includes total vendor payments by year for FY2023 through FY2025 (through 6/11/2025)
for any vendor with payments totaling more than \$25,000 in any given fiscal year*

Vendor Name	FY 2022/23	FY 2023/24	FY 2024/25	Total
QUALITY FENCE CO., INC.	-	-	170,801.21	\$ 170,801.21
QUINN COMPANY	303,980.77	1,547.24	2,578.77	\$ 308,106.78
RAMIREZ, JOSHUA	15,834.00	18,769.50	18,621.65	\$ 53,225.15
RELIANCE STANDARD LIFE INSURANCE	138,919.43	120,042.05	129,026.11	\$ 387,987.59
RINCON CONSULTANTS, INC	3,984.75	35,867.48	-	\$ 39,852.23
ROBERT HALF	31,187.60	132,893.63	71,269.16	\$ 235,350.39
ROBERT WILLIAM COMPANY, LLC	66,187.73	13,602.88	173,687.87	\$ 253,478.48
ROGERS, ANDERSON, MALODY & SCOTT, LLP	26,530.00	57,880.00	46,000.00	\$ 130,410.00
ROTH STAFFING COMPANIES, LP	-	-	26,752.76	\$ 26,752.76
SAM HILL & SONS, INC	41,224.36	86,928.87	239,184.45	\$ 367,337.68
SANTA CLARA VALLEY, THE HOSPICE HOME SUPPORT	42,500.00	-	-	\$ 42,500.00
SANTA PAULA ANIMAL RESCUE CENTER (SPARC)	170,000.00	150,000.00	87,500.00	\$ 407,500.00
SANTA PAULA CHAMBER OF COMMERCE	7,939.30	81,475.00	85,650.00	\$ 175,064.30
SANTA PAULA POLICE OFFICERS ASSOCIATION	56,280.00	38,040.00	25,440.00	\$ 119,760.00
SANTA PAULA SELF STORAGE	22,908.00	24,566.24	28,580.00	\$ 76,054.24
SANTA PAULA TIMES	12,948.70	7,738.50	10,746.05	\$ 31,433.25
SCELZI ENTERPRISES, INC	-	39,772.59	-	\$ 39,772.59
SEIU LOCAL 721	14,413.85	12,628.35	13,437.50	\$ 40,479.70
SITEONE LANDSCAPE SUPPLY, LLC	6,062.01	20,271.51	25,457.64	\$ 51,791.16
SOFT CHOICE CORPORATION	25,991.86	34,315.49	34,315.49	\$ 94,622.84
SOLID WASTE SOLUTIONS	47,036.25	28,615.00	28,859.30	\$ 104,510.55
SOUTHERN CALIFORNIA EDISON	1,568,366.21	1,754,362.42	1,700,013.57	\$ 5,022,742.20
SOUTHERN CALIFORNIA PERMANENTE MEDICAL GROUP	5,661.00	24,412.50	9,477.00	\$ 39,550.50
SPIRIT OF SANTA PAULA	57,310.52	363,000.00	763,000.00	\$ 1,183,310.52
SPL LANDSCAPE INC.	31,465.00	63,200.00	93,440.00	\$ 188,105.00
STANDARD SITE RENTALS INC.	3,041.05	18,756.09	14,895.25	\$ 36,692.39
STAPLES, INC.	15,397.89	13,828.22	18,099.61	\$ 47,325.72
STAR SPORTS THEATRE ARTS AND RECREATION INC.	-	-	50,000.00	\$ 50,000.00
STATE OF CALIFORNIA - EDD EMPLOYMENT DEVELOPMENT DEPT	408,131.04	402,215.91	421,568.65	\$ 1,231,915.60
STATE OF CALIFORNIA EDD - SDI	33,336.09	34,073.24	41,310.12	\$ 108,719.45
STEIGER, JEFFREY S.	20,000.00	52,000.00	12,000.00	\$ 84,000.00
SWRCB ACCOUNTING OFFICE	639,989.79	130,775.60	244,479.85	\$ 1,015,245.24
SYMBIUM CORP.	-	-	30,000.00	\$ 30,000.00
SYNAGRO-WWT, INC.	280,030.82	236,387.47	212,782.58	\$ 729,200.87
THE COUNSELING TEAM INTERNATIONAL	27,697.00	20,000.00	30,200.00	\$ 77,897.00
THE LEW EDWARDS GROUP	-	94,550.00	71,000.00	\$ 165,550.00
TORO ENTERPRISES, INC.	5,010,275.56	6,632,386.18	5,780,738.31	\$ 17,423,400.05
TRACNET CORP	26,034.56	28,117.33	29,523.20	\$ 83,675.09
TRAFFIC TECHNOLOGIES	20,321.46	9,625.29	33,724.63	\$ 63,671.38
TRAVIS AGRICULTURAL CONSTRUCTION INC	37,956.91	-	11,750.00	\$ 49,706.91
TRI COUNTY RESTAURANT SUPPLY	-	-	41,615.37	\$ 41,615.37
TRIPLEPI, SMITH AND ASSOCIATES, INC.	89,664.25	27,568.67	19,621.68	\$ 136,854.60
TYLER TECHNOLOGIES, INC	62,255.99	66,669.46	73,463.41	\$ 202,388.86
U S BANK TRUST NATIONAL ASSOC	305,896.33	296,515.66	13,960.11	\$ 616,372.10
ULINE SHIPPING SUPPLIES	600.14	6,493.41	49,873.33	\$ 56,966.88
UNITED STATES TREASURY	-	94,879.60	-	\$ 94,879.60
UNITED WATER CONSERVATION DISTRICT	850,578.21	576,550.95	570,012.76	\$ 1,997,141.92
USA BLUE BOOK	24,571.68	28,582.86	15,183.02	\$ 68,337.56

Chart of Accounts - Funds **2025**

NO.	NAME
100	GENERAL
101	GENERAL RESERVE
103	CABLE TELEVISION
104	GF - MEASURE T
105	GF - MEASURE T RESERVE
106	GF - VEHICLE REPLACEMENT
108	GF - MEASURE R
115	GENERAL RECREATION PRO
201	MOBILE HOME RENT REVIEW
203	ASSET FORFEITURE
204	CA OIL MUSEUM
205	NPDES STORMWATER QUALITY
206	STORMWATER PROGRAM
207	UNION OIL BUILDING - OPERATING
208	UNION OIL BUILDING-CAPITAL PROJECTS
218	WATER DISTRIBUTION FAC
219	INCLUSIONARY HOUSING ORD
220	LIBRARY EXPANSION FAC
221	LAW ENFORCEMENT FACILITY
222	FIRE PROTECTION FACILITY
223	PUBLIC MEETING FACILITIES
224	AIR QUALITY IMPACT FEE
225	GENERAL GOVT FACILITIES
226	PARKLAND FACILITIES
227	SEWER COLLECTION FAC
228	STORM DRAIN
229	TRAFFIC IMPACT FEE
280	STATE GAS TAX
281	LOCAL TRANSPORTATION TDA
282	LOCAL TRANS TDA ART 3
283	ROAD MAINT & REHAB SB1
305	BEV CONTAINER RECYCLING
307	DEPT OF PARKS & REC
311	SLESF- COPS (AB1913)
312	CA USED OIL BLOCK GRANT
313	ST HOMELAND SECURITY GRT
320	CALHOME GRANT-DEPT OF HCD
321	CA ENERGIES COMMISSION GRANT
401	FEDERAL STP
403	BJA VEST GRANT
405	AAA (AREA AGCY ON AGING)

NO.	NAME
407	FIRE GRANTS (FEDERAL)
409	TEA TRANS ENHANCEMENT ACT
412	AMERICAN RESCUE PLAN ACT
413	CRRSAA
414	U.S. DOT
450	HUD- CDBG
500	HILLSBOROUGH OPEN SPACE
503	GHAD-GEO HAZ ABATE DIST
504	HARVEST CFD EA1
505	PROPERTY BUSINESS IMPROVEMENT DISTRICT
600	REFUSE RESERVE
610	SEWER
620	WATER
621	WATER IN-LIEU
702	EQUIPMENT MAINTENANCE
800	MISC DEPOSITS
801	COMMUNITY CENTER ENDOW
802	MUSEUM ENDOWMENT
803	HARDING PARK TRUST
804	DLA FOR FORMER RDA

Chart of Accounts - Departments **2025**

No.	Description
CITY MANAGER	
0501	CITY COUNCIL
0502	CITY CLERK
0504	CITY ATTORNEY
0509	MOBILE HOME REVIEW
0511	CITY MANAGER
0512	PERS & EMPL REL
0513	RISK MANAGEMENT
0514	INFORMATION AND TECHNOLOGY
0515	CABLE TELEVISION
COMM & ECON DEV - BUILDING AND SAFETY	
1001	BUILDING
1002	HOUSING CODE ENFORC
PARKS AND RECREATION	
1501	COMMUNITY CENTER
1502	RECREATION PROGRAM
1504	CA OIL MUSEUM
1531	BUILDING MAINT
1532	GROUNDS MAINT
FINANCE	
2001	CITY TREASURER
2002	FINANCE-ADMINISTRATION
2003	CUSTOMER BILLING
2004	PURCHASING
2005	UB CUSTOMER BILLING
FIRE	
2501	FIRE-ADMINISTRATION
2504	OPERATIONS
COMM & ECO DEV - PLANNING	
3001	PLANNING
POLICE	
4501	POLICE-ADMINISTRATION
4502	PATROL
4503	INVESTIGATIONS
4504	DISPATCH
4505	RECORDS
4506	CUSTODY
4507	ANIMAL REGULATIONS
4508	SCHOOL RESOURCE OFFICERS

No.	Description
POLICE (cont.)	
4509	GRAFFITI REMOVAL
4510	DEVELOPER
4521	LAS PIEDRAS
PUBLIC WORKS	
5011	P.W.-GENERAL ADMIN & ENG
5021	STREETS ADMIN & ENGIN
5022	STREET MAINTENANCE
5023	P.W.-PARKING LOTS & EVENTS
5024	HILLSBOROUGH OPEN SPACE MAINTENANCE
5025	LTF TRANSFERS
5026	STORMWATER PROGRAM
5027	NPDES
5028	P.W.-FLOOD CONTROL MAINT
5029	GHAD-GEO HAZ ABATEMENT DIST
5041	EQUIPMENT MAINT
5051	REFUSE ENGINEERING
5052	REFUSE OPERATIONS
5055	REFUSE DEBT & TRANSFERS
5061	WASTEWATER ENGINEERING
5063	WASTEWATER OPERATIONS
5065	WASTEWATER DEBT & TRANS
5071	WATER ENGINEERING
5072	WATER MAINTENANCE
5073	WATER OPERATIONS
5075	WATER DEBT & TRANSFERS
OTHER	
5501	DLA
5502	COMMUNITY FACILITY DISTRICT
6001	6001
6002	HARVEST CFD EA1
6003	PBID
NON-DEPARTMENTAL	
7501	NON-DEPARTMENTAL ADMIN

Chart of Accounts – Revenue Object **2025**

No.	Description	No.	Description
0010	PROPERTY TAXES-LIENS	1190	DESIGN REVIEW
0020	PROPERTY TAXES-UNSECURED	1200	STORMWATER DRAINAGE PERMITS
0030	PROP TAXES-SECURED DELINQUEN	1201	PERMIT ISSUANCE, INSPECT/MAP
0045	PROPERTY TX IN LIEU-SALES TX	1202	OVERSIZE/OVERWEIGHT PERMITS
0046	PROPERTY TX IN LIEU OF MVLF	1210	HAZMAT PERMITS/CUPA
0055	INTEREST & PENALTIES-TAXES	1215	FIRE ANNUAL PERMITS
0060	NPDES STORMWATER ASSESSMENT	1216	FIRE NEW CONSTRUCTION
0065	HILLSBOROUGH OPEN SPACE MAINT	1220	MISC CONSTRUCTION PERMITS
0066	GHAD-GEO HAZ ABATEMENT DIST	1230	GRADING PERMITS
0067	HARVEST COMM FAC DIST EA1	1240	ENERGY PERMITS
0068	PBID ASSESSMENT	1260	SPECIAL EVENT PERMITS
0069	HARVEST COMM FAC DIST EA2	1290	OTHER LICENSE AND PERMITS
0070	TAX INCREMENT REVENUES-RDA	2010	CRIMINAL FINES
0150	SALES TAX	2020	VEHICLE CODE FINES
0151	MEASURE T 1% SALES TAX	2025	ADMIN CITATION FINES
0152	MEASURE R 1% SALES TAX	2030	LIEN ADMINISTRATIVE FEE
0200	TRANSIENT OCCUPANCY TAX	2050	FINES & FORFEITURES
0201	CABLE SUBSCRIBER FEE	3010	COMM CTR ENDOWMENT INT/DIV
0230	SB 821-TDA ARTICLE 8A	3011	MUSEUM ENDOWMENT INTEREST
0231	LTF-ARTICLE 3	3030	RENTS AND CONCESSIONS
0500	FRANCHISE FEE TAX	3031	RENTS FROM RAILROAD DEPOT
0550	COMMERCIAL REFUSE HAULERS	3032	SOUTHDOWN ROYALTY
0551	STORMWATER FEE	3035	BUS SHELTER RENTALS
0600	BUSINESS LICENSE FEE	3036	SPECIAL EVENT
0650	REAL PROP DEED TRANSFER TAX	3037	SPEC EVENTS-CITRUS FESTIVAL
0750	PARK & RECREATION FAC. TAX	3038	PARK RESERVATION FEES
0751	FIRE FACILITIES IMPACT FEES	3050	RECREATION ADMIN FEE
0752	GENERAL FACILITIES IMPACT	3051	INVEST PORTFOLIO MGMT FEE
0753	PUBLIC FACILITIES IMPACT FEE	3060	REHAB LOAN REPAYMENTS
0754	PARK IMPACT FEE	3061	REVOLVING LOAN REPAYMENTS
0755	LAW ENFORCEMENT FAC FEES	3062	INTERFUND LOAN REPAYMENTS
0756	LIBRARY EXPANSION FACILITIES	3070	CAPITAL PROJECTS DRAWDOWN
0757	LIBRARY EXPANSION FACILITIES	3071	CAPITAL LEASE PROCEEDS
0758	AIR QUALITY IMPACT FEE	4010	MOTOR VEHICLE IN-LIEU
0759	TRAFFIC MITIGATION FEE	4011	OFF HWY VEHICLE IN-LIEU
0760	INCLUSIONARY HSING ORD IMP	4013	VEHICLE LIC FEE COLL IN EXCESX
0761	SEWER COLLECTION FAC FEES	4015	PROPERTY TAX PMT IN LIEU
0762	STORM DRAIN FACILITIES FEES	4020	GAS TAX 2105
0763	WATER DISTRIBUTION FAC FEES	4021	GAS TAX 2106
1100	ANIMAL LICENSE FEES	4022	GAS TAX 2107
1130	BINGO PERMITS	4023	GAS TAX 2107.5
1150	BUILDING PERMITS	4024	TRAFFIC CONGESTION RELIEF
1151	MISCELLANEOUS PERMITS	4025	HUT 2103 - HUTA
1160	ELECTRICAL PERMITS	4026	GAS TAX - ROAD REHAB (SB1)
1170	PLUMBING PERMITS	4030	FEDERAL STP
1180	MECHANICAL PERMITS	4033	ST HOMELAND SEC GRANT PROGRAM

Chart of Accounts – Revenue Object **2025**

No.	Description
4040	POST REIMBURSEMENT
4041	STATE MANDATED COSTS
4042	BUS STATION
4043	CENTRAL BICYCLE TRAIL
4044	STATE REIMB-STREET SWEEPING
4045	STATE REIMB-FIRE MUTUAL AIDE
4046	PROP 172-1/2 CENT SALES TAX
4047	SAFE ROUTES TO SCHOOLS GRANT
4049	DEPT OF CONSERVATION-RECYCLE
4050	HOMEOWNERS PROP TAX RELIEF
4051	CALIF LAW ENF EQUIP (CLEEP)
4054	GREEN STREET PASEO
4202	HARDING PARK IMPROVEMENTS
4242	CA USED OIL RECYCLING GRANT
4244	SLESF-COPS GRANT
4247	STATE PARK BOND
4250	CDBG GRANT REVENUE
4261	DOJ-BJA LOCAL LAW ENTITLEMENT
4262	TRANS ENHANCE ACTIVITIES-TEA
4263	AAA GRANT
4271	SAFER GRANT
4272	TDA GRANT FUNDS
4276	WEED & SEED-DOJ GRANT
4277	GRANT FUNDING
4278	PROPOSITION IB
4279	MISC GRANT FUNDING
4280	COMM SVCS BLOCK GRANT(CSBG)
4281	AAA-MEALS ON WHEELS
4550	REIMB FROM RDA/MUSEUM LEASE
5010	GENERAL PLAN FEE
5011	ZONING & SUBDIVISION FEES
5012	ENVIRONMENTAL REVIEW FEE
5013	PLANNING FEES
5020	SALES OF REPORTS, MAPS & PUB
5026	GREEN BUILDING STANDARD
5027	ATTORNEY CHG REIMB (FUND 800)
5028	DEVELOPER SVC REIMB (FUND 800)
5029	PROGRAM FEES
5030	PLAN CHECK FEES
5031	FAST TRACK PLAN CHECK
5032	INSPECTION FEES
5033	FLOOD PERMIT FEE
5034	ENGINEERING FEES
5035	PLAN FILING FEE
5036	APPLICATION PROCESSING FEE
5038	MAIN STREET BANNER REQUESTS

No.	Description
5040	ANIMAL CONTROL FEES
5042	GRADING PLAN CHECK
5043	ON SITE IMPROVEMENT PLAN CK
5045	INVESTIGATION/PROCESSING FEE
5046	FINGERPRINTS
5047	VEHICLE RELEASE/STORAGE CHG
5048	SCHOOL RESOURCE OFFICER REIMB
5049	MISCELLANEOUS POLICE SERVICE
5050	WEED ABATEMENT FEES
5051	FIRE SAFETY INSPECTIONS
5052	FIRE SPECIAL SERVICES
5053	ON SITE IMPROVEMENT FEE
5054	ACCESSIBILITY REVIEW
5055	TECHNOLOGY FEE
5056	POLICE ALARM CHARGES
5057	2% DEVELOPER IMPACT ADMIN FEE
5060	FILMING FEES-RECREATION
5061	FILMING FEES-PERSONNEL REIMB
5062	FACILITIES CLEANUP
5063	MISC-DEPARTMENT REIMB
5065	CABLE TV ANNOUNCEMENTS
5066	EQUIP MAINT CHGS-GENERAL FUND
5067	EQUIP MAINT CHGS-GAS TAX
5068	EQUIP MAINT CHGS-REFUSE FUND
5069	EQUIP MAINT CHGS-WATER FUND
5070	MOBILE HOME RENT APPLICATION
5071	LANDSCAPE MAINT-LTF
5072	CPR TRAINING COST REIMB
5079	BUSINESS TAX PROCESSING FEE
5080	INSURANCE ADMINISTRATIVE FEE
5081	RETURNED CHECK CHARGE
5082	EMPLOYEE GARNISHMENT CHARGES
5085	REIMBURSEMENT FOR DAMAGES
5086	LEGAL SETTLEMENT REVENUE
5087	DISASTER RECOVERY
5099	SUSPENSE-REVENUE
5110	REFUSE SERVICE CHARGES
5111	REFUSE SPECIAL SERVICES
5210	SEWER SERVICE CHARGES
5211	SEWER REVENUE REBATE
5220	SEWER CONNECTION FEE
5300	WATER CHARGES
5310	WATER SERVICE CHARGES
5320	DISCONTINUANCE FEE
5321	UTILITY APPLICATION FEE
5322	WATER IN-LIEU FEE

Chart of Accounts – Revenue Object **2025**

No.	Description
5323	WATER CAPITAL FACILITY CHARGE
5325	WATER/METER/HYDRANT INSTALL
5401	YOUTH TEEN PROGRAMS
5410	ADULT SPORTS LEAGUES
5420	SPECIAL INTEREST CLASSES
5430	DANCE
5440	SENIOR PROGRAMS
5450	PARKS & FIELD USER FEES
5460	DONATIONS
5461	VENDING MACHINES
6001	DONATION OF CAPITAL ASSETS
6100	MISCELLANEOUS
6101	CASH OVER/SHORT
6102	PRIOR YEAR ADJ REVENUE
6103	FMV REVENUE ADJ
6105	WORKERS COMP REIMB-4850 PLAN
6106	WORKERS' COMP REIMB-MISC.
6110	ANNUAL FEE
6145	POLICE ADMIN FEE
6149	PASEO STORE MERCHANDISE
6150	MUSEUM STORE SALES
6151	MUSEUM TOUR FEES
6152	MUSEUM ADMISSION FEE
6153	CORPORATE MEMBERSHIPS
6154	GENERAL MEMBERSHIPS
6155	MUSEUM DONATIONS
6156	CONTRIBUTIONS/GIFTS
6157	CITY DONATIONS
6158	FUNDRAISERS
6202	BOND PREMIUM
6250	SALE OF RECYCLABLES
6300	SALE OF PROPERTY
6770	WRITE OFFS/UNCOLLECTIBLES
7100	TRANSFER FROM GENERAL FUND
7104	TRANSFER FROM MEASURE T
7112	TRANSFER FROM GF HUD I
7201	OVERHEAD FROM MOBILE HOME
7204	OVERHEAD FROM MUSEUM
7205	OVERHEAD FM NPDES STORMWATER
7206	OVERHEAD FM-STORMWATER QUAL
7222	OVERHEAD FM-FIRE DIF
7225	OVERHEAD FM-PUBLIC FACILITIES
7226	OVERHEAD FM-PARKLAND DIF
7227	TRANSFER FM SEWER COLLECTION
7229	OVERHEAD FM-TRAFFIC DIF
7280	OVERHEAD FROM GAS TAX FUND

No.	Description
7281	OVERHEAD FROM LTF
7303	PARK RESERVATION FEES
7550	OVERHEAD FROM RDA
7554	OVERHEAD FROM RDA BOND HOUSING
7555	OVERHEAD FROM RDA HOUSING
7600	OVERHEAD FROM REFUSE FUND
7610	OVERHEAD FROM SEWER FUND
7620	OVERHEAD FROM WATER FUND
7702	OVERHEAD FROM EQUIP MAINT

Chart of Accounts – Expense Object **2025**

No.	Description
001	SALARIES-FULL TIME
002	SALARIES-PART TIME
003	SALARIES-OVERTIME
004	LEAVE CASH OUT
020	EMPLOYEE MOVING ALLOWANCE
021	CAR ALLOWANCE
022	UNIFORM ALLOWANCE
040	BENEFITS
041	CAFETERIA ALLOWANCE
042	RETIREMENT
043	WORKERS COMP
044	MEDICARE
045	UNEMPLOYMENT
046	LONG TERM DISABILITY
047	EDUCATIONAL REIMBURSEMENT
048	CLOTHING ALLOWANCE
049	CELL PHONE ALLOWANCE
050	EMPLOYEE ASSISTANCE PROGRAM
101	POSTAGE
103	DUES & SUBSCRIPTIONS
120	SUPPLIES-OFFICE
121	SUPPLIES-CLOTHING/UNIFORMS
122	SUPPLIES-MEDICAL
123	SUPPLIES-SHOP & FIELD
124	SUPPLIES-SAFETY
125	SUPPLIES-EMERGENCY PREP
126	SUPPLIES-COMPUTER
127	SUPPLIES-STORE
128	INVENTORY-STORE MERCHANDISE
129	SUPPLIES-OTHER
130	INVENTORY-PASEO STORE
131	SUPPLIES-CRIME SCENE
132	SUPPLIES-EVIDENCE ROOM
133	SUPPLIES-JAIL EQUIPMENT
134	SUPPLIES-KENNEL
135	K-9 EXPENDITURES
137	SUPPLIES-HAZARDOUS CLEANUP
150	RECOGNITIONS/AWARDS
156	SPECIAL EVENT
157	SPECIAL EVENTS-CITRUS FESTIVAL
158	EDUCATION SUPPLIES/SERVICES
171	MINOR EQUIPMENT-OFFICE
172	MINOR EQUIP-COMPUTER UPGRADE
173	MINOR EQUIPMENT-SHOP & FIELD
174	MINOR EQUIP-BICYCLE PATROL
175	MINOR EQUIPMENT-COMPUTER
179	MINOR EQUIPMENT-OTHER

No.	Description
181	RECREATION PROGRAMS
182	SENIOR ACTIVITIES
199	SUSPENSE-EXPENDITURE
201	PROF/CONTR SVCS-FINANCIAL
202	PROF/CONTR SVCS-LANDSCAPE
203	PROF/CONTR SVCS-LEGAL
204	PROF/CONTR SVCS-P.E.R.S.
205	PROF/CONTR SVCS-PERSONNEL
206	PROF/CONTR SVCS-P/T RETIREMENT
207	PROF/CONTR-COMPUTER/SOFTWARE
209	PROF/CONTR SVCS-OTHER
210	SVCS-FUND RAISING/GRANT WRITIN
211	MUSEUM ROTATING EXHIBITS
212	PROF/CONTR SVCS-TRAINING, ETC
213	PROF/CONTR SVCS-WEED ABATEMENT
214	PROF/CONTR SVCS-MEDICAL
215	PROF/CONTR SVCS-CODE CHECKS
216	PROF/CONTR SVCS-POLYGRAPH
217	PROF/CONTR SVCS-GEN INVEST
218	PROF/CONTR SVCS-PSYCHOLOGICAL
219	SVCS-VENTURA COUNTY FIRE
221	PROF/CONTR-KENNEL SERVICES
222	PROF/CONTR SVCS-SIGNAL MAINT
223	PROF/CONTR SVCS-TREE TRIMMING
224	PROF/CONTR SVCS-STRIPING MAINT
225	PROF/CONTR SVCS-SIGNS
226	PROF/CONTR SVCS-JANITORIAL
227	PROF/CONTR-TEMP PERSONNEL
228	SEWER TREATMENT-O & M CONTR
229	PROF SVCS-HERITAGE VALLEY
230	LEGAL ADVERTISING
231	MISC ADVERTISING/PROMO
232	DEVEL/ATTY REIMB (FUND 800)
233	PROF/CONTR SVCS-BACKFLOW
234	INVEST PORTFOLIO ADMIN FEE
240	DUPLICATION CHARGES-INTERNAL
241	PRINTING & BINDING-EXTERNAL
245	SVCS-UNIFORM CLEANING
246	SVCS-DRUG & ALCOHOL TESTING
250	PROF/CONTR SVCS-HAZMAT
251	SVCS-TOWING AND STORAGE
261	INSURANCE-PUBLIC LIABILITY
262	INSURANCE-VEHICLE
263	INSURANCE-BUILDING/PROPERTY
265	INSURANCE-MOBILE EQUIPMENT
280	UTILITY-ELECTRIC
281	UTILITY-GAS

Chart of Accounts – Expense Object **2025**

No.	Description
282	UTILITY-TELEPHONE
283	UTILITY-OTHER
285	UTILITY-STREET LIGHTING
287	LANDFILL FEES
289	UTILITY-OTHER
290	SVCS-DESIGN/STUDY
291	SVCS -CONST ADMIN/INSPECTIONS
293	PERMITTING
295	PROJECT-MISC SVCS
300	MAINTENANCE & OPERATIONS
301	MAINT-BLDGS & IMPROVEMENTS
302	MAINT-COMPUTER EQUIP
303	MAINT-OFFICE EQUIPMENT
304	MAINT-VEHICLES, EQUIPMENT
305	MAINT-VEHICLE FUEL
306	MAINT-DEBRIS BASIN CLEANING
307	EQUIPMENT MAINTENANCE CHARGES
309	MAINT-MINOR EQUIPMENT
310	MAINTENANCE-T & D MAINS
311	MAINTENANCE-SERVICES
312	MAINTENANCE-HYDRANTS
313	MAINTENANCE-METERS
314	MAINTENANCE-SUPPLY FACILITY
315	MAINT-BOOSTER PUMPING FACILITY
316	MAINTENANCE-STORAGE FACILITY
317	WATER TREATMENT-CHEMICALS
318	WATER TREATMENT-COMPLIANCE
319	MAINT-WATER TREATMENT EQUIP
320	SAFETY PROGRAM
321	RESERVE OFFICER EXPENSES
322	CITIZEN PATROL EXPENSES
323	SUPPORT TO OTHER AGENCIES
330	ELECTIONS
350	MUSEUM MEMBERSHIP EXPENSE
352	TRAINING/WORKSHOPS/MEETINGS
353	MILEAGE REIMBURSEMENT
354	PLANNING COMMISSION EXPENSES
355	CPR TRAINING COSTS
360	EDUCATIONAL REIMBURSEMENT
361	CASP COSTS (REIMBURSED)
370	LEASE/RENTAL
380	SETTLEMENT EXPENSES
401	GANG/GRAF ERADICATION-BJA
402	HIGH RISK ENTRY TEAM - BJA
403	CITIZEN PATROL - BJA
404	UNFUNDED POLICE EQUIP-BJA
501	ADMINISTRATIVE REIMB-CDBG

No.	Description
502	CONTRIBUTIONS-OTHER AGENCIES
503	INTEREST EXPENSE
504	RDA SERAF RETURN
505	COUNTY-PROPERTY TAX
506	2003 WATER ARBITRAGE REBATE
511	PRINCIPAL DUE BOND HOLDERS
512	INTEREST DUE BOND HOLDERS
513	DUE PARK WATER
514	ADV MAINLINE EXT CONTRACTS
515	PURCHASED WATER
516	WATER REPLENISHMENT CHARGE
517	ADVANCED PAYMENTS
518	NOTES DUE
519	INTEREST DUE ON NOTES
520	COST OF ISSUANCE - BONDS
525	GENERAL PORTION OF ENDOW INT
540	HOUSING REHAB LOANS
545	BLDG FACADE IMPROVEMENTS
550	BOYS & GIRLS CLUB LAS PIEDRAS
551	CASP-FOOD PANTRY
552	INTERFACE-FAMILY SERVICES
553	NUTRITION
555	POSSIBILIDADES YOUTH CENTER
556	COMM HUMAN CONCERNS-GRANT/LOAN
559	COMM HUMAN CONCERNS - LEGAL
561	BLANCHARD LIBRARY ADA UPGRADE
563	BOYS & GIRLS CLUB IMPROV 05/06
564	EL CONCILIO DEL CONDADO DE VTA
565	CITY'S IMPACT POWER SOURCE
567	COALITION END FAMILY VIOLENCE
568	MICRO LOAN PROGRAM
569	BRAIN INJURY CENTER
570	TURNING POINT FOUNDATION
606	ACQUISITION-LAND IMPROVEMENT
610	EQUIPMENT-NEW
620	BUILDINGS-NEW
630	IMPROV-OTHER THAN BLDGS-NEW
650	BUILDINGS-REHAB
660	IMPROV OTHER THAN BLDGS-REHAB
673	PENSION EXP-GASB 75
674	PENSION EXP-GASB 68
675	DEPRECIATION EXPENSE
676	UNAMORTIZED CHARGE-BOND
677	WRITE OFFS/UNCOLLECTIBLES
678	PRIOR YEAR ADJ EXPENDITURES
679	LOSS ON SALE-CAPITAL ASSETS
680	GASB 68 ADJUSTMENT

Chart of Accounts – Expense Object **2025**

No.	Description
681	GASB 70 ADJUSTMENT
700	TRANSFERS
701	TRANSFER TO GENERAL RESERVE
702	TRANSFER TO HARDING PARK
703	TRANSFER TO MOBILE HOME RENT
707	TRANSFER COSTS TO SEWER
720	CONTINGENCY
750	TRANSFER COSTS TO REFUSE
751	TRANSFER COSTS TO WW RECLAM
753	TRANSFER TO LTF/TDA
754	TRANSFER COSTS TO GAS TAX
755	OVERHEAD DUE GENERAL FUND
756	TRANSFER

Rates used to calculate FY 25/26 Budget											
	Position	Hourly	Hourly	Hourly	Hourly	Hourly	Annual	Annual	Annual	Annual	Annual
		Hourly-1	Hourly-2	Hourly-3	Hourly-4	Hourly-5	Annual-1	Annual-2	Annual-3	Annual-4	Annual-5
100	CITY MANAGER	114.05					237,224.00	-	-	-	-
102	HUMAN RESOURCES MANAGER	64.17	67.38	70.75	74.29	78.01	133,473.60	140,150.40	147,160.00	154,523.20	162,260.80
103	PARKS & RECREATION DIRECTOR	68.96	72.41	76.04	79.85	83.85	143,436.80	150,612.80	158,163.20	166,088.00	174,408.00
106	PLANNING DIRECTOR	70.69	74.23	77.95	81.85	85.95	147,035.20	154,398.40	162,136.00	170,248.00	178,776.00
107	FINANCE DIRECTOR/CITY TREASURER	70.01	73.52	77.20	81.06	85.12	145,620.80	152,921.60	160,576.00	168,604.80	177,049.60
108	PUB WORKS DIR/CITY ENGINE	75.63	79.42	83.40	87.57	91.95	157,310.40	165,193.60	173,472.00	182,145.60	191,256.00
109	POLICE CHIEF	78.08	81.99	86.09	90.40	94.92	162,406.40	170,539.20	179,067.20	188,032.00	197,433.60
110	ASSISTANT CITY MANAGER	-	-	-	-	-	-	-	-	-	-
111	IT MANAGER	65.04	68.30	71.72	75.31	79.08	135,283.20	142,064.00	149,177.60	156,644.80	164,486.40
113	DEPUTY CITY MANAGER	62.48	65.61	68.90	72.35	75.97	129,958.40	136,468.80	143,312.00	150,488.00	158,017.60
202	ASSISTANT FINANCE DIRECTOR	53.12	55.78	58.57	61.50	64.58	110,489.60	116,022.40	121,825.60	127,920.00	134,326.40
205	POLICE COMMANDER	64.78	68.02	71.43	75.01	78.77	134,742.40	141,481.60	148,574.40	156,020.80	163,841.60
207	ASSISTANT PUB WORKS DIRECTOR	63.75	66.94	70.29	73.81	77.51	132,600.00	139,235.20	146,203.20	153,524.80	161,220.80
208	CHIEF BUILDING OFFICIAL	50.75	53.29	55.96	58.76	61.70	105,560.00	110,843.20	116,396.80	122,220.80	128,336.00
209	ASSISTANT POLICE CHIEF	70.76	74.30	78.02	81.93	86.03	147,180.80	154,544.00	162,281.60	170,414.40	178,942.40
213	PLANNING COMMISSIONER	50.00	-	-	-	-	-	-	-	-	-
214	PLANNING MANAGER	55.08	57.84	60.74	63.78	66.97	114,566.40	120,307.20	126,339.20	132,662.40	139,297.60
215	WATER OPERATIONS SUPERINTENDENT	58.61	61.55	64.63	67.87	71.27	121,908.80	128,024.00	134,430.40	141,169.60	148,241.60
258	PLANNER, ASSISTANT/GIS ANALYST	34.78	36.52	38.35	40.27	42.29	72,342.40	75,961.60	79,768.00	83,761.60	87,963.20
259	ENGINEERING TECH. SR.	35.79	37.58	39.46	41.44	43.52	74,443.20	78,166.40	82,076.80	86,195.20	90,521.60
263	PLANNER, ASSOCIATE	39.66	41.65	43.74	45.93	48.23	82,492.80	86,632.00	90,979.20	95,534.40	100,318.40
265	MANAGEMENT ANALYST	42.10	44.21	46.43	48.76	51.20	87,568.00	91,956.80	96,574.40	101,420.80	106,496.00
268	ACCOUNTANT	37.08	38.94	40.89	42.94	45.09	77,126.40	80,995.20	85,051.20	89,315.20	93,787.20
272	WATER SUPERVISOR	-	-	-	-	-	-	-	-	-	-
273	PURCHASING AGENT	42.42	44.55	46.78	49.12	51.58	88,233.60	92,664.00	97,302.40	102,169.60	107,286.40
274	SR. RECORDS SUPERVISOR	34.32	36.04	37.85	39.75	41.74	71,385.60	74,963.20	78,728.00	82,680.00	86,819.20
275	ADMINISTRATIVE ANALYST I	27.29	28.66	30.10	31.61	33.20	56,763.20	59,612.80	62,608.00	65,748.80	69,056.00
276	RECREATION SUPERVISOR	35.65	37.44	39.32	41.29	43.36	74,152.00	77,875.20	81,785.60	85,883.20	90,188.80
277	PARKS & FACILITIES SUPERVISOR	35.65	37.44	39.32	41.29	43.36	74,152.00	77,875.20	81,785.60	85,883.20	90,188.80
278	FLEET SUPERVISOR	35.65	37.44	39.32	41.29	43.36	74,152.00	77,875.20	81,785.60	85,883.20	90,188.80
279	STREETS MAINTENANCE SUPERVISOR	35.65	37.44	39.32	41.29	43.36	74,152.00	77,875.20	81,785.60	85,883.20	90,188.80
280	ADMINISTRATIVE ANALYST II	33.52	35.20	36.96	38.81	40.76	69,721.60	73,216.00	76,876.80	80,724.80	84,780.80
281	ASSOCIATE ENGINEER	46.95	49.30	51.77	54.36	57.08	97,656.00	102,544.00	107,681.60	113,068.80	118,726.40
282	EMERGENCY SERVICES COORDINATOR	38.32	40.24	42.26	44.38	46.60	79,705.60	83,699.20	87,900.80	92,310.40	96,928.00
283	CITY CLERK	37.67	39.56	41.54	43.62	45.81	78,353.60	82,284.80	86,403.20	90,729.60	95,284.80
301	CUSTODIAN	21.65	22.74	23.88	25.08	26.34	45,032.00	47,299.20	49,670.40	52,166.40	54,787.20
302	CUST SERVICES REP	21.87	22.97	24.12	25.33	26.60	45,489.60	47,777.60	50,169.60	52,686.40	55,328.00
304	WATER DISTRIBUTION OPERATOR I	25.94	27.24	28.61	30.05	31.56	53,955.20	56,659.20	59,508.80	62,504.00	65,644.80
309	ADMINISTRATIVE ASSISTANT	22.41	23.54	24.72	25.96	27.26	46,612.80	48,963.20	51,417.60	53,996.80	56,700.80
311	ANIMAL SERVICES COORDINAT	25.11	26.37	27.69	29.08	30.54	52,228.80	54,849.60	57,595.20	60,486.40	63,523.20
313	SR. ADMINISTRATIVE ASST.	23.84	25.04	26.30	27.62	29.01	49,587.20	52,083.20	54,704.00	57,449.60	60,340.80
314	WATER DISTRIBUTION OPERATOR II	27.25	28.62	30.06	31.57	33.15	56,680.00	59,529.60	62,524.80	65,665.60	68,952.00
315	MECHANIC I	24.09	25.30	26.57	27.90	29.30	50,107.20	52,624.00	55,265.60	58,032.00	60,944.00
318	WATER TREATMENT/PROD OPERATOR I	-	-	-	-	-	-	-	-	-	-
320	WATER TREATMENT/PROD OPERATOR II	-	-	-	-	-	-	-	-	-	-
321	WATER DIST OPERATOR III	-	-	-	-	-	-	-	-	-	-
322	LEAD WATER DIST OPERATOR	-	-	-	-	-	-	-	-	-	-
323	BUILDING INSPECTOR I	27.83	29.23	30.70	32.24	33.86	57,886.40	60,798.40	63,856.00	67,059.20	70,428.80
324	MECHANIC II	29.98	31.48	33.06	34.72	36.46	62,358.40	65,478.40	68,764.80	72,217.60	75,836.80
325	WATER DIST WORKER IV	-	-	-	-	-	-	-	-	-	-
326	BUILDING INSPECTOR II	33.87	35.57	37.35	39.22	41.19	70,449.60	73,985.60	77,688.00	81,577.60	85,675.20
328	ENGINEERING TECH/INSPECTO	27.52	28.90	30.35	31.87	33.47	57,241.60	60,112.00	63,128.00	66,289.60	69,617.60
329	SENIOR ACCOUNTING TECHNIC	24.65	25.89	27.19	28.55	29.98	51,272.00	53,851.20	56,555.20	59,384.00	62,358.40
330	EQUIPMENT MAINT LEADWORK	32.52	34.15	35.86	37.66	39.55	67,641.60	71,032.00	74,588.80	78,332.80	82,264.00
331	FACILITIES MAINT LEADWORK	26.85	28.20	29.61	31.10	32.66	55,848.00	58,656.00	61,588.80	64,688.00	67,932.80
332	FAC MAINT WRK I	22.49	23.62	24.81	26.06	27.37	46,779.20	49,129.60	51,604.80	54,204.80	56,929.60
333	FAC MAINT WRK II	24.74	25.98	27.28	28.65	30.09	51,459.20	54,038.40	56,742.40	59,592.00	62,587.20
334	MAINTENANCE WRK I	22.04	23.15	24.31	25.53	26.81	45,843.20	48,152.00	50,564.80	53,102.40	55,764.80
335	MAINTANENCE WRK II	24.24	25.46	26.74	28.08	29.49	50,419.20	52,956.80	55,619.20	58,406.40	61,339.20
336	LEAD WATER TREAT & PROD OPERATOR	-	-	-	-	-	-	-	-	-	-
339	STREET MAINT LEADWORKER	26.31	27.63	29.02	30.48	32.01	54,724.80	57,470.40	60,361.60	63,398.40	66,580.80
340	WASTEWATER LEADWORKER	-	-	-	-	-	-	-	-	-	-
341	WASTEWATER COLL WRK I	-	-	-	-	-	-	-	-	-	-
342	WASTEWATER COLL WRK I	-	-	-	-	-	-	-	-	-	-
343	COMMUNITY DEVELOPMENT TECHNICIAN	27.24	28.61	30.05	31.56	33.14	56,659.20	59,508.80	62,504.00	65,644.80	68,931.20
344	RECREATION PROGRAM COORDINATOR	23.73	24.92	26.17	27.48	28.86	49,358.40	51,833.60	54,433.60	57,158.40	60,028.80
345	PERMIT TECHNICIAN	30.45	31.98	33.58	35.26	37.03	63,336.00	66,518.40	69,846.40	73,340.80	77,022.40
346	ENGINEERING TECH I	26.92	28.27	29.69	31.18	32.74	55,993.60	58,801.60	61,755.20	64,854.40	68,099.20
347	ENGINEERING TECH II	31.19	32.75	34.39	36.11	37.92	64,875.20	68,120.00	71,531.20	75,108.80	78,873.60
348	LEAD PARK AND ABATEMENT SPECIALIST	22.73	23.87	25.07	26.33	27.65	47,278.40	49,649.60	52,145.60	54,766.40	57,512.00
349	ACCOUNTING SPECIALIST	26.80	28.14	29.55	31.03	32.59	55,744.00	58,531.20	61,464.00	64,542.40	67,787.20
350	DUAL OPERATOR I	30.06	31.57	33.15	34.81	36.56	62,524.80	65,665.60	68,952.00	72,404.80	76,044.80

Rates used to calculate FY 25/26 Budget											
	Position	Hourly	Hourly	Hourly	Hourly	Hourly	Annual	Annual	Annual	Annual	Annual
		Hourly-1	Hourly-2	Hourly-3	Hourly-4	Hourly-5	Annual-1	Annual-2	Annual-3	Annual-4	Annual-5
351	DUAL OPERATOR II	31.58	33.16	34.82	36.57	38.40	65,686.40	68,972.80	72,425.60	76,065.60	79,872.00
352	DUAL OPERATOR III	34.21	35.93	37.73	39.62	41.61	71,156.80	74,734.40	78,478.40	82,409.60	86,548.80
353	DUAL OPERATOR IV	35.91	37.71	39.60	41.58	43.66	74,692.80	78,436.80	82,368.00	86,486.40	90,812.80
354	LEAD DUAL OPERATOR	38.24	40.16	42.17	44.28	46.50	79,539.20	83,532.80	87,713.60	92,102.40	96,720.00
401	PUBLIC SAFETY DISP CLERK	28.46	29.89	31.39	32.96	34.61	59,196.80	62,171.20	65,291.20	68,556.80	71,988.80
402	PUB SAFETY DISPATCH SUPER	35.80	37.59	39.47	41.45	43.53	74,464.00	78,187.20	82,097.60	86,216.00	90,542.40
403	POLICE OFFICER	41.31	43.38	45.55	47.83	50.23	85,924.80	90,230.40	94,744.00	99,486.40	104,478.40
405	POLICE SENIOR	46.25	48.57	51.00	53.55	56.23	96,200.00	101,025.60	106,080.00	111,384.00	116,958.40
406	POLICE SERGEANT	53.85	56.55	59.38	62.35	65.47	112,008.00	117,624.00	123,510.40	129,688.00	136,177.60
407	POLICE RECRUIT	26.42	-	-	-	-	-	-	-	-	-
501	COMMUNITY SERVICES OFFICE	23.49	24.67	25.91	27.21	28.58	48,859.20	51,313.60	53,892.80	56,596.80	59,446.40
502	EVIDENCE & PROPERTY TECHNICIAN	25.35	26.62	27.96	29.36	30.83	52,728.00	55,369.60	58,156.80	61,068.80	64,126.40
503	RECORDS TECHNICIAN	22.43	23.56	24.74	25.98	27.28	46,654.40	49,004.80	51,459.20	54,038.40	56,742.40
703	IT SUPPORT ANALYST	39.13	41.09	43.15	45.31	47.58	81,390.40	85,467.20	89,752.00	94,244.80	98,966.40
704	PAYROLL SPECIALIST	29.06	30.52	32.05	33.66	35.35	60,444.80	63,481.60	66,664.00	70,012.80	73,528.00
705	EXECUTIVE ASSISTANT	25.93	27.23	28.60	30.03	31.54	53,934.40	56,638.40	59,488.00	62,462.40	65,603.20
706	HUMAN RESOURCES ANALYST	39.13	41.09	43.15	45.31	47.58	81,390.40	85,467.20	89,752.00	94,244.80	98,966.40
707	HUMAN RESOURCE TECHNICIAN	26.32	27.64	29.03	30.49	32.02	54,745.60	57,491.20	60,382.40	63,419.20	66,601.60
801	RECREATION LEADER II	16.50	17.33	18.20	19.11	20.07					
802	RECREATION LEADER III	17.33	18.20	19.11	20.07	21.08					
803	COMM SERVICE OFFICER	16.50	17.33	18.20	19.11	20.07					
804	NUTRITION COORDINATOR	16.50	17.33	18.20	19.11	20.07					
806	FACILITY ATTENDANT	18.39	19.31	20.28	21.30	22.37					
808	SENIOR COORDINATOR	21.68	22.77	23.91	25.11	26.37					
809	SECRETARY II	23.21	24.38	25.60	26.88	28.23					
810	POLICE RESERVE	26.70									
811	CITY INTERN	16.50	17.33	18.20	19.11	20.07					
816	PARK ABATEMENT SPECIALIST	20.43	21.46	22.54	23.67	24.86					
818	POLICE CADET	16.50	17.33	18.20	19.11	20.07					
819	PW FIELD TECHNICIAN	16.50	17.33	18.20	19.11	20.07					
820	CRIMINAL INVESTIGATIVE ANALYST	39.47	41.45	43.53	45.71	48.00					
821	MECHANIC HELPER	16.50	17.33	18.20	19.11	20.07					
822	RECREATION LEADER I / CITY CORP TRAINEE	16.50	-	-	-	-					
823	CODE ENFORCEMENT INSPECTOR	31.08	32.64	34.28	36.00	37.80	64,646.40	67,891.20	71,302.40	74,880.00	78,624.00
900	COUNCILMEMBER	600.00	-	-	-	-					
NEW	SR. ADMIN ANALYST	36.88	38.73	40.67	42.71	44.85	76710.4	80558.4	84593.6	88836.8	93288

Rates used to calculate FY 26/27 Budget											
	Position	Hourly-1	Hourly-2	Hourly-3	Hourly-4	Hourly-5	Annual-1	Annual-2	Annual-3	Annual-4	Annual-5
100	CITY MANAGER	121.50					252,720.00	-	-	-	-
102	HUMAN RESOURCES MANAGER	67.89	71.29	74.86	78.61	82.55	141,211.20	148,283.20	155,708.80	163,508.80	171,704.00
103	PARKS & RECREATION DIRECTOR	74.89	78.64	82.58	86.71	91.05	155,771.20	163,571.20	171,766.40	180,356.80	189,384.00
106	PLANNING DIRECTOR	76.14	79.95	83.95	88.15	92.56	158,371.20	166,296.00	174,616.00	183,352.00	192,524.80
107	FINANCE DIRECTOR/CITY TREASURER	75.65	79.44	83.42	87.60	91.98	157,352.00	165,235.20	173,513.60	182,208.00	191,318.40
108	PUB WORKS DIR/CITY ENGINE	79.64	83.63	87.82	92.22	96.84	165,651.20	173,950.40	182,665.60	191,817.60	201,427.20
109	POLICE CHIEF	82.72	86.86	91.21	95.78	#####	172,057.60	180,668.80	189,716.80	199,222.40	209,185.60
110	ASSISTANT CITY MANAGER	-	-	-	-	-	-	-	-	-	-
111	IT MANAGER	68.97	72.42	76.05	79.86	83.86	143,457.60	150,633.60	158,184.00	166,108.80	174,428.80
113	DEPUTY CITY MANAGER	66.70	70.04	73.55	77.23	81.10	138,736.00	145,683.20	152,984.00	160,638.40	168,688.00
202	ASSISTANT FINANCE DIRECTOR	58.87	61.82	64.92	68.17	71.58	122,449.60	128,585.60	135,033.60	141,793.60	148,886.40
205	POLICE COMMANDER	68.32	71.74	75.33	79.10	83.06	142,105.60	149,219.20	156,686.40	164,528.00	172,764.80
207	ASSISTANT PUB WORKS DIRECTOR	69.43	72.91	76.56	80.39	84.41	144,414.40	151,652.80	159,244.80	167,211.20	175,572.80
208	CHIEF BUILDING OFFICIAL	57.10	59.96	62.96	66.11	69.42	118,768.00	124,716.80	130,956.80	137,508.80	144,393.60
209	ASSISTANT POLICE CHIEF	74.93	78.68	82.62	86.76	91.10	155,854.40	163,654.40	171,849.60	180,460.80	189,488.00
213	PLANNING COMMISSIONER	50.00	-	-	-	-	-	-	-	-	-
214	PLANNING MANAGER	60.30	63.32	66.49	69.82	73.32	125,424.00	131,705.60	138,299.20	145,225.60	152,505.60
215	WATER OPERATIONS SUPERINTENDENT	62.86	66.01	69.32	72.79	76.43	130,748.80	137,300.80	144,185.60	151,403.20	158,974.40
258	PLANNER, ASSISTANT/GIS ANALYST	36.55	38.38	40.30	42.32	44.44	76,024.00	79,830.40	83,824.00	88,025.60	92,435.20
259	ENGINEERING TECH. SR.	37.76	39.65	41.64	43.73	45.92	78,540.80	82,472.00	86,611.20	90,958.40	95,513.60
263	PLANNER, ASSOCIATE	41.96	44.06	46.27	48.59	51.02	87,276.80	91,644.80	96,241.60	101,067.20	106,121.60
265	MANAGEMENT ANALYST	45.00	47.25	49.62	52.11	54.72	93,600.00	98,280.00	103,209.60	108,388.80	113,817.60
268	ACCOUNTANT	39.71	41.70	43.79	45.98	48.28	82,596.80	86,736.00	91,083.20	95,638.40	100,422.40
272	WATER SUPERVISOR	-	-	-	-	-	-	-	-	-	-
273	PURCHASING AGENT	45.69	47.98	50.38	52.90	55.55	95,035.20	99,798.40	104,790.40	110,032.00	115,544.00
274	SR. RECORDS SUPERVISOR	36.23	38.05	39.96	41.96	44.06	75,358.40	79,144.00	83,116.80	87,276.80	91,644.80
275	ADMINISTRATIVE ANALYST I	29.96	31.46	33.04	34.70	36.44	62,316.80	65,436.80	68,723.20	72,176.00	75,795.20
276	RECREATION SUPERVISOR	39.08	41.04	43.10	45.26	47.53	81,286.40	85,363.20	89,648.00	94,140.80	98,862.40
277	PARKS & FACILITIES SUPERVISOR	39.08	41.04	43.10	45.26	47.53	81,286.40	85,363.20	89,648.00	94,140.80	98,862.40
278	FLEET SUPERVISOR	39.08	41.04	43.10	45.26	47.53	81,286.40	85,363.20	89,648.00	94,140.80	98,862.40
279	STREETS MAINTENANCE SUPERVISOR	39.08	41.04	43.10	45.26	47.53	81,286.40	85,363.20	89,648.00	94,140.80	98,862.40
280	ADMINISTRATIVE ANALYST II	36.15	37.96	39.86	41.86	43.96	75,192.00	78,956.80	82,908.80	87,068.80	91,436.80
281	ASSOCIATE ENGINEER	49.87	52.37	54.99	57.74	60.63	103,729.60	108,929.60	114,379.20	120,099.20	126,110.40
282	EMERGENCY SERVICES COORDINATOR	42.40	44.52	46.75	49.09	51.55	88,192.00	92,601.60	97,240.00	102,107.20	107,224.00
283	CITY CLERK	43.64	45.83	48.13	50.54	53.07	90,771.20	95,326.40	100,110.40	105,123.20	110,385.60
301	CUSTODIAN	22.58	23.71	24.90	26.15	27.46	46,966.40	49,316.80	51,792.00	54,392.00	57,116.80
302	CUST SERVICES REP	23.06	24.22	25.44	26.72	28.06	47,964.80	50,377.60	52,915.20	55,577.60	58,364.80
304	WATER DISTRIBUTION OPERATOR I	26.98	28.33	29.75	31.24	32.81	56,118.40	58,926.40	61,880.00	64,979.20	68,244.80
309	ADMINISTRATIVE ASSISTANT	24.08	25.29	26.56	27.89	29.29	50,086.40	52,603.20	55,244.80	58,011.20	60,923.20
311	ANIMAL SERVICES COORDINAT	28.93	30.38	31.90	33.50	35.18	60,174.40	63,190.40	66,352.00	69,680.00	73,174.40
313	SR. ADMINISTRATIVE ASST.	25.95	27.25	28.62	30.06	31.57	53,976.00	56,680.00	59,529.60	62,524.80	65,665.60
314	WATER DISTRIBUTION OPERATOR II	28.36	29.78	31.27	32.84	34.49	58,988.80	61,942.40	65,041.60	68,307.20	71,739.20
315	MECHANIC I	26.22	27.54	28.92	30.37	31.89	54,537.60	57,283.20	60,153.60	63,169.60	66,331.20
318	WATER TREATMENT/PROD OPERATOR I	-	-	-	-	-	-	-	-	-	-
320	WATER TREATMENT/PROD OPERATOR II	-	-	-	-	-	-	-	-	-	-
321	WATER DIST OPERATOR III	-	-	-	-	-	-	-	-	-	-
322	LEAD WATER DIST OPERATOR	-	-	-	-	-	-	-	-	-	-
323	BUILDING INSPECTOR I	29.85	31.35	32.92	34.57	36.30	62,088.00	65,208.00	68,473.60	71,905.60	75,504.00
324	MECHANIC II	32.45	34.08	35.79	37.58	39.46	67,496.00	70,886.40	74,443.20	78,166.40	82,076.80
325	WATER DIST WORKER IV	-	-	-	-	-	-	-	-	-	-
326	BUILDING INSPECTOR II	36.39	38.21	40.13	42.14	44.25	75,691.20	79,476.80	83,470.40	87,651.20	92,040.00
328	ENGINEERING TECH/INSPECTO	29.63	31.12	32.68	34.32	36.04	61,630.40	64,729.60	67,974.40	71,385.60	74,963.20
329	SENIOR ACCOUNTING TECHNIC	26.26	27.58	28.96	30.41	31.94	54,620.80	57,366.40	60,236.80	63,252.80	66,435.20
330	EQUIPMENT MAINT LEADWORK	35.42	37.20	39.06	41.02	43.08	73,673.60	77,376.00	81,244.80	85,321.60	89,606.40
331	FACILITIES MAINT LEADWORK	29.34	30.81	32.36	33.98	35.68	61,027.20	64,084.80	67,308.80	70,678.40	74,214.40
332	FAC MAINT WRK I	24.37	25.59	26.87	28.22	29.64	50,689.60	53,227.20	55,889.60	58,697.60	61,651.20
333	FAC MAINT WRK II	26.87	28.22	29.64	31.13	32.69	55,889.60	58,697.60	61,651.20	64,750.40	67,995.20
334	MAINTENANCE WRK I	23.41	24.59	25.82	27.12	28.48	48,692.80	51,147.20	53,705.60	56,409.60	59,238.40
335	MAINTANENCE WRK II	25.80	27.09	28.45	29.88	31.38	53,664.00	56,347.20	59,176.00	62,150.40	65,270.40
336	LEAD WATER TREAT & PROD OPERATOR	-	-	-	-	-	-	-	-	-	-
339	STREET MAINT LEADWORKER	28.18	29.59	31.07	32.63	34.27	58,614.40	61,547.20	64,625.60	67,870.40	71,281.60
340	WASTEWATER LEADWORKER	-	-	-	-	-	-	-	-	-	-
341	WASTEWATER COLL WRK I	-	-	-	-	-	-	-	-	-	-
342	WASTEWATER COLL WRK I	-	-	-	-	-	-	-	-	-	-
343	COMMUNITY DEVELOPMENT TECHNICIAN	29.03	30.49	32.02	33.63	35.32	60,382.40	63,419.20	66,601.60	69,950.40	73,465.60
344	RECREATION PROGRAM COORDINATOR	26.75	28.09	29.50	30.98	32.53	55,640.00	58,427.20	61,360.00	64,438.40	67,662.40
345	PERMIT TECHNICIAN	31.90	33.50	35.18	36.94	38.79	66,352.00	69,680.00	73,174.40	76,835.20	80,683.20
346	ENGINEERING TECH I	28.71	30.15	31.66	33.25	34.92	59,716.80	62,712.00	65,852.80	69,160.00	72,633.60
347	ENGINEERING TECH II	33.30	34.97	36.72	38.56	40.49	69,264.00	72,737.60	76,377.60	80,204.80	84,219.20

Rates used to calculate FY 26/27 Budget

	Position	Hourly	Hourly	Hourly	Hourly	Hourly	Annual	Annual	Annual	Annual	Annual
		Hourly-1	Hourly-2	Hourly-3	Hourly-4	Hourly-5	Annual-1	Annual-2	Annual-3	Annual-4	Annual-5
348	LEAD PARK AND ABATEMENT SPECIALIST	24.55	25.78	27.07	28.43	29.86	51,064.00	53,622.40	56,305.60	59,134.40	62,108.80
349	ACCOUNTING SPECIALIST	28.71	30.15	31.66	33.25	34.92	59,716.80	62,712.00	65,852.80	69,160.00	72,633.60
350	DUAL OPERATOR I	31.32	32.89	34.54	36.27	38.09	65,145.60	68,411.20	71,843.20	75,441.60	79,227.20
351	DUAL OPERATOR II	32.91	34.56	36.29	38.11	40.02	68,452.80	71,884.80	75,483.20	79,268.80	83,241.60
352	DUAL OPERATOR III	36.77	38.61	40.55	42.58	44.71	76,481.60	80,308.80	84,344.00	88,566.40	92,996.80
353	DUAL OPERATOR IV	38.57	40.50	42.53	44.66	46.90	80,225.60	84,240.00	88,462.40	92,892.80	97,552.00
354	LEAD DUAL OPERATOR	41.64	43.73	45.92	48.22	50.64	86,611.20	90,958.40	95,513.60	100,297.60	105,331.20
401	PUBLIC SAFETY DISP CLERK	31.31	32.88	34.53	36.26	38.08	65,124.80	68,390.40	71,822.40	75,420.80	79,206.40
402	PUB SAFETY DISPATCH SUPER	38.31	40.23	42.25	44.37	46.59	79,684.80	83,678.40	87,880.00	92,289.60	96,907.20
403	POLICE OFFICER	44.21	46.43	48.76	51.20	53.76	91,956.80	96,574.40	101,420.80	106,496.00	111,820.80
405	POLICE SENIOR	49.49	51.97	54.57	57.30	60.17	102,939.20	108,097.60	113,505.60	119,184.00	125,153.60
406	POLICE SERGEANT	57.62	60.51	63.54	66.72	70.06	119,849.60	125,860.80	132,163.20	138,777.60	145,724.80
407	POLICE RECRUIT	26.42	-	-	-	-	-	-	-	-	-
501	COMMUNITY SERVICES OFFICE	26.31	27.63	29.02	30.48	32.01	54,724.80	57,470.40	60,361.60	63,398.40	66,580.80
502	EVIDENCE & PROPERTY TECHNICIAN	27.67	29.06	30.52	32.05	33.66	57,553.60	60,444.80	63,481.60	66,664.00	70,012.80
503	RECORDS TECHNICIAN	24.24	25.46	26.74	28.08	29.49	50,419.20	52,956.80	55,619.20	58,406.40	61,339.20
703	IT SUPPORT ANALYST	42.85	45.00	47.25	49.62	52.11	89,128.00	93,600.00	98,280.00	103,209.60	108,388.80
704	PAYROLL SPECIALIST	33.76	35.45	37.23	39.10	41.06	70,220.80	73,736.00	77,438.40	81,328.00	85,404.80
705	EXECUTIVE ASSISTANT	28.38	29.80	31.29	32.86	34.51	59,030.40	61,984.00	65,083.20	68,348.80	71,780.80
706	HUMAN RESOURCES ANALYST	42.85	45.00	47.25	49.62	52.11	89,128.00	93,600.00	98,280.00	103,209.60	108,388.80
707	HUMAN RESOURCE TECHNICIAN	27.70	29.09	30.55	32.08	33.69	57,616.00	60,507.20	63,544.00	66,726.40	70,075.20
801	RECREATION LEADER II	16.50	17.33	18.20	19.11	20.07	-	-	-	-	-
802	RECREATION LEADER III	17.33	18.20	19.11	20.07	21.08	-	-	-	-	-
803	COMM SERVICE OFFICER	16.50	17.33	18.20	19.11	20.07	-	-	-	-	-
804	NUTRITION COORDINATOR	16.50	17.33	18.20	19.11	20.07	-	-	-	-	-
806	FACILITY ATTENDANT	18.95	19.90	20.90	21.95	23.05	-	-	-	-	-
808	SENIOR COORDINATOR	22.34	23.46	24.64	25.88	27.18	-	-	-	-	-
809	SECRETARY II	23.91	25.11	26.37	27.69	29.08	-	-	-	-	-
810	POLICE RESERVE	26.70	-	-	-	-	-	-	-	-	-
811	CITY INTERN	16.50	17.33	18.20	19.11	20.07	-	-	-	-	-
816	PARK ABATEMENT SPECIALIST	21.05	22.11	23.22	24.39	25.61	-	-	-	-	-
818	POLICE CADET	16.50	17.33	18.20	19.11	20.07	-	-	-	-	-
819	PW FIELD TECHNICIAN	16.50	17.33	18.20	19.11	20.07	-	-	-	-	-
820	CRIMINAL INVESTIGATIVE ANALYST	40.66	42.70	44.84	47.09	49.45	-	-	-	-	-
821	MECHANIC HELPER	16.50	17.33	18.20	19.11	20.07	-	-	-	-	-
822	RECREATION LEADER I / CITY CORP TRAINEE	16.50	-	-	-	-	-	-	-	-	-
823	CODE ENFORCEMENT INSPECTOR	33.22	34.89	36.64	38.48	40.41	69,097.60	72,571.20	76,211.20	80,038.40	84,052.80
900	COUNCILMEMBER	600.00	-	-	-	-	-	-	-	-	-

NEW	SR. ADMIN ANALYST	39.76	41.75	43.84	46.04	48.35	82,700.80	86,840.00	91,187.20	95,763.20	100,568.00
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RESOLUTION NO. 7577

A RESOLUTION ADOPTING THE FY 2025/26 AND FY 2026/27 FINAL OPERATING BUDGET FOR THE CITY OF SANTA PAULA AND ADOPTING THE FY 2025/26 AND FY 2026/27 CAPITAL IMPROVEMENT BUDGET.

The City Council of the City of Santa Paula does resolve as follows:

SECTION 1: The City Council finds and declares as follows:

- A. The City Council reviewed the proposed final Operating Budget ("Budget") and Capital Improvement Plan ("CIP") for fiscal years 2025/26 and 2026/27;
- B. The Budget and CIP are based upon appropriate estimates and financial planning for the City's operations, services, and capital improvements;
- C. The City Council conducted a budget workshop to receive public input on June 4th and June 18th, 2025;
- D. In accordance with Government Code § 65401, the Santa Paula Public Works Department prepared and submitted a capital improvement plan ("CIP") to the City's Planning Department for transmission to the Planning Commission;
- E. Government Code § 65103(c) requires the Planning Commission to annually review the City's CIP to determine whether the CIP is consistent with the Santa Paula General Plan;
- F. The Planning Commission determined on June 24th, 2025 that the projects included in the CIP are consistent with the City's General Plan;
- G. All procedural requirements for adopting the City's budget were fulfilled and the City Council was fully informed regarding the City's current finances, projected revenue, and financial obligations; and
- H. It is in the public interest for the City Council to adopt the Budget and CIP as proposed by the City Manager.

SECTION 2: **ADOPTION.** The Budget and the CIP attached to this Resolution, and incorporated by reference, are approved and adopted subject only to the authorizations set forth below. Such approval and adoption includes, without limitation, the Position Control Listing of Authorized Positions, Classification and Compensation Plans set forth in the Budget which may recognize new classifications and remove unused classifications.

SECTION 3: **APPROPRIATIONS LIMIT.**

- A. Article XIII B of the California Constitution requires the City to set its Appropriations Limit on an annual basis.
- B. The City's Appropriations Limit may be adjusted annually based upon inflation and population growth.

The City Council may choose the method of calculating adjustments to the City's Appropriations Limit on an annual basis. For inflation, pursuant to Article XIII B,

§ 8(e)(2), adjustments to the Appropriations Limit may be calculated using either the percentage change in per capita personal income from the preceding year or the percentage change in the local assessment roll from the preceding year because of local nonresidential new construction. For population growth, pursuant to Government Code § 7901(b), the City may either use the percentage growth either in its jurisdiction or from the surrounding county.

- C. Pursuant to Article XIII B of the California Constitution, and those Government Code sections adopted pursuant to Article XIII B, § 8(f), the City Council chooses to adjust the City's Appropriations Limit by calculating inflation using the percentage change in per capita personal income from the preceding year provided by the Department of Finance and calculating population growth by using the percentage change in population in Ventura County.
- D. The City's Appropriations Limit, the City Council sets the Appropriations Limit for fiscal year 2025/26 at \$32,637,646.

SECTION 4: BUDGET APPROPRIATIONS – GENERAL FUNDS. Based upon the Budget, the total General Fund operating budget, including Measure T and Measure R, is \$26,326,220 in FY 2025/26 and \$27,834,416 in FY2026/27. The City Manager, or designee, is authorized to implement the following appropriations for City Departments:

Department	FY 25/26	FY 26/27
	Proposed	Proposed
City Manager	1,686,801	1,771,640
Human Resources	2,067,717	2,062,096
Information Technology	976,273	1,024,355
Comm Econ Dev	2,140,129	2,279,955
Parks & Recreation	3,615,087	3,725,044
Finance	1,029,603	1,103,793
Police	10,174,224	11,278,924
Public Works	517,514	414,264
Non Departmental	298,873	317,346
Capital Improvements	3,820,000	3,857,000
Total	26,326,220	27,834,416

SECTION 5: BUDGET APPROPRIATIONS – ALL FUNDS. The City Manager, or designee, is authorized to implement the total city budget appropriations of \$53,301,330 for FY 2025/26 and \$54,336,313 for FY 2026/27 for personnel and supplies and services pursuant to Council action.

SECTION 6: CIP APPROPRIATIONS. Based upon the CIP, a total of \$8,548,292 for FY 25/26 and \$11,222,508 for FY 26/27 is approved for capital improvement projects. The City Manager, or designee, is authorized to implement the CIP as follows:

Fund	FY 25/26	FY 26/27
General Fund	200,000	257,000
Measure T	560,000	540,000
Measure R	3,060,000	3,060,000
NPDES Stormwater	250,000	500,000
Union Oil Building	535,000	465,000
Public Facilities	50,000	50,000
Government Facilities	386,102	-
Gas Tax	-	40,000
Transportation Development Act 8A	250,000	150,000
Roads & Rehab (SB1)	550,000	550,000
State Grant Funding	154,898	-
Sewer	1,602,292	2,560,508
Water	950,000	3,050,000
Total	8,548,292	11,222,508

SECTION 7: OVERHEAD. The City Manager, or designee, is authorized to use the approved Overhead Cost Allocation Plan.

SECTION 8: REAPPROPRIATION. The City Manager, or designee, is authorized to reappropriate any unused appropriations for capital projects, special projects, and grant programs at the close of Fiscal Year 2025/26 and Fiscal Year 2026/27 for the Budget and CIP.

SECTION 9: FUND OPERATING RESERVES. The City Manager, or designee, may appropriate any remaining revenues at the close of Fiscal Year 2025/26 into the applicable fund operating reserve on June 30, 2025.

SECTION 10: Position Control List Authorities. The City Manager, or designee, may under fill positions that are budgeted but not consistent with the approved Position Control List and may overfill positions or enable promotional advancements, provided such actions are within 10% of the approved budget of the position being overfilled.

SECTION 11: BUDGET ADJUSTMENTS. The Budget may be subsequently adjusted as follows:

- A. By majority vote of the City Council;
- B. By the City Manager, or designee, for all appropriation transfers between programs and sections within a City department and between appropriation units (e.g., salaries and benefits, services and supplies, and capital outlay) within programs;
- C. By Department Directors for appropriation transfers between appropriation units within programs;
- D. Object code expenditures within appropriation units in a program are not restricted so long as funding is available in the appropriation unit as a whole.

SECTION 12: CONTRACTING AUTHORITY.

- A. The City Manager, or designee, is authorized to bid and award contracts for the equipment, supplies, and services approved in the Budget.

- B. In accordance with the Santa Paula Municipal Code (“SPMC”), the City Manager is authorized to execute all contracts awarded for equipment, supplies, and services approved in the Budget.
- C. Notwithstanding any dollar limitation set forth in the SPMC, the City Manager is authorized to execute contracts for purchasing equipment and supplies that are individually identified in the Budget regardless of total cost. The City Manager may, but is not required to, seek additional City Council approval for transactions made pursuant to this Section.
- D. For all other services, equipment, and supplies, the City Manager is authorized to execute contracts in accordance with the SPMC.

SECTION 13: The City Clerk is directed to certify the adoption of this Resolution; record this Resolution in the book of the City’s original resolutions; and make a minute of the adoption of the Resolution in the City Council’s records and the minutes of this meeting.

SECTION 14: This Resolution will become effective immediately upon adoption and will remain effective unless repealed or superseded.

PASSED AND ADOPTED JUNE 30, 2025.

Pedro Chavez, Mayor

ATTEST:

Julie Latshaw, City Clerk

Approved as to form:

Monica Castillo, City Attorney

Approved as to content:

Daniel Singer, City Manager

Assembly Bill No. 2561

CHAPTER 409

An act to add Section 3502.3 to the Government Code, relating to public employment.

[Approved by Governor September 22, 2024. Filed with
Secretary of State September 22, 2024.]

LEGISLATIVE COUNSEL'S DIGEST

AB 2561, McKinnor. Local public employees: vacant positions.

Existing law, the Meyers-Milias-Brown Act (act), authorizes local public employees, as defined, to form, join, and participate in the activities of employee organizations of their own choosing for the purpose of representation on matters of labor relations. The act requires the governing body of a public agency to meet and confer in good faith regarding wages, hours, and other terms and conditions of employment with representatives of recognized employee organizations and to consider fully presentations that are made by the employee organization on behalf of its members before arriving at a determination of policy or course of action.

This bill would, as specified, require a public agency to present the status of vacancies and recruitment and retention efforts at a public hearing at least once per fiscal year, and would entitle the recognized employee organization to present at the hearing. If the number of job vacancies within a single bargaining unit meets or exceeds 20% of the total number of authorized full-time positions, the bill would require the public agency, upon request of the recognized employee organization, to include specified information during the public hearing. By imposing new duties on local public agencies, the bill would impose a state-mandated local program. The bill would also include related legislative findings.

The California Constitution requires local agencies, for the purpose of ensuring public access to the meetings of public bodies and the writings of public officials and agencies, to comply with a statutory enactment that amends or enacts laws relating to public records or open meetings and contains findings demonstrating that the enactment furthers the constitutional requirements relating to this purpose.

This bill would make legislative findings to that effect.

The California Constitution requires the state to reimburse local agencies and school districts for certain costs mandated by the state. Statutory provisions establish procedures for making that reimbursement.

This bill would provide that no reimbursement shall be made pursuant to these statutory provisions for costs mandated by the state pursuant to this act, but would recognize that a local agency or school district may pursue any available remedies to seek reimbursement for these costs.

The people of the State of California do enact as follows:

SECTION 1. The Legislature finds and declares as follows:

(a) Job vacancies in local government are a widespread and significant problem for the public sector affecting occupations across wage levels and educational requirements.

(b) High job vacancies impact public service delivery and the workers who are forced to handle heavier workloads, with understaffing leading to burnout and increased turnover that further exacerbate staffing challenges.

(c) There is a statewide interest in ensuring that public agency operations are appropriately staffed and that high vacancy rates do not undermine public employee labor relations.

SEC. 2. Section 3502.3 is added to the Government Code, to read:

3502.3. (a) (1) A public agency shall present the status of vacancies and recruitment and retention efforts during a public hearing before the governing board at least once per fiscal year.

(2) If the governing board will be adopting an annual or multiyear budget during the fiscal year, the presentation shall be made prior to the adoption of the final budget.

(3) During the hearing, the public agency shall identify any necessary changes to policies, procedures, and recruitment activities that may lead to obstacles in the hiring process.

(b) The recognized employee organization for a bargaining unit shall be entitled to make a presentation at the public hearing at which the public agency presents the status of vacancies and recruitment and retention efforts for positions within that bargaining unit.

(c) If the number of job vacancies within a single bargaining unit meets or exceeds 20 percent of the total number of authorized full-time positions, the public agency shall, upon request of the recognized employee organization, include all of the following information during the public hearing:

(1) The total number of job vacancies within the bargaining unit.

(2) The total number of applicants for vacant positions within the bargaining unit.

(3) The average number of days to complete the hiring process from when a position is posted.

(4) Opportunities to improve compensation and other working conditions.

(d) This section shall not prevent the governing board from holding additional public hearings about vacancies.

(e) The provisions of this section are severable. If any provision of this section or its application is held invalid, the invalidity shall not affect other provisions or applications that can be given effect without the invalid provision or application.

(f) For purposes of this section, “recognized employee organization” has the same meaning as defined in subdivision (a) of Section 3501.

SEC. 3. The Legislature finds and declares that Section 2 of this act, which adds Section 3502.3 to the Government Code, furthers, within the

meaning of paragraph (7) of subdivision (b) of Section 3 of Article I of the California Constitution, the purposes of that constitutional section as it relates to the right of public access to the meetings of local public bodies or the writings of local public officials and local agencies. Pursuant to paragraph (7) of subdivision (b) of Section 3 of Article I of the California Constitution, the Legislature makes the following findings:

It is in the public interest, and it furthers the purposes of paragraph (7) of subdivision (b) of Section (3) of Article I of the California Constitution, to ensure that information concerning public agency employment is available to the public.

SEC. 4. No reimbursement shall be made pursuant to Part 7 (commencing with Section 17500) of Division 4 of Title 2 of the Government Code for costs mandated by the state pursuant to this act. It is recognized, however, that a local agency or school district may pursue any remedies to obtain reimbursement available to it under Part 7 (commencing with Section 17500) and any other law.