City of Santa Paula

City Council

MAYOR ANDY SOBEL
VICE MAYOR LESLIE CORNEJO
COUNCILMEMBER JENNY CROSSWHITE
COUNCILMEMBER CARLOS JUAREZ
COUNCILMEMBER PEDRO A. CHAVEZ

CITY COUNCIL REGULAR MEETING OF THE
SANTA PAULA CITY COUNCIL

WEDNESDAY, NOVEMBER 15, 2023

6:30 PM - City Council Regular Meeting

SANTA PAULA CITY HALL
970 VENTURA STREET
SANTA PAULA, CA 93060

JULIE LATSHAW, CITY CLERK
DAN SINGER, CITY MANAGER
MONICA CASTILLO, CITY ATTORNEY

BRINGING ITEMS BEFORE THE CITY COUNCIL

You are invited to participate in all Regular City Council meetings. Agendas are posted in the front of Santa Paula City Hall, 970 Ventura Street, Santa Paula, 72 hours in advance of the scheduled meetings. The City Council's regular meetings start at 6:30 p.m. the first and third Wednesday of each month in the City Hall Council Chambers located at 970 Ventura Street in Santa Paula.

HOW TO PARTICIPATE IN PERSON DURING THE MEETING: If you wish to speak at a City Council meeting, please fill out a ***Public Comment Form*** noting your name and address and submit the form to the City Clerk. Include the Agenda item number, when appropriate. ***Public comments are limited to 3 minutes.***

1. ***Items Not on the Agenda*:** If you wish to discuss an item which is not scheduled on the Agenda, you may address the City Council during *Public Comment*. Please realize that due to the limitations placed on the City Council by provisions of the *California Government Code*, the City Council ordinarily cannot take action on any item that is not on the agenda. Because of these restrictions, expect that matters that you identify during public comment may be referred to staff or considered on a future agenda.
2. ***Agenda Items:*** Items being considered by the City Council may appear on the Consent Calendar, as an Action Item, or as a Public Hearing. Public comments on each type of item are handled differently, as explained below:
    a. For items appearing on the Consent Calendar, please submit a Public Comment Form before the Council takes action on the Consent Calendar. Items that receive a Public Comment Form may be pulled from the Consent Calendar by the Mayor and discussed separately by the City Council.
    b. For items appearing as an Action Item, the Mayor will announce the Agenda item and request the staff report, the staff member responsible will give a brief summary of the report; the City Council will have an opportunity to ask questions of staff; members of the public will be given an opportunity to comment on the item and ask additional questions (all members of the public should speak directly into the microphone at the speaker's platform); and the City Council will discuss the item and then take appropriate action.
    c. For items on which a Public Hearing is scheduled, the Mayor will open the public hearing and receive the staff report; members of the public will be given an opportunity to comment on the item and ask additional questions (all members of the public should speak directly into the microphone at the speaker's platform); the City Council will discuss the item; and the Mayor will close the public hearing after City Council action.

HOW TO PARTICIPATE BEFORE THE MEETING: Members of the public are encouraged to submit email correspondence on any agenda item by sending an email to cityclerk@spcity.org. All public correspondence received by 3:00 p.m. (PT) on the meeting date will be provided to the legislative body before the meeting. Public Comments received after 3:00 p.m. will be provided to the legislative body the next day.

Your Participation in this meeting is in the public domain; meetings are cablecast; minutes of this meeting will reflect your participation in this meeting and are posted on the city's website.

PLEASE NOTE: *Be advised that if you bring a legal challenge to an action, you may be limited to raising only those issues you or someone else raised at the meeting described in this Agenda, or in written correspondence delivered to the City Council at or before the meeting. Any action is subject to the ninety-day time period set forth in Code of Civil Procedure § 1094.6.*

*In compliance with the **Americans with Disabilities Act**, if you need special assistance to participate in this meeting, please contact the City Clerk at (805) 933-4208. Notification 48 hours before the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35, 102-35.104 ADA Title II). Written materials distributed to the City Council within 72 hours of the City Council meeting are available for public inspection immediately upon distribution in the City Clerk's office.*

REGULAR MATTERS - COUNCIL CHAMBERS

1. **CALL TO ORDER**
   REMINDER: in order to minimize distractions during public meetings, all personal communication devices should be turned off or put in a non-audible mode.

2. **INVOCATION**

3. **FLAG SALUTE**

4. **ROLL CALL**

5. **CLOSED SESSION REPORT**

6. **PUBLIC COMMENT**
   At this time, members of the public may comment on any item not appearing on the agenda that is within the subject-matter jurisdiction of the City Council. A Public Comment Form must be submitted to the City Clerk prior to the beginning of the Public Comment period in order to be recognized to speak. Individuals submitting Public Comment Forms after the beginning of the Public Comment period will not be allowed to speak at this time, but may be recognized to speak by the Mayor at the conclusion of the meeting. Individual Councilmembers may briefly respond to Public Comments or ask questions for clarification. The City Council may direct staff to report to the City Council on the item at a later meeting. For items appearing on the Agenda, the public will be invited to make comments at the time the item comes up for City Council consideration. If a member of the public wishes to address a Consent Calendar item, please submit a Public Comment Form for that item. It may then be discussed separately by the Council, and the public will be invited to make comments at that time. At all times, please use the microphone and write your name and address on the Public Comment Form provided.

7. **PRESENTATIONS**

   7.A PROCLAMATION - SANTA PAULA ROTARY 100 YEAR CENTENIAL

   7.B PROCLAMATION - NATIONAL FAMILY CAREGIVER'S MONTH

   7.C PRESENTATION - ALL CHILDREN THRIVE (ACT)

   7.D ATHENS ANNUAL RECYCLING AWARDS

   7.E **CITY MANAGER'S DEPARTMENT REPORT - JULY 2023 - OCTOBER 2023**
   RECOMMENDATION:

   Staff recommends that the City Council:

1. Receive and file the Department Report for City Manager's Department for July - October 2023.

Presented by: Dan Singer, City Manager

8. CITY COUNCIL REPORTS

9. CITY MANAGER REPORTS

10. CONSENT CALENDAR

Background information has been provided to the City Council on all matters listed under the Consent Calendar and these items are considered to be routine by the City Council and are normally approved by one motion. If discussion is requested by a Councilmember on any item, or a member of the public wishes to comment on an item, that item may be removed from the Consent Calendar for separate action.

10.A APPROVAL OF MINUTES

RECOMMENDATION:

Staff recommends Council approve the following minutes:

- City Council Special Minutes for October 18, 2023
- City Council Regular Minutes for October 18, 2023

10.B OCTOBER 2023 WARRANTS AND CERTIFICATIONS

RECOMMENDATION:

Staff recommends that the City Council:

1. Review and accept the "Certification of Accounts Payable" for the accounts payable payment cycles for October 2023, starting check number 335385 and ending check number 335664.
2. Review and accept the "Certification of Salaries" for the pay period ending dates October 6th, 2023 through October 20th, 2023.

10.C FIRST AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT WITH CITYGATE ASSOCIATES LLC FOR AN ORGANIZATIONAL EFFICIENCY ASSESSMENT OF DEVELOPMENT SERVICES PROCESS

RECOMMENDATION:

Staff recommends that the City Council:

1. Authorize the City Manager to execute Amendment No. 1 to a Professional Services Agreement with Citygate Associates, LLC for development process assessment services, increasing the not to exceed contract amount from $77,785 to $79,495.
2. Approve a budget allocation for $1,710 from the General Plan Maintenance Fund (800-5-3001-215).

10.D ON-CALL AGREEMENT FOR CITYWIDE UTILITY REPAIR AND CONSTRUCTION SERVICES WITH SAM HILL & SONS

RECOMMENDATION:

Staff recommends that the City Council:

1. Authorize the City Manager to execute a three-year on-call service agreement with Sam Hill & Sons, Inc. for Citywide Utility Repair and Construction Services in a form approved by the City Attorney.
2. Authorize the City Manager or his designee to issue Citywide Utility Repair and Construction Services work orders under the on-call services agreement on a time and material basis in an amount not to exceed the adopted fiscal year budget or in the annual aggregate of $250,000, whichever is less.

10.E **SB 1383 GRANT APPLICATION**

RECOMMENDATION:

Staff recommends that the City Council:

1. Adopt Resolution 7492 authorizing the City Manager to submit applications and support documents on behalf of the City of Santa Paula for all eligible CalRecycle grants and programs.

11. ACTION ITEMS

11.A **WASTEWATER COLLECTION SYSTEM CHLORIDE SOURCE EVALUATION**

RECOMMENDATION:

Staff recommends that the City Council:

1. Receive and file the Wastewater Collection System Chloride Source Evaluation; and
2. Authorize staff to proceed with one of the three options addressed in this report:
    a. Option 1: Pause the AWTF bid process and continue the Chloride Study;
    b. Option 2: Conduct the AWTF bid process as currently designed and stop the Chloride Study; or
    c. Option 3: Pause the AWTF bid process while concurrently conducting a Design Refinement Study and the Chloride Study.

Presented by:
Eileen Shields, PE, MKN & Associates
Clete J. Saunier, Public Works Director

11.B **EXPENDITURE PLAN FOR THE FY 23/24 SUPPLEMENTAL LAW ENFORCEMENT SERVICES ACCOUNT**

RECOMMENDATION:

Staff recommends that the City Council approve the recommended Expenditure Plan appropriating the Supplemental Law Enforcement Services Account (SLESA) funds for the FY 2023-2024 allocation and authorize the City Manager to execute any documents necessary to accept the funding.

11.C **CONSIDERATION OF VARIOUS EMPLOYEE-BASED INCENTIVES**

RECOMMENDATION:

Authorize staff to establish various employee based incentives and return with an adopting resolution for said incentives.

Presented by: City Manager Dan Singer

11.D **AMENDED CITY COUNCIL INVOCATION POLICY**

RECOMMENDATION:

Staff recommends that the City Council:

Adopt Resolution No. 7493 adopting an Amended City Council Invocation Policy.

Presented by: Monica Castillo, City Attorney

12. ITEMS FOR FUTURE AGENDAS

12.A **FUTURE AGENDA ITEMS**

RECOMMENDATION:

Staff recommends City Council review future agenda items.

13. ADJOURNMENT

State of California)-

County of Ventura)- ss

City of Santa Paula)-

I declare under penalty of perjury that I posted this City Council Agenda on the bulletin board near the front door of City Hall, 970 Ventura Street, Santa Paula, California.

On_____at_____Signed:_____

Julie Latshaw

City Clerk

CITY OF SANTA PAULA
MEMORANDUM

To: Honorable Mayor and Members of the City Council

From: Dan Singer, City Manager

Subject: CITY MANAGER'S DEPARTMENT REPORT - JULY 2023 - OCTOBER 2023

Date: November 15, 2023

Agenda Item: 7.E

RECOMMENDATION:

Staff recommends that the City Council:

1. Receive and file the Department Report for City Manager's Department for July - October 2023.

Presented by: Dan Singer, City Manager

BACKGROUND:

City Manager

- Led efforts related to the Union Oil Building, including the execution of a Transfer Agreement to donate the property to the City along with a $2-million-dollar maintenance grant.
- Worked with the City Attorney on efforts to update Council's Manual of Procedural Guidelines for Conduct of the City Council and Constituent Body/Commission Meetings.
- Led an exercise with the Finance Director to explore revenue generating opportunities with Council. Efforts from that discussion are still underway.
- Worked with the Council's subcommittee and staff to compile and finalize a comprehensive report evaluating the city's Diversity, Equity, and Inclusion (DEI) practices which includes the ad-hoc committee's suggestions for improvement.
- Negotiated a Memorandum of Understanding with the County, Fillmore and the Spirit of Santa Paula, to support on-going funding for our local homeless shelter.

Management Analyst

Administrative

- Continued oversight, tracking and execution of objectives in Council's 2-Year Strategic Plan.
- In partnership with our Emergency Services Coordinator, assisted with emergency declarations and efforts related to the FEMA flood events from January-March 2023.

- Continued oversight of the City's transition to joining the Clean Power Alliance (CPA).
- Provided community outreach, research and analysis related to a consideration in adjusting City Council meeting start times.

Economic Development

- Worked with Ventura County and multiple stakeholders to support the County's 150 th Anniversary jubilee event which took place in Santa Paula on October 21, 2023.
- Coordination and oversight of activities related to the Property Business Improvement District (PBID) to effectuate beautification and improvements to the downtown corridor.
- Provided support to the Parks & Recreation Dept. related to requests for Council sponsorship for the Labor Day and Holiday Parades.
- Developed a professional services agreement with the Chamber of Commerce to support several of Council's 2-Year Strategic Plan objectives related to economic development in Santa Paula.

Grants

- Applied for and awarded a United States Department of Transportation Safe Streets and Roads for All (SS4A) Grant in the amount of $280,000.
- Applied for and awarded an Alcohol Beverage Control (ABC) Grant in the amount of $28,108.
- Continued to work with the Broadband committee to explore broadband options and utilize $192,050 in Local Agency Technical Assistance (LATA) grant funds to explore opportunities for Broadband High-Speed Internet by funding the development of a Broadband Strategic Plan for the City.
- Applied for a $30,000 grant from T-mobile for a downtown kiosk on behalf of the Property Business Improvement District.
- Obtained $28,108 in grant funding from the Alcohol Beverage Control (ABC) Board.
- Continued to work with Public Works and VCTC to utilize $1,482,877.50 in TDA Article 3 grant funds to engineer and construct up to 2.48 miles of new bike trails in Santa Paula which would connect to the existing bike trail pathway, allowing multi-modal access from west end of Santa Paula to the east end.

Legislative Affairs

- Attended the League of California Cities Conference in September to stay abreast of legislative issues that are currently, or anticipated to be, the focus of future legislation by the county, state or federal government.
- Worked with the Mayor, Merchant McIntyre and our Public Works Director to successfully advocate for approx. $1M dollars in Federal funding support from Congresswoman Julia Brownley, Senator Padilla and Senator Feinstein for the Mesa Tanks project. This appropriation has passed in the House and is awaiting Senate approval.
- Drafted letters of Opposition based on Council's adopted Legislative platform for AB309 and AB1637.

Public Information

- Established an ad hoc Communications Committee to focus on citywide communications

efforts and assist with the City's upcoming website redesign.
- Continued communications and support to all departments through Channel 10 content, Take 5 newsletter, social media, website updates and design and press releases.
- Continue to assist the Public Works department with weekly outreach and communications efforts for the Harvard Blvd. Water/Sewer & Pavement Project.
- Led efforts for the adoption of a Social Media Terms of Use Policy for all City social media platforms.
- Assisted with outreach efforts related to recruitment for the Chief of Police, Union Oil Building, various committees/commissions, employment opportunities, community programs, etc.
- Assisted with support for various ribbon cutting ceremonies throughout the City including the Boys & Girls Club Restroom remodel and SPIRIT of Santa Paula.

Management Fellows

- Tracked and analyzed results related to the Spanish Language Interpretation Pilot Program to provide Spanish language interpretation at key city events and meetings. As a result, Council has extended and budgeted for this program for the next two fiscal years.
- Created a consistent set of bi-monthly business workshops in collaboration with SCORE, EDC, and WEV. Workshops such as how to boost social media presence and how to start a business were provided.
- Continued oversight of local business roundtable discussions in partnership with CEDD as part of Council's 2-Year Strategic Plan. Meeting attendance continues to increase.
- Continued oversight of meetings and mixers, in partnership with the Community/Economic Development Dept. (CEDD), to work towards the creation of a Cultural Arts Council, now called the Arte & Cultura Collective of Santa Paula. The steering committee held a Mission/Vision workshop in furtherance of moving towards a formal organizational structure earlier this summer.
- Led efforts around the Bursting with Color: Downtown Youth Banners Project to encourage youth art and community engagement.
- PBID – Supported the up-lighting project and created a downtown newsletter to keep business owners informed on a quarterly basis.

Human Resources Department

- Successfully recruited and hired:

  City Manager's Office – Executive Assistant

  Community and Economic Development – Administrative Analyst

  Parks & Recreation – Custodian (2)

  Police - Police Commander, Police Recruits (2)
  Public Works - Mechanic, Water System Operator
- Created and Introduced Citywide Wellness & Fitness Reimbursement Program.
- Completed 2023 Open Enrollment.
- Offered On-site Flu Clinic.
- Offered the following trainings to City Employees: Worker's Comp 101 and Maximizing

Supervisory Skills.
- Hosted Jersey Day Employee Ice Cream Social Event, Lunch & Learn: *Supporting Your Activity with Nutrition,* Halloween Employee Appreciation Luncheon.
- Recognized and celebrated the 2023 Employee of the 2nd and 3rd Quarter.
- Successfully negotiated successor Memorandum of Understandings for the period of July 1, 2023 through June 30. 2025 with the Community Services Officer's Association.
- Assisted Recruiter with Community Forum for the Chief of Police Recruitment.

Information and Technology Department

- Continuing work installing Mark 43 system at Police Department
- Numerous daily administration / maintenance tasks of computer systems, communications systems, and other City systems as needed.

City Clerk's Office

- Processed 14 City Council agendas and minutes.
- Attended 1 Bid Openings.
- March-October - Processed Commission/Committee/Board applications, interviews, and oaths for Three Planning Commission; One Santa Paula Housing Authority; One Parks and Recreation Youth Commission; and Two Senior Advisory Committee.
- Continue to advertise and accept applications for Commissions, Committees, and Boards.
- Processed 91 Public Records Requests.
- Processed and Posted 4 Notice of Publications.
- Completed the Contract setup for DocuSign, and preparing for training of staff.

ANALYSIS:

None

STRATEGIC PLAN:

None

FISCAL IMPACTS:

None

OPTIONS:

None

ATTACHMENTS:

CITY OF SANTA PAULA
MEMORANDUM

To: Honorable Mayor and Members of the City Council

From: Julie Latshaw, City Clerk

Subject: APPROVAL OF MINUTES

Date: November 15, 2023

Agenda Item: 10.A

RECOMMENDATION:

Staff recommends Council approve the following minutes:

- City Council Special Minutes for October 18, 2023
- City Council Regular Minutes for October 18, 2023

BACKGROUND:

An account of all proceedings of the Legislative Body in open meetings shall be kept by the Clerk/Secretary. The Clerk/Secretary shall prepare an abbreviated record of the meeting proceedings for approval by the Legislative Body which when adopted by the Legislative Body shall be the official Minutes of the meeting. Amendment of the minutes may be made only as to factual accuracy and not as to a change of intent. The Minutes of the meeting need not be verbatim. Only the best and most complete available recording of the meeting shall constitute the official record of the Legislative Body, but the Minutes shall constitute the official record of the Legislative Body meeting where a verbatim record of the meeting is not available. Unless requested by a majority of the quorum, the minutes may be approved without reading.

ANALYSIS:

None.

STRATEGIC PLAN:

This item is not a goal or objective in the City Council's two-year Strategic Plan, however, the Minutes shall constitute the official record of the Legislative Body.

FISCAL IMPACTS:

There are no fiscal impacts for this item.

OPTIONS:

ATTACHMENTS:

2023.10.18 City Council Special Minutes.pdf
2023.10.18 City Council Regular Minutes.pdf

CITY OF SANTA PAULA
City Council Special Meeting
October 18, 2023, 4:30 PM
MINUTES

SPECIAL MEETING - COUNCIL CHAMBERS

1) CALL TO ORDER

Mayor Sobel called the meeting to order at 4:30 p.m.

2) ROLL CALL

Members Present: Andy Sobel, Leslie Cornejo, Jenny Crosswhite, Carlos Juarez, and Pedro A Chavez

3) PUBLIC COMMENT

None.

4) CLOSED SESSION

4.A) PUBLIC EMPLOYEE PERFORMANCE EVALUATION pursuant to Government Code Section 54957. Title: Interim City Attorney

4.B) THREAT TO PUBLIC SERVICES OR FACILITIES pursuant to Government Code Section 54957. Consultation with Rich Williamson, Chief Information Officer

Council recessed to Closed Session at 4:31 p.m.

5) CLOSED SESSION REPORT

Interim City Attorney Monica Castillo reported there was no reportable action taken on item 4.B.
Mayor Sobel reported that on item 4.A Public Employee Performance Evaluation for Interim City Attorney Monica Castillo, there was a unanimous vote by Council, where Monica Castillo with Best, Best and Krieger, was offered a permanent position as City Attorney for the City of Santa Paula.

6) ADJOURNMENT

Mayor Sobel adjourned the meeting at 6:20 p.m.

ATTEST:

_____

Julie Latshaw, City Clerk

CITY OF SANTA PAULA
City Council Regular - FINAL Meeting
October 18, 2023, 6:30 PM
MINUTES

REGULAR MATTERS - COUNCIL CHAMBERS

1) CALL TO ORDER

Mayor Sobel called the meeting to order at 6:34 p.m.

2) INVOCATION

Rev. Maddie Sifantus provided the Invocation.

3) FLAG SALUTE

Councilmember Juarez led the flag salute.

4) ROLL CALL

Members Present: Andy Sobel, Leslie Cornejo, Jenny Crosswhite, Carlos Juarez, and Pedro A Chavez

5) CLOSED SESSION REPORT

Interim City Attorney Monica Castillo reported there was no reportable action taken on the following:
THREAT TO PUBLIC SERVICES OR FACILITIES pursuant to Government Code Section 54957. Consultation with Rich Williamson, Chief Information Officer

Mayor Sobel announced by unanimous vote of Council, Monica Castillo was approved to be the permanent City Attorney on the following:
PUBLIC EMPLOYEE PERFORMANCE EVALUATION pursuant to Government Code Section 54957. Title: Interim City Attorney

6) PUBLIC COMMENT

Public Speakers on Item 11.B) Flag Display Policy:
James McEachern was called to speak opposing changes to the current Flag Display Policy.
John Finley was called to speak opposing changes to the current Flag Display

Policy.
Johannes Moehnle was called to speak opposing changes to the current Flag Display Policy.
Viva Moehnle was called to speak opposing changes to the current Flag Display Policy.
Brian Kelly was called to speak opposing changes to the current Flag Display Policy.
Jesus Jimenez was called to speak in support of changes to the current Flag Display Policy.
Brittany Botts-Volaski was called to speak in support of changes to the current Flag Display Policy.
David McEachern was called to speak in support of changes to the current Flag Display Policy.
Karen Collins was called to speak opposing changes to the current Flag Display Policy.
Melissa Wodzinski was called to speak opposing changes to the current Flag Display Policy.
Nicole Sutherland was called to speak opposing changes to the current Flag Display Policy.
Mary Block was called to speak opposing changes to the current Flag Display Policy.
Benjamin Block was called to speak opposing changes to the current Flag Display Policy.
Chris Olsen was called to speak opposing changes to the current Flag Display Policy.
Jan Beacher was called to speak opposing changes to the current Flag Display Policy.
Thomas Weisbeecher was called to speak in support of changes to the current Flag Display Policy.
Mary Bagdazian was called to speak opposing changes to the current Flag Display Policy.
Greg Becher was called to speak opposing changes to the current Flag Display Policy.
Zachariah Huckins was called to speak opposing changes to the current Flag Display Policy.
John Paul Guy was called to speak opposing changes to the current Flag Display Policy.
Donna McClure was called to speak opposing changes to the current Flag Display Policy.
Manuel Minjares was called to speak in support of changes to the current Flag Display Policy.
Patricia Hierro was called to speak opposing changes to the current Flag Display Policy.
Richard Seeley was called to speak opposing changes to the current Flag Display Policy.
Domemic Richard was called to speak opposing changes to the current Flag Display Policy.
Richard Ferrier was called to speak opposing changes to the current Flag Display Policy.
Anthony Grumbine was called to speak opposing changes to the current Flag Display Policy.
Ann Marie Grumbine was called to speak opposing changes to the current Flag Display Policy.
Nick Zepeda was called to speak opposing changes to the current Flag Display

Policy.
Wendy Zepeda was called to speak opposing changes to the current Flag Display Policy.
Ben Coughlin was called to speak opposing changes to the current Flag Display Policy.
Barbara Kieswetter was called to speak opposing changes to the current Flag Display Policy.
Bob Kiesewetter was called to speak opposing changes to the current Flag Display Policy.
Christina Eilar was called to speak in support of changes to the current Flag Display Policy.
Jean Kermode was called to speak opposing changes to the current Flag Display Policy.
Steven Auckin was called to speak in support of changes to the current Flag Display Policy.
Kate English was called to speak in support of changes to the current Flag Display Policy.
Fabian Gomez was called to speak in support of changes to the current Flag Display Policy.
Angililca Dove was called to speak in support of changes to the current Flag Display Policy.
Charlotte Peters was called to speak opposing changes to the current Flag Display Policy.
Patricia Zavala was called to speak in support of changes to the current Flag Display Policy.

7) PRESENTATIONS

7.A) COMMUNITY AND ECONOMIC DEVELOPMENT DEPARTMENT QUARTERLY REPORT (APRIL - SEPTEMBER 2023)

James Mason, Community and Economic Development Director provide the Community and Economic Development Department Report (April-September 2023)

8) CITY COUNCIL REPORTS

Councilmember Chavez:
Provided City Clerk written report on activities August 16 through October 18.

Vice Mayor Cornejo:
Met with Caitlin Barringer, President of Chamber and works with Food Share; attended Property Business Improvement District; Harvest Development Agreement Ad Hoc; met with group from Chevron; met with Ronie Guthery with Athens; Police Officers Association President Dan McCarthy.

Councilmember Crosswhite:
Announced upcoming Southern California Association of Governments Economic Summit; Ventura County Housing Conference; Clean Power Alliance; Ventura County Transportation Commission.

Councilmember Juarez:
Attended Senior Advisory Committee; Santa Paula Beautiful; Bruce Dickinson Memorial; Assisted with Interim Police Chief Aguilar at Ventura County

Leadership Acadamy; invited to Santa Paula High School to meet with United States Army General Ida T. Boris; announced the upcoming Ventura County 150th Anniversary Event.

Mayor Sobel:
Attended Ventura County Planning Commission; Cycle Cal Coast; Taste of Santa Paula; Bruce Dickinson Memorial; Ventura County Housing Conference; Womens Economic Venture; lunch with Jan Marholin with Boys & Girls Club.

9) CITY MANAGER REPORTS

10) CONSENT CALENDAR

10.A) APPROVAL OF MINUTES

10.B) AUGUST 2023 WARRANTS AND CERTIFICATIONS

10.C) SEPTEMBER 2023 WARRANTS AND CERTIFICATIONS

10.D) INVESTMENT POLICY UPDATE

10.E) TRANSPORTATION DEVELOPMENT ACT, LOCAL TRANSPORTATIONFUND, APPORTIONMENT FOR FISCAL YEAR 2023/2024

10.F) UPDATED MANUAL OF PROCEDURAL GUIDELINES FOR THE CONDUCT OF CITY COUNCIL AND CONSTITUENT BODY/COMMISSION MEETINGS FOR THE CITY OF SANTA PAULA

10.G) ON-CALL AGREEMENTS FOR PROFESSIONAL CONSULTING SERVICES

10.H) ON-CALL SERVICE AGREEMENTS FOR CITYWIDE STREET MAINTENANCE SERVICES

10.I) ON-CALL SERVICES AGREEMENT FOR CITYWIDE TRAFFIC SIGNAL MAINTENANCE SERVICES

Motion: Approve Consent Calendar, with Councilmember Cornejo abstaining from minutes for October 4, 2023 and October 9, 2023.
Moved by Pedro A Chavez, seconded by Jenny Crosswhite

Vote: Motion carried 5-0
Yes: Andy Sobel, Leslie Cornejo, Jenny Crosswhite, Carlos Juarez, Pedro A Chavez

11) ACTION ITEMS

11.A) UNION OIL BUILDING TRANSFER AGREEMENT

Motion: Approve Resolution No. 7488 authorizing the City Manager to execute the proposed Transfer Agreement to acquire the Union Oil Building property, and all documents necessary to carry out the Transfer

Agreement; and authorize acceptance of the property pursuant to Government Code Section 27281.
Moved by Leslie Cornejo, seconded by Pedro A Chavez

Vote: Motion carried 4-0
Yes: Andy Sobel, Leslie Cornejo, Jenny Crosswhite, Pedro A Chavez

11.B) FLAG DISPLAY POLICY

Motion: Approve directing staff to return with an adopting resolution to amend the flag display policy at a future meeting.
Moved by Pedro A Chavez

Vote: Motion failed -
Yes: None

11.C) FISCAL REVIEW: FY 22/23 YEAR END AND FY 23/24 Q1

Christy Ramirez, Finance Director, presented the fiscal year end report.

11.D) TRAVEL POLICY UPDATE

Christy Ramirez, Finance Director presented this item.

Motion: Approve as amended Resolution 7487, adopting a revised travel expense reimbursement policy established by Resolution No. 6258 on February 6, 2006.
Moved by Jenny Crosswhite, seconded by Carlos Juarez

Vote: Motion carried 5-0
Yes: Andy Sobel, Leslie Cornejo, Jenny Crosswhite, Carlos Juarez, Pedro A Chavez

12) ITEMS FOR FUTURE AGENDAS

12.A) FUTURE AGENDA ITEMS

13) ADJOURNMENT

Mayor Sobel adjourned the meeting at 11:17 p.m.

ATTEST:

_____
Julie Latshaw, City Clerk

CITY OF SANTA PAULA
MEMORANDUM

To: Honorable Mayor and Members of the City Council

From: Beatriz Jimenez, Assistant Finance Director

Subject: OCTOBER 2023 WARRANTS AND CERTIFICATIONS

Date: November 15, 2023

Agenda Item: 10.B

RECOMMENDATION:

Staff recommends that the City Council:

1. Review and accept the "Certification of Accounts Payable" for the accounts payable payment cycles for October 2023, starting check number 335385 and ending check number 335664.
2. Review and accept the "Certification of Salaries" for the pay period ending dates October 6th, 2023 through October 20th, 2023.

BACKGROUND:

This staff report certifies the separation of duties between the Preparer (Accounting and Payroll Specialist) and the Reviewer (Finance Director and Assistant Finance Director).

Presented in the attached documents:

a) CERTIFICATION OF ACCOUNTS PAYABLE CHECKS by check number range and dates. It also discloses any voided checks.

b) EXPENSE REPORTS showing the amount and funds accounts payable came from.

The "Check Report" depicts the following columns:

c) AP-ACCOUNTS PAYABLE for the vendors (non-City staff) by the vendor number, vendor name, payment date, payment amount and check number (entitled 'number').

d) PY-PAYROLL for benefit payments, insurance, retirement, etc. Benefits payable on behalf of City staff.

e) Bank Code Summary by payment type.

f) Fund Summary by fund the accounts payables utilized.

CERTIFICATION OF SALARIES

This is the certification (separation of duties between "preparer" and the "reviewer") of salaries and benefits (payroll checks) by fund. It lists salary (payroll) issued checks by beginning and ending check number, payroll ending dates October 6th, 2023 through October 20th, 2023.

ANALYSIS:

See the attachments for expense breakdown by respective fund.

STRATEGIC PLAN:

None.

FISCAL IMPACTS:

None.

OPTIONS:

1. Receive and file October 2023 Certifications of Accounts Payable Checks and Certifications of Salaries.

ATTACHMENTS:

OCTOBER 2023 WARRANTS AND CERTIFICATIONS.pdf

EXHIBIT A:
CERTIFICATION OF SALARIES

CERTIFICATION OF SALARIES

BEG. CHK #: 148256 **PAYROLL ENDING: 10/06/2023**
ENDING CHK #: 148269 **PAY DATE: 10/13/2023**

100	GENERAL FUND	$	345,356.35
104	GENERAL FUND-MEASURE T	$	68,406.82
206	STORMWATER PROGRAM	$	423.84
280	STATE GAS TAX FUND	$	16,644.60
314	OFFICE OF TRAFFIC SAFETY	$	1,831.13
405	AAA-AREA AGCY ON AG	$	773.16
610	SEWER ENTERPRISE FUND	$	8,893.30
620	WATER ENTERPRISE FUND	$	69,973.74
702	EQUIP. MAINT. FUND	$	11,574.35
		$	**523,877.29**

CERTIFICATION
ALLOWED BY THE CITY COUNCIL

Julie Latshaw 11/7/23
JULIE LATSHAW - CITY CLERK DATED

CITY OF SANTA PAULA INCORPORATED APRIL 22, 1902 VENTURA COUNTY, CA

PREPARED BY:

Maria Renteria 11/06/23
MARIA RENTERIA - PAYROLL SPECIALIST DATED

Beatriz Jimenez 11/6/23
BEATRIZ JIMENEZ - ASSISTANT FINANCE DIRECTOR DATED

Fund Summary

Fund	Units	Amount
100-GENERAL	13,008.75	345,356.35
104-GENERAL FUND-MEASURE T	2,135.28	68,406.82
206-STORMWATER PROGRAM	4.15	423.84
280-STATE GAS TAX	396.75	16,644.60
314-OFF OF TRAFFIC SFTY(OTS)	19.00	1,831.13
405-AAA (AREA AGCY ON AGING)	33.00	773.16
610-SEWER	169.89	8,893.30
620-WATER	1,543.80	69,973.74
702-EQUIPMENT MAINTENANCE	247.00	11,574.35
Grand Total:	**17,557.62**	**523,877.29**

CERTIFICATION OF SALARIES

BEG. CHK #: 148271
ENDING CHK #: 148287

PAYROLL ENDING: 10/20/2023
PAY DATE: 10/27/2023

100	GENERAL FUND	$	346,403.54
104	GENERAL FUND-MEASURE T	$	69,592.66
206	STORMWATER PROGRAM	$	422.93
280	STATE GAS TAX FUND	$	17,398.98
405	AAA-AREA AGCY ON AG	$	1,508.92
610	SEWER ENTERPRISE FUND	$	9,362.36
620	WATER ENTERPRISE FUND	$	68,237.31
702	EQUIP. MAINT. FUND	$	11,574.36
		$	**524,501.06**

CERTIFICATION
ALLOWED BY THE CITY COUNCIL

Julie Latshaw 11/7/23
JULIE LATSHAW - CITY CLERK DATED

CITY OF SANTA PAULA ★ INCORPORATED ★ APRIL 22, 1902 ★ VENTURA COUNTY, CA

PREPARED BY:

Maria Renteria 11/06/23
MARIA RENTERIA - PAYROLL SPECIALIST DATED

Beatriz Jimenez 11/6/23
BEATRIZ JIMENEZ - ASSISTANT FINANCE DIRECTOR DATED

Fund Summary

Fund	Units	Amount
100-GENERAL	6,273.50	346,220.00
104-GENERAL FUND-MEASURE T	1,593.54	69,592.66
206-STORMWATER PROGRAM	4.15	422.93
280-STATE GAS TAX	394.95	16,848.38
405-AAA (AREA AGCY ON AGING)	67.10	1,508.92
610-SEWER	139.98	7,894.09
620-WATER	1,437.07	66,769.05
702-EQUIPMENT MAINTENANCE	247.00	11,574.36
Grand Total:	**10,157.29**	**520,830.39**

Fund Summary

Fund		Units	Amount
100-GENERAL		5.62	183.54
280-STATE GAS TAX		16.84	550.60
610-SEWER		44.87	1,468.27
620-WATER		44.85	1,468.26
	Grand Total:	**112.18**	**3,670.67**

EXHIBIT B:

CERTIFICATION OF ACCOUNTS PAYABLES

CERTIFICATION OF ACCOUNTS PAYABLE CHECKS

CHECK NO.:	335385	THRU:	335507	DATED:	October 5, 2023
CHECK NO.:	335508	THRU:	335508	DATED:	October 10, 2023
CHECK NO.:	335509	THRU:	335514	DATED:	October 12, 2023
CHECK NO.:	335515	THRU:	335522	DATED:	October 13, 2023
CHECK NO.:	335523	THRU:	335528	DATED:	October 17, 2023
CHECK NO.:	335529	THRU:	335534	DATED:	October 19, 2023
CHECK NO.:	335535	THRU:	335662	DATED:	October 19, 2023
CHECK NO.:	335663	THRU:	335664	DATED:	October 24, 2023
CHECK NO.:		THRU:		DATED:	
DRAFT:	992111	THRU:	992117	DATED:	October 4, 2023
DRAFT:	992118	THRU:	992118	DATED:	October 10, 2023
DRAFT:	992119	THRU:	992123	DATED:	October 18, 2023
DRAFT:	992124	THRU:	992124	DATED:	October 25, 2023
DRAFT:	992125	THRU:	992125	DATED:	October 23, 2023
DRAFT:	992132	THRU:	992132	DATED:	October 30, 2023
VOIDED CHECK NO.:	329290	THRU:	329290	DATED:	October 18, 2023
VOIDED CHECK NO.:	335081	THRU:	335081	DATED:	October 18, 2023
VOIDED CHECK NO.:	335288	THRU:	335288	DATED:	October 18, 2023

COUNCIL MEETING DATE: November 15, 2023

AMOUNT OF CERTIFICATION: $ 3,105,331.72

DISTRIBUTION BY FUND

100	GENERAL FUND	$679,572.77
104	PROF/CONTR SVCS-OTHER	$68,505.75
115	RECREATION PROGRAM	$6,309.65
205	NPDES STORMWATER QUALITY	$23,230.66
206	STORMWATER PROGRAM	$358.21
280	STATE GAS TAX	$48,340.51
282	LOCAL TRANSPORTATION-ART 3	$245.00
283	PROPOSITION 1B	$7,396.54
311	SLESF-COPS (AB1913)	$31,350.00
314	OFFICE OF TRAFFIC SAFETY	$2,095.03
405	AAA (AREA AGENCY ON AGING	$3,338.37
412	AMERICAN RESCUE PLAN	$79,003.57
450	HUD - CDBG	$876.70
500	HILLSBOROUGH OPEN SPACE MAINT	$455.00
504	HARVEST CFD EA1	$9,532.04
610	SEWER ENTERPRISE	$1,347,657.19
620	WATER ENTERPRISE	$759,079.93
702	EQUIPMENT MAINTENANCE FUND	$19,073.22
800	CASH DEPOSIT TRUST FUND	$18,848.76
803	HARDING PARK TRUST	$3,425.75
		$3,108,694.65

Variance of -$3,362.93 due to reissued checks of -$3621.93 from October and reversal of $259 in November from prior month of October.

PREPARED BY: _____
FABIAN CASTELLON
ACCOUNTANT

REVIEWED BY: _____
BEATRIZ JIMENEZ
ASSISTANT FINANCE DIRECTOR

ALLOWED BY CITY COUNCIL

DATE: November 7, 2023

EXCEPT: _____

CITY CLERK: _____
JULIE LATSHAW, CITY CLERK

CITY OF SANTA PAULA INCORPORATED APRIL 22, 1902 VENTURA COUNTY, CA

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL	679,572.77
104 - GENERAL FUND-MEASURE T	68,505.75
115 - GENERAL RECREATION PRO	6,309.65
205 - NPDES STORMWATER QUALITY	23,230.66
206 - STORMWATER PROGRAM	358.21
280 - STATE GAS TAX	48,340.51
282 - LOCAL TRANS TDA ART 3	245.00
283 - ROAD MAINT & REHAB SB1	7,396.54
311 - SLESF- COPS (AB1913)	31,350.00
314 - OFF OF TRAFFIC SFTY(OTS)	2,095.03
405 - AAA (AREA AGCY ON AGING)	3,338.37
412 - AMERICAN RESCUE PLAN	79,003.57
450 - HUD- CDBG	876.70
500 - HILLSBOROUGH OPEN SPACE	455.00
504 - HARVEST CFD EA1	9,532.04
610 - SEWER	1,347,657.19
620 - WATER	759,079.93
702 - EQUIPMENT MAINTENANCE	19,073.22
800 - MISC DEPOSITS	18,848.76
803 - HARDING PARK TRUST	3,425.75
Grand Total:	**3,108,694.65**



City of Santa Paula, CA

Check Report

By Check Number

Date Range: 10/01/2023 - 10/31/2023

Vendor Number / Payable #	Vendor Name / Payable Type	Post Date	Payment Date / Payable Description	Payment Type	Discount Amount / Discount Amount	Payment Amount / Payable Amount	Number
Bank Code: AP-ACCOUNTS PAYABLE							
015871	CHARTER COMMUNICATIONS		10/18/2023	Regular	0.00	-378.50	329290
015871	CHARTER COMMUNICATIONS		10/18/2023	Regular	0.00	-1,688.12	335081
015871	CHARTER COMMUNICATIONS		10/18/2023	Regular	0.00	-1,555.31	335288
016312	360 NUTRITION CONSULTING		10/05/2023	Regular	0.00	400.00	335385
1152	Invoice	10/05/2023	NUTRITION LUNCH AND LEARN - 30 MIN		0.00	400.00	
016170	AGUILAR, DON		10/05/2023	Regular	0.00	370.00	335386
PER DIEM 10/14/	Invoice	10/05/2023	IACP 2023 - SAN DIEGO CONVENTION CE		0.00	370.00	
010378	ALBERTSON'S/SAFEWAY		10/05/2023	Regular	0.00	412.76	335387
08/01/2023 - 08/	Invoice	10/05/2023	VARIOUS GROCERY PURCHASES		0.00	412.76	
015498	AMAZON CAPITAL SERVICES		10/05/2023	Regular	0.00	1,328.40	335388
14V4-7PWW-VJ1	Invoice	10/05/2023	BAZIC NEON PAGE MARKERS DISPENSERS		0.00	45.22	
17PX-NKFV-4MP	Invoice	10/05/2023	200 PIECES HALOWEEN TREAT SNACK CUP		0.00	35.70	
19YJ-44MN-4T3C	Invoice	10/05/2023	AMAZON BASICS HDMI CABLE 18GBPS HI		0.00	121.04	
1DDY-T9NR-J1RV	Invoice	10/05/2023	LANTRONIX UD1100001-01 UDS1100 ON		0.00	363.84	
1HHQ-JC1D-C1Y6	Invoice	10/05/2023	PETRA ROC BT-POLICE BARRICADE TAPE 2		0.00	196.20	
1HHQ-JC1D-P3R	Invoice	10/05/2023	AMAZON BASICS 10 PACK USB A 3.0 EXTE		0.00	48.98	
1JNF-6XPH-D6P	Invoice	10/05/2023	VIVO SINGLE MONITOR DESK STAND HOL		0.00	64.28	
1LR6-1K93-Y9KN	Invoice	10/05/2023	USX MOUNT FULL MOTION TV WALL MO		0.00	68.17	
1PLT-N49D-7V17	Invoice	10/05/2023	ICC MALE TO MALE TELCO CABLE ASSEMB		0.00	34.59	
1WMY-W4J1-FTT	Invoice	10/05/2023	MICROFLEX BLACK DRAGON ZERO BD-100		0.00	350.38	
011080	ARAMARK UNIFORM & CAREER APPAREL GROU		10/05/2023	Regular	0.00	231.95	335389
5020381915	Invoice	10/05/2023	903 CORPORATION ST - MATS		0.00	71.50	
5020385825	Invoice	10/05/2023	182 S PALM AVE - MATS		0.00	30.22	
5020386978	Invoice	10/05/2023	903 CORPORATION ST - MATS		0.00	45.41	
5020390976	Invoice	10/05/2023	182 S PALM AVE - MATS		0.00	30.22	
5020392049	Invoice	10/05/2023	903 CORPORATION ST - MATS		0.00	54.60	
016125	ARANDA, MIKE		10/05/2023	Regular	0.00	2,400.00	335390
0000023	Invoice	10/05/2023	POLICE CONSULTING SERVICES		0.00	2,400.00	
011531	ARC DOCUMENT SOLUTIONS, LLC		10/05/2023	Regular	0.00	1,628.64	335391
12196812	Invoice	10/05/2023	SMALL FORMAT SCAN - BW AND COLOR,		0.00	1,628.64	
011532	ARREOLA, RAQUEL		10/05/2023	Regular	0.00	111.00	335392
PER DIEM 10/02/	Invoice	10/05/2023	LOS ANGELES CA - CALPERS EDUCATIONA		0.00	111.00	
011738	AT&T CALNET 3		10/05/2023	Regular	0.00	497.88	335393
000020562689	Invoice	10/05/2023	MONTHLY BILLING FOR PERIOD 08/20/20		0.00	497.88	
015318	BADGER METER		10/05/2023	Regular	0.00	2,171.24	335394
80138437	Invoice	10/05/2023	ORION CELLULAR LTE SERV UNIT		0.00	2,171.24	
016062	BANNER BANK		10/05/2023	Regular	0.00	52,788.86	335395
06	Invoice	10/05/2023	Retention - Mesa Tank Replacement Proje		0.00	12,257.03	
16904R-RET	Invoice	10/05/2023	Retention-Sewer Pipeline&Water Replace		0.00	40,531.83	
015218	BARAJAS, DAVID		10/05/2023	Regular	0.00	715.00	335396
1420	Invoice	10/05/2023	INSTALLATION OF 2 INCH CONDUIT MOU		0.00	715.00	
015877	BERMUDEZ POLYGRAPH		10/05/2023	Regular	0.00	900.00	335397
856	Invoice	10/05/2023	PRE EMP:PO TRAINEE DELONG, PADILLA A		0.00	900.00	
014680	BEST BEST & KRIEGER LLP		10/05/2023	Regular	0.00	950.00	335398

Vendor Number / Payable #	Vendor Name / Payable Type	Post Date	Payment Date / Payable Description	Payment Type	Discount Amount / Discount Amount	Payment Amount / Payable Amount	Number
09012023-109	Invoice	10/05/2023	PRA TRAINING - DISCLOSABLE RECORD CO		0.00	950.00	
O13878	CALIFORNIA RURAL WATER ASSOCIATION		10/05/2023	Regular	0.00	1,507.00	335399
08/2023 - 08/202	Invoice	10/05/2023	ANNUAL CRWA MEMBERSHIP		0.00	1,507.00	
O12679	CAL-STATE AUTO PARTS		10/05/2023	Regular	0.00	266.03	335400
869050	Invoice	10/05/2023	8866208 BATTERY ASM, CALIF BATT FEE		0.00	266.03	
O16120	CANYON SPRINGS ENTERPRISES		10/05/2023	Regular	0.00	232,883.56	335401
06	Invoice	10/05/2023	Mesa Tank Replacement Project		0.00	232,883.56	
O11336	CDCE INC.		10/05/2023	Regular	0.00	5,173.80	335402
138445-29	Invoice	10/05/2023	RENEWAL FOR LEASE #138445 FY23/24 (#		0.00	290.00	
139414-21	Invoice	10/05/2023	RENEWAL FOR LEASE #139414 FY23/24 (#		0.00	180.00	
141732	Invoice	10/05/2023	PANASONIC TOUGHBOOK FZ-55 WIN 10 P		0.00	4,703.80	
O11312	CERTIFIED LABORATORIES		10/05/2023	Regular	0.00	235.93	335403
8379629	Invoice	10/05/2023	`LUSTER GUARD 12X24 OZ NAC FE		0.00	235.93	
O15999	CHARTER COMMUNICATIONS HOLDING, LLC		10/05/2023	Regular	0.00	294.46	335404
0095804091023	Invoice	10/05/2023	214 S 10TH ST BILLING PERIOD 09/10/23 -		0.00	289.12	
0304065091523	Invoice	10/05/2023	970 E VENTURA S ANNEX 09/15/23 - 10/1		0.00	5.34	
O16255	CITYGATE ASSOCIATES, LLC		10/05/2023	Regular	0.00	3,535.09	335405
31365	Invoice	10/05/2023	PERFORM A PROCESS AND IMPROVEMEN		0.00	3,535.09	
O11149	COSTCO WHOLESALE		10/05/2023	Regular	0.00	172.54	335406
DPO#0844 ADJ	Invoice	10/05/2023	CONGREGATE LUNCHEON PURCHASES		0.00	12.14	
DPO#08443	Invoice	10/05/2023	PURCHASES FOR CONGREGATE LUNCHEO		0.00	160.40	
O11148	COUNTY OF VENTURA		10/05/2023	Regular	0.00	171.20	335407
R108 OCT-23	Invoice	10/05/2023	APN 108-0-101-055 OCTOBER 2023 RENT		0.00	171.20	
O10932	COUNTY OF VENTURA IT SERVICES		10/05/2023	Regular	0.00	6,317.89	335408
INV0280195	Invoice	10/05/2023	COUNTY GEOGRAPHICAL INFORMATION S		0.00	3,318.42	
INV0280704	Invoice	10/05/2023	RADIO COMMUNICATIONS ISF ACCT#203		0.00	1,340.26	
INV0280710	Invoice	10/05/2023	COUNTY GEOGRAPHICAL INFO SYSTEMS A		0.00	1,659.21	
O11161	CRAGOE PEST SERVICES INC		10/05/2023	Regular	0.00	750.00	335409
172-00237498	Invoice	10/05/2023	PEST CONTROL - RECREATION PARK		0.00	35.00	
172-00237939	Invoice	10/05/2023	PEST CONTROL - MILL PARK		0.00	40.00	
172-00237940	Invoice	10/05/2023	PEST CONTROL - OBREGON PARK		0.00	35.00	
172-00237943	Invoice	10/05/2023	PEST CONTROL - VETERANS PARK		0.00	40.00	
172-00239289	Invoice	10/05/2023	PEST CONTROL - LAS PIEDRAS PARK		0.00	40.00	
172-00239290	Invoice	10/05/2023	PEST CONTROL - MANOR RIDGE SLOPES		0.00	55.00	
172-00240223	Invoice	10/05/2023	PEST CONTROL - HARDING PARK		0.00	40.00	
172-00240571	Invoice	10/05/2023	PEST CONTROL - TEAGUE PARK		0.00	40.00	
172-00240783	Invoice	10/05/2023	PEST CONTROL - WRF		0.00	70.00	
172-00241580	Invoice	10/05/2023	PEST CONTROL - HARDING PARK		0.00	40.00	
172-00241925	Invoice	10/05/2023	PEST CONTROL - SANTA PAULA COMMUN		0.00	45.00	
172-00241926	Invoice	10/05/2023	PEST CONTROL - WRF		0.00	50.00	
172-00241927	Invoice	10/05/2023	PEST CONTROL - WRF		0.00	30.00	
172-00241928	Invoice	10/05/2023	PEST CONTROL - STECKET WATER PLANT		0.00	25.00	
172-00241929	Invoice	10/05/2023	PEST CONTROL - STECKEL WATER PLANT		0.00	30.00	
172-00241930	Invoice	10/05/2023	PEST CONTROL - SANTA PAULA CITY HALL		0.00	30.00	
172-00241931	Invoice	10/05/2023	PEST CONTROL - SANTA PAULA CITY HALL		0.00	15.00	
172-00241932	Invoice	10/05/2023	PEST CONTROL - WATER YARD		0.00	20.00	
172-00241933	Invoice	10/05/2023	PEST CONTROL - WATER YARD		0.00	50.00	
172-00242224	Invoice	10/05/2023	PEST CONTROL - SANTA PAULA COMMUN		0.00	20.00	
O11164	CRANE PRINTING		10/05/2023	Regular	0.00	48.28	335410
23648	Invoice	10/05/2023	PD SECOND SHEETS, SALE TAX		0.00	48.28	
O12191	DATAPROSE, LLC		10/05/2023	Regular	0.00	4,995.91	335411

Vendor Number / Payable #	Vendor Name / Payable Type	Post Date	Payment Date / Payable Description	Payment Type / Discount Amount	Discount Amount / Payable Amount	Payment Amount	Number
DP2303886	Invoice	10/05/2023	BILL PERIOD 09/01/23 - 09/30/23		0.00 / 4,995.91		
011210	DEPARTMENT OF JUSTICE		10/05/2023	Regular	0.00	198.00	335412
680253	Invoice	10/05/2023	FINGERPRINT APPS, CHILD ABUSE INDEX		0.00 / 198.00		
016156	EFUEL LLC		10/05/2023	Regular	0.00	29,344.84	335413
1441715	Invoice	10/05/2023	VARIOUS FUEL CHARGES 08/16/23 - 08/3		0.00 / 11,326.42		
1452929	Invoice	10/05/2023	VARIOUS FUEL CHARGES 09/01/23 - 09/1		0.00 / 9,732.20		
1463034	Invoice	10/05/2023	VARIOUS FUEL CHARGES 09/16/23 - 09/3		0.00 / 8,286.22		
014930	ENGINEER SUPPLY		10/05/2023	Regular	0.00	234.92	335414
11289225	Invoice	10/05/2023	ROLLABELS SENIOR (5 PACKS OF 50 FLUO		0.00 / 234.92		
010385	ENVIRONMENTAL HEALTH DIVISION		10/05/2023	Regular	0.00	775.60	335415
IN0242949	Invoice	10/05/2023	FA0033999 CUPA ADMIN FEE, BUSINESS P		0.00 / 775.60		
010395	FAMCON PIPE & SUPPLY, INC.		10/05/2023	Regular	0.00	18,231.16	335416
S100097137.001	Invoice	10/05/2023	BA43332WNL BALL AMS, CTS P.J.X		0.00 / 982.91		
S100097138.001	Invoice	10/05/2023	BA43332WNL BALL AMS		0.00 / 245.73		
S100097141.001	Invoice	10/05/2023	BA43332WNL BALL AMS		0.00 / 245.73		
S100101639.001	Invoice	10/05/2023	B11666WNL VBLALVE BALL FIP X FIP		0.00 / 265.98		
S100102674.002	Invoice	10/05/2023	G3LW BOX. VALVE G3 LID MARKED "WATE		0.00 / 471.90		
S100104063.001	Invoice	10/05/2023	BA43332WNL BALL AMS		0.00 / 1,933.35		
S100111435.001	Invoice	10/05/2023	FL12PW OLDCASTLE #FL12PW		0.00 / 653.15		
S100111435.002	Invoice	10/05/2023	FL12PW OLDCASTLE #FL12PW		0.00 / 2,731.15		
S100111460.001	Invoice	10/05/2023	511238 ROMAC 511 2 INCH BLTD CPL		0.00 / 806.52		
S100111473.001	Invoice	10/05/2023	436010 1 INCH SXMIP SCH40 PVC MALE		0.00 / 399.17		
S100111537.001	Invoice	10/05/2023	NSSCC113X6 1X6 ROMAC SSC-113		0.00 / 1,602.32		
S100111997.001	Invoice	10/05/2023	XR50106 6 ICH ROMAC XR501-7.60X7		0.00 / 4,907.61		
S100112213.002	Invoice	10/05/2023	XR50106 6 INCH ROMAC XR501-7.60X7		0.00 / 2,985.64		
014348	FERRIS, SABRINA ZAN		10/05/2023	Regular	0.00	347.10	335417
SEPTEMBER 2023	Invoice	10/05/2023	INSTRUCTOR PAYMENT FOR SEPTEMBER		0.00 / 347.10		
010440	FGL ENVIRONMENTAL, INC		10/05/2023	Regular	0.00	1,939.00	335418
313577A	Invoice	10/05/2023	METALS TOTAL SAR		0.00 / 105.00		
313787A	Invoice	10/05/2023	LTB SERIES 15 TUBE		0.00 / 35.00		
313803A	Invoice	10/05/2023	LTB SERIES 15 TUBE		0.00 / 35.00		
313883A	Invoice	10/05/2023	LTB SERIES 15 TUBE		0.00 / 35.00		
314128A	Invoice	10/05/2023	LTB SERIES 15 TUBE		0.00 / 35.00		
314197A	Invoice	10/05/2023	LTB SERIES 15 TUBE		0.00 / 35.00		
314284A	Invoice	10/05/2023	LTB SERIES 15 TUBE		0.00 / 35.00		
314286A	Invoice	10/05/2023	LTB SERIES 15 TUBE		0.00 / 35.00		
314293A	Invoice	10/05/2023	LTB SERIES 15 TUBE		0.00 / 35.00		
314377A	Invoice	10/05/2023	LTB SERIES 15 TUBE		0.00 / 35.00		
314534A	Invoice	10/05/2023	LTB SERIES 15 TUBE		0.00 / 35.00		
314596A	Invoice	10/05/2023	LTB SERIES 15 TUBE		0.00 / 35.00		
314636A	Invoice	10/05/2023	LTB SERIES 15 TUBE		0.00 / 35.00		
314637A	Invoice	10/05/2023	LTB SERIES 15 TUBE		0.00 / 35.00		
314639A	Invoice	10/05/2023	LTB SERIES 15 TUBE		0.00 / 35.00		
314707A	Invoice	10/05/2023	LTB SERIES 15 TUBE		0.00 / 35.00		
314710A	Invoice	10/05/2023	COLIFORM - COLILERT - P/A		0.00 / 289.00		
314855A	Invoice	10/05/2023	LTB SERIES 15 TUBE		0.00 / 35.00		
314989A	Invoice	10/05/2023	COLIFORM - COLILERT- P/A		0.00 / 263.00		
315381A	Invoice	10/05/2023	COLIFORM - COLILERT P/A		0.00 / 289.00		
315678A	Invoice	10/05/2023	COLIFORM - COLILERT - P/A		0.00 / 433.00		
016303	FLOCK GROUP, INC.		10/05/2023	Regular	0.00	31,350.00	335419
INV-12798	Invoice	10/05/2023	PROFESSIONAL SERVICES 3/29/23 - 3/28/		0.00 / 31,350.00		
015835	FLORES, ELIXEO		10/05/2023	Regular	0.00	97.50	335420
SEPTEMBER 2023	Invoice	10/05/2023	INSTRUCTOR PAYMENT FOR SEPTEMBER		0.00 / 97.50		

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012437	FMP UNIFORM CO.		10/05/2023	Regular	0.00	693.91	335421
17217	Invoice	10/05/2023	5.11 S/S PERFORMANCE POLO		0.00	693.91	
010432	FRANK'S PAINT & HARDWARE		10/05/2023	Regular	0.00	764.79	335422
378806	Credit Memo	10/05/2023	WONDER TONE INT FLAT WPB GAL		0.00	-61.69	
378833	Invoice	10/05/2023	DIAGONAL CUT PLIER 7 INCH		0.00	19.46	
378849	Invoice	10/05/2023	WONDER PRO ACRYLIC LATEX FLAT		0.00	233.61	
378850	Invoice	10/05/2023	3/4 INCH GALVANIZED PIPE		0.00	84.64	
378882	Invoice	10/05/2023	4 INCH PREMIER ZPRO WH NAT DBL BRSL		0.00	20.72	
378916	Invoice	10/05/2023	DIAGONAL CUT PLIER 7 INCH		0.00	9.73	
378930	Invoice	10/05/2023	NUTS AND BOLTS R PACKAGE		0.00	8.65	
378938	Invoice	10/05/2023	KEYS		0.00	4.75	
379001	Invoice	10/05/2023	15X180 GEN PURPOSE MASKING PAPER		0.00	26.86	
379006	Invoice	10/05/2023	SPRAY PAINTERS TOUCH 2X S-GLS B		0.00	21.81	
379009	Invoice	10/05/2023	97326 PINE SOL ORIGINAL 24 OX		0.00	18.60	
379049	Invoice	10/05/2023	70012 DARK WALNUT FINISH		0.00	21.79	
379098	Invoice	10/05/2023	FORNEY MERCH 53411		0.00	45.45	
379108	Invoice	10/05/2023	FORNEY MERCH 75254		0.00	26.33	
379109	Invoice	10/05/2023	BC 1/4 BR TEE 1 EACH 10 PIECE		0.00	25.03	
379111	Credit Memo	10/05/2023	FORNEY MERCH 75254		0.00	-26.33	
379133	Invoice	10/05/2023	2388310 REEL EASY SIDE MOUNT		0.00	61.69	
379197	Invoice	10/05/2023	1/4XSHORT BRASS NIPPLE		0.00	8.53	
379228	Invoice	10/05/2023	3/4 #2 BRASS COUPLING		0.00	26.60	
379245	Invoice	10/05/2023	58094 ADJ ZINC HOSE NOZZLE		0.00	45.72	
379252	Invoice	10/05/2023	FAST SET CONCRETE 50LB		0.00	70.73	
379270	Credit Memo	10/05/2023	2388310 REEL EASY SIDE MOUNT		0.00	-34.65	
379333	Invoice	10/05/2023	GPNB46100 NITRILE GLOVE PF		0.00	28.13	
379358	Invoice	10/05/2023	1/4 X 2 1/2 BRASS NIPPLE		0.00	57.69	
379557	Invoice	10/05/2023	3/4 INCH SCH 40 PVC PIPE		0.00	20.94	
010441	FRUIT GROWERS SUPPLY CO		10/05/2023	Regular	0.00	1,243.93	335423
92376792	Invoice	10/05/2023	CLAMP REPAIR 2.50 X 6.00 2 BOLT		0.00	70.85	
92380473	Invoice	10/05/2023	PES ROUNDUP POWERMAX 2.5GL		0.00	815.59	
92395765	Invoice	10/05/2023	VALVE HOSE BIBB .45 N/KINK FPT		0.00	192.30	
92399221	Invoice	10/05/2023	SHOVEL SCOOP CORONA #10 WD-HDL		0.00	56.45	
92410474	Invoice	10/05/2023	SPRAYER SOLO TANK 2GL		0.00	44.37	
92411674	Invoice	10/05/2023	STRAP RUBBER TIE DOWN		0.00	25.15	
92411687	Invoice	10/05/2023	CEMENT 711 HALF PINT		0.00	38.58	
92411829	Invoice	10/05/2023	CAP PVC SLIP		0.00	0.64	
010481	GRAINGER		10/05/2023	Regular	0.00	28.87	335424
9844860248	Invoice	10/05/2023	SAFETY SIGN 10 X 8/14 IN ALUMINUM		0.00	28.87	
012800	GRANITE CONSTRUCTION COMPANY		10/05/2023	Regular	0.00	1,416.15	335425
2522089	Invoice	10/05/2023	3583 - 3/8 FINEPG64-10		0.00	180.10	
2534946	Invoice	10/05/2023	13948 - 1/2 HMA FINE B		0.00	169.84	
2553239	Invoice	10/05/2023	13948 - 1/2 HMA FINE B		0.00	166.54	
2556666	Invoice	10/05/2023	13948 - 1/2 HMA FINE B		0.00	487.97	
2560138	Invoice	10/05/2023	3939 - C264-10R20		0.00	208.95	
2561023	Invoice	10/05/2023	3939 - C264-10R20		0.00	202.75	
015765	GRAPHIX, LLC.		10/05/2023	Regular	0.00	2,207.26	335426
1875	Invoice	10/05/2023	K9 UNIT 471 DECALS		0.00	1,103.63	
1876	Invoice	10/05/2023	K9 UNIT 472 DECALS		0.00	1,103.63	
010484	GREEN THUMB OF VENTURA		10/05/2023	Regular	0.00	66.73	335427
533014	Invoice	10/05/2023	NAK LYAT, EB PLANTER MIX		0.00	66.73	
014369	GSI WATER SOLUTIONS, INC.		10/05/2023	Regular	0.00	62,179.57	335428
00694.010-11	Invoice	10/05/2023	FY 23-24 GROUND WATER MONITORING		0.00	30,320.51	
00694.010-12	Invoice	10/05/2023	FY 23-24 GROUND WATER MONITORING		0.00	31,859.06	

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010527	HDL COREN & CONE		10/05/2023	Regular	0.00	267.37	335429
SIN031745	Invoice	10/05/2023	PROPERTY TAX CONTRACT SERVICES FY 23		0.00	267.37	
016308	HERNANDEZ, ANGEL		10/05/2023	Regular	0.00	2,768.00	335430
#3620	Invoice	10/05/2023	ROLLER SHADES 78X78, 86X62 - DEPOSIT		0.00	431.00	
#3621	Invoice	10/05/2023	ROLLER SHADES - DEPOSIT		0.00	2,337.00	
014826	HERNANDEZ, LIZ		10/05/2023	Regular	0.00	162.50	335431
SEPTEMBER 2023	Invoice	10/05/2023	INSTRUCTOR PAYMENT FOR SEPTEMBER		0.00	162.50	
015153	HINDERLITER DE LLAMAS & ASSOCIATES		10/05/2023	Regular	0.00	1,832.06	335432
SIN031335	Invoice	10/05/2023	SALES, USE AND TRANSACTION TAX SRVS.		0.00	1,134.40	
SIN031585	Invoice	10/05/2023	SALES, USE AND TRANSACTION TAX SRVS.		0.00	697.66	
010537	HOUSE SANITARY SUPPLY		10/05/2023	Regular	0.00	801.43	335433
282780	Invoice	10/05/2023	LR FUTURA 40X48 CLEAR		0.00	801.43	
015640	HUITT-ZOLLARS, INC.		10/05/2023	Regular	0.00	35,005.00	335434
3134730108	Invoice	10/05/2023	PSA-CANYON BOOSTER PUMP UPGRADE		0.00	18,347.50	
3134740108	Invoice	10/05/2023	ENGINEERING DESIGN SERVICES FOR IMP		0.00	16,657.50	
014988	INFRASCALE INC.		10/05/2023	Regular	0.00	1,590.91	335435
INV00771990	Invoice	10/05/2023	CLOUD COMPUTE INSTANCE IBDR CLOUD		0.00	1,590.91	
010921	INTERNATIONAL ASSOCIATION OF CHIEFS OF P		10/05/2023	Regular	0.00	700.00	335436
2137	Invoice	10/05/2023	IACP 2023 CONFERENCE D. AGUILAR		0.00	700.00	
015967	J. ARTHUR GUTIERREZ		10/05/2023	Regular	0.00	1,885.00	335437
1016	Invoice	10/05/2023	MET WITH CITY STAFF LAS PIEDRAS PARK		0.00	1,885.00	
010602	JENSEN DESIGN & SURVEY INC		10/05/2023	Regular	0.00	1,005.00	335438
64814	Invoice	10/05/2023	TASK ORDER #1		0.00	1,005.00	
015475	JIMENEZ, BEATRIZ		10/05/2023	Regular	0.00	111.00	335439
PER DIEM 10/02/	Invoice	10/05/2023	CALPERS 2023 EDUCATIONAL FORUM		0.00	111.00	
012117	KATZ, NORM PSY.D.		10/05/2023	Regular	0.00	990.00	335440
09-28-23	Invoice	10/05/2023	R. DELONG AND C. ALARCON SCREENING		0.00	990.00	
010629	KIMBALL MIDWEST		10/05/2023	Regular	0.00	171.17	335441
101438650	Invoice	10/05/2023	3/8 SNUBBER HOSE		0.00	171.17	
010653	LAFCO		10/05/2023	Regular	0.00	9,504.00	335442
07/01/2023 - 06/	Invoice	10/05/2023	LAFCO APPORTIONMENT OF NET COSTS P		0.00	9,504.00	
015971	LEXISNEXIS COPLOGIC SOLUTIONS, INC		10/05/2023	Regular	0.00	1,920.00	335443
808569-2023073	Invoice	10/05/2023	DESKOFFICER ONLINE REPORTING SYSTE		0.00	960.00	
808569-2023083	Invoice	10/05/2023	DESKOFFICER ONLINE REPORTING SYSTE		0.00	960.00	
010017	LIEBERT CASSIDY WHITMORE		10/05/2023	Regular	0.00	15,744.40	335444
248318	Invoice	10/05/2023	CLIENT/MATTER NO.: SA560-00001		0.00	811.90	
248320	Invoice	10/05/2023	CLIENT/MATTER NO.: SA560-00046		0.00	7,900.50	
248321	Invoice	10/05/2023	CLIENT/MATTER NO.: SA560-00049		0.00	5,040.50	
249533	Invoice	10/05/2023	CLIENT/MATTER NO.: SA560-00001		0.00	96.50	
250282	Invoice	10/05/2023	CLIENT/MATTER NO.: SA560-00046		0.00	1,757.00	
250311	Invoice	10/05/2023	CLIENT/MATTER NO.: SA560-00049		0.00	138.00	
010061	LOWE'S		10/05/2023	Regular	0.00	1,475.87	335445
901752	Invoice	10/05/2023	1G EMT BPX		0.00	131.06	
901777	Invoice	10/05/2023	13 IN QUART CAULK GUN		0.00	234.01	
901985	Invoice	10/05/2023	SIMPSON 3500 PSI GAS PW		0.00	652.82	
901986	Invoice	10/05/2023	DU COPPERTOP 24 CT AAA BAT		0.00	207.40	
960673	Invoice	10/05/2023	QUIKRETE 90 LB CONCRETE M		0.00	250.58	
015442	MARIPOSA LANDSCAPES, INC.		10/05/2023	Regular	0.00	1,138.71	335446

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104211	Invoice	10/05/2023	EXTRA WORK AUGUST 2023 HARDING PA		0.00	487.00	
104269	Invoice	10/05/2023	PROVIDED TRIFECTA SEED FOR HARDING		0.00	651.71	
013700	MCCARTHY, DANIEL		10/05/2023	Regular	0.00	259.00	335447
PER DIEM 10/10/	Invoice	10/05/2023	COLT M4/M16 ARMORERS COURSE SAN A		0.00	259.00	
014436	MINER'S ACE HARDWARE		10/05/2023	Regular	0.00	1,284.02	335448
30001	Invoice	10/05/2023	TORX BIT T20 2INCH SW		0.00	3.24	
30437	Invoice	10/05/2023	MURIATIC ACID SAFER GRN		0.00	13.68	
30438	Invoice	10/05/2023	FASTENERS		0.00	0.92	
30737	Invoice	10/05/2023	WIRE BRUSH 7 - 1/4 INCH SS		0.00	46.53	
30961	Invoice	10/05/2023	BOLT U SS W/NUT 5/16 X 2.5 X 5 ZNC		0.00	36.33	
31090	Invoice	10/05/2023	CABLE TIES 11.8 INCH 50# WHT		0.00	10.81	
31115	Invoice	10/05/2023	CORD EXT 50FT BLK		0.00	21.64	
31630	Invoice	10/05/2023	TUBE VYNIL 3/4 INCH IDX 1 INCH OD		0.00	16.82	
31869	Invoice	10/05/2023	RECIP BLD SET 6PC DIABLO		0.00	18.39	
31883	Invoice	10/05/2023	DSINFECTANT ODOBAN GAL		0.00	96.35	
31905	Invoice	10/05/2023	SPRYPAINT ALMOND 12OZ		0.00	34.60	
31915	Invoice	10/05/2023	FIXTR PONY CLEAT POR660W		0.00	29.21	
31933	Invoice	10/05/2023	CABLETIE 11 INCH 75# WHT 100 PK		0.00	32.45	
31935	Invoice	10/05/2023	PADLOCK RESET 2 INCH ZINC		0.00	43.28	
31936	Invoice	10/05/2023	M18 FUEL RECIP SAW TO		0.00	215.42	
31940	Invoice	10/05/2023	FELXZLA HOSE SWVL 5/8 X 25		0.00	93.03	
31957	Invoice	10/05/2023	TAPE BARCDE CAUTION 1000		0.00	16.23	
31994	Invoice	10/05/2023	5 LB POWER PRO EXT 9X2 1/2		0.00	57.36	
32007	Invoice	10/05/2023	THOMPSON WTRSL VOC 1.2G		0.00	37.92	
32043	Invoice	10/05/2023	VP 50 1 FUEL 128 OZ		0.00	95.22	
32058	Invoice	10/05/2023	ROD FLOAT 8 INCH BRASS ACE		0.00	43.28	
32088	Invoice	10/05/2023	TEE SCH80 1/2 SXSXS		0.00	26.35	
32090	Invoice	10/05/2023	COMPACT TAPE 1-1/16 X 16		0.00	32.43	
32101	Invoice	10/05/2023	CAP 1/2 SCHE 80 PVC		0.00	4.32	
32115	Invoice	10/05/2023	50# FAT SETTING CONCRETE		0.00	54.07	
32142	Invoice	10/05/2023	ACIDIC TLT BWL CLNR 32OZ		0.00	17.30	
32145	Invoice	10/05/2023	CORD EXT 25FT 16/3C BLK		0.00	16.23	
32158	Invoice	10/05/2023	SCREEN AERATOR 15/16 INC		0.00	53.66	
32210	Invoice	10/05/2023	BUNGEE CORD BLK 32 INCH		0.00	4.97	
32218	Invoice	10/05/2023	#460 - FASTENERS		0.00	0.57	
32235	Invoice	10/05/2023	TORCH KIT MAX HEAT		0.00	75.76	
32244	Invoice	10/05/2023	FASTENERS X 3		0.00	13.51	
32264	Invoice	10/05/2023	FASTENERS		0.00	15.46	
32279	Invoice	10/05/2023	RUBBER BANDS ASST 2.0 OZ		0.00	6.68	
	Void		10/05/2023	Regular	0.00	0.00	335449
011223	MUSCO SPORTS LIGHTING, LLC		10/05/2023	Regular	0.00	475.00	335450
413500	Invoice	10/05/2023	PROJECT 14266012 CONTROL LINK SERVI		0.00	475.00	
016052	NATURAL GREEN LANDSCAPE, INC.		10/05/2023	Regular	0.00	3,900.00	335451
22362	Invoice	10/05/2023	CLEAN OUT CONTAINER AND SANITIZE		0.00	600.00	
22363	Invoice	10/05/2023	LOMA VISTA PLACE: PER ULISES CUT BACK		0.00	3,000.00	
22402	Invoice	10/05/2023	CHARGING 4 HOURS OF LABOR FOR 1 MA		0.00	300.00	
016282	NORFIELD DEVELOPMENT PARTNERS, LLC		10/05/2023	Regular	0.00	884.50	335452
1820	Invoice	10/05/2023	SOFTWARE AND SETUP FOR LOCATOR LO		0.00	884.50	
013908	NORTHSTAR CHEMICAL		10/05/2023	Regular	0.00	6,821.35	335453
258549	Invoice	10/05/2023	SODIUM HYPOCHLORITE 12% MILL A 505		0.00	6,821.35	
016004	OPTIV SECURITY INC.		10/05/2023	Regular	0.00	8,677.80	335454
INV-1002585597	Invoice	10/05/2023	12 MONTH RENEWAL - SUBSCRIPTION AD		0.00	8,677.80	
012691	O'REILLY AUTOMOTIVE STORES, INC.		10/05/2023	Regular	0.00	786.68	335455
3129-100661	Invoice	10/05/2023	#432 - DISC PAD SET		0.00	368.43	

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3129-449488	Invoice	10/05/2023	#146 - GARAGE GUARD		0.00	61.66	
3129-460549	Invoice	10/05/2023	#204 - REPL CARPET		0.00	25.96	
3129-460951	Invoice	10/05/2023	#204 - ADHESIVE		0.00	50.72	
3129-464858	Invoice	10/05/2023	HOSE CLAMPS X3		0.00	13.70	
3129-464933	Invoice	10/05/2023	#204 - REPL CARPET		0.00	25.96	
3129-465817	Invoice	10/05/2023	SEAT COVERS		0.00	48.70	
3129-489248	Invoice	10/05/2023	#275 - SUNSHADE		0.00	51.94	
3129-489249	Invoice	10/05/2023	#268 - SUNSHADE		0.00	139.61	
016310	PACE SYSTEMS, INC.		10/05/2023	Regular	0.00	2,000.00	335456
IN00052915	Invoice	10/05/2023	PACE SCHEDULER SOFTWARE ANNUAL 08		0.00	2,000.00	
012844	PARKHOUSE TIRE SERVICES, INC.		10/05/2023	Regular	0.00	1,404.52	335457
4020176667	Invoice	10/05/2023	#469 - 255/60R18 108V FST F/H PURSUIT		0.00	270.27	
4020176668	Invoice	10/05/2023	#465 - 245/55R18 103W FST FH PURSUIT		0.00	289.62	
4020176669	Invoice	10/05/2023	#463 - 245/55R18 103W FST FH PURSUIT		0.00	289.62	
4020176671	Invoice	10/05/2023	#423 - 265/60R17 108V FST FH PURSUIT		0.00	275.68	
4020176700	Invoice	10/05/2023	#270 - LT275/65R18 10PR. CONT CONTIR		0.00	279.33	
015443	PASSPORT LABS, INC.		10/05/2023	Regular	0.00	1,137.42	335458
INV-1040803	Invoice	10/05/2023	PER CITATION FEE ISSUED, LETTERS SENT		0.00	1,137.42	
015335	PAVEMENT COATING CO.		10/05/2023	Regular	0.00	317.73	335459
CCusI002255	Invoice	10/05/2023	SS-1H 11.85 GL		0.00	63.55	
CCusI002290	Invoice	10/05/2023	SS-1H 16.59 GL		0.00	88.96	
CCusI002331	Invoice	10/05/2023	SS-1H 18.96 GL		0.00	101.67	
CCusI002336	Invoice	10/05/2023	SS-1H 11.85 GKG		0.00	63.55	
016305	PEREZ, JOSE LUIS		10/05/2023	Regular	0.00	198.00	335460
09/21/2023	Invoice	10/05/2023	POLICE UNIT CAR WASHES		0.00	198.00	
014663	PHOENIX CIVIL ENGINEERING, INC.		10/05/2023	Regular	0.00	78,882.20	335461
22612	Invoice	10/05/2023	Task Order #5		0.00	875.00	
22621	Invoice	10/05/2023	Task Order #4		0.00	1,237.50	
22622	Invoice	10/05/2023	TASK ORDER #2		0.00	1,137.50	
22629	Invoice	10/05/2023	HARVARD BLVD. WATER AND SEWER PIPE		0.00	52,832.40	
22630	Invoice	10/05/2023	PSA - Mesa Tank Replacement Poj.		0.00	22,799.80	
015446	PONCE JR., EVERT G		10/05/2023	Regular	0.00	325.60	335462
PER DIEM 10/10/	Invoice	10/05/2023	COLT M4/M16 ARMORERS COURSE		0.00	259.00	
PER DIEM 10/16/	Invoice	10/05/2023	STANDARIZED FIELD SOBRIETY TESTING		0.00	66.60	
016292	PONDELLA, VIVIAN		10/05/2023	Regular	0.00	975.00	335463
09/11/2023 - 10/	Invoice	10/05/2023	INTRO TO GUITAR CLASSES - YOUTH AND		0.00	975.00	
010279	POTTER, DANIEL		10/05/2023	Regular	0.00	148.00	335464
PER DIEM 10/03/	Invoice	10/05/2023	LONG BEACH - LEFTA SYSTEMS		0.00	148.00	
013594	POWERS ELECTRIC PRODUCTS CO.		10/05/2023	Regular	0.00	230.00	335465
76441	Invoice	10/05/2023	200 FT REEL OF CABLE WITH PROBE		0.00	230.00	
010774	PROFESSIONAL POLICE SUPPLY		10/05/2023	Regular	0.00	50,093.72	335466
INV391655	Invoice	10/05/2023	#434 - DUAL AVENGER II SOLO AMBER/A		0.00	690.05	
INV399264	Invoice	10/05/2023	#464 - HANDLE AND HOUSING ASSEMBLY		0.00	313.67	
INV402262	Invoice	10/05/2023	VEHICLE OUTFITTING, POLICE K9 UNIT		0.00	24,545.00	
INV402265	Invoice	10/05/2023	VEHICLE OUTFITTING, POLICE K9 UNIT		0.00	24,545.00	
013739	QUADIENT FINANCE USA, INC.		10/05/2023	Regular	0.00	3,718.71	335467
SEPTEMBER 2023	Invoice	10/05/2023	POSTAGE MACHINE REPLENISHMENT		0.00	3,718.71	
016129	QUEST DIAGNOSTICS CLINIC LABORATORIES, IN		10/05/2023	Regular	0.00	87.00	335468
9205959191	Invoice	10/05/2023	SERVICES RENDERED THROUGH 00/28/20		0.00	87.00	
013758	RAAD, RAMZI		10/05/2023	Regular	0.00	177.60	335469

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PER DIEM 10/04/	Invoice	10/05/2023	CORONA CA - ASSERTIVE SUPERVISION		0.00	177.60	
O10315	RAMIREZ, HECTOR M		10/05/2023	Regular	0.00	740.00	335470
PER DIEM 10/09/	Invoice	10/05/2023	ORANGE COUNTY - ICI CORE COURSE (INV		0.00	740.00	
O14934	RAMIREZ, JOSHUA		10/05/2023	Regular	0.00	1,131.00	335471
SEPTEMBER 2023	Invoice	10/05/2023	INSTRUCTOR PAYMENT FOR SEPTEMBER		0.00	1,131.00	
O14869	READYREFRESH BY NESTLE		10/05/2023	Regular	0.00	74.90	335472
03I0036339190	Invoice	10/05/2023	866 E MAIN ST 08/11/23 - 09/10/23		0.00	74.90	
O16314	RENTERIA, MARIA GUADALUPE		10/05/2023	Regular	0.00	111.00	335473
PER DIEM 10/02/	Invoice	10/05/2023	LOS ANGELES - 2023 CALPERS EDUCATON		0.00	111.00	
O10047	ROBERT HALF		10/05/2023	Regular	0.00	8,032.32	335474
62515852	Invoice	10/05/2023	SYLVIA MORALES PEREZ WK END DT 09/0		0.00	1,004.64	
62532763	Invoice	10/05/2023	SYLVIA MORALES PEREZ WK END DT 09/0		0.00	1,043.28	
62563174	Invoice	10/05/2023	SYLVIA MORALEZ PEREZ WK END DT 09/1		0.00	1,545.60	
62591810	Invoice	10/05/2023	VICTORIA RODRIGUEZ WK END DT 09/15/		0.00	1,479.60	
62596072	Invoice	10/05/2023	VICTORIA RODRIGUEZ WK END DT 09/22/		0.00	1,479.60	
62627729	Invoice	10/05/2023	VICTORIA RODRIGUEZ WK END DT 09/29/		0.00	1,479.60	
O15399	ROBERT WILLIAM COMPANY, LLC		10/05/2023	Regular	0.00	1,667.50	335475
6222	Invoice	10/05/2023	BOYS AND GIRLS CLBUB - RESTROOM UP		0.00	1,667.50	
O10689	SANTA PAULA CHAMBER OF COMMERCE		10/05/2023	Regular	0.00	30,000.00	335476
1668	Invoice	10/05/2023	PROFESSIONAL SERVICES AGREEMENT FY		0.00	30,000.00	
O11263	SANTA PAULA SELF STORAGE		10/05/2023	Regular	0.00	1,055.00	335477
#42798	Invoice	10/05/2023	UNIT #207,218,240,261 RENT OCTOBER 2		0.00	755.00	
#42840	Invoice	10/05/2023	UNIT #102 RENT 10/2023		0.00	300.00	
O10711	SANTA PAULA TIMES		10/05/2023	Regular	0.00	1,670.10	335478
AUGUST 2023	Invoice	10/05/2023	VARIOUS ADS		0.00	1,670.10	
O11640	SATCOM GLOBAL, INC.		10/05/2023	Regular	0.00	1,483.68	335479
AS10231225	Invoice	10/05/2023	ISATPHONE PRO ANNUAL FEE 6827485/6		0.00	1,483.68	
O16000	SCHMIDT, KENNETH L.		10/05/2023	Regular	0.00	26.20	335480
MILEAGE 08/04/	Invoice	10/05/2023	HDM DRIVER REIMBURSEMENT		0.00	26.20	
O13909	SITEONE LANDSCAPE SUPPLY, LLC		10/05/2023	Regular	0.00	4,572.23	335481
132596251-001	Invoice	10/05/2023	RAINMASTER PROMAX COMPLETE REMO		0.00	1,821.83	
132967070-001	Invoice	10/05/2023	HUNTER I-25 ADJUSTABLE RECLAIMED ST		0.00	1,531.64	
132967070-002	Invoice	10/05/2023	HUNTER I-25 ADJUSTABLE RECLAIMED ST		0.00	765.82	
133116941-001	Invoice	10/05/2023	HUNTER I-25 ADJUSTABLE RECLAIMED ST		0.00	452.94	
O10785	SMART & FINAL		10/05/2023	Regular	0.00	589.29	335482
0092 08/29/2023	Invoice	10/05/2023	CONGREGATE		0.00	135.34	
0093 08/29/2023	Invoice	10/05/2023	CONGREGATE AND HDM		0.00	117.48	
0432 09/11/2023	Invoice	10/05/2023	CONGREGATE AND HDM LUNCHEON		0.00	153.50	
0433 09/11/2023	Invoice	10/05/2023	CONGREGATE LUNCHEON		0.00	182.97	
O10790	SOAP MAN		10/05/2023	Regular	0.00	62.46	335483
M190752	Invoice	10/05/2023	QT ALL BRITE ONE STEP POLISH WAX		0.00	62.46	
O12665	SOLAR XPERTZ WINDOW TINTING		10/05/2023	Regular	0.00	1,400.00	335484
07/19/2023	Invoice	10/05/2023	K9 UNIT 471/472 WINDOW TINT		0.00	1,400.00	
O10795	SOUTHERN CALIFORNIA EDISON		10/05/2023	Regular	0.00	31,223.00	335485
08/10/2023 - 09/	Invoice	10/05/2023	MONTHLY UTILITY CHARGES		0.00	31,223.00	
O15809	STANDARD SITE RENTALS INC.		10/05/2023	Regular	0.00	127.48	335486
4718	Invoice	10/05/2023	MONTHLY RENTAL FEE 180 S PALM AVE		0.00	127.48	
O11144	STAPLES, INC.		10/05/2023	Regular	0.00	870.44	335487

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3545638476	Invoice	10/05/2023	TISSUE FACIAL BOUTIQ 6/PK		0.00	137.26	
3545729748	Invoice	10/05/2023	MIND READER IRON MONITOR STAND		0.00	45.45	
3545729751	Invoice	10/05/2023	HORIZANTRAL NAME BADGE HOLDER CL		0.00	123.08	
3546164249	Invoice	10/05/2023	8X10 DETAILED FRAME BLACK		0.00	20.45	
3546164250	Invoice	10/05/2023	EXCELLO 8.5X11 FRAME BLK GOLD		0.00	34.63	
3546673881	Invoice	10/05/2023	TISSUE FACIAL BOUTIQ 6 PK		0.00	103.73	
3546826225	Invoice	10/05/2023	TR PREM 5SUBNB 8.5X11		0.00	10.27	
3546922717	Invoice	10/05/2023	ULTRA FINE POINT MARKERS		0.00	178.86	
3547010492	Invoice	10/05/2023	CARD 8.5X11 BRIGHT ORANGE		0.00	51.94	
3547080066	Invoice	10/05/2023	US WALL CLOCK 12 IN CLASSIC		0.00	164.77	
016315	STARNA, ERIC		10/05/2023	Regular	0.00	273.80	335488
PER DIEM 10/03/	Invoice	10/05/2023	MONTEREY CA - FOUNDATIONS OF EXECU		0.00	273.80	
016306	STATE OF CALIFORNIA - DEPARTMENT OF PARK		10/05/2023	Regular	0.00	400.00	335489
09/15/2023	Invoice	10/05/2023	OUTDOOR RECREATION LEADERSHIP TRAI		0.00	400.00	
015001	SYNAGRO-WWT, INC.		10/05/2023	Regular	0.00	42,252.14	335490
40605	Invoice	10/05/2023	Biosolids Hauling Services Contract		0.00	18,857.43	
40988	Invoice	10/05/2023	Biosolids Hauling Services Contract		0.00	23,394.71	
015728	THE COUNSELING TEAM INTERNATIONAL		10/05/2023	Regular	0.00	2,000.00	335491
88271	Invoice	10/05/2023	EMPLOYEE SUPPORT SERVICES SEPTEMBE		0.00	2,000.00	
012696	TORO ENTERPRISES, INC.		10/05/2023	Regular	0.00	770,104.89	335492
16904 R	Invoice	10/05/2023	HARVARD BLVD WATER & SEWER PIPELIN		0.00	770,104.89	
015603	TRAFFIC MANAGEMENT, INC.		10/05/2023	Regular	0.00	245.00	335493
1014343	Invoice	10/05/2023	CLOSED RENTAL ITEM - CROWD CONTROL		0.00	245.00	
012070	TRAFFIC TECHNOLOGIES		10/05/2023	Regular	0.00	349.38	335494
45131	Invoice	10/05/2023	VEST LIME MESH SLEEVES CLASS III		0.00	70.85	
45132	Invoice	10/05/2023	PAPER 12X18 NO PARKING SIGN		0.00	278.53	
015505	TRIPEPI, SMITH AND ASSOCIATES, INC.		10/05/2023	Regular	0.00	1,551.96	335495
10855	Invoice	10/05/2023	AMENDMENT NO. 2 - PSA SERVICES THRO		0.00	1,551.96	
016249	U.S. SAWS , INC		10/05/2023	Regular	0.00	4,889.85	335496
I133429	Invoice	10/05/2023	VALVE EX POWERHEAD BOX		0.00	4,889.85	
010885	UNDERGROUND SERVICE ALERT OF SOUTHERN		10/05/2023	Regular	0.00	222.65	335497
23-240959	Invoice	10/05/2023	CA STATE FEE FOR REGULATORY COSTS		0.00	42.90	
920230194	Invoice	10/05/2023	CSP90 NEW TICKET CHARGES		0.00	179.75	
010891	UNITED RENTALS (NORTHAMERICA), INC.		10/05/2023	Regular	0.00	856.10	335498
224766594-001	Invoice	10/05/2023	#263 - ASSY SEAT ONLY		0.00	856.10	
010903	USA BLUE BOOK		10/05/2023	Regular	0.00	2,855.38	335499
INV00135951	Invoice	10/05/2023	GATOR GRIP GATE KEY ADAPTER		0.00	90.88	
INV00137328	Invoice	10/05/2023	FATOR GRIP GATE KEY ADAPTOR		0.00	90.88	
INV00141420	Invoice	10/05/2023	WRIGHT GRIP 12 POINT FLAT STEM WREN		0.00	181.65	
INV00142248	Invoice	10/05/2023	HACH DR300 CHLORINE		0.00	1,445.13	
INV00142937	Invoice	10/05/2023	CHAIN VISE 1/8 INCH TO 4 INCH PIPE		0.00	277.07	
INV00142957	Invoice	10/05/2023	PIPE DESCALER 3 INCH TO 12 INCH BELT T		0.00	123.35	
INV00143271	Invoice	10/05/2023	SPECCHECK LR DPD CHLORINE SECONDAR		0.00	284.70	
INV00144304	Invoice	10/05/2023	IRWIN FAST RELEASSE LOCKING PLIERS		0.00	138.51	
INV00144713	Invoice	10/05/2023	3/8 TUBE X 1/2 NPT FEMALE KYNAR		0.00	223.21	
013736	V.C.T.C.		10/05/2023	Regular	0.00	230.00	335500
SEPTEMBER 2023	Invoice	10/05/2023	SEPTEMBER 2023 BUS SALES		0.00	230.00	
015186	VENTURA COUNTY AUTO SUPPLY, INC.		10/05/2023	Regular	0.00	137.58	335501
1016-057983	Invoice	10/05/2023	#293 - 2001 DODGE RAM 1500 SWITCH -		0.00	126.34	
983188	Invoice	10/05/2023	OIL SWITCH SOCKET		0.00	11.24	

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010975	VENTURA REGIONAL SANITATION DISTRICT		10/05/2023	Regular	0.00	84,195.49	335502
234302 - 06.30.2	Invoice	10/05/2023	WRF O&M SERVICES FY 23/24		0.00	722.58	
234302 - 08.31.2	Invoice	10/05/2023	WRF O&M SERVICES FY 23/24		0.00	83,472.91	
012905	WEST PUBLISHING CORPORATION		10/05/2023	Regular	0.00	403.89	335503
848895745	Invoice	10/05/2023	AUGUST 2023 ONLINE SOFTWARE SUBSC		0.00	403.89	
014968	WILLDAN FINANCIAL SERVICES		10/05/2023	Regular	0.00	8,782.04	335504
010-55022	Invoice	10/05/2023	22/23 PHASE 1 REMINDER LETTERS X8		0.00	125.04	
010-55325	Invoice	10/05/2023	AMENDMENT #4 - ADMIN/AUDITING SER		0.00	6,427.00	
010-55562	Invoice	10/05/2023	ARBITRAGE REBATE SERVICES		0.00	1,750.00	
010-55895	Invoice	10/05/2023	AMENDMENT #4 - ADMIN/AUDITING SER		0.00	480.00	
014315	XYLEM WATER SOLUTIONS USA, INC.		10/05/2023	Regular	0.00	14,708.33	335505
3556C86281	Invoice	10/05/2023	FLYGT MODEL SR-46040, SUBMERSIBLE M		0.00	14,708.33	
013843	YOUNG, DUNCAN		10/05/2023	Regular	0.00	1,508.00	335506
SEPTEMBER 2023	Invoice	10/05/2023	INSTRUCTOR PAYMENT SEPTEMBER 2023		0.00	1,508.00	
016027	YUNEX LLC		10/05/2023	Regular	0.00	5,926.97	335507
5610000058	Invoice	10/05/2023	MWO #43A - Additional Emergency Callo		0.00	4,517.33	
90000053	Invoice	10/05/2023	MWO #43A - Additional Emergency Callo		0.00	1,409.64	
016316	DREW, BUCK ADAM		10/10/2023	Regular	0.00	15,000.00	335508
10/09/2023	Invoice	10/10/2023	OPEN ESCROW FOR PURCHASE ON 1435		0.00	15,000.00	
011464	BUSINESS CARD		10/13/2023	Regular	0.00	2,619.58	335515
08/22/2023 - 09/	Invoice	10/12/2023	VARIOUS CC CHARGES VARIOUS DEPART		0.00	2,619.58	
011464	BUSINESS CARD		10/13/2023	Regular	0.00	571.92	335516
08/22/2023 - 09/	Invoice	10/12/2023	VARIOUS CREDIT CARD CHARGES VARIOU		0.00	571.92	
011464	BUSINESS CARD		10/13/2023	Regular	0.00	925.92	335517
08/22/2023 - 09/	Invoice	10/12/2023	VARIOUS CC CHARGES CM DEPARTMENT		0.00	925.92	
011464	BUSINESS CARD		10/13/2023	Regular	0.00	5,093.18	335518
08/22/2023 - 09/	Invoice	10/12/2023	VARIOUS CC CHARGES POLICE DEPARTME		0.00	5,093.18	
011464	BUSINESS CARD		10/13/2023	Regular	0.00	1,389.57	335519
08/22/2023 - 09/	Invoice	10/12/2023	VARIOUS CC CHARGES PARKS AND RECRE		0.00	1,389.57	
011464	BUSINESS CARD		10/13/2023	Regular	0.00	6,978.14	335520
08/22/2023 - 09/	Invoice	10/12/2023	VARIOUS CC CHARGES - IT DEPARTMENT		0.00	6,978.14	
011464	BUSINESS CARD		10/13/2023	Regular	0.00	904.00	335521
08/22/2023 - 09/	Invoice	10/12/2023	VARIOUS CC CHARGES CARD VARIOUS DE		0.00	904.00	
011464	BUSINESS CARD		10/13/2023	Regular	0.00	1,065.00	335522
08/22/2023 - 09/	Invoice	10/12/2023	VARIOUS CC CHARGES PW DEPARTMENT		0.00	1,065.00	
016170	AGUILAR, DON		10/19/2023	Regular	0.00	325.00	335535
REIMBURSEMEN	Invoice	10/19/2023	NLPOA ANNUAL CONFERENCE - ORLAND		0.00	325.00	
015448	ALL CITY MANAGEMENT SERVICES, INC.		10/19/2023	Regular	0.00	13,457.16	335536
86595	Invoice	10/19/2023	SCHOOL CROSSING GUARD SERVICES 06/		0.00	2,320.20	
87101	Invoice	10/19/2023	SCHOOL CROSSING GUARD SERVICES 08/		0.00	11,136.96	
015428	ALL STAR ELITE SPORTS		10/19/2023	Regular	0.00	7,369.79	335537
3711	Invoice	10/19/2023	FLAG FOOTBALL, COLOR BLOCK JERSEY		0.00	4,263.06	
3724	Invoice	10/19/2023	GILDAN ADULT DRYBLEND		0.00	3,106.73	
015498	AMAZON CAPITAL SERVICES		10/19/2023	Regular	0.00	5,835.49	335538
13TC-W7PK-RGH	Invoice	10/19/2023	YOKELLY 36 INCH CANVAS DUFFEL BAG 10		0.00	285.12	
17XT-7K37-3NM7	Invoice	10/19/2023	SAMSUNG T37F SERIES 24 INCH FHD 1080		0.00	2,274.22	
17YD-NXQH-PQC	Invoice	10/19/2023	UNDERHILL GARDEN HOSE SWIVEL 1 INC		0.00	58.46	
19G4-7Y3F-CTNP	Invoice	10/19/2023	SAMSUNG T37F SERIES 24 INCH FHD 1080		0.00	809.23	

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1CCN-XWH9-9HJ	Invoice	10/19/2023	TLPUHU 1500 SQFT HALOWEEN SPIDER		0.00	454.57	
1JYM-D7FK-X64X	Invoice	10/19/2023	SMIRY ROUND TABLECLOTH WATERPROO		0.00	507.38	
1KRL-TWWG-XP7	Invoice	10/19/2023	BANKERS BOX STOR/FILE BOXES WITH LID		0.00	101.73	
1PYC-VD4N-F4KL	Invoice	10/19/2023	HOLD UP DISPLAYS RANGE BOW RACK		0.00	324.74	
1Q7V-NHPH-LHR	Invoice	10/19/2023	FOAM BRUSH SET PACK OF 20 DISPOSABL		0.00	58.50	
1RG4-YK4L-9CND	Invoice	10/19/2023	CRAYOLA CRAYON SET PERMANENT AND		0.00	176.84	
1RRV-9MKK-1VH	Invoice	10/19/2023	MASKING TAPE MACHINE KIT WITH EXTE		0.00	92.43	
1T7Y-JW1T-TRCJ	Invoice	10/19/2023	HANSELY 800 PCS PROPS EDUCATION LEA		0.00	476.50	
1XLD-6QPK-CCTJ	Invoice	10/19/2023	4PCS METALLIC CHEERLEADING POM PO		0.00	215.77	
010710	AMERICAN LEGAL PUBLISHING CORP		10/19/2023	Regular	0.00	320.08	335539
27536	Invoice	10/19/2023	2023 S-25 FOLIO/INTERNET SUPPLEMENT		0.00	320.08	
015361	AMERICAN SOCIETY OF CIVIL ENGINEERING		10/19/2023	Regular	0.00	316.00	335540
2023/2024 RENE	Invoice	10/19/2023	ANNUAL MEMBERSHIP DUE FOR 2023 C.		0.00	316.00	
010722	AMERICAN WATERWORKS ASSOC		10/19/2023	Regular	0.00	199.00	335541
S0115625	Invoice	10/19/2023	UTILITY PACKAGE VIDEO STREAMING SUB		0.00	199.00	
015793	ANTHEM SPORTS, LLC		10/19/2023	Regular	0.00	131.15	335542
379305	Invoice	10/19/2023	SELECT FUTSAL V22 MAGICO BALL JUNIO		0.00	131.15	
011080	ARAMARK UNIFORM & CAREER APPAREL GROU		10/19/2023	Regular	0.00	115.04	335543
5020396040	Invoice	10/19/2023	182 S PALM AVE - MATS		0.00	30.22	
5020397179	Invoice	10/19/2023	903 CORPORATION STREET - MATS AND T		0.00	54.60	
5020401118	Invoice	10/19/2023	182 S PALM AVE - MATS		0.00	30.22	
016125	ARANDA, MIKE		10/19/2023	Regular	0.00	2,400.00	335544
0000024	Invoice	10/19/2023	CONSULTING SERVICES FOR POLICE DEPA		0.00	2,400.00	
015382	ARMORERLINK		10/19/2023	Regular	0.00	2,400.00	335545
1804619	Invoice	10/19/2023	ARMORERLINK FIREARM MA NAGEMENT		0.00	2,400.00	
011297	ASSOCIATION OF WATER AGENCIES OF VENTUI		10/19/2023	Regular	0.00	60.00	335546
06-15173	Invoice	10/19/2023	CCWUC EDUCATION TRAINIG MEMBER 09		0.00	60.00	
016240	ATKINSON, ANDELSON, LOYA, RUUD AND ROM		10/19/2023	Regular	0.00	1,260.01	335547
689509	Invoice	10/19/2023	LABOR NEGOTIATOR SERVICES		0.00	1,260.01	
012677	AUTOZONE		10/19/2023	Regular	0.00	344.34	335548
5716493381	Invoice	10/19/2023	#460 - COMPRESSOR NEW DENSO 10SG		0.00	325.83	
5716493416	Invoice	10/19/2023	#468 - PB BLASTER SILICON		0.00	18.51	
011374	B & R SUPPLY, INC		10/19/2023	Regular	0.00	188.35	335549
1900992625	Invoice	10/19/2023	118 CLOSE QUARTERS AUTOFEED COPPER		0.00	188.35	
015318	BADGER METER		10/19/2023	Regular	0.00	401.36	335550
1610463	Invoice	10/19/2023	IR COMMUNICATION DEVICE KIT - LTE		0.00	401.36	
011231	BARON INDUSTRIES		10/19/2023	Regular	0.00	21.66	335551
01 693746	Invoice	10/19/2023	#224 - WIRE SOCKET		0.00	21.66	
011253	BAY ALARM COMPANY		10/19/2023	Regular	0.00	285.85	335552
20812782	Invoice	10/19/2023	532 W MAIN ST SERVICE CALL		0.00	171.00	
20813061	Invoice	10/19/2023	180 S PALM AVE SERVICE CAL		0.00	114.85	
015284	BEE SPECIALIST		10/19/2023	Regular	0.00	250.00	335553
#70528	Invoice	10/19/2023	SWARM ON PLAYGROUND		0.00	250.00	
010703	BLEVW GLASS INC		10/19/2023	Regular	0.00	390.00	335554
5906	Invoice	10/19/2023	APPOINTMENT FOR 431 N 13TH ST BROK		0.00	390.00	
011237	BTE COMMUNICATIONS, LLC		10/19/2023	Regular	0.00	123.85	335555
231005300101	Invoice	10/19/2023	BASE RATE WITH ALLOWANCE		0.00	123.85	
016092	BULLOCK, TARA		10/19/2023	Regular	0.00	812.50	335556

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#1008	Invoice	10/19/2023	YOUTH AND ADULT ARCHERY CLASSES 09		0.00	812.50	
015398	BUNNIN CHEVROLET OF SANTA PAULA		10/19/2023	Regular	0.00	149.95	335557
CTCS38276	Invoice	10/19/2023	3D IMAGING WHEEL ALIGNMENT		0.00	149.95	
011487	CALIFORNIA SOCIETY OF MUNICIPAL FINANCE (		10/19/2023	Regular	0.00	515.00	335558
200019390	Invoice	10/19/2023	W. MORRIS GOVERNMENT MEMBER FULL		0.00	515.00	
011295	CALIFORNIA CITY MANAGEMENT FOUNDATION		10/19/2023	Regular	0.00	400.00	335559
23/24 MEMBERS	Invoice	10/19/2023	JONATHAN ROYAS ANNUAL MEMBERSHIP		0.00	400.00	
012170	CALIFORNIA ELECTRIC SUPPLY-VENTURA		10/19/2023	Regular	0.00	4.22	335560
8997-1059433	Invoice	10/19/2023	TRIPPER - 1 SET		0.00	4.22	
012679	CAL-STATE AUTO PARTS		10/19/2023	Regular	0.00	421.79	335561
876635	Invoice	10/19/2023	#463 -BATTERY ASM, CALIF BATT FEE		0.00	266.03	
876999	Invoice	10/19/2023	#468 - BATTERY ASM, CALIF BATT FEE		0.00	155.76	
011089	CAROLLO ENGINEERS		10/19/2023	Regular	0.00	11,912.00	335562
FB38537	Invoice	10/19/2023	PSA- MAINTSTAR IMPLEMENTATION		0.00	1,065.25	
FB41209	Invoice	10/19/2023	PSA- MAINTSTAR IMPLEMENTATION		0.00	4,214.00	
FB42747	Invoice	10/19/2023	PSA- MAINTSTAR IMPLEMENTATION		0.00	6,632.75	
011290	CARQUEST AUTO PARTS		10/19/2023	Regular	0.00	13.30	335563
7294-741900	Invoice	10/19/2023	#414 - WBH 16160 DISC CALL PIN BOOT A		0.00	13.30	
016266	CENTRAL COAST ENGINEERING		10/19/2023	Regular	0.00	4,980.00	335564
9681	Invoice	10/19/2023	INSTALL ADA DRINKING FOUNTAIN AT VET		0.00	4,980.00	
015874	CHANDLER ASSET MANAGEMENT, INC.		10/19/2023	Regular	0.00	7,349.82	335565
2307SANTAPAU	Invoice	10/19/2023	23/24 INVESTMENT MANAGEMENT SRVS.		0.00	2,442.24	
2308SANTAPAU	Invoice	10/19/2023	23/24 INVESTMENT MANAGEMENT SRVS.		0.00	2,451.94	
2309SANTAPAU	Invoice	10/19/2023	23/24 INVESTMENT MANAGEMENT SRVS.		0.00	2,455.64	
015871	CHARTER COMMUNICATIONS		10/19/2023	Regular	0.00	378.50	335566
08/25/2021 REFU	Invoice	10/19/2023	ENCROACHEMNT PERMIT REFUND		0.00	378.50	
015999	CHARTER COMMUNICATIONS HOLDING, LLC		10/19/2023	Regular	0.00	5,340.21	335567
0093783090123-	Invoice	10/19/2023	970 E VENTURA ST BILLING PERIOD 9/01/		0.00	156.31	
0093783100123	Invoice	10/19/2023	970 E VENTURA ST PERIOD 10/01/23 - 10		0.00	155.89	
0095804081023-	Invoice	10/19/2023	214 S 10TH ST BILLING PERIOD 08/10/23 -		0.00	289.12	
0460685072723-	Invoice	10/19/2023	970 E VENTURA ST FIBER 07/27/23 - 08/2		0.00	1,399.00	
0460685082723-	Invoice	10/19/2023	970 E VENTURA ST FIBER 08/27/23 - 09/2		0.00	1,399.00	
0460685092723	Invoice	10/19/2023	970 E VENTURA ST FIBER 09/27/23 - 10/2		0.00	1,399.00	
0469363092323	Invoice	10/19/2023	431 N 113TH ST BIILLING PERIOD 09/23/2		0.00	92.89	
0469553090923	Invoice	10/19/2023	920 CORPORATION ST PERIOD 09/09/23 -		0.00	449.00	
016140	CHAVEZ, PEDRO		10/19/2023	Regular	0.00	267.17	335568
REIMBURSEMEN	Invoice	10/19/2023	LEAGUE OF CALIFORNIA CITIES - SACRAM		0.00	267.17	
010418	CORELOGIC SOLUTIONS, LLC		10/19/2023	Regular	0.00	140.00	335569
82187915	Invoice	10/19/2023	SEPTEMBER 2023		0.00	140.00	
016329	CORTES, GABRIELA		10/19/2023	Regular	0.00	428.00	335570
0004078	Invoice	10/19/2023	DEPOSIT REFUND FOR EVENT ON 09/02/2		0.00	428.00	
011149	COSTCO WHOLESALE		10/19/2023	Regular	0.00	1,294.29	335571
DPO#08446	Invoice	10/19/2023	MARIACHI DINNER SUPPLIES		0.00	768.67	
DPO#08447	Invoice	10/19/2023	SPECIAL EVENT SUPPLIES FOR ARCHERY E		0.00	525.62	
015615	COUNTY OF VENTURA - CEO		10/19/2023	Regular	0.00	876.70	335572
2023 JUL-SEP	Invoice	10/19/2023	CDBG REHAB LOAN PAYMENT, PRINCIPAL		0.00	876.70	
011164	CRANE PRINTING		10/19/2023	Regular	0.00	335.58	335573
23667	Invoice	10/19/2023	SMART METER DOOR HANGERS - CITY M		0.00	335.58	

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013692	CROSSWHITE, JENNY		10/19/2023	Regular	0.00	705.74	335574
REIMBURSEMEN	Invoice	10/19/2023	LEAGUE OF CALIFORNIA CITIES - SACRAM		0.00	302.94	
REIMBURSEMEN	Invoice	10/19/2023	MOBILITY SUMMIT - ANAHEIM CA		0.00	402.80	
013724	DIRECT TV		10/19/2023	Regular	0.00	110.24	335575
01669869X23093	Invoice	10/19/2023	MONTHLY CHARGES 09/29/23 - 10/28/23		0.00	110.24	
016322	DOCUSIGN, INC		10/19/2023	Regular	0.00	2,999.98	335576
111100192372	Invoice	10/19/2023	ESIGNATURE BUSINESS PRO EDITION		0.00	2,999.98	
010385	ENVIRONMENTAL HEALTH DIVISION		10/19/2023	Regular	0.00	683.39	335577
IN0244859	Invoice	10/19/2023	WELL #11 BUISNESS PLAN, CUPA ADMIN F		0.00	683.39	
016126	ENVISION VTA FD AUTO LLC		10/19/2023	Regular	0.00	816.12	335578
19101	Invoice	10/19/2023	#468 SHOCK ABS, MOUNTING, BUMPER		0.00	816.12	
015900	EXPRESS GLASS AND WINDOW, INC.		10/19/2023	Regular	0.00	450.00	335579
1862	Invoice	10/19/2023	LAS PIEDRAS PARK YOUTH CENTER REPLA		0.00	450.00	
010187	F M PEARCE Company		10/19/2023	Regular	0.00	2,741.74	335580
SO#4418	Invoice	10/19/2023	CHECKED THE HEATING PUMP SERVING T		0.00	213.00	
SO#4589	Invoice	10/19/2023	CHECKED AIR CONDITIONOR AT TEEN CEN		0.00	1,663.88	
SO#4649	Invoice	10/19/2023	DIAGNOSED AND FOUND TRIPPED BREAK		0.00	864.86	
010395	FAMCON PIPE & SUPPLY, INC.		10/19/2023	Regular	0.00	2,293.23	335581
S100104061.002	Invoice	10/19/2023	BF13777WNL VALVE BALL METER FLAG		0.00	879.45	
S100111537.002	Invoice	10/19/2023	SCC088X3 CLAMP FULL CIRCLE 3/4 INCH		0.00	765.77	
S100113027.001	Invoice	10/19/2023	WMP WHITE MARKING PAINT		0.00	487.13	
S100113065.001	Invoice	10/19/2023	MBW1003 S.S. METER LID LIFTER		0.00	160.88	
010847	FARMERS IRRIGATION		10/19/2023	Regular	0.00	6,604.30	335582
18808	Invoice	10/19/2023	07/2023 PALM AVE YARD RENTAL 2/1/23-		0.00	3,302.15	
19110	Invoice	10/19/2023	OCTOBER 2023 PALM AVENUE YARD RENT		0.00	3,302.15	
010440	FGL ENVIRONMENTAL, INC		10/19/2023	Regular	0.00	8,709.00	335583
311375A	Invoice	10/19/2023	LTB SERIES 15 TUBE		0.00	5,289.00	
312353A	Invoice	10/19/2023	LTB SERIES 15 TUBE		0.00	192.00	
312606A	Invoice	10/19/2023	LTB SERIES 15 TUBE		0.00	35.00	
312623A	Invoice	10/19/2023	LTB SERIES 15 TUBE		0.00	35.00	
312686A	Invoice	10/19/2023	LTB SERIES 15 TUBE		0.00	35.00	
312805A	Invoice	10/19/2023	LTB SERIES 15 TUBE		0.00	192.00	
312806A	Invoice	10/19/2023	METAS, TOTAL SAR		0.00	108.00	
312867A	Invoice	10/19/2023	LTB SERIES 15 TUBE		0.00	35.00	
312918A	Invoice	10/19/2023	LTB SERIES 15 TUBE		0.00	35.00	
313000A	Invoice	10/19/2023	LTB SERIES 15 TUBE		0.00	35.00	
313001A	Invoice	10/19/2023	LTB SERIES 15 TUBE		0.00	35.00	
313015A	Invoice	10/19/2023	LTB SERIES 15 TUBE		0.00	192.00	
313578A	Invoice	10/19/2023	LTB SERIES 15 TUBE		0.00	724.00	
314449A	Invoice	10/19/2023	LTB SERIES 15 TUBE		0.00	192.00	
314786A	Invoice	10/19/2023	LTB SERIES 15 TUBE		0.00	192.00	
315073A	Invoice	10/19/2023	LTB SERIES 15 TUBE		0.00	724.00	
315378A	Invoice	10/19/2023	LTB SERIES 15 TUBE		0.00	35.00	
315502A	Invoice	10/19/2023	LTB SERIES 15 TUBE		0.00	192.00	
315749A	Invoice	10/19/2023	LTB SERIES 15 TUBE		0.00	35.00	
315750A	Invoice	10/19/2023	LTB SERIES 15 TUBE		0.00	35.00	
315762A	Invoice	10/19/2023	LTB SERIES 15 TUBE		0.00	35.00	
315830A	Invoice	10/19/2023	LTB SERIES 15 TUBE		0.00	35.00	
315915A	Invoice	10/19/2023	LTB SERIES 15 TUBE		0.00	192.00	
316057A	Invoice	10/19/2023	LTB SERIES 15 TUBE		0.00	35.00	
316129A	Invoice	10/19/2023	LTB SERIES 15 TUBE		0.00	35.00	
316229A	Invoice	10/19/2023	FIELD TEST CL		0.00	30.00	
010417	FIREMASTER		10/19/2023	Regular	0.00	311.80	335584

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0001096719	Invoice	10/19/2023	903 COORPORATION ST - SERVICE, EXTIN		0.00	68.20	
0001096724	Invoice	10/19/2023	903 CORPORATION ST - SERVICE EXTINGU		0.00	243.60	
012437	FMP UNIFORM CO.		10/19/2023	Regular	0.00	825.34	335585
17288	Invoice	10/19/2023	5.11 WMS S/S POLO		0.00	263.45	
17302	Invoice	10/19/2023	SHIRT - SHORT SLEEVE SILVERTAN ACADE		0.00	561.89	
010432	FRANK'S PAINT & HARDWARE		10/19/2023	Regular	0.00	2,569.45	335586
378411	Invoice	10/19/2023	MASKING TAPE		0.00	52.23	
379204	Invoice	10/19/2023	WHTDOVE ROLLER COVER		0.00	13.99	
379219	Invoice	10/19/2023	HEAVY PLUMBERS TAPE		0.00	4.10	
379254	Invoice	10/19/2023	MASTER PADLOCK COMBO		0.00	265.41	
379257	Invoice	10/19/2023	1 GALLON CAP #2		0.00	3.67	
379275	Invoice	10/19/2023	TEFLON PJ COMPOUND		0.00	27.01	
379282	Invoice	10/19/2023	SPRAYWAY GLASS CLEANER		0.00	22.21	
379342	Invoice	10/19/2023	PRO SHED RESISTANT COVER		0.00	157.19	
379359	Invoice	10/19/2023	LED A19 5K DIM 2PK		0.00	17.89	
379386	Invoice	10/19/2023	FORNEY MERCH 49575		0.00	43.93	
379402	Invoice	10/19/2023	ZURN URINAL FLUSH VLV		0.00	146.56	
379404	Invoice	10/19/2023	URINAL REPAIR KIT A-37		0.00	22.39	
379429	Invoice	10/19/2023	FAST SET CONCRETE 50 LBS		0.00	133.00	
379435	Invoice	10/19/2023	HARDWARE		0.00	56.44	
379436	Invoice	10/19/2023	CABLE FERRLES		0.00	25.75	
379463	Invoice	10/19/2023	GL BLACK 15 OZ PROF		0.00	168.03	
379468	Invoice	10/19/2023	TRIGGER SPRAYER 32 OZ		0.00	21.09	
379491	Invoice	10/19/2023	GL BLACK 15OZ PROG		0.00	38.78	
379529	Invoice	10/19/2023	PHOTOCELL 300/2000W		0.00	46.06	
379533	Invoice	10/19/2023	29816 F96T12 60W CW SUPSAV FLU		0.00	15.14	
379535	Invoice	10/19/2023	170 OZ IND CHOICE FLR PNK MRKNG		0.00	32.44	
379559	Invoice	10/19/2023	DK MACH GRAY 15 OZ PROF		0.00	82.46	
379560	Invoice	10/19/2023	MASTER PADLOCK COMBO		0.00	25.01	
379610	Invoice	10/19/2023	ARCO BALL BALBE FULL POR		0.00	127.83	
379629	Invoice	10/19/2023	21/2 INCH PRO SOLUTIONS BRUISH		0.00	79.00	
379644	Invoice	10/19/2023	WONDER PRO ACRYLIC LATEX FLAT		0.00	219.12	
379658	Invoice	10/19/2023	WONDER PRO ACRYLIC LATEX FLAT		0.00	189.79	
379667	Invoice	10/19/2023	TRNTX TAPE 100 FEET		0.00	57.77	
379716	Invoice	10/19/2023	1/2X2 BRASS NIPPLE		0.00	177.69	
379725	Invoice	10/19/2023	NUTS AND BOLTS		0.00	0.84	
379753	Invoice	10/19/2023	PROMO 1/2 3/4 PVC CUTTER		0.00	26.80	
379782	Invoice	10/19/2023	ROLLER JUMBO MINI 3/4NAPX4.5IN		0.00	192.91	
379788	Invoice	10/19/2023	EXTEDNED USE RESPIR N95		0.00	57.81	
379891	Invoice	10/19/2023	PVC SXS BALL VALVE		0.00	19.11	
	Void		10/19/2023	Regular	0.00	0.00	335587
014061	FRONTIER COMMUNICATIONS		10/19/2023	Regular	0.00	3,199.84	335588
09/28/23 - 10/27	Invoice	10/19/2023	MONTHLY BILLING CHARGES		0.00	2,399.84	
10/02/23 - 11/01	Invoice	10/19/2023	MONTHLY BILLING CHARGES 970 VENTUR		0.00	800.00	
010441	FRUIT GROWERS SUPPLY CO		10/19/2023	Regular	0.00	2,098.30	335589
92398590	Invoice	10/19/2023	PEST ROUNDUP POWERMAX		0.00	785.85	
92411646	Invoice	10/19/2023	VALVE ANTI SIPHON BRASS		0.00	225.90	
92413812	Invoice	10/19/2023	GLOVE NITRILE GREEN CANNER 15ML SZ9		0.00	715.80	
92414590	Invoice	10/19/2023	COVERALL YVEK		0.00	370.75	
010797	GAS COMPANY, THE		10/19/2023	Regular	0.00	39.44	335590
08/02/2023 - 08/	Invoice	10/19/2023	MONTHLY UTILITY CHARGES		0.00	39.44	
016298	GEIGER ENTERPRISES, INC		10/19/2023	Regular	0.00	1,286.45	335591
23-1532	Invoice	10/19/2023	FUEL POLISHING AND TANK CLEANING SE		0.00	1,286.45	
015222	GOODSUITE		10/19/2023	Regular	0.00	1,174.10	335592

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INV201816	Invoice	10/19/2023	BILLING PERIOD 09/01/2023 - 09/30/202		0.00	1,174.10	
010481	GRAINGER		10/19/2023	Regular	0.00	346.03	335593
9848099868	Invoice	10/19/2023	GAUGE GUARD FOR 1/4 INCH FNPT VITO		0.00	346.03	
012800	GRANITE CONSTRUCTION COMPANY		10/19/2023	Regular	0.00	342.07	335594
2530560	Invoice	10/19/2023	1/2 INCH HMA FINE B		0.00	169.84	
2531775	Invoice	10/19/2023	1/2 INCH HMA FINE B		0.00	172.23	
014427	HARRINGTON INDUSTRIAL PLASTICS		10/19/2023	Regular	0.00	4,605.79	335595
013D0111	Invoice	10/19/2023	FILTER BLOWERS FOR WRF		0.00	4,605.79	
014686	HASA, INC.		10/19/2023	Regular	0.00	5,075.00	335596
922486	Invoice	10/19/2023	MULTI-CHLOR 1 GAL MINI 1 CARGO TANK		0.00	223.46	
922487	Invoice	10/19/2023	MULTI-CHLOR 1 GAL MINI 1 CARGO TANK		0.00	192.42	
922489	Invoice	10/19/2023	MULTI-CHLOR 1 GAL MINI 1 CARGO TANK		0.00	2,796.97	
922491	Invoice	10/19/2023	MULTI-CHLOR 1 GAL MINI 1 CARGO TANK		0.00	1,862.15	
016127	HOMELAND LANGUAGE SERVICES LLC		10/19/2023	Regular	0.00	2,235.62	335597
#2200	Invoice	10/19/2023	06/01/2023 - 06/30/2023 TRANSLATOR S		0.00	967.77	
#2365	Invoice	10/19/2023	09/01/2023 - 10/01/2023 TRANSLATOR S		0.00	1,267.85	
010537	HOUSE SANITARY SUPPLY		10/19/2023	Regular	0.00	2,387.76	335598
282039	Invoice	10/19/2023	MAT 3X5 SSS DEFENDER		0.00	917.64	
282039-01	Invoice	10/19/2023	CAP FRONT AXLE		0.00	683.33	
283615	Invoice	10/19/2023	NABC DISIN 12 QT LR GUTURA CLEAR		0.00	786.79	
016254	HUNT DESIGN ASSOCIATES, INC.		10/19/2023	Regular	0.00	2,077.50	335599
10471	Invoice	10/19/2023	DESIGN WAYFINDING SIGNAGE PACKAGE		0.00	2,077.50	
013711	INDEPENDENT ORDER OF ODD FELLOWS		10/19/2023	Regular	0.00	2,826.22	335600
NOVEMBER 2023	Invoice	10/19/2023	RENT AT 866 E. MAIN ST. FOR PW OFFICES		0.00	2,826.22	
015347	J.W. ENTERPRISES		10/19/2023	Regular	0.00	950.46	335601
368428	Invoice	10/19/2023	HANDICAP UNIT RENTAL SPECIAL EVENT R		0.00	286.65	
369136	Invoice	10/19/2023	PORTABLE TOILET RENTAL 08/24/23 - 09/		0.00	663.81	
013590	JIM'S TOWING, RECOVERY AND STORAGE		10/19/2023	Regular	0.00	4,723.62	335602
3461	Invoice	10/19/2023	#264 - FLATBED TOW BACK TO CITY YARD		0.00	310.00	
3491	Invoice	10/19/2023	#275 - FLAT BED TOW TO CITY YARD		0.00	350.00	
93060071023	Invoice	10/19/2023	VARIOUS TOWS FOR PD DEPARTMENT FO		0.00	4,063.62	
014735	JOHNSON CONTROLS SECURITY SOLUTIONS		10/19/2023	Regular	0.00	811.71	335603
39305289	Invoice	10/19/2023	BILLING PERIOD 10/01/23 - 12/31/23		0.00	811.71	
012750	JORDANO'S INC. AND SUBSIDIARIES		10/19/2023	Regular	0.00	1,405.77	335604
6788897	Invoice	10/19/2023	23728 CONTAINER FOIL 3 COMP OBLONG		0.00	617.45	
6890267	Invoice	10/19/2023	23728 CONTAINER FOIL 3 COMP OBLONG		0.00	788.32	
010629	KIMBALL MIDWEST		10/19/2023	Regular	0.00	120.03	335605
101508974	Invoice	10/19/2023	1 INCH SPLIT KEY RING		0.00	120.03	
013544	LARRY WALKER ASSOCIATES, INC.		10/19/2023	Regular	0.00	13,187.25	335606
00506.12-11	Invoice	10/19/2023	WASTEWATER DISCHARGE PERMIT COMP		0.00	10,735.75	
00506.12-12	Invoice	10/19/2023	WASTEWATER DISCHARGE PERMIT COMP		0.00	2,451.50	
015971	LEXISNEXIS COPLOGIC SOLUTIONS, INC		10/19/2023	Regular	0.00	960.00	335607
808569-2023093	Invoice	10/19/2023	DESKOFFICER ONLINE REPORTING SYSTE		0.00	960.00	
010061	LOWE'S		10/19/2023	Regular	0.00	2,165.35	335608
901484	Invoice	10/19/2023	MNWX 8 OZ DARK WALNUT		0.00	274.45	
960296	Invoice	10/19/2023	USG 24-48 RADAR TILE 8 CT		0.00	52.51	
960535	Invoice	10/19/2023	WEDGE 3/8 X 50 CT		0.00	521.61	
977036	Invoice	10/19/2023	2-12-10 TC #2-BTR GREEN D		0.00	509.96	
977055	Invoice	10/19/2023	3/4 IN NL BALL VALVE SWEA		0.00	130.13	

Vendor Number / Payable #	Vendor Name / Payable Type	Post Date	Payment Date / Payable Description	Payment Type	Discount Amount / Discount Amount	Payment Amount / Payable Amount	Number
980510	Invoice	10/19/2023	FLEXCO WALL BASE		0.00	166.06	
983624	Invoice	10/19/2023	BAR STOOLS		0.00	510.63	
015633	M6 CONSULTING, INC.		10/19/2023	Regular	0.00	48,257.64	335609
2924	Invoice	10/19/2023	TASK ORDER #1-3YR PSA ON CALL AGRM		0.00	23,973.44	
2928	Invoice	10/19/2023	TASK ORDER #1-3YR PSA ON CALL AGRM		0.00	24,284.20	
015032	MAGIC JUMP RENTALS VENTURA		10/19/2023	Regular	0.00	1,452.00	335610
#22379	Invoice	10/19/2023	EVENT RENTALS FOR HALLOWEEN CANIV		0.00	1,452.00	
015989	MERCHANT MCINTYRE & ASSOCIATES, LLC		10/19/2023	Regular	0.00	6,500.00	335611
109-2023-010	Invoice	10/19/2023	AMEND NO.2 PSA FOR LEGISLATIVE ADVO		0.00	6,500.00	
014436	MINER'S ACE HARDWARE		10/19/2023	Regular	0.00	3,087.31	335612
29741	Invoice	10/19/2023	SWITCH COMM SP 20A WHITE		0.00	66.04	
29743	Invoice	10/19/2023	1/2 INCH EMT 1H STRAP 3PK		0.00	14.21	
29744	Invoice	10/19/2023	LRG PARTS BIN SET RED 2PK		0.00	25.75	
29821	Invoice	10/19/2023	WALPLAT MIDWY 1G TOG IVY		0.00	9.72	
29969	Invoice	10/19/2023	LED BR30 E26 DL 85W 2PK		0.00	14.06	
30788	Invoice	10/19/2023	RCPTCL OUTLET DUPLEX 15A		0.00	9.69	
31107	Invoice	10/19/2023	GROUND RECEPTACL 15A WH		0.00	34.98	
31226	Invoice	10/19/2023	HINGE BRD ZINC PLATED		0.00	9.73	
31331	Invoice	10/19/2023	ACE GLOVES LEATHER L		0.00	107.12	
31418	Invoice	10/19/2023	RAISED BED AND POTTING MIX		0.00	239.05	
32044	Invoice	10/19/2023	PACKOUT TL TOTE		0.00	119.06	
32050	Invoice	10/19/2023	DOOR STOPS 5 INCH CHROME		0.00	302.95	
32051	Invoice	10/19/2023	CONCRETE BRICK RED		0.00	6.43	
32105	Invoice	10/19/2023	WATER BUBBLER FAUCET CHR		0.00	129.88	
32119	Invoice	10/19/2023	MAG 2 INCH COMBO		0.00	51.94	
32127	Invoice	10/19/2023	BULB LED LASR BLU		0.00	47.60	
32131	Invoice	10/19/2023	LED A21 E 26 SW 100W 2PK		0.00	51.93	
32154	Invoice	10/19/2023	SPRYPNT 2X GLS BLACK		0.00	64.96	
32159	Invoice	10/19/2023	36 INCH FLAT STAKE WITH HOLES		0.00	112.48	
32209	Invoice	10/19/2023	TITANIUM, DRL BT SET 23 PC		0.00	218.59	
32230	Invoice	10/19/2023	CABLE 1/8 INCH 7X7 CLRVNYL		0.00	333.26	
32288	Invoice	10/19/2023	SPRYPAINT SMOKEGRAY 12 OZ		0.00	59.58	
32302	Invoice	10/19/2023	WALL PLATE ECO BRUSH WHT		0.00	29.21	
32305	Invoice	10/19/2023	FASTENERS		0.00	6.02	
32328	Invoice	10/19/2023	EXT WOOD 10YR PHL		0.00	70.34	
32338	Invoice	10/19/2023	SAFTY GLSS IMPCT CLR 4PCK		0.00	47.60	
32339	Invoice	10/19/2023	MAG 2 INCH COMBO		0.00	69.25	
32341	Invoice	10/19/2023	BIT SECURTITY T10 TORX		0.00	5.61	
32366	Invoice	10/19/2023	FOOD SAFE BCKT PLSTC 5GL		0.00	21.62	
32369	Invoice	10/19/2023	HAMMER BALLPEIN 16OX ACE		0.00	44.35	
32387	Invoice	10/19/2023	MLW DRVR BIT SET 38 PC		0.00	162.29	
32462	Invoice	10/19/2023	COMPACT TAPE MEASURE 30		0.00	109.65	
32467	Invoice	10/19/2023	SQUARE PLUG GLV 1 INCH		0.00	24.83	
32479	Invoice	10/19/2023	MAGNETIC NUT DRIVER		0.00	21.17	
32496	Invoice	10/19/2023	HAMMER BALLPEIN 16OZ		0.00	90.90	
32512	Invoice	10/19/2023	2 PC 6 INCH AND 10 INCH ADJUSTABLE W		0.00	135.04	
32516	Invoice	10/19/2023	PLSTC BUCKET 5G ACE WHT		0.00	50.83	
32518	Invoice	10/19/2023	PICKUP TOOL 36 INCH		0.00	37.87	
32526	Invoice	10/19/2023	STRGT JAW POLIERS 8 INCH		0.00	19.47	
32530	Invoice	10/19/2023	WD40 SMART STRAW		0.00	9.73	
32541	Invoice	10/19/2023	SCKT HNDLFLX		0.00	42.20	
32542	Invoice	10/19/2023	FASTENERS		0.00	1.62	
32550	Invoice	10/19/2023	BIT DRILL TURBOMAX		0.00	32.85	
32559	Invoice	10/19/2023	DSP GLOVE NIT XL		0.00	25.85	
	Void		10/19/2023	Regular	0.00	0.00	335613
013911	MKN ASSOCIATES INC		10/19/2023	Regular	0.00	142,094.95	335614

Vendor Number / Payable #	Vendor Name / Payable Type	Post Date	Payment Date / Payable Description	Payment Type	Discount Amount / Discount Amount	Payment Amount / Payable Amount	Number
1039237	Invoice	10/19/2023	Year 2 of 3 PSA Engineering Consulting Sr		0.00	60,394.72	
1039237-YEAR O	Invoice	10/19/2023	Year 1 - 3 Year PSA Engineering Consulting		0.00	41,082.40	
1039239	Invoice	10/19/2023	Year 2 of 3 PSA Engineering Consulting Sr		0.00	24,155.30	
1039239-YEAR O	Invoice	10/19/2023	Year 1 - 3 Year PSA Engineering Consulting		0.00	16,462.53	
016242	NATIONAL DEMOGRAPHICS, INC		10/19/2023	Regular	0.00	47,000.00	335615
1770	Invoice	10/19/2023	CONSULTING SERVICES		0.00	47,000.00	
016052	NATURAL GREEN LANDSCAPE, INC.		10/19/2023	Regular	0.00	5,650.00	335616
22437	Invoice	10/19/2023	INSTALLED TOP PART OF VALVES AT TEAG		0.00	200.00	
22463	Invoice	10/19/2023	MSA 9/19/22 - AMENDMENT #2 - INCREA		0.00	5,450.00	
013872	NICKS POOL AND SPA SERVICE		10/19/2023	Regular	0.00	468.69	335617
23130901	Invoice	10/19/2023	GRANITE BALL SERVICE		0.00	468.69	
014375	NORRIS, ROBERT		10/19/2023	Regular	0.00	69.28	335618
53016	Invoice	10/19/2023	PORT AND CO S/S ROYAL T SHIRTS WITH P		0.00	69.28	
015450	NORTHERN DIGITAL, INC.		10/19/2023	Regular	0.00	4,077.50	335619
057502	Invoice	10/19/2023	ON-CALL AND EMERGENCY SCADA MAINT		0.00	4,077.50	
012691	O'REILLY AUTOMOTIVE STORES, INC.		10/19/2023	Regular	0.00	731.38	335620
3129-103646	Invoice	10/19/2023	#410 - DC OR HUB PICKUP		0.00	104.88	
3129-103647	Invoice	10/19/2023	#468 - DRY LUBE		0.00	8.65	
3129-103731	Invoice	10/19/2023	#240 - AXLE SEAL		0.00	27.86	
3129-103770	Invoice	10/19/2023	DC OR HUB PICKUP		0.00	113.65	
3129-103960	Invoice	10/19/2023	#408 - HOUSING KIT		0.00	116.23	
3129-104000	Invoice	10/19/2023	#205 - RESISTOR		0.00	91.80	
3129-104003	Invoice	10/19/2023	#430 - V/C GASKET		0.00	21.62	
3129-104024	Invoice	10/19/2023	#408 - THERMOSTAT		0.00	14.91	
3129-104052	Invoice	10/19/2023	#228 - TAIL LIGHT		0.00	8.27	
3129-104053	Invoice	10/19/2023	#228 - TRAILER LITE		0.00	20.05	
3129-104264	Credit Memo	10/19/2023	#408 - HOUSING KIT		0.00	-129.33	
3129-104328	Invoice	10/19/2023	#119 - BRAKE PADS		0.00	54.67	
3129-104567	Invoice	10/19/2023	#422 - CABIN AIR FILTER		0.00	28.34	
3129-105584	Invoice	10/19/2023	#467 - TPMS SENSOR		0.00	51.13	
3129-105694	Invoice	10/19/2023	#240 - M/CYL GASKET		0.00	18.54	
3129-106520	Invoice	10/19/2023	WIPER BLADES		0.00	180.11	
016330	ORTEGA, DANIEL		10/19/2023	Regular	0.00	428.00	335621
0003144	Invoice	10/19/2023	DEPOSIT REFUND FOR EVENT ON 08/19/2		0.00	428.00	
012844	PARKHOUSE TIRE SERVICES, INC.		10/19/2023	Regular	0.00	1,807.05	335622
4020176670	Invoice	10/19/2023	#460 - 225/60R18 100W FST FH PURSUIT		0.00	523.39	
4020176918	Invoice	10/19/2023	#240 - 225/70/R19.5G FST FS561		0.00	1,283.66	
016328	PLACER LABS INC.		10/19/2023	Regular	0.00	24,000.00	335623
#12.0939	Invoice	10/19/2023	ECONOMIC DEVELOPMENT DATA ANALYTI		0.00	24,000.00	
016296	R & R FIRE PROTECTION, INC		10/19/2023	Regular	0.00	600.00	335624
14040	Invoice	10/19/2023	TO COMPLETE FLOW TESTS ON SIX FIRE H		0.00	600.00	
013758	RAAD, RAMZI		10/19/2023	Regular	0.00	259.00	335625
PER DIEM 10/10/	Invoice	10/19/2023	COLT M4/M16 ARMORERS COURSE		0.00	259.00	
015016	RAMOS LINARES, WILFREDO		10/19/2023	Regular	0.00	13,225.00	335626
13965	Invoice	10/19/2023	451 OLIVE ST WEED ABATEMENT		0.00	1,100.00	
13966	Invoice	10/19/2023	FOOTJILL WEED ABATEMENT		0.00	1,450.00	
14064	Invoice	10/19/2023	N. PECK RD WATER TANK TREE REMOVAL		0.00	3,875.00	
14065	Invoice	10/19/2023	1 PLANTER AT SANTA BARBARA AND SANT		0.00	625.00	
14069	Invoice	10/19/2023	MILLS PARK WEED ABATEMENT		0.00	1,800.00	
14071	Invoice	10/19/2023	TREE TRIMMING 10TH ST SIDEWALK		0.00	2,900.00	
14072	Invoice	10/19/2023	VETERANS PARK FIXED 3 LEAKING PIPES		0.00	675.00	

Vendor Number / Payable #	Vendor Name / Payable Type	Post Date	Payment Date / Payable Description	Payment Type	Discount Amount / Discount Amount	Payment Amount / Payable Amount	Number
14073	Invoice	10/19/2023	TEAGUE PARK SANTA PAULA FIXED LEAK		0.00	800.00	
014869	READYREFRESH BY NESTLE		10/19/2023	Regular	0.00	112.94	335627
03I6707848134	Invoice	10/19/2023	903 CORPORATION ST 09/01/2023 - 09/3		0.00	112.94	
010326	RED WING SHOE STORE		10/19/2023	Regular	0.00	250.00	335628
20230921021596	Invoice	10/19/2023	D. GAONA BOOT PURCHASE		0.00	250.00	
010047	ROBERT HALF		10/19/2023	Regular	0.00	3,025.20	335629
62654335	Invoice	10/19/2023	S. MORALES WK END DT 10/06/2023		0.00	1,545.60	
62656898	Invoice	10/19/2023	V. RODRIGUEZ WK END DT 10/06/2023		0.00	1,479.60	
011203	SAN LUIS BUTANE DISTRIBUTORS, A CORP.		10/19/2023	Regular	0.00	65.11	335630
33761	Invoice	10/19/2023	#299 - PUMP 1 QUANTITY 13.67 GL		0.00	65.11	
013292	SANTA PAULA ANIMAL RESCUE CENTER (SPARC		10/19/2023	Regular	0.00	12,500.00	335631
NOVEMBER 2023	Invoice	10/19/2023	FY23/24 SERVICES		0.00	12,500.00	
010711	SANTA PAULA TIMES		10/19/2023	Regular	0.00	361.00	335632
SEPTEMBER 2023	Invoice	10/19/2023	VARIOUS ADS		0.00	361.00	
014650	SAUNIER, CLETE J.		10/19/2023	Regular	0.00	503.32	335633
REIMBURSEMEN	Invoice	10/19/2023	AMERICAN PUBLIC WORKS ASSOCIATION		0.00	503.32	
015368	SINGER, DAN		10/19/2023	Regular	0.00	230.49	335634
REIMBURSEMEN	Invoice	10/19/2023	JPIA RISK MANAGEMENT EDUCATIONAL F		0.00	230.49	
013909	SITEONE LANDSCAPE SUPPLY, LLC		10/19/2023	Regular	0.00	480.74	335635
134058060-001	Invoice	10/19/2023	LESCO CROSSCHECK PLUS INSECTICIDE TIP		0.00	351.38	
134063981-001	Invoice	10/19/2023	RAIN BIRD TBOS 9V POTTED LATCHING SO		0.00	129.36	
010785	SMART & FINAL		10/19/2023	Regular	0.00	200.56	335636
0137 10/05/2023	Invoice	10/19/2023	RESSUPLY FOR ADMIN CONFERENCE ROO		0.00	56.16	
0302 10/03/2023	Invoice	10/19/2023	CONGREGATE SUPPLIES		0.00	144.40	
015035	SOBEL, ANDY		10/19/2023	Regular	0.00	125.80	335637
REIMBURSEMEN	Invoice	10/19/2023	LEAGUE OF CALIFORNIA CITIES - SACRAM		0.00	125.80	
010795	SOUTHERN CALIFORNIA EDISON		10/19/2023	Regular	0.00	103,199.40	335638
08/17/2023 - 09/	Invoice	10/19/2023	MONTHLY UTILITY CHARGES		0.00	103,199.40	
015809	STANDARD SITE RENTALS INC.		10/19/2023	Regular	0.00	127.48	335639
4483	Invoice	10/19/2023	180 S PALM AVE - MONTHLY RENTAL 8/21		0.00	127.48	
016130	STANEWICH III, JOHN		10/19/2023	Regular	0.00	380.00	335640
2023	Invoice	10/19/2023	FALL 2023 CITY OF SANTA PAULA CITY HAL		0.00	380.00	
011144	STAPLES, INC.		10/19/2023	Regular	0.00	147.45	335641
3547208742	Invoice	10/19/2023	HI-FI HEADPHONES WITH MIC		0.00	20.02	
3548146272	Invoice	10/19/2023	SHARIPIE ACCENT RT YELLOW 5 PK		0.00	94.97	
3548375090	Invoice	10/19/2023	ONBOARDING WELCOME CRD SET 12		0.00	32.46	
010814	STATE READY MIX		10/19/2023	Regular	0.00	270.33	335642
14017	Invoice	10/19/2023	CON MIX 3/8 INCH. CA COMPLIANCE, ENV		0.00	270.33	
016177	STEIGER, JEFFREY S.		10/19/2023	Regular	0.00	4,000.00	335643
NOVEMBER 2023	Invoice	10/19/2023	Mesa Tank - Temporary Construction Ease		0.00	4,000.00	
016331	SUGGS, BERNICE		10/19/2023	Regular	0.00	428.00	335644
0005455	Invoice	10/19/2023	DEPOSIT REFUND FOR EVENT ON 09/16/2		0.00	428.00	
016333	SUNS PYRAMID CULTURAL EDUCATION AND HI		10/19/2023	Regular	0.00	2,000.00	335645
SPONSORSHIP 08	Invoice	10/19/2023	EVENT SPONSORSHIP FOR CHICANO/A M		0.00	2,000.00	
015285	SUPERIOR PRINTING & GRAPHICS		10/19/2023	Regular	0.00	244.51	335646
3626	Invoice	10/19/2023	ENGINEERING SCAN, EMAIL SERVICE		0.00	6.45	

Vendor Number / Payable #	Vendor Name / Payable Type	Post Date	Payment Date / Payable Description	Payment Type	Discount Amount / Discount Amount	Payment Amount / Payable Amount	Number
3637	Invoice	10/19/2023	RUTH JUANES - 14PT GLOSS COVER WITH		0.00	154.04	
3649	Invoice	10/19/2023	BUSINESS CARDS - MARIA RENTERIA		0.00	51.35	
3652	Invoice	10/19/2023	ENGINEERING SCANS, EMAIL SERVICE		0.00	32.67	
015001	SYNAGRO-WWT, INC.		10/19/2023	Regular	0.00	23,717.50	335647
42199	Invoice	10/19/2023	Biosolids Hauling Services Contract		0.00	23,717.50	
016332	TOBIAS, ROXANA		10/19/2023	Regular	0.00	200.00	335648
0005973	Invoice	10/19/2023	DEPOSIT REFUND FOR REC PARK EVENT O		0.00	200.00	
012070	TRAFFIC TECHNOLOGIES		10/19/2023	Regular	0.00	1,790.17	335649
44410	Invoice	10/19/2023	36X48 ALUM ENGINEER GRADE BLACK/RE		0.00	1,269.05	
45356	Invoice	10/19/2023	PAPER 12X18 NO PARKING SIGN		0.00	521.12	
015505	TRIPEPI, SMITH AND ASSOCIATES, INC.		10/19/2023	Regular	0.00	1,551.66	335650
11042	Invoice	10/19/2023	AMENDMENT NO. 2 - PSA SERVICES THRO		0.00	1,551.66	
010891	UNITED RENTALS (NORTHAMERICA), INC.		10/19/2023	Regular	0.00	127.48	335651
225145953-001	Invoice	10/19/2023	#263 - PAD, ARMREST		0.00	127.48	
010903	USA BLUE BOOK		10/19/2023	Regular	0.00	4,153.52	335652
INV00159921	Invoice	10/19/2023	PROFLEX KNEELING PAD WITH HANDLE		0.00	3,803.13	
INV00162945	Invoice	10/19/2023	SHUTOFF TOOL 3/4 INCH TO 1 INCH		0.00	350.39	
015375	VENTURA LOCKSMITHS		10/19/2023	Regular	0.00	988.36	335653
EZ 061223-2	Invoice	10/19/2023	DUPLICATE JKEYS ANY TYPE		0.00	8.62	
EZ 082423-1	Invoice	10/19/2023	SCHLAGE SINGLE CYLINDER DEADBOLT		0.00	499.10	
HM082123-5	Invoice	10/19/2023	DUPLICATE BEST KEYS		0.00	39.94	
OM062623-2	Invoice	10/19/2023	HIGH SECURITY CUT KEY WITH TRANSPO		0.00	440.70	
010952	VENTURA TROPHY COMPANY		10/19/2023	Regular	0.00	38.79	335654
68629	Invoice	10/19/2023	MEDALS - RED DRAPE SP ARCHERY		0.00	38.79	
011539	VERIZON WIRELESS		10/19/2023	Regular	0.00	3,222.28	335655
9944980369	Invoice	10/19/2023	MONTHLY UTILITY CHARGES 08/22/2023 -		0.00	3,222.28	
016334	VIRAMONTES, SANDRA		10/19/2023	Regular	0.00	428.00	335656
0004177	Invoice	10/19/2023	DEPOSIT REFUND FOR EVENT ON 09/02/2		0.00	428.00	
016021	VISTA PAINT		10/19/2023	Regular	0.00	772.04	335657
2023-160476-00	Invoice	10/19/2023	V-PRO 5400 SEMI GLOSS ULTRA WHITE P		0.00	488.06	
2023-160482-00	Invoice	10/19/2023	GRA LTX411 TAC X SWITCH TIP LATEX 411		0.00	283.98	
010975	VENTURA REGIONAL SANITATION DISTRICT		10/19/2023	Regular	0.00	311,277.60	335658
234200-07/31/23	Invoice	10/20/2023	WASTE WATER COLLECTIONS FY23/24		0.00	74,169.76	
234200-09/30/23	Invoice	10/19/2023	WASTE WATER COLLECTIONS FY23/24		0.00	87,142.31	
234206-08/31/23	Invoice	10/19/2023	WASTE WATER COLLECTIONS FY23/24		0.00	65,622.35	
234302-06/30/23	Invoice	10/19/2023	WRF O&M SERVICES FY 23/24		0.00	722.58	
234302-07/31/23	Invoice	10/19/2023	WRF O&M SERVICES FY 23/24		0.00	83,620.60	
012905	WEST PUBLISHING CORPORATION		10/19/2023	Regular	0.00	403.89	335659
849055990	Invoice	10/19/2023	SEPTEMBER 2023 ONLINE SOFTWARE/SU		0.00	403.89	
013550	WHITE CAP, L.P.		10/19/2023	Regular	0.00	16.27	335660
10018725260	Invoice	10/19/2023	94 LB TYPE S SPEC MORTAR MIX		0.00	16.27	
016027	YUNEX LLC		10/19/2023	Regular	0.00	919.69	335661
5610000252	Invoice	10/19/2023	MWO #43A - Additional Emergency Callo		0.00	919.69	
016049	ZUNIGA, CLAUDYA		10/19/2023	Regular	0.00	200.00	335662
0005771	Invoice	10/19/2023	DEPOSIT REFUND FOR REC PARK EVENT O		0.00	200.00	
015602	MATA, IVAN		10/24/2023	Regular	0.00	14,080.00	335663
1627	Invoice	10/24/2023	JANITORIAL SERVICES FY23/24 AUGUST 2		0.00	7,040.00	
1645	Invoice	10/24/2023	JANITORIAL SERVICES FY23/24 SEPTEMBE		0.00	7,040.00	

Vendor Number / Payable #	Vendor Name / Payable Type	Post Date	Payment Date / Payable Description	Payment Type	Discount Amount / Discount Amount	Payment Amount / Payable Amount	Number
011674	RIO HONDO COMMUNITY COLLEGE		10/24/2023	Regular	0.00	280.00	335664
REGISTRATION 10	Invoice	10/24/2023	C. ALARCON POST CERTIFIED PUBLIC SAFE		0.00	280.00	
015506	PAYMENTUS GROUP, INC.		10/23/2023	Bank Draft	0.00	11,190.35	992125
INV-15-139676	Invoice	10/23/2023	TRANSACTION FEES FOR SEPTEMBER 202		0.00	11,190.35	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	690	259	0.00	2,719,689.56
Manual Checks	0	0	0.00	0.00
Voided Checks	0	6	0.00	-3,621.93
Bank Drafts	1	1	0.00	11,190.35
EFT's	0	0	0.00	0.00
	691	**266**	**0.00**	**2,727,257.98**

Vendor Number / Payable #	Vendor Name / Payable Type	Post Date	Payment Date / Payable Description	Payment Type	Discount Amount / Discount Amount	Payment Amount / Payable Amount	Number
Bank Code: PY-PAYROLL							
010331	RELIANCE STANDARD LIFE INSURANCE		10/12/2023	Regular	0.00	4,887.23	335509
INV0016636	Invoice	09/01/2023	AD&D		0.00	104.65	
INV0016656	Invoice	09/01/2023	GROUP LIFE GL164671		0.00	418.60	
INV0016659	Invoice	09/01/2023	POLICY: VAR203005 LTD		0.00	7.50	
INV0016660	Invoice	09/01/2023	LTD111646		0.00	1,011.01	
INV0016695	Invoice	09/01/2023	AD&D		0.00	54.25	
INV0016713	Invoice	09/01/2023	GROUP LIFE GL164671		0.00	217.00	
INV0016714	Invoice	09/01/2023	POLICY: VAR203005 LTD		0.00	18.75	
INV0016715	Invoice	09/01/2023	LTD111646		0.00	739.44	
INV0016739	Invoice	09/15/2023	AD&D		0.00	106.40	
INV0016759	Invoice	09/15/2023	GROUP LIFE GL164671		0.00	425.60	
INV0016762	Invoice	09/15/2023	POLICY: VAR203005 LTD		0.00	7.50	
INV0016763	Invoice	09/15/2023	LTD111646		0.00	867.57	
INV0016798	Invoice	09/15/2023	AD&D		0.00	54.25	
INV0016816	Invoice	09/15/2023	GROUP LIFE GL164671		0.00	217.00	
INV0016817	Invoice	09/15/2023	POLICY: VAR203005 LTD		0.00	18.75	
INV0016818	Invoice	09/15/2023	LTD111646		0.00	618.97	
ROUNDING ADJ	Credit Memo	09/30/2023	ROUNDING ADJ OCT 2023		0.00	-0.01	
011103	COLONIAL LIFE & ACCIDENT		10/12/2023	Regular	0.00	2,267.16	335510
INV0016642	Invoice	09/01/2023	Colonial Life Ins.		0.00	370.40	
INV0016643	Invoice	09/01/2023	Colonial Life Insurance		0.00	413.16	
INV0016699	Invoice	09/01/2023	Colonial Life Ins.		0.00	122.60	
INV0016700	Invoice	09/01/2023	Colonial Life Insurance		0.00	227.45	
INV0016745	Invoice	09/15/2023	Colonial Life Ins.		0.00	370.40	
INV0016746	Invoice	09/15/2023	Colonial Life Insurance		0.00	413.16	
INV0016802	Invoice	09/15/2023	Colonial Life Ins.		0.00	122.60	
INV0016803	Invoice	09/15/2023	Colonial Life Insurance		0.00	227.45	
ROUNDING ADJ F	Credit Memo	09/30/2023	ROUNDING ADJ FOR SEPT COV 2023		0.00	-0.06	
016111	FIDELITY SECURITY LIFE INSURANCE COMPANY		10/12/2023	Regular	0.00	661.31	335511
CM0000391	Credit Memo	09/21/2023	EMF		0.00	-10.72	
CM0000392	Credit Memo	09/21/2023	EMF		0.00	-10.72	
INV0016651	Invoice	09/01/2023	EMC		0.00	21.99	
INV0016652	Invoice	09/01/2023	EME		0.00	54.08	
INV0016653	Invoice	09/01/2023	EMF		0.00	75.04	
INV0016654	Invoice	09/01/2023	EMS		0.00	44.88	
INV0016707	Invoice	09/01/2023	EMC		0.00	14.66	
INV0016708	Invoice	09/01/2023	EME		0.00	33.28	
INV0016709	Invoice	09/01/2023	EMF		0.00	42.88	
INV0016710	Invoice	09/01/2023	EMS		0.00	14.96	
INV0016754	Invoice	09/15/2023	EMC		0.00	21.99	
INV0016755	Invoice	09/15/2023	EME		0.00	54.08	
INV0016756	Invoice	09/15/2023	EMF		0.00	75.04	
INV0016757	Invoice	09/15/2023	EMS		0.00	44.88	
INV0016810	Invoice	09/15/2023	EMC		0.00	14.66	
INV0016811	Invoice	09/15/2023	EME		0.00	33.28	
INV0016812	Invoice	09/15/2023	EMF		0.00	42.88	
INV0016813	Invoice	09/15/2023	EMS		0.00	14.96	
RETIREE ADJS OC	Invoice	09/30/2023	RETIREE ADJS OCT COV 2023		0.00	79.47	
ROUNDING ADJ	Credit Memo	09/30/2023	ROUNDING ADJ OCT COV 2023		0.00	-0.26	
010371	METLIFE SBC		10/12/2023	Regular	0.00	216.24	335512
INV0016650	Invoice	09/01/2023	GROUP ID #97127420		0.00	72.08	
INV0016706	Invoice	09/01/2023	GROUP ID #97127420		0.00	36.04	
INV0016753	Invoice	09/15/2023	GROUP ID #97127420		0.00	72.08	
INV0016809	Invoice	09/15/2023	GROUP ID #97127420		0.00	36.04	
014422	RELIANCE STANDARD LIFE INSURANCE		10/12/2023	Regular	0.00	4,788.92	335513
INV0016645	Invoice	09/01/2023	D1F - RELIANCE DENTAL		0.00	582.00	

Vendor Number / Payable #	Vendor Name / Payable Type	Post Date	Payment Date / Payable Description	Payment Type	Discount Amount / Discount Amount	Payment Amount / Payable Amount	Number
INV0016646	Invoice	09/01/2023	D1S - RELIANCE DENTAL		0.00	290.88	
INV0016647	Invoice	09/01/2023	D2F RELIANCE DENTAL		0.00	214.50	
INV0016648	Invoice	09/01/2023	D2S RELIANCE DENTAL		0.00	16.52	
INV0016701	Invoice	09/01/2023	D1F - RELIANCE DENTAL		0.00	582.00	
INV0016702	Invoice	09/01/2023	D1S - RELIANCE DENTAL		0.00	169.68	
INV0016703	Invoice	09/01/2023	D2F RELIANCE DENTAL		0.00	85.80	
INV0016704	Invoice	09/01/2023	D2S RELIANCE DENTAL		0.00	66.08	
INV0016748	Invoice	09/15/2023	D1F - RELIANCE DENTAL		0.00	582.00	
INV0016749	Invoice	09/15/2023	D1S - RELIANCE DENTAL		0.00	290.88	
INV0016750	Invoice	09/15/2023	D2F RELIANCE DENTAL		0.00	214.50	
INV0016751	Invoice	09/15/2023	D2S RELIANCE DENTAL		0.00	16.52	
INV0016804	Invoice	09/15/2023	D1F - RELIANCE DENTAL		0.00	582.00	
INV0016805	Invoice	09/15/2023	D1S - RELIANCE DENTAL		0.00	169.68	
INV0016806	Invoice	09/15/2023	D2F RELIANCE DENTAL		0.00	85.80	
INV0016807	Invoice	09/15/2023	D2S RELIANCE DENTAL		0.00	66.08	
LUDA NOT ON IN	Credit Memo	09/30/2023	LUDA NOT ON INVOICE FOR OCT COV 202		0.00	-48.48	
RELIANCE DENTA	Invoice	09/30/2023	RELIANCE DENTAL RETIREE ADJS FOR OCT		0.00	727.12	
ROUNDING ADJ F	Credit Memo	09/30/2023	ROUNDING ADJ FOR OCT COV 2023		0.00	-1.60	
SPENCER RETRO	Invoice	09/30/2023	SPENCER RETRO FOR AUG & SEPT COV 20		0.00	96.96	
010331	RELIANCE STANDARD LIFE INSURANCE		10/12/2023	Regular	0.00	635.90	335514
CITY MANAGER A	Invoice	09/30/2023	CITY MANAGER ADJ FOR OCT 2023		0.00	68.95	
INV0016661	Invoice	09/01/2023	POLICY: VG178907		0.00	107.34	
INV0016716	Invoice	09/01/2023	POLICY: VG178907		0.00	176.13	
INV0016764	Invoice	09/15/2023	POLICY: VG178907		0.00	107.34	
INV0016819	Invoice	09/15/2023	POLICY: VG178907		0.00	176.13	
ROUNDING ADJ	Invoice	09/30/2023	ROUNDING ADJ OCT COV		0.00	0.01	
011688	CALIFORNIA STATE DISBURSEMENT UNIT		10/17/2023	Regular	0.00	359.99	335523
INV0016946	Invoice	10/13/2023	G82 200000000935917		0.00	60.00	
INV0017002	Invoice	10/13/2023	G69 - CASE #200000001704703		0.00	125.07	
INV0017003	Invoice	10/13/2023	G86 - 200000002339903		0.00	174.92	
010553	ICMA RETIREMENT TRUST-457		10/17/2023	Regular	0.00	12,177.12	335524
INV0016918	Invoice	10/11/2023	1% ICMA - EE/ER		0.00	2.60	
INV0016924	Invoice	10/13/2023	1% ICMA - EE/ER		0.00	2,989.83	
INV0016925	Invoice	10/13/2023	2% ICMA - EE/ER		0.00	3,597.16	
INV0016940	Invoice	10/13/2023	DCI		0.00	650.00	
INV0016948	Invoice	10/13/2023	ICMA EE/ER -MATCH		0.00	110.00	
INV0016949	Invoice	10/13/2023	DCI		0.00	2,000.00	
INV0016950	Invoice	10/13/2023	DCI		0.00	329.38	
INV0016986	Invoice	10/13/2023	1% ICMA - EE/ER		0.00	2,358.15	
INV0017005	Invoice	10/13/2023	ICMA EE/ER -MATCH		0.00	140.00	
010554	ICMA RETIREMENT TRUST-457 (PT)		10/17/2023	Regular	0.00	1,910.97	335525
INV0016963	Invoice	10/13/2023	PTR - PART TIME RETIREMENT		0.00	1,910.97	
010708	SANTA PAULA POLICE OFFICERS ASSOCIATION		10/17/2023	Regular	0.00	1,860.00	335526
INV0016929	Invoice	10/13/2023	AP-ASSOCIATION DUES		0.00	60.00	
INV0016988	Invoice	10/13/2023	AP-ASSOCIATION DUES		0.00	1,800.00	
010291	SEIU LOCAL 721		10/17/2023	Regular	0.00	503.10	335527
INV0016927	Invoice	10/13/2023	SEIU 998		0.00	69.00	
INV0016928	Invoice	10/13/2023	SEIU 998 - VOTING MEMBERS		0.00	385.25	
INV0016935	Invoice	10/13/2023	COMMITTEE ON POLITICAL EDUC.		0.00	48.85	
010898	UNITED WAY OF VENTURA COUNTY		10/17/2023	Regular	0.00	12.00	335528
INV0016981	Invoice	10/13/2023	UW - UNITED WAY		0.00	9.00	
INV0017029	Invoice	10/13/2023	UW - UNITED WAY		0.00	3.00	

Vendor Number / Payable #	Vendor Name / Payable Type	Post Date	Payment Date / Payable Description	Payment Type	Discount Amount / Discount Amount	Payment Amount / Payable Amount	Number
010420	INTERNAL REVENUE SERVICE		10/04/2023	Bank Draft	0.00	52,997.74	992111
INV0016854	Invoice	09/21/2023	MEDICARE		0.00	0.32	
INV0016855	Invoice	09/21/2023	MEDICARE		0.00	0.32	
INV0016885	Invoice	09/29/2023	FEDERAL TAX		0.00	19,273.12	
INV0016887	Invoice	09/29/2023	MEDICARE		0.00	6,562.72	
INV0016906	Invoice	09/29/2023	FEDERAL TAX		0.00	22,648.14	
INV0016907	Invoice	09/29/2023	MEDICARE		0.00	4,513.12	
011044	STATE OF CALIFORNIA - EDD EMPLOYMENT DE'		10/04/2023	Bank Draft	0.00	15,355.07	992112
INV0016884	Invoice	09/29/2023	STATE TAX		0.00	6,805.86	
INV0016905	Invoice	09/29/2023	STATE TAX		0.00	8,549.21	
014872	STATE OF CALIFORNIA EDD - SDI		10/04/2023	Bank Draft	0.00	1,071.77	992113
INV0016886	Invoice	09/29/2023	SDI		0.00	1,071.77	
010292	CALIF. PUBLIC EMPLOYEES' RETIREMENT SYSTE		10/04/2023	Bank Draft	0.00	67,986.02	992114
INV0016867	Invoice	09/29/2023	R24		0.00	1,243.93	
INV0016868	Invoice	09/29/2023	R24		0.00	2,215.97	
INV0016869	Invoice	09/29/2023	R27		0.00	1,081.70	
INV0016870	Invoice	09/29/2023	R27ER		0.00	1,926.99	
INV0016871	Invoice	09/29/2023	R54		0.00	170.71	
INV0016872	Invoice	09/29/2023	R54		0.00	300.02	
INV0016873	Invoice	09/29/2023	R58		0.00	2,200.60	
INV0016874	Invoice	09/29/2023	R58		0.00	3,867.58	
INV0016875	Invoice	09/29/2023	R62		0.00	9,229.49	
INV0016876	Invoice	09/29/2023	R62		0.00	9,154.55	
INV0016877	Invoice	09/29/2023	R72		0.00	902.33	
INV0016878	Invoice	09/29/2023	R72		0.00	888.55	
INV0016879	Invoice	09/29/2023	RP7		0.00	214.81	
INV0016880	Invoice	09/29/2023	RP7		0.00	382.68	
INV0016881	Invoice	09/29/2023	SB		0.00	59.52	
INV0016882	Invoice	09/29/2023	SCP		0.00	102.40	
INV0016893	Invoice	09/29/2023	R21		0.00	176.35	
INV0016894	Invoice	09/29/2023	R21		0.00	314.15	
INV0016895	Invoice	09/29/2023	R30		0.00	2,547.63	
INV0016896	Invoice	09/29/2023	R30		0.00	7,260.78	
INV0016897	Invoice	09/29/2023	R59		0.00	1,095.92	
INV0016898	Invoice	09/29/2023	R59		0.00	3,123.39	
INV0016899	Invoice	09/29/2023	R63		0.00	575.69	
INV0016900	Invoice	09/29/2023	R63		0.00	570.51	
INV0016901	Invoice	09/29/2023	R72		0.00	9,246.07	
INV0016902	Invoice	09/29/2023	R72		0.00	9,104.86	
INV0016903	Invoice	09/29/2023	SB		0.00	28.83	
ROUNDING ADJ P	Invoice	09/29/2023	ROUNDING ADJ PR#19 .09.29.23		0.00	0.01	
010420	INTERNAL REVENUE SERVICE		10/04/2023	Bank Draft	0.00	6.00	992115
INV0016909	Invoice	09/29/2023	FEDERAL TAX		0.00	6.00	
011044	STATE OF CALIFORNIA - EDD EMPLOYMENT DE'		10/04/2023	Bank Draft	0.00	1.10	992116
INV0016908	Invoice	09/29/2023	STATE TAX		0.00	1.10	
013539	WAGE WORKS, INC.		10/04/2023	Bank Draft	0.00	61.47	992117
WW INV#569915	Invoice	10/04/2023	WW INV#5699158		0.00	61.47	
011024	CALIFORNIA PUBLIC EMPLOYEE RETIREMENT S'		10/10/2023	Bank Draft	0.00	65,643.68	992118
ADMIN FEE ACTI	Invoice	09/30/2023	ADMIN FEE ACTIVE ADJ		0.00	198.67	
ADMIN FEE RETIR	Invoice	09/30/2023	ADMIN FEE RETIREE ADJ		0.00	39.85	
INV0016640	Invoice	09/01/2023	ANTHEM SELECT SINGLE		0.00	765.38	
INV0016641	Invoice	09/01/2023	BLUE SHIELD - SINGLE		0.00	380.36	
INV0016662	Invoice	09/01/2023	AFFORDABLE CARE ACT		0.00	347.97	
INV0016663	Invoice	09/01/2023	EMPLOYER #0251 DBL		0.00	842.61	
INV0016664	Invoice	09/01/2023	EMPLOYER #0251 FAMILY		0.00	1,095.40	

Vendor Number / Payable #	Vendor Name / Payable Type	Post Date	Payment Date / Payable Description	Payment Type	Discount Amount / Discount Amount	Payment Amount / Payable Amount	Number
INV0016665	Invoice	09/01/2023	EMPLOYER #0251 SINGLE		0.00	421.31	
INV0016666	Invoice	09/01/2023	PERS GOLD - COUPLE		0.00	4,639.53	
INV0016667	Invoice	09/01/2023	PERS GOLD - FAMILY		0.00	904.71	
INV0016668	Invoice	09/01/2023	PERS GOLD - SINGLE		0.00	1,739.85	
INV0016669	Invoice	09/01/2023	EMPLOYER #0251		0.00	983.08	
INV0016670	Invoice	09/01/2023	EMPLOYER #0251		0.00	2,268.66	
INV0016671	Invoice	09/01/2023	PERS PLATINUM - COUPLE		0.00	2,029.60	
INV0016673	Invoice	09/01/2023	PERS PLATINUM - SINGLE		0.00	666.83	
INV0016697	Invoice	09/01/2023	ANTHEM SELECT FAMILY		0.00	2,949.25	
INV0016698	Invoice	09/01/2023	ANTHEM SELECT SINGLE		0.00	765.38	
INV0016717	Invoice	09/01/2023	EMPLOYER #0251 SINGLE		0.00	369.15	
INV0016718	Invoice	09/01/2023	PERS GOLD - COUPLE		0.00	1,391.86	
INV0016719	Invoice	09/01/2023	PERS GOLD - SINGLE		0.00	1,043.91	
INV0016720	Invoice	09/01/2023	EMPLOYER #0251		0.00	756.21	
INV0016721	Invoice	09/01/2023	EMPLOYER #0251		0.00	3,930.27	
INV0016722	Invoice	09/01/2023	EMPLOYER #0251		0.00	1,512.44	
INV0016723	Invoice	09/01/2023	PERS PLATINUM - FAMILY		0.00	1,319.24	
INV0016743	Invoice	09/15/2023	ANTHEM SELECT SINGLE		0.00	765.38	
INV0016744	Invoice	09/15/2023	BLUE SHIELD - SINGLE		0.00	380.36	
INV0016765	Invoice	09/15/2023	AFFORDABLE CARE ACT		0.00	347.97	
INV0016766	Invoice	09/15/2023	EMPLOYER #0251 DBL		0.00	842.61	
INV0016767	Invoice	09/15/2023	EMPLOYER #0251 FAMILY		0.00	1,095.40	
INV0016768	Invoice	09/15/2023	EMPLOYER #0251 SINGLE		0.00	421.31	
INV0016769	Invoice	09/15/2023	PERS GOLD - COUPLE		0.00	4,175.58	
INV0016770	Invoice	09/15/2023	PERS GOLD - FAMILY		0.00	904.71	
INV0016771	Invoice	09/15/2023	PERS GOLD - SINGLE		0.00	1,739.85	
INV0016772	Invoice	09/15/2023	EMPLOYER #0251		0.00	983.08	
INV0016773	Invoice	09/15/2023	EMPLOYER #0251		0.00	2,268.66	
INV0016774	Invoice	09/15/2023	PERS PLATINUM - COUPLE		0.00	2,029.60	
INV0016776	Invoice	09/15/2023	PERS PLATINUM - SINGLE		0.00	666.83	
INV0016800	Invoice	09/15/2023	ANTHEM SELECT FAMILY		0.00	2,949.25	
INV0016801	Invoice	09/15/2023	ANTHEM SELECT SINGLE		0.00	1,785.89	
INV0016820	Invoice	09/15/2023	EMPLOYER #0251 SINGLE		0.00	369.15	
INV0016821	Invoice	09/15/2023	PERS GOLD - COUPLE		0.00	1,391.86	
INV0016822	Invoice	09/15/2023	PERS GOLD - SINGLE		0.00	1,043.91	
INV0016823	Invoice	09/15/2023	EMPLOYER #0251		0.00	756.21	
INV0016824	Invoice	09/15/2023	EMPLOYER #0251		0.00	3,930.27	
INV0016825	Invoice	09/15/2023	EMPLOYER #0251		0.00	1,512.44	
INV0016826	Invoice	09/15/2023	PERS PLATINUM - FAMILY		0.00	1,319.24	
MORALES, JOSEP	Credit Memo	09/30/2023	MORALES, JOSEPH CATCHUP FOF AUG		0.00	-255.14	
PEREZ, MARCO C	Credit Memo	09/30/2023	PEREZ, MARCO CATCHUP FOR SEPT		0.00	-463.95	
RETIREE PREMIU	Invoice	09/30/2023	RETIREE PREMIUM AMT OCT 2023		0.00	3,322.00	
ROUNDING ADJ	Credit Memo	09/30/2023	ROUNDING ADJ OCT 2023		0.00	-0.31	
010420	INTERNAL REVENUE SERVICE		10/18/2023	Bank Draft	0.00	55,663.66	992119
INV0016911	Invoice	10/10/2023	FEDERAL TAX		0.00	25.29	
INV0016913	Invoice	10/10/2023	MEDICARE		0.00	7.32	
INV0016915	Invoice	10/10/2023	FEDERAL TAX		0.00	25.29	
INV0016917	Invoice	10/10/2023	MEDICARE		0.00	7.32	
INV0016922	Invoice	10/11/2023	FEDERAL TAX		0.00	13.99	
INV0016923	Invoice	10/11/2023	MEDICARE		0.00	3.46	
INV0016983	Invoice	10/13/2023	FEDERAL TAX		0.00	22,412.70	
INV0016985	Invoice	10/13/2023	MEDICARE		0.00	7,176.62	
INV0017031	Invoice	10/13/2023	FEDERAL TAX		0.00	21,379.67	
INV0017032	Invoice	10/13/2023	MEDICARE		0.00	4,612.00	
011044	STATE OF CALIFORNIA - EDD EMPLOYMENT DE'		10/18/2023	Bank Draft	0.00	17,002.65	992120
INV0016921	Invoice	10/11/2023	STATE TAX		0.00	7.69	
INV0016982	Invoice	10/13/2023	STATE TAX		0.00	8,101.42	
INV0017030	Invoice	10/13/2023	STATE TAX		0.00	8,893.54	

Vendor Number / Payable #	Vendor Name / Payable Type	Post Date	Payment Date / Payable Description	Payment Type	Discount Amount / Discount Amount	Payment Amount / Payable Amount	Number
014872	STATE OF CALIFORNIA EDD - SDI		10/18/2023	Bank Draft	0.00	1,135.78	992121
INV0016912	Invoice	10/10/2023	SDI		0.00	2.27	
INV0016916	Invoice	10/10/2023	SDI		0.00	2.27	
INV0016984	Invoice	10/13/2023	SDI		0.00	1,131.24	
013539	WAGE WORKS, INC.		10/18/2023	Bank Draft	0.00	283.06	992122
WAGEWORKS IN	Invoice	10/18/2023	WAGEWORKS INV#5744416		0.00	283.06	
010292	CALIF. PUBLIC EMPLOYEES' RETIREMENT SYSTE		10/18/2023	Bank Draft	0.00	68,504.71	992123
INV0016919	Invoice	10/11/2023	R30		0.00	8.87	
INV0016920	Invoice	10/11/2023	R30		0.00	25.28	
INV0016965	Invoice	10/13/2023	R24		0.00	1,243.93	
INV0016966	Invoice	10/13/2023	R24		0.00	2,215.97	
INV0016967	Invoice	10/13/2023	R27		0.00	1,094.05	
INV0016968	Invoice	10/13/2023	R27ER		0.00	1,948.98	
INV0016969	Invoice	10/13/2023	R54		0.00	170.71	
INV0016970	Invoice	10/13/2023	R54		0.00	300.02	
INV0016971	Invoice	10/13/2023	R58		0.00	2,200.60	
INV0016972	Invoice	10/13/2023	R58		0.00	3,867.58	
INV0016973	Invoice	10/13/2023	R62		0.00	9,464.92	
INV0016974	Invoice	10/13/2023	R62		0.00	9,415.95	
INV0016975	Invoice	10/13/2023	R72		0.00	902.33	
INV0016976	Invoice	10/13/2023	R72		0.00	888.55	
INV0016977	Invoice	10/13/2023	RP7		0.00	167.76	
INV0016978	Invoice	10/13/2023	RP7		0.00	298.84	
INV0016979	Invoice	10/13/2023	SB		0.00	59.52	
INV0016980	Invoice	10/13/2023	SCP		0.00	102.40	
INV0017016	Invoice	10/13/2023	R21		0.00	178.37	
INV0017017	Invoice	10/13/2023	R21		0.00	317.75	
INV0017018	Invoice	10/13/2023	R30		0.00	2,105.79	
INV0017019	Invoice	10/13/2023	R30		0.00	6,001.53	
INV0017020	Invoice	10/13/2023	R59		0.00	1,095.92	
INV0017021	Invoice	10/13/2023	R59		0.00	3,123.39	
INV0017022	Invoice	10/13/2023	R62		0.00	163.80	
INV0017023	Invoice	10/13/2023	R62		0.00	162.32	
INV0017024	Invoice	10/13/2023	R63		0.00	572.99	
INV0017025	Invoice	10/13/2023	R63		0.00	567.83	
INV0017026	Invoice	10/13/2023	R72		0.00	9,981.14	
INV0017027	Invoice	10/13/2023	R72		0.00	9,827.94	
INV0017028	Invoice	10/13/2023	SB		0.00	29.76	
PERS ROUNDING	Credit Memo	10/18/2023	PERS ROUNDING ADJ PR#20 10.13.23		0.00	-0.08	
013539	WAGE WORKS, INC.		10/25/2023	Bank Draft	0.00	530.59	992124
WW INV#576202	Invoice	10/25/2023	WW INV#5762023		0.00	530.59	
013539	WAGE WORKS, INC.		10/30/2023	Bank Draft	0.00	1,550.50	992132
WW INV#576634	Invoice	10/30/2023	WW INV#5766341		0.00	1,550.50	

Bank Code PY Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	96	12	0.00	30,279.94
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	141	15	0.00	347,793.80
EFT's	0	0	0.00	0.00
	237	**27**	**0.00**	**378,073.74**

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	786	271	0.00	2,749,969.50
Manual Checks	0	0	0.00	0.00
Voided Checks	0	6	0.00	-3,621.93
Bank Drafts	142	16	0.00	358,984.15
EFT's	0	0	0.00	0.00
	928	**293**	**0.00**	**3,105,331.72**

Fund Summary

Fund	Name	Period	Amount
999	POOLED CASH	10/2023	3,105,331.72
			3,105,331.72

CITY OF SANTA PAULA
MEMORANDUM

To: Honorable Mayor and Members of the City Council

From: James Mason, Community & Economic Development Director

Subject: FIRST AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT WITH CITYGATE ASSOCIATES LLC FOR AN ORGANIZATIONAL EFFICIENCY ASSESSMENT OF DEVELOPMENT SERVICES PROCESS

Date: November 15, 2023

Agenda Item: 10.C

RECOMMENDATION:

Staff recommends that the City Council:

1. Authorize the City Manager to execute Amendment No. 1 to a Professional Services Agreement with Citygate Associates, LLC for development process assessment services, increasing the not to exceed contract amount from $77,785 to $79,495.
2. Approve a budget allocation for $1,710 from the General Plan Maintenance Fund (800-5-3001-215).

BACKGROUND:

On June 7, 2023 the City Council approved a contract with Citygate Associates LLC to assess the City's development services process in the not-to-exceed amount of $77,785. The purpose of this assessment is to identify and address inefficiencies in the City's development process with the goal of creating a simplified, streamlined process with predictable timelines that produces high quality development projects.

In recent weeks the Citygate Associates LLC has been conducting interviews and reviewing processes and documentation to assess operational procedures and programs. As a part of their next efforts the consultant will be conducting a community survey to assess customer input on the development services process and provide recommendations and an implementation plan for improvements.

However, the consultant has determined that the community survey originally included in the scope of work will best served if it is also available in the Spanish language. The consultant intends for the survey to remain unbiased and not subject to influence by city staff. To accomplish this the generation of the survey, the language translation, printing, and direct mail will be solely conducted by the consultant to maintain objectivity.

ANALYSIS:

While the initial contract amount was deemed to be sufficient to complete the defined scope of work, the consultant upon further analysis and determination of the significantly high percentage of Spanish speaking households in the community, that the survey should be made available in Spanish to ensure optimal responses.

As a result there is a need to increase the not to exceed amount from $77,785 to &79,495. (an increase of $1,710).

STRATEGIC PLAN:

1. **Operational Excellence**

Goal: Provide excellent service to the community in a cost-effective manner with an engaged workforce with a focus on continuous improvement and outstanding customer service.

Objective 1. Streamline the application and permitting processes for businesses.

Utilization of a consultant for review of the development review and permitting process will provide the necessary analysis and recommendations to improve customer service and permit work flows.

FISCAL IMPACTS:

The cost of the proposed contract including the amendment is an amount from $77,785 to $79,495. The increased amount will be addressed through a budget allocation for $1,710 from the General Plan Maintenance Fund (800-5-3001-215).

OPTIONS:

The City Council could choose not to amend this contract; however, this may hinder improving the development services process in the Community and Economic Development Department and impact other departments that depend on it.

ATTACHMENTS:

ATTACHMENT B _CITYGATE Santa Paula Customer Survey Change Order.pdf
ATTACHMENT_A__FIRST_AMENDMENT_TO_THE_PROFESSIONAL_SERVICES_AGREEI

CITYGATE
ASSOCIATES

600 COOLIDGE DRIVE, SUITE 150 ▪ FOLSOM, CA 95630 ▪ PH (916) 458-5100 ▪ FX (916) 983-2090

October 17, 2023

James Mason, Community & Economic Development Director
970 Ventura Street
Santa Paula, CA 93060
jmason@spcity.org

SUBJECT: COMMUNITY AND ECONOMIC DEVELOPMENT REVIEW FOR CITY OF SANTA PAULA – CHANGE ORDER

Dear Mr. Mason:

Per your recent request, Citygate Associates, LLC is pleased to submit this change order for the following additional scope of work items related to the customer survey:

- Prepare the customer/community survey instrument in Spanish, utilizing an experienced Spanish translator with whom Citygate has worked on prior surveys. Once the translation is complete, the Spanish version will be built and launched online concurrently with the English version. Open-ended responses to the survey in Spanish will be translated into English and incorporated into one combined survey results summary prepared in English and included as an appendix to Citygate's Final Report. **The cost for this translation is estimated at $1,258**, to include six hours for our translator at her professional rate of $160 per hour plus modest Citygate survey administration time to build, launch, and monitor the additional survey.

- The English and Spanish versions of the customer/community survey will be formatted in a print-friendly layout that the City can print for customers as desired. The City will be responsible for providing postmarked envelopes for respondents to return completed surveys via mail to Citygate. Citygate will manually enter hard-copy survey responses into the online survey database. **The cost for this will not exceed $452**.

The total cost of this change order is $1,710. We appreciate the opportunity to serve the City of Santa Paula on this project. If the above terms are agreeable, please have the City sign acceptance on the following page or issue a contract change order.

* * *

Please call Chad Jackson at (916) 458-5105 if you have any questions concerning our change order.

Sincerely,

David C. DeRoos, MPA, CMC
President

cc: Stacey Bristow

Acceptance of Citygate's proposal and terms:

Name	Signature
Title	Date

FIRST AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT BETWEEN
CITYGATE ASSOCIATES, LLC. AND
THE CITY OF SANTA PAULA

THIS FIRST MENDMENT ("Amendment") is made and entered into this 15th day of November 2023, by and between the CITY OF SANTA PAULA, a California general law city and municipal corporation ("City"), and CITYGATE ASSOCIATES, LLC., a California Corporation ("Consultant").

1. RECITALS. This Amendment is made with reference to the following facts and objectives:

A. On June 7, 2023 the City and Consultant entered into an agreement for professional services for an organizational efficiency assessment of the City of Santa Paula development services processes (the "Agreement").

B. The term of the Agreement is from June 7, 2023 to May 7, 2024.

C. The Consultant's total compensation under the Agreement may not exceed $77,785.00 without written approval of the City Council or the City Manager, as applicable.

D. The City and Consultant now mutually desire by this Amendment to increase the Consultant's total maximum compensation by $1,710.00 to include additional Spanish translation and printing services for a community customer service survey for a total not-to-exceed amount of $79,495.00.

2. AMENDMENT. In consideration of the foregoing and pursuant to Sections 3.2.1 of the Agreement, the Agreement is amended as follows:

A. Subsection 3.2.1., under Section 3, entitled "Terms," is hereby amended to read as follows: "3.2.1. *Compensation*. Consultant shall receive compensation, including authorized reimbursements, for all Services rendered under this Agreement at the rates set forth in Exhibit "A" attached hereto and incorporated herein by reference. The total compensation shall not exceed SEVENTY-NINE THOUSAND, FOUR HUNDRED NINETY-FIVE DOLLARS ($79,495.00) without written approval of the City Council or City Manager, as applicable. Extra Work may be authorized, as described below, and if authorized, will be compensated at the rates and manner set forth in this Agreement."

B. The customer survey described in the Services attached as Exhibit B to the Agreement will be made available in Spanish in addition to English, and hard copies will be provided for both languages.

3. COUNTERPARTS. This Amendment may be executed in any number or counterparts, each of which will be an original, but all of which together constitutes one instrument executed on the same date.

4. LIMITED AMENDMENT. Except as modified by this Amendment, all other terms and conditions of the Agreement remain in full force and effect. Whenever the term "Agreement" is used in the Agreement it shall mean the Agreement, as modified by this Amendment. In the event of a conflict between this Amendment and the Agreement, the provisions of this Amendment shall control.

[Signatures on Next Page]

SIGNATURE PAGE TO THE FIRST AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT BETWEEN THE CITY OF SANTA PAULA AND CITYGATE ASSOCIATES, LLC.

IN WITNESS WHEREOF, the duly authorized representatives of the City and Consultant have executed this Amendment effective as of the first day and year written above.

CITY OF SANTA PAULA

Approved By:

_____

Dan Singer, City Manager

Approved as to Form:

_____

Monica Castillo, City Attorney

Attest By:

_____

Julie Latshaw, City Clerk

CITYGATE ASSOCIATES, LLC.

Taxpayer ID No. _____

[If corporation, TWO SIGNATURE President OR Vice President AND Secretary OR Treasurer REQUIRED]

By:_____

Its:_____

Printed Name:_____

By:_____

Its:_____

Printed Name:_____

CITY OF SANTA PAULA
MEMORANDUM

To: Honorable Mayor and Members of the City Council

From: Clete Saunier, Public Works Director

Subject: ON-CALL AGREEMENT FOR CITYWIDE UTILITY REPAIR AND CONSTRUCTION SERVICES WITH SAM HILL & SONS

Date: November 15, 2023

Agenda Item: 10.D

RECOMMENDATION:

Staff recommends that the City Council:

1. Authorize the City Manager to execute a three-year on-call service agreement with Sam Hill & Sons, Inc. for Citywide Utility Repair and Construction Services in a form approved by the City Attorney.
2. Authorize the City Manager or his designee to issue Citywide Utility Repair and Construction Services work orders under the on-call services agreement on a time and material basis in an amount not to exceed the adopted fiscal year budget or in the annual aggregate of $250,000, whichever is less.

BACKGROUND:

The City provides water service to approximately 30,700 customers and 8,590 service connections from the City's water distribution system. The 96 miles of pipe ranging in size from 2" to 24". There are throughout four pressure zones. The City's water system consists of five groundwater wells, nine storage tanks serving four pressure zones, ten booster pump stations, two water treatment facilities and 96 miles of water mains. Some of the oldest water mains still in use were installed in 1917; a large portion of the water system was installed in the 1920's through the 1960's. Due to the age of the water system infrastructure, water main breaks and leaks are common and can happen at all hours of the day, any day of the week.

The City also maintains the wastewater collection system which consists of more than 6,600 sewer accounts, approximately 60 miles of collection lines, with pipeline diameters from 6 to 24 inches, 0.5 miles of force mains, 1,190 manholes and two lift stations. The collection lines in the City have been constructed over many years since the wastewater system was first established in the 1930's. Due to the age of the wastewater collection system, the corrosive nature of wastewater, the presence of tree roots and other factors, many sections of the City's wastewater collection system have reached the limit of their service life.

The majority of underground storm drain conduits in the City consist of corrugated metal pipe (CMP), as well as reinforced concrete pipe (RCP), poly vinyl chloride (PVC), and redwood box (RDWD) systems. Much of the City's stormwater collection systems have reached the limits of

their service life and require increasing frequency of repair and replacement to address continuation service and to mitigate hazards related to pipe failure, including sinkholes and other damage to City roadway and pavement infrastructure.

The City needs specialized contractors to perform utility repair and maintenance work that exceeds staff's ability and capacity to address internally. By pre-qualifying contractors to be utilized on an on-call basis, the delays associated with a traditional Request for Bids (RFB) process is eliminated on the front end of each project. Rather, staff has access to a pre-qualified group of contractors available to efficiently respond to the needs of the City.

ANALYSIS:

On June 21, 2023, City Council authorized Staff to publish a Request for Qualifications (RFQ) for Citywide Utility Repair and Maintenance Services. On September 14, 2023, staff advertised the RFQ and was received and opened on October 12, 2023. The following Statement of Qualifications (SOQs) were received:

No. Contractor

1. Central Coast Engineering
2. Sam Hill & Sons, Inc.

The contractors were evaluated based on their qualifications, experience, and unit prices. Staff determined that Sam Hill and Sons, Inc. is best qualified to accomplish the scope of work required by the City, based on the above criteria. Central Coast Engineering was disqualified based on a review of requisite licensure provisions. By having an on-call agreement, the City will be able to carry out all aspects of repairing and maintaining the water, wastewater and stormwater systems effectively.

Staff is committed to responsible financial stewardship and will regularly report to Council on the projects covered by these contracts. In addition, staff will ensure that no work order is issued for a Capital Improvement Project (CIP) until the CIP is approved by City Council.

STRATEGIC PLAN:

The item supports the currently adopted Strategic Plan in achieving the following goals:

Infrastructure, Transportation & Mobility

Goal: Maintain and develop the City's infrastructure to be safe, sustainable, innovative and cost-efficient.

FISCAL IMPACTS:

Individual work orders with the City Manager's, or his designee's approval will be separately issued, reflecting negotiated scopes of work, cost estimates and schedules for projects and services that have been adopted for the respective fiscal year. The aggregate amount of work orders issued under the on-call agreement will not exceed the adopted budget. The cumulative total for all work orders shall not exceed $250,000 annually. A sample Work Order is included in Exhibit B to Attachment A, the associated services agreement.

OPTIONS:

The Council has the following available alternative options to staff's recommendations:

1. Do not authorize Staff to award contracts for Citywide Utility Repair and Construction Services. Doing so would delay critical utility repair and construction work that cannot be performed by internal staff.

ATTACHMENTS:

Attachment A - Santa Paula_ Sam Hill - On Call Services Agreement___.pdf

Attachment 1

MAINTENANCE SERVICES
AGREEMENT
ON-CALL REPAIR AND CONSTRUCTION SERVICES
AGREEMENT BETWEEN THE CITY OF SANTA PAULA AND
SAM HILL & SONS, INC

CITY OF SANTA PAULA
ON-CALL REPAIR AND CONSTRUCTION SERVICES AGREEMENT
BETWEEN THE CITY OF SANTA PAULA
AND
SAM HILL & SONS, INC.

1. PARTIES AND DATE.

This Agreement is made and entered into this 11th day of November, 2023 by and between the City of Santa Paula, a municipal corporation organized under the laws of the State of California with its principal place of business at 970 Ventura Street, Santa Paula, CA 93060, County of Ventura, State of California ("City") and Sam Hill & Sons, Inc. a California Corporation with its principal place of business at 2627 Beene Road, Ventura, CA 93003 ("Contractor"). City and Contractor are sometimes individually referred to as "Party" and collectively as "Parties" in this Agreement.

2. RECITALS.

2.1 Contractor.

Contractor desires to perform and assume responsibility for the provision of certain maintenance services required by the City on the terms and conditions set forth in this Agreement. Contractor represents that it is experienced in providing utility repair and construction services to public clients, that it and its employees or subcontractors have all necessary licenses and permits to perform the Services in the State of California, and that is familiar with the plans of City.

2.2 Project.

City desires to engage Contractor to render such services for the Citywide Utility Repair and Construction Services project ("Project") as set forth in this Agreement.

3. TERMS.

3.1 Scope of Services and Term.

3.1.1 General Scope of Services. Contractor promises and agrees to furnish to the City all labor, materials, tools, equipment, services, and incidental and customary work necessary to fully and adequately supply the maintenance services necessary for the Project ("Services"). The Services are more particularly described in Exhibit "A" attached hereto and incorporated herein by reference. All Services shall be subject to, and performed in accordance with, this Agreement, the exhibits attached hereto and incorporated herein by reference, and all applicable local, state and federal laws, rules and regulations. The Services shall be more particularly described in the individual Work Order issued by the City or its designee. No Services shall be performed unless authorized by a fully executed Work Order in the form attached hereto as Exhibit "B". All Services shall be subject to, and performed in accordance with, this Agreement, each Work Order, the exhibits attached hereto and incorporated herein by reference, and all applicable local, state and federal laws, rules and regulations.

3.1.2 Term. The term of this Agreement shall be from July 1, 2023 to June 30, 2026, unless earlier terminated as provided herein. The City shall have the unilateral option, at

its sole discretion, to renew this Agreement automatically for no more than one additional one-year terms. Contractor shall complete the Services within the term of this Agreement, and shall meet any other established schedules and deadlines. The Parties may, by mutual, written consent, extend the term of this Agreement if necessary to complete the Services.

3.2 Compensation.

1.1.1 Compensation. Contractor shall receive compensation, including authorized reimbursements, for all Services rendered under this Agreement at the rates set forth in Exhibit "C" attached hereto and incorporated herein by reference. The maximum compensation for Services to be provided pursuant to each Work Order shall be set forth in the relevant Work Order. The total compensation for all Work Orders issued hereunder shall not exceed **Two Hundred Fifty Thousand Dollars and no cents** ($**250,000.00**) per fiscal year without written approval of the City Council or City Manager, as applicable. Extra Work may be authorized, as described below, and if authorized, will be compensated at the rates and manner set forth in this Agreement.

3.2.1 Payment of Compensation. Contractor shall submit to City a monthly itemized statement which indicates work completed and hours of Services rendered by Contractor. The statement shall describe the amount of Services and supplies provided since the initial commencement date, or since the start of the subsequent billing periods, as appropriate, through the date of the statement. City shall, within 45 days of receiving such statement, review the statement and pay all approved charges thereon.

3.2.2 Deductions. City may deduct or withhold, as applicable, from each progress payment an amount necessary to protect City from loss because of: (1) stop payment notices as allowed by state law; (2) unsatisfactory prosecution of the Services by Contractor; (3) sums representing expenses, losses, or damages as determined by the City, incurred by the City for which Contractor is liable under the Agreement; and (4) any other sums which the City is entitled to recover from Contractor under the terms of the Agreement or pursuant to state law, including Section 1727 of the California Labor Code. The failure by the City to deduct any of these sums from a progress payment shall not constitute a waiver of the City's right to such sums.

3.2.3 Reimbursement for Expenses. Contractor shall not be reimbursed for any expenses unless authorized in writing by City.

3.2.4 Extra Work. At any time during the term of this Agreement, City may request that Contractor perform Extra Work. As used herein, "Extra Work" means any work which is determined by City to be necessary for the proper completion of the Project, but which the parties did not reasonably anticipate would be necessary at the execution of this Agreement. Contractor shall not perform, nor be compensated for, Extra Work without written authorization from City's Representative.

3.3 Responsibilities of Contractor.

3.3.1 Control and Payment of Subordinates; Independent Contractor. The Services shall be performed by Contractor or under its supervision. Contractor will determine the means, methods and details of performing the Services subject to the requirements of this Agreement. City retains Contractor on an independent contractor basis and not as an employee. Contractor retains the right to perform similar or different services for others during the term of this Agreement. Any additional personnel performing the Services under this Agreement on

behalf of Contractor shall also not be employees of City and shall at all times be under Contractor's exclusive direction and control. Contractor shall pay all wages, salaries, and other amounts due such personnel in connection with their performance of Services under this Agreement and as required by law. Contractor shall be responsible for all reports and obligations respecting such additional personnel, including, but not limited to: social security taxes, income tax withholding, unemployment insurance, disability insurance, and workers' compensation insurance.

3.3.2 Schedule of Services. Contractor shall perform the Services expeditiously, within the term of this Agreement, and shall meet any other established schedules and deadlines set forth in each individual Work Order issued by the City (the "Schedule"). Contractor represents that it has the professional and technical personnel required to perform the Services in conformance with such conditions. In order to facilitate Contractor's conformance with the Schedule, City shall respond to Contractor's submittals in a timely manner. Upon request of City, Contractor shall provide a more detailed schedule of anticipated performance to meet the Schedule.

3.3.3 Conformance to Applicable Requirements. All work prepared by Contractor shall be subject to the approval of City.

3.3.4 City's Representative. The City hereby designates Clete Saunier, Public Works Director, or his or her designee, to act as its representative for the performance of this Agreement ("City's Representative"). City's Representative shall have the power to act on behalf of the City for all purposes under this Agreement except for increasing compensation. Contractor shall not accept direction or orders from any person other than the City's Representative or his or her designee.

3.3.5 Contractor's Representative. Contractor hereby designates Steve Moreno, Project Manager, or his or her designee, to act as its representative for the performance of this Agreement ("Contractor's Representative"). Contractor's Representative shall have full authority to represent and act on behalf of the Contractor for all purposes under this Agreement. The Contractor's Representative shall supervise and direct the Services, using his best skill and attention, and shall be responsible for all means, methods, techniques, sequences and procedures and for the satisfactory coordination of all portions of the Services under this Agreement.

3.3.6 Coordination of Services. Contractor agrees to work closely with City staff in the performance of Services and shall be available to City's staff, consultants and other staff at all reasonable times.

3.3.7 Standard of Care; Performance of Employees. Contractor shall perform all Services under this Agreement in a skillful and competent manner, consistent with the standards generally recognized as being employed by professionals in the same discipline in the State of California. Contractor represents and maintains that it is skilled in the professional calling necessary to perform the Services. Contractor warrants that all employees and subcontractors shall have sufficient skill and experience to perform the Services assigned to them. Finally, Contractor represents that it, its employees and subcontractors have all licenses, permits, qualifications and approvals of whatever nature that are legally required to perform the Services, including a City Business License, and that such licenses and approvals shall be maintained throughout the term of this Agreement. As provided for in the indemnification provisions of this Agreement, Contractor shall perform, at its own cost and expense and without reimbursement

from the City, any services necessary to correct errors or omissions which are caused by the Contractor's failure to comply with the standard of care provided for herein. Any employee of the Contractor or its sub-contractors who is determined by the City to be uncooperative, incompetent, a threat to the adequate or timely completion of the Project, a threat to the safety of persons or property, or any employee who fails or refuses to perform the Services in a manner acceptable to the City, shall be promptly removed from the Project by the Contractor and shall not be re-employed to perform any of the Services or to work on the Project.

3.3.8 Period of Performance and Liquidated Damages.

3.3.8.1 Contractor shall perform and complete all Services under this Agreement within the term set forth in Section 3.1.2 above ("Performance Time"). Contractor shall perform the Services in strict accordance with any completion schedule or Project milestones described in Exhibits "A" or "B" attached hereto, or which may be provided separately in writing to the Contractor. Contractor agrees that if the Services are not completed within the aforementioned Performance Time and/or pursuant to any such completion schedule or Project milestones developed pursuant to provisions of this Agreement, it is understood, acknowledged and agreed that the City will suffer damage. Pursuant to Government Code Section 53069.85, Contractor shall pay to the City as fixed and liquidated damages, and not as a penalty, the sum of One Thousand Five Hundred Dollars ($1,500.00) per day for each and every calendar day of delay beyond the Performance Time or beyond any completion schedule or Project milestones established pursuant to this Agreement.

3.3.8.2 Neither City nor Contractor shall be considered in default of this Agreement for delays in performance caused by circumstances beyond the reasonable control of the non-performing Party. For purposes of this Agreement, such circumstances include a Force Majeure Event. A Force Majeure Event shall mean an event that materially affects a Party's performance and is one or more of the following: (1) Acts of God or other natural disasters; (2) terrorism or other acts of a public enemy; (3) orders of governmental authorities (including, without limitation, unreasonable and unforeseeable delay in the issuance of permits or approvals by governmental authorities that are required for the Services); (4) strikes and other organized labor action occurring at the site and the effects thereof on the Services, only to the extent such strikes and other organized labor action are beyond the control of Contractor and its subconsultants, and to the extent the effects thereof cannot be avoided by use of replacement workers; and (5) pandemics, epidemics or quarantine restrictions. For purposes of this section, "orders of governmental authorities," includes ordinances, emergency proclamations and orders, rules to protect the public health, welfare and safety, and other actions of a public agency applicable to the Services and Agreement.

3.3.8.3 Should a Force Majeure Event occur, the non-performing Party shall, within a reasonable time of being prevented from performing, give written notice to the other Party describing the circumstances preventing continued performance and the efforts being made to resume performance of this Agreement. Force Majeure Events and/or delays, regardless of the Party responsible for the delay, shall not entitle Contractor to any additional compensation. Notwithstanding the foregoing in this section, the City may still terminate this Agreement in accordance with the termination provisions of this Agreement.

3.3.9 Disputes. Should any dispute arise respecting the true value of any work done, of any work omitted, or of any extra work which Contractor may be required to do, or respecting the size of any payment to Contractor during the performance of this Contract, Contractor shall continue to perform the Work while said dispute is decided by the City. If

Contractor disputes the City's decision, Contractor shall have such remedies as may be provided by law.

3.3.10 Laws and Regulations; Employee/Labor Certifications.

3.3.10.1 Compliance with Laws. Contractor shall keep itself fully informed of and in compliance with all local, state and federal laws, rules and regulations in any manner affecting the performance of the Project or the Services, including all Cal/OSHA requirements, and shall give all notices required by law. Contractor shall be liable for all violations of such laws and regulations in connection with Services. If the Contractor performs any work knowing it to be contrary to such laws, rules and regulations and without giving written notice to the City, Contractor shall be solely responsible for all costs arising therefrom. City is a public entity of the State of California subject to certain provisions of the Health & Safety Code, Government Code, Public Contract Code, and Labor Code of the State. It is stipulated and agreed that all provisions of the law applicable to the public contracts of a municipality are a part of this Agreement to the same extent as though set forth herein and will be complied with. These include but are not limited to the payment of prevailing wages, the stipulation that eight (8) hours' labor shall constitute a legal day's work and that no worker shall be permitted to work in excess of eight (8) hours during any one calendar day except as permitted by law. Contractor shall defend, indemnify and hold City, its officials, directors, officers, employees and agents free and harmless, pursuant to the indemnification provisions of this Agreement, from any claim or liability arising out of any failure or alleged failure to comply with such laws, rules or regulations.

3.3.10.2 Employment Eligibility; Contractor. By executing this Agreement, Contractor verifies that it fully complies with all requirements and restrictions of state and federal law respecting the employment of undocumented aliens, including, but not limited to, the Immigration Reform and Control Act of 1986, as may be amended from time to time. Such requirements and restrictions include, but are not limited to, examination and retention of documentation confirming the identity and immigration status of each employee of the Contractor. Contractor also verifies that it has not committed a violation of any such law within the five (5) years immediately preceding the date of execution of this Agreement, and shall not violate any such law at any time during the term of the Agreement. Contractor shall avoid any violation of any such law during the term of this Agreement by participating in an electronic verification of work authorization program operated by the United States Department of Homeland Security, by participating in an equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, or by some other legally acceptable method. Contractor shall maintain records of each such verification, and shall make them available to the City or its representatives for inspection and copy at any time during normal business hours. The City shall not be responsible for any costs or expenses related to Contractor's compliance with the requirements provided for in Section 3.3.10 or any of its sub-sections.

3.3.10.3 Employment Eligibility; Subcontractors, Sub-subcontractors and Consultants. To the same extent and under the same conditions as Contractor, Contractor shall require all of its subcontractors, sub-subcontractors and consultants performing any work relating to the Project or this Agreement to make the same verifications and comply with all requirements and restrictions provided for in Section 3.3.10.1.

3.3.10.4 Employment Eligibility; Failure to Comply. Each person executing this Agreement on behalf of Contractor verifies that they are a duly authorized officer of Contractor, and understands that any of the following shall be grounds for the City to terminate

the Agreement for cause: (1) failure of Contractor or its subcontractors, sub-subcontractors or consultants to meet any of the requirements provided for in Sections 3.3.10.1 or 3.3.10.2; (2) any misrepresentation or material omission concerning compliance with such requirements (including in those verifications provided to the Contractor under Section 3.3.10.2); or (3) failure to immediately remove from the Project any person found not to be in compliance with such requirements.

3.3.10.5 Equal Opportunity Employment. Contractor represents that it is an equal opportunity employer and it shall not discriminate against any subcontractor, employee or applicant for employment because of race, religion, color, national origin, handicap, ancestry, sex or age. Such non-discrimination shall include, but not be limited to, all activities related to initial employment, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff or termination. Contractor shall also comply with all relevant provisions of City's Minority Business Enterprise program, Affirmative Action Plan or other related programs or guidelines currently in effect or hereinafter enacted.

3.3.10.6 Air Quality. Contractor must fully comply with all applicable laws, rules and regulations in furnishing or using equipment and/or providing services, including, but not limited to, emissions limits and permitting requirements imposed by the California Air Resources Board (CARB). Contractor shall specifically be aware of the CARB limits and requirements' application to "portable equipment", which definition is considered by CARB to include any item of equipment with a fuel-powered engine. Contractor shall indemnify City against any fines or penalties imposed by CARB or any other governmental or regulatory agency for violations of applicable laws, rules and/or regulations by Contractor, its subcontractors, or others for whom Contractor is responsible under its indemnity obligations provided for in this Agreement.

3.3.10.7 Water Quality.

(A) To the extent applicable, Contractor's Services must account for, and fully comply with, all local, state and federal laws, rules and regulations that may impact water quality compliance, including, without limitation, all applicable provisions of the Federal Water Pollution Control Act (33 U.S.C. §§ 1300); the California Porter-Cologne Water Quality Control Act (Cal Water Code §§ 13000-14950); laws, rules and regulations of the Environmental Protection Agency, the State Water Resources Control Board and the Colorado River Regional Water Quality Control Board; the City's ordinances regulating discharges of storm water; and any and all regulations, policies, or permits issued pursuant to any such authority regulating the discharge of pollutants, as that term is used in the Porter-Cologne Water Quality Control Act, to any ground or surface water in the State.

(B) Liability for Non-Compliance. Failure to comply with the laws, regulations and policies described in this Section is a violation of law that may subject Contractor or City to penalties, fines, or additional regulatory requirements. Contractor shall defend, indemnify and hold the City, its directors, officials, officers, employees, volunteers and agents free and harmless, pursuant to the indemnification provisions of this Agreement, from and against any and all fines, penalties, claims or other regulatory requirements imposed as a result of Contractor's non-compliance with the laws, regulations and policies described in this Section, unless such non-compliance is the result of the sole established negligence, willful misconduct or active negligence of the City, its officials, officers, agents, employees or authorized volunteers.

(C) Training. In addition to any other standard of care requirements set forth in this Agreement, Contractor warrants that all employees and

subcontractors shall have sufficient skill and experience to perform the Services assigned to them without impacting water quality in violation of the laws, regulations and policies described in this Section. Contractor further warrants that it, its employees and subcontractors will receive adequate training, as determined by City, regarding the requirements of the laws, regulations and policies described in this Section as they may relate to the Services provided under this Agreement. Upon request, City will provide Contractor with a list of training programs that meet the requirements of this paragraph.

3.3.11 Insurance.

3.3.11.1 Time for Compliance. Contractor shall not commence Services under this Agreement until it has provided evidence satisfactory to the City that it has secured all insurance required under this Section. In addition, Contractor shall not allow any subcontractor to commence work on any subcontract until it has provided evidence satisfactory to the City that the subcontractor has secured all insurance required under this Section.

3.3.11.2 Minimum Requirements. Contractor shall, at its expense, procure and maintain for the duration of the Agreement insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the Agreement by the Contractor, its agents, representatives, employees or subcontractors. Contractor shall also require all of its subcontractors to procure and maintain the same insurance for the duration of the Agreement. Such insurance shall meet at least the following minimum levels of coverage:

(A) Minimum Scope of Insurance. Coverage shall be at least as broad as the latest version of the following: (1) *General Liability*: Insurance Services Office Commercial General Liability coverage (occurrence form CG 0001); (2) *Automobile Liability*: Insurance Services Office Business Auto Coverage form number CA 0001, code 1 (any auto); and (3) *Workers' Compensation and Employer's Liability*: Workers' Compensation insurance as required by the State of California and Employer's Liability Insurance. The policy shall not contain any exclusion contrary to the Agreement, including but not limited to endorsements or provisions limiting coverage for (1) contractual liability (including but not limited to ISO CG 24 26 or 21 29); or (2) cross liability for claims or suits by one insured against another.

(B) Minimum Limits of Insurance. Contractor shall maintain limits no less than: (1) *General Liability:* $1,000,000 per occurrence for bodily injury, personal injury and property damage. If Commercial General Liability Insurance or other form with general aggregate limit is used including, but not limited to, form CG 2503, either the general aggregate limit shall apply separately to this Agreement/location or the general aggregate limit shall be twice the required occurrence limit; (2) *Automobile Liability:* $1,000,000 per accident for bodily injury and property damage; and (3) *Workers' Compensation and Employer's Liability:* Workers' Compensation limits as required by the Labor Code of the State of California. Employer's Liability limits of $1,000,000 per accident for bodily injury or disease. Defense costs shall be paid in addition to the limits.

(C) Notices; Cancellation or Reduction of Coverage. At least fifteen (15) days prior to the expiration of any such policy, evidence showing that such insurance coverage has been renewed or extended shall be filed with the City. If such coverage is cancelled or materially reduced, Contractor shall, within ten (10) days after receipt of written notice of such cancellation or reduction of coverage, file with the City evidence of insurance showing that the required insurance has been reinstated or has been provided through another insurance company

or companies. In the event any policy of insurance required under this Agreement does not comply with these specifications or is canceled and not replaced, the City has the right but not the duty to obtain the insurance it deems necessary and any premium paid by the City will be promptly reimbursed by Contractor or the City may withhold amounts sufficient to pay premium from Contractor payments. In the alternative, the City may suspend or terminate this Agreement.

(D) Additional Insured. The City, its directors, officials, officers, employees, agents, and volunteers shall be named as additional insureds on Contractor's and its subcontractors' policies of commercial general liability and automobile liability insurance using the endorsements and forms specified herein or exact equivalents.

3.3.11.3 Insurance Endorsements. The insurance policies shall contain the following provisions, or Contractor shall provide endorsements on forms supplied or approved by the City to add the following provisions to the insurance policies:

(A) General Liability. The general liability policy shall include or be endorsed (amended) to state that: (1) using ISO CG forms 20 10 and 20 37, or endorsements providing the exact same coverage, the City of Santa Paula, its directors, officials, officers, employees, agents, and volunteers shall be covered as additional insured with respect to the Services or ongoing and complete operations performed by or on behalf of the Contractor, including materials, parts or equipment furnished in connection with such work; and (2) using ISO form 20 01, or endorsements providing the exact same coverage, the insurance coverage shall be primary insurance as respects the City, its directors, officials, officers, employees, agents, and volunteers, or if excess, shall stand in an unbroken chain of coverage excess of the Contractor's scheduled underlying coverage. Any excess insurance shall contain a provision that such coverage shall also apply on a primary and noncontributory basis for the benefit of the City, before the City's own primary insurance or self-insurance shall be called upon to protect it as a named insured. Any insurance or self-insurance maintained by the City, its directors, officials, officers, employees, agents, and volunteers shall be excess of the Contractor's insurance and shall not be called upon to contribute with it in any way. Notwithstanding the minimum limits set forth in Section 3.3.11.2(B), any available insurance proceeds in excess of the specified minimum limits of coverage shall be available to the parties required to be named as additional insureds pursuant to this Section 3.3.11.3(A).

(B) Automobile Liability. The automobile liability policy shall include or be endorsed (amended) to state that: (1) the City, its directors, officials, officers, employees, agents, and volunteers shall be covered as additional insureds with respect to the ownership, operation, maintenance, use, loading or unloading of any auto owned, leased, hired or borrowed by the Contractor or for which the Contractor is responsible; and (2) the insurance coverage shall be primary insurance as respects the City, its directors, officials, officers, employees, agents, and volunteers, or if excess, shall stand in an unbroken chain of coverage excess of the Contractor's scheduled underlying coverage. Any insurance or self-insurance maintained by the City, its directors, officials, officers, employees, agents, and volunteers shall be excess of the Contractor's insurance and shall not be called upon to contribute with it in any way. Notwithstanding the minimum limits set forth in Section 3.3.11.2(B), any available insurance proceeds in excess of the specified minimum limits of coverage shall be available to the parties required to be named as additional insureds pursuant to this Section 3.3.11.3(B).

(C) Workers' Compensation and Employer's Liability Coverage. The insurer shall agree to waive all rights of subrogation against the City, its directors, officials,

officers, employees, agents, and volunteers for losses paid under the terms of the insurance policy which arise from work performed by the Contractor.

(D) All Coverages. Each insurance policy required by this Agreement shall be endorsed to state that: (A) coverage shall not be suspended, voided, reduced or canceled except after thirty (30) days (10 days for nonpayment of premium) prior written notice by certified mail, return receipt requested, has been given to the City; and (B) any failure to comply with reporting or other provisions of the policies, including breaches of warranties, shall not affect coverage provided to the City, its directors, officials, officers, employees, agents, and volunteers. Any failure to comply with reporting or other provisions of the policies including breaches of warranties shall not affect coverage provided to the City, its officials, officers, employees, agents and volunteers, or any other additional insureds.

3.3.11.4 Separation of Insureds; No Special Limitations; Waiver of Subrogation. All insurance required by this Section shall contain standard separation of insureds provisions. In addition, such insurance shall not contain any special limitations on the scope of protection afforded to the City, its directors, officials, officers, employees, agents, and volunteers. All policies shall waive any right of subrogation of the insurer against the City, its officials, officers, employees, agents, and volunteers, or any other additional insureds, or shall specifically allow Contractor or others providing insurance evidence in compliance with these specifications to waive their right of recovery prior to a loss. Contractor hereby waives its own right of recovery against City, its officials, officers, employees, agents, and volunteers, or any other additional insureds, and shall require similar written express waivers and insurance clauses from each of its subcontractors.

3.3.11.5 Deductibles and Self-Insurance Retentions. Any deductibles or self-insured retentions must be declared to and approved by the City. Contractor shall guarantee that, at the option of the City, either: (1) the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects the City, its directors, officials, officers, employees, agents, and volunteers; or (2) the Contractor shall procure a bond guaranteeing payment of losses and related investigation costs, claims and administrative and defense expenses.

3.3.11.6 Subcontractor Insurance Requirements. Contractor shall not allow any subcontractors to commence work on any subcontract relating to the work under the Agreement until they have provided evidence satisfactory to the City that they have secured all insurance required under this Section. If requested by Contractor, the City may approve different scopes or minimum limits of insurance for particular subcontractors. The Contractor and the City shall be named as additional insureds on all subcontractors' policies of Commercial General Liability using ISO form 20 38, or coverage at least as broad.

3.3.11.7 Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best's rating no less than A:VIII, licensed to do business in California, and satisfactory to the City.

3.3.11.8 Verification of Coverage. Contractor shall furnish City with original certificates of insurance and endorsements effecting coverage required by this Agreement on forms satisfactory to the City. The certificates and endorsements for each insurance policy shall be signed by a person authorized by that insurer to bind coverage on its behalf, and shall be on forms provided by the City if requested. All certificates and endorsements must be received and approved by the City before work commences. The City reserves the right to require complete, certified copies of all required insurance policies, at any time.

3.3.11.9 Reporting of Claims. Contractor shall report to the City, in addition to Contractor's insurer, any and all insurance claims submitted by Contractor in connection with the Services under this Agreement.

3.3.12 Safety. Contractor shall execute and maintain its work so as to avoid injury or damage to any person or property. In carrying out its Services, the Contractor shall at all times be in compliance with all applicable local, state and federal laws, rules and regulations, and shall exercise all necessary precautions for the safety of employees appropriate to the nature of the work and the conditions under which the work is to be performed. Safety precautions as applicable shall include, but shall not be limited to: (A) adequate life protection and lifesaving equipment and procedures; (B) instructions in accident prevention for all employees and subcontractors, such as safe walkways, scaffolds, fall protection ladders, bridges, gang planks, confined space procedures, trenching and shoring, equipment and other safety devices, equipment and wearing apparel as are necessary or lawfully required to prevent accidents or injuries; and (C) adequate facilities for the proper inspection and maintenance of all safety measures.

3.3.13 Bonds.

3.3.13.1 Performance Bond. If required by law or otherwise specifically requested by City in Exhibit "D" attached hereto and incorporated herein by reference, Contractor shall execute and provide to City concurrently with this Agreement a Performance Bond in the amount of the total, not-to-exceed compensation indicated in this Agreement, and in a form provided or approved by the City. If such bond is required, no payment will be made to Contractor until it has been received and approved by the City.

3.3.13.2 Payment Bond. If required by law or otherwise specifically requested by City in Exhibit "D" attached hereto and incorporated herein by reference, Contractor shall execute and provide to City concurrently with this Agreement a Payment Bond in the amount of the total, not-to-exceed compensation indicated in this Agreement, and in a form provided or approved by the City. If such bond is required, no payment will be made to Contractor until it has been received and approved by the City.

3.3.13.3 Bond Provisions. Should, in City's sole opinion, any bond become insufficient or any surety be found to be unsatisfactory, Contractor shall renew or replace the affected bond within 10 days of receiving notice from City. In the event the surety or Contractor intends to reduce or cancel any required bond, at least thirty (30) days prior written notice shall be given to the City, and Contractor shall post acceptable replacement bonds at least ten (10) days prior to expiration of the original bonds. No further payments shall be deemed due or will be made under this Agreement until any replacement bonds required by this Section are accepted by the City. To the extent, if any, that the total compensation is increased in accordance with the Agreement, the Contractor shall, upon request of the City, cause the amount of the bonds to be increased accordingly and shall promptly deliver satisfactory evidence of such increase to the City. To the extent available, the bonds shall further provide that no change or alteration of the Agreement (including, without limitation, an increase in the total compensation, as referred to above), extensions of time, or modifications of the time, terms, or conditions of payment to the Contractor, will release the surety. If the Contractor fails to furnish any required bond, the City may terminate this Agreement for cause.

3.3.13.4 Surety Qualifications. Only bonds executed by an admitted surety insurer, as defined in Code of Civil Procedure Section 995.120, shall be accepted. The

surety must be a California-admitted surety with a current A.M. Best's rating no less than A:VIII and satisfactory to the City. If a California-admitted surety insurer issuing bonds does not meet these requirements, the insurer will be considered qualified if it is in conformance with Section 995.660 of the California Code of Civil Procedure, and proof of such is provided to the City.

3.3.14 Work Site.

3.3.14.1 Inspection Of Site. Contractor shall visit sites where Services are to be performed and shall become acquainted with all conditions affecting the Services prior to commencing the Services. Contractor shall make such examinations as it deems necessary to determine the condition of the work sites, its accessibility to materials, workmen and equipment, and to determine Contractor's ability to protect existing surface and subsurface improvements. No claim for allowances–time or money–will be allowed as to such matters after commencement of the Services.

3.3.14.2 Field Measurements. Contractor shall make field measurements, verify field conditions and shall carefully compare such field measurements and conditions and other information known to Contractor with the Contract Documents, including any plans, specifications, or scope of work before commencing Services. Errors, inconsistencies or omissions discovered shall be reported to the City immediately and prior to performing any Services or altering the condition.

3.3.15 Loss and Damage. Contractor shall be responsible for all loss and damage which may arise out of the nature of the Services agreed to herein, or from the action of the elements, or from any unforeseen difficulties which may arise or be encountered in the prosecution of the Services until the same is fully completed and accepted by City.

3.3.16 Warranty. Contractor warrants all Services under the Contract (which for purposes of this Section shall be deemed to include unauthorized work which has not been removed and any non-conforming materials incorporated into the work) to be of good quality and free from any defective or faulty material and workmanship. Contractor agrees that for a period of one year (or the period of time specified elsewhere in the Contract or in any guarantee or warranty provided by any manufacturer or supplier of equipment or materials incorporated into the work, whichever is later) after the date of final acceptance, Contractor shall within ten (10) days after being notified in writing by the City of any defect in the Services or non-conformance of the Services to the Contract, commence and prosecute with due diligence all Services necessary to fulfill the terms of the warranty at its sole cost and expense. Contractor shall act sooner as requested by the City in response to an emergency. In addition, Contractor shall, at its sole cost and expense, repair and replace any portions of the work (or work of other contractors) damaged by its defective Services or which becomes damaged in the course of repairing or replacing defective work. For any work so corrected, Contractor's obligation hereunder to correct defective work shall be reinstated for an additional one year period, commencing with the date of acceptance of such corrected work. Contractor shall perform such tests as the City may require to verify that any corrective actions, including, without limitation, redesign, repairs, and replacements comply with the requirements of the Contract. All costs associated with such corrective actions and testing, including the removal, replacement, and reinstitution of equipment and materials necessary to gain access, shall be the sole responsibility of the Contractor. All warranties and guarantees of subcontractors, suppliers and manufacturers with respect to any portion of the work, whether express or implied, are deemed to be obtained by Contractor for the benefit of the City, regardless of whether or not such warranties and guarantees have been

transferred or assigned to the City by separate agreement and Contractor agrees to enforce such warranties and guarantees, if necessary, on behalf of the City. In the event that Contractor fails to perform its obligations under this Section, or under any other warranty or guaranty under this Contract, to the reasonable satisfaction of the City, the City shall have the right to correct and replace any defective or non-conforming work and any work damaged by such work or the replacement or correction thereof at Contractor's sole expense. Contractor shall be obligated to fully reimburse the City for any expenses incurred hereunder upon demand.

3.4 Labor Code Requirements.

3.4.1 Prevailing Wages. Contractor is aware of the requirements of California Labor Code Section 1720, et seq., and 1770, et seq., as well as California Code of Regulations, Title 8, Section 16000, et seq., ("Prevailing Wage Laws"), which require the payment of prevailing wage rates and the performance of other requirements on "public works" and "maintenance" projects. If the Services are being performed as part of an applicable "public works" or "maintenance" project, as defined by the Prevailing Wage Laws, and if the total compensation is $1,000 or more, Contractor agrees to fully comply with such Prevailing Wage Laws. City shall provide Contractor with a copy of the prevailing rates of per diem wages in effect at the commencement of this Agreement. Contractor shall make copies of the prevailing rates of per diem wages for each craft, classification or type of worker needed to execute the Services available to interested parties upon request, and shall post copies at the Contractor's principal place of business and at the project site. Contractor shall defend, indemnify and hold the City, its elected officials, officers, employees and agents free and harmless from any claim or liability arising out of any failure or alleged failure to comply with the Prevailing Wage Laws. It shall be mandatory upon the Contractor and all subcontractors to comply with all California Labor Code provisions, which include but are not limited to prevailing wages (Labor Code Sections 1771, 1774 and 1775), employment of apprentices (Labor Code Section 1777.5), certified payroll records (Labor Code Sections 1771.4 and 1776), hours of labor (Labor Code Sections 1813 and 1815) and debarment of contractors and subcontractors (Labor Code Section 1777.1). The requirement to submit certified payroll records directly to the Labor Commissioner under Labor Code section 1771.4 shall not apply to work performed on a public works project that is exempt pursuant to the small project exemption specified in Labor Code Section 1771.4.

3.4.2 Registration/DIR Compliance. If the Services are being performed as part of an applicable "public works" or "maintenance" project, and if the total compensation is $15,000 or more, then pursuant to Labor Code Sections 1725.5 and 1771.1, the Contractor and all subcontractors performing such Services must be registered with the Department of Industrial Relations. Contractor shall maintain registration for the duration of the Project and require the same of any subcontractors, as applicable.

3.4.3 Registration/DIR Compliance. This Project may also be subject to compliance monitoring and enforcement by the Department of Industrial Relations. It shall be Contractor's sole responsibility to comply with all applicable registration and labor compliance requirements. Any stop orders issued by the Department of Industrial Relations against Contractor or any subcontractor that affect Contractor's performance of Services, including any delay, shall be Contractor's sole responsibility. Any delay arising out of or resulting from such stop orders shall be considered Contractor caused delay and shall not be compensable by the City. Contractor shall defend, indemnify and hold the City, its officials, officers, employees and agents free and harmless from any claim or liability arising out of stop orders issued by the Department of Industrial Relations against Contractor or any subcontractor.

3.4.4 Labor Certification. By its signature hereunder, Consultant certifies that it is aware of the provisions of Section 3700 of the California Labor Code which require every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions of that Code, and agrees to comply with such provisions before commencing the performance of the Services.

3.5 Termination of Agreement.

3.5.1 Grounds for Termination. City may, by written notice to Contractor, terminate the whole or any part of this Agreement at any time and without cause by giving written notice to Contractor of such termination, and specifying the effective date thereof, at least seven (7) days before the effective date of such termination. Upon termination, Contractor shall be compensated only for those services which have been adequately rendered to City, and Contractor shall be entitled to no further compensation. Contractor may not terminate this Agreement except for cause. The rights and remedies of the City provided in this section shall not be exclusive and are in addition to any other rights and remedies provided by law, equity or under this Agreement.

3.5.2 Effect of Termination. If this Agreement is terminated as provided herein, City may require Contractor to provide all finished or unfinished Documents and Data and other information of any kind prepared by Contractor in connection with the performance of Services under this Agreement. Contractor shall be required to provide such document and other information within fifteen (15) days of the request.

3.5.3 Additional Services. In the event this Agreement is terminated in whole or in part as provided herein, City may procure, upon such terms and in such manner as it may determine appropriate, services similar to those terminated.

3.6 Indemnification.

3.6.1 Scope of Indemnity. To the fullest extent permitted by law, Contractor shall defend, indemnify and hold the City, its officials, employees, agents and volunteers free and harmless from any and all claims, demands, causes of action, suits, actions, proceedings, costs, expenses, liability, judgments, awards, decrees, settlements, loss, damage or injury of any kind, in law or equity, regardless of whether the allegations are false, fraudulent, or groundless, to property or persons, including wrongful death, (collectively, “Claims”) in any manner arising out of, pertaining to, or incident to any acts, errors or omissions, or willful misconduct of Contractor, its officials, officers, employees, subcontractors, consultants or agents in connection with the performance of the Contractor’s Services, the Project or this Agreement, including without limitation the payment of all expert witness fees, attorneys’ fees and other related costs and expenses. Notwithstanding the foregoing, to the extent required by Civil Code section 2782, Contractor’s indemnity obligation shall not apply to such loss or damage which is caused by the sole or active negligence or willful misconduct of the City.

3.6.2 Additional Indemnity Obligations. Contractor shall defend, with counsel of City’s choosing and at Contractor’s own cost, expense and risk, any and all Claims covered by this section that may be brought or instituted against City or its officials, employees, agents and volunteers. In addition, Contractor shall pay and satisfy any judgment, award or decree that may be rendered against City or its officials, employees, agents and volunteers as part of any such claim, suit, action or other proceeding. Contractor shall also reimburse City for the cost of any settlement paid by City or its officials, employees, agents and volunteers as part of any such

claim, suit, action or other proceeding. Such reimbursement shall include payment for City's attorney's fees and costs, including expert witness fees. Contractor shall reimburse City and its officials, employees, agents and volunteers, for any and all legal expenses and costs incurred by each of them in connection therewith or in enforcing the indemnity herein provided. Contractor's obligation to indemnify shall survive expiration or termination of this Agreement, and shall not be restricted to insurance proceeds, if any, received by the City, its officials, employees, agents and volunteers.

3.7 General Provisions.

3.7.1 Accounting Records. Contractor shall maintain complete and accurate records with respect to all costs and expenses incurred under this Agreement. All such records shall be clearly identifiable. Contractor shall allow a representative of City during normal business hours to examine, audit, and make transcripts or copies of such records and any other documents created pursuant to this Agreement. Contractor shall allow inspection of all work, data, documents, proceedings, and activities related to the Agreement for a period of three (3) years from the date of final payment under this Agreement.

3.7.2 Independent Contractors and Subcontracting.

3.7.2.1 Use of Contractors. Contractor is aware of statutory and case law regarding classification of workers as independent contractors, including California Labor Code Section 2750.3 and Dynamex Operations West, Inc. v. Superior Court, 4 Cal. 5th 903 (2018). To ensure that Contractor is in compliance with the California Labor Code, Contractor shall only utilize its employees to provide the Services. Contractor may not provide the services through any independent contractor, subcontractor or subconsultant ("Subcontractor(s)") unless approved by the City as set forth in Section 3.7.2.2 below. Contractor represents and warrants that all personnel who perform the Services on Contractor's behalf are Contractor's employees, and that Contractor complies with all applicable laws, rules and regulations governing its employees, including, but not limited to, the California Labor Code, Unemployment Insurance Code and all applicable Industrial Welfare Commission Wage Orders.

3.7.2.2 Prior Approval Required. Contractor shall not use any Subcontractor to provide the Services, or any portion of the work required by this Agreement, without prior written approval of City. In the event that City authorizes Contractor to use a Subcontractor, Contractor shall enter into a written agreement with the Subcontractor, which must include all provisions of the Agreement, including a restriction on the Subcontractor's use of further independent contractors, subcontractors or subconsultants without the City's prior written consent.

3.7.3 Delivery of Notices. All notices permitted or required under this Agreement shall be given to the respective parties at the following address, or at such other address as the respective parties may provide in writing for this purpose:

Contractor:

Sam Hill & Sons, Inc.
2627 Beene Road
Ventura, CA 93003
Attn: Spencer Hill, Secretary

City:

City of Santa Paula
PO Box 569
Santa Paula, CA 93061
Attn: Clete Saunier, Public Works Director

Such notice shall be deemed made when personally delivered or when mailed, forty-eight (48) hours after deposit in the U.S. Mail, first class postage prepaid and addressed to the party at its applicable address. Actual notice shall be deemed adequate notice on the date actual notice occurred, regardless of the method of service.

3.7.4 Governing Law; Government Code Claim Compliance. This Agreement shall be governed by the laws of the State of California. Venue shall be in Ventura County. In addition to any and all contract requirements pertaining to notices of and requests for compensation or payment for extra work, disputed work, claims and/or changed conditions, Contractor must comply with the claim procedures set forth in Government Code sections 900 et seq. prior to filing any lawsuit against the City. Such Government Code claims and any subsequent lawsuit based upon the Government Code claims shall be limited to those matters that remain unresolved after all procedures pertaining to extra work, disputed work, claims, and/or changed conditions have been followed by Contractor. If no such Government Code claim is submitted, or if any prerequisite contractual requirements are not otherwise satisfied as specified herein, Contractor shall be barred from bringing and maintaining a valid lawsuit against the City.

3.7.5 Attorneys' Fees. If either Party commences an action against the other party, either legal, administrative or otherwise, arising out of or in connection with this Agreement, the prevailing party in such litigation shall be entitled to have and recover from the losing party reasonable attorneys' fees and all other costs of such action.

3.7.6 Time of Essence. Time is of the essence for each and every provision of this Agreement.

3.7.7 City's Right to Employ Other Contractors. City reserves right to employ other contractors in connection with this Project.

3.7.8 Successors and Assigns. This Agreement shall be binding on the successors and assigns of the parties.

3.7.9 Assignment or Transfer. Contractor shall not assign, hypothecate or transfer, either directly or by operation of law, this Agreement or any interest herein without the prior written consent of the City. Any attempt to do so shall be null and void, and any assignees, hypothecates or transferees shall acquire no right or interest by reason of such attempted assignment, hypothecation or transfer.

3.7.10 Construction; References; Captions. Since the Parties or their agents have participated fully in the preparation of this Agreement, the language of this Agreement shall be construed simply, according to its fair meaning, and not strictly for or against any Party. Any term referencing time, days or period for performance shall be deemed calendar days and not work days. All references to Contractor include all personnel, employees, agents, and subcontractors of Contractor, except as otherwise specified in this Agreement. All references to City include its elected officials, officers, employees, agents, and volunteers except as otherwise specified in this Agreement. The captions of the various articles and paragraphs are for convenience and ease

of reference only, and do not define, limit, augment, or describe the scope, content or intent of this Agreement.

3.7.11 Amendment; Modification. No supplement, modification or amendment of this Agreement shall be binding unless executed in writing and signed by both Parties.

3.7.12 Waiver. No waiver of any default shall constitute a waiver of any other default or breach, whether of the same or other covenant or condition. No waiver, benefit, privilege, or service voluntarily given or performed by a Party shall give the other Party any contractual rights by custom, estoppel or otherwise.

3.7.13 No Third Party Beneficiaries. Except to the extent expressly provided for in Section 3.5.7, there are no intended third party beneficiaries of any right or obligation assumed by the Parties.

3.7.14 Invalidity; Severability. If any portion of this Agreement is declared invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions shall continue in full force and effect.

3.7.15 Prohibited Interests. Contractor maintains and warrants that it has not employed nor retained any company or person, other than a bona fide employee working solely for Contractor, to solicit or secure this Agreement. Further, Contractor warrants that it has not paid nor has it agreed to pay any company or person, other than a bona fide employee working solely for Contractor, any fee, commission, percentage, brokerage fee, gift or other consideration contingent upon or resulting from the award or making of this Agreement. Contractor further agrees to file, or shall cause its employees or subcontractors to file, a Statement of Economic Interest with the City's Filing Officer as required under state law in the performance of the Services. For breach or violation of this warranty, City shall have the right to rescind this Agreement without liability. For the term of this Agreement, no member, officer or employee of City, during the term of his or her service with City, shall have any direct interest in this Agreement, or obtain any present or anticipated material benefit arising therefrom.

3.7.16 Cooperation; Further Acts. The Parties shall fully cooperate with one another, and shall take any additional acts or sign any additional documents as may be necessary, appropriate or convenient to attain the purposes of this Agreement.

3.7.17 Authority to Enter Agreement. Contractor has all requisite power and authority to conduct its business and to execute, deliver, and perform the Agreement. Each Party warrants that the individuals who have signed this Agreement have the legal power, right, and authority to make this Agreement and bind each respective Party.

3.7.18 Counterparts. This Agreement may be signed in counterparts, each of which shall constitute an original.

3.7.19 Entire Agreement. This Agreement contains the entire Agreement of the parties with respect to the subject matter hereof, and supersedes all prior negotiations, understandings or agreements. This Agreement may only be modified by a writing signed by both parties.

3.8 Federal Provisions.

FEMA financial assistance may be used to fund all or a portion of this Agreement. The Contractor shall comply with all federal requirements including, but not limited to, the following: 2 C.F.R. Part 200 – Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, which is expressly incorporated herein by reference, and Federal Contract Provisions attached hereto as Exhibit "E" and incorporated herein by reference. Subcontracts, if any, shall contain a provision making them subject to all of the provisions stipulated in the Agreement, including but not limited to, 2 C.F.R. Part 200 and the Federal Contract Provisions. With respect to any conflict between such federal requirements and the terms of this contract and/or the provisions of state law and except as otherwise required under federal law or regulation, the more stringent requirement shall control.

[SIGNATURES NEXT PAGE]

SIGNATURE PAGE FOR MAINTENANCE SERVICES AGREEMENT BETWEEN THE CITY OF SANTA PAULA AND SAM HILL & SONS, INC.

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the date first written above.

CITY OF SANTA PAULA

Approved By:

_____
Dan Singer,
City Manager

Approved as to Form:

_____
Monica Castillo,
City Attorney

Attested By:

_____
Julie Latshaw,
City Clerk

SAM HILL & SONS, INC.

[If Corporation, TWO SIGNATURES, President OR Vice President AND Secretary OR Treasurer REQUIRED]

By: _____

Its: _____

Printed Name: _____

By: _____

Its: _____

Printed Name: _____

_____
Contractor's License Number and Classification

_____
DIR Registration Number

EXHIBIT "A"

SCOPE OF SERVICES

[DUE TO PAGE VOLUME, THIS EXHIBIT IS INTENTIONALLY OMITTED FROM THE BOARD PACKET. A COPY OF THE EXHIBIT IS AVAILABLE AT THE CITY CLERK'S OFFICE]

EXHIBIT "B"

WORK ORDER

City of Santa Paula 970 Ventura Street / P.O. Box 569, Santa Paula, CA 93061 / (805) 933-4212

MAINTENANCE WORK ORDER # XX

Issued under **MAINTENANCE AGREEMENT FOR SERVICES**, dated _____

Project Name: XXXXX
Project Number:
Contractor Name:
Vendor Number:
Contract Number:
Account Number: XXX-X-XXXX-XXX
Date Prepared:

Description of Services to be performed by Contractor under this Work Order:

The city of Santa Paula authorizes the Contractor (_____) to _____ . Please see attached proposal dated _____ (exhibit A)

Time for Completion:

The Contractor shall complete on _____.

Cost Estimate:

Work Order No.XX will not exceed $_____ and will be expensed to XXX-5-XXXX-XXX.This project shall be completed on a time and materials basis in accordance with the Standard Maintenance Agreement for Services dated _____.

CONSULTANT/CONTRACTOR

_____ _____
Contractor Date

_____ _____
Date

Recommended/Approved By:

_____ _____
Clete Saunier, Date

Public Works Director

_____ _____
Dan Singer Date

City Manager

_____ _____
Christy Ramirez, Date

Finance Director

EXHIBIT "C"

COMPENSATION

SAM HILL & SONS, INC.
GENERAL ENGINEERING CONTRACTOR
P.O. BOX 5670, VENTURA, CALIFORNIA 93005
PHONE (805) 644-6278 · FAX (805) 644-2813

6. Rate Schedule

Please see **Exhibit C** for the rate sheet for standard our equipment & personnel both hourly and daily rates. Rate Schedule cannot be provided for subcontractors, this would depend on the scope of the individual project and would be determined by the subcontractor on a project-by-project basis.

Other Rates & Charges not List in Exhibit C

Mobilization (Hourly Rate)	$ 160.00
Material Markup (%)	15%
Subcontractor Markup (%)	15%
Tax Rate per City of Santa Paula	8.25%

Attachments (See Exhibit H)

Attachment 2 – Designation of Subcontractors, Suppliers, and Vendors Form
Attachment 3 – Registration with California Department of Industrial Relations Form
Attachment 4 – Bidders Violation of Law/Safety Questionnaire Form
Attachment 5 – Non-Collusion Declaration Form
Attachment 6 – Certification of Non-Discrimination by Contracts Form
Attachment 7 – Statement Acknowledging Penal and Civil Penalties Concerning the Contractors Licensing Laws

Contact Information:

Primary:
24/7 Emergency Service Line: 805-797-1043
Main Office Line: 805-644-6278

Secondary:
Kevin Jaquez: 805-432-5723

Backup:
Steven Moreno: 805-665-0898
Kevin Jaquez: 805-432-5723
Ron Hill: 805-432-5732
Spencer Hill: 805-797-1086

[continued next page]

SAM HILL & SONS, INC.
P.O. BOX 5670
VENTURA, CA 93005
License No. 648594
Phone: (805) 644-6278
Fax: (805) 644-2813
Website: samhillandsons.com

OPERATED EQUIPMENT RATES

Effective 07/01/23 thru 06/30/24

•• CAT 374 Excavator	$	532.00	per hour
•• Hitachi 470 Excavator	$	417.00	per hour
•• Hitachi 380 Excavator	$	364.00	per hour
•• CAT 336 Excavator	$	362.00	per hour
•• CAT 321 Excavator	$	267.00	per hour
•• CAT 314 Offset Excavator	$	232.00	per hour
• CAT 303.5 CR Mini-Excavator	$	188.00	per hour
Compaction Wheel (330/336)	$	57.00	per hour
Compaction Wheel (321)	$	55.00	per hour
Compaction Wheel (314)	$	50.00	per hour
• Case 580/590 Extendahoe (Backhoe/Loader)	$	188.00	per hour
Compaction Wheel (580/590 Extendahoe)	$	30.00	per hour
• Extendahoe w/Paving Box	$	224.00	per hour
• Extendahoe w/Allied Hoe-Pak	$	212.00	per hour
• Extendahoe w/Auger	$	212.00	per hour
• Extendahoe w/Hy-Ram	$	271.00	per hour
• CAT 299 Track Loader w/Hoe or Loader	$	188.00	per hour
• CAT 299 Track Loader w/Hy-Ram	$	232.00	per hour
• CAT 299 Track Loader w/Cold Planer (Asphalt Grinder)	$	242.00	per hour
•• CAT 950M Loader (4 cu.yd.)	$	347.00	per hour
•• CAT 938K Loader (side dump)	$	288.00	per hour
•• CAT 930K Loader (side dump)	$	218.00	per hour
• CAT 112F Motorgrader	$	176.00	per hour
• Hansen Semi-End Dump	$	148.00	per hour
• 50 Ton Lowbed (move-on/off)	$	160.00	per hour
• 50 Ton Lowbed (Green Load)	$	175.00	per hour
• 50 Ton Lowbed (Bonus Purple)	$	185.00	per hour
Permit (Lowbed)	$	105.00	each way
• 2000 Gallon Water Truck	$	156.00	per hour
• Vac Truck*	$	322.00	per hour
• Mechanics Crane Truck	$	216.00	per hour
• Gang Truck w/Tools	$	60.00	per hour
• Foreman Pickup	$	40.00	per hour
Foreman	$	128.00	per hour
Operator	$	122.00	per hour
Laborer	$	98.00	per hour

TERMS:

- Hourly labor and equipment rentals are subject to a four (4) hour minimum.
- Jobs requiring 40hr Certificates for hazardous waste are subject to a rate change.
- Above rates include all applicable taxes, overhead and profit.
- * Excludes Dump Fees and Water Charges

- Standard rates apply to first 8hrs each day (M-F, non-Holidays). After, Overtime applies as follows:	Operators	$	52.00	per hour
	Laborers	$	44.00	per hour

- Due to rising costs, fuel surcharges will be added to Equipment rates as identified at right:	•• - **Add 20% Fuel Surcharge**
	• - **Add 10% Fuel Surcharge**

SAM HILL & SONS, INC.
P.O. BOX 5670
VENTURA, CA 93005
License No. 648594
Phone: (805) 644-6278
Fax: (805) 644-2813
Website: samhillandsons.com

BARE RENTAL EQUIPMENT RATES

Effective 07/01/23 thru 06/30/24

•• CAT 374 Excavator	$ 3,280.00	daily
•• Hitachi 470 Excavator	$ 2,360.00	daily
•• Hitachi 380 Excavator	$ 1,936.00	daily
•• CAT 336 Excavator	$ 1,920.00	daily
•• CAT 321 Excavator	$ 1,160.00	daily
•• CAT 314 Offset Excavator	$ 880.00	daily
• CAT 303.5 CR Mini-Excavator	$ 528.00	daily
Compaction Wheel (330/336)	$ 456.00	daily
Compaction Wheel (321)	$ 440.00	daily
Compaction Wheel (314)	$ 400.00	daily
• Case 580/590 Extendahoe (Backhoe/Loader)	$ 528.00	daily
Compaction Wheel (580/590 Extendahoe)	$ 240.00	daily
• CAT 299 Track Loader	$ 528.00	daily
•• CAT 950M Loader (4 cu.yd.)	$ 1,800.00	daily
•• CAT 938K Loader (4 cu.yd.)	$ 1,280.00	daily
•• CAT 930K Loader (side dump)	$ 768.00	daily
• CAT 112F Motorgrader	$ 432.00	daily
• CAT CB24B Asphalt Roller	$ 368.00	daily
• Asphalt Roller (Double Drum Walk Behind)	$ 304.00	daily
• Dump Truck ('Bobtail' - 6 cu.yd.)	$ 544.00	daily
• Dump Truck (10 Wheeler)	$ 704.00	daily
• Mechanics Crane Truck	$ 736.00	daily
Dump Trailer	$ 104.00	daily
• 2000 Gallon Water Truck	$ 464.00	daily
• Vac Truck*	$ 1,600.00	daily
500 Gallon Water-Pull Tank (Water Buffalo)	$ 200.00	daily
Air Compressor with Tools	$ 360.00	daily
Pierce Arrow Pneumatic Mole (Pneuma-Gopher)	$ 330.00	daily
Lincoln 200 Amp Arc Welder	$ 176.00	daily
2500 Generator	$ 55.00	daily
3" Pump w/Suction hose & 25' Discharge hose	$ 104.00	daily
Vibratory Plate	$ 176.00	daily
Jumping Jack Compactor (Whacker)	$ 176.00	daily
Arrow Board	$ 152.00	daily
Light Tower	$ 136.00	daily
Manhole Blower	$ 88.00	daily
Oxygen/Gas Tester (confined space entry)	$ 80.00	daily
Hepa Vacuum (Silica Law)	$ 216.00	daily
Tri-pod w/Winch & Harness	$ 168.00	daily
Roto Hammer	$ 48.00	daily
Diamond Blade (Power Saw concrete cutting)	$ 64.00	each
Sewer Cleaning Rope Reel	$ 24.00	daily
Water Service Pulling Tool	$ 56.00	daily

TERMS:

- All equipment subject to move on and move off rates.
- Jobs requiring 40-hour certificates for hazardous waste are subject to a rate change.
- Rates include all applicable taxes, overhead and profit.
- * Excludes Dump Fees and Water Charges

- Due to rising costs, fuel surcharges will be added to Equipment rates as identified at right:	•• - Add 20% Fuel Surcharge • - Add 10% Fuel Surcharge

PERFORMANCE BOND

KNOW ALL PERSONS BY THESE PRESENTS:

THAT WHEREAS, the City of Santa Paula (hereinafter referred to as "City") has awarded to _____, (hereinafter referred to as the "Contractor") _____ an agreement for _____ (hereinafter referred to as the "Project").

WHEREAS, the work to be performed by the Contractor is more particularly set forth in the Contract Documents for the Project dated _____, (hereinafter referred to as "Contract Documents"), the terms and conditions of which are expressly incorporated herein by reference; and

WHEREAS, the Contractor is required by said Contract Documents to perform the terms thereof and to furnish a bond for the faithful performance of said Contract Documents.

NOW, THEREFORE, we, _____, the undersigned Contractor and _____ as Surety, a corporation organized and duly authorized to transact business under the laws of the State of California, are held and firmly bound unto the City in the sum of _____ DOLLARS, ($_____), said sum being not less than one hundred percent (100%) of the total amount of the Contract, for which amount well and truly to be made, we bind ourselves, our heirs, executors and administrators, successors and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH, that, if the Contractor, his or its heirs, executors, administrators, successors or assigns, shall in all things stand to and abide by, and well and truly keep and perform the covenants, conditions and agreements in the Contract Documents and any alteration thereof made as therein provided, on its part, to be kept and performed at the time and in the manner therein specified, and in all respects according to their intent and meaning; and shall faithfully fulfill all obligations including the one-year guarantee of all materials and workmanship; and shall indemnify and save harmless the City, its officers and agents, as stipulated in said Contract Documents, then this obligation shall become null and void; otherwise it shall be and remain in full force and effect.

As a condition precedent to the satisfactory completion of the Contract Documents, unless otherwise provided for in the Contract Documents, the above obligation shall hold good for a period of one (1) year after the acceptance of the work by City, during which time if Contractor shall fail to make full, complete, and satisfactory repair and replacements and totally protect the City from loss or damage resulting from or caused by defective materials or faulty workmanship, Surety shall undertake and faithfully fulfill all such obligations. The obligations of Surety hereunder shall continue so long as any obligation of Contractor remains. Nothing herein shall limit the City's rights or the Contractor or Surety's obligations under the Contract, law or equity, including, but not limited to, California Code of Civil Procedure section 337.15.

Whenever Contractor shall be, and is declared by the City to be, in default under the Contract Documents, the Surety shall remedy the default pursuant to the Contract Documents, or shall promptly, at the City's option:

(1) Take over and complete the Project in accordance with all terms and conditions in the Contract Documents; or

(2) Obtain a bid or bids for completing the Project in accordance with all terms and conditions in the Contract Documents and upon determination by Surety of the lowest responsive and responsible bidder, arrange for a Contract between such bidder, the Surety and the City, and make available as work progresses sufficient funds to pay the cost of completion of the Project, less the balance of the contract price, including other costs and damages for which Surety may be liable. The term "balance of the contract price" as used in this paragraph shall mean the total amount payable to Contractor by the City under the Contract and any modification thereto, less any amount previously paid by the City to the Contractor and any other set offs pursuant to the Contract Documents.

(3) Permit the City to complete the Project in any manner consistent with local, California and federal law and make available as work progresses sufficient funds to pay the cost of completion of the Project, less the balance of the contract price, including other costs and damages for which Surety may be liable. The term "balance of the contract price" as used in this paragraph shall mean the total amount payable to Contractor by the City under the Contract and any modification thereto, less any amount previously paid by the City to the Contractor and any other set offs pursuant to the Contract Documents.

Surety expressly agrees that the City may reject any contractor or subcontractor which may be proposed by Surety in fulfillment of its obligations in the event of default by the Contractor.

Surety shall not utilize Contractor in completing the Project nor shall Surety accept a bid from Contractor for completion of the Project if the City, when declaring the Contractor in default, notifies Surety of the City's objection to Contractor's further participation in the completion of the Project.

The Surety, for value received, hereby stipulates and agrees that no change, extension of time, alteration or addition to the terms of the Contract Documents or to the Project to be performed thereunder shall in any way affect its obligations on this bond, and it does hereby waive notice of any such change, extension of time, alteration or addition to the terms of the Contract Documents or to the Project, including but not limited to the provisions of sections 2819 and 2845 of the California Civil Code.

IN WITNESS WHEREOF, we have hereunto set our hands and seals this _____ day of _____, 20__).

(Corporate Seal)

_____
Contractor/ Principal

By_____

Title_____

(Corporate Seal)

_____
Surety

By_____
Attorney-in-Fact

Signatures of those signing for the Contractor and Surety must be notarized and evidence of corporate authority attached.

(Attach Attorney-in-Fact Certificate) Title_____

The rate of premium on this bond is _____ per thousand. The total amount of premium charges, $_____.

(The above must be filled in by corporate attorney.)

THIS IS A REQUIRED FORM

Any claims under this bond may be addressed to:

(Name and Address of Surety) _____

_____

_____

(Name and Address of Agent or Representative for service of process in California, if different from above) _____

_____

_____

(Telephone number of Surety and Agent or Representative for service of process in California) _____

_____

NOTE: A copy of the Power-of-Attorney authorizing the person signing on behalf of the Surety to do so must be attached hereto.

Notary Acknowledgment

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA
COUNTY OF _____
On _____, 20___, before me, _____, Notary Public, personally

appeared _____, who proved to me on the basis of satisfactory

evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature of Notary Public _____

OPTIONAL

Though the information below is not required by law, it may prove valuable to persons relying on the document

and could prevent fraudulent removal and reattachment of this form to another document.

CAPACITY CLAIMED BY SIGNER

☐ Individual
☐ Corporate Officer

_____
Title(s)

☐ Partner(s) ☐ Limited ☐ General
☐ Attorney-In-Fact
☐ Trustee(s)
☐ Guardian/Conservator
☐ Other:

Signer is representing:
Name Of Person(s) Or Entity(ies)

_____
_____

DESCRIPTION OF ATTACHED DOCUMENT

_____
Title or Type of Document

_____
Number of Pages

_____
Date of Document

_____
Signer(s) Other Than Named Above

PAYMENT BOND

KNOW ALL MEN BY THESE PRESENTS That

WHEREAS, the City of Santa Paula (hereinafter designated as the "City"), by action taken or a resolution passed_____, 20____has awarded to _____ hereinafter designated as the "Principal," a contract for the work described as follows:

_____ (the "Project"); and

WHEREAS, the work to be performed by the Principal is more particularly set forth in the Contract Documents for the Project dated _____ ("Contract Documents"), the terms and conditions of which are expressly incorporated by reference; and

WHEREAS, said Principal is required to furnish a bond in connection with said contract; providing that if said Principal or any of its Subcontractors shall fail to pay for any materials, provisions, provender, equipment, or other supplies used in, upon, for or about the performance of the work contracted to be done, or for any work or labor done thereon of any kind, or for amounts due under the Unemployment Insurance Code or for any amounts required to be deducted, withheld, and paid over to the Employment Development Department from the wages of employees of said Principal and its Subcontractors with respect to such work or labor the Surety on this bond will pay for the same to the extent hereinafter set forth.

NOW THEREFORE, we, the Principal and _____ as Surety, are held and firmly bound unto the City in the penal sum of _____ _____ Dollars ($_____) lawful money of the United States of America, for the payment of which sum well and truly to be made, we bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH that if said Principal, his or its subcontractors, heirs, executors, administrators, successors or assigns, shall fail to pay any of the persons named in Section 9100 of the Civil Code, fail to pay for any materials, provisions or other supplies, used in, upon, for or about the performance of the work contracted to be done, or for any work or labor thereon of any kind, or amounts due under the Unemployment Insurance Code with respect to work or labor performed under the contract, or for any amounts required to be deducted, withheld, and paid over to the Employment Development Department or Franchise Tax Board from the wages of employees of the contractor and his subcontractors pursuant to Section 18663 of the Revenue and Taxation Code, with respect to such work and labor the Surety or Sureties will pay for the same, in an amount not exceeding the sum herein above specified.

This bond shall inure to the benefit of any of the persons named in Section 9100 of the Civil Code so as to give a right of action to such persons or their assigns in any suit brought upon this bond.

It is further stipulated and agreed that the Surety on this bond shall not be exonerated or released from the obligation of this bond by any change, extension of time for performance, addition, alteration or modification in, to, or of any contract, plans, specifications, or agreement pertaining or relating to any scheme or work of improvement herein above described, or pertaining or relating to the furnishing of labor, materials, or equipment therefore, nor by any change or modification of any terms of payment or extension of the time for any payment pertaining or relating to any scheme or work of improvement herein above described, nor by any rescission or

attempted rescission of the contract, agreement or bond, nor by any conditions precedent or subsequent in the bond attempting to limit the right of recovery of claimants otherwise entitled to recover under any such contract or agreement or under the bond, nor by any fraud practiced by any person other than the claimant seeking to recover on the bond and that this bond be construed most strongly against the Surety and in favor of all persons for whose benefit such bond is given, and under no circumstances shall Surety be released from liability to those for whose benefit such bond has been given, by reason of any breach of contract between the owner or City and original contractor or on the part of any obligee named in such bond, but the sole conditions of recovery shall be that claimant is a person described in Section 9100 of the Civil Code, and has not been paid the full amount of his claim and that Surety does hereby waive notice of any such change, extension of time, addition, alteration or modification herein mentioned and the provisions of sections 2819 and 2845 of the California Civil Code.

IN WITNESS WHEREOF, we have hereunto set our hands and seals this _____ day of _____, 20__.

(Corporate Seal)_____

Contractor/ Principal

By_____

Title_____

_____

(Corporate Seal) Surety

By_____

Attorney-in-Fact

Title_____

Signatures of those signing for the Contractor and Surety must be notarized and evidence of corporate authority attached. A Power-of-Attorney authorizing the person signing on behalf of the Surety to do so much be attached hereto.

NOTE: A copy of the Power-of-Attorney authorizing the person signing on behalf of the Surety to do so must be attached hereto.

Notary Acknowledgment

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA
COUNTY OF _____
On _____, 20___, before me, _____, Notary Public, personally

appeared _____, who proved to me on the basis of satisfactory

evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature of Notary Public _____

OPTIONAL

Though the information below is not required by law, it may prove valuable to persons relying on the document

and could prevent fraudulent removal and reattachment of this form to another document.

CAPACITY CLAIMED BY SIGNER

☐ Individual
☐ Corporate Officer

_____
Title(s)

☐ Partner(s) ☐ Limited ☐ General
☐ Attorney-In-Fact
☐ Trustee(s)
☐ Guardian/Conservator
☐ Other:

Signer is representing:
Name Of Person(s) Or Entity(ies)

_____
_____

DESCRIPTION OF ATTACHED DOCUMENT

_____
Title or Type of Document

_____
Number of Pages

_____
Date of Document

_____
Signer(s) Other Than Named Above

EXHIBIT "E"

FEDERAL CONTRACT PROVISIONS

During the performance of this Agreement, Contractor shall comply with all applicable federal laws and regulations including but not limited to the federal contract provisions in this Exhibit.

1. ACCESS TO RECORDS & RECORD RETENTION (2 C.F.R. 200.336)

Contractor shall comply with 2 C.F.R. § 200.336 and provide the Federal Agency, Inspectors General, the Comptroller General of the United States, Agency, and the State of California or any of their authorized representatives access, during normal business hours, to documents, papers, books and records which are directly pertinent to this contract for the purposes of making and responding to audits, examinations, excerpts, and transcriptions. The right also includes timely and reasonable access to the Contractor's personnel for the purpose of interview and discussion related to the books and records. The Contractor agrees to permit any of the foregoing parties to reproduce by any means whatsoever or to copy excerpts and transcriptions as reasonably needed. The Contractor agrees to provide the Federal Agency or its authorized representatives access to construction or other work sites pertaining to the work being completed under the contract. In compliance with the Disaster Recovery Act of 2018, the City and Contractor acknowledge and agree that no language in this contract is intended to prohibit audits or internal review by the FEMA Administrator or the Comptroller General of the United States.

2. REQUIRED CONTRACT PROVISIONS IN ACCORDANCE WITH APPENDIX II TO PART 200 – CONTRACT PROVISIONS FOR NON-FEDERAL ENTITY CONTRACTS UNDER FEDERAL AWARDS (2 C.F.R. § 200.326)

2.1 Appendix II to Part 200 (C) – Equal Employment Opportunity: Except as otherwise provided under 41 C.F.R. Part 60, if this contract meets the definition of a "federally assisted construction contract" in 41 C.F.R. § 60-1.3, then Contractor shall comply with the following equal opportunity clause, in accordance with Executive Order 11246 of September 24, 1965 entitled "Equal Employment Opportunity," as amended by Executive Order 11375 of October 13, 1967 and implementation regulations at 41 C.F.R. Chapter 60:

2.1.1 The Contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity, or national origin. The Contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, sex, sexual orientation, gender identity, or national origin. Such action shall include, but not be limited to the following: Employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided setting forth the provisions of this nondiscrimination clause.

2.1.2 The Contractor will, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, or national origin.

2.1.3 The Contractor will not discharge or in any other manner discriminate

against any employee or applicant for employment because such employee or applicant has inquired about, discussed, or disclosed the compensation of the employee or applicant or another employee or applicant. This provision shall not apply to instances in which an employee who has access to the compensation information of other employees or applicants as a part of such employee's essential job functions discloses the compensation of such other employees or applicants to individuals who do not otherwise have access to such information, unless such disclosure is in response to a formal complaint or charge, in furtherance of an investigation, proceeding, hearing, or action, including an investigation conducted by the employer, or is consistent with the Contractor's legal duty to furnish information.

2.1.4 The Contractor will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice to be provided advising the said labor union or workers' representatives of the Contractor's commitments under this section, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

2.1.5 The Contractor will comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.

2.1.6 The Contractor will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the administering agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.

2.1.7 In the event of the Contractor's noncompliance with the nondiscrimination clauses of this contract or with any of the said rules, regulations, or orders, this contract may be canceled, terminated, or suspended in whole or in part and the Contractor may be declared ineligible for further Government contracts or federally assisted construction contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.

2.1.8 The Contractor will include the portion of the sentence immediately preceding paragraph (i) and the provisions of paragraphs (i) through (vii) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The Contractor will take such action with respect to any subcontract or purchase order as the administering agency may direct as a means of enforcing such provisions, including sanctions for noncompliance:

Provided*,* however, that in the event a Contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the administering agency, the Contractor may request the United States to enter into such litigation to protect the interests of the United States.

The applicant further agrees that it will be bound by the above equal opportunity clause with respect to its own employment practices when it participates in federally assisted construction work: *Provided,* That if the applicant so participating is a State or local government, the above

equal opportunity clause is not applicable to any agency, instrumentality or subdivision of such government which does not participate in work on or under the contract.

The applicant agrees that it will assist and cooperate actively with the administering agency and the Secretary of Labor in obtaining the compliance of contractors and subcontractors with the equal opportunity clause and the rules, regulations, and relevant orders of the Secretary of Labor, that it will furnish the administering agency and the Secretary of Labor such information as they may require for the supervision of such compliance, and that it will otherwise assist the administering agency in the discharge of the agency's primary responsibility for securing compliance.

The applicant further agrees that it will refrain from entering into any contract or contract modification subject to Executive Order 11246 of September 24, 1965, with a contractor debarred from, or who has not demonstrated eligibility for, Government contracts and federally assisted construction contracts pursuant to the Executive Order and will carry out such sanctions and penalties for violation of the equal opportunity clause as may be imposed upon contractors and subcontractors by the administering agency or the Secretary of Labor pursuant to Part II, Subpart D of the Executive Order. In addition, the applicant agrees that if it fails or refuses to comply with these undertakings, the administering agency may take any or all of the following actions: Cancel, terminate, or suspend in whole or in part this grant (contract, loan, insurance, guarantee); refrain from extending any further assistance to the applicant under the program with respect to which the failure or refund occurred until satisfactory assurance of future compliance has been received from such applicant; and refer the case to the Department of Justice for appropriate legal proceedings.

2.2 Appendix II to Part 200 (G) – Clean Air Act and Federal Water Pollution Control Act: If this contract is in excess of $150,000, Contractor shall comply with the following:

2.2.1 Pursuant to the Clean Air Act, (1) Contractor agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act, as amended, 42 U.S.C. § 7401 et seq., (2) Contractor agrees to report each violation to the City and understands and agrees that the City will, in turn, report each violation as required to assure notification to the Federal awarding agency and the appropriate Environmental Protection Agency Regional Office, and (3) Contractor agrees to include these requirements in each subcontract exceeding $150,000.

2.2.2 Pursuant to the Federal Water Pollution Control Act, (1) Contractor agrees to comply with all applicable standards, orders or regulations issued pursuant to the Federal Water Pollution Control Act, as amended, 33 U.S.C. 1251 et seq., (2) Contractor agrees to report each violation to the City and understands and agrees that the City will, in turn, report each violation as required to assure notification to the Federal awarding agency and the appropriate Environmental Protection Agency Regional Office, and (3) Contractor agrees to include these requirements in each subcontract exceeding $150,000.

2.3 Appendix II to Part 200 (H) – Debarment and Suspension. This contract is a covered transaction for purposes of 2 C.F.R. pt. 180 and 2 C.F.R. pt. 3000. As such Contractor is required to verify that none of the Contractor, its principals (defined at 2 C.F.R. § 180.995), or its affiliates (defined at 2 C.F.R. § 180.905) are excluded (defined at 2 C.F.R. § 180.940) or disqualified (defined at 2 C.F.R. § 180.935). Contractor must comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C and must include a requirement to comply with these regulations in any lower tier covered transaction it enters into. This certification is a material representation of fact relied upon by City. If it is later determined that Contractor did not comply

with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C, in addition to remedies available to the City, the Federal Government may pursue available remedies, including but not limited to suspension and/or debarment. Contractor warrants that it is not debarred, suspended, or otherwise excluded from or ineligible for participation in any federal programs. Contractor also agrees to verify that all subcontractors performing work under this contract are not debarred, disqualified, or otherwise prohibited from participation in accordance with the requirements above. Contractor further agrees to notify the City in writing immediately if Contractor or its subcontractors are not in compliance during the term of this contract.

2.4 Appendix II to Part 200 (I) – Byrd Anti-Lobbying Act. Contractors that apply or bid for an award exceeding $100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the recipient who in turn will forward the certification(s) to the awarding agency.

2.5 Procurement of Recovered Materials. In the performance of this contract, Contractor shall make maximum use of products containing recovered materials that are EPA-designated items unless the product cannot be acquired: competitively within a timeframe providing for compliance with the contract performance schedule; meeting contract performance requirements; or at a reasonable price. Information about this requirement, along with the list of EPA-designate items, is available at EPA's Comprehensive Procurement Guidelines web site, https://www.epa.gov/smm/comprehensive-procurement-guideline-cpg-program. Contractor also agrees to comply with all other applicable requirements of Section 6002 of the Solid Waste Disposal Act.

3. MISCELLANEOUS PROVISIONS

3.1 The Contractor shall not use the DHS seal(s), logos, crests, or reproductions of flags or likenesses of DHS agency officials without specific FEMA preapproval.

3.2 This is an acknowledgement that FEMA financial assistance will be used to fund all or a portion of this contract. The Contractor will comply with all applicable federal law, regulations, executive orders, FEMA policies, procedures, and directives.

3.3 Contractor acknowledges that 31 U.S.C. Chapter 38 (Administrative Remedies for False Claims and Statements) applies to the Contractor's actions pertaining to this contract.

3.4 The Federal Government is not a party to this contract and is not subject to any obligations or liabilities to the City, Contractor, any subcontractors or any other party pertaining to any matter resulting from the contract.

3.5 General and administrative expenses shall be negotiated and must conform to the Cost Principles in 2 C.F.R. Part 200. Profit shall be negotiated as a separate element of the cost. To establish a fair and reasonable profit, consideration must be given to the complexity of the work to be performed, the risk borne by the Contractor, the Contractor's investment, the amount of subcontracting, the quality of its record of past performance, and industry profit rates in the surrounding geographical area for similar work. Any agreement, amendment or change order for

work performed on a time and materials basis shall include a ceiling price that Contractor exceeds at its own risk.

CITY OF SANTA PAULA
MEMORANDUM

To: Honorable Mayor and Members of the City Council

From: Clete Saunier, Public Works Director

Subject: SB 1383 GRANT APPLICATION

Date: November 15, 2023

Agenda Item: 10.E

RECOMMENDATION:

Staff recommends that the City Council:

1. Adopt Resolution 7492 authorizing the City Manager to submit applications and support documents on behalf of the City of Santa Paula for all eligible CalRecycle grants and programs.

BACKGROUND:

The City of Santa Paula has historically received State of California Department of Resources Recycling and Recovery (CalRecycle) funding through their grant and payment programs. The State of California has directed CalRecycle to fund local agencies, including the City of Santa Paula, to assist them with implementing and meeting SB 1383 organic waste reduction requirements.

ANALYSIS:

In accordance with the requirement of the CalRecycle SB 1383 Local Assistance Grant Program, the City may apply for a maximum grant amount of $75,000 as established by CalRecycle.

In order to facilitate this and future grant applications to CalRecycle, the City Council is required to adopt an authorizing resolution for the City Manager or Designee to submit an application and supporting documents to CalRecycle. The adoption of Resolution 7492 meets this requirement. This authorization shall be effective for a period of five (5) years unless rescinded by the City Council or its designee, the City Manager.

STRATEGIC PLAN:

The approval of this agenda item does not directly address the strategic goals within the City's adopted Strategic Plan.

FISCAL IMPACTS:

Upon approval of Resolution 7492, staff will submit the City's application to CalRecycle. Upon receiving funding approval from CalRecycle, staff will return to Council with a budget allocation request for revenues and expenditures in the amount of the grant award up to a maximum amount of $75,000.

OPTIONS:

The Council has the following available alternative options to Staff's recommendations:

1. Do not adopt Resolution 7492 authorizing the City Manager to submit application(s) and support documents for all CalRecycle grants for which the City of Santa Paula is eligible. This action would disqualify the City of Santa Paula from receiving SB 1383 Local Assistance Grant funding.

ATTACHMENTS:

EXHIBIT A - Resolution No. 7492.pdf

EXHIBIT A

RESOLUTION NO. 7492

RESOLUTION NO. 7492

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTA PAULA AUTHORIZING SUBMITTAL OF APPLICATION(S) FOR ALL CALRECYCLE GRANTS FOR WHICH THE CITY OF SANTA PAULA IS ELIGIBLE

The City Council of the City of Santa Paula does resolve as follows:

SECTION 1: The City Council finds and declares as follows:

A. Public Resources Code sections 48000 et seq. authorize the Department of Resources Recycling and Recovery (CalRecycle) to administer various grant programs (grants) in furtherance of the State of California's (state) efforts to reduce, recycle and reuse solid waste generated in the state thereby preserving landfill capacity and protecting public health and safety and the environment; and

B. In furtherance of this authority CalRecycle is required to establish procedures governing the application, awarding, and management of the grants; and

C. CalRecycle grant application procedures require, among other things, an applicant's governing body to declare by resolution certain authorizations related to the administration of CalRecycle grants.

SECTION 2: The City Council of the City of Santa Paula hereby authorizes the City Manager of the City of Santa Paula, on behalf of the City of Santa Paula, to submit an application(s) to CalRecycle for all grants for which the City of Santa Paula is eligible; and

SECTION 3: The City Manager or designee is hereby authorized and empowered to execute in the name of the City of Santa Paula all grant documents, including but not limited to, applications, agreements, amendments, and requests for payment, necessary to secure grant funds and implement the approved grant project; and

SECTION 4: These authorizations are effective for five (5) years from the date of adoption of this resolution.

PASSED, APPROVED and ADOPTED by the City Council of the city of Santa Paula on this 15th day of November, 2023.

_____

Andy Sobel, Mayor

ATTEST:

Julie Latshaw, City Clerk

APPROVED AS TO FORM:

Monica Castillo, City Attorney

APPROVED AS TO CONTENT:

Dan Singer, City Manager

CITY OF SANTA PAULA
MEMORANDUM

To: Honorable Mayor and Members of the City Council

From: Clete Saunier, Public Works Director

Subject: WASTEWATER COLLECTION SYSTEM CHLORIDE SOURCE EVALUATION

Date: November 15, 2023

Agenda Item: 11.A

RECOMMENDATION:

Staff recommends that the City Council:

1. Receive and file the Wastewater Collection System Chloride Source Evaluation; and
2. Authorize staff to proceed with one of the three options addressed in this report:
    a. Option 1: Pause the AWTF bid process and continue the Chloride Study;
    b. Option 2: Conduct the AWTF bid process as currently designed and stop the Chloride Study; or
    c. Option 3: Pause the AWTF bid process while concurrently conducting a Design Refinement Study and the Chloride Study.

Presented by:
Eileen Shields, PE, MKN & Associates
Clete J. Saunier, Public Works Director

BACKGROUND:

The Water Recycling Facility (WRF) was completed in 2010 and operates under a permit from the Los Angeles Regional Water Quality Control Board (LARWQCB) to discharge treated wastewater. The permit was amended in May 2022 (Waste Discharge Requirements R4-2018-0022-A1). The permit requires that chloride concentration in the effluent discharge be less than 110 milligrams per liter (mg/L) to meet a groundwater quality objective of 110 mg/L. Historically, the discharge exceeded this limit and the City received a Cease and Desist Order (CDO) for the WRF in February 2018 (CDO R4-2018-0023-A1, amended in May 2022) requiring the discharge be brought into compliance. The CDO allows ten years for the City to achieve full compliance with the effluent chloride limit by February 8, 2028.

Over the last few years, chloride concentrations at the WRF had been dropping near, and in some cases below, the 110 mg/L concentration requirement. Figure 1 (attached) presents a chart showing approximately 10 years of chloride concentrations in the WRF treated effluent between January 2012 and September 2022. A best-fit linear trendline with R^2 correlation and the chloride limit are plotted on the graph. As shown, the trendline indicates effluent chloride

concentrations consistently decreased between 2012 and 2020. Since 2020, some monthly averages have been below the permit limit. However, monthly average chlorides were above 110 mg/L for the last three months in 2022. More recent data for 2023 is discussed in the next section.

The City has been preparing to construct the Advanced Water Treatment Facility (AWTF) to meet chloride limits at an anticipated capital cost of over $20 Million and an anticipated operating and maintenance cost of over $1 Million per year. It is important to understand whether the long-term trend of decreasing chloride concentrations in WRF effluent is likely to continue or if future concentrations cannot predictably stay below the effluent limit. This trend could affect the need, or at a minimum, the design criteria for the AWTF.

In November 2022, City staff presented the Wastewater System Collection System Chloride Source Evaluation Technical Memorandum (TM). The TM summarized a study conducted by the City, Ventura Regional Sanitation District (VRSD), and MKN. The objective of the study was to evaluate concentrations of chloride contributed by different areas of Santa Paula's wastewater collection system in an attempt to identify potential sources, consider potential source control measures, and estimate whether the downward trend in chloride concentration is likely to continue. While the sampling program could not confirm the cause of reduction in chloride levels, it indicated wastewater collection system discharges will drive WRF effluent chloride concentrations. Collection system samples were routinely above 100 mg/L and some were above 110 mg/L, the current WRF chloride limit. City Council directed staff to request an extension to the interim milestones of the CDO from LARWQCB staff to continue studying the collection system chloride levels and evaluate the potential for the WRF to meet the chloride limits without the AWTF Project. LARWQCB staff did not approve this request but did state that penalties for missing interim milestones was discretionary.

At the February 15, 2023 City Council meeting, City Council received an update on the wastewater chloride source study, considered options moving forward, and directed staff to develop a Chloride Source Identification Study to determine if high chloride dischargers could be identified and explore chloride reduction strategies with an estimated cost of $130,000 - $200,000. At the May 2, 2023 meeting, City Council received a report presenting the proposed scope of work for the Chloride Source Identification Study, and authorized the City Manager to reallocate budget within existing contracts with MKN and LWA and execute a purchase order with VRSD to develop the Study. The Study included the following:

- Review existing information and develop initial load estimates
- Develop Monitoring Plan
- Inventory commercial and industrial users
- Perform chloride and flow monitoring
- Quantify chlorides sources
- Identify chloride control strategies
- Prepare report to summarize all work described above

The total budget was $130,873 and the schedule anticipated approximately nine months for completion. This Staff Report summarizes the results of this Study.

ANALYSIS:

Chloride Study Summary

The draft Santa Paula Chloride Source Evaluation was issued by Larry Walker Associates (LWA) on November 3, 2023 (attached as Exhibit A). As described above, an initial effort to identify influent sources of chloride to the Santa Paula Water Reclamation Facility (WRF) was conducted between April and September 2022. Chloride concentration was measured at 18 sites in the collection system. The results were used in February 2023 to calculate an initial mass balance, which indicated that potential chloride sources within Santa Paula likely included self-regenerating water softeners, the water supply, normal residential water use, and commercial sources.

The next step for source identification was to sample chloride concentration and measure flow at strategic locations throughout the City. Nine sites were identified based on their locations downstream of potential chloride sources, including older and newer residential areas, industrial areas, commercial areas, and the Santa Paula airport (reference Figure 2 attached).

At each site, chloride concentration, specific conductance, and total dissolved solid concentrations were sampled on June 23, June 26, and June 28, 2023. Flow was also measured at the sampling sites from June 22 through July 4, 2023.

A mass balance organized by geographic location was created using the sampling results. The major chloride contributors identified were:

- Central Santa Paula on W Harvard Blvd, downstream of a medical facility and commercial and residential areas (Site 19, 55% of the influent load),
- Western Santa Paula, downstream of industrial and residential areas (west of Peck Road, 26%), and
- Downstream of central Santa Paula on Acacia Road, downstream of residential areas and some industry (Site 7, 10%).

The other sites contribute less than 4% of the influent chloride load each. Possible contributing sources within the identified areas include domestic wastewater, and commercial wastewater.

The Study did identify focus areas for future chloride control strategies. To identify entities that could reduce chloride discharges, the City's chloride source investigation would benefit from another round of sampling focusing on the areas identified in this sampling effort. Based on the results, significant chloride sources appear to be upstream of Site 19, within western Santa Paula, or upstream of Site 7.

The Chloride Study recommends additional sampling at five sites: four within the tributary to Site 19 and one in western Santa Paula. The sites were selected based on both the areas of highest chloride loads found during the last round of sampling, and the business inventory, which looked at high water users and entities that may contribute chloride loads based on business/industry type. It is recommended that sampling at these five locations includes 24-hour composite chloride samples and flow measurements. Results from additional sampling would be used to confirm whether chloride sources can be addressed through source control efforts and identify places where these efforts should be focused.

<u>WRF Effluent Chlorides Update – Observed Trend Since February 2023 Update</u>

As previously reported, the WRF effluent chloride concentrations have generally trended downward over the last fourteen years. Figure 3 (attached) shows the average monthly effluent chloride concentrations from January 2012 through September 2023. Chlorides are

measured in the WRF effluent once per week. The limit of 110 mg/L is based on the 30-day average. Between July 2021 and September 2022, the WRF average monthly effluent chloride concentration was at or below the effluent limit of 110 mg/L for all months except one. In September 2021, it was 111 mg/L. Since October 2022, however, the effluent chloride concentration has been above 110 mg/L and ranged between 112.5 and 122 mg/L, with an average of 118 mg/L for the twelve months (Oct 2022 – Sept 2023).

Exhibit B contains charts of the same data shown in Figure 3, historical WRF average monthly effluent chloride concentrations, with added annotations for select events related to the Project. Note that due to time required for laboratory analyses and reporting, the chloride concentration data available lags behind the decisions and events noted by at least two months.

Clean Water State Revolving Fund Loan Status

The City completed an application for a low-interest loan from the Clean Water State Revolving Fund (CWSRF) in December 2020. In May 2023, the City received a draft of the financing agreement from the State. While considering undertaking the chloride study, the City confirmed that the financing agreement could be executed, while simultaneously studying chloride sources in the collection system. It was confirmed that no interest would accrue until expense reimbursement requests are submitted and fulfilled. Additionally, the loan can be used for a modified or reduced AWTF Project if the overall project scope remains consistent. At the September 6, 2023 meeting, the City Council, sitting as the Board of Directors of the Santa Paula Utility Authority, approved a resolution authorizing execution of the financing agreement for the final development and construction of the AWTF. The agreement was fully executed on October 16, 2023.

Cease-and-Desist Order Status

At the February 15, 2023 meeting, City Council approved development of the chloride study. At that meeting, staff reported the status of the CDO and noted the anticipated schedule impacts of the study. Investigating the potential to control chlorides in the collection system was recommended, though it would result in missed interim milestones. If chloride sources could be identified and reduced before reaching the WRF, it could result in a smaller AWTF or even negate the need for the Project, representing substantial savings to the City.

Table 1 summarizes the status of the CDO remedial action milestones. The City successfully completed the required remedial actions on time except bidding the AWTF, due within three months of the final funding agreement, by March 30, 2023, and selecting and awarding a contractor due by June 30, 2023.

Table 1. Summary of Santa Paula WRF CDO Remedial Actions, Dates, and Status

Action	CDO Milestone Date	Status
Report: Effectiveness of SRWS Buyback Program	5/1/2018	Complete
Report: Groundwater Chloride Investigation and Well Protection Workplan	8/1/2018	Complete
Report: Final Design Report for AAWTF	3/15/22	Complete

Complete regulatory requirements, including CEQA	10/15/22	Complete
Bid AWTF: Complete & release Bid Package	w/in 3 mo. of Final Funding Agreement, by 3/30/23	*pending*
Select & Award Contract for construction of AWTF	6/30/23	*pending*
Complete AWTF Construction	w/in 24 mo of Final Funding Agreement, by 12/30/24	*pending*
Full compliance with chloride limit	ASAP by 2/8/28	*pending*

Table 2 summarizes the CDO interim effluent limits. The City has met each interim effluent limit to date and has been below the current effluent limit, 1,983 pounds per day (lbs/day) since May 2020.

Table 2. Summary of Santa Paula WRF CDO Interim Chloride Effluent Limits, Dates, and Status

Effluent Limit (Monthly Average)	**Equivalent Concentration (mg/L)[1]**	**Deadline**	**Status**
2,479 lbs/day	148	Feb 8, 2018	Complete
2,231 lbs/day	134	Feb 8, 2020	Complete
1,983 lbs/day	118	Feb 8, 2021	Complete
1,983 lbs/day	118	July 1, 2022	Complete
110 mg/L	NA	Mar 30, 2025	*Pending*
110 mg/L	NA	Feb 8, 2027	*Pending*

Notes:[1]Equivalent concentration for mass effluent limit based on an average day flow of 2.0 million gallons per day (MGD).

The next step for compliance with the CDO will be to prepare and submit a letter to the LARWQCB regarding progress with the funding agreement, the chloride study, and the City's next steps.

Options for Next Steps:

At this time, the following are the main options for City Council's consideration:

Option 1: Pause the AWTF bid process and continue the Chloride Study : Perform additional sampling as recommended in the attached draft Chloride Source Identification Study. The next portion of the Study is anticipated to take six to eight months, depending on sampling and field coordination and laboratory turn-around. The cost is estimated at $40,000 – 50,000, and all but approximately $15,000 can be reallocated from existing contracted services with LWA and MKN. The $15,000 would cover the field work, sampling, and laboratory analyses required.

This option assumes the AWTF Project bidding would remain on hold.

The advantage is the potential to save money preparing bidding documents and moving

forward with the AWTF Project. The Chloride Study would continue and there is a possibility that one or more controllable chloride source will be identified and the City will determine that the AWTF Project can be smaller or not needed. There is not enough information at this time to determine how likely this may be.

The disadvantage is the additional time lost in making progress on the AWTF. A controllable source or sources of chlorides within the collection system may not be found. Additional chloride sources could be added or chloride concentrations in the source water could increase in the future. Specific causes of the recent increase in chlorides have not been confirmed at this time. The City is under a Cease and Desist Order from the LARWQCB to comply with the chloride limit at the WRF by February 8, 2028. Additionally, interim milestones associated with bidding and awarding the Project have already been missed. This option adds a minimum of six to eight months to the schedule.

Option 2: Conduct the AWTF bid process as currently designed and stop the Chloride Study Advance the 95% AWTF Project design to final design and prepare construction documents for release to the prequalified contractors. This option assumes the Chloride Source Identification Study would end. It is estimated that the Project bidding documents could be finalized in approximately three to four months. Work includes integrating the final requirements from the State per the Clean Water State Revolving Fund Loan, obtaining final review and approval from City Building Department. Bids could be advertised as soon as March 2024. The cost to advance from 95% to final construction documents, bid phase services, and construction phase services has already been contracted with MKN.

The advantage to this option is there is no added delay in progressing the AWTF. Assuming approximately five months to bid and award a contract, and eighteen months for construction and startup, the AWTF could be operational by February 2026.

The disadvantage is the potential that the AWTF is overdesigned, since the design criteria was selected in April/May 2020 (3.5 years ago), based on the historical water quality available at the time, potentially resulting in a higher construction cost and higher operational costs. Additionally, primarily due to the delay for completing the financing agreement, a significant amount of time has passed since the process design was prepared and there may be advances in treatment technologies or alternative designs that are worth considering. The general reductions in chlorides could allow for different solutions that were previously ruled out.

Option 3: Pause the AWTF bid process while concurrently conducting a Design Refinement Study and the Chloride Study (**recommended**): This option would move the AWTF Project forward, with an initial study of the design criteria and re-examination of alternatives. The study would consist of an analysis of the costs, benefits, and risks of reducing the design criteria for the AWTF based on more recent data and compare this option to moving forward with the existing design. The study would also include a review of current treatment technologies and/or chloride reduction solutions. The study is anticipated to take approximately four months and cost $25,000 – 30,000. The draft report would be presented to City Council in March or April 2024. The report would include options and recommendations for City Council consideration.

The chloride study would continue concurrent to the Design Refinement Study, with the next phase of sampling as recommended in the attached draft Chloride Study report and

summarized above. This work could potentially help inform a revised design and/or result in reduced future AWTF operational costs.

The main advantage of this option is making full use of the information currently available – both the additional years of WRF water quality data and current options in advanced treatment technologies – to evaluate the best fit for the City. There may be cost savings to be realized in optimizing the design.

The disadvantage is the additional time and cost for the Study. The Study will add a minimum of four months to the project schedule. If revisions to the design are desired, it could add an additional seven to ten months, depending on the results of the Study and extent of changes to the AWTF Project. Assuming the longer anticipated schedule, bidding would occur in April/May 2025 and the AWTF would be operational in November 2026, fifteen months ahead of the CDO final chloride compliance requirement.

STRATEGIC PLAN:

This action supports City Council's goal of developing options for lowering water/sewer bills for low and fixed-income residents under Section F. Community Vitality, of the two-year Strategic Plan by exploring the potential to reduce future WRF capital and operating costs for all residents.

FISCAL IMPACTS:

Option 1: If Option 1 is pursued, capital and operating costs for the AWTF could be eliminated if chloride sources can be identified and controlled such that WRF chloride concentrations stay below effluent limits, or reduced if a smaller AWTF project is needed. However, the potential to identify and control chloride sources is unknown. The cost range for Option 1, assuming the AWTF Project can be discontinued, is estimated to be approximately $40,000 – 50,000 for the Study and monitoring/lab costs.

Option 2: No fiscal impact would result from pursuing Option 2 at this time since the City has budgeted to construct the AWTF.

Option 3: If Option 3 is pursued, the AWTF Design Refinement Study and continued Chloride Study is estimated to add $65,000 – 80,000. If it is determined that a smaller AWTF Project is needed, costs are anticipated to range from $830,000 to $1.3M including the Design Refinement Study, Chloride Study, and redesign. Potential cost savings from reduced capital and operating costs are unknown. However, the current AWTF operating costs are estimated to be $1.2M. If the AWTF project can be reduced by even 25%, the annual operating costs could be reduced by a similar rate, resulting in a payback of 3 to 4 years.

OPTIONS:

The Council has the following available alternative options aside from staff's recommended options:

1. Do not authorize the City Manager to take the actions recommended above. This may result in fines from LARWQCB for not meeting chloride reduction milestones. It will also delay construction of the AWTF further, resulting in higher cost escalation.

ATTACHMENTS:

Figures 1-3.pdf
Exhibit A - Santa Paula Chloride Source Evaluation Report.pdf
Exhibit B - Santa Paula WRF Effluent Chlorides.pdf

FIGURES 1 - 3

Figure 1: Santa Paula WRF Effluent Chloride Concentrations (Jan 2012 – Dec 2022)

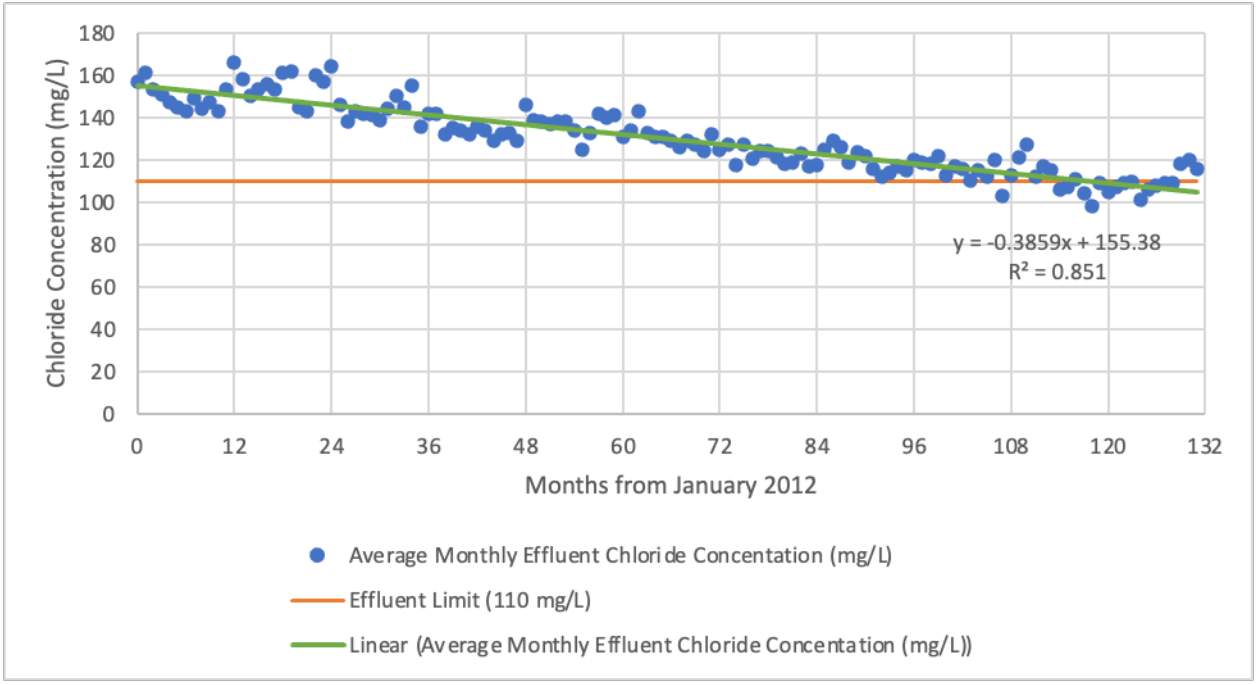


Figure 2. June - July 2023 Sampling Location Tributaries and Flow Directions

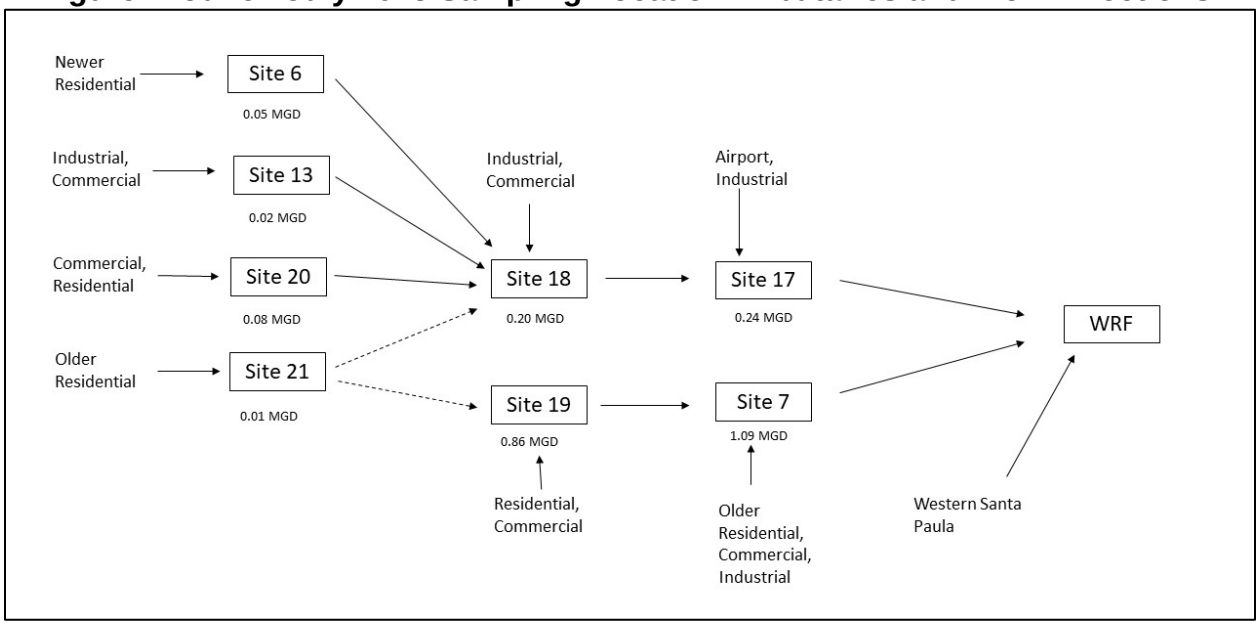


Figure 3. Historical Santa Paula Water Recycling Facility Average Monthly Effluent Chloride Concentrations (Jan 2012 – September 2023)

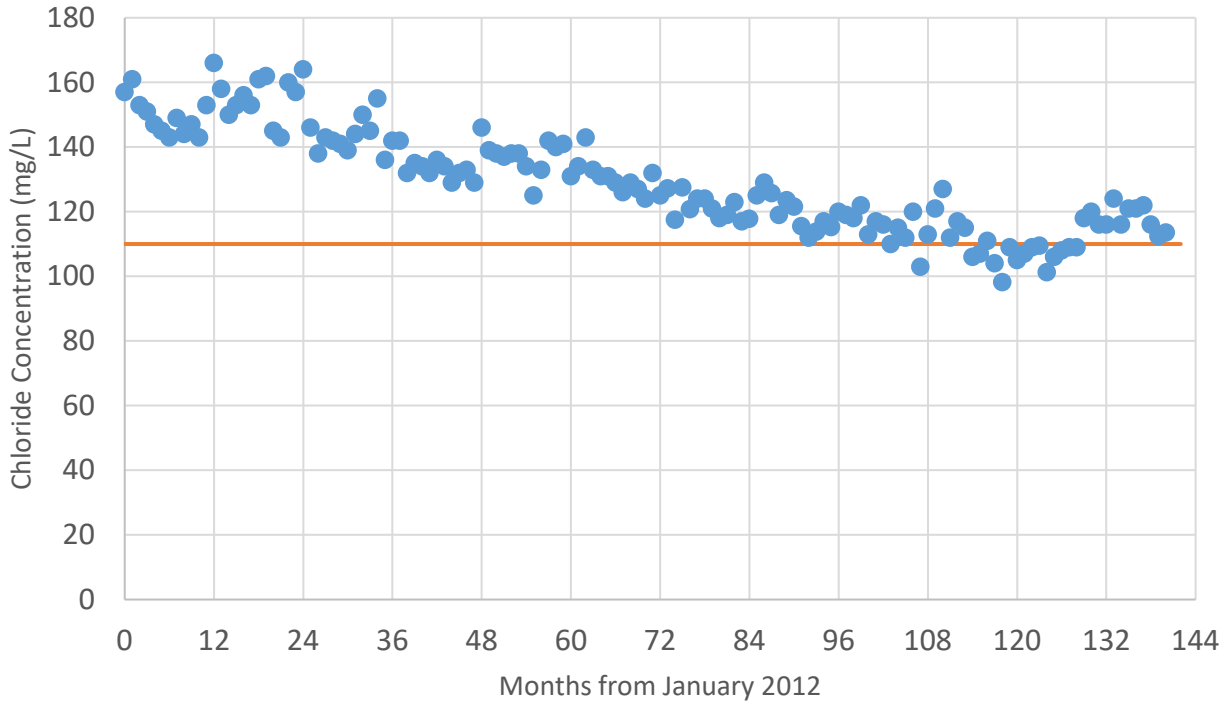


EXHIBIT A

Santa Paula Chloride Source Evaluation

Santa Paula Chloride Source Evaluation

BETSY ELZUFON

CHLOE CELNIKER

2246 Sixth Street

Berkeley, CA 94710

510.883.9873

betsye@LWA.com
chloec@LWA.com

DATE: November 3, 2023

TO: Clete Saunier, City of Santa Paula

COPY TO: Eileen Shields, MKN
Richard Jones, VRSD
Pete Chartier, VRSD

SUBJECT: **Evaluating potential sources of chloride**

DRAFT

EXECUTIVE SUMMARY

An initial effort to identify influent sources of chloride to the Santa Paula Water Reclamation Facility (WRF) was conducted between April-September 2022. Chloride concentration was measured at 18 sites in the collection system. The results were used in February 2023 to calculate an initial mass balance, which indicated that potential chloride sources within Santa Paula might be self-regenerating water softeners, the water supply, normal residential water use, and commercial sources.

The next step for the source identification was to sample chloride concentration and measure flow at strategic locations throughout the City. Nine sites were identified based on their locations downstream of potential chloride sources, including older and newer residential areas, industrial areas, commercial areas, and the Santa Paula airport.

At each site, chloride concentration, specific conductance, and total dissolved solids were sampled on June 23, June 26, and June 28, 2023. Flow was also measured at the sampling sites from June 22–July 4, 2023.

A mass balance organized by geographic location was created using the sampling results. The major chloride contributors identified were:

- Central Santa Paula on W Harvard Blvd: downstream of a medical facility and commercial and residential areas (Site 19, 55% of the influent load),

- Western Santa Paula: downstream of industrial and residential areas (west of Peck Road, 26%), and
- Downstream of central Santa Paula on Acacia Road: downstream of residential areas and some industry (Site 7, 10%).

The other sites contribute less than 4% of the influent chloride load each. Possible contributing sources within the identified areas include residential water use, commercial water use, and the water supply.

To better characterize these potentially significant sources, this evaluation would benefit from another round of sampling at medical facilities, a warehouse, a laundromat, and a shopping mall.

INTRODUCTION

This technical memorandum (TM) report is provided to the City of Santa Paula (City) to summarize the June-July 2023 chloride sampling and source investigation in an effort to identify approaches to reducing chloride discharges to the sanitary sewer and comply with the requirements of the Cease and Desist Order (CDO R4-2018-0023-A1, amended in May 2022) to the Santa Paula Water Recycling Facility (WRF).

BACKGROUND

The City has taken multiple steps to identify potential chloride sources. Between April-September 2022, chloride concentration was sampled at 18 sites throughout the City[1]. The results from this sampling effort, plus estimates of sewer flow by land use type[2], allowed for a high-level, preliminary mass balance to be created in February 2023[3]. The purpose of this initial mass balance was to identify controllable chloride sources within Santa Paula. The February 2023 mass balance results suggested that the potentially highest chloride contributors were:

- Self-regenerating water softeners (SRWS, 40% of the WRF influent chloride load). This was based on the assumption that there were 950 SRWS in Santa Paula[4], the water supply hardness was 545 mg/L[5], and the average regenerative efficiency of SRWS was 3,300 grains of hardness per pound of NaCl.
- The water supply (38%). It was assumed the water supply chloride concentration was 48 mg/L[5].

[1] Santa Paula Wastewater System Chloride Source Evaluation. MKN, November 3, 2022.
[2] Land use types researched included residential (normal use and self-regenerating water softeners), commercial, and industrial land uses, plus chloride concentrations from supply water.
[3] Santa Paula Chloride Source Evaluation. LWA, February 16, 2023.
[4] Number of SRWS based on previous estimates of SRWS in the City after implementation of the Buyback Program (2015-2018)
[5] Average from the 2018-2021 City of Santa Paula Consumer Confidence Reports.

- Normal residential use (18%, does not include the load from SRWS). It was assumed that residential water use was 55 gal/person[6] and the Santa Paula population was 30,389[7].
- Commercial sources (11%). Commercial chloride concentrations were sampled at two locations and the commercial flow was assumed to be the difference between the influent WRF flow and flow from industrial and residential sources.

Based on these results, it was recommended that a more quantitative monitoring effort be conducted. This effort would include measuring both flow and chloride concentration at strategic locations throughout the City as described below.

JUNE-JULY 2023 SAMPLING

SITE IDENTIFICATION

Identification of strategic locations to further investigate specific chloride sources throughout the City was based on the February 2023 mass balance evaluation. Sources that were identified for further investigation included the airport, older residential areas, newer residential areas to compare to older residential, and commercial areas. Nine sites were identified based on their locations downstream of potential chloride sources (see **Figure 1**). Potential chloride sources by sampling location are summarized in **Table 1**.

DRAFT

[6] https://water.ca.gov/News/News-Releases/2021/Nov-21/State-Agencies-Recommend-Indoor-Residential-Water-Use-Standard

[7] 2020 Urban Water Management Plan. MKN, July 2021.

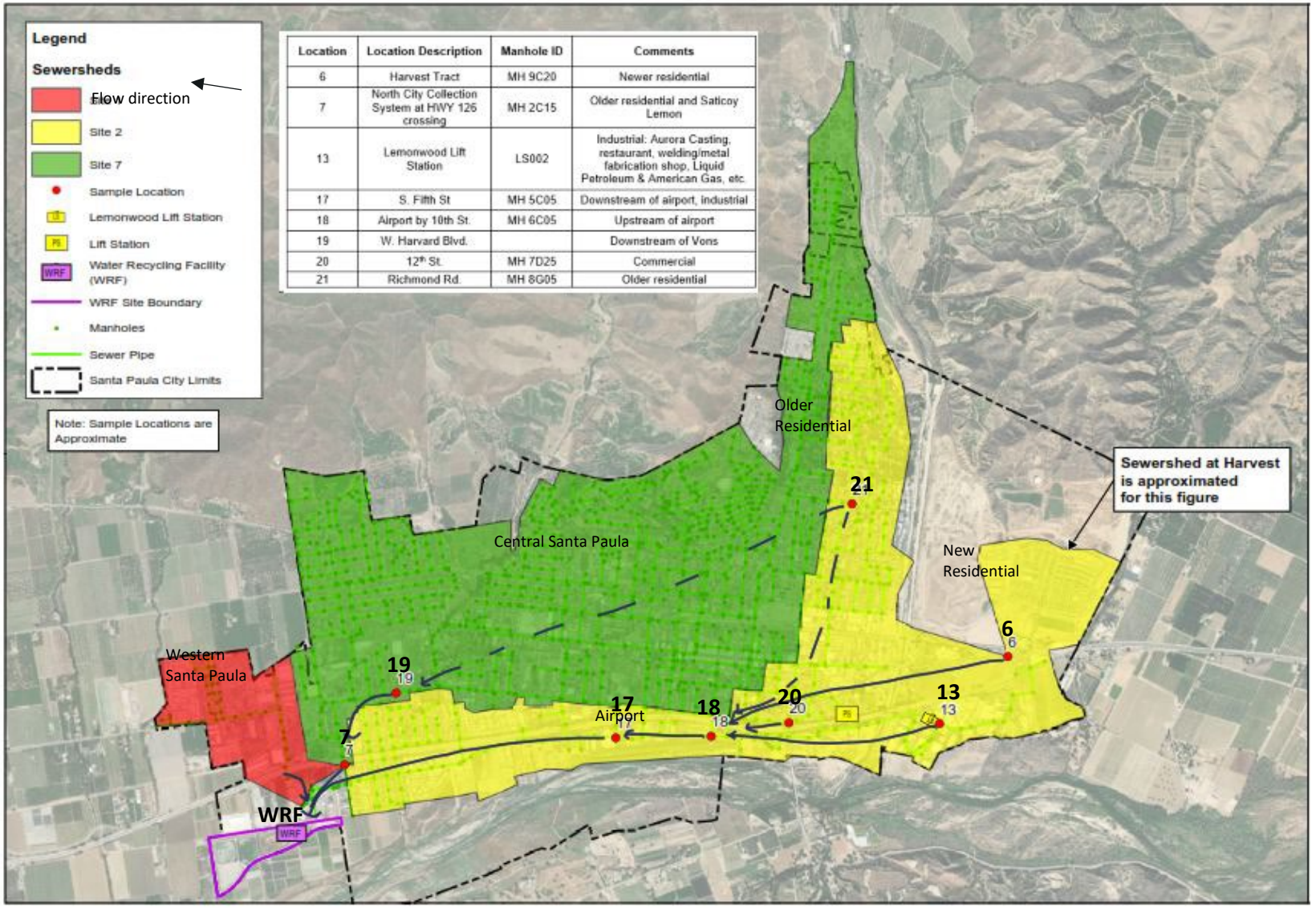


Figure 1. Map of June-July 2023 Sampling Locations in Santa Paula

Table 1. June-July 2023 Sampling Location Land Uses

Sampling Site	Land Use Types	Reason for Choosing this Location
6	Newer residential	Downstream of newer residential. The difference in chloride load between newer and older residential may be associated with SRWS use.
7	Residential, commercial, industrial	Downstream of one industrial site, a packinghouse, and older residential.
13	Industrial, commercial	Downstream of industrial area. This site is the Lemonwood Lift Station.
17	Industrial	Downstream of the airport.
18	Industrial, commercial	Upstream of the airport. The chloride load difference between Site 18 and 17 could be directly associated with the airport and confirm whether the airport is a significant source.
19	Commercial, residential	Directly downstream of a large shopping center, generally downstream from residential and commercial areas making up most of the City. Generally downstream from a medical facility.
20	Commercial, residential	Downstream of residential and commercial areas.
21	Older residential	Downstream of older residential areas.
WRF		Influent and effluent chloride concentrations were sampled three times.

SAMPLING EFFORTS

At each site, chloride concentration, specific conductance, and total dissolved solids were sampled on June 23, June 26, and June 28, 2023. Additionally, electrical conductivity was field tested. Samplers were set up to capture 24-hour composite samples at each site for each sampling day. However, due to low sewer flows, grab samples had to be used instead in some cases[8].

[8] Grab samples were used instead of 24-hour composite samples on June 23 at Sites 6, 17, 19, 20, and 21; on June 26 at Sites 6, 7, and 17; and on June 28 at Sites 6, 7, 13, and 19.

Flow was measured at the sampling sites with flow meters from June 22–July 4, 2023 (13 full days[9]). Measurements were taken at 5-minute intervals for Sites 6, 19, 20, and 21. Flow was measured at 15-minute intervals at Sites 7 and 18. Flow was measured at 5-minute intervals from June 22–27 and 15-minute intervals from June 28–July 3 for Site 17. Total daily flow was measured at the Lemonwood Lift Station for Site 13.

The sampling results are summarized in **Table 2.** The average daily flow was consistent by site between the sampling days, with Sites 21, 13 and 6 having the smallest flows.

Sites 7 and 19 consistently had the highest daily flows. Sites 7 and 19 also had high chloride concentrations compared to the other sites. Site 19 feeds into Site 7, so it's possible that Site 19 is responsible for the high chloride and flow measured at Site 7.

Chloride concentrations were elevated at Sites 13 and 18 on June 26. Similarly, Site 13 feeds into Site 18 and may be solely responsible for the elevated chloride. Chloride concentrations were also high at Site 21 on June 28. However, Site 21 had the lowest chloride concentrations of the samples taken on June 23 and June 26.

Variations in the chloride concentration samples by sampling site and date may be due to the combination of grab and composite samples taken. Grab samples were taken under low flow conditions. Grab samples represent the chloride concentration over a short time period while composite samples represent the chloride concentration averaged over a 24-hour period. Therefore, a composite sample will provide a better estimate of total chloride loads. However, grab samples will still provide useful estimates.

Table 2. Sampling Results

Site	Sample Type[1]	Chloride Concentration (mg/L)	Total Dissolved Solids (TFR, mg/L)	Average Daily Flow (MGD)
June 23, 2023				
6	G	106	1,220	0.05
7	C	193	1,450	1.11
13	C	142	1,360	0.02
17	G	116	1,200	0.24
18	C	116	1,200	0.20
19	G	271	1,420	0.86
20	G	119	1,240	0.09
21	G	103	1,190	0.01
WRF Influent[2]	C	150	1,390	---
WRF Effluent	C	117	1,240	---

[9] Flow samples for Site 6 stop in the middle of July 4, 2023, giving that site 12 full days of measurements.

Site	Sample Type[1]	Chloride Concentration (mg/L)	Total Dissolved Solids (TFR, mg/L)	Average Daily Flow (MGD)
June 26, 2023				
6	G	126	1,280	0.05
7	G	149	1,350	1.08
13	C	150	1,600	0.02
17	G	138	1,220	0.23
18	C	161	1,340	0.20
19	C	168	1,320	0.87
20	C	122	1,250	0.09
21	C	97	1,220	0.02
WRF Influent[2]	C	171	1,330	---
WRF Effluent	C	131	1,250	---
June 28, 2023				
6	G	143	1,390	0.05
7	G	207	1,460	1.09
13	G	124	1,380	0.02
17	C	104	1,250	0.25
18	C	98	1,240	0.21
19	G	158	1,300	0.84
20	C	140	1,320	0.07
21	C	261	1,520	0.01
WRF Influent[2]	C	143	1,340	---
WRF Effluent	C	115	1,260	---

1 Composite (C) or Grab (G).

2 Though the WRF Influent and Effluent samples were taken on the same day, due to residence time in the system, different flows are associated with the influent and effluent samples. There is no treatment currently at the WRF that is designed to remove chlorides.

SOURCE IDENTIFICATION

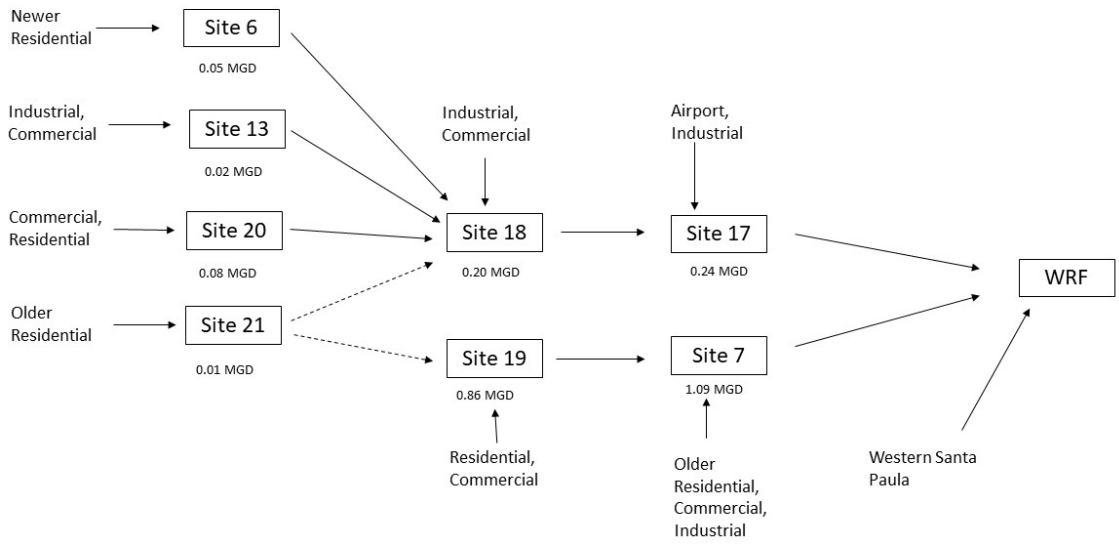
MASS BALANCE

A mass balance was created using the sampling results from the June-July 2023 sampling effort. This mass balance was designed to identify potential chloride sources by geographic location within Santa Paula[10].

The WRF provided monthly influent and effluent flow and chloride concentration measurements from January 2012 – May 2023. For the purposes of this mass balance, the 5-year influent average flow and chloride concentrations from June 2018 – May 2023 were used to reflect current WRF conditions. Chloride concentrations and flow measurements from the sampling sites were averaged over the three sampling days[11].

To determine the load contribution from each area monitored, the average chloride concentration from the samples collected was multiplied by the average flow measured for that site. Since many of the sampling locations are downstream of other sampling locations, the mass balance was calculated to only show the chloride contribution from each individual site (chloride contributions from upstream sites are removed from the load value for downstream sites). These estimated loads were compared to total influent load to estimate the percent chloride from each area.

Figure 2 shows the flow directions between each sampling site.



[10] The last mass balance identified potential sources by land use type and did not use measured flow values.
[11] June 23, 26, and 28, 2023.

Figure 2. Sampling Location Flow Directions

RESULTS

The results of the mass balance are shown in **Table 3**.

Table 3. Mass Balance by Geographic Sampling Location

Sampling Site	Avg[1] Chloride Concentration (mg/L)	Avg Flow (MGD)	Chloride Load Contribution[2] (lb/day)	Chloride Load Contribution (% of Influent Load)
6	125.0	0.05	53	2.1%
7	183.0	1.09	244	9.5%
13	138.7	0.02	23	0.9%
17	119.3	0.24	28	1.1%
18	125.0	0.20	37	1.4%
19	199.0	0.86	1,414	54.8%
20	127.0	0.08	86	3.3%
21	153.7	0.01	19	0.7%
		Total Sum	1,905	73.8%
5-Year Average WRF Influent	126.5	2.45	2,580	100%

1 The average chloride concentration is a combination of grab and composite samples for Sites 7, 13, 17, 19, 20, and 21. The averages may be affected by using both grab and composite samples. However, the purpose of the average chloride concentration is to provide a general estimate of the chloride load at each site. Future sampling efforts should use only composite samples.

2 Contribution by each individual site. Does not include chloride load contributions from upstream sites.

Load Contribution from Site 6 = Load measured at Site 6

Load Contribution from Site 7 = (Load measured at Site 7) – (Load measured at Site 19)

Load Contribution from Site 13 = Load measured at Site 13

Load Contribution from Site 17 = (Load measured at Site 17) – (Load measured at Site 18)

Load Contribution from Site 18 = (Load measured at Site 18) – (Load measured at Site 20) – (Load measured at Site 13) – (Load measured at Site 6) – ½*(Load measured at Site 21) [12]

Load Contribution from Site 19 = (Load measured at Site 19) – ½*(Load measured at Site 21)

Load Contribution from Site 20 = (Load measured at Site 20)

Load Contribution from Site 21 = Load measured at Site 21

The chloride load contributions from the sampling sites were added together to show the total sum. Ideally, the total sum and WRF influent would be equal and would represent all the

[12] The flow from Site 21 is split between Sites 19 and 18. The flow split may not be 50:50 between the two sites.

chloride loads in Santa Paula. However, western Santa Paula (west of Peck Road) was upstream from the WRF and not sampled. The load estimate for western Santa Paula was estimated as the difference in chloride load between the WRF influent and the sampling sites total sum. This estimate is shown in **Table 4**.

Table 4. Load Contribution Calculation for Western Santa Paula

Sampling Site	Chloride Load Contribution[1] (lb/day)	Chloride Load Contribution (% of Influent Load)
WRF Influent	2,580	100%
Total Sum	1,905	73.8%
Difference		
Western Santa Paula (west of Peck Road)	675	26.2%

MAJOR SOURCE CONTRIBUTORS

This mass balance indicates that major chloride contributors are most likely located in central Santa Paula on W Harvard Blvd (Site 19, 54.8% of the influent load), western Santa Paula (26.2%), and downstream of central Santa Paula (Site 7, 9.5%). The other sites contribute less than 4% of the influent chloride load each (see **Figure 3**).

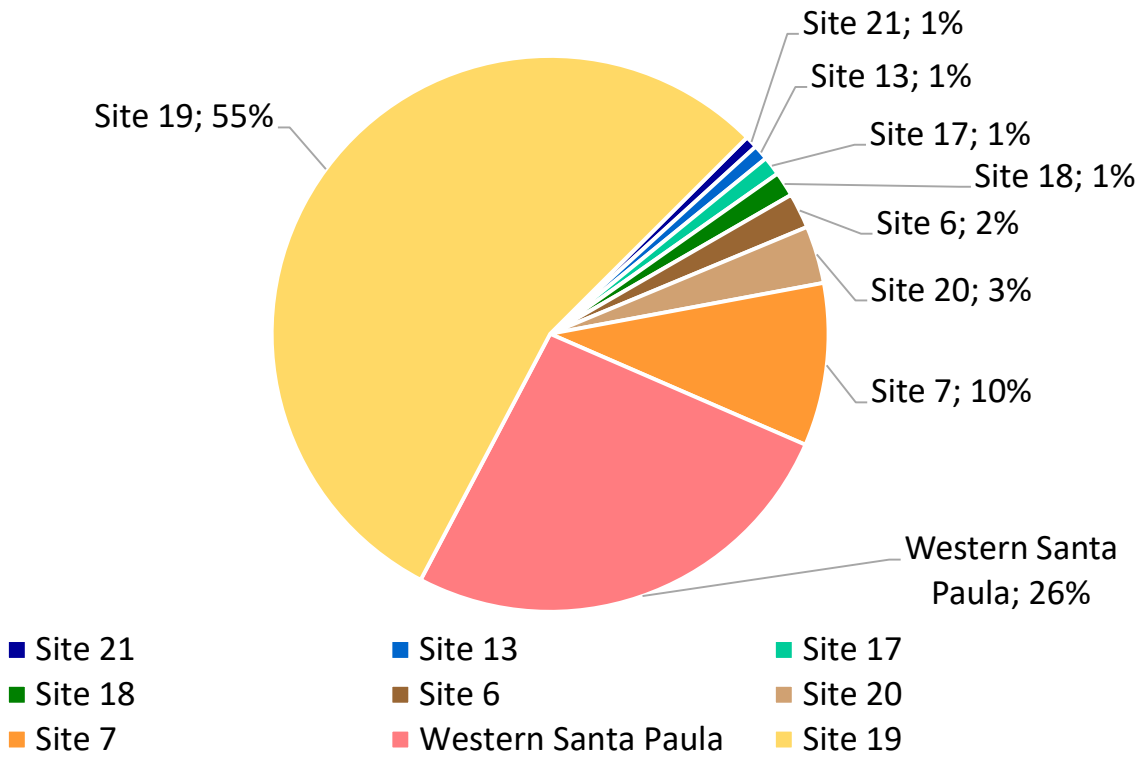
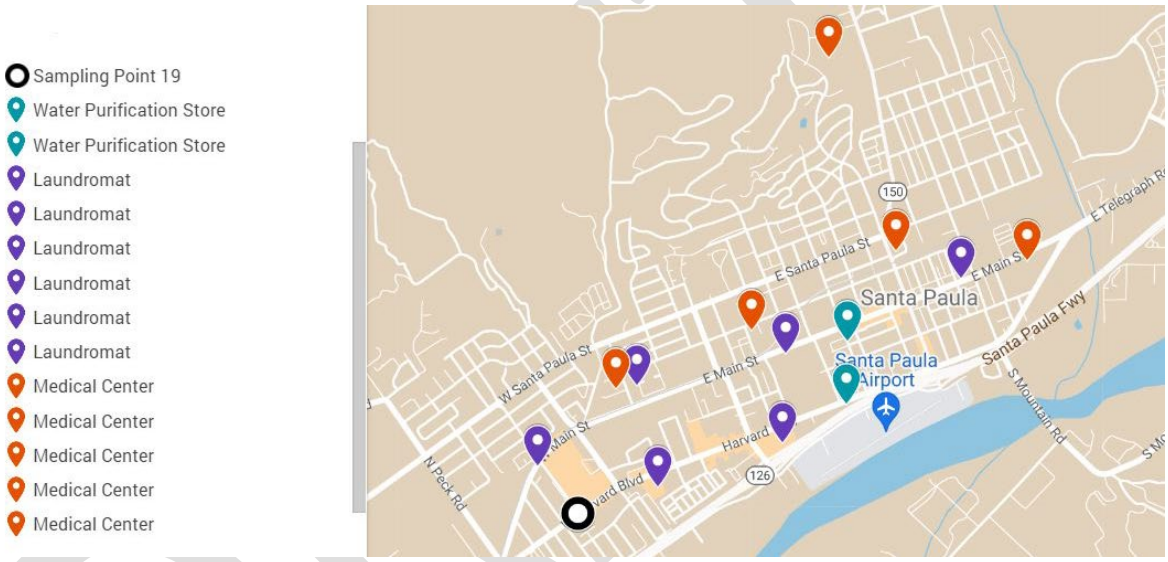


Figure 3. Chloride Load Contribution by Site

Based on review of businesses in the area and common chloride sources, possible contributing sources in central Santa Paula (upstream of Site 19) include:

- Residential water use[13]
- A medical facility[13]
- Commercial water use
- Two water purification stores
- Multiple manufacturing and construction businesses
- Multiple medical offices and clinics
- Five laundromats and dry cleaners.



Possible contributing sources in western Santa Paula include:

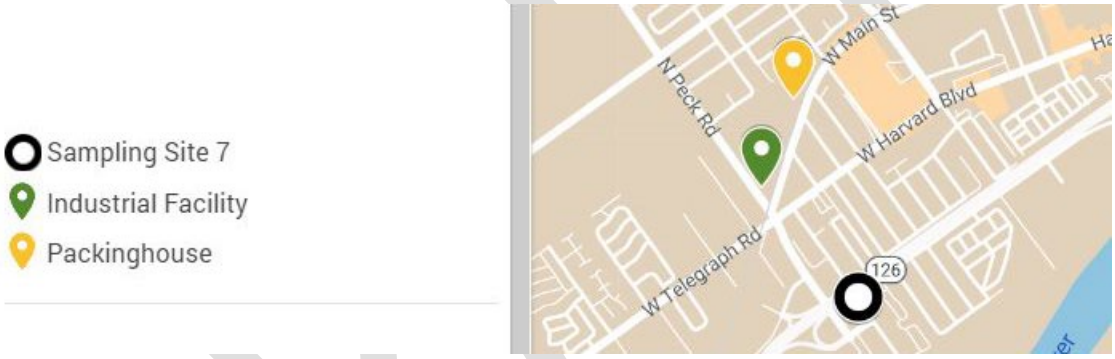
- A mobile home park[13]
- An industrial facility[13]
- One water purification store
- Multiple industry warehouses
- Residential water use

[13] The top 25 water users between January 2020-April 2023 were identified. This is a top water user.



Possible contributing sources to Site 7 include:

- Older residential water use
- An industrial facility
- A packinghouse.



Sites 7 and 19 had the highest chloride concentrations and flow measurements and are estimated to be major chloride contributors with Site 19 having the largest chloride load contribution and Site 7 the third highest.

The February 2023 mass balance suggested that the major sources might be SRWS, the water supply, residential water use, and commercial use. It was assumed that SRWS were used in older residential neighborhoods, (i.e., Site 21). However, Site 21 made up less than 1% of the influent load. Previous efforts to prohibit and remove SRWS appear to have been effective, resulting in SRWS contributing less chloride than in previous evaluations.

Water supply is considered a major chloride source based on chloride concentration in water supply averaging 48 mg/L, compared to influent chloride concentration of 126 mg/L. It would be expected that sites with the largest flows would also have larger chloride loads, as seen at Site 19.

The locations of Sites 21 and 6 were chosen because they were downstream from older and newer residential areas, respectively. Neither of these sites appear to be major chloride contributors. However, residential areas may still be significant chloride sources. Sites 7 and 19 and western Santa Paula all contain significant residential neighborhoods.

Commercial water use may also still be a significant source of chloride, as Site 19 and western Santa Paula are both downstream of commercial businesses.

The Santa Paula airport was thought to be a potential chloride source, so Sites 17 and 18 were sampled because they are downstream and upstream of the airport. The reasoning was that the chloride load difference between the two sites would be only from the airport. However, this difference was only 28 lb/day (1.1% of the influent load). The airport is no longer considered a potential chloride source.

A potential major contributor that has not been directly measured is a large medical facility. The facility is the ninth largest water user between January 2020-April 2023, and medical operating practices (e.g., sanitation and disinfection) may add chloride to the water. Site 19 is downstream of the medical facility, and has the largest chloride load. It should be noted that Site 19 is distanced from the facility, so elevated chloride loads may come from other sources.

SUMMARY AND NEXT STEPS

In summary, the areas that are most likely to include potentially controllable chloride sources include

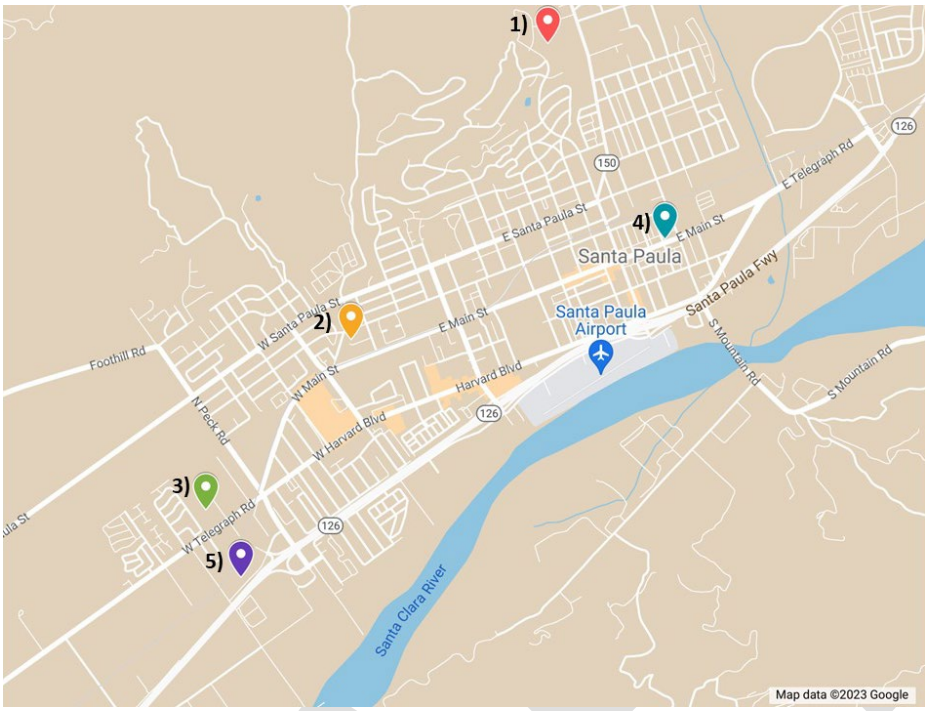
- Central Santa Paula on W Harvard Blvd: downstream of a medical facility and commercial and residential areas (Site 19, 55% of the influent load),
- Western Santa Paula: downstream of industrial and residential areas (west of Peck Road, 26%), and
- Downstream of central Santa Paula on Acacia Road: downstream of residential areas and some industry (Site 7, 10%).

It appears that the airport and SRWS are not significant chloride sources.

In order to identify specific businesses and other entities that are potentially controllable chloride sources, the City's chloride source investigation would benefit from another round of sampling focusing on the areas identified in this sampling effort. Based on the results, significant chloride sources appear to be upstream of Site 19, within western Santa Paula, or upstream of Site 7. Suggested next sampling locations, as shown in the map below, are directly downstream of:

1) A medical facility in northern Santa Paula. The flow from this facility was indirectly measured at Site 19, but no direct measurements have been taken yet.
2) A medical facility in central Santa Paula. The flow from this facility was indirectly measured at Site 19, but no direct measurements have been taken yet.
3) An industrial warehouse in western Santa Paula. The flow from this location has not been measured yet.
4) A coin laundromat. The flow from six laundromats were indirectly measured at Site 19, but no direct measurements have been taken yet.
5) A shopping mall with both a veterinary clinic and a purified water business in western Santa Paula. The flow from this location has not been measured yet.

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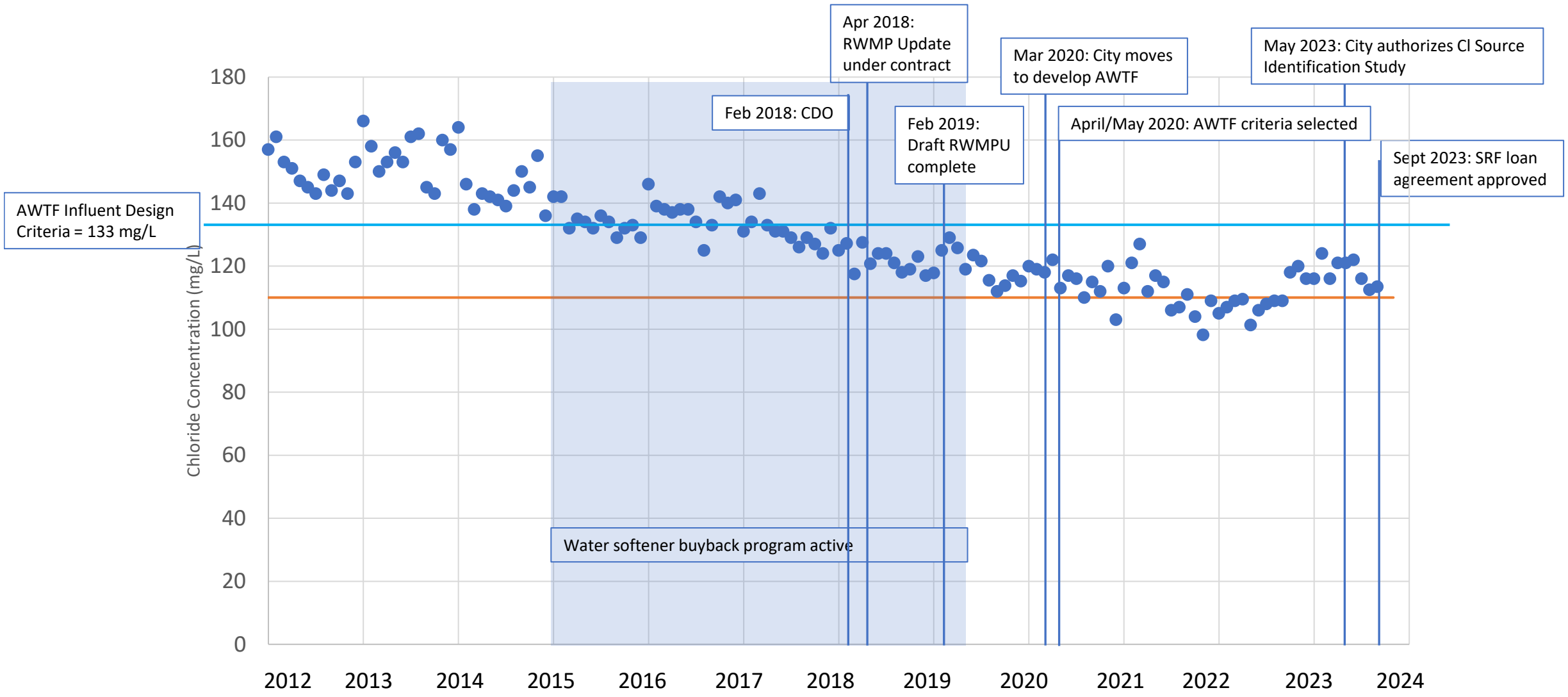
It is recommended that sampling at these five locations includes 24-hour composite chloride samples and flow measurements. Issues with potentially low flows as was seen at some locations during this sampling effort will be addressed through identification of appropriate sites where composite samples can be reliably collected. Results from additional sampling would be used to confirm whether chloride sources can be addressed through source control efforts and identify places where these efforts should be focused.

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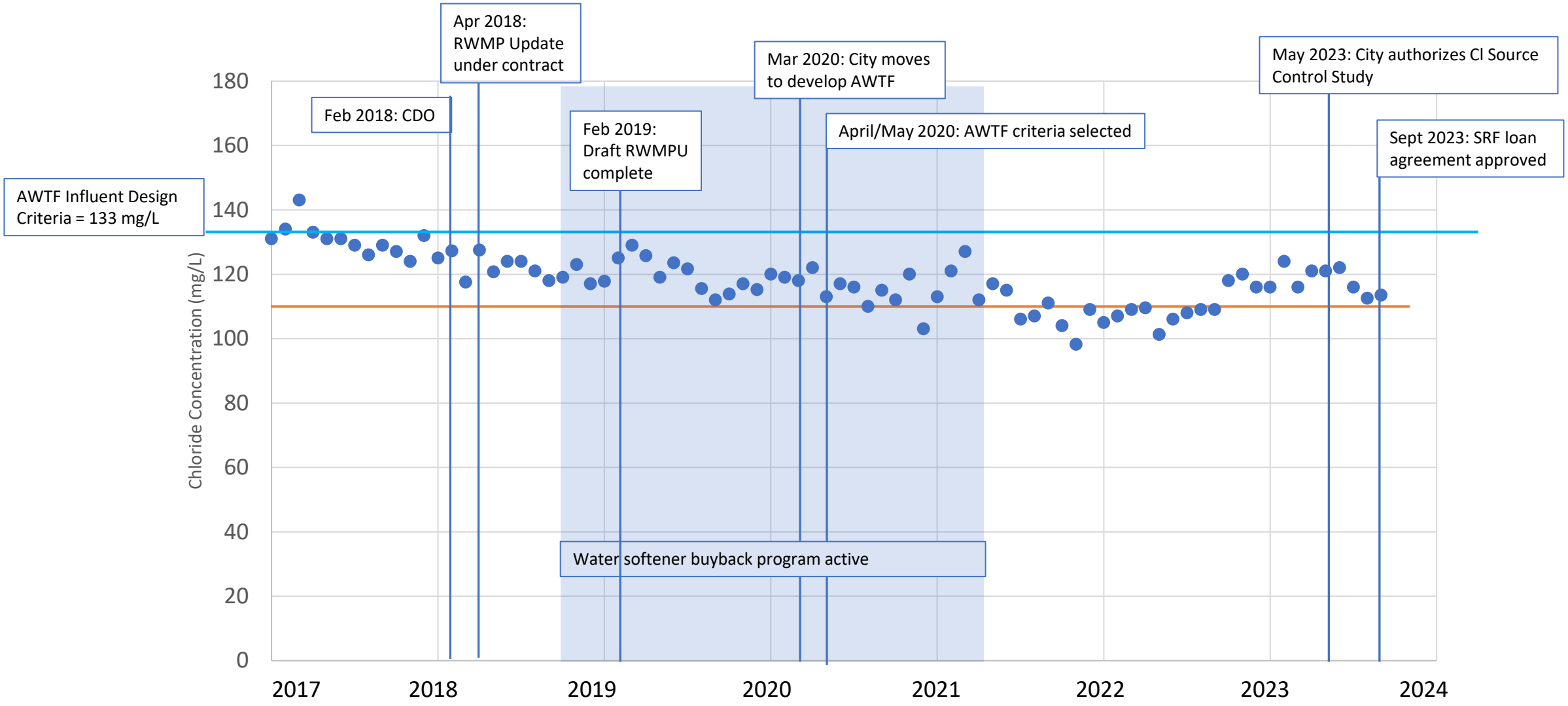
EXHIBIT B

Santa Paula WRF Effluent Chlorides

B1. Santa Paula WRF Effluent Chlorides since 2012



B2. Santa Paula WRF Effluent Chlorides since 2017



Note: Exhibit B2 displays some of the same information as Exhibit B1, but a shorter time frame (2017 to Sept 2023).

CITY OF SANTA PAULA
MEMORANDUM

To: Honorable Mayor and Members of the City Council

From: Donald Aguilar, Interim Police Chief

Subject: EXPENDITURE PLAN FOR THE FY 23/24 SUPPLEMENTAL LAW ENFORCEMENT SERVICES ACCOUNT

Date: November 15, 2023

Agenda Item: 11.B

RECOMMENDATION:

Staff recommends that the City Council approve the recommended Expenditure Plan appropriating the Supplemental Law Enforcement Services Account (SLESA) funds for the FY 2023-2024 allocation and authorize the City Manager to execute any documents necessary to accept the funding.

BACKGROUND:

A Supplemental Law Enforcement Services Account (SLESA) has been established in each county of the state for the purpose of overseeing and allocating funding being provided by the State of California's Citizens Options for Public Safety (Cal-COPS) Program. Cal-COPS funds are used for funding “frontline law enforcement services.” The total state funding from the program allots a certain percentage for “city funding.” City funding allocations are distributed based on population estimates provided by Chapter 353 of the Budget Act for the particular year of funding.

In accordance with Government Code Section 30061 and 30063, the City Council shall approve the appropriation of the anticipated funding by approving a written request in the form of an “Expenditure Plan.” (See Exhibit A.) The County of Ventura Sheriff's Office is designated as the Supplemental Law Enforcement Oversight Committee and must certify receipt and approval of the City's “Expenditure Plan” prior to submitting it to the County Board of Supervisors for review and approval. Upon the Board’s approval, the County Auditor/Controller is authorized to release the funding.

ANALYSIS:

Approving the Expenditure Plan will provide a revenue source for the purchase of the following equipment:

1. Trunarc Handheld Narcotics Analyzer ($45,000).
2. 2 Unmanned Aerial Vehicle (UAV) 2 Mavic3 model and 1 Matric 30T model ($40,000).
3. Laptop computers for 4 detectives, 2 Special Enforcement detectives, and 1 Traffic investigator ($50,000).
4. Mobile Press Conference audio & visual equipment ($6,000).
5. Property Safe to secure money and valuables ($4,000).
6. Patrol Crime Scene Investigations Digital SLR Camera and accessories ($2,000).
7. Fireking Evidence Electronic LockSafe ($4,700).

The Expenditure Plan will also provide funding for the following programs:

1. Police Explorer Post- funding for Explorer trips and tactical competitions, lodging and field trips ($20,000).
2. Santa Paula Police Wellness Program Costs for Jiu Jitsu and Yoga instructor & training costs for 48 one-hour sessions ($12,000).

STRATEGIC PLAN:

STRATEGIC PLAN:

This item supports City Council's goal of creating an environment within the City in which our residents feel safe and which promotes the City as a location of choice for living, working, visiting and recreating, identified in Section E. Public Safety of the two-year Strategic Plan.

FISCAL IMPACTS:

Approval of the expenditure plan will result in revenue to the Police Department of $186,000.00 which will be used as described above. While funds have already been allocated in the FY 2023/24 budget, the fund also has an existing fund balance due to prior year staffing vacancies that the Council may allocate in addition to the existing funds. Staff may return at a later date to request an increase in expense allocation in order to fully utilize the fund balance and update this fiscal year's expenditure plan accordingly.

OPTIONS:

As an alternative to Staff's recommendation, the City Council may take one of the following

alternative actions:

1. Do not approve the proposed Expenditure Plan.
2. Direct staff to modify the proposed Expenditure Plan.
3. Give other direction to staff as desirable.

ATTACHMENTS:

COPS 23-24 Expenditure Plan.xlsx
Cops 22.23 Growth 23.24 Allocation.pdf

Supplemental Law Enforcement Standardized Forms

Expenditure Plan
FY 2023-2024

City Name: City of Santa Paula - Santa Paula Police

Beginning Fund Balance	186,000.00
Prior Year Allocation/Adjustment	
Current Year Allocation	
Total Allocation	186,000.00

EXPENDITURE PLANNED

Salaries and Benefits	
Services and Supplies	
Equipment	186,000.00
Administrative Overhead	
Total Expenditure Planned	186,000.00

Date approved by the City Council: _____

The City Manager hereby certifies that the Supplemental Law Enforcement Services Plan was submitted to the City Council and approved as listed.

_____ _____
City Manager Signature Date

Please provide the name of a contact person if there are any questions:

Chief Don Aguilar (805) 525-4474 11/07/23
Name Date

FY 2021-2022 City Expenditure Plan Form

JEFFERY S. BURGH
AUDITOR-CONTROLLER

COUNTY OF VENTURA
800 SOUTH VICTORIA AVE.
VENTURA, CA 93009-1540

ASSISTANT
AUDITOR-CONTROLLER
MICHELLE YAMAGUCHI

CHIEF DEPUTIES
BARBARA BEATTY
JASON McGUIRE
KATHLEEN O'KEEFE
RICHARD WHOBREY

September 28, 2023

Christy Ramirez, Finance Director/Treasurer
City of Santa Paula
Post Office Box 569
Santa Paula, CA 93061-0569

RE: CITIZENS OPTION FOR PUBLIC SAFETY (COPS) PROGRAM FOR FISCAL YEAR 2023 ALLOCATION OF FRONT LINE LAW ENFORCEMENT SERVICES GROWTH FUNDS GOVERNMENT CODE 30029.05 (f) (2)

Dear Ms. Ramirez:

In accordance with Government Code 30029.05 (f) (2), you should receive shortly the EFT for your entity's share of COPS front line 2022-23 growth funds in the Enhancing Law Enforcement Activities Growth Special Account within the Law Enforcement Services Account of the Local Revenue Fund 2011.

The amount being remitted is $86,158.96 which represents your proportional share of the one-time 2022-23 growth funds distribution received by the County of Ventura on September 19, 2023. The year-to-date amount distributed to your city, monthly distributions plus the one-time growth funds, for fiscal year 2023 is $186,158.96.

If you have any questions, please contact me at (805) 654-3153 or Landon Tallent at (805) 654-2961.

Sincerely,

JEFFERY S. BURGH
Auditor-Controller

Jason McGuire
Chief Deputy Auditor-Controller, Financial Management & Reporting

JEFFERY S. BURGH
AUDITOR-CONTROLLER

COUNTY OF VENTURA
800 SOUTH VICTORIA AVE.
VENTURA, CA 93009-1540

ASSISTANT
AUDITOR-CONTROLLER
MICHELLE YAMAGUCHI

CHIEF DEPUTIES
BARBARA BEATTY
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September 28, 2023

Christy Ramirez, Finance Director/Treasurer
City of Santa Paula
Post Office Box 569
Santa Paula, CA 93061-0569

RE: CITIZENS OPTION FOR PUBLIC SAFETY (COPS) PROGRAM FOR FISCAL YEAR 2024
ALLOCATION OF FRONT LINE LAW ENFORCEMENT SERVICES
GOVERNMENT CODE 30061 (b) (3)

Dear Ms. Ramirez:

In accordance with Government Code 30061(b)(3) amended by Assembly Bill 1913, you should receive shortly the EFT for your entity's share of COPS front line funding. Government Code 30061(g) provides the funding through the Enhancing Law Enforcement Activities Subaccount in the Local Revenue Fund 2011 and requires COPS payments to be distributed in monthly installments.

Your city's 2023-24 annual allocation is $100,000, and can be confirmed by visiting the State Controller's Office website to access the FY 23-24 COPS allocation letter at the link below:

https://www.sco.ca.gov/Files-ARD-Payments/copsdofletter_2324.pdf

Sufficient information will be provided in the description field on the EFT referencing Government Code, distribution period and contact information for questions. Monthly letters regarding your city's COPS distribution are no longer sent.

If you have any questions, please contact me at (805) 654-3153 or Landon Tallent at (805) 654-2961.

Sincerely,

JEFFERY S. BURGH
Auditor-Controller

Jason McGuire
Chief Deputy Auditor-Controller, Financial Management & Reporting

CITY OF SANTA PAULA
MEMORANDUM

To: Honorable Mayor and Members of the City Council

From: Dan Singer, City Manager

Subject: CONSIDERATION OF VARIOUS EMPLOYEE-BASED INCENTIVES

Date: November 15, 2023

Agenda Item: 11.C

RECOMMENDATION:

Authorize staff to establish various employee based incentives and return with an adopting resolution for said incentives.

Presented by: City Manager Dan Singer

BACKGROUND:

The City of Santa Paula, like many other municipalities, is currently experiencing difficulty in attracting and retaining well-qualified candidates, especially with hard to fill professions, and police officer positions. Constrained labor markets and Santa Paula's lower-end wages in comparison to other agencies within the County, makes it all the more difficult for the City to be a strong contender in today's competitor labor market.

As ideas for recruiting are endless and endlessly challenging, it is the City's desire to explore new options and enhance existing incentives, without compromising established budgets, nor creating significant on-going costs. New and enhanced options could be well worth it in attracting top talent, but also in helping the City in preparing and anticipating staffing issues due to future retirements at all levels in the organization.

During the meeting of May 7, 2018, the City Council authorized the City Manager (Personnel Officer) to implement signing bonuses and moving expense reimbursements as incentives for positions deemed "difficult-to-fill." Both the signing bonus of $5,000 and the moving expenses reimbursement not to exceed $2,000 were used in recruitment efforts on a case by case basis at the discretion of the City Manager. Signing bonuses when previously used were only paid out to the employee upon successful completion of the probationary period.

The City Manager will move forward with implementing the program as outlined in this report unless otherwise informed differently by the Council.

ANALYSIS:

Signing and Referral Bonuses

As noted above, the Council supported signing bonuses back in 2018 for “hard to fill” positions. At this time, staff is recommending expanding the program to include all academy-complete police hires. Such signing bonuses have become a common tool in the recruitment toolbox for police departments up and down the State of California. In fact, the Ventura County Sheriff’s Office offers a $10,000 signing bonus to laterals, with $5,000 paid upon hire and the remaining $5,000 due upon successful completion of probation (1 year of service).

It is recommended the City match this amount with suggested criteria that would award $2,000 to a candidate who is officially "sworn-in" for service, $3,000 upon completion of field training, and $5,000 upon one year of service, if in good standing with the department. Detailed criteria would be drawn up by HR staff, consistent with similar programs from neighboring jurisdictions and the City Manager would authorize this as an Administrative Policy.

In order to attract sworn talent from around our region, staff is also recommending a “referral bonus” for existing full-time employees either within the police department or as an employee of the City. The referral bonus could be awarded to an employee who has referred a sworn officer to successfully achieve employment with the City’s Police Department. It is recommended that $5,000 be awarded to the employee who has made the referral once that employee has successfully passed their probation.

Retention Bonus

During labor negotiations earlier this year, the Council authorized retention bonuses for members of the Mid Management and Supervisory & Professional Association in recognition of the added work and duties that employees in these two Associations experienced due to staffing shortages and position vacancies. These employees are exempt from overtime but often work beyond the regular workweek to accommodate the workload. The first retention bonus of $1500 will be payable in December 2023, with a second bonus of $2000 to be paid in December 2024 for those employees that were employed with the City since January 2023.

Given the pending loss of sworn officer positions within the City’s Police Department, a similar bonus could be considered for those employees who have "stuck it out," despite the added pressure to perform. Of course reduced staffing often results in additional overtime for officers, so one could argue the retention should not apply to them because they will have achieved additional income for the work performed. Still, providing such an incentive could help encourage officers to stick around during rough times. The program could be suspended once a certain staffing level was achieved, say 80%.

Early Retirement Incentives

The City's adopted Personnel Rules, as well as the standard practice in municipal government, is for an employee to give at least a two-week notice when terminating employment with the City. Were an employee to provide less than the customary two-weeks, they would not be leaving in good standing and would not be considered for re-employment as a result. Even for employees nearing retirement or contemplating a career move, it is rare for an employee to afford the City much more notice beyond a few weeks. Yet such short notice puts considerable strain on the department experiencing the departure and almost always results in an extended vacancy. Santa Paula doesn't have the luxury of excess employees or a deep workforce, so losing one employee can result in a considerable set-back for the organization and an erosion of services to the public. It also limits the opportunity to cross-

train, mentor or ready another employee to take on the duties of the departing employee, even if temporarily.

To remedy this situation, staff recommends incentivizing employees to give the City advanced notice beyond the customary two-weeks. Establishing a program that gives one-time pay would establish a cultural expectation that we want employees planning ahead and helping us with the transitioning around their departure. Options were discussed and reviewed by the City's Executive Management Team to consider a flat incentive payment, additional time-off, or a percentage of salary. The consensus was that a percentage of pay is more likely to provide a true incentive than the other options would. The below structure is suggested and, pending Council's support, would be written into an adopting resolution and brought back to the City Council.

Term	**Cash Incentive**
Two-weeks Notice	None
At least 30-day Notice	5% of monthly gross salary
At least 60-day Notice	10% of monthly gross salary
At least 90-day Notice	15% of monthly gross salary

STRATEGIC PLAN:

Establishing various employee-based incentives is consistent with the City's Strategic Plan, Section G, Operational Excellence, and Objective 3, Employee Enrichment, which calls on staff to "develop programs around employee retention, engagement and succession planning."

FISCAL IMPACTS:

The fiscal impacts of these incentives will depend on the direction Council provides. Incentive costs in the FY 23/24 budget are intended to be offset by salary savings related to any related vacancies in the department being addressed.

OPTIONS:

The City Council is under no obligation to support these incentives or may wish to modify them. Council may also support one or more incentive, but reject specific concepts or limit who they apply to or for how long.

ATTACHMENTS:

CITY OF SANTA PAULA
MEMORANDUM

To: Honorable Mayor and Members of the City Council

From: Monica Castillo, City Attorney

Subject: AMENDED CITY COUNCIL INVOCATION POLICY

Date: November 15, 2023

Agenda Item: 11.D

RECOMMENDATION:

Staff recommends that the City Council:

Adopt Resolution No. 7493 adopting an Amended City Council Invocation Policy.

Presented by: Monica Castillo, City Attorney

BACKGROUND:

Legislative bodies in our nation have long maintained a tradition of solemnizing proceedings by allowing for an opening prayer or invocation before each meeting to bless the conduct of government business. Consistent with that tradition, the City Council has long followed a practice of selecting a member of local clergy to provide invocations at City Council meetings. The City Council adopted an Invocation Policy on May 20, 2020 ("Policy") to codify this practice. Following review by the City Attorney's office, Council is being asked to consider a proposed amendment to the Policy. The amended Policy removes citations to overruled case law and language that could be interpreted to prohibit content associated with a particular faith community.

ANALYSIS:

The First Amendment to the United States Constitution provides, in part, that "Congress shall make no law respecting the establishment of religion " The Establishment Clause, as it is popularly known, is implicated by legislative prayer and invocations at governmental meetings. The United States Supreme Court has ruled that opening of legislative sessions with prayer is a practice deeply embedded in the history and tradition of this country and does not violate the Establishment Clause.

Our federal courts have given guidance on the crucial elements of a constitutional invocation policy, including that it be given at the commencement of the meeting, lend gravity to the occasion, reflect the values of our nation's heritage, invite lawmakers to reflect upon shared ideals and common goals before they embark on the business of government, and not discriminate among faiths. In contrast, a policy that denigrates or disparages a religion, preaches conversion, proselytizes, or advances any faith or belief over another will be deemed

unconstitutional.

The current Policy meets the criteria of a constitutional invocation policy, but includes some language that could be misconstrued as unconstitutional (discussed further below). The Policy consists of:

- A requirement that the invocation be offered at the commencement of the City Council meeting, at a place in the agenda not connected to any City business.
- A provision that no Councilmember, City employee, or member of the public be required to participate.
- A requirement that the invocation opportunity be offered, in rotation, to leaders of diverse established churches, congregations, or other religious assemblies in the City.
- A provision that neither the City Council nor any City employee shall engage in any prior inquiry, review of, or involvement in, the content of any invocation.
- A requirement that the City's invitation to participate provide that the invocation opportunity is not to be used to advance or disparage any faith or belief or promote one religion or set of beliefs over another.
- A provision that any guest who provides an invocation in violation of the Policy will not be invited to provide a future invocation.

The Policy was reviewed by the City Attorney's office in response to an inquiry from the public. Upon review, it was determined the Policy could be read in a way that allows for censorship of invocations that signal affiliations with a specific religion. Specifically, Section 6(b) of the Guidelines portion of the Policy asks that "the invocation be non-denominational".

When government decides what is considered "non-denominational" or not, or what is a religion or not, this can run afoul of the First Amendment and Establishment Clause. In the 2014 Supreme Court decision of *Town of Greece v. Galloway,* the Court held that “to hold that invocations must be nonsectarian would force the legislatures sponsoring prayers and the courts deciding these cases to act as supervisors and censors of religious speech, thus involving government in religious matters to a far greater degree than is the case under the town’s current practice of neither editing nor approving prayers in advance nor criticizing their content after the fact.”

To avoid this unintended effect, the proposed amended Policy removes the request that an invocation be "non-denominational" and clarifies that the Council and staff cannot edit or criticize invocations that invoke specific religious affiliations after the fact. Cited cases that have been overruled have also been deleted.

A copy of the proposed amended Policy is attached as Exhibit A to Resolution No. 7493 for Council's consideration. A redline showing proposed changes to the current Policy is also provided with this staff report.

STRATEGIC PLAN:

This item does not directly promote an objective in the City's two-year strategic plan.

FISCAL IMPACTS:

None.

OPTIONS:

The Council has the following available alternative options to Staff's recommendations:

1. Decline staff's recommendation and keep the Policy as is. Doing so, however, leaves open the risk of censoring religious speech.
2. Provide alternative direction to staff.

ATTACHMENTS:

Attachment A - Resolution 7493 Amending City Council's Invocation Policy
Ex. A to Resolution 7493 (Attachment A)- Amended Invocation Policy
Attachment B - Redline

RESOLUTION NO. 7493

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTA PAULA AMENDING THE CITY COUNCIL INVOCATION POLICY

The City Council of the City of Santa Paula resolves as follows:

SECTION 1: The City Council finds and declares that:

A. The City Council of the City of Santa Paula is an elected legislative and deliberative public body serving the community of Santa Paula;

B. Legislative bodies in America have long maintained a tradition of solemnizing proceedings by allowing for an opening prayer before each meeting, for the benefit and blessing of the City Council and the community;

C. The United States Supreme Court has counseled against the efforts of government officials to affirmatively screen, censor, prescribe and/or proscribe the specific content of public prayers offered by private speakers, as such government efforts would violate the First Amendment rights of those speakers;

D. The Supreme Court has also ruled that absent a pattern of prayers that over time denigrate, proselytize, or betray an impermissible government purpose, a prayer policy satisfies constitutional requirements;

E. The Supreme Court also proclaimed that it should not be the job of the courts or deliberative public bodies "to embark on a sensitive evaluation or to parse the content of a particular prayer" offered before a deliberative public body;

F. The City Council intends, and has intended in past practice, to adopt a policy that upholds an individual's "free exercise" rights under the First Amendment; and

G. The Supreme Court has repeatedly clarified that "there is a crucial difference between government speech endorsing religion, which the Establishment Clause forbids, and private speech endorsing religion, which the Free Speech and Free Exercise Clauses protect";

H. Consistent with constitutional requirements and with its past practice, the City Council adopted a City Council Invocation Policy on May 20, 2020 ("Policy"). The Policy is not intended to advance or disparage any faith, or promote one religion or set of beliefs over another, ensures that the selection of those individuals who give the invocation is neutral, and respects an individual's rights to free speech under the First Amendment;

I. The City Council recognizes its constitutional duty to interpret, construe, and amend its policies and ordinances to comply with constitutional requirements as they are announced and interpreted;

J. The City Council now desires to amend its current Policy to avoid a scenario that could result in censorship of religious speech.

SECTION 2: The City Council hereby adopts an amended Policy attached hereto as Exhibit A and incorporated herein by reference (the "Amended Policy").

SECTION 3: The Amended Policy established as part of this Resolution shall remain in place until rescinded by resolution of the City Council.

SECTION 4: This Resolution will become effective immediately upon adoption and remain effective until superseded by a subsequent resolution.

PASSED, APPROVED AND ADOPTED this 15th day of November, 2023.

_____
Andy Sobel, Mayor

ATTEST:

_____
Julie Latshaw, City Clerk

APPROVED AS TO FORM:

_____
Monica Castillo, City Attorney

APPROVED AS TO CONTENT:

_____
Dan Singer, City Manager

EXHIBIT A

TO

RESOLUTION NO. 7493

(AMENDED INVOCATION POLICY)

CITY OF SANTA PAULA

INVOCATION POLICY

(Amended 11/15/2023)

INTRODUCTION

The purpose of this Policy is to provide for traditional legislative invocations at the commencement of City Council meetings in a manner that upholds and balances the principles of the Establishment Clause and the Free Exercise Clause of the First Amendment consistent with such court rulings as *Marsh v. Chambers*, 463 U.S. 783 (1983) and *Town of Greece v. Galloway*, 572 U.S. 565 (2014).

Courts have ruled that an invocation at the beginning of a legislative session is consistent with the First Amendment if it is intended to lend gravity to the occasion, is solemn and respectful in tone, does not advance or disparage any one faith or belief over another, and invites lawmakers to reflect upon shared ideals and common ends.

This Policy in not intended, and shall not be implemented or construed in any way, to affiliate the City with, nor to express the Council's preference for, any faith or religious denomination. Rather, this Policy is intended to acknowledge and express the City's respect for the diversity of religious denominations and faiths represented and practiced among the Santa Paula community.

Nothing herein shall abridge the right of any person to address the Council during that portion of any meeting set aside and designated for public comment, subject to the laws and policies regarding such participation.

GUIDELINES

1. The invocation shall be given at the commencement of the meeting and the speaker shall keep his/her remarks to the same time period as permitted for public comments. The invocation shall be at a place on the agenda that is not connected to any City business.

2. At the time of the "Call to Order, Flag Salute, Invocation and Roll Call" on the agenda, the Mayor shall introduce the speaker and shall invite attendees to join in the invocation only if they voluntarily wish to do so.

3. No Councilmember, City employee, or any other person in attendance at the meeting, shall be required to participate.

4. No Councilmember or City employee shall engage in any prior inquiry, review of, or involvement in, the content of any invocation.

5. No Councilmember or City employee shall edit or criticize any invocation that invokes a particular religious affiliation after the fact.

6. The invocation shall not advance or disparage any faith or belief or promote one religion or set of beliefs over another.

7. The invocation shall be voluntarily delivered by an eligible member of the clergy/religious leader in the City. To ensure that such person is selected from among a wide pool of clergy/religious leaders, on a rotating basis, the speaker shall be selected according to the following procedure:

(a) The City Clerk shall compile and maintain a database ("Clergy List") of the religious congregations with an established presence in the City. All religious congregations with an established presence in the City are eligible to be included on the Clergy List, and any such congregation can confirm its inclusion by specific written request to the City Clerk. The Clergy List shall be updated, by reasonable efforts of the City Clerk, on an annual basis.

(b) The City Clerk shall mail and/or email an invitation addressed to the religious leader of each congregation listed on the Congregations List. The invitation should include language along the following lines:

Dear Religious Leader,

The City of Santa Paula City Council makes it a policy to invite members of the clergy to voluntarily offer an invocation before the beginning of its Council meetings. As the leader of one of the religious congregations with an established presence in the City, you are eligible to give an invocation at an upcoming City Council meeting.

If you are willing to participate, please send a written reply to the City Clerk at the address and/or email address included herein. Clergy are scheduled on a first-come, first-serve or other random basis. The dates of the Council meetings scheduled for the upcoming year are listed on the following attached page. If you have a preference among the dates, please state that request in your written reply.

This opportunity is voluntary, and you are free to offer the invocation according to the dictates of your own conscience. The opportunity may not be used as an effort to convert others to the particular faith of the speaker, nor to disparage any faith or belief different than that of the speaker.

8. No speaker shall receive compensation for his or her service.

9. The City Clerk shall make every reasonable effort to ensure that a variety of eligible speakers are scheduled for the Council meetings. In any event, no speaker shall be scheduled to offer a prayer at consecutive Council meetings, or at more than five (5) Council meetings in a calendar year.

10. Any speaker who provides an invocation in violation of this Policy shall not be invited to provide a future invocation.

11. All speakers participating shall be given a copy of this Policy.

CITY OF SANTA PAULA
INVOCATION POLICY
(Amended 11/15/2023)

INTRODUCTION

The purpose of this Policy is to provide for traditional legislative invocations at ~~meetings of the City of Santa Paula City Council (the "City")~~the commencement of City Council meetings in a manner that upholds and balances the principles of the Establishment Clause and the Free Exercise Clause of the First Amendment consistent with such court rulings ~~including, but not limited to,~~as *Marsh v. Chambers*, 463 U.S. 783 (1983) and *Town of Greece v. Galloway*, 572 U.S. 565 (2014)~~, *Rubin v. City of Burbank* (2002), *Lynch v. Donnelly* (1984), and *Marsh v. Chambers* (1983).~~ .

Courts have ruled that an invocation at the beginning of a legislative session is consistent with the First Amendment if it is intended to lend gravity to the occasion, is solemn and respectful in tone, does not advance or disparage any one faith or belief over another, and invites lawmakers to reflect upon shared ideals and common ends.

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Nothing herein shall abridge the right of any person to address the Council during that portion of any meeting set aside and designated for public comment, subject to the laws and policies regarding such participation.

GUIDELINES

~~1.~~ 1. The invocation shall be given at the commencement of the meeting and the speaker shall keep his/her remarks to the same time period as permitted for public comments. The invocation shall be at a place on the agenda that is not connected to any City business.

~~2.~~ 2. At the time of the ~~"~~"Call to Order, Flag Salute, Invocation and Roll Call~~"~~" on the agenda, the Mayor shall introduce the speaker and shall invite attendees to join in the invocation only if they voluntarily wish to do so.

~~3.~~ 3. No Councilmember, City employee, or any other person in attendance at the meeting, shall be required to participate.

~~4.~~ 4. No Councilmember or City employee shall engage in any prior inquiry, review of, or involvement in, the content of any invocation.

5. No Councilmember or City employee shall edit or criticize any invocation that invokes a particular religious affiliation after the fact.

~~5.~~ 6. The invocation shall not advance or disparage any faith or belief or promote one religion or set of beliefs over another.

~~6.~~ 7. The invocation shall be voluntarily delivered by an eligible member of the clergy/religious leader in the City. To ensure that such person is selected from among a wide pool of clergy/religious leaders, on a rotating basis, the speaker shall be selected according to the following procedure:

> ~~(a)~~ (a) The City Clerk shall compile and maintain a database (~~"~~"Clergy List~~"~~") of the religious congregations with an established presence in the City. All religious congregations with an established presence in the City are eligible to be included on the Clergy List, and any such congregation can confirm its inclusion by specific written request to the City Clerk. The Clergy List shall be updated, by reasonable efforts of the City Clerk, on an annual basis.
>
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>
> *Dear Religious Leader,*
>
> *The City of Santa Paula City Council makes it a policy to invite members of the clergy to voluntarily offer an invocation before the beginning of its Council meetings. As the leader of one of the religious congregations with an established presence in the City, you are eligible to give an invocation at an upcoming City Council meeting.*
>
> *If you are willing to participate, please send a written reply to the City Clerk at the address and/or email address included herein. Clergy are scheduled on a first-come, first-serve or other random basis. The dates of the Council meetings scheduled for the upcoming year are listed on the following attached page. If you have a preference among the dates, please state that request in your written reply.*

This opportunity is voluntary, and you are free to offer the invocation according to the dictates of your own conscience. ~~To maintain a spirit of respect and inclusion, the City Council requests that the invocation be nondenominational. The City Council also~~

~~requests that the~~The opportunity may not be ~~exploited~~used as an effort to convert others to the particular faith of the speaker, nor to disparage any faith or belief different than that of the speaker.

~~7.~~ 8. No speaker shall receive compensation for his or her service.

~~8.~~ 9. The City Clerk shall make every reasonable effort to ensure that a variety of eligible speakers are scheduled for the Council meetings. In any event, no speaker shall be scheduled to offer a prayer at consecutive Council meetings, or at more than five (5) Council meetings in a calendar year.~~.~~

~~9.~~ 10. Any speaker who provides an invocation in violation of this Policy shall not be invited to provide a future invocation.

~~10.~~ 11. All speakers participating shall be given a copy of this Policy.

Summary report: Litera Compare for Word 11.5.0.74 Document comparison done on 11/6/2023 9:02:47 PM	
Style name: Default Style	
Intelligent Table Comparison: Active	
Original filename: Invocation Policy - May 20 2020 - Reso 7273.docx	
Modified DMS: iw://bbklaw-mobility.imanage.work/IMANAGE/41777821/2	
Changes:	
Add	34
~~Delete~~	35
~~Move From~~	0
Move To	0
Table Insert	0
~~Table Delete~~	0
Table moves to	0
~~Table moves from~~	0
Embedded Graphics (Visio, ChemDraw, Images etc.)	0
Embedded Excel	0
Format changes	0
Total Changes:	69

CITY OF SANTA PAULA
MEMORANDUM

To: Honorable Mayor and Members of the City Council

From: Dan Singer, City Manager

Subject: FUTURE AGENDA ITEMS

Date: November 15, 2023

Agenda Item: 12.A

RECOMMENDATION:

Staff recommends City Council review future agenda items.

BACKGROUND:

The attached Future Agenda Items forecast identifies anticipated agenda items for upcoming Council meetings as well as Study Session topics and long-range discussion items. Placing this forecast on the agenda affords the Council and the public the opportunity to discuss such topics and to make any recommendations. It should be noted this is only a forecast and may change over the course of time or based on feedback by the Mayor and City Manager during review of future agendas.

ANALYSIS:

Should a member of the City Council wish to introduce a future agenda topic, it should be done in compliance with the Council's adopted Manual of Procedural Guidelines, Section 5.1. Items introduced by a member of the Council during a Council meeting requires a second and should be reserved for time-sensitive matters needing attention within the proceeding 45 day period.

STRATEGIC PLAN:

FISCAL IMPACTS:

OPTIONS:

ATTACHMENTS:

11.15.23_Future Agenda Items.docx

Santa Paula City Council Tentative Agenda Schedule

	Wednesday, December 6, 2023	
PR	Visitor from the North Pole	12/6/23
PR	Santa Paula Social Services Coalition	12/6/23
PW	Public Works Department Report	12/6/23
Fire	Fire Department Report	12/6/23
CDD	Lafco Application for Business Park West Project	12/6/23
Admin	Selection Process for Mayor	12/6/23
Admin	Crossing Guard Contract Award	12/6/23
PW	Water Meter Purchasing Contract (3-year)	12/6/23
CDD	Façade Improvement Program	12/6/23
Admin	Appointments to the Mayor's Standing and AdHoc Committees	12/6/23
Admin	Adoption of 2024 Council Meeting Calendar	12/6/23
	STUDY SESSION TOPICS	
Admin	No Smoking Ordinance	March
P&R	Oil Museum Use Options	11/15/23
Attorney	Municipal Code Update Overview	January
Finance	Development Impact Fees	February
	FUTURE AGENDA ITEMS	
CDD	Red Tail Tentative Track Map	
Admin	Harvest at Limoneira Off-Site Improvement Agreement	
Admin	Development Agreement Lewis Limoneira	
Admin	Appointments to the Mayor's Standing and Ad Hoc Committees	
PW	Plans & Specifications for 8th Street Streetlight Repair Project	
Admin	Strategic Plan Update	
Admin	Development Agreement Lewis Limoneira	
Admin	SoCal Edison Discussion	
Finance	Unclaimed Funds	
CDD	VCTC Update on Railroad	
CDD	Cultural Arts Update	
CDD	Housing Element Update	
Finance	Annual City Audit	
CDD	ADU Ordinance	
Legal	Fire MOU Amendment	
Finance	Additional Revenue Options	
Admin	Expand Video Recordings to Commissions & Special Meetings	
CDD	Appointment of Housing Trust Fund Oversite Committee	

Updated 11/09/2023