City of Santa Paula

City Council

MAYOR LESLIE CORNEJO
VICE MAYOR PEDRO A. CHAVEZ
COUNCILMEMBER JENNY CROSSWHITE
COUNCILMEMBER CARLOS JUAREZ
COUNCILMEMBER ANDY SOBEL

CITY COUNCIL REGULAR MEETING OF THE
SANTA PAULA CITY COUNCIL

WEDNESDAY, APRIL 17, 2024

6:30 PM - City Council Regular Meeting

SANTA PAULA CITY HALL
970 VENTURA STREET
SANTA PAULA, CA 93060

JULIE LATSHAW, CITY CLERK
DAN SINGER, CITY MANAGER
MONICA CASTILLO, CITY ATTORNEY

CITY COUNCIL REGULAR MEETING

You are invited to participate in all Regular City Council meetings. Agendas are posted in the front of Santa Paula City Hall, 970 Ventura Street, Santa Paula, 72 hours in advance of the scheduled meetings. The City Council's regular meetings start at 6:30 p.m. the first and third Wednesday of each month in the City Hall Council Chambers located at 970 Ventura Street in Santa Paula. Special and Closed Sessions vary by date and time.

HOW TO PARTICIPATE IN PERSON DURING THE MEETING: If you wish to speak at a City Council meeting, please fill out a ***Public Comment Form*** noting your name and address and submit the form to the City Clerk. Include the Agenda item number, when appropriate. ***Public comments are limited to 3 minutes.***

1. ***Items Not on the Agenda*:** If you wish to discuss an item which is not scheduled on the Agenda, you may address the City Council during *Public Comment*. Please realize that due to the limitations placed on the City Council by provisions of the *California Government Code*, the City Council ordinarily cannot take action on any item that is not on the agenda. Because of these restrictions, expect that matters that you identify during public comment may be referred to staff or considered on a future agenda.
2. ***Agenda Items:*** Items being considered by the City Council may appear on the Consent Calendar, as an Action Item, or as a Public Hearing. Public comments on each type of item are handled differently, as explained below:
    a. For items appearing on the Consent Calendar, please submit a Public Comment Form before the Council takes action on the Consent Calendar. Items that receive a Public Comment Form may be pulled from the Consent Calendar by the Mayor and discussed separately by the City Council.
    b. For items appearing as an Action Item, the Mayor will announce the Agenda item and request the staff report, the staff member responsible will give a brief summary of the report; the City Council will have an opportunity to ask questions of staff; members of the public will be given an opportunity to comment on the item and ask additional questions (all members of the public should speak directly into the microphone at the speaker's platform); and the City Council will discuss the item and then take appropriate action.
    c. For items on which a Public Hearing is scheduled, the Mayor will open the public hearing and receive the staff report; members of the public will be given an opportunity to comment on the item and ask additional questions (all members of the public should speak directly into the microphone at the speaker's platform); the City Council will discuss the item; and the Mayor will close the public hearing after City Council action.

HOW TO PARTICIPATE BEFORE THE MEETING: Members of the public are encouraged to submit email correspondence on any agenda item by sending an email to cityclerk@spcity.org. All public correspondence received by 3:00 p.m. (PT) on the meeting date will be provided to the legislative body before the meeting. Public Comments received after 3:00 p.m. will be provided to the legislative body the next day.

Your Participation in this meeting is in the public domain; meetings are cablecast; minutes of this meeting will reflect your participation in this meeting and are posted on the city's website.

PLEASE NOTE: *Be advised that if you bring a legal challenge to an action, you may be limited to raising only those issues you or someone else raised at the meeting described in this Agenda, or in written correspondence delivered to the City Council at or before the meeting. Any action is subject to the ninety-day time period set forth in Code of Civil Procedure § 1094.6.*

*In compliance with the **Americans with Disabilities Act**, if you need special assistance to participate in this meeting, please contact the City Clerk at (805) 933-4208. Notification 48 hours before the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35, 102-35.104 ADA Title II). Written materials distributed to the City Council within 72 hours of the City Council meeting are available for public inspection immediately upon distribution in the City Clerk's office.*

HOW TO VIEW ON YOUR TELEVISION, COMPUTER, OR MOBILE DEVICE: Watch from home live on the local Channel 10, or view the live feed on the city website at the following link: https://www.spcity.org/523/Public-Meeting-Agendas
NOTE: Special and Closed Sessions are not recorded and not available on Channel 10 or live feed on the city website.

REGULAR MATTERS - COUNCIL CHAMBERS

1. CALL TO ORDER
REMINDER: in order to minimize distractions during public meetings, all personal communication devices should be turned off or put in a non-audible mode.

2. INVOCATION

3. FLAG SALUTE

4. ROLL CALL

5. PUBLIC COMMENT
At this time, members of the public may comment on any item not appearing on the agenda that is within the subject-matter jurisdiction of the City Council. A Public Comment Form must be submitted to the City Clerk prior to the beginning of the Public Comment period in order to be recognized to speak. Individuals submitting Public Comment Forms after the beginning of the Public Comment period will not be allowed to speak at this time, but may be recognized to speak by the Mayor at the conclusion of the meeting. Individual Councilmembers may briefly respond to Public Comments or ask questions for clarification. The City Council may direct staff to report to the City Council on the item at a later meeting. For items appearing on the Agenda, the public will be invited to make comments at the time the item comes up for City Council consideration. If a member of the public wishes to address a Consent Calendar item, please submit a Public Comment Form for that item. It may then be discussed separately by the Council, and the public will be invited to make comments at that time. At all times, please use the microphone and write your name and address on the Public Comment Form provided.

6. PRESENTATIONS

6.A POLICE MEMORIAL WEEK PRESENTATION AND PROCLAMATION

6.B FAIR HOUSING PROCLAMATION

6.C COMMUNITY EMERGENCY RESPONSE TEAM (CERT) RECOGNITION
RECOMMENDATION:
Presented by: Kate Watkin, Emergency Services Coordinator

6.D VENTURA COUNTY FIRE DEPARTMENT REPORT

7. CITY COUNCIL REPORTS

8. CITY MANAGER REPORTS

9. CONSENT CALENDAR

Background information has been provided to the City Council on all matters listed under the Consent Calendar and these items are considered to be routine by the City Council and are normally approved by one motion. If discussion is requested by a Councilmember on any item, or a member of the public wishes to comment on an item, that item may be removed from the Consent Calendar for separate action.

9.A APPROVAL OF MINUTES

- **City Council Regular Minutes March 20, 2024**
- **City Council Regular Minutes April 3, 2024**

RECOMMENDATION:

Staff recommends Council approve minutes.

9.B MARCH 2024 WARRANTS AND CERTIFICATIONS

RECOMMENDATION:

Staff recommends that the City Council:

1. Review and accept the "Certification of Accounts Payable" for the accounts payable payment cycles for February 2024, starting check number 336735 and ending check number 336984.
2. Review and accept the "Certification of Salaries" for the pay period ending dates February 23rd, 2024, through March 22nd, 2024.

9.C FISCAL YEAR 2024-2025 PROJECT LIST FOR SENATE BILL 1 ROAD MAINTENANCE AND REHABILITATION FUNDING

RECOMMENDATION:

Staff recommends that the City Council:

Adopt Resolution No. 7510 approving the Fiscal Year 2024-2025 Project List for Senate Bill 1 (Road Repair and Accountability Act of 2017) Road Maintenance and Rehabilitation Account Funding.

9.D DISASTER RECOVERY AND EMERGENCY FUNDING REIMBURSEMENT UPDATE

RECOMMENDATION:

Staff recommends that the City Council:

1. Receive and file the Disaster Recovery and Emergency Funding Reimbursement Update.
2. Approve repayment of emergency reserve funds in excess of costs not reimbursed by Federal (FEMA) and State (CalOES) emergency grant funds from Water Enterprise, SB1, Measure T and Gas Tax funds as

presented in this report.

9.E **ROBERT WILLIAM COMPANY, LLC AMENDMENT NO. 3**

RECOMMENDATION:

Staff Recommends that City Council:

1. Authorize the City Manager to execute Amendment No. 3 to a Professional Services Agreement with Robert William Company, LLC for Project Management Services.

9.F **A. GUTIERREZ PROFESSIONAL SERVICES AGREEMENT AMENDMENT NO. 2**

RECOMMENDATION:

Staff Recommends that City Council:

1. Authorize the City Manager to execute Amendment No. 2 to a Professional Services Agreement with J. Arthur Gutierrez.

9.G **SPORTS PARK SPECIFIED GRANT FUNDS RESOLUTION NO. 7511**

RECOMMENDATION:

Staff recommends that the City Council:

1. Adopt Resolution No. 7511 authorizing staff to submit a project application for the Specified Grant Funds Program.

10. ACTION ITEMS

10.A **APPOINTMENTS TO COMMISSIONS AND COMMITTEES**

RECOMMENDATION:

Staff Recommends that the City Council:

1. Appoint one applicant to the Parks and Recreation Commission.

Presented by: Julie Latshaw, City Clerk

10.B **CITYWIDE WAYFINDING PROJECT UPDATE AND RECOMMENDATIONS**

RECOMMENDATION:

Staff recommends that the City Council:
Receive an update on the citywide wayfinding project identified by the city consultant, Hunt designs, and approve the design option recommendations of the Wayfinding Committee as described within this report.

Presented by: James Mason, Community & Economic Development Director

10.C **ADVANCED WATER TREATMENT FACILITY DESIGN REFINEMENT STUDY**

RECOMMENDATION:

Staff recommends that the City Council:

1. Receive and file the Advanced Water Treatment Facility Design

Refinement Study and direct staff to proceed with the recommended "Phased Project" approach.
2. Direct staff to work with MKN & Associates and return to Council with a proposal for performing necessary design modifications for a "Phased Project" implementation of the Advanced Water Treatment Facility Project.

Prepared by:

Eileen Shields, PE, MKN & Associates
Michael Nunley, PE, MKN & Associates

10.D **SELECTION OF UNDERGROUND UTILITY DISTRICT PROJECT IN CONJUNCTION WITH THE SOUTHERN CALIFORNIA EDISON "RULE 20A" PROGRAM**

RECOMMENDATION:

Staff recommends that the City Council:

1. Provide guidance to staff for establishing an Underground Utility District in conjunction with the Southern California Edison "Rule 20A" program.

Prepared by:

Bob Woodward, PE, Consultant City Engineer

10.E **SELECTION OF CLEAN POWER ALLIANCE (CPA) RATES FOR CITY UTILITY ACCOUNTS**

RECOMMENDATION:

Staff recommends City Council:

1. Discuss and provide direction to staff on the City's energy rate product selection for identified City accounts and authorize the City Manager to notify the CPA Board of such selection(s).

Presented By: Jonathan Royas, Deputy City Manager

10.F **MEASURE T OVERSIGHT COMMITTEE GUIDELINES AMENDMENT**

RECOMMENDATION:

Staff recommends that the City Council:
1. Adopt Resolution 7512 amending the Measure T Oversight Committee Guidelines to further refine the definition of "public employee."

Presented by: City Manager Dan Singer

11. ITEMS FOR FUTURE AGENDAS

11.A **FUTURE AGENDA ITEMS**

RECOMMENDATION:

Staff recommends City Council review future agenda items and give consideration to one Councilmember request for future discussion and action.

Presented by: Dan Singer, City Manager

12. ADJOURNMENT

State of California)-

County of Ventura)- ss

City of Santa Paula)-

I declare under penalty of perjury that I posted this City Council Agenda on the bulletin board near the front door of City Hall, 970 Ventura Street, Santa Paula, California.

On_____at_____Signed:_____

Julie Latshaw

City Clerk

CITY OF SANTA PAULA
MEMORANDUM

To: Honorable Mayor and Members of the City Council

From: Julie Latshaw, City Clerk

Subject: APPROVAL OF MINUTES
- City Council Regular Minutes March 20, 2024
- City Council Regular Minutes April 3, 2024

Date: April 17, 2024

Agenda Item: 9.A

RECOMMENDATION:

Staff recommends Council approve minutes.

BACKGROUND:

An account of all proceedings of the Legislative Body in open meetings shall be kept by the Clerk/Secretary. The Clerk/Secretary shall prepare an abbreviated record of the meeting proceedings for approval by the Legislative Body which when adopted by the Legislative Body shall be the official Minutes of the meeting. Amendment of the minutes may be made only as to factual accuracy and not as to a change of intent. The Minutes of the meeting need not be verbatim. Only the best and most complete available recording of the meeting shall constitute the official record of the Legislative Body, but the Minutes shall constitute the official record of the Legislative Body meeting where a verbatim record of the meeting is not available. Unless requested by a majority of the quorum, the minutes may be approved without reading.

At the Planning Commission meeting on February 27, 2024, the Commission approved the Joint City Council and Planning Commission Minutes for January 29, 2024, and are now ready for City Council approval.

ANALYSIS:

None.

STRATEGIC PLAN:

This item is not a goal or objective in the City Council's two-year Strategic Plan, however, the Minutes shall constitute the official record of the Legislative Body.

FISCAL IMPACTS:

There are no fiscal impacts for this item.

OPTIONS:

ATTACHMENTS:

2024.03.20 City Council Regular Minutes.pdf
2024.04.03 City Council Regular Minutes.pdf

CITY OF SANTA PAULA
City Council Regular Meeting
March 20, 2024, 6:30 PM
MINUTES

REGULAR MATTERS - COUNCIL CHAMBERS

1) CALL TO ORDER

Mayor Cornejo called the meeting to order at 6:30 p.m.

2) INVOCATION

Deacon Al Guilin provided the Invocation.

3) FLAG SALUTE

Vice Mayor Chavez led the flag salute.

4) ROLL CALL

Members Present: Leslie Cornejo, Pedro A Chavez, Carlos Juarez, and Andy Sobel

Members Absent: Jenny Crosswhite

Councilmember Crosswhite was absent at the time of roll call, arriving at 7:23 p.m., before the start of item 10.A.

5) PUBLIC COMMENT

Richard Abbott was called to speak to see if there has been any action taken on banning glue traps. City Manager Dan Singer indicated he would get back with him regarding his concerns.

6) PRESENTATIONS

6.A) 211 VENTURA COUNTY PRESENTATION

Lohanna Almanza with Interface Children & Family Services, provided a presentation on 211 Ventura County.

7) CITY COUNCIL REPORTS

Councilmember Juarez:
Attended Ventura Regional Sanitation District; announced openings on the Senior Advisory Committee; attended the Oscar fundraiser for Santa Paula Times; Senior Lunch; toured the temporary Fire Headquarters; swearing in at Latino Town Hall for incoming President Laura Espinosa and Vice President Patricia Zavala; and met with Alex Teague on future development.

Councilmember Sobel:
Attended Communication Ad Hoc; Union Oil Building Use Ad Hoc; Clean Power Alliance; Oscar fundraiser for Santa Paula Times; CERT member gathering; swearing in at Latino Town Hall for incoming President Laura Espinosa and Vice President Patricia Zavala; and Isabella Project for Early Childhood Education.

Vice Mayor Chavez:
Announced that he has turned in a report of activities, along with announcing the upcoming Santa Paula Beautiful and Cruise Night.

Mayor Cornejo:
Attended Union Oil Building Use Ad Hoc Committee; met with Assemblyman Bennett on upcoming projects; Ventura Council of Governments at Cal State Channel Islands; Saint Patrick's Day Parade; met with Alex Teague on future development; Harding Park Advisory Board; traveled with Deputy City Manager Jonathan Royas to Washington to meet with Congresswoman Julia Brownley, and Department of Transportation and attended presentations by California Senator Padilla and Senator Butler; announcing a follow up to these meetings, Congresswoman Brownley's office reached out on Army Corps permit; Senator Butler's office scheduling discussion on crosstown pipeline funding request, and Senator Padillo's office will be working with his staff.

8) CITY MANAGER REPORTS

City Manager Singer:
Announced upcoming events.

9) CONSENT CALENDAR

9.A) APPROVAL OF MINUTES

City Council Regular Minutes March 6, 2024

9.B) FEBRUARY 2024 WARRANTS AND CERTIFICATIONS

9.C) SECOND READING AND ADOPTION OF ORDINANCE NO. 1335 AMENDING CHAPTER 16.35 “HOUSING OPPORTUNITIES OVERLAY ZONE” OF THE SANTA PAULA MUNICIPAL CODE, UPDATING THE CITY’S DESIGN REVIEW PROCEDURES PERTAINING TO AFFORDABLE HOUSING LOCATED WITHIN THE CITY’S COMMERCIAL/LIGHT INDUSTRIAL ZONE

9.D) 6th STREET STORM DRAIN REPLACEMENT PROJECT (VIEW DRIVE TO VIRGINIA TERRACE)

9.E) MEASURE T FUND ALLOCATION AND EXCHANGE: COMMUNITY BIKE TRAIL CONNECTIVITY PROJECT

Pam Murphy was called to speak in support of the bike trail project from Peck Road to 12th Street, though discourages access up the watershed district.
Joy Cummings was called to speak in support of the bike trail.
Sushilas Wood was called to speak in support of the bike trail.
Jim Procter was called to speak in support of the bike trail.

Motion: Approve allocation of $390,000 of Measure T funds to provide local match for Community Bike Trail Connectivity Project (CIP 9378); and accept replacement funding allocation (former Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA) funding) specified for City street rehabilitation.
Moved by Carlos Juarez, seconded by Andy Sobel

Vote: Motion carried 4-0
Yes: Leslie Cornejo, Pedro A Chavez, Carlos Juarez, Andy Sobel

9.F) ASSIGNMENT OF THE SUBDIVISION IMPROVEMENT AGREEMENTS FOR TRACT NOS. 5989 AND 5991 (HARVEST AT LIMONEIRA)

Vice Mayor Chavez recused himself from this item.

Item 9.E. was pulled for separate discussion and vote. Vice Mayor Chavez recused on item 9.F.

Motion: Approve Consent Calendar items 9.A, 9.B, 9.C, 9.D and 9.F. Vice Mayor Chavez recused himself from item 9.F.
Moved by Carlos Juarez, seconded by Andy Sobel

Vote: Motion carried 4-0
Yes: Leslie Cornejo, Pedro A Chavez, Carlos Juarez, Andy Sobel

10) PUBLIC HEARING

10.A) EIR ADDENDUM NO. 4 FOR THE EAST AREA 1 SPECIFIC PLAN AMENDMENT NO. 4 AND GENERAL PLAN AMENDMENT (HARVEST AT LIMONEIRA PROJECT)

Mayor Cornejo moved item 11.A before 10.A
Vice Mayor Chavez recused himself from this item.
Mayor Cornejo opened the public hearing.
Tom Tarantino, Planning & Economic Development Manager presented this item.
David Lauletta with Lewis Limoneira, provided a presentation on the project.

Joseph Beerhalter was called to speak expressing concerns on the Harvest Limoneira project.

Mayor Cornejo closed the public hearing.

Motion: Approve as amended Resolution No. 7505 approving Addendum No. 4 to the Final Supplemental Environmental Impact Report (EIR) for East Area 1 Specific Plan Amendment No. 4 and a General Plan Amendment; and introduce and waive first reading of Ordinance No. 1336 titled: "An Ordinance Approving (1) Addendum No. 4 to the Final Supplemental Environmental Impact Report (EIR) for East Area 1 Specific Plan Amendment No. 4 and a General Plan Amendment, (2) East Area 1 Specific Plan Amendment No. 4, and (3) a General Plan Amendment", with clerical corrections.
Moved by Andy Sobel, seconded by Jenny Crosswhite

Vote: Motion carried 4-0
Yes: Leslie Cornejo, Jenny Crosswhite, Carlos Juarez, Andy Sobel

11) ACTION ITEMS

11.A) DISCUSSION OF SENATE BILL 567 AMENDMENTS TO THE TENANT PROTECTION ACT OF 2019

Mayor Cornjeo moved 11.A before 10.A

Councilmember Crosswhite arrived at 7:23 p.m. before item began.

Caesar Hernandez, Housing Management Analyst, presented this item.

Nidia Bello was called to speak in support of tenant protections.

Mari Zacarias was called to speak in support of tenant protections.

Yadira Llamas was called to speak in support of tenant protections.

Amalia Ochoa was called to speak in support of tenant protections.

Luz Gomez was called to speak in support of tenant protections.

Julio Gomez was called to speak expressing more housing inventory is needed, opposing tenant protections.

Christina Eilar was called to speak in support of tenant protections.

Janet Sprissler was called to speak in support of tenant protections.

Fabiola Gomez was called to speak in support of tenant protections.

Daniel Gonzalez was called to speak in support of tenant protections.

Matt Capritto was called to speak opposing tenant protections.

Nicholle Davis was called to speak on concerns of going higher than the states authority.

Jorge Deleon was called to speak asking to consider additional housing opportunities and oppose going higher than the state bill.

Cytlalli Salgado was not available to speak.

This item was receive and file only. No action was taken.
Mayor Cornejo called for a 5-minute recess before the next item.

11.B) ESTABLISHMENT OF SEWER AND WATER RATE AD HOC COMMITTEE

Motion: Approve as amended Resolution No. 7504 establishing the Ad-hoc Sewer and Water Rate Committee to evaluate and make recommendations regarding City's sewer and water rates.
Appoint two councilmembers to the Sewer and Water Rate Committee.
Moved by Carlos Juarez, seconded by Jenny Crosswhite

Vote: Motion carried 5-0
Yes: Leslie Cornejo, Pedro A Chavez, Jenny Crosswhite, Carlos Juarez, Andy Sobel

Mayor Cornejo appointed Councilmember Crosswhite and Councilmember Juarez.

12) ITEMS FOR FUTURE AGENDAS

12.A) FUTURE AGENDA ITEMS

City Manager Singer announce an upcoming joint study session with the Planning Commission in April.

13) ADJOURNMENT

Mayor Cornejo adjourned the meeting at 10:03 p.m.

ATTEST:

_____
Julie Latshaw, City Clerk

CITY OF SANTA PAULA
City Council Regular Meeting
April 3, 2024, 6:30 PM
MINUTES

REGULAR MATTERS - COUNCIL CHAMBERS

1) CALL TO ORDER

Vice Mayor Chavez called the meeting to order at 6:30 p.m.

2) INVOCATION

Chaplain Kay Wilson-Bolton provided the Invocation.

3) FLAG SALUTE

Vice Mayor Chavez led the flag salute.

4) ROLL CALL

Members Present: Pedro A Chavez, Jenny Crosswhite, Carlos Juarez, and Andy Sobel

Members Absent: Leslie Cornejo

5) PUBLIC COMMENT

None.

6) PRESENTATIONS

6.A) ARBOR DAY PROCLAMATION

Arbor Day Proclamation was presented to Vanessa Olmos, Parks & Recreation Chair.

6.B) GUN VIOLENCE RESTRAINING ORDER - PRESENTATION

Deputy District Attorney Melissa McMurdo provided a presentation on Gun Violence Restraining Orders.

6.C) CITY MANAGER'S DEPARTMENT REPORT - NOVEMBER 2023 - FEBRUARY 2024

City Manager Dan Singer presented the City Manager's Department Report November 2023 - February 2024.

7) CITY COUNCIL REPORTS

Councilmember Crosswhite:
Southern California Association of Governments meeting in Sacramento; Southern California Association of Governments regular meeting; Heritage Valley Policy Advisory; Ventura County Transportation Commission; Graduation of new officers; Business Roundtable; Chamber Mixer; and Supervisor meeting on Santa Clara Wastewater.

Councilmember Juarez:
Attended the new officer orientation; Supervisor meeting on Santa Clara Wastewater; announced upcoming Cruise Night; attended Farmers Market; Senior Advisory Committee; and Citizen Corp.

Councilmember Sobel:
Attended Monthly Birthday/Anniversary Celebration; and met online with our Telegraph partners regarding Citrus Flats.

Vice Mayor Chavez:
Announced the Community Action Ventura County is hosting utility bill assistances days; Westminster free clinic is having a free dental clinic; congratulation to Kevin Lopez Jaramillo 6th grader at McKevett Elementary School and Jesus Manuel Ortiz 8th grader from Briggs Elementary for heading to the state championship for the speech of the day competition; awardees at the upcoming Santa Paula Chamber of Commerce awards dinner; Santa Paula High School Sophomore, and announced upcoming events.

8) CITY MANAGER REPORTS

Introduced Interim City Attorney Seth Merewitz, filling in for City Attorney Monica Castillo; and announced upcoming events.

9) CONSENT CALENDAR

9.A) SECOND READING AND ADOPTION OF ORDINANCE NO. 1336, APPROVING (1) ADDENDUM NO. 4 TO THE FINAL SUPPLEMENTAL ENVIRONMENTAL IMPACT REPORT (EIR) FOR EAST AREA 1 SPECIFIC PLAN AMENDMENT NO. 4 AND A GENERAL PLAN AMENDMENT, (2) EAST AREA 1 SPECIFIC PLAN AMENDMENT NO. 4, AND (3) A GENERAL PLAN AMENDMENT.

Joseph Beerhalter was called to speak with concerns on the EA1 project.

Corrected attachment D was provided.

Motion: Approve waiving second reading of and adopt Ordinance No. 1336, approving (1) Addendum No. 4 to the Final Supplemental

Environmental Impact Report (EIR) for East Area 1 Specific Plan Amendment No. 4 and a General Plan Amendment, (2) East Area 1 Specific Plan Amendment No. 4, and (3) a General Plan Amendment.
Moved by Carlos Juarez, seconded by Jenny Crosswhite

Vote: Motion carried 3-0
Yes: Jenny Crosswhite, Carlos Juarez, Andy Sobel

Vice Mayor Chavez recused himself from this item. Item 9.A. was pulled for public comments, separate discussion and vote.

10) PUBLIC HEARING

10.A) RESOLUTION NO. 7507 APPROVING THE ISSUANCE OF MULTIFAMILY REVENUE BONDS BY THE CALIFORNIA PUBLIC FINANCE AUTHORITY IN SUPPORT OF AN AFFORDABLE 166 UNIT MULTIFAMILY DEVELOPMENT, CITRUS FLATS APARTMENTS

Vice Mayor Chavez opened the public hearing. With no public comments, the public hearing was closed. Interim City Attorney Seth Merewitz presented this item.

Motion: Approve Resolution No. 7507 approving the issuance of multifamily housing revenue bonds for the Citrus Flats Apartments in an amount not to exceed $55 million and authorize the City to become a non-charter member of the California Public Finance Authority.
Moved by Andy Sobel, seconded by Jenny Crosswhite

Vote: Motion carried 4-0
Yes: Pedro A Chavez, Jenny Crosswhite, Carlos Juarez, Andy Sobel

11) ACTION ITEMS

11.A) RESOLUTION NO. 7508 OF THE CITY OF SANTA PAULA AUTHORIZING A CITY AFFORDABLE HOUSING FUND LOAN TO FLT TELEGRAPH PARTNERS, L.P. ("PARTNERSHIP") IN THE AMOIUNT OF $5,500,000; AND THE DEFERRAL OF DEVELOPMENT IMPACT FEES AND WATER IN LIEU FEES IN AN AMOUNT NOT TO EXCEED $5,157,949

Joseph Beerhalter was called to speak opposing City Affordable Housing Fund loan.

Planning & Economic Development Manager Tom Tarantino presented a presentation on this item.
Ron Wu with Red Tail Multifamily Land Development provided information on the project.

Motion: Approve Resolution No. 7508 authorizing a City Affordable Housing Fund loan to FLT Telegraph Partners, L.P. ("Partnership") in the amount of $5,500,000; and the deferral of Development Impact Fees and Water In-Lieu Fees in an amount not to exceed $5,157,949.
Moved by Andy Sobel, seconded by Carlos Juarez

Vote: Motion carried 4-0
Yes: Pedro A Chavez, Jenny Crosswhite, Carlos Juarez, Andy Sobel

11.B) 2024 WASTEWATER COLLECTION SYSTEM AND WATER RECYCLING FACILITY MASTER PLAN

Becca Bugielski and Michael Nunley with MKN & Associates, Inc., provided a presentation on the 2024 Wastewater Collection System and Water Recycling Facility Master Plan.

Motion: Approve Receive and file the 2024 Wastewater Collection System and Water Recycling Facility Master Plan.
Moved by Pedro A Chavez, seconded by Andy Sobel

Vote: Motion carried 4-0
Yes: Pedro A Chavez, Jenny Crosswhite, Carlos Juarez, Andy Sobel

12) ITEMS FOR FUTURE AGENDAS

12.A) FUTURE AGENDA ITEMS

City Manager Singer announced changes to the agenda schedule, the Pavement Management Update will be moved further out in May and the Joint City Council and Planning Commission Study Session is still in the process of scheduling. Vice Mayor Chavez asked that the Pavement Management special meeting be recorded.

13) ADJOURNMENT

Vice Mayor Chavez adjourned the meeting at 8:46 p.m.

ATTEST:

_____
Julie Latshaw, City Clerk

CITY OF SANTA PAULA
MEMORANDUM

To: Honorable Mayor and Members of the City Council

From: Beatriz Jimenez, Assistant Finance Director

Subject: MARCH 2024 WARRANTS AND CERTIFICATIONS

Date: April 17, 2024

Agenda Item: 9.B

RECOMMENDATION:

Staff recommends that the City Council:

1. Review and accept the "Certification of Accounts Payable" for the accounts payable payment cycles for February 2024, starting check number 336735 and ending check number 336984.
2. Review and accept the "Certification of Salaries" for the pay period ending dates February 23rd, 2024, through March 22nd, 2024.

BACKGROUND:

This staff report certifies the separation of duties between the Preparer (Accounting and Payroll Specialist) and the Reviewer (Finance Director and Assistant Finance Director).

Presented in the attached documents:

a) CERTIFICATION OF ACCOUNTS PAYABLE CHECKS by check number range and dates. It also discloses any voided checks.

b) EXPENSE REPORTS showing the amount and funds accounts payable came from.

The "Check Report" depicts the following columns:

c) AP-ACCOUNTS PAYABLE for the vendors (non-City staff) by the vendor number, vendor name, payment date, payment amount and check number (entitled 'number').

d) PY-PAYROLL for benefit payments, insurance, retirement, etc. Benefits payable on behalf of City staff.

e) Bank Code Summary by payment type.

f) Fund Summary by fund the accounts payables utilized.

CERTIFICATION OF SALARIES

This is the certification (separation of duties between "preparer" and the "reviewer") of salaries and benefits (payroll checks) by fund. It lists salary (payroll) issued checks by beginning and ending check number, payroll ending dates February 23rd, 2024, through March 22nd, 2024.

ANALYSIS:

See the attachments for expense breakdown by respective fund.

STRATEGIC PLAN:

None.

FISCAL IMPACTS:

None.

OPTIONS:

1. Receive and file March 2024 Certifications of Accounts Payable Checks and Certifications of Salaries.

ATTACHMENTS:

March 2024 AP and PR Certifications.pdf

EXHIBIT A:
CERTIFICATION OF SALARIES

CERTIFICATION OF SALARIES

BEG. CHK #: **148393** **PAYROLL ENDING: 02/23/24**
ENDING CHK #: **148405** **PAY DATE: 03/01/2024**

100	GENERAL FUND	$	317,647.69
104	GENERAL FUND-MEASURE T	$	68,226.38
206	STORMWATER PROGRAM	$	551.65
280	STATE GAS TAX FUND	$	15,775.44
405	AAA-AREA AGCY ON AG	$	2,035.80
610	SEWER ENTERPRISE FUND	$	8,749.87
620	WATER ENTERPRISE FUND	$	70,124.76
702	EQUIP. MAINT. FUND	$	11,701.68
		$	**494,813.27**

CERTIFICATION
ALLOWED BY THE CITY COUNCIL

Julie Latshaw 4/8/2024
JULIE LATSHAW - CITY CLERK DATED

CITY OF SANTA PAULA INCORPORATED APRIL 22, 1902 VENTURA COUNTY, CA

PREPARED BY:

Maria Renteria 4/8/24
MARIA RENTERIA - PAYROLL SPECIALIST DATED

4/8/24
BEATRIZ JIMENEZ - ASSISTANT FINANCE DIRECTOR DATED

Fund Summary

Fund	Units	Amount
100-GENERAL	9,400.27	317,647.69
104-GENERAL FUND-MEASURE T	1,870.55	68,226.38
206-STORMWATER PROGRAM	8.21	551.65
280-STATE GAS TAX	382.02	15,775.44
405-AAA (AREA AGCY ON AGING)	85.40	2,035.80
610-SEWER	169.05	8,749.87
620-WATER	1,503.55	70,124.76
702-EQUIPMENT MAINTENANCE	247.00	11,701.68
Grand Total:	**13,666.05**	**494,813.27**

CERTIFICATION OF SALARIES

BEG. CHK #: **148406** **PAYROLL ENDING: 3/08/24**
ENDING CHK #: **148419** **PAY DATE: 03/15/2024**

100	GENERAL FUND	$	320,677.56
104	GENERAL FUND-MEASURE T	$	68,971.54
206	STORMWATER PROGRAM	$	550.66
280	STATE GAS TAX FUND	$	16,366.31
405	AAA-AREA AGCY ON AG	$	1,657.22
610	SEWER ENTERPRISE FUND	$	9,161.62
620	WATER ENTERPRISE FUND	$	70,976.39
702	EQUIP. MAINT. FUND	$	11,681.09
		$	**500,042.39**

CERTIFICATION
ALLOWED BY THE CITY COUNCIL

Julie Latshaw 4/8/2024
JULIE LATSHAW - CITY CLERK DATED

CITY OF SANTA PAULA ★ INCORPORATED ★ APRIL 22, 1902 ★ VENTURA COUNTY, CA

PREPARED BY:

Maria Renteria 4/8/24
MARIA RENTERIA - PAYROLL SPECIALIST DATED

4/8/24
BEATRIZ JIMENEZ - ASSISTANT FINANCE DIRECTOR DATED

Fund Summary

Fund	Units	Amount
100-GENERAL	7,127.14	320,677.56
104-GENERAL FUND-MEASURE T	1,606.80	68,971.54
206-STORMWATER PROGRAM	8.20	550.66
280-STATE GAS TAX	563.87	16,366.31
405-AAA (AREA AGCY ON AGING)	69.25	1,657.22
610-SEWER	347.46	9,161.62
620-WATER	1,751.78	70,976.39
702-EQUIPMENT MAINTENANCE	247.00	11,681.09
Grand Total:	**11,721.50**	**500,042.39**

CERTIFICATION OF SALARIES

BEG. CHK #: **148420** **PAYROLL ENDING: 3/22/24**
ENDING CHK #: **148429** **PAY DATE: 03/29/2024**

100	GENERAL FUND	$	284,313.74
104	GENERAL FUND-MEASURE T	$	63,670.72
206	STORMWATER PROGRAM	$	501.52
280	STATE GAS TAX FUND	$	17,387.56
405	AAA-AREA AGCY ON AG	$	1,573.90
610	SEWER ENTERPRISE FUND	$	7,044.43
620	WATER ENTERPRISE FUND	$	59,353.60
702	EQUIP. MAINT. FUND	$	9,933.63
		$	**443,779.10**

CERTIFICATION
ALLOWED BY THE CITY COUNCIL

Julie Latshaw 4/8/2024
JULIE LATSHAW - CITY CLERK DATED

CITY OF SANTA PAULA INCORPORATED APRIL 22, 1902 VENTURA COUNTY, CA

PREPARED BY:

Maria Renteria 4/8/24
MARIA RENTERIA - PAYROLL SPECIALIST DATED

Beatriz Jimenez 4/8/24
BEATRIZ JIMENEZ - ASSISTANT FINANCE DIRECTOR DATED

Fund Summary

Fund	Units	Amount
100-GENERAL	6,099.56	284,313.74
104-GENERAL FUND-MEASURE T	1,711.10	63,670.72
206-STORMWATER PROGRAM	8.10	501.52
280-STATE GAS TAX	494.50	17,387.56
405-AAA (AREA AGCY ON AGING)	68.05	1,573.90
610-SEWER	143.01	7,044.43
620-WATER	1,445.10	59,353.60
702-EQUIPMENT MAINTENANCE	246.00	9,933.63
Grand Total:	**10,215.42**	**443,779.10**

EXHIBIT B:

CERTIFICATION OF ACCOUNTS PAYABLES

CERTIFICATION OF ACCOUNTS PAYABLE CHECKS

CHECK NO.:	336735	THRU:	336736	DATED:	March 1, 2024
CHECK NO.:	336737	THRU:	36742	DATED:	March 6, 2024
CHECK NO.:	336743	THRU:	336745	DATED:	March 7, 2024
CHECK NO.:	336746	THRU:	336843	DATED:	March 7, 2024
CHECK NO.:	336844	THRU:	336845	DATED:	March 13, 2024
CHECK NO.:	336846	THRU:	336851	DATED:	March 15, 2024
CHECK NO.:	336852	THRU:	336857	DATED:	March 15, 2024
CHECK NO.:	336858	THRU:	336863	DATED:	March 19, 2024
CHECK NO.:	336864	THRU:	336971	DATED:	March 21, 2024
CHECK NO.:	336972	THRU:	336974	DATED:	March 26, 2024
CHECK NO.:	336975	THRU:	336975	DATED:	March 27, 2024
CHECK NO.:	336976	THRU:	336981	DATED:	March 29, 2024
CHECK NO.:	336984	THRU:	336984	DATED:	March 29, 2024
DRAFT:	992196	THRU:	992196	DATED:	March 6, 2024
DRAFT:	992197	THRU:	992197	DATED:	March 6, 2024
DRAFT:	992198	THRU:	992198	DATED:	March 6, 2024
DRAFT:	992199	THRU:	992199	DATED:	March 6, 2024
DRAFT:	992200	THRU:	992200	DATED:	March 8, 2024
DRAFT:	992201	THRU:	992201	DATED:	March 6, 2024
DRAFT:	992203	THRU:	992203	DATED:	March 13, 2024
DRAFT:	992204	THRU:	992204	DATED:	March 20, 2024
DRAFT:	992205	THRU:	992205	DATED:	March 20, 2024
DRAFT:	992206	THRU:	992206	DATED:	March 20, 2024
DRAFT:	992207	THRU:	992207	DATED:	March 20, 2024
DRAFT:	992208	THRU:	992208	DATED:	March 20, 2024
DRAFT:	992209	THRU:	992209	DATED:	March 22, 2024
DRAFT:	992210	THRU:	992210	DATED:	March 27, 2024
VOIDED CHECK NO.:	336763	THRU:	336763	DATED:	March 25, 2024
VOIDED CHECK NO.:	336879	THRU:	336879	DATED:	March 25, 2024

COUNCIL MEETING DATE: April 17, 2024

AMOUNT OF CERTIFICATION: $ 1,917,841.00

DISTRIBUTION BY FUND

100	GENERAL FUND	$459,673.52
103	CABLE TELEVISION FUND	$3,650.35
104	PROF/CONTR SVCS-OTHER	$68,204.38
115	RECREATION PROGRAM	$4,323.71
205	NPDES STORMWATER QUALITY	$6,928.55
206	STORMWATER PROGRAM	$2,090.16
225	GENERAL GOVT FACILITIES	$39,954.50
280	STATE GAS TAX	$58,304.19
283	PROPOSITION 1B	$8,418.90
405	AAA (AREA AGENCY ON AGING	$3,825.39
412	AMERICAN RESCUE PLAN	$28,957.87
500	HILLSBOROUGH OPEN SPACE MAINT	$455.00
503	GHAD-GEO HAZ ABATEMENT	$1,658.75
504	HARVEST CFD EA1	$750.00
610	SEWER ENTERPRISE	$281,244.15
620	WATER ENTERPRISE	$601,612.81
702	EQUIPMENT MAINTENANCE FUND	$12,169.62
800	CASH DEPOSIT TRUST FUND	$317,626.63
803	HARDING PARK TRUST	$8,438.55
804	DLA FOR FORMER RDA	$78.00
		$1,908,365.03

Variance of $9,475.97 due to reversals from previous month of March posted in April.

PREPARED BY: _____
ASHLEY FIGUEROA
ACCOUNTING SPECIALIST

REVIEWED BY: _____ 4/8/24
BEATRIZ JIMENEZ
ASSISTANT FINANCE DIRECTOR

ALLOWED BY CITY COUNCIL

DATE: April 8, 2024

EXCEPT: _____

CITY CLERK: _____
JULIE LATSHAW, CITY CLERK

CITY OF SANTA PAULA
INCORPORATED
APRIL 22, 1902
VENTURA COUNTY, CA

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL	459,673.52
103 - CABLE TELEVISION	3,650.35
104 - GENERAL FUND-MEASURE T	68,204.38
115 - GENERAL RECREATION PRO	4,323.71
205 - NPDES STORMWATER QUALITY	6,928.55
206 - STORMWATER PROGRAM	2,090.16
225 - GENERAL GOVT FACILITIES	39,954.50
280 - STATE GAS TAX	58,304.19
283 - ROAD MAINT & REHAB SB1	8,418.90
405 - AAA (AREA AGCY ON AGING)	3,825.39
412 - AMERICAN RESCUE PLAN	28,957.87
500 - HILLSBOROUGH OPEN SPACE	455.00
503 - GHAD-GEO HAZ ABATE DIST	1,658.75
504 - HARVEST CFD EA1	750.00
610 - SEWER	281,244.15
620 - WATER	601,612.81
702 - EQUIPMENT MAINTENANCE	12,169.62
800 - MISC DEPOSITS	317,626.63
803 - HARDING PARK TRUST	8,438.55
804 - DLA FOR FORMER RDA	78.00
Grand Total:	**1,908,365.03**

City of Santa Paula, CA

Check Report

By Check Number

Date Range: 03/01/2024 - 03/31/2024

Vendor Number / Payable #	Vendor Name / Payable Type	Post Date	Payment Date / Payable Description	Payment Type	Discount Amount / Discount Amount	Payment Amount / Payable Amount	Number
Bank Code: AP-ACCOUNTS PAYABLE							
011010	WILLDAN ENGINEERING		03/01/2024	Regular	0.00	306,453.75	336735
00334443G	Invoice	03/01/2024	110336.10 - EAI LENNAR HOMES PRECISE		0.00	1,530.00	
00334692F	Invoice	03/01/2024	110336.10 - EAI LENNAR HOMES PRECISE		0.00	425.00	
00335064D	Invoice	03/01/2024	110336.10 - EAI LENNAR HOME PRECISE		0.00	850.00	
00335064M	Invoice	03/01/2024	110336.34 - PW-5623 TR-5985 PG PH 3		0.00	1,105.00	
003351861	Invoice	03/01/2024	110336.34 - PW-5623 TR-5985 PG PH 3		0.00	510.00	
00335673B	Invoice	03/01/2024	110336.10 - EAI LENNAR HOMES PRECISE		0.00	505.00	
00335673E	Invoice	03/01/2024	110336.34 - PW*5623 TR-5985 PG PH 3		0.00	1,387.00	
00335673F	Invoice	03/01/2024	110336.36 - PW-5617 TR-5985 PH I & II P		0.00	882.00	
00335815C	Invoice	03/01/2024	110336.34 - PW-5623 TR-5985 PG PH 3		0.00	505.00	
00336157	Invoice	03/01/2024	111315.00 - SP-LENNAR HOMES EAI		0.00	1,879.50	
00336767E	Invoice	03/01/2024	110336.34 - PW-5623 TR-5985 PG PH 3		0.00	1,014.00	
00336893AR	Invoice	03/01/2024	110336.03 - HARVEST @ LIMONERIA		0.00	19,608.25	
00336893B	Invoice	03/01/2024	110336.10 - EAI LENNAR HOMES PRECISE		0.00	234.00	
00336893C	Invoice	03/01/2024	110336.14 - PW 5568 EAI RICHMONDHO		0.00	282.00	
00336893E	Invoice	03/01/2024	110336.34 - PW-5623 TR-5985 PG PH 3		0.00	468.00	
00337019B	Invoice	03/01/2024	110336.10 - EAI LENNAR HOMES PRECISE		0.00	390.00	
00337019DR	Invoice	03/01/2024	110336.34 - PW-5623 TR-5985 PG PH 3		0.00	1,223.25	
00337100A	Invoice	03/01/2024	110336.03 - HARVEST @ LIMONERIA		0.00	20,571.75	
00337226A	Invoice	03/01/2024	110336.03 - HARVEST @ LIMONERIA		0.00	23,951.00	
00337715	Invoice	03/01/2024	111316.00 - RICHMOND AMERICAN HOM		0.00	78.00	
00337904A	Invoice	03/01/2024	110336.03 - HARVEST @ LIMONERIA		0.00	19,442.00	
00337910	Invoice	03/01/2024	111316.00 - RICHMOND AMERICAN HOM		0.00	117.00	
00338014A	Invoice	03/01/2024	110336.03 - HARVEST @ LIMONERIA		0.00	12,628.00	
00338014E	Invoice	03/01/2024	110336.34 - PW-5623 TR-5985 PG PH 3		0.00	491.00	
00338021	Invoice	03/01/2024	111316.00 - RICHMOND AMERICAN HOM		0.00	234.00	
00338130A	Invoice	03/01/2024	110336.03 - HARVEST @ LIMONERIA		0.00	18,380.50	
00338130E	Invoice	03/01/2024	110336.34 - PW-5623 TR-5985 PG PH 3		0.00	390.00	
00338134	Invoice	03/01/2024	111316.00 - RICHMOND AMERICAN HOM		0.00	78.00	
00338154	Invoice	03/01/2024	111315.00 - SP-LENNAR HOMES EAI		0.00	540.00	
00338257A	Invoice	03/01/2024	110336.03 - HARVEST @ LIMONERIA		0.00	14,468.00	
00338380A	Invoice	03/01/2024	110336.03 - HARVEST @ LIMONERIA		0.00	18,603.00	
00338381	Invoice	03/01/2024	111315.00 - SP-LENNAR HOMES EAI		0.00	1,408.00	
00338488	Invoice	03/01/2024	111315.00 - SP-LENNAR HOMES EAI		0.00	4,331.00	
00338611	Invoice	03/01/2024	111315.00 - SP-LENNAR HOMES EAI		0.00	6,856.00	
00417843B	Invoice	03/01/2024	110333.00 - SANTA PAULA - EAST AREA 1		0.00	22,886.50	
00417845A	Invoice	03/01/2024	111645.00 RICHMOND AMERICAN EAI IN		0.00	315.00	
00417845B	Invoice	03/01/2024	111645.01 - RICHMOND EAI TR 5985		0.00	420.00	
00417925	Invoice	03/01/2024	110333.00 SANTA PAULA - EAST AREA 1		0.00	14,245.00	
00417940	Invoice	03/01/2024	111645.01 - RICHMOND EAI TR 5985		0.00	577.50	
00418277B	Invoice	03/01/2024	110333.00 - SANTA PAULA - EAST AREA 1		0.00	11,698.50	
00418465B	Invoice	03/01/2024	HARVEST SPORTS PARK INSPECTIONS INV		0.00	8,512.00	
00418583B	Invoice	03/01/2024	HARVEST SPORTS PARK INSPECTIONS INV		0.00	6,962.50	
00418597	Invoice	03/01/2024	111645.01 - RICHMOND EAI TR 5985		0.00	52.50	
00418641B	Invoice	03/01/2024	HARVEST SPORTS PARK INSPECTIONS INV		0.00	7,200.00	
00418654	Invoice	03/01/2024	111645.01 - RICHMOND EAI TR 5985		0.00	367.50	
00418810B	Invoice	03/01/2024	HARVEST SPORTS PARK INSPECTIONS INV		0.00	14,464.00	
00418970B	Invoice	03/01/2024	HARVEST SPORTS PARK INSPECTIONS INV		0.00	2,816.00	
00418982	Invoice	03/01/2024	111645.01 - RICHMOND EAI TR 5985		0.00	525.00	
00419103	Invoice	03/01/2024	111645.01 - RICHMOND EAI TR 5985		0.00	105.00	
00419157D	Invoice	03/01/2024	110333.00 - SANTA PAULA - EAST AREA 1		0.00	14,865.50	
00419355D	Invoice	03/01/2024	110333.00 - SANTA PAULA - EAST AREA 1		0.00	14,002.50	
00419597	Invoice	03/01/2024	111645.01 - RICHMOND EAI TR 5985		0.00	1,073.50	
Q65 DEPOSIT	Invoice	03/01/2024	Q65 10K DEPOSIT- WILDAN INVOICES		0.00	10,000.00	
	Void		03/01/2024	Regular	0.00	0.00	336736
016252	AIR SCIENCE USA, LLC		03/07/2024	Regular	0.00	14,054.11	336746
90725	Invoice	03/07/2024	SAFEKEEPER FORENSIC EVIDENCE CABINE		0.00	14,054.11	

Vendor Number / Payable #	Vendor Name / Payable Type	Post Date	Payment Date / Payable Description	Payment Type	Discount Amount / Discount Amount	Payment Amount / Payable Amount	Number
010378	ALBERTSON'S/SAFEWAY		03/07/2024	Regular	0.00	1,583.86	336747
1/30/24-2/22/24	Invoice	03/07/2024	VARIOUS GROCERY CHARGES		0.00	1,583.86	
015448	ALL CITY MANAGEMENT SERVICES, INC.		03/07/2024	Regular	0.00	12,529.08	336748
91334	Invoice	03/07/2024	SCHOOL CROSSING GUARD SERVICES 2/4/		0.00	12,529.08	
015428	ALL STAR ELITE SPORTS		03/07/2024	Regular	0.00	4,396.76	336749
4005	Invoice	03/07/2024	JUMPMAN REVERSABLE JERSEYS TEAM N		0.00	4,396.76	
011513	ALVAREZ, LORENA		03/07/2024	Regular	0.00	174.60	336750
REIMBURSEMEN	Invoice	03/07/2024	SANFRANCISCO 2/8/24-2/9/24		0.00	174.60	
015498	AMAZON CAPITAL SERVICES		03/07/2024	Regular	0.00	2,239.58	336751
13N3-447T-X7DN	Invoice	03/07/2024	BROTHER HL-L3290CDW WIRELESS COLO		0.00	356.14	
13QC-M7RG-GW	Invoice	03/07/2024	GO, DOG GO (I CAN READ ALL BY MYSELF,		0.00	59.31	
176X-HV61-FKLJ	Invoice	03/07/2024	FNTCASE FOR SAMSUNG GALAXY S23 CAS		0.00	33.42	
1F9R-117W-LHLN	Invoice	03/07/2024	CANON PFI-120MBK (2884C001AA) STAN		0.00	81.45	
1GND-LFFD-CHYR	Invoice	03/07/2024	MICROSOFT ERGONOMIC KEYBOARD FOR		0.00	172.12	
1HJR-1PT1-F1Y1	Invoice	03/07/2024	UBIQUITI TOUGHCABLE RJ45 8P8C MALE		0.00	409.18	
1JFK-HHP9-7CTF	Invoice	03/07/2024	OK5STAR 1.5" MINI CASTER WHEEELS WIT		0.00	47.58	
1JV1-RTY3-G3C9	Invoice	03/07/2024	ASTROBRIGHTS MEDA COLLECTION, COLO		0.00	41.58	
1KH1-NDHX-3ND	Invoice	03/07/2024	THE MONSTER AT THE END OF THIS BOOK		0.00	48.91	
1LFR-Q9MX-7JCY	Invoice	03/07/2024	YUBICO - YUBIKEY 5C NFC - TWO-FACTOR		0.00	70.38	
1MJG-HYTR-XF3P	Invoice	03/07/2024	MIFFLING-USA PLASTIC WATERPROOF ID		0.00	153.00	
1NDC-TX6R-1LQ1	Invoice	03/07/2024	AMAZON BASICS HDMI A TO DVI ADAPTE		0.00	510.71	
1TL3-QGWL-333P	Credit Memo	03/07/2024	ICE WRAPS 4x7 INSTANT COLD PACK		0.00	-239.88	
1VL9-VTQL-JCWG	Invoice	03/07/2024	WRISTBAND BROS CUSTOM BREAKAWAY		0.00	97.43	
1YD1-XMDD-1X3	Invoice	03/07/2024	BROTHER TN-315 CMYK TONR CRTRDG SE		0.00	398.25	
016125	ARANDA, MIKE		03/07/2024	Regular	0.00	1,800.00	336752
0000032	Invoice	03/07/2024	PD CONSULTANT 2/19/24-2/23/24 & 2/26		0.00	1,800.00	
011297	ASSOCIATION OF WATER AGENCIES OF VENTUI		03/07/2024	Regular	0.00	160.00	336753
06-15466	Invoice	03/07/2024	13124 CCWUC TRAIN RES- TIM M. JACOB		0.00	160.00	
011738	AT&T CALNET 3		03/07/2024	Regular	0.00	505.18	336754
000021297808	Invoice	03/07/2024	MONTHLY UTILITY CHARGES 01/20/2024 -		0.00	505.18	
015318	BADGER METER		03/07/2024	Regular	0.00	483.07	336755
80151835	Invoice	03/07/2024	BADGER METER ITEM: 68886-301		0.00	483.07	
015877	BERMUDEZ POLYGRAPH		03/07/2024	Regular	0.00	1,200.00	336756
880	Invoice	03/07/2024	PRE EMP EXAM PO X 2 RESERVE PO X 1 P		0.00	1,200.00	
014381	BOLTON & ASSOCIATES		03/07/2024	Regular	0.00	8,300.00	336757
12082023	Invoice	03/07/2024	MARCH 23,2023 SERVICES		0.00	8,300.00	
016092	BULLOCK, TARA		03/07/2024	Regular	0.00	520.00	336758
1013	Invoice	03/07/2024	ARCHERY CLASSES YOUTH & ADULT 2/7 &		0.00	520.00	
015730	CANVA US INC.		03/07/2024	Regular	0.00	450.00	336759
INV17772	Invoice	03/07/2024	ANNUAL SUBSCRIPTION 2/15/24 - 2/14/2		0.00	450.00	
011089	CAROLLO ENGINEERS		03/07/2024	Regular	0.00	3,903.00	336760
FB47471	Invoice	03/07/2024	PSA- MAINTSTAR IMPLEMENTATION		0.00	3,903.00	
014856	CCI OFFICE TECHNOLOGIES		03/07/2024	Regular	0.00	299.57	336761
INST401249	Invoice	03/07/2024	iX SERIES HIGH CAPACITY INK CARTRIDGE		0.00	299.57	
015999	CHARTER COMMUNICATIONS HOLDING, LLC		03/07/2024	Regular	0.00	3,586.60	336762
0093783020124	Invoice	03/07/2024	MONTHLY BILLING FROM 2/1/24 TO 2/29		0.00	156.50	
0093783120123	Invoice	03/07/2024	MONTHLY SERVICE FROM 12/1/23 TO 12/		0.00	156.31	
0095804011024	Invoice	03/07/2024	MONTHLY SERVICE FROM 1/10/24 TO 2/9		0.00	289.12	
0095804021024	Invoice	03/07/2024	MONTHLY SERVICE FROM 2/10/24 TO 3/9		0.00	289.30	
0095804101023	Invoice	03/07/2024	MONTHLY SERVICE FROM 10/10/23 TO 11		0.00	289.01	

Vendor Number / Payable #	Vendor Name / Payable Type	Post Date	Payment Date / Payable Description	Payment Type	Discount Amount / Discount Amount	Payment Amount / Payable Amount	Number
0095804111023	Invoice	03/07/2024	MONTHLY SERVICE FROM 11/10/23 TO 12		0.00	289.12	
0304065011524	Invoice	03/07/2024	MONTHLY SERVICES FROM 1/15/24 TO 2/		0.00	5.34	
0304065021524	Invoice	03/07/2024	MONTHLY SERVICE FROM 2/15/24 TO 3/1		0.00	5.35	
0304065101523	Invoice	03/07/2024	MONTHLY SERVICES FROM 10/15/23 TO 1		0.00	5.34	
0304065111523	Invoice	03/07/2024	MONTHLY SERVICES FROM 11/15/23 TO 1		0.00	5.34	
0304073021524	Invoice	03/07/2024	MONTHLY SERVICE FROM 2/15/24 TO 3/1		0.00	5.00	
0460685022724	Invoice	03/07/2024	MONTHLY SERVICE FROM 2/27/24 TO 3/2		0.00	1,399.00	
046936112323	Invoice	03/07/2024	MONTHLY SERVICE FROM 11/23/23 TO 12		0.00	74.99	
0469363012324	Invoice	03/07/2024	MONTHLY SERVICE FROM 1/23/24 TO 2/2		0.00	83.94	
0469363022324	Invoice	03/07/2024	MONTHLY BILLING FROM 2/23/24 TO 3/2		0.00	83.94	
0469553020924	Invoice	03/07/2024	MONTHLY SERVICE FROM 2/9/24 TO 3/8/		0.00	449.00	
012761	CITY OF SANTA PAULA		03/25/2024	Regular	0.00	-91.00	336763
012761	CITY OF SANTA PAULA		03/07/2024	Regular	0.00	91.00	336763
T12-VICTORIA	Invoice	03/07/2024	T12-VICTORIA REPLENISH TILL		0.00	91.00	
016255	CITYGATE ASSOCIATES, LLC		03/07/2024	Regular	0.00	6,752.71	336764
31447	Invoice	03/07/2024	PERFORM A PROCESS AND IMPROVEMEN		0.00	4,938.28	
31469	Invoice	03/07/2024	PERFORM A PROCESS AND IMPROVEMEN		0.00	1,814.43	
011137	COPQUEST, INC.		03/07/2024	Regular	0.00	3,173.39	336765
240110-674971	Invoice	03/07/2024	SAFARILAND ARMOR OFF. FILIPOW/MIRA		0.00	3,173.39	
011148	COUNTY OF VENTURA		03/07/2024	Regular	0.00	174.83	336766
R108 MAR-24	Invoice	03/07/2024	MARCH 2024 RENT APN 108-0-101-055		0.00	174.83	
010932	COUNTY OF VENTURA IT SERVICES		03/07/2024	Regular	0.00	2,999.47	336767
INV0295760	Invoice	03/07/2024	RADIO COMMUNICATIONS ISF		0.00	1,340.26	
INV0295766	Invoice	03/07/2024	COUNTY GEOGRAPHICAL INFORMATION S		0.00	1,659.21	
012191	DATAPROSE, LLC		03/07/2024	Regular	0.00	10,140.37	336768
DP2305257	Invoice	03/07/2024	BILL PERIOD 12/1/2023 - 12/31/2023		0.00	10,140.37	
011811	DE LAGE LANDEN		03/07/2024	Regular	0.00	1,502.81	336769
81943776	Invoice	03/07/2024	WATER PRINTER		0.00	206.64	
81943801	Invoice	03/07/2024	I.T. LOCATIONS 02/01/2024 - 02/29/2024		0.00	1,296.17	
015645	DEPARTMENT OF FORESTRY AND FIRE PROTEC		03/07/2024	Regular	0.00	227.08	336770
0000001564955	Invoice	03/07/2024	3PJ3Y00021 INV REIMBURSE 1 UNIT OF C		0.00	227.08	
011210	DEPARTMENT OF JUSTICE		03/07/2024	Regular	0.00	447.00	336771
713622	Invoice	03/07/2024	FINGERPRINT APPS, CHILD ABUSE CK, PEA		0.00	447.00	
012421	DIVISION OF THE STATE ARCHITECT		03/07/2024	Regular	0.00	187.60	336772
OCT - DEC 2023	Invoice	03/07/2024	QUARTERLY B.L. TAX FEE		0.00	187.60	
013975	DODOS DESIGN - GARCIA, DAVID		03/07/2024	Regular	0.00	80.00	336773
9674	Invoice	03/07/2024	4X5 BANNER PRINT ONLY - PUBLIC NOTIC		0.00	80.00	
010140	ECONOMIC DEVELOPMENT COLLABORATIVE		03/07/2024	Regular	0.00	5,300.00	336774
2579	Invoice	03/07/2024	CONTRIBUTION TOWARDS FILM LIAISON		0.00	2,000.00	
2608	Invoice	03/07/2024	2023/2024 BOARD DUES		0.00	3,300.00	
016156	EFUEL LLC		03/07/2024	Regular	0.00	6,548.82	336775
1569105	Invoice	03/07/2024	FUEL CHARGES 02/01/24 - 02/15/24		0.00	6,548.82	
010187	F M PEARCE Company		03/07/2024	Regular	0.00	365.00	336776
SO#4846	Invoice	03/07/2024	CHECKED MINISPLIT SERVING BREAKROO		0.00	365.00	
010395	FAMCON PIPE & SUPPLY, INC.		03/07/2024	Regular	0.00	6,404.43	336777
S100110503.001	Invoice	03/07/2024	B11333WNL VALVE, BALL FIP X FIP 3/4" B		0.00	1,003.86	
S100111435.003	Invoice	03/07/2024	FL12PW OLDCASTLE #FL12PW FIBERLYTE		0.00	394.68	
S100115593.004	Invoice	03/07/2024	C38232NL 3/4"X2" FORD METER CPL		0.00	474.58	
S100115647.001	Invoice	03/07/2024	FL12PW OLDCASTLE #FL12PW FIBERLYTE		0.00	1,973.40	
S100115655.001	Invoice	03/07/2024	FL12PW OLDCASTLE #FL12PW FIBERLYTE		0.00	1,973.40	

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S100121024.001	Invoice	03/07/2024	FL09P FIBERLYTE LID WITH BADGER PROB		0.00	1,544.40	
S100121575.001	Credit Memo	03/07/2024	FFDIS1024 SPOOL, FLG X FLG DI 10"		0.00	-959.89	
010404	FENCE FACTORY SATICOY		03/07/2024	Regular	0.00	54.73	336778
451612	Invoice	03/07/2024	1-7/8 x 7' TUBE		0.00	54.73	
010406	FERGUSON WATERWORKS #1083		03/07/2024	Regular	0.00	738.84	336779
0023584	Invoice	03/07/2024	10 *QUANTU COUP 10.65-12.20		0.00	738.84	
014348	FERRIS, SABRINA ZAN		03/07/2024	Regular	0.00	386.84	336780
FEBRUARY2024	Invoice	03/07/2024	INSTRUCTOR PAYMENT FOR FEBRUARY 20		0.00	386.84	
010440	FGL ENVIRONMENTAL, INC		03/07/2024	Regular	0.00	1,456.00	336781
401262A	Invoice	03/07/2024	LTB SERIES 15 TUBE		0.00	204.00	
401459A	Invoice	03/07/2024	LTB SERIES 15 TUBE		0.00	204.00	
401536A	Invoice	03/07/2024	LTB SERIES 15 TUBE		0.00	39.00	
401599A	Invoice	03/07/2024	LTB SERIES 15 TUBE		0.00	39.00	
401653A	Invoice	03/07/2024	LTB SERIES 15 TUBE		0.00	39.00	
401695A	Invoice	03/07/2024	LTB SERIES 15 TUBE		0.00	39.00	
401754A	Invoice	03/07/2024	LTB SERIES 15 TUBE		0.00	39.00	
401817A	Invoice	03/07/2024	LTB SERIES 15 TUBR WET CHEMISRTY		0.00	204.00	
401911A	Invoice	03/07/2024	LTB SERIES 15 TUBE		0.00	39.00	
401966A	Invoice	03/07/2024	LTB SERIES 15 TUBE		0.00	39.00	
401997A	Invoice	03/07/2024	LTB SERIES 15 TUBE		0.00	39.00	
401998A	Invoice	03/07/2024	LTB SERIES 15 TUBE		0.00	39.00	
402052A	Invoice	03/07/2024	LTB SERIES 15 TUBE		0.00	39.00	
402070A	Invoice	03/07/2024	COLIFORM - COLILERT P/A		0.00	31.00	
402087A	Invoice	03/07/2024	LTB SERIES 15 TUBE		0.00	39.00	
402147A	Invoice	03/07/2024	COLIFORM - COLILERT P/A		0.00	345.00	
402189A	Invoice	03/07/2024	LTB SERIES 15 TUBE		0.00	39.00	
015835	FLORES, ELIXEO		03/07/2024	Regular	0.00	137.50	336782
02212024	Invoice	03/07/2024	INSTRUCTOR PAYMNET FOR FEBRUARY 20		0.00	137.50	
012437	FMP UNIFORM CO.		03/07/2024	Regular	0.00	840.99	336783
17702	Invoice	03/07/2024	NAME PLATE-METAL SPECIFY COLORS, 5.1		0.00	840.99	
016407	FOSTER & FOSTER CONSULTING ACTUARIES, IN		03/07/2024	Regular	0.00	3,000.00	336784
29943	Invoice	03/07/2024	COMPLETION OF THE JUNE 30, 2022 GAS		0.00	3,000.00	
010432	FRANK'S PAINT & HARDWARE		03/07/2024	Regular	0.00	458.86	336785
383246	Invoice	03/07/2024	GLIDDEN FUNDAMENTAL EXT FLAT WB G		0.00	179.64	
383282	Invoice	03/07/2024	CLEAN GRIP GLUE 3OZ PLUMBING 3/8 CO		0.00	23.94	
383292	Invoice	03/07/2024	WONDER-PRO ACRYLIC LATEX FLAT GL B2		0.00	39.39	
383326	Invoice	03/07/2024	8"PREMIER/ZPRO 2 GALLON BUCKET CW9		0.00	68.70	
383344	Invoice	03/07/2024	WONDER-PRO ACRYLIC LATEX FLAT GL C1		0.00	39.39	
383474	Invoice	03/07/2024	3/4x3/4x1/2 FHTXMPTXFPT B		0.00	14.38	
383505	Invoice	03/07/2024	WATER TEST GAUGE		0.00	19.80	
383544	Invoice	03/07/2024	3/8 X 50' REFRIG TUBING, BC 3/8C X 1/2		0.00	22.91	
383657	Invoice	03/07/2024	CONCRETE 60LB.		0.00	30.27	
383689	Invoice	03/07/2024	1X3/4 #2 BRASS BELL RED 552 3/8X3/4 FL		0.00	20.44	
010441	FRUIT GROWERS SUPPLY CO		03/07/2024	Regular	0.00	106.51	336786
92438018	Invoice	03/07/2024	ROPE NYLON SOLID BRAID 5/16"		0.00	16.24	
92439820	Invoice	03/07/2024	RAINWEAR HOOD WEBDRI, RAINWEAR JA		0.00	90.27	
015222	GOODSUITE		03/07/2024	Regular	0.00	1,084.96	336787
INV216963	Invoice	03/07/2024	TONER COLLECTION CONTAINER		0.00	16.24	
INV216964	Invoice	03/07/2024	TONER COLLECTION CONTAINER		0.00	16.24	
INV218769	Invoice	03/07/2024	BILLING PERIOD 2/1/2024 - 2/29/2024		0.00	1,052.48	
013561	GOVERNMENTJOBS.COM, INC.		03/07/2024	Regular	0.00	7,744.70	336788
INV-41724	Invoice	02/28/2024	SUBSCRIPTION FEE FOR PERIOD 6/24/24 -		0.00	7,744.70	

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012800	GRANITE CONSTRUCTION COMPANY		03/07/2024	Regular	0.00	548.52	336789
2655389	Invoice	03/07/2024	1/2"HMA FINE B		0.00	190.93	
2655873	Invoice	03/07/2024	1/2"HMA FINE B		0.00	180.05	
2656727	Invoice	03/07/2024	1/2"HMA FINE B		0.00	177.54	
010486	GRIMES ROCK, INC		03/07/2024	Regular	0.00	1,043.06	336790
273473	Invoice	03/07/2024	BLENDED FILL		0.00	1,043.06	
014826	HERNANDEZ, LIZ		03/07/2024	Regular	0.00	130.00	336791
FEBRUARY2024	Invoice	03/07/2024	INSTRUCTOR PAYMENT FOR FEBRUARY 20		0.00	130.00	
016127	HOMELAND LANGUAGE SERVICES LLC		03/07/2024	Regular	0.00	1,203.88	336792
2286	Invoice	03/07/2024	ONSITE INTERPETING SERVICES 8/31/23		0.00	1,203.88	
010537	HOUSE SANITARY SUPPLY		03/07/2024	Regular	0.00	1,609.13	336793
287781-02	Invoice	03/07/2024	LR FUTURA 40X48 CLEAR 1.2 SUPER HEXE		0.00	300.50	
288564	Invoice	03/07/2024	NABC DISIN 12/QT DUSTPAN LOBBY LR FU		0.00	1,308.63	
013711	INDEPENDENT ORDER OF ODD FELLOWS		03/07/2024	Regular	0.00	2,826.22	336794
MARCH2024REN	Invoice	03/07/2024	RENT AT 866 E. MAIN ST. FOR PW OFFICES		0.00	2,826.22	
014988	INFRASCALE INC.		03/07/2024	Regular	0.00	1,590.91	336795
INV00782975	Invoice	03/07/2024	CLOUD COMPUTE INSTANCE IBDR CLOUD		0.00	1,590.91	
015967	J. ARTHUR GUTIERREZ		03/07/2024	Regular	0.00	2,079.50	336796
1017	Invoice	03/07/2024	MET W/ CONSTRUCTION CONTRACTOR/		0.00	487.00	
1018	Invoice	03/07/2024	MET W/ TRI-COUNTY FURN. REP AND CIT		0.00	1,592.50	
012750	JORDANO'S INC. AND SUBSIDIARIES		03/07/2024	Regular	0.00	1,728.60	336797
6967087	Invoice	03/07/2024	CONTAINER FIOL 3 COMP OBLONG COMB		0.00	723.54	
6970567	Invoice	03/07/2024	CARROT SLICED SMOOTH ROLL DINNER W		0.00	1,005.06	
011796	LANDS' END BUSINESS OUTFITTERS		03/07/2024	Regular	0.00	545.14	336798
SIN11891998	Invoice	03/07/2024	LOGO APP SWEATER/JACKETS/FLEECE, VE		0.00	545.14	
013544	LARRY WALKER ASSOCIATES, INC.		03/07/2024	Regular	0.00	1,798.50	336799
00506.12-17	Invoice	03/07/2024	WASTEWATER DISCHARGE PERMIT COMP		0.00	795.50	
00506.12-8	Invoice	03/07/2024	WASTEWATER DISCHARGE PERMIT COMP		0.00	435.00	
00506.12-9	Invoice	03/07/2024	WASTEWATER DISCHARGE PERMIT COMP		0.00	568.00	
013454	LEIBOLD MCCLENDON & MANN		03/07/2024	Regular	0.00	78.00	336800
85	Invoice	03/07/2024	JHO REVIEW TIMELINE OF BOND PAYOFF		0.00	78.00	
016090	LUCY PET PRODUCTS, LLC		03/07/2024	Regular	0.00	466.28	336801
87657	Invoice	03/07/2024	LUCY PET TACTICAL FUEL 30 LB		0.00	108.25	
87658	Invoice	03/07/2024	LUCY PET TACTICAL FUEL 30 LB		0.00	143.53	
89299-1	Invoice	03/07/2024	LUCY PET TACTICAL FUEL		0.00	214.50	
015386	M & B SERVICES, INC.		03/07/2024	Regular	0.00	783.11	336802
29812	Invoice	03/07/2024	TWO MEN AT TWO HOURS EACH: WATER		0.00	783.11	
015633	M6 CONSULTING, INC.		03/07/2024	Regular	0.00	23,348.99	336803
3234	Invoice	03/07/2024	ENCROACHMENT PERMIT SERVICES JANU		0.00	13,098.99	
3242	Invoice	03/07/2024	LAND DEVELOPMENT INSPECTION		0.00	1,550.00	
3243	Invoice	03/07/2024	LAND DEVELOPMENT PLAN		0.00	2,700.00	
3245	Invoice	03/07/2024	ENTITLEMENT REVIEW		0.00	6,000.00	
010079	MADISON, CODY		03/07/2024	Regular	0.00	1,036.00	336804
PERDIEM FY23/2	Invoice	03/07/2024	ORANGE SHERMAN BLOCK SUPERVISORY		0.00	1,036.00	
015442	MARIPOSA LANDSCAPES, INC.		03/07/2024	Regular	0.00	396.00	336805
106521	Invoice	03/07/2024	EXTRA WORK FEBRUARY 2024 CHK IRRIGA		0.00	396.00	
015989	MERCHANT MCINTYRE & ASSOCIATES, LLC		03/07/2024	Regular	0.00	6,500.00	336806
109-2024-003	Invoice	03/07/2024	RETAINER FOR MARCH 2024 SERVICES		0.00	6,500.00	

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014436	MINER'S ACE HARDWARE		03/07/2024	Regular	0.00	206.33	336807
34333	Invoice	03/07/2024	KEYS 2-SIDED		0.00	16.21	
34370	Invoice	03/07/2024	PADLOCK COMBINATION 2"		0.00	20.56	
34377	Invoice	03/07/2024	LED A21 E26 DL 150W DIM FE MIRRORS S		0.00	54.09	
34379	Invoice	03/07/2024	LAMPHOLDER PLCHN2RCP IVY CHAIN#6 N		0.00	43.24	
34433	Invoice	03/07/2024	#CAYON - FASTENERS		0.00	4.72	
34437	Invoice	03/07/2024	#268 - LEVERLOCK TAPE MEASR 25, WD40		0.00	37.94	
34451	Invoice	03/07/2024	SOCK SPRAY HOOD		0.00	6.48	
34561	Invoice	03/07/2024	BIT DRILL MULTIPURPS 1/4" FASTENERS		0.00	23.09	
011223	MUSCO SPORTS LIGHTING, LLC		03/07/2024	Regular	0.00	2,140.25	336808
420543	Invoice	03/07/2024	LAMP 1500W MH C4		0.00	2,140.25	
015848	NATIONAL LEAD FOR AMERICA, INC.		03/07/2024	Regular	0.00	35,000.00	336809
0000630	Invoice	03/08/2024	HOST SITE CONTRIBUTION FOR 23-24		0.00	35,000.00	
013872	NICKS POOL AND SPA SERVICE		03/07/2024	Regular	0.00	450.03	336810
24130201	Invoice	03/07/2024	GRANITE BALL FOUNTAIN SRVC FILTERS 3"		0.00	450.03	
013145	PARRISH, PATRICK		03/07/2024	Regular	0.00	58.00	336811
DMV 35/5401	Invoice	03/07/2024	RENEWAL FOR CLASS A DRIVERS LICENSE		0.00	58.00	
016292	PONDELLA, VIVIAN		03/07/2024	Regular	0.00	227.50	336812
FEBRUARY2024	Invoice	03/07/2024	INSTRUCTOR PAYMENT FOR FEBRUARY 20		0.00	227.50	
010315	RAMIREZ, HECTOR M		03/07/2024	Regular	0.00	37.00	336813
PERDIEM 3/8/24	Invoice	03/07/2024	RIO HONDO COLLEGE ARREST AND CONT		0.00	37.00	
014934	RAMIREZ, JOSHUA		03/07/2024	Regular	0.00	975.00	336814
FEBRUARY2024	Invoice	03/07/2024	INSTRUCTOR PAYMENT FOR FEBRUARY 20		0.00	975.00	
011674	RIO HONDO COMMUNITY COLLEGE		03/07/2024	Regular	0.00	25.00	336815
REGISTRATION 3/	Invoice	03/07/2024	RIO HONDO COLLEGE ARREST AND CONT		0.00	25.00	
010047	ROBERT HALF		03/07/2024	Regular	0.00	11,016.59	336816
63029311	Invoice	03/07/2024	SANCHES,SHANNAN WE 12/29/2023		0.00	359.55	
63127523	Invoice	03/07/2024	A.TORRES WE 01192024		0.00	475.93	
63130855	Invoice	03/07/2024	A.TORRES WE 01262024		0.00	787.12	
63131047	Invoice	03/07/2024	V.RODRIGUEZ WE 01262024		0.00	1,016.28	
63177138	Invoice	03/07/2024	V.RODRIGUEZ WE 02022024		0.00	1,505.60	
63177148	Invoice	03/07/2024	J.CAHUANTZI WE 02022024		0.00	1,464.40	
63246281	Invoice	03/07/2024	V.RODRIGUEZ WE 02162024		0.00	1,223.30	
63247002	Invoice	03/07/2024	SANCHEZ, SHANNAN WE 02162024		0.00	162.60	
63251167	Invoice	03/07/2024	V.RODRIGUEZ WE 02/23/2024		0.00	1,195.07	
63259360	Invoice	03/07/2024	TEMP SHANNAN SANCHEZ W/E 2/23/24		0.00	162.60	
63273876	Invoice	03/07/2024	ALLEN,KRISTIN WE 02232024		0.00	1,158.54	
63298620	Invoice	03/07/2024	V.RODRIGUEZ WE 03012024		0.00	1,505.60	
010520	RP RENTALS		03/07/2024	Regular	0.00	175.80	336817
8113	Invoice	03/07/2024	POST DRIVER, GAS 3.25		0.00	93.02	
8122	Invoice	03/07/2024	SNAKE 50' SPEEDROOTER		0.00	82.78	
014129	SAM HILL & SONS, INC		03/07/2024	Regular	0.00	7,395.20	336818
4731	Invoice	03/07/2024	EWT # 5642121723		0.00	7,395.20	
010693	SANTA PAULA CLEANERS		03/07/2024	Regular	0.00	204.00	336819
12/21/23-2/19/2	Invoice	03/07/2024	17 BLANKET MID		0.00	204.00	
011263	SANTA PAULA SELF STORAGE		03/07/2024	Regular	0.00	755.00	336820
#60807	Invoice	03/07/2024	MARCH RENT UNIT 207, 218, 240, 261		0.00	755.00	
012061	SCOTT, JASON		03/07/2024	Regular	0.00	55.00	336821
REIMBFEB2024	Invoice	03/07/2024	T-1 RENEWAL		0.00	55.00	
010785	SMART & FINAL		03/07/2024	Regular	0.00	21.54	336822

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0042 2/20/24	Invoice	03/07/2024	HOME DELIVERY MEALS FOR SENIORS		0.00	21.54	
010795	SOUTHERN CALIFORNIA EDISON		03/07/2024	Regular	0.00	24,795.33	336823
1/26/24-2/1/24	Invoice	03/07/2024	MONTHLY BILLING CHARGES		0.00	24,795.33	
010795	SOUTHERN CALIFORNIA EDISON		03/07/2024	Regular	0.00	113,897.10	336824
1/1/24 - 2/22/24	Invoice	03/07/2024	MONTHLY UTILITY CHARGES		0.00	45,072.37	
1/17/24 - 02/16/	Invoice	03/07/2024	MONTHLY UTILITY CHARGES		0.00	9,888.21	
1/24/24 - 2/26/2	Invoice	03/07/2024	MONTHLY UTILITY CHARGES		0.00	58,936.52	
010799	SPARLING INSTRUMENTS, INC.		03/07/2024	Regular	0.00	3,185.00	336825
3056201	Invoice	03/07/2024	PRODUCTION METER CALLOBRATION		0.00	3,185.00	
015809	STANDARD SITE RENTALS INC.		03/07/2024	Regular	0.00	2,813.47	336826
5716	Invoice	03/07/2024	TEMPORARY FENCING LAS PIEDRAS PARK		0.00	1,823.25	
5809	Invoice	03/07/2024	STANDARD RESTROOM RENTAL X WEEKLY		0.00	111.24	
5892	Invoice	03/07/2024	MONTHLY RENTAL STNDRD 2X WK SRVC A		0.00	878.98	
011144	STAPLES, INC.		03/07/2024	Regular	0.00	605.25	336827
3560145081	Invoice	03/07/2024	LABEL SMART LABEL PRO ADDRESS, SHAR		0.00	200.40	
3560216822	Invoice	03/07/2024	LOGITECH MK540 WIRELESS COMBO PCK		0.00	328.97	
3560216823	Invoice	03/07/2024	POLY POCKET DIVIDERS		0.00	24.20	
3560581829	Invoice	03/07/2024	SHARPIE PEN BLUE- JACKET SLASH POLY -		0.00	51.68	
016177	STEIGER, JEFFREY S.		03/07/2024	Regular	0.00	4,000.00	336828
MARCH2024	Invoice	03/06/2024	Mesa Tank - Temporary Construction Ease		0.00	4,000.00	
016408	SUNRUN INSTALLATIONS SERVICES, INC.		03/07/2024	Regular	0.00	513.60	336829
10240	Invoice	03/07/2024	REFUND FOR 1309 FERN OAK DR PERMIT		0.00	57.60	
10241	Invoice	03/07/2024	REFUND FOR 137 MUPU AVE PERMIT 358		0.00	57.60	
10242	Invoice	03/07/2024	REFUND FOR 604 VENUS AVE		0.00	297.60	
10243	Invoice	03/07/2024	REFUND FOR 990 VISTA POINTE PL		0.00	100.80	
010828	SWRCB ACCOUNTING OFFICE		03/07/2024	Regular	0.00	45,510.60	336830
LW-1046640	Invoice	03/07/2024	WATER SYSTEM ANNUAL FEES 7/1/23-6/3		0.00	45,510.60	
016378	THE LEW EDWARDS GROUP		03/07/2024	Regular	0.00	31,025.00	336831
04-05	Invoice	03/07/2024	PSA FOR LEW EDWARDS GROUP		0.00	31,025.00	
012070	TRAFFIC TECHNOLOGIES		03/07/2024	Regular	0.00	371.25	336832
46542	Invoice	03/07/2024	STEEL POST MOUNT BASE FOR 2"X2" SQU		0.00	371.25	
015505	TRIPEPI, SMITH AND ASSOCIATES, INC.		03/07/2024	Regular	0.00	1,551.66	336833
11776	Invoice	03/07/2024	RETAINER FOR COMMUNICATIONS		0.00	1,551.66	
010885	UNDERGROUND SERVICE ALERT OF SOUTHERN		03/07/2024	Regular	0.00	154.40	336834
220240199	Invoice	03/07/2024	CSP90 NEW TICKET CHANGES/ MONTHLY		0.00	111.50	
23-2424611	Invoice	03/07/2024	CA STATE FEE FOR REG. COSTS/ UG FACILI		0.00	42.90	
010883	U-RENT INC		03/07/2024	Regular	0.00	114.07	336835
789209-5	Invoice	03/07/2024	PROPANE SALES		0.00	114.07	
010903	USA BLUE BOOK		03/07/2024	Regular	0.00	186.35	336836
INV00292472	Invoice	03/07/2024	USABB PH BUFFER POUCHES NIST TRACE		0.00	186.35	
010920	VENTURA CO. AIR POLLUTION CONTROL DISTR		03/07/2024	Regular	0.00	252.00	336837
R007565	Invoice	03/07/2024	SOURCE TEST REVIEW		0.00	252.00	
010975	VENTURA REGIONAL SANITATION DISTRICT		03/07/2024	Regular	0.00	48,810.31	336838
234200	Invoice	03/07/2024	WASTE WATER COLLECTIONS FY23/24		0.00	48,638.31	
234700	Invoice	03/06/2024	CONSULTANT SERVICES ON CHLORIDE SO		0.00	172.00	
011539	VERIZON WIRELESS		03/07/2024	Regular	0.00	3,531.32	336839
9957249167	Invoice	03/07/2024	MONTHLY PHONE CHARGE 01/22 - 02/21		0.00	3,531.32	
015849	VIRANI, SHAWN		03/07/2024	Regular	0.00	407.00	336840

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PERDIEM 3/10/2	Invoice	03/07/2024	ORANGE COUNTY ICI BURGLARY, THEFT A		0.00	407.00	
014380	WATERWISEPRO TRAINING LLC		03/07/2024	Regular	0.00	450.00	336841
2024-02	Invoice	03/07/2024	TREATMENT EXAM PREP COURSE		0.00	450.00	
015720	WEST COAST WELDING & PIPING INC.		03/07/2024	Regular	0.00	1,862.00	336842
2456	Invoice	03/07/2024	LABOR- 1 EWLDER 1 PIPE FITTER 1 CRAFT		0.00	1,862.00	
013843	YOUNG, DUNCAN		03/07/2024	Regular	0.00	1,784.26	336843
FEBRUARY2024	Invoice	03/07/2024	INSTRUCTOR PAYMENT FOR JANUARY 202		0.00	1,784.26	
011464	BUSINESS CARD		03/19/2024	Regular	0.00	1,399.05	336858
01/21/24-02/22/	Invoice	03/19/2024	VARIOUS CC CHARGES - VARIOUS DEPT		0.00	1,399.05	
011464	BUSINESS CARD		03/19/2024	Regular	0.00	960.08	336859
01/21/24-02/22/	Invoice	03/19/2024	VARIOUS CC CHARGES - CITY MANAGER		0.00	960.08	
011464	BUSINESS CARD		03/19/2024	Regular	0.00	3,231.25	336860
01/21/24-02/22/	Invoice	03/19/2024	VARIOUS CC CHARGES - VARIOUS DEPTS		0.00	3,231.25	
011464	BUSINESS CARD		03/19/2024	Regular	0.00	9,660.68	336861
01/21/24-02/22/	Invoice	03/19/2024	VARIOUS CC CHARGES - IT		0.00	9,660.68	
011464	BUSINESS CARD		03/19/2024	Regular	0.00	232.69	336862
01/21/24-02/22/	Invoice	03/19/2024	VARIOUS CC CHARGES - PR		0.00	232.69	
011464	BUSINESS CARD		03/19/2024	Regular	0.00	2,750.20	336863
01/21/24-02/22/	Invoice	03/19/2024	VARIOUS CC CHARGES- VARIOUS DEPT		0.00	2,750.20	
015931	ADAME, ALVARO		03/21/2024	Regular	0.00	340.00	336864
01/13/24-03/04/	Invoice	03/21/2024	YOUTH BASKETBALL LEAGUE SERVICES		0.00	340.00	
016423	ALVAREZ, DAVID		03/21/2024	Regular	0.00	289.00	336865
01/13/24-03/04/	Invoice	03/21/2024	YOUTH BASKETBALL LEAGUE SERVICES		0.00	289.00	
015498	AMAZON CAPITAL SERVICES		03/21/2024	Regular	0.00	1,838.12	336866
16F4-GNPT-M6L6	Invoice	03/21/2024	MICROFLEX BLACK DRAGON ZERO BD-100		0.00	480.44	
19QX-C6MR-YD9	Invoice	03/21/2024	LEGAL PADS 5X8, 12 PACK NOTEPADS COL		0.00	158.92	
1GG9-HDDD-9LJT	Invoice	03/21/2024	DEFENDER CASE FOR SAMSUNG GALAXY		0.00	27.79	
1KC9-9MHG-3JRK	Invoice	03/21/2024	2 PREMIUM BRILLIANT SERIES HEAVY DUT		0.00	77.00	
1L3V-D7XL-947L	Credit Memo	03/21/2024	THE MONSTER AT THE END OF THIS BOOK		0.00	-12.22	
1L7X-FCLF-CLCD	Invoice	03/21/2024	1 LOGITECH MX MECHANICAL WIRELESS I		0.00	165.62	
1LXY-PH3D-C46N	Credit Memo	03/21/2024	THE MONSTER AT THE END OF THIS BOOK		0.00	-36.69	
1VKJ-YTXQ-TF73	Invoice	03/21/2024	SEHMUA CELLULAT TRIALER CAMERAS 2.7		0.00	162.36	
1YTQ-VTGW-DP	Invoice	03/21/2024	HUANCHAIN 14 GAUGE 15FT FLAT PLUG E		0.00	107.87	
1YVK-1WGF-MW	Invoice	03/21/2024	NO.7 HEAVY DUTY RUBBING COMPOUND		0.00	707.03	
011080	ARAMARK UNIFORM & CAREER APPAREL GROU		03/21/2024	Regular	0.00	81.76	336867
5020401435	Invoice	03/21/2024	903 CORPORATION ST MAT/ TOWELS		0.00	54.60	
5020426360	Invoice	03/21/2024	182 S PALM AVE TOWEL		0.00	27.16	
013737	ARIN		03/21/2024	Regular	0.00	250.00	336868
SI473031	Invoice	03/21/2024	ANNUAL FEE FOR REGISTRATION SERVICE		0.00	250.00	
016375	ARRIAGA, ELIJAH		03/21/2024	Regular	0.00	289.00	336869
01/13/24-03/04/	Invoice	03/21/2024	YOUTH BASKETBALL LEAGUE SERVICES		0.00	289.00	
011110	BOWMAN CAR WASH		03/21/2024	Regular	0.00	936.00	336870
1230	Invoice	03/21/2024	$12 CARWASH 6/25/23-12/31/23		0.00	936.00	
011237	BTE COMMUNICATIONS, LLC		03/21/2024	Regular	0.00	333.56	336871
240305300101	Invoice	03/21/2024	BASE RATE WITH ALLOWANCE, HOLIDAY F		0.00	333.56	
015398	BUNNIN CHEVROLET OF SANTA PAULA		03/21/2024	Regular	0.00	54.52	336872
21148	Invoice	03/21/2024	#132 CAP		0.00	54.52	

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016425	CAMPBELL, EMMA		03/21/2024	Regular	0.00	306.00	336873
01/13/24-03/04/	Invoice	03/21/2024	YOUTH BASKETBALL LEAGUE SERVICES		0.00	306.00	
016195	CARRILLO, ALEXIS		03/21/2024	Regular	0.00	442.00	336874
01/13/24-03/04/	Invoice	03/21/2024	YOUTH BASKETBALL LEAGUE SERVICES		0.00	442.00	
015874	CHANDLER ASSET MANAGEMENT, INC.		03/21/2024	Regular	0.00	2,512.89	336875
2402SANTAPAU	Invoice	03/21/2024	23/24 INVESTMENT MANAGEMENT SRVS.		0.00	2,512.89	
015999	CHARTER COMMUNICATIONS HOLDING, LLC		03/21/2024	Regular	0.00	304.42	336876
0095804031024	Invoice	03/21/2024	MONTHLY SERVICE FROM 3/10/24-4/9/24		0.00	304.42	
016403	CLEAR CUT CHIPPING AND WEED EATING INC.		03/21/2024	Regular	0.00	1,800.00	336877
#000002	Invoice	03/21/2024	DOWNED TREE REMOVAL BUCKING,HAUL		0.00	1,800.00	
011133	CONSTRUCTION & RIGGING SUPPLY		03/21/2024	Regular	0.00	75.04	336878
110998	Invoice	03/21/2024	HOSE ASSEMBLY 1/2"X2FT 10.5IN MAILE		0.00	75.04	
014198	CORTEZ, JUSTIN		03/21/2024	Regular	0.00	391.00	336879
01/13/24-03/04/	Invoice	03/21/2024	YOUTH BASKETBALL LEAGUE SERVICES		0.00	391.00	
014198	CORTEZ, JUSTIN		03/25/2024	Regular	0.00	-391.00	336879
011149	COSTCO WHOLESALE		03/21/2024	Regular	0.00	398.98	336880
08459	Invoice	03/21/2024	STORAGE BINS		0.00	398.98	
011161	CRAGOE PEST SERVICES INC		03/21/2024	Regular	0.00	1,310.00	336881
172-00256236	Invoice	03/21/2024	BURROWING RODENT TEAGUE PARK		0.00	40.00	
172-00256351	Invoice	03/21/2024	BURROWING RODENT RECREATION PARK		0.00	35.00	
172-00256362	Invoice	03/21/2024	BURROWING RODENT MILL PARK		0.00	40.00	
172-00256363	Invoice	03/21/2024	BURROWING RODENT OBREGON PARK		0.00	35.00	
172-00256364	Invoice	03/21/2024	BURROWING RODENT VETERAN'S PARK		0.00	40.00	
172-00257638	Invoice	03/21/2024	BURROWING RODENT- LAS PIEDRAS PARK		0.00	40.00	
172-00257639	Invoice	03/21/2024	RODENT TREATMENT MANOR RIDGE		0.00	55.00	
172-00257799	Invoice	03/21/2024	BURROWING RODENT EBELL PARK		0.00	30.00	
172-00258024	Invoice	03/21/2024	BURROWING RODENT WATER RECYCLING		0.00	70.00	
172-00259170	Invoice	03/21/2024	BURROWING RODENT HARDING PARK		0.00	40.00	
172-00259976	Invoice	03/21/2024	BURROWING RODENT		0.00	40.00	
172-00260234	Invoice	02/09/2024	PEST CONTROL CULTURAL ARTS BUILDING		0.00	40.00	
172-00260235	Invoice	03/21/2024	PEST CONTROL SP YOUTH CENTER		0.00	30.00	
172-00260288	Invoice	03/21/2024	RODENT BAIL STATION TRAIN DEPOT STAT		0.00	40.00	
172-00260289	Invoice	03/21/2024	RODENT BAIT STATION CORPORATE YARD		0.00	60.00	
172-00260290	Invoice	03/21/2024	COMM PEST CONTROL SP COMMUNITY C		0.00	45.00	
172-00260291	Invoice	03/21/2024	COMM PEST CONTROL WATER RECYCLE F		0.00	50.00	
172-00260292	Invoice	03/21/2024	RODENT BAIL STATION WATER TREATMEN		0.00	30.00	
172-00260293	Invoice	03/21/2024	RODENT BAIL STATION STECKEL WATER TR		0.00	25.00	
172-00260294	Invoice	03/07/2024	COMM PEST CONTROL STECKEL WATER T		0.00	30.00	
172-00260295	Invoice	03/21/2024	COMM PEST CONTROL SP CITY HALL COM		0.00	30.00	
172-00260296	Invoice	03/21/2024	RODENT BAIT STATION SP CITY HALL COM		0.00	15.00	
172-00260297	Invoice	03/21/2024	RODENT BAIL STATION WATER YARD		0.00	20.00	
172-00260298	Invoice	03/21/2024	COMM PEST CONTROL WATER YARD		0.00	50.00	
172-00260404	Invoice	03/21/2024	RODENT BAIT STATION OLD FIRE STATION		0.00	40.00	
172-00260405	Invoice	03/21/2024	COMM PEST CONTROL SP PD		0.00	60.00	
172-00260406	Invoice	03/21/2024	RODENT BAIL STATION SP PD		0.00	30.00	
172-00260407	Invoice	03/21/2024	COMM PEST CONTROL PLANNING & ECO		0.00	40.00	
172-00260408	Invoice	03/21/2024	RODENT BAIT STATION PLANNING & ECO		0.00	20.00	
172-00260409	Invoice	03/21/2024	RODENT BAIT STATION SP COMMUNITY C		0.00	20.00	
172-00262401	Invoice	03/21/2024	PST CONTROL SP LITTLE LEAGUE SNACK B		0.00	140.00	
172-0260294	Invoice	03/21/2024	COMM PEST CONTROL STECKEL WATER T		0.00	30.00	
	Void		03/21/2024	Regular	0.00	0.00	336882
011164	CRANE PRINTING		03/21/2024	Regular	0.00	243.56	336883
23783	Invoice	03/21/2024	250 EACH DUBQUE,VALENZUELA,BELL,RIC		0.00	243.56	

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016370	CRIPE, SEBASTIAN ALEXANDER		03/21/2024	Regular	0.00	255.00	336884
01/13/24-03/04/	Invoice	03/21/2024	YOUTH BASKETBALL LEAGUE SERVICES		0.00	255.00	
015452	CROWN AWARDS		03/21/2024	Regular	0.00	469.37	336885
36927039	Invoice	03/21/2024	2" BLAZE BASKETBALL MDL SLV		0.00	469.37	
014331	CULLIGAN WATER		03/21/2024	Regular	0.00	242.70	336886
1876078	Invoice	03/21/2024	COLLECTION EXP FEE 3/1 - 3/31		0.00	75.00	
3168653	Invoice	03/21/2024	02/19/24-02/29/24 WATER SERVICE		0.00	167.70	
012191	DATAPROSE, LLC		03/21/2024	Regular	0.00	5,071.59	336887
DP2400789	Invoice	03/21/2024	BILL PERIOD 2/1/24 - 2/29/24		0.00	5,071.59	
016201	DE SANTIAGO, JEREMIAH		03/21/2024	Regular	0.00	493.00	336888
01/13/24-03/04/	Invoice	03/21/2024	YOUTH BASKETBALL LEAGUE SERVICES		0.00	493.00	
011210	DEPARTMENT OF JUSTICE		03/21/2024	Regular	0.00	198.00	336889
720295	Invoice	03/21/2024	FINGERPRINT APPS, CHILD ABUSE INDEX,		0.00	198.00	
013975	DODOS DESIGN - GARCIA, DAVID		03/21/2024	Regular	0.00	64.00	336890
9749	Invoice	03/21/2024	4X4 BANNER PRINT ONLY- PUB NOTICE 24		0.00	64.00	
016422	DUARTE, SABINO		03/21/2024	Regular	0.00	459.00	336891
01/13/24-03/04/	Invoice	03/21/2024	YOUTH BASKETBALL LEAGUE SERVICES		0.00	459.00	
013360	ENGEO INCORPORATED		03/21/2024	Regular	0.00	1,658.75	336892
289382	Invoice	03/21/2024	GHAD MANAGEMENT FY 23/24		0.00	1,658.75	
010440	FGL ENVIRONMENTAL, INC		03/21/2024	Regular	0.00	2,455.00	336893
401263A	Invoice	03/21/2024	METALS, TOTAL-SAR WET-CHEMISTRY CO		0.00	113.00	
401845A	Invoice	03/21/2024	COLIFORM-COLILERT-P/A		0.00	265.00	
402071A	Invoice	03/21/2024	WET CHEMISTRY-N03-N		0.00	39.00	
402262A	Invoice	03/21/2024	COLIFORM-COLILERT-P/A		0.00	31.00	
402281A	Invoice	03/21/2024	LTB SERIES 15 TUBE		0.00	204.00	
402331A	Invoice	03/21/2024	LTB SERIES 15 TUBE		0.00	39.00	
402382A	Invoice	03/21/2024	LTB SERIES 15 TUBE		0.00	39.00	
402383A	Invoice	03/21/2024	LTB SERIES 15 TUBE		0.00	39.00	
402392A	Invoice	03/21/2024	LTB SERIES 15 TUBE		0.00	39.00	
402414A	Invoice	03/21/2024	LTB SERIES 15 TUBE		0.00	39.00	
402430A	Invoice	03/21/2024	COLIFORM- COLILERT- P/A		0.00	265.00	
402605A	Invoice	03/21/2024	LTB SERIES 15 TUBE		0.00	39.00	
402712A	Invoice	03/21/2024	COLIFORM-COLILERT- P/A		0.00	31.00	
402794A	Invoice	03/21/2024	COLIFORM-COLILERT-P/A		0.00	291.00	
402937A	Invoice	03/21/2024	COLIFORM-COLILERT-P/A		0.00	161.00	
402974A	Invoice	03/21/2024	EPA 524.2 PLUS MEK, MIBK		0.00	821.00	
012437	FMP UNIFORM CO.		03/21/2024	Regular	0.00	849.89	336894
17340	Invoice	03/21/2024	CORNERSTONE POLOS 1ST INITIAL AND L		0.00	810.02	
17341	Invoice	03/21/2024	FLASHLIGHT HOLDER #7926 COMPACT LI		0.00	39.87	
010432	FRANK'S PAINT & HARDWARE		03/21/2024	Regular	0.00	711.50	336895
383537	Invoice	03/21/2024	13-0610 ROUND U BOLT 11/8X2 1/4 LR34		0.00	21.99	
383540	Credit Memo	03/21/2024	13-0610 ROUND U BOLT CREDIT RETURN		0.00	-16.56	
383541	Invoice	03/21/2024	GL ONECOAT EXT LTX FLAT GAL ICI SWISS		0.00	194.80	
383549	Invoice	03/21/2024	54011 PREM ROLLER COVER 4" 2 PACK		0.00	72.46	
383567	Invoice	03/21/2024	WONDER-PRO ACRYLIC ENAMEL EGG		0.00	249.25	
383643	Invoice	03/21/2024	NAILS & SCREWS, NUTS & BOLTS, PAPER K		0.00	19.36	
383727	Invoice	03/21/2024	12 OZ TOUCH N FOAM MAX FILL 3X E		0.00	11.11	
383730	Invoice	03/21/2024	06132 33+ 3/4"66' ELEC TAPE 838132317		0.00	23.32	
383746	Invoice	03/21/2024	E95BP4 ENER D BATTERIES		0.00	15.14	
383803	Invoice	03/21/2024	75185 HIGH RESS HOSE 1/4X50		0.00	64.94	
383815	Invoice	03/21/2024	PURDY 6 IN 1 PAINTERS TOOL		0.00	8.56	
383848	Invoice	03/21/2024	1X3/4 #2 BRASS BELL RED 1X3/4 #2 BRAS		0.00	37.41	

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383861	Invoice	03/21/2024	3/4X3/4 FHTXFHT BRASS ADP		0.00	9.72	
016418	GALVAN, MIAHNNA FRANCES		03/21/2024	Regular	0.00	391.00	336896
01/13/24-03/04/	Invoice	03/21/2024	YOUTH BASKETBALL LEAGUE SERVICES		0.00	391.00	
016308	HERNANDEZ, ANGEL		03/21/2024	Regular	0.00	765.02	336897
3647	Invoice	03/21/2024	DEPOSIT ROLLER SHADES SENIOR CENTER		0.00	765.02	
016416	HOLIDAYGOO, INC		03/21/2024	Regular	0.00	704.50	336898
20620	Invoice	03/21/2024	CANDY/TOY/STICKER FILLED EGGS		0.00	704.50	
016127	HOMELAND LANGUAGE SERVICES LLC		03/21/2024	Regular	0.00	2,446.47	336899
2594	Invoice	03/21/2024	ON-SITE INTERPRETING SERVICES 1/31/24		0.00	1,508.45	
2648	Invoice	03/21/2024	ONSITE INTERPRETING SERVICES 2/29/24		0.00	938.02	
010535	HOSE-MAN, INC.		03/21/2024	Regular	0.00	250.48	336900
00058588	Invoice	03/21/2024	#280 HYDRAULIC ASSEMBLY		0.00	250.48	
010537	HOUSE SANITARY SUPPLY		03/21/2024	Regular	0.00	855.70	336901
288564-02	Invoice	03/21/2024	DUSTPAN LOBBY GCS STANDARD EA BLAC		0.00	62.70	
289035	Invoice	03/21/2024	MINERAL SHOCK WATER/SOAP REMOVER		0.00	793.00	
010574	INGLIS IMPORTS		03/21/2024	Regular	0.00	277.91	336902
IPHS001150	Invoice	03/21/2024	EVOLUTION NYLON DOG COLLAR W/ HAN		0.00	277.91	
016420	JOHNSON, WESTON		03/21/2024	Regular	0.00	374.00	336903
01/13/24-03/04/	Invoice	03/21/2024	YOUTH BASKETBALL LEAGUE SERVICES		0.00	374.00	
016415	JORDAN, FRANK C		03/21/2024	Regular	0.00	1,302.00	336904
01/01/24-03/02/	Invoice	03/21/2024	YOUTH BASKETBALL LEAGUE SERVICES		0.00	1,302.00	
012750	JORDANO'S INC. AND SUBSIDIARIES		03/21/2024	Regular	0.00	468.55	336905
6974553	Invoice	03/21/2024	80 DISPOSABLE CONTAINERS FOIL 3 COM		0.00	468.55	
011796	LANDS' END BUSINESS OUTFITTERS		03/21/2024	Regular	0.00	302.70	336906
SIN11779117	Invoice	03/21/2024	XXL MT CS LS PERF TWILL SHIRTS DESERT		0.00	243.53	
SIN11921000	Invoice	03/21/2024	LAVENDER CLOUD MR CS LS BD NI PP SHI		0.00	59.17	
016428	LEON, ALYNAH		03/21/2024	Regular	0.00	204.00	336907
01/13/24-03/04/	Invoice	03/21/2024	YOUTH BASKETBALL LEAGUE SERVICES		0.00	204.00	
016429	LEWIS, KARISMA		03/21/2024	Regular	0.00	170.00	336908
01/13/24-03/04/	Invoice	03/21/2024	YOUTH BASKETBALL LEAGUE SERVICES		0.00	170.00	
010017	LIEBERT CASSIDY WHITMORE		03/21/2024	Regular	0.00	8,176.50	336909
260346	Invoice	03/21/2024	CLIENT/ MATTER NO: SA560-00046		0.00	7,107.00	
260435	Invoice	03/21/2024	CLIENT/ MATTER NO: SA560-00049		0.00	1,069.50	
016365	LUNA, RAYMOND		03/21/2024	Regular	0.00	272.00	336910
01/13/24-03/04/	Invoice	03/21/2024	YOUTH BASKETBALL LEAGUE SERVICES		0.00	272.00	
015633	M6 CONSULTING, INC.		03/21/2024	Regular	0.00	13,375.00	336911
3285	Invoice	03/21/2024	ENTITLEMENT REVIEW FIXED FEE		0.00	7,425.00	
3286	Invoice	03/21/2024	ENTILTLEMENT REVIEW FIXED FEE		0.00	2,250.00	
3287	Invoice	03/21/2024	LAND INSPECTION SERVICES		0.00	2,500.00	
3288	Invoice	03/21/2024	LAND DEVELOPMENT PLAN CHECK		0.00	1,200.00	
016367	MACIAS, CARLOS ABRAHAM		03/21/2024	Regular	0.00	306.00	336912
01/13/24-03/04/	Invoice	03/21/2024	YOUTH BASKETBALL LEAGUE SERVICES		0.00	306.00	
013438	MAGANA, FELICIA		03/21/2024	Regular	0.00	945.00	336913
01/01/24-03/02/	Invoice	03/21/2024	YOUTH BASKETBALL LEAGUE SERVICES		0.00	945.00	
015032	MAGIC JUMP RENTALS VENTURA		03/21/2024	Regular	0.00	1,917.10	336914
23859	Invoice	03/21/2024	EASTER EVENT RENTALS		0.00	1,917.10	

Vendor Number / Payable #	Vendor Name / Payable Type	Post Date	Payment Date / Payable Description	Payment Type	Discount Amount / Discount Amount	Payment Amount / Payable Amount	Number
016432	MANZANO, ROCKY		03/21/2024	Regular	0.00	289.00	336915
01/13/24-03/04/	Invoice	03/21/2024	YOUTH BASKETBALL LEAGUE SERVICES		0.00	289.00	
015442	MARIPOSA LANDSCAPES, INC.		03/21/2024	Regular	0.00	4,868.47	336916
106738	Invoice	03/21/2024	LANDSCAPE MAINTENANCE-HARDING PA		0.00	4,868.47	
010129	MASAHISA, OTAGIRI		03/21/2024	Regular	0.00	1,151.67	336917
53431	Invoice	03/21/2024	BLOWER 1 CARB		0.00	60.83	
53575	Invoice	03/21/2024	F S 91 PLUG		0.00	137.74	
53588	Invoice	03/21/2024	HL S4 BLADE SET		0.00	258.21	
53664	Invoice	03/21/2024	18"/ 14"/ 16" CHAINS		0.00	354.94	
53699	Invoice	03/21/2024	HT 100 CHOKE/ GAS LINE CONECTOR		0.00	80.59	
53820	Invoice	03/21/2024	NUT/ 14" CHAIN/ 14" BAR		0.00	78.35	
53831	Invoice	03/21/2024	OIL		0.00	42.22	
53864	Invoice	03/21/2024	PLUG A/C		0.00	14.02	
53898	Invoice	03/21/2024	EDGER BEARING/ BELT		0.00	47.86	
53929	Invoice	03/21/2024	HONDA GASKET INT PLUG		0.00	76.91	
014743	MASON, JAMES		03/21/2024	Regular	0.00	127.92	336918
REIMBURSE03/13	Invoice	03/21/2024	REIMBURSEMENT FOR VONS EMPLOYEE		0.00	127.92	
016374	MATA, IZAYAH		03/21/2024	Regular	0.00	391.00	336919
01/13/24-03/04/	Invoice	03/21/2024	YOUTH BASKETBALL LEAGUE SERVICES		0.00	391.00	
016421	MENDOZA BARRETO, JACOB A,		03/21/2024	Regular	0.00	425.00	336920
01/13/24-03/04/	Invoice	03/21/2024	YOUTH BASKETBALL LEAGUE SERVICES		0.00	425.00	
016371	MENDOZA, JESUS		03/21/2024	Regular	0.00	340.00	336921
01/13/24-03/04/	Invoice	03/21/2024	YOUTH BASKETBALL LEAGUE SERVICES		0.00	340.00	
014436	MINER'S ACE HARDWARE		03/21/2024	Regular	0.00	534.75	336922
31773	Invoice	03/21/2024	FLEXZLA SWL HOSE 5/8X50		0.00	54.11	
34502	Invoice	03/21/2024	FASTENERS		0.00	8.05	
34511	Invoice	03/21/2024	MARK PAINT PL HV YL 17OZ		0.00	43.26	
34513	Invoice	03/21/2024	LEAF RAKE WD HDL 19"		0.00	61.67	
34545	Invoice	03/21/2024	TIE DWN RTCH ORG 14"4PK 16'X20' BLUE		0.00	141.76	
34555	Invoice	03/21/2024	CAULK BGSTRTCH WHT 10.5OZ		0.00	10.81	
34581	Invoice	03/21/2024	MICROFIBER 10PK AUTO CLOTHS LONG N		0.00	133.91	
34622	Invoice	03/21/2024	FLEXZLA SWVL HOSE 5/8X75		0.00	81.18	
013911	MKN ASSOCIATES INC		03/21/2024	Regular	0.00	64,977.85	336923
103999467 22-02	Invoice	03/21/2024	Year 1 - 3 Year PSA Engineering Consulting		0.00	44,326.08	
103999467 23-02	Invoice	03/21/2024	Year 2 of 3 PSA Engineering Consulting Sr		0.00	20,651.77	
012895	MNS ENGINEERS, INC.		03/21/2024	Regular	0.00	9,841.50	336924
85117	Invoice	03/21/2024	PSA Amendment No.4 - Mesa Tank Replac		0.00	5,085.25	
85336	Invoice	03/21/2024	PSA Amendment No.4 - Mesa Tank Replac		0.00	583.75	
85624	Invoice	03/21/2024	PSA Amendment No.4 - Mesa Tank Replac		0.00	4,172.50	
016431	MORENO, CRISTIAN		03/21/2024	Regular	0.00	408.00	336925
01/13/24-03/04/	Invoice	03/21/2024	YOUTH BASKETBALL LEAGUE SERVICES		0.00	408.00	
016052	NATURAL GREEN LANDSCAPE, INC.		03/21/2024	Regular	0.00	8,450.00	336926
23492	Invoice	03/21/2024	MSA 9/19/22 - AMENDMENT #2 - INCREA		0.00	8,450.00	
016430	ORDONEZ, CHRISTIAN		03/21/2024	Regular	0.00	391.00	336927
01/13/24-03/04/	Invoice	03/21/2024	YOUTH BASKETBALL LEAGUE SERVICES		0.00	391.00	
012691	O'REILLY AUTOMOTIVE STORES, INC.		03/21/2024	Regular	0.00	325.24	336928
3129-141428	Invoice	03/21/2024	#467 TPMS VALVE		0.00	5.85	
3129-143113	Invoice	03/21/2024	#264 DC OR HUB PICK UP ULTRA STAT		0.00	13.01	
3129-144361	Invoice	03/21/2024	#283 2017 CHEVY COLORADO OIL FILTER		0.00	11.45	
3129-144375	Invoice	03/21/2024	#283 2017 CHEVY COLORADO BRAKE PAD		0.00	59.95	
3129-145613	Invoice	03/21/2024	#284 2003 CHEVY SILVERADO 1500 BRAK		0.00	67.19	

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3129-145678	Invoice	03/21/2024	#284 2003 CHEVY SILVERADO 1500 BRAK		0.00	167.79	
012844	PARKHOUSE TIRE SERVICES, INC.		03/21/2024	Regular	0.00	565.30	336929
4020179687	Invoice	03/21/2024	#467 245/55R18 103W FST FH PURSUIT		0.00	289.62	
4020179690	Invoice	03/21/2024	#306 265/60R17 108V FST FH PURSUIT		0.00	275.68	
015443	PASSPORT LABS, INC.		03/21/2024	Regular	0.00	1,108.02	336930
INV-1044449	Invoice	03/21/2024	PER CITATION ISSUED FEE, LETTERS SENT		0.00	1,108.02	
015335	PAVEMENT COATING CO.		03/21/2024	Regular	0.00	127.10	336931
CCUSI002679	Invoice	03/21/2024	SS-1H 11.85 GL		0.00	63.55	
CCUSI002699	Invoice	03/21/2024	SS-1H 11.85 GL		0.00	63.55	
014663	PHOENIX CIVIL ENGINEERING, INC.		03/21/2024	Regular	0.00	84,122.50	336932
22806	Invoice	03/21/2024	3YR AGREEMENT FOR PROFESSIONAL CO		0.00	3,815.00	
22807	Invoice	03/21/2024	3YR AGREEMENT FOR PROFESSIONAL CO		0.00	3,430.00	
22808	Invoice	03/21/2024	Task Order #4		0.00	1,637.50	
22809	Invoice	03/21/2024	Task Order #5		0.00	7,126.25	
22810	Invoice	03/21/2024	PSA - Mesa Tank Replacement Poj.		0.00	7,978.75	
22811	Invoice	03/21/2024	HARVARD BLVD. WATER AND SEWER PIPE		0.00	60,135.00	
014320	POLYDYNE, INC.		03/21/2024	Regular	0.00	25,511.97	336933
1814382	Invoice	03/21/2024	WRF POLYMER SUPPLY 3YR AGREEMENT		0.00	25,511.97	
013739	QUADIENT FINANCE USA, INC.		03/21/2024	Regular	0.00	1,100.00	336934
JANUARY 2024	Invoice	03/21/2024	POSTAGE REPLENISHMENT		0.00	1,100.00	
016373	RABAGO, ISAAC		03/21/2024	Regular	0.00	272.00	336935
01/13/24-03/04/	Invoice	03/21/2024	YOUTH BASKETBALL LEAGUE SERVICES		0.00	272.00	
013964	RAMIREZ, ISAAC		03/21/2024	Regular	0.00	1,323.00	336936
01/01/24-03/02/	Invoice	03/21/2024	YOUTH BASKETBALL LEAGUE SERVICES		0.00	1,323.00	
016417	RAMIREZ, JADEN JOLIE		03/21/2024	Regular	0.00	391.00	336937
01/13/24-03/04/	Invoice	03/21/2024	YOUTH BASKETBALL LEAGUE SERVICES		0.00	391.00	
014226	RAMIREZ, PATRICK		03/21/2024	Regular	0.00	255.00	336938
01/13/24-03/04/	Invoice	03/21/2024	YOUTH BASKETBALL LEAGUE SERVICES		0.00	255.00	
016419	REYES, JOSIAH		03/21/2024	Regular	0.00	374.00	336939
01/13/24-03/04/	Invoice	03/21/2024	YOUTH BASKETBALL LEAGUE SERVICES		0.00	374.00	
016196	RICO, BELLA JOSSLYNN		03/21/2024	Regular	0.00	442.00	336940
01/13/24-03/04/	Invoice	03/21/2024	YOUTH BASKETBALL LEAGUE SERVICES		0.00	442.00	
016188	RICO, JALYNN		03/21/2024	Regular	0.00	374.00	336941
01/13/24-03/04/	Invoice	03/21/2024	YOUTH BASKETBALL LEAGUE SERVICES		0.00	374.00	
010047	ROBERT HALF		03/21/2024	Regular	0.00	2,481.20	336942
63310036	Invoice	03/21/2024	ALLEN, KRISTIN WE 3/8/24		0.00	975.60	
63313962	Invoice	03/21/2024	V.RODRIGUEZ WE 03/08/2024		0.00	1,505.60	
016414	RUBIO, VANESSA		03/21/2024	Regular	0.00	323.00	336943
01/13/24-03/04/	Invoice	03/21/2024	YOUTH BASKETBALL LEAGUE SERVICES		0.00	323.00	
016198	SAMPLES, RIHANNA RENEE		03/21/2024	Regular	0.00	238.00	336944
01/13/24-03/04/	Invoice	03/21/2024	YOUTH BASKETBALL LEAGUE SERVICES		0.00	238.00	
013467	SATICOY UPHOLSTERY - ZUNIGA, RUTILIO		03/21/2024	Regular	0.00	412.32	336945
462	Invoice	03/21/2024	#465 REUPHOLSTER SEATS		0.00	412.32	
016000	SCHMIDT, KENNETH L.		03/21/2024	Regular	0.00	26.80	336946
MILEAGE 020724	Invoice	03/21/2024	HDM DRIVER REIMBURSEMENT		0.00	26.80	
016424	SILVA, ELIZABETH HAZEL		03/21/2024	Regular	0.00	272.00	336947

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01/13/24-03/04/	Invoice	03/21/2024	YOUTH BASKETBALL LEAGUE SERVICES		0.00	272.00	
010785	SMART & FINAL		03/21/2024	Regular	0.00	439.15	336948
0048 03/11/24	Invoice	03/21/2024	FIRST STREET EXTRA HEAVY TULIP BLOOM		0.00	163.64	
0049 03/11/24	Invoice	03/21/2024	RUSSET POTATOES FIRST STREET WHIPPE		0.00	263.68	
0150 03/11/24	Invoice	03/21/2024	PREMIUM ICE		0.00	11.83	
011524	SOLID WASTE SOLUTIONS		03/21/2024	Regular	0.00	1,467.50	336949
196	Invoice	03/21/2024	CONSULTING SERVICES		0.00	1,467.50	
010795	SOUTHERN CALIFORNIA EDISON		03/21/2024	Regular	0.00	13,691.16	336950
02/01/24-02/29/	Invoice	03/21/2024	MONTHLY BILLING CHARGES		0.00	13,691.16	
010799	SPARLING INSTRUMENTS, INC.		03/21/2024	Regular	0.00	4,114.78	336951
11114001	Invoice	03/21/2024	MODULE ASSY, TMEP NEMA4X/7		0.00	4,114.78	
010804	SPENCER, PAUL F		03/21/2024	Regular	0.00	3,661.06	336952
APRIL 2024	Invoice	03/21/2024	APRIL 2024 ADPP PAYMENT		0.00	3,661.06	
013043	STAFFORD, STEVE		03/21/2024	Regular	0.00	300.00	336953
03132024	Invoice	03/21/2024	PAYMENT FOR MUSIC SERVICE 3/13/24		0.00	300.00	
015809	STANDARD SITE RENTALS INC.		03/21/2024	Regular	0.00	878.98	336954
5654	Invoice	03/21/2024	STNDRD RR 2X WKLY SRVC ADA RENTAL 1		0.00	878.98	
011144	STAPLES, INC.		03/21/2024	Regular	0.00	32.46	336955
3561419327	Invoice	03/21/2024	ONBOARDING WELCOME CRD SET 12		0.00	32.46	
015285	SUPERIOR PRINTING & GRAPHICS		03/21/2024	Regular	0.00	136.56	336956
4003	Invoice	03/21/2024	BUSINESS CARDS FOR HR		0.00	136.56	
016197	SWANSON-RICO, DANIKA		03/21/2024	Regular	0.00	306.00	336957
01/13/24-03/04/	Invoice	03/21/2024	YOUTH BASKETBALL LEAGUE SERVICES		0.00	306.00	
015728	THE COUNSELING TEAM INTERNATIONAL		03/21/2024	Regular	0.00	2,000.00	336958
90695	Invoice	03/21/2024	EMPLOYEE SUPPORT SERVICES MARCH 20		0.00	2,000.00	
010885	UNDERGROUND SERVICE ALERT OF SOUTHERN		03/21/2024	Regular	0.00	145.65	336959
1220230199	Invoice	03/21/2024	CSP90 NEW TICKET CHARGES/ MONTHLY		0.00	102.75	
23-242125	Invoice	03/21/2024	CA STATE FEE FOR REGULATORY COSTS		0.00	42.90	
010903	USA BLUE BOOK		03/21/2024	Regular	0.00	1,608.66	336960
INV00297809	Invoice	03/21/2024	BLUE-WHITE TUBE ASSEMBLY FOR A1 AN		0.00	181.93	
INV00303498	Invoice	03/21/2024	WIKA UPT-20: 0 TO 30 PSIG PRESS XMTRA		0.00	1,426.73	
013736	V.C.T.C.		03/21/2024	Regular	0.00	330.00	336961
FEBRUARY 2024	Invoice	03/21/2024	FEBRUARY 2024 BUS SALES		0.00	330.00	
016187	VALDOVINOS MAGANA, JOSE ANGEL		03/21/2024	Regular	0.00	425.00	336962
01/13/24-03/04/	Invoice	03/21/2024	YOUTH BASKETBALL SERVICES		0.00	425.00	
010910	VARNER, SCOTT		03/21/2024	Regular	0.00	5,889.37	336963
APRIL 2024	Invoice	03/21/2024	APRIL 2024 ADPP PAYMENT		0.00	5,889.37	
015186	VENTURA COUNTY AUTO SUPPLY, INC.		03/21/2024	Regular	0.00	51.10	336964
997894	Invoice	03/21/2024	STEEL WHEEL WEIGHTS		0.00	51.10	
015375	VENTURA LOCKSMITHS		03/21/2024	Regular	0.00	1,980.36	336965
1219234	Invoice	03/21/2024	ELECTRICAL STRIKE FOR EXIT DEVICE LAB		0.00	1,310.11	
EM010424-02	Invoice	03/21/2024	LABOR TO DIAGNOSE LOCK ISSUE AND PE		0.00	330.00	
EZ121123-1	Invoice	03/21/2024	RE-KEY SINGLE CYLINDER LOCK OUTSIDE S		0.00	179.70	
RMB022824-1	Invoice	03/21/2024	DUPLICATE KEYS KW, SC1 AND OTHERS D		0.00	160.55	
010975	VENTURA REGIONAL SANITATION DISTRICT		03/21/2024	Regular	0.00	41,665.07	336966
234200-02/29/24	Invoice	03/21/2024	WASTE WATER COLLECTIONS FY23/24		0.00	41,665.07	

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010952	VENTURA TROPHY COMPANY		03/21/2024	Regular	0.00	1,878.08	336967
69092	Invoice	03/21/2024	GLASS STAR		0.00	80.81	
69290	Invoice	03/21/2024	GOLD METALS RED NECKS GOLD BASKETB		0.00	1,797.27	
016426	VILLANUEVA, EMILIO		03/21/2024	Regular	0.00	272.00	336968
01/13/24-03/04/	Invoice	03/21/2024	YOUTH BASKETBALL LEAGUE SERVICES		0.00	272.00	
011010	WILLDAN ENGINEERING		03/21/2024	Regular	0.00	1,420.00	336969
00338380B	Invoice	03/21/2024	110336.09 - PW5450 SANTA PAULA STOR		0.00	324.00	
00338380C	Invoice	03/21/2024	110336.16 - PW5535 SANTA MARIA IND		0.00	1,096.00	
016427	XICOTENCATL, JUAN CARLOS		03/21/2024	Regular	0.00	408.00	336970
01/13/24-03/04/	Invoice	03/21/2024	YOUTH BASKETBALL LEAGUE SERVICES		0.00	408.00	
016411	ZAVALA, JOHN		03/21/2024	Regular	0.00	349.99	336971
REQ03132024	Invoice	03/13/2024	AMERICAN WATER COLLEGE D2/T2 TRAIN		0.00	349.99	
010720	CITY OF SANTA PAULA		03/26/2024	Regular	0.00	91.00	336972
T12-VICTORIA	Invoice	03/26/2024	T12-VICTORIA REPLENISH TILL		0.00	91.00	
016436	CORTEZ, JUSTIN		03/26/2024	Regular	0.00	391.00	336973
01/13/24-03/04/	Invoice	03/26/2024	YOUTH BASKETBALL LEAGUE		0.00	391.00	
016437	UNITED STATES TREASURY		03/26/2024	Regular	0.00	94,879.60	336974
REQ 03/26/24	Invoice	03/26/2024	2019 WATER REVENUE BOND ARBITRAGE		0.00	94,879.60	
011406	COFFELT, JOHN		03/27/2024	Regular	0.00	9,236.06	336975
APRIL 2024	Invoice	03/27/2024	APRIL 2024 ADPP PAYMENT		0.00	2,781.13	
FEBRUARY 2024	Invoice	03/27/2024	FEBRUARY 2024 ADPP PAYMENT		0.00	2,781.13	
JANUARY 2024 DI	Invoice	03/27/2024	JANUARY 2024 DIFF OWED ADPP PAYMEN		0.00	203.12	
MARCH 2024	Invoice	03/27/2024	MARCH 2024 ADPP PAYMENT		0.00	2,781.13	
OCT-DEC 2023 DI	Invoice	03/27/2024	OCTOBER-DECEMBER 2023 DIFF OWED A		0.00	689.55	
010897	UNITED WATER CONSERVATION DISTRICT		03/29/2024	Regular	0.00	230,002.14	336982
07/01/2023-12/3	Invoice	03/29/2024	SEMI-ANNUAL GROUND WATER PRODUC		0.00	230,002.14	
015506	PAYMENTUS GROUP, INC.		03/22/2024	Bank Draft	0.00	11,735.45	992209
INV-15-145673	Invoice	03/22/2024	TRANSACTION FEES FOR FEBRUARY 2024		0.00	11,735.45	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	501	217	0.00	1,522,470.52
Manual Checks	0	0	0.00	0.00
Voided Checks	0	4	0.00	-482.00
Bank Drafts	1	1	0.00	11,735.45
EFT's	0	0	0.00	0.00
	502	**222**	**0.00**	**1,533,723.97**

Vendor Number / Payable #	Vendor Name / Payable Type	Post Date	Payment Date / Payable Description	Payment Type	Discount Amount / Discount Amount	Payment Amount / Payable Amount	Number
Bank Code: PY-PAYROLL							
010331	RELIANCE STANDARD LIFE INSURANCE		03/07/2024	Regular	0.00	4,883.98	336737
INV0018063	Invoice	02/02/2024	AD&D		0.00	43.75	
INV0018079	Invoice	02/02/2024	GROUP LIFE GL164671		0.00	175.00	
INV0018081	Invoice	02/02/2024	POLICY: VAR203005 LTD		0.00	6.25	
INV0018082	Invoice	02/02/2024	LTD111646		0.00	587.41	
INV0018109	Invoice	02/02/2024	AD&D		0.00	123.90	
INV0018130	Invoice	02/02/2024	GROUP LIFE GL164671		0.00	495.60	
INV0018134	Invoice	02/02/2024	POLICY: VAR203005 LTD		0.00	7.50	
INV0018135	Invoice	02/02/2024	LTD111646		0.00	1,108.50	
INV0018180	Invoice	02/16/2024	AD&D		0.00	45.50	
INV0018196	Invoice	02/16/2024	GROUP LIFE GL164671		0.00	182.00	
INV0018198	Invoice	02/16/2024	POLICY: VAR203005 LTD		0.00	6.25	
INV0018199	Invoice	02/16/2024	LTD111646		0.00	450.35	
INV0018228	Invoice	02/16/2024	AD&D		0.00	125.65	
INV0018249	Invoice	02/16/2024	GROUP LIFE GL164671		0.00	502.60	
INV0018253	Invoice	02/16/2024	POLICY: VAR203005 LTD		0.00	7.50	
INV0018254	Invoice	02/16/2024	LTD111646		0.00	1,016.24	
ROUNDING ADJ	Credit Memo	02/29/2024	ROUNDING ADJ MARCH '24		0.00	-0.02	
011103	COLONIAL LIFE & ACCIDENT		03/07/2024	Regular	0.00	2,070.17	336738
INV0018068	Invoice	02/02/2024	Colonial Life Ins.		0.00	42.31	
INV0018069	Invoice	02/02/2024	Colonial Life Insurance		0.00	68.40	
INV0018116	Invoice	02/02/2024	Colonial Life Ins.		0.00	406.32	
INV0018117	Invoice	02/02/2024	Colonial Life Insurance		0.00	518.09	
INV0018185	Invoice	02/16/2024	Colonial Life Ins.		0.00	42.31	
INV0018186	Invoice	02/16/2024	Colonial Life Insurance		0.00	68.40	
INV0018235	Invoice	02/16/2024	Colonial Life Ins.		0.00	406.32	
INV0018236	Invoice	02/16/2024	Colonial Life Insurance		0.00	518.09	
ROUNDING ADJ F	Credit Memo	02/16/2024	ROUNDING ADJ FEB COV 2024		0.00	-0.07	
016111	FIDELITY SECURITY LIFE INSURANCE COMPANY		03/07/2024	Regular	0.00	562.25	336739
EYE MED ROUND	Credit Memo	02/29/2024	EYE MED ROUNDING ADJ FOR MARCH CO		0.00	-0.31	
INV0018075	Invoice	02/02/2024	EMC		0.00	14.66	
INV0018076	Invoice	02/02/2024	EME		0.00	20.80	
INV0018077	Invoice	02/02/2024	EMF		0.00	10.72	
INV0018125	Invoice	02/02/2024	EMC		0.00	21.99	
INV0018126	Invoice	02/02/2024	EME		0.00	91.52	
INV0018127	Invoice	02/02/2024	EMF		0.00	53.60	
INV0018128	Invoice	02/02/2024	EMS		0.00	44.88	
INV0018192	Invoice	02/16/2024	EMC		0.00	14.66	
INV0018193	Invoice	02/16/2024	EME		0.00	20.80	
INV0018194	Invoice	02/16/2024	EMF		0.00	10.72	
INV0018244	Invoice	02/16/2024	EMC		0.00	21.99	
INV0018245	Invoice	02/16/2024	EME		0.00	83.20	
INV0018246	Invoice	02/16/2024	EMF		0.00	53.60	
INV0018247	Invoice	02/16/2024	EMS		0.00	44.88	
RETIREE ADJ FOR	Invoice	02/29/2024	RETIREE ADJ FOR MARCH COV 2024		0.00	62.85	
Y. GARCIA ADJ FO	Credit Memo	02/29/2024	Y. GARCIA ADJ FOR FEB COV		0.00	-8.31	
010371	METLIFE SBC		03/07/2024	Regular	0.00	266.14	336740
INV0018074	Invoice	02/02/2024	GROUP ID #97127420		0.00	19.01	
INV0018124	Invoice	02/02/2024	GROUP ID #97127420		0.00	76.04	
INV0018191	Invoice	02/16/2024	GROUP ID #97127420		0.00	57.03	
INV0018243	Invoice	02/16/2024	GROUP ID #97127420		0.00	76.04	
L. HOWARD ADJ F	Invoice	02/29/2024	L. HOWARD ADJ FOR MARCH COV '24		0.00	38.02	
010331	RELIANCE STANDARD LIFE INSURANCE		03/07/2024	Regular	0.00	557.23	336741
CITY MANAGER A	Invoice	03/01/2024	CITY MANAGER ADJ FOR MARCH 2024		0.00	68.95	
INV0018083	Invoice	02/02/2024	POLICY: VG178907		0.00	124.65	
INV0018136	Invoice	02/02/2024	POLICY: VG178907		0.00	119.50	

Vendor Number / Payable #	Vendor Name / Payable Type	Post Date	Payment Date / Payable Description	Payment Type	Discount Amount / Discount Amount	Payment Amount / Payable Amount	Number
INV0018200	Invoice	02/16/2024	POLICY: VG178907		0.00	124.65	
INV0018255	Invoice	02/16/2024	POLICY: VG178907		0.00	119.50	
RELIANCE LG RO	Credit Memo	03/01/2024	RELIANCE LG ROUNDING ADJ MARCH 20		0.00	-0.02	
014422	RELIANCE STANDARD LIFE INSURANCE		03/07/2024	Regular	0.00	4,022.44	336742
INV0018070	Invoice	02/02/2024	D1F - RELIANCE DENTAL		0.00	291.00	
INV0018071	Invoice	02/02/2024	D1S - RELIANCE DENTAL		0.00	121.20	
INV0018072	Invoice	02/02/2024	D2F RELIANCE DENTAL		0.00	42.90	
INV0018073	Invoice	02/02/2024	D2S RELIANCE DENTAL		0.00	16.52	
INV0018119	Invoice	02/02/2024	D1F - RELIANCE DENTAL		0.00	582.00	
INV0018120	Invoice	02/02/2024	D1S - RELIANCE DENTAL		0.00	484.80	
INV0018121	Invoice	02/02/2024	D2F RELIANCE DENTAL		0.00	214.50	
INV0018122	Invoice	02/02/2024	D2S RELIANCE DENTAL		0.00	16.52	
INV0018187	Invoice	02/16/2024	D1F - RELIANCE DENTAL		0.00	291.00	
INV0018188	Invoice	02/16/2024	D1S - RELIANCE DENTAL		0.00	121.20	
INV0018189	Invoice	02/16/2024	D2F RELIANCE DENTAL		0.00	42.90	
INV0018190	Invoice	02/16/2024	D2S RELIANCE DENTAL		0.00	16.52	
INV0018238	Invoice	02/16/2024	D1F - RELIANCE DENTAL		0.00	582.00	
INV0018239	Invoice	02/16/2024	D1S - RELIANCE DENTAL		0.00	484.80	
INV0018240	Invoice	02/16/2024	D2F RELIANCE DENTAL		0.00	214.50	
INV0018241	Invoice	02/16/2024	D2S RELIANCE DENTAL		0.00	16.52	
J. NAVARRETE NO	Credit Memo	02/29/2024	J. NAVARRETE NOT ON INVOICE YET		0.00	-48.48	
RETIREE ADJS FO	Invoice	02/29/2024	RETIREE ADJS FOR MARCH '24		0.00	533.24	
Rounding adj for	Credit Memo	03/01/2024	Rounding adj for March '24		0.00	-1.20	
011688	CALIFORNIA STATE DISBURSEMENT UNIT		03/15/2024	Regular	0.00	185.07	336846
INV0018315	Invoice	03/01/2024	G69 - CASE #200000001704703		0.00	125.07	
INV0018493	Invoice	03/01/2024	G82 200000000935917		0.00	60.00	
010553	ICMA RETIREMENT TRUST-457		03/15/2024	Regular	0.00	12,066.50	336847
INV0018299	Invoice	03/01/2024	1% ICMA - EE/ER		0.00	1,992.69	
INV0018317	Invoice	03/01/2024	ICMA EE/ER -MATCH		0.00	50.00	
INV0018471	Invoice	03/01/2024	1% ICMA - EE/ER		0.00	3,637.27	
INV0018472	Invoice	03/01/2024	2% ICMA - EE/ER		0.00	3,597.16	
INV0018487	Invoice	03/01/2024	DCI		0.00	250.00	
INV0018495	Invoice	03/01/2024	ICMA EE/ER -MATCH		0.00	210.00	
INV0018496	Invoice	03/01/2024	DCI		0.00	2,000.00	
INV0018497	Invoice	03/01/2024	DCI		0.00	329.38	
010554	ICMA RETIREMENT TRUST-457 (PT)		03/15/2024	Regular	0.00	1,140.50	336848
INV0018510	Invoice	03/01/2024	PTR - PART TIME RETIREMENT		0.00	1,140.50	
010708	SANTA PAULA POLICE OFFICERS ASSOCIATION		03/15/2024	Regular	0.00	1,020.00	336849
INV0018301	Invoice	03/01/2024	AP-ASSOCIATION DUES		0.00	960.00	
INV0018476	Invoice	03/01/2024	AP-ASSOCIATION DUES		0.00	60.00	
010291	SEIU LOCAL 721		03/15/2024	Regular	0.00	486.35	336850
INV0018474	Invoice	03/01/2024	SEIU 998		0.00	69.00	
INV0018475	Invoice	03/01/2024	SEIU 998 - VOTING MEMBERS		0.00	368.50	
INV0018482	Invoice	03/01/2024	COMMITTEE ON POLITICAL EDUC.		0.00	48.85	
010898	UNITED WAY OF VENTURA COUNTY		03/15/2024	Regular	0.00	11.00	336851
INV0018342	Invoice	03/01/2024	UW - UNITED WAY		0.00	2.00	
INV0018528	Invoice	03/01/2024	UW - UNITED WAY		0.00	9.00	
011688	CALIFORNIA STATE DISBURSEMENT UNIT		03/15/2024	Regular	0.00	185.07	336852
INV0018555	Invoice	03/15/2024	G82 200000000935917		0.00	60.00	
INV0018611	Invoice	03/15/2024	G69 - CASE #200000001704703		0.00	125.07	
010553	ICMA RETIREMENT TRUST-457		03/15/2024	Regular	0.00	12,449.90	336853
INV0018533	Invoice	03/15/2024	1% ICMA - EE/ER		0.00	3,870.32	
INV0018534	Invoice	03/15/2024	2% ICMA - EE/ER		0.00	3,847.51	
INV0018549	Invoice	03/15/2024	DCI		0.00	250.00	

Vendor Number / Payable #	Vendor Name / Payable Type	Post Date	Payment Date / Payable Description	Payment Type	Discount Amount / Discount Amount	Payment Amount / Payable Amount	Number
INV0018557	Invoice	03/15/2024	ICMA EE/ER -MATCH		0.00	110.00	
INV0018558	Invoice	03/15/2024	DCI		0.00	2,000.00	
INV0018559	Invoice	03/15/2024	DCI		0.00	329.38	
INV0018595	Invoice	03/15/2024	1% ICMA - EE/ER		0.00	1,992.69	
INV0018613	Invoice	03/15/2024	ICMA EE/ER -MATCH		0.00	50.00	
010554	ICMA RETIREMENT TRUST-457 (PT)		03/15/2024	Regular	0.00	1,140.48	336854
INV0018572	Invoice	03/15/2024	PTR - PART TIME RETIREMENT		0.00	1,140.48	
010708	SANTA PAULA POLICE OFFICERS ASSOCIATION		03/15/2024	Regular	0.00	1,020.00	336855
INV0018538	Invoice	03/15/2024	AP-ASSOCIATION DUES		0.00	60.00	
INV0018597	Invoice	03/15/2024	AP-ASSOCIATION DUES		0.00	960.00	
010291	SEIU LOCAL 721		03/15/2024	Regular	0.00	486.35	336856
INV0018536	Invoice	03/15/2024	SEIU 998		0.00	69.00	
INV0018537	Invoice	03/15/2024	SEIU 998 - VOTING MEMBERS		0.00	368.50	
INV0018544	Invoice	03/15/2024	COMMITTEE ON POLITICAL EDUC.		0.00	48.85	
010898	UNITED WAY OF VENTURA COUNTY		03/15/2024	Regular	0.00	11.00	336857
INV0018590	Invoice	03/15/2024	UW - UNITED WAY		0.00	9.00	
INV0018638	Invoice	03/15/2024	UW - UNITED WAY		0.00	2.00	
011688	CALIFORNIA STATE DISBURSEMENT UNIT		03/29/2024	Regular	0.00	185.07	336976
INV0018649	Invoice	03/29/2024	G82 200000000935917		0.00	60.00	
INV0018676	Invoice	03/29/2024	G69 - CASE #200000001704703		0.00	125.07	
010553	ICMA RETIREMENT TRUST-457		03/29/2024	Regular	0.00	10,449.90	336977
INV0018642	Invoice	03/29/2024	1% ICMA - EE/ER		0.00	3,870.32	
INV0018643	Invoice	03/29/2024	2% ICMA - EE/ER		0.00	3,847.51	
INV0018648	Invoice	03/29/2024	DCI		0.00	250.00	
INV0018650	Invoice	03/29/2024	ICMA EE/ER -MATCH		0.00	110.00	
INV0018651	Invoice	03/29/2024	DCI		0.00	329.38	
INV0018674	Invoice	03/29/2024	1% ICMA - EE/ER		0.00	1,992.69	
INV0018677	Invoice	03/29/2024	ICMA EE/ER -MATCH		0.00	50.00	
010554	ICMA RETIREMENT TRUST-457 (PT)		03/29/2024	Regular	0.00	1,121.71	336978
INV0018652	Invoice	03/29/2024	PTR - PART TIME RETIREMENT		0.00	1,121.71	
010708	SANTA PAULA POLICE OFFICERS ASSOCIATION		03/29/2024	Regular	0.00	1,020.00	336979
INV0018646	Invoice	03/29/2024	AP-ASSOCIATION DUES		0.00	60.00	
INV0018675	Invoice	03/29/2024	AP-ASSOCIATION DUES		0.00	960.00	
010291	SEIU LOCAL 721		03/29/2024	Regular	0.00	486.35	336980
INV0018644	Invoice	03/29/2024	SEIU 998		0.00	69.00	
INV0018645	Invoice	03/29/2024	SEIU 998 - VOTING MEMBERS		0.00	368.50	
INV0018647	Invoice	03/29/2024	COMMITTEE ON POLITICAL EDUC.		0.00	48.85	
010898	UNITED WAY OF VENTURA COUNTY		03/29/2024	Regular	0.00	11.00	336981
INV0018669	Invoice	03/29/2024	UW - UNITED WAY		0.00	9.00	
INV0018691	Invoice	03/29/2024	UW - UNITED WAY		0.00	2.00	
010420	INTERNAL REVENUE SERVICE		03/06/2024	Bank Draft	0.00	48,121.20	992196
INV0018290	Invoice	02/21/2024	FEDERAL TAX		0.00	2.38	
INV0018292	Invoice	02/21/2024	MEDICARE		0.00	0.58	
INV0018297	Invoice	02/26/2024	FEDERAL TAX		0.00	255.27	
INV0018298	Invoice	02/26/2024	MEDICARE		0.00	75.02	
INV0018344	Invoice	03/01/2024	FEDERAL TAX		0.00	15,990.39	
INV0018345	Invoice	03/01/2024	MEDICARE		0.00	3,721.92	
INV0018530	Invoice	03/01/2024	FEDERAL TAX		0.00	20,578.24	
INV0018532	Invoice	03/01/2024	MEDICARE		0.00	7,497.40	
011044	STATE OF CALIFORNIA - EDD EMPLOYMENT DE		03/06/2024	Bank Draft	0.00	14,816.30	992197
INV0018289	Invoice	02/21/2024	STATE TAX		0.00	1.30	
INV0018296	Invoice	02/26/2024	STATE TAX		0.00	31.64	

Vendor Number / Payable #	Vendor Name / Payable Type	Post Date	Payment Date / Payable Description	Payment Type	Discount Amount / Discount Amount	Payment Amount / Payable Amount	Number
INV0018343	Invoice	03/01/2024	STATE TAX		0.00	6,982.48	
INV0018529	Invoice	03/01/2024	STATE TAX		0.00	7,800.88	
014872	STATE OF CALIFORNIA EDD - SDI		03/06/2024	Bank Draft	0.00	1,479.31	992198
INV0018291	Invoice	02/21/2024	SDI		0.00	0.22	
INV0018531	Invoice	03/01/2024	SDI		0.00	1,479.09	
010292	CALIF. PUBLIC EMPLOYEES' RETIREMENT SYSTE		03/06/2024	Bank Draft	0.00	63,927.58	992199
B. NEGRETE ADJ F	Credit Memo	03/06/2024	B. NEGRETE ADJ FOR 02.26.24 - PICKING		0.00	-33.39	
INV0018293	Invoice	02/26/2024	R62		0.00	165.82	
INV0018294	Invoice	02/26/2024	R62		0.00	164.32	
INV0018295	Invoice	02/26/2024	SB		0.00	0.93	
INV0018329	Invoice	03/01/2024	R21		0.00	210.46	
INV0018330	Invoice	03/01/2024	R21		0.00	374.92	
INV0018331	Invoice	03/01/2024	R30		0.00	1,778.70	
INV0018332	Invoice	03/01/2024	R30		0.00	5,069.29	
INV0018333	Invoice	03/01/2024	R59		0.00	531.72	
INV0018334	Invoice	03/01/2024	R59		0.00	1,515.41	
INV0018335	Invoice	03/01/2024	R62		0.00	327.60	
INV0018336	Invoice	03/01/2024	R62		0.00	324.64	
INV0018337	Invoice	03/01/2024	R63		0.00	549.40	
INV0018338	Invoice	03/01/2024	R63		0.00	544.43	
INV0018339	Invoice	03/01/2024	R72		0.00	7,412.77	
INV0018340	Invoice	03/01/2024	R72		0.00	7,299.60	
INV0018341	Invoice	03/01/2024	SB		0.00	24.18	
INV0018512	Invoice	03/01/2024	R24		0.00	1,243.93	
INV0018513	Invoice	03/01/2024	R24		0.00	2,215.97	
INV0018514	Invoice	03/01/2024	R27		0.00	1,462.78	
INV0018515	Invoice	03/01/2024	R27ER		0.00	2,605.85	
INV0018516	Invoice	03/01/2024	R54		0.00	228.22	
INV0018517	Invoice	03/01/2024	R54		0.00	401.11	
INV0018518	Invoice	03/01/2024	R58		0.00	2,200.60	
INV0018519	Invoice	03/01/2024	R58		0.00	3,867.58	
INV0018520	Invoice	03/01/2024	R62		0.00	10,568.55	
INV0018521	Invoice	03/01/2024	R62		0.00	10,470.43	
INV0018522	Invoice	03/01/2024	R72		0.00	902.33	
INV0018523	Invoice	03/01/2024	R72		0.00	888.55	
INV0018524	Invoice	03/01/2024	RP7		0.00	201.64	
INV0018525	Invoice	03/01/2024	RP7		0.00	359.21	
INV0018526	Invoice	03/01/2024	SB		0.00	68.82	
INV0018527	Invoice	03/01/2024	SCP		0.00	102.40	
J. FREEMAN COR	Credit Memo	03/06/2024	J. FREEMAN CORRECTION - PLACE HOLDE		0.00	-121.04	
ROUNDING ADJ F	Credit Memo	03/06/2024	ROUNDING ADJ FOR PR#04 03.01.24		0.00	-0.15	
011024	CALIFORNIA PUBLIC EMPLOYEE RETIREMENT S'		03/08/2024	Bank Draft	0.00	72,522.58	992200
BUFFARDI, M. AD	Credit Memo	02/16/2024	BUFFARDI, M. ADJ NOT ON INVOICE YET		0.00	-1,967.30	
CM0000436	Credit Memo	02/21/2024	EMPLOYER #0251		0.00	-19.77	
DELAMORA ADJ,	Invoice	02/16/2024	DELAMORA ADJ, CALPERS WILL CREDIT N		0.00	904.95	
HOWARD, L. ADJ,	Invoice	02/16/2024	HOWARD, L. ADJ, COLLECTING ON 03.01.2		0.00	865.41	
INV0018065	Invoice	02/02/2024	ANTHEM SELECT FAMILY		0.00	2,143.50	
INV0018066	Invoice	02/02/2024	ANTHEM SELECT SINGLE		0.00	403.86	
INV0018067	Invoice	02/02/2024	BS NETVALUE HMO - FAMILY		0.00	1,053.31	
INV0018084	Invoice	02/02/2024	EMPLOYER #0251 SINGLE		0.00	378.33	
INV0018085	Invoice	02/02/2024	PERS GOLD - COUPLE		0.00	1,598.88	
INV0018086	Invoice	02/02/2024	EMPLOYER #0251		0.00	1,176.44	
INV0018087	Invoice	02/02/2024	EMPLOYER #0251		0.00	1,357.44	
INV0018088	Invoice	02/02/2024	PERS PLATINUM - FAMILY		0.00	1,496.95	
INV0018089	Invoice	02/02/2024	PERS PLATINUM - SINGLE		0.00	575.75	
INV0018113	Invoice	02/02/2024	ANTHEM SELECT SINGLE		0.00	807.72	
INV0018114	Invoice	02/02/2024	BS NETVALUE HMO SINGLE		0.00	405.12	
INV0018115	Invoice	02/02/2024	BLUE SHIELD - SINGLE		0.00	1,215.36	

Vendor Number / Payable #	Vendor Name / Payable Type	Post Date	Payment Date / Payable Description	Payment Type	Discount Amount / Discount Amount	Payment Amount / Payable Amount	Number
INV0018137	Invoice	02/02/2024	EMPLOYER #0251 DBL		0.00	1,738.28	
INV0018138	Invoice	02/02/2024	EMPLOYER #0251 FAMILY		0.00	1,129.88	
INV0018139	Invoice	02/02/2024	EMPLOYER #0251 SINGLE		0.00	434.57	
INV0018140	Invoice	02/02/2024	PERS GOLD - COUPLE		0.00	4,796.64	
INV0018141	Invoice	02/02/2024	PERS GOLD - FAMILY		0.00	1,039.27	
INV0018142	Invoice	02/02/2024	PERS GOLD - SINGLE		0.00	1,998.60	
INV0018143	Invoice	02/02/2024	EMPLOYER #0251		0.00	1,176.44	
INV0018144	Invoice	02/02/2024	EMPLOYER #0251		0.00	3,619.84	
INV0018145	Invoice	02/02/2024	PERS PLATINUM - COUPLE		0.00	2,303.00	
INV0018147	Invoice	02/02/2024	PERS PLATINUM - SINGLE		0.00	1,727.25	
INV0018182	Invoice	02/16/2024	ANTHEM SELECT FAMILY		0.00	2,143.50	
INV0018183	Invoice	02/16/2024	ANTHEM SELECT SINGLE		0.00	403.86	
INV0018184	Invoice	02/16/2024	BS NETVALUE HMO - FAMILY		0.00	1,053.31	
INV0018201	Invoice	02/16/2024	EMPLOYER #0251 FAMILY		0.00	1,967.30	
INV0018202	Invoice	02/16/2024	EMPLOYER #0251 SINGLE		0.00	378.33	
INV0018203	Invoice	02/16/2024	PERS GOLD - COUPLE		0.00	1,598.88	
INV0018204	Invoice	02/16/2024	PERS GOLD - FAMILY		0.00	2,078.54	
INV0018205	Invoice	02/16/2024	EMPLOYER #0251		0.00	1,176.44	
INV0018206	Invoice	02/16/2024	EMPLOYER #0251		0.00	1,357.44	
INV0018207	Invoice	02/16/2024	PERS PLATINUM - FAMILY		0.00	1,496.95	
INV0018208	Invoice	02/16/2024	PERS PLATINUM - SINGLE		0.00	575.75	
INV0018232	Invoice	02/16/2024	ANTHEM SELECT SINGLE		0.00	807.72	
INV0018233	Invoice	02/16/2024	BS NETVALUE HMO SINGLE		0.00	405.12	
INV0018234	Invoice	02/16/2024	BLUE SHIELD - SINGLE		0.00	1,215.36	
INV0018256	Invoice	02/16/2024	EMPLOYER #0251 DBL		0.00	1,738.28	
INV0018257	Invoice	02/16/2024	EMPLOYER #0251 FAMILY		0.00	1,129.88	
INV0018258	Invoice	02/16/2024	EMPLOYER #0251 SINGLE		0.00	434.57	
INV0018259	Invoice	02/16/2024	PERS GOLD - COUPLE		0.00	4,796.64	
INV0018260	Invoice	02/16/2024	PERS GOLD - FAMILY		0.00	1,039.27	
INV0018261	Invoice	02/16/2024	PERS GOLD - SINGLE		0.00	1,998.60	
INV0018262	Invoice	02/16/2024	EMPLOYER #0251		0.00	1,176.44	
INV0018263	Invoice	02/16/2024	EMPLOYER #0251		0.00	3,600.07	
INV0018264	Invoice	02/16/2024	PERS PLATINUM - COUPLE		0.00	2,303.00	
INV0018266	Invoice	02/16/2024	PERS PLATINUM - SINGLE		0.00	1,727.25	
PERS ADMIN FEE	Invoice	02/16/2024	PERS ADMIN FEES FOR ACTIVE & RETIREE		0.00	263.54	
RETIREE ADJ FOR	Invoice	02/16/2024	RETIREE ADJ FOR MARCH COV 2024		0.00	3,297.00	
ROUNDING ADJ'S	Credit Memo	02/16/2024	ROUNDING ADJ'S FOR MARCH 2024		0.00	-0.18	
013539	WAGE WORKS, INC.		03/06/2024	Bank Draft	0.00	221.59	992201
WAGE WORKS IN	Invoice	03/06/2024	WAGE WORKS INV#6256407		0.00	221.59	
013539	WAGE WORKS, INC.		03/13/2024	Bank Draft	0.00	606.09	992203
WAGE WORKS IN	Invoice	03/13/2024	WAGE WORKS INV#6287847		0.00	606.09	
010420	INTERNAL REVENUE SERVICE		03/20/2024	Bank Draft	0.00	45,413.23	992204
INV0018592	Invoice	03/15/2024	FEDERAL TAX		0.00	19,903.52	
INV0018594	Invoice	03/15/2024	MEDICARE		0.00	7,571.44	
INV0018640	Invoice	03/15/2024	FEDERAL TAX		0.00	14,176.97	
INV0018641	Invoice	03/15/2024	MEDICARE		0.00	3,761.30	
011044	STATE OF CALIFORNIA - EDD EMPLOYMENT DE		03/20/2024	Bank Draft	0.00	14,767.01	992205
INV0018591	Invoice	03/15/2024	STATE TAX		0.00	7,766.19	
INV0018639	Invoice	03/15/2024	STATE TAX		0.00	7,000.82	
014872	STATE OF CALIFORNIA EDD - SDI		03/20/2024	Bank Draft	0.00	1,507.92	992206
INV0018593	Invoice	03/15/2024	SDI		0.00	1,507.92	
013539	WAGE WORKS, INC.		03/20/2024	Bank Draft	0.00	353.97	992207
WAGEWORKS IN	Invoice	03/20/2024	WAGEWORKS INV#6311939		0.00	353.97	
010292	CALIF. PUBLIC EMPLOYEES' RETIREMENT SYSTE		03/20/2024	Bank Draft	0.00	64,108.97	992208
INV0018574	Invoice	03/15/2024	R24		0.00	1,243.93	

Vendor Number / Payable #	Vendor Name / Payable Type	Post Date	Payment Date / Payable Description	Payment Type	Discount Amount / Discount Amount	Payment Amount / Payable Amount	Number
INV0018575	Invoice	03/15/2024	R24		0.00	2,215.97	
INV0018576	Invoice	03/15/2024	R27		0.00	1,584.44	
INV0018577	Invoice	03/15/2024	R27ER		0.00	2,822.55	
INV0018578	Invoice	03/15/2024	R54		0.00	228.22	
INV0018579	Invoice	03/15/2024	R54		0.00	401.11	
INV0018580	Invoice	03/15/2024	R58		0.00	2,200.60	
INV0018581	Invoice	03/15/2024	R58		0.00	3,867.58	
INV0018582	Invoice	03/15/2024	R62		0.00	10,794.63	
INV0018583	Invoice	03/15/2024	R62		0.00	10,697.11	
INV0018584	Invoice	03/15/2024	R72		0.00	902.33	
INV0018585	Invoice	03/15/2024	R72		0.00	888.55	
INV0018586	Invoice	03/15/2024	RP7		0.00	191.43	
INV0018587	Invoice	03/15/2024	RP7		0.00	341.01	
INV0018588	Invoice	03/15/2024	SB		0.00	69.75	
INV0018589	Invoice	03/15/2024	SCP		0.00	102.40	
INV0018625	Invoice	03/15/2024	R21		0.00	221.12	
INV0018626	Invoice	03/15/2024	R21		0.00	393.92	
INV0018627	Invoice	03/15/2024	R30		0.00	1,745.45	
INV0018628	Invoice	03/15/2024	R30		0.00	4,974.53	
INV0018629	Invoice	03/15/2024	R59		0.00	531.72	
INV0018630	Invoice	03/15/2024	R59		0.00	1,515.41	
INV0018631	Invoice	03/15/2024	R62		0.00	327.60	
INV0018632	Invoice	03/15/2024	R62		0.00	324.64	
INV0018633	Invoice	03/15/2024	R63		0.00	699.91	
INV0018634	Invoice	03/15/2024	R63		0.00	693.59	
INV0018635	Invoice	03/15/2024	R72		0.00	7,089.09	
INV0018636	Invoice	03/15/2024	R72		0.00	6,980.87	
INV0018637	Invoice	03/15/2024	SB		0.00	25.11	
NEGRETE, B. ADJ	Invoice	03/15/2024	NEGRETE, B. ADJ FOR 02/26/24		0.00	34.31	
PERS ROUNDING	Invoice	03/15/2024	PERS ROUNDING ADJ 03.15.24		0.00	0.09	
013539	WAGE WORKS, INC.		03/27/2024	Bank Draft	0.00	432.82	992210
WW INV#633293	Invoice	03/27/2024	WW INV#6332930		0.00	432.82	

Bank Code PY Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	126	24	0.00	55,838.46
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	144	13	0.00	328,278.57
EFT's	0	0	0.00	0.00
	270	**37**	**0.00**	**384,117.03**

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	627	241	0.00	1,578,308.98
Manual Checks	0	0	0.00	0.00
Voided Checks	0	4	0.00	-482.00
Bank Drafts	145	14	0.00	340,014.02
EFT's	0	0	0.00	0.00
	772	**259**	**0.00**	**1,917,841.00**

Fund Summary

Fund	Name	Period	Amount
999	POOLED CASH	3/2024	1,917,841.00
			1,917,841.00

CITY OF SANTA PAULA
MEMORANDUM

To: Honorable Mayor and Members of the City Council

From: Clete Saunier, Public Works Director

Subject: FISCAL YEAR 2024-2025 PROJECT LIST FOR SENATE BILL 1 ROAD MAINTENANCE AND REHABILITATION FUNDING

Date: April 17, 2024

Agenda Item: 9.C

RECOMMENDATION:

Staff recommends that the City Council:

Adopt Resolution No. 7510 approving the Fiscal Year 2024-2025 Project List for Senate Bill 1 (Road Repair and Accountability Act of 2017) Road Maintenance and Rehabilitation Account Funding.

BACKGROUND:

On April 28, 2017, the Governor signed Senate Bill 1 (SB 1), Road Repair and Accountability Act of 2017, to address transportation funding shortfalls statewide. SB 1 established a Road Maintenance and Rehabilitation Account (RMRA) in the State Transportation Fund. A portion of the RMRA funds are distributed on a monthly basis to the City for basic road maintenance, rehabilitation, and critical safety projects on local streets and road systems. For Fiscal Year 2024-2025, the City of Santa Paula is estimated to receive $804,189 from the RMRA.

ANALYSIS:

SB 1 emphasizes the importance of accountability and transparency in the delivery of California's transportation programs. In order to be eligible for RMRA funding this year, the City must adopt a resolution approving the list of projects to receive RMRA funding in Fiscal Year 2024-2025.

On May 6, 2020, the City Council approved Resolution 7270 adopting a 5-year Pavement Management Plan (PMP) for FY 2020-2021 to FY 2024-2025 to improve road conditions throughout the City. The PMP contemplates (4) 5-year paving cycles which will address comprehensive paving improvements throughout the City. Each year, the City completes a program of road pavement improvements to advance the Pavement Management Plan and associated pavement conditions in the current paving Cycle. In FY 2024-2025 the City will be completing the final year of roadway pavement improvements associated with Cycle 1.

STRATEGIC PLAN:

The Project supports the currently adopted Strategic Plan in achieving the following goals:

Infrastructure, Transportation & Mobility

Goal: Maintain and develop the City's infrastructure to be safe, sustainable, innovative and cost-efficient.

Objective 1: Work to maximize funding going to streets.

FISCAL IMPACTS:

By approving the SB 1 Project List for FY 2024-2025, the City will meet the criteria necessary to receive its annual allocation of funding for the fiscal year, anticipated to be approximately $804,189.

OPTIONS:

The Council has the following available alternative options to Staff's recommendations:

1. Do not approve the Fiscal Year 2024-2025 Project List for Senate Bill 1 that will address needed road improvement funding for the Project. This action would create a budget shortfall and delay the completion of the project.

ATTACHMENTS:

EXHIBIT A - Resolution No. 7510.pdf

EXHIBIT A

Resolution No. 7510

RESOLUTION NO. 7510

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTA PAULA ADOPTING A LIST OF PROJECTS FOR FISCAL YEAR 2024-2025 TO BE FUNDED BY SB 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017

The City Council of the City of Santa Paula does resolve as follows:

SECTION 1: The City Council finds and declares as follows:

A. Senate Bill 1 (SB 1), the Road Repair and Accountability Act of 2017 (Chapter 5, Statutes of 2017) was passed by the Legislature and signed into law in April 2017. SB 1 is intended to address the significant multi-modal transportation funding shortfalls statewide by funding basic road maintenance, rehabilitation and critical safety needs on the City's local streets and roads;

B. In order to be eligible for funding from the Road Maintenance and Rehabilitation Account (RMRA), created by SB 1, the City must adopt resolution approving a list of projects proposed to receive fiscal year funding to the California Transportation Commission. The list of projects must include a description and the location of each proposed project, a proposed schedule for the project's completion, and the estimated useful life of the improvement;

C. The City will receive an estimated $804,189 in RMRA funding in Fiscal Year 2024-2025 from SB 1.

D. This is the eighth year in which the City is receiving SB 1 funding and will enable the City to continue essential road maintenance and rehabilitation projects, safety improvements, and increasing access and mobility options for the traveling public that would not have otherwise been possible without SB 1.

E. The City has undergone a robust public process to ensure public input into our community's transportation priorities/the project list.

F. The City used a Pavement Management System to develop the SB 1 project list to ensure revenues are being used on the most high-priority and cost-effective projects that also meet the communities priorities for transportation investment.

SECTION 2: The City Council hereby approves the SB 1 Project List for RMRA funds provided in Attachment A.

SECTION 4: The City Manager or his/her designee, is hereby authorized to execute all documents necessary to implement and secure any and all funds that may become available to the City from the RMRA.

SECTION 3: This Resolution becomes effective immediately upon adoption and will remain effective until superseded by a subsequent resolution.

PASSED AND ADOPTED this _____ day of April, 2024.

_____
Leslie Cornejo, Mayor

ATTEST:

_____
Julie Latshaw, City Clerk

APPROVED AS TO FORM:

_____
Seth Merewitz, Acting City Attorney City

APPROVED AS TO CONTENT:

_____
Dan Singer, City Manager

Attachment A: SB 1 Project List: FY 24/25

Proposed Project: Roadway pavement rehabilitation at various locations throughout the City.

Project Type: Road Reconstruction and Rehabilitation

Project Description: This Project consists of the reconstruction and rehabilitation of various City Streets per the City's Pavement Management Program for FY 24/25.

Project Location: Various street locations noted in the Project list.

Estimated Completion Date: June 2025

Estimated Useful Life: 15 – 20 years

Attachment A: SB 1 Project List: FY 24/25

STREET NAME	FROM	TO
Terracina Drive	N. Mill Street	N. 10th Street
Loma Vista Place	N. Mill Street	375' W/O McKevett Heights
La Vuelta Place	N. Mill Street	McKevett Road
McKevett Road	N. Mill Street	McKevett Heights
McKevett Heights	Loma Vista Place	Teague Drive
N. Mill Street	Terracina Drive	E. Santa Paula Street
Mill Place	N. Mill Street	End
Teague Drive	McKevett Heights	N. 6th Street
Teague Drive	La Vuelta Place	E. Virginia Terrace
N. 9th Street	E. Santa Paula Street	End
Park Street	N. Ojai Road/Highway 150	Orchard Street
Park Street Alley	N. Ojai Road/Highway 150	Park Street
Orchard Street	N. Ojai Road/Highway 150	Park Street
E. Virginia Terrace	N. Mill Street	End
Glen Way	N. Mill Street	N. 9th Street
Glen Way	N. 9th Street	N. 8th Street
Glen Way	E. Virginia Terrace	N. 8th Street
E. Pleasant Street	N. Mill Street	N. 6th Street
Walnut Street	E. Pleasant Street	E. Santa Paula Street
N. 7th Street	E. Virginia Terrace	E. Santa Paula Street
View Drive	N. 6th Street	Bradley Street

CITY OF SANTA PAULA
MEMORANDUM

To: Honorable Mayor and Members of the City Council

From: Clete Saunier, Public Works Director

Subject: DISASTER RECOVERY AND EMERGENCY FUNDING REIMBURSEMENT UPDATE

Date: April 17, 2024

Agenda Item: 9.D

RECOMMENDATION:

Staff recommends that the City Council:

1. Receive and file the Disaster Recovery and Emergency Funding Reimbursement Update.
2. Approve repayment of emergency reserve funds in excess of costs not reimbursed by Federal (FEMA) and State (CalOES) emergency grant funds from Water Enterprise, SB1, Measure T and Gas Tax funds as presented in this report.

BACKGROUND:

Severe winter storms, which commenced in January of 2023 and continued in subsequent months, have caused damage to City buildings, roads, drainage systems, and water distribution facilities. On January 4, 2023, the Governor of California declared a state of emergency as a result of the winter storms related to a series of atmospheric river systems that produced heavy rainfall and related flooding throughout the State.

On January 8, 2023, President Biden declared an emergency in California in response to the severe winter storms, flooding, and mudslides experienced in the State. This federal emergency declaration allows federal assistance to supplement the local response efforts and authorizes the Department of Homeland Security's Federal Emergency Management Agency (FEMA) to coordinate all disaster relief efforts. On April 3, 2023, President Biden issued an additional emergency declaration based on subsequent winter storm, which occurred in February and March of 2023.

In conjunction with the federal disaster declaration, personnel from FEMA have been in contact with the City, coordinating disaster recovery efforts and clarifying program requirements. Initial FEMA requests of the City included the formal assessment of damaged City property and facilities, quantification of damage scope and estimated repair costs, and coordination debris removal and protective measures to mitigate further damage pending the approval of formal repairs. In some cases, areas of latent storm damage appeared in the weeks and months following initial storm events, but still required immediate response and related repair efforts to address hazards to citizens and property.

Following the initial winter storms in January 2023, City staff began assessing damage to City roads, drainage and water distribution facilities, and other City property. These initial assessments were followed by debris removal operations where immediately necessary, as well the implementation of sandbags, slope protection and other measures to mitigate further damage to City property pending detailed review by FEMA. Since this time, City staff have been working with FEMA personnel to categorize and quantify specific areas of facility damage, as well as to coordinate approval of specific damage locations.

Natural disasters occur irregularly in the region, with unpredictable frequency and severity. Natural disasters can include fires, earthquakes, flooding and debris flows, as well as other damaging events. While these events are known to occur from historical experience, their irregular nature and severity make budgeting for natural disasters and related response, repair and recovery largely impractical in the City's 2-year budgeting process.

On July 19, 2023 City Council authorized the use of reserve funds for costs associated with disaster response and recovery associated with winter storms and related damages sustained by City facilities commencing January 4, 2023 under the provisions of the City's Reserves Policy. On the same day, City Council also authorized the payment of invoices for contracting and professional services associated with disaster recovery efforts performed from January 4, 2023 through a date approved by responsible agencies using monies from the General Fund Contingency Reserve, which amounted to $441,323.71. This included costs related to City, State, FEMA and County coordination, field meetings, damage assessment, cost estimation, preliminary design of facility repairs, as well as road and utility repairs to 6th Street. Concurrent with this approval, staff agreed to return to Council at a subsequent meeting to provide a progress update on disaster recovery efforts and associated reimbursement of costs incurred by the City.

On December 6, 2023 City Council received a funding reimbursement update. Since December staff have continued to coordinate with FEMA staff, as well as staff associated with the State Office of Emergency Services (CalOES). As noted in the July 19, 2023 staff report, the damages associated with January storms have been addressed under the federal disaster number DR 4683 in association with President Biden's January 8, 2023 declaration, which covers storm related damage, which occurred between December 27, 2022 to January 31, 2023. Since the July meeting, staff received confirmation from FEMA that damage associated with February and March storms will be addressed under the federal disaster number DR 4699 in association with President Biden's April 3, 2023 declaration, which covers storm related damage which occurred between February 21, 2023 to July 10, 2023.

ANALYSIS:

In the interim, the City continues to await formal approval of reimbursement for specific disaster recovery project locations and associated damage estimates. These projects are further detailed below:

- 6th Street Sinkhole. City staff have been working diligently with FEMA to provide information as requested. Information requests from FEMA relative to the 6th Street Sinkhole following their inclusion of the City's repair effort under DR 4699 have been completed, and CalOES is completing their review of the reimbursement request, which precedes a final determination of funding reimbursement. While a specific date at which CalOES will make a final determination for reimbursement of the has not been provided,

staff will continue to work with the State to provide any additional information required.

- Fuchsia Tank Slope Failure. City staff have been working diligently with FEMA to provide information as requested. Information requests from FEMA relative to the Fuchsia Tank Slope Failure following their inclusion of the City's proposed repair effort under DR 4683 are currently underway. While a specific date at which CalOES will make a final determination for reimbursement has not been provided, staff will continue to work with the State to provide any additional information required.

FEMA's Disaster Assistance program contemplates multiple components of project funding and related assistance for the City's disaster recovery efforts. Initial efforts such as debris removal, protective measures (sandbags and tarping) and FEMA coordination associated with scoping, cost estimates, administrative functions and other efforts prior to project approval are currently underway. Once disaster recovery projects receive approval by FEMA they are characterized as permanent restoration projects. Upon project approval, a budgetary summary is provided by FEMA detailing total project cost, inclusive of FEMA and City cost participation. Typical reimbursement percentages are addressed in the Fiscal Impacts section below.

Certain projects submitted to FEMA's Disaster Assistance program require interim efforts to address temporary access or to maintain temporary protective measures pending formal approval and funding of permanent projects. These projects are further detailed below:

- Peck Tank Access Road. The access road is located within a narrow easement and was damaged by winter storms which washed away a portion of the road and supporting slope. The slope and roadway are protected by sandbags and plastic sheeting, which require monitoring and replacement prior to and during rainy season. Maintenance of these temporary protective measures is anticipated to cost $1,500. The permanent restoration entails the construction of a retaining wall to support the road to avoid future issues with slope failure, together with pavement and drainage repair for the access road. The cost for the permanent repair for Peck Tank Access Road is currently estimated at approximately $125k.

- Case Tank Access Road. The access road, situated in a remote location at the north end of the City, suffered extensive culvert and slope failures. Excessive rainfall during the winter storms resulted in significant flow in the creek that traverses the site, resulting in washouts of the road and associated culverts at two locations. Damage to the road has rendered Case Tank inaccessible, and the City's Water Division staff are unable to service or maintain their water facilities. The repair of the access road and creek crossings will require extensive engineering and regulatory permitting, following approval of the permanent restoration project by FEMA. City staff is looking to approach this project in two phases. Phase 1 would include temporary bridges over the failed areas with an approximate cost of $50,000, which would include pre-cast supports and rented bridges for a period of 18-24 months. This Phase 1 effort would allow the City's Water Division personnel access to currently inaccessible facilities pending approval of the Phase 2 permanent restoration, which is currently estimated at approximately $850k-$1M.

In general, the City has addressed provisions for the funding of emergency repairs, debris removal and protective measures with reserve funds that are maintained for these types of emergencies (see Exhibit A), as well as other events which are not anticipated in the normal

budgeting process.

STRATEGIC PLAN:

This item is not a goal or objective in City Council's two-year Strategic Plan, however, recovery of general fund monies utilized to address expenditures related to a declared disaster from State and federal funds established for this purpose is fiscally prudent to Santa Paula taxpayers.

FISCAL IMPACTS:

The City has expended approximately $36,124 on disaster related costs related to consultant efforts, and $443,609.79 in other project related costs. These efforts are tracked separately pending reimbursement by FEMA. Per FEMA's agreement with the State, FEMA will reimburse the applicant for 75% of eligible costs. For the remaining 25% required by the applicant, the State (CAL OES) will reimburse 18.75% of this 25%, with the City responsible for 6.25% of eligible costs.

The process to seek and receive reimbursement through FEMA's Disaster Assistance program can be lengthy, requiring approvals from both the State OES and FEMA. From discussions with FEMA it is staff's understanding that the reimbursement of expenditures related to the 6th Street Sinkhole are nearing approval with FEMA headquarters. This represents the most significant component of the expenditures advanced by the City from its General Fund Contingency Reserve.

With the above understanding, staff recommends the following to address reimbursement of expenditures and repayment of the City's General Fund Contingency Reserve:

- 6th Street Sinkhole - Match amount of $26,400.76 paid for by Measure T funds (contingent upon Measure T Committee approval).
- Fuschia Tank Slope Failure - Match amounts of $1,324.85 paid for by Water Enterprise fund existing budget.

The chart below encompasses the repayment plan meant to replenish the General Fund Contingency Reserve:

	100%	75%	18.75%	6.25%	GL
Project	**Cost To Date**	**FEMA Funds**	**State Funds**	**City Match**	**City Match Fund (reallocating budget from)**
6th Street Sinkhole	422,412.22	316,809.17	79,202.29	26,400.76	104-5-9285-660
Fuchsia Tank Slop Failure	21,197.57	15,898.18	3,974.54	1,324.85	620-5-9108-660
Administrative	36,124.24	27,093.18	6,773.30	2,257.77	100-5-5011-209

Staff expects the FEMA reimbursement will occur within 60 days. If the reimbursement does not materialize, staff will return to Council in June with an updated repayment plan to address that funding.

The Case Tank access road repair will likely not be reimbursed by FEMA, though staff will continue to pursue the project for approval utilizing FEMA's appeal process. Estimated repair costs for the Case Tank access road are $528,652, which includes a 20% construction contingency, $91,442 for engineering and $109,730 for construction management and testing, for a total of $749,824. Interim protective measures, as well as access road repair will be separately tracked and paid out of Water Enterprise funds. Should project approval by FEMA be obtained, the federal share of these costs would be funded by the Water Enterprise fund. As no funds have been expended, nor will be until the FEMA approval is completed, not budget adjustments are needed at this time.

OPTIONS:

No options are proposed at this time, as this item is informational in nature.

ATTACHMENTS:

Exhibit A - Reserves Policy.pdf

EXHIBIT A

Santa Paula Reserves Policy

Reserves Policy

POLICY PURPOSE

The purpose of this policy is to establish general guidelines for the establishment, maintenance and use of reserves. The reserves will generate investment income, provide a margin of safety and stability to protect the City from exposure to catastrophic events and economic impacts and provide flexibility to pursue emergent opportunities.

General Fund Contingency Reserve

The General Fund Contingency Reserve Policy requires that the City strive to maintain a minimum balance of 20% of allocated General Fund (and sub-funds, including but not limited to the General – Measure T Fund) ongoing expenditures of any given year. The contingency reserve balance should be reported annually, with fund transfers to be made annually prior to the closing of the fiscal year.

INTENDED USES FOR RESERVE

- Interruptions in cash inflows

  Examples include the State holding back or altering tax disbursements, loss of sales tax receipts of a one-time nature, or a significant economic slowdown. If the cash inflow interruption is of an ongoing nature, reserve use is limited to a consecutive two-year period, not to exceed 50% of the beginning reserve balance.

- Emergencies

  In the event of an emergency or disaster such as earthquakes, fires, floods or other such emergencies, the entire balance may be used to temporarily fund recovery costs. It is understood that all aide assistance options will be sought to fund recovery efforts or reimbursement of the General Fund Contingency Reserve for fronting of recovery costs.

- Capital Acquisitions

  Up to one-third of the Contingency Reserve balance may be used to finance capital acquisitions, as long as a repayment plan is approved. The repayment plan must be financially feasible based on the City's adopted Long-Term Financial Forecast. Alternative financing options shall be presented for consideration along with the use of the Contingency Reserve.

- Emergent Opportunities

Up to one-third of the Contingency Reserve balance may be used to finance opportunities that directly benefit the City in a variety of ways. These include, yet are not limited to, creating, enhancing, or preserving revenue streams, or otherwise strengthening the City's financial performance.

OTHER CRITERIA FOR USE

A majority vote from the City Council is required to determine that it is necessary to use the Contingency Reserve for any of the uses listed above.

With the exception of the emergency scenario, the reserve contingency balance allocated for other intended uses shall not exceed 50% of the required balance in any given year.

The Reserve fund will strive to maintain a minimum balance, or floor, of 5% of the General Funds' operating budget. A unanimous decision by Council must be made in order to utilize the remaining 5%.

REPLENISHMENT PLAN

Unless a repayment plan is pre-established at the time reserves are allocated, Staff shall bring for Council consideration a replenishment plan, within 90-days of allocation from the reserve. It would be Council's expectation that every effort would be made to replenish the reserve as soon as it is financially feasible and practical to do so.

If the reserve cannot be replenished by the next annual budget, a repayment plan not to exceed five years should be approved by council via a majority vote.

ENTERPRISE FUND RESERVES

The City will strive to have available cash reserve to cover operating shortfalls to be used for both short term cash flow and contingency planning for unforeseen situations such as unexpected increases in costs or declines in revenues, legislative or judicial mandates, new or expanded services or programs, natural disaster emergencies, one-time Council approved non-capital expenditures or capital needs, and interruptions in billing process to customers.

The Enterprise Reserves Policy requires the following Reserves be established and incorporated in the budget development process:

1. **Capital Improvement and Capital Replacement Reserves Fund**

   Each Enterprise shall strive to maintain funds equal to a minimum of 3% of the net depreciable capital assets for capital repair and replacement needs. This reserve addresses the City's long-term capital needs as well. The calculation of funds maintained in this category will exclude any funding anticipated to be obtained from outside sources such as external financing or grants.

2. **Operating Reserve**

The Water Enterprise shall strive to maintain an operating reserve at a minimum cash level balance equal to 25% of its annual operating expenses. This reserve target is equal to a three month (or 90-day) cushion for normal operations.

The Sewer Enterprise shall strive to maintain an operating reserve at a minimum cash level balance equal to 50% of its annual operating expenses. This reserve target is equal to a six month (or 180-day) cushion for normal operations.

These reserves will strive to bridge the gap between the time expenses are paid and the time revenues from the same service are collected from customers. The funds will ensure continuity of service regardless of cash flow.

3. Debt Reserve

Each Enterprise shall maintain reserve requirements of the outstanding bonds of the respective fund.

REPLENISHMENT PLAN

Unless a repayment plan is pre-established at the time reserves are allocated, Staff shall bring for Council consideration a replenishment plan, with the next budget development cycle. It would be Council's expectation that every effort would be made to replenish the reserve as soon as it is financially feasible and practical to do so. The replenishment plan may not exceed five years.

CITY OF SANTA PAULA
MEMORANDUM

To: Honorable Mayor and Members of the City Council

From: Greg Barnes, Parks and Recreation Director

Subject: ROBERT WILLIAM COMPANY, LLC AMENDMENT NO. 3

Date: April 17, 2024

Agenda Item: 9.E

RECOMMENDATION:

Staff Recommends that City Council:

1. Authorize the City Manager to execute Amendment No. 3 to a Professional Services Agreement with Robert William Company, LLC for Project Management Services.

BACKGROUND:

In late 2019, Parks and Recreation Department staff identified the need for assistance related to project management for various large maintenance and construction projects. In April of 2020 staff solicited Requests for Proposals (RFPs) from qualified project management firms.

After reviewing the submitted proposals, staff selected two firms: Robert William Company, LLC (RWC) and Gannett Fleming. Both were awarded contracts for future project management services on an as needed basis.

Gannett Fleming's agreement has since expired, making RWC the Parks & Recreation Department's sole provider for Project Management Services (as it relates to large maintenance and construction projects).

RWC is currently providing project management services for the following projects:

- Police Remodel Phase I
- City Hall Security Fencing
- Mill Park Restroom Remodel
- Teague Park Restroom Installation
- Emergency Generator Installation (Police Department & Community Center)
- Youth Center Feasibility Study

Projects that have been completed over the past few years include:

- Boys & Girls Club Roof Replacement
- Mill Park Building Repairs

- Boys & Girls Club Restroom Remodel

ANALYSIS:

RWC has proven to be a valuable asset to the Parks & Recreation Department. They are currently providing project management services for some large projects that the department does not have the capacity or resources to manage in-house.

Amendment No. 3 to their current agreement extends their term for three years. There is no increase to their annual "up to amount" related to compensation.

STRATEGIC PLAN:

This item does help address strategic goal E. 5 - Public Safety and Emergency Preparedness, SPPD Facility Upgrades.

RWC is currently managing Phase I of the Police Station Remodel Project.

FISCAL IMPACTS:

Funding for Robert William Company, LLC is on a per project basis and is included in each project's approved budget.

OPTIONS:

If City Council does not approve the amendment this evening, staff will need to solicit Requests for Proposals / Qualifications from new firms. RWC's current agreement expires June 30, 2024.

ATTACHMENTS:

EXHIBIT A - RWC Amendment No. 3.pdf
EXHIBIT B RWC_Agreement.pdf

EXHIBIT A

RWC AMENDMENT NO. 3

AMENDMENT NO. 3 TO THE PROFESSIONAL SERVICES AGREEMENT BY AND BETWEEN THE CITY OF SANTA PAULA AND ROBERT WILLIAM COMPANY, LLC.

This Amendment No. 3 is entered into as of the 17th day of April, 2024, by and between the CITY OF SANTA PAULA, a California municipal corporation (hereinafter "City"), and ROBERT WILLIAM COMPANY, LLC. (hereinafter, "Consultant").

SECTION 1: Recitals. This Amendment No. 3 is made with reference to the following facts and objectives:

a. On or about July 8, 2020, the City and Consultant entered into a Professional Services Agreement ("Agreement").

b. The Agreement, starting from July 8, 2020 and ending June 30, 2024 ("Term"), authorizes the City to utilize Consultant for Project Management Services.

c. City and the Consultant now mutually desire by this Amendment No. 3 to extend the term to June 30, 2027.

SECTION 2: Amendment. In consideration of the foregoing and pursuant to Section 8 of the Agreement, the Agreement is amended to read as follows:

Section 1., entitled "TERM OF AGREEMENT" is amended to read as follows:

"The term of this agreement shall commence upon execution by both parties and shall expire on June 30, 2027, unless earlier termination occurs under Section 12 of this agreement, or extended in writing in advance by both parties".

SECTION 3: Counterparts. This Amendment No. 3 may be executed in any number or counterparts, each of which will be an original, but all of which together constitutes one instrument executed on the same date.

SECTION 4: Limited Amendment. Except as modified by this Amendment No. 3, all other terms and conditions of the Agreement remain in full force and effect. In the event of a conflict between this Amendment No. 3 and the Agreement, the provisions of this Amendment No. 3 shall control.

[Signatures on next page]

IN WITNESS WHEREOF the parties hereto have executed this contract the day and year first hereinabove written.

CITY OF SANTA PAULA

_____
Dan Singer
City Manager

ATTEST:

_____
Julie Latshaw
City Clerk

APPROVED AS TO FORM:

_____
Seth Merewitz
Acting City Attorney

ROBERT WILLIAM COMPANY, LLC.

_____
Robert William Lindsay

EXHIBIT B

Robert William Company, LLC
Original Agreement &
Amendment No. 1 & No. 2

CONTRACT FOR PROFESSIONAL SERVICES
BETWEEN
THE CITY OF SANTA PAULA AND
ROBERT WILLIAM COMPANY, LLC

This AGREEMENT is entered into this 8th day of July, 2020, by and between the CITY OF SANTA PAULA, a general law city a municipal corporation ("CITY") and ROBERT WILLIAM COMPANY, LLC, a California limited liability company ("CONSULTANT").

RECITALS

A. The City does not have the personnel able and/or available to perform the services required under this agreement.

B. Therefore, the City desires to contract out for as-needed project management consulting services.

C. The Consultant warrants to the City that it has the qualifications, experience and facilities to perform properly and timely the services under this Agreement.

D. The City desires to contract with the Consultant to perform the services as described in Exhibit A of this Agreement.

NOW, THEREFORE, based on the foregoing recitals, the City and the Consultant agree as follows:

1. CONSIDERATION AND COMPENSATION

A. As partial consideration, CONSULTANT agrees to perform the work listed in the SCOPE OF SERVICES, attached as EXHIBIT A;

B. As additional consideration, CONSULTANT and CITY agree to abide by the terms and conditions contained in this Agreement;

C. As additional consideration, CITY agrees to pay CONSULTANT an amount not to exceed Twenty-Four Thousand Five Hundred dollars ($24,500.00), billed at the hourly rates set forth in Exhibit B, unless otherwise specified by written amendment to this Agreement.

D. No additional compensation shall be paid for any other expenses incurred, unless first approved by the City Manager or his designee.

E. CONSULTANT shall submit to CITY, by not later than the 10th day of each month, its bill for services itemizing the fees and costs incurred during the previous month. The CITY shall pay the CONSULTANT all uncontested amounts set forth in the Consultant's bill within 30 days after it is received.

2. SCOPE OF SERVICES.

A. CONSULTANT will perform the services and activities set forth in the SCOPE OF SERVICE attached hereto as Exhibit A and incorporated herein by this reference.

B. Except as herein otherwise expressly specified to be furnished by CITY, CONSULTANT will, in a professional manner, furnish all of the labor, technical, administrative, professional and other personnel, all supplies and materials, equipment, printing, vehicles, transportation, office space, and facilities necessary or proper to perform and complete the work and provide the professional services required of CONSULTANT by this Agreement.

3. PREVAILING WAGES. CONSULTANT acknowledges the requirements of California Labor Code Sections 1720 et seq. and 1770 et seq., as well as California Code of Regulations, Title 8, Section 16000 et seq. ("Prevailing Wage Laws"), which require the payment of prevailing wage rates and the performance of other requirements on certain "public works" and "maintenance" projects. To the extent required by the California Labor Code, CONSULTANT shall fully comply with and to require its consultants to fully comply with such Prevailing Wage Laws.

4. PAYMENTS. For CITY to pay CONSULTANT as specified by this Agreement, CONSULTANT must submit an invoice to CITY which lists the reimbursable costs, the specific tasks performed, and, for work that includes deliverables, the percentage of the task completed during the billing period.

5. TIME OF PERFORMANCE. The services of the CONSULTANT are to commence upon receipt of a notice to proceed from the CITY and shall continue until all authorized work is completed to the CITY's reasonable satisfaction, in accordance with the schedule incorporated in "Exhibit A," unless extended in writing by the CITY.

6. FAMILIARITY WITH WORK. By executing this Agreement, CONSULTANT represents that CONSULTANT has (a) thoroughly investigated and considered the scope of services to be performed; (b) carefully considered how the services should be performed; and (c) understands the facilities, difficulties, and restrictions attending performance of the services under this Agreement.

7. KEY PERSONNEL. CONSULTANT's key person assigned to perform work under this Agreement is Bill Lindsey. CONSULTANT shall not assign another person to be in charge of the work contemplated by this Agreement without the prior written authorization of the City.

8. TERM OF AGREEMENT. The term of this Agreement shall commence upon execution by both parties and shall expire on June 30, 2021, unless earlier termination occurs under Section 12 of this Agreement, or extended in writing in advance by both parties.

9. CHANGES. CITY may order changes in the services within the general scope of this Agreement, consisting of additions, deletions, or other revisions, and the contract sum and the contract time will be adjusted accordingly. All such changes must be authorized in writing, executed by CONSULTANT and CITY. The cost or credit to CITY resulting from changes in the services will be determined in accordance with written agreement between the parties.

10. TAXPAYER IDENTIFICATION NUMBER. CONSULTANT will provide CITY with a Taxpayer Identification Number.

11. PERMITS AND LICENSES. CONSULTANT will obtain and maintain during the term of this Agreement all necessary permits, licenses, and certificates that may be required in connection with the performance of services under this Agreement.

12. TERMINATION.

A. Except as otherwise provided, CITY may terminate this Agreement at any time with or without cause. Notice of termination shall be in writing.

B. CONSULTANT may terminate this Agreement. Notice will be in writing at least 30 days before the effective termination date.

C. In the event of such termination, the CONSULTANT shall cease services as of the date of termination, all finished or unfinished documents, data, drawings, maps, and other materials prepared by CONSULTANT shall, at CITY's option, become CITY's property, and CONSULTANT will receive just and equitable compensation for any work satisfactorily completed up to the effective date of notice of termination.

D. Should the Agreement be terminated pursuant to this Section, CITY may procure on its own terms services similar to those terminated.

13. INDEMNIFICATION.

A. CONSULTANT shall indemnify, defend with counsel approved by CITY, and hold harmless CITY, its officers, officials, employees and volunteers from and against all liability, loss, damage, expense, cost (including without limitation reasonable attorney's fees, expert fees and all other costs and fees of litigation) of every nature arising out of or in connection with CONSULTANT's performance of work hereunder or its failure to comply with any of its obligations contained in this AGREEMENT, regardless of CITY'S passive negligence, but excepting such loss or damage which is caused by the sole active negligence or willful misconduct of the CITY. Should CITY in its sole discretion find CONSULTANT'S legal counsel unacceptable, then CONSULTANT shall reimburse the CITY its costs of defense, including without limitation reasonable attorney's fees, expert fees and all other costs and fees of litigation. The CONSULTANT shall promptly pay any final judgment

rendered against the CITY (and its officers, officials, employees and volunteers) covered by this indemnity obligation. It is expressly understood and agreed that the foregoing provisions are intended to be as broad and inclusive as is permitted by the law of the State of California and will survive termination of this Agreement.

B. The requirements as to the types and limits of insurance coverage to be maintained by CONSULTANT as required by Section 18, and any approval of said insurance by CITY, are not intended to and will not in any manner limit or qualify the liabilities and obligations otherwise assumed by CONSULTANT pursuant to this Agreement, including, without limitation, to the provisions concerning indemnification.

14. ASSIGNABILITY. This Agreement is for CONSULTANT's professional services. CONSULTANT's attempts to assign the benefits or burdens of this Agreement without CITY's written approval are prohibited and will be null and void.

15. INDEPENDENT CONTRACTOR. CITY and CONSULTANT agree that CONSULTANT will act as an independent contractor and will have control of all work and the manner in which is it performed. CONSULTANT will be free to contract for similar service to be performed for other employers while under contract with CITY. CONSULTANT is not an agent or employee of CITY and is not entitled to participate in any pension plan, insurance, bonus or similar benefits CITY provides for its employees. Any provision in this Agreement that may appear to give CITY the right to direct CONSULTANT as to the details of doing the work or to exercise a measure of control over the work means that CONSULTANT will follow the direction of the CITY as to end results of the work only.

16. AUDIT OF RECORDS.

A. CONSULTANT agrees that CITY, or designee, has the right to review, obtain, and copy all records pertaining to the performance of this Agreement. CONSULTANT agrees to provide CITY, or designee, with any relevant information requested and will permit CITY, or designee, access to its premises, upon reasonable notice, during normal business hours for the purpose of interviewing employees and inspecting and copying such books, records, accounts, and other material that may be relevant to a matter under investigation for the purpose of determining compliance with this Agreement. CONSULTANT further agrees to maintain such records for a period of three (3) years following final payment under this Agreement.

B. CONSULTANT will keep all books, records, accounts and documents pertaining to this Agreement separate from other activities unrelated to this Agreement.

17. CORRECTIVE MEASURES. CONSULTANT will promptly implement any corrective measures required by CITY regarding the requirements and obligations of this Agreement. CONSULTANT will be given a reasonable amount of time as determined by the City to implement said corrective measures. Failure of CONSULTANT to implement required corrective measures shall result in immediate termination of this Agreement.

18. INSURANCE REQUIREMENTS.

A. The CONSULTANT, at the CONSULTANT's own cost and expense, shall procure and maintain, for the duration of the contract, the following insurance policies:

1. Workers Compensation Insurance as required by law. The Consultant shall require all subcontractors similarly to provide such compensation insurance for their respective employees. Any notice of cancellation or non-renewal of all Workers' Compensation policies must be received by the CITY at least thirty (30) days prior to such change. The insurer shall agree to waive all rights of subrogation against the CITY, its officers, agents, employees, and volunteers for losses arising from work performed by the CONTRACTOR for City.

2. General Liability Coverage. The CONSULTANT shall maintain commercial general liability insurance in an amount of not less than one million dollars ($1,000,000) per occurrence for bodily injury, personal injury, and property damage. If a commercial general liability insurance form or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to the work to be performed under this Agreement or the general aggregate limit shall be at least twice the required occurrence limit.

3. Automobile Liability Coverage. The CONSULTANT shall maintain automobile liability insurance covering bodily injury and property damage for all activities of the CONSULTANT arising out of or in connection with the work to be performed under this Agreement, including coverage for owned, hired, and non-owned vehicles, in an amount of not less than one million dollars ($1,000,000) combined single limit for each occurrence.

4. Professional Liability Coverage. The CONSULTANT shall maintain professional errors and omissions liability insurance for protection against claims alleging negligent acts, errors, or omissions which may arise from the CONSULTANT'S operations under this Agreement, whether such operations be by the CONSULTANT or by its employees, subcontractors, or sub-consultants. The amount of this insurance shall not be less than one million dollars ($1,000,000) on a claims-made annual aggregate basis, or a combined single-limit-per-occurrence basis. When coverage is provided on a "claims made basis," CONSULTANT will continue to renew the insurance for a period of three (3) years after this Agreement expires or is terminated. Such insurance will have the same coverage and limits as the policy that was in effect during the term of this Agreement, and will cover CONSULTANT for all claims made by CITY arising out of any errors or omissions of CONSULTANT, or its officers, employees or agents during the time this Agreement was in effect.

B. Endorsements. Each general liability, automobile liability and professional liability insurance policy shall be issued by a financially responsible insurance company or companies admitted and authorized to do business in the State of California, or which is approved in writing by City, and shall be endorsed as follows. CONSULTANT also agrees to require all contractors, and subcontractors to do likewise.

1. "The CITY, its elected or appointed officers, officials, employees, agents, and volunteers are to be covered as additional insureds with respect to liability arising out

of work performed by or on behalf of the CONSULTANT, including materials, parts, or equipment furnished in connection with such work or operations."

2. This policy shall be considered primary insurance as respects the CITY, its elected or appointed officers, officials, employees, agents, and volunteers. Any insurance maintained by the CITY, including any self-insured retention the CITY may have, shall be considered excess insurance only and shall not contribute with this policy.

3. This insurance shall act for each insured and additional insured as though a separate policy had been written for each, except with respect to the limits of liability of the insuring company.

4. The insurer waives all rights of subrogation against the CITY, its elected or appointed officers, officials, employees, or agents.

5. Any failure to comply with reporting provisions of the policies shall not affect coverage provided to the City, its elected or appointed officers, officials, employees, agents, or volunteers.

6. The insurance provided by this policy shall not be suspended, voided, canceled, or reduced in coverage or in limits except after thirty (30) days' written notice has been received by the CITY.

C. CONSULTANT agrees to provide immediate notice to CITY of any claim or loss against Contractor arising out of the work performed under this agreement. CITY assumes no obligation or liability by such notice, but has the right (but not the duty) to monitor the handling of any such claim or claims if they are likely to involve CITY.

D. Any deductibles or self-insured retentions must be declared to and approved by the CITY. At the CITY's option, the CONSULTANT shall demonstrate financial capability for payment of such deductibles or self-insured retentions.

E. The CONSULTANT shall provide certificates of insurance with original endorsements to the CITY as evidence of the insurance coverage required herein. Certificates of such insurance shall be filed with the CITY on or before commencement of performance of this Agreement. Current certification of insurance shall be kept on file with the CITY at all times during the term of this Agreement.

F. Failure on the part of the CONSULTANT to procure or maintain required insurance shall constitute a material breach of contract under which the CITY may terminate this Agreement pursuant to Section 12 above.

19. USE OF OTHER CONSULTANTS. CONSULTANT must obtain CITY's prior written approval to use any consultants while performing any portion of this Agreement. Such approval must include approval of the proposed consultant and the terms of compensation.

20. FINAL PAYMENT ACCEPTANCE CONSTITUTES RELEASE. The acceptance by the CONSULTANT of the final payment made under this Agreement shall operate as and be a release

of the CITY from all claims and liabilities for compensation to the CONSULTANT for anything done, furnished or relating to the CONSULTANT'S work or services. Acceptance of payment shall be any negotiation of the CITY'S check or the failure to make a written extra compensation claim within ten (10) calendar days of the receipt of that check. However, approval or payment by the CITY shall not constitute, nor be deemed, a release of the responsibility and liability of the CONSULTANT, its employees, sub-consultants and agents for the accuracy and competency of the information provided and/or work performed; nor shall such approval or payment be deemed to be an assumption of such responsibility or liability by the CITY for any defect or error in the work prepared by the Consultant, its employees, sub-consultants and agents.

21. CORRECTIONS. In addition to the above indemnification obligations, the CONSULTANT shall correct, at its expense, all errors in the work which may be disclosed during the City's review of the Consultant's report or plans. Should the Consultant fail to make such correction in a reasonably timely manner, such correction shall be made by the CITY, and the cost thereof shall be charged to the CONSULTANT. In addition to all other available remedies, the City may deduct the cost of such correction from any retention amount held by the City or may withhold payment otherwise owed CONSULTANT under this Agreement up to the amount of the cost of correction.

22. NON-APPROPRIATION OF FUNDS. Payments to be made to CONSULTANT by CITY for services preformed within the current fiscal year are within the current fiscal budget and within an available, unexhausted fund. In the event that CITY does not appropriate sufficient funds for payment of CONSULTANT'S services beyond the current fiscal year, the Agreement shall cover payment for CONSULTANT'S only to the conclusion of the last fiscal year in which CITY appropriates sufficient funds and shall automatically terminate at the conclusion of such fiscal year.

23. NOTICES. All communications to either party by the other party will be deemed made when received by such party at its respective name and address as follows:

CITY	CONSULTANT
City of Santa Paula 970 Ventura Street Santa Paula, CA 93060	Robert William Company, LLC 812 Railroad Ave./ PO BOX 1025 Santa Paula, CA 93060

Any such written communications by mail will be conclusively deemed to have been received by the addressee upon deposit thereof in the United States Mail, postage prepaid and properly addressed as noted above. In all other instances, notices will be deemed given at the time of actual delivery. Changes may be made in the names or addresses of persons to whom notices are to be given by giving notice in the manner prescribed in this paragraph. Courtesy copies of notices may be sent via electronic mail, provided that the original notice is deposited in the U.S. mail or personally delivered as specified in this Section.

24. SOLICITATION. CONSULTANT maintains and warrants that it has not employed nor retained any company or person, other than CONSULTANT's bona fide employee, to solicit or secure this Agreement. Further, CONSULTANT warrants that it has not paid nor has it agreed to

pay any company or person, other than CONSULTANT's bona fide employee, any fee, commission, percentage, brokerage fee, gift or other consideration contingent upon or resulting from the award or making of this Agreement. Should CONSULTANT breach or violate this warranty, CITY may rescind this Agreement without liability.

25. THIRD PARTY BENEFICIARIES. This Agreement and every provision herein is generally for the exclusive benefit of CONSULTANT and CITY and not for the benefit of any other party. There will be no incidental or other beneficiaries of any of CONSULTANT's or CITY's obligations under this Agreement.

26. INTERPRETATION. This Agreement was drafted in, and will be construed in accordance with the laws of the State of California, and exclusive venue for any action involving this agreement will be in Los Angeles County.

27. ENTIRE AGREEMENT. This Agreement, and its Attachments, sets forth the entire understanding of the parties. There are no other understandings, terms or other agreements expressed or implied, oral or written.

28. RULES OF CONSTRUCTION. Each Party had the opportunity to independently review this Agreement with legal counsel. Accordingly, this Agreement will be construed simply, as a whole, and in accordance with its fair meaning; it will not be interpreted strictly for or against either Party.

29. AUTHORITY/MODIFICATION. The Parties represent and warrant that all necessary action has been taken by the Parties to authorize the undersigned to execute this Agreement and to engage in the actions described herein. This Agreement may be modified by written amendment with signatures of all parties to this Agreement. CITY's city administrator, or designee, may execute any such amendment on behalf of CITY.

30. ACCEPTANCE OF FACSIMILE OR ELECTRONIC SIGNATURES. The Parties agree that this Contract, agreements ancillary to this Contract, and related documents to be entered into in connection with this Contract will be considered signed when the signature of a party is delivered by facsimile transmission or scanned and delivered via electronic mail. Such facsimile or electronic mail copies will be treated in all respects as having the same effect as an original signature.

31. FORCE MAJEURE. Should performance of this Agreement be impossible due to fire, flood, explosion, war, embargo, government action, civil or military authority, the natural elements, or other similar causes beyond the Parties' control, then the Agreement will immediately terminate without obligation of either party to the other.

32. TIME IS OF ESSENCE. Time is of the essence to comply with dates and schedules to be provided.

33. ATTORNEY'S FEES. The parties hereto acknowledge and agree that each will bear his or its own costs, expenses and attorneys' fees arising out of and/or connected with the negotiation, drafting and execution of the Agreement, and all matters arising out of or connected therewith except that, in the event any action is brought by any party hereto to enforce this Agreement, the

prevailing party in such action shall be entitled to reasonable attorneys' fees and costs in addition to all other relief to which that party or those parties may be entitled.

34. STATEMENT OF EXPERIENCE. By executing this Agreement, CONSULTANT represents that it has demonstrated trustworthiness and possesses the quality, fitness and capacity to perform the Agreement in a manner satisfactory to CITY. CONSULTANT represents that its financial resources, surety and insurance experience, service experience, completion ability, personnel, current workload, experience in dealing with private consultants, and experience in dealing with public agencies all suggest that CONSULTANT is capable of performing the proposed contract and has a demonstrated capacity to deal fairly and effectively with and to satisfy a public agency.

35. DISCLOSURE REQUIRED. (City and Consultant initials required at one of the following paragraphs)

By their respective initials next to this paragraph, City and Consultant hereby acknowledge that Consultant is a "consultant" for the purposes of the California Political Reform Act because Consultant's duties would require him or her to make one or more of the governmental decisions set forth in Fair Political Practices Commission Regulation 18701(a)(2) or otherwise serves in a staff capacity for which disclosure would otherwise be required were Consultant employed by the City. Consultant hereby acknowledges his or her assuming-office, annual, and leaving-office financial reporting obligations under the California Political Reform Act and the City's Conflict of Interest Code and agrees to comply with those obligations at his or her expense. Prior to consultant commencing services hereunder, the City's Manager shall prepare and deliver to consultant a memorandum detailing the extent of Consultant's disclosure obligations in accordance with the City's Conflict of Interest Code.

City Initials _____
Consultant Initials _____

OR

By their initials next to this paragraph, City and Consultant hereby acknowledge that Consultant is not a "consultant" for the purpose of the California Political Reform Act because Consultant's duties and responsibilities are not within the scope of the definition of consultant in Fair Political Practice Commission Regulation 18701(a)(2)(A) and is otherwise not serving in staff capacity in accordance with the City's Conflict of Interest Code.

City Initials _____
Consultant Initials _____

IN WITNESS WHEREOF the parties hereto have executed this contract the day and year first hereinabove written.

CITY OF SANTA PAULA

CONSULTANT

Dan Singer, City Manager

By: _____

ATTEST:

Rose Chaparro, Deputy City Clerk

_____
Taxpayer ID No.

APPROVED AS TO FORM:

John C. Cotti, City Attorney

EXHIBIT A

SCOPE OF SERVICES

Project Management

1. Act as the lead project manager and work in a fast-pace environment to coordinate work with different contractors.

2. Prepare bid packet, scope of work and on occasion project feasibility reports.

3. Prepare and host all required project meetings (pre-construction, weekly, close-out).

4. Negotiate and prepare construction schedules.

5. Review, monitor, and keep track of all work performed.

6. Review and approve certified payrolls and labor compliance reports per the California Department of Industrial Relations.

7. Observe construction and resolve issues with contractors.

8. Compile and keep records.

EXHIBIT B

A-1 CONSTRUCTION LIC. 716695
PLANNING & LAND USE SERVICES
GENERAL ENGINEERING & BUILDING CONTRACTORS
812 RAILROAD AVE. / P.O. BOX 1025, SANTA PAULA CA 93061
PH.(805) 525-6400 • F (805)-933-8040

2020	Planning and Land Use Services	Hourly Rate/Cost	Approved
	Senior consultant / Project manager	$ 125.00	
	Land planning, conceptual design work	$ 90.00	
	Preparation of construction documents for submittal to governmental authorities (Drafting Level 2)	$ 90.00	
	Construction supervision	$ 90.00	
	General drafting services (Drafting Level 1)	$ 67.50	
	Permit processing at government agencies	$ 75.00	
	Administration	$ 47.50	
	Professional Engineer - On Staff or Sub Contracted (Civil / Structural design and calculations / Parcel Maps / Easements)	$ 150.00	
	Soils Engineer* Sub Contracted (Seismic design, foundation systems / Soils Analysis)	$ 130.00	
	Surveyor* Sub Contracted (Site topo, boundary lines/markers)	$ 130.00	
	Vehicle allowance per mile	$ 0.60	

* State of California certified.

2020	Construction Services	Hourly Rate/Cost	Approved
	Project / Site Manager	$ 87.50	
	Project / Site Supervisor	$ 75.00	
	Project / Site Foreman	$ 67.50	
	Skilled / Journeyman Labor	$ 64.50	
	General Labor	$ 42.50	
	Equipment Operator	$ 64.50	
	Maintenance / General Mechanic	$ 64.50	
	Welder / with Certs	$ 75.00	
	Welder / Gen - Non Cert	$ 64.50	

2020	Equipment Services	Hourly Rate/Cost	Approved
(Plus Operator rate above)	Backhoe (Cat, JD)	$ 40.00	
(Plus Operator rate above)	Skiploader	$ 40.00	
(Plus Operator rate above)	Bobcat	$ 40.00	
(Plus Operator rate above)	Loader	$ 55.00	
(Plus Operator rate above)	Small Dozer	$ 55.00	
(Plus Operator rate above)	Large Dozer	$ 115.00	
(Plus Operator rate above)	Excavator	$ 95.00	
(Plus Operator rate above)	Motor Grader	$ 65.00	
(Plus Operator rate above)	Scrapper	$ 85.00	
With Operator	Dump Truck (Bobtail)	$ 75.00	
With Operator	Dump Truck (10wh)	$ 95.00	
	Semi Truck	$ 95.00	
	Large Service Truck With Crane / Weld Truck	$ 20.50	
	Small Service Truck / Weld Truck	$ 12.50	
	P/U Truck	$ 10.50	

Payment Schedule:

Payments are due and payable upon receipt of the Consultant's invoices. Amounts unpaid thirty (30) days after the invoice date shall bear interest from the date payment is due at the rate of five (5) percent (%).

Reimbursables:

Necessary purchases and expenses incurred during the project shall be included on invoices as the expenses are incurred at cost plus Ten (10) percent (%). These include, but are not limited to: Expense of reproduction of drawings and specifications for tender, approvals and review. Expense of Materials, regulatory approvals, permits, levies, taxes, duties, etc.

Out of area travel:

Necessary travel to site locations outside a 200 mile radius ~~from our offices~~ will require a $250 per diem fee in addition to any air fare, hotel or car travel expenses incurred.

Respectfully Submitted by: _____ **William Lindsay 805 625 1144**

FIRST AMENDMENT TO
PROFESSIONAL SERVICES AGREEMENT
BETWEEN
THE CITY OF SANTA PAULA AND ROBERT WILLIAM COMPANY, LLC.

THIS FIRST AMENDMENT ("Amendment") is made and entered into this 26th day of June 2021, by and between the CITY OF SANTA PAULA, a general law city and municipal corporation existing under the laws of California ("CITY"), and Robert William Company, LLC. ("CONSULTANT").

1. Pursuant to Section 9 of the Agreement entered between the parties on July 8, 2020, this Amendment will modify the original agreement to extend the term of the agreement and increase the total compensation.

2. Section 1.C. of the Agreement is amended to increase the total contract consideration to an amount not to exceed Forty-Nine Thousand Nine Hundred Ninety-nine Dollars and no cents ($49,999.00).

3. Section 8 of the Agreement is amended to extend the term to June 30, 2024.

4. This Amendment may be executed in any number or counterparts, each of which will be an original, but all of which together constitutes one instrument executed on the same date.

5. Except as modified by this Amendment, all other terms and conditions of Agreement dated July 8, 2020 remain the same.

[SIGNATURES ON NEXT PAGE]

IN WITNESS WHEREOF the parties hereto have executed this contract the day and year first hereinabove written.

CITY OF SANTA PAULA

Dan Singer,
City Manager

ATTEST:

Julie Latshaw,
Deputy City Clerk

APPROVED AS TO FORM:

John C. Cotti,
City Attorney

Company Name

Robert William Company, LLC.

W. William Linossy.

Taxpayer ID No. 20-3829035

**2nd Signature required for Corporations.

CITY OF SANTA PAULA INCORPORATED APRIL 23 1902 VENTURA COUNTY

AMENDMENT NO. 2 TO THE PROFESSIONAL SERVICES AGREEMENT BY AND BETWEEN THE CITY OF SANTA PAULA AND ROBERT WILLIAM COMPANY, LLC.

This Amendment No. 2 is entered into as of this 19th day of October, 2022 by and between the CITY OF SANTA PAULA, a California municipal corporation (hereinafter "City"), and ROBERT WILLIAM COMPANY, LLC. (hereinafter, "Consultant").

SECTION 1: Recitals. This Amendment No. 2 is made with reference to the following facts and objectives:

a. On or about July 8, 2020, the City and Consultant entered into a Professional Services Agreement ("Agreement").

b. The Agreement, starting from July 8, 2020 and ending June 30, 2024 ("Term"), authorizes the City to utilize Consultant for Project Management Services.

c. City and the Consultant now mutually desire by this Amendment No. 2 to increase the total contract consideration amount.

SECTION 2: Amendment. In consideration of the foregoing and pursuant to Section 1 of the Agreement, the Agreement is amended to read as follows:

Section 1.C., entitled "CONSIDERATION AND COMPENSATION" is amended to read as follows:

> "As additional consideration, CITY agrees to pay CONSULTANT an amount not to exceed One Hundred Twenty-Five Thousand dollars ($125,000) per year, billed at the hourly rates set forth in Exhibit B, unless otherwise specified by written amendment to this Agreement".

SECTION 3: Counterparts. This Amendment No. 2 may be executed in any number or counterparts, each of which will be an original, but all of which together constitutes one instrument executed on the same date.

SECTION 4: Limited Amendment. Except as modified by this Amendment No. 2, all other terms and conditions of the Agreement remain in full force and effect. In the event of a conflict between this Amendment No. 2 and the Agreement, the provisions of this Amendment No. 2 shall control.

[Signatures on next page]

IN WITNESS WHEREOF the parties hereto have executed this contract the day and year first hereinabove written.

CITY OF SANTA PAULA

Dan Singer
City Manager

ATTEST:

Julie Latshaw
City Clerk

APPROVED AS TO FORM:

Monica Castillo
Interim City Attorney

ROBERT WILLIAM COMPANY, LLC.

Robert William Lindsay

CITY OF SANTA PAULA
MEMORANDUM

To: Honorable Mayor and Members of the City Council

From: Greg Barnes, Parks and Recreation Director

Subject: A. GUTIERREZ PROFESSIONAL SERVICES AGREEMENT AMENDMENT NO. 2

Date: April 17, 2024

Agenda Item: 9.F

RECOMMENDATION:

Staff Recommends that City Council:

1. Authorize the City Manager to execute Amendment No. 2 to a Professional Services Agreement with J. Arthur Gutierrez.

BACKGROUND:

For the past two years, Art Gutierrez has been providing project management services for the Parks & Recreation Department. He has assisted and provided project management for:

- Harding Park Caretaker House rehab/remodel
- Fleet Services office repairs & shop insulation
- Public Works administrative office remodel
- Air Conditioning Units replacement for the Community Development Building
- Council Chamber remodel
- Community Center back lobby remodel
- City Hall breakroom and conference room remodel

He is currently providing project management services for the following:

- Las Piedras Park Swings Installation
- Fleet Services bay heater replacement / upgrade
- Window replacement / repair at City Council Chambers
- Window replacement / repair at the Community Center

He will also be assisting with the Community Center Lobby / Auditorium remodel project which is funded by City and County ARPA funds.

ANALYSIS:

Mr. Gutierrez brings over thirty-five years of facility maintenance and project management experience to the City of Santa Paula. In addition to the project management services he has

been providing, he is also currently leading a monthly lunch-and-learn series for our maintenance team.

The department has benefitted from his experience and project management services and would like to extend his agreement in order to continue to move projects forward and improve our facilities for the benefit of both our employees and residents.

Amendment No. 2 to the current agreement extends the term for three years and establishes a "Not to exceed" amount of $30,000 annually.

STRATEGIC PLAN:

This item does not directly address Council's Strategic goals. It does however give staff the tools to continue to address various maintenance needs throughout the City's aging facilities.

FISCAL IMPACTS:

Funding for A. Gutierrez Professional Services Agreement is on a per project basis and is included in each project's approved budget.

OPTIONS:

If City Council does not adopt Amendment No. 2, then the current agreement will expire June 30, 2024. The absence of project management services will result in the slowdown of completed projects.

ATTACHMENTS:

EXHIBIT A - A. GUTIERREZ AMENDMENT NO. 2.pdf
EXHIBIT B - A. GUTIERREZ PSA AMENDMENT NO. 1.pdf

EXHIBIT A

A. GUTIERREZ AMENDMENT NO. 2

AMENDMENT NO. 2 TO THE PROFESSIONAL SERVICES AGREEMENT BY AND BETWEEN THE CITY OF SANTA PAULA AND J. ARTHUR GUTIERREZ

This Amendment No. 2 to the Professional Services Agreement By and Between the City of Santa Paula and J. Arthur Gutierrez. ("Amendment No. 1") is entered into as of the 17th day of April, 2024, by and between the CITY OF SANTA PAULA, a California municipal corporation (hereinafter "City"), and J. ARTHUR GUTIERREZ, a Sole Proprietor (hereinafter, "Consultant").

SECTION 1: Recitals. This Amendment No. 2 is made with reference to the following facts and objectives:

A. On or about January 18th, 2022, the City and Consultant entered into a Professional Services Agreement ("Agreement").

B. The Agreement, starting from February 1, 2022 and ending June, 30, 2024 ("Term"), authorizes the City to utilize Consultant for project management services.

C. City and the Consultant now mutually desire by this Amendment No. 2 to extend the term and establish a compensation "Not to exceed" amount.

SECTION 2: Amendment. In consideration of the foregoing and pursuant to Section 3.7.14 of the Agreement, the Agreement is amended to read as follows:

Section 3.1.2., entitled "Term" is amended to read as follows:

> "The term of this agreement shall commence upon execution by both parties and shall expire on June 30, 2027, unless earlier termination occurs under Section 3.5 of this agreement, or extended in writing in advance by both parties".

Section 3.2., entitled "Compensation" is amended to read as follows:

> "Consultant shall receive compensation, including authorized reimbursements, for all services rendered under this agreement. The total compensation shall not exceed thirty thousand dollars ($30,000) per year".

SECTION 3: Counterparts. This Amendment No. 2 may be executed in any number or counterparts, each of which will be an original, but all of which together constitutes one instrument executed on the same date.

SECTION 4: Limited Amendment. Except as modified by this Amendment No. 2, all other terms and conditions of the Agreement remain in full force and effect. In the event of a conflict between this Amendment No. 2 and the Agreement, the provisions of this Amendment No. 2 shall control.

[Signatures on next page]

IN WITNESS WHEREOF the parties hereto have executed this contract the day and year first hereinabove written.

CITY OF SANTA PAULA

_____
Dan Singer
City Manager

ATTEST:

_____
Julie Latshaw
City Clerk

APPROVED AS TO FORM:

_____
Seth Merewitz
Acting City Attorney

J. ARTHUR GUTIERREZ

_____
J. ARTHUR GUTIERREZ

EXHIBIT B

A. GUTIERREZ PSA & AMENDMENT NO. 1

CITY OF SANTA PAULA
PROFESSIONAL SERVICES AGREEMENT

1. PARTIES AND DATE.

This Agreement is made and entered into this 18th day of January, 2022, by and between the City of Santa Paula, a municipal corporation organized under the laws of the State of California with its principal place of business at 970 Ventura Street, Santa Paula, CA 93060, County of Ventura, State of California ("City") and J. Arthur Gutierrez, a Sole Proprietor, with his principal place of business at 3506 Fairmont Ln, Oxnard, CA 93036 ("Consultant"). City and Consultant are sometimes individually referred to herein as "Party" and collectively as "Parties."

2. RECITALS.

2.1 Consultant.

Consultant desires to perform and assume responsibility for the provision of certain professional services required by the City on the terms and conditions set forth in this Agreement. Consultant represents that it is experienced in providing Project Management services to public clients, is licensed in the State of California, and is familiar with the plans of City.

2.2 Project.

City desires to engage Consultant to render such professional services for various Facility Maintenance and Improvement projects ("Project") as set forth in this Agreement.

3. TERMS.

3.1 Scope of Services and Term.

3.1.1 General Scope of Services. Consultant promises and agrees to furnish to the City all labor, materials, tools, equipment, services, and incidental and customary work necessary to fully and adequately supply the professional Project Management consulting services necessary for the Project ("Services"). The Services are more particularly described in Exhibit "A" attached hereto and incorporated herein by reference. All Services shall be subject to, and performed in accordance with, this Agreement, the exhibits attached hereto and incorporated herein by reference, and all applicable local, state and federal laws, rules and regulations.

3.1.2 Term. The term of this Agreement shall be from February 1, 2022, to June 30, 2024, unless earlier terminated as provided herein. Consultant shall complete the Services within the term of this Agreement, and shall meet any other established schedules and deadlines. The Parties may, by mutual, written consent, extend the term of this Agreement if necessary to complete the Services.

3.2 Compensation.

3.2.1 Compensation. Consultant shall receive compensation, including authorized reimbursements, for all Services rendered under this Agreement at the rates set forth

in Exhibit "A" attached hereto and incorporated herein by reference. The total compensation shall not exceed **six thousand five hundred dollars ($6,500) the first partial year and thirteen thousand dollars ($13,000) per year each additional year as outlined below** without written approval of the City Council or City Manager, as applicable. Extra Work may be authorized, as described below, and if authorized, will be compensated at the rates and manner set forth in this Agreement.

- **February 1, 2022 – June 30, 2022 $6,500 not to exceed**
- **July 1, 2022 – June 30, 2023 $13,000 not to exceed**
- **July 1, 2023 – June 30, 2024 $13,000 not to exceed**

3.2.2 Payment of Compensation. Consultant shall submit to City a monthly invoice which indicates work completed and hours of Services rendered by Consultant. The invoice shall describe the amount of Services provided since the initial commencement date, or since the start of the subsequent billing periods, as appropriate, through the date of the invoice. City shall, within 30 days of receiving such invoice, review the invoice and pay all non-disputed and approved charges. If the City disputes any of Consultant's fees, the City shall give written notice to Consultant within thirty (30) days of receipt of an invoice of any disputed fees set forth therein. Payment shall not constitute acceptance of any Services completed by Consultant. The making of final payment shall not constitute a waiver of any claims by the City for any reason whatsoever.

3.2.3 Reimbursement for Expenses. Consultant shall not be reimbursed for any expenses unless authorized in writing by City, or included in Exhibit "A" of this Agreement.

3.2.4 Extra Work. At any time during the term of this Agreement, City may request that Consultant perform Extra Work. As used herein, "Extra Work" means any work which is determined by City to be necessary for the proper completion of the Project, but which the Parties did not reasonably anticipate would be necessary at the execution of this Agreement. Consultant shall not perform, nor be compensated for, Extra Work without written authorization from the City.

3.3 Responsibilities of Consultant.

3.3.1 Independent Contractor; Control and Payment of Subordinates. The Services shall be performed by Consultant or under its supervision. Consultant will determine the means, methods and details of performing the Services subject to the requirements of this Agreement. City retains Consultant on an independent contractor basis and not as an employee. Any personnel performing the Services on behalf of Consultant shall not be employees of City and shall at all times be under Consultant's exclusive direction and control. Neither City, or any of its officials, officers, directors, employees or agents shall have control over the conduct of Consultant or any of Consultants officers, employees or agents, except as set forth in this Agreement. Consultant shall pay all wages, salaries, and other amounts due such personnel in connection with their performance of Services under this Agreement and as required by law. Consultant shall be responsible for all reports and obligations respecting such additional personnel, including, but not limited to: social security taxes, income tax withholding, unemployment insurance, disability insurance, and workers' compensation insurance.

3.3.2 Schedule of Services. Consultant shall perform the Services in a prompt and timely manner and in accordance with the Schedule of Services set forth in Exhibit "B" attached hereto and incorporated herein by reference. Consultant represents that it has the professional and technical personnel required to perform the Services expeditiously. Upon request of City, Consultant shall provide a more detailed schedule of anticipated performance to meet the Schedule of Services.

3.3.3 Conformance to Applicable Requirements. All work prepared by Consultant shall be subject to the approval of City.

3.3.4 Substitution of Key Personnel. Consultant has represented to City that certain key personnel will perform and coordinate the Services under this Agreement. Should one or more of such personnel become unavailable, Consultant may substitute other personnel of at least equal competence upon written approval of City. In the event that City and Consultant cannot agree as to the substitution of key personnel, City shall be entitled to terminate this Agreement for cause. The key personnel for performance of this Agreement are as follows: Arturo Gutierrez.

3.3.5 City's Representative. The City hereby designates Gregory Barnes, Parks & Recreation Director, or his/her designee, to act as its representative in all matters pertaining to the administration and performance of this Agreement ("City's Representative"). City's Representative shall have the power to act on behalf of the City for review and approval of all products submitted by Consultant but not the authority to enlarge the Scope of Services or change the total compensation due to Consultant under this Agreement. The City Manager shall be authorized to act on City's behalf and to execute all necessary documents which enlarge the Scope of Services or change the Consultant's total compensation subject to the provisions contained in this Agreement. Consultant shall not accept direction or orders from any person other than the City Manager, City's Representative or his/her designee.

3.3.6 Consultant's Representative. Consultant hereby designates Arturo Gutierrez, or his/her designee, to act as its representative for the performance of this Agreement ("Consultant's Representative"). Consultant's Representative shall have full authority to represent and act on behalf of the Consultant for all purposes under this Agreement. The Consultant's Representative shall supervise and direct the Services, using his/her best skill and attention, and shall be responsible for all means, methods, techniques, sequences, and procedures and for the satisfactory coordination of all portions of the Services under this Agreement.

3.3.7 Coordination of Services. Consultant agrees to work closely with City staff in the performance of Services and shall be available to City's staff, consultants and other staff at all reasonable times.

3.3.8 Standard of Care; Performance of Employees. Consultant shall perform all Services under this Agreement in a skillful and competent manner, consistent with the standards generally recognized as being employed by professionals in the same discipline in the State of California. Consultant represents and maintains that it is skilled in the professional calling necessary to perform the Services. Consultant warrants that all employees and subconsultants shall have sufficient skill and experience to perform the Services assigned to them. Consultant represents that it, its employees and subconsultants have all licenses, permits, qualifications and approvals of whatever nature that are legally required to perform the

Services, and that such licenses and approvals shall be maintained throughout the term of this Agreement. Consultant shall perform, at its own cost and expense and without reimbursement from the City, any services necessary to correct errors or omissions which are caused by the Consultant's failure to comply with the standard of care provided for herein. Any employee of the Consultant or its subconsultants who is determined by the City to be uncooperative, incompetent, a threat to the adequate or timely completion of the Project, a threat to the safety of persons or property, or any employee who fails or refuses to perform the Services in a manner acceptable to the City, shall be promptly removed from the Project by the Consultant and shall not be re-employed to perform any of the Services or to work on the Project.

3.3.9 Period of Performance.

3.3.9.1 Consultant shall perform and complete all Services under this Agreement within the term set forth in Section 3.1.2 above ("Performance Time"). Consultant shall also perform the Services in strict accordance with any completion schedule or Project milestones described in Exhibits "A" or "B" attached hereto, or which may be separately agreed upon in writing by the City and Consultant ("Performance Milestones"). Consultant agrees that if the Services are not completed within the aforementioned Performance Time and/or pursuant to any such Performance Milestones developed pursuant to provisions of this Agreement, it is understood, acknowledged and agreed that the City will suffer damage.

3.3.9.2 Neither City nor Consultant shall be considered in default of this Agreement for delays in performance caused by circumstances beyond the reasonable control of the non-performing Party. For purposes of this Agreement, such circumstances include a Force Majeure Event. A Force Majeure Event shall mean an event that materially affects a Party's performance and is one or more of the following: (1) Acts of God or other natural disasters; (2) terrorism or other acts of a public enemy; (3) orders of governmental authorities (including, without limitation, unreasonable and unforeseeable delay in the issuance of permits or approvals by governmental authorities that are required for the services); (4) strikes and other organized labor action occurring at the site and the effects thereof on the services, only to the extent such strikes and other organized labor action are beyond the control of Consultant and its subcontractors, and to the extent the effects thereof cannot be avoided by use of replacement workers; and (5) pandemics, epidemics or quarantine restrictions. For purposes of this section, "orders of governmental authorities," includes ordinances, emergency proclamations and orders, rules to protect the public health, welfare and safety, and other actions of a public agency applicable to the services and Agreement.

3.3.9.3 Should a Force Majeure Event occur, the non-performing Party shall, within a reasonable time of being prevented from performing, give written notice to the other Party describing the circumstances preventing continued performance and the efforts being made to resume performance of this Agreement. Force Majeure Events and/or delays, regardless of the Party responsible for the delay, shall not entitle Consultant to any additional compensation. Notwithstanding the foregoing in this section, the City may still terminate this Agreement in accordance with the termination provisions of this Agreement.

3.3.10 Laws and Regulations; Employee/Labor Certification.

3.3.10.1 Compliance with Laws. Consultant shall keep itself fully informed of and in compliance with all local, state and federal laws, rules and regulations in any manner affecting the performance of the Project or the Services, including all Cal/OSHA

requirements, and shall give all notices required by law. Consultant shall be liable for all violations of such laws and regulations in connection with the Services and this Agreement. All violations of such laws and regulations shall be grounds for the City to terminate the Agreement for cause.

3.3.10.2 Employment Eligibility; Consultant. Consultant certifies that it fully complies with all requirements and restrictions of state and federal law respecting the employment of undocumented aliens, including, but not limited to, the Immigration Reform and Control Act of 1986, as may be amended from time to time and shall require all subconsultants and sub-subconsultants to comply with the same. Consultant certifies that it has not committed a violation of any such law within the five (5) years immediately preceding the date of execution of this Agreement, and shall not violate any such law at any time during the term of the Agreement.

3.3.10.3 Equal Opportunity Employment. Consultant represents that it is an equal opportunity employer and it shall not discriminate against any subconsultant, employee or applicant for employment because of race, religion, color, national origin, handicap, ancestry, sex or age. Such non-discrimination shall include, but not be limited to, all activities related to initial employment, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff or termination. Consultant shall also comply with all relevant provisions of City's Minority Business Enterprise program, Affirmative Action Plan or other related programs or guidelines currently in effect or hereinafter enacted.

3.3.10.4 Air Quality. To the extent applicable, Consultant must fully comply with all applicable laws, rules and regulations in furnishing or using equipment and/or providing services, including, but not limited to, emissions limits and permitting requirements imposed by the South Coast Air Quality Management District (SCAQMD) and/or California Air Resources Board (CARB). Consultant shall indemnify City against any fines or penalties imposed by SCAQMD, CARB, or any other governmental or regulatory agency for violations of applicable laws, rules and/or regulations by Consultant, its subconsultants, or others for whom Consultant is responsible under its indemnity obligations provided for in this Agreement.

3.3.10.5 Water Quality Management and Compliance. Consultant shall keep itself and all subcontractors, staff, and employees fully informed of and in compliance with all local, state and federal laws, rules and regulations that may impact, or be implicated by the performance of the Services including, without limitation, all applicable provisions of the City's ordinances regulating water quality and storm water; the Federal Water Pollution Control Act (33 U.S.C. § 1251, *et seq.*); the California Porter-Cologne Water Quality Control Act (Water Code § 13000 *et seq.*); and any and all regulations, policies, or permits issued pursuant to any such authority. Consultant must additionally comply with the lawful requirements of the City, and any other municipality, drainage district, or other local agency with jurisdiction over the location where the Services are to be conducted, regulating water quality and storm water discharges. City may seek damages from Consultant for delay in completing the Services caused by Consultant's failure to comply with the laws, regulations and policies described in this Section, or any other relevant water quality law, regulation, or policy.

3.3.10.6 Safety. Consultant shall execute and maintain its work so as to avoid injury or damage to any person or property. In carrying out its Services, the Consultant shall at all times be in compliance with all applicable local, state and federal laws, rules and regulations, and shall exercise all necessary precautions for the safety of employees

appropriate to the nature of the work and the conditions under which the work is to be performed.

3.3.11 Insurance.

3.3.11.1 Time for Compliance. Consultant shall not commence work under this Agreement until it has provided evidence satisfactory to the City that it has secured all insurance required under this section. In addition, Consultant shall not allow any subconsultant to commence work on any subcontract until it has provided evidence satisfactory to the City that the subconsultant has secured all insurance required under this section. Failure to provide and maintain all required insurance shall be grounds for the City to terminate this Agreement for cause.

3.3.11.2 Types of Insurance Required. As a condition precedent to the effectiveness of this Agreement for work to be performed hereunder, and without limiting the indemnity provisions of the Agreement, the Consultant, in partial performance of its obligations under such Agreement, shall procure and maintain in full force and effect during the term of the Agreement the following policies of insurance. If the existing policies do not meet the insurance requirements set forth herein, Consultant agrees to amend, supplement or endorse the policies to do so.

(A) Commercial General Liability: Commercial General Liability Insurance which affords coverage at least as broad as Insurance Services Office "occurrence" form CG 00 01, or the exact equivalent, with limits of not less than $1,000,000 per occurrence and no less than $2,000,000 in the general aggregate. Defense costs shall be paid in addition to the limits. The policy shall contain no endorsements or provisions (1) limiting coverage for contractual liability; (2) excluding coverage for claims or suits by one insured against another (cross-liability); (3) products/completed operations liability; or (4) containing any other exclusion(s) contrary to the terms or purposes of this Agreement.

(B) Automobile Liability Insurance: Automobile Liability Insurance with coverage at least as broad as Insurance Services Office Form CA 00 01 covering "Any Auto" (Symbol 1), or the exact equivalent, covering bodily injury and property damage for all activities with limits of not less than $1,000,000 combined limit for each occurrence.

(C) Workers' Compensation: Workers' Compensation Insurance, as required by the State of California and Employer's Liability Insurance with a limit of not less than $1,000,000 per accident for bodily injury and disease.

(D) Professional Liability (Errors & Omissions) Professional Liability insurance or Errors & Omissions insurance appropriate to Consultant's profession with limits of not less than $1,000,000. Covered professional services shall specifically include all work to be performed under the Agreement and delete any exclusions that may potentially affect the work to be performed (for example, any exclusions relating to lead, asbestos, pollution, testing, underground storage tanks, laboratory analysis, soil work, etc.). If coverage is written on a claims-made basis, the retroactive date shall precede the effective date of the initial Agreement and continuous coverage will be maintained or an extended reporting period will be exercised for a period of at least five (5) years from termination or expiration of this Agreement.

3.3.11.3 Insurance Endorsements. Required insurance policies shall contain the following provisions, or Consultant shall provide endorsements on forms approved by the City to add the following provisions to the insurance policies:

(A) Commercial General Liability: (1) Additional Insured: The City, its officials, officers, employees, agents, and volunteers shall be additional insureds with regard to liability and defense of suits or claims arising out of the performance of the Agreement. Additional Insured Endorsements shall not (1) be restricted to "ongoing operations"; (2) exclude "contractual liability"; (3) restrict coverage to "sole" liability of Consultant; or (4) contain any other exclusions contrary to the terms or purposes of this Agreement. For all policies of Commercial General Liability insurance, Consultant shall provide endorsements in the form of ISO CG 20 10 10 01 and 20 37 10 01 (or endorsements providing the exact same coverage) to effectuate this requirement. (2) Cancellation: Required insurance policies shall not be canceled or the coverage reduced until a thirty (30) day written notice of cancellation has been served upon the City except ten (10) days shall be allowed for non-payment of premium.

(B) Automobile Liability. (1) Cancellation: Required insurance policies shall not be canceled or the coverage reduced until a thirty (30) day written notice of cancellation has been served upon the City except ten (10) days shall be allowed for non-payment of premium.

(C) Professional Liability (Errors & Omissions) (1) Cancellation: Required insurance policies shall not be canceled or the coverage reduced until a thirty (30) day written notice of cancellation has been served upon the City except ten (10) days shall be allowed for non-payment of premium. (2) Contractual Liability Exclusion Deleted: This insurance shall include contractual liability applicable to this Agreement. The policy must "pay on behalf of" the insured and include a provision establishing the insurer's duty to defend.

(D) Workers' Compensation: (1) Cancellation: Required insurance policies shall not be canceled or the coverage reduced until a thirty (30) day written notice of cancellation has been served upon the City except ten (10) days shall be allowed for non-payment of premium. (2) Waiver of Subrogation: A waiver of subrogation stating that the insurer waives all rights of subrogation against the City, its officials, officers, employees, agents, and volunteers.

3.3.11.4 Primary and Non-Contributing Insurance. All policies of Commercial General Liability and Automobile Liability insurance shall be primary and any other insurance, deductible, or self-insurance maintained by the City, its officials, officers, employees, agents, or volunteers shall not contribute with this primary insurance. Policies shall contain or be endorsed to contain such provisions.

3.3.11.5 Waiver of Subrogation. All required insurance coverages, except for the professional liability coverage, shall contain or be endorsed to waiver of subrogation in favor of the City, its officials, officers, employees, agents, and volunteers or shall specifically allow Consultant or others providing insurance evidence in compliance with these specifications to waive their right of recovery prior to a loss. Consultant hereby waives its own right of recovery against City, and shall require similar written express waivers and insurance clauses from each of its subconsultants.

3.3.11.6 Deductibles and Self-Insured Retentions. Any deductible or self-insured retention must be approved in writing by the City and shall protect the City, its officials, officers, employees, agents, and volunteers in the same manner and to the same extent as they would have been protected had the policy or policies not contained a deductible or self-insured retention.

3.3.11.7 Evidence of Insurance. The Consultant, concurrently with the execution of the Agreement, and as a condition precedent to the effectiveness thereof, shall deliver either certified copies of the required policies, or original certificates on forms approved by the City, together with all endorsements affecting each policy. Required insurance policies shall not be in compliance if they include any limiting provision or endorsement that has not been submitted to the City for approval. The certificates and endorsements for each insurance policy shall be signed by a person authorized by that insurer to bind coverage on its behalf. At least fifteen (15 days) prior to the expiration of any such policy, evidence of insurance showing that such insurance coverage has been renewed or extended shall be filed with the City. If such coverage is cancelled or reduced and not replaced immediately so as to avoid a lapse in the required coverage, Consultant shall, within ten (10) days after receipt of written notice of such cancellation or reduction of coverage, file with the City evidence of insurance showing that the required insurance has been reinstated or has been provided through another insurance company or companies.

3.3.11.8 Acceptability of Insurers. Each such policy shall be from a company or companies with a current A.M. Best's rating of no less than A:VII and authorized to transact business of insurance in the State of California, or otherwise allowed to place insurance through surplus line brokers under applicable provisions of the California Insurance Code or any federal law.

3.3.11.9 Enforcement of Agreement Provisions (non estoppel). Consultant acknowledges and agrees that actual or alleged failure on the part of the City to inform Consultant of non-compliance with any requirement imposes no additional obligation on the City nor does it waive any rights hereunder.

3.3.11.10 Requirements Not Limiting. Requirement of specific coverage or minimum limits contained in this Section are not intended as a limitation on coverage, limits, or other requirement, or a waiver of any coverage normally provided by any insurance.

3.3.11.11 Additional Insurance Provisions

(A) The foregoing requirements as to the types and limits of insurance coverage to be maintained by Consultant, and any approval of said insurance by the City, is not intended to and shall not in any manner limit or qualify the liabilities and obligations otherwise assumed by the Consultant pursuant to this Agreement, including but not limited to, the provisions concerning indemnification.

(B) If at any time during the life of the Agreement, any policy of insurance required under this Agreement does not comply with these specifications or is canceled and not replaced, City has the right but not the duty to obtain the insurance it deems necessary and any premium paid by City will be promptly reimbursed by Consultant or City will withhold amounts sufficient to pay premium from Consultant payments. In the alternative, City may cancel this Agreement.

(C) The City may require the Consultant to provide complete copies of all insurance policies in effect for the duration of the Project.

(D) Neither the City nor any of its officials, officers, employees, agents or volunteers shall be personally responsible for any liability arising under or by virtue of this Agreement.

(E) The limits set forth herein shall apply separately to each insured against whom claims are made or suits are brought, except with respect to the limits of liability. Further the limits set forth herein shall not be construed to relieve the Consultant from liability in excess of such coverage, nor shall it limit the Consultant's indemnification obligations to the City and shall not preclude the City from taking such other actions available to the City under other provisions of the Agreement or law.

(F) Consultant shall report to the City, in addition to Consultant's insurer, any and all insurance claims submitted by Consultant in connection with the Services under this Agreement.

3.3.11.12 Insurance for Subconsultants. Consultant shall include all subconsultants engaged in any work for Consultant relating to this Agreement as additional insureds under the Consultant's policies, or the Consultant shall be responsible for causing subconsultants to purchase the appropriate insurance in compliance with the terms of these Insurance Requirements, including adding the City, its officials, officers, employees, agents, and volunteers as additional insureds to the subconsultant's policies. All policies of Commercial General Liability insurance provided by Consultant's subconsultants performing work relating to this Agreement shall be endorsed to name the City, its officials, officers, employees, agents and volunteers as additional insureds using endorsement form ISO CG 20 38 04 13 or an endorsement providing equivalent coverage. Consultant shall not allow any subconsultant to commence work on any subcontract relating to this Agreement until it has received satisfactory evidence of subconsultant's compliance with all insurance requirements under this Agreement, to the extent applicable. The Consultant shall provide satisfactory evidence of compliance with this section upon request of the City.

3.4 Labor Code Requirements.

3.4.1 Prevailing Wages. Consultant is aware of the requirements of California Labor Code Section 1720, et seq., and 1770, et seq., as well as California Code of Regulations, Title 8, Section 16000, et seq., ("Prevailing Wage Laws"), which require the payment of prevailing wage rates and the performance of other requirements on "public works" and "maintenance" projects. If the Services are being performed as part of an applicable "public works" or "maintenance" project, as defined by the Prevailing Wage Laws, and if the total compensation is $1,000 or more, Consultant agrees to fully comply with such Prevailing Wage Laws. City shall provide Consultant with a copy of the prevailing rates of per diem wages in effect at the commencement of this Agreement. Consultant shall make copies of the prevailing rates of per diem wages for each craft, classification or type of worker needed to execute the Services available to interested parties upon request, and shall post copies at the Consultant's principal place of business and at the project site. It is the intent of the parties to effectuate the requirements of sections 1771, 1774, 1775, 1776, 1777.5, 1813, and 1815 of the Labor Code within this Agreement, and Consultant shall therefore comply with such Labor Code sections to the fullest extent required by law. Consultant shall defend, indemnify and hold the City, its

officials, officers, employees, agents, and volunteers free and harmless from any claim or liability arising out of any failure or alleged failure to comply with the Prevailing Wage Laws.

3.4.2 Registration/DIR Compliance. If the Services are being performed on a public works project of over $25,000 when the project is for construction, alteration, demolition, installation, or repair work, or a public works project of over $15,000 when the project is for maintenance work, in addition to the foregoing, then pursuant to Labor Code sections 1725.5 and 1771.1, the Consultant and all subconsultants must be registered with the Department of Industrial Relations ("DIR"). Consultant shall maintain registration for the duration of the Project and require the same of any subconsultants.

3.4.3 Compliance Monitoring. This Project may also be subject to compliance monitoring and enforcement by the DIR. It shall be Consultant's sole responsibility to comply with all applicable registration and labor compliance requirements, including the submission of payroll records directly to the DIR. Any stop orders issued by the DIR against Consultant or any subconsultant that affect Consultant's performance of services, including any delay, shall be Consultant's sole responsibility. Any delay arising out of or resulting from such stop orders shall be considered Consultant caused delay and shall not be compensable by the City. Consultant shall defend, indemnify and hold the City, its officials, officers, employees and agents free and harmless from any claim or liability arising out of stop orders issued by the DIR against Consultant or any subconsultant.

3.4.4 Labor Certification. By its signature hereunder, Consultant certifies that it is aware of the provisions of Section 3700 of the California Labor Code which require every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions of that Code, and agrees to comply with such provisions before commencing the performance of the Services.

3.5 Termination of Agreement.

3.5.1.1 Grounds for Termination. City may, by written notice to Consultant, terminate the whole or any part of this Agreement at any time and without cause by giving written notice to Consultant of such termination, and specifying the effective date thereof, at least seven (7) days before the effective date of such termination. Upon termination, Consultant shall be compensated only for those Services which have been adequately rendered to City, and Consultant shall be entitled to no further compensation. Consultant may not terminate this Agreement except for cause. The rights and remedies of the City provided in this section shall not be exclusive and are in addition to any other rights and remedies provided by law, equity or under this Agreement.

3.5.1.2 Effect of Termination. If this Agreement is terminated as provided herein, City may require Consultant to provide all finished or unfinished Documents and Data and other information of any kind prepared by Consultant in connection with the performance of Services under this Agreement. Consultant shall be required to provide such document and other information within fifteen (15) days of the request.

3.5.1.3 Additional Services. In the event this Agreement is terminated in whole or in part as provided herein, City may procure, upon such terms and in such manner as it may determine appropriate, services similar to those terminated.

3.6 Indemnification.

3.6.1 To the fullest extent permitted by law, Consultant shall defend (with counsel of City's choosing), indemnify and hold the City, its officials, officers, employees, volunteers, and agents free and harmless from any and all claims, demands, causes of action, costs, expenses, liability, loss, damage or injury of any kind, in law or equity, to property or persons, including wrongful death, in any manner arising out of, pertaining to, or incident to any acts, errors or omissions, or willful misconduct of Consultant, its officials, officers, employees, subcontractors, consultants or agents in connection with the performance of the Consultant's Services, the Project or this Agreement, including without limitation the payment of all damages, expert witness fees and attorney's fees and other related costs and expenses except such loss or damage caused by the sole negligence or willful misconduct of the City. Consultant's obligation to indemnify shall survive expiration or termination of this Agreement and shall not be restricted to insurance proceeds, if any, received by Consultant, the City, its officials, officers, employees, agents, or volunteers.

3.6.2 If Consultant's obligation to defend, indemnify, and/or hold harmless arises out of Consultant's performance as a "design professional" (as that term is defined under Civil Code section 2782.8), then, and only to the extent required by Civil Code section 2782.8, which is fully incorporated herein, Consultant's indemnification obligation shall be limited to claims that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the Consultant, and, upon Consultant obtaining a final adjudication by a court of competent jurisdiction, Consultant's liability for such claim, including the cost to defend, shall not exceed the Consultant's proportionate percentage of fault.

3.7 General Provisions.

3.7.1 Accounting Records. Consultant shall maintain complete and accurate records with respect to all costs and expenses incurred under this Agreement. All such records shall be clearly identifiable. Consultant shall allow a representative of City during normal business hours to examine, audit, and make transcripts or copies of such records and any other documents created pursuant to this Agreement. Consultant shall allow inspection of all work, data, documents, proceedings, and activities related to the Agreement for a period of three (3) years from the date of final payment under this Agreement.

3.7.2 Independent Contractors and Subcontracting.

3.7.2.1 Use of Consultants. Consultant is aware of statutory and case law regarding classification of workers as independent contractors, including California Labor Code Section 2750.3 and Dynamex Operations West, Inc. v. Superior Court, 4 Cal. 5th 903 (2018). To ensure that Consultant is in compliance with the California Labor Code, Consultant shall only utilize its employees to provide the Services. Consultant may not provide the services through any independent contractor, subcontractor or subconsultant ("Subcontractor(s)") unless approved by the City as set forth in Section 3.7.2.2 below. Consultant represents and warrants that all personnel who perform the Services on Consultant's behalf are Consultant's employees, and that Consultant complies with all applicable laws, rules and regulations governing its employees, including, but not limited to, the California Labor Code, Unemployment Insurance Code and all applicable Industrial Welfare Commission Wage Orders.

3.7.2.2 Prior Approval Required. Consultant shall not use any Subcontractor to provide the Services, or any portion of the work required by this Agreement, without prior written approval of City. In the event that City authorizes Consultant to use a Subcontractor, Consultant shall enter into a written agreement with the Subcontractor, which must include all provisions of the Agreement, including a restriction on the Subcontractor's use of further independent contractors, subcontractors or subconsultants without the City's prior written consent.

3.7.3 Delivery of Notices. All notices permitted or required under this Agreement shall be given to the respective parties at the following address, or at such other address as the respective parties may provide in writing for this purpose:

Consultant: J. Arthur Gutierrez
3506 Fairmont Ln.
Oxnard, CA 93036

City: City of Santa Paula
970 Ventura Street
Santa Paula, CA 93060
ATTN: Greg Barnes, Parks & Recreation Director

Such notice shall be deemed made when personally delivered or when mailed, forty-eight (48) hours after deposit in the U.S. Mail, first class postage prepaid and addressed to the party at its applicable address. Actual notice shall be deemed adequate notice on the date actual notice occurred, regardless of the method of service.

3.7.4 Ownership of Materials and Confidentiality.

3.7.4.1 Documents & Data; Licensing of Intellectual Property. This Agreement creates a non-exclusive and perpetual license for City to copy, use, modify, reuse, or sublicense any and all copyrights, designs, and other intellectual property embodied in plans, specifications, studies, drawings, estimates, and other documents or works of authorship fixed in any tangible medium of expression, including but not limited to, physical drawings or data magnetically or otherwise recorded on computer diskettes, which are prepared or caused to be prepared by Consultant under this Agreement ("Documents & Data"). All Documents & Data shall be and remain the property of City, and shall not be used in whole or in substantial part by Consultant on other projects without the City's express written permission. Within thirty (30) days following the completion, suspension, abandonment or termination of this Agreement, Consultant shall provide to City reproducible copies of all Documents & Data, in a form and amount required by City. City reserves the right to select the method of document reproduction and to establish where the reproduction will be accomplished. The reproduction expense shall be borne by City at the actual cost of duplication. In the event of a dispute regarding the amount of compensation to which the Consultant is entitled under the termination provisions of this Agreement, Consultant shall provide all Documents & Data to City upon payment of the undisputed amount. Consultant shall have no right to retain or fail to provide to City any such documents pending resolution of the dispute. In addition, Consultant shall retain copies of all Documents & Data on file for a minimum of fifteen (15) years following completion of the Project, and shall make copies available to City upon the payment of actual reasonable duplication costs. Before destroying the Documents & Data following this retention period,

Consultant shall make a reasonable effort to notify City and provide City with the opportunity to obtain the documents.

3.7.4.2 Subconsultants. Consultant shall require all subconsultants to agree in writing that City is granted a non-exclusive and perpetual license for any Documents & Data the subconsultant prepares under this Agreement. Consultant represents and warrants that Consultant has the legal right to license any and all Documents & Data. Consultant makes no such representation and warranty in regard to Documents & Data which were prepared by design professionals other than Consultant or its subconsultants, or those provided to Consultant by the City.

3.7.4.3 Right to Use. City shall not be limited in any way in its use or reuse of the Documents and Data or any part of them at any time for purposes of this Project or another project, provided that any such use not within the purposes intended by this Agreement or on a project other than this Project without employing the services of Consultant shall be at City's sole risk. If City uses or reuses the Documents & Data on any project other than this Project, it shall remove the Consultant's seal from the Documents & Data and indemnify and hold harmless Consultant and its officers, directors, agents and employees from claims arising out of the negligent use or re-use of the Documents & Data on such other project. Consultant shall be responsible and liable for its Documents & Data, pursuant to the terms of this Agreement, only with respect to the condition of the Documents & Data at the time they are provided to the City upon completion, suspension, abandonment or termination. Consultant shall not be responsible or liable for any revisions to the Documents & Data made by any party other than Consultant, a party for whom the Consultant is legally responsible or liable, or anyone approved by the Consultant.

3.7.4.4 Indemnification. Consultant shall defend, indemnify and hold the City, its directors, officials, officers, employees, volunteers and agents free and harmless, pursuant to the indemnification provisions of this Agreement, for any alleged infringement of any patent, copyright, trade secret, trade name, trademark, or any other proprietary right of any person or entity in consequence of the use on the Project by City of the Documents & Data, including any method, process, product, or concept specified or depicted.

3.7.4.5 Confidentiality. All ideas, memoranda, specifications, plans, procedures, drawings, descriptions, computer program data, input record data, written information, and other Documents & Data either created by or provided to Consultant in connection with the performance of this Agreement shall be held confidential by Consultant. Such materials shall not, without the prior written consent of City, be used by Consultant for any purposes other than the performance of the Services. Nor shall such materials be disclosed to any person or entity not connected with the performance of the Services or the Project. Nothing furnished to Consultant which is otherwise known to Consultant or is generally known, or has become known, to the related industry shall be deemed confidential. Consultant shall not use City's name or insignia, photographs of the Project, or any publicity pertaining to the Services or the Project in any magazine, trade paper, newspaper, television or radio production or other similar medium without the prior written consent of City.

3.7.4.6 Confidential Information. The City shall refrain from releasing Consultant's proprietary information ("Proprietary Information") unless the City's legal counsel determines that the release of the Proprietary Information is required by the California Public Records Act or other applicable state or federal law, or order of a court of competent jurisdiction,

in which case the City shall notify Consultant of its intention to release Proprietary Information. Consultant shall have five (5) working days after receipt of the release notice to give City written notice of Consultant's objection to the City's release of Proprietary Information. Consultant shall indemnify, defend and hold harmless the City, and its officers, directors, employees, and agents from and against all liability, loss, cost or expense (including attorney's fees) arising out of a legal action brought to compel the release of Proprietary Information. City shall not release the Proprietary Information after receipt of an objection notice unless either: (1) Consultant fails to fully indemnify, defend (with City's choice of legal counsel), and hold City harmless from any legal action brought to compel such release; and/or (2) a final and non-appealable order by a court of competent jurisdiction requires that City release such information.

3.7.5 Cooperation; Further Acts. The Parties shall fully cooperate with one another, and shall take any additional acts or sign any additional documents as may be necessary, appropriate or convenient to attain the purposes of this Agreement.

3.7.6 Entire Agreement. This Agreement contains the entire agreement of the Parties with respect to the subject matter hereof, and supersedes all prior negotiations, understandings or agreements.

3.7.7 Attorneys' Fees. If either party commences an action against the other party, either legal, administrative or otherwise, arising out of or in connection with this Agreement, the prevailing party in such litigation shall be entitled to have and recover from the losing party reasonable attorneys' fees and all costs of such action.

3.7.8 Governing Law. This Agreement shall be governed by the laws of the State of California. Venue shall be in Ventura County. In addition to any and all contract requirements pertaining to notices of and requests for compensation or payment for extra work, disputed work, claims and/or changed conditions, Consultant must comply with the claim procedures set forth in Government Code sections 900 et seq. prior to filing any lawsuit against the City. Such Government Code claims and any subsequent lawsuit based upon the Government Code claims shall be limited to those matters that remain unresolved after all procedures pertaining to extra work, disputed work, claims, and/or changed conditions have been followed by Consultant. If no such Government Code claim is submitted, or if any prerequisite contractual requirements are not otherwise satisfied as specified herein, Consultant shall be barred from bringing and maintaining a valid lawsuit against the City.

3.7.9 Time of Essence. Time is of the essence for each and every provision of this Agreement.

3.7.10 City's Right to Employ Other Consultants. City reserves right to employ other consultants in connection with this Project.

3.7.11 Successors and Assigns. This Agreement shall be binding on the successors and assigns of the parties.

3.7.12 Assignment or Transfer. Consultant shall not assign, sublet, or transfer this Agreement or any rights under or interest in this Agreement without the written consent of the City, which may be withheld for any reason. Any attempt to so assign or so transfer without such consent shall be void and without legal effect and shall constitute grounds for termination. Consultant shall not subcontract any portion of the Services required by this Agreement, except

as expressly stated herein, without prior written approval of City. Subcontracts, if any, shall contain a provision making them subject to all provisions stipulated in this Agreement.

3.7.13 Construction; References; Captions. Since the Parties or their agents have participated fully in the preparation of this Agreement, the language of this Agreement shall be construed simply, according to its fair meaning, and not strictly for or against any Party. Any term referencing time, days or period for performance shall be deemed calendar days and not work days. All references to Consultant include all personnel, employees, agents, and subconsultants of Consultant, except as otherwise specified in this Agreement. All references to City include its elected officials, officers, employees, agents, and volunteers except as otherwise specified in this Agreement. The captions of the various articles and paragraphs are for convenience and ease of reference only, and do not define, limit, augment, or describe the scope, content, or intent of this Agreement.

3.7.14 Amendment; Modification. No supplement, modification, or amendment of this Agreement shall be binding unless executed in writing and signed by both Parties.

3.7.15 Waiver. No waiver of any default shall constitute a waiver of any other default or breach, whether of the same or other covenant or condition. No waiver, benefit, privilege, or service voluntarily given or performed by a Party shall give the other Party any contractual rights by custom, estoppel, or otherwise.

3.7.16 No Third-Party Beneficiaries. There are no intended third party beneficiaries of any right or obligation assumed by the Parties.

3.7.17 Invalidity; Severability. If any portion of this Agreement is declared invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions shall continue in full force and effect.

3.7.18 Prohibited Interests. Consultant maintains and warrants that it has not employed nor retained any company or person, other than a bona fide employee working solely for Consultant, to solicit or secure this Agreement. Consultant warrants that it has not paid nor has it agreed to pay any company or person, other than a bona fide employee working solely for Consultant, any fee, commission, percentage, brokerage fee, gift or other consideration contingent upon or resulting from the award or making of this Agreement. Consultant further agrees to file, or shall cause its employees or subconsultants to file, a Statement of Economic Interest with the City's Filing Officer as required under state law in the performance of the Services. For breach or violation of this warranty, City shall have the right to rescind this Agreement without liability. For the term of this Agreement, no member, officer or employee of City, during the term of his or her service with City, shall have any direct interest in this Agreement, or obtain any present or anticipated material benefit arising therefrom.

3.7.19 Authority to Enter Agreement. Consultant has all requisite power and authority to conduct its business and to execute, deliver, and perform the Agreement. Each Party warrants that the individuals who have signed this Agreement have the legal power, right, and authority to make this Agreement and bind each respective Party.

3.7.20 Counterparts. This Agreement may be signed in counterparts, each of which shall constitute an original.

3.7.21 Survival. All rights and obligations hereunder that by their nature are to continue after any expiration or termination of this Agreement, including, but not limited to, the indemnification obligations, shall survive any such expiration or termination.

[SIGNATURES ON NEXT PAGE]

SIGNATURE PAGE TO PROFESSIONAL SERVICES AGREEMENT BETWEEN THE CITY OF SANTA PAULA AND J. Arthur Gutierrez

IN WITNESS WHEREOF, each of the Parties has caused this Contract to be executed on the day and year first above written.

CITY OF SANTA PAULA

Approved By:

Dan Singer
City Manger

Approved as to Form:

John Cotti
City Attorney

Attested By:

Julie Latshaw
City Clerk

J. Arthur Gutierrez

By: _____

Printed Name: J. ARTHUR GUTIERREZ

CITY OF SANTA PAULA INCORPORATED APRIL 22, 1902 VENTURA COUNTY, CA

EXHIBIT "A"
SCOPE OF SERVICES & FEE SCHEDULE/COMPENSATION

Project Management: General Maintenance & Facility Improvements..... $65 per hour.

Consultant/Project Manager will:

- Complete a pre-project site walk and project evaluation with staff.
- Provide staff with a cost estimate for Project Management services based on fee schedule (to be completed on a per project basis).
- Secure all necessary bids required to complete the project scope of work.
- Work with staff to identify vendor / contractor that will be performing the maintenance improvements based on lowest responsible bids.
- Coordinate work to be performed with contractor and city staff.
- Serve as project manager while work is being performed.
- Provide a post project report to the Department Director.

All expenses related to Project Management Services, outside of agreed upon hourly rate, must be agreed upon and approved in writing by the Parks & Recreation Director prior to any reimbursement. Only direct reimbursement is allowable.

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 02/02/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME:	
Hiscox Inc. d/b/a/ Hiscox Insurance Agency in CA 5 Concourse Parkway Suite 2150 Atlanta GA, 30328	PHONE (A/C, No, Ext): (888) 202-3007	FAX (A/C, No):
	E-MAIL ADDRESS: contact@hiscox.com	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A : Hiscox Insurance Company Inc	10200
INSURED J. Arthur Gutierrez 3506 Fairmont Ln. Oxnard, CA 93036	INSURER B :	
	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: X POLICY PRO-JECT LOC OTHER:	Y		UDC-5073346-CGL-22	02/01/2022	02/01/2023	EACH OCCURRENCE	$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 100,000
							MED EXP (Any one person)	$ 5,000
							PERSONAL & ADV INJURY	$ 1,000,000
							GENERAL AGGREGATE	$ 2,000,000
							PRODUCTS - COMP/OP AGG	$ S/T Gen. Agg
								$
	AUTOMOBILE LIABILITY ANY AUTO OWNED AUTOS ONLY SCHEDULED AUTOS HIRED AUTOS ONLY NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident)	$
							BODILY INJURY (Per person)	$
							BODILY INJURY (Per accident)	$
							PROPERTY DAMAGE (Per accident)	$
								$
	UMBRELLA LIAB OCCUR EXCESS LIAB CLAIMS-MADE DED RETENTION $						EACH OCCURRENCE	$
							AGGREGATE	$
								$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y / N ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N / A					PER STATUTE OTH-ER	
							E.L. EACH ACCIDENT	$
							E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Consulting services

CERTIFICATE HOLDER

City of Santa Paula
970 Ventura St.
Santa Paula CA 93060

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Form **W-9**
(Rev. October 2018)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

▶ **Go to *www.irs.gov/FormW9* for instructions and the latest information.**

Give Form to the requester. Do not send to the IRS.

Print or type. See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.
J. Arthur Gutierrez

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.

☑ Individual/sole proprietor or single-member LLC ☐ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is **not** disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☐ Other (see instructions) ▶

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.
3506 Fairmont Lane

Requester's name and address (optional)

6 City, state, and ZIP code
Oxnard, CA 93036

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

5	4	7	–	1	5	–	2	9	9	9

or

Employer identification number

		–							

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here Signature of U.S. person ▶ J. Arthur Gutierrez Date ▶ 2-2-2022

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9*.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, *later.*

AMENDMENT NO. 1 TO THE PROFESSIONAL SERVICES AGREEMENT BY AND BETWEEN THE CITY OF SANTA PAULA AND J. ARTHUR GUTIERREZ

This Amendment No. 1 to the Professional Services Agreement By and Between the City of Santa Paula and J. Arthur Gutierrez. ("Amendment No. 1") is entered into as of the 26th day of January, 2023 by and between the CITY OF SANTA PAULA, a California municipal corporation (hereinafter "City"), and J. ARTHUR GUTIERREZ, a Sole Proprietor (hereinafter, "Consultant").

SECTION 1: Recitals. This Amendment No. 1 is made with reference to the following facts and objectives:

A. On or about January 18th, 2022, the City and Consultant entered into a Professional Services Agreement ("Agreement").

B. The Agreement, starting from February 1, 2022 and ending June, 30, 2024 ("Term"), authorizes the City to utilize Consultant for project management services as set forth in the Scope of Services attached as Exhibit "A" to the Agreement.

C. City and the Consultant now mutually desire by this Amendment No. 1 to increase the not-to-exceed amount for certain years of the Agreement as well as the resulting total compensation.

SECTION 2: Amendment. In consideration of the foregoing and pursuant to Section 3.7.14 of the Agreement, the Agreement is amended to read as follows:

Section 3.2, entitled "COMPENSATION," is amended to read as follows:

" 3.2.1. Compensation. Consultant shall receive compensation, including authorized reimbursements, for all Services rendered under this Agreement at the rates set forth in Exhibit "A" attached hereto. And incorporated herein by reference. The total compensation shall not exceed **six thousand five hundred dollars ($6,500) for the first partial year, and twenty-one thousand dollars ($21,000) per year (as outlined below) with the total compensation not to exceed $48,500 without written approval of the City Manager or City Council, as the case may be.** Extra Work may be authorized, as described in Section 3.2.4, and if authorized, will be compensated at the rates and manner set forth in this Agreement.

- **February 1, 2022 – June 30, 2022 $6,500**
- **July 1, 2022 – June 30, 2023 $21,000**
- **July 1, 2023 – June 30, 2024 $21,000**"

SECTION 3: Counterparts. This Amendment No. 1 may be executed in any number or counterparts, each of which will be an original, but all of which together constitutes one instrument executed on the same date.

SECTION 4: Limited Amendment. Except as modified by this Amendment No. 1, all other terms and conditions of the Agreement remain in full force and effect. In the event of a conflict between this Amendment No. 1 and the Agreement, the provisions of this Amendment No. 1 shall control.

[Signatures on next page]

IN WITNESS WHEREOF the parties hereto have executed this contract on the day and year first hereinabove written.

CITY OF SANTA PAULA

Dan Singer
City Manager

J. ARTHUR GUTIERREZ

J. ARTHUR GUTIERREZ

ATTEST:

Julie Latshaw
City Clerk

APPROVED AS TO FORM:

Monica Castillo
Interim City Attorney



EXHIBIT "A"
SCOPE OF SERVICES & FEE SCHEDULE/COMPENSATION

Project Management: General Maintenance & Facility Improvements..... $65 per hour.

Consultant/Project Manager will:

- Complete a pre-project site walk and project evaluation with staff.
- Provide staff with a cost estimate for Project Management services based on fee schedule (to be completed on a per project basis).
- Secure all necessary bids required to complete the project scope of work.
- Work with staff to identify vendor / contractor that will be performing the maintenance improvements based on lowest responsible bids.
- Coordinate work to be performed with contractor and city staff.
- Serve as project manager while work is being performed.
- Provide a post project report to the Department Director.

All expenses related to Project Management Services, outside of agreed upon hourly rate, must be agreed upon and approved in writing by the Parks & Recreation Director prior to any reimbursement. Only direct reimbursement is allowable.

CITY OF SANTA PAULA
MEMORANDUM

To: Honorable Mayor and Members of the City Council

From: Greg Barnes, Parks and Recreation Director

Subject: SPORTS PARK SPECIFIED GRANT FUNDS RESOLUTION NO. 7511

Date: April 17, 2024

Agenda Item: 9.G

RECOMMENDATION:

Staff recommends that the City Council:

1. Adopt Resolution No. 7511 authorizing staff to submit a project application for the Specified Grant Funds Program.

BACKGROUND:

On November 13, 2023, Senator Limon and Assemblymember Bennett presented a ceremonial check to the City of Santa Paula in the amount of $1 million. These funds were secured through the Specified Grant Funding Program and are intended to be used towards additional park improvements as part of the Phase II build out of the Sports Park.

Phase I of the Sports Park is scheduled to be complete and available to the community this summer. Phase I includes approximately 27 acres of developed park space; amenities in the new park included basketball courts, a walking path, community garden space, playground, BBQ pavilions, athletic fields, a softball field, and an amphitheater.

Phase II anticipated improvements include - tennis/pickleball courts, sports lighting for the athletic fields/courts, turf and irrigation installation of the remaining 9+ acres, extending the existing walking path, and an additional restroom.

ANALYSIS:

The Specified Grant Funding Program is administered through the State of California Department of Parks and Recreation.

A resolution and project application must be submitted to the State Parks & Recreation Department prior to any work being initiated. The attached resolution provides assurances to the State of California of the City's commitment to utilize these funds appropriately and consistent with State labor and contracting standards.

STRATEGIC PLAN:

This item does not specifically address any of Council's current strategic goals. However, the completion of the Sports Park will double the current amount of park space available to Santa Paula residents.

FISCAL IMPACTS:

There is no match (cash or in-kind) required for this grant. Staff will return to Council upon approval of the project and contract agreement to amend the revenue and expenditure budget.

OPTIONS:

1. Adopt Resolution No. 7511 allowing staff to move forward and submit a project application for the Specified Grant Funding Program and enter into a contract with the State Department of Parks and Recreation.

2. Provide further direction to staff.

If no action is taken or the majority of Council does not adopt the resolution, staff will not be able to submit a project application and will not be able to execute a contract which will result in forfeiting the available funding.

ATTACHMENTS:

EXHIBIT A - RESOLUTION NO 7511.docx

EXHIBIT A
RESOLUTION NO. 7511

RESOLUTION NO. 7511

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTA PAULA APPROVING APPLICATION FOR SPECIFIED GRANT FUNDS FROM THE BUDGET ACT OF 2023, 19.561(68)(a) $1,000,000 FOR THE CITY OF SANTA PAULA FOR IMPROVEMENTS TO THE SANTA PAULA CREEK SPORTS PARK

The City Council of the City of Santa Paula does resolve as follows:

SECTION 1: The City Council finds and declares as follows:

A. The State Department of Parks and Recreation has been delegated the responsibility by the Legislature of the State of California for the administration of a grant to the City of Santa Paula, setting up necessary procedures governing application(s); and

B. The procedures established by the State Department of Parks and Recreation require the applicant's Governing Body to certify by resolution the approval of the project application(s) before submission of said applications to the State; and

C. The City applicant will enter into a contract with the State of California to complete project(s);

SECTION 2: Approval. The City Council hereby approves the filing of a project application(s) for specified grant project(s); and

1. Certifies that said applicant has or will have available, prior to commencement of project work utilizing specified grant funds, sufficient funds, including those provided by this grant, to complete the project; and

2. Certifies that the applicant has reviewed, understands, and agrees to the General Provisions contained in the contract shown in this Procedural Guide; and

3. Delegates the authority to the City Manager, or designee to conduct all negotiations, sign and submit all documents, including, but not limited to applications, agreements, amendments, and payment requests, which may be necessary for the completion of the project scope(s); and

4. Agrees to comply with all applicable federal, state and local laws, ordinances, rules, regulations and guidelines.

PASSED AND ADOPTED this 17th day of April, 2024

_____
Leslie Cornejo, Mayor

ATTEST:

_____
Julie Latshaw, City Clerk

APPROVED AS TO FORM:

_____
Seth Merewitz, Acting City Attorney

APPROVED AS TO CONTENT:

_____
Dan Singer, City Manager

CITY OF SANTA PAULA
MEMORANDUM

To: Honorable Mayor and Members of the City Council

From: Julie Latshaw, City Clerk

Subject: APPOINTMENTS TO COMMISSIONS AND COMMITTEES

Date: April 17, 2024

Agenda Item: 10.A

RECOMMENDATION:

Staff Recommends that the City Council:

1. Appoint one applicant to the Parks and Recreation Commission.

Presented by: Julie Latshaw, City Clerk

BACKGROUND:

The City Clerk's office published Vacancy Notices for all open positions on Commissions, Committees and Boards, in the Santa Paula Times, city website and social media during the months of August 2023 through April 2024.

The City Council attended a Special meeting on April 17, 2024, at 4:00 p.m., holding applicant interviews.

- **Parks & Recreation** to fill one vacancy for a three-year term (4/17/2024-4/17/2027). Applicants: Chris Ines-Solis and Anna Varela. If one of the applicants are appointed, this committee will be filled. The next opening available for Parks & Recreation is 7/7/2024.

ANALYSIS:

None.

STRATEGIC PLAN:

This item is not a goal or objective in City Council's two-year Strategic Plan, however, appointments to the Commissions, Committees and Boards described in this report assist in the furtherance of the Mission, Vision, and overarching categories and goals found within City Council's two-year Strategic Plan.

FISCAL IMPACTS:

There are no associated fiscal impacts from this item.

OPTIONS:

The Council has the following available alternative option to Staff's Recommendation:

1. Decline to appoint one applicant; and
2. Direct staff to continue advertising for additional applicants.

ATTACHMENTS:

CITY OF SANTA PAULA
MEMORANDUM

To: Honorable Mayor and Members of the City Council

From: James Mason, Community & Economic Development Director

Subject: CITYWIDE WAYFINDING PROJECT UPDATE AND RECOMMENDATIONS

Date: April 17, 2024

Agenda Item: 10.B

RECOMMENDATION:

Staff recommends that the City Council:
Receive an update on the citywide wayfinding project identified by the city consultant, Hunt designs, and approve the design option recommendations of the Wayfinding Committee as described within this report.

Presented by: James Mason, Community & Economic Development Director

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BACKGROUND:

In September 2022 staff initiated a Request for Proposal (RFP) process to identify a design consultant to assist the city in developing a wayfinding program. Four firms were identified that had experience with wayfinding programs in California. In March 2023 the City established a Wayfinding Committee tasked with identifying a qualified design firm to develop and implement a comprehensive wayfinding solution. the Wayfinding Committee is comprised of representatives from the following groups: Senior Commission, Parks and Recreation Commission, Design Assistance Committee, Planning Commission, City Council, Chamber of Commerce, and the Property Business Improvement District (PBID. In June of 2023 the Wayfinding Committee interviewed the respondents to the RFP and selected Hunt Associates as the preferred consultant to develop a wayfinding program for the city.

Hunt Design has extensive experience in wayfinding design. The Committee appreciated their comprehensive understanding of the unique needs and characteristics of Santa Paula, and their innovative approach to creating visually engaging and user-friendly wayfinding systems. The firm demonstrated a thorough understanding of the City's vision for the project and presented a detailed plan that aligns with Santa Paula's aesthetic, cultural, and historical context. Hunt has conducted similar wayfinding programs in more than 35 cities and districts in California. As part of their services Hunt will design city entry signage, vehicular directional signs, downtown pedestrian directory signs, downtown public parking directional signs, and a public service reader board.

ANALYSIS:

Following a city tour and several meetings with city staff, representatives from Hunt developed three design themes which were reviewed by the Wayfinding Committee on March 12. The three themes, which are identified as Craftsman, Victorian and Iconography are outlined in Attachment A - Concept Designs.

Following discussion with Hunt Associates, the review committee unanimously recommended that the City Council select the Craftsman style as the preferred design option. In addition, they recommended that the Iconography style be considered for incorporation into the Craftsman designs for future identification of key city points of interest (i.e. Airport, Historic Districts, Museum District, Downtown, Parks and neighborhoods). The committee expressed that the Craftsman and Iconography designs best emulated the character and style of Santa Paula and provided both a more cost effective and more readable option.
At this time, Council is asked to affirm or alter the Committee's recommendations so that planning on a new sign program can begin.

STRATEGIC PLAN:

The initiation of a comprehensive wayfinding program for the city will result in improvements that address the following strategic goals and objectives.
B. Economic Development

Goal: Enhance the economic vitality of the community through measures targeted towards development and business retention and expansion and attraction, resulting in diverse housing options, increased revenue generation, job creation, and a business-friendly community.

Objective 2. Downtown beautification – Effectuate visual and physical improvements to the historic downtown corridor, to include public amenities, improved signage, façade improvements, and safety measures.

Metrics. Develop a schedule for completion of suggested improvements, based on priority, and present periodic updates to the Property Business Improvement District (PBID) and City Council. Schedule, milestones, projects (number of facades improved, number of wayfinding signs installed, etc.)

Objective 10 . Create a welcoming environment to attract “drive-by” or “pass-through” traffic by identifying or building out key locations, access points and traffic circle islands where murals, landscaping, wayfinding signage or decorative fencing can be utilized.

Metrics. Specific locations for improvements and related costs within the 2021-22 fiscal year.

F. Community Vitality

Goal: Provide the residents of Santa Paula with sustainable resources and programs to make this a great place to live and grow.

Objective 4 . Improve wayfinding signage throughout the City and SR126 to help guide visitors in a friendly and informative way.

Metrics. By Spring 2022 have a comprehensive wayfinding program defined with critical locations installed. The full program will expand as budget allows.

FISCAL IMPACTS:

Funding in the amount of $50,000 has been allocated from the American rescue Plan Act (ARPA) funds for the initial implementation of the wayfinding signage downtown, Broader implementation of the program, which will include entry monuments, citywide signage, key points of interest and neighborhoods will be subject to staff recommendations, and City Council approval for additions to the City's Capital Improvement Budget allocations.

OPTIONS:

As an alternative to Staff's recommendation, the City Council may:

1. Choose an alternative design; or
2. Choose not to move forward with a design option at this time, however, this may delay a significant strategy for improving the economic development and mobility within the city.

ATTACHMENTS:

Attachment A Santa Paula_Wayfinding Design Concepts.pdf

CITY OF SANTA PAULA

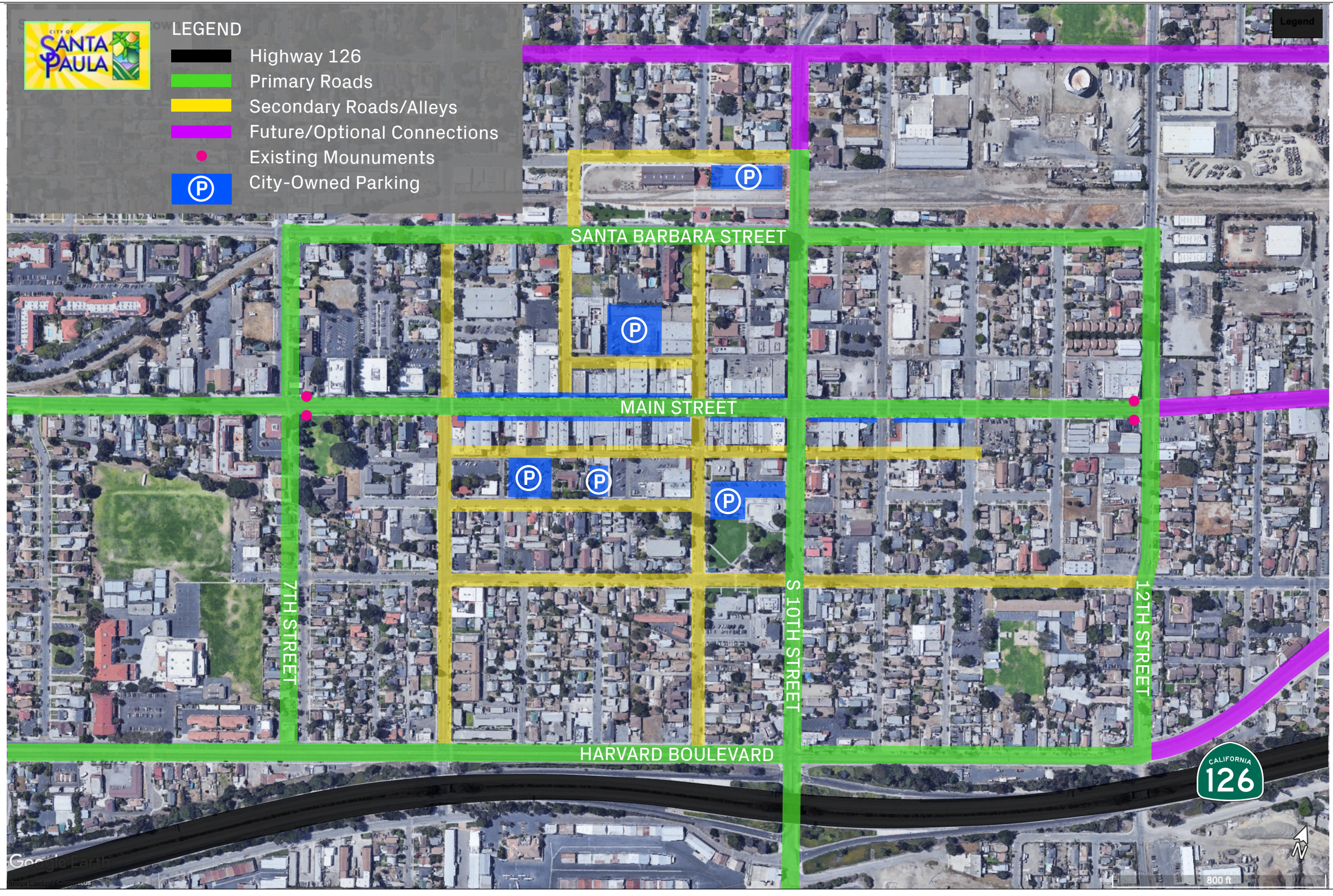
DOWNTOWN MASTER PLAN FOR SIGNAGE & WAYFINDING

CONCEPT DESIGN

December 06, 2023



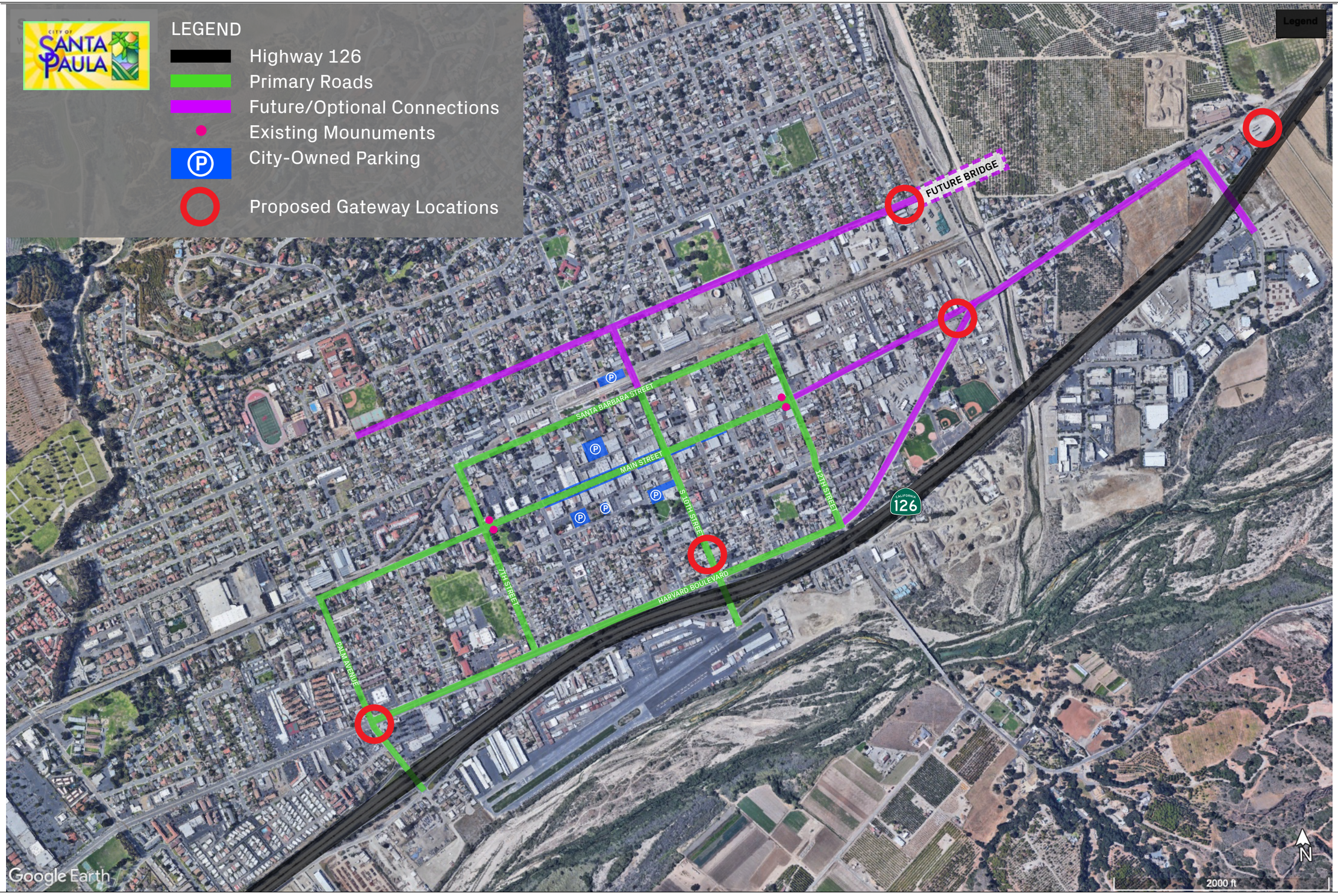
Hunt
88 North Fair Oaks #105
Pasadena, CA 91103
HUNT DESIGN



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88 North Fair Oaks #105
Pasadena, CA 91103
626-793-7847

HUNT DESIGN

PROJECT	CLIENT	DATE	SHEET TITLE	SHEET #
Downtown Master Plan for Wayfinding and Signage	City of Santa Paula	Dec 06, 2023	Concept Design	2.0

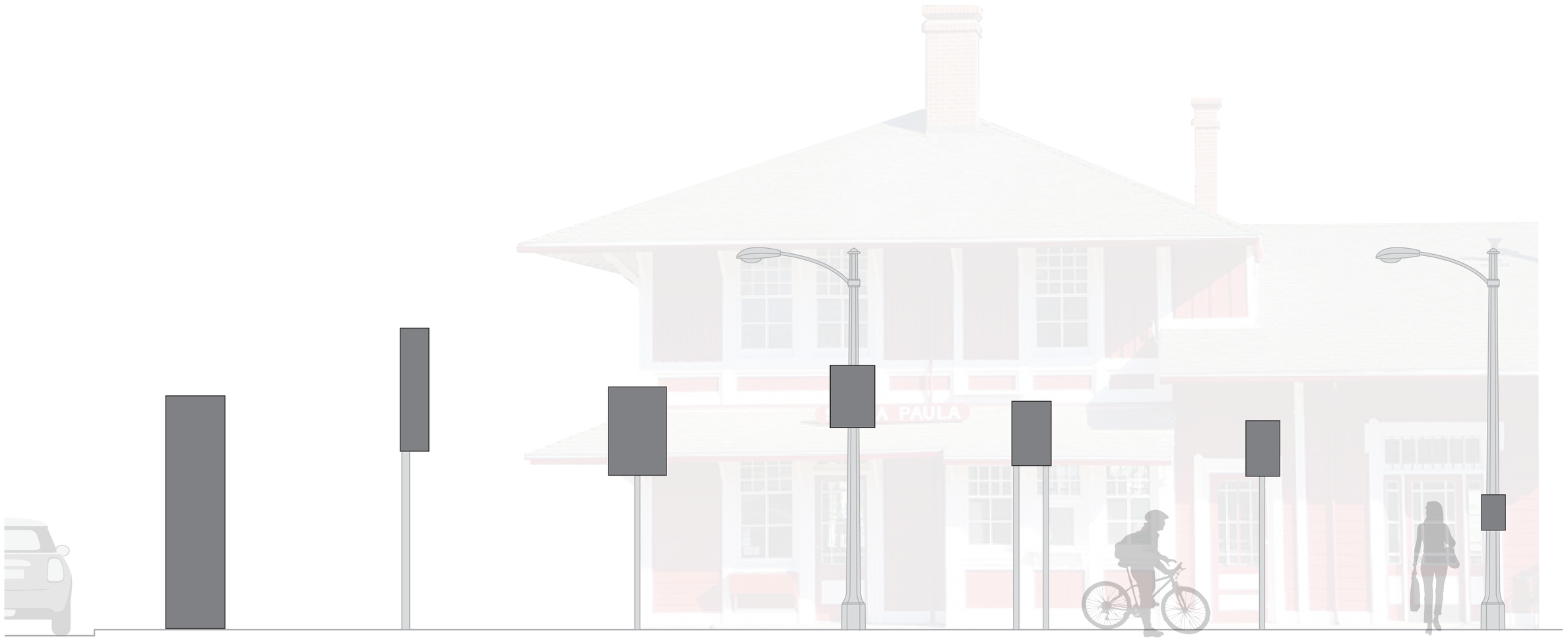


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HUNT DESIGN

PROJECT	CLIENT	DATE	SHEET TITLE	SHEET #
Downtown Master Plan for Wayfinding and Signage	City of Santa Paula	Dec 06, 2023	Concept Design	3.0

Sign Type Menu



Free-Standing Gateway
Free-standing monuments at selected district or neighborhood entrances

Post-Mounted Gateway
Signs at selected district or neighborhood entrances

Vehicular Directional Sign
Signs directing drivers to destinations

Parking Directional Sign
Signs directing drivers to public parking

Parking Identification Sign
Signs identifying public parking.

Pedestrian Directional Sign
Signs directing walkers to destinations.

Secondary Maps
Secondary map display of local destinations

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HUNT DESIGN

PROJECT
Downtown Master Plan for Wayfinding and Signage

CLIENT
City of Santa Paula

DATE
Dec 06, 2023

SHEET TITLE
Concept Design

SHEET #
4.0

Sign Type Menu



Free-Standing Gateway
Free-standing monuments at selected district or neighborhood entrances

Post-Mounted Gateway
Signs at selected district or neighborhood entrances

Vehicular Directional Sign
Signs directing drivers to destinations

Parking Directional Sign
Signs directing drivers to public parking

Parking Identification Sign
Signs identifying public parking.

Pedestrian Directional Sign
Signs directing walkers to destinations.

Secondary Maps
Secondary map display of local destinations

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Destinations List

Typically 12 - 15 characters per line

Destinations	Character Count																								
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	23
CIVIC																									
City Hall	C	I	T	Y		H	A	L	L																
Library	L	I	B	R	A	R	Y																		
Post Office	P	O	S	T		O	F	F	I	C	E														
PARKS																									
Veterans Memorial Park	V	E	T	E	R	A	N	S		M	E	M	O	R	I	A	L		P	A	R	K			
Ebell Park	E	B	E	L	L		P	A	R	K															
Harvest at Limoneira Regional Sports Park	S	P	O	R	T	S		P	A	R	K														
ATTRACTIONS																									
Downtown	D	O	W	N	T	O	W	N																	
Historic Downtown	H	I	S	T	O	R	I	C		D	O	W	N	T	O	W	N								
Art Museum	A	R	T		M	U	S	E	U	M															
Agriculture Museum	A	G	R	I	C	U	L	T	U	R	E		M	U	S	E	U	M							
Aviation Museum	A	V	I	A	T	I	O	N		M	U	S	E	U	M										
TRANSPORTATION																									
Railroad Depot	R	A	I	L	R	O	A	D		D	E	P	O	T											
Airport	A	I	R	P	O	R	T																		
Public Parking	P	U	B	L	I	C		P	A	R	K	I	N	G											
Highway 126	H	I	G	H	W	A	Y		1	2	6														

Santa Paula Brand

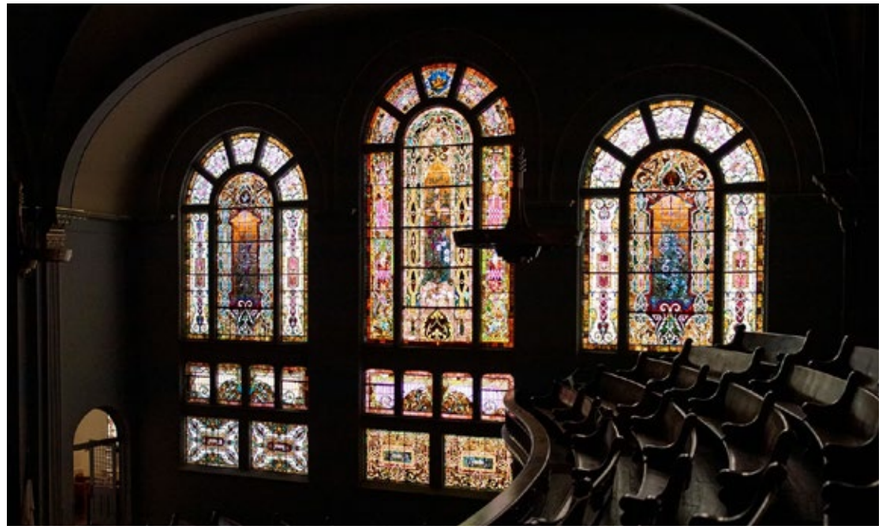




Santa Paula Iconography





















SANTA PAULA

Cocotte Regular

ABCDEFGHIJKLMNOPQRSTUVWXYZabcdefghijklmnopqrstuvwxyz

SANTA PAULA

Brumery Regular

ABCDEFGHIJKLMNOPQRSTUVWXYZABCDEFGHIJKLMNOPQRSTUVWXYZ

SANTA PAULA

Centra No2

ABCDEFGHIJKLMNOPQRSTUVWXYZabcdefghijklmnopqrstuvwxyz

SANTA PAULA

Clearview Highway

ABCDEFGHIJKLMNOPQRSTUVWXYZabcdefghijklmnopqrstuvwxyz

CONCEPT 1- CRAFTSMAN

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HUNT DESIGN

PROJECT
Downtown Master Plan for Wayfinding and Signage

CLIENT
City of Santa Paula

DATE
Dec 06, 2023

SHEET TITLE
Concept Design

SHEET #
10.0

Concept 1 - Craftsman

The Craftsman Style is a design aesthetic that gained popularity in the U.S. in the late 19th century through the early 20th century. The style's signature use of natural materials and stylized motifs referencing nature give it a warm and inviting look. The Concept 1 signs express the Craftsman style in their use of natural wood, stone and decorative tile.















Concept 1 - Craftsman
Free-Standing Gateway





*Context photos for design reference only. Does not represent proposed sign location



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PROJECT
Downtown Master Plan for Wayfinding and Signage

CLIENT
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DATE
Dec 06, 2023

SHEET TITLE
Concept Design

SHEET #
12.0

Concept 1 - Craftsman
Post-Mounted Gateway





*Context photos for design reference only. Does not represent proposed sign location

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CLIENT
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DATE
Dec 06, 2023

SHEET TITLE
Concept Design

SHEET #
13.0

Concept 1 - Craftsman
Vehicular Directional





*Context photos for design reference only. Does not represent proposed sign location

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CLIENT
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DATE
Dec 06, 2023

SHEET TITLE
Concept Design

SHEET #
14.0

Concept 1 - Craftsman
Parking Signage







*Context photos for design reference only. Does not represent proposed sign location

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HUNT DESIGN

PROJECT
Downtown Master Plan for Wayfinding and Signage

CLIENT
City of Santa Paula

DATE
Dec 06, 2023

SHEET TITLE
Concept Design

SHEET #
15.0

Concept 1 - Craftsman



Free-Standing Gateway
Free-standing monuments at selected district or neighborhood entrances

Post-Mounted Gateway
Signs at selected district or neighborhood entrances

Vehicular Directional Sign
Signs directing drivers to destinations

Parking Directional Sign
Signs directing drivers to public parking

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HUNT DESIGN

PROJECT
Downtown Master Plan for Wayfinding and Signage

CLIENT
City of Santa Paula

DATE
Dec 06, 2023

SHEET TITLE
Concept Design

SHEET #
16.0

CONCEPT 2- VICTORIAN

Hunt
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Pasadena, CA 91103
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HUNT DESIGN

PROJECT
Downtown Master Plan for Wayfinding and Signage

CLIENT
City of Santa Paula

DATE
Dec 06, 2023

SHEET TITLE
Concept Design

SHEET #
17.0

Concept 2 - Victorian

A number of Santa Paula's historic buildings are fine examples of Victorian architecture which gained popularity in the late 19th and early 20th centuries. With its use of decorative iron work and intricate detailing, the Victorian revival style celebrates ornate ornamentation. The Concept 2 signs celebrate the iron work and detailing associated with the Victorian style and add an historic character to the sign system.

















Concept 2 - Victorian
Free-Standing Gateway







*Context photos for design reference only. Does not represent proposed sign location

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HUNT DESIGN

PROJECT
Downtown Master Plan for Wayfinding and Signage

CLIENT
City of Santa Paula

DATE
Dec 06, 2023

SHEET TITLE
Concept Design

SHEET #
19.0

Concept 2 - Victorian
Post-Mounted Gateway





*Context photos for design reference only. Does not represent proposed sign location

Concept 2 - Victorian
Vehicular Directional





*Context photos for design reference only. Does not represent proposed sign location

*Context photos for design reference only. Does not represent proposed sign location

Hunt
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Pasadena, CA 91103
626-793-7847

HUNT DESIGN

PROJECT
Downtown Master Plan for Wayfinding and Signage

CLIENT
City of Santa Paula

DATE
Dec 06, 2023

SHEET TITLE
Concept Design

SHEET #
21.0

Concept 2 - Victorian Parking Signage







*Context photos for design reference only. Does not represent proposed sign location

Hunt
88 North Fair Oaks #105
Pasadena, CA 91103
626-793-7847

HUNT DESIGN

PROJECT
Downtown Master Plan for Wayfinding and Signage

CLIENT
City of Santa Paula

DATE
Dec 06, 2023

SHEET TITLE
Concept Design

SHEET #
22.0

Concept 2 - Victorian



Free-Standing Gateway
Free-standing monuments at selected district or neighborhood entrances

Post-Mounted Gateway
Signs at selected district or neighborhood entrances

Vehicular Directional Sign
Signs directing drivers to destinations

Parking Directional Sign
Signs directing drivers to public parking

Hunt
88 North Fair Oaks #105
Pasadena, CA 91103
626-793-7847

HUNT DESIGN

PROJECT
Downtown Master Plan for Wayfinding and Signage

CLIENT
City of Santa Paula

DATE
Dec 06, 2023

SHEET TITLE
Concept Design

SHEET #
23.0

CONCEPT 3- ICONOGRAPHY

Hunt
88 North Fair Oaks #105
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HUNT DESIGN

PROJECT
Downtown Master Plan for Wayfinding and Signage

CLIENT
City of Santa Paula

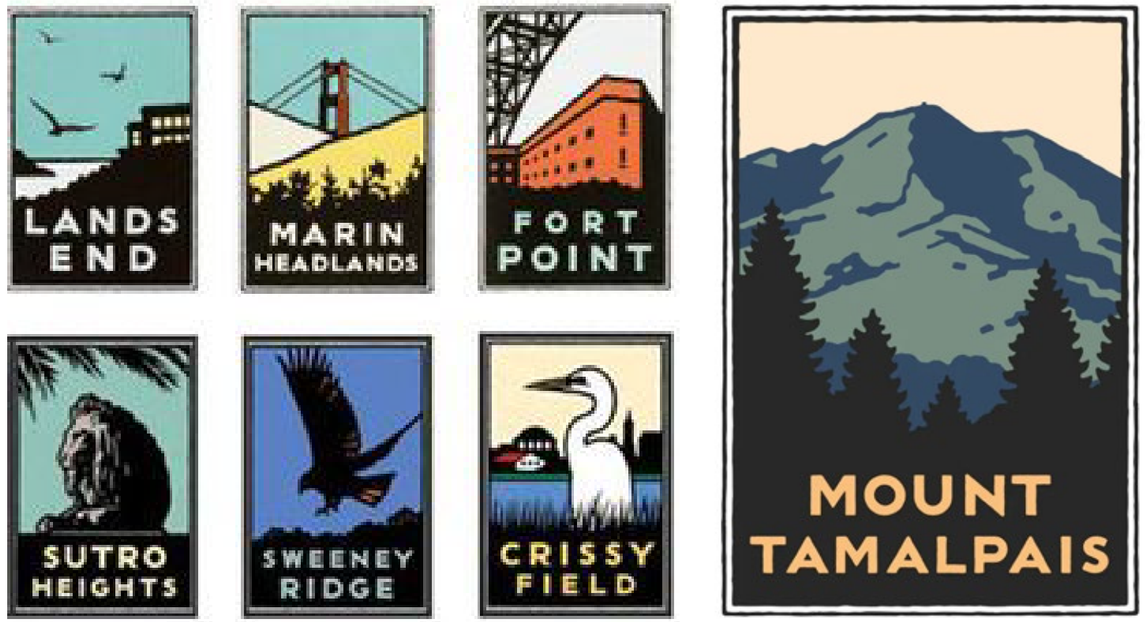
DATE
Dec 06, 2023

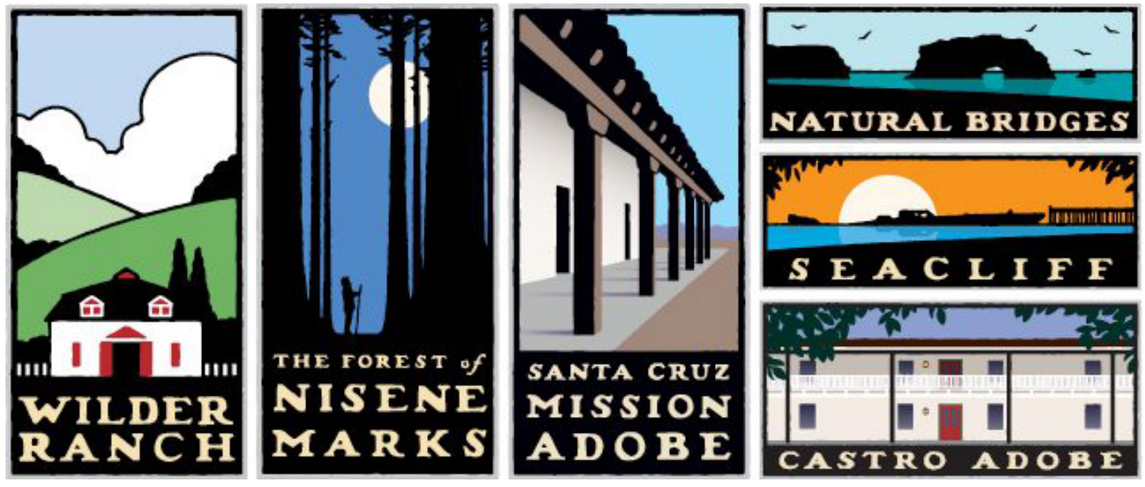
SHEET TITLE
Concept Design

SHEET #
24.0

Concept 3 - Graphic

During the late 1930's and early 1940's the W.P.A. commissioned tens of thousands posters to promote, among other things, travel and tourism. The method of printing the posters led to a style of simple, graphic shapes and bold use of color. Today, the style has a slightly nostalgic feel, but still captures the excitement of travel and exploration. The Concept 3 signs borrow from this design style to celebrate Santa Paula and honor its historic character.





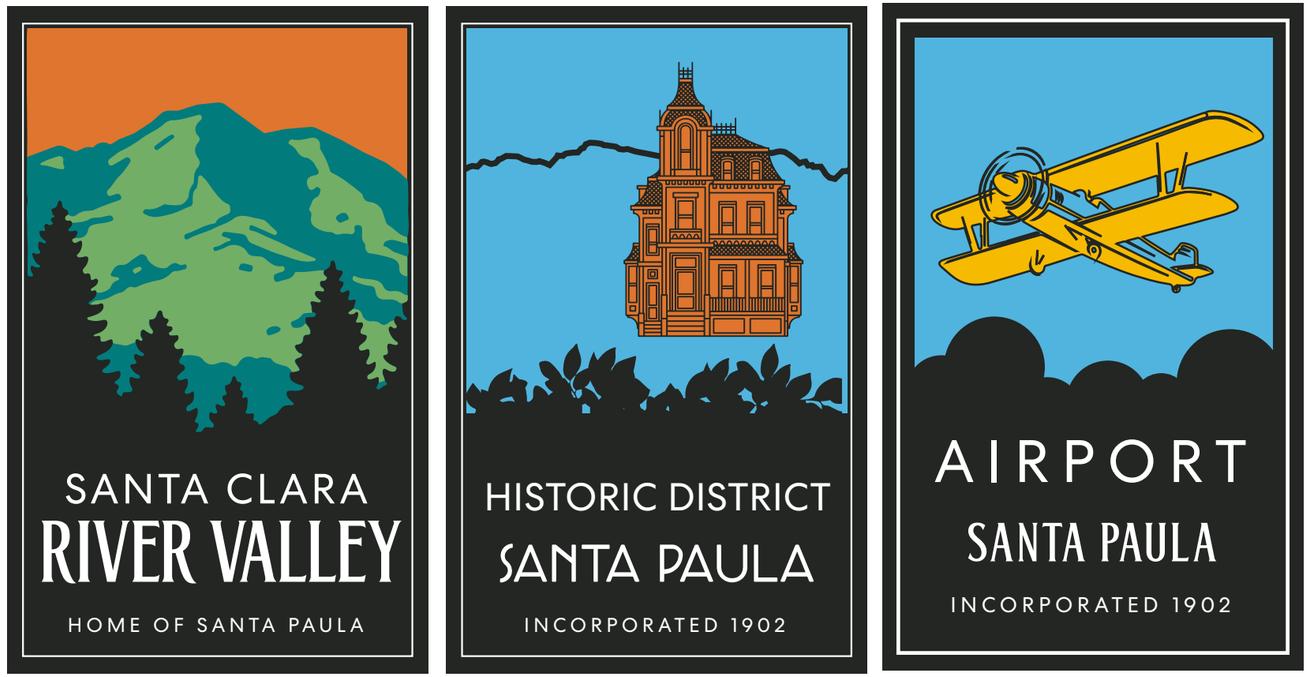


Hunt
88 North Fair Oaks #105
Pasadena, CA 91103
626-793-7847

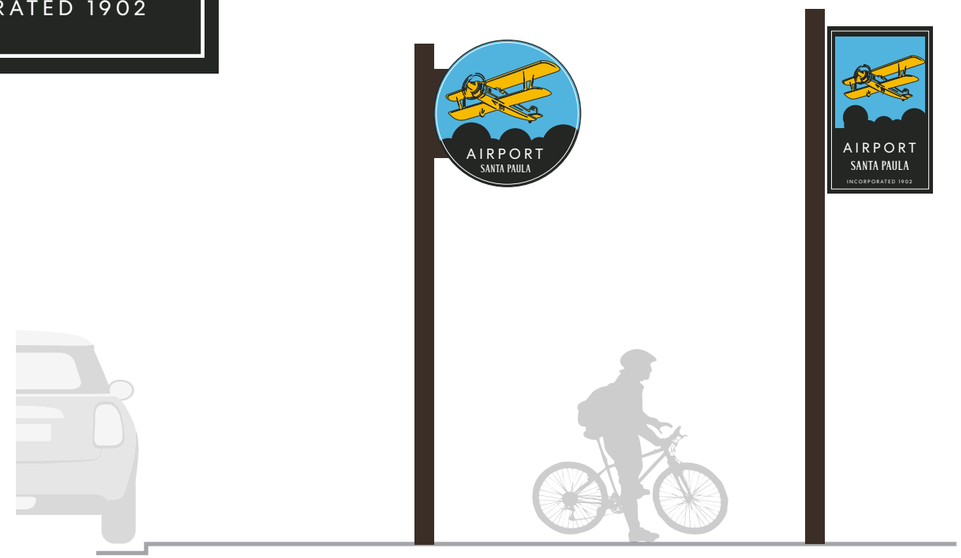
HUNT DESIGN

PROJECT	CLIENT	DATE	SHEET TITLE	SHEET #
Downtown Master Plan for Wayfinding and Signage	City of Santa Paula	Dec 06, 2023	Concept Design	25.0

Concept - Graphic
District Concept Sketches







Hunt
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Pasadena, CA 91103
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HUNT DESIGN

PROJECT
Downtown Master Plan for Wayfinding and Signage

CLIENT
City of Santa Paula

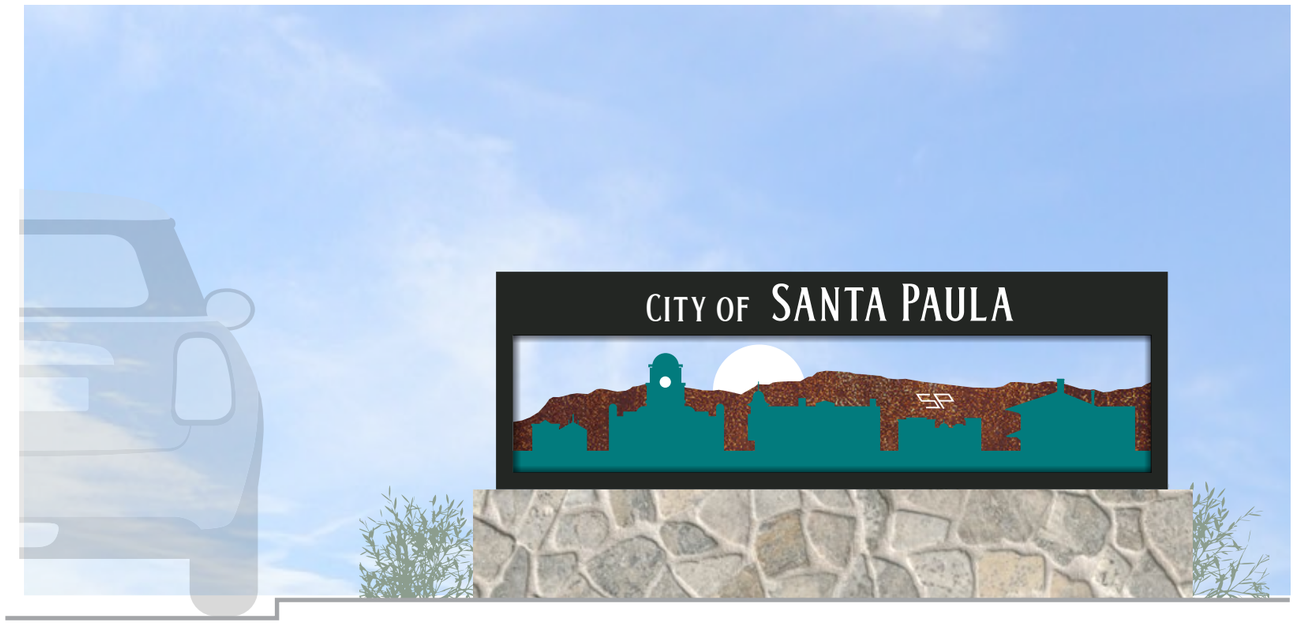
DATE
Dec 06, 2023

SHEET TITLE
Concept Design

SHEET #
26.0

Concept 3 - Graphic
Horizontal Gateway





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Pasadena, CA 91103
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HUNT DESIGN

PROJECT
Downtown Master Plan for Wayfinding and Signage

CLIENT
City of Santa Paula

DATE
Dec 06, 2023

SHEET TITLE
Concept Design

SHEET #
27.0

Concept 3 - Graphic
Vertical Gateway





*Context photos for design reference only. Does not represent proposed sign location

Concept 3 - Graphic
Verhicular Directional





*Context photos for design reference only. Does not represent proposed sign location

Concept 3 - Graphic Parking Signage







*Context photos for design reference only. Does not represent proposed sign location

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HUNT DESIGN

PROJECT
Downtown Master Plan for Wayfinding and Signage

CLIENT
City of Santa Paula

DATE
Dec 06, 2023

SHEET TITLE
Concept Design

SHEET #
30.0

Concept 3 - Graphic



Horizontal Gateway
Free-standing monuments
at selected district
or neighborhood entrances

Vertical Gateway
Signs at selected district
or neighborhood entrances

Vehicular Directional Sign
Signs directing
drivers to destinations

Parking Directional Sign
Signs directing drivers
to public parking

Hunt
88 North Fair Oaks #105
Pasadena, CA 91103
626-793-7847

HUNT DESIGN

PROJECT	CLIENT	DATE	SHEET TITLE	SHEET #
Downtown Master Plan for Wayfinding and Signage	City of Santa Paula	Dec 06, 2023	Concept Design	**31.0**

Concept 1- Craftsman



Concept 2- Victorian



Concept 3- Iconography



Hunt
88 North Fair Oaks #105
Pasadena, CA 91103
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HUNT DESIGN

PROJECT
Downtown Master Plan for Wayfinding and Signage

CLIENT
City of Santa Paula

DATE
Dec 06, 2023

SHEET TITLE
Concept Design

SHEET #
32.0



Free-Standing Gateway
Free-standing monuments at selected district or neighborhood entrances

$17,000-$25,000

$19,000-$28,000

$15,000-$23,000

Post-Mounted Gateway
Signs at selected district or neighborhood entrances

$12,000-$18,000

$4,000-$7,000

Vehicular Directional Sign
Signs directing drivers to destinations

$3,500-$5,500

Parking Directional Sign
Signs directing drivers to public parking

$2,700-$3,500

$3,500-$6,000



Free-Standing Gateway
Free-standing monuments at selected district or neighborhood entrances

$22,000-$32,000

$16,000-$22,000

Post-Mounted Gateway
Signs at selected district or neighborhood entrances

$4,000-$6,000

$5,500-$8,500

Vehicular Directional Sign
Signs directing drivers to destinations

$6,000-$10,000

Parking Directional Sign
Signs directing drivers to public parking

$5,000-$8,000



Horizontal Gateway
Free-standing monuments at selected district or neighborhood entrances

$20,000-$30,000

Vertical Gateway
Signs at selected district or neighborhood entrances

$18,000-$25,000

Vehicular Directional Sign
Signs directing drivers to destinations

$3,000-$5,000

Parking Directional Sign
Signs directing drivers to public parking

$2,800-$4,800

CITY OF SANTA PAULA
MEMORANDUM

To: Honorable Mayor and Members of the City Council

From: Clete Saunier, Public Works Director

Subject: ADVANCED WATER TREATMENT FACILITY DESIGN REFINEMENT STUDY

Date: April 17, 2024

Agenda Item: 10.C

RECOMMENDATION:

Staff recommends that the City Council:

1. Receive and file the Advanced Water Treatment Facility Design Refinement Study and direct staff to proceed with the recommended “Phased Project” approach.
2. Direct staff to work with MKN & Associates and return to Council with a proposal for performing necessary design modifications for a “Phased Project” implementation of the Advanced Water Treatment Facility Project.

Prepared by:

Eileen Shields, PE, MKN & Associates
Michael Nunley, PE, MKN & Associates

BACKGROUND:

The Water Recycling Facility (WRF) was completed in 2010 and operates under a permit from the Los Angeles Regional Water Quality Control Board (LARWQCB) to discharge treated wastewater. The permit was amended in May 2022 (Waste Discharge Requirements R4-2018-0022-A1). The permit requires that chloride concentration in the effluent discharge be less than 110 milligrams per liter (mg/L) to meet a groundwater quality objective of 110 mg/L. Historically, the discharge has exceeded this limit, and the City received a Cease and Desist Order (CDO) for the WRF in February 2018 (CDO R4-2018-0023-A1, amended in May 2022) requiring the discharge be brought into compliance. The CDO allows ten years for the City to achieve full compliance with the effluent chloride limit by February 8, 2028.

Over the last several years, chloride concentrations at the WRF have been dropping near, and in some cases below, the 110 mg/L concentration requirement. Exhibit A presents a chart showing more than 12 years of average monthly chloride concentrations in the WRF treated effluent between January 2012 and February 2024.

The City has been preparing to construct the Advanced Water Treatment Facility (AWTF) to meet chloride limits at an anticipated capital cost of over $20 Million and an anticipated

operating and maintenance cost of over $1 Million annually. It has been important to understand whether the long-term trend of decreasing chloride concentrations in WRF effluent is likely to continue or if future concentrations cannot predictably stay below the effluent limit. This trend could affect the need, or at a minimum, the design criteria for the AWTF.

In November 2022, City staff presented the Wastewater System Collection System Chloride Source Evaluation technical memorandum (TM). The TM summarized a study conducted by the City, Ventura Regional Sanitation District (VRSD), and MKN. The objective of the study was to evaluate concentrations of chloride in Santa Paula's wastewater collection system in an attempt to identify potential sources, consider potential source control measures, and estimate whether the downward trend in chloride concentration is likely to continue. While the sampling program could not confirm the cause of reduction in chloride levels, it indicated collection system conditions will drive WRF effluent chloride concentrations. City Council directed staff to request an extension to the interim milestones of the CDO to continue studying the collection system chloride levels and evaluate the potential for the WRF to meet the chloride limits without the AWTF Project.

At the February 15, 2023 City Council meeting, City Council received an update on the wastewater chloride source study, considered options moving forward, and directed staff to develop a Chloride Source Identification Study to explore chloride reduction strategies with an estimated cost of $130,000 - $200,000. The detailed scope for the chloride study and cost of just under $131,000 was authorized in May. Sampling was conducted in June & July 2023.

At the November 15, 2023 City Council meeting, City Council received a report on the Draft Wastewater Chloride Source Identification Study. The Santa Paula Chloride Source Evaluation, conducted by Larry Walker Associates, aimed to identify sources of chloride impacting the Santa Paula Water Reclamation Facility. Initial efforts from the sampling conducted between April and September 2022 pointed to potential sources such as self-regenerating water softeners, water supply, residential and commercial water use. Subsequent investigations at nine strategic locations in June and July 2023 revealed major contributors in Central Santa Paula, Western Santa Paula, and downstream of Central Santa Paula on Acacia Road. These areas, particularly upstream of Site 19, within Western Santa Paula, and upstream of Site 7, were identified as focus areas for potential future chloride control strategies. The study recommended additional sampling at specific locations to confirm chloride sources, assess the feasibility of source control efforts, and determine where such efforts should be concentrated.

The November 15th report provided three options for moving forward, including 1) pausing the bid process for the AWTF and continuing the chloride study, 2) ending the chloride study and moving forward with the AWTF bid process using the current design, or 3) pausing the AWTF bid process and performing a design refinement study for the AWTF while continuing the chloride study concurrently. The third option was recommended by City staff and, after discussion and consideration, City Council directed staff to move forward with Option 3.

At the December 6, 2023 City Council meeting, City Council authorized MKN & Associates, Inc., (MKN) the AWTF Project Manager and Design Engineer, to perform the AWTF Design Refinement Study and to perform a second phase of the Chloride Study in conjunction with VRSD and Larry Walker Associates.

<u>Status of Chloride Study</u>

As approved by City Council, VRSD has been working with a subconsultant to install flow meters and automatic samplers in the wastewater collection system to inform the ongoing chloride study. The effort has been delayed due to substantial wet weather and unforeseen equipment problems. The samplers and flow meters were installed the week of March 25th, resulting in a delay to the Chloride Study. An update to City Council is anticipated in May or June 2024.

When the Chlorides Study began, in the spring of 2022, the WRF effluent chloride concentrations had been at or below the 110 mg/L effluent limits for several months (Exhibit A). Between July 2021 and September 2022 (fifteen months), the effluent limit was met for all but one month. However, WRF effluent chloride concentrations have exceeded the 110 mg/L effluent limit since October 2022, averaging 118 mg/L, until most recently. In February 2024, the concentration was 107.3 mg/L.

The Chloride Study may identify industrial dischargers that are contributing high chlorides to the collection system. However, the City may not be able to find and then enforce chloride limits on those dischargers in a timely manner or to an extent that would eliminate the need for any chloride removal at the WRF. Successfully identifying industrial dischargers could reduce the operating and maintenance expenses for the new AWTF and that is the most likely outcome. Given the amount of time required to update the design plans as discussed in the following section, and the need to meet the timeline required in the CDO, it is recommended that design proceed concurrent to the Chloride Study. Any results and recommendations from the Study would be available for City Council to consider before authorizing the project for construction bids and before the City would need to commit construction funds, providing some flexibility if significant industrial dischargers are identified.

AWTF Design Refinement Study

MKN completed the Draft AWTF Design Refinement Study (“Draft Study” - Exhibit B). The scope of work is briefly summarized below:

- Evaluate current water quality, review existing design criteria and update as needed, and evaluate design flexibility for changing water quality; and
- Evaluate construction phasing and consider design optimizations, including coordination with equipment vendors.

The Draft Study is attached. The following options were evaluated/re-evaluated to recommend the most beneficial option to the City and are described in the Study. Options to improve source water quality and to treat or blend WRF effluent were considered as described below:

- Phased Installation of New AWTF Improvements (“Phased Project”);
- Advanced Treatment of the City’s Potable Water;
- Blending WRF Effluent with Lower Chloride Water; and
- Future Recycled Water Use.

ANALYSIS:

The Draft Study concluded that a “Phased Project” approach, which would including developing a 500 gallon per minute (GPM) project that could be upgraded to a 1,000 GPM system in the future, is recommended to provide flexibility, cost savings, and adaptability to changing demands over time. The Phased Project is recommended to maintain flexibility to

adapt to future conditions while realizing the cost benefits of not installing infrastructure until it is needed. Concurrently, continued close monitoring of the chloride concentrations is recommended to ensure they remain within manageable limits. Additionally, continuation of the Chloride Study is recommended to search for any identifiable and controllable excessive chloride discharges in the collection system. This dual approach ensures immediate compliance efforts are complemented by long-term preventive measures, thereby enhancing the project's effectiveness in safeguarding water quality and potentially saving the City's long-term operating and maintenance costs.

Benefits of the Phased Project are described below:

- **Reduced Initial Capital Expenditure:** By starting with a 500-GPM system and expanding as needed, the City can significantly lower initial investment costs compared to installing a full 1,000-GPM capacity upfront, for an estimated capital cost savings of approximately $2,000,000. This staged investment aligns spending with actual demand, improving cash flow and reducing financial strain.

- **Flexibility and Scalability:** The phased design allows for adding capacity in response to actual growth in demand. This adaptability can lead to cost savings by avoiding overinvestment in unused capacity and taking advantage of future technological improvements that may be more efficient or less expensive.

- **Operational Efficiency:** Starting with a smaller scale can help optimize operations and identify efficiencies, potentially lowering operating costs before scaling up. This approach also allows for adjustments based on real-world performance data, ensuring the system operates as efficiently as possible.

- **Annual Operational Cost Saving:** By adopting a phased approach to the AWTF deployment, the estimated annual savings totals approximately $585,000 across various operational domains. This includes a reduction in maintenance and brine disposal costs, power cost savings primarily achieved through the use of smaller, energy-efficient pumps for Phase 1; and lower chemical usage. It's important to note that these estimates could vary depending on the level of chloride concentrations encountered during operation, which may affect both chemical usage and treatment processes.

While phasing offers flexibility for the project, the following disadvantages underscore the importance of thorough planning, risk management, and stakeholder engagement to mitigate potential negative impacts.

- **Increased Overall Cost:** Phasing can lead to higher total project costs. Splitting a project into phases results in some duplicated efforts, such as mobilization and demobilization costs and administrative expenses, and often results in higher costs for the deferred materials and labor due to inflation or market changes. Additionally, equipment, such as some of the pumps, will need to be replaced for Phase 2. However, pumps are wearable equipment, often with typical 10- to 15-year replacement cycles. Based on the budgetary quotes from Gradiant, assuming Phase 2 is constructed in 2040, the additional advanced treatment equipment is estimated to cost approximately $2.9M, assuming an annual inflation rate of 2.5%.

- **Integration Challenges:** With technology and standards evolving, it’s possible to have

compatibility issues between phases. Equipment or systems designed and installed in different phases may face integration challenges, possibly leading to additional costs for modifications or upgrades.

- **Funding and Budgeting Uncertainty:** Securing funding for all phases requires advanced planning. The future costs of the equipment can be difficult to estimate due to uncertainty in inflation, materials availability, and bid environments. However, if constructed in 2040, Phase 2 is estimated to cost approximately $2.9M. The City secured a State Revolving Fund (SRF) loan for the original project. According to the State Water Resources Control Board (State Board) staff, the SRF loan can be utilized for the Phase 1 Project, but the City would need to reapply for SRF funding for the Phase 2 Project.

In conclusion, the Phased Project approach offers a balanced, strategic method to manage chloride concentrations effectively. The anticipated risks and disadvantages can be balanced with advanced planning for funding and through careful considerations during design.

If City Council desires to move forward with modifying the existing WRF AWTF design to implement the Phased Project, the following implementation plan summarizes the anticipated schedule for the phased design, construction, and startup. The City would need to complete project construction, startup and commissioning by February 8, 2028 to meet the CDO requirements. As shown below, if City Council authorizes development of the Phased Project by May 2024, design and construction could be completed by May 2027. This would allow the City to meet the CDO milestone dates as detailed below.

1. Design and Engineering of AWTF Modifications (9 – 12 months):

- Prepare preliminary engineering report for the Phase one (1) 500-GPM AWTF. The preliminary engineering will provide the detailed design criteria for the various AWTF systems.
- Prepare revised engineering drawings, specifications, and procurement documents for Phase 1 construction.

2: Construction and Installation (20 – 24 months):

- Competitive bidding process for construction contract.
- Award contract and oversee the construction and installation of the Phase 1 AWTF.
- Conduct startup and system testing of the installed systems to ensure they meet design specifications and water quality standards.
- Officially commission the AWTF and begin initial operation, monitoring system performance closely.

3: Evaluation and Expansion Planning (ongoing evaluation with expansion planning starting after one year of operation):

- Assess the performance of the Phase 1 AWTF, including water quality improvements, operational efficiency, and cost-effectiveness.
- The plan for Phase 2 is based on actual flows and loadings, technological advancements, and lessons learned from Phase 1. Develop flow and chloride concentration triggers for the planning, design, and financing for Phase 2.

Los Angeles Regional Water Quality Control Board

On March 13, 2023, City staff sent a letter to the Los Angeles Regional Water Quality Control Board (LARWQCB) to provide an update on the City's current status with the WRF Cease and Desist Order, the AWTF Project, the CWSRF loan, and the chloride study. The letter provided the LARWQCB with an update on the AWTF Project and Cease and Desist Order, indicates the City's intentions to comply with permit requirements, and explained why the City elected to delay the AWTF Project bid in order to further study wastewater collection system chlorides. In June/July, the City received a response from the LARWQCB, indicating they would not extend the interim milestones, that the City had sufficient time to study chlorides in the collection system. MKN collaborated with City staff to prepare a letter to the LARWQCB to provide an update on the City's Collection System Source Identification Chloride Study, the status of the AWTF Project with respect to the City Council's November 2023 direction, and to reiterate a request for extension and or leniency on the interim milestones. Staff submitted the letter on December 11, 2023, and have not yet received a response.

If City Council agrees to implement the Phased Project, City staff and consultants will notify RWQCB staff. Although interim milestones of the CDO have been missed, the schedule for these were tied to the final funding agreement, which was received and executed later than anticipated, penalties for missing interim milestones are discretionary. City staff have closely communicated with RWQCB staff throughout the planning and design process to communicate reasoning for the City's project decisions and strong intent to meet the final effluent deadline requirement (110 mg/L chloride by February 8, 2028). The Phased Project will meet the CDO final effluent deadline. Ongoing schedule updates will be provided to RWQCB staff as the project moves forward.

STRATEGIC PLAN:

The Project supports the currently adopted Strategic Plan in achieving the following goals:

Infrastructure, Transportation & Mobility

Goal: Maintain and develop the City's infrastructure to be safe, sustainable, innovative and cost-efficient. The "Phased Project" implementation of the Advanced Water Treatment Facility Project has the potential to reduce future WRF capital and operating costs for all residents.

FISCAL IMPACTS:

Costs are anticipated to range from $800,000 to $1.2M for the redesign to the Phase 1 AWTF. Potential cost savings from reduced capital and operating costs are approximately $585,000 per year. If chloride concentrations exceed the limits, capital and operating costs for the AWTF could be incurred and may be higher due to cost escalation or higher financing costs. Phase 1 of the project will be funded using the SRF Loan the City has already secured. The SRF loan agreement may need to be adjusted once bids are received and total project costs are updated. The Agreement establishes the loan amount and contains deadlines for completion of construction and the final reimbursement request. Additionally, the loan agreement is based on a thorough application with design, financing, environmental, and legal packages. Therefore, if Phase 2 is implemented in the future, the existing State Revolving Fund Loan could not be used for that project and the City would need to submit another application for funding from this program.

OPTIONS:

The Council has the following available alternative options to Staff's recommendations:

1. Do not approve the above recommended actions, and direct staff to pursue the original, "un-phased" construction of the AWTF. This action could result in the completion of a facility that is more costly and overdesigned than what is necessary to effectively treat and reduce current and projected chloride concentrations.
2. Do not approve the above recommended actions and request staff to return with an alternative approach. This may result in further delaying AWTF construction and the levying of fines from LARWQCB for not meeting chloride reduction milestones as established in the Cease and Desist Order.

ATTACHMENTS:

EXHIBIT A - SPWRF Effluent Chloride Concentrations.pdf
EXHIBIT B - Santa Paula AWTF Design Refinement Study.pdf

EXHIBIT A

WRF Effluent Average Monthly Chloride Concentrations

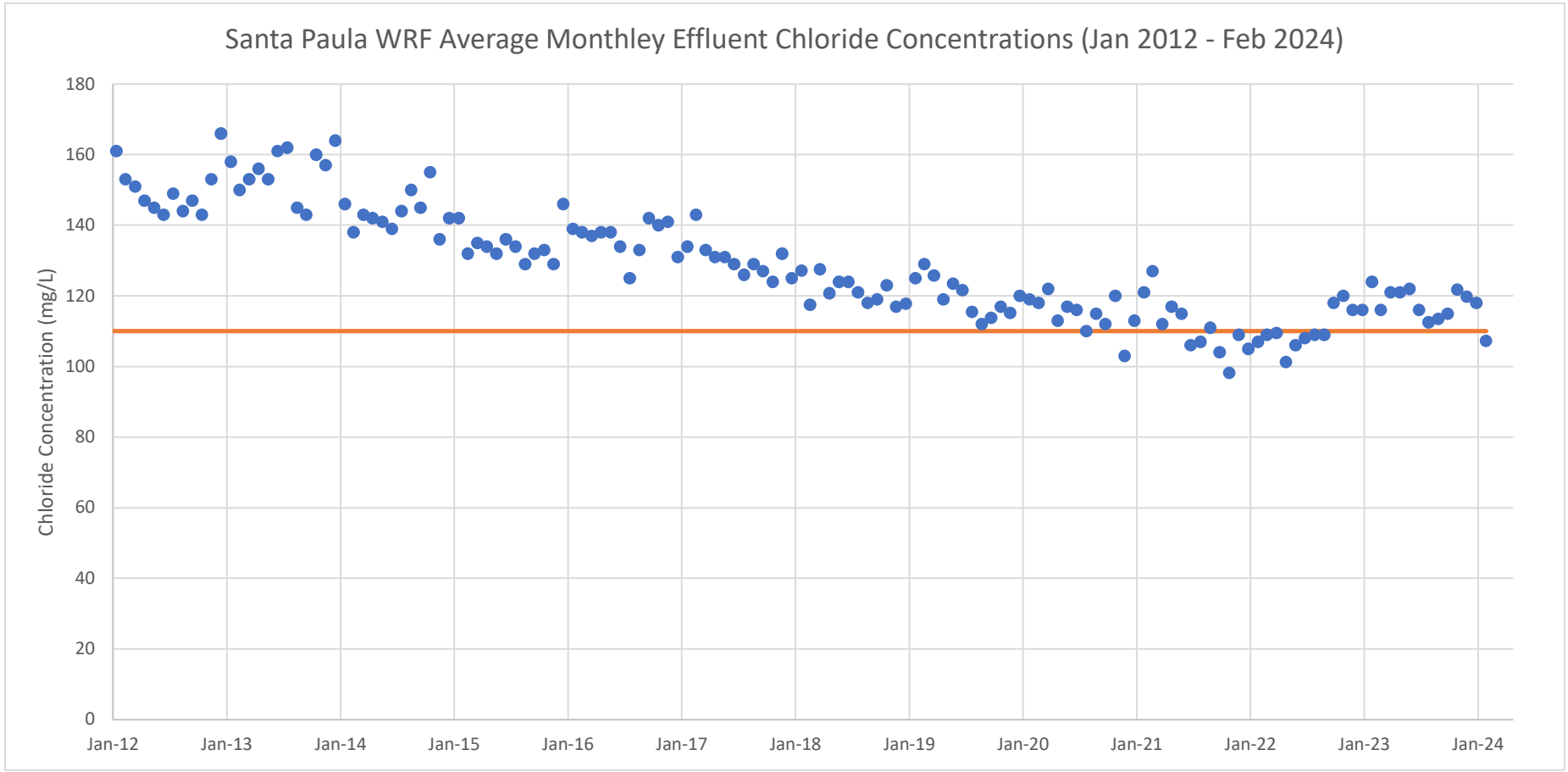

Santa Paula WRF Average Monthley Effluent Chloride Concentrations (Jan 2012 - Feb 2024)
Chloride Concentration (mg/L)
180
160
140
120
100
80
60
40
20
0
Jan-12
Jan-13
Jan-14
Jan-15
Jan-16
Jan-17
Jan-18
Jan-19
Jan-20
Jan-21
Jan-22
Jan-23
Jan-24

EXHIBIT B

Santa Paula AWTF Design Refinement Study

DRAFT TECHNICAL MEMORANDUM

To: Clete Saunier, Public Works Director
City of Santa Paula

From: Eileen Shields, PE – Operations Manager | MKN & Associates, Inc.
Kevin Saleh, PE – Principal Engineer | MKN & Associates, Inc.

Date: 3/29/2024

Re: Santa Paula Advanced Water Treatment Facility Design Refinement Study

1.0 Background and Objectives

The City of Santa Paula (City) Water Recycling Facility (WRF) has treated the City's wastewater since May 13, 2010. The WRF is designed to treat up to an average day flow (ADF) of 3.4 million gallons per day (MGD) and is expandable to treat up to 4.2 MGD (ADF).

The facility discharges treated effluent to percolation ponds, where the water infiltrates the ground and mixes with groundwater underneath. The treated effluent meets the permit requirements from the Los Angeles Regional Water Quality Control Board (LARWQCB; Waste Discharge Requirements (WDR), No. R4-2018-0023-A01, amendment May 2022), except the requirement for effluent chloride concentration. A Cease-and-Desist Order (CDO) was issued by the LARWQCB in February 2018, which mandates a compliance schedule for chloride concentration in the WRF-treated effluent. The CDO established a ten-year compliance timeline, during which the City must meet interim milestones towards compliance and show a reduction in chloride concentrations through interim chloride limits. The interim chloride limits are listed in **Table 1-1**.

Table 1-1: CDO No. R4-2018-0023-A01, Table 3 – Interim Chloride Limitations			
Effluent Limitation (Monthly Average)[0]	**Mass Reduction**	**Groundwater Limitation (Monthly Average)**	**Deadline**
2,479 lbs/day[1]	0%	136 mg/l[2]	February 8, 2018
2,231 lbs/day[1]	10%	136 mg/l[2]	February 8, 2020
1,983 lbs/day[5,6]	20%	136 mg/l[2]	February 8, 2021
1,983 lbs/day	20%	136 mg/l[4]	July 1, 2022
110 mg/l[3]	Not Applicable	129 mg/l[4]	March 30, 2025
110 mg/l[3]	Not Applicable	114 mg/l[4]	February 8, 2027

Notes:

0. *Monthly Average except as noted.*
1. *Based on the City's* Chloride Load Reduction Milestones *dated August 8, 2017.*
2. *Based on the 95th percentile of chloride effluent concentrations during the implementation of the Self-Regenerating Water Softeners (SRWS) Buyback Program from October 2015 to September 2017.*
3. *The concentration-based effluent limitation is based on the groundwater quality objective in the Santa Paula Groundwater Basin west of the Peck Road Spreading Basin. The deadline is December 30, 2024, for the completion of the construction of the reverse osmosis unit and a 90-day optimization period.*
4. *The change in the groundwater concentration is not expected to be immediate.*
5. *Based on paragraph No. 4.D, the City cannot consistently comply with the effluent limitation on a monthly basis due to a lack of flow control measures that would have been in place with the recycled water project.*
6. *Compliance with the effluent limitation is based on a 12-month running average of the monthly average values. For example, to comply with the interim limit of 1,983 lbs/day for July 1, 2022, the average of the 12 monthly average values reported from July 2021 to June 2022 must be no greater than 1,983 lbs/day.*

The City has met each interim effluent limit to date and has been below the current effluent limit of 1,983 pounds per day (lbs/day) since May 2020. The City must fully comply with the chloride effluent limit of 110 milligrams per liter (mg/l; monthly average) by February 8, 2028.

The CDO also contains remedial action milestones (**Table 1-2**). The City successfully completed the required remedial actions on time except bidding the Advanced Water Treatment Facility (AWTF), due within three months of the final funding agreement (Mach 30, 2023), and selecting and awarding a contractor, due by June 30, 2023. The next milestone is the completion of AWTF construction within 24 months of the final funding agreement by December 30, 2024. These dates were developed for the updated CDO, which assumed the latest the funding agreement would be complete would be December 31, 2022. The funding agreement was not completed until October 2023.

Table 1-2: Summary of Santa Paula WRF CDO Remedial Actions, Dates, and Status		
Action	**CDO Milestone Date**	**Status**
Report: Effectiveness of SRWS Buyback Program	5/1/2018	Complete
Report: Groundwater Chloride Investigation and Well Protection Workplan	8/1/2018	Complete
Report: Final Design Report for AWTF	3/15/2022	Complete
Complete regulatory requirements, including California Environmental Quality Act (CEQA)	10/15/2022	Complete
Bid AWTF: Complete and release Bid Package	within 3 months of Final Funding Agreement, by 3/30/2023	*pending*
Select & award contract for construction of AWTF	6/30/2023	*pending*
Complete AWTF construction	within 24 months of Final Funding Agreement, by 12/30/2024	*pending*
Full compliance with chloride limit	ASAP by 2/8/2028	*pending*

The City had been moving towards the development of a recycled water project to reach compliance with the chloride effluent limit in the WDR and CDO. In February 2020, Michael K. Nunley & Associates, Inc. (MKN) and City staff led a study session with members of the City Council to review the CDO schedule and progress of the recycled water project. The study session explored alternatives for compliance with the CDO and the WRF permit. The study session determined that developing an AWTF is recommended to reduce the overall plant effluent chloride level to below 110 mg/l for compliance with LARWQCB requirements. The advantages of the system included:

- It directly impacts the chloride concentration of the WRF effluent, allowing compliance with the chloride limit and improving the quality of the recycled water.
- The reverse osmosis (RO) system required for this alternative would be less than half the size of a similar system to treat source water.
- Concentrate disposal by trucking is feasible if brine concentration is implemented.
- The project does not rely on partnerships, and the City would be in control of the project execution and recycled water products.
- With increased recycled water quality, there may be an opportunity to sell the recycled water to interested private and/or public entities, which could offset some initial and ongoing operational costs.

The study session results were presented at the City Council meeting on March 18, 2020, and the Council authorized staff to amend the contract with MKN to design an AWTF. MKN prepared a technical memorandum to evaluate advanced treatment equipment alternatives and provide recommendations for the project

(Summary of Equipment Proposals, 04-30-2020). Following the City's review, Gradiant was selected as the basis for the design of the advanced treatment equipment.

The preliminary design of the AWTF was established using a baseline chloride level of 133 mg/l, consistent with the data available in 2020. Additionally, the design incorporated an assumed ultimate flow of 4.2 MGD, mirroring the anticipated maximum capacity of the WRF when it is expanded. The design specifications for the AWTF were based on the chloride concentration and anticipated wastewater flow rates available at the time.

Since March 2020, MKN developed the design to a 95% level. As of November 2022, the project cost opinion for the AWTF exceeded $20 million, and the anticipated annual operating and maintenance cost was slightly over $1 million.

The chloride level in the WRF effluent has been on a downward trend, reaching levels close to the WRF effluent limit of 110 mg/l over the last four years (**Figure 1-1**).

Figure 1-1: Recorded Monthly Average WRF Effluent Chloride Concentrations since January 2012

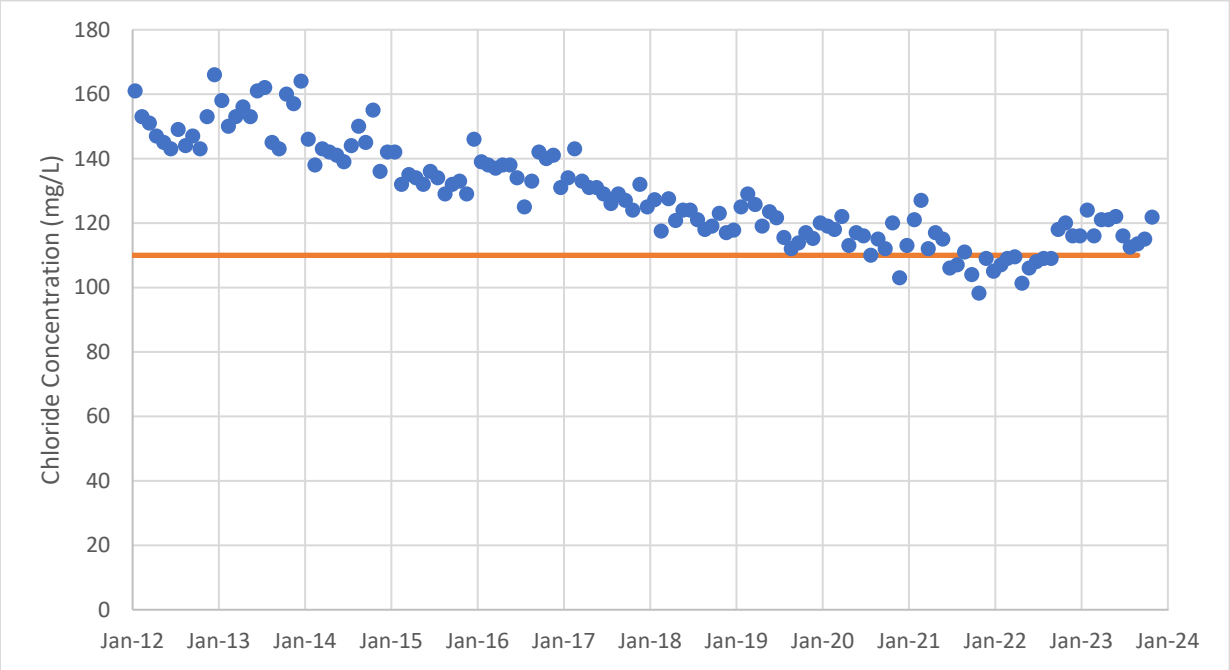


Table 1-3 summarizes the average, maximum, and minimum of the monthly average chloride concentrations recorded each year between 2012 and 2023.

Table 1-3: Historical Average, Maximum, and Minimum Recorded WRF Effluent Chloride Concentration												
Year	**2012**	**2013**	**2014**	**2015**	**2016**	**2017**	**2018**	**2019**	**2020**	**2021**	**2022**	**2023**
Annual Average (mg/l)	149	155	145	134	138	131	122	120	115	112	110	118
Maximum Monthly Average (mg/l)	161	166	164	142	146	143	128	129	122	127	120	124
Minimum Monthly Average (mg/l)	143	143	136	129	125	124	117	112	103	98	101	113
Average 2012–2019	137 mg/l											
Average 2012–2023	129 mg/l											
Average 2020–2023									113 mg/l			

Noticing chloride concentrations below the effluent limit of 110 mg/l between July 2021 and September 2022 and the 10-year trend of declining chlorides prompted the City to question the necessity of constructing the AWTF with its associated high costs. The City initiated an investigation to understand the cause of this decline and is actively seeking to identify and possibly control sources of chloride in the wastewater. The City retained Larry Walker Associates (LWA) to identify sources of chloride impacting the Santa Paula WRF. On November 15, 2023, LWA presented to the City Council the findings from their initial efforts of sampling conducted between April and September 2022, which pointed to potential chloride sources such as self-regenerating water softeners, water supply, and residential and commercial wastewater discharges. The study recommends additional sampling at specific locations in central and western Santa Paula and downstream of central Santa Paula around Acacia Road to confirm chloride sources, assess the feasibility of source control efforts, and determine where such efforts should be concentrated.

While the results of the next phase of the chloride study have the potential to impact the AWTF design, due to the need to comply with the Cease-and-Desist Order and the uncertainty that chlorides can be controlled in the collection system, City Council authorized MKN to move forward with the AWTF Design Refinement Study. If the chloride study identifies the potential to reliably reduce high-chloride discharges in the collection system, steps can be taken to evaluate the viability of the solution and City Council could pause the AWTF design and/or construction bidding process, if desired.

2.0 Project Scope

This technical memorandum evaluates potential cost-saving design-refinement strategies addressing diverse conditions while ensuring the City can meet the CDO requirements. The assessment of the AWTF design will rely on recent WRF effluent and water quality data in collaboration with equipment vendors. Potential optimizations and phased strategies can be formulated independently of the chloride source study (Chloride Study) results. The AWTF Design Refinement Study (Project) aims to propose any necessary design adjustments. If approved, these modifications will be initiated before the Chloride Study results are released. If the Chloride Study reveals effective chloride reduction strategies, the AWTF may be oversized or no longer necessary, and the City Council could decide not to release the Project for bidding. It is not known, however,

whether chlorides can effectively be reduced and reliably controlled in the collection system. Therefore, it is important to maintain the AWTF design schedule to help ensure compliance with the CDO deadline.

The purpose of this technical memorandum is to:

- Re-evaluate WRF effluent quality and flow based on data recorded from 2020–2023 and consider revisions to Project design criteria;
- Consider design flexibility for the treatment process to address the potential for fluctuations in WRF effluent quality; and
- Evaluate construction phasing and consider design optimizations, including coordination with equipment vendors to provide input on potential changes and budgetary costs for the refined design.

3.0 Current AWTF Basis of Design

The AWTF is engineered to process 1,000 gallons per minute (GPM) of the WRF-treated effluent, constituting around 34% of the WRF's ultimate capacity. It boasts an average recovery rate of 98%. The AWTF will produce an effluent stream with less than 20 mg/l chloride, which will be blended with bypassed WRF effluent for a final discharge, together meeting the permitted limit of 110 mg/l chloride. The AWTF-treated effluent will be blended with the remaining WRF effluent for a final discharge, meeting the regulatory requirements. Although membrane desalination of municipal effluent has been practiced for decades, its application for chloride reduction in effluent to be discharged to the environment is relatively recent. The major goals of the project design were:

- Chloride concentration reduction in the combined WRF effluent from an average of approximately 133 mg/l to less than 100 mg/l to comply with regulatory requirements; and
- Brine minimization due to lack of affordable disposal options.

The proposed system includes:

- Nanofiltration (NF) to eliminate most residual organics from downstream processes;
- Brackish water RO;
- Softening to remove calcium, silica, and phosphate;
- Ultrafiltration (UF) for removal of suspended solids;
- High-pressure reverse osmosis (HPRO) to reduce total dissolved solids (TDS) for ease of additional chloride reduction; and
- Counterflow reverse osmosis (CFRO), a non-evaporative, membrane-based method to reduce the volume of brine (waste).

The proposed AWTF process scheme is illustrated in **Figure 3-1**.

Figure 3-1: AWTF System with Membrane Brine Concentration

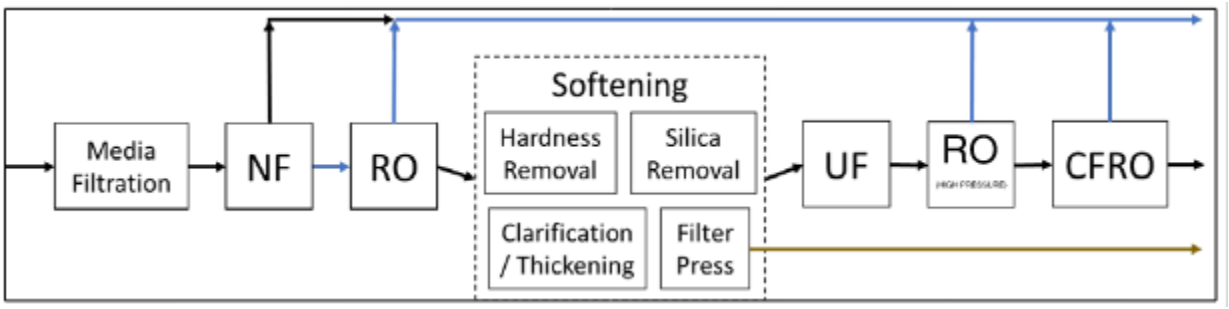


Table 3-1 summarizes the current AWTF design criteria.

Table 3-1: AWTF Design Criteria (Current Design)

Buildout WRF Hydraulic Capacity (ADF)		Current WRF Hydraulic Capacity (ADF)		AWTF Influent Flow (ADF)		AWTF Influent Chloride Concentration[1]	AWTF Effluent Chloride Concentration	Blended Effluent Chloride Concentration[2]	Blended Effluent Chloride Concentration at Buildout[3]
MGD	GPM	MGD	GPM	MGD	GPM	mg/l	mg/l	mg/l	mg/l
4.2	2,917	3.4	2,361	1.44	1,000	133	< 20	51–85	94

Notes:

1. *Based on recorded WRF effluent 30-day average chloride concentrations from 2012–2020.*
2. *Based on WRF, the average day influent flow is 2 to 3.4 MGD.*
3. *For an estimated WRF buildout flow of 4.2 MGD (maximum monthly flow).*

The AWTF is designed to treat up to 34% of the planned WRF buildout flow (4.2 MGD as the maximum ADF) and achieve a chloride concentration that is 15% below the permitted effluent limit of 110 mg/l (94 mg/l). Before the WRF buildout expansion, the anticipated chloride concentration in the AWTF-treated discharge, assuming the WRF effluent flow ranges from 2 to 3.4 MGD, is 51 to 85 mg/l. The design and projected effluent concentrations assume an AWTF influent chloride concentration of 133 mg/l.

4.0 Estimated Future Flows

The City is currently developing an update of the Wastewater Collection System and Water Recycling Facility Master Plan (Draft 2024). The Draft Master Plan estimates future wastewater flows, both for near-term and ultimate (buildout) term.

Wastewater flows within the City's sphere of influent (SOI) are expected to increase within the next five years as pending development projects are constructed. Near-term flows include approved and pending development projects identified in the 2021–2029 Housing Element, as well as approved and pending specific plans identified in the Land Use Element of the 2040 General Plan.

In the Draft Master Plan, MKN developed wastewater generation rates for residential, commercial, and industrial land uses by analyzing water billing data, assigning users to GIS parcel layers, and estimating wastewater generation based on water usage per acre. Initially, assumptions were made regarding the percentage of water consumed that returns as wastewater, which was adjusted based on flow monitoring data. This allowed for the calculation of wastewater generation rates for different user categories relative to their water consumption.

Ultimate flows are associated with buildout within the existing City SOI and the City's expansion areas. These are classified as projects expected to occur at some point in the future, but these projects are in the early planning stages. Ultimate flows include vacant residential and commercial sites identified in the 2021–2029 Housing Element and expansion areas identified in the Land Use Element of the 2040 General Plan.

As of 2015, Santa Paula provided domestic water to approximately 7,400 accounts across all customer classifications. The City's total 2015 water demand was 3,907 acre-feet per year (AFY). **Table 4-1** indicates the projected potable water demands and wastewater generation rate.

Table 4-1: Projected Potable Water Demands and Wastewater Generation (Per 2040 General Plan)

Year	2025	2030 (Near Term)	2035	2040 (Ultimate)
Total Potable Water Use* (AFY)	4,511	4,812	5,114	5,416
Total Wastewater (AFY)**	3,027	3,385	3,689	3,979

** Per 2040 General Plan*

*** Per the City's 2024 Wastewater Collection System and Water Recycling Facility Master Plan*

Table 4-2 indicates the projected future ADF and maximum month flow (MMF) to the WRF.

Table 4-2: Estimated Future WRF Effluent Flow Rates

Year	2025	2030	2035	2040
ADF (MGD)	2.70	3.02	3.29	3.55
MMF* (MGD)	3.13	3.51	3.82	4.12

**A peak factor of 1.16 was applied to the average flow to estimate MMF based on the 2024 Wastewater Collection System and Water Recycling Facility Master Plan*

5.0 Potential Design Refinements

MKN reviewed design criteria and options for design refinement, considering updated flow and chloride concentration data. This comprehensive assessment entailed re-evaluating feasible alternatives and analyzing costs, benefits, and associated risks. A comparative analysis was conducted to assess the viability of the alternatives against the existing design, aiming to optimize project outcomes and align with current parameters and objectives.

The City continues to evaluate chloride sources concurrently with the Design Refinement Study. The next sampling phase could result in a revised design and/or reduced future AWTF operational costs. This approach maximizes the use of available information and advanced treatment technologies to evaluate the best fit for the City, potentially resulting in cost savings and design optimization.

The following options were evaluated/re-evaluated to recommend the most beneficial option to the City and are described in the subsections below:

1. Phased Installation
2. Advanced Treatment of the City's Potable Water
3. Blending WRF Effluent with Lower-Chloride Water
4. Potential for Future Recycled Water

5.1 Phased Installation

As described above, the initial design of the AWTF was based on an influent chloride concentration of up to 133 mg/l (on a 30-day average basis), aligning with the data available at the time (2012–2020). The Project was also designed considering an ultimate WRF flow rate of 4.2 MGD, based on the planned future capacity of the WRF. However, examination of the recent data suggests the potential to revise the AWTF design criteria as it may be twenty years or more before the anticipated flow rate occurs. Additionally, upgrades to the WRF will be needed to expand the capacity from 3.4 to 4.2 MGD.

The potential for a phased AWTF installation was evaluated, considering the projected flow rates over time. The current design (2020) incorporates two NF/RO trains, each sized for 500 GPM, and supporting systems for a total design capacity of 1,000 GPM. The design was reviewed to determine which portions of the treatment system could be phased, reducing the capacity for the initial installation while meeting treatment goals and allowing room for expansion as the flows increase. Considering the current flow rates and capacity at the WRF, the potential to phase the AWTF installation was evaluated. Specifically, Phase 1 would provide a capacity of 500 GPM and allow for a second phase to reach a final capacity of 1,000 GPM. **Table 5-1** includes the major equipment installations for the two phases.

Table 5-1: List of Major Equipment and Planned Phasing

Equipment	Phase 1	Phase 2	Remarks
AWTF Capacity	500 GPM	1,000 GPM	
AWTF Influent Pumps	1+1 (Duty + Standby)	2+1 (Duty + Standby)	Each pump has a 500-GPM capacity; AWTF influent wet well remains the same size. The third pump pad shall be constructed in the first phase.
AWTF Building	Sized for Phase 2	Same	The building will be installed in Phase 1 at the original size.

Table 5-1: List of Major Equipment and Planned Phasing			
Equipment	**Phase 1**	**Phase 2**	**Remarks**
AWTF Capacity	500 GPM	1,000 GPM	
Chemical Tanks (Lime, Magnesium Chloride, Sulfuric Acid) and Brine Tank	Sized for Phase 2	Same	The chemical tanks and brine tank will be installed in Phase 1 and sized for the final capacity.
Chemical Pumps and Skids	Sized for Phase 2	Same	Chemical pumps and skids will all be installed in Phase 1. The same pumps can be used in both phases.
NF System	Two Skids – 250 GPM each	Same Skids, add filters – 500 GPM each	The skids will be constructed according to the dimensions specified in the original design. The NF filters will be installed to accommodate a total flow rate of 500 GPM in Phase 1. Additional NF filters will be installed for Phase 2.
RO System	Two Skids – 250 GPM each Feed Pumps 220 GPM @ 15 psi	Same Skids, add membranes – 500 GPM each Feed Pumps 425 GPM @ 15 psi	The skids will be constructed according to the dimensions specified in the original design. The RO membranes will be installed to accommodate a flow rate of 500 GPM in the first phase. Additional RO membranes will be added, and feed pumps will be upgraded for Phase 2.
Clarification System & Wash Water System Skid	Consists of Reaction Tanks, Flocculation Tank, Clarifier, and Thickener	Same Components	All equipment will be installed in the first phase to the dimensions and capacities specified in the original design.

Table 5-1: List of Major Equipment and Planned Phasing			
Equipment	**Phase 1**	**Phase 2**	**Remarks**
AWTF Capacity	500 GPM	1,000 GPM	
UF System	Feed Pump 50 GPM @ 15 psi Crossflow Pump 15 GPM @ 15 psi Strainer & Static Mixers UF Pressure Skids (2) UF Filtrate Tank – 3,000-gallon UF Backwash Pump 130 GPM @ 36 psi Filtered Water Transfer Pump 100 GPM @ 30 psi	Feed Pump 92 GPM @ 15 psi Crossflow Pump 26 GPM @ 15 psi Strainer & Static Mixers Same 2 Skids, increased number of UF Pressure Vessels UF Filtrate Tank – 3,000-gallon UF Backwash Pump 254 GPM @ 36 psi Filtered Water Transfer Pump 185 GPM @ 30 psi	The quantity of UF pressure vessels on both skids will be increased for Phase 2. Pumps will be replaced in Phase 2. All other equipment will remain the same size and dimensions throughout the operation.
Brine Concentrator System	Feed Pump 45 GPM @ 30 psi Cartridge Filter Static Mixer Brine Concentrator System 60 Horsepower (HP)	Feed Pump 84 GPM @ 30 psi Cartridge Filter Static Mixer Brine Concentrator System 110 HP	The feed pump will be replaced in Phase 2. The brine concentrator will be replaced in the final phase.

Table 5-1: List of Major Equipment and Planned Phasing			
Equipment	**Phase 1**	**Phase 2**	**Remarks**
AWTF Capacity	500 GPM	1,000 GPM	
RO Permeate System Skid	RO Permeate Tank – 5,000-gallon Permeate Conveyance Pump 400 GPM @ 15 psi Permeate Cartridge Filter	RO Permeate Tank – 5,000-gallon Permeate Conveyance Pump 800 GPM @ 15 psi Permeate Cartridge Filter	The permeate conveyance pump shall be replaced in Phase 2.
Sludge Handling System	Thickener Sludge Pump 7 GPM @ 30 psi Filter Press	Thickener Sludge Pump 12.5 GPM @ 30 psi Filter Press	The thickener sludge pump will be replaced in Phase 2.
Clean-in-Place (CIP) Skid	CIP Tank – 600-gallon CIP Pump 250 GPM @ 45 psi Cartridge Filter	CIP Tank – 600-gallon CIP Pump 500 GPM @ 45 psi Cartridge Filter	The CIP pump will be replaced in Phase 2.

Assuming a chloride concentration of 120 mg/l, a 500-GPM AWTF could achieve the treatment goals (reducing chlorides to less than 100 mg/l) for average WRF flow rates of up to 3.4 MGD, as shown in **Table 5-2**.

Table 5-2: AWTF Refined Design Criteria (Phase 1)									
WRF Design Flow		Estimated Near-Term ADF (See Table 4-1)		AWTF Influent ADF		AWTF Influent Chloride Concentration	AWTF Effluent Chloride Concentration	Blended Effluent Chloride Concentration	Blended Effluent Chloride Concentration at Buildout
MGD	GPM	MGD	GPM	MGD	GPM	mg/l	mg/l	mg/l	mg/l
3.4	2,361	3.02	2,097	0.72	500	120	< 20	96–99 < 110 Assuming a period near-term until WRF full capacity	103 < 110 Buildout capacity of 4.2 MGD

Table 5-2 illustrates that a 500-GPM AWTF has sufficient capacity to treat up to 3.4 MGD, the current WRF capacity, if WRF influent chloride concentrations remain at or below 120 mg/L.

However, future wastewater chloride concentrations are unknown, and there is a possibility that WRF chloride concentrations will increase. **Table 5-3** illustrates the system's flexibility for elevated WRF chlorides. At current growth rates, the AWTF is estimated to have adequate capacity through the near-term or up to a WRF flow of approximately 3 MGD if WRF effluent chloride concentration is increased to 133 mg/l.

Table 5-3: AWTF Phase 1 Flexibility – WRF Chloride Concentration of 133 mg/l			
	Near-Term (2030)	Ultimate (2040)	After 2040
ADF (MGD)	3.02	3.55	--
Final Effluent Chloride Concentration (AWTF Influent Chloride Concentration = 133 mg/l)	106	110	--
MMF (MGD)	3.51	4.12	4.2 (WRF Extended Capacity)
Final Effluent Chloride Concentration (AWTF Influent Chloride Concentration = 133 mg/l)	110	113	114

Note: Orange number indicates that the City should initiate Phase 2 Improvements.

Figure 5-1 provides a graphical description of the performance of the Phase 1 system (500-GPM AWTF) under various incoming flow and chloride concentrations.

Figure 5-1: AWTF Phase 1 Operational Flexibility for Chloride Level Management through Blending

Chloride Level (mg/l) / Flow (MGD)	120	121	122	123	124	125	126	127	128	129	130	131	132	133[1]	134	135	136	137	138	139	140
2.7	93															104	105				108
2.9	95												104	105						109	110
3.02 (Near Term)	96											109	105					109	110		
3.1	97										104	105					109	110			
3.3	98								104	105					109	110					
3.5	99						104	105					109	110							
3.7	100					104	105						110								
3.9	101				104	105				109	110										
4.1	102		104	105					109	110											
4.2 (WRF Ultimate Capacity)[1]	103		104	105					109	110											

[1] Original Design Basis

The figure outlines the projected flow rates and chloride levels for AWTF over several years, with specific reference to its operational flexibility and safe operating zone. The green, yellow (or orange), and red color coding indicate different operational zones:

- **Green Zone (blended effluent chloride concentration <105 mg/l):** Represents safe operating conditions where the AWTF can effectively treat the WRF effluent. In this zone, the AWTF is operating within its designed capacity, and the chloride concentrations in the blended water are within permit limits.
- **Yellow/Orange Zone (blended effluent chloride concentration ≤110 mg/l):** Indicates a high-risk zone where the AWTF is still operational, but the chloride concentrations in blended effluent are approaching the permitted limit. If conditions continue to trend towards higher chloride concentrations or increased flows, the AWTF may not be able to maintain effluent chloride concentrations within the permit requirements without adjustments or upgrades to the system. Phase 2 improvements should be implemented.
- **Red Zone (blended effluent chloride concentration >110 mg/l):** Signifies conditions under which the AWTF's current capacity is not sufficient to maintain effluent chloride concentrations within the permit requirements. This zone indicates that Phase 2 of the treatment process should be in service to handle the increased chloride load.

The figure suggests that the AWTF can operate safely within a certain range of flows and chloride concentrations. It indicates that the AWTF is designed to be flexible and can handle a range of scenarios. However, it will need to adapt as flow rates and chloride concentrations change over time, particularly beyond 2040, when the projected increases in flow will require the City to either reduce the incoming chloride concentrations or increase the AWTF treatment capacity.

Phasing the NF/RO system installation from an initial 500 GPM (Phase 1) to an eventual 1,000 GPM, when necessary, allows for significant benefits. These include:

- **Reduced Initial Capital Expenditure:**

  Phasing the project can reduce the upfront capital expenditure by installing a 500-GPM NF/RO system instead of the planned 1,000-GPM capacity. This approach allows for the allocation of financial resources to other critical project areas. We recently obtained an updated quote from Gradiant covering the design, engineering, and provision of all essential equipment, including piping, manual valves, instruments, and controls for 1,000-GPM and 500-GPM capacities. The cost analysis presented in the following table highlights a potential saving of approximately **$2,000,000 (2024 dollars)** for the advanced treatment equipment only. **Table 5-4** shows the estimated advanced treatment equipment costs for the original and the phased designs.

Table 5-4: Advanced Treatment Equipment Cost Comparison	
	Estimated Installed Cost (Advanced Treatment Equipment Only)
Current Design (2020)	$8,870,000
Phase 1 Design (Proposed)	$6,870,000

  It is anticipated that the design for some of the supporting systems and equipment, such as the influent pumps, can also be phased. However, the savings will likely be minimal compared to the capital cost investment required to allow for future installation/replacement. Should the City desire to move forward with the phased approach, this will be evaluated in full during design.

- **Flexibility in Expansion:**

  Phasing the project to add another 500-GPM system when needed provides flexibility. This approach enables the project to adapt to changing demands or operational needs without overcommitting resources. It also allows for adjustments based on performance data from the initial phase, ensuring that any expansions are informed by real-world usage and efficiency metrics.

- **Potential Technological Advancements:**

  Delaying the installation of the second phase allows for the potential incorporation of technological advancements and more cost-effective solutions that may emerge in the interim. This could lead to lower costs or improved performance for the second 500-GPM system, maximizing the return on investment.

- **Operational Efficiency:**

  Project phasing can help fine tune operations and identify potential deficiencies before scaling up. This phased approach ensures that the system is running at optimal efficiency before doubling the capacity, potentially leading to cost savings in operation and maintenance.

- **Risk Mitigation:**

  Phasing the project helps spread the risk. By evaluating the performance of the first phase, the City can make more informed choices about Phase 2 implementation. This approach can prevent overinvestment in infrastructure that might not be fully utilized. Additionally, this approach offers the City the chance to explore alternative options alongside the operation of the first phase of the AWTF.

While phasing can offer flexibility and manageability for the project, the following disadvantages underscore the importance of thorough planning, risk management, and stakeholder engagement to mitigate potential negative impacts.

- **Increased Overall Cost:**

  Phasing can lead to higher total project costs. Splitting a project into phases results in some duplicated efforts, such as mobilization and demobilization costs and administrative expenses, and often results in higher costs for the deferred materials and labor due to inflation or market changes. Additionally, equipment, such as some of the pumps, will need to be replaced for Phase 2. However, pumps are wearable equipment, often with typical 10- to 15-year replacement cycles. Based on the budgetary quotes from Gradiant, assuming Phase 2 is constructed in 2040, the additional advanced treatment equipment is estimated to cost approximately $2.9M, assuming an annual inflation rate of 2.5%.

- **Integration Challenges:**

  With technology and standards evolving, it's possible to have compatibility issues between phases. Equipment or systems designed and installed in different phases may face integration challenges, leading to additional costs for modifications or upgrades.

- **Funding and Budgeting Uncertainty:**

  Securing funding for all phases might be challenging and requires advanced planning. The future costs of the equipment can be difficult to estimate due to uncertainty in inflation, materials availability, and bid environments. According to the State Water Resources Control Board (State Board) staff, the current State Revolving Fund (SRF) loan can be utilized for the Phase 1 Project, but the City would need to reapply for SRF funding for the Phase 2 Project.

5.2 Advanced Treatment of the City's Potable Water

This alternative was evaluated at the February 19, 2020, study session with the City Council and was previously ruled out. Nearly 40% of the chloride in the WRF effluent comes from the City's water supply (Santa Paula Chloride Source Evaluation, LWA, December 7, 2023). The chloride concentration in the City's drinking water is approximately 48 mg/l. Consequently, any decrease in the chloride content of the source water would inherently lower the chloride levels in the WRF effluent. To reach a WRF effluent chloride concentration of 110 mg/l by reductions in the water supply, it would be necessary to reduce the chloride content in the City's source water by 25 mg/l, assuming the average WRF influent chloride concentration is 120 mg/l and allowing for a 5 mg/l buffer beyond the 110 mg/l effluent goal (with 110 mg/l being the effluent requirement).

The advantages of this approach are:

- **Improved Water Quality:**

  The foremost advantage is improving overall water quality. Lowering chloride levels can reduce the risk of corrosion in plumbing systems and decrease the negative impacts on the taste of drinking water.

- **Reduction in Water Hardness:**

  The anticipated 50% reduction in water hardness could have several benefits, including prolonging the lifespan of household appliances, reducing scale buildup in pipes, and lessening the amount needed for soaps and detergents, leading to cost savings for consumers.

- **Incentive for Removing Unpermitted Water Softeners:**

  With improved water quality, residents may be more inclined to remove unpermitted water softeners, further contributing to chloride reduction in wastewater, which benefits the environment and the City's water treatment infrastructure.

- **Potential for Cost Savings in the Long Term:**

  Over time, the City might experience cost savings from reduced wear and tear on infrastructure, decreased need for water treatment chemicals, and possibly lower energy costs associated with water heating in homes due to reduced scale buildup.

The disadvantages of this approach consist of:

- **High Capital and Operational Costs:**

  The initial setup of an RO treatment facility, especially one capable of treating 50% of the City's water supply (a 6-MGD plant), would require a significant capital investment. Operational costs can also be substantial, including energy consumption, membrane replacement, and maintenance.

- **Waste Disposal Issues:**

  RO systems produce a concentrated stream (brine) containing the removed contaminants, including high chloride levels, which must be disposed of properly. Managing this waste can pose environmental and logistical challenges. Assuming an 80% recovery, the RO system would discharge up to 1.5 MGD of concentrated waste during these maximum demands. Disposal of this waste will require the construction of a pipeline to an ocean outfall or hauling by truck to a facility with an ocean outfall. This would be a significant expense, and it was not evaluated for the purposes of this overview.

- **Potential Loss of Beneficial Minerals:**

  RO treatment removes beneficial minerals from the water, which may affect taste and health.

- **Technical and Logistical Challenges:**

  Implementing a large-scale RO treatment adjacent to an existing facility could involve complex technical and logistical challenges, including integration with existing water supply systems and space constraints.

- **Energy Intensive:**

  RO systems require significant energy to operate, which could increase the City's operational costs related to energy consumption.

- **Public Perception and Acceptance:**

  There may be concerns or resistance from the public regarding the change in the water treatment process, especially if it leads to higher water bills.

5.3 Blending WRF Effluent with Lower-Chloride Water

This alternative was also evaluated and ruled out at the February 19, 2020, study session with the City Council. In pursuit of maintaining WRF effluent water quality within safe and regulatory-compliant limits, blending the effluent water with lower-chloride water from a local source could be an effective approach. The City may utilize the excess water supply from one of the potable water wells to blend with the WRF effluent discharge to achieve a chloride concentration of less than 110 mg/l. The chloride concentration of the City wells is typically between 40 and 50 mg/l. Assuming 50 mg/l for this review, it would be necessary to blend the two water streams at an 80:20 ratio (WRF effluent to well water), assuming a WRF chloride concentration of 120 mg/l. At current flows, this would require a monthly average of 0.4 MGD of well water to blend with 2.16 MGD of effluent and would increase total WRF discharge to an average of 2.56 MGD. If peak day flow occurs, blending 3.52 MGD of WRF flow with 0.66 MGD of well water (at an 84:16 WRF effluent to well water ratio) will result in an increased WRF discharge of 4.18 MGD. The WRF operating permit restricts maximum discharge to 4.2 MGD. If WRF chloride concentrations increase above 120 mg/l in the future, additional water would be required for blending and the capacity of the percolation ponds may become limiting.

This method offers the following advantages:

- **Effective Chloride Reduction:**

  Blending can efficiently achieve a lower chloride concentration in the WRF effluent, helping to meet regulatory standards and improve the quality of discharged water.

- **Cost-Effective Solution:**

  Utilizing existing water sources for blending might be more cost-effective than other treatment options, such as installing advanced treatment technologies that require significant capital investment and operational costs.

- **Simplified Implementation:**

  Compared to constructing new treatment facilities, the blending process can be easier and quicker to implement.

- **Flexibility:**

  Blending ratios can be adjusted based on the current flow rates and chloride concentrations, offering flexibility in managing water quality.

The disadvantages include:

- **Limited by Water Availability:**

  The feasibility of this approach depends on the consistent availability of excess water from City wells. Variations in water supply due to seasonal changes or increased demand could limit the effectiveness of this strategy.

- **Operational Challenges:**

  Managing the blending process to consistently achieve the desired chloride concentration requires precise control and monitoring, which can introduce operational complexities and costs.

- **Infrastructure Requirements:**

  Even though less extensive than new treatment facilities, blending may still require modifications to infrastructure, such as pumps, pipes, and valves, to manage the two water streams, along with potential costs for integration and automation.

- **Water Quality Considerations:**

  Blending must also ensure that other water quality parameters remain within acceptable limits while focusing on reducing chloride. The process must not adversely affect the overall quality of the effluent.

- **Permitting Considerations:**

  The permitting feasibility of this approach would need to be confirmed.

5.4 Potential for Future Recycled Water

The City continues to engage in conversations with potential recycled water customers. Future developers and/or existing landowners may wish to purchase treated water from the City's WRF for use to irrigate open space or crops. With additional permitting and monitoring/reporting, treated water from the City's WRF can meet the requirements for recycled water uses currently allowed under California regulations. This could reduce the volume of water discharged to the percolation basins, and therefore reduce the volume of water that needs to be further treated through the AWTF to meet the discharge limits for chloride.

Although it may be a consideration for future operations, at this time, recycled water cannot be considered a complete solution to meeting the CDO and discharge requirements. Based on the City's 2019 Recycled Water

Master Plan and interest to date, irrigation offers the best potential for recycled water use. However, irrigation supply is not needed during periods of precipitation (generally, the winter months). Therefore, the City will need to plan for advanced treatment and discharge to percolation ponds during the winter months. While recycled water use may reduce AWTF operational costs for the City, it is not anticipated to eliminate the WRF discharge, and the AWTF would still be needed to meet discharge permit requirements for chloride concentrations.

6.0 Risk Assessment

The methods for managing chloride levels in the City's WRF effluent are ranked below by anticipated risk level, considering various factors such as financial investment, technical complexity, operational challenges, and regulatory compliance.

- **Advanced Treatment of the City's Potable Water (High Risk)**

  This approach requires significant capital and operational investment. It involves complex technology (RO) that will introduce high capital and ongoing operations and waste disposal costs. With the need to treat a larger volume (potable water supply vs. wastewater), the size of the system and the volume of waste stream will be much greater than advanced treatment at the City's WRF.

- **Blending WRF Effluent with Lower-Chloride Water (Moderate Risk)**

  This approach depends on the consistent availability of excess water from City wells, which may vary; there are operational complexities in managing blending ratios; and infrastructure modifications may be needed. However, it offers flexibility and utilizes existing water sources.

- **Phased Project (Low to Moderate Risk)**

  This method offers flexibility and scalability, allowing for adjustments based on flow and quality information and technological advancements, and it reduces initial capital expenditure, spreading financial risk over time. However, it might face integration challenges with future expansions and relies on accurate demand forecasting.

7.0 Conclusions & Recommendations

Considering the analysis of methods to address chloride levels in the City's treated effluent, the Phased Project approach, emphasizing flexibility, cost savings, and adaptability to changing demands, presents a compelling case for managing the 'WTF's capacity and efficiency over time. This method stands out for its ability to align investment with actual needs, thereby offering a prudent balance between immediate action and long-term planning.

The Phased Project is recommended for the direct approach to addressing current needs while maintaining the flexibility to adapt to future conditions. This approach is bolstered by the significant cost benefits highlighted in the analysis, making it a financially feasible option. Concurrently, continued close monitoring of the chloride concentrations is recommended to ensure they remain within manageable limits, and continuation of the chloride source identification study is recommended to search for any identifiable and controllable excessive chloride discharges in the collection system. This dual approach ensures immediate compliance efforts are

complemented by long-term preventive measures, thereby enhancing the project's effectiveness in safeguarding water quality and potentially saving the City's long-term operating and maintenance costs.

Combining the Phased Project with investigating the source of chlorides in the collection system provides several key benefits which are expected to outweigh costs. However, a detailed and specific cost-benefit analysis would require detailed financial data and projections, which are beyond the scope of this Study. The analysis instead focuses on general principles and expected advantages, summarized below.

Phased Project Approach

Cost Benefits:

1. **Reduced Initial Capital Expenditure:** By starting with a 500-GPM system and expanding as needed, the City can significantly lower initial investment costs compared to installing a full 1,000-GPM capacity upfront, for an estimated capital cost savings of approximately $2,000,000. This staged investment aligns spending with actual demand, improving cash flow and reducing financial strain.

2. **Flexibility and Scalability:** The phased design allows for adding capacity in response to actual growth in demand. This adaptability can lead to cost savings by avoiding overinvestment in unused capacity and taking advantage of future technological improvements that may be more efficient or less expensive.

3. **Operational Efficiency:** Starting with a smaller scale can help optimize operations and identify efficiencies, potentially lowering operating costs before scaling up. This approach also allows for adjustments based on real-world performance data, ensuring the system operates as efficiently as possible.

4. **Annual Operational Cost Saving:** By adopting a phased approach to the AWTF deployment, the estimated annual savings totals approximately $585,000. This includes a reduction in maintenance and brine disposal costs; power cost savings primarily achieved through the use of smaller, energy-efficient pumps for Phase 1; and lower chemical usage. It's important to note that these estimates could vary depending on the level of chloride concentrations encountered during operation, which may affect both chemical usage and treatment flows.

In conclusion, the Phased Project approach offers a balanced, strategic method to manage chloride concentrations effectively. This recommendation is based on the detailed analysis provided, considering the advantages and limitations of each method, and the overarching goal of achieving a sustainable, cost-effective solution to the City's water quality challenges.

8.0 Implementation Plan

This Implementation Plan provides a schedule for the phased design, construction, and startup.

1. Design and Engineering of AWTF Modifications (9–12 months):

- Prepare preliminary engineering report for the Phase One (1) 500-GPM AWTF. The preliminary engineering will provide the detailed design criteria for the various AWTF systems.

- Prepare revised engineering drawings, specifications, and procurement documents for Phase 1 construction.

2. **Construction and Installation (20–24 months):**
   - Competitive bidding process for construction contract.
   - Award contract and oversee the construction and installation of the Phase 1 AWTF.
   - Conduct startup and system testing of the installed systems to ensure they meet design specifications and water quality standards.
   - Officially commission the AWTF and begin initial operation, monitoring system performance closely.
3. **Evaluation and Expansion Planning (ongoing evaluation with expansion planning starting after one year of operation):**
   - Assess the performance of the Phase 1 AWTF, including water quality improvements, operational efficiency, and cost-effectiveness.
   - The plan for Phase 2 is based on actual flows and loadings, technological advancements, and lessons learned from Phase 1. Develop flow and chloride concentration triggers for the planning, design, and financing for Phase 2.

CITY OF SANTA PAULA
MEMORANDUM

To: Honorable Mayor and Members of the City Council

From: Clete Saunier, Public Works Director

Subject: SELECTION OF UNDERGROUND UTILITY DISTRICT PROJECT IN CONJUNCTION WITH THE SOUTHERN CALIFORNIA EDISON "RULE 20A" PROGRAM

Date: April 17, 2024

Agenda Item: 10.D

RECOMMENDATION:

Staff recommends that the City Council:

1. Provide guidance to staff for establishing an Underground Utility District in conjunction with the Southern California Edison “Rule 20A” program.

Prepared by:

Bob Woodward, PE, Consultant City Engineer

BACKGROUND:

Southern California Edison (SCE) has looked to counties and cities it serves to prioritize the undergrounding of public utility facilities according to the rules of the State of California Public Utilities Commission (CPUC). The Tariff Rule 20A, Replacement of Overhead with Underground Electric Facilities (Rule 20A) Program funds the undergrounding of overhead power lines and was originally created to address the aesthetic impacts overhead power lines have. Local projects are completed through ratepayer-funded work credits that are allocated to communities based on the number of meters in that jurisdiction.

Pursuant to the Rule 20A Program, allocated work credits not committed to a qualifying projec in a given year were permitted to be accrued until an agency had enough funding to complete a project. The City's current credit balance is approximately $1,109,596. In June 2021, the CPUC made significant changes to the Rule 20 program which stated cities will no longer be receiving work credits through the program after Dec. 31, 2022. In addition, cities were no longer able to sell or borrow Rule 20A work credits to or from other agencies.

ANALYSIS:

On August 2, 2023, the City was informed by SCE that, “Should the city/county be interested in pursuing a new Rule 20A project, the city/county would need to approve a Resolution forming an Underground Utility District (UUD) before April 30, 2025”. Due to the limited amount

of undergrounding that could be done with the available Rule 20A credits, staff is proposing the following two options for establishment of an underground utility district:

Telegraph Road between Santa Paula Creek Bridge and Hallock Drive

This project would align with the recently approved Telegraph Road Widening Capital Improvement Project. As a gateway into the City, the undergrounding in this area would significantly improve the aesthetics, provide an opportunity to properly provide bike lanes and sidewalks according to the General Plan for this corridor as well as potentially reduce fire risk in adjacent undeveloped properties and associated structures.

Considerations in the undergrounding of existing overhead SCE service poles, which are primarily located along the north side of Telegraph, include relocation of existing private property fencing and other improvements, re-feeding of existing overhead electrical services to adjacent properties, and coordination of undergrounding with private property development at the southwest corner of Hallock and Telegraph. The existing overhead poles change direction from east-west along Telegraph to north-south near the intersection with Telegraph, and this pole line in turn traverses private property south of Telegraph before crossing SR126 west of Hallock. It is anticipated that the undergrounding would cross Telegraph and rise on a pole at the southern Telegraph right of way, and further undergrounding of overhead poles and wires on private property would be completed in conjunction with the future development of the property.

10th Street Crossings at up to 5 Locations

This project would underground the power poles at the corners of the following intersections along 10th Street:

- Santa Paula Street
- North Main Street Alley
- South Main Street Alley
- At approximately 228 S. 10th Street
- 100 yards north of Harvard Blvd at north end of Chevron Gas Station

10th Street (State Route 150) serves as both a gateway to the City's historic downtown district, as well as a transit corridor connecting State Route 126 to destinations north of the City, including Ojai and Thomas Aquinas College. The underground conversion of existing overhead conductors at the above locations would significantly improve the aesthetics of the 10th Street corridor for City destination-oriented traffic and commuters alike. This project would face challenges in the undergrounding of these locations due to a combination of factors including limited right-of-way, non-contiguous SCE systems, and limitations in applying funding within non-City property (Caltrans). The underground conversion would require the installation of existing overhead conductors (SCE, telecom, cable) in underground duct systems that would traverse Caltrans right of way, which may create added challenges. Additionally, it is anticipated that in early 2025, Caltrans will be completing a comprehensive rehabilitation project including paving, sidewalk, curb and gutter and other improvements for these portions of 10th Street (SR150). Trenching for conduits and related work necessary for undergrounding of overhead conductors, as well as excavations for underground transformer vaults may be restricted due to moratorium considerations until approximately 2030.

Next steps, once locational preferences are determined by Council, staff will return with the formalization of the location and extents of the Underground Utility District boundaries. The program requeires that a formal UUD be approved by Council ordinance following an appropriately noticed public hearing. The formation of the UUD is necessary to meet the Rule 20A requirements and it will not affect adjacent property owners. There will be no monetary assessments or other financially implicating items for residents within the UUD.

STRATEGIC PLAN:

Either project supports the currently adopted Strategic Plan in achieving the following goals:

Infrastructure, Transportation & Mobility

Goal: Maintain and develop the City's infrastructure to be safe, sustainable, innovative and cost-efficient.

FISCAL IMPACTS:

There are no immediate fiscal impacts associated with this item. Once Council has provided direction on which Rule 20A project to pursue, Staff with work with SCE to define further details regarding exact undergrounding limits and approximate costs. A Rough Order of Magnitude (ROM) cost for the proposed locations as follows:

- Telegraph is estimated at $700/LF, which translates to approximately $1.4M for this project.
- 10^{th} Street Crossings is estimated at $950/LF, which translates to approximately $1.5M for this project. Costs could be reduced by eliminating one or more of the crossings.

The difference in LF cost for the two is primarily attributed to the constraints found along the 10^{th} Street corridor as noted in the analysis above.

OPTIONS:

The Council has the following available alternative options to staff's recommendations:

1. Direct staff to pursue a different project location for establishing an Underground Utility District.

ATTACHMENTS:

CITY OF SANTA PAULA
MEMORANDUM

To: Honorable Mayor and Members of the City Council

From: Jonathan Royas, Deputy City Manager

Subject: SELECTION OF CLEAN POWER ALLIANCE (CPA) RATES FOR CITY UTILITY ACCOUNTS

Date: April 17, 2024

Agenda Item: 10.E

RECOMMENDATION:

Staff recommends City Council:

1. Discuss and provide direction to staff on the City's energy rate product selection for identified City accounts and authorize the City Manager to notify the CPA Board of such selection(s).

Presented By: Jonathan Royas, Deputy City Manager

BACKGROUND:

Community choice energy (CCE) programs, established under AB 117 (Migden, 2002), allow government agencies to buy and generate clean electricity for their residents and businesses by creating a partnership between the municipality and the existing utility provider.

The Clean Power Alliance (CPA) of Southern California is a nonprofit entity and a CCE program, formed through a Joint Powers Authority (JPA). CPA is the largest Community Choice Aggregator (CCA) in California, covering 32 agencies in Los Angeles and Ventura counties. As a member of the JPA, each member agency has a representative on the Board of Directors, of which the City of Santa Paula's representative, Councilmember Crosswhite, was selected by Council on February 1, 2023. The Board of Directors determines the programs, rates, and policies of the JPA with guidance from Clean Power Alliance staff.

Current CPA program offerings include: solar plus clean backup power for critical member agency facilities; rebates for publicly accessible electric vehicle chargers; demand response incentives for residential and commercial smart technologies; and community solar for customers in disadvantaged communities. While CPA handles all customer billing and administration for its members, each member’s governing board determines its agency’s default renewable energy tier relating to customer rates. CPA currently offers three energy tier options: Lean Power (which is 40 percent clean energy, similar to SCE’s base product), Clean Power (which is 50 percent clean energy), and 100 percent Green Power (100 percent renewable energy).

CPA purchases and sells clean power to customers, while Southern California Edison (SCE) is responsible for delivery, billing, and resolving any electricity service issues. CPA customers have the option to purchase up to 100% renewable carbon-free electricity – such as solar, wind, bioenergy, geothermal, and small hydroelectric – at competitive rates, which helps communities achieve their climate action goals and reduce greenhouse gas (GHG) emissions.

On June 1, 2022, the City Council received a presentation from staff and Ted Bardacke, Executive Director for Clean Power Alliance (CPA), in an effort to determine if the City of Santa Paula would be interested in joining the CPA. At that time, Council directed staff to further investigate the risks and impacts to the City and residents in joining the CPA and to determine a funding source for a required feasibility study to support the City's inclusion in CPA.

On August 3, 2022, after receiving a report from staff and the CPA, related to the potential risks and impact to the City, Council authorized staff to move forward with the feasibility study.

On November 2, 2022, Council adopted Ordinance No. 1324, authorizing the JPA for CPA and authorizing implementation of CCE.

On June 7, 2023, after hearing numerous testimony from the public in support of CPA, Council selected 100% green energy as the preferred rate choice for Santa Paula. This option provides 100% renewable content from wind, solar and geothermal sources. One benefit to selecting this option is that all customers who were on SCE-CARE would not see a rate increase and will receive 100% Green power at the Clean Power rate, currently -1.5% less than SCE. All other customers would see a roughly 3% increase in energy costs unless they decide to switch to a lesser tier service or opt out of CPA all together.

On March 1, 2024, the transition to CPA took effect for the majority of residents, with the exception of solar powered customers who will transition at the end of their annual "true-up" cycle. As of March 24, 2024, 6.01% of Santa Paula customers have opted out of CPA service, 0.10% have opted down to Clean Power, CPA’s middle rate option and 1.16% have opted down to Lean Power, CPA’s lowest rate option.

While Council took action on June 7, 2023 to select the default rate for the community, 100% green energy, no official direction was taken on City utility accounts which have pending real cost implications now that the city has transitioned to CPA.

ANALYSIS:

Default Product Rate Tier Selection

CPA currently has three rates which come with different levels of renewable energy content and at different price points. Over 99% of CPA’s customers are served through CPA’s residential and small/medium business rates. The rate comparison targets shown below illustrate the total bill differentials to SCE’s rates as of March 1, 2024, in percentage and monthly dollars terms. Currently, 100% Green Power rates are at a 3% premium to SCE rates, Clean Power rates are at a 1% discount to SCE, and Lean Power is at a 2% discount to SCE.

Current 2023/2024 Average Customer Bill Comparison to SCE (% Discount or Premium)

Customer Class	Lean Power	Clean Power	100% Green Power
Residential	-2.0%	-1.0%	3.0%
Residential - CARE	-3.0%	-1.5%	-1.5%
Small/Medium Business	-2.0%	-1.0%	3.0%

CPA 2023/2024 Average Customer Bill Comparison to SCE (% Discount or Premium) assuming an SCE $100 utility bill

Customer Class	Lean Power	Clean Power	100% Green Power
Residential	$98	$99	$103
Residential - CARE	$97	$98.50	$98.50
Small/Medium Business	$98	$99	$103

Large commercial, pumping and agricultural, and streetlighting rates (“subset” rates, which apply to less than 1% of CPA customers) continue to fall outside of these comparison ranges based on the cost of service for these accounts.

City Energy Costs and Options to Opt-Out

The City has approximately 109 SCE utility accounts that cover a multitude of facilities, infrastructure and offices throughout the City of Santa Paula. Currently, 65 of those accounts, (identified in Exhibit A in light blue), are served through CPA's normal rate tiers as identified above. The other 44 remaining accounts, (identified in Exhibit A in orange), are served through CPA under "subset" rates for large commercial, pumping, agricultural, and streetlighting rates which are subject to a higher premium cost, which at this time, CPA cannot match as shown in Exhibit A. These 44 accounts come with a premium rate increase of 1.4% on the low end to over 34% on the high end. Additionally, these 44 accounts are some of the City's most costly utility accounts averaging over $240,000 a year in electricity costs due to the fact that they are responsible for powering critical infrastructure such as water pumping, water purification, distribution, etc.

Additionally, although not as costly on an annual basis, the special streetlight rates the City currently receives from SCE also cannot be matched by CPA. In staff's conversation's with CPA, and as evidenced in Exhibit A, CPA will not be able to match the special rate we receive from SCE for street lights, similar to those received by other municipalities in Ventura County.

Because CPA's "subset" rates carry real cost impacts, on June 7, 2023, Council directed staff to review City utility accounts and come back to Council with options and recommendations for the 109 utility accounts. Should Council choose, the City could simply opt-out certain account tiers or select a different CPA rate tier as shown in the tables in Exhibit A. It should be noted each tier selection comes with real financial costs not budgeted for in this years current fiscal budget or future budgets. The estimated real cost impact of each selection is provided in the

tables in Exhibit A. Additionally, the data obtained in Exhibit A was provided by CPA based on 2024 SCE data provided by staff. All numbers represented for future costs are estimates.

Exhibit A Tables

Table 1 - If the Council does not elect to opt-out of any of the CPA tiers and selects a respective energy option (Lean, Clean or 100% Green), the estimated effect to the budget for electricity costs for FY2023-2024 is as follows:

Lean - 1.9% increase or $27,772 dollars in estimated costs across all funds
Clean - 3.0% increase or $43,926 dollars in estimated costs across all funds
100% Green - 7.5% increase or $109,058 in estimated costs across all funds

Table 2 - If the Council elects to opt-out the street lighting accounts only (6 accounts - highlighted in yellow), the estimated effect to the budget for electricity costs for FY2023-2024 is as follows based on the selected energy option:

Lean - 1.5% increase or $21,741 dollars in estimated costs across all funds
Clean - 2.6% increase or $37,249 dollars in estimated costs across all funds
100% Green - 6.9% increase or $100,777 in estimated costs across all funds

Table 3 - If the Council elects to opt-out the street lighting accounts and water pumping accounts (44 accounts - highlighted in yellow), the estimated effect to the budget for electricity costs for FY2023-2024 is as follows based on the selected energy option:

Lean - 0.3% decrease or $4,401 dollars saved in estimated costs across all funds
Clean - 0.1% increase or $1,879 dollars in estimated costs across all funds
100% Green - 0.5% increase or $6,601 in estimated costs across all funds

Recommendation

As mentioned in this report, each tier selection comes with real financial costs not budgeted for in this years current fiscal budget or future budgets. It is staff's recommendation to keep 66 accounts, or 61% of the City utility accounts (those highlighted in blue on Exhibit A), which do not fall into CPA's "subset" rates in the 100% green energy selection. These are the same rates the community receives through CPA’s residential and small/medium business rates and subjects these City accounts to the 3% premium to SCE rates for 100% Green Energy. As a result, the estimated annual premium increase for these 66 accounts is 3% or $6,601 annually. Another way of looking at this is that 61% of the City's electricity accounts will utilize 100% green energy.

At the same time, due to the City's current fiscal constraints as recently identified by our Finance Director during the mid-year fiscal report, it would be fiscally prudent at this time to opt-out the other 44 "subset" utility accounts (those highlighted in orange on Exhibit A) from CPA to remain with SCE as their rates are currently more favorable than CPA rates. This would result in the City avoiding $102,456 in additional annual utility charges which have not been budgeted for. Should it be Council's decision not to opt-out the 44 accounts, Council would need to re-prioritize funding from other budgets to accommodate any increases in utility charges. It should be noted that at a later time, should the fiscal outlook change for the City, Council always has the ability to change selections on an annual basis.

Next Steps

Once City Council determines which accounts should stay with CPA and which accounts should be opted out, City staff will notify CPA. As a reminder, City Council has the option to re-evaluate the default product rate on a yearly basis for Santa Paula customers including City utility accounts.

STRATEGIC PLAN:

This item is not a goal or objective in City Council's two-year Strategic Plan, however, it does support Section F. Community Vitality, with a goal of providing the residents of Santa Paula with sustainable resources and programs to make this a great place to live and grow.

FISCAL IMPACTS:

The budget impact will depend upon the accounts selected by the City Council as demonstrated in this report and Exhibit A.

Based on Council's direction staff will return with the FY2023/24 3rd Quarter Fiscal Review with the proper budget adjustments in utility expenses. Any estimated utility cost increases above the staff recommendation will require staff and Council to re-prioritize funding from other City services and program budgets as the City is not in a financial position to absorb any increases due to utility cost increases.

OPTIONS:

City Council has the following option available:

1. Direct staff to perform additional research and return to Council. It should be noted that staff must inform CPA before the end of April 2024 on which accounts, if any, the City would like to opt-out from inclusion with CPA.

ATTACHMENTS:

Exhibit A - City of Santa Paula Estimated Electricity Costs.pdf

EXHIBIT A - CITY OF SANTA PAULA ESTIMATED ELECRICITY COSTS

Exhibit A - City of Santa Paula Estimated Electricity Costs

Table 1 - If City Does Not Opt-Out Any Accounts

Rate Schedule	Number of Accounts	Current SCE Cost*	Total Bill Comparisons to SCE**			Estimated Total Bills***			Estimated Total Savings/Premium		
			Lean	Clean	100% Green	Lean	Clean	100% Green	Lean	Clean	100% Green
TOU-8-D (Water Pumping)	1	$644,368	1.4%	2.4%	6.8%	$653,389	$659,833	$688,185	$9,021	$15,465	$43,817
TOU-PA-2-D 4pm to 9pm (Water Pumping)	7	$273,937	2.6%	3.7%	8.4%	$281,059	$284,073	$296,948	$7,122	$10,136	$23,011
TOU-PA-3-D 4pm to 9pm (Water Pumping)	2	$294,066	3.4%	4.6%	9.3%	$304,065	$307,593	$321,414	$9,998	$13,527	$27,348
AL-2 Flat Rate (Metered, Non-TOU) (Street Lights)	3	$21,043	25.2%	27.9%	34.6%	$26,346	$26,915	$28,324	$5,303	$5,871	$7,281
LS-3 (Metered, Non-TOU) (Street lights)	3	$2,888	25.2%	27.9%	34.6%	$3,616	$3,694	$3,887	$728	$806	$999
LS-2 Option A (UnMetered)	13	$0	19.8%	21.0%	26.1%	$0	$0	$0	$0	$0	$0
LS1 ALL NIGHT (UnMetered)	12	$0	19.8%	21.0%	26.1%	$0	$0	$0	$0	$0	$0
Outdoor Lighting (UnMetered)	3	$0	19.8%	21.0%	26.1%	$0	$0	$0	$0	$0	$0
TOU-GS-2-D (Office Buildings)	3	$73,603	-2.0%	-1.0%	3.0%	$72,131	$72,867	$75,811	-$1,472	-$736	$2,208
TOU-GS-2-E	3	$50,696	-2.0%	-1.0%	3.0%	$49,682	$50,189	$52,217	-$1,014	-$507	$1,521
TOU-GS-1-E	37	$45,008	-2.0%	-1.0%	3.0%	$44,108	$44,558	$46,358	-$900	-$450	$1,350
TOU-GS-1-D	3	$34,562	-2.0%	-1.0%	3.0%	$33,870	$34,216	$35,598	-$691	-$346	$1,037
TC-1 (Metered, Non-TOU) (Traffic Lights)	18	$16,089	-2.0%	1.0%	3.0%	$15,767	$16,250	$16,571	-$322	$161	$483
TOU-D 4-9 PM	1	$92	-2.0%	-1.0%	3.0%	$90	$91	$95	-$2	-$1	$3
Total	109	$ 1,456,352	**1.9%**	**3.0%**	**7.5%**	$1,484,123	$1,500,277	$1,565,409	**$27,772**	**$43,926**	**$109,058**

Table 2 - If City Opts-Out Street Light Accounts Only

Rate Schedule	Number of Accounts	Current SCE Cost*	Total Bill Comparisons to SCE**			Estimated Total Bills***			Estimated Total Savings/Premium		
			Lean	Clean	100% Green	Lean	Clean	100% Green	Lean	Clean	100% Green
TOU-8-D (Water Pumping)	1	$644,368	1.4%	2.4%	6.8%	$653,389	$659,833	$688,185	$9,021	$15,465	$43,817
TOU-PA-2-D 4pm to 9pm (Water Pumping)	7	$273,937	2.6%	3.7%	8.4%	$281,059	$284,073	$296,948	$7,122	$10,136	$23,011
TOU-PA-3-D 4pm to 9pm (Water Pumping)	2	$294,066	3.4%	4.6%	9.3%	$304,065	$307,593	$321,414	$9,998	$13,527	$27,348
AL-2 Flat Rate (Metered, Non-TOU) (Street Lights)	3	$21,043	25.2%	27.9%	34.6%	$21,043	$21,043	$21,043	$0	$0	$0
LS-3 (Metered, Non-TOU) (Street lights)	3	$2,888	25.2%	27.9%	34.6%	$2,888	$2,888	$2,888	$0	$0	$0
LS-2 Option A (UnMetered)	13	$0	19.8%	21.0%	26.1%	$0	$0	$0	$0	$0	$0
LS1 ALL NIGHT (UnMetered)	12	$0	19.8%	21.0%	26.1%	$0	$0	$0	$0	$0	$0
Outdoor Lighting (UnMetered)	3	$0	19.8%	21.0%	26.1%	$0	$0	$0	$0	$0	$0
TOU-GS-2-D (Office Buildings)	3	$73,603	-2.0%	-1.0%	3.0%	$72,131	$72,867	$75,811	-$1,472	-$736	$2,208
TOU-GS-2-E	3	$50,696	-2.0%	-1.0%	3.0%	$49,682	$50,189	$52,217	-$1,014	-$507	$1,521
TOU-GS-1-E	37	$45,008	-2.0%	-1.0%	3.0%	$44,108	$44,558	$46,358	-$900	-$450	$1,350
TOU-GS-1-D	3	$34,562	-2.0%	-1.0%	3.0%	$33,870	$34,216	$35,598	-$691	-$346	$1,037
TC-1 (Metered, Non-TOU) (Traffic Lights)	18	$16,089	-2.0%	1.0%	3.0%	$15,767	$16,250	$16,571	-$322	$161	$483
TOU-D 4-9 PM	1	$92	-2.0%	-1.0%	3.0%	$90	$91	$95	-$2	-$1	$3
Total	109	$ 1,456,352	**1.5%**	**2.6%**	**6.9%**	$1,478,092	$1,493,601	$1,557,129	**$21,741**	**$37,249**	**$100,777**

Table 3 - If City Opts-Out Street Light Accounts & Water Pumping

Rate Schedule	Number of Accounts	Current SCE Cost*	Total Bill Comparisons to SCE**			Estimated Total Bills***			Estimated Total Savings/Premium		
			Lean	Clean	100% Green	Lean	Clean	100% Green	Lean	Clean	100% Green
TOU-8-D (Water Pumping)	1	$644,368	1.4%	2.4%	6.8%	$644,368	$644,368	$644,368	$0	$0	$0
TOU-PA-2-D 4pm to 9pm (Water Pumping)	7	$273,937	2.6%	3.7%	8.4%	$273,937	$273,937	$273,937	$0	$0	$0
TOU-PA-3-D 4pm to 9pm (Water Pumping)	2	$294,066	3.4%	4.6%	9.3%	$294,066	$294,066	$294,066	$0	$0	$0
AL-2 Flat Rate (Metered, Non-TOU) (Street Lights)	3	$21,043	25.2%	27.9%	34.6%	$21,043	$21,043	$21,043	$0	$0	$0
LS-3 (Metered, Non-TOU) (Street lights)	3	$2,888	25.2%	27.9%	34.6%	$2,888	$2,888	$2,888	$0	$0	$0
LS-2 Option A (UnMetered)	13	$0	19.8%	21.0%	26.1%	$0	$0	$0	$0	$0	$0
LS1 ALL NIGHT (UnMetered)	12	$0	19.8%	21.0%	26.1%	$0	$0	$0	$0	$0	$0
Outdoor Lighting (UnMetered)	3	$0	19.8%	21.0%	26.1%	$0	$0	$0	$0	$0	$0
TOU-GS-2-D (Office Buildings)	3	$73,603	-2.0%	-1.0%	3.0%	$72,131	$72,867	$75,811	-$1,472	-$736	$2,208
TOU-GS-2-E	3	$50,696	-2.0%	-1.0%	3.0%	$49,682	$50,189	$52,217	-$1,014	-$507	$1,521
TOU-GS-1-E	37	$45,008	-2.0%	-1.0%	3.0%	$44,108	$44,558	$46,358	-$900	-$450	$1,350
TOU-GS-1-D	3	$34,562	-2.0%	-1.0%	3.0%	$33,870	$34,216	$35,598	-$691	-$346	$1,037
TC-1 (Metered, Non-TOU) (Traffic Lights)	18	$16,089	-2.0%	1.0%	3.0%	$15,767	$16,250	$16,571	-$322	$161	$483
TOU-D 4-9 PM	1	$92	-2.0%	-1.0%	3.0%	$90	$91	$95	-$2	-$1	$3
Total	109	$ 1,456,352	**-0.3%**	**-0.1%**	**0.5%**	$1,451,951	$1,454,473	$1,462,953	**-$4,401**	**-$1,879**	**$6,601**

*From SCE billing data provided by City of Santa Paula staff, dated 1/23/2024.

**Estimated total bill comparisons to SCE based on projected CPA rates as of March 1, 2024 and SCE rates as of January 1, 2024. Rates subject to change

***Based on 2023 costs and usage. Actual costs will vary based on future rate changes and customer usage.

CITY OF SANTA PAULA
MEMORANDUM

To: Honorable Mayor and Members of the City Council

From: Dan Singer, City Manager

Subject: MEASURE T OVERSIGHT COMMITTEE GUIDELINES AMENDMENT

Date: April 17, 2024

Agenda Item: 10.F

RECOMMENDATION:

Staff recommends that the City Council:
1. Adopt Resolution 7512 amending the Measure T Oversight Committee Guidelines to further refine the definition of "public employee."

Presented by: City Manager Dan Singer

BACKGROUND:

On November 21, 2016 the City Council adopted Resolution 7020, establishing a Measure T Oversight Committee and adopting Operational Guidelines. *Measure T* references the 1% sales and use tax ballot measure approved by the Santa Paula voters that same year. Since 2016 the Operational Guidelines have been modified two times; in October 2017 to extend the term of membership to four years, and in April 2020 to create greater flexibility in appointing candidates within specified categories of service.

A third amendment to the Operational Guidelines is again desired and is the purpose of this action item as further described in this report and reflected in the attached Resolution.

ANALYSIS:

The Measure T Oversight Committee is comprised of five members, appointed to four-year terms by the City Council. The sole purpose of the Committee is to make recommendations to the City Council on the expenditure of revenues generated from the sales tax measure and to ensure such revenues are expended in accordance with the tax measure and the intentions of the voters. The Committee broadly represents the community with appointments made from the following categories:

- One member active in a business organization representing the business community
- One senior citizen member, at least 62 years of age
- One member active in a civic organization
- One member active in a youth organization
- One resident at-large

To be eligible to serve on the Committee, members must be a U.S. Citizen, 18 years of age and be a resident of the City of Santa Paula. In addition, the Guidelines state that Committee members shall not be "a public employee." As there is no definition of "public employee" provided within the adopted Guidelines, the City Attorney has interpreted this restriction broadly to mean any person holding a position within any public agency. Using that interpretation greatly restricts who may be eligible to serve, such that no person in public safety, public health, public education, public law, social services or special districts may be appointed to the committee.

At this time, and in order to attract a broader pool of future candidates, staff recommends the Guidelines replace the term "public employee," to only restrict candidates who are "Santa Paula City employees" or who are working within a public agency who might reasonably be expected to receive or compete for Measure T funding.

Modifying the criteria for serving would broaden the application pool without compromising potential conflicts of interest for individuals who may work for public agencies seeking Measure T funding support. The attached Resolution would establish a third amendment to the Operational Guidelines to accommodate this new definition.

STRATEGIC PLAN:

This item is not a goal or objective in City Council's two-year Strategic Plan, however, appointments to this Committee assist in the furtherance of the Mission, Vision, and overarching categories and goals found within City Council's two-year Strategic Plan.

FISCAL IMPACTS:

Modifying the Measure T Operational Guidelines would not create any fiscal impacts.

OPTIONS:

The Council is under no obligation to modify the Guidelines and could instead opt to leave them as is. Doing so would restrict interested applicants who are employed in any type of public-sector job.

ATTACHMENTS:

ATTACHMENT A - Resolution 7512 - Final.pdf

ATTACHMENT “A”

RESOLUTION 7512

RESOLUTION NO. 7512

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTA PAULA AMENDING SECTION 2 OF THE MEASURE "T" OVERSIGHT COMMITTEE GUIDELINES RELATING TO THE COMMITTEE'S COMPOSITION

The City Council of the City of Santa Paula resolves as follows:

SECTION 1: The City Council finds and declares as follows:

A. The City Council submitted to the voters of the City the Santa Paula Local Transaction and Use Tax for the election that was held on November 8, 2016. The voters of the City approved the Santa Paula Local Transaction and Use Tax ordinance as Measure T on the election ballot;

B. Section 3 of the sales tax ordinance contains a fiscal accountability provision that obligates the City to create an oversight committee to make recommendations to the City Council on the expenditures of revenues generated by the sales tax measure and inform the public and the City Council to ensure that such revenue is expended in accordance with the intention of the voters and State law;

C. On November 21, 2016 the City Council adopted Resolution 7020 establishing the Measure T Oversight Committee and adopting Operational Guidelines. On October 2, 2017, the Council revised the Measure T Guidelines to extend the term of membership to four years and to require annual reporting in October;

D. On April 1, 2020, the City Council adopted Resolution 7261 modifying Section 2.D due to a lack of applicants desiring to serve on the Committee and the difficulty in placing those limited applicants in the various categories, there was a need for flexibility to appoint outside of the categories enumerated in Section 2.D; and;

E. The Council now desires to amend Section 2.B of the Measure T Guidelines to provide the Council with flexibility to appoint Committee members who are not "Santa Paula City employees" or who works with a public agency who might reasonably be expected to receive or compete for Measure T funding.

SECTION 2: *Amendment.* The City Council hereby amends the Measure T Oversight Committee Guidelines by adding to Section 2.B related to the composition and appointment of the Measure T Oversight Committee. A copy of the amended Measure T Guideline is attached as Exhibit "A," which is incorporated by this reference.

SECTION 3: This Resolution will become effective immediately upon adoption and will remain effective unless repealed or superseded.

PASSED AND ADOPTED this 17th day of April, 2024.

_____
Leslie Cornejo, Mayor

ATTEST:

_____
Julie Latshaw, CMC
City Clerk

APPROVED AS TO FORM:

_____
Seth Merewitz, Acting City Attorney

APPROVED AS TO CONTENT:

_____
Dan Singer, City Manager

EXHIBIT “A”

TO RESOLUTION 7512

AMENDING MEASURE T GUIDELINES FOR PUBLIC EMPLOYEE

CITY OF SANTA PAULA
MEASURE T OVERSIGHT COMMITTEE GUIDELINES

Section 1. Committee Purpose

On November 8, 2016, Santa Paula voters enacted the Santa Paula Local One-Cent Sales Tax ("Measure T"). Measure T required the City to establish an oversight committee to make recommendations to the City Council on the expenditures of revenues generated by the sales tax measure and inform the public and the City Council to ensure that such revenue is expended in accordance with the intention of the voters and State law. These guidelines are intended to implement the oversight provisions of Measure T.

The Measure T Oversight Committee will convene at least twice annually to review and report to the public and the City Council on the revenue and expenditures generated by Measure T. The Committee shall confine itself specifically to its obligations under Measure T. All monies from other sources shall fall outside the scope of the Committee's review.

Section 2. Composition and Qualifications

A. The Committee shall consist of five (5) members appointed by the Council.

B. To be eligible to serve on the Committee, members must be:

- A U.S. Citizen
- 18 years of age
- A resident of the City
- Not a public employee **of the City of Santa Paula or who works for a public agency who might reasonably be expected to receive or compete for Measure T funding.**
- Must submit an annual statement of financial disclosure in compliance with the Political Reform Act, Government Code §§81000 *et seq.*

C. The Committee shall be composed of members from the following organizations:

- One -member active in a business organization representing the business community located in the City of Santa Paula.
- One senior citizen member located in the City of Santa Paula.
- One-member active in a civic organization located in the City of Santa Paula.
- One-member active in a youth organization located in the City of Santa Paula.

- One resident at-large.

D. Any position on the Measure T Oversight Committee that cannot be filled by a person fully meeting the membership composition requirements set forth in Section C, above, may be filled by any resident otherwise possessing the qualifications to serve on the Committee. In making such an appointment, the Council shall ensure that the Committee is composed of members that reflect the City's diversity of interests and viewpoints in order to ensure broad-based community representation.

Section 3. Appointment Process

The City Council will appoint members based on an application and interview process.

Section 4. Term of Membership

Terms of the members will be staggered so that the terms of the three members end in even-numbered years while the terms of the other two members end in odd-numbered years. Each member will serve a term of two (2) years. Members will not be compensated for service on the Committee.

Section 5. Committee Procedures

I. The Committee shall select a Chairperson and a Vice-Chairperson from among its members and establish the frequency of their meetings;

2. A simple majority of the Committee shall constitute a quorum;

3. The Committee shall meet at such times as the Chairperson of the Committee deems appropriate in order to fulfill the duties of the Committee;

4. By majority vote, the Committee may remove members who are not in attendance for two (2) consecutive meetings or are not present at 50% of the Committee meetings over a 12-month period;

5. All Committee meetings will be held in compliance with the Ralph M. Brown Act, Government Code §§54950 *et seq.*

Section 6. Duties of the Committee

The Committee shall act in an oversight capacity to review revenues and expenditures generated by the Santa Paula Local One-Cent Sales Tax in order to ensure conformance with the budget allocation approved by the City Council. The Committee's specifies duties are as follows:

- Report annually by May 1 on the recommended expenditure of the Santa Paula Local One-Cent Sales Tax revenue;

- Annually review revenue receipts and expenditures of the Santa Paula Local One-Cent Sales Tax;

- Annually review the status and performance of programs and services funded wholly or in part with proceeds from the Santa Paula Local One-Cent Sales Tax;

- Annually prepare an independent report to the City Council regarding the revenue and expenditures of the Santa Paula Local One-Cent Sales Tax.

Section 7. Staff Assistance

The City Manager's Office and members of the Finance Department will provide technical and administrative assistance to the Committee.

CITY OF SANTA PAULA
MEMORANDUM

To: Honorable Mayor and Members of the City Council

From: Dan Singer, City Manager

Subject: FUTURE AGENDA ITEMS

Date: April 17, 2024

Agenda Item: 11.A

RECOMMENDATION:

Staff recommends City Council review future agenda items and give consideration to one Councilmember request for future discussion and action.

Presented by: Dan Singer, City Manager

BACKGROUND:

The attached Future Agenda Items forecast identifies anticipated agenda items for upcoming Council meetings as well as Study Session topics and long-range discussion items. Placing this forecast on the agenda affords the Council and the public the opportunity to discuss such topics and to make any recommendations. It should be noted this is only a forecast and may change over the course of time or based on feedback by the Mayor and City Manager during review of future agendas.

ANALYSIS:

In accordance with the Council's adopted Manual of Procedural Guidelines, Section 5.1, Vice Mayor Chavez has introduced a request, Attachment B, to amend the City's local ordinance related to cruising, in accordance with new state law. Council is provided the opportunity to review this request and discuss placing it on a future agenda or taking other appropriate action.

STRATEGIC PLAN:

FISCAL IMPACTS:

OPTIONS:

ATTACHMENTS:

4.17.24_Future Agenda Items.docx
Attachment B - Council Agenda Request Form - Cruising.pdf

Santa Paula City Council Tentative Agenda Schedule

	May 1, 2024 AGENDA ITEMS	
PW	Public Works Department Report	May
PD	AB481 Reporting	May
Finance	Finance Department Report	May
PR	Sports Park Partial Acceptance	May
P&R	Older Americans Month – Proclamation	May
	May 15, 2024	
P&R	Parks & Recreation Department Update	
PW	Dedication Hwy Easement on City Property to Caltrans	
HR	Personnel Rules & Reg Policy Update	
Finance	3rd Quarter Fiscal Year Report	
CDD	Commercial Building District Live Entertainment Ord	
PW	PMP Cycle 1 Final Update and Cycle 2 Five Year Plan	
	STUDY SESSION TOPICS	
Admin	No Smoking Ordinance	
Finance	Development Impact Fees (DIF)	
CDD	Cultural Arts	
CDD	Municipal Code Overview & Housing Element Priorities – Joint Meeting with Council and Planning Commission	May / TBD
	FUTURE AGENDA ITEMS	
Finance	Additional Revenue Options	May / June
P&R	Union Oil Building Tenant Selection	May
Finance	Update on Utility Bills	
PW	Plans & Specifications for 8th Street Streetlight Repair Project	
CDD	ADU Ordinance	
Legal	Fire MOU Amendment	
CDD	Appointment of Housing Trust Fund Oversite Committee	May
PW	Crosswalk Improvements Project Contract Award	
Finance	2023 City Audit	
Clerk	Consolidation with Statewide Election	June
PW	Wastewater Collection System Chloride Study Update	

Updated 4/11/2024

Agenda Request Form

For Council Discussion Purposes

Name: Pedro A Chavez	**Proposed Meeting Date:** April 17, 2024	**Date:** 4/1/2024

Type:

Recognition _____ Proclamation _____ Policy _____

Resolution _____ Ordinance X _____ Other _____

Title:

Removing Cruising Ordinance

General Description:

Request that the City Attorney eliminate the existing Cruising Ordinance from the Santa Paula Municipal Code to comply with California State Law.
https://codelibrary.amlegal.com/codes/santapaula/latest/santapaula_ca/0-0-0-57025
§ 122.04 REGULATIONS FOR MOTOR VEHICLES.

Purpose / Objective:

Comply with California State Law - AB 436 (Alvarez): Cruising is Not a Crime

Staff Use Only

Est. Fiscal Impact: $ 940.00 - 1,410.00	**Budgeted:** Yes ☐ No ■	**Est. Time Impact:** 4-6 hours City Attorney time

Anticipated Start Date:	**Anticipated Completion Date:**
June 2024	August 2024 (2 readings and 30 days for Ord. effective date)
Strat Plan Consistency?	**Gen Plan or SPMC Consistency?**
N/A	No, however this action would create consistency with State law
Assigned to (Department):	**Assigned to (Person):**
City Attorney	Monica Castillo
Committee Assignment:	
None	