CITY OF SHOREVIEW
AGENDA
CITY COUNCIL
Monday January 05, 2026
7:00 PM

1. **CALL TO ORDER**

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

4. **APPROVAL OF AGENDA**

5. **PROCLAMATIONS AND RECOGNITIONS**

6. **CITIZENS COMMENTS**
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   Individuals may address the city council about any item not included on the regular agenda. Specific procedures that are used for citizens comments are available on notecards located in the rack near the entrance to the council chambers. Speakers are requested to come to the podium, state their name and address for the clerk's record, and limit their remarks to three minutes. Generally, the city council will not take official action on items discussed at this time, but may typically refer the matter to staff for a future report or direct that the matter be scheduled on an upcoming agenda.

7. **COUNCIL COMMENTS**

8. **CONSENT AGENDA**
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   These items are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a councilmember or citizen so requests, in which event the item will be removed from the consent agenda and placed elsewhere on the agenda.

   8.a December 15, 2025 city council workshop minutes
   8.b December 15, 2025 city council meeting minutes

8.c Receipt of committee/commission minutes
8.d Claims and purchases
8.e Authorization to purchase a replacement for unit 212-14, 3/4-ton pickup
8.f Designate legal newspaper for 2026
8.g Schedule of 2026 city council regular meetings and workshops
8.h Resolution updating the Shoreview City Council Operating Procedures
8.i Resolution amending attendance policy for committees and commissions
8.j Special Purpose Fence - Heather Ridge HOA
8.k Approval of Partnership Agreement with Northeast Youth and Family Services
8.l Slice of Shoreview - Event Coordinator Independent Contractor Agreement for 2026
8.m Authorization to purchase replacement for 2010 Elgin Pelican Mechanical Sweeper
8.n Approval of Lease Renewal for 910 County Road E with Community Action Partnership of Ramsey and Washington County (CAPRW)

9. **PUBLIC HEARINGS**

10. **GENERAL BUSINESS**
10.a Nuisance Abatement - 3204 West Owasso Blvd
10.b Committee/commission reappointments
10.c Human rights commission appointments
10.d Council assignments for 2026

11. **SPECIAL ORDER OF BUSINESS**

12. **ADJOURNMENT**

Memorandum

TO:	City Council
FROM:	Cinde Morris , Deputy clerk
DATE:	January 5, 2026
SUBJECT:	December 15, 2025 city council workshop minutes
ITEM NUMBER:	8.a
SECTION:	CONSENT AGENDA

REQUESTED MOTION
Approve December 15, 2025 city council workshop minutes.

INTRODUCTION
City council is being asked to approve the December 15, 2025 city council workshop minutes.

DISCUSSION

RECOMMENDATION
It is recommended that the city council approve the minutes of the December 15, 2025 city council workshop as presented.

ATTACHMENTS
December 15 workshop minutes

CITY OF SHOREVIEW
MINUTES
CITY COUNCIL WORKSHOP MEETING
DECEMBER 15, 2025

CALL TO ORDER

Mayor Denkinger called the workshop meeting of the Shoreview City Council to order at 5 pm on December 15, 2025.

ROLL CALL

The following attended the meeting:

City Council: Mayor Denkinger; Councilmembers Doan, Gardener, Myrland and Springhorn

Staff: City Manager Brad Martens
Assistant City Manager Renee Eisenbeisz

GENERAL BUSINESS

REMOTE ATTENDANCE DISCUSSION

Presentation by Assistant City Manager Renee Eisenbeisz

As a result of the council's August 18 discussion, two draft resolutions are presented for consideration regarding remote attendance for city council and advisory boards. Since spring 2022, all council and advisory board meetings have been in person, unless on the rare occasion when members needed to call in remotely. Anyone calling in had to be in a place that was open and accessible to the public, and the address from where members were calling in had to be posted. Calling from a private location could only be if serving in the military, or advised by a health care professional to not be in a public place.

During the 2025 legislative session, the legislature approved statutes regarding remote meeting options for city council and advisory boards. An open location and the exemption of up to three times a year from a private location are no longer required. Members are now allowed to call in remotely as long as open meeting law requirements are met. Notice on the agenda will state members may be attending and participating remotely. All members must be able to hear and see each other. All members of the public must be able to hear all discussion and testimony. All votes are to be conducted by roll call, and the minutes need to reflect any members attending remotely.

The first resolution updates the council's operating procedures to add language for remote attendance. It is expected that councilmembers will attend in person, but it is understood that remote participation may be needed and would be allowed up to three times per calendar year. Best practice is to notify the city manager at least two business days ahead of the meeting to give staff time to set up what is

required for remote participation. However, it is understood that last minute things happen. Agendas will have language noting that members may be participating remotely. All staff presentations will be given in person unless approved by the city manager.

The second resolution for advisory boards would allow remote attendance and participation at the same level as the council, up to three times per calendar year if open meeting laws are met. Additionally, giving the technology requirements in the chambers, staff liaisons agreed to only allow remote participation if they are able to meet in a different room such as meeting room 4 in the community center. That room has a monitor, web cam and microphone to allow the staff liaison to set up a Zoom or Google Meet meeting. Staff will check with the rentals team on meeting nights to be able to notify boards whether or not remote participation is possible.

Councilmember Springhorn verified that state law does not limit the number of meetings that can be attended remotely. The limit of three meetings per calendar year is a city requirement. One issue might be if someone on a board that meets six times a year attended three times remotely and then missed one or two meetings. Martens said that staff discussed requiring attendance for a percentage of meetings, but different boards have a different number of meetings per year, and most boards cancel one or two meetings per year. Attendance is tracked and could include the number of virtual attendants throughout the year.

Councilmember Myrland asked if there is a required number of meetings to attend. Members of committees and commissions are expected to attend two-thirds of the meetings. There is no requirement for councilmembers who are accountable to voters.

Councilmember Gardner said he likes the proposed policies and believes they will help attract additional talent. People are busy, and it will be helpful to know that if something came up at the last minute, there is the option to patch in.

Mayor Denkinger asked if someone could participate or vote without having access to video. Eisenbeisz said without both audio and video, the member would not be able to participate in a vote.

It was the consensus of the council to move forward with the two resolutions.

2026 LEGISLATIVE PRIORITIES

Presentation by City Manager Martens

The Minnesota State Legislature's session begins February 17, 2026, and will be more limited, as it is not a budget year. The council typically adopts priorities to highlight with Shoreview legislators before and during the session. The League of

Minnesota Cities (LMC), Metro Cities, Municipal Legislative Commission (MLC) also advocate for cities.

A draft document presented focuses on housing, tax policy and local issues, public safety aid, franchising authority, infrastructure, transportation, e-bike laws, and increased purchasing authority. Councilmember Doan has also requested including the right of cities to adopt laws related to guns.

Councilmember Doan said he supports what is outlined in the document, as they are aligned with the city's goals and strategic plan. Regarding guns, he believes local action is better than no action by the state. At least the city should have the opportunity to have local ordinances that would prohibit certain types of weapons of mass killing.

Housing

Councilmember Gardner suggested language under housing that without local review, the city might not be able to do as much as it is doing. In fact, it might get worse. The language could ensure that cities doing the right thing do not lose their local review authority. The city needs to retain the right to work things out with land owners and make sure they are happy in the neighborhood. There are a few statistically significant differences in the community survey between 2022 and 2025, which, for the most part, all have to do with the cost of living. The policy should reflect that the city recognizes the issue and is doing something to fix it.

Martens said Representatives Howard and Kraft have been pretty engaged with housing and want to get legislation passed. Advocacy and messaging from other cities in previous sessions has helped. They are much more open to a broader approach. The current draft of legislation has yet to determine the number of points a city has to have but the city can choose any method to arrive at that number. Shoreview is a unique community with one-third of land that is open space and no real access to public transportation.

Councilmember Gardner asked how the city would integrate with Met Council goals. Every city is working to achieve their goals. What legislation will get them to achieve the goals, and are these the right goals? Martens said that was a significant part of the conversation at the MLC meeting because cities collectively will be spending hundreds of thousands if not millions of dollars across the state to update comp plans over the next two years. The Met Council has no position and has not participated in this entire conversation. The legislation is in conflict with the housing goals the city is required to have. They have to be aligned or it is a waste of significant community resources.

Councilmember Myrland said the city can be proud of what it has done for housing and affordable housing which is subsidized. Adding more affordable housing means more subsidized housing, which is paid by taxpayer dollars. Continued

inflation of property taxes is not the answer. There has to be another way to pay for it. It is frustrating to see some communities doing nothing for housing.

Mayor Denkinger asked if certain types of housing will be required. Martens said it is just housing, but there are certain requirements such as allowing duplexes anywhere including in single-family zoning. Representative Howard's focus is getting an equal number of housing units to meet demand, however that happens. Once the demand is met, he believes the cost of housing will go down. Other representatives have a very nuanced approach like shadow laws that prohibit building something that blocks sunlight to a neighbor.

Mayor Denkinger said there was a meeting with the governor last year, when he was shown the conflicts in the comp plans that are the road maps for cities. He did listen and some legislation was stopped. Martens said something will pass that creates conflict. Then there will be rule making policies the following year to clean up the issues.

Transportation
Councilmember Gardner said the north metro has never worked hard to get transit, but as planning is done about housing, it will be important to make sure there are ways for people to get around. He urged more use of metro micro.

Councilmember Doan suggested e-bike laws should fall under transportation. There is a lot of news about Waymo, a subsidiary of Google, that is starting to test autonomous vehicles in Minneapolis as one of their expansion metro areas. When self-driving vehicles are introduced that have private providers but also use public funds, how will that change other transit programs? How do we reconcile the opportunity of private transit with self-driving vehicles with publicly subsidized lower cost transit to this area that does not have major transit ways planned in the next 20 to 30 years? Should the city be chasing down the hundreds of millions of dollars for another transit way that it will likely not receive? More focus should be on the potential of driverless vehicles, but he is not sure how to capture that in this legislative agenda. The city could express an interest in being a pilot with this type of transportation. Also, said that the city needs to state explicitly the need for the extension of the A-line BRT to serve the Lexington corridor.

It was the consensus of the council to add language that shows the city's interest in the potential of driverless vehicles.

Public safety aid
Martens said that if the council wants to shorten the document, he would cut this category because it is unlikely there will be extra money for it.

E-bikes
Councilmember Myrland said a lot of kids use ramped up bikes to get to school. She is not sure people know the rules of riding them. She sees adults riding them

against traffic. It is confusing to see a bike coming toward you on the road. There needs to be a public safety discussion. There have been complaints about people being startled by e-bikes on the trails.

Guns

Councilmember Doan said the Annunciation shooting has had a huge impact on the community. There are polarizing forces that continue to be polarized which is a no-win situation. Local communities are the victims. Recently seven Annunciation families spoke at Mounds View and reported that when talking to legislators, they were told not to expect any change. His goal is not to take a side but to try to figure out what common sense looks like to keep the community safe. He wants to do everything in his power to reduce the risk as much as possible. Mayor Carter from St. Paul and a number of other mayors are proposing that something be done at the local level without the state. If the state is not going to do anything, then the pre-emption laws should be removed that block cities from having their own regulations. A patchwork of cities making their own ordinances around assault weapons is not ideal, but in the current climate where nothing is going to happen at the state or federal level, Councilmember Doan feels it is his responsibility to step up, and he supports the city having at least the chance to have the conversation and connect with residents to see if there is support for an ordinance. Currently, the city has no authority to consider this. He does not in any way want to divide the community but wants to find ways to keep each other safe.

Councilmember Gardner expressed his appreciation to Councilmember Doan for his initiative. His question is how not to pull resources away from all other duties to pass an ordinance that the city cannot enforce because the city does not do its own policing. He suggested advocating for the state to pass prohibition of the four items listed in the summary:

1. Assault weapons
2. Binary triggers and large-capacity magazines
3. Ghost guns - possession, assembly and sale of unserialized firearms and unfinished parts, targets untraceable weapons often used in violent crimes
4. Firearms in sensitive public spaces - prohibited in city-owned buildings, parks, libraries, and civic spaces, signage required at entrances

He further encouraged conversation within local governments, possibly through the Ramsey County League of Local Governments to see if there is enough support for cities to move together. He also suggested making it difficult for a gun shop to locate in Shoreview or if one existed, prohibit assault weapons. With state action, the BCA does all the enforcement and everything becomes easier. It would be significant for a city in the suburbs to state in a legislative platform support for a law to prohibit the four items listed above.

Councilmember Doan said there is a group 20 plus cities (mayors and council members) who support such a law. This is not about being anti-guns. It is about being anti-assault weapons.

Mayor Denkinger said that Zach Lindstrom, who wrote an editorial, said specifically that the gun used at Annunciation was specifically to kill people. Such a weapon is not needed for hunting. There is no reason for its possession outside of the military. He would ban assault weapons in the state.

Councilmember Doan summarized the council's legislative platform on guns which would be for the state to remove pre-emption laws that block cities from creating their own regulations on firearms, ammunitions and firearm components.

Martens said that as a representative of the city at the legislature, he would need to spend a significant amount of time before February to be really well educated on this issue. If it is on the platform, he is likely to be invited to testify to the legislature. Residents will contact him and he will have to talk to them about why it's a priority for the city. What would the impact difference be if individual councilmembers were to talk to every legislator possible versus the city choosing to put this on its legislative platform? If the platform is a general statement to get rid of pre-emption, he would still need to know in detail why the city is advocating this action. If the city were to adopt an ordinance, the council should plan on being sued the day it is adopted, which is what happened in St. Paul.

Councilmember Doan said he is not advocating for an ordinance. He supports removal of the pre-emption law to give local cities the ability to pass ordinances to regulate firearms. If there is no action at the state level, the request is for the state to step aside so that local cities can adopt their own regulations.

Councilmember Myrland said regulation should be statewide, preferably federally mandated. It is hard to see how individual city regulations would work and be fair to residents in Shoreview. An ordinance is not going to make people safer. If someone is mentally ill and comes into the city to do harm, there will be no thought about any ordinance or rules. It is a bigger problem than a city can solve.

Councilmember Springhorn agreed with Councilmember Myrland but would like to see the state move on this issue. However, he sees it as a nonstarter for 2026, and if a lot of effort is put into gun control, less is done on housing and other issues. There is value to have guns on the platform list and have councilmembers talk to legislators.

Councilmember Doan said that while an ordinance may not stop someone who intends to cause harm, but there is not a bad consequence to take a position if the state is not going to do anything. Local government is the closest connection to residents. He has heard from some residents that at least he is trying to do

something. There are other cities involved in this and at some point, may be a critical mass to make the state act.

Mayor Denkinger said the question is whether this should be on the legislative platform knowing the time it will take Martens to get up to speed on the issue. The Ramsey County League of Local Governments may be a good place to start because it involves local governments, school districts, and police.

Martens said that right now his answer to how regulations on the four items would impact the community is, "I don't know." This is a conversation that could come back with maybe a revised proposal from Councilmember Doan.

Councilmember Gardner said he would like to see cities advocate for stronger gun violence prevention measures that are data driven. The red flag laws in Minnesota have saved dozens and dozens of people. He suggested a general position in the platform for support of state action for a state law that reduces gun violence. That would be significant. The specifics can be left out, but it is to show the city is concerned. Taxpayers are paying for ballistic glass and to armor schools. There is a good argument that taxpayers are paying for protection and gun violence imposes costs on cities and taxpayers. Shoreview would like the state to do something to prevent these costs.

It was the consensus of the council to bring this discussion back at the January workshop.

2025 CITY MANAGER PERFORMANCE REVIEW

The city council completed City Manager Martens' annual performance review. They discussed his self-assessment, achievements over the last year, areas for improvement, and long-term goals.

ADJOURNMENT

Mayor Denkinger declared the meeting adjourned at 6:47 pm.

Memorandum

TO: City Council

FROM: Cinde Morris , Deputy clerk

DATE: January 5, 2026

SUBJECT: December 15, 2025 city council meeting minutes

ITEM NUMBER: 8.b

SECTION: CONSENT AGENDA

REQUESTED MOTION
Approve December 15, 2025 city council meeting minutes.

INTRODUCTION
City council is being asked to approve the December 15, 2025 city council meeting minutes.

DISCUSSION

RECOMMENDATION
It is recommended that the city council approve the minutes of the December 15, 2025 city council meeting as presented.

ATTACHMENTS
December 15, 2025

CITY OF SHOREVIEW
MINUTES
REGULAR CITY COUNCIL MEETING
DECEMBER 15, 2025

CALL TO ORDER

Mayor Denkinger called the regular meeting of the Shoreview City Council to order at 7 pm on December 15, 2025.

PLEDGE OF ALLEGIANCE

The meeting opened with the Pledge of Allegiance.

ROLL CALL

The following members were present: Mayor Denkinger; Councilmembers Doan, Gardner, Myrland and Springhorn.

Staff: City Manager Brad Martens
Assistant City Manager Renee Eisenbeisz
Finance Director Kevin Knopik
Public Works Director Tom Wesolowski
Assistant Community Development Director Nikki Hill
Senior Planner Allison Eddins
Natural Resources Manager Krista Billerbeck
City Attorney Joe Kelly

APPROVAL OF AGENDA

MOTION: by Councilmember Myrland, seconded by Councilmember Springhorn to approve the December 15, 2025 meeting agenda as presented.

VOTE: AYES - 5 NAYS - 0

PROCLAMATIONS AND RECOGNITIONS

Presentation of Community Survey Results - Grace Arneson, Senior Project Manager, National Research Center at Polco

Assistant City Manager Renee Eisenbeisz introduced Grace Arneson, Senior Project Manager, Polco, who will present the city's 2025 community survey results. Shoreview has been conducting community surveys since the late 1980s to measure satisfaction with city services and programs. The city received high marks, with 96% rating the quality of life as excellent or good. This ranks the city at the top of 20 peer cities.

Arneson presented an overview of Polco, an online program to provide cities with resident and employee feedback. The benchmark database is the largest in the U.S.

Uses of data from the Polco survey:

- Monitor trends in resident opinion
- Measure government performance
- Inform budget, land use, strategic planning decisions
- Benchmark against other communities
  - The benchmark database contains over 400 communities across the U.S. representing approximately 50 million residents.
  - The city chose a custom cohort benchmark to be compared to similar communities.

The survey covers 10 livability categories:

- Community design
- Economy
- Mobility
- Parks and recreation
- Utilities
- Inclusivity and engagement
- Safety
- Natural environment
- Education, arts and culture
- Health and wellness

Survey methodology:

- Survey conducted from August 28, 2025 to October 9, 2025
- Previous survey done in 2022 with Polco
- Mailing approach:
  - Probability-based sample of 3,000 randomly selected households:
  - First mailing - postcard inviting residents to take survey
  - Second mailing - survey packet with cover letter, paper survey, and stamped return envelope; link also to take survey online
  - 574 total responses received
  - 19% overall response rate (average response is 11% to 12%)
- Results statistically weighted to reflect Shoreview overall
- A version of the survey was provided through a website link to the whole community in which all residents could participate
  - Community wide survey was open two weeks resulting in 241 responses

Overview of survey results
Two questions were asked relating to the 10 livability categories:
1. Quality of each category
2. How important is it for the city to focus on each category in the next two years?

Comparisons were made to the national benchmark and custom benchmark that is specific to the city.

From the responses to these two questions, a gap chart was created to help decide areas of focus in coming years. Several areas show high ratings in quality and lower ratings for future focus which indicates broad satisfaction in the community. Areas rated highly important are also rated high in quality.

There were 121 items asked for resident response. Comparisons to national benchmarks show:
- 88 items received higher ratings than national benchmark
- 33 received similar ratings to the national benchmark
- 0 received lower rating than the national benchmark

Comparisons to custom benchmarks show:
- 43 received higher ratings
- 78 received similar ratings
- 0 received lower ratings

Trend data from the 2022 survey to the 2025 survey show:
- One received a higher rating, which is safety from property crime
- 112 received similar ratings
- Eight received lower ratings

Items that trended downward are:
- Federal government
- Local government treating residents with respect
- Employment opportunities
- Affordability-centered ratings

Highlights of findings:
Most residents experience a high quality of life in Shoreview with 97% rating the city as a good place to live. Over nine in 10 residents plan to remain in the city for the next five years and would recommend living in the city if asked. These ratings are higher than the national benchmark average and are consistent with 2022 results.

Residents appreciate many aspects of the city's leadership and governance. Approximately 94% rated overall customer service by the city employees as excellent or good. Approximately eight in 10 rated local government positively for treating residents with respect and being honest. Also, eight in 10 rated local

government for acting in the best interests of the community. Approximately three-quarters feel residents are treated fairly and expressed high overall confidence in the city's local government. Seven in 10 rated transparency positively and how the government informs residents about issues facing the community. All these items are above the national benchmark and exceed the custom benchmark.

Safety:
- 98% feel safe in their neighborhood during the day
- 95% feel safe in the downtown and commercial area during the day
- 94% feel safe from violent crime (above national benchmark and 2022 results)
- 92% feel safe from property crime (above national benchmark and 2022 results)
- 91% fees safe from fire, flood, or natural disaster

Positive ratings above the national benchmark were given for safety services:
- 97%: fire services
- 93%: ambulance/EMS
- 89%: sheriff services
- 88%: fire prevention and education
- 87%: crime prevention
- 86%: animal control

Mixed economic ratings reflect both strengths and improvement opportunities for the city. Responses about the local economy show:
- 86%: Shoreview is a good place to work
- 82%: overall quality of business and service establishments
- 79%: Shoreview as a place to visit

Several declining trends related to affordability which is a national trend:
- 71%: availability of quality healthcare (higher than national average but lower than 2022 results)
- 66%: availability of affordable food (decline since 2022)
- 63%: rated childcare positively (higher than national benchmark but has been trending downwards since 2022)
- 62%: variety of businesses and service establishments
- 54%: employment opportunities, trending downward since 2022
- 45%: availability of affordable quality housing (higher than national benchmark but declining since 2022)

Parks and recreation is a strong asset for city residents as shown by the following positive ratings:
- 97%: city parks
- 93%: recreation centers or facilities
- 92%: availability of paths and walking trails
- 90%: fitness opportunities
- 89%: recreation programs or classes
- 88%: recreational opportunities

The following ratings suggest strengths in mobility, with lower scores for public transportation:

- 94%: ease of travel by car
- 89%: ease of public parking
- 84%: traffic flow on major streets
- 83%: ease of walking
- 78%: ease of travel by bicycle
- 28%: ease of travel by public transportation

Satisfaction with mobility services in the city are all higher than the national benchmark:

- 86%: street cleaning
- 83%: sidewalk maintenance
- 83%: snow removal
- 80%: street lighting
- 79%: traffic enforcement

Mayor and city council approval

From what you know, how much do you approve or disapprove of the job the mayor and city council are doing?

	2022	2025
Strongly approve	31%	22%
Somewhat approve	32%	49%
Somewhat disapprove	5%	4%
Strongly disapprove	2%	4%
Don't know	30%	23%

Election activities

Please rate the quality of the following services for elections activities in the city:

	Excellent	Good	Fair	Poor	Don't know
Communications about upcoming elections	34%	36%	17%	1%	13%
Absentee voting experience	29%	11%	2%		3%
Election day experience	56%	27%	5%		12%

Garbage collection

To what extent do you support or oppose the city changing options to move away from private hauler garbage collection (in which residents choose their preferred hauler) to an organized garbage collection system (in which the city contracts haulers)?

	2022	2025
Strongly support	23%	25%
Somewhat support	27%	27%

Somewhat oppose	15%	11%
Strongly oppose	20%	20%
Don't know	15%	17%

Public engagement barriers
How much of a barrier, if at all, are the following for you to participate in city meetings, provide input on city issues, and/or engage with city services in the past year?

	Major barrier	**Minor barrier**	**Not a barrier**
Lack of time	44%	28%	28%
Lack of awareness of process or opportunity to participate in	29%	44%	27%
Difficulty finding information about opportunities to participate	22%	42%	37%

Overnight parking rules
To what extent do you support or oppose city's current overnight parking rules (no parking 2 am - 5 am on city streets year-round)?

Strongly support	37%
Somewhat support	27%
Somewhat oppose	20%
Strongly oppose	8%
Don't know	9%

Summary
Most residents experience a high quality of life in Shoreview. Residents have expressed strong confidence in city leadership and governance. The city is rated as a safe community. Mixed economic ratings reflect strengths and improvement opportunities. Ratings show strengths in mobility but lower scores for public transportation.

Councilmember Gardner asked the statistical significance of the ratings year to year. Arneson said the total respondents in 2022 were compared to 2025. The report will indicate items of statistical significance.

CITIZEN COMMENTS
Bruce Hodgin, 5569 Schutta Road, referred to enforcement case No. ECC2025-0823, regarding the property at 5561 Schutta Road. He asked the council to uphold the July 21 ruling to give the property owner 60 days to remove a structure and scrap metal along the property line or go through an abatement process. The property owners have not complied. Instead, a permit was granted with 60 more days to comply. The first order for removal was November 2024. The city has been more than fair. He is requesting the permit be revoked until the structure and scrap metal is removed and that the city move forward with the abatement.

Martens said there is a disagreement on compliance and what the code allows. Staff has been working with both parties on compliance issues. Senior Planner Peterson met with Mr. Hodgin and there is disagreement on the permit, but staff feels the appropriate determination has been made. Staff has taken the appropriate action for compliance with the construction moving forward.

Chris Studenski, 5011 Turtle Lane West, Pastor of Emmanuel Church. The church has welcomed many Spanish families. Quintos Ministries was started. Meetings take place in homes with English and Spanish speaking families. One member who was in his truck on Lake Street was stopped by ICE, windows broken in his truck and he is in detention. This person had been given permission to live in the U.S. He has a work permit, a social security number, pays taxes and has done everything asked of him. His papers that he was instructed to keep with him were left in his truck. No attempt was made to contact the minor daughter in high school. This was shared in church, and at that same time another member was detained. Again, it was someone who seeks asylum, turned himself in when he entered the country, was given permission to stay, a work visa and social security number. He thanked the council for listening and asked that wherever possible the council advocate for specific situations like these. Many families are feeling scared and confused about rules changing. They are not feeling included when they have permission to be in the U.S. Any assurance that can be given that the community center is a safe place to gather would be appreciated. He thanked the council for all they do for the city.

COUNCIL COMMENTS

Councilmember Doan:

Thanked Pastor Chris for sharing what is happening at Emmanuel Church. At the local level there is little that can be done on these issues, but he would like to be sure the city is a welcoming community that is open and thoughtful.

Many holiday events are coming up:

- Holiday tea - December 17
- Holiday cookie decorating - December 18
- Annual New Year's Eve party - December 31

All are welcome to these events. Registration is on the city website.

Councilmember Gardner:

Noted that 78% of salt being used on streets, sidewalks, and driveways never actually melts anything but ends up in the water. The watershed districts are campaigning for alternatives. The "Get Gritty" campaign will give out bags of grit at certain locations to use for traction. Frattalone's in Arden Hills is already distributing it.

Thanked staff for the successful curbside mattress collection. 150 mattresses could be 220 cubic yards that is not going into landfills.

Thanked staff for reposting the city statement on immigration which is now on the city website home page. The human rights commission held a forum on immigration at the library. One of the ACLU speakers said that the same type of enforcement action in Chicago and other cities should be expected here and a decision needs to be made about what to do about it. American citizens have been detained for days before being released. Homes are entered without a judicial warrant. Citizens need to be vigilant. Many residents are getting non-violent training to be able to bear witness when our laws are being violated. Immigration reform is needed, but there has never been the capital investment to do it. The current scattered enforcement is not effective.

Councilmember Springhorn:
Thanked Councilmember Gardner for his comments.

The Shoreview Sister City Association will be at the European Christmas Market at 4 pm in St. Paul, on Saturday, December 20, followed by dinner at 1881, the restaurant at Union Depot, at 5 pm. All are welcome. An RSVP is required. More information is on their website.

Congratulations to Councilmember Doan as incoming President for the Ramsey County League of Local Governments.

Councilmember Myrland:
Wished everyone a happy holiday and to stay safe. There are many great trails for cross country skiing. The State of Minnesota is requesting skiers purchase a ski pass for any state trails in state parks.

Mayor Denkinger:
Urged residents to make calls rather than emails to federal officials—Tina Smith, Betty McCollum, Amy Klobuchar—on matters in regard to immigration. Calls enable them to use data reported when speaking at the federal level.

The fire department's Santa Cruise collection was very successful with a collection of over 350 toys and over 1,200 pounds of food. Toys can be dropped off at the fire station on Lexington Avenue and County Road I. Thank you to all who continue to support those in need in the community.

The annual employee lunch was held last week. It was a great event with awards given for team work, collaboration, and celebrating Community Development Director Tom Simonson's 40 years of service. The survey results reflect the commitment of staff and the contributions of council members. She thanked City Manager Martens who is the staff leader.

Thank you to Barb Yarusso, who will not seek reappointment to the planning commission. She has served eight years and formerly served as a state representative. She has been a great asset to the planning commission.

The Lake Johanna fire station being built is far enough along that work can continue inside during the cold weather. The goal is to move in July 2026.

Happy holidays and happy New Year to all. Thank you for the support to the council.

CONSENT AGENDA
Item 8.a was voted on separately, as Councilmember Doan was not present at the meeting.

MOTION: By Councilmember Springhorn, seconded by Councilmember Myrland to approve the December 1, 2025 council meeting minutes as presented.

VOTE: AYES - 4 NAYS - 0 ABSTAIN - 1 (Doan)

MOTION: by Councilmember Doan, seconded by Councilmember Springhorn to approve items 8.b through 8.m on the consent agenda for December 15, 2025:

8.b Monthly Reports:
- Administration
- Community development
- Finance
- Human resources
- Parks and recreation
- Public safety
- Public works

8.c Approve 2026 official depositories
8.d Adoption of working capital targets and receipt of 2026-2030 Five-Year Operating Plan
8.e Ordinance amending exhibits A, B, and C to the municipal code
8.f Claims and purchases
8.g Certification of delinquent false alarm charges
8.h Approve change order 1 and payment 2 - final for Woodbridge Street Improvements Project
8.i Certification of delinquent utility accounts
8.j Ordinance amending Chapters 2, 28 and 30 related to administrative citation language
8.k Approve change no. 08 for Bobby Theisen Park improvements project
8.l Acceptance of street and utility improvements for Randee's Woods development
8.m Authorize purchase of new Wireless Local Area Network (WLAN)

solution

VOTE: AYES - 5 NAYS - 0

PUBLIC HEARINGS
There were none.

GENERAL BUSINESS
3204 WEST OWASSO BOULEVARD - VARIANCE REQUESTS - MELISSA AND SCOTT DUCE
Presentation by Senior Planner Allison Eddins

This is an appeal of two variance requests denied by the planning commission. The two variances are: 1) detached accessory building larger than 440 square feet; and 2) total accessory building area in excess of 1,200 square feet. The property is a substandard riparian lot with a width of 75 feet.

In December 2023, the planning commission approved a residential design review for a new house with a 672 square foot attached garage and a variance to the front yard setback. At that time, the applicants also applied for the same two variances now being considered. The planning commission denied those variances which were also denied by the city council on appeal.

The building permit for the new house and attached garage was issued January 4, 2024. The applicants agreed to modify the detached garage to 440 square feet as part of the building permit to bring it into compliance by June 15, 2025. A separate application for a building permit to modify the detached garage with an escrow was taken to help ensure the garage would be brought into compliance. At the July 21, 2025 city council meeting, an abatement was brought for the city to reduce the size of the garage and bring it into compliance. The council agreed to a 60-day stay extension on the abatement so the applicant could apply for a variance with the direction that the practical difficulty for the variance be substantially different from the original request.

Section 107.67 of the code defines accessory space for lots from 1/2 acre to one acre:

- Detached accessory building can be up to 288 square feet or up to 440 square feet with a conditional use permit;
- The total accessory building space can be 1,200 square feet or 90% of dwelling unit foundation, whichever is more restrictive.

The variance requests are to:

- Permit a 1,000 square foot detached accessory building;
- Permit 1,672 square feet of total accessory building space.

The applicant states that the garage is an integral part of the property, structurally, aesthetically, and financially. The unique circumstance is present given the property's past history of land use approval necessary to construct the existing detached garage at its current size, the code text error that was present in 2023, the impact that the removal of the garage may have on the landmark tree, and the lot's steep slope.

Because of the steep slope, the garage was constructed with a deep foundation to insure the stability and longevity of the structure. Removal of the structure could lead to instability of the slope, worsen drainage issues and lead to increased storm water runoff and erosion.

In 2023, the words, "whichever is more restrictive" were left out of the code when published on the city website that the applicant used to design their house. However, those words were part of the intent of the code and part of the ordinance adopted. Staff did make the applicants aware of this provision at the time they applied for their permit.

The applicants have received a construction scope and costs for bringing the garage into compliance, which includes required footings and foundation work that would occur within the drip line of a 70-year-old landmark oak tree. The applicants have received an opinion from a tree company indicating that any work within the drip line could damage the tree's roots leading to instability and long-term decline of the tree. This lot, in addition to the surrounding neighborhood, has steep slopes along the right-of-way and towards the lake.

Staff finds that the garage use to store personal property is reasonable and is allowed. It would not take away from the character of the neighborhood. However, staff is unable to find a unique circumstance. A pre-existing nonconforming building is not a unique circumstance. The need for the variances only arises because the property owners constructed a 672 square foot attached garage. The applicant could have kept the detached garage if they had not built the two-car attached garage. When the house was demolished, the detached garage could also have been demolished when sediment and erosion controls were in place.

Notices were sent to property owners within 150 feet of the subject property. Seven responses were received from neighbors, all in support of the variances.

The planning commission reviewed the variance requests at the November 25, 2025 meeting and voted to deny the variances on a five to one vote.

As staff and the planning commission did not find practical difficulty, staff is recommending the city council uphold the denial. If the council believes there is practical difficulty, a motion is provided that must include findings of fact and practical difficulties.

Councilmember Doan asked if it was the understanding of all parties when the building permit for the new house and attached garage was approved that the detached garage would have to be modified to conform with code or be removed. Eddins said that once the variances were denied, staff could not approve a building permit as it was submitted. A revised site plan was submitted that showed the detached garage would be in compliance. That was the only reason staff was able to approve the building permit.

Planning Commissioner Anderson said Commissioner Solomonson supported the variances but did not advance unique circumstances or a practical difficulty. The other commissioners expected something different in response to the council's direction at the July 21 abatement hearing, but the application was what went through the process in 2023. All commissioners had sympathy for the property owners, but at the time of the permit, the applicants knew the requirements for compliance that was an expectation for getting the permit. That was not done. As nothing new was presented and practical difficulty could not be determined that was not the result of the property owner, the commission denied the variances.

Councilmember Myrland asked if there is a driveway to the attached garage in addition to the driveway to the original garage. Anderson said there is a parking pad and a drive along the property line toward the home.

Mayor Denkinger said that the reason for the 60-day extension was for an application with a structural change. There was no structural change in the application submitted to the planning commission.

Melissa Duce, 3204 West Owasso Boulevard, said their understanding from the minutes is that a structural change was not specifically mentioned. They needed to bring different practical difficulty. In 2023, there was not a construction scope related to residing the garage because what was submitted was in line with the code. There was no plan to rebuild anything more than what they should. The plan was kept within the environmental footprint because of the steep slope classification by Ramsey County. The percentage of foundation area is within code. In 2023, they did not have the negative environmental impact related to the garage. Whenever there is a hard rain they and neighbors hold their breath because of the rain that rushes down the slopes. In 2023, one option was to change the size of the attached garage. If that were done now, they would be trading one variance for another because of setbacks. There is now a legal opinion on their application and what the code was when it was submitted. They have been advised that to change the original garage is unlawful and what was submitted and built is within code. The only difference, the only hardship was the criteria the way the code was written. They have met every criteria for the variances to be approved, which again were not needed.

Scott Duce said their request is simply to approve the variance request that was not legally needed in the first place. Their application met the code for the size of

their lot and the foundation size home that was built. When their plan was reviewed the clause, “whichever is more restrictive,” was not part of the code. Staff says the missing language was a typo. Shortly after a review by the planning commission. In that meeting, the city staff said if they do not update the wording of the code, it would have to be assumed that the greater of the two sizes would be more permissible because of the language that was missing. Six days after changing the code, city staff supported an application for the same variance request stating the same language. The only difference was the hardship was the way the code was written. All criteria have been met for the variances to be approved. Reasonable manner to keep a structure that is 25 plus years old that has caused zero problems or complaints in their neighborhood. The circumstances unique not created by them is the steep grade and the location of the landmark tree about five to six feet from the garage. It is understood that economic hardship alone is not a practical difficulty, but demolishing a perfectly sound building would be a tremendous economic waste and also reduce their property value.

Councilmember Springhorn requested clarification on the erosion issue of the slope and location of the landmark tree and whether that is a practical difficulty. Eddins said that if the variance denial is upheld and the applicant submits a building permit to bring the garage into compliance, part of the application would require an evaluation of grading and erosion control. The watershed district would be informed of the issue to determine whether a watershed permit is necessary. Standard erosion control measures would need to be in place, whether a silt fence, bio-logs, would likely need to be duplicate erosion control measures considering the steepness of the slope. The city issues building permits on lake lots with steep slopes regularly. When there is a situation like this one, natural resources staff visit the site routinely, once every two weeks. If it is a site that is a very active construction site and if there have been compliance issues for erosion control natural resources staff would likely increase site visits to once a week.

Councilmember Myrland asked for a description of a silt fence. Eddins said it is a barrier to catch sediment before it flows downhill. It consists of a series of posts connected by a woven plastic. Silt fencing and bio-logs are temporary erosion measures during construction. Once construction is complete, the area would have to be stabilized with re-sodding.

City Attorney Kelly reported reviewing the submission from the applicants prior to the most recent planning commission meeting and provided his response which addresses the history of both this parcel with a variance granted in 1970, through this project and the rectification that took place. The summary states that had there been a smaller or no attached garage, this potentially would have been an allowed use that wouldn’t have even required a conditional use permit. The size of the home and the attached accessory structure is what created the need for the variances. What is before the council is an appeal of the denial of the variances by the planning commission, not whether there is a non-conforming structure that had some sort of legal status at the time of construction. Should there be any

questions regarding the timing of the quasi-judicial decisions of the city, both including at the original application process and then the notices that went out informing the applicants that their property was illegal while it remained after the June 15, 2025 date. All of those dates triggered timelines that would be required to appeal any of those decisions, those quasi-judicial decisions of the city, all of those times have subsequently expired. Therefore, they are not in front of the council and they are effectively the law. Because those decisions of the city happened so long ago, and that includes the initial meetings with city staff where the city code was explained in detail to the applicants with the building permit being issued with specific requirements of bringing the detached accessory structure into compliance as a part of the issuance of the building permit. Those are all final decisions that are not before the council and therefore, that's the law effectively for the city. The appeal time for those decisions that the city has already made is passed. All that is in front of the city council is the appeal of the planning commission denial of the variance request.

Mayor Denkinger asked for clarification of the code language, "whichever is more restrictive." City Attorney Kelly said it was part of the code in 2016, and it did not carry over into the written document that ended up in city code. What was presented to the city council was the restriction of whichever was more restrictive of the two options, but it didn't make it into the code for some reason through a scrivener's error. When city staff reviews applications for building permits, they go over what the code requirements are and explain them to the applicants about that restriction of either or whichever is more restrictive, which is what happened here.

Councilmember Myrland asked if the information given to the applicant is in a written format. City Attorney Kelly said it was part of the discussion and the application itself and then in the building permit as well, but he would defer to staff about that. Hill said that when staff is in discussions with an applicant, it depends on how it comes about. It could be just a phone call conversation. In this case, they submitted a building permit which is when it was realized the plan did not meet city code. That is when staff met with the applicant to have that discussion, and that is what brought about the initial variance applications in 2023.

Mayor Denkinger said that the issue for her is the legal appeal time for the 2023 application, when it was first clarified to the applicants what was required in terms of the size of this structure that either needed to be modified or removed to meet code. That was part of the building permits, certificate of occupancy, and at that time or maybe at another point appeals need to be made in order to keep within the guidelines for those appeals. That is a key element. The appeal time has expired. Staff had explained what the code actually was, at the time of discussion, even though there was the scrivener's error. Also, through the process of the building permit and certificate of occupancy that was made clear. The extension of time given by the council was to be as generous as possible, but it was her understanding that while the term structural may not have been used, it might

have been material elements, but that timeframe was not given for just more information to be brought back. It was with the notion that there would be changes to what was brought to the planning commission the first time. Those are critical elements to her: 1) the appeal time; 2) staff explanation that the garage had to be modified to a size in compliance or removed. That was all part of the discussion prior to the home being built. Although the lot is challenging, this is what she believes needs to be considered for the motions today.

Councilmember Doan sympathized with the homeowner and understands that there has been a transparent process that has led to the planning commission's decision to deny the variance request. He recalled that at the July 21 meeting he spoke to a willingness to extend the review period in order to see a different proposal, his expectation was that it would be different, such as a small garage, or detached accessory dwelling structure in its current location that would not necessarily be 1,000 square feet but maybe something that was closer to what would meet code. That was his thinking when he made the motion to extend the review period. This does not seem to change anything from what was seen before. Based on that, he is leaning towards supporting the denial because it hasn't changed anything from what was discussed before. It pains him to say that because he agrees with the homeowner that there is value in this existing garage that has been there since the 1970s. However, he also wants to recognize that there has been a transparent process. There has been an understanding throughout each of the steps what the expectation was for meeting this code because it cannot be assumed the variance will be approved.

Councilmember Gardner said he concurs with the planning commission decision.

Councilmember Springhorn said the garage is sitting there not hurting anybody. If the council were to reverse the planning commission decision, there would have to be findings of practical difficulty, which was not found before and he does not think can be found now. The only other thing would be to change the code requirements which opens a can of worms which he does not think the council wants to pursue. He would wish for the wisdom of Solomonson to think of something that would allow the city to do something differently, but unfortunately, he cannot find a compelling reason to overturn the planning commission decision.

Councilmember Myrland said it seems wasteful to have to change the garage to make it smaller, but that is what was originally agreed to. She empathized with the size and slope of the lot, as she also lives on a hill and has to drive up a hill to get to her garage. When the permit was applied for, this was the agreement. The city has to stick to the original agreement. She does not see a practical difficulty that is any different from before. She will have to agree with the planning commission decision to deny.

MOTION: by Councilmember Gardner, seconded by Councilmember Springhorn to affirm the denial of the variance requests to increase the allowed

detached accessory building square footage from 440 square feet to 1,000 square feet and the total allowed square footage to 1,675 square feet for accessory building space for the lot located at 3204 W. Owasso Blvd. The planning commission found that practical difficulty does not exist for either variance request.

ROLL CALL VOTE:
AYES: Doan, Gardner, Myrland, Springhorn, Denkinger
NAYS: none

FUTURE OPERATON OF CLEANUP DAY EVENT
Presentation by Natural Resources Manager Krista Billerbeck

This event has been in existence for over 20 years to provide residents a way to dispose of items that are difficult to get rid of with curbside recycling. Residents are charged by vehicle load. Items accepted include mattresses, bikes, tires, appliances, electronics, scrap metal, construction debris, and bulky trash. Each year approximately 400 vehicles have come to the event.

New considerations for this year include the new Ramsey County Environmental Center which just opened this year and is in a central location in Roseville. Many of the items accepted at cleanup day are accepted at the new center for free and more items will be accepted over time.

Another consideration is that there are a number of convenient disposal options for residents. There are a few public drop off sites in Blaine, St. Paul, and Roseville that take a variety of materials. There are also services where residents can hire a service to provide a container at their house for disposal without hauling.

A further consideration is the cost of the event which includes labor and the cost of disposal. The cost of disposal changes with the market. This year the vehicle fees paid for approximately half of the event, not including staff time to plan and coordinate the event.

This was discussed with the council at the November 17 workshop. Since then staff have evaluated three options for the council to consider:

1. Hosting a public drop off at a facility, such as Walter's public drop off in Blaine. Walter's accepts most of the items that Shoreview cleanup day has accepted in the past. Their hours are Monday through Friday. The city would hire the facility to be open on a Saturday morning. This could be funded with a portion of the SCORE grant for recycling. The facility charges per item. The city would arrange for a discount to residents.
2. Cancel the event and provide residents with resources on other disposal options through the ShoreViews newsletter and city website.
3. Continue current model of cleanup day event:

a. Operated by city staff, the city's recycling contractor and other vendors
b. Reduce accepted items based on environmental center offerings
c. Evaluate based on future disposal options, cost and participation

Staff is recommending a cleanup day event at Walter's Public Drop-Off Facility in 2025, as a transition year to still provide a way for residents to dispose of a variety of items on a Saturday at a discount. This would reduce staff time to plan and operate. Staff will then evaluate the event for the future.

Councilmember Springhorn asked what the total cost might be for a resident to pay per item as opposed to a vehicle load. Billerbeck said the more disposed, the better the deal at Shoreview cleanup day. Those with large loads would see the biggest difference. Pricing varies by the item. A couch or table and chairs would be $20 to $50. It would be different for appliances and tires depending on the cost of disposal. Confirmed pricing for 2026 will be available to residents prior to the event.

Mayor Denkinger asked the cost savings in staff time. Billerbeck said that 12 staff work on the event. The Walter's event would be one staff person not counting staff planning time. Mayor Denkinger said she sees two benefits. One is the environment tap recycling center is open Tuesdays through Saturdays. Lines move quickly and there are people to help unload. Taxpayers are already paying for this service through the county and she urged residents to try using it. A second benefit would be having the ease for city residents to be the only ones at Walter's on a Saturday with someone to help unload. She asked for clarification on funding from the SCORE grant. Billerbeck said the incentive funding portion of the SCORE grant can be used for special projects as a way to help residents dispose of items separate from the general recycling program. This would fulfill that goal. SCORE funding could provide a discount coupon to residents off the total cost of their items.

Councilmember Doan asked if staff has considered partnering with the environmental center as it is already open on Saturday, and allow additional items not currently accepted. Perhaps for the $4,500 a truck could be provided that would accept items not normally taken by the environmental center. Billerbeck questioned whether the city could partner with the environmental center given they have regular hours on Saturday and would not limit disposals to city residents.

Councilmember Gardner said he agrees with partnering with Walter's in 2026. Responsibilities for natural resources staff will increase in the coming years with the climate action plan, energy action plan, and emerald ash bore. It takes time to organize these events, and he supports anything that can be done to free staff time for something that can be paid from a grant.

Councilmember Springhorn said that with 400 households (4%) participating he is not sure about partnering with Walter's Recycling because driving out to Blaine may reduce the number participating. Then the cost per item will increase the cost

for disposal which may reduce participation further, but he would be willing to try it for a year.

Councilmember Myrland agreed that it is worth a try for a year, especially that it can be paid for with a grant.

MOTION: by Councilmember Gardner, seconded by Councilmember Myrland to partner with Walters Recycling & Refuse to hold and operate the 2026 Cleanup Day event at their Blaine, MN location.

VOTE: AYES - 5 NAYS - 0

ADOPT 2026 TAX LEVY (CITY HRA AND EDA)
Presentation by Finance Director Kevin Knopik

This resolution authorizes him as finance director to submit the 2026 tax levy, HRA, and EDA levies to the county auditor to certify for collection in 2026.

The total tax levy for the city is under $18.9 million. This is an increase of just under $1.5 million and about an 8.5% increase.

The impact of the city of Shoreview's tax only for the average home value of $438,950 is an increase of approximately $131.

MOTION: by Councilmember Myrland, seconded by Councilmember Springhorn to adopt proposed resolution number 25-95 adopting a City tax levy of $18,565,257 and an HRA tax levy of $325,000 for taxes payable in 2026.

VOTE: AYES - 5 NAYS - 0

AMENDING 2026 DEBT LEVIES
Presentation by Finance Director Kevin Knopik

When debt is issued, the city is required to establish the debt levy with the county. Any amendments must be approved by resolution by the city council. The recommended debt levy is $1,300,000, which is $758,784 less than scheduled because of the pledged minimum fund balance of $3 million in the community investment fund that would cover any of the reductions that are needed if the city needed those funds.

MOTION: by Councilmember Springhorn, seconded by Councilmember Doan to adopt proposed resolution number 25-96 reducing debt levies for fiscal year 2026 per Minnesota Statutes.

VOTE: AYES - 5 NAYS - 0

ADOPTION RESOLUTION 25-97 APPROVING 2026-2027 BIENNIAL BUDGET
Presentation by Finance Director Kevin Knopik

The biennial budget is for the general and special revenue funds for 2026 – 2027. The city council will adopt the budget for 2026 and a budget plan for 2027. The 2027 budget is not spendable until 2027, when it is either amended or reaffirmed. Additionally, the city council is being asked to adopt the benefits and job classification plan and approve transfers between funds.

MOTION: by Councilmember Doan, seconded by Councilmember Myrland to adopt resolution number 25-97 approving the biennial budget for the years 2026 and 2027, the benefits and job classification system and pay plan as detailed on the attached pages, and to approve transfers between funds.

VOTE: AYES - 5 NAYS - 0

ADOPT CAPITAL IMPROVEMENT PROGRAM (CIP) FOR 2026 THROUGH 2031
Presentation by Finance Director Kevin Knopik

This is a planning document that establishes projects for the next six years. However, projects over $25,000 are not authorized without council approval. The city manager has authority to approve projects up to $25,000. In the CIP approximately 83% of costs are replacements.

MOTION: by Councilmember Gardner, seconded by Councilmember Doan to adopt resolution number 25-98 approving the capital improvement program for the years 2026 through 2031.

VOTE: AYES - 5 NAYS - 0

Mayor Denkinger noted that the council has reviewed the documents over many months. Finances are audited every year for assurance of how taxpayer money is being spent. She commended Knopik and his department for their good work.

Councilmember Gardner thanked Knopik for his first budget approval. He empathized with those who filled out the participant survey saying they either did not have time or did not know the process for getting involved with the city. If a person came to this one meeting in a year, that person would be overwhelmed with a 500-page packet. He suggested discussion at the January workshop of how to get a couple more people involved, possibly a dashboard or AI tools that would help the council show the average person the key strategic issues being considered at a meeting.

SPECIAL ORDER OF BUSINESS

There was none.

ADJOURNMENT

MOTION: by Councilmember Myrland, seconded by Councilmember Doan to adjourn the meeting at 9:13 pm.

VOTE: AYES - 5 NAYS - 0

Mayor Denkinger declared the meeting adjourned at 9:13 pm.

These minutes approved by council on the 5th day of January 2026.

_____

Brad Martens
City Manager

Memorandum

TO: City Council

FROM: Cinde Morris , Deputy clerk

DATE: January 5, 2026

SUBJECT: Receipt of committee/commission minutes

ITEM NUMBER: 8.c

SECTION: CONSENT AGENDA

REQUESTED MOTION

To accept the following committee/commission minutes:

- Bikes and trails committee - August 7,2025
- Economic development authority - October 6, 2025
- Environmental quality committee - October 27, 2025
- Parks and recreation commission - July 28, 2025
- Parks and recreation commission - September 29, 2025

INTRODUCTION

The city council is being asked to accept the above committee/commission minutes.

DISCUSSION

RECOMMENDATION

It is recommended that the city council accept the attached committee/commission minutes.

ATTACHMENTS

Bikeways and trails committee - 08.07.2025
Economic development authority - 10.6.2025
Environmental quality commission - 10.27.25
Parks and recreation commission - 7.28.2025
Parks and recreation committee - 9.29.2025

CITY OF SHOREVIEW
BIKEWAYS & TRAILS COMMITTEE
MEETING MINUTES

August 7, 2025

1. CALL TO ORDER

The meeting was called to order at 7:05 p.m.

2. ROLL CALL

Members Present:	Rodolfo Batres, Neil Cavanaugh (chair), Kelli Damlo, Nick Lardinois, Gina Lloyd, Mark Stange, Amar Subramanian
Members Absent:	Emma Garcia, Bob Johnson, Briana Murphy
Guests:	None
City Staff:	David Yang

3. APPROVAL OF AGENDA

The agenda was reviewed and approved by all committee members present, along with the following proposed revision: added “Chippewa Middle School Bike Racks SCF Grant” per Member Mark Stange to the discussion items.

4. APPROVAL OF MEETING MINUTES

The July 10 meeting minutes was reviewed and approved by all committee members present.

5. COMMITTEE DISCUSSION ITEM

A. Slice of Shoreview and Tour de Trails Recap
   a. Members were in general agreement that the Slice of Shoreview turned out well overall despite the hot temperatures throughout the event. Members shared that

there were a good amount of people stopping by the booth to ask questions and grab handouts. Members especially enjoyed quizzing children on biking safety guidelines and laws. Member Mark Stange had positive comments about the city's new trail maps, an ever popular handout at the Slice. Member Kelli Damlo mentioned a discussion she had with a person complaining about bicyclers riding on Lexington Avenue instead of on the trail. Member Damlo informed them that bicyclers have a right to be on the road, and that it can be difficult for large groups to ride on the trail.

b. In regards to the Tour de Trails, staff noted there were over 110 registered participants at this year's Tour de Trails (TdT) event. Member Gina Lloyd noted that participants included members from the Twin Cities Bicycling Club. Members shared that the check-in process at Wilson Park went smoothly, with Member Lloyd noting that they could've used more medium sized t-shirts. In regards to the water station along the long route, Member Damlo noted that about 42 bikers had stopped by.
c. Members Amar Subramanian and Rodolfo Batres rode the long route and noted that the turn-by-turn directions generated from the application Ride with GPS were confusing with some segments not syncing with the map. This also caused an issue for those installing the route signages. Member Batres suggested the committee consider installing the signages the day prior to the event so any issues can be addressed then to avoid misdirecting riders. For future events, members recommended reviewing the cue sheet in advance for accuracy, or forgoing the auto generated directions for a custom one based off the actual routes. Member Batres proposed the creation of a TdT subcommittee to undertake this task as well as to take a deeper look at the event for opportunities for enhancement and promotion.
d. Member Nick Lardinois rode the short route with friends and shared that it was a great experience and just the right distance at 8 miles for new bikers.
e. Member Stange announced that the St. Paul Bike Classic Tour is coming up on September 7.

f. Chair Neil Cavanaugh shared that his daughter would like sidewalks to be wider at locations absent of a trail, which would allow bikers going opposite ways to pass each other without having to move aside.

B. Highway 96 Underpass Mural Updates
   a. Staff shared that Gallery 96 is currently finalizing the cost estimate and drafting the grant proposal, with submission planned for mid September.

C. Trailhead Kiosk Replacement Project Updates
   a. Staff stated that the city's communication department is currently developing design guidelines for all future public city signages, which also includes the new trail maps and kiosks.

D. July 2025 Public Works Monthly Report
   a. With the increase in e-bike usage, Chair Cavanaugh stated that the city may need to consider establishing designated lanes for them on roadways with only sidewalks if it wants to be a welcoming city to e-bikers. Member Subramanian shared that while using the trails, older adults have stopped him on several occasions to discuss e-bikes and associated mobility needs.

E. SCF Grant (Chippewa Middle School Bike Racks) Update
   a. Chair Neil Cavanaugh, who also serves on the Shoreview Community Foundation's Advisory Board, shared that no grants have been awarded by the Foundation since the grant submission cycle hasn't started.

The meeting was adjourned at 8:20 p.m.

SHOREVIEW ECONOMIC DEVELOPMENT AUTHORITY

MEETING MINUTES

OCTOBER 6, 2025

CALL TO ORDER

President Cory Springhorn called the meeting to order on October 6, 2025 at 5:05 p.m.

ROLL CALL

The following members were present: President Cory Springhorn; Board Members: Mayor Sue Denkinger, Rachel Japuntich and Josh Wing.

Board Member John Doan arrived late.

Also attending: Council Members Paul Gardner and Shelly Myrland

City staff in attendance:
Brad Martens, City Manager
Tom Simonson, Asst. City Manager/Community Development Director
Niki Hill, AICP, Asst. Community Development Director
Renee Eisenbeisz, Assistant City Manager

APPROVAL OF AGENDA

MOTION: by Japuntich, seconded by Mayor Denkinger, to approve the October 6, 2025 meeting agenda, as presented.

VOTE: **AYES - 4** **NAYS - 0**

APPROVAL OF MINUTES - SEPTEMBER 2, 2025

MOTION: by Mayor Denkinger, seconded by Japuntich, to approve the September 2, 2025 meeting minutes as presented.

VOTE: **AYES - 4** **NAYS - 0**

FINANCES AND BUDGET

Hill noted the payment to Scandia Shores is part of the city obligation for them to be part of the 4D Affordable Housing taxing program.

Staff will report back on a question from Mayor Denkinger seeking clarification on the $157 adjustment to a Victoria Street loan.

MOTION: by Japuntich, seconded by Mayor Denkinger, to accept the monthly financial reports for EDA Fund 240 and HRA Fund 241; and approve the following payments of claims and purchases:

1. Oliver's - EDA Meeting Supplies June - $251.56 - (Fund 240) Date paid: 8/4/2025
2. Allen, Deanne - Meeting Minutes - $200.00 - (Fund 240) - Date Paid: 8/1/2025
3. Kirstin Chatfield - August 1-15 Econ Dev Consulting- $1062.50 - (Fund 240) - Date Paid:8/22/2025
4. Kirstin Chatfield - July 1-16 Econ Dev Consulting- $562.50 - (Fund 240) Date Paid:8/22/2025
5. Kirstin Chatfield - Invoice 625 Part 2- $562.50 - (Fund 240) - Date Paid: 8/22/2025
6. Allen, Deanne - Meeting Minutes - $200.00 - (Fund 240) - Date Paid: 8/28/2025
7. Scandia Shores - 4D Affordable Housing Program - $1,000 (Fund 241) Date Paid: 7/11/2025
8. Verizon Wireless - Cellular Phone Service - Jun 11-July 10 $344.31 (Fund 241) - Date Paid: 7/10/2025

VOTE: AYES - 4 NAYS - 0

GENERAL BUSINESS

BOARD DISCUSSION ON PROPOSED SHOREVIEW HILLS APARTMENTS RENOVATION/REDEVELOPMENT

Presentation by Asst. City Manager/Community Development Director Tom Simonson.

An overview of the project was presented. The board discussed questions raised in previous EDA discussions and Trident's response.

Project Overview:

- Current 240 rental units in 6 attached 3-story buildings with detached garages

- Total land area is 18.6 acres
- Current occupancy of 98.7%
- Present tax assessed market value is $24,492,600 (lowered from $27,297,000)
- Acquisition “as is” at $21,700,000 plus $2,899,000 for land associated with new building for total purchase price of $24,500,000 (equal to current assessed value)
- Market value at completion is estimated to be $37,000,000
- Existing 240 units considered naturally occurring affordable housing (NOAH) with rents at approximately 50% AMI
- After upgrades to existing buildings, rents are anticipated to increase slightly to 60% AMI

Renovations:

- Renovation cost budget is $13 million or $54,167 per unit
- Scope of improvements:
  - New roof, exterior modifications, redo of interior units, new landscaping, repaved parking lots, recreational amenities
  - Energy efficiency improvements
  - Life safety considerations (per LIFD recommendations)
- Professional 3rd party property management company with previous experience on similar projects will be hired to communicate and assist tenants

New Apartment Building:

- 140 rental units in 4-story building with underground first level enclosed parking on a new parcel of 4.9 acres
- Requires removal of 2 existing detached garages and displacement of 121 surface parking spaces
- Development budget of $36.3 million or $259,000 per unit
- Current land only is valued at $2.8 million
- New estimated market value after completion is $37 million
- City requires 10% of new units to be affordable at 80% AMI (per city policy)
- Developer anticipates all 140 units will have rents at 80% AMI

TIF Request:

- Trident is seeking TIF to cover qualified costs of the renovation/redevelopment project
- If approved, a single TIF redevelopment district would be established for two projects
- Tax Increment District No. 17 would provide gap financing assistance to cover costs of renovating existing Shoreview Hills complex and possibly certain improvements to new the new apartment building
- Total project estimated market value is $74 million
- Trident has submitted financial cost projections of redevelopment projects showing a financial gap of $14 million (cash flow projects present value of available increment is at $13.3 million)

Existing Apartment Rents (Goal for rents to be at 60% AMI)		New Apartment Rents (Goal for all rents to be at 80% AMI)			
Current Rents		New Rents		New Rents	
1BR	$1,133/mo	1BR	$1,400/mo	1BR	$1,750/mo
2BR	$1,500/mo	2BR	1,700/mo	2BR	$2,350/mo
3BR	$1,830/mo	3BR	1,900/mo	3BR	$2,900/mo

Simonson said that subsequent to the board discussion at the previous meeting, staff followed up with the developer and summarized their responses to the following issues.

Project Financing

- Is there a “but for’ TIF basis for assistance?
- Is TIF needed and how does this benefit the sale of property for a profit?

Trident Response: TIF will generate approximately $551,000 per year, which is approximately $192/unit/monthly, that will supplement thee lower “affordable” rents for a period of 25 years. Without this assistance, the rents would need to be much higher. No one can accurately predict t how much the property value will increase after the renovation. There are still many unknowns and financial risks in this redevelopment. Any developer would need an attractive profit motive to undertake this project. While there are many improvements the overall value increases only $13 million.

Renovate vs. Redevelop

- Renovation limits much higher densities, maximization of the site, better modern design, and potential for variety of housing types
- Current buildings are 55 years old and the question is whether it is viable to extend the life of the structures for another 20 years?

Trident Response: Unless Shoreview Hills could be purchased for $1.00 (or donated), there is no scenario where demolishing the existing buildings to replace with new construction, high density housing makes economic sense. The cost to acquire the property as is, plus the cost of demolition, disposal, PR issues of displacing 300+ renters plus new construction would result in plus or minus $30 million in financial assistance for any amount of affordability. The Trident plan utilizes surplus land with a new high density rental unit that increases units on the site from 240 to 380. Continuing deficiencies of the existing are no worse than those of other properties of this vintage, found in communities throughout the Metro. This is what NOAH (naturally occurring affordable housing) looks like. Trident's proposal halts the deterioration of the existing roof, which could cause serious structural and microbial issues if not addressed soon.

Other Issues

- Long-term property maintenance: The EDA has expressed concerns about maintenance of landscaping and green space on the property.
    - The development agreement will include language to lock in the requirement for a third party professional landscaping/property maintenance firm be used at all times.
- Increasing density of new apartments by adding another floor:
    - The developer has analyzed the financial feasibility and site design and concluded the cost per unit would significantly increase and not make financial sense. The site plan would be so compact that adequate green space and sufficient parking would not be possible.
- Building exterior upgrades in addition to the modest modifications presented by the developer
    - It is recommended the developer look at additional design enhancements to modernize the appearance of the buildings and make them more visually appealing, as the city is providing a significant amount of financial assistance.

TIF Comparisons

- Loden SV and Emrik SV
  - 406 apartment units with 24 affordable units, or 6%
  - TIF assistance of $13.2 million for demolition and to support affordable units
- Aloma
  - 200 apartment units with 20 affordable units, or 10%
  -TIF assistance of $10 million
- Shoreview Hills (proposal)
  - 240 existing apartment units with all units retained as affordable at 60% AMI
  - 140 new apartment units with all qualifying as affordable at 80% AMI
  - TIF assistance of $13.3 million

Board Discussion

Wing asked the rent would be at the lowest end of 60% AMI. Simonson said that per the Metropolitan Council, the rent for a one-bedroom unit at 60% AMI is $1489/month.

Mayor Denkinger listed her pros and cons regarding this proposal:

Pros:

- Investment renovation into 240 affordable apartments so they would last another 10 to 15 years
- Improvement to the location - aesthetically pleasing, better maintained
- Future tax benefits

Cons:

- Under-utilization of property
- Future may not allow affordable housing so this would be a lot of affordable housing to lose
- No immediate tax benefit to the city
- Aging building good for 10 to 20 years
- Cost to the city in TIF

Redevelopment of the entire site would be a huge undertaking because of new construction costs. If another developer is not found, is the city okay with letting it be as is for another 10 to 20 years?

Simonson said that even if it were totally redeveloped with new construction, Trident questions whether there is a market for that much housing. Multi-family development has slowed. If 140 units are added to this site, the density would be 21 units per acre, which is higher than the maximum for high density in city zoning with no mixed use.

Councilmember Myrland asked the reason the current owners have not maintained the property. Simonson said the property is in compliance with the rental licensing codes. Councilmember Myrland asked if other funding would be available, rather than the city being the primary funding source with the developer then turning around and selling the property to make a profit.

Simonson said he does not know of other programs that would replace the city's primary financing role. There may be funding through the county for preservation of affordable housing, but then there are the prevailing wage grant requirements, which can be a major concern for developers. If Trident were to include safety enhancements recommended by the Fire Department, as well as additional exterior features, those are added costs to an already expensive project. The county put the market value at the purchase price. That is not an arbitrary number but based on real numbers.

Doan said if no action is taken, the city would retain the 240 NOAH units until they had to be replaced. At that point, the cost to build 240 new units at 80% AMI would be approximately $250,000 a unit.

Japuntich said she compares this to the Rice Street lot and the time it has taken for the financing to be in place for that development. Her concern is if nothing is done now, it could be a long time before anyone else would take an interest to redevelop this property. Does the city want the building to continue to deteriorate? The new building will add 140 new units at 80% AMI and increase the property tax value by $37 million. Simonson said that the TIF assistance for the new building is based on paying for the improvements to the old complex. There is probably 15 to 20 years before the city would see the benefit of the added tax value.

Councilmember Myrland said she does not see the old complex increasing in value, when all that is being done is bringing the units up to par. She would prefer the property be divided in half, demolish the buildings. One half would be rebuilt first with the addition of units; then the other half would be rebuilt at another time, again adding more units. This would be a better layout overall with underground parking for everyone.

Councilmember Doan asked what assurance the city has that the rents proposed will actually be the rents when the project is done. Simonson said that would be part of the development agreement executed that locks in the affordability.

Wing said he thinks the old units will decrease in value because the supply on the market will impact this development. The property decreased in value by $3 million because the roof was not replaced and dead trees were not removed. The city would now be financing deferred maintenance which sets a dangerous precedent.

Mayor Denkinger asked if the property owner were to do substantial renovations, adding fire safety, replacing the roof, would the city support that with TIF assistance? Trident's proposal is different in that there will be a new building and overall value will increase.

Simonson said that part of the process when considering supporting projects is the amount of trust the city has in the developer to follow through which is based on their experience and track record. If the numbers from Trident are to be believed, it will cost $13 million to improve the current complex. There is no other scenario without a high amount of TIF assistance to do those improvements. If the owner or other purchaser were to do the improvements without public assistance, the rents would be raised to a much higher rate and likely losing most if not all of the affordability.

Councilmember Gardner said that rents of tenants will go up even if nothing is done. If the owner replaces the roof, that cost will be passed to tenants, but the city will continue to be concerned about safety as the building ages. The rents will go up with this proposal, but the building will be safer and more efficient. By waiting for something else, everyone's rents would go up substantially, or the building might be razed. He is concerned about where 300+ people would go. This proposal is for remodeling one unit at a time.

Mayor Denkinger said she does not like the idea of the property continuing to deteriorate, and it is such an unknown as to when or whether someone else would come in to improve it. Affordability is a big issue particularly with the amount of homeless people, and she cannot second guess whether there would be a better opportunity. It's an issue for the units in their current condition to sit another 10 or 15 years.

Simonson said he understands that Trident's proposal is not a preferred design, but that must be weighed in comparison to the importance of 380 affordable units versus what the city might be able to get in the future. The city will not likely see

anywhere near that number of affordable units with a full redevelopment project because of the economics.

Councilmember Myrland said it is unknown how many people live in Shoreview Hills because of the affordability or because of convenience to large companies like Boston Scientific and Land O'Lakes. Hill noted that when the Loden and Emrik were built, some people moved from Shoreview Hills to those complexes. Simonson said those who live in Shoreview Hills are likely there because of the affordability.

Councilmember Doan said that the TIF cost is significant, but if the city can get commitment for 380 affordable units with all below 80% AMI and two-thirds at 60% AMI, that is a good buy for $13 million relative to what the city has put into other developments in the last 6 to 8 years. The city can hold out for a better deal, but cannot count on getting one. It is a good deal for affordable units, and it allows current residents the opportunity to continue to live in affordable housing.

Councilmember Myrland said Trident will sell the property for a profit. Councilmember Doan responded this is the market at work. Is it the place of the EDA to question the developer making a profit? Would there be a question if PaR Systems was the developer?

Japuntich verified that the ownership of other apartment complexes recently built went to investment groups and did not continue to be owned by the developer. Maybe the owner will take care of the roof and remove some trees, but she does not see much else happening to this building without this project. She agreed that the opportunity to keep 240 affordable units at 60% AMI and add 140 at 80% AMI for a total of 380 units is worth the investment of $13 million.

Mayor Denkinger asked if the owner would have to replace the roof if this project did not go forward. Hill said the building is not structurally unsound at this time, but it may be unsound before long given what has been describe at the condition of the roof. Martens added that with no improvements, there will be more tenant complaints that would lead to state health inspections.

Wing said the property owners have a responsibility. Mayor Denkinger said if this project goes forward, she would want guarantees from the developer for landscaping, maintenance, better modification to the exterior and rents at 80% AMI for the new units.

Wing asked if code requires compliance with a sprinkler system if a certain percentage of remodeling is done. Simonson responded that the building is

grandfathered inform more modern fire codes because it was not designed for fire suppression to the level of sprinklers. Because the city is involved financially, there is some leverage with the developer to seek some fire safety improvements based on recommendations from the Fire Department.

Councilmember Myrland said the improvements are cosmetic without redoing the HVAC system, a cost that would be prohibitive.

Councilmember Gardner asked if losing these affordable units would be a problem with the goal the Metropolitan Council set for Shoreview. Hill said the Metropolitan Council looks at how many units are needed in the region and divides that number among the municipalities.

Martens said that the Shoreview Hills units are existing but are not under contract to be maintained that way. If the new ones go under contract to be guaranteed affordable, they would be counted as units that are created because they are guaranteed. Simonson said staff will need to see if the city receives credit is for preserving affordable units.

Councilmember Doan said that he would hope the Metropolitan Council would see that preservation of units is cheaper and better and does not displace as many people. From a neighborhood standpoint the new building will create a facade for Shoreview Hills and what people will see coming into the community.

Councilmember Myrland asked if a third party could be consulted, perhaps the developer of the Loden. Martens said this is the private sector, and the city is required to fairly consider the proposal submitted. Trident is a respected developer. They are going to make a profit. That is how the private sector works and that is acceptable.

The EDA acknowledged the expense of demolishing the existing building and addressing all the leases. There is value to the existing site.

Councilmember Springhorn said that if there was a new development on the property of perhaps 600 units, the city would get 60 affordable units, which is not a gain, and there is no gain if the property is left, the roof collapses and the building is condemned. This is a solid proposal and he can support it. It may not be the tax value the city would like to see, but the city will overpay for tearing it down and rebuilding something new.

Martens summarized support for the project from Councilmembers Doan, Springhorn, and Japuntich. Councilmember Gardner said he believes it would be prudent to go forward with the proposal.

Simonson said the schedule has been pushed back. Staff will have to find out the terms of the purchase agreement and whether Trident can get an extension, but he anticipates that the EDA will have a couple more opportunities for discussion before having to vote on a formal development agreement. It was noted that the delay could benefit from lower interest rates, and building has been slowing so labor will be better.

FUTURE REPURPOSING OF CITY-OWNED FIRE STATION 140

Presentation by Asst. City Manager/Community Development Director Tom Simonson.

The city owns the Station 140 land and building adjacent to Island Lake Park on Victoria Street north of County Road E. It is expected that the building will be vacated by the Fire Department by July 2026. This is an opportunity to look at new uses for the site, either from sale of the property outright or maintaining ownership control and leasing it to the right user. Ramsey County Parks has shown interest in using the building as a parks maintenance facility. The Sheriff's Department has shown interest in using the property as a storage facility. Staff believes there is an opportunity for the property to be better used for something of greater community benefit with nearby Island Lake, county park, new employment coming, existing high density apartments in the area. He believes the city should maintain ownership to control it. The building is structurally sound, but an analysis should be undertaken on what improvements would be needed to convert it to another use.

Staff recommends the starting point be to hire a consultant or broker to create a packet to solicit ideas and define what the city envisions. Staff brainstormed and came up with a number of ideas:

- Restaurant with rooftop deck - would more parking be needed?
- Distillery/brew house
- Place for community arts
- Recreation

Wing suggested contacting Doug McCulloch, who is on the EDC and is very connected.

Councilmember Gardner said if it is a neighborhood place, it would need to be open on the weekend. If it is oriented towards businesses to the east, it needs to

work during the daytime or a 24/7 place for travelers to stop in off I-694. It could possibly be an EV charging station with restaurant. This would be an ideal solar location and he would recommend it be zero energy consumption or carbon control at the least. Pedestrian crossings will need to be enhanced.

Japuntich said she would not favor a storage facility. There are four businesses across the street and none of them have a cafeteria. Councilmember Doan said it is important for the use to be market driven.

It was the consensus of the EDA to solicit restaurant interest as part of the analysis.

MONTHLY STAFF REPORT: PROJECT UPDATES AND INFORMATION

Simonson said that there are discussions with Golden Shovel on the BRE project that the EDC supports. There are some additional costs. Having Golden shovel support an intern helps with scheduling, data follow-up, and keeps things moving forward. Golden Shovel has notified the city has been overpaying them and now has a credit of $10,000. The EDC will meet with Golden Shovel at their next meeting.

Councilmember Doan asked if the city has information regarding its return on investment (ROI). Simonson said the city receives quarterly reports on the analytics of the Think Shoreview website and posted business articles. There is a plan to increase the number of business features. Discussions are ongoing about creating better connections to promote businesses by including business articles in ShoreViews and the city's social media.

Councilmember Springhorn asked if the number of rental licenses is anticipated to increase. Simonson said there are currently 613. It had been pretty steady overall for years but this past year we've seen a spike. Likely due in part to higher interest rates slowing the sale of homes at the same time of higher demand for housing.

Mayor Denkinger requested further information on resolving the six rentals that have been causing issues.

ADJOURNMENT

MOTION: A motion was made by Wing, seconded by Japuntich, to adjourn the meeting at 6:44 p.m.

VOTE: AYES - 5 NAYS - 0

President Springhorn declared the meeting adjourned.

Meeting Minutes
SHOREVIEW ENVIRONMENTAL QUALITY COMMITTEE
Monday, October 27th 6:30 PM

1. **CALL TO ORDER**
   The meeting was called to order at 6:34pm

2. **ROLL CALL**
   Members present: Jennifer Olson, Elliott Stefanik, Tim Pratt, Sue Rengstorf, Kathy Radosevich, Jeff Bartlett, Hong Wang, Mike Vant
   Members absent: Claire Graupmann, Paige Ahlborg
   Staff present: Krista Billerbeck

3. **APPROVAL OF AGENDA**
   Jennifer opened the meeting and called for approval of the agenda. Elliott moved to approve the minutes, Tim seconded the motion, and all voted to approve.

4. **APPROVAL OF MEETING MINUTES** – September 22nd, 2025
   No edits were made to the September minutes. Jeff moved to approve the minutes and Mike seconded the motion. All voted to approve the minutes.

5. **NEW BUSINESS**

6. **BUSINESS**

   A. Speaker series planning – The committee continued to brainstorm ideas for next year's speaker series and identify who to reach out to. Roseville is able to present on their Green to Go ordinance and is flexible on dates. Krista will reach out to the county about the food scraps pickup program for April. Jeff will look into a speaker on home energy programs and rebates. Claire offered at the September meeting to contact a presenter on PFAS. Paige was identified as a good resource to find a presenter on the problem of excess nutrients in water bodies.
   B. Subcommittee updates –
      1. Waste – the group connected with staff in Roseville about presenting in the speaker series
      2. Energy – the group is continuing to work with the parks department on the display and identifying resources for it
      3. Education – the group did not have an update
   C. Public works update – Krista shared recent work done as part of the energy action plan. An outreach event was recently held at Brookside mobile home park that offered free home energy squad visits, free lightbulbs/window insulation, information about bill assistance, and free smoke detectors. It was well received and had a good number of home energy squad visit sign ups. Also, the city's rental inspector is now

sharing information about energy assessments and programs with property managers/owners during regular inspections. Krista shared that the city is considering the future of the cleanup day event given the new environmental center, other available disposal options, and cost of the event.

D. Other – Krista took a group photo. The Volunteer Dinner will be on November 12th at the Community Center

7. **Adjournment** – Kathy moved to adjourn the meeting and Jennifer seconded the motion. All voted to adjourn the meeting at 7:28pm. The next meeting is scheduled for Monday, November 24th at 6:30pm.

PARKS AND RECREATION COMMISSION MINUTES
Monday, July 28, 2025
Community Center: Meeting room 4

CALL TO ORDER

Parks and Recreation Commission Chair, Jean Kiehnbaum, called the July 28, 2025 meeting of the Parks and Recreation Commission to order at 7:01 pm.

ROLL CALL

Commission member present: Jean Kiehnbaum, Faye Murphy, Charlie Oltman, Jane Ullmann-Bester, Chris Droske, Brent Swisher, Tom Lemke, and Kevin Holly

Commission members absent: Carol Jauch

Student representative absent: Charlie Neuman

City staff present: Steve Benoit, Parks and Recreation Director and Jen Colbeck, Administrative Services Manager

APPROVAL OF AGENDA

Charlie Oltman motioned and Jane Ullmann-Bester seconded to approve the July 28, 2025 Parks and Recreation Commission agenda. Agenda approved 6 – 0.

APPROVAL OF MINUTES

Oltman motioned and Fay Murphy seconded to approve the June 23, 2025 minutes. Minutes approved 6 – 0.

PROJECT UPDATES

Steve Benoit gave an update to the commission about Shamrock Park playground. At the city council meeting two adjustments recommended at the last parks and recreation commission meeting were discussed including the base material and climbing rock feature.

- Base material:
    - Wood fiber is less expensive to install initially, but not as accessible for people with mobility challenges.
    - Over the long term, wood fiber is higher maintenance.
    - Over the lifespan of a typical playground, 20 – 25 years, wood fiber and poured-in-place (PIP) and turf are comparable is cost.
    - $55,000 cost for additional PIP.

- Manufactured climbing rock feature:
    - Burke looked at existing rocks and they can be incorporated in new design. Both rocks will need to be refurbished.
    - $2,000 cost to refurbish. $9,000 additional base material to create safe landing zone. Total $11,000 to keep current rocks.

- Additional costs for both adjustments can be covered by the park improvement fund allowance and the Sitzer Park scoreboard project which came under budget.

Benoit stated that the city council did approve the change of keeping the current rocks and having them refurbished and changing the wood fiber to PIP and turf.

A question was asked; what is around the rocks right now? Benoit responded, currently wood fiber. A follow up question was asked how the PIP would look with the rocks? Benoit responded, that we can look at different colors for the PIP.

A comment was made that if a child falls from the rocks, landing on the PIP would probably be safer than wood fiber.

Benoit shared an updated rendering of the Burke design which included a shamrock in the PIP.

A question was asked; how much does it cost for the shamrocks in the PIP? Benoit responded, that the cost stays the same, it is just using a different color to make the shamrock design.

A question was asked; is the PIP laid on some kind of base? Benoit responded that it is laid on concrete.

Benoit stated that the current Shamrock Park playground will come down mid to late August and start installation in September. Weather permitting the playground could be ready this fall. A company will come in and remove the current playground at no cost, refurbish it and re-use it in a third world country. By doing this option the city is saving $10,000 by not having to remove it.

Benoit gave an update on the Shoreview Commons restroom shelter building. He showed the most current pictures of the building from different angles outside the building and in the restrooms. There is an AED that was donated by Play for Patrick. The opening date of the restroom building will be within two weeks.

A question was asked; Is there sod all around it? Benoit responded, yes, on the East side. Toward the playground there is more concreate with tables. The East side will have the charcoal grills.

Benoit asked a question of the commission about using a new product, glow trail. It is luminescent rocks that are embedded into a trail and then glows at night. Is this something we would like to do for the trail that extends from the playground up North? Cost would be $20,000

A question was asked; is it smooth or rough? Benoit responded that is smooth and doesn't change maintenance needs.

A comment was made that they rather spend the extra $20,000 on a trail connecting the park from the wooded area than the glow trail.

A question was asked; is there still going to be gaga ball? Benoit responded, yes, but that is getting bumped to next year.

A question was asked; is there going to be a ribbon cutting for the restroom shelter building? Benoit responded, no, but it will be advertised through social media.

Benoit gave an updated on Bobby Theisen Park. He showed the most current pictures of the building both inside and out, including the city logo on the copula. He added that if the city continues to build buildings, the logo on the copula may be a signature look to have.

Benoit also shared pictures of the pickleball courts, soccer fields, hockey rink, and playground place.

A question was asked; how many additional parking spots with be at Bobby Theisen. Benoit responded, 25 – 30 additional spaces.

Pickleball won't be allowed until the parking lot is complete.

Benoit explained that there have been significant delays in this project. There were disagreements between the design team and the contractor that needed to be navigated. Everything is moving forward again. The playground install will be in August.

The pickleball club was told they would be able to play in June. Since this did not happen and they did not get the access they were told, all members have received a partial refund.

Future meeting discussion:

- Community center fee structure: Brad Martens was contacted by Hamline University grad students for a project about real life government issues and to bring forward recommendations. Community center rates, costs, accessibility, etc. was chosen. More information to come (possibly this fall).
- Free community center rentals by community groups. Is it consistent? Are we doing it the correct way? Are the policies correct? Will bring this subject back

to the commission after staff has gathered more information to share. Once shared with commission, will then take subject to city council.

- Currently community rooms are being used in the evenings from 5 – 8 pm during the week, with meeting rooms averaging 1 – 2 meetings a week. Do we want to add activity rooms to qualify?

A question was asked; budget wise year to date, how are we doing? Benoit responded, we have done some changes in the budget and want to make sure we are comparing apples to apples. Overall membership and recreation programs are doing well. Dailies and rentals are slightly down. We are looking at everything. Did we wear people out because the wait was so long on the weekends and don't want to try again? Are people concerned with recreational funds and tight budgets? Rentals and dailies could show some improvement.

COMMISSION COMMENTS

A question was asked; is McCullough Park 2026 or 2027? Benoit responded that it is 2027 but the design work/planning will be in 2026. We'll be hiring a firm in January. Things to look at will be we want a fully accessible playground in Shoreview? Do we have McCullough be that location? Do we want a restroom building or separate modules?

A question was asked; is Summer Discovery full this year? Benoit responded, yes. A follow up question was asked; is there a reason to not increase enrollment? Benoit responded that it is a capacity issue in the building. We have found a good balance to still produce a quality program. 250 – 275 students are a good number for staff and the building to manage.

A request for a Summer Discovery overnight lock-in for campers.

A question was asked; is there a plan for the city going to be adding any amenities in the next 3, 5, 10 years for program needs? Any plans for upgrades to the waterpark or playground? Benoit responded, that there was the building expansion in 2019 were a lot was added to the building including activity rooms, Bamboo Bay waterpark, and fitness studios. We are looking at revisiting what we are currently doing from a program plan. There is a plan in place in the next five years to increase staff to be able to have additional programs. Unfortunately, there is no room to expand but we will always be replacing features with a chance to re-invent.

A question was asked; what happens with canceled concerts? Benoit responded, we can try and re-schedule them but it depends on their contract and other commitments. A follow up question was asked; can the make-up day be Thursday night or put in their contract an alternate date right away?

Tom Lemke added that most bands won't sign a contract if there is an alternate date because then they can't book or re-book that night if it isn't needed.

A question was asked; can we move the concert/band into the Shoreview Room? Benoit responded that it is tough to put the band and a 1,000 plus people in there. It is not a good set up. Benoit added that Elk River had a back-up location for their concerts but it had a different feel and a third of the participation.

A comment was made; that it would be great to have the concerts into September or October. Benoit responded; that it does get too dark and we don't have good lighting at the Pavilion for that. Jen Colbeck added that the Culture in the Commons is on Sunday afternoons in September and beginning of October that feature bands and performances from other countries.

A comment was made that the cities social media has been very good.

A question was asked; is Park and Recreation in charge of the Slice of Shoreview? Benoit responded, that it is a relationship with a committee volunteer, Jacci Krebsbach, who is under contract by the city to manage the Slice of Shoreview. Stephanie Schutta is the liaison to the committee and the city. The city provides some funds and financial banking. Technically the Slice of Shoreview is run by Jacci and her committee of volunteers.

A question was asked; how much do we make? Benoit responded, it is a break even operation. The Taste of Shoreview event helps fund the event. The food and beverages from the Taste of Shoreview are donated and there is a silent auction to bid on as well. The Taste of Shoreview is run by the Rotary Club.

A question was asked; about the parade route changing? Benoit responded, that it was adjusted to be shorter. Ways to better communicate that will be looked at for next year.

A comment was made; that the Slice of Shoreview vendors were closing at 8 pm. Some people aren't showing up until after 8 pm when it starts cooling off and the fireworks start at 10 pm. Lemke responded that it is up to the discretion of the vendor on when they want to close. They need to cover their employee costs.

A comment was made that the Slice of Shoreview didn't have the same vibe as the past.

A question was asked; is there a chance that at some point the Slice of Shoreview will go away? Benoit responded that city council did have a working session with the Slice of Shoreview committee about the future of the event. City council would like the make sure the event continues.

ADJOURMENT

Brent Swisher motioned and Faye Murphy seconded to adjourn the meeting at 8:34 pm. Motioned approved 8 – 0.

PARKS AND RECREATION COMMISSION MINUTES
Monday, September 29, 2025
Community Center: Meeting room 4

CALL TO ORDER

Parks and Recreation Commission Chair Jean Kiehnbaum called the September 29, 2025 meeting of the Parks and Recreation Commission to order at 7 pm.

ROLL CALL

Commission members present: Tom Lemke, Jane Ullmann-Bester, Jean Kiehnbaum, Charlie Oltman, Brent Swisher, Carol Jauch, and Kevin Holly

Commission members absent: Faye Murphy and Chris Droske

Student representative present: Charlie Neuman

City staff present: Steve Benoit, Parks and Recreation Director; Becky Sola, Assistant Parks and Recreation Director; and Jen Colbeck, Administrative Services Manager

APPROVAL OF AGENDA

Charlie Oltman motioned and Charlie Neuman seconded to approve the September 29, 2025 Parks and Recreation Commission agenda. Agenda approved 5 – 0.

APPROVAL OF MINUTES

Brent Swisher motioned and Tom Lemke seconded to approve the July 28, 2025 Parks and Recreation Commission minutes. Minutes approved 5 – 0.

GENERAL BUSINESS

Community Center Group Rental Policy Review

Steve Benoit started by explaining that a department objective is to review the current policies and procedures. At tonight's meeting we are reviewing how community groups gain access to rental spaces in the community center. Staff has created an updated policy for the commission to review. After tonight's discussion, this subject will be taken to city council in the October worksession.

Becky Sola explained that currently the city provides complimentary rentals to community groups. There is a transfer from the general fund for the loss of revenue

due to these complimentary rentals. More of the groups are asking for different spaces to access than what the policy states.

Currently community groups have complimentary rentals once a month in meeting rooms 1, 2, or 3 and have no option for AV technologies. These groups include scouts, youth athletic associations, and HOAs. Occasionally these groups are asking for a larger space and for AV needs.

Typically, the meeting rooms don't get used a lot during the week. On the weekends they are used for birthday parties.

Staff sometimes get these requests that are outside the normal policy and would like to make these decisions without waiting for an answer from supervisors. Staff want to be sure they are making fair and equitable decisions for requests from groups that are outside of the current policy. This new policy would allow a banquet room or use of the pavilion once a year, minus Saturdays, May - September. Beyond one free rental, if they want additional rental of the banquet room or pavilion, they would pay the cost of the rental at a 50% discount.

The city has identified ten community organization that are considered partners. Some groups are requesting larger space or AV multiple times a year, including the Garden Club, Slice/Taste of Shoreview, Lions Club, Shoreview Foundation, etc. They all have very positive value to the community, but we need to find a balance for producing revenue as well.

Staff is looking for feedback to bring back to city council on adding community partner's policy of a complimentary banquet room or pavilion rental or a 50% discount if needing additional use of those spaces.

A question was asked; are there rules or regulations for non-profits asking for rooms? Sola responded, that they have to be non-profit and 50% of their members need to be Shoreview residents. Any new groups would need to be approved by city council.

A comment was made, "as a community member, one complimentary banquet room is awesome."

A question was asked; would the new building at Bobby Theisen be an option for a space for these groups? Sola responded, that Bobby Theisen space would be considered an upgrade. Meeting rooms hold up to 20 people and have no AV. Bobby Theisen would have seating for 32 and have AV.

Sola stated that we would like to increase access for the community partners and formalize the policy for staff handling the requests. The final decision will lie with city council.

A question was asked; are there spot checks to make sure that groups are doing and saying what they claim to be? Sola responded, the MOD does check on rentals through the building by opening and locking doors. We are not attending the meetings. For larger requests there will be more of a process because they would

have to meet with the rental team for room set up requests. There are checks and balance and community groups have to apply each year.

A question was asked; is there a list of groups? Sola responded, no. but a lot of the groups are Girl Scouts, Boy Scouts or HOAs. Sola can get an exact list if the commission is interested.

A question was asked; are there really 23 different HOA groups in Shoreview? Sola responded, 50% of the attendees live in Shoreview.

A question was asked; is the boy scouts using the community center out of convenience instead of using another space available to them outside of the building? Who is there sponsor group and could they be meeting there 50% of the time? Can we send them to outside facilities to free up space in the building?

A question was asked; is Bobby Theisen Park building going to be used purely as a rental space or for neighborhood groups? Sola responded, recreation programs will get priority before being able to open to the public to rent. We do want to have more community spaces but also bring programs out to the community. Most of our programming is here in the community center and we can bring programming out to the community for those who don't have transportation.

A comment was made that if the community center brings groups in regularly the participants will feel that it is a familiar and safe space and continue to return and may even sign-up for memberships or programs.

A comment was made that the community center was built with the idea for the community to come and meet. We need a place with meeting rooms that are free or cost efficient.

A question was asked; how many times are the rooms sitting empty? If there is a complimentary rental request ahead of a paying customer, are you not getting that room? Sola responded, that there is a clause in the policy that does state a free group may be moved if it makes sense for a different rental.

A question was asked; are the activity rooms being used? Sola responded, preschool is in Activity rooms 3 & 4 Monday – Friday and they are set up for the whole week, we don't want them to tear down and set back up each day.

A comment was made that the Ramsey County Library has a free room you can rent.

A question was asked; do you see any problems with groups taking advantage of the 50% discount? Is there going to be a certain number amount per year? Sola responded that there is no current plan to set up a parameter right away but staff are open to it.

A suggestion was made that the amount of discounted rentals should be allowed to one smaller room per month. No more than one for banquet rooms. It will be easier to go back and say yes.

A comment was made that there are a lot of other spaces to meet in the community like schools. A response was added, that the schools used to be reasonable but now charge a full fee and are also looking for ways to make revenue.

A question was asked; out of the ten groups how often have they rented a banquet room? Sola responded, five in a year.

A question was asked; if this subject and discussion needed a formal vote or just feedback? Benoit responded, looking for feedback to take the city council, no formal vote.

Commission Chair Jean Kiehnbaum gave a recap of the discussion. Limit the number of additional rentals for these groups (create some kind of vague language that it will be up to the rental staff's discretion) and 50% fee is better than 0%.

Project Updates

Benoit shared drone pictures of Commons restroom building and the two shelters that are on either side of the building. The trail from the service road was damaged and will be replaced this fall.

The solar project is next to be put on the building. The Environment Quality Committee will be working on this solar project. There are talks of putting a display at the building that will explain how solar works.

The city is impressed with how the restroom building turned out inside and outside. The only thing that still needs to be re-done is the metal flashing trim, but we are waiting for the installer.

A comment was made that they love the band-aid dispenser and diaper dispenser. Their kids also tested out the adult changing table.

Anoka Technical College did a project on disability challenges. The students toured the entire Commons site and did an audit on facility accessibility. They were impressed by the new building and the adult changing table.

Jen Colbeck shared that we have our first rental at Commons shelters 2 and 3 this weekend. It is $100 rental fee from 8 am – 8 pm.

A question was asked; are there outlets on the side of the building? Benoit responded, there are outlets for the vending machines that will be to the left of the monitor.

A question was asked; are the monitors working? Benoit responded, yes, they are not programmed yet, but working with IT to get it set up.

Benoit shared pictures of Bobby Theisen Park project, including the playground, pickleball courts, and pleasure rink.

Bobby Theisen Park is expected to open the week of October 13. There have been big delays by weather and supply issues. There was a significant disagreement with the contractor, the city, and the design company on key factors of the project that caused delays. The bid specs not clear in the design specs. There was a debate who pays for it.

A question was asked; in the past the city has hired RJM to be the contractor on sight, why did we not hire a contract company to oversee the project? Benoit responded that city staff served in that capacity with the support of LHB. The city actually saved cost and managed with staff and LHB.

A comment was made; they hope the city looks at the whole project and what worked and what we can do better next time for a big project like this.

A question was asked; will the asphalt parking lot be finished by then? Benoit responded, that is what we have been told. There will still be a punch list after the project is finished, but we will have possession back and it will no longer be a construction project.

Benoit shared pictures of the new Shamrock Park playground container. They will be installing new equipment this week. Weather permitting it could be open by November.

A question was asked; are they shipping the climbing rock structures to be refurbished? Benoit responded, no, they will be refurbished on site.

Benoit shared that three commission member's terms were up. All three decided to stay on for another three years.

STAFF REPORT

Sola shared that our new Recreation Supervisor, Wesley Goldberg started last week and the department is fully staffed again.

The city is working with Hamline University grad students project. They are assessing access and belonging and our rates. They are looking at the gap analysis. Sola will be meeting with them on Friday.

A comment was made that St. Thomas also does projects like this as part of their senior projects. Check with them in the future to see if it would work for us.

COMMISSION COMMENTS

People in the fitness center are throwing weights. Can we get a sign on the mirror that says, "don't slam weights"?

Scouts are always looking for volunteer community service hours. Tell Rodney Schriefels that they can put wood chips on the trails.

A comment was made that the MN Fire Marshal event that was at the community center a few weeks ago created a problem with parking for those coming to work out.

The October Parks and Recreation Commission meeting will be at Bobby Theisen. The commission will take a picture in front of Bobby Theisen building for the volunteer dinner.

A question was asked; should the commission meet before 7 pm so it isn't so dark to see the entire finished park project?

The volunteer dinner with be Wednesday, November 12, don't forget to sign-up.

ADJOURNMENT

Charlie Oltman motioned and Jane Ullmann-Bester seconded to adjourn the meeting at 8:18 pm. Motioned approved 7 – 0.

Memorandum

TO: City Council

FROM: Janice Miller

DATE: January 5, 2026

SUBJECT: Claims and purchases

ITEM NUMBER: 8.d

SECTION: CONSENT AGENDA

REQUESTED MOTION
To approve the payment of bills as presented by the finance department in the attached table.

INTRODUCTION
Attached payment of bills presented to the Council for review and approval.

DISCUSSION

RECOMMENDATION
It is recommended that the city council approve the attached payment of bills.

ATTACHMENTS
Payment of bills.pdf
8771-8928.pdf
582282-582488.pdf
BS&A Software.pdf
Dave Perkins Contracting.pdf
Ebert Construction.pdf
I & S.pdf
Rainbow Ecoscience.pdf
Ramsey County.pdf
WSB & Associates, Inc.pdf
Yale Mechanical Inc.pdf
Ancom Communications Inc (1).pdf
Ancom Communications Inc (2).pdf
Ancom Communications Inc (3).pdf
Ebert Construction (2).pdf
Innovative Office Solutions.pdf
John Deere Company.pdf
Lake Johanna Fire Dept.pdf
Minnesota Department of Health.pdf
Pavedrain, LLC.pdf
St Croix Recreation.pdf
St Croix Recreation (2).pdf

High Point Networks.pdf
Medica.pdf
Minnesota Department of Revenue-Tax.pdf

Date	Description	Check range	EFT range		Amount
07/30/25	Accounts payable		8891	$	117.05
08/28/25	Accounts payable		8892	$	173.95
09/29/25	Accounts payable		8893	$	156.75
10/20/25	Accounts payable		8781-8888	$	43,212.46
10/30/25	Accounts payable		8772, 8890, 8894	$	8,682.28
11/12/25	Accounts payable		8778	$	5,837.44
11/17/25	Accounts payable		8908, 8909	$	27.38
11/18/25	Accounts payable		8773	$	335.07
11/20/25	Accounts payable		8905-8907	$	963.44
11/25/25	Accounts payable		8771, 8774	$	13,533.73
11/26/25	Accounts payable		8895, 8896	$	215.57
12/01/25	Accounts payable		8775, 8776	$	15,819.85
12/02/25	Accounts payable		8912	$	1,808.00
12/04/25	Accounts payable		8777-8780	$	13,609.82
12/05/25	Accounts payable		8889	$	431.21
12/08/25	Accounts payable		8910	$	9,839.31
12/10/25	Accounts payable		8911, 8913	$	110,607.97
12/11/25	Accounts payable		8914-8917	$	1,432.69
12/11/25	Accounts payable	582282-582373		$	870,236.70
12/12/25	Accounts payable		8897-8904	$	196,414.62
12/15/25	Accounts payable		8918-8922	$	804.41
12/18/25	Accounts payable		8923	$	26,523.00
12/18/25	Accounts payable	582374-582421		$	975,076.89
12/19/25	Accounts payable		8924-8928	$	1,266.57
12/23/25		582422-582488		$	170,296.54
	Sub-total Accounts Payable			**$**	**2,467,422.70**
12/12/25	Payroll	135534-135543		$	293,008.23
12/26/25	Payroll	135544-135556		$	293,835.90
	Sub-total Payroll			**$**	**586,844.13**
	Total			**$**	**3,054,266.83**

CHECK REGISTER FOR CITY OF SHOREVIEW

CHECK NUMBER 8771 - 8928

Check Date	Check	Vendor Name	Amount
Bank USBNK US BANK CHECKING\4M			
07/30/2025	8891(E)	PMA FINANCIAL NETWORK, INC	117.05
Total 07/30/2025:			117.05
08/28/2025	8892(E)	PMA FINANCIAL NETWORK, INC	173.95
Total 08/28/2025:			173.95
09/29/2025	8893(E)	PMA FINANCIAL NETWORK, INC	156.75
Total 09/29/2025:			156.75
10/20/2025	8781(E)	A&J OUTDOOR POWER	1,575.88
10/20/2025	8782(E)	CONSTANT CONTACT.COM	131.00
10/20/2025	8783(E)	DISCOUNT SCHOOL SUPPLY	120.35
10/20/2025	8784(E)	FARONICS	152.00
10/20/2025	8785(E)	GOOGLE	500.00
10/20/2025	8786(E)	GOOGLE	107.03
10/20/2025	8787(E)	GOT PRINT.COM	111.66
10/20/2025	8788(E)	MINNESOTA ASSOCIATION OF GOVE	310.00
10/20/2025	8789(E)	MINNESOTA STATE COLLEGES/UNIV	250.00
10/20/2025	8790(E)	MINNESOTA STATE COLLEGES/UNIV	500.00
10/20/2025	8791(E)	NAISMA	71.19
10/20/2025	8792(E)	OLIVERS	47.04
10/20/2025	8793(E)	ORANGLE COUNTY CONVENTION CEN	45.75
10/20/2025	8794(E)	PEACHJAR INC.	125.00
10/20/2025	8795(E)	ROSEN CENTRE	1,357.80
10/20/2025	8796(E)	ROSEN CENTRE	149.10
10/20/2025	8797(E)	SAFE-FAST INC	126.00
10/20/2025	8798(E)	SPROUT SOCIAL	4,380.76
10/20/2025	8799(E)	US BANK	874.98
10/20/2025	8800(E)	US BANK	628.00
10/20/2025	8801(E)	US BANK	48.66
10/20/2025	8802(E)	US BANK	89.88
10/20/2025	8803(E)	US BANK	657.00
10/20/2025	8804(E)	US BANK	150.00
10/20/2025	8805(E)	US BANK	1,947.40
10/20/2025	8806(E)	US BANK	33.22
10/20/2025	8807(E)	US BANK	20.00
10/20/2025	8808(E)	US BANK	20.00
10/20/2025	8809(E)	US BANK	350.00
10/20/2025	8810(E)	US BANK	40.25
10/20/2025	8811(E)	US BANK	55.65
10/20/2025	8812(E)	US BANK	49.99
10/20/2025	8813(E)	US BANK	183.55
10/20/2025	8814(E)	US BANK	741.99
10/20/2025	8815(E)	US BANK	1,247.40
10/20/2025	8816(E)	US BANK	35.00
10/20/2025	8817(E)	US BANK	35.00
10/20/2025	8818(E)	US BANK	548.37
10/20/2025	8819(E)	US BANK	217.59
10/20/2025	8820(E)	US BANK	26.32
10/20/2025	8821(E)	US BANK	18.32
10/20/2025	8822(E)	US BANK	11.98
10/20/2025	8823(E)	US BANK	31.89
10/20/2025	8824(E)	US BANK	1,582.66
10/20/2025	8825(E)	US BANK	20.77
10/20/2025	8826(E)	US BANK	61.28
10/20/2025	8827(E)	US BANK	690.00
10/20/2025	8828(E)	US BANK	155.00
10/20/2025	8829(E)	US BANK	244.83
10/20/2025	8830(E)	US BANK	96.11
10/20/2025	8831(E)	US BANK	192.00
10/20/2025	8832(E)	US BANK	1,296.00
10/20/2025	8833(E)	US BANK	80.13
10/20/2025	8834(E)	US BANK	1,675.00
10/20/2025	8835(E)	US BANK	48.15
10/20/2025	8836(E)	US BANK	44.17
10/20/2025	8837(E)	US BANK	33.76
10/20/2025	8838(E)	US BANK	1,561.55
10/20/2025	8839(E)	US BANK	24.23
10/20/2025	8840(E)	US BANK	174.00
10/20/2025	8841(E)	US BANK	401.34
10/20/2025	8842(E)	US BANK	286.06
10/20/2025	8843(E)	US BANK	395.49

Check Date	Check	Vendor Name	Amount
Bank USBNK US BANK CHECKING\4M			
10/20/2025	8844(E)	US BANK	434.32
10/20/2025	8845(E)	US BANK	303.71
10/20/2025	8846(E)	US BANK	57.04
10/20/2025	8847(E)	US BANK	225.00
10/20/2025	8848(E)	US BANK	180.00
10/20/2025	8849(E)	US BANK	75.00
10/20/2025	8850(E)	US BANK	75.00
10/20/2025	8851(E)	US BANK	223.26
10/20/2025	8852(E)	US BANK	204.90
10/20/2025	8853(E)	US BANK	154.26
10/20/2025	8854(E)	US BANK	240.00
10/20/2025	8855(E)	US BANK	4,789.69
10/20/2025	8856(E)	US BANK	30.59
10/20/2025	8857(E)	US BANK	33.43
10/20/2025	8858(E)	US BANK	9.49
10/20/2025	8859(E)	US BANK	89.99
10/20/2025	8860(E)	US BANK	20.83
10/20/2025	8861(E)	US BANK	50.34
10/20/2025	8862(E)	US BANK	40.00
10/20/2025	8863(E)	US BANK	29.95
10/20/2025	8864(E)	US BANK	20.58
10/20/2025	8865(E)	US BANK	158.90
10/20/2025	8866(E)	US BANK	149.49
10/20/2025	8867(E)	US BANK	69.98
10/20/2025	8868(E)	US BANK	1,591.36
10/20/2025	8869(E)	US BANK	120.34
10/20/2025	8870(E)	US BANK	312.99
10/20/2025	8871(E)	US BANK	82.72
10/20/2025	8872(E)	US BANK	778.47
10/20/2025	8873(E)	US BANK	778.47
10/20/2025	8874(E)	US BANK	45.00
10/20/2025	8875(E)	US BANK	45.00
10/20/2025	8876(E)	US BANK	18.99
10/20/2025	8877(E)	US BANK	189.32
10/20/2025	8878(E)	US BANK	288.08
10/20/2025	8879(E)	US BANK	30.95
10/20/2025	8880(E)	US BANK	60.50
10/20/2025	8881(E)	US BANK	154.42
10/20/2025	8882(E)	US BANK	499.99
10/20/2025	8883(E)	US BANK	278.05
10/20/2025	8884(E)	US BANK	707.27
10/20/2025	8885(E)	US BANK	253.26
10/20/2025	8886(E)	US BANK	588.00
10/20/2025	8887(E)	WEDDINGWIRE INC	1,518.00
10/20/2025	8888(E)	WOMENS TRANSPORTATION SEMINAR	20.00
Total 10/20/2025:			43,212.46
10/30/2025	8772(E)	POINT & PAY CREDIT CARD FEES	8,487.18
10/30/2025	8890(E)	PMA FINANCIAL NETWORK, INC	41.70
10/30/2025	8894(E)	PMA FINANCIAL NETWORK, INC	153.40
Total 10/30/2025:			8,682.28
11/12/2025	8778(E)	XCEL ENERGY	5,837.44
Total 11/12/2025:			5,837.44
11/17/2025	8908(E)	XCEL ENERGY	13.69
11/17/2025	8909(E)	XCEL ENERGY	13.69
Total 11/17/2025:			27.38
11/18/2025	8773(E)	TASC	335.07
Total 11/18/2025:			335.07
11/20/2025	8905(E)	XCEL ENERGY	11.30
11/20/2025	8906(E)	XCEL ENERGY	469.08
11/20/2025	8907(E)	XCEL ENERGY	483.06
Total 11/20/2025:			963.44
11/25/2025	8771(E)	MINNESOTA UC FUND	13,429.56
11/25/2025	8774(E)	TASC	104.17
Total 11/25/2025:			13,533.73
11/26/2025	8895(E)	PMA FINANCIAL NETWORK, INC	42.07
11/26/2025	8896(E)	PMA FINANCIAL NETWORK, INC	173.50

CHECK REGISTER FOR CITY OF SHOREVIEW

CHECK NUMBER 8771 - 8928

Check Date	Check	Vendor Name	Amount
Bank USBNK US BANK CHECKING\4M			
Total 11/26/2025:			215.57
12/01/2025	8775(E)	XCEL ENERGY	14,596.56
12/01/2025	8776(E)	XCEL ENERGY	1,223.29
Total 12/01/2025:			15,819.85
12/02/2025	8912(E)	TASC	1,808.00
Total 12/02/2025:			1,808.00
12/04/2025	8777(E)	XCEL ENERGY	143.61
12/04/2025	8779(E)	XCEL ENERGY	12,319.64
12/04/2025	8780(E)	XCEL ENERGY	1,146.57
Total 12/04/2025:			13,609.82
12/05/2025	8889(E)	MINNESOTA DEPARTMENT OF REVEN	431.21
Total 12/05/2025:			431.21
12/08/2025	8910(E)	DELTA DENTAL	9,839.31
Total 12/08/2025:			9,839.31
12/10/2025	8911(E)	MEDICA	109,841.30
12/10/2025	8913(E)	TASC	766.67
Total 12/10/2025:			110,607.97
12/11/2025	8914(E)	XCEL ENERGY	40.85
12/11/2025	8915(E)	XCEL ENERGY	186.32
12/11/2025	8916(E)	XCEL ENERGY	586.45
12/11/2025	8917(E)	XCEL ENERGY	619.07
Total 12/11/2025:			1,432.69
12/12/2025	8897(A)	TASC	8,245.00
12/12/2025	8898(E)	TREASURY, DEPARTMENT OF	101,836.78
12/12/2025	8899(E)	MINNESOTA CHILD SUPPORT PAYME	647.50
12/12/2025	8900(E)	ICMA/VANTAGEPOINT TRANSFER-30	10,757.10
12/12/2025	8901(E)	ICMA/VANTAGEPOINT TRANSFER-70	1,554.20
12/12/2025	8902(E)	COMMISSIONER OF REVENUE- WH T	17,478.11
12/12/2025	8903(E)	MSRS 457 PLAN 98945-01	300.00
12/12/2025	8904(E)	PERA COORDINATED	55,595.93
Total 12/12/2025:			196,414.62
12/15/2025	8918(E)	XCEL ENERGY	13.69
12/15/2025	8919(E)	XCEL ENERGY	61.67
12/15/2025	8920(E)	XCEL ENERGY	278.37
12/15/2025	8921(E)	XCEL ENERGY	22.14
12/15/2025	8922(E)	XCEL ENERGY	428.54
Total 12/15/2025:			804.41
12/18/2025	8923(E)	MINNESOTA DEPARTMENT OF REVEN	26,523.00
Total 12/18/2025:			26,523.00
12/19/2025	8924(E)	XCEL ENERGY	184.61
12/19/2025	8925(E)	XCEL ENERGY	225.92
12/19/2025	8926(E)	XCEL ENERGY	744.65
12/19/2025	8927(E)	XCEL ENERGY	95.31
12/19/2025	8928(E)	XCEL ENERGY	16.08
Total 12/19/2025:			1,266.57
USBNK TOTALS:			
Total of 158 Checks:			451,812.57
Less 0 Void Checks:			0.00
Total of 158 Disbursements:			451,812.57

CHECK REGISTER FOR CITY OF SHOREVIEW

CHECK NUMBER 582282 - 582488

Check Date	Check	Vendor Name	Amount
Bank USBNK US BANK CHECKING\4M			
12/11/2025	582282	ACE SOLID WASTE	4,585.64
12/11/2025	582283	AMAZON CAPITAL SERVICES	2,602.53
12/11/2025	582284	ASSOCIATION FOR NONSMOKERS-MN	1,105.00
12/11/2025	582285	BADGER METER INC.	896.50
12/11/2025	582286	BAUER BUILT TIRE AND BATTERY	1,851.28
12/11/2025	582287	Baur, Elizabeth	200.00
12/11/2025	582288	BEISSWENGER'S HOMETOWN HARDWA	6.59
12/11/2025	582289	BLUUM OF MINNESOTA, LLC	1,282.86
12/11/2025	582290	BOLTON & MENK, INC	7,962.00
12/11/2025	582291	BS&A SOFTWARE	79,068.00
12/11/2025	582292	CABLE CLOUD	8,708.50
12/11/2025	582293	CANTEEN	2,045.80
12/11/2025	582294	CARLSON BUILDING MAINTENANCE	3,805.00
12/11/2025	582295	Casillas, Julie	180.00
12/11/2025	582296	CHESS	1,950.00
12/11/2025	582297	CINTAS CORPORATION #470	474.11
12/11/2025	582298	CODY, PATRICK	42.13
12/11/2025	582299	COLLINS ELECTRICAL	451.25
12/11/2025	582300	COMMERCIAL FURNITURE SERVICES	9,396.26
12/11/2025	582301	CORE & MAIN	329.26
12/11/2025	582302	DAVE PERKINS CONTRACTING	72,850.33
12/11/2025	582303	DENGNOUE, CHARNELLE H	22.12
12/11/2025	582304	EBERT CONSTRUCTION	68,339.10
12/11/2025	582305	ENVIRONMENTAL SYSTEMS RESEARC	14,957.92
12/11/2025	582306	ESTATE OF HENRY J BLOMQUIST	40.12
12/11/2025	582307	FERGUSON WATERWORKS #2518	597.04
12/11/2025	582308	FIFTH ASSET, INC	12,900.00
12/11/2025	582309	Fricke, Erika	240.64
12/11/2025	582310	Gleason, Pat	9.16
12/11/2025	582311	GOPHER STATE ONE-CALL	294.30
12/11/2025	582312	GRANICUS, INC	7,182.04
12/11/2025	582313	GREENHAVEN PRINTING	718.34
12/11/2025	582314	HACH COMPANY	263.01
12/11/2025	582315	HARRY BEHLING, INC	45.62
12/11/2025	582316	HARVEY, DENNIS N	295.00
12/11/2025	582317	HAWKINS, INC.	9,797.13
12/11/2025	582318	HENKELS, MARLENE	16.65
12/11/2025	582319	HERTEL, MATHIAS	30.52
12/11/2025	582320	HILLYARD, INC - MINNEAPOLIS	1,664.09
12/11/2025	582321	HORIZON COMMERCIAL POOL SUPPL	277.48
12/11/2025	582322	HUGO EQUIPMENT COMPANY	109.98
12/11/2025	582323	I&S	22,256.50
12/11/2025	582324	KALOW, EILEEN VINNES	4.71
12/11/2025	582325	KELLY & LEMMONS, P.A.	8,987.48
12/11/2025	582326	KIDCREATE STUDIO	228.00
12/11/2025	582327	KIMBALL MIDWEST	391.56
12/11/2025	582328	KIRSTIN CHATFIELD LLC	937.50
12/11/2025	582329	KOCHIE, GAIL	38.85
12/11/2025	582330	LEVINE, TARRI	645.00
12/11/2025	582331	MANSFIELD OIL COMPANY	11,531.58
12/11/2025	582332	MASON, JILL	413.00
12/11/2025	582333	MASTER-LINK SPORTS INC	14,128.00
12/11/2025	582334	MATHESON TRI-GAS INC	556.10
12/11/2025	582335	MCCAREN DESIGNS INC	1,045.90
12/11/2025	582336	MCWILLIAMS, ANTONNETTE	8.16
12/11/2025	582337	MENARDS - FRIDLEY	19.96
12/11/2025	582338	METROPOLITAN COURIER CORPORAT	430.00
12/11/2025	582339	MINNESOTA DEPT LABOR AND INDU	1,736.18
12/11/2025	582340	MINNESOTA EQUIPMENT	570.03
12/11/2025	582341	MINTERWEISMAN CO DBA CORE-MAR	1,058.79
12/11/2025	582342	NELSON SANITATION & RENTAL IN	1,265.00
12/11/2025	582343	NORDLING, CHRIS	37.82
12/11/2025	582344	NORTH RISK PARTNERS - BEARENC	11,000.00
12/11/2025	582345	NORTH SUBURBAN CHORUS	200.00
12/11/2025	582346	NR Properties, Inc	3,000.00
12/11/2025	582347	ORKIN, LLC	368.00
12/11/2025	582348	OXYGEN SERVICE COMPANY	42.36
12/11/2025	582349	PARALLEL TECHNOLOGIES, INC.	12,338.45
12/11/2025	582350	PDQ.COM	1,700.00
12/11/2025	582351	PEDERSON, ALAN L	20.37
12/11/2025	582352	QUALITY FLOW SYSTEMS INC	1,364.15

Check Date	Check	Vendor Name	Amount
Bank USBNK US BANK CHECKING\4M			
12/11/2025	582353	QUAN, XINZHU	28.35
12/11/2025	582354	QUICKTURN PROPERTY SERVICES	3,750.00
12/11/2025	582355	RAINBOW ECOSCIENCE	24,788.48
12/11/2025	582356	RAMSEY COUNTY	313,327.20
12/11/2025	582357	REINDERS, INC.	688.80
12/11/2025	582358	REVOLUTIONARY SPORTS, LLC	7,705.60
12/11/2025	582359	RICOH USA INC.	2,079.78
12/11/2025	582360	RYBAKOV, IGOR	1,671.60
12/11/2025	582361	SHORT ELLIOTT HENDRICKSON, IN	7,828.86
12/11/2025	582362	SPEEDPRO IMAGING - NORTH METR	2,146.00
12/11/2025	582363	SPS WORKS,	37.10
12/11/2025	582364	SUSAN F OLTMAN REVOCABLE TRUS	38.66
12/11/2025	582365	TFORCE FINAL MILE	63.37
12/11/2025	582366	THE LEADERSHIP GROWTH GROUP	600.00
12/11/2025	582367	TITAN MACHINERY-SHAKOPEE	245.25
12/11/2025	582368	U.S. BANK	1,100.00
12/11/2025	582369	ULINE CORPORATION	147.21
12/11/2025	582370	VANYO, MARK OR KATHLEEN	22.31
12/11/2025	582371	VESTIS	120.38
12/11/2025	582372	WSB & ASSOCIATES, INC.	27,611.00
12/11/2025	582373	YALE MECHANICAL INC	62,320.00
Total 12/11/2025:			870,236.70
12/18/2025	582374	AMAZON CAPITAL SERVICES	217.13
12/18/2025	582375	AMERICAN STUDENT TRANSPORTATI	350.00
12/18/2025	582376	ANCOM COMMUNICATIONS INC	193,713.21
12/18/2025	582377	APPLE FORD	298.10
12/18/2025	582378	AWARDS BY HAMMOND INC	186.82
12/18/2025	582379	CINTAS CORPORATION #470	331.20
12/18/2025	582380	COLLINS ELECTRICAL	954.01
12/18/2025	582381	CORE & MAIN	1,371.75
12/18/2025	582382	CRYSTEEL TRUCK EQUIPMENT	248.36
12/18/2025	582383	EBERT CONSTRUCTION	125,906.18
12/18/2025	582384	ERICKSON, BELL, BECKMAN & QUI	5,152.50
12/18/2025	582385	FACTORY MOTOR PARTS COMPANY	231.25
12/18/2025	582386	GIFTS 'N THINGS INC	1,591.60
12/18/2025	582387	GREAT LAKES COCA-COLA DISTRIB	687.68
12/18/2025	582388	HORIZON COMMERCIAL POOL SUPPL	331.24
12/18/2025	582389	HUGO EQUIPMENT COMPANY	50.15
12/18/2025	582390	HUGO FEED MILL & HARDWARE	268.75
12/18/2025	582391	I&S	3,004.00
12/18/2025	582392	INNOVATIVE OFFICE SOLUTIONS L	65,827.45
12/18/2025	582393	JOHN DEERE COMPANY	32,987.33
12/18/2025	582394	LAKE JOHANNA FIRE DEPT	67,484.47
12/18/2025	582395	LEAGUE OF MINNESOTA CITIES	125.00
12/18/2025	582396	LHB INC.	9,020.17
12/18/2025	582397	MATHESON TRI-GAS INC	605.65
12/18/2025	582398	MAYER ARTS, INC	2,820.00
12/18/2025	582399	MENARDS - BLAINE	181.58
12/18/2025	582400	MINNESOTA DEPARTMENT OF HEALT	21,461.00
12/18/2025	582401	MINTERWEISMAN CO DBA CORE-MAR	925.17
12/18/2025	582402	MORNING SHADOW INC	1,000.00
12/18/2025	582403	NAPA AUTO PARTS	25.22
12/18/2025	582404	NEWTRAX, INC	360.00
12/18/2025	582405	PARALLEL TECHNOLOGIES, INC.	2,381.80
12/18/2025	582406	PAVEDRAIN, LLC	32,192.00
12/18/2025	582407	POSTMASTER	1,100.00
12/18/2025	582408	PRESS PUBLICATIONS	192.40
12/18/2025	582409	RAMSEY COUNTY	4,840.00
12/18/2025	582410	REINDERS, INC.	1,377.60
12/18/2025	582411	REPUBLIC SERVICES INC #899	1,470.13
12/18/2025	582412	ROADKILL ANIMAL CONTROL	129.00
12/18/2025	582413	ROYAL TEXTILE MANUFACTURING	2,011.42
12/18/2025	582414	SHOREVIEW NORTHERN LIGHTS VAR	720.00
12/18/2025	582415	SIGNATURE LIGHTING INC	1,877.85
12/18/2025	582416	SPEEDPRO IMAGING - NORTH METR	1,010.55
12/18/2025	582417	ST. CROIX RECREATION	381,380.80
12/18/2025	582418	ST. PAUL, CITY OF	3,416.25
12/18/2025	582419	W.D.LARSON COMPANIES LTD, INC	20.28
12/18/2025	582420	WATSON COMPANY	1,526.84
12/18/2025	582421	WRISTBAND RESCOURCES	1,713.00

Check Date	Check	Vendor Name	Amount
Bank USBNK US BANK CHECKING\4M			
Total 12/18/2025:			975,076.89
12/23/2025	582422	AE2S, LLC	2,858.00
12/23/2025	582423	AMAZON CAPITAL SERVICES	1,172.45
12/23/2025	582424	ANCHOR SOLAR INVESTMENTS	927.55
12/23/2025	582425	APPLE FORD	237.72
12/23/2025	582426	ARAMARK REFRESHMENT SERVICES	205.91
12/23/2025	582427	BEAUDRY OIL & PROPANE	20,525.05
12/23/2025	582428	BEISSWENGER'S HOMETOWN HARDWA	17.56
12/23/2025	582429	BLUUM OF MINNESOTA, LLC	3,457.80
12/23/2025	582430	BUILDING SYSTEMS SOLUTIONS, I	930.00
12/23/2025	582431	CHAPUT, MIKE OR GRETCHEN	40.14
12/23/2025	582432	CINTAS CORPORATION #470	570.17
12/23/2025	582433	CLARK, JENNIFER	77.14
12/23/2025	582434	CREAM CITY HOME BUYERS LLC	135.88
12/23/2025	582435	DENKINGER, SUE	45.00
12/23/2025	582436	DUSOLD, WILLIAM	277.56
12/23/2025	582437	ELSMORE SWIM SHOP	1,448.12
12/23/2025	582438	EVOLVE SYSTEMS	975.00
12/23/2025	582439	FA ASSETS INC	19.00
12/23/2025	582440	FLAGSHIP RECREATION	2,615.84
12/23/2025	582441	FLEXIBLE PIPE TOOL COMPANY	5,518.80
12/23/2025	582442	FRA-DOR INC	4,130.66
12/23/2025	582443	GRAINGER, INC.	18.54
12/23/2025	582444	GREAT LAKES COCA-COLA DISTRIB	328.90
12/23/2025	582445	GREAT LAKES SALT COMPANY	5,588.74
12/23/2025	582446	HAGLUND, SARAH	44.76
12/23/2025	582447	HAWKINS, INC.	1,738.62
12/23/2025	582448	HECK, CONSTANCE	163.50
12/23/2025	582449	HIGH POINT NETWORKS, LLC	46,865.17
12/23/2025	582450	HILLYARD, INC - MINNEAPOLIS	540.58
12/23/2025	582451	HOLMBERG, BILL OR JUDY	486.24
12/23/2025	582452	HUGO EQUIPMENT COMPANY	107.92
12/23/2025	582453	JOHNSON CONTROLS	930.00
12/23/2025	582454	KRINKE, MR RICHARD	62.12
12/23/2025	582455	KRUGER, MATTHEW	7.30
12/23/2025	582456	KUHN, CARA OR WILSON	21.63
12/23/2025	582457	LAFLIN, FORREST	83.05
12/23/2025	582458	LAVONE, WAYNE OR WENDY	218.68
12/23/2025	582459	LIEBSCH, KATHERINE OR JEFFREY	54.09
12/23/2025	582460	LIND, LISA	6.49
12/23/2025	582461	MBPTA	100.00
12/23/2025	582462	MCMULLEN FAMILY REVOCABLE LIV	29.66
12/23/2025	582463	METROPOLITAN COUNCIL ENVIRONM	1,315.76
12/23/2025	582464	MINNESOTA FESTIVALS & EVENTS	300.00
12/23/2025	582465	MINTERWEISMAN CO DBA CORE-MAR	554.27
12/23/2025	582466	NAPA AUTO PARTS	157.68
12/23/2025	582467	NEW BRIGHTON PARKS & RECREATI	205.00
12/23/2025	582468	NORTH SECOND ST STEEL SUPPLY	31.88
12/23/2025	582469	OLSON, LUCINDA	7.48
12/23/2025	582470	OTTEN, JONATHAN OR DANIELLE	27.61
12/23/2025	582471	PINEWOOD LLC	20.23
12/23/2025	582472	PRESS PUBLICATIONS	69.93
12/23/2025	582473	RAMSEY COUNTY	11,532.00
12/23/2025	582474	RAMSEY COUNTY	1,732.75
12/23/2025	582475	RAMSEY COUNTY	230.88
12/23/2025	582476	RAMSEY-WASHINGTON METRO WATER	19,698.29
12/23/2025	582477	SAM'S CLUB DIRECT	238.89
12/23/2025	582478	SHANEY, DYLAN	13.83
12/23/2025	582479	STREETER, ROBERT OR KEELY	29.87
12/23/2025	582480	SULLIVAN, THOMAS OR KAREN	5.20
12/23/2025	582481	SUN YI'S ACADEMY TKD LLC	5,959.20
12/23/2025	582482	TREE TRUST	20,778.95
12/23/2025	582483	VANHOUT, KATRINA	312.89
12/23/2025	582484	VESTIS	120.38
12/23/2025	582485	WALSH, STEVE	3.74
12/23/2025	582486	WATSON COMPANY	811.49
12/23/2025	582487	WOODDALE BUILDERS INC	1,000.00
12/23/2025	582488	YALE MECHANICAL INC	1,557.00
Total 12/23/2025:			170,296.54
USBNK TOTALS:			

Check Date	Check	Vendor Name	Amount
Bank USBNK US BANK CHECKING\4M			
Total of 207 Checks:			2,015,610.13
Less 0 Void Checks:			0.00
Total of 207 Disbursements:			2,015,610.13

ACCOUNTS PAYABLE VOUCHER

VOUCHER NO. WARRANT NO. DATE ALLOWED 10 31 2025 (Mo. Day Yr.) IN THE SUM OF $ 79068.00

CITY OF SHOREVIEW

V #	W #

Payee BS&A SOFTWAR

VENDOR # 20390 BS&A SOFTWARE 14965 ABBEY LANE BATH, MI 48808	Purchase Order No. Terms Due Date 10/31/2025

INVOICE DATE	INVOICE NUMBER	APPROP NUMBER	PROJECT	DESCRIPTION	AMOUNT
10/01/2025	163343	101-4055-43860.001		BS&A FINANCE/COMMDEV SOFTWARE	34,789.92
10/01/2025	163343	601-4505-43190.000		BS&A ANNUAL SOFTWARE MAINTENANCE	22,139.04
10/01/2025	163343	602-4555-43190.000		BS&A ANNUAL SOFTWARE MAINTENANCE	22,139.04

CITY OF SHOREVIEW

Favor Of

BS&A SOFTWARE

Total Amount of Voucher	$	
Deductions		
Total Amount of Warrant	$	

Month of _____ , _____

VOUCHER RECORD	ACCT #	
Total		

I hereby certify that the attached invoice(s), or bill(s), is (are) true and correct and that the materials or services itemized theron for which charge is made were ordered and received except

Mo. Day Yr. Signature Officer/Title

I hereby certify that the attached invoice(s), or bill(s), is (are) true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Mo. Day Yr. Signature Officer/Title

Board/Council Members

APPROVED BY THE STATE BOARD OF ACCOUNTS FOR THE CITY OF SHOREVIEW-2001

City/Town Form 201/39 (Rev. 1995)

ACCOUNTS PAYABLE VOUCHER

VOUCHER NO. WARRANT NO. DATE ALLOWED 11 09 2025 (Mo. Day Yr.) IN THE SUM OF $ 72850.33

CITY OF SHOREVIEW

V #	W #

Payee DAVE PERKINS

VENDOR # 20280 DAVE PERKINS CONTRACTING 19745 NOWTHEN BLVD NW NOWTHEN, MN 55303-9655	Purchase Order No. Terms Due Date 11/09/2025

INVOICE DATE	INVOICE NUMBER	APPROP NUMBER	PROJECT	DESCRIPTION	AMOUNT
10/09/2025	13241	426-4700-45900.000		25-1051 SHOREVIEW WATERMAIN 210 OW	72,850.33

CITY OF SHOREVIEW

Favor Of

DAVE PERKINS CONTRACTING

Total Amount of Voucher	$	
Deductions		
Total Amount of Warrant	$	

Month of _____ , _____

VOUCHER RECORD	ACCT #	
Total		

I hereby certify that the attached invoice(s), or bill(s), is (are) true and correct and that the materials or services itemized theron for which charge is made were ordered and received except

Mo. Day Yr. Signature Officer/Title

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Mo. Day Yr. Signature Officer/Title

Board/Council Members

APPROVED BY THE STATE BOARD OF ACCOUNTS FOR THE CITY OF SHOREVIEW-2001

City/Town Form 201/39 (Rev. 1995)

ACCOUNTS PAYABLE VOUCHER

VOUCHER NO. WARRANT NO. DATE ALLOWED 12 31 2025 (Mo. Day Yr.) IN THE SUM OF $ 68339.10

CITY OF SHOREVIEW

V #	W #

Payee EBERT CONSTR

VENDOR # 101282 EBERT CONSTRUCTION 23350 COUNTY ROAD 10 CORCORAN, MN 55357-	Purchase Order No. Terms Due Date 12/31/2025

INVOICE DATE	INVOICE NUMBER	APPROP NUMBER	PROJECT	DESCRIPTION	AMOUNT
12/01/2025	12012025	431-4080-45200.000		CONSTRUCTIONS SVCS	34,169.55
12/01/2025	12012025	431-4380-45200.000		CONSTRUCTIONS SVCS	34,169.55

CITY OF SHOREVIEW

Favor Of

EBERT CONSTRUCTION

Total Amount of Voucher	$	
Deductions		
Total Amount of Warrant	$	

Month of _____ , _____

VOUCHER RECORD	ACCT #	
Total		

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Mo. Day Yr. Signature Officer/Title

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Mo. Day Yr. Signature Officer/Title

Board/Council Members

ACCOUNTS PAYABLE VOUCHER

VOUCHER NO. WARRANT NO. DATE ALLOWED 11 30 2025 (Mo. Day Yr.) IN THE SUM OF $ 22256.50

CITY OF SHOREVIEW

V #	W #

Payee I&S

VENDOR # 101293
I&S
115 E HICKORY ST STE 300
MANKATO, MN 56001-3785

Purchase Order No.
Terms
Due Date 11/30/2025

INVOICE DATE	INVOICE NUMBER	APPROP NUMBER	PROJECT	DESCRIPTION	AMOUNT
10/31/2025	125605	101-4205-43190.154		RIGHT OF WAY PERMITTING PROJECT	22,256.50

CITY OF SHOREVIEW

Favor Of

I&S

Total Amount of Voucher $
Deductions

Total Amount of Warrant $

Month of _____ , _____

VOUCHER RECORD	ACCT #	
Total		

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Mo. Day Yr. Signature Officer/Title

I hereby certify that the attached invoice(s), or bill(s), is (are) true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Mo. Day Yr. Signature Officer/Title

Board/Council Members

APPROVED BY THE STATE BOARD OF ACCOUNTS FOR THE CITY OF SHOREVIEW-2001

City/Town Form 201/39 (Rev. 1995)

ACCOUNTS PAYABLE VOUCHER

VOUCHER NO. WARRANT NO. DATE ALLOWED 06 01 2026 (Mo. Day Yr.) IN THE SUM OF $ 24788.48

CITY OF SHOREVIEW

V #	W #

Payee RAINBOW ECOS

VENDOR # 100355 RAINBOW ECOSCIENCE PO BOX 778728 CHICAGO, IL 60677-8722	Purchase Order No. Terms Due Date 06/01/2026

INVOICE DATE	INVOICE NUMBER	APPROP NUMBER	PROJECT	DESCRIPTION	AMOUNT
12/01/2025	143069	101-0000-15500.000		EAB CHEMICAL FOR 2026	24,788.48

CITY OF SHOREVIEW

Favor Of

RAINBOW ECOSCIENCE

Total Amount of Voucher	$	
Deductions		
Total Amount of Warrant	$	

Month of _____ , _____

VOUCHER RECORD	ACCT #	
Total		

I hereby certify that the attached invoice(s), or bill(s), is (are) true and correct and that the materials or services itemized theron for which charge is made were ordered and received except

Mo. Day Yr. Signature Officer/Title

I hereby certify that the attached invoice(s), or bill(s), is (are) true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Mo. Day Yr. Signature Officer/Title

Board/Council Members

APPROVED BY THE STATE BOARD OF ACCOUNTS FOR THE CITY OF SHOREVIEW-2001

City/Town Form 201/39 (Rev. 1995)

ACCOUNTS PAYABLE VOUCHER

VOUCHER NO. WARRANT NO. DATE ALLOWED 12 31 2025 (Mo. Day Yr.) IN THE SUM OF $ 313327.20

CITY OF SHOREVIEW

V #	W #

Payee RAMSEY COUNT

VENDOR # 01337 RAMSEY COUNTY 121 7TH PLACE EAST, MAIL STOP 5100 SAINT PAUL, MN 55101	Purchase Order No. Terms Due Date 12/31/2025

INVOICE DATE	INVOICE NUMBER	APPROP NUMBER	PROJECT	DESCRIPTION	AMOUNT
12/01/2025	SHRFL-002368	101-4110-43190.000		LAW ENFORCEMENT SVCS - DEC 2025	313,327.20

CITY OF SHOREVIEW

Favor Of

RAMSEY COUNTY

Total Amount of Voucher	$	
Deductions		
Total Amount of Warrant	$	

Month of _____ , _____

VOUCHER RECORD	ACCT #	
Total		

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Mo. Day Yr. Signature Officer/Title

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Mo. Day Yr. Signature Officer/Title

Board/Council Members

ACCOUNTS PAYABLE VOUCHER

VOUCHER NO. WARRANT NO. DATE ALLOWED 12 31 2025 (Mo. Day Yr.) IN THE SUM OF $ 25983.00

CITY OF SHOREVIEW

V #	W #

Payee WSB & ASSOCIA

VENDOR # 02021
WSB & ASSOCIATES, INC.
701 XENIA AVENUE SOUTH SUITE 300
MINNEAPOLIS, MN 55416

Purchase Order No.
Terms
Due Date 12/31/2025

INVOICE DATE	INVOICE NUMBER	APPROP NUMBER	PROJECT	DESCRIPTION	AMOUNT
12/09/2025	R-031345-000-3	101-0000-20200.000		CHECK REQUEST FOR ESCROW: BDE25-0	25,745.49
12/09/2025	R-031345-000-3	101-0000-22020.000		CHECK REQUEST FOR ESCROW: BDE25-0	237.51

CITY OF SHOREVIEW

Favor Of

WSB & ASSOCIATES, INC.

Total Amount of Voucher $
Deductions

Total Amount of Warrant $

Month of _____ , _____

VOUCHER RECORD	ACCT #	
Total		

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Mo. Day Yr. Signature Officer/Title

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Mo. Day Yr. Signature Officer/Title

Board/Council Members

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City/Town Form 201/39 (Rev. 1995)

ACCOUNTS PAYABLE VOUCHER

VOUCHER NO. WARRANT NO. DATE ALLOWED 12 28 2025 (Mo. Day Yr.) IN THE SUM OF $ 62320.00

CITY OF SHOREVIEW

V #	W #

Payee YALE MECHANIC

VENDOR # 00729 YALE MECHANICAL INC 220 W 81ST ST BLOOMINGTON, MN 55420	Purchase Order No. Terms Due Date 12/28/2025

INVOICE DATE	INVOICE NUMBER	APPROP NUMBER	PROJECT	DESCRIPTION	AMOUNT
11/28/2025	24-0309-2	405-4380-45309.000-ME		2ND FLOOR BOILER REPLACEMENT PROJ	62,320.00

CITY OF SHOREVIEW

Favor Of

YALE MECHANICAL INC

Total Amount of Voucher	$	
Deductions		
Total Amount of Warrant	$	

Month of _____ , _____

VOUCHER RECORD	ACCT #	
Total		

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Mo. Day Yr. Signature Officer/Title

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Mo. Day Yr. Signature Officer/Title

Board/Council Members

APPROVED BY THE STATE BOARD OF ACCOUNTS FOR THE CITY OF SHOREVIEW-2001

City/Town Form 201/39 (Rev. 1995)

ACCOUNTS PAYABLE VOUCHER

VOUCHER NO. WARRANT NO. DATE ALLOWED 01 11 2026 (Mo. Day Yr.) IN THE SUM OF $ 101847.91

CITY OF SHOREVIEW

V #	W #

Payee ANCOM COMMU

VENDOR # 02570
ANCOM COMMUNICATIONS INC
1800 E CLIFF RD
SUITE 17
BURNSVILLE, MN 55337

Purchase Order No.

Terms

Due Date 01/11/2026

INVOICE DATE	INVOICE NUMBER	APPROP NUMBER	PROJECT	DESCRIPTION	AMOUNT
12/12/2025	131132	434-4700-45900.202		CONTRACTOR - NORTH OAKS	14,564.25
12/12/2025	131132	434-4700-45900.201		CONTRACTOR - ARDEN HILLS	24,647.19
12/12/2025	131132	434-4700-45910.200		ARCHITECT/ENGINEER - SHOREVIEW	62,636.47

CITY OF SHOREVIEW

Favor Of

ANCOM COMMUNICATIONS INC

Total Amount of Voucher $

Deductions

Total Amount of Warrant $

Month of _____ , _____

VOUCHER RECORD	ACCT #	
Total		

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Mo. Day Yr. Signature Officer/Title

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Mo. Day Yr. Signature Officer/Title

Board/Council Members

ACCOUNTS PAYABLE VOUCHER

VOUCHER NO. WARRANT NO. DATE ALLOWED 01 11 2026 (Mo. Day Yr.) IN THE SUM OF $ 30816.91

CITY OF SHOREVIEW

V #	W #

Payee ANCOM COMMU

VENDOR # 02570
ANCOM COMMUNICATIONS INC
1800 E CLIFF RD
SUITE 17
BURNSVILLE, MN 55337

Purchase Order No.

Terms

Due Date 01/11/2026

INVOICE DATE	INVOICE NUMBER	APPROP NUMBER	PROJECT	DESCRIPTION	AMOUNT
12/12/2025	131133	434-4700-45900.202		CONTRACTOR - NORTH OAKS	4,406.82
12/12/2025	131133	434-4700-45900.201		CONTRACTOR - ARDEN HILLS	7,457.69
12/12/2025	131133	434-4700-45910.200		ARCHITECT/ENGINEER - SHOREVIEW	18,952.40

CITY OF SHOREVIEW

Favor Of

ANCOM COMMUNICATIONS INC

Total Amount of Voucher $

Deductions

Total Amount of Warrant $

Month of _____ , _____

VOUCHER RECORD	ACCT #	
Total		

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Mo. Day Yr. Signature Officer/Title

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Mo. Day Yr. Signature Officer/Title

Board/Council Members

APPROVED BY THE STATE BOARD OF ACCOUNTS FOR THE CITY OF SHOREVIEW-2001

City/Town Form 201/39 (Rev. 1995)

ACCOUNTS PAYABLE VOUCHER

VOUCHER NO. WARRANT NO. DATE ALLOWED 01 11 2026 (Mo. Day Yr.) IN THE SUM OF $ 61048.39

CITY OF SHOREVIEW

V #	W #

Payee ANCOM COMMU

VENDOR # 02570
ANCOM COMMUNICATIONS INC
1800 E CLIFF RD
SUITE 17
BURNSVILLE, MN 55337

Purchase Order No.

Terms

Due Date 01/11/2026

INVOICE DATE	INVOICE NUMBER	APPROP NUMBER	PROJECT	DESCRIPTION	AMOUNT
12/12/2025	13114	434-4700-45900.202		CONTRACTOR - NORTH OAKS	8,729.92
12/12/2025	13114	434-4700-45900.201		CONTRACTOR - ARDEN HILLS	14,773.71
12/12/2025	13114	434-4700-45910.200		ARCHITECT/ENGINEER - SHOREVIEW	37,544.76

CITY OF SHOREVIEW

Favor Of

ANCOM COMMUNICATIONS INC

Total Amount of Voucher $

Deductions

Total Amount of Warrant $

Month of _____ , _____

VOUCHER RECORD	ACCT #	
Total		

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Mo. Day Yr. Signature Officer/Title

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Mo. Day Yr. Signature Officer/Title

Board/Council Members

APPROVED BY THE STATE BOARD OF ACCOUNTS FOR THE CITY OF SHOREVIEW-2001

City/Town Form 201/39 (Rev. 1995)

ACCOUNTS PAYABLE VOUCHER

VOUCHER NO. WARRANT NO. DATE ALLOWED 12 26 2025 (Mo. Day Yr.) IN THE SUM OF $ 125906.18

CITY OF SHOREVIEW

V #	W #

Payee EBERT CONSTR

VENDOR # 101282 EBERT CONSTRUCTION 23350 COUNTY ROAD 10 CORCORAN, MN 55357-	Purchase Order No. Terms Due Date 12/26/2025

INVOICE DATE	INVOICE NUMBER	APPROP NUMBER	PROJECT	DESCRIPTION	AMOUNT
12/15/2025	66112 #12	478-4371-45302.000-TP		PAY APP #12 FOR BOBBY THEISEN PARK	125,906.18

CITY OF SHOREVIEW

Favor Of

EBERT CONSTRUCTION

Total Amount of Voucher	$	
Deductions		
Total Amount of Warrant	$	

Month of _____ , _____

VOUCHER RECORD	ACCT #	
Total		

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Mo. Day Yr. Signature Officer/Title

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Mo. Day Yr. Signature Officer/Title

Board/Council Members

ACCOUNTS PAYABLE VOUCHER

VOUCHER NO. WARRANT NO. DATE ALLOWED 11 26 2025 (Mo. Day Yr.) IN THE SUM OF $ 74075.65

CITY OF SHOREVIEW

V #	W #

Payee INNOVATIVE OFF

VENDOR # 04056 INNOVATIVE OFFICE SOLUTIONS LLC LOCKBOX 131434 PO BOX 1414 MINNEAPOLIS, MN 55480	Purchase Order No. Terms Due Date 11/26/2025

INVOICE DATE	INVOICE NUMBER	APPROP NUMBER	PROJECT	DESCRIPTION	AMOUNT
10/27/2025	CIN131059	431-4080-45312.000		CITY HALL REMODEL - OFFICE FURNITUR	74,075.65

CITY OF SHOREVIEW

Favor Of

INNOVATIVE OFFICE SOLUTIONS LLC

Total Amount of Voucher	$	
Deductions		
Total Amount of Warrant	$	

Month of _____ , _____

VOUCHER RECORD	ACCT #	
Total		

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Mo. Day Yr. Signature Officer/Title

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Mo. Day Yr. Signature Officer/Title

Board/Council Members

ACCOUNTS PAYABLE VOUCHER

VOUCHER NO. WARRANT NO. DATE ALLOWED 01 01 2026 (Mo. Day Yr.) IN THE SUM OF $ 32987.33

CITY OF SHOREVIEW

V #	W #

Payee JOHN DEERE CO

VENDOR # 00883 JOHN DEERE COMPANY AG & TURF CBD & GOVERNMENT SALES 21748 NETWORK PL CHICAGO, IL 60673-1217	Purchase Order No. Terms Due Date 01/01/2026

INVOICE DATE	INVOICE NUMBER	APPROP NUMBER	PROJECT	DESCRIPTION	AMOUNT
12/01/2025	117848347	701-4650-45400.000-F&		GATER REPLACEMENT FROM INSURANC	32,987.33

CITY OF SHOREVIEW

Favor Of

JOHN DEERE COMPANY

Total Amount of Voucher	$	
Deductions		
Total Amount of Warrant	$	

Month of _____ , _____

VOUCHER RECORD	ACCT #	
Total		

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Mo. Day Yr. Signature Officer/Title

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Mo. Day Yr. Signature Officer/Title

Board/Council Members

APPROVED BY THE STATE BOARD OF ACCOUNTS FOR THE CITY OF SHOREVIEW-2001

City/Town Form 201/39 (Rev. 1995)

ACCOUNTS PAYABLE VOUCHER

VOUCHER NO. WARRANT NO. DATE ALLOWED 01 10 2026 (Mo. Day Yr.) IN THE SUM OF $ 67484.47

CITY OF SHOREVIEW

V #	W #

Payee LAKE JOHANNA

VENDOR # 00374 LAKE JOHANNA FIRE DEPT 5545 LEXINGTON AVE N SHOREVIEW, MN 55126-5619	Purchase Order No. Terms Due Date 01/10/2026

INVOICE DATE	INVOICE NUMBER	APPROP NUMBER	PROJECT	DESCRIPTION	AMOUNT
12/11/2025	1001	405-4120-45307.000-TR		FIRE STATIONS - TRUCK REPLACEMENT	67,484.47

CITY OF SHOREVIEW

Favor Of

LAKE JOHANNA FIRE DEPT

Total Amount of Voucher	$	
Deductions		
Total Amount of Warrant	$	

Month of _____ , _____

VOUCHER RECORD	ACCT #	
Total		

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Mo. Day Yr. Signature Officer/Title

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Mo. Day Yr. Signature Officer/Title

Board/Council Members

APPROVED BY THE STATE BOARD OF ACCOUNTS FOR THE CITY OF SHOREVIEW-2001

City/Town Form 201/39 (Rev. 1995)

ACCOUNTS PAYABLE VOUCHER

VOUCHER NO. WARRANT NO. DATE ALLOWED 12 31 2025 (Mo. Day Yr.) IN THE SUM OF $ 21461.00

CITY OF SHOREVIEW

V #	W #

Payee MINNESOTA DEP

VENDOR # 00455 MINNESOTA DEPARTMENT OF HEALTH DRINKING WATER PROTECTION SECTION P.O. BOX 64494 ST PAUL, MN 55164-0494	Purchase Order No. Terms Due Date 12/31/2025

INVOICE DATE	INVOICE NUMBER	APPROP NUMBER	PROJECT	DESCRIPTION	AMOUNT
12/31/2025	12312025	801-0000-21820.000		STATE WATER CONNECT FEE 10/1/25-12/3	21,461.00

CITY OF SHOREVIEW

Favor Of

MINNESOTA DEPARTMENT OF HEALTH

Total Amount of Voucher	$	
Deductions		
Total Amount of Warrant	$	

Month of _____ , _____

VOUCHER RECORD	ACCT #	
Total		

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Mo. Day Yr. Signature Officer/Title

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Mo. Day Yr. Signature Officer/Title

Board/Council Members

ACCOUNTS PAYABLE VOUCHER

VOUCHER NO. WARRANT NO. DATE ALLOWED 12 18 2025 (Mo. Day Yr.) IN THE SUM OF $ 32192.00

CITY OF SHOREVIEW

V #	W #

Payee PAVEDRAIN, LLC

VENDOR # 100794 PAVEDRAIN, LLC PO BOX 18 KEYSTONE, IA 52249-0018	Purchase Order No. Terms Due Date 12/18/2025

INVOICE DATE	INVOICE NUMBER	APPROP NUMBER	PROJECT	DESCRIPTION	AMOUNT
11/18/2025	1436	603-4585-45800.000		WOODBRIDGE ST PAYMENT 02 FINAL & C	32,192.00

CITY OF SHOREVIEW

Favor Of

PAVEDRAIN, LLC

Total Amount of Voucher	$	
Deductions		
Total Amount of Warrant	$	

Month of _____ , _____

VOUCHER RECORD	ACCT #	
Total		

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Mo. Day Yr. Signature Officer/Title

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Mo. Day Yr. Signature Officer/Title

Board/Council Members

APPROVED BY THE STATE BOARD OF ACCOUNTS FOR THE CITY OF SHOREVIEW-2001

City/Town Form 201/39 (Rev. 1995)

ACCOUNTS PAYABLE VOUCHER

VOUCHER NO. WARRANT NO. DATE ALLOWED 01 01 2026 (Mo. Day Yr.) IN THE SUM OF $ 274502.00

CITY OF SHOREVIEW

V #	W #

Payee ST. CROIX RECR

VENDOR # 00493 ST. CROIX RECREATION 1826 TOWER DR W STILLWATER, MN 55082	Purchase Order No. Terms Due Date 01/01/2026

INVOICE DATE	INVOICE NUMBER	APPROP NUMBER	PROJECT	DESCRIPTION	AMOUNT
12/02/2025	22505	405-4371-45301.000-SH		SHAMROCK PARK PLAYGROUND REPLAC	274,502.00

CITY OF SHOREVIEW

Favor Of

ST. CROIX RECREATION

Total Amount of Voucher	$	
Deductions		
Total Amount of Warrant	$	

Month of _____ , _____

VOUCHER RECORD	ACCT #	
Total		

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Mo. Day Yr. Signature Officer/Title

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Mo. Day Yr. Signature Officer/Title

Board/Council Members

APPROVED BY THE STATE BOARD OF ACCOUNTS FOR THE CITY OF SHOREVIEW-2001

City/Town Form 201/39 (Rev. 1995)

ACCOUNTS PAYABLE VOUCHER

VOUCHER NO. WARRANT NO. DATE ALLOWED 11 01 2025 (Mo. Day Yr.) IN THE SUM OF $ 106878.80

CITY OF SHOREVIEW

V #	W #

Payee ST. CROIX RECR

VENDOR # 00493 ST. CROIX RECREATION 1826 TOWER DR W STILLWATER, MN 55082	Purchase Order No. Terms Due Date 11/01/2025

INVOICE DATE	INVOICE NUMBER	APPROP NUMBER	PROJECT	DESCRIPTION	AMOUNT
10/02/2025	22437	405-4371-45301.000-SI1		BACKSTOP REPLACEMENTS AT SITZER P	106,878.80

CITY OF SHOREVIEW

Favor Of

ST. CROIX RECREATION

Total Amount of Voucher	$	
Deductions		
Total Amount of Warrant	$	

Month of _____ , _____

VOUCHER RECORD	ACCT #	
Total		

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Mo. Day Yr. Signature Officer/Title

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Mo. Day Yr. Signature Officer/Title

Board/Council Members

APPROVED BY THE STATE BOARD OF ACCOUNTS FOR THE CITY OF SHOREVIEW-2001

City/Town Form 201/39 (Rev. 1995)

ACCOUNTS PAYABLE VOUCHER

VOUCHER NO. WARRANT NO. DATE ALLOWED 01 16 2026 (Mo. Day Yr.) IN THE SUM OF $ 46865.17

CITY OF SHOREVIEW

V #	W #

Payee HIGH POINT NET

VENDOR # 01992 HIGH POINT NETWORKS, LLC 728 EAST BEATON DRIVE SUITE 200 WEST FARGO, ND 58078	Purchase Order No. Terms Due Date 01/16/2026

INVOICE DATE	INVOICE NUMBER	APPROP NUMBER	PROJECT	DESCRIPTION	AMOUNT
12/17/2025	2802489	422-4055-45800.017		INFO TECHNOLOGY FUND-LAN/NETWORK	46,865.17

CITY OF SHOREVIEW

Favor Of

HIGH POINT NETWORKS, LLC

Total Amount of Voucher	$	
Deductions		
Total Amount of Warrant	$	

Month of _____ , _____

VOUCHER RECORD	ACCT #	
Total		

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Mo. Day Yr. Signature Officer/Title

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Mo. Day Yr. Signature Officer/Title

Board/Council Members

APPROVED BY THE STATE BOARD OF ACCOUNTS FOR THE CITY OF SHOREVIEW-2001

City/Town Form 201/39 (Rev. 1995)

ACCOUNTS PAYABLE VOUCHER

VOUCHER NO. WARRANT NO. DATE ALLOWED 12 01 2025 (Mo. Day Yr.) IN THE SUM OF $ 109841.30

CITY OF SHOREVIEW

V #	W #

Payee MEDICA

VENDOR # 20228 MEDICA NW 7958 PO BOX 1450 MINNEAPOLIS, MN 55485-7958	Purchase Order No. Terms Due Date 12/01/2025

INVOICE DATE	INVOICE NUMBER	APPROP NUMBER	PROJECT	DESCRIPTION	AMOUNT
11/14/2025	497698837043	101-0000-20410.000		HEALTH INSURANCE DEC 2025	108,134.14
11/14/2025	497698837043	101-0000-20411.000		HEALTH INSURANCE DEC 2025	1,707.16

CITY OF SHOREVIEW

Favor Of

MEDICA

Total Amount of Voucher	$	
Deductions		
Total Amount of Warrant	$	

Month of _____ , _____

VOUCHER RECORD	ACCT #	
Total		

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Mo. Day Yr. Signature Officer/Title

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Mo. Day Yr. Signature Officer/Title

Board/Council Members

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City/Town Form 201/39 (Rev. 1995)

ACCOUNTS PAYABLE VOUCHER

VOUCHER NO. WARRANT NO. DATE ALLOWED 12 20 2025 (Mo. Day Yr.) IN THE SUM OF $ 26523.00

CITY OF SHOREVIEW

V #	W #

Payee MINNESOTA DEP

VENDOR # 00151
MINNESOTA DEPARTMENT OF REVENUE-T
MN. SALES & USE TAX
MAIL STATION 1110
SAINT PAUL, MN 55146

Purchase Order No.

Terms

Due Date 12/20/2025

INVOICE DATE	INVOICE NUMBER	APPROP NUMBER	PROJECT	DESCRIPTION	AMOUNT
11/01/2025	NOVEMBER 2025	220-0000-21810.000		SALES USE TAX: NOVEMBER 2025	24,178.51
11/01/2025	NOVEMBER 2025	701-4650-42120.003		SALES USE TAX: NOVEMBER 2025	94.82
11/01/2025	NOVEMBER 2025	601-0000-21810.000		SALES USE TAX: NOVEMBER 2025	2,234.52
11/01/2025	NOVEMBER 2025	220-4380-42140.000		SALES USE TAX: NOVEMBER 2025	1.10
11/01/2025	NOVEMBER 2025	220-4380-43610.000		SALES USE TAX: NOVEMBER 2025	14.05

CITY OF SHOREVIEW

Favor Of

MINNESOTA DEPARTMENT OF REVENUE-TAX

Total Amount of Voucher	$	
Deductions		
Total Amount of Warrant	$	

Month of _____ , _____

VOUCHER RECORD	ACCT #	
Total		

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Mo. Day Yr. Signature Officer/Title

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Mo. Day Yr. Signature Officer/Title

Board/Council Members

Memorandum

TO: City Council

FROM: Jamie Meyer , Utilities Supervisor

DATE: January 5, 2026

SUBJECT: Authorization to purchase a replacement for unit 212-14, 3/4-ton pickup

ITEM NUMBER: 8.e

SECTION: CONSENT AGENDA

REQUESTED MOTION

To authorize the purchase of a replacement for unit 212-14, a 3/4-ton pick-up, from the approved State of Minnesota cooperative purchasing venture contract for a total estimated cost of $55,000, pursuant to the adopted capital improvement program.

INTRODUCTION

Shoreview's 2026 capital improvement program includes funding that can be used for the replacement of unit 212-14, 3/4-ton pick-up. City council approval is necessary at this time for the authorization to purchase it's replacement. The current unit will be sold at auction after the arrival of the new unit.

DISCUSSION

Unit 212-14 is a 2014 Ford F250 and is used by the streets supervisor as main transportation during work hours and is also used for the plowing of cul-de-sacs. The current unit has 82,000 miles and is due for a scheduled replacement.

The 2026 Capital Improvement Plan includes a budgeted amount of $55,000 for the purchase of a 3/4 ton pickup. Purchasing through the State of Minnesota cooperative purchasing venture contract the city can acquire a new GMC Sierra 2500 for a purchase price of $55,000.

RECOMMENDATION

Staff recommends the city council authorize the purchase of a replacement for Unit 212-14 from the approved State of Minnesota cooperative purchasing venture contract for a total estimated cost of $55,000, pursuant to the 2026 capital improvement program.

ATTACHMENTS

Proposal - 2026 3/4-ton GMC pick-up

KARL AUTOMOTIVE GROUP
JACOB MADSEN | 5156453634 | J.MADSEN@KARLCHEVROLET.COM

Vehicle: [Fleet] 2026 GMC Sierra 2500HD (TK20753) 4WD Double Cab 149" Pro



KARL AUTO GROUP is proud to be your #1 Government Chevrolet Vehicle Dealer in Iowa for several years in a row. We are the only Government Dealer in Iowa to provide you a full time staff dedicated solely to government entities and their needs. We can assist you with all of your vehicle needs to include "turn-key" solutions and custom upfitting, saving you time and money with our own Karl Emergency Vehicles. Thank you for the opportunity to earn your business.

KARL AUTOMOTIVE GROUP

Dealership Information

KARL AUTO GROUP
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Prepared By:

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Vehicle: [Fleet] 2026 GMC Sierra 2500HD (TK20753) 4WD Double Cab 149" Pro (Complete)

Price Summary

PRICE SUMMARY

		Invoice	Invoice
	Base Price	$48,624.40	$48,624.40
	Total Options	$4,570.93	$4,570.93
	Vehicle Subtotal	$53,195.33	$53,195.33
	Dealer Advertising Adjustment	$0.00	$0.00
	Destination Charge	$2,595.00	$2,595.00
	Grand Total	**$55,790.33**	**$55,790.33**

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Vehicle: [Fleet] 2026 GMC Sierra 2500HD (TK20753) 4WD Double Cab 149" Pro (Complete)

Quote Worksheet

		MSRP
Base Price		$51,400.00
Dest Charge		$2,595.00
Total Options		$5,023.00
	Subtotal	**$59,018.00**
GOV DISCOUNT		($4,600.00)
	Subtotal Pre-Tax Adjustments	**($4,600.00)**
Less Customer Discount		($4,630.65)
	Subtotal Discount	**($4,630.65)**
Trade-In		$0.00
Excluded from Sales Tax	**Subtotal Trade-In**	**$0.00**
	Taxable Price	**$49,787.35**
Sales Tax		$0.00
	Subtotal Taxes	**$0.00**
	Subtotal Post-Tax Adjustments	**$0.00**
	Total Sales Price	**$49,787.35**

Dealer Signature / Date

Customer Signature / Date

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Vehicle: [Fleet] 2026 GMC Sierra 2500HD (TK20753) 4WD Double Cab 149" Pro (✔ Complete)

Window Sticker

SUMMARY

[Fleet] 2026 GMC Sierra 2500HD (TK20753) 4WD Double Cab 149" Pro — MSRP:$51,400.00

Interior:Jet Black, Cloth seat trim

Exterior 1:Summit White

Exterior 2:No color has been selected.

Engine, 6.6L V8

Transmission, 10-Speed automatic

OPTIONS

CODE	MODEL		MSRP
TK20753	[Fleet] 2026 GMC Sierra 2500HD (TK20753) 4WD Double Cab 149" Pro		$51,400.00
	OPTIONS		
1SA	Pro Preferred Equipment Group		$0.00
8S3	Back-up alarm, 97 decibels		$138.00
9L7	Upfitter switch kit, (5)		$150.00
AZ3	Seats, front 40/20/40 split-bench		$0.00
B30	Floor covering, color-keyed carpeting		$100.00
C49	Defogger, rear-window electric		$225.00
CGN	Bedliner, Spray-on, Pickup bedliner		$545.00
DD8	Mirror, inside rearview auto-dimming	Inc.	
DWI	Mirrors, outside power-adjustable vertical trailering	Inc.	
FE9	Emissions, Federal requirements		$0.00
GAZ	Summit White		$0.00
GT4	Rear axle, 3.73 ratio		$0.00
H1T	Jet Black, Cloth seat trim		$0.00
IOR	Audio system, GMC Infotainment System with 7" diagonal color touch-screen		$0.00
JGG	GVWR, 10,750 lbs. (4876 kg)	Inc.	
KC9	Power outlet, bed mounted, 120-volt	Inc.	

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KI4	Power outlet, instrument panel, 120-volt		$225.00
KW5	Alternator, 220 amp	Inc.	
L8T	Engine, 6.6L V8		$0.00
MKM	Transmission, 10-Speed automatic		$0.00
NZZ	Skid Plates	Inc.	
PDH	LPO, GMC Protection Package		$495.00
PQA	1SA Pro Safety Plus Package		$1,320.00
PYT	Wheels, 18" (45.7 cm) 8-spoke painted steel, Silver Extended		$300.00
QF6	Tires, LT275/70R18E all-terrain, blackwall		$200.00
QT5	Tailgate, gate function manual with EZ Lift	Inc.	
RIA	LPO, All-weather floor liner, 1st and 2nd rows	Inc.	
RVS	LPO, Black tubular assist steps, 4" round		$750.00
UD5	Front and Rear Park Assist, ultrasonic	Inc.	
UF2	LED Cargo Area Lighting		$125.00
UFG	Rear Cross Traffic Alert	Inc.	
UKC	Lane Change Alert with Side Blind Zone Alert	Inc.	
VQK	LPO, Front and rear molded splash guards, Black	Inc.	
VYU	Snow Plow Prep/Camper Package		$300.00
ZLQ	Fleet Convenience Package		$150.00
ZYG	Tire, spare LT275/70R18 all-terrain, blackwall	Inc.	
	SUBTOTAL		**$56,423.00**
	Adjustments Total		$0.00
	Destination Charge		$2,595.00
	TOTAL PRICE		**$59,018.00**

FUEL ECONOMY

Est City:N/A

Est Highway:N/A

Est Highway Cruising Range:N/A

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Vehicle: [Fleet] 2026 GMC Sierra 2500HD (TK20753) 4WD Double Cab 149" Pro (Complete)

Standard Equipment

Package	
	Sierra HD Pro Safety includes (UEU) Forward Collision Alert, (UE4) Following Distance Indicator, (UKJ) Front Pedestrian Braking, (TQ5) IntelliBeam, (UFL) Lane Departure Warning, (T8Z) Buckle to Drive and (UHY) Automatic Emergency Braking
	Trailering Package includes trailer hitch, 7-pin and 4-pin connectors and (CTT) Hitch Guidance (Deleted when (ZW9) pickup bed delete is ordered.)
Mechanical	
	Pickup bed includes bed assist step
	Engine, 6.6L V8 with Direct Injection and Variable Valve Timing, gasoline, (401 hp [299 kW] @ 5200 rpm, 464 lb -ft of torque [629 N-m] @ 4000 rpm) (STD)
	Transmission, 10-Speed automatic (STD)
	Rear axle, 3.73 ratio (Requires (L8T) 6.6L V8 gas engine.)
	GVWR, 10,350 lbs. (4695 kg) (STD) (Included and only available with TC20903 model and (L8T) 6.6L V8 gas engine with 18" or 20" wheels or TK20753 and (L8T) 6.6L V8 gas engine with 17" wheels.)
	Push Button Start
	Transfer case, two-speed, electronic shift with push button controls (Requires 4WD models.)
	Auto-locking rear differential
	Four wheel drive
	Cooling, external engine oil cooler
	Cooling, auxiliary external transmission oil cooler
	Air filter, heavy-duty
	Air filtration monitoring
	Battery, heavy-duty 720 cold-cranking amps/80 Amp-hr maintenance-free with rundown protection and retained accessory power (Included and only available with (L8T) 6.6L V8 gas engine.)
	Alternator, 170 amps (Requires (L8T) 6.6L V8 gas engine.)
	Trailer brake controller, integrated
	Recovery hooks, front, frame-mounted, Black
	Frame, fully-boxed, hydroformed front section and a fully-boxed stamped rear section
	Suspension Package (Not available with (X31) Off-Road Package.)
	Steering, Recirculating Ball with smart flow power steering system
	Brakes, 4-wheel antilock, 4-wheel disc with DURALIFE rotors

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Mechanical	
	Brake lining wear indicator
	Capless Fuel Fill (Requires (L8T) 6.6L gas V8 engine. Not included with (ZW9) pickup bed delete.)
Exterior	
	Wheels, 17" (43.2 cm) painted steel, Silver (STD) (Not currently available to order.)
	Tires, LT245/75R17E all-season, blackwall (STD)
	Tire, spare LT245/75R17E all-season, blackwall (STD) (Included and only available with (QHQ) LT245/75R17E all-season, blackwall tires with (E63) pickup bed models. Available to order when (ZW9) pickup bed delete and (QHQ) LT245/75R17E all-season, blackwall tires are ordered.)
	Tire carrier lock keyed cylinder lock that utilizes same key as ignition and door (Deleted with (ZW9) pickup bed delete.)
	Bumper, front chrome lower
	Bumper, rear chrome with bumper CornerSteps
	Bed Step, Black integrated on forward portion of bed on driver and passenger side (Not available on (ZW9) pickup bed delete.)
	CornerStep, rear bumper
	Cargo tie downs (12), fixed, rated at 500 lbs per corner
	Moldings, beltline, Black
	Grille (Chrome with flat black grille insert bars.)
	Headlamps, Animated LED projectors LED turn signals and Daytime Running Lamps
	IntelliBeam, automatic high beam on/off (Included and only available with (PDI) Sierra HD Pro Safety.)
	Lamps, cargo area cab mounted integrated with center high mount stop lamp, with switch in bank on left side of steering wheel
	Taillamps, LED Signature Tail, Incandescent Brake, Turn & Reverse Lamps
	Mirrors, outside high-visibility vertical trailering lower convex mirrors, manual-folding/extending (extends 3.31" [84.25mm]), molded in Black (Not available on Regular Cab models.)
	Glass, solar absorbing, tinted
	Door handles, Black grained
	Tailgate, standard (Deleted with (ZW9) pickup bed delete.)
	Tailgate, locking, utilizes same key as ignition and door (Included and only available with (QK1) standard tailgate. Deleted with (ZW9) pickup bed delete.)
	Tailgate, gate function manual, no lift assist (Deleted with (ZW9) pickup bed delete.)
	Tailgate and bed rail protection caps, top (Deleted with (ZW9) pickup bed delete.)

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Entertainment	
	Audio system, GMC Infotainment System with 7" diagonal color touch-screen AM/FM stereo with seek-and-scan and digital clock, includes Bluetooth streaming audio for music and select phones; featuring wireless Apple CarPlay and Android Auto capable (STD)
	Audio system feature, 6-speaker system (Requires Crew Cab or Double Cab model.)
	Bluetooth for phone connectivity to vehicle infotainment system
	Wireless phone projection for Apple CarPlay and Android Auto
	Wi-Fi Hotspot capable (Terms and limitations apply. See onstar.com or dealer for details.)
Interior	
	Seats, front 40/20/40 split-bench with covered armrest storage and under-seat storage (lockable) (STD)
	Seat trim, Vinyl
	Seat adjuster, driver 4-way manual
	Seat adjuster, passenger 4-way manual
	Seat, rear 60/40 folding bench (folds up), 3-passenger (includes child seat top tether anchor) (Not available with Regular Cab model.)
	Floor covering, rubberized-vinyl (Not available with LPO floor liners.)
	Steering wheel, urethane
	Steering column, Tilt-Wheel, manual with wheel locking security feature
	Instrument cluster 6-gauge cluster featuring speedometer, fuel level, engine temperature, tachometer, voltage and oil pressure
	Driver Information Center, 3.5" diagonal monochromatic display
	Rear Seat Reminder (Requires Crew Cab or Double Cab model.)
	Exterior Temperature Display, located in radio display
	Compass, located in instrument cluster
	Windows, power front, drivers express up/down
	Window, power front, passenger express down
	Windows, power rear, express down (Not available on Regular Cab models.)
	Door locks, power
	Remote Keyless Entry
	Cruise control, steering wheel-mounted
	USB Ports, 2, Charge/Data ports located on instrument panel
	Power outlet, front auxiliary, 12-volt

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Interior	
	Air conditioning, single-zone
	Air vents, rear (Not available with Regular Cab model.)
	Mirror, inside rearview, manual tilt
	Assist handles front A-pillar mounted for driver and passenger, rear B-pillar mounted
Safety-Mechanical	
	Front Pedestrian Braking (Included and only available with (PDI) Sierra HD Pro Safety.)
	Automatic Emergency Braking (Included and only available with (PDI) Sierra HD Pro Safety.)
	StabiliTrak, stability control system with Proactive Roll Avoidance and traction control, includes electronic trailer sway control and hill start assist
Safety-Exterior	
	Daytime Running Lamps, LED signature lighting
	LED Signature DRL's
Safety-Interior	
	Airbags, Dual-stage frontal airbags for driver and front outboard passenger; Seat-mounted side-impact airbags for driver and front outboard passenger; Head-curtain airbags for front and rear outboard seating positions; Includes front outboard Passenger Sensing System for frontal outboard passenger airbag (Always use seat belts and child restraints. Children are safer when properly secured in a rear seat in the appropriate child restraint. See the Owner's Manual for more information.)
	OnStar Services capable (See onstar.com for details and limitations. Services vary by model. Service plan required.)
	HD Rear Vision Camera (Not available with (ZW9) pickup bed delete. Removed with (UV2) HD Surround Vision.)
	Hitch Guidance dynamic single line to aid in truck trailer alignment for hitching (Deleted with (ZW9) pickup bed delete.)
	Forward Collision Alert (Included and only available with (PDI) Sierra HD Pro Safety.)
	Following Distance Indicator (Included and only available with (PDI) Sierra HD Pro Safety.)
	Lane Departure Warning (Included and only available with (PDI) Sierra HD Pro Safety.)
	Rear Seat Belt Indicator (Requires Crew Cab or Double Cab model.)
	Seat Belt Adjustable Guide Loops, front row only (Included and only available on Crew Cab and Double Cab models. Not available with (ZW9) pickup bed delete.)
	Buckle to Drive prevents vehicle from being shifted out of Park until driver seat belt is fastened; times out after 20 seconds and encourages seat belt use (Included and only available with (PDI) Sierra HD Pro Safety.)

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Safety-Interior

Teen Driver a configurable feature that lets you activate customizable vehicle settings associated with a key fob, to help encourage safe driving behavior. It can limit certain available vehicle features, and it prevents certain safety systems from being turned off. An in-vehicle report card gives you information on driving habits and helps you to continue to coach your new driver

Tire Pressure Monitoring System, auto learn includes Tire Fill Alert (does not apply to spare tire)

Trailering Information Label provides max trailer ratings for tongue weight, conventional, gooseneck and 5th wheel trailering (Not available on (ZW9) pickup bed delete.)

OnStar Basics (OnStar Fleet Basics for Fleet) Drive confidently with core OnStar services including select remote commands, built-in voice assistance, real-time traffic and navigation, and Automatic Crash Response to help if you're in need. (Requires (UE1) OnStar. OnStar Basics includes select remote commands, Navigation, Voice Assistance, and Automatic Crash Response, for eligible vehicles with compatible software. OnStar Basics is standard for 8 years; OnStar plan, working electrical system, cell reception and GPS signal required. OnStar links to emergency services. Service coverage varies with conditions and location. Service availability, features and functionality vary by device and software version. See onstar.com for details and limitations.)

WARRANTY

Warranty Note: <<< Preliminary 2026 Warranty >>>
Basic Years: 3
Basic Miles/km: 36,000
Drivetrain Years: 5
Drivetrain Miles/km: 60,000
Drivetrain Note: 3.0L & 6.0L Duramax® Turbo-Diesel engines, and certain commercial, government, and qualified fleet vehicles: 5 years/100,000 miles
Corrosion Years (Rust-Through): 6
Corrosion Years: 3
Corrosion Miles/km (Rust-Through): 100,000
Corrosion Miles/km: 36,000
Roadside Assistance Years: 5
Roadside Assistance Miles/km: 60,000
Roadside Assistance Note: 3.0L & 6.0L Duramax® Turbo-Diesel engines, and certain commercial, government, and qualified fleet vehicles: 5 years/100,000 miles
Maintenance Note: First Visit: 12 Months/12,000 Miles

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Optional Equipment

NOTE					
CODE	**DESCRIPTION**	**FRONT WEIGHT**	**REAR WEIGHT**	**Invoice**	**Invoice**
**	** FEATURE AVAILABILITY WILL CHANGE THROUGHOUT THE MODEL YEAR. SEE THE WINDOW LABEL OF A SPECIFIC VEHICLE TO DETERMINE ITS CONTENT. **	0.00 lbs	0.00 lbs	$0.00	$0.00

EMISSIONS					
CODE	**DESCRIPTION**	**FRONT WEIGHT**	**REAR WEIGHT**	**Invoice**	**Invoice**
FE9	Emissions, Federal requirements	0.00 lbs	0.00 lbs	$0.00	$0.00
NB8	Emissions override, California (allows a dealer in states that require California emissions - California, Colorado, Connecticut, Delaware, Maryland, Massachusetts, Minnesota, Nevada, New Jersey, New York, Oregon, Pennsylvania, Rhode Island or Washington - to order Federal emissions for a vehicle that will be registered in a state that has Federal emission requirements). Do not use for vehicles that will be registered in California, Colorado, Connecticut, Delaware, Maryland, Massachusetts, Minnesota, Nevada, New Jersey, New York, Oregon, Pennsylvania, Rhode Island or Washington (Requires (FE9) Federal emissions requirements.)	0.00 lbs	0.00 lbs	$0.00	$0.00
NB9	Emissions override, state-specific (for dealers ordering vehicles in (YF5) or (NE1) emission states - California, Colorado, Connecticut, Delaware, Maine, Maryland, Massachusetts, Minnesota, Nevada, New Jersey, New York, Oregon, Pennsylvania, Rhode Island, Vermont and Washington) (Allows a California dealer (YF5 emissions) to order (NE1) emissions with (NB9) emissions override code for registration in (NE1) states; or, a Colorado, Connecticut, Delaware, Maine, Maryland, Massachusetts, Minnesota, Nevada, New Jersey, New York, Oregon, Pennsylvania, Rhode Island, Vermont and Washington dealer (NE1 emissions) to order (YF5) emissions with (NB9) emissions override code for registration in California.)	0.00 lbs	0.00 lbs	$0.00	$0.00

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EMISSIONS

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	Invoice	Invoice
NC7	Emissions override, Federal (for vehicles ordered by dealers in Federal emission states with (YF5) or (NE1) emissions - Not required for vehicles being shipped to California, Colorado, Connecticut, Delaware, Maine, Maryland, Massachusetts, Minnesota, Nevada, New Jersey, New York, Oregon, Pennsylvania, Rhode Island, Vermont or Washington) (Requires (YF5) California state emissions requirements or (NE1) Colorado, Connecticut, Delaware, Maine, Maryland, Massachusetts, Minnesota, Nevada, New Jersey, New York, Oregon, Pennsylvania, Rhode Island, Vermont or Washington state emissions requirements.)	0.00 lbs	0.00 lbs	$0.00	$0.00
NE1	Emissions, Colorado, Connecticut, Delaware, Maine, Maryland, Massachusetts, Minnesota, Nevada, New Jersey, New York, Oregon, Pennsylvania, Rhode Island, Vermont and Washington state requirements	0.00 lbs	0.00 lbs	$0.00	$0.00
YF5	Emissions, California state requirements	0.00 lbs	0.00 lbs	$0.00	$0.00

ENGINE

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	Invoice	Invoice
L5P	Engine, Duramax 6.6L Turbo-Diesel V8, B20-Diesel compatible (470 hp [350.5 kW] @ 2800 rpm, 975 lb-ft of torque [1322 Nm] @ 1600 rpm) (Includes (K05) engine block heater.)	0.00 lbs	0.00 lbs	$9,090.90	$9,090.90
L8T	Engine, 6.6L V8 with Direct Injection and Variable Valve Timing, gasoline, (401 hp [299 kW] @ 5200 rpm, 464 lb-ft of torque [629 N-m] @ 4000 rpm) (STD)	0.00 lbs	0.00 lbs	Inc.	Inc.

TRANSMISSION

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	Invoice	Invoice
MGM	Transmission, 10-speed automatic (Included and only available with (L5P) Duramax 6.6L Turbo-Diesel V8 engine. Not available with (PTO) Power take-off.)	0.00 lbs	0.00 lbs	$0.00	$0.00
MGU	Transmission, 10-speed automatic with integrated Power Take-Off (PTO) (Included and only available with (PTO) Power Take-off. Requires (L5P) Duramax 6.6L Turbo-Diesel V8 engine.)	0.00 lbs	0.00 lbs	$0.00	$0.00
MKM	Transmission, 10-Speed automatic (STD)	0.00 lbs	0.00 lbs	$0.00	$0.00

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Vehicle: [Fleet] 2026 GMC Sierra 2500HD (TK20753) 4WD Double Cab 149" Pro (Complete)

GVWR

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	Invoice	Invoice
C7A	Lowered GVWR, 10,000 lbs. (4536 kg), lowers GVWR and significantly decreases towing and/or payload ratings (Available to all models with L8T Gas Engine. (L5P) Diesel requires TC20943 or TK20*43 or TK20*53 models. With (ZW9) pickup bed delete requires (QXT) LT265/70R17E all-terrain, blackwall tires. Not available with (QF6) LT275/70R18E all-terrain, blackwall tires on T*209*3 models. With L5P Diesel on T*20943 models not available with (QHQ) LT245/75R17E all-season, blackwall tires. With L5P Diesel on TK20943 not available with (QXT) LT265/70R17E all-terrain, blackwall tires.)	0.00 lbs	0.00 lbs	$0.00	$0.00
C7E	GVWR, 11,000 lbs. (4990 kg) (Included and only available with TC20943 model and (L5P) Duramax 6.6L Turbo-Diesel V8 engine with 17" wheels or TK20753 model and (L5P) Duramax 6.6L Turbo-Diesel V8 engine with 17" wheels.)	0.00 lbs	0.00 lbs	$0.00	$0.00
JFO	GVWR, 11,200 lbs. (5080 kg) (Included and only available with TC20943 model and (L5P) Duramax 6.6L Turbo-Diesel V8 engine with 18" or 20" wheels or TK20753 model and (L5P) Duramax 6.6L Turbo-Diesel V8 engine with 18" or 20" wheels, TK20953 model and (L5P) Duramax 6.6L Turbo-Diesel V8 engine with 17" wheels or TC20903 model and (L5P) Duramax 6.6L Turbo-Diesel V8 engine with 18" wheels and (NHT) Max Trailering Package.)	0.00 lbs	0.00 lbs	$0.00	$0.00
JGC	GVWR, 10,350 lbs. (4695 kg) (STD) (Included and only available with TC20903 model and (L8T) 6.6L V8 gas engine with 18" or 20" wheels or TK20753 and (L8T) 6.6L V8 gas engine with 17" wheels.)	0.00 lbs	0.00 lbs	$0.00	$0.00
JGG	GVWR, 10,750 lbs. (4876 kg) (Included and only available with TK20753 model and (L8T) 6.6L V8 gas engine with 18" or 20" wheels or TC20903 model and (L5P) Duramax 6.6L Turbo -Diesel V8 engine with 18" or 20" wheels unless (NHT) Max Trailering Package is ordered.)	0.00 lbs	0.00 lbs	Inc.	Inc.

AXLE

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	Invoice	Invoice
GT4	Rear axle, 3.73 ratio (Requires (L8T) 6.6L V8 gas engine.)	0.00 lbs	0.00 lbs	$0.00	$0.00
GU6	Rear axle, 3.42 ratio (Included and only available with (L5P) Duramax 6.6L Turbo-Diesel V8 engine.)	0.00 lbs	0.00 lbs	$0.00	$0.00

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Vehicle: [Fleet] 2026 GMC Sierra 2500HD (TK20753) 4WD Double Cab 149" Pro (Complete)

PREFERRED EQUIPMENT GROUP

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	Invoice	Invoice
1SA	Pro Preferred Equipment Group includes standard equipment	0.00 lbs	0.00 lbs	$0.00	$0.00

WHEELS

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	Invoice	Invoice
PYN	Wheels, 17" (43.2 cm) painted steel, Silver (STD) (Not currently available to order.)	0.00 lbs	0.00 lbs	$0.00	$0.00
PYQ	Wheels, 17" (43.2 cm) machined aluminum	0.00 lbs	0.00 lbs	$318.50	$318.50
PYT	Wheels, 18" (45.7 cm) 8-spoke painted steel, Silver Extended (Not available with (ZW9) pickup bed delete.)	0.00 lbs	0.00 lbs	$273.00	$273.00

TIRES

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	Invoice	Invoice
QF6	Tires, LT275/70R18E all-terrain, blackwall (Not available with (ZW9) pickup bed delete.)	0.00 lbs	0.00 lbs	$182.00	$182.00
QHQ	Tires, LT245/75R17E all-season, blackwall (STD)	0.00 lbs	0.00 lbs	$0.00	$0.00
QXT	Tires, LT265/70R17E all-terrain, blackwall (Included with (X31) X31 Off-Road Package.)	0.00 lbs	0.00 lbs	$182.00	$182.00

SPARE TIRE

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	Invoice	Invoice
ZHQ	Tire, spare LT245/75R17E all-season, blackwall (STD) (Included and only available with (QHQ) LT245/75R17E all-season, blackwall tires with (E63) pickup bed models. Available to order when (ZW9) pickup bed delete and (QHQ) LT245/75R17E all-season, blackwall tires are ordered.)	0.00 lbs	0.00 lbs	$0.00	$0.00
ZXT	Tire, spare LT265/70R17E all-terrain, blackwall (Included and only available with (QXT) LT265/70R17E all-terrain, blackwall tires with (E63) pickup bed models. Available to order when (ZW9) pickup bed delete and (QXT) LT265/70R17E all-terrain, blackwall tires are ordered.)	0.00 lbs	0.00 lbs	$0.00	$0.00
ZYG	Tire, spare LT275/70R18 all-terrain, blackwall (Included and only available with (QF6) LT275/70R18E all-terrain, blackwall tires with (E63) pickup bed models.)	0.00 lbs	0.00 lbs	Inc.	Inc.

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Vehicle: [Fleet] 2026 GMC Sierra 2500HD (TK20753) 4WD Double Cab 149" Pro (Complete)

PAINT

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	Invoice	Invoice
G42	Coastal Dune (Available at extra charge.)	0.00 lbs	0.00 lbs	$450.45	$450.45
G7C	Cardinal Red (Available at extra charge.)	0.00 lbs	0.00 lbs	$450.45	$450.45
GAZ	Summit White	0.00 lbs	0.00 lbs	$0.00	$0.00
GBA	Onyx Black (Available at extra charge.)	0.00 lbs	0.00 lbs	$450.45	$450.45
GXD	Sterling Metallic (Available at extra charge.)	0.00 lbs	0.00 lbs	$450.45	$450.45
GXP	Downpour Metallic (Available at extra charge. Not available on 3SA.)	0.00 lbs	0.00 lbs	$450.45	$450.45

SEAT TYPE

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	Invoice	Invoice
AZ3	Seats, front 40/20/40 split-bench with covered armrest storage and under-seat storage (lockable) (STD)	0.00 lbs	0.00 lbs	$0.00	$0.00

SEAT TRIM

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	Invoice	Invoice
H0U	Jet Black, Cloth seat trim	0.00 lbs	0.00 lbs	$0.00	$0.00
H1T	Jet Black, Cloth seat trim	0.00 lbs	0.00 lbs	$0.00	$0.00
H2G	Jet Black, Vinyl seat trim	0.00 lbs	0.00 lbs	$0.00	$0.00

RADIO

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	Invoice	Invoice
IOR	Audio system, GMC Infotainment System with 7" diagonal color touch-screen AM/FM stereo with seek-and-scan and digital clock, includes Bluetooth streaming audio for music and select phones; featuring wireless Apple CarPlay and Android Auto capable (STD)	0.00 lbs	0.00 lbs	$0.00	$0.00

ADDITIONAL EQUIPMENT - PACKAGE

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	Invoice	Invoice
F60	Heavy Duty Front Spring/Camper Package Note: If ordered for Camper usage, recommend ordering (UY2) Trailering wiring provisions (Not available with (VYU) Snow Plow Prep/Camper Package.)	0.00 lbs	0.00 lbs	$40.95	$40.95

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ADDITIONAL EQUIPMENT - PACKAGE

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	Invoice	Invoice
PCI	Convenience Package includes (QT5) EZ Lift power lock and release tailgate, (K34) Cruise control, (AKO) tinted glass, (UF2) LED cargo bed lighting, (C49) rear-window defogger and (DBG) outside power-adjustable vertical trailering with heated upper glass (Requires (KI4) 120-volt power outlet. Note: (QT5) EZ Lift power lock and release tailgate can be upgraded to (QK2) GMC MultiPro Tailgate. Note: (DBG) outside power-adjustable vertical trailering with heated upper glass can be upgraded to (DLN) outside heated power-adjustable, manual folding non-trailer mirror or (DWI) trailer mirrors.)	0.00 lbs	0.00 lbs	$637.00	$637.00
PQA	1SA Pro Safety Plus Package includes (UD5) Front and Rear Park Assist, (UFG) Rear Cross Traffic Alert, (UKC) Lane Change Alert with Side Blind Zone Alert and (DWI) trailer mirrors (Requires (PCI) Convenience Package or (ZLQ) Fleet Convenience Package. Requires (C49) rear-window defogger. Requires (KI4) 120-volt power outlet and (KC9) 120-volt bed-mounted power outlet. Not available with (ZW9) Pickup bed delete.)	0.00 lbs	0.00 lbs	$1,201.20	$1,201.20
VYU	Snow Plow Prep/Camper Package includes (KW5) 220-amp alternator, includes increased front GAWR on Heavy Duty models, (NZZ) skid plates (transfer case and oil pan), pass through dash grommet hole and roof emergency light provisions. Contact GM Upfitter Integration at www.gmupfitter.com for plow installation details and assistance. Note: if ordered for Camper usage, recommend ordering (UY2) Trailering wiring provisions (Requires 4WD model. Includes (KW5) 220-amp alternator and is upgradeable to (KHF) Dual alternators (220-amp primary, 170 -amp auxiliary). Not available with (F60) Heavy Duty Front Spring/Camper Package.)	0.00 lbs	0.00 lbs	$273.00	$273.00
X31	X31 Off-Road Package includes (JHD) Hill Descent Control, (NZZ) skid plates, Off-Road suspension, Twin-tube Rancho shocks and X31 hard badge (Requires 4WD model and AT tires. Includes (QXT) LT265/70R17E all-terrain, blackwall tires. Not available with (ZW9) pickup bed delete. (QXT) LT265/70R17E all-terrain, blackwall tires can be upgraded to (QF6) LT275/70R18E all-terrain, blackwall tires.)	0.00 lbs	0.00 lbs	$295.75	$295.75

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ADDITIONAL EQUIPMENT - PACKAGE

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	Invoice	Invoice
ZLQ	Fleet Convenience Package includes (QT5) EZ Lift power lock and release tailgate (Requires a Fleet or Government Sales order. Requires (DWI) trailer mirrors on Regular Cab models. Requires (PQA) 1SA Pro Safety Plus Package when (E63) Pickup bed is ordered. Not available with (PCI) Convenience Package. Requires (KI4) 120-volt power outlet. When ordered on Double or Crew Cab models with (ZW9) pickup bed delete, (DWI) trailer mirrors can be replaced with (DBG) mirrors and (QT5) EZ Lift power lock and release tailgate and (UD5) Front and Rear Park Assist is deleted.)	0.00 lbs	0.00 lbs	Inc.	Inc.

ADDITIONAL EQUIPMENT - MECHANICAL

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	Invoice	Invoice
5M7	Speedometer calibration, provisions Provides an owners manual supplement listing of speedometer calibrations to be programmed into the powertrain control module (PCM), after sale, to accommodate tire size changes utilized by railroad equipment. See Upfitter Integration website www.gmupfitter.com Technical Bulletins section for calibration listing and instructions. (Requires (L8T) 6.6L V8 engine. Not available with SEO (9C2) 65 MPH governor, (9B9) 70 MPH governor or (9D7) 75 MPH governor.)	0.00 lbs	0.00 lbs	$45.50	$45.50
9B9	Governor, electronic speed sensor set to 70 MPH Provides electronic software to limit maximum road speed to 70-MPH. Cruise control limited to 65 MPH. (Not available with SEOs (5M7) Speedometer calibration, (9C2) 65 mph road speed governor or (9D7) 75 mph road speed governor. Requires (QXT) LT265/70R17E all-terrain, blackwall tires or (QF6) LT275/70R18E all-terrain, blackwall tires.)	0.00 lbs	0.00 lbs	$45.50	$45.50
9C2	Governor, electronic speed sensor set to 65 MPH Provides electronic software to limit maximum road speed to 65-MPH. Cruise control limited to 60 MPH. (Not available with SEOs (5M7) Speedometer calibration, (9B9) 70 mph road speed governor or (9D7) 75 mph road speed governor. Requires (QXT) LT265/70R17E all-terrain, blackwall tires or (QF6) LT275/70R18E all-terrain, blackwall tires.)	0.00 lbs	0.00 lbs	$45.50	$45.50

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ADDITIONAL EQUIPMENT - MECHANICAL

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	Invoice	Invoice
9D7	Governor, electronic speed sensor set to 75 MPH Provides electronic software to limit maximum road speed to 75-MPH. Cruise control limited to 70 MPH. (Not available with SEOs (5M7) Speedometer calibration, (9C2) 65 mph road speed governor or (9B9) 70 mph road speed governor. Requires (QXT) LT265/70R17E all-terrain, blackwall tires or (QF6) LT275/70R18E all-terrain, blackwall tires.)	0.00 lbs	0.00 lbs	$45.50	$45.50
___	Battery, heavy-duty dual 730 cold-cranking amps/70 Amp-hr maintenance-free with rundown protection and retained accessory power (Included and only available with (L5P) Duramax 6.6L Turbo-Diesel V8 engine.)	0.00 lbs	0.00 lbs	$0.00	$0.00
___	Capped Fuel Fill (Included and only available with (L5P) Duramax 6.6L Turbo-Diesel V8 engine or (ZW9) pickup bed delete.)	0.00 lbs	0.00 lbs	$0.00	$0.00
___	Suspension, Off-Road includes twin-tube shocks (Included and only available with (X31) X31 Off-Road Package.)	0.00 lbs	0.00 lbs	$0.00	$0.00
FHS	E85 FlexFuel capable (Requires (L8T) Gas Engine. Not available with (ZW9) pickup box delete, (C7A) 10,000 lbs. (4536 kg) GVWR. Not available on Regular Cab models.)	0.00 lbs	0.00 lbs	$91.00	$91.00
FPF	DPF, diesel particulate filter, manual regeneration customer regeneration will not be allowed until the DPF load percentage has reached 100% full and a driver information center (DIC) message has been shown (Requires a Fleet or Government Sales order. Requires (L5P) Duramax 6.6L Turbo-Diesel V8 engine.)	0.00 lbs	0.00 lbs	$227.50	$227.50
JHD	Hill Descent Control (Included and only available with (X31) X31 Off-Road Suspension Package.)	0.00 lbs	0.00 lbs	$0.00	$0.00
K05	Engine block heater (Included with (L5P) Duramax 6.6L Turbo -Diesel V8 engine.)	0.00 lbs	0.00 lbs	$91.00	$91.00
K40	Exhaust brake (Included and only available with (L5P) Duramax 6.6L Turbo-Diesel V8 engine.)	0.00 lbs	0.00 lbs	$0.00	$0.00
K4Z	Battery, auxiliary, 700 cold-cranking amps/70 Amp-hr (Requires (L8T) 6.6L V8 gas engine and either (KW5) 220-amp alternator or (KHF) dual alternators. Not available with (KW7) 170-amp alternator.)	0.00 lbs	0.00 lbs	$122.85	$122.85
KHF	Alternators, dual, 220-amps primary, 170-amps auxiliary (With (L8T) 6.6L V8 gas engine, (K4Z) 700 cold-cranking amps/70 Amp-hr auxiliary battery is required.)	0.00 lbs	0.00 lbs	$0.00	$0.00

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ADDITIONAL EQUIPMENT - MECHANICAL

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	Invoice	Invoice
KW5	Alternator, 220 amp (Included with (L5P) Duramax 6.6L Turbo -Diesel V8 engine or (VYU) Snow Plow Prep/Camper Package. Free flow on (L8T) 6.6L V8 gas engine.)	0.00 lbs	0.00 lbs	Inc.	Inc.
NQH	Transfer case, two-speed active, electronic Autotrac with push button control (Requires a Fleet or Government Sales order. Requires 4WD models.)	0.00 lbs	0.00 lbs	$182.00	$182.00
NZZ	Skid Plates protect the oil pan, front axle and transfer case (Included with (X31) X31 Off-Road Package or (VYU) Snow Plow Prep/Camper Package.)	0.00 lbs	0.00 lbs	Inc.	Inc.
PTO	Power Take-Off (Requires (L5P) Duramax 6.6L Turbo-Diesel V8 engine. Includes (MGU) 10-speed transmission. Requires 4WD model.)	0.00 lbs	0.00 lbs	$905.45	$905.45
UF3	High idle switch (Not available with (PTO) Power Take-off.)	0.00 lbs	0.00 lbs	$182.00	$182.00
UY2	Trailering wiring provisions, for trailering, 5th wheel and gooseneck trailer includes additional 7-way wiring harness located at the rear of the pickup bed attached to the rear frame cross member (Not available with (Z6A) Gooseneck / 5th Wheel Prep Package or (ZW9) pickup bed delete.)	0.00 lbs	0.00 lbs	$31.85	$31.85
Z6A	Gooseneck / 5th Wheel Prep Package -- Hitch platform to accept Gooseneck or 5th Wheel hitch. Includes hitch platform with tray to accept ball, stamped bed holes with removable caps installed and bed mounted 7-pin trailer harness (similar to UY2 harness). (Included with (NHT) Max Trailering Package. Regular Cab models require (PCI) Convenience Package or (NHT) Max Trailering Package. Includes (CGN) spray-on bedliner. Not available with (ZW9) pickup bed delete.)	0.00 lbs	0.00 lbs	$991.90	$991.90

ADDITIONAL EQUIPMENT - EXTERIOR

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	Invoice	Invoice
01U	Special Exterior Color All normally body colored non-sheet metal parts will be black including front fender extensions, cab spoiler on Double & Crew cabs and SLE trim door handles. Diesel hood scoop trim will chrome. May require extended lead time.	0.00 lbs	0.00 lbs	$0.00	$0.00
8F2	Ornamentation, delete Retains GMC logo. (Not available with (9R1) pickup bed decal delete or (9M4) tailgate nameplate and decal delete.)	0.00 lbs	0.00 lbs	$0.00	$0.00

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ADDITIONAL EQUIPMENT - EXTERIOR

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	Invoice	Invoice
9M4	Decal and name plate delete, tailgate Retains GMC emblems. (Not available with SEO (8F2) ornamentation delete. Not available with (ZW9) pickup bed delete.)	0.00 lbs	0.00 lbs	$0.00	$0.00
9R1	Decal delete, Pickup bed (Not available with SEO (8F2) ornamentation delete. Not available with (ZW9) pickup bed delete.)	0.00 lbs	0.00 lbs	$0.00	$0.00
9V5	Paints, solid, Woodland Green All normally body colored non-sheet metal parts will be black including front fender extensions, cab spoiler on Double & Crew cabs and SLE trim door handles. Diesel hood scoop trim will chrome. May require extended lead time. (Requires (01U) Special Paint.)	0.00 lbs	0.00 lbs	$409.50	$409.50
9W3	Paints, solid, Wheatland Yellow All normally body colored non -sheet metal parts will be black including front fender extensions, cab spoiler on Double & Crew cabs and SLE trim door handles. Diesel hood scoop trim will chrome. May require extended lead time. (Requires (01U) Special Paint.)	0.00 lbs	0.00 lbs	$409.50	$409.50
9W4	Paints, solid, Tangier Orange All normally body colored non-sheet metal parts will be black including front fender extensions, cab spoiler on Double & Crew cabs and SLE trim door handles. Diesel hood scoop trim will chrome. May require extended lead time. (Requires (01U) Special Paint.)	0.00 lbs	0.00 lbs	$409.50	$409.50
AKO	Glass, deep-tinted (Included with (PCI) Convenience Package.)	0.00 lbs	0.00 lbs	$182.00	$182.00
BHP	Winter Grille Cover (Included and only available with (L5P) Duramax 6.6L Turbo-Diesel V8 engine.)	0.00 lbs	0.00 lbs	$0.00	$0.00
CGN	Bedliner, Spray-on, Pickup bedliner with GMC logo (does not include spray-on liner on tailgate due to Black composite inner panel) (Not available with (ZW9) pickup bed delete. Does not include GMC logo. Included with (Z6A) Gooseneck / 5th Wheel Prep Package. Available with Ship Thru code (SQE), (TCE) or (TCH), not available with any other Ship Thru code.)	0.00 lbs	0.00 lbs	$495.95	$495.95
DBG	Mirrors, outside power-adjustable vertical trailering with heated upper glass, lower convex mirrors, integrated turn signals, manual folding/extending (extends 3.31" [84.25mm]), Black (Standard on Regular Cab models. Included with (PCI) Convenience Package on Double Cab and Crew Cab models. Requires (ZLQ) Fleet Convenience Package and (ZW9) pickup bed delete or (PCI) Convenience Package on Double Cab and Crew Cab models.)	0.00 lbs	0.00 lbs	$0.00	$0.00

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KARL AUTOMOTIVE GROUP

JACOB MADSEN | 5156453634 | J.MADSEN@KARLCHEVROLET.COM

Vehicle: [Fleet] 2026 GMC Sierra 2500HD (TK20753) 4WD Double Cab 149" Pro (✔ Complete)

ADDITIONAL EQUIPMENT - EXTERIOR

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	Invoice	Invoice
DLN	Mirrors, outside heated power-adjustable, manual folding (Passenger mirror includes flat glass, not convex) smaller non-trailer mirror, 11.2" (284.73mm) x 7.15" (181.69mm) (Requires (PCI) Convenience Package.)	0.00 lbs	0.00 lbs	$45.50	$45.50
DWI	Mirrors, outside power-adjustable vertical trailering with heated and auto-dimming upper glass, lower convex mirrors, turn signal indicators, puddle lamps, (U12) perimeter lighting, auxiliary lighting, power folding/manual extending (extends 3.31" [84.25mm]), Black (Included with (PQA) 1SA Pro Safety Plus Package. Requires (PCI) Convenience Package or (ZLQ) Fleet Convenience Package. Includes (DD8) auto-dimming rearview mirror. (DD8) auto-dimming rearview mirror will be upgraded to (DRC) Rear Camera mirror when (UVO) Bed View Camera is ordered. Included on Regular Cab model with (ZLQ) Fleet Convenience Package.)	0.00 lbs	0.00 lbs	Inc.	Inc.
QK2	Tailgate, GMC MultiPro Tailgate with six functional load/access features NOTE: Auto release can be disabled if ball hitch is installed. See Owner's manual for details (Requires (PCI) Convenience Package or (ZLQ) Fleet Convenience Package.	0.00 lbs	0.00 lbs	$404.95	$404.95
QT5	Tailgate, gate function manual with EZ Lift includes power lock and release, includes hitch area light (Included and only available with (PCI) Convenience Package or (ZLQ) Fleet Convenience Package. Not available with (ZW9) pickup bed delete.)	0.00 lbs	0.00 lbs	Inc.	Inc.
TGK	Special Paint (Requires (01U) Special Exterior Color.)	0.00 lbs	0.00 lbs	$409.50	$409.50
U01	Lamps, Smoked Amber roof marker, (LED) (Not available with (YF5) California state emissions requirements.)	0.00 lbs	0.00 lbs	$50.05	$50.05
UF2	LED Cargo Area Lighting located in cargo bed activated with switch on center switch bank or key fob (Included with (PCI) Convenience Package. Not available with (ZW9) pickup bed delete.)	0.00 lbs	0.00 lbs	$113.75	$113.75
VK3	License plate kit, front, Incandescent lighting (will be forced on orders with ship-to states that require front license plate)	0.00 lbs	0.00 lbs	$0.00	$0.00

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Data Version: 27179. Data Updated: Dec 1, 2025 6:46:00 PM PST.

Vehicle: [Fleet] 2026 GMC Sierra 2500HD (TK20753) 4WD Double Cab 149" Pro (Complete)

ADDITIONAL EQUIPMENT - ENTERTAINMENT

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	Invoice	Invoice
U2K	SiriusXM Trial Subscription (Requires (UE1) OnStar. IMPORTANT: The SiriusXM trial subscription is not provided on vehicles that are ordered for Fleet Daily Rental ("FDR") use. Trial subscription is subject to the SiriusXM Customer Agreement and privacy policy, visit siriusxm.com which includes full terms and how to cancel. All fees, content, features, and availability are subject to change.)	0.00 lbs	0.00 lbs	$91.00	$91.00

ADDITIONAL EQUIPMENT - INTERIOR

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	Invoice	Invoice
5L5	Theft deterrent system fleet immobilizer modifications In the absence of master key, reduces roadside key relearn process to (3) two-minute cycles in place of the standard (3) ten-minute cycles. This option will also allow for only one learned key to be needed when adding additional keys instead of 2 learned keys. (Requires a Fleet or Government Sales order.)	0.00 lbs	0.00 lbs	$45.50	$45.50
5Y1	Seats, Driver and passenger front individual seats Driver and passenger front individual seats derived from a 40-20-40 split bench seat with the 20% section removed. Also removes the USB port and auxiliary power outlet when (AZ3) bench seat is ordered. Does not include a floor console. All exposed floor area will remain untrimmed. (Requires (BG9) vinyl floor covering.)	0.00 lbs	0.00 lbs	$0.00	$0.00
8S3	Back-up alarm, 97 decibels (Not available with (Z6A) Gooseneck/5th Wheel Package, SEO, (SFW) back-up alarm calibration or (UY2) trailer wiring provisions.)	0.00 lbs	0.00 lbs	$125.58	$125.58
9L7	Upfitter switch kit, (5) Provides 3-30 amp and 2-20 amp configurable circuits to facilitate installation of aftermarket electrical accessories. Kit with all required parts will be shipped loose with the truck for installation by the dealer or upfitter at customer expense. Installation instructions and technical assistance available at www.gmupfitter.com.	0.00 lbs	0.00 lbs	$136.50	$136.50
A2X	Seat adjuster, driver 10-way power including lumbar (Requires a Fleet or Government Sales order. Requires and only available with (H0U) Jet Black interior trim and (PCI) Convenience Package or (ZLQ) Fleet Convenience Package and (KI4) 120-volt AC power outlet.)	0.00 lbs	0.00 lbs	$263.90	$263.90
B30	Floor covering, color-keyed carpeting	0.00 lbs	0.00 lbs	Inc.	Inc.
B32	Floor mats, rubberized-vinyl front (Included and only available with (B30) color-keyed carpeting.	0.00 lbs	0.00 lbs	$0.00	$0.00

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Vehicle: [Fleet] 2026 GMC Sierra 2500HD (TK20753) 4WD Double Cab 149" Pro (Complete)

ADDITIONAL EQUIPMENT - INTERIOR

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	Invoice	Invoice
B33	Floor mats, rubberized-vinyl rear (Requires Crew Cab or Double Cab model. Included and only available with (B30) color-keyed carpeting.	0.00 lbs	0.00 lbs	$0.00	$0.00
C49	Defogger, rear-window electric (Included with (PCI) Convenience Package.)	0.00 lbs	0.00 lbs	Inc.	Inc.
DD8	Mirror, inside rearview auto-dimming (Included and only available with (DWI) trailer mirrors. Not included when (UVO) Bed View Camera with display located in rearview mirror is ordered and replaced by (DRC) Rear Camera Mirror.)	0.00 lbs	0.00 lbs	Inc.	Inc.
DRC	Mirror, inside rearview auto dimming with partial video display includes bed view camera view of cargo bed (Included and only available with (UVO) Bed View Camera with display located in rearview mirror.)	0.00 lbs	0.00 lbs	$0.00	$0.00
KC9	Power outlet, bed mounted, 120-volt (400 watts shared with (KI4) instrument panel mounted power outlet) (Included and only available with (KI4) 120-volt AC power outlet. Not available with (ZW9) pickup bed delete.)	0.00 lbs	0.00 lbs	Inc.	Inc.
KGU	Universal Vehicle Module Includes module, customer interface harness and instructions. Provides vehicle data over an open CAN network (J1939). 10 switchable inputs/outputs and Custom Configuration Tool to integrate upfit equipment controls. Software features that support Auto Vehicle Start, Shutdown Inhibit, Fast Idle and Snow Plow	0.00 lbs	0.00 lbs	$268.45	$268.45
KI4	Power outlet, instrument panel, 120-volt (400 watts shared with (KC9) bed mounted power outlet) (Required and only available with (PCI) Convenience Package or (ZLQ) Fleet Convenience Package. Available to order as a free flow option with (ZW9) pickup bed delete.)	0.00 lbs	0.00 lbs	Inc.	Inc.
KSG	Adaptive Cruise Control	0.00 lbs	0.00 lbs	$455.00	$455.00
R9V	Mobile Service Plus. MobileService+ is a suite of service conveniences for 3 year - Mobile Service, Pick-up & Delivery, and Loaner with Drop off. MobileService+ van will come to your home to perform select services or pick up your vehicle and return it once the service is completed at the dealership. Cost of part and labor are not included. (Required and only available for dealers who have a BFU of 284, except for orders with (R9W) Deleted Mobile Service Plus. Requires TRE, SRE or Fleet order types. Not available with (R9Y) Mobile Service Plus for 1 year.)	0.00 lbs	0.00 lbs	$545.09	$545.09

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Vehicle: [Fleet] 2026 GMC Sierra 2500HD (TK20753) 4WD Double Cab 149" Pro (Complete)

ADDITIONAL EQUIPMENT - INTERIOR

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	Invoice	Invoice
R9W	Deleted Mobile Service Plus. Delete MobileService+ service conveniences - Mobile Service, Pick-up & Delivery, and Loaner with Drop Off. By selecting R9W, you acknowledge that you are forgoing the margin and the ability to receive MobileService+ allowances (Requires a dealer with a BFU of 284. Requires TRE, SRE or Fleet order types.)	0.00 lbs	0.00 lbs	$0.00	$0.00
R9Y	Mobile Service Plus. MobileService+ is a suite of service conveniences for 1 year - Mobile Service, Pick-up & Delivery, and Loaner with Drop off. MobileService+ van will come to your home to perform select services or pick up your vehicle and return it once the service is completed at the dealership. Cost of part and labor are not included. (Required and only available for dealers who have a BFU of 284, except for orders with (R9W) Deleted Mobile Service Plus. Requires TRE, SRE, FBC, FNR or Fleet order types. Not available with (R9V) Mobile Service Plus for 3 years.)	0.00 lbs	0.00 lbs	$181.09	$181.09
SFW	Back-up alarm calibration This calibration will allow installation of an aftermarket back-up alarm by disabling rear perimeter lighting (Included with (ZW9) pickup bed delete. Not available with (8S3) back-up alarm or (UY2) trailer wire provisions.)	0.00 lbs	0.00 lbs	$45.50	$45.50
UBI	USB ports, (2) charge-only, rear (Requires Double or Crew Cab and (KI4) 120-volt power outlet. Beginning with the start of production certain vehicles will be forced to include (RFO) Not Equipped with USB ports rear.)	0.00 lbs	0.00 lbs	$0.00	$0.00

ADDITIONAL EQUIPMENT - SAFETY-INTERIOR

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	Invoice	Invoice
R9L	Removes OnStar Basics (OnStar Fleet Basics for Fleet) (Included and only available on vehicles being shipped to Puerto Rico, the Virgin Islands, or Guam. *CREDIT*	0.00 lbs	0.00 lbs	($682.50)	($682.50)
UD5	Front and Rear Park Assist, ultrasonic (Included and only available with (PQA) 1SA Pro Safety Plus Package. Not available with (ZW9) Pickup bed delete. Requires (KI4) 120-volt power outlet.)	0.00 lbs	0.00 lbs	Inc.	Inc.
UFG	Rear Cross Traffic Alert (Included and only available with (PQA) 1SA Pro Safety Plus Package.)	0.00 lbs	0.00 lbs	Inc.	Inc.
UKC	Lane Change Alert with Side Blind Zone Alert (Included and only available with (PQA) 1SA Pro Safety Plus Package.)	0.00 lbs	0.00 lbs	Inc.	Inc.

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Vehicle: [Fleet] 2026 GMC Sierra 2500HD (TK20753) 4WD Double Cab 149" Pro (Complete)

ADDITIONAL EQUIPMENT - SAFETY-INTERIOR

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	Invoice	Invoice
UVO	Bed View Camera, camera in the CHMSL to show a view of the cargo bed display located in rearview mirror (Includes (DRC) Inside Rearview mirror with partial video display. Not available with (D31) manual tilt rearview mirror, (DD8) auto-dimming rearview mirror when (DWI) trailer mirrors are ordered. Not available on Regular Cab models.)	0.00 lbs	0.00 lbs	$227.50	$227.50

ADDITIONAL EQUIPMENT - LPO

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	Invoice	Invoice
5JY	LPO, Soft folding Truck Bed Cover by Advantage (dealer-installed) (Not available with any other Truck Bed Cover.)	0.00 lbs	0.00 lbs	$682.50	$682.50
5VI	LPO, Cargo tie-down rings, set of 4 (dealer-installed) (Not available with (ZW9) pickup bed delete.)	0.00 lbs	0.00 lbs	$136.50	$136.50
63G	LPO, GMC MultiPro tailgate Step Lights (dealer-installed) (Not available with (QK1) standard tailgate or (ZW9) pickup bed delete. Requires (QK2) GMC MultiPro Tailgate.)	0.00 lbs	0.00 lbs	$227.50	$227.50
PDH	LPO, GMC Protection Package includes (RIA) all-weather floor liner, LPO and (VQK) front and rear Black molded splash guards, LPO, (dealer-installed) (Replaces (B32) and (B33) rubberized-vinyl floor mats. Not available with (ZW9) pickup bed delete.)	0.00 lbs	0.00 lbs	$450.45	$450.45
RIA	LPO, All-weather floor liner, 1st and 2nd rows (dealer-installed) (Requires (B30) color-keyed carpeting. Not available with (BG9) rubberized-vinyl floor covering. Replaces factory floor mats. Included with (PDH) GMC Interior Protection Package, LPO.)	0.00 lbs	0.00 lbs	Inc.	Inc.
RVQ	LPO, Black tubular assist steps, 6" rectangular (dealer-installed) (Not available with any other RPO or LPO assist step.)	0.00 lbs	0.00 lbs	$682.50	$682.50
RVS	LPO, Black tubular assist steps, 4" round (dealer-installed) (Not available with any other RPO or LPO assist step.)	0.00 lbs	0.00 lbs	$682.50	$682.50
SFE	LPO, Wheel locks, set of 4 (dealer-installed) (Not available on LPO wheels. LPO wheels will include wheel locks without the LPO code (SFE) wheel locks, LPO.)	0.00 lbs	0.00 lbs	$113.75	$113.75
SNO	LPO, Hitch Package Gooseneck ball and chain tiedown kit with case, (dealer-installed) (Requires (Z6A) Gooseneck / 5th Wheel Prep Package. Not available with (ZW9) pickup bed delete.)	0.00 lbs	0.00 lbs	$341.25	$341.25

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Vehicle: [Fleet] 2026 GMC Sierra 2500HD (TK20753) 4WD Double Cab 149" Pro (Complete)

ADDITIONAL EQUIPMENT - LPO

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	Invoice	Invoice
VBJ	LPO, Rear underseat storage composite storage bin, (dealer-installed) (Requires a Fleet or Government Sales order. Requires Crew Cab or Double Cab model.)	0.00 lbs	0.00 lbs	$295.75	$295.75
VOZ	LPO, Hard Folding Truck Bed Cover by RealTruck Advantage (dealer-installed) (Not available with any other Truck Bed Cover.)	0.00 lbs	0.00 lbs	$1,360.45	$1,360.45
VQK	LPO, Front and rear molded splash guards, Black (dealer-installed) (Included and only available with (PDH) GMC Interior Protection Package, LPO. Not available with (ZW9) pickup bed delete.)	0.00 lbs	0.00 lbs	Inc.	Inc.
VQO	LPO, Black assist step (dealer-installed) (Not available with any other RPO or LPO assist step.)	0.00 lbs	0.00 lbs	$523.25	$523.25
VXJ	LPO, Assist steps, chromed tubular, 4" round (dealer-installed) (Requires a Fleet or Government Sales order. Not available with any other RPO or LPO assist step.)	0.00 lbs	0.00 lbs	$682.50	$682.50

ADDITIONAL EQUIPMENT - OTHER

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	Invoice	Invoice
P0H	12 Months OnStar Connect Plus Includes up to 12 months of OnStar Connect Plus. Unlock in-vehicle entertainment and productivity through access to a suite of apps in your center display including media streaming, navigation, voice assistance, and Wi-Fi hotspot. OnStar Connect Plus does not include emergency or security services. Requires eligible vehicle. Streaming services vary with conditions and location. HD Streaming services are subject to terms and limitations. Availability may vary by vehicle, infotainment system, location. and active service plan. Hulu service: Hulu subscription required. U.S. only. Terms apply. Hulu and Hulu logo are registered trademarks of Hulu, LLC. See gmenvolve.com/software/onstar for additional details and limitations. Non-transferable and non-refundable. (Requires (UE1) OnStar and (VV4) Wi-Fi Hotspot capable. Requires one of the following Fleet or Government order types: FLS, FNR, FRC, FBC, FGO or FEF. Not available with P0I, PQG, PQH, PQI, R8G, RFH, R8P, R8Z or R8W. Not available with a ship-to of Guam, Puerto Rico or the Virgin Islands.)	0.00 lbs	0.00 lbs	$204.97	$204.97

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Vehicle: [Fleet] 2026 GMC Sierra 2500HD (TK20753) 4WD Double Cab 149" Pro (Complete)

ADDITIONAL EQUIPMENT - OTHER

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	Invoice	Invoice
P0I	24 Months OnStar Connect Plus Includes up to 24 months of OnStar Connect Plus. Unlock in-vehicle entertainment and productivity through access to a suite of apps in your center display including media streaming, navigation, voice assistance, and Wi-Fi hotspot. OnStar Connect Plus does not include emergency or security services. Requires eligible vehicle. Streaming services vary with conditions and location. HD Streaming services are subject to terms and limitations. Availability may vary by vehicle, infotainment system, location. and active service plan. Hulu service: Hulu subscription required. U.S. only. Terms apply. Hulu and Hulu logo are registered trademarks of Hulu, LLC. See gmenvolve.com/software/onstar for additional details and limitations. Non-transferable and Includes up to 12 months of OnStar Connect Plus. Unlock in-vehicle entertainment and productivity through access to a suite of apps in your center display including media streaming, navigation, voice assistance, and Wi-Fi hotspot. OnStar Connect Plus does not include emergency or security services. Requires eligible vehicle. Streaming services vary with conditions and location. HD Streaming services are subject to terms and limitations. Availability may vary by vehicle, infotainment system, location. and active service plan. Hulu service: Hulu subscription required. U.S. only. Terms apply. Hulu and Hulu logo are registered trademarks of Hulu, LLC. See gmenvolve.com/software/onstar for additional details and limitations. Non-transferable and non-refundable. (Requires (UE1) OnStar and (VV4) Wi-Fi Hotspot capable. Requires one of the following Fleet or Government order types: FLS, FNR, FRC, FBC, FGO or FEF. Not available with P0H, PQG, PQH, PQI, R8G, RFH, R8P, R8Z or R8W. Not available with a ship-to of Guam, Puerto Rico or the Virgin Islands.)	0.00 lbs	0.00 lbs	$410.97	$410.97

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KARL AUTOMOTIVE GROUP

JACOB MADSEN | 5156453634 | J.MADSEN@KARLCHEVROLET.COM

Vehicle: [Fleet] 2026 GMC Sierra 2500HD (TK20753) 4WD Double Cab 149" Pro (Complete)

ADDITIONAL EQUIPMENT - OTHER

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	Invoice	Invoice
P0J	24 Months OnStar Protect Includes up to 24 months of OnStar Protect. Confidence on the road is the only way to go. With Emergency Advisors and security services at the ready, OnStar is there for you. Working electrical system, cell reception and GPS signal required. OnStar links to emergency services. Service coverage varies with conditions and location. Service availability, features and functionality vary by device and software version. See gmenvolve.com/software/onstar for details and limitations. Non-transferable and non-refundable. (Requires (UE1) OnStar. Requires one of the following US Fleet or Government order types: FLS, FNR, FRC, FBC, FGO or FEF. Not available with P0U, P0K, P0L, P0Q, P0V, P0W, P0X, P0Y, P0Z, R8G, R8P, R8W, R8Z, or RFH. Not available with a ship-to of Guam, Puerto Rico or the Virgin Islands.)	0.00 lbs	0.00 lbs	$338.87	$338.87
P0K	36 Months OnStar Protect Includes up to 36 months of OnStar Protect. Confidence on the road is the only way to go. With Emergency Advisors and security services at the ready, OnStar is there for you. Working electrical system, cell reception and GPS signal required. OnStar links to emergency services. Service coverage varies with conditions and location. Service availability, features and functionality vary by device and software version. See gmenvolve.com/software/onstar for details and limitations. Non-transferable and non-refundable. (Requires (UE1) OnStar. Requires one of the following US Fleet or Government order types: FLS, FNR, FRC, FBC, FGO or FEF. Not available with P0U, P0J, P0L, P0Q, P0V, P0W, P0X, P0Y, P0Z, R8G, R8P, R8W, R8Z, or RFH. Not available with a ship-to of Guam, Puerto Rico or the Virgin Islands.)	0.00 lbs	0.00 lbs	$503.67	$503.67

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Vehicle: [Fleet] 2026 GMC Sierra 2500HD (TK20753) 4WD Double Cab 149" Pro (Complete)

ADDITIONAL EQUIPMENT - OTHER

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	Invoice	Invoice
P0L	48 Months OnStar Protect Includes up to 48 months of OnStar Protect. Confidence on the road is the only way to go. With Emergency Advisors and security services at the ready, OnStar is there for you. Working electrical system, cell reception and GPS signal required. OnStar links to emergency services. Service coverage varies with conditions and location. Service availability, features and functionality vary by device and software version. See gmenvolve.com/software/onstar for details and limitations. Non-transferable and non-refundable. (Requires (UE1) OnStar. Requires one of the following US Fleet or Government order types: FLS, FNR, FRC, FBC, FGO or FEF. Not available with P0U, P0J, P0K, P0Q, P0V, P0W, P0X, P0Y, P0Z, R8G, R8P, R8W, R8Z, or RFH. Not available with a ship-to of Guam, Puerto Rico or the Virgin Islands.)	0.00 lbs	0.00 lbs	$678.77	$678.77
P0Q	60 Months OnStar Protect Includes up to 60 months of OnStar Protect. Confidence on the road is the only way to go. With Emergency Advisors and security services at the ready, OnStar is there for you. Working electrical system, cell reception and GPS signal required. OnStar links to emergency services. Service coverage varies with conditions and location. Service availability, features and functionality vary by device and software version. See gmenvolve.com/software/onstar for details and limitations. Non-transferable and non-refundable. (Requires (UE1) OnStar. Requires one of the following US Fleet or Government order types: FLS, FNR, FRC, FBC, FGO or FEF. Not available with P0U, P0J, P0K, P0L, P0V, P0W, P0X, P0Y, P0Z, R8G, R8P, R8W, R8Z, or RFH. Not available with a ship-to of Guam, Puerto Rico or the Virgin Islands.)	0.00 lbs	0.00 lbs	$843.57	$843.57

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Vehicle: [Fleet] 2026 GMC Sierra 2500HD (TK20753) 4WD Double Cab 149" Pro (Complete)

ADDITIONAL EQUIPMENT - OTHER

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	Invoice	Invoice
P0U	12 Months OnStar Protect Includes up to 12 months of OnStar Protect. Confidence on the road is the only way to go. With Emergency Advisors and security services at the ready, OnStar is there for you. Working electrical system, cell reception and GPS signal required. OnStar links to emergency services. Service coverage varies with conditions and location. Service availability, features and functionality vary by device and software version. See gmenvolve.com/software/onstar for details and limitations. Non-transferable and non-refundable. (Requires (UE1) OnStar. Requires one of the following US Fleet or Government order types: FLS, FNR, FRC, FBC, FGO or FEF. Not available with P0J, P0K, P0L, P0Q, P0V, P0W, P0X, P0Y, P0Z, R8G, R8P, R8W, R8Z, or RFH. Not available with a ship -to of Guam, Puerto Rico or the Virgin Islands.)	0.00 lbs	0.00 lbs	$163.77	$163.77
P0V	12 Months OnStar Telematics Includes up to 12 months of OnStar Telematics. Provides actionable insights to help optimize your fleet's operations and allow remote vehicle management. OnStar Telematics does not include emergency or security services. Eligible customers must sign up for an account at gmenvolve.com/software/onstar in order to take advantage of this 12 month offer. Active connected vehicle services, working electrical system, cell reception and GPS signal required. Service coverage varies with conditions and location. Service availability, features and functionality vary by device and software version. See gmenvolve.com/software/onstar for details and limitations. Non-transferable and non-refundable. (Requires (UE1) OnStar. Requires one of the following US Fleet or Government order types: FLS, FNR, FRC, FBC, FGO or FEF. Not available with P0U, P0J, P0K, P0L, P0Q, P0W, P0X, P0Y, P0Z, R8G, R8P, R8W, R8Z, or RFH. Not available with a ship -to of Guam, Puerto Rico or the Virgin Islands.)	0.00 lbs	0.00 lbs	$174.07	$174.07

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Data Version: 27179. Data Updated: Dec 1, 2025 6:46:00 PM PST.

Vehicle: [Fleet] 2026 GMC Sierra 2500HD (TK20753) 4WD Double Cab 149" Pro (Complete)

ADDITIONAL EQUIPMENT - OTHER

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	Invoice	Invoice
P0W	24 Months OnStar Telematics Includes up to 24 months of OnStar Telematics. Provides actionable insights to help optimize your fleet's operations and allow remote vehicle management. OnStar Telematics does not include emergency or security services. Eligible customers must sign up for an account at gmenvolve.com/software/onstar in order to take advantage of this 24 month offer. Active connected vehicle services, working electrical system, cell reception and GPS signal required. Service coverage varies with conditions and location. Service availability, features and functionality vary by device and software version. See gmenvolve.com/software/onstar for details and limitations. Non-transferable and non-refundable. (Requires (UE1) OnStar. Requires one of the following US Fleet or Government order types: FLS, FNR, FRC, FBC, FGO or FEF. Not available with P0U, P0J, P0K, P0L, P0Q, P0V, P0X, P0Y, P0Z, R8G, R8P, R8W, R8Z, or RFH. Not available with a ship -to of Guam, Puerto Rico or the Virgin Islands.)	0.00 lbs	0.00 lbs	$359.47	$359.47
P0X	36 Months OnStar Telematics Includes up to 36 months of OnStar Telematics. Provides actionable insights to help optimize your fleet's operations and allow remote vehicle management. OnStar Telematics does not include emergency or security services. Eligible customers must sign up for an account at gmenvolve.com/software/onstar in order to take advantage of this 36 month offer. Active connected vehicle services, working electrical system, cell reception and GPS signal required. Service coverage varies with conditions and location. Service availability, features and functionality vary by device and software version. See gmenvolve.com/software/onstar for details and limitations. Non-transferable and non-refundable. (Requires (UE1) OnStar. Requires one of the following US Fleet or Government order types: FLS, FNR, FRC, FBC, FGO or FEF. Not available with P0U, P0J, P0K, P0L, P0Q, P0V, P0W, P0Y, P0Z, R8G, R8P, R8W, R8Z, or RFH. Not available with a ship -to of Guam, Puerto Rico or the Virgin Islands.)	0.00 lbs	0.00 lbs	$544.87	$544.87

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Data Version: 27179. Data Updated: Dec 1, 2025 6:46:00 PM PST.

Vehicle: [Fleet] 2026 GMC Sierra 2500HD (TK20753) 4WD Double Cab 149" Pro (Complete)

ADDITIONAL EQUIPMENT - OTHER

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	Invoice	Invoice
P0Y	48 Months OnStar Telematics Includes up to 48 months of OnStar Telematics. Provides actionable insights to help optimize your fleet's operations and allow remote vehicle management. OnStar Telematics does not include emergency or security services. Eligible customers must sign up for an account at gmenvolve.com/software/onstar in order to take advantage of this 48 month offer. Active connected vehicle services, working electrical system, cell reception and GPS signal required. Service coverage varies with conditions and location. Service availability, features and functionality vary by device and software version. See gmenvolve.com/software/onstar for details and limitations. Non-transferable and non-refundable. (Requires (UE1) OnStar. Requires one of the following US Fleet or Government order types: FLS, FNR, FRC, FBC, FGO or FEF. Not available with P0U, P0J, P0K, P0L, P0Q, P0V, P0W, P0X, P0Z, R8G, R8P, R8W, R8Z, or RFH. Not available with a ship -to of Guam, Puerto Rico or the Virgin Islands.)	0.00 lbs	0.00 lbs	$719.97	$719.97
P0Z	60 Months OnStar Telematics Includes up to 60 months of OnStar Telematics. Provides actionable insights to help optimize your fleet's operations and allow remote vehicle management. OnStar Telematics does not include emergency or security services. Eligible customers must sign up for an account at gmenvolve.com/software/onstar in order to take advantage of this 60 month offer. Active connected vehicle services, working electrical system, cell reception and GPS signal required. Service coverage varies with conditions and location. Service availability, features and functionality vary by device and software version. See gmenvolve.com/software/onstar for details and limitations. Non-transferable and non-refundable. (Requires (UE1) OnStar. Requires one of the following US Fleet or Government order types: FLS, FNR, FRC, FBC, FGO or FEF. Not available with P0U, P0J, P0K, P0L, P0Q, P0V, P0W, P0X, P0Y, R8G, R8P, R8W, R8Z, or RFH. Not available with a ship -to of Guam, Puerto Rico or the Virgin Islands.)	0.00 lbs	0.00 lbs	$905.37	$905.37

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Vehicle: [Fleet] 2026 GMC Sierra 2500HD (TK20753) 4WD Double Cab 149" Pro (Complete)

ADDITIONAL EQUIPMENT - OTHER

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	Invoice	Invoice
PQG	36 Months OnStar Connect Plus Includes up to 36 months of OnStar Connect Plus. Unlock in-vehicle entertainment and productivity through access to a suite of apps in your center display including media streaming, navigation, voice assistance, and Wi-Fi hotspot. OnStar Connect Plus does not include emergency or security services. Requires eligible vehicle. Streaming services vary with conditions and location. HD Streaming services are subject to terms and limitations. Availability may vary by vehicle, infotainment system, location. and active service plan. Hulu service: Hulu subscription required. U.S. only. Terms apply. Hulu and Hulu logo are registered trademarks of Hulu, LLC. See gmenvolve.com/software/onstar for additional details and limitations. Non-transferable and non-refundable. (Requires (UE1) OnStar and (VV4) Wi-Fi Hotspot capable. Requires one of the following Fleet or Government order types: FLS, FNR, FRC, FBC, FGO or FEF. Not available with P0H, P0I, PQH, PQI, R8G, RFH, R8P, R8Z or R8W. Not available with a ship-to of Guam, Puerto Rico or the Virgin Islands.)	0.00 lbs	0.00 lbs	$616.97	$616.97
PQH	48 Months OnStar Connect Plus Includes up to 48 months of OnStar Connect Plus. Unlock in-vehicle entertainment and productivity through access to a suite of apps in your center display including media streaming, navigation, voice assistance, and Wi-Fi hotspot. OnStar Connect Plus does not include emergency or security services. Requires eligible vehicle. Streaming services vary with conditions and location. HD Streaming services are subject to terms and limitations. Availability may vary by vehicle, infotainment system, location. and active service plan. Hulu service: Hulu subscription required. U.S. only. Terms apply. Hulu and Hulu logo are registered trademarks of Hulu, LLC. See gmenvolve.com/software/onstar for additional details and limitations. Non-transferable and non-refundable. (Requires (UE1) OnStar and (VV4) Wi-Fi Hotspot capable. Requires one of the following Fleet or Government order types: FLS, FNR, FRC, FBC, FGO or FEF. Not available with P0H, P0I, PQG, PQI, R8G, RFH, R8P, R8Z or R8W. Not available with a ship-to of Guam, Puerto Rico or the Virgin Islands.)	0.00 lbs	0.00 lbs	$822.97	$822.97

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Vehicle: [Fleet] 2026 GMC Sierra 2500HD (TK20753) 4WD Double Cab 149" Pro (Complete)

ADDITIONAL EQUIPMENT - OTHER

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	Invoice	Invoice
PQI	60 Months OnStar Connect Plus Includes up to 60 months of OnStar Connect Plus. Unlock in-vehicle entertainment and productivity through access to a suite of apps in your center display including media streaming, navigation, voice assistance, and Wi-Fi hotspot. OnStar Connect Plus does not include emergency or security services. Requires eligible vehicle. Streaming services vary with conditions and location. HD Streaming services are subject to terms and limitations. Availability may vary by vehicle, infotainment system, location. and active service plan. Hulu service: Hulu subscription required. U.S. only. Terms apply. Hulu and Hulu logo are registered trademarks of Hulu, LLC. See gmenvolve.com/software/onstar for additional details and limitations. Non-transferable and non-refundable. (Requires (UE1) OnStar and (VV4) Wi-Fi Hotspot capable. Requires one of the following Fleet or Government order types: FLS, FNR, FRC, FBC, FGO or FEF. Not available with P0H, P0I, PQG, PQH, R8G, RFH, R8P, R8Z or R8W. Not available with a shipto of Guam, Puerto Rico or the Virgin Islands.)	0.00 lbs	0.00 lbs	$1,028.97	$1,028.97
PQL	12 Months OnStar Video Telematics with Hardware Includes hardware and up to 12 months of OnStar Video Telematics. Manage driver and fleet performance using integrated video clips alongside vehicle telematics on the OnStar Vehicle Insights platform. Included dashcam provides real-time audio and visual alerts triggered by certain driving behaviors and events. The interior and front-facing exterior camera views produce video clips that can be viewed with reports and actionable insights in OnStar Vehicle Insights to help optimize fleet operations. Video Telematics with Hardware plan requires additional paid Telematics plan and is subject to terms. Lytx Surfsight AI-14 camera hardware unit is included in price of Video Telematics with Hardware plan. Installation of camera hardware is not included. Terms apply. See gmenvolve.com/software/onstar for additional details and limitations. Non-transferable and non-refundable. (Requires (UE1) OnStar. Must be ordered with (P0V) 12 Month OnStar Telematics or (R8G) 12 Month OnStar One Fleet. Requires one of the following Fleet or Government order types: FLS, FNR, FRC, FBC, FGO or FEF. Not available with PQM, PQP, PQQ or PQT. Not available with a ship-to of Guam, Puerto Rico or the Virgin Islands.)	0.00 lbs	0.00 lbs	$586.07	$586.07

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Vehicle: [Fleet] 2026 GMC Sierra 2500HD (TK20753) 4WD Double Cab 149" Pro (Complete)

ADDITIONAL EQUIPMENT - OTHER

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	Invoice	Invoice
PQM	24 Months OnStar Video Telematics with Hardware Includes hardware and up to 24 months of OnStar Video Telematics. Manage driver and fleet performance using integrated video clips alongside vehicle telematics on the OnStar Vehicle Insights platform. Included dashcam provides real-time audio and visual alerts triggered by certain driving behaviors and events. The interior and front-facing exterior camera views produce video clips that can be viewed with reports and actionable insights in OnStar Vehicle Insights to help optimize fleet operations. Video Telematics with Hardware plan requires additional paid Telematics plan and is subject to terms. Lytx Surfsight AI-14 camera hardware unit is included in price of Video Telematics with Hardware plan. Installation of camera hardware is not included. Terms apply. See gmenvolve.com/software/onstar for additional details and limitations. Non-transferable and non-refundable. (Requires (UE1) OnStar. Must be ordered with (P0W) 24 Month OnStar Telematics or (RFH) 24 Month OnStar One Fleet. Requires one of the following Fleet or Government order types: FLS, FNR, FRC, FBC, FGO or FEF. Not available with PQL, PQP, PQQ or PQT. Not available with a ship-to of Guam, Puerto Rico or the Virgin Islands.)	0.00 lbs	0.00 lbs	$874.47	$874.47
PQP	36 Months OnStar Video Telematics with Hardware Includes hardware and up to 36 months of OnStar Video Telematics. Manage driver and fleet performance using integrated video clips alongside vehicle telematics on the OnStar Vehicle Insights platform. Included dashcam provides real-time audio and visual alerts triggered by certain driving behaviors and events. The interior and front-facing exterior camera views produce video clips that can be viewed with reports and actionable insights in OnStar Vehicle Insights to help optimize fleet operations. Video Telematics with Hardware plan requires additional paid Telematics plan and is subject to terms. Lytx Surfsight AI-14 camera hardware unit is included in price of Video Telematics with Hardware plan. Installation of camera hardware is not included. Terms apply. See gmenvolve.com/software/onstar for additional details and limitations. Non-transferable and non-refundable. (Requires (UE1) OnStar. Must be ordered with (P0X) 36 Month OnStar Telematics or (R8P) 36 Month OnStar One Fleet. Requires one of the following Fleet or Government order types: FLS, FNR, FRC, FBC, FGO or FEF. Not available with PQL, PQM, PQQ or PQT. Not available with a ship-to of Guam, Puerto Rico or the Virgin Islands.)	0.00 lbs	0.00 lbs	$1,152.57	$1,152.57

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Vehicle: [Fleet] 2026 GMC Sierra 2500HD (TK20753) 4WD Double Cab 149" Pro (Complete)

ADDITIONAL EQUIPMENT - OTHER

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	Invoice	Invoice
PQQ	48 Months OnStar Video Telematics with Hardware Includes hardware and up to 48 months of OnStar Video Telematics. Manage driver and fleet performance using integrated video clips alongside vehicle telematics on the OnStar Vehicle Insights platform. Included dashcam provides real-time audio and visual alerts triggered by certain driving behaviors and events. The interior and front-facing exterior camera views produce video clips that can be viewed with reports and actionable insights in OnStar Vehicle Insights to help optimize fleet operations. Video Telematics with Hardware plan requires additional paid Telematics plan and is subject to terms. Lytx Surfsight AI-14 camera hardware unit is included in price of Video Telematics with Hardware plan. Installation of camera hardware is not included. Terms apply. See gmenvolve.com/software/onstar for additional details and limitations. Non-transferable and non-refundable. (Requires (UE1) OnStar. Must be ordered with (P0Y) 48 Month OnStar Telematics or (R8Z) 48 Month OnStar One Fleet. Requires one of the following Fleet or Government order types: FLS, FNR, FRC, FBC, FGO or FEF. Not available with PQL, PQM, PQP or PQT. Not available with a ship-to of Guam, Puerto Rico or the Virgin Islands.)	0.00 lbs	0.00 lbs	$1,440.97	$1,440.97
PQT	60 Months OnStar Video Telematics with Hardware Includes hardware and up to 60 months of OnStar Video Telematics. Manage driver and fleet performance using integrated video clips alongside vehicle telematics on the OnStar Vehicle Insights platform. Included dashcam provides real-time audio and visual alerts triggered by certain driving behaviors and events. The interior and front-facing exterior camera views produce video clips that can be viewed with reports and actionable insights in OnStar Vehicle Insights to help optimize fleet operations. Video Telematics with Hardware plan requires additional paid Telematics plan and is subject to terms. Lytx Surfsight AI-14 camera hardware unit is included in price of Video Telematics with Hardware plan. Installation of camera hardware is not included. Terms apply. See gmenvolve.com/software/onstar for additional details and limitations. Non-transferable and non-refundable. (Requires (UE1) OnStar. Must be ordered with (P0Z) 60 Month OnStar Telematics or (R8W) 60 Month OnStar One Fleet. Requires one of the following Fleet or Government order types: FLS, FNR, FRC, FBC, FGO or FEF. Not available with PQL, PQM, PQP or PQQ. Not available with a ship-to of Guam, Puerto Rico or the Virgin Islands.)	0.00 lbs	0.00 lbs	$1,719.07	$1,719.07

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KARL AUTOMOTIVE GROUP

JACOB MADSEN | 5156453634 | J.MADSEN@KARLCHEVROLET.COM

Vehicle: [Fleet] 2026 GMC Sierra 2500HD (TK20753) 4WD Double Cab 149" Pro (Complete)

ADDITIONAL EQUIPMENT - OTHER

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	Invoice	Invoice
PR6	SiriusXM, Additional 9 months of the SXM Platinum Plan. Listen inside and outside the car on the app in addition to the trial period included with the vehicle. (Requires (U2K) SiriusXM. Requires one of the following Fleet or Government order types: FLS, FNR, FRC, FBC, FGO or FEF. Not available with FDR order types, PR7 or PR8. Not available in AK, HI, PR and VI.) *PRICE TO FOLLOW*	0.00 lbs	0.00 lbs	W/A	W/A
PR7	SiriusXM, Additional 21 months of the SXM Platinum Plan. Listen inside and outside the car on the app in addition to the trial period included with the vehicle. (Requires (U2K) SiriusXM. Requires one of the following Fleet or Government order types: FLS, FNR, FRC, FBC, FGO or FEF. Not available with FDR order types, PR6 or PR8. Not available in AK, HI, PR and VI.) *PRICE TO FOLLOW*	0.00 lbs	0.00 lbs	W/A	W/A
PR8	SiriusXM, Additional 33 months of the SXM Platinum Plan. Listen inside and outside the car on the app in addition to the trial period included with the vehicle. (Requires (U2K) SiriusXM. Requires one of the following Fleet or Government order types: FLS, FNR, FRC, FBC, FGO or FEF. Not available with FDR order types, PR6 or PR7. Not available in AK, HI, PR and VI.) *PRICE TO FOLLOW*	0.00 lbs	0.00 lbs	W/A	W/A
PRB	3 Years OnStar One (Requires (UE1) OnStar and order type TRE or SRE. Not available with Fleet or Government order types or on vehicles being shipped to Puerto Rico, the Virgin Islands, or Guam. After initial 3-year period, requires paid OnStar plan. OnStar services vary by vehicle and model and require an active service plan, working electrical system, cell reception and GPS signal. See onstar.com for details and limitations. Terms apply.)	0.00 lbs	0.00 lbs	$728.00	$728.00

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Vehicle: [Fleet] 2026 GMC Sierra 2500HD (TK20753) 4WD Double Cab 149" Pro (Complete)

ADDITIONAL EQUIPMENT - OTHER

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	Invoice	Invoice
R8G	12 Months OnStar One Fleet Includes up to 12 months of OnStar One Fleet. Everything you need to feel more confident, connected, and productive on the road. Includes safety, telematics, Wi-Fi hotspot, and streaming services. Working electrical system, cell reception and GPS signal required. OnStar links to emergency services. Service coverage varies with conditions and location. Service availability, features and functionality vary by device and software version. Requires eligible vehicle. Streaming services vary with conditions and location. Terms apply. See gmenvolve.com/software/onstar for additional details and limitations. Non-transferable and non-refundable. (Requires (UE1) OnStar and (VV4) Wi-Fi Hotspot capable. Requires one of the following US Fleet or Government order types: FLS, FNR, FRC, FBC, FGO or FEF. Not available with P0U, P0J, P0K, P0L, P0Q, P0V, P0W, P0X, P0Y, P0Z, R8P, R8W, R8Z, or RFH. Not available with a ship-to of Guam, Puerto Rico or the Virgin Islands.)	0.00 lbs	0.00 lbs	$277.07	$277.07
R8P	36 Months OnStar One Fleet Includes up to 36 months of OnStar One Fleet. Everything you need to feel more confident, connected, and productive on the road. Includes safety, telematics, Wi-Fi hotspot, and streaming services. Working electrical system, cell reception and GPS signal required. OnStar links to emergency services. Service coverage varies with conditions and location. Service availability, features and functionality vary by device and software version. Requires eligible vehicle. Streaming services vary with conditions and location. Terms apply. See gmenvolve.com/software/onstar for additional details and limitations. Non-transferable and non-refundable. (Requires (UE1) OnStar and (VV4) Wi-Fi Hotspot capable. Requires one of the following US Fleet or Government order types: FLS, FNR, FRC, FBC, FGO or FEF. Not available with P0U, P0J, P0K, P0L, P0Q, P0V, P0W, P0X, P0Y, P0Z, R8G, R8W, R8Z, or RFH. Not available with a ship-to of Guam, Puerto Rico or the Virgin Islands.)	0.00 lbs	0.00 lbs	$843.57	$843.57

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Vehicle: [Fleet] 2026 GMC Sierra 2500HD (TK20753) 4WD Double Cab 149" Pro (Complete)

ADDITIONAL EQUIPMENT - OTHER

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	Invoice	Invoice
R8W	60 Months OnStar One Fleet Includes up to 60 months of OnStar One Fleet. Everything you need to feel more confident, connected, and productive on the road. Includes safety, telematics, Wi-Fi hotspot, and streaming services. Working electrical system, cell reception and GPS signal required. OnStar links to emergency services. Service coverage varies with conditions and location. Service availability, features and functionality vary by device and software version. Requires eligible vehicle. Streaming services vary with conditions and location. Terms apply. See gmenvolve.com/software/onstar for additional details and limitations. Non-transferable and non-refundable. (Requires (UE1) OnStar and (VV4) Wi-Fi Hotspot capable. Requires one of the following US Fleet or Government order types: FLS, FNR, FRC, FBC, FGO or FEF. Not available with P0U, P0J, P0K, P0L, P0Q, P0V, P0W, P0X, P0Y, P0Z, R8G, R8P, R8Z, or RFH. Not available with a ship-to of Guam, Puerto Rico or the Virgin Islands.)	0.00 lbs	0.00 lbs	$1,410.07	$1,410.07
R8Z	48 Months OnStar One Fleet Includes up to 48 months of OnStar One Fleet. Everything you need to feel more confident, connected, and productive on the road. Includes safety, telematics, Wi-Fi hotspot, and streaming services. Working electrical system, cell reception and GPS signal required. OnStar links to emergency services. Service coverage varies with conditions and location. Service availability, features and functionality vary by device and software version. Requires eligible vehicle. Streaming services vary with conditions and location. Terms apply. See gmenvolve.com/software/onstar for additional details and limitations. Non-transferable and non-refundable. (Requires (UE1) OnStar and (VV4) Wi-Fi Hotspot capable. Requires one of the following US Fleet or Government order types: FLS, FNR, FRC, FBC, FGO or FEF. Not available with P0U, P0J, P0K, P0L, P0Q, P0V, P0W, P0X, P0Y, P0Z, R8G, R8P, R8W, or RFH. Not available with a ship-to of Guam, Puerto Rico or the Virgin Islands.)	0.00 lbs	0.00 lbs	$1,131.97	$1,131.97

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Data Version: 27179. Data Updated: Dec 1, 2025 6:46:00 PM PST.

Vehicle: [Fleet] 2026 GMC Sierra 2500HD (TK20753) 4WD Double Cab 149" Pro (Complete)

ADDITIONAL EQUIPMENT - OTHER

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	Invoice	Invoice
RFH	24 Months OnStar One Fleet Includes up to 24 months of OnStar One Fleet. Everything you need to feel more confident, connected, and productive on the road. Includes safety, telematics, Wi-Fi hotspot, and streaming services. Working electrical system, cell reception and GPS signal required. OnStar links to emergency services. Service coverage varies with conditions and location. Service availability, features and functionality vary by device and software version. Requires eligible vehicle. Streaming services vary with conditions and location. Terms apply. See gmenvolve.com/software/onstar for additional details and limitations. Non-transferable and non-refundable. (Requires (UE1) OnStar and (VV4) Wi-Fi Hotspot capable. Requires one of the following US Fleet or Government order types: FLS, FNR, FRC, FBC, FGO or FEF. Not available with P0U, P0J, P0K, P0L, P0Q, P0V, P0W, P0X, P0Y, P0Z, R8G, R8P, R8W, or R8Z. Not available with a ship-to of Guam, Puerto Rico or the Virgin Islands.)	0.00 lbs	0.00 lbs	$565.47	$565.47
VQ1	Fleet Processing Option	0.00 lbs	0.00 lbs	$0.00	$0.00
VQ2	Fleet Processing Option	0.00 lbs	0.00 lbs	$0.00	$0.00
VQ3	Fleet Processing Option	0.00 lbs	0.00 lbs	$0.00	$0.00

SHIP THRU CODES

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	Invoice	Invoice
SQE	Ship Thru, for Orders with (CGN) Spray-on Bedliner, Produced in Flint Assembly and shipped to GFX for (CGN) Spray-on Bedliner then to Adrian Steel, Toledo, OH. Returned to Flint Assembly for shipping to final destination. (Requires (CGN) spray-on bedliner. Not available with any other Ship Thru Code.)	0.00 lbs	0.00 lbs	$480.00	$480.00
TCE	Ship Thru, for Orders with (CGN) Spray-on Bedliner, Produced in Flint Assembly and shipped to Auto Truck Group, Roanoke, IN and returned to Ft. Wayne Assembly for shipping to final destination (Requires (CGN) spray-on bedliner. Not available with any other Ship Thru code.)	0.00 lbs	0.00 lbs	$430.00	$430.00
TCH	Ship Thru, for Orders with (CGN) Spray-on Bedliner, Produced in Flint Assembly and shipped to Reading Truck Equipment, Pontiac, MI and returned to Flint Assembly for shipping to final destination (Requires (CGN) Chevytec spray-on bedliner. Not available with any other Ship Thru code.)	0.00 lbs	0.00 lbs	$390.00	$390.00

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Data Version: 27179. Data Updated: Dec 1, 2025 6:46:00 PM PST.

KARL AUTOMOTIVE GROUP

JACOB MADSEN | 5156453634 | J.MADSEN@KARLCHEVROLET.COM

Vehicle: [Fleet] 2026 GMC Sierra 2500HD (TK20753) 4WD Double Cab 149" Pro (✔ Complete)

SHIP THRU CODES

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	Invoice	Invoice
TCL	Ship Thru, Produced in Flint Assembly and shipped to Kerr Industries, Warren, MI. Returned to Flint Assembly for shipping to final destination	0.00 lbs	0.00 lbs	$276.00	$276.00
TDE	Ship Thru, Produced in Flint Assembly and shipped to Monroe Truck Equipment, MI, Then to TK Services, AK for shipping to final destination	0.00 lbs	0.00 lbs	$555.00	$555.00
TVY	Ship Thru, Produced and shipped to Anchorage VDC then to TK Services and returned to Anchorage VDC for shipping to final destination Available only to orders with a final Ship-To Code for State of Alaska Dealers only	0.00 lbs	0.00 lbs	$200.00	$200.00
TZS	Ship Thru, Produced in Flint Assembly and shipped to Alt. Fuel Innovations LLC, Kansas City, MO. Returned to Fairfax Assembly for shipping to final destination	0.00 lbs	0.00 lbs	$760.00	$760.00
VCB	Ship Thru, Produced in Flint Assembly and shipped to Monroe Truck Equipment in Flint. Returned to Flint Assembly for shipping to final destination.	0.00 lbs	0.00 lbs	$280.00	$280.00
VDR	Ship Thru, Produced in Flint Assembly and shipped to Push-N-Pull, Pittsburgh, PA. Returned to Flint Assembly for shipping to final destination *PRICE TO FOLLOW*	0.00 lbs	0.00 lbs	W/A	W/A
VEW	Ship Thru, Produced in Flint Assembly and shipped to Canfield Equipment in Warren, MI. Returned to Lansing Delta for shipping to final destination.	0.00 lbs	0.00 lbs	$390.00	$390.00
VFW	Ship Thru, Produced in Flint Assembly and shipped to NBC Truck Equipment Roseville, MI. Returned to Flint Assembly for shipping to final destination.	0.00 lbs	0.00 lbs	$520.00	$520.00
VHR	Ship Thru, Produced in Flint Assembly and shipped to Reading Equipment and Distribution Pontiac, MI. Returned to Lansing Delta for shipping to final destination.	0.00 lbs	0.00 lbs	$390.00	$390.00
VUD	Ship Thru, Produced in Flint Assembly and shipped to Knapheide Truck Equipment in Flint, MI. Returned to Flint Assembly for shipping to final destination.	0.00 lbs	0.00 lbs	$280.00	$280.00
VUI	Ship Thru, Produced in Flint Assembly and shipped to Auto Truck Group, Roanoke, IN and Returned to Ft. Wayne Assembly for shipping to final destination	0.00 lbs	0.00 lbs	$430.00	$430.00

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Data Version: 27179. Data Updated: Dec 1, 2025 6:46:00 PM PST.

Memorandum

TO: City Council

FROM: Cinde Morris , Deputy clerk

DATE: January 5, 2026

SUBJECT: Designate legal newspaper for 2026

ITEM NUMBER: 8.f

SECTION: CONSENT AGENDA

REQUESTED MOTION
To designate the Shoreview Press as the city's legal newspaper for 2026.

INTRODUCTION
Minnesota Statute 412.831 requires city councils to designate a legal paper at their first meeting of the year. The legal paper is used to publish official items such as public hearing notices, ordinances, election notices, etc.

DISCUSSION
The Shoreview Press has been the city's legal newspaper since October 2019. Staff received the below quotes for 2026.

Paper	2025 rate	2026 rate	Publication schedule
Shoreview Press	$7.70 per column inch	$8.31 per column inch	Every two weeks
Pioneer Press	$7.77 per column inch	$9.12 per column inch	Daily
Star Tribune	$1.58 per line (12 lines = $17.90 per column inch)	$1.58 per line/day ($17.90 per column inch)	Daily

The Shoreview Press is published every two weeks, and is widely distributed in the community, it is available at city hall and the community center. They also cover Shoreview news on a regular basis, publish our press releases, and highlight a number of our recreation programs and special events and activities. The Pioneer Press and Star Tribune are published daily, however Star Tribune charges per line, and there are 12 lines per column inch, so we get less lines per column inch.

Comparing rates and given all facts, staff are recommending that the city designate the Shoreview Press as its legal newspaper for 2026.

RECOMMENDATION
It is recommended that the city council designate the Shoreview Press as the city's legal newspaper for 2026.

ATTACHMENTS

Quote - Shoreview Press
Quote - Pioneer Press
Quote - Star Tribune

Press Publications
4779 Bloom Ave., White Bear Lake, MN 55110 • Phone: (651) 407-1200 • Fax: (651) 429-1242

December 19, 2025

Brad Martens
City Manager
City of Shoreview
4600 North Victoria Street
Shoreview, MN 55126

Dear Mr. Martens:

The *Shoreview Press* wishes to be considered as your official newspaper for 2026.

Here is what our subscribers are saying, "Thank you for your publication. I find the community newspaper essential to the education of our residents." "Local news – local politics – local political updates."

We meet all the legal publication requirements under state statutes. Our circulation is audited by Circulation Verification Council, an independent firm.

We offer submittal of legal notices by mail, or e-mail your notices to legals@presspubs.com - clearly labeling them as "Legal Notices."

Due to increased costs, we are asking for $8.31 per column inch, in 7-point type at 9 lines per inch.

Our deadline for legal notices for the *Shoreview Press* is every other Wednesday by 5:00 p.m. for the following Tuesday's publication. We will always try to accommodate a notice that would be submitted after deadline if we are advised by email and a phone call by the deadline.

We look forward to the opportunity to serve you and welcome any questions or concerns you may have.

Sincerely,

Lisa Graber
Legal Notice Coordinator

LG:mkk

Misc: Shoreview 2026.doc

TwinCities.com
PIONEER PRESS
1 Water Street West, Suite 200
St. Paul, MN 55017

Cinde Morris
City of Shoreview

Dear Julie,

Thank you for the opportunity to bid on the public notice publications for City of Shoreview.

The Saint Paul Pioneer Press is a Daily Newspaper located in Saint Paul, MN, primarily serving Ramsey, Dakota, and Washington Counties and Western Wisconsin.

Our Legal Publication rates for all notices for 2026 are as follows:

$9.12 per column inch per publication

Our circulation number below is for Sunday Full Run, however you can publish a notice any day of the week.

Full Run – 137,958 (Sunday), 84,512 (daily Avg), all notices will be published full run.

DEADLINE TO SUBMIT LEGAL NOTICES:

Deadlines for Liner (text only) ads.

Publication Day	Deadline to submit materials
Monday	Friday, 4pm
Tuesday	Monday, 12pm
Wednesday	Tuesday, 12pm
Thursday	Wednesday, 12pm
Friday	Thursday, 12pm
Saturday	Friday, 11am
Sunday	Thursday, 4pm

Deadlines for Display ads.

Notice includes chart, graphics, map, or any special formatting.

Publication Day	Deadline to submit materials
Monday	Friday, 2pm
Tuesday	Monday, 11am
Wednesday	Tuesday, 11am
Thursday	Wednesday, 11am
Friday	Thursday, 11am
Saturday	Friday, 9am
Sunday	Thursday, 3pm

All legal notices should be email to legals@pioneerpress.com after doing so, an automated email confirming receipt of your information and you will be contact shortly. You will be email a proof (which includes the cost). An affidavit will be email after the notice publishes.

Let me know if you would be considering the Saint Paul Pioneer Press as the official legal newspaper for City of Shoreview. Please let me know if you have any questions, we look forward to collaborating with you.

Thank you,

True Lee – Advertising
tlee@pioneerpress.com

Always delivering the best local news. All Ways.
Affirmative Action, Equal Opportunity Employer.



The Minnesota Star Tribune

2026 Designated Legal Newspaper Rates

- $1.58 per line per day
  - Legal notices will also run on startribune.com at no extra charge.
- Approximately $17.90 per column inch
  - Notices are charged per line not per column inch so you are not paying for space you are not using.
- Pricing applies to legal notices only.
- Product pricing only

Deadlines (applies to placement, changes & cancellations):

- Two business days prior to first publication date at 2pm CST

Publication Day	Deadline
Sunday	Friday 2pm
Monday	Friday 2pm
Tuesday	Friday 2pm
Wednesday	Monday 2pm
Thursday	Tuesday 2pm
Friday	Wednesday 2pm
Saturday	Thursday 2pm

- Legal display deadlines are advanced 48 hours.
- Deadlines will be advanced for holidays/special occasions.

Affidavits:

- Emailed 24-48 business hours after last publication date

Circulation

Sunday	~110,524
Monday	~64,304
Tuesday	~64,304
Wednesday	~64,304
Thursday	~64,304
Friday	~64,304
Saturday	~64,304

Contact

- Email: placeads@startribune.com

Memorandum

TO:	City Council
FROM:	Cinde Morris , Deputy clerk
DATE:	January 5, 2026
SUBJECT:	Schedule of 2026 city council regular meetings and workshops
ITEM NUMBER:	8.g
SECTION:	CONSENT AGENDA

REQUESTED MOTION
To approve the 2026 schedule for city council regular meetings and workshops.

INTRODUCTION
The city council is being asked to approve the 2026 schedule for city council regular meetings and workshops.

DISCUSSION
Each year the city council approves the schedule for its regular meetings and workshops. The city council holds regular meetings on the first and third Monday of each month at 7 pm. Workshops are held on the third Monday of each month at 5 pm. A regular meeting and workshop will be rescheduled to a Tuesday if a holiday falls on the first or third Monday.

RECOMMENDATION
It is recommended that the city council approve the 2026 schedule for city council regular meetings and workshops as presented.

ATTACHMENTS
2026 council meetings

2026

Shoreview council meetings

Key:
- CC regular meeting
- CC workshop/regular meeting
- Holiday

January

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

February

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

March

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				
30	31					

April

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

July

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

September

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

October

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

November

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

December

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Memorandum

TO: City Council

FROM: Renee Eisenbeisz , Assistant City Manager

DATE: January 5, 2026

SUBJECT: Resolution updating the Shoreview City Council Operating Procedures

ITEM NUMBER: 8.h

SECTION: CONSENT AGENDA

REQUESTED MOTION

To approve resolution 26-01 updating the Shoreview City Council Operating Procedures.

INTRODUCTION

The city council is being asked to approve a resolution updating the Shoreview City Council Operating Procedures.

DISCUSSION

Since spring 2022, all council meetings have been in-person unless, on a rare occasion, members needed to call in remotely. If this occurred, the city needed to provide notice of the location where they would be calling in from at least three days before the meeting. At the same time, the city council discontinued letting members of the public attend meetings via Zoom.

During their 2025 session, the Minnesota Legislature approved statutes regarding remote meeting options for city council and advisory boards. The new laws remove the requirement that members can only attend remotely from a location that is not open and accessible to the public up to three times per year if they are serving in the military and at a required drill, deployed, or on active duty or has been advised by a health care professional against being in public places. Additionally, they removed the requirement that members must attend remotely in a location that open and accessible to the public. As such, members may call in remotely if the following requirements are met:

- At least one member is physically present at the regular meeting location and notice is provided of that location
- Notice is provided on the agenda that notes that members may be attending and participating remotely
- All members must be able to hear and see each other and all discussion and testimony presented at any location at which at least one member is present
- All members of the public at the regular meeting location must be able to hear and see all discussion, testimony, and votes of all members
- All votes are conducted by roll call so each member's vote can be identified and recorded
- The minutes must reflect the names of any members appearing by interactive television technology and state the reason or reasons for it

The city council discussed this at their August 18 and December 15 workshops and directed staff to bring back an update to their operating procedures allowing for remote attendance up to three meetings per year. In addition to this change, staff are also recommending changes a few other areas. The updated procedures are attached and a summary is below:

Regular meetings - the last two sentences are being combined to make it easier to read.

Emergency meetings - language is being amended to match State Statutes 13D.04, subd. 3 to allow for us to use other methods such as texting for notifications.

Remote participation - this section is being added to allow for remote participation up to three times per year provided all notice and open meeting law requirements are met. This section does highlight that in-person attendance is expected.

In order to have effective meetings with attentive and engaged members, city council members are expected to attend all meetings in person. However, the city understands that on occasion, remote participation may be needed.

City council members may participate remotely in council meetings up to three times per calendar year, provided all notices and other requirements of the Open Meeting Law are met. Remote participation should be coordinated with the city manager at least two business days ahead of the meeting.

All staff and consultant presentations will be in person, unless otherwise approved by the city manager.

Order of business - staff are recommending that "Citizens comments" on the agenda be changed to "Public comments." This is due to the fact that we allow anyone to come up and speak.

Agenda - language is being updated to reflect the change under "Order of business."

In addition to the above changes, staff would also like to update the language on agendas under "citizen comments" with plain language practices in mind. The recommended language is below and takes it from a college level reading score to a ninth grade reading score. This language change does not need council approval and is being provided for your information.

Individuals may address the city council about any item under the consent agenda or an item that is not on the agenda. Specific rules used for public comments are available near the council chambers entrance. Speakers are asked to come to the podium, state their name and address for the record, and keep their remarks to three minutes or less. Generally, the city council will not take official action on items discussed at this time. They may refer the matter to staff for a future report or ask for it to be put on an upcoming agenda.

RECOMMENDATION

It's recommended that the city council approve resolution 26-01 updating the Shoreview City Council Operating Procedures. If approved, the changes will take effect immediately.

ATTACHMENTS

Resolution 26-01

2026 council operating procedures
2026 council operating procedures red-lined

EXTRACT OF MINUTES OF MEETING OF THE

CITY COUNCIL OF SHOREVIEW, MINNESOTA

HELD JANUARY 5, 2026

Pursuant to due call and notice thereof, a meeting of the city council of the City of Shoreview, Minnesota was duly called and held at the Shoreview City Hall in said city on January 5, 2026 at 7 pm.

The following members were present:

And the following members were absent:

Councilmember _____ introduced the following resolution and moved its adoption.

* * * * * * * * * * * * * *

RESOLUTION NO. 26-01

A RESOLUTION UPDATING THE SHOREVIEW CITY COUNCIL OPERATING PROCEDURES

WHEREAS, in 1978, the Shoreview City Council approved operating procedures that provide guidance on meetings, agendas, conduct, and resolutions and ordinances; and

WHEREAS, in 2024, the city council approved an update to reflect State statutes and current practices; and

WHEREAS, the city council and city wish to have effective meetings that reflect our mission, vision, and values, as well as remain current on State statutes and practices.

NOW, THEREFORE BE IT RESOLVED that the City Council of the City of Shoreview, County of Ramsey, State of Minnesota, hereby makes the following updates to the Shoreview City Council Operating Procedures:

1. **Meetings** – the following changes will be made to the section titled "Meetings"
    a. **Regular meetings** – the section titled "Regular meetings" is hereby amended to read as follows:

        Regular council meetings are held on the first and third Monday of each month at 7 pm. A meeting may be on a Tuesday if a holiday falls on that Monday. Meetings will not go later than 11 pm unless a motion passes to extend it.

    b. **Emergency meetings** – the section titled "Emergency meetings" is hereby amended to read as follows:

The mayor or any two councilmembers may call an emergency meeting per Minnesota Statutes, 13D.04, subd. 3. The city needs to notify each councilmember via phone call or another method used for notifications.

c. **Remote attendance** - A section titled “Remote participation” will be added under meetings and read as follows:

In order to have effective meetings with attentive and engaged members, city council members are expected to attend all meetings in person. However, the city understands that on occasion, remote participation may be needed.

City council members may participate remotely in council meetings up to three times per calendar year, provided all notices and other requirements of the open meeting law are met. Remote participation should be coordinated with the city manager at least two business days ahead of the meeting.

All staff and consultant presentations will be in person, unless otherwise approved by the city manager.

d. **Order of business** – item number five, “Citizens comments” is hereby changed to “Public comments.”

2. **Agenda** – the section titled “Agenda” is hereby amended to read as follows:

All items for the agenda need to be submitted to the city manager for approval. Items are due by the end of the Tuesday before the council meeting. The city manager may approve items after the deadline.

The council will typically not consider items that are not on the agenda. One exception is if the council decides to act on concerns presented during public comments.

The agenda and packet will be published at least three days before the council meeting.

* * * * * * * * * * * * * *

The motion of the foregoing resolution was duly seconded by Councilmember _____ and upon a vote being taken thereon, the following voted in favor thereof:

And the following voted against the same:

WHEREUPON, said resolution was declared duly passed and adopted the 5th day of January, 2026.

_____

Sue Denkinger, Mayor

STATE OF MINNESOTA)

COUNTY OF RAMSEY)

CITY OF SHOREVIEW)

I, the undersigned, being the duly qualified city manager of the City of Shoreview of Ramsey County, Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a meeting of said city council on the 5th day of January, 2026, with the original thereof on file in my office and the same is full, true and complete transcript therefrom insofar as the same relates to amending the Shoreview City Council Operating Procedures.

WITNESS MY HAND officially as such city manager and the corporate seal of the City of Shoreview, Minnesota this 6th day of January, 2026.

_____

Brad Martens, City Manager

SEAL



Shoreview City Council Operating procedures

Updated 2026

Meetings

Regular meetings

Regular council meetings are held on the first and third Monday of each month at 7 pm. A meeting may be on a Tuesday if a holiday falls on that Monday. Meetings will not go later than 11 pm unless a motion passes to extend it.

Workshop meetings

Workshop meetings are held on the third Monday of each month at 5 pm. These are typically more informal and allow the council to have in-depth discussion on broader policy issues, projects, goals, and objectives. These meetings are not broadcasted and the council does not take formal action.

Special meetings

The mayor or any two councilmembers may call a special meeting as needed. The city needs to give at least three days' notice to councilmembers and the public. Notices need to state the purpose of the special meeting and be mailed to councilmembers.

Emergency meetings

The mayor or any two councilmembers may call an emergency meeting per Minnesota Statutes, 13D.04, subd. 3. The city needs to notify each councilmember via phone call or another method used for notifications.

Closed meetings

The Minnesota Open Meeting Law allows some meetings to be closed to the public for certain reasons. Before closing the meeting, the city council must make a statement for the record on why they are going into a closed session.

The city council may go into closed session for the following items:

- Personnel matters including labor negotiations, performance reviews, or misconduct allegations or charges
- Sale or purchase of property including:
  - Determine asking price of a city-owned property
  - Review of confidential appraisal data
  - Develop or consider offers or counteroffers
    - All meetings held under this category must be recorded and made public after the sale is completed or abandoned.
    - The recording must be saved for eight years.

- Security reports and emergency response procedures
  - All meetings in this category must be recorded and saved for four years.
- Attorney-client privilege

The city council must go into closed session for the following items:

- To protect the identity of victims or reporters of:
  - Criminal sexual conduct
  - Domestic abuse
  - Child abuse
  - Abuse of vulnerable adults
- During active investigations of allegations related to law enforcement misconduct
- During discussions of educational, health, medical, welfare, or mental health data that are not public data
- If a discussion includes an individual's medical records
- During preliminary meetings to consider internal misconduct

A meeting must be open if the person who is the subject of the meeting requests it to be.

Location

All meetings will take place in the council chambers. If a meeting is held somewhere else, the city needs to follow the notice requirements for special meetings.

Remote participation

In order to have effective meetings with attentive and engaged members, city council members are expected to attend all meetings in person. However, the city understands that on occasion, remote participation may be needed.

City council members may participate remotely in council meetings up to three times per calendar year, provided all notices and other requirements of the open meeting law are met. Remote participation should be coordinated with the city manager at least two business days ahead of the meeting.

All staff and consultant presentations will be in person, unless otherwise approved by the city manager.

Official newspaper

The council will designate the official newspaper at the first meeting of the year. The official newspaper will be used for all notices the city is legally required to publish.

Presiding officers

The mayor will chair council meetings. If the mayor is absent, the acting mayor will chair. If both the mayor and acting mayor are absent, the council will elect a councilmember as temporary chair.

Quorum

Three councilmembers constitute a quorum. No official action may be taken without a quorum.

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1. Call to order
2. Roll call
3. Approval of agenda
4. Proclamations and recognitions
5. Public comments
6. Council comments
7. Consent agenda
8. Public hearings
9. General business
10. Special order of business
11. Adjournment

Consent agenda

The consent agenda is for items that are routine, non-controversial, and do not require council discussion. This includes but is not limited to:

- City council, commission, and committee minutes
- Claims
- Monthly staff reports
- Setting dates and times for public hearings
- Routine licenses

- Project specifications
- Quotes for routine items

The city manager has the discretion to determine what is and is not included on the consent agenda.

No item on the consent agenda may be debated. Additionally, the motion to approve the consent agenda should not be debated. The mayor or acting mayor will ask if anyone would like an item to be pulled for discussion before the council approves the consent agenda. Pulled items will be discussed and acted on after approving the amended consent agenda.

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All items for the agenda need to be submitted to the city manager for approval. Items are due by the end of the Tuesday before the council meeting. The city manager may approve items after the deadline.

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The city manager will keep a record of all council meetings. Unless requested by a councilmember, the minutes will not be read at the council meeting.

The council may amend the minutes through a motion. The amending motion will be included in the minutes for the next meeting.

Presiding officer role

- Chair all official meetings
- Preserve strict order and decorum at all meetings
- State every question coming before the council
- Announce the final decision on all items
- Decide questions of order
    - Can be appealed through a majority vote
        - Council will then determine questions of order
- Vote on all items
- Decide the order for roll call votes
- Direct reports, letters, petitions, etc. to be entered into the official record

- Needs to state: “With the consent of the council, I direct the _____ be received and placed into the minutes.”

Rules of Debate

Rule 1

The mayor or acting mayor may move, second, and debate from the chair. They will be subject to the same limitations of debate that are imposed on all councilmembers. They will not be deprived of any rights and privileges of a councilmember because they are the chair.

Rule 2

Every person who wishes to speak on an item needs to address the chair. Once the chair recognizes them, they can only speak on the item being discussed. They also need to avoid inappropriate language.

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Once a councilmember is recognized, they should not be interrupted when speaking unless it is for:

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If speaking when called to order, a councilmember should stop speaking until the question of order is determined and if in order should be permitted to proceed.

Rule 4

Any councilmember may make a non-debatable request to have a letter, report, petition, etc. not in the meeting packet received for inclusion in the minutes. When making such a request, the item may be formally received into the minutes only with a majority vote of the council.

Rule 5

A motion to reconsider any action taken by the council may be made only at the meeting at which such action is taken or the next regular meeting. The motion must be made by one of the prevailing side. The second can be made by any councilmember. The motion will have precedence over all the other motions or while a councilmember has the floor. The motion shall be debatable.

Rule 6

A councilmember may request, through the chair, that the following be entered into the minutes:

- Any abstract of any statement on any subject under consideration by the council
- Reason for dissent from or support of any action

Unless the council, by motion, objects, such statements shall be entered into the minutes.

Rule 7

The city manager may be directed by the chair, with consent of the council, to enter into the minutes a synopsis of the discussion or any question coming regularly before the council.

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Every person who wishes to address the council needs to get permission from the chair. After receiving permission, they need to:

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- Limit remarks to three minutes
  - Chair may extend it at their discretion
- Direct their remarks to the entire city council, not a single member
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No one else may enter the discussion without the chair's permission.

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The city council follows a modified version of Roberts Rules of Order for any formal actions. The city manager may provide a copy of these rules for use by the chair and councilmembers.

These rules:

- Promote cooperation and harmony so people can work together effectively to accomplish goals
- Guarantee each individual an equal right to propose motions, speak, ask questions, and vote
- Protect the rights of minority points of view
- Give the minority the same consideration and respect as those in the majority
- Encourage the full and free discussion of every motion presented

- Ensure that the meeting is fair and conducted in good faith

Voting

Silence will be recorded as an affirmative vote unless a councilmember indicates that they are not voting.

A motion will pass if a majority of the councilmembers in attendance vote in favor, unless otherwise prescribed by law.

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While the council is in session, all councilmembers must preserve order and decorum. Councilmembers shall not:

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- Disturb other councilmembers while speaking
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The city manager or a councilmember may request a deputy from the Ramsey County Sheriff's Office to attend meetings. The deputies shall carry out all orders and instructions given by the chair or a majority of the council for the purpose of maintaining order and decorum. This may include removal or arrest of individuals.

Ordinances, resolutions, motions, and reports

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After a motion and second has been made, the city council shall discuss the item. After discussion, the city council will vote on the matter. The chair may ask for a roll call vote.

All ordinances, resolutions, and reports shall be filed with the city manager and made part of the minutes by reference.

Proclamations

The mayor, on behalf of the city council, may issue proclamations that recognize and raise awareness for programs, events, activities, organizations, groups, causes, and individuals that enhance Shoreview's quality of life.

The subject of the proclamation must be:

- Of local significance and impact Shoreview's quality of life; or
- Of historical significance to the Shoreview community; or
- Related to services, initiatives, or programs that the city is responsible for; or
- Call attention to or highlight:
  - Significant community events, services, or programs
  - Special periods of observance or celebration

The following will not be considered:

- Political, religious, or lifestyle ideologies
- Contentious or divisive causes within the community

Only one proclamation is allowed per subject per year.

Requests

Requests for proclamations can be made to the administration department. They need to be made at least two weeks before the city council meeting where it will be presented. Requests need to include:

- Contact person's name, address, and contact information
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The administration department will process the request, schedule it for presentation, and provide copies to interested parties.

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Staff may take part in the discussions of the city council and may recommend measures deemed necessary for the welfare of the people and efficient administration of city affairs. The city manager shall have all the right, powers, and duties prescribed by Minnesota Statutes. However, it is recognized that the city council is the policy making body for the city.

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The above shall not be constructed to limit the appearance of staff or member of the public, for or against an issue being discussed by the council if the staff member has an interest in the outcome.

Waiver

These rules or parts thereof may be waived by a four-fifth consent of all councilmembers.

Adjournment

A motion to adjourn shall always be in order and decided without debate.

Publication and availability of rules

These rules and procedures shall be available at all city council meetings and on the city's website.

Changes to rules

The city council may change these rules and procedures by resolution.



Shoreview City Council Operating procedures

Updated 2026

MEETINGS

REGULAR MEETINGS

Regular council meetings are held on the first and third Monday of each month at 7 pm. A meeting may be on a Tuesday if a holiday falls on that Monday. Meetings will not go later than 11 pm~~. The council needs to make a formal motion to extend the meeting past 11 pm~~ unless a motion passes to extend it.

WORKSHOP MEETINGS

Workshop meetings are held on the third Monday of each month at 5 pm. These are typically more informal and allow the council to have in-depth discussion on broader policy issues, projects, goals, and objectives. These meetings are not broadcasted and the council does not take formal action.

SPECIAL MEETINGS

The mayor or any two councilmembers may call a special meeting as needed. The city needs to give at least three days' notice to councilmembers and the public. Notices need to state the purpose of the special meeting and be mailed to councilmembers.

EMERGENCY MEETINGS

The mayor or any two councilmembers may call an emergency meeting per Minnesota Statutes, 13D.04, subd. 3. The city needs to notify each councilmember via phone call or ~~e-mail~~another method used for notifications.

CLOSED MEETINGS

The Minnesota Open Meeting Law allows some meetings to be closed to the public for certain reasons. Before closing the meeting, the city council must make a statement for the record on why they are going into a closed session.

The city council may go into closed session for the following items:

- Personnel matters including labor negotiations, performance reviews, or misconduct allegations or charges
- Sale or purchase of property including:
  - Determine asking price of a city-owned property
  - Review of confidential appraisal data
  - Develop or consider offers or counteroffers

    - All meetings held under this category must be recorded and made public after the sale is completed or abandoned.
    - The recording must be saved for eight years.
- Security reports and emergency response procedures
    - All meetings in this category must be recorded and saved for four years.
- Attorney-client privilege

The city council must go into closed session for the following items:

- To protect the identity of victims or reporters of:
    - Criminal sexual conduct
    - Domestic abuse
    - Child abuse
    - Abuse of vulnerable adults
- During active investigations of allegations related to law enforcement misconduct
- During discussions of educational, health, medical, welfare, or mental health data that are not public data
- If a discussion includes an individual's medical records
- During preliminary meetings to consider internal misconduct

A meeting must be open if the person who is the subject of the meeting requests it to be.

Location

All meetings will take place in the council chambers. If a meeting is held somewhere else, the city needs to follow the notice requirements for special meetings.

Remote participation

In order to have effective meetings with attentive and engaged members, city council members are expected to attend all meetings in person. However, the city understands that on occasion, remote participation may be needed.

City council members may participate remotely in council meetings up to three times per calendar year, provided all notices and other requirements of the open meeting law are met. Remote participation should be coordinated with the city manager at least two business days ahead of the meeting.

All staff and consultant presentations will be in person, unless otherwise approved by the city manager.

Official newspaper

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5. ~~Citizens~~ Public comments
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Changes to rules

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Memorandum

TO:	City Council
FROM:	Renee Eisenbeisz , Assistant City Manager
DATE:	January 5, 2026
SUBJECT:	Resolution amending attendance policy for committees and commissions
ITEM NUMBER:	8.i
SECTION:	CONSENT AGENDA

REQUESTED MOTION

To approve resolution 26-02 amending resolution 15-06, attendance policy for city committees and commissions.

INTRODUCTION

The city council is being asked to approve a resolution amending the attendance policy for our advisory boards.

DISCUSSION

Since spring 2022, all advisory board meetings have been in-person unless, on a rare occasion, members needed to call in remotely. If this occurred, the city needed to provide notice of the location where they would be calling in from at least three days before the meeting.

During their 2025 session, the Minnesota Legislature approved statutes regarding remote meeting options for city council and advisory boards. The new laws remove the requirement that members can only attend remotely from a location that is not open and accessible to the public up to three times per year if they are serving in the military and at a required drill, deployed, or on active duty or has been advised by a health care professional against being in public places. Additionally, they removed the requirement that members must attend remotely in a location that open and accessible to the public. As such, members may call in remotely if the following requirements are met:

- At least one member is physically present at the regular meeting location and notice is provided of that location
- Notice is provided on the agenda that notes that members may be attending and participating remotely
- All members must be able to hear and see each other and all discussion and testimony presented at any location at which at least one member is present
- All members of the public at the regular meeting location must be able to hear and see all discussion, testimony, and votes of all members
- All votes are conducted by roll call so each member's vote can be identified and recorded
- The minutes must reflect the names of any members appearing by interactive television technology and state the reason or reasons for it

Resolution 26-02 updates the city's 2015 attendance policy for our advisory boards.

Staff liaisons for the city's advisory boards met in December 2025 to discuss the pros and cons for allowing remote attendance, as well as technology requirements for meeting in the council chambers. As noted during the August 18 workshop, implementing hybrid meetings in the council chambers, specifically for workshops or advisory board meetings, will add a significant amount of work for staff. This includes setting up and managing the virtual meeting and ensuring adequate microphones are in place so everyone can hear each other, as well as training additional staff on the AV equipment in the chambers. Given the technology requirements for using the council chambers, staff recommended the following for advisory boards:

- Allow for remote participation up to three times per year if the Open Meeting Law requirements above are met
    - The resolution does highlight that in-person attendance is expected.
- Move all advisory boards that currently meet in the council chambers (except for the planning commission) to meeting room 4 in the community center.
    - This room has a monitor and webcam and will only require staff to set up the virtual meeting.
    - If this room is not available, staff liaisons have the right to not allow remote participation.

The city council discussed the draft resolution at their December 15 workshop and directed staff to bring it back for formal approval at a future meeting.

RECOMMENDATION

It's recommended that the city council approve resolution 26-02 amending resolution 15-06, attendance policy for city committees and commissions. If approved, the change will take effect immediately. Staff will also update the city's advisory group handbook to reflect the changes.

ATTACHMENTS

Resolution 26-02

EXTRACT OF MINUTES OF MEETING OF THE

CITY COUNCIL OF SHOREVIEW, MINNESOTA

HELD JANUARY 5, 2026

Pursuant to due call and notice thereof, a meeting of the city council of the City of Shoreview, Minnesota was duly called and held at the Shoreview City Hall in said city on January 5, 2026 at 7 pm. The following members were present:

And the following members were absent:

Councilmember _____ introduced the following resolution and moved its adoption.

* * * * * * * * * * * * * *

RESOLUTION NO. 26-02

A RESOLUTION AMENDING RESOLUTION 15-06, ATTENDANCE POLICY FOR CITY COMMITTEES AND COMMISSIONS

WHEREAS, in 2015, the Shoreview City Council approved resolution 15-06, creating an attendance policy for city committees and commissions; and

WHEREAS, the city's committees and commissions play a valuable role in our governance process and it's important for their meetings to remain effective; and

WHEREAS, regular in-person attendance for committee and commission members is expected to allow for effective meetings and engaged members; and

WHEREAS, interested residents should be afforded the opportunity to serve on a city committee or commission in the event a member is unable to attend meetings regularly.

NOW, THEREFORE BE IT RESOLVED by the city council of the City of Shoreview that the following policies be adopted regarding attendance for city commissions and committees.

1. Members of city committees and commissions may participate remotely in committee and commission meetings up to three times per calendar year, provided all notices and other requirements of the Open Meeting Law are met. Remote participation should be coordinated with the staff liaison at least two business days ahead of the meeting.
    a. The staff liaison has the right to not allow remote participation if technology requirements are not met.
2. Members of city committees and commissions should endeavor to maintain an annual attendance record for all regular meetings of at least 67%.
3. Any committee or commission member who anticipates being absent for a meeting shall contact the staff liaison prior to the meeting.

4. Any committee or commission member who anticipates being absent from a number of meetings due to health issues, employment changes, travel, or other factors shall notify the staff liaison.
5. It shall be considered a resignation of duties if any committee/commission member misses three consecutive meeting without notice to the staff liaison.
6. The city manager shall report to the city council on the attendance of all members of committees/commissions annually before the appointment or reappointment of members.
7. The city council will consider the attendance records and may act to remove any member in violation of these standards from the committee or commission.

* * * * * * * * * * * * * *

The motion of the foregoing resolution was duly seconded by Councilmember _____ and upon a vote being taken thereon, the following voted in favor thereof:

And the following voted against the same:

WHEREUPON, said resolution was declared duly passed and adopted the 5th day of January, 2026.

_____
Sue Denkinger, Mayor

STATE OF MINNESOTA)

COUNTY OF RAMSEY)

CITY OF SHOREVIEW)

I, the undersigned, being the duly qualified city manager of the City of Shoreview of Ramsey County, Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a meeting of said city council on the 5th day of January, 2026, with the original thereof on file in my office and the same is full, true and complete transcript therefrom insofar as the same relates to the attendance policy for commission/committee members.

WITNESS MY HAND officially as such city manager and the corporate seal of the City of Shoreview, Minnesota this 6th day of January, 2026.

_____
Brad Martens, City Manager

SEAL

Memorandum

TO: City Council

FROM: Allison Eddins , Senior planner

DATE: January 5, 2026

SUBJECT: Special Purpose Fence - Heather Ridge HOA

ITEM NUMBER: 8.j

SECTION: CONSENT AGENDA

REQUESTED MOTION

To approve the Special Purpose Fence Permit for the Heather Ridge HOA to replace three existing 8-foot fence sections along the side lots lines shared by three pairs of townhomes. The approval of the fence sections are subject to the following conditions:

1. The approval permits three 8-foot fence sections to be installed along the shard lot lines of 5647 and 5643 Heather Ridge Court, 5639 and 5635 Heather Ridge Court, and 5629 and 5625 Heather Ridge Court per the submitted plans. The fence sections will be of a similar style to the existing fences within the HOA development.
2. The fence will serve a special purpose which is to provide a uniformed level of separation among all of the townhomes within Phase III of the Heather Ridge development.
3. The fence sections shall be maintained in accordance with the standards of the Shoreview Development Code and shall be constructed in accordance with the engineered plans that are required to be submitted with a zoning permit.
4. The HOA will obtain a zoning permit for the new fence and will be required to submit engineered plans.
5. If the fence sections are ever destroyed or removed and a new permit has not been submitted within 180 days, the special purpose fence permit shall be revoked.

INTRODUCTION

The Heather Ridge HOA has submitted a Special Purpose Fence Permit application that would permit the replacement of three fence sections that are 8-feet high and 7.5 feet long. The city code does not permit fences over 6-feet in height unless a variance or a special purpose fence permit is approved.

In October 2025, the Heather Ridge HOA submitted a zoning permit to replace all of the fences within Phase III of the development, including the three 8-foot fence sections. Staff informed the HOA that there is no record of a special purpose fence permit or variance ever being issued for these section. The PUD approvals do not mention the installation of fences and the city did not retain the original building plans that may have shown the 8-foot fence sections being approved. If there had been a previous approval of the 8-foot fences, they would be considered nonconforming and the city would allow them to be replaced. Without a previous approval, the fences are considered illegal and the city cannot permit the replacement.

If the city council approves the special purpose fence permit, the 8-foot fence sections will be

considered legally nonconforming and would be allowed to be replaced.

DISCUSSION

Site Characteristics - The Heather Ridge townhomes are located in northeast Shoreview, uphill from a large forested wetland. The six subject townhomes are located within Heather Ridge Phase III and they back up to a drainage area. The backyards are sloped to allow stormwater runoff to flow west into the drainage area and then south into the wetlands. The six subject townhomes are the only attached townhomes in this phase of Heather Ridge and they are constructed with daylight basements. Each pair of townhomes are constructed with one townhome having an elevated deck and the other with an elevated four season porch. The height of the lowest level of the decks and porches range from four to five feet above grade.

The Heather Ridge townhomes are part of a Planned Unit Development (PUD) that was approved in phases. As part of the condition of approval, the developer was required to maintain the area's natural grading to extent possible in order to ensure that stormwater would continue to flow west and then south into the wetlands. In order to meet this condition, the builder maintained the slope of the six subject lots and built the six townhomes into the small hill that existed in this area.

The site also includes three 8-foot-tall privacy fences that were installed in the early 1990s along with the rest of the fencing in the development. These fences function similarly to privacy wall panels commonly part of townhome and twin home developments to separate patio and immediate backyard areas. They have served as long-standing privacy features for residents and are largely screened from the public right-of-way and surrounding streets due to the site's topography, mature landscaping, and the internal orientation of the units.

Project Description - The existing fence sections are 8-feet in height. They are installed along the shared lot lines of three pairs of attached townhomes. The fence sections do not connect to another fence and they do not extend to the rear lot line. The applicant would like to replace these three sections to match the other fences within the development. If approved, the new fence sections would be white vinyl, similar to what is in place now.

Development Code - Section 107.65 (d) (7) (b) establishes standards and regulations for residential zoning districts. Fences are permitted provided they do not exceed 4-feet in front yards and 6-feet in side and rear yards. Section 103.98 establishes a permitting process for fences that differ from the code requirements. These types of fences are permitted in any district provided a Special Purpose Fence Permit is approved by the city council. Before issuing the permit, the city council may submit the matter to the planning commission for its recommendation.

Staff Review - The intent of the fence height limit is to minimize the visual impact that they have on the neighborhood, preserve a sense of open space typical of the suburban development pattern and maintain a high level of vehicular and pedestrian traffic visibility. Fences are also intended to provide a sense of security and enclosure.

In staff's opinion, the HOA's request is reasonable and a Special Purpose Fence Permit is justified. The subject property includes existing 8-foot privacy fences that have been in place since the early 1990s and functions as an integral part of the original townhome/twin home site design. The fences are not visible from the public street and have no impact on community

character due to screening, internal orientation of the units, and site layout. It provides necessary privacy between closely spaced units and shared yard areas, and reducing the height would significantly change the level of privacy long provided to residents.

RECOMMENDATION

Staff is recommending that the city council approve the Special Purpose Fence Permit for the Heather Ridge HOA to permit the replacement of three existing 8-foot by 7.5-foot fence sections along the side lots lines shared by the three pairs of townhomes listed in the conditions of approval. The approval of the fence sections are subject to the following conditions:

1. The approval permits three 8-foot fence sections to be installed along the shard lot lines of 5647 and 5643 Heather Ridge Court, 5639 and 5635 Heather Ridge Court, and 5629 and 5625 Heather Ridge Court per the submitted plans. The fence sections will be of a similar style to the existing fences within the HOA development.
2. The fence will serve a special purpose which is to provide a uniformed level of separation among all of the townhomes within Phase III of the Heather Ridge development.
3. The fence sections shall be maintained in accordance with the standards of the Shoreview Development Code and shall be constructed in accordance with the engineered plans that are required to be submitted with a zoning permit.
4. The HOA will obtain a zoning permit for the new fence and will be required to submit engineered plans.
5. If the fence sections are ever destroyed or removed and a new permit has not been submitted within 180 days, the special purpose fence permit shall be revoked.

ATTACHMENTS

Location Map
Photo of proposed fence
Site photos

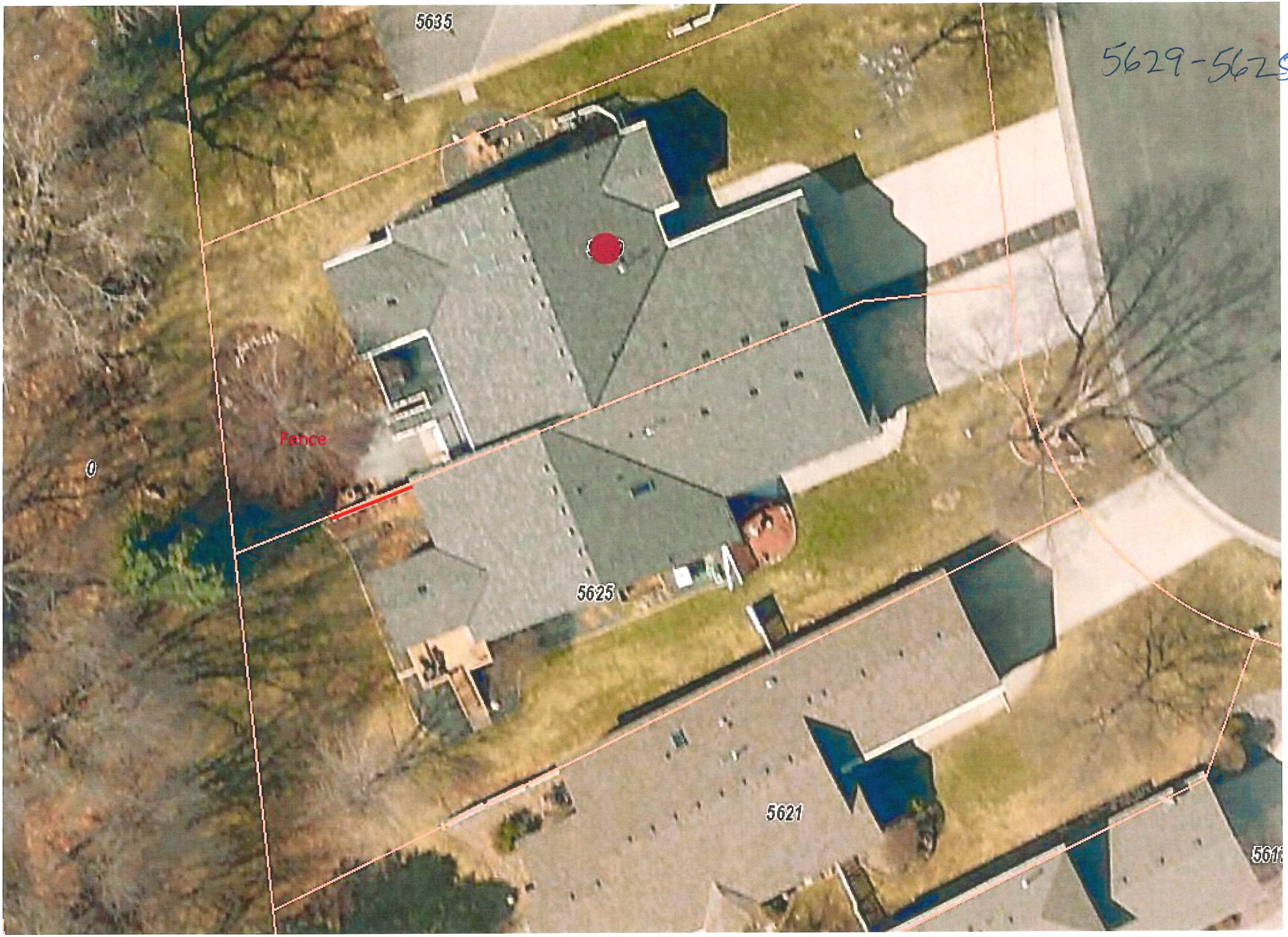
LOCATION MAP







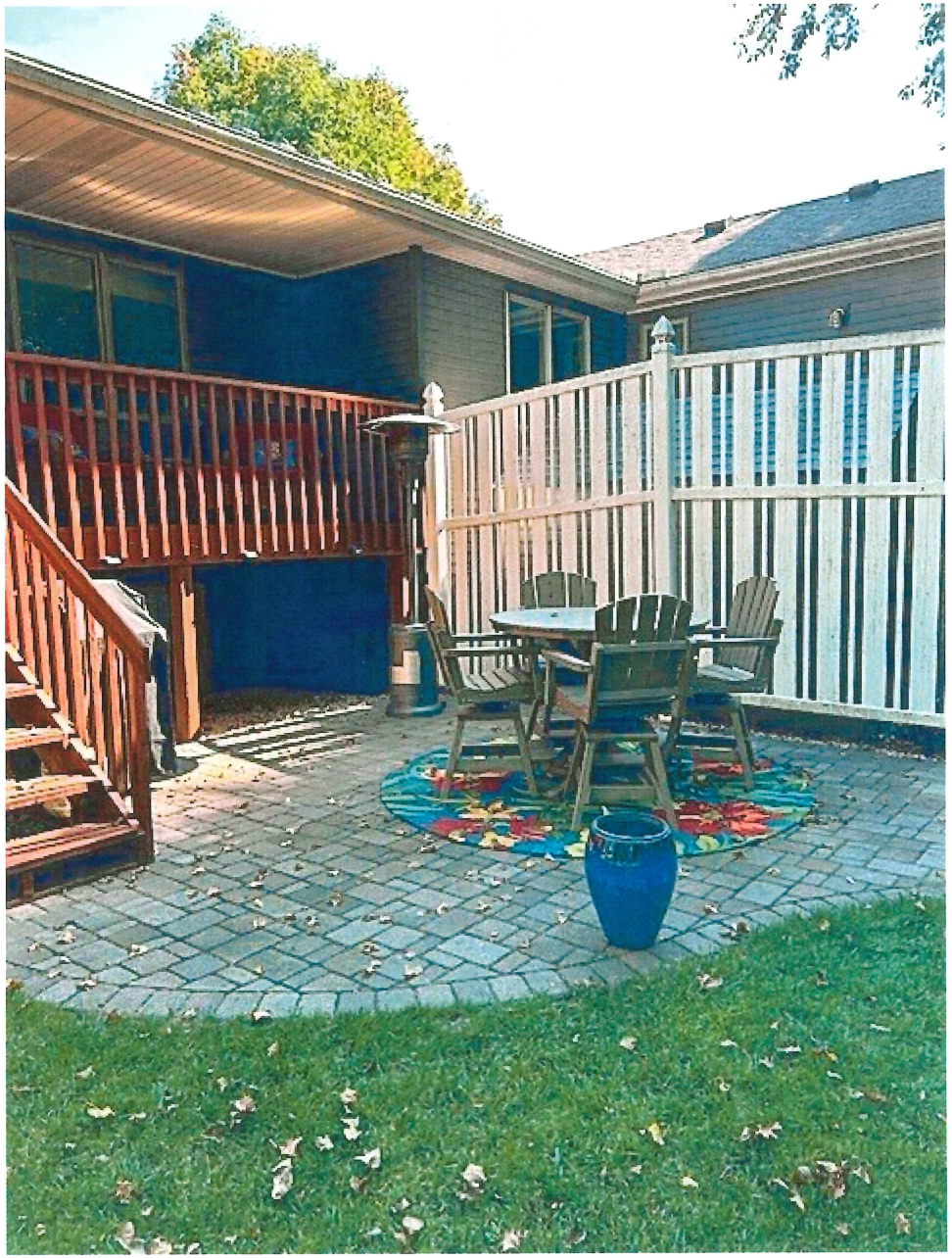
5643/5647 Heather Ridge


5635
5629-5625
Fence
0
5625
5621



5635/5639 Heather Ridge

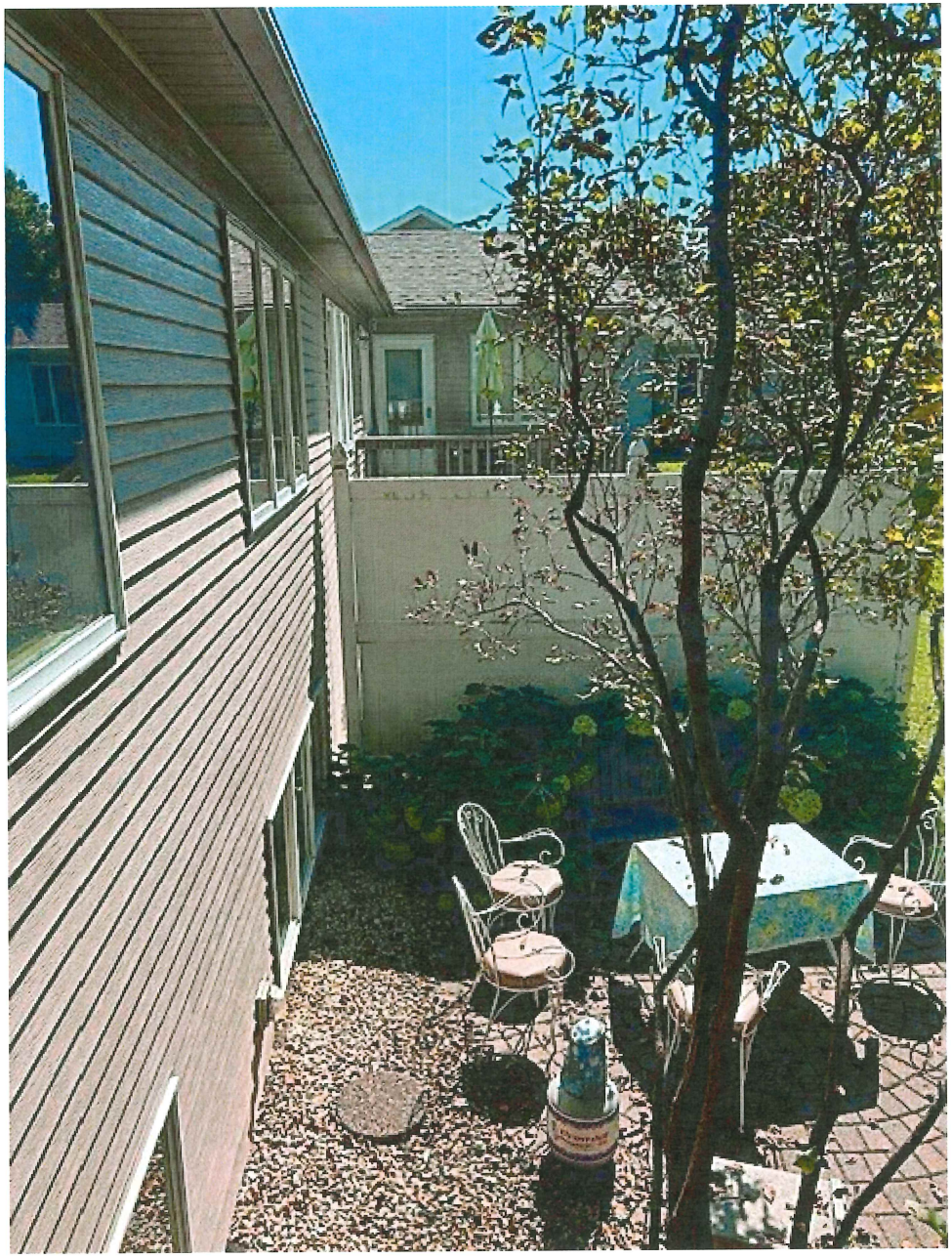
5647/43



5625-5629



5639



5635





5629

Memorandum

TO: City Council

FROM: Renee Eisenbeisz , Assistant City Manager

DATE: January 5, 2026

SUBJECT: Approval of Partnership Agreement with Northeast Youth and Family Services

ITEM NUMBER: 8.k

SECTION: CONSENT AGENDA

REQUESTED MOTION

To approve the partnership agreement with Northeast Youth and Family Services for 2026 and authorize the mayor and city manager to execute it.

INTRODUCTION

Northeast Youth and Family Services (NYFS) has requested that all of their partner cities approve the 2026 partnership agreement that outlines the services and obligations that are provided by NYFS as well as the financial obligations of the cities.

DISCUSSION

For more than 40 years, the city has partnered with Northeast Youth and Family Services (NYFS) to promote mental health counseling, as well as other services to residents in the northern metropolitan area. This agency provides their services to 16 different cities in northern Ramsey County.

Each year, NYFS requests that cities adopt an agreement which outlines the responsibilities of the agency and the financial participation of their community partners. Attached is a copy of the agreement for 2026. In accordance with the terms of the agreement, the City of Shoreview's contribution in 2026 will be $65,800.73. This represents a 2.4% requested increase in each cities contribution. Staff will invite Angela Lewis-Dmello, the president and CEO, to a future meeting to provide an update.

RECOMMENDATION

Based on the forgoing information, it is recommended that the city council approve the 2026 partnership agreement with Northeast Youth and Family Services.

ATTACHMENTS

2026 NYFS agreement
2025 stats

NYFS Northeast Youth & Family Services

AGREEMENT

1. PARTIES

This agreement is made and entered into by and between the City of Shoreview, Minnesota ("Municipality") and Northeast Youth and Family Services ("NYFS").

2. RECITALS

a. NYFS is a non-profit social service agency whose mission is to meet the unmet developmental needs of at-risk youth and families within their community environment with emphasis on providing services through collaboration and coordination with existing community resources. These services are available to youth and families residing in the northern suburbs of Ramsey and Washington County, including, but not limited to, the municipalities which are signatory to agreements which are identical to this Agreement ("participating municipalities") and students and families from Independent School Districts 621, 622, 623, 624, 282, and 832.

b. Through this Agreement the Municipality intends to contract with NYFS to provide such services to its residents and to act as a sponsor of NYFS by providing financial support, a method to establish appropriate services to be provided and policy guidance for its activities.

c. This Agreement shall be used as the formal agreement between NYFS and each of the participating municipalities. This Agreement is intended to continue the spirit of cooperation and collaboration in the provision of social services between the Municipality and NYFS.

3. TERMS AND CONDITIONS

In consideration of the mutual understandings of this Agreement, the parties hereby agree as follows:

a. Prior Agreements Cancelled. By execution of this Agreement any prior agreements and amendments thereto between the parties are hereby cancelled.

b. Services Provided. NYFS shall provide the Municipality and its residents with youth and family programs set forth in the Addendum attached hereto.

c. Principles of Service and Program Establishment and Operations. On a yearly basis and prior to submission of its annual budget, as provided for hereafter, NYFS shall:

i. Report regarding proposed changes in services and programs to the Municipality; and

ii. Establish a fair and open bidding/request for proposal (RFP) process to contract, manage or provide such services and programs, which are not directly provided by NYFS staff.

d. Funding

i. In addition to the participating municipalities' share of the annual budget, funds for the operation of NYFS will be raised by NYFS endeavoring to secure user fees, grants and appropriations from private organizations, the State of Minnesota, Federal and County agencies, and other legal and appropriate sources.

ii. The Municipality shall pay annually to NYFS the base amount listed in Exhibit A. This base amount will be adjusted annually for inflation/deflation based on the Standard Metropolitan Statistical Area Consumer Price Index for All Urban Consumers (CPI-U) and municipal population estimates based on MN State Demographic Center. Any adjustment in the payment beyond those indicated by reference to the CPI-U shall require approval of each of the participating municipalities.

iii. Any new municipality joining into this agreement will pay a base amount annually to NYFS that is on par with the amount paid by current participating municipalities.

iv. Amounts payable by the Municipality shall be paid to NYFS on or before January 30th of each year, or at a date mutually agreed upon by both parties, to cover the Municipality's share for that year.

e. Board Representation. The Municipality shall have the right to NYFS Board Representation of City Council, staff or community members (as designated by the Municipality and approved by NYFS Board) on the Board of Directors as either a Board Member or Board Advisor.

f. Further Obligations of NYFS. In addition to the obligations set forth elsewhere in this Agreement, this Agreement is further contingent upon NYFS doing the follows:

i. The Bylaws of NYFS shall be amended to add provisions requiring an open process for contracting services as provided for in paragraph C.2., above, and prohibiting NYFS from supporting or opposing individual candidates for election to public office in any of

the participating municipalities; and adding the requirement that IRS 501.C3 status be maintained.

ii. On or before June 30, of any year NYFS shall submit the proposed city budgeted amount for the subsequent year.

iii. On or before December 31, of any year NYFS shall submit a written report to the Municipality including an Annual Report, the audited financial statement, and a program specific summary of services provided to the municipality; in addition, biannually NYFS shall submit a written report to the participating municipality.

iv. Periodically advising the Municipality of services available through NYFS to the Municipality's residents;

v. Establishing a sliding scale for services available through NYFS to the Municipality's residents and periodically advising the Municipality of such fees;

vi. Providing other reasonable information requested by the Municipality;

vii. Purchasing a policy of liability insurance in the amount of at least $1,500,000.00, naming the Municipality as an additional insured and providing a copy of the insurance certificate evidencing such policy to the Municipality;

viii. Upon Request NYFS will provide the Municipality with a copy of its Articles of Incorporation, Bylaws, Amendments thereto, and the IRS tax exempt status letter;

ix. NYFS shall defend and indemnify the Municipality from any and all claims or causes of actions brought against the Municipality of any matter arising out of this Agreement or the services provided pursuant to this Agreement; and,

x. Without the written approval of the Municipality, NYFS will not enter into any agreement with any other municipality which differs from the terms and conditions of this Agreement.

g. Term. The term of this agreement will be through December 31, 2026. Unless either party gives at least 6 months written notice of its intent to cancel this Agreement effective December 31 of the year in which the notice is made, NYFS will continue to provide services to the Municipality if a successor agreement has not been executed prior to the end of the term.

h. (A) Distribution of Assets Upon Dissolution.

If NYFS ceases to operate, the Board of Directors will do one of the following:

i. Give the assets to one or more non-profit agencies providing similar social services in the northern suburbs of Ramsey County; or,

ii. Form a new Foundation to fund appropriate social service programming in the northern suburbs of Ramsey County.

The final Distribution of Assets Plan must be approved by the Ramsey County District Court.

(B) Deviation from the Mission.

If the City Council determines that NYFS has materially deviated from its mission (See II. Recitals, A.), the City Council may ask the NYFS Board of Directors to consider dissolving the agency and liquidating the assets. The Board will do one of the following:

iii. Consider the request and by a majority vote deny it.

iv. Consider the request and by a majority vote agree to modify the programs to be consistent with the mission.

v. Consider the request and by a majority vote agree with the request and move to dissolve the agency and liquidate the assets.

IN WITNESS WHEREOF, the parties have executed this Agreement on this date set forth below.

MUNICIPALITY

City of Shoreview

By: _____

Elected Official

Its: _____

Clerk/Manager/Administrator

Dated: _____

NYFS

Northeast Youth & Family Services

By: _____

Its: President/CEO

By: _____

Its: Chair of the Board of Directors

Dated: _____

Northeast Youth & Family Services
Municipal Participation Figures

	Municipal Contract 2025	Community Advocate 2025	Municipal Contract 2026 Board Approved Increase of 2.4% based on CPI-U	Dollar increase over 2025	Community Advocate 2026 Board Approved Increase of 2.4% based on CPI-U	Dollar increase over 2025
Falcon Heights	$ 13,295.79		$ 13,614.89	$ 319.10		
Little Canada	$ 25,203.52		$ 25,808.40	$ 604.88		
Mounds View	$ 32,342.81	$ 30,333.52	$ 33,119.04	$ 776.23	$ 31,061.52	$ 728.004
New Brighton	$ 56,102.45	$ 12,133.41	$ 57,448.91	$ 1,346.46	$ 12,424.61	$ 291.20
North Oaks	$ 12,871.12		$ 13,180.03	$ 308.91		
Roseville	$ 88,020.59	$ 24,266.82	$ 90,133.09	$ 2,112.49	$ 24,849.22	$ 582.40
St. Anthony	$ 22,002.72	$ 15,166.76	$ 22,530.79	$ 528.07	$ 15,530.76	$ 364.00
Shoreview	$ 64,258.53		$ 65,800.73	$ 1,542.20		
Birchwood	$ 2,125.77		$ 2,176.79	$ 51.02		
Hugo *	$ 17,670.01		$ 18,094.09	$ 424.08		
Mahtomedi	$ 19,510.52		$ 19,978.77	$ 468.25		
Vadnais Heights	$ 32,027.34		$ 32,796.00	$ 768.66		
City of WBL	$ 61,778.46	$ 30,333.52	$ 63,261.14	$ 1,482.68	$ 31,061.52	$ 728.00
WB Tnship	$ 26,924.03		$ 27,570.21	$ 646.18		
Lauderdale	$ 5,510.99		$ 5,643.26	$ 132.26		
Arden Hills	$ 24,119.16		$ 24,698.02	$ 578.86		
Total	**$ 503,763.83**	**$ 112,234.02**	**$ 515,854.16**	**$ 12,090.33**	**$ 114,927.64**	**$ 2,693.62**

* Hugo splits its support of NYFS with another Community-Based Mental Health agency

City of Shoreview
Report Period: July 1, 2024 to June 30, 2025

The following is a brief report on Northeast Youth & Family Services' programs that directly affect the residents of your community. If you have any questions about this report, please call Angela Lewis Dmello, President & CEO, at (651) 379-3404.

Annual City Contract for Service in CY 2025	**$65,801**
Total cost of all services July 1, 2024-June 30, 2025	**$289,742**

(Please note that these numbers represent the actual cost of services provided, not what NYFS charges clients for these services. Because of your collaboration with NYFS, many of these services are offered free of charge or on a sliding-fee scale based on income.)

Services Provided	City Totals		
	# of Clients	Units	Service Cost
Contracted Services			
Mental Health	91	1447 Sessions	$ 228,626.00
Diversion Services	10	22 Hours	$ 8,000.00
Restoring Power	11		
Mental Health	10	70 Sessions	$ 13,720.00
Advocacy	5	125 Contacts	$ 24,500.00
Community Advocate	1	76 Hours	$ 14,896.00

Totals for all Services	**113**	**1,740**		**$ 289,742.00**

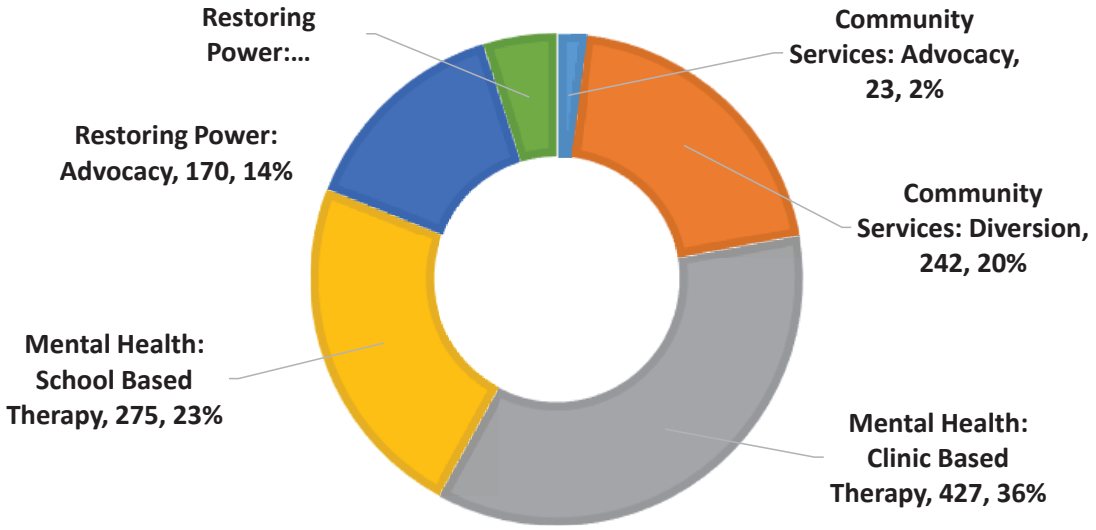
*There are no NYFS clients that have completed community service work through our Diversion program at this point in the year.

** Total non-duplicated number of clients in Restoring Power program

*** Number of clients receiving mental health and/or advocacy services, some clients receive both

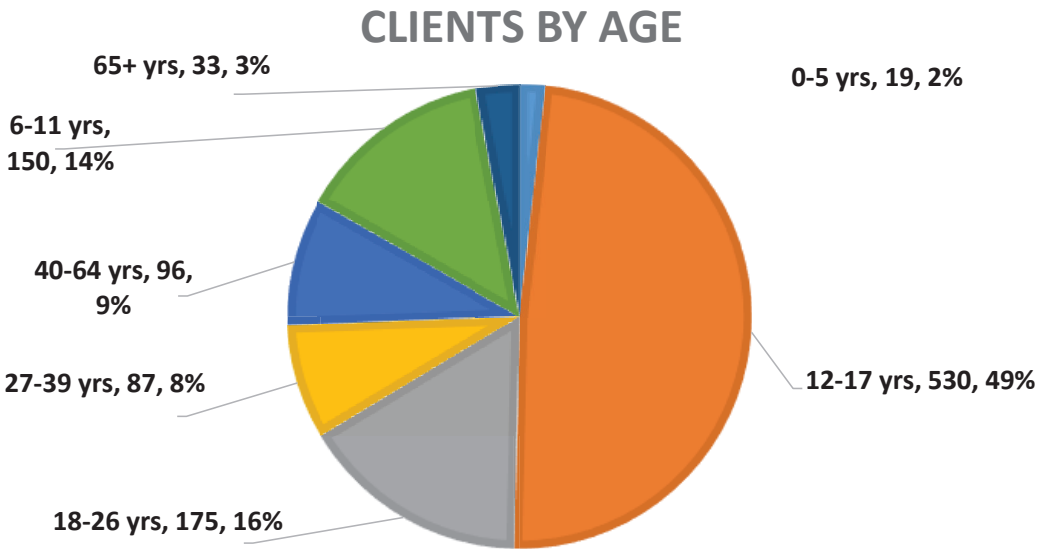
NYFS Client statistics - FY 2025

Clients Served – Fiscal Year 2025 (July 1, 2024 to June 30, 2025)

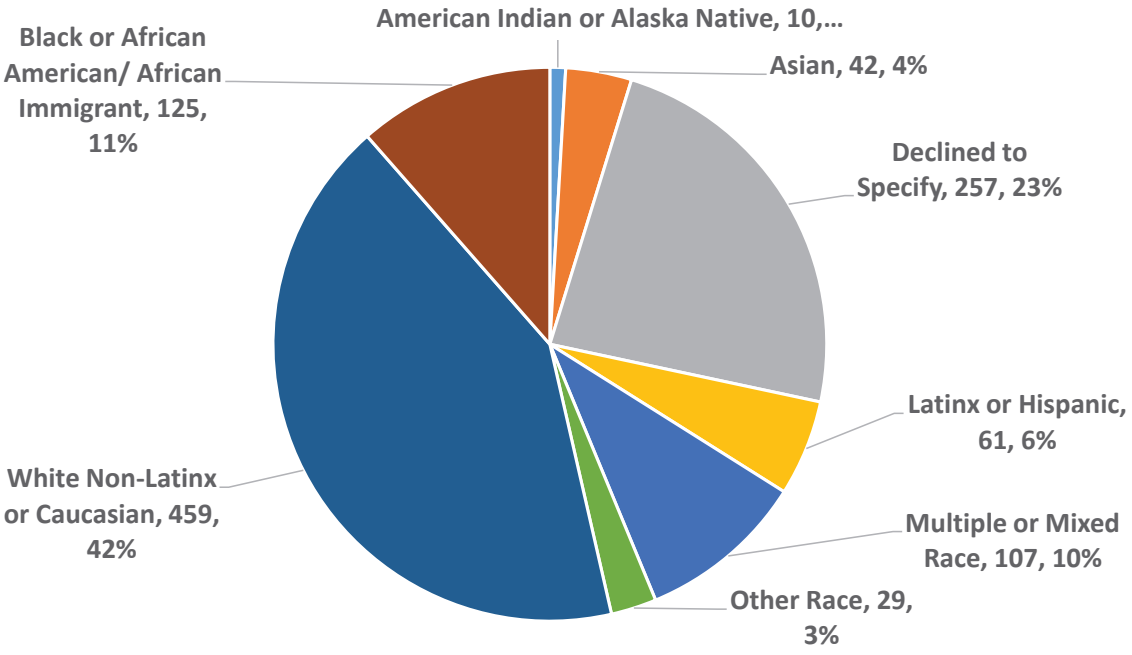


Appointments

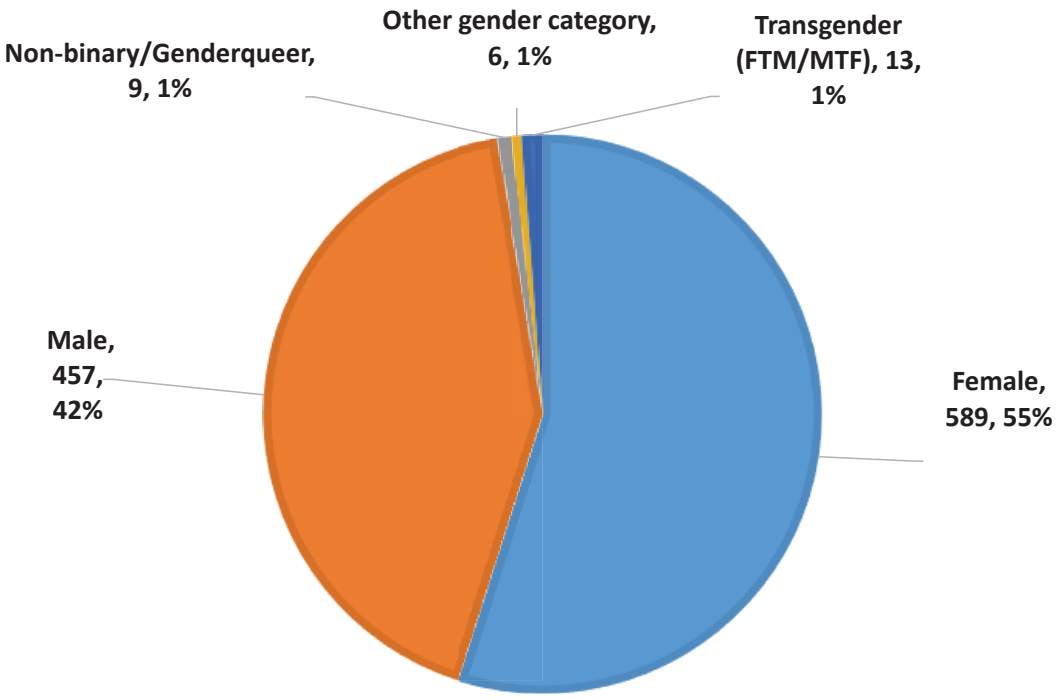
- *1090 Clients Served*
  - *195 more clients served than last year*
  - *22% increase in clients served*
- *19,440 total appointments*
  - *18,002.7 Hours*



CLIENTS BY RACE



CLIENTS' REPORTED GENDER IDENTITY



Memorandum

TO:	City Council
FROM:	Stephanie Schutta , Recreation Program Coordinator
DATE:	January 5, 2026
SUBJECT:	Slice of Shoreview - Event Coordinator Independent Contractor Agreement for 2026
ITEM NUMBER:	8.l
SECTION:	CONSENT AGENDA

REQUESTED MOTION

To approve the agreement with Jacci Krebsbach as the event coordinator for the Slice of Shoreview event for 2026.

INTRODUCTION

For over a decade, the city council has decided to formalize its partnership with an event coordinator for the Slice of Shoreview. This change was essential as the city could no longer financially support a volunteer-run organization. As a result, Slice of Shoreview became an official city-sponsored event, with a contracted event coordinator hired to collaborate with the festival volunteers. The city council is now being asked to renew its contract with long-time event coordinator Jacci Krebsbach for the 2026 Slice of Shoreview.

DISCUSSION

For nearly thirty plus years, the Slice of Shoreview committee has organized this popular annual community festival, primarily focused on a three-day celebration at Island Lake Park, located at I-694 and Victoria Street. The event features entertainment, arts and crafts, food vendors, carnival rides, a car show, fireworks, a parade, and various family-friendly activities. Since 2007, the city has contracted Jacci Krebsbach as the event coordinator, and it is proposed to continue this arrangement for the 2026 Slice of Shoreview. She has agreed to continue in this role, having done an outstanding job representing the city.

The event coordinator is responsible for the following tasks:

- Recruiting and working with members of the Slice of Shoreview committee, determining the committee's specific roles.
- Securing financial support from individuals, businesses, and organizations, including sponsorships for certain events. All donations, purchases, and expense reimbursements will be managed and processed by the city in compliance with state laws and city policies.
- Coordinating or arranging for other organizations to handle the following activities:
    - Art & craft show
    - Fireworks display
    - Carnival
    - Food vendors
    - Car show

- Commercial and non-profit booths
- Parade display
- Auxiliary events
- Entertainment

Under the terms of the agreement, the city would pay the event coordinator $8,000 for planning, organizing, and managing the 2026 Slice of Shoreview.

RECOMMENDATION

Based on the information provided, it is recommended that the city council enter into a contract with Jacci Krebsbach to continue serving as the Event Coordinator for the 2026 Slice of Shoreview.

ATTACHMENTS

2026 Official Slice Event Coordinator Contract
2026 Slice Event Coordinator Contract Exhibit A

4600 Victoria Street North
Shoreview, Minnesota 55126
651.490.4600 | shoreviewmn.gov

Independent Contractor Agreement

This agreement is made between the City of Shoreview, a Minnesota political subdivision ("City") with a principal place of business at 4600 Victoria, Shoreview, MN 55126, and Jacci Krebsbach ("Contractor"), with a principal place of business at 207 St. Marie, Shoreview, MN 55126.

1. Services to Be Performed

A. Contractor agrees to perform the following services:
   i. Event coordinator for the Slice of Shoreview in calendar years 2026 as described in attached Exhibit A.
   ii. Authority and any other services that are agreed upon by city and contractor.
B. Contractor is engaged as a consultant, on a non-exclusive basis to provide consulting services to city.
C. Contractor shall have the right to provide services to any other entity during the term of this Agreement.
D. Contractor shall communicate with the city manager or their designee for all purposes relating to this agreement.

2. Payment

In consideration for the services to be performed by the contractor, the city agrees to pay the contractor $8,000.00 (eight thousand dollars) in two annual installments.

The first installment shall be made on or before May 31, and the second installment will be made on or before August 31.

3. Expenses

Contractor shall be responsible for all expenses incurred while performing services under this agreement. This includes, but is not limited to, automobile expenses, insurance premiums, and cell phone expenses.

4. Materials

Contractor will furnish all materials used to provide the services required by this agreement. Contractor will be allowed to use city's electronic communication system for purposes related to services under this Agreement.

5. Independent Contractor Status

Contractor is an independent contractor and shall not be deemed a city employee. In its capacity as an independent contractor, contractor agrees and represents, and city agrees, as follows

[Check all that apply]

[X] Contractor has the right to perform services for others during the term of this Agreement. Unless said services performed for the third party are in conflict with the city's interest.

[X] Contractor has the sole right to control and direct the means, manner, and method by which the services required by this agreement will be performed. Contractor shall select hours for services, days of work and order the work is performed.

[X] Contractor shall not receive any training from city in the professional skills necessary to perform the services required by this agreement.

[X] Contractor shall not be required by to devote full time to the performance of the services required by this agreement.

6. State and Federal Taxes

City will not:

- withhold FICA (Social Security and Medicare taxes) from contractor's payments or make FICA payments on contractor's behalf
- make state or federal unemployment compensation contributions on contractor's behalf, or
- withhold state or federal income tax from contractor's payments.

Contractor shall pay all taxes incurred while performing services under this agreement—including all applicable income taxes and, if contractor is not a corporation, self-employment (social security) taxes. Upon demand, contractor shall provide city with proof that such payments have been made.

7. Fringe Benefits

Contractor understands that contractor is not eligible to participate in any employee pension, health, vacation pay, sick pay, or other fringe benefit plan of city.

8. Unemployment Compensation

City shall make no state or federal unemployment compensation payments on behalf of contractor. Contractor will not be entitled to these benefits in connection with work performed under this agreement.

9. Workers' Compensation

City shall not obtain workers' compensation insurance on behalf of contractor. Contractor will abide by the requirements by the State of Minnesota for workers' compensation if necessary.

10. Insurance

City shall not provide insurance coverage of any kind for contractor, except those coverages which are automatically extended to all contractors pursuant to existing insurance policies held by the city. Contractor shall obtain the following insurance coverage and maintain it during the entire term of this agreement:

[Check all that apply.]

[X] Automobile liability insurance for each vehicle used in the performance of this agreement in the minimum amount of:

- $ 250,000 per person bodily injury
- $ 500,000 per accident bodily injury
- $ 100,000 property damage
- $1,000,000 Umbrella (in excess)

[X] Commercial General Liability insurance with limits of at least $1,000,000 per occurrence. The city shall be named as an additional insured and be provided with a copy of the certificate of liability.

11. Indemnification

Contractor shall indemnify and hold city harmless from any loss or liability arising from performing services under this agreement.

12. Term of Agreement

This agreement will become effective on January 1, 2026, and will terminate on December 31, 2026.

13. Terminating the Agreement

Either party may terminate this agreement at any time by giving 180 days' written notice to the other party of the intent to terminate. City shall not be responsible for any payment, other than for services performed, prior to termination.

14. Exclusive Agreement

This is the entire Agreement between contractor and city.

15. Modifying the Agreement

This agreement may be modified only by a writing signed by both parties.

16. Resolving Disputes

If a dispute arises under this agreement, any party shall try to resolve the dispute within 5 business days. If the dispute cannot be resolved to the satisfaction of either party, this agreement shall be immediately terminated.

17. Confidentiality

Contractor acknowledges that it will be necessary for city to disclose certain confidential and proprietary information to Contractor in order for contractor to perform duties under this agreement. Contractor acknowledges that disclosure to a third party or misuse of this proprietary or confidential information would irreparably harm city. Accordingly, contractor will not disclose or use, either during or after the term of this agreement, any proprietary or confidential information of city without city’s prior written permission except to the extent necessary to perform services on city's behalf.

Contractor understands and agrees that the performance of services in this agreement is subject to the State of Minnesota Data Practices Act.

Proprietary or confidential information includes:

- Any written or tangible information stamped “confidential,” “proprietary,” or with a similar legend, or any information that City makes reasonable efforts to maintain the secrecy of

Upon termination of contractor's services to city, or at city's request, contractor shall deliver to city all materials in contractor's possession relating to city's business.

19. Proprietary Information.

The product of all work performed under this agreement (“Work Product”), including without limitation all notes, reports, documentation, drawings, computer programs, inventions, creations, works, devices, models, work-in-progress and deliverables will be the sole property of the city, and contractor hereby assigns to the city all right, title and interest therein, including but not limited to all audiovisual, literary, moral rights and other copyrights, patent rights, trade secret rights and other proprietary rights therein. Contractor retains no right to use the work product and agree not to challenge the validity of the city’s ownership in the work product.

19. No Partnership

This agreement does not create a partnership relationship. Contractor does not have authority to enter into contracts on city's behalf.

20. Assignment and Delegation

Contractor may not assign any rights or delegate any of its duties under this agreement without city's prior written approval.

21. Minnesota Law

This agreement will be governed by Minnesota law, without giving effect to conflict of laws principles.

22. Legal Counsel

Contractor and city recognize that this is a legally binding contract and acknowledge and agree that contractor had the opportunity to consult with the legal counsel of their choice.

All notices required or permitted to be given hereunder shall be in writing and may be delivered personally or by Certified Mail – Return Receipt Requested, postage prepaid, addressed to the party's last known address.

City: City of Shoreview

_____

Signature

_____

Date

Contractor: Jacci Krebsbach

_____

Signature

_____

Date

4600 Victoria Street North
Shoreview, Minnesota 55126
651.490.4600 | shoreviewmn.gov

Independent Contractor Agreement – Exhibit A

For more than 30 years, the Slice of Shoreview Committee has coordinated an annual civic community festival known as the "Slice of Shoreview Days". The major focus of this event is a three-day festival held at Island Lake Park, located at I-694 and Victoria Street. The festival includes, among other activities, entertainment, arts and crafts, food vendors, carnival, car show, fireworks, and the parade. The City of Shoreview, acting through the city council, has determined that it is in the best interest of the city to enter into a contract with Jacci Krebsbach to coordinate the Slice of Shoreview Days event in 2026.

Terms of Agreement:

1. The event coordinator will:

a. Plan, organize, and conduct, in cooperation with the city staff, the Slice of Shoreview Days, which shall run the last weekend of July at Island Lake Park and certain other locations within the city.

b. Be responsible for soliciting members and working with a Slice of Shoreview Days Committee. The Slice of Shoreview Days Committee is an independent committee and is not affiliated in any way with the city in any manner whatsoever. The exact nature of the role of the Slice of Shoreview Days Committee shall be determined by the event coordinator.

c. Recruit, select, train, and manage volunteers as are necessary to conduct the Slice of Shoreview Days.

d. Schedule, organize, and conduct all meetings, if any, of the Slice of Shoreview Days Committee.

e. Advertise, promote, and manage the social media sites and website for the Slice of Shoreview Days.

f. Secure all necessary governmental permits for the Slice of Shoreview Days, including the parade and seek approval of street closings and other required action, and otherwise comply with all governmental regulations.

g. Arrange and work with public safety for the event.

h. Solicit financial support from individuals, businesses and organizations including sponsorships of certain events. All donations and expense reimbursement will be channeled through, managed and processed by the city. The event coordinator will follow the city's purchasing policies. All contracts must be approved and signed by the city manager or designee. The event coordinator shall not be entitled to any reimbursement for expenses unless approved by the city.

i. Coordinate the following events or arrange for them to be conducted by other cooperating organizations during the Slice of Shoreview Days event
   1. Art & Craft Fair
   2. Carnival
   3. Commercial & non-profit displays
   4. Entertainment
   5. Fireworks Display
   6. Food Vendors
   7. Parade
   8. Auxiliary Events

Memorandum

TO: City Council

FROM: Jamie Meyer , Utilities Supervisor

DATE: January 5, 2026

SUBJECT: Authorization to purchase replacement for 2010 Elgin Pelican Mechanical Sweeper

ITEM NUMBER: 8.m

SECTION: CONSENT AGENDA

REQUESTED MOTION

Authorize the purchase of a replacement mechanical sweeper (unit # 3055) for an estimated total cost of $325,000. This purchase is pursuant to the adopted capital improvement program and will be made through the approved State of Minnesota cooperative purchasing venture contract.

INTRODUCTION

The 2026 Capital Improvement Program for Shoreview allocates funding for the replacement of unit 3055, an Elgin Pelican Sweeper. Authorization from the city council is required to proceed with the purchase of the replacement unit. The existing unit will be sold at auction once the new unit is received.

DISCUSSION

The Street Department utilizes Unit #3055, a 2010 Elgin Pelican Sweeper, for street cleaning. This unit is scheduled for replacement as it has exceeded its planned service life.

Funding for a new Elgin Pelican Sweeper is included in the 2026 Capital Improvement Plan, with a budgeted amount of $325,000. The City can acquire the new sweeper for the purchase price of $325,000 through the State of Minnesota cooperative purchasing venture contract.

RECOMMENDATION

The City Council is asked to authorize staff to purchase a replacement for Unit #3055, a 2010 Elgin Pelican street sweeper. This purchase is included in the 2026 Capital Improvement Program and will utilize the approved State of Minnesota cooperative purchasing venture contract, with an estimated total cost of $325,000.

ATTACHMENTS

2026 Elgin Pelican quote

MacQueen
1125 7th Street E
St Paul, MN 55106
651-645-5726 • 800-832-6417

Ship To: SAME AS BELOW

Invoice To: CITY OF SHOREVIEW
4600 N. Victoria St.
Shoreview MN 55126

Branch		
01 - ST PAUL MN		
Date	Time	Page
12/19/2025	15:53:56 (O)	1
Account No	Phone No	Est No 00
SHORE006	6124904600	Q04083
Ship Via	Purchase Order	
	JM	
Tax ID No		
JUDD GENEREAUX	Salesperson 126	

EQUIPMENT ESTIMATE - NOT AN INVOICE

Description	** Q U O T E ** EXPIRY DATE: 01/18/2026	Amount
2026 ELGIN PELICAN NP MECHANICAL		323041.00

PRICING BASED OFF MINNESOTA STATE CONTRACT #265382
RELEASE S-843(5)
PRICING INCLUDES THE FOLLOWING:
ALL STANDARDS FEATURES AS LISTED BY MANUFACTURER AND STATE CONTRACT
BASE UNIT
SINGLE LED STROBE
LED LIGHTS IN BATTERY COVER
RIGHT LIMB GUARD
HIGH BACK AIR RIDE CLOTH SEAT-RIGHT
IN CAB GUTTER BROOM TILT-RIGHT
DUAL GUTTER BROOM PACKAGE
HD MAIN BROOM UPGRADE
AUTO LUBE FOR DUAL
CARBIDE GREASABLE DIRT SHOES
-
FREIGHT, PDI, DELIVERY, TRAINING AND BREAK-IN FILTER KIT INCLUDED.
FACTORY TRAINNG FOR MECHANIC INCLUDED.

Sale # 01 Subtotal:	323041.00
Total:	323041.00
Subtotal:	323041.00
Quote Total:	323041.00

Authorization: _____

QUOTED PRICES ARE BASED ON CURRENT COSTS AND THEREFORE SUBJECT TO CHANGE WITH WRITTEN NOTICE TO ACCOUNT FOR PRICING CHANGES BEYOND SELLER'S CONTROL

Memorandum

TO: City Council

FROM: Niki Hill, AICP , Assistant Community Development Director

DATE: January 5, 2026

SUBJECT: Approval of Lease Renewal for 910 County Road E with Community Action Partnership of Ramsey and Washington County (CAPRW)

ITEM NUMBER: 8.n

SECTION: CONSENT AGENDA

REQUESTED MOTION

To authorize the city manager to execute a renewed lease with the Community Action Partnership of Ramsey and Washington County for 910 County Road E, subject to further review by the city attorney. Execution of said lease will enable the home to continue be used as an affordable rental housing unit.

INTRODUCTION

Staff has worked with Community Action Partnership of Ramsey and Washington County (CAPRW) on the re-use of the homes at 910 and 902 County Road E for affordable rental housing in late 2020 and early 2021. A lease was executed which allows CAPRW to manage the homes as an affordable rental housing unit. The lease for 910 County Road E expired on December 1, 2025 and the lease for 902 County Road E expires May 30, 2026. CAPRW is exercising their option to renew the lease at 902 County Road E for an additional 5 year term but the window was missed for 910 County Road E.

The renewal of the 910 County Road E lease is being presented to the city council for review and approval.

DISCUSSION

The lease terms remain the same. The following summarizes the key points of the lease agreement.

Lease Term

The initial lease term is set as 5 years with an option to renew for an additional 5 years.

Rent

The city will not be receiving rent from CAPRW as the intent is to have this home be affordable to a qualifying family. The rental rate set by CAPRW shall be no greater than the rates set for 80% of the area median income rental housing rate as established by the Metropolitan Council. Rental rates must correlate with the tenant's income per these guidelines.

Taxes/Utilities

CAPRW will be responsible for paying taxes, assessments and utilities for the property.

Regarding taxes, the City of Shoreview will pay the annual taxes in two installments and bill CAPRW for reimbursement.

Maintenance

CAPRW will also be responsible for the routine maintenance of the building and lawn area and shall keep the premises in good condition and repair. The City of Shoreview will be responsible for costs associated with more significant repairs for components that have exceed their useful life such as roof replacement, new siding, new windows and the HVAC system. However, if damage is caused by an act of the tenant or lessor, CAPRW will be responsible for the repair and cost.

Economic Development Authority Review

The Economic Development Authority will be reviewing the lease renewal at their January 5th meeting. Their recommended action will be forwarded to the city council.

RECOMMENDATION

To ensure that this lease is executed in a timely manner, as the current lease has expired, staff is asking the city council authorize the execution of the lease by the city manager, subject to further review by the city attorney.

ATTACHMENTS

2026 Draft Lease - 910 County Road E

PREMISES LEASE AGREEMENT

This Premises Lease Agreement (the **"Lease")** is made and entered into this ____day of _____, 2026, by and between the City of Shoreview a Minnesota Municipal Corporation, (the **"Lessor"),** and the Community Action Partnership of Ramsey and Washington Counties, a Minnesota non-profit corporation (the **"Tenant").**

WITNESSETH

In consideration of the mutual covenants hereinafter set forth, Lessor hereby leases to Tenant, and the Tenant leases from Lessor, the premises hereinafter described, for the period and upon the terms and conditions hereinafter set forth:

1. **Lease of Premises.** Lessor owns a building and real property located at 910 County Road E, Shoreview, Minnesota (the "Premises"). Tenant hereby leases from Lessor the real property.

2. **Initial Lease Term.** Except as hereinafter provided, the term of this Lease shall be for a period of five(5) years commencing on the ____ day of _____, 2026, (the **"Commencement Date")** and terminating on the 30th day of _____, 2031 (hereinafter the **"Initial Lease Term").** The Initial Lease Term and the Option Term (as defined below) shall collectively be known as the **"Term".**

3. **Option to Renew.** Tenant shall have an option to renew the Lease for five additional years (the **"Option Term")** on the same terms and conditions as set forth herein, including Rent. The Option to Renew must be exercised in writing 6 months prior to the end of the Initial Lease Term.

4. **Permitted Uses.** The Premises shall be subletted by Tenant to an individual or single-family household ("Resident") for the sole purpose to be used as affordable housing for a single family. Other than the Sublease as explicitly authorized, Tenant shall not assign its rights under this Lease to any other party.

5. **Termination of Lease by Lessor.** Lessor, in its sole discretion, may terminate this Lease by giving 90 days written notice to Tenant.

6. **Sublease.** Tenant shall sublease the Premises to Resident whose household incomes at the time of its lease application does not exceed 60% of the area median income as adjusted for family size. A written Sublease Agreement (the "Sublease Agreement") between Tenant and Resident shall be in written agreement, for a term no greater than 12 months and incorporate all applicable obligations contained in this Lease. Prior to entering into any Sublease Agreement, Tenant shall furnish the Sublease Agreement to Lessor for final approval. Lessor's sublease approval shall not be unreasonably withheld and shall be signified by Lessor's signature on the Sublease Agreement, which such consent shall be provided within Seven (7) days of approval request. The Sublease Agreement shall prohibit Resident from assigning or subleasing any portion of the Premises, including, but not limited to a room, without the prior written approval of the Lessor.

7. **Liens:** Tenant will not create nor permit to be created or to remain, and caused by the action or inaction of Lessor, will discharge any lien, encumbrance or charge (other than a lien,
encumbrance or charge created by Lessor) upon the Premises or any part thereof or upon Tenant's leasehold interest therein; provided that the existence of any mechanic's, laborer's, materialman's, supplier's or vendor's lien or right in respect thereof shall not constitute a violation of this paragraph if payment is not yet due and payable under the contract in question.

8. **Rent.** Tenant covenants to pay, without demand and without offset or deduction, directly to the applicable provider or vendor, the following rent for the lease of the Premises:

   A. **Base Rent:** In lieu of rental payments, Tenant's responsibility for payments under this Lease shall be limited to the direct payment to the applicable vendors and providers of all utilities, including sewer, water, and electrical. Tenant shall be responsible for all costs associated with routine maintenance and wear and tear to the Premises whether legally required or optional. All cost responsibilities under this Section 8A shall be hereinafter referred to as **"Base Rent".**

   B. **SubLease Rent:** The Resident shall be responsible for payment of monthly "Sublease Rent", as set forth in the Sublease Agreement, which shall be paid to and become the property of Tenant. The SubLease Rent, including tenant paid utilities, must not exceed the current HUD established "High HOME Rent" for the size of the Premises, which is based on the area median income. If, after the initial term of the Sublease, the Resident's household income increases to more than 80% of the area median income as adjusted for family size, the Tenant may convert the rent to Fair Market Rent as established by the U.S. Department for Housing and Urban Development. Under no circumstances, shall Tenant be responsible for paying SubLease Rent to Lessor.

   C. **Payment:** All Base Rent required to be paid by Tenant pursuant to the terms of this Lease shall be paid directly to the applicable vendor or provider. All other amounts to be paid by Tenant pursuant to the terms of this Lease, shall be paid without deduction or offset, prior notice or demand, in lawful money of the United States of America at 4600 Victoria Street North, Shoreview, Minnesota 55126, or at such other place as Lessor may from time to time designate in writing.

   D. **Commencement of Rent Obligations.** The commencement date of Base Rent shall be 1st Day of _____, 2026 **("Base Rent Commencement Date").** The commencement date of Sublease Rent shall be the commencement date of any applicable Sublease agreement.

9. **Security Deposit.** Tenant shall not be required to provide a security deposit.

10. **Notices.**

   A. **Notices to be in Writing:** Any and all notices and demands by or from Lessor to Tenant, or from Tenant to Lessor, required or desired to be

given hereunder shall be in writing and shall be validly given or made if served either personally or if deposited in the United States mail, certified or registered, postage prepaid, return receipt requested. If such notice or demand be served personally, service shall be conclusively deemed made at the time of such personal service. If such notice or demand be served by registered or certified mail in the manner herein provided, service shall be conclusively deemed made forty-eight (48) hours after the deposit thereof in the United States mail addressed to the party to whom such notice or demand is to be given as hereinafter set forth.

B. **Notices to Lessor:** Any notice or demand to Lessor shall be addressed to Lessor at the address to which Rent payments are then to be made, or such other address as Lessor may designate in writing.

C. **Notices to Tenant:** Any notice or demand to Tenant shall be addressed to Tenant at 450 Syndicate Street N, St. Paul, MN 55104.

D. **Change of Address:** Any party hereto may change its address for the purpose of receiving notices or demands as herein provided by a written notice, which may be sent by U.S. Postal service, in person, or by electronic mail.

11. **Possession, Occupancy and Surrender.**

A. **Date of Possession:** Except as hereinafter provided, Resident shall be entitled to enter into and occupy the Premises from and after the Commencement Date. In the event that Lessor permits Resident to occupy the Premises prior to the Commencement Date, such occupancy shall be subject to all of the provisions of this Lease, provided that the Term shall be otherwise unaffected.

B. **Surrender of Premises:** Upon the expiration or sooner termination of this Lease and if Tenant has fully and faithfully performed all of the terms, conditions and covenants of this Lease to be performed by Tenant, but not otherwise, Tenant shall, at its sole cost and expense, remove from the Premises its interior and exterior signs, if any, and all other items Tenant has installed or placed on the Premises which have not become the property of Lessor (all of which are hereinafter referred to as **"Tenant's Property"),** and shall thereupon surrender the Premises in the same condition as existed on the Commencement Date, reasonable wear and tear, damage by unavoidable casualty, and items expressly allowed by Lessor (including removal of interior walls), excepted. If Tenant has not fully and faithfully performed **all of** the terms, conditions and covenants of this Lease to be performed by Tenant, Tenant shall nevertheless remove Tenant's Property from the Premises in the manner aforesaid pursuant to the Default Section set forth herein. In the event Tenant shall fail to remove any of Tenant's Property as provided herein, Lessor may, but is not obligated to, at Tenant's expense, remove all or part of Tenant's Property not so removed and repair all damage to the Premises resulting from such removal and store any such Tenant's Property as required by Minnesota law.

12. **Management and Maintenance of Property and Building by Lessor.**

A. **Maintenance of Building:** Tenant shall, throughout the Term of this Lease, maintain the Premises in good order, condition, and repair. Tenant shall be responsible for routine maintenance and repairs. Such maintenance may be performed by a third-party contractor as selected by Tenant. Any purchase by Tenant of supplies as required to maintain the Premises shall become the property of Tenant.

Lessor shall be responsible for all significant repairs or replacements associated with the structure, major appliances, plumbing, or mechanical systems of the Premises. Examples include replacement of the roofing, siding, windows, toilets, electrical, and HVAC systems. Notwithstanding the above, if the damage is caused by the Tenant or the Sublessor, the Tenant or Sublessor shall be responsible for repair and replacement.

B. **Alterations:** Except as otherwise herein provided, Tenant shall not make or allow to be made any structural changes, alterations or additions to the Premises or any part thereof without first obtaining the express written consent of Lessor, which shall not be unreasonably withheld. Any approved changes, alterations or additions in or to the Premises shall be at Lessor's cost and expense and, except for Tenant's equipment and furnishings, shall become the sole property of Lessor. If, during the Term, any change, alteration, addition or correction shall be required by any law, rule or regulations of any governmental authority to be made in or to the Premises or any portion thereof, Lessor shall be responsible for such improvement.

13. **Taxes and Assessments.** Tenant shall also be responsible for the payment of taxes. Lessor shall be responsible for the payment of any applicable assessments. Lessor will pay the annual taxes in two installments and bill the Tenant for reimbursement of such taxes. Reimbursement shall be made within 30 days of the date of billing.

14. **Utilities.** Tenant shall pay before delinquency, at its sole cost and expense, gas, electricity, water service charges attributable to the Premises, and all other services or utilities used in, upon or about the Premises by Tenant or its Resident during the Term hereof.

15. **Insurance; Liability and Indemnification of Lessor.**

A. **Commercial General Liability and Premises Liability Insurance:** Lessor shall, at all times during the Term hereof, at its sole cost and expense, procure and maintain in force and effect, a policy or policies of Premises liability insurance in amounts equal to Lessor's statutory maximum liability limits, insuring against loss, damage or liability for injury to or death or persons and loss or damage to the Premises.

B. **Rental Insurance:** If Resident so desires, Resident may, during the Term, at Resident's sole cost and expense, procure and maintain in force and effect renter's insurance covering Resident's personal property in, upon or about the Premises. Each policy of insurance shall contain an express waiver of any and all rights of subrogation thereunder whatsoever against Lessor, its officers, agents and employees. The Sublease Agreement shall contain a waiver provision by Resident in favor of Lessor for loss, damage, or destruction to Resident's personal property items in the Premises.

C. **Waiver:** Tenant hereby waives any and all rights of recovery from Lessor, its officers, agents and employees for any loss or damage, including consequential loss or damage, caused by any peril or perils (excluding negligent acts) to Tenant's personal property items at the Premises.

D. **Indemnification:** The Parties hereby covenant and agree to indemnify, save and hold each other harmless from any and all liability, loss, costs, charges, penalties, obligations, expenses, reasonable attorney's fees, litigation, judgments, damages, claims and demands of any kind whatsoever in connection with its respective performance under this Lease, unless such claim, damages, loss, liabilities, or causes of action arose out of the direct and sole negligence, action, or inaction on the part of the indemnifying party.

16. **Signs.** Tenant shall not place or suffer to be placed on the exterior of the Premises or upon the roof or any exterior door, wall or window thereof any sign, awning, canopy, marquee, advertising matter, decoration, lettering, or other thing of any kind, without written consent of Lessor.

17. **Eminent Domain.**

A. **Entire Premises:** If all or substantially all of the Premises shall be taken by any public authority under the power of eminent domain, then Lessor shall provide Tenant with notice of the eminent domain proceeding immediately such that Tenant may terminate its Sublease Agreement, but notice shall be no less than 90 days. The Term shall cease as of the day possession shall be taken by such public authority, and the Rent shall be adjusted as of that day.

B. **Damages:** All damages awarded for such taking under the power of eminent domain whether for the whole or a part of the Premises shall belong to and be the property of Lessor whether such damages shall be awarded as compensation for diminution in value to the leasehold or to the fee of the Premises; provided that Tenant may assert a claim for leasehold improvements and relocation benefits.

C. **Definition:** The term **"eminent domain"** shall include the exercise of any governmental power and any purchase or other acquisition in lieu of condemnation.

18. Damage to Premises.

A. **Partial or Total Destruction:** In case the Premises shall be partially or totally destroyed by fire or other casualty insurable under full standard extended coverage insurance (herein "casualty"), so as to become partially or totally untenantable, the Building may be repaired with reasonable diligence at the cost of Lessor at the sole discretion of the Lessor. If the Lessor does not repair or rebuild, this lease will terminate effective upon the date of the Lessor's decision.

19. Assignment/Sublease. Tenant shall not assign, mortgage, pledge, hypothecate or encumber this Lease or the leasehold estate hereby created or any interest herein, except for the sublease as specifically and expressly authorized as set forth herein.

20. Right of Access.

A. **Lessor Access:** Lessor, and its authorized agent and representatives, shall be entitled to enter the Premises at all reasonable times for the purpose of serving, posting or keeping posted thereon notices provided for hereunder, or by the laws of the State of Minnesota or by any similar law, rule or regulation now or hereafter in effect, and such other notices as Lessor may deem necessary or appropriate for protection of Lessor, its interests or the Premises, for the purpose of inspecting the Premises or any portion thereof, and for the purpose of making necessary repairs to the Premises and performing any work therein or thereon which Lessor may elect, or be required, to make hereunder, or which may be necessary to comply with any laws, ordinances, rules, regulations or requirements of any public authority or any applicable standards that may from time to time be established by the National Board of Fire Underwriters, the National Fire Protective Association, or any similar body, or which Lessor may deem necessary or appropriate to prevent waste, loss, damage of or deterioration to or in connection with the Premises. Nothing contained herein shall impose or be deemed to impose any duty on the part of Lessor to do any work of repair, maintenance, reconstruction or restoration, which under any provision of this Lease is required to be done by Tenant, and the performance thereof by Lessor shall not constitute a waiver of Tenant's default in failing to do the same. Lessor may, during the progress of any work on the Premises, keep and store upon the Premises all necessary materials, tools, and equipment in a safe location so as not to hinder the use and enjoyment by Resident. Lessor shall not in any event be liable for inconvenience, annoyance, disturbance, loss of business or quiet enjoyment, or other damage or loss to Tenant by reason of making any such repairs or performing any such work upon the Premises, or on account of bringing materials, supplies and equipment into, upon or through the Premises during the course thereof, and the obligations of Tenant under this Lease shall not thereby be affected in any manner whatsoever. Lessor shall, however, in connection with the performance of any such work, cause as little inconvenience, disturbance or other damage or loss to Tenant as may be reasonably possible under the circumstances.

21. Default by Tenant/Resident.

A. **Notice and Termination, Lessor's Options:** In the event that: (i) Tenant shall default in the payment of Base Rent required to be paid hereunder, or (ii) Tenant shall default in the performance of any other provision, covenant or condition (that is within Tenant's control) of this Lease on the part of Tenant to be kept and performed and such default continues for ten (10) days after written notice thereof from Lessor to Tenant, or if the default complained of is such a nature that the same can be rectified or cured, but cannot with reasonable diligence be done within said ten (10) day period, then such default shall be deemed to be rectified or cured if Tenant shall, within said ten (10) day period, commence to rectify and cure the same or send a notice and take reasonable steps to require Resident to complete such rectification and cure with all due diligence, and in any event within thirty (30) days from the date of giving of such notice, or Lessor shall, at its sole option, (and in addition to all other rights

and remedies it may have according to this Lease or by law provided) have the following rights:

1. The right to cure any such default and all costs and expenses incurred by Lessor in doing so shall become immediately due and payable as Additional Rent; or

2. The right to declare the Term ended and to re-enter the Premises pursuant to Minnesota statute, and take possession thereof, and to terminate all of the rights of Tenant in and to the Premises.

Pursuant to said rights of re-entry, Lessor may, through Tenant, remove all persons from the Premises using such force as may be necessary therefor and may, but shall not be obligated to, remove all property therefrom, including, but not limited to Tenant's property, and may, but shall not be obligated to, enforce any rights Lessor may have against said property, or store the same in any public or private warehouse or elsewhere at the cost and for the account of Tenant or the owners thereof.

Notwithstanding anything contained herein to the contrary, Lessor shall not be deemed to have terminated this Lease or the liability of Tenant to pay any Base Rent or other sum of money thereafter to accrue hereunder, or Tenant's liability for damages under any of the provisions hereof, by any such re-entry, or by any action in unlawful detainer or otherwise to obtain possession of the Premises, unless Lessor shall have notified Tenant and Resident in writing that it has so elected to terminate this Lease. Tenant covenants and agrees that the service by Lessor of any notice pursuant to the unlawful detainer statutes of the State of Minnesota and the surrender of possession pursuant to such notice shall not (unless Lessor elects to the contrary at the time of, or at any time subsequent to, the service of such notice, and Lessor's election be evidenced by written notice thereof to Tenant) be deemed to be a termination of this Lease, or the termination of any liability of Tenant hereunder to Lessor.

B. **Resident Default.** In the event of default by Resident, Tenant shall have the absolute authority to enforce the terms of the Sublease or elect to enforce any of Landlord's remedies as set forth in Section A above. If Resident defaults under the Sublease Agreement without default by Tenant under this Lease, then Tenants shall not be deemed to be in default, provided that Tenant has made efforts to enforce the Sublease Agreement, collect Sublease Rent, or any other sums due under this Lease. In no circumstances shall Tenant be responsible nor obligated to pay SubLease Rent nor unpaid SubLease Rent. Upon termination of the Sublease Agreement, so long as this Lease is still in effect, Tenant may enter into new Sublease Agreement with a new Resident.

C. **Interest on Overdue Amounts and Expenditures by Lessor:** Any installment of Base Rent overdue for a period of more than thirty (30) days, shall bear interest at the rate of four percent (4%) per annum or the maximum rate allowed by law, commencing from the date that such Base Rent was due and continuing thereafter until such amount, together with interest thereon, is paid in full. Additionally, whenever under any provision of this Lease Tenant shall be obligated to make any payment or expenditure, or to do any act or thing, or to incur any liability whatsoever, and Tenant fails,

refuses or neglects to perform as herein required, Lessor shall be entitled but shall not be obligated to make any such payment or expenditure, or do any such act or thing, or to incur any such liability, all on behalf of and at the cost and for the account of Tenant, and in such event the amount thereof with interest thereon as hereinafter provided, shall be deemed Additional Rent hereunder, and shall be immediately due and payable. All such amounts shall bear interest at the rate of eighteen percent (18%) per annum or the maximum rate allowed by law until repayment by Tenant in full.

D. **Damages on Termination:** Should Lessor at any time terminate this Lease for any default, breach or failure of Tenant hereunder, then, in addition to any other rights or remedies available to Lessor hereunder or by law provided, Lessor may have and recover from Tenant all damages Lessor may incur by reason of such default, breach or failure including, without limitation, all costs of recovering the Premises including, without limitation, court costs and reasonable attorney's fees actually paid and incurred for services in recovering possession, all costs and expenses of any re-letting including, without limitation, all costs of alterations and repairs, dividing and subdividing, of the Premises in connection therewith, all brokerage commissions or other similar expenses of Lessor in connection with such re-letting, or, at the option of Lessor, Lessor may have and recover from Tenant the worth at the time of termination of this Lease, of the excess, if any, of the Rent reserved in this Lease for the remainder of the Term, over the then reasonable rental value of the Premises for the same period, all of which amounts, including all court costs and reasonable attorney's fees of Lessor, shall be immediately due and payable by Tenant to Lessor.

E. **Waiver of Default:** The waiver by Lessor of any default or breach of any of the provisions, covenants or conditions hereof on the part of Tenant to be kept and performed shall not be a waiver of any preceding or subsequent breach of the same or any other provision, covenant or condition contained herein. The subsequent acceptance of money or funds or any other payment hereunder by Tenant to Lessor shall not be construed to be a waiver of any preceding breach by Tenant of any provision, covenant, or condition of this Lease other than the failure of Tenant to pay the particular rental or other payment or portion thereof so accepted, regardless of Lessor's knowledge of such preceding breach at the time of acceptance of such money or funds or other payment.

22. **Default by Lessor.** It is agreed that in the event the Lessor fails or refuses to perform any of the provisions, covenants, or conditions of this Lease on Lessor's part to be kept or performed, that Tenant, prior to exercising any right or remedy Tenant may have against Lessor on account of such default, shall give a thirty (30) day written notice to Lessor of such default, specifying in said notice the default with which Lessor is charged; notwithstanding any other provision hereof, Tenant agrees that if the default complained of in the notice is of such a nature that the same can be rectified or cured by Lessor, but cannot with reasonable diligence be rectified or cured within said thirty (30) day period, then such default shall be deemed to be rectified or cured if Lessor within said thirty (30) day period shall have commenced the rectification and curing thereof and shall continue thereafter with all due diligence to cause such rectification and

curing to proceed, and so does complete the same, with the use of diligence as aforesaid; otherwise Tenant may cure such default and offset such cost, and reasonable attorney's fees, against any amounts due pursuant to this Lease or by invoice to Lessor of same.

23. **Insolvency of Tenant.**

A. Breach of Lease: The filing of any petition in bankruptcy, or the adjudication of Tenant as a bankrupt or insolvent, or the appointment of a receiver or trustee to take possession of all or substantially all of the assets of Tenant, or a general assignment by Tenant for the benefit of creditors, or any action taken or suffered by Tenant under any State or Federal insolvency or bankruptcy act, or any similar law now or hereafter in effect, including, without limitation, the filing of any petition for or in reorganization, or should the Premises or any portion thereof be taken or seized under levy of execution or attachment against Tenant, and the continuance of the same in effect for a period of thirty (30) days, shall constitute a breach of this Lease by Tenant and in such event Lessor may at its option terminate this Lease upon written notice to Tenant.

B. Operation of Law: It is understood and agreed that neither this Lease, nor any interest herein or hereunder, nor any estate hereby created, in favor of Tenant, shall pass by operation of law under any State or Federal insolvency or bankruptcy act, or any similar law now or hereafter in effect, to any trustee, receiver, assignee for the benefit of creditors, or any other person whomsoever without the express written consent of Lessor first had and obtained therefore. Any purported transfer in violation of the provisions of this Section 24B shall constitute a breach of this Lease by Tenant.

24. **Reserved.**

25. **Liens.**

A. **Indemnification:** Tenant shall at all times indemnify, save and hold Lessor and the Premises free, clear and harmless from any claims, liens, demands, charges, encumbrances or litigation (including attorney's fees) arising directly or indirectly out of any use, occupancy or activity of Tenant, or out of any work performed, material furnished, or obligations incurred by Tenant, in, upon, about or otherwise in connection with the Premises, and shall pay or cause to be paid for all work performed and material furnished to the Premises which will or may result in a lien on the Premises or Lessor's reversionary estate therein, and will keep the Premises free and clear of all mechanic's liens and materialmen liens.

B. **Contest of Liens:** If Tenant desires to contest any claim of lien, it shall within fifteen (15) days after the filing of the lien for record furnish Lessor with cash security in the amount of the claim of lien, plus estimated costs and interest, or shall furnish Lessor with a bond of a responsible corporate surety in the same amount conditioned upon the discharge of the lien. Nothing contained herein shall prevent Lessor, at the cost and for the account of Tenant, from obtaining and filing a bond conditioned upon the discharge of such lien, in the event Tenant fails or refuses to furnish the same within said fifteen (15) day

period, and all costs incurred by Lessor in so doing shall be immediately due and payable as Additional Rent.

C. **Satisfaction of Liens:** Immediately upon entry of final judgment in any such action in which Tenant contests any such claim of lien, and if such final judgment shall establish the validity of the lien, or any part thereof, and within fifteen (15) days after the filing of any lien for record which Tenant **does** not contest, Tenant shall fully pay and discharge such judgment or lien, as the case may be, and Tenant shall reimburse Lessor upon demand for any and all loss, damage and expense, including reasonable attorney's fees, which Lessor may suffer or be put to by reason thereof. Nothing contained herein shall prevent Lessor, at the cost and for the account of Tenant, from satisfying any such judgment or lien, as the case may be, in the event Tenant fails or refuses to satisfy the same as herein provided, and all costs incurred by Lessor in so doing shall be immediately due and payable as Additional Rent.

D. **Notice to Lessor:** **Should** any claim or lien be filed against the Premises, or any action or proceeding be instituted affecting the title to the Premises, Tenant shall give Lessor written notice thereof as soon as Tenant obtains knowledge thereof.

26. **Subordination.** Tenant agrees upon request of Lessor to subordinate this Lease and its rights hereunder to the lien of any mortgage, deed of trust or other encumbrance, together with any conditions, renewals, extensions or replacements thereof, now or hereafter placed, charged or enforced against the Premises, the Building, or the Property, or any portion or portions thereof, and to execute and deliver at any time and from time to time upon demand by Lessor such documents as may be required to effectuate such subordination, and in the event that Tenant shall fail, neglect or refuse to execute and deliver any such document within ten (10) days after receipt of written notice so to do and the receipt by Tenant of the document to be executed by it, Tenant hereby appoints Lessor, its successors and assigns, the attorney-in-fact of Tenant irrevocably to execute and deliver any and all such documents for and on behalf of Tenant; provided, however, that Tenant shall not be required to effectuate such subordination, nor shall Lessor be authorized to effectuate such subordination on behalf of Tenant, unless the mortgagee or trustee named in such mortgage, deed of trust or other encumbrance shall first agree in writing, for the benefit of Tenant, that so long as Tenant is not in default under any of the provisions, covenants or conditions of this Lease on the part **of Tenant to be** kept and performed, that neither this Lease nor any of the rights of Tenant hereunder shall be terminated or modified or be subject to termination or modification, nor shall Tenant's possession of the Premises be disturbed or interfered with, by any trustee's sale or by any action or proceeding to foreclose said mortgage, deed of trust or other encumbrance.

27. **Estoppel Certificate.** Tenant agrees that at any time during the Term, and within ten (10) days after demand therefor by Lessor, to execute and deliver to Lessor or to any proposed mortgagee, trustee, beneficiary or purchaser, a certificate in recordable form certifying that this Lease is in full force and effect and that there are no defenses or offsets thereto, or stating such defenses or offsets as are claimed by Tenant, and the dates to which all Rent has been paid, or containing other information usually set forth in certificates of a similar nature.

28. **Force Majeure.** Whenever a day is appointed herein on which, or a period of time is appointed within which, either party hereto is required to do or complete any act,

matter or thing, the time for the doing or completion thereof s hall be extended by a period of time equal to the number of days on or during which party is prevented from, or is unreasonably interfered with, the doing or completion of such act, matter or thing because of strikes, lock-outs, embargoes, unavailability of labor or materials, wars, insurrections, rebellions, declaration of national emergencies, pandemics, governmental mandates, acts of God, or other causes beyond such party's reasonable control (financial inability excepted); provided, however, nothing contained in this Section shall excuse Tenant from the prompt payment of any Base Rent or other charge required of Tenant hereunder except as may be expressly provided elsewhere in this Lease.

29. **Holding Over.** In the event Tenant shall hold over or remain in possession of the Premises with the consent of Lessor after the expiration of the stated Term, or any written extension or renewal of the Term, such holding over or continued possession shall create a tenancy from month to month only, upon the same terms and conditions as are herein set forth so far as the same are applicable, except as to rent.

30. **Cancellation Not Merger. The** voluntary or other surrender of this Lease by Tenant, or a mutual cancellation thereof, or the termination thereof by Lessor pursuant to any provisions contained herein, shall not work a merger, but at the option of Lessor shall either terminate any or all existing subleases or sub-tenancies hereunder, or operate as an assignment to Lessor of any or all of such subleases or sub-tenancies.

31. **Quiet Possession.** Lessor agrees that Tenant upon paying the Base Rent, and upon Tenant's performance of all of the provisions, covenants and conditions of this Lease on its part to be kept and performed, may quietly have, hold and enjoy the Premises during the Term.

32. **Early Termination.** Either Party shall have the right to terminate this Lease at any time during the Initial Lease Term or the Option Term by providing the other party and any Resident with a Notice of Intent to Terminate. The Notice of Intent to Terminate shall be in writing and shalt become effective ninety (90) days after receipt of such notice by Tenant. Tenant shall comply with all Lease terms until the date of termination, except that Tenant shall not be obligated to commence a new Sublease after notice of termination is provided.

33. **No Partnership.** For purposes of this Lease and the rights and obligations contained herein, Lessor does not in any way or for any purpose become a partner of Tenant in the conduct of its business, or otherwise, or a joint venturer or member of a joint enterprise with Tenant hereunder.

34. **Remedies Cumulative.** The various rights, options, elections and remedies of Lessor and Tenant, respectively contained in this Lease shall be cumulative and no one of them shall be construed as exclusive of any other, or of any right, priority or remedy allowed or provided for by law and not expressly waived in this Lease.

35. **Attorney's Fees.** Should Lessor consult with an attorney with respect to Tenant's performance hereunder, or institute any action or proceeding in court to obtain possession of the Premises, terminate this Lease, or enforce any provision hereof or for damages or other relief by reason of an alleged breach of any provision hereof, the Lessor shall be entitled to receive from the Tenant, in addition to allowable court costs, such amount as the court may adjudge to *be* reasonable as to attorney's fees actually incurred and paid by Lessor for the services rendered the Lessor in such

action or proceeding, and such amount may be a part of the judgment or other relief against the Tenant. Should it become necessary for Tenant to commence legal proceedings in order to require Lessor to comply with Lessor's obligations pursuant to the terms of this Lease, Tenant shall be entitled to receive from Lessor, in addition to allowable court costs, such amount as the Court may judge to be reasonable as attorney's fees for the services rendered the Tenant in such action or proceeding, and such amount may be part of the judgment or other relief against the Lessor.

36. **Partial Invalidity**. If any term, provision, covenant or condition of this Lease should be held by a court of competent jurisdiction to be invalid, void or unenforceable, the remainder of this Lease shall continue in full force and effect and shall in no way be affected, impaired or invalidated thereby.

37. **Recordation.** This Lease shall not be recorded, but the parties shall, at the option of either, execute and deliver a memorandum hereof, in recordable form, sufficient to give constructive notice of the leasehold estate hereby created, and said memorandum may be filed for record in the Office of the County Recorder of the county in which the Premises are located.

38. **Time of the Essence.** Time is of the essence of this Lease and all of the terms, provisions, covenants and conditions hereof.

39. **Captions, Pronouns and Interpretation.**

A. **Captions:** The captions appearing at the commencement of the major Sections and Subsections hereof, and in any paragraph thereof, are descriptive only and for convenience in reference to this Lease and should there be any conflict between any such heading, and the Section, Article, or paragraph thereof at the head of which it appears, the Section, Article or paragraph thereof, as the case may be, and not such heading, shall control and govern in the construction of this Lease.

B. **Pronouns:** Masculine or feminine pronouns shall be substituted for the neuter form and vice versa, and the plural shall be substituted for the singular form and vice versa, in any place or places herein in which the context requires such substitution or substitutions.

C. **Interpretation:**

(1) **Law:** The laws of the State of Minnesota shall govern the validity, construction and effect of this Lease.

(2) **Covenants:** Whenever in this Lease any words of obligation or duty are used in connection with either party, such words shall have the same force and effect as though framed in the form of express covenants on the part of the party obligated.

(3) **Joint and Several Liability:** In the event either party hereto now or hereafter shall consist of more than one person, firm or corporation, then and in such event all such persons, firms or corporations shall be jointly and severally liable as parties hereunder.

40. **Successors and Assigns.** The terms, provisions, covenants and conditions

contained in this Lease shall apply to, bind and inure to the benefit of the heirs, executors, administrators, legal representatives, successors and assigns (where assignment is permitted) of Lessor and Tenant, respectively.

41. **Amendment.** The terms of this Lease may be amended by written mutual consent of the parties.

42. **Entire Agreement.** All understandings and agreements heretofore made between the parties hereto are merged into this Agreement, which alone fully and completely expresses their Agreement.

IN WITNESS WHEREOF, the parties hereto have signed this Lease, and all Exhibits hereto, the date and year first above written.

LESSOR:

CITY OF SHOREVIEW, A MINNESOTA MUNICIPAL CORPORATION

By: _____
Sue Denkinger, Mayor

By:_____
Brad Martens, City Manger

STATE OF MINNESOTA)

)ss

COUNTY OF_____)

On this _____ day of _____ , _____, before me, a Notary Public within and for said county, personally appeared Mayor Sue Denkinger, to me known to be the Mayor of the City of Shoreview, a Minnesota Municipal Corporation, and she executed the foregoing instrument and acknowledged that she executed the same by authority of and on behalf of the City of Shoreview.

_____

Notary Public

TENANT:

COMMUNITY ACTION PARTNERSHIP, A MINNESOTA NON-PROFIT CORPORATION

By: _____

Its: _____

STATE OF MINNESOTA)

)ss

COUNTY OF)

On this _____ day of _____, _____ before me, a Notary Public within and for said county, personally appeared _____, to me known to be the _____ of _____, and he/she/they executed the foregoing instrument and acknowledged that the instrument was executed by authority of and on behalf of the _____.

_____

Notary Public

Memorandum

TO:	City Council
FROM:	Niki Hill, AICP , Assistant Community Development Director
DATE:	January 5, 2026
SUBJECT:	Nuisance Abatement - 3204 West Owasso Blvd
ITEM NUMBER:	10.a
SECTION:	GENERAL BUSINESS

REQUESTED MOTION

To adopt Resolution No. 25-51, approving the abatement of a public nuisance to correct a non-compliant garage on the property located at 3204 West Owasso Boulevard.

INTRODUCTION

The city council is being asked to order an abatement of a public nuisance on property located at 3204 West Owasso Boulevard. The council has the authority to declare and abate nuisances on private property that do not comply with the city's property maintenance standards.

DISCUSSION

Background

The subject property has been the focus of multiple land use reviews and enforcement actions related to accessory structure regulations. The following timeline summarizes the key decisions, actions, and compliance efforts associated with the construction of a new home and garage and the continued nonconformity of an existing detached garage.

- **November 2023**
  - Property owners submitted residential design review and variance applications related to proposed construction on the property.
- **January 16, 2024**
  - City Council reviewed the Planning Commission's denial of a variance request for additional accessory structure square footage.
  - The variance request sought to allow the property owners to retain a 1,000 square foot detached garage while constructing a new 672 square foot attached garage.
  - City Council denied the variance, determining the request did not meet the practical difficulty criteria.
  - Property owners proceeded with construction of the new home and attached garage, subject to the condition that the detached garage would be modified to meet code compliance following completion of the new garage.
- **September 2024**

    - Construction of the new home and attached garage was substantially completed.
    - A building permit was issued to modify the detached garage to bring it into compliance.
- **March 2025**
    - City staff contacted the property owners after no progress had been made on the detached garage modifications.
    - Property owners cited hardships impacting their ability to proceed.
    - The City granted additional time for the owners to develop a plan to bring the property into compliance.
- **Spring/Summer 2025**
    - The permit to modify the detached garage expired.
    - No modifications were completed, and no new permit was obtained.
- **July 21, 2025**
    - City Council considered abatement of the noncompliant detached garage.
    - City Council granted a 60-day stay to allow the property owners to apply for a variance.
- **November 25, 2025**
    - The Planning Commission held a public hearing on the variance request and denied the request by a 5–1 vote, citing the inability to find practical difficulty.
- **December 15, 2025**
    - City Council heard the appeal of the Planning Commission's variance denial and upheld the decision.

Listed below is the section of the code and the violations that have been documented:

- City Code Section 107-67 Detached Residential District Accessory buildings are subject to the maximum size and setback standards of Table 107-67. With an attached two car garage, the property is limited to a detached accessory structure up to 440 square feet with a conditional use permit. The modification of the detached garage was a condition of approval for the new attached garage.

Section 22-24 - Abatement Procedure

The condition identified above is defined as a public nuisances in the City's Code.

Abatement notices are posted on the property or sent via mail to the property owner of record. The notice specifies that the nuisance must be corrected within five (5) working days, and if that nuisance remains, the city council will hold a hearing to order the abatement of the nuisance. The notice also identifies the time and date of the hearing scheduled before the city council. The property owner has the right to appear at the hearing.

If the council orders the abatement, the city will abate the nuisance and the cost of the abatement, including administrative costs, will be charged to the property owner and certified against the property for collection with taxes if the bill is not paid. Staff has prepared Resolution 25-51 ordering the abatement of the public nuisance conditions for consideration by the city council.

The Abatement Hearing Notice/Correction Notice has been mailed to the property owner, requiring the property be brought into compliance. If the abatement is ordered, the staff will work to correct the conditions. The cost of correcting the public nuisance condition will be recovered by the City either by a lien against the property, by obtaining a judgment against the

owner, or by special assessment.

Included with this report is a resolution to order the abatement of the nuisance on the property at 3204 West Owasso Boulevard.

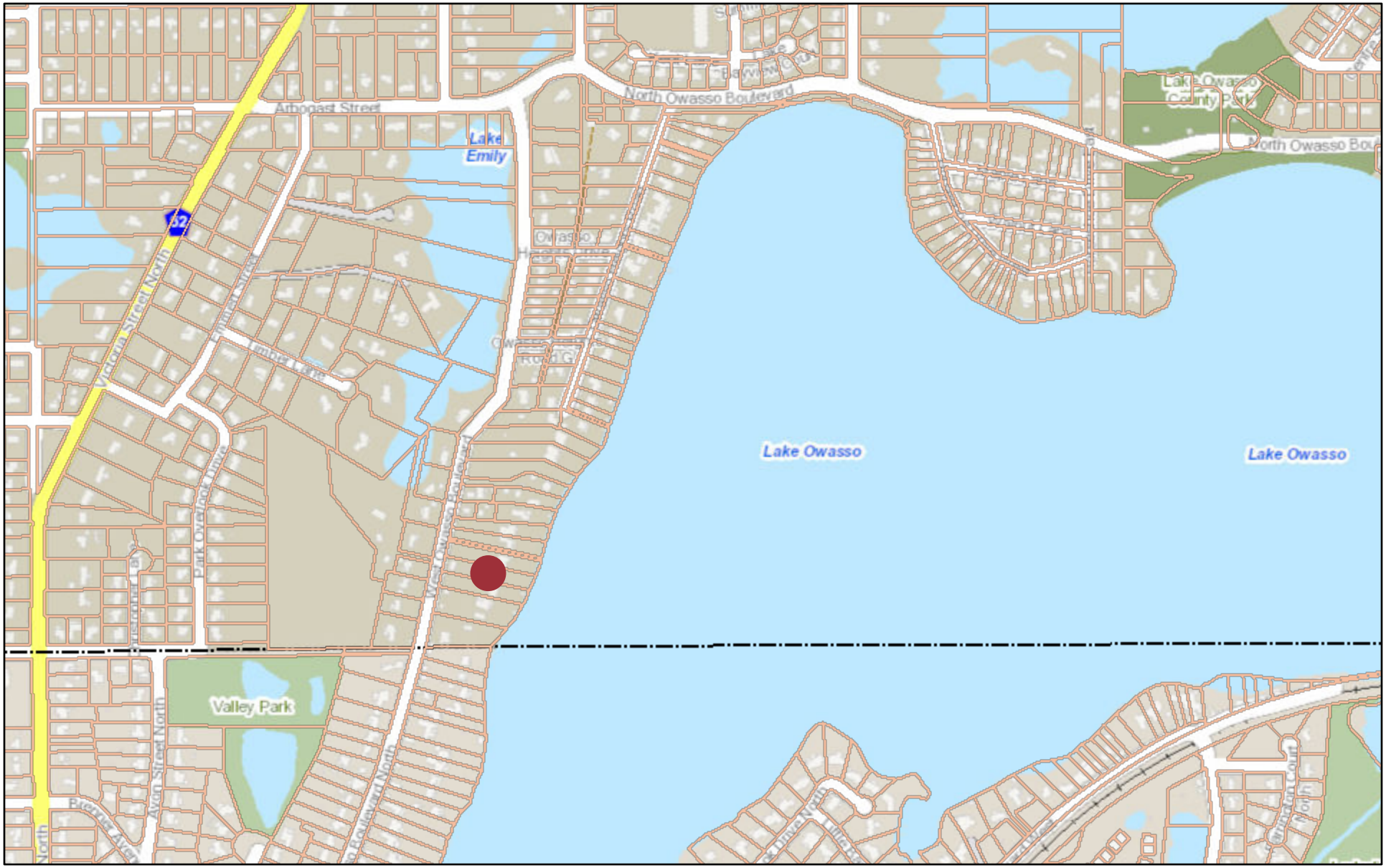
RECOMMENDATION

Staff recommends that the city council conduct the required hearing and adopt Resolution No. 25-51, approving the abatement of the nuisance at 3204 West Owasso Boulevard. The order specifies the corrections required to bring the property into compliance with the city's Property Maintenance Codes and would permit the city to abate the conditions. If the council approves the motion, staff will move forward with abatement of the nuisance conditions.

ATTACHMENTS

Location Map - 3204 West Owasso
January 16 2024 City Council Minutes
Approved Building Permit Site Plan
3204 West Owasso Boulevard Abatement Packet
Draft Planning Commission Minutes - November 25, 2025
Resolution 25-51 - Nuisance Abatement - 3204 West Owasso Boulevard - January

3204 West Owasso



7/15/2025, 3:21:43 PM

1:8,000

0 0.05 0.1 0.2 mi

0 0.1 0.2 0.4 km

Personal Property

Cities

Tax Parcels

County Offices

CITY OF SHOREVIEW
MINUTES
REGULAR CITY COUNCIL MEETING
January 16, 2024

CALL TO ORDER

Mayor Denkinger called the regular meeting of the Shoreview City Council to order at 7 pm on January 16, 2024

PLEDGE OF ALLEGIANCE

The meeting opened with the Pledge of Allegiance.

ROLL CALL

The following members were present: Mayor Denkinger; Councilmembers Doan, Johnson, Myrland and Springhorn

Also in attendance: City Manager Brad Martens
Asst. City Manager Renee Eisenbeisz
Asst. Community Development Director Niki Hill
Senior Planner Allison Eddins
Public Works Director Tom Wesolowski
City Attorney Joe Kelly

APPROVAL OF AGENDA

MOTION: by Councilmember Johnson, seconded by Councilmember Springhorn to approve the January 16, 2024 meeting agenda as presented.

VOTE: AYES - 5 NAYS - 0

PROCLAMATIONS AND RECOGNITIONS

There were none

CITIZEN COMMENTS

There were none.

COUNCIL COMMENTS

Councilmember Doan:
Hope everyone is safe and prepared during this cold spell.

The environmental quality committee (EQC) speaker series will feature Jordan Wayne speaking on “Managing Carp in Our Urban Waterways,” January 22, 2024, 7 to 8 pm in the council chambers.

Councilmember Springhorn:
The Shoreview/Einhausen Sister City Organization is hosting its annual membership drive. Anyone interested can go to www.sesca.org. Memberships are $25 for an individual; $15 for students; and $35 for families.

This last weekend marks the second anniversary since former Councilmember Terry Quigley passed away. He is missed at every meeting.

Councilmember Johnson:
February 6 opens registration for summer programs for residents in Shoreview. Registration opens to the public on February 9. Information is available on the city website.

Councilmember Myrland:
Saturday, January 20, there will be a preschool open house at the community center.

Mayor Denkinger:
Thanked the Shoreview Foundation for raising funds that are used for grants for various projects in the city. The foundation supports a dementia caregiver program with classes available.

City staff have flooded the ice rinks for skating.

The city has worked hard to improve lighting in public parks and other public places.

CONSENT AGENDA
Mayor Denkinger requested item 8.a be voted on separately, as she did not attend the December 18, 2023 workshop.

MOTION: by Councilmember Myrland, seconded by Councilmember Doan to approve item 8.a on the Consent Agenda, December 18, 2023 workshop meeting minutes.

VOTE: AYES - 4 NAYS - 0 ABSTAIN – 1 (Denkinger)

MOTION: by Councilmember Springhorn, seconded by Councilmember Johnson to approve items 8.b through 8.n listed below on the consent agenda for January 16, 2024:

8.a December 18, 2023 city council workshop minutes
8.b January 2, 2024 city council meeting minutes

8.c Receipt of committee/commission minutes:
- Human rights commission - October 11, 2023

8.d Monthly Reports:
- Administration
- Community development
- Finance
- Human resources
- Parks and recreation
- Public works

8.e Claims and purchases

8.f 3382 Lexington Avenue North Minor Subdivision - Presbyterian Church of the Way

8.g 0 Christopher Lane - Minor Subdivision Preliminary Plat Amendment - TJB Homes, Itnc.

8.h Resolution to support Yards in Bloom

8.i Approve change order no. 1 for the Kerry Ponds Sediment Removal - Phase 2, city project 24-02

8.j Tree trimmers licenses

8.k Authorize execution of contract for recycling collection with Republic Services

8.l Accept human rights commission's 2023 annual report

8.m City Manager salary adjustment

8.n Authorization to purchase a replacement for unit 211-11

VOTE: AYES - 5 NAYS - 0

PUBLIC HEARINGS

There were none.

GENERAL BUSINESS

4858 HANSON ROAD - APPEAL OF VARIANCE AND MINOR SUBDIVISION DENIALS

Presentation by Senior Planner Allison Eddins

This is an appeal from the denial decision by the planning commission for three variances. Denial of the variances resulted in a denial of the minor subdivision. The property consists of 1.08 acres and is located in the R1, Detached Residential District. The applicant proposes a subdivision of three parcels for three new single-family homes. The existing home and accessory structures would be removed. New utilities would be installed for two parcels. Existing utilities would be available to one parcel.

Minor subdivision requirement standards:

	Required	Parcel A	Parcel B	Parcel C
Lot size	10,000 sf	15,643 sf	15,654 sf	15,675 sf
Lot width	75 feet	74.56 feet	74.56 feet	74.55 feet
Lot depth	125 feet	209.81 feet	209.95 feet	210.10 feet

The new parcels exceed the requirement for lot size and lot depth. The variances are requested for lot width, which would be 4 to 5 inches narrower than required.

The applicant states that upon review of the city's comprehensive plan, Chapter 7, Housing, goals and policies support infill development in existing neighborhoods with encouragement for flexibility. It is reasonable to request subdivision of a parcel this size. The unique circumstance is the lot size with a width of 223.67 feet in a neighborhood where the majority of lots have widths between 64 and 72 feet. The lot widths cited by the applicant are mainly in the neighborhood to the west. The neighborhood to the east has wider lots but also many substandard lots.

The applicant proposes to develop three single-family homes consistent with the R1 zoning district. The proposed lots have ample building space. The property was created in the 1940s, which predates Shoreview's Development Code and the surrounding neighborhood. Lots to the east were platted in the 1950s with lot widths of 80 to 100 feet. Lots to the west were platted in the 1970s as part of a PUD with lot widths ranging from 65 to 70 feet. The subject property is not in a neighborhood with an established development pattern. There are estate size lots, substandard lots and standard size lots both east and west of the property. The proposed new lots would be slightly smaller than lots to the east and slightly larger than lots to the west. The lot widths proposed meet 99 percent of the minimum required for the R1 zoning district and will not alter the character of the neighborhood.

Prior to the planning commission meeting, property owners within 350 feet were notified of the proposal. One email expressed concern about building setbacks, building design, increased traffic and tree removal. Four neighbors spoke at the planning commission meeting in opposition to the variance requests. Since that meeting, other neighbors have expressed opposition. Agency comments require a grading permit. Tree replacement will be evaluated at the time of a building permit application.

The planning commission determined that practical difficulty is not present and on a 5 to 1 vote denied the variances.

Staff is recommending approval of the variance requests to reduce the lot width requirements and approve the minor subdivision, subject to the conditions listed in

the staff report. This recommendation is based on staff's belief that there is practical difficulty.

Councilmember Doan noted neighbor concerns about water runoff and asked if there are requirements from the watershed district and city staff. Eddins answered that the watershed district is not involved. Staff is not aware of drainage concerns in the neighborhood. A grading permit would instigate a thorough review by city staff. Any development in the city is not allowed to increase the discharge of water onto another private property.

Mayor Denkinger asked if there is any difference in drainage impact to surrounding properties whether three homes or two homes are developed. Eddins stated that all three lots would have to have grading permits and address water runoff through a drainage easement or to the city storm water system.

Councilmember Myrland verified that curb and gutter exist on the street in this neighborhood.

Councilmember Springhorn stated that the planning commission decision was based on finding no practical difficulty. Staff believes there is practical difficulty, and he asked for further clarification. Eddins explained that staff sees a practical difficulty in the development pattern of the neighborhood. This is one of the largest developable lots in the city. It is placed where there is no development pattern. It is unique that each lot will meet lot depth by 157% and lot area by 167%. That is unique in that typically developable lots in Shoreview are not that large.

Planning Commissioner Yarusso stated that the default answer on a variance is no. Affirmative findings must exist in order to grant a variance. While the property is unique, the planning commission did not believe there is difficulty in using the lot. Usually a narrower lot is the result of an existing structure or topography. The character of the east side of this lot is significantly different from the west side.

Councilmember Johnson asked for further explanation about the difference in staff's conclusion and the planning commission conclusion. Yarusso agreed the variance is very small, but not being able to subdivide to the extent desired does not constitute a difficulty. The variance is about the six-inch narrower width. The decision was based on not finding practical difficulty.

Brent Bartel, Counselor Realty, 3150 Hamline Avenue, Arden Hills, stated that he represents Design Build. Concerns expressed include:

- Houses will be "squished" in - The proposed parcels will be within 1% of the required width. Homes across the street are 10-foot narrower lots and do not appear "squished."

- This will change the look of the neighborhood - The look will change but this is similar to when homes were built in the neighborhood in the 1940s and 1970s. The lots will match the size and dimensions of neighboring lots to maintain the character of the neighborhood.
- New lots will cause homes to encroach on neighbors' lot lines - Regardless of the number of subdivided lots, the side setbacks will remain the same. This will not change.
- Builder is trying to maximize profit at expense of Shoreview - Although the builder seeks to make a profit, this proposal puts the property to its best possible use with a density of three homes per acre. The comp plan recommends five homes per acre. Appropriate use is made of existing sewer and water and provides needed housing opportunities.
- The three items that create practical difficulty are:
  1) Reasonable manner - Three home sites will be created consisting of 0.36 acre. The lots meet and exceed standards in lot size and depth by over 50%. The proposal is not permitted because the lot is less than 1% too narrow.
  2) Unique circumstances - This is massive 1.08-acre lot. The average in the neighborhood is 0.35 acre. Lots across the street are 65 feet wide. The oldest home in the neighborhood was built in 1940—most were built in 1950s to 1990s. The neighborhood has changed around this lot over the last 83 years.
  3) Character of the neighborhood - The character will not change with three new homes replacing an 83-year old home on 0.36 acre when most homes are on 0.33 acre.

This application is supported by Shoreview staff. It aligns with the Shoreview Comprehensive Plan that recommends five units per acre. This proposal is three units per acre. He urged the council to support the variances.

Todd Hinz, applicant and owner of Design Build, 3160 W. Owasso Boulevard, Roseville, stated that the difference economically between two or three homes is minimal. The difference is what it does for the city in creating another livable home. Three houses on three lots will be more affordable than two larger lots with two larger houses that would probably value near $1 million. This is a great opportunity to add more homes because there is not enough land left in Shoreview. Change is hard, but what he finds is that new neighbors improve the community.

Yarusso stated that the explanation of the type homes to be built was not presented at the planning commission meeting.

Mayor Denkinger opened the discussion to public comment.

Emily Cooper, 4826 Hanson Road, submitted a document to the council, which Mayor Denkinger entered into the record. She stated that the average width of the subdivision built in the 1970s is 90 feet. On her side of the lots average 121 feet wide. The planning commission decision was 5 to 1. Nothing has changed. Lots on Nottingham average 105 feet wide. Subdividing into three lots will remove significantly more trees, which will change the character of the neighborhood. She sees no reason to deviate from the required 75-foot width other than greed. She read the following statement from Al Westberg, 4875 Hanson Road:

"We built our home in 1973. Our buildable lot size is 163 feet. We were really surprised in 1976 on the lot sizes being developed near our home. At that time in our lives we were busy raising our family and not aware of planning commission meetings. However, I always believed the city of Shoreview would protect all residents and do what is right. From my point of view, they did not factor in when planning the new subdivision our lot sizes or the lot sizes of my immediate neighbors or those on the east size of Hanson Road. Big business won. Please, please, please don't change the R1 75 minimum zoning rule so that another builder can make more money. Keep 4858 Hanson a double lot. Think of all the homeowners."

Dave Carlson, 4836 Hanson Road, stated it was expected that the property would be subdivided into two lots for new homes, but not three. It would look awkward because the lots will be narrow and very deep. There is a reason the code is 75 feet. He disagreed with staff that the character of the neighborhood would not change. There are no unusual characteristics of the lot to justify variances. Six inches seems minor, but two houses vs. three houses is huge. The great majority of lots on the east side are wider than 75 feet. Neighbors are not afraid of change. Two homes were expected but not three. It would look odd in the neighborhood.

Sue Carlson, 4836 Hanson Road, submitted a picture of a new home built near older homes, which Mayor Denkinger entered into the record. Residents are not hung up on the six-inch difference in width. The new lots would be between much wider lots. Three new houses that tower over existing homes will change the character of the neighborhood. Most existing homes are one level.

Claudia Hendrickson, 4853 Hanson Road, stated she lives on a 65-foot lot. Because of the larger lot next to her, her house blends in. There are so many beautiful fir trees that will have to be taken down if three houses are put in. It will change the aesthetic of the road. She thanked the council for listening.

Greg Straka, 4867 Nottingham Place, stated that the lot widths on the south side of the proposed subdivision are all 105 and the north side are 120. The three proposed 75-foot lots would not fit. Even if setbacks are the same, the homes will be closer together.

Jane Willkom, 4870 Hanson Road, stated that just because five houses can be built on an acre does not mean that is what should be done. Shoreview is unique with a smaller town feel in neighborhoods yet with access to the Mounds View School District and the Twin Cities. Her family was drawn to this area with older homes on bigger lots that are not so crowded. Theirs is the second oldest house in the neighborhood and sits 10.5 feet from the property line. If two homes are built, they will be built in the middle of the lot. If there are three homes, they will be closer to her property. There are water drainage issues between her property and the subject property. More houses and driveways with increased impervious surface will mean a big concern for water issues.

Kyle Jonland, 4861 Hanson Road, stated that 75-foot widths inserted among lots that are 105 feet wide will feel squished. The standard is 75 feet. Whether a change of six inches or six feet, the standard is lowered.

Council discussion

Councilmember Myrland asked the square footage envisioned for two homes. Hinz responded that the last time he built a home on a large lot, the owner pushed the size to the setback limit. This would allow a 4-car garage. An executive home would be 4,500 to 5,000 square feet. The more expensive lot, the more expensive the home. Three homes would be 1,200 to 1,300 square feet per floor or 3,500 to 4,000 square feet finished with a 3-car garage.

Councilmember Doan asked if the lot could be split in a T shape that would meet all requirements with a private driveway. Hinz stated that would mean a flag lot in the back and would be up to the planning department. Eddins responded that the back lot would have to be on 30-feet of right-of-way. The driveway would have to be 30 feet wide. The question becomes whether the lot depth requirement could be met. Councilmember Doan stated that from a process standpoint it is rare to have staff make a recommendation that the planning commission does not support. The comp plan wants good use of infrastructure and diversity of housing Shoreview. Three houses at $650,000 or two houses at $1 million. He would prefer three houses that are more affordable to more people. He believes the comp plan would support three homes. The large million dollar homes will have more mass and tower more over the single level existing homes. If the dimensions fit, a T lot of three lots could be done without city input.

Councilmember Johnson suggested the possibility of sending this back to the planning commission for a proposal of two homes instead of three and meeting all requirements to meet neighborhood concerns. Eddins stated that the applicant would have to submit a new application for a two-lot subdivision.

Councilmember Springhorn stated that he is struggling with the question that a width of six inches less would not look different than a full 75-foot width, but those are the standards that the planning commission upheld. Through the appeal process, it is up to the council to decide between the commission and staff. He would vote to overturn the denial.

Councilmember Myrland stated that she thinks about what a 5,000 square foot home next to her 2,500 square foot home would look like. She believes three more normal lots would fit better. An engineer would have to resolve and review water issues. Is the neighborhood prepared for 5,000 square foot homes with up to 4 car garages?

Councilmember Johnson stated that the property at 4870 is the most impacted. She is in alignment with the planning commission decision that there is no practical difficulty and will deny the variances.

Mayor Denkinger stated she would be very concerned about a very large home with 4-car garages. It would be a more altering impact than the creation of three lots. It could be risky to have a flag lot if it meets code. The city could not change the configuration.

Councilmember Doan stated for him it is the principles of the comp plan, diversity of housing and $650,000 more affordable than million dollar homes with 4-car garages that would create more of a departure from the character of the neighborhood. If this is denied, what would be the process for the developer to come back with a two lot plot or T lot? Something unintended that meets the code could be done. Eddins stated that all subdivisions are reviewed by the planning commission and then the council. It would be difficult for staff to reconfigure or deny the lots if they meet code requirements.

City Attorney Kelly stated that if all dimensional requirements are met, the city has less legal basis to deny the request.

Martens added that although there are lot standards, the variance process is another rule allowed. The applicant is meeting the rules of process. These size lots do fit well. If these are the type of lots the council wants to see in these neighborhoods, there could be consideration for changing the width standard to 65 or 70 feet.

MOTION: by Councilmember Johnson to uphold the planning commission decision to deny the variances requested to reduce the lot width for three new lots as part of a three lot minor subdivision application for 4858 Hanson Road.

The motion failed for lack of a second.

MOTION: by Councilmember Doan, seconded by Councilmember Springhorn to adopt Resolution No. 24-05, approving three variance requests to reduce the lot width requirements to permit a three-lot subdivision of 4858 Hanson Road. Resolution No. 24-05 would permit the lot width reduction from the required 75 feet to 74.56 feet for Parcel A, 74.56 feet for Parcel B, and 74.55 feet for Parcel C and to recommend approval of the minor subdivision of 4858 Hanson Road, subject to the following conditions:

Conditions for variance requests:

1. This approval is subject to the approval of the minor subdivision application by the City Council.
2. This approval will expire after one year if the subdivision has not been recorded with Ramsey County.

Conditions for minor subdivision:

1. The minor subdivision shall be in accordance with the plans submitted.
2. This approval is subject to the approval of the variance application by the city council for the reduced lot widths.
3. For Parcels B and C, a Public Recreation Use Dedication fee, as required by Section 204.020, shall be paid prior to building permits being issued for the construction of new homes on the two lots. The fee will be a maximum of four percent of the fair market value of the lots at the time of subdivision.
4. Public drainage and utility easements shall be dedicated to the city as required by the public works director. The applicant shall be responsible for providing legal descriptions for all required easements. Easements shall be conveyed before the city will endorse deeds for recording.
5. Municipal water and sanitary sewer services shall be provided to each lot.
6. The applicant shall enter into a Subdivision Agreement with the city. This agreement shall be executed prior to the city's release of the deeds for recording. A Development Agreement will also be required for the construction of the new homes.
7. Tree protection and replacement plans shall be submitted prior to the issuance of a building or grading permit. Tree protection shall be implemented prior to the commencement of work on the property and maintained during the period of construction.
8. Grading, drainage and erosion control plans shall be submitted with the building permit applications and implemented during the construction of the new homes. These plans shall be completed by a Minnesota licensed civil engineer.

This approval is based on the following findings of fact:

1. Practical difficulty has been found as stated in Resolution No. 24-05.
2. The proposed minor subdivision complies with Section 204.030 Subdivision Standards.
3. The proposed use of the property for single-family residential development is consistent with the Development Code and Comprehensive Plan.

Discussion
Councilmember Doan stated he feels this motion best meets the principles in the comp plan.

Roll call vote:
AYES: Doan, Myrland, Springhorn, Denkinger
NAYS: Johnson

Mayor Denkinger thanked those who came to speak to this issue, for their thoughtful concerns. As they can see, the council did struggle.

3204 W. OWASSO BOULEVARD APPEAL OF VARIANCE REQUST DENIALS

Presentation by Senior Planner Allison Eddins
Two variances are requested, one for a detached accessory building larger than 440 square feet and secondly to exceed the 1,200 total square footage limit for accessory structure. The planning commission approved the residential design review and the front yard setback variance but did not approve the two variances for accessory structure. The accessory structure variance would mean more than a total of 1,200 square feet as allowed by code. The property is a substandard riparian lot on the west shore of Lake Owasso.

The property has a one-story home with a carport. There is a 1,000 square foot accessory structure 30 feet from the property line plus an 80 square foot shed. The proposal is to build a new one story walkout with a 650 square foot attached garage. The applicants are willing to remove the shed if they can keep the 1,000 square foot accessory structure. The applicants can have a 440 square feet detached accessory structure with a conditional use permit and an attached garage of 680 square feet.

The applicants state that the steepness of the driveway means they park in the detached garage in winter and walk down the driveway to the house. They believe allowing greater total square footage for accessory structure would not change the character of the neighborhood. There are similar garages of similar size in the neighborhood.

Staff does not find unique circumstances with steepness of the driveway. The applicants could keep a portion of the detached accessory structure. Also, there is

lift station, and the city plows that driveway for them because of the lift station. The character of the neighborhood would not be changed by keeping the 1,000 foot detached accessory structure.

Several comments were received by neighbors, all of whom support the variance requests. A Rice Creek Watershed District permit will be required. Agency comments will be incorporated in the development agreement.

The planning commission reviewed the variance requests and determined practical difficulty does not exist. The variances for the 1,000 square foot accessory structure were denied on a 5 to 1 vote. Staff is recommending upholding the planning commission decision.

Commissioner Yarusso stated that the dissenting vote was because it is an existing garage. The total square footage of accessory structure is not to dominate the lot. In this instance, the house behind cannot be seen. The planning commission felt this is just asking too much.

Melissa Duce, applicant, stated that the staff report states impervious surface allowed is 25% and could be 30% if no structures are in the OHW setback. The proposed 28% is under the 30%. Before removal of the shed, impervious surface will be reduced by 6% with the new home. The proposal is to replace a failing 100-year-old home with an attached garage where the carport is located. The detached garage has been used for vehicle storage for 23 years. Without this storage, vehicles would be stored in view of the public and would open them to city citations for storage of equipment. There are unique topography characteristics on the property that physically limit location of accessory structures. By code they could build 1,000 foot attached garage, but there is no room. The code penalizes their property because it is under one acre. The entire property is above the OHW, which should mean the carrying capacity of the lot should be factored in consideration of the variance. There was an instance when the planning commission approved 1,300 square feet of accessory structure on a one-half acre lot. When the code was revised in 2016, there was considerable discussion about grandfathering in existing structures. It is unreasonable for the commission to deem this accessory structure just another one to tear down and rebuild. It is a substantial structure that is only 23 years old.

Mr. Duce added that when they moved in, they put in a rock wall and planted natural grasses to prevent erosion. The house is being moved 10 feet back from the lake to give neighbors a better view. An accessory structure of 440 square feet will not store two vehicles of today's standards. The proposed 672 foot attached garage will barely store two vehicles. They have four drivers. He noted the shed has already been removed.

Councilmember Myrland asked how much the detached garage would have to be reduced to comply. Eddins stated they would have to remove over half. The maximum is 1,200 square feet however they build it. City Attorney Kelly explained if a new home were built without an accessory structure, the city would not do anything about the detached garage. Because there is an attached garage proposed, it is calculated in the total.

Mayor Denkinger expressed appreciation for the shoreline restoration work done by the applicants but stated she would deny the variance because of the large difference in what is allowed and what is proposed.

Councilmember Springhorn stated the planning commission and staff looked at the same correct information. He is struggling to find another solution.

Councilmember Doan agreed with staff. Each variance needs to be taken on its own merit. He supports the staff and planning commission recommendation for denial.

MOTION: by Councilmember Myrland, seconded by Councilmember Johnson to uphold the planning commission decision to deny the variances requested for a 1,000 square foot detached accessory building and 1,752 total square feet of total accessory building square footage at 3204 W. Owasso Boulevard.

Roll call vote:
AYES: Johnson, Myrland, Springhorn, Doan, Denkinger
NAYS: None

APPOINTMENT TO PLANNING COMMISSION

Presentation by Assistant City Manager Renee Eisenbeisz
According to the city's open appointment policy, planning commission members who have served two full terms need to reapply for their seat. Chris Anderson is seeking reappointment. Anna Riechers did not seek reappointment. Chris Anderson and Evan Cordes were interviewed by the council on January 8, 2024, and both are recommended for appointment.

MOTION: by Councilmember Springhorn, seconded by Councilmember Doan to reappoint Chris Anderson and appoint Evan Cordes to the planning commission through January 31, 2027.

VOTE: AYES - 5 NAYS - 0

2024 PLANNING COMMISSION CHAIR AND VICE CHAIR APPOINTMENTS

Martens stated that Chris Anderson, Steve Solomonson and Craig John have indicated interest in serving as chair or vice chair. Eisenbeisz distributed ballots. Martens tallied the ballots and reported that per the tallies, Chris Anderson will serve as chair and Craig John as vice chair.

MOTION: by Councilmember Doan, seconded by Councilmember Myrland to appoint Chris Anderson as chair of the planning commission and Craig John as vice chair for one-year terms expiring on January 31, 2025.

VOTE: AYES - 5 NAYS - 0

SPECIAL ORDER OF BUSINESS
There was none.

ADJOURNMENT:

MOTION: by Councilmember Springhorn, seconded by Councilmember Doan to adjourn the meeting at 9:31 pm.

Mayor Denkinger declared the meeting adjourned at 9:31 pm.

These minutes were approved on the 5th day of February, 2024.

_____

Brad Martens
City Manager

OVERVIEW - Hanson Road and Nottingham Place

01/13/24

North

West

East

Robinhood Pl

Robinhood Pl

Lexington Ave

Hanson Road

Nottingham Pl.

Tanglewood Drive

1976
Plan Unit Development

West side of Hanson

	Address	** Ft Width	Yr Built
1	4899	85	1975
2	4891	60	1976
3	4885	155	1973
4	4875	163	1973
5	4861	66	1976
6	4853	65	1976
7	4845	100	1972
8	4837	70	1976
9	4831	70	1976
10	4825	70	1976
11	4817	85	1976
	Avg buildable -	90	

Note: 4885, 4875 and 4845 are pre-1976 lots:

East side of Hanson

	Address	** Ft Width	Yr Built
1	***4890***	80	1963
2	***4880***	120	1950
3	***4870***	120	1942
4	***4858***	224	1940
	Ms Packard's lot:		
5	***4836***	105	1970
6	***4826***	105	1969
7	***4816***	105	1966
8	***4810***	105	1970
	Avg buildable -	121	

West side of Nottingham

	Address	** Ft Width	Yr Built
1	4877	140	1946
2	4867	100	2013
3	4859	100	1971
4	4851	100	1969
5	4843	100	1970
6	4835	100	1969
7	4825	100	1970
	Avg buildable -	106	

East side of Nottingham

	Address	** Ft Width	Yr Built
1	4900	116	1931
2	4888	120	1960
3	4880	100	1976
4	4866	110	1969
5	4858	100	1969
6	4850	100	1969
7	4842	100	1969
8	4834	100	1969
9	4824	100	1969
10	4814	100	1969
	Avg buildable -	105	

SUMMARY:

We reviewed 36 neighborhood lots (see above for home addresses) and found that any lot which was under the **75-foot minimum R1 Zoning District policy** was a part of the **"1976 Housing Development Plan"**. All pre 1976 lots have +100-foot measurements.

CONCLUSION:

The 3 lots being considered for 4858 Hanson Road are not a part of the 1976 Development Plan. So, why would we consider changing the 75 ft minimum lot size for those lots.

Data source..... Property Tax and Value Lookup | Ramsey County

Key: ** = Buildable width - 75' minimum
(Width and Depth represent buildable area of lot in the case of irregularly shaped lots)

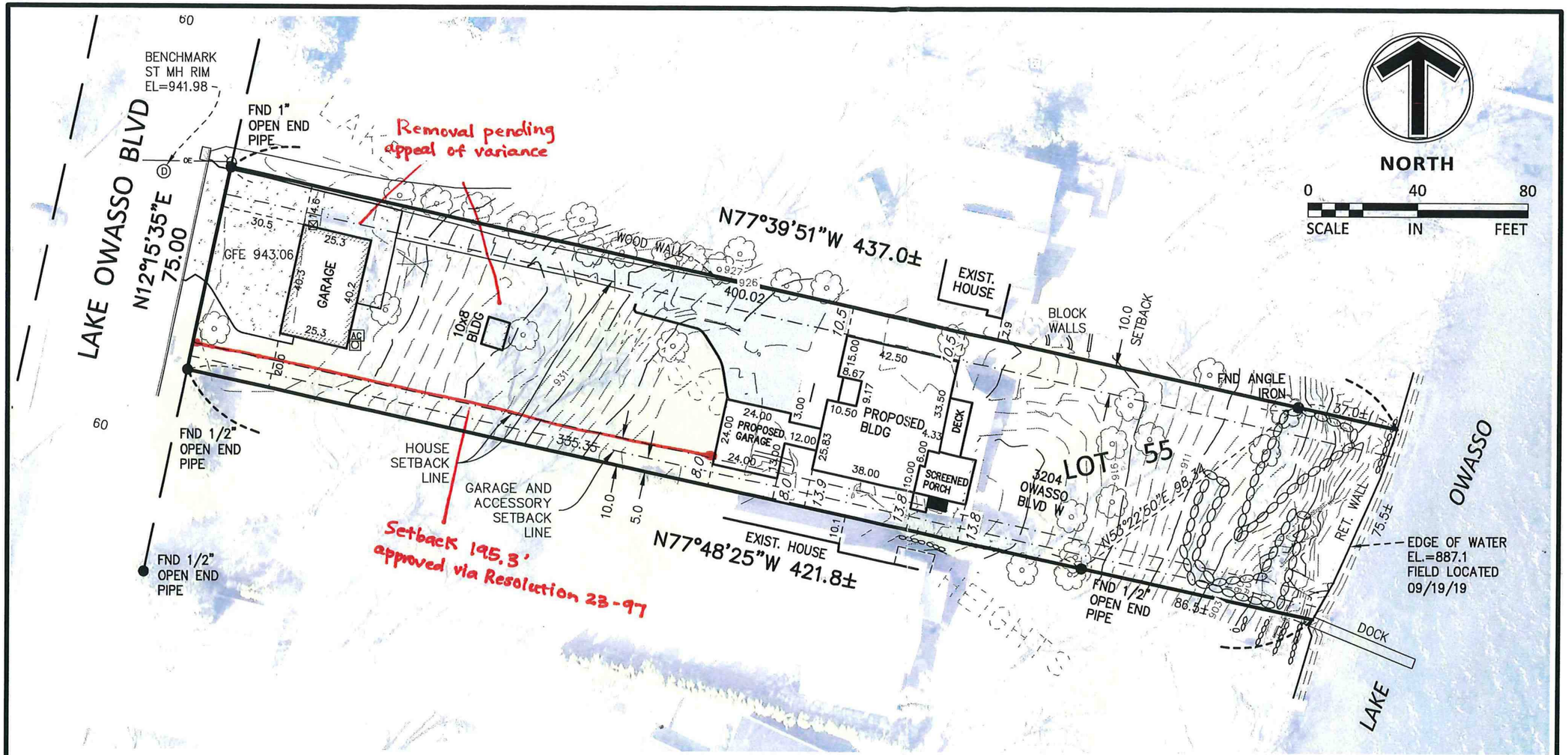


Character of the Neighborhood

Possibility of future view: picture shows house on right is larger than 4836 Hanson or 4870 Hanson the two adjacent properties to Packard property.

Squeezing three homes in will dwarf the homes around them and be extremely crowded.

It was always expected at some point the one open lot would be sold. - - Not that the two lots would be split to three.



PROPOSED ELEVATIONS

Walkout: ___.__
Basement: ___.__
First Floor: ___.__
Garage Floor at Overhead Door: ___.__

LEGEND

- FOUND MONUMENT
- SET MONUMENT
- TIP TOP IRON PIPE
- x123.4 EXISTING ELEVATION
- (123.4) PROPOSED ELEVATION
- X.X% SURFACE DRAINAGE
- ELECTRIC METER
- LIGHT
- E.W. EGRESS WINDOW
- STONE RETAINING WALL
- OE OVERHEAD ELECTRICAL WIRE
- WATERMAIN
- SANITARY SEWER
- STORM SEWER
- ELECTRIC TRANSFORMER
- TELEPHONE PEDESTAL
- 942 EXISTING CONTOUR
- 942 PROPOSED CONTOUR
- UTILITY PLOE
- BITUMINOUS SURFACE
- CONCRETE SURFACE

DESCRIPTION

Lot 55, LAKE OWASSO HEIGHTS, Ramsey County, Minnesota.

BENCHMARKS

BM#1 - Storm MH rim in street.
Elev.= 941.98 NAVD88
BM#2 - Finish floor elevation at front entrance of home.
Elev.= 923.68 NAVD88

APPROVED
CITY OF SHOREVIEW
BY A. Eddins
DATE 12/22/23

SURVEY NOTES

1. Subject property's address is 3204 West Owasso Blvd.
2. Field work was completed on 09/19/2019.
3. No elevations, either found in the field or on this certificate, should be used for construction without being checked against the benchmarks shown on this survey.
4. No building information provided on this survey should not be used without being checked against architectural plans. Use architectural plans for building construction purposes.
5. Total lot area to lake = 32,069 Sq. Ft or 0.7362 Ac.

Sambatek
www.sambatek.com
12800 Whitewater Drive, Suite 300
Minnetonka, MN 55343
763.476.6010 telephone
763.476.8532 facsimile
Engineering | Surveying | Planning | Environmental

Client
SCOTT & MELISSA DUCE

Project
DUCE SHOREVIEW

Location
3204 Owasso Blvd. West
Shoreview, MN

Certification

I hereby certify that this survey, plan or report was prepared by me or under my direct supervision and that I am a duly Licensed LAND SURVEYOR under the laws of the State of Minnesota.

Mark R. Salo
Registration No. 43933 Date: 9/28/2023

This certification is not valid unless wet signed in blue ink. If applicable, contact us for a wet signed copy of this survey which is available upon request at MFRA, Inc., Plymouth, MN office.

Summary
Approved: MRS Drawn: EJH

Revision History

No.	Date	By	Submittal / Rev.

Sheet Title
CERTIFICATE OF SURVEY

Sheet No. Revision
1/1

Project No. 21790

4600 Victoria Street North
Shoreview, Minnesota 55126
651.490.4600 | shoreviewmn.gov

December 19th, 2025

Scott and Melissa Duce
3204 West Owasso St
Shoreview, MN 55126

Dear Scott and Melissa,

A violation of City Code Section 107-67(e)(5), Accessory Building Maximum Size and Setback Standards**,** exists on your property due to the continued presence of the 1000 square foot detached garage. The reduction of the garage size was a condition of the construction of the new home. You have been instructed on multiple occasions, from September 2024 through the present, to modify the garage in order to bring the property into compliance and correct the nuisance.

Because the property remains in noncompliance, the city is moving forward with a hearing to abate the nuisance. It is your right as a resident to attend the hearing set for **January 5th, 2026 at 7pm**. The hearing will take place at Shoreview City Hall located at 4600 Victoria Street North, Shoreview Minnesota. The city council will consider ordering the abatement of the nuisance at this time. Staff will notify the council if the nuisance is brought into compliance by the hearing date. This letter serves as a notice of the hearing.

As a property owner, if the city council orders the abatement, you will be sent an invoice for the abatement costs after completion, including the administrative costs. The invoice will be certified against your property taxes if the invoice is not paid.

Thank you in advance for your cooperation in this matter. Should you have any questions or require additional information please feel free to contact me at (651) 490-4689 or rbredy@shoreviewmn.gov

Sincerely,

Renee Bredy

Renee Bredy

Property Maintenance Specialist

Jul 9, 2025

Scott Duce
3204 West Owasso Blvd
Shoreview, MN 55126

Dear Property Owner(s):

You were recently notified that a City Code violation existed in reference to your attached and detached garage and you were instructed of the proper actions to correct the nuisance. However, because the property remains in noncompliance the city is moving forward with a hearing to abate the nuisance. It is your right as a residence to attend the hearing set for __7/21/2025__ at 7pm. The hearing will take place at Shoreview city hall located at 4600 Victoria Street North, Shoreview Minnesota. The city council will consider ordering the abatement of the nuisance at this time. Staff will notify the council if the nuisance is brought into compliance by the hearing date. This letter serves as a notice of the hearing.

If the city council orders the abatement, you will be sent an invoice for the abatement costs, including the administrative costs. The invoice will be certified against your property if taxes are not paid.

Thank you in advance for your cooperation in this matter. Should you have any questions or require additional information please feel free to contact me at (651) 490-4689 or rbredy@shoreviewmn.gov

Sincerely,

Renee Bredy

Renee Bredy

Property Maintenance Specialist



- Upheld Planning Commission denial of variance for driveway setback at 955 Dawn Avenue
- Approved subdivision for 901 Tanglewood Drive

Commissioner Yarusso arrived at the meeting at this time.

OLD BUSINESS

3204 W. OWASSO BLVD. - VARIANCE REQUESTS - MELISSA AND SCOTT DUCE

Presentation by Assistant Community Development Director Niki Hill, AICP
Two variance requests have been submitted, one for a detached accessory structure larger than 440 feet, and the second to have more than 1,200 square feet of accessory building area on the property.

The property is zoned R1, detached single family home located on the western shore of Lake Owasso. The lot is 75 feet wide which makes it a substandard riparian lot.

In December 2023, a residential design review was approved for a new house with an attached garage of 672 square feet with a variance to the front yard setback. At that time, the applicants also applied for the same variances being now being requested, which were denied by the planning commission. That denial was upheld by the city council on appeal.

The applicants agreed to modify the detached garage to 440 square feet as part of the building permit for the new home. A separate building permit was pulled to modify the garage and an escrow deposited to ensure the garage was brought into compliance by June 15, 2025. At the July 21, 2025 city council meeting, an abatement was brought for the garage to be reduced in size and brought into compliance. The council agreed to a 60-day stay on the abatement to allow the applicant to apply for a variance with the requirement that the new practical difficulty must be substantially different from the original request.

Code for lots of 1/2 acre to 1 acre allows a detached accessory structure, with the presence of a two car or larger garage, to be 288 square feet or up to 440 square feet with a conditional use permit. The total accessory building space can be 1200 square feet, or 90% of the dwelling using foundation area,

whichever is more restrictive. The applicants are seeking a permit for a detached accessory structure of 1000 square feet and a permit for a total of 1,672 square feet of accessory building space.

The applicant states that the garage is an integral part of the property, structurally, aesthetically and financially. The unique circumstance is the property's past history of land use approval necessary to construct the existing detached garage at its current size, the code text error that was present in 2023, and the impact that the removal of the garage may have on the landmark tree.

Staff finds that the property owner proposes to use the property in a reasonable manner not permitted by Shoreview Development Regulations. The applicants propose to use the buildings as storage for personal property, which is a permitted use.

The unique circumstance is due to circumstances unique to the property and not created by the property owner. Staff finds that the pre-existing nonconforming detached garage, is not a unique circumstance. The garage would have been allowed to remain at its current size. The need for the variances arises because of the new home with a new 672 square foot attached garage. Staff does not believe there are unique circumstances.

The character of the neighborhood would not be altered if the variances were granted because there are other detached garages along West Owasso Boulevard.

Property owners within 150 feet were notified of the variance requests and residential design review. Seven neighbors responded in favor of both the residential design review and variance request.

Staff does not find practical difficulty and recommends denial of the variance requests.

Helgen noted the applicant's reference to the steep slope on the property and structural nature of the garage which insures safety, longevity, erosion control and mitigation. He asked if that was considered in staff's review of unique circumstances. Hill said that unique circumstances are based on factors not created by the property owner. Had the attached garage not been built, no variance would be needed. Helgen said that the site survey

shows a steep slope and the structure plays a role in erosion of the slope, which is unique. To tear down the detached garage would be very expensive and lead to damage of trees and erosion. The steep slopes is a unique factor and the structure provides stability. He asked the reason these factors are not considered in the application. Hill said the applicant chose to build the attached structure knowing it would not meet code. They could have kept the garage of 1000 square feet if the attached garage had not been built. The steep slope is not a determining factor when there were other opportunities.

Anderson noted that the city council requirement that unique circumstances be substantially different from the first variance application was stipulated at the abatement hearing in July.

Melissa and Scott Duce, Applicants, 3204 W. Owasso Boulevard, expressed appreciation to staff and said they have tried to follow staff direction to submit a variance application in 2023, even though the ordinance suggested otherwise. Their intent has always been to work cooperatively. Now there is a difference of interpretation of staff and the legal community. Their attorney states that the home and attached garage they built fully complies with the zoning ordinance exactly as it was written in 2023 and January of 2024. Under that version of the ordinance their accessory structure space falls within the 90% of foundation area and no variance is necessary. The ordinance was later amended to add the language, “whichever is more restrictive.” They respect the city’s desire to clarify its intent, but because their project was approved before that amendment it is lawful. Because staff has advised that a variance is the procedural path, they are seeking approval of the variance out of respect for the process and staff direction.

They have a strong history of protecting and improving the property, not expanding it. Substantial shoreline restoration was done with erosion control, natural plantings that protect the lake and neighboring properties. Section 115 in the environmental section of the code specifically speaks to steep sloped lots, saying that existing grades shall be maintained to the extent feasible. Ramsey County classifies their property as a steep slope. Their design was 30% less than allowed by code and reduced impervious surface. If the commission determines that a variance is required, the evidence supports approval. Professional evaluations show that removing and resizing the garage would jeopardize the root structure of a landmark

tree. The drip line of the tree covers the entire garage area and sits at the top of the slope and maintains integrity of the soil to prevent runoff to the lake. They followed the zoning ordinance as it was written in 2023. The project as approved, including the existing detached garage, is in full compliance. This is confirmed in a 2024 staff report where it states that in the ordinance the allowable garage space be wither 1200 square feet or the 90% of foundation area. They are asking to keep a structure that has been on the property for decades and never caused a problem. They recognize the city's broad discretion to make corrections in a fair, transparent and legally supportive way. They respectfully request approval of the variance or a determination that the garage is a lawful structure.

Both neighbors adjacent to them approve of the garage. It does not interfere with either property, unless the tree would have to be removed.

Cordes asked if it is correct that the building permit received required removal of the garage. Duce said they proceeded building based on the approval of the design review and that the garage was being brought into compliance. Cordes verified they chose not to build the house bigger because the city had problems with the garage size. Mr. Duce said that when they sought approval for the variance, the garage was not included because they did not feel it was needed because of the language of the law, but the city felt they needed a variance. They applied for the second variance after construction of the house began.

Anderson verified the Duces didn't believe a variance was necessary, but a variance application was submitted.

Chair John invited public comment.

Ben Stevens, 4151 Rice Street, said the commission will vote on this, but it has already been voted on. Since 2000, when the garage was built, there have been over 2 million cars that have driven through. He would like to know the number of complaints the city has received about that garage. The character of the neighborhood needs to be considered, not just a law that has been changed since they started their process. The Duces' attorney did a wonderful job of outlining the process. The garage has been on the property for 25 years. The Duces bought the property and did their due diligence in getting all the permits. Then the code was changed. He asked the commission to keep benevolence in mind.

Commission Discussion
Yarusso said the issue in the original variance application was not the old garage but the addition of a new garage when a 1000 square foot garage was already on the property. No variance application would have been required if the house were built without the added garage. The variance was about having two garages. Without the second garage, there is no problem with the first garage because it is grandfathered in and allowed to stay. The entire need for the variance was the desire to add the second garage. That was a choice made by the property owners. The standard for determining practical difficulty for a variance is specifically not to be due to the choice of the homeowner. That was followed when the variance was denied. There is the additional complication involving legal issues. Commissioners are not attorneys. This is not a legal body to decide a legal issue and she does not feel competent to make a legal decision. The commission's decision is on the variance in its isolation. There is not an absolute need to have added the second garage and she does not see practical difficulty for the variance.

Cordes said his concern is also the practical difficulty the statute asks the commission to address. which is not whether the property is unique. Every property is unique. The slope does not mean they cannot build this project. They say they could have built the house bigger and chose not to. The permit required removal of the garage before building the new house. They chose to build the new house. He will vote to deny the variance.

Solomonson said he reviewed the 2023 record. There are a lot of large garages on West Owasso Boulevard, especially on the lake side. This is a steep, narrow lot. Similar applications have been reviewed where there is a reason to have a garage on the street side when there is a steep slope. The pluses and minuses show a smaller house, less impervious surface, effort to minimize erosion, stewards of the lake. He believes this warrants a variance and he will support it.

Anderson said he is not seeing anything different than what was brought before the city previously. He agrees that this was a choice. In City Attorney Kelly's response to the applicants' attorney, he points out that the building permit was issued to the applicant knowing the conditions to bring the garage into compliance. He does not see anything compelling enough to say there is something that is not a choice on the part of the homeowner

knowing that by building the garage as designed would put them out of compliance. He will not support the variance.

Helgen said he has a lot of empathy for the applicants wanting to improve their home and add value to the property and community. One reason to apply for a variance is because of looking at the pros and cons of a development that are a series of choices. To say the variance should be denied because of a choice feels like everything should be denied. Everything is a choice. Isn't the variance process an opportunity to ask if, in this case, something is really out of the norm? When he drives down West Owasso a detached garage is not out of the norm. Adding an attached garage also does not seem to be out of the norm. The solution would be for the city to grant a variance because it is is reasonable, it is unique to the property. Practical difficulty is looking at building costs. The commission is not supposed to consider economics, but sometimes the practicality of what is trying to be accomplished is reflected in the cost. Tearing down the structure is very expensive, has potential damage to the slope, will damage a landmark tree. What they are trying to do is be good stewards. That should be enough for the variance. There are a lot of reasons why there is a review body. He would support the variance, although he does take pause in considering the directive from the city council.

Yarusso said that if this project started from scratch, a large garage might have been allowed close to the steep slope. By starting from scratch, it is unlikely a variance would have been approved for a large garage and an additional garage. The original request was necessitated by adding a second garage. All requirements for the lot could have been satisfied by not building the second garage. Given a large garage from the beginning, a second one is not necessary. That is where she does not see anything different presented. The decision of the commission is not a decision on any of the legal issues that have been raised.

Anderson said the commission previously denied the variance, which the council upheld. This second time through the process does not change his mind of the original interpretation of the ordinance.

Cordes asked if the city wants to encourage residents to build out of compliance and then hope the commission won't abide by the council and its decisions. He agreed with Anderson that there is not a second case to consider. This is an easy decision. The commission would not grant new

construction twice the amount of accessory structure allowed. There is no new evidence that truly changes what was presented the first time.

Solomonson verified that the same application can be considered after six months.

Yarusso said often people will table an item to give time for more modification and better chance of having a proposal granted. The facts of the actual request for this variance have not changed. The commission is not judging any other legal merits.

John said this is a hard decision. He does not like that a building has to be destroyed just because. It is a catch 22. The city has rules and that is where this falls.

MOTION: by Yarusso, seconded by Cordes to deny the variance requests to increase the allowed detached accessory building square footage from 440 square feet to 1000 square feet and the total allowed square footage to 1,675 square feet for accessory building space for the lot located at 3204 W. Owasso Blvd. The planning commission found that practical difficulty does not exist for either variance request.

Roll Call Vote
Ayes: Anderson, Cordes, Helgen, Yarusso, John
Nays: Solomonson

NEW BUSINESS

5920 HODGSON ROAD - VARIANCE REQUEST - JAMES BLOOD

Presentation by Associate Planner Izaak Peterson
This is a front setback variance request. The property is zoned R1, Detached Residential and is mostly vacant and wooded. It consists of 0.41 acre. There is a 182 square foot shed.

The applicant would like to sell the property to a prospective buyer for new home construction. Currently, a home cannot be constructed in compliance with front setback requirements. A new home on a vacant lot that abuts properties with front setbacks that exceed the minimum by more than 15

EXTRACT OF MINUTES OF MEETING OF THE CITY COUNCIL OF SHOREVIEW, MINNESOTA

HELD JANUARY 5, 2026

Pursuant to due call and notice thereof, a meeting of the City Council of the City of Shoreview, Minnesota was duly called and held at the Shoreview City Hall in said City on January 5, 2026 at 7:00 p.m.

The following members were present:

And the following members were absent:

Member _____ introduced the following resolution and moved its adoption:

* * * * * * * * * * * * * *

RESOLUTION NO. 25-51
ABATEMENT OF A NUISANCE

WHEREAS, there is a nuisance present on the following described property:

Lot 55, LAKE OWASSO HEIGHTS, Ramsey County, Minnesota

(This property is commonly known as 3204 West Owasso Boulevard)

WHEREAS, a variance was denied to keep the 1000 square foot detached garage in addition to adding a new 672 square foot detached garage;

WHEREAS, a building permit application was pulled and the approval noted that the detached garage needed to be modified to bring the accessory square footage down to 440 square feet; and

WHEREAS, a building permit was pulled in September of 2024 for the modification of the garage and the permit expired before any work was done; and

WHEREAS, notice was emailed to said property of violations pursuant to City Regulations on March 17, 2025; and

WHEREAS, upon re-inspection of the property by city personnel on June 3, 2025 said violations continued to be observed; and

WHEREAS, the city mailed a notice of continued violations and notified the property owner that an abatement hearing would be held on July 21, 2025 by the city council if corrective action is not taken; and

WHEREAS, zoning code violations continue to be an issue; and

WHEREAS, this abatement was initiated pursuant to the City of Shoreview Municipal Code; and

WHEREAS, the city council held a hearing on July 21, 2025 and all persons present at said meeting were given an opportunity to be heard and present written statements; and

WHEREAS, the city council granted a 60 day stay for the homeowners to apply for a variance application; and

WHEREAS, a second variance was denied to keep the 1000 square foot detached garage and exceed the 1200 square foot accessory structure square footage maximum; and

WHEREAS, the city mailed a notice of continued violations and notified the property owner that an abatement hearing would be held on January 5, 2026 by the city council if corrective action is not taken; and

WHEREAS, the city council held a hearing on January 5, 2026 and all persons present at said meeting were given an opportunity to be heard and present written statements. The council also considered the recommendation of the city staff that this abatement be approved.

NOW, THEREFORE, BE IT RESOLVED THAT THE SHOREVIEW CITY COUNCIL hereby adopts Resolution 25-51 to abate the following nuisances:

> City Code Section 107-67 Detached Residential District Accessory buildings are subject to the maximum size and setback standards of Table 107-67. With an attached two car garage, the property is limited to a detached accessory structure up to 440 square feet with a conditional use permit. The modification of the detached garage was also a condition of approval for the new attached garage.

located on the property located at:

3204 West Owasso Boulevard

and to charge the property owner(s) the abatement costs, including administrative costs.

* * * * * * * * * * * * * *

The motion was duly seconded by Member _____ and upon a vote being taken thereon, the following voted in favor thereof:

And the following voted against the same:

WHEREUPON, said resolution was declared duly passed and adopted the 5th day of January, 2026.

_____

Sue Denkinger, Mayor

STATE OF MINNESOTA)

COUNTY OF RAMSEY)

CITY OF SHOREVIEW)

I, the undersigned, being the duly qualified city manager of the City of Shoreview of Ramsey County, Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a meeting of said city council on the 5th day of January 2026, with the original thereof on file in my office and the same is full, true and complete transcript therefrom insofar as the same relates to the abatement of a nuisance at 3204 West Owasso Boulevard.

WITNESS MY HAND officially as such city manager and the corporate seal of the City of Shoreview, Minnesota this 5th day of January, 2026.

_____

Brad Martens, City Manager

Memorandum

TO: City Council

FROM: Renee Eisenbeisz , Assistant City Manager

DATE: January 5, 2026

SUBJECT: Committee/commission reappointments

ITEM NUMBER: 10.b

SECTION: GENERAL BUSINESS

REQUESTED MOTION

To reappoint the following individuals to their committees or commissions through January 31, 2029:

- Bikeways and trails committee
  - Briana Murphy
  - Neil Cavanaugh
  - Mark Stange
  - Amar Subramanian
- Economic development commission
  - Doug McCulloch
  - Ritesh Patel
  - Rachel Japuntich
  - Megan Larson
  - Denise Firkus
- Environmental quality committee
  - Jeff Bartlett
  - Jennifer Olson
- Human rights commission
  - Emily Salava Batres
  - Mary Johnson
  - Julie B. Williams
- Parks and recreation commission
  - Kevin Holly
  - Tom Lemke
  - Charlie Oltman
- Planning commission
  - Lee Helgen
- Public safety committee
  - Ethan Peterson
  - Andrew Mills

INTRODUCTION

The city council is being asked to reappoint several individuals to their respective committees or commissions.

In January of each year, the city council reappoints members to citizen advisory committees and commissions. It has been past practice to reappoint members that wish to continue serving on their respective committee or commission except for the planning commission. Planning commission members who have served two full terms must reapply for their position.

If a member resigns or does not wish to be reappointed, the vacancy is advertised.

DISCUSSION

Below is a summary of the committee and commission members up for reappointment. The 2025 attendance records for each committee or commission are also attached. Per the city's attendance policy, committee and commission members should try to attend at least 67% of regular meetings.

Bikeways and trails committee

Briana Murphy, Neil Cavanaugh, Mark Stange, and Amar Subramanian's terms are expiring at the end of January. All have expressed interest in being reappointed.

Economic development commission

Doug McCulloch, Ritesh Patel, Rachel Japuntich, Megan Larson, and Denise Firkus' terms are expiring at the end of January. All have expressed interest in being reappointed.

Environmental quality committee

Paige Ahlborg, Jeff Bartlett, and Jennifer Olson's term are expiring at the end of January. Paige Ahlborg is not seeking reappointment. Jeff Bartlett and Jennifer Olson have expressed interest in being reappointed. The committee reviewed applications earlier and will bring forward a recommendation for appointment in the near future.

Human rights commission

Emily Salava Batres, Mary Johnson, and Julie B. Williams' terms are expiring at the end of January. All have expressed interest in being reappointed. There is one other vacancy from resignations earlier this fall. The commission held interviews at their December 17 meeting and has a recommendation on the agenda for approval.

Parks and recreation commission

Kevin Holly, Tom Lemke, and Charlie Oltman's terms are expiring at the end of January. All have expressed interest in being reappointed.

Planning commission

Barb Yarusso and Lee Helgen's terms are expiring at the end of January. Barb Yarusso is not seeking reappointment. Lee Helgen is seeking reappointment but has not served two full terms and can be reappointed without reapplying. The city council will be interviewing applicants on January 20 to fill Yarusso's seat.

Public safety committee

Bill Siitari, Ethan Peterson, and Andrew Mills' terms are expiring at the end of January. Bill Siitari is not seeking reappointment. Ethan Peterson and Andrew Mills have expressed interest in being reappointed.

RECOMMENDATION

It is recommended that the city council reappoint the individuals listed above.

ATTACHMENTS
2025 attendance

Bikes and trails committee	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Attended	% attended	Term expires	Appointed	Notes
Briana Murphy	X	X	A	X	X	X	X	A	*	*	*	X	7	78%	1/31/2026	1/17/2023	Seeking reappointment
Neil Cavanaugh	X	X	A	X	X	X	X	X	*	*	*	X	8	89%	1/31/2026	1/17/2023	Seeking reappointment
Mark Stange	X	A	A	A	A	X	X	X	*	*	*	X	5	56%	1/31/2026	1/31/1996	Seeking reappointment
Amar Subramanian	X	A	X	X	X	X	X	X	*	*	*	X	8	89%	1/31/2026	1/17/2023	Seeking reappointment
Gina Lloyd	X	X	X	X	X	X	X	X	*	*	*	X	9	100%	1/31/2027	1/2/2024	
Bob Johnson	X	X	A	X	X	A	A	A	*	*	*	X	5	56%	1/31/2027	1/19/2016	
Nick Lardinois	X	X	A	X	X	X	A	X	*	*	*	A	6	67%	1/31/2027	5/20/2024	
Kelli Damlo	X	A	X	X	X	X	X	X	*	*	*	X	8	89%	1/31/2027	1/2/2024	
Rodolfo Batres	N/A	X	X	A	X	A	A	X	*	*	*	X	5	63%	1/31/2028	1/6/2025	
Emma Garcia	X	X	X	X	A	X	X	A	*	*	*	A	6	67%	1/31/2028	5/1/2023	
Economic development authority	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Attended	% attended	Term expires	Appointed	Notes
John Doan	X	X	X	X	X	X	*	A	X	X	*	A	8	80%	12/31/2026	1/3/2023	
Rachel Japuntich	X	X	X	X	X	X	*	X	X	X	*	X	10	100%	12/31/2026	10/21/2024	
Josh Wing	X	X	A	X	X	X	*	X	X	X	*	X	9	90%	12/31/2026	10/21/2024	
Sue Denkinger	X	X	X	X	X	X	*	X	X	X	*	X	10	100%	12/31/2030	3/4/2013	
Cory Springhorn	X	X	X	A	X	X	*	X	X	X	*	X	9	90%	12/31/2030	1/18/2022	
Economic development commission	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Attended	% attended	Term expires	Appointed	Notes
Doug McCulloch	A	X	X	X	*	X	X	X	X	X	X	*	9	90%	1/31/2026	4/17/2023	Seeking reappointment
Ritesh Patel	X	X	X	X	*	X	X	X	X	X	X	*	10	100%	1/31/2026	3/2/2020	Seeking reappointment
Rachel Japuntich	X	X	X	X	*	X	X	X	X	X	X	*	10	100%	1/31/2026	11/1/2021	Seeking reappointment
Megan Larson	X	X	X	X	*	X	A	X	X	X	X	*	9	90%	1/31/2026	3/6/2023	Seeking reappointment
Denise Firkus	N/A	N/A	A	A	*	X	X	X	X	A	X	*	5	63%	1/31/2026	3/3/2025	Seeking reappointment
Dean Howard	X	A	A	X	*	X	X	A	X	A	X	*	6	60%	1/31/2027	1/7/2019	
Mike Schoonover	X	X	X	X	*	X	A	X	X	X	A	*	8	80%	1/31/2027	11/5/2018	
Exhilda Siame	X	X	X	X	*	X	X	A	X	A	A	*	7	70%	1/31/2027	11/1/2021	
Tony Rammer	X	X	A	X	*	A	X	X	X	X	X	*	8	80%	1/31/2027	2/7/2022	
Rachel Resnick	X	A	X	X	*	A	A	A	X	A	X	*	5	50%	1/31/2028	2/7/2022	
Jim Diffley	N/A	N/A	X	X	*	X	X	X	A	X	X	*	7	88%	1/31/2028	3/3/2025	
Liz Lovin	A	A	X	X	*	X	X	X	A	A	X	*	6	60%	1/31/2028	3/6/2023	
Carly Gatzlaff	X	X	X	X	*	A	X	X	X	X	X	*	9	90%	1/31/2028	5/20/2019	
Jessica Daniels	N/A	N/A	X	X	*	A	X	X	X	X	A	*	6	75%		3/3/2025	
Mindy Handberg	A	X	X	X	*	X	X	A	X	A	X	*	7	70%		11/1/2021	
Environmental quality committee	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Attended	% attended	Term expires	Appointed	Notes
Paige Ahlborg	X	A	X	*	X	A	A	X	X	A	X	*	6	60%	1/31/2026	1/6/2014	Not seeking reappointment
Jeff Bartlett	X	X	A	*	X	X	X	X	X	X	A	*	8	80%	1/31/2026	2/6/2017	Seeking reappointment
Jennifer Olson	X	X	X	*	A	X	X	X	X	X	X	*	9	90%	1/31/2026	2/3/2020	Seeking reappointment
Tim Pratt	X	X	X	*	X	X	X	X	X	X	X	*	10	100%	1/31/2027	3/1/2004	
Susan Rengstorf	X	X	A	*	X	X	X	A	X	X	X	*	8	80%	1/31/2027	8/6/2007	
Mike Vant	N/A	N/A	X	*	X	X	X	X	A	X	A	*	6	75%	1/31/2027	3/17/2025	
Hong Wang	X	X	X	*	A	X	X	A	A	X	A	*	6	60%	1/31/2027	2/5/2018	
Kathy Radosevich	X	X	A	*	X	X	X	X	X	X	X	*	9	90%	1/31/2028	1/19/2016	
Claire Graupmann	X	X	A	*	X	X	X	A	X	A	X	*	7	70%	1/31/2028	2/3/2020	
Elliott Stefanik	X	A	X	*	A	X	X	X	X	X	X	*	8	80%	1/31/2028	2/1/2021	

X = Attended A = Absent * = No meeting N/A = Not a member

Human rights commission	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Attended	% attended	Term expires	Appointed	Notes
Emily Salava Batres	X	X	X	X	*	*	A	X	X	X	*	*	7	88%	1/31/2026	1/6/2025	Seeking reappointment
Mary Johnson	X	X	X	X	*	*	X	X	A	X	*	*	7	88%	1/31/2026	1/6/2014	Seeking reappointment
Julie B. Williams	X	X	X	X	*	*	X	A	X	X	*	*	7	88%	1/31/2026	1/19/1993	Seeking reappointment
Siddharth Sharma, student rep	X	X	X	A	*	*	X	X	X	X	*	*	7	88%	5/31/2026	3/4/2024	
Krisha Pillai, student rep	X	X	X	X	*	*	X	X	X	X	*	*	8	100%	5/31/2026	3/4/2024	
Siham Khalif, student rep	N/A	N/A	A	X	*	*	A	A	X	X	*	*	3	50%	5/31/2026	3/3/2025	
Richard Bokovoy	X	X	X	X	*	*	X	A	X	X	*	*	7	88%	1/31/2027	1/19/1993	
Gene Nichols	X	X	X	X	*	*	X	X	X	A	*	*	7	88%	1/31/2027	3/2/2015	
Alicia Deitsche	A	X	A	X	*	*	X	X	X	A	*	*	5	63%	1/31/2028	7/15/2024	
Mary Ellen Baisley	A	X	X	X	*	*	X	A	X	X	*	*	6	75%	1/31/2028	1/6/2025	
Parks and recreation commission	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Attended	% attended	Term expires	Appointed	Notes
Kevin Holly	X	X	X	*	A	X	X	*	X	X	*	*	7	88%	1/31/2026	3/20/2023	Seeking reappointment
Tom Lemke	X	X	X	*	X	X	X	*	X	A	*	*	7	88%	1/31/2026	5/6/2013	Seeking reappointment
Charlie Oltman	X	X	X	*	A	X	X	*	X	X	*	*	7	88%	1/31/2026	5/2/2005	Seeking reappointment
Carol Jauch	X	X	X	*	A	X	A	*	X	X	*	*	6	75%	1/31/2027	3/6/2006	
Chris Droske	X	X	X	*	X	X	X	*	A	X	*	*	7	88%	1/31/2027	3/1/2021	
Faye Murphy	X	X	X	*	A	X	X	*	A	X	*	*	6	75%	1/31/2027	3/20/2023	
Jane Ullmann-Bester	X	X	X	*	X	X	X	*	X	X	*	*	8	100%	1/31/2028	7/18/2022	
Brent Swisher	X	X	X	*	X	A	X	*	X	A	*	*	6	75%	1/31/2028	7/18/2022	
Jean Kiehnbaum	X	X	X	*	X	X	X	*	X	X	*	*	8	100%	1/31/2028	4/4/2016	
Charlie Neuman, student rep	X	X	X	*	A	X	A	*	X	A	*	*	5	63%		3/20/2023	
Planning commission	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Attended	% attended	Term expires	Appointed	Notes
Barb Yarusso	X	X	X	*	X	*	*	X	X	X	X	*	8	100%	1/31/2026	1/17/2017	Not seeking reappointment
Lee Helgen	X	A	X	*	X	*	*	X	X	X	X	*	7	88%	1/31/2026	2/6/2023	Seeking reappointment
Christopher Anderson	X	X	X	*	X	*	*	X	X	X	X	*	8	100%	1/31/2027	1/2/2018	
Craig John	A	X	X	*	X	*	*	X	X	X	X	*	7	88%	1/31/2027	4/4/2022	
Evan Cordes	X	X	A	*	X	*	*	X	A	X	X	*	6	75%	1/31/2027	1/16/2024	
Steve Solomonson	X	X	X	*	X	*	*	X	X	X	X	*	8	100%	1/31/2028	2/2/2004	
Nicole Westadt	X	X	X	*	X	*	*	X	X	X	A	*	7	88%	1/31/2028	1/18/2022	
Public safety committee	Jan.		March		May		July		Sept.		Nov.		Attended	% attended	Term expires	Appointed	Notes
Bill Siitari	X		X		X		X		X		X		6	100%	1/31/2026	2/21/2023	Not seeking reappointment
Ethan Peterson	X		X		X		X		X		X		6	100%	1/31/2026	10/7/2024	Seeking reappointment
Andrew Mills	X		A		A		X		X		A		3	50%	1/31/2026	3/20/2017	Seeking reappointment
Cheryl Hiner	X		X		X		A		X		X		5	83%	1/31/2027	10/7/2024	
Kiel Walker	A		X		X		X		X		A		4	67%	1/31/2027	2/5/2024	
Colleen Norell	X		X		X		X		X		X		6	100%	1/31/2027	5/18/2015	
Cathy Bickerton	N/A		N/A		N/A		N/A		X		X		2	100%	1/31/2028	8/4/2025	
Curtis Corum	X		X		A		X		X		X		5	83%	1/31/2028	8/3/2020	
Gracia Elrick Cooper	N/A		N/A		N/A		X		A		X		2	67%	1/31/2028	5/19/2025	

X = Attended A = Absent * = No meeting N/A = Not a member

Memorandum

TO: City Council

FROM: Renee Eisenbeisz , Assistant City Manager

DATE: January 5, 2026

SUBJECT: Human rights commission appointments

ITEM NUMBER: 10.c

SECTION: GENERAL BUSINESS

REQUESTED MOTION

To appoint Ericka Cermak to the human rights commission through January 31, 2029.

INTRODUCTION

The city council is being asked to appoint Ercika Cermak to the human rights commission.

DISCUSSION

The human rights commission currently has one vacancy through January 31, 2029 from a member resigning in 2025. The commission interviewed Julie Elder and Ericka Cermak at their December 17 meeting. Both applicants have impressive resumes and would make excellent additions to the commission. The commission did not have a quorum at their December 17 meeting but ultimately decided to recommend appointing Ericka Cermak by consensus. Ericka currently works with Saint Paul Public Schools. The commission feels they will bring a wide breadth of knowledge to the commission.

RECOMMENDATION

It is recommended that the city council appoint Ericka Cermak to the human rights commission through January 31, 2029.

ATTACHMENTS

HRC applicants

SHOREVIEW

Cinde Morris <cmorris@shoreviewmn.gov>

Advisory board application from Ericka A Cermak

1 message

Laserfiche Notification <donotreply@laserfiche.com> Tue, Nov 18, 2025 at 10:16 AM
To: cmorris@shoreviewmn.gov, reisenbeisz@shoreviewmn.gov

Submitted: 11/18/2025

Name: Ericka A Cermak

Address: [redacted]

Phone number: [redacted]

Email: [redacted]

How long have you lived in Shoreview: 1 year

Are you applying to be a student representative: No

What is your school and grade:

Is there any reason you would not be able to attend regular meetings? No

If yes, please explain:

What advisory boards are you applying for:<

1. Human rights commission
2. Environmental quality committee
3.

Why would you like to serve on this advisory board?

As a new community member raising young children in Shoreview, I want to do all I can to ensure it is a positive and safe city for everyone.

What are your specific areas of interest with this advisory board's scope?

Human Rights - Ensuring that Shoreview's community spaces - events - resources welcome and affirm all people in our community. Environmental Quality- My dad always encouraged me to learn about and use community environmental resources. I have interest in promoting sustainable and choosing environment-focused resources for Shoreview's community spaces/resources.

Briefly describe work or other experience that would relate to this board. This should include other organizations you have participated in.

I have not previously been apart of community/government positions. I'm looking for an opportunity to be more involved in my community.

Any additional comments?

Signature

Ericka A Cermak

11/18/2025

SHOREVIEW

Cinde Morris <cmorris@shoreviewmn.gov>

Advisory board application from Julie Elder

1 message

Laserfiche Notification <donotreply@laserfiche.com> Fri, Oct 24, 2025 at 12:00 PM
To: cmorris@shoreviewmn.gov, reisenbeisz@shoreviewmn.gov

Submitted: 10/24/2025

Name: Julie Elder

Address: [redacted]

Phone number: [redacted]

Email: [redacted]

How long have you lived in Shoreview: 34 years

Are you applying to be a student representative: No

What is your school and grade:

Is there any reason you would not be able to attend regular meetings? No

If yes, please explain:

What advisory boards are you applying for:<

1. Human rights commission
2. Public safety committee
3.

Why would you like to serve on this advisory board?

I am a recently retired corporate lawyer with extensive experience in committee work or both of the corporate level and in the nonprofit sector. For the past four years, I have been volunteering with the MN Council of Churches and Interfaith Action organizations in Saint Paul, working with refugees. My volunteer work has included some work with the immigration legal system (asylum, special immigrant visas) and also with day to day integration for refugees (work, banking, education, public transportation, government benefits)

What are your specific areas of interest with this advisory board's scope?

My years in corporate practice have made me very good at planning and problem solving. I would like to assist my city in continuing to be a safe place for the people and families who live here.

Briefly describe work or other experience that would relate to this board. This should include other organizations you have participated in.

I am currently serving on an advisory board with a healthcare non-profit and assisting that business with navigating the downward changes in federal government support to Medicaid and other benefits.

Any additional comments?

I would love to meet with people to discuss further. My husband and I raised our family in Shoreview and my kids attended schools here in the city. I feel that I know this community well and am proud of what we represent. I also once played in the city band in Shoreview!

Signature

Julie Elder

Memorandum

TO: City Council

FROM: Cinde Morris , Deputy clerk

DATE: January 5, 2026

SUBJECT: Council assignments for 2026

ITEM NUMBER: 10.d

SECTION: GENERAL BUSINESS

REQUESTED MOTION
To designate city council assignments for 2026

INTRODUCTION
Each year, the city council appoints representatives to serve as delegates to various organizations. While the city council has typically designated councilmembers as representatives, sometimes a staff member has been chosen.

DISCUSSION
Attached is a summary of each organization and the city council's designated representatives during 2025. One appointment that is being removed for 2026 and beyond is an alternate for the Northeast Youth and Family Services Board. This is due to the fact that the city's delegate is elected to a multi-year term on the board and an alternate member would not be able to take any action if they attended a meeting on behalf of the city's delegate. Councilmember Myrland's current term expires in mid 2027.

Also attached is the council's policy regarding the election of the acting mayor. As noted in the policy, council members should have at least two years of experience on the council, and council members are elected to serve as acting mayor on a rotating basis. Based on the policy, it is Councilmember Myrland's turn to be the acting mayor this year. Councilmember Gardner will be up for acting mayor in 2027.

RECOMMENDATION
It is recommended that the city council appoint individuals to represent the city on various organizations for 2026.

ATTACHMENTS
Blank council appointments
2025 council appointments
Council policy - acting mayor

2026 representatives

Fire Department Board of Directors
Shoreview board members: _____
_____
Alternate: _____

Fire Department Benefit Association
Delegate: _____
Alternate: _____

Lake Johanna Fire Department Headquarters Board
Shoreview board members: _____
_____

League of Minnesota Cities
Delegate: _____
Alternate: _____

Municipal Legislative Commission
Delegate: _____
Alternate: _____

Northeast Youth and Family Services
Delegate: _____

Ramsey County League of Local Governments
Delegate: _____
Alternate: _____

Suburban Rate Authority
Delegate: _____
Alternate: _____

Metro Cities (Association of Metropolitan Municipalities)
Delegate: _____
Alternate: _____

Acting Mayor
Delegate: _____

2025 COUNCIL APPOINTMENTS

Lake Johanna Fire Department Board of Directors

The seven-member Board of Directors is the governing body for the Lake Johanna Fire Department. The board is responsible for hiring the fire chief, approving contracts, approving bills, and adoption of certain policies and procedures for the department. The City of Shoreview has two members on the board and Arden Hills and North Oaks have one member on the board. Three members of the board are elected by the membership of the fire department. Shoreview has typically been represented by a councilmember and the city manager, who has served as the secretary of board since its inception in the early 2000's.

Shoreview Board Members:	Cory Springhorn
	Brad Martens
Alternate:	Sue Denkinger

Fire Department Benefit Association

The Association meets a few times each year to oversee fire pension business matters and review and approve any changes in pension rules or benefits.

Delegate:	Cory Springhorn
Alternate:	Brad Martens

Fire Department headquarters board

The board meets as needed and is composed of two members of the city council from the City of Shoreview, one member from the city council of the City of Arden Hills, and one member from the city council of the City of North Oaks. The purpose is to acquire property and construct improvements on the property for a new headquarters fire station.

Shoreview Board Members:	Cory Springhorn
	Sue Denkinger

League of Minnesota Cities

Provides lobbying, training, staff support, insurance, investment, research, and benefit programs. Annual conference is usually in June and legislative policies are adopted in November.

Delegate:	John Doan
Alternate:	Paul Gardner

Municipal Legislative Commission

The Municipal Legislative Commission is a group of larger suburbs organized to lobby the Legislature on state aid, property taxes, and other legislative issues. In most cities, the mayor serves as the representative to this organization. The city manager serves on the MLC's operating committee and also attends all board meetings. They normally meet three or four times per year.

Delegate: Sue Denkinger
Alternate: Brad Martens

Northeast Youth and Family Services
This is a private non-profit agency that provides counseling and employment programs for youth and their families. This board generally meets once a month.

Delegate: Shelly Myrland
Alternate: Paul Gardner

Ramsey County League of Local Governments
This organization consists of each of the local governments (city, county, and school district) in Ramsey County. They meet on a monthly basis. The meetings cover a variety of topics of interest to local governments.

Delegate: John Doan
Alternate: Shelly Myrland

Suburban Rate Authority
This organization represents a large number of suburbs in utility rate and franchise issues including electric, gas, and telephone utilities. The Suburban Rate Authority meets quarterly. Since many of the issues involve items related to street lighting and water pumping utility rates, Public Works Director Mark Maloney has been attending the meetings.

Delegate: Tom Wesolowski
Alternate: Stephanie Smith

Metro Cities (Association of Metropolitan Municipalities)
This organization is a service and lobbying organization for cities in the metropolitan area. They are officed in the same building as the League of Minnesota Cities, but the primary difference between the two is Metro Cities' involvement with the Metropolitan Council and the focus on metro issues.

Delegate: Paul Gardner
Alternate: John Doan

Acting Mayor
In accordance with State law, this must be done at the first meeting of the year. A member of the council is chosen to serve as acting mayor to preside at meetings and otherwise act as mayor when the mayor is absent or unable to perform the duties of mayor. The council adopted a policy regarding the election of the acting mayor and according to those guidelines and the order of the rotation, it is Councilmember Shelly Myrland's turn to be acting mayor in 2026.

Acting Mayor: John Doan

COUNCIL POLICY REGARDING THE ELECTION OF THE ACTING MAYOR

Requirements and Purpose

At its first meeting of the year, the City Council is required by State law to elect an Acting Mayor who shall perform the duties of the Mayor in the event of disability or the absence of the Mayor. The Acting Mayor will also serve in the role of the Mayor if there is a vacancy in the position, until a successor is appointed.

The purpose of this policy is to establish guidelines for the election of the Acting Mayor. It is the intent of the Shoreview City Council to establish a rotation for the Acting Mayor position to allow all Council members to serve in this role.

General Guidelines

1. Council members being considered for Acting Mayor should have at least two years of experience on the Shoreview City Council.

2. The Acting Mayor shall be appointed by the City Council at the first Council meeting in January as required by State law.

3. Council members shall rotate the position of Acting Mayor on an annual basis.

4. The order of the rotation shall generally begin with the Council member who has the longest tenure (total years) on the City Council, followed by the Council member with the second longest tenure, etc. In the event that two council members have served the same amount of time on the Council, a coin flip will determine who initially will serve as Acting Mayor.