CITY OF SHOREVIEW
AGENDA
CITY COUNCIL
Tuesday January 20, 2026
7:00 PM

Under MN Statutes 13D.02 and city policy, council members may participate remotely.

1. **CALL TO ORDER**

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

4. **APPROVAL OF AGENDA**

5. **PROCLAMATIONS AND RECOGNITIONS**

6. **PUBLIC COMMENTS**
   -

   Individuals may address the city council about any item under the consent agenda or an item that is not on the agenda. Specific rules used for public comments are available near the council chambers entrance. Speakers are asked to come to the podium, state their name and address for the record, and keep their remarks to three minutes or less. Generally, the city council will not take official action on items discussed at this time. They may refer the matter to staff for a future report or ask for it to be put on an upcoming agenda.

7. **COUNCIL COMMENTS**

8. **CONSENT AGENDA**
   -

   These items are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a councilmember or citizen so requests, in which event the item will be removed from the consent agenda and placed elsewhere on the agenda.

8.a January 5, 2026 city council meeting minutes
8.b Monthly reports
8.c Claims
8.d Purchase of a replacement for unit 060-13
8.e Approve low potency hemp edible retail registrations for 2026.
8.f Eighth amendment to purchase agreement with Enclave Shoreview Rice Street, LLC - Â Krew redevelopment project Â

9. **PUBLIC HEARINGS**

10. **GENERAL BUSINESS**
10.a Nuisance Abatement - 556 Vicki Lane
10.b Nuisance Abatement - 3457 Soo Street
10.c Appointment to the planning commission

11. **SPECIAL ORDER OF BUSINESS**

12. **ADJOURNMENT**

Memorandum

TO: City Council

FROM: Cinde Morris , Deputy clerk

DATE: January 20, 2026

SUBJECT: January 5, 2026 city council meeting minutes

ITEM NUMBER: 8.a

SECTION: CONSENT AGENDA

REQUESTED MOTION
Approve January 5, 2026 city council meeting minutes.

INTRODUCTION
City council is being asked to approve the January 5, 2026 city council meeting minutes.

DISCUSSION

RECOMMENDATION
It is recommended that the city council approve the minutes of the January 5, 2026 city council meeting as presented.

ATTACHMENTS
January 5, 2026

CITY OF SHOREVIEW
MINUTES
REGULAR CITY COUNCIL MEETING
JANUARY 5, 2026

CALL TO ORDER

Mayor Denkinger called the regular meeting of the Shoreview City Council to order at 7 pm on January 5, 2026.

PLEDGE OF ALLEGIANCE

The meeting opened with the Pledge of Allegiance.

ROLL CALL

The following members were present: Mayor Denkinger; Councilmembers Doan, Gardner, Myrland and Springhorn.

Staff: City Manager Brad Martens
Assistant City Manager Renee Eisenbeisz
Assistant Community Development Director Niki Hill
City Attorney Rebecca Duren

APPROVAL OF AGENDA

MOTION: by Councilmember Springhorn, seconded by Councilmember Myrland to approve the January 5, 2026 meeting agenda as presented.

VOTE: AYES - 5 NAYS - 0

PROCLAMATIONS AND RECOGNITIONS

There were none.

CITIZEN COMMENTS

There were none.

COUNCIL COMMENTS

Councilmember Doan:

Wished everyone a happy new year with wishes for health and good fortune in the community.

The new park building at Bobby Theisen Park is now open as a warming house for the ice rinks.

Thank you to the city snow crews for a good job keeping roads clear. Residents are urged to be safe on icy roads.

Councilmember Gardner:

The environmental quality committee will begin its speaker series on January 26 at 7 pm., on "State of the Lakes in Shoreview," with a presentation from both the Rice Creek Watershed District (RCWD) and Ramsey-Washington Metro Watershed District (RWMWD).

Winter salt week is January 26 - 30. In Minnesota, approximately 78% of salt put on paved surfaces does not do anything. Approximately 365,000 tons of salt are used in the Twin Cities which can cause aquatic impairments in lakes. The RCWD and RWMWD are sponsoring a "Get Gritty" campaign and offering a free bag of grit. Residents can find out more online about distribution locations at getgrittymn.org.

Councilmember Springhorn:
The Shoreview Northern Lights Variety Band begins rehearsals on January 6 for the winter/spring seasons. The website, snlvb.org, has information on openings and how to contact the band director.

Welcome to Rebecca Duren as the city's regular attorney and best wishes to Joe Kelly in his new ventures after seven years of service.

Councilmember Myrland:
Expressed her appreciation for the walking trails and cross-country ski trails that are well groomed.

Mayor Denkinger:
Thanked the parks crew for keeping the ice rinks clear for the holidays.

Noted the report put out on the Ramsey County Environmental Center which gives details on the many accomplishments of the center last year. There is a fix-it clinic on January 24 where residents can bring up to three small appliances to be repaired. Information is available on the Ramsey County website under recycling/reuse. These are services paid for by taxpayers.

CONSENT AGENDA
Mayor Denkinger noted that two motions are needed. Item 8.n will be voted on separately because Councilmember Gardner is associated with CAPRW and will recuse himself from voting.

MOTION: by Councilmember Doan, seconded by Councilmember Springhorn to approve items 8.a through 8.m on the consent agenda for January 5, 2026:

8.a December 15, 2025 city council workshop minutes
8.b December 15, 2025 city council meeting minutes
8.c Receipt of committee/commission meeting minutes:
- Bikes and trails committee - August 7, 2025
- Economic development authority - October 6, 2025

- Environmental quality committee - October 27, 2025
- Parks and recreation commission - July 28, 2025
- Parks and recreation commission - September 29, 2025

8.d Claims and purchases
8.e Authorization to purchase a replacement for unit 212-14, 3/4 ton pickup
8.f Designate legal newspaper for 2026
8.g Schedule of 2026 city council regular meetings and workshops
8.h Resolution updating Shoreview City Council Operating Procedures
8.i Resolution amending attendance policy for committees and commissions
8.j Special Purpose Fence - Heather Ridge HOA
8.k Approval of Partnership Agreement with Northeast Youth and Family Services
8.l Slice of Shoreview - Event Coordinator Independent Contractor Agreement for 2026
8.m Authorization to purchase replacement for 2010 Elgin Pelican Mechanical Sweeper

VOTE: AYES - 5 NAYS - 0

MOTION: by Councilmember Myrland, seconded by Councilmember Springhorn to approve item 8.n on the consent agenda, Approval of Lease Renewal for 910 County Road E.

VOTE: AYES - 4 NAYS - 0

Councilmember Gardner recused himself from voting.

PUBLIC HEARINGS
There was none.

GENERAL BUSINESS
NUISANCE ABATEMENT - 3204 WEST OWASSO BOULEVARD
City Attorney Duren said that the Duce's counsel submitted documents to the city this morning and requested these documents be made part of the record for these proceedings. This filing does not need to be considered by the council in deciding the matter before it this evening. The Duces have filed a lawsuit against the city, challenging the denial of a variance request made in 2023. The request was denied by the planning commission on December 19, 2023, and the decision was upheld by the council. The documents submitted this morning by the Duce's counsel should not be included or made part of the record that was before the planning commission when it made its decision or December 19, 2023, or the record that it was before the council when it affirmed the decision denying the variance request. Duren strongly advised the council to refrain from making any public comment regarding this matter due to ongoing litigation. Duren noted that this is not how

the city council would typically conduct this meeting, but given the ongoing litigation, they should not make any comment on this matter.

Presentation by assistant community development director Niki Hill, AICP

The council has the authority to declare and abate nuisances on private property that do not comply with the city's property maintenance standards.

City code section 107-67 states: "With an attached two car garage, the property is limited to a detached accessory structure up to 440 square feet with a conditional use permit." The modification of the detached garage was also a condition of approval for the new attached garage.

On January 16, 2024, the city council reviewed the denial of a variance by the planning commission for additional accessory structure square footage so the property owners could keep a 1,000 square foot detached garage as well as build a new 672 square foot attached garage. The variance denial was upheld by the city council as the requirement of practical difficulty was not met. The property owners proceeded with the new home and attached garage, including a condition that the detached garage must be modified to be in compliance when the new garage was finished. The new home and garage were substantially completed in September 2024, and a building permit was pulled to modify the detached garage.

In March 2025, contact was made with the property owner who relayed there had been some hardships. The city gave the owners additional time to come up with a solution and bring the property into compliance. The permit has since expired and there has been no progress on the homeowners' plan or the detached garage being modified to be in compliance with a new permit.

In November 2025, the planning commission denied two variance requests that the homeowners submitted to keep the full 1,000 square foot garage, citing they were unable to find practical difficulty. The city council heard the appeal of the planning commission decision at its December 15, 2025 meeting and voted to uphold the denial of the variance.

As of this date, no new permits have been pulled. A hearing is requested to adopt resolution 25-51, approving the abatement of the nuisance at 3204 West Owasso Boulevard. The order specifies the corrections required to bring the property into compliance with city codes and would permit the city to abate the conditions.

Mayor Denkinger opened the hearing to public comment.

Scott Duce, 3204 West Owasso Boulevard, read their objection to the abatement: Our detached garage is not a nuisance. It is a legal non-conforming structure. We are entitled to maintain it. Our attorney has submitted a letter dated today that the attorney read, Exhibit A-O. I ask that the letter and all exhibits in the letter be

included in the record of the city's decision. I have personal knowledge of all the facts stated in the letter and confirm to you that those facts are accurate to the best of my knowledge. I am familiar with all the documents attached as exhibits to the letter and confirm to you that those documents are what they are described to be in our attorney's letter. We designed our project in 2023. We designed it to what the code said. If the code had been written differently, I would have designed it differently. Staff advised us that a variance was needed so we applied for the variance as set forth in the attorney's letter. We did not actually need a variance.

The city zoning regulations are the text of the ordinance adopted by the city council. They are not the purported intent of the city. Property owners like us have no way of knowing the intent of the city, except to the extent it is memorialized in the written ordinance. The city conditional approval of our project on the removal of our detached garage or at least on the reduction of the combined garage square footage so it is less than 1,200 square feet, that condition is unlawful for the reasons stated in our attorney's letter. We have appealed that condition to the Ramsey County District Court. There is a lawsuit pending right now. We are asking for judgment that the condition requiring us to remove our detached garage is unlawful. We are also asking for judgment that it will be an unconditional taking for the city to remove our garage pursuant to its abatement ordinance and that the city will be constitutionally obligated to pay us for the compensation if it does that.

Respectfully, we ask that the city does one of two things.: 1) not adopt a nuisance abatement resolution; 2) stay its consideration of the abatement resolution until after the courts enter final judgment in our appeal of the city decision to require us to remove the garage. Thank you.

MOTION: by Councilmember Doan, seconded by Councilmember Gardner to adopt Resolution No. 25-51, approving the abatement of a public nuisance to correct a non-compliant garage on the property located at 3204 West Owasso Boulevard.

ROLL CALL VOTE:
AYES: Doan, Gardner, Myrland, Springhorn, Denkinger
NAYS: None

COMMISSION/COMMITTEE REAPPOINTMENTS
Presentation by Assistant City Manager Renee Eisenbeisz

Each January the city council reappoints members to advisory boards, and it has been past practice to reappoint members who wish to continue serving on their boards except for the planning commission. Planning commission members who have served two full terms must reapply for their position. If a member resigns or does not wish to be reappointed, that vacancy is advertised. Appointments will be recommended to the city council in the near future for all vacancies. Interviews for

the vacancy created by Barb Yarusso on the planning commission will be held January 20. Eisenbeisz read the names for reappointment.

Councilmember Springhorn noted that three previous citizen of the year recipients are among those to be reappointed.

MOTION: by Councilmember Springhorn, seconded by Councilmember Myrland to reappoint the following individuals to their committees or commissions through January 31, 2029:

Bikeways and trails committee:	Briana Murphy Nell Cavanaugh Mark Stange Amar Subramanian
Economic development commission:	Doug McCulloch Ritesh Patel Rachel Japuntich Megan Larson Denise Fergus
Environmental quality committee:	Jeff Bartlett Jennifer Olson
Human rights commission:	Emily Salava Batres Mary Johnson Julie B. Williams
Parks and recreation commission	Kevin Holly Tom Lemke Charlie Oltman
Planning commission:	Lee Helgen
Public safety committee:	Ethan Peterson Andrew Mills

VOTE: AYES - 5 NAYS - 0

HUMAN RIGHTS COMMISSION APPOINTMENTS

Presentation by Assistant City Manager Renee Eisenbeisz

The human rights commission interviewed two applicants for a vacancy at its December 17 meeting. Both applicants have impressive resumes and would make excellent additions to the commission. By consensus the commission recommends Ericka Cermak. The appointment was made by consensus, as there was not a

quorum present and a formal motion could not be made. Ericka bring a disability-focused lens, which will be valuable to the commission.

Councilmember Doan expressed appreciation for the interest of applicants who do not get appointed and would like to make sure they have the opportunity to apply for other committees or commissions.

MOTION: by Councilmember Gardner, seconded by Councilmember Doan to appoint Ericka Cermak to the human rights commission through January 31, 2029.

VOTE: AYES - 5 NAYS - 0

COUNCIL ASSIGNMENTS FOR 2026

The council discussed and decided on the following assignments for 2026.

Fire Department Board of Directors	Councilmember Springhorn
Shoreview board members:	City Manager Brad Martens
Alternate:	Councilmember Gardner
Fire Department Benefit Association	
Delegate:	Councilmember Springhorn
Alternate:	Councilmember Gardner
Lake Johanna Fire Department Headquarters Board	Councilmember Springhorn Mayor Denkinger
League of Minnesota Cities	
Delegate:	Councilmember Gardner
Alternate:	Councilmember Doan
Municipal Legislative Commission	
Delegates:	Mayor Denkinger
Alternate:	City Manager Brad Martens
Northeast Youth and Family Services	
Delegate:	Councilmember Myrland until mid-2027, when term expires
Ramsey County League of Local Governments	
Delegate:	Councilmember Doan
Alternate:	Councilmember Myrland
Suburban Rate Authority	
Delegate:	Tom Wesolowski

Alternate:	Stephanie Smith

Metro Cities
(Association of Metropolitan Municipalities)

Delegate:	Councilmember Gardner
Alternate:	Councilmember Doan
Acting Mayor	Councilmember Myrland

MOTION: by Councilmember Springhorn, seconded by Councilmember Doan to designate the city council assignments for 2026 as read by City Manager Martens and listed above.

VOTE: AYES - 5 NAYS - 0

ADJOURNMENT

MOTION: by Councilmember Myrland, seconded by Councilmember Gardner to adjourn the meeting at 7:38 pm.

VOTE: AYES - 5 NAYS - 0

Mayor Denkinger declared the meeting adjourned at 7:38 pm.

These minutes approved by council on the 20th day of January 2026.

_____

Brad Martens
City Manager

Memorandum

TO: City Council

FROM: Cinde Morris , Deputy clerk

DATE: January 20, 2026

SUBJECT: Monthly reports

ITEM NUMBER: 8.b

SECTION: CONSENT AGENDA

REQUESTED MOTION

INTRODUCTION

The city council is being asked to accept the below department reports.

- Administration
- Community development
- Finance
- Human resources
- Parks and recreation
- Public safety
- Public works

DISCUSSION

RECOMMENDATION

It is recommended that the city council accept the attached monthly reports.

ATTACHMENTS

Administration
Community development
Finance
Human resources
Parks and recreation
Public safety
Public works

Monthly administration report

To: Mayor and City Councilmembers

From: Renee Eisenbeisz, Assistant City Manager

Date: January 20, 2026

Human rights commission update

It's time again for the commission's annual fourth grade poster contest. Staff dropped off almost 550 posters at five elementary schools earlier this month. The commission will meet on January 21 to judge and identify 20 winners. The city council will recognize the winners in February.

Multi-family unit engagement

In 2023, the city created an internal task for to identify strategies for engaging with residents in multi-family units (MFU). This task force was created based on the city's goal of improving and enhancing our engagement efforts with those living in MFU's.

In 2025, the city partnered with the University of Minnesota's Resilient Communities Project (RCP) to help us achieve this goal. The city was paired with a group of students in both the spring and fall semester. Staff attended the final student presentation in December and RCP is currently creating the final report.

The task force met earlier this month to review reports from both semesters and identify recommendations for moving forward. Those recommendations will be presented to the city council during their February 17 workshop meeting. The task force has also been invited to attend Scandia Shores in February to present an update on what the city has been doing.

Communications update

Spring ShoreViews

The spring ShoreViews will be sent to the printer next week - and should arrive in homes by the first week of February. This is our earliest ever spring issue, and will look a little different than past years. The summer camp guide will be located in the back of the guide - facing the opposite direction. The schedule and formatting change is designed to help encourage residents to see the summer camp registration information and to meet the registration dates for summer camp and spring programs.

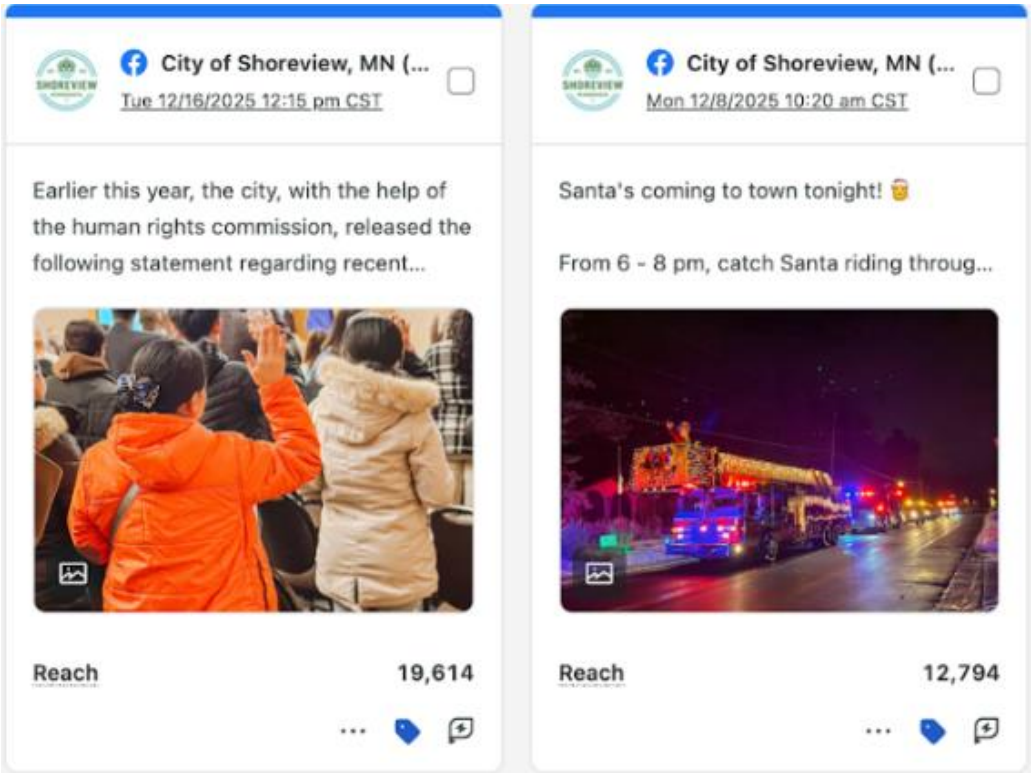
Website

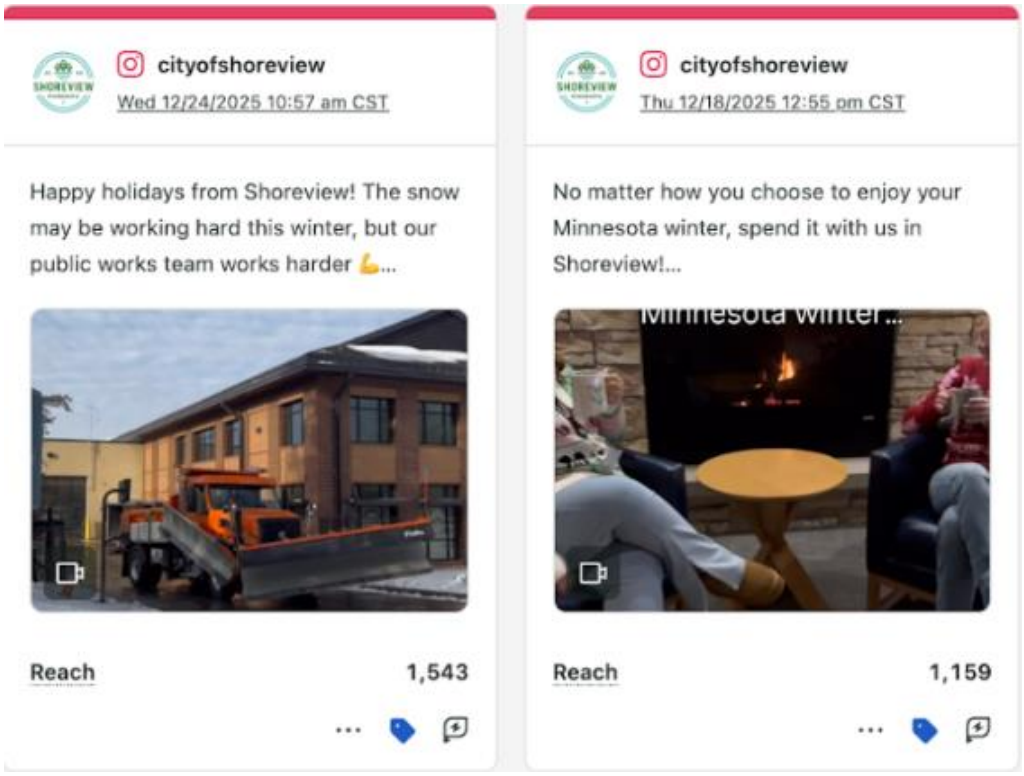
As we approach the one-year mark of launching our website we are continuing to make improvements to processes and pages. We're currently working on a series of tutorials for staff to assist them in their daily tasks, as well as an at-a-glance design document that will help users maintain consistent formatting on all pages.

We are also working with AudioEye, our accessibility vendor, to renew our agreement for the city's three websites. The websites include the city, community center, and thinkshoreview. They continuously scan our websites and fix accessibility issues to ensure its meeting WCAG standards. We're also partnering with them on making PDFs accessible for the website.

Social media

Below are the top reaching posts for Facebook and Instagram in December. These are posts that did not have advertising behind them but reached people organically.





IT update

IT continues to work on patching, security (hardening), and updates/upgrades on servers, firewalls, and the city's virtual infrastructure. Staff are still seeing a high number of IT helpdesk tickets for various issues, requests, onboarding / offboarding tasks, and mobile device management which consumes a good deal of time for IT staff. Below are some updates on other projects.

Parks and recreation projects

Staff are upgrading the city's HVAC servers. This is to prepare for additional devices that were added as part of the office remodel and Bobby Theisen building. Staff are also adding AV technology at the Bobby Theisen building for public meetings and rentals.

Wi-Fi solutions

Staff purchased and received new Wi-Fi equipment to replace our aging infrastructure. Staff will now begin configuring and rolling it out in the upcoming months. This will be a large project for staff as it involves replacing all of our wireless access points and the management solution.

Network switch upgrade

Staff will begin recabling all of the new switches as phase 2 of this project. Cable management is an important component of any data closet, as it makes it easier to identify things, it keeps the closets free of tripping hazards, it makes for easier troubleshooting and it helps prevent accidental outages. IT will install an additional new switch at city hall and at the Haffeman pavilion to add redundancy and replace an older switch.

Community development monthly report

To: Mayor and City Council

From: Tom Simonson
Community Development Director/Assistant City Manager

Date: January 20, 2026

Planning

Department news

Izaak Peterson named senior planner

Izaak Peterson was recently promoted from associate planner to senior planner. Izaak has been a valued member of the team since he arrived at Shoreview three years ago from the City of Victoria, where he served as a senior planner. Izaak will take over as the lead planner in the review of land use, zoning, and development applications and working with the planning commission. He will continue to have a major role in the update of the development code, and will also help coordinate the required update to the city's comprehensive plan. Congratulations Izaak!



Thanks Allison Eddins

Our senior planner Allison Eddins last day at Shoreview is was January 9. She has returned to Memphis, Tennessee, where she was born and raised, to be closer to family. After 12 years of municipal planning and adventure in Juneau, Alaska and Shoreview, she accepted a planning position in a community close to Memphis. Allison has been a valued and highly respected member of our organization since her arrival back in March, 2022. She has overseen several major development projects including the Harbor Shores and Seven Lakes redevelopments. She has also instrumental in our ongoing project to completely update the city's development code.

Says Allison, “I have truly loved my time in Shoreview. I will always value the friendships that I have made here. My co-workers have taught me so much and have really helped me grow professionally. I can only hope that my new co-workers are half as great as y’all have been.”



Thank you, Allison, for all you have done for the city, and the positivity you brought daily to your work. We wish you the very best as she moves on to her next chapter in her life!

Congratulations Will Harris



We are very pleased to announce that Will Harris has accepted a promotion to be an associate planner in the community development department. Will has served as our housing program specialist since May of 2024. He began as a code enforcement intern for the city while attending the University of Minnesota during the summer of 2022. He left to take a full-time offer from the firm WSB to work as a graduate community planner, and actually provided code enforcement and rental licensing support for the city during that time. When the housing program specialist position was created, Will returned to oversee our rental licensing program, hoarding cases, and assisting with housing related programs and projects through the economic development authority. He will transition to his new position starting on January 19.

The city will soon be posting seeking applications for the housing program specialist position.

Planning commission

The planning commission will hold their first meeting of the new year on January 27, with only one item on the business agenda:

- Comprehensive sign code amendment (Circle K store at 3854 Lexington Ave North) for a revised pylon sign dimension, per planning commission and city council direction at the time of site plan review.

Development code update

- Staff hosted an open house on January 14 for certain proposed changes to the development code. Property owners of residential estate 40,000 (RE40) zoned properties, and mixed use property owners, were invited to discuss prospective changes to residential estate and mixed use areas.

- Staff is in the process of drafting code language for review based on feedback collected to date from the planning commission, city council, and public. An online story map website is being created that highlights draft code changes, and will facilitate collecting public feedback.

Economic development authority

January meeting

The EDA met most recently on January 5, 2026. The first meeting of the year serves as the annual business meeting, as required by statute and establishing by-laws. The agenda included the following items:

- Elected the board officers to serve in 2026, with councilmember Cory Springhorn reelected as president, Rachel Japuntich elected as vice president, and Josh Wing, reelected as treasurer.
- EDA/city council discussion with representatives from consultant IAG Commercial on the repurposing of city-owned fire station 140 near Island Lake Park that will be vacated by the fire department by July of this year when the new headquarters facility is completed in Arden Hills.
- Recommended the renewal of the lease with Community Action Partnership of Ramsey and Washington County (CAPRW) allowing for the continued use of the city-owned property at 910 County Road E as an affordable family rental home.
- Received an update from staff on most recent discussions with Trident Development on their plan to acquire the Shoreview Hills property, renovate the existing apartment buildings, and construct a new market rate apartment building.

Economic development commission

The economic development commission will be meeting on January 20, with several discussion items, including:

- With the funding approved by the economic development authority and city council, the economic development commission will be working with staff and the Golden Shovel Agency on a business retention and expansion (BR&E) program update and marketing project. Golden Shovel will be helping the city enhance our connections to the local business community, including:
    - Creating a new BR&E outreach strategy
    - Developing a business engagement campaign
    - Providing special software for tracking and follow-up actions
    - Marketing collateral materials

Golden Shovel will also be providing the city with a combination of in-person and virtual support. Their role will be to set up the program and task force (consisting of five members of the EDC), coach and guide the intern, task force and support personnel, and participate in business visits (as a lead or support). Golden Shovel will also provide BR&E activity reports for review, working with the intern to track activities and monitor outcomes.

Development of the business outreach strategic plan is expected to take 16 – 20 weeks, with the engagement campaign to follow upon completion of new marketing content and materials. With support from Golden Shovel, the final phase will be a renewed effort to visit local businesses.

The next steps in the project is distributing an online survey to 150 local businesses seeking information on challenges they are facing, what information and resources would be helpful, and best ways for the city to support them and communicate with them. Golden Shovel and staff will also be conducting in-person interviews with 18 local business people, including business representatives serving on the EDC.

- The EDC hosted Evan Keller from LearningRx at their last meeting and heard information about the Shoreview business.
- EDC commissioners are also working with staff on planning for a winter happy hour business networking event.

Code enforcement

Cases open/closed and types

- There were 11 new code enforcement cases opened in December, 2025. Of these new cases, eight are already compliant and closed, while three remain open.
    - December categories:
        - Refuse/recycling - 2
        - Exterior housing maintenance - 3
        - Outside storage - 2
        - Property maintenance - 2
        - Snow & ice - 2
- There were a total of 166 code enforcement cases in 2025, with 147 closed.
- The top violation this past year was parking/storage (32 cases), followed by tall grass/weeds (29 cases)

Rental licensing

General dwellings

- In 2025, there were 621 active general dwelling unit (GDU) rental licenses issues, with 12 being short term vacation rental properties.

General Dwelling Rentals Year by Year Comparison				
2021	2022	2023	2024	**2025**
513	509	535	589	**621**
N/A	-0.78%	5.11%	10.09%	**5.4%**

- Staff is currently working on the renewal process for rental licenses for 2026. Below are the most up-to-date statistics of all rental licenses, including multi-family licenses as of December 31:
  - 574 properties have renewed their licenses
  - Eight properties have submitted renewal applications but have not paid
  - 12 properties have not yet informed the city of their plans for 2026
  - 40 properties submitted affidavits to close their rental license during renewal period
- The city currently has four active properties "renting without a license" cases
  - Staff are still trying to contact the owners of two properties
  - Staff are actively working on citing the property owners of two other properties

Multifamily properties

- Staff have completed all MFD inspections for the 2025 year. Corrections for these properties are collected in the form of completed work orders for their maintenance technicians. All properties have submitted their corrections and their renewal information.
- There are currently 17 multi-family dwelling (MFD) complexes, which contain approximately 2,680 dwelling units in total. Approximately one-third of the dwelling units within each of the MFU complexes were inspected this year for compliance with the city's housing and property maintenance codes.

Hoarding/clutter properties

There are currently eight active cases of hoarding houses being investigated by the city, with another five prior cases requiring follow-up inspections to make sure the properties remain in compliance with housing maintenance regulations.

Building permit activity

Below is the summary of building permit activity for December and all of last year. It was another very busy year for construction with overall permits in 2025, exceeding the previous year. Building valuation was down significantly from 2024, but this is primarily because most large development projects were issued the building permits in 2024.

SHOREVIEW COMMUNITY DEVELOPMENT

Monthly Building Permit Activity Current Year To Previous Year

Dec-25

	December 2025 Permits	December 2025 Valuation	2025 YTD Permits	2025 YTD Valuation	December 2024 Permits	December 2024 Valuation	2024 YTD Permits	2024 YTD Valuation
Dwellings	1	$875,000	12	$8,783,509	2	$1,219,566	9	$5,430,386
Townhomes			21	$4,233,000			0	$0
Additions	2	$158,178	23	$3,528,172	1	$25,000	12	$953,000
Garages	1	$40,510	5	$135,210			2	$170,000
Miscellaneous	40	$840,542	946	$17,704,285	45	$750,659	1002	$20,626,740
Apartments			0	$0			1	$10,200,000
Offices			0	$0			0	$0
Retail			0	$0			0	$0
Industrial/Warehouse			0	$0			3	$34,813,930
Public buildings			0	$0			2	$2,134,056
Commercial Additions			0	$0			0	$0
Commercial Alter	3	$128,755	30	$10,213,667			28	$45,427,942
HVAC	66		782	$0	63		698	$0
Plumbing	35		643	$0	36		604	$0
TOTAL	148	$2,042,985	2462	$44,597,843	147	$1,995,225	2361	$119,756,054

Monthly finance report

To: Mayor and City Councilmembers

From: Kevin Knopik, Finance Director

Date: January 20, 2026

Utility revenue

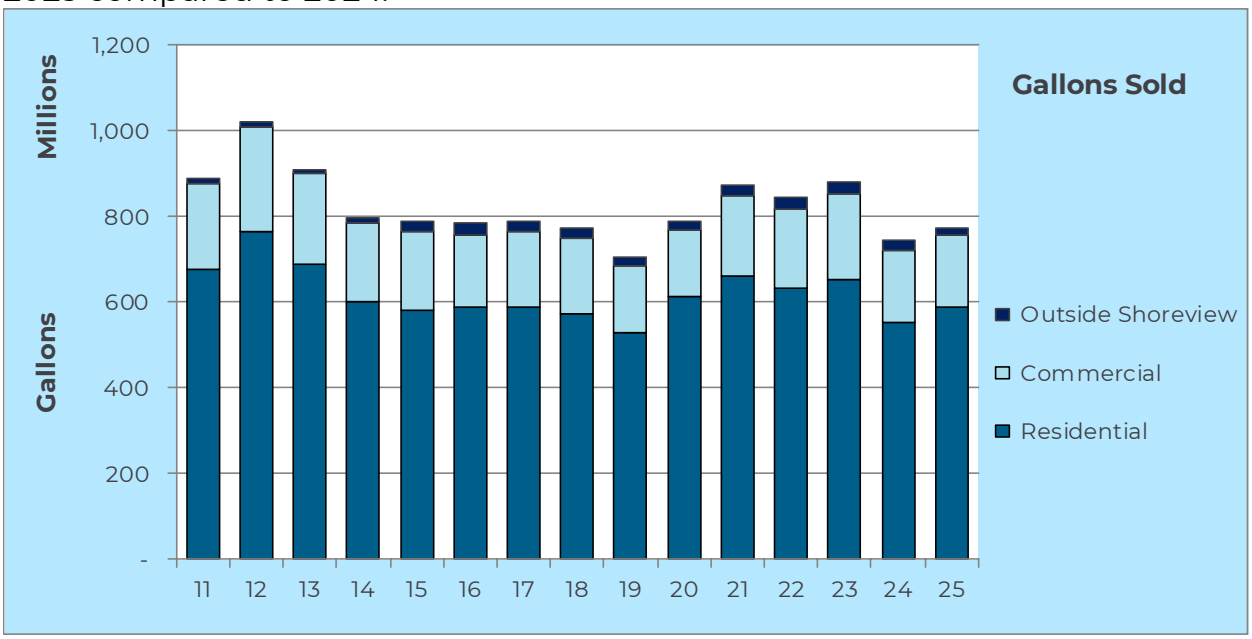
The table below provides a two-year comparison of utility revenue and gallons of water sold, and shows the variance to the adopted budget (the last two lines of the table). Water revenue for 2025 is 1.1% below budget ($53,295). below). The variance is due to gallons sold being below projected levels (800 million gallons).

		Utility revenues				
Month	Gallons	Water	Sewer	Surf Wtr	St Light	Total
Jan-24	48,030,973	$ 300,704	$ 426,259	$ 188,426	$ 74,057	$ 989,446
Feb-24	40,374,970	$ 242,981	$ 352,000	$ 151,469	$ 60,364	$ 806,814
Mar-24	52,854,508	$ 329,449	$ 508,639	$ 230,186	$ 92,457	$ 1,160,731
Apr-24	43,209,612	$ 276,856	$ 426,455	$ 189,007	$ 74,246	$ 966,564
May-24	42,615,021	$ 253,194	$ 352,753	$ 151,978	$ 60,756	$ 818,681
Jun-24	60,461,443	$ 366,430	$ 522,177	$ 231,637	$ 93,083	$ 1,213,327
Jul-24	64,925,941	$ 397,220	$ 430,246	$ 187,784	$ 73,949	$ 1,089,199
Aug-24	69,050,439	$ 378,239	$ 363,229	$ 152,813	$ 60,901	$ 955,182
Sep-24	81,881,836	$ 470,236	$ 533,161	$ 231,734	$ 92,983	$ 1,328,114
Oct-24	94,611,720	$ 529,223	$ 436,506	$ 187,052	$ 73,752	$ 1,226,533
Nov-24	78,317,875	$ 435,716	$ 360,373	$ 152,249	$ 60,736	$ 1,009,074
Dec-24	70,588,339	$ 416,438	$ 532,083	$ 232,400	$ 93,004	$ 1,273,925
Total 2024	746,922,677	4,396,686	5,243,881	2,286,735	910,288	12,837,590
Jan-25	54,997,848	$ 344,383	$ 463,752	$ 191,005	$ 75,146	$ 1,074,286
Feb-25	41,430,541	$ 241,519	$ 336,542	$ 153,052	$ 60,881	$ 791,994
Mar-25	54,101,188	$ 357,032	$ 545,617	$ 235,824	$ 94,508	$ 1,232,981
Apr-25	44,577,312	$ 298,809	$ 446,665	$ 191,792	$ 75,530	$ 1,012,796
May-25	43,006,396	$ 263,208	$ 370,765	$ 154,481	$ 61,508	$ 849,962
Jun-25	65,998,383	$ 409,578	$ 551,905	$ 234,453	$ 93,918	$ 1,289,854
Jul-25	72,753,318	$ 433,316	$ 457,231	$ 192,039	$ 75,416	$ 1,158,002
Aug-25	79,284,202	$ 461,637	$ 384,059	$ 154,694	$ 61,748	$ 1,062,138
Sep-25	91,540,986	$ 545,475	$ 577,292	$ 244,584	$ 96,178	$ 1,463,529
Oct-25	95,883,798	$ 564,747	$ 459,070	$ 192,168	$ 75,439	$ 1,291,424
Nov-25	71,570,030	$ 420,113	$ 380,398	$ 154,359	$ 61,682	$ 1,016,552
Dec-25	69,930,919	$ 429,888	$ 559,063	$ 247,485	$ 99,234	$ 1,335,670
Total 2025	785,074,921	$ 4,769,705	$ 5,532,359	$ 2,345,936	$ 931,188	$ 13,579,188
Change	5.1%	8.5%	5.5%	2.6%	2.3%	5.8%
2025 rate increase		5.0%	3.0%	2.0%	2.0%	2.3%
Budget (2025)		$ 4,823,000	$ 5,232,000	$ 2,300,000	$ 924,000	$ 13,279,000
Variance to budget in $		$ (53,295)	$ 300,359	$ 45,936	$ 7,188	$ 300,188
Variance to budget in %		-1.1%	5.7%	2.0%	0.8%	2.3%

The utility revenue shown on the previous page includes revenue from late fees. To illustrate the impact of late fees on total revenue, the table below provides a 5-year history of these fees, as well as the percent of total utility revenue. For 2025, late fees account for 1.7% of utility revenue.

Year	Water	Sewer	Surface Water	Street Lighting	Total	Percent of Revenue
2021	55,117	60,126	25,805	10,345	151,393	1.3%
2022	64,978	71,775	31,405	12,340	180,498	1.4%
2023	77,378	84,122	35,302	14,446	211,248	1.6%
2024	82,942	100,064	44,246	17,430	244,682	1.9%
2025	74,736	94,458	39,648	15,984	224,826	1.7%

The graph that follows shows the gallons billed over a 15-year period. As mentioned above, the graph below shows an increase in consumption in 2025 compared to 2024.

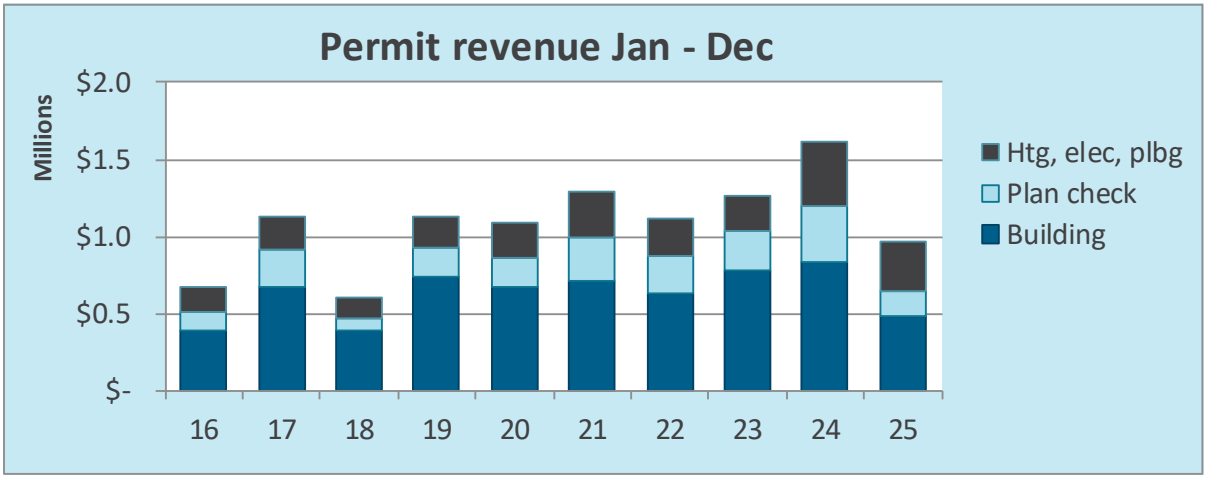


In order to meet water revenue projections, water revenues are extremely reliant on achieving the base gallons of sales that are projected. Base gallons used for determining the 2025 water rate was 800 million gallons. The flat rate portion of the utility charge (water availability) was increased at a higher rate than the consumption charge for the years 2020 through 2022 in order to provide more stability to the revenue stream. Actual gallons billed in 2025 were 785 million gallons or 15 million gallons below base gallons (1.9% below). The 2025 increase in gallons sold was due to summer irrigation as a result of dryer conditions. This is the ninth time since 2014 that actual gallons have been less the budgeted base gallons.

Permit revenue

The table below provides a 5-year comparison of permit revenue to annual budget allowances, followed by a graph of permit revenue over the last 10 years. Total permit revenue in 2025 is significantly higher than the budget allowance due to the city's policy of conservatively budgeting permit revenue ($227,184 higher). This will be one of the contributing factors in the year-end fund balance transfer out of the General Fund.

	2021	2022	2023	2024	2025
Revenue Received					
Building permits	$ 594,435	$ 576,320	$ 675,730	$ 589,682	$ 506,462
Plan check	244,617	240,003	215,177	239,943	162,000
Heating/electric/plumbing	182,816	206,542	152,610	287,948	318,722
Total Revenue	$1,021,868	$1,022,865	$1,043,517	$1,117,573	$ 987,184
Percent of budget allowance	256.1%	245.9%	152.8%	163.6%	129.9%
Budget allowance:					
Building permits	$ 235,000	$ 240,000	$ 400,000	$ 400,000	$ 445,000
Plan check	75,000	80,000	155,000	155,000	165,000
Heating/electric/plumbing	89,000	96,000	128,000	128,000	150,000
Total Budget	$ 399,000	$ 416,000	$ 683,000	$ 683,000	$ 760,000



Monthly report

Attached is the monthly report for December of 2025. The balances in this report are preliminary, and do not include year-end adjustments, accruals, or the allocation of interest income for the year and property taxes for the second half October tax settlement from Ramsey County.

COUNCIL FOR CITY OF SHOREVIEW

Balance As Of 12/31/2025
% Fiscal Year Completed: 100.00

GL Number	Description	2025 Amended Budget	YTD Balance 12/31/2025 Norm (Abnorm)	Activity For 12/31/2025 Incr (Decr)	Available Balance 12/31/2025 Norm (Abnorm)	% Bdgt Used	2024 % Bdgt Used
Fund: 101 GENERAL FUND							
Account Category: Revenues							
3110	Current taxes	12,617,128.00	6,512,225.44		6,104,902.56	51.61	99.11
3120	Delinquent taxes	0.00	(21,805.68)		21,805.68	100.00	100.00
3140	Other taxes	0.00	1,599.97		(1,599.97)	100.00	100.00
3310	Bus. License & Perm	52,700.00	64,035.00	4,000.00	(11,335.00)	121.51	132.38
3320	Non-Bus Lic & Permit	600,000.00	836,507.90	42,480.20	(236,507.90)	139.42	240.33
3410	Federal	0.00	22,686.00	14,330.00	(22,686.00)	100.00	0.00
3420	State	670,000.00	848,846.96	76.39	(178,846.96)	126.69	115.86
3430	Other	43,350.00	44,570.78	1,525.13	(1,220.78)	102.82	105.31
3510	General Government	600.00	780.79	45.45	(180.79)	130.13	172.40
3520	Public Works	350,500.00	262,118.05	330.00	88,381.95	74.78	144.89
3530	Parks and Recreation	32,000.00	38,778.30	200.00	(6,778.30)	121.18	47.34
3540	Community Develop.	179,400.00	192,203.56	8,305.56	(12,803.56)	107.14	244.68
3550	Admin Charges	1,234,510.00	1,153,510.00		81,000.00	93.44	92.31
3600	Fines & Forfeits	32,000.00	28,924.73	1,958.97	3,075.27	90.39	90.81
3800	Interest Earnings	80,000.00			80,000.00	0.00	404.28
3910	Miscellaneous	15,250.00	48,233.90	5,799.78	(32,983.90)	316.29	269.99
3930	Transfers In	1,133,000.00	1,132,999.96	14,583.33	0.04	100.00	100.00
Revenues		17,040,438.00	11,166,215.66	93,634.81	5,874,222.34	65.53	107.70
Account Category: Expenditures							
4010	COUNCIL & COMMISS	205,412.00	195,535.59	12,199.91	9,876.41	95.19	98.03
4020	ADMINISTRATION	684,930.00	615,364.21	48,301.35	69,565.79	89.84	94.90
4021	HUMAN RESOURCES	392,447.00	367,909.05	30,065.25	24,537.95	93.75	81.73
4030	ELECTIONS	116,500.00	113,476.00		3,024.00	97.40	100.44
4040	COMMUNICATIONS	464,222.00	417,798.23	26,739.38	46,423.77	90.00	101.18
4050	FINANCE/ACCOUNTING	852,111.00	778,074.36	57,513.43	74,036.64	91.31	105.64
4055	INFORMATION SYSTEMS	842,272.00	719,004.38	109,229.45	123,267.62	85.36	85.57
4060	LEGAL	127,000.00	103,422.73	8,987.48	23,577.27	81.44	99.95
4080	MUNICIPAL BUILDINGS	186,095.00	185,195.16	4,498.70	899.84	99.52	96.50
4110	POLICE	3,776,071.00	3,917,676.95	336,422.83	(141,605.95)	103.75	101.85
4120	FIRE	2,688,611.00	2,774,608.18	195.20	(85,997.18)	103.20	103.23
4205	PUB WORKS ADM/ENGIN	437,588.00	483,166.31	58,997.77	(45,578.31)	110.42	99.89
4220	STREETS	1,138,733.00	1,090,860.05	65,304.71	47,872.95	95.80	84.69
4340	PARK/RECREATION ADM	721,025.00	693,026.76	54,700.62	27,998.24	96.12	95.82
4345	TRAIL MGMT	198,637.00	180,845.21	5,114.97	17,791.79	91.04	100.60
4371	PARK MAINTENANCE	2,117,846.00	1,988,370.50	120,897.20	129,475.50	93.89	102.26
4390	FORESTRY/NURSERY	553,757.00	438,295.32	58,710.01	115,461.68	79.15	84.84
4410	PLANNING/ZONING ADM	449,406.00	458,902.66	(55,335.93)	(9,496.66)	102.11	108.17
4430	BUILDING INSPECTION	457,775.00	511,622.23	137,949.85	(53,847.23)	111.76	106.90
4990	TRANSFERS OUT	630,000.00	629,999.92	25,416.66	0.08	100.00	219.07
Expenditures		17,040,438.00	16,663,153.80	1,105,908.84	377,284.20	97.79	103.46
Fund 101 - GENERAL FUND:							
TOTAL REVENUES		17,040,438.00	11,166,215.66	93,634.81	5,874,222.34	65.53	107.70
TOTAL EXPENDITURES		17,040,438.00	16,663,153.80	1,105,908.84	377,284.20	97.79	103.46
NET OF REVENUES & EXPENDITURES:		0.00	(5,496,938.14)	(1,012,274.03)	5,496,938.14		

GL Number	Description	2025 Amended Budget	YTD Balance 12/31/2025 Norm (Abnorm)	Activity For 12/31/2025 Incr (Decr)	Available Balance 12/31/2025 Norm (Abnorm)	% Bdgt Used	2024 % Bdgt Used
Fund: 210 RECYCLING							
Account Category: Revenues							
3430	Other	97,313.00	97,314.00		(1.00)	100.00	107.53
3520	Public Works	1,335,850.00	693,734.91		642,115.09	51.93	100.29
3800	Interest Earnings	0.00			0.00	0.00	100.00
Revenues		1,433,163.00	791,048.91	0.00	642,114.09	55.20	105.71
Account Category: Expenditures							
4275	RECYCLING	1,353,099.00	1,239,318.05	99,527.82	113,780.95	91.59	96.83
Expenditures		1,353,099.00	1,239,318.05	99,527.82	113,780.95	91.59	96.83
Fund 210 - RECYCLING:							
TOTAL REVENUES		1,433,163.00	791,048.91	0.00	642,114.09	55.20	105.71
TOTAL EXPENDITURES		1,353,099.00	1,239,318.05	99,527.82	113,780.95	91.59	96.83
NET OF REVENUES & EXPENDITURES:		80,064.00	(448,269.14)	(99,527.82)	528,333.14		

GL Number	Description	2025 Amended Budget	YTD Balance 12/31/2025 Norm (Abnorm)	Activity For 12/31/2025 Incr (Decr)	Available Balance 12/31/2025 Norm (Abnorm)	% Bdgt Used	2024 % Bdgt Used
Fund: 220 COMMUNITY CENTER							
Account Category: Revenues							
3510	General Government	1,180.00	473.08	87.31	706.92	40.09	20.22
3530	Parks and Recreation	4,190,835.00	4,194,469.88	353,270.06	(3,634.88)	100.09	101.46
3800	Interest Earnings	10,000.00	193.11	9.85	9,806.89	1.93	1,189.93
3910	Miscellaneous	20,000.00	36.01		19,963.99	0.18	166.85
3930	Transfers In	305,000.00	304,999.92	25,416.66	0.08	100.00	100.00
Revenues		4,527,015.00	4,500,172.00	378,783.88	26,843.00	99.41	104.03
Account Category: Expenditures							
4380	COMMUNITY CENTER	4,582,775.00	4,420,550.49	342,186.81	162,224.51	96.46	99.90
Expenditures		4,582,775.00	4,420,550.49	342,186.81	162,224.51	96.46	99.90
Fund 220 - COMMUNITY CENTER:							
TOTAL REVENUES		4,527,015.00	4,500,172.00	378,783.88	26,843.00	99.41	104.03
TOTAL EXPENDITURES		4,582,775.00	4,420,550.49	342,186.81	162,224.51	96.46	99.90
NET OF REVENUES & EXPENDITURES:		(55,760.00)	79,621.51	36,597.07	(135,381.51)		

GL Number	Description	2025 Amended Budget	YTD Balance 12/31/2025 Norm (Abnorm)	Activity For 12/31/2025 Incr (Decr)	Available Balance 12/31/2025 Norm (Abnorm)	% Bdgt Used	2024 % Bdgt Used
Fund: 225 RECREATION PROGRAMS							
Account Category: Revenues							
3530	Parks and Recreation	1,918,750.00	1,963,083.80	174,703.51	(44,333.80)	102.31	98.52
3800	Interest Earnings	2,000.00			2,000.00	0.00	3,009.60
3910	Miscellaneous	0.00	1,450.00		(1,450.00)	100.00	100.00
3930	Transfers In	300,000.00	300,000.00		0.00	100.00	100.00
Revenues		2,220,750.00	2,264,533.80	174,703.51	(43,783.80)	101.97	101.55
Account Category: Expenditures							
4340	PARK/RECREATION ADM	746,888.00	748,364.79	51,694.98	(1,476.79)	100.20	96.97
4351	ADULT & YOUTH SPORTS	183,530.00	150,514.83	9,585.22	33,015.17	82.01	97.54
4352	AQUATICS	148,967.00	128,444.83	10,201.44	20,522.17	86.22	99.30
4353	FITNESS PROGRAMS	138,544.00	157,364.22	16,890.32	(18,820.22)	113.58	122.53
4354	SUMMER DISCOVERY	390,429.00	410,532.62	694.21	(20,103.62)	105.15	105.92
4355	PRESCHOOL PROGRAMS	259,883.00	237,902.85	24,047.38	21,980.15	91.54	91.15
4356	DROP-IN CHILD CARE	96,891.00	80,689.17	6,644.86	16,201.83	83.28	84.30
4358	YOUTH/TEEN	94,896.00	97,491.51	18,960.18	(2,595.51)	102.74	113.61
4359	COMMUNITY PROGRAMS	167,532.00	144,513.78	4,662.99	23,018.22	86.26	88.76
Expenditures		2,227,560.00	2,155,818.60	143,381.58	71,741.40	96.78	98.93
Fund 225 - RECREATION PROGRAMS:							
TOTAL REVENUES		2,220,750.00	2,264,533.80	174,703.51	(43,783.80)	101.97	101.55
TOTAL EXPENDITURES		2,227,560.00	2,155,818.60	143,381.58	71,741.40	96.78	98.93
NET OF REVENUES & EXPENDITURES:		(6,810.00)	108,715.20	31,321.93	(115,525.20)		

GL Number	Description	2025 Amended Budget	YTD Balance 12/31/2025 Norm (Abnorm)	Activity For 12/31/2025 Incr (Decr)	Available Balance 12/31/2025 Norm (Abnorm)	% Bdgt Used	2024 % Bdgt Used
Fund: 230 CABLE TELEVISION							
Account Category: Revenues							
3510	General Government	346,500.00	245,230.71		101,269.29	70.77	93.81
3800	Interest Earnings	2,000.00			2,000.00	0.00	528.08
3910	Miscellaneous	1,200.00			1,200.00	0.00	166.67
Revenues		349,700.00	245,230.71	0.00	104,469.29	70.13	96.42
Account Category: Expenditures							
4090	CABLE TELEVISION	128,256.00	125,239.59	5,720.92	3,016.41	97.65	73.51
4990	TRANSFERS OUT	175,000.00	174,999.96	14,583.33	0.04	100.00	100.00
Expenditures		303,256.00	300,239.55	20,304.25	3,016.45	99.01	86.50
Fund 230 - CABLE TELEVISION:							
TOTAL REVENUES		349,700.00	245,230.71	0.00	104,469.29	70.13	96.42
TOTAL EXPENDITURES		303,256.00	300,239.55	20,304.25	3,016.45	99.01	86.50
NET OF REVENUES & EXPENDITURES:		46,444.00	(55,008.84)	(20,304.25)	101,452.84		

GL Number	Description	2025 Amended Budget	YTD Balance 12/31/2025 Norm (Abnorm)	Activity For 12/31/2025 Incr (Decr)	Available Balance 12/31/2025 Norm (Abnorm)	% Bdgt Used	2024 % Bdgt Used
Fund: 240 ECON DEVEL AUTH/EDA							
Account Category: Revenues							
3110	Current taxes	265,000.00	136,664.56		128,335.44	51.57	99.11
3120	Delinquent taxes	0.00	(423.48)		423.48	100.00	100.00
3140	Other taxes	0.00	31.07		(31.07)	100.00	100.00
3540	Community Develop.	0.00	5,475.00		(5,475.00)	100.00	100.00
3800	Interest Earnings	0.00			0.00	0.00	100.00
Revenues		265,000.00	141,747.15	0.00	123,252.85	53.49	144.02
Account Category: Expenditures							
4440	ECON DEVELOPMENT-EDA	238,052.00	221,443.00	42,384.96	16,609.00	93.02	119.28
Expenditures		238,052.00	221,443.00	42,384.96	16,609.00	93.02	119.28
Fund 240 - ECON DEVEL AUTH/EDA:							
TOTAL REVENUES		265,000.00	141,747.15	0.00	123,252.85	53.49	144.02
TOTAL EXPENDITURES		238,052.00	221,443.00	42,384.96	16,609.00	93.02	119.28
NET OF REVENUES & EXPENDITURES:		26,948.00	(79,695.85)	(42,384.96)	106,643.85		

GL Number	Description	2025 Amended Budget	YTD Balance 12/31/2025 Norm (Abnorm)	Activity For 12/31/2025 Incr (Decr)	Available Balance 12/31/2025 Norm (Abnorm)	% Bdgt Used	2024 % Bdgt Used
Fund: 241 HRA PROGRAMS OF EDA							
Account Category: Revenues							
3110	Current taxes	325,000.00	318,520.72	150,896.80	6,479.28	98.01	99.14
3120	Delinquent taxes	0.00	(802.16)	(159.05)	802.16	100.00	100.00
3140	Other taxes	0.00	192.78	159.28	(192.78)	100.00	100.00
3320	Non-Bus Lic & Permit	120,000.00	139,255.00	94,735.00	(19,255.00)	116.05	135.26
3420	State	240,000.00	334,672.99	167,336.49	(94,672.99)	139.45	100.00
3800	Interest Earnings	0.00			0.00	0.00	100.00
3910	Miscellaneous	0.00	6,306.25		(6,306.25)	100.00	0.00
Revenues		685,000.00	798,145.58	412,968.52	(113,145.58)	116.52	143.40
Account Category: Expenditures							
4450	HOUSING PROGRAMS-HRA	392,020.00	335,187.39	25,807.66	56,832.61	85.50	90.28
Expenditures		392,020.00	335,187.39	25,807.66	56,832.61	85.50	90.28
Fund 241 - HRA PROGRAMS OF EDA:							
TOTAL REVENUES		685,000.00	798,145.58	412,968.52	(113,145.58)	116.52	143.40
TOTAL EXPENDITURES		392,020.00	335,187.39	25,807.66	56,832.61	85.50	90.28
NET OF REVENUES & EXPENDITURES:		292,980.00	462,958.19	387,160.86	(169,978.19)		

GL Number	Description	2025 Amended Budget	YTD Balance 12/31/2025 Norm (Abnorm)	Activity For 12/31/2025 Incr (Decr)	Available Balance 12/31/2025 Norm (Abnorm)	% Bdgt Used	2024 % Bdgt Used
Fund: 270 SLICE SV EVENT							
Account Category: Revenues							
3510	General Government	25,500.00	29,283.00		(3,783.00)	114.84	100.65
3800	Interest Earnings	0.00			0.00	0.00	100.00
3910	Miscellaneous	34,500.00	29,456.47		5,043.53	85.38	146.52
3930	Transfers In	25,000.00	25,000.00		0.00	100.00	100.00
Revenues		85,000.00	83,739.47	0.00	1,260.53	98.52	124.43
Account Category: Expenditures							
4025	SLICE OF SHOREVIEW	88,075.00	73,471.93	37.95	14,603.07	83.42	97.68
Expenditures		88,075.00	73,471.93	37.95	14,603.07	83.42	97.68
Fund 270 - SLICE SV EVENT:							
TOTAL REVENUES		85,000.00	83,739.47	0.00	1,260.53	98.52	124.43
TOTAL EXPENDITURES		88,075.00	73,471.93	37.95	14,603.07	83.42	97.68
NET OF REVENUES & EXPENDITURES:		(3,075.00)	10,267.54	(37.95)	(13,342.54)		

GL Number	Description	2025 Amended Budget	YTD Balance 12/31/2025 Norm (Abnorm)	Activity For 12/31/2025 Incr (Decr)	Available Balance 12/31/2025 Norm (Abnorm)	% Bdgt Used	2024 % Bdgt Used
Fund: 601 WATER FUND							
Account Category: Revenues							
3210	Spec assmt coll.	0.00	1,669.91		(1,669.91)	100.00	100.00
3710	Utility Charges	4,833,500.00	4,705,921.75	419,469.23	127,578.25	97.36	97.67
3720	Late fees	0.00	74,736.11	10,419.26	(74,736.11)	100.00	100.00
3760	Water meters	7,000.00	17,744.00	1,413.00	(10,744.00)	253.49	229.50
3790	Other prop charges	20,000.00	1,710.07	276.00	18,289.93	8.55	10.38
3800	Interest Earnings	30,000.00			30,000.00	0.00	333.03
3910	Miscellaneous	0.00	709.96		(709.96)	100.00	0.00
3960	Contributed Assets	0.00	6,306.04		(6,306.04)	100.00	100.00
Revenues		4,890,500.00	4,808,797.84	431,577.49	81,702.16	98.33	101.92
Account Category: Expenditures							
4505	WATER OPERATIONS	2,437,207.00	2,685,150.91	169,182.57	(247,943.91)	110.17	94.98
4830	GO REVENUE BONDS	344,053.00	436,068.01	145.79	(92,015.01)	126.74	104.34
4970	DEPRECIATION	1,042,638.00	1,042,638.00	86,886.50	0.00	100.00	98.51
4990	TRANSFERS OUT	525,000.00	525,000.00		0.00	100.00	99.76
Expenditures		4,348,898.00	4,688,856.92	256,214.86	(339,958.92)	107.82	97.21
Fund 601 - WATER FUND:							
TOTAL REVENUES		4,890,500.00	4,808,797.84	431,577.49	81,702.16	98.33	101.92
TOTAL EXPENDITURES		4,348,898.00	4,688,856.92	256,214.86	(339,958.92)	107.82	97.21
NET OF REVENUES & EXPENDITURES:		541,602.00	119,940.92	175,362.63	421,661.08		

GL Number	Description	2025 Amended Budget	YTD Balance 12/31/2025 Norm (Abnorm)	Activity For 12/31/2025 Incr (Decr)	Available Balance 12/31/2025 Norm (Abnorm)	% Bdgt Used	2024 % Bdgt Used
Fund: 602 SEWER FUND							
Account Category: Revenues							
3210	Spec assmt coll.	0.00	723.18		(723.18)	100.00	100.00
3510	General Government	1,600.00	521.85		1,078.15	32.62	18.85
3710	Utility Charges	5,232,000.00	5,437,899.48	547,695.35	(205,899.48)	103.94	101.09
3720	Late fees	0.00	94,457.86	11,367.40	(94,457.86)	100.00	100.00
3730	Facility/area chgs	5,000.00	12,001.16	60.00	(7,001.16)	240.02	748.09
3790	Other prop charges	2,500.00	27,335.00		(24,835.00)	1,093.40	973.13
3800	Interest Earnings	35,000.00			35,000.00	0.00	779.78
3960	Contributed Assets	0.00			0.00	0.00	100.00
Revenues		5,276,100.00	5,572,938.53	559,122.75	(296,838.53)	105.63	108.95
Account Category: Expenditures							
4555	SEWER OPERATIONS	4,438,796.00	4,485,786.65	113,008.56	(46,990.65)	101.06	96.54
4830	GO REVENUE BONDS	96,331.00	144,595.85	168.50	(48,264.85)	150.10	99.29
4970	DEPRECIATION	368,280.00	368,280.00	30,690.00	0.00	100.00	101.96
4990	TRANSFERS OUT	255,000.00	255,000.00		0.00	100.00	99.51
Expenditures		5,158,407.00	5,253,662.50	143,867.06	(95,255.50)	101.85	97.14
Fund 602 - SEWER FUND:							
TOTAL REVENUES		5,276,100.00	5,572,938.53	559,122.75	(296,838.53)	105.63	108.95
TOTAL EXPENDITURES		5,158,407.00	5,253,662.50	143,867.06	(95,255.50)	101.85	97.14
NET OF REVENUES & EXPENDITURES:		117,693.00	319,276.03	415,255.69	(201,583.03)		

GL Number	Description	2025 Amended Budget	YTD Balance 12/31/2025 Norm (Abnorm)	Activity For 12/31/2025 Incr (Decr)	Available Balance 12/31/2025 Norm (Abnorm)	% Bdgt Used	2024 % Bdgt Used
Fund: 603 SURFACE WATER MGMT							
Account Category: Revenues							
3210	Spec assmt coll.	0.00	277.15		(277.15)	100.00	100.00
3420	State	0.00	65,000.00		(65,000.00)	100.00	0.00
3430	Other	0.00			0.00	0.00	100.00
3540	Community Develop.	0.00	13,830.00	250.00	(13,830.00)	100.00	100.00
3710	Utility Charges	2,300,000.00	2,306,288.61	243,078.67	(6,288.61)	100.27	97.43
3720	Late fees	0.00	39,647.89	4,405.96	(39,647.89)	100.00	100.00
3740	Lake Impr Dist chgs	38,000.00	30,563.52	3,428.60	7,436.48	80.43	93.51
3790	Other prop charges	8,000.00			8,000.00	0.00	0.00
3800	Interest Earnings	15,000.00			15,000.00	0.00	803.80
3960	Contributed Assets	0.00			0.00	0.00	100.00
Revenues		2,361,000.00	2,455,607.17	251,163.23	(94,607.17)	104.01	107.29
Account Category: Expenditures							
4585	SURFACE WATER OPER	1,585,419.00	1,678,522.26	104,088.01	(93,103.26)	105.87	103.35
4590	SNAIL LAKE AUG.	67,828.00	30,869.90	1,682.64	36,958.10	45.51	74.26
4830	GO REVENUE BONDS	103,437.00	134,691.29	180.80	(31,254.29)	130.22	115.22
4970	DEPRECIATION	445,731.00	445,731.00	37,144.25	0.00	100.00	100.44
4990	TRANSFERS OUT	246,000.00	246,000.00		0.00	100.00	100.00
Expenditures		2,448,415.00	2,535,814.45	143,095.70	(87,399.45)	103.57	101.99
Fund 603 - SURFACE WATER MGMT:							
TOTAL REVENUES		2,361,000.00	2,455,607.17	251,163.23	(94,607.17)	104.01	107.29
TOTAL EXPENDITURES		2,448,415.00	2,535,814.45	143,095.70	(87,399.45)	103.57	101.99
NET OF REVENUES & EXPENDITURES:		(87,415.00)	(80,207.28)	108,067.53	(7,207.72)		

GL Number	Description	2025 Amended Budget	YTD Balance 12/31/2025 Norm (Abnorm)	Activity For 12/31/2025 Incr (Decr)	Available Balance 12/31/2025 Norm (Abnorm)	% Bdgt Used	2024 % Bdgt Used
Fund: 604 STREET LIGHT UTILITY							
Account Category: Revenues							
3210	Spec assmt coll.	0.00	118.46		(118.46)	100.00	100.00
3710	Utility Charges	924,000.00	915,203.06	97,318.69	8,796.94	99.05	98.99
3720	Late fees	0.00	15,984.08	1,915.01	(15,984.08)	100.00	100.00
3800	Interest Earnings	10,000.00			10,000.00	0.00	643.74
Revenues		934,000.00	931,305.60	99,233.70	2,694.40	99.71	106.93
Account Category: Expenditures							
4260	STREET LIGHTING	429,823.00	1,213,518.67	66,091.38	(783,695.67)	282.33	92.17
4700	CAPITAL PROJECTS	0.00	1,709.46		(1,709.46)	100.00	0.00
4970	DEPRECIATION	163,522.00	163,521.96	13,626.83	0.04	100.00	115.79
4990	TRANSFERS OUT	51,400.00	51,400.00		0.00	100.00	100.00
Expenditures		644,745.00	1,430,150.09	79,718.21	(785,405.09)	221.82	98.78
Fund 604 - STREET LIGHT UTILITY:							
TOTAL REVENUES		934,000.00	931,305.60	99,233.70	2,694.40	99.71	106.93
TOTAL EXPENDITURES		644,745.00	1,430,150.09	79,718.21	(785,405.09)	221.82	98.78
NET OF REVENUES & EXPENDITURES:		289,255.00	(498,844.49)	19,515.49	788,099.49		

GL Number	Description	2025 Amended Budget	YTD Balance 12/31/2025 Norm (Abnorm)	Activity For 12/31/2025 Incr (Decr)	Available Balance 12/31/2025 Norm (Abnorm)	% Bdgt Used	2024 % Bdgt Used
Fund: 701 CENTRAL GARAGE FUND							
Account Category: Revenues							
3110	Current taxes	184,000.00	94,891.62		89,108.38	51.57	99.11
3120	Delinquent taxes	0.00	(405.80)		405.80	100.00	100.00
3140	Other taxes	0.00	29.78		(29.78)	100.00	100.00
3770	Cent Garage chgs	1,516,806.00	1,516,933.68	244.40	(127.68)	100.01	81.87
3800	Interest Earnings	20,000.00			20,000.00	0.00	695.11
3910	Miscellaneous	0.00	3,736.83	708.47	(3,736.83)	100.00	100.00
3920	Sale of Asset	50,000.00	6,940.88		43,059.12	13.88	415.14
3930	Transfers In	119,400.00	119,400.00		0.00	100.00	100.00
3960	Contributed Assets	0.00			0.00	0.00	100.00
Revenues		1,890,206.00	1,741,526.99	952.87	148,679.01	92.13	100.31
Account Category: Expenditures							
4650	CENTRAL GARAGE OPER	836,288.00	2,015,717.92	133,616.52	(1,179,429.92)	241.03	92.89
4813	GO CIP BONDS	42,295.00	57,705.88		(15,410.88)	136.44	100.08
4970	DEPRECIATION	817,561.00	817,560.96	68,130.08	0.04	100.00	103.32
4980	OTHER EXPENSES	0.00			0.00	0.00	100.00
4990	TRANSFERS OUT	2,800.00			2,800.00	0.00	0.00
Expenditures		1,698,944.00	2,890,984.76	201,746.60	(1,192,040.76)	170.16	99.94
Fund 701 - CENTRAL GARAGE FUND:							
TOTAL REVENUES		1,890,206.00	1,741,526.99	952.87	148,679.01	92.13	100.31
TOTAL EXPENDITURES		1,698,944.00	2,890,984.76	201,746.60	(1,192,040.76)	170.16	99.94
NET OF REVENUES & EXPENDITURES:		191,262.00	(1,149,457.77)	(200,793.73)	1,340,719.77		

GL Number	Description	2025 Amended Budget	YTD Balance 12/31/2025 Norm (Abnorm)	Activity For 12/31/2025 Incr (Decr)	Available Balance 12/31/2025 Norm (Abnorm)	% Bdgt Used	2024 % Bdgt Used
Fund: 702 STD SELF INSURANCE							
Account Category: Revenues							
3510	General Government	7,900.00	9,464.00	800.00	(1,564.00)	119.80	112.35
3800	Interest Earnings	600.00			600.00	0.00	23.90
Revenues		8,500.00	9,464.00	800.00	(964.00)	111.34	106.11
Account Category: Expenditures							
4755	SHORT-TERM DISAB	10,000.00	4,085.50		5,914.50	40.86	294.40
Expenditures		10,000.00	4,085.50	0.00	5,914.50	40.86	294.40
Fund 702 - STD SELF INSURANCE:							
TOTAL REVENUES		8,500.00	9,464.00	800.00	(964.00)	111.34	106.11
TOTAL EXPENDITURES		10,000.00	4,085.50	0.00	5,914.50	40.86	294.40
NET OF REVENUES & EXPENDITURES:		(1,500.00)	5,378.50	800.00	(6,878.50)		

GL Number	Description	2025 Amended Budget	YTD Balance 12/31/2025 Norm (Abnorm)	Activity For 12/31/2025 Incr (Decr)	Available Balance 12/31/2025 Norm (Abnorm)	% Bdgt Used	2024 % Bdgt Used
Fund: 703 LIABILITY CLAIMS							
Account Category: Revenues							
3800	Interest Earnings	2,500.00			2,500.00	0.00	335.49
3910	Miscellaneous	15,000.00	27,047.44		(12,047.44)	180.32	312.44
Revenues		17,500.00	27,047.44	0.00	(9,547.44)	154.56	315.73
Account Category: Expenditures							
4740	INSURANCE CLAIMS	32,000.00	44,031.63		(12,031.63)	137.60	73.74
Expenditures		32,000.00	44,031.63	0.00	(12,031.63)	137.60	73.74
Fund 703 - LIABILITY CLAIMS:							
TOTAL REVENUES		17,500.00	27,047.44	0.00	(9,547.44)	154.56	315.73
TOTAL EXPENDITURES		32,000.00	44,031.63	0.00	(12,031.63)	137.60	73.74
NET OF REVENUES & EXPENDITURES:		(14,500.00)	(16,984.19)	0.00	2,484.19		
Report Totals:							
TOTAL REVENUES - ALL FUNDS		41,983,872.00	35,537,520.85	2,402,940.76	6,446,351.15	84.65	106.62
TOTAL EXPENDITURES - ALL FUNDS		40,566,684.00	42,256,768.66	2,604,182.30	(1,690,084.66)	104.17	100.58
NET OF REVENUES & EXPENDITURES:		1,417,188.00	(6,719,247.81)	(201,241.54)	8,136,435.81		

City of Shoreview
Portfolio Management
Portfolio Summary
December 31, 2025

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM 360 Equiv.	YTM 365 Equiv.
Negotiable CDs Monthly	2,676,000.00	2,613,975.36	2,655,176.44	4.45	1,832	589	2.354	2.386
Negotiable CDs SA	1,475,000.00	1,464,423.30	1,470,107.52	2.46	1,699	315	2.211	2.242
Federal Farm Credit Bank	1,243,000.00	1,164,049.21	1,172,739.60	1.96	1,945	1,176	2.882	2.922
Federal Home Loan Bank	1,300,000.00	1,275,559.20	1,281,610.00	2.15	1,915	991	3.074	3.117
Tax Exempt Municipal Bonds	2,030,000.00	1,989,162.69	2,049,994.75	3.43	2,579	863	3.229	3.274
Taxable Municipal Bonds	27,660,000.00	27,053,016.90	26,495,735.20	44.39	1,583	904	3.806	3.859
Taxable Municipal Bonds disc cost	2,265,000.00	1,950,081.23	1,899,210.20	3.18	2,087	1,273	3.007	3.049
Treasury Coupon Securities	2,500,000.00	2,473,882.00	2,442,050.47	4.09	745	562	3.761	3.813
Certificates of Deposit - Bank	3,126,000.00	3,148,900.16	3,126,000.00	5.24	1,373	746	4.364	4.424
Money Market Account	1,140,340.31	1,140,340.31	1,140,340.31	1.91	1	1	1.444	1.464
4M/RBC	15,751,519.73	15,751,519.73	15,751,519.73	26.39	1	1	0.000	0.000
Pass Through Securities (GNMA/CMO)	226,587.42	213,981.46	200,529.87	0.34	1,337	790	8.029	8.140
Investments	**61,393,447.46**	**60,238,891.55**	**59,685,014.09**	**100.00%**	**1,167**	**615**	**2.615**	**2.651**
Cash and Accrued Interest								
Accrued Interest at Purchase		23,146.91	23,146.91					
Subtotal		23,146.91	23,146.91					
Total Cash and Investments	**61,393,447.46**	**60,262,038.46**	**59,708,161.00**		**1,167**	**615**	**2.615**	**2.651**

Total Earnings	December 31	Month Ending
Current Year		170,630.50
Average Daily Balance		**58,741,934.98**
Effective Rate of Return		**3.42%**

Travis Byrne, Assistant Finance Director

City of Shoreview
Portfolio Management
Portfolio Details - Investments
December 31, 2025

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 360	YTM 365	Days to Maturity	Maturity Date
Negotiable CDs Monthly												
32022RSG3	1439	1st Financial Bank USA		08/01/2022	249,000.00	247,654.65	249,000.00	3.300	3.209	3.254	578	08/02/2027
01025RAG4	1515	Alabama Credit Union		07/01/2024	248,000.00	249,590.18	248,000.00	5.000	4.932	5.000	172	06/22/2026
15118RWN3	1404	Celtic Bank		09/30/2021	249,000.00	238,840.30	249,000.00	1.050	1.036	1.050	637	09/30/2027
15964EAB7	1389	Charis Bank		02/24/2021	249,000.00	240,877.62	249,000.00	0.700	0.691	0.700	419	02/24/2027
23344RAE7	1441	Dr.Bank/DarienRowayton Bridgpr		09/09/2022	249,000.00	248,979.83	249,000.00	3.600	3.551	3.601	159	06/09/2026
335857CM8	1407	First Oklahoma Bank		11/17/2021	200,000.00	193,799.80	193,986.00	0.550	1.135	1.151	379	01/15/2027
44329M5N9	1576	HSBC Bank NA		12/02/2025	249,000.00	237,772.09	240,299.94	3.000	3.600	3.650	2,157	11/28/2031
538036NR1	1390	Live Oak Banking Co		02/26/2021	245,000.00	231,245.70	245,000.00	1.000	0.987	1.001	785	02/25/2028
66736ABW8	1415	Northwest Bank		12/20/2021	240,000.00	230,409.36	234,264.00	0.850	1.283	1.300	536	06/21/2027
84338CQ1	1455	SOUTHERN BK POPLAR BLUFF MO		05/17/2023	249,000.00	249,000.00	249,000.00	4.350	4.294	4.354	501	05/17/2027
90348JM72	1399	UBS Bank USA		07/19/2021	249,000.00	245,805.83	248,626.50	0.850	0.870	0.882	166	06/16/2026
		Subtotal and Average	**2,778,531.35**		**2,676,000.00**	**2,613,975.36**	**2,655,176.44**		**2.354**	**2.386**	**589**	
Negotiable CDs SA												
14042RWD9	1460	CAPITAL ONE NATL ASSN VA		06/07/2023	244,000.00	248,392.00	244,000.00	4.450	4.394	4.455	888	06/07/2028
856285A27	1416	State Bank of India		12/30/2021	248,000.00	242,581.70	248,000.00	1.350	1.332	1.351	363	12/30/2026
549104VM6	1386	Luana Savings Bank		01/22/2021	245,000.00	244,485.01	245,000.00	0.400	0.395	0.400	21	01/22/2026
61690U2N9	1451	Morgan Stanley Bk NA		03/09/2023	244,000.00	244,387.23	244,000.00	4.750	4.690	4.755	67	03/09/2026
61768U3M7	1421	Morgan Stanley Private Bank		01/25/2022	246,000.00	240,159.47	241,355.52	1.100	1.481	1.501	355	12/22/2026
795451AB9	1400	Sallie Mae Bank, Salt Lake Cit		07/23/2021	248,000.00	244,417.89	247,752.00	1.000	1.007	1.021	201	07/21/2026
		Subtotal and Average	**1,580,531.39**		**1,475,000.00**	**1,464,423.30**	**1,470,107.52**		**2.211**	**2.242**	**315**	
Federal Farm Credit Bank												
31422XYY2	1500	Federal Agricultural Mtg Corp		02/28/2024	243,000.00	242,498.21	237,459.60	4.170	4.600	4.664	1,239	05/24/2029
3133ENKG4	1420	Federal Farm Credit Bank		01/11/2022	500,000.00	489,520.00	500,000.00	1.470	1.450	1.470	375	01/11/2027
3133EL5G5	1574	Federal Farm Credit Bank		11/26/2025	500,000.00	432,031.00	435,280.00	1.125	3.590	3.640	2,063	08/26/2031
		Subtotal and Average	**1,703,691.21**		**1,243,000.00**	**1,164,049.21**	**1,172,739.60**		**2.882**	**2.922**	**1,176**	
Federal Home Loan Bank												
3130APN43	1405	Federal Home Loan Bank		11/05/2021	250,000.00	247,257.00	251,000.00	2.250	1.485	1.506	299	10/27/2026
3130AQGS6	1422	Federal Home Loan Bank		01/28/2022	400,000.00	398,900.00	398,900.00	6.000	2.176	2.206	13	01/14/2026
3130AXQR2	1517	Federal Home Loan Bank		07/01/2024	400,000.00	407,389.20	406,800.00	5.050	4.673	4.738	1,786	11/22/2030
3130ANQZ6	1575	Federal Home Loan Bank		11/28/2025	250,000.00	222,013.00	224,910.00	1.650	3.551	3.600	2,062	08/25/2031
		Subtotal and Average	**1,655,803.55**		**1,300,000.00**	**1,275,559.20**	**1,281,610.00**		**3.074**	**3.117**	**991**	
Tax Exempt Municipal Bonds												
13063C4N7	1349	California St for PGP		03/25/2020	500,000.00	507,838.50	572,955.00	5.000	2.466	2.500	212	08/01/2026
64972H5H1	1531	New York NY Transitional		08/19/2024	195,000.00	184,440.36	178,019.40	1.570	3.945	4.000	926	07/15/2028

City of Shoreview
Portfolio Management
Portfolio Details - Investments
December 31, 2025

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 360	YTM 365	Days to Maturity	Maturity Date
Tax Exempt Municipal Bonds												
690564QU6	1248	Owatonna MN Indpt Sch Dist		03/01/2016	500,000.00	500,114.00	518,805.00	3.000	2.633	2.669	1,127	02/01/2029
76913CBC2	1536	Riverside CA Txble		12/04/2024	320,000.00	314,229.76	309,273.60	3.070	4.142	4.200	775	02/15/2028
923078CZ0	1530	Ventura Cty CA FIN Auth		08/19/2024	515,000.00	482,540.07	470,941.75	2.162	3.945	4.000	1,400	11/01/2029
		Subtotal and Average	**2,049,994.75**		**2,030,000.00**	**1,989,162.69**	**2,049,994.75**		**3.229**	**3.274**	**863**	
Taxable Municipal Bonds												
011338YZ7	1535	Alamo Heights ISD		09/26/2024	110,000.00	113,018.51	115,021.50	5.000	3.492	3.540	761	02/01/2028
032556FE7	1555	Anaheim HSG		07/15/2025	245,000.00	227,163.02	223,964.30	2.273	4.064	4.120	1,734	10/01/2030
796181AF2	1528	San Anselmo CA Rev		08/19/2024	200,000.00	192,625.20	184,490.00	1.378	4.143	4.200	577	08/01/2027
037028VH7	1392	Antietam PA Sch Dist		03/30/2021	385,000.00	368,179.74	389,812.50	1.750	1.539	1.561	821	04/01/2028
05028XAF1	1520	Auburn CA		07/09/2024	140,000.00	133,489.72	126,229.60	1.813	4.537	4.600	882	06/01/2028
080495HR8	1512	Belmont-Redwood CA		06/25/2024	350,000.00	331,279.90	309,571.50	1.477	4.537	4.600	943	08/01/2028
087365UW0	1507	Bethlehem PA Area SD		05/30/2024	385,000.00	385,003.08	374,385.55	3.764	5.050	5.120	212	08/01/2026
102475KW9	1571	Bowie MD		11/26/2025	100,000.00	112,946.10	113,331.00	7.000	3.758	3.810	1,642	07/01/2030
111746JA2	1472	Brockton Mass Txble		11/21/2023	110,000.00	108,194.24	99,256.30	1.618	5.168	5.240	304	11/01/2026
119174AK6	1566	Buena Park CA Taxable		11/25/2025	400,000.00	356,533.60	362,472.00	1.970	3.797	3.850	2,007	07/01/2031
122632FJ6	1463	BURR RIDGE IL PARK DIST		10/13/2023	140,000.00	133,569.38	119,574.00	1.250	5.227	5.300	669	11/01/2027
13034AM31	1567	California St Infrastructure		11/25/2025	185,000.00	166,950.85	168,988.25	1.680	3.381	3.427	1,734	10/01/2030
13063DMB1	1474	California St for PGP		11/21/2023	250,000.00	245,272.00	228,415.00	3.050	4.833	4.900	1,186	04/01/2029
13063DGC6	1494	California St for PGP		12/22/2023	130,000.00	129,692.81	126,366.50	3.500	4.162	4.220	821	04/01/2028
13063EGV2	1565	California St for PGP		11/25/2025	145,000.00	151,757.58	153,657.95	5.000	3.768	3.820	2,038	08/01/2031
13281NZB1	1365	Camden Cnty N J Impt Auth Rev		09/10/2020	215,000.00	212,125.88	217,666.00	1.219	0.987	1.000	195	07/15/2026
139501SA9	1538	Cape May County NJ Taxable GO		12/17/2024	125,000.00	115,253.75	110,385.00	1.550	4.241	4.300	1,353	09/15/2029
150528K22	1514	Cedar Rapids IA		06/25/2024	150,000.00	143,203.80	134,107.50	1.700	4.616	4.680	882	06/01/2028
170016E21	1495	Chippewa Valley MI Sch Dist		12/22/2023	160,000.00	155,327.04	148,041.60	2.287	4.123	4.180	851	05/01/2028
184541CW8	1545	Clear Creek ISD		12/18/2024	250,000.00	259,618.25	255,915.00	5.000	4.310	4.370	1,141	02/15/2029
186054KC5	1560	Cleveland Cnty ISD No 2		10/07/2025	115,000.00	118,368.58	118,238.40	5.000	3.014	3.056	790	03/01/2028
19648FQF4	1551	Colorado State Health Fac Auth		05/21/2025	270,000.00	263,198.43	259,618.50	3.161	4.093	4.150	1,339	09/01/2029
20775HGG2	1461	Connecticut ST HSG FIN		06/26/2023	240,000.00	231,524.64	211,226.40	1.551	4.537	4.600	683	11/15/2027
21969AAF9	1486	Corona Rev Txbl		11/30/2023	140,000.00	136,286.22	126,180.60	1.683	4.716	4.782	485	05/01/2027
21969AAH5	1498	Corona Rev Txbl		02/08/2024	155,000.00	145,988.61	137,080.45	2.042	4.488	4.550	1,216	05/01/2029
216057FF1	1380	Cook Cnty Ill Cmnty College		12/30/2020	500,000.00	484,922.50	510,910.00	1.450	1.082	1.097	516	06/01/2027
215219NC6	1580	Cook County School District IL		12/16/2025	500,000.00	442,516.00	450,070.00	2.100	3.945	4.000	2,160	12/01/2031
219764SB4	1542	Corona-Norco CA Sch Dist		12/18/2024	235,000.00	230,144.43	223,170.10	2.300	4.290	4.350	577	08/01/2027
222367FS8	1388	Countryside Ill Taxable GO Ref		02/10/2021	400,000.00	389,836.40	405,280.00	1.171	0.927	0.940	365	01/01/2027
222367FR0	1493	Countryside Ill Taxable GO Ref		12/22/2023	105,000.00	104,739.29	97,189.05	0.949	4.784	4.850	0	01/01/2026
242015HV0	1533	DeWitt Ford ETC Cty		09/06/2024	275,000.00	261,849.78	255,791.25	2.000	3.748	3.800	1,065	12/01/2028
25477GQU2	1553	District of Columbia Taxble Re		06/23/2025	285,000.00	272,633.85	267,307.20	2.632	4.044	4.100	1,520	03/01/2030

City of Shoreview
Portfolio Management
Portfolio Details - Investments
December 31, 2025

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 360	YTM 365	Days to Maturity	Maturity Date
Taxable Municipal Bonds												
260888AG7	1525	Downey CA Rev Oblig		07/29/2024	300,000.00	278,576.10	264,474.00	1.750	4.438	4.500	1,247	06/01/2029
264471LS0	1410	Duluth MN Indep Sch Dist #709		11/23/2021	400,000.00	399,429.60	413,860.00	2.000	1.134	1.150	31	02/01/2026
292521GT2	1502	Encinitas CA Public Fing Auth		03/05/2024	125,000.00	115,308.25	109,052.50	1.840	4.680	4.745	1,369	10/01/2029
299216JN2	1523	Evansdale IA Txble		07/24/2024	135,000.00	123,155.51	115,130.70	1.200	4.557	4.620	1,247	06/01/2029
340387ED7	1506	Florence Twp NJ SD		05/30/2024	400,000.00	398,437.60	374,876.00	1.310	5.417	5.492	59	03/01/2026
377136QV1	1391	Glassboro NJ Ref Taxable GO		03/11/2021	460,000.00	448,664.22	469,503.60	1.375	0.996	1.010	379	01/15/2027
384540LR9	1473	Grafton WI Sch Dist		11/21/2023	1,000,000.00	994,527.00	920,250.00	1.320	4.912	4.980	90	04/01/2026
3926418D1	1548	Green Bay WI		12/19/2024	105,000.00	97,459.85	93,213.75	1.450	4.290	4.350	1,186	04/01/2029
4067927J4	1543	Hamden CT		12/18/2024	500,000.00	500,529.50	496,005.00	3.960	4.221	4.279	591	08/15/2027
4067927K1	1544	Hamden CT		12/18/2024	520,000.00	520,550.68	514,940.40	4.031	4.261	4.320	957	08/15/2028
4095586T5	1491	Hampton VA		12/21/2023	205,000.00	205,123.82	203,122.20	4.000	4.379	4.440	59	03/01/2026
41419QFB2	1570	Harris County Texas		11/26/2025	280,000.00	253,944.32	253,904.00	2.000	3.896	3.950	1,916	04/01/2031
422002QR9	1497	Hazelton Area Sch Dist		02/02/2024	500,000.00	487,364.50	459,570.00	1.470	4.241	4.300	424	03/01/2027
428061EG6	1436	Hesperia CA Unif		07/18/2022	150,000.00	144,445.05	135,519.00	2.039	3.945	4.000	761	02/01/2028
44372REA2	1375	Hudson Cnty NJ Impt Auth Rev		09/17/2020	450,000.00	439,681.05	453,109.50	1.116	0.986	1.000	318	11/15/2026
446201AK1	1568	Huntington Beach Taxable		11/26/2025	140,000.00	128,825.48	130,837.00	2.450	3.718	3.770	1,991	06/15/2031
492062HQ0	1573	Kerens Tx Ind Sch DIst		11/26/2025	325,000.00	341,003.00	344,077.50	5.000	3.699	3.750	1,871	02/15/2031
513804KQ6	1403	Lancaster CA Sch Dist		08/31/2021	240,000.00	231,927.84	244,039.20	1.425	1.115	1.130	577	08/01/2027
516228RW5	1496	L'Anse Cruese MI		12/22/2023	110,000.00	105,067.16	98,982.40	1.643	4.123	4.180	851	05/01/2028
504678CY7	1581	La Salle Cty TX		12/04/2025	140,000.00	139,795.04	143,549.00	4.390	4.020	4.076	1,885	03/01/2031
525876WQ7	1393	Lenape NJ Regl High Sch Dist		03/08/2021	315,000.00	313,541.87	321,259.05	1.407	0.986	1.000	73	03/15/2026
53820AAG9	1526	Livermore CA		07/29/2024	240,000.00	229,837.68	218,599.20	1.722	4.438	4.500	761	02/01/2028
549188Z52	1572	Lubbock Texas		11/26/2025	100,000.00	91,434.70	91,989.00	1.604	3.620	3.670	1,506	02/15/2030
558770DX8	1475	Madras Txble		11/21/2023	300,000.00	291,269.40	267,831.00	1.507	5.218	5.291	424	03/01/2027
557106DA6	1552	Madison County Ill Cmnty High		06/05/2025	100,000.00	102,848.00	101,206.00	4.950	4.634	4.698	1,795	12/01/2030
56781RKV8	1465	MARIN CA CMNTY CLG DIST		10/13/2023	375,000.00	361,506.38	322,702.50	1.173	5.198	5.270	577	08/01/2027
57582RK96	1414	Massachusetts St		12/17/2021	300,000.00	293,611.50	295,563.00	0.986	1.282	1.300	304	11/01/2026
57582RL38	1478	Massachusetts St		11/24/2023	250,000.00	234,181.75	212,705.00	1.370	4.734	4.800	1,035	11/01/2028
576000KW2	1488	Massachusetts St		12/20/2023	250,000.00	255,380.75	258,540.00	5.468	4.340	4.400	530	06/15/2027
562784AJ7	1485	Manhattan Beach Txble		11/30/2023	155,000.00	146,303.73	134,484.20	2.021	4.932	5.000	1,096	01/01/2029
603891GQ9	1527	Minneota MN ISD 414		08/15/2024	355,000.00	384,158.64	392,516.40	6.000	3.784	3.836	1,492	02/01/2030
60416TKW7	1511	Minnesota Housing Fin Auth		06/24/2024	305,000.00	290,707.09	276,994.90	1.650	4.327	4.387	730	01/01/2028
611322JD1	1524	Monroe Twp NJ		07/24/2024	525,000.00	491,709.23	465,039.75	1.735	4.448	4.510	1,155	03/01/2029
6041954W4	1577	Minnetonka ISD		12/04/2025	500,000.00	449,071.50	455,000.00	1.700	3.579	3.629	1,857	02/01/2031
607802CB9	1487	Modesto CA Wstwtr Rev		12/20/2023	175,000.00	171,508.40	159,209.75	1.202	4.578	4.642	304	11/01/2026
61580MAN1	1554	Moore Norman Tech Ctr		07/10/2025	350,000.00	435,031.10	433,184.50	10.000	4.537	4.600	1,642	07/01/2030
58985FAH6	1559	Meridian Village Metro Dist No		10/07/2025	650,000.00	669,897.80	671,196.50	4.750	3.837	3.890	1,430	12/01/2029
650818EH6	1363	Newburgh City NY Taxable Ref		08/07/2020	370,000.00	368,017.54	393,791.00	2.496	1.332	1.350	165	06/15/2026

City of Shoreview
Portfolio Management
Portfolio Details - Investments
December 31, 2025

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 360	YTM 365	Days to Maturity	Maturity Date
Taxable Municipal Bonds												
643154FY8	1443	New Caney Tex Indpt Sch Dist		09/23/2022	200,000.00	205,565.40	206,920.00	5.000	4.216	4.274	775	02/15/2028
64966QSE1	1447	New York, NY Taxable GO Bds		10/28/2022	280,000.00	265,174.84	230,434.40	1.623	5.150	5.222	943	08/01/2028
64966ML64	1557	New York, NY Taxable GO Bds		09/05/2025	750,000.00	744,067.50	750,000.00	3.930	3.875	3.929	1,795	12/01/2030
64990FB78	1561	NY St Dorm Auth		11/05/2025	300,000.00	273,877.20	277,626.00	2.260	3.759	3.811	1,899	03/15/2031
64971WTB6	1378	New York NY Transitional		11/20/2020	250,000.00	249,811.50	273,195.00	3.000	1.140	1.155	31	02/01/2026
64971WF96	1521	New York NY Transitional		07/11/2024	500,000.00	495,620.50	479,235.00	2.860	4.537	4.600	396	02/01/2027
69511AAU8	1483	Pacifica CA Pension Obl		11/22/2023	205,000.00	202,015.61	189,727.50	2.860	5.820	5.901	516	06/01/2027
704420EQ7	1513	Payne County OK ISD		06/25/2024	500,000.00	509,688.50	506,290.00	5.250	4.705	4.770	485	05/01/2027
713567HJ7	1471	Pequot Lakes Minn Indpt Sch Di		11/21/2023	175,000.00	174,648.25	160,706.00	1.072	5.050	5.120	31	02/01/2026
72178JAH6	1503	Pima County AZ		03/13/2024	125,000.00	116,624.50	110,268.75	1.764	4.290	4.350	1,216	05/01/2029
72178JAG8	1537	Pima County AZ		12/17/2024	250,000.00	237,679.50	229,290.00	1.588	4.192	4.250	851	05/01/2028
778017QR7	1477	Roseville Comnty Schs		11/21/2023	185,000.00	168,444.72	150,841.60	1.747	4.936	5.005	1,581	05/01/2030
76913CBH1	1549	Riverside CA Txble		12/20/2024	300,000.00	289,148.40	281,817.00	3.170	4.438	4.500	1,506	02/15/2030
769059A48	1492	Riverside CA Sch Dist		12/21/2023	480,000.00	479,469.60	460,377.60	2.372	4.360	4.420	31	02/01/2026
797683HJ1	1464	SAN FRANCISCO CA CMNTY CLG DIS		10/13/2023	400,000.00	395,666.00	361,180.00	1.330	5.198	5.270	165	06/15/2026
798189RY4	1508	San Jose CA Evergreen		05/30/2024	100,000.00	98,466.20	91,767.00	1.205	5.050	5.120	243	09/01/2026
798189SA5	1522	San Jose CA Evergreen		07/24/2024	375,000.00	356,935.13	335,981.25	1.676	4.419	4.480	974	09/01/2028
799381AF5	1518	San Ramon Taxable Rev Bds		07/02/2024	250,000.00	242,675.25	229,585.00	1.700	4.586	4.650	546	07/01/2027
797055DM9	1484	San Buenaventura Ref		11/22/2023	145,000.00	141,703.28	129,614.05	1.319	4.981	5.050	365	01/01/2027
797010NA9	1529	San Buenaventura Ref		08/19/2024	275,000.00	265,142.35	255,106.50	1.700	4.142	4.200	638	10/01/2027
840058UZ2	1490	South San Fran Sch Dist		12/21/2023	270,000.00	262,071.99	247,201.20	1.852	4.176	4.234	608	09/01/2027
792897MZ0	1437	St. Paul MN Indep Sch Dist 625		07/19/2022	125,000.00	123,448.75	120,381.25	2.514	3.354	3.400	396	02/01/2027
889294RW6	1556	Toledo OH SD		08/06/2025	680,000.00	710,657.80	712,252.40	5.000	3.945	4.000	1,795	12/01/2030
958480YH2	1579	Western Iowa Tech		12/16/2025	415,000.00	368,460.24	370,470.50	1.700	3.847	3.900	1,977	06/01/2031
938429S57	1539	Wash County OR Sch Dist		12/18/2024	240,000.00	237,734.88	231,732.00	3.220	4.241	4.300	896	06/15/2028
962727NZ2	1466	WHEATON IL		10/13/2023	80,000.00	78,288.32	70,868.00	1.310	5.237	5.310	334	12/01/2026
975237FZ6	1550	Winona MN ISD 861		05/06/2025	310,000.00	302,884.88	299,326.70	3.000	4.162	4.220	1,127	02/01/2029
		Subtotal and Average	**26,040,775.38**		**27,660,000.00**	**27,053,016.90**	**26,495,735.20**		**3.806**	**3.859**	**904**	
Taxable Municipal Bonds disc cost												
018106UW2	1396	Allen Tex Indpt Sch Dist		05/27/2021	500,000.00	479,103.50	466,945.00	1.139	1.199	1.216	410	02/15/2027
235218M43	1569	City of Dallas TX		11/26/2025	1,000,000.00	765,712.00	776,000.00	3.549	4.119	4.176	2,236	02/15/2032
264471LW1	1499	Duluth MN Indep Sch Dist #709		02/08/2024	515,000.00	456,409.48	415,182.70	3.776	4.303	4.363	1,155	03/01/2029
774286AT5	1379	Rockwall TX Indep Sch		12/04/2020	250,000.00	248,856.25	241,082.50	0.676	0.700	0.710	45	02/15/2026
		Subtotal and Average	**1,899,210.20**		**2,265,000.00**	**1,950,081.23**	**1,899,210.20**		**3.007**	**3.049**	**1,273**	

City of Shoreview
Portfolio Management
Portfolio Details - Investments
December 31, 2025

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 360	YTM 365	Days to Maturity	Maturity Date
Treasury Coupon Securities												
9128286S4	1540	U.S. Treasury		12/18/2024	500,000.00	498,133.00	487,980.00	2.375	4.143	4.201	119	04/30/2026
91282CCF6	1541	U.S. Treasury		12/18/2024	500,000.00	494,245.00	475,965.00	0.750	4.143	4.200	150	05/31/2026
91282CND9	1562	U.S. Treasury		11/06/2025	500,000.00	502,832.00	502,207.03	3.750	3.516	3.565	865	05/15/2028
91282CMW8	1563	U.S. Treasury		11/06/2025	500,000.00	502,695.50	502,148.44	3.750	3.515	3.564	835	04/15/2028
91282CBS9	1564	U.S. Treasury		11/06/2025	500,000.00	475,976.50	473,750.00	1.250	3.504	3.553	820	03/31/2028
		Subtotal and Average	**2,442,050.47**		**2,500,000.00**	**2,473,882.00**	**2,442,050.47**		**3.761**	**3.813**	**562**	
Certificates of Deposit - Bank												
33610RVF7	1510	First Premier Bank		06/05/2024	243,000.00	243,000.00	243,000.00	4.600	4.537	4.600	886	06/05/2028
052392DF1	1532	Austin Telco Fed CU		08/21/2024	249,000.00	250,611.03	249,000.00	4.200	4.142	4.200	414	02/19/2027
062119BU5	1454	BANK FIVE NINE OCONOMOWOC WIS		05/12/2023	249,000.00	251,543.78	249,000.00	4.400	4.340	4.400	496	05/12/2027
05580AY32	1453	BMW		04/14/2023	244,000.00	244,465.06	244,000.00	4.550	4.488	4.550	103	04/14/2026
06652CHR5	1504	BankWest SD		04/12/2024	248,000.00	253,736.49	248,000.00	4.650	4.586	4.650	1,197	04/12/2029
227563HE6	1509	Cross River Bank		06/07/2024	243,000.00	243,551.37	243,000.00	5.000	4.932	5.000	67	03/09/2026
254673Z74	1448	Discover Bank		11/15/2022	243,000.00	250,322.32	243,000.00	5.000	4.932	5.000	683	11/15/2027
59774QLN0	1534	Midland States Bank		09/24/2024	182,000.00	182,000.00	182,000.00	3.500	3.452	3.500	813	03/24/2028
60685BRZ6	1505	Mizrahi Tefahot Bank		04/10/2024	240,000.00	240,000.00	240,000.00	4.300	4.241	4.300	1,526	03/07/2030
62847NEG7	1501	MVB BK INC FAIRMONT WV		01/31/2024	248,000.00	248,000.00	248,000.00	4.250	4.192	4.250	393	01/29/2027
83088XAT5	1558	Skyone Fed CU		09/12/2025	249,000.00	249,434.75	249,000.00	4.100	4.044	4.100	162	06/12/2026
84287PJA1	1462	SOUTHERN FIRST BK NA GREENVILL		10/17/2023	243,000.00	247,310.82	243,000.00	4.900	4.833	4.900	837	04/17/2028
92512KBB8	1578	Versabank USA		12/12/2025	245,000.00	244,924.54	245,000.00	3.850	3.797	3.850	2,171	12/12/2031
		Subtotal and Average	**3,039,064.52**		**3,126,000.00**	**3,148,900.16**	**3,126,000.00**		**4.364**	**4.424**	**746**	
Money Market Account												
85473003	WF Reserve	Allspring 100% Treasury MMKT		06/30/2022	0.00	0.00	0.00		0.000	0.000	1	
85473001	WF Rntl Pymt	Allspring 100% Treasury MMKT		06/30/2022	0.00	0.00	0.00		0.000	0.000	1	
608919718	Oppenheimer	Federated Hermes Government Ob		07/01/2022	247,698.45	247,698.45	247,698.45		0.000	0.000	1	
31846V336	Moreton	First American Government Obli		07/01/2022	892,641.86	892,641.86	892,641.86	1.870	1.844	1.870	1	
		Subtotal and Average	**531,928.95**		**1,140,340.31**	**1,140,340.31**	**1,140,340.31**		**1.444**	**1.464**	**1**	
4M/RBC												
RBC316	RBC MMKT	IntraFi Network Deposits		07/01/2022	519,219.85	519,219.85	519,219.85		0.000	0.000	1	
4M 2020 IMP BDS	4M 2020 Imp	Minnesota Municipal Money Mkt		07/01/2022	0.00	0.00	0.00		0.000	0.000	1	
4M 2022A GO BDS	4M 2022A GO	Minnesota Municipal Money Mkt		07/19/2022	0.00	0.00	0.00		0.000	0.000	1	
4M 2024A GO BDS	4M 2024A GO	Minnesota Municipal Money Mkt		12/12/2024	0.00	0.00	0.00		0.000	0.000	1	
4M 2025A GO BDS	4M 2025A GO	Minnesota Municipal Money Mkt		05/15/2025	365,374.03	365,374.03	365,374.03		0.000	0.000	1	
4M ATM	4M ATM	Minnesota Municipal Money Mkt		07/01/2022	2,035.97	2,035.97	2,035.97		0.000	0.000	1	
4M GENERAL	4M General	Minnesota Municipal Money Mkt		07/01/2022	14,864,758.56	14,864,758.56	14,864,758.56		0.000	0.000	1	

City of Shoreview
Portfolio Management
Portfolio Details - Investments
December 31, 2025

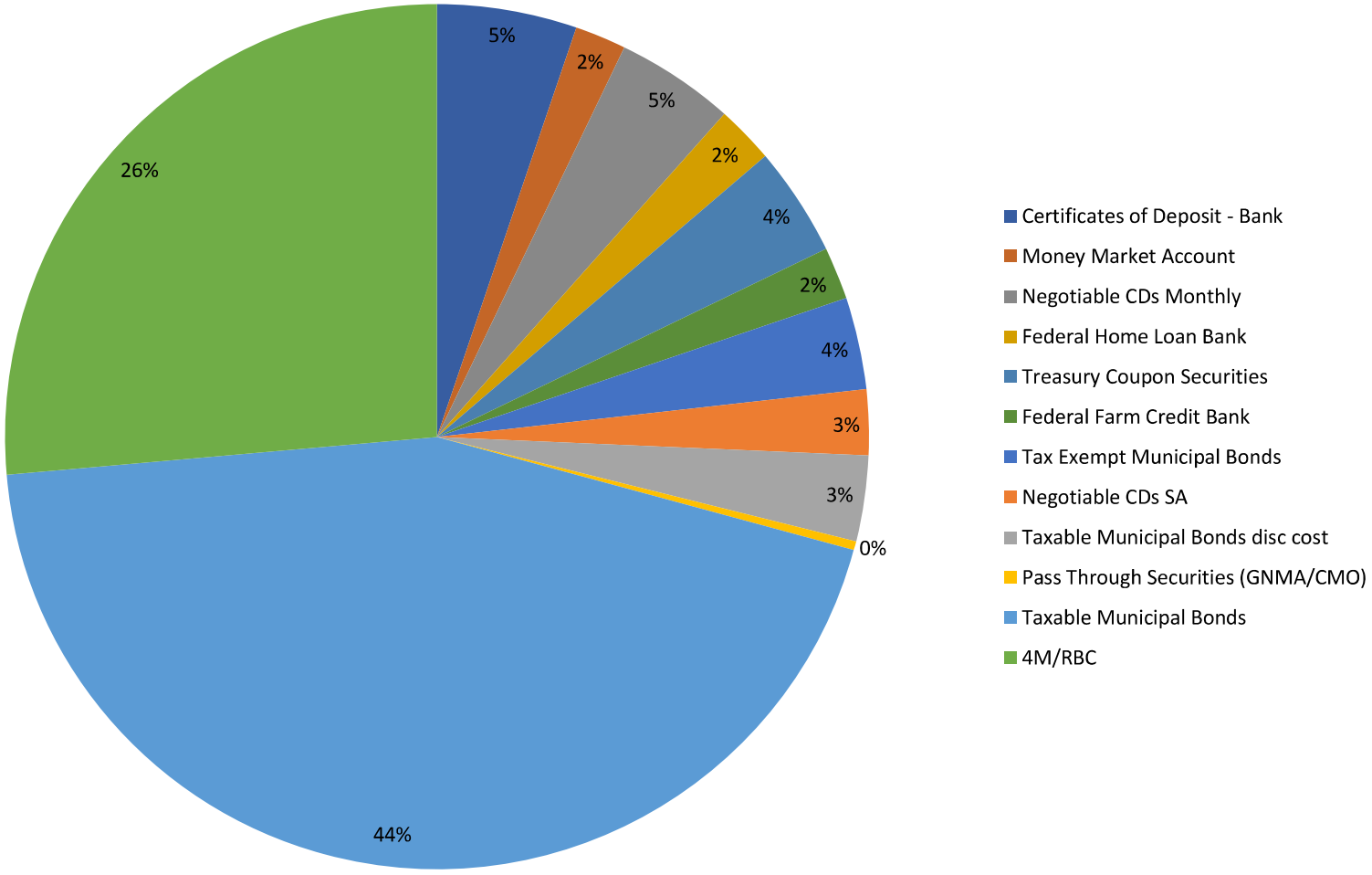
CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 360	YTM 365	Days to Maturity	Maturity Date
4M/RBC												
4M HOCKEY ASSN	4M Hockey As	Minnesota Municipal Money Mkt		07/01/2022	0.00	0.00	0.00		0.000	0.000	1	
4M TIF #1	4M TIF #1	Minnesota Municipal Money Mkt		07/01/2022	130.88	130.88	130.88		0.000	0.000	1	
4M TIF #4	4M TIF #4	Minnesota Municipal Money Mkt		07/01/2022	0.44	0.44	0.44		0.000	0.000	1	
		Subtotal and Average	**14,813,043.03**		**15,751,519.73**	**15,751,519.73**	**15,751,519.73**		**0.000**	**0.000**	**1**	
Pass Through Securities (GNMA/CMO)												
3140LBSE4	1519	Federal National Mtg Assn		07/03/2024	226,587.42	213,981.46	200,529.87	1.090	8.029	8.140	790	03/01/2028
		Subtotal and Average	**207,310.19**		**226,587.42**	**213,981.46**	**200,529.87**		**8.029**	**8.140**	**790**	
		Total and Average	**58,741,934.98**		**61,393,447.46**	**60,238,891.55**	**59,685,014.09**		**2.615**	**2.651**	**615**	

City of Shoreview
Portfolio Management
Portfolio Details - Cash
December 31, 2025

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 360	YTM 365	Days to Maturity
		Average Balance	**0.00**	Accrued Interest at Purchase		23,146.91	23,146.91				**0**
				Subtotal		23,146.91	23,146.91				
		Total Cash and Investments	**58,741,934.98**		**61,393,447.46**	**60,262,038.46**	**59,708,161.00**		**2.615**	**2.651**	**615**

City of Shoreview
Portfolio Management
Portfolio Summary

Book Value by Investment Type



HR Monthly Report

To: Mayor and City Council

From: Charnelle Dengnoue, Human Resources Director

Date: Jan 20, 2026

Recruitment and staffing updates

- Will Harris has been promoted to the associate planner position and will start January 17, 2026.
- Streets supervisor- employee started Tuesday, January 6.
- Recreation intern- we are accepting applications as of January 12.
- Housing program specialist – we are accepting applications. It will be open until filled with the first consideration given to applications received by February 1, 2026.
- Recreation program coordinator – we are accepting applications. It will be open until filled with the first consideration will be given to applications received by January 19, 2026

Benefits

An event with Mission Square Retirement is scheduled for Wednesday, January 28. Our representative, Susan, will be available all day. Presentations will be held at 7 or 9 am, followed by individual sessions throughout the day.

Handbook updates

The following policies were updated and finalized. These will be sent to all staff by the end of the month of January for review. Employees will sign the acknowledgment form in NEOGOV.

- Earned sick and safe time (ESST) policy – updated to reflect new legislative requirements.
- Lunch and rest break policy – updated to clarify workday length requirements, unpaid meal breaks for shifts of six or more hours, meal break waiver procedures, and compliance with Minnesota law.
- Compensatory time (comp time) policy – updated to clarify language.
- Performance review policy – minor language and procedures updates.
- Discipline policy - minor process and language updates.

Monthly parks and recreation report

To: Mayor and City Councilmembers

From: Steve Benoit, Parks and Recreation Director

Date: January 13, 2026

Department updates

We were very excited to be able to open the Bobby Theisen park building and ice skating rinks just in time for the Mounds View school district winter break. It has been a long process working through this project and seeing the community being able to utilize the park again has been very positive. We are happy to report that the rink has been well used and we have received positive comments on the new park building. Once the snow clears in the spring work will begin on the needed punch list items.

Community center update

Memberships/daily visits/rentals

The community center continued to be busy in December with numbers similar to November. There were 26,984 member visits and 10,005 daily passes sold. In addition to that there were 10,557 rental visits, for a total of 47,546 visitors to the community center.

There were 341 membership specials sold in December, with 36 occurring on the last day of the month. The revenue from the special increased by 25% compared to last year. Silver Sneakers memberships continue to be strong due to many facilities dropping the program. In December, 256 Silver Sneakers/Renew Active memberships were processed, doubling the number from December of 2024.

December was a slower month for rentals due to the holidays. There were 92 rental calls and 20 tours in December. The exclusive rentals for the indoor playground are booked through January and February, and the next available date is March 8.

Aquatics

Swim lesson enrollment was strong for 2025. Revenue for lessons included $144,279 for group lessons, $38,594 for private lessons, and $49,582 for custom private lessons. To help improve the response time for custom private inquiries, staff created a new form that is available on the website. People can complete this form

and will be contacted to set up their lesson times, allowing for an easier registration process. Swim instructors completed in-service training in December that focused on providing a cohesive learning environment, completion of skills cards, and engaging activities for parent/child and beginner classes.

The cabana sales have increased significantly following the adjustment in fees. In December there were 20 cabana, 10 poolside party room, and four Bamboo Bay exclusive rentals. There are already 19 cabanas booked for January and a record number of eight Bamboo Bay exclusive parties reserved.

The crab in Bamboo Bay was reinstalled in December, after being removed in September due to delamination. Since it was under warranty, it was sent back to the manufacture for repair. A new alligator floatable was installed in Tropics. In 2026 we will be refurbishing the sea horse and hippo.

In January, the waterpark will have special hours for MLK day. Bamboo Bay will be open from 10 am – 4 pm and Tropics from noon – 7 pm.

Fitness

Group fitness classes had 1,173 participants in December. Popular classes included power pump, power strength, and fitness pilates. SeniorFIT classes had 269 participants, which was lower than usual because of the break in class offerings from December 24 – January 2.

The second highest month of Group X sales occurred in December with over $25,000 in revenue. A couple of “pop-up” classes, total body relaxation and yoga sculpt, were added in December and well attended.

Personal training sales continue to trend upward with 15 new signed contracts. Two treadmills were replaced in the fitness center with True Fitness treadmills. The feedback about the new machines has been very positive.

Recreation programs update

There were 2,022 program registrations processed in December:

- Adult programs: 280
- Adult sports: 0
- Aquatics: 494
- Drop-in childcare: 27
- Fitness: 150
- Kids corner preschool: 1
- Special events: 675
- Summer camps: 0
- Youth programs: 147

- Youth sports: 248

In December, staff worked with our recreation software company to move gift card sales online. Previously these could only be purchased in person at the community center. From December 17 – 31 there were 20 gift cards sold online! Gift cards can be used for recreation program registration, membership fees, daily passes, wave café purchases and more.

Recruitment will begin in mid-January for the new part-time regular recreation program coordinator. This position will be responsible for youth/teen programming, including overseeing kids care drop-in childcare, and focusing on new teen initiatives. First consideration for applications will occur on January 26.

Adult programs

The partnership with the American Parkinson Disease Association (APDA) continues to grow. In December, participants and their caregivers took part in a hands-on wood art workshop led by a trained APDA facilitator, providing both creative engagement and meaningful social connection.

The annual holiday tea was a resounding success with more than 150 attendees (and long waitlists). Co-hosted by Shoreview and New Brighton Parks and Recreation, the afternoon 'dessert' tea featured a performance by the North Suburban Chorus, door prizes, and a curated selection of teas, cheeses, and sweets. This event has become a way to say "thank you" to the many community members who participate in our programs throughout the year.

The AARP Smart Driver program concluded for the year with a total of 511 participants completing the four-hour course. Classes are led by AARP trained volunteers. Upon completion, most participants age 55 and older receive an auto insurance discount.

This vital program offers not only a facilitated support group, but also respite care. The impact of the program reaches beyond the average 14 people who attend monthly meetings. Participants share what they learn with their families, friends, and other caregivers. In 2025, we increased the meeting time from 60 to 90 minutes, and people frequently stay well past the meeting time to share, support, and socialize in the fireside lounge. Over the past year we've learned just how much the group supports each other outside of the meetings. Many describe the program as their lifeline, especially those who use the respite program to take a much-needed break.

Youth programs

Kids corner preschool held its annual Bamboo Bay holiday party in December with over 200 attendees. Preschoolers and their families had a wonderful time

connecting with friends, enjoying cookies, making holiday cards, and creating a festive craft. The program will hold an open house on Tuesday, January 20 from 5:30 – 7 pm. This is a great time for families to learn more about the program. The event will be held in conjunction with the indoor market in hopes that new families will check out the program. Some adjustments have been made to the class offerings for the 2026 - 27 school year. To accommodate the growing number of families interested in attending the full-day program, options for the traditional half-day classes have been extended with an opportunity to attend that class for the full-day. This will open up more spaces in the five day per week full-day class.

There were nearly 50 punch cards sold for kids care drop-in child care in December. The program had 545 children participate throughout the month.

The winter session of youth contractual programs is kicking off with many classes at full capacity. A new K-pop dance party class is being offered, in addition to the popular chess school, music together classes, art classes, and other dance classes.

Summer program planning is well underway. Staff have received many calls and emails regarding this summer's offerings. Recruitment for seasonal leadership positions like summer coordinators and the recreation intern will begin in mid-January.

The summer discovery program is adding a new component this summer. NextGen will be a leader in training program for teens to learn leadership skills, communication skills, teamwork, etc. to develop the skills necessary to become an employee for our summer programs in the future.

Youth/adult sports programs

The winter ice skating session kicks off the first weekend in January. Lessons continue to be popular, while hiring ice instructors remains a challenge. Due to unexpected changes in several of the instructor's schedules, staff had to hire three new instructors for the winter session.

The winter sessions of tumbling, Mini Kickers, and RevSports basketball classes all begin in January. These classes all continue to be popular with many full or near capacity.

Special events

The annual New Year's Eve party was a huge success! The event was at full-capacity with 749 attendees who enjoyed a variety of activities, including face painting, craft, bingo, a juggler performance, inflatables, and a DJ. Guests also had a blast at the indoor playground, as well as Tropics and Bamboo Bay waterparks. 2026 was ushered in with an exciting confetti drop!

The indoor market has been extended this year and will be held on Tuesday, January 20, February 17, and April 21 from 3 – 6 pm in the fireside lounge.

Staff are beginning to plan for summer events and have been busy researching and booking acts for the ninth season of our kidz concert series. This series usually runs for five to six weeks during the summer, with performances on Wednesdays.

The vendor handbook and application for the 2026 farmers market has been updated and will be available mid-January. In addition to sending the application to past vendors, staff will also be recruiting new vendors to join the market.

Maintenance update

Community center maintenance

There were a few repairs completed on HVAC equipment throughout the facility. One of the boilers in the Tropics pool mezzanine had the control board replaced due to failure. A rooftop HVAC unit had an inducer motor replaced also due to failure.

Preventative maintenance was completed on HVAC equipment, which included filter and belt changes, lubrication, and general inspection of the equipment.

The community room operable wall replacement project was started near the end of December. The old wall was removed and the contractor began to prep the area for installation of the new wall. The installation will be complete the first week of January.

Maintenance staff completed 179 work order list items in the month of December.

Park maintenance

Winter weather has kept the parks maintenance crew very busy this season. The first snow and ice event occurred back on November 26. Since then, there has been 18 weather events that have required a response from the crew. This is significantly more than last year. The crew has done a great job continually keeping our community spaces accessible to the public.

The colder weather in December created good conditions for preparing the outdoor rinks. This allowed the warming houses to open on December 20 for the season. A total of 28 rink attendants were hired for the season. The warming houses are open Monday – Friday from 4:30 – 8:30 pm, Saturday, Sunday and District 621 school's out days from noon – 8:30 pm.

Monthly public safety report

To: Mayor and City Councilmembers

From: Brad Martens, City Manager

Date: January 15, 2026

Ramsey County Sheriff's Office (RCSO)

Unsheltered concerns

The Sheriff's Office continues to coordinate with city staff in regards to an unsheltered individual located on Rice Street, south of I-694. Multiple contacts have been made with the offer of assistance and coordination of supportive resources. All offers have been declined. City staff and the Sheriff's Office will continue to coordinate attempts to offer resources.

Neighborhood Newsletter – December 2025

The January Neighborhood Newsletter is attached to this report. Topics include coffee with a cop events, winter driving safety, MN traffic fatality data, online romance scams, community outreach, and neighborhood watch information.

Lake Johanna Fire Department (LJFD)

Calls for service

Calls for service for the City of Shoreview are shown below by month and year. Through the end of December, calls are 48 higher than the same time in 2024.

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec	Total
2022	204	154	167	186	235	229	225	246	229	223	196	238	2532
2023	199	193	181	212	225	227	257	204	207	193	197	228	2523
2024	210	184	189	181	215	233	203	250	223	216	208	235	2547
2025	233	205	223	211	213	211	234	214	199	220	195	237	2595

Headquarters fire station

Construction continues on the new headquarters fire station for the Lake Johanna Fire Department. Below is a status update from early January:

- Concrete has been installed in apparatus bays one – three; roughly 95% of the interior concrete work has been installed
- Brick masons have installed the brickwork on the second floor
- The fire suppression system is being installed throughout the building

- Wall framing on the second floor is almost completed

Public safety committee

The public safety committee will meet this evening for their first meeting of the month. Agenda items include:

- Overview of the Ramsey County Sheriff's Office Community Support Services Division – Sergeant Young
- Community survey results
- ICE related activities

Attachments

1. January Ramsey County Sheriff's Office Neighborhood Newsletter

Ramsey County Sheriff's Office
Public Safety Services Division – Crime Prevention
1411 Paul Kirkwold Drive · Arden Hills, Minnesota 55112
Phone: 651-266-7339 · www.RamseyCountySheriff.us

Neighborhood Newsletter

January 2026

Coffee with a Cop

Coffee with a Cop offers a welcoming opportunity for community members to ask questions and learn more about the services the Ramsey County Sheriff's Office provides to residents of Ramsey County. These informal gatherings encourage open conversation, allowing participants to share concerns, ask questions, or simply get to know our deputies in a relaxed setting. Building these connections helps strengthen trust and lays the foundation for strong, lasting community partnerships. ***Here are a few dates for 2026:***

In this issue:

Coffee with a Cop
Crash vs Accident
MN Traffic Fatalities
Companion scams
Holiday Thank you

Caribou Coffee	3354 Rice St, Little Canada, MN 55126	Thursday	**1/22/2026**	**8-9am**
Caribou Coffee	113 Village Center Dr, North Oaks, MN 55127	Friday	**2/13/2026**	**8-9am**
Qamaria Coffee	3 Little Canada Rd E, Little Canada, MN 55117	Thursday	**2/26/2026**	**4-5pm**

Winter Driving Safety: Why Words Matter—Crash vs. Accident



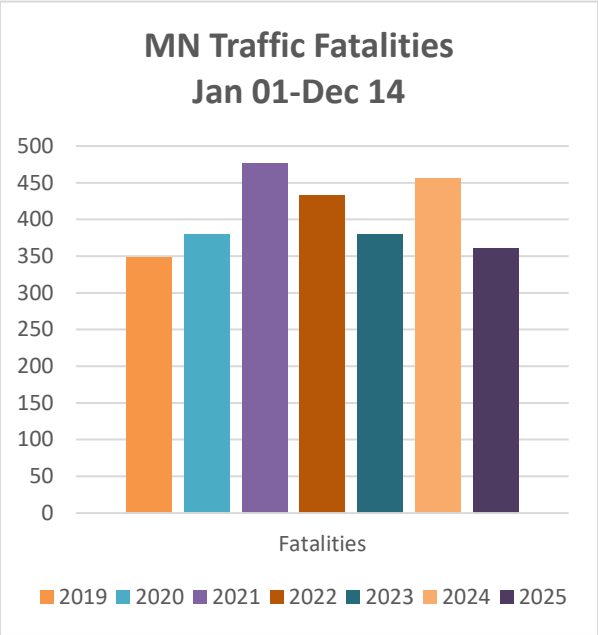
If you've ever spoken with a Minnesota State Trooper about a roadway incident, you may have noticed they often use the word "crash" instead of "accident." That choice is intentional. The term accident suggests the event happened by chance, with no one at fault. A crash, however, recognizes that many roadway incidents are preventable, and that different decisions or conditions may have changed the outcome.

This distinction is especially important during the winter months, when ice, snow, and reduced visibility increase the risk on Minnesota roadways. While we can't control the weather, we can control how we drive in it. Speed, following distance, distractions, and preparedness all play a role in whether a winter driving incident becomes a crash.

As you travel this winter, consider what steps you can take to be a more defensive driver—slowing down, allowing extra space, staying alert, and preparing for changing conditions. Understanding the difference between an accident and a crash reminds us that safer choices behind the wheel can help prevent the next crash before it happens.

Minnesota Traffic Fatalities Decline in 2025, While Bicycle Deaths Rise

As Minnesota Office of Traffic Safety reviews their data over the last year Minnesota roadways are showing encouraging safety improvements in 2025, with traffic-related fatalities reaching their lowest levels in several years. Through December 14, there were 361 traffic-related deaths statewide, marking a 21 percent decrease from the same time last year (456). This total is also five percent lower than 2023 (379) and represents the lowest number since 2019.



Several major risk factors have seen significant declines. Speed-related fatalities dropped to 93, a 29 percent decrease from last year (131) and 44 percent lower than in 2021 (166)—the lowest total recorded since 2019. Unbelted deaths fell to 67, down 32 percent from last year (99) and the lowest level in the past seven years, highlighting the continued importance of seat belt use.

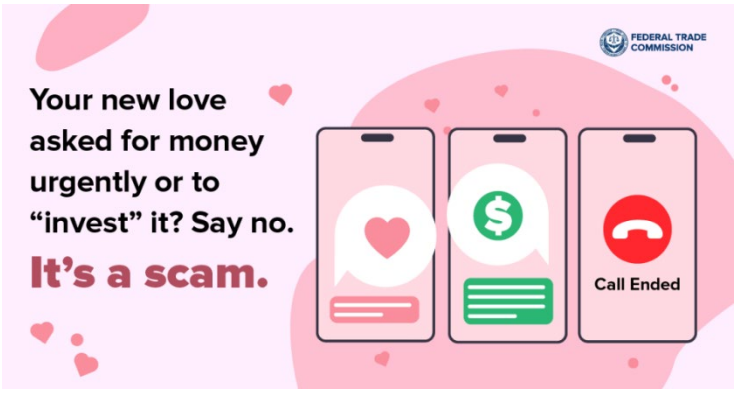
Progress is also evident in distracted driving statistics. Distraction-related fatalities decreased to 20, which is 33 percent lower than last year (30) and 37 percent less than in 2020 (32)—the lowest total seen in seven years.
Motorcyclist safety has improved as well. Motorcycle deaths totaled 57, a 25 percent decrease from last year (76) and the lowest number since 2019.

However, not all trends are moving in the right direction. Bicycle fatalities increased to 13, nearly double last year's total (7). This is the highest count since 2019, with the next highest occurring in 2020 (10). The rise underscores the need for continued awareness, infrastructure improvements, and shared responsibility between drivers and cyclists.

Overall, the 2025 data reflects meaningful progress in traffic safety across Minnesota, while also highlighting areas—such as bicycle safety—where renewed focus and action are still needed.

Searching for companionship?

February is often a time our attention is drawn to romance especially with Valentine's Day on the 14th. Unfortunately, online romance scams are among the most reported scams, with losses reaching a record $547 million in 2022. While millions of people are successfully using online dating apps or social networking sites to meet someone, there are many scammers hiding behind false profiles trolling for the unsuspecting to trick



into sending money or personal information. Red flags include professing love quickly; claims to be overseas in military, doctors, or businessmen; asks for money; lures you off the dating site; plans to visit in person but can't because of an emergency; etc. Bottom line is slow down and talk to someone you trust in person and never send money or fight to a sweetheart you HAVEN'T MET IN PERSON.

More information:

[What to Know About Romance Scams]
[FBI: Romance Scam]
[No love for romance scammers in 2024]
[Romance scammers love … to take your money]

Holiday Season Community Outreach

During the holiday season, the Ramsey County Sheriff's Office proudly hosted several community-focused events, including **Coffee with a Cop**, **Toys for Tots**, and a **winter coat and clothing drive**, along with other outreach efforts. These events allowed us to connect with residents while supporting individuals and families in need throughout our community. We sincerely appreciate your continued support and partnership, which makes it possible for us to give back and strengthen the communities we serve.





Join Neighborhood Watch

Neighborhood Watch is about Neighbors and Deputies working together. Involved neighbors are more likely to have open communication lines with each other, deputies, and the whole community. When neighbors know each other's names, normal patterns, and look out for each other, it is likely that they will report any activity that doesn't fit with regular schedules. Involved neighbors are the most important part of a safe community by look out for each other.

Neighborhood Watch program [information and forms] to help your block organization are available on the county [website]. **Please complete and return** the [Block Captain registration form] to ensure the Sheriff's Office has your most current contact information. THANKS!

Remember – when you See Something, Say Something, Call 9-1-1

Crimeprevention@co.ramsey.mn.us
www.ramseycountysheriff.us

@RamseyCountySheriff
@RamseySheriff
@RamseySheriffMN

Monthly public works report

To: Mayor and City Councilmembers

From: Tom Wesolowski, public works director

Date: January 20, 2026

2026 construction projects by outside agencies

The project map for 2026 is linked on the city website. City staff is working on coordination of several projects by outside agencies, summarized below:

Metropolitan Council Environmental Services (MCES)

Grass Lake Sewer interceptor replacement - MCES owns and maintains large trunk sanitary sewer pipes through the city that carry regional sewer water to their treatment facilities. This project will raise one of their pipes that is near Grass Lake and frequently under water, making maintenance difficult. The project will also move part of the Snail Lake Regional Park trail and install a cross-country ski trail.

Ramsey County parks

Snail Lake trail improvements - the project will consist of pavement removal and replacement of all the trail from Gramsie Road to Snail Lake Road and Snail Lake Boulevard loop, as well as an east west boardwalk in the wetland to replace the frequently-flooded trail.

Ramsey County public works

Pavement preservation project - Lexington Avenue will have the top layer milled off and new asphalt placed this summer. Pedestrian ramps for the multi-use trail will be reconstructed where needed to comply with ADA requirements for accessibility. The project will go from County Road I to County Road J.

Reclaimite pavement maintenance - the city is partnering with Ramsey County to apply reclamite to several neighborhood streets. Reclamite is a pavement rejuvenator that can add years to the life of asphalt pavements when applied soon after the original pavement is placed. Ramsey county has experience using this application, so the city is looking forward to partnering with them for our first use on city streets.

SHOREVIEW
PUBLIC WORKS

Anoka County public works

Pavement rehabilitation project - County Road J will have the top layer milled off and new asphalt placed this summer. Pedestrian ramps will be reconstructed where needed to comply with ADA requirements for accessibility. The project will go from Lexington to the east.

Lexington & County Road J traffic signal replacement - the traffic signal will be replaced this summer. Pedestrian ramps will be reconstructed where needed to comply with ADA requirements for accessibility.

Ramsey Washington Metro Watershed District

Cottage Place wetland regeneration – this is a project on city and St Odilia property to restore the area to its original wetland. Plant maintenance will continue for two more years to restore the wetland to a more natural state.

2026 storm pond project – the project is a partnership between the city and the watershed. The contractor will excavate sediment that has collected in the ponds to restore their original size and volume. This sediment collects in the ponds, which keeps the sediment out of lakes and streams, but it needs to be removed to keep the ponds functioning properly. Ponds scheduled in Shoreview are the Majestic pond, Reiland pond and Evans pond. This work will restore stormwater quantity and quality benefits for these areas.

Environmental services

Forestry

Staff sent letters to property owners in the north half of the city with trees that are required to be removed by the end of March. Trees to be removed are dead or dying trees close to the right of way, mostly dead and dying ash trees infested with emerald ash borer (EAB). The letter included a quote for removal from a tree contractor and an application for financing through a voluntary assessment.

The tree contractor completed tree removals on city property and boulevards for the year. They removed over 150 ash trees throughout the year and about 50 trees of other species in 2025.

Planning is beginning for this year’s tree planting projects.

Recycling

Staff will coordinate with Walter's public drop-off facility for a cleanup event to be held at their site on May 16.

Environmental quality committee (EQC)

The December EQC meeting was cancelled due to falling over the holiday. The 2026 speaker series will run from January through April. The topics are:

- January 26 - state of the lakes in Shoreview
- February 23 - Roseville green to go ordinance
- March 23 - PFAS in Minnesota
- April 27 - Ramsey County food scraps pickup program

All presentations will be held at 7 pm in the council chambers. See the EQC page for more information.

Water

In 2025, approximately 75 rebates for toilets and 10 rebates for irrigation controllers were awarded to residents through the Met Council Water Efficiency Grant Program. It is estimated that a WaterSense certified toilet saves approximately 13,000 gallons of water per year compared to old toilets and a WaterSense certified irrigation controller saves approximately 15,000 gallons of water per year. This equates to a reduction of about 1 million gallons of water used per year from the products installed through the rebate program in 2025.

Other

The EV charging station fees will be updated later this winter for the stations at the community center. Signage will be put out notifying users of the fee change before it is implemented. The new fee will be $0.35/kWh.

Maintenance activities

Utilities

- Regular/daily inspection of all wells, lift stations, water towers, the booster station and the water treatment plant.
  - Routine maintenance is performed and any necessary repairs are completed as scheduled.
  - Cleaning in and around all well houses and lift stations.

- Utility crews continue to respond to location requests by marking underground city utilities in proposed excavation areas.
  - As owners of buried infrastructure, the city is required by law to locate these facilities within a certain time period of a Gopher State One-Call request.
- Drinking water samples are collected and analyzed as required by the Minnesota Department of Health.
- Approximately 10,000 water meters are read monthly.
  - It normally takes one person about a week to drive the streets to collect all the water meter readings through radio transmission. That data is used for utility billing statements.
- Water treatment plant
  - Utility staff continue to complete the process of timed interval PM's and other necessary repairs.
  - Backwash reclaim tanks were drained and thoroughly cleaned, oil was changed in the pumps.
- Water maintenance
  - Utility crews responded to four water main repairs.
- Sanitary sewer maintenance
  - Regular flushing/cleaning of segments of the sanitary sewer system continues.
  - Flushed and jetted sanitary hot spots that need extra attention.
  - Televised sewer mains as one of our ongoing maintenance programs.
  - Continue with manhole inspections, which inspects the condition of the concrete structure for deterioration or other issues.
  - Continued flushing of all dead-end manholes. A dead-end manhole is a manhole furthest upstream with no inlet. The water carries debris and sediment downstream.

Streets

- Streets
  - Including yesterday, there have been three snow events requiring a full plow of all city streets.
  - Final sweep was the beginning of Thanksgiving week when it snowed.
  - Winterized both sweepers.
  - Prepped the trucks for winter snowplowing.
  - One last pothole patching day to prep for snowplowing.
- Surface water
  - Inspected storm structures in next year's replacement projects.

    - Continue cleaning out sumps which involves sucking out water and debris from the storm system.
- Trails
    - Crews have started the tree trimming on the trails.
- Street lights
    - Lights reported with issues.
    - Replaced street lights as they were reported inhouse.
    - Outsourced 7 lights to be repaired.

Project updates

Maintenance center fuel system replacement

- Due to the extended lead time for the underground tanks required for the project, construction of the project has been delayed until spring 2026.

County Road I boardwalk replacement

- Installation of the helical pile foundation is underway.
- The wooden boardwalk will be installed in January and February with the boardwalk reopening in the spring.

2026 sanitary sewer lining

- Preconstruction meeting scheduled for January, at which time the contractor will submit their construction schedule.

2026 pond dredging - partnership between Shoreview and RWMWD

- Construction schedule for the Shoreview ponds is to-be-determined as the contractor has begun work in other cities in the watershed district.

Grass Lake sewer rehabilitation – Metropolitan Council

- Project to replace the aging sanitary sewer near Grass Lake. The new pipe will be installed at a higher elevation to avoid stormwater entering the sanitary sewer system.
- The project will coordinate with Ramsey County parks department to improve the adjacent trail and install a new cross-country ski trail.
- Construction would be completed in spring 2026, with restoration over multiple years to ensure native plantings are successful.

Memorandum

TO: City Council

FROM: Janice Miller

DATE: January 20, 2026

SUBJECT: Claims

ITEM NUMBER: 8.c

SECTION: CONSENT AGENDA

REQUESTED MOTION
To approve the payment of bills as presented by the finance department in the attached table.

INTRODUCTION
Attached payment of bills presented to the Council for review and approval.

DISCUSSION

RECOMMENDATION
It is recommended that the city council approve the attached payment of bills.

ATTACHMENTS
Payment of bills.pdf
8929-9049.pdf
582488-582605.pdf
BCI Construction, INC.pdf
Continua Interiors of Minnesota, LLC.pdf
Golden Shovel Agency, LLC.pdf
Grit Contracting.pdf
Lake Johanna Fire Dept.pdf
Lake Johanna Fire Dept (2).pdf
League of Minnesota Cities.pdf
Metropolitan Council Environmental.pdf
Michael Basich, Inc..pdf
Neighborworks Home Partners.pdf
Ramsey County.pdf
Stephen Tokle Inspections Inc.pdf
Xcel Energy.pdf

Date	Description	Check range	EFT range		Amount
09/12/25	Accounts payable		9049	$	21.75
11/20/25	Accounts payable		8945-9026	$	34,765.77
12/01/25	Accounts payable		8938	$	11,797.87
12/03/25	Accounts payable		9047	$	91.62
12/16/25	Accounts payable		8940	$	80.42
12/22/25	Accounts payable		8942-8944, 9046	$	43,710.17
12/23/25	Accounts payable		8941	$	96.26
12/23/25	Accounts payable	582488		$	1,557.00
12/26/25	Accounts payable		8929-8937	$	202,640.49
12/29/25	Accounts payable		8393	$	13,296.11
12/30/25	Accounts payable		9048	$	131.15
12/31/25	Accounts payable		9027-9030	$	6,923.32
12/31/25	Accounts payable	582489-582556		$	1,331,267.31
01/05/25	Accounts payable		9031-9037	$	24,999.72
01/08/25	Accounts payable	582557-582605		$	1,899,283.31
01/09/25	Accounts payable		9038-9045	$	210,452.26
	Sub-total Accounts Payable			**$**	**3,781,114.53**
01/09/26	Payroll	135557-135567		$	305,921.85
	Sub-total Payroll			**$**	**305,921.85**
	Total			**$**	**4,087,036.38**

CHECK REGISTER FOR CITY OF SHOREVIEW

CHECK NUMBER 8929 - 9049

Check Date	Check	Vendor Name	Amount
Bank USBNK US BANK CHECKING\4M			
09/12/2025	9049(E)	MONEY MOVERS INC	21.75
Total 09/12/2025:			21.75
11/20/2025	8945(E)	APWA - MN CHAPTER	754.70
11/20/2025	8946(E)	BOLTON & MENK, INC	69.54
11/20/2025	8947(E)	CEAM C/O LEAGUE OF MN CITIES	625.00
11/20/2025	8948(E)	FUN EXPRESS, LLC	151.57
11/20/2025	8949(E)	GOOGLE	104.51
11/20/2025	8950(E)	GOOGLE	500.00
11/20/2025	8951(E)	HELLO SIGN.COM	1,800.00
11/20/2025	8952(E)	LAKE SUPERIOR COLLEGE	300.00
11/20/2025	8953(E)	OGLEBAY RESORT	1,384.00
11/20/2025	8954(E)	US BANK	78.65
11/20/2025	8955(E)	US BANK	60.64
11/20/2025	8956(E)	US BANK	423.93
11/20/2025	8957(E)	US BANK	686.00
11/20/2025	8958(E)	US BANK	720.00
11/20/2025	8959(E)	US BANK	125.00
11/20/2025	8960(E)	US BANK	125.00
11/20/2025	8961(E)	US BANK	240.00
11/20/2025	8962(E)	US BANK	484.99
11/20/2025	8963(E)	US BANK	116.48
11/20/2025	8964(E)	US BANK	131.00
11/20/2025	8965(E)	US BANK	542.64
11/20/2025	8966(E)	US BANK	54.28
11/20/2025	8967(E)	US BANK	174.99
11/20/2025	8968(E)	US BANK	161.19
11/20/2025	8969(E)	US BANK	203.00
11/20/2025	8970(E)	US BANK	17.48
11/20/2025	8971(E)	US BANK	20.72
11/20/2025	8972(E)	US BANK	84.89
11/20/2025	8973(E)	US BANK	850.00
11/20/2025	8974(E)	US BANK	700.00
11/20/2025	8975(E)	US BANK	31.97
11/20/2025	8976(E)	US BANK	68.75
11/20/2025	8977(E)	US BANK	232.57
11/20/2025	8978(E)	US BANK	60.00
11/20/2025	8979(E)	US BANK	735.28
11/20/2025	8980(E)	US BANK	1,970.00
11/20/2025	8981(E)	US BANK	578.88
11/20/2025	8982(E)	US BANK	182.91
11/20/2025	8983(E)	US BANK	522.99
11/20/2025	8984(E)	US BANK	252.79
11/20/2025	8985(E)	US BANK	200.90
11/20/2025	8986(E)	US BANK	204.90
11/20/2025	8987(E)	US BANK	339.85
11/20/2025	8988(E)	US BANK	154.58
11/20/2025	8989(E)	US BANK	480.00
11/20/2025	8990(E)	US BANK	5,087.19
11/20/2025	8991(E)	US BANK	154.42
11/20/2025	8992(E)	US BANK	9.54
11/20/2025	8993(E)	US BANK	452.96
11/20/2025	8994(E)	US BANK	45.55
11/20/2025	8995(E)	US BANK	145.65
11/20/2025	8996(E)	US BANK	322.36
11/20/2025	8997(E)	US BANK	400.00
11/20/2025	8998(E)	US BANK	50.61
11/20/2025	8999(E)	US BANK	20.83
11/20/2025	9000(E)	US BANK	511.96
11/20/2025	9001(E)	US BANK	40.00
11/20/2025	9002(E)	US BANK	525.00
11/20/2025	9003(E)	US BANK	378.05
11/20/2025	9004(E)	US BANK	29.95
11/20/2025	9005(E)	US BANK	275.14
11/20/2025	9006(E)	US BANK	1,080.00
11/20/2025	9007(E)	US BANK	69.98
11/20/2025	9008(E)	US BANK	1,781.37
11/20/2025	9009(E)	US BANK	148.50
11/20/2025	9010(E)	US BANK	169.50
11/20/2025	9011(E)	US BANK	147.66
11/20/2025	9012(E)	US BANK	1,769.88

Check Date	Check	Vendor Name	Amount
Bank USBNK US BANK CHECKING\4M			
11/20/2025	9013(E)	US BANK	94.99
11/20/2025	9014(E)	US BANK	51.55
11/20/2025	9015(E)	US BANK	426.94
11/20/2025	9016(E)	US BANK	26.75
11/20/2025	9017(E)	US BANK	92.93
11/20/2025	9018(E)	US BANK	51.41
11/20/2025	9019(E)	US BANK	35.60
11/20/2025	9020(E)	US BANK	1,875.00
11/20/2025	9021(E)	US BANK	49.95
11/20/2025	9022(E)	US BANK	134.00
11/20/2025	9023(E)	US BANK	191.94
11/20/2025	9024(E)	US BANK	198.87
11/20/2025	9025(E)	US BANK	189.99
11/20/2025	9026(E)	US BANK	23.18
Total 11/20/2025:			34,765.77
12/01/2025	8938(E)	POINT & PAY CREDIT CARD FEES	11,797.87
Total 12/01/2025:			11,797.87
12/03/2025	9047(E)	XCEL ENERGY	91.62
Total 12/03/2025:			91.62
12/16/2025	8940(E)	TASC	80.42
Total 12/16/2025:			80.42
12/22/2025	8942(E)	XCEL ENERGY	35,623.75
12/22/2025	8943(E)	XCEL ENERGY	8,045.44
12/22/2025	8944(E)	XCEL ENERGY	35.98
12/22/2025	9046(E)	ALERUS RETIREMENT AND BENEFIT	5.00
Total 12/22/2025:			43,710.17
12/23/2025	8941(E)	TASC	96.26
Total 12/23/2025:			96.26
12/26/2025	8929(A)	TASC	8,245.00
12/26/2025	8930(E)	TREASURY, DEPARTMENT OF	105,795.19
12/26/2025	8931(E)	MINNESOTA CHILD SUPPORT PAYME	647.50
12/26/2025	8932(E)	ICMA/VANTAGEPOINT TRANSFER-30	11,148.36
12/26/2025	8933(E)	ICMA/VANTAGEPOINT TRANSFER-70	1,554.20
12/26/2025	8934(E)	COMMISSIONER OF REVENUE- WH T	18,246.52
12/26/2025	8935(E)	MSRS 457 PLAN 98945-01	300.00
12/26/2025	8936(E)	PERA COORDINATED	56,348.12
12/26/2025	8937(E)	PERA COUNCIL	355.60
Total 12/26/2025:			202,640.49
12/29/2025	8939(E)	POINT & PAY CREDIT CARD FEES	13,296.11
Total 12/29/2025:			13,296.11
12/30/2025	9048(E)	PMA FINANCIAL NETWORK, INC	131.15
Total 12/30/2025:			131.15
12/31/2025	9027(A)	ALLEN, DEANNE	1,000.00
12/31/2025	9028(A)	MADISON NATIONAL LIFE	3,252.30
12/31/2025	9029(A)	NCPERS GROUP LIFE INS	96.00
12/31/2025	9030(A)	RELIANCE STANDARD LIFE INSURA	2,575.02
Total 12/31/2025:			6,923.32
01/05/2026	9031(E)	XCEL ENERGY	15,391.25
01/05/2026	9032(E)	XCEL ENERGY	910.81
01/05/2026	9033(E)	XCEL ENERGY	1,302.63
01/05/2026	9034(E)	XCEL ENERGY	1,370.40
01/05/2026	9035(E)	XCEL ENERGY	5,801.73
01/05/2026	9036(E)	XCEL ENERGY	207.97
01/05/2026	9037(E)	XCEL ENERGY	14.93
Total 01/05/2026:			24,999.72
01/09/2026	9038(E)	TREASURY, DEPARTMENT OF	109,214.84
01/09/2026	9039(E)	MINNESOTA CHILD SUPPORT PAYME	647.50
01/09/2026	9040(E)	ICMA/VANTAGEPOINT TRANSFER-30	15,780.03
01/09/2026	9041(E)	ICMA/VANTAGEPOINT TRANSFER-70	1,569.20
01/09/2026	9042(E)	COMMISSIONER OF REVENUE- WH T	18,624.21
01/09/2026	9043(E)	MSRS 457 PLAN 98945-01	300.00
01/09/2026	9044(E)	PERA COORDINATED	55,707.30
01/09/2026	9045(A)	TASC	8,609.18

Check Date	Check	Vendor Name	Amount
Bank USBNK US BANK CHECKING\4M			
Total 01/09/2026:			210,452.26
USBNK TOTALS:			
Total of 121 Checks:			549,006.91
Less 0 Void Checks:			0.00
Total of 121 Disbursements:			549,006.91

CHECK REGISTER FOR CITY OF SHOREVIEW

CHECK NUMBER 582488 - 582605

Check Date	Check	Vendor Name	Amount
Bank USBNK US BANK CHECKING\4M			
12/23/2025	582488	YALE MECHANICAL INC	1,557.00
Total 12/23/2025:			1,557.00
12/31/2025	582489	AARP C/O GROVER BELLILE	450.00
12/31/2025	582490	ALERTLINE COMMUNICATIONS	117.00
12/31/2025	582491	ALZHEIMER'S SPEAKS LLC	300.00
12/31/2025	582492	AMAZON CAPITAL SERVICES	2,135.03
12/31/2025	582493	ANCHOR PAPER COMPANY	871.50
12/31/2025	582494	ANCHOR SOLAR INVESTMENTS	380.14
12/31/2025	582495	APPLE FORD	3.86
12/31/2025	582496	APPLIED MAINTENANCE SUPPLIES	422.59
12/31/2025	582497	BADGER METER INC.	896.02
12/31/2025	582498	BATTERIES PLUS	951.60
12/31/2025	582499	BCI CONSTRUCTION, INC	932,920.91
12/31/2025	582500	BEISSWENGER'S HOMETOWN HARDWA	143.47
12/31/2025	582501	BOLTON & MENK, INC	8,473.00
12/31/2025	582502	BORIKEN CULTURAL CENTER	1,000.00
12/31/2025	582503	CENTRAL PRO SUPPLY 660	2,490.62
12/31/2025	582504	CHOSEN VALLEY TESTING	2,817.50
12/31/2025	582505	CINTAS CORPORATION #470	390.90
12/31/2025	582506	CONTINUA INTERIORS OF MINNESO	101,626.38
12/31/2025	582507	CORE & MAIN	37.47
12/31/2025	582508	CRYSTEEL TRUCK EQUIPMENT	929.07
12/31/2025	582509	DAVE PERKINS CONTRACTING	7,912.50
12/31/2025	582510	DeBacker, Ann	440.00
12/31/2025	582511	EARL F. ANDERSON & ASSOC., IN	1,075.00
12/31/2025	582512	EISENBEISZ, RENEE	171.35
12/31/2025	582513	ELECTRO WATCHMAN INC.	125.85
12/31/2025	582514	FACTORY MOTOR PARTS COMPANY	97.52
12/31/2025	582515	FUSION LEARNING PARTNERS	45.00
12/31/2025	582516	GRAINGER, INC.	4,423.33
12/31/2025	582517	HAWKINS, INC.	356.74
12/31/2025	582518	HD SUPPLY	5,665.07
12/31/2025	582519	HORIZON COMMERCIAL POOL SUPPL	390.82
12/31/2025	582520	HUMMINGBIRD FLORAL/FLORATIF	457.99
12/31/2025	582521	INNOVATIVE OFFICE SOLUTIONS L	141.12
12/31/2025	582522	INSTRUMENTAL RESEARCH INC	375.00
12/31/2025	582523	J&K EQUIPMENT	2,641.58
12/31/2025	582524	JOHNSON CONTROLS	188.16
12/31/2025	582525	KATOM RESTAURANT SUPPLY, INC	5,370.59
12/31/2025	582526	LAKE JOHANNA FIRE DEPT	37,464.00
12/31/2025	582527	MATHESON TRI-GAS INC	605.65
12/31/2025	582528	MC TOOL & SAFETY SALES	1,109.40
12/31/2025	582529	MENARDS - BLAINE	175.69
12/31/2025	582530	METERING & TECHNOLOGY SOLUTIO	1,110.52
12/31/2025	582531	METROPOLITAN AREA MANAGEMENT	120.00
12/31/2025	582532	MICHAEL BASICH, INC	54,080.00
12/31/2025	582533	MINNEAPOLIS GLASS COMPANY	1,695.00
12/31/2025	582534	MINNESOTA STATE COLLEGES/UNIV	630.00
12/31/2025	582535	NAPA AUTO PARTS	57.03
12/31/2025	582536	NEIGHBORWORKS HOME PARTNERS	55,000.00
12/31/2025	582537	NINE NORTH	825.00
12/31/2025	582538	QUALITY REFRIGERATION INC	383.63
12/31/2025	582539	RAMSEY COUNTY	9,600.00
12/31/2025	582540	RAMSEY COUNTY	46.00
12/31/2025	582541	SAFE-FAST INC	1,314.00
12/31/2025	582542	SESAC	1,278.00
12/31/2025	582543	SIGNATURE LIGHTING INC	1,281.42
12/31/2025	582544	SITEONE LANDSCAPE SUPPLY	179.16
12/31/2025	582545	SNAP-ON INDUSTRIAL	2,501.09
12/31/2025	582546	ST. PAUL, CITY OF	548.05
12/31/2025	582547	STEPHEN TOKLE INSPECTIONS INC	23,626.96
12/31/2025	582548	TAFT STETTINIUS & HOLLISTER	11,750.00
12/31/2025	582549	TASC	392.00
12/31/2025	582550	TREE TRUST	25,394.51
12/31/2025	582551	Vang, Pa Nyia	100.00
12/31/2025	582552	VESTIS	240.76
12/31/2025	582553	W.D.LARSON COMPANIES LTD, INC	40.56
12/31/2025	582554	WATER CONSERVATION SERVICE, I	796.70
12/31/2025	582555	WEDDINGWIRE INC	11,040.00
12/31/2025	582556	WSB & ASSOCIATES, INC.	647.50

CHECK REGISTER FOR CITY OF SHOREVIEW

CHECK NUMBER 582488 - 582605

Check Date	Check	Vendor Name	Amount
Bank USBNK US BANK CHECKING\4M			
Total 12/31/2025:			1,331,267.31
01/08/2026	582557	4IMPRINT	257.25
01/08/2026	582558	AMAZON CAPITAL SERVICES	159.59
01/08/2026	582559	ARDEN HILLS, CITY OF	2,100.00
01/08/2026	582560	AUDIO EYE, INC	1,300.00
01/08/2026	582561	BEISSWENGER'S HOMETOWN HARDWA	11.16
01/08/2026	582562	Bofinger, Anna	30.14
01/08/2026	582563	BRAKE & EQUIPMENT WAREHOUSE	529.62
01/08/2026	582564	BUILDING SYSTEMS SOLUTIONS, I	10,250.00
01/08/2026	582565	CHESS	1,950.00
01/08/2026	582566	CINTAS CORPORATION #470	446.86
01/08/2026	582567	CITYWIDE BLAINE LOCK & SAFE	9.50
01/08/2026	582568	COMPASS PEER GROUPS	1,800.00
01/08/2026	582569	DAVE PERKINS CONTRACTING	5,780.00
01/08/2026	582570	E.G. RUD & SONS, INC.	1,347.50
01/08/2026	582571	FEDERS ARCHITECTS, LLC	3,121.81
01/08/2026	582572	FERGUSON WATERWORKS #2518	340.71
01/08/2026	582573	FLEXIBLE PIPE TOOL COMPANY	408.00
01/08/2026	582574	GOLDEN SHOVEL AGENCY, LLC	26,500.00
01/08/2026	582575	GOODPOINTE TECHNOLOGY INC	4,995.00
01/08/2026	582576	GOPHER STATE ONE-CALL	128.25
01/08/2026	582577	GOVOS	19,057.51
01/08/2026	582578	GRIT CONTRACTING	140,643.70
01/08/2026	582579	INSTRUMENTAL RESEARCH INC	812.50
01/08/2026	582580	IVERSON, KAREN	800.00
01/08/2026	582581	Jason D Schmidt	25.00
01/08/2026	582582	Jason D Schmidt	25.00
01/08/2026	582583	JEFF ELLIS & ASSOCIATES, INC	1,440.00
01/08/2026	582584	LAKE JOHANNA FIRE DEPT	1,354,555.48
01/08/2026	582585	LEAGUE OF MINNESOTA CITIES	26,163.00
01/08/2026	582586	METERING & TECHNOLOGY SOLUTIO	1,254.78
01/08/2026	582587	METRO CITIES	9,160.00
01/08/2026	582588	METROPOLITAN COUNCIL ENVIRONM	212,262.34
01/08/2026	582589	MINNESOTA CITY/COUNTY MGMT AS	266.59
01/08/2026	582590	MINNESOTA EQUIPMENT	138.98
01/08/2026	582591	MINTERWEISMAN CO DBA CORE-MAR	1,693.16
01/08/2026	582592	NAPA AUTO PARTS	70.55
01/08/2026	582593	NEWMAN SIGNS	1,111.37
01/08/2026	582594	NYSTROM PUBLISHING	4,758.88
01/08/2026	582595	OXYGEN SERVICE COMPANY	39.57
01/08/2026	582596	QUALITY FLOW SYSTEMS INC	4,910.94
01/08/2026	582597	RAMSEY COUNTY	25,604.00
01/08/2026	582598	REINDERS, INC.	1,479.36
01/08/2026	582599	RICOH USA INC.	583.92
01/08/2026	582600	SAFELITE FULFILLMENT, INC	423.96
01/08/2026	582601	SOUTHERN ALUMINUM MFG INC.	10,425.00
01/08/2026	582602	STEPHEN TOKLE INSPECTIONS INC	6,058.44
01/08/2026	582603	TREE TRUST	13,525.01
01/08/2026	582604	TRUST IN US, LLC	65.00
01/08/2026	582605	WATSON COMPANY	463.88
Total 01/08/2026:			1,899,283.31
USBNK TOTALS:			
Total of 118 Checks:			3,232,107.62
Less 0 Void Checks:			0.00
Total of 118 Disbursements:			3,232,107.62

ACCOUNTS PAYABLE VOUCHER

VOUCHER NO. WARRANT NO. DATE ALLOWED 12 31 2025 (Mo. Day Yr.) IN THE SUM OF $ 932920.91

CITY OF SHOREVIEW

V #	W #

Payee BCI CONSTRUCT

VENDOR # 101392
BCI CONSTRUCTION, INC
7135 5TH AVE NE
SAUK RAPIDS, MN 56379-9558

Purchase Order No.
Terms
Due Date 12/31/2025

INVOICE DATE	INVOICE NUMBER	APPROP NUMBER	PROJECT	DESCRIPTION	AMOUNT
12/06/2025	PF-000917	434-4700-45900.200		CONTRACTOR -SHOREVIEW	573,746.36
12/06/2025	PF-000917	434-4700-45900.201		CONTRACTOR - ARDEN HILLS	225,766.86
12/06/2025	PF-000917	434-4700-45900.202		CONTRACTOR - NORTH OAKS	133,407.69

CITY OF SHOREVIEW

Favor Of

BCI CONSTRUCTION, INC

Total Amount of Voucher $
Deductions

Total Amount of Warrant $

Month of _____ , _____

VOUCHER RECORD	ACCT #	
Total		

I hereby certify that the attached invoice(s), or bill(s), is (are) true and correct and that the materials or services itemized theron for which charge is made were ordered and received except

Mo. Day Yr. Signature Officer/Title

I hereby certify that the attached invoice(s), or bill(s), is (are) true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Mo. Day Yr. Signature Officer/Title

Board/Council Members

ACCOUNTS PAYABLE VOUCHER

VOUCHER NO. WARRANT NO. DATE ALLOWED 01 06 2026 (Mo. Day Yr.) IN THE SUM OF $ 101626.38

CITY OF SHOREVIEW

V #	W #

Payee CONTINUA INTE

VENDOR # 101511
CONTINUA INTERIORS OF MINNESOTA, LLC
9800 8TH AVE N

PLYMOUTH, MN 55441-4407

Purchase Order No.

Terms

Due Date 01/06/2026

INVOICE DATE	INVOICE NUMBER	APPROP NUMBER	PROJECT	DESCRIPTION	AMOUNT
12/22/2025	17694	434-4700-45910.000		FIRE STATION #1-ARCHITECT/ENGINEER	62,500.23
12/22/2025	17694	434-4700-45910.201		ARCHITECT/ENGINEER - ARDEN HILLS	24,593.58
12/22/2025	17694	434-4700-45910.202		ARCHITECT/ENGINEER - NORTH OAKS	14,532.57

CITY OF SHOREVIEW

Favor Of

CONTINUA INTERIORS OF MINNESOTA, LLC

Total Amount of Voucher	$	
Deductions		
Total Amount of Warrant	$	

Month of _____ , _____

VOUCHER RECORD	ACCT #	
Total		

I hereby certify that the attached invoice(s), or bill(s), is (are) true and correct and that the materials or services itemized theron for which charge is made were ordered and received except

Mo. Day Yr. Signature Officer/Title

I hereby certify that the attached invoice(s), or bill(s), is (are) true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Mo. Day Yr. Signature Officer/Title

Board/Council Members

ACCOUNTS PAYABLE VOUCHER

VOUCHER NO. WARRANT NO. DATE ALLOWED 12 21 2025 (Mo. Day Yr.) IN THE SUM OF $ 26500.00

CITY OF SHOREVIEW

V #	W #

Payee GOLDEN SHOVE

VENDOR # 100147
GOLDEN SHOVEL AGENCY, LLC
43 E BROADWAY ST
STE 104
LITTLE FALLS, MN 56345

Purchase Order No.
Terms
Due Date 12/21/2025

INVOICE DATE	INVOICE NUMBER	APPROP NUMBER	PROJECT	DESCRIPTION	AMOUNT
11/21/2025	2025619	240-4440-43190.000		2025 BRE MARKETING SERVICES	26,500.00

CITY OF SHOREVIEW

Favor Of

GOLDEN SHOVEL AGENCY, LLC

Total Amount of Voucher	$	
Deductions		
Total Amount of Warrant	$	

Month of _____ , _____

VOUCHER RECORD	ACCT #	
Total		

I hereby certify that the attached invoice(s), or bill(s), is (are) true and correct and that the materials or services itemized theron for which charge is made were ordered and received except

Mo. Day Yr. Signature Officer/Title

I hereby certify that the attached invoice(s), or bill(s), is (are) true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Mo. Day Yr. Signature Officer/Title

Board/Council Members

ACCOUNTS PAYABLE VOUCHER

VOUCHER NO. WARRANT NO. DATE ALLOWED 01 26 2026 (Mo. Day Yr.) IN THE SUM OF $ 140643.70

CITY OF SHOREVIEW

V #	W #

Payee GRIT CONTRACT

VENDOR # 101503 GRIT CONTRACTING 8786 EGAN DR SAVAGE, MN 55378-2561	Purchase Order No. Terms Due Date 01/26/2026

INVOICE DATE	INVOICE NUMBER	APPROP NUMBER	PROJECT	DESCRIPTION	AMOUNT
12/26/2025	25-04	405-4345-45306.000-TR		2025 CO RD I BOARDWALK PROJECT	140,643.70

CITY OF SHOREVIEW

Favor Of

GRIT CONTRACTING

Total Amount of Voucher	$	
Deductions		
Total Amount of Warrant	$	

Month of _____ , _____

VOUCHER RECORD	ACCT #	
Total		

I hereby certify that the attached invoice(s), or bill(s), is (are) true and correct and that the materials or services itemized theron for which charge is made were ordered and received except

Mo. Day Yr. Signature Officer/Title

I hereby certify that the attached invoice(s), or bill(s), is (are) true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Mo. Day Yr. Signature Officer/Title

Board/Council Members

APPROVED BY THE STATE BOARD OF ACCOUNTS FOR THE CITY OF SHOREVIEW-2001

City/Town Form 201/39 (Rev. 1995)

ACCOUNTS PAYABLE VOUCHER

VOUCHER NO. WARRANT NO. DATE ALLOWED 01 15 2026 (Mo. Day Yr.) IN THE SUM OF $ 27096.55

CITY OF SHOREVIEW

V #	W #

Payee LAKE JOHANNA

VENDOR # 00374 LAKE JOHANNA FIRE DEPT 5545 LEXINGTON AVE N SHOREVIEW, MN 55126-5619	Purchase Order No. Terms Due Date 01/15/2026

INVOICE DATE	INVOICE NUMBER	APPROP NUMBER	PROJECT	DESCRIPTION	AMOUNT
12/16/2025	1004	405-4120-45307.000-RE		2025 CAPITAL EQUIPMENT REIMBURSEM	27,096.55

CITY OF SHOREVIEW

Favor Of

LAKE JOHANNA FIRE DEPT

Total Amount of Voucher	$	
Deductions		
Total Amount of Warrant	$	

Month of _____ , _____

VOUCHER RECORD	ACCT #	
Total		

I hereby certify that the attached invoice(s), or bill(s), is (are) true and correct and that the materials or services itemized theron for which charge is made were ordered and received except

Mo. Day Yr. Signature Officer/Title

I hereby certify that the attached invoice(s), or bill(s), is (are) true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Mo. Day Yr. Signature Officer/Title

Board/Council Members

APPROVED BY THE STATE BOARD OF ACCOUNTS FOR THE CITY OF SHOREVIEW-2001

City/Town Form 201/39 (Rev. 1995)

ACCOUNTS PAYABLE VOUCHER

VOUCHER NO. WARRANT NO. DATE ALLOWED 02 01 2026 (Mo. Day Yr.) IN THE SUM OF $ 1342857.00

CITY OF SHOREVIEW

V #	W #

Payee LAKE JOHANNA

VENDOR # 00374 LAKE JOHANNA FIRE DEPT 5545 LEXINGTON AVE N SHOREVIEW, MN 55126-5619	Purchase Order No. Terms Due Date 02/01/2026

INVOICE DATE	INVOICE NUMBER	APPROP NUMBER	PROJECT	DESCRIPTION	AMOUNT
01/01/2026	1018	101-4120-43190.000		1ST HALF PAYMENT FOR 2026 SERVICES	1,342,857.00

CITY OF SHOREVIEW

Favor Of

LAKE JOHANNA FIRE DEPT

Total Amount of Voucher	$	
Deductions		
Total Amount of Warrant	$	

Month of _____ , _____

VOUCHER RECORD	ACCT #	
Total		

I hereby certify that the attached invoice(s), or bill(s), is (are) true and correct and that the materials or services itemized theron for which charge is made were ordered and received except

Mo. Day Yr. Signature Officer/Title

I hereby certify that the attached invoice(s), or bill(s), is (are) true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Mo. Day Yr. Signature Officer/Title

Board/Council Members

APPROVED BY THE STATE BOARD OF ACCOUNTS FOR THE CITY OF SHOREVIEW-2001

City/Town Form 201/39 (Rev. 1995)

ACCOUNTS PAYABLE VOUCHER

VOUCHER NO. WARRANT NO. DATE ALLOWED 02 01 2026 (Mo. Day Yr.) IN THE SUM OF $ 25588.00

CITY OF SHOREVIEW

V #	W #

Payee LEAGUE OF MIN

VENDOR # 00373 LEAGUE OF MINNESOTA CITIES 145 UNIVERSITY AVE W ST PAUL, MN 55103-2044	Purchase Order No. Terms Due Date 02/01/2026

INVOICE DATE	INVOICE NUMBER	APPROP NUMBER	PROJECT	DESCRIPTION	AMOUNT
01/01/2026	441718	101-4010-44330.000		2026 MEMBERSHIP DUES	25,588.00

CITY OF SHOREVIEW

Favor Of

LEAGUE OF MINNESOTA CITIES

Total Amount of Voucher	$	
Deductions		
Total Amount of Warrant	$	

Month of _____ , _____

VOUCHER RECORD	ACCT #	
Total		

I hereby certify that the attached invoice(s), or bill(s), is (are) true and correct and that the materials or services itemized theron for which charge is made were ordered and received except

Mo. Day Yr. Signature Officer/Title

I hereby certify that the attached invoice(s), or bill(s), is (are) true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Mo. Day Yr. Signature Officer/Title

Board/Council Members

APPROVED BY THE STATE BOARD OF ACCOUNTS FOR THE CITY OF SHOREVIEW-2001

City/Town Form 201/39 (Rev. 1995)

ACCOUNTS PAYABLE VOUCHER

VOUCHER NO. WARRANT NO. DATE ALLOWED 02 01 2026 (Mo. Day Yr.) IN THE SUM OF $ 212262.34

CITY OF SHOREVIEW

V #	W #

Payee METROPOLITAN

VENDOR # 01171
METROPOLITAN COUNCIL ENVIRONMENTA
PO BOX 856513

MINNEAPOLIS, MN 55485-6513

Purchase Order No.

Terms

Due Date 02/01/2026

INVOICE DATE	INVOICE NUMBER	APPROP NUMBER	PROJECT	DESCRIPTION	AMOUNT
01/05/2026	5180	602-4555-43670.000		SEWER SERVICES FOR FEBRUARY 2026	212,262.34

CITY OF SHOREVIEW

Favor Of

METROPOLITAN COUNCIL ENVIRONMENTAL

Total Amount of Voucher $

Deductions

Total Amount of Warrant $

Month of _____ , _____

VOUCHER RECORD	ACCT #	
Total		

I hereby certify that the attached invoice(s), or bill(s), is (are) true and correct and that the materials or services itemized theron for which charge is made were ordered and received except

Mo. Day Yr. Signature Officer/Title

I hereby certify that the attached invoice(s), or bill(s), is (are) true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Mo. Day Yr. Signature Officer/Title

Board/Council Members

APPROVED BY THE STATE BOARD OF ACCOUNTS FOR THE CITY OF SHOREVIEW-2001

City/Town Form 201/39 (Rev. 1995)

ACCOUNTS PAYABLE VOUCHER

VOUCHER NO. WARRANT NO. DATE ALLOWED 01 20 2026 (Mo. Day Yr.) IN THE SUM OF $ 54080.00

CITY OF SHOREVIEW

V #	W #

Payee MICHAEL BASIC

VENDOR # 100864
MICHAEL BASICH, INC
1761 THIRD ST

WHITE BEAR LAKE, MN 55110

Purchase Order No.

Terms

Due Date 01/20/2026

INVOICE DATE	INVOICE NUMBER	APPROP NUMBER	PROJECT	DESCRIPTION	AMOUNT
12/22/2025	122225-2	405-4371-45301.000-SH		PARK FACILITY REPLACEMENTS SHAMRO	54,080.00

CITY OF SHOREVIEW

Favor Of

MICHAEL BASICH, INC

Total Amount of Voucher	$	
Deductions		
Total Amount of Warrant	$	

Month of _____ , _____

VOUCHER RECORD	ACCT #	
Total		

I hereby certify that the attached invoice(s), or bill(s), is (are) true and correct and that the materials or services itemized theron for which charge is made were ordered and received except

Mo. Day Yr. Signature Officer/Title

I hereby certify that the attached invoice(s), or bill(s), is (are) true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Mo. Day Yr. Signature Officer/Title

Board/Council Members

ACCOUNTS PAYABLE VOUCHER

VOUCHER NO. WARRANT NO. DATE ALLOWED 01 15 2026 (Mo. Day Yr.) IN THE SUM OF $ 55000.00

CITY OF SHOREVIEW

V #	W #

Payee NEIGHBORWOR

VENDOR # 100342
NEIGHBORWORKS HOME PARTNERS
533 DALE STREET NORTH
SAINT PAUL, MN 55103

Purchase Order No.
Terms
Due Date 01/15/2026

INVOICE DATE	INVOICE NUMBER	APPROP NUMBER	PROJECT	DESCRIPTION	AMOUNT
12/29/2025	1042 EDGEWATER AV	307-4410-44890.000		LOAN CAPITAL EDGEWATER AVE	50,000.00
12/29/2025	1042 EDGEWATER AV	307-4410-44890.000		LOAN CAPITAL EDGEWATER AVE	5,000.00

CITY OF SHOREVIEW

Favor Of

NEIGHBORWORKS HOME PARTNERS

Total Amount of Voucher $
Deductions

Total Amount of Warrant $

Month of _____ , _____

VOUCHER RECORD	ACCT #	
Total		

I hereby certify that the attached invoice(s), or bill(s), is (are) true and correct and that the materials or services itemized theron for which charge is made were ordered and received except

Mo. Day Yr. Signature Officer/Title

I hereby certify that the attached invoice(s), or bill(s), is (are) true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Mo. Day Yr. Signature Officer/Title

Board/Council Members

ACCOUNTS PAYABLE VOUCHER

VOUCHER NO. WARRANT NO. DATE ALLOWED 02 05 2026 (Mo. Day Yr.) IN THE SUM OF $ 25604.00

CITY OF SHOREVIEW

V #	W #

Payee RAMSEY COUNT

VENDOR # 00569 RAMSEY COUNTY 121 7TH PL E STE 5100 SAINT PAUL, MN 55101-2419	Purchase Order No. Terms Due Date 02/05/2026

INVOICE DATE	INVOICE NUMBER	APPROP NUMBER	PROJECT	DESCRIPTION	AMOUNT
01/06/2026	PRRRV-003964	101-4030-43190.000		2026 ELECTION SVCS - 1ST QTR	25,604.00

CITY OF SHOREVIEW

Favor Of

RAMSEY COUNTY

Total Amount of Voucher	$	
Deductions		
Total Amount of Warrant	$	

Month of _____ , _____

VOUCHER RECORD	ACCT #	
Total		

I hereby certify that the attached invoice(s), or bill(s), is (are) true and correct and that the materials or services itemized theron for which charge is made were ordered and received except

Mo. Day Yr. Signature Officer/Title

I hereby certify that the attached invoice(s), or bill(s), is (are) true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Mo. Day Yr. Signature Officer/Title

Board/Council Members

ACCOUNTS PAYABLE VOUCHER

VOUCHER NO. WARRANT NO. DATE ALLOWED 12 01 2025 (Mo. Day Yr.) IN THE SUM OF $ 23626.96

CITY OF SHOREVIEW

V #	W #

Payee STEPHEN TOKLE

VENDOR # 10187
STEPHEN TOKLE INSPECTIONS INC.
10363 VERMILLION CIR

BLAINE, MN 55449-5223

Purchase Order No.

Terms

Due Date 12/01/2025

INVOICE DATE	INVOICE NUMBER	APPROP NUMBER	PROJECT	DESCRIPTION	AMOUNT
11/01/2025	11-1-25 TO 11-30-25	101-4430-43090.000		STEVE TOKLE INSPECTIONS NOVEMBER	23,626.96

CITY OF SHOREVIEW

Favor Of

STEPHEN TOKLE INSPECTIONS INC.

Total Amount of Voucher $

Deductions

Total Amount of Warrant $

Month of _____ , _____

VOUCHER RECORD	ACCT #	
Total		

I hereby certify that the attached invoice(s), or bill(s), is (are) true and correct and that the materials or services itemized theron for which charge is made were ordered and received except

Mo. Day Yr. Signature Officer/Title

I hereby certify that the attached invoice(s), or bill(s), is (are) true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Mo. Day Yr. Signature Officer/Title

Board/Council Members

ACCOUNTS PAYABLE VOUCHER

VOUCHER NO. WARRANT NO. DATE ALLOWED 12 29 2025 (Mo. Day Yr.) IN THE SUM OF $ 35623.75

CITY OF SHOREVIEW

V #	W #

Payee XCEL ENERGY

VENDOR # 10206
XCEL ENERGY
PO BOX 4176

CAROL STREAM, IL 60197-4176

Purchase Order No.

Terms

Due Date 12/29/2025

INVOICE DATE	INVOICE NUMBER	APPROP NUMBER	PROJECT	DESCRIPTION	AMOUNT
12/11/2025	956612105	220-4380-43610.000		GAS AND ELECTRIC	21,341.68
12/11/2025	956612105	220-4380-42140.000		GAS AND ELECTRIC	14,282.07

CITY OF SHOREVIEW

Favor Of

XCEL ENERGY

Total Amount of Voucher $

Deductions

Total Amount of Warrant $

Month of _____ , _____

VOUCHER RECORD	ACCT #	
Total		

I hereby certify that the attached invoice(s), or bill(s), is (are) true and correct and that the materials or services itemized theron for which charge is made were ordered and received except

Mo. Day Yr. Signature Officer/Title

I hereby certify that the attached invoice(s), or bill(s), is (are) true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Mo. Day Yr. Signature Officer/Title

Board/Council Members

Memorandum

TO: City Council

FROM: Jamie Meyer , Utilities Supervisor

DATE: January 20, 2026

SUBJECT: Purchase of a replacement for unit 060-13

ITEM NUMBER: 8.d

SECTION: CONSENT AGENDA

REQUESTED MOTION

INTRODUCTION

The 2026 Capital Replacement Program allocates funding for the replacement of unit 060-13, a utility tractor with trailer mower and snowblower attachment. City Council approval is necessary at this time for the authorization to purchase a replacement unit.

DISCUSSION

The existing unit was purchased in 2013 and is scheduled for replacement in 2026. The parks department utilizes unit 060-13, a utility tractor with large pull behind mower to mow parks, ballfields, or any city owned properties. The unit also has a snowblower attachment that is used for large snow removal on ice rinks and trails. The replacement unit would consist of a Toro Groundmaster mower with an all season enclosed cab, 16-foot cutting width and snowblower attachment.

Funding for the new Toro Groundsmaster is included in the 2026 Capital Improvement Plan, with a budgeted amount of $175,000. The city can acquire the new mower for the approximate purchase price of $171,000 though the State of Minnesota cooperative purchasing venture contract. The existing unit and associated attachments will be sold at auction after the arrival of the new unit.

RECOMMENDATION

Staff recommends the city council authorize the purchase of a replacement for unit 060-13 from the approved State of Minnesota cooperative purchasing venture contract for a total estimated cost of $171,000, pursuant to the 2026 capital improvement program.

ATTACHMENTS

Groundsmaster quote 2026

MTI Distributing
Equipment Quote
October 3, 2025

City of Shoreview
Rodney Schreifels

Quote Expiration Date: 11/2/2025

MN State Contract 243333

Qty	Model Number	Description	Quote Price Each	Quote Price Extended
1	**31699**	**Toro Groundsmaster 5910 (T4)**	$150,886.32	$150,886.32
1	31701	Auxiliary Braking System	$98.28	$98.28
10	93-5973	10 Inch Foam Filled Caster Wheel Assembly	$209.63	$2,096.33
1	44958	MVP Kit 1000 Hour (PX Hydraulic Fluid - September 12, 2018 And Up)	$424.80	$424.80
6	SSF	Standard SetUp Fee @ $135/hr	$135.00	$810.00
			GM5910 subtotal	**$154,315.73**
1	SBLR-TS-5900-84	Conterra 84" Two Stage Snow Blower for Toro 5900	$16,367.55	$16,367.55

Subtotal	$170,683.28
Sales Tax Exempt	$0.00
Total	**$170,683.28**

MN State Contract 243333 2024 pricing is only valid until January 31, 2026.
Financing rates are guaranteed for 30 days from the date of quote.
Quote is valid for 30 days; pending product availability
Net 30 Terms with qualified credit
New Toro commercial equipment comes with a two-year manufacturer warranty
Equipment delivery at no additional charge
All commercial products purchased by a credit card will be subject to a 2.5% service fee.

Thank you for the opportunity to submit this quote. If you have any questions, please do not hesitate in contacting us.

Bob Frank
Commercial Sales Rep
612-877-0837

Scott Esterby
Inside Sales Rep
763-592-5641

MTI Distributing, Inc. • 4830 Azelia Ave N • Brooklyn Center, MN

Memorandum

TO: City Council

FROM: Cinde Morris , Deputy clerk

DATE: January 20, 2026

SUBJECT: Approve low potency hemp edible retail registrations for 2026.

ITEM NUMBER: 8.e

SECTION: CONSENT AGENDA

REQUESTED MOTION

To approve the following low potency hemp edible retail registrations for 2026 with contingencies:

- Kowalski's Market, 441 Highway 96 West, Shoreview, MN
  - Contingent on final approval from the Office of Cannabis Management
- SPMG Holding Inc. dba Jim's Liquor, 1077 Highway 96, Shoreview, MN
  - Contingent on final approval from the Office of Cannabis Management
- Target Corporation dba Target Store T-0619, 3800 Lexington Ave, Shoreview, MN
  - Contingent on final approval from the Office of Cannabis Management and successful background checks for its managers

INTRODUCTION

Last December, the city council approved updates to chapter 10, article IV regarding cannabis businesses. The updates removed any language referencing edible cannabinoids. This is due to changes in Minnesota Statutes where lower-potency hemp edibles (LPHE) have replaced edible cannabinoids. Lower-potency hemp edibles are already included in the definition of approved products and other regulations throughout article IV. Under these updates, retailers wishing to sell lower-potency hemp edible products will need to obtain a state license, as well as register with the city.

The city has received three registration applications and the city council is being asked to approve them with contingencies.

DISCUSSION

In October 2025 the Office of Cannabis Management (OCM), opened the application period for LPHE licenses. The application period was only open for that month. Three Shoreview businesses applied for both a state LPHE license and a city registration: Kowalski's Market, Jim's Liquor, and Target. All required paperwork and fees have been submitted to the city. The background checks have also been completed or are in progress.

RECOMMENDATION

Staff is recommending that the city council approve the following low potency hemp edible retail registrations for 2026 with contingencies:

- Kowalski's Market, 441 Highway 96 West, Shoreview, MN

    - Contingent on final approval from the Office of Cannabis Management
- SPMG Holding Inc. dba Jim's Liquor, 1077 Highway 96, Shoreview, MN
    - Contingent on final approval from the Office of Cannabis Management
- Target Corporation dba Target Store T-0619, 3800 Lexington Ave, Shoreview, MN
    - Contingent on final approval from the Office of Cannabis Management, background investigations

The city will not issue the registrations until the state approvals are received and background checks completed.

ATTACHMENTS

Kowalski's
SPMG Holding dba Jim's Liquor
Target Corporation dba Target Store T-0619

Shoreview Administration
4600 Victoria Street North
Shoreview, Minnesota 55126
651-490-4600 I shoreviewmn.gov

Cannabis Business License Application

Registration information

- [ ] Retailer (initial & first renewal)- $500
- [ ] Retailer (renewals) - $250
- [x] Low potency hemp edible retail (initial & first renewal)- $125
- [ ] Low potency hemp edible retail (renewals)- $125

Minnesota Tax ID: 3122739
Federal Tax ID: 41-1500646
Office of Cannabis Management ID:

Applicant information

Name: Brian Ochocki

Other names (maiden name, names from previous marriages, or aliases): _____

Residential Address: [redacted]

Email: [redacted] Phone number: [redacted]

Driver's license number: [redacted] Issuing state: [redacted]

Property owner information

Name: Kowalski Companies

Address: 3100 Southdale Center
Edina, MN 55435

Email: bochocki@kowalskis.com Phone number: 651-395-4725

Business information

Business name: Kowalski's Wine & Spirits

Business address: 441 County Highway 96, Shoreview, MN 55126

Business email: Shoreview@kowalskis.com Business phone number: 651-313-6868

Legal description of property: Ramsey County Property ID# 133023340055

Shoreview Administration
4600 Victoria Street North
Shoreview, Minnesota 55126
651-490-4600 | shoreviewmn.gov

Describe, generally, the type of business to be conducted, the services to be offered, and the items to be sold on the licensed premises:

LPHE beverages sold in the wine & Spirits Shop only

Partnership information

Partnership name: N/A

Partnership address: _____

Business phone number: _____

Date of partnership formation: _____

Partner information – attach additional sheet if needed			
Name	Address	Phone number	Date of birth

Corporation information

Corporation name: Kowalski Companies, Inc.

Corporation address: 3100 Southdale Center Edina, MN 55435

Business phone number: 651-395-4725 Date of incorporation: 8/29/04

Is the corporation authorized to do business in Minnesota? Yes

Corporation officer information – attach additional sheet if needed			
Name	Address	Phone number	Date of birth
Brian Ochocki	[redacted]	[redacted]	[redacted]

Shoreview Administration
4600 Victoria Street North
Shoreview, Minnesota 55126
651-490-4600 I shoreviewmn.gov

Document checklist

The following items must be attached and submitted with this application, along with all required fees:

- [ ] Completed and verified license application forms
- [x] For new licenses - scale drawing of floor plan of premises to be licensed
- [x] Certificate of liability insurance
- [x] Certificate of compliance for workers' compensation
- [ ] Filed copy of articles of organization or incorporation (as applicable)
- [ ] Executed copy of partnership agreement (for partnership applicants only)
- [ ] Copy of a valid state license or written notice of OCM license preapproval.
- [ ] Appropriate fee (listed on page 1)

By signing this application, I swear:

- All the information above is true to the best of my knowledge
- I am at least 21 years old
- I am not prohibited from holding a cannabis license
- I have received a copy of chapter 10, article IV of the Shoreview city code
- I understand the conditions set forth for cannabis licenses

Signature of applicant

12/19/25
Date

For office use

_____Received appropriate application fee
_____Received proof of insurance
_____Received copy of state license/OCM approval
_____Completed background check

Cannabis Business License Application

Select application type:	Low potency hemp edible retail (initial & first renewal) - $125
Amount due	125
Enter MN tax ID or Federal tax ID (FEIN):	823329987
Office of Cannabis Management ID:	1234
Full name	**First Name:** bhupinder **Last Name:** khosa
Other names (maiden name, names from previous marriages, or aliases):	bhupinder Singh
Residential address	**Street Address:** [redacted] **City:** [redacted] **State:** [redacted] **Zip:** [redacted]
Email	[redacted]
Phone number	[redacted]
Driver's license number	[redacted]
Issuing state	[redacted]
Full name	**First Name:** Bhupinder **Last Name:** Khosa
Full address	**Street Address:** 1077 Hwy 96w **City:** Shoreview **State:** MN **Zip:** 55126
Email	spmgholding@yahoo.com
Phone number	6513540140
Business name	SPMG HOLDING INC.
Business address	**Street Address:** 1077 Hwy 96w **City:** Shoreview **State:** MN **Zip:** 55126
Business email	spmgholding@yahoo.com

Business phone number	6513540140
Legal description of property	liquor store
Describe the following: type of business to be conducted, services to be offered, and the items to be sold on the licensed premises.	Liquor Store
Is there a partnership?	No

If additional partners exist, upload additional partner information at end of this form. Be sure to include partner name, address, phone number and date of birth for every partner in the partnership.

Is this a corporation applying?	No
Copy of state license or written notice of OCM license preapproval	Shoreview-Final Plan of Record - LPHE Site, Security, and Operations Plan -- 2025-10-15 01_15pm.pdf
Certificate of liability insurance	Jims Liquor COI - Shoreview .pdf
Certificate of compliance for Minnesota workers' compensation law	Jims Liquor COI - Shoreview .pdf
Floor plan of the licensed premises (must be drawn to scale)	Shoreview Layout.docx
I authorize the Ramsey County Sheriff's Office to release criminal history data, as defined by Minnesota Statute 13.87, subd. 1 and driver's license and traffic record data to the Deputy Clerk for the City of Shoreview. I understand that some of this data may be classified as private data under Minnesota statutes and I hereby give my informed consent to the release of that private data by the Ramsey County Sheriff's Office to the deputy clerk for the City of Shoreview. This consent for the release of data is for the purpose of obtaining a permit or license with the City of Shoreview. This information cannot be used for any other purposes. This authorization may be revoked in writing by me at any time and in no event will it be valid for more than one year from the date below.	Yes

Cannabis Business License Application

Select application type:	Retailer (initial & first renewal) - $500
Enter MN tax ID or Federal tax ID (FEIN):	41-0215170
Office of Cannabis Management ID:	LPDIS-A25-000423
Full name	**First Name:** Aileen **Last Name:** Guiney
Other names (maiden name, names from previous marriages, or aliases):	N/A
Residential address	**Street Address:** [redacted] **City:** [redacted] **State:** [redacted] **Zip:** [redacted]
Email	Liquor.Licensing@target.com
Phone number	[redacted]
Driver's license number	[redacted]
Issuing state	[redacted]
Full name	**First Name:** Target **Last Name:** Corporation
Full address	**Street Address:** 1000 Nicollet Mall **Full Address:** TPS-3010 **City:** Minneapolis **State:** MN **Zip:** 55403
Email	Liquor.Licensing@target.com
Phone number	612-696-9498
Business name	Target Store T-0619
Business address	**Street Address:** 3800 Lexington Avenue N. **City:** Shoreview **State:** MN **Zip:** 55126
Business email	Liquor.Licensing@target.com
Business phone number	651-486-0048

Legal description of property	SHOREVIEW TARGET 2ND ADD LOT 1 BLK 1
Describe the following: type of business to be conducted, services to be offered, and the items to be sold on the licensed premises.	Target intends to sell lower-potency hemp beverages for off-site consumption.
Is there a partnership?	No

If additional partners exist, upload additional partner information at end of this form. Be sure to include partner name, address, phone number and date of birth for every partner in the partnership.

Is this a corporation applying?	Yes
Corporation name	Target Corporation
Corporation address	**Street Address:** 1000 Nicollet Mall **City:** Minneapolis **State:** MN **Zip:** 55403
Business phone number	612-696-9498
Date of incorporation	02/11/1902
Corporation officer name	Aileen Guiney
Corporation officer date of birth	[redacted]
Corporation officer address	**Street Address:** 1000 Nicollet Mall **City:** Minneapolis **State:** MN **Zip:** 55403
Corporation officer phone number	612-696-9498
Is the corporation authorized to do business in Minnesota? If you check no, you cannot proceed with this application.	Yes
Copy of state license or written notice of OCM license preapproval	MN OCM Application Proof of Submission.pdf
Certificate of liability insurance	City of Shoreview(18639).pdf
Certificate of compliance for Minnesota workers' compensation law	City of Shoreview(18639).pdf
Floor plan of the licensed premises (must be drawn to scale)	T-0619_MN_Shoreview.pdf
I authorize the Ramsey County Sheriff's Office to release criminal history data, as defined by Minnesota	Yes

Memorandum

TO: City Council

FROM: Tom Simonson , Assistant City Manager and Community Development Director

DATE: January 20, 2026

SUBJECT: Eighth amendment to purchase agreement with Enclave Shoreview Rice Street, LLC - Krew redevelopment project

ITEM NUMBER: 8.f

SECTION: CONSENT AGENDA

REQUESTED MOTION

To approve an eighth amendment to purchase agreement extending the closing date to no later than March 31, 2026 with Enclave Shoreview Rice Street, LLC, for the Krew redevelopment project, with the developer providing an additional $75,000 of earnest money.

INTRODUCTION

The developer and city are working to close on the sale of city-owned property to Enclave Shoreview Rice Street, LLC, in order for the construction of the Krew Apartments redevelopment project to commence. Unfortunately, Enclave was not able to close due to a change in an equity partner by the deadline of January 12, 2026. An eighth amendment to the purchase agreement would extend the deadline for the closing to no later than March 31, 2026. In exchange for the city granting the extension, the developer would agree to provide an additional $75,000 in earnest money. The economic development authority discussed this matter at their January meeting and gave their support to granting this extension.

DISCUSSION

The city and developer first executed a purchase agreement on May 6, 2024 for the sale of the city-owned 11-acre parcel at the southwest quadrant of Interstate 694 and Rice Street. The approved development plan includes 293 apartments, including 8 live/work units, and approximately 5,000 square feet of a building endcap for retail/restaurant space. A housing tax increment district has been established to financially assist with the project costs to clean-up the brownfield site and support affordable housing of 20% (59 units) of the apartments that will be available to people at 50% of the area median income (AMI).

Since the original purchase agreement was approved and executed, there have been seven amendments that have extended the inspection period and the closing date. These extensions were necessitated by delays due to a variety of reasons including the overall complexity of the project, working through cleanup grant terms with the Minnesota Department of Employment and Economic Development, and challenges faced by the developer in securing financing given changes in the housing market and uncertainty with the economy.

These issues have been resolved, and the project is ready to proceed once the land transaction is completed. However, Enclave was informed that a major equity partner needed additional time due to the IRS financing mechanism they were utilizing. Enclave subsequently decided to move on to other equity investors, but this requires additional time.

The developer has affirmed their commitment to the project and remain confident the construction will get underway by spring of this year. As proof of their confidence, Enclave has agreed to increase the earnest money by $75,000 for this extension for a total of $200,000 paid to the city should the project not move forward.

Attached is a proposed eighth amendment to the purchase agreement extending the closing deadline to no later than March 31. Chad Lemmons, from the city attorney's office of Kelly and Lemmons, has been representing the city and approves of the language presented in the eighth amendment. Financial terms of the sale do not change with this proposed amendment.

RECOMMENDATION

Staff is recommending city council approval of an eighth amendment to purchase agreement, extending the closing date to no later than March 31, 2026, with Enclave Shoreview Rice Street, LLC, for the Krew redevelopment project, with the developer providing an additional $75,000 of earnest money.

ATTACHMENTS

Eighth Amendment to Purchase Agreement - Enclave and City of Shoreview - January 20, 2026

EIGHTH AMENDMENT TO
PURCHASE AGREEMENT

This Eighth Amendment to Purchase Agreement ("Amendment") is entered into effective as of January ___, 2026 (the "Amendment Date"), by and between **CITY OF SHOREVIEW**, a municipal corporation under the laws of the state of Minnesota ("Seller"), and **ENCLAVE DEVELOPMENT, LLC**, a North Dakota limited liability company, and/or its assigns ("Buyer").

RECITALS

A. Seller and Buyer executed that certain Purchase Agreement made effective as of May 6, 2024, as amended by that certain First Amendment to Purchase Agreement dated December 17, 2024, as amended by that certain Second Amendment to Purchase Agreement dated March 10, 2025, as amended by that certain Third Amendment to Purchase Agreement dated June 2, 2025, as amended by that certain Fourth Amendment to Purchase Agreement dated August 5, 2025, as amended by that certain Fifth Amendment to Purchase Agreement dated August 18, 2025, as amended by that certain Sixth Amendment to Purchase Agreement dated November 4, 2025, and as amended by that certain Seventh Amendment to Purchase Agreement dated December 1, 2025 (as amended hereby, the "Agreement"), for the purchase and sale of the Real Estate described therein located in Shoreview, Minnesota.

B. Seller and Buyer mutually desire to amend the Agreement as provided herein.

C. Defined terms used but not separately defined in this Amendment shall be given the meaning ascribed in the Agreement.

NOW, THEREFORE, for and in consideration of the Recitals and the following mutual agreements, Seller and Buyer hereby agree to amend the Agreement as follows:

1. Extension of Closing Date. Notwithstanding any provisions of the Agreement to the contrary, the **Closing** referenced in Section 3 of the Agreement shall take place no later than **March 31, 2026**.

2. Additional Earnest Money. Buyer shall deposit additional Earnest Money in the amount of $75,000.00 (the "Additional Earnest Money") with Title within three (3) business days following the Amendment Date. Effective upon Buyer's deposit of the Additional Earnest Money, the total Earnest Money deposited by Buyer with Title under the Agreement in the amount of $200,000.00 shall be non-refundable, unless the Agreement is terminated pursuant to Section 6, 10(c), 13 or 21 of the Agreement (in which event all of the Earnest Money and additional Earnest Money shall be refunded to Buyer), and shall be applied to the Purchase Price at Closing. For avoidance of doubt, Buyer deposited $50,000.00 on May 10, 2024 and $75,000.00 on December 2, 2024 as Earnest Money with Title.

3. Effect. Except as expressly amended by this Amendment, the terms and conditions set forth in the Agreement remain unmodified and in full force and effect. The Agreement shall not be further amended or modified, except by a writing signed by the parties. Buyer and Seller

acknowledge and agree that, as of the Amendment Date, neither of them is aware of any fact or circumstance that has resulted in, or could give rise to, a breach by the other of the Agreement.

4. Counterparts / Signatures. This Amendment may be executed in any number of counterparts, all of which taken together shall constitute one, complete Amendment. A copy of this Amendment delivered as or by .pdf, facsimile or other electronic means containing a party's signature shall be deemed such party's original, binding signature.

[Signatures Contained on Following Page]

IN WITNESS WHEREOF, the parties have caused this Amendment to be executed as of the Amendment Date.

SELLER:

CITY OF SHOREVIEW,
a municipal corporation under the laws of the state of Minnesota

By:_____
Name: Susan C. Denkinger
Its: Mayor

BUYER:

ENCLAVE DEVELOPMENT, LLC,
a North Dakota limited liability company

By: _____
Austin J. Morris, Manager

Memorandum

TO: City Council

FROM: Niki Hill, AICP , Assistant Community Development Director

DATE: January 20, 2026

SUBJECT: Nuisance Abatement - 556 Vicki Lane

ITEM NUMBER: 10.a

SECTION: GENERAL BUSINESS

REQUESTED MOTION

To adopt Resolution No. 26-03, approving the abatement of a public nuisances for the property located at 556 Vicki Lane.

INTRODUCTION

The city council is being asked to order an abatement of public nuisances for property located at 556 Vicki Lane. The council has the authority to declare and abate nuisances on private property that do not comply with the city's property maintenance standards.

DISCUSSION

This past year on July 28, during SHINE neighborhood inspections, city code enforcement staff found violations of parking location, outside storage, and refuse on the subject property. The following are the interactions that staff has had with the resident and how the property has remained out of compliance.

- August 20th during re-inspections for SHINE no corrections were made. Property owner called to clarify what needed to be done and request extension. Re-inspection date moved to September 30th.
- September 30th re-inspection, some corrections were made, but RV was not moved and some outside storage was not removed.
- Between October 10 and November 14 the property owner maintained regular contact with progress and a plan to complete corrections.
- From December 1 to December 12, no contact was made by the property owner prompting an abatement notice to be sent.
- More outside storage has been added more recently, the RV still not moved and at the last inspection the number of vehicles exceeds 4.

Listed below is the section of the code and the violations that have been documented:

- City Code Section 28-4 (1)- Outside storage: All materials and equipment must be stored in an approved fully enclosed structure.
- City Code Section 28-2 (b)(3) – Parking or Storage of Recreational Vehicles – Any recreational vehicle must not be parked within five feet of a side lot line. Vehicles parked in the side yard shall be parked on an approved asphalt, concrete or similar hard surface.

Section 22-24 - Abatement Procedure
The conditions identified above are defined as a public nuisances in the City's Code.

Abatement notices are served to the owner of the property by posting it or sending it to the property owner of record via mail. The notice specifies that the nuisance must be remedied within five (5) working days, and if that nuisance remains, the city council will hold a hearing to order the abatement of the nuisance. The notice also identifies the time and date of the hearing scheduled before the city council. The property owner has the right to appear at the hearing.

If the council orders the abatement, the city will abate the nuisance and the cost of the abatement, including administrative costs, will be charged to the property owner and certified against the property for collection with taxes if the bill is not paid. Staff has prepared Resolution 26-03, ordering the abatement of the public nuisance conditions, for consideration by the city council.

The Abatement Hearing Notice/Correction Notice has been mailed to the property owner, requiring the property be brought into compliance. If the abatement is ordered, the staff will work to correct the conditions. The cost of correcting the public nuisance condition will be recovered by the city either by a lien against the property, by obtaining a judgment against the owner, or by special assessment.

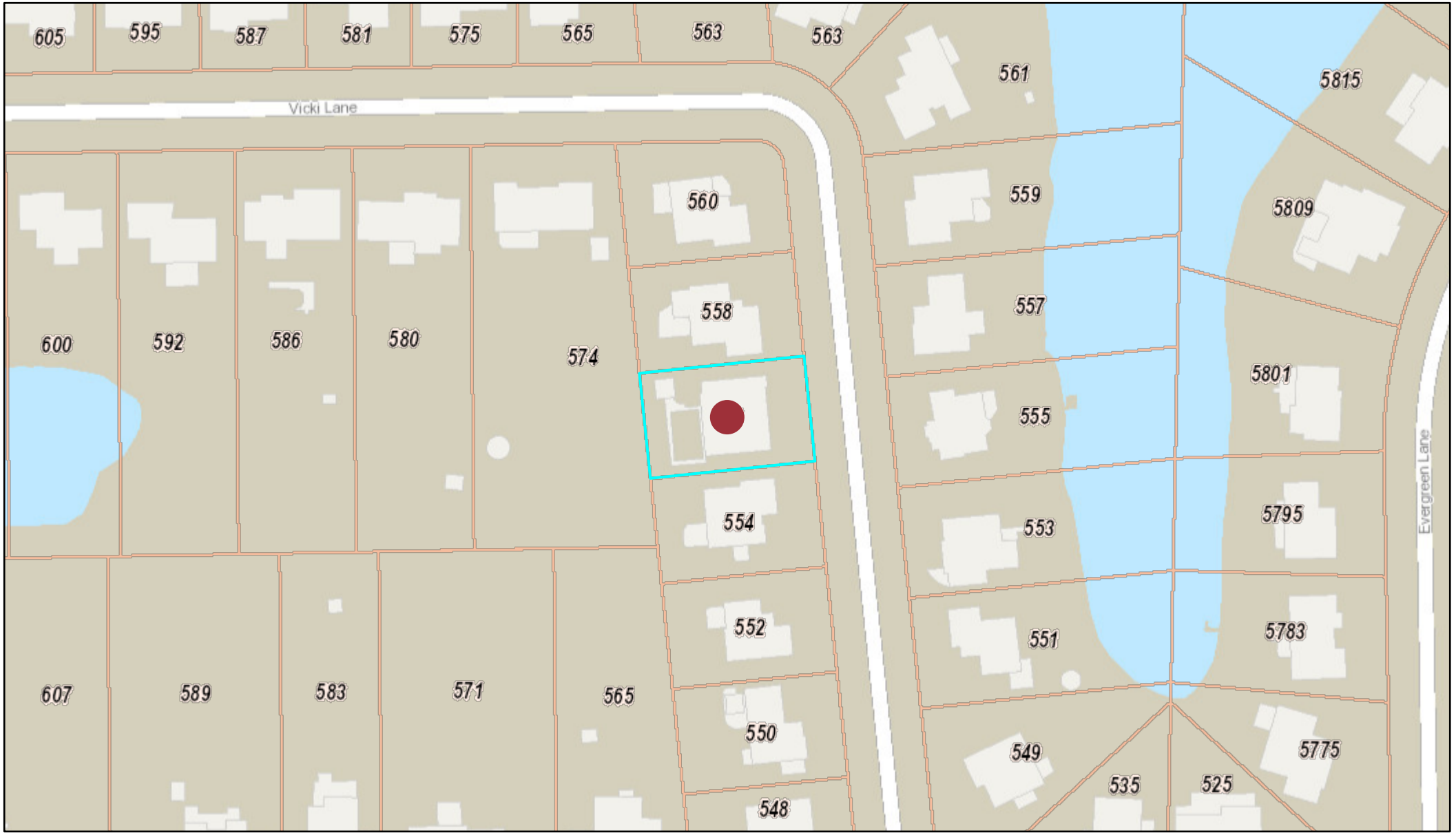
Included with this report is a resolution to order the abatement of the nuisances on the property at 556 Vicki Lane and documentation showing photographs of the property.

RECOMMENDATION

The property owner has been notified on numerous occasions regarding the code violations, and while some progress had been made at times, it has not been brought into full compliance. Staff recommends that the city council conduct the required hearing and adopt Resolution No. 26-03, approving the abatement of the nuisances at 556 Vicki Lane. The order specifies the corrections required to bring the property into compliance with the city's Property Maintenance Codes and would permit the city to abate the conditions. If the council approves the motion, staff will move forward with abatement of the nuisance conditions.

ATTACHMENTS
Location Map
556 Vicki Lane Abatement Packet
Resolution 26-03 - Nuisance Abatement - 556 Vicki Lane

556 VICKI LN



12/30/2025, 10:42:41 AM

1:1,200

0 0.01 0.02 0.04 mi

0 0.01 0.03 0.06 km

Personal Property

Cities

Tax Parcels

County Offices

MAP RAMSEY

MAP RAMSEY

SHINE Photos 8/15





November 2025





December 2025




558







EXTRACT OF MINUTES OF MEETING OF THE
CITY COUNCIL OF SHOREVIEW, MINNESOTA

HELD JANUARY 20, 2026

* * * * * * * * * * * * * *

Pursuant to due call and notice thereof, a meeting of the City Council of the City of Shoreview, Minnesota was duly called and held at the Shoreview City Hall in said City on January 20, 2026 at 7:00 p.m.

The following members were present:

And the following members were absent:

Member _____ introduced the following resolution and moved its adoption:

* * * * * * * * * * * * * *

RESOLUTION NO. 26-03
ABATEMENT OF A NUISANCE

WHEREAS, there is a nuisance present on the following described property:

Lot 3, Block 1, Waterworks Addition, Ramsey County, MN
(commonly addressed at 556 Vicki Lane)

WHEREAS, notice therefore was given on said property of nuisance violations pursuant to City Regulations on August 20, 2025; and

WHEREAS, upon re-inspection of the property by city personnel on September 30, October 9, November 14, and December 12, said violations continued to be observed; and

WHEREAS, the city mailed a notice of continued violations and notified the property owner that an abatement hearing would be held on January 20, 2026 by the city council if corrective action is not taken; and

WHEREAS, property maintenance violations continue to be an issue; and

WHEREAS, this abatement was initiated pursuant to the City of Shoreview Municipal Code; and

WHEREAS, the city council held a hearing on January 20, 2026 and all persons present at said meeting were given an opportunity to be heard and present written

statements. The council also considered the recommendation of the city staff that this abatement be approved.

NOW, THEREFORE, BE IT RESOLVED THAT THE SHOREVIEW CITY COUNCIL hereby adopts Resolution 26-03 to abate the following nuisances:

City Code Section 28-4 (1)- Outside storage: All materials and equipment must be stored in an approved fully enclosed structure.

City Code Section 28-2 (b)(3) – Parking or Storage of Recreational Vehicles – Any recreational vehicle must not be parked within five feet of a side lot line. Vehicles parked in the side yard shall be parked on an approved asphalt, concrete or similar hard surface

on the property located at:

556 Vicki Lane

and to charge the property owner(s) the abatement costs, including administrative costs.

* * * * * * * * * * * * * *

The motion was duly seconded by Member _____ and upon a vote being taken thereon, the following voted in favor thereof:

And the following voted against the same:

WHEREUPON, said resolution was declared duly passed and adopted the 20th day of January 2026.

_____
Sue Denkinger, Mayor

ATTEST:

_____
Brad Martens, City Manager

SEAL

STATE OF MINNESOTA)

COUNTY OF RAMSEY)

CITY OF SHOREVIEW)

I, the undersigned, being the duly qualified city manager of the City of Shoreview of Ramsey County, Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a meeting of said city council on the 20th day of January 2026, with the original thereof on file in my office and the same is full, true and complete transcript therefrom insofar as the same relates to the abatement of a nuisance at 556 Vicki Lane.

WITNESS MY HAND officially as such city manager and the corporate seal of the City of Shoreview, Minnesota this 20th day of January, 2026.

_____

Brad Martens, City Manager

Memorandum

TO: City Council

FROM: Niki Hill, AICP , Assistant Community Development Director

DATE: January 20, 2026

SUBJECT: Nuisance Abatement - 3457 Soo Street

ITEM NUMBER: 10.b

SECTION: GENERAL BUSINESS

REQUESTED MOTION

To adopt Resolution No. 26-04, approving the abatement of a public nuisance for the property located at 3457 Soo Street.

INTRODUCTION

The city council is being asked to order an abatement of a public nuisance of a fence for property located at 3457 Soo Street. The council has the authority to declare and abate nuisances on private property that do not comply with the city's property maintenance standards.

DISCUSSION

The fence in question has been in place since 2018. The applicants vacated the rear/western portion of the property in April of 2019. As a condition of the vacation, a fence permit was required to ensure that the fence met compliance. A fence application was never applied for.

A complaint was received in August of 2025 for the fence. Staff sent multiple letters and an administrative citation after the fence was not removed nor a permit application submitted that could be approved. As of the date of this packet, the applicant has not submitted a fence permit application with documents that staff can approve. The applicant has stated they are working on a vacation but the city has not received a completed application with the petition of over 50% of the abutting property owners yet.

Listed below is the section of the code and the violations that have been documented:

- City Code Section 107-65(10)(a), Fence Location - The fence has not been permitted/ approved and is believed to be in the right of way.

Section 22-24 - Abatement Procedure

The conditions identified above are defined as a public nuisances in the City's Code.

Abatement notices are served to the owner of the property by posting it or sending it to the property owner of record via mail. The notice specifies that the nuisance must be remedied within five (5) working days, and if that nuisance remains, the city council will hold a hearing to order the abatement of the nuisance. The notice also identifies the time and date of the hearing scheduled before the city council. The property owner has the right to appear at the hearing.

If the council orders the abatement, the city will abate the nuisance and the cost of the abatement, including administrative costs, will be charged to the property owner and certified against the property for collection with taxes if the bill is not paid. Staff has prepared Resolution 26-04, ordering the abatement of the public nuisance conditions, for consideration by the City Council.

The Abatement Hearing Notice/Correction Notice has been mailed to the property owner, requiring the property be brought into compliance. If the abatement is ordered, the staff will work to correct the conditions. The cost of correcting the public nuisance condition will be recovered by the city either by a lien against the property, by obtaining a judgment against the owner, or by special assessment.

Included with this report is a resolution to order the abatement of the nuisances on the property at 3457 Soo Street and documentation showing photographs of the property.

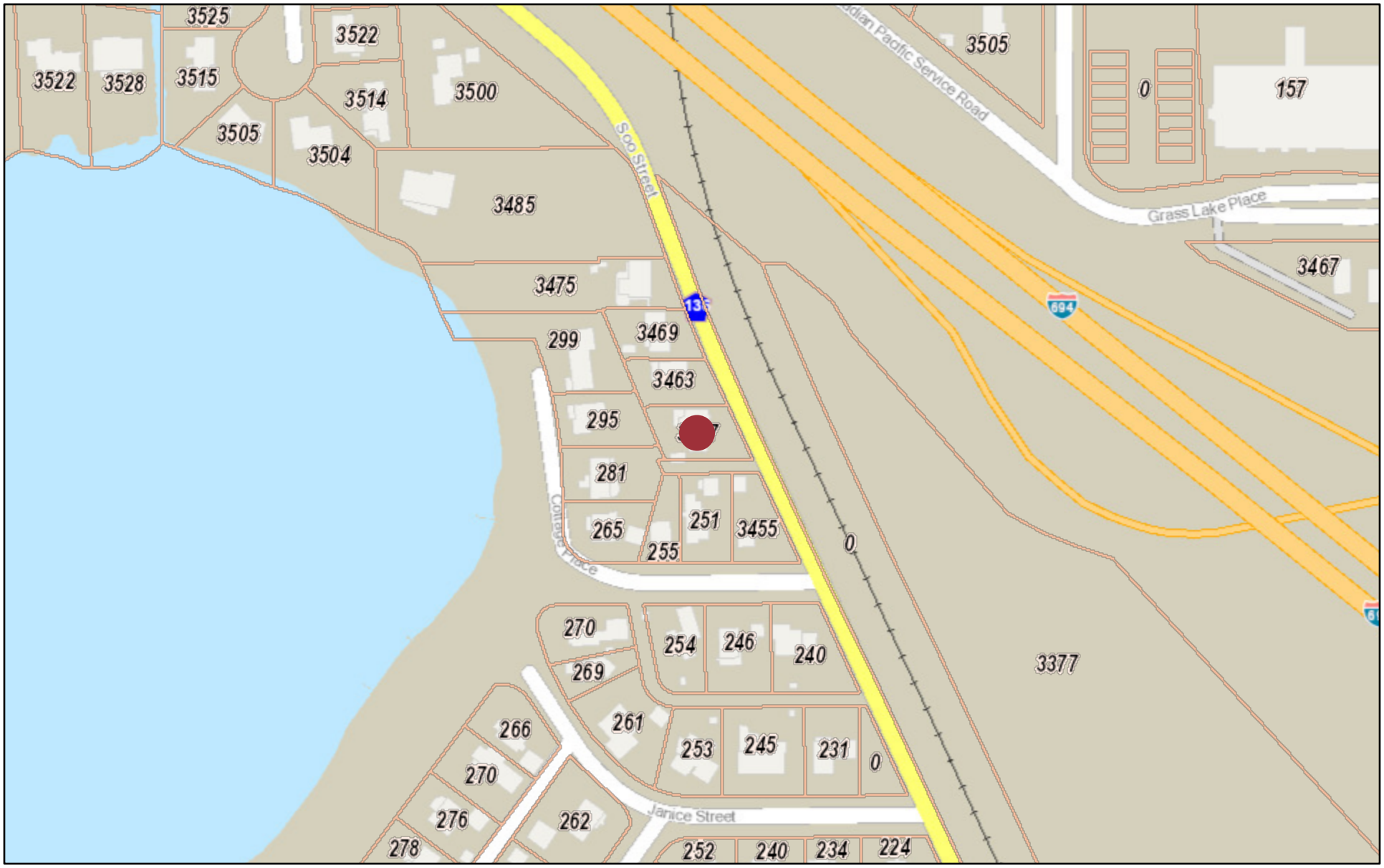
RECOMMENDATION

The property owner has been notified on numerous occasions regarding the code violations, and while progress has been made at times, it has not been brought into compliance. Staff recommends that the city council conduct the required hearing and adopt Resolution No. 26-04, approving the abatement of the nuisances at 3457 Soo Street. The order specifies the corrections required to bring the property into compliance with the city's Property Maintenance Codes and would permit the city to abate the conditions. If the council approves the motion, staff will move forward with abatement of the nuisance conditions.

ATTACHMENTS

Location Map
Abatement Packet 3457 Soo Street
Resolution 26-04 - Nuisance Abatement - 3457 Soo Street

3457 Soo Street



1/15/2026, 8:53:50 AM

1:2,400

0 0.02 0.04 0.08 mi

0 0.03 0.07 0.13 km

Personal Property

Tax Parcels

Cities

County Offices

4600 Victoria Street North
Shoreview, Minnesota 55126
651.490.4600 | shoreviewmn.gov

January 7th, 2026

Elyssa Detorre and Anthony Turgeon
3457 Soo St
Shoreview, MN 55126

Dear Property Owners,

A violation of City Code Section 107-65(10)(a), Fence Location, exists on the property. This section requires that all fences be located entirely within the property lines of the subject property. As of today's date, January 7th, the City has not received a fence permit application that can be approved in compliance with this code requirement. The permit applications previously submitted could not be approved, as they appear to depict the fence crossing the property line and we have not been shown evidence otherwise.

Per the 2019 vacation paperwork, the 2020 code enforcement case, and the 2025 code enforcement case, you were previously notified of the requirement to obtain a fence permit with site plan to verify that the installed fence currently meets the code standards or how it will be modified to meet City Code standards as part of the permit. To date, no permit application meeting these requirements has been received.

Because the property remains in noncompliance, the city is moving forward with a hearing to abate the nuisance. It is your right as a resident to attend the hearing set for **Tuesday, January 20th, 2026 at 7pm**. The hearing will take place at Shoreview City Hall located at 4600 Victoria Street North, Shoreview Minnesota. The city council will consider ordering the abatement of the nuisance at this time. Staff will notify the council if the nuisance is brought into compliance by the hearing date. **This letter serves as a notice of the hearing.**

As a property owner, if the city council orders the abatement, you will be sent an invoice for the abatement costs after completion, including the administrative costs. The amount will be certified against your property taxes if the invoice is not paid.

Thank you in advance for your cooperation in this matter. Should you have any questions or require additional information please feel free to contact me at (651) 490-4689 or rbredy@shoreviewmn.gov

Sincerely,

Renee Bredy

Renee Bredy

Property Maintenance Specialist



PUBLIC HEARING AGENDA

Purpose:	VACATE NORTHERN PORTION OF 20FT ALLEY-WAY, BLOCK 1, OWASSO PLAT
Published Time:	7:00 P.M.
Published Dates:	FEBRUARY 27, 2019 MARCH 6, 2019
Affidavit of Publication:	MARCH 6, 2019
Affidavit of Mailing:	MARCH 6, 2019
Review of Affidavits of Mailing and Publication by City Attorney:	APRIL 1, 2019
Open Public Hearing - Time:	P.M.

Hearing Discussion

MOVE TO CLOSE PUBLIC HEARING:

BY COUNCIL MEMBER:

SECONDED BY COUNCIL MEMBER:

ROLL CALL: AYES _____ NAYS _____

Johnson	_____	_____
Quigley	_____	_____
Denkinger	_____	_____
Springhorn	_____	_____
Martin	_____	_____

REGULAR COUNCIL MEETING
APRIL 1, 2019

PROPOSED MOTION

MOVED BY COUNCILMEMBER: _____

SECONDED BY COUNCILMEMBER: _____

To adopt Resolution 18-67 approving the vacation of the northern portion of a 20-foot platted right of way in Block 1, Owasso Plat, west of Soo Street, north of Cottage Place, and South of Ernal Drive, reserving vacated portion of the easement for utility purposes over and across the alley vacated hereby.

ROLL CALL: **AYES** _____ **NAYS** _____

Johnson	_____	_____
Quigley	_____	_____
Denkinger	_____	_____
Springhorn	_____	_____
Martin	_____	_____

Regular City Council Meeting – April 1, 2019

TO: Mayor, City Council and City Manager

FROM: Aaron Sedey, Associate Planner

DATE: March 27, 2019

SUBJECT: File No. 2696-18-16, Soo Street Alley – Vacation

INTRODUCTION

The City has received a petition for the vacation of a portion of the platted public alley way as part of Block 1 Owasso Plat. In order to vacate any pubic rights of way, the City Council must hold a public hearing and approve the request by a 4/5 vote of the City Council.

The City has received a new petition for a vacation of the north-south portion of the platted public alley way in Block 1 Owasso Plat (see attached map). The alley way is 20 feet wide and is located north of Cottage Place and south of Ernal Drive. The City Council previously held a public hearing for the vacation of the entire alley way at their October 15th meeting and tabled consideration of the request and also extended the review period from 60 to 120 days. The vacation was scheduled to be heard again at the November 19, 2018 City Council meeting, but the petitioner withdrew the application to work with the neighbors that had questioned the vacation of the entire alley.

The original petition and this new petition for the vacation of the alley way were originated by the property owners at 3457 Soo Street who have constructed a fence that extends into the alley way. They also have a shed that is located within the alley way. At the October 15th hearing, a few of the residents who still use the east-west portion of the alley way for access to their property opposed the vacation request. The new petition for the vacation of just the north south portion of the alley way now has a majority of the property owners in support of the request. The revised request will continue to maintain the access to properties along the east-west portion of the alley way. The 20-foot alley way is not improved or maintained by the City. The Public Works Department has indicated that there are no plans to improve any portion of the alley way and they do not believe it serves a public purpose.

DEVELOPMENT ORDINANCE REQUIREMENTS

Section 406 of the Municipal Code regulates the vacation of easements, rights-of-way or other publicly dedicated land. A vacation request may be initiated by the City or by a petition of a majority of property owners who own land abutting the easement. This petition does have a majority of the property owners abutting the property submitting the request. The City Council is required to hold a public hearing and may grant or deny the request based on a 4/5 majority vote the vacation may be approved.

STAFF REVIEW

For this new request, only the north portion of the alley-way is proposed for vacation. The alley-way is 20 feet wide and was platted as part of the Owasso Plat in 1890. This portion of Block 1, which extends west of Soo Street, north of Cottage Place, and South of Ernal Drive, is not improved with a roadway or maintained by the City.

Some of the alleyways dedicated with the original plat have been vacated. The northern part of the platted alley-way have also been vacated and recorded in 1956. Other alleys listed in the Wabasso neighborhood have been vacated including Block 3 Owasso Plat and in the Owasso Beach Plat. Please see attached map showing the above mentioned vacations.

The shed that is in place at 3457 Soo St was installed in 1953 or earlier, prior to the City being incorporated. A fence was installed recently without a permit, and portions of the fence appear to be located in the alley. If the alley way is vacated, the property owners will still be required to locate the new property lines to insure that the fence is in compliance with City Code requirements.

No City infrastructure is located within the portion of the right-of-way proposed for vacation. However, there are electric utility lines that are located within this alley way. If the alley way is vacated, staff is recommending the City Council include a condition that would maintain an easement for utility purposes as requested by Xcel Energy. This condition has been included in the Resolution approving the vacation.

Public Works state it does not see a need for the alleyway to stay part of the City's right-of-way, as there is no City infrastructure, nor is there any infrastructure planned in the future. Retention of this land does not serve a public purpose.

COMMENTS

Notice of the vacation was published in the City's legal newspaper and mailed notice was delivered to adjoining property owners and utility companies. No comments were received.

STAFF RECOMMENDATION

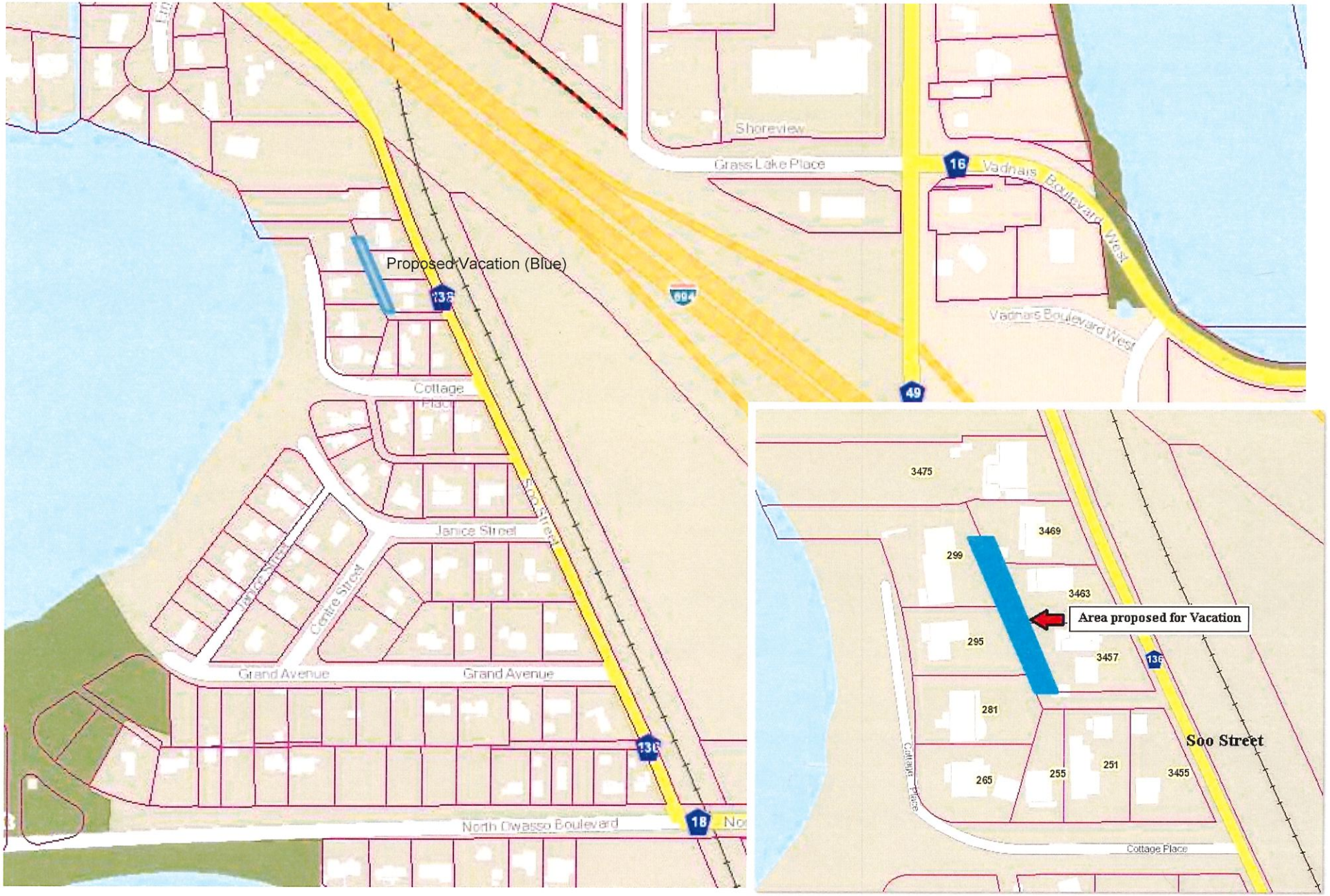
Staff recommends that the Council hold the public hearing, and take public comment. Resolution 18-67 can be adopted upon the finding that the alley does not serve a public purpose, vacating said northern portion of a 20-foot platted alley right of way in Block 1, Owasso Plat, alley-way, west of Soo Street, north of Cottage Place, and South of Ernal Drive.

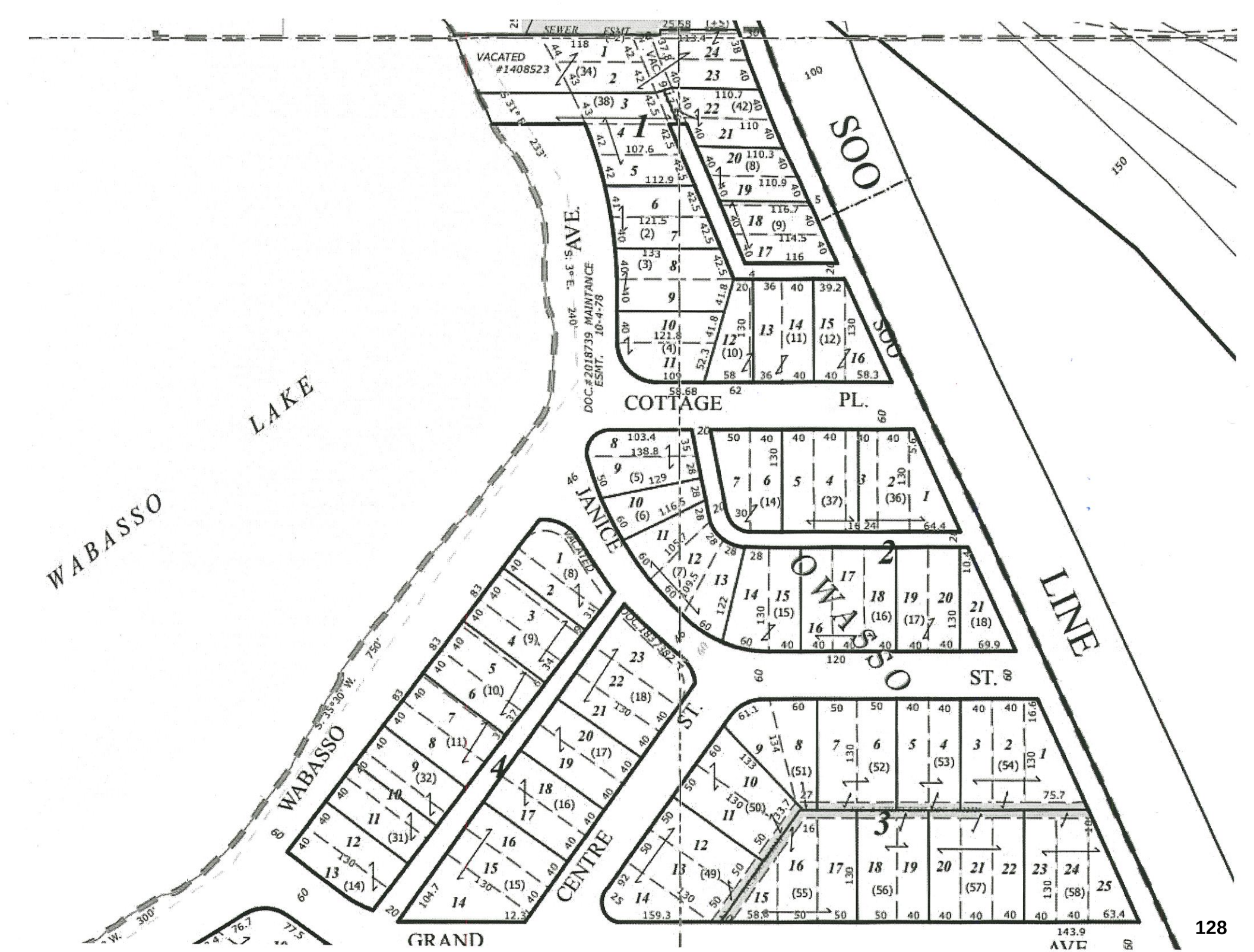
Attachments:

1) Public Hearing Agenda
2) Maps
3) Resolution 18-67
4) Motion

MapRamsey

Proposed Vacation




SEWER ESMT.
VACATED #1408523
VAC.
SOO
LINE
SOO
LINE
AVE.
DOC.#2018739 MAINTANCE ESMT. 10-4-78
LAKE
WABASSO
COTTAGE
PL.
JANICE
WABASSO
ST.
CENTRE
ST.
GRAND
AVE

PUBLIC VACATION PETITION

WE, THE UNDERSIGNED, BEING A MAJORITY OF THE OWNERS OF LAND ABUTTING ON THE STREET, ALLEY, OR PUBLIC EASEMENT DESCRIBED AS:
Northern portion of a 20 foot platted right-of-way in Block 1, Owasso Plat, west of Soo Street, north of Cottage Place and south of Ernal Drive.

DO HEREBY PETITION THE CITY COUNCIL OF SHOREVIEW, MINNESOTA, TO VACATE THE ABOVE DESCRIBED AREA:

SIGNATURE	NAME (print or type)	ABSTRACTER LIST #
1-4-19	Elyssa DeTorre	3457 Soo St.
1-4-19	Tony Turgeon	3457 Soo St.
1-12-19 Marion L. Nordin	Marion Nordin	3463 Soo St.
1-12-19	David Nordin	3463 Soo St.
1-12-19	Shirley Hvsnik	281 Cottage
1-12-19	Stephen Runkel	289 Cottage Place
1-12-19	CHERYL R. BERG	299 COTTAGE PLACE

t:\applications/planning/vacation 05-29-09

EXTRACT OF MINUTES OF MEETING OF THE CITY COUNCIL OF SHOREVIEW, MINNESOTA HELD APRIL 1, 2019

* * * * * * * * * * * * *

Pursuant to due call and notice thereof, a meeting of the City Council of the City of Shoreview, Minnesota was duly called and held at the Shoreview City Hall in said City at 7:00 PM.

The following members were present:
And the following members were absent:

Member _____ introduced the following resolution and moved its adoption.

RESOLUTION NO. 18-67

VACATION OF ALLEY RIGHT OF WAY

WHEREAS, this vacation was initiated pursuant to the State Statute and the City of Shoreview, and

WHEREAS, the Shoreview City Council held a public hearing on April 1, 2019. Notice therefore was published and mailed pursuant to law. All persons present at said meeting were given an opportunity to be heard and present written statements. The Council also considered the recommendation of the City Staff that this vacation be approved, and

WHEREAS, said right-of-way is the northern portion the alley-way, as platted in Block 1, Owasso Plat, extending west of Soo Street, north of Cottage Place, and South of Ernal Drive, is no longer needed for public purposes,

NOW, THEREFORE, BE IT RESOLVED THAT THE SHOREVIEW CITY COUNCIL hereby adopts Resolution 18-67 vacating said 20-foot platted right of way of the northern portion in Block 1, Owasso Plat, extending west of Soo Street, north of Cottage Place, and South of Ernal Drive, reserving unto the City and all entities, private or public, an easement for utility purposes over and across the alley vacated hereby. Said ROW does not serve a public purpose.

The motion was duly seconded by Member _____ and upon a vote being taken thereon, the following voted in favor thereof:

And the following voted against the same:

WHEREUPON, this resolution was declared duly passed and adopted this 1st day of April, 2019.

_____
Sandra C. Martin, Mayor
Shoreview City Council

STATE OF MINNESOTA)

COUNTY OF RAMSEY)

CITY OF SHOREVIEW)

I, the undersigned, being the duly qualified and acting Manager of the City of Shoreview of Ramsey County, Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a meeting of said City of Shoreview Planning Commission held on the 1st day of April, 2019 with the original thereof on file in my office and the same is a full, true and complete transcript therefrom insofar as the same relates to adopting Resolution 18-67.

WITNESS MY HAND officially as such City Manager and the corporate seal of the City of Shoreview, Minnesota this 1st day of April 2019.

_____
Terry C. Schwerm, City Manager

SEAL

Drafted by: Aaron Sedey, Associate Planner
4600 Victoria St N
Shoreview, MN 55126

April 2, 2019

ELYSSA DETORRE
ANTHONY TURGEON
3457 SOO ST
SHOREVIEW MN 55126-3024

RE: File No. 2696-18-16, Vacation – Alley-Way Block 1 Owasso Plat, between Cottage Place, Ernal Drive off of Soo Street – City Council Action

Dear Elyssa and Anthony:

At their meeting on April 1, 2019, the Shoreview City Council approved the Petitioner's request to vacate the northern portion of the 20 foot platted alleyway adjoining the rear of your property. The vacation did reserve unto the City and all entities, private or public, an easement for utility purposes over and across the alley vacated hereby.

Staff will continue to work with the City Attorney regarding the execution of the approved Resolution. Note that once the Resolution approving the vacation is recorded, up to the center of the vacated alley will automatically be joined with your property.

Once the vacation is recorded you will need to submit and pay for a building permit application and site plan, which is included. Mark on the site plan where the fence is and type and height of the fence. Your fence must meet the requirements of City Code which includes but not limited to, the location of the fence is contained on your property and height next to the right-of-way. You will need a licensed surveyor to survey and identify your property pins with the additional land created by the vacation of alley way.

If you have any questions regarding this matter, please contact me at 651-490-4681 or via email at asedey@shoreviewmn.gov.

Sincerely,

Aaron Sedey
Associate Planner

G:\Shared drives\CommDev Dept\2010 - 2019 Planning Case Files\2018 Planning Case Files\2696-18-16 Soo Street Vacation\ccaction Detorre.docx

EXTRACT OF MINUTES OF MEETING OF THE CITY COUNCIL OF SHOREVIEW, MINNESOTA

HELD JANUARY 20, 2026

* * * * * * * * * * * * * *

Pursuant to due call and notice thereof, a meeting of the City Council of the City of Shoreview, Minnesota was duly called and held at the Shoreview City Hall in said City on January 20, 2026 at 7:00 p.m.

The following members were present:

And the following members were absent:

Member _____ introduced the following resolution and moved its adoption:

* * * * * * * * * * * * * *

RESOLUTION NO. 26-04
ABATEMENT OF A NUISANCE

WHEREAS, there is a nuisance present on the following described property:

OWASSO VAC ALLEY ACCRUING AND S 5 FT OF LOT 19 AND ALL OF LOTS 17 AND LOT 18 BLK 1
(commonly addressed at 3457 Soo Street)

WHEREAS, notice therefore was given on said property of nuisance violations pursuant to City Regulations on September 3, 2025; and

WHEREAS, upon re-inspection of the property by city personnel on September 15, October 28, November 12, and January 5, said violations continued to be observed; and

WHEREAS, the city mailed a notice of continued violations and notified the property owner that an abatement hearing would be held on January 20, 2026 by the city council if corrective action is not taken; and

WHEREAS, property maintenance violations continue to be an issue; and

WHEREAS, this abatement was initiated pursuant to the City of Shoreview Municipal Code; and

WHEREAS, the city council held a hearing on January 20, 2026 and all persons present at said meeting were given an opportunity to be heard and present written statements. The council also considered the recommendation of the city staff that this abatement be approved.

NOW, THEREFORE, BE IT RESOLVED THAT THE SHOREVIEW CITY COUNCIL hereby adopts Resolution 26-04 to abate the following nuisances:

City Code Section 107-65(10)(a), Fence Location - The fence has not been permitted/ approved and is believed to be in the right of way.

on the property located at:

3457 Soo Street

and to charge the property owner(s) the abatement costs, including administrative costs.

* * * * * * * * * * * * * *

The motion was duly seconded by Member _____ and upon a vote being taken thereon, the following voted in favor thereof:

And the following voted against the same:

WHEREUPON, said resolution was declared duly passed and adopted the 20th day of January 2026.

_____
Sue Denkinger, Mayor

ATTEST:

_____
Brad Martens, City Manager

SEAL

STATE OF MINNESOTA)

COUNTY OF RAMSEY)

CITY OF SHOREVIEW)

I, the undersigned, being the duly qualified city manager of the City of Shoreview of Ramsey County, Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a meeting of said city council on the 20th day of January 2026, with the original thereof on file in my office and the same is full, true and complete transcript therefrom insofar as the same relates to the abatement of a nuisance at 3457 Soo Street.

WITNESS MY HAND officially as such city manager and the corporate seal of the City of Shoreview, Minnesota this 20th day of January, 2026.

_____

Brad Martens, City Manager

Memorandum

TO: City Council

FROM: Renee Eisenbeisz , Assistant City Manager

DATE: January 20, 2026

SUBJECT: Appointment to the planning commission

ITEM NUMBER: 10.c

SECTION: GENERAL BUSINESS

REQUESTED MOTION

To appoint _____ to the planning commission through January 31, 2029.

INTRODUCTION

The city council is being asked to appoint an applicant to the planning commission through January 31, 2029.

DISCUSSION

Per the city's open appointment policy, the city council reviews, interviews, and appoints planning commission applicants directly. Additionally, planning commissioners who have served two full terms need to reapply. Barb Yarusso and Lee Helgen's terms are expiring at the end of January. Lee was reappointed at the January 5 meeting as they have not served two full terms. Barb is not seeking reappointment.

The city council interviewed the following applicants during their January 20 workshop.

- Nic Ahmadvand
- Liz Anderson

RECOMMENDATION

It is recommended that the city council appoint one applicant to the planning commission through January 31, 2029.

ATTACHMENTS

Nic Ahmadvand
Liz Anderson

SHOREVIEW

Cinde Morris <cmorris@shoreviewmn.gov>

Advisory board application from Nic Ahmadvand

1 message

Laserfiche Notification <donotreply@laserfiche.com> Fri, Oct 31, 2025 at 11:29 AM
To: cmorris@shoreviewmn.gov, reisenbeisz@shoreviewmn.gov

Submitted: 10/31/2025

Name: Nic Ahmadvand

Address: [redacted]

Phone number: [redacted]

Email: [redacted]

How long have you lived in Shoreview: 1 year

Are you applying to be a student representative: No

What is your school and grade:

Is there any reason you would not be able to attend regular meetings? No

If yes, please explain:

What advisory boards are you applying for:<

1. Planning commission
2.
3.

Why would you like to serve on this advisory board?

I have been looking for ways to become more involved in the community, and this is a great way to be engaged with my local government and bring community input into the city's plans and goals.

What are your specific areas of interest with this advisory board's scope?

Reviewing the comp plan, learning more about the city's development goals, and helping in developing/adopting controls to ensure those goals are met.

Briefly describe work or other experience that would relate to this board. This should include other organizations you have participated in.

I previously served on the City of Columbia Heights Sustainability Commission as Chair; I had to resign when we moved to Shoreview. I also recently completed the City of Shoreview's Leadership Academy earlier this year, which gave me a lot of insight into the City and its various departments. I currently work for a large financial institution as a Sr. Lead Control Officer, so I do have experience reviewing and developing business controls, which I think would align well with this role.

Any additional comments?

Signature

Nic Ahmadvand

10/31/2025

Submitted: 11/13/2025

Name: Liz Anderson

Address: [redacted]

Phone number: [redacted]

Email: [redacted]

How long have you lived in Shoreview: 39 years

Are you applying to be a student representative: No

What is your school and grade:

Is there any reason you would not be able to attend regular meetings? No

If yes, please explain:

What advisory boards are you applying for:<

1. Planning commission
2. Economic development commission
3. Economic development authority

Why would you like to serve on this advisory board?

Having lived in Shoreview for 39 years, it has been wonderful to watch the growth and development in our city. I recently sold my business of 15 years and retired and feel as though this would be a great opportunity for me to share my experiences and knowledge to help support continued growth and development of our community.

What are your specific areas of interest with this advisory board's scope?

Part of owning a business is long range strategic planning to ensure not only the health of the business, but that you are also meeting the needs of the community. I believe these skills would be very beneficial to the planning commission as well as the economic development boards.

Briefly describe work or other experience that would relate to this board. This should include other organizations you have participated in.

I opened a private mental health practice in Maple Grove in 2010. I employed 26 people and managed not only the growth and daily operations of the business but also built a strong, collaborative team of professionals. Prior to that I was an executive for Target corp in store planning and development and HR for 25 years.

Any additional comments?

Signature

Liz Anderson

11/13/2025