CITY OF SHOREVIEW
AGENDA
CITY COUNCIL
Tuesday February 17, 2026
7:00 PM

Under MN Statutes 13D.02 and city policy, council members may participate remotely.

1. **CALL TO ORDER**

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

4. **APPROVAL OF AGENDA**

5. **PROCLAMATIONS AND RECOGNITIONS**

6. **PUBLIC COMMENTS**
   -

   Individuals may address the city council about any item under the consent agenda or an item that is not on the agenda. Specific rules used for public comments are available near the council chambers entrance. Speakers are asked to come to the podium, state their name and address for the record, and keep their remarks to three minutes or less. Generally, the city council will not take official action on items discussed at this time. They may refer the matter to staff for a future report or ask for it to be put on an upcoming agenda.

7. **COUNCIL COMMENTS**

8. **CONSENT AGENDA**
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   These items are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a councilmember or citizen so requests, in which event the item will be removed from the consent agenda and placed elsewhere on the agenda.

8.a January 20, 2026 city council meeting minutes
8.b February 2, 2026 city council meeting minutes
8.c Monthly reports
8.d Receipt of committee/commission minutes
8.e Claims and purchases
8.f Accept the quote from Quality Flow Systems to replace the control panels at (#1) North Lexington and (#16) South Lexington lift stations.
8.g 3854 Lexington Ave N- Comprehensive Sign Plan Amendment - ACR Properties
8.h Summer Concert Series Property Use Agreement- Weston Woods Outlot A
8.i Approve application for special event liquor license - Arden Hills-Shoreview Rotary Club
8.j Establish project and authorize execution of a professional services agreement for the 2026 Watermain Rehabilitation, city project 26-11

9. **PUBLIC HEARINGS**

10. **GENERAL BUSINESS**
10.a Appointments to the environmental quality committee
10.b Approve plans and specifications, order the improvement, and order the taking of bids for the 2026 Street Rehabilitation - city project 26-04
10.c Resolution authorizing the City of Shoreview to join the nonpartisan coalition, Cities for Safe and Stable Communities

11. **SPECIAL ORDER OF BUSINESS**

12. **ADJOURNMENT**

Memorandum

TO: City Council

FROM: Cinde Morris , Deputy clerk

DATE: February 17, 2026

SUBJECT: January 20, 2026 city council meeting minutes

ITEM NUMBER: 8.a

SECTION: CONSENT AGENDA

REQUESTED MOTION
Approve January 20, 2026 city council meeting minutes.

INTRODUCTION
City council is being asked to approve the January 20, 2026 city council meeting minutes.

DISCUSSION

RECOMMENDATION
It is recommended that the city council approve the minutes of the January 20, 2026 city council meeting as presented.

ATTACHMENTS
January 20, 2026

CITY OF SHOREVIEW
MINUTES
REGULAR CITY COUNCIL MEETING
JANUARY 20, 2026

CALL TO ORDER

Mayor Denkinger called the regular meeting of the Shoreview City Council to order at 7 pm on January 20, 2026.

PLEDGE OF ALLEGIANCE

The meeting opened with the Pledge of Allegiance.

ROLL CALL

The following members were present: Mayor Denkinger; Councilmembers Doan, Gardner, Myrland and Springhorn.

Staff: City Manager Brad Martens
Assistant City Manager Renee Eisenbeisz
Assistant Community Development Director Niki Hill
Administrative Intern Grace Look
City Attorney Rebecca Duren

APPROVAL OF AGENDA

MOTION: by Councilmember Springhorn, seconded by Myrland to approve the January 20, 2026 meeting agenda as presented.

VOTE: AYES - 5 NAYS - 0

PROCLAMATIONS AND RECOGNITIONS

There were none.

CITIZEN COMMENTS

Ritesh Patel, 3525 Rustic Place, stated his family is very important to him. He speaks as a husband, as a parent, and as a resident who cares deeply about the city and the people who live here. Last week his child was scared for days because the community fear has trickled down into her head. Her fear is that her dad could be taken away. At that age kinds think in pencils, crayons, and washable paints. Things can be erased, mistakes can be undone. She asked if someone would take his passport and erase it, effectively erasing me. So, he showed it to her and sat with her and let her try to rub the information away with her own fingers just to prove that some things are real and don't disappear. That moment calmed her. It did not calm him; it broke his heart; it broke his soul. No child should have to live with that

kind of fear, and no parent should have to explain what he did with my daughter. And no parent should have to explain why systems built by adults can make people feel disposable. He knows Shoreview does not have its own police department and that the city has taken steps to train staff and internal teams on what to do if ICE shows up. That matters, and he wants to acknowledge that work. But what happens behind the scenes doesn't help families. He asked the council to consider three things:

1. Shoreview must amend its contract with the Ramsey County Sheriff's Office to include clear language that the deputies assigned to Shoreview will not participate in civil immigration enforcement, will not honor ICE detainers, and will not assist federal authorities when presented with a judicial warrant signed by a judge. This is not about defying the law. It is about constitutional guardrails and maintaining trust in public safety.
2. The city should adopt a city policy stating no city resources, facilities, data, or staff will be voluntarily used to assist ICE in civil immigration enforcement. Any request must go through the city attorney. These things protect privacy, due process, and families who are just trying to live their lives.
3. This is the most crucial. Communicate clearly, visibly, and practically with residents. Right now, the city has made a statement, but it is buried on the webpage. Families in fear are not going to go digging through the page or scroll down the main page to find the relevant information, especially when they are looking for reassurances.

We need this information front and center. Beyond statements, we need a plain language resource packet for residents and businesses, something our website does not have. Concrete guidance and real answers are needed. Questions like what does a federal warrant signed by a judge actually look like? How is it different from an ICE agent? What should someone do if ICE shows up in their home or business? If their door is damaged because ICE decided to ram it looking for somebody who doesn't live there, who is going to pay for those damages? Who can residents call locally if they have questions or concerns? He is not going to call the mayor in the middle of the night to say someone rammed my front door and how is he going to get this fixed? Right now, most of us don't know these things, and not knowing feeds fear. Better communication could mean round tables with the city council, city manager, mayor, sheriff. It could mean daily or weekly updates as to what measures the city is taking, which organizations is the city collaborating with. He is asking the city to be out there to show up to explain clearly what it is doing or not doing to give residents the tools they need to feel grounded instead of afraid. The city does not control federal policy. The federal government will likely not heed any of its requests. But at least we will be doing something to make us feel safer. Right now, the city does control how transparent, how visible and how present it chooses to be. My child needs to know her dad can't be disappeared. He is asking

for the city's help to make sure no family in Shoreview feels like they can be. Thank you for listening and choosing to lead out loud.

Mayor Denkinger said that from the city's perspective, a key focus is the public safety of the community, residents, and visitors, no matter what their immigration status, all people who come into the community center and use Shoreview businesses. The council does hear the concerns of residents and shares those concerns. Before this meeting the council met with Undersheriff Jeff Ramacher who is in charge of the patrol division. He confirmed that there is no coordination or information shared between the federal government and local law enforcement, including the sheriff's office. At a meeting of a group of mayors from across the metro last week, it was determined that there is no cooperation with local law enforcement being called in to work with ICE regarding apprehension, conflict, controlling a protest out of control, or something that is against the rule of law. There are many stories where federal agents may not be following that diligently. The city did get confirmation again from Ramsey County that there is no cooperation with federal agents and no communication between them. In terms of access, federal law does allow federal agents to operate without a warrant in non-private areas. That is something the city cannot control. Those include city streets, sidewalks, parks, parking lots, and most community center areas. Staff is trained on which areas are private and they have guidance on how to respond should federal agents try to conduct activities on city properties. For example, staff knows if ICE enters the community center, they would dial 911 and call their immediate supervisor.

Staff knows if a situation escalates, they can intervene in whatever way they see fit depending on the situation. You are right in that cities are limited by state and federal law in what action can be taken relating to federal agents. City businesses, as well as those in other communities, are being impacted by workers not being able to feel safe to show up to work or go to doctor appointments, etc. According to the sheriff's office, activity at this point has been very limited. However, being in a metro area, they know that may change. She has met many mayors about this situation last week, as well as the mayors in surrounding communities about what they are doing, identifying the demographics of their city—number of immigrant people and businesses that are impacted. The first point of contact in the community if anyone feels unsafe or sees something that is against the law or someone being attacked, is to call 911. The sheriff's office cannot interfere with ICE, but they will protect to the extent they can and will respond. A main focus of the city is on public safety of community residents, businesses, visitors.

Ben Postman, 700 Arbogast, said that as a veteran and member of this community, he is disgusted by ICE. They have profound and devastating impacts across the city and surrounding areas. On his street a neighbor shoveling snow saw

a vehicle he suspected was ICE. The vehicle had fully tinted windows, and no front license plate. As a person of color, he did not feel safe to be outside of his own home. Another family has asked if his family would take their children in if something happened. ICE presence is noted from grass roots community communication channels. There is nothing from the city, county, or state. There are no resources telling where ICE is or how to stay safe. His wife has witnessed ICE vehicles driving erratically at high speeds down their street endangering residents. This threat is real in Shoreview. He asked the city council to take the following steps to help keep the community safe:

- A cohesive plan to deal with ICE in the city—reporting, response, alerts—all of this. The city should be involved, if not leading. The January 15 statement from the city was heartening but lacks substance. It would be good to post signs in public places where ICE is not allowed to stage.
- Pressure Ramsey County to have the police enforce those policies, set up a system to receive email reports from residents of ICE violations, as well as other legal rights and human rights abuses that would be forwarded to the Minnesota Attorney General for investigation and prosecution. These measures are being done at the grass roots level. There is nothing from the city, county, or state. He does not know the right policy decisions that need to be made, but residents need the city to act. ICE's assault is not only on undocumented immigrants but also on all people of color, U.S. citizens, and all residents. This is the time to stand against tyranny, and it is his hope that local government will stand with them.

Leanna Povlinksi, 583 Sherwood Road, asked the council to take any and all actions the city can legally take to put obstacles in the way of ICE in order to protect the physical and mental wellbeing of residents and visitors at this critical time. She thanked Councilmembers Gardner and Springhorn and City Manager Martens for their immediate and thoughtful response to her email. She was pleased at the thought put into the response and was communicated in the Facebook post. ICE is operating without rules or repercussion. While the city has no law enforcement power, she hopes the city council will do what other cities have done:

- Roseville has done a good job of putting signage in city parking lots to restrict their use to only park and facility use and not to be used for blocking, storage and staging without a city permit.
- Documenting citizen complaints and forwarding them to the city
- Placing immigrant rights information on the city website
- Investigate adding Shoreview to the federal lawsuit

She herself has not observed ICE actions in the community, but as Martens responded in his email, it is just a matter of time. She asked the council to take visible proactive steps to demonstrate its commitment to the safety of all Shoreview residents.

Neal Cavanaugh, 675 Schifsky Road, said that Martin Luther King, Jr., the world's foremost scholar on resisting fascism has a list of rules on what people can do. The first rule is to not obey in advance. ICE may be able to come in and ignore signs or push past people, but residents do not want to see councilmembers asking the city attorney if they can do this and the answer is probably not, and then everyone shrugs their shoulders. If an ICE officer asks for ID, the response should be, "…make me" because they cannot. The same response should be when they come to a home without a warrant. That is how citizens are responding, and that is what they want to see from the council. If ICE vehicles are speeding down city streets, temporary barriers can be put up to slow the speed or shrink lanes down to one lane. The city can come up with a plan if everyone gets together, but it won't happen if everyone is afraid to do anything.

Friday is a general strike in the State of Minnesota. An easy thing to vote on at this meeting would be whether to close all city buildings and schools. Another thing to do is organize transportation for anyone wanting to attend the march at 2 pm in Minneapolis. It does not mean the city is taking a position but just providing transportation to residents. Workshops can be organized for everyday at noon when someone will be available to train residents on their rights. Residents have started organizing this, but it is concerning that the city has not. He would like to know the city's legal plan. What has been seen across the state is ICE just trampling over citizens' rights. The way to fight back is to file an injunction in court. One judge has issued an injunction for the way protestors were treated at the federal building. There is no reason to not have something like that locally. The city attorney is able to file based on evidence citizens provide.

Emily Salava Batres, 3279 Churchill Street, thanked the council for the statement put out acknowledging the uncertainty and fear for so many. She appreciates the time taken to consider what can be done. However, she echoed her neighbors that what has been done is not enough. She wants to see information shared transparently in the community so people can understand their rights and know what to do. It can be simple things like media posts, flyers at the community center and city hall. It breaks her heart to be here talking about this issue in 2026, in Shoreview, MN, when there are those who would also like to be here but are too frightened because of the color of their skin. This is not the time for the status quo. It is not the time to say Shoreview is not political. It is not the time to say the council is not political. Human rights should not be political. The safety of her neighbors and children should not be political. Residents in Shoreview are behind the city to make strong and courageous decisions to protect their neighbors and their community.

Reverend Kelly Anderle, 1624 Knight Street, said her son grew up at Turtle Lake, Chippewa, and Mounds View Schools. He and his friends are scared. Her neighbors are scared. Her street is silent. People have their gates shut, curtains are drawn. No one wants to look outside except to see if there are scary trucks. No one wants to live like this. She does not want to see her son's friend and her coworkers be scared to go to work or just gather. They should be able to go to community places that should be safe. They are scared to go to the library. More needs to be done. She expressed her appreciation for everyone who is at this meeting and for the council listening. She is another voice for those who are afraid to be here and are home with their curtains drawn and lights dimmed.

Bob Johnson, 333 Dennison Avenue, said he has a friend who serves the city but did not feel comfortable coming to this meeting. He endorsed everything that has been said. He has lived and worked abroad and has never had to carry his passport with him. If something would happen, he knew he had access to the documents he needed. What is being seen now is not the case. To ask if he should be carrying his passport just in case is a travesty. He is here to add his voice and be here for his friend.

Elinor Jackson, 5602 Alameda Street, said that Shoreview needs strong leadership to give the community ideas on what they can do. This is the time to stand up. So many people cannot. Those that can should.

Sarah Steed, 222 Dennison Avenue, said she has lived in Shoreview 12 years, and this is the first time she has felt the need to come to a council meeting. Everybody is afraid. One mother was asking this week if it is safe enough to bring her children to the indoor playground. Parents are looking for people to tell them what is happening. That is the job of the city to say ICE will not be in these places and cannot be in places where children are playing. They cannot sit outside and intimidate people for no reason. Other parents offered to sit in their cars and work while this parent took her children to play. Residents are trying to solve problems, and that is what she wants to see from the council. A stand needs to be taken to say that public spaces are for residents. If this cannot be done, perhaps a sign saying no one can come in with their face covered, unless it is a medical mask or head scarf. Ideas of how to protect people and make it known that ICE is not welcome here would go a long way. She seconded the idea of workshops. The community is doing that, but not everyone knows how to get in touch with what is happening. The council is the face of what is happening. We have to keep doing the next right thing.

Nancy Phillips, 1070 W. Royal Oaks Drive, said she attended the council workshop previous to this meeting. She appreciates the Ramsey County Sheriff's Office and appreciates how hard it must be when law enforcement agencies are not

cooperating. One thing that was said repeatedly is that they cannot get into a realm of making people feel safe and will not get involved in ICE actions. There is data to show that the rule of law is not being followed by ICE all the time. If ICE breaks her window and there is a deputy there, will nothing be done? She has heard the city wants to make people feel safe; the sheriff's office does not want to make people feel safe. She agreed with everything that has been said. Given that the sheriff's office does not want to make people feel safe, would the city please try overtly, objectively, and loudly? Information is good. She asked the city to tell residents their rights, and the rights of ICE. People are not calling 911. She does not believe that is representative of what is happening. Data would be helpful. If the sheriff's office can't get involved, would the city please try?

Aisha Elmquist, Arden Hills Resident, said she also attended the council workshop and echoed what Nancy Phillips said. The issue of Flock cameras was mentioned. She asked if the camera information could be subpoenaed or collected even if not actively shared. People want to know safe ways to contact the city and share their stories. She thanked the council and staff for all the work they are doing to address the horror in the community.

Danielle Proulx, Evergreen Place, said that ICE cars are driving around Shoreview. There are cars without license plates and totally blacked out. She received a call from Island Lake School telling her that because of ICE cars driving by, children were called in from recess early. Today ICE cars were behind Pinewood Elementary. Her neighbors and Shoreview constituents are terrified. Her neighbors are naturalized citizens who are afraid to leave their house and who carry their papers of the country where they are as citizens. She has been asked to drive their child to school every day because they are too afraid to go to the school. They would rather trust her, a stranger, with their child than their government. Another family that was invited to the United States as a safe place to be is now afraid to be in their own home. Residents need city leadership to help everyone understand their rights and to pave the way for mutual aid, rent assistance, and food distribution. It is important to understand this is happening now, and council leadership is needed.

Jessica Caton, 5565 Wood Duck Court, said her 11-year-old daughter brought a knife to school to protect herself. Her best friend is an immigrant and she is terrified. She thought the only way to protect her friend was to bring a knife to school. She sliced her fingers and had to go to the emergency room. She was suspended from school. What the city is doing is not enough. Kids are afraid they will get shot. There is a deputy at the school, and now they are afraid their mom will get shot in the face by immigration. She spends six hours in the car every day helping her neighbors, checking on them—bringing food, taking them to doctor appointments. Resident volunteers are going into neighborhood homes to help and support. That is the job of the city. Residents are supposed to support the city.

People are taking paid time off to take dispatch calls. Residents have created their own system to protect their neighbors. This is not right. The elephant in the room is how many minority or black people are in the room? You feel safe because you have never had to experience that fear. Take it in and think about it. Think about if you did not come home because you stood up for your neighbor and your kids never got to say good bye to you. The thought you would pick them up from school, but you didn't because you were murdered by federal law enforcement if that is what you want to call it. Everyone here has good ideas. You need to hear this is real, it is happening to our community. Not a single one of you is safe. If you think you are, you are wrong.

Sandra Swami, 5950 Churchill Street, said she has lived in the city since 1992 and loves her community. It is important that everyone understand that this is real and happening. She started the protest on Highway 96 and Lexington. Last week it was cold, but there were 60 people to protest because we care so much about our community. There is a huge ICE presence in all the hotels around Target. Every day there are patrols that photograph license plates. The organization is phenomenal. She learned to use Signal two weeks ago and cannot believe the things that are happening. It is remarkable what this community has done to help and continue to help. Today an ICE agent in plain clothes approached this mutual aid organization person at a school to ask how to get involved. They are trying to infiltrate the system to find out through the kids how to get to community members. Her parents were immigrants but never got citizenship. However, she was born here and does have citizenship. She never leaves home without her passport and birth certificate. She is not white but light enough and has never had to teach her boys how to protect themselves if pulled over because they "pass." She does not feel safe when she leaves home. She has a new neighbor who moved here from another state where she could not do her job as a professor because that university capitulated to the administration policy. Fortunately, she was able to get a good job at the U of M. They are afraid for themselves and their daughter. She volunteers for a mutual aid group in the community and has been going to various businesses to talk to staff about their fourth amendment right. Most are scared. Many have told her ICE is present during the day. It is well established that they case out the restaurants and then wait in the parking lots. She takes whistle kits to kitchen staff. Everyone has come to thank her. One woman reported to her that ICE was at a gas station, questioning people in their cars, asking them to get out of their cars and searching the cars without warrant. The woman was terrified and drove away. This is a very real threat. It is her hope the city will take leadership to support citizens and to help form coalitions for what is happening in Minneapolis.

Swami read a message from someone who could not attend the meeting:

> "Thank you for relaying my message. I am unsure if people are using their names or not, but I will share that I am a teacher in the Mounds View District and this is

a very real thing. Families are affected at school. We have families no longer attending school and we've had to do distance learning for those families. Thank you to the Mounds View School District for doing that because I know that in Anoka they are not doing that. We are conducting emergency food shelf efforts to support these families. Other families not directly affected are instantly affected. Kids are scared. Kids are sad. Their friends and classmates aren't at school. ICE drove by during recess one day and the school had to alert families. This is real. Schools have all had emergency ICE meetings and have new protocols and safety measures in place. The city cannot sleep on this and think it is not happening here. It is, daily. Students and families are recording ICE in their neighborhoods including mine. I teach and live in the district. This is real. Thank you."

Maria Nelson, 1330 W. Royal Oaks Drive, said she cannot believe as a white woman that she is listening to these stories where people are afraid to leave their homes and afraid to send their kids to school, they cannot pay their rent, and they cannot do this and cannot do that. We are a community of community. We all pull together outside of the city to get things done and she implored councilmembers and the leaders of the city to help guide us through this very traumatic event. We as the Shoreview Community Foundation, want to partner with the city to help support some of these families. We need strong leadership now. With all due respect, Rebecca, we don't need: "Well, we really can't do that because…". She would like the city to step out of the box and set an example to other cities in the area. Grab this issue and just get things done. If there are things citizens can do to become a united front to bust through and say, "We are Shoreview, we are proud, we support the people in our community, we support visitors in our community." We want to show the state and United States that we've got our stuff together. We are a city that just supports the goodness of the people of Minnesota.

Danielle Proulx returned to the podium to read a statement she received online from someone who was afraid to come to this meeting:

"I am speaking today because even though I was born in this country, I have become a target of daily harassment by ICE agents. I live in constant fear, afraid I won't make it home to my parents, terrified to go to work or to be seen in public. I carry my passport everywhere, always looking over my shoulder to make sure I am not being followed home. I can't sleep at night. Every step outside makes my heart race. I have nightmares about them coming to get me. This is not what it means to live freely in the country of your birth. I'm not here just for myself but to be a voice in the community for those who are too afraid to stand up and speak. They are living with even more fear than I am and deserve to be heard, too. No one truly understands until it happens to you, until you are living in fear in your own neighborhood. I am asking this council to listen and understand what is happening to real people in our community."

Lea Thornton, 4800 Laura Lane, thanked everyone who came and shared good ideas and expressed their concerns. It shouldn't have to be us organizing. It shouldn't have to be us imploring the city. She hopes the city will take action and residents can feel safe in their city again.

Reverend Kelly Anderle returned to the podium and said that at the community center there are signs all over requiring wrist bands in all areas. Why can that not be enforcement at a greater level be considered?

COUNCIL COMMENTS

Councilmember Springhorn:

There is a Shoreview Northern Lights Variety Band concert at 3 pm, Saturday, April 25. All are welcome.

Dr. Scott who is the conductor, told about his children who are biracial, born in the United States and both parents born in the U.S. He is requiring his children to carry their passports because of the shade of their skin. He teaches at a high school in Dakota County. ICE officers have not been on school property, but they are aware of them following school buses to see where students live.

He thanked everyone for coming. The council is aware of many different stories of abuses of power, abuses of human rights, and abuses of the law during this surge of immigration agents. It is not possible to keep track of them all. In normal times, one story would dominate the news for days with press conferences and demands for change and marches. The worst one in the last 48 hours is the man who was brought out of his home, driven around and brought back to his home with no apology or restitution for the damage done to his property. These things are despicable and evil. We all struggle with what to do individually. As a collective body we do want to hear from citizens in Shoreview. We struggle with what is the right balance with limited staff with limited time. The vast majority of Martens' time last week was spent on these issues and not doing what he is expected to do. He is open to ways for the city to support what is right. There will be more discussions.

The council is limited by the open meeting law and cannot have open dialogue during the week. After the Roseville city council meeting last week, he found himself drafting a separation ordinance that he sent to Martens in case it could be considered at this meeting. Everything that a separation ordinance would do is being done operationally. Martens is doing everything he can to make sure people feel safe in the community center and what he drafted, staff are already doing. Minneapolis and St. Paul are the only two cities in the state that have separation ordinances and that is where most of the arrests are taking place. A separation ordinance declares the city as a sanctuary that will not support immigration

enforcement. It is not a magic bullet. It is important to go back to the drawing board and figure out what the city can do. He would like to know that whatever the city does will have some effect. He appreciates all the input and will continue to listen and try to help without putting the city in jeopardy by overstepping legal bounds that would put the city in a worse position. Things that can be done legally should be done.

In response to a resident, Mayor Denkinger said that if the city were to take on all the suggestions made at this meeting, there would not be enough staff. There also needs to be a discussion to prioritize what comes first. A resident said that there are a lot of people in Shoreview ready to volunteer.

Councilmember Gardner:
Thank you to everyone who came to the meeting. Since the last council meeting two weeks ago, a woman has been killed. Because of the open meeting law, the council has not had a chance to have a discussion with each other.

In 1989, he had the opportunity to stay in the Soviet Union. In the 1930s, Stalin required everyone to have an internal passport, not just an external passport. That is how people's movements were controlled. This is happening now with people having to carry their passports. It has been recommended that people should carry a copy of their passport because ICE has been discarding originals.

He was born in the Commonwealth of Virginia and went to kindergarten shortly after schools were desegregated. The vestiges of Jim Crow were still there. Ideas for ordinances on assembly in parks in Roseville give him hesitation because in Virginia nuisance ordinances were used for the opposite reason as here. The ordinance would require permit for assembly in a parking lot that would be applied to black people but not to whites.

Gardner said he is very angry. The only way to get out of this is for the surge to end. There are things that are working. All the cell phone videos have filtered all around the country and all around the world. That has changed public opinion in this country. That is what will drive things. Everything you are doing is working. He loves the protest. Other things are starting to turn. There was a police press conference this morning. He cannot think of when he last saw law enforcement criticizing another law enforcement group. Minnesota police said that ICE actions are completely inconsistent with Minnesota police training and they want it to end. The cell phone videos will back up civil lawsuits that will work their way through the courts for years, if only for history and to bear witness to what has happened. It may be possible the videos can be used as evidence. He supports the guidance given to staff of what to do when ICE shows up rather than 100 people reacting with their

own idea of what to do that creates confusion, confrontation, escalation, and even injury. Those protocols are good.

While not thrilled with the Ramsey County Sheriff's Office, he would like people to distinguish between them and what the federal agencies are doing. Any one thing ICE agents do would be grounds for suspension on the Minnesota police force. He has a lot of appreciation for the sheriff's office and understands their concern about being in the middle. Calling 911 is good and documenting what is going on for future use will be helpful. Governor Perpich once said, "No one is as smart as all of us." He shared some ideas for the city's role. The Attorney General's office has a web page where people can enter what they have seen. There are people who have encrypted phones here and who know more about what ICE is doing than the council. He does not believe the federal government is keeping track of everyone detained. One example is the detention of a legal Minnesota resident who is a snow plow driver who was sent to Texas.

It is true that sunshine is the best disinfectant. He urged folks with the encrypted channels on their phones to record and document what is happening in the city. One article stated that observers of ICE who are paying attention and recording what is happening will make it more likely ICE will stick to their training. Civil rights may still be violated, but it may prevent violence. A page of resources was written by the human rights commission that could be improved. He agreed with the discussion in the workshop meeting about outreach to faith communities, businesses, and schools to talk about their rights. It is important to communicate to people what is going on, what the city can do and is doing. He also saw a sign about banning non-medical face coverings, which is something the city could look into.

Gardner said the council could be more proactive in its outreach to all community groups. This is something we never thought we would see—our own government requiring our papers and detaining people without probable cause. The response has been amazing. He thanked everyone for coming and for urging him and the council to do more.

Councilmember Myrland:
Thanked everyone who came to the meeting. As we watch history in the making unfold in the last couple of weeks, a lot of people do not know what to do. She is uncomfortable putting on armor and protecting her street. She does not want to see a deputy in a gun match with ICE. She appreciated the sheriff's office attending the workshop to share what they are seeing and what they are doing. Their job is to help in our time of need. She understands their neutrality because we cannot have them chasing ICE in neighborhoods with altercations in front of our homes. The undersheriff talked about neutrality and how they do not have the authority to arrest ICE or stop them. As citizens, we don't either. Some are protesting and some

are making others know ICE is in your neighborhood and keeping a watchful eye. Those are all admirable. Some comments are about the city doing more. The council cannot just have a quick meeting. It has to be planned with public notice. This is the first meeting since all these things happened. There will be another meeting to talk about this again. There will be a public notice for an open meeting like tonight when all of you came. She appreciates residents watching out for each other and letting the council know the secret channels being used.

Some attending the meeting tried to interrupt Councilmember Myrland. Mayor Denkinger called order to the meeting stating that Councilmember Myrland and the rest of the council deserves their time to speak. Martens said that he and Eisenbeisz met with each person attending the meeting and welcomed them to have the opportunity to speak to the council. However, this is the business meeting of the city council. The council has listened for over an hour. Their emails and phone numbers are available. He is available, and his contact information is on the website. Every person who has emailed him has been given a return call. There was a coffee hour with the mayor. No one came today. The mayor and council are putting themselves out every day to be contacted outside of this venue.

Myrland continued, saying she appreciates the information shared and feels very badly that kids are afraid to go to school. When living in a city that is normally safe, it is frightening and sad to hear that crumble and dissolve. In between meetings this evening she noticed all the activity with the pre-school open house for registration, basketball, kids in the jungle gym, swimming. She hopes people will feel safe here, but what she is hearing from people in this room is that there are a lot of people who do not feel safe. The council needs to know that and she appreciates the information.

Councilmember Doan:

Said he has been listening to residents, his family, and social media. It is tough. As a person of color, he has privilege. He has the privilege of living in this city, this state and this country. These are unprecedented times. This last week he did something unprecedented in taking out his passport to carry with him because of the risk of being who he is—a navy veteran, immigrant, refugee from Vietnam, naturalized citizen, and Shoreview city councilmember—didn't matter. It does not matter until he can prove he has a passport. He also put his VA card in his wallet because he is a patriot. If that does not prove something to someone with three initials who may stop him or pick him up, then what does he have? He has been struggling in conversations with Martens, the mayor, and residents about what the city can do. There are five key principles guiding his decisions:

1. He agreed with Councilmember Gardner, sunshine is the best disinfectant. We need transparency and documentation. He applauded all who are saving recordings and documenting and to save it for history because this is history

that is being made. The truth needs to be documented, which he hopes will bring resolution.

2. Community, particularly the unity in community, and how do we do this together and not tear each other apart. There are lots of different opinions in the city and on the council, but some semblance of unity and community are needed to move forward because we will be here a long time after ICE ends, after this President's term ends, after all this is past and we need to deal with the consequences.
3. We need to play the long game. He has learned from other locally elected officials that the hotel contracts for ICE agents are between 90 and 180 days. This is not a problem or situation that will go away tomorrow. We need to be in this for the long game. Decisions as a city must be clear strategic, rational, and lawful because we have to play the long game on this.
4. We have to do things, but we must make them count. A lot of things can be done like signs or handcuffing himself to the door of city hall. The key is what will count and what will make a difference? He does not want the city to get in the way of residents doing good work. There are a lot of things citizens can do. His worst fear is the city getting in the way of that good work. It is necessary to understand that the city is process driven because the city has to abide by the laws of the state that created us, and we have due process and believe in it. We cannot be the ones breaking our own rules in order to get something done. He understands that there is a strong desire to get things done, but the question is how do we get things done and what will count? I do want the city championed as uniquely qualified and equipped to make a difference. That is not necessarily a Signal chat or training constitutional observers, but it is to bring together our faith community to find ways to help our neighbors. How can we, as a city, work with our business community to make sure they survive what he calls a humanity pandemic that we are going through that was self-created. He is open to hear from everyone on what the city can do that will count. He will go on the record as a city councilmember to take a stand in public and make it count.
5. The beauty of this city council of five members is that action is taken when there is the magic number of three. If there are two colleagues with him who believe in this purpose and this mission and the role of the city to move forward in whatever action that is, he will be there. He needs his colleagues and residents to help have the moral fortitude and political will to get to three. While playing the long game, the *Slice of Shoreview* is in six months and by that time, he hopes we can look back and say we did something in the community that made a difference.

<u>Mayor Denkinger</u>

Said her biggest concern is the undercurrent of activity being communicated. It is a big concern to find out how much is going on but not being communicated with the council because councilmembers are residents as well. This is rattling her in a

good way because she believes some good actions can be taken. Councilmember Doan raised a good point in that people can report an incident, find out what the schools are doing, and support people in fear with food and transportation. The bulk of what she is hearing is inhumanity that is being expressed by ICE who are ill-trained and not skilled and for people to feel safe, to know there is a community of support not just for their neighbors. She heard that the sheriff's office is not doing all they can. They are walking a fine balance to not be seen as an obstruction that would result in more federal agents here. Part of the chaos is ICE not sharing information with local authorities. No one knows where ICE is going to be. Techniques are being used to pit people against local government, against local law enforcement so no one trusts anyone. When she attended a meeting of mayors, Mayor Frey asked for help from those with police departments because the Minneapolis Police Department is stretched so thin with overtime and he does not want to burn his officers out. He opened with this statement:

> "There are 600 members of the Minneapolis Police Department. There are upwards 3,000 ICE agents scheduled to be arriving. There are more illegal immigrants in the State of Florida than residents in the State of Minnesota. There are more illegal immigrants in Texas than residents in Minnesota. Why are there upwards of 3,000 agents here?"

We know that but does the rest of the nation realize that. Some do, some don't. If one good thing happened as a result of Renee Good, which is awful, is that it has alerted the attention of the rest of the nation to what is happening versus what they are seeing. All councilmembers are human beings and feel it, too. We experience it in our families. She is not hearing from residents as much as she would hope. She has received some emails from residents who she has called back. There is a lot of concern about kids in schools and ICE in parking lots. Her concern is that she is not hearing these anecdotally. She has a goddaughter adopted from another country who carries her papers and is terrified that she would not be able to get to her son. All councilmembers are experiencing this. It is critical that when someone feels threatened, or being followed, that they call 911 and report it because it is invisible to the community. Federal legislators want to hear from you. Even if they are of a different political party, you are providing data for them to say this is what I am hearing from how many residents. It is also important to report instantly to the website put up by Attorney General Ellison things that have happened, such as ICE circling your neighborhood. That is something we can do. That is a safe place. The ACLU also has a website forum that is safe and discreet. It is important to share the kinds of stories heard tonight and the number of times it is happening. It is good for her and Martens to know what is happening. Martens meets with the sheriff's office and can report what is happening. This is what can move people.

Mayor Denkinger said she also lived overseas in the Philippines, a country without much rule of law. There was no predictability because there was not adherence to

rule of law. When teachers went on strike, they had to walk past officials with machine guns mounted. It is jarring and frightening. The rule of law means following the constitution. Due process means that no matter who you are if you are on U.S. soil, you have due process rights. We know that is something not being honored. Report everything, even at the federal level. All these data points help arm leaders with information.

She heard a lot of good ideas tonight. In Columbia Heights, restaurants are putting cards on tables that inform people of their rights. Information is key and providing online links to resources for people who are afraid to go out. What can help people feel safe is shared information, contact information, what churches are doing, groups providing transportation. She is not sure the city would be as efficient as other groups using volunteers to provide some services. Everyone is working toward the same goal. The critical thing is to agree on what is critical and not make assumptions about others. The sheriff's office may not know all that has been shared. The city can help people feel safe with information, contact information and maybe volunteers connecting with a group providing services like transportation. She did not realize how many people feel they do not have a quick and easy access to information.

Councilmember Gardner said there is a desire to communicate more on a variety of fronts, and there is a lot of expertise in the audience. He suggested formulating some type of outreach plan. Perhaps a workshop would be in order between now and the next meeting with the council, school leaders, the sheriff's office, and work through this. Things are changing by the day. It would help incorporate expertise through different entities. There needs to be some forum for communication and adapting to changing circumstances.

Mayor Denkinger urged everyone to keep in mind the goal of helping people to feel safe by sharing information and collecting resources that people can access. For those who do not feel safe to go out, information can be provided about where they can get services they need. She emphasized dialing 911 with stories and reports. She would like to be contacted. The data has to be out there to convince the sheriff's office to do more if they can, and alert the Attorney General for possible legal action. She cannot email the council to continue discussions. That is considered a meeting by state law. Only two councilmembers can meet or talk together.

Councilmember Doan said that during the special order of business portion of the meeting, he intends to offer a motion for a special workshop between now and the next city council meeting to work on an outreach plan and other things within the purview of the city that can be done to support the safety of residents and those visiting the city.

Mayor Denkinger thanked everyone for sitting for such a long time and listening to councilmember comments. She encouraged residents to send in their ideas to help people feel safe and to encourage those who do not feel safe to report their experiences to the Attorney General or ACLU websites. Also call 911 and call federal legislators. Calls are more effective than emails.

CONSENT AGENDA

MOTION: by Councilmember Springhorn, seconded by Councilmember Doan to approve items 8.a through 8.f on the consent agenda for January 20, 2026:

8.a January 5, 2026 city council meeting minutes
8.b Monthly Reports:
- Administration
- Community development
- Finance
- Human resources
- Parks and recreation
- Public safety
- Public works

8.c Claims
8.d Purchase of a replacement for unit 060-13
8.e Approve low potency hemp edible retail registrations for 2026
8.f Eighth amendment to purchase agreement with Enclave Shoreview

VOTE: AYES - 5 NAYS - 0

PUBLIC HEARINGS

There were none.

GENERAL BUSINESS

NUISANCE ABATEMENT - 556 VICKI LANE

Presentation by Niki Hill, AICP, Assistant Community Development Director

The council is asked to order an abatement of public nuisances at 556 Vicki Lane. The council has authority to declare and abate nuisances on private property that do not comply with the city's property maintenance standards.

Offenses:

- City code section 28.4(1) - outside storage of materials and equipment that must be stored in an approved fully enclosed structure.

- City code section 28.2(b)(3) - any recreational vehicle must not be parked within five feet of a side lot line. Vehicles parked in a side yard shall be parked on an approved asphalt, concrete or similar hard surface.
- City code section 28.2(c)(1) - lots in residential districts on an asphalt, concrete or similar approved hard surface but not within five feet of a side or front property line or within ten feet of a rear property lien, no more than four vehicles, or one per licensed driver residing on the premises, whichever is more, may be parked or stored outside.

During the SHINE inspection of this property on July 28, this past year staff found violations of parking location, outside storage, and refuse on the subject property.

On August 20, during a re-inspection, no corrections had been made. The property owner called to clarify what needed to be done and to request an extension. The re-inspection date was moved to September 30, 2025. On September 30, staff found some corrections were made, but the RV was not moved and some outside storage remained.

Between October 10 and November 14, the property owner maintained regular contact with progress and a plan to complete corrections.

From December 1, to December 12, no contact was made by the property owner prompting an abatement notice. Recently, more outside storage has been added. On January 20, the RV was moved to the driveway, but the truck is parked in the same spot that the RV was in alongside the house. The truck does not meet setbacks, and there is a car parked on the grass. There still remains outdoor storage issues.

Staff recommends the abatement hearing and approve abatement of nuisances at 556 Vicki Lane.

Mayor Denkinger noted that progress was being made. Hill explained that when the property owner stopped making contact, staff requested the abatement. Staff will contact them with the cost of abatement and when it is scheduled. If the property owner makes corrections before the abatement, staff will cancel the abatement.

Mayor Denkinger opened the hearing for public comment. There was none.

MOTION: by Councilmember Gardner, seconded by Councilmember Springhorn to adopt Resolution 26-03, approving the abatement of a public nuisance for the property located at 556 Vicki Lane.

VOTE: AYES - 5 NAYS - 0

NUISANCE ABATEMENT - 3457 SOO STREET

Presentation by Niki Hill, AICP, Assistant Community Development Director

The property is next to an alleyway, the north/south portion of which was vacated.

Offense:

City code section 107-65(10)(a), fence location

The existing fence has not been permitted/approved and is believed to be in the right-of-way. The fence has been in place since 2018. The applicants vacated the rear/western portion of the property in April 2019. As a condition of vacation, a fence permit was required to ensure compliance, but a fence application was never submitted.

A complaint about the fence was received in August 2025. Staff sent multiple letters and an administrative citation when the fence was not removed nor a permit application submitted. To date, the applicant has not submitted a fence permit application with documents that staff can approve. Applicants state they are working on a vacation but the city has not received a completed application with the petition of over 50% of the abutting property owners.

Staff recommends the abatement hearing and approval of abatement at 3457 Soo Street.

Mayor Denkinger recalled this same fence was considered some years ago. Councilmember Springhorn said at that time there was some dispute whether the petition reached 50%. Hill explained that the original alley vacation was for the entire alley. The vacation became modified through a petition that owners preferred a north/south version rather than east/west. Ultimately, in 2019, the north/south version was approved because of access issues. There were some discrepancies with petition signatures, but that did not impact the decision.

Elyssa Detorre, 3457 Soo Street, stated she and her husband Tony purchased the home in 2018 and have completely renovated it, including redoing the landscaping. Fencing is important for the safety of their children and dogs. Upon moving in, they applied to put up a fence but there were challenges as their property borders the alley on the west and south sides. After meeting with neighbors, signatures were obtained to vacate the west and south sides of the alley next to their property. They continued with the fence while waiting for the vacation process to be complete. The fence was along a shed next to the south alleyway, which was determined to be slightly over the property line. Unfortunately, due to one neighbor who had much influence with the city council, and who was least affected by the alley, the

south portion of the alleyway was not vacated, even though the majority of signatures needed for vacation was achieved. In 2020, they received a permit to remodel the shed. At no time during this process was there an issue with the location of the fence. Now eight years after the vacation and six years after the improvement of the shed, they are back to address the issue of the fence. Since the fence did not go through the full permit process, it cannot be approved because it is approximately one foot over the property line and connected with the shed that has been approved to be over the property line. The alley to the south has not been maintained or managed by the city or any neighbors. As a result, strange cars park there and litter is dumped there. It is a hazard and danger to all surrounding neighbors who have put up fences to separate their properties from the south alleyway. Based on these factors, they have decided to take down the fence and start from scratch. They respectfully ask the city to hold off on the decision to remove the fence until the vacation process is completed or until spring when they can get an accurate survey of their property. The fence does not impede on any city or public use. A temporary hold would give all parties time to determine a final resolution.

Councilmember Myrland asked if a surveyor has been engaged. Detorre said they had a survey in the beginning and then had to get another one when the west portion was vacated. They have conducted and paid for two surveys. Myrland asked if the city has received the two surveys. Detorre said flag markers were put in the yard, but they never received a documented survey. They understand they will have to do another survey in the spring.

Myrland clarified that over the property line means the fence is on the alley property. Detorre said the fence has been that way for many years. In 2020, they got a permit to redo the shed which is also over the property line into the alley. It was all approved, and nothing was said about the fence.

Councilmember Doan asked if the fence issue would be solved if the east/west portion were vacated.

Detorre said that vacation process cannot move forward without one neighbor's signature, and he does not answer his door. If the vacation were done, the fence would be within their property line. Hill noted that if the vacation goes through, a fence permit would still be required to verify it is within the property line. Councilmember Gardner suggested a new permitted fence be put in to solve the homeowner's issue with safety for children and pets. Detorre said the vacation is the best solution for all neighbors. There have been complaints, but that includes the whole neighborhood. They are trying to do the right thing.

Councilmember Springhorn noted that abatement approval today does not start a clock ticking. It would be on the record. He would support the motion for abatement to give staff that tool.

Councilmember Doan said he does not want to depend on other homeowners. If the homeowner plans to rectify the fence this spring, he is open to tabling until June 1. There are more pressing issues for the council at this time.

Martens said that surveys and applications can be submitted year-round. The city needs tools for enforcement, although there is a potential path to a resolution. His concern about pushing this off five months is that it would have to come back. The reason this is brought now is because staff does not have the tools to move forward. If the council is uncomfortable with abatement, it could be approved with a deadline like 30 days to receive an application. Hill said the vacation application is partially submitted. What is missing is a survey, the legal description and a full petition with 50% of adjacent property owners signing the petition. The petition with 50% of signatures does not mean the vacation will be approved. There is a public hearing and the council determines whether there is a public benefit.

Mayor Denkinger said she could agree to allowing more time for the fence to be resolved in the spring, but she would like to see a survey sooner rather than later. Whether the applicant chooses to submit a new vacation application is her choice. Detorre said there will be a new fence permit application with or without a vacation application.

MOTION: by Councilmember Gardner, seconded by Councilmember Springhorn to adopt Resolution 26-04, approving the abatement of a public nuisance for the property located at 3457 Soo Street.

Discussion:
Councilmember Springhorn said he is disappointed there isn't a happy ending but believes the abatement has to be on record to keep the process moving.

VOTE: AYES - 5 NAYS - 0

APPOINTMENT TO THE PLANNING COMMISSION
Presentation by City Manager Brad Martens

Martens said that two exceptionally qualified candidates were interviewed earlier for the vacancy on the planning commission, Nic Ahmadvand and Liz Anderson. The vacancy is left by Barb Yarusso who chose not to pursue another term. He

distributed ballots to council members to vote their choice and submit to him to announce the one with the most votes.

MOTION: by Councilmember Doan, seconded by Councilmember Myrland to appoint Nic Ahmadvand to the planning commission through January 31, 2029.

VOTE: **AYES - 5** **NAYS - 0**

SPECIAL ORDER OF BUSINESS

Councilmember Doan said that many good suggestions came from the discussion earlier and he would like to have a special workshop to identify next steps. He would like to know if the strike planned for Friday, January 23, would be appropriate for the city to participate in.

Councilmember Springhorn said that there are essential employees who will have to work and he would be reluctant on short notice to close the preschool.

Councilmember Gardner said that it is important to have the employees who provide needed services. This has come up fast, and there are other things that can be done. The big issue is that people are not feeling safe. Participating in the strike would not help people feel safe.

Mayor Denkinger said she would hate to put parents in the position of not having daycare. To support the strike and have an economic impact, it would be better for residents to not shop. She is not sure there would be value or an impact for the city to shut down.

Councilmember Myrland said that people can make their own decision individually whether to participate.

Martens said that a great many employees would be deemed essential—maintenance, and the community center which also serves as a warming space and the temperature is forecast at a -10. Closing the community center is a loss of revenue. The public does not see the hours of conversation behind the scenes that takes place to keep everything up and running. It would take four hours of his time to determine which positions are essential and would need to come into work.

Councilmember Doan said that Ramsey County manages elections and he would like to be sure that it is a fair and open process. Mayor Denkinger added that for those who do not feel safe, it will be important for them to understand the absentee ballot process.

MOTION: by Councilmember Doan, seconded by Councilmember Springhorn for the council to have a special workshop meeting prior to our next regular meeting February 2, 2026, and direct staff to develop a framework of what will be discussed on that agenda, including an outreach plan.

VOTE: AYES - 5 NAYS - 0

Mayor Denkinger expressed her appreciation for all the well thought out comments received. The council will be looking for input on how to make people feel safe.

ADJOURNMENT

MOTION: by Councilmember Doan, seconded by Councilmember Myrland to adjourn the meeting at 10:29 pm.

VOTE: AYES - 5 NAYS - 0

Mayor Denkinger declared the meeting adjourned at 10:29 pm.

These minutes approved by council on the 17th day of February 2026.

_____

Brad Martens
City Manager

Memorandum

TO:	City Council
FROM:	Cinde Morris , Deputy clerk
DATE:	February 17, 2026
SUBJECT:	February 2, 2026 city council meeting minutes
ITEM NUMBER:	8.b
SECTION:	CONSENT AGENDA

REQUESTED MOTION
Approve February 2, 2026 city council meeting minutes.

INTRODUCTION
City council is being asked to approve the February 2, 2026 city council meeting minutes.

DISCUSSION

RECOMMENDATION
It is recommended that the city council approve the minutes of the February 2, 2026 city council meeting as presented.

ATTACHMENTS
February 2, 2026

CITY OF SHOREVIEW
MINUTES
REGULAR CITY COUNCIL MEETING
FEBRUARY 2, 2026

CALL TO ORDER
Mayor Denkinger called the regular meeting of the Shoreview City Council to order at 7 pm. on February 2, 2026.

PLEDGE OF ALLEGIANCE
The meeting opened with the Pledge of Allegiance.

ROLL CALL
The following members were present: Mayor Denkinger; Councilmembers Doan, Gardner, Myrland and Springhorn.

Staff: City Manager Brad Martens
Assistant City Manager Renee Eisenbeisz
Assistant Community Development Director Niki Hill
City Attorney Martin Norder

APPROVAL OF AGENDA

City Manager Martens noted that item 8.c., January 20, 2026 city council meeting minutes, will need to be removed from the agenda due to having the wrong minutes attached. They will be put on the February 17, 2026 agenda.

MOTION: by Councilmember Springhorn, seconded by Councilmember Myrland to approve the February 2, 2026 meeting agenda as amended.

VOTE: AYES - 5 NAYS - 0

PROCLAMATIONS AND RECOGNITIONS
Human Rights Commission Poster Contest Winners
Presented by Julie B. Williams of the human rights commission (HRC)

Acknowledged members of the commission in attendance: Alicia Dietsche, co-chair; Emily Salava Batres, co-chair; and three student members: Siham Khalif; Krisha Pillai; and Sidharth Sharma. Other members of the commission include Richard Bokovoy, Ericka Cermak, Mary Yee Johnson, and Gene Nichols. Williams also acknowledged one teacher in attendance, and the commission's staff liaison, Renee Eisenbeisz.

The HRC was established in 1993. The mission written at the time remains the same today showing on ongoing commitment of the city:

> "This commission advises and aids the City of Shoreview by establishing and promoting a community standard of equal opportunity and freedom from discrimination. We envision a community where all people are welcomed, valued, and respected; where each person feels at home."

In recognition of Martin Luther King Day, the commission established a poster contest for fourth graders. The purpose of the contest is to encourage young people to interact more freely and comfortably with people they view as different from themselves. Students are asked to create a poster of people of different races or cultures engaged in a positive activity together. All students in fourth grade in schools serving Shoreview are eligible to participate. Teachers are encouraged to teach a segment about human rights history in conjunction with the contest.

This year five schools participated: Turtle Lake, Emmet D. Williams, Island Lake, St. Odilia and Oak Hill Community. A total of 268 posters were submitted. Commission members review all posters and select 20 winners—10 honorable mentions and 10 for first through tenth place. Posters are judged on expression of the theme, message, quality of art, and usage of the paper. While judging the posters, commissioners are unaware of the name of the artist, school, or nationality.

Mayor Denkinger announced the winners with a display of the poster:

Honorable Mention	**School**
Margot Way	Emmet D. Williams
Lelani Henderson	Island Lake
Hazel Tongen	Turtle Lake
Boden Fairman	Emmet D. Williams
Shanvi Gupta	Island Lake
Carolyn Hopp	Turtle Lake
Carolina Knutson	Emmet D. Williams
Anna Satrom	Island Lake
Hailey Lovaj	Turtle Lake
Emmaline Rose Greeninger	Island Lake

Place	**Student**	**School**
10th	Adalie Jose	Turtle Lake
9th	Rachel Lord	Island Lake
8th	Elizabeth Wolters	Island Lake
7th	Sadelle Cambronne	Turtle Lake
6th	Sophie Cull	Island Lake
5th	Kylie Curtis	Turtle Lake

4th	Pia Bernaudo	Turtle Lake
3rd	Yeshwanth Logesh	Island Lake
2nd	Nayana Alapati	Island Lake
1st	Dawson Cooper	St. Odilia

Denkinger thanked all the students for their entries and beautiful posters that are now hanging at the community center.

CITIZEN COMMENTS

Sandra Swamy, 5950 Churchill Street North, requested confirmation of the policy of the Ramsey County Sheriff's Office, either reacting or not reacting to the presence of ICE. Since the last city council meeting, she has heard different stories about residents calling 911 in regard to ICE action. She read about one resident who was pulled over for a traffic violation by a deputy. When the resident showed the presence of a dash cam, the resident was then told the car was suspected of being in a crime. The resident was released 15 minutes later. In the meantime, there were ICE cars going to the school. She would like to know what is going on.

Pat Boudreau, 230 Galtier Place, asked if the council has any authority to put out a statement not endorsing any Ramsey County Sheriff's Office agreement to work with ICE. Residents do not want the sheriff's office to work with ICE.

Alyssa Whiting, 589 Sherwood Road, read the following:

> "Here in Shoreview and in cities and towns across Minnesota, we deserve nothing less than government that protects the rights and safety of every resident. Fear is eroding our communities and it's keeping people from seeking help, going to work, or even engaging with neighbors in trust. All that is happening is a matter of great concern to all of us."

Whiting requested city government take action to help ensure everyone's safety and constitutional rights by passing a city resolution affirming that all residents have the right to due process and equal protection under the US Constitution and to require clear communication between the city and any law enforcement agencies operating in or near a community, including advance notice, legal basis for actions, and clear reporting to the city council. Residents want local education about civil and resident rights when interacting with law enforcement and request transparency from federal and state officials. about enforcement operations that impact everyone, and advocate for community engagement rather than fear-based tactics. This isn't about politics, it is about protecting constitutional rights and ensuring public safety for every family, neighbor, and visitor here in Shoreview. Let's work together to uphold the law and protect one another and make sure our community is safe and just for all of us.

Leanna Povlinski, 583 Sherwood Road, said she read the minutes from the city council special workshop and hopes there will be a subsequent report from that meeting, as she did not see many action items. She would like to know what the council has decided it can or cannot do regarding the issue of ICE being in our community.

COUNCIL COMMENTS

Mayor Denkinger:

A letter was sent to the sheriff from the council asking for a written policy that could be put on the city website. The council had discussed this at the special workshop. The hope was to get a written statement, but unfortunately the council was not able to do that.

City Manager Martens said the council directed a letter be written to the sheriff's office that was signed by all councilmembers. The letter expressed the significant concerns from the community related to federal agent tactics in and around our community. The letter expresses the numerous questions the city is receiving and requests the sheriff's office to communicate directly with residents to help answer their questions. There are many questions and the letter asked for the opportunity for citizens to ask questions directly. Some answers were received.

Denkinger provided answers to the questions asked in the city's letter to the Ramsey County Sheriff's Office:

1. What is Ramsey County Sheriff's Office policy on immigration enforcement?

   Answer: They do not participate in it.

2. How is the Ramsey County Sheriff's Office responding to 911 calls related to federal law enforcement activities in our community?

   Answer: The sheriff's office will respond to any 911 call reporting alleged criminal or illegal activity. If a call involves an immigration matter and does not involve a criminal issue, a supervisor from the sheriff's office will contact the reporting party.

   It is important to note that the sheriff's office is not notified of any ICE activity in the community. If there would be conflict between ICE and protesters, she would expect the sheriff's office to respond because it does involve public safety.

3. Will the Ramsey County Sheriff's Office take action when they see federal agents breaking the law?

   Answer: Yes.

4. Are federal agents subject to local and state traffic laws?

   Answer: Yes. It is important to call when residents see anything, even if the person cannot be caught. If a call is not made, the sheriff's office has no record and does not know where these incidents are taking place. The sheriff's office reports that in the last week no 911 calls have been received from Shoreview.

5. Does the federal government have access to the flock data? That would be license plate readers in possession of the Ramsey County Sheriff's Office? How is that information protected?

   Answer: No. Immigration officials do not have access to Ramsey County Sheriff's Office flock data. That data is controlled by the sheriff's office and is limited to authorized local law enforcement agencies through agreements. Flock cameras have not yet been set up in Shoreview.

The sheriff continues to utilize social media and mainstream media to communicate. There is no agreement to jail or house potentially illegal immigrants. They don't know where ICE is. There are times when the sheriff's office uses unmarked vehicles. If residents believe the sheriff did not handle a situation correctly, she would advise calling the non-emergency number and report it. Residents can also email any councilmember.

Thank you to everyone in the community working at a grassroots level. Law enforcement agencies are in a really tough position. Mistakes are made, but this is new to all of us.

Denkinger contacted most local faith communities and school districts. They are also supporting the community in many ways. Many churches have their own food drives.

Contacted Ralph Reader and learned that there are enough volunteers for now. However, applicants' names will be kept for future consideration. People afraid to leave their homes also need diapers, toilet paper, laundry detergent, and other non-food related items. These items are on their website.

The council came away with three actions from the special workshop. Separation resolutions and signs were discussed, but the focus was on what is the benefit to the community, and what can be enforced.

1. Training community center staff so if there is an incident with ICE on the property, staff would call 911 and their supervisor. Supervisors have all been trained to handle an escalated situation.

2. A letter was written to the Ramsey County Sheriff's Office to get a written policy to put on the city website. Unfortunately, a written policy was not provided. The importance of calling 911 is on the website.

3. The website was updated to include resource information. The resources have been vetted and links provided to those agencies or organizations. There is also a link to the Attorney General and ACLU forms to report unlawful ICE experiences.

4. Keep the city council apprised of the latest information and conversations with legislators, and update the website as needed.

Representative Betty McCollum was asked if there will be federal dollars to mitigate the costs to education and businesses across the state. There will be no federal dollars to address costs. She is hearing bipartisan support to reduce the ICE presence.

The HRC is planning a discussion event around ICE activities. Signs are still being discussed, but what the council hears loudest is the concern of people feeling unsafe. The question is what will make a difference? And what can be enforced?

It is important to support local businesses. There is a local group that is checking in with businesses, especially business run by or frequented by immigrant populations.

After a long conversation with Superintendent Lennox of the Mounds View School District she learned that no schools have been closed and arrangements are made for remote classes through Google Classroom for those not attending. It is harder with elementary students, but the district is working to address this. Communication with law enforcement has been great with no issues. When Roseville Police asked ICE to leave a school parking lot, they did leave without incident. However, ICE presence in Little Canada closed one school. Parents are at school bus stops to make sure students safely get on and off the bus.

Denkinger emphasized that she and councilmembers want to hear residents' concerns. Further, immigration is a broad term that needs to include due process, adherence to the Constitution, elimination of racial profiling and acknowledgement of respect for who it means to be here legally. Accurate identification is reasonable process for those who are not here legally and a professional group of federal law enforcement who knows how to identify themselves, use firearms and operate around protesters.

Councilmember Myrland:

Serves on the board of Northeast Youth and Family Services (NYFS). NYFS works with local school districts and has resources available through mental health appointments for youth and adults in the community. Their website is nyfs.org.

Another organization, National Alliance on Mental Illness (NAMI) offers free mental health resources for youth and young adults. Their website is nami.org.

Ice skating rinks are open. The weather is good now to get outside for ice skating and other sports.

The next indoor farmers' market is February 17, in the in the fireplace lounge of the community center.

Councilmember Springhorn:
Thanked Mayor Denkinger for her remarks and those who came to talk to the council at this meeting. He urged residents to stay in contact with the council and email anytime.

Precinct caucuses for Senate District 40 are Tuesday, February 3, 2026. Democrat caucuses are at Chippewa Middle School; Republican caucuses are at Roseville High School. Both start at 7 pm with doors opening at 6 pm. Registration is at 6:30 pm.

The Shoreview Historical Society's newsletter came out in January with their annual membership drive. Anyone interested is welcome to join and attend the annual member breakfast which will be held Thursday, April 16, at 9:30 am.

Councilmember Gardner:
The environmental quality committee (EQC) will have its monthly speaker series February 23 featuring Roseville's sustainability specialist who will speak on Roseville's green to go takeout container ordinance. He is interested in how the logistics work to have a city ordinance.

There will be information soon on the coming curbside food waste service through the county.

In the consent agenda, the council will approve the first fully electric vehicle for the city, a Chevrolet Silverado pickup truck for the natural resources division.

Thanked Mayor Denkinger for the time she has spent on the phone reaching out to faith communities, peer cities, and school districts. It is chilling to learn that the focus of ICE activities in this area is at schools. One of the best ways to inoculate communities from division is through the poster contest presented earlier that

recognizes diversity in the community at all levels that brings hope the next generation will protect the rights everyone enjoys.

Thank you to staff for their response to the last council meeting with adding resources to the city website.

The sheriff is an elected position. His view is that an elected official is accountable to voters. Residents should feel welcome to contact the sheriff directly. Gardner said his dilemma is that the council works with intergovernmental groups already, such as the watershed district, sheriff, county and school district. However, no one is prepared for the current situation. A collaborative effort is needed for rapid information sharing. He would like to know officially when ICE shows up at a school. It is difficult for the council to know what is going on in Shoreview without official communication. The federal government is not sharing anything. This is not something anyone is trained for, another unit of government imposing obligations that causes everyone to scramble to find out what is going on and whether we can respond. It is important for parents to know what is happening close to them. He does not know how to provide this information. Faith communities are important as well as local businesses and the Signal chat to which the council does not have access. Network sources are good but insufficient, and he does not know what to do. It is possible to help people feel safer with getting accurate information faster, but the city is not equipped to do it. He would like to hear from residents how this can be done.

Councilmember Doan:
Thank you to councilmembers and staff who have been working overtime to seek solutions and find ways to help each other feel safer and bring down the temperature. However, there is still a lot of fear. The long-term goal is to get through this occupation and look forward to a fair and safe election in November. He is committed for the city to hold safe elections where no one is turned away and that the system is transparent. Everyone's vote counts. The ongoing noise cannot distract from fair and free elections in November.

Residents would like a list of what the city is doing. A video is being developed of the council which will be released soon. He suggested a check list of things done and things that need to be done to share with the community. The letter to the sheriff should be posted. It is a public document and can be shared on the website. There is no perfect method of communication. He believes the Ramsey County League of Local Governments can potentially share information. He will explore that as the city's representative. There is limited ability for the city to make an impact. Individual grassroots efforts will make a bigger difference than what the city can do in this crisis. All are encouraged to use the resources available. There is fatigue. This situation has been going on one month and he expects it will go

another month if not longer. He encouraged self-care and helping each other to get through this together.

Thank you to the wonderful fourth graders who were here earlier. He could not think of a more needed embrace of diversity and community than what the children showed the council. Thank you to the HRC for organizing this event for 33 years. Thank you to Rachel Lord who wrote a quote from Martin Luther King on her poster: “Darkness cannot drive out darkness; only light can do that.” These fourth graders are part of the solution.

Tuesday, February 3 is the deadline for registration for the sweetheart dance at the community center on Friday, February 6 from 6 to 8 pm. Tickets are $15. It is important to experience joy and he cannot think of a better way than to spend it with one’s sweetheart on a cold February day.

Mayor Denkinger said that at the council workshop it was noted that the American League of Women Voters has an active contingent in the city. It is important to connect with that group to learn about the absentee voting process. There were also discussions about planning for spring and how to handle ICE presence in parks.

CONSENT AGENDA
As previously mentioned, item 8.c was removed.

MOTION: by Councilmember Doan, seconded by Councilmember Springhorn to approve items 8.a and 8.b and 8.d through 8.l on the consent agenda for February 2, 2026:

8.a January 20, 2026 city council workshop minutes
8.b January 26, 2026 city council special workshop minutes
8.d Receipt of committee/commission minutes:
- Environmental quality committee - 11-24-2025
- Human rights commission - 10-22-2025
- Parks and recreation commission - 10-27-2025
- Public safety committee - 11-20-2025

8.e Claims and purchases
8.f Resolution revising membership requirements for student members of the environmental quality committee and bikeways and trails committee
8.g To receive 2026 comprehensive infrastructure replacement plan
8.h Replacement for park department service truck
8.i Replacement for natural resources service truck
8.j Approve renewal with Audio/Eye for website accessibility services
8.k Purchase of a Chrysler Pacifica minivan for parks and recreation

8.l Approve change order 004 for Shoreview Commons restroom/ shelter building

VOTE: AYES - 5 NAYS - 0

PUBLIC HEARINGS
There were none.

GENERAL BUSINESS

RENTAL LICENSE REVOCATIONS FOR FAILURE TO RENEW PROPERTIES
Presentation by Assistant Director of Community Development Niki Hill.

The city council is being asked to revoke the rental license for the property at 3431 Kent Street, no. 803, because the property owner has failed to comply with city regulations, including failure to pay any license penalty, reinspection or reinstatement fee required by city council resolution. The other two properties came into compliance before the meeting.

Renewal notices were sent by email on November 24, December 9, and December 16, 2025. These were followed up with a phone call on December 29, 2025. On January 16, 2026, a revocation notice was sent by mail and email. To date, the license payment has not been submitted. To the city's knowledge, the property continues to be a rental without a license.

Staff recommends the hearing and adoption of resolution 26-11 allowing the city to revoke the rental license.

Mayor Denkinger noted that if there is a renter, the rent can be escrowed.

Councilmember Springhorn said the property owner has indicated the property is no longer being rented. Hill said that was told to the city's housing specialist, but no affidavit has been received indicating that to be true.

Councilmember Myrland asked the cost of the license. Hill said the cost is $150, but if the property owner fails to renew on time, there is a penalty.

Denkinger opened the hearing for any public comments or questions. There were none.

MOTION: by Councilmember Gardner, seconded by Councilmember Doan to adopt Resolution 26-11, all approving the revocation of one rental license for failure to renew, pursuant to section 30-91 of the municipal code.

VOTE: **AYES - 5** **NAYS - 0**

NUISANCE ABATEMENT - 5595 DONEGAL DRIVE

Presentation by Assistant Director of Community Development Niki Hill.

An abatement is requested for nuisance conditions at 5595 Donegal Drive in accordance with Section 28-6a and 811 of the State Building Code because the deck is deteriorating with rotting boards and non-compliant supports.

The city received an initial complaint in June 23, 2025. The city was informed the property was going to public auction in September. The abatement process was paused to allow time for the new property owner to correct the problems. In October, staff was informed that the current property owner would retain ownership of the property. Notices were sent in November. The property owner's daughter Karen Woods called to request 30 days extension to obtain and send documentation showing the interactions as well as the quote from the construction company and her lawyer's information. The 30-day extension was granted. On December 31, 2025, Woods called to explain the delay with assurance that the information would be emailed no later than January 9, 2026. On February 2, 2026, an email was sent with four attachments from the Woods explaining the history of the property and interactions with the homeowner's association (HOA).

Staff is recommending the hearing and adoption of resolution 25-92 for the abatement of nuisance at 5595 Donegal Drive to bring the property into compliance. If the corrections are not made, staff will proceed with the abatement.

Councilmember Springhorn asked if the attachments sent would preclude the need for abatement. Hill said the city looks at the situation as a code violation. The deck is unsafe and needs to be addressed.

Councilmember Gardner clarified that the city's interest is removal of the deck and that the HOA wants a repair or replacement of the deck. That is what the homeowner is struggling with along with health issues and caregiving, which is difficult. He asked if abatement included help with replacement of the deck. Hill said that the city does not require a deck and could be overstepping to require replacement of the deck. If the homeowner qualified for the city's home improvement loan program, that could help. Gardner said that if the council adopts the motion for abatement, the clock starts ticking which tends to bring a resolution. Martens said that there has been a significant length of time that this has been an issue. The abatement authority of the council allows action to resolve the safety issue. If there is some litigation, staff will work with the city attorney.

Councilmember Myrland said generally the HOA is responsible for the exterior of the building. Correspondence with the HOA suggests that the consensus is that the deck is the homeowner's responsibility.

Hill noted that the cost of abatement may be more than just removing the deck because there is a shared privacy wall that must remain structurally sound.

Woods and her mother Alice Woods, owner, said that she has attempted to get permission from the association to remove that deck. Support on one corner was lost when another deck was removed. A contractor put a supporting brace on their deck. This association at one point was responsible for the deck. That changed in the late 1990s. The association has authority to allow removal of the deck without replacement at the same time. Prior to this issue, her mother had wanted to invest in the home and have a structural engineer do a comprehensive assessment because of the settling of the home and water issues under the deck. That assessment was to be prior to further investment which included replacement of the deck. The HOA has not granted approval to remove the deck. She and her mother have not been in the Twin Cities for more than a day at a time due to travel for medical consultations, which has made it very difficult to address this issue. She is now ready to retain an attorney to deal with the HOA, both with the foreclosure that happened and also with structural issues.

Myrland verified that the home is not in foreclosure at this time. Woods said that she was paying assessments six months in advance. She did not know that there were penalties, and the HOA quit informing her by email of letters sent to her. She did not learn of the foreclosure until a stranger asked to purchase it before it was auctioned. She immediately sent the check to the HOA attorney to bring their account to a current status.

Springhorn asked if there is a plan to replace the deck. If the city were to go forward with abatement, and the deck cannot be replaced right away, would there be repercussions from the HOA. Woods said she has never asked that question because approval was never given to remove the deck. The issue is not replacing the deck but being able to use quotes received, which are only good a couple of weeks.

Mayor Denkinger asked if the wall is the impediment to removal of the deck. Woods said that the wall is not an impediment. When the deck at 5601 was removed, the supporting piece that was used for her deck as well, was also removed. The contractor did not want to be responsible for her mother's deck and so put a supporting brace. She shares the city's concern about the privacy wall. The HOA documents are not clear about who would be responsible for the privacy wall. Homeowner and HOA responsibilities are not listed individually. If the homeowner is responsible, the neighbor at 5601 have agreed to split the cost of repair to the

privacy wall. Her concern is if the footings are rotted, it may be from the water issue. When there is a heavy rain, there is water standing next to those footings which needs to be resolved. There is also the gap in the fireplace. The cinder block is deteriorating. A structural engineer is needed to determine what needs to be done.

Denkinger said an outstanding question is what the HOA would do if the city removed the deck, and it is not known if the HOA would accept city abatement. Martens said the city has the authority for the abatement. This was brought to the city's attention six months ago. In any scenario the deck has to be removed. No matter who is responsible it has to come down. He would urge the council to look at this one specific nuisance. It is the city's job to abate the hazard.

Gardner asked if the abatement procedure by a municipality supersede any approval process from the HOA. City Attorney Norder said that is separate. He agreed with Martens and agreed that the HOA's objection to the abatement is a moot point. There is no threat to taking the deck down and there is no increased penalty. He would support the motion. Martens said the city is willing to work with reasonable timelines. A letter would be drafted to the homeowner explaining what has to be done by a certain time. If the work is not done, the city will proceed with abatement.

Councilmember Doan asked if Woods has any objections to the city moving forward with an abatement. Woods said she is not sure what the consequences would be from the abatement. Her preference would be for the HOA to work with her to take the deck down. Then she would rebuild it, and none of this would have occurred.

Denkinger said she supports the abatement which allows Woods to work with her attorney to deal with the HOA.

MOTION: Councilmember Gardner, seconded by Councilmember Myrland to adopt Resolution No. 25-92, approving the abatement of a public nuisance for property located at 5595 Donegal Drive.

ROLL CALL VOTE
AYES: Doan, Gardner, Myrland, Springhorn, Denkinger
NAYS: None

APPOINTMENT TO PUBLIC SAFETY COMMITTEE
Presentation by City Manager Brad Martens.

Martens said there is a vacancy on the committee because one member decided not to continue. Applications were received and interviews scheduled for January 19, 2026. Only one applicant, David Hemming, was able to attend the interview. He

is a fantastic candidate with law experience will be a great addition to the committee. He is recommended for appointment.

MOTION: Councilmember Springhorn, seconded by Councilmember Doan to appoint David Hemming to the public safety committee through January 31, 2029.

VOTE: **AYES - 5** **NAYS - 0**

2026 PLANNING COMMISSION CHAIR AND VICE CHAIR APPOINTMENTS
Presentation by Assistant Director of Community Development Niki Hill.

Hill said chairs generally serve three years. Craig John and Nicole Westadt have indicated their willingness to continue as chair and vice chair.

MOTION: by Councilmember Doan, seconded by Councilmember Springhorn to appoint Craig John as chair of the planning commission and Nicole Westadt as vice chair for one-year terms expiring January 31, 2027.

VOTE: **AYES - 5** **NAYS - 0**

SPECIAL ORDER OF BUSINESS
There was none.

ADJOURNMENT

MOTION: by Councilmember Myrland, seconded by Councilmember Doan to adjourn the meeting at 9:09 pm.

VOTE: **AYES - 5** **NAYS - 0**

Mayor Denkinger declared the meeting adjourned at 9:09 pm.

These minutes approved by council on the 17th day of February 2026.

_____

Brad Martens
City Manager

Memorandum

TO: City Council

FROM: Cinde Morris , Deputy clerk

DATE: February 17, 2026

SUBJECT: Monthly reports

ITEM NUMBER: 8.c

SECTION: CONSENT AGENDA

REQUESTED MOTION

INTRODUCTION

The city council is being asked to accept the below department reports.

- Administration
- Community development
- Finance
- Human resources
- Parks and recreation
- Public safety
- Public works

DISCUSSION

RECOMMENDATION

It is recommended that the city council accept the attached monthly reports.

ATTACHMENTS

Administration - 02-17-26
Community Development - 02-17-26
Finance - 02-17-26
Human Resources - 02-17-26
Public Safety - 02-17-2026
Public Works - 02-17-26

Monthly administration report

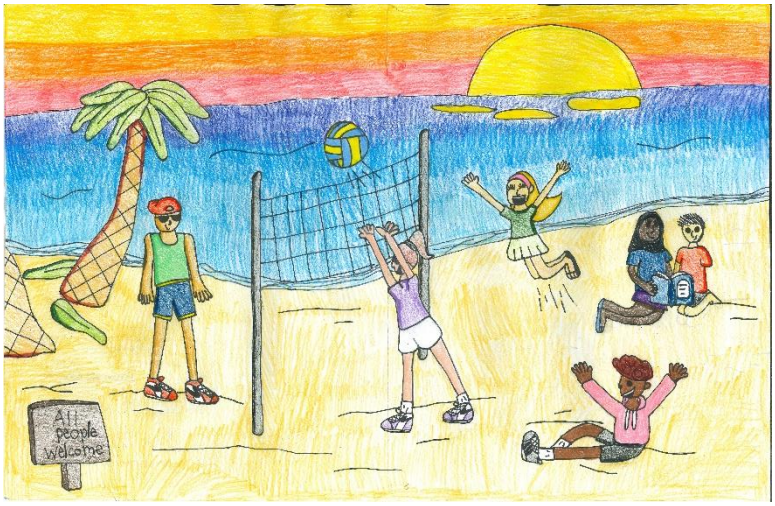
To: Mayor and City Councilmembers

From: Renee Eisenbeisz, Assistant City Manager

Date: February 17, 2026

Human rights commission

The human rights commission held its 33rd annual fourth grade poster contest last month. The commission judged almost 270 posters from five elementary schools and selected 20 winners. The city council recognized the winners at their February 2 meeting. All posters are now on display in the fireside lounge of the community center. Below is the first-place poster, which was created by Dawson Cooper.



Communications

Strategic communications plan

Last February, the city council approved the 2025 – 2026 strategic communications plan. The plan includes a number of action items under each of its four goals for our team to work on. Attached to the end of the report is a status update on the action items.

Social media

Since the beginning of the year, the communications team has been involved in creating and sharing a number of messages regarding Operation Metro Surge. This includes helping draft messages, filming videos, and creating posts for Facebook and Instagram. They also monitor the comments on the posts to ensure they meet our social media policy. The city has either removed or limited the ability to comment based on what the post is about.

In January, we saw significant increase in reach on the city's Facebook account, with 139,000. For comparison, our reach in December was just over 85,000. The top post across all three platforms was about the shooting that occurred in northern Shoreview as part of a home invasion.

City store

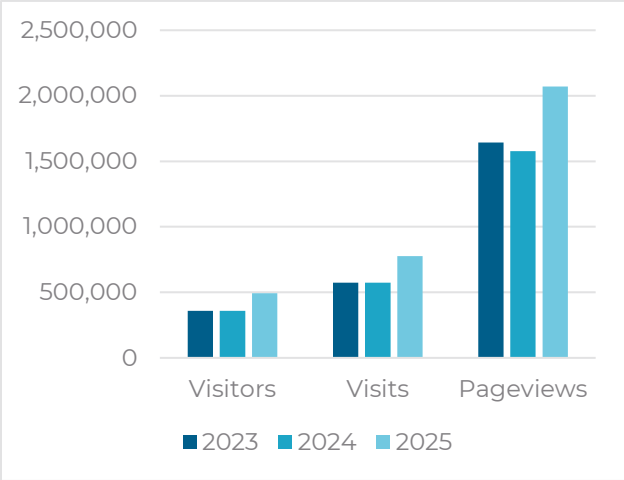
Staff are adding new items to the employee city store. It should be open for ordering soon!

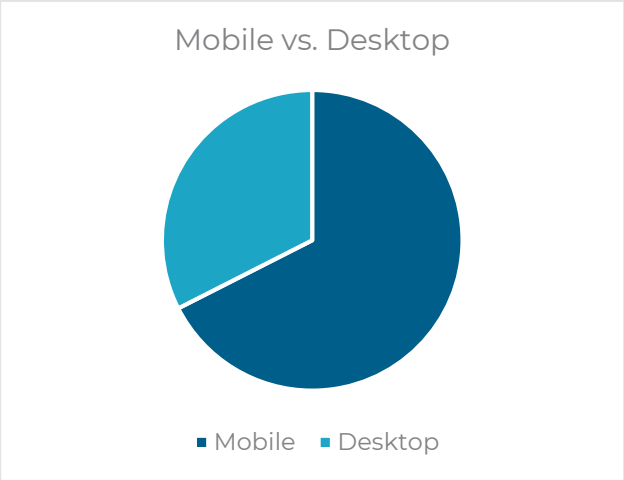
Analytics

Throughout the year, staff track analytics for our communication tools to verify their effectiveness. Below are some highlights from 2025.

Website

Information showing the total number of visitors, visits, and pageviews for the last three years is below. As you can see, there was a large jump in all three areas for 2025. This could be due to the fact that we separated out the city and community center website with the latest redesign that launched in spring 2025.





The number of visitors using their phone or tablet decreased slightly in 2025. However, mobile use is significantly higher on individual pages as outlined below in the top three pages for each site. Once again, the majority of visitors viewed our top 10 pages on their phone or tablet in 2025.

City website - pages	Pageviews	Mobile %	Desktop %
Community center homepage	115,329	80.82%	19.18%
Waterpark	92,110	85.94%	14.06%
Community center landing page	74,269	82.16 %	17.84%

Community center website - pages	Pageviews	Mobile %	Desktop %
Homepage	134,329	77.28%	22.72%
Hours	77,666	84.58%	15.42%
Waterpark	74,151	85.81%	14.19%

The top five searches for the year were:

1. Silver sneakers
2. Pickleball
3. Membership
4. Birthday
5. Sauna

Social Media

Social media continues to be a successful communication tool for the city. Staff continues using Sprout, a social media platform, to schedule posts. Sprout also provides more in-depth analytics than Facebook or Instagram. Below are highlights from each social media site.

Facebook – The city has two Facebook accounts, one for the city and one for parks and recreation. We saw a significant increase in engagement rate and reach for both accounts.

	City	Parks and recreation
Followers	5,921 – 19% increase from 2024	12,065 – 11% increase from 2024
Average engagement rate	7.32% - 22% increase from 2024	5.24% - 27% increase from 2024
Top categories for engagement	1. City council – 21% 2. Weather – 17% 3. Fire department – 15%	1. Recognition – 8% 2. Rentals – 7% 3. Admin – 7%
Average reach	4,313 – 82% increase from 2024	5,652 – 63% increase from 2024
Top categories for reach	1. City council – 19,614 2. Fire department – 9,705 3. Public works – 8,635	1. Events – 11,902 2. Holidays – 11,071 3. Rentals – 10,830
Overall top three posts	1. Overnight parking reminder a. Reach – 149,108 b. Engagements – 24,526 c. Engagement rate – 16.45% 2. Indoor farmers market a. Reach – 46,751	1. April fools a. Reach – 89,797 b. Engagement – 21,904 c. Engagement rate – 24.39% 2. Thrifting at springfest a. Reach – 65,101

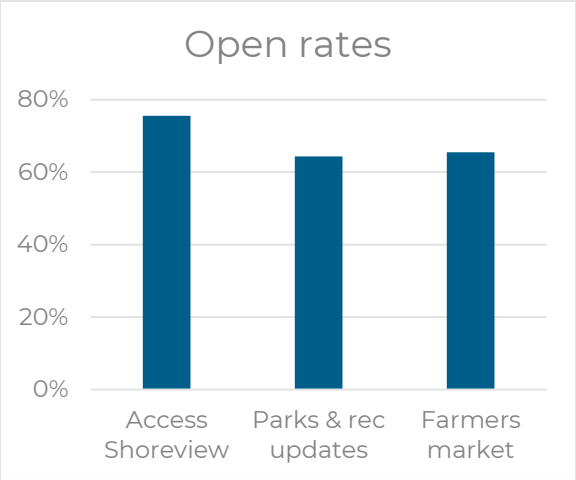
	b. Engagements – 9,495 c. Engagement rate – 20.31% 3. Overnight parking follow-up a. Reach – 2,627 b. Engagements – 1,351 c. Engagement rate – 51.43%	b. Engagement – 3,819 c. Engagement rate – 5.87% 3. Bobby Theisen playground voting a. Reach – 36,168 b. Engagement – 4,913 c. Engagement rate – 13.58%

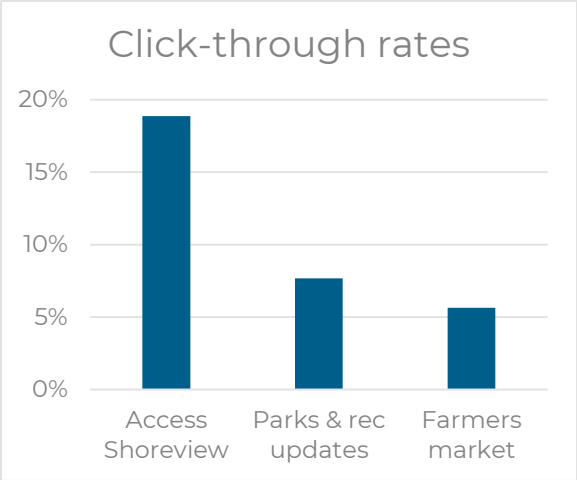
Instagram – The city has one Instagram account that continues to be successful.

Followers	2,665 – 23% increase from 2024
Average engagement	8.37% - 6% increase from 2024
Average reach	11,037 – 81% increase from 2024
Overall top three posts	1. Night to Unite fit check a. Reach – 56,234 b. Engagements – 308 c. Engagement rate – 0.55% 2. April fools a. Reach – 2,696 b. Engagements – 416 c. Engagement rate – 15.43% 3. Pool refill video a. Reach – 1,370 b. Engagements – 297 c. Engagement rate – 21.68%

E-newsletters

Below is information on the open and click-through rates for the top three e-newsletters sent out by the city and parks and rec. Last fall, the city transitioned to GovDelivery for its e-notifications. GovDelivery has a much more robust system and is used by more governments nationwide. We're excited to continue diving into GovDelivery and how we can maximize it.





IT update

IT continues to work on patching, security (hardening), and updates or upgrades on servers, firewalls, and the city's virtual infrastructure. Below are some updates on other projects.

IT continues to work on patching, security (hardening), and updates/upgrades on servers, firewalls, and the city's virtual infrastructure. Staff are still seeing a high number of IT helpdesk tickets for various issues, requests, onboarding / offboarding tasks, and mobile device management which consumes a good deal of time for IT staff. Below are some updates on other projects.

Wi-Fi solutions

At the end of 2025, staff purchased and received new Wi-Fi equipment to replace our aging infrastructure. They are currently configuring the management portion and reviewing different encryption methods for securing Wi-Fi access to all. This whole project will take a few months to roll out.

Network switch upgrade

Staff started phase 2 of this project earlier this month, recabling all of the new switches. Cable management is an important component of any data closet, as it makes it easier to identify things, it keeps the closets free of tripping hazards, it makes for easier troubleshooting and it helps prevent accidental outages.

Security projects

Staff are working on a number of security projects:

- Repairing doors at Bucher Park
- Installing cameras in the meeting rooms at the community center

- Demoing a new building alarm system that would integrate with existing equipment

Documentation and training

Staff is working to update its network documentation, which hasn't been done in quite a while. They are also looking at developing training videos and/or documents for new employees.

Goal #1: Reinforce the city's identity and community pride to strengthen public confidence, promote a positive city image, and enhance trust in our city government				
Action item	Responsible parties	Timeline	Performance measure	Notes
Objective #1: Reflect the city's mission and values in the way we do business.				
1. Communicate the city's mission and values to staff, residents, and visitors	City council, employees, and communications	Ongoing	# of ways the mission and values are communicated	
Objective #2: Strengthen the use of the city logo as a brand.				
1. Review and update writing guide to meet changing trends	Communications	2025	Completed review and update	This will be updated in early 2026.
2. Incorporate the city's brand and writing guide into all documents, plans, advertisements, and electronic communications	Communications	Ongoing	# of items the brand and writing guide are incorporated into	Ongoing - this is continuous as documents are updated or created.
Goal #2: Effectively use established media and emerging trends in communications to provide open and easy access of information to the community in the most accessible manner.				
Action item	Responsible parties	Timeline	Performance measure	Notes
Objective #1: Develop communication tools based on data, feedback and priorities that align with the strategic communications plan				
1. Use data and trends to identify who is reached with current communication tools.	Communications	Ongoing	Website and social media analytics	Ongoing - analytics are completed on a quarterly basis.
2. Use analytics to measure success of digital communications. (Website, social media, mobile use, etc.)	Communications	Ongoing	Increased use of website, social media, and mobile uses	Ongoing - analytics are completed on a quarterly basis.
3. Create an inventory of current and future tools that can help efficiently reach audiences in the manner in which they want to be reached.	Communications	Ongoing	Updated inventory	This will be updated with the 2027 - 2028 strategic communications plan.
Objective #2: Identify key information which community desires to receive and methods in which to receive them.				
1. Use survey results to identify how residents want to receive information and what information they want. Continue to ask relevant questions in upcoming surveys.	Communications	2026	Community survey results	Staff will look into condcuting a communications survey through Polco in 2026.
2. Transition e-newsletters to GovDelivery through Granicus	Communications	2025	Completed transition	Completed - the city full transitioned to GovDelivery in fall 2025.
3. Create content strategy guide for social media platforms	Communications	2025	Completed content strategy guide	Ongoing - this will be more of a living document that may change depending on what our analytics show. Staff will put together a report in the first quarter of each year that focuses on the past year's analytics, what worked well, what didn't work well, and a plan for the upcoming year.
4. Continue to work with parks and recreation on evolving marketing strategies	Communications and parks and recreation	Ongoing	Marketing strategies created nad implemented	Ongoing - communications and parks and recreation staff continue to meet on a monthly basis to identify marketing strategies and goals.
5. Create informative and engaging videos.	Communications	Ongoing	# of videos created	Ongoing - staff created approximately 48 videos and reels in 2025.
Goal #3: Communicate city news and information internally and externally in a timely, accurate, and proactive manner, so that citizens, as well as employees, remain knowledgeable on city information.				
Action item	Responsible parties	Timeline	Performance measure	Notes
Objective #1: Coordinate information across departments to ensure consistency and accuracy.				
1. Continue to strengthen and enhance coordination between departments and communications for messaging, publication, marketing and promotional activities.	Communications	Ongoing	# of meetings held # of projects collaborated on	Ongoing - The communications team continuously updates its editorial calendar throughout the year. Parks and recreation and communications staff hold monthly marketing meetings to discuss social media, content creation, ads, etc.
2. Provide staff training on communication guides, as well as plain language practices	Communications	2025	Completed training	Ongoing - the communications manager held multiple trainings for new staff in 2025 and will host a refresher training in the first quarter of 2026.

Objective #2: Enhance and manage websites to ensure content is relevant and engaging.				
1. Conduct a website audit biennially to ensure all information is still relevant.	Communications	June and Dec each year	Completed audit	Ongoing - the last audit was completed as part of the website redesign.
2. Explore digital first strategies and implement as able. This includes but is not limited to:	Communications	Ongoing	# of digital first strategies implemented	Ongoing - the city continues to explore and implement strategies as we're able to. Some examples from 2025 include: launching a mobile-first website in early 2025; transitioning to GovDelivery for e-notifications, which is an easier platform to subscribe to our digital outreach channels including but not limited to email and text alerts; working with AudioEye on accessibility; and providing a variety of communication tools.
Brand recognition				
Plain language use				
Accessible websites and digital services				
Mobile-first website				
Variety of communication tools				
3. Ensure websites and digital services meet WCAG standards and that the city is in compliance by December 31, 2027.	Communications, community development, finance	Ongoing	In compliance with standards	Ongoing - staff are continuously working on our website to ensure we're meeting WCAG standards.
Goal #4: Support the city council in achieving overall goals and specific community programs. Additionally, facilitate citizen input and feedback concerning city policies and programs to aid in the				
Action item	Responsible parties	Timeline	Performance measure	Notes
Objective #1: Encourage citizens to become more knowledgeable, informed, and involved in city and issues so that every citizen feels connected and involved.				
1. Educate citizens on how to become involved in the city	Employees and staff liaisons	Ongoing	# of ways citizens are educated	Ongoing - staff continue to send out the connect with us postcards to new residents when they sign up for utility billing. Staff also attend Night to Unite and other engagement events
2. Provide staff training on public engagement guide	Communications	2025	Completed training	
Objective #2: Use decision-making processes that are transparent, encourage input at appropriate times, and include a variety of ways for community members to participate and influence				
1. Identify opportunities to engage with citizens in a manner that will enhance the decision-making process and encourage participation.	Mgmt. team	Ongoing		

Community development monthly report

To: Mayor and City Council members

From: Tom Simonson
Community Development Director/Assistant City Manager

Date: February 17, 2026

Planning

Planning commission

- The planning commission be on February 24, with the following business items on the agenda:
  - Minor subdivision application at 760 Heather Drive to split property to create one additional lot
  - Comprehensive plan amendment, rezoning, development stage planned unit development, and preliminary plat applications for a proposed Christian Brothers Automotive on Gramsie Road between the Red Robin and Hilton Garden Inn.
  - Concept plan review application for a proposed 800 square foot commercial building shell at 3570 Lexington Avenue North for a drive-thru coffee store.
- After his recent appointment by the city council, Nic Ahmadvand, will be attending his first planning commission meeting on February 24. Planning staff recently conducted an orientation session with the new commission member.

Economic development authority

Recent business

The economic development authority most recently meeting on February 2, with the agenda including the following discussion items:

- Recommended revisions to the rental licensing regulations including more effective enforcement procedures for properties renting without a license

- Discussion on updating the EDA strategic goals and priorities to develop a new work plan for 2026-2027

Fire station reuse

The city continues to work with our commercial real estate consultant IAG Commercial on exploring the re-use of Fire Station 140 near Island Lake Park. Over the next two weeks, we will be hosting a series of roundtable discussions with stakeholder groups seeking input and ideas on the future re-use of the property. With the new Lake Johanna Fire Department headquarters currently under construction in Arden Hills, the Shoreview-owned Station 140 building, located at 3615 Victoria Street North, is expected to be vacated by July 2026. This transition presents the city with an opportunity to thoughtfully repurpose the property to what is hoped to be a destination or attraction to serve the community. This site offers a special opportunity to explore creative and exciting uses that take advantage of its proximity to Island Lake and the county park, the Seven Lakes business park—now a major employment center—and the hundreds of nearby multifamily apartments.

IAG will be leading the stakeholder meetings to help brainstorm potential re-uses of the property. Stakeholders that have been invited include the nearby corporations, multifamily property owners, Ramsey County Parks, Mounds View School District, local business community representatives, developers and brokers, and members of the city council and economic development community.



Economic development commission

BR&E initiative

With approval by the economic development authority and city council, staff is working with the Golden Shovel Agency and the economic development commission

on a major initiative to enhance our business retention and expansion (BR&E) program and connections to the business community. Golden Shovel is an experienced communications and marketing firm specializing in supporting economic development for cities and counties throughout the country, including many in the Twin Cities region. They developed and manage the city's business and economic development website ThinkShoreview.com, which focuses on information and resources available for business growth and attraction.

This project involves Golden Shovel providing assistance to the city to enhance our outreach and improve communications with the local business community, including:

- Creating a new BR&E outreach strategy
- Developing a business engagement campaign
- Providing special software for tracking and follow-up actions
- Marketing collateral materials

One of the first steps in this process is seeking input from our businesses to better understand their challenges and priority needs, and to help the city improve our effectiveness in providing helpful information and resources, and develop programs that meaningfully support our businesses. City staff and representatives from Golden Shovel prepared and distributed an online survey to 160 businesses asking for them to provide us feedback. Additionally, in-person and virtual interviews have been conducted with nearly 20 selected large and small businesses, as well as stakeholders such as the school district, the county, and local chamber of commerce. Golden Shovel is reviewing the feedback from both the interviews and survey results to prepare a draft strategic plan based on the responses received.

Golden Shovel will also be providing the city with a combination of in-person and virtual support. Their role will be to set up the program and task force (consisting of 5 members of the EDC), coach and guide the intern, task force and support personnel, and participate in business visits (as a lead or support). Golden Shovel will also provide BR&E activity reports for review, working with the intern to track activities and monitor outcomes.

Development of the business outreach strategic plan is expected to take 16-20 weeks, with the engagement campaign to follow upon completion of new marketing content and materials. With support from Golden Shovel, the final phase will be a renewed effort to visit local businesses.

EDC business

At their most recent meeting, the economic development commission discussed and/or took action on the following:

- With the annual election of chair and vice chair of the economic development commission, the commission re-elected Megan Larson as chair and Ritesh Patel as vice chair for this year.
- Reviewed of the new remote option for commissioners.
- Updated the EDC on the BR&E initiative with the Golden Shovel Agency.
- Had an in-depth discussion of the recent events immigration enforcement happening in Minnesota and impacts on our local business community. A number of commissioners shared how their business, employees and customers, have been directly affected by the enforcement actions. A resident attended and handed out resources that are available to citizens and businesses.

Business connect

The next Arden Hills-Shoreview Business Connect hosted by the two cities in partnership with the Twin Cities North Chamber of Commerce, will be held on Wednesday, March 11, at the Shoreview Community Center. The meeting will be from 8 a.m. – 9:00 a.m. in Activity Room 2. Fire Chief Tim Boehlke will be the featured speaker, providing an overview of the Lake Johanna Fire Department and the new headquarters fire station to open this summer. You can register for the free event, but visiting: https://www.twincitiesnorth.org

Department news

Housing program specialist position

With the recent promotion of Will Harris to associate planner, we are actively recruiting to fill the vacant housing program specialist position. Over 40 applications were received by the first submittal deadline of February 1, 2026. Staff is currently reviewing the applications of those that met the minimum qualifications. The housing program specialist position is responsible for overseeing the general dwelling and multifamily rental licensing programs, investigating interior housing maintenance violations and providing support and assistance with the implementation of housing programs and initiatives consistent with the goals and objectives of the economic development authority and city council.

Code enforcement

Cases open/closed and types

- There were 16 new code enforcement cases opened in January of this year. Of these new cases, 3 are already compliant and closed, while 13 remain open cases.
    - January cases by type:
        - Refuse/recycling - 13
        - Parking/vehicle storage - 2
        - Building without permit - 1

Rental licensing

General dwellings

- Staff has finalized the renewal process for the 2025-2026 year. At the beginning of 2026, there were 594 general dwelling and short term rental licenses active. Staff will begin scheduling renewal inspections beginning in March. Staff will be inspecting approximately 313 properties this year.

General Dwelling Rentals Year by Year Comparison					
2021	2022	2023	2024	2025	**2026**
513	509	535	589	574	**594**
N/A	-0.78%	+5.11%	+10.09%	-2.54%	**+3.5%**

- The city currently has 4 active properties with “renting without a license” cases on them:
    - 1 of which the city is still trying to make contact with the owners
    - 1 of which the city has received an application but the owner has not scheduled an inspection or made payment
    - 2 of which the city is actively working on citing the property owners

Multifamily properties

- The city currently has 16 multi-family dwelling unit (MFU) complexes, which contain approximately 2,700 dwelling units total. Approximately 1/3 of the dwelling units within each of the MFU complexes will be inspected in 2026 for compliance with the housing and property maintenance code. The MFU inspections are

coordinated with the Lake Johanna Fire Department fire marshal, who inspects the common areas of these complexes to ensure fire code standards are being met. Multi-family inspections will begin in October of this year.

Hoarding/clutter properties

There are currently 8 active cases of hoarding houses being investigated by the city, with another 5 prior cases requiring follow-up inspections to make sure the properties remain in compliance with housing maintenance regulations.

Building permit activity

Below is the summary of building permit activity for January, 2026.

SHOREVIEW COMMUNITY DEVELOPMENT

Monthly Building Permit Activity Current Year To Previous Year

January 2026

	January 2026 Permits	January 2026 Valuation	2026 YTD Permits	2026 YTD Valuation	January 2025 Permits	January 2025 Valuation	2025 YTD Permits	2025 YTD Valuation
Dwellings	1	$1,000,000	1	$1,000,000			0	$0
Townhomes			0	$0			0	$0
Additions			0	$0			0	$0
Garages			0	$0			0	$0
Miscellaneous	43	$1,048,697	43	$1,048,697	86	$691,652	86	$691,652
Apartments			0	$0			0	$0
Offices			0	$0			0	$0
Retail			0	$0			0	$0
Industrial/Warehouse			0	$0			0	$0
Public buildings			0	$0			0	$0
Commercial Additions			0	$0			0	$0
Commercial Alter	3	$150,400	3	$150,400	2	$3,837,149	2	$3,837,149
HVAC	54		54	$0	64		64	$0
Plumbing	44		44	$0	53		53	$0
TOTAL	145	$2,199,097	145	$2,199,097	205	$4,528,801	205	$4,528,801

Monthly finance report

To: Mayor and City Councilmembers

From: Kevin Knopik, Finance Director

Date: February 17, 2026

Tax collections

The County remitted final 2025 property tax and assessment collections to Shoreview in late January. As shown in the summary table below, total current tax collections equal 99.4% of the 2025 levy (compared to 99.1% in 2024). Once delinquent collections and refunds are considered, total collections are at 99.3% of the levy (compared to 98.3% in 2024). This continues to be a favorable indicator for the City. The lower overall collection rate in 2024 is a result of the settlement of tax valuation appeals.

	2025 Tax Collections							Percent Collected	
Fund Description	Current	Delinquent	Excess TIF	Mobile Home	Fiscal Disparity	Total Collections	Adopted Levy	Current	Total
General	$11,482,885	$ (29,564)	$ 5,373	$ 10,757	$1,060,026	$12,529,477	$ 12,617,128	99.4%	99.3%
EDA	241,177	(582)	-	222	22,264	263,081	265,000	99.4%	99.3%
HRA	291,312	(802)	-	193	27,209	317,912	325,000	98.0%	97.8%
2013 Street Bonds	172,919	(556)	-	175	15,963	188,501	190,000	99.4%	99.2%
2018 Street Bonds	227,526	(725)	-	229	21,004	248,034	250,000	99.4%	99.2%
2017 Abatement	303,974	(971)	-	307	28,061	331,371	334,000	99.4%	99.2%
2022 Street Bonds	179,290	(418)	-	166	16,551	195,589	197,000	99.4%	99.3%
Closed Bond Fund		(136)	-	13		(123)	-	N/A	N/A
Street Renewal	891,900	(2,971)	-	918	82,335	972,182	980,000	99.4%	99.2%
GFA Revolving	1,770,149	(5,197)	-	1,735	163,409	1,930,096	1,945,000	99.4%	99.2%
Edison tax abatement	60,500	-	-	-	-	60,500	60,500	100.0%	100.0%
Info Technology	45,505	(141)	-	45	4,201	49,610	50,000	99.4%	99.2%
Central Garage	167,459	(538)	-	169	15,459	182,549	184,000	99.4%	99.2%
Total City	$15,834,596	$ (42,601)	$ 5,373	$ 14,929	$1,456,482	$17,268,779	$ 17,397,628	99.4%	99.3%

Tax Increment Collections

The City collected the following amounts related to the tax increment districts in the City. In 2025, $2,774,959 was paid back to developers as part of the agreed upon development agreements.

2025 TIF Collections	
	Total TIF Collections
TIF #4-Scandia Shores	$ -
TIF #6-Gateway	201,587
TIF #8 Lakeview Terrace	210,759
TIF #10 Elevage	510,400
TIF #11 Loden	1,336,174
TIF#12 Mead Metals & TSI, Inc.	70,850
TIF#13 Shoreview Ridge	445,189
Total TIF Revenue	$ 2,774,959

General Fund Projection

Each year, as part of the annual closing process, staff reviews activity in the general fund to determine required transfers out for the year (per the fund balance policy) based on the maximum fund balance. City policy requires that any general fund balance in excess of the combined working capital (50% of the following years tax levy, unanticipated events (10% of the following years budget) and special temporary allocations be transferred to another fund (subject to council approval), or be designated for a special purpose within the general fund.

Preliminary information for 2025 indicates that the ending general fund's fund balance will be $8,317,876. As you can see below, it is projected there will not be excess fund balance in the General Fund. This means there is not projected to be a transfer out of the General Fund in 2025.

Maximum Fund balance Summary	**Amount**
Projected 2025 ending fund balance	$ 8,317,876
Minimum working capital fund balance	$ 6,904,129
Unanticipated events fund balance	$ 1,801,935
Maximum fund balance	$ 8,706,064
Excess/(Shortfall) fund balance	$ (388,188)

Per the city's fund balance policy, the minimum general fund balance is the combined working capital (50% of the following years tax levy and unanticipated events (5% of the following years budget). As you can see bellow, the projected ending 2025 fund balance is above the minimum fund balance.

Minimum Fund balance Summary	Amount
Projected 2025 ending fund balance	$ 8,317,876
Minimum working capital fund balance	$ 6,904,129
Unanticipated events fund balance	$ 900,968
Minimum fund balance	$ 7,805,097
Excess/(Shortfall) fund balance	$ 512,779

Audit Preparation

Over the next 8 weeks' finance staff members will complete year-end closing work papers and adjusting entries in preparation for final audit work (scheduled to begin April 6). Staff anticipates issuing the financial report in late May or early June.

Monthly report

Attached is the monthly report for January of 2026. It is important to note that most of the bills paid in January of each year are for the previous year and therefore are not reflected in this monthly report. This causes January expenses to be low in comparison to other months.

COUNCIL FOR CITY OF SHOREVIEW

Balance As Of 01/31/2026
% Fiscal Year Completed: 8.49

GL Number	Description	2026 Amended Budget	YTD Balance 01/31/2026 Norm (Abnorm)	Activity For 01/31/2026 Incr (Decr)	Available Balance 01/31/2026 Norm (Abnorm)	% Bdgt Used	2025 % Bdgt Used
Fund: 101 GENERAL FUND							
Account Category: Revenues							
3110	Current taxes	13,808,257.00			13,808,257.00	0.00	0.00
3310	Bus. License & Perm	50,550.00	1,725.00	1,725.00	48,825.00	3.41	3.38
3320	Non-Bus Lic & Permit	746,300.00	44,975.85	44,975.85	701,324.15	6.03	15.59
3420	State	768,767.00			768,767.00	0.00	0.00
3430	Other	43,550.00			43,550.00	0.00	0.00
3510	General Government	600.00	28.75	28.75	571.25	4.79	12.00
3520	Public Works	415,000.00	490.60	490.60	414,509.40	0.12	0.04
3530	Parks and Recreation	45,000.00	439.50	439.50	44,560.50	0.98	0.81
3540	Community Develop.	154,200.00	12,292.91	12,292.91	141,907.09	7.97	8.07
3550	Admin Charges	1,265,210.00			1,265,210.00	0.00	0.00
3600	Fines & Forfeits	33,500.00	2,385.98	2,385.98	31,114.02	7.12	12.59
3800	Interest Earnings	80,000.00			80,000.00	0.00	0.00
3910	Miscellaneous	36,420.00	1,503.56	1,503.56	34,916.44	4.13	10.80
3930	Transfers In	1,202,000.00	14,166.67	14,166.67	1,187,833.33	1.18	1.29
Revenues		18,649,354.00	78,008.82	78,008.82	18,571,345.18	0.42	0.77
Account Category: Expenditures							
4010	COUNCIL & COMMISS	198,527.00	47,734.36	47,734.36	150,792.64	24.04	10.59
4020	ADMINISTRATION	761,761.00	52,074.75	52,074.75	709,686.25	6.84	6.27
4021	HUMAN RESOURCES	430,659.00	20,866.96	20,866.96	409,792.04	4.85	4.80
4030	ELECTIONS	117,000.00	25,604.00	25,604.00	91,396.00	21.88	21.98
4040	COMMUNICATIONS	493,710.00	22,336.49	22,336.49	471,373.51	4.52	4.04
4050	FINANCE/ACCOUNTING	864,999.00	38,851.07	38,851.07	826,147.93	4.49	6.02
4055	INFORMATION SYSTEMS	873,921.00	122,721.80	122,721.80	751,199.20	14.04	13.63
4060	LEGAL	127,000.00	6,441.54	6,441.54	120,558.46	5.07	0.00
4080	MUNICIPAL BUILDINGS	190,533.00	2,952.52	2,952.52	187,580.48	1.55	2.35
4110	POLICE	4,217,831.00	13,495.63	13,495.63	4,204,335.37	0.32	16.60
4120	FIRE	3,108,373.00	1,342,857.00	1,342,857.00	1,765,516.00	43.20	42.21
4205	PUB WORKS ADM/ENGIN	578,924.00	29,469.53	29,469.53	549,454.47	5.09	5.59
4220	STREETS	1,195,717.00	33,972.53	33,972.53	1,161,744.47	2.84	2.65
4340	PARK/RECREATION ADM	795,118.00	38,284.26	38,284.26	756,833.74	4.81	5.78
4345	TRAIL MGMT	232,977.00	4,225.33	4,225.33	228,751.67	1.81	2.14
4371	PARK MAINTENANCE	2,356,507.00	79,391.79	79,391.79	2,277,115.21	3.37	3.38
4390	FORESTRY/NURSERY	482,896.00	43,053.78	43,053.78	439,842.22	8.92	6.99
4410	PLANNING/ZONING ADM	511,187.00	28,639.01	28,639.01	482,547.99	5.60	6.32
4430	BUILDING INSPECTION	481,714.00	27,359.59	27,359.59	454,354.41	5.68	3.63
4990	TRANSFERS OUT	630,000.00	25,416.66	25,416.66	604,583.34	4.03	4.03
Expenditures		18,649,354.00	2,005,748.60	2,005,748.60	16,643,605.40	10.76	13.74
Fund 101 - GENERAL FUND:							
TOTAL REVENUES		18,649,354.00	78,008.82	78,008.82	18,571,345.18	0.42	0.77
TOTAL EXPENDITURES		18,649,354.00	2,005,748.60	2,005,748.60	16,643,605.40	10.76	13.74
NET OF REVENUES & EXPENDITURES:		0.00	(1,927,739.78)	(1,927,739.78)	1,927,739.78		

GL Number	Description	2026 Amended Budget	YTD Balance 01/31/2026 Norm (Abnorm)	Activity For 01/31/2026 Incr (Decr)	Available Balance 01/31/2026 Norm (Abnorm)	% Bdgt Used	2025 % Bdgt Used
Fund: 210 RECYCLING							
Account Category: Revenues							
3430	Other	65,000.00			65,000.00	0.00	0.00
3520	Public Works	1,398,310.00			1,398,310.00	0.00	0.00
Revenues		1,463,310.00	0.00	0.00	1,463,310.00	0.00	0.00
Account Category: Expenditures							
4275	RECYCLING	1,474,189.00	97,714.55	97,714.55	1,376,474.45	6.63	0.35
Expenditures		1,474,189.00	97,714.55	97,714.55	1,376,474.45	6.63	0.35
Fund 210 - RECYCLING:							
TOTAL REVENUES		1,463,310.00	0.00	0.00	1,463,310.00	0.00	0.00
TOTAL EXPENDITURES		1,474,189.00	97,714.55	97,714.55	1,376,474.45	6.63	0.35
NET OF REVENUES & EXPENDITURES:		(10,879.00)	(97,714.55)	(97,714.55)	86,835.55		

GL Number	Description	2026 Amended Budget	YTD Balance 01/31/2026 Norm (Abnorm)	Activity For 01/31/2026 Incr (Decr)	Available Balance 01/31/2026 Norm (Abnorm)	% Bdgt Used	2025 % Bdgt Used
Fund: 220 COMMUNITY CENTER							
Account Category: Revenues							
3510	General Government	1,180.00	63.39	63.39	1,116.61	5.37	0.69
3530	Parks and Recreation	4,295,050.00	463,991.64	463,991.64	3,831,058.36	10.80	10.24
3800	Interest Earnings	25,000.00			25,000.00	0.00	0.11
3910	Miscellaneous	21,100.00	738.98	738.98	20,361.02	3.50	0.00
3930	Transfers In	305,000.00	25,416.66	25,416.66	279,583.34	8.33	8.33
Revenues		4,647,330.00	490,210.67	490,210.67	4,157,119.33	10.55	10.04
Account Category: Expenditures							
4380	COMMUNITY CENTER	4,674,964.00	278,236.64	278,236.64	4,396,727.36	5.95	5.37
Expenditures		4,674,964.00	278,236.64	278,236.64	4,396,727.36	5.95	5.37
Fund 220 - COMMUNITY CENTER:							
TOTAL REVENUES		4,647,330.00	490,210.67	490,210.67	4,157,119.33	10.55	10.04
TOTAL EXPENDITURES		4,674,964.00	278,236.64	278,236.64	4,396,727.36	5.95	5.37
NET OF REVENUES & EXPENDITURES:		(27,634.00)	211,974.03	211,974.03	(239,608.03)		

GL Number	Description	2026 Amended Budget	YTD Balance 01/31/2026 Norm (Abnorm)	Activity For 01/31/2026 Incr (Decr)	Available Balance 01/31/2026 Norm (Abnorm)	% Bdgt Used	2025 % Bdgt Used
Fund: 225 RECREATION PROGRAMS							
Account Category: Revenues							
3530	Parks and Recreation	2,083,500.00	104,425.90	104,425.90	1,979,074.10	5.01	5.62
3800	Interest Earnings	10,000.00			10,000.00	0.00	0.00
3910	Miscellaneous	450.00			450.00	0.00	0.00
3930	Transfers In	300,000.00			300,000.00	0.00	0.00
Revenues		2,393,950.00	104,425.90	104,425.90	2,289,524.10	4.36	4.86
Account Category: Expenditures							
4340	PARK/RECREATION ADM	822,366.00	42,481.59	42,481.59	779,884.41	5.17	5.95
4351	ADULT & YOUTH SPORTS	157,705.00	2,454.65	2,454.65	155,250.35	1.56	0.95
4352	AQUATICS	137,764.00	5,866.73	5,866.73	131,897.27	4.26	2.09
4353	FITNESS PROGRAMS	159,921.00	8,053.08	8,053.08	151,867.92	5.04	5.14
4354	SUMMER DISCOVERY	416,725.00	1,203.67	1,203.67	415,521.33	0.29	0.16
4355	PRESCHOOL PROGRAMS	265,389.00	15,280.68	15,280.68	250,108.32	5.76	7.72
4356	DROP-IN CHILD CARE	71,243.00	3,787.40	3,787.40	67,455.60	5.32	4.15
4357	SPECIAL EVENTS	40,913.00	498.32	498.32	40,414.68	1.22	0.00
4358	YOUTH/TEEN	80,396.00	12.14	12.14	80,383.86	0.02	1.10
4359	COMMUNITY PROGRAMS	79,443.00	8,575.88	8,575.88	70,867.12	10.80	6.08
4360	ADVENTURE QUEST PLAYGROUND PROGRAM	89,232.00	173.53	173.53	89,058.47	0.19	0.00
4361	ADULT & SENIOR PROGRAMS	48,000.00	3,148.83	3,148.83	44,851.17	6.56	0.00
Expenditures		2,369,097.00	91,536.50	91,536.50	2,277,560.50	3.86	4.15
Fund 225 - RECREATION PROGRAMS:							
TOTAL REVENUES		2,393,950.00	104,425.90	104,425.90	2,289,524.10	4.36	4.86
TOTAL EXPENDITURES		2,369,097.00	91,536.50	91,536.50	2,277,560.50	3.86	4.15
NET OF REVENUES & EXPENDITURES:		24,853.00	12,889.40	12,889.40	11,963.60		

GL Number	Description	2026 Amended Budget	YTD Balance 01/31/2026 Norm (Abnorm)	Activity For 01/31/2026 Incr (Decr)	Available Balance 01/31/2026 Norm (Abnorm)	% Bdgt Used	2025 % Bdgt Used
Fund: 230 CABLE TELEVISION							
Account Category: Revenues							
3510	General Government	297,463.00			297,463.00	0.00	23.60
3800	Interest Earnings	2,000.00			2,000.00	0.00	0.00
3910	Miscellaneous	1,200.00			1,200.00	0.00	0.00
Revenues		300,663.00	0.00	0.00	300,663.00	0.00	23.38
Account Category: Expenditures							
4090	CABLE TELEVISION	103,917.00	21,302.70	21,302.70	82,614.30	20.50	22.16
4990	TRANSFERS OUT	170,000.00	14,166.67	14,166.67	155,833.33	8.33	8.33
Expenditures		273,917.00	35,469.37	35,469.37	238,447.63	12.95	14.18
Fund 230 - CABLE TELEVISION:							
TOTAL REVENUES		300,663.00	0.00	0.00	300,663.00	0.00	23.38
TOTAL EXPENDITURES		273,917.00	35,469.37	35,469.37	238,447.63	12.95	14.18
NET OF REVENUES & EXPENDITURES:		26,746.00	(35,469.37)	(35,469.37)	62,215.37		

GL Number	Description	2026 Amended Budget	YTD Balance 01/31/2026 Norm (Abnorm)	Activity For 01/31/2026 Incr (Decr)	Available Balance 01/31/2026 Norm (Abnorm)	% Bdgt Used	2025 % Bdgt Used
Fund: 240 ECON DEVEL AUTH/EDA							
Account Category: Revenues							
3110	Current taxes	265,000.00			265,000.00	0.00	0.00
Revenues		265,000.00	0.00	0.00	265,000.00	0.00	0.00
Account Category: Expenditures							
4440	ECON DEVELOPMENT-EDA	232,919.00	38,458.26	38,458.26	194,460.74	16.51	4.61
Expenditures		232,919.00	38,458.26	38,458.26	194,460.74	16.51	4.61
Fund 240 - ECON DEVEL AUTH/EDA:							
TOTAL REVENUES		265,000.00	0.00	0.00	265,000.00	0.00	0.00
TOTAL EXPENDITURES		232,919.00	38,458.26	38,458.26	194,460.74	16.51	4.61
NET OF REVENUES & EXPENDITURES:		32,081.00	(38,458.26)	(38,458.26)	70,539.26		

GL Number	Description	2026 Amended Budget	YTD Balance 01/31/2026 Norm (Abnorm)	Activity For 01/31/2026 Incr (Decr)	Available Balance 01/31/2026 Norm (Abnorm)	% Bdgt Used	2025 % Bdgt Used
Fund: 241 HRA PROGRAMS OF EDA							
Account Category: Revenues							
3110	Current taxes	325,000.00			325,000.00	0.00	0.00
3320	Non-Bus Lic & Permit	150,000.00	11,180.00	11,180.00	138,820.00	7.45	8.98
3420	State	240,000.00			240,000.00	0.00	0.00
Revenues		715,000.00	11,180.00	11,180.00	703,820.00	1.56	1.57
Account Category: Expenditures							
4450	HOUSING PROGRAMS-HRA	416,592.00	17,604.20	17,604.20	398,987.80	4.23	4.67
Expenditures		416,592.00	17,604.20	17,604.20	398,987.80	4.23	4.67
Fund 241 - HRA PROGRAMS OF EDA:							
TOTAL REVENUES		715,000.00	11,180.00	11,180.00	703,820.00	1.56	1.57
TOTAL EXPENDITURES		416,592.00	17,604.20	17,604.20	398,987.80	4.23	4.67
NET OF REVENUES & EXPENDITURES:		298,408.00	(6,424.20)	(6,424.20)	304,832.20		

GL Number	Description	2026 Amended Budget	YTD Balance 01/31/2026 Norm (Abnorm)	Activity For 01/31/2026 Incr (Decr)	Available Balance 01/31/2026 Norm (Abnorm)	% Bdgt Used	2025 % Bdgt Used
Fund: 270 SLICE SV EVENT							
Account Category: Revenues							
3510	General Government	27,950.00			27,950.00	0.00	0.00
3910	Miscellaneous	34,500.00			34,500.00	0.00	0.00
3930	Transfers In	25,000.00			25,000.00	0.00	0.00
Revenues		87,450.00	0.00	0.00	87,450.00	0.00	0.00
Account Category: Expenditures							
4025	SLICE OF SHOREVIEW	87,002.00	3,110.04	3,110.04	83,891.96	3.57	7.95
Expenditures		87,002.00	3,110.04	3,110.04	83,891.96	3.57	7.95
Fund 270 - SLICE SV EVENT:							
TOTAL REVENUES		87,450.00	0.00	0.00	87,450.00	0.00	0.00
TOTAL EXPENDITURES		87,002.00	3,110.04	3,110.04	83,891.96	3.57	7.95
NET OF REVENUES & EXPENDITURES:		448.00	(3,110.04)	(3,110.04)	3,558.04		

GL Number	Description	2026 Amended Budget	YTD Balance 01/31/2026 Norm (Abnorm)	Activity For 01/31/2026 Incr (Decr)	Available Balance 01/31/2026 Norm (Abnorm)	% Bdgt Used	2025 % Bdgt Used
Fund: 601 WATER FUND							
Account Category: Revenues							
3420	State	0.00	72,000.00	72,000.00	(72,000.00)	100.00	0.00
3710	Utility Charges	5,006,500.00	358,406.57	358,406.57	4,648,093.43	7.16	7.07
3720	Late fees	0.00	4,415.21	4,415.21	(4,415.21)	100.00	100.00
3760	Water meters	7,000.00	342.00	342.00	6,658.00	4.89	4.89
3790	Other prop charges	20,000.00	47.13	47.13	19,952.87	0.24	0.25
3800	Interest Earnings	30,000.00			30,000.00	0.00	0.00
3960	Contributed Assets	0.00			0.00	0.00	100.00
Revenues		5,063,500.00	435,210.91	435,210.91	4,628,289.09	8.60	7.03
Account Category: Expenditures							
4505	WATER OPERATIONS	2,601,333.00	140,426.10	140,426.10	2,460,906.90	5.40	5.16
4830	GO REVENUE BONDS	472,459.00	267,376.66	267,376.66	205,082.34	56.59	54.10
4970	DEPRECIATION	1,043,344.00	86,945.33	86,945.33	956,398.67	8.33	8.33
4990	TRANSFERS OUT	555,000.00			555,000.00	0.00	0.00
Expenditures		4,672,136.00	494,748.09	494,748.09	4,177,387.91	10.59	9.17
Fund 601 - WATER FUND:							
TOTAL REVENUES		5,063,500.00	435,210.91	435,210.91	4,628,289.09	8.60	7.03
TOTAL EXPENDITURES		4,672,136.00	494,748.09	494,748.09	4,177,387.91	10.59	9.17
NET OF REVENUES & EXPENDITURES:		391,364.00	(59,537.18)	(59,537.18)	450,901.18		

GL Number	Description	2026 Amended Budget	YTD Balance 01/31/2026 Norm (Abnorm)	Activity For 01/31/2026 Incr (Decr)	Available Balance 01/31/2026 Norm (Abnorm)	% Bdgt Used	2025 % Bdgt Used
Fund: 602 SEWER FUND							
Account Category: Revenues							
3510	General Government	1,600.00			1,600.00	0.00	0.00
3710	Utility Charges	5,470,000.00	458,652.96	458,652.96	5,011,347.04	8.38	8.77
3720	Late fees	0.00	5,500.20	5,500.20	(5,500.20)	100.00	100.00
3730	Facility/area chgs	5,000.00	395.00	395.00	4,605.00	7.90	3.60
3790	Other prop charges	2,500.00			2,500.00	0.00	1,093.40
3800	Interest Earnings	35,000.00			35,000.00	0.00	0.00
Revenues		5,514,100.00	464,548.16	464,548.16	5,049,551.84	8.42	9.31
Account Category: Expenditures							
4555	SEWER OPERATIONS	4,750,571.00	504,770.33	504,770.33	4,245,800.67	10.63	10.67
4830	GO REVENUE BONDS	116,234.00	81,730.73	81,730.73	34,503.27	70.32	75.78
4970	DEPRECIATION	386,614.00	32,217.83	32,217.83	354,396.17	8.33	8.33
4990	TRANSFERS OUT	279,000.00			279,000.00	0.00	0.00
Expenditures		5,532,419.00	618,718.89	618,718.89	4,913,700.11	11.18	11.19
Fund 602 - SEWER FUND:							
TOTAL REVENUES		5,514,100.00	464,548.16	464,548.16	5,049,551.84	8.42	9.31
TOTAL EXPENDITURES		5,532,419.00	618,718.89	618,718.89	4,913,700.11	11.18	11.19
NET OF REVENUES & EXPENDITURES:		(18,319.00)	(154,170.73)	(154,170.73)	135,851.73		

GL Number	Description	2026 Amended Budget	YTD Balance 01/31/2026 Norm (Abnorm)	Activity For 01/31/2026 Incr (Decr)	Available Balance 01/31/2026 Norm (Abnorm)	% Bdgt Used	2025 % Bdgt Used
Fund: 603 SURFACE WATER MGMT							
Account Category: Revenues							
3540	Community Develop.	0.00	350.00	350.00	(350.00)	100.00	100.00
3710	Utility Charges	2,454,000.00	194,874.28	194,874.28	2,259,125.72	7.94	8.21
3720	Late fees	0.00	2,232.82	2,232.82	(2,232.82)	100.00	100.00
3740	Lake Impr Dist chgs	38,000.00			38,000.00	0.00	0.00
3790	Other prop charges	8,000.00			8,000.00	0.00	0.00
3800	Interest Earnings	15,000.00			15,000.00	0.00	0.00
Revenues		2,515,000.00	197,457.10	197,457.10	2,317,542.90	7.85	8.10
Account Category: Expenditures							
4585	SURFACE WATER OPER	1,732,416.00	47,300.98	47,300.98	1,685,115.02	2.73	3.15
4590	SNAIL LAKE AUG.	62,881.00	1,430.91	1,430.91	61,450.09	2.28	1.37
4830	GO REVENUE BONDS	143,127.00	71,596.43	71,596.43	71,530.57	50.02	55.26
4970	DEPRECIATION	462,137.00	38,511.42	38,511.42	423,625.58	8.33	8.33
4990	TRANSFERS OUT	257,000.00			257,000.00	0.00	0.00
Expenditures		2,657,561.00	158,839.74	158,839.74	2,498,721.26	5.98	5.93
Fund 603 - SURFACE WATER MGMT:							
TOTAL REVENUES		2,515,000.00	197,457.10	197,457.10	2,317,542.90	7.85	8.10
TOTAL EXPENDITURES		2,657,561.00	158,839.74	158,839.74	2,498,721.26	5.98	5.93
NET OF REVENUES & EXPENDITURES:		(142,561.00)	38,617.36	38,617.36	(181,178.36)		

GL Number	Description	2026 Amended Budget	YTD Balance 01/31/2026 Norm (Abnorm)	Activity For 01/31/2026 Incr (Decr)	Available Balance 01/31/2026 Norm (Abnorm)	% Bdgt Used	2025 % Bdgt Used
Fund: 604 STREET LIGHT UTILITY							
Account Category: Revenues							
3710	Utility Charges	938,000.00	75,719.57	75,719.57	862,280.43	8.07	8.03
3720	Late fees	0.00	909.07	909.07	(909.07)	100.00	100.00
3800	Interest Earnings	10,000.00			10,000.00	0.00	0.00
Revenues		948,000.00	76,628.64	76,628.64	871,371.36	8.08	8.05
Account Category: Expenditures							
4260	STREET LIGHTING	441,789.00	22,990.05	22,990.05	418,798.95	5.20	0.17
4970	DEPRECIATION	205,076.00	17,089.67	17,089.67	187,986.33	8.33	8.33
4990	TRANSFERS OUT	60,400.00			60,400.00	0.00	0.00
Expenditures		707,265.00	40,079.72	40,079.72	667,185.28	5.67	2.22
Fund 604 - STREET LIGHT UTILITY:							
TOTAL REVENUES		948,000.00	76,628.64	76,628.64	871,371.36	8.08	8.05
TOTAL EXPENDITURES		707,265.00	40,079.72	40,079.72	667,185.28	5.67	2.22
NET OF REVENUES & EXPENDITURES:		240,735.00	36,548.92	36,548.92	204,186.08		

GL Number	Description	2026 Amended Budget	YTD Balance 01/31/2026 Norm (Abnorm)	Activity For 01/31/2026 Incr (Decr)	Available Balance 01/31/2026 Norm (Abnorm)	% Bdgt Used	2025 % Bdgt Used
Fund: 701 CENTRAL GARAGE FUND							
Account Category: Revenues							
3110	Current taxes	184,000.00			184,000.00	0.00	0.00
3770	Cent Garage chgs	2,004,951.00			2,004,951.00	0.00	0.08
3800	Interest Earnings	20,000.00			20,000.00	0.00	0.00
3920	Sale of Asset	50,000.00			50,000.00	0.00	0.00
3930	Transfers In	119,400.00			119,400.00	0.00	0.00
Revenues		2,378,351.00	0.00	0.00	2,378,351.00	0.00	0.06
Account Category: Expenditures							
4650	CENTRAL GARAGE OPER	947,437.00	77,123.34	77,123.34	870,313.66	8.14	14.88
4813	GO CIP BONDS	32,257.00	27,139.10	27,139.10	5,117.90	84.13	73.66
4970	DEPRECIATION	817,561.00	68,130.08	68,130.08	749,430.92	8.33	8.33
4990	TRANSFERS OUT	0.00			0.00	0.00	0.00
Expenditures		1,797,255.00	172,392.52	172,392.52	1,624,862.48	9.59	13.17
Fund 701 - CENTRAL GARAGE FUND:							
TOTAL REVENUES		2,378,351.00	0.00	0.00	2,378,351.00	0.00	0.06
TOTAL EXPENDITURES		1,797,255.00	172,392.52	172,392.52	1,624,862.48	9.59	13.17
NET OF REVENUES & EXPENDITURES:		581,096.00	(172,392.52)	(172,392.52)	753,488.52		

GL Number	Description	2026 Amended Budget	YTD Balance 01/31/2026 Norm (Abnorm)	Activity For 01/31/2026 Incr (Decr)	Available Balance 01/31/2026 Norm (Abnorm)	% Bdgt Used	2025 % Bdgt Used
Fund: 702 STD SELF INSURANCE							
Account Category: Revenues							
3510	General Government	14,652.00	1,182.00	1,182.00	13,470.00	8.07	9.62
3800	Interest Earnings	600.00			600.00	0.00	0.00
Revenues		15,252.00	1,182.00	1,182.00	14,070.00	7.75	8.94
Account Category: Expenditures							
4755	SHORT-TERM DISAB	12,500.00	3,945.09	3,945.09	8,554.91	31.56	33.96
Expenditures		12,500.00	3,945.09	3,945.09	8,554.91	31.56	33.96
Fund 702 - STD SELF INSURANCE:							
TOTAL REVENUES		15,252.00	1,182.00	1,182.00	14,070.00	7.75	8.94
TOTAL EXPENDITURES		12,500.00	3,945.09	3,945.09	8,554.91	31.56	33.96
NET OF REVENUES & EXPENDITURES:		2,752.00	(2,763.09)	(2,763.09)	5,515.09		

GL Number	Description	2026 Amended Budget	YTD Balance 01/31/2026 Norm (Abnorm)	Activity For 01/31/2026 Incr (Decr)	Available Balance 01/31/2026 Norm (Abnorm)	% Bdgt Used	2025 % Bdgt Used
Fund: 703 LIABILITY CLAIMS							
Account Category: Revenues							
3800	Interest Earnings	2,500.00			2,500.00	0.00	0.00
3910	Miscellaneous	15,000.00	3,209.94	3,209.94	11,790.06	21.40	0.00
Revenues		17,500.00	3,209.94	3,209.94	14,290.06	18.34	0.00
Account Category: Expenditures							
4740	INSURANCE CLAIMS	32,000.00			32,000.00	0.00	2.34
Expenditures		32,000.00	0.00	0.00	32,000.00	0.00	2.34
Fund 703 - LIABILITY CLAIMS:							
TOTAL REVENUES		17,500.00	3,209.94	3,209.94	14,290.06	18.34	0.00
TOTAL EXPENDITURES		32,000.00	0.00	0.00	32,000.00	0.00	2.34
NET OF REVENUES & EXPENDITURES:		(14,500.00)	3,209.94	3,209.94	(17,709.94)		
Report Totals:							
TOTAL REVENUES - ALL FUNDS		44,973,760.00	1,862,062.14	1,862,062.14	43,111,697.86	4.14	4.11
TOTAL EXPENDITURES - ALL FUNDS		43,589,170.00	4,056,602.21	4,056,602.21	39,532,567.79	9.31	10.17
NET OF REVENUES & EXPENDITURES:		1,384,590.00	(2,194,540.07)	(2,194,540.07)	3,579,130.07		

City of Shoreview
Portfolio Management
Portfolio Summary
January 31, 2026

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM 360 Equiv.	YTM 365 Equiv.
Negotiable CDs Monthly	2,676,000.00	2,613,975.36	2,655,176.44	4.54	1,832	558	2.354	2.386
Negotiable CDs SA	1,230,000.00	1,219,938.29	1,225,107.52	2.09	1,674	343	2.574	2.610
Federal Farm Credit Bank	1,243,000.00	1,164,049.21	1,172,739.60	2.01	1,945	1,145	2.882	2.922
Federal Home Loan Bank	900,000.00	876,659.20	882,710.00	1.51	2,127	1,402	3.481	3.529
Tax Exempt Municipal Bonds	2,030,000.00	1,989,162.69	2,049,994.75	3.50	2,579	832	3.229	3.274
Taxable Municipal Bonds	27,555,000.00	26,948,277.61	26,398,546.15	45.13	1,586	877	3.802	3.855
Taxable Municipal Bonds disc cost	2,265,000.00	1,950,081.23	1,899,210.20	3.25	2,087	1,242	3.007	3.049
Treasury Coupon Securities	2,500,000.00	2,473,882.00	2,442,050.47	4.18	745	531	3.761	3.813
Certificates of Deposit - Bank	3,371,000.00	3,393,900.16	3,371,000.00	5.76	1,406	792	4.315	4.375
Money Market Account	276,446.58	276,446.58	276,446.58	0.47	1	1	1.446	1.466
4M/RBC	15,925,555.06	15,925,555.06	15,925,555.06	27.23	1	1	0.000	0.000
Pass Through Securities (GNMA/CMO)	217,171.28	205,089.17	192,196.58	0.33	1,337	759	8.029	8.140
Investments	**60,189,172.92**	**59,037,016.56**	**58,490,733.35**	**100.00%**	**1,180**	**612**	**2.637**	**2.673**
Cash and Accrued Interest								
Accrued Interest at Purchase		19,991.71	19,991.71					
Subtotal		19,991.71	19,991.71					
Total Cash and Investments	**60,189,172.92**	**59,057,008.27**	**58,510,725.06**		**1,180**	**612**	**2.637**	**2.673**

Total Earnings	January 31 Month Ending
Current Year	111,405.15
Average Daily Balance	**59,187,153.11**
Effective Rate of Return	**2.22%**

Travis Byrne, Assistant Finance Director

Reporting period 01/01/2026-01/31/2026

City of Shoreview
Portfolio Management
Portfolio Details - Investments
January 31, 2026

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 360	YTM 365	Days to Maturity	Maturity Date
Negotiable CDs Monthly												
32022RSG3	1439	1st Financial Bank USA		08/01/2022	249,000.00	247,654.65	249,000.00	3.300	3.209	3.254	547	08/02/2027
01025RAG4	1515	Alabama Credit Union		07/01/2024	248,000.00	249,590.18	248,000.00	5.000	4.932	5.000	141	06/22/2026
15118RWN3	1404	Celtic Bank		09/30/2021	249,000.00	238,840.30	249,000.00	1.050	1.036	1.050	606	09/30/2027
15964EAB7	1389	Charis Bank		02/24/2021	249,000.00	240,877.62	249,000.00	0.700	0.691	0.700	388	02/24/2027
23344RAE7	1441	Dr.Bank/DarienRowayton Bridgpr		09/09/2022	249,000.00	248,979.83	249,000.00	3.600	3.551	3.601	128	06/09/2026
335857CM8	1407	First Oklahoma Bank		11/17/2021	200,000.00	193,799.80	193,986.00	0.550	1.135	1.151	348	01/15/2027
44329M5N9	1576	HSBC Bank NA		12/02/2025	249,000.00	237,772.09	240,299.94	3.000	3.600	3.650	2,126	11/28/2031
538036NR1	1390	Live Oak Banking Co		02/26/2021	245,000.00	231,245.70	245,000.00	1.000	0.987	1.001	754	02/25/2028
66736ABW8	1415	Northwest Bank		12/20/2021	240,000.00	230,409.36	234,264.00	0.850	1.283	1.300	505	06/21/2027
84338CQ1	1455	SOUTHERN BK POPLAR BLUFF MO		05/17/2023	249,000.00	249,000.00	249,000.00	4.350	4.294	4.354	470	05/17/2027
90348JM72	1399	UBS Bank USA		07/19/2021	249,000.00	245,805.83	248,626.50	0.850	0.870	0.882	135	06/16/2026
		Subtotal and Average	**2,655,176.44**		**2,676,000.00**	**2,613,975.36**	**2,655,176.44**		**2.354**	**2.386**	**558**	
Negotiable CDs SA												
14042RWD9	1460	CAPITAL ONE NATL ASSN VA		06/07/2023	244,000.00	248,392.00	244,000.00	4.450	4.394	4.455	857	06/07/2028
856285A27	1416	State Bank of India		12/30/2021	248,000.00	242,581.70	248,000.00	1.350	1.332	1.351	332	12/30/2026
61690U2N9	1451	Morgan Stanley Bk NA		03/09/2023	244,000.00	244,387.23	244,000.00	4.750	4.690	4.755	36	03/09/2026
61768U3M7	1421	Morgan Stanley Private Bank		01/25/2022	246,000.00	240,159.47	241,355.52	1.100	1.481	1.501	324	12/22/2026
795451AB9	1400	Sallie Mae Bank, Salt Lake Cit		07/23/2021	248,000.00	244,417.89	247,752.00	1.000	1.007	1.021	170	07/21/2026
		Subtotal and Average	**1,391,075.26**		**1,230,000.00**	**1,219,938.29**	**1,225,107.52**		**2.574**	**2.610**	**343**	
Federal Farm Credit Bank												
31422XYY2	1500	Federal Agricultural Mtg Corp		02/28/2024	243,000.00	242,498.21	237,459.60	4.170	4.600	4.664	1,208	05/24/2029
3133ENKG4	1420	Federal Farm Credit Bank		01/11/2022	500,000.00	489,520.00	500,000.00	1.470	1.450	1.470	344	01/11/2027
3133EL5G5	1574	Federal Farm Credit Bank		11/26/2025	500,000.00	432,031.00	435,280.00	1.125	3.590	3.640	2,032	08/26/2031
		Subtotal and Average	**1,172,739.60**		**1,243,000.00**	**1,164,049.21**	**1,172,739.60**		**2.882**	**2.922**	**1,145**	
Federal Home Loan Bank												
3130APN43	1405	Federal Home Loan Bank		11/05/2021	250,000.00	247,257.00	251,000.00	2.250	1.485	1.506	268	10/27/2026
3130AXQR2	1517	Federal Home Loan Bank		07/01/2024	400,000.00	407,389.20	406,800.00	5.050	4.673	4.738	1,755	11/22/2030
3130ANQZ6	1575	Federal Home Loan Bank		11/28/2025	250,000.00	222,013.00	224,910.00	1.650	3.551	3.600	2,031	08/25/2031
		Subtotal and Average	**882,710.00**		**900,000.00**	**876,659.20**	**882,710.00**		**3.481**	**3.529**	**1,402**	
Tax Exempt Municipal Bonds												
13063C4N7	1349	California St for PGP		03/25/2020	500,000.00	507,838.50	572,955.00	5.000	2.466	2.500	181	08/01/2026
64972H5H1	1531	New York NY Transitional		08/19/2024	195,000.00	184,440.36	178,019.40	1.570	3.945	4.000	895	07/15/2028
690564QU6	1248	Owatonna MN Indpt Sch Dist		03/01/2016	500,000.00	500,114.00	518,805.00	3.000	2.633	2.669	1,096	02/01/2029
76913CBC2	1536	Riverside CA Txble		12/04/2024	320,000.00	314,229.76	309,273.60	3.070	4.142	4.200	744	02/15/2028

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 360	YTM 365	Days to Maturity	Maturity Date
Tax Exempt Municipal Bonds												
923078CZ0	1530	Ventura Cty CA FIN Auth		08/19/2024	515,000.00	482,540.07	470,941.75	2.162	3.945	4.000	1,369	11/01/2029
		Subtotal and Average	**2,049,994.75**		**2,030,000.00**	**1,989,162.69**	**2,049,994.75**		**3.229**	**3.274**	**832**	
Taxable Municipal Bonds												
011338YZ7	1535	Alamo Heights ISD		09/26/2024	110,000.00	113,018.51	115,021.50	5.000	3.492	3.540	730	02/01/2028
032556FE7	1555	Anaheim HSG		07/15/2025	245,000.00	227,163.02	223,964.30	2.273	4.064	4.120	1,703	10/01/2030
796181AF2	1528	San Anselmo CA Rev		08/19/2024	200,000.00	192,625.20	184,490.00	1.378	4.143	4.200	546	08/01/2027
037028VH7	1392	Antietam PA Sch Dist		03/30/2021	385,000.00	368,179.74	389,812.50	1.750	1.539	1.561	790	04/01/2028
05028XAF1	1520	Auburn CA		07/09/2024	140,000.00	133,489.72	126,229.60	1.813	4.537	4.600	851	06/01/2028
080495HR8	1512	Belmont-Redwood CA		06/25/2024	350,000.00	331,279.90	309,571.50	1.477	4.537	4.600	912	08/01/2028
087365UW0	1507	Bethlehem PA Area SD		05/30/2024	385,000.00	385,003.08	374,385.55	3.764	5.050	5.120	181	08/01/2026
102475KW9	1571	Bowie MD		11/26/2025	100,000.00	112,946.10	113,331.00	7.000	3.758	3.810	1,611	07/01/2030
111746JA2	1472	Brockton Mass Txble		11/21/2023	110,000.00	108,194.24	99,256.30	1.618	5.168	5.240	273	11/01/2026
119174AK6	1566	Buena Park CA Taxable		11/25/2025	400,000.00	356,533.60	362,472.00	1.970	3.797	3.850	1,976	07/01/2031
122632FJ6	1463	BURR RIDGE IL PARK DIST		10/13/2023	140,000.00	133,569.38	119,574.00	1.250	5.227	5.300	638	11/01/2027
13034AM31	1567	California St Infrastructure		11/25/2025	185,000.00	166,950.85	168,988.25	1.680	3.381	3.427	1,703	10/01/2030
13063DMB1	1474	California St for PGP		11/21/2023	250,000.00	245,272.00	228,415.00	3.050	4.833	4.900	1,155	04/01/2029
13063DGC6	1494	California St for PGP		12/22/2023	130,000.00	129,692.81	126,366.50	3.500	4.162	4.220	790	04/01/2028
13063EGV2	1565	California St for PGP		11/25/2025	145,000.00	151,757.58	153,657.95	5.000	3.768	3.820	2,007	08/01/2031
13281NZB1	1365	Camden Cnty N J Impt Auth Rev		09/10/2020	215,000.00	212,125.88	217,666.00	1.219	0.987	1.000	164	07/15/2026
139501SA9	1538	Cape May County NJ Taxable GO		12/17/2024	125,000.00	115,253.75	110,385.00	1.550	4.241	4.300	1,322	09/15/2029
150528K22	1514	Cedar Rapids IA		06/25/2024	150,000.00	143,203.80	134,107.50	1.700	4.616	4.680	851	06/01/2028
170016E21	1495	Chippewa Valley MI Sch Dist		12/22/2023	160,000.00	155,327.04	148,041.60	2.287	4.123	4.180	820	05/01/2028
184541CW8	1545	Clear Creek ISD		12/18/2024	250,000.00	259,618.25	255,915.00	5.000	4.310	4.370	1,110	02/15/2029
186054KC5	1560	Cleveland Cnty ISD No 2		10/07/2025	115,000.00	118,368.58	118,238.40	5.000	3.014	3.056	759	03/01/2028
19648FQF4	1551	Colorado State Health Fac Auth		05/21/2025	270,000.00	263,198.43	259,618.50	3.161	4.093	4.150	1,308	09/01/2029
20775HGG2	1461	Connecticut ST HSG FIN		06/26/2023	240,000.00	231,524.64	211,226.40	1.551	4.537	4.600	652	11/15/2027
21969AAF9	1486	Corona Rev Txbl		11/30/2023	140,000.00	136,286.22	126,180.60	1.683	4.716	4.782	454	05/01/2027
21969AAH5	1498	Corona Rev Txbl		02/08/2024	155,000.00	145,988.61	137,080.45	2.042	4.488	4.550	1,185	05/01/2029
216057FF1	1380	Cook Cnty Ill Cmnty College		12/30/2020	500,000.00	484,922.50	510,910.00	1.450	1.082	1.097	485	06/01/2027
215219NC6	1580	Cook County School District IL		12/16/2025	500,000.00	442,516.00	450,070.00	2.100	3.945	4.000	2,129	12/01/2031
219764SB4	1542	Corona-Norco CA Sch Dist		12/18/2024	235,000.00	230,144.43	223,170.10	2.300	4.290	4.350	546	08/01/2027
222367FS8	1388	Countryside Ill Taxable GO Ref		02/10/2021	400,000.00	389,836.40	405,280.00	1.171	0.927	0.940	334	01/01/2027
242015HV0	1533	DeWitt Ford ETC Cty		09/06/2024	275,000.00	261,849.78	255,791.25	2.000	3.748	3.800	1,034	12/01/2028
25477GQU2	1553	District of Columbia Taxble Re		06/23/2025	285,000.00	272,633.85	267,307.20	2.632	4.044	4.100	1,489	03/01/2030
260888AG7	1525	Downey CA Rev Oblig		07/29/2024	300,000.00	278,576.10	264,474.00	1.750	4.438	4.500	1,216	06/01/2029
264471LS0	1410	Duluth MN Indep Sch Dist #709		11/23/2021	400,000.00	399,429.60	413,860.00	2.000	1.134	1.150	0	02/01/2026
292521GT2	1502	Encinitas CA Public Fing Auth		03/05/2024	125,000.00	115,308.25	109,052.50	1.840	4.680	4.745	1,338	10/01/2029

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CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 360	YTM 365	Days to Maturity	Maturity Date
Taxable Municipal Bonds												
299216JN2	1523	Evansdale IA Txble		07/24/2024	135,000.00	123,155.51	115,130.70	1.200	4.557	4.620	1,216	06/01/2029
340387ED7	1506	Florence Twp NJ SD		05/30/2024	400,000.00	398,437.60	374,876.00	1.310	5.417	5.492	28	03/01/2026
377136QV1	1391	Glassboro NJ Ref Taxable GO		03/11/2021	460,000.00	448,664.22	469,503.60	1.375	0.996	1.010	348	01/15/2027
384540LR9	1473	Grafton WI Sch Dist		11/21/2023	1,000,000.00	994,527.00	920,250.00	1.320	4.912	4.980	59	04/01/2026
3926418D1	1548	Green Bay WI		12/19/2024	105,000.00	97,459.85	93,213.75	1.450	4.290	4.350	1,155	04/01/2029
4067927J4	1543	Hamden CT		12/18/2024	500,000.00	500,529.50	496,005.00	3.960	4.221	4.279	560	08/15/2027
4067927K1	1544	Hamden CT		12/18/2024	520,000.00	520,550.68	514,940.40	4.031	4.261	4.320	926	08/15/2028
4095586T5	1491	Hampton VA		12/21/2023	205,000.00	205,123.82	203,122.20	4.000	4.379	4.440	28	03/01/2026
41419QFB2	1570	Harris County Texas		11/26/2025	280,000.00	253,944.32	253,904.00	2.000	3.896	3.950	1,885	04/01/2031
422002QR9	1497	Hazelton Area Sch Dist		02/02/2024	500,000.00	487,364.50	459,570.00	1.470	4.241	4.300	393	03/01/2027
428061EG6	1436	Hesperia CA Unif		07/18/2022	150,000.00	144,445.05	135,519.00	2.039	3.945	4.000	730	02/01/2028
44372REA2	1375	Hudson Cnty NJ Impt Auth Rev		09/17/2020	450,000.00	439,681.05	453,109.50	1.116	0.986	1.000	287	11/15/2026
446201AK1	1568	Huntington Beach Taxable		11/26/2025	140,000.00	128,825.48	130,837.00	2.450	3.718	3.770	1,960	06/15/2031
492062HQ0	1573	Kerens Tx Ind Sch DIst		11/26/2025	325,000.00	341,003.00	344,077.50	5.000	3.699	3.750	1,840	02/15/2031
513804KQ6	1403	Lancaster CA Sch Dist		08/31/2021	240,000.00	231,927.84	244,039.20	1.425	1.115	1.130	546	08/01/2027
516228RW5	1496	L'Anse Cruese MI		12/22/2023	110,000.00	105,067.16	98,982.40	1.643	4.123	4.180	820	05/01/2028
504678CY7	1581	La Salle Cty TX		12/04/2025	140,000.00	139,795.04	143,549.00	4.390	4.020	4.076	1,854	03/01/2031
525876WQ7	1393	Lenape NJ Regl High Sch Dist		03/08/2021	315,000.00	313,541.87	321,259.05	1.407	0.986	1.000	42	03/15/2026
53820AAG9	1526	Livermore CA		07/29/2024	240,000.00	229,837.68	218,599.20	1.722	4.438	4.500	730	02/01/2028
549188Z52	1572	Lubbock Texas		11/26/2025	100,000.00	91,434.70	91,989.00	1.604	3.620	3.670	1,475	02/15/2030
558770DX8	1475	Madras Txble		11/21/2023	300,000.00	291,269.40	267,831.00	1.507	5.218	5.291	393	03/01/2027
557106DA6	1552	Madison County Ill Cmnty High		06/05/2025	100,000.00	102,848.00	101,206.00	4.950	4.634	4.698	1,764	12/01/2030
56781RKV8	1465	MARIN CA CMNTY CLG DIST		10/13/2023	375,000.00	361,506.38	322,702.50	1.173	5.198	5.270	546	08/01/2027
57582RK96	1414	Massachusetts St		12/17/2021	300,000.00	293,611.50	295,563.00	0.986	1.282	1.300	273	11/01/2026
57582RL38	1478	Massachusetts St		11/24/2023	250,000.00	234,181.75	212,705.00	1.370	4.734	4.800	1,004	11/01/2028
576000KW2	1488	Massachusetts St		12/20/2023	250,000.00	255,380.75	258,540.00	5.468	4.340	4.400	499	06/15/2027
562784AJ7	1485	Manhattan Beach Txble		11/30/2023	155,000.00	146,303.73	134,484.20	2.021	4.932	5.000	1,065	01/01/2029
603891GQ9	1527	Minneota MN ISD 414		08/15/2024	355,000.00	384,158.64	392,516.40	6.000	3.784	3.836	1,461	02/01/2030
60416TKW7	1511	Minnesota Housing Fin Auth		06/24/2024	305,000.00	290,707.09	276,994.90	1.650	4.327	4.387	699	01/01/2028
611322JD1	1524	Monroe Twp NJ		07/24/2024	525,000.00	491,709.23	465,039.75	1.735	4.448	4.510	1,124	03/01/2029
6041954W4	1577	Minnetonka ISD		12/04/2025	500,000.00	449,071.50	455,000.00	1.700	3.579	3.629	1,826	02/01/2031
607802CB9	1487	Modesto CA Wstwtr Rev		12/20/2023	175,000.00	171,508.40	159,209.75	1.202	4.578	4.642	273	11/01/2026
61580MAN1	1554	Moore Norman Tech Ctr		07/10/2025	350,000.00	435,031.10	433,184.50	10.000	4.537	4.600	1,611	07/01/2030
58985FAH6	1559	Meridian Village Metro Dist No		10/07/2025	650,000.00	669,897.80	671,196.50	4.750	3.837	3.890	1,399	12/01/2029
650818EH6	1363	Newburgh City NY Taxable Ref		08/07/2020	370,000.00	368,017.54	393,791.00	2.496	1.332	1.350	134	06/15/2026
643154FY8	1443	New Caney Tex Indpt Sch Dist		09/23/2022	200,000.00	205,565.40	206,920.00	5.000	4.216	4.274	744	02/15/2028
64966QSE1	1447	New York, NY Taxable GO Bds		10/28/2022	280,000.00	265,174.84	230,434.40	1.623	5.150	5.222	912	08/01/2028
64966ML64	1557	New York, NY Taxable GO Bds		09/05/2025	750,000.00	744,067.50	750,000.00	3.930	3.875	3.929	1,764	12/01/2030

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CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 360	YTM 365	Days to Maturity	Maturity Date
Taxable Municipal Bonds												
64990FB78	1561	NY St Dorm Auth		11/05/2025	300,000.00	273,877.20	277,626.00	2.260	3.759	3.811	1,868	03/15/2031
64971WTB6	1378	New York NY Transitional		11/20/2020	250,000.00	249,811.50	273,195.00	3.000	1.140	1.155	0	02/01/2026
64971WF96	1521	New York NY Transitional		07/11/2024	500,000.00	495,620.50	479,235.00	2.860	4.537	4.600	365	02/01/2027
69511AAU8	1483	Pacifica CA Pension Obl		11/22/2023	205,000.00	202,015.61	189,727.50	2.860	5.820	5.901	485	06/01/2027
704420EQ7	1513	Payne County OK ISD		06/25/2024	500,000.00	509,688.50	506,290.00	5.250	4.705	4.770	454	05/01/2027
713567HJ7	1471	Pequot Lakes Minn Indpt Sch Di		11/21/2023	175,000.00	174,648.25	160,706.00	1.072	5.050	5.120	0	02/01/2026
72178JAH6	1503	Pima County AZ		03/13/2024	125,000.00	116,624.50	110,268.75	1.764	4.290	4.350	1,185	05/01/2029
72178JAG8	1537	Pima County AZ		12/17/2024	250,000.00	237,679.50	229,290.00	1.588	4.192	4.250	820	05/01/2028
778017QR7	1477	Roseville Comnty Schs		11/21/2023	185,000.00	168,444.72	150,841.60	1.747	4.936	5.005	1,550	05/01/2030
76913CBH1	1549	Riverside CA Txble		12/20/2024	300,000.00	289,148.40	281,817.00	3.170	4.438	4.500	1,475	02/15/2030
769059A48	1492	Riverside CA Sch Dist		12/21/2023	480,000.00	479,469.60	460,377.60	2.372	4.360	4.420	0	02/01/2026
797683HJ1	1464	SAN FRANCISCO CA CMNTY CLG DIS		10/13/2023	400,000.00	395,666.00	361,180.00	1.330	5.198	5.270	134	06/15/2026
798189RY4	1508	San Jose CA Evergreen		05/30/2024	100,000.00	98,466.20	91,767.00	1.205	5.050	5.120	212	09/01/2026
798189SA5	1522	San Jose CA Evergreen		07/24/2024	375,000.00	356,935.13	335,981.25	1.676	4.419	4.480	943	09/01/2028
799381AF5	1518	San Ramon Taxable Rev Bds		07/02/2024	250,000.00	242,675.25	229,585.00	1.700	4.586	4.650	515	07/01/2027
797055DM9	1484	San Buenaventura Ref		11/22/2023	145,000.00	141,703.28	129,614.05	1.319	4.981	5.050	334	01/01/2027
797010NA9	1529	San Buenaventura Ref		08/19/2024	275,000.00	265,142.35	255,106.50	1.700	4.142	4.200	607	10/01/2027
840058UZ2	1490	South San Fran Sch Dist		12/21/2023	270,000.00	262,071.99	247,201.20	1.852	4.176	4.234	577	09/01/2027
792897MZ0	1437	St. Paul MN Indep Sch Dist 625		07/19/2022	125,000.00	123,448.75	120,381.25	2.514	3.354	3.400	365	02/01/2027
889294RW6	1556	Toledo OH SD		08/06/2025	680,000.00	710,657.80	712,252.40	5.000	3.945	4.000	1,764	12/01/2030
958480YH2	1579	Western Iowa Tech		12/16/2025	415,000.00	368,460.24	370,470.50	1.700	3.847	3.900	1,946	06/01/2031
938429S57	1539	Wash County OR Sch Dist		12/18/2024	240,000.00	237,734.88	231,732.00	3.220	4.241	4.300	865	06/15/2028
962727NZ2	1466	WHEATON IL		10/13/2023	80,000.00	78,288.32	70,868.00	1.310	5.237	5.310	303	12/01/2026
975237FZ6	1550	Winona MN ISD 861		05/06/2025	310,000.00	302,884.88	299,326.70	3.000	4.162	4.220	1,096	02/01/2029
		Subtotal and Average	**26,398,546.15**		**27,555,000.00**	**26,948,277.61**	**26,398,546.15**		**3.802**	**3.855**	**877**	
Taxable Municipal Bonds disc cost												
018106UW2	1396	Allen Tex Indpt Sch Dist		05/27/2021	500,000.00	479,103.50	466,945.00	1.139	1.199	1.216	379	02/15/2027
235218M43	1569	City of Dallas TX		11/26/2025	1,000,000.00	765,712.00	776,000.00	3.549	4.119	4.176	2,205	02/15/2032
264471LW1	1499	Duluth MN Indep Sch Dist #709		02/08/2024	515,000.00	456,409.48	415,182.70	3.776	4.303	4.363	1,124	03/01/2029
774286AT5	1379	Rockwall TX Indep Sch		12/04/2020	250,000.00	248,856.25	241,082.50	0.676	0.700	0.710	14	02/15/2026
		Subtotal and Average	**1,899,210.20**		**2,265,000.00**	**1,950,081.23**	**1,899,210.20**		**3.007**	**3.049**	**1,242**	
Treasury Coupon Securities												
9128286S4	1540	U.S. Treasury		12/18/2024	500,000.00	498,133.00	487,980.00	2.375	4.143	4.201	88	04/30/2026
91282CCF6	1541	U.S. Treasury		12/18/2024	500,000.00	494,245.00	475,965.00	0.750	4.143	4.200	119	05/31/2026
91282CND9	1562	U.S. Treasury		11/06/2025	500,000.00	502,832.00	502,207.03	3.750	3.516	3.565	834	05/15/2028
91282CMW8	1563	U.S. Treasury		11/06/2025	500,000.00	502,695.50	502,148.44	3.750	3.515	3.564	804	04/15/2028

City of Shoreview
Portfolio Management
Portfolio Details - Investments
January 31, 2026

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 360	YTM 365	Days to Maturity	Maturity Date
Treasury Coupon Securities												
91282CBS9	1564	U.S. Treasury		11/06/2025	500,000.00	475,976.50	473,750.00	1.250	3.504	3.553	789	03/31/2028
		Subtotal and Average	**2,442,050.47**		**2,500,000.00**	**2,473,882.00**	**2,442,050.47**		**3.761**	**3.813**	**531**	
Certificates of Deposit - Bank												
33610RVF7	1510	First Premier Bank		06/05/2024	243,000.00	243,000.00	243,000.00	4.600	4.537	4.600	855	06/05/2028
052392DF1	1532	Austin Telco Fed CU		08/21/2024	249,000.00	250,611.03	249,000.00	4.200	4.142	4.200	383	02/19/2027
062119BU5	1454	BANK FIVE NINE OCONOMOWOC WIS		05/12/2023	249,000.00	251,543.78	249,000.00	4.400	4.340	4.400	465	05/12/2027
05580AY32	1453	BMW		04/14/2023	244,000.00	244,465.06	244,000.00	4.550	4.488	4.550	72	04/14/2026
06652CHR5	1504	BankWest SD		04/12/2024	248,000.00	253,736.49	248,000.00	4.650	4.586	4.650	1,166	04/12/2029
227563HE6	1509	Cross River Bank		06/07/2024	243,000.00	243,551.37	243,000.00	5.000	4.932	5.000	36	03/09/2026
254673Z74	1448	Discover Bank		11/15/2022	243,000.00	250,322.32	243,000.00	5.000	4.932	5.000	652	11/15/2027
38151PDE8	1582	Goldman Sachs Bank		12/02/2025	245,000.00	245,000.00	245,000.00	3.750	3.699	3.750	1,765	12/02/2030
59774QLN0	1534	Midland States Bank		09/24/2024	182,000.00	182,000.00	182,000.00	3.500	3.452	3.500	782	03/24/2028
60685BRZ6	1505	Mizrahi Tefahot Bank		04/10/2024	240,000.00	240,000.00	240,000.00	4.300	4.241	4.300	1,495	03/07/2030
62847NEG7	1501	MVB BK INC FAIRMONT WV		01/31/2024	248,000.00	248,000.00	248,000.00	4.250	4.192	4.250	362	01/29/2027
83088XAT5	1558	Skyone Fed CU		09/12/2025	249,000.00	249,434.75	249,000.00	4.100	4.044	4.100	131	06/12/2026
84287PJA1	1462	SOUTHERN FIRST BK NA GREENVILL		10/17/2023	243,000.00	247,310.82	243,000.00	4.900	4.833	4.900	806	04/17/2028
92512KBB8	1578	Versabank USA		12/12/2025	245,000.00	244,924.54	245,000.00	3.850	3.797	3.850	2,140	12/12/2031
		Subtotal and Average	**3,371,000.00**		**3,371,000.00**	**3,393,900.16**	**3,371,000.00**		**4.315**	**4.375**	**792**	
Money Market Account												
85473003	WF Reserve	Allspring 100% Treasury MMKT		06/30/2022	0.00	0.00	0.00		0.000	0.000	1	
85473001	WF Rntl Pymt	Allspring 100% Treasury MMKT		06/30/2022	0.00	0.00	0.00		0.000	0.000	1	
608919718	Oppenheimer	Federated Hermes Government Ob		07/01/2022	59,727.51	59,727.51	59,727.51		0.000	0.000	1	
31846V336	Moreton	First American Government Obli		07/01/2022	216,719.07	216,719.07	216,719.07	1.870	1.844	1.870	1	
		Subtotal and Average	**811,135.83**		**276,446.58**	**276,446.58**	**276,446.58**		**1.446**	**1.466**	**1**	
4M/RBC												
RBC316	RBC MMKT	IntraFi Network Deposits		07/01/2022	693,255.18	693,255.18	693,255.18		0.000	0.000	1	
4M 2020 IMP BDS	4M 2020 Imp	Minnesota Municipal Money Mkt		07/01/2022	0.00	0.00	0.00		0.000	0.000	1	
4M 2022A GO BDS	4M 2022A GO	Minnesota Municipal Money Mkt		07/19/2022	0.00	0.00	0.00		0.000	0.000	1	
4M 2024A GO BDS	4M 2024A GO	Minnesota Municipal Money Mkt		12/12/2024	0.00	0.00	0.00		0.000	0.000	1	
4M 2025A GO BDS	4M 2025A GO	Minnesota Municipal Money Mkt		05/15/2025	365,374.03	365,374.03	365,374.03		0.000	0.000	1	
4M ATM	4M ATM	Minnesota Municipal Money Mkt		07/01/2022	2,035.97	2,035.97	2,035.97		0.000	0.000	1	
4M GENERAL	4M General	Minnesota Municipal Money Mkt		07/01/2022	14,864,758.56	14,864,758.56	14,864,758.56		0.000	0.000	1	
4M HOCKEY ASSN	4M Hockey As	Minnesota Municipal Money Mkt		07/01/2022	0.00	0.00	0.00		0.000	0.000	1	
4M TIF #1	4M TIF #1	Minnesota Municipal Money Mkt		07/01/2022	130.88	130.88	130.88		0.000	0.000	1	
4M TIF #4	4M TIF #4	Minnesota Municipal Money Mkt		07/01/2022	0.44	0.44	0.44		0.000	0.000	1	

City of Shoreview
Portfolio Management
Portfolio Details - Investments
January 31, 2026

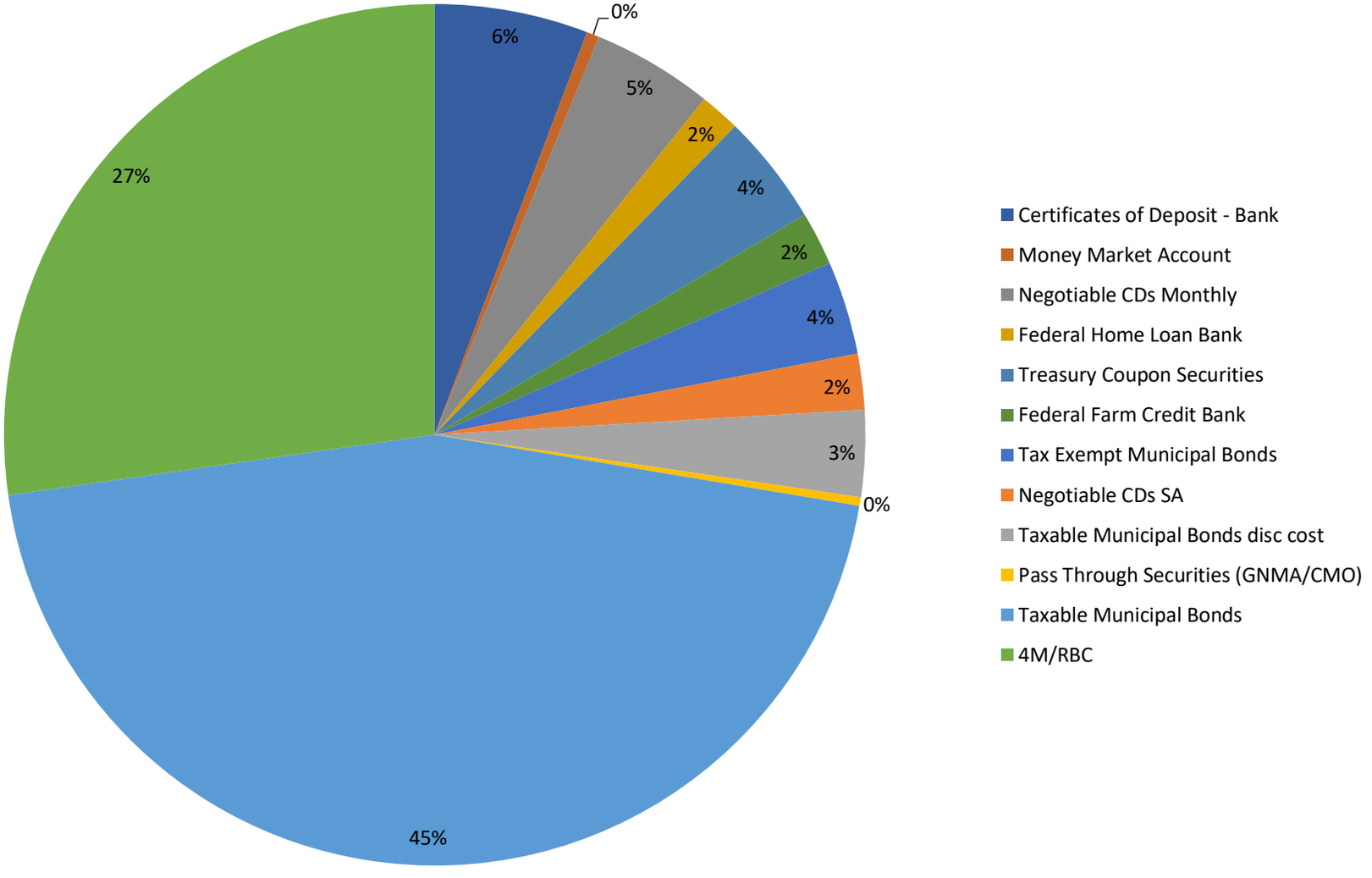
CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 360	YTM 365	Days to Maturity	Maturity Date
		Subtotal and Average	**15,914,597.44**		**15,925,555.06**	**15,925,555.06**	**15,925,555.06**		**0.000**	**0.000**	**1**	
Pass Through Securities (GNMA/CMO)												
3140LBSE4	1519	Federal National Mtg Assn		07/03/2024	217,171.28	205,089.17	192,196.58	1.090	8.029	8.140	759	03/01/2028
		Subtotal and Average	**198,916.98**		**217,171.28**	**205,089.17**	**192,196.58**		**8.029**	**8.140**	**759**	
		Total and Average	**59,187,153.11**		**60,189,172.92**	**59,037,016.56**	**58,490,733.35**		**2.637**	**2.673**	**612**	

City of Shoreview
Portfolio Management
Portfolio Details - Cash
January 31, 2026

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 360	YTM 365	Days to Maturity
		Average Balance	**0.00**	Accrued Interest at Purchase		19,991.71	19,991.71				**0**
				Subtotal		19,991.71	19,991.71				
		Total Cash and Investments	**59,187,153.11**		**60,189,172.92**	**59,057,008.27**	**58,510,725.06**		**2.637**	**2.673**	**612**

City of Shoreview
Portfolio Management
Portfolio Summary

Book Value by Investment Type



Portfolio SHOR
CP
PPM Bktypep

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HR Monthly Report

To: Mayor and City Council

From: Charnelle Dengnoue, Human Resources Director

Date: Feb 17, 2026

Recruitment and staffing updates

Full-Time Positions

- Maintenance Worker - Utility position is currently posted. Accepting application. A former employee retired.
- Housing Program Specialist: 60 applications received; currently under review.
- Recreation Program Coordinator – Youth/Teen (Part-Time): First-round February 5 & 6; 8 candidates were interviewed.

Internship Posting

- Forestry/Natural Resources Interns: First consideration for applications received by February 17; 31 applications received to date.
- Sustainability Intern: First consideration for applications received by February 17; 77 applications received to date.
- Recreation Intern: 23 applicants invited to phone interviews week of February 9.
- Engineering GIS Intern: Position now posted and accepting applications; will remain open until filled, with first consideration for applications received by February 25.

HR Department 2026 Strategic Goal and Annual Planning

On February 4, 2026, the HR Department held its Annual Goal-Setting Session to establish strategic priorities for the year. The team focused on improving employee experience, operational efficiency, policy compliance, and workplace safety. After reviewing current practices and identifying areas for improvement, four strategic goals were set for 2026:

- Workforce Engagement and Capacity Building – Enhance employee well-being, professional development, benefits communication, supervisor training, performance reviews, and leave tracking systems.
- Operational Excellence in HR Services – Streamline HR processes, including onboarding, application reviews, and background checks.

- Policy Governance and Regulatory Compliance – Update and organize HR policies and records to ensure compliance with regulations and best practices.
- Organizational Safety and Risk Management – Strengthen workplace safety programs, align training with job duties, and update job postings to reflect physical and environmental requirements.

The session concluded with a commitment to advance these goals in 2026 through ongoing progress reviews and accountability.

Monthly public safety report

To: Mayor and City Councilmembers

From: Brad Martens, City Manager

Date: February 12, 2026

Operation Metro Surge

Staff continues to respond to community concerns related to operation metro surge. Recently a new report was created by the Ramsey County Sheriff's Office (RCSO) to show community contacts to RCSO related to federal immigration enforcement concerns. Over the most recent reporting period (January 28 – February 8) the RCSO received one 911 call related to federal immigration activity related to "suspicious activity".

The City Council will review city response activities to date and future plans at the February 17th workshop. A resolution to join a city coalition will be considered at the February 17th regular meeting.

Ramsey County Sheriff's Office (RCSO)

Response to city questions

The City Council submitted a letter to Sheriff Fletcher asking specific questions. The list of questions and the responses are listed below:

This Shoreview City Council requests that you provide information directly to the community to answer questions including but not limited to:

- What is the Ramsey County Sheriff's Office's policy on immigration enforcement?
    - Sheriff Fletcher response: "The Ramsey County Sheriff's Office does not participate in immigration enforcement."
- How is the Ramsey County Sheriff's Office responding to 911 calls related to federal law enforcement activities in our community?
    - Sheriff Fletcher response: "The Ramsey County Sheriff's Office will respond to any 911 call reporting alleged criminal or illegal activity in our community. If a call involves an immigration matter and does not involve a criminal issue, a supervisor will contact the reporting party."
- Will the Ramsey County Sheriff's Office take action when they see federal agents breaking the law?
    - Sheriff Fletcher response: "Yes."

- Are federal agents subject to local and state traffic laws?
    - Sheriff Fletcher response: "Yes."
- Will the Ramsey County Sheriff's Office investigate an alleged crime committed by a federal agent?
    - Sheriff Fletcher response: "Yes."
- Does the federal government have access to the Flock data in possession of the Ramsey County Sheriff's Office? How is that information protected?
    - Sheriff Fletcher response: "No, immigration officials do not have access to Ramsey County Sheriff's Office Flock data. Access to this information is controlled by the Ramsey County Sheriff's Office and is limited to authorized local law enforcement agencies through agreements."

  Addition response from Sheriff Fletcher: "Regarding direct communication with the community, this is done on a daily basis, and I continue to utilize social media and mainstream media to accomplish this."

Lake Johanna Fire Department (LJFD)

Headquarters fire station

Construction continues on the new headquarters fire station for the Lake Johanna Fire Department. Below is a status update from mid-January:

- At the Main Level, interior office area steel studs are hung, door frames installed and mechanical, electrical & plumbing contractors have started in-wall rough-ins. Apparatus Bay's rough-ins are on-going, the exterior bi-fold doors & overhead doors installation will be complete.
- Aluminum storefront system install has started at the main office with glazing arriving at the end of this month. Commencement of the elevator installation to begin the first week of February. Second Floor steel studs completed, in-wall rough-ins near complete with inspections finalized, and the team has started staging sheetrock for installation to start the last week of January.
- Glazer will be transitioning to second floor upon completion of first floor storefront system.

Allina Health Emergency Medical Services

2025 Calls for service

In 2025, there were 2,122 Emergency Medical Services (EMS) requests in the city of Shoreview. Allina EMS responded to 2,070 (others were mutual aid). Of the 2,122 calls, 1,429 (67%) were emergent responses, with our ambulances responding with

lights and sirens. Average response time for emergent calls in Shoreview is 7 minutes 41 seconds. There was an increase of around 100 calls or 5% from 2024.

The busiest month in Shoreview for 2025 was January (138), followed by December (135). The slowest month was November (100). The top 5 call types were: 1. Falls 2. Sick person (general medical) 3. Breathing problems (COPD, Asthma, pneumonia, COVID, etc.) 4. Stroke/CVA 5. Chest pain

Attachments

None

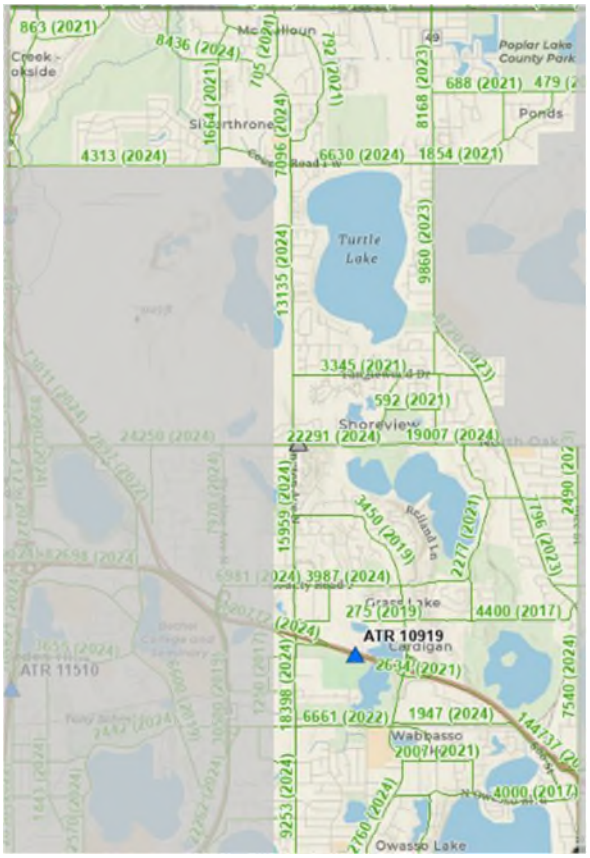
Monthly public works report

To: Mayor and City Councilmembers

From: Tom Wesolowski, public works director

Date: February 17, 2026

2025 traffic counting results



Every four years, the State of Minnesota requires cities with state aid streets to collect traffic data. In 2025 traffic counters were deployed around the city to count how many vehicles use our state aid streets.

The 2025 traffic counts were especially important. The previous counts from 2021 and 2022 were affected by COVID-19 and changes in driving habits afterward. The 2025 data is giving us a clearer picture of traffic levels in Shoreview and what we can expect into the future.

Traffic count data is part of the formula to determine how much money Shoreview will receive from the state gas tax over the next four years. It's also used in federal reports to measure things like average daily traffic and how far people drive.

On most roads, the volumes are higher than the 2021 count, but are still below pre-COVID numbers. Data from a sample of our roadways is in the table on the next page.

SHOREVIEW
PUBLIC WORKS

Sample of 2025 traffic count data				
Count Year	Royal Oaks Drive	Tanglewood Drive	Snail Lake Boulevard	Arbogast Street
2025	1,071	3,683	2,913	2,752
2021	895	3,345	2,929	2,088
2019	1,150	4,050	4,300	3,700 (2017)

Shoreview's traffic volumes, including Ramsey Country roads, are available to the public on the Minnesota Department of Transportation's traffic forecasting and analysis website.

Environmental services

Forestry

The tree contractor is starting removals for properties that elected to proceed with the provided quote in the notification of required tree removal. The majority of trees to be removed are dead or dying ash trees infested with EAB.

Planning is beginning for this year's tree planting projects. Staff are reaching out to property owners that fall within an approved area for grant funding for tree planting.

Environmental quality committee (EQC)

The January EQC meeting was held on January 26 along with the first presentation in the speaker series. The presentation was on the 'State of the Lakes in Shoreview.' A representative from both watershed districts in the city shared about the water quality of Shoreview lakes and the role of watershed districts. Upcoming dates and topics in this year's speaker series are:

- February 23 - Roseville green to go ordinance
- March 23 - PFAS in Minnesota
- April 27 - Ramsey County food scraps pickup program

All presentations will be held at 7 pm in the council chambers. See the EQC page for more information.

Water

The MPCA has released a draft of the new MS4 General Permit which will likely be issued later this year. The city is a member of the Minnesota Cities Stormwater Coalition, an affiliate of the League of MN Cities, which will be submitting comments to the MPCA on the draft.

Other

Staff completed the grant reporting for the Solar on Public Buildings Grant the city received to install the solar array at the maintenance facility. The grant is for $72,000.

The EV charging station fees will be updated later this month for the stations at the community center. Signage will be put out notifying users of the fee change before it is implemented. The new fee will be $0.35/kWh.

Maintenance activities

Utilities

- Regular/daily inspection of all wells, lift stations, water towers, the booster station and the water treatment plant.
  - Routine maintenance is performed and any necessary repairs are completed as scheduled.
  - Cleaning in and around all well houses and lift stations.
- Utility crews continue to respond to location requests by marking underground city utilities in proposed excavation areas.
  - As owners of buried infrastructure, the city is required by law to locate these facilities within a certain time period of a Gopher State One-Call request.
- Drinking water samples are collected and analyzed as required by the Minnesota Department of Health.
- Approximately 10,000 water meters are read monthly.
  - It normally takes one person about a week to drive the streets to collect all the water meter readings through radio transmission. That data is used for utility billing statements.
- Water treatment plant

- Utility staff continue to complete the process of timed interval PM's and other necessary repairs.
- Touch up painted the walls in the pipe gallery.

- Water maintenance
  - Utility crews responded to two water main repairs.

- Sanitary sewer maintenance
  - Regular flushing/cleaning of segments of the sanitary sewer system continues.
  - Flushed and jetted sanitary hot spots that need extra attention.
  - Televised sewer mains as one of our ongoing maintenance programs.
  - Continue with manhole inspections, which inspect the condition of the concrete structure for deterioration or other issues.
  - Continued flushing of all dead-end manholes. A dead-end manhole is a manhole furthest upstream with no inlet. The water carries debris and sediment downstream.

Streets

- Streets
  - It was a busy month for snowplowing streets and trails. It seemed like every weekend we got snow.
  - Had a rain and ice event. It took a couple of days to get the roads back in shape.
  - Started tree trimming in the plow routes.
  - Cleaned the shop and prepared for Chess Inspection.
  - Completing maintenance on the trucks and equipment.

- Surface water
  - Inspected storm structures included in the 2026 pavement rehabilitation project.
  - Completed collecting GIS data for the Harbor Court stormwater infrastructure.

- Trails
  - Crews finished tree trimming on the trails.

- Street lights
  - Replaced street light bulbs as they were reported.
  - Outsourced 7 lights to be repaired.

Project updates

Maintenance center fuel system replacement

- Due to the extended lead time for the underground tanks required for the project, construction of the project has been delayed until spring 2026.

County Road I boardwalk replacement

- The wood for the boardwalk is expected for delivery mid-February. At that time, construction will start again.

2026 sanitary sewer lining

- The contractor will start cleaning and televising the sewer lines mid-February. Lining is expected to begin mid-March.

2026 pond dredging - partnership between Shoreview and RWMWD

- Evans pond dredging is complete.
- The contractor has begun work on Reiland pond.

Grass Lake sewer rehabilitation – Metropolitan Council

- Project to replace the aging sanitary sewer near Grass Lake. The new pipe will be installed at a higher elevation to avoid stormwater entering the sanitary sewer system.
- The project will coordinate with Ramsey County parks department to improve the adjacent trail and install a new cross-country ski trail.
- Construction would be completed in spring 2026, with restoration over multiple years to ensure native plantings are successful.

Memorandum

TO: City Council

FROM: Cinde Morris , Deputy clerk

DATE: February 17, 2026

SUBJECT: Receipt of committee/commission minutes

ITEM NUMBER: 8.d

SECTION: CONSENT AGENDA

REQUESTED MOTION

To accept the following committee/commission minutes:

- Bikeways and trails committee - 12.04.2025
- Bikeways and trails committee - 01.08.2026
- Economic development authority - 12.01.2025
- Economic development authority - 01.05.2026
- Economic development commission - 11.18.2025
- Planning commission - 11.25.2025
- Planning commission workshop - 12.16.2025
- Snail Lake Improvement District board meeting - 06.05.2025

INTRODUCTION

The city council is being asked to accept the above committee/commission minutes.

DISCUSSION

RECOMMENDATION

It is recommended that the city council accept the attached committee/commission minutes.

ATTACHMENTS

Bikeways and trails committee 12.04.2025
Bikeways and trails committee - 01.08.2026
Economic development authority - 12.01.2025
Economic development authority - 01.05.2026
Economic development commission - 11.18.2025
Planning commission - 11.25.2025
Planning commission workshop - 12.16.2025
Snail Lake improvement district - 06.05.2025

CITY OF SHOREVIEW
BIKEWAYS & TRAILS COMMITTEE
MEETING MINUTES

December 4, 2025

1. CALL TO ORDER

The meeting was called to order at 7:03 p.m.

2. ROLL CALL

Members Present:	Rodolfo Batres, Neil Cavanaugh (chair), Kelli Damlo, Bob Johnson, Gina Lloyd, Briana Murphy, Mark Stange, Amar Subramanian
Members Absent:	Emma Garcia, Nick Lardinois
Guests:	None
City Staff:	David Yang

3. APPROVAL OF AGENDA

The agenda was reviewed and approved by all committee members present.

4. APPROVAL OF MEETING MINUTES

The August 7 meeting minutes was reviewed and approved by all committee members present.

5. COMMITTEE DISCUSSION ITEM

A. Review Committee Student Rep Application
   a. Members reviewed an application that had been submitted for the committee's open student representative position. Based on the information provided in the application, members agreed that the applicant would be a welcomed addition since they met all requirements and exhibits a

community-oriented mindset. Members also expressed hope that working with student representatives would lead to an increased interest in biking among their peers.

Motion (Passed)
Member Bob Johnson motioned to endorse the appointment of Benjamin Handelsman as a student representative to the Bikeways and Trails Committee. The motion was second by member Briana Murphy and passed by all members present.

B. Revision to Student Representative Attendance Requirement
   a. Staff noted that committee policy currently requires a prospective student representative attend two regular committee meetings before formal appointment by the city council. Staff stated that they are considering removing this requirement since it is a redundant policy that may be inhibiting the appointment process and student involvement more than providing any beneficial insurance. Also, not all commissions and committees have the same requirement in their policies.
   b. Member Amar Subramanian inquired on the reasoning for the implementation of this policy in the first place. Staff stated that they don't know the exact details but assumed the main objective was to ensure there was commitment to the position.

Motion (Passed)
Member Subramanian motioned to amend the Bikeways and Trails Committee's policy regarding attendance requirements for those seeking to be appointed to the student representative position. The motion was second by member Johnson and passed by all members present.

C. SCF Grant Application Updates
   a. Members were informed that the Shoreview Community Foundation did not select the Chippewa Middle School bicycle rack grant for funding. Chair Neil Cavanaugh, who is also on the Foundation board, shared that there were a lot of

competitive grant applications and only $51,100 in available funding. Chair Cavanaugh also noted that this year the Foundation was more concerned funding projects with broader community impacts, as well as those that would help community members with bare necessities. The bicycle rack grant request was well received by some Foundation board members but ultimately the board decided that the racks were a basic need that the school should cover with a capital levy. Member Johnson indicated that he did not necessarily agree with that point of view, noting that the amount requested wasn't much and that it would have been a short turnaround to complete the project with immediate benefits to the students at the school.

b. In regards to the Highway 96 tunnel mural, members were glad to hear that the Foundation is granting $12,500 to the project. Since the estimated cost for this project is $25,000, staff indicated that Gallery 96 is considering applying for Ramsey Washington Metro Watershed District's Public Art Grant to help cover some of the cost. Staff also stated that they will look to see if the city is able to cover some of the costs or have city staff complete some of the work items to offset the cost.
c. Chair Cavanaugh also shared that the Foundation is looking at restructuring their grant program to focus on more statement projects with larger funding needs, along with partnering with non-profit organizations to help with multi-year projects. In light of that, Chair Cavanaugh suggested incorporating the Highway 96 tunnel mural project into a larger art initiative along the trail corridor between the community center and Snail Lake Regional Park in order to increase the likelihood of additional funding.
d. Member Gina Lloyd noted that larger donors may be selective on the types of projects they want to support but a tangible project would be great for donors to visually see the byproduct of their donations.

D. Trailhead Kiosk Replacement Project Updates
    a. Staff shared that the city has identified funding for this project and will be reaching out to a sign graphic company for preliminary designs. Staff noted that this same company has worked on a few city park projects. Member Stange stated that it is great to work with a company that is familiar with the city's current standards, expectations, and goals.

E. Preliminary Plans for Soo Street Trail
    a. Staff shared that the city has taken the initiative to look into the feasibility of constructing a trail or sidewalk along Soo Street. Although Soo Street is still under Ramsey County jurisdiction, the city recognizes that there is a growing need for an off-road path along that corridor for residents in those neighborhoods to access the nearby parks and trails. If feasible, staff anticipates this project will be completed within the next 5 years.
    b. Members were glad to hear that the city is taking steps toward addressing the need in this area after several years of being on the committee's trail wish list and hearing concerns from residents. Member Murphy, who resides in the area, noted that the suggestion to convert Soo Street to a one-way going southbound to make room for a trail would make traffic conditions worse. Member Murphy shared that traffic is already backed up from Owasso Boulevard North along Soo Street in the afternoons. Member Murphy suggest the city look at installing a sidewalk or trail on the eastside of Soo Street. Staff noted the a railroad company owns most of the property on the eastside and so it may be difficult to obtain permission from them to build a path next to their tracks. Member Subramanian noted that there are some locations in the metro where a fencing is installed along a trail next to or crossing train tracks.

F. November 2025 Public Works Monthly Report
    a. Staff shared that the city anticipates work on the County Road I boardwalk replacement project will start next week, and that

notices have been sent to the school and properties in proximity to the project site.

b. Staff also briefly went over plans for trail pavement rehabilitation in 2026.

G. Other Topics

a. Member Rodolfo Batres shared that he is part of a group that cleans up the trail along Lexington Avenue south of County Road F, and noted that there are good amount of trash along the trail going east into Island Lake County Park. Member Batres inquired on how to go about requesting trash bins along county and city trails. Staff indicated that the trail going into Island Lake County Park is under Ramsey County jurisdiction so requests should be submitted to their parks department. Other than picking up trash bags as part of the city's Adopt-a-Trail program, the city currently does not have a system in place to maintain trash bins along trails in the public right-of-way. City parks have trash bins but those are maintained by the city's parks and recreation department. Member Johnson noted encountering minimal trash along most of the city's trails, but stated that it can be an issue at bus stops, and so wondered if having a trash bin at those locations would help. Staff stated that they were unsure if that's a metro transit or county responsibility.

The meeting was adjourned at 8:25 p.m.

CITY OF SHOREVIEW
BIKEWAYS & TRAILS COMMITTEE
MEETING MINUTES

January 8, 2026

1. CALL TO ORDER

The meeting was called to order at 7:03 p.m.

2. ROLL CALL

Members Present:	Rodolfo Batres, Neil Cavanaugh (chair), Kelli Damlo, Emma Garcia, Ben Handelsman (student rep), Bob Johnson, Nick Lardinois, Amar Subramanian
Members Absent:	Gina Lloyd, Briana Murphy, Mark Stange
Guests:	None
City Staff:	David Yang

3. APPROVAL OF AGENDA

The agenda was reviewed and approved by all committee members present.

4. APPROVAL OF MEETING MINUTES

The December 4 meeting minutes was reviewed and approved by all committee members present.

5. COMMITTEE DISCUSSION ITEM

A. <u>Introductions</u>
   a. Members took time at the start of the meeting to introduce themselves after welcoming student representative Ben Handelsman.

B. 2026 Committee Goals and Priorities
    a. Members and staff undertook their annual review of the committee's two-year work plan for 2025/2026 to gauge progress on goals that were established the previous year, and to determine if any changes were needed. Member Bob Johnson suggested breaking down goals to more specific, tangible, and measurable tasks. Members agreed that this would help them build up to the 2026/2027 work plan.
    b. In regards to the city's drafting of the 2050 comprehensive plan, Chair Neil Cavanaugh stated that important biking and walking elements, such as e-bikes and separated lanes, tend to get left out from the plans due to limited perspectives and an inclination to stick with a car centric approach to city development. Chair Cavanaugh asked staff how the committee can get more involved with drafting the city's new comprehensive plan. Staff stated that residents will have opportunities to submit comments at future public workshops and online throughout the plan development. Staff also noted that the committee will be able to review drafts of the plan at their meetings and to discuss it with the city council at their next workshop together. Staff reminded members that they are always welcome to contact city staff and council members directly with comments or concerns.
    c. In respect to the committee's goal of increasing community presence and engagement, members Kelli Damlo, Nick Lardinois, and Amar Subramanian suggested continuing with participation at Springfest and Slice of Shoreview and reassessing engagement questions and handout materials.
    d. Due to the time, members agreed to postpone further review of their two-year work plan until the next meeting in February.

C. Highway 96 Tunnel Mural Project Updates
    a. Staff shared that Gallery 96 is preparing to apply for Ramsey Washington Metro Watershed District's Public Art Grant. This grant would help offset some of the anticipated expenses not covered by the Shoreview Community Foundation grant that had been awarded. Staff also noted that the city's public works department will be able to assist with project costs.

b. Member Damlo asked if the Watershed District has specific project requirements for their Public Art Grant. Chair Cavanaugh stated that the grant would require a project to bring attention to natural resources and water features. Member Rodolfo Batres asked about the process for deciding the artwork for the mural. Staff and Chair Cavanaugh stated that Gallery 96 will take the lead on working with a muralist to design the mural since art is their area of expertise and interest, but the committee will have opportunities to provide feedback. Staff also noted that the artwork will require city council approval.

D. 2026 Public Works and Park Projects
   a. Staff shared details on upcoming city and county public work projects, which will include rehabilitating street and trail pavement at various locations throughout the city and a new trail connection between Commons Park pond and the Mound Avenue playground.

E. December 2025 Public Works Monthly Report
   a. Staff provided a progress update on the County Road I boardwalk replacement project.

F. Other Topics
   a. Staff shared updates to the city's remote attendance policy, which reflects recent changes made by the state legislature.
   b. Staff stated that they will coordinate with members on scheduling a date for this year's city council workshop.
   c. Member Batres shared concerns about ICE's activities in Minnesota the past several weeks, and would like to know if the city, mayor, and council members are planning to do anything to ensure people feel safe using the trails and to know the city is still a welcoming place. Chair Cavanaugh suggest showing up to the council meetings as a united group to share their concerns.

The meeting was adjourned at 8:20 p.m.

SHOREVIEW ECONOMIC DEVELOPMENT AUTHORITY

MEETING MINUTES

DECEMBER 1, 2025

CALL TO ORDER

President Cory Springhorn called the meeting to order on December 1, 2025 at 5:00 p.m.

ROLL CALL

The following members were present: President Cory Springhorn; Board Members: Mayor Sue Denkinger, and Rachel Japuntich.

Board Member Wing arrived late.

Board Member Doan was absent.

Also attending: Councilmembers Paul Gardner and Shelly Myrland

Staff attending:

Tom Simonson, Asst. City Manager/Community Development Director
Niki Hill, AICP, Asst. Community Development Director
Will Harris, Housing Program Specialist
Brad Martens, City Manager
Renee Eisenbeisz, Assistant City Manager

APPROVAL OF AGENDA

MOTION: by Japuntich, seconded by Mayor Denkinger to approve the December 1, 2025 meeting agenda, as presented.

VOTE: **AYES - 3** **NAYS - 0**

APPROVAL OF MINUTES - OCTOBER 6, 2025

MOTION: by Mayor Denkinger, seconded by Japuntich to approve the October 6, 2025 meeting minutes as presented.

VOTE: **AYES - 3** **NAYS - 0**

FINANCES AND BUDGET

Hill reported invoices from our tax increment attorneys at Taft Stettinius for TIF Districts 13 and 14, are passed through where the city pays and then invoices to

recoup the charges from the developer. Also of note is the most activity ever seen on the city's home loan programs this past year. It was beneficial to move the LAHA funds from 2024 over to help replenish those funds. Regarding the question from last month, the negative number was reported in error and has been reconciled.

Board Member Wing arrived at this time of the meeting.

President Springhorn asked if the city has information on how residents find out about the home loan programs. Hill said she will seek feedback from NeighborWorks when she meets with them next week to see if they track this information. If not, she will ask them to start.

MOTION: by Mayor Denkinger, seconded by Japuntich, to accept the monthly financial reports for EDA Fund 240 and HRA Fund 241; and approve the following payments of claims and purchases for the October 2025 financial reports:

1. Neighborworks - Loan Emil Ave - $32,550 - (Fund 307) - Date Paid 8/28/2025
2. Neighborworks - Loan Hanska Ct - $32,550 - (Fund 307) - Date Paid 8/28/2025
3. Neighborworks - Loan Hodgson Road - $32,550 - (Fund 307) - Date Paid 8/28/2025
4. Interest Repayment - Lois Dr - $3,021.52 - (Fund 307) - Date Paid: 9/8/2025
5. Interest Repayment - Churchill Street - $5,828.07 - (Fund 307) Date Paid: 9/10/2025
6. Taste of Scandanavia - EDC Meeting Supplies - $89.92 - (Fund 240) Date Paid: 8/19/2025
7. Churchill Street - Business Council Meeting - $150 - (Fund 240) Date Paid: 9/5/2025
8. Churchill Street - Business Council Meeting - $434.32 - (Fund 240) Date Paid: 9/17/2025
9. Taft Stettinius and Hollister - TIF 13 - $500 - (Fund 240) - Date Paid: 9/11/2025
10. Taft Stettinius and Hollister - TIF 14 - $2400 - (Fund 240) - Date Paid: 9/11/2025
11. Allen, Deanne - Meeting Minutes - $200.00 - (Fund 240) - Date Paid: 10/1/2025
12. Allen, Deanne - Meeting Minutes - $200.00 - (Fund 240) - Date Paid: 10/29/2025
13. Kirstin Chatfield - September Consulting - $500 - (Fund 240) Date Paid: 10/31/2025
14. Kirsten Chatfield - October Consulting - $125- (Fund 240) - Date Paid: 10/31/2025

15. Taft Stettinius and Hollister - TIF 13 - $1200 - (Fund 240) - Date Paid: 10/31/2025
16. Verizon Wireless - Cellular Phone Service - July 11 - Aug 10 $335.25 (Fund 241) - Date Paid: 8/10/2025
17. Verizon Wireless - Cellular Phone Service - Aug 11 - September 10 - $335.31 (Fund 241) Date Paid: 9/10/2025
18. Country Inn and Suites - APA Conference/Harris - $286.06 - (Fund 241) Date Paid: 9/26/25
19. APA - APA MN Conference / Harris - $485.31 - (Fund 241)

VOTE: AYES - 4 NAYS - 0

There was a short break to distribute meals.

Simonson introduced Dylan Martinez as the new community development intern.

GENERAL BUSINESS

REVISIONS TO ADMINISTRATIVE CITATION FINES

Presentation by Will Harris, Housing Program Specialist

The process of enforcement starts with a letter to the property owner to initiate dialogue about the issue. This usually takes care of the violation. However, there are those who disagree or need extra enforcement, which is the purpose of the administrative citation. The code language for the fee schedule is confusing as to whether the violation is a city code violation, nuisance, or general property maintenance violation. Each violation has different levels of offenses and fees. Staff looked at the policies of a number of cities in the metro area and how these issues are handled. The approach that would seem to be the most beneficial would be to create a leveling system. Smaller violations, such as garbage can location, would carry a lesser penalty than severe exterior maintenance issues. A draft proposal shows levels ranging from one to four. In the last few summers contractors who know city regulations have tried to sneak around the permit fee because paying the violation fee was not enough of a deterrent.

Wing said that contractors who try to avoid a permit fee should be a separate category. This is to protect residents who often do not know a permit is needed for the work contracted. Martens agreed but said the difficulty is where to draw the line between a small or big project and determining the contractor's knowledge of city regulations.

Hill said that there are administrative citation sections in the code under traffic, property maintenance and a reference under rental property maintenance. It is suggested there be a separate administrative citation section. Anything not listed in the fee schedule will be determined by the city manager.

Martens said that sometimes the only resident contact with local government is with a violation. It is important that staff have the ability to speak clearly and concisely with strong support from the council. He suggested repeat offenders have fees doubled. Harris said other cities either bump the penalty fee to the next level or double the fee.

Mayor Denkinger asked how residents will be informed of the fee changes. Martens said these are not drastic changes, and the fees are not a revenue generator or even cover the costs. Martinez suggested code enforcement letters include a timeline to inform residents of the process, where they are in the process with their violation and what level of fee they could expect.

Simonson said that with EDA support of the fee adjustments, Eisenbeisz will present them at the December 15th council meeting.

MOTION: by Denkinger, seconded by Japuntich, to support and recommend to the city council, approval of revised administrative citation fines to improve the city's ability and effectiveness in enforcement of certain code violations.

VOTE: **AYES - 4** **NAYS - 0**

CONSULTING SERVICES AGREEMENT - REPURPOSING OF CITY-OWNED FIRE STATION 140 PROPERTY

Simonson reported that a formal letter has now been received from Ramsey County confirming that there are no restrictions on the Fire Station 140 property from the original transaction.

In previous discussions on repurposing the building, there was support from the council and EDA board for getting outside expertise on helping with the process. Staff contacted Jeff LaFavre, President of IAG Commercial, who has broker experience and a specializes in advising cities on redevelopment of individual properties or long range larger master plans. Mr. LaFavre was asked to submit a scope of services for Phase I which include:

- Kickoff discussion with EDA and city council to confirm desired outcomes, process and identify issues;

- Due diligence review of property including structural assessment on improvements necessary for reuse requirements;
- Analyze market demands and assess potential reuse options;
- Complete feasibility studies to determine financial feasibility and economic benefit of agreed upon scenarios; and
- Develop infrastructure report on potential costs to undertake p potential improvements needed.

The estimated cost for Phase I services is up to $15,000. It is recommended the cost be paid through existing tax increment resources as this is considered an economic development project.

Councilmember Gardner asked how the council would treat a proposal as it is on public land. Does the council have control, even if the market demand is for a use not desirable? Simonson said the council does have full control over the property as owner, but also through land use and zoning. That is the reason for a discussion on what is desired. Phase I does not necessarily mean a redevelopment outcome that has to be approved. It may be that what is presented would not be supported by the city.

Councilmember Gardner verified that the scope of services would include any liabilities on the site from its previous use. Simonson said yes, this would be part of the property assessment and due diligence process.

Wing asked the market value of the property on the open market. Martens said staff chose not to go that route, unless requested by the EDA or council. An assessor would have to be engaged, and the property would have to be rezoned. Wing suggested the property be marketed to see what comes before spending money on a full assessment. Does the city want to own this property? Simonson said that if the city owns it, what is developed can be better controlled. He added that the EDA and council consensus from the last meeting was to retain ownership to control the property. He added that there seemed to be a higher priority placed on finding a use or uses that would be a great attraction and benefit to the community instead of selling the site for the highest price. But this ultimately is the council's decision.

Coucilmember Myrland questioned the city owning the property. Two restaurants have approached the city, which could be a good use with the new workforce in that area. Hill said if it were rezoned for a restaurant and the restaurant did not make it, there may be no basis to deny something like a White Castle. If a proposal

meets zoning requirements, the city would not have control or a reason to deny an undesirable business. Councilmember Myrland agreed that this study could provide good information to the city on how the site could be used.

Martens said if the priority is to make as much money off the site as possible, it is likely the city will not own it. As owner, the city can play a part in finding out the desires of the community.

Mayor Denkinger said the fact that the study includes physical characteristics of the site would be valuable information. There are too many questions, and she would like the information the study can provide.

MOTION: by Denkinger, seconded by Japuntich, to approve an agreement with IAG commercial for consulting services to advise and assess the future reuse of city-owned Fire Station 140.

VOTE: **AYES - 4** **NAYS - 0**

SERVICES AGREEMENT WITH STANTEC FOR IMPLEMENTATION RESEARCH AND STRATEGY - SHOREVIEW TOWN CENTER PLAN

Simonson said that in several recent discussions of the EDA and city council, there was not great interest in doing a new comprehensive study of the Shoreview Town Center Plan. However, there appeared to be some direction towards exploring some actions that could assess current market conditions and other considerations that could advance the long-range redevelopment goals of the Town Center Plan. This could include gathering data to better understand current challenges and opportunities with the master plan and possible things the city could do now.

Based on this discussion, staff approached the planning firm Stantec, which will be doing the housing study update. A lot of the Town Center Plan is driven by housing, and so there is some synergy in having Stantec expand their services to include Town Center analysis. As staff direction, Stantec submitted a services proposal for EDA consideration that includes the following components:

Market Context Map

- A simple map of the area's locational attributes that bear on its desirability for development can set the stage for productive developer engagement. The intersection of Highway 96 and Lexington is the most traveled in Shoreview. There is also vacant land across Lexington in Arden Hills which will factor into the Rice Creek Commons development that may positive and negative impacts on the Town Center Plan vision.

Shoreview Village Mall

- Investigate characteristics of this key property—tenants, vacancies, estimated rents—and estimate likely value of the property for its current use in order to estimate cost of the site acquisition
- Research acquisition cost developers have paid for similar suburban properties on a cost per square foot basis to better understand whether redevelopment could occur on a market basis, or whether public financial support is likely to be needed
- Strategic Alternatives - whether it is possible to begin implementation of the vision through initial actions that don't involve the Shoreview Village Mall with redevelopment of other sites; there are pockets on the borders or edges that may make sense to develop. The study would look at land use options and flexibility to determine how these areas can be marketed.
- A development opportunity analysis of the value and potential acquisition cost of properties in the area and also looking at what kind of public amenities to consider, such as a public trail around the Lake Martha wetland areas.

Simonson will also be meeting with Steve Wellington, a long-time developer who is familiar with the Shoreview market, to get his ideas from a developer perspective.

Developer Interviews

- Stantec would then schedule interviews with selected developers to:
- Validate desirability of the Shoreview Village Mall for the envisioned purposes
- Gather input on alternative initial development sites or the value of public investments into building this amenity

All research and strategic options would be discussed with staff and in a joint workshop of the EDA and council. Documentation of all research and interviews will be provided to the city in memo format. The estimated cost for the scope of services is $15,000, to be paid through the EDA budget or existing tax increment funds. Staff feels this is a reasonable approach to determine the reality of current information without hiring a consulting team and engaging public and property owners. Staff is recommending this services agreement with Stantec.

Mayor Denkinger asked if there is any update on Westinghouse. Simonson said there has been outreach to different people, but it is hard to create dialogue or get answers because there is no local leadership on this site. Westinghouse leadership

oversees this site from out of state, and there have been financial bankruptcy issues with the company. His understanding is that the Shoreview facility still serves a role in their operations, but given the age of the infrastructure it would not be surprising if the property becomes a redevelopment opportunity.

Mayor Denkinger expressed her concern about investing in amenities without the key anchor sites to make them relevant. Would amenities developed now be relevant to future plans and revisions to the Town Center Plan? Would amenities, such as a trail around Lake Martha, be relevant without something to draw people to the area? Would it be used? There are still small manufacturing companies; would they be encouraged to move?

Simonson said that any chance of a trail around Lake Martha would almost certainly be required to be on privately owned property. The public wetland area does not support a trail, and it is hard to locate public trails and walkable connections without the reality of a development plan. However, there may be areas, like Westinghouse and along Milton Street by the water reservoir or along Tomlyn by Churchill Street and Nextek, where redevelopment could occur without a grand plan.

He added that in his research there have been some cities that have taken options on properties where there is interest from private developers. The option terms would cover property taxes for a set time period, and give the city time to solicit private development proposals. The city is not at a point to take options, but this is a strategy to consider in the future.

Wing said that except for the grocery area, the Shoreview Mall is fully occupied with thriving businesses important to the community. Two things are needed: 1) Is a property owner willing to sell; and 2) what would become of those existing businesses? Anything that replaces the mall is going to be more expensive and probably not fit the needs those businesses fill today. Simonson said that any developer would have to have the resources and experience in handling these leasing issues. In previous discussions with developers interested in the property there was a recognition that some of the businesses are doing very well and could easily be transitioned to a new development through phasing.

Councilmember Myrland expressed concern about how current businesses must feel about city discussions. It is a very personal issue. Simonson noted that the Town Center Plan has been publicly discussed and included in the current and past comprehensive plans. This concern about how interest in redevelopment has come up before during the previous in-depth studies. It was property owner and

stakeholder meetings that raised that issue. The best response is that the city needs to be in a position of forward thinking and planning for the future. Many of these properties including the mall and industrial sites are 50-60 years old. Many of the smaller properties have exhausted their ability to expand. This does not mean these businesses are not valued. It is critically important to businesses and property owners to know that they have the final decision on their properties and would have to be a party to any redevelopment agreement. This is not a situation where the city comes in with eminent domain, which was a real concern 30 years ago. An offer would have to be made by a private developer, and some property owners might find it attractive while others still might take offense.

Japuntich said it does not seem that any of the businesses in this area are in a position of wanting to sell. If they don't want to sell, she does not see why the city would pursue this plan at this time. Simonson said this study is based on the discussion and direction staff received at the last council workshop. Martens said staff is trying to thread the needle of realizing this is a private market issue but also being told to do something. The Town Center is a council goal and there was discussion on how the city might move forward.

Simonson added that the direction was to find out if there are actions that can be taken now, even though the Shoreview Mall may not be redeveloped soon. There has been some frustration expressed that the entire plan is being held up by one property owner. The mall property has always been considered a key to the master plan, but this proposal is looking at alternatives that might start moving the Town Center forward in other ways.

Wing suggested making the area a development zone where property taxes are reduced and developers want to invest. If TIF assistance were offered, would that precipitate the mall renovation? Can redevelopment be steered toward the master plan?

Simonson said that zoning overlays have been discussed that would give more flexibility to properties, especially to encourage reinvestment or more retail type uses similar to the Cafesjian Art Trust Museum and Churchill St. restaurant. However, the city does not want to impose zoning restrictions to the point that current owners cannot do what they need for their current businesses.

Councilmember Myrland suggested offering flexibility to smaller buildings near Westinghouse might be a way for Westinghouse to explore property options. The offer might not be a reduction in taxes but the city being the first option to find a buyer or be the buyer.

Simonson said that from a staff perspective this study could be of value. It is the modest option instead of a costly and complete new study.

Mayor Denkinger said she is looking at what amenities might be possible as long as the city does not invest in amenities that may not be relevant to a future project. This is a reasonable use of spending because it would provide a lot of information. The question is if there is value in the study and is the city willing to spend the money?

Wing said he is interested in how the city can set a foundation so if a building were to come up for sale or find an interested party, how does the city secure that interest and what options are there to compile interest in properties. There is a vision but no clear options on how to get first right of refusal or do something creative with property taxes. In neighborhoods with aging housing stock or aging industrial areas, how can the city bring properties together for a developer to come in and build new housing? He believes the city will hear the same things from Stantec. He would like to see the city advance its tactics. He does not want to see the city become a property owner, but if three or four properties could be acquired and rezoned to do something cool, property values and tax rolls will increase.

Councilmember Myrland said she does not believe Stantec will offer information on how the city can reach the goal of a Town Center. It will be another study that doesn't go anywhere.

President Springhorn said he does not want to do something just to say something was done. He supports the study if there is value but is struggling to identify that value. He does not want to spend money every five years to do a new study or a new plan but would like to think the city is ready to move quickly if there is an opportunity.

Martens said this study came out of the 2050 comp plan conversation at the council level with direction to staff to bring back a proposal to the EDA on what could be done. The question for the EDA is to decide if this study is worthy of action.

Japuntich said she does not see value in this study. It does not seem like any of the businesses are in a position of wanting to sell.

Wing asked if the city would be in a position to purchase three of the buildings if they were to be put on the market tomorrow. Simonson said financially, the city could not purchase them with existing resources. Wing said there would be value in figuring out how the city could say yes. Town Center will never happen all at

once so how can the city phase it? He is not in favor of this proposal but credits staff for the good work in responding to the council. If the city could develop a strategy to take advantage of purchasing key buildings if they were to come on the market, that would be a powerful position to be in.

Councilmember Myrland asked if the study would help position the city to respond to such an opportunity. Simonson said dialogue with developers could be helpful, but he talks to developers often about this plan. If properties were to go on the market, the city would be contacting developers.

It was the consensus of the EDA to not pursue the study at this time.

Simonson noted that the Town Center will continue to be in the comprehensive plan, and through the update process the next several years, there will be opportunities to review and revise the city's vision and goals.

MONTHLY STAFF REPORT: PROJECT UPDATES AND INFORMATION

Shoreview Hills – Simonson reported that since the last EDA meeting in October, Trident has agreed to the following:

- Guaranteeing a contract or development agreement that all 240 existing rental units would be priced at 60% AMI
- Part of any agreements with the city will include a contract with a professional third party landscaping firm for service year round on the property
- Additional exterior enhancements
- Most fire code upgrades recommended by the fire department will be done, but Trident does not believe it is feasible or they would have the ability to add sprinklers even in the common areas because of water pressure and structural issues
- In return, the city is asked to reduce permit fees by $600,000 because of the additional cost. There is no precedent for the city to reduce fees but the citywide work with Trident to secure possible grants.
- Trident cannot agree to 80% AMI for all new apartments because 63% of all units in the overall development will be at 60% AMI, even though the threshold for the rents of the new market rate buildings will be 80% AMI, but Trident does not want to lock in that rate. The city countered with requesting 10% of units at 80% AMI, which is the city requirement for new buildings. Trident is considering that request.

- Everything is on hold as Trident must revise its purchase agreement based on these conditions. If the purchase agreement cannot be extended, the project goes away.

PAR Systems – the amount of $750,000 will be issued to PAR as part of the reimbursement agreement and incentives. PAR has met all conditions.

BRE Project with Golden Shovel and EDC – Five members of the EDC have been nominated to serve on a task force and the team lead has been assigned at Golden Shovel so they are ready to start after the holidays.

Arden Hills/Shoreview Business Connect – there was agreement to rename the meetings Business Connect versus Business Council to better promote the purpose of the quarterly events. Next meeting will be on December 17th, at Anderson Hall at Bethel University, with Fire Chief Tim Boehlke expected to speak about the new fire station.

Enclave – the project is on track for closing December 12th although the council granted a 30-day extension to January in case closing is delayed.

ADJOURNMENT

MOTION: by Japuntich, seconded by Denkinger, to adjourn the meeting at 6:43 p.m.

VOTE: AYES - 4 NAYS - 0

President Springhorn declared the meeting adjourned.

SHOREVIEW ECONOMIC DEVELOPMENT AUTHORITY
MEETING MINUTES
JANUARY 5, 2026

CALL TO ORDER

President Cory Springhorn called the meeting to order on January 5, 2026, at 5:00 p.m.

ROLL CALL

The following members were present: President Cory Springhorn; Board Members: Mayor Sue Denkinger, Rachel Japuntich and Josh Wing.

Member John Doan arrived late.

Also attending:
Councilmember Paul Gardner
Councilmember Shelly Myrland

Staff in attendance:
Tom Simonson, Asst. City Manager/Community Development Director
Niki Hill, AICP, Asst. Community Development Director
Brad Martens, City Manager
Renee Eisenbeisz, Assistant City Manager

Guests:
Jeff LaFavre, IAG Commercial
Zach Synstegaard, IAG Commercial

APPROVAL OF AGENDA

MOTION: by Japuntich, seconded by Wing, to approve the January 5, 2026 agenda as presented.

VOTE: AYES - 4 NAYS - 0

ELECTION OF OFFICERS

Simonson stated that at the annual business meeting at the start of each year, pursuant to the adopted by-laws, there must be a formal election of EDA board officers.

Councilmember Doan arrived at this time of the meeting.

President Springhorn said he has been serving as president, Mayor Denkinger as vice president and board member Wing as treasurer.

All officers stated they would be willing to continue in their roles, but Mayor Denkinger suggested board member Japuntich may wish to serve as vice president. Member Japuntich said she would accept the position of vice president.

Councilmember Gardner arrived at this time of the meeting.

MOTION: by Councilmember Doan, seconded by Japuntich, to elect the following officers to the Shoreview Economic Development Authority Board for 2026, in accordance with the adopted by-laws:

President:	Cory Springhorn
Vice President:	Rachel Japuntich
Treasurer:	Josh Wing

VOTE: AYES - 5 NAYS - 0

APPROVAL OF MINUTES - DECEMBER 1, 2025

MOTION: by Japuntich, seconded by Mayor Denkinger to approve the December 1, 2025 meeting minutes, as presented.

VOTE: AYES - 5 NAYS - 0

FINANCES AND BUDGET

Wing asked for clarification on the Verizon Wireless claim. Simonson said that relates to service for a variety of mobile devices for code enforcement and housing staff, which costs fall under the HRA budget of the EDA. Hill said the claim shows up sporadically, as all Verizon bills are sent to the IT division for processing payments and then charged to appropriate accounts in the organization.

Japuntich asked if the taxes are not reflected because of a timing issue. Martens said the finance director will allocate those when they are received twice a year from the county. Hill noted the report is only through November.

MOTION: by Mayor Denkinger, seconded by Japuntich, to accept the monthly financial reports for EDA Fund 240 and HRA Fund 241; and approve the following payments of claims and purchases:

1. Xtreme Clothing - Community Development Department Clothing - $40.00 (Fund 240)
2. Verizon Wireless - Cellular Phone Service - Sept. 11 - Oct. 10, 2025, $335.34 (Fund 241)

VOTE: AYES - 5 NAYS - 0

GENERAL BUSINESS

DISCUSSION WITH IAG COMMERCIAL CONSULTANTS ON REPURPOSING OF CITY-OWNED FIRE STATION 140

Simonson opened the discussion by introducing representatives from IAG Commercial, the firm hired by the city to assist with the pursuit of a re-use of the fire station that will be vacated by the fire department in July of this year. He said the purpose of tonight's discussion is for the city council and EDA board members to meet IAG, discuss the process proposed, and begin to identify questions, issues, and desired uses for the city-owned property.

Presentation by Jeff LaFavre from IAG Commercial

LaFavre said IAG focuses on three types of clients: corporate, government, and non-profit. Assistance is given in planning, leasing, buying, selling and building. These services include relooking at sites and buildings.

IAG will be working with the city to repurpose Fire Station 140 that will be replaced when the new fire station opens next summer. Ideas that have been suggested include:

- A restaurant with indoor seating
- Brew pub
- Distillery
- Arts and cultural center
- Recreation center
- Incubator
- Maker spaces

IAG's mission will be to work with four stakeholder groups: 1) city council and two at-large EDA members; 2) local business owners, including EDC business owners; 3) developers and investors with interest in the site; and 4) neighbors of the site. Focus group meetings will consist of 6 to 12 people to discuss targeted open-ended questions to align stakeholder interests with market demand. Focus group meetings will begin in February.

A valuation will be put on the property to determine what would happen if the city were to lease the property, or decide to sell the property. What would it look like if someone were to buy the site, scrape it and do something different? Valuation is based on land value minus the cost of scraping the building. The goal is to provide the information needed so the city can make good decisions.

Optional services that have been discussed are looking at the structural integrity of the building and an environmental report. He does not anticipate any structural issues, and he would recommend passing these expenses to a prospective buyer or tenant. If there are issues, they can be addressed at that time.

Wing asked IAG's first impression of the building and location. LaFavre said he had not been to that area for some time. He was surprised by the amount of new housing and how vibrant the area has become. The look of dark brick on the building holds its value. Ceiling heights range from 8 feet to 26 feet, which will present a challenge with the shorter ceilings to find appropriate uses.

IAG has agreed to deliver the following to the city:

- Summary report of common themes from stakeholder meetings
- Market valuation
- Comments on market demand
- Completed report by end of April

Councilmember Doan asked the market demand for retail versus other uses, such as restaurants or maker spaces. LaFavre said this is the sixth year of COVID. When COVID began, it was thought retail would be worse off than office space because of shut downs and ordering online, but retail is stronger

in the Twin Cities than it has ever been. There are few vacancies in local strip malls and neighborhood centers. There is demand for experiential retail and things that bring community. If there is surrounding density to support retail, it does well. When retail came back after COVID, rental rates were in the low $20s to $25 per square foot. Now that vacancies are low, new development has to be considered. New construction costs are so high that to justify new development in retail rents have to be in the mid-$40s per square foot. This is per square foot per year net rent, not including operating expenses.

Wing asked the strongest segment in retail. LaFavre said experiential retail is the strongest, things that cannot be bought online or that bring an experience. Food is certainly one of those and has been growing, especially natural wellness. New startups cannot afford the cost, but businesses that are thriving can survive. Sometimes they have to downsize to make their space more efficient.

Councilmember Gardner asked if IAG has clients who request lower carbon buildings, decarbonized passive houses, net zero, carbon neutral. LaFavre said that is being driven more by Fortune 500. There are fewer requests than 10 years ago. It is a factor for new development. However, in many cases people want to use components to create green space, but they cannot justify going to the Energy Star rating because of the cost.

Councilmember Gardner said that it is not necessary to create an elite platinum building, but something above average can be done. LaFavre said that comes with a practicality component. An example is that solar panels would not be added to a 10- or 20-year old roof. The time to add them is when the roof is replaced.

Mayor Denkinger asked if the site can support retail. LaFavre said if the retail brings heavy traffic, there is probably not enough parking. Normal density retail would probably work depending on the use. Normal parking on retail would be approximately five or six parking spaces per 1,000 square feet. An example of normal density would be Jimmy John's. High density parking would be some type of medical use, gym or fitness center.

Simonson said there may be an opportunity to look at joint parking with the county. There is no synergy with other retail around, but the site is unique with the lake and building structure. He asked IAG the positive and negative impression of the location and whether multi-tenant or a single tenant should be considered. LaFavre said the new housing in that area makes a huge difference, and there is good traffic. Destination retail would work well.

It could be multi-tenant, but it is small enough that it would be nice to find a single tenant. The site is one acre; the building is 4,000 square feet.

Potential uses could include:

- A specialized gym such as a Ninja gym
- Impulse coffee shop
- Restaurant/catering business
- Bike shop with the nearby trails
- Starbuck's/Caribou, not drive-through but as a gathering place

The market will tell what should be there.

President Springhorn said he would like to see a restaurant/catering business, that would be helpful. With the proximity of the school, he would not support an alcohol based business or distillery. LaFavre said that pub houses and distilleries are declining, as there are so many of them.

Councilmember Doan asked the process for deciding whether the city should continue to own the property or sell it. LaFavre said IAG will provide data to help the city make an informed decision. The data includes:

- Demand in market place
- What stakeholders would like to see
- What does the math say in selling versus leasing

Mayor Denkinger said with the multifamily housing in the area, she believes people would like to see something that is an experiential draw with the park and school nearby. LaFavre said that one idea taking hold is gaming rooms where every type of game is available and people come to play games. After COVID people were missing getting together and having a sense of community.

Martens asked about the market for a daycare. LaFavre said it is really strong and growing. The challenge is finding employees.

Councilmember Doan said he would not be supportive of a bank, and the highest and best use would not be some type of storage. LaFavre noted that banks are the highest paying tenant. Councilmember Doan said he would like to balance revenue with community. He asked what a maker space development would be. LaFavre gave the example of Brooklyn Park where there is a large immigrant population that is very entrepreneurial. The city created a space and put in systems for businesses to complement each other: A marketing company, an accounting company, a data company, business lawyers all in with untraditional vendors.

Mayor Denkinger asked if central markets are viable where several businesses are located in one building, such as in Milwaukee, or a standalone restaurant. LaFavre said that the problem with maker spaces and startup businesses is they do not have a lot of money and the rent has to be less. It may be a good decision long term, but not in the short term to generate revenue. Also, it is management intensive with managing tenants and leases. A standalone restaurant would depend on parking. Access will be right in/right out which is a limitation, but that option will be considered.

LaFavre thanked the city for hiring them for this project and invited feedback all through the process.

APPROVAL OF LEASE RENEWAL FOR 910 COUNTY ROAD E WITH COMMUNITY ACTION PARTNERSHIP OF RAMSEY AND WASHINGTON COUNTIES (CAPRW)

Presentation by Assistant Community Development Director Niki Hill, AICP

Councilmember Gardner said he serves on the board of CAPRW and will step out of the meeting for this item.

Hill reported CAPRW has reached out to staff regarding the 5-year lease at 910 County Road E that has expired. CAPRW agrees to continuing the existing terms of the lease. A recommendation to the city council is requested to execute the lease for another 5-year term with the option to terminate before five years if necessary.

CAPRW did renew the lease for the 902 property with the same terms.

Wing asked the how the city became involved with this property. Hill explained the history of how the three residential properties abutting Bobby Theisen Park are part of the city's park master plan. When two were for sale, it was determined they would be best used as affordable rental homes until such time the third residence is for sale. CAPRW became involved as the property manager. HRA funds that were used to purchase the homes will be paid back once the properties become part of the park.

Simonson added that the city has an inholding park property acquisition plan which means that when opportunities become available surrounding parks, the city assesses whether or not to acquire the property. An example is Sitzer Park, where the city purchased a house in the middle of the park area. Another example are several homes adjacent to the Shoreview Commons that were acquired for the community center and for the new library.

CAPRW receives the rent and manages the property well. There have been no problems. Hill said that CAPRW takes care of minor repairs and pays the taxes. The city is only liable for bigger costs that exceed the rent. CAPRW was hired because the city has no expertise in being a landlord and does not have staff capacity to do it.

Japuntich asked if larger costs, such as a roof replacement, are anticipated. Hill said no, and it is not anticipated the city will rent these properties long term because they are part of the parks master plan.

Simonson said that the EDA budget each year has a place for those types of capital improvements that has yet to be tapped into.

Councilmember Doan asked if the city would purchase the third residence if it were for sale. What is the city foregoing in rent and the city's investment to keep these properties affordable? Simonson said the city would consider purchasing the third property because it would create an opportunity for a future park expansion.

Wing said the city cannot keep buying properties. It is important to understand the plans for parks and the financials of keeping these properties.

Simonson responded that the acquisition of these two properties was supported and approved by the EDA and city council with the specific desire to create affordable rental family housing until such time when the city decides to expand the park. Long-range, the primary objective is to incorporate these three residential properties into the park as identified in the master park plan. Shorter-term was the desire to provide two affordable rental homes for families.

Mayor Denkinger said she was on the EDA when these properties were purchased and it was unanimously supported to acquire and utilize as affordable rental housing until the city decides to use the land for expanded park amenities. She believes it has been beneficial and noted that Mead Metals employees even helped with some of the house renovation work.

It was agreed that the EDA and city council should have a discussion on the subject of property acquisition and possible guidelines.

MOTION: by Doan, seconded by Japuntich, to recommend the city council authorize the city manager to execute a renewed lease with the Community Action Partnership of Ramsey and Washington Counties for 910 County Road E, subject to further review by the city attorney. Execution of said lease will enable the home to continue to be used as an affordable rental housing unit.

VOTE: AYES - 4 NAYS – 1 (Wing)

MONTHLY STAFF REPORT: PROJECT UPDATES AND INFORMATION

Presentation by Community Development Director Tom Simonson

Senior Planner Allison Eddins is leaving as of January 9. Will Harris, Housing Program Specialist will transition into an Associate Planner position. Izaak Peterson had previously been promoted to Senior Planner.

Shoreview Hills Trident Development: Trident has informed the city they have terminated the purchase agreement with Shoreview Hills because it

was expiring and without an approved project they would have been required to lose earnest money. Trident is trying to negotiate a new agreement and hoping for a compromise on the purchase price and closing date. There is still an opportunity for negotiations to be successful. However, Trident also informed staff that they continue to have concerns about some of the city's terms based on direction from the EDA. For example, they cannot meet the 80% affordability units on the new market rate building required by the EDA and even cannot agree to 10% of those units being affordable per city policy. Trident has asked for the development fees to be waived due to the fire department's recommended improvements, but it would be unprecedented for the city to waive development fees which can be substantial. There are not many resources to cover additional costs for the fire safety improvements, but the city is willing to explore other grant opportunities for outside funding. Again, the prevailing wage requirement for grant programs is a hurdle. There will be discussions with the ownership on other possible opportunities with developers.

Enclave Project: The city has been informed that Enclave is not in a position to close on the property January 12, 2026, the deadline from the last amendment to the purchase agreement. One major equity partner has asked for more time as the closing as an IRS 1031 sale was delayed due to IRS requirements for projects like this. Enclave is adjusting to pull in a substitute equity investor which will take time so the closing needs to be pushed to February 16, 2026. In exchange for the added delay, Enclave has agreed to increase their non-refundable earnest money from $125,000 to $200,000 to the city. A motion has been drafted for an eighth amendment to be presented to the city council at its January 20th meeting. He is not sure if EDA support is sufficient for their investors because Enclave will be in default of the amended purchase agreement for January 12.

Councilmember Doan asked what it means legally to be in default of the purchase agreement. Simonson said the city would have to take action to inform Enclave they are in default. He is recommending EDA action showing general support of another extension in hopes that this will satisfy the investors. Even if technically in default, the city would not take any official

action before the council's January 20th meeting, where the extension would be granted.

President Springhorn noted that Enclave is still spending money to continue to work on agreements and lining up equity partners. He would support the extension.

Mayor Denkinger said that Enclave has a good established reputation in the Twin Cities and with the increase in earnest money, she would support the extension.

Wing said the city is applying inconsistent standards to large developers versus residents doing their own projects. It is important to be mindful to constituents and make sure the same consistent standards are used. It would be a major expense to start over from Enclave, but the city is applying inconsistent standards. Enclave should have been notified by the city of being in default to give the city an option.

Martens said to be fair to the city, this is a unique time the city is the seller of property. It takes time behind the scenes for things to work out. If there were remorse over this project, that would be different, but that is not the case. People are still excited about the future of the project. He would be inclined to recommend February 18, the day after the city council meeting so Enclave would not be in default if something else happens.

Simonson added that he believes the city isn't applying different standards as much as this project is a partnership deal with a selected developer in which the city is selling land. The extensions, while frustrating, are consistent with the support for the project and also recognition the entire process would need to start over if we terminated our agreement with Enclave.

MOTION: by Doan, seconded by Mayor Denkinger, that the EDA board hereby approves an extension of the closing date on the land transaction between the City of Shoreview and Enclave Shoreview Rice Street, LLC, for the Krew redevelopment project, and recommends city council approval of an eighth amendment to be drafted by the city attorney to be considered at their January, 20, 2026 meeting. Said eighth amendment shall include:

1. Moving the closing deadline from January 12, 2026 to February 18, 2026.
2. Increase of non-refundable earnest money from $125,000 to $200,000 (an additional $75,000 for this proposed extension)

VOTE: 5 AYES 0 NAYS

It was the consensus of the EDA to be flexible with the extension date, and Simonson said that by the time this recommendation is given to the council, the extension date will be what makes the most sense.

Chipotle did close on the Burger King property. Hill said the building will not come down immediately until building plans are approved so the equipment used for demolition can also be used for construction. No code enforcement action has been requested. The city has an agreement that until the building comes down, Chipotle is responsible for maintenance, security, and any damage to the building. Demolition is anticipated in the next five or six months.

ADJOURNMENT

MOTION: by Japuntich, seconded by Doan, to adjourn the meeting at 6:40 p.m.

VOTE: 5 AYES 0 NAYS

President Springhorn declared the meeting adjourned.

SHOREVIEW ECONOMIC DEVELOPMENT COMMISSION
November 18, 2025
Meeting Minutes

ROLL CALL

The November 18, 2025 meeting of the economic development commission at city hall was called to order by Chair Megan Larson at 7:32am, with the following members present:

Megan Larson, Jim Diffley, Denise Firkus, Carly Gatzlaff, Mindy Handberg, Dean Howard, Rachel Japuntich, Liz Lovin, Doug McCulloch, Tony Rammer, and Rachel Resnick.

Ritesh Patel arrived late to the meeting.

Members absent: Jessica Daniels, Mike Schoonover, and Exhilda Siame.

Staff attending: Community Development Director Tom Simonson, Assistant Community Development Director Niki Hill, and Community Development Intern Dylan Martinez.

ACCEPTANCE OF AGENDA

Commissioner McCulloch, seconded by Commissioner Firkus, moved to accept the agenda, as presented.

VOTE: 11 AYES 0 NAYS

APPROVAL OF MINUTES

Commissioner Howard, seconded by Commissioner Rammer, moved to approve the minutes from September 16, 2025, as written.

VOTE: 11 AYES 0 NAYS

Commissioner Handberg, seconded by Commissioner Howard, moved to approve the minutes from October 21, 2025, as written.

VOTE: 11 AYES 0 NAYS

GENERAL BUSINESS

a. Commissioner attendance

Chair Larson said that she and Vice Chair Patel have been recently talking about establishing procedures and policies on commissioner attendance. An example

being that after a certain number of missed meetings per year, commissioners would reach out to verify that the commissioner still wants to/is able to be an effective member. It was requested the known meetings that would be missed by commissioners.

It was discussed that dates surrounding events like the end of the year holidays and during the late winter and early spring are common times for attendance to be low. Simonson confirmed that the lowest attendance rating was around 40%.

Chair Larson suggested the idea of having a soft limit of four missed meetings per year and group discussion began.

Commissioner McCulloch articulated that he believed four was a reasonable number. General agreement was noted among the group. Simonson confirmed that there are roughly 10 to 11 meetings per year. It was proposed to bring the soft limit of missed meetings to three.

It was brought up on whether virtual meetings would be acceptable for possible absences. Simonson explained that the City Council is currently considering the possibility of utilizing virtual meetings for public meetings and that there is still progress to be made in that regard. Virtual meetings currently are not an option, but a policy allowing virtual participation may be forthcoming.

It was discussed whether something formal should be done about attendance and it was agreed that that currently it is not necessary. Simonson explained that the City Council does review annually the attendance of all advisory committees and commissions.

b. Business Retention and Expansion (BRE)

Simonson explained that the contract has been signed with the company Golden Shovel Agency for the BRE project. Communications have begun on leadership assignments. Deanna Morrow, the vice president of economic development at Golden Shovel and Simonson have been discussing the need for an economic task force composed of five EDC members. This group would commit to roughly five hours total over several meetings to review information at certain key steps in the process. Simonson asked the EDC for volunteers.

Commissioner Handberg asked for a deeper explanation of what this group and its work would entail. Simonson explained that Shoreview is completely reimagining

the BRE program and strategy for outreach to businesses. This involves new surveys, print messages, marketing materials, and coordinating business visits utilizing personnel from the city including city staff, and the new intern, as well as staff from Golden Shovel. The taskforce is about a 16-week process to develop this strategic plan that will inform the guidelines for business assistance. There will be regular meetings with the EDC to eventually approve the strategic plan. Simonson mentioned that the taskforce will likely begin to meet and work around the start of the new year. It was mentioned that Golden Shovel works primarily with the city virtually and Simonson confirmed that virtual options would be possible for meetings.

Commissioner Gatzlaff inquired further about the nature of the monthly five-hour work expectation. Simonson explained that the primary work expectation is participating in the group work meetings with Golden Shovel.

Commissioners Firkus, Larson, Lovin, McCulloch, and Patel volunteered to serve on the taskforce.

c. Google calendar

Commissioner Patel presented information on an EDC Google calendar he has created for commissioners. EDC members can join the calendar to see upcoming meetings and events, and are encouraged to add anything related to local businesses. Commissioner Patel explained the logistics of the EDC calendar and the procedures of event attendance. He and Chair Larson explained that in general at least two commissioners should attend each event and that attendees should update the calendar of events to better inform the commission.

EDC members thanked Commissioner Patel for setting up the calendar.

d. Learning Rx Presentation

Evan Keller from LearningRx joined the meeting and gave a presentation on the company. The purpose of the visit was for the EDC to better understand the company and to learn the best ways that the city could assist and support operations there.

Evan explained that they are a cognitive skills assistance group that assists children and adults who have cognitive delays and other issues. He also explained that the city might be able to assist by supporting a strong community that has a healthy

amount of young families. He also explained that it's good to have a healthy range of businesses that complement each other located close together to aid the both of them.

The Commission and Simonson thanked Evan for his time.

e. February 3 winter happy hour event

Simonson explained that the event would be from 5pm to 7pm and would be a social networking opportunity to local businesses. Thanks to Commissioner Schoonover the location will be newly expanded auto body facility. Staff will come back at future meetings to discuss details and format for the event.

f. Business workshop sessions

Simonson brought up the idea of hosting business workshops and explained the one-hour workshop training sessions would be held at the community center. He said that a schedule for the 2026 meetings should be developed. Simonson also asked whether these workshops should be monthly. Chair Larson mentioned that it was previously discussed that commissioner members should try to bring one or two topic and speaker suggestions to the group. There was a general consensus was to plan for quarterly workshops and hopefully attract more participants. Commissioner Handberg asked who are the target business people. It was agreed that small to medium sized businesses would be the target audience of these workshops. Simonson said that he would imagine most of the business participants would be from businesses that do not have the resources or internal expertise on things like AI, marketing, cybersecurity, employee laws and recruitment. Commissioner Patel stated that the audience for each workshop would likely differ significantly depending on the topic area.

g. Arden Hills/Shoreview business council rebrand

Simonson explained that he has proposed a name change to the Arden Hills/Shoreview business council and has spoken to the city and Twin Cities North Chamber of Commerce. There is support to rebrand the event, as the feeling is the term business council implies it is a chamber board meeting and not an informational and networking event for businesses. Simonson offered some suggestions on a possible name change and asked for feedback from the commission. He noted that Roseville just changed their event name from business council to business connect. It was the consensus of the EDC to support a rebrand

name change to the Arden Hills-Shoreview Business Connect. The next meeting is scheduled for December 17.

f. (continued discussion) Business workshop sessions

Commissioner Gatzlaff brought up the business workshop sessions again and suggested utilizing a structure similar to the Shoreview citizen's academy but designed for businesses. She explained that this may offer a better opportunity to engage businesses and bolster attendance. There was general agreement that this is a good method to look into further as an alternative option to the quarterly workshops.

INFORMATION EXCHANGE

a. Member Sharing

The following is a summary of the information shared by commissioners:

- Commissioner Howard attended the recent Shoreview volunteer recognition dinner and articulated that it was very well attended and well worth going to.
- Commissioner Resnick announced that PAR Systems has officially moved into their new facility in the Seven Lakes development and that the ribbon cutting ceremony is on November 19.
- Commissioner Gatzlaff explained that there will be a holiday vendor market on Churchill Street on November 30.
- Commissioner McCulloch explained that it is the 8th anniversary of the Winkin' Rooster next Thursday. He explained there will be a toy and gift card drive in celebration of this milestone.

b. EDA and City Council Updates

- Simonson explained that there were no major items at last night's city council meeting. He did explain that at the city council workshop the budget and levy were discussed and that the general sentiment is that the next few years will be a difficult time for funding, especially due to increases in public safety costs from both the Sheriff's department and Fire department. Additionally, the new headquarters fire station costs will be coming, and Shoreview is responsible for 60% of the total cost.

- He also explained that the council is considering and generally in support of amending the code to allow for in-home massage therapy businesses. This was supported by the EDC.
- He summarized that the EDA is working with staff on the Shoreview Hills apartments renovation and redevelopment proposal by Trident Development. The council and EDA have expressed additional agreement from the developer on affordability of units and undertaking fire safety improvements as requested by the fire department.
- The city-owned Fire Station 140 will be vacated by July of 2026, providing an opportunity for repurposing of the property. This will be discussed at the next EDA meeting.
- The Krew apartment development is scheduled for closing in December.
- He explained that the Chipotle restaurant development is finalized and will be replacing the Burger King.
- Christian Brothers Automotive is looking at developing a new auto repair shop adjacent to the Red Robin Restaurant on a one-acre vacant parcel

ADJOURNMENT

Commissioner Japuntich, seconded by Commissioner Lovin, moved to adjourn the meeting at 8:53am.

Vote: 10 AYES 0 NAYS

(Several commissioners left the meeting prior to the adjournment vote)

SHOREVIEW PLANNING COMMISSION
MEETING MINUTES
November 25, 2025

CALL TO ORDER

Chair John called the November 25, 2025 Shoreview Planning Commission meeting to order at 7:00 p.m.

ROLL CALL

The following Commissioners were present: Chair John; Commissioners Anderson, Cordes, Helgen, Solomonson.

Commissioner Yarusso arrived late.
Commissioners Westadt was absent.

Staff Present: Niki Hill, AICP, Asst. Community Development Director
Allison Eddins, AICP, Senior Planner
Izaak Peterson, Associate Planner
City Attorney Rebecca Duren

APPROVAL OF AGENDA

MOTION: by Cordes, seconded by Anderson to approve the November 25, 2025 Planning Commission meeting agenda as presented.

VOTE: Ayes - 5 Nays - 0

APPROVAL OF MINUTES - SEPTEMBER 23, 2025

Page 13: Under roll call vote Chair John corrected his name as listed.

MOTION: by Solomonson, seconded by Cordes to approve the meeting minutes of October 28, 2025, as amended.

VOTE: Ayes - 5 Nays - 0

REPORT ON COUNCIL ACTIONS

Hill reported that the following city council actions:

- Upheld Planning Commission denial of variance for driveway setback at 955 Dawn Avenue
- Approved subdivision for 901 Tanglewood Drive

Commissioner Yarusso arrived at the meeting at this time.

OLD BUSINESS

3204 W. OWASSO BLVD. - VARIANCE REQUESTS - MELISSA AND SCOTT DUCE
Presentation by Assistant Community Development Director Niki Hill, AICP

Two variance requests have been submitted, one for a detached accessory structure larger than 440 feet, and the second to have more than 1,200 square feet of accessory building area on the property.

The property is zoned R1, detached single family home located on the western shore of Lake Owasso. The lot is 75 feet wide which makes it a substandard riparian lot.

In December 2023, a residential design review was approved for a new house with an attached garage of 672 square feet with a variance to the front yard setback. At that time, the applicants also applied for the same variances being now being requested, which were denied by the planning commission. That denial was upheld by the city council on appeal.

The applicants agreed to modify the detached garage to 440 square feet as part of the building permit for the new home. A separate building permit was pulled to modify the garage and an escrow deposited to ensure the garage was brought into compliance by June 15, 2025. At the July 21, 2025 city council meeting, an abatement was brought for the garage to be reduced in size and brought into compliance. The council agreed to a 60-day stay on the abatement to allow the applicant to apply for a variance with the requirement that the new practical difficulty must be substantially different from the original request.

Code for lots of 1/2 acre to 1 acre allows a detached accessory structure, with the presence of a two car or larger garage, to be 288 square feet or up to 440 square feet with a conditional use permit. The total accessory building space can be 1200 square feet, or 90% of the dwelling using foundation area,

whichever is more restrictive. The applicants are seeking a permit for a detached accessory structure of 1000 square feet and a permit for a total of 1,672 square feet of accessory building space.

The applicant states that the garage is an integral part of the property, structurally, aesthetically and financially. The unique circumstance is the property's past history of land use approval necessary to construct the existing detached garage at its current size, the code text error that was present in 2023, and the impact that the removal of the garage may have on the landmark tree.

Staff finds that the property owner proposes to use the property in a reasonable manner not permitted by Shoreview Development Regulations. The applicants propose to use the buildings as storage for personal property, which is a permitted use.

The unique circumstance is due to circumstances unique to the property and not created by the property owner. Staff finds that the pre-existing nonconforming detached garage, is not a unique circumstance. The garage would have been allowed to remain at its current size. The need for the variances arises because of the new home with a new 672 square foot attached garage. Staff does not believe there are unique circumstances.

The character of the neighborhood would not be altered if the variances were granted because there are other detached garages along West Owasso Boulevard.

Property owners within 150 feet were notified of the variance requests and residential design review. Seven neighbors responded in favor of both the residential design review and variance request.

Staff does not find practical difficulty and recommends denial of the variance requests.

Helgen noted the applicant's reference to the steep slope on the property and structural nature of the garage which insures safety, longevity, erosion control and mitigation. He asked if that was considered in staff's review of unique circumstances. Hill said that unique circumstances are based on factors not created by the property owner. Had the attached garage not been built, no variance would be needed. Helgen said that the site survey

shows a steep slope and the structure plays a role in erosion of the slope, which is unique. To tear down the detached garage would be very expensive and lead to damage of trees and erosion. The steep slopes is a unique factor and the structure provides stability. He asked the reason these factors are not considered in the application. Hill said the applicant chose to build the attached structure knowing it would not meet code. They could have kept the garage of 1000 square feet if the attached garage had not been built. The steep slope is not a determining factor when there were other opportunities.

Anderson noted that the city council requirement that unique circumstances be substantially different from the first variance application was stipulated at the abatement hearing in July.

Melissa and Scott Duce, Applicants, 3204 W. Owasso Boulevard, expressed appreciation to staff and said they have tried to follow staff direction to submit a variance application in 2023, even though the ordinance suggested otherwise. Their intent has always been to work cooperatively. Now there is a difference of interpretation of staff and the legal community. Their attorney states that the home and attached garage they built fully complies with the zoning ordinance exactly as it was written in 2023 and January of 2024. Under that version of the ordinance their accessory structure space falls within the 90% of foundation area and no variance is necessary. The ordinance was later amended to add the language, “whichever is more restrictive.” They respect the city’s desire to clarify its intent, but because their project was approved before that amendment it is lawful. Because staff has advised that a variance is the procedural path, they are seeking approval of the variance out of respect for the process and staff direction.

They have a strong history of protecting and improving the property, not expanding it. Substantial shoreline restoration was done with erosion control, natural plantings that protect the lake and neighboring properties. Section 115 in the environmental section of the code specifically speaks to steep sloped lots, saying that existing grades shall be maintained to the extent feasible. Ramsey County classifies their property as a steep slope. Their design was 30% less than allowed by code and reduced impervious surface. If the commission determines that a variance is required, the evidence supports approval. Professional evaluations show that removing and resizing the garage would jeopardize the root structure of a landmark

tree. The drip line of the tree covers the entire garage area and sits at the top of the slope and maintains integrity of the soil to prevent runoff to the lake. They followed the zoning ordinance as it was written in 2023. The project as approved, including the existing detached garage, is in full compliance. This is confirmed in a 2024 staff report where it states that in the ordinance the allowable garage space be wither 1200 square feet or the 90% of foundation area. They are asking to keep a structure that has been on the property for decades and never caused a problem. They recognize the city's broad discretion to make corrections in a fair, transparent and legally supportive way. They respectfully request approval of the variance or a determination that the garage is a lawful structure.

Both neighbors adjacent to them approve of the garage. It does not interfere with either property, unless the tree would have to be removed.

Cordes asked if it is correct that the building permit received required removal of the garage. Duce said they proceeded building based on the approval of the design review and that the garage was being brought into compliance. Cordes verified they chose not to build the house bigger because the city had problems with the garage size. Mr. Duce said that when they sought approval for the variance, the garage was not included because they did not feel it was needed because of the language of the law, but the city felt they needed a variance. They applied for the second variance after construction of the house began.

Anderson verified the Duces didn't believe a variance was necessary, but a variance application was submitted.

Chair John invited public comment.

Ben Stevens, 4151 Rice Street, said the commission will vote on this, but it has already been voted on. Since 2000, when the garage was built, there have been over 2 million cars that have driven through. He would like to know the number of complaints the city has received about that garage. The character of the neighborhood needs to be considered, not just a law that has been changed since they started their process. The Duces' attorney did a wonderful job of outlining the process. The garage has been on the property for 25 years. The Duces bought the property and did their due diligence in getting all the permits. Then the code was changed. He asked the commission to keep benevolence in mind.

Commission Discussion
Yarusso said the issue in the original variance application was not the old garage but the addition of a new garage when a 1000 square foot garage was already on the property. No variance application would have been required if the house were built without the added garage. The variance was about having two garages. Without the second garage, there is no problem with the first garage because it is grandfathered in and allowed to stay. The entire need for the variance was the desire to add the second garage. That was a choice made by the property owners. The standard for determining practical difficulty for a variance is specifically not to be due to the choice of the homeowner. That was followed when the variance was denied. There is the additional complication involving legal issues. Commissioners are not attorneys. This is not a legal body to decide a legal issue and she does not feel competent to make a legal decision. The commission's decision is on the variance in its isolation. There is not an absolute need to have added the second garage and she does not see practical difficulty for the variance.

Cordes said his concern is also the practical difficulty the statute asks the commission to address, which is not whether the property is unique. Every property is unique. The slope does not mean they cannot build this project. They say they could have built the house bigger and chose not to. The permit required removal of the garage before building the new house. They chose to build the new house. He will vote to deny the variance.

Solomonson said he reviewed the 2023 record. There are a lot of large garages on West Owasso Boulevard, especially on the lake side. This is a steep, narrow lot. Similar applications have been reviewed where there is a reason to have a garage on the street side when there is a steep slope. The pluses and minuses show a smaller house, less impervious surface, effort to minimize erosion, stewards of the lake. He believes this warrants a variance and he will support it.

Anderson said he is not seeing anything different than what was brought before the city previously. He agrees that this was a choice. In City Attorney Kelly's response to the applicants' attorney, he points out that the building permit was issued to the applicant knowing the conditions to bring the garage into compliance. He does not see anything compelling enough to say there is something that is not a choice on the part of the homeowner

knowing that by building the garage as designed would put them out of compliance. He will not support the variance.

Helgen said he has a lot of empathy for the applicants wanting to improve their home and add value to the property and community. One reason to apply for a variance is because of looking at the pros and cons of a development that are a series of choices. To say the variance should be denied because of a choice feels like everything should be denied. Everything is a choice. Isn't the variance process an opportunity to ask if, in this case, something is really out of the norm? When he drives down West Owasso a detached garage is not out of the norm. Adding an attached garage also does not seem to be out of the norm. The solution would be for the city to grant a variance because it is is reasonable, it is unique to the property. Practical difficulty is looking at building costs. The commission is not supposed to consider economics, but sometimes the practicality of what is trying to be accomplished is reflected in the cost. Tearing down the structure is very expensive, has potential damage to the slope, will damage a landmark tree. What they are trying to do is be good stewards. That should be enough for the variance. There are a lot of reasons why there is a review body. He would support the variance, although he does take pause in considering the directive from the city council.

Yarusso said that if this project started from scratch, a large garage might have been allowed close to the steep slope. By starting from scratch, it is unlikely a variance would have been approved for a large garage and an additional garage. The original request was necessitated by adding a second garage. All requirements for the lot could have been satisfied by not building the second garage. Given a large garage from the beginning, a second one is not necessary. That is where she does not see anything different presented. The decision of the commission is not a decision on any of the legal issues that have been raised.

Anderson said the commission previously denied the variance, which the council upheld. This second time through the process does not change his mind of the original interpretation of the ordinance.

Cordes asked if the city wants to encourage residents to build out of compliance and then hope the commission won't abide by the council and its decisions. He agreed with Anderson that there is not a second case to consider. This is an easy decision. The commission would not grant new

construction twice the amount of accessory structure allowed. There is no new evidence that truly changes what was presented the first time.

Solomonson verified that the same application can be considered after six months.

Yarusso said often people will table an item to give time for more modification and better chance of having a proposal granted. The facts of the actual request for this variance have not changed. The commission is not judging any other legal merits.

John said this is a hard decision. He does not like that a building has to be destroyed just because. It is a catch 22. The city has rules and that is where this falls.

MOTION: by Yarusso, seconded by Cordes to deny the variance requests to increase the allowed detached accessory building square footage from 440 square feet to 1000 square feet and the total allowed square footage to 1,675 square feet for accessory building space for the lot located at 3204 W. Owasso Blvd. The planning commission found that practical difficulty does not exist for either variance request.

Roll Call Vote
Ayes: Anderson, Cordes, Helgen, Yarusso, John
Nays: Solomonson

NEW BUSINESS

5920 HODGSON ROAD - VARIANCE REQUEST - JAMES BLOOD
Presentation by Associate Planner Izaak Peterson

This is a front setback variance request. The property is zoned R1, Detached Residential and is mostly vacant and wooded. It consists of 0.41 acre. There is a 182 square foot shed.

The applicant would like to sell the property to a prospective buyer for new home construction. Currently, a home cannot be constructed in compliance with front setback requirements. A new home on a vacant lot that abuts properties with front setbacks that exceed the minimum by more than 15

feet requires that the front setback of the vacant lot be the average plus or minus 10 feet of the two adjacent properties, which would put the setback at 170.9 feet.

The applicant states that a 170.9 foot front setback for a lot 180 feet deep would render the lot undevelopable. The applicant requests a setback range that is the average of the two nearest standard lots and is requesting that the flag lots not be considered when calculating the setback requirement for a future home.

Staff finds the request to be reasonable, as the difficulty is due to circumstances unique to the property and not created by the property owner. Two abutting properties are flag lots with houses set back much further than required. The variance would not alter the character of the neighborhood, as non-flag lots are more typical in the area. Staff recommends using the two non-flag lots at 5910 and 5940 to determine the front setback, which would be 58 feet plus or minus 10 feet.

Notices were mailed to property owners within 150 feet of the site. No public comments have been received. Staff is recommending approval.

Solomonson asked if the setback would be smaller than at 5940 and how this would align with other properties on Hodgson. Peterson said that the setback is smaller than immediately abutting properties. Most properties have a front setback in the range of 40 feet which is typical off a collector road.

Cordes asked the reason for plus or minus 10 feet rather than a set number. Peterson said that is the code standard when requiring an average setback between two properties. The range is useful to allow builders flexibility in locating a building pad.

Jim Blood, Applicant, said the code does not come close to being applicable to his lot. The average of the two abutting properties is of two houses that sit behind his lot. His preferred request would be a range of 42 feet to 74 feet and not a specific average plus or minus 10 feet.

John opened the discussion to public comment. There were no comments or questions.

MOTION: by Cordes, seconded by to adopt Resolution No. 25-89, approving a variance to reduce the front yard setback requirement from 170.9 feet to 58 feet (+/- 10 feet) for the construction of a future home at 5920 Hodgson Road, subject to the following conditions:

1. Any future home on this property, including an attached garage, must meet the front yard setback requirement approved with this resolution. Side and rear yard setbacks must meet the standards in Section 107-67 (e).
2. This approval will expire after one year if a building permit has not been issued and work has not begun on a future home. The applicant may request a one year extension as permitted in Section 103-4.
3. This approval is subject to a 5-day appeal period. Once the appeal period expires, a building permit may be issued. A building permit must be obtained before any construction activity begins.

This action is based on the following findings of fact:

1. The applicant proposes to use the property in a reasonable manner that is allowed in the R1, Detached Residential District.
2. A unique circumstance resulting in a practical difficulty is present. The unique circumstance is a result of the non-conforming front yard setbacks of the two abutting flag lots.
3. The character of the neighborhood will not be altered by the reduced front yard setback for the construction of a future home.

Discussion:
Yarusso said this is an example of a property with a unique circumstance. The plus or minus 10 feet addresses the issue so the commission would not entertain a special request.

Anderson said there are two different requests before the commission. The applicant requested a range of 42 to 74 feet; what is before the commission is a setback according to code. Peterson said the motion is approval according to the code section.

City Attorney said there are no issues. The motion can be adopted as is.
Hill added that the commission can modify the motion to the terms requested by the applicant. The motion as presented is what staff recommends.

VOTE: AYES - 6 NAYS - 0

960 OAKRIDGE - FRONT ACCESSORY BUILDING VARIANCE - KNOLLWOOD BUILDERS
Presentation by Associate Planner Izaak Peterson

The property is zoned R1, Detached Residential. It is a substandard lot of record with a 50-foot width. It consists of 0.26 acre with an existing single family home and a front yard detached garage of 349 square feet, which is nonconforming. Front setbacks of dwellings and accessory buildings are 25 feet from the property line and a maximum of 40 feet.

The applicant seeks a permit for the proposed new 616 square foot accessory building to be located in the front yard in the approximate location of the existing garage. Code requires that accessory buildings be located in the rear and side yards or properties. The proposed garage meets the city's minimum design requirements for size and setbacks. The issue is location of the new garage in the front yard.

The applicant states that the site width is restrictive which results in not being able to locate a reconstructed garage in the rear of the property. There are four surrounding properties with front yard garages. Therefore, the character of the neighborhood will not be impacted.

Staff finds the request reasonable, as detached garages are allowed in the R1 district. The limited width of the site uniquely limits the ability to construct a rear yard accessory building. Access with an improved driveway on the side of the house would encroach the 5-foot setback required of driveways. If the detached garage were to be located in the rear, the site's front yard setback maximum of 40 feet would no longer be in compliance. The proposed garage will be in the approximate location as the garage that has been on the property since 1972.

Notice was mailed to property owners within 150 feet of the site. No public comments have been received. Staff is recommending the planning commission approve the variance.

Solomonson asked if there are other non-riparian properties on Oakridge with front yard garages. Peterson said not in the immediate area. Solomonson asked how this garage was allowed. Peterson said that it predated codes. The properties at 940, 960 and 980 Oakridge were created as a subdivision and are now substandard lots. The house and current

garage were built in 1972 with an approved building permit without a variance.

Anderson verified that a driveway on the side of the house to access the rear would require a variance.

Josh Shenard, Owner of Knollwood Builders, 10460 107th Street, Hugo, stated that he would answer any questions. Yarusso asked if there are any specific topographic issues. Shenard said, no. Impervious surface is well under what is allowed. The back yard is heavily wooded and trees valued almost as much as the high water mark. In comparing riparian and non-riparian, the trees are as important as the water side. A driveway on the side of the house would mean removing many trees and replacing them. No trees will be removed with this request.

Solomonson asked if an attached garage was considered. Shenard said that would cause egress issues with the house.

Chair John opened the discussion to public comment. There were no comments or questions.

Commission Discussion

Yarusso said that there is practical difficulty with the original subdivision of the lot, and the fact that a driveway would need variances. This is a sensitive area where the city has done a lot with paving to minimize runoff to the lake. A driveway would increase impervious surface to the neighborhood. She believes there is practical difficulty with the narrow lot. An attached garage would probably stick out in front, and nothing can be done about the 50 feet of width. She would support the variance.

Anderson agreed and said it does not make sense to fix one deficiency only to create two more deficiencies on this property.

Helgen said this does come back to a choice to build a larger two-car garage which he believes is reasonable. The site is difficult and the commission seems willing to grant it but does not have to grant the variance. A recent addition was denied for a couple of feet. Earlier in this meeting another was denied. The whole point of a variance is to improve one's property. He

supports this variance and would like to see a better framework of when requests are denied or approved so it does not seem so subjective.

Cordes said the difference between this application and the first one is there is no attached garage. The code language is subjective. There is no practical definition of a variance. Decisions are based on individual properties and requests. There is no other place to put a new garage. The choice is either the applicant does not get a garage that fits 2 cars, or gets the variance. A 2-car garage is almost a standard in today's world. The commission must always consider specific features of the property, specific requests and apply the ordinance as best as possible.

Anderson said precedence does not exist. In this case he agrees that there are unique circumstances to this property.

Solomonson agreed with Helgen. He supports the variance because it is a realistic request. He suggested a workshop discussion on variances. It is a subjective decision and in his 21 years on the commission that subjectiveness has changed depending on who is serving on the commission.

MOTION: by Anderson, seconded by Solomonson to adopt a Resolution No. 25-90, approving a variance to allow for the construction of a detached garage within the front yard of the property located at 960 Oakridge Ave, subject to the following conditions:

1. The project must be completed in accordance with the submitted as part of the Variance application. Any significant changes to these plans, as determined by the Community Development Department, will require review and approval by the Planning Commission.
2. This approval will expire after one year if a building permit has not been issued and work has not begun on the project.
3. This approval is subject to a 5-day appeal period. Once the appeal period expires, a building permit may be issued for the proposed project. A building permit must be obtained before any construction activity begins.

This action is based on the following findings of fact:

1. Practical difficulty is present as stated in Resolution 25-90.
2. The project as presented, with the front yard location of the detached garage, meets the design requirements as specified for the R1 zoning

district.

VOTE: AYES - 6 NAYS - 0

MISCELLANEOUS

CITY COUNCIL MEETING ASSIGNMENTS
Commissioners Helgen and Anderson are respectively scheduled for the December 1st and 15th city council meetings.

The December meeting will be December 17, 2025.

Peterson introduced Dylan Martinez as a new intern.

Hill said a workshop will cover variances as suggested. She noted Commissioner Yarusso is not seeking reappointment, and there will be a new commissioner.

ADJOURNMENT

MOTION: by Cordes, seconded by Anderson to adjourn the meeting on November 25, 2025, at 8:45 pm.

VOTE: AYES - 6 NAYS - 0

ATTEST:

_____
Tom Simonson
Asst. City Manager/Community Development Director

SHOREVIEW PLANNING COMMISSION WORKSHOP

MEETING MINUTES

December 16, 2025

CALL TO ORDER

Chair John called the December 16, 2025 Shoreview Planning Commission workshop to order at 5:15 p.m.

SHOREVIEW ECONOMIC DEVELOPMENT AUTHORITY
MEETING MINUTES
JANUARY 5, 2026

CALL TO ORDER

President Cory Springhorn called the meeting to order on January 5, 2026, at 5:00 p.m.

ROLL CALL

The following members were present: President Cory Springhorn; Board Members: Mayor Sue Denkinger, Rachel Japuntich and Josh Wing.

Member John Doan arrived late.

Also attending:
Councilmember Paul Gardner
Councilmember Shelly Myrland

Staff in attendance:
Tom Simonson, Asst. City Manager/Community Development Director
Niki Hill, AICP, Asst. Community Development Director
Brad Martens, City Manager
Renee Eisenbeisz, Assistant City Manager

Guests:
Jeff LaFavre, IAG Commercial
Zach Synstegaard, IAG Commercial

APPROVAL OF AGENDA

MOTION: by Japuntich, seconded by Wing, to approve the January 5, 2026 agenda as presented.

VOTE: AYES - 4 NAYS - 0

ELECTION OF OFFICERS

Simonson stated that at the annual business meeting at the start of each year, pursuant to the adopted by-laws, there must be a formal election of EDA board officers.

SHOREVIEW ECONOMIC DEVELOPMENT COMMISSION
November 18, 2025
Meeting Minutes

ROLL CALL

The November 18, 2025 meeting of the economic development commission at city hall was called to order by Chair Megan Larson at 7:32am, with the following members present:

Megan Larson, Jim Diffley, Denise Firkus, Carly Gatzlaff, Mindy Handberg, Dean Howard, Rachel Japuntich, Liz Lovin, Doug McCulloch, Tony Rammer, and Rachel Resnick.

Ritesh Patel arrived late to the meeting.

Members absent: Jessica Daniels, Mike Schoonover, and Exhilda Siame.

Staff attending: Community Development Director Tom Simonson, Assistant Community Development Director Niki Hill, and Community Development Intern Dylan Martinez.

ACCEPTANCE OF AGENDA

Commissioner McCulloch, seconded by Commissioner Firkus, moved to accept the agenda, as presented.

VOTE: 11 AYES 0 NAYS

APPROVAL OF MINUTES

Commissioner Howard, seconded by Commissioner Rammer, moved to approve the minutes from September 16, 2025, as written.

VOTE: 11 AYES 0 NAYS

Commissioner Handberg, seconded by Commissioner Howard, moved to approve the minutes from October 21, 2025, as written.

VOTE: 11 AYES 0 NAYS

GENERAL BUSINESS

a. Commissioner attendance

Chair Larson said that she and Vice Chair Patel have been recently talking about establishing procedures and policies on commissioner attendance. An example

SHOREVIEW ECONOMIC DEVELOPMENT AUTHORITY

MEETING MINUTES

DECEMBER 1, 2025

CALL TO ORDER

President Cory Springhorn called the meeting to order on December 1, 2025 at 5:00 p.m.

ROLL CALL

The following members were present: President Cory Springhorn; Board Members: Mayor Sue Denkinger, and Rachel Japuntich.

Board Member Wing arrived late.

Board Member Doan was absent.

Also attending: Councilmembers Paul Gardner and Shelly Myrland

Staff attending:

Tom Simonson, Asst. City Manager/Community Development Director
Niki Hill, AICP, Asst. Community Development Director
Will Harris, Housing Program Specialist
Brad Martens, City Manager
Renee Eisenbeisz, Assistant City Manager

APPROVAL OF AGENDA

MOTION: by Japuntich, seconded by Mayor Denkinger to approve the December 1, 2025 meeting agenda, as presented.

VOTE: **AYES - 3** **NAYS - 0**

APPROVAL OF MINUTES - OCTOBER 6, 2025

MOTION: by Mayor Denkinger, seconded by Japuntich to approve the October 6, 2025 meeting minutes as presented.

VOTE: **AYES - 3** **NAYS - 0**

FINANCES AND BUDGET

Hill reported invoices from our tax increment attorneys at Taft Stettinius for TIF Districts 13 and 14, are passed through where the city pays and then invoices to

ROLL

CALL

The following Commissioners were present: Chair John; Commissioners Anderson, Cordes, Helgen, Solomonson, Westadt and Yarusso.

Staff Present: Niki Hill, AICP, Asst. Community Development Director
Allison Eddins, AICP, Senior Planner
Izaak Peterson, Associate Planner

WORKSHOP TOPICS

1. **Administrative approvals**
   - *Site and Building Plan Reviews*
   - *Minor Subdivisions / Lot Line Adjustments*

2. **Concept review process for potential uses, subdivisions and rezone applications**

ADJOURNMENT

MOTION: by consensus on December 16, 2025, at 7:01 pm.

VOTE: AYES - 7 NAYS - 0

ATTEST:

_____

Tom Simonson
Asst. City Manager/Community Development Director

MINUTES OF MEETING
SNAIL LAKE IMPROVEMENT DISTRICT
Board Meeting
June 5, 2025

Call to order
Max called the meeting to order at 6:17 pm

Roll call
Members present: Carol Stadler, Max Walch, Maria Edwardson, and Eric Osgood

Members absent: Kristine Squillace Stenlund (virtual)

City staff present: Stephanie Smith - city engineer
County staff present: Justin Townsend - Soil and Water Conservation District

Approval of agenda
Carol made a motion to approve the revised agenda, seconded by Maria, all voted in favor.

Review and approval of minutes of March 13, 2025 board meeting
Maria asked about Google AI recording the minutes. Stephanie didn't think she was set up to be able to do that with her account, but would look into it.

Board discussed the following modifications to the draft minutes:
- Page 2: Kristine sent the email to the membership, not Carol
- Page 2: Added "Plan to re-use survey information and feedback from the annual meeting for 2025 and a future survey may be done."

Eric made a motion to approve the minutes with the discussed edits, Max seconded the motion, all voted in favor.

Review 2025 lake survey results
Justin Townsend, Ramsey County Soil & Water Conservation, did the plant survey for no cost.

Stephanie showed the maps of the plant survey results. Eurasian water milfoil (EWM) was largely present in the north bay, northwest bay, and the upper east bay, and near the county park on the south end of Snail

Lake. Justin, who performed the survey, was in attendance virtually and described the results to the board.

Multiple boardmembers questioned the large amount on EWM in the north bay, which was treated last year, 2024. Justin had recommended the city reach out to our herbicide applicator on whether there would be a warranty. Stephanie had discussed with the applicator, PLM, and they explained that the growth is dependent on winter weather and may well have been worse without treatment. They offered a discount for re-treatment of that area. Maria proposed that the wind off the lake blows into the north bay and asked whether that may deposit EWM pieces there. Justin said that since EWM is distributed whenever a piece breaks off it can float elsewhere, so that may be what we are seeing in this survey result.

To address the area with EWM re-bound in the north bay, PLM suggested treating prior to the shoreline treatments in order to increase affectiveness. Alternatively, they could treat after the second round of shoreline treatment. The board confirmed that the first round of shoreline treatment was done last week. Eric noted that the second round would be at the end of July, meaning the PLM treatment, if after the second round, would need to occur in August.

Max said the rebound in the north bay seems the way to go, which would be the full-lake treatment, as the year-to-year benefit of spot treatment isn't apparent in the north bay. Max asked what the steps are to move to Snail Lake being eligible for full-lake treatment, and asked if we are on track? Justin explained the next step will be the underwater SCUBA survey next week, with the DNR, to evaluate the olive-colored southern naiad. This is the rare species sensitive to the fluridone treatments that resulted in denial of the DNR application for full-lake treatment. The underwater survey will have implications for future full-lake treatment permit applications. Stephanie said city staff will attend the SCUBA survey and will follow up with them on the next steps and a timeline. Maria and Kristine also said they would attend.

Carol and Maria discussed how impactful the treatment was that year, mentioning personal observations and discussions with several property owners in treated bays. Max agreed it looks better, Eric couldn't tell year over year. Maria said the lake seems lush with weeds and there is a lot of EWM in the north bay and west bay. Carol showed samples of lake weeds she had seen while boating today. She said lots of large leaf pondweed, a native plant that can get caught in propellers. She saw EWM in smaller rake piles by one of the lakeshore residents

more this year than previously. She said it may have been harder to see since it wasn't very bright outside. Overall the lake has lots of weeds this year, and earlier there was a ton of algae. Some of the areas seem predominantly curlyleaf. Eric asked why the curlyleaf pondweed is showing up in the same areas as EWM. Carol said the treatments were only for EWM and wouldn't affect the curlyleaf. Justin also said that curlyleaf pondweed population can be strongly correlated with the winter weather.

Justin said Snail Lake is usually known for a lot of large-leaf, but this seems to be a banner year for that plant on many lakes in the area. The board discussed the potential for future treatment of curlyleaf pondweed.

Review and approve 2025 invasive plant removal plan
Eric thought it best to treat earlier in the year, if that is the case, so that we can realize a benefit the summer it is applied. The board discussed treatment of EWM as soon as possible, as it seems risky to do late-season and have the weather affect the results for the next year.

Stephanie discussed the quote for spot treatment with ProcellaCor included in the revised budget numbers in the packet: $14,897.50 for the treatment. The city would provide a $2,500 credit, so the cost to SLID membership would be $12,397.50. Other budgeted items staying the same, this would reduce the anticipated 2026 quarterly cost of the SLID from $121.80 to $95.50.

Eric made a motion to approve the PLM quote for treatment in the identified areas, with the city to schedule as soon as possible. Max seconded the motion, all voted in favor.

Other Issues
No items were brought forward.

Adjourn
Eric made a motion to adjourn the meeting at 7:21pm, Carol seconded the motion, all voted in favor.

Memorandum

TO: City Council

FROM: Janice Miller

DATE: February 17, 2026

SUBJECT: Claims and purchases

ITEM NUMBER: 8.e

SECTION: CONSENT AGENDA

REQUESTED MOTION
To approve the payment of bills as presented by the finance department in the attached table.

INTRODUCTION
Attached payment of bills presented to the Council for review and approval.

DISCUSSION

RECOMMENDATION
It is recommended that the city council approve the attached payment of bills.

ATTACHMENTS
Payment of bills.pdf
9149-9262.pdf
582754-582863.pdf
BCI Construction, INC.pdf
Grit Contracting.pdf
Jorgenson Constricution, Inc.pdf
Mead Metals, Inc.pdf
Metropolitan Council Envrionmental.pdf
W.L. Hall Co.pdf
Xcel Energy(2).pdf
Xcel Energy.pdf

Date	Description	Check range	EFT range		Amount
12/30/25	Accounts payable		9191	$	41.16
01/06/26	Accounts payable		9150	$	9,781.73
01/20/26	Accounts payable		9149, 9151-9153, 9168-9262	$	102,931.85
01/21/26	Accounts payable		9,160	$	1,638.79
01/26/26	Accounts payable		9154-9159	$	2,613.98
01/29/26	Accounts payable	582754-582793		$	377,728.44
01/30/26	Accounts payable	58291	9162-9165	$	26,152.07
02/05/26	Accounts payable	582794-582863	9166-9167	$	1,279,322.40
	Sub-total Accounts Payable			**$**	**1,800,210.42**
02/06/26	Payroll	135581-135592		$	300,691.34
	Sub-total Payroll			**$**	**300,691.34**
	Total			**$**	**2,100,901.76**

CHECK REGISTER FOR CITY OF SHOREVIEW

CHECK NUMBER 9149 - 9262

Check Date	Check	Vendor Name	Amount
Bank USBNK US BANK CHECKING\4M			
12/30/2025	9161(E)	PMA FINANCIAL NETWORK, INC	41.16
Total 12/30/2025:			41.16
01/06/2026	9150(E)	DELTA DENTAL	9,781.73
Total 01/06/2026:			9,781.73
01/20/2026	9149(E)	XCEL ENERGY	233.28
01/20/2026	9151(E)	ALERUS RETIREMENT AND BENEFIT	27.50
01/20/2026	9152(E)	XCEL ENERGY	24,597.28
01/20/2026	9153(E)	XCEL ENERGY	40,183.07
01/20/2026	9168(E)	ANNAS CARD & GIFTS	11.47
01/20/2026	9169(E)	CONSTANT CONTACT.COM	131.00
01/20/2026	9170(E)	COSTCO	103.34
01/20/2026	9171(E)	FESTIVAL FOODS	58.71
01/20/2026	9172(E)	GOOGLE	500.00
01/20/2026	9173(E)	GOOGLE	107.30
01/20/2026	9174(E)	GOT PRINT.COM	44.28
01/20/2026	9175(E)	GREEN MILL PIZZA	190.52
01/20/2026	9176(E)	HUELIFE, LLC	1,050.00
01/20/2026	9177(E)	LEAGUE OF MINNESOTA CITIES	100.00
01/20/2026	9178(E)	LEAGUE OF MINNESOTA CITIES	35.00
01/20/2026	9179(E)	LUNDS & BYERLYS	97.50
01/20/2026	9180(E)	LUNDS & BYERLYS	77.46
01/20/2026	9181(E)	MN GOVERNMENT PUBLICATIONS	42.17
01/20/2026	9182(E)	OLIVERS	265.95
01/20/2026	9183(E)	RAMSEY COUNTY LEAGUE OF LOCAL	1,185.00
01/20/2026	9184(E)	SIAM THAI	135.39
01/20/2026	9185(E)	US BANK	289.83
01/20/2026	9186(E)	US BANK	9.75
01/20/2026	9187(E)	US BANK	599.61
01/20/2026	9188(E)	US BANK	716.00
01/20/2026	9189(E)	US BANK	87.45
01/20/2026	9190(E)	US BANK	19.95
01/20/2026	9191(E)	US BANK	29.95
01/20/2026	9192(E)	US BANK	27.00
01/20/2026	9193(E)	US BANK	104.81
01/20/2026	9194(E)	US BANK	107.95
01/20/2026	9195(E)	US BANK	31.20
01/20/2026	9196(E)	US BANK	458.62
01/20/2026	9197(E)	US BANK	202.95
01/20/2026	9198(E)	US BANK	69.86
01/20/2026	9199(E)	US BANK	70.00
01/20/2026	9200(E)	US BANK	106.01
01/20/2026	9201(E)	US BANK	339.86
01/20/2026	9202(E)	US BANK	548.37
01/20/2026	9203(E)	US BANK	310.37
01/20/2026	9204(E)	US BANK	49.97
01/20/2026	9205(E)	US BANK	232.40
01/20/2026	9206(E)	US BANK	405.00
01/20/2026	9207(E)	US BANK	200.00
01/20/2026	9208(E)	US BANK	200.00
01/20/2026	9209(E)	US BANK	200.00
01/20/2026	9210(E)	US BANK	200.00
01/20/2026	9211(E)	US BANK	40.00
01/20/2026	9212(E)	US BANK	350.00
01/20/2026	9213(E)	US BANK	150.00
01/20/2026	9214(E)	US BANK	292.22
01/20/2026	9215(E)	US BANK	154.58
01/20/2026	9216(E)	US BANK	204.90
01/20/2026	9217(E)	US BANK	700.00
01/20/2026	9218(E)	US BANK	4,976.79
01/20/2026	9219(E)	US BANK	154.42
01/20/2026	9220(E)	US BANK	18.99
01/20/2026	9221(E)	US BANK	38.28
01/20/2026	9222(E)	US BANK	7.42
01/20/2026	9223(E)	US BANK	40.00
01/20/2026	9224(E)	US BANK	2,597.01
01/20/2026	9225(E)	US BANK	29.95
01/20/2026	9226(E)	US BANK	2,700.00
01/20/2026	9227(E)	US BANK	245.65
01/20/2026	9228(E)	US BANK	798.00
01/20/2026	9229(E)	US BANK	1,442.66

Check Date	Check	Vendor Name	Amount
Bank USBNK US BANK CHECKING\4M			
01/20/2026	9230(E)	US BANK	475.00
01/20/2026	9231(E)	US BANK	282.54
01/20/2026	9232(E)	US BANK	69.98
01/20/2026	9233(E)	US BANK	1,798.76
01/20/2026	9234(E)	US BANK	332.50
01/20/2026	9235(E)	US BANK	122.84
01/20/2026	9236(E)	US BANK	566.72
01/20/2026	9237(E)	US BANK	542.52
01/20/2026	9238(E)	US BANK	252.57
01/20/2026	9239(E)	US BANK	139.16
01/20/2026	9240(E)	US BANK	3,503.82
01/20/2026	9241(E)	US BANK	94.99
01/20/2026	9242(E)	US BANK	191.46
01/20/2026	9243(E)	US BANK	96.35
01/20/2026	9244(E)	US BANK	6.00
01/20/2026	9245(E)	US BANK	50.56
01/20/2026	9246(E)	US BANK	17.00
01/20/2026	9247(E)	US BANK	19.95
01/20/2026	9248(E)	US BANK	1,353.98
01/20/2026	9249(E)	US BANK	15.99
01/20/2026	9250(E)	US BANK	30.19
01/20/2026	9251(E)	US BANK	15.99
01/20/2026	9252(E)	US BANK	108.00
01/20/2026	9253(E)	US BANK	75.00
01/20/2026	9254(E)	US BANK	25.69
01/20/2026	9255(E)	US BANK	26.64
01/20/2026	9256(E)	US BANK	1,424.87
01/20/2026	9257(E)	US BANK	463.50
01/20/2026	9258(E)	US BANK	99.00
01/20/2026	9259(E)	US BANK	15.32
01/20/2026	9260(E)	US BANK	450.00
01/20/2026	9261(E)	WALGREENS	207.95
01/20/2026	9262(E)	WEDDINGWIRE INC	323.01
Total 01/20/2026:			102,931.85
01/21/2026	9160(E)	TASC	1,638.79
Total 01/21/2026:			1,638.79
01/26/2026	9154(E)	XCEL ENERGY	16.04
01/26/2026	9155(E)	XCEL ENERGY	12.44
01/26/2026	9156(E)	XCEL ENERGY	446.91
01/26/2026	9157(E)	XCEL ENERGY	395.60
01/26/2026	9158(E)	XCEL ENERGY	354.64
01/26/2026	9159(E)	XCEL ENERGY	1,388.35
Total 01/26/2026:			2,613.98
01/30/2026	9162(E)	XCEL ENERGY	10,469.18
01/30/2026	9163(E)	XCEL ENERGY	3,344.18
01/30/2026	9164(E)	XCEL ENERGY	2,262.41
01/30/2026	9165(E)	POINT & PAY CREDIT CARD FEES	10,076.30
Total 01/30/2026:			26,152.07
02/05/2026	9166(A)	ALLEN, DEANNE	1,000.00
02/05/2026	9167(A)	MADISON NATIONAL LIFE	3,224.29
Total 02/05/2026:			4,224.29
USBNK TOTALS:			
Total of 114 Checks:			147,383.87
Less 0 Void Checks:			0.00
Total of 114 Disbursements:			147,383.87

CHECK REGISTER FOR CITY OF SHOREVIEW

CHECK NUMBER 582754 - 582863

Check Date	Check	Vendor Name	Amount	
Bank USBNK US BANK CHECKING\4M				
01/29/2026	582754	A-1 HYDRAULICS SALES & SERVIC	101.86	
01/29/2026	582755	AARP C/O GEORGE ANASTOS	310.00	
01/29/2026	582756	ADVANTAGE SIGNS & GRAPHICS IN	269.50	
01/29/2026	582757	Aguilar-Aleman, Cesar	20.00	
01/29/2026	582758	ALLISON EDDINS	209.44	
01/29/2026	582759	AMAZON CAPITAL SERVICES	3,166.45	
01/29/2026	582760	ANCHOR SOLAR INVESTMENTS	1,307.69	
01/29/2026	582761	BEISSWENGER'S HOMETOWN HARDWA	623.76	V
01/29/2026	582762	CAROUSEL DIGITAL SIGNAGE	3,450.00	
01/29/2026	582763	CHOSEN VALLEY TESTING	1,240.00	
01/29/2026	582764	CINTAS CORPORATION #470	349.89	
01/29/2026	582765	CIVICPLUS LLC	5,582.92	
01/29/2026	582766	DIANA PIERCE	300.00	
01/29/2026	582767	ENERGAGE, LLC	4,294.24	
01/29/2026	582768	GRAINGER, INC.	1,760.75	
01/29/2026	582769	GRIT CONTRACTING	161,131.40	
01/29/2026	582770	HD SUPPLY	2,705.16	
01/29/2026	582771	INSOURCE SOFTWARE SOLUTIONS	21,012.60	
01/29/2026	582772	J&J RESIN CREATIONS	45.00	
01/29/2026	582773	JORGENSON CONSTRUCTION INC.	94,130.75	
01/29/2026	582774	LEAGUE OF MINNESOTA CITIES	30.00	
01/29/2026	582775	LEVINE, TARRI	1,008.00	
01/29/2026	582776	LHB INC.	2,640.58	
01/29/2026	582777	MARTENS, BRAD	13.50	
01/29/2026	582778	MASTER-LINK SPORTS INC	501.00	
01/29/2026	582779	MEAD METALS, INC	29,388.54	
01/29/2026	582780	METROPOLITAN AREA MANAGEMENT	117.50	
01/29/2026	582781	MINTERWEISMAN CO DBA CORE-MAR	1,173.72	
01/29/2026	582782	ORKIN, LLC	405.53	
01/29/2026	582783	RAMSEY COUNTY	46.00	
01/29/2026	582784	RYAN & ROCHEFORD, INC	942.10	
01/29/2026	582785	SEELEY, MARK WARREN	416.00	
01/29/2026	582786	Sinkula, Brian	419.54	
01/29/2026	582787	VESTIS	120.38	
01/29/2026	582788	W.L. HALL CO	36,161.00	
01/29/2026	582789	WATSON COMPANY	1,086.12	
01/29/2026	582790	BEISSWENGER'S HOMETOWN HARDWA	623.76	V
01/29/2026	582792	BEISSWENGER'S HOMETOWN HARDWA	623.76	
01/29/2026	582793	VOID	0.00	V
Total 01/29/2026:			377,728.44	
01/30/2026	582791		0.00	V
Total 01/30/2026:			0.00	
02/05/2026	582794	A-1 HYDRAULICS SALES & SERVIC	39.65	
02/05/2026	582795	ACE SOLID WASTE	929.13	
02/05/2026	582796	ACTION OVERHEAD GARAGE DOOR	400.00	
02/05/2026	582797	AMAZON CAPITAL SERVICES	928.74	
02/05/2026	582798	APPLE FORD	282.49	
02/05/2026	582799	APPLIED MAINTENANCE SUPPLIES	121.40	
02/05/2026	582800	ASCENTEK, INC	86.25	
02/05/2026	582801	ASSOCIATION OF MINNESOTA COUN	150.00	
02/05/2026	582802	BADGER METER INC.	895.94	
02/05/2026	582803	BCI CONSTRUCTION, INC	938,932.82	
02/05/2026	582804	BEISSWENGER'S HOMETOWN HARDWA	154.75	
02/05/2026	582805	BLUUM OF MINNESOTA, LLC	870.10	
02/05/2026	582806	BOLTON & MENK, INC	10,795.50	
02/05/2026	582807	BRAKE & EQUIPMENT WAREHOUSE	21.04	
02/05/2026	582808	BRAUN INTERTEC CORPORATION	10,001.80	
02/05/2026	582809	CANTEEN	1,599.99	
02/05/2026	582810	CBIZ BENEFITS & INSURANCE SVC	172.25	
02/05/2026	582811	Cedar Creek Energy	2,300.00	
02/05/2026	582812	CERTIFIED LABORATORIES	348.80	
02/05/2026	582813	CHESS	1,950.00	
02/05/2026	582814	CINTAS CORPORATION #470	60.00	
02/05/2026	582815	CRYSTEEL TRUCK EQUIPMENT	129.16	
02/05/2026	582816	DAVE PERKINS CONTRACTING	8,310.00	
02/05/2026	582817	EXTRACTOR CORPORTATION	308.45	
02/05/2026	582818	FEDERS ARCHITECTS, LLC	3,174.49	
02/05/2026	582819	FERGUSON WATERWORKS 472426	159.00	
02/05/2026	582820	FRA-DOR INC	30.00	
02/05/2026	582821	GRAINGER, INC.	61.87	

Check Date	Check	Vendor Name	Amount
Bank USBNK US BANK CHECKING\4M			
02/05/2026	582822	GREAT LAKES SALT COMPANY	13,228.28
02/05/2026	582823	GREAT LAKES SALT COMPANY	3,099.02
02/05/2026	582824	HACH COMPANY	252.75
02/05/2026	582825	HAWKINS, INC.	888.29
02/05/2026	582826	HD SUPPLY	291.72
02/05/2026	582827	HORIZON COMMERCIAL POOL SUPPL	117.17
02/05/2026	582828	HUMMINGBIRD FLORAL/FLORATIF	150.00
02/05/2026	582829	JEFF ELLIS & ASSOCIATES, INC	315.00
02/05/2026	582830	KATH FUEL	330.00
02/05/2026	582831	M-K GRAPHICS	256.48
02/05/2026	582832	MATHESON TRI-GAS INC	278.05
02/05/2026	582833	MCCAREN DESIGNS INC	1,045.90
02/05/2026	582834	MENARDS - BLAINE	111.03
02/05/2026	582835	MENARDS - FRIDLEY	213.31
02/05/2026	582836	METERING & TECHNOLOGY SOLUTIO	4,917.44
02/05/2026	582837	METROPOLITAN COUNCIL ENVIRONM	214,722.49
02/05/2026	582838	MIDWEST LOCK & SAFE INC	54.30
02/05/2026	582839	MINNESOTA EQUIPMENT	58.58
02/05/2026	582840	MINNESOTA RECREATION & PARK A	3,039.00
02/05/2026	582841	MINTERWEISMAN CO DBA CORE-MAR	1,294.01
02/05/2026	582842	MRPA	225.00
02/05/2026	582843	NAPA AUTO PARTS	48.75
02/05/2026	582844	NATIONAL RECREATION AND PARK	493.00
02/05/2026	582845	RAMSEY COUNTY	601.56
02/05/2026	582846	RAMSEY COUNTY	46.00
02/05/2026	582847	RAMSEY COUNTY	46.00
02/05/2026	582848	REVOLUTIONARY SPORTS, LLC	4,380.00
02/05/2026	582849	RICOH USA, INC.	2,480.48
02/05/2026	582850	RJ KOOL MIDWEST, INC	14,064.85
02/05/2026	582851	SHERWIN WILLIAMS	157.95
02/05/2026	582852	SIGNATURE LIGHTING INC	466.88
02/05/2026	582853	SNAP-ON INDUSTRIAL	257.41
02/05/2026	582854	STEPHEN TOKLE INSPECTIONS INC	4,743.96
02/05/2026	582855	SUSA	450.00
02/05/2026	582856	TREE TRUST	6,940.59
02/05/2026	582857	TWIN CITIES FOUNTAIN SERVICES	1,560.00
02/05/2026	582858	VESTIS	120.38
02/05/2026	582859	VIKING ELECTRIC SUPPLY INC	710.76
02/05/2026	582860	WATSON COMPANY	643.10
02/05/2026	582861	WRISTBAND RESCOURCES	2,765.00
02/05/2026	582862	XCEL ENERGY INC	2,305.66
02/05/2026	582863	YALE MECHANICAL INC	3,714.34
Total 02/05/2026:			1,275,098.11
USBNK TOTALS:			
Total of 110 Checks:			1,652,826.55
Less 4 Void Checks:			1,247.52
Total of 106 Disbursements:			1,651,579.03

APPROVED BY THE STATE BOARD OF ACCOUNTS FOR THE CITY OF SHOREVIEW-2001

City/Town Form 201/39 (Rev. 1995)

ACCOUNTS PAYABLE VOUCHER

VOUCHER NO. WARRANT NO. DATE ALLOWED 02 28 2026 (Mo. Day Yr.) IN THE SUM OF $ 938932.82

CITY OF SHOREVIEW

V #	W #

Payee BCI CONSTRUCT

VENDOR # 101392 BCI CONSTRUCTION, INC 7135 5TH AVE NE SAUK RAPIDS, MN 56379-9558	Purchase Order No. Terms Due Date 02/28/2026

INVOICE DATE	INVOICE NUMBER	APPROP NUMBER	PROJECT	DESCRIPTION	AMOUNT
01/30/2026	PF-001005	434-4700-45900.200		APPLICATION NO 9 LJFD	577,443.69
01/30/2026	PF-001005	434-4700-45900.201		APPLICATION NO 9 LJFD	227,221.74
01/30/2026	PF-001005	434-4700-45900.202		APPLICATION NO 9 LJFD	134,267.39

CITY OF SHOREVIEW

Favor Of

BCI CONSTRUCTION, INC

Total Amount of Voucher	$	
Deductions		
Total Amount of Warrant	$	

Month of _____ , _____

VOUCHER RECORD	ACCT #	
Total		

I hereby certify that the attached invoice(s), or bill(s), is (are) true and correct and that the materials or services itemized theron for which charge is made were ordered and received except

Mo. Day Yr. Signature Officer/Title

I hereby certify that the attached invoice(s), or bill(s), is (are) true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Mo. Day Yr. Signature Officer/Title

Board/Council Members

APPROVED BY THE STATE BOARD OF ACCOUNTS FOR THE CITY OF SHOREVIEW-2001

City/Town Form 201/39 (Rev. 1995)

ACCOUNTS PAYABLE VOUCHER

VOUCHER NO. WARRANT NO. DATE ALLOWED 02 22 2026 (Mo. Day Yr.) IN THE SUM OF $ 161131.40

CITY OF SHOREVIEW

V #	W #

Payee GRIT CONTRACT

VENDOR # 101503 GRIT CONTRACTING 8786 EGAN DR SAVAGE, MN 55378-2561	Purchase Order No. Terms Due Date 02/22/2026

INVOICE DATE	INVOICE NUMBER	APPROP NUMBER	PROJECT	DESCRIPTION	AMOUNT
01/22/2026	25-04	405-4345-45306.000-TR		CO RD I BOARDWALK PROJECT (2026)	161,131.40

CITY OF SHOREVIEW

Favor Of

GRIT CONTRACTING

Total Amount of Voucher	$	
Deductions		
Total Amount of Warrant	$	

Month of _____ , _____

VOUCHER RECORD	ACCT #	
Total		

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Mo. Day Yr. Signature Officer/Title

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Mo. Day Yr. Signature Officer/Title

Board/Council Members

APPROVED BY THE STATE BOARD OF ACCOUNTS FOR THE CITY OF SHOREVIEW-2001

City/Town Form 201/39 (Rev. 1995)

ACCOUNTS PAYABLE VOUCHER

VOUCHER NO. WARRANT NO. DATE ALLOWED 02 19 2026 (Mo. Day Yr.) IN THE SUM OF $ 94130.75

CITY OF SHOREVIEW

V #	W #

Payee JORGENSON CO

VENDOR # 101523 JORGENSON CONSTRUCTION INC. 9255 EAST RIVER ROAD NW Minneapolis, MN 55433	Purchase Order No. Terms Due Date 02/19/2026

INVOICE DATE	INVOICE NUMBER	APPROP NUMBER	PROJECT	DESCRIPTION	AMOUNT
01/19/2026	5516	405-4380-45310.000-RE		COMMUNITY ROOM OPERABLE WALL REP	94,130.75

CITY OF SHOREVIEW

Favor Of

JORGENSON CONSTRUCTION INC.

Total Amount of Voucher	$	
Deductions		
Total Amount of Warrant	$	

Month of _____ , _____

VOUCHER RECORD	ACCT #	
Total		

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Mo. Day Yr. Signature Officer/Title

I hereby certify that the attached invoice(s), or bill(s), is (are) true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Mo. Day Yr. Signature Officer/Title

Board/Council Members

ACCOUNTS PAYABLE VOUCHER

VOUCHER NO. WARRANT NO. DATE ALLOWED 02 15 2026 (Mo. Day Yr.) IN THE SUM OF $ 29388.54

CITY OF SHOREVIEW

V #	W #

Payee MEAD METALS, I

VENDOR # 100937
MEAD METALS, INC
ATTN: JON HOLT
555 CARDIGAN RD
SAINT PAUL, MN 55126

Purchase Order No.

Terms

Due Date 02/15/2026

INVOICE DATE	INVOICE NUMBER	APPROP NUMBER	PROJECT	DESCRIPTION	AMOUNT
01/28/2026	1/2026	412-4860-46020.000		TIF #12 MEAD METALS TIF PMT	22,034.16
01/28/2026	1/2026	412-4860-46120.000		TIF #12 MEAD METALS TIF PMT	7,354.38

CITY OF SHOREVIEW

Favor Of

MEAD METALS, INC

Total Amount of Voucher $

Deductions

Total Amount of Warrant $

Month of _____ , _____

VOUCHER RECORD	ACCT #	
Total		

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Mo. Day Yr. Signature Officer/Title

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Mo. Day Yr. Signature Officer/Title

Board/Council Members

APPROVED BY THE STATE BOARD OF ACCOUNTS FOR THE CITY OF SHOREVIEW-2001

City/Town Form 201/39 (Rev. 1995)

ACCOUNTS PAYABLE VOUCHER

VOUCHER NO. WARRANT NO. DATE ALLOWED 03 01 2026 (Mo. Day Yr.) IN THE SUM OF $ 212262.34

CITY OF SHOREVIEW

V #	W #

Payee METROPOLITAN

VENDOR # 01171
METROPOLITAN COUNCIL ENVIRONMENTA
PO BOX 856513

MINNEAPOLIS, MN 55485-6513

Purchase Order No.

Terms

Due Date 03/01/2026

INVOICE DATE	INVOICE NUMBER	APPROP NUMBER	PROJECT	DESCRIPTION	AMOUNT
02/03/2026	0001199803	602-4555-43670.000		SEWER SERVICES FOR MARCH 2026	212,262.34

CITY OF SHOREVIEW

Favor Of

METROPOLITAN COUNCIL ENVIRONMENTAL

Total Amount of Voucher	$	
Deductions		
Total Amount of Warrant	$	

Month of _____ , _____

VOUCHER RECORD	ACCT #	
Total		

I hereby certify that the attached invoice(s), or bill(s), is (are) true and correct and that the materials or services itemized theron for which charge is made were ordered and received except

Mo. Day Yr. Signature Officer/Title

I hereby certify that the attached invoice(s), or bill(s), is (are) true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Mo. Day Yr. Signature Officer/Title

Board/Council Members

ACCOUNTS PAYABLE VOUCHER

VOUCHER NO. WARRANT NO. DATE ALLOWED 02 23 2026 (Mo. Day Yr.) IN THE SUM OF $ 36161.00

CITY OF SHOREVIEW

V #	W #

Payee W.L. HALL CO

VENDOR # 100845 W.L. HALL CO 530 15TH AVE S HOPKINS, MN 55343	Purchase Order No. Terms Due Date 02/23/2026

INVOICE DATE	INVOICE NUMBER	APPROP NUMBER	PROJECT	DESCRIPTION	AMOUNT
01/23/2026	18230	405-4380-45310.000-RE		MEETING ROOM OPERABLE WALL REFUR	36,161.00

CITY OF SHOREVIEW

Favor Of

W.L. HALL CO

Total Amount of Voucher		$
Deductions		
Total Amount of Warrant		$

Month of _____ , _____

VOUCHER RECORD	ACCT #	
Total		

I hereby certify that the attached invoice(s), or bill(s), is (are) true and correct and that the materials or services itemized theron for which charge is made were ordered and received except

Mo. Day Yr. Signature Officer/Title

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Mo. Day Yr. Signature Officer/Title

Board/Council Members

ACCOUNTS PAYABLE VOUCHER

VOUCHER NO. WARRANT NO. DATE ALLOWED 01 29 2026 (Mo. Day Yr.) IN THE SUM OF $ 40183.07

CITY OF SHOREVIEW

V #	W #

Payee XCEL ENERGY

VENDOR # 10206
XCEL ENERGY
PO BOX 4176

CAROL STREAM, IL 60197-4176

Purchase Order No.

Terms

Due Date 01/29/2026

INVOICE DATE	INVOICE NUMBER	APPROP NUMBER	PROJECT	DESCRIPTION	AMOUNT
01/13/2026	960906941	220-4380-43610.000		GAS & ELECTRIC UTILITY BILL 51-4842948-	22,167.80
01/13/2026	960906941	220-4380-42140.000		GAS & ELECTRIC UTILITY BILL 51-4842948-	18,015.27

CITY OF SHOREVIEW

Favor Of

XCEL ENERGY

Total Amount of Voucher $

Deductions

Total Amount of Warrant $

Month of _____ , _____

VOUCHER RECORD	ACCT #	
Total		

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Mo. Day Yr. Signature Officer/Title

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Mo. Day Yr. Signature Officer/Title

Board/Council Members

APPROVED BY THE STATE BOARD OF ACCOUNTS FOR THE CITY OF SHOREVIEW-2001

City/Town Form 201/39 (Rev. 1995)

ACCOUNTS PAYABLE VOUCHER

VOUCHER NO. WARRANT NO. DATE ALLOWED 02 06 2026 (Mo. Day Yr.) IN THE SUM OF $ 24597.28

CITY OF SHOREVIEW

V #	W #

Payee XCEL ENERGY

VENDOR # 10206 XCEL ENERGY PO BOX 4176 CAROL STREAM, IL 60197-4176	Purchase Order No. Terms Due Date 02/06/2026

INVOICE DATE	INVOICE NUMBER	APPROP NUMBER	PROJECT	DESCRIPTION	AMOUNT
01/12/2026	960697201	601-4505-43610.000		XCEL WELLS, BOOSTER & WTP 51-582291	23,583.60
01/12/2026	960697201	601-4505-42140.000		XCEL WELLS, BOOSTER & WTP 51-582291	1,013.68

CITY OF SHOREVIEW

Favor Of

XCEL ENERGY

Total Amount of Voucher	$	
Deductions		
Total Amount of Warrant	$	

Month of _____ , _____

VOUCHER RECORD	ACCT #	
Total		

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Mo. Day Yr. Signature Officer/Title

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Mo. Day Yr. Signature Officer/Title

Board/Council Members

Memorandum

TO: City Council

FROM: Todd Jagoe , Utilities Supervisor

DATE: February 17, 2026

SUBJECT: Accept the quote from Quality Flow Systems to replace the control panels at (#1) North Lexington and (#16) South Lexington lift stations.

ITEM NUMBER: 8.f

SECTION: CONSENT AGENDA

REQUESTED MOTION

To accept the quote from Quality Flow Systems in the combined amount of $84,310.00 to replace the control panel cabinets in lift station #1(North Lexington) and #16(South Lexington).

INTRODUCTION

Staff has solicited a quote to complete the replacement and installation of two new control panel cabinets and city council authorization is required to purchase and install the cabinets.

DISCUSSION

All of the city's lift stations are inspected in the spring and fall of each year and staff has determined that certain components are in need of repair or replacement. The current five year capital improvement plan includes annual funding to complete the sanitary sewer lift station improvements.

The control panels for the North and South Lexington lift stations are nearing the end of their useful life with replacement parts that are becoming obsolete. To prevent the risk of failures at these two high flow lift stations, the replacement of the current control panels is required.

Staff received quotes from Quality Flow Systems in the amount of $41,600.00 for (#1)North Lexington lift station and $42,710.00 for (#2)South Lexington lift station for a total of $84,310.00. Copies of the two quotes are attached at the end of this report. The city has typically worked with Quality Flow Systems for all troubleshooting and repairs, part replacement, and upgrades for lift stations. Quality Flow supplies pumps and controls for municipal applications to many cities in the metro area and surrounding states. Standardizing the lift station pumps and controls has simplified operational use, streamlined troubleshooting and repair, and allowed for interchangeable components and spare parts. As a result, maintenance efficiency is improved, training requirements reduced, and overall system reliability increased.

The lift station improvements would be funded from the sewer fund.

RECOMMENDATION

It is recommended that the city council accept the quotes from Quality Flow Systems in the total amount of $84,310.00 for the purchase and installation of the #1(North Lexington) and #16(South Lexington) lift station control panels.

ATTACHMENTS

South Lexington Panel Quote 2026
North Lexington Panel Quote 2026

800 6th Street
New Prague, MN 56071 USA
Tel: (952) 758-9445
Cell: (651) 434-5878

Quotation

Company Name:	Shoreview, MN	**Prepared By:**	Matt Yorks
Contact:	Todd Jagoe	**Quotation Date:**	2/4/2026
	(651) 396-2466	**Lead Time:**	6-8 Weeks

Quality Flow Systems is pleased to provide a quotation in accordance with your request and as follows:

South Lexington LS Replacement Control Panel Estimate:

To include,

Item	Description	Qty.	Net Each	Total Net
1	**Duplex Pump Control Panel for Operation on 120/240 Volt, 3-Phase, 4-Wire** The enclosure is a double door; NEMA 3X, 304 stainless steel, measuring approximately 48" H x 60" W x 16" D w/ 18" skirted leg stand. Inner dead-front door, 3-point pad lockable handle and steel (painted white) component chassis will be provided. The system will provide control for two (2) 15HP submersible pumps in response to wet-well level based upon submersible level transducer (primary) with two-float back-up system.	1	$34,820.00	$34,820.00
	To Include:			
	- Circuit Breaker: 3P, 240VAC 100A, Main Disconnect, Service Entrance Rated	1		
	- Circuit Breaker: 3P, 240VAC 100A, Emergency Disconnect, Interlocked w/ Main	1		
	- Crouse Hinds AR1041 S22 Generator Receptacle w/ Angle Adapter	1		
	- Space for field installation of transfer switch (Asco 100A)	A/R		
	- Circuit Breaker: 3P, 240VAC, 60A, Pump Disconnect	2		
	- Variable Frequency Drive	2		
	- Feeder Breaker; 1-pole; for misc. loads (10A controls, 15A GFCI, 20A gen heater, 20A gen charger)	4		
	- Convenience Receptacle: GFCI, 15A	1		
	- Voltage/Phase Monitor	1		
	- Surge Arrestor: 3 Phase w/ relay contacts (hooked to 1500CT for SCADA)	1		
	- Vent Fan Kit	1		
	- Heater; Fan-forced; 20W; Thermostatically controlled	1		
	- Uninterruptable Power Supply; with shelf	1		
	- Pump Protective Module (Overtemp & Seal Fail); With Socket	2		
	- Switch: 3-position (Hand-Off-Auto-each pump & mixer)	2		
	- Pilot-Light: Push to Test; 120VAC, LED, Green Cap (pump running)	2		
	- Pilot-Light: Push to Test; 120VAC, LED, Red Cap (pump O/T/fail/HL/etc.)	5		
	- Pilot-Light: Push to Test; 120VAC, LED, Amber Cap (float backup active)	2		
	- Push Button; Pump Reset (pump/mixer reset, backup reset, HL reset)	2		
	- Runtime meter; non-resettable (each pump, simultaneous)	3		
	- Control relay; 3PDT; 120VAC; w/ Indicating Light (includes socket)	A/R		
	- Ground Lug: 3 Conductor	1		
	- QFSI 1500ct PLC; with Expansion I/O and color touch screen operator interface	1		
	- Intrusion Door Switch (hooked to 1500CT for SCADA)	1		
	- Transducer: Intrinsically Safe Barrier	1		
	- IS Barrier for floats	1		
	- Alarm Light: 120VAC, Red, Strobe When Alarming	1		
	- Interior LED Lighting	1		

Item	Description	Qty.	Net Each	Total Net
	- Audible Exterior Alarm Horn 120VAC w/ Exterior "silence" Button	1		
	- Cradle Point Mounting Hardware (excludes actual cradle point unit)	1		
	- 10' Antenna Mast (mounted to back of control panel)	1		
	- Terminal Block: Single, 18-10AWG	A/R		
	- Space: for Field Installation of Existing SCADA Equipment	A/R		
	- Required Alarms & Status Wired to Terminals for SCADA Integration	A/R		
	- Submittal/O&Ms: Wiring Diagrams, Bill of Materials, Data Sheets, etc.	A/R		
	- Onsite Startup of Pump Control Panel and Instrumentation	A/R		
	- Submersible Level Transducer; 5PSI with 60 ft cable & suspension cable system	1		
	- Float Switch; Suspended; Non-mercury; 60 ft cable	2		
2	**Electrical Installation**	1	$6,500.00	$6,500.00
	- Installation completed by licensed and insure master electrician			
	- Any/all Necessary Wire & Electrical Fittings			
	- Scheduling of Disconnect/reconnect w/ Power Company			
	- All Necessary Permits & Inspections			
	- 20' Light Pole Mast w/ LED Fixture and Photo Eye (panel mounted)			
3	**Onsite Installation**	6	$150.00	$900.00
4	**Freight to Jobsite**	1	$490.00	$490.00
		Total Installed Selling Price:		$42,710.00

Terms:
Quotation is valid for 30 days. Based upon Quality Flow Systems standard terms and conditions of sale; copy provided upon request.

If you have any other questions or concerns, please give me a call.

Thanks for the opportunity,
Matt Yorks
(651) 434-5878
Matt@qfsi.net

800 6th Street
New Prague, MN 56071 USA
Tel: (952) 758-9445
Cell: (651) 434-5878

Quotation

Company Name:	Shoreview, MN	**Prepared By:**	Matt Yorks
Contact:	Todd Jagoe	**Quotation Date:**	2/4/2026
	(651) 396-2466	**Lead Time:**	6-8 Weeks

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Item	Description	Qty.	Net Each	Total Net
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	To Include:			
	- Circuit Breaker: 3P, 240VAC 100A, Main Disconnect, Service Entrance Rated	1		
	- Circuit Breaker: 3P, 240VAC 100A, Emergency Disconnect, Interlocked w/ Main	1		
	- Crouse Hinds AR1041 S22 Generator Receptacle w/ Angle Adapter	1		
	- Space for field installation of transfer switch (Asco 100A)	A/R		
	- Circuit Breaker: 3P, 240VAC, 30A, Pump Disconnect	2		
	- Variable Frequency Drive	2		
	- Feeder Breaker; 1-pole; for misc. loads (10A controls, 15A GFCI, 20A gen heater, 20A gen charger)	4		
	- Convenience Receptacle: GFCI, 15A	1		
	- Voltage/Phase Monitor	1		
	- Surge Arrestor: 3 Phase w/ relay contacts (hooked to 1500CT for SCADA)	1		
	- Vent Fan Kit	1		
	- Heater; Fan-forced; 20W; Thermostatically controlled	1		
	- Uninterruptable Power Supply; with shelf	1		
	- Pump Protective Module (Overtemp & Seal Fail); With Socket	2		
	- Switch: 3-position (Hand-Off-Auto-each pump & mixer)	2		
	- Pilot-Light: Push to Test; 120VAC, LED, Green Cap (pump running)	2		
	- Pilot-Light: Push to Test; 120VAC, LED, Red Cap (pump O/T/fail/HL/etc.)	5		
	- Pilot-Light: Push to Test; 120VAC, LED, Amber Cap (float backup active)	2		
	- Push Button; Pump Reset (pump/mixer reset, backup reset, HL reset)	2		
	- Runtime meter; non-resettable (each pump, simultaneous)	3		
	- Control relay; 3PDT; 120VAC; w/ Indicating Light (includes socket)	A/R		
	- Ground Lug: 3 Conductor	1		
	- QFSI 1500ct PLC; with Expansion I/O and color touch screen operator interface	1		
	- Intrusion Door Switch (hooked to 1500CT for SCADA)	1		
	- Transducer: Intrinsically Safe Barrier	1		
	- IS Barrier for floats	1		
	- Alarm Light: 120VAC, Red, Strobe When Alarming	1		
	- Interior LED Lighting	1		

Item	Description	Qty.	Net Each	Total Net
	- Audible Exterior Alarm Horn 120VAC w/ Exterior "silence" Button	1		
	- Cradle Point Mounting Hardware (excludes actual cradle point unit)	1		
	- 10' Antenna Mast (mounted to back of control panel)	1		
	- Terminal Block: Single, 18-10AWG	A/R		
	- Space: for Field Installation of Existing SCADA Equipment	A/R		
	- Required Alarms & Status Wired to Terminals for SCADA Integration	A/R		
	- Submittal/O&Ms: Wiring Diagrams, Bill of Materials, Data Sheets, etc.	A/R		
	- Onsite Startup of Pump Control Panel and Instrumentation	A/R		
	- Submersible Level Transducer; 5PSI with 60 ft cable & suspension cable system	1		
	- Float Switch; Suspended; Non-mercury; 60 ft cable	2		
2	**Electrical Installation**	1	$6,500.00	$6,500.00
	- Installation completed by licensed and insure master electrician			
	- Any/all Necessary Wire & Electrical Fittings			
	- Scheduling of Disconnect/reconnect w/ Power Company			
	- All Necessary Permits & Inspections			
	- 20' Light Pole Mast w/ LED Fixture and Photo Ey (panel mounted)			
3	**Onsite Installation**	6	$150.00	$900.00
4	**Freight to Jobsite**	1	$490.00	$490.00
		Total Installed Selling Price:		$41,600.00

Terms:
Quotation is valid for 30 days. Based upon Quality Flow Systems standard terms and conditions of sale; copy provided upon request.

If you have any other questions or concerns please give me a call.

Thanks for the opportunity,
Matt Yorks
(651) 434-5878
Matt@qfsi.net

Memorandum

TO:	City Council
FROM:	Izaak Peterson , Senior Planner
DATE:	February 17, 2026
SUBJECT:	3854 Lexington Ave N- Comprehensive Sign Plan Amendment - ACR Properties
ITEM NUMBER:	8.g
SECTION:	CONSENT AGENDA

REQUESTED MOTION

To approve the comprehensive sign plan amendment, subject to the following conditions:

1. The signs shall comply with the plans submitted for the Comprehensive Sign Plan application, and conditions set forth in this approval. Any significant change will require review by the planning commission and city council.
2. The proposed message center sign shall comply with the following:
    a. Lighting shall be set at a minimum level which the billboard is intended to be read and shielded to minimize glare.
    b. The light level shall not exceed 0.3 footcandles above ambient light as measured from a pre-set distance depending on sign size. Measuring distance shall be determined using the following equation: the square root of the product of the message center sign area and 100.
    c. The sign must have an automatic dimmer control that automatically adjusts the sign's brightness in direct correlation to ambient light conditions. The sign shall be equipped with a photo cell designed to measure the ambient lighting conditions and adjust the sign brightness as needed so as to be in compliance with the ordinance.
    d. No portion of the message may flash, scroll, twirl, fade in or out in any manner to imitate movement.
    e. Display of messages shall be limited to those services offered on the property and time/temperature display
3. Landscaping shall be installed at the base of the proposed monument sign and maintained at all times. A bond, in an amount equivalent to 125 percent of the landscaping cost, is required in order to ensure that the landscaping is planted and survives at least one year after planting.
4. The proposed pylon sign shall be restricted in height to 36-feet, and a combined sign area of 180 sf, as required by Chapter 113 of the Development Code. Expansion beyond these dimensions shall require approval by the city council.

INTRODUCTION

On September 15, 2025 ACR Properties, in collaborations with Holiday (Circle K) gas, received site plan, variance, and conditional use permit approvals to demolish the existing fuel station

at 3854 Lexington Ave N and construct a new fuel station with a convenience store facility on the property. Concurrently, a comprehensive sign plan approval was requested of a unified sign package that deviated from development code requirements. Due to the requested height and area of proposed pylon sign within the plan, a condition of comprehensive sign plan approval restricted the size of a pylon sign on the northern portion of the site to the size restrictions outlined within the development code.

The applicants have submitted revised 180 square foot pylon sign which is reduced in height and area compared to the last comprehensive sign plan, but exceeds the comprehensive sign plans condition of approval. As a result, the applicants request the following:

1. Comprehensive Sign Plan Amendment - Requesting approval of a revised pylon sign, with proposed deviation to the previously approved sign plan underlying sign code standards.

DISCUSSION

Site & Project Description

The property is 1.97 acres in size, and contains frontage along three roadways. The abutted by Lexington Ave N to the west, I-694 to the north, and Red Fox Rd to the south. The property is zoned C2 General Commercial, and adjacent to C2 property to the east, and a commercially zoned planned unit development to the south. Commercially zoned property within Arden Hills is located to the west.

On September 15, 2025 the city council approved Conditional Use Permit Amendment, Site and Building Plan Review, and Comprehensive Sign Plan submittals to redevelop the property with a new 5,650 sf convenience store and fuel station. At that time a 40-foot tall pylon sign was proposed, adjacent to I-694, which contained a 144 sf Holiday sign and 143 sf of changeable copy (gas price) signs. The height and area of the requested pylon sign were denied due to their size, and restricted to the development code standard of 20 feet in height, and 40 sf in sign area.

The applicant has revised the pylon sign plan to 180 sf, and 36 feet in height, and is seeking amendment to the prior comprehensive sign plan approval, in order to construct the sign.

Development Code Requirements

Comprehensive Sign Plan

A comprehensive sign plan is a sign plan for a building and its associated grounds, a multi-building development site or a multi-tenant building indicating the number, types, locations, dimensions, materials, and colors of signs proposed. An approved plan may vary from the design and dimensional standards set forth in this chapter without approval of a formal variance, provided it meets the criteria set forth in Sec 103-97.

Prior Comprehensive Sign Plan Approval

Wall Signs

For building less than 50,000 sf, one wall sign per building wall is permitted. Sign areas per wall are restricted to 10 percent of a wall area, with a minimum size of 20 sf. On the convenience store, a 20 sf western wall sign, a 69 sf southern wall sign, and a 90 sf southern wall sign is approved. These wall signs are consistent were consistent with development code requirements.

Canopy Sign
The fuel station canopy contains Holiday signage on the facade. Similar to wall signs, areas per wall are restricted to 10 percent of a wall area, with a minimum size of 20 sf. The proposed canopy signage 68 sf, and is consistent with development code requirements.

Monument & Message Center
The approved monument sign located at the corner of Lexington Ave N and Red Fox Road is 18 feet tall, with a total sign area of 118.1 sf. This sign area consists of a sf message center, 28 sf of changeable copy signs, and a 28 sf Holiday sign. The total height of the sign, and combined sign area exceeded sign code standards, as a result comprehensive sign plan consideration was required and approved.

STAFF REVIEW
The applicant has submitted a comprehensive sign plan package with respect to proposed signage on the site, the proposed signage is and associated development code requirements specified in Development Code Chapter 113 are outlined below:

Proposed Amendment
Pylon Sign
The application proposes a revised freestanding pylon sign at the north of the property adjacent I-694. A secondary freestanding sign may be permitted in this location. A pylon sign on the site is limited in height to 20 feet with a maximum area of 40 sf. The revised pylon sign is 36-feet tall, and contains a a 100 sf Holiday sign, and 80 sf of changeable copy (gas price) signs. The total height of the sign, and combined sign area exceeds sign code standards, as a result comprehensive sign plan amendment consideration is requested.

When a deviation to the regulations is proposed, the comprehensive sign plan requires review by both the planning commission and city council.

Comprehensive Sign Plan Review
Staff has reviewed the proposal and believes the revised pylon sign is reasonable and in keeping with the spirit and intent of the sign ordinance and comprehensive sign plan criteria. While the proposed monument sign area and height exceeds the area and height permitted, this design and surrounding landscaping is consistent with the site. The proposed pylon sign deviations from the standards of chapter 113 result in a more unified sign package and greater aesthetic appeal between signs on the site. The proposed monument deviations result in a more unified sign package that is compatible with community standards.

The area of the proposed signage is partially obstructed by tree's located within MnDOT right-of-way, which may constitute a practical difficulty with respect to sign height, the revised height and are consistent with the degree of practical difficulty present, as illustrated by the elevation renderings. Staff is generally in favor of the proposed comprehensive sign plan amendment, with conditions.

Public Comment
Notice of the proposed application was mailed to affected property owners within 150 feet of the site. At the time of this report, no comments have been received.

Planning Commission
The planning commission reviewed the proposed comprehensive sign plan amendment at

their January 27th meeting, no members of the public wished to speak on the item. The planning commission discussed the size and location of the proposed pylon sign, and compared it's size to nearby pylon signs on I-694. The commission ultimately recommended approval of the amendment with a 6-1 vote.

RECOMMENDATION

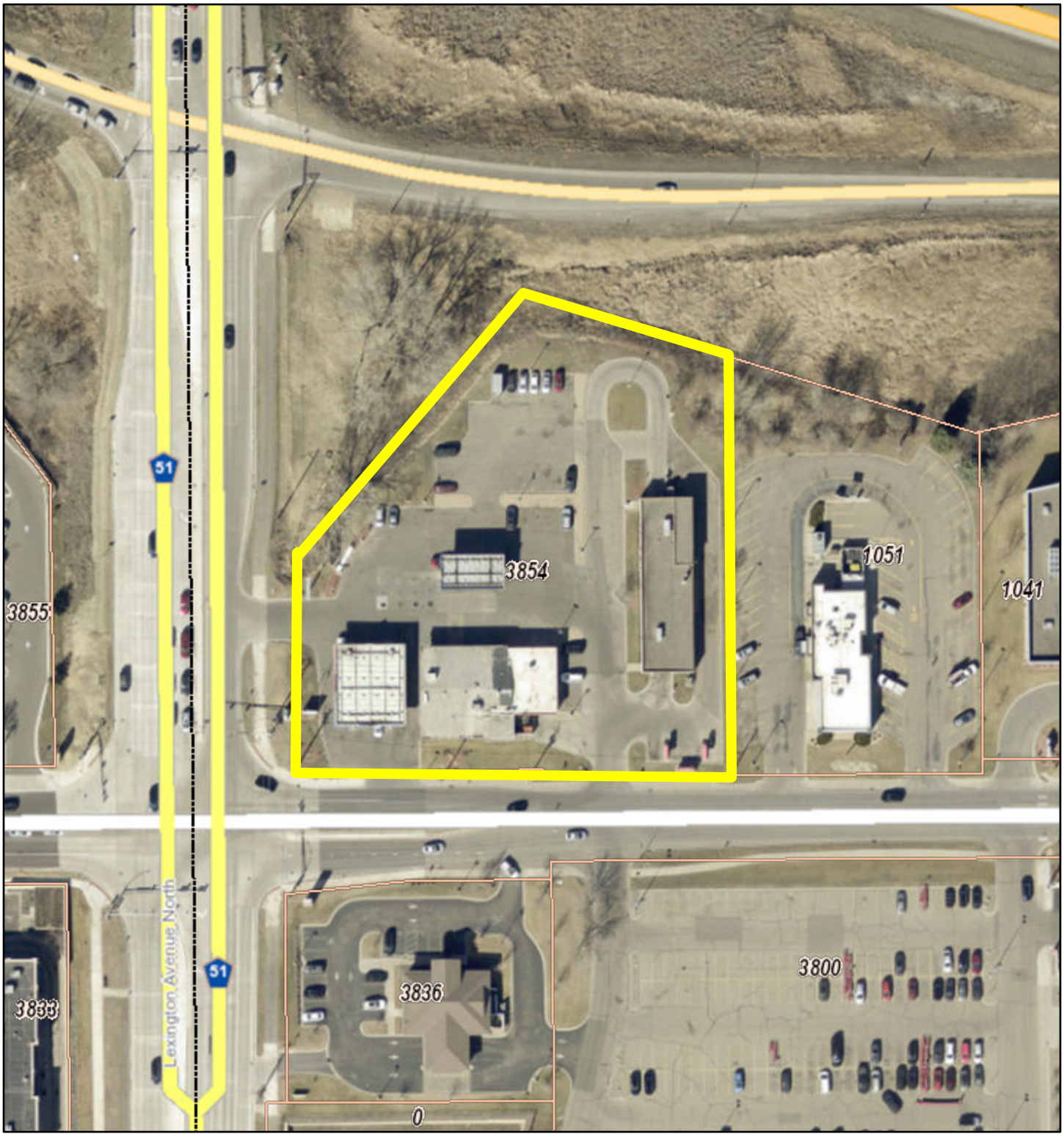
The comprehensive sign plan has been reviewed in accordance with the development code. Staff is recommending the city council approve the comprehensive sign plan amendment, subject to the following conditions:

1. The signs shall comply with the plans submitted for the Comprehensive Sign Plan application, and conditions set forth in this approval. Any significant change will require review by the planning commission and city council.
2. The proposed message center sign shall comply with the following:
    a. Lighting shall be set at a minimum level which the billboard is intended to be read and shielded to minimize glare.
    b. The light level shall not exceed 0.3 footcandles above ambient light as measured from a pre-set distance depending on sign size. Measuring distance shall be determined using the following equation: the square root of the product of the message center sign area and 100.
    c. The sign must have an automatic dimmer control that automatically adjusts the sign's brightness in direct correlation to ambient light conditions. The sign shall be equipped with a photo cell designed to measure the ambient lighting conditions and adjust the sign brightness as needed so as to be in compliance with the ordinance.
    d. No portion of the message may flash, scroll, twirl, fade in or out in any manner to imitate movement.
    e. Display of messages shall be limited to those services offered on the property and time/temperature display
3. Landscaping shall be installed at the base of the proposed monument sign and maintained at all times. A bond, in an amount equivalent to 125 percent of the landscaping cost, is required in order to ensure that the landscaping is planted and survives at least one year after planting.
4. The proposed pylon sign shall be restricted in height to 36-feet, and a total area of 180 sf, as required by Chapter 113 of the Development Code. Expansion beyond these dimensions shall require revised comprehensive sign plan approval by the city council.

ATTACHMENTS

Location Map
Comprehensive Sign Plan Package
Pylon Sign Elevations and Renderings

3854 Lexington Ave



8/11/2025, 12:50:39 PM

1:1,200

0 55 110 220 ft

0 15 30 60 m

Override 1

Personal Property

Tax Parcels

Cities

County Offices



REVISION HISTORY

R01 - 08/20/25
- Removed high rise sign

R02 - 09/04/25
- Added high rise sign

Holiday

EXTERIOR SIGNS

STORE NUMBER
3859

LOCATION
SHOREVIEW, MN

ADDRESS
3854 LEXINGTON AVENUE

MARKET
NORTHERN MARKET

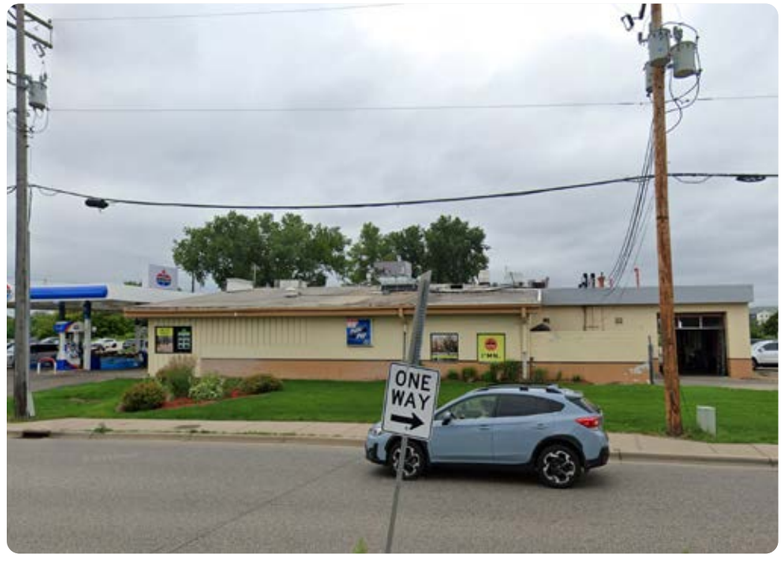
DATE
09/04/25

EXISTING PROPERTY PHOTOS













CORPORATE IDENTIFICATION SOLUTIONS

CLIENT	LOCATION	DRAWN BY	REVISION
CIRCLE K	SHOREVIEW, MN	HH	02
SITE NUMBER	**ACCOUNT REP**	**DATE**	**SCALE**
3859	BEN DEHAYES	09/04/25	AS NOTED

CORPORATE ID SOLUTIONS
5563 N ELSTON AVE.
CHICAGO, IL 60630
P: 773-763-9600 F: 773-763-9606
CORPORATEIDSOLUTIONS.COM

CLIENT ACCEPTANCE

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SIGNATURE _____ **DATE** _____

NEIGHBORING COMPETITION



1 3592 LEXINGTON AVE N, SHOREVIEW, MN 55126



CORPORATE IDENTIFICATION SOLUTIONS

CLIENT	LOCATION	DRAWN BY	REVISION
CIRCLE K	SHOREVIEW, MN	HH	02
SITE NUMBER	**ACCOUNT REP**	**DATE**	**SCALE**
3859	BEN DEHAYES	09/04/25	AS NOTED

CORPORATE ID SOLUTIONS
5563 N ELSTON AVE.
CHICAGO, IL 60630
P: 773-763-9600 F: 773-763-9606
CORPORATEIDSOLUTIONS.COM

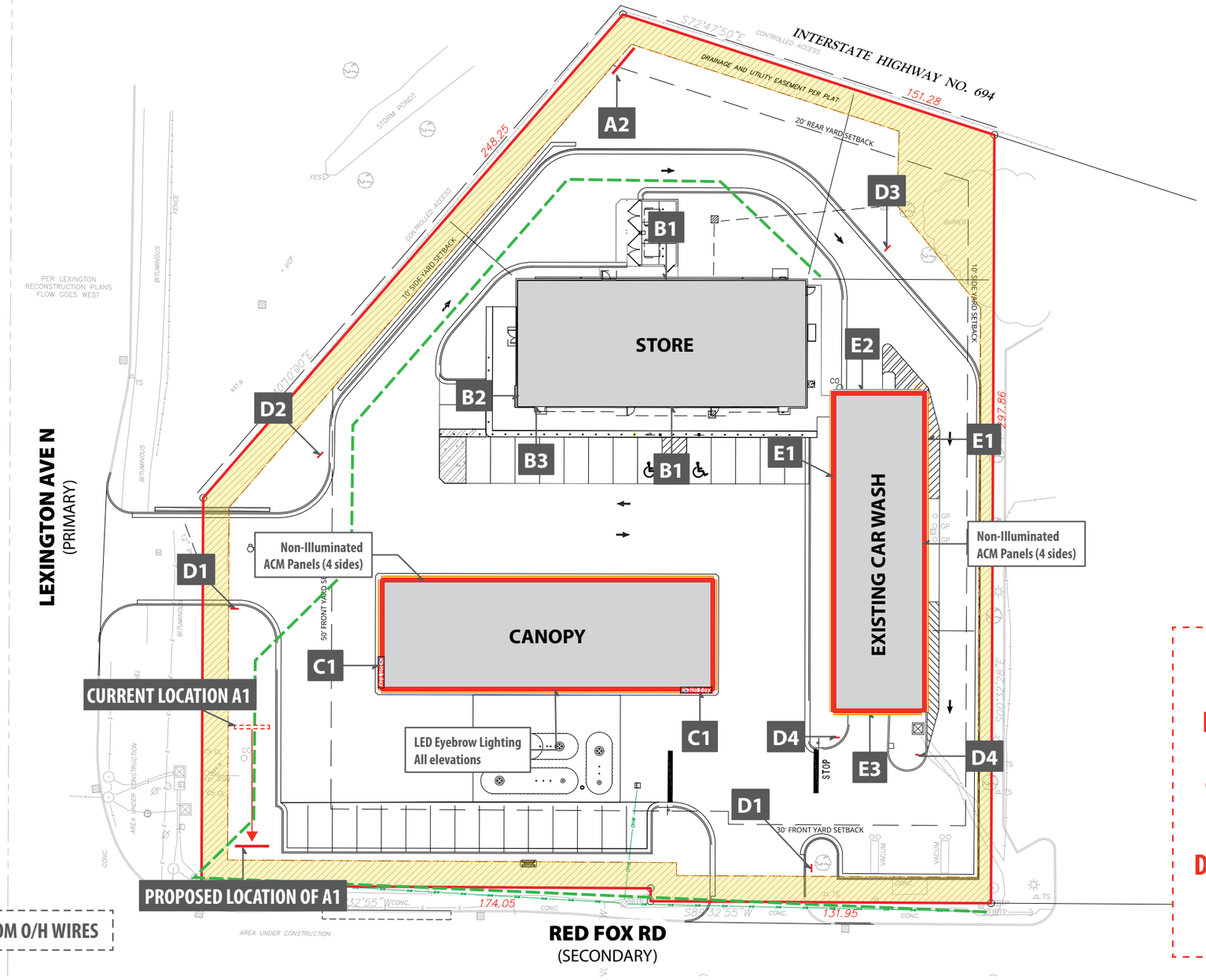
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SIGNATURE _____ DATE _____

3854 LEXINGTON AVENUE

LEGEND

- PROPERTY LINE
- ELECTRICAL UTILITY
- EASEMENTS



*MINIMIZE SETBACK FROM O/H WIRES

SCOPE OF WORK		
SIGN	DESCRIPTION	QTY
A	MID Sign	2
B	Store Building Signs	3
C	Canopy Signs	2
D	Directional Signs	6
E	Car Wash Signs	4

This location was designed based on a zoning code check of: C2 (General Commercial)

CODE NOTE: ANY DEVIATIONS FROM THE SIGN REGULATIONS NEED TO BE SUBMITTED THROUGH A COMPREHENSIVE SIGN PROGRAM. THIS CAN BE DONE AT THE SAME TIME AS THE SITE PLAN OF APPROVAL.

CORPORATE IDENTIFICATION SOLUTIONS

CLIENT	LOCATION	DRAWN BY	REVISION
CIRCLE K	SHOREVIEW, MN	HH	02
SITE NUMBER	**ACCOUNT REP**	**DATE**	**SCALE**
3859	BEN DEHAYES	09/04/25	AS NOTED

CORPORATE ID SOLUTIONS
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SIGNATURE _____ DATE _____

LANDSCAPING PLAN

LANDSCAPING PLAN HAS NOT BEEN PROVIDED FOR THIS SITE

CLIENT ACCEPTANCE

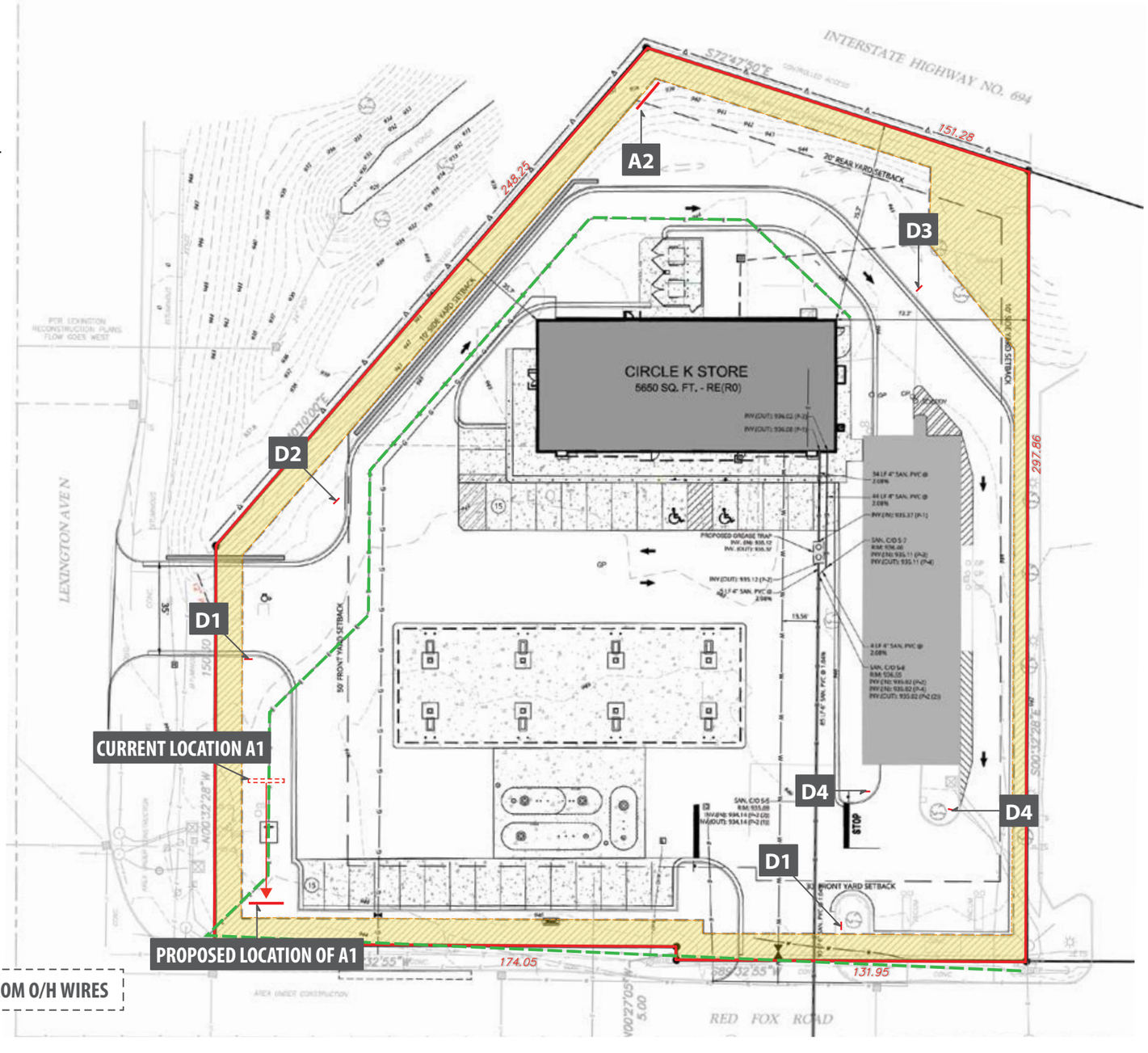
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SIGNATURE _____ DATE _____

UTILITY PLAN

LEGEND

- PROPERTY LINE
- ELECTRICAL UTILITY
- EASEMENTS
- POSSIBLE UTILITY ISSUES WITH SIGNS



*MINIMIZE SETBACK FROM O/H WIRES

CORPORATE IDENTIFICATION SOLUTIONS

CLIENT	LOCATION	DRAWN BY	REVISION
CIRCLE K	SHOREVIEW, MN	HH	02
SITE NUMBER	**ACCOUNT REP**	**DATE**	**SCALE**
3859	BEN DEHAYES	09/04/25	AS NOTED

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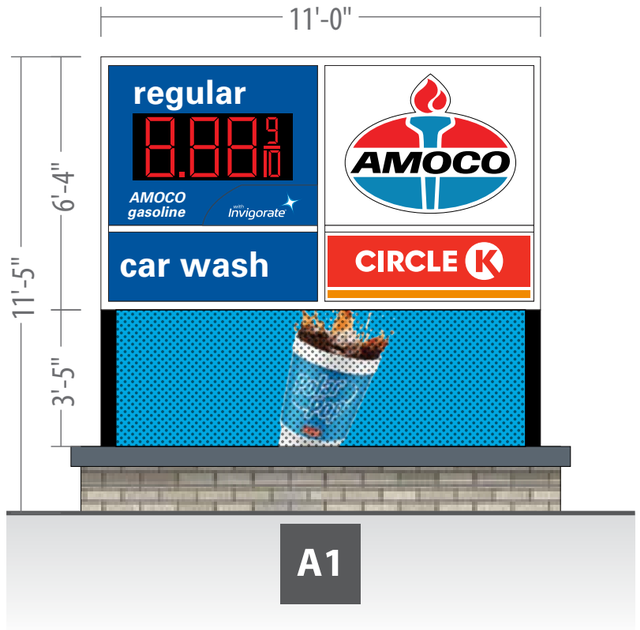
EXISTING



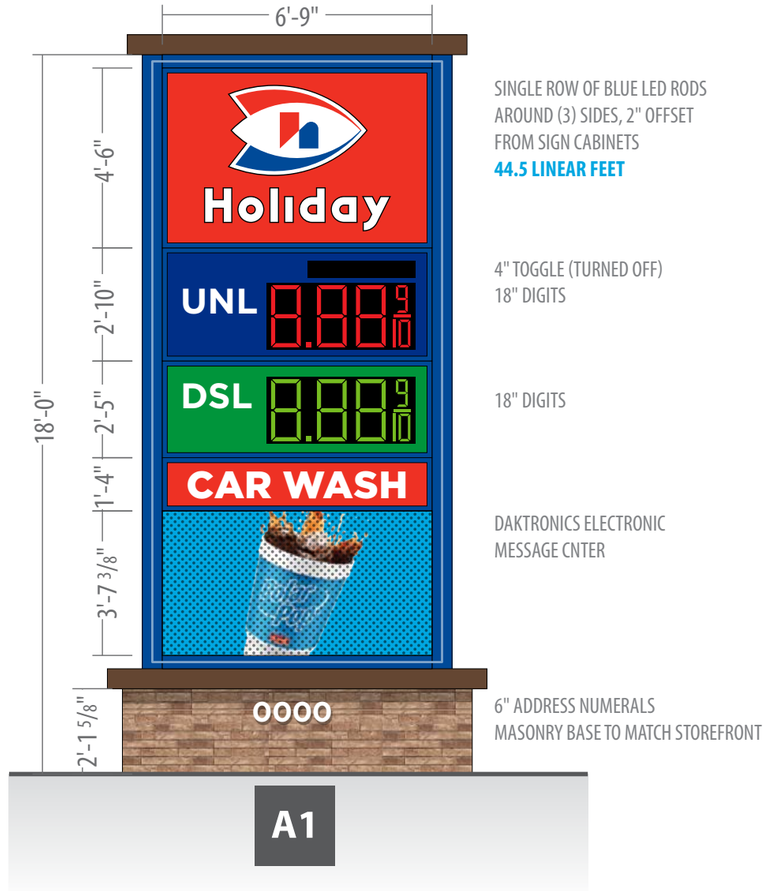
MID SIGNSCOPE OF WORK

- Remove existing Monument sign
- Fabricate and install new MID SIGN

ARTWORK REFLECTS CURRENT SURVEY



EXISTING SIGN
108.2 SF



SINGLE ROW OF BLUE LED RODS
AROUND (3) SIDES, 2" OFFSET
FROM SIGN CABINETS
44.5 LINEAR FEET

4" TOGGLE (TURNED OFF)
18" DIGITS

18" DIGITS

DAKTRONICS ELECTRONIC
MESSAGE CNTER

6" ADDRESS NUMERALS
MASONRY BASE TO MATCH STOREFRONT

PROPOSED SIGN
118.1 SF

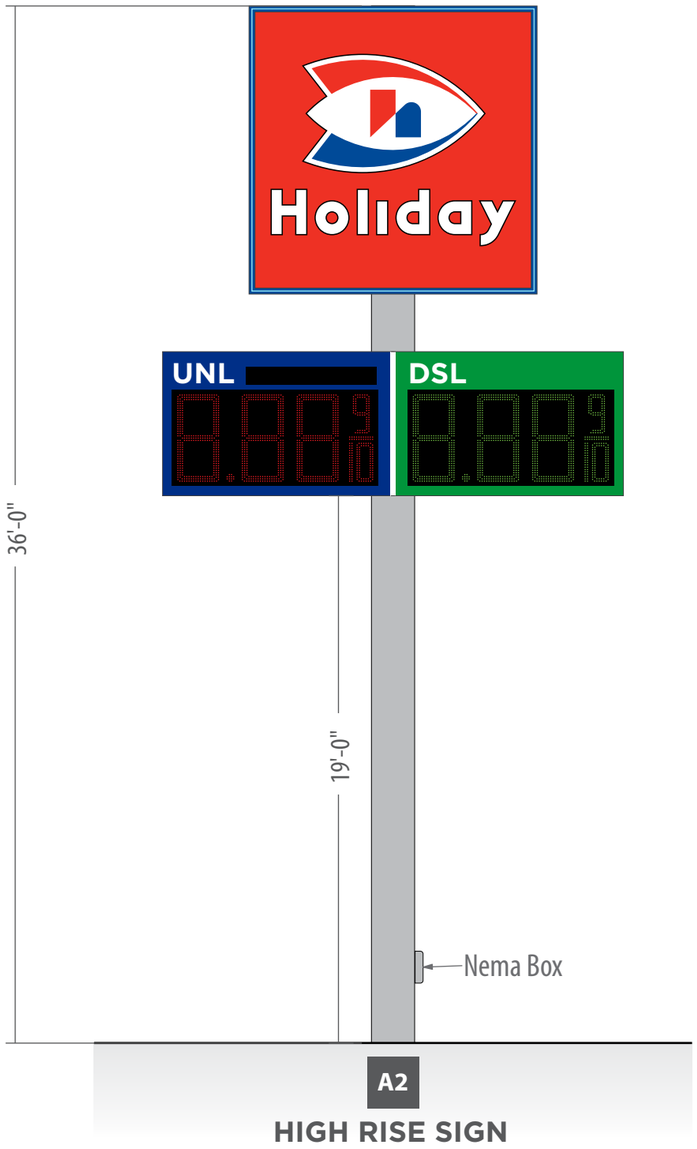
CORPORATE IDENTIFICATION SOLUTIONS

CLIENT	LOCATION	DRAWN BY	REVISION
CIRCLE K	SHOREVIEW, MN	HH	02
SITE NUMBER	**ACCOUNT REP**	**DATE**	**SCALE**
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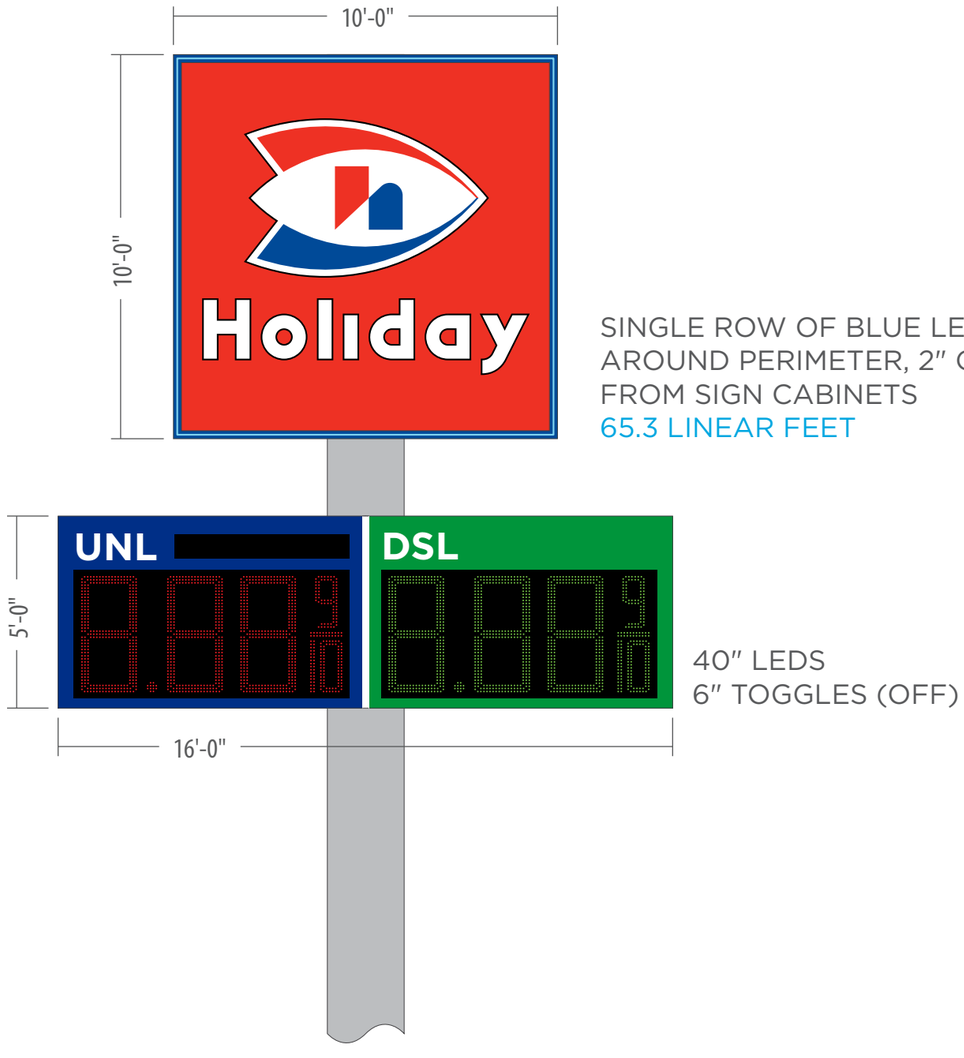
SIGNATURE _____ DATE _____



A2

HIGH RISE SIGN
180.0 SF

DIESEL PRICER ALWAYS
TOWARDS ROAD



SINGLE ROW OF BLUE LED RODS
AROUND PERIMETER, 2" OFFSET
FROM SIGN CABINETS
65.3 LINEAR FEET

40" LEDS
6" TOGGLES (OFF)

NOTE: THIS SIGN WILL REQUIRE CSP APPROVAL

CORPORATE IDENTIFICATION SOLUTIONS

CLIENT	LOCATION	DRAWN BY	REVISION
CIRCLE K	SHOREVIEW, MN	HH	02
SITE NUMBER	**ACCOUNT REP**	**DATE**	**SCALE**
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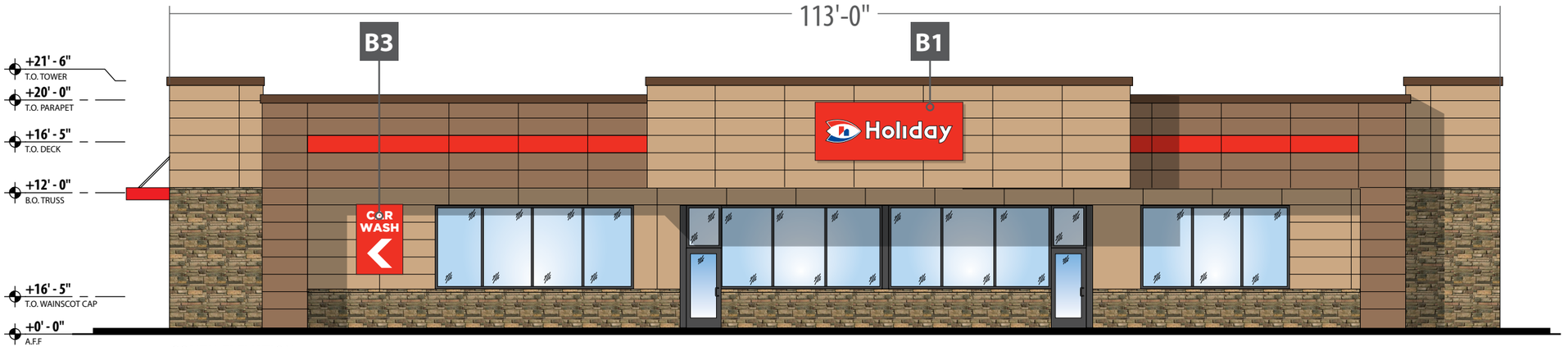
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SIGNATURE _____ DATE _____



SOUTH ELEVATION

C-STORE SCOPE OF WORK

SIGN	DESCRIPTION	QTY	SIZE	AREA
B1	Illuminated Circle K Shop Sign	2	5'-0" x 12'-8 3/8"	63.5 SF
B2	Illuminated Circle K Totem Sign	1	5'-0" x 4'-2"	20.8 SF
B3	Non-illuminated Car Wash Pan Sign	1	6'-0" x 4'-0"	24.0 SF



B3



B1

SCALE: 1:40

NOTE: THIS SIGN WILL REQUIRE CSP APPROVAL

CORPORATE IDENTIFICATION SOLUTIONS

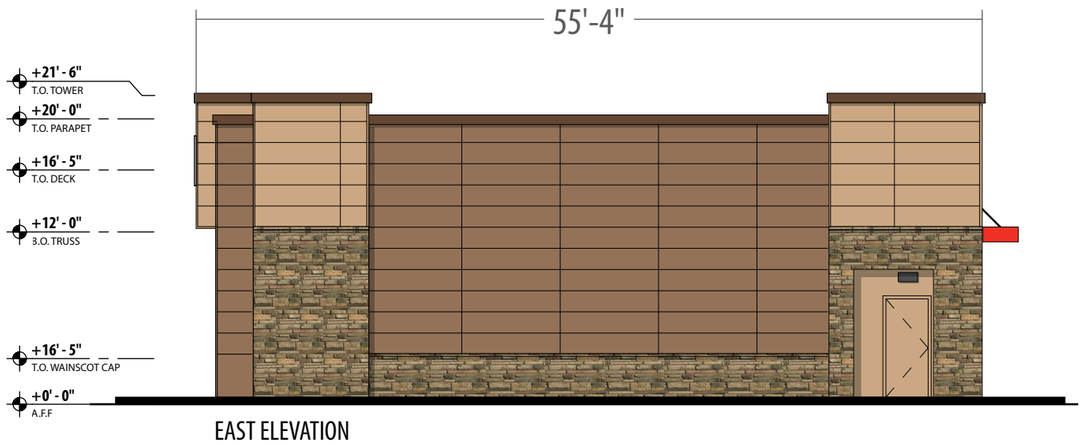
CLIENT	LOCATION	DRAWN BY	REVISION
CIRCLE K	SHOREVIEW, MN	HH	02
SITE NUMBER	**ACCOUNT REP**	**DATE**	**SCALE**
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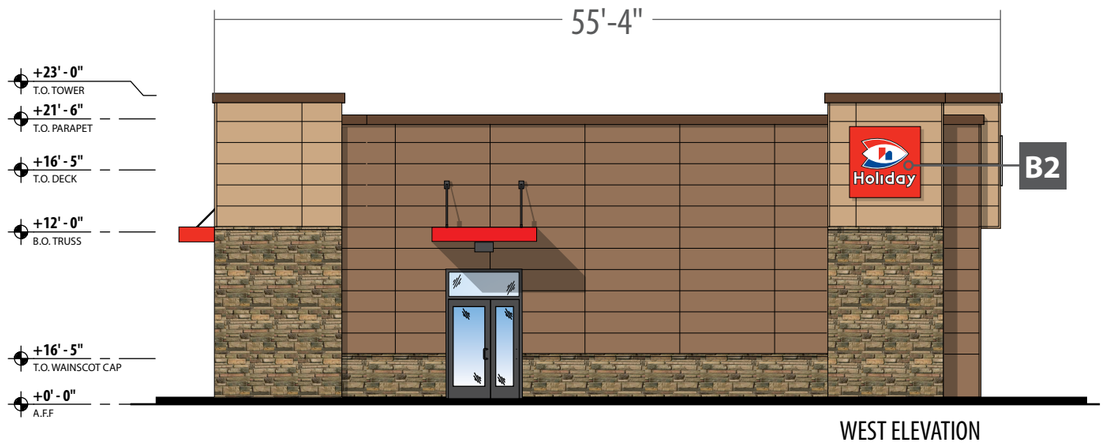
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EAST ELEVATION

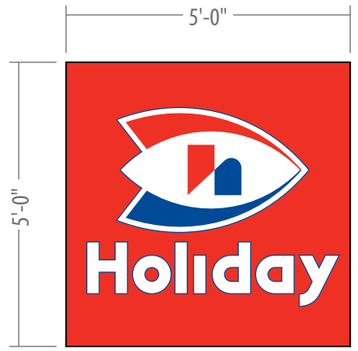


WEST ELEVATION

LOWER SIGN IF NEEDED TO ENSURE ELECTRICAL IS BELOW ROOFLINE

C-STORE SCOPE OF WORK

SIGN	DESCRIPTION	QTY	SIZE	AREA
B1	Illuminated Circle K Shop Sign	2	5'-0" x 12'-8 3/8"	63.5 SF
B2	Illuminated Circle K Totem Sign	1	5'-0" x 4'-2"	20.8 SF
B3	Non-illuminated Car Wash Pan Sign	1	6'-0" x 4'-0"	24.0 SF



B2

CORPORATE IDENTIFICATION SOLUTIONS

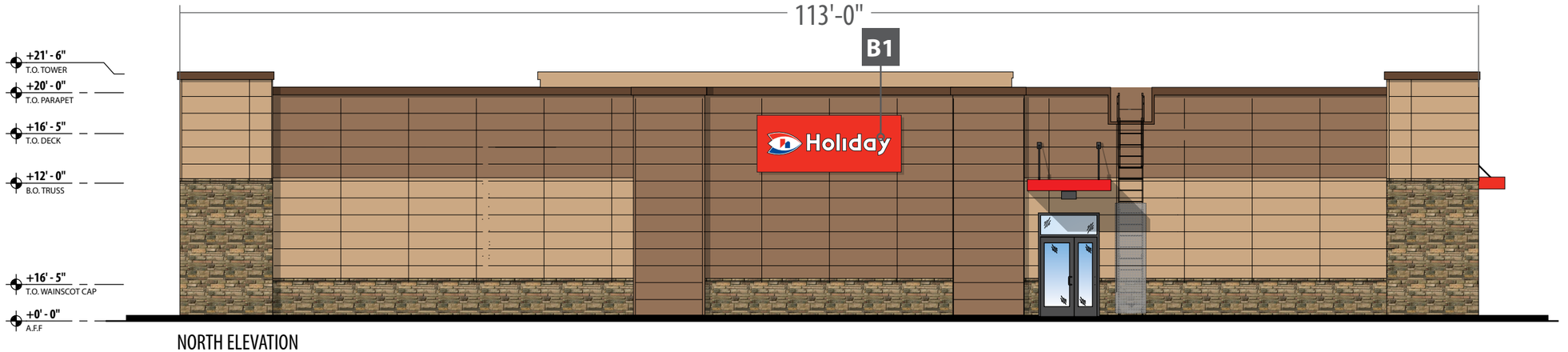
CLIENT	LOCATION	DRAWN BY	REVISION
CIRCLE K	SHOREVIEW, MN	HH	02
SITE NUMBER	**ACCOUNT REP**	**DATE**	**SCALE**
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SIGNATURE _____ **DATE** _____



NORTH ELEVATION

C-STORE SCOPE OF WORK

SIGN	DESCRIPTION	QTY	SIZE	AREA
B1	Illuminated Circle K Shop Sign	2	5'-0" x 12'-8 3/8"	**63.5 SF**
B2	Illuminated Circle K Totem Sign	1	5'-0" x 4'-2"	**20.8 SF**
B3	Non-illuminated Car Wash Pan Sign	1	6'-0" x 4'-0"	**24.0 SF**



B1

NOTE: THIS SIGN WILL REQUIRE CSP APPROVAL

SCALE: 1:40

CORPORATE IDENTIFICATION SOLUTIONS

CLIENT	LOCATION	DRAWN BY	REVISION
CIRCLE K	SHOREVIEW, MN	HH	02
SITE NUMBER	**ACCOUNT REP**	**DATE**	**SCALE**
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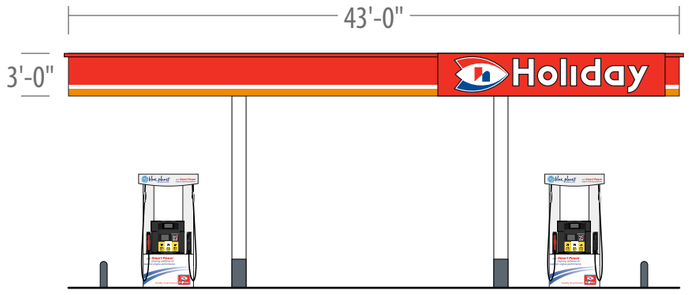
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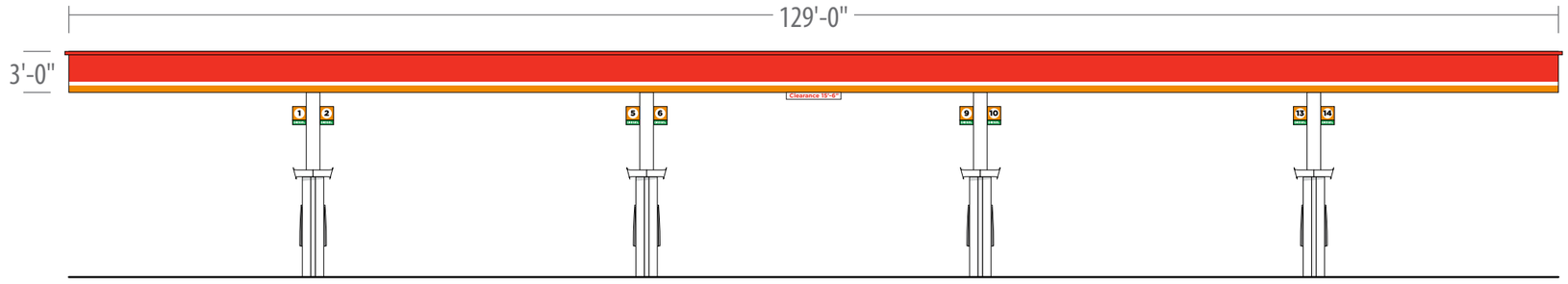
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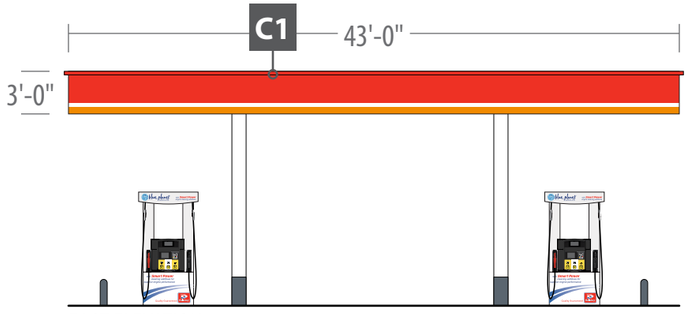
SIGNATURE _____ DATE _____



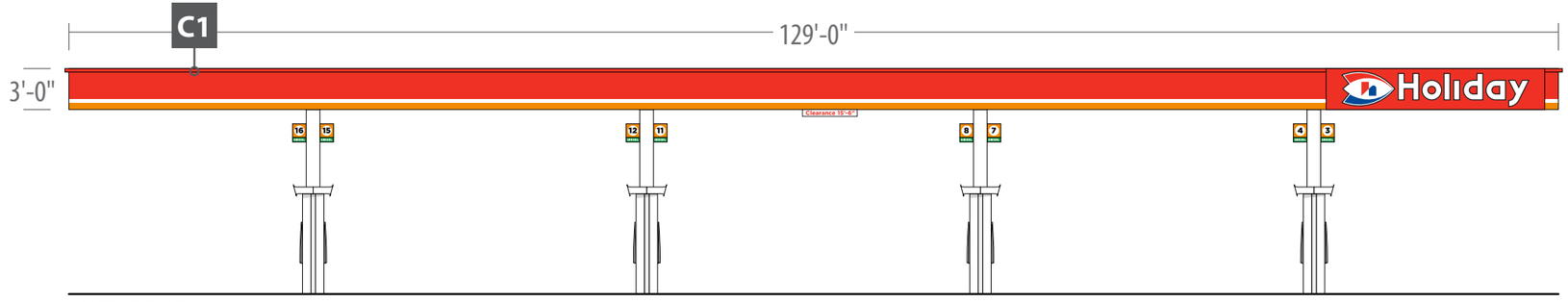
WEST ELEVATION
26.5% OF AVAILABLE SPACE



NORTH ELEVATION



EAST ELEVATION
8.8% OF AVAILABLE SPACE



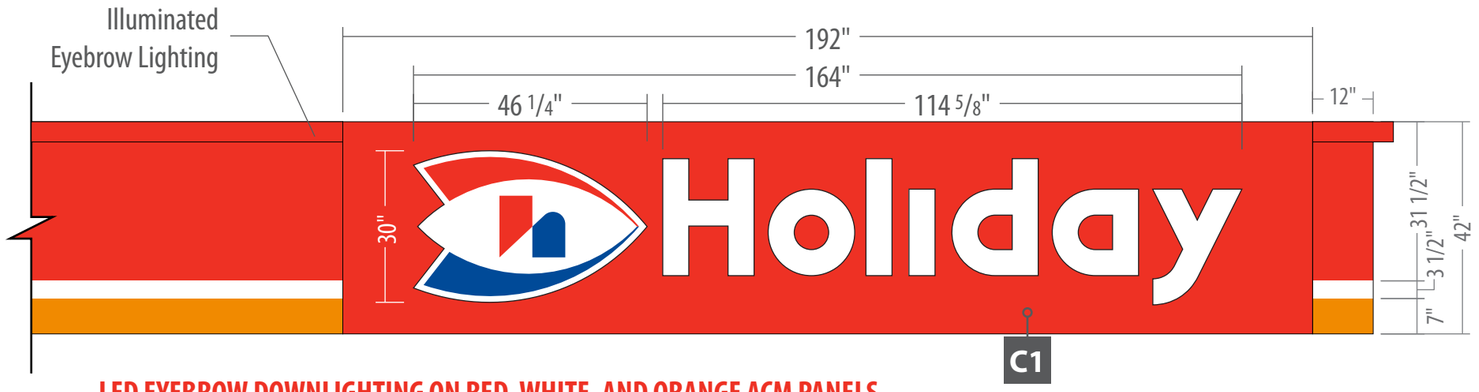
SOUTH ELEVATION

FUEL CANOPY SCOPE OF WORK

SIGN	DESCRIPTION	QTY	SIZE	AREA
C1	Illuminated Holiday Wordmark	2	30" x 164"	**34.2 SF**

PAINT SCHEDULE (SEMI-GLOSS FINISH)
- SW #7570 EGRET WHITE - COLUMN FROM GRAY TO BOTTOM OF CANOPY
- SW #6236 GRAYS HARBOR - COLUMNS FROM GRADE TO 24" ABOVE GRADE + BOLLARDS

NOTE: WEST ELEVATION SIGN WILL REQUIRE CSP APPROVAL



LED EYEBROW DOWNLIGHTING ON RED, WHITE, AND ORANGE ACM PANELS
EYEBROW LIGHTING ON ALL ELEVATIONS

CORPORATE IDENTIFICATION SOLUTIONS

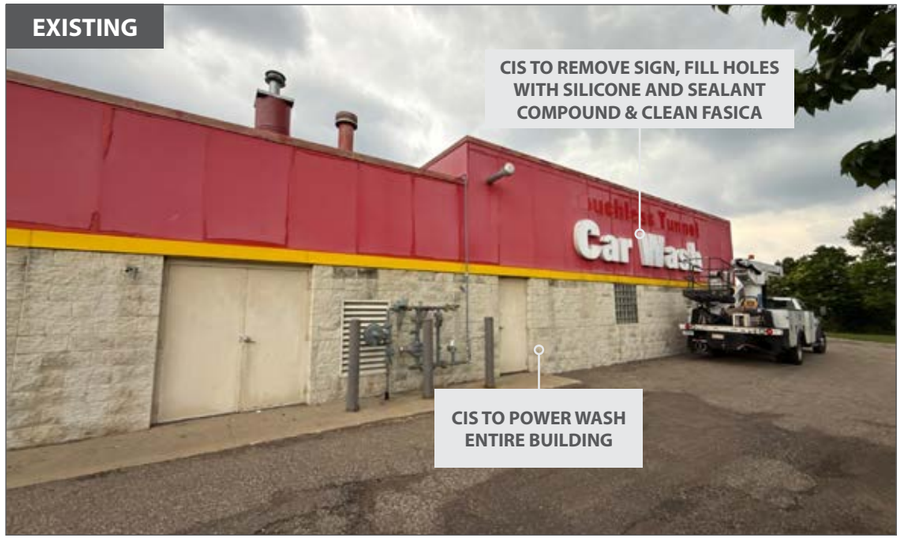
CLIENT	LOCATION	DRAWN BY	REVISION
CIRCLE K	SHOREVIEW, MN	HH	02
SITE NUMBER	**ACCOUNT REP**	**DATE**	**SCALE**
3859	BEN DEHAYES	09/04/25	AS NOTED

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SIGNATURE _____ **DATE** _____

EXISTING



PROPOSED - EAST ELEVATION



ARTWORK REFLECTS CURRENT SURVEY

	HEIGHT	ENTER/EXIT	LENGTH
BUILDING INFO	14'-0"	37'-0"	124'-0"
FASCIA INFO	6'-10 1/2"	37'-0"	124'-0"

C-STORE SCOPE OF WORK

SIGN	DESCRIPTION	QTY	SIZE	AREA
E1	Illuminated Holiday Shop Sign	2	5'-0" x 12'-8 3/8"	**63.5 SF**
E2	Illuminated Car Wash Sign	1	3'-0" x 14'-0"	**42.0 SF**
E3	Illuminated Exit Car Wash Sign	1	3'-0" x 14'-0"	**42.0 SF**

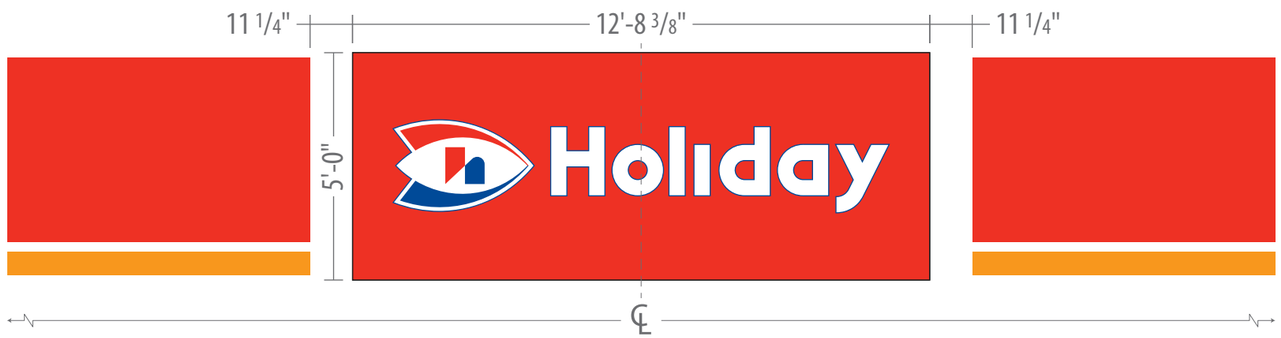
CIRCLE K VINYL COLORS

- 3M 3630-33 Red
- 3M 3630-3540 Tangerine

NICHIHA PANELS

- SW #6095 Toasty - Grade to 30" above grade starting at front entry door. Grade to remain horizontal and may change in elevation from starting point.
- SW #6115 Totally Tan - 30" above grade to bottom of fascia.

NOTE: RE-USE EXISTING CIRCUITS TO POWER SIGN



NOTE: THIS SIGN WILL REQUIRE CSP APPROVAL

E1

SCALE: 1:40

CORPORATE IDENTIFICATION SOLUTIONS

CLIENT	LOCATION	DRAWN BY	REVISION
CIRCLE K	SHOREVIEW, MN	HH	02
SITE NUMBER	**ACCOUNT REP**	**DATE**	**SCALE**
3859	BEN DEHAYES	09/04/25	AS NOTED

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192

SIGNATURE _____ DATE _____

EXISTING



ARTWORK REFLECTS CURRENT SURVEY

	HEIGHT	ENTER/EXIT	LENGTH
BUILDING INFO	14'-0"	37'-0"	124'-0"
FASCIA INFO	6'-10 1/2"	37'-0"	124'-0"

C-STORE SCOPE OF WORK

SIGN	DESCRIPTION	QTY	SIZE	AREA
E1	Illuminated Holiday Shop Sign	2	5'-0" x 12'-8 3/8"	**63.5 SF**
E2	Illuminated Car Wash Sign	1	3'-0" x 14'-0"	**42.0 SF**
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CIRCLE K VINYL COLORS
- 3M 3630-33 Red
- 3M 3630-3540 Tangerine

NICHIHA PANELS
- SW #6095 Toasty - Grade to 30" above grade starting at front entry door. Grade to remain horizontal and may change in elevation from starting point.
- SW #6115 Totally Tan - 30" above grade to bottom of fascia.

PROPOSED - NORTH ELEVATION



NOTE: NEW PRIMARY CIRCUITS TO BE PROVIDED BY CK B.U.



SCALE: 1/2" = 1'-0"

CORPORATE IDENTIFICATION SOLUTIONS

CLIENT	LOCATION	DRAWN BY	REVISION
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SITE NUMBER	**ACCOUNT REP**	**DATE**	**SCALE**
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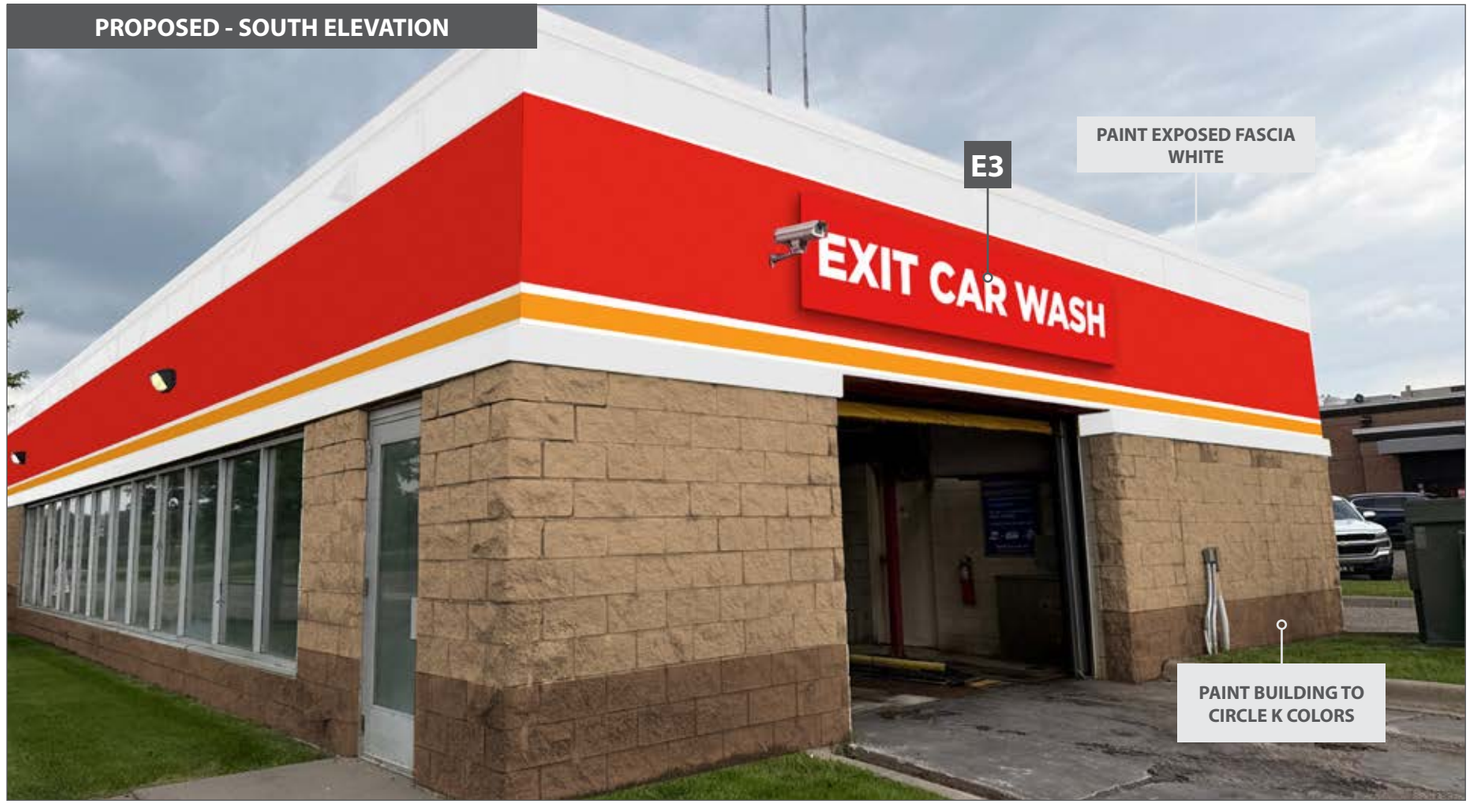
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SIGNATURE _____ **DATE** _____

EXISTING



PROPOSED - SOUTH ELEVATION



ARTWORK REFLECTS CURRENT SURVEY

	HEIGHT	ENTER/EXIT	LENGTH
BUILDING INFO	14'-0"	37'-0"	124'-0"
FASCIA INFO	6'-10 1/2"	37'-0"	124'-0"

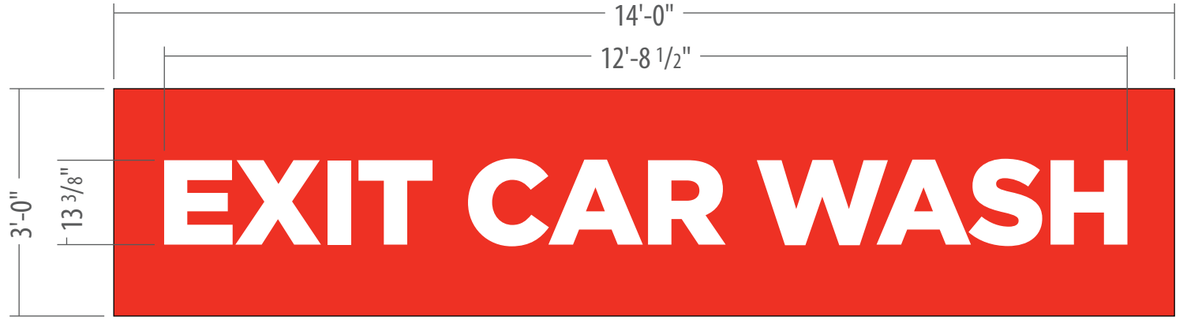
C-STORE SCOPE OF WORK

SIGN	DESCRIPTION	QTY	SIZE	AREA
E1	Illuminated Holiday Shop Sign	2	5'-0" x 12'-8 3/8"	**63.5 SF**
E2	Illuminated Car Wash Sign	1	3'-0" x 14'-0"	**42.0 SF**
E3	Illuminated Exit Car Wash Sign	1	3'-0" x 14'-0"	**42.0 SF**

CIRCLE K VINYL COLORS
- 3M 3630-33 Red
- 3M 3630-3540 Tangerine

NICHIHA PANELS
- SW #6095 Toasty - Grade to 30" above grade starting at front entry door. Grade to remain horizontal and may change in elevation from starting point.
- SW #6115 Totally Tan - 30" above grade to bottom of fascia.

NOTE: NEW PRIMARY CIRCUITS TO BE PROVIDED BY CK B.U.



E3

SCALE: 1/2" = 1'-0"

CORPORATE IDENTIFICATION SOLUTIONS

CLIENT	LOCATION	DRAWN BY	REVISION
CIRCLE K	SHOREVIEW, MN	HH	02
SITE NUMBER	**ACCOUNT REP**	**DATE**	**SCALE**
3859	BEN DEHAYES	09/04/25	AS NOTED

CORPORATE ID SOLUTIONS
5563 N ELSTON AVE.
CHICAGO, IL 60630
P: 773-763-9600 F: 773-763-9606
CORPORATEIDSOLUTIONS.COM

CLIENT ACCEPTANCE
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SIGNATURE _____ DATE _____

EXISTING



PROPOSED - WEST ELEVATION



ARTWORK REFLECTS CURRENT SURVEY

	HEIGHT	ENTER/EXIT	LENGTH
BUILDING INFO	14'-0"	37'-0"	124'-0"
FASCIA INFO	6'-10 1/2"	37'-0"	124'-0"

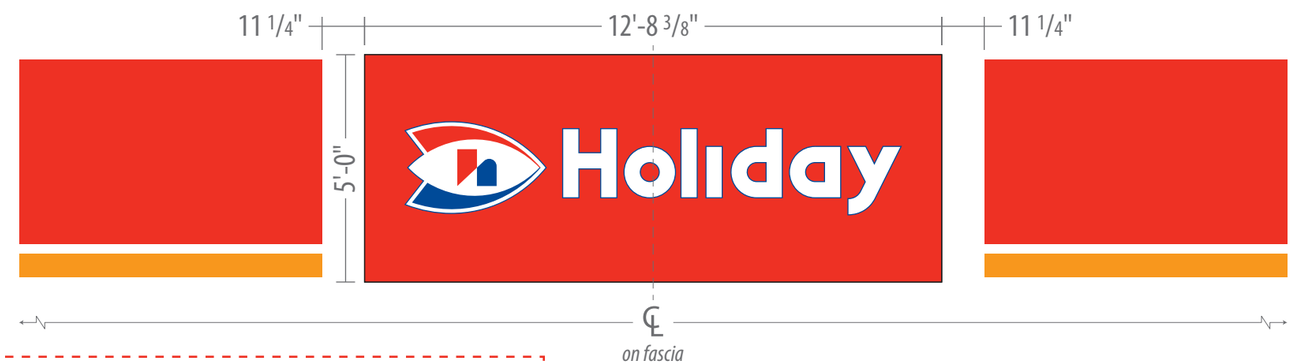
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NICHIHA PANELS
- SW #6095 Toasty - Grade to 30" above grade starting at front entry door. Grade to remain horizontal and may change in elevation from starting point.
- SW #6115 Totally Tan - 30" above grade to bottom of fascia.

NOTE: RE-USE EXISTING CIRCUITS TO POWER SIGN



NOTE: THIS SIGN WILL REQUIRE CSP APPROVAL

SCALE: 1:40

CORPORATE IDENTIFICATION SOLUTIONS

CLIENT	LOCATION	DRAWN BY	REVISION
CIRCLE K	SHOREVIEW, MN	HH	02
SITE NUMBER	**ACCOUNT REP**	**DATE**	**SCALE**
3859	BEN DEHAYES	09/04/25	AS NOTED

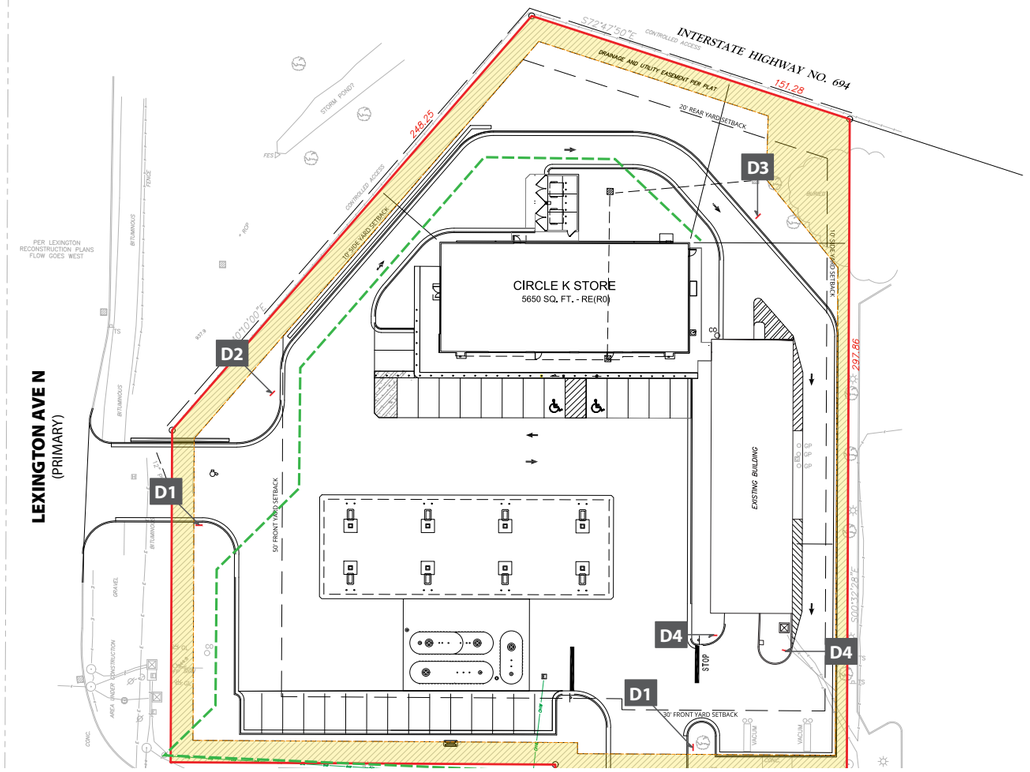
CORPORATE ID SOLUTIONS
5563 N ELSTON AVE.
CHICAGO, IL 60630
P: 773-763-9600 F: 773-763-9606
CORPORATEIDSOLUTIONS.COM

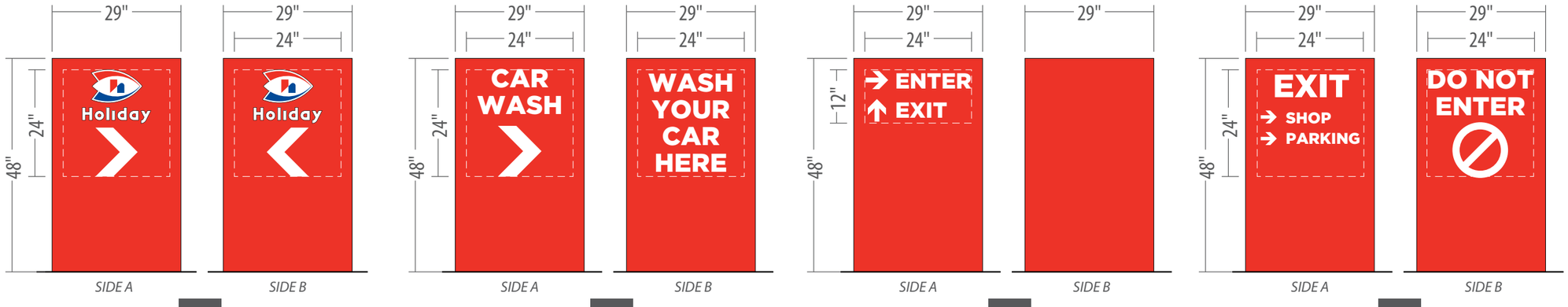
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SIGNATURE _____ DATE _____

LEGEND

- PROPERTY LINE
- ELECTRICAL UTILITY
- EASEMENTS





D1
NON-ILLUMINATED
4.0 SF
QTY (2)

D2
NON-ILLUMINATED
4.0 SF
QTY (1)

D3
NON-ILLUMINATED
2.0 SF
QTY (1)

D4
NON-ILLUMINATED
4.0 SF
QTY (2)

CORPORATE IDENTIFICATION SOLUTIONS

CLIENT	LOCATION	DRAWN BY	REVISION
CIRCLE K	SHOREVIEW, MN	HH	02
SITE NUMBER	**ACCOUNT REP**	**DATE**	**SCALE**
3859	BEN DEHAYES	09/04/25	AS NOTED

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196

SIGNATURE _____ DATE _____

Colliers Engineering & Design

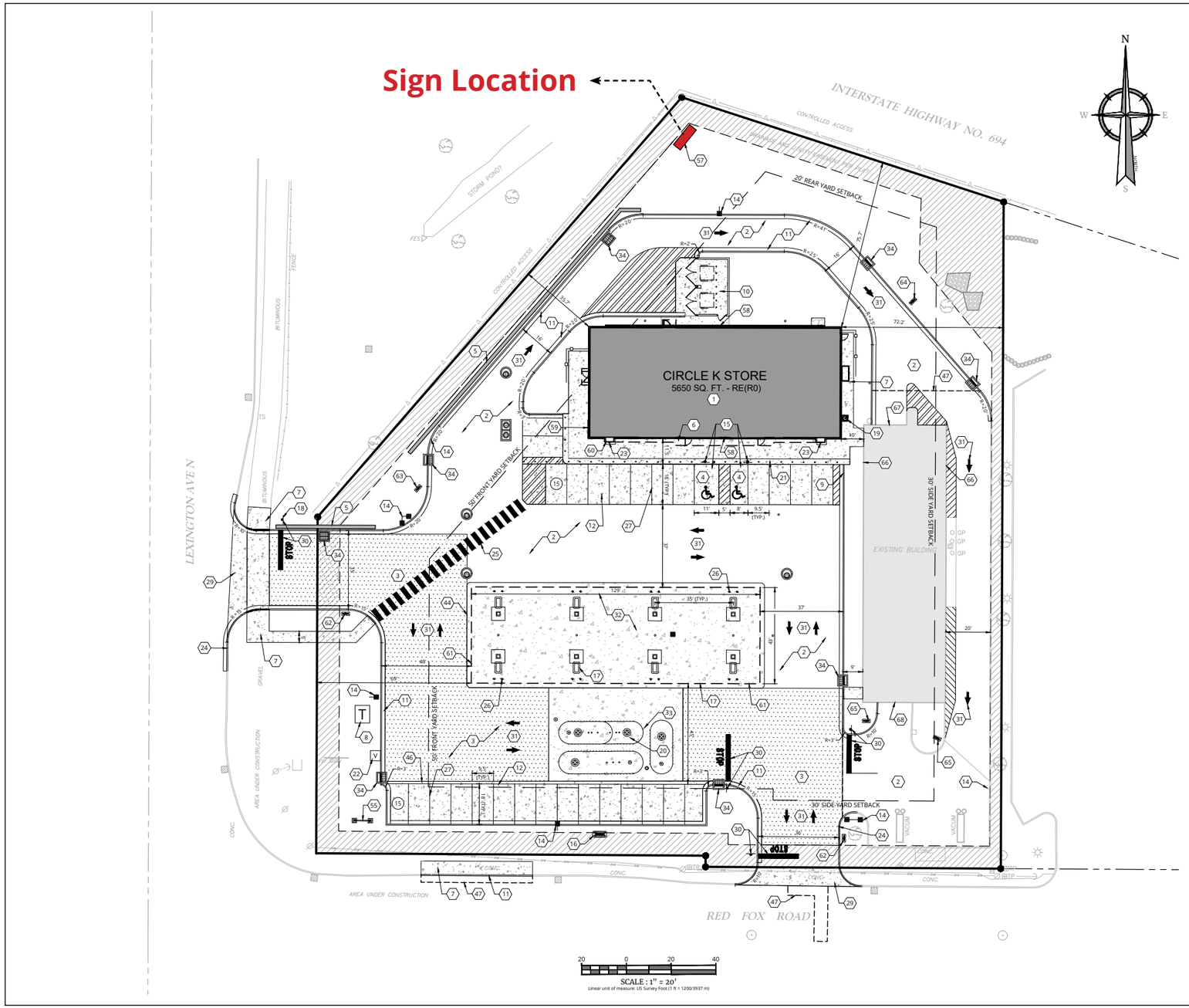
COMPREHENSIVE SIGN LOCATION

for

Holiday

Date: 12.05.2025 | Project Number: 250022844

Sign Location Plan



SITE PLAN KEY LEGEND

1	BUILDING AREA	
2	ASPHALT PAVING, LIGHT DUTY	C500
3	ASPHALT PAVING, HEAVY DUTY	C500
4	PAINTED HANDICAP PARKING SYMBOL (TYP)	C504
5	RETAINING WALL	
6	BUILDING ENTRANCE SECTION	
7	CONCRETE SIDEWALK, SEE DETAIL SHEET	C503
8	ELECTRICAL TRANSFORMER: CONTRACTOR TO COORDINATE WITH POWER COMPANY TO DETERMINE FINAL LOCATION	
9	TAPER CURB FROM 6" TO 0" REVEAL	
10	TRASH ENCLOSURE, SEE DETAIL SHEET	C504
11	CONCRETE CURB AND GUTTER (TYP.) (SEE DETAIL SHEET)	C500
12	CONCRETE PAVING, SEE DETAIL SHEET	C500
13	CONCRETE PAVING, HEAVY DUTY	C500
14	PARKING LIGHT POLE FIXTURE, SEE LIGHTING PLAN	C140
15	ACCESSIBLE PARKING SPACE AND SIGNAGE, SEE DETAIL SHEET	C500
16	VENT PIPES LOCATION, SEE FUEL SHEETS FOR MORE INFORMATION	
17	FUEL CANOPY AREA (MPD-MULTI-PRODUCT DISPENSER), SEE FUEL SHEETS FOR MORE INFORMATION	
18	RIGHT ONLY SIGN	C504
19	CO2 WITH STORAGE CABINET	
20	FUEL STORAGE TANKS PER FUEL/GAS PLANS	
21	4" GUARD POST, SPACED EVERY 6' (SEE PLAN FOR SPACING AT ADA SPACES), SEE DETAIL SHEET	C503
22	AIR & WATER MACHINE, PROVIDED BY VENDOR	
23	EMERGENCY SHUT OFF SWITCH, SEE FUEL PLAN	
24	REPLACE EXISTING CURB IN-KIND	
25	CROSSWALK	
26	FUEL ISLAND BOLLARD (TYP.) (SEE FUEL CANOPY PLANS)	
27	4" WIDE WHITE STRIPING	
28	ABOVE GROUND PROPANE STORAGE TANK, PROVIDED BY OWNERS VENDOR (NOT USED)	
29	CONCRETE DRIVEWAY APRON, SEE DETAIL	C500
30	STOP SIGN AND STOP BAR	C504
31	NOT USED	
32	PAVEMENT DIRECTIONAL MARKING	C500
33	CONCRETE PAVING, REFER TO FUEL CANOPY PLANS	
34	CONCRETE PACING, REFER TO FUEL/GAS PLANS	
35	CURB INLET	
36	BIKE RACK (NOT USED)	
37	CONCRETE BUILDING (NOT USED)	
38	DEPRESSED CURB ISLAND (NOT USED)	
39	DIRECTIONAL SIGN (SEE BRAND BOOK)	
40	OUTDOOR SEATING AREA (NOT USED)	
41	NOT USED	
42	STORMWATER MANAGEMENT BASIN (SEE C120)	
43	CIRCLE K ID SIGN (REFACE EXISTING SIGN) (SEE ELECTRICAL AND SIGN PACKAGE FOR DETAILS)	
44	TRUCK ONLY SIGN (SEE BRAND BOOK)	
45	HIGH SPEED DIESEL FUEL CANOPY, SEE FUELS SHEETS FOR MORE INFORMATION	
46	CANOPY/BUILDING BRAND SIGNAGE PER BRAND BOOK	
47	LOW FLOW CHANNEL	
48	SAWCUT LINE	
49	FULL DEPTH PAVEMENT REPLACEMENT	
50	REFACE EXISTING SIGN	
51	6 FT WIDE DOT SIDEWALK (NOT USED)	
52	NO PARKING (NOT USED)	
53	OVERNIGHT PARKING PROHIBITED SIGN (NOT USED)	
54	FIRE HYDRANT (NOT USED)	
55	NO TRUCK SIGN (NOT USED)	
56	PROPOSED MONUMENT SIGN (118.1 SF - A1)	
57	NOT USED	
58	HIGH RISE SIGN (287.0 SF - A2)	
59	WALL SIGN (63.5 SF - B1)	
60	WALL SIGN (20.8 SF - B2)	
61	WALL SIGN (24.0 SF - B3)	
62	CANOPY SIGN (34.2 SF - C1)	
63	DIRECTIONAL SIGN (4.0 SF - D1)	
64	DIRECTIONAL SIGN (4.0 SF - D2)	
65	DIRECTIONAL SIGN (2.0 SF - D3)	
66	DIRECTIONAL SIGN (4.0 SF - D4)	
67	CAR WASH WALL SIGN (63.5 SF - E1)	
68	CAR WASH WALL SIGN (42.0 SF - E2)	
69	CAR WASH WALL SIGN (42.0 SF - E3)	

Colliers Engineering & Design
www.colliersengineering.com
Doing Business as MASER CONSULTING
HOLMDEL (Headquarters)
101 Crawfords Corner Road,
Suite 3400
Holmdel, NJ 07733
Phone: 732.383.1950
COLLIERS ENGINEERING & DESIGN, INC. DOING BUSINESS AS MASER CONSULTING

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811 PROTECT YOURSELF
ALL STATES REQUIRE NOTIFICATION OF EXCAVATORS, DESIGNERS, OR ANY PERSON PREPARING TO DISTURB THE EARTH'S SURFACE ANYWHERE IN ANY STATE
FOR STATE SPECIFIC DIRECT PHONE NUMBERS VISIT: WWW.CALL811.COM

DATE:	DESCRIPTION:
8/29/2025	REV. RCWD COMMENTS
8/15/2025	REV. RCWD COMMENTS

PROFESSIONAL SEAL:

Vincent David Kelly
MINNESOTA LICENSED PROFESSIONAL ENGINEER
LICENSE NUMBER: 64151
COLLIERS ENGINEERING & DESIGN, INC.

PROFESSIONAL IN CHARGE: V. KELLY, P.E.
PROJECT MANAGER: V. KELLY, PE
QUALITY CONTROL: R. BLASEY
DRAWN BY: M. BLAIR
DATE ISSUED: 7/22/2025

PROJECT NAME:

CIRCLE K STORES INC.
NEW FACILITY/CANOPY, R&R

3854 LEXINGTON AVENUE
SHOREVIEW, MINNESOTA 55126

NORTHERN TIER BU

HOLIDAY STATIONSTORES, LLC

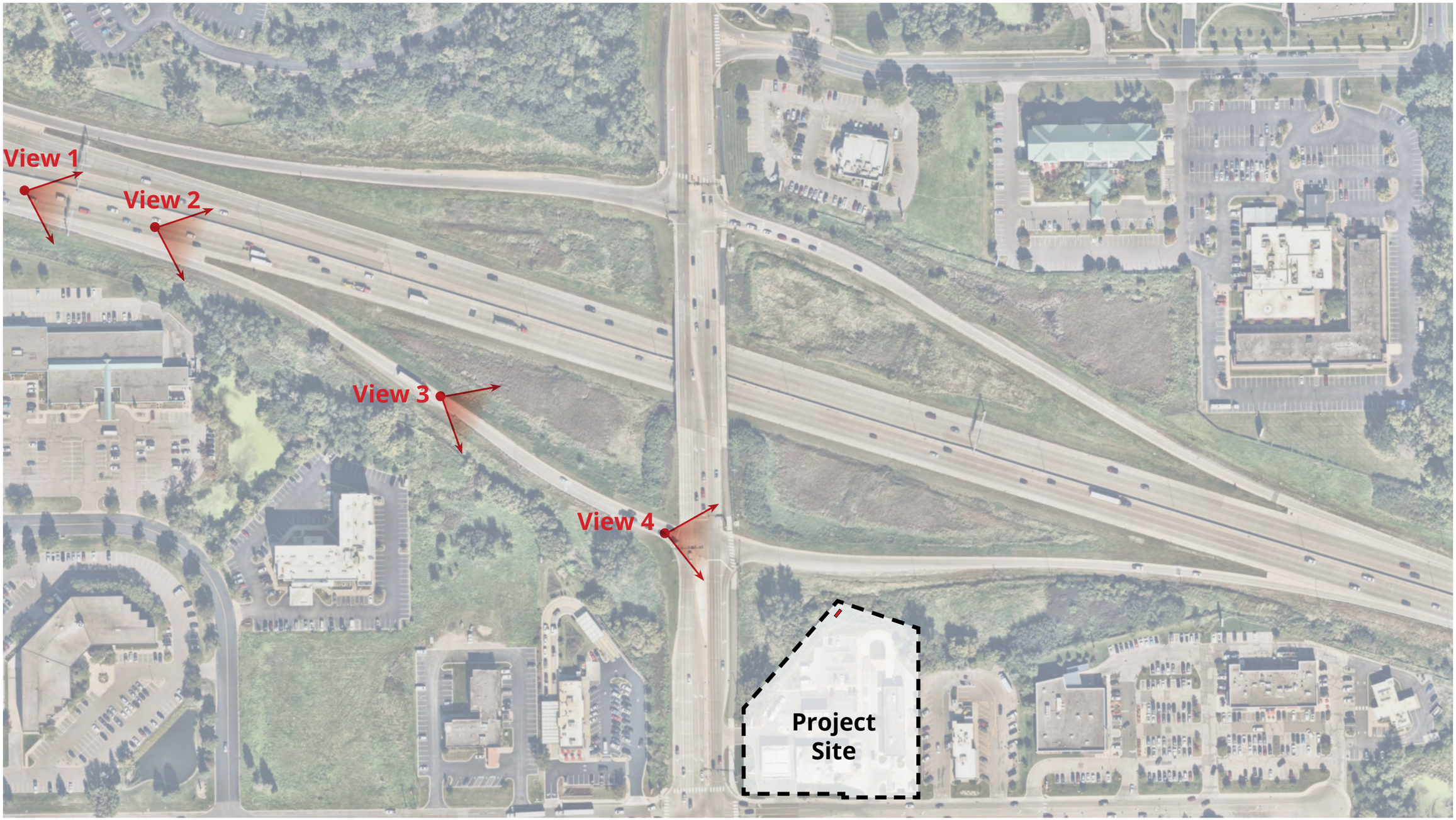
PROJECT NUMBER: 25002284A

SHEET TITLE: SITE PLAN

SHEET NUMBER: C100

Colliers Engineering & Design

Sign Viewing Angle Plan



Approved Sign 40 SF - 20 FT Tall



Proposed Sign 180 SF - 36 FT Tall



View 2

Approved Sign 40 SF - 20 FT Tall



View 2

Proposed Sign 180 SF - 36 FT Tall



Approved Sign 40 SF - 20 FT Tall



Proposed Sign 180 SF - 36 FT Tall



View 4

Approved Sign 40 SF - 20 FT Tall



View 4

Proposed Sign 180 SF - 36 FT Tall



Memorandum

TO: City Council

FROM: Izaak Peterson , Senior Planner

DATE: February 17, 2026

SUBJECT: Summer Concert Series Property Use Agreement- Weston Woods Outlot A

ITEM NUMBER: 8.h

SECTION: CONSENT AGENDA

REQUESTED MOTION

To approve the property use agreement with the Weston Woods Home Owners Association, regarding temporary use by Weston Woods of Shoreview Outlot A, to allow for the annual Weston Woods 2026 Concert series on the property.

INTRODUCTION

The Weston Woods Home Owners Association (HOA) annually hosts a popular summer concert music series. Historically, this concert series has been hosted on a city owned Outlot "Outlot A" within located within Weston Woods. In 2025, the city began implementing a formal use agreement with the association to acknowledge the use of a vacant Outlot and establish parameters for the activities, which requires annual authorization by the city council. The city received no complaints following the 2025 concert series. The city council is being asked to approve a property use agreement with the Weston Woods Home Owners Association, to formally facilitate the 2026 concert series that the Association has hosted on a vacant Outlot property which the city owns within the neighborhood.

DISCUSSION

The attached property use agreement outlines the terms of the HOA's use of the property for the concert series, and mitigate risk to the city regarding the HOA's temporary use of the property. The full agreement is attached but the use agreement intends to:

- Allow for four concert dates this spring/summer, occurring once a month from May through August.
- Alcohol is not to be sold.
- Proof of insurance is required.
- The HOA will be responsible for any physical property damage that occurs on the property.

In addition, the HOA is required to follow the permitting requirements specified in code Sec 111-4 Temporary Sales/ Events which outlines minimum requirements regarding nuisance, parking, hours of operation and temporary signage.

RECOMMENDATION

Staff recommends the city council adopt a motion to approve the property use agreement with the Weston Woods Home Owners Association, regarding temporary use by Weston Woods of Shoreview Outlot A, to allow for the annual Weston Woods 2026 Concert series on the

property.

ATTACHMENTS

Location Map
2026 Weston Woods Outlot A Use Agreement- Draft

Outlot A- Location Map



2/10/2026, 12:37:57 PM

Override 1

Tax Parcels

County Offices

Personal Property

Cities

1:1,200

0 55 110 220 ft

0 15 30 60 m

City of Shoreview, Minnesota
Property Use Agreement

This Property Use Agreement (the "Agreement") is made between the City of Shoreview, Minnesota (the "City") and Weston Woods of Shoreview Association (the "User"), (collectively, the "Parties").

WHEREAS, the City owns a Parcel of Real Property (the "Parcel"), described as:

Weston Woods of Shoreview Outlot A

WHEREAS, Weston Woods Homeowners Association wishes to use the Parcel for a concert series (the "Event"); and

WHEREAS, the User's Event has been approved by the City; and

WHEREAS, the City has adopted the Property Use Rules and Regulations (the "Rules and Regulations") which are attached to this Agreement and incorporated herein by reference.

NOW, THEREFORE, in consideration of the mutual covenants and conditions set forth below, the Parties agree as follows:

1. **Property**. The City authorizes its Parcel to be used for the Event by the User.

2. **Term**. User shall be entitled to use the Property from 7:00 am until 10:00 pm on May 19, 2026, June 23, 2026, July 28, 2026, and August 25, 2026. This time period includes the time necessary for set up and clean up.

3. **Rent**. User agrees to pay the City the sum $0 for using the Parcel.

6. **Alcohol.** Alcohol will not be sold at the Event. If alcohol will be served or sold, the User agrees to comply with all liquor licensing requirements. The City reserves the right to prohibit the serving or sale of alcohol at the Parcel.

7. **Entertainment**. The City does authorize entertainment to be provided as outlined in the Temporary Event Permit Application.

8. **Insurance.** The User is required to obtain liability insurance for the Event. The User agree to provide a certificate of insurance to the City showing the required coverage at least seven (7) days prior to the Event and naming the City as an Additional Insured.

9. **Property Damage/Missing Items**. The User agrees to pay the City for any physical damage to the Parcel during the Event. The User also agrees to replace or pay the cost of replacement for any missing items. The User is responsible for cleaning the Parcel and returning it to the same condition prior to the Event.

10. **Indemnification**. The User shall defend, indemnify and hold harmless the City and its officials, employees and agents from any liabilities, judgments, losses, costs or charges (including attorneys' fees) incurred by the City or any of its officials, employees or agents as a result of any claim, demand, action or suit relating to any bodily injury (including death), loss or property damage caused by, arising out of, related to or associated with the use of the Parcel by the User or by the User's guests or invitees, except to the extent caused by the sole negligence, gross negligence or willful misconduct of the City or its officers, employees or agents.

11. **Waiver and Assumption of Risk**. The User knows, understands and acknowledges the risks and hazards associated with using the Parcel and hereby assumes any and all risks and hazards associated therewith. User hereby irrevocably waives any and all claims against the City or any of its officials, employees or agents for any bodily injury (including death), loss or property damage incurred by the User as a result of using the Parcel and hereby irrevocably releases and discharges the City and any of its officials, employees or agents from any and all claims of liability.

12. **Rules and Regulations.** The User certifies that he or she has read the Rules and Regulations as outlined by City Code Section 111-4 and agrees to be bound by the Rules and Regulations. The User shall be responsible for ensuring compliance with the Rules and Regulations by the User's guests or invitees.

13. **General Provisions**.

    A. **Entire Agreement.** This Agreement supersedes any prior or contemporaneous representations or agreements, whether written or oral, between the Parties and contains the entire agreement.

    B. **Amendments**. Any modification or amendment to this Agreement shall require a written agreement signed by both Parties.

    C. **Governing Law**. This Agreement shall be governed by and interpreted in accordance with the laws of the State of Minnesota.

D. **Captions**. Section headings contained in this Agreement are included for convenience only and form no part of the Agreement between the Parties.

E. **Waiver**. The waiver by either party of any breach or failure to comply with any provision of this Agreement by the other party shall not be construed as, or constitute a continuing waiver of such provision or a waiver of any other breach of or failure to comply with any other provision of this Agreement.

F. **Savings Clause**. If a court finds any portion of this Agreement to be contrary to law or invalid, the remainder of the Agreement will remain in full force and effect.

IN WITNESS WHEREOF, the Parties caused this Agreement to be approved on the dates below.

By signing this agreement, I declare that I have read, understand and agree to all of the terms and condition of this Agreement.

_____ Date: _____
User

The City Council of Shoreview, Minnesota duly approved this Agreement on the 17th day of February, 2026.

By: _____
Sue Denkinger, Mayor

And: _____
Brad Martens, City Manager

Sec. 111-4. - Temporary sales or events.

Temporary sales or events must comply with the following standards:

(1) *Health, safety, and welfare.* The proposed sale or event shall not cause a public nuisance because of noise, air pollution, traffic congestion, or failure to properly maintain the site. Any proposed temporary sale or event shall comply with all relevant building, fire, and safety codes.

(2) *Location.* Temporary sales or events may be located on land associated with commercial, public, or quasi-public uses. Seasonal residential sales may only be permitted within residential districts.

(3) *Duration.* Temporary sales by temporary vendors or established merchants may be permitted for up to seven consecutive days. Seasonal residential sales are permitted for up to four consecutive days. Outdoor seasonal commercial sales are permitted for the duration specified on the permit, but not to exceed six months. Carnivals or fairs may be permitted for up to seven consecutive days. These durations should be considered maximums and permits issued may be approved for shorter durations if necessary to protect public health, safety, and welfare. These durations may be extended by action of the city council after review by the planning commission.

(4) *Hours of operation.* Hours of operation for temporary sales and events must be between 7 am and 10 pm.

(5) *Parking and traffic.* Ample parking must be provided on site to accommodate expected visitors. The sale or event shall not cause a traffic hazard.

(6) *Signage.* See chapter 113 for temporary sign regulations.

(7) *Site maintenance and restoration.* The applicant shall be responsible for maintaining and cleaning the site utilized for the temporary sale or event and restoring it to its original condition. If the city manager determines that it is necessary, the applicant may be required to post a financial security to ensure site maintenance and/or restoration.

(Prior Code, § 207.030; Ord. No. 1017, 5-3-2023)

Shoreview Community Development
4600 Victoria Street North
Shoreview, Minnesota 55126
651-490-4600 | shoreviewmn.gov

Temporary Sale or Event Permit Application

Site information

Address: _____

Property identification number: _____

Applicant information

Name: _____

Address: _____

Phone number: _____ Email: _____

Property owner information (if different from applicant)

Name: _____

Address: _____

Person responsible for sale

Name: _____

Address: _____

Phone number: _____ Email: _____

Event/sale dates: _____

_____ _____

Applicant signature Date

I hereby give the above named person/firm to operate a temporary promotion sale on my property.

_____ _____

Property owner signature Date

For office use

Date received: _____

By: _____

Memorandum

TO: City Council

FROM: Cinde Morris , Deputy clerk

DATE: February 17, 2026

SUBJECT: Approve application for special event liquor license - Arden Hills-Shoreview Rotary Club

ITEM NUMBER: 8.i

SECTION: CONSENT AGENDA

REQUESTED MOTION

To approve the application for a special event liquor license for the Arden Hills-Shoreview Rotary Club.

INTRODUCTION

The Arden Hills-Shoreview Rotary Club has submitted an application for a temporary on-sale liquor license for the Taste of Shoreview event to be held at Shoreview Community Center, 4580 Victoria St N, on April 21, 2026.

DISCUSSION

Arden Hills-Shoreview Rotary Club will be hosting the Taste of Shoreview event on April 21, 2026. They have applied for a temporary on-sale liquor license for the event. Their application meets city code requirements regarding special event liquor licenses.

RECOMMENDATION

It is recommended that the city council approve the request from the Arden Hills-Shoreview Rotary Club for a temporary on-sale intoxicating liquor license for the Taste of Shoreview event to be held at Shoreview Community Center, 4580 Victoria St N, Shoreview on April 21, 2026.

ATTACHMENTS

AH-SV Rotary.pdf

Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division
445 Minnesota Street, Suite 222, St. Paul, MN 55101
651-201-7500 Fax 651-297-5259 TTY 651-282-6555

APPLICATION AND PERMIT FOR A 1 DAY TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE

Name of organization	Date organized	Tax exempt number
Arden Hills Shoreview Rotary Club	October 1, 1986	[redacted]

Address	City	State	Zip Code
3673 Lexington Ave. N., Box 230, Suite H-2	Arden Hills	MN	55126

Name of person making application	Business phone	Home phone
William F. Klumpp, Jr.	[redacted]	[redacted]

Date(s) of event: April 21, 2026

Type of organization: ☒ Club ☐ Charitable ☐ Religious ☒ Other non-profit

Organization officer's name	City	State	Zip Code
Matthew Rossetter, president	Shoreview	MN	55126
Michael Spellman, president-elect	Shoreview	MN	55126
Jerry Peterson, treasurer	Shoreview	MN	55126
Paul Bartyzal, secretary	Shoreview	MN	55126

Location where permit will be used. If an outdoor area, describe.
Shoreview Community Center, 4580 Victoria St. N., Shoreview, MN 55126

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.
$2,000,000 general liability, including liquor liability, with a $4,000,000 general aggregate limit by Westchester Suprlus Lines Insurace, policy #G73578917004.

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City or County approving the license

Date Approved

Fee Amount

Permit Date

Date Fee Paid

City or County E-mail Address

City or County Phone Number

Signature City Clerk or County Official

Approved Director Alcohol and Gambling Enforcement

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event.

ONE SUBMISSION PER EMAIL, APPLICATION ONLY.
PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US

Memorandum

TO: City Council

FROM: Stephanie Smith , City engineer

DATE: February 17, 2026

SUBJECT: Establish project and authorize execution of a professional services agreement for the 2026 Watermain Rehabilitation, city project 26-11

ITEM NUMBER: 8.j

SECTION: CONSENT AGENDA

REQUESTED MOTION

To establish the project and authorize execution of a professional services agreement with SEH, Inc. for engineering services related to the 2026 Watermain Rehabilitation, city project 26-11.

INTRODUCTION

The city's 2026 capital improvement plan includes funding for rehabilitation of portions the city's existing watermain infrastructure, and professional services are required for the preparation of plans and specifications. Staff has identified the necessary services and requested proposals from qualified firms. Staff recommends the city council authorize approval of a professional services agreement with SEH, Inc.

DISCUSSION

Staff has identified a trenchless lining method of watermain rehabilitation that will minimize disturbance for the neighborhood and street surface. Due to the type of rehabilitation required, the preparation of plans and specifications for the project requires expertise beyond what cities like Shoreview typically have on staff. Accordingly, staff requested proposals for professional services from Bolton and Menk, Inc. and SEH, Inc.

	Proposal Amount
Bolton and Menk, Inc.	$152,890
SEH, Inc.	$ 53,400

Upon review, staff is recommending council approve the agreement for services with SEH, Inc. They have successfully assisted with a similar project in Shoreview, the 2019 watermain lining at North Owasso Boulevard. A copy of the proposal is attached for reference. The scope of services includes project management, contract administration, development of plans and specifications, survey services, and construction observation services for an estimated fee of $53,400.

RECOMMENDATION

Staff recommends the city council establish the project and authorize a professional services agreement with SEH, Inc. for engineering services related to the 2026 Watermain

Rehabilitation, city project 26-11.

ATTACHMENTS
SEH Proposal

Building a Better World for All of Us®

EXHIBIT A

February 5, 2026

RE: City of Shoreview, Minnesota
Engineering Services for 2026 Watermain Lining
SEH No. SHORE 189691 14.00

Ms. Stephanie Smith, PE
City Engineer
City of Shoreview
4600 Victoria St. N
Shoreview, MN 55126

Dear Stephanie:

Thank you for expressing interest in SEH's professional services for your 2026 Watermain Lining Project. Specifically, the project consists of preparing plans, specifications and bid documents for the 2026 Watermain Lining Project and providing specialized construction observation. The proposed project includes CIPP rehabilitation along the following streets:

- Lexington Avenue North
- Churchill Street North
- Richmond Avenue
- Tiller Lane
- Carlton Drive
- Ingerson Road
- Cobb Road
- Edgewater Avenue
- Glenhill Road

SCOPE

SEH understands that the City is interested in rehabilitating approximately 14,000 lineal feet of existing watermain along the aforementioned streets. The existing watermain is likely approaching the end of its useful life as it has many watermain breaks each winter. The goal of this project is to utilize watermain lining to avoid reconstructing the streets and minimize impacts to homeowners. Trenchless solutions, such as CIPP WM lining, is a perfect alternative to dig and replace in this situation. In addition, there are approximately 213 home services that will need to be reinstated once the pipe is lined. The City may choose to add one or two additional isolation valves as part of the project, but temporary water will still need to be utilized.

Our scope includes Project Coordination, Detailed Design and Engineering, Permitting, and Specialized Construction Observation. The scope does not include Construction Administration, Inspection, General

Construction Services or As-builts. Any additional services not included in this scope can be added through Contract Amendment at the request of the City.

Specific tasks related to each of those items, along with our key assumptions, are outlined in the attached detailed Task Hour Budget, but the primary key tasks include the following:

Bidding Documents

- CIPP watermain lining plan sheets will be in GIS or PDF format.
- No topographical survey is anticipated.
- We are assuming the City can provide existing as-built plans to incorporate into the bid documents to provide prospective bidders profile data they will encounter as part of the project. (i.e., no extraordinary CCTV or predesign pipe investigation is included in the budget).
- A project design kickoff meeting to discuss various design elements requiring City staff input such as desired liner thickness, operating system details, testing requirements, etc.
- Location of proposed access pits and required watermain removals and improvements at each location.
- Evaluating temporary water needs for any service that may be affected during construction. The project manual will outline the requirements the contractor will need to follow as they lay out their temporary water system. Every attempt will be made during design to eliminate or minimize any temporary water.
- It is not anticipated there would need to be any extensive traffic control plan for the project, apart from Lexington Avenue, as the access pits will generally be located in lower volume City streets. Language will be included in the construction documents for the Contractor to provide a Traffic Control Submittal for City review and approval based on contractor phasing and approach.
- It is assumed the City will obtain any easements from property owners for the access pits if needed.
- Project manual and special provisions, including all City front end documents and technical specifications will be developed
- Apply for and submit the MDH permit. Permit fees are a reimbursable expense.
- Preparation of the Opinion of Probable Cost.

Bidding Assistance

- The City will take care of all bidding services using their QuestCDN account. SEH is available to answer bidder questions.
- SEH to review the bid results and offer a recommendation to the City.

Specialized Construction Observation

- Assumes the City will be responsible for bidding administration, contract administration, watermain pressure and bacteria testing, and general construction observation.
- SEH has assumed that Specialized Construction Observation will include time for pre-CCTV, post-CCTV, coordination with City staff, written reports for CIPP.
- Assumes that the City will contract directly with an ITL who will be responsible for any material testing for the CIPP samples. Samples are assumed to either plate samples cured in the CIPP liner and coupons taken from excess liner, outside the area of the main line host pipe.
- For budgeting purposes, SEH has assumed 8 hours per week for 10 weeks of CIPP related work.

PROPOSED SCHEDULE

The City wants to complete this rehabilitation work during the 2026 construction season. We will work with the City on a mutually agreeable schedule but initially, we prepared the following production schedule below to achieve this.

No.	Description	Date
1	Contract Authorization	February, 2026
2	Complete Draft Bidding Documents for City Review	Late March, 2026
3	City Review Complete	Early April, 2026
4	Final Bidding Documents, Bidding Period Commences	Late April, 2026
5	Bid Opening	May, 2026
6	Bid Award	May, 2026
7	Contractor Rehabilitates the Watermain	June – Sept, 2026
8	Final Completion Date	Late Summer/Fall 2026

PROJECT TEAM



Brian Hare, PE – Project Manager

Brian will be the overall project manager and primary contact for the City and all project related communications. He will also lead the street and utility design tasks for the project. Brian will review the project schedule regularly with the team and City to ensure deadlines are understood and the progression of tasks is fully met in terms of achieving critical milestones and project expectations. He has extensive experience as a project manager in the municipal engineering field and working with City utility staff. Brian's expertise includes municipal design, trenchless technologies, cured-in-place pipe (CIPP) lining, pipe bursting, water main replacement, and water main horizontal directional drilling (HDD) projects.



Chad Setterholm, PE – Quality Control and Senior Civil Engineer

Chad will draw on his street and utility design expertise to provide quality control and review of the design. He will also be available for design bidding document review. He has 33 years of experience working on a multitude of municipal engineering projects ranging from planning and feasibility to final construction and project closeout. He has extensive experience navigating projects with Federal Aid, Municipal State Aid, cooperative agreements and local funding sources.



Blake Mitchell, EIT – Civil Engineer

Blake will be the engineer responsible for CIPP design along with private utility coordination on the project. He has extensive experience addressing these issues on similar municipal projects and working alongside contractors during construction as a resident project representative (RPR). Blake's experience includes civil site design, street design, trail design, storm sewer design, water main distribution systems design, construction administration, and production of plans, specifications, and estimates (PS&E) for municipal projects

PREVIOUS EXPERIENCE

City of Woodbury – Tower Drive Water Main Rehabilitation (2022) – The project included the rehabilitation of 12” and 16” water main along Woodpark Blvd and Tower Drive.

City of Edina – TH 62 at Concord Avenue Water Main Rehabilitation (2024) – The project included the rehabilitation of 6” water main along Concord Avenue.

City of Eden Prairie – Mount Curve Rehabilitation Project (2024) – The project included the rehabilitation of 6” and 8” water main along Mount Curve Rd and Olympia Drive.

COMPENSATION

Our proposed hourly not-to-exceed fee reported by our task hour budget for Design, Construction Documents, Bidding Assistance, and Specialized Construction Observation is as follows:

Task 1 - Project Coordination	$ 4,200
Task 2 - Detailed Design and Engineering	$35,100
Task 3 - Permitting	$ 600
Task 4 - Specialized Construction Observation	$13,500
Total	**$53,400**

This amount includes our reimbursable expenses and will not be exceeded without prior authorization from the City. Our fees to prepare Bidding Documents and to assist the City with bidding are normal and customary in the industry for this type of specialized work.

We will invoice the City monthly on an hourly basis for our labor. Our invoices will also include our expenses. Additional work, if authorized by the City, shall be billed at agreed upon rates.

We look forward to working with you and your staff to apply trenchless pipe rehabilitation tools on the City’s 2026 Watermain Lining Project. We are prepared to start immediately upon receiving the notice to proceed. Please contact Brian Hare with questions and comments at 612-255-4040 or bhare@sehinc.com.

Respectfully submitted,

SHORT ELLIOTT HENDRICKSON INC.

Chad Setterholm, PE (Lic. MN)
Principal | Client Service Manager

Brian Hare, PE (Lic. MN, IA)
Senior Project Manager

Enclosure

X:\PT\S\SHORE\common\Water Main\P189691 - Water Main CIPP\2026 Water Main Rehabilitation - Rev 020526.docx

Project Name: 2026 Water Main Lining

Client: City of Shoreview, Minnesota

SEH Project No. SHORE 189691

Date: February 5, 2026

Prepared Date: *BJH*

Reviewed Date: *2/5/2026*

	Billing Title	PM	Grad Eng	GIS Analyst	RPR	Accounting Rep	Admin Tech	Expenses	Total
Task #1 - Project Coordination / Data Collection									
1.1	Client Supplied Information including GIS Base Mapping Showing Location of all Valves, Hydrants, and Water Main Profile and the Following Information:	2	4	4		4			**14**
a	Project Area Water Main Break Information								
b	Review Geotechnical Investigations (provided by City)		2						**2**
1.2	Private Utility Company Maps		4						**4**
1.3	Street & Utility reconnaissance with pictures	2	4						**6**
	Task Hours Summary	**4**	**14**	**4**		**4**		**N/A**	**26**
	Task Fee Summary	**$936.74**	**$2,058.55**	**$739.13**		**$497.08**			**$4,231.49**
Task #2 - Detailed Design and Engineering									
2.1	There will be one set 1 title sheet, 1 SEQ, 2 overall maps, 12 water main CIPP sheets	8	52	72					**132**
2.2	Project Manual Preparation	2	16				4		**22**
2.3	Quantities and Opinion of Probable Cost	4	8						**12**
2.5	Meetings								
a.	Project kick-off meeting design meeting (see note 7)	4	2						**6**
b.	Review 90% Plan set meeting and plan revisions	2	4						**6**
2.6	Final City Staff Review and preparation of 100% Bidding Documents	2	4				8		**14**
2.7	Ad for Bid						1		**1**
a.	Respond to Bid Inquires and Issue Addenda (if needed)	4	4						**8**
b.	Bid Opening	1	1						**2**
2.8	Prepare Tabulation of Bids and Letter of Recommendation	2					2		**4**
	Task Hours Summary	**29**	**91**	**72**			**15**	**N/A**	**207**
	Task Fee Summary	**$6,791.39**	**$13,380.55**	**$13,304.30**			**$1,672.04**		**$35,148.29**

	Billing Title	PM	Grad Eng	GIS Analyst	RPR	Accounting Rep	Admin Tech	Expenses	Total
Task #3 - Permitting									
3.1	Assist with obtaining MDH permit		1					$ 150.00	**1**
	Address any regulatory concerns or requirements from state or local agencies		2						**2**
	Task Hours Summary		**3**					**N/A**	**3**
	Task Fee Summary		**$441.12**					**$150.00**	**$591.12**
Task #4 - Specialized Construction Services (see note 15)									
4.1	Prepare Construction Contracts								
4.2	Pre-Construction Meeting and Preparation of Agenda and Minutes	2			2				**4**
4.3	Specialized Construction Inspection (assumed at 10 weeks at 8hr/week)				80			$ 900.00	**80**
	Subtotal Hours	**2**			**82**			**N/A**	**84**
	Subtotal Fees	**$468.37**			**$12,057.20**			**$900.00**	**$13,425.57**
	Task Hours Summary	**2**			**82**			**N/A**	**84**
	Task Fee Summary	**$468.37**			**$12,057.20**			**$900.00**	**$13,425.57**
Task #1 - Project Coordination / Data Collection									
	Task Hours Summary	**4**	**14**	**4**		**4**		**N/A**	**26**
	Task Fee Summary	**$936.74**	**$2,058.55**	**$739.13**		**$497.08**			**$4,231.49**
Task #2 - Detailed Design and Engineering									
	Task Hours Summary	**29**	**91**	**72**			**15**	**N/A**	**207**
	Task Fee Summary	**$6,791.39**	**$13,380.55**	**$13,304.30**			**$1,672.04**		**$35,148.29**
Task #3 - Permitting									
	Task Hours Summary		**3**					**N/A**	**3**
	Task Fee Summary		**$441.12**					**$150.00**	**$591.12**
Task #4 - Specialized Construction Services (see note 15)									
	Task Hours Summary	**2**			**82**			**N/A**	**84**
	Task Fee Summary	**$468.37**			**$12,057.20**			**$900.00**	**$13,425.57**
Project Summary									

Billing Title		PM	Grad Eng	GIS Analyst	RPR	Accounting Rep	Admin Tech	Expenses	Total
	Project Hours Summary	**35**	**108**	**76**	**82**	**4**	**15**	**N/A**	**320**
	Project Fee Summary	**$8,196.51**	**$15,880.21**	**$14,043.43**	**$12,057.20**	**$497.08**	**$1,672.04**	**$1,050.00**	**$53,396.47**

Assumptions:

1 Project will be designed using client GIS utility base mapping, aerial photography, and field reconnaissance data. No topographic surveying is proposed.

2 Field reconnaissance task includes noting locations of boulevard and easement features possibly impacted by utility rehabilitation. Task also includes verifying the existence of gate valves, hydrants, curb stops, manholes, and catch basin for developing final excavation pit details.

3 Drilling and testing of core samples is not normal or customary with cured in place pipe lining method of reconstruction. Instead a general identification of the existing subgrade soils is provided to the bidders. Investigation includes reviewing past nearby geotechnical information provided by client, soil maps, and also asking client staff what type of subgrade soils they encountered during past water main repairs.

4 Base map shall be in GIS (preferred) or CAD format. City to provide GIS maps/data Please include ROW, water mains, water services, curb stops, hydrants, sanitary sewer manholes and pipes, storm sewer manholes and pipes, and other known utilities in the area. Base mapping shall serve as background on the bid document plan sheets.

5 It is assumed that the City watermain atlas sheets or as built drawings display the horizontal location and the profile of the trunk water main pipe via record plans. If the profile is not available, additional investigation may be needed to give the bidders the assurance of pipe grade and potential bends. available.

6 SEH to contact Gopher State One Call (GSOC) to request private utility paper maps and adding the private utility line work to the base mapping.

7 A project kickoff meeting will be held to discuss various design parameters, such as operating pressures, existing and desired valve locations, liner thickness desired, potential access pits and removals needed, location of isolation shut off valves, timetable for construction and taking each crossing off line, pressure testing and approval requirements, etc. This meeting may include a field visit to the site, preparation of agendas and minutes, and any follow up activities. One follow up meeting at 90% for City review/comments.

8 SEH will coordinate with business owners during design to determine operating hours and when shut downs can occur. City will handle all aspects of creating and distributing property owner / resident notifications during actual rehabilitation.

9 The city would lke to avoid the need for temporary water services. This may necessitate the pre installation of one or more isolation valves. All water services will be reinstated from inside the pipe. Water main pits will be located at key areas incliude vlves, hydrant leads, tees or other crossings, etc.

10 SEH will complete and submit to MDH the Plan Review Fee Sheet, payment, and the required copies of completed plans and specifications. MDH Fee for review of water main will be paid by City or reimbursable expense.

11 Record plans will be produced in GIS or AutoCAD and PDF format and submitted to the City as electronic files.

12 Traffic control task assumes short lane closures or lane shifts will be required on local streets. No formal traffic control plan will be inclluded in the plans. No street or sidewalk detours will be required. Contract Documents will include submittal for Contractor to submit traffic control plan for City review and approval, based on their phasing and order of operations.

13 SEH will incorporate all City front end documents, general technical specification and detail plates. The project manual will also develop detailed CIPP technical specifications along with referencing the latest City Engineers Association of Minnesota Standard Specification and the latest Edition of Minnesota Department of Transportation Standard Specifications for Construction.

14 Because the project may be bid by out state contractors we recommend that the client sell the bidding documents and issue any addenda via the internet. Based on past projects, it is assumed that the City will upload the bidding documents to the QuestCDN and handle the Ad for Bid distribution.

15 Specialized construction services are included with this scope and fee. General construction services, including construction admin, can be added through contract amendment at the City's request. Assumed at 8hrs per week for an assumed 10 weeks.

16 Task 3 includes Expense for MDH Plan Review

17 Task 4 includes Expense for Mileage during Specialized Construction Inspection

Memorandum

TO: City Council

FROM: Krista Billerbeck , Natural resources manager

DATE: February 17, 2026

SUBJECT: Appointments to the environmental quality committee

ITEM NUMBER: 10.a

SECTION: GENERAL BUSINESS

REQUESTED MOTION

Appoint Shivam Vashishtha as a regular member to the Environmental Quality Committee (EQC) for a three year term expiring January 31, 2029 and appoint Whitney Olsen as a student member for a term expiring May 2028.

INTRODUCTION

The city council is being asked to appoint Shivam Vashishtha as a regular member and Whitney Olsen as a student member to the Environmental Quality Committee.

DISCUSSION

The EQC received applications for recent vacancies on the committee and reviewed applications for regular and student members. The committee thought Vashishtha and Olsen would be great additions to the group and provide unique perspectives. Vashishtha is particularly interested in energy and sustainability. Olsen is currently a sophomore at Mounds View High School and is interested in waste and recycling.

RECOMMENDATION

Staff recommend the city council appoint Shivam Vashishtha to the EQC through January 31, 2029 and Whitney Olsen as a student member through her graduation in May 2028.

ATTACHMENTS

Colton Borg EQC Application.pdf
Mark Smith EQC Application.pdf
Shivam Vashishtha EQC Application.pdf
Whitney Olsen EQC Application.pdf

SHOREVIEW

Cinde Morris <cmorris@shoreviewmn.gov>

Advisory board application from Colton Borg

1 message

Laserfiche Notification <donotreply@laserfiche.com> Fri, Nov 14, 2025 at 10:59 AM
To: cmorris@shoreviewmn.gov, reisenbeisz@shoreviewmn.gov

Submitted: 11/14/2025

Name: Colton Borg

Address: [redacted]

Phone number: [redacted]

Email: [redacted]

How long have you lived in Shoreview: 5 years

Are you applying to be a student representative: No

What is your school and grade:

Is there any reason you would not be able to attend regular meetings? No

If yes, please explain:

What advisory boards are you applying for:<

1. Environmental quality committee
2. Planning commission
3.

Why would you like to serve on this advisory board?

I have been looking for a volunteer activity to give back to the community and Shoreview advisory board seems like an excellent way to help out at a local level. I have 3 young kids and we plan to be in Shoreview long term and I would like to help the community.

What are your specific areas of interest with this advisory board's scope?

I went to school for mechanical engineering and now sell ventilation. We look at a variety of carbon friendly approaches when discussing possibilities with customers and I have a genuine interest in protecting the environment. I hope that I can use my knowledge and interest to help the Environmental Quality committee. I also try to live into sustainable living by making home upgrades that are sustainable, composting and making environmental designs with regards to landscaping. I would try to bring those perspectives to the committee.

Briefly describe work or other experience that would relate to this board. This should include other organizations you have participated in.

I served on Resurrection Lutheran Church's Mission Leadership Team for almost 2 years. As I mentioned above my work is also related to this work.

Any additional comments?

I am also interested in business and the planning commission. I have been in industrial ventilation sales for 12 years, own a rental property in Minneapolis and got my MBA from St Thomas. These would all give me some perspective on long term planning for business in Shoreview.

Signature

Colton Borg

SHOREVIEW

Cinde Morris <cmorris@shoreviewmn.gov>

Advisory board application from Mark Smith

1 message

Laserfiche Notification <donotreply@laserfiche.com> Sat, Oct 25, 2025 at 2:26 PM
To: cmorris@shoreviewmn.gov, reisenbeisz@shoreviewmn.gov

Submitted: 10/25/2025

Name: Mark Smith

Address: [redacted]

Phone number: [redacted]

Email: [redacted]

How long have you lived in Shoreview: 2 years

Are you applying to be a student representative: No

What is your school and grade:

Is there any reason you would not be able to attend regular meetings? No

If yes, please explain:

What advisory boards are you applying for:<

1. Environmental quality committee
2.
3.

Why would you like to serve on this advisory board?

Environmental issues are becoming increasingly critical as we try to balance convenience with environmental safeguards. An ever increasing population will demand a closer look at all the variables regarding environmental concerns, solutions and population.

What are your specific areas of interest with this advisory board's scope?

All, or any.

Briefly describe work or other experience that would relate to this board. This should include other organizations you have participated in.

I was a state librarian for the Minnesota departments of Public Health, and Human Services. In both positions I assisted individuals with their research which, at times, included environmental factors.

Any additional comments?

This is an area of interest as environmental issues increasingly affect our daily lives. My wife and I are impressed with the beautiful landscape of Shoreview, and recognize the need to preserve the natural setting and environment health of the area.

Signature

Mark Smith

10/25/2025

Advisory board application

Thank you for your interest in serving on a committee or commission. Please submit the below application and a staff member will be in touch when there are openings. Please note that applications are provided in city council packets when they are considering appointments. However, contact information such as phone number, address, and email address are redacted.

Name *

Shivam Vashishtha

Address *

Street Address

[redacted]

City

Shoreview

Phone number *

[redacted]

E-mail

[redacted]

How long have you lived in Shoreview?

6 years

Are you applying to be a student representative?

- (●) Yes
- ( ) No

What is your school and grade?

Junior at University of Minnesota, Twin Cities

Is there any reason that you would not be able to attend regular meetings?

- ○ Yes
- ◉ No

Please list which advisory board you are applying for. If interested in more than one, please prioritize your choices.

First choice	Second choice	Third choice
Environmental quality committee		

Why would you like to serve on this advisory board?

I want to serve on the Environmental Quality Committee because I am passionate about the intersection of energy, sustainability, and community impact. Through my engineering and research internships, I've worked directly on renewable energy systems, power planning, and efficiency improvements, while my editorial and student leadership experiences have taught me the importance of communicating clearly with diverse groups. Joining this board would allow me to combine those strengths, such as, technical problem-solving and community-focused communication, to contribute to meaningful environmental initiatives in our city.

What are your specific areas of interest within this advisory board's scope?

I am particularly interested in energy efficiency, renewable integration, and public education around sustainability. My engineering background has given me hands-on experience with microgrids, solar, fuel cells, and modeling energy systems , while my communication background has prepared me to help educate and engage the public. I am also motivated by water quality and waste reduction initiatives, as I believe these are essential for both environmental resilience and community well-being.

Briefly describe work or other experience that would relate to this board. This should include other organizations you have participated in.

- As an Intern at Xcel Energy, I supported transmission planning and developed tools to improve efficiency and reduce costs.
- At Cummins Inc., I researched microgrids and renewable distributed energy resources, designing a company-wide tool for solar, batteries, and fuel cells.
- As a Research Assistant at the University of Minnesota, I designed next-generation power electronics for electric vehicles and biomedical devices.
- At The Minnesota Daily and as Editor-in-Chief of Mounds View High School's newspaper, The Viewer, I built skills in communication, collaboration, and engaging communities around complex issues.
- I am an active member of IEEE and ASME.

Together, these roles reflect both my technical expertise in energy systems and my ability to connect with and educate the public.

Any additional comments?

As a Shoreview resident and student, I am eager to give back to my community by supporting the city's environmental and sustainability goals. I bring a mix of technical knowledge, creativity, and communication skills, and I am enthusiastic about collaborating with committee members and city leaders to advance initiatives that make our city a greener and more resilient community.

SHOREVIEW

Cinde Morris <cmorris@shoreviewmn.gov>

Advisory board application from Whitney Olsen

Laserfiche Notification <donotreply@laserfiche.com> Wed, Nov 12, 2025 at 6:57 PM
To: cmorris@shoreviewmn.gov, reisenbeisz@shoreviewmn.gov

Submitted: 11/12/2025

Name: Whitney Olsen

Address: [redacted]

Phone number: [redacted]

Email: [redacted]

How long have you lived in Shoreview: 15 years

Are you applying to be a student representative: Yes

What is your school and grade:10th grade - Mounds View High School

Is there any reason you would not be able to attend regular meetings? No

If yes, please explain:

What advisory boards are you applying for:<

1. Environmental quality committee
2. Bikeways and trails
3.

Why would you like to serve on this advisory board?

Environmental quality committee - I would love to be a part of the environmental committee because I have lived in Shoreview my whole life and care about ensuring Shoreview is an environmentally friendly city. Bikeways and trails committee - I am also very interested in being a part of the Bikeways and trails committee because I use the trails very frequently. As a runner I love doing my runs on local trails!

What are your specific areas of interest with this advisory board's scope?

Environmental quality committee - I'm really interested in what Shoreview does with waste and recycling. I also am interested in getting involved in educating the public on the environmental efforts. I believe environmental issues are solved by collaboration of a community not just a small number of people. Bikeways and trails - I run/bike in the Rice Creek area and also the Snail Lake area so I am interested in discussions involving them.

Briefly describe work or other experience that would relate to this board. This should include other organizations you have participated in.

Environmental quality committee - In AP macroeconomics last year we did a month long project where we had to design a city while considering environmental, social, and economic factors. It was really cool because we got to talk to people who were actually in the city planning field. It was a super fun experience and I learned a lot. Another experience I have relating to the board is that I did an environmental engineering job shadow at the University of Minnesota this summer. The engineer I was observing is working to make organic airplane bio fuel. Her goal is to reduce the green house gases that are admitted by planes everyday. It peaked by curiosity on what my local community is doing to address environmental problems. Bikeways and trails - In the past I have adopted a trail. I also do cross country for Mounds View so we are often on the Shoreview trails during the summer.

Any additional comments?

Signature

Whitney Olsen

Memorandum

TO: City Council

FROM: Stephanie Smith , City engineer

DATE: February 17, 2026

SUBJECT: Approve plans and specifications, order the improvement, and order the taking of bids for the 2026 Street Rehabilitation - city project 26-04

ITEM NUMBER: 10.b

SECTION: GENERAL BUSINESS

REQUESTED MOTION

To adopt resolution no. 26-14 approving the plans and specifications, ordering the improvement, and ordering the taking of bids for the 2026 Street Rehabilitation, city project 26-04.

INTRODUCTION

The city's 2026 capital improvement plan includes funding for the rehabilitation of roadways in various locations throughout the city. The project will be modeled after previous street rehabilitation projects and address pavement needs as determined using repair records, our pavement management database and visual inspections. No special assessments are planned to fund the project. Plans and specifications are essentially complete and council action is required to approve the plans and specifications, order the improvement, and order the taking of bids.

DISCUSSION

SFDR (stabilized full-depth reclamation) rehabilitation of roadways will consist of reclaiming the existing bituminous surface, adding emulsified asphalt to the reclaimed material, grading the emulsified aggregate material to ensure a crown for proper drainage, and paving a new bituminous surface. This process has become the preferred method of bituminous pavement rehabilitation in Shoreview. Additional work completed as part of the project includes:

- Replacement of damaged sections of curb and storm sewer catch basin repairs to restore road drainage and storm sewer systems to their proper working condition
- Replacement of pedestrian ramps to meet current ADA standards
- Replacement of retaining wall and trail sections that have reached the end of their service life
- Replacement of bolts on water main gate valves to reduce the potential of water main leaks and future repairs

Locations of the proposed roadways included in the project are shown on the attached maps.

The 2026 Street Rehabilitation project also includes work at Commons Park. The oldest part of the lower level parking lot will have full depth reclamation to replace the pavement. Damaged curb will be replaced along with minor stormwater drainage improvements. Additional

parking spaces will be constructed in the lower level parking lot on the east side and by reducing the size of three of the parking lot islands. Sanitary sewer pipe will be installed from the existing lift station to the proposed location for a new lift station near Highway 96. The lift station will not be constructed at this time, due to budgetary constraints, however, the proposed pipe construction will ensure the newly paved parking lot would not need to be disturbed at that time.

The city's current capital improvement plan allocates $3,670,000 for construction, engineering, administration and contingency costs associated with the street rehabilitation and commons parking lot project to be funded from the following funds:

- $2,550,000 - street renewal
- $220,000 - surface water
- $275,000 - water
- $525,000 - capital asset replacement
- $100,000 - community investment

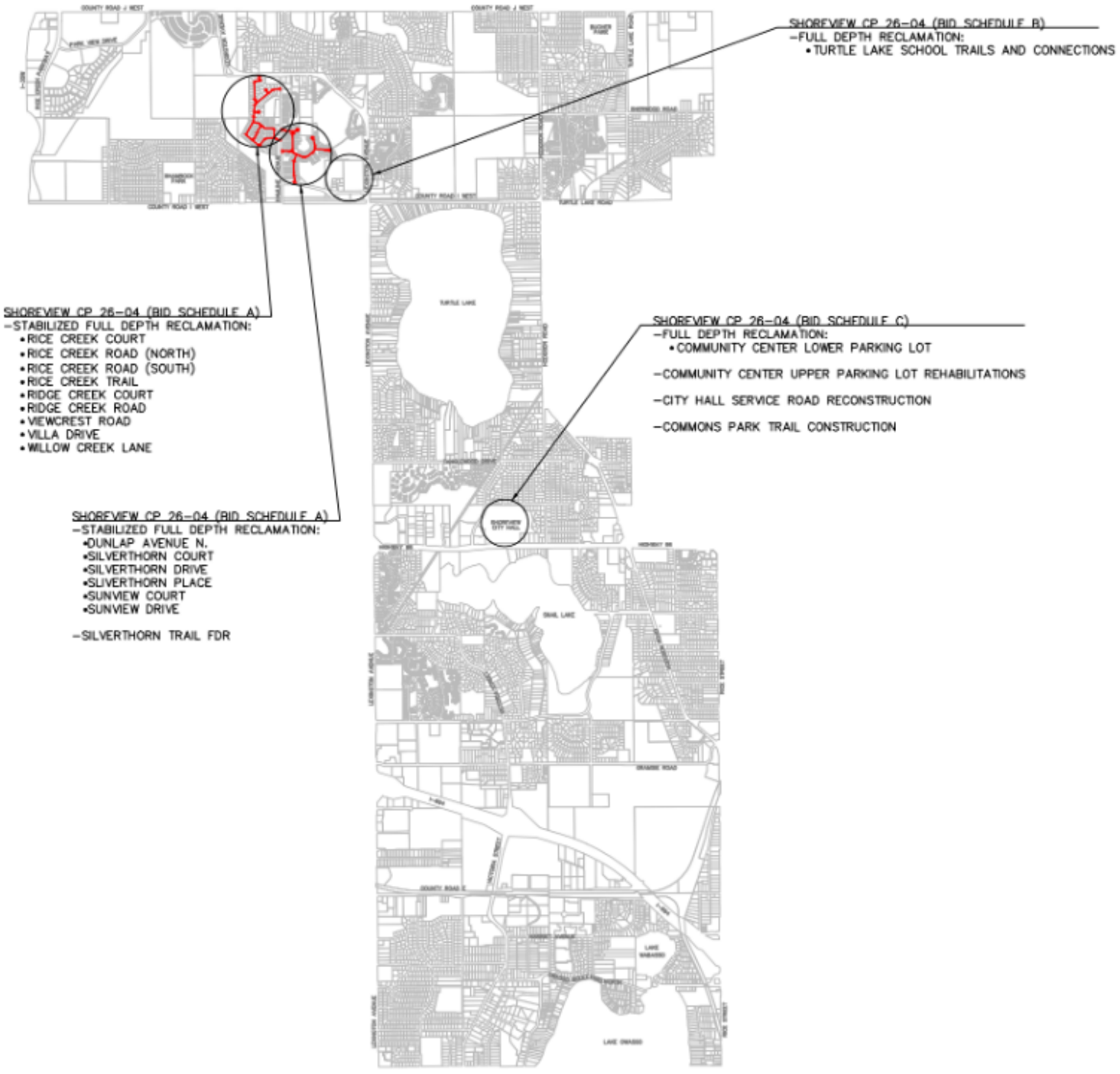
RECOMMENDATION

It is recommended the city council adopt the attached resolution 26-14 approving the plans and specifications, ordering the improvement and ordering the taking of bids for the 2026 Street Rehabilitation - city project 26-04.

ATTACHMENTS

Project Map
Resolution 26-14 Approve Plans and Ad for Bid 2026 Street Rehab.pdf

Map of 2026 Street Rehabilitation Project
CP 26-04



EXTRACT OF MINUTES OF MEETING OF THE

CITY COUNCIL OF SHOREVIEW, MINNESOTA

HELD FEBRUARY 17, 2026

Pursuant to due call and notice thereof, a meeting of the city council of the City of Shoreview, Minnesota was duly called and held at the Shoreview City Hall in said City on February 17, 2026 at 7 pm. The following members were present:

LIST THE COUNCILMEMBERS THAT WERE PRESENT

And the following members were absent:

Councilmember _____ introduced the following resolution and moved its adoption.

* * * * * * * * * * * * * *

RESOLUTION NO. 26-14

A RESOLUTION APPROVING PLANS AND SPECIFICATIONS,

ORDERING THE PROJECT, AND ORDERING THE TAKING OF BIDS

FOR THE 2026 STREET REHABILITATION, CITY PROJECT 26-04

WHEREAS, plans and specifications have been prepared for the 2026 Street Rehabilitation, city project 26-04 and presented to the city council for approval.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SHOREVIEW THAT:

1. Such improvements are hereby ordered to proceed to the construction phase; and
2. The plans and specifications for the 2026 Street Rehabilitation, city project 26-04 are hereby approved; and
3. The city manager shall prepare and cause to be inserted in the official newspaper an advertisement for bids for the making of such improvement under such approved plans and specifications. The advertisement shall be published at least twice, at least three weeks prior to the bid opening, shall specify the work to be done, that the bids are the responsibility of the bidder and shall state that bids are to be received electronically through BidVault. Submitted bids shall be reviewed at an online bid opening meeting by a minimum of two designated officers of the city.

* * * * * * * * * * * * * *

The motion of the foregoing resolution was duly seconded by Councilmember _____ and upon a vote being taken thereon, the following voted in favor thereof:

And the following voted against the same:

WHEREUPON, said resolution was declared duly passed and adopted the 17th day of February, 2026.

_____ Sue Denkinger, Mayor

STATE OF MINNESOTA)

COUNTY OF RAMSEY)

CITY OF SHOREVIEW)

I, the undersigned, being the duly qualified city manager of the City of Shoreview of Ramsey County, Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a meeting of said city council on the 17th day of February, 2026, with the original thereof on file in my office and the same is full, true and complete transcript therefrom insofar as the same relates to approving the plans and specifications for city project 26-04 and ordering the improvements and the taking of bids.

WITNESS MY HAND officially as such city manager and the corporate seal of the City of Shoreview, Minnesota this 18th day of February, 2026.

_____

_

Brad Martens, City Manager

SEAL

Memorandum

TO: City Council

FROM: Brad Martens , City Manager

DATE: February 17, 2026

SUBJECT: Resolution authorizing the City of Shoreview to join the nonpartisan coalition, Cities for Safe and Stable Communities

ITEM NUMBER: 10.c

SECTION: GENERAL BUSINESS

REQUESTED MOTION

Adopt resolution 26-15 joining the nonpartisan coalition, Cities for Safe and Stable Communities

INTRODUCTION

Cities across Minnesota are experiencing increased strain on local government operations, public safety resources, and community trust resulting from recent federal immigration enforcement actions. In response, a nonpartisan, city-led coalition—Cities for Safe and Stable Communities—has been formed to provide a coordinated forum for information sharing, operational coordination, and collective communication, while preserving full local control by participating cities. It is requested that the city council consider a resolution to join the coalition.

DISCUSSION

The coalition is explicitly nonpartisan and focused on local governance, public safety, and operational stability. Participation does not require lobbying, litigation, or public advocacy unless a city independently chooses to engage in those activities. Cities retain discretion over whether and how they participate publicly, what information they share, and the extent of their involvement. A document answering frequently asked questions is attached to this report with further information.

Joining the coalition would align with recent city council actions affirming community values, our commitment to being a community where everyone feels safe and welcomed, and advocating for the best interests of the Shoreview community. Participation would allow the City of Shoreview to remain informed of regional impacts, coordinate where helpful with peer cities, and contribute to a collective, nonpartisan local government voice focused on safety, stability, and respect for constitutional protections.

Coalition governance is led by a managing committee of city managers, with consensus as the goal. Communications support and coordination are provided at the direction of participating cities. There is no cost to remain informed or engage as an ally; cities that formally join may be asked to contribute toward shared coalition infrastructure, as determined by the coalition's executive committee.

RECOMMENDATION

Consider a motion to adopt resolution 26-15 joining the nonpartisan coalition, Cities for Safe and Stable Communities

ATTACHMENTS

Cities for Safe and Stable Communities (MN) â€“ Launch Press Release
FAQ Possible Member Cities_ Cities for Safe and Stable Communities (MN).pdf
Resolution 26-15 joining Coalition of cities for safe and stable communities.pdf

FOR IMMEDIATE RELEASE

Contact: Kayla Drake
kdrake@momentum-advocacy.com
314-448-8064

Minnesota Mayors Launch Coalition: Safety over Partisanship

A coalition of mayors announces the formation of **Cities for Safe and Stable Communities** (MN). We are a grassroots, local government-led coalition dedicated to restoring stability and trust in government. While our cities have faced challenges for some time, Operation Metro Surge has created an urgent need for a unified local voice.

As mayors, we know the names and faces in our cities. We are held accountable for the wellbeing of our schools, hospitals, and local businesses, and for upholding the rule of law for our residents. Current enforcement tactics are violating constitutional protections and actively harming the families we swore to serve.

This surge is not just a "Minneapolis issue;" the fallout is felt across the state. This operation strains city resources, disrupts local economies, and tears at community cohesion. This is unsustainable, especially in light of the economic uncertainty of the past year. From small business closures and workforce instability to housing insecurity, the damage weakens Minnesota's entire economic engine.

The toll on our families and children has been heavy. Students as young as five years old have been detained, leaving their friends and teachers to cope and advocate for their return.

This approach undermines true public safety. The surge forces cities to absorb unsustainable costs. The costs are not just financial; we are seeing a dangerous erosion of trust between residents and local law enforcement that could take years to earn back. When residents are too afraid to call 911 or access city services, everyone is less safe. Residents should be able to interact with our cities without fear. We need a return to order that stops pulling officers away from essential needs, to focus on their true mission: protecting our neighborhoods.

Our coalition is asking federal and state elected officials for immediate de-escalation and acknowledgement of economic harms, including potential 2026 relief funds to cities. As more communities join, we will assess the damages done and determine how we restore Minnesota institutions in the wake of these unprecedented setbacks.

We believe in Minnesota's resilience. While federal agencies must answer for this damage, we know Minnesotans are the ones who will build back. We invite leaders – from the suburbs to Greater Minnesota – to join us. Together, we can chart a path that values safety, honors constitutional rights, and restores the peace our communities deserve. A future where cities can do their jobs and Minnesotans can feel secure in their communities.

Undersigned Cities:

- Bloomington
- Brooklyn Center
- Brooklyn Park
- Columbia Heights
- Eden Prairie
- Edina
- Golden Valley
- Hopkins
- Maplewood
- Minnetonka
- Richfield
- St. Louis Park

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momentum advocacy

FREQUENTLY ASKED QUESTIONS

What are the Cities for Safe and Stable Communities (MN)?
A nonpartisan, coalition of city-led groups of Minnesota local governments coordinating around public safety, operational stability, and the local impacts of recent federal actions.

Why was the coalition formed?
Cities across Minnesota are experiencing similar strains on public safety resources, city operations, and community trust. The coalition exists to support coordination, reduce duplication, and provide a collective way for cities to communicate and respond while retaining full local control.

What is the coalition's core statement?
We are a nonpartisan coalition of Minnesotan cities working together to restore stability, trust, and effective local governance. Operation Metro Surge has created instability that strains local public safety resources and disrupts local economies—affecting businesses, schools, and families well beyond the Twin Cities.

We stand for the rule of law and respect the role of federal immigration enforcement. We expect federal leadership to direct agencies in a way that recognizes local jurisdiction and responsibilities, while respecting the integrity of our cities as a whole. We are concerned that current enforcement approaches may risk undermining constitutional protections and place cities at legal and operational risk. We are calling for improved coordination grounded in the rule of law, due process, and respect for local governance.

There is strength in numbers. When cities raise concerns individually, they can be dismissed. A unified, nonpartisan coalition cannot. We are urging immediate de-escalation, clearer coordination, and a return to stability so cities can do their jobs and Minnesotans can feel secure in their communities.

Is this a political or advocacy organization?
No. The coalition is focused on local governance, public safety, and effective intergovernmental coordination. Participation does not require lobbying, litigation, or public advocacy unless a city independently chooses to engage in those activities.

How is the coalition governed?
The coalition is coordinated by a managing committee of city managers who provide direction on strategy, messaging, and coordination. Consensus is the goal; when consensus cannot be reached, decisions are made by vote.

How does the coalition direct the consultant?
Momentum Advocacy works at the direction of participating cities, with primary points of contact designated by the managing committee. Momentum provides messaging guidance, draft materials, and coordination support, and designates point people for specific needs to streamline communication.

Are coalition materials public?
Coalition materials are intended for internal use unless explicitly designated otherwise.

How are communications handled?
Tactical or transactional information may be shared directly. Coalition-wide strategy and messaging materials are routed through the managing committee for coordination.

How should media inquiries be handled?
Media inquiries related to the coalition should follow each city's typical internal media procedures. Momentum can assist with talking point preparation and may coordinate or follow up on requests stemming from coalition press advisories. Coalition-related media questions may be directed to kdrake@momentum-advocacy.com
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What does participation require?
Participation is flexible and defined by each city. It may include staying informed through shared updates, sharing operational or data insights, coordinating messaging where helpful, and participating in joint engagement or media if desired.

Does participation require public statements or media engagement?
No. Cities choose whether and how they participate publicly.

What if our city does not want to join formally?
That is completely fine. Cities may stay informed, share perspective or data, selectively amplify shared messages, and revisit participation at a later time. Cities may contact akise@momentum-advocacy.com
to receive updates.

What types of information are shared?
Information may include general operational impacts, public safety or service-delivery considerations, media inquiries and messaging context, and relevant federal or state developments. Cities control what they choose to share.

Who should our point of contact be?
City managers or administrators are asked to serve as the primary point of contact. Additional staff, including communications and policy staff, may also be included.

How do we learn more or express interest?
Cities may contact Alexis Kise (akise@momentum-advocacy.com) to request materials, ask questions, or indicate how they would like to engage.

Is there a cost to participate in the Cities Coalition?
There is no cost to stay informed or engage as an ally. Cities that choose to formally join receive shared communications support and coalition infrastructure and are asked to contribute an amount determined by the Executive Committee. Questions related to contributions or participation structure should be directed to Mike Funk (mfunk@minnetonkamn.gov).

EXTRACT OF MINUTES OF MEETING OF THE

CITY COUNCIL OF SHOREVIEW, MINNESOTA

HELD FEBRUARY 17, 2026

Pursuant to due call and notice thereof, a meeting of the city council of the City of Shoreview, Minnesota was duly called and held at the Shoreview City Hall in said City on February 17, 2026 at 7 pm. The following members were present:

And the following members were absent:

Councilmember _____ introduced the following resolution and moved its adoption.

* * * * * * * * * * * * * *

RESOLUTION NO. 26-15

A RESOLUTION TO JOIN THE NONPARTISAN COALITION, CITIES FOR SAFE AND STABLE COMMUNITIES

WHEREAS, the City of Shoreview is committed to being a community where everyone feels safe and welcomed, regardless of immigration status, and using city resources to support public safety, operational stability, and community trust; and

WHEREAS, cities across Minnesota are experiencing shared operational, public safety, and community impacts associated with recent federal immigration enforcement actions, including increased strain on local resources and erosion of trust between residents and local government; and

WHEREAS, the Cities for Safe and Stable Communities coalition has been formed as a nonpartisan, city-led group of Minnesota local governments to coordinate information sharing, reduce duplication, and provide a collective forum for addressing these shared local impacts, while retaining full local control for participating cities; and

WHEREAS, participation in the coalition does not require lobbying, litigation, or public advocacy, and each city retains discretion regarding its level of engagement, public communications, and information sharing; and

WHEREAS, the city council has previously affirmed community values related to immigration enforcement, clarified the city's limited authority and responsibilities, and emphasized the importance of using city resources responsibly and maintaining community trust; and

WHEREAS, joining the coalition is consistent with the city's interest in staying informed, coordinating with peer cities where appropriate, and contributing to a

constructive, nonpartisan local government response focused on safety, stability, and respect for constitutional protections.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SHOREVIEW THAT:

1. The City of Shoreview will join the nonpartisan coalition, Cities for Safe and Stable Communities.
2. Participation in the coalition shall not:
   a. Alter the city's existing policies, ordinances, or practices related to immigration enforcement, public safety, or the use of city resources.
   b. Obligate the city to engage in lobbying, litigation, or public advocacy.
3. The city manager or their designee is authorized to serve as the city's primary point of contact with the coalition and to participate in activities consistent with council direction and city policy.

* * * * * * * * * * * * * *

The motion of the foregoing resolution was duly seconded by Councilmember _____ and upon a vote being taken thereon, the following voted in favor thereof:

And the following voted against the same:

WHEREUPON, said resolution was declared duly passed and adopted the 17th day of February, 2026.

_____

Sue Denkinger, Mayor

STATE OF MINNESOTA)

COUNTY OF RAMSEY)

CITY OF SHOREVIEW)

I, the undersigned, being the duly qualified city manager of the City of Shoreview of Ramsey County, Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a meeting of said city council on the 17th day of February, 2026, with the original thereof on file in my office and the same is full, true and complete transcript therefrom insofar as the same relates to joining the coalition, Cities for Safe and Stable Communities

WITNESS MY HAND officially as such city manager and the corporate seal of the City of Shoreview, Minnesota this 18th day of February, 2026.

_____

Brad Martens, City Manager

SEAL