CITY OF SHOREVIEW
AGENDA
CITY COUNCIL
Monday May 18, 2026
7:00 PM

Under MN Statutes 13D.02 and city policy, council members may participate remotely.

1. **CALL TO ORDER**

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

4. **APPROVAL OF AGENDA**

5. **PROCLAMATIONS AND RECOGNITIONS**

6. **PUBLIC COMMENTS**
   -

   Individuals may address the city council about any item under the consent agenda or an item that is not on the agenda. Specific rules used for public comments are available near the council chambers entrance. Speakers are asked to come to the podium, state their name and address for the record, and keep their remarks to three minutes or less. Generally, the city council will not take official action on items discussed at this time. They may refer the matter to staff for a future report or ask for it to be put on an upcoming agenda.

7. **COUNCIL COMMENTS**

8. **CONSENT AGENDA**
   -

   These items are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a councilmember or citizen so requests, in which event the item will be removed from the consent agenda and placed elsewhere on the agenda.

8.a May 4, 2026 city council meeting minutes
8.b Monthly reports
8.c Receipt of committee/commission minutes
8.d Claims and purchases
8.e 2026 city council regular meetings and workshops schedule amendment
8.f Liquor license renewals
8.g Approve application for special event liquor license - Greyhound Pets of America - MN
8.h Liquor license transfer - Jim's Liquor
8.i Approve new tobacco license for Golden Enterprises, LLC dba Jim's Liquor for remainder of 2026.
8.j Approve Slice of Shoreview's request for a fireworks display permit
8.k Approve Lee Sports Surfacing quote to resurface the Wilson and Sitzer Parks tennis and basketball courts.
8.l Accept quote from Wilson's Nursery for fall tree planting
8.m Accept the revised quote from Key's Well for the rehabilitation of well #7
8.n Approve quote from Warning Lites for purchase of a trailer attenuator.
8.o Approve quote for the Bobby Theisen soccer field and trail renovation professional services to LHB in the amount of $34,416.
8.p Approve HKGI's quote for Bucher Park, Rice Creek Fields, and Sitzer Park ballfield dugout and backstop professional services.
8.q Receive bids and award contract for the 2026 Watermain Rehabilitation, city project 26-11 to Geislinger & Sons, Inc. in the amount of $1,895,483.00.

9. **PUBLIC HEARINGS**

10. **GENERAL BUSINESS**
10.a Approval of Listing Agreement with IAG Commercial for the city-owned Fire Station 140

11. **SPECIAL ORDER OF BUSINESS**

12. **ADJOURNMENT**

Memorandum

TO:	City Council
FROM:	Cinde Morris , Deputy clerk
DATE:	May 18, 2026
SUBJECT:	May 4, 2026 city council meeting minutes
ITEM NUMBER:	8.a
SECTION:	CONSENT AGENDA

REQUESTED MOTION
Approve May 4, 2026 city council meeting minutes.

INTRODUCTION
City council is being asked to approve the May 4, 2026 city council meeting minutes.

DISCUSSION

RECOMMENDATION
It is recommended that the city council approve the minutes of the May 4, 2026 city council meeting as presented.

ATTACHMENTS
5-4-2026

CITY OF SHOREVIEW
MINUTES
REGULAR CITY COUNCIL MEETING
MAY 4, 2026

CALL TO ORDER

Mayor Denkinger called the regular meeting of the Shoreview City Council to order at 7 pm on May 4, 2026.

PLEDGE OF ALLEGIANCE

The meeting opened with the Pledge of Allegiance.

ROLL CALL

The following members were present: Mayor Denkinger; Councilmembers Doan, Gardner, Myrland and Springhorn.

Staff: City Manager Brad Martens
Assistant City Manager Renee Eisenbeisz
City Attorney Rebecca Duren
Public Works Director Tom Wesolowski
Natural Resources Manager Krista Billerbeck

APPROVAL OF AGENDA

MOTION: by Councilmember Springhorn, seconded by Councilmember Myrland to approve the May 4, 2026 meeting agenda as presented.

VOTE: AYES - 5 NAYS - 0

PROCLAMATIONS AND RECOGNITIONS

Recognizing National Police Week, May 10 – 16, 2026

WHEREAS, in 1962, President Kennedy proclaimed May 15 as National Peace Officers Memorial Day and the calendar week in which May 15 falls, as National Police Week; and

WHEREAS, there are approximately 900,000 law enforcement officers serving in communities across the United States, including the dedicated members of the Ramsey County Sheriff's Office; and

WHEREAS, uniformed Patrol Sworn staff dedicated to the contract cities include deputies, including K9 handlers and their K9 partners, patrol shifts, school resource officers, and water patrol deputies; and

WHEREAS, the Ramsey County Criminal Investigative Unit contains sworn investigators including dedicated sex crimes investigator, civilian analysts/support staff and the electronic crimes unit; and

WHEREAS, National Police Week pays special recognition to law enforcement officers who have lost their lives in the line of duty for the safety and protection of others; and

WHEREAS, the service and sacrifice of Ramsey County suburban law enforcement officers who died in the line of duty will be honored during the Ramsey County Suburban Law Enforcement Memorial Ceremony on May 14, 2026;

NOW, THEREFORE, BE IT RESOLVED, that the Shoreview City Council designates May 10 - 16, 2026 as Police Week in the City of Shoreview, and publicly salutes the service of law enforcement officers in our community and in communities across the nation.

CITIZEN COMMENTS
There were none.

COUNCIL COMMENTS
Councilmember Myrland:
May 16 is family water safety and wellness day from 9 am - noon at Bobby Theisen Park. The city has joined with Abbey's Hope and the Ramsey County Sheriff's Office to host a safety camp to provide education on water safety for children and adults. Free life jackets will be available as long as supplies last. No registration is required.

Councilmember Springhorn:
Thirty teams are at the community center working on their 500-piece puzzles to commemorate Stars Wars Day. Congratulations to the Fire Breathing Rubber Duckies for winning the puzzle competition with a time of 31 minutes, 55 seconds.,

Jacci Krebsbach has announced that this is the last year for The Chickadee Boutique, at 207 St. Marie Street. There are two more weekends where it will be open. He urged everyone to visit the store and wished Jacci well.

Gallery 96 has opened its spring exhibition entitled *Texture* that will be in the community room at the Ramsey County Shoreview Library until June 6. There will be an opening night event, Tuesday, May 5, 2026, from 6 - 8 pm.

Bark in the park will be at Shamrock Park on Thursday, May 14, 2026. There will be a food truck and vendors.

Councilmember Doan:
The economic development commission (EDC) had a successful event on April 29 at Churchill Restaurant. It was a great networking event for local businesses with discussions about how the city can be supportive. He commended EDC staff for organizing the event.

Was invited to attend the Island Lake Multicultural Dinner for families of 90 students who are English language learners. The city has a very diverse school district. He appreciated seeing these families growing in the community which makes everyone richer. Mayor Denkinger noted that one teacher reported the excellent job Councilmember Doan did sharing his story.

Councilmember Gardner:
Expressed his appreciation for all the work being done by city staff to prepare for the outdoor season.

Attended an autonomous vehicle event recently at the state capitol. The technology is working, but regulations are needed. This could be opportunities in the future for transportation.

County Attorney Choi has issued statistics on how many times the county attorney's office declines to charge someone with a crime, with results showing 80% of the time for lack of evidence, with many cases being violent domestic abuse cases. The information is now public and available on their website. Sex trafficking and abuse of women is more visible. He would like a joint workshop discussion with the public safety committee on this topic. Choi has offered to come and present information.

Mayor Denkinger:
Attended the Bobby Theisen Park grand opening last Saturday. There was good attendance. People appreciated the adaptive features of the new playground, the expanded parking lot with EV chargers, and the new building with new restrooms. The room inside can be rented for family events. Shamrock Park also has a new playground that is now open. Thank you to the city for supporting park projects.

Recognized Assistant City Manager Renee Eisenbeisz, recipient of the 2026 Minnesota City/County Association's Outstanding Service Award, one of the highest awards in the profession. Mayor Denkinger commended Eisenbeisz's work and expressed her appreciation for all she does for the city.

CONSENT AGENDA

MOTION: by Councilmember Doan, seconded by Councilmember Myrland to approve items 8.a through 8.k listed below on the Consent Agenda for May 4, 2026:

8.a April 20, 2026 city council meeting minutes
8.b April 20, 2026 city council workshop minutes
8.c Receipt of committee/commission minutes:
- Environmental quality committee - 3-23-2026
- Parks and recreation commission - 3-23-2026
8.d Claims and purchases
8.e Accept quote from Wilson's Nursery for spring tree planting

8.f Approve 2025 inter-fund transfers and loans
8.g Authorize execution of a professional services agreement for the Community Center Station, city project 26-12
8.h Authorize execution of Cooperative Agreement PUBW2026013R with Ramsey County for the pavement preservation project on Lexington Avenue, city project 26-05
8.i Accept quote from Dave Perkins Contracting, Inc. for utility work associated with the Ramsey County pavement p reservation project on Lexington Avenue, city project 26-04
8.j Approve purchase of five pieces of cardio equipment for the fitness center from Master Link Sports
8.k Krew redevelopment project (Enclave): Resolution authorizing execution of a Development Agreement and approving an Administrative Amendment to the Tax Increment Financing Plan for Tax Increment Financing District No. 16 Assignment and assumption of Purchase Agreement

VOTE: AYES - 5 NAYS - 0

PUBLIC HEARINGS
There were none.

GENERAL BUSINESS
NUISANCE ABATEMENT - REQUIRED TREE REMOVALS
Presentation by Natural Resources Manager Krista Billerbeck

Per city code section 22, staff can declare trees with plant pests such as emerald ash borer a public nuisance. By doing this, the city can require them to be removed. Last year, staff assessed properties throughout northern Shoreview and identified trees on 152 properties that may impact the right-of-way and needed to be removed.

The following notifications were sent to property owners with infected or dead trees to be removed:
- Initial notification letter sent on October 24, 2026 to 152 property owners
- Quote for removal and voluntary assessment information on December 29, 2025
- Reminder letter February 10, 2026 to those who had not yet removed the trees requiring removal by March 31, 2026
- Notification of abatement on April 9, 2026 to 14 property owners who had not removed trees

As of May 4, seven of the 14 properties listed have removed the trees. Staff recommends the council hold the abatement hearing and adopt resolutions 26-33, 35, 36, 38,41, 42, and 43 to approve abatement of the trees on the following seven properties:
- 5828 Hamline Avenue North
- 5598 Park Place Drive

- 715 Emil Avenue
- 505 Doris Avenue
- 5464 Carlson Road
- 4620 Milton Street
- 4989 Turtle Lane West

Councilmember Gardner expressed his appreciation for the methodical way in which the city has addressed this issue.

Councilmember Myrland asked if there will be a follow-up assessment. Billerbeck said the south half of the city will be assessed this summer with a deadline of March 31, 2027 for tree removal.

Mayor Denkinger asked if property owners could still remove the trees without abatement after this meeting. Billerbeck said the city would have to have assurance that the tree removal is scheduled to avoid abatement.

Councilmember Doan asked about options to replace the trees removed whether on private property or the public right-of-way. Billerbeck said there are two options. One is to participate in the city's spring tree sale at wholesale prices with delivery included. The second option is a fall tree sale subsidized by the city so that property owners pay a lower cost. Delivery is also included.

Mayor Denkinger opened the hearing for public comment. There were no comments or questions.

MOTION: by Councilmember Springhorn, seconded by Councilmember Myrland to adopt Resolutions 26-33, 26-35, 26-36, 26-38, 26-41, 26-42 and 26-43, approving the abatement of untreated ash trees and other dead trees on private property that may impact the right of way at the following properties:

- 5828 Hamline Avenue North
- 5598 Park Place Drive
- 715 Emil Avenue
- 505 Doris Avenue
- 5464 Carlson Road
- 4620 Milton Street
- 4989 Turtle Lane West

VOTE: AYES - 5 NAYS - 0

SPECIAL ORDER OF BUSINESS
There was none.

ADJOURNMENT

MOTION: by Councilmember Doan, seconded by Councilmember Myrland at 7:33 pm

VOTE: **AYES - 5** **NAYS - 0**

Mayor Denkinger declared the meeting adjourned at 7:33 pm.

These minutes approved by council on the 18th day of May 2026.

_____

Brad Martens
City Manager

Memorandum

TO: City Council

FROM: Cinde Morris , Deputy clerk

DATE: May 18, 2026

SUBJECT: Monthly reports

ITEM NUMBER: 8.b

SECTION: CONSENT AGENDA

REQUESTED MOTION

INTRODUCTION

The city council is being asked to accept the below department reports.

- Administration
- Community development
- Finance
- Human resources
- Parks and recreation
- Public safety
- Public works

DISCUSSION

RECOMMENDATION

It is recommended that the city council accept the attached monthly reports.

ATTACHMENTS

Administration
Community development
Finance
Human resources
Parks and recreation
Public safety
Public works

Monthly administration report

To: Mayor and City Councilmembers

From: Renee Eisenbeisz, Assistant City Manager

Date: May 18, 2026

Staffing updates

Emma Walker, executive assistant, started on May 11. This is a new position for the administration department. Emma will be focused on supporting the city manager, assistant city manager, and city council. Prior to coming here, Emma worked in human resources at St. Paul Public Housing and the City of Coon Rapids. We are very excited to have her on our team. Welcome Emma!

The new administrative intern will be starting at the end of May. They will be splitting their time between admin and HR and working on a variety of projects.

Licensing updates

Cinde Morris, deputy clerk, is working on liquor license renewals. Liquor licenses expire June 30 and need to be approved by the city council before sending them to the Department of Alcohol and Gambling Enforcement. The city council will be considering the renewals at their May 18 meeting. Currently, there are 25 licenses across 15 businesses up for renewal. Additionally, the city council will be considering a transfer of ownership for Jim's Liquor at their May 18 meeting.

Communications

Graphic design projects

Hannah Losos, graphic designer, has been working on a variety of graphic design projects this past month. In addition to her day-to-day items, she also worked on:

- A new directional sign for the community center
- A new design for employee badges
- Benefits guide

Photo and video shoots

Communications is working on scheduling a variety of photo and video shoots this summer for parks and rec programs or events. One large shoot will take place in the pools on June 15. This will include a variety of photos such as kids and families swimming, swim lessons, lifeguards, and cabana rentals. The city has not done a large a photoshoot like this in the pool since 2021.

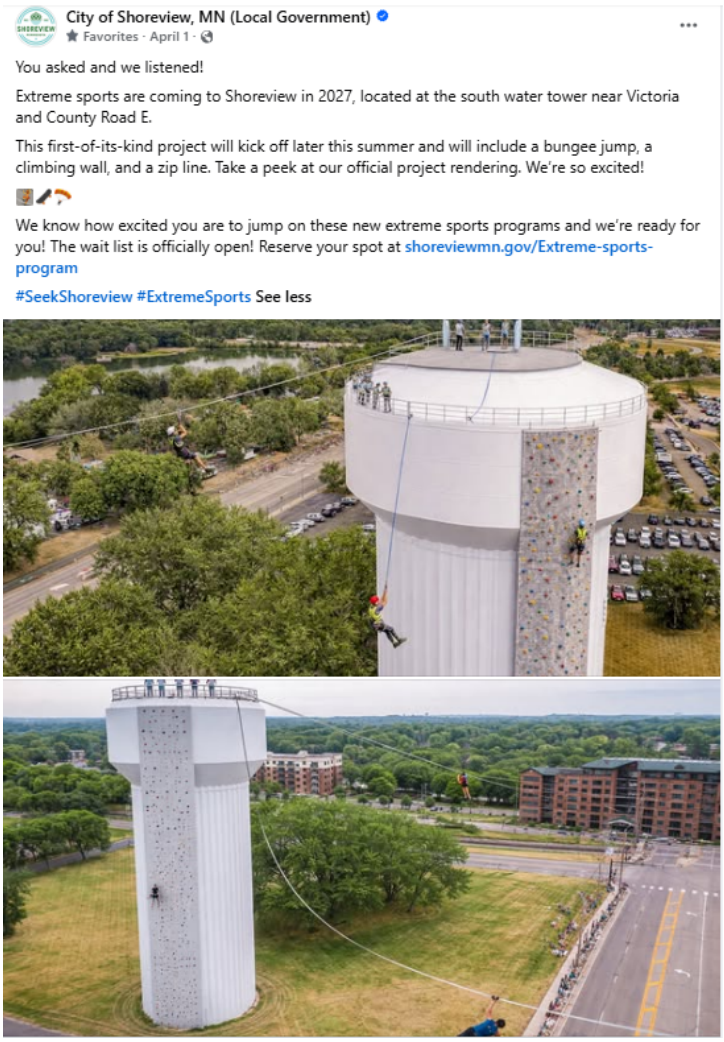
Social media

Josie Hayes, communications specialist, recently finished a social media strategy for 2026 (attached) based on 2025's analytics. This is an action item in our current strategic communications plan. The goal is to update this every year and adjust as needed based on analytics. The strategy highlights core strategies, best practices, best times for posting, content pillars and more.

The communications team has been busy filming reels over the last few weeks including one for May the Fourth and National Bike to Work Day on May 15.

Below are the top reaching posts for Facebook and Instagram in April.

- City Facebook page: April Fool's Day – 80,286
- Parks and rec Facebook page: Springfest – 90,705
- Instagram: Rainy day keyboard – 3,702







IT update

IT continues to work on patching, security (hardening), and updates or upgrades on servers, firewalls, and the city's virtual infrastructure. Below are some updates on other projects.

Onboarding/offboarding

RemotePhoto has been fully implemented. Staff will start using the application this week, which is good since onboarding for seasonal staff will begin shortly. The new design for badges that Hannah designed will also be used starting this week.

Wi-Fi solution

Staff completed the configuration for the new Wi-Fi system along with internal testing. They will now begin replacing existing access points in city hall. Once they've been installed, staff will do some additional testing and then continue to replace them throughout the community center, campus, and maintenance center.

Security projects

IT recently met with a vendor to identify card reader additions on doors that currently only have key access. Public works asked staff to install card readers to a well house on campus as well. Staff have also been replacing/repairing security cameras at Rice Creek Fields and the maintenance center.

IT was recently asked to evaluate Lake Johanna Fire Department's station 140 for security cameras and building card access. This is in preparation for LJFD leaving the building this summer.

The implementation of the new building alarm system has been placed on hold due to a number of higher priority projects.

Miscellaneous projects

In addition to the above, staff also:

- Are helping as needed with the fuel tank replacement at the maintenance center. A new fuel management software will be configured as part of this project.
- Continue work on updating our network documentation.
- Continue work on recabling all of the new switches and data closets.
- Continue online training to build networking skills.
- Continue replacing UPS units throughout the city.

2026 SOCIAL MEDIA STRATEGY

City of Shoreview

SHOREVIEW

GOAL

Increase community engagement and reach by prioritizing content that highlights local identity, encourages interaction, and provides useful information to residents.

Insights in this strategy are based on performance patterns from the 2025 analytics report.

Main areas of focus:

- Core content strategy
- Content format best practices
- Community engagement strategy
- Posting rhythm & timing
- Content pillars
- Posts that worked
- What didn't work
- Simple takeaways

CORE CONTENT STRATEGY

COMMUNITY CONNECTION

Focus on personality-driven content that makes residents feel connected to the community.

Examples:

- Humor and memes tied to local culture
- Playful campaigns (ex: April Fools)
- Community lifestyle posts
- Pride and local identity celebrations
- “Life in our community” moments

COMMUNITY CONNECTION

Guideline:

- Post 1 - 2 personality-driven, community-based posts per week
- Local humor performs better than generic trends

Why:

Humor and personality consistently drive the highest engagement and interaction levels.

COMMUNITY INFORMATION

Provide residents with clear, helpful information about the city.

Examples:

- Announcements
- Policy updates
- City initiatives
- Public safety messages
- Infrastructure updates

COMMUNITY INFORMATION

Guideline:

- Use clean graphics + clear captions
- Focus on visual clarity and usefulness
- No more than 1-2 graphic-based posts per week

Why:

Informational posts tend to be widely distributed (higher impressions/reach) by the algorithm, even when engagement is moderate.

CONTENT FORMAT BEST PRACTICES

CAROUSELS

Carousels (or multi-images on FB) should be a core format – use frequently.

Guideline:

- 50 - 70% of posts should be multi-image carousels
- Ideal range: 3 - 9 images

Why:

Carousels increase time spent, swipe interactions, and algorithm distribution.

PHOTOS + GRAPHICS

Hybrid visual posts perform well.

Example format:

- Slide 1: Photo
- Slide 2 - 3: Graphic or information
- Slide 4+: Event photos or details

Why:

Photos boost reach, while graphics improve engagement and clarity.

SAVE-WORTHY POSTS

Design posts residents will bookmark and revisit. Posts like this are actionable steps, problem solvers or connection seekers.

Examples:

- Events/seasonal activities
- Program deadlines
- Educational/informational
- Local resources
- Community guides

Why:

Saved posts significantly increase engagement scores.

Top 40 posts # of saves

Instagram: 680 (highest 98)

City FB: 99 (highest 19)

Parks FB: 284 (highest 95)

REELS

Use reels frequently.

Guideline:

- Trend-based, humor, relatable, or local themes perform strongest
- Shorter reels see higher engagement
- Afternoon posting helps engagement; midday helps reach
- Aim for 2-3 reels a month

Why:

Reels expand reach (especially with non-followers) and benefit from trend-based formats (algorithm friendly).

COMMUNITY ENGAGEMENT STRATEGY

LEAN INTO LOCAL IDENTITY

Content tied to community pride consistently drives strong engagement.

Examples:

- Pride Month & MLK Day
- Local business
- Local contests
- Local nature or scenery
- Resident participation

Why:

Local relevance leads to deeper interaction from core followers.

USE LOCAL TRENDS

Trends work best when adapted to the community.

Examples:

- Local meme versions
- Community-specific trends
- Playful city-themed content

Why:

Localized trends outperform generic viral content.

POSTING RHYTHM & TIMING

POSTING RHYTHM & TIMING

Suggested weekly mix of community personality / humor, informational updates, event or recap posts, and save-worthy guides/resources.

Target: 4 - 5 posts per week per account

Best times for engagement:

- Morning (8 - 11 am)
- Early afternoon (1 - 3 pm)

Best times for reach:

- Midday (10 am - 2 pm)
- Afternoon (1 - 4 pm)

Recommendation:

Post most content late morning or early afternoon. Post times on the parks page have less overall impact on success.

CONTENT PILLARS

CONTENT PILLARS

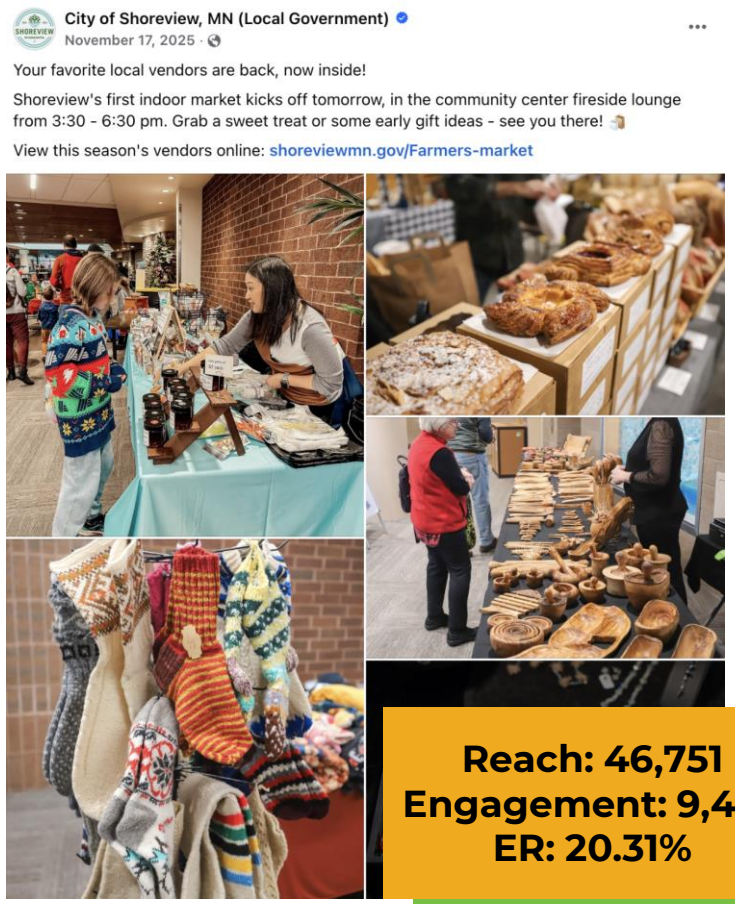
Plan recurring content around:

- Seasonal events or activities
- Community celebrations
- Community life and local identity
- Trending content (localized)

These themes consistently perform strongly across both reach and engagement.

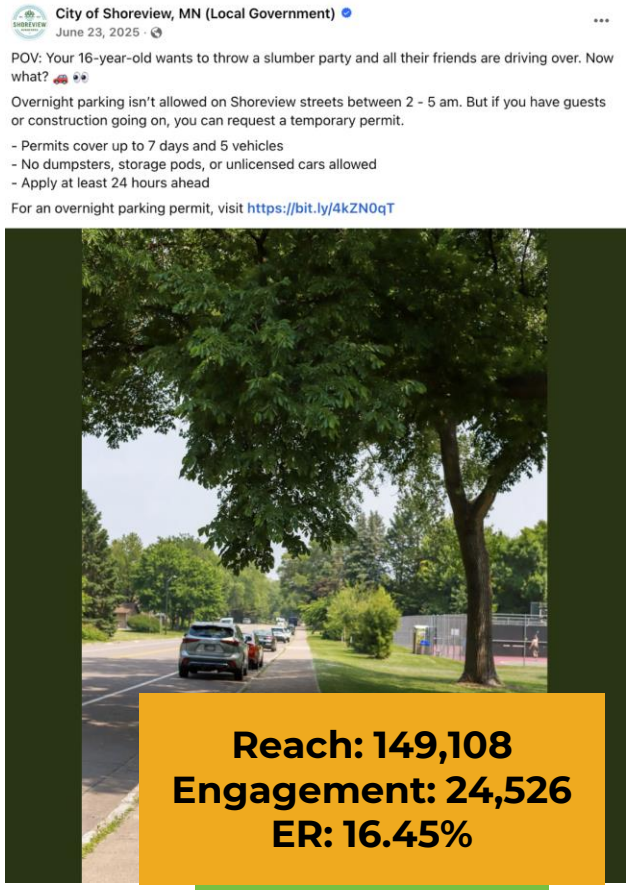
POSTS THAT WORKED

HIGH PERFORMING POSTS



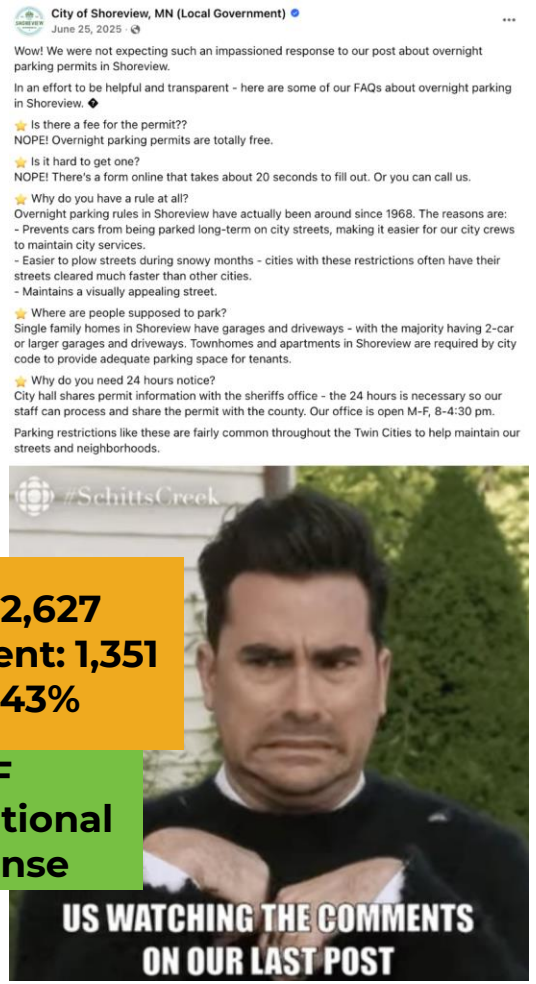
Reach: 46,751
Engagement: 9,495
ER: 20.31%

Multi-photo (event)



Reach: 149,108
Engagement: 24,526
ER: 16.45%

Photo informational



Reach: 2,627
Engagement: 1,351
ER: 51.43%

GIF informational response

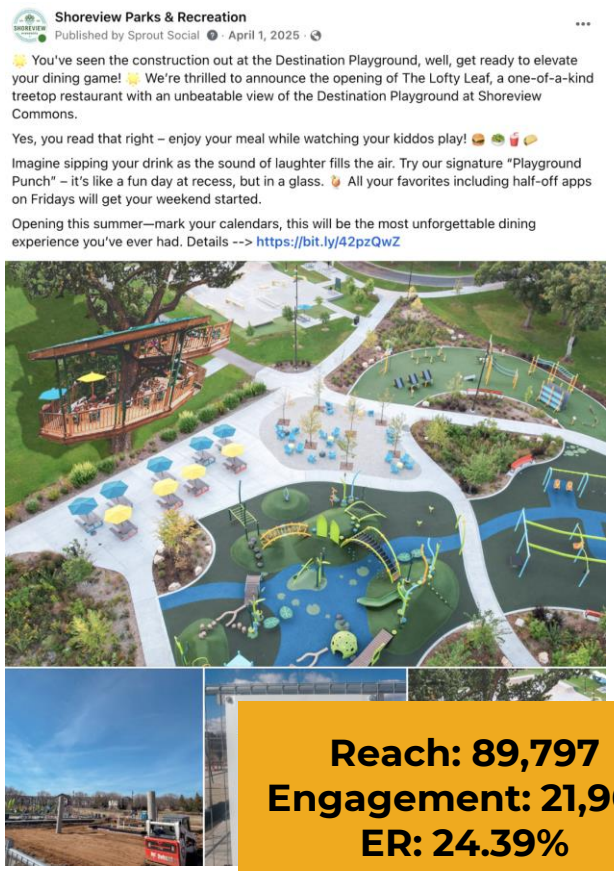
SHOREVIEW

HIGH PERFORMING POSTS



Reach: 65,101
Engagement: 3,819
ER: 5.87%

Multi-photo event



Reach: 89,797
Engagement: 21,904
ER: 24.39%

Photo "fun"

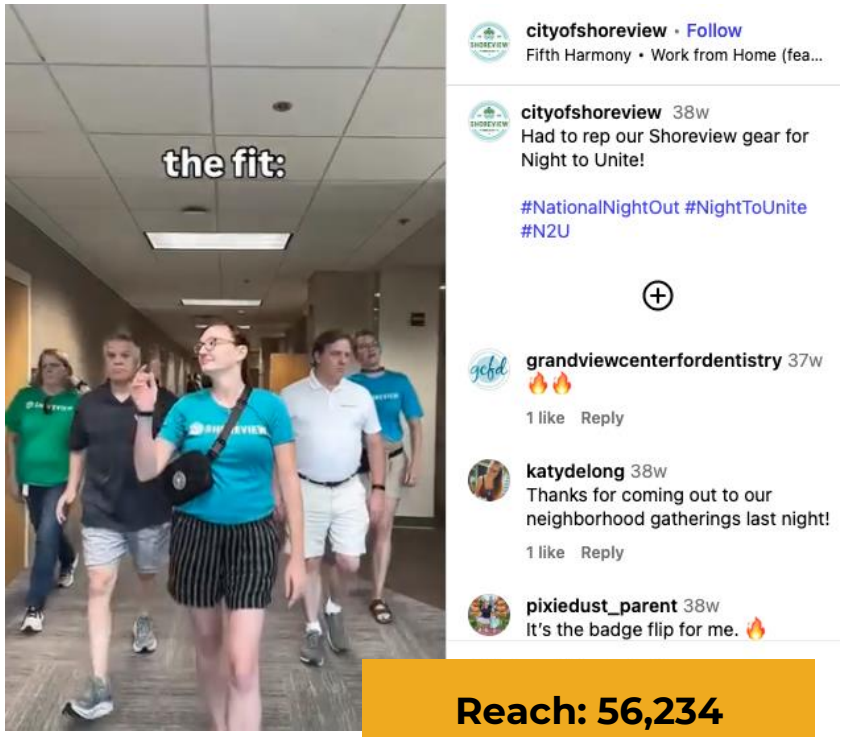


Reach: 36,168
Engagement: 4,913
ER: 13.58%

Survey graphic

SHOREVIEW

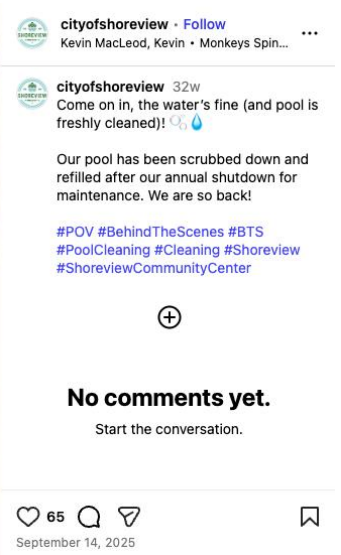
HIGH PERFORMING POSTS



Reach: 56,234
Engagement: 308
ER: 0.55%

Reel (event)





Reach: 1,370
Engagement: 297
ER: 21.68%

Reel informational





Reach: 2,696
Engagement: 416
ER: 15.43%

Photo (fun post)

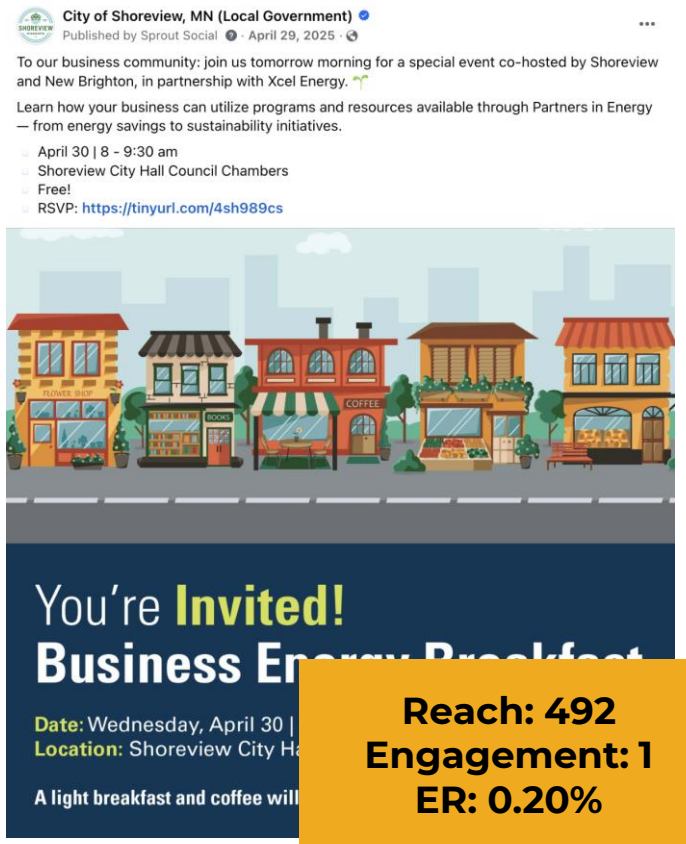
SHOREVIEW

WHAT DIDN'T WORK

LOW PERFORMING POSTS

What didn't work	Why it underperformed	How we improve
Shared partner posts	Facebook prioritizes original content; shared posts feel less local.	Rewrite and localize partner information. Add Shoreview context.
Administrative announcements (surveys, meetings, hiring)	Reads like a notice instead of a story; little reason for residents to interact.	Turn announcements into questions or community impact stories.
Graphics with lots of text	Static graphics don't stop scrolling or show real community moments.	Use photos of people, events, parks, or short videos.
Generic holiday posts	Holiday graphics feel generic and not tied to local identity.	Feature local residents, parks, or community stories.
Early morning posts (before 8 am)	Audience may not be active yet; low early engagement reduces reach.	Use mid-morning, and afternoon posting times.
Program & class promotions	Frequently gets ignored; may feel too ad-like.	Focus on experience rather than information.

LOW PERFORMING POSTS



Reach: 492
Engagement: 1
ER: 0.20%

Graphic invite (event)



Reach: 456
Engagement: 5
ER: 1.10%

Graphic shared content



Reach: 395
Engagement: 4
ER: 1.01%

General holiday GIF

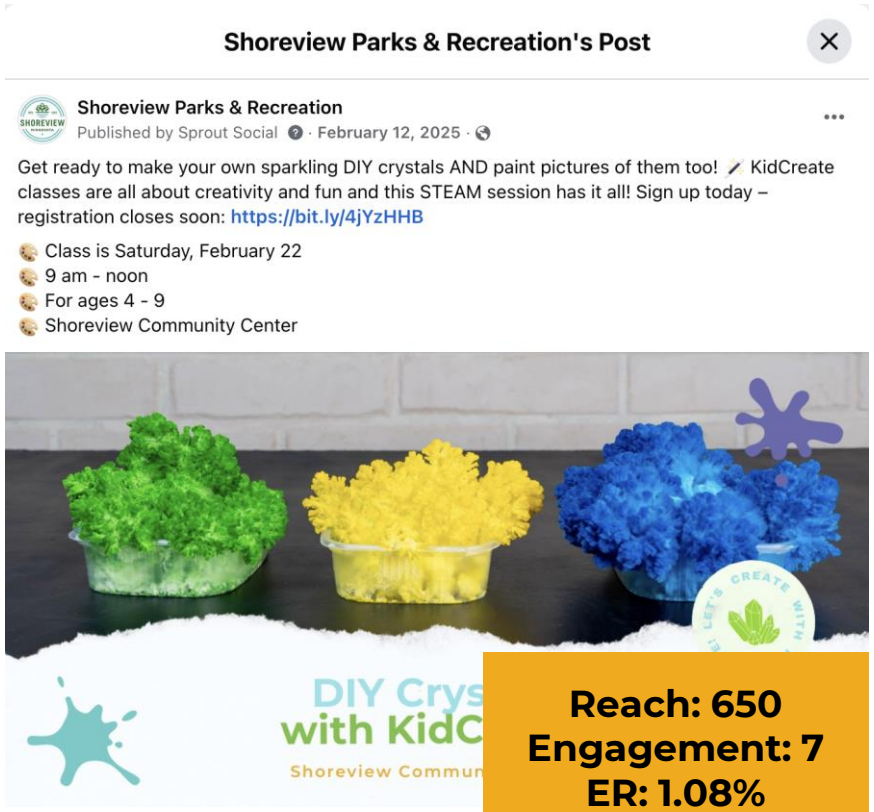
SHOREVIEW

LOW PERFORMING POSTS



Reach: 506
Engagement: 4
ER: 0.79%

Program post (event)



Reach: 650
Engagement: 7
ER: 1.08%

Graphic program post



Reach: 608
Engagement: 8
ER: 1.32%

General recognition graphic

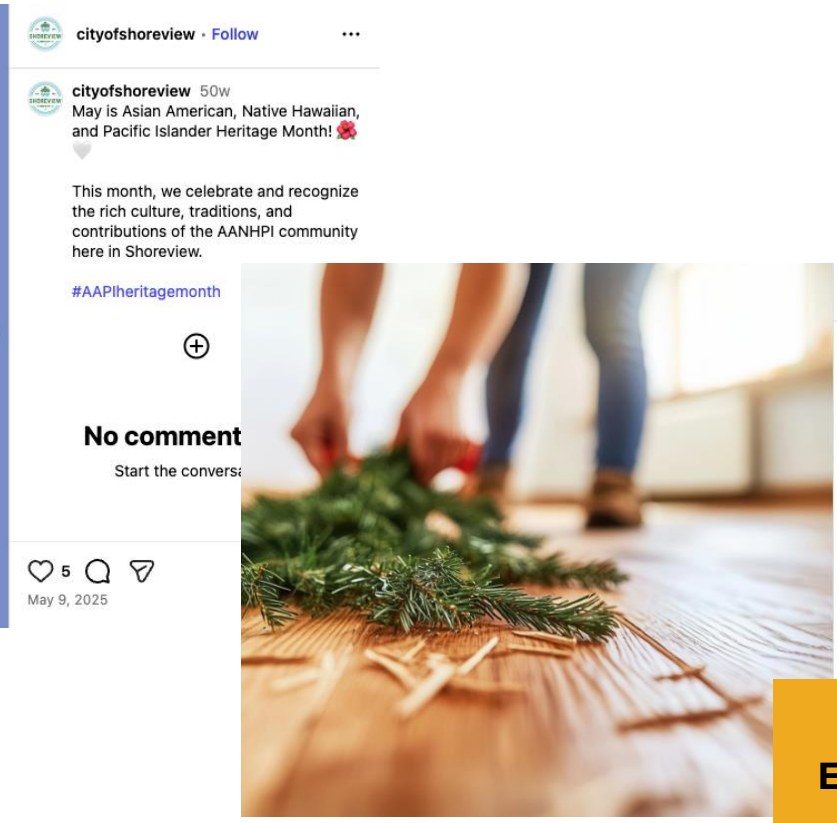
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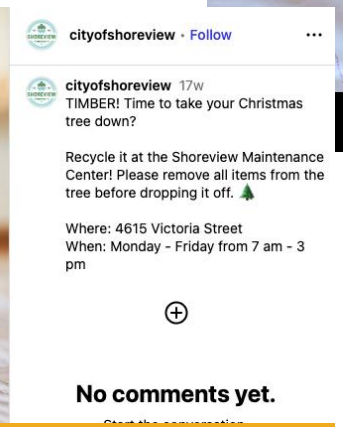
LOW PERFORMING POSTS



Reach: 159
Engagement: 5
ER: 3.14%

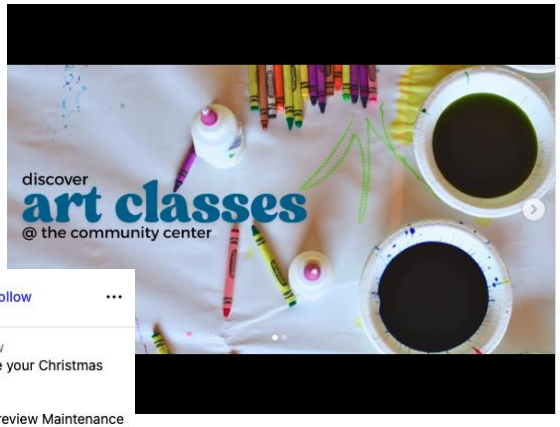
General recognition graphic





Reach: 377
Engagement: 3
ER: 0.80%

Stock photo informational





Reach: 176
Engagement: 6
ER: 3.41%

Photo graphic (program)

SHOREVIEW

LOW PERFORMING POSTS

Before publishing, ask:

- Does this post show people, places, or community impact?
- Are we telling a story instead of posting a notice?
- Does the caption invite residents to comment, react, or take action?

Goal: Prioritize visual, community-focused storytelling to increase engagement and reach.

QUICK TAKEAWAYS

QUICK TAKEAWAYS

- Prioritize carousels over single images
- Mix photos and graphics whenever possible
- Use humor and personality regularly
- Create posts people will save or share
- Showcase community pride and identity
- Adapt trends to be local and relevant
- Use event recaps frequently

The most successful posts combine community personality, useful information, and strong visual storytelling.

2025 SNAPSHOT

2025 SNAPSHOT

City Facebook

Total impressions	Total reach	Total engagement	Year ER
1,080,524.00	918,622.00	93,084.00	10.13%

Average impressions	Average reach	Average engagement	Average ER
5,072.88	4,312.78	437.01	7.32%

Parks Facebook

Total impressions	Total reach	Total engagement	Year ER
1,155,744	966,758	77,447	8.01%

Average impressions	Average reach	Average engagement	Average ER
6,758.74	5,653.56	452.91	5.29%

Instagram

Total impressions	Total reach	Total engagement	Year ER
453,859	132,443	10,374	7.83%

Average impressions	Average reach	Average engagement	Average ER
37,821.58	11,036.92	864.50	-

Community development monthly report

To: Mayor and City Council members

From: Tom Simonson
Community Development Director/Assistant City Manager

Date: May 18, 2026

Planning & zoning

Planning commission

The planning commission will be meeting on May 26, with the following items scheduled on the agenda for consideration:

- 855 Tanglewood Drive, Conditional Use Permits: CUP requests for two wild animals (horses) and for an accessory building greater than 440 square feet
- 5423 Carlson Road, Variances: Consideration of tabled action from April 28th planning commission meeting for front and ordinary high water line (OHWL) setback variances for new house construction

Comprehensive Plan 2050

The planning commission and city council will meet at the workshop session on May 18 to kick-off the process for the 2050 comprehensive plan update. The planning staff has begun planning for the city's update of our comprehensive plan, which is required by law to be approved by the Metropolitan Council every ten years. This is a lengthy and detailed project that involves staff from all city departments, the city council and planning commission, other advisory committees/commissions, and significant public engagement. For technical assistance, the city is contracting with the planning firm HKGi to provide guidance throughout the project.

The process in updating the comprehensive plan will be done over the next three years, and the completed plan must be submitted to the Metropolitan Council by December 31, 2028. To obtain approval, the plan must meet these statutory requirements:

- Conformance with metropolitan system plans
- Consistency with adopted policy plans

- Compatibility with adjacent and affected jurisdictions

The comprehensive plan is the city's long-range policy document that outlines our community's vision for land use, housing, transportation, parks, natural systems, and overall development over a 20-year horizon.

Economic development authority

Recent business

The economic development authority met on May 4, and discussed the following business:

- Jeff LaFavre from IAG Commercial, attended the board meeting to present the findings of the analysis report on Fire Station 140. The discussion narrowed down the parameters of acceptable potential uses of the property to better target potential buyers. The EDA board also approved an Exclusive Representation Agreement with IAG as we move into the second phase of listing the property and going out to the market.



- Status report was provided by staff on the Krew redevelopment project by Enclave. The project is for the construction of a 293-apartment building, including 8 live/work units, a restaurant/retail space. The project will provide 20% of the apartments (59 units) as affordable housing for persons at 50% or below the median area income. The closing on the land sale of the city owned 11-acre property to the developer, located at the southwest quadrant of I-694 and Rice Street, was scheduled for the week of May 11.





Economic development commission

BR&E initiative

Staff and the economic development commission continue to work with the Golden Shovel Agency on developing a strategic plan to enhance our business retention and expansion (BR&E) program and connections to the business community.

This project involves Golden Shovel providing assistance to the city to enhance our outreach and improve communications with the local business community, including:

- Creating a new BR&E outreach strategy
- Developing a business engagement campaign
- Providing special software for tracking and follow-up actions
- Marketing collateral materials

The five-member work group of EDC commissioners has had several meetings, providing input and comments on the draft strategy plan.

Finalizing business outreach strategic plan should be completed in the next few weeks, followed by creating a business engagement campaign upon completion of new marketing content and materials. With support from Golden Shovel, the final phase will be a renewed effort to visit local businesses. City staff is also evaluating various CRM software programs designed for business and economic development that would assist with tracking and reporting on BR&E actions and issues.

A joint session of the city council, economic development authority, and economic development commission will be scheduled to review the BR&E strategic plan and discussion of other economic development goals and priorities.

Business Social networking event

The **Shoreview Business Social**, held on April 29 at Churchill St. restaurant, was a highly successful event with strong attendance from the local business community. This informal gathering offered businesses the chance to network with other local business owners and city officials. It was an evening dedicated to fostering connections, allowing attendees to ask questions of city leaders, and giving the city insight into the challenges and needs of businesses to better support their success. The Business Social is sponsored by the economic development commission; whose mission is to build stronger relationships with our businesses.









Development updates

Commercial proposals

- At their meeting on April 6, the city council approved a comprehensive plan amendment, rezoning, development stage planned unit development, and preliminary plat applications for a proposed Christian Brothers Automotive on a

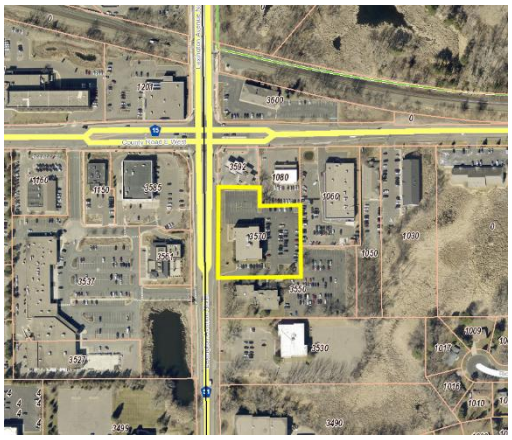
vacant parcel between the Red Robin and Hilton Garden Inn on Gramsie Road just east of Lexington Avenue. The planning commission had recommended approval of the proposal.

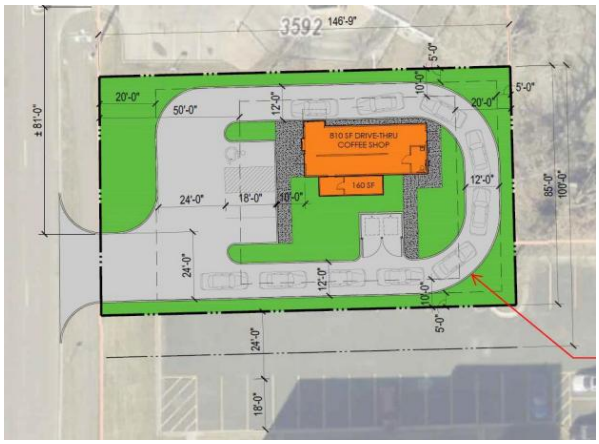






- The city council and planning commission have reviewed and provided comments on a concept plan application for a proposed 800 square foot commercial building shell at 3570 Lexington Avenue North for a possible drive-thru coffee store. Concept plans are an informal review for the developer to receive early feedback from the city and public.





Code enforcement

Cases open and types

There were 13 new code enforcement cases opened in April of this year. Of these new cases, 4 have been investigated and are closed, while 9 cases remain open. There have been 47 code enforcement cases opened to date in 2026.

The following table summarizes year-to-date code enforcement activity:

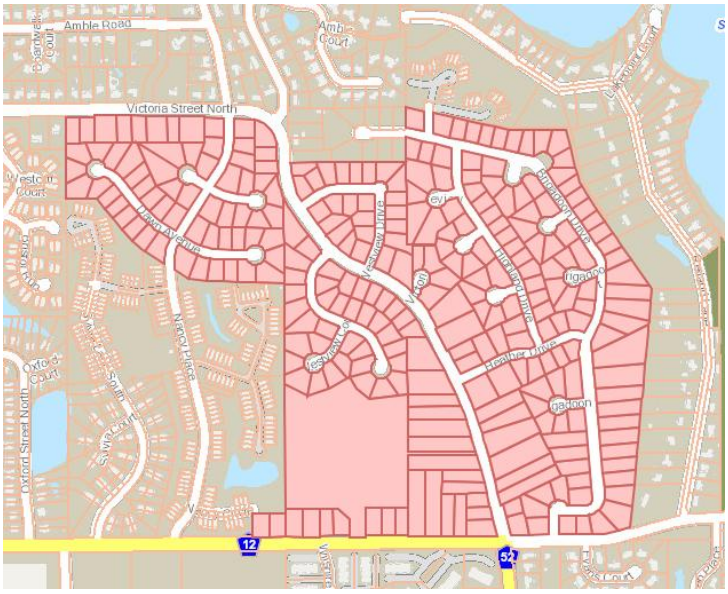
Year	Total # of Cases	New Cases in April	Admin Citations Issued	Criminal Citations Issued
2026	47	13	2	0

April cases by type:

- Firewood storage - 1
- Property maintenance - 1
- Refuse/recycling - 1
- Parking/vehicle storage - 5
- Outside storage - 5

SHINE program

SHINE, a program to educate residents on the importance of maintaining their homes and properties to ensure quality neighborhoods inspections and property maintenance, started on this past week. The area for the spring SHINE is generally north of County Road F/Snail Lake Boulevard along both sides of Victoria Street, as shown on the map below



So far 118 properties of a total of 282 have been inspected. As of today 54 properties have been identified with some violations and 64 have been found to have no violations. A full summary of the results will be provided once staff completes the SHINE.

Housing

Rental licensing

Housing Report
Rental Licensing – April 2026

Year to Date Data

Month	Total GDUs
January	607
February	612
March	617
April	**622**
May	
June	
July	
August	
September	
October	
November	
December	

Year by Year Comparison

2021	2022	2023	2024	2025	2026
513	509	535	589	574	622
N/A	-0.78%	5.11%	10.09%	-2.54%	8.36%

Rental Renewals: Staff has finalized the renewal process for the 2025-2026 year. At the beginning of 2026, there were 607 General dwelling and short-term rental licenses active. Staff will begin scheduling renewal inspections beginning in March. Staff will be inspecting approximately 313 properties this year.

Inspections: At the end of the month, staff have inspected approximately 122 properties. No properties have had violations that are out of the ordinary or have had issues with property managers to date. A full scheduling breakdown can be found at the bottom of this report.

Renting without a License Properties: The city currently has 5 active properties with "renting without a license" cases on them:

- 1 of which the City is still trying to make contact with the owners
- 2 of which the City has received an application but no payment
- 2 of which the City is actively working on citing the property owners

***Multi-Family*:** The City of Shoreview currently has sixteen (16) MFD (Multi-Family Dwelling) complexes, which contain approximately two thousand six hundred (2,700) dwelling units total. Approximately 1/3 of the dwelling units within each of the MFU complexes will be inspected for compliance with the City's housing and property maintenance code in 2026. These MFU inspections are coordinated with the Lake

Johanna Fire Department Fire Marshal, who inspects the common areas of these complexes to ensure Fire Code standards are being met. Multi-family inspections will begin in October of 2026.

Hoarding/clutter properties

There are currently 4 active cases of hoarding/clutter/sanitary conditions in houses that are in the enforcement process, with another 7 prior cases requiring follow-up inspections to make sure the properties remain in compliance with housing maintenance regulations.

Building permit activity

Below is the summary of building permit activity for April, 2026.

SHOREVIEW COMMUNITY DEVELOPMENT

Monthly Building Permit Activity Current Year To Previous Year

Apr-26

	April 2026 Permits	April 2026 Valuation	2026 YTD Permits	2026 YTD Valuation	April 2025 Permits	April 2025 Valuation	2025 YTD Permits	2025 YTD Valuation
Dwellings			4	$6,686,404	1	$650,000	4	$3,587,000
Townhomes			0	$0			0	$0
Additions	2	$315,000	6	$817,000	2	$447,000	4	$662,000
Garages	1	$50,000	1	$50,000	1	$31,200	1	$31,200
Miscellaneous	96	$1,606,755	232	$4,897,288	87	$1,859,103	276	$5,076,889
Apartments			0	$0			0	$0
Offices			0	$0			0	$0
Retail			0	$0			0	$0
Industrial/Warehouse			0	$0			0	$0
Public buildings			0	$0			0	$0
Commercial Additions			0	$0			0	$0
Commercial Alter	2	$4,283,280	6	$7,443,680			5	$5,591,649
HVAC	64		218	$0	61		217	$0
Plumbing	57		217	$0	56		199	$0
TOTAL	222	$ 6,255,035	684	$19,894,372	208	$ 2,987,303	706	$14,948,738

Monthly finance report

To: Mayor and City Councilmembers

From: Kevin Knopik, Finance Director

Date: May 18, 2026

Utility Funds operating summary

During 2025 Shoreview utility funds continued to achieve their operating coverage goals. The narrative provided below and the table on the next page provides a summary of significant activity for each fund.

Water Fund

- The water fund will experience a net operating gain of $1,400,145 before non-operating activity, and an overall net gain of $580,988.
- Gallons of water sold increased 5.1% from 2024 due to the dry summer in 2025 compared to 2024.
- Total water fund operating expense was 1.71% under budget.
- Months of operating coverage at year end was 9.3 in comparison to the target of 8 months.

Sewer Fund

- The sewer fund will experience a net operating gain of $827,000 before non-operating activity, and an overall net gain of $736,171
- Customer billings for sewer increased 7.2%, which is higher than the 2% rate increase due to the increase in galloons sold.
- Sewer fund operating expense was 1.74% under budget.
- Months of operating coverage at year end was 13.8 in comparison to the target of 6 months.

Surface Water Management Fund

- The surface water fund will experience a net operating gain of $567,245 before non-operating activity, and an overall net gain of $437,960.
- Surface water billings to customers rose 5.7% as a result of a 3.0% increase in surface water rates and an increase in the number of units billed.
- Total surface water fund operating expense is 13.24% under budget.
- Months of operating coverage at year end was 14.8 in comparison to the target of 6 months.

Street Lighting Fund

- The street lighting fund will experience a net operating gain of $334,959 before non-operating activity, and an overall net gain of $353,600. The net gain is necessary to finance future capital costs.
- Street light billings rose 4.3% as a result of a 5% increase in street light rates.
- Street lighting fund operating expense was .53% over budget.
- Months of operating coverage at year end was 25.0 in comparison to the target of 6 months, the amount of coverage over the target will be used to fund future capital costs.

Utility Funds
Operating Summary

	Water	Sewer	Surface Water	Street Lights	2025 Total
Operating revenues					
Customer billings	$4,798,617	$5,549,531	$2,374,514	$ 931,188	$13,653,850
Water meter sales	17,744	-	-	-	17,744
Other	4,001	934	13,865	284	19,084
Total operating revenues	4,820,362	5,550,465	2,388,379	931,472	13,690,678
Operating expenses					
Sewage treatment (MCES)	-	2,417,228	-	-	2,417,228
Administrative charges	353,760	465,930	167,450	66,063	1,053,203
Personal services	1,048,410	961,278	654,979	105,562	2,770,229
Materials and supplies	145,054	71,863	15,197	4,654	236,768
Water meters	37,085	-	-	-	37,085
Contractual services	557,310	412,008	524,145	40,177	1,533,640
Utilities	209,749	12,158	6,311	170,680	398,898
Insurance	24,571	15,036	2,593	17,764	59,964
Depreciation	1,044,278	367,964	450,459	191,613	2,054,314
Total operating expenses	3,420,217	4,723,465	1,821,134	596,513	10,561,329
Operating income (loss)	1,400,145	827,000	567,245	334,959	3,129,349
Nonoperating activity					
Interest earnings	153,168	266,312	170,270	70,228	659,978
State grants	7,871	-	65,000	-	72,871
Interest and paying agent fees	(455,196)	(129,476)	(118,555)	-	(703,227)
Transfer to General Fund	(482,000)	(212,000)	(215,000)	(49,000)	(958,000)
Other	-	27,335	-	-	27,335
Loss on sale of capital assets	-	-	-	(187)	(187)
Transfer to Central Garage Fund	(43,000)	(43,000)	(31,000)	(2,400)	(119,400)
Total nonoperating activity	(819,157)	(90,829)	(129,285)	18,641	(1,020,630)
Net income or (loss) before contributed assets	580,988	736,171	437,960	353,600	2,108,719
Change in net position	$ 580,988	$ 736,171	$ 437,960	$ 353,600	$ 2,108,719

More information about utility funds will be provided during the 2027 budget process.

Annual Audit

The city's auditors completed final audit fieldwork the week of April 13. City staff prepared the comprehensive annual financial report and sent the first draft to the city's auditors this past week. As in past years' staff expects to present the financial report to council for acceptance in June or July.

Monthly Report

Attached is the monthly report for April of 2026.

COUNCIL FOR CITY OF SHOREVIEW

Balance As Of 04/30/2026
% Fiscal Year Completed: 32.88

GL Number	Description	2026 Amended Budget	YTD Balance 04/30/2026 Norm (Abnorm)	Activity For 04/30/2026 Incr (Decr)	Available Balance 04/30/2026 Norm (Abnorm)	% Bdgt Used	2025 % Bdgt Used
Fund: 101 GENERAL FUND							
Account Category: Revenues							
3110	Current taxes	13,808,257.00			13,808,257.00	0.00	0.00
3310	Bus. License & Perm	50,550.00	24,375.00	20,850.00	26,175.00	48.22	38.55
3320	Non-Bus Lic & Permit	746,300.00	265,200.61	82,693.49	481,099.39	35.54	50.73
3420	State	768,767.00	184,761.00		584,006.00	24.03	27.35
3430	Other	43,550.00			43,550.00	0.00	0.00
3510	General Government	600.00	182.13	69.05	417.87	30.36	57.50
3520	Public Works	415,000.00	58,080.67	30,438.48	356,919.33	14.00	10.00
3530	Parks and Recreation	45,000.00	7,796.00	3,530.00	37,204.00	17.32	11.14
3540	Community Develop.	154,200.00	74,861.00	11,361.94	79,339.00	48.55	11.92
3550	Admin Charges	1,265,210.00			1,265,210.00	0.00	0.00
3600	Fines & Forfeits	33,500.00	11,056.32	2,000.23	22,443.68	33.00	35.23
3800	Interest Earnings	80,000.00			80,000.00	0.00	0.00
3910	Miscellaneous	36,420.00	11,802.55	3,500.00	24,617.45	32.41	61.28
3930	Transfers In	1,202,000.00	56,666.68	14,166.67	1,145,333.32	4.71	5.15
Revenues		18,649,354.00	694,781.96	168,609.86	17,954,572.04	3.73	3.80
Account Category: Expenditures							
4010	COUNCIL & COMMISS	198,527.00	130,355.44	71,926.34	68,171.56	65.66	64.09
4020	ADMINISTRATION	761,761.00	195,695.91	47,764.59	566,065.09	25.69	26.13
4021	HUMAN RESOURCES	430,659.00	114,746.95	33,707.53	315,912.05	26.64	27.31
4030	ELECTIONS	117,000.00	51,208.00	25,604.00	65,792.00	43.77	43.96
4040	COMMUNICATIONS	493,710.00	167,981.52	55,039.36	325,728.48	34.02	26.38
4050	FINANCE/ACCOUNTING	864,999.00	253,254.35	66,292.18	611,744.65	29.28	28.25
4055	INFORMATION SYSTEMS	873,921.00	244,053.58	34,113.63	629,867.42	27.93	28.73
4060	LEGAL	127,000.00	23,331.52	8,498.98	103,668.48	18.37	25.42
4080	MUNICIPAL BUILDINGS	190,533.00	18,348.01	4,195.12	172,184.99	9.63	9.73
4110	POLICE	4,217,831.00	741,477.84	14,096.63	3,476,353.16	17.58	34.28
4120	FIRE	3,108,373.00	1,348,122.50	3,000.00	1,760,250.50	43.37	84.75
4205	PUB WORKS ADM/ENGIN	578,924.00	121,518.96	32,131.82	457,405.04	20.99	30.06
4220	STREETS	1,195,717.00	215,806.55	53,044.37	979,910.45	18.05	14.28
4340	PARK/RECREATION ADM	795,118.00	213,300.99	54,685.63	581,817.01	26.83	29.68
4345	TRAIL MGMT	232,977.00	27,881.73	5,994.61	205,095.27	11.97	12.92
4371	PARK MAINTENANCE	2,356,507.00	464,329.73	129,326.72	1,892,177.27	19.70	18.52
4390	FORESTRY/NURSERY	482,896.00	77,833.94	9,495.47	405,062.06	16.12	16.44
4410	PLANNING/ZONING ADM	511,187.00	116,483.22	30,733.79	394,703.78	22.79	31.97
4430	BUILDING INSPECTION	481,714.00	115,169.48	38,877.63	366,544.52	23.91	22.82
4990	TRANSFERS OUT	630,000.00	101,666.64	25,416.66	528,333.36	16.14	16.14
Expenditures		18,649,354.00	4,742,566.86	743,945.06	13,906,787.14	25.43	35.59
Fund 101 - GENERAL FUND:							
TOTAL REVENUES		18,649,354.00	694,781.96	168,609.86	17,954,572.04	3.73	3.80
TOTAL EXPENDITURES		18,649,354.00	4,742,566.86	743,945.06	13,906,787.14	25.43	35.59
NET OF REVENUES & EXPENDITURES:		0.00	(4,047,784.90)	(575,335.20)	4,047,784.90		

GL Number	Description	2026 Amended Budget	YTD Balance 04/30/2026 Norm (Abnorm)	Activity For 04/30/2026 Incr (Decr)	Available Balance 04/30/2026 Norm (Abnorm)	% Bdgt Used	2025 % Bdgt Used
Fund: 210 RECYCLING							
Account Category: Revenues							
3430	Other	65,000.00			65,000.00	0.00	0.00
3520	Public Works	1,398,310.00			1,398,310.00	0.00	0.00
Revenues		1,463,310.00	0.00	0.00	1,463,310.00	0.00	0.00
Account Category: Expenditures							
4275	RECYCLING	1,474,189.00	319,378.16	104,598.07	1,154,810.84	21.66	22.40
Expenditures		1,474,189.00	319,378.16	104,598.07	1,154,810.84	21.66	22.40
Fund 210 - RECYCLING:							
TOTAL REVENUES		1,463,310.00	0.00	0.00	1,463,310.00	0.00	0.00
TOTAL EXPENDITURES		1,474,189.00	319,378.16	104,598.07	1,154,810.84	21.66	22.40
NET OF REVENUES & EXPENDITURES:		(10,879.00)	(319,378.16)	(104,598.07)	308,499.16		

GL Number	Description	2026 Amended Budget	YTD Balance 04/30/2026 Norm (Abnorm)	Activity For 04/30/2026 Incr (Decr)	Available Balance 04/30/2026 Norm (Abnorm)	% Bdgt Used	2025 % Bdgt Used
Fund: 220 COMMUNITY CENTER							
Account Category: Revenues							
3510	General Government	1,180.00	182.72	45.11	997.28	15.48	18.26
3530	Parks and Recreation	4,295,050.00	1,600,423.56	328,646.42	2,694,626.44	37.26	36.82
3800	Interest Earnings	25,000.00	36.10	10.61	24,963.90	0.14	0.48
3910	Miscellaneous	21,100.00	826.02		20,273.98	3.91	0.00
3930	Transfers In	305,000.00	101,666.64	25,416.66	203,333.36	33.33	33.33
Revenues		4,647,330.00	1,703,135.04	354,118.80	2,944,194.96	36.65	36.34
Account Category: Expenditures							
4380	COMMUNITY CENTER	4,674,964.00	1,405,536.93	364,789.87	3,269,427.07	30.07	30.72
Expenditures		4,674,964.00	1,405,536.93	364,789.87	3,269,427.07	30.07	30.72
Fund 220 - COMMUNITY CENTER:							
TOTAL REVENUES		4,647,330.00	1,703,135.04	354,118.80	2,944,194.96	36.65	36.34
TOTAL EXPENDITURES		4,674,964.00	1,405,536.93	364,789.87	3,269,427.07	30.07	30.72
NET OF REVENUES & EXPENDITURES:		(27,634.00)	297,598.11	(10,671.07)	(325,232.11)		

GL Number	Description	2026 Amended Budget	YTD Balance 04/30/2026 Norm (Abnorm)	Activity For 04/30/2026 Incr (Decr)	Available Balance 04/30/2026 Norm (Abnorm)	% Bdgt Used	2025 % Bdgt Used
Fund: 225 RECREATION PROGRAMS							
Account Category: Revenues							
3530	Parks and Recreation	2,083,500.00	630,669.46	121,913.27	1,452,830.54	30.27	29.84
3800	Interest Earnings	10,000.00			10,000.00	0.00	0.00
3910	Miscellaneous	450.00	1,500.00		(1,050.00)	333.33	100.00
3930	Transfers In	300,000.00			300,000.00	0.00	0.00
Revenues		2,393,950.00	632,169.46	121,913.27	1,761,780.54	26.41	25.80
Account Category: Expenditures							
4340	PARK/RECREATION ADM	822,366.00	227,677.91	59,761.97	594,688.09	27.69	32.62
4351	ADULT & YOUTH SPORTS	157,705.00	21,322.62	3,779.60	136,382.38	13.52	13.79
4352	AQUATICS	137,764.00	35,204.82	7,757.41	102,559.18	25.55	19.97
4353	FITNESS PROGRAMS	159,921.00	52,153.85	17,930.81	107,767.15	32.61	31.12
4354	SUMMER DISCOVERY	416,725.00	4,795.39	1,604.45	411,929.61	1.15	1.46
4355	PRESCHOOL PROGRAMS	265,389.00	92,082.90	21,764.90	173,306.10	34.70	34.16
4356	DROP-IN CHILD CARE	71,243.00	24,178.36	7,287.57	47,064.64	33.94	23.83
4357	SPECIAL EVENTS	40,913.00	6,049.11	2,567.76	34,863.89	14.79	0.00
4358	YOUTH/TEEN	80,396.00	18,413.94	804.00	61,982.06	22.90	21.60
4359	COMMUNITY PROGRAMS	79,443.00	22,873.10	241.95	56,569.90	28.79	24.69
4360	ADVENTURE QUEST PLAYGROUND PROGRAM	89,232.00	379.04	31.98	88,852.96	0.42	0.00
4361	ADULT & SENIOR PROGRAMS	48,000.00	12,931.41	2,758.08	35,068.59	26.94	0.00
Expenditures		2,369,097.00	518,062.45	126,290.48	1,851,034.55	21.87	23.40
Fund 225 - RECREATION PROGRAMS:							
TOTAL REVENUES		2,393,950.00	632,169.46	121,913.27	1,761,780.54	26.41	25.80
TOTAL EXPENDITURES		2,369,097.00	518,062.45	126,290.48	1,851,034.55	21.87	23.40
NET OF REVENUES & EXPENDITURES:		24,853.00	114,107.01	(4,377.21)	(89,254.01)		

GL Number	Description	2026 Amended Budget	YTD Balance 04/30/2026 Norm (Abnorm)	Activity For 04/30/2026 Incr (Decr)	Available Balance 04/30/2026 Norm (Abnorm)	% Bdgt Used	2025 % Bdgt Used
Fund: 230 CABLE TELEVISION							
Account Category: Revenues							
3510	General Government	297,463.00			297,463.00	0.00	0.00
3800	Interest Earnings	2,000.00			2,000.00	0.00	0.00
3910	Miscellaneous	1,200.00			1,200.00	0.00	0.00
Revenues		300,663.00	0.00	0.00	300,663.00	0.00	0.00
Account Category: Expenditures							
4090	CABLE TELEVISION	103,917.00	42,892.46	3,368.82	61,024.54	41.28	45.69
4990	TRANSFERS OUT	170,000.00	56,666.68	14,166.67	113,333.32	33.33	33.33
Expenditures		273,917.00	99,559.14	17,535.49	174,357.86	36.35	38.56
Fund 230 - CABLE TELEVISION:							
TOTAL REVENUES		300,663.00	0.00	0.00	300,663.00	0.00	0.00
TOTAL EXPENDITURES		273,917.00	99,559.14	17,535.49	174,357.86	36.35	38.56
NET OF REVENUES & EXPENDITURES:		26,746.00	(99,559.14)	(17,535.49)	126,305.14		

GL Number	Description	2026 Amended Budget	YTD Balance 04/30/2026 Norm (Abnorm)	Activity For 04/30/2026 Incr (Decr)	Available Balance 04/30/2026 Norm (Abnorm)	% Bdgt Used	2025 % Bdgt Used
Fund: 240 ECON DEVEL AUTH/EDA							
Account Category: Revenues							
3110	Current taxes	265,000.00			265,000.00	0.00	0.00
3540	Community Develop.	0.00	4,000.00	4,000.00	(4,000.00)	100.00	0.00
Revenues		265,000.00	4,000.00	4,000.00	261,000.00	1.51	0.00
Account Category: Expenditures							
4440	ECON DEVELOPMENT-EDA	232,919.00	94,408.75	29,765.84	138,510.25	40.53	24.81
Expenditures		232,919.00	94,408.75	29,765.84	138,510.25	40.53	24.81
Fund 240 - ECON DEVEL AUTH/EDA:							
TOTAL REVENUES		265,000.00	4,000.00	4,000.00	261,000.00	1.51	0.00
TOTAL EXPENDITURES		232,919.00	94,408.75	29,765.84	138,510.25	40.53	24.81
NET OF REVENUES & EXPENDITURES:		32,081.00	(90,408.75)	(25,765.84)	122,489.75		

GL Number	Description	2026 Amended Budget	YTD Balance 04/30/2026 Norm (Abnorm)	Activity For 04/30/2026 Incr (Decr)	Available Balance 04/30/2026 Norm (Abnorm)	% Bdgt Used	2025 % Bdgt Used
Fund: 241 HRA PROGRAMS OF EDA							
Account Category: Revenues							
3110	Current taxes	325,000.00			325,000.00	0.00	0.00
3320	Non-Bus Lic & Permit	150,000.00	14,980.00	900.00	135,020.00	9.99	11.76
3420	State	240,000.00			240,000.00	0.00	0.00
Revenues		715,000.00	14,980.00	900.00	700,020.00	2.10	2.06
Account Category: Expenditures							
4450	HOUSING PROGRAMS-HRA	416,592.00	83,165.53	25,398.17	333,426.47	19.96	24.79
Expenditures		416,592.00	83,165.53	25,398.17	333,426.47	19.96	24.79
Fund 241 - HRA PROGRAMS OF EDA:							
TOTAL REVENUES		715,000.00	14,980.00	900.00	700,020.00	2.10	2.06
TOTAL EXPENDITURES		416,592.00	83,165.53	25,398.17	333,426.47	19.96	24.79
NET OF REVENUES & EXPENDITURES:		298,408.00	(68,185.53)	(24,498.17)	366,593.53		

GL Number	Description	2026 Amended Budget	YTD Balance 04/30/2026 Norm (Abnorm)	Activity For 04/30/2026 Incr (Decr)	Available Balance 04/30/2026 Norm (Abnorm)	% Bdgt Used	2025 % Bdgt Used
Fund: 270 SLICE SV EVENT							
Account Category: Revenues							
3510	General Government	27,950.00	14,525.00	5,450.00	13,425.00	51.97	62.45
3910	Miscellaneous	34,500.00	4,500.00	1,500.00	30,000.00	13.04	16.67
3930	Transfers In	25,000.00			25,000.00	0.00	0.00
Revenues		87,450.00	19,025.00	6,950.00	68,425.00	21.76	25.50
Account Category: Expenditures							
4025	SLICE OF SHOREVIEW	87,002.00	7,342.20	192.65	79,659.80	8.44	13.18
Expenditures		87,002.00	7,342.20	192.65	79,659.80	8.44	13.18
Fund 270 - SLICE SV EVENT:							
TOTAL REVENUES		87,450.00	19,025.00	6,950.00	68,425.00	21.76	25.50
TOTAL EXPENDITURES		87,002.00	7,342.20	192.65	79,659.80	8.44	13.18
NET OF REVENUES & EXPENDITURES:		448.00	11,682.80	6,757.35	(11,234.80)		

GL Number	Description	2026 Amended Budget	YTD Balance 04/30/2026 Norm (Abnorm)	Activity For 04/30/2026 Incr (Decr)	Available Balance 04/30/2026 Norm (Abnorm)	% Bdgt Used	2025 % Bdgt Used
Fund: 601 WATER FUND							
Account Category: Revenues							
3420	State	0.00	72,000.00		(72,000.00)	100.00	0.00
3710	Utility Charges	5,006,500.00	1,303,038.37	297,875.87	3,703,461.63	26.03	25.36
3720	Late fees	0.00	20,848.07	4,539.87	(20,848.07)	100.00	100.00
3760	Water meters	7,000.00	2,774.00	380.00	4,226.00	39.63	36.94
3790	Other prop charges	20,000.00	934.00	128.00	19,066.00	4.67	2.40
3800	Interest Earnings	30,000.00			30,000.00	0.00	0.00
Revenues		5,063,500.00	1,399,594.44	302,923.74	3,663,905.56	27.64	25.49
Account Category: Expenditures							
4505	WATER OPERATIONS	2,601,333.00	653,329.27	140,749.54	1,948,003.73	25.12	24.49
4830	GO REVENUE BONDS	472,459.00	267,920.30		204,538.70	56.71	54.24
4970	DEPRECIATION	1,043,344.00	347,781.32	86,945.33	695,562.68	33.33	33.33
4990	TRANSFERS OUT	555,000.00			555,000.00	0.00	0.00
Expenditures		4,672,136.00	1,269,030.89	227,694.87	3,403,105.11	27.16	26.01
Fund 601 - WATER FUND:							
TOTAL REVENUES		5,063,500.00	1,399,594.44	302,923.74	3,663,905.56	27.64	25.49
TOTAL EXPENDITURES		4,672,136.00	1,269,030.89	227,694.87	3,403,105.11	27.16	26.01
NET OF REVENUES & EXPENDITURES:		391,364.00	130,563.55	75,228.87	260,800.45		

GL Number	Description	2026 Amended Budget	YTD Balance 04/30/2026 Norm (Abnorm)	Activity For 04/30/2026 Incr (Decr)	Available Balance 04/30/2026 Norm (Abnorm)	% Bdgt Used	2025 % Bdgt Used
Fund: 602 SEWER FUND							
Account Category: Revenues							
3510	General Government	1,600.00	497.00	372.75	1,103.00	31.06	0.00
3710	Utility Charges	5,470,000.00	1,830,757.77	446,848.76	3,639,242.23	33.47	33.79
3720	Late fees	0.00	26,443.15	6,335.36	(26,443.15)	100.00	100.00
3730	Facility/area chgs	5,000.00	2,885.00	420.00	2,115.00	57.70	73.72
3790	Other prop charges	2,500.00	15,825.00		(13,325.00)	633.00	1,093.40
3800	Interest Earnings	35,000.00			35,000.00	0.00	0.00
Revenues		5,514,100.00	1,876,407.92	453,976.87	3,637,692.08	34.03	34.56
Account Category: Expenditures							
4555	SEWER OPERATIONS	4,750,571.00	1,203,512.76	301,217.66	3,547,058.24	25.33	31.77
4830	GO REVENUE BONDS	116,234.00	81,742.42		34,491.58	70.33	75.79
4970	DEPRECIATION	386,614.00	128,871.32	32,217.83	257,742.68	33.33	33.33
4990	TRANSFERS OUT	279,000.00			279,000.00	0.00	0.00
Expenditures		5,532,419.00	1,414,126.50	333,435.49	4,118,292.50	25.56	31.13
Fund 602 - SEWER FUND:							
TOTAL REVENUES		5,514,100.00	1,876,407.92	453,976.87	3,637,692.08	34.03	34.56
TOTAL EXPENDITURES		5,532,419.00	1,414,126.50	333,435.49	4,118,292.50	25.56	31.13
NET OF REVENUES & EXPENDITURES:		(18,319.00)	462,281.42	120,541.38	(480,600.42)		

GL Number	Description	2026 Amended Budget	YTD Balance 04/30/2026 Norm (Abnorm)	Activity For 04/30/2026 Incr (Decr)	Available Balance 04/30/2026 Norm (Abnorm)	% Bdgt Used	2025 % Bdgt Used
Fund: 603 SURFACE WATER MGMT							
Account Category: Revenues							
3420	State	0.00			0.00	0.00	100.00
3540	Community Develop.	0.00	2,800.00	350.00	(2,800.00)	100.00	100.00
3710	Utility Charges	2,454,000.00	791,624.36	191,389.59	1,662,375.64	32.26	33.09
3720	Late fees	0.00	10,930.41	2,708.51	(10,930.41)	100.00	100.00
3740	Lake Impr Dist chgs	38,000.00	5,146.44		32,853.56	13.54	20.11
3790	Other prop charges	8,000.00			8,000.00	0.00	0.00
3800	Interest Earnings	15,000.00			15,000.00	0.00	0.00
Revenues		2,515,000.00	810,501.21	194,448.10	1,704,498.79	32.23	34.93
Account Category: Expenditures							
4585	SURFACE WATER OPER	1,732,416.00	208,451.83	58,691.28	1,523,964.17	12.03	15.79
4590	SNAIL LAKE AUG.	62,881.00	4,433.67	973.31	58,447.33	7.05	6.97
4830	GO REVENUE BONDS	143,127.00	71,616.10		71,510.90	50.04	55.27
4970	DEPRECIATION	462,137.00	154,045.68	38,511.42	308,091.32	33.33	33.33
4990	TRANSFERS OUT	257,000.00			257,000.00	0.00	0.00
Expenditures		2,657,561.00	438,547.28	98,176.01	2,219,013.72	16.50	18.82
Fund 603 - SURFACE WATER MGMT:							
TOTAL REVENUES		2,515,000.00	810,501.21	194,448.10	1,704,498.79	32.23	34.93
TOTAL EXPENDITURES		2,657,561.00	438,547.28	98,176.01	2,219,013.72	16.50	18.82
NET OF REVENUES & EXPENDITURES:		(142,561.00)	371,953.93	96,272.09	(514,514.93)		

GL Number	Description	2026 Amended Budget	YTD Balance 04/30/2026 Norm (Abnorm)	Activity For 04/30/2026 Incr (Decr)	Available Balance 04/30/2026 Norm (Abnorm)	% Bdgt Used	2025 % Bdgt Used
Fund: 604 STREET LIGHT UTILITY							
Account Category: Revenues							
3710	Utility Charges	938,000.00	311,889.96	75,466.31	626,110.04	33.25	32.66
3720	Late fees	0.00	4,436.52	1,072.38	(4,436.52)	100.00	100.00
3800	Interest Earnings	10,000.00			10,000.00	0.00	0.00
Revenues		948,000.00	316,326.48	76,538.69	631,673.52	33.37	32.77
Account Category: Expenditures							
4260	STREET LIGHTING	441,789.00	85,321.68	9,218.59	356,467.32	19.31	20.23
4700	CAPITAL PROJECTS	0.00	3,514.00	3,514.00	(3,514.00)	100.00	0.00
4970	DEPRECIATION	205,076.00	68,358.68	17,089.67	136,717.32	33.33	33.33
4990	TRANSFERS OUT	60,400.00			60,400.00	0.00	0.00
Expenditures		707,265.00	157,194.36	29,822.26	550,070.64	22.23	21.94
Fund 604 - STREET LIGHT UTILITY:							
TOTAL REVENUES		948,000.00	316,326.48	76,538.69	631,673.52	33.37	32.77
TOTAL EXPENDITURES		707,265.00	157,194.36	29,822.26	550,070.64	22.23	21.94
NET OF REVENUES & EXPENDITURES:		240,735.00	159,132.12	46,716.43	81,602.88		

GL Number	Description	2026 Amended Budget	YTD Balance 04/30/2026 Norm (Abnorm)	Activity For 04/30/2026 Incr (Decr)	Available Balance 04/30/2026 Norm (Abnorm)	% Bdgt Used	2025 % Bdgt Used
Fund: 701 CENTRAL GARAGE FUND							
Account Category: Revenues							
3110	Current taxes	184,000.00			184,000.00	0.00	0.00
3770	Cent Garage chgs	2,004,951.00	394.96	103.00	2,004,556.04	0.02	0.09
3800	Interest Earnings	20,000.00			20,000.00	0.00	0.00
3910	Miscellaneous	0.00			0.00	0.00	100.00
3920	Sale of Asset	50,000.00	31,483.50		18,516.50	62.97	102.74
3930	Transfers In	119,400.00			119,400.00	0.00	0.00
Revenues		2,378,351.00	31,878.46	103.00	2,346,472.54	1.34	2.79
Account Category: Expenditures							
4650	CENTRAL GARAGE OPER	947,437.00	732,126.58	105,071.58	215,310.42	77.27	82.66
4813	GO CIP BONDS	32,257.00	27,139.10		5,117.90	84.13	73.66
4970	DEPRECIATION	817,561.00	272,520.32	68,130.08	545,040.68	33.33	33.33
4990	TRANSFERS OUT	0.00			0.00	0.00	0.00
Expenditures		1,797,255.00	1,031,786.00	173,201.66	765,469.00	57.41	58.56
Fund 701 - CENTRAL GARAGE FUND:							
TOTAL REVENUES		2,378,351.00	31,878.46	103.00	2,346,472.54	1.34	2.79
TOTAL EXPENDITURES		1,797,255.00	1,031,786.00	173,201.66	765,469.00	57.41	58.56
NET OF REVENUES & EXPENDITURES:		581,096.00	(999,907.54)	(173,098.66)	1,581,003.54		

GL Number	Description	2026 Amended Budget	YTD Balance 04/30/2026 Norm (Abnorm)	Activity For 04/30/2026 Incr (Decr)	Available Balance 04/30/2026 Norm (Abnorm)	% Bdgt Used	2025 % Bdgt Used
Fund: 702 STD SELF INSURANCE							
Account Category: Revenues							
3510	General Government	14,652.00	4,674.00	1,152.00	9,978.00	31.90	39.29
3800	Interest Earnings	600.00			600.00	0.00	0.00
Revenues		15,252.00	4,674.00	1,152.00	10,578.00	30.65	36.52
Account Category: Expenditures							
4755	SHORT-TERM DISAB	12,500.00	23,317.87	5,404.97	(10,817.87)	186.54	40.86
Expenditures		12,500.00	23,317.87	5,404.97	(10,817.87)	186.54	40.86
Fund 702 - STD SELF INSURANCE:							
TOTAL REVENUES		15,252.00	4,674.00	1,152.00	10,578.00	30.65	36.52
TOTAL EXPENDITURES		12,500.00	23,317.87	5,404.97	(10,817.87)	186.54	40.86
NET OF REVENUES & EXPENDITURES:		2,752.00	(18,643.87)	(4,252.97)	21,395.87		

GL Number	Description	2026 Amended Budget	YTD Balance 04/30/2026 Norm (Abnorm)	Activity For 04/30/2026 Incr (Decr)	Available Balance 04/30/2026 Norm (Abnorm)	% Bdgt Used	2025 % Bdgt Used
Fund: 703 LIABILITY CLAIMS							
Account Category: Revenues							
3800	Interest Earnings	2,500.00			2,500.00	0.00	0.00
3910	Miscellaneous	15,000.00	3,209.94		11,790.06	21.40	44.79
Revenues		17,500.00	3,209.94	0.00	14,290.06	18.34	38.39
Account Category: Expenditures							
4740	INSURANCE CLAIMS	32,000.00			32,000.00	0.00	105.23
Expenditures		32,000.00	0.00	0.00	32,000.00	0.00	105.23
Fund 703 - LIABILITY CLAIMS:							
TOTAL REVENUES		17,500.00	3,209.94	0.00	14,290.06	18.34	38.39
TOTAL EXPENDITURES		32,000.00	0.00	0.00	32,000.00	0.00	105.23
NET OF REVENUES & EXPENDITURES:		(14,500.00)	3,209.94	0.00	(17,709.94)		
Report Totals:							
TOTAL REVENUES - ALL FUNDS		44,973,760.00	7,510,683.91	1,685,634.33	37,463,076.09	16.70	17.07
TOTAL EXPENDITURES - ALL FUNDS		43,589,170.00	11,604,022.92	2,280,250.89	31,985,147.08	26.62	31.93
NET OF REVENUES & EXPENDITURES:		1,384,590.00	(4,093,339.01)	(594,616.56)	5,477,929.01		

City of Shoreview
Portfolio Management
Portfolio Summary
April 30, 2026

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM 360 Equiv.	YTM 365 Equiv.
Negotiable CDs Monthly	2,676,000.00	2,619,014.82	2,655,176.44	5.16	1,832	469	2.354	2.386
Negotiable CDs SA	986,000.00	980,255.13	981,107.52	1.91	1,817	331	2.048	2.077
Federal Farm Credit Bank	1,243,000.00	1,163,090.21	1,172,739.60	2.28	1,945	1,056	2.882	2.922
Federal Home Loan Bank	900,000.00	871,067.20	882,710.00	1.72	2,127	1,313	3.481	3.529
Tax Exempt Municipal Bonds	2,030,000.00	1,983,640.82	2,049,994.75	3.98	2,579	743	3.229	3.274
Taxable Municipal Bonds	26,310,000.00	25,534,486.50	25,141,345.90	48.85	1,675	979	3.826	3.879
Taxable Municipal Bonds disc cost	2,015,000.00	1,711,915.65	1,658,127.70	3.22	2,115	1,331	3.343	3.389
Treasury Coupon Securities	2,000,000.00	1,971,778.00	1,954,070.47	3.80	807	552	3.666	3.717
Certificates of Deposit - Bank	3,129,000.00	3,138,468.36	3,129,000.00	6.08	1,494	877	4.229	4.288
Money Market Account	1,868,132.08	1,868,132.08	1,868,132.08	3.63	1	1	1.094	1.110
4M/RBC	9,801,243.39	9,801,243.39	9,801,243.39	19.05	1	1	0.000	0.000
Pass Through Securities (GNMA/CMO)	189,420.99	179,237.91	167,637.58	0.33	1,337	670	8.029	8.140
Investments	**53,147,796.46**	**51,822,330.07**	**51,461,285.43**	**100.00%**	**1,325**	**704**	**2.853**	**2.893**
Cash and Accrued Interest								
Accrued Interest at Purchase		4,596.83	4,596.83					
Subtotal		4,596.83	4,596.83					
Total Cash and Investments	**53,147,796.46**	**51,826,926.90**	**51,465,882.26**		**1,325**	**704**	**2.853**	**2.893**

Total Earnings	April 30 Month Ending
Current Year	204,798.09
Average Daily Balance	**50,857,469.18**
Effective Rate of Return	**4.90%**

Travis Byrne, Assistant Finance Director

Reporting period 04/01/2026-04/30/2026

City of Shoreview
Portfolio Management
Portfolio Details - Investments
April 30, 2026

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 360	YTM 365	Days to Maturity	Maturity Date
Negotiable CDs Monthly												
32022RSG3	1439	1st Financial Bank USA		08/01/2022	249,000.00	247,155.66	249,000.00	3.300	3.209	3.254	458	08/02/2027
01025RAG4	1515	Alabama Credit Union		07/01/2024	248,000.00	248,443.92	248,000.00	5.000	4.932	5.000	52	06/22/2026
15118RWN3	1404	Celtic Bank		09/30/2021	249,000.00	239,887.85	249,000.00	1.050	1.036	1.050	517	09/30/2027
15964EAB7	1389	Charis Bank		02/24/2021	249,000.00	242,605.43	249,000.00	0.700	0.691	0.700	299	02/24/2027
23344RAE7	1441	Dr.Bank/DarienRowayton Bridgpr		09/09/2022	249,000.00	248,757.97	249,000.00	3.600	3.551	3.601	39	06/09/2026
335857CM8	1407	First Oklahoma Bank		11/17/2021	200,000.00	195,326.60	193,986.00	0.550	1.135	1.151	259	01/15/2027
44329M5N9	1576	HSBC Bank NA		12/02/2025	249,000.00	235,614.76	240,299.94	3.000	3.600	3.650	2,037	11/28/2031
538036NR1	1390	Live Oak Banking Co		02/26/2021	245,000.00	232,347.47	245,000.00	1.000	0.987	1.001	665	02/25/2028
66736ABW8	1415	Northwest Bank		12/20/2021	240,000.00	231,825.84	234,264.00	0.850	1.283	1.300	416	06/21/2027
84338CQ1	1455	SOUTHERN BK POPLAR BLUFF MO		05/17/2023	249,000.00	249,000.00	249,000.00	4.350	4.294	4.354	381	05/17/2027
90348JM72	1399	UBS Bank USA		07/19/2021	249,000.00	248,049.32	248,626.50	0.850	0.870	0.882	46	06/16/2026
		Subtotal and Average	**2,655,176.44**		**2,676,000.00**	**2,619,014.82**	**2,655,176.44**		**2.354**	**2.386**	**469**	
Negotiable CDs SA												
14042RWD9	1460	CAPITAL ONE NATL ASSN VA		06/07/2023	244,000.00	248,392.00	244,000.00	4.450	4.394	4.455	768	06/07/2028
856285A27	1416	State Bank of India		12/30/2021	248,000.00	243,838.81	248,000.00	1.350	1.332	1.351	243	12/30/2026
61768U3M7	1421	Morgan Stanley Private Bank		01/25/2022	246,000.00	241,621.94	241,355.52	1.100	1.481	1.501	235	12/22/2026
795451AB9	1400	Sallie Mae Bank, Salt Lake Cit		07/23/2021	248,000.00	246,402.38	247,752.00	1.000	1.007	1.021	81	07/21/2026
		Subtotal and Average	**981,107.52**		**986,000.00**	**980,255.13**	**981,107.52**		**2.048**	**2.077**	**331**	
Federal Farm Credit Bank												
31422XYY2	1500	Federal Agricultural Mtg Corp		02/28/2024	243,000.00	241,534.71	237,459.60	4.170	4.600	4.664	1,119	05/24/2029
3133ENKG4	1420	Federal Farm Credit Bank		01/11/2022	500,000.00	491,942.00	500,000.00	1.470	1.450	1.470	255	01/11/2027
3133EL5G5	1574	Federal Farm Credit Bank		11/26/2025	500,000.00	429,613.50	435,280.00	1.125	3.590	3.640	1,943	08/26/2031
		Subtotal and Average	**1,172,739.60**		**1,243,000.00**	**1,163,090.21**	**1,172,739.60**		**2.882**	**2.922**	**1,056**	
Federal Home Loan Bank												
3130APN43	1405	Federal Home Loan Bank		11/05/2021	250,000.00	248,085.25	251,000.00	2.250	1.485	1.506	179	10/27/2026
3130AXQR2	1517	Federal Home Loan Bank		07/01/2024	400,000.00	402,765.20	406,800.00	5.050	4.673	4.738	1,666	11/22/2030
3130ANQZ6	1575	Federal Home Loan Bank		11/28/2025	250,000.00	220,216.75	224,910.00	1.650	3.551	3.600	1,942	08/25/2031
		Subtotal and Average	**882,710.00**		**900,000.00**	**871,067.20**	**882,710.00**		**3.481**	**3.529**	**1,313**	
Tax Exempt Municipal Bonds												
13063C4N7	1349	California St for PGP		03/25/2020	500,000.00	502,928.00	572,955.00	5.000	2.466	2.500	92	08/01/2026
64972H5H1	1531	New York NY Transitional		08/19/2024	195,000.00	184,425.15	178,019.40	1.570	3.945	4.000	806	07/15/2028
690564QU6	1248	Owatonna MN Indpt Sch Dist		03/01/2016	500,000.00	500,094.50	518,805.00	3.000	2.633	2.669	1,007	02/01/2029
76913CBC2	1536	Riverside CA Txble		12/04/2024	320,000.00	314,183.04	309,273.60	3.070	4.142	4.200	655	02/15/2028
923078CZ0	1530	Ventura Cty CA FIN Auth		08/19/2024	515,000.00	482,010.13	470,941.75	2.162	3.945	4.000	1,280	11/01/2029

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 360	YTM 365	Days to Maturity	Maturity Date
		Subtotal and Average	**2,049,994.75**		**2,030,000.00**	**1,983,640.82**	**2,049,994.75**		**3.229**	**3.274**	**743**	
Taxable Municipal Bonds												
011338YZ7	1535	Alamo Heights ISD		09/26/2024	110,000.00	112,086.59	115,021.50	5.000	3.492	3.540	641	02/01/2028
032556FE7	1555	Anaheim HSG		07/15/2025	245,000.00	226,446.89	223,964.30	2.273	4.064	4.120	1,614	10/01/2030
796181AF2	1528	San Anselmo CA Rev		08/19/2024	200,000.00	193,584.80	184,490.00	1.378	4.143	4.200	457	08/01/2027
037028VH7	1392	Antietam PA Sch Dist		03/30/2021	385,000.00	367,911.01	389,812.50	1.750	1.539	1.561	701	04/01/2028
045208JS5	1586	Asotin County Washington		04/24/2026	200,000.00	174,152.20	175,930.00	1.690	4.064	4.120	2,040	12/01/2031
05028XAF1	1520	Auburn CA		07/09/2024	140,000.00	133,334.04	126,229.60	1.813	4.537	4.600	762	06/01/2028
080495HR8	1512	Belmont-Redwood CA		06/25/2024	350,000.00	331,299.85	309,571.50	1.477	4.537	4.600	823	08/01/2028
087365UW0	1507	Bethlehem PA Area SD		05/30/2024	385,000.00	384,700.86	374,385.55	3.764	5.050	5.120	92	08/01/2026
102475KW9	1571	Bowie MD		11/26/2025	100,000.00	111,034.80	113,331.00	7.000	3.758	3.810	1,522	07/01/2030
111746JA2	1472	Brockton Mass Txble		11/21/2023	110,000.00	108,739.18	99,256.30	1.618	5.168	5.240	184	11/01/2026
119174AK6	1566	Buena Park CA Taxable		11/25/2025	400,000.00	354,736.80	362,472.00	1.970	3.797	3.850	1,887	07/01/2031
122632FJ6	1463	BURR RIDGE IL PARK DIST		10/13/2023	140,000.00	134,432.62	119,574.00	1.250	5.227	5.300	549	11/01/2027
13034AM31	1567	California St Infrastructure		11/25/2025	185,000.00	167,349.52	168,988.25	1.680	3.381	3.427	1,614	10/01/2030
13063DMB1	1474	California St for PGP		11/21/2023	250,000.00	243,208.50	228,415.00	3.050	4.833	4.900	1,066	04/01/2029
13063DGC6	1494	California St for PGP		12/22/2023	130,000.00	128,844.82	126,366.50	3.500	4.162	4.220	701	04/01/2028
13063EGV2	1565	California St for PGP		11/25/2025	145,000.00	150,568.73	153,657.95	5.000	3.768	3.820	1,918	08/01/2031
13281NZB1	1365	Camden Cnty N J Impt Auth Rev		09/10/2020	215,000.00	213,780.95	217,666.00	1.219	0.987	1.000	75	07/15/2026
139501SA9	1538	Cape May County NJ Taxable GO		12/17/2024	125,000.00	114,907.50	110,385.00	1.550	4.241	4.300	1,233	09/15/2029
150528K22	1514	Cedar Rapids IA		06/25/2024	150,000.00	143,014.95	134,107.50	1.700	4.616	4.680	762	06/01/2028
170016E21	1495	Chippewa Valley MI Sch Dist		12/22/2023	160,000.00	154,846.08	148,041.60	2.287	4.123	4.180	731	05/01/2028
184541CW8	1545	Clear Creek ISD		12/18/2024	250,000.00	256,901.50	255,915.00	5.000	4.310	4.370	1,021	02/15/2029
186054KC5	1560	Cleveland Cnty ISD No 2		10/07/2025	115,000.00	117,132.22	118,238.40	5.000	3.014	3.056	670	03/01/2028
19648FQF4	1551	Colorado State Health Fac Auth		05/21/2025	270,000.00	260,938.53	259,618.50	3.161	4.093	4.150	1,219	09/01/2029
20775HGG2	1461	Connecticut ST HSG FIN		06/26/2023	240,000.00	231,916.32	211,226.40	1.551	4.537	4.600	563	11/15/2027
21969AAF9	1486	Corona Rev Txbl		11/30/2023	140,000.00	136,866.80	126,180.60	1.683	4.716	4.782	365	05/01/2027
21969AAH5	1498	Corona Rev Txbl		02/08/2024	155,000.00	145,578.94	137,080.45	2.042	4.488	4.550	1,096	05/01/2029
216057FF1	1380	Cook Cnty Ill Cmnty College		12/30/2020	500,000.00	486,699.00	510,910.00	1.450	1.082	1.097	396	06/01/2027
215219NC6	1580	Cook County School District IL		12/16/2025	500,000.00	440,695.50	450,070.00	2.100	3.945	4.000	2,040	12/01/2031
219764SB4	1542	Corona-Norco CA Sch Dist		12/18/2024	235,000.00	230,206.47	223,170.10	2.300	4.290	4.350	457	08/01/2027
222367FS8	1388	Countryside Ill Taxable GO Ref		02/10/2021	400,000.00	392,580.40	405,280.00	1.171	0.927	0.940	245	01/01/2027
264439BF6	1587	City of Duluth MN		04/24/2026	250,000.00	226,216.50	228,980.00	2.000	3.899	3.953	1,737	02/01/2031
242015HV0	1533	DeWitt Ford ETC Cty		09/06/2024	275,000.00	261,376.50	255,791.25	2.000	3.748	3.800	945	12/01/2028
25477GQU2	1553	District of Columbia Taxble Re		06/23/2025	285,000.00	269,871.06	267,307.20	2.632	4.044	4.100	1,400	03/01/2030
260888AG7	1525	Downey CA Rev Oblig		07/29/2024	300,000.00	278,331.90	264,474.00	1.750	4.438	4.500	1,127	06/01/2029
292521GT2	1502	Encinitas CA Public Fing Auth		03/05/2024	125,000.00	115,538.88	109,052.50	1.840	4.680	4.745	1,249	10/01/2029
299216JN2	1523	Evansdale IA Txble		07/24/2024	135,000.00	123,233.40	115,130.70	1.200	4.557	4.620	1,127	06/01/2029
358776TE2	1584	Frisco TX GO		03/10/2026	800,000.00	774,324.00	788,616.00	3.550	3.768	3.820	2,116	02/15/2032

City of Shoreview
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CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 360	YTM 365	Days to Maturity	Maturity Date
Taxable Municipal Bonds												
377136QV1	1391	Glassboro NJ Ref Taxable GO		03/11/2021	460,000.00	451,777.50	469,503.60	1.375	0.996	1.010	259	01/15/2027
3926418D1	1548	Green Bay WI		12/19/2024	105,000.00	97,655.36	93,213.75	1.450	4.290	4.350	1,066	04/01/2029
402892DQ3	1585	Gunnison Co Watershed		04/24/2026	300,000.00	265,605.90	269,013.00	1.990	4.014	4.070	2,040	12/01/2031
4067927J4	1543	Hamden CT		12/18/2024	500,000.00	498,542.50	496,005.00	3.960	4.221	4.279	471	08/15/2027
4067927K1	1544	Hamden CT		12/18/2024	520,000.00	516,305.40	514,940.40	4.031	4.261	4.320	837	08/15/2028
41419QFB2	1570	Harris County Texas		11/26/2025	280,000.00	255,140.20	253,904.00	2.000	3.896	3.950	1,796	04/01/2031
422002QR9	1497	Hazelton Area Sch Dist		02/02/2024	500,000.00	489,564.50	459,570.00	1.470	4.241	4.300	304	03/01/2027
428061EG6	1436	Hesperia CA Unif		07/18/2022	150,000.00	144,643.80	135,519.00	2.039	3.945	4.000	641	02/01/2028
44372REA2	1375	Hudson Cnty NJ Impt Auth Rev		09/17/2020	450,000.00	443,365.65	453,109.50	1.116	0.986	1.000	198	11/15/2026
446201AK1	1568	Huntington Beach Taxable		11/26/2025	140,000.00	127,542.52	130,837.00	2.450	3.718	3.770	1,871	06/15/2031
492062HQ0	1573	Kerens Tx Ind Sch DIst		11/26/2025	325,000.00	337,754.95	344,077.50	5.000	3.699	3.750	1,751	02/15/2031
513804KQ6	1403	Lancaster CA Sch Dist		08/31/2021	240,000.00	232,721.52	244,039.20	1.425	1.115	1.130	457	08/01/2027
516228RW5	1496	L'Anse Cruese MI		12/22/2023	110,000.00	105,374.39	98,982.40	1.643	4.123	4.180	731	05/01/2028
504678CY7	1581	La Salle Cty TX		12/04/2025	140,000.00	138,493.74	143,549.00	4.390	4.020	4.076	1,765	03/01/2031
53820AAG9	1526	Livermore CA		07/29/2024	240,000.00	230,159.76	218,599.20	1.722	4.438	4.500	641	02/01/2028
5370962L2	1583	Little Elm TX ISD		03/10/2026	430,000.00	403,903.73	407,906.60	2.481	3.699	3.750	1,567	08/15/2030
549188Z52	1572	Lubbock Texas		11/26/2025	100,000.00	91,182.40	91,989.00	1.604	3.620	3.670	1,386	02/15/2030
558770DX8	1475	Madras Txble		11/21/2023	300,000.00	294,124.50	267,831.00	1.507	5.218	5.291	304	03/01/2027
557106DA6	1552	Madison County Ill Cmnty High		06/05/2025	100,000.00	101,755.80	101,206.00	4.950	4.634	4.698	1,675	12/01/2030
56781RKV8	1465	MARIN CA CMNTY CLG DIST		10/13/2023	375,000.00	362,619.38	322,702.50	1.173	5.198	5.270	457	08/01/2027
57582RK96	1414	Massachusetts St		12/17/2021	300,000.00	295,747.80	295,563.00	0.986	1.282	1.300	184	11/01/2026
57582RL38	1478	Massachusetts St		11/24/2023	250,000.00	234,431.25	212,705.00	1.370	4.734	4.800	915	11/01/2028
576000KW2	1488	Massachusetts St		12/20/2023	250,000.00	253,539.25	258,540.00	5.468	4.340	4.400	410	06/15/2027
562784AJ7	1485	Manhattan Beach Txble		11/30/2023	155,000.00	146,621.63	134,484.20	2.021	4.932	5.000	976	01/01/2029
603891GQ9	1527	Minneota MN ISD 414		08/15/2024	355,000.00	378,966.76	392,516.40	6.000	3.784	3.836	1,372	02/01/2030
60416TKW7	1511	Minnesota Housing Fin Auth		06/24/2024	305,000.00	292,573.08	276,994.90	1.650	4.327	4.387	610	01/01/2028
611322JD1	1524	Monroe Twp NJ		07/24/2024	525,000.00	491,280.83	465,039.75	1.735	4.448	4.510	1,035	03/01/2029
6041954W4	1577	Minnetonka ISD		12/04/2025	500,000.00	447,441.50	455,000.00	1.700	3.579	3.629	1,737	02/01/2031
607802CB9	1487	Modesto CA Wstwtr Rev		12/20/2023	175,000.00	172,643.98	159,209.75	1.202	4.578	4.642	184	11/01/2026
61580MAN1	1554	Moore Norman Tech Ctr		07/10/2025	350,000.00	424,289.95	433,184.50	10.000	4.537	4.600	1,522	07/01/2030
58985FAH6	1559	Meridian Village Metro Dist No		10/07/2025	650,000.00	662,898.60	671,196.50	4.750	3.837	3.890	1,310	12/01/2029
650818EH6	1363	Newburgh City NY Taxable Ref		08/07/2020	370,000.00	369,342.51	393,791.00	2.496	1.332	1.350	45	06/15/2026
643154FY8	1443	New Caney Tex Indpt Sch Dist		09/23/2022	200,000.00	203,675.40	206,920.00	5.000	4.216	4.274	655	02/15/2028
64966QSE1	1447	New York, NY Taxable GO Bds		10/28/2022	280,000.00	264,768.84	230,434.40	1.623	5.150	5.222	823	08/01/2028
64966ML64	1557	New York, NY Taxable GO Bds		09/05/2025	750,000.00	736,926.75	750,000.00	3.930	3.875	3.929	1,675	12/01/2030
64990FB78	1561	NY St Dorm Auth		11/05/2025	300,000.00	275,541.60	277,626.00	2.269	3.768	3.820	1,779	03/15/2031
64971WF96	1521	New York NY Transitional		07/11/2024	500,000.00	496,045.50	479,235.00	2.860	4.537	4.600	276	02/01/2027
69511AAU8	1483	Pacifica CA Pension Obl		11/22/2023	205,000.00	202,428.48	189,727.50	2.860	5.820	5.901	396	06/01/2027

City of Shoreview
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CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 360	YTM 365	Days to Maturity	Maturity Date
Taxable Municipal Bonds												
704420EQ7	1513	Payne County OK ISD		06/25/2024	500,000.00	506,363.00	506,290.00	5.250	4.705	4.770	365	05/01/2027
72178JAH6	1503	Pima County AZ		03/13/2024	125,000.00	116,539.88	110,268.75	1.764	4.290	4.350	1,096	05/01/2029
72178JAG8	1537	Pima County AZ		12/17/2024	250,000.00	237,884.75	229,290.00	1.588	4.192	4.250	731	05/01/2028
778017QR7	1477	Roseville Comnty Schs		11/21/2023	185,000.00	169,712.90	150,841.60	1.747	4.936	5.005	1,461	05/01/2030
76913CBH1	1549	Riverside CA Txble		12/20/2024	300,000.00	289,644.90	281,817.00	3.170	4.438	4.500	1,386	02/15/2030
797683HJ1	1464	SAN FRANCISCO CA CMNTY CLG DIS		10/13/2023	400,000.00	398,726.40	361,180.00	1.330	5.198	5.270	45	06/15/2026
798189RY4	1508	San Jose CA Evergreen		05/30/2024	100,000.00	99,134.30	91,767.00	1.205	5.050	5.120	123	09/01/2026
798189SA5	1522	San Jose CA Evergreen		07/24/2024	375,000.00	355,548.75	335,981.25	1.676	4.419	4.480	854	09/01/2028
799381AF5	1518	San Ramon Taxable Rev Bds		07/02/2024	250,000.00	243,453.00	229,585.00	1.700	4.586	4.650	426	07/01/2027
797055DM9	1484	San Buenaventura Ref		11/22/2023	145,000.00	142,653.90	129,614.05	1.319	4.981	5.050	245	01/01/2027
797010NA9	1529	San Buenaventura Ref		08/19/2024	275,000.00	265,951.13	255,106.50	1.700	4.142	4.200	518	10/01/2027
840058UZ2	1490	South San Fran Sch Dist		12/21/2023	270,000.00	262,881.72	247,201.20	1.852	4.176	4.234	488	09/01/2027
792897MZ0	1437	St. Paul MN Indep Sch Dist 625		07/19/2022	125,000.00	123,776.25	120,381.25	2.514	3.354	3.400	276	02/01/2027
889294RW6	1556	Toledo OH SD		08/06/2025	680,000.00	702,424.36	712,252.40	5.000	3.945	4.000	1,675	12/01/2030
958480YH2	1579	Western Iowa Tech		12/16/2025	415,000.00	367,654.31	370,470.50	1.700	3.847	3.900	1,857	06/01/2031
938429S57	1539	Wash County OR Sch Dist		12/18/2024	240,000.00	236,469.84	231,732.00	3.220	4.241	4.300	776	06/15/2028
962727NZ2	1466	WHEATON IL		10/13/2023	80,000.00	78,802.72	70,868.00	1.310	5.237	5.310	214	12/01/2026
975237FZ6	1550	Winona MN ISD 861		05/06/2025	310,000.00	302,078.57	299,326.70	3.000	4.162	4.220	1,007	02/01/2029
		Subtotal and Average	**24,624,671.60**		**26,310,000.00**	**25,534,486.50**	**25,141,345.90**		**3.826**	**3.879**	**979**	
Taxable Municipal Bonds disc cost												
018106UW2	1396	Allen Tex Indpt Sch Dist		05/27/2021	500,000.00	484,677.00	466,945.00	1.139	1.199	1.216	290	02/15/2027
235218M43	1569	City of Dallas TX		11/26/2025	1,000,000.00	767,390.00	776,000.00	3.549	4.119	4.176	2,116	02/15/2032
264471LW1	1499	Duluth MN Indep Sch Dist #709		02/08/2024	515,000.00	459,848.65	415,182.70	3.776	4.303	4.363	1,035	03/01/2029
		Subtotal and Average	**1,658,127.70**		**2,015,000.00**	**1,711,915.65**	**1,658,127.70**		**3.343**	**3.389**	**1,331**	
Treasury Coupon Securities												
91282CCF6	1541	U.S. Treasury		12/18/2024	500,000.00	498,691.50	475,965.00	0.750	4.143	4.200	30	05/31/2026
91282CND9	1562	U.S. Treasury		11/06/2025	500,000.00	498,613.50	502,207.03	3.750	3.516	3.565	745	05/15/2028
91282CMW8	1563	U.S. Treasury		11/06/2025	500,000.00	498,652.50	502,148.44	3.750	3.515	3.564	715	04/15/2028
91282CBS9	1564	U.S. Treasury		11/06/2025	500,000.00	475,820.50	473,750.00	1.250	3.504	3.553	700	03/31/2028
		Subtotal and Average	**2,425,784.47**		**2,000,000.00**	**1,971,778.00**	**1,954,070.47**		**3.666**	**3.717**	**552**	
Certificates of Deposit - Bank												
33610RVF7	1510	First Premier Bank		06/05/2024	243,000.00	243,000.00	243,000.00	4.600	4.537	4.600	766	06/05/2028
052392DF1	1532	Austin Telco Fed CU		08/21/2024	249,000.00	249,556.02	249,000.00	4.200	4.142	4.200	294	02/19/2027
062119BU5	1454	BANK FIVE NINE OCONOMOWOC WIS		05/12/2023	249,000.00	250,254.46	249,000.00	4.400	4.340	4.400	376	05/12/2027
06652CHR5	1504	BankWest SD		04/12/2024	248,000.00	252,130.69	248,000.00	4.650	4.586	4.650	1,077	04/12/2029

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 360	YTM 365	Days to Maturity	Maturity Date
Certificates of Deposit - Bank												
254673Z74	1448	Discover Bank		11/15/2022	243,000.00	248,160.59	243,000.00	5.000	4.932	5.000	563	11/15/2027
38151PDE8	1582	Goldman Sachs Bank		12/02/2025	245,000.00	241,890.46	245,000.00	3.750	3.699	3.750	1,676	12/02/2030
59774QLN0	1534	Midland States Bank		09/24/2024	182,000.00	182,000.00	182,000.00	3.500	3.452	3.500	693	03/24/2028
60685BRZ6	1505	Mizrahi Tefahot Bank		04/10/2024	240,000.00	240,000.00	240,000.00	4.300	4.241	4.300	1,406	03/07/2030
61778ETW1	1588	Morgan Stanley Bk NA		04/29/2026	245,000.00	245,000.00	245,000.00	4.050	3.995	4.050	1,459	04/29/2030
62847NEG7	1501	MVB BK INC FAIRMONT WV		01/31/2024	248,000.00	248,000.00	248,000.00	4.250	4.192	4.250	273	01/29/2027
83088XAT5	1558	Skyone Fed CU		09/12/2025	249,000.00	249,044.07	249,000.00	4.100	4.044	4.100	42	06/12/2026
84287PJA1	1462	SOUTHERN FIRST BK NA GREENVILL		10/17/2023	243,000.00	247,310.82	243,000.00	4.900	4.833	4.900	717	04/17/2028
92512KBB8	1578	Versabank USA		12/12/2025	245,000.00	242,121.25	245,000.00	3.850	3.797	3.850	2,051	12/12/2031
		Subtotal and Average	**3,006,066.67**		**3,129,000.00**	**3,138,468.36**	**3,129,000.00**		**4.229**	**4.288**	**877**	
Money Market Account												
85473003	WF Reserve	Allspring 100% Treasury MMKT		06/30/2022	0.00	0.00	0.00		0.000	0.000	1	
85473001	WF Rntl Pymt	Allspring 100% Treasury MMKT		06/30/2022	0.00	0.00	0.00		0.000	0.000	1	
608919718	Oppenheimer	Federated Hermes Government Ob		07/01/2022	759,733.08	759,733.08	759,733.08		0.000	0.000	1	
31846V336	Moreton	First American Government Obli		07/01/2022	1,108,399.00	1,108,399.00	1,108,399.00	1.870	1.844	1.870	1	
		Subtotal and Average	**1,717,758.24**		**1,868,132.08**	**1,868,132.08**	**1,868,132.08**		**1.094**	**1.110**	**1**	
4M/RBC												
RBC316	RBC MMKT	IntraFi Network Deposits		07/01/2022	1,330,316.24	1,330,316.24	1,330,316.24		0.000	0.000	1	
4M 2020 IMP BDS	4M 2020 Imp	Minnesota Municipal Money Mkt		07/01/2022	0.00	0.00	0.00		0.000	0.000	1	
4M 2022A GO BDS	4M 2022A GO	Minnesota Municipal Money Mkt		07/19/2022	0.00	0.00	0.00		0.000	0.000	1	
4M 2024A GO BDS	4M 2024A GO	Minnesota Municipal Money Mkt		12/12/2024	0.00	0.00	0.00		0.000	0.000	1	
4M 2025A GO BDS	4M 2025A GO	Minnesota Municipal Money Mkt		05/15/2025	3,063.77	3,063.77	3,063.77		0.000	0.000	1	
4M ATM	4M ATM	Minnesota Municipal Money Mkt		07/01/2022	2,844.62	2,844.62	2,844.62		0.000	0.000	1	
4M GENERAL	4M General	Minnesota Municipal Money Mkt		07/01/2022	8,465,018.32	8,465,018.32	8,465,018.32		0.000	0.000	1	
4M HOCKEY ASSN	4M Hockey As	Minnesota Municipal Money Mkt		07/01/2022	0.00	0.00	0.00		0.000	0.000	1	
4M TIF #1	4M TIF #1	Minnesota Municipal Money Mkt		07/01/2022	0.00	0.00	0.00		0.000	0.000	1	
4M TIF #4	4M TIF #4	Minnesota Municipal Money Mkt		07/01/2022	0.44	0.44	0.44		0.000	0.000	1	
		Subtotal and Average	**9,508,663.03**		**9,801,243.39**	**9,801,243.39**	**9,801,243.39**		**0.000**	**0.000**	**1**	
Pass Through Securities (GNMA/CMO)												
3140LBSE4	1519	Federal National Mtg Assn		07/03/2024	189,420.99	179,237.91	167,637.58	1.090	8.029	8.140	670	03/01/2028
		Subtotal and Average	**174,669.17**		**189,420.99**	**179,237.91**	**167,637.58**		**8.029**	**8.140**	**670**	

City of Shoreview
Portfolio Management
Portfolio Details - Investments
April 30, 2026

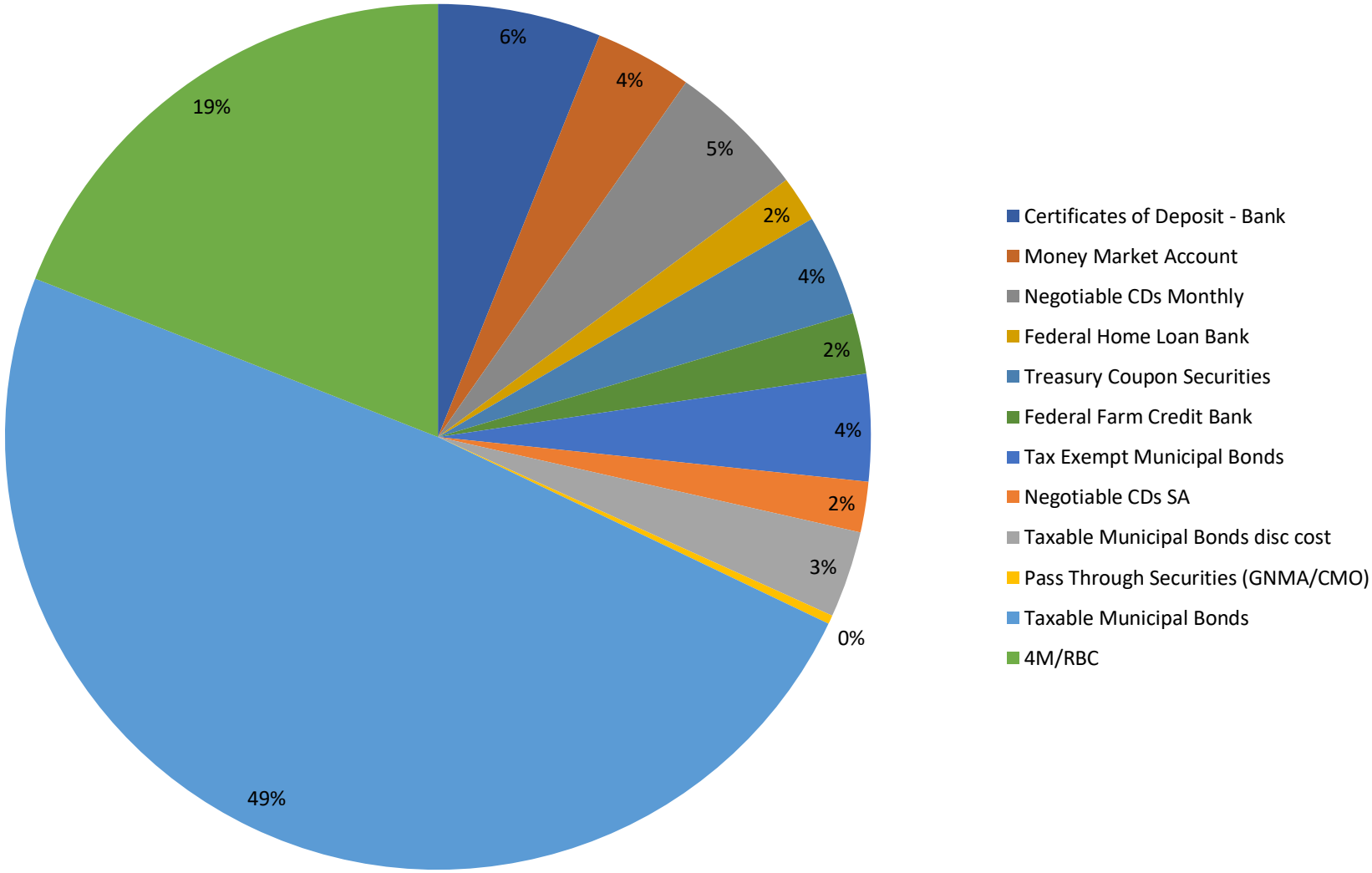
CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 360	YTM 365	Days to Maturity
		Total and Average	50,857,469.18		53,147,796.46	51,822,330.07	51,461,285.43		2.853	2.893	704

City of Shoreview
Portfolio Management
Portfolio Details - Cash
April 30, 2026

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 360	YTM 365	Days to Maturity
		Average Balance	**0.00**	Accrued Interest at Purchase		4,596.83	4,596.83				**0**
				Subtotal		4,596.83	4,596.83				
		Total Cash and Investments	**50,857,469.18**		**53,147,796.46**	**51,826,926.90**	**51,465,882.26**		**2.853**	**2.893**	**704**

City of Shoreview
Portfolio Management
Portfolio Summary

Book Value by Investment Type



HR Monthly Report

To: Mayor and City Council

From: Charnelle Dengnoue, Human Resources Director

Date: May 12, 2026

Recruitment and staffing updates

From April through May 8, the City onboarded 99 seasonal new hires and returning seasonal employees to support spring and summer operations across departments. The City also continues ongoing recruitment efforts for several seasonal positions to support operational needs throughout the upcoming season.

The Administrative Intern position has been filled, with an offer accepted by the selected candidate. The intern is scheduled to begin employment on Tuesday, May 26. In addition, the City welcomed new Executive Assistant Emma, who started employment on Monday, May 11.

Recruitment efforts continue for the Maintenance Supervisor/Streets position. Second-round interviews are scheduled for Tuesday, May 19, with three candidates advancing in the hiring process. The Community Development Intern position is also currently accepting applications following the promotion of the previous intern into a full-time - temporary role effective May 11.

Below is a list of currently open associate positions:

Building Service Worker- part-time
Child Care attendant
Engineering – GIS intern
Inclusion Specialist
Lifeguard
Maintenance Supervisor/Street
Pool Coordinator
Summer Discovery - Camp Counselor
Summer Discovery - Camp Specialist
Swim Instructor-Private Lessons
Swim Lessons Coordinator
Swimming Instructor
Tennis Instructor
Waterslide Attendant

Training and Development

A rollout trial for the NeoGov Learn program was completed in April. As part of the pilot process, supervisors were assigned the A.W.A.I.R. course to complete within the system. This initial phase helped familiarize supervisors with how employees will access and complete assigned courses on the platform.

The initial rollout of the Learn program is focused on core workplace safety topics and compliance requirements that apply to all employees. The program is intended to improve consistency in learning delivery, tracking, and overall employee awareness of workplace safety expectations.

HR also launched the second phase of the NeoGov Learn platform this week. An email communication will be sent to all regular employees outlining the required courses included in this phase. A total of five mandatory courses have been assigned to all regular employees, regardless of position.

The required courses for Phase Two include:

- A.W.A.I.R.
- Emergency Plan – CH/CC
- Emergency Plan – Maintenance Center
- Walking-Working Surfaces
- Ladders and Stepstools

Safety Committee

Employees have expressed ongoing concerns regarding work performed in roadway medians, particularly plant care and maintenance activities along Highway 96. These work areas involve high traffic volumes (over 14,000 ADT), speeds of 40–50 mph, creating increased exposure and safety risks for employees working near traffic.

The Safety Committee has continued discussions on ways to improve safety in these areas and evaluate additional protective measures for employees working in medians. In collaboration with the City's safety consultant, Chess, several conversations were held regarding options to better protect staff during roadside operations.

As a result of these discussions, the Parks and Recreation Department partnered with the Public Works Department to purchase an additional crash attenuator. The

City previously owned one unit, and adding a second will improve traffic control protection, increase flexibility for field operations, and help reduce the risk of injury to employees working along Highway 96.

The Safety Committee appreciates the Parks and Recreation and Public Works Departments for listening to employee concerns and working collaboratively to improve workplace safety. Thank you to everyone involved in supporting this effort and helping create a safer work environment for City staff.

Monthly parks and recreation report

To: Mayor and City Councilmembers

From: Steve Benoit, Parks and Recreation Director

Date: May 11, 2026

Department updates

The Bobby Theisen Park grand opening event was held on Saturday, May 2 from 9:30 am - noon. The event included a ribbon cutting ceremony, activities for kids, an open house for people to visit the new park building, information about rental opportunities, and an ice cream truck. The weather helped out with bringing in a great crowd for the event. Members of the city council, parks and recreation commission, and staff were on hand for the celebration. After a long, challenging construction process it was great to finally celebrate the opening of this great new recreation facility for the community.

Construction on the new Shamrock Park playground was completed and it is now open to the community! The final component of the playground that needed to be completed was installation of the astro-turf and rubberized play surface. The parks maintenance crew will be performing some landscaping around the perimeter of the playground container, but otherwise it is open for business. Initial overall feedback from visitors has been very positive.

Community Center update

Memberships/Daily Visits/Rentals

As expected, community center traffic slowed down compared to March. There were 27,277 member visits, 12,805 daily passes sold, and 17,763 rental visits for a total of 57,945 visitors throughout the month. Although this is a decrease from March, it is a 13% increase compared to April 2025. This is in large part due to the increase in Silver Sneakers memberships.

Over 300 memberships were processed in April, which is a slight increase from last year. There were 24 new resident members and 52 new non-resident Silver Sneakers memberships. Revenue from Silver Sneakers nearly doubled from April 2025 to April 2026, increasing from $11,000 to almost $21,000. Total seasonal

memberships increased by about $2,000 compared to last year, where annual memberships have remained similar or slightly decreased in some cases.

Friday, April 3 was the busiest day of the year, as almost all the schools in the surrounding areas were not in session that day. Another busy day for building staff was Tuesday, April 21 due to a corporate event, indoor market, and the Taste of Shoreview event occurring on the upper level.

In April there were eleven internal banquet room events, including Tax Aide services and the 55+ Housing Fair. Additionally, several complimentary external rentals were hosted during the month, including Shoreview Northern Lights Band, Taste of Shoreview and the Shoreview Historical Society member breakfast. There were 23 different corporate renters in April using 44 rental spaces. Life Link III was a new corporate renter.

The indoor playground exclusives were fully booked throughout the month, the playground party space was reserved five out of seven times, and there were 33 party spaces reserved for future dates. The rental team fielded 174 phone rental inquiries, provided 44 in-person tours, and responded to countless emails.

Aquatics

Spring swim lessons began on April 4 with some new lessons being offered. On Saturdays from 11:50 am – 12:30 pm, one lap lane is being left in to allow space for two additional group lessons. Lessons are also being offered on Sundays from 6:15 – 7:45 pm. During this time, six group lessons and four private lessons are being offered. A parent/child class is running on Mondays at 10:30 am. The last time a morning lesson option was available during the school year was the fall of 2020. Aquatics staff are striving to provide more options for lessons on Monday and Wednesday mornings during the school year.

A couple of specialty classes were offered in April. Meradventures for Adults was held in April with four participants. Aqua Bubbles Water Discovery also ran with three adult/child pairs.

Spring break rentals increased in 2026 compared to last year. There were nearly 50 rentals for the cabanas, poolside party room, Bamboo Bay exclusive, and field trips this year. Revenue from field trips was about $1,200 more this year than in 2025.

Starting May 11, there were will be a 15% off sale for birthday parties booked from June 12 – August 30. This includes parties in the poolside party room, activity rooms, or meeting rooms. A similar sale was held last year for cabanas and received positive feedback, as well as an increase in sales. This year staff decided to pivot and offer the sale on alternate spaces.

Fitness

Group X card sales continued to be high in the month of April with 116 cards sold for a total of $18,178 in sales. There were 1,351 people participating in group fitness classes, and an additional 510 in SeniorFit classes. To enhance the member experience, the storage rooms in the fitness studios underwent spring-cleaning to create more space and improve equipment accessibility. Yoga Sculpt has been integrated into the schedule and has been well-received by members.

The personal training program is excelling. For the first four months of 2026, the team generated $41,600 in sales compared to $17,900 during the same period last year. In April there were 13 packages sold. To improve the client experience, Studio 4 was redesigned to provide trainers with a private space for consultations, assessments, and workouts.

Fitness Center equipment is maintained with regularly, timely repairs and replacement. In April, ankle cuffs, medicine balls, resistance bands, and a stretch bar were replaced.

Recreation programs update

There were 1,682 program registrations processed in April.

- Adult Programs: 152
- Adult Sports: 607
- Aquatics: 318
- Drop-in childcare: 23
- Fitness: 135
- Kids Corner Preschool: 4
- Special Events: 78
- Summer Camps: 152
- Youth Programs: 15
- Youth Sports: 155

Adult programs

Over 40 AARP Foundation Tax-Aide volunteers assisted 460 clients in preparing more than 1,130 federal, state, and Minnesota property tax returns this year. In addition, the newer Facilitated Self-Assistance (FSA) program provided 60 extra appointments for taxpayers completing their own returns with volunteer support available as needed. Total returns prepared increased 7.5% compared to last year.

This year's 55+ Housing Fair was a tremendous success! Attendees and vendors alike praised the event for its energy, meaningful connections, and valuable resources. Thank you to everyone who helped make it possible, including New

Brighton Parks and Recreation. The fair featured 30 vendors representing senior living communities, aging-in-place resources, home health providers, realtors, and moving, packing, and downsizing services. The community center also hosted a resource table and made some valuable connections. New this year, a seminar was offered before the fair, where 15 attendees learned strategies for maximizing their home's equity. Due to its success, we'll be offering a three-part downsizing planning series this fall.

Youth programs

A new parent check-in form will be rolled out in June for Kids Care drop-in childcare. Staff are hopeful this will streamline the check-in process, limit reliance on paper, and allow staff to better track trends in Kids care attendance and required staffing levels. In the month of April there were 22 punch cards sold with 607 children attending the program for 783 hours. Of the users, 94% were community center members.

This fall, staff are looking at offering a parent's night out program one Saturday per month. Parents will drop off children for a night of fun activities in the community center and Kids Care room, while parents enjoy a night off.

Preschool is entering the final few weeks of preschool. Staff are preparing for graduation for students who will be heading to kindergarten in the fall. It has been a wonderful year filled with learning, growth, and memorable experiences, and staff look forward to recognizing all the students have accomplished. The annual Ice Cream Social was held the first week of May. Although the weather was a bit chillier than expected, there was still a great turnout and lots of fun. Families enjoyed ice cream, face painting, and creative balloon art.

Summer Discovery is focused on the onboarding process for staff, preparing for training, and getting everything in place for a successful summer program. Over the past several weeks, over 100 candidates were interviewed for various positions within the program. Several favorite enrichment classes will be brought back to the program this year, while also introducing some new and exciting opportunities for participants to explore. The final details for Summer Discovery NextGen, the middle school leadership component of the program, are being finalized and more information will be provided to families soon.

Youth/Adult sports programs

Registration for the Shoreview Area Pickleball Club began in mid-April. The club reached the capacity of 600 participants within a few days of registration opening and has a full waiting list! The parks and recreation administrative team did an outstanding job managing the heavy registration period, as this group tends to need more assistance registering in-person or over the phone versus on-line. The admin has also been extremely helpful handling the nametag distribution for club members, too.

Staff has been working diligently preparing for the kick-off of the summer season for youth sports leagues. There are 242 kids registered for the soccer league and 154 registered for t-ball/baseball. Team rosters and game schedules are being created, and equipment bags are being prepared for the volunteer coaches meetings on May 12 & 13. Practices for both leagues will begin the week after Memorial Day.

The partnership with RevSports continues to be strong with 54 kids participating in the spring sessions of t-ball, baseball, and basketball classes. These programs are offered collaboratively with basketball taking place in the community center gym on Monday and Tuesday nights and t-ball/baseball being offered at Shamrock Park.

The seasonal summer sports coordinator will begin the first week of May. This important position assists the recreation program supervisor responsible for youth and adult sports during the busiest season of the year. The parks and recreation team is excited to welcome Destanee Ulrich to the team!

Special events

Sunday, April 26 marked the third annual SpringFest, a celebration of Earth Day. This event featured local civic groups including the Shoreview/Arden Hills Rotary Club, Shoreview/Arden Hills Lions Club, Bikes and Trails Committee, Environmental quality committee, Ramsey County Master Gardeners, Ramsey County Recycling Ambassadors, and the Ramsey-Washington Metro Watershed District, offering interactive displays, educational opportunities, and hands-on experiences f or attendees. SpringFest also included a variety of attractions such as children's activities, food truck, and a lively parking lot sale with 21 participants selling a diverse range of items. Overall, the event successfully brought the community together, highlighted the efforts of local groups, and provided a festive and engaging atmosphere for people of all ages.

The final indoor market of the season was held on April 21 and had a great turnout, with customers enjoying a wide variety of vendors. Staff are preparing for the upcoming outdoor season, which will begin on June 2. Many vendors will be returning, and staff are looking forward to introducing several new ones this year, too.

The second annual Bark in the Park event at Shamrock back is returning on Thursday, May 14. This pet-friendly event features vendors offering dog accessories, treats, and information on canine-related services. Attendees can also enjoy a complimentary caricature artist creating portraits of their dogs, and food will be available for purchase from the Egg Roll Queen food truck.

On Sunday, May 17 the annual Spring Royal Tea Party will feature special guests, the Book Worm Princess (Belle) and the Sleeping Princess (Sleeping Beauty). Guests will enjoy an afternoon filled with refreshments and crafts, while the princesses lead interactive activities including songs, dances, and storytelling.

2026 Concert in the Commons: 7 pm at Haffeman Pavilion

Date	Band	Genre & details
June 10*	Shoreview Northern Lights Variety Band	Shoreview area's top-notch community band
June 17* **	34th Infantry Division "Red Bull" Band	This amazing band plays it all! Classic to country, big band to rock and roll!
June 24	BackYard Band	Shoreview's favorite cover band
July 1	Closer to Indigo	The Cities' premier Indigo Girls tribute

July 8	Jim Tones	Shoreview's best variety band
July 15	Brass Menagerie	Minnesota's premier 10-piece cover band
July 22** ***	ABBAsolutely Fab	All-star tribute to ABBA
July 29	ElNo	MN's original ELO tribute
August 5** ***	Mia Dorr Presents Dolly Parton	A tribute to the life and music of Dolly Parton

Rain date August 13

*Shoreview Community Foundation summer kick off with free treats! (while supplies last)
**Shoreview Arden Hills Lions Club selling $2 Culver's sundaes, cash only
***Expecting a larger crowd (over 1500)

2026 Kidz Concert in the Commons: 10 am at Haffeman Pavilion

Dates	Artist/Band
July 1	Dazzling Dave yo-yo Master
July 8	Todd'n'Tina

July 15	Will Sings Songs
July 22	Wendy's Wiggle Jiggle and Jam
July 29	Snake Discovery *For the safety of all animals, please do not bring dogs to this show*
Aug 5	Riffin Griffin

Maintenance update

Community center maintenance

Plumbing repairs were successfully completed in the lower-level community center near the fitness center entrance. A section of cast iron drain pipe in the ceiling had developed a leak due to failure, necessitating its replacement. Several access holes were cut into the sheetrock ceiling to reach the damaged pipe. This work was performed at night to reduce impact on community center users.

A check valve on a hot water supply line in the second-floor mechanical room was replaced.

Repairs were made to the air compressor for the bamboo bay play structure.

Maintenance staff completed 179 work order list items in the month of April

Park maintenance

Throughout the month of April, the parks maintenance crew continued their standard spring cleaning and prep work for the upcoming spring and summer heavy usage of the park system. This time of year can be especially challenging in that the work load increases as the temperature rises but we don't have our full

complement of associate season staff hired and working to support our regular full-time staff. This can be especially challenging when covering weekend tournaments and managing our new building facilities at the Shoreview Commons and Bobby Theisen park.

Work that the crew focused on in April included:

- Removal of trees and brush from the east end of the community center lower parking lot in preparation for the parking lot expansion project scheduled for later this summer.
- Removal of dead/diseased trees at Heritage Park.
- Assembled and placed tables, trash cans, and recycling units for the pickle ball courts and the new playground at Bobby Theisen Park.
- Converting the hockey rinks to function as dog parks at Shamrock, McCullough, Bucher, Sitzer, and Wilson Parks.
- Leaf removal from around the Commons campus.
- Repairing sod damage from winter plowing.

Monthly public safety report

To: Mayor and City Councilmembers

From: Brad Martens, City Manager

Date: April 15, 2026

Ramsey County Sheriff's Office (RCSO)

Annual report

The 2025 Ramsey County Sheriff's Office annual crime and traffic report has been received and is attached to this report. Below are some items to highlight:

- Shoreview's overall crime rate reduced by almost 10% and is 37% lower than overall Ramsey County
- Group A crimes (crimes against persons, property, and society) decreased 22% from 2024
- Group B crimes (less serious in nature than Group A crimes) increased by 33%
- Shoplifting cases increased by 33% from 2024
- New demographic information is included on pages 17-21

2026 quarter one summary data

Summary data from the first quarter of 2026 is attached to this report.

Lake Johanna Fire Department (LJFD)

Headquarters fire station

Very good progress has been made in all areas of construction. On the exterior, the excavator has completed their work grading the rain gardens and along curb areas. The southern concrete driveways and aprons are being poured, which requires 28 days to cure properly. Landscapers will start their work soon which includes lawn irrigation, rock/wood chips, planting areas, bushes, trees and sod.

Interior work is also progressing. Work on the second floor is nearly complete, and the station alerting system and CAD monitors will be installed in the coming weeks. On the main floor, all painting has been completed in the training rooms and offices. Carpet tiles have been installed. The main hallway floor has been sanded, stained and sealed. Electricians are finishing lighting installation. CAD monitors and Station Alerting is being installed. Fire alarm system and fire sprinkler systems are being tested. The three southern apparatus bay epoxy floors are finished. Exterior

building signage will be installed soon. Office and bedroom furniture will be installed in the next week or so.

The department will begin moving into Station 110 in the week of June 15th beginning moving items from Station 130 such as extra clothing/turnout gear, training equipment, bulk cleaning supplies, bulk medical supplies and HQ offices. The following week trucks and equipment into their new home.

LJFD calls for service

Calls for service for the City of Shoreview are shown below by month and year. Through the end of April, calls are 57 lower than the same time in 2025.

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec	Total
2023	199	193	181	212	225	227	257	204	207	193	197	228	2523
2024	210	184	189	181	215	233	203	250	223	216	208	235	2547
2025	233	205	223	211	213	211	234	214	199	220	195	237	2595
2026	232	183	207	193									815

Public safety committee

The public safety committee will meet on May 21st. Agenda topics include the following:

- 2025 RCSO annual report
- Community center and commons campus safety overview
- Night to unite discussion

Attachments

1. 2025 Ramsey County Sheriff's Office annual crime and traffic report
2. Contract communities quarter one summary data

2025 Annual Crime & Traffic Report

Ramsey County Sheriff's Office

Minnesota's First Law Enforcement Agency – Established 1849

2025 Annual Report

About the Sheriff's Office

The Ramsey County Sheriff's Office is Minnesota's first law enforcement agency, established in 1849 when Minnesota was only a territory.

The Sheriff's Office

- Has more than 450 employees, including full-time, part-time, and temporary employees, plus over 200 volunteer members.
- Has an annual operating budget of approximately $57 million.
- Provides wide-ranging law enforcement and public safety services to an urban community of more than 550,000 residents in a metropolitan area of 3.2 million people.
- Serves as a regional partner, providing services to city, county, state, and federal agencies.

Public Safety Services

The Public Safety Services Division maintains a high level of visibility throughout the county. With squad cars responding to calls for service 24 hours a day, boats on the waterways, ATVs patrolling county parks and trails, and volunteers assisting at community events, the Public Safety Services Division is responsible for providing patrol, investigative, waterway, and community services.

Patrol Services

Municipal police departments regularly patrol their own cities. The Sheriff's Office provides similar law enforcement services to six communities in the county – Arden Hills, Little Canada, North Oaks, Shoreview, Vadnais Heights, and White Bear Township under contract.

Patrol Services responds to calls for service 24 hours a day, calls such as medicals, alarms, vehicle crashes, motorist assists, and domestic disputes as well as reports of property offenses and fraud. This unit assists our citizens and other law enforcement agencies.

While engaging in community policing practices, Patrol Services proactively patrols each contract city to prevent and deter crime, as well as enforce city and county ordinances, and state and federal laws. Initial reports of felony-level offenses are taken by Patrol Services and then forwarded to the Criminal Investigations Unit for further investigation.

State statutes also require an expanded Sheriff's Office role, providing jurisdiction and authority throughout the county. As a result, the Ramsey County Sheriff's Office collaborates with and supports local law enforcement agencies through mutual aid, and through other programs, and activities.

This report provides a review of the 2025 activities of the Patrol Services Unit using Call for Service, Group A, Group B crime, traffic stop, and citation data as generated by the Ramsey County Emergency Communications Center Dispatch, the Sheriff's Office Record Management System, and BCA Crime Reporting System.

2025 Calls for Service

CALLS FOR SERVICE BY INCIDENT CODE

CONTRACT COMMUNITIES

100

Calls for Service

About Calls for Service

Calls for Service (CFS) are issues responded to by deputies that are initiated by citizens via 9-1-1. Deputies also proactively self-initiate calls while on patrol duties. CFS are not 'crimes' until so determined through investigation of the incident. In 2025 the Patrol Unit recorded 30,589 calls in the six communities served.

Incident Data

To better align with the National Incident Based Reporting System, incident data has been categorized within their respective NIBRS categories which provides for better crime reporting with less interpretation. The underlying Incident codes have not changed although new Incident Codes are added when necessary to reflect the ever-changing nature of 911 calls and crime. The following summarizes the three major descriptive crime classifications:

- Crimes Against Persons Calls: These calls involve bodily harm, the threat of bodily harm, or other actions committed against the will of the individual.

- Crimes Against Property Calls: These calls involve property belonging to another being taken or destroyed without that person's consent.

- Crimes Against Society Calls: These calls involve acts of physical disorder or disruptions of community life where no direct victim other than society at large is involved.

Traffic Calls:

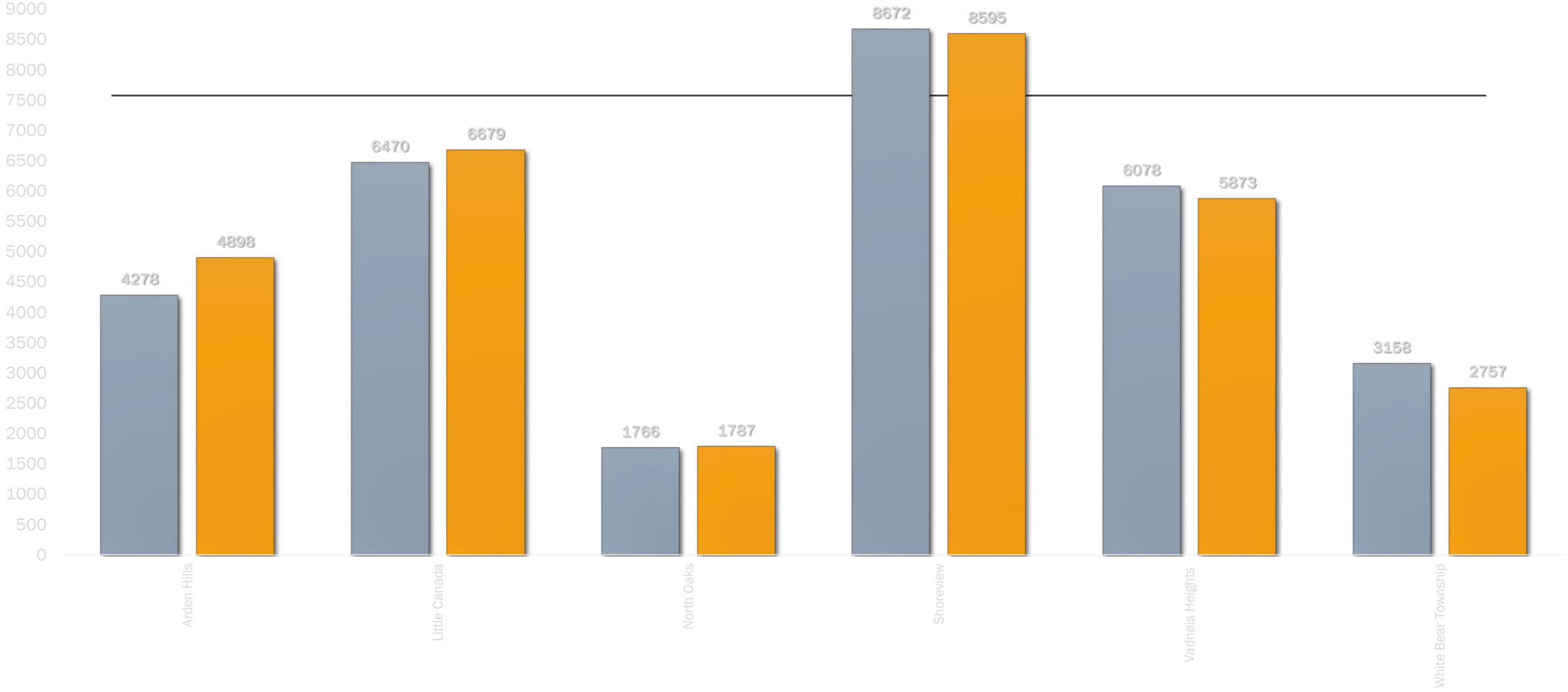
Traffic Calls involve the operation of motor vehicles. While traffic incidents will generally be assigned the TRF incident code by Dispatch, there may be underlying crimes arising from that call for service. In those cases, the incident code may be updated to more accurately classify the type of incident. Any underlying crime or offense will be assigned the corresponding NIBRS code which also determines the crime classification (Crime Against Person, Property or Society), and whether the offense is a Group A or Group B offense as described later in this report.

Other/Miscellaneous Calls:

These are calls for service which are not classified as a crime against person, property, or society. Examples of this call for service type would be but are not limited to: Assisting on medical calls, assisting fire agencies, assisting other law enforcement agencies, conducting welfare checks, or responding to situations of a civil rather than criminal nature. While these calls have been removed as a separate classification, they are still reflected in the CFS data and are provided by Incident Code. The underlying activity and law enforcement response have been assigned the NIBRS 999 code facilitating reporting by both the unique Incident Code as well as NIBRS activity response type.

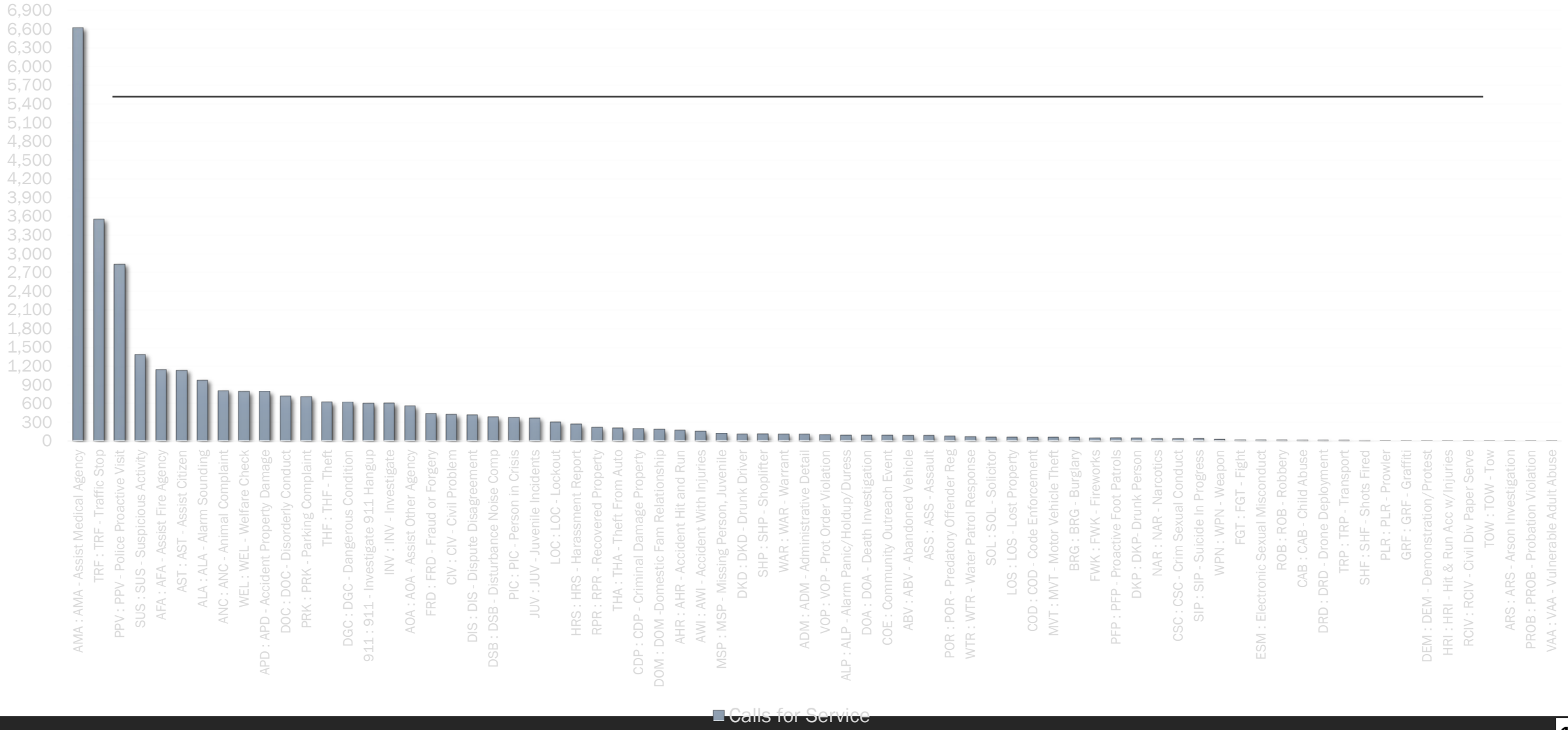
NOTES:
Does not include CIU-only CFS in the Contract Cities
0.55% Increase in Calls For Service over 2024

Patrol Division Calls for Service
2025
N=30589



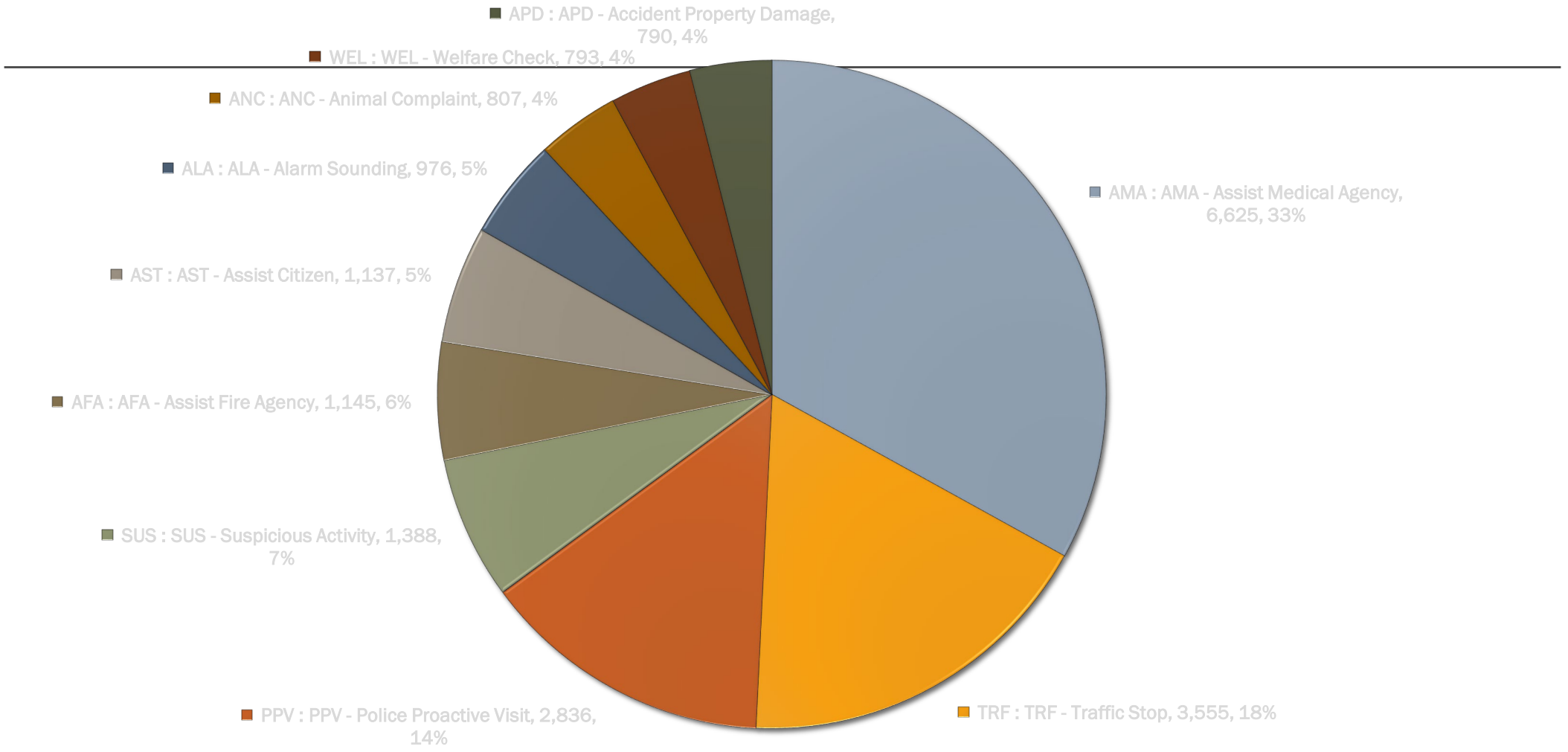
NOTES:
Does not include CIU-only CFS in the Contract Cities

All Patrol Division Contract City Calls for Service by Incident Code 2025 N=30589



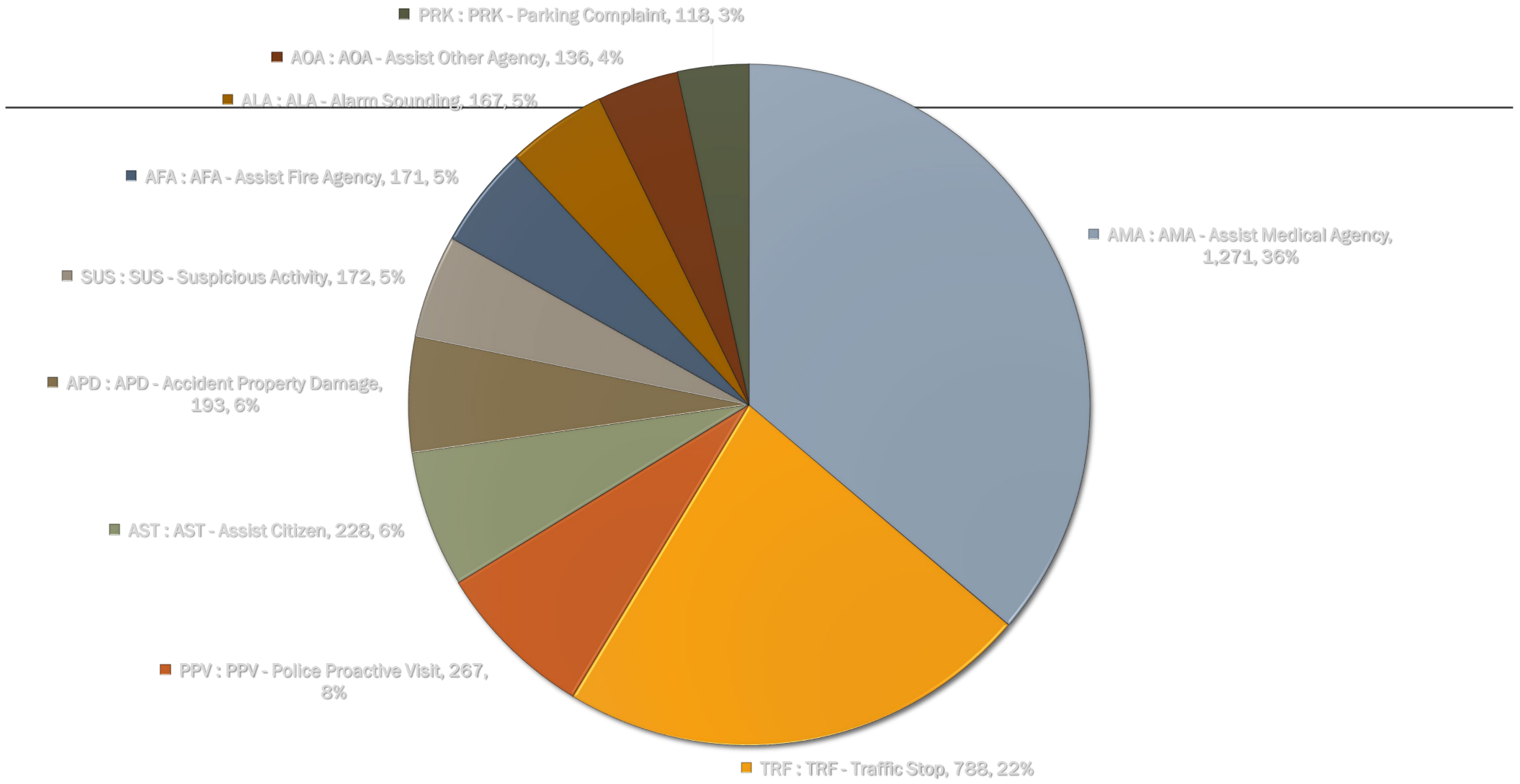
NOTES:
Top 10 CFS represent 65.55% of all calls for service received in 2025.
Total CFS 30589

Patrol Division Contract City Calls for Service by Incident Code Top 10 2025 N=20052



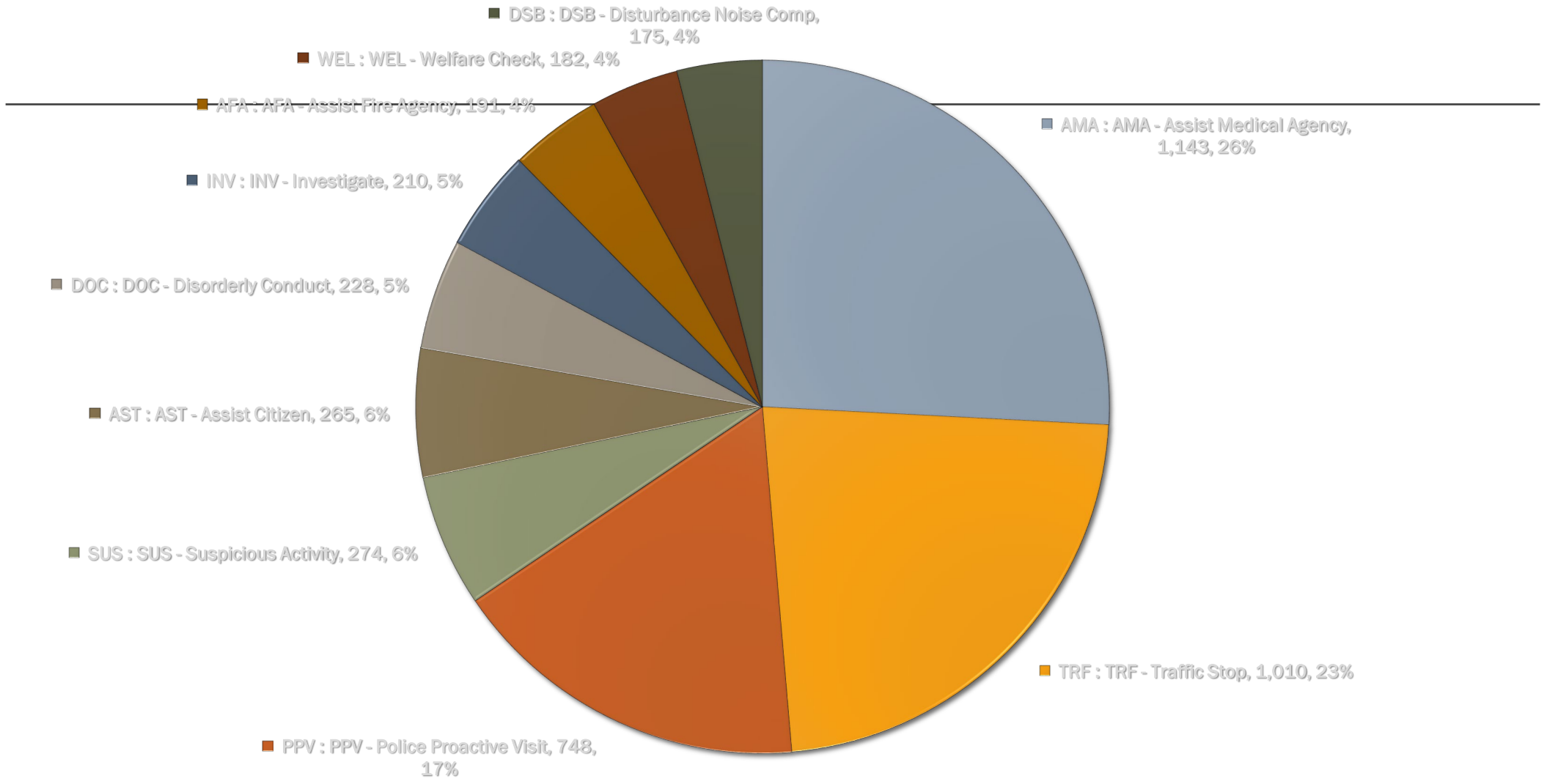
NOTES:
Top 10 CFS represent 71.68% of all calls for service received in 2025.
Total CFS 4898

Arden Hills Calls for Service by Incident Code
Top 10 2025
N=3511



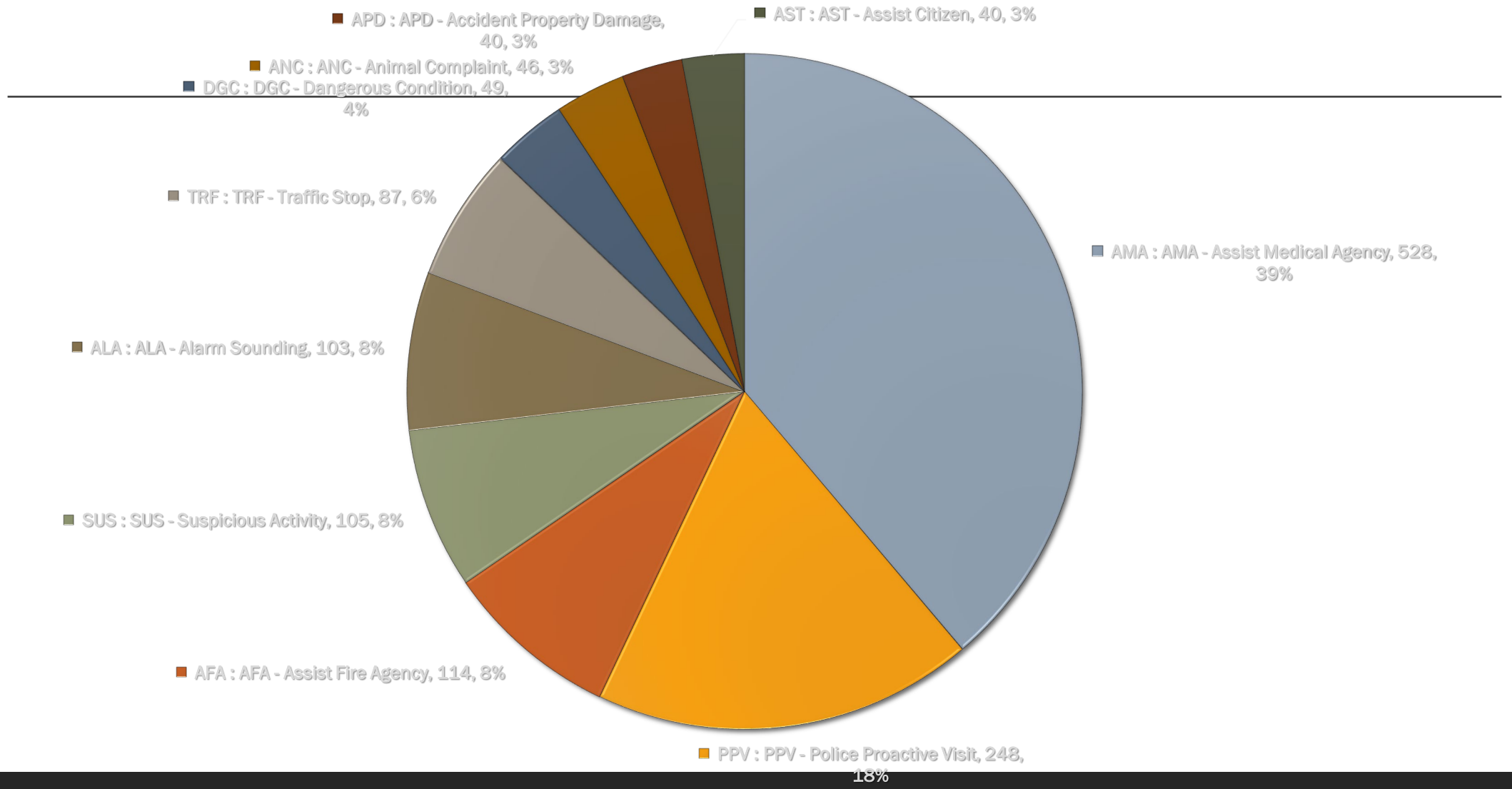
NOTES:
Top 10 CFS represent 66.27% of all calls for service received in 2025.
Total CFS 6679

Little Canada Calls for Service by Incident Code
Top Ten 2025
N=4426



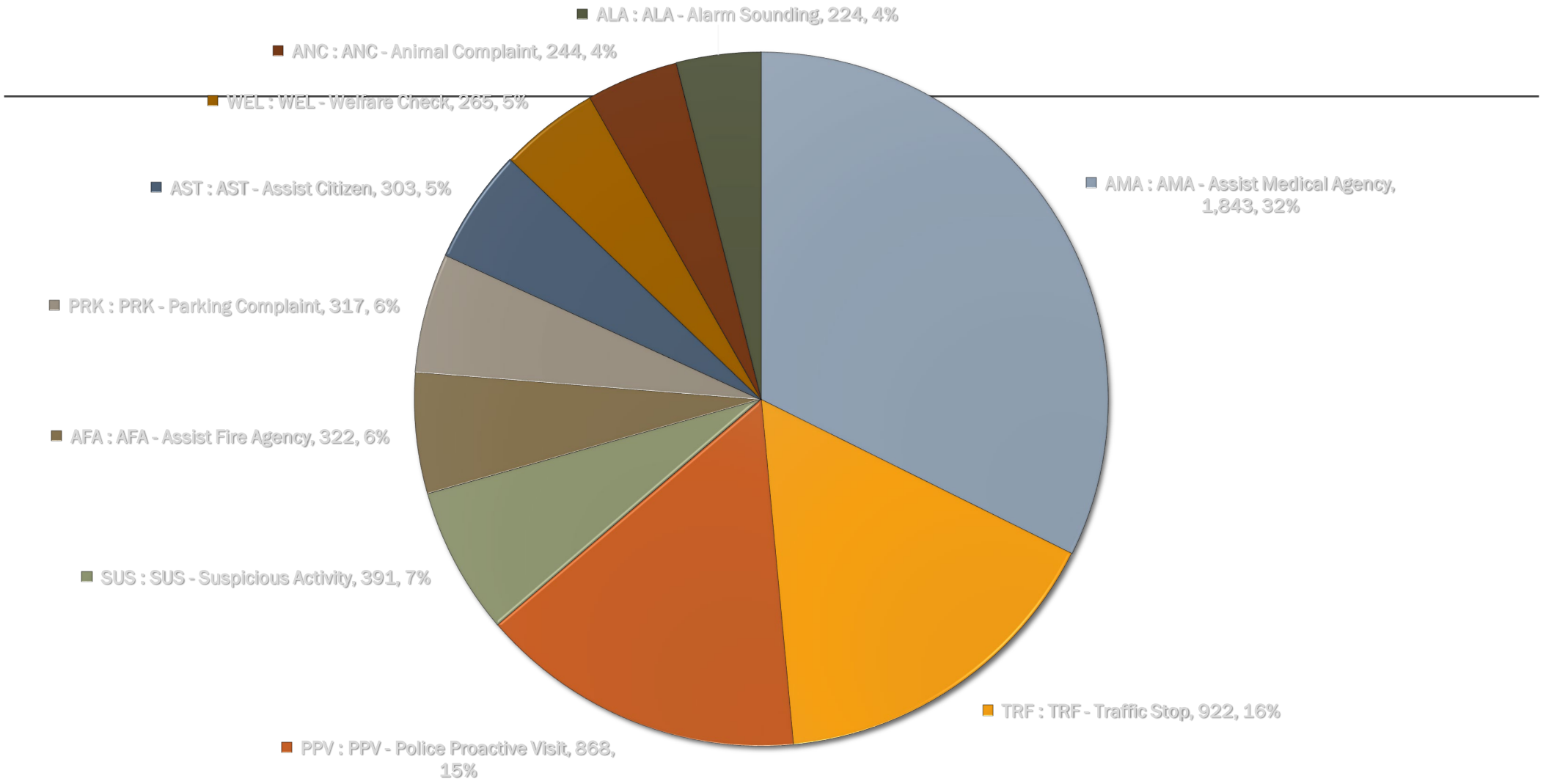
NOTES:
Top 10 CFS represent 76.11% of all calls for service received in 2025.
Total CFS 1787

North Oaks Calls for Service by Incident Code
Top Ten 2025
N=1360



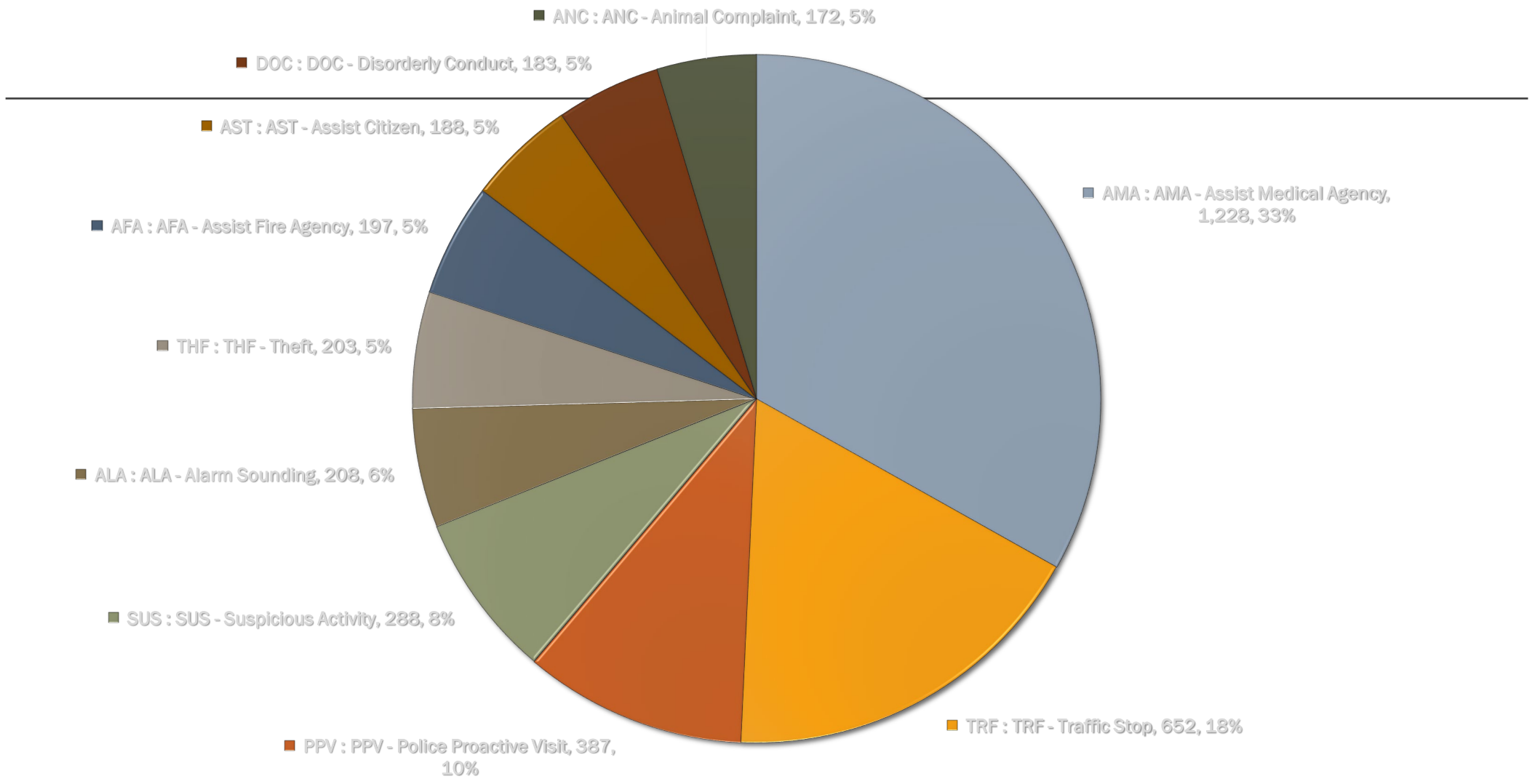
NOTES:
Top 10 CFS represent 66.31% of all calls for service received in 2025.
Total CFS 8595

Shoreview Calls for Service by Incident Code
Top Ten 2025
N=5699



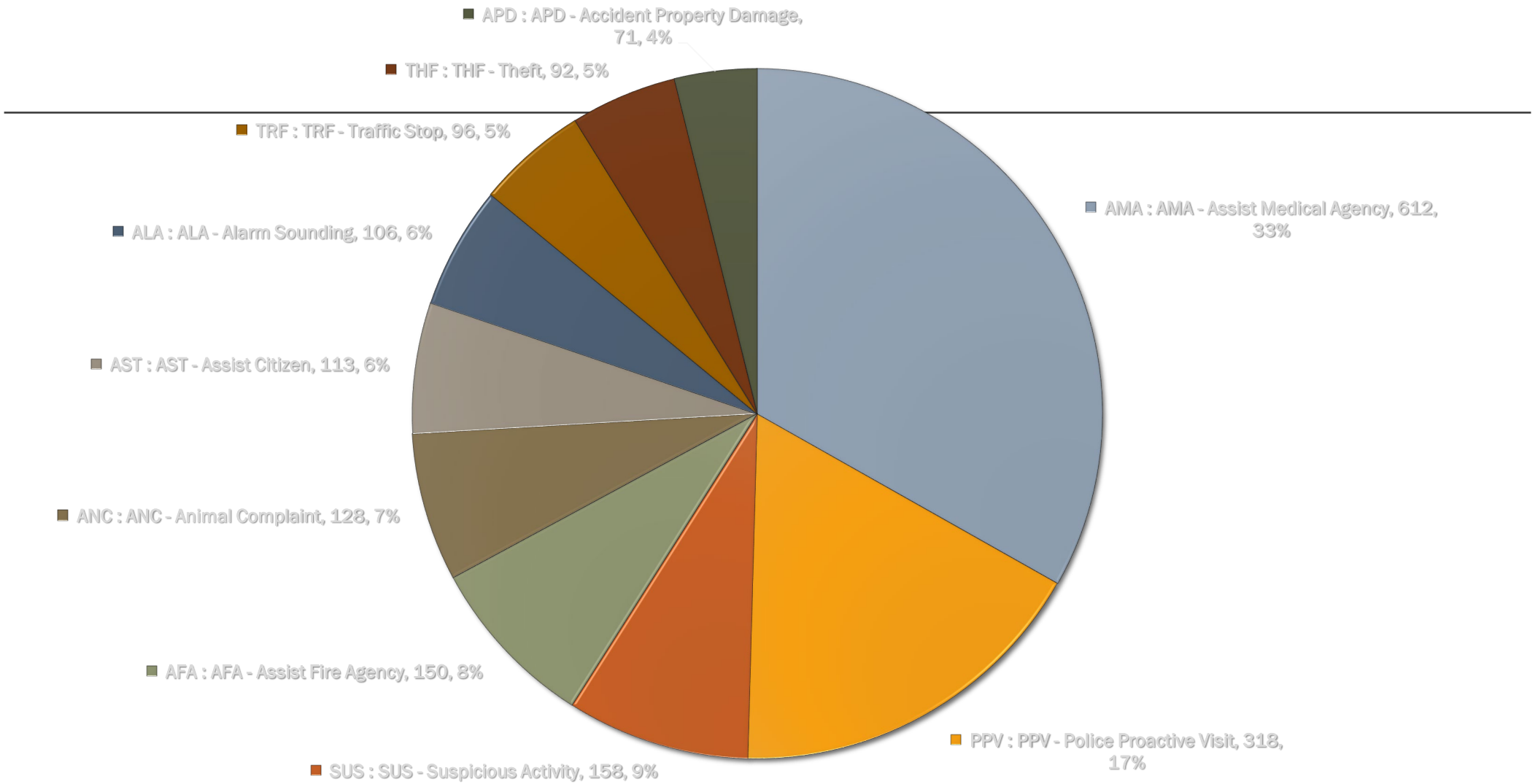
NOTES:
Top 10 CFS represent 63.10% of all calls for service received in 2025.
Total CFS 5873

Vadnais Heights Calls for Service by Incident Code
Top 10 2025
N=3706



NOTES:
Top 10 CFS represent 66.88% of all calls for service received in 2025.
Total CFS 2757

White Bear Township Calls for Service by Incident Code
Top Ten 2025
N=1844



2025 Group A and B Crime Data

CASES REPORTED TO THE MINNESOTA BCA AND FBI CRIME REPORTING SYSTEM

Crime Reporting Basics

About the National Incident -Based Reporting System

The National Incident Based Reporting System or "NIBRS" fully replaced the Uniform Crime Reporting System or "UCR" in 2021. The Ramsey County Sheriff's Office migrated to NIBRS under a Federal grant and began NIBRS production reporting in July of 2018, a full two and 2-½ years ahead of the National migration deadline. The primary difference between NIBRS and UCR is that NIBRS captures detailed information about 51 distinct types of crime and up to 10 offenses occurring within any reported incident. It also captures detailed information about offenders, victims, victim-offender relationships, and property and evidence related to the incident.

The Sheriff's Office

- Submits all Group A and Group B crime reported or known to the Sheriff's Office, as well as general law enforcement activity to the Minnesota BCA and FBI monthly as required by statute through its' Report Management System. Detailed information is available on the Minnesota Crime Data Explorer website.

- Reports all Bias/Hate crime as part of any Group A or Group B crime reporting submission.

- Reports all incidents involving Vehicle Pursuits, Use Of Force, Firearms Discharge, Warrants, and UAV (Drone) deployments to NIBRS as well as the Minnesota BCA's Supplemental Reporting System "SRS".

Public Safety Services

The Public Safety Services Division houses a centralized Records Unit which assures all incident reports meet rigorous NIBRS reporting standards prior to publishing to the Crime Reporting System.

Group A Crime Category

Group A crime consists of 24 Group A offense categories comprised of 51 Group A Offenses. These are broken down into 3 divisions: Crimes Against Persons, Crimes Against Property, and Crimes Against Society. Offenses are designated as Group A based upon the seriousness or significance of the offense, the frequency or volume of its occurrence, the prevalence of the offense nationwide, and the probability of the offense being brought to law enforcement's attention. All Group A crimes are reported to the Minnesota BCA and FBI regardless of outcome.

Group B Crime Category

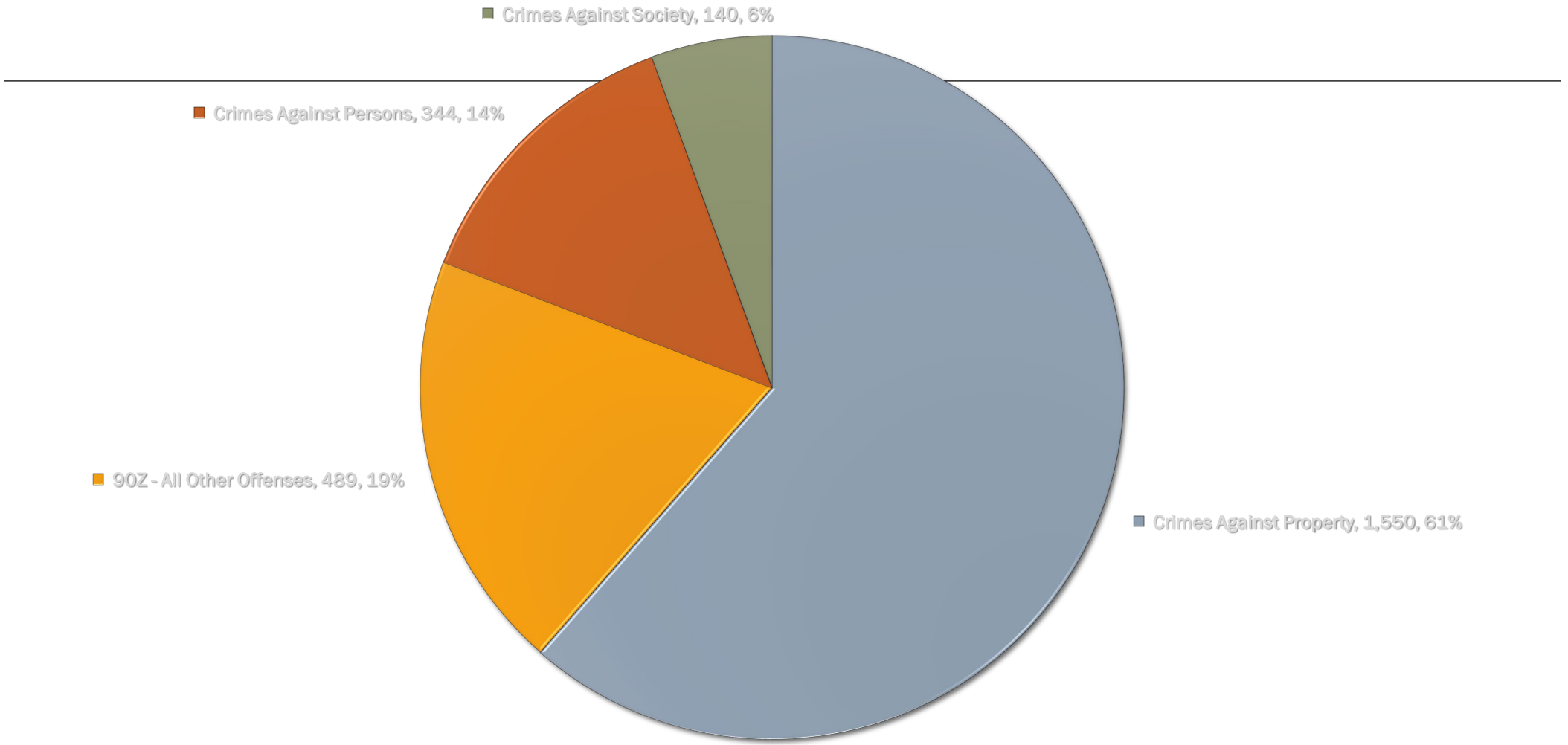
Group B crime consists of 9 Group B offense categories plus 2 special categories broken down into 3 divisions: Crimes Against Persons, Crimes Against Property and Crimes Against Society. Group B crimes such as disorderly conduct, liquor law violations, and local ordinance violations are less serious in nature than Group A crimes. **Special Categories 90I and 90Z**: 90I - Juvenile Runaway is no longer considered a crime at the State or Federal level but is still reported to the Minnesota BCA and tracked under Group B. 90Z – All Other Offenses consists of offenses that may fall into Crime Against Persons, Property, Society, or multiple divisions as part of the same offense and incident and are not easily categorized. All Group B crime is reported to the Minnesota BCA, but only Group B crimes involving an arrest are reported to the FBI.

Minnesota Crime Data Explorer: https://cde.state.mn.us/

2025 Changes: Victim and Offender demographics have been added for all Crimes Against Persons, Crimes Against Property and Crimes Against Society categories.

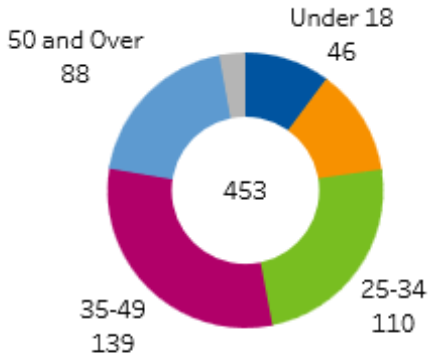
NOTES:
NIBRS Incident Reporting Classifications:
90Z - All Other Offenses may fall into any one or more of the three classifications but are not categorized

2025 Contract City Incidents by Crime Classification N=2523



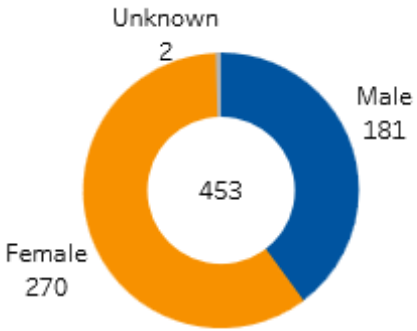
Victim Demographics

Victim Age



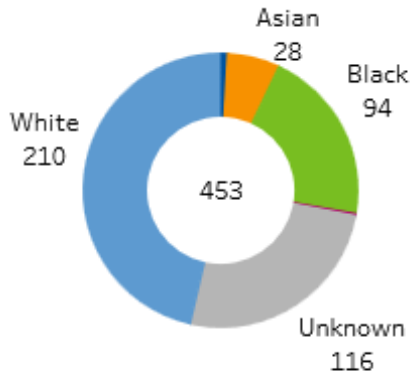
- Under 18
- 18-24
- 25-34
- 35-49
- 50 and Over
- Unknown

Victim Sex



- Male
- Female
- Unknown

Victim Race



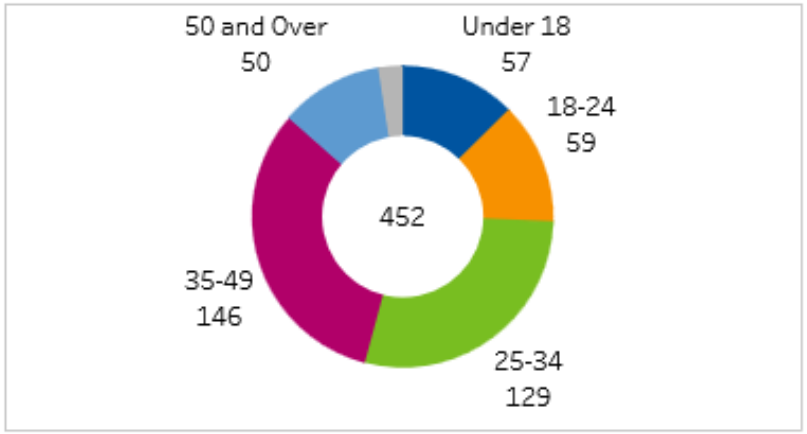
- American Indian or Alaskan Native
- Asian
- Black
- Native Hawaiian or Other Pacific Islander
- Unknown
- White

Data on homicide of an unborn victim is collected to meet Minnesota reporting requirements, but it does not meet the FBI's Uniform Crime Reporting definition of Homicide. As a result, unborn victims are not included in graphic representations. **There was 0 Homicide(s) of an unborn.**

Crimes Against Persons
Ramsey County Victim Demographics

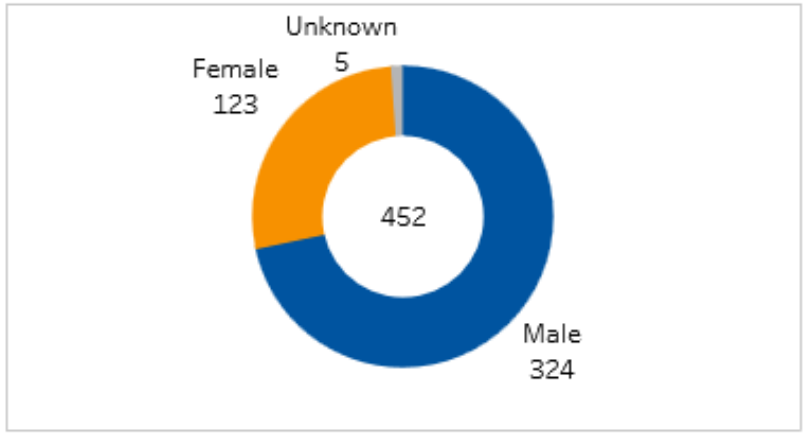
Offender Demographics

Offender Age



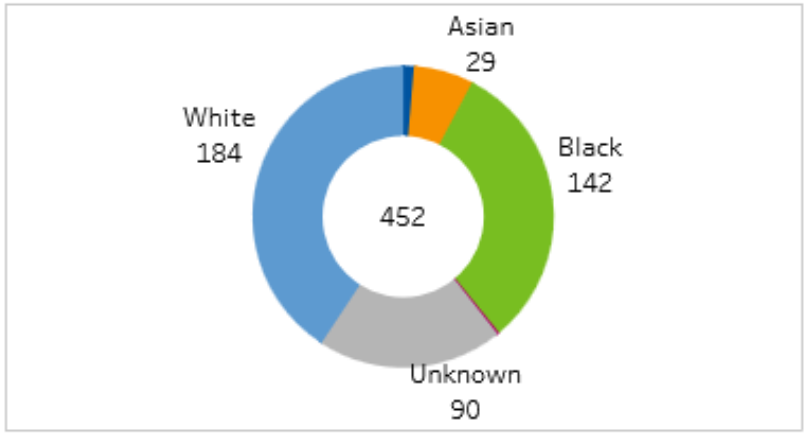
- Under 18
- 18-24
- 25-34
- 35-49
- 50 and Over
- Unknown

Offender Sex



- Male
- Female
- Unknown

Offender Race

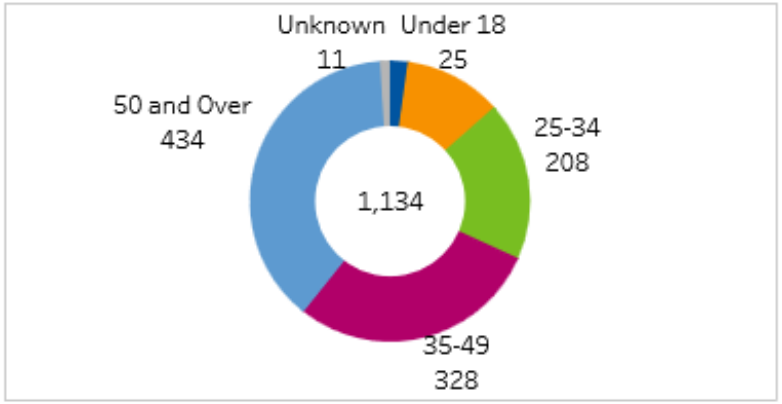


- American Indian or Alaskan Native
- Asian
- Black
- Native Hawaiian or Other Pacific Islander
- Unknown
- White

Crimes Against Persons
Ramsey County Offender Demographics

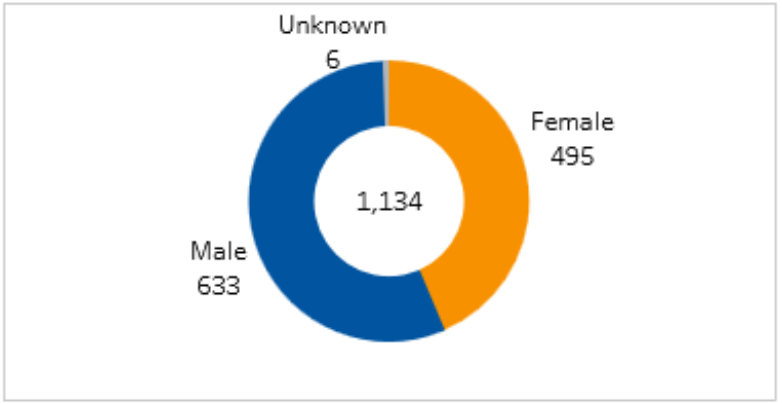
Victim Demographics

Victim Age



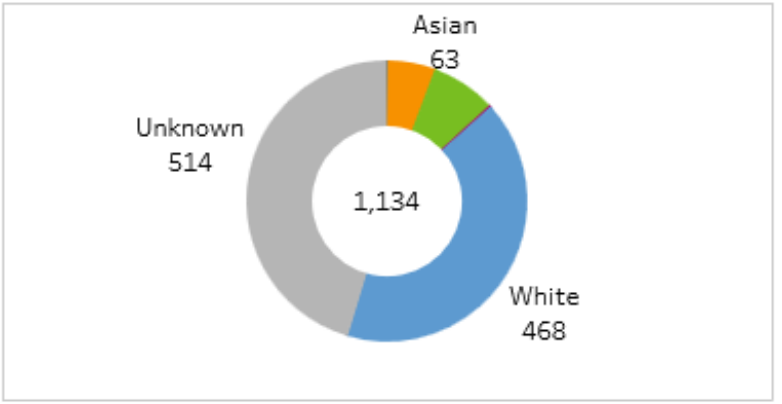
- Under 18
- 18-24
- 25-34
- 35-49
- 50 and Over
- Unknown

Victim Sex



- Female
- Male
- Unknown

Victim Race



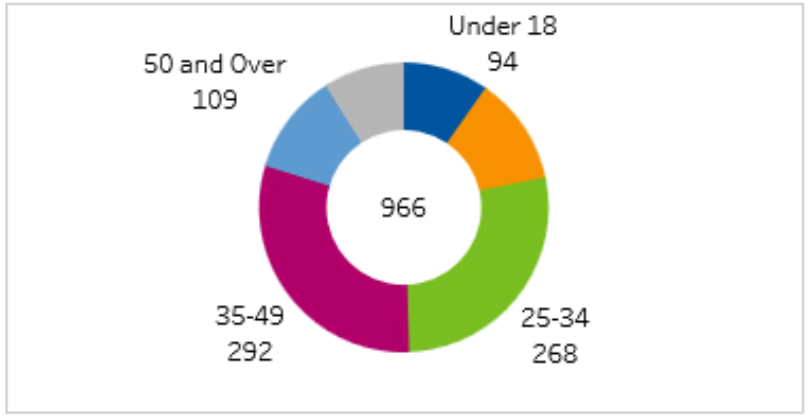
- American Indian or Alaskan Native
- Asian
- Black
- Native Hawaiian or Other Pacific Islander
- White
- Unknown

Victim demographics are included for victims who are known individuals.

Crimes Against Property
Ramsey County Victim Demographics

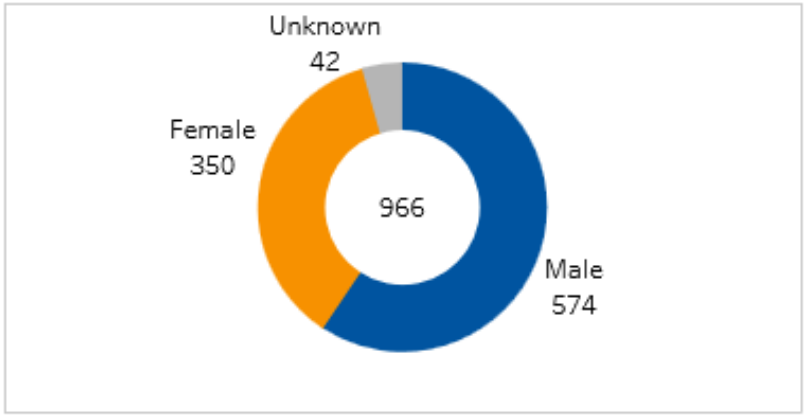
Offender Demographics

Offender Age



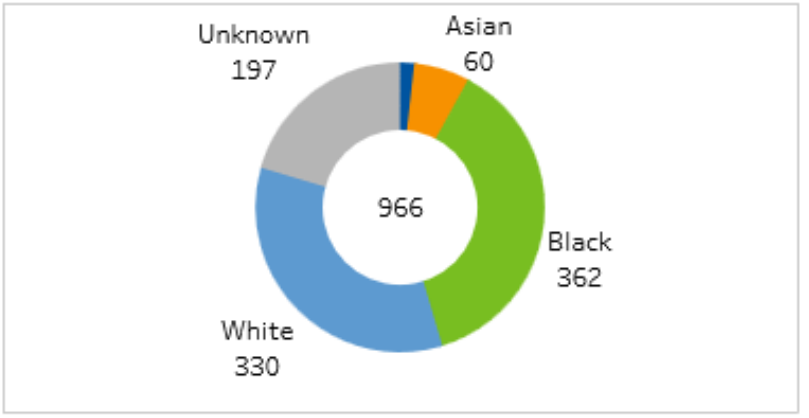
- Under 18
- 18-24
- 25-34
- 35-49
- 50 and Over
- Unknown

Offender Sex



- Male
- Female
- Unknown

Offender Race

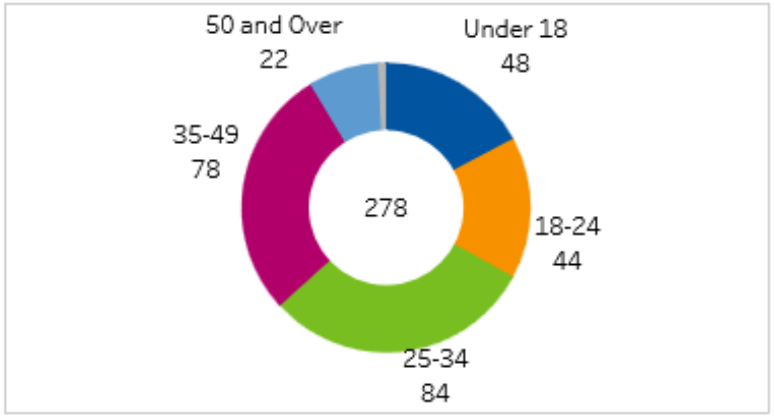


- American Indian or Alaskan Native
- Asian
- Black
- White
- Unknown

Crimes Against Property
Ramsey County Offender Demographics

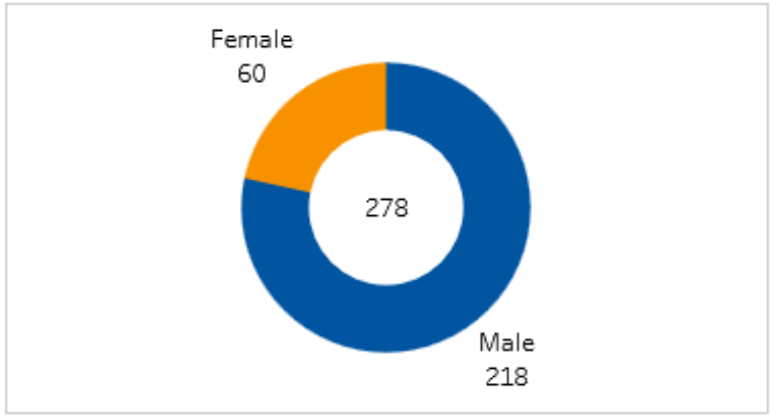
Offender Demographics

Offender Age



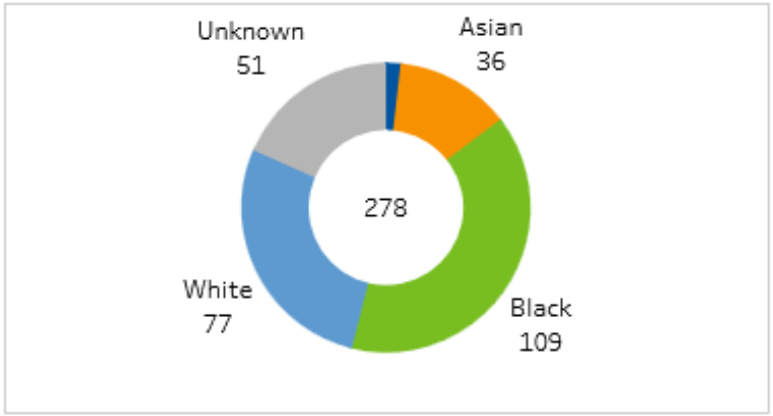
- Under 18
- 18-24
- 25-34
- 35-49
- 50 and Over
- Unknown

Offender Sex



- Male
- Female

Offender Race



- American Indian or Alaskan Native
- Asian
- Black
- White
- Unknown

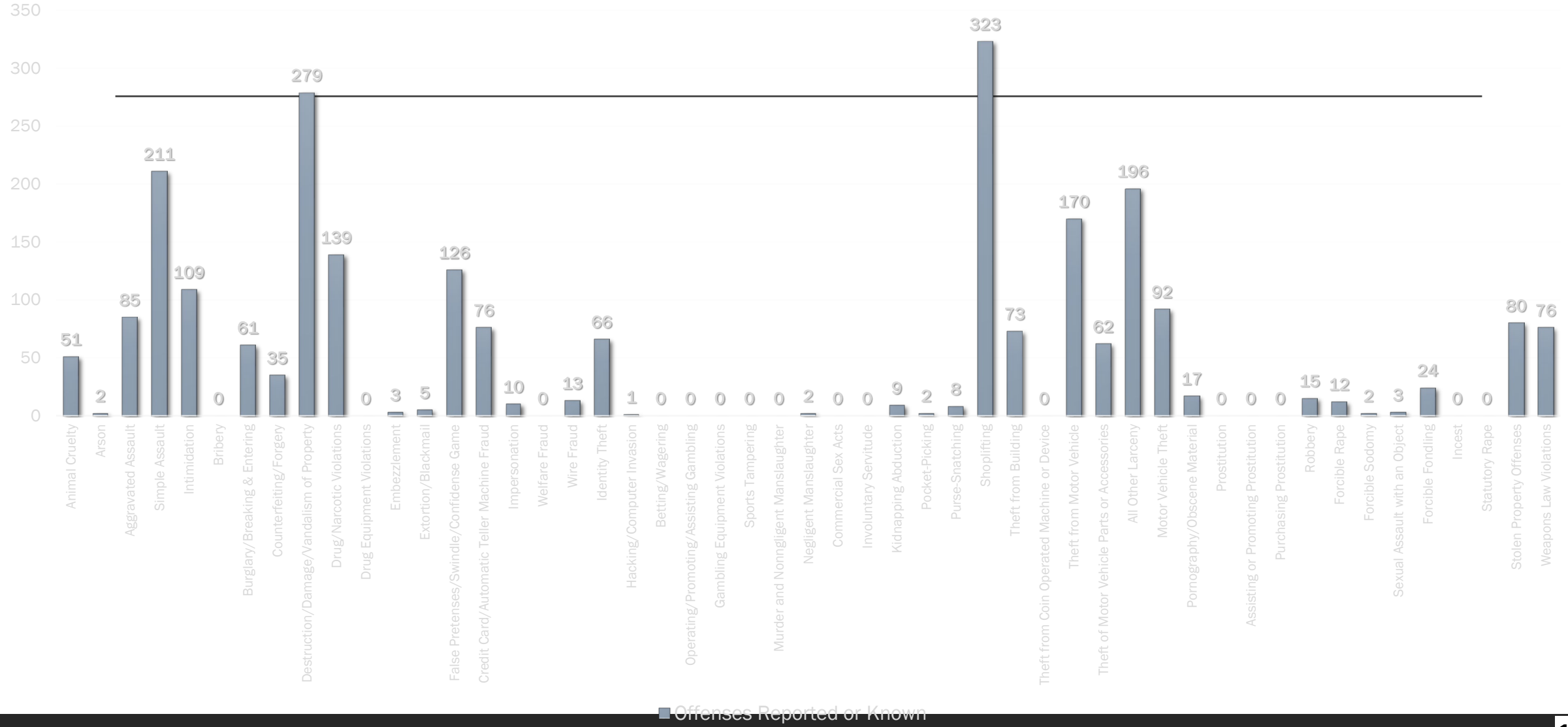
Unknown Offenders are not included in offender age, offender sex or offender race counts since there is no known information to report. Unknown offenders are submitted by law enforcement agencies in situations where the offender was not seen during the commission of the crime. **There was 53 Unknown Offender(s).**

Crimes Against Society
Ramsey County Offender Demographics

Crimes against society are offenses that violate public order, safety, and moral norms rather than directly targeting a specific individual or property therefore no victim demographics are available

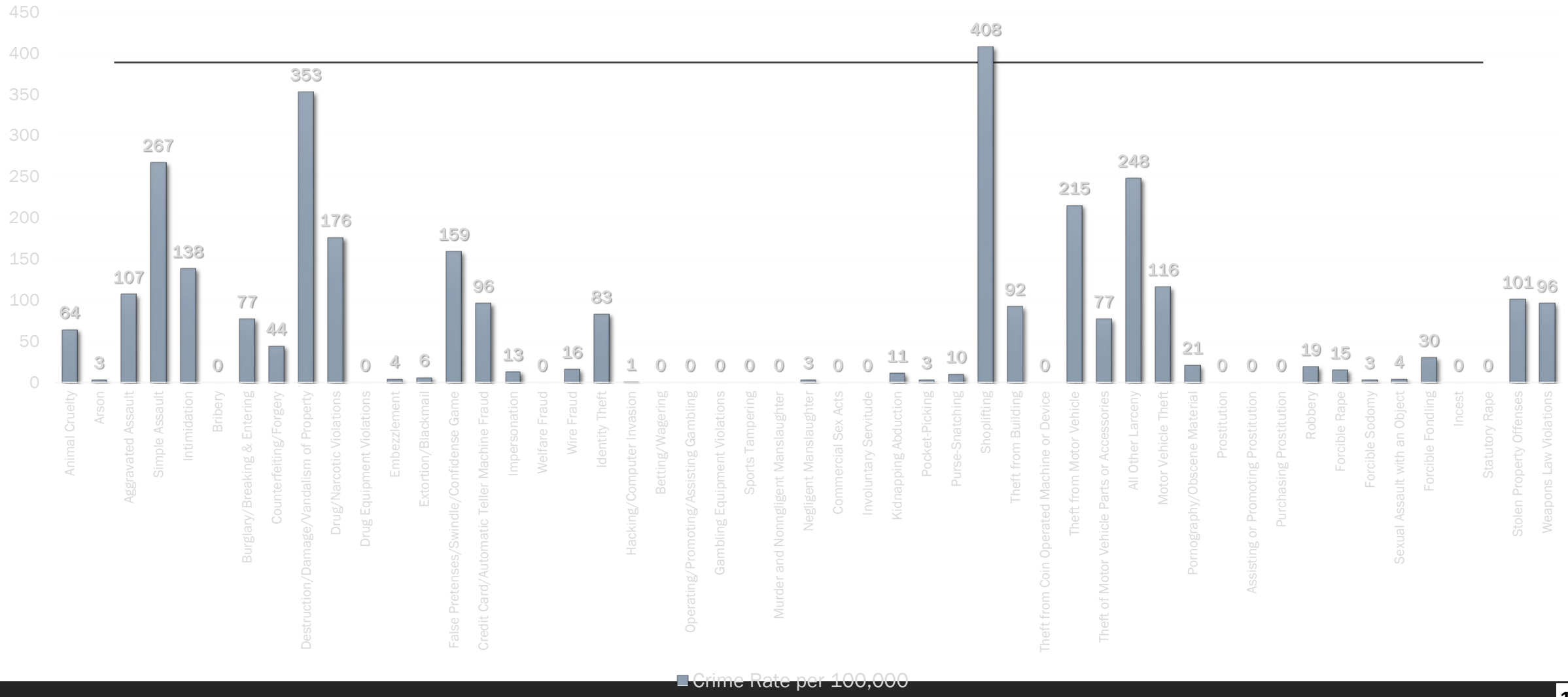
NOTES:
Group A Crime Change Over 2024: -1.73%
Group A Crime Change Over 2023: -11.51%

# Ramsey County Group A Offenses Reported or Known to the Sheriff's Office 2025
N=2438



NOTES: BCA County Population 79,079
Includes all Ramsey County Sheriff's Office Cases.
The BCA uses population estimates and does not separate the Contract Cities, all incident statistics are aggregated

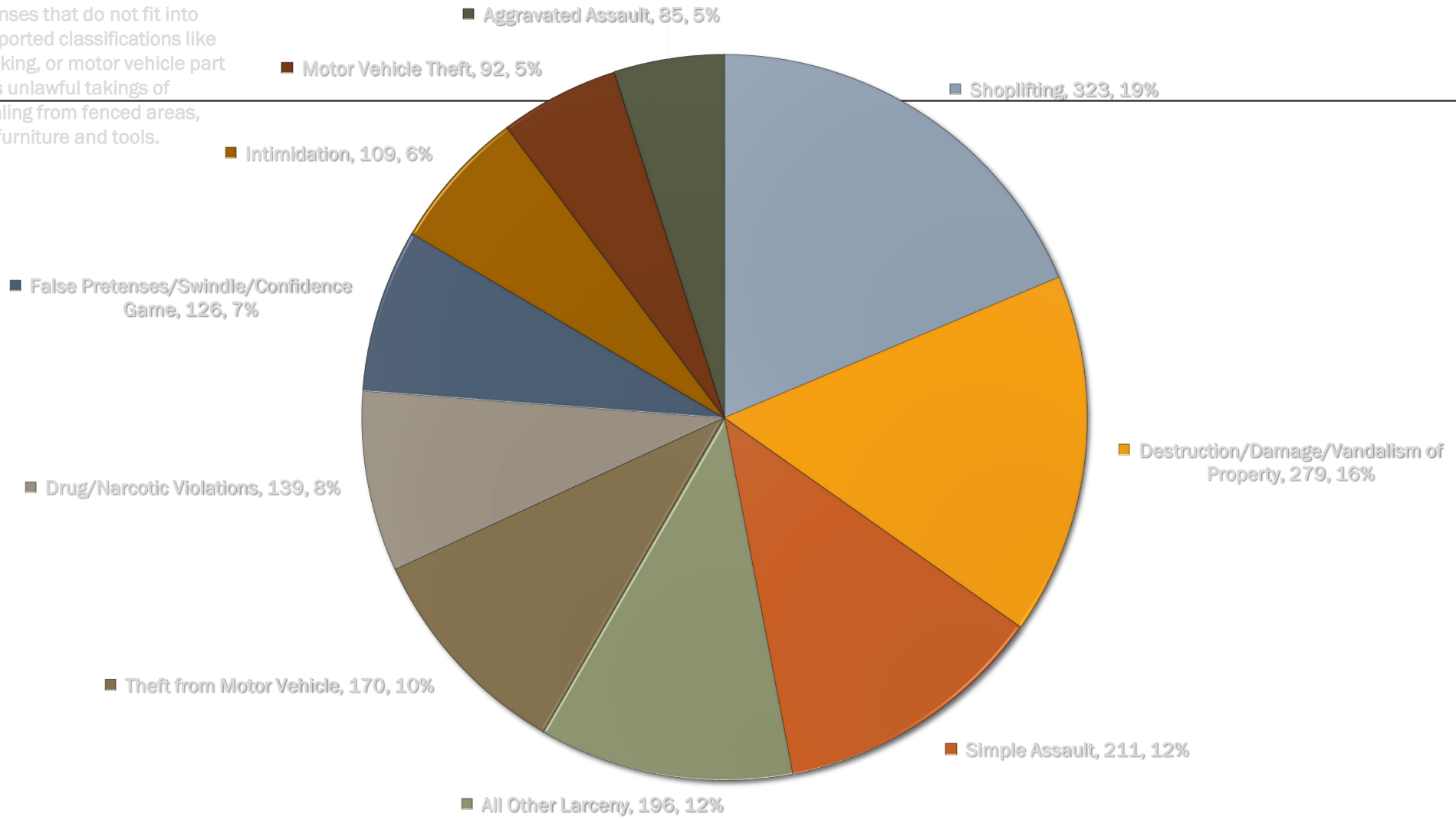
Ramsey County Group A Offense
Crime Rate per 100,000
2025
N=3079



NOTES:
Top 10 Group A represent 70.96% of all Group A crime in 2025.
Total Group A reported or known 2438

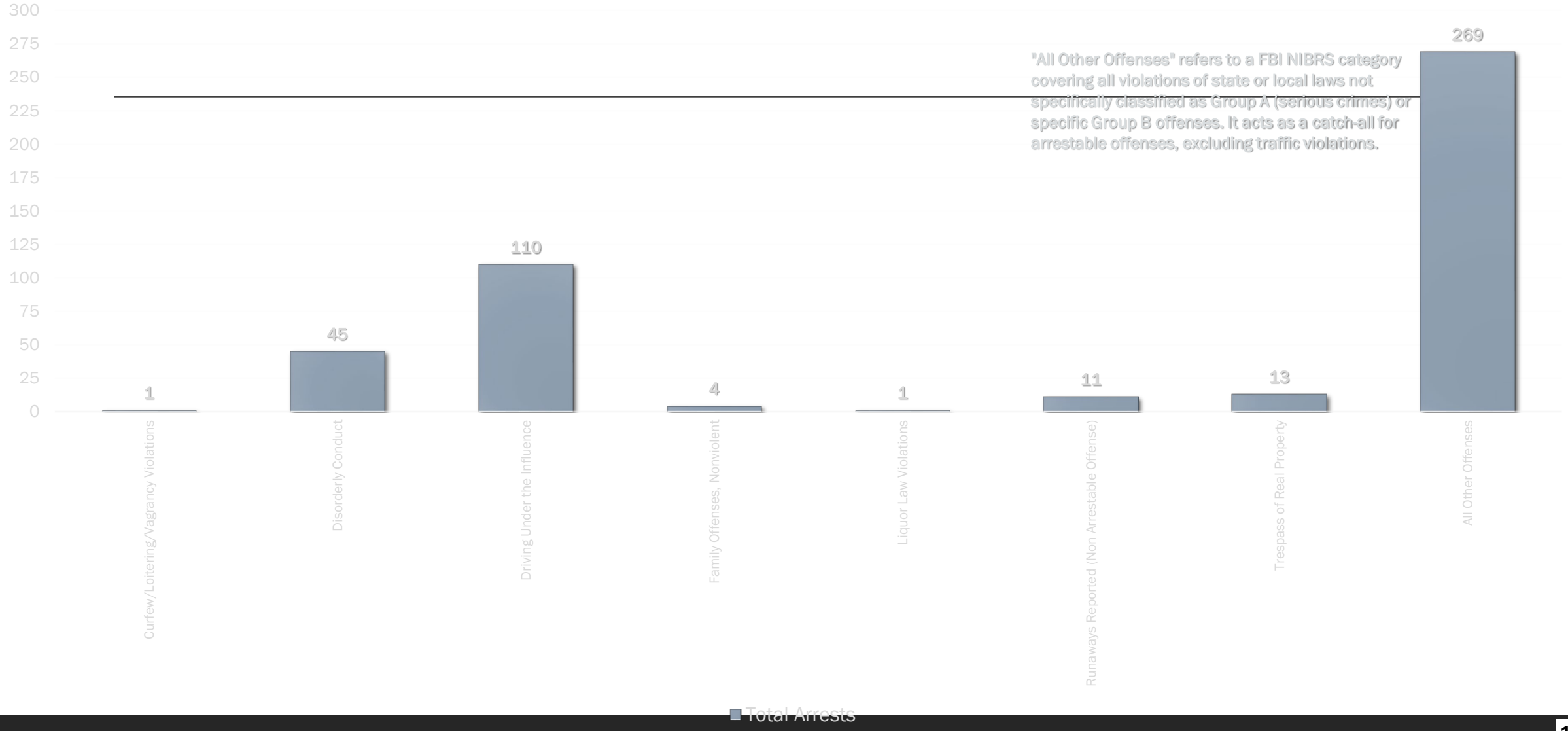
"All other larceny" refers to the FBI NIBRS category for theft offenses that do not fit into specific, commonly reported classifications like shoplifting, pocket-picking, or motor vehicle part theft. It covers various unlawful takings of property, such as stealing from fenced areas, boats, or taking lawn furniture and tools.

Top Ten Group A Offenses Reported or Known to the Sheriff's Office in 2025
N=1730



NOTES:
Group B Arrests Change Over 2024: 33.03%
Group B Arrests Change Over 2023: 2.78%

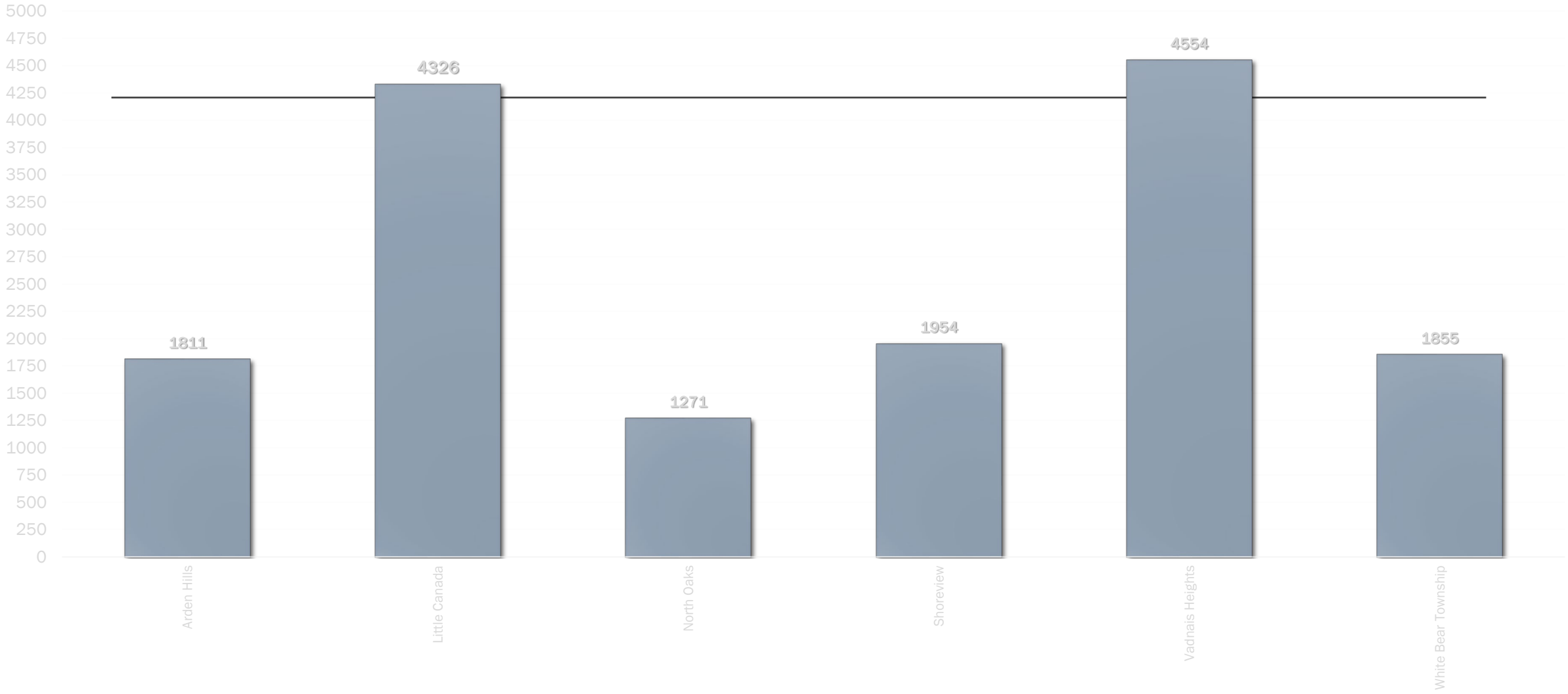
Group B Offense Arrests
2025
N=443



"All Other Offenses" refers to a FBI NIBRS category covering all violations of state or local laws not specifically classified as Group A (serious crimes) or specific Group B offenses. It acts as a catch-all for arrestable offenses, excluding traffic violations.

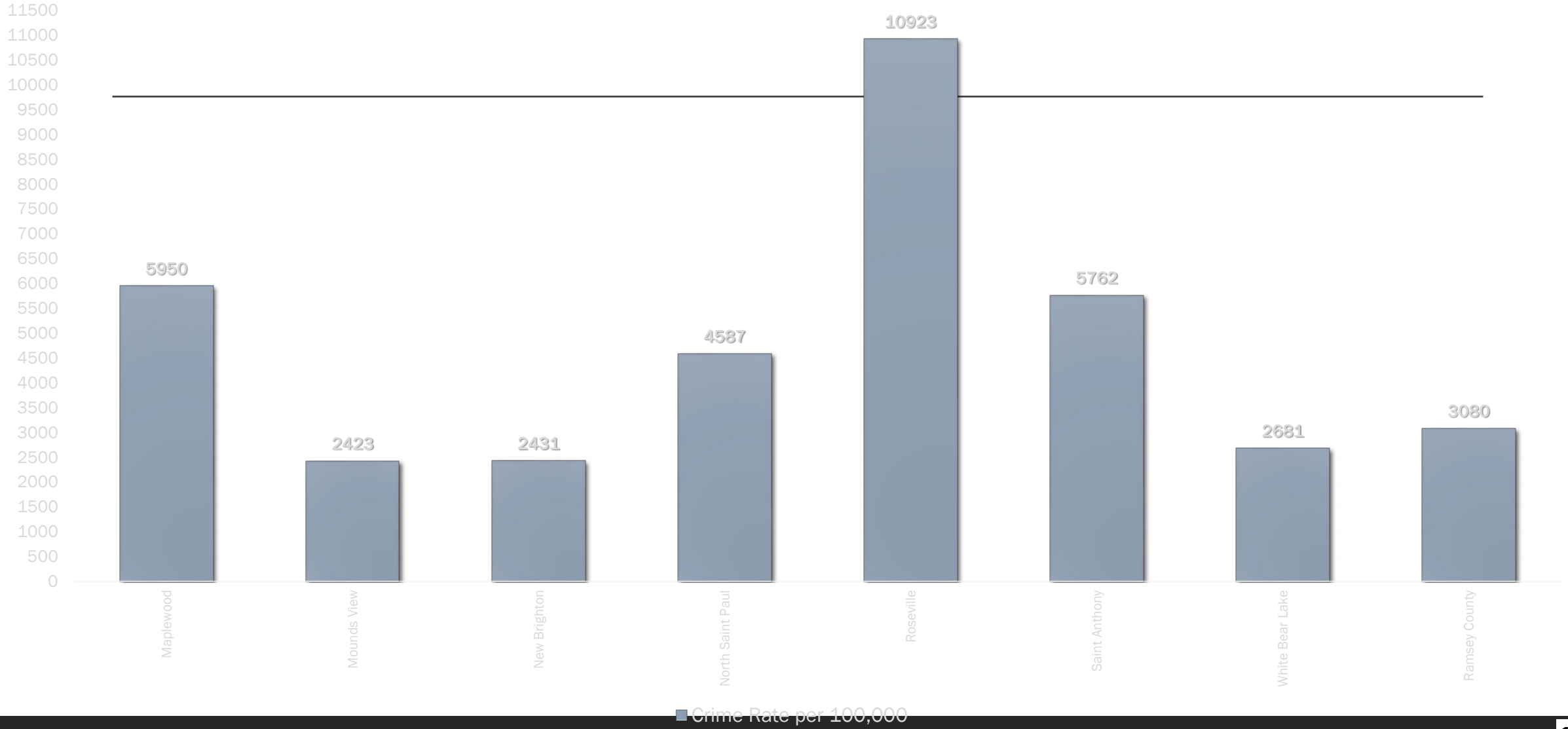
NOTES: Aggregate Group A Crime Rate by City

Contract City Comparison
Crime Rate per 100,000 Population
2025



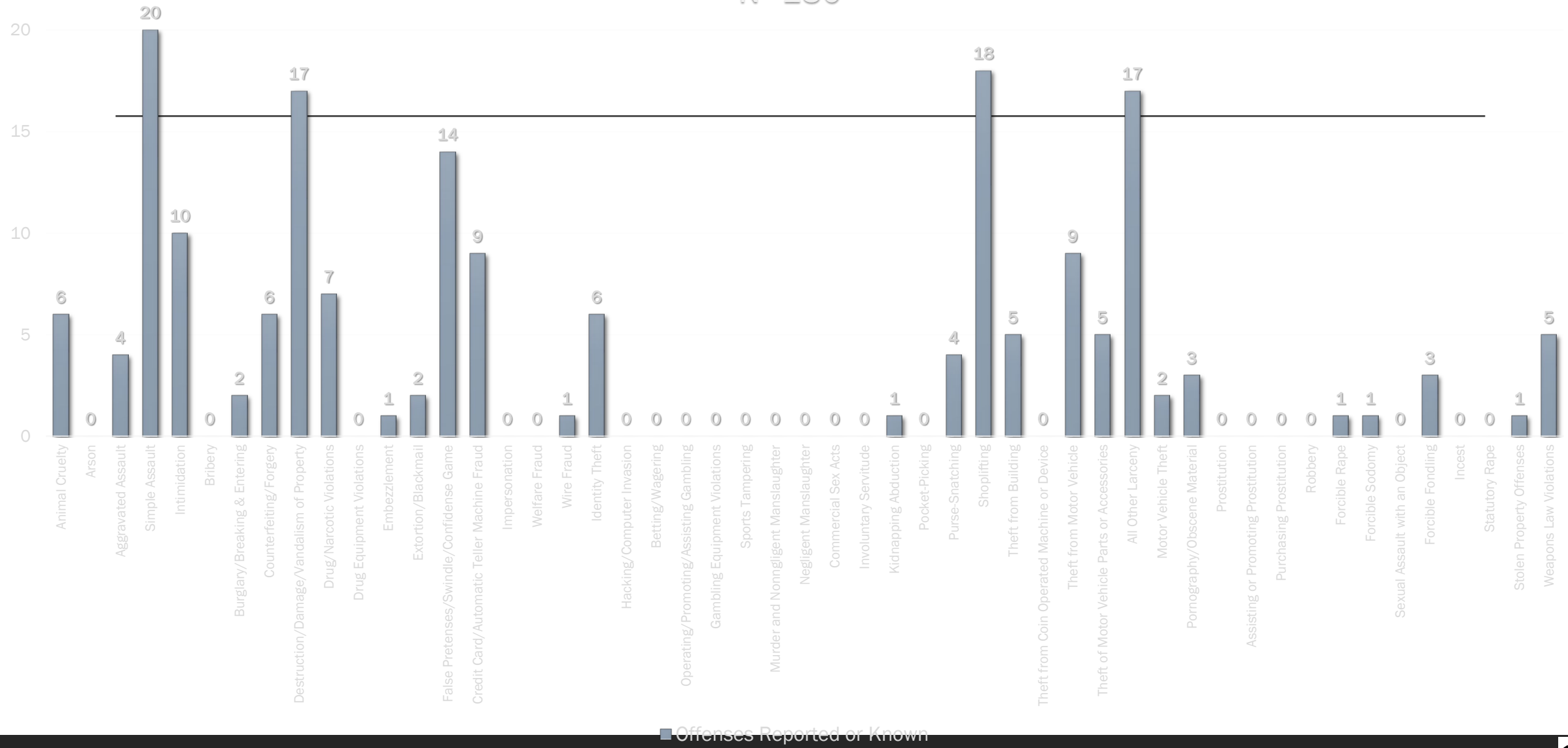
NOTES: Group A Crime Rate per 100,000
Saint Anthony provides police Services for Lauderdale and Saint Anthony Village, the crime rate is an aggregate of the two cities

Ramsey County City Comparison
Crime Rate per 100,000 Population
2025

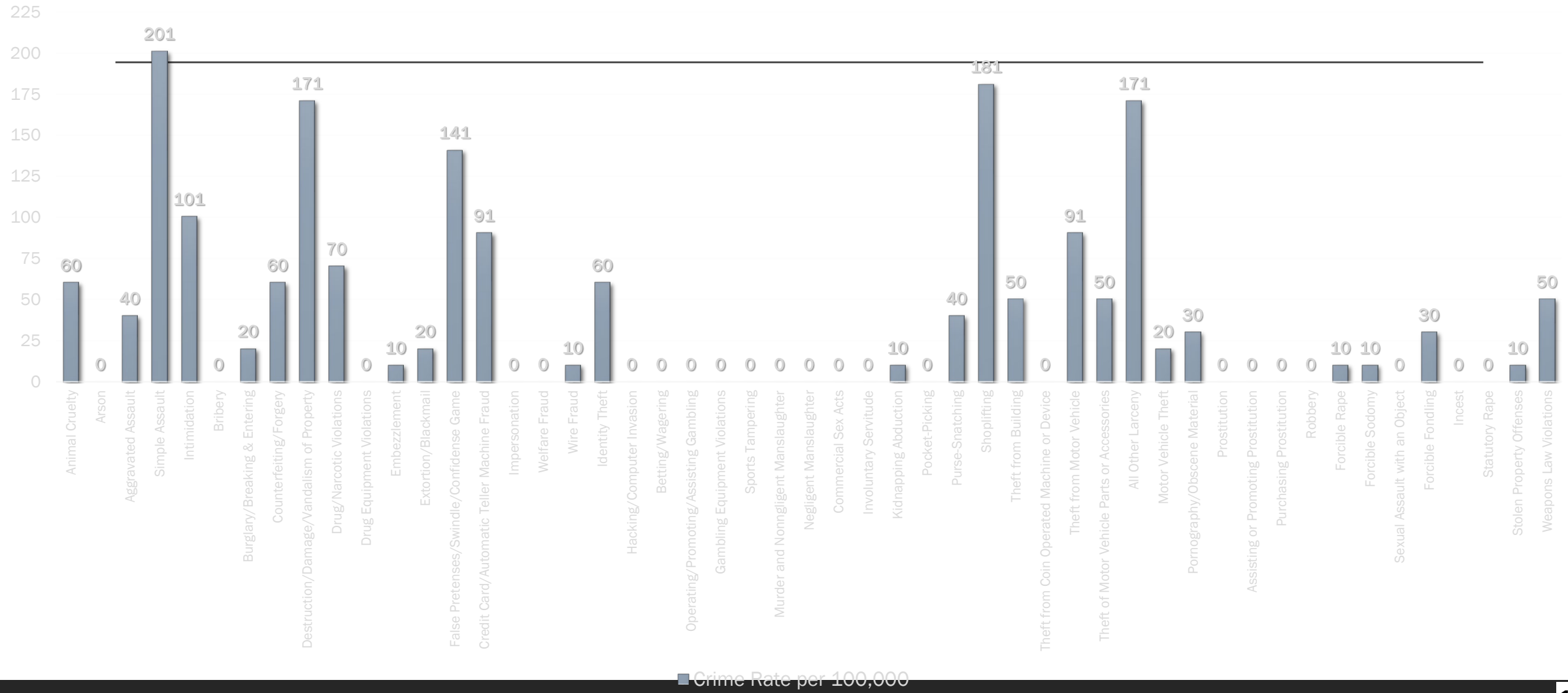


NOTES:
Group A Crime Change Over 2024: 3.45%
Group A Crime Change Over 2023: -23.40%

Arden Hills Group A Offenses Reported or Known 2025 N=180



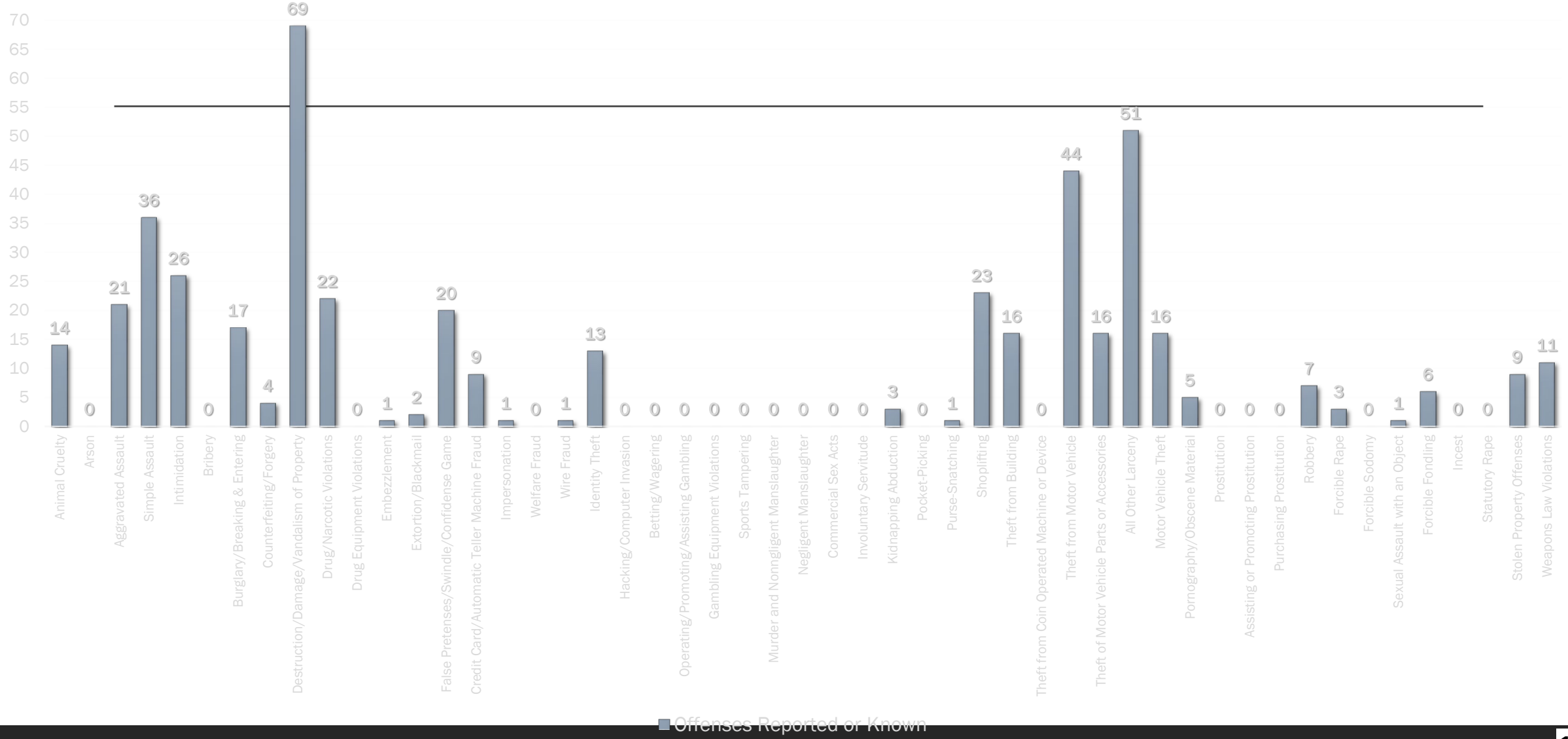
Arden Hills Group A Offense
Crime Rate per 100,000 Population
2025
N=1811.0



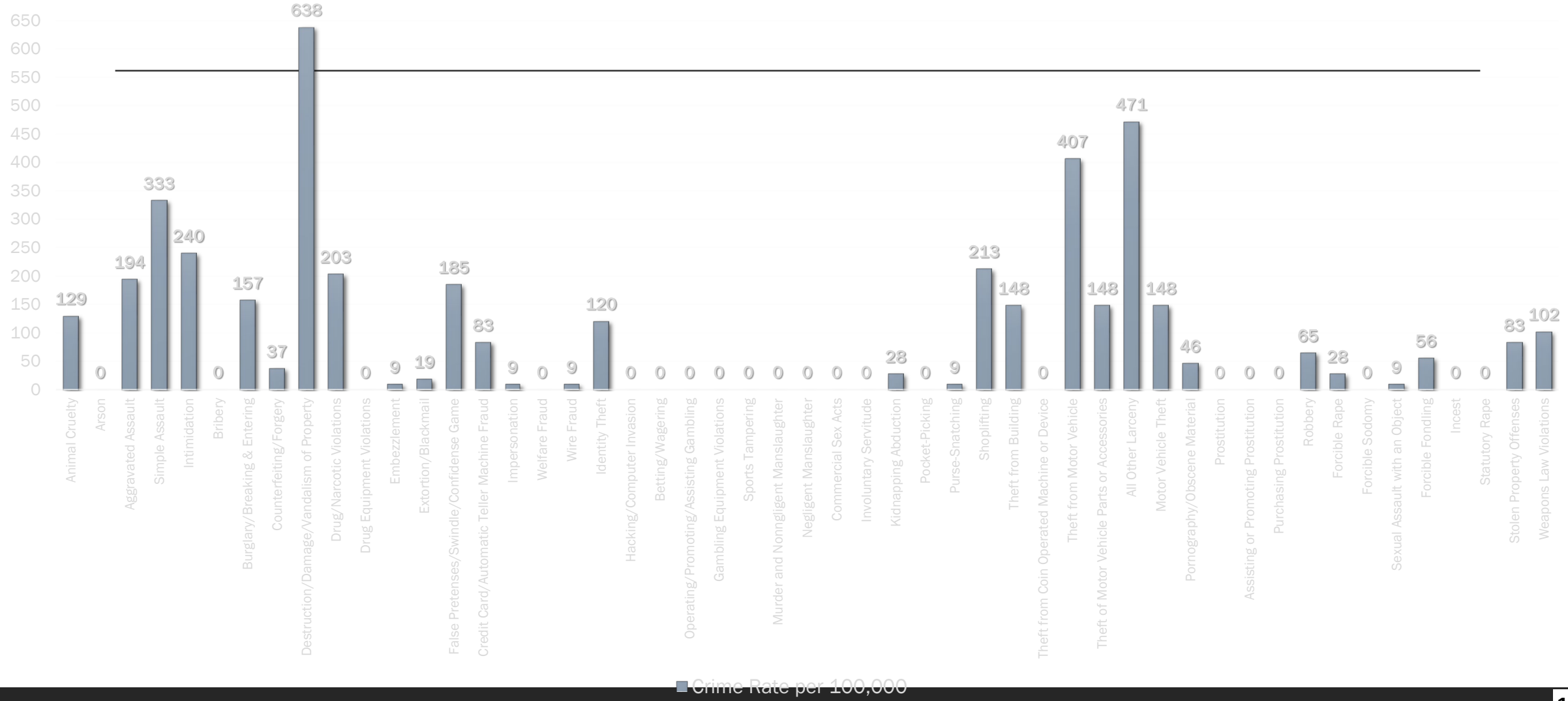
126

NOTES:
Group A Crime Change Over 2024: -5.47%
Group A Crime Change Over 2023: -14.47%

Little Canada Group A Offenses Reported or Known 2025 N=468



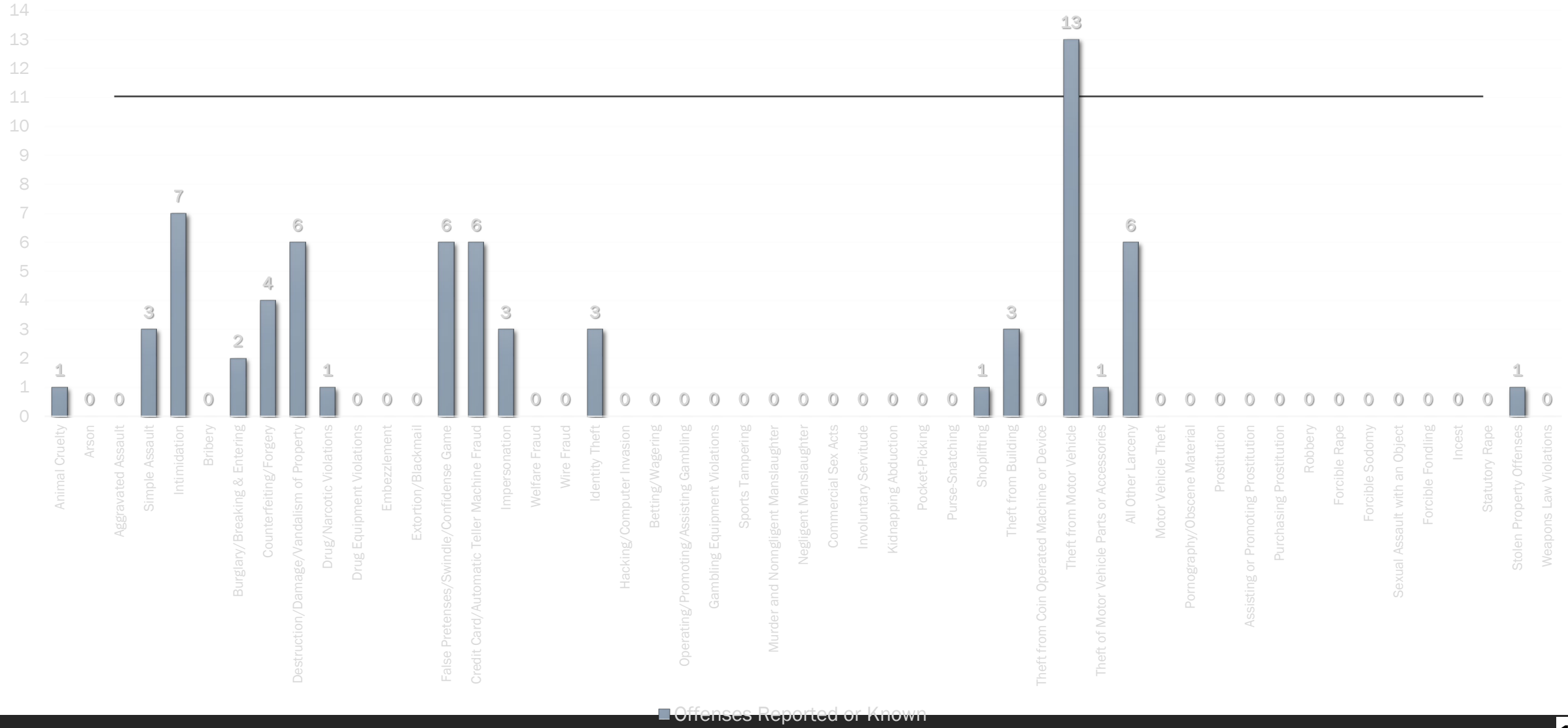
Little Canada Group A Offense
Crime Rate per 100,000 Population
2025
N=4325.7



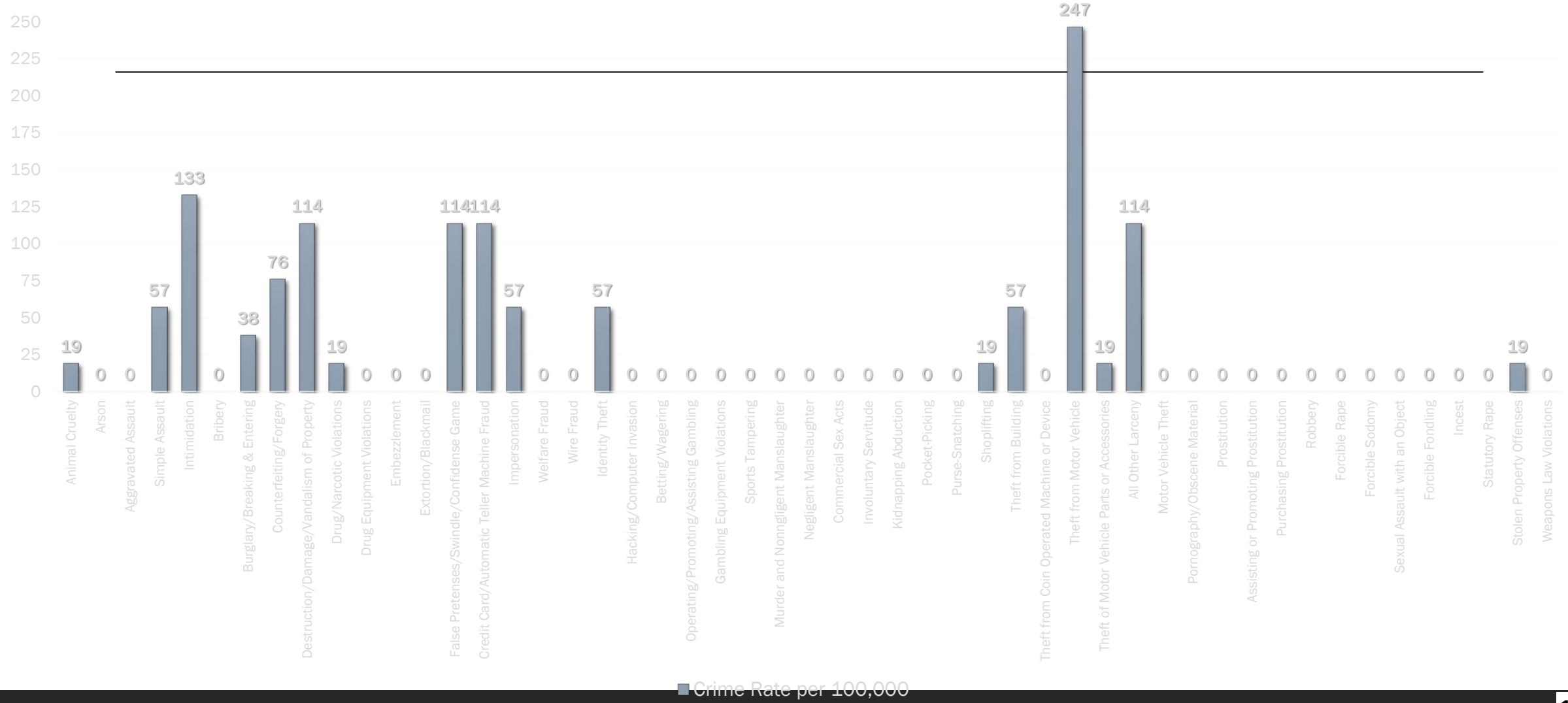
128

NOTES:
Group A Crime Change Over 2024: 28.85%
Group A Crime Change Over 2023: -23.86%

North Oaks Group A Offenses Reported or Known 2025 N=67



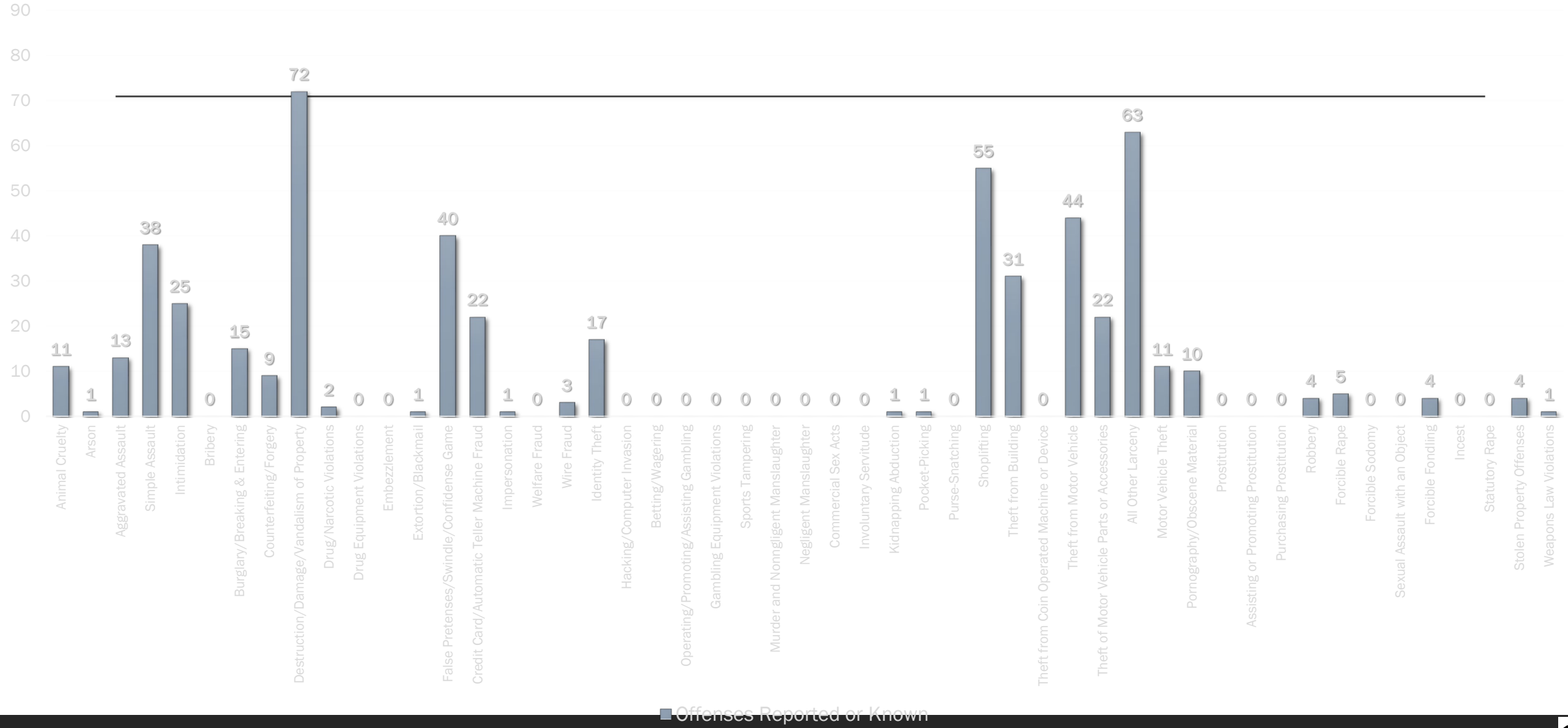
North Oaks Group A Offense
Crime Rate per 100,000 Population
2025
N=1270.9



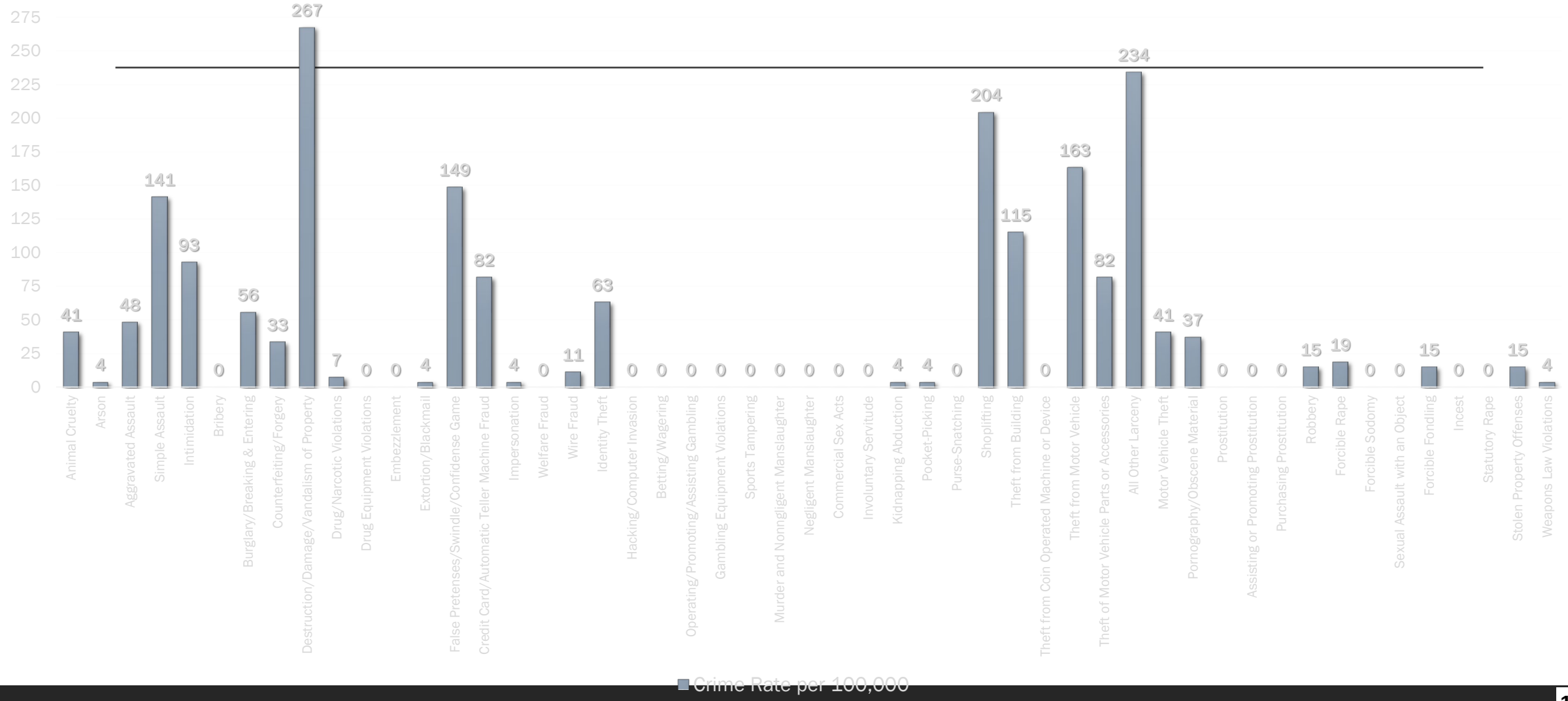
130

NOTES:
Group A Crime Change Over 2024: -9.62%
Group A Crime Change Over 2023: -7.07%

Shoreview Group A Offenses Reported or Known 2025 N=526

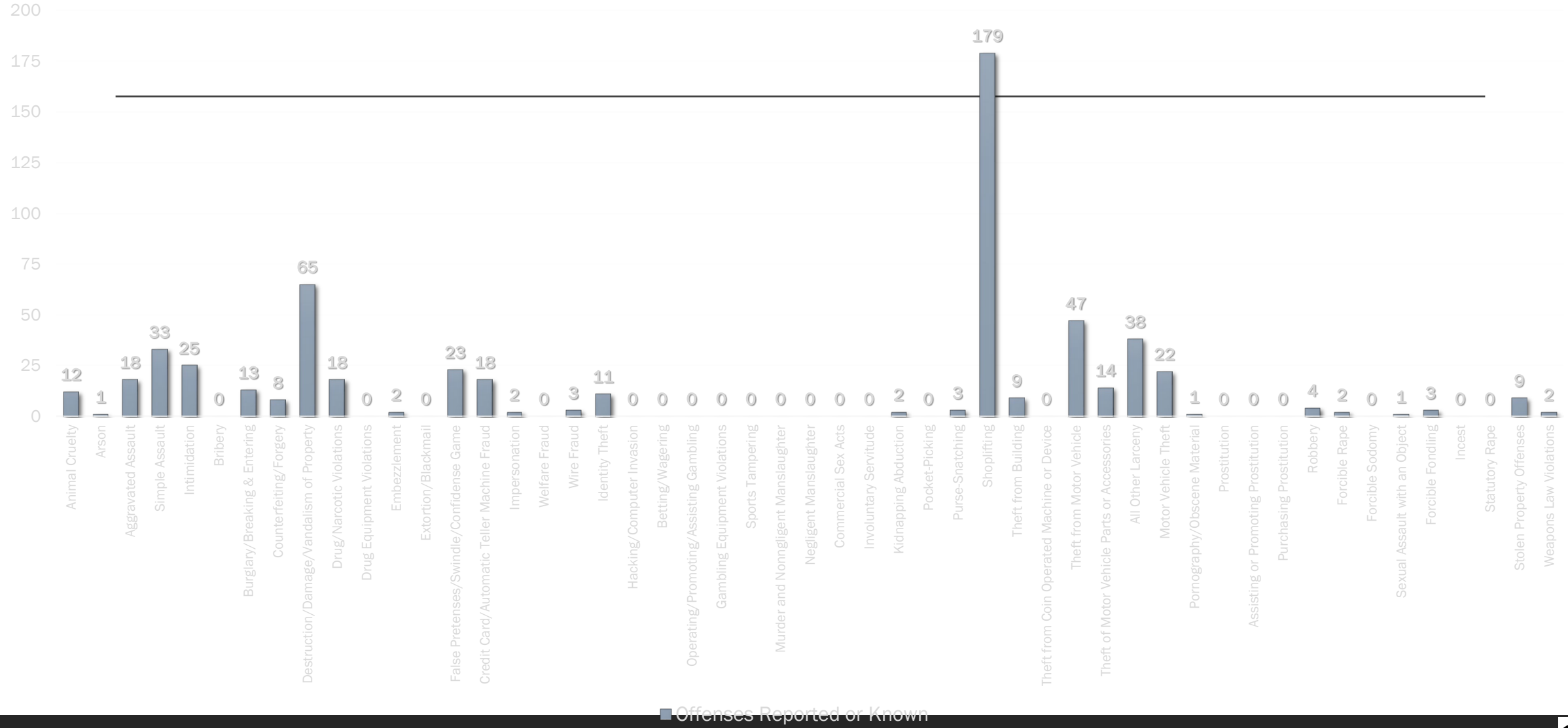


Shoreview Group A Offense
Crime Rate per 100,000 Population
2025
N=1953.9



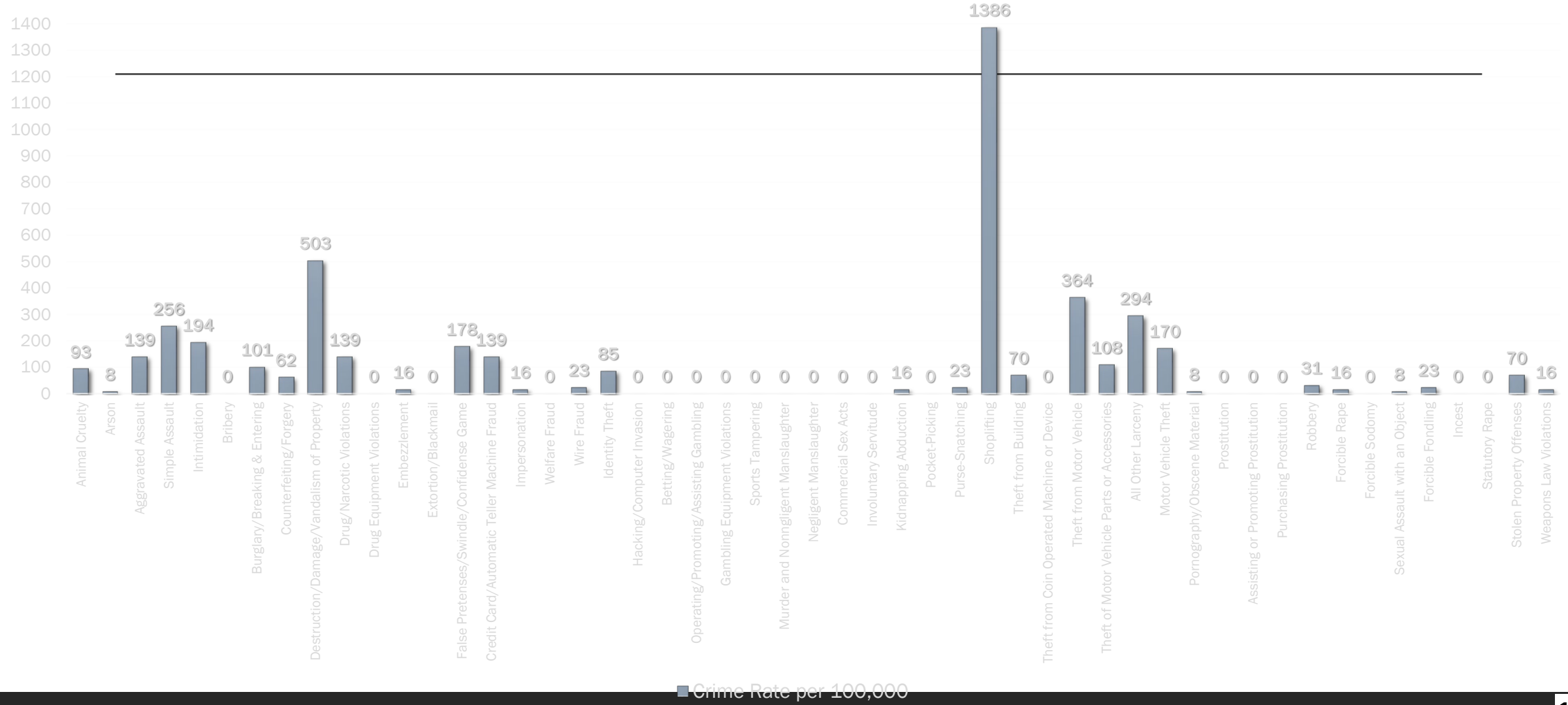
NOTES:
Group A Crime Change Over 2024: 5.57%
Group A Crime Change Over 2023: 2.08%

Vadnais Heights Group A Offenses Reported or Known 2025 N=588



133

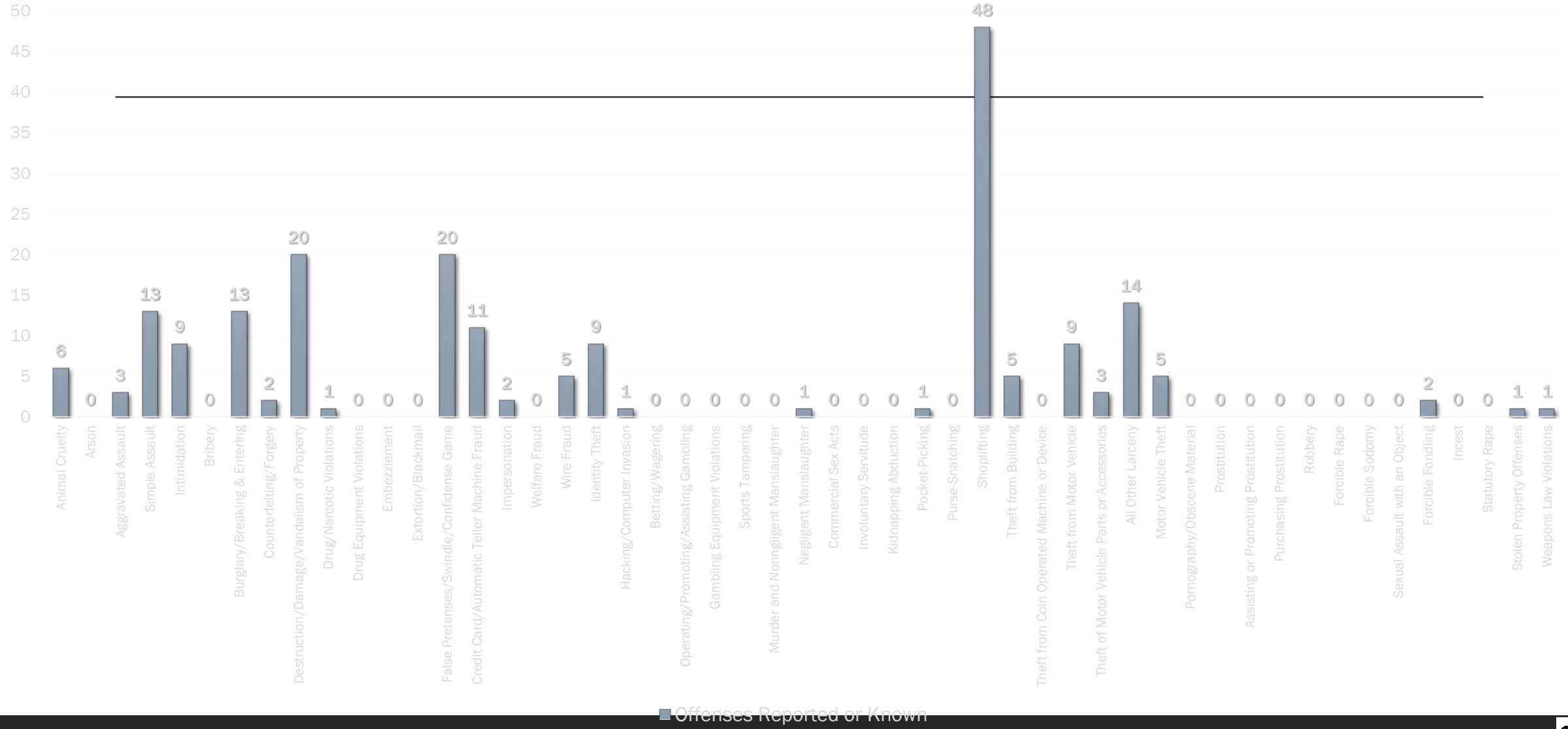
Vadnais Heights Group A Offense
Crime Rate per 100,000 Population
2025
N=4553.9



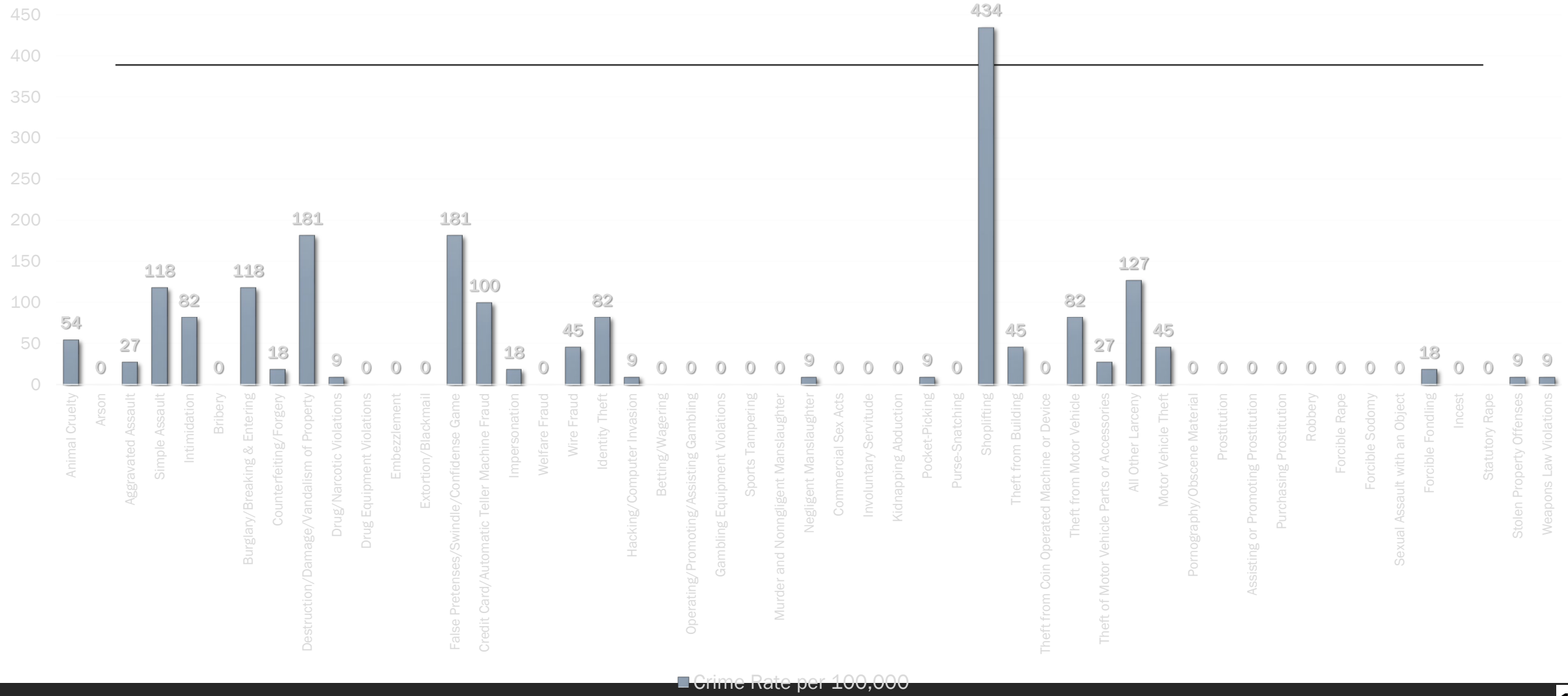
134

NOTES:
Group A Crime Change Over 2024: 0.49%
Group A Crime Change Over 2023: 18.50%

White Bear Township Group A Offenses Reported or Known 2025 N=205



White Bear Township Group A Offense
Crime Rate per 100,000 Population
2025
N=1855.4



Sheriff's Office Traffic Data 2016-2025

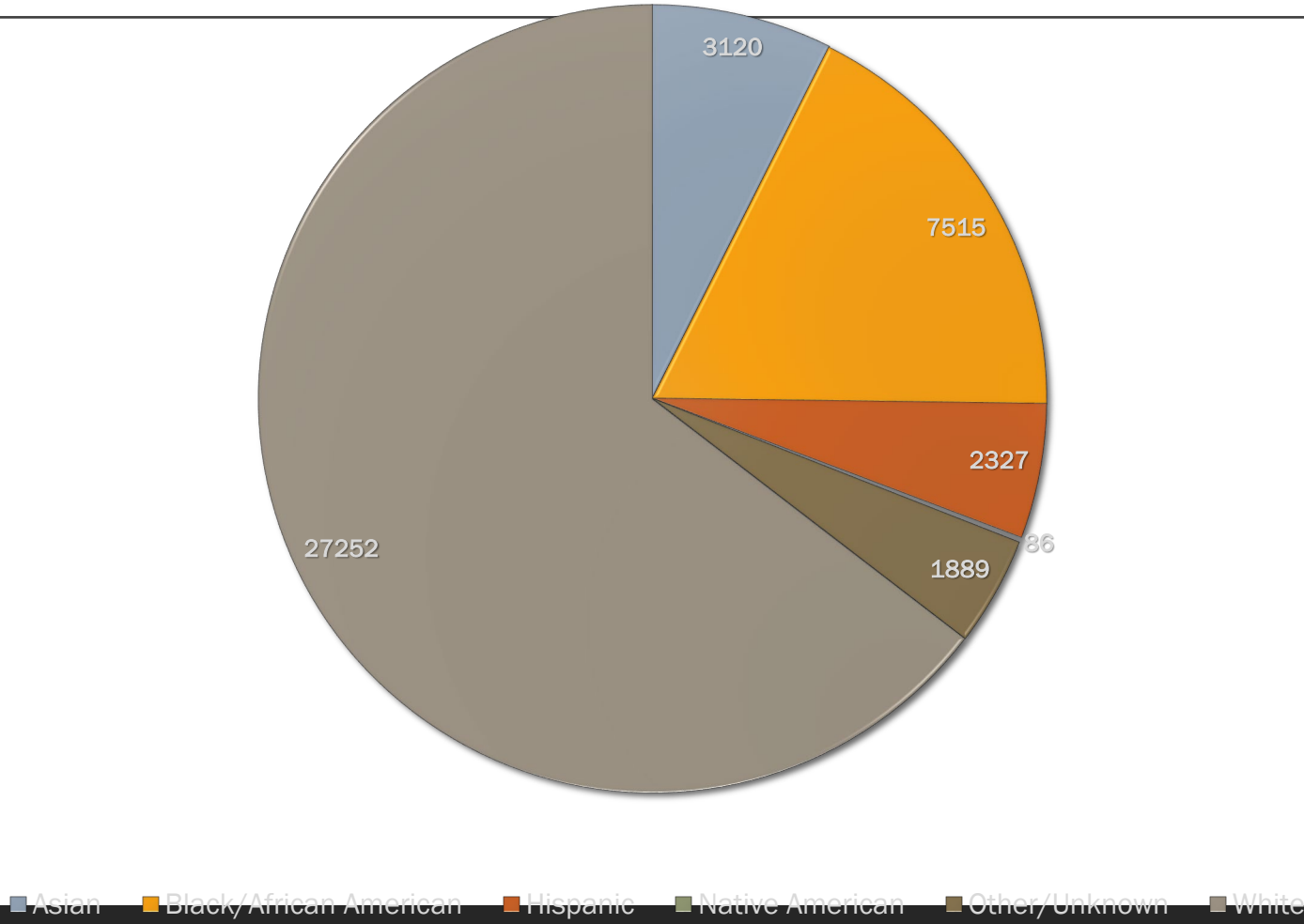
EMERGENCY COMMUNICATIONS CENTER CAD

TRAFFIC STOPS AND PERSON/VEHICLE SEARCH DATA

All Ramsey County Sheriff's Office Contract City Traffic Stops by Race 2016-2025 N=42189

All Traffic Stops By Racial Demographic

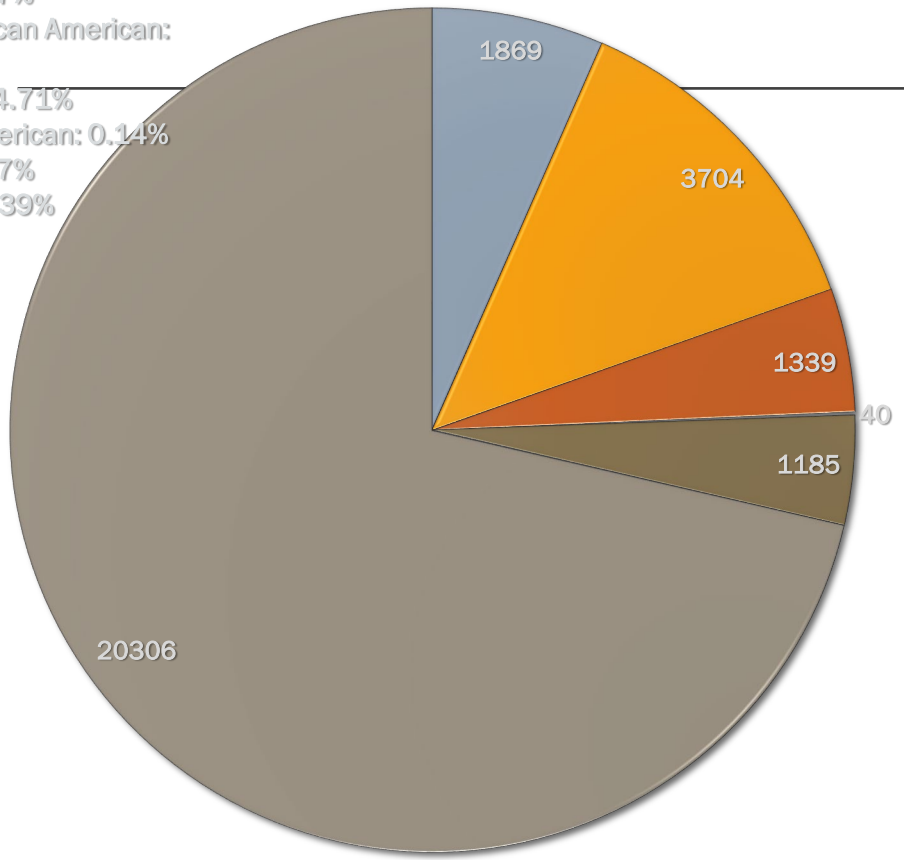
Asian: 7.40%
Black/African American: 17.81%
Hispanic: 5.52%
Native American: 0.20%
Other/Unknown: 4.48%
White: 64.60%



All Daytime Traffic Stops by Race 2016-2025 N=28443

All Daytime Traffic Stops By Race

Asian: 6.57%
Black/African American: 13.02%
Hispanic: 4.71%
Native American: 0.14%
Other: 4.17%
White: 71.39%

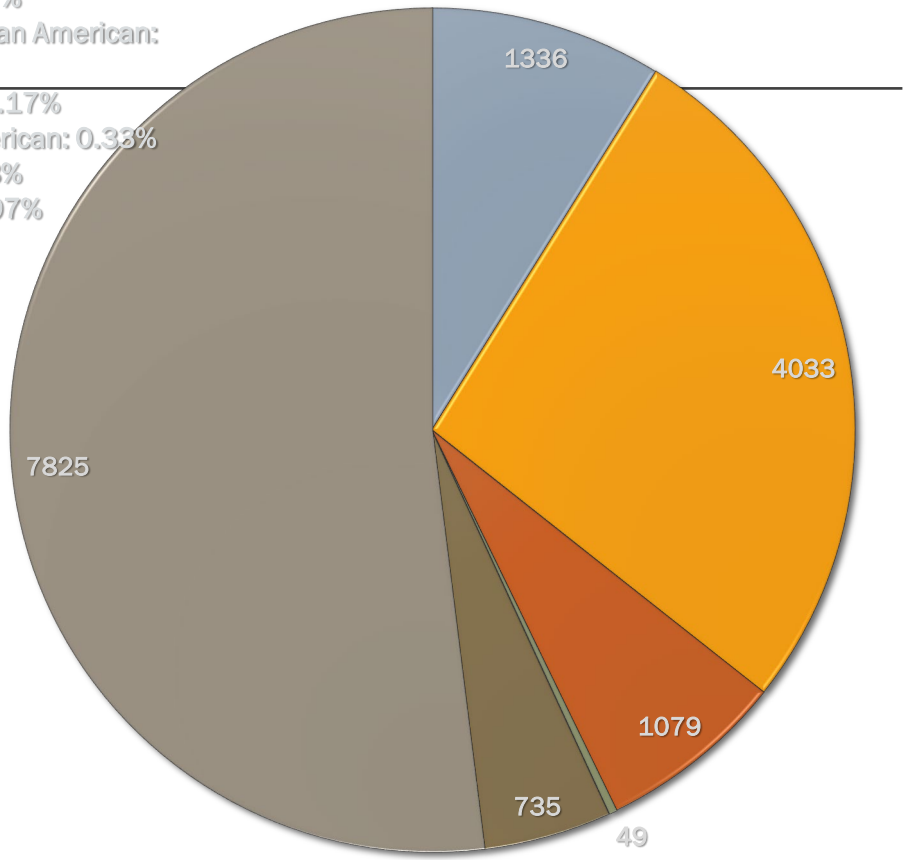


Asian | Black/African American | Hispanic | Native American | Other/Unknown | White

All Nighttime Traffic Stops by Race 2016-2025 N=15057

All Nighttime Traffic Stops By Race

Asian: 8.87%
Black/African American: 26.78%
Hispanic: 7.17%
Native American: 0.33%
Other: 4.88%
White: 51.97%

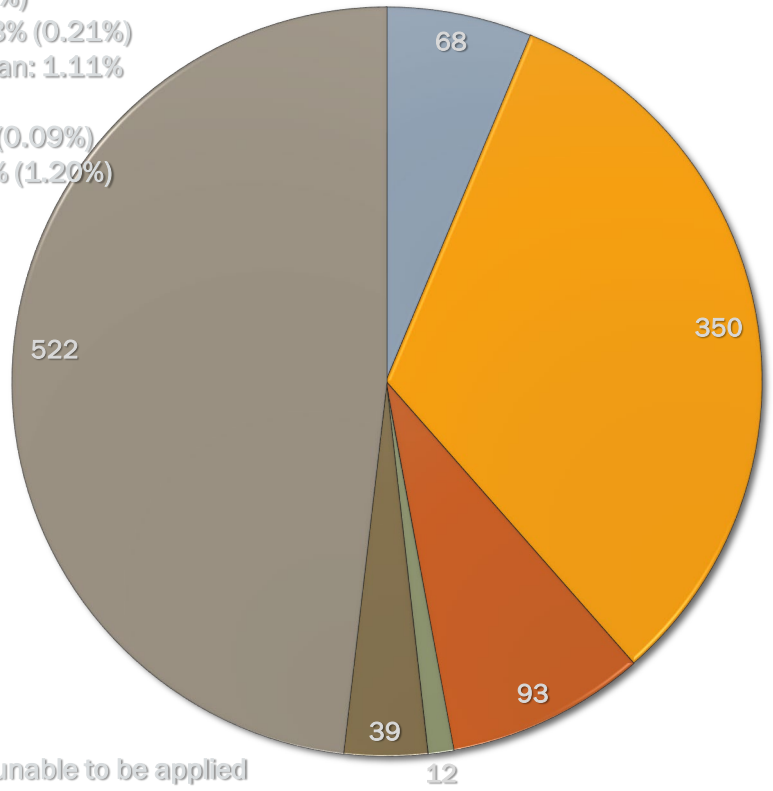


Asian | Black/African American | Hispanic | Native American | Other/Unknown | White

All Person Searches by Race 2016-2025 N=1084 of 43500 2.49 Searches Per 100 Stops

All Persons When a Search Conducted During Traffic Stops By Race

Asian: 6.27% (0.15%)
Black/African American: 32.29% (0.80%)
Hispanic: 8.58% (0.21%)
Native American: 1.11% (0.03%)
Other: 3.60% (0.09%)
White: 48.15% (1.20%)



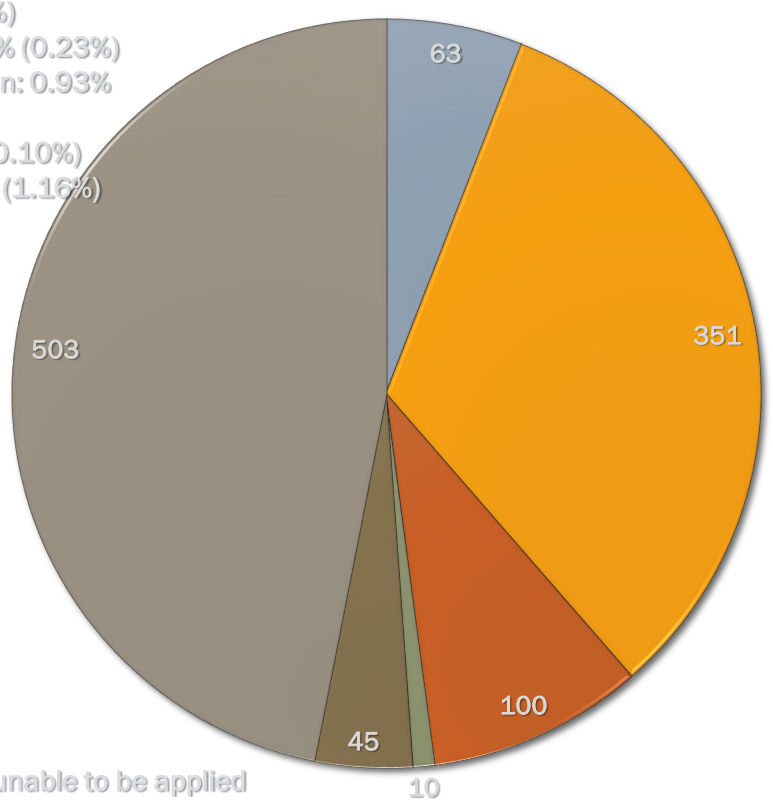
Outcome Test unable to be applied

Asian Black/African American Hispanic
Native American Other/Unknown White

All Vehicle Searches by Race 2016-2025 N=1072 of 43500 2.46 Searches Per 100 Stops

All Vehicles When a Search Conducted During Traffic Stops By Race

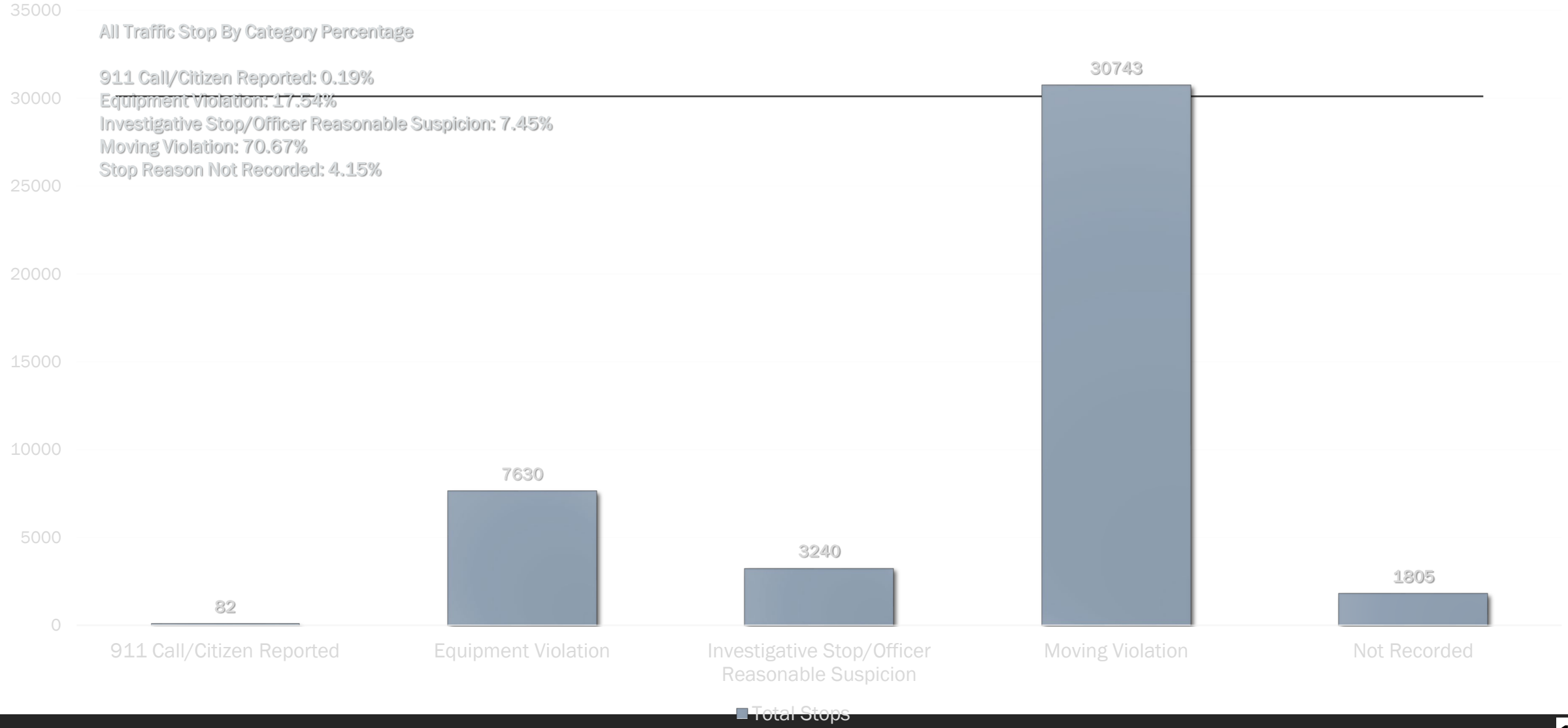
Asian: 5.88% (0.14%)
Black/African American: 32.74% (0.81%)
Hispanic: 9.33% (0.23%)
Native American: 0.93% (0.02%)
Other: 4.20% (0.10%)
White: 46.92% (1.16%)



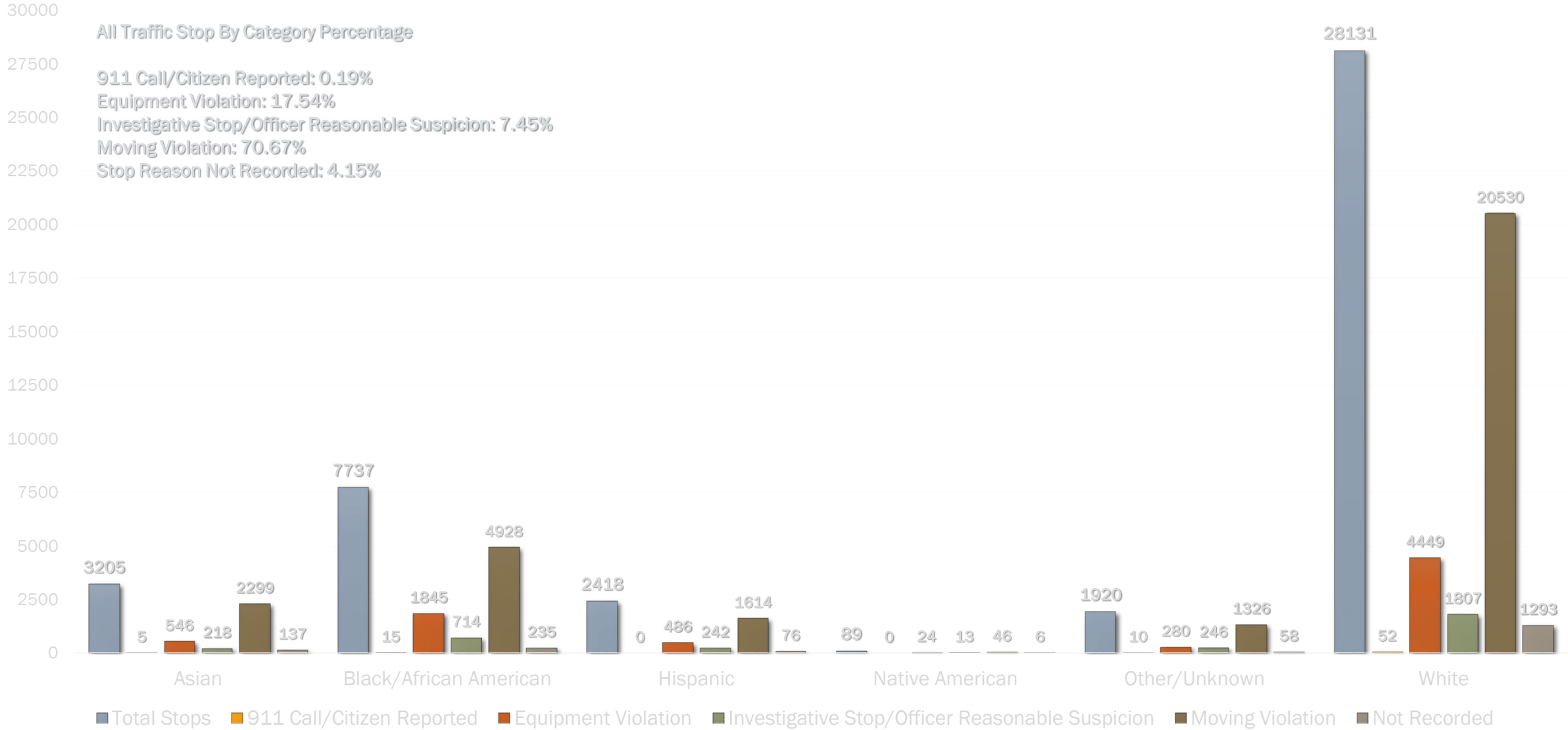
Outcome Test unable to be applied

Asian Black/African American Hispanic
Native American Other/Unknown White

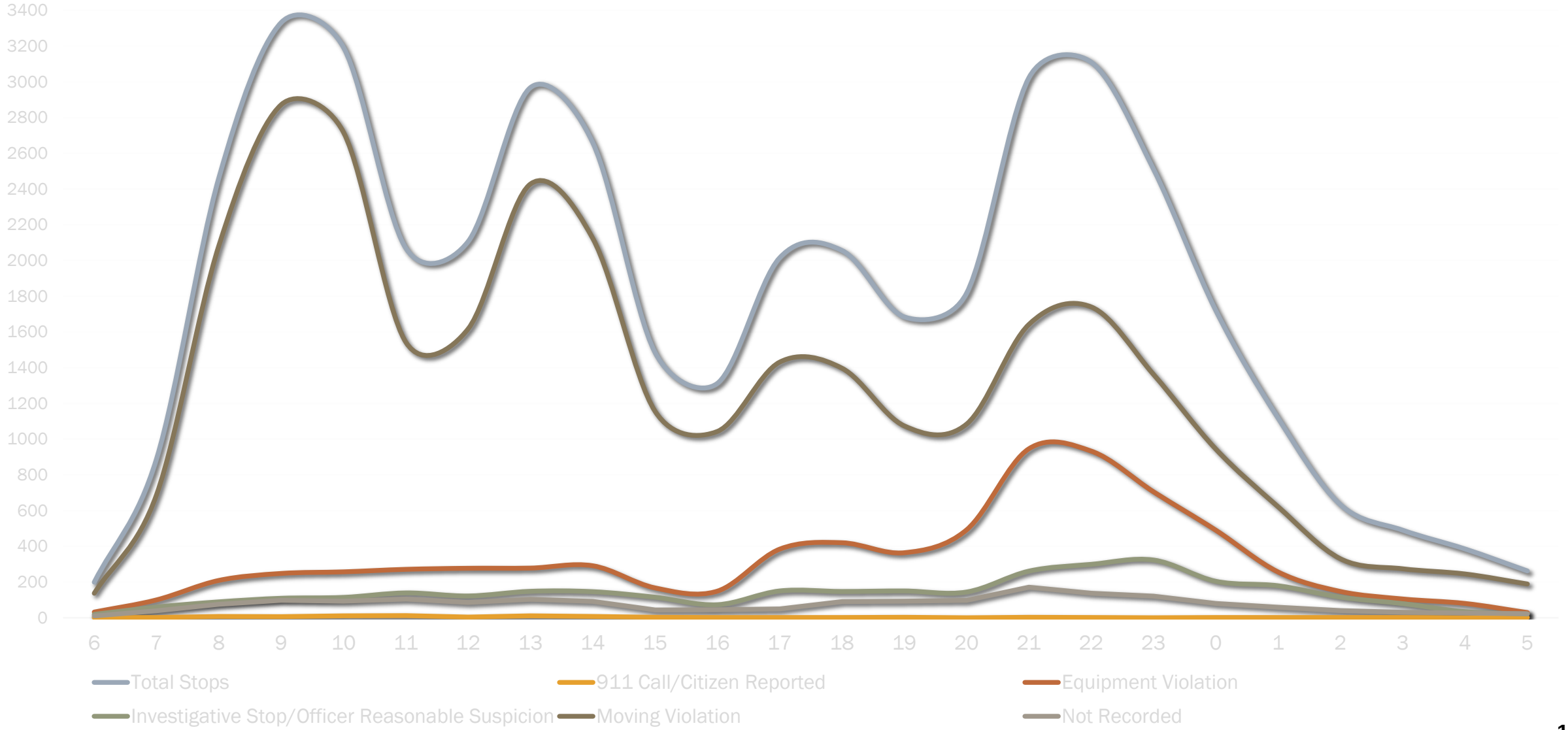
All RCSO Traffic Stops by Reason
2016-2025
N=43500



All RCSO Traffic Stops by Race & Reason
2016-2025
N=43500



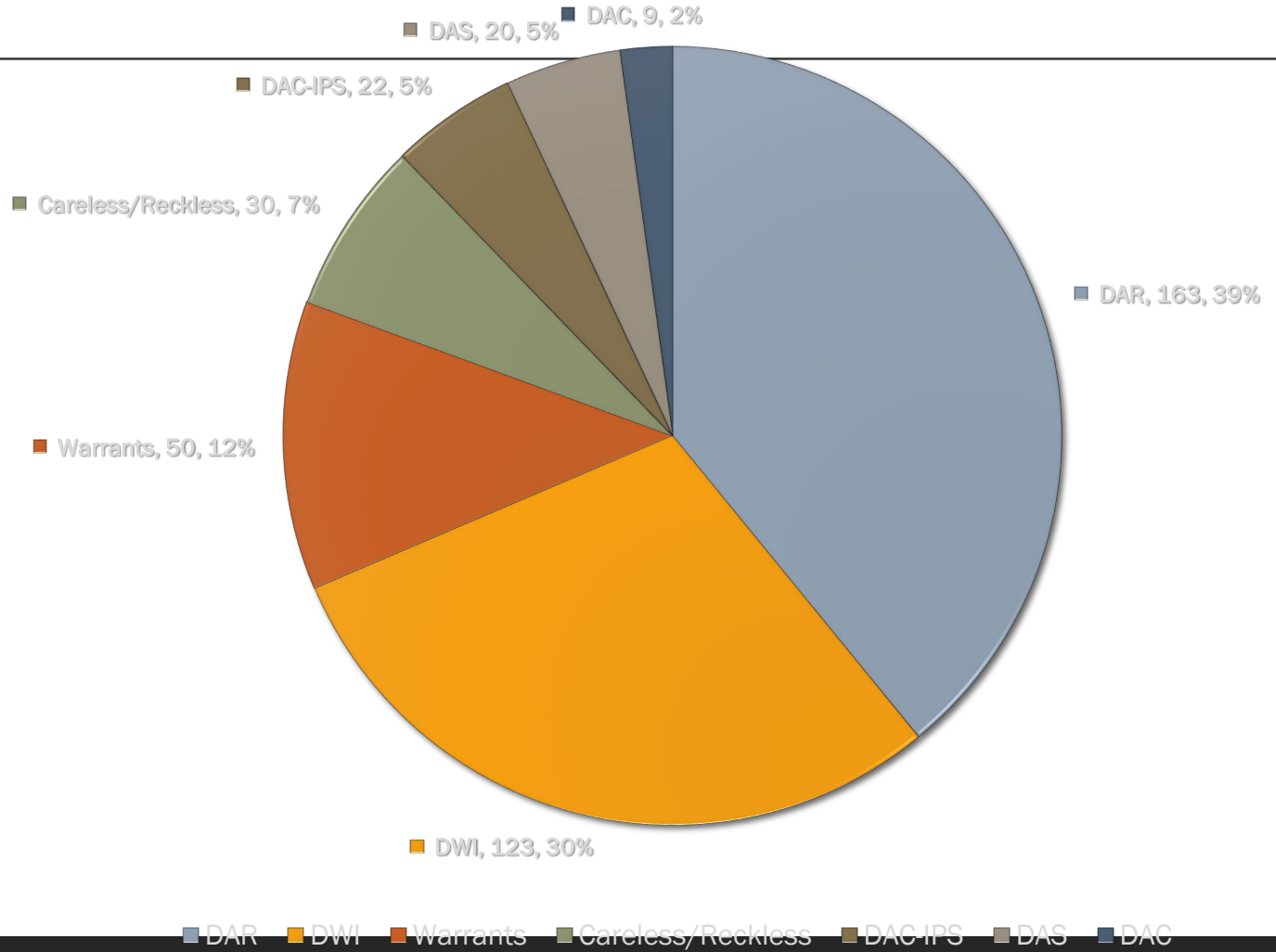
Traffic Stop Distribution by Hour and Category
2016-2025
N=43500



Traffic Arrests By Type Percentage

Driving After Revocation: 39.09%
DWI: 29.50%
Warrants: 11.99%
Careless/Reckless Driving: 7.19%
Driving After Cancellation - Inimical to Public Safety: 5.28%
Driving After Suspension: 4.80%
Driving After Cancellation: 2.16%

Traffic Stops Involving Arrest By Type Ramsey County 2025 N=417

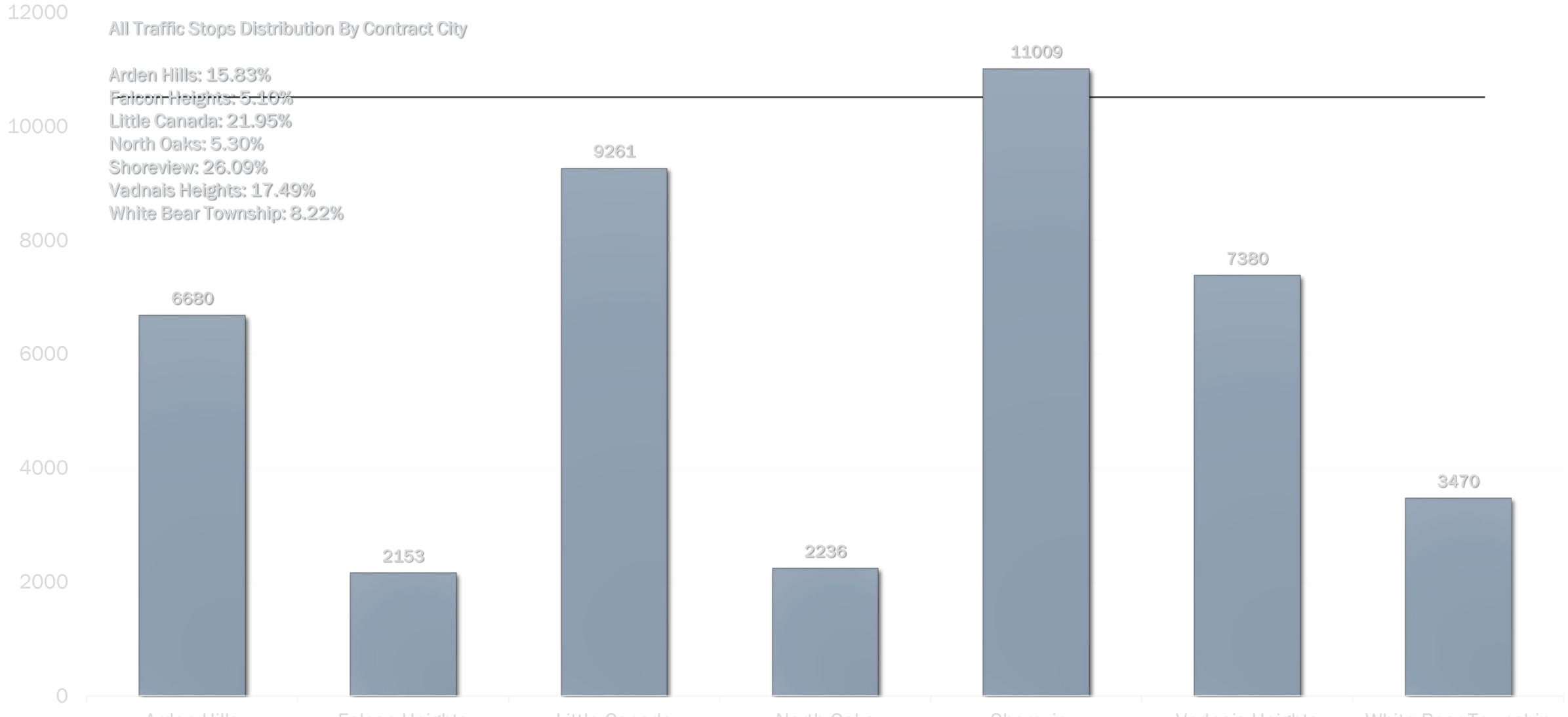


2025 Contract City Traffic Stop and Citation Data

EMERGENCY COMMUNICATIONS CENTER CAD

AND SHERIFF'S OFFICE RMS DATA

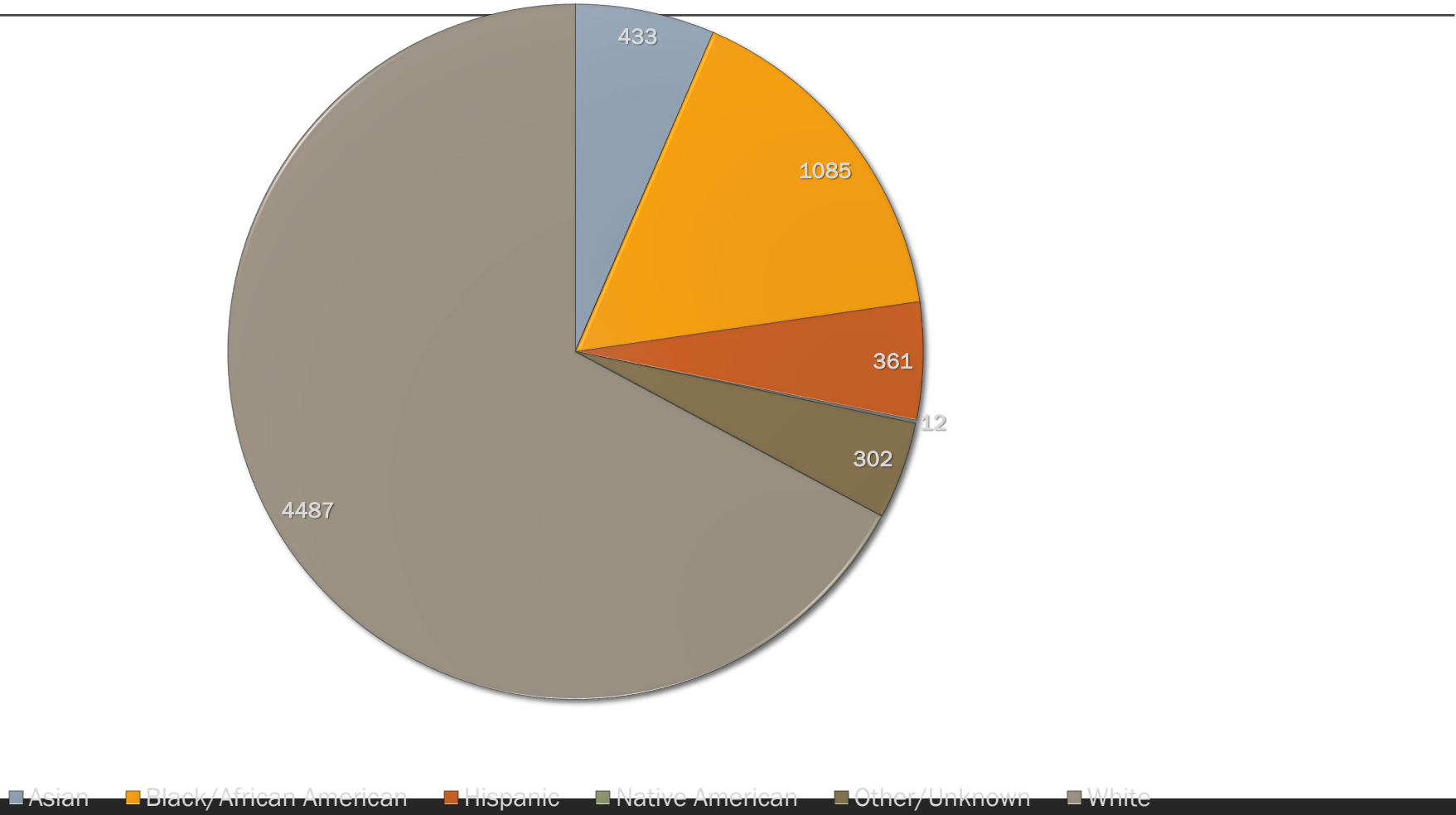
Contract City Traffic Stops
2016-2025
N=42189



Traffic Stops by Race
Arden Hills
2016-2025
N=6680

All Traffic Stops By Racial Demographic

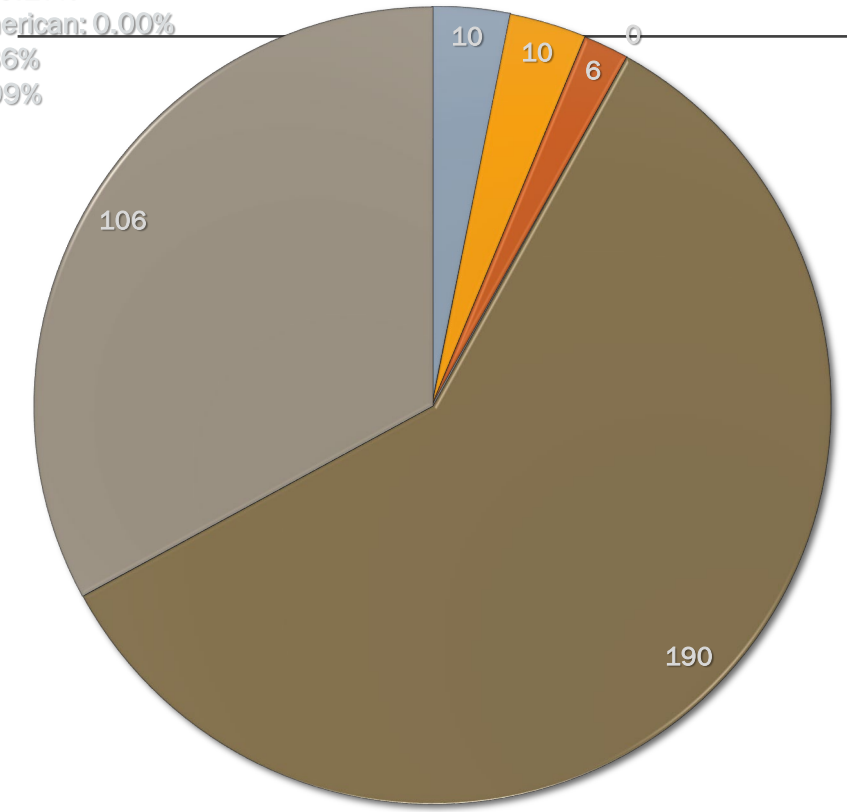
Asian: 6.48%
Black/African American: 16.24%
Hispanic: 5.40%
Native American: 0.18%
Other/Unknown: 4.52%
White: 67.17%



Traffic Citations by Race 2016-2025 N=3543

Arden Hills - Residents

Asian: 0.28%
Black/African American: 0.28%
Hispanic: 0.17%
Native American: 0.00%
Other: 5.36%
White: 2.99%

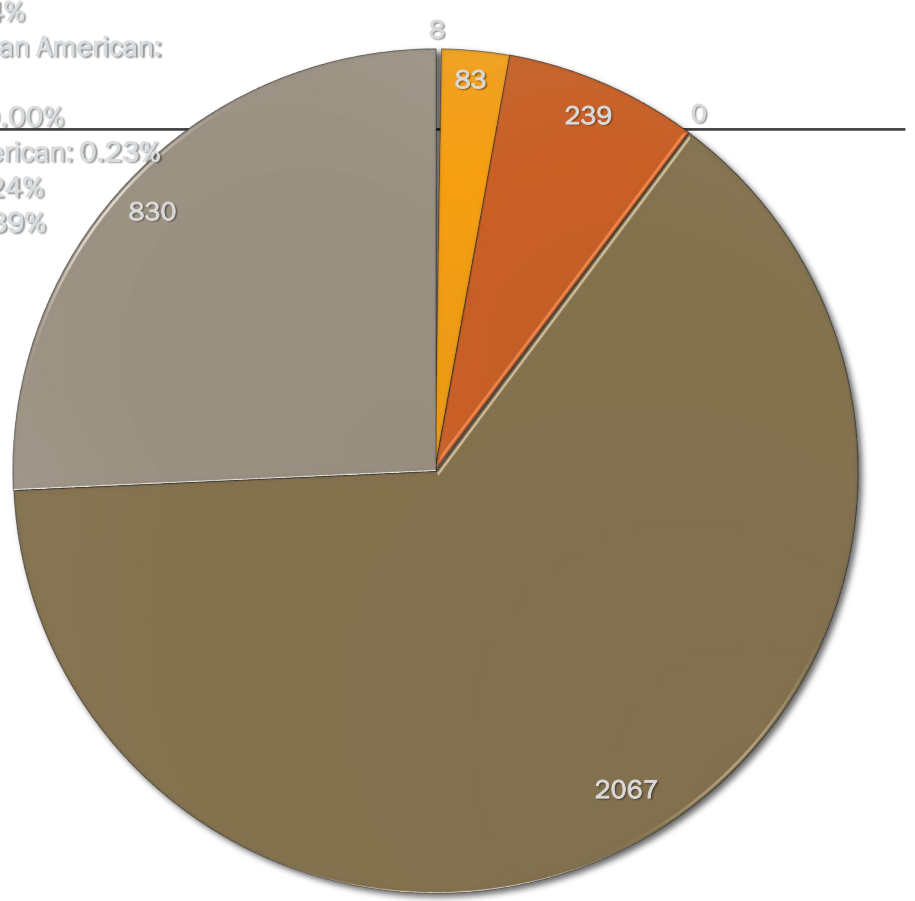


Asian | Black/African American | Hispanic | Native American | Other/Unknown | White

Traffic Citations by Race 2016-2025 N=3543

Arden Hills – Non-Residents

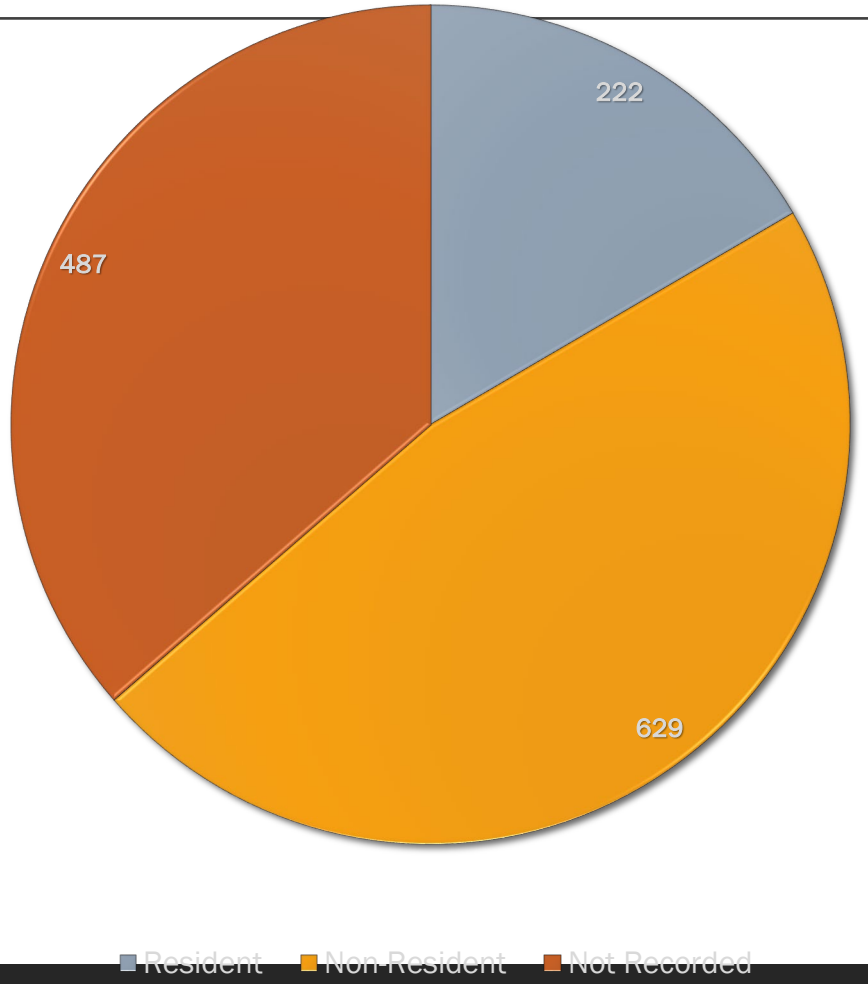
Asian: 2.34%
Black/African American: 6.73%
Hispanic: 0.00%
Native American: 0.23%
Other: 58.24%
White: 23.39%



Native American | Asian | Black/African American | Hispanic | Other/Unknown | White

Parking Citations by City of Residence
Arden Hills
2016-2025
N=1338

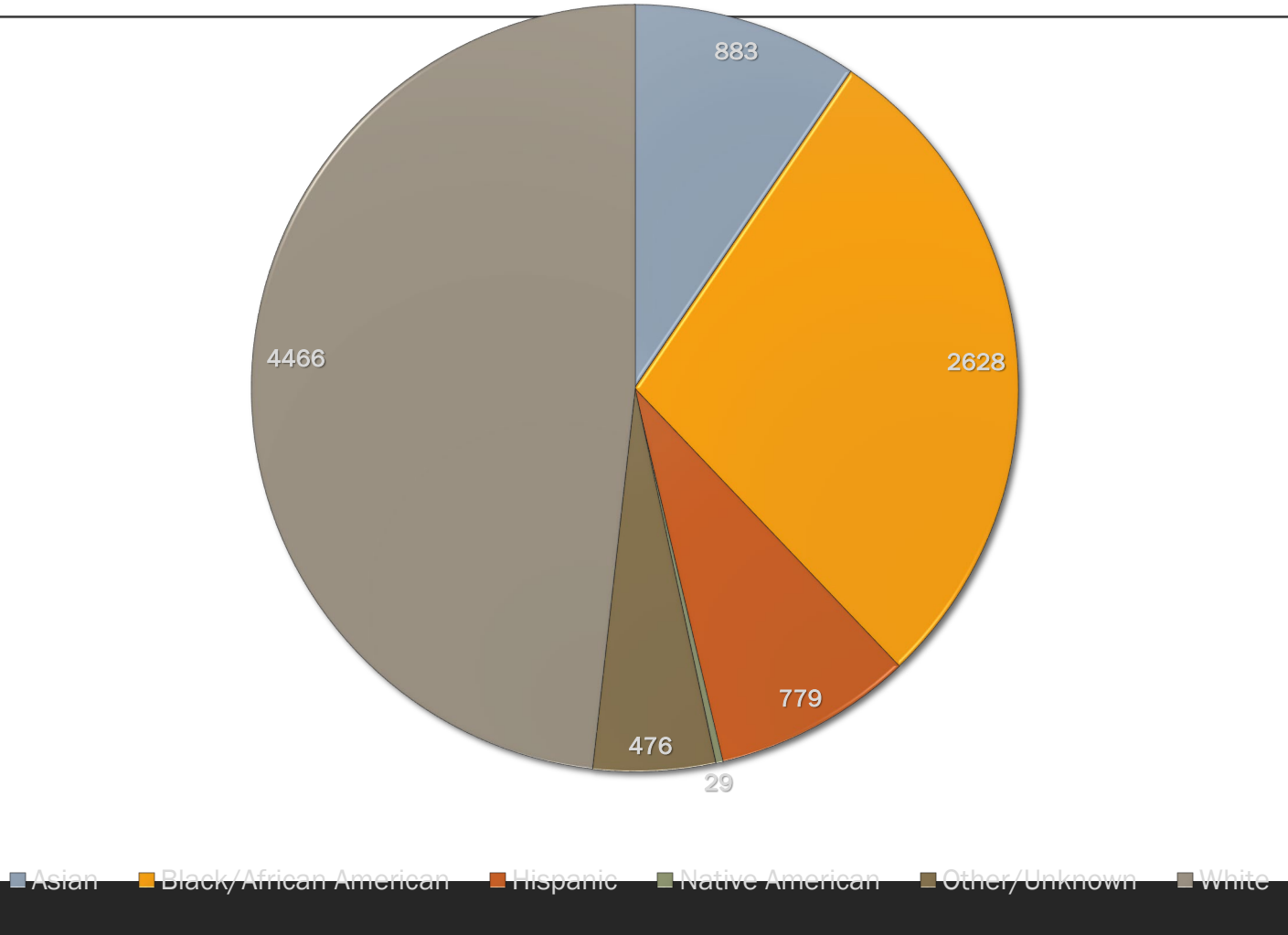
Number of RO Cities in Sample: 151
Number RO Cities Not Recorded: 487



Traffic Stops by Race
Little Canada
2016-2025
N=9261

All Traffic Stops By Racial Demographic

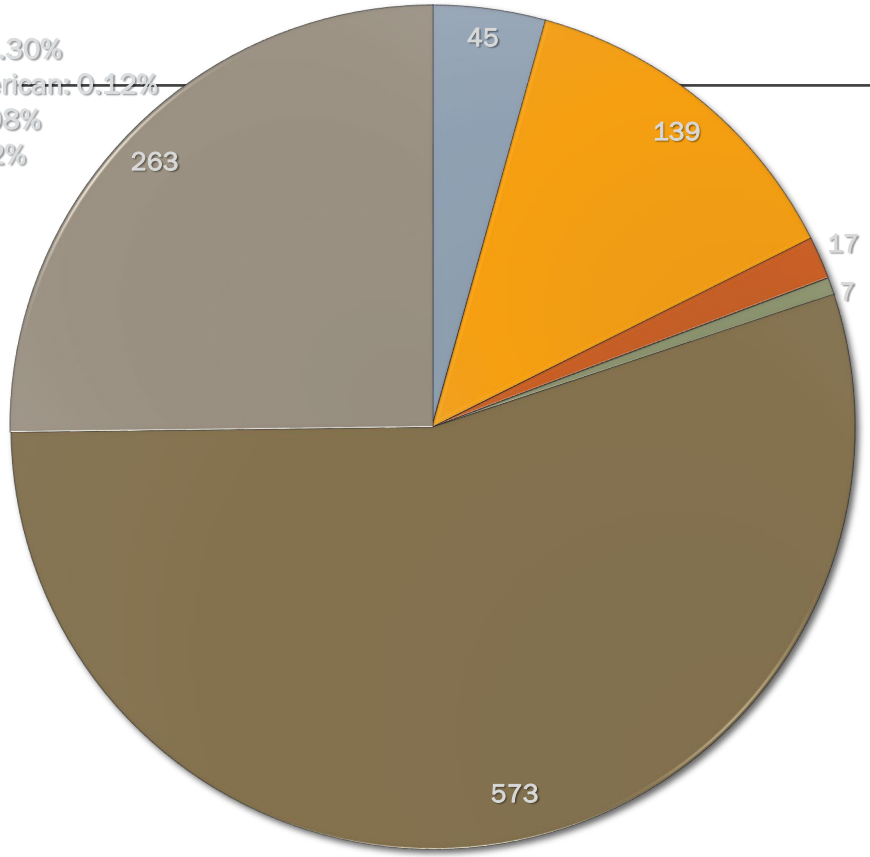
Asian: 9.53%
Black/African American: 28.38%
Hispanic: 8.41%
Native American: 0.31%
Other/Unknown: 5.14%
White: 48.22%



Traffic Citations by Race 2016-2025 N=5687

Little Canada - Residents

Asian: 0.79%
Black/African American: 2.44%
Hispanic: 0.30%
Native American: 0.12%
Other: 10.08%
White: 4.62%

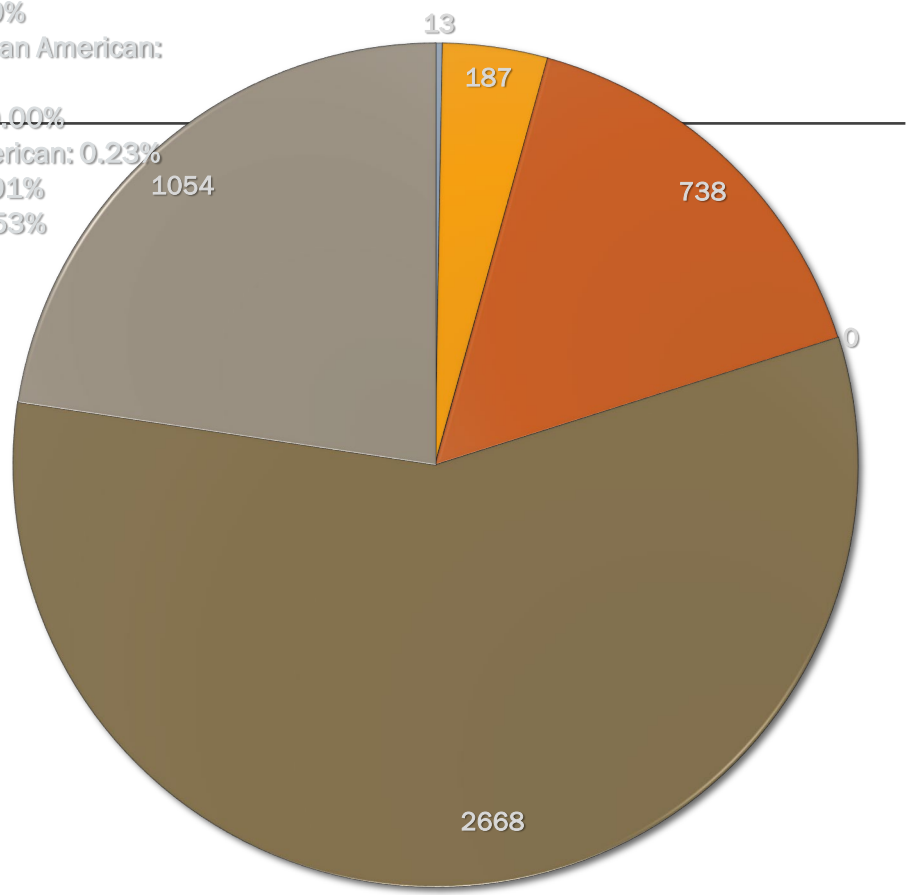


Asian | Black/African American | Hispanic | Native American | Other/Unknown | White

Traffic Citations by Race 2016-2025 N=5687

Little Canada – Non-Residents

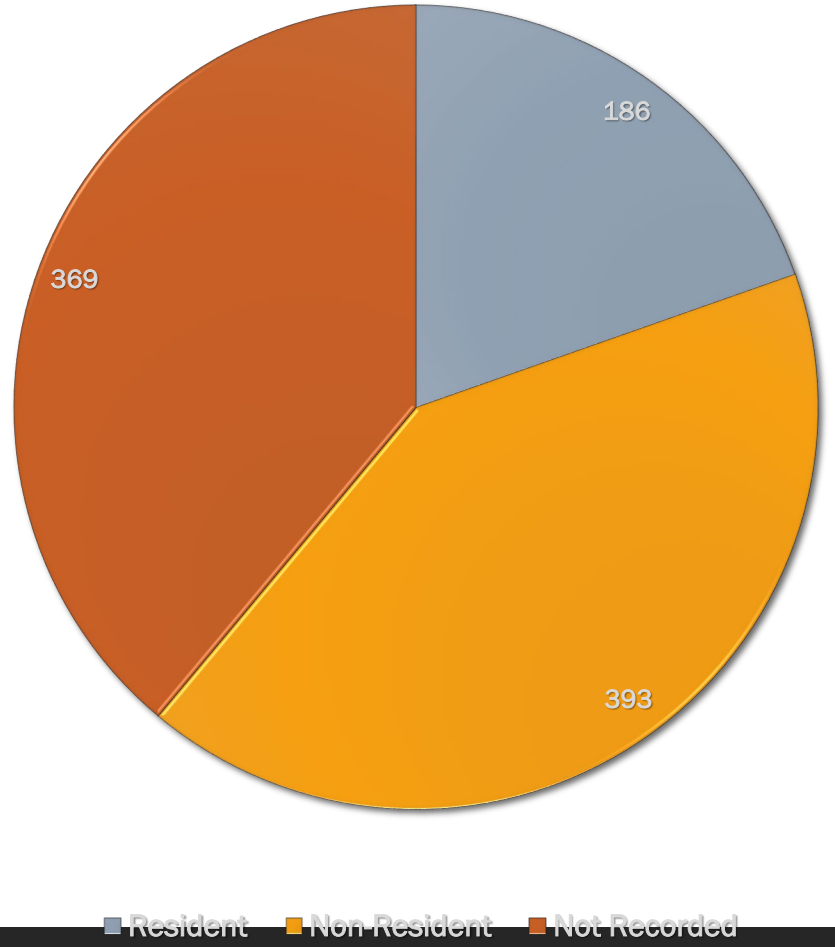
Asian: 3.29%
Black/African American: 12.98%
Hispanic: 0.00%
Native American: 0.23%
Other: 46.91%
White: 18.53%



Native American | Asian | Black/African American | Hispanic | Other/Unknown | White

Parking Citations by City of Residence
Little Canada
2016-2025
N=948

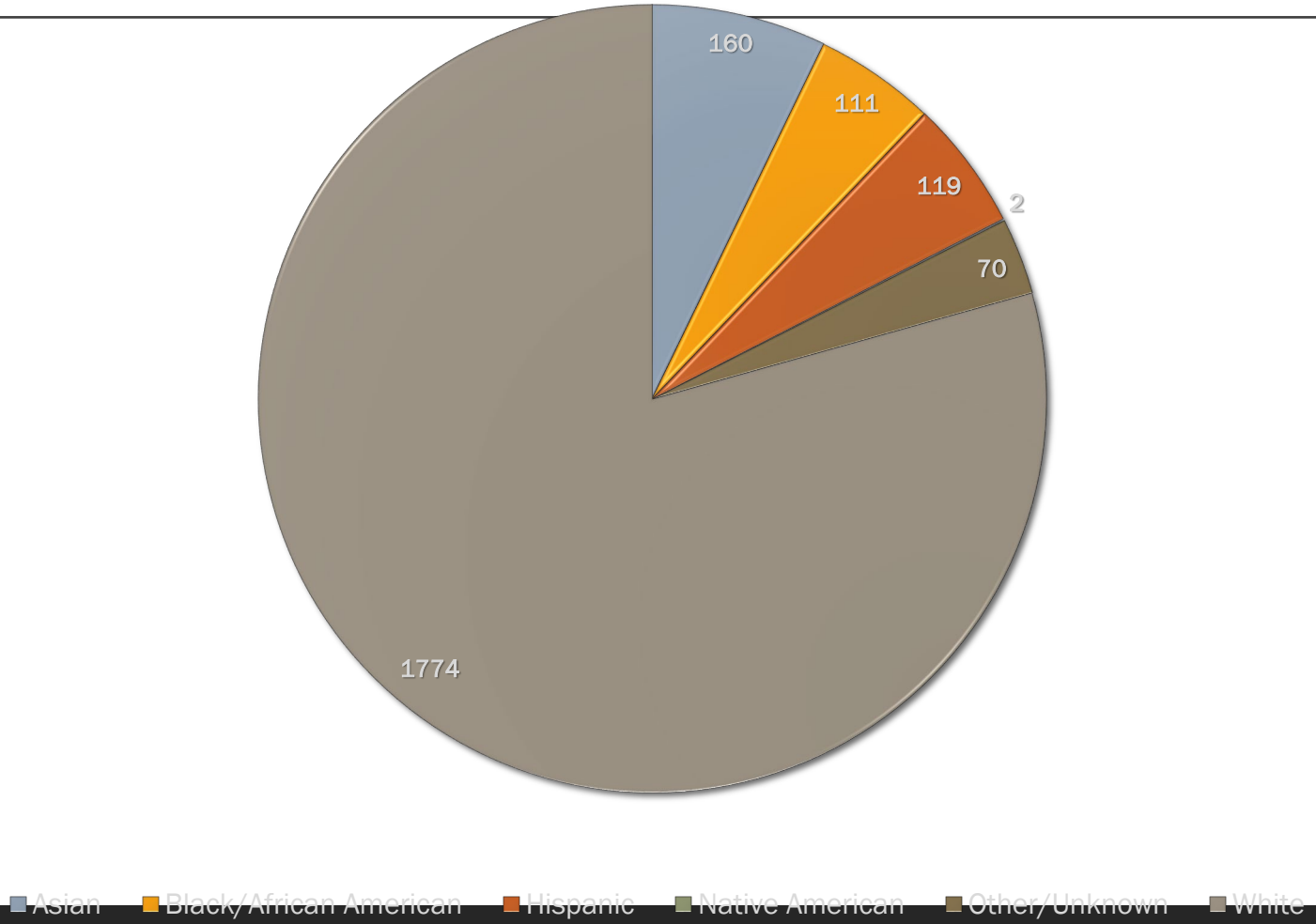
Number of RO Cities in Sample: 95
Number RO Cities Not Recorded: 369



Traffic Stops by Race
North Oaks
2016-2025
N=2236

All Traffic Stops By Racial Demographic

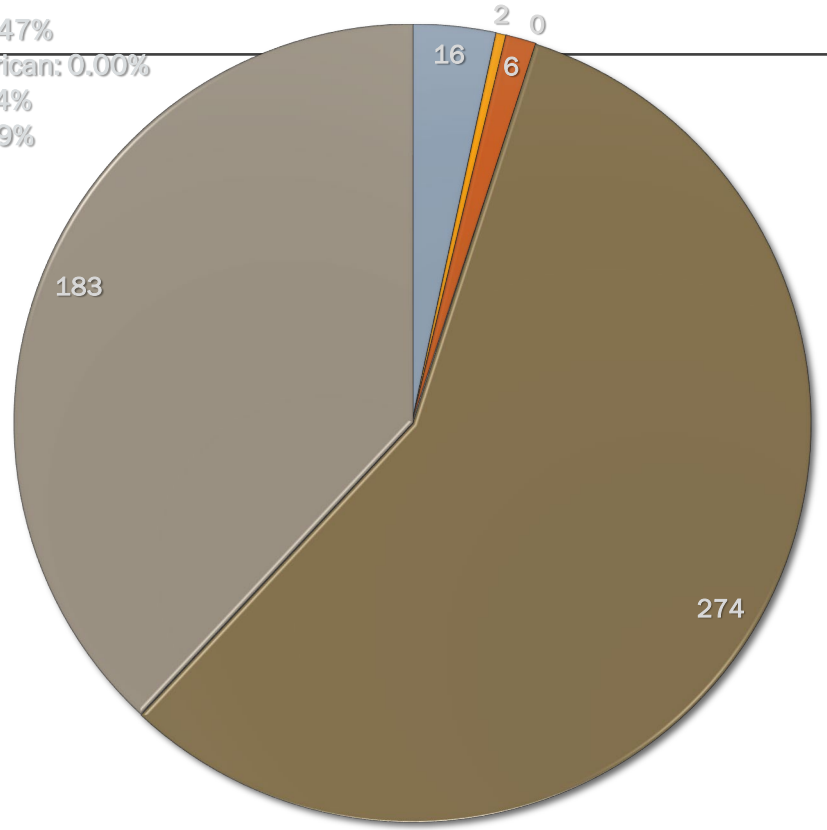
Asian: 7.16%
Black/African American: 4.96%
Hispanic: 5.32%
Native American: 0.09%
Other/Unknown: 3.13%
White: 79.34%



Traffic Citations by Race 2016-2025 N=1290

North Oaks - Residents

Asian: 1.24%
Black/African American: 0.16%
Hispanic: 0.47%
Native American: 0.00%
Other: 21.24%
White: 14.19%

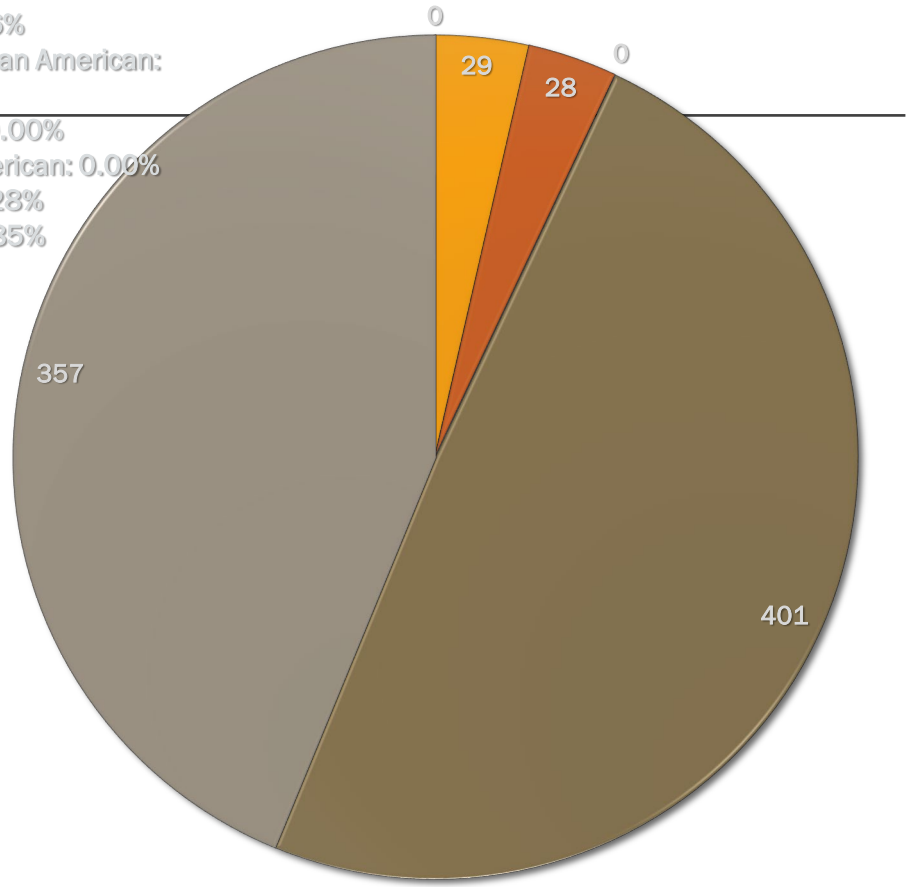


Asian | Black/African American | Hispanic | Native American | Other/Unknown | White

Traffic Citations by Race 2016-2025 N=1290

North Oaks – Non-Residents

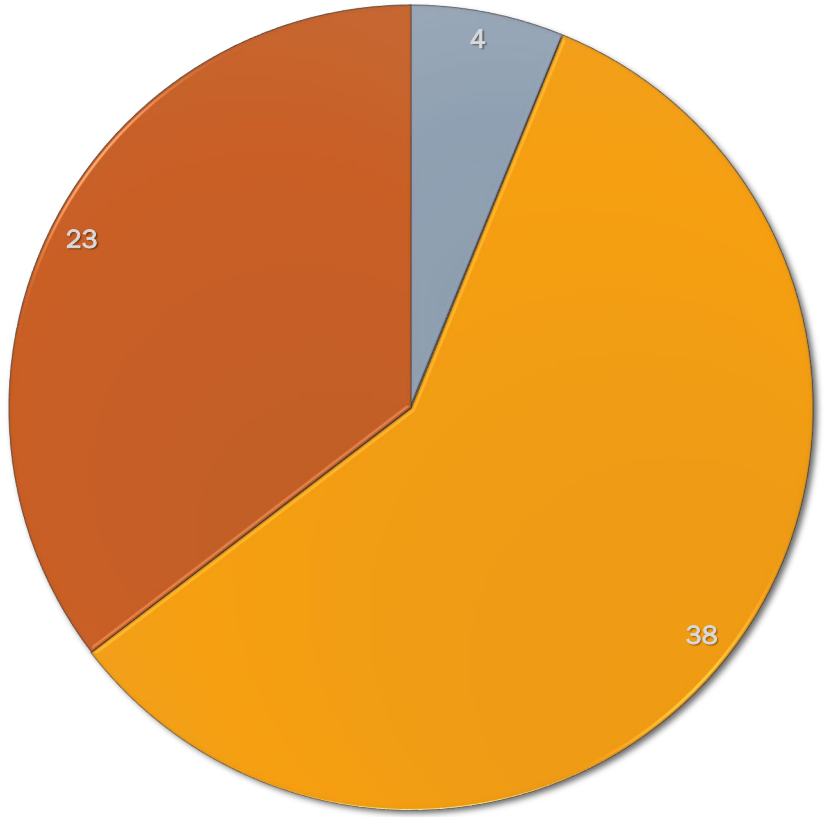
Asian: 2.26%
Black/African American: 2.18%
Hispanic: 0.00%
Native American: 0.00%
Other: 31.28%
White: 27.85%



Native American | Asian | Black/African American | Hispanic | Other/Unknown | White

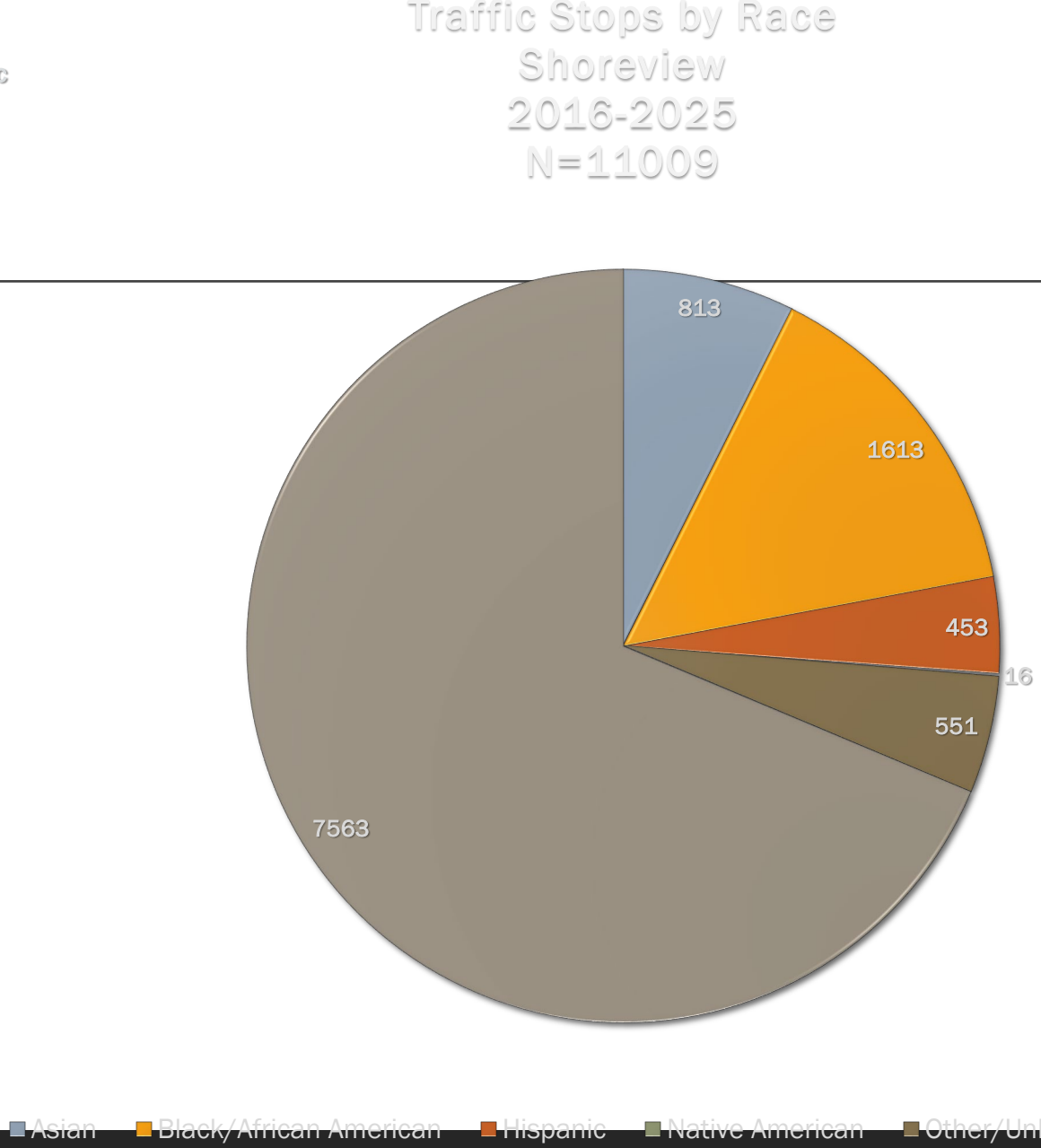
Parking Citations by City of Residence
North Oaks
2016-2025
N=65

Number of RO Cities in Sample: 21
Number RO Cities Not Recorded: 23



All Traffic Stops By Racial Demographic

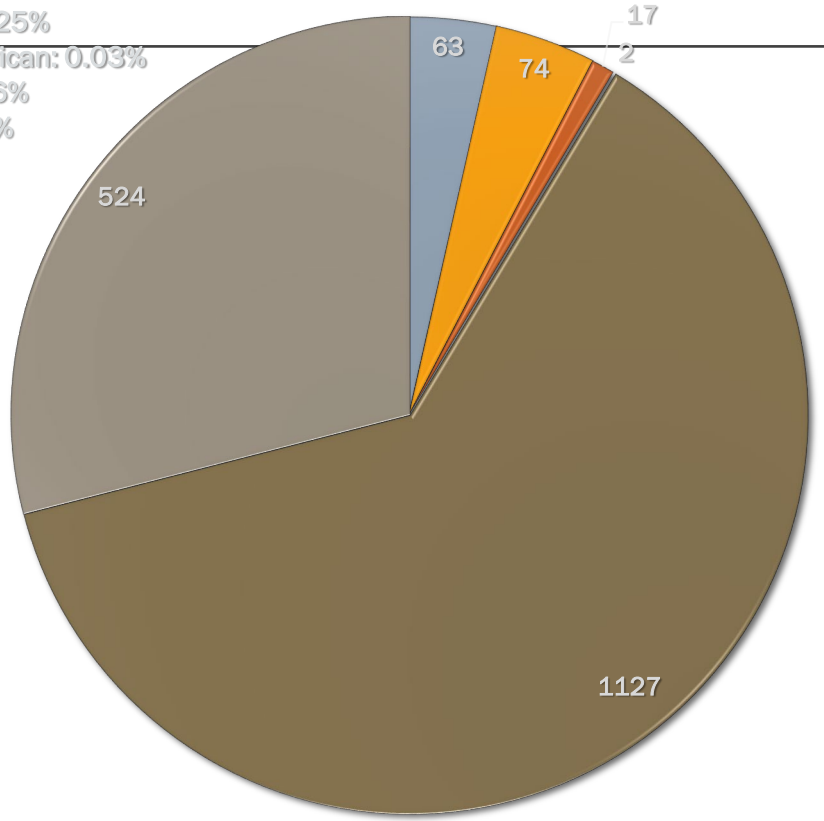
Asian: 7.38%
Black/African American: 14.65%
Hispanic: 4.11%
Native American: 0.15%
Other/Unknown: 5.00%
White: 68.70%



Traffic Citations by Race 2016-2025 N=6845

Shoreview - Residents

Asian: 0.92%
Black/African American: 1.08%
Hispanic: 0.25%
Native American: 0.03%
Other: 16.46%
White: 7.66%

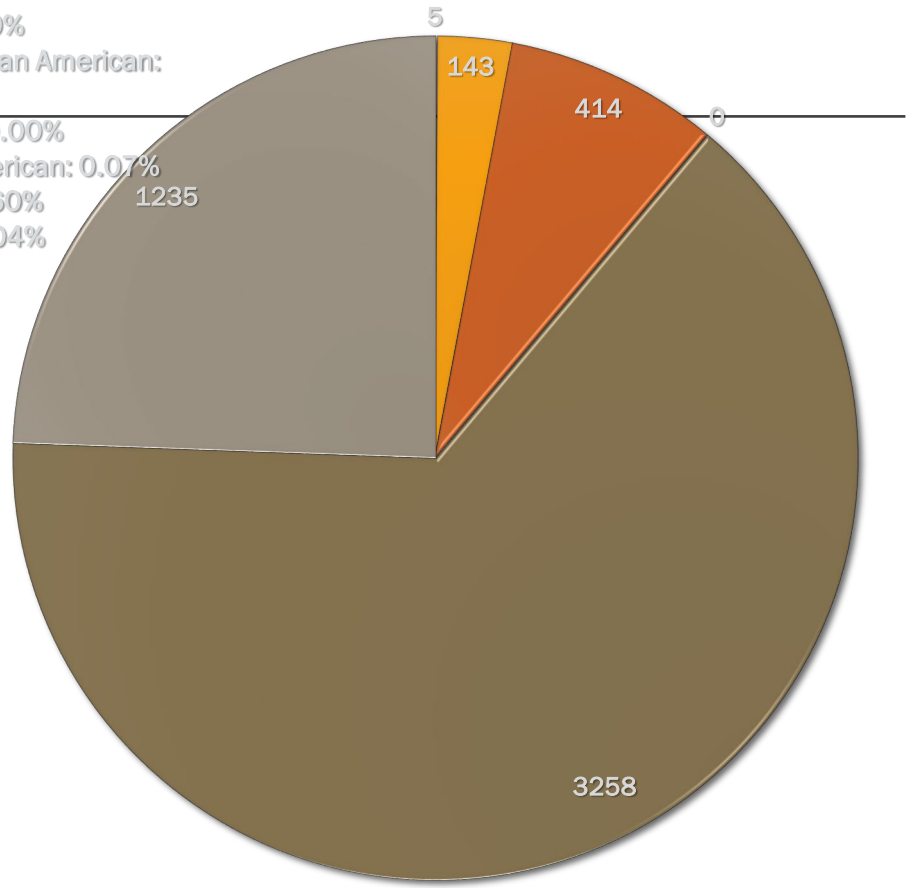


Asian | Black/African American | Hispanic | Native American | Other/Unknown | White

Traffic Citations by Race 2016-2025 N=6845

Shoreview – Non-Residents

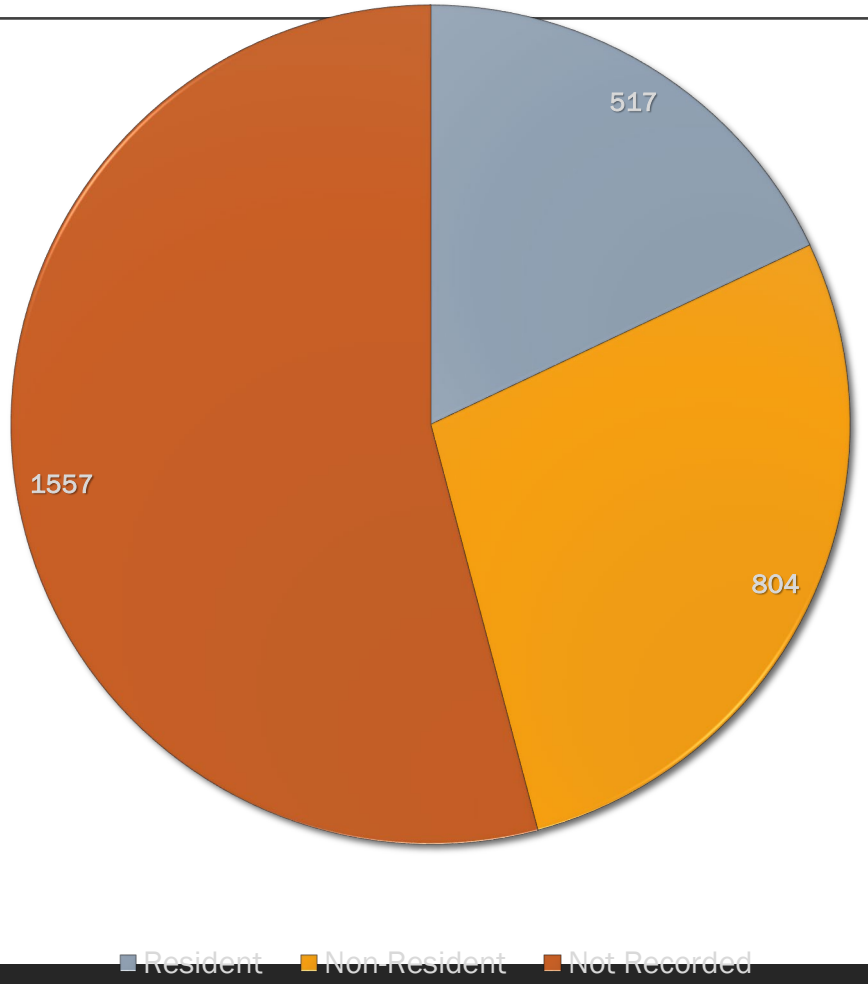
Asian: 2.09%
Black/African American: 6.05%
Hispanic: 0.00%
Native American: 0.07%
Other: 47.60%
White: 18.04%



Native American | Asian | Black/African American | Hispanic | Other/Unknown | White

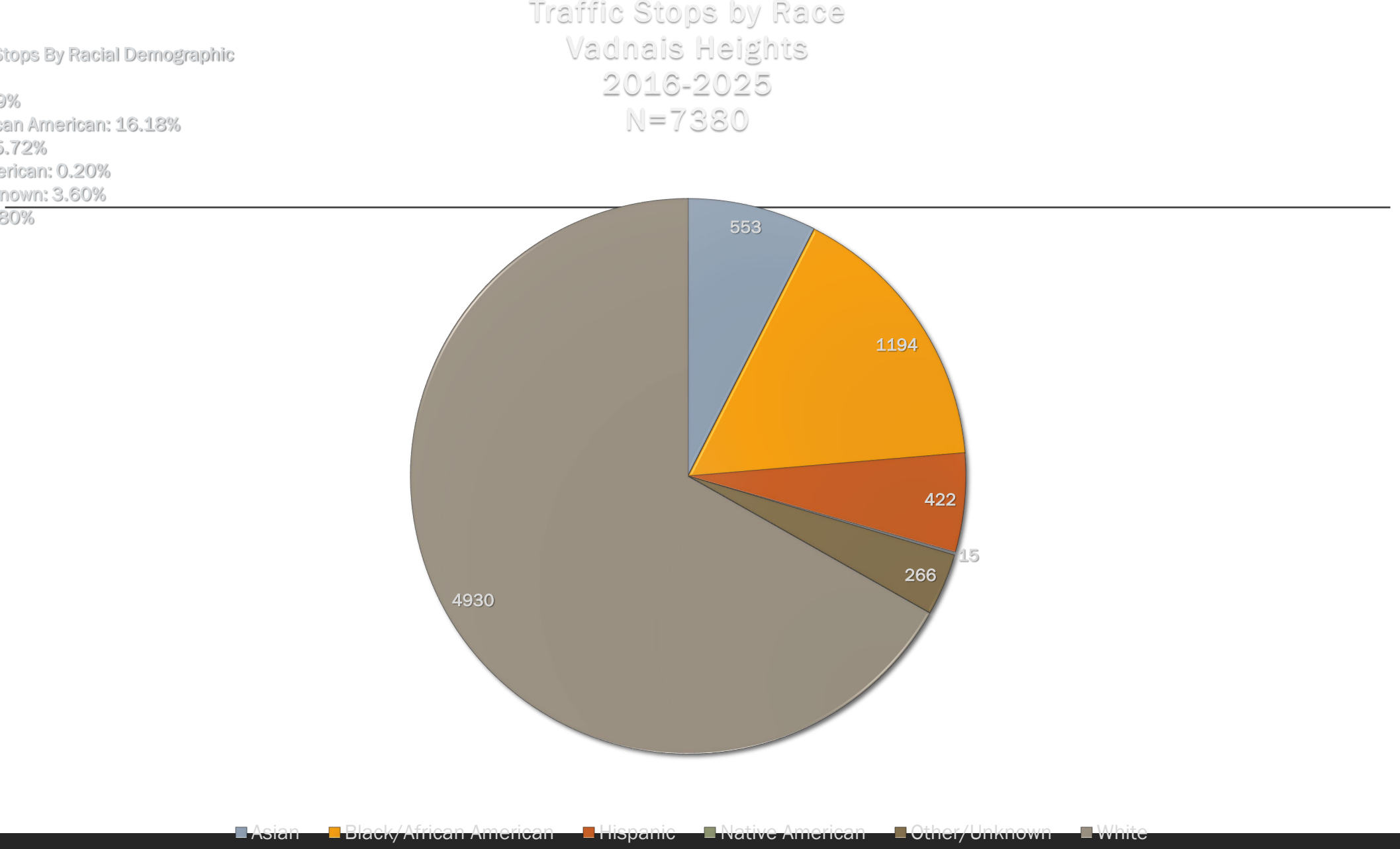
Number of RO Cities in Sample: 172
Number RO Cities Not Recorded: 1557

Parking Citations by City of Residence
Shoreview
2016-2025
N=2878



All Traffic Stops By Racial Demographic

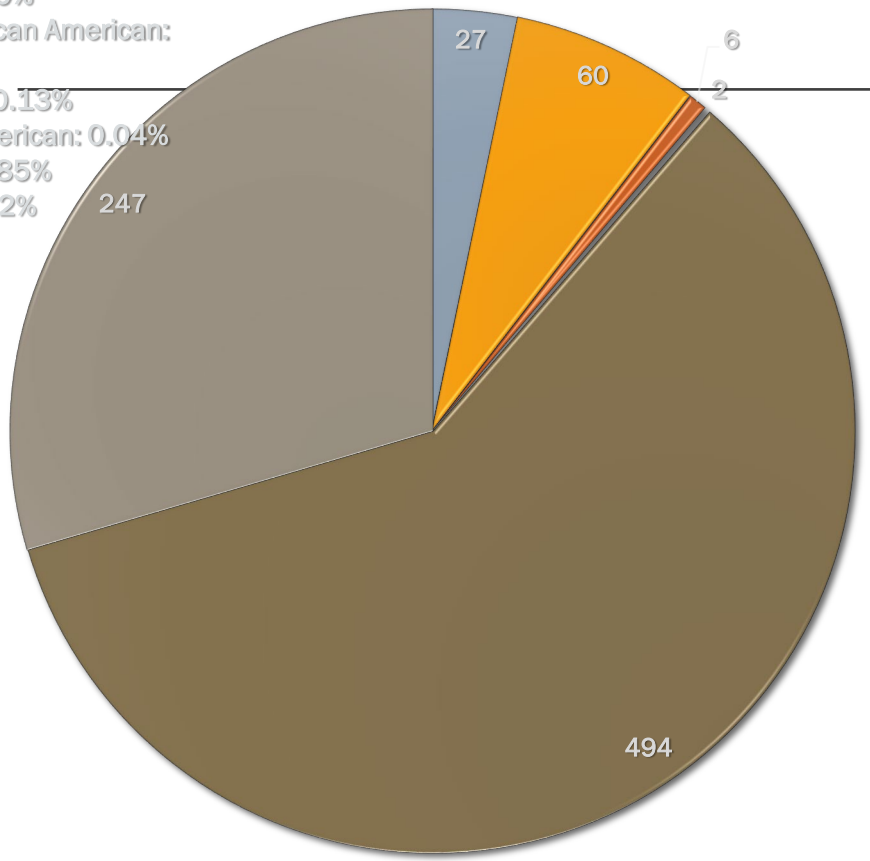
Asian: 7.49%
Black/African American: 16.18%
Hispanic: 5.72%
Native American: 0.20%
Other/Unknown: 3.60%
White: 66.80%



Traffic Citations by Race 2016-2025 N=4553

Vadnais Heights - Residents

Asian: 0.59%
Black/African American: 1.32%
Hispanic: 0.13%
Native American: 0.04%
Other: 10.85%
White: 5.42%

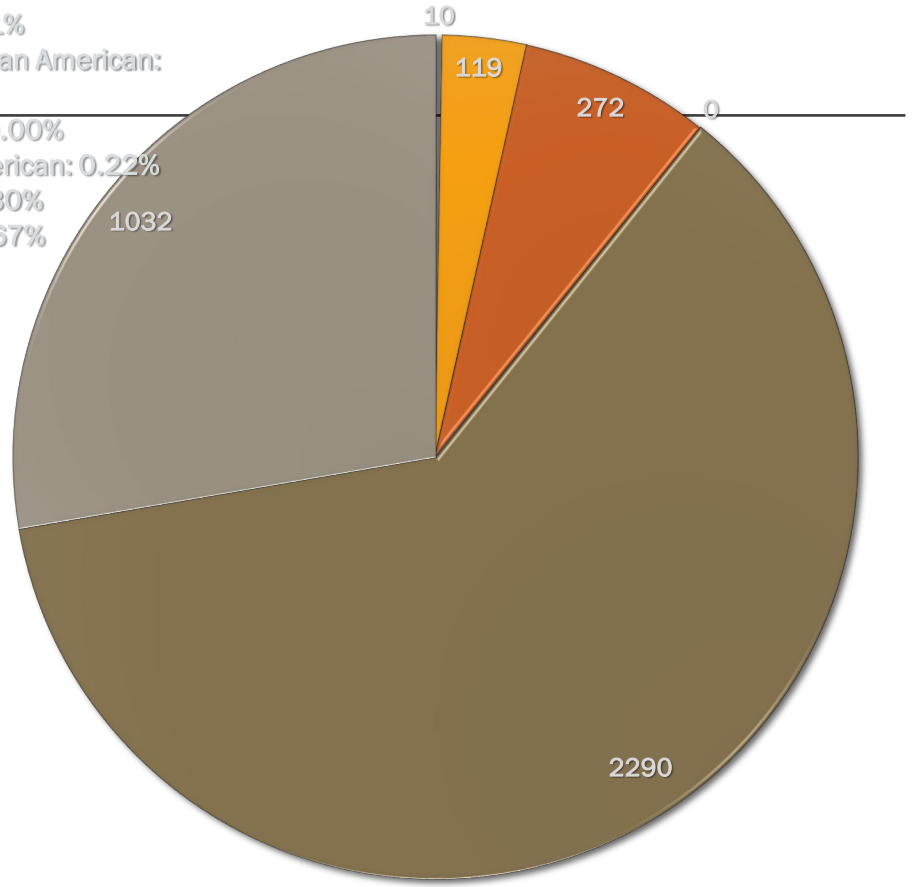


Asian | Black/African American | Hispanic | Native American | Other/Unknown | White

Traffic Citations by Race 2016-2025 N=4553

Vadnais Heights – Non-Residents

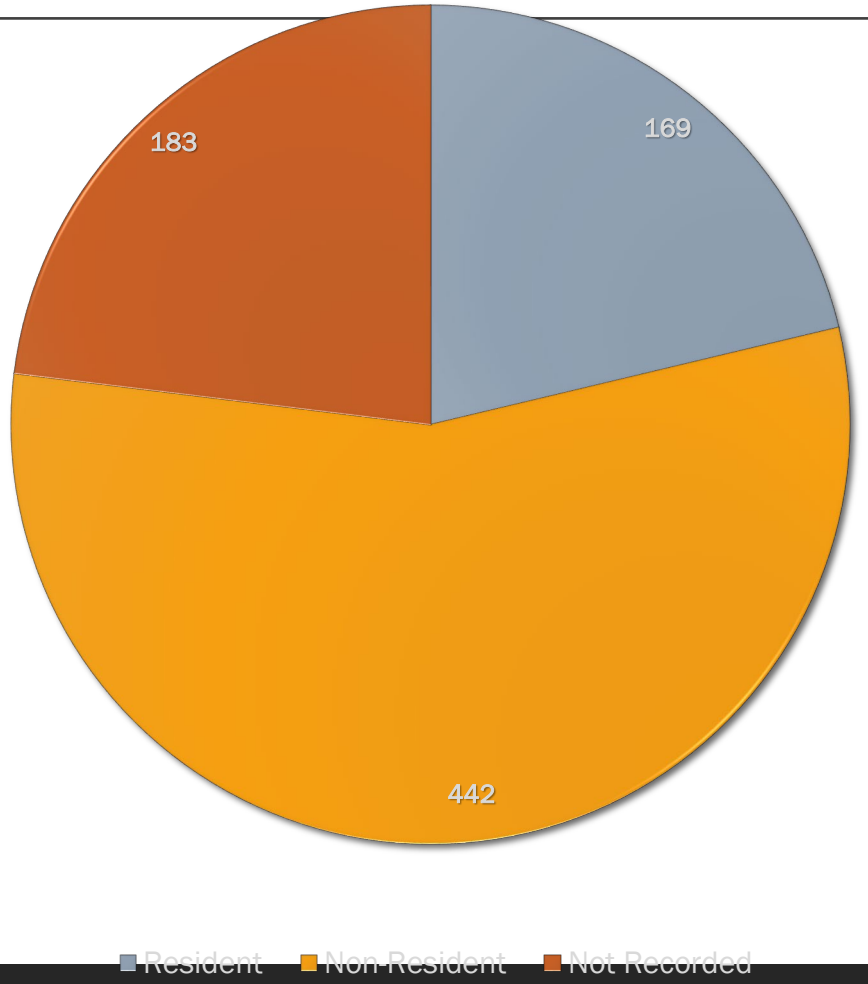
Asian: 2.61%
Black/African American: 5.97%
Hispanic: 0.00%
Native American: 0.22%
Other: 50.30%
White: 22.67%



Native American | Asian | Black/African American | Hispanic | Other/Unknown | White

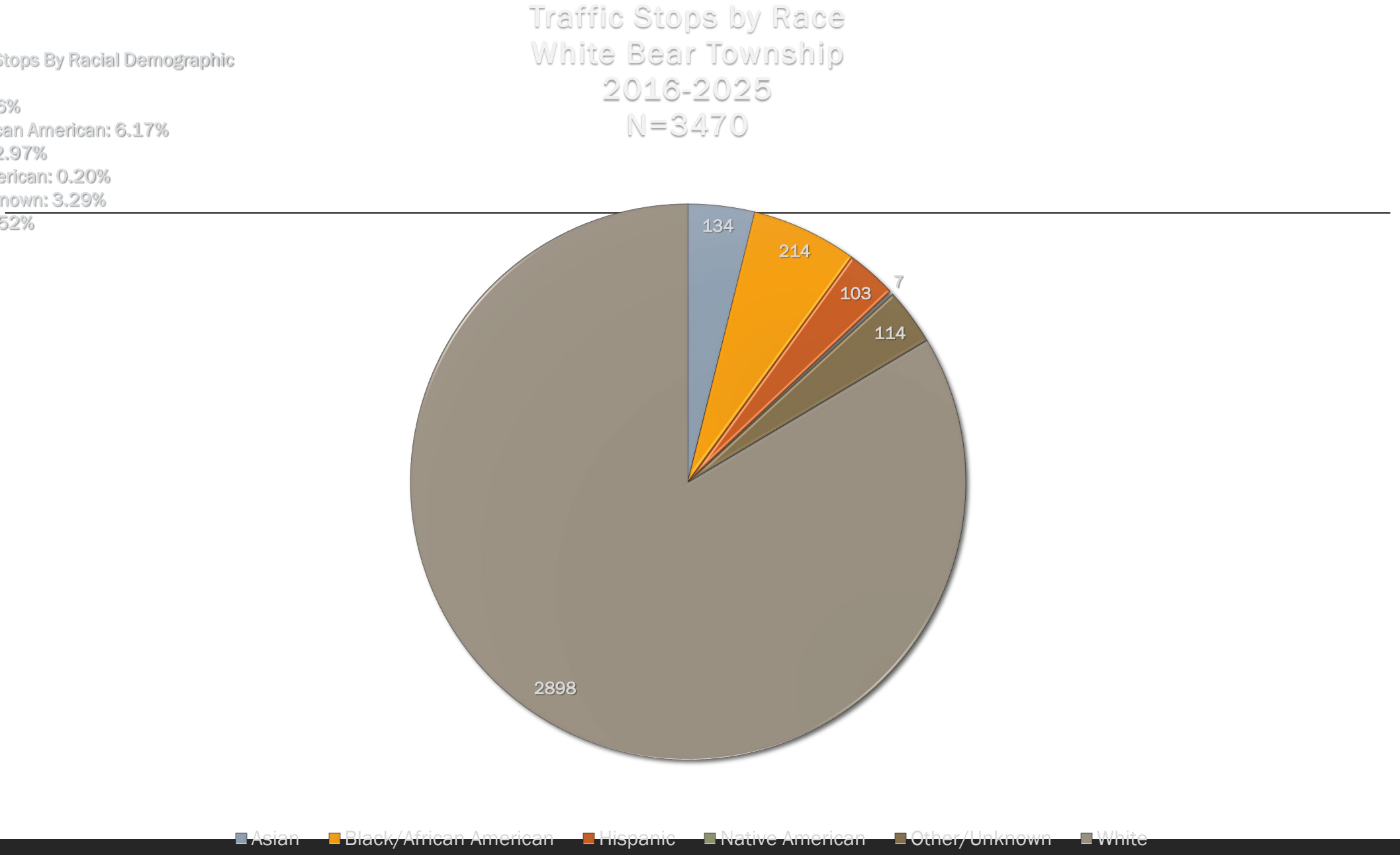
Number of RO Cities in Sample: 113
Number RO Cities Not Recorded: 183

Parking Citations by City of Residence
Vadnais Heights
2016-2025
N=794



All Traffic Stops By Racial Demographic

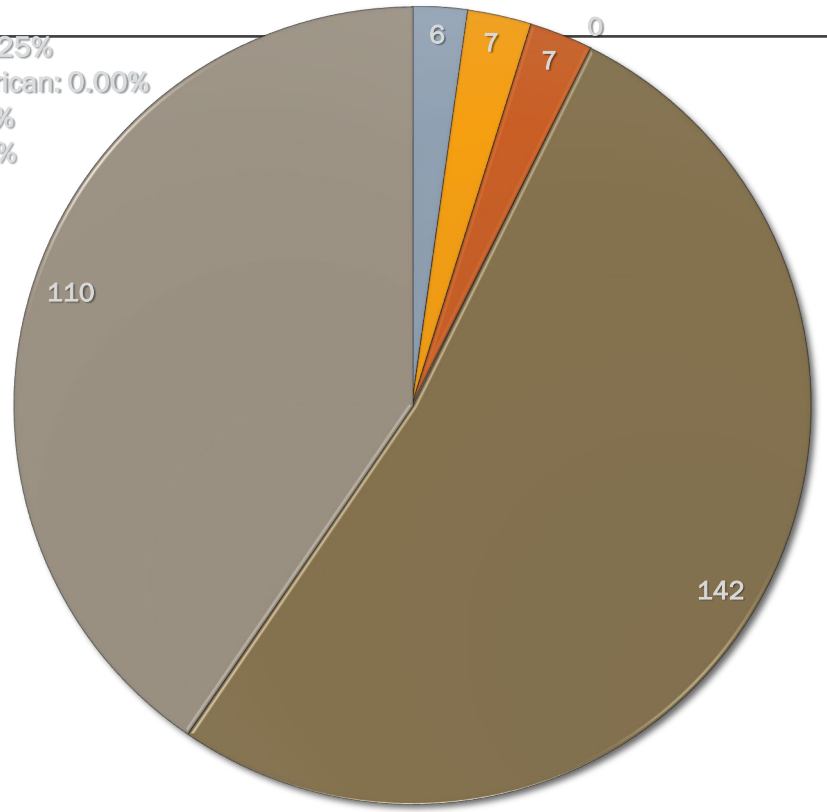
Asian: 3.86%
Black/African American: 6.17%
Hispanic: 2.97%
Native American: 0.20%
Other/Unknown: 3.29%
White: 83.52%



Traffic Citations by Race 2016-2025 N=2800

White Bear Township - Residents

Asian: 0.21%
Black/African American: 0.25%
Hispanic: 0.25%
Native American: 0.00%
Other: 5.07%
White: 3.93%

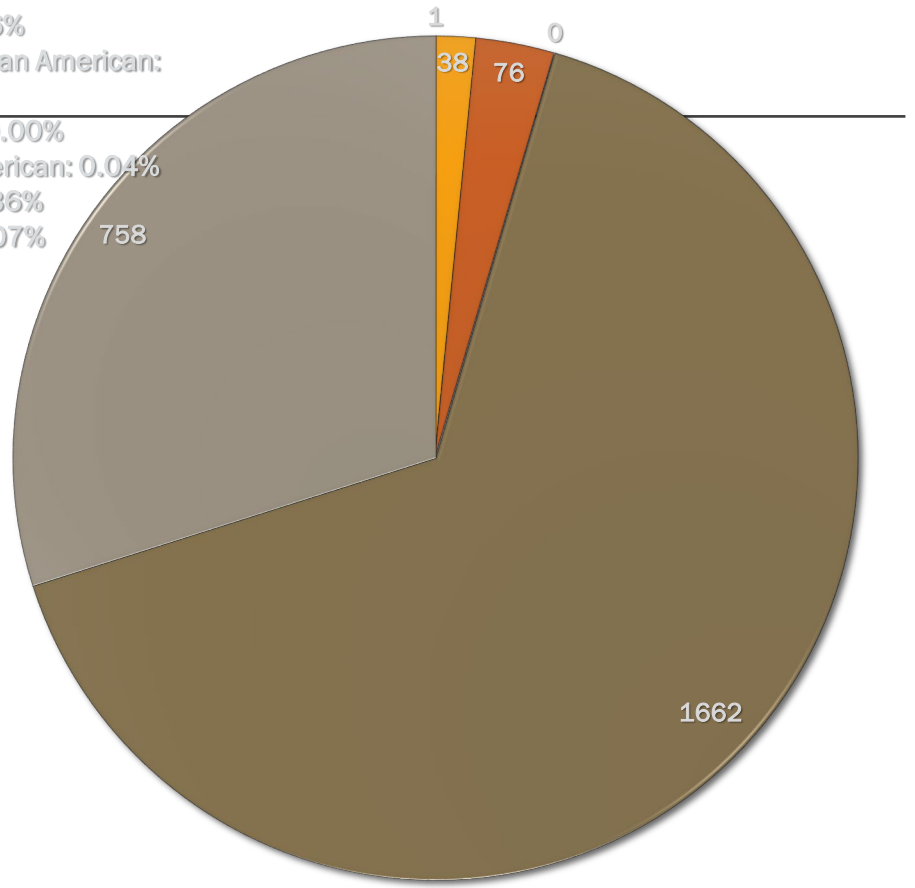


Asian | Black/African American | Hispanic | Native American | Other/Unknown | White

Traffic Citations by Race 2016-2025 N=2800

White Bear Township – Non-Residents

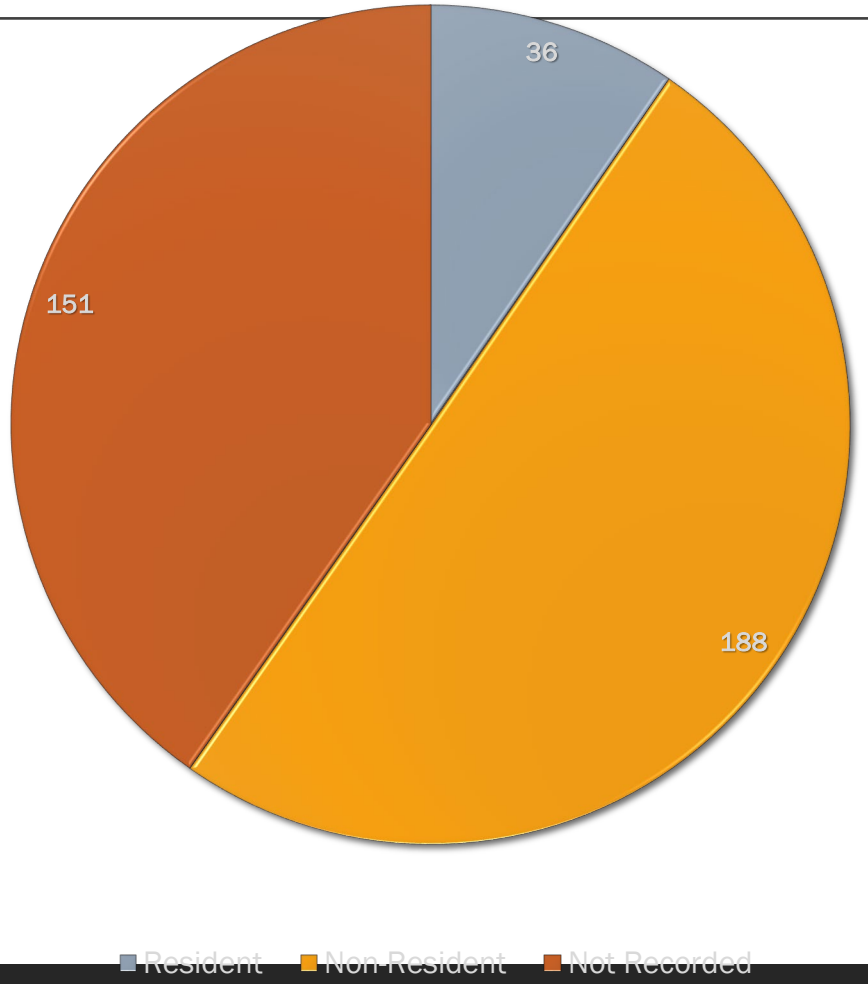
Asian: 1.36%
Black/African American: 2.71%
Hispanic: 0.00%
Native American: 0.04%
Other: 59.36%
White: 27.07%



Native American | Asian | Black/African American | Hispanic | Other/Unknown | White

Number of RO Cities in Sample: 71
Number RO Cities Not Recorded: 151

Parking Citations by City of Residence
White Bear Township
2016-2025
N=375



Ramsey County Sheriff's Office

Minnesota's First Law Enforcement Agency – Established 1849

Contract Communities
Quarterly Summary Data

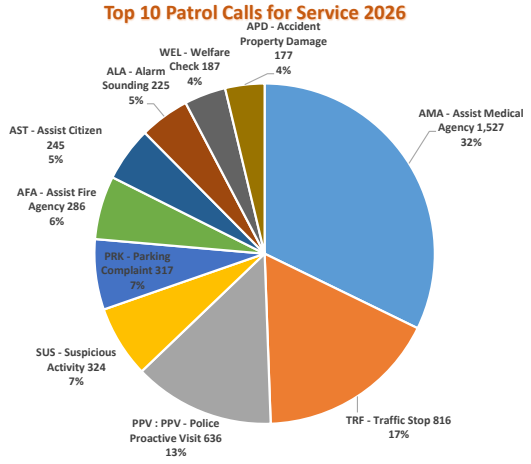
Ramsey County Sheriff's Office Patrol Division

Call Description	Arden Hills	Little Canada	North Oaks	Shoreview	Vadnais Heights	White Bear Township	ALL
911 : 911 - Investigate 911 Hangup	19	38	5	55	23	12	152
ABV : ABV - Abandoned Vehicle	2	5	0	9	4	4	24
ADM : ADM - Administrative Detail	6	4	2	7	3	0	22
AFA : AFA - Assist Fire Agency	32	59	20	66	77	32	286
AHR : AHR - Accident Hit and Run	9	7	1	9	11	4	41
ALA : ALA - Alarm Sounding	46	32	32	49	51	15	225
ALP : ALP - Alarm Panic/Holdup/Duress	2	5	7	5	8	5	32
AMA : AMA - Assist Medical Agency	262	265	125	457	271	147	1527
ANC : ANC - Animal Complaint	19	33	11	49	36	14	162
AOA : AOA - Assist Other Agency	22	43	1	30	26	11	133
APD : APD - Accident Property Damage	39	17	7	57	45	12	177
ASS : ASS - Assault	3	4	0	8	7	0	22
AST : AST - Assist Citizen	41	68	3	62	52	19	245
AWI : AWI - Accident With Injuries	6	6	0	6	7	3	28
BOM : BOM - Bomb Threat	0	0	0	1	0	0	1
BRG : BRG - Burglary	2	6	0	2	3	1	14
CAB : CAB - Child Abuse	1	1	0	0	2	0	4
CDP : CDP - Criminal Damage Property	4	8	1	12	2	4	31
CIV : CIV - Civil Problem	14	30	0	22	21	9	96
COD : COD - Code Enforcement	0	1	3	1	2	2	9
COE : Community Outreach Event	5	3	2	3	1	1	15
CSC : CSC - Crim Sexual Conduct	3	1	0	5	4	1	14
DGC : DGC - Dangerous Condition	27	18	7	57	27	14	150
DIS : DIS - Dispute Disagreement	7	30	1	30	35	10	113
DKD : DKD - Drunk Driver	0	9	1	14	5	2	31
DKP : DKP- Drunk Person	1	4	0	4	4	0	13
DOA : DOA - Death Investigation	4	8	2	5	6	6	31
DOC : DOC - Disorderly Conduct	15	49	6	35	32	4	141
DOM : DOM -Domestic Fam Relationship	1	14	1	14	9	4	43
DRD : DRD - Drone Deployment	5	3	0	1	0	2	11
DSB : DSB - Disturbance Noise Comp	4	25	1	23	11	2	66
ESM : Electronic Sexual Misconduct	0	2	0	0	1	0	3
FGT : FGT - Fight	1	1	0	0	0	0	2
FRD : FRD - Fraud or Forgery	13	13	6	30	21	10	93
FWK : FWK - Fireworks	0	0	0	0	1	0	1
GRF : GRF - Graffiti	0	0	0	1	0	1	2
HRS : HRS - Harassment Report	7	15	3	17	10	6	58
INV : INV - Investigate	20	38	2	17	29	3	109
JUV : JUV - Juvenile Incidents	6	5	3	31	8	2	55
LOC : LOC - Lockout	9	9	2	14	11	3	48
LOS : LOS - Lost Property	2	2	0	1	5	1	11
MSP : MSP - Missing Person, Juvenile	1	5	2	6	4	2	20
MVT : MVT - Motor Vehicle Theft	4	4	0	3	6	0	17
NAR : NAR - Narcotics	0	6	0	5	1	1	13
PFP : PFP - Proactive Foot Patrols	4	0	0	6	0	0	10
PIC : PIC - Person in Crisis	7	22	1	34	12	7	83
POR : POR - Predatory Offender Reg	1	3	0	4	2	0	10
PPV : PPV - Police Proactive Visit	289	98	2	138	51	58	636
PRK : PRK - Parking Complaint	195	24	4	74	15	5	317
RCIV : RCIV - Civil Div Paper Serve	0	0	0	1	0	0	1
RPR : RPR - Recovered Property	9	14	0	12	4	4	43
SHF : SHF - Shots Fired	0	0	0	1	1	1	3
SHP : SHP - Shoplifter	2	0	0	10	58	8	78
SIP : SIP - Suicide In Progress	0	3	0	1	1	1	6
SOL : SOL - Solicitor	2	0	0	0	0	1	3
SUS : SUS - Suspicious Activity	47	62	19	97	69	30	324
THA : THA - Theft From Auto	0	5	2	12	8	2	29
THF : THF - Theft	12	19	4	41	37	17	130
TOW : TOW - Tow	0	0	0	1	0	0	1
TRF : TRF - Traffic Stop	208	252	10	170	151	25	816
TRP : TRP - Transport	1	0	0	2	0	0	3
VAA : VAA - Vulnerable Adult Abuse	0	1	0	0	0	0	1
VOP : VOP - Prot Order Violation	1	5	3	10	8	6	33
WAR : WAR - Warrant	2	5	0	4	16	1	28
WEL : WEL - Welfare Check	19	46	7	65	37	13	187
WPN : WPN - Weapon	2	1	0	0	0	0	3
WTR : WTR - Water Patrol Response	0	2	3	2	0	2	9
RESERVED	0	0	0	0	0	0	0
RESERVED	0	0	0	0	0	0	0
RESERVED	0	0	0	0	0	0	0
RESERVED	0	0	0	0	0	0	0
RESERVED	0	0	0	0	0	0	0
RESERVED	0	0	0	0	0	0	0
Total Calls For Service	**1465**	**1458**	**312**	**1908**	**1352**	**550**	**7045**

Time Period this Chart:
Q1 2026
01/01/2026 - 03/31/2026

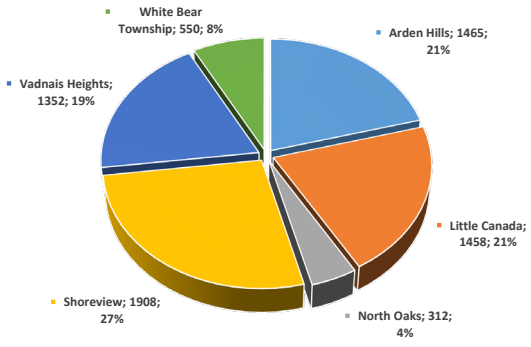
This chart lists Call for Service (CFS) Incident Codes captured in the Ramsey County Sheriff's Office Record Management System via the ECC CAD interface. CFS numbers in later reports may not match numbers in this report as a result of ongoing classification updates.

Top 10 Patrol Calls for Service 2026



*NOTE: Calls for Service (CFS) are issues responded to by deputies initiated by citizens via 9-1-1 or deputy self-initiation while on patrol. CFS are not 'crimes' until so determined through investigation of the incident.

Total Calls for Service by Contract Community 2026



Quarterly Summary Data - Ramsey County Sheriff's Office Patrol Division

City of Shoreview

Offense Code	Group A Offense	Q1	Q2	Q3	Q4	2026
720	Animal Cruelty	2	0	0	0	2
200	Arson	0	0	0	0	0
	Assault Offenses					
13A	Aggravated Assault	7	0	0	0	7
13B	Simple Assault	11	0	0	0	11
13C	Intimidation	6	0	0	0	6
510	Bribery	0	0	0	0	0
220	Burglary/Breaking & Entering	4	0	0	0	4
250	Counterfeiting/Forgery	3	0	0	0	3
290	Destruction/Damage/Vandalism of Property	15	0	0	0	15
35A	Drug/Narcotic Violations	4	0	0	0	4
35B	Drug Equipment Violations	0	0	0	0	0
270	Embezzlement	0	0	0	0	0
210	Extortion/Blackmail	0	0	0	0	0
	Fraud Offenses					
26A	False Pretenses/Swindle/Confidense Game	9	0	0	0	9
26B	Credit Card/Automatic Teller Machine Fraud	7	0	0	0	7
26C	Impersonation	0	0	0	0	0
26D	Welfare Fraud	0	0	0	0	0
26E	Wire Fraud	1	0	0	0	1
26F	Identity Theft	7	0	0	0	7
26G	Hacking/Computer Invasion	0	0	0	0	0
	Gambling Offenses					
39A	Betting/Wagering	0	0	0	0	0
39B	Operating/Promoting/Assisting Gambling	0	0	0	0	0
39C	Gambling Equipment Violations	0	0	0	0	0
39D	Sports Tampering	0	0	0	0	0
	Homicide Offenses					
09A	Murder and Nonngligent Manslaughter	0	0	0	0	0
09B	Negligent Manslaughter	0	0	0	0	0
	Human Trafficking Offenses					
64A	Commercial Sex Acts	0	0	0	0	0
64B	Involuntary Servitude	0	0	0	0	0
100	Kidnapping Abduction	0	0	0	0	0
	Larceny-Theft Offenses					
23A	Pocket-Picking	1	0	0	0	1
23B	Purse-Snatching	1	0	0	0	1
23C	Shoplifting	23	0	0	0	23
23D	Theft from Building	12	0	0	0	12
23E	Theft from Coin Operated Machine or Device	0	0	0	0	0
23F	Theft from Motor Vehicle	11	0	0	0	11
23G	Theft of Motor Vehicle Parts or Accessories	3	0	0	0	3
23H	All Other Larceny	9	0	0	0	9
240	Motor Vehicle Theft	4	0	0	0	4
370	Pornography/Obscene Material	0	0	0	0	0
	Prostitution Offenses					
40A	Prostitution	0	0	0	0	0
40B	Assisting or Promoting Prostitution	0	0	0	0	0
40C	Purchasing Prostitution	0	0	0	0	0
120	Robbery	1	0	0	0	1
	Sex Offenses					
11A	Forcible Rape	1	0	0	0	1
11B	Forcible Sodomy	0	0	0	0	0
11C	Sexual Assault with an Object	0	0	0	0	0
11D	Forcible Fondling	2	0	0	0	2
	Sex Offenses, Nonforcible					
36A	Incest	0	0	0	0	0
36B	Statutory Rape	0	0	0	0	0
280	Stolen Property Offenses	0	0	0	0	0
520	Weapons Law Violations	1	0	0	0	1
90Z	All Other Offenses	34	0	0	0	34
	Group A Crime Total by Offense	145	0	0	0	145

Calls by Classification	Q1	Q2	Q3	Q4	2026
Crimes Against Person	27	0	0	0	27
Crimes Against Property	111	0	0	0	111
Crimes Against Society	7	0	0	0	7
90Z - All Other Offenses	34	0	0	0	34
Total Calls	179	0	0	0	179

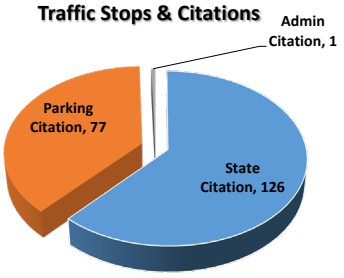
2026
Calls For Service Summary - Shoreview

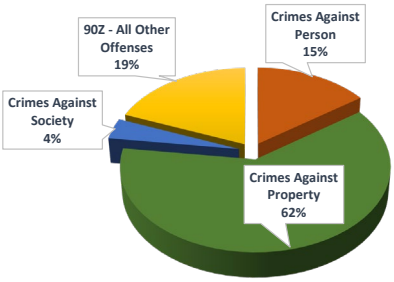
	Top 10	Q1	% of Total	Top 10	Q2	% of Total
1	AMA	457	23.95%		0	0.00%
2	TRF	170	8.91%		0	0.00%
3	PPV	138	7.23%		0	0.00%
4	SUS	97	5.08%		0	0.00%
5	PRK	74	3.88%		0	0.00%
6	AFA	66	3.46%		0	0.00%
7	WEL	65	3.41%		0	0.00%
8	AST	62	3.25%		0	0.00%
9	APD	57	2.99%		0	0.00%
10	DGC	57	2.99%		0	0.00%
	Total CFS	1,908		Total CFS	0	

	Top 10	Q3	% of Total	Top 10	Q4	% of Total
1		0	0.00%		0	0.00%
2		0	0.00%		0	0.00%
3		0	0.00%		0	0.00%
4		0	0.00%		0	0.00%
5		0	0.00%		0	0.00%
6		0	0.00%		0	0.00%
7		0	0.00%		0	0.00%
8		0	0.00%		0	0.00%
9		0	0.00%		0	0.00%
10		0	0.00%		0	0.00%
	Total CFS	0		Total CFS	0	

Traffic & Citation Summary - Shoreview

	Q1	Q2	Q3	Q4	Totals
Traffic Stops	170				170
State Citation	126				126
Parking Citation	77				77
Admin Citation	1				1





Monthly public works report

To: Mayor and City Councilmembers

From: Tom Wesolowski, public works director

Date: May 18, 2026

Victoria Street Trail Project - Ramsey County

Ramsey County is moving forward with design of the Victoria Street trail, with construction scheduled to begin in 2028. The county has scheduled an open house in May to provide an overview of the selected preferred trail route, upcoming design activities and opportunities to ask questions and share feedback to the project team. Staff from the city will participate in the upcoming open house. The postcard that was mailed to properties adjacent to the project area is below.



Ramsey County is planning to host additional public engagement opportunities as the design process proceeds including a pop-up event in the summer of 2026, and additional open house events in the fall of 2026 and the spring and fall of 2027. It is expected preliminary plans will be presented to the city council for review in the fall of 2026.

SHOREVIEW
PUBLIC WORKS

Environmental services

Forestry

Trees ordered through the spring tree sale will be delivered to residents mid-May.

Seven properties were approved for abatement to remove dead ash trees. The city will hire a tree contractor to remove the trees and notify the properties of the schedule.

Staff are planning for spring tree planting in designated areas for grant funding, with the majority of trees to be planted at Shoreview Hills Apartments property.

Remaining stumps from last fall's tree removals were ground and restored.

Recycling

A cleanup day event was held at the Republic transfer station in Blaine on May 9th from 8am-noon. Approximately 150 vehicles came to dispose primarily of furniture, appliances, outdoor equipment/materials, and mattresses.

Curbside mattress collection will be available to residents for the first two weeks in June through a partnership with Second Chance Recycling and Ramsey Washington Recycling & Energy. The cost-share program offers residents mattress pickup for the low prices of $15 per item with a maximum of four items per household.

Water

The city is promoting practices that benefit water quality through a Yards in Bloom campaign. Residents are encouraged to plant with natives, install a rain garden, seed lawn with fescues, and others.

Environmental quality committee (EQC)

The April EQC meeting was held on April 27 along with the speaker series. The April presentation was on the Ramsey County Food Scraps Pickup Program that will be coming to Shoreview this summer.

The Food Scraps Pickup Program is a new way for residents of Ramsey and Washington counties to recycle food scraps from home for free. Beginning in July, Shoreview residents will be able to collect leftover food and other compostable items in special durable bags provided through the program and put the bag in their regular garbage bin. It will get collected by the trash hauler and sorted at the collection facility. The bags are sent to an industrial compost facility to be turned

into compost. This program will help convert the over 20% of household trash that is food scraps into soil instead of waste.

EQC members tabled at the Springfest event on energy resources, green community awards, and the native plant sale.

Other

The native plant sale is open to residents for ordering. The sale is in partnership with MNL, a native plant nursery and restoration company. Ordering is open through May 22 and plants will be available for pickup on June 11.

Maintenance activities

Utilities

- Regular/daily inspection of all wells, lift stations, water towers, the booster station and the water treatment plant.
  - Routine maintenance is performed and any necessary repairs are completed as scheduled.
  - Cleaning in and around all well houses and lift stations.
- Utility crews continue to respond to location requests by marking underground city utilities in proposed excavation areas.
  - As owners of buried infrastructure, the city is required by law to locate these facilities within a certain time period of a Gopher State One-Call request.
- Drinking water samples are collected and analyzed as required by the Minnesota Department of Health.
- Approximately 10,000 water meters are read monthly.
  - It normally takes one person about a week to drive the streets to collect all the water meter readings through radio transmission. That data is used for utility billing statements.
- Water treatment plant.
  - Utility staff continue to complete the process of timed interval PM's and other necessary repairs.
- Water maintenance
  - Utility crews are in the process of hydrant flushing, which will take approximately 3-4 weeks to complete.

- Well #7 is getting rehabilitated due to hours on the motor and the issue of pumping sand.

- Sanitary sewer maintenance
  - Regular flushing/cleaning of segments of the sanitary sewer system continues.
  - Flushed and jetted sanitary hot spots that need extra attention.
  - Our summer maintenance program has started with jetting the sanitary sewer main lines. This will last into the fall to complete half the city.
  - Televised sewer mains as one of our ongoing maintenance programs.

Streets

- Streets

  - The second round of sweeping is underway. Using both sweepers.
  - Fixing mailboxes that got damaged from the plow trucks.
  - Fixing sod damage in the trail, sidewalk, and plow routes.
  - Heavy maintenance pothole patching city wide.
  - Doing maintenance on the trucks and equipment.
  - Load limits have expired.

- Surface water
  - Outsourced a storm pipe replacement and flare up in Bucher Park.
- Trails
  - Mowing Trails and Boulevards has started for the season.
- Street lights
  - Lights reported with issues.
  - Replaced street lights as they were reported in house.

Project updates

Maintenance center fuel system replacement

- The existing system and fuel tanks were removed, the new tanks installed and the construction of the canopy has begun.

- Construction is anticipated to be complete by early June.

2026 street rehabilitation

- Project to rehabilitate the neighborhoods on either side of Hamline Avenue, north of Lexington Avenue: Silverthorn and Willow Creek. Also includes minor utility work, rehabilitating trails and retaining walls, resurfacing and adding parking spaces at the lower level parking lot at the community center.
- The project was awarded to Valley Paving, Inc.
- Staff is reviewing shop drawings and will schedule the preconstruction meeting.

County Road I boardwalk replacement

- The deck is complete. The contractor is constructing the new trail tie-ins on either end of the boardwalk
- Construction is anticipated to be complete early June.

2026 sanitary sewer lining

- The contractor is working on lining in the backyard easement areas south of Turtle Lake, and the large storm sewer pipe lining on Rice Creek Boulevard.
- Construction is anticipated to be complete June 1st.

Lexington Avenue Pavement Preservation - Ramsey County

- Mill and overlay planned for Lexington Avenue, from County Road I to County Road J. Construction will start in early July.
- Minor city utility work will be completed ahead of the county's project in late May and June.

Snail Lake Regional Park trails project – Ramsey County Parks

- Project to reconstruct trails in the Snail Lake Regional Park, north of Gramsie Road.
- Construction is expected to begin this summer.

Memorandum

TO: City Council

FROM: Cinde Morris , Deputy clerk

DATE: May 18, 2026

SUBJECT: Receipt of committee/commission minutes

ITEM NUMBER: 8.c

SECTION: CONSENT AGENDA

REQUESTED MOTION

To accept the following committee/commission minutes:

- Economic development authority - 4.6.26
- Economic development commission - 03.17.26
- Planning commission - 2.24.26, 3.24.26

INTRODUCTION

The city council is being asked to accept the above committee/commission minutes.

DISCUSSION

RECOMMENDATION

It is recommended that the city council accept the attached committee/commission minutes.

ATTACHMENTS

Economic development authority - 4.6.26
Economic development committee - 3.17.26
Planning commission - 2.24.26
Planning commission - 3.24.26

SHOREVIEW ECONOMIC DEVELOPMENT AUTHORITY

MEETING MINUTES

APRIL 6, 2026

CALL TO ORDER

President Cory Springhorn called the meeting to order on April 6, 2026, at 5:30 p.m.

ROLL CALL

The following members were present: President Cory Springhorn; Board Members: Mayor Sue Denkinger, John Doan, Rachel Japuntich and Josh Wing.

Also in attendance:
Councilmembers Paul Gardner and Shelly Myrland

Staff attending:
Tom Simonson, Asst. City Manager/Community Development Director
Niki Hill, AICP, Asst. Community Development Director
Will Harris, Associate Planner
Brad Martens, City Manager
Renee Eisenbeisz, Assistant City Manager

APPROVAL OF AGENDA

MOTION: by Japuntich, seconded by Mayor Denkinger, to approve the April 6, 2026 agenda as presented.

VOTE: **AYES - 5** **NAYS - 0**

APPROVAL OF MINUTES - FEBRUARY 2, 2026

MOTION: by Mayor Denkinger, seconded by Wing to approve the February 2, 2026 meeting minutes as presented.

VOTE: **AYES - 5** **NAYS - 0**

FINANCES AND BUDGET

Hill noted three months of claims listed, as the EDA did not meet in March. There are three home loans, including a manufactured home. The fee of $750 listed for NeighborWorks under No. 5 is for 10 applicants who did not qualify, but the city pays the $75 per application fee to NeighborWorks for their review.

Mayor Denkinger asked about what appears to be high Verizon bills. Hill said it is the monthly bill for code enforcement and housing inspector phones, including tablets that allow inspections in the field. Wing agreed and questioned the contract the city has with Verizon and offered to help negotiate.

Simonson noted that these charges are just the costs associated with supporting positions under the budgets of the EDA/HRA, so the fees are established under the city's service plan with Verizon. Staff will review and provide more details to the board.

MOTION: by Japuntich, seconded by Mayor Denkinger to accept the monthly financial reports for EDA Fund 240 and HRA Fund 241; and approve the following payments of claims and purchases:

1. NeighborWorks Home Partners - Knight Street - $8910.00 - 2/19/2026 (Fund 307)
2. NeighborWorks Home Partners - Knight Street Admin - $891.00 2/19/2026 - (Fund 307)
3. NeighborWorks Home Partners - Fairview Ave - $20,000- 3/26/2026 (Fund 307)
4. NeighborWorks Home Partners - Fairview Ave Admin - $1,700 3/26/2026 - (Fund 307)
5. NeighborWorks Home Partners - Loan Services - $750.00 - 3/26/2026 (Fund 307)
6. NeighborWorks Home Partners - Oakwood Drive - $25,000 3/26/2026 - (Fund 307)
7. NeighborWorks Home Partners - Oakwood Drive Admin - $2,500 3/26/2026 - (Fund 307)
8. Meeting Supplies - $258.28 - 1/6/2026 - (Fund 240)
9. La Casita - EDA Meeting Supplies - $270.30 - 2/2/2026 - (Fund 240)
10. The Winkin Rooster - EDA Meeting Supplies - $168.00 - 2/13/2026 (Fund 240)
11. Granicus - 2026 Granicus SVCS - $2,608.80 - 1/1/2026 - (Fund 240)
12. Allen, Deanne - EDA Minutes - $200.00 - 2/5/2026 - (Fund 240)
13. Audio Eye -Audioeye Managed 1/26 - 1/27 - $9,730 - 2/12/2026 (Fund 240)
14. Kirstin Chatfield - January ED Consulting - $463.75 - 2/26/2026 (Fund 240)
15. Allen, Deanne - EDA Minutes - $200.00 - 2/26/2026 - (Fund 240)
16. IAG Commercial - Advisory Services - $7919.00 - 3/5/2026

(Fund 240)

17. League of MN Cities - Property Liability Insurance Installment $2,744.00 - 3/5/2026
18. EDAM - Membership - $575.00 - 1/1/2026 - (Fund 240)
19. Ehlers - MN Public Finance Seminar - $825.00 - 1/27/2026 (Fund 240)
20. Ehlers - MN Public Finance Seminar - $350.00 - 1/27/2026 (Fund 240)
21. Amazon - Front Desk Doorbell - $15.89 - 1/29/2026 - (Fund 240)
22. Mister Car Wash - Vehicle Cleaning - $39.02 - 3/2/2026 - (Fund 241)
23. Verizon Wireless - Cellular Phone Service - $325.34 - 1/10/2026 (Fund 241)
24. Verizon Wireless - Cellular Phone Service - $325.34 - 1/10/2026 (Fund 241)
25. Byng, Lala - Abatement Agreement Reimbursement - $1,000 - 3/13/2026 - (Fund 241)
26. Metric One Training - Mediation Skills - $150.00 - 1/26/2026 (Fund 241)
27. Assoc. of MN Building Officials - Code Enforcement Classes $800.00 - 3/6/2026 - (Fund 241)
28. League of MN Cities - Property Liability Insurance Installment $187.75 - 2/19/2026 - (Fund 241)
29. League of MN Cities - Property Liability Insurance Installment $187.75 - 3/2/2026 (Fund 241)

VOTE: AYES - 5 NAYS - 0

GENERAL BUSINESS

PRESENTATION OF HOUSING DEMOGRAPHIC DATA - TOM LEIGHTON, STANTEC

Simonson introduced the item by stating that Stantec has completed the first portion of the housing study update in gathering demographic data that will be used as background as the city updates our housing strategies and priorities. This data will also be incorporated along with the outcomes of the update in the housing chapter of the 2050 comprehensive plan.

Presentation by Tom Leighton

Presented an overview of the study and reported that most of the study research has been done to update housing demographic data over the last five years.

Scope of Study Services

- Demographic update
- Housing market, gaps and needs
- Housing inventory and development trends

This information will be used to set a foundation for the housing chapter of the comprehensive plan and as for shaping additional housing strategies.

Population Growth

The 2026 update shows that Shoreview's population has grown at a faster pace than projected by the Metropolitan Council in 2021. In 2021, the Metropolitan Council projected a population of 27,400 by 2030; that forecast has been updated to 28,400 by 2030.

Study data is based on the most current American Community Survey findings from 2024 — a five-year average of surveys occurring between 2020 and 2024. Shoreview continues to be an aging community with fewer young adults aged 20 to 50 and more older adults who are empty nesters in retiree age brackets. Ages groups of 50 to 64 and 65 to 85 are 40% of the city's population. Comparisons are being made to three other geographies—Eden Prairie, Edina and Minnetonka.

Wing asked the reason for the comparison choice to those three communities. Leighton said that demographically those communities gave very similar characteristics with higher income than average and more highly educated residents. These communities were built around the same time. Comparisons were also made to 10 more communities including nearby cities that are included in the appendix.

In comparing Shoreview demographics to the metropolitan statistical area as a whole, there are more older adults ages 50 to 85. Ages 0 to 19 is also strong in the region as a whole while there are lower numbers of people ages 20 to 50.

Household Type

The mix of household types in Shoreview are similar to the Minneapolis-St. Paul area as a whole that include: families with children and married couples without children. Over a third of residents in Shoreview live alone, which is consistent with Edina and Minnetonka and slightly above the metro area. There are fewer "other family types," such as single-parent families.

Education

Shoreview is a highly educated community. Close to one-third of residents have a graduate degree and another 34% hold a bachelor's degree. This means over 60% of the population have a four-year degree or higher. The comparisons show this is not as high as the three comparison geographies but higher than the region as a whole.

Diversity

Shoreview remains less diverse overall than the Minneapolis-St. Paul region but has a similar comparison mix to the three geographies. The largest non-white group in Shoreview is Asians at 11%.

Household Income

Comparisons were made for six household income brackets. Over half of Shoreview residents (55%) earn over $100,000. Approximately 24% earn under $60,000. Shoreview is a relatively affluent community with a significantly lower population with lower income.

Japuntich asked if the data is just from working people or includes retirees. Leighton said the data is from all households.

Housing Cost Burdened

Housing cost burdened is defined as spending more than 30% of income on housing. In Shoreview, 31% of renters are housing cost burdened and 18% are severely cost burdened, spending more than half their income on housing costs. This means 49% of renters are housing cost burdened. These numbers are higher than the three comparison cities but similar to the regional average for the Minneapolis and St. Paul metro area.

Shoreview's homeowner cost burden rate (mortgage, homeowner insurance and property taxes) is relatively low and comparable to the three peer cities. Shoreview is 13% owner occupied. However, he is not sure if manufactured homes are counted as owner occupied since they do pay rent.

Wing asked if the data shows how many homes have mortgages versus those that do not. Leighton said that information is not with him, but he will provide it.

Median Income Distribution

In 2021, the highest income areas were concentrated in the northern neighborhoods and a small pocket east of Turtle Lake. In 2026, the data shows that

these higher income zones have increased in value, with several block groups falling into income categories of $150,000 - $191,000. The southern and northwestern portions of the city continue to show lower median incomes.

Renter Distribution

In 2021, renter households were mostly concentrated in southeastern block groups. In 2026, there is a more dispersed pattern across the city. However, in large parts of northern Shoreview, renter households are still less than 10% of all households.

Hill asked if the higher income area in the northeast part of the city includes a part of North Oaks. Leighton said some income block areas do cross boundary jurisdictions and he will check.

Housing Inventory

Shoreview's housing inventory continues to show predominantly single-family homes but also offers a wide variety of other housing types. Since 2021, there has been a significant increase of attached and multifamily developments.

Neighborhood Development

The 2024 maps show expanded clusters of townhome and apartment developments. New apartment developments tend to be along major corridors and near neighborhood commercial nodes.

Market Trend

Shoreview's rental market remains tight. Rents have grown steadily. The vacancy rate is 4.7% after having spiked during the pandemic. The average market rate rent over the last decade has increased gradually. Today it is $1,750. In the past year there have been no new multifamily units developed. The Shoreview median value home is higher than the median in Ramsey County.

In the process of interviewing developers about the market environment in Shoreview, the developer who built the Emrik, Loden and Aloma indicated that Shoreview is a strong and attractive environment for continued market rate development. Land availability is an issue. If an appropriate setting were available, independent senior living development would be a viable project. The city was in a boom period in the early 2000's and is again. The question is whether there are still some good sites.

Wing said that single family home development has dropped off, but there is still demand. He would like further discussion on this in relation to older housing stock. He anticipates more conversion of single family homes to rentals.

Denkinger expressed her surprise at the high number of cost burdened households.

Wing said he would like to know how many homes are paid for and whether the financial burden is property taxes. Will younger people be able to take on available houses left by older people? There is a pattern of houses being bought for rentals. Simonson agreed and said that rental licenses have increased in the last year from approximately 550 to 600. Wing said that commercial property values have not increased anywhere near the rate of residential properties. The commercial burden has been pushed to residents.

Denkinger expressed concern for seniors on fixed incomes who cannot afford to live where they are and cannot afford to move. While not discounting property tax increases, she believes homeowner insurance may be a bigger burden than property taxes.

Japuntich asked if the data can be broken down by income bracket for a better understanding of specifically what is driving housing costs up. Leighton said the data cannot be broken down for just Shoreview, but selecting categories for review can be done on the regional data. Ages of older people with housing cost burdens can be broken down. He noted that increased property taxes and insurance costs are at a time when food, gas and living costs are rising causing a lot more economic stress. A review may not lead to policy solutions, but it can raise consciousness about stressed households.

Japuntich asked if the high number of singles and asked if that can be broken down by age. Her concern is about younger people who are trying to move in or older people that are single in larger homes. How do older people move into the next phase to open up more possibilities for families? Leighton agreed to include that information.

Myrland verified that utility costs, any costs included with rent are covered in the data.

Councilmember Doan asked how strategies can be developed relative to cost burdened households relative to new housing stock. Leighton said a number of strategies can be considered:

1. Production strategies, such as mixed income housing that the city is already using with affordable units within a new market rate development.
2. Preservation strategies are associated with older apartment buildings that have deferred maintenance or manufactured home parks.

3. Household support strategies include the first-time home buyer and repair loans the city offers.
4. Capacity building is a strategy, such as increasing rental capacity.

Wing asked what is the ultimate goal the city is trying to achieve and what looks good for the community? What is Shoreview's role within surrounding communities?

Councilmember Doan said an unwritten motto of the city is affordable excellence. That means maintaining a high level of service, amenities and infrastructure. To continue in that niche, the city needs to figure out how to share services and costs with other communities. Part of the solution is density. Without density there is nowhere else to build. The housing market is regional. What Shoreview does will not drive the market. The city does not have the resources to do that.

Mayor Denkinger said that while Shoreview does not have as many amenities like restaurants, many are attracted by the parks and trails, public safety and quietness. She agrees the city needs to build housing capacity and resources to attract younger people to older housing. There needs to be further conversation on strategy and when to take action in a neighborhood versus waiting for something to happen.

Simonson agreed and said the purpose of the study is to understand weaknesses, define what kind of community is desired, identify what the city can influence, and decide how to spend limited resources in the most effective manner to achieve goals.

MONTHLY STAFF REPORT: PROJECT UPDATES AND INFORMATION

Simonson reported the following:

- A resolution for the city council to approve Shoreview opting into the new Ramsey County Economic Development Agency that will allow Shoreview businesses to access business programs established by the county.
- Shoreview business social plan on April 29th, at Churchill Street restaurant 5:00 to 7:00 pm. This is planned by the Economic Development Commission. All are encouraged to attend.
- The EDC BR&E and marketing project work group has drafted a work plan that will ultimately be discussed at a joint meeting of the EDC, EDA and city council in May or June.

- A draft analysis has been completed by IAG, the city's commercial consultants that is being reviewed by staff. Findings and recommendations will be brought to the EDA at the next meeting.
- The Enclave apartment project is still on track for closing this month. Final documents are being reviewed and the process for wiring money between the city and developer is being set up. This includes paying off the city's agreed settlement for the Ralph loan with the Met Council.
- Peter Dankwerth, the COO of PaR Systems, is leaving as of April 10, 2026.

ADJOURNMENT

MOTION: by Mayor Denkinger, seconded by Japuntich, to adjourn the meeting at 6:42 p.m.

VOTE: **AYES - 5** **NAYS - 0**

President Springhorn declared the meeting adjourned.

SHOREVIEW ECONOMIC DEVELOPMENT COMMISSION

March 17, 2026

Meeting Minutes

ROLL CALL

The March 17, 2026 meeting of the economic development commission at city hall was called to order by Chair Megan Larson at 7:32am, with the following members present:

Megan Larson, Rachel Japuntich, Doug McCulloch, Tony Rammer, Exhilda Siame, Mindy Handberg, Liz Lovin, Ritesh Patel, Rachel Resnick (via Zoom), and Mike Schoonover.

Members absent: Jessica Daniels, Jim Diffley, Dean Howard, Denise Firkus, and Carly Gatzlaff.

Ritesh Patel arrived late to the meeting.

Mindy Handberg left the meeting early.

Also in attendance: Community Development Director Tom Simonson, Assistant Community Development Director Niki Hill, Community Development Intern Dylan Martinez and Susan Norris from Golden Shovel.

ACCEPTANCE OF AGENDA

Commissioner Handberg, seconded by Commissioner McCulloch, moved to accept the agenda.

Vote: 9 AYES 0 NAYS

APPROVAL OF MINUTES

Commissioner Schoonover, seconded by Commissioner Rammer, moved to approve the minutes from February 17, 2026, as written.

Vote: 9 AYES 0 NAYS

Chair Larson explained that the meeting will be shorter than usual due to the Coffee with the Mayor event at Oliver's. She articulated that she and vice chair Patel are interested in speaking with the mayor on a variety of topics. She invited other commissioners if they wish to join.

INFORMATION EXCHANGE

- **Member sharing**

  Commissioner McCulloch explained that In Vino Veritas will be closing on March 28th. He also explained that the owners of In Vino will be vacating the entire building, including their cannabis dispensary store Vibes. They are looking for other potential buildings for Vibes.

  Commissioner Lovin explained that the most recent Business Connect event was a great success. The attendance to the event was much higher than expected. The attendees learned about updates to the Lake Johanna Fire Department, updates in the cities of Shoreview and Arden Hills, and network with their fellow business leaders.

  Vice chair Patel joined the meeting.

  Chair Larson explained that after the previous meeting on February 17, she and Commissioner Patel had coffee with the mayor and they discussed ongoing events in the region. She explained that they were told to provide updates on ICE agent locations whenever possible to the City Manager or other city officials.

- **EDA and City Council Updates**

  Simonson explained that the City Council heard a proposal to allow for more administrative staff approvals for minor changes on certain routine development and zoning applications as part of the development code update. He further explained that the current system requires council approval for all changes no matter the scale. This should be a benefit to developers and businesses looking to improve the properties. The Planning Commission and the City Council both expressed general approval and now city staff is tasked with drafting a resolution on the subject.

  Simonson explained that the Slice of Shoreview event will be changing its leadership structure with the City taking a greater role in administering the program. The current structure involves a contractor to undertake the majority of the planning, but this will be phased out. Despite the changes, the style and goals of the event will remain the same, and long-time coordinator Jacci Krebsbach will continue to be involved as long as she wants.

  Simonson explained that the Krew apartment project has been delayed again with a 9th amendment to the purchase agreement approved at the last

council meeting. The purchase deadline has been extended until no later than May 15th for closing on the transaction. He also explained that the developer was required to provide additional earnest money in the event the project falls through. Enclave continues to say they are fully committed to the project and hope to begin construction this summer.

Simonson explained that the third and final cannabis dispensary license has been approved. The Urban Leaf Dispensary will be located on Lexington Ave in the northwest corner of the City. With this third dispensary, the City is now at capacity for cannabis stores. Commissioner Patel expressed concern over the non-local status of this dispensary. Simonson and Hill explained that if a dispensary application is made to the City and all of the requirements are met, the City must approve the application with minimal ability to intervene.

Simonson explained that the council has voted to join the Cities for Safe and Stable Communities Coalition. He explained that City Manager Brad Martens will primarily be the one working with the Coalition.

Simonson also stated that the EDA is working with a consultant on the housing study update, which provides many useful statistics about the residents and housing of Shoreview. The initial housing study was done five years ago, and with the 2050 Comprehensive Plan process beginning soon, the updated housing data will be valuable.

- **News and information**

Simonson explained that Zang Xiong, the owner of Rest Massage, will be joining an upcoming EDC meeting. Commissioner Gatzlaff connected staff with the local business owner. Mr. Xiong is also slated to be featured in the March Business Matters newsletter.

Simonson explained that at the City Council meeting on April 6, the council will be considering a resolution to opt-in to the Ramsey County Economic Development Agency. This has been supported by both the EDA and City Council, and will allow Shoreview businesses to access new programs and resources through this new endeavor. Funding of the program with come from County HRA levy revenue and does not impact taxes or programs of the City of Shoreview.

Simonson explained that a large nursing school will be occupying most of the 2nd floor at the 4100 Lexington building. As part of the improvements, two small office suites will also be created for lease.

GENERAL BUSINESS

a. Update on BR&E Project

Susan Norris from Golden Shovel joined the meeting to provide an update of the BR&E strategic plan project. She discussed some of the key highlights on the development and collection process over the past few months. This included sharing the goals, road map, and some of the early results and determinations. She also updated EDC on the next steps in the program, including the incorporation of feedback, finalization of the strategy, and future execution of the strategy.

The EDC asked Susan about the identified threats to the Shoreview business community. She responded that space constraints, the ability to expand, are the biggest threat.

Commissioner Patel said that after reading through the entire BR&E strategy document, that he had some major concerns with certain aspects of it. He asserted that the research and data collection methods were improperly done. He questioned the validity of other components of the report after highlighting apparent deficiencies in the research and conclusions. He asserts again that the collected information has diminished value because the feedback has primarily been collected from those who are already engaged. He articulated that he wants Golden Shovel to exclude EDC affiliated persons from the collected data, and that if the surviving sample size is too small, then that the research must be completed with more data collection. He holds that we need to hold Golden Shovel more accountable for the quality of their work.

Commissioner Patel and several others had a feeling of the feedback from the BR&E being primarily from EDC members and noted the redundancy of presenting the feedback to the EDC.

Simonson explained that 160 businesses were contacted for the survey. Community Development Intern Martinez and Simonson explained in response to a question from Commissioner McCulloch that the interview candidates were determined by Martinez and Simonson, and the outreach was conducted by Simonson and Golden Shovel.

Commissioner Lovin explained that she does not feel strongly on this topic and that she feels the presented results were a mixture of topics discussed in the past and some new topics more related to BR&E strategy. She broadly

asked the Commission about the idea of a CRM position and if the city had the budget for it. Lovin explained that she is more interested in how to utilize the information for a robust and effective program rather than focusing on the research component.

Patel reasserted that he believes that Golden Shovel should reassess and redo the research process to ensure that the results are not focusing on large businesses and EDC members.

McCulloch wondered if Golden Shovel would be open to conducting more data collection.

The Commission discussed the difficulties of reaching businesses that have chronically evaded outreach efforts. Commissioner Schoonover suggested using third party sources, such as the Twin Cities North Chamber of Commerce, to conduct outreach to potentially obtain input from participants who may not be comfortable with sharing information with the city.

The Commission discussed the merits of the current information and present strategies vs the added benefits and costs associated with conducting more data collection.

Simonson cautioned there are costs of waiting and conducting more data collection for enhanced strategies. These costs are both time and financial, which could set the project back. He noted that the response rate was consistent with other previous surveys to businesses that have been conducted. While additional feedback would be helpful, the issue of a disconnect or lack of engagement from some businesses and the city is exactly why we are undertaking this effort. There is still good information that has been gathered and the survey and interviews was just one component of the broader strategic planning project.

Simonson suggested setting up an additional meeting with Golden Shovel and the taskforce to address some of the concerns of the EDC members.

Commissioner Handberg suggested utilizing the Twin Cities North Chamber of Commerce to potentially enhance BR&E goals such as in events and in data acquisition via live polling.

Simonson requested that EDC members send him or Intern Martinez a copy of their Golden Shovel questions or concerns in advance of a meeting with them so they are prepared to respond to concerns.

b. Discussion - hosting business workshops

This discussion was moved to the next meeting in the interest of time.

c. Planning for EDC hosted business networking social in April

Simonson explained that April 29 was determined to be the date for the Business Social event at the Churchill St. restaurant to allow for more planning time. Simonson explained that the city will pay for the food and non-alcoholic beverages for the event.

Simonson asked the commission about suggestions for the timing of the event. The commission agreed that 5pm to 7pm would be their preferred option. Simonson confirmed that the event will be informal with no set structure as a primarily self-guided networking event.

Simonson asked the Commission to weigh in on the name of the business event. The Commission discussed and determined that the Shoreview Business Social should be the name of the event.

d. Development and project updates

Simonson explained that the development code is currently being updated, a process which has not happened for a while. He also explained that the process is entering the final stage where public input will be collected. A goal of the update is to be more accessible to residents and to be more flexible for businesses and property owners. The open house is planned for May to begin the process of seeking public comments.

Simonson explained that the Comprehensive Plan 2050 will be starting up this year. The process takes about three years and will inform the goals and intentions for the next 20 years of development in the Shoreview. The City Council has already endorsed continuing to include an economic development chapter, and the EDC will be heavily involved in the review.

Simonson explained that the redevelopment of the former Burger King site has been delayed. An abatement for building demolition is being pursued due to non-compliance from the new owners.

Simonson explained that on April 6 the City Council will hear the proposal for the Christian Brothers Automotive site. The Planning Commission voted 5 - 1 in favor of the proposal.

Simonson explained that there is a concept proposal for a new drive-thru coffee shop on Lexington Avenue, south of County Road E. A concept review goes before the Planning Commission and City Council but is informal to provide comments and no action is taken.

ADJOURNMENT

Commissioner Japuntich, seconded by Commissioner Lovin, moved to adjourn the meeting at 8:58am.

Vote: 8 AYES 0 NAYS

SHOREVIEW PLANNING COMMISSION
MEETING MINUTES
FEBRUARY 24, 2026

ROLL CALL

The following Commissioners were present: Vice Chair Westadt; Commissioners Ahmadvand, Anderson, Cordes, Helgen, and Solomonson.

Chair John was absent.

Staff Present: Asst. Community Development Director Niki Hill, AICP
Senior Planner Izaak Peterson
Associate Planner Will Harris
City Attorney Rebecca Duren

APPROVAL OF AGENDA

MOTION: by Solomonson, seconded by Anderson to approve the February 24, 2026 Planning Commission meeting agenda as presented.

VOTE: AYES - 6 NAYS - 0

APPROVAL OF MINUTES - JANUARY 27, 2026

MOTION: by Cordes, seconded by Solomonson to approve the meeting minutes of January 27, 2026, as presented.

VOTE: AYES - 6 NAYS - 0

REPORT ON COUNCIL ACTIONS

Hill congratulated Commissioners John and Westadt on their appointments to Chair and Vice Chair respectively. Also, congratulations to Commissioner Ahmadvand on his new appointment to the Planning Commission.

OLD BUSINESS

There was none.

NEW BUSINESS

MINOR SUBDIVISION 760 HEATHER DR., TODD HINZ, SUMMIT DESIGN BUILD LLC

Presentation by Associate Planner Will Harris

The application is to divide the property into two parcels. All existing structures will be removed. Both parcels will be developed for single-family residential use.

The site consists of 25,550 square feet with a lot width of 150 feet and frontage on Heather Drive. The lot width for both parcels will be 75 feet. The lot depth on both sides is 170 feet. Vegetation on the site includes open lawn areas and trees. The topography is a gradual slope east to west.

The proposed subdivision will create two key lots which require an additional 15 feet of depth or with to ensure adequate buildable area. Key lot setbacks also require a 20-foot side setback or 40-foot setback from the rear lot line.

The applicant states that the property was purchased with the intent of subdividing it and removing the existing home. The proposal will not change the character of the neighborhood as adjacent lots have similar area and depth characteristics.

Staff Review
The proposed use is consistent with the Comprehensive Plan and complies with Code standards. Water and sanitary sewer services do not match the city's as-built records. Therefore, the applicant will need to verify their locations prior to approval of water and sewer permits. There will be further evaluation of tree impacts, grading and drainage during the building permit process.

Notices were sent to property owners within 350 feet. No comments have been received.

The City Engineer commented that the water and sanitary sewer main and service depictions do not match the city's as-built records and the need to verify their locations prior to approval of water and sewer permits. Public infrastructure work shall comply with city code requirements.

Staff recommends forwarding the application to the City Council for approval, subject to the attached conditions.

Todd Hinz, Applicant, 3160 West Owasso Boulevard, Roseville, thanked the commission and stated he would answer any questions.

Acting Chair Westadt opened the discussion to public comment.

Holly Robinson, 741 Heather Drive, asked the type of homes will be built. The area is extremely overpopulated. Heather Drive is one block with a total of 15 homes, including these two. Her concern is for the new homes to upgrade the neighborhood. She asked if trees will be removed between 760 and 734 Heather Drive.

Catherine Linden, 734 Heather Drive, stated her concerns about added traffic and construction. There are many small children in the neighborhood, as well as a daycare across from this subdivision. She would like to know the timing and hours of construction.

Hinz said that the homes to be built are similar in size and scope of those just built at 4132 Victoria. The homes will be custom built according to the wishes of whoever purchases a lot. He anticipates the homes will be two stories for growing families. One tree will be removed on Parcel A. Tree removal will depend on the house design and the owners of the lots. He does not have details on construction times and traffic as that will depend on the property owners who build the homes. Peterson said construction hours are defined in Code as 7:00 am. to 9:00 pm. There are more restrictions on holidays and weekends. There are also regulations regarding removal of trees. He encouraged residents to call the city with any concerns.

Commission Discussion
Anderson said the subdivision meets all requirements and is a straight forward request. His recommendation would be for the future homes to meet the setbacks of the neighborhood so there is alignment with the new homes and older homes.

Cordes echoed Anderson's comments and noted that the commission is limited in its power. The property is zoned R1, and the property owner has discretion on the use of the property within R1 zoning. The commission has no power to regulate construction traffic.

MOTION: by Cordes, seconded by Helgen to approve the minor subdivision and development agreements for Todd Hinz to allow him to divide the property at 760 Heather Drive into two parcels, subject to the 10 conditions in the staff packet, as well as the three findings of fact:

1. The minor subdivision shall be in accordance with the plans submitted.
2. For Parcel B, a Public Recreation Use Dedication fee as required by Chapter 105, Article III of the Development Regulations, before a building permit is issued for a new home on the property. The fee will be 4% of the fair market value of the property, with credit given to Parcel A for the existing home.
3. Public drainage and utility easements shall be dedicated to the City as required by the Public Works Director. The applicant shall be responsible for providing legal descriptions for all required easements. Easements shall be conveyed before the City will endorse deeds for recording.
4. The existing single family home and detached garage shall be demolished before the City will endorse deeds for recording.

5. Municipal water and sanitary sewer service shall be provided to Parcel A and B as reflected in the City Engineer's comments, as well as curb and gutter with associated permit fees and escrows.
6. The applicants shall enter into a Subdivision Agreement with the City. This agreement shall be executed prior to the City's release of the deeds for recording. A Development Agreement will also be required for the construction of new homes on Parcel A and B.
7. A permit or approval from Ramsey-Washington Watershed is required prior to issuing a building permit.
8. A tree survey and replacement plan shall be submitted prior to issuance of a building permit (including the demolition permit). The approved plan shall be implemented prior to the commencement of work on the property and maintained during the period of construction. Trees that are to remain shall be protected including wood chips and protective fencing at the drip line of the retained trees.
9. A grading, drainage, and erosion control plan shall be submitted with the building permit application and implemented during the construction of the new residence. This plan shall be completed by a Minnesota licensed civil engineer.
10. This approval shall expire after one year if the subdivision has not been recorded with Ramsey County.

This recommendation of approval is based on the following findings of fact:

1. The proposed land use is consistent with the policies of the Comprehensive Plan.
2. The proposed subdivision is supported in the policies of the Comprehensive Plan by providing additional housing opportunity in the city.
3. The parcels will comply with the minimum standards of the R1, Detached Residential zoning district.

VOTE: AYES - 6 NAYS - 0

1090 GRAMSIE ROAD - PUD DEVELOPMENT STAGE, PRELIMINARY PLAT AND COMPREHENSIVE PLAN AMENDMENT - CHRISTIAN BROTHERS AUTOMOTIVE

Presentation by Senior Planner Izaak Peterson

In September 2025, a concept plan presented by Christian Brothers Automotive was reviewed by the Planning Commission and City Council. There was general support but with some concern about parking availability. Christian Brothers Automotive has now submitted a formal application.

The site consists of just over 2 acres with frontage on three roads—Gramsie, Lexington and I-694. The Red Robin restaurant is on the western portion of the

property. Access is from Gramsie Road. The property is in the "Reiling PUD" approved in 2004. At that time, development of the eastern portion of the property was anticipated for office, professional services, restaurants, medical services. The PUD specifically lists auto sales, accessories and sale of auto parts, hence the Comprehensive Plan Amendment to change the land use from Office to C2 , Commercial in order to permit the automotive service.

Comprehensive Plan Amendment

Three considerations are necessary for a land use amendment:

- Availability of urban services, transportation network, existing development pattern, nearby land uses, community needs and natural characteristics of the site. Staff believes the proposed land use is consistent with the commercial use already on the site with the restaurant and the nearby hospitality services.
- Finding that the proposed designation will not facilitate development that would have an adverse effect on surrounding property. The proposed development does not appear to pose a negative impact on surrounding property. Conditions of approval are included regarding outside storage and parking.
- Traffic generation, building mass differences, separation and buffering to dissimilar land uses, and capacity for sewer, water, access, topography. Staff believes there will be modes traffic generation, and the proposed landscaping will provide adequate buffering.

Plat

The proposal would split off .97 of an acre, which meets the dimensional standards for C2 zoning. Perimeter and stormwater drainage facilities with utility easements will be required.

Development Code Review

The proposal is for 10 auto service bays consisting of 6,557 square feet with 8 to 11 onsite employees. Surface parking has 41 spaces, an increase from the 30 presented with the concept plan. Access will be shared with Red Robin Restaurant from Gramsie Road. The building meets or exceeds required setback standards.

Parking

Code requires one parking space per employee for auto service stations plus 5 per service stall. Thus, to achieve compliance with parking requirements, 59 to 61 parking spaces would be needed. A deviation may be allowed through the PUD process. Staff is comfortable with the number of parking spaces between the two uses of Red Robin and Christian Brothers Automotive but is requiring as a condition of approval submittal of a memo from a licensed engineer to show adequate shared proof of parking on the site. Staff also recommends 2 EV charging spaces or conduit to prepare two EV charging spaces.

Architectural Materials and Design
The proposed building materials exceed the city's standards with the use of brick/stone on the exterior facade and accents.

Stormwater and Landscaping
The proposal includes planting 9 over story trees, 3 coniferous trees and three ornamental trees, dozens of shrubs and areas of ornamental grasses. This exceeds the minimum landscaping requirements. An underground stormwater system is proposed A Rice Creek Watershed District permit is required.

Public & Agency Comment
Notices were sent to property owners within 350 feet. One comment was received in opposition. Rice Creek Watershed District has provided permitting requirements. City Engineer comments are incorporated in the conditions of approval.

Staff is recommending the planning commission forward the proposal to the city council for approval subject to the conditions of approval in the staff report.

Commission Questions:
Helgen: Is signage included or is it a separate item?
Signage is not usually proposed in development applications. A comprehensive sign plan may be submitted for approval, or the applicant can pull administrative sign permits in compliance with the code.

Anderson: What happens to the Reiling PUD with the change in land use?
This development application process would include an amendment to the Reiling PUD. The amendment will occur at the Final Stage Review.

Solomonson: Is access divided between Red Robin and Christian Brothers or is there just one access as it is today?
There will be a median for two way traffic to either business on the site.

Cordes: With 8 to 11 employees and 10 service bays, that amounts to approximately 20 cars. Why is there need for additional parking?
While parking is adequate for Christian Brothers, that could change with a new owner. Staff would rather err on the side of caution and require more parking spaces for the whole site.

Concern that with 41 parking spaces there will be 41 trashed cars needing repair seen from I-694 in an entry area of nice apartments and hospitality in the city.
Code does not allow vehicles in disrepair to be stored on the site. Conditions of approval address outdoor storage.
Cordes noted the condition allows outside parking for 48 hours.

Chair Westadt said a this service is not for auto body work but for general maintenance and repairs.

Ahmadvand: Will cars be allowed to park on the street and further, does shared parking mean the two businesses can use each other's parking?

Parking is allowed on Gramsie during the day, but overnight parking is not allowed. The applicant will have to draft a shared parking agreement with Red Robin to define terms. The required parking analysis memo will help define those terms.

What feedback was received from the one comment in opposition?

The concern is for the potential of vehicles in disrepair to be parked on the site.

Anderson: The amended land use to C2 would apply to the whole site, which would also apply to any future redevelopment of Red Robin. He asked for a summary of Article 3 of the Municipal Code relating to noise.

The code sets decibel limit standards. The city can measure decibels to confirm compliance. The service bays face Red Robin, away from the hotel which will mitigate noise.

<u>Applicant Statement</u>

Matt Lingham, Kimley Horn and Associates, Inc., 11995 Singletree Lane, Eden Prairie, said he will answer any questions. Christian Brothers already has a good relationship with Red Robin. Christian Brothers does not anticipate use of all the parking spaces. During off hours, Red Robin would be able to use their parking for their peak hours. Cars would not be parked outside overnight but would be parked in the bays. If there was an early morning pickup, that one car would be outside. There is no auto body work so no junkers parked on the site. The bays face the restaurant away from the hotels to mitigate noise. Air pumps are enclosed to also mitigate noise to the east. Hours of operation are 7:00 am. to 6:00 pm.

Anderson asked if signage has been considered to direct traffic back to Lexington. Lingham said that Christian Brothers traffic will be slow and steady, not a rush of cars. If that is or becomes a concern, there will be discussions with the city.

Cordes asked the plan for fluid waste disposal. Lingham said fluids would be stored in the building for pickup.

MOTION: by Ahmadvand, seconded by Anderson to open the public hearing at 8:02 pm.

There were no comments or questions from the public.

MOTION: by Helgen, seconded by Cordes to close the public hearing at

8:03 pm.

Commission Discussion
Cordes disagreed with staff's recommendation that this proposal meets the criteria for a Comprehensive Plan amendment. Saying there is only one other auto service in Shoreview neglects the ones that are close in Arden Hills, Roseville, Vadnais Heights and Circle Pines. The area has a hotel and restaurants and is an up and coming area with development potential which he believes is the purpose of the PUD agreement. Noise will be an issue for the hotel with automotive work being done at 7:00 am. in July.

Ahmadvand said he would also like to see a proposal more in line with the Comprehensive Plan. However, no other proposals are under consideration for this site, and it does bring tax revenue to the city.

Solomonson said this is a challenging property, and Christian Brothers would be a good use. There is non-stop noise from I-694. This automotive service is unique with limited hours, storage of cars in the bays. Nationwide, Christian Brothers has proven to be compatible with the surroundings property.

Anderson said this is a parcel that has been undeveloped for a long time. In regard to impact on the hotel, Christian Brothers has provided information on how sound is to be mitigated. He agreed there is noise 24/7 from I-694. This is a commercial hub. This proposal would be a benefit to the increased residential and corporate campuses nearby. He appreciates the design work, and he would prefer a lower intensity service such as auto repair than a high intensity service such as another restaurant.

Westadt said that although this proposal is not what was envisioned, it is preferable to other more intense uses with more traffic. The property has been vacant for over 20 years. This development would be a benefit to the city.

MOTION: by Solomonson, seconded by Anderson to recommend the city council approve the proposed Preliminary Plat, PUD- Development Stage, and adopt Resolution 26-16 for the proposed comprehensive plan amendment, submitted by Christian Brothers Automotive, for the property at 1090 Gramise Road. The adoption and approvals are subject to the following conditions:

Comprehensive Plan Amendment

1. The amendment changes the future land use designation from Office to Commercial within the Shoreview 2040 Future Land Use Map (Map 4.3) for the property located at 1090 Gramsie Road, Lot 1 Block 1 of the Reiling Second Addition.

2. The amendment is not finalized until review and approval by the Metropolitan Council.
3. The amendment will not be finalized until the city grants approval of the Final Plat and PUD - Final Stage request and the Development Agreements are executed.

Preliminary Plat

1. A public use dedication fee shall be submitted for Lot 2 as required in the Shoreview Municipal Code. This will be paid prior to the release of the final plat by the city.
2. The developer shall submit a cross-access and maintenance agreement is required for Lot 1 and Lot 2, Block 1 to have a shared access. The agreement shall be subject to the City Attorneys review, and be submitted prior to the approval of the Final Plat.
3. The developer shall submit a shared parking agreement is required for Lot 1 and Lot 2, Block 1 to address shared parking. The agreement shall be subject to the City Attorneys review, and be submitted prior to the approval of the Final Plat. The agreement will be recorded against the properties.
4. Drainage and utility easements shall be provided as required by City Engineer.
5. The development shall secure any and all permits regarding stormwater, grading, and erosion control plans from the Rice Creek Watershed District prior to commencing any grading work on this site.
6. The developer is required to enter into a subdivision agreement with the city related to the site development and maintenance. The agreement shall be executed prior to the issuance of any permits for this project.
7. The final plat shall be submitted to the city for approval with the Final Stage PUD application.

Planned Unit Development – Development Stage

1. This approval permits the development of a 6,557 sf Automotive Service Repair Facility within the Reiling Planned Unit Development.
2. The Automotive Service and Repair Facility shall maintain compliance with the noise standards specified in Article III of the Municipal code at all times. All storage of vehicles, materials, supplies, shall be stored wholly within the proposed Automotive Service and Repair Facility building.
3. Long term outdoor parking or storage of customer vehicles for a period of time greater than 48 hours is prohibited.
4. The development shall secure any and all permits regarding stormwater, grading, and erosion control plans from the Rice Creek WatershedDistrict prior to commencing any grading work on this site.
5. The development shall secure any and all permits required by Ramsey County and MnDOT prior to commencing construction work on this site.

6. A Tree Removal and Replacement plan is required. For any trees that cannot be accommodated on the development site, a financial contribution to the City's Forestry fund is required.
7. The applicant is required to enter into an amended Master PUD agreement related to the subdivision of the site as proposed. The amended Master PUD agreement shall be executed prior to release of the final plat for recording.
8. Approval of the final grading, drainage and utility plans by the director of public works is required, prior to the submittal to the City of applications for Final Plat and PUD - Final Stage.
9. The developer shall submit a parking study memo written by a licensed engineer which demonstrates adequate shared proof of parking availability on the proposed development site prior to PUD - Final Stage submittal.
10. The developer shall submit revised plans which identifies the installation and construction of two Level 2 Electric Vehicle Charging Stations or the construction of two Electric Vehicle charging spaces with readily available electrical conduit in place to adequately serve the future construction Level 2 Charging Stations on the site. Revised plans shall be submitted subject to staff review prior to PUD - Final Stage submittal.
11. The Final Stage - PUD application shall be submitted consistent with the plans and conditions of approval specified through this approval.
12. This approval shall expire after 60 days if the Planned Unit Development - Final Stage application has not been submitted for city review and approval.

Discussion:

MOTION: by Cordes, to amend condition No. 2 under the PUD Development Stage to delete the last sentence and add, “All outdoor storage of vehicles overnight is prohibited.”

The motion failed for lack of a second.

Cordes said this is an entrance to the city. Automotive shops tear down cars all the time and take engine parts in and out. A lot of faith is being put in this corporation.

ROLL CALL VOTE ON ORIGINAL MOTION:
AYES: Ahmadvand, Anderson, Helgen, Solomonson, Westadt
NAYS: Cordes

3570 LEXINGTON AVENUE N - PLANNED UNIT DEVELOPMENT CONCEPT STAGE - DAN ALSTATT - REDBRICK COMMERCIAL

Presentation by Senior Planner Izaak Peterson

The property is located just south of County Road E. Property owner Dan Alstatt has submitted a PUD concept stage application for a development of 810 square foot facility for commercial retail/drive through.

The property consists of 2.3 acres with frontage along Lexington Avenue North. There is shared access and parking for the site between the 3570 and 3550 office building, which is zoned O, Office.

Comprehensive Plan Consistency

The property is identified within the commercial land use category in the Comprehensive Plan with a designation for a variety of service, office, restaurant, and retail uses. The proposal for a commercial/retail drive through meets the future land use guidance.

Concept Plan

The proposal is to subdivide 1/4 acre of the site for an 810 square foot drive through, which will require preliminary and final plat review. Three surface parking spaces are planned. There is restricted right-in/right-our access to Lexington. Access is only from northbound traffic on Lexington because of the median in that portion of road.

All setback standards are met, including parking, for C2 District zoning. A minimum of six stacking spaces are required for drive-through businesses; 10 are shown on the plan. There is potential concern about alternative stacking within the site. If very successful and stacking meets or exceeds capacity, there is no overflow space. Further study and evaluation of a stacking analysis or alternative traffic flow on the site is needed to address this concern before a formal application is submitted.

Required parking is 5.5 spaces per 1,000 square feet of floor area. Drive up facilities require one space per employee plus one per 25 square feet of floor area in addition to the number of required spaces. This proposal would need 30 to 45 parking spaces. Staff is concerned that three onsite parking spaces may not be enough to serve employees.

Architectural Materials and Design

Use of high quality brick/stone facade materials is proposed which would meet development code design standards.

Public and Agency Comment

Notice was given to property owners within 350 feet. One comment was received in opposition. Rice Creek Watershed District has outlined anticipated. permit requirements. Ramsey County has provided comments regarding site access constraints and anticipates review of a stacking study for the site.

Commission Questions

Staff answered the following commissioner questions:

Helgen: Verified that the proposal is only for a drive through and no other onsite services.

Anderson: Asked about water storage as the site is limited in size.
Impervious impact will be less than what is on the site today. Onsite storage may not be required based on the scope of the project.

Ahmadvand: Expressed concern about traffic onto and off Lexington, especially when there is a train.
A traffic study would be warranted.

Solomonson: Are there any issues identified from other drive throughs in other cities?
Further research is needed on traffic flow and how cars will line up.

Applicant Statement

Dan Alstatt, Redbrick Commercial, 3570 Lexington, said he owns the site and has been in discussion with staff on the best use.

Ahmadvand asked: if Alstatt would own the coffee shop or would it be a franchise of a bigger chain? How would traffic be mitigated? Is it possible to have a second access through the adjoining gas station? Alstatt said the limitations of the site would be too small for two access points as required by national retailers. He sees it as owned and operated by a local group. There would be 99 parking spaces left for the office use. He may decide to enlarge the subdivided parcel for a second drive through lane of 10 cars, but more planning is needed.

Helgen asked about a market analysis that shows support for another coffee shop, as there is a Dunn Brothers, Starbucks, Wendy's and McDonald's in the area. The next door wine shop may close which could enlarge the development site. Alstatt said the wine bar will become a restaurant.

Solomonson asked why the site would not accommodate a Scooter's. Alstatt said it is a combination of the size of the site and location. If access were possible through the gas station, there may be more interest from Scooter's.

Anderson asked if a drive through coffee shop is not successful, what would the use be? Alstatt said that given the size of the site, he envisions only a drive through use related to food. If there were more land, he would have in building space for customers. He is not sure it will be coffee but wants a safe product that will add value to the community.

Commission Discussion
Anderson said his concern is parking and not enough room for a handicap stall. If there is shared parking with the office building, his concern is safety crossing the cue lane. Water and snow management are also concerns. He likes the idea of turning an unused parking lot into a business that would benefit the city. This is a busy intersection with pedestrian trails that go north and south as well as east and west. A walk up window for pedestrians would be appropriate. If parcel dimensions could be changed, there could be room for additional parking spaces and perhaps a dual line that merges to increase capacity.

Solomonson would like to see a building that would be large enough for people to be inside and a patio outside. His biggest concern is about in and out traffic with a gas station at this busy intersection, especially with the train traffic. He noted a Scooter's on a similar site by Menard's in Maplewood and would like to know how that site functions.

Ahmadvand agreed with commissioners' comments and has the same concerns about traffic. If unsuccessful, this use limits the scope of development on the site in the future.

Cordes echoed all concerns of traffic, especially the density at the morning rush hour. The Starbucks at Lexington and Gray Fox Road has a line that sometimes winds around the parking lot and out onto the road. There is potential demand, but he would not want to create a situation that would back up traffic on Lexington. An ice cream or malt shop would not have the rush hour traffic.

Westadt said she very much likes the idea of this parking lot becoming a viable use but also has concerns about traffic and access, especially someone coming south and having to turn around the median to get to the drive through. She appreciates the thoughtfulness and creativity to find a good use for the site.

MISCELLANEOUS

2026 Calendar and Meeting Assignments
Ahmadvand agreed to attend the March 16th council meeting, and Anderson will attend the April 6th council meeting.

ADJOURNMENT

MOTION: by Cordes, seconded by Ahmadvand to adjourn the meeting on February 24, 2026, at 8:56 pm.

VOTE: AYES - 6 NAYS - 0

ATTEST:

_____

Tom Simonson
Asst. City Manager/Community Development Director

SHOREVIEW PLANNING COMMISSION
MEETING MINUTES
MARCH 24, 2026

CALL TO ORDER

Chair John called the March 24, 2026 Shoreview Planning Commission meeting to order at 7:00 pm.

ROLL CALL

The following Commissioners were present: Chair John; Commissioners Ahmadvand, Anderson, Cordes, Helgen, Solomonson and Westadt.

Staff Present: Asst. Community Development Director Niki Hill, AICP
Senior Planner Izaak Peterson
City Attorney Martin Norder

APPROVAL OF AGENDA

MOTION: by Solomonson, seconded by Westadt to approve the March 24, 2026 Planning Commission meeting agenda as presented.

VOTE: AYES - 7 NAYS - 0

APPROVAL OF MINUTES - FEBRUARY 24, 2026

MOTION: by Ahmadvand, seconded by Westadt to approve the meeting minutes of February 24, 2026, as presented.

VOTE: AYES - 6 NAYS - 0 ABSTAIN - 1 (John)
Chair John abstained, as he did not attend the February 24th meeting.

REPORT ON COUNCIL ACTIONS

Hill reported that the city council approved the subdivision at 760 Heather Drive.

OLD BUSINESS

There was none.

NEW BUSINESS

3192 W. OWASSO BLVD. - CONDITIONAL USE PERMIT AND VARIANCE REQUESTS LISA AND FELIX ANKEL (PUBLIC HEARING)

Presentation by Senior Planner Izaak Peterson

The application requests a conditional use permit to retain a garage that is greater in size than 440 square feet with two car or larger attached garage. A variance is also requested to decrease the front yard setback.

The property is zoned R-1, Detached Residential. It is a 1.02 acre standard riparian lot with a steep slope from W. Owasso Boulevard to the Ordinary High Water Line of Lake Owasso. On the property there is an existing 2,009 square foot detached dwelling, a 760 square foot detached cottage dwelling, and a 451 square foot detached garage. The two detached dwellings constitute a nonconformity legally established due to the age of construction.

In 2024, an application was submitted to demolish a 2006 square foot home and rebuild a new 2909 square foot home, which included a 2 car or larger attached garage. A variance was granted to reduce the front yard setback to 41.91 feet. A variance to enlarge the size and area of a nonconforming cottage house to be retained was denied by the planning commission and denied on appeal to the city council. A conditional use permit was approved to retain the existing 451 square foot detached garage.

In 2025, a revised application was submitted to demolish the 2006 square foot home and rebuild a new 3,041 square foot home with a 2 car or larger attached garage. It was also proposed that the new house would be attached to the cottage dwelling on the property. A Variance was approved to reduce the front yard setback to 135.8 feet. A conditional use permit was approved to allow retention of the existing 451 square foot detached garage.

The current revised proposal is to construct a 678 square foot attached garage as an addition to the existing home. This requires a conditional use permit(CUP) to allow a detached garage greater than 440 square feet with a two car or larger attached garage. A variance is requested to reduce the front yard setback from 184.1 feet to 35.4 feet. The proposal meets all development code requirements except the front yard setback.

Staff Review

Variance

The proposed use is reasonable in a single family residential use. The proposed attached accessory structure has no dwelling space and is not considered an expansion of the nonconforming two dwellings on the property. Unique circumstances that affect placement of a home is the steep slope on a majority of the property. The proposed building allows for the steep slope and grading of the site to be restored to utilize a flatter portion of the property closer to the lake. The

character of the neighborhood will not be impacted, as the proposed home is in a commensurate location as the existing cottage in relation to the front property line.

Conditional Use Permit
Staff believes the proposed building is consistent with development code standards for accessory buildings and the maintenance of nonconforming elements of the garage, as no expansion is proposed. The detached garage has existed since the 1950s, without adverse impact to the neighborhood. Use for personal items is consistent with the residential use of the property. The combined use of the attached garage and existing detached garage is in harmony with the purpose and intent of the development code and policies of the comprehensive plan.

Property owners within 350 feet were notified of the variance and CUP applications, and notice of the public hearing was published in the *Shoreview Press.* No public comment has been received. A permit will be required from the Ramsey-Washington Metro Watershed District.

Staff recommends the public hearing and adoption of Resolution 26-19 to approve the decrease of the front yard setback from 185.2 feet to 35.4 feet. Staff also recommends forwarding the CUP application to the city council with a recommendation for approval with the conditions listed in the staff report.

Commission Questions
Solomonson asked if joining the two dwellings into one would require conforming with code. Peterson said that as there is no expansion; the dwellings would remain non-conforming.

Anderson asked if the new driveway to the new garage replaces the driveway to the cottage. Peterson said the applicant will retain the stub driveway toward the cottage, but it does not extend to the cottage. Anderson clarified that the structure between the lakeside setback and the house is for dock storage. Only one structure between the lakeside setback and house is allowed.

Applicant Statement
Lisa Ankel, Applicant, 3192 West Owasso Boulevard, said she would answer any question.

Anderson asked if significant improvement is being made to the driveway from a 25% slope to 15%. Ankel said that different places in the driveway have different slopes. The plan is to even it out as much as possible.

Public Hearing
City Attorney Norder said that proper notice was given for the public hearing.

Chair John opened the public hearing at 7:23 pm. There were no comments or questions.

MOTION: by Helgen, seconded by Westadt to close the public hearing at 7:23 pm.

VOTE: AYES - 7 NAYS - 0

Commission Discussion
Solomonson said the application is straight forward, as the setbacks have been approved previously as well as the non-conforming dwellings.

Anderson agreed and with no expansion the plan meets criteria for approval.

MOTION: by Westadt, seconded by Ahmadvand to adopt Resolution No. 26-19 approving a decrease to the minimum the front yard setback requirement from 185.1 feet to 35.4 feet for an attached accessory building addition at 3192 West Owasso Street and recommend the city council adopt Resolution No. 26-18, a conditional use permit for the proposed retention of an existing 451 square foot detached accessory building garage, with the proposed establishment of an attached garage on the property located at 3192 West Owasso Boulevard. These approvals are subject to the following conditions:

Variance
1. The project must be completed in accordance with the plans submitted with the variance application, and conditions set forth through this approval. Any significant changes to these plans, as determined by the Community Development Department, will require review and approval by the planning commission.
2. The project is subject to the permitting requirements of the Ramsey Washington Metro Watershed District. The applicant shall fulfill all permitting requirements of the Ramsey Washington Metro Watershed District as required.
3. The proposed attached garage shall meet a minimum setback of 35.4' feet from the front property line.
4. A tree removal and replacement plan approved by the Natural Resources Coordinator shall be submitted prior to issuance of a building permit.
5. The nonconforming presence of two dwellings on the property shall not be enlarged or expanded to occupy a greater area of land or space.

6. The finished topographical grade and elevation of the site's steep slope shall not be less than five feet below the existing topographical grade and elevation.
7. A Shoreland Mitigation Affidavit is required to be signed before the building
8. permit is issued.
9. The approvals will expire after one year if a building permit has not been issued and work has not begun on the project.
10. This variance approval is subject to a five-day appeal period. Once the appeal period expires, a building permit may be issued for the proposed project. A building permit must be obtained before any construction activity begins.

These actions are based on the following findings of fact:

1. Practical difficulty is present as stated in Resolution 26-19.
2. The proposed front yard setback reduction is a reasonable use of the property in a reasonable manner that is allowed in the R1, Detached Residential District.
3. The character of the neighborhood will not be altered by the reduced front yard setback to allow for the proposed attached accessory building, and no expansion or alteration are proposed to the existing detached accessory garage building.

Conditional Use Permit

1. This project must be completed in accordance with the accessory building plans submitted as part of the Conditional Use Permit application, and conditions set forth in Resolution No. 26-19. Any significant change to these plans, as determined by city staff, will require review and approval by the planning commission.
2. This approval will expire after one year if a building permit has not been issued and work has not begun on the proposed house.
3. The garage shall be used for the storage of personal property and other garage related purposes.
4. The garage shall not be used for livable or habitable space.
5. The garage shall not be enlarged beyond its current size of 451 square feet.
6. Further expansion of the existing detached garage accessory building is prohibited.

VOTE AYES - 7 NAYS - 0

MISCELLANEOUS

2026 Calendar and Meeting Assignments
Anderson and Cordes are scheduled respectively to attend the April 6th and April 20th city council meetings.

ADJOURNMENT

MOTION: by Solomonson, seconded by Westadt to adjourn the meeting on March 24, 2026, at 7:27 pm.

VOTE: AYES - 7 NAYS - 0

ATTEST:

_____

Tom Simonson
Asst. City Manager/Community Development Director

Memorandum

TO: City Council

FROM: Janice Miller

DATE: May 18, 2026

SUBJECT: Claims and purchases

ITEM NUMBER: 8.d

SECTION: CONSENT AGENDA

REQUESTED MOTION
To approve the payment of bills as presented by the finance department in the attached table.

INTRODUCTION
Attached payment of bills as presented by the finance department in the attached table.

DISCUSSION

RECOMMENDATION
It is recommended that the city council approve the attached payment of bills.

ATTACHMENTS
Payment of bills.pdf
9606-9634.pdf
583511-583624.pdf
BCI Construction, Inc.pdf
Doran Special Projects.pdf
Grit Contracting.pdf
Metropolitan Council Environmental (1).pdf
Metropolitan Council Environmental (2).pdf
Neighborworks Home Partners (1).pdf
Neighborworks Home Partners (2).pdf
Veit & Companies.pdf
Xcel Energy.pdf
Zixcorp.pdf

Date	Description	Check range	EFT range		Amount
04/22/26	Accounts payable		9606-9619	$	13,219.48
04/24/26	Accounts payable		9620-9624	$	37,425.94
04/29/26	Accounts payable		9632	$	7,126.23
04/30/26	Accounts payable		9631	$	1,000.00
04/30/26	Accounts payable	583511-583561		$	93,415.67
05/01/26	Accounts payable		9625-9630	$	84,223.61
05/07/26	Accounts payable		9633, 9634	$	6,104.24
05/07/26	Accounts payable	583562-583624		$	2,526,618.64
	Sub-total Accounts Payable			**$**	**2,769,133.81**
05/01/26	Payroll	135636-135647		$	287,750.76
	Sub-total Payroll			**$**	**287,750.76**
	Total			**$**	**3,056,884.57**

CHECK REGISTER FOR CITY OF SHOREVIEW

CHECK NUMBER 9606 - 9634

Check Date	Check	Vendor Name	Amount
Bank USBNK US BANK CHECKING\4M			
04/22/2026	9606(E)	XCEL ENERGY	62.51
04/22/2026	9607(E)	XCEL ENERGY	190.61
04/22/2026	9608(E)	XCEL ENERGY	14.95
04/22/2026	9609(E)	XCEL ENERGY	42.61
04/22/2026	9610(E)	XCEL ENERGY	55.92
04/22/2026	9611(E)	XCEL ENERGY	40.94
04/22/2026	9612(E)	XCEL ENERGY	13.69
04/22/2026	9613(E)	XCEL ENERGY	21.24
04/22/2026	9614(E)	XCEL ENERGY	740.72
04/22/2026	9615(E)	XCEL ENERGY	11,009.16
04/22/2026	9616(E)	XCEL ENERGY	231.36
04/22/2026	9617(E)	XCEL ENERGY	371.65
04/22/2026	9618(E)	XCEL ENERGY	16.23
04/22/2026	9619(E)	XCEL ENERGY	407.89
Total 04/22/2026:			13,219.48
04/24/2026	9620(E)	XCEL ENERGY	730.45
04/24/2026	9621(E)	XCEL ENERGY	34,409.65
04/24/2026	9622(E)	XCEL ENERGY	653.67
04/24/2026	9623(E)	XCEL ENERGY	1,433.34
04/24/2026	9624(E)	XCEL ENERGY	198.83
Total 04/24/2026:			37,425.94
04/29/2026	9632(E)	POINT & PAY CREDIT CARD FEES	7,126.23
Total 04/29/2026:			7,126.23
04/30/2026	9631(A)	ALLEN, DEANNE	1,000.00
Total 04/30/2026:			1,000.00
05/01/2026	9625(E)	COMMISSIONER OF REVENUE- WH T	16,077.04
05/01/2026	9626(E)	MINNESOTA CHILD SUPPORT PAYME	647.50
05/01/2026	9627(E)	ICMA/VANTAGEPOINT TRANSFER-70	1,267.65
05/01/2026	9628(E)	ICMA/VANTAGEPOINT TRANSFER-30	11,804.33
05/01/2026	9629(E)	MSRS 457 PLAN 98945-01	300.00
05/01/2026	9630(E)	PERA COORDINATED	54,127.09
Total 05/01/2026:			84,223.61
05/07/2026	9633(A)	FALK, ROBERT	2,664.00
05/07/2026	9634(A)	MADISON NATIONAL LIFE	3,440.24
Total 05/07/2026:			6,104.24
USBNK TOTALS:			
Total of 29 Checks:			149,099.50
Less 0 Void Checks:			0.00
Total of 29 Disbursements:			149,099.50

CHECK REGISTER FOR CITY OF SHOREVIEW

CHECK NUMBER 583511 - 583624

Check Date	Check	Vendor Name	Amount
Bank USBNK US BANK CHECKING\4M			
04/30/2026	583511	ALLIED GENERATORS	575.00
04/30/2026	583512	AMAZON CAPITAL SERVICES	2,592.81
04/30/2026	583513	ANIMAL HUMANE SOCIETY	601.00
04/30/2026	583514	ASCENTEK, INC	15,187.06
04/30/2026	583515	BAUER BUILT TIRE AND BATTERY	388.68
04/30/2026	583516	BAUER BUILT TIRE AND BATTERY	4,299.24
04/30/2026	583517	BEACON ATHLETICS	1,722.34
04/30/2026	583518	BEISSWENGER'S HOMETOWN HARDWA	29.99
04/30/2026	583519	BS&A SOFTWARE	7,995.00
04/30/2026	583520	CINTAS CORPORATION #470	581.21
04/30/2026	583521	COLLINS ELECTRICAL CONSTRUCTI	470.68
04/30/2026	583522	CRYSTEEL TRUCK EQUIPMENT	1,705.22
04/30/2026	583523	CUMMINS NPOWER LLC	3,142.95
04/30/2026	583524	DAVE PERKINS CONTRACTING	4,855.00
04/30/2026	583525	DULTMEIER SALES	470.39
04/30/2026	583526	ELSMORE SWIM SHOP	624.35
04/30/2026	583527	FERGUSON WATERWORKS 472426	770.00
04/30/2026	583528	FIDELITY SECURITY LIFE	252.06
04/30/2026	583529	FLEETPRIDE INC	58.53
04/30/2026	583530	FRA-DOR INC	574.20
04/30/2026	583531	GHA TECHNOLOGIES	2,718.00
04/30/2026	583532	HAWKINS, INC.	5,206.99
04/30/2026	583533	HD SUPPLY	1,262.05
04/30/2026	583534	Helget, Thomas	36.00
04/30/2026	583535	HIRSHFIELD'S PAINT MFG, INC.	5,201.68
04/30/2026	583536	JAMF SOFTWARE, LLC	7,353.00
04/30/2026	583537	JEFF ELLIS & ASSOCIATES, INC	538.00
04/30/2026	583538	KARL CHEVROLET	5,228.00
04/30/2026	583539	MARTIN MARIETTA MATERIALS	660.04
04/30/2026	583540	MC TOOL & SAFETY SALES	178.14
04/30/2026	583541	MENARDS - BLAINE	385.14
04/30/2026	583542	METERING & TECHNOLOGY SOLUTIO	801.06
04/30/2026	583543	METROPOLITAN COUNCIL ENVIRONM	500.00
04/30/2026	583544	MINTERWEISMAN CO DBA CORE-MAR	943.64
04/30/2026	583545	NIPPON SANSO MATHESON	556.10
04/30/2026	583546	PLUNKETT'S PEST CONTROL, INC	1,216.60
04/30/2026	583547	QUALITY FLOW SYSTEMS INC	208.96
04/30/2026	583548	RAMSEY COUNTY	719.42
04/30/2026	583549	RAMSEY COUNTY	1,998.29
04/30/2026	583550	REINDERS, INC.	609.96
04/30/2026	583551	RICOH USA, INC.	198.38
04/30/2026	583552	SHOREVIEW NORTHERN LIGHTS VAR	70.00
04/30/2026	583553	Stankus, Vanessa	100.00
04/30/2026	583554	SYLVA CORPORATION INC	2,262.52
04/30/2026	583555	TASC	768.00
04/30/2026	583556	UPPER CUT TREE SERVICES INC	4,400.00
04/30/2026	583557	VESTIS	267.74
04/30/2026	583558	W.D.LARSON COMPANIES LTD, INC	101.82
04/30/2026	583559	WATSON COMPANY	635.62
04/30/2026	583560	ZACKS INC.	768.52
04/30/2026	583561	ZIEGLER, INCORPORATED	626.29
Total 04/30/2026:			93,415.67
05/07/2026	583562	AARP C/O BRIAN NORDLING	615.00
05/07/2026	583563	ACE SOLID WASTE	3,776.50
05/07/2026	583564	ACTION OVERHEAD GARAGE DOOR	2,984.00
05/07/2026	583565	AMAZON CAPITAL SERVICES	1,010.66
05/07/2026	583566	BADGER METER INC.	913.90
05/07/2026	583567	BAKER TILLY MUNICIPAL ADVISOR	9,750.00
05/07/2026	583568	BCI CONSTRUCTION, INC	1,242,483.27
05/07/2026	583569	BEISSWENGER'S HOMETOWN HARDWA	155.51
05/07/2026	583570	BLAKE DRILLING COMPANY	10,488.00
05/07/2026	583571	BOLTON & MENK, INC	1,743.00
05/07/2026	583572	CAPRA'S UTILITIES INC	5,975.00
05/07/2026	583573	CHESS	1,950.00
05/07/2026	583574	CINTAS CORPORATION #470	432.14
05/07/2026	583575	CIVICPLUS LLC	5,837.74
05/07/2026	583576	CORPAY MASTERCARD	10,786.44
05/07/2026	583577	DALBERG, JACKIE	15.00
05/07/2026	583578	DAVE PERKINS CONTRACTING	28,093.50
05/07/2026	583579	DORAN SPECIAL PROJECTS	20,160.00

Check Date	Check	Vendor Name	Amount
Bank USBNK US BANK CHECKING\4M			
05/07/2026	583580	FEDERS ARCHITECTS, LLC	7,712.80
05/07/2026	583581	FERGUSON ENTERPRISES	777.22
05/07/2026	583582	GERTENS WHOLESALE	181.02
05/07/2026	583583	GOPHER STATE ONE-CALL	942.30
05/07/2026	583584	GRAINGER, INC.	1,592.13
05/07/2026	583585	GRIT CONTRACTING	196,925.50
05/07/2026	583586	GROVE SECURITY	3,065.35
05/07/2026	583587	HD SUPPLY	2,580.85
05/07/2026	583588	HORIZON COMMERCIAL POOL SUPPL	1,564.80
05/07/2026	583589	JEFF ELLIS & ASSOCIATES, INC	133.00
05/07/2026	583590	JOHNSON CONTROLS	678.52
05/07/2026	583591	KELLY & LEMMONS, P.A.	7,285.28
05/07/2026	583592	KEYS WELL DRILLING COMPANY	17,750.00
05/07/2026	583593	KIMBALL MIDWEST	6,516.00
05/07/2026	583594	KIRSTIN CHATFIELD LLC	1,258.75
05/07/2026	583595	KIRSTIN CHATFIELD LLC	1,126.25
05/07/2026	583596	KONECTAUSA LLC	5,241.65
05/07/2026	583597	LEGACY LOCKERS LLC	13,134.50
05/07/2026	583598	MASTER-LINK SPORTS INC	13,950.00
05/07/2026	583599	MCCAREN DESIGNS INC	1,066.82
05/07/2026	583600	METROPOLITAN COUNCIL ENVIRONM	424,524.68
05/07/2026	583601	MIDWEST LOCK & SAFE INC	90.30
05/07/2026	583602	MINNESOTA DEPT OF ADMINISTRAT	125.00
05/07/2026	583603	MINNESOTA METRO NORTH TOURISM	28,867.00
05/07/2026	583604	MINTERWEISMAN CO DBA CORE-MAR	1,216.89
05/07/2026	583605	NAMEN, VALARIE ANN	120.00
05/07/2026	583606	NEIGHBORWORKS HOME PARTNERS	43,475.00
05/07/2026	583607	NIPPON SANSO MATHESON	327.60
05/07/2026	583608	NYSTROM PUBLISHING	671.27
05/07/2026	583609	ORKIN, LLC	269.99
05/07/2026	583610	PIONEER PHOTOGRAPHY & SERVICE	400.00
05/07/2026	583611	QUALITY FLOW SYSTEMS INC	11,556.00
05/07/2026	583612	QUALITY REFRIGERATION INC	465.00
05/07/2026	583613	REINDERS, INC.	2,120.00
05/07/2026	583614	SAFE FOOD TRAINING.COM	185.00
05/07/2026	583615	SHERWIN WILLIAMS	112.40
05/07/2026	583616	SPEEDPRO IMAGING - NORTH METR	396.50
05/07/2026	583617	SPS WORKS,	67.85
05/07/2026	583618	STEPHEN TOKLE INSPECTIONS INC	7,609.84
05/07/2026	583619	TWIN CITY HARDWARE	285.00
05/07/2026	583620	VEIT & COMPANIES	350,383.75
05/07/2026	583621	W.D.LARSON COMPANIES LTD, INC	20.30
05/07/2026	583622	WATSON COMPANY	973.03
05/07/2026	583623	Wiggs, Noam	463.84
05/07/2026	583624	ZIXCORP	21,240.00
Total 05/07/2026:			2,526,618.64

USBNK TOTALS:

Total of 114 Checks:	2,620,034.31
Less 0 Void Checks:	0.00
Total of 114 Disbursements:	2,620,034.31

APPROVED BY THE STATE BOARD OF ACCOUNTS FOR THE CITY OF SHOREVIEW-2001

City/Town Form 201/39 (Rev. 1995)

ACCOUNTS PAYABLE VOUCHER

VOUCHER NO. WARRANT NO. DATE ALLOWED 05 30 2026 (Mo. Day Yr.) IN THE SUM OF $ 1242483.27

CITY OF SHOREVIEW

V #	W #

Payee BCI CONSTRUCT

VENDOR # 101392 BCI CONSTRUCTION, INC 7135 5TH AVE NE SAUK RAPIDS, MN 56379-9558	Purchase Order No. Terms Due Date 05/30/2026

INVOICE DATE	INVOICE NUMBER	APPROP NUMBER	PROJECT	DESCRIPTION	AMOUNT
04/30/2026	PF-001145	434-4700-45900.200		APPLICATION NO 10 LJFD	764,127.21
04/30/2026	PF-001145	434-4700-45900.201		APPLICATION NO 10 LJFD	300,680.95
04/30/2026	PF-001145	434-4700-45900.202		APPLICATION NO 10 LJFD	177,675.11

CITY OF SHOREVIEW

Favor Of

BCI CONSTRUCTION, INC

Total Amount of Voucher	$	
Deductions		
Total Amount of Warrant	$	

Month of _____ , _____

VOUCHER RECORD	ACCT #	
Total		

I hereby certify that the attached invoice(s), or bill(s), is (are) true and correct and that the materials or services itemized theron for which charge is made were ordered and received except

Mo. Day Yr. Signature Officer/Title

I hereby certify that the attached invoice(s), or bill(s), is (are) true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Mo. Day Yr. Signature Officer/Title

Board/Council Members

ACCOUNTS PAYABLE VOUCHER

VOUCHER NO. WARRANT NO. DATE ALLOWED 05 29 2026 (Mo. Day Yr.) IN THE SUM OF $ 20160.00

CITY OF SHOREVIEW

V #	W #

Payee DORAN SPECIAL

VENDOR # 101431
DORAN SPECIAL PROJECTS
7803 GLENROY RD STE 200

MINNEAPOLIS, MN 55439-3126

Purchase Order No.

Terms

Due Date 05/29/2026

INVOICE DATE	INVOICE NUMBER	APPROP NUMBER	PROJECT	DESCRIPTION	AMOUNT
04/29/2026	20243517	434-4700-45910.200		LAKE JOHANNA FIRE STATION HEADQUA	12,398.40
04/29/2026	20243517	434-4700-45910.201		LAKE JOHANNA FIRE STATION HEADQUA	4,878.72
04/29/2026	20243517	434-4700-45910.202		LAKE JOHANNA FIRE STATION HEADQUA	2,882.88

CITY OF SHOREVIEW

Favor Of

DORAN SPECIAL PROJECTS

Total Amount of Voucher	$	
Deductions		
Total Amount of Warrant	$	

Month of _____ , _____

VOUCHER RECORD	ACCT #	
Total		

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Mo. Day Yr. Signature Officer/Title

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Mo. Day Yr. Signature Officer/Title

Board/Council Members

APPROVED BY THE STATE BOARD OF ACCOUNTS FOR THE CITY OF SHOREVIEW-2001

City/Town Form 201/39 (Rev. 1995)

ACCOUNTS PAYABLE VOUCHER

VOUCHER NO. WARRANT NO. DATE ALLOWED 05 24 2026 (Mo. Day Yr.) IN THE SUM OF $ 196925.50

CITY OF SHOREVIEW

V #	W #

Payee GRIT CONTRACT

VENDOR # 101503 GRIT CONTRACTING 8786 EGAN DR SAVAGE, MN 55378-2561	Purchase Order No. Terms Due Date 05/24/2026

INVOICE DATE	INVOICE NUMBER	APPROP NUMBER	PROJECT	DESCRIPTION	AMOUNT
04/24/2026	25-04 PAYMENT 4	405-4345-45306.000-TR		CO RD I BOARDWALK PROJECT PAY REQ	196,925.50

CITY OF SHOREVIEW

Favor Of

GRIT CONTRACTING

Total Amount of Voucher	$	
Deductions		
Total Amount of Warrant	$	

Month of _____ , _____

VOUCHER RECORD	ACCT #	
Total		

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Mo. Day Yr. Signature Officer/Title

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Mo. Day Yr. Signature Officer/Title

Board/Council Members

APPROVED BY THE STATE BOARD OF ACCOUNTS FOR THE CITY OF SHOREVIEW-2001

City/Town Form 201/39 (Rev. 1995)

ACCOUNTS PAYABLE VOUCHER

VOUCHER NO. WARRANT NO. DATE ALLOWED 04 01 2026 (Mo. Day Yr.) IN THE SUM OF $ 212262.34

CITY OF SHOREVIEW

V #	W #

Payee METROPOLITAN

VENDOR # 01171
METROPOLITAN COUNCIL ENVIRONMENTA
PO BOX 856513

MINNEAPOLIS, MN 55485-6513

Purchase Order No.

Terms

Due Date 04/01/2026

INVOICE DATE	INVOICE NUMBER	APPROP NUMBER	PROJECT	DESCRIPTION	AMOUNT
03/03/2026	0001202661	602-4555-43670.000		SEWER SERVICES FOR MARCH 2026	212,262.34

CITY OF SHOREVIEW

Favor Of

METROPOLITAN COUNCIL ENVIRONMENTAL

Total Amount of Voucher	$	
Deductions		
Total Amount of Warrant	$	

Month of _____ , _____

VOUCHER RECORD	ACCT #	
Total		

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Mo. Day Yr. Signature Officer/Title

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Mo. Day Yr. Signature Officer/Title

Board/Council Members

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City/Town Form 201/39 (Rev. 1995)

ACCOUNTS PAYABLE VOUCHER

VOUCHER NO. WARRANT NO. DATE ALLOWED 06 01 2026 (Mo. Day Yr.) IN THE SUM OF $ 212262.34

CITY OF SHOREVIEW

V #	W #

Payee METROPOLITAN

VENDOR # 01171
METROPOLITAN COUNCIL ENVIRONMENTA
PO BOX 856513

MINNEAPOLIS, MN 55485-6513

Purchase Order No.

Terms

Due Date 06/01/2026

INVOICE DATE	INVOICE NUMBER	APPROP NUMBER	PROJECT	DESCRIPTION	AMOUNT
05/05/2026	0001205764	602-4555-43670.000		SEWER SERVICES FOR JUNE 2026	212,262.34

CITY OF SHOREVIEW

Favor Of

METROPOLITAN COUNCIL ENVIRONMENTAL

Total Amount of Voucher	$	
Deductions		
Total Amount of Warrant	$	

Month of _____ , _____

VOUCHER RECORD	ACCT #	
Total		

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Mo. Day Yr. Signature Officer/Title

Board/Council Members

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City/Town Form 201/39 (Rev. 1995)

ACCOUNTS PAYABLE VOUCHER

VOUCHER NO. WARRANT NO. DATE ALLOWED 05 15 2026 (Mo. Day Yr.) IN THE SUM OF $ 21700.00

CITY OF SHOREVIEW

V #	W #

Payee NEIGHBORWOR

VENDOR # 100342
NEIGHBORWORKS HOME PARTNERS
533 DALE STREET NORTH
SAINT PAUL, MN 55103

Purchase Order No.
Terms
Due Date 05/15/2026

INVOICE DATE	INVOICE NUMBER	APPROP NUMBER	PROJECT	DESCRIPTION	AMOUNT
04/29/2026	RICHMOND AVE	307-4410-44890.000		2026 LOAN CAPITAL RICHMOND AVE	20,000.00
04/29/2026	RICHMOND AVE	307-4410-44890.000		2026 LOAN CAPITAL RICHMOND AVE	1,700.00

CITY OF SHOREVIEW

Favor Of

NEIGHBORWORKS HOME PARTNERS

Total Amount of Voucher $
Deductions

Total Amount of Warrant $

Month of _____ , _____

VOUCHER RECORD	ACCT #	
Total		

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Mo. Day Yr. Signature Officer/Title

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Mo. Day Yr. Signature Officer/Title

Board/Council Members

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City/Town Form 201/39 (Rev. 1995)

ACCOUNTS PAYABLE VOUCHER

VOUCHER NO. WARRANT NO. DATE ALLOWED 05 15 2026 (Mo. Day Yr.) IN THE SUM OF $ 21700.00

CITY OF SHOREVIEW

V #	W #

Payee NEIGHBORWOR

VENDOR # 100342 NEIGHBORWORKS HOME PARTNERS 533 DALE STREET NORTH SAINT PAUL, MN 55103	Purchase Order No. Terms Due Date 05/15/2026

INVOICE DATE	INVOICE NUMBER	APPROP NUMBER	PROJECT	DESCRIPTION	AMOUNT
05/05/2026	CRYSTAL AVE	307-4410-44890.000		2026 LOAN CAPITAL CRYSTAL AVE	20,000.00
05/05/2026	CRYSTAL AVE	307-4410-44890.000		2026 LOAN CAPITAL CRYSTAL AVE	1,700.00

CITY OF SHOREVIEW

Favor Of

NEIGHBORWORKS HOME PARTNERS

Total Amount of Voucher $

Deductions

Total Amount of Warrant $

Month of _____ , _____

VOUCHER RECORD	ACCT #	
Total		

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Mo. Day Yr. Signature Officer/Title

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Mo. Day Yr. Signature Officer/Title

Board/Council Members

APPROVED BY THE STATE BOARD OF ACCOUNTS FOR THE CITY OF SHOREVIEW-2001

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ACCOUNTS PAYABLE VOUCHER

VOUCHER NO. WARRANT NO. DATE ALLOWED 05 24 2026 (Mo. Day Yr.) IN THE SUM OF $ 350383.75

CITY OF SHOREVIEW

V #	W #

Payee VEIT & COMPANI

VENDOR # 01383 VEIT & COMPANIES 14000 VEIT PL ROGERS, MN 55374	Purchase Order No. Terms Due Date 05/24/2026

INVOICE DATE	INVOICE NUMBER	APPROP NUMBER	PROJECT	DESCRIPTION	AMOUNT
04/24/2026	2	433-4700-45900.000		2025 SANITARY SEWER REHABILITATION	350,383.75

CITY OF SHOREVIEW

Favor Of

VEIT & COMPANIES

Total Amount of Voucher	$	
Deductions		
Total Amount of Warrant	$	

Month of _____ , _____

VOUCHER RECORD	ACCT #	
Total		

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Mo. Day Yr. Signature Officer/Title

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Mo. Day Yr. Signature Officer/Title

Board/Council Members

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ACCOUNTS PAYABLE VOUCHER

VOUCHER NO. WARRANT NO. DATE ALLOWED 04 28 2026 (Mo. Day Yr.) IN THE SUM OF $ 34409.65

CITY OF SHOREVIEW

V #	W #

Payee XCEL ENERGY

VENDOR # 10206 XCEL ENERGY PO BOX 4176 CAROL STREAM, IL 60197-4176	Purchase Order No. Terms Due Date 04/28/2026

INVOICE DATE	INVOICE NUMBER	APPROP NUMBER	PROJECT	DESCRIPTION	AMOUNT
04/13/2026	973198755	220-4380-43610.000		GAS & ELECTRIC UTILITY BILL 51-4842948-	21,834.61
04/13/2026	973198755	220-4380-42140.000		GAS & ELECTRIC UTILITY BILL 51-4842948-	12,575.04

CITY OF SHOREVIEW

Favor Of

XCEL ENERGY

Total Amount of Voucher	$	
Deductions		
Total Amount of Warrant	$	

Month of _____ , _____

VOUCHER RECORD	ACCT #	
Total		

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Mo. Day Yr. Signature Officer/Title

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Mo. Day Yr. Signature Officer/Title

Board/Council Members

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City/Town Form 201/39 (Rev. 1995)

ACCOUNTS PAYABLE VOUCHER

VOUCHER NO. WARRANT NO. DATE ALLOWED 03 29 2026 (Mo. Day Yr.) IN THE SUM OF $ 21240.00

CITY OF SHOREVIEW

V #	W #

Payee ZIXCORP

VENDOR # 100520 ZIXCORP PO BOX 735650 CHICAGO, IL 60673	Purchase Order No. Terms Due Date 03/29/2026

INVOICE DATE	INVOICE NUMBER	APPROP NUMBER	PROJECT	DESCRIPTION	AMOUNT
02/27/2026	INV403373	101-4055-43860.003		END-TO-END ENCRYPTED EMAIL SOLUTI	21,240.00

CITY OF SHOREVIEW

Favor Of

ZIXCORP

Total Amount of Voucher	$	
Deductions		
Total Amount of Warrant	$	

Month of _____ , _____

VOUCHER RECORD	ACCT #	
Total		

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Mo. Day Yr. Signature Officer/Title

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Mo. Day Yr. Signature Officer/Title

Board/Council Members

Memorandum

TO: City Council

FROM: Renee Eisenbeisz , Assistant City Manager

DATE: May 18, 2026

SUBJECT: 2026 city council regular meetings and workshops schedule amendment

ITEM NUMBER: 8.e

SECTION: CONSENT AGENDA

REQUESTED MOTION
To approve the amended 2026 city council regular meetings and workshops schedule.

INTRODUCTION
The city council is being asked to amend the 2026 city council regular meetings and workshops schedule.

DISCUSSION
Staff is recommending that the city council cancel its July 6 meeting due to the Independence Day holiday, which falls on Saturday, July 4. The city council typically cancels its first July meeting due to this holiday.

RECOMMENDATION
It is recommended that the city council approve the amended 2026 city council regular meetings and workshops schedule by cancelling the July 6 meeting.

ATTACHMENTS
2026 amended council schedule

2026

Shoreview council meetings

Key:
- CC regular meeting
- CC workshop/regular meeting
- Holiday

January

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

February

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

March

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

July

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

September

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

October

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
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25	26	27	28	29	30	31

November

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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

December

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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Memorandum

TO: City Council

FROM: Cinde Morris , Deputy clerk

DATE: May 18, 2026

SUBJECT: Liquor license renewals

ITEM NUMBER: 8.f

SECTION: CONSENT AGENDA

REQUESTED MOTION

To approve the following liquor license renewals subject to the completion of criminal background checks by the Ramsey County Sheriff's Office and payment of property taxes and utility bills, for the term of July 1, 2026 to June 30, 2027:

- On-sale intoxicating and Sunday
  - BDH2-Shoreview LLC dba Green Mill, 1000 Gramsie Rd, Shoreview, MN 55126
  - Churchill Street Restaurant, 4606 Churchill St, Shoreview, MN 55126
  - Elevage Management Group, LLC dba Oliver's, 159 Grass Lake Pl, Shoreview, MN 55126
  - Forstrom & Torgerson Ptsp, LLP dba Hilton Garden Inn, 1050 Gramsie Rd, Shoreview, MN 55126
  - Kowalski's Catering LLC dba Catering by Kowalski's, 441 Hwy 96 W, Shoreview, MN 55126
  - Red Robin International, Inc. dba Red Robin Gourmet Burgers and Brews, 1090 Gramsie Rd, Shoreview, MN 55126
  - Stanshore Enterprises LLC dba Shore 96, 1056 Highway 96 W, Shoreview, MN 55126
- Off-sale intoxicating
  - Kowalski's Shoreview Market, 441 Hwy 96 W, Shoreview, MN 55126
  - Target Corporation dba Target Store TO619, 3800 Lexington Ave N, Shoreview, MN 55126
  - Trader Joe's, 1041 Red Fox Rd, Shoreview, MN 55126
- On-sale 3.2 and wine
  - Island Lake Golf Course, 1000 Red Fox Rd, Shoreview, MN 55126
  - Mansetti's Pizza & Pasta, 3999 Rice St, Shoreview, MN 55126
  - Red Ginger China Bristro Inc. dba Red Ginger China Bistro, 5999 Rice St, Shoreview, MN 55126
- Off-sale 3.2
  - MN CStore Inc. dba MN CStore, 5995 Hodgson Rd, Shoreview, MN 55126
  - Northern Tier Retail LLC dba Speedway #7025, 5979 Rice Creek Pkwy, Shoreview, MN 55126

INTRODUCTION

The city council is being asked to approve liquor license renewals. Liquor license terms are July 1, 2026 through June 30, 2027.

DISCUSSION

The following applications have been received for liquor license renewals:

- On-sale intoxicating and Sunday
  - BDH2-Shoreview LLC dba Green Mill, 1000 Gramsie Rd, Shoreview, MN 55126
  - Churchill Street Restaurant, 4606 Churchill St, Shoreview, MN 55126
  - Elevage Management Group, LLC dba Oliver's, 159 Grass Lake Pl, Shoreview, MN 55126
  - Forstrom & Torgerson Ptsp, LLP dba Hilton Garden Inn, 1050 Gramsie Rd, Shoreview, MN 55126
  - Kowalski's Catering LLC dba Catering by Kowalski's, 441 Hwy 96 W, Shoreview, MN 55126
  - Red Robin International, Inc. dba Red Robin Gourmet Burgers and Brews, 1090 Gramsie Rd, Shoreview, MN 55126
  - Stanshore Enterprises LLC dba Shore 96, 1056 Highway 96 W, Shoreview, MN 55126
- Off-sale intoxicating
  - Kowalski's Shoreview Market, 441 Hwy 96 W, Shoreview, MN 55126
  - Target Corporation dba Target Store TO619, 3800 Lexington Ave N, Shoreview, MN 55126
  - Trader Joe's, 1041 Red Fox Rd, Shoreview, MN 55126
- On-sale 3.2 and wine
  - Island Lake Golf Course, 1000 Red Fox Rd, Shoreview, MN 55126
  - Mansetti's Pizza & Pasta, 3999 Rice St, Shoreview, MN 55126
  - Red Ginger China Bistro Inc. dba Red Ginger China Bistro, 5999 Rice St, Shoreview, MN 55126
- Off-sale 3.2
  - MN CStore Inc. dba MN CStore, 5995 Hodgson Rd, Shoreview, MN 55126
  - Northern Tier Retail LLC dba Speedway #7025, 5979 Rice Creek Pkwy, Shoreview, MN 55126

The city code requires criminal background checks on the managers and owners of each establishment. Additionally, all taxes and utility bills need to be paid in full before a liquor license is issued or renewed. The following has been verified or received for each business:

- Cleared background checks (some are still in progress)
- Utilities and property taxes are up to date
  - Given that property taxes are due May 15 staff are still verifying these are up to date for the above businesses.
- License fees have been paid
- Certificate of insurance

RECOMMENDATION

It is recommended that the city council approve the liquor license renewals as listed in the requested motion, subject to the completion of criminal background checks by the Ramsey County Sheriff's Office and payment of property taxes and utility bills, for the term of July 1,

2026 to June 30, 2027

ATTACHMENTS

Memorandum

TO: City Council

FROM: Cinde Morris , Deputy clerk

DATE: May 18, 2026

SUBJECT: Approve application for special event liquor license - Greyhound Pets of America - MN

ITEM NUMBER: 8.g

SECTION: CONSENT AGENDA

REQUESTED MOTION
To approve the application for a special event liquor license for Greyhound Pets of America - MN.

INTRODUCTION
Greyhound Pets of America - MN has submitted an application for a temporary on-sale liquor license for a special event to be held at Snail Lakes Regional Park, 4191 Snail Lake Boulevard, Shoreview, MN 55126, on June 7, 2026.

DISCUSSION
Greyhound Pets of America - MN will be hosting a special event on June 7, 2026 at Snail Lake Regional Park. They have applied for a temporary on-sale liquor license for the event. Their application meets city code requirements regarding special event liquor licenses.

RECOMMENDATION
It is recommended that the city council approve the request from the Greyhound Pets of America - MN for a temporary on-sale intoxicating liquor license for a special event to be held at Snail Lakes Regional Park, 4191 Snail Lake Boulevard, Shoreview, MN 55126 on June 7, 2026.

ATTACHMENTS
GPAMN 2026 GreyFest

Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division
445 Minnesota Street, Suite 1600, St. Paul, MN 55101
651-201-7507 TTY 651-282-6555

APPLICATION AND PERMIT FOR A 1 DAY TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE

Name of organization	Date of organization	Tax exempt number
Greyhound Pets of America - MN	08/14/1996	[redacted]

Organization Address (No PO Boxes)	City	State	Zip Code
1360 Schletti Street	Saint Paul	Minnesota	55117

Name of person making application	Business phone	Home phone
Chauntae Nichols - President	763-785-4000	[redacted]

Date(s) of event
06/07/2026

Type of organization ☐ Microdistillery ☐ Small Brewer ☐ Club ☒ Charitable ☐ Religious ☐ Other non-profit

Organization officer's name	City	State	Zip Code
Chauntae Nichols	Saint Paul	Minnesota	55117
Aimee Finley	Plymouth	Minnesota	55441
Kristina Brindley	Minneapolis	Minnesota	55406

Location where permit will be used. If an outdoor area, describe.
Snail Lake Region Park - Pavillion

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.
N/A

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.
Yes - Ramsey County listed as a rider on our insurance policy. $2 million dollars

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City or County approving the license

Date Approved

Fee Amount

Permit Date

Event in conjunction with a community festival ☐ Yes ☐ No

City or County E-mail Address

Current population of city

Please Print Name of City Clerk or County Official

Signature City Clerk or County Official

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event

No Temp Applications faxed or mailed. Only emailed.

ONE SUBMISSION PER EMAIL, APPLICATION ONLY.

PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. ***E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US***

Memorandum

TO: City Council

FROM: Cinde Morris , Deputy clerk

DATE: May 18, 2026

SUBJECT: Liquor license transfer - Jim's Liquor

ITEM NUMBER: 8.h

SECTION: CONSENT AGENDA

REQUESTED MOTION

To approve a transfer of an off-sale intoxicating liquor license to Golden Enterprises, LLC dba Jim's Liquor, 1077 Highway 96 West, contingent on a copy of the lease and state approval.

INTRODUCTION

The city council is being asked to approve a transfer of an off-sale intoxicating liquor license to Golden Enterprises, LLC dba Jim's Liquor, 1077 Highway 96 West through June 30, 2026 contingent on a copy of the lease and state approval.

DISCUSSION

The owners of the liquor store at 1077 Highway 96 West recently sold it to Golden Enterprises, LLC. Per section 4-60 of the city code, the city council may approve a transfer of a liquor license in the same location. Golden Enterprises, LLC, wishes to continue operating as an off-sale liquor store with the name Jim's Liquor and therefore applied for a transfer. The city is still waiting on their lease but all other required paperwork and fees have been submitted. Ramsey County Sheriff's Office also completed the background check, which came back satisfactory.

Per the new owners, the closing will take place on May 22, 2026.

RECOMMENDATION

Staff is recommending that the city council approve a transfer of an off-sale intoxicating liquor license to Golden Enterprises, LLC dba Jim's Liquor, 1077 Highway 96 West, contingent on a copy of the lease and state approval.

ATTACHMENTS

Jim's Liquor Application

Liquor license application

City of Shoreview

Submitted On:
Apr 8, 2026, 07:17PM CDT

Liquor License Application

Applicant information

Name	**First Name:** Cynthia **Last Name:** Yang
Address	**Street Address:** [redacted] **City:** [redacted] **State:** [redacted] **Zip:** [redacted]
Phone Number	[redacted]
Email	golden.enterprisesllc1@gmail.com
Driver's license number and issuing state	[redacted]
Date of birth	[redacted]

Business information

Business name	Jim's Liquor
Business address	**Street Address:** 1077 Hwy 96 West 1077 Hwy 96 West **City:** Shoreview **State:** MN **Zip:** 55126
Mailing address (if different from above)	
Phone Number	[redacted]
Legal description of property	
Name, address, and phone number of legal entity that owns the building where business will be conducted.	Sentry Real Estate of MN, 474 Apollo Drive, Lino Lakes, MN 55014
Name, address, and phone number of managers, assistant managers, and	Patti is the manager @ 651-783-9786

any others with management responsibilities.	

License information

What license(s) are you applying for?	Intoxicating liquor off-sale - $200
Please enter the grand total for your license type(s).	200
Describe the type of business to be conducted, services to be offered, and items that will be sold.	liquor store selling liquors, wines, spirits,
Will the license be issued in the name of a partnership or corporation?	No

Consent for the release of information

I authorize the Ramsey County Sheriff's Office to release criminal history data, as defined by Minnesota Statute 13.87, subd. 1 and driver's license and traffic record data to the Deputy Clerk for the City of Shoreview. I understand that some of this data may be classified as private data under Minnesota statutes and I hereby give my informed consent to the release of that private data by the Ramsey County Sheriff's Office to the deputy cerk for the City of Shoreview. This consent for the release of data is for the purpose of obtaining a permit or license with the City of Shoreview. This information cannot be used for any other purposes. This authorization may be revoked in writing by me at any time and in no event will it be valid for more than one year from the date below.	Yes
Full Name	**First Name:** Cynthia **Last Name:** Yang
Other names (maiden name, previous marriages, previous aliases)	Kao Ye Yang

Memorandum

TO: City Council

FROM: Cinde Morris , Deputy clerk

DATE: May 18, 2026

SUBJECT: Approve new tobacco license for Golden Enterprises, LLC dba Jim's Liquor for remainder of 2026.

ITEM NUMBER: 8.i

SECTION: CONSENT AGENDA

REQUESTED MOTION

To approve a tobacco license for Golden Enterprises, LLC dba Jim's Liquor located at 1077 Highway 96 West through December 31, 2026.

INTRODUCTION

The city council is being asked to approve a new tobacco license for Golden Enterprises, LLC dba Jim's Liquor, located at 1077 Highway 96 West, Shoreview, through December 31, 2026.

DISCUSSION

The liquor store at 1077 Highway 96 West was recently purchased by Golden Enterprises, LLC, with the intention to keep the existing name of Jim's Liquor. Given that the city code does not allow tobacco licenses to be transferred, Golden Enterprises, LLC has applied for a new tobacco license. The required paperwork and fees have all been submitted. Ramsey County Sheriff's Office also completed the background check, which came back satisfactory.

RECOMMENDATION

Staff is recommending that the city council approve the new tobacco license for Golden Enterprises, LLC dba Jim's Liquor located at 1077 Highway 96 West through December 31, 2026.

ATTACHMENTS

Golden Enterprises LLC dba Jims Liquor Application.pdf

Tobacco license application

City of Shoreview

Submitted On: Apr 15, 2026, 01:56PM CDT

Tobacco License Application

Applicant information

First name	Cynthia
Middle name	Ntxheb
Last name	Yang
Other names (maiden name, previous marriages, previous aliases)	Kao Ye Yang
Address	**Street Address:** [redacted] **City:** [redacted] **State:** [redacted] **Zip:** [redacted]
Phone Number	[redacted]
Email	golden.enterprisesllc1@gmail.com
Driver's license number and issuing state	[redacted]

Business information

Business name	Golden Enterprises LLC
Address	**Street Address:** 1077 Hwy 96 West **City:** Shoreview **State:** MN **Zip:** 55126
Phone Number	6513564002
FEIN, MN Tax ID, or SSN	[redacted]
Mailing address	**Street Address:** [redacted] **City:** [redacted] **State:** [redacted] **Zip:** [redacted]
Name and address where license should be mailed	Cynthia Yang, [redacted]
Please upload a PDF copy of your certificate of insurance	note-requested, required docs.pdf
Please upload a PDF copy of your certificate of compliance for Minnesota workers' compensation law	note-requested, required docs.pdf
Please upload a PDF copy of your MN department of Revenue tobacco sales application.	note-requested, required docs.pdf

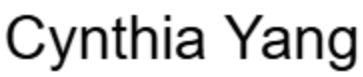
Consent for the release of information

I authorize the Ramsey County Sheriff's Office to release criminal history data, as defined by Minnesota Statute 13.87, subd. 1 and driver's license and traffic record data to the Deputy Clerk for the City of Shoreview. I understand that some of this data may be classified as private data under Minnesota statutes and I hereby give my informed consent to the release of that private data by the Ramsey County Sheriff's Office to the deputy cerk	Yes

for the City of Shoreview. This consent for the release of data is for the purpose of obtaining a permit or license with the City of Shoreview. This information cannot be used for any other purposes. This authorization may be revoked in writing by me at any time and in no event will it be valid for more than one year from the date below.	
Full Name	**First Name:** Cynthia **Initial:** N **Last Name:** Yang
Other names (maiden name, previous marriages, previous aliases)	Kao Ye Yang
Address	**Street Address:** [redacted] **City** [redacted] **State:** [redacted] **Zip:** [redacted]
Sex	Female
Driver's license number and issuing state	[redacted]
Date of birth	**Month:** [redacted] **Day:** [redacted] **Year:** [redacted]

By signing this application, I:

- Swear that all statements by me on this form are true and complete to the best of my knowledge
- Am at least 21 years old
- Am not prohibited from holding a tobacco license
- Have received a copy of Section 706 of the Shoreview City Code
- Understand the conditions set forth for tobacco licenses
- Understand that false statements or omissions shall be sufficient cause for rejecting my license
- Authorize the City of Shoreview to use this information to determine my suitability for obtaining a license.

Signature Data	First Name: Cynthia Last Name: Yang Email Address: golden.enterprisesllc1@gmail.com  Signed at: April 15, 2026 1:55pm America/Chicago

Memorandum

TO: City Council

FROM: Cinde Morris , Deputy clerk

DATE: May 18, 2026

SUBJECT: Approve Slice of Shoreview's request for a fireworks display permit

ITEM NUMBER: 8.j

SECTION: CONSENT AGENDA

REQUESTED MOTION

To approve the Slice of Shoreview's request for a fireworks display permit for July 24 and July 25, 2026 and waive the application fee.

INTRODUCTION

The Slice of Shoreview planning committee is requesting approval for a fireworks display during the 2026 Slice of Shoreview festival. The Slice of Shoreview will be held July 24 - 26 at Island Lake Park. The fireworks will be on Friday night, July 24 and Saturday night, July 25.

DISCUSSION

The Slice of Shoreview festival includes fireworks on Friday and Saturday evenings at dusk. In the past, the city council has approved the permit request and waived the application fee for this community event.

The request has been reviewed and approved by Lake Johanna Fire Department.

RECOMMENDATION

It is recommended that the city council approve the fireworks display permit for Friday, July 24 and Saturday, July 25 at the 2026 Slice of Shoreview festival and waive the application fee.

ATTACHMENTS

2026 Slice Fireworks

APPLICATION FOR DISPLAY OF FIREWORKS/PYROTECHNIC SPECIAL EFFECTS

Applicant instructions:.
This application must be completed and returned at least 15 days prior to date of display.

Name of applicant (Sponsoring Organization): Slice of Shoreview, Attn. Jacci Krebsbach

Address of applicant: 4600 North Victoria, Shoreview, MN 55126

Name of authorized agent of applicant: RES Specialty Pyrotechnics Inc. dba RES Pyro

Address of agent: 21595 286th Street, Belle Plaine, MN 56011

Telephone number of agent: 952-873-3113

Date of display: July 24 & 25, 2026 **Time of display:** Approx. 10:00 pm both nights

Location of display: Island Lake Park, 3611 Victoria St N, Shoreview, MN 55126

Manner and place of storage of fireworks/pyrotechnic special effects prior to display: N/A - delivered each day of show.

Type & number of fireworks/pyrotechnic special effects to be discharged: (216) - 3" shells and (54) - 4" shells per show

Minnesota State law requires that this display be conducted under the direct supervision of a pyrotechnic operator certified by the State Fire Marshal.

Name of supervising operator: Delano Toomey (both nights) **Certificate #:** FW0027

I understand and agree to comply with all provisions of this application and the requirements of the issuing authority, and will ensure that the fireworks/pyrotechnic special effects are discharged in a manner that will not endanger persons or property or constitute a nuisance.

Signature of applicant (or agent): _____ Date of application: May 8, 2026

Required attachments: The following attachments must be included with this application:

1. Proof of a bond or certificate of insurance in the amount of at least $1,000,000.00
2. A diagram of the grounds, or facilities (for indoor displays), at which the display will be held. This diagram (drawn to scale or with dimensions included) must show the point at which the fireworks/pyrotechnic special effects are to be discharged; the location of ground pieces; the location of all buildings, highways, streets, communication lines and other possible overhead obstructions; and the lines behind which the audience will be restrained. For proximate audience (e.g. indoor) displays, the diagram must also show the fallout radius for each pyrotechnic device used during the display.

The discharge of the listed fireworks on the date and at the location shown on this application is hereby approved, subject to the following conditions, if any: _____

Signature of fire chief/county sheriff: _____ Date: 5/12/26

Signature of issuing authority: _____ Date: _____

City Fireworks Sponsorship Questionnaire Form

If your city is a member of the League of Minnesota Cities Insurance Trust and going to be involved in a fireworks display, this questionnaire should be completed to determine whether liability coverage is available. Email completed form to your city's underwriter or to Katie Winge at kwinge@lmc.org prior to the event.

Section 1: General Information	
City name:	Shoreview
Event name:	Slice of Shoreview
Event date(s):	7/24-7/25/2026
Number of Fireworks Exhibitions:	2

Section 2: Sponsorship	
Is the city the sponsor of the fireworks exhibition?	Yes
If yes, does the city:	
Contract with a pyrotechnic contractor to shoot the exhibition? (Complete Sections 3 & 5)	Yes
Use a city employee as the pyrotechnic operator? (Complete Sections 4 & 5)	No
Describe other arrangements:	
List city's loss experience (claims) for this firework display during past 5 years:	unknown

Section 3: Pyrotechnic operator is independent contractor	
Contractor name:	RES Pyro
Contractor address:	21595 286th St, Belle Plaine, MN 56011
Is the contractor licensed?	Yes
Is the contractor certified by the State of Minnesota?	Yes
Number of years' experience?	30+
Number of shoots in past 3 years?	1000+
List special training, education, or operations:	APA Display Operators Training Course, RES Pyro Display Tech Training
Contractor's insurance company:	James River Insurance
Liability limits:	$5,000,000
Is city named as additional insured on contractor's policy?	Yes
Has a hold harmless agreement in favor of the city been executed?	No

Section 4: Pyrotechnic operator is city employee	
Operator name:	Delano Toomey
Is operator certified by Minnesota Dept. of Public Safety?	YES
Number of years' experience?	5+
Number of shoots in past 3 years?	100+
List special training, education, or operations:	

Section 5: Rating information	
Cost of fireworks:	$4,500 per show
How many minutes will display last?	10-12 minutes per show
Size of crowd?	unknown
Describe observation area(s):	Island Lake County Park
Distance from shoot launching site?	~800 ft
Distance from shoot landing area?	~500 ft

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 5/8/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Acrisure Great Lakes Partners Insurance Services
223 West Grand River Ave #1
Howell MI 48843

CONTACT NAME:
PHONE (A/C, No, Ext): 216-658-7100 **FAX (A/C, No):** 216-658-7101
E-MAIL ADDRESS: info@brittongallagher.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : James River Insurance Company	12203
INSURER B : Continental Indemnity Company	28258
INSURER C : HDI Global Specialty SE	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED
RES Specialty Pyrotechnics Inc
21595 286th Street
Belle Plaine MN 56011

2027

COVERAGES **CERTIFICATE NUMBER:** 1655849586 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	**GENERAL LIABILITY**			P0000000601	3/1/2026	3/1/2027	EACH OCCURRENCE	$ 1,000,000
	X COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 100,000
	CLAIMS-MADE X OCCUR						MED EXP (Any one person)	$
							PERSONAL & ADV INJURY	$ 1,000,000
							GENERAL AGGREGATE	$ 3,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						PRODUCTS - COMP/OP AGG	$ 2,000,000
	X POLICY PRO-JECT LOC							$
B	**AUTOMOBILE LIABILITY**			BESCRMNMN011601_171309_01	3/1/2026	3/1/2027	COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,000
	X ANY AUTO						BODILY INJURY (Per person)	$
	ALL OWNED AUTOS / SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	X HIRED AUTOS / X NON-OWNED AUTOS						PROPERTY DAMAGE (Per accident)	$
								$
C	UMBRELLA LIAB X OCCUR			25QS1684	3/1/2026	3/1/2027	EACH OCCURRENCE	$ 4,000,000
	X EXCESS LIAB CLAIMS-MADE						AGGREGATE	$ 4,000,000
	DED RETENTION $							$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y / N						WC STATU-TORY LIMITS / OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? **(Mandatory in NH)**	N / A					E.L. EACH ACCIDENT	$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
Additional Insured extension of coverage is provided by above referenced General Liability policy where required by written agreement.
Display Dates: July 24 & 25, 2026
Location: Island Lake Park, Shoreview, MN
Additional Insured: City of Shoreview, MN; Slice of Shoreview Committee

CERTIFICATE HOLDER

Slice of Shoreview
Jacci Krebsbach
4600 North Victoria
Shoreview MN 55126

CANCELLATION

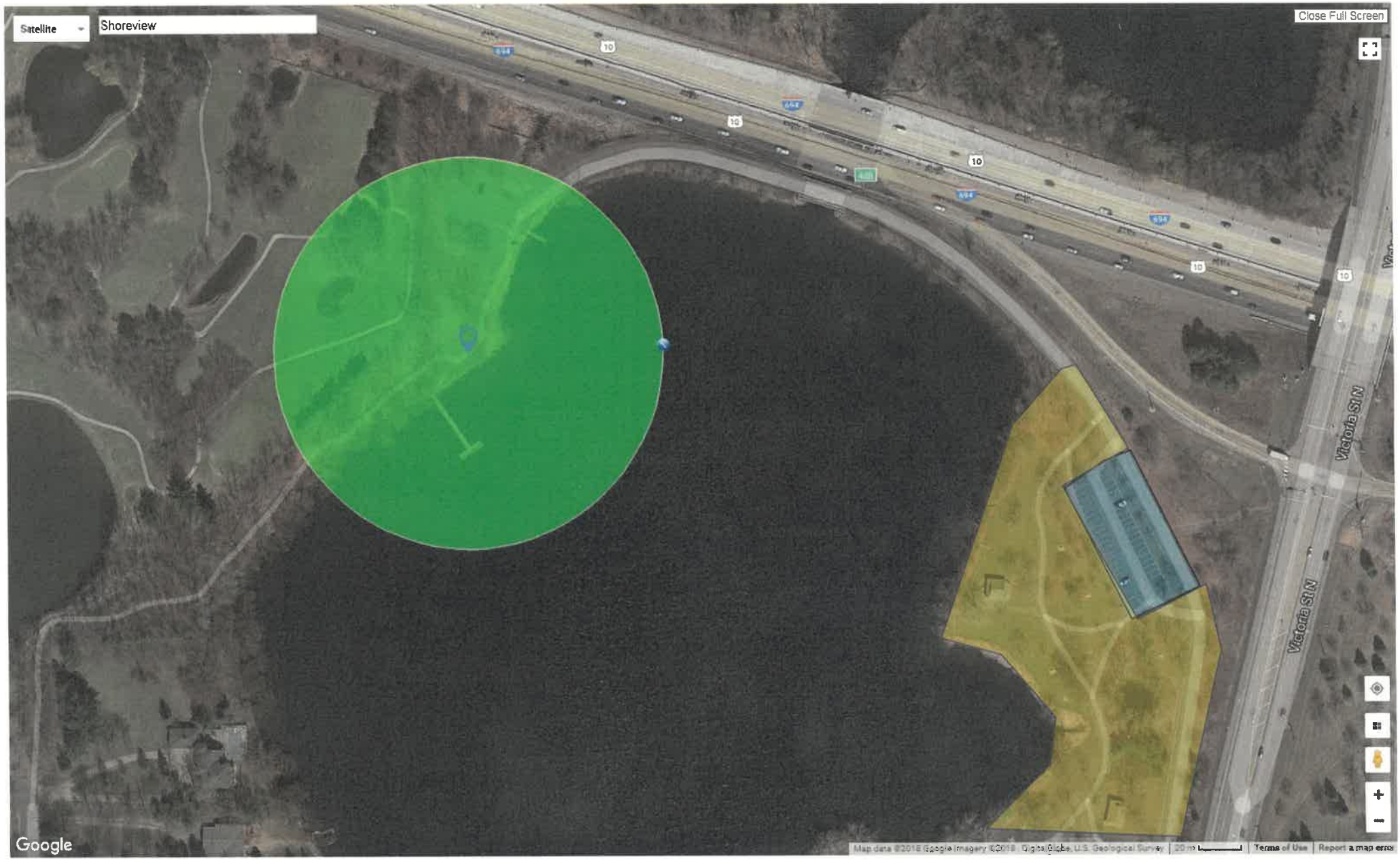
SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Slice of Shoreview
July 24 & 25, 2026

Maximum Shell Size: 4"
NFPA 1123 Fallout Zone Radius: 280 ft



RES PYRO

Spectators

Parking

Shoot site

Fallout zone

N

Memorandum

TO: City Council

FROM: Steve Benoit , Parks and Recreation Director

DATE: May 18, 2026

SUBJECT: Approve Lee Sports Surfacing quote to resurface the Wilson and Sitzer Parks tennis and basketball courts.

ITEM NUMBER: 8.k

SECTION: CONSENT AGENDA

REQUESTED MOTION

To award the quote to resurface the Wilson and Sitzer Parks tennis and basketball courts to Lee Sports Surfacing in the amount of $46,250.

INTRODUCTION

The city council is being asked to approve a quote to resurface the Wilson and Sitzer Parks tennis and basketball courts.

DISCUSSION

The city's 2026 capital improvement program includes a project to resurface the Wilson and Sitzer Parks tennis and basketball courts. As courts such as these age, cracks begin to form on the surface allowing water to leak into the substructure. This moisture can cause damage to the courts creating a poor playing surface as well as a safety issue for players. It is recommended to resurface courts every 5-8 years in Minnesota. The last time the Wilson Park tennis and basketball courts were resurfaced was in 2020. The Sitzer Park basketball courts was last resurfaced in 2019.

The city recently solicited a quote for this work as noted below:

- Lee Sports Surfacing $46,250
- Surface Pro $56,050 (includes 5% discount for doing both locations)
- ATE Recreation $64,345.57

Lee Sports Surfacing provided the lowest overall quote. Staff has worked Lee Sports Surfacing in the past and has had positive experiences.

The estimated cost of this project was $90,000. The project will be funded through the city's capital asset replacement fund.

Based on the foregoing information, it is recommended that the city council award the quote to resurface the Wilson and Sitzer Parks tennis and basketball courts to Lee Sports Surfacing in the amount of $46,250.00

RECOMMENDATION

Based on the foregoing information, it is recommended that the city council award the quote to resurface the Wilson and Sitzer Parks tennis and basketball courts to Lee Sports Surfacing in the amount of $46,250

ATTACHMENTS

ATE-Recreation Quote.pdf
Surface Pro Quote.pdf
Lees Sports Surfacing Quote.pdf

ATE RECREATION

Proposal 1211-1

Issue Date April 15, 2026
Expires May 15, 2026

PREPARED BY
Chris Her
ATE Recreation
(763) 447-8666
chris@aterecreation.com
125 Woodland Rd suite #154, Delano, MN 55328, USA

PREPARED FOR
Rodney Schreifels
City of Shoreview
(651) 490-4752
rschreifels@shoreviewmn.gov
4344 Hodgson Rd, Shoreview, MN 55126, USA

PROPOSAL DETAILS
Sitzer Park
4344 Hodgson Rd, Shoreview, MN 55126, USA

Resurface two tennis courts and one basketball court measuring 120' x 165' using SportMaster surfacing products.

DESCRIPTION	QTY	UNIT PRICE	TOTAL
Tennis Resurfacing	19,800 Square Feet	$1.63	$32,176.90

Prior to resurfacing court will be pressure washed to remove dirt and debris.

127 lineal ft. of cracks measuring 1/4" wide will be filled with an elastomeric crack sealant.

Resurfacing includes two coats of acrylic resurfacer, two coats of color, two sets of 2" wide white tennis court lines, and one set of 2" wide white basketball court lines. Owner to select two colors from the standard SportMaster color chart.

Owner to provide water on-site.

SUBTOTAL	**$32,176.90**
TAX	**$0.00**
TOTAL	**$32,176.90**

PAYMENT SCHEDULE

Name	Amount
Deposit Invoice (40%)	$12,870.76
Completion Invoice	$19,306.14

Work to be done in 2026.

The proposal includes a one-year workmanship warranty, effective from the date of project completion.

Payment due upon receipt of invoice. A finance charge of 1 1/2% per month (18% per year) will be charged on any balance over 30 days past invoice date, unless otherwise agreed upon in writing.

Deposit Invoice: Includes partial payment for materials to surface.

Completion Invoice: Includes the remaining balance for the completion of surfacing.

Proposed Work Does Not Include: Landscape Restoration, Irrigation Repair/Restoration, Private Utility Locates/Repairs, Sub-soil Corrections, Erosion Control, Towing Charges, Permits and Fees, Multiple Mobilizations, Surveying or any Unforseen Conditions, Guarantee on drainage or ponding of water on lots with less than 1% slope.

The above specifications, costs, and terms are hereby accepted.

RODNEY SCHREIFELS DATE

ATE RECREATION

Proposal 1210-1

Issue Date April 15, 2026
Expires May 15, 2026
DRAFT

PREPARED BY
Chris Her
ATE Recreation
(763) 447-8666
chris@aterecreation.com
125 Woodland Rd suite #154, Delano, MN 55328, USA

PREPARED FOR
Rodney Schreifels
City of Shoreview
(651) 490-4752
rschreifels@shoreviewmn.gov
815 County Rd F West, Shoreview, MN 55126, USA

PROPOSAL DETAILS
Wilson Park
815 County Rd F West, Shoreview, MN 55126, USA

Resurface two tennis courts and one basketball court measuring 120' x 165' using SportMaster surfacing products.

DESCRIPTION	QTY	UNIT PRICE	TOTAL
Tennis Resurfacing	19,800 Square Feet	$1.62	$32,168.67

Prior to resurfacing court will be pressure washed to remove dirt and debris.

150 lineal ft. of cracks measuring 1/2" wide will be filled with an acrylic patch binder, portland cement, sand mix, and smoothed.

Resurfacing includes two coats of acrylic resurfacer, two coats of color, two sets of 2" wide white tennis court lines, and one set of 2" wide white basketball court lines. Owner to select two colors from the standard SportMaster color chart.

Owner to provide water on-site.

SUBTOTAL	**$32,168.67**
TAX	**$0.00**
TOTAL	**$32,168.67**

PAYMENT SCHEDULE

Name	Amount
Deposit Invoice (40%)	$12,867.47
Completion Invoice	$19,301.20

Work to be done in 2026.

The proposal includes a one-year workmanship warranty, effective from the date of project completion.

Payment due upon receipt of invoice. A finance charge of 1 1/2% per month (18% per year) will be charged on any balance over 30 days past invoice date, unless otherwise agreed upon in writing.

Deposit Invoice: Includes partial payment for materials to surface.

Completion Invoice: Includes the remaining balance for the completion of surfacing.

Proposed Work Does Not Include: Landscape Restoration, Irrigation Repair/Restoration, Private Utility Locates/Repairs, Sub-soil Corrections, Erosion Control, Towing Charges, Permits and Fees, Multiple Mobilizations, Surveying or any Unforseen Conditions, Guarantee on drainage or ponding of water on lots with less than 1% slope.

The above specifications, costs, and terms are hereby accepted.

RODNEY SCHREIFELS DATE

PROPOSAL

SURFACE PRO

3731 Thurston Ave

Suite 103

Anoka MN 55303

612-245-0750

www.surfacepromn.com

Proposal

Date: 4/8/2026

Proposal Submitted To:

Rodney Schreifels | Parks Superintendent
4615 Victoria Street North, Shoreview, MN 55126
651-490-4752 | rschreifels@shoreviewmn.gov

RE: 2 outdoor Tennis courts and one oversized full basketball court
Sitzer Park 4344 Hodgson Rd, Shoreview, MN 55126

Powerwash the entire surface to be surfaced with commercial power washers.

- Fill all cracks with an acrylic crack repair material made on site.
- Using acrylic resurfacer apply two coats to the repaired areas.

2. Resurfacing application:

- Mix the acrylic resurfacing material (we are an authorized Sport Master Products installer) according to the manufacturer's instructions.
- Begin spreading **2 coats** of the material onto the surface using a proprietary sport squeegee, starting from the back of the court and working towards the net.
- Allow the resurfacing material to dry according to the manufacturer's instructions.
- If needed and applicable in written bid apply multiple coats of surfacer with this method

3. Acrylic paint application:

- Mix the acrylic paint material (we are an authorized Sport Master Products installer) according to the manufacturer's instructions.
- Begin spreading 2 coats of material onto the surface using a proprietary sport squeegee, starting from the back of the court and working towards the net.
- Allow the material to dry according to the manufacturer's instructions.

4. Line painting:

- Measure and mark the court lines using a chalk line.
- Using a proprietary tape machine masks out the court to be painted.
- Paint the court lines using a high-quality, water-resistant paint that is specifically designed for tennis courts and manufactured by Sport Master.
- Allow the paint to dry completely.

5. Clean up and final inspection:

- Remove any remaining debris or materials from the court.
- Inspect the court to ensure that the resurfacing, line painting, applications have been completed.

Court colors and other information: light green and red with white lines

Notes:Water must be provided on site by customer

Total for resurfacing 2 tennis and 1 outdoor bb courts price includes all materials and labor for this project. $29,500.00

RE: 2 outdoor Tennis courts and one oversized full basketball court
Wilson park 815 County Rd F West, Shoreview, MN 55126

Powerwash the entire surface to be surfaced with commercial power washers.

- Fill all cracks with an acrylic crack repair material made on site.
- Using acrylic resurfacer apply two coats to the repaired areas.

3. Resurfacing application:

- Mix the acrylic resurfacing material (we are an authorized Sport Master Products installer) according to the manufacturer's instructions.
- Begin spreading **2 coats** of the material onto the surface using a proprietary sport squeegee, starting from the back of the court and working towards the net.
- Allow the resurfacing material to dry according to the manufacturer's instructions.
- If needed and applicable in written bid apply multiple coats of surfacer with this method

4. Acrylic paint application:

- Mix the acrylic paint material (we are an authorized Sport Master Products installer) according to the manufacturer's instructions.
- Begin spreading 2 coats of material onto the surface using a proprietary sport squeegee, starting from the back of the court and working towards the net.
- Allow the material to dry according to the manufacturer's instructions.

5. Line painting:

- Measure and mark the court lines using a chalk line.
- Using a proprietary tape machine masks out the court to be painted.
- Paint the court lines using a high-quality, water-resistant paint that is specifically designed for tennis courts and manufactured by Sport Master.
- Allow the paint to dry completely.

6. Clean up and final inspection:

- Remove any remaining debris or materials from the court.
- Inspect the court to ensure that the resurfacing, line painting, applications have been completed.

Court colors and other information: light green and red with white lines

Notes:Water must be provided on site by customer

Total for resurfacing 2 tennis and 1 outdoor bb courts price includes all materials and labor for this project. $29,500.00

PAYMENT

Surface Pro LLC reserves the right to request a payment of 50% down at the start project this will be invoiced. Do not send payment until you receive an invoice. (To be received by Surface Pro LLC before starting the project) Please speak to your sales associate if you have any questions regarding payment.

Final payment of 50% upon completion.

WARRANTY AND NOTES:

Drainage:

Surface Pro LLC does not warranty any courts from peeling or delaminating from standing or flooding water issues due to improper drainage.

All workmanship is warrantied for 2 years, this includes and is limited to issues of peeling or de-lamination due to improper installation. De-lamination can occur due to water penetration and sitting water in puddles or low corners of the court, this is not covered in the 2 year warranty.

CRACKS:

1. Crack-filling does not imply crack elimination. Cracks can and often will reappear. This is normal, it is called reflection.

2. Surface Pro LLC is Not responsible for existing grades and drainage or compacting existing base.

3. Cracks if not patched will continue to expand over a period of time and conventional repair methods may become unavailable.

4. Surface Pro LLC is not responsible for cracks returning after repair.

5. A monthly finance charge of 3% will be added to any payments past due.

*This estimate is based solely on the contractor's observations at the time of entering into this contract. If additional concealed conditions are discovered once the work has commenced, which were not visible at the time of entering into this contract, Contractor will identify the unforeseen conditions and notify the Customer of any additional costs, if any.

*Customer agrees to pay for all unexpected or unanticipated extra costs, including but not limited to, soil corrections, protection of the project from weather conditions and all other similar costs. Customers will be responsible for all additional costs and time for work due to concealed conditions. Such conditions may also extend the time for completion of the work under this contract.

*The estimate does not include any allowance for hazardous waste removal. All hazardous waste removal will be treated as an unforeseen condition.

*The construction site will be a dangerous area. Customer waives all claims against builder for injuries or damages that customer or any member of customers family, friends, or guests may suffer while on or around the property during construction due to these and other hazards.

*All unforeseen conditions will be treated on a time and materials basis at the rate of $65.00/ hour plus materials.

- We will remove all waste generated from our work.

- Contractor is not responsible for pets not properly restrained leaving the property.

-Direct contact with your job supervisor will be available to you at all times should you have any questions or concerns.

All material is guaranteed to be as specified, and the above work to be performed in a substantial workmanlike manner with payments made as follows.

Disclaimer of Liability for Pre-Existing Court Conditions

Surface Pro LLC and its affiliated companies shall not be responsible for any pre-existing or unforeseen conditions of the court surface, including but not limited to cracks, dips, uneven areas, root intrusion, heaving, mounding, drainage issues, base/sub-base deficiencies, or any other defects or irregularities present prior to the commencement of work.

The Customer acknowledges and understands that Surface Pro LLC is a court surfacing and painting contractor, and that certain pre-existing conditions fall outside the scope of its services. While Surface Pro LLC may repair cracks and, in limited situations, address low-lying areas within predetermined tolerances, the Customer further acknowledges that such pre-existing conditions may affect the outcome, appearance, or performance of the surfacing and painting project. Surface Pro LLC shall not be liable for any impact these conditions may have on the final result of the work performed.

The Customer specifically acknowledges that pre-existing cracks, base issues, or uneven court surfaces—including but not limited to wavy, dipping, or heaving areas—may cause applied lines to appear wavy or irregular and may affect the straightness and dimensional accuracy of court markings. Surface Pro LLC shall not be responsible for any deviations in line straightness, layout accuracy, or dimensional precision resulting from such pre-existing conditions, as these factors are beyond its control.

The Customer understands and agrees that these conditions may impact the overall appearance, playability, and layout of the completed court surfacing and painting work. Surface Pro LLC and its affiliates shall not be held liable for any such effects.

By signing this agreement, the Customer confirms that they have read, fully understand, and agree to the terms of this Disclaimer of Liability for Pre-Existing Court Conditions. The Customer assumes full responsibility for any pre-existing conditions of the court(s) and hereby releases and holds harmless Surface Pro LLC and its affiliates from any claims, damages, losses, or liabilities arising from or related to such pre-existing conditions.

If you have any questions or concerns regarding this Disclaimer, please discuss them with your sales associate or on-site job supervisor prior to signing.

I have read, fully understand, and agree to the above Disclaimer of Liability for Pre-Existing Court Conditions. By signing below, I am waiving any right to hold Surface Pro LLC or its affiliated companies liable for pre-existing conditions of the court(s).

First Name: _____

Last Name: _____

Signature: _____

Date: _____

Pre -Lien Notice

a. Any person or company supplying labor or materials for this improvement to your property may file a lien against your property if that person or company is not paid for the contributions.

b. Under Minnesota law, you have the right to pay persons who supplied labor or materials for this improvement directly and deduct this amount from our contract price, or withhold the amounts due them from us until 120 days after completion of the improvement unless we give you a lien waiver signed by persons who supplied any labor or material for the improvement and who gave you timely notice.

Respectfully submitted

Mike Langmade

Surface Pro LLC

This proposal may be withdrawn by us if not accepted within 10 days. Any alteration or deviation from above specifications involving extra costs will be executed only upon written order (minimum change order cost is $100.00), and will become an extra charge over and above the proposal price. All agreements are contingent upon accidents, or delays beyond our control.

Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments will be made as outlined above.

Signature_____ Date Accepted_____

PO#_____ (If applicable)

If you chose to go with all projects listed in this proposal we would give a 5% discount on the entire project.

Please initialize next to each project that is approved.

Lee Sports Surfacing LLC

3027 Edgerton Street
Little Canada, MN 55117
p. 612 597-0544 f. 651 846-4999
naturlee@gmail.com

To:	Rodney Schreifels
Company:	City of Shoreview
Re:	Tennis and Basketball Court Repairs and Resurfacing Wilson Park and Sitzer Park
Date:	May 6, 2026

Lee Sports quotes the following price for Armor Crack Repair and resurfacing of 2 double tennis courts and two basketball courts located at Wilson Park and Sitzer Park.

Court Surfacing

- Pressure wash courts
- Flood court and locate any areas holding more then 1/16" standing water.
- Patch low areas with acrylic deep patching material.
- Completely sand court surface with walk behind orbital sanders to level patching and high spots.
- Apply Armor crack repair to 380 feet of structural cracks.
- Apply two coats of Novasurface acrylic leveling material (rate .05 gal per sq. yd.)
- Apply two texture coats of Nova Combination acrylic tennis court paint. (rate .04 gal per sq. yd.)
- Line stripe tennis courts and basketball court to standard specifications.

Price: $46,250.00

All work would be done to plans and specifications and also conform to American Sports Builders Association specifications https://www.sportsbuilders.org/tennis/ . Thank you for the opportunity to submit this quotation. If you have any questions or need additional information, please feel free to call me at (612) 597-0544.

Sincerely,

Evan Lee

Evan Lee
Manager

Memorandum

TO: City Council

FROM: Krista Billerbeck , Natural resources manager

DATE: May 18, 2026

SUBJECT: Accept quote from Wilson's Nursery for fall tree planting

ITEM NUMBER: 8.l

SECTION: CONSENT AGENDA

REQUESTED MOTION

To accept the quote from Wilson's Nursery in the amount of $25,345 for fall tree planting

INTRODUCTION

Staff requested quotes for trees and planting services for a fall tree planting as part of a grant funded project and is recommending the city council accept the low quote.

DISCUSSION

Staff received grant funding for trees, planting, and maintenance from the U.S. Department of Agriculture, Forest Service, Urban and Community Forestry Program in partnership with American Forests. The funding is designated for use in five census block groups within the city.

Staff have been working with property owners within the approved areas and identified locations for a fall tree planting project. The locations include Lake Place Homes on Kent, a boulevard adjacent to a stormwater pond, industrial properties, and the last portion of the 2025 ash replacement plantings. All properties recently had or are in the process of removing large numbers of ash trees infested with emerald ash borer (EAB) and this project assists with the planting of a diverse mix of species.

Contractors submitted quotes for trees and planting services for approximately 60 trees. Quotes received were Wilson's Nursery - $25,345; Davey Resource Group - $25,999; and Hoffman and McNamara - $27,204. Wilson's Nursery submitted the low quote for the project. The city will be billed for the trees and planting and reimbursed by grant funding for the majority of the plantings. The grant will also fund watering for next year to help ensure tree survival. Wilson's Nursery has completed other planting projects in the city in recent years.

RECOMMENDATION

Staff recommends the city council accept the quote from Wilson's Nursery in the amount of $25,345 for trees and planting services in fall 2026.

ATTACHMENTS

Memorandum

TO: City Council

FROM: Todd Jagoe , Utilities Supervisor

DATE: May 18, 2026

SUBJECT: Accept the revised quote from Key's Well for the rehabilitation of well #7

ITEM NUMBER: 8.m

SECTION: CONSENT AGENDA

REQUESTED MOTION
To accept the revised quote from Key's Well for the rehabilitation of Well #7

INTRODUCTION
Rehabilitation of well #7 is scheduled in 2026. Staff received an revised quote to complete the work and city council acceptance is required to complete the rehabilitation.

DISCUSSION

The original quote from Keys Well to televise the well #7 casing and remove and rebuild the pump and motor in the amount of $25,085.00 was approved by the City Council on March 16, 2026.

Well #7 has a history of pumping sand if the well is pumped at too high of a rate and the existing pump and motor are oversized for the rate at which the well can be pumped without producing sand. Because the pump and motor were going to be rebuilt, it was determined a pumping test should be completed to evaluate operating conditions and determine the most effective pump and motor setup to minimize sand production. Based on the results, a lower-horsepower motor and a new three-stage pump in place of the originally proposed five-stage pump is required. This configuration will reduce suction pressure, eliminate/minimize the amount of sand being drawn into the well system, require less electricity and operate more efficiently than the existing larger pump and motor.

The revised quote replaces the original quote approved by the council and includes $18,800.00 for testing pumping and $28,565.00 for supplying and installing the new well and motor for a total amount of $47,365.00. The project will be paid for through the water fund.

RECOMMENDATION
It is recommended that the city council accept the revised quote from Key's Well in the amount of $47,365.00 for the rehabilitation of Well #7.

ATTACHMENTS
Keys Well Revised Well 7 Rehab Quote

KEYS WELL DRILLING
"WATER PRODUCERS SINCE 1890"
1156 HOMER STREET, ST. PAUL, MN 55116-3232
PH-651-646-7871 FX-651-641-0216

Quotation

To: City of Shoreview, MN

Date of: April 28, 2026
Attention: Todd Jagoe
Project: Well 7 Rehab
Location: Shoreview, MN

We are pleased to quote you as follows:

No.	Description	Unit	Est. Qty	Price	Extension
1	Remove and reinstall well pump	LS	1	$ 9,600.00	$ 9,600.00
2	Shop time (tear down, inspect, unload/load,etc.)	HR	20	$ 125.00	$ 2,500.00
3	Post install performance test	EA	1	$ 500.00	$ 500.00
4	Televise well	EA	1	$ 2,200.00	$ 2,200.00
5	Wire brush casing	LS	1	$ 4,000.00	$ 4,000.00
					$ 18,800.00
	Materials (as needed)				
6	Rubber lineshaft inserts	EA	14	$ 40.00	$ 560.00
7	Sch. 40 10"x10' T&C column pipe	EA	4	$ 1,000.00	$ 4,000.00
8	Sch. 40 10"x5' T&C column pipe	EA	1	$ 850.00	$ 850.00
9	Machine new SS headshaft	EA	1	$ 675.00	$ 675.00
10	Machine & install new discharge head bearing	EA	1	$ 450.00	$ 450.00
11	New 3-stage 1200GPM @ 180TDH pump end	EA	1	$ 10,500.00	$ 10,500.00
12	New 75HP US VHS inverter duty motor	EA	1	$ 11,250.00	$ 11,250.00
13	1" PVC	LF	140	$ 2.00	$ 280.00
					$ 28,565.00

Total Estimate: $ 47,365.00

Clarifications:

*Prices subject to change on actual sizes and quantities
*New pump end - estimated 3 week leadtime ARO.

Thank you for the opportunity to quote this project.

Terms: N-30
Quotation valid for 30 days
Quoted By _____
Trevor Keys

Accepted _____

Date_____

Memorandum

TO: City Council

FROM: Steve Benoit , Parks and Recreation Director

DATE: May 18, 2026

SUBJECT: Approve quote from Warning Lites for purchase of a trailer attenuator.

ITEM NUMBER: 8.n

SECTION: CONSENT AGENDA

REQUESTED MOTION

To award the quote for the purchase of a trailer attenuator to Warning Lights in the amount of $28,500.

INTRODUCTION

The city council is being asked to approve a quote for the purchase of a trailer attenuator.

DISCUSSION

The parks maintenance division currently maintains both the Highway 96 and Lexington Avenue medians. These medians were redone to their current design in the year 2000 to include grass, plantings, trees, mulch, and irrigation. The work needed to maintain the medians includes mowing, weed whipping, fertilizing, spraying, irrigation maintenance, tree trimming, trash removal, dead heading, mulching, landscaping, and stump grinding. In order to keep the medians ascetically pleasing maintenance is performed from April through November. This includes work from one to five days a week, depending on the time of year, that can last from as little at 15 minutes up to six hours.

To provide safety to the staff, the current practice is to place signage at both ends of the work zone notifying drivers that maintenance work is being performed. Concern, however, has been brought up if this practice is adequate in supporting staff safety due to factors such as increases in volume and speed of traffic in addition to distracted driving.

Staff consulted with our CHESS representative who provides safety guidance to the city. After a thorough review and looking into multiple options it was recommended to utilize trailer attenuators to follow crews as they perform work in the medians. A trailer attenuator is a large shock-absorbing device attached to the rear of a truck designed to protect road construction workers and motorists. The city currently owns one trailer attenuator. A second trailer attenuator is needed for this work since protection is required on both sides of the median's.

Warning Lites is a company that provides trailer attenuators needed for this type of work. Warning Lites is on the state contract, number A210(5). Staff has not worked with Warning Lites in the past, but we have a positive recommendation from another organization that has purchased this type of attenuator from them.

The cost of the trailer attenuator is $28,500 and will be funded through the equipment fund. This item was not budgeted in 2026, however staff have identified savings in other equipment costs that will allow four this purchase to be accommodated.

RECOMMENDATION

Based on the foregoing information, it is recommended that the city council award the quote for the purchase of a trailer attenuator to Warning Lites in the amount of $28,500.

ATTACHMENTS

Warning Lites Quote.pdf

QUOTE

Company Address	4700 Lyndale Ave N Minneapolis, Minnesota 55430 United States	Created Date	4/17/2026
		Expiration Date	9/30/2026
Quote Name	TTMA-200	Quote Number	00001289
		Contract	A210(5)
Prepared By	Herb Bray	Contact Name	R Schreifels
Phone	(612) 459-0006	Email	rschreifels@shoreviewmn.gov
Email	herbert.bray@warninglitesmn.com		
Bill To Name	City of Shoreview	Ship To Name	City of Shoreview

Product Code	Product	Quantity Unit Of Measure	List Price	Sales Price	Quantity	Total Price
WB8-LSAC	ArrowBoard 48x96	Each	$3,450.00	$0.00	1.00	$0.00
ArrowBoard wireless controller	ArrowBoard wireless controller	Each	$1,362.00	$0.00	1.00	$0.00
Installation TTMA	Installation TTMA	Each	$1,000.00	$0.00	1.00	$0.00
TTMA Wheel Chock and holder	TTMA Wheel Chock(4) and holder	Each	$254.00	$0.00	1.00	$0.00
TTMA-200	TTMA-200-Stand	Each	$26,395.00	$26,395.00	1.00	$26,395.00
T-200-Whelen	Whelen Light Package	Each	$2,124.00	$1,330.00	1.00	$1,330.00

Subtotal	$27,725.00
Discount	0.00%
Total Price	$27,725.00
Shipping and Handling	$775.00
Grand Total	$28,500.00

Memorandum

TO: City Council

FROM: Steve Benoit , Parks and Recreation Director

DATE: May 18, 2026

SUBJECT: Approve quote for the Bobby Theisen soccer field and trail renovation professional services to LHB in the amount of $34,416.

ITEM NUMBER: 8.0

SECTION: CONSENT AGENDA

REQUESTED MOTION

To award the quote for the Bobby Theisen soccer field and trail renovation professional services to LHB in the amount of $34,416.

INTRODUCTION

The city council is being asked to approve a quote for the Bobby Theisen soccer field and trail renovation professional services.

DISCUSSION

The city's capital improvement program includes a project to renovate the Bobby Theisen Park full size soccer field and adjacent trails.

The Bobby Theisen Park full size soccer field is primarily utilized by the North Suburban Soccer Association and Shoreview Parks and Recreation programs. It is located on the west side of the park at a lower elevation which causes water to flow into the field. The field has poor drainage capabilities making it unusable during rainy weather periods. The poor drainage can damage the field causing an uneven play surface which is a hazard for players. Often these issues have led to game cancellations. To correct these issues, this project proposes to replace the existing sod and fencing, add drain tile, replace the irrigation system, grade and crown the field, and add concrete slabs for player benches. In addition, conduit will be added for possible future lights and scoreboard systems.

The trails adjacent to the field has several issues including deteriorating surfaces and not meeting ADA slope standards. To correct these issues, the old trail will be removed and replaced with a new surface along with being realigned to meet ADA slope standards.

The city recently solicited a quote for this work from the following companies.

- LHB $34,516
  (Includes an added $100 to cover reimbursable fees)
- HKGI $39,800 - $43,800

- Bolton and Menk $81,865
  (Several tasks listed on quote are not needed)

LHB provided the lowest quote. LHB's and Bolton and Menk's quote includes construction admin costs for the project. HKGI's provided a range of construction admin costs. The lowest end of HKGI's quote still comes in higher than LHB's quote. The city has worked with LHB on multiple projects including the Bobby Theisen Park renovation. While the Bobby Theisen Park renovation project had challenges, staff is confident in the LHB personnel we would be working with on this project.

The estimated cost of the design services for this project was $35,000. The project will be funded through the city's capital asset replacement fund. The design work will occur over the summer months with the project being bid out in the fall of 2026 in an effort to secure the lowest bids. Construction and installation is planned to occur in 2027 in coordination with the user groups for those facilities.

RECOMMENDATION

Based on the foregoing information, it is recommended that the city council award the quote for Bobby Theisen soccer field and trail renovation professional services to LHB in the amount of $34,516.

ATTACHMENTS

Bolten and Menk Quote.pdf
HKGI Quote pdf.pdf
LHB Quote.pdf

BOLTON & MENK
Real People. Real Solutions.

3300 Fernbrook Lane
Suite 300
Plymouth, MN 55447

Ph: (763) 544-7129
Bolton-Menk.com

March 5th, 2026

Rodney Schreifels
Parks Superintendent
City of Shoreview
4615 Victoria Street North
Shoreview MN 55126

Re: Shoreview Theisen Park Soccer fields and Trails Improvements

Dear Rodney,

We appreciate this opportunity to provide this fee proposal in support of the Theisen Park Soccer fields and Trails Improvements project.

Bolton & Menk takes great pride in the development of public spaces. Within Bolton & Menk, our group of specialty site design engineers, landscape architects, and planners design project sites for a wide variety of public entities, including City, School District, County, and State clients. While these clients may be different, all projects have a common goal of providing intuitive and beautiful site spaces for the public. We believe all people should live in safe, sustainable, and beautiful communities. Our site design team honors these core design values while keeping an eye on budgets and the best use of the public's dollar.

We understand the importance of each design phase (SD, DD, and CD), seeking approval to proceed to each subsequent phase upon approval of project scope and corresponding site work budgets. Each level of design will see an increase in the level of detail and design refinement.

We propose the following work program to accomplish the project in an efficient, thorough manner which will satisfy the needs and objectives of the City of Shoreview Parks Department and your project.

Professional Civil Engineering and Landscape Architecture Services
Anticipated Project Approach

1. Data Collection and Schematic Design (SD)
    a. Conduct a topographic and boundary survey including private utilities for the project site. The cost of the survey is included in this proposal.
    b. Conduct a wetland delineation for the project site. The costs for wetland delineation and the report is included in this proposal and is itemized separately herein.
    c. Assist the Owner in writing a Request for Proposal for soil borings and a subsurface exploration report with analysis on structural capabilities of soils. *The cost of the soil borings and subsurface exploration report is not included in this proposal.*
    d. Visit the project site to view and understand constraints which may affect the proposed project.
    e. Gather design guidelines, codes and other requirements from City and other appropriate review agencies.
    f. Analyze collected data, including a review of the Owner's program.
    g. Review Schematic Design plans with applicable agencies, as necessary.
    h. Refine the proposed site work scope with Shoreview Parks Department.
    i. Attend one design team meeting during this design phase.
    j. Accomplish preliminary site engineering including proposed grading spot elevation study, drainage study, and analysis of available storm sewer.
    k. Understand requirements related to stormwater management and develop a concept approach to the stormwater management plan.
    l. Prepare Opinion of Probable Construction Costs.
    m. Review SD plans and construction budget studies with the Shoreview Parks Department prior to moving into the Design Development phase.
    n. Deliverables:
        i. Site Plan
        ii. Opinion of Probable Construction Costs – SD Phase
        iii. Wetland Delineation
        iv. Topographic and boundary Survey

2. Design Development (DD)
    a. Prepare DD Plans incorporating design elements identified in the SD phase.
    b. Attend up to two DD phase design team meetings.
    c. Prepare a removals plan, site plan, grading plan, utility plan, landscaping plan, stormwater management plan, and site details.
    d. Refine Opinion of Probable Construction Costs for the DD phase.
    e. Review DD plans and Opinion of Probable Construction Costs with the Shoreview Parks Department and revise plans to meet the refined work scope and to fit within the approved construction budget.
    f. Upon approval of the DD plans and construction budget, submit plans to appropriate review agencies for necessary approval. We anticipate for this project submitting to the City of Shoreview and to the Rice Creek Watershed District.
    g. Submit DD plans to the Shoreview Parks Department and obtain approval to proceed to Construction Documents phase.
    h. Deliverables:
        i. Removals Plan
        ii. Site Plan
        iii. Grading Plan
        iv. Utility Plan
        v. Landscaping Plan
        vi. Details
        vii. Stormwater Management Plan
        viii. Opinion of Probable Construction Costs – DD Phase

3. Construction Documents (CD)
    a. Prepare CD's based on approved DD plans, including final signed drawings and technical specifications.
    b. Attend two design team meetings.
    c. Respond to agency comments and incorporate comments into the CD documents. It is anticipated that both City of Shoreview and the Rice Creek Watershed District will have comments on the submitted plans.
    d. Attend agency review meetings as necessary.
    e. Submit final signed utility related CD's, including drawings and specifications, to the Department of Labor and Industry for Plumbing Code review.
    f. Submit 95% complete construction drawings for review prior to issuing final CD drawings. Provide specification table of contents along with the drawing submittal.
    g. Refine Opinion of Probable Construction Costs for the CD phase.
    h. Prepare ad for bids, front end specifications, and other documents related to Bidding documents.
    i. Deliverables:
        i. Opinion of Probable Construction Costs – CD Phase
        ii. Construction Documents:
            1. Drawings:
                a. Removals Plan
                b. Site Plan
                c. Grading Plan
                d. Utility Plan
                e. Erosion Control Plan
                f. Landscaping Plan
                g. Irrigation Plan
                h. Details
            2. Specifications:
                a. Front End Specifications and Project Manual
                b. Technical Specifications

4. Bidding
    a. Contact potential interested Contractors to generate interest in Bidding.
    b. Review product substitution requests.
    c. Answer questions regarding the site plans to assist Contractors in their understanding of the Construction Documents.
    d. Prepare addenda.
    e. Administer the Bid Opening.
    f. Prepare a Tabulation of Bids.
    g. Contact the low bidder and review their bid prior to recommending Contract award.
    h. Provide recommendation letter to the Owner to award (or dismiss) the low bidder a Contract to perform the work.

5. Construction Administration Services and Construction Observation
    a. Prepare construction Contracts between the Owner and the Contractor, on behalf of the Owner, for construction.
    b. Administer a pre-construction meeting.
    c. Attend weekly regular construction meetings. Frequency of meetings will be specified in the Front End Specifications and coordinated with the Contractor.
    d. Conduct up to ten site visits (construction observation) or 50 hours during construction to observe Contractor's progress and provide a construction observation report.
    e. Review shop drawings.
    f. Provide interpretation of Construction Documents.
    g. Respond to Contractor RFI's.
    h. Review testing reports prepared by the Owner's testing agent for construction-related testing.
    i. Recommend approval or rejection of requests for substitution.
    j. Preparation of monthly pay applications.
    k. Conduct single site work punch list at the completion of all site work. Issue punch list to the Contractor.
    l. Issue Certificate of Substantial Completion, AIA form G704.
    m. Obtain and process close out documents, including, but not limited to:
        i. Inspection Certificates
        ii. Contractor's Affidavit of Payments of Debts And Claims, AIA Form G706
        iii. Contractor's Affidavit of Release of Liens, AIA Form G706A
        iv. Consent of Surety for Final Payment from Surety Company, AIA Form G707
        v. Form IC-134, Affidavit for Obtaining Final Settlement of Contract with the State of Minnesota and its Political or Governmental Subdivisions
    n. Provide 11-month warranty walk-through approximately 10 months following issuance of the Certificate of Substantial Completion. Issue report to Contractor for warranty-related corrections.

Exclusions/Additional Services

Consulting services performed other than those authorized under Tasks 1-5 shall not be considered part of the Basic Services and may be authorized by the Client as Additional Services. Additional Services consist of those services, which are not generally considered to be Basic Services; or exceed the requirements of the Basic Services; or are not definable prior to the commencement of the project.

1. Field measurements
2. Legal description plan / narrative preparation
3. Wetland Mitigation Plan preparation
4. Traffic Study
5. Platting
6. Environmental Studies (Phase 1, Phase 2 Studies)
7. Environmental Assessment Worksheet (EAW) Preparation
8. B3 Design and Documentation Services
9. Site electrical design / site lighting design
10. Building Drain Tile, Waterproofing, Vapor Barriers
11. Building foundation drainage (Drain Tile) design / specifications
12. Well Design
13. Septic System / Drain Field design
14. Lift Station Design
15. Poured-in-Place Retaining Walls
16. Irrigation Plans and Specifications
17. Agency review meetings (Planning Commission, City Council) meetings. We do not anticipate these meetings will require attendance by the Civil Engineer.
18. Construction Document printing
19. Pre-Bid Meeting
20. Construction Testing Services
21. Construction Staking
22. Construction Inspection, implying surveying or other forms of measurements of the Contractor's work
23. As-Built plan preparation
24. As-Built Survey

Bolton & Menk proposes to provide design services described above for a lump sum fee of $97,265.00. This lump sum fee is all inclusive. Unless otherwise stated or described, the above fee includes vehicle and personal expenses, mileage, telephone, and routine expendable supplies; no separate charges will be made for these activities and materials.

TASK	FEE
Task 1 - 5 – Project Design and Construction Administration	$81,865
Task 6 – Topographic Survey	$7,800
Task 7 – Private Utility Survey	$1,000
Task 8 – Level 2 Wetland Delineation and Report	$4,600
Task 9 – Tree Survey	$2,000
TOTAL	**$97,265**

Phase breakdown of fee (for invoicing purposes):
Schematic Design 15%
Design Development (75% Progress)..... 25%
Construction Documents (95% progress) 40%
Bidding 5%
Construction Administration & Observation 15%
100%

We will notify you if there are additional costs and seek your approval to proceed with additional services prior to billing for any additional services. If additional services are requested of Bolton & Menk, Inc. which go beyond or are outside of the services described herein, we can either provide an amended proposal or invoice per the attached hourly rate schedule.

Rodney, we trust we have described the services you desire. If we have misunderstood the limits of our involvement or if you have questions related to this proposal, please do not hesitate to contact me. We look forward to working with you and your team!

Sincerely,
Bolton & Menk, Inc.

Cole Larson
Urban Design Practice Area Lead

Acceptance by CLIENT

This Agreement is entered into as of the day and year written below.

By: _____

Date: _____

Planning | Landscape Architecture | Urban Design

March 24, 2026

Steve Benoit, Parks and Recreation Director
Rodney Schreifels, Parks Superintendent
City of Shoreview
4600 Victoria St N
Shoreview, MN 55126

RE: BOBBY THEISEN PARK – FIELD AND TRAIL RECONSTRUCTION

Dear Steve and Rodney,

Thank you for reaching out about your planned enhancements at Bobby Theisen Park. We understand the project to include upgrades and reconstruction of the soccer field, and replacement and extension of the trail connection from the field to Harriet Avenue. HKGi has partnered with Solution Blue Engineering who bring civil engineering and additional athletic field expertise.

This letter outlines our proposals to complete plans and specifications and provide support during bidding and construction in 2026 and/or 2027 at Bobby Theisen Park. Different from our process for the backstops at Sitzer Park, it is anticipated that some of these projects will go through a competitive bidding process. Our design work will happen during 2026. Depending on project timing and available budget, we understand that this project may be bid later in 2026 for construction in 2027.

PROJECT UNDERSTANDING

Soccer Field

We understand the soccer field has grading and drainage issues and needs to be reconstructed. This is an opportunity to upgrade the field by:

- Removing the existing sod and fencing, subcut and stockpiling topsoil
- Adding drain tile and associated outlet
- Considering amending the soil for improved performance
- Replacing the irrigation
- Locating conduit for future lights/scoreboard
- Grading a crown into the field
- Replacing fencing on the north and south ends of the field and incorporating a concrete maintenance strip
- Adding concrete slabs for player benches

Working with the City, we will prepare plans and specifications showing the above identified improvements. We understand that the City has budgeted approximately $190,000 for the field reconstruction.

Trail Reconstruction

The City has also budgeted approximately $140,000 for the reconstruction and extension of the trail that goes from the soccer field to Harriet Avenue. We understand this scope of work to include:

- Removals of existing trail
- Minor trail realignment along the hillside to improve accessibility
- Reconstruction of the trail
- Improvement of the culvert, and a solution that does not require fencing at the edges
- Extension of the trail of approximately 175 feet along Harriet Avenue.
- Consideration of trail access points and pedestrian ramps from Harriet Avenue
- Restoration after construction

WORK PLAN

Tasks:

1. Site Meeting with Staff
2. Prepare plans and specifications with City review and revisions
3. Develop a strategy for quoting/bidding the projects as one or two projects
4. Support the City in the bidding process or soliciting quotes and respond to questions from contractors
5. Support the City with construction administration tasks

Project Assumptions:

These projects are anticipated to be installed in 2027. Depending on estimates and available budget, not all projects may be constructed.

A survey will be provided by the City. It is expected that the City has survey data for this area, but if additional survey information is needed, we can help the City get quotes for that.

At least one of the projects will require a competitive bid procurement method. The City will pay for expenses related to bidding (advertisement, any applicable QuestCDN fees, etc.)

HKGi will lead the bidding/purchasing process in support of the City.

HKGi is preparing technical specifications for the materials and installation. Front end specifications will be provided by the City.

Stormwater will be City reviewed – no watershed permit required. If additional permitting is required, time will be pre- approved by staff and tracked and billed hourly in addition to the proposed base fee.

Structural, electrical and mechanical engineering will not be required as part of the design of the project elements. The awarded contractor will be required to provide stamped/signed structural engineer's drawings.

Soil borings are not included in the described scope of work.

Additional meetings (Public meetings, additional staff design meetings) will be pre- approved by staff and tracked and billed hourly in addition to the proposed base fee – if required.

HKGi will be providing construction administration services in support of the City, including observation, testing review, change orders, punch list, pay requests, and project closeout. Staking and materials testing will be the responsibility of the contractor.

Additional support requested by the City, but not identified in the work plan will be billed hourly.

Professional Fees and Schedule

We are available to begin work at your request, with completion of plans and specifications within 10 weeks of survey delivery, anticipating a 2026 bid/2027 construction schedule, pending vendor coordination and City budgeting.

We propose to complete the design work and prepare drawings and technical specifications for the soccer field replacement and trail reconstruction for $29,800.

Bidding support and construction administration will be billed hourly, estimated at $10,000-$14,000. Any billing above $14,000 will be reviewed and approved by the City before proceeding.

We appreciate the opportunity to provide this proposal and look forward to assisting the City of Shoreview on your upcoming project at Bobby Theisen Park. Please don't hesitate to reach out if we can answer any questions or provide additional information.

Sincerely,

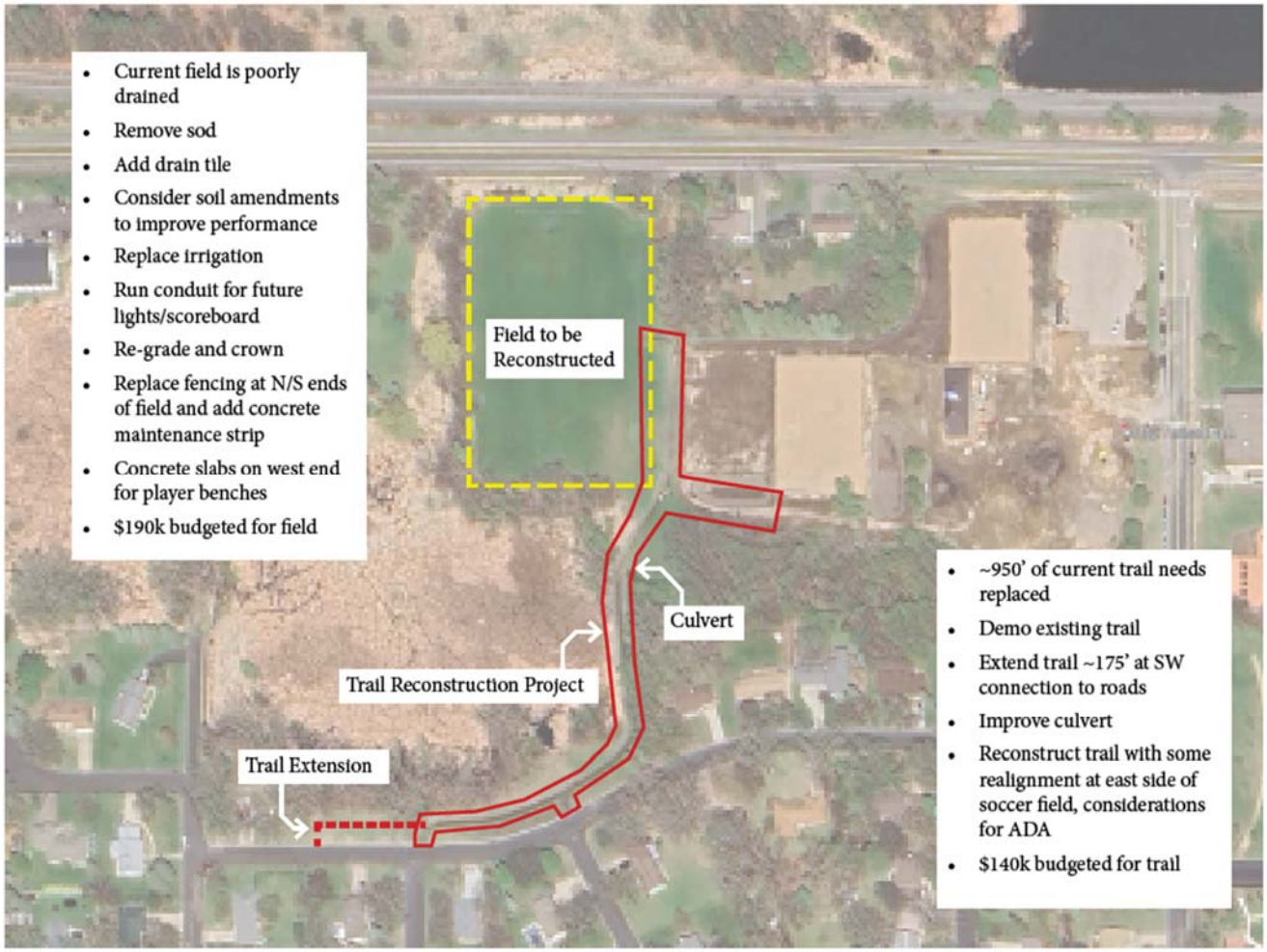
Bryan Harjes
President
bryan@hkgi.com | 612.310.2419

Kevin Clarke
Associate
kevin@hkgi.com | 503.926.4447

Signature of Acceptance:

_____Name _____Date

HKGi can provide a full construction contract upon acceptance



Attachment: Project Understanding Graphic

January 29, 2026 and revised on March 30, 2026 (Revisions shown in red)

Steve Benoit
City of Shoreview
4600 North Victoria
Shoreview, Minnesota 55126

PROPOSAL FOR PROFESSIONAL SERVICES
BOBBY THEISEN PARK SOCCER FIELD AND TRAIL IMPROVEMENTS

Thank you for the opportunity to continue our work at Bobby Theisen Park with your team. We look forward to working with you to enhance the site with another project to upgrade the park's main soccer field and remaining trail system. The upgrades to the soccer field will also include irrigation and conduit for future field lighting. LHB has already started some work on these items during the last phase of the project. We propose the following services to assist the City of Shoreview with final design and construction administration services.

In a conversation with Rodney Schreifels on March 24 the scope and schedule of this project were discussed. The City's intent is to design the project in 2026 and put it out for bid in January of 2027. See attached exhibit outlining the scope of the trail and field work as it is currently understood.

Scope of Services

The work plan described below reflects the scope of basic services anticipated for LHB's civil engineering and landscape architecture team.

Design Development (DD)

Deliverables include 60% complete construction documents and the following:

- Attend virtual project kickoff meeting with City staff.
- Combine previous designs for trail and soccer fields into a single set of drawings.
  - Landscape architecture plans including planting plans and details.
  - Civil engineering plans including erosion control, demolition, grading, utilities, and site layout plans and details.
- Send DD set to City staff for review.
- Attend a virtual or in-person page turn to review the DD set with City staff.

Construction Documents (CD)

LHB will develop bidding and construction documents for the proposed sitework:

- Develop construction documents for bidding, plan review, and permitting incorporating the City comments from the previous phase. Deliverables include:

- Plan sheets listed above.
- Technical specifications (Divisions 31-33)
- Division 00 specifications - Bidding and Contracting Requirements, including advertisement for bids.

- Attend a virtual or in person page turn to review the CD set with City staff.

Bid Documents

LHB will prepare a set of bid documents including the plans and specifications listed above incorporating the City comments from the page turn meeting.

Bidding

LHB proposes bidding services as described below:

- City will place the ad for bid and LHB will post documents to QuestCDN.
- Facilitate pre-bid meeting.
- Respond to bidder questions, issuing addenda if necessary.
- Review of bid submittals in collaboration with the City.

Construction Administration

LHB proposes construction services as described below:

- Respond to contractor Requests for Information (RFIs) and clarification during bidding and construction. Revise drawings as needed to communicate design team and/or Owner response.
- Issue Proposal Requests (PR's) and Architectural Supplemental Instructions (ASI's) as required.
- Virtual attendance at construction progress meetings which will be held approximately every other week up to a total of six (6) one-hour meetings.
- Review of shop drawings and submittals.
- Up to three (3) site visits during construction to observe if work is proceeding in accordance with the construction documents.
- Review and certify contractor applications for payment.
- Two (2) site visits at substantial completion to participate in contractor-led punch list. Contractor to provide initial list of corrective action and unfinished work. LHB will review and add additional items identified during the punch list walk.

Assumptions

1. Wetland and environmental studies, delineation, permitting, or mitigation are not included in this proposal. LHB will assist in the procurement of these services, but they will be contracted directly with the Owner.
2. Third-party utilities (electric, communications, gas, etc.) will be shown on the drawings for reference only. The Owner will coordinate with the utility providers for the design and installation of these utilities, as needed.
3. Construction staking and testing services are not included in this proposal. LHB can provide these services for an additional fee.
4. Construction duration is approximately twelve (12) weeks to Substantial Completion.

5. If the project is placed on hold after initial commencement for more than thirty (30) days, LHB reserves the right to adjust its fees to reflect re-startup costs.
6. If additional services are required, LHB will work with the Owner to prepare a proposal prior to beginning work. This will allow us to provide a more accurate estimate based on the type of service and level of staff involvement anticipated.

Schedule

LHB will proceed with the Design Development phase upon receipt of a fully executed agreement. We anticipate the DD phase of this project will take approximately two (2) weeks to complete. The Construction Documents phase is expected to take approximately four to six (4-6) weeks. The Bid Documents phase will take approximately two (2) weeks.

LHB will work with the City to develop a detailed schedule with milestones and page turn meeting dates once the agreement is in place. Adjustments to this schedule may be required based on ongoing coordination and comments from the City.

Proposed Fee

LHB proposes a stipulated sum fee of Thirty-four Thousand Four Hundred Sixteen Dollars ($34,416) excluding reimbursable expenses. This fee was updated to reflect the additional costs for shifting the bidding and construction schedule to the 2027 calendar year.

Terms and Conditions

Upon your approval of this proposal, we will prepare an agreement consistent with the terms and conditions of our standard AIA agreement form.

We appreciate the opportunity to provide you with our services. We look forward to working with you. Please contact Jordan at 612.752.6948 if you have any questions.

LHB, INC.

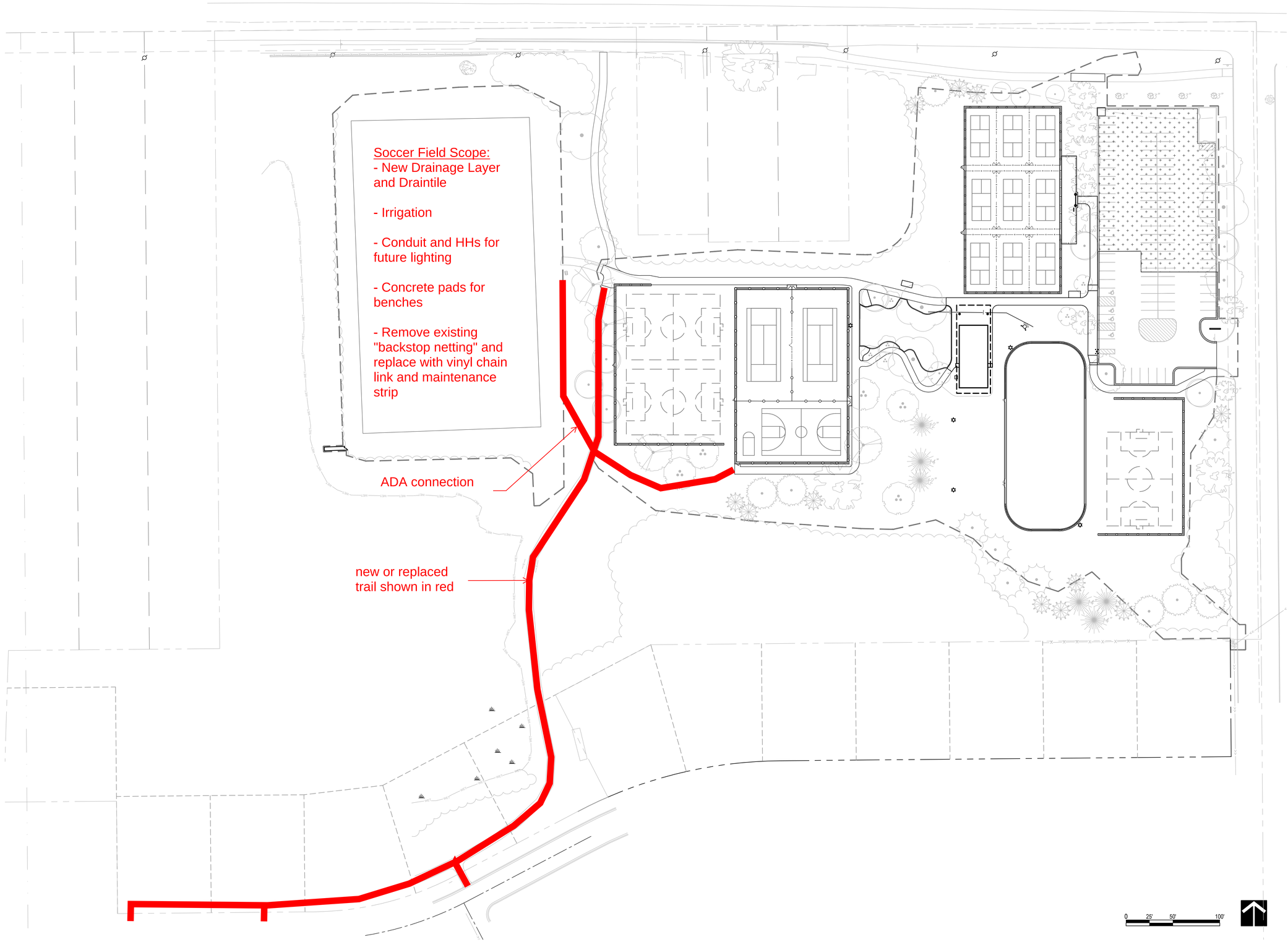
JORDAN CABAK, PE

PHILIP L. WAUGH, VICE PRESIDENT

LHB Project No. 221054

Attachments: Sheet C400 Site Plan Index

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LHB
701 Washington Ave. N, Ste 200 | Minneapolis, MN 55401 | 612.338.2029

CITY OF SHOREVIEW

4600 VICTORIA ST, N.
SHOREVIEW, MN 55126

THIS SQUARE APPEARS 1/2" x 1/2" ON FULL SIZE SHEETS

BOBBY THEISEN PARK IMPROVEMENTS
3575 VIVIAN AVE,
SHOREVIEW, MN 55126

SITE PLAN INDEX

JHV
LAM
221054

C400

...\221054\00 Drawings\Civil\Bobby Theisen\221054 BT C401 Site Plan.dwg
3/30/2026 5:35 AM

Memorandum

TO: City Council

FROM: Steve Benoit , Parks and Recreation Director

DATE: May 18, 2026

SUBJECT: Approve HKGI's quote for Bucher Park, Rice Creek Fields, and Sitzer Park ballfield dugout and backstop professional services.

ITEM NUMBER: 8.p

SECTION: CONSENT AGENDA

REQUESTED MOTION

To award the quote for Bucher Park, Rice Creek Fields, and Sitzer Park ballfield dugout and backstop professional services to HKGI in the amount of 29,400 - $32,400.

INTRODUCTION

The city council is being asked to approve a quote for Bucher Park, Rice Creek Fields, and Sitzer Park ballfield dugout and backstop professional services.

DISCUSSION

The city's capital program includes a project to replace backstops and add dugouts at several park locations including Bucher Park, Rice Creek Fields, and Sitzer Park. Following is a breakdown of the work to be performed at each location:

- Bucher Park – Replace backstops and add dugouts on two fields
- Rice Creek Fields – Add dugouts on four fields
- Sitzer Park – Add dugouts on two fields

Backstops

Bucher Park has two ballfields used primarily by the Shoreview Area Youth Baseball Association (SAYB). The current backstops on the fields are beginning to deteriorate. Several of the poles are developing cracks and bending creating a safety hazard. We have also received requests from SAYB to add safety netting for spectators. The backstops will be replaced with a new system providing several key improvements. The new backstops will be taller than the current ones providing more protection from foul balls to spectators. In addition, they will include padding behind the home plate area which will keep foul balls from bouncing back at players. The system also utilizes netting that while still protecting spectators, is more transparent allowing better viewing of the games from the stands.

Dugouts

Bucher and Sitzer Park each has two ballfields used primarily by the Shoreview Area Youth Baseball Association. Rice Creek Fields has four ballfields used primarily by the Mound View Fast-pitch Softball Association and the Mounds View High School girls fast-pitch program. None of these ballfields currently have complete dugouts, rather they have a section where a

tarp is utilized to cover the players seating area. The dugouts being proposed will include concrete pads, fencing, storage, player benches, and a roof system. This design will provide a more sheltered, private area for players and coaches and allow for better organization of play equipment. This will provide a safer and higher quality experience for park users.

The city recently solicited a quote for this work from the following companies:

- Bolton and Menk $60,828
- HKGI $29,400 - $32,400

Bolton and Menk's quote includes construction admin costs for the project. HKGI's provided a range of construction admin costs. The highest end of HKGI's quote it still comes in lower than Bolton and Menk's quote. The city has worked with HKGI on other projects and has had good experiences.

The estimated cost of the design services for this project was $35,000. The project will be funded through a combination of the city's capital asset replacement fund and the park improvement fund. The design work will occur over the summer months with the project being bid out in the fall of 2026 in an effort to secure the lowest bids. Construction and installation is planned to occur in 2027 in coordination with the user groups for those facilities.

RECOMMENDATION

Based on the foregoing information, it is recommended that the city council award the quote for the ballfield dugout and backstop professional services to HKGI in the amount of 29,400 - $32,400.

ATTACHMENTS

Bolten and Menk Quote.pdf
HKGI Quote.pdf

BOLTON & MENK
Real People. Real Solutions.

3300 Fernbrook Lane
Suite 300
Plymouth, MN 55447

Ph: (763) 544-7129
Bolton-Menk.com

February 27, 2026

Rodney Schreifels
Parks Superintendent
City of Shoreview
4615 Victoria Street North
Shoreview MN 55126

Re: Shoreview Parks Backstop and Dugout Improvements

Dear Mr. Schreifels,

We appreciate this opportunity to provide this Fee Proposal in support of the Backstop and Dugout Improvements project.

Bolton & Menk takes great pride in the development of public spaces. Within Bolton & Menk, our group of specialty site design engineers, landscape architects, and planners design project sites for a wide variety of public entities, including City, School District, County, and State clients. While these clients may be different, all projects have a common goal of providing intuitive and beautiful site spaces for the public. We believe all people should live in safe, sustainable, and beautiful communities. Our site design team honors these core design values while keeping an eye on budgets and the best use of the public's dollar.

We understand the importance of each design phase (SD, DD, and CD), seeking approval to proceed to each subsequent phase upon approval of project scope and corresponding site work budgets. Each level of design will see an increase in the level of detail and design refinement.

Bolton & Menk, Inc. proposes the following work program to accomplish the project in an efficient, thorough manner which will satisfy the needs and objectives of the City of Shoreview Parks Department and their project.

Task 1 - Professional Civil Engineering and Landscape Architecture Services
Anticipated Project Approach

1. Data Collection and Schematic Design (SD)
    a. Conduct a topographic survey for the project site. The cost of the survey is included in this proposal and is itemized separately herein. (Task 2)
    b. Assist the Owner in writing a Request for Proposal for soil borings and a subsurface exploration report with analysis on structural capabilities of soils. *The cost of the soil borings and subsurface exploration report is not included in this proposal.*
    c. Visit the project site to view and understand constraints which may affect the proposed project.
    d. Gather design guidelines, codes and other requirements from City and other appropriate review agencies.
    e. Meet with Owner's user groups (optional) to understand their project goals and objectives and how that may influence design.
    f. Analyze collected data, including a review of the Owner's program.
    g. Review Schematic Design plans with applicable agencies, as necessary.
    h. Refine the proposed site work scope with the Parks Department.
    i. Attend one design team meeting during this design phase.
    j. Accomplish preliminary site engineering including proposed grading spot elevation study, drainage study.
    k. Prepare Opinion of Probable Construction Costs.
    l. Review SD plans and construction budget studies prior to moving into the Design Development phase.
    m. Deliverables:
        i. Site Plan
        ii. Opinion of Probable Construction Costs – SD Phase

2. Design Development (DD)
    a. Prepare DD Plans incorporating design elements identified in the SD phase.
    b. Prepare a removals plan, site plan, grading plan, landscaping restoration plan, and site details.
    c. Refine Opinion of Probable Construction Costs for the DD phase.
    d. Review DD plans and Opinion of Probable Construction Costs and revise plans to meet the refined work scope and to fit within the approved construction budget.
    e. Upon approval of the DD plans and construction budget, submit plans to appropriate review agencies for necessary approval. We anticipate for this project submitting to the City of Shoreview.

f. Submit DD plans to obtain approval to proceed to Construction Documents phase.
g. Deliverables:
    i. Removals Plan
    ii. Site Plan
    iii. Grading Plan
    iv. Landscaping Plan
    v. Details
    vi. Opinion of Probable Construction Costs – DD Phase

3. Construction Documents (CD)
    a. Prepare CD's based on approved DD plans, including final signed drawings and technical specifications.
    b. Attend up to two design team meetings.
    c. Respond to agency comments and incorporate comments into the CD documents. It is anticipated that both City of Shoreview will have comments on the submitted plans.
    d. Attend agency review meetings as necessary.
    e. Submit final signed utility related CD's, including drawings and specifications, to the Department of Labor and Industry for Plumbing Code review if required.
    f. Submit 95% complete construction drawings for review prior to issuing final CD drawings. Provide specification table of contents along with the drawing submittal.
    g. Refine Opinion of Probable Construction Costs for the CD phase.
    h. Prepare ad for bids, front end specifications, and other documents related to Bidding documents.
    i. Deliverables:
        i. Opinion of Probable Construction Costs – CD Phase
        ii. Construction Documents:
            1. Drawings:
                a. Removals Plan
                b. Site Plan
                c. Grading Plan
                d. Erosion Control Plan
                e. Landscaping Plan
                f. Details
            2. Specifications:
                a. Front End Specifications and Project Manual
                b. Technical Specifications

4. Bidding
    a. Contact potential interested Contractors to generate interest in Bidding.
    b. Review product substitution requests.
    c. Answer questions regarding the site plans to assist Contractors in their understanding of the Construction Documents.
    d. Prepare addenda.
    e. Administer the Bid Opening.
    f. Prepare a Tabulation of Bids.
    g. Contact the low bidder and review their bid prior to recommending Contract award.
    h. Provide recommendation letter to the Owner to award (or dismiss) the low bidder a Contract to perform the work.

5. Construction Administration Services and Construction Observation
    a. Prepare construction Contracts between the Owner and the Contractor, on behalf of the Owner, for construction.
    b. Administer a pre-construction meeting.
    c. Attend regular construction meetings. Frequency of meetings will be specified in the Front End Specifications and coordinated with the Contractor.
    d. Conduct site visits (construction observation) during construction to observe Contractor's progress and provide a construction observation report.
    e. Review shop drawings.
    f. Provide interpretation of Construction Documents.
    g. Respond to Contractor RFI's.
    h. Review testing reports prepared by the Owner's testing agent for construction-related testing.
    i. Recommend approval or rejection of requests for substitution.
    j. Conduct single site work punch list at the completion of all site work. Issue punch list to the Contractor.
    k. Issue Certificate of Substantial Completion, AIA form G704.
    l. Obtain and process close out documents, including, but not limited to:
        i. Inspection Certificates
        ii. Contractor's Affidavit of Payments of Debts And Claims, AIA Form G706
        iii. Contractor's Affidavit of Release of Liens, AIA Form G706A
        iv. Consent of Surety for Final Payment from Surety Company, AIA Form G707
        v. Form IC-134, Affidavit for Obtaining Final Settlement of Contract with the State of Minnesota and its Political or Governmental Subdivisions
    m. Provide 11-month warranty walk-through approximately 10 months following issuance of the Certificate of Substantial Completion. Issue report to Contractor for warranty-related corrections.

As important as it is to understand what is included in our proposal it is equally important to understand what is not included in our proposal. The following items are not included in our scope of service:

1. Field measurements
2. Boundary Surveying
3. Legal description plan / narrative preparation
4. Tree inventories
5. Wetland Delineation
6. Wetland Mitigation Plan preparation
7. Traffic Study
8. Soil Borings / Subsurface Exploration
9. Platting
10. Environmental Studies (Phase 1, Phase 2 Studies)
11. Environmental Assessment Worksheet (EAW) Preparation
12. B3 Design and Documentation Services
13. Site electrical design / site lighting design
14. Building Drain Tile, Waterproofing, Vapor Barriers
15. Building foundation drainage (Drain Tile) design / specifications
16. Well Design
17. Septic System / Drain Field design
18. Lift Station Design
19. Poured-in-Place Retaining Walls
20. Irrigation Plans and Specifications
21. Agency review meetings (Planning Commission, City Council, Watershed Board) meetings. We do not anticipate these meetings will require attendance by the Civil Engineer.
22. Construction Document printing
23. Construction Testing Services
24. Construction Inspection, implying surveying or other forms of measurements of the Contractor's work
25. As-Built plan preparation
26. As-Built Survey

Bolton & Menk proposes to provide design services Task 1 described above for a lump sum fee of $47,267. This lump sum fee is all inclusive. Unless otherwise stated or described, the above fee includes vehicle and personal expenses, mileage, telephone, and routine expendable supplies; no separate charges will be made for these activities and materials.

Task 2 – Topographic survey

1. Bucher Park: 3,557.00
2. Rice Creek Park: 6,041.00
3. Sitzer Park: 3,963.00

Phase breakdown of fee (for invoicing purposes):

Schematic Design	15%
Design Development (75% Progress)	25%
Construction Documents (95% progress)	40%
Bidding	5%
Construction Administration & Observation	15%
	100%

We will notify you if there are additional costs and seek your approval to proceed with additional services prior to billing for any additional services. If additional services are requested of Bolton & Menk, Inc. which go beyond or are outside of the services described herein, we can either provide an amended proposal or invoice per the attached hourly rate schedule.

Rodney, we trust we have described the services you desire. If we have misunderstood the limits of our involvement or if you have questions related to this proposal, please do not hesitate to contact me. We look forward to working with you and your team!

Sincerely,
Bolton & Menk, Inc.

Cole Larson
Athletics Urban Design Practice Area Lead

Acceptance by Shoreview Parks Department

This Agreement is entered into as of the day and year written below.

By: _____

Date: _____

Planning | Landscape Architecture | Urban Design

May 11, 2026

Steve Benoit, Parks and Recreation Director
Rodney Schreifels, Parks Superintendent
City of Shoreview, Minnesota

RE: BALLFIELD IMPROVEMENT PROJECTS

Dear Steve and Rodney,

Thank you for the opportunity to continue our work with the City of Shoreview on upgrades to your baseball fields. As discussed, this letter is in regards to planned improvements at Bucher Park, Rice Creek Fields, and Sitzer Park.

This letter outlines our proposals to complete plans and specifications and provide support during bidding and construction at the parks outlined above. Different from our process for the backstops at Sitzer Park, it is anticipated that some of these projects will require a competitive bidding process or use of a purchasing cooperative contract. We understand the importance of the design and product selection, as these improvements may set the standards for future improvements at other ballfields in Shoreview.

PROJECT UNDERSTANDING

Bucher Park

We understand the Bucher Park project to include a design of netting backstops for two fields, plus the replacements of four dugouts with new concrete pads, fencing, and a solid roof.

We will prepare plans and specifications showing:

- Removals of existing backstops and dugouts
- Installation of a 30’ tall in-line netting backstop system with a base wall and padding
- Dugout details of concrete pads, fencing, and roof system
- Restoration of walks and field after construction

Rice Creek Fields

The Rice Creek Park improvements will leave the existing backstops in place, and replace the current dugouts (8 dugouts at 4 fields) with new concrete pads, fencing, and a solid roof.

We will prepare plans and specifications showing:

- Removals of existing dugouts
- Dugout details of concrete pads, fencing, and roof system
- Restoration of walks and field after construction

800 Washington Avenue North, Suite 207
Minneapolis, Minnesota 55401

Sitzer Park

The Sitzer Park project will include replacement of 4 dugouts with new concrete pads, fencing, and a solid roof. The project will also include grading to improve drainage around the dugouts. We understand the grading to be for the surface movement of water and that underground treatments (tiling, storm sewer, etc.) are not included in this scope. If the City would like to incorporate civil engineering for stormwater management, we can work with our engineering partners to provide an adjusted scope/fee.

We will prepare plans and specifications showing:

- Removals of existing dugouts
- Dugout details of concrete pads, fencing, and roof system
- Restoration of walks and field after construction including grading and drainage improvements

WORK PLAN

Tasks:

1. Site Meeting with Staff
2. Prepare plans and specifications with City review and revisions that will allow the City to request quotes via purchasing contract or publicly bid the project(s) to install the backstop/dugout systems.
3. Soliciting quotes/manage bidding and respond to questions from contractors
4. Manage construction administration, including change orders, punch list, pay requests, and project closeout.

Project Assumptions:

These projects are intended to be installed in 2027. Depending on estimates and available budget, not all projects may be constructed.

The projects will require a competitive bid procurement method or utilization of a cooperative purchasing contract. We understand the City utilizes the MN Cooperative Purchasing Venture, Omnia, Sourcewell, and TIPS. The City will pay for expenses related to bidding (advertisement, any applicable QuestCDN fees, etc.)

HKGi will lead the bidding/purchasing process in support of the City.

HKGi is preparing technical specifications for the materials and installation. Front end specifications will be provided by the City.

Stormwater will be City reviewed – no watershed permit required.

Civil, structural, electrical and mechanical engineering will not be required as part of the design of the project elements. The awarded contractor will be required to provide stamped/signed structural engineer's drawings.

Soil borings and soil corrections related design and engineering are not included in the described scope of work.

Additional meetings (Public meetings, additional staff design meetings) will be pre- approved by staff and tracked and billed hourly in addition to the proposed base fee – if required.

Staking and material testing will be the responsibility of the contractor(s).

Additional support requested by the City, but not identified in the work plan will be billed hourly.

Professional Fees and Schedule

We are available to begin work at your request, with completion of plans and specifications within 10 weeks of survey delivery, anticipating a 2027 construction schedule, pending vendor coordination and City budgeting.

We will coordinate with a surveyor to obtain surveys for the work areas at Bucher Park, Rice Creek Fields, and Sitzer Park for $12,900.

We propose to complete the design work and prepare drawings and technical specifications for the three projects for a fee of $12,500.

Bidding support and construction administration will be billed hourly, estimated at $4,000-$7,000. Any billing above $7,000 will be reviewed and approved by the City before proceeding.

We appreciate the opportunity to provide this proposal and look forward to assisting the City of Shoreview on your upcoming backstop project. Please don't hesitate to reach out if we can answer any questions or provide additional information.

Sincerely,

Bryan Harjes
President
bryan@hkgi.com | 612.310.2419

Kevin Clarke
Associate
kevin@hkgi.com | 503.926.4447

Signature of Acceptance:

_____Name _____Date

Memorandum

TO: City Council

FROM: Stephanie Smith , City engineer

DATE: May 18, 2026

SUBJECT: Receive bids and award contract for the 2026 Watermain Rehabilitation, city project 26-11 to Geislinger & Sons, Inc. in the amount of $1,895,483.00.

ITEM NUMBER: 8.q

SECTION: CONSENT AGENDA

REQUESTED MOTION

To adopt resolution no. 26-46 accepting the bid from Geislinger & Sons, Inc. for the 2026 Watermain Rehabilitation, city project 26-11 and authorizing the mayor and city manager to execute a construction contract in the amount of $$1,895,483.00.

INTRODUCTION

Electronic bids were received and viewed on May 14, 2026 for the 2026 Watermain Rehabilitation, city project 26-11. Council action is required to award the construction contract.

DISCUSSION

The watermain in the southwest corner of the city was constructed in the 1950s and 1960s. It is made of cast-iron pipe, which can be susceptible to corrosion and become brittle. Over the past several years, many watermain breaks have occurred in this area. Trenchless watermain lining was identified as a way to address this issue. The contractor installs new pipe inside the existing pipe without digging up the entire length of the street. Service line connections are reopened using a robot and camera to prevent the need to dig up service lines. During the process, temporary water will be connected to minimize service interruptions for the residents.

This year's project will include approximately 1.1 miles of watermain lining on Richmond Avenue (south of Edgewater Avenue), Lexington Avenue (Carleton Drive to Glenhill Road), Glenhill Road (Lexington Avenue and Richmond Avenue) and Edgewater Avenue (Lexington Avenue and Richmond Avenue). A project map is attached to this memorandum.

On April 20, 2026, the city council approved plans and specifications and ordered the taking of bids for the 2026 Watermain Rehabilitation, city project 26-11. The bid was publicly advertised and, on May 14, 2026, four bids were received and opened. All bids were submitted with proper bid security in the amount of five (5) percent of the total amount bid as required by the project manual. The bid amounts are listed below:

Bidder	Bid Amount
Geislinger & Sons, Inc.	$1,895,483.00
Minger Construction Company Inc.	$1,903,665.50
Meyer Contracting Inc.	$1,905,057.11
Fer-Pal Construction USA LLC	$2,359,614.00
Engineer's Estimate	*$1,837,224.00*

Geislinger & Sons, Inc. is the lowest responsible bidder at $$1,895,483.00, 3.17% above the engineer's estimate. Geislinger & Sons, Inc. has done work in the city and completed similar projects in other cities, and their work has been acceptable. The low base bid results in an estimated total cost for the project of $1,995,000.00 including allowances for engineering and administrative costs.

The city's capital improvement plan includes funding in 2026 and 2027 for watermain lining. In order to create a larger, more cost-effective project, staff proposes to combine the 2026 and 2027 projects. Finance staff have confirmed that the needed funds are available in the water fund. This allocates a budget of $2,000,000 for construction, engineering and administration costs.

RECOMMENDATION

Staff recommends city council adopt resolution 26-46, accepting the bid from Geislinger & Sons, Inc. for the 2026 Watermain Rehabilitation Project, city project 26-11, and authorizing the mayor and city manager to execute a construction contract in the amount of $1,895,483.00.

ATTACHMENTS

Resolution 26-46
CP26-11 Project Map

EXTRACT OF MINUTES OF MEETING OF THE

CITY COUNCIL OF SHOREVIEW, MINNESOTA

HELD MAY 18, 2026

Pursuant to due call and notice thereof, a meeting of the city council of the City of Shoreview, Minnesota was duly called and held at the Shoreview City Hall in said City on May 18, 2026 at 7 pm. The following members were present:

LIST THE COUNCILMEMBERS THAT WERE PRESENT

And the following members were absent:

Councilmember _____ introduced the following resolution and moved its adoption.

* * * * * * * * * * * * * *

RESOLUTION NO. 26-46

A RESOLUTION ACCEPTING BIDS AND AWARDING THE CONTRACT FOR THE 2026 WATERMAIN REHABILITATION, CITY PROJECT 26-11

WHEREAS, the 2026 Watermain Rehabilitation, city project 26-11, was included in the capital improvement plan; and

WHEREAS, pursuant to an advertisement for bids, bids were received, reviewed and tabulated according to MN Statute, and the following bids were received:

Bidder	**Bid Amount**
Geislinger & Sons, Inc.	$1,895,483.00
Minger Construction Company Inc.	$1,903,665.50
Meyer Contracting Inc.	$1,905,057.11
Fer-Pal Construction USA LLC	$2,359,614.00
Engineer's Estimate	*$1,837,224.00*

; and

WHEREAS, city staff recommend awarding the contract to the lowest responsible bidder, Geislinger & Sons, Inc..

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SHOREVIEW THAT:

1. All bids were received as submitted May 14, 2026.

2. The base bid from Geislinger & Sons, Inc. in the amount of $1,895,483.00 is hereby accepted.

3. The mayor and city manager are hereby authorized and directed to enter into construction contract for the 2026 Watermain Rehabilitation, city project 26-11, with Geislinger & Sons, Inc.

* * * * * * * * * * * * * *

The motion of the foregoing resolution was duly seconded by Councilmember _____ and upon a vote being taken thereon, the following voted in favor thereof:

And the following voted against the same:

WHEREUPON, said resolution was declared duly passed and adopted the 18th day of May, 2026.

_____ Sue Denkinger, Mayor

STATE OF MINNESOTA)

COUNTY OF RAMSEY)

CITY OF SHOREVIEW)

I, the undersigned, being the duly qualified city manager of the City of Shoreview of Ramsey County, Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a meeting of said city council on the 18th day of May, 2026, with the original thereof on file in my office and the same is full, true and complete transcript therefrom insofar as the same relates accepting bids and awarding contract for the 2026 watermain rehabilitation, city project 26-11.

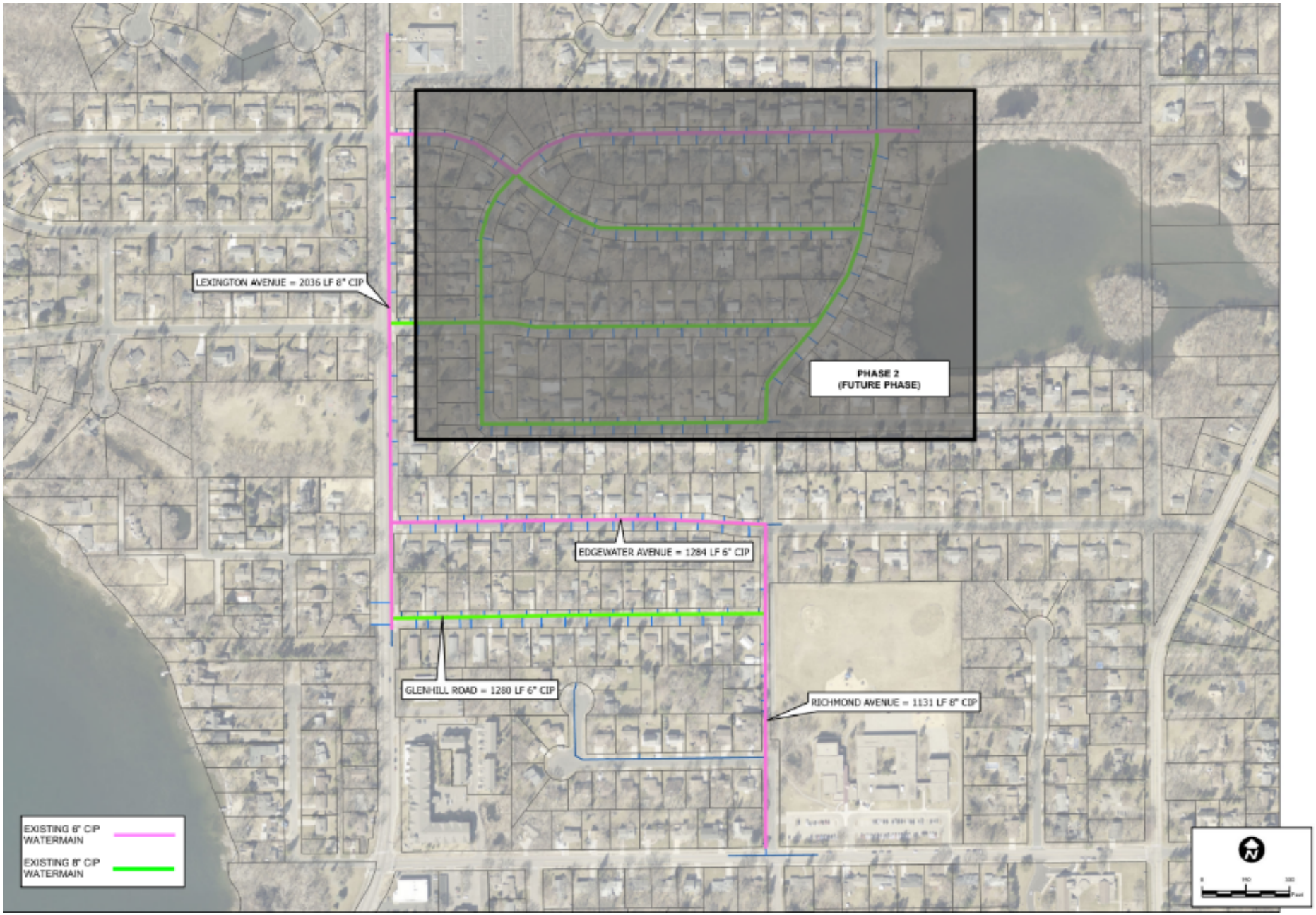
WITNESS MY HAND officially as such city manager and the corporate seal of the City of Shoreview, Minnesota this 19th day of May, 2026.

_____

_

Brad Martens, City Manager

SEAL



2026 Watermain Rehabilitation, city project 26-11
Project Map

Memorandum

TO: City Council

FROM: Tom Simonson , Assistant City Manager and Community Development Director

DATE: May 18, 2026

SUBJECT: Approval of Listing Agreement with IAG Commercial for the city-owned Fire Station 140

ITEM NUMBER: 10.a

SECTION: GENERAL BUSINESS

REQUESTED MOTION

To approve the Exclusive Representation Agreement (Property Listing Agreement - Sale) with IAG Commercial for the Fire Station 140 property, and authorizing the city manager to execute said agreement.

INTRODUCTION

The city-hired professional real estate consulting firm IAG Commercial has completed the first phase analysis on the repurposing of the city-owned Fire Station 140, located on Victoria Street next to Island Lake County Park. IAG president Jeff LaFavre presented the findings of their report to the economic development authority and city council on May 4, 2026. Staff is now seeking formal city council action of approval to enter into an Exclusive Representation Agreement (Property Listing Agreement - Sale) with IAG Commercial as phase two in the city's efforts to find a re-use of the property.

DISCUSSION

Phase 1 analysis

Attached for review, you will find the Stakeholder Engagement Report and the Broker Opinion of Value (BOV) prepared by IAG. The report summarizes their observations from the stakeholder meetings that were held, interprets the feedback received, and provides possibilities for the site. It also prompts the city to consider options moving forward.

The BOV provides IAG's professional opinion of the market value and the details of our analysis. Staff would note that while the BOV provides an estimated value of the property, the sale price (if the City elects to sell) will be determined by the market interest and our flexibility to secure a preferred use for the site.

EDA/Council discussion

The EDA board and city council reviewed the findings of the IAG assessment of the property, and defined the target buyer by agreeing on the "book ends" of potential desired and acceptable users setting general parameters for when the property goes on the market for sale.

Upon defining the vision and preferences desired for the property, the second phase of the process is to list the property for sale and approach the market to solicit potential buyers. As such, staff is recommending that the city continue our partnership with IAG Commercial to enter into a formal Listing Agreement for their services. Attached for council consideration is a Exclusive Representation Agreement (Property Listing Agreement - Sale), outlining the terms for representing the city. As stated in the proposed agreement, a commission fee will be based on the sale price but the fee minimum would be $60,000 if the city were to accept a price for the property less than the estimated value.

The EDA board unanimously voted to approve the Listing Agreement, and recommended formal approval by the city council.

RECOMMENDATION

It is recommend that the city council approve the Exclusive Representation Agreement (Property Listing Agreement - Sale) with IAG Commercial for the Fire Station 140 property, and authorizing the city manager to execute said agreement.

ATTACHMENTS

Exclusive Representation Agreement (Listing Agreement) IAG Commercial - City of Shorview
Stakeholder Engagement Report_City of Shoreview (FINAL)
FINAL_BOV (City of Shoreview Fire Station 140) March 2026

IAG Commercial
80 South 8th Street • Suite 900 • Minneapolis, Minnesota 55402 • (612) 868-7429

EXCLUSIVE REPRESENTATION AGREEMENT
(LISTING AGREEMENT - SALE)

THIS AGREEMENT ("Agreement") is made this ___ day of _____, 2026, by and between Integrust Advisory Group, LLC, a Minnesota Limited Liability Company doing business as IAG Commercial (hereinafter referred to as "Broker"), and the City of Shoreview, a municipal corporation, duly organized under Minnesota law and having its usual place of business at 4600 Victoria Street N, Shoreview, MN 55126 (hereinafter referred to as "Owner").

1. Agency. In consideration of its efforts and expenditures, and its agreement to list in its offices the real property and improvements hereinafter described and to provide the services referred to herein, Owner hereby appoints Broker as Owner's exclusive real estate agent during the term of this Agreement and grants Broker the exclusive right to sell the real property and improvements, if any, described as follows (the "Property") or any portion thereof:

ADDRESS:	3615 Victoria Street N
CITY, STATE, ZIP:	Shoreview, MN 55126 COUNTY: Ramsey
PROPERTY SIZE: (Sq. Ft.)	Land: Approximately 0.9937 Acres / Building: Approximately 8,688 Square Feet
PROPERTY TYPE:	Commerical/Industrial
LEGAL DESCRIPTION:	PID: 263023430006
SALE PRICE:	Suggested List Price of $1,250,000, with an expected sale price range of $900,000 to $1,000,000
OTHER TERMS:	It is hereby understood and acknowledged by Broker that the ultimate use of the property is important to the City. Therefore the City will not be bound to accept the offer that represents the highest sales price.

Broker shall be entitled to a Sale Commission for any Sale transaction entered into by Owner in accordance with the provisions of this Agreement, whether such Sale transaction is negotiated directly by Owner or another broker or whether such Sale is at the price and upon the terms contained herein, or at a different price or upon other terms as may be accepted in writing by Owner.

2. Commissions. "NOTICE: THE COMMISSION RATE FOR THE SALE, LEASE, RENTAL OR MANAGEMENT OF REAL PROPERTY SHALL BE DETERMINED BETWEEN EACH INDIVIDUAL BROKER AND ITS CLIENT."

See attached Commission Schedule, the terms of which are incorporated herein by reference.

3. Term. Term of this Agreement shall commence on May 5, 2026 and shall expire and terminate on May 31, 2028, subject to the Protective Period provided in Section 4 of this Agreement.

4. Protective Period. Owner further agrees that in the event any Sale of the Property resulting from any contract or agreement entered into by Owner within six (6) months after the expiration or termination of this Agreement ("Protective Period") is consummated with any person or entity that has toured the Property prior to the expiration of the term and for which a Sale Commission would otherwise be payable by Owner hereunder, Owner will pay the Sale Commission to Broker. If at the end of the six (6) month Protective Period the Property has not closed but the Property is under a letter -of-intent or a Purchase Agreement by one of the persons or entities on the "protective list", such Protective Period shall be extended another six (6) months. Owner shall furnish Broker with all relevant information received by Owner during the Protective Period regarding any purchase offers or inquiries from such persons or entities promptly after receiving same. The Broker's Protective Period shall only be applicable to persons or entities with whom Broker has the shown the property to in person during the term of this Agreement. Broker shall identify such persons or entities by providing Owner with a written "protective list" within 72 business hours of the expiration or termination of this Agreement, time being of the essence. Broker shall be conclusively deemed to have "negotiated" with a party, if Broker (or any outside broker acting at the direction of Broker) has shown the Property to such party or prepared an offer/Letter of Intent on behalf of Owner to sell the Property to such party or submitted written information to such party concerning the Property specifically at the request of such party.

5. Owner's Representations and Agreements.

a. Owner represents that Owner has full legal right to sell or lease the Property.

b. Owner represents that as of the date of this Agreement, no notices, except as herein noted, pertaining to the Property have been received by Owner from any municipality or other governmental agency. Owner agrees to promptly furnish Broker with copies of any such notices received during the term of this Agreement.

c. Owner agrees to comply with the terms and conditions of any Purchase Agreement or other agreement to which it is a party in a timely fashion.

d. Owner agrees to permit Broker to erect a "For Sale" sign on the Property and to remove all other "For Sale" signs from the Property during the term of this Agreement. Owner further agrees to permit Broker to erect a "Sold" sign on the Property for a period of thirty (30) days following a Sale of the Property.

e. Owner agrees to refer to Broker all inquiries regarding the Property received from prospective purchasers.

f. Owner agrees that any member of Broker's sales force may immediately offer the Property for sale under the terms hereof. Owner agrees to cooperate with and assist Broker in making the Property available for inspection by prospective purchasers and their agents. Owner agrees to permit Broker to share part of its Sale Commission with other real estate brokers, including brokers only representing purchasers of the Property.

g. Owner agrees to provide Broker with all material information concerning the financial, physical, legal or environmental status of the Property presently in Owner's possession or subsequently received by Owner.

6. Indemnity. Owner agrees to indemnify Broker from and against any and all liability, loss, cost, damage and expense, including reasonable consultant and attorney's fees, resulting from or due to claims made by any party arising out of the release or threatened release of hazardous substances, hazardous waste, pollutants or contaminants which were, or are claimed or alleged to have been, deposited, stored, disposed of, placed or otherwise located or allowed to be located on the Property by Owner or its agents, employees or contractors. As used herein, the term "hazardous substances," "hazardous waste," "pollutants" and "contaminant" mean any substances, waste, pollutant or contaminant now or hereafter included within such terms under any federal, state or local statute, ordinance, code or regulation now existing or hereafter enacted or amended. Broker will indemnify Owner from any gross negligence caused directly by Broker and its agents.

Owner agrees to indemnify and hold Broker harmless from any liability or damages arising from any incorrect information supplied by Owner or any information which Owner fails to supply.

7. Security Agreement. As security for Broker's Sale Commission, Owner hereby grants to Broker a security interest in the sale proceeds from any Sale of the Property.

8. Dual Agency Disclosure. If a purchaser represented by Broker becomes interested in the Property, a dual agency will be created. This means that Broker will represent both Owner and the purchaser and owes the same duties to the purchaser that Broker owes to Owner. This conflict of interest will prohibit Broker from advocating exclusively on Owner's behalf. Dual agency will limit the level of representation which Broker can provide.

If a dual agency should arise, Owner will need to agree that confidential information about price, terms and motivation will still be kept confidential unless Owner instructs Broker in writing to disclose specific information about Owner. All other information will be shared. Broker cannot act as a dual agent unless both Owner and the purchaser agree to it. By agreeing to a possible dual agency, Owner will be giving up the right to exclusive representation in an in-house transaction. However, if Owner should decide not to agree to a possible dual agency, and Owner wants Broker to represent Owner, Owner may give up the opportunity to sell the Property to purchasers represented by Broker.

OWNER'S INSTRUCTIONS TO BROKER

Having read and understood this information about dual agency, Owner now instructs Broker as follows:

_____ Owner will agree to a dual agency representation and will consider offers made by purchasers represented by Broker.

_____ Owner will not agree to a dual agency representation and will not consider offers made by purchasers represented by Broker.

Owner: (signature)

Broker: (signature)

9. Limitation on Broker's Authorization. Broker is not authorized to render any tax or legal advice with respect to the Sale of the Property and Owner agrees to look to accountants, attorneys and/or other professionals of its choosing for specific advice with respect to any such transactions.

10. Miscellaneous.

a. In the event Owner breaches the terms of this Agreement and Broker engages legal counsel to enforce its rights hereunder, Broker shall be entitled to recover from Owner all attorneys' fees and related costs.

b. This Agreement is intended as the complete and final agreement of the parties and, as such, merges with and supersedes any and all prior communications between the parties, written or oral. This Agreement shall not be changed, altered or modified, and no provision may be waived except by an instrument in writing signed by the party against whom such change, modification or waiver is sought.

c. This Agreement shall bind Owner, Broker and their respective successors and/or assigns.

d. This Agreement shall be governed by and construed in accordance with the laws of the State of Minnesota.

e. Broker represents that it is a licensed broker in the State of Minnesota.

RECEIPT IS ACKNOWLEDGED OF A COPY OF THIS AGREEMENT

BROKER:	**OWNER:**
Integrust Advisory Group, LLC, a Minnesota Limited Liability Company, dba IAG Commercial	City of Shoreview, A Municipal Corporation
By:_____ Jeffrey L. LaFavre, CCIM, MCR	By:_____
Its: President	Its:
Date:_____	Date:_____

COMMISSION SCHEDULE

Recommend Price: Suggested List Price of $1,250,000, with an expected sale price range of $900,000 to $1,000,000.

Sale Commission: 7% of the sales price at closing with a fee minimum commission of $60,000. We understand the City of Shoreview may decide to grant or discount the subject property, but our fee is derived by a market rate base price. If a co-broker is involved representing the buyer, such a fee will be split 50/50 with the buyer's broker. In the event IAG Commercial is able to work directly with the buyer, and the buyer has no broker representation, the fee will be 6% of the sales price at closing. That said, the fee minimum commission with or without a co-broker is $60,000.

Stakeholder Engagement Report

Fire Station 140

Prepared For:

City of Shoreview

IAG COMMERCIAL
REAL ESTATE

April 202

Table of Contents

- Purpose and Overview
- Stakeholders Interviewed
- Observations
  - Strengths
  - Challenges
- Findings and Interpretations
- Possible Alternative Uses
- Summary
- Questions

Purpose and Overview

Gather insights on redevelopment and reuse potential, constraints, and stakeholder priorities

Fire Station - 3615 Victoria Street N, Shoreview, MN 55126																
Task	**Jan-26**				**Feb-26**				**Mar-26**				**Apr-26**			
Formal Project Kick-Off / City Council Meeting	1/5/2026															
Stakeholder Engagement 1						2/13/2026										
Stakeholder Engagement 2							2/18/2026									
Draft Focus Group Results Report								Draft Complete by End of March								
Opinion of Value Report										Complete by Mid-March						
Final Focus Group Results Report													Final Draft Complete by 3rd Week of April			
Final Focus Group Results Report Finalized and Submitted to City																By End of April

Stakeholders Interviewed

- Group 1 (Session A: February 13, 2026)
  - **Local Businesses**
  - **EDC**
- Group 2 (Session A: February 13, 2026)
  - **City Staff**
  - **Community Development**
- Group 3 (Session A: February 13, 2026)
  - **City Council**
  - **EDA**
- Group 4 (Session B: February 18, 2026)
  - **Developers**
  - **Brokers**
- Group 5 (Session B: February 18, 2026)
  - **Neighbors**

Observations – Strengths

- **LOCATION**
  - Proximity to I-694
  - On a visible corner
  - Adjacent to County park
  - Train is both a strength and a challenge
  - Isolated because of surrounding county roads
  - Business that makes noise could work
  - Low crime location
- **ADJACENT PARK AND TRAILS**
  - Walkability
  - Potential for more land (county park)
- **VISIBILITY/AWARENESS**
  - Community familiarity with the building/site
  - Adjacent to public/private school
  - Close-proximity to key employers
  - Density of surrounding residential and business neighbors
- **SIZE/CONDITION**
  - Size: flexibility/subdivisible
  - Charming architecture
  - Uniqueness
  - Well-maintained
  - Utility access
  - Potential ability to develop vertically
  - Site is unencumbered
- **PRICE**
  - City cost basis
  - Potential for public/private partnership
  - Government holding capability

Observations – Challenges

- **ACCESS (FOOT AND VEHICLE)**
  - Currently only one means of access
    - Left turns are difficult during peak traffic periods (and school pick-up)
    - Two means of access may be required for repurposing or redevelopment
  - The flow of the adjacent intersection poses a potential safety concern, especially pedestrian crossings/children

- **SITE CHALLENGES**
  - Lack of parking on site for some uses
  - DNR regulation and other legal restrictions with the adjacent county park
  - No adjacent businesses
  - Unknown environmental conditions
  - Small site limits potential development uses

- **BUILDING CHALLENGES**
  - Current building layout/floorplan are specialized
  - Multi-tenant ability is challenging
  - Rezoning or comp plan amendments may be required
  - Holding costs
  - Possible perception of a non “arms-length” transaction
  - Ceiling heights are inconsistent and clear height ranges from 8 ft. to 26.5 ft.

- **TRAIN**
  - Train noise and safety concerns
  - Train schedule impact on traffic
    - Can run every 10-15 minutes for a duration of 1-minute each iteration
    - Sometimes, the train can run every 5 minutes (can happen approximately 3 times per day)

Findings and Interpretations

- **Themes**
  - Across all stakeholder groups, the majority seemed to prefer repurposing the site over redevelopment
  - Popular concepts:
    - Recreation given the proximity to the county park
    - Restaurant that would compliment the recreational use and activate the connection and proximity to the county park
    - Family-style restaurant
    - Restaurant incubator
  - Tax generation is preferred over subsidizing, or a non-profit
  - City of Shoreview not excited about being a property manager; prefers to sell to private developer and/or end-user

Findings and Interpretations

- Explore repurposing the building with a single use or mix of small tenants. Possible uses include:
  - Restaurant/or event type uses, recreational, or fitness uses given the proximity to the county park
- Investigate the ability to swap park uses to create a larger site for redevelopment
- Explore the idea of an industrial shared use for “makers space”
- Investigate the ability to partner with the County on shared parking and intersection site constraints/challenges

Possible Alternative Uses

- **Multi-Tenant**
  - Multi-tenant commercial/retail building for non-profit and for-profit users
  - Commercial kitchen
  - Storage
  - “Maker’s” and/or artisan space
  - Garage condos
  - Co-working
  - Housing
- **Single-Use**
  - Daycare
  - Pet daycare
  - Storage
  - EV charging
  - Quick-service retail (QSR)
  - Specialized retail
  - Mixed-use development
- **Theme-Based Use**
  - Fitness center
  - Wellness center
  - Spa
  - Recreation (such as golf simulators, indoor pickleball, climbing, outfitter, bike rental, “smash park”, “ninja” gym, sports training facility, etc.)
  - Bar/Brewery/pub-style establishment
  - Restaurant with outdoor patio/rooftop
- **Non-Profit**
  - Restaurant incubator
  - Faith-based organization
  - Learning center/STEM/robotics/coding
- **Event Center**
  - Wedding venue
  - Event space

Summary

- Based on the information in this report, what is your key takeaway?

- With the feedback received, what additional steps need to be accomplished before the City brings the property to market?

- As we move forward with marketing the site, what direction would the City prefer?

Questions?

Thank You For The Opportunity

IAG COMMERCIAL
REAL ESTATE

Authentisign ID: 390D76C3-2014-F111-A69A-000D3A4FF82A

Broker Opinion of Value

IAG Commercial

Prepared for: City of Shoreview

March 2, 2026

Fire Station 140 – City of Shoreview

3615 Victoria Street N
Shoreview, MN 55126



Contact Information

Zachary Synstegaard, JD
(612) 860-2547
zsynstegaard@iagcommercial.com

Jeffrey LaFavre, CCIM, MCR
(612) 868-7429
jlafavre@iagcommercial.com

Authentisign ID: 390D76C3-2014-F111-A69A-000D3A4FF82A

Broker Opinion of Value (BOV)

PROPERTY FACT SHEET	
Address:	3615 Victoria Street N Shoreview, MN 55126
Building Size:	8,688 Square Feet (SF)
Clear Height:	8’ Ceiling in Office 18’ to 26.5’ in Service Bays
City Sewer and Water Connected:	Yes
PID #:	263023430006 (Ramsey County, MN)
Total Acreage:	0.9937 (CONFIRMATION NEEDED)

Authentisign ID: 390D76C3-2014-F111-A69A-000D3A4FF82A

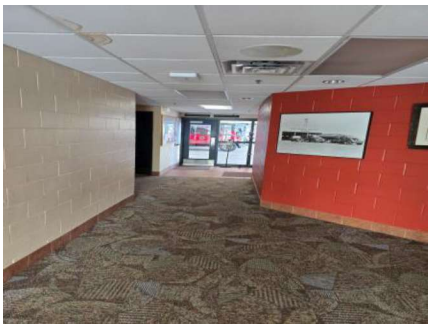
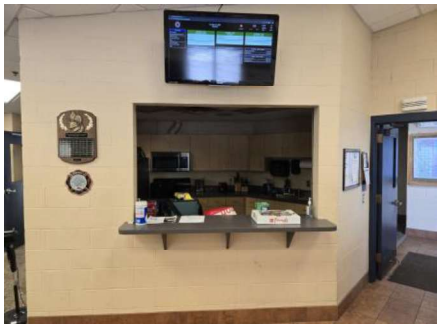
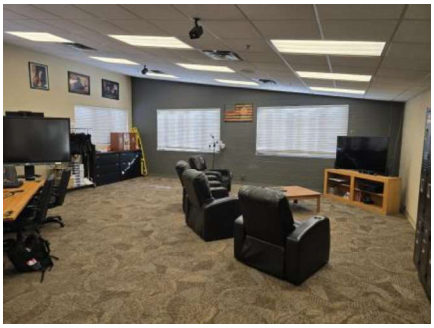
Broker Opinion of Value (BOV)









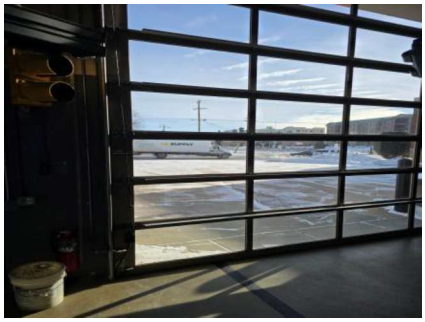

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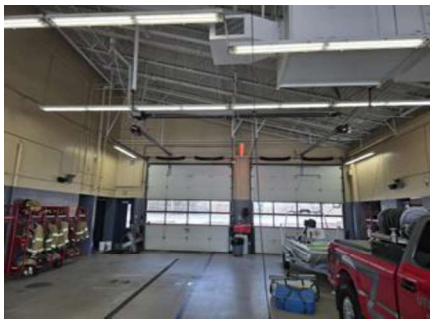
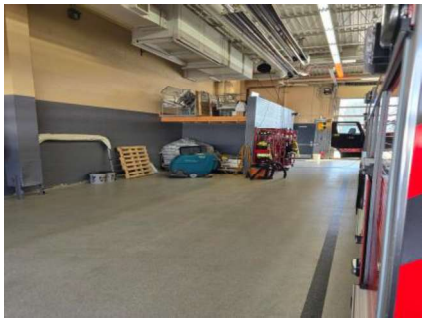
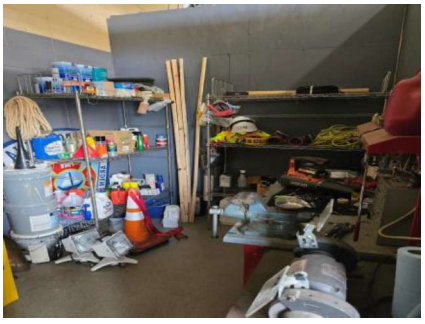
Broker Opinion of Value (BOV)





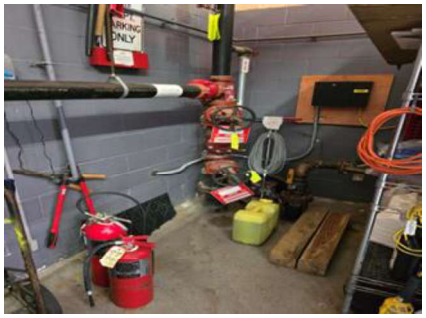


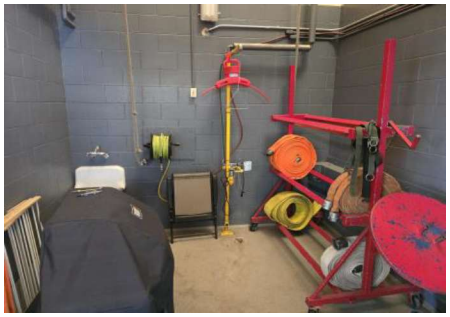




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Broker Opinion of Value (BOV)









Authentisign ID: 390D76C3-2014-F111-A69A-000D3A4FF82A

Broker Opinion of Value (BOV)

Valuation Summary

On behalf of IAG Commercial, we are pleased to provide the following Broker Opinion of Value (BOV) report regarding the Fire Station 140 property in Shoreview, MN (3615 Victoria Street N, Shoreview, MN 55126). Included below are 11 current SOLD comparables (comps) of industrial buildings of similar size, use, geography, and market timing.

Sold Comp Summary: Below is an analysis of property value. Building comps range in size from 4,176 SF to 11,785 SF and sold within the last 4 years. The low sale price of the building comps is $73/SF and the high is $156/SF. The average price per square foot for the building comps is $114/SF, and the median price per square foot is $122/SF. For reference, each comp listed below is detailed with photos in the Appendix.

Property Address	City	Building SF	Sale Date	Acres	Sale Price	Price Per SF
3520 International Drive	Vadnais Heights	7,531	1/2/2024	0.71	$585,000	$78
4800 Mustang Circle	Mounds View	11,500	12/30/2022	1.05	$1,200,000	$104
2999 Yorkton Boulevard	Little Canada	9,253	12/12/2022	0.78	$675,000	$73
3276 Fanum Road	Vadnais Heights	10,672	7/14/2022	1.00	$1,365,780	$128
2920 Anthony Lane	St. Anthony	8,000	2/18/2022	0.75	$1,250,000	$156
2912 Anthony Lane	St. Anthony	11,785	2/14/2023	0.49	$975,000	$83
3605 29th Avenue NE	St. Anthony	4,176	7/28/2022	0.41	$635,000	$152
3941 White Bear Parkway	St. Paul	10,080	12/1/2023	2.06	$1,030,000	$79
4663 Chatsworth Street N	Shoreview	7,200	11/14/2023	1.48	$881,500	$122
790 5th Street NW	New Brighton	5,200	12/9/2024	0.53	$700,000	$135
4640 Chatsworth Street N	Shoreview	4,800	12/13/2022	0.98	$680,000	$142
				Average Price PSF		**$114**
				Median Price PSF		**$122**
				Value of Subject Property Based on Comps	**Average**	**$988,931**
			Building SF	8,688.00	**Median**	**$1,063,672**

Authentisign ID: 390D76C3-2014-F111-A69A-000D3A4FF82A

Summary
Broker Opinion of Value

There are several factors to consider when valuing these parcels:

Pros:

- The location of the property is adjacent to a park with walking/biking trails and easy access off two County Roads.
- The city has done a good job of maintaining the property, and it generally seems to be in good condition.
- The location provides good visibility to two County highways.

Cons:

- Interior space has multiple ceiling heights which provides limitations for many users.
- Ingress/Egress is limited, especially during peak hours or when train is passing.
- Parking on the site is limited, and the site is fully developed.

It is our professional opinion that the subject property has a market value range of $114/SF to $122/SF. The low end of this range reflects the average price per square foot of the building comps provided. The high end of the range reflects the median price per square foot of the building comps provided. Given this, we would recommend a list price of approximately $1,000,000 with an expected sale price range of $850,000 to $950,000; assuming there are no environmental contaminants on the site or in the building.

To arrive at this conclusion, we used the sales comparison approach. Comps with lower price points were included to reflect the broader range of market activity and to account for geographic diversity across the greater Shoreview area.

Respectfully Submitted,

Zach Synstegaard, JD
Advisor
(612) 860-2547
zsynstegaard@iagcommercial.com

Jeffrey L. LaFavre, CCIM, MCR
President
(612) 868-7429
jlafavre@iagcommercial.com

Authentisign ID: 390D76C3-2014-F111-A69A-000D3A4FF82A

APPENDIX

Authentisign ID: 390D76C3-2014-F111-A69A-000D3A4FF82A

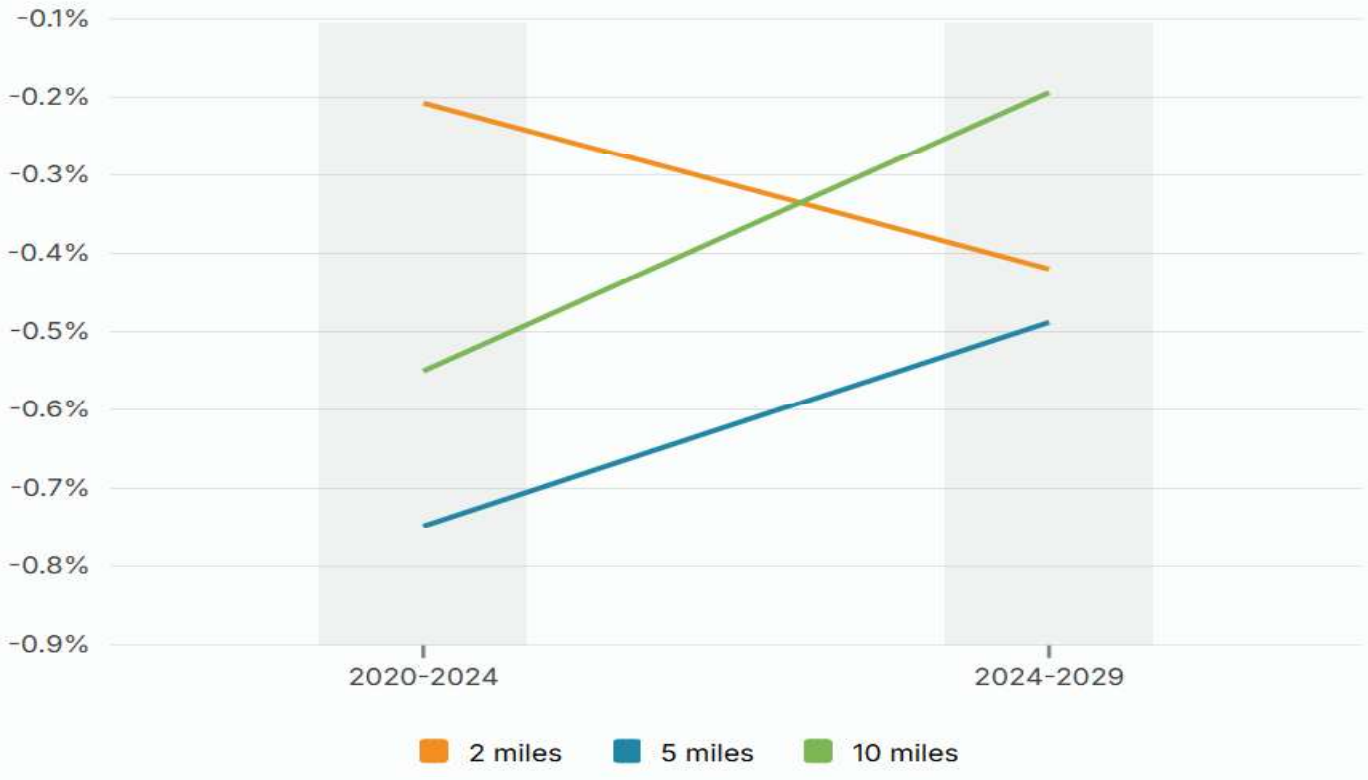
Broker Opinion of Value (BOV)

Demographics

Population

	2 miles	5 miles	10 miles
2020 Population	21,697	174,591	1,040,259
2024 Population	21,516	169,374	1,017,350
2029 Population Projection	21,064	165,244	1,007,479
Annual Growth 2020-2024	-0.2%	-0.7%	-0.6%
Annual Growth 2024-2029	-0.4%	-0.5%	-0.2%
Median Age	43.1	40.7	36.3
Bachelor's Degree or Higher	58%	47%	40%
U.S. Armed Forces	6	69	497

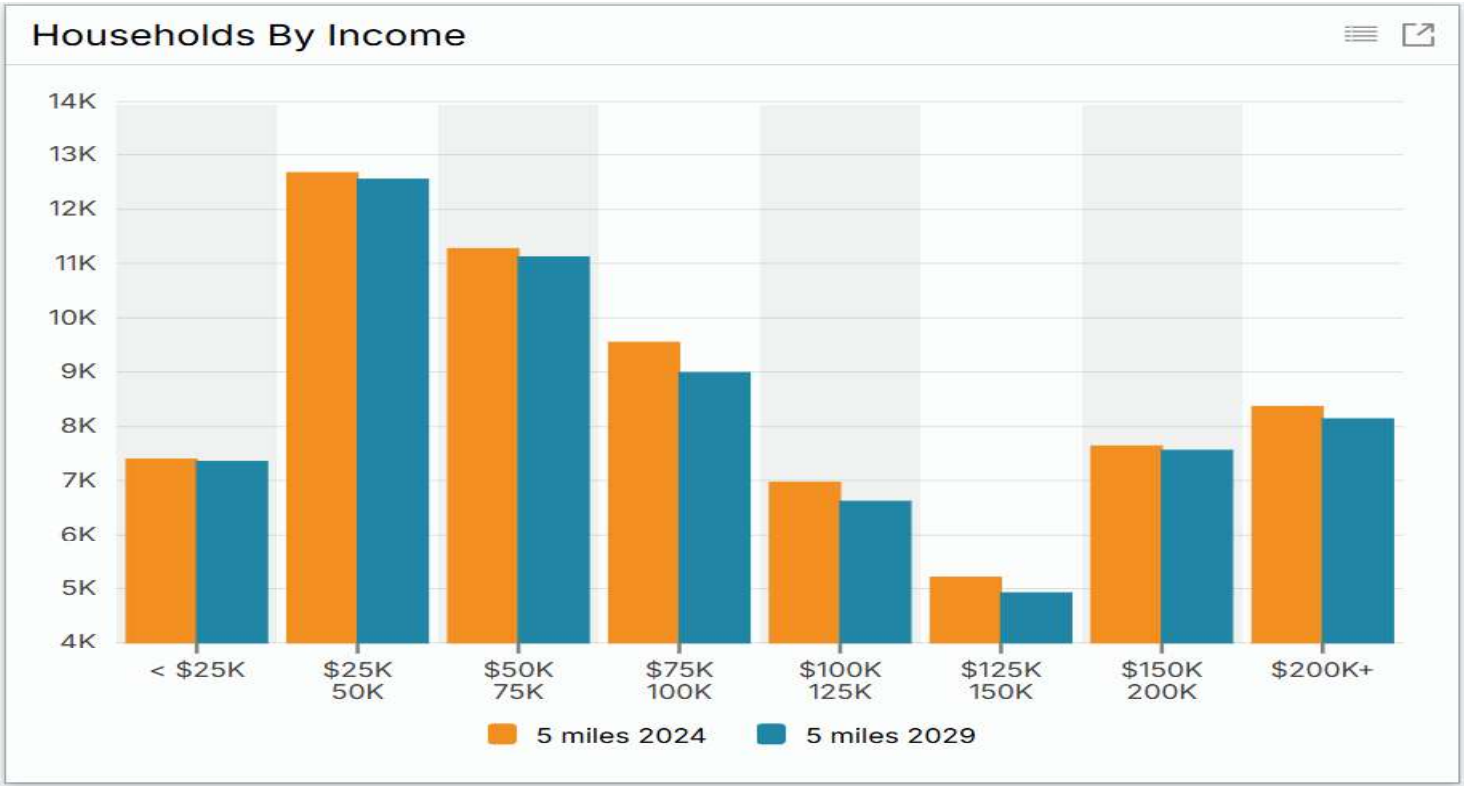
Annual Population Growth

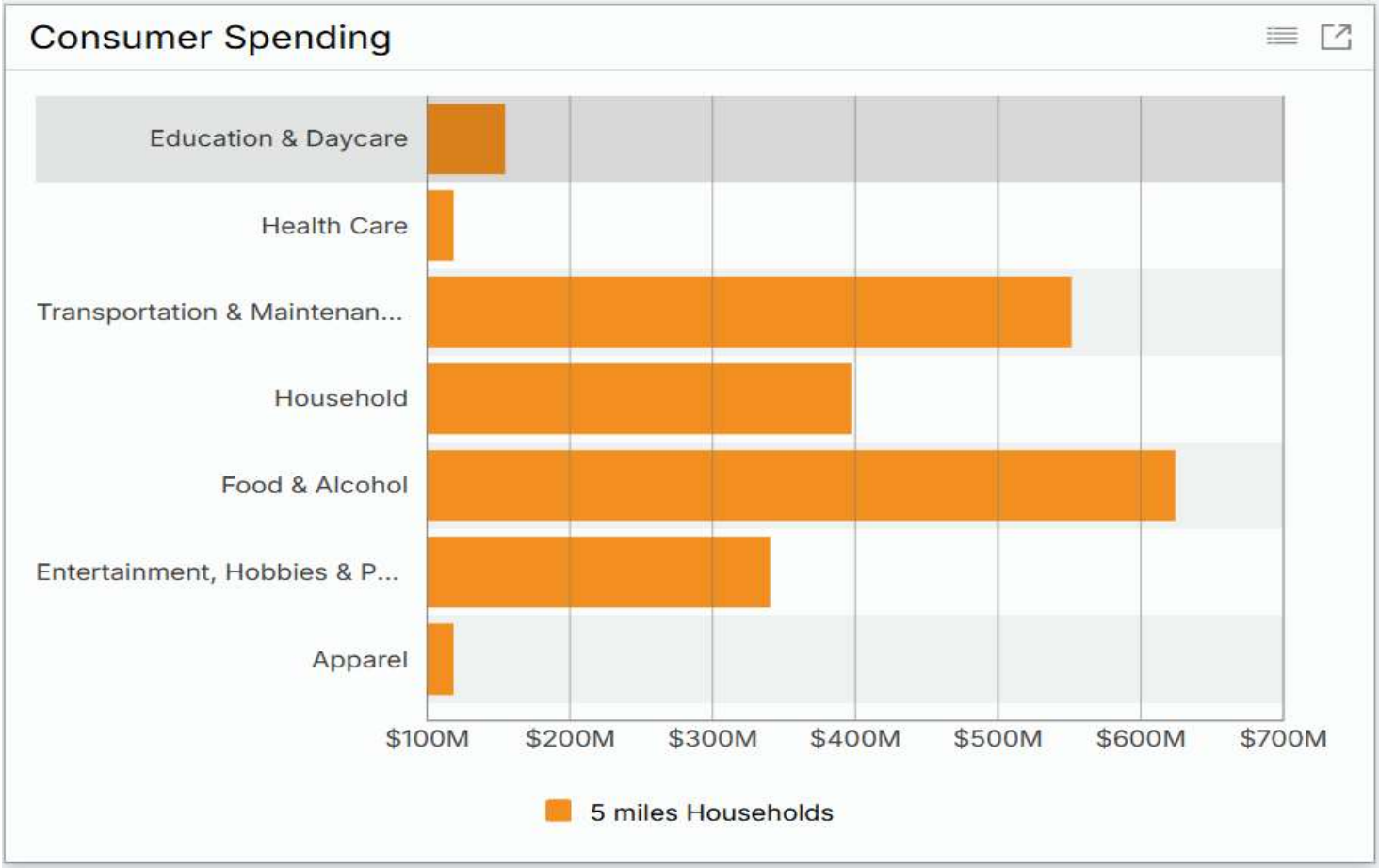


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Broker Opinion of Value (BOV)

Demographics





Authentisign ID: 390D76C3-2014-F111-A69A-000D3A4FF82A

Broker Opinion of Value (BOV)

Traffic Counts

Traffic

Collection Street	Cross Street	Traffic Volume	Count Year	Distance from Property
Owasso St	Kent St E	570	2024	0.13 mi
Owasso St	Victoria St W	601	2025	0.13 mi
Victoria St	W Co Rd E S	12,161	2025	0.17 mi
Victoria St N	I- 694 N	12,255	2025	0.22 mi
Owasso Street	Kent St E	571	2025	0.27 mi
CON 4437	Victoria St NW	2,664	2023	0.28 mi
Victoria St	Harriet Ave SE	5,055	2025	0.29 mi
West County Road E	Kent St W	2,950	2022	0.30 mi
Harriet Ave	Victoria St W	2,389	2020	0.32 mi
Harriet Avenue	Victoria St W	2,147	2025	0.32 mi

Authentisign ID: 390D76C3-2014-F111-A69A-000D3A4FF82A

3520 International Dr

Vadnais Heights, MN 55110 (Ramsey County) - North Central Submarket

★★☆☆☆ Distribution

Sale Summary

Sold	1/2/2024
Sale Price	$585,000 ($77.68/SF)
RBA (% Leased)	7,531 SF (100%)
Built	1989
Land Area	0.71 AC/30,745 SF
Sale Comp Status	Public Record
Sale Comp ID	6620146
Parcel Numbers	34-30-22-21-0021



Contacts

Type	Name	Location	Phone
Recorded Buyer	Pm Property Llc	Vadnais Heights, MN 55110	-
Recorded Seller	Timothy R Vick	-	-
Recorded Seller	Julie A Vick	-	-

Property Details

Tenancy	Single	Levelers	None
Drive Ins	1 total/9' w x 11' h	Crane	None
Docks	None	Building FAR	0.24
Parking Spaces	1.33/1,000 SF; 10 Surface Spaces		

Transaction Details

Sale Date	1/2/2024	Recording Date	1/2/2024
Sale Price	$585,000 ($77.68/SF)	% Improved	81.98%
Land Price	$828,847/AC ($19.03/SF)	Document Number	02767007
Hold Period	120 Months		
Parcel Number	34-30-22-21-0021		

Previous Sale

Sale Date	1/2/2014	Comp ID	2953478
Sale Price	$585,000 ($77.68/SF)	Comp Status	Research Complete

Authentisign ID: 390D76C3-2014-F111-A69A-000D3A4FF82A

3 4800 Mustang Cir - J & W Instruments, Inc

Mounds View, MN 55112 (Ramsey County) - North Central Submarket

★★☆☆☆ Manufacturing

Sale Summary

Sold	12/30/2022
Sale Price	$1,200,000 ($104.35/SF)
RBA (% Leased)	11,500 SF (100%)
Price Status	Confirmed
Built	1980
Land Area	1.05 AC/45,738 SF
Sale Comp Status	Research Complete
Sale Comp ID	6259714
Parcel Numbers	17-30-23-13-0003



Contacts

Type	Name	Location	Phone
Recorded Buyer	Urban Pine Properties LLC	Saint Paul, MN 55103	-
Recorded Buyer	Urban Pine Properties Llc	-	-
True Buyer	Urban Pine Plumbing & Mct Inc	Saint Paul, MN 55103	(651) 888-2275
Contacts	Thomas Peine (651) 888-2275		
Recorded Seller	Phillip E Javinsky	Saint Paul, MN 55127	(651) 482-9463
Recorded Seller	Javinsky Phillip E	-	-
True Seller	Phillip E Javinsky	Saint Paul, MN 55127	(651) 482-9463
Listing Broker	Transwestern Real Estate Services	Minneapolis, MN 55402	(612) 343-4200
Contacts	Alex Baron (763) 226-3476, Ben Youds (612) 702-4293		

Property Details

Tenancy	Multi	Clear Height	14'
Drive Ins	4 total/7' w x 9' h	Crane	None
Docks	None	Power	600a/270 - 480v
Levelers	None	Building FAR	0.25
Parking Spaces	2.61/1,000 SF; 30 Surface Spaces		

Transaction Details

Sale Date	12/30/2022	Hold Period	20+ Years
Sale Price	$1,200,000 ($104.35/SF)	Recording Date	1/4/2023
Land Price	$1,142,857/AC ($26.24/SF)	Zoning	I-1
Sale Type	Investment	% Improved	81.15%
Time On Market	5 Months 3 Days	Document Number	2747473
Parcel Number	17-30-23-13-0003		

Authentisign ID: 390D76C3-2014-F111-A69A-000D3A4FF82A

Loan

1st Mortgage	Community Bank		
Loan Type	Conventional	Balance	$960,000

Authentisign ID: 390D76C3-2014-F111-A69A-000D3A4FF82A

2999 Yorkton Blvd

Little Canada, MN 55117 (Ramsey County) - North Central Submarket

★★☆☆☆

Manufacturing

Sale Summary

Sold	12/12/2022
Sale Price	$675,000 ($72.95/SF)
RBA (% Leased)	9,253 SF (100%)
Built	1987
Land Area	0.78 AC/33,977 SF
Sale Comp Status	Public Record
Sale Comp ID	6282597
Parcel Numbers	06-29-22-24-0003



Contacts

Type	Name	Location	Phone
Recorded Buyer	R-two Rue Llc	-	-
Recorded Seller	Rue Properties	-	-

Property Details

Tenancy	Multi	Clear Height	16'
Drive Ins	4 total/14' w x 14' h	Crane	None
Docks	1 exterior	Sprinklers	Wet
Levelers	1 exterior	Power	3p 4w Heavy
Cross Docks	None	Building FAR	0.27
Parking Spaces	1.62/1,000 SF; 15 Surface Spaces		

Transaction Details

Sale Date	12/12/2022	Recording Date	1/5/2023
Sale Price	$675,000 ($72.95/SF)	% Improved	81.91%
Land Price	$865,385/AC ($19.87/SF)	Document Number	04976513
Hold Period	47 Months		
Parcel Number	06-29-22-24-0003		

Loan

1st Mortgage	Gateway Bank		
Loan Type	Conventional	Balance	$600,000

Previous Sale

Sale Date	1/7/2019	Comp ID	4655641
Sale Price	$675,000 ($72.95/SF)	Comp Status	Public Record

Authentisign ID: 390D76C3-2014-F111-A69A-000D3A4FF82A

Sale Summary

Sold	7/14/2022
Sale Price	$1,365,780 ($127.98/SF)
RBA (% Leased)	10,672 SF (100%)
Price Status	Confirmed
Built	1984
Land Area	1.00 AC/43,560 SF
Actual Cap Rate	5.24%
Sale Comp Status	Research Complete
Sale Comp ID	6082660
Parcel Numbers	34-30-22-31-0013
Sale Conditions	Auction Sale



Contacts

Type	Name	Location	Phone
Recorded Buyer	Devyani Pophaly	Princeton, NJ 08540	-
True Buyer	Devyani Pophaly	Princeton, NJ 08540	-
Contacts	Devyani Pophaly (732) 439-5702		
Recorded Seller	High Pointe Investments LLC	Dallas, TX 75219	(214) 960-4606
True Seller	MarineTech Products Inc	Vadnais Heights, MN 55110	(651) 486-2010
Contacts	Lawrence Grundtner (651) 210-3651		
Listing Broker	Transwestern Real Estate Services	Minneapolis, MN 55402	(612) 343-4200
Contacts	Harrison Wagenseil (307) 690-6388, Erik Coglianese (612) 987-6664		

Property Details

Tenancy	Multi	Column Spacing	24'w x 60'd
Drive Ins	5 total/12' w x 14' h	Floor Thickness	4"
Docks	1 exterior	Crane	None
Levelers	None	Sprinklers	Wet
Cross Docks	None	Power	200a/
Clear Height	16'	Building FAR	0.24
Parking Spaces	0.40/1,000 SF; 30 Surface Spaces		

Transaction Details

Sale Date	7/14/2022	Hold Period	128 Months
Sale Price	$1,365,780 ($127.98/SF)	Zoning	Comm/Ind
Sale Type	Investment	% Improved	67.47%
Time On Market	2 Months 23 Days		
Sale Conditions	Auction Sale		
Parcel Number	34-30-22-31-0013		

Authentisign ID: 390D76C3-2014-F111-A69A-000D3A4FF82A

Previous Sale

Sale Date	11/3/2011	Comp ID	2204707
Sale Price	$550,000 ($51.54/SF)	Comp Status	Research Complete
Sale Type	Investment	Sale Conditions	Investment Triple Net

Authentisign ID: 390D76C3-2014-F111-A69A-000D3A4FF82A

Industrial for Sale

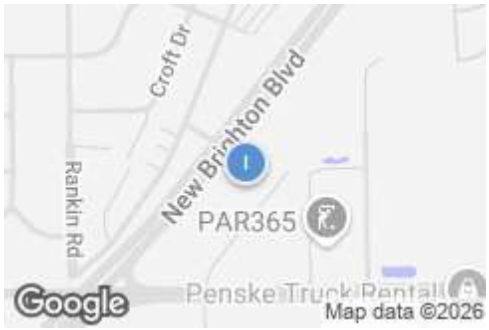
2920 Anthony Ln, St Anthony, MN, 55418

Industrial: Warehouse/Office (Sold)

Prepared on February 26, 2026







Transaction Details | Industrial (Sold)

Total Sold Space	**8,000 SF**	Assessed Land Val.	**$142,000**
Sold Price	**$1,250,000**	Assess Impr. Val.	**$302,000**
Sold Price Source	**Public Record**	County Doc. #	**1381871**
Sale Price Per Unit	**-**	Date Sold	**2/18/2022**
Sale Price Per SF	**$156.25**	Listing ID	**27659065**
Asking Price	**Unknown**	Legal Seller	**Daniel Delong**
Cap Rate (Transact.)	**-**	Legal Seller Address	
Title Company	**First American Title**	Legal Buyer Name	**U.s Internet Corp**
Assessed Total Val.	**$444,000**	Legal Buyer Address	

Description

Hard to find 8,000sf building. Office/showroom, warehouse property with 400 Amp, 240 Volt, 3 Phase power. 10'h x 14'w Drive In Door.
60 ml TPO roof installed in 2006.
Ample parking.

Property Details

Property Type	**Industrial**	Floors	**1**
Sub Type	**Warehouse/Office**	Year Built	**1964**
Zoning	**LI**	Primary Construction	**Masonry**
Building Status	**Existing**	Occupancy Type	**Single Tenant**
Building Size	**8,000 SF**	Parcels	**0602923440031, 06029…**
Property Rent	**$8.06/SF (Average)**	True Owner	**-**
Land Size	**0.75 Acres / 32,548 SF**	Submarket	**MN - Northeast**
Number of Buildings	**1**	County	**Hennepin**

Contact



Jeffrey LaFavre
612-868-7429
jlafavre@iagcommercial.com

IAG Commercial

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Authentisign ID: 390D76C3-2014-F111-A69A-000D3A4FF82A

Office/Warehouse Building for Sale

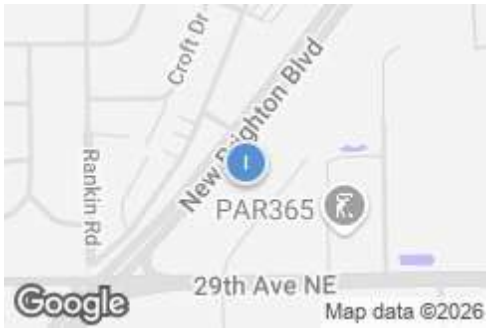
2912 Anthony Ln , St Anthony, MN, 55418

Industrial: Warehouse/Office (Sold)

Prepared on February 26, 2026







Transaction Details | Industrial (Sold)

Secondary Uses	**Office**	Title Company	**Old Republic Title**
Total Sold Space	**11,785 SF**	Assessed Total Val.	**$847,000**
Sold Price	**$975,000**	Assessed Land Val.	**$136,000**
Sold Price Source	**Broker**	Assess Impr. Val.	**$711,000**
Sale Price Per Unit	**-**	County Doc. #	**1511784**
Sale Price Per SF	**$82.73**	Date Sold	**2/14/2023**
Asking Price	**$1,100,000**	Listing ID	**28084503**
Cap Rate (Transact.)	**-**	Legal Seller	**Rbri Limited, Llc**
Total Expenses	**$29,924**	Legal Seller Phone	**(612) 482-1651**

Description

-Class B Building - Flexible Space for an Office or Warehouse
User
Available Space:
- Full 1st Floor with 2nd Level Mezzanine
- 1st floor: 8,253 SF
- 2nd floor: 3,250 SF
Signage Opportunity:
– Building signage with Cty Rd 88 visibility
– Monument signage in place
Ample Surface Parking Available
– 26 dedicated parking stalls
– Easy Access to 35W & 280

Property Details

Property Type	**Industrial**	Floors	**1**
Sub Type	**Warehouse/Office**	Year Built	**1964**
Zoning	**LI**	Primary Construction	**Masonry**
Building Status	**Existing**	Occupancy Type	**Single Tenant**
Building Size	**11,875 SF**	Parcels	**0602923440030**
Property Rent	**$7.88/SF (Average)**	True Owner	**James Leach**
Land Size	**0.49 Acres / 21,538 SF**	Submarket	**MN - Northeast**
Number of Buildings	**1**	County	**Hennepin**

Contact



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Authentisign ID: 390D76C3-2014-F111-A69A-000D3A4FF82A

Industrial

3605 29th Ave NE, St Anthony, MN, 55418

3605 29th Ave NE, St Anthony, MN, 55418

Industrial: Light Industrial (Sold)

Prepared on February 26, 2026







Transaction Details | Industrial (Sold)

Total Sold Space	**Unknown**	Assess Impr. Val.	**$378,000**
Sold Price	**$635,000**	County Doc. #	**2022.5963443**
Sold Price Source	**Public Record**	Date Sold	**7/28/2022**
Sale Price Per Unit	**-**	Listing ID	**32062350**
Sale Price Per SF	**$152.06**	Legal Seller	**Thill Properties Llc**
Asking Price	**Unknown**	Legal Buyer Name	**Rhino Studios Llc**
Cap Rate (Transact.)	**-**	Legal Buyer Phone	**(612) 788-3605**
Assessed Total Val.	**$491,000**	True Buyer Name	**Ron Thill**
Assessed Land Val.	**$113,000**	True Buyer Phone	**(612) 788-3605**

Description

Please contact the agent for more information about this property.

Property Details

Property Type	**Industrial**	Floors	**1**
Sub Type	**Light Industrial**	Year Built	**1964**
Zoning	**LI**	Primary Construction	**Masonry**
Building Status	**Existing**	Occupancy Type	**Single Tenant**
Building Size	**4,176 SF**	Parcels	**0602923440035**
Property Rent	**$8.41/SF (Average)**	True Owner	**Ron Thill**
Land Size	**0.41 Acres / 17,999 SF**	Submarket	**MN - Northeast**
Number of Buildings	**1**	County	**Hennepin**

Contact



Jeffrey LaFavre
612-868-7429
jlafavre@iagcommercial.com

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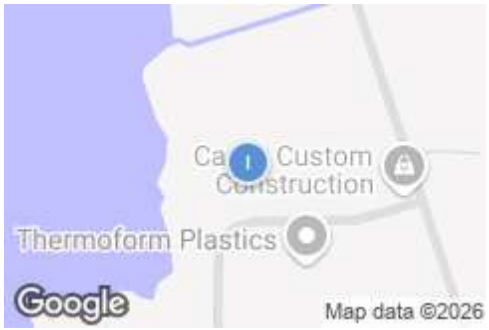
3941 White Bear Pkwy, Saint Paul, MN, 55...

3941 White Bear Pkwy, Saint Paul, MN, 55110

Industrial: Manufacturing (Sold)

Prepared on February 26, 2026





Transaction Details | Industrial (Sold)

Total Sold Space	**10,080**	Legal Buyer Name	**Bill & Mike Olson Prope...**
Sold Price	**$1,030,000**	True Buyer Phone	**(651) 429-1133**
Sale Price Per Unit	**-**	Electric Service	**-**
Sale Price Per SF	**$79.38**	Clear Height	**-**
Asking Price	**Unknown**	Ceiling Height	**-**
Cap Rate (Transact.)	**-**	Dock High Doors	**-**
Date Sold	**12/01/2023**	Grade Level Doors	**-**
Listing ID	**39544868**	Min Div/Max Contig	**10,080 SF**
Legal Seller	**William S Olson Credit S...**	Date Listed	**-**

Description

Current Use: Light Manufacturing,Light Manufacturing. Buyer had the legal right to purchase the property for this price (the net estimated sale price that would be received by the seller if the property was sold on the open market with normal real estate commissions and closing costs).

Property Details

Property Type	**Industrial**	Floors	**1**
Sub Type	**Manufacturing**	Year Built	**1997**
Zoning	**I-1**	Primary Construction	**-**
Building Status	**Existing**	Occupancy Type	**Single Tenant**
Building Size	**12,975 SF**	Parcels	**223022420011**
Property Rent	**$8.64/SF (Average)**	True Owner	**-**
Land Size	**2.06 Acres / 89,559 SF**	Submarket	**MN - Northeast**
Number of Buildings	**1**	County	**Ramsey**

Contact



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612-868-7429
jlafavre@iagcommercial.com

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4663 Chatsworth St N, Shoreview, MN, 5...

4663 Chatsworth St N, Shoreview, MN, 55126

Industrial: Warehouse/Office (Sold)

Prepared on February 26, 2026







Transaction Details | Industrial (Sold)

Total Sold Space	**7,200 SF**	Assess Impr. Val.	**$506,900**
Sold Price	**$881,500**	County Doc. #	**2023.5008802**
Sold Price Source	**Public Record**	Date Sold	**11/14/2023**
Sale Price Per Unit	**-**	Listing ID	**39357987**
Sale Price Per SF	**$122.43**	Legal Seller	**Stlb Llc**
Asking Price	**Unknown**	Legal Buyer Name	**Mltk Properties Llc**
Cap Rate (Transact.)	**-**	Legal Buyer Address	
Assessed Total Val.	**$825,000**	Electric Service	**-**
Assessed Land Val.	**$318,100**	Clear Height	**-**

Description

Please contact the agent for more information about this property.

Property Details

Property Type	**Industrial**	Floors	**1**
Sub Type	**Warehouse/Office**	Year Built	**1969**
Zoning	**-**	Primary Construction	**Concrete**
Building Status	**Existing**	Occupancy Type	**Single Tenant**
Building Size	**7,200 SF**	Parcels	**143023340016**
Property Rent	**$9.07/SF (Average)**	True Owner	**-**
Land Size	**1.48 Acres / 64,469 SF**	Submarket	**MN - Northeast**
Number of Buildings	**1**	County	**Ramsey**

Contact



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General Industrial Supply

790 5th St NW, New Brighton, MN, 55112

Industrial: Manufacturing (Sold)

Prepared on February 26, 2026





Transaction Details | Industrial (Sold)

Total Sold Space	**5,200**	Assessed Total Val.	**$633,200**
Sold Price	**$700,000**	Investment	**Yes**
Sold Price Source	**Public Record**	Sale Terms	**Downpayment amount:...**
Sale Price Per Unit	**-**	County Doc. #	**1719027**
Sale Price Per SF	**$134.62**	Date Sold	**12/09/2024**
Asking Price	**Unknown**	Listing ID	**41866622**
Cap Rate (Transact.)	**-**	Legal Seller	**Timothy Guzik**
Total Expenses	**$17,908**	Legal Seller Address	
Title Company	**Aac Title**	True Seller	**Timothy Guzik**

Description

Current Use: Light Manufacturing,Light Manufacturing

Property Details

Property Type	**Industrial**	Floors	**1**
Sub Type	**Manufacturing**	Year Built	**1979**
Zoning	**MUN**	Primary Construction	**Concrete**
Building Status	**Existing**	Occupancy Type	**Single Tenant**
Building Size	**5,200 SF**	Parcels	**293023130030**
Property Rent	**$8.87/SF (Average)**	True Owner	**-**
Land Size	**0.53 Acres / 23,087 SF**	Submarket	**MN - Northeast**
Number of Buildings	**1**	County	**Ramsey**

Contact



Jeffrey LaFavre
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Authentisign ID: 390D76C3-2014-F111-A69A-000D3A4FF82A

IAG Commercial 80 South 8th Street, Suite 900 Minneapolis, MN 55402 | 612-868-7429

Industrial Building for Sale

4640 Chatsworth St N, Shoreview, MN, 55126

Industrial: Warehouse/Office (Sold)

Prepared on February 26, 2026







Transaction Details | Industrial (Sold)

Total Sold Space	**4,800 SF**	County Doc. #	**1498746**
Sold Price	**$680,000**	Date Sold	**12/13/2022**
Sold Price Source	**Public Record**	Listing ID	**32554609**
Sale Price Per Unit	**-**	Legal Seller	**Tgmc Holdings, Llc**
Sale Price Per SF	**$141.67**	Legal Seller Address	
Asking Price	**$650,000**	Legal Buyer Name	**Padovan Properties I, Llc**
Cap Rate (Transact.)	**-**	Legal Buyer Phone	**(651) 697-4001**
Total Expenses	**$11,514**	Legal Buyer Address	
Title Company	**TitleSmart**	True Buyer Name	**Aparecido Padovan**
Assessed Total Val.	**$410,600**	True Buyer Phone	**(651) 697-4001**
Assessed Land Val.	**$157,100**	True Buyer Company	**Granite Tech Imports**
Assess Impr. Val.	**$253,500**	True Buyer Address	**4623 Chatsworth St N S…**

Description

Call agent to arrange showing
- 3,800sf warehouse / shop
- 1,000sf office
- three (3) 12' drive-in doors
- 1,400sf mezzanine storage
- 400sf lower level storage
- upgraded 240v three-phase power
- new roof 2018

Property Details

Property Type	**Industrial**	Property Rent	**$9.04/SF (Average)**
Sub Type	**Warehouse/Office**	Land Size	**0.98 Acres / 42,689 SF**
Zoning	**BP**	Number of Buildings	**1**
Building Status	**Existing**	Floors	**1**
Building Size	**6,360 SF**	Year Built	**1971**

Contact



Jeffrey LaFavre
612-868-7429
jlafavre@iagcommercial.com

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MOODY'S

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