CITY OF SHOREVIEW
AGENDA
CITY COUNCIL
Monday June 15, 2026
7:00 PM

Under MN Statutes 13D.02 and city policy, council members may participate remotely.

1. **CALL TO ORDER**

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

4. **APPROVAL OF AGENDA**

5. **PROCLAMATIONS AND RECOGNITIONS**

6. **PUBLIC COMMENTS**
   -

   Individuals may address the city council about any item under the consent agenda or an item that is not on the agenda. Specific rules used for public comments are available near the council chambers entrance. Speakers are asked to come to the podium, state their name and address for the record, and keep their remarks to three minutes or less. Generally, the city council will not take official action on items discussed at this time. They may refer the matter to staff for a future report or ask for it to be put on an upcoming agenda.

7. **COUNCIL COMMENTS**

8. **CONSENT AGENDA**
   -

   These items are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a councilmember or citizen so requests, in which event the item will be removed from the consent agenda and placed elsewhere on the agenda.

8.a May 18, 2026 city council workshop minutesÂ
8.b June 1, 2026 city council meeting minutes
8.c Receipt of committee/commission minutes
8.d Monthly reports
8.e Claims and purchases
8.f Liquor license renewal - Golden Enterprises LLC dba Jim's Liquor
8.g Acceptance of and appreciation for sponsorships for recreation programs
8.h Authorize execution of temporary construction and permanent public trail right of way easements for Ramsey County trails located on city property
8.i Approve Flagship Recreationâ€™s quote to refurbish the poured in place and turf on the Shoreview Commons destination playground.
8.j Authorize the application for Metropolitan Council's active transportation grant funding for Hamline Avenue reconstruction, CP28-01
8.k Authorize execution of a professional services agreement for the creation of record drawings for city utilities installed as part of the Hodgson Road Reconstruction, city project 23-02

9. **PUBLIC HEARINGS**
9.a 855 Tanglewood DrÂ - conditional use permits for the keeping of horses and related accessory structure

10. **GENERAL BUSINESS**
10.a 5423 Carlson Road - conditional use and variance appeals - Charles Cudd Co.

11. **SPECIAL ORDER OF BUSINESS**

12. **ADJOURNMENT**

Memorandum

TO: City Council

FROM: Cinde Morris , Deputy clerk

DATE: June 15, 2026

SUBJECT: May 18, 2026 city council workshop minutes

ITEM NUMBER: 8.a

SECTION: CONSENT AGENDA

REQUESTED MOTION
Approve May 18, 2026 city council workshop minutes.

INTRODUCTION
City council is being asked to approve the May 18, 2026 city council workshop minutes.

DISCUSSION

RECOMMENDATION
It is recommended that the city council approve the minutes of the May 18, 2026 city council workshop as presented.

ATTACHMENTS
5-18-2026 workshop

CITY OF SHOREVIEW
MINUTES
CITY COUNCIL WORKSHOP MEETING
MAY 18, 2026

CALL TO ORDER

Mayor Denkinger called the workshop meeting of the Shoreview City Council to order at 5 pm on May 18, 2026.

ROLL CALL

The following attended the meeting:

City Council: Mayor Denkinger; Councilmembers Gardener, Myrland, and Springhorn

Councilmember Doan was absent

Staff: City Manager Brad Martens
Assistant City Manager Renee Eisenbeisz
Community Development Director/Assistant City Manager Tom Simonson
Assistant Community Development Director Niki Hill
Senior Planner Izaak Peterson
Associate Planner Will Harris

Planning commissioners:

Chair Craig John
Nic Ahmadvand
Chris Anderson
Evan Cordes
Steve Solomonson
Nicole Westadt

GENERAL BUSINESS

PLANNING COMMISSION AND CITY COUNCIL WORKSHOP - COMPREHENSIVE PLAN KICK OFF

Presentation by HKGi consultant Rita Trapp

A comprehensive plan establishes a vision and guide for growth and development in the community over a 15 - 20-year period. The process includes an evaluation of current conditions and a concentrated effort to look into the future. It is an

opportunity for the council, commissions, and staff to deep dive on certain topics but also include community engagement.

The goal is to create a plan that is at the foundation of decision making, something valuable that is referred to by staff and city officials. A survey was done with councilmembers and planning commissioners before this meeting. Survey responses indicate that it would be helpful at the end of the process to look at implementation and how to make it an action-oriented plan.

The city is required by state statute through the Metropolitan Land Planning Act of 1976, which directs the Metropolitan Council to prepare a long-range development plan for the region every 10 years, as well as systems plans for transportation, wastewater, and water. All seven counties, cities, and townships in the region are required to update their individual comprehensive plans within three years of the Metropolitan Council's plans. The seven counties include 181 cities and townships of over three million people. The projected population growth by 2050 is an additional 657,000 people. Updated plans will need to address where these people are going to live. Shoreview has until December 31, 2028 to submit a comprehensive plan update.

The Metropolitan Council manages the planning process. The cycle begins when the decennial census results are released. The Met Council then develops a regional development guide. The title is "Imagine 2050." The vision is to achieve a prosperous, equitable, and resilient region with abundant opportunities for all to live, work, play, and thrive. Shoreview released a system statement outlining how regional plans affect the community in September 2025.

Five separate policy plans are in the comprehensive plan:
- Land Use
- Housing
- Transportation
- Water
- Regional parks and trails

The transportation plan includes:
- Metropolitan highways
- Transit system
- Aviation
- Regional bicycle transportation
- Freight
- Other local roadways

The water system plan includes:

- Wastewater
- Water supply
- Surface water

The parks and trails plan focuses on regional facilities. There are not so many specific requirements, but there is flexibility in describing local recreational facilities.

Imagine 2050 regional goals:
- Region is equitable and inclusive: Racial inequities and injustices experienced by historically marginalized communities have been eliminated; and all people feel welcome, included, and empowered.
- Our communities are healthy and safe. All regional residents live healthy and rewarding lives with a sense of dignity and wellbeing.
- Our region is dynamic and resilient. The region meets opportunities and challenges faced by our communities, and the economy includes issues of choice, access, and affordability.

The following two goals have new specific requirements:
- We lead on addressing climate change. We have mitigated greenhouse gas emissions and have adapted to ensure that our communities and systems are resilient to climate impacts.
- We protect and restore natural systems. We protect, integrate, and restore natural systems to protect habitat and ensure a high quality of life of the people of our region.

Minimum requirements
The Met Council uses community designations and groups cities with similar characteristics for the application of regional policy.

Shoreview is designated as a suburban city, which dictates the policies to respond to in the comprehensive plan.
- Suburban areas are primarily residential, featuring auto-oriented, medium density housing developments
- Experienced most growth in the 1980s and early 1990s.
- Development pattern generally prioritizes vehicle access
- Opportunities for infill and redevelopment

Land use densities
- Communities need to plan for and build development that economically support regional services.
- Shoreview's 2050 Comprehensive Plan must plan for new development and redevelopment at densities of at least seven units per acre for each decade.

Martens asked the density required in the last comprehensive plan. Trapp said five units per acre. The 40% increase is significant. It used to be that the density goal would be achieved over the entire length of the comprehensive plan. The requirement now is that level of density has to be demonstrated each decade.

Councilmember Springhorn asked if any nearby cities changed designations in the past. Trapp showed a map that is used to show each city's designation for comparison.

In talking about Shoreview's current density, Hill said it is broken down into land uses. It is difficult looking at the city as a whole because all the parks, trails and water take up a lot of area. Density is identified in specific developments. Councilmember Myrland said it is hard to imagine seven houses on an acre. It sounds more like a rental situation than home ownership. Trapp said the comprehensive plan in the past did not require a specific density number because it only looked at how development was being planned for every two decades. The focus was on the future. The current comprehensive plan shows the last time potential residential unit phasing was over seven units per acre. The biggest challenge will be specific parcel data. Now the city will have to keep track of the number of units on a parcel.

Cordes asked if a property owner tore down a house to build a new one on a single-family lot, would the property owner have to build two houses to meet the minimum of seven units per acre? Trapp said that overall, the required densities need to occur. The Met Council is not looking at the level that would require a homeowner to build two or three homes to meet the goal but for the city to add mixed use, medium, and high-density residential areas.

Trapp reviewed the elements required for the 2050 plan update:

Plan components:

- Data collection and mapping
- Community engagement and stakeholder input
- Meet minimum requirements for each topic

New topics required in the 2050 plan are climate and natural systems. Topics the city has included in the past but not required are economic development, cultural and historic resources, and intergovernmental coordination. Those will be included again. They show how the city makes the comprehensive plan a document specific to Shoreview.

Shoreview 2025 system statement includes:

- Community designation
- Forecast for population, housing and employment
- Guidance on appropriate densities for efficient regional infrastructure and services
- Affordable housing need allocation
- Information on key changes and updates and how these affect the community

The Met Council calculates the forecasts for each community as to population growth, increase in households, and increase in employment. The 2040 - 2050 forecast is faster than growth for the 2040 plan. When looking at land use and what is trying to be achieved, adjustments can be made if the forecasts are not correct. The city is not measured against reaching the forecasts but needs to show enough land to meet the projected forecasts.

Councilmember Springhorn asked if employment means the number of people living in the city that are employed or the number of people physically working in the city? He noted the population is forecasted to increase, but the employment forecast is decreased, even though many jobs were recently added to the city. Trapp said employment will be based from where employees are reported.

Housing policy considerations
The requirement is to guide residential land at densities that create opportunities for affordable housing. The top three existing housing needs will be identified with a description of tools to be used to meet those needs. It will be necessary to look at how land use category designations fit in with affordable housing requirements.

The Met Council is requiring a total of 232 affordable units in the plan:

- At or below 30% AMI	119
- 31% to 50% AMI	94
- 51% to 60% AMI	19
Total:	232

The area medium income (AMI) in the Twin Cities for a family of four in 2025 was $132,400.

Update process timeline
Phase 1: Create the 2050 comprehensive plan. This will take the most amount of time, from April 2026 through August 2027, and will include:
- Several months of focus on community engagement to understand where the community is at and what is important
- Work with staff and city advisory boards to develop direction and determine what is important based on specific topics

- Go back to the community to make sure what is being proposed makes sense and meets all requirements
- Draft a plan that is posted for public review
- Public hearing which is the last time for community input to be held by the planning commission who will make the recommendation to the city council

Targeted public engagement will be in three rounds in phase 1:
- First to educate what a comprehensive plan is and its importance, create a website, use popup events during summer, and distribute business cards with QR codes that link to maps and survey
- Focus on specific topics with stakeholder meetings; meet with the EDA, parks and recreation commission, and environmental quality committee
- Public review and comment

Results of the survey for engagement recommendations:
- Continue open houses and community outreach
- Engage developers, businesses, and commission members
- Utilize community center, events, and digital outreach
- Ensure broad participation opportunities
- A new requirement is how to include traditionally underrepresented people and how to target them for outreach

Mayor Denkinger suggested outreach at local restaurants which are very popular.

Anderson urged an effort to get responses from those aged 25 and under because this is their future.

Phase 2: Distribute the Plan to all adjacent communities and DNR for a six-month review period from September 2027 through April 2028. Incorporate any adjustments.

Phase 3: Met Council review and final adoption from April 2028 through September 2028.

The final plan must be submitted by December 31, 2028.

Solomonson asked if the Met Council has ever rejected a plan. Trapp said the Met Council reviews the plan based on three C's—conformance, consistency, and compliance. It is not necessary to achieve all three, but not achieving them can limit or deny access to grants. Hill added that there will be some back and forth on changes with the reviewer at the Met Council.

Councilmember Myrland asked how the city has measured in past plans such as the 2030 plan. Trapp said there is no process for measuring. Simonson noted that the comprehensive plan is a guide. There are many forces and factors that weigh in as to whether the city succeeded in something or not. The city is ahead of the curve on housing. An updated housing study is currently being done that will be incorporated into the draft of the housing chapter. Hill added that one unique thing about Shoreview is policy development areas (PDAs). The PDA is a very helpful tool when reviewing applications because it defines a vision for the area that requires a good reason for any deviation. Myrland said it is hard to think about 2050 when we are 15 years from 2040 and have not reached 2030. She would like to see the plan for 2030.

Councilmember Springhorn noted the October 20, 2008 city council minutes has a lot of information on the 2030 plan, including the planning commission public hearing, the Met Council review, and when it was adopted.

Council discussion
On the vision:

Mayor Denkinger said she did not disagree with anything but would like a review to make sure the language is relevant and whether it needs to be updated.

Martens said the city's vision was amended to be more streamlined and reads: "To be a welcoming community that provides quality services, safe and beautiful neighborhoods, a vibrant economy, and exceptional recreation opportunities."

It was the consensus to use this amended language, that can still be further tweaked.

Guiding principles:
- Welcoming
- Vibrant
- Environmental stewards
- Accessible and connected
- Proactive

Westadt said a vision is what is seen for the future. The words welcoming and vibrant and proactive in the vision statement are used again in the guiding principles. Should all the words in the vision statement be included in the guiding principles? She does not see how the guiding principles reach the vision. Her focus is on what is going to be done to reach the vision.

The vision statement was further discussed, whether it should include specific items like climate change or sustainability. The vision statement is aspirational,

defining what the city stands for as the plan is developed. Rather than rehashing the vision statement, Trapp would rather see the city spend time on implementation of specific topics.

Martens said the city council has affirmed the vision statement three times. After the election time is spent looking at the vision and mission statements and affirming them.

Cordes said the guiding principles sound like Shoreview is this. Does the principle about connection mean connections are good or that Shoreview has connections that are good? Some are statements that may be guiding principles; others are factual statements. They don't tell anything about the community.

Effectiveness of 2040 plan
Trapp listed survey findings on the 2040 plan:

- Highly useful for policy decisions
- Moderately useful for communication and planning
- Less useful for budgets, grant writing, and daily decisions

Councilmember Gardner said plans are not statutes and are based on assumptions which sometimes do not work out for reasons beyond anyone's control, such as pandemics or population shifts. It is not an accountability issue. Is there reflection on the past plan? Trapp said the baseline for the 2050 plan is the 2040 plan. There will be analysis and discussion on whether those goals and elements still make sense, or how they should be changed. There will be a review of what was accomplished and what was not accomplished. Typically, the review does not go back to 2030 because 2040 is being used as the foundation for 2050. The last plan is always used as the foundation.

Successes
Success will be used as a springboard going forward. Survey results of successes in the last five years:

- Expansion of multi-family and mixed housing
- Redevelopment projects (e.g. the Deluxe campus)
- Enhanced parks, trails, and destination amenities
- New commercial and dining development

Anderson said it is important to recognize that a lot of the development that has happened came from good land use planning and designation. The city cannot make someone put up an apartment building. When guided properly and with the market changes, suddenly the city has more apartment development than in the last 40 years. That is a win.

Trapp listed the four topics of priority and asked if others need to be added.

- Continue targeted redevelopment
- Balancing residential growth
- Enhancing transportation
- Resilience

There will be a city survey, maps, and an option for online feedback through the process. City survey questions are general and reviewed by staff.

Martens said there are fewer and fewer properties for redevelopment. The next tier would be church property that is on multiple acres. With attendance going down, there may be some who would want to opt into the plan. Simonson said the PDA review can identify those properties and bring them into the discussion.

Mayor Denkinger noted there are many large lots for potential lot splits.

Commissioner Cordes left the meeting at this time.

Solomonson said density is a big issue that brings people to meetings. The future is about increasing density, and it would be good to ask people about it. Trapp said she does not bring that in at this stage of the process. When there is targeted information and background, density will be covered in the second phase.

The next step is community engagement. Another meeting with the council will be in the fall.

OTHER ISSUES & LIAISON UPDATES
There were none.

ADJOURNMENT
Mayor Denkinger declared the meeting adjourned at 6:43 pm.

Memorandum

TO:	City Council
FROM:	Cinde Morris , Deputy clerk
DATE:	June 15, 2026
SUBJECT:	June 1, 2026 city council meeting minutes
ITEM NUMBER:	8.b
SECTION:	CONSENT AGENDA

REQUESTED MOTION
Approve June 1, 2026 city council meeting minutes.

INTRODUCTION
City council is being asked to approve the June 1, 2026 city council meeting minutes.

DISCUSSION

RECOMMENDATION
It is recommended that the city council approve the minutes of the June 1, 2026 city council meeting as presented.

ATTACHMENTS
6-1-2026

CITY OF SHOREVIEW
MINUTES
REGULAR CITY COUNCIL MEETING
JUNE 1, 2026

CALL TO ORDER

Mayor Denkinger called the regular meeting of the Shoreview City Council to order at 7 pm on June 1, 2026.

PLEDGE OF ALLEGIANCE

The meeting opened with the Pledge of Allegiance.

ROLL CALL

The following members were present: Mayor Denkinger; Councilmembers Doan, Gardner, Myrland, and Springhorn.

Staff: City Manager Brad Martens
Assistant City Manager Renee Eisenbeisz
Parks and Recreation Director Steve Benoit
Assistant Parks and Recreation Director Becky Sola
Community Center Manager Ann Johnson
City Attorney Rebecca Duren

APPROVAL OF AGENDA

MOTION: by Councilmember Doan, seconded by Councilmember Springhorn to approve the June 1, 2026 meeting agenda as presented.

VOTE: AYES - 5 NAYS - 0

PROCLAMATIONS AND RECOGNITIONS

There were none.

CITIZEN COMMENTS

Councilmember Doan introduced students Cora Gentry, Mounds View High School and Ida Thoreen, St. Paul Central High School who have won the statewide America's Future Summit Competition on how their team will power a clean energy future.

Gentry said the team worked for two days on their idea for clean energy. Thoreen said Minnesota has a commitment to reduce emissions by 2050, but is not on track to meet that goal. Their idea is to bridge smaller businesses and business owners who may not speak English with ways to use clean energy such as using LED light bulbs. The team won $5,000 to implement their idea and is now working on a

budget, finding businesses who need LED light bulbs and how they can be supplied.

The council thanked Gentry and Thoreen, congratulated them on their award and commended them for their work.

COUNCIL COMMENTS

Councilmember Myrland:

In June the city is partnering with Second Chance Recycling and Ramsey/Washington Recycling and Energy to offer a cost-share mattress recycling event at the environmental center in Roseville. The discounted price is $15 per item with a limit of four items per household. Pickup can be arranged.

There will be a free Fix-It Clinic on June 27 at the Ramsey County Environmental Center, from 10 am to 1 pm.

More information about both programs is available on the city website under the events tab.

Councilmember Springhorn:

Those who purchased plants from the native plant sale can pick up their plants at the ice arena parking lot on Thursday, June 11, from 3 – 7 pm.

The farmers' market opens Tuesday, June 2, at the lower level community center parking lot. It will run every Tuesday through September 1, from 3 - 7 pm.

The community center is offering a summer membership special at $40 per person for 30 days. The rate is available for up to three months through June 30.

Councilmember Doan:

The annual concert in the commons begins June 10. The first concert is co-hosted by the Shoreview Community Foundation with ice cream treats.

Beginning July 1, the kidz concert in the commons begins and runs for five weeks.

Councilmember Gardner:

The city received a grant from the Metropolitan Council for a water efficiency rebate program that will focus on toilets. This is a good time to replace any toilets that use five gallons of water to flush. The money is available through the clean water sales tax.

The existing grant for irrigation control and toilets will expire June 30. Inefficient sprinkler systems are one of the largest single water users in the city. A smart system with a moisture sensor to prevent watering in the rain will pay for itself

within a year or two. This is a good time to replace any toilets that use 5 gallons of water to flush.

Mayor Denkinger:
Ramsey County has diversion and shelter programs for homeless people. Information is available at the county website or by emailing shelterentry@ramseycountymn.gov.

Urged residents to check out a Shoreview treasure, the Cafesjian Art Trust Museum (the CAT) website thecat.org. Many programs are offered during the year for children and families.

It is important to frequent Shoreview businesses and share appreciation for businesses that are located in the city.

CONSENT AGENDA
Item 8.a, city council meeting minutes, was voted on separately, as Councilmember Doan was not present for the May 18 meeting.

MOTION: by Councilmember Myrland, seconded by Councilmember Springhorn to approve item 8.a, minutes of the May 18, 2026 city council meeting, on the consent agenda for June 1, 2026.

VOTE: AYES - 4 NAYS - 0 ABSTAIN - 1 (Doan)

MOTION: by Councilmember Springhorn, seconded by Councilmember Doan to approve items 8.b and 8.c listed below on the Consent Agenda for June 1, 2026:

8.b Receipt of committee/commission minutes:
- Economic development commission - 4-21–2026
- Human rights commission - 3-25-2026
- Planning commission - 4-28-2026
- Public safety committee - 3-19-2026

8.c Claims and purchases

VOTE: AYES - 5 NAYS - 0

PUBLIC HEARINGS
There were none.

GENERAL BUSINESS
APPROVE COMMUNITY CENTER RATE ADJUSTMENTS
Presentation by Parks and Recreation Director Steve Benoit

Benoit introduced Becky Sola, assistant parks and recreation director and Ann Johnson, community center manager who were also present.

The city council annually approves daily admission and membership rates at the community center, as well as rental rates for the Shoreview Room, Weddell Community Room, and Haffeman Pavilion.

Originally, rates were increased every three to four years. Now rates are increased incrementally every year. There were no increases during expansion projects or the COVID-19 pandemic. The philosophy of operation of the community center is to remain affordable and competitive while providing quality services to the community.

The reason for increases is to cover service costs:
- Staff
- Utilities
- Supplies
- Facility upkeep and repairs

Factors considered with increases include:
- Operation costs
- Remaining financially accessible to the community
- Comparison of rates for other facilities both private and non-profit

The community center offers 43 membership categories to address a variety of community needs. One option not offered at other facilities is a seasonal membership. The majority of members are city residents. Membership accounts for over $1 million of annual revenue. Amenities offered through membership:
- Two waterparks
- Indoor playground
- Fitness center
- Gymnasium
- Walking track

Membership rate recommendations this year:
- Annual prepaid and monthly billed:
  - 2% increase for residents
  - 3% increase for non-residents
- Seasonal:
  - 3% increase for residents

- 4% increase for non-residents

The difference in increase is to provide a benefit for residents.

Daily admission options:
- Includes use of all amenities in a membership
- Use of indoor playground only

Daily admissions account for over $1 million in annual revenue with the majority of users being non-residents. After comparing to other facilities, the recommended rate increase for daily admission is 2% for both residents and non-residents. The indoor playground rate will remain flat.

Rental facilities include the Shoreview Room, Weddell Community Room, and the Haffeman Pavilion. Renters may use any licensed caterer. A preferred liquor provider is required. Rentals account for over $600,000 of revenue annually.

A summer Saturday package was implemented after completion of the Commons expansion that allows Saturday rentals of the:
- Shoreview Room
- Deck
- Haffeman Pavilion
- Garden Space
- Meeting Room 4

This package is booked every weekend during summer months, often booking a year in advance. Last year the council approved 2027 rates. The rates recommended for approval are for 2028, with a 2% increase for residents and 3% increase for non-residents for banquet rooms and the Haffeman Pavilion. The recommended increase for the summer Saturday package is 3% for residents and 4% for non-residents.

Effective date for proposed increases:

Memberships	August 1, 2026
Daily Admissions	January 1, 2027
Rentals	Effective immediately after approval for any rental beginning January 1, 2028

As part of the commission's discussion, it was felt that deeper study and discussion are needed for:
- Future pricing
- Analysis of category structure

- Meeting revenue needs while being financially accessible
- Concerns about rate increases keeping up with operational costs

The parks and recreation commission has reviewed the proposed increases in terms of balancing revenue needs and keeping the community center financially accessible. The recommended increases were approved at the April 27, 2026 meeting on a vote of seven to one.

It is recommended the council adopt Ordinance 1063 for the proposed community center rate schedule, effective August 1, 2026.

Council discussion
Councilmember Doan expressed appreciation for the difference between resident and non-resident rates because residents pay property taxes that go into the general fund. He asked what the annual amount of the general fund contribution is to the community center. Sola stated it is $305,000. Martens said that amount has been the same for a number of years. Not increasing the amount is actually a decrease because it covers less each year.

Doan said that means residents pay approximately $10 to $11 per year in property taxes plus the set fees. A higher increase for non-residents deserves more consideration. Tiered pricing is good in trying to meet community goals, but it is also a lot for staff to manage. He agreed with the need for further analysis and discussion. He asked how rates for classes are set and what revenue that generates. Sola said that recreation programs are in a separate budget from the community center. A variety of programs are vendor based. Parks and recreation staff collect the fees and take care of registration. The fee is split 30% for the city and 70% for the vendor. Prices for programs where we don't use a vendor are determined by staff through a market analysis of similar programs offered in other cities or by other organizations. A price is set within the market range with an effort to keep it affordable so the cost does not outpace the market. Benoit added that a person does not need a membership to take a class.

Doan asked if certain safety classes are offered at a loss because of the importance for residents and whether there are scholarships available. Sola said free swimming classes are offered in June for residents with financial hardship. There are scholarships available for safety programs not run by a third party vendor. This does not bring in revenue. Staff is looking for a funding source to increase scholarships.

Doan asked if naming rights have been discussed for appropriate community partners. Benoit said that is an option yet to be discussed. Martens said that would be a last resort. This is our identity as a community. It is a challenge that costs have risen more than the 2% to 3% annually. The community center and recreation

programs have a special revenue fund that is managed well as is evidenced by not having had to ask the city for special levy funds in the last five years, but there will be difficult conversations in the future because of rising costs.

Mayor Denkinger said the difference in membership for residents and non-residents is significant enough to be a benefit for residents, but the difference in rentals for residents and non-residents does not seem significant. She would like to know if the market would bear a higher cost for rentals as a way to raise more revenue without impacting residents. Benoit said rentals are considered a more corporate category as opposed to recreational, something that can be further discussed.

Denkinger asked if both the parent and child are charged for use of the indoor playground. Benoit said charging the parent is a result of a capacity issue and limited space. There were times when several adults would come in with one child, which is a loss of capacity for children. Sola said after researching prices of similar facilities, it was found that Shoreview prices tend to be low. There is discussion about finding a rate without charging both the adult and child the same price.

Denkinger asked for information on operation cost increases. Benoit said one benefit in the city is a lot of capital improvement costs are covered in the capital improvement program (CIP) instead of operating costs fund, which covers buying new equipment, and carpeting. The CIP allows for proactive replacement

Denkinger asked about business sponsorships. Sola said businesses are being cautious in this economic climate, but staff will continue to explore such opportunities. Many sponsors continue to support the *Slice of Shoreview.*

Councilmember Myrland said the current rate for a resident adult pass is $11.00, and will be raised to $11.25 in 2027. A youth pass is $9.75 and will be raised to $10 in 2027. This is a value for the amenities offered with no time limit on how long people can be at the community center. The annual memberships are reasonable for residents and non-residents compared to other facilities.

MOTION: by Councilmember Myrland, seconded by Councilmember Doan to adopt ordinance number 1063 determining the community center rate schedule.

VOTE: AYES - 5 NAYS - 0

HUMAN RIGHTS COMMISSION APPOINTMENTS

Presentation by Assistant City Manager Renee Eisenbeisz

The human rights commission currently has one vacancy through January 31, 2028, due to a resignation. There are also three student vacancies starting in June because of graduations. The commission conducted two interviews and voted to recommend the city council appoint Matthew Arries and Pranav Puligundla as a student representative.

Arries works in health care management and has served in several leadership roles including the Minnesota Department Health Equity and Advisory Leadership Council.

Puligundla is a sophomore at Mounds View High School and has extensive volunteer experience with the Shoreview Library, the Lyngblomsten Care Center and the Inner Tennis Center.

MOTION: by Councilmember Springhorn, seconded by Councilmember Doan to appoint the following individuals to the human rights commission:

- Matthew Arries through January 31, 2028
- Pranav Puligundla, student representative through May 31, 2029

VOTE: AYES - 5 NAYS - 0

SPECIAL ORDER OF BUSINESS
There was none.

ADJOURNMENT

MOTION: by Councilmember Doan, seconded by Councilmember Myrland at 7:59 pm.

VOTE: AYES - 5 NAYS - 0

Mayor Denkinger declared the meeting adjourned at 7:59 pm.

These minutes approved by council on the 15th day of June 2026.

_____

Brad Martens
City Manager

Memorandum

TO:	City Council
FROM:	Cinde Morris , Deputy clerk
DATE:	June 15, 2026
SUBJECT:	Receipt of committee/commission minutes
ITEM NUMBER:	8.c
SECTION:	CONSENT AGENDA

REQUESTED MOTION
To accept the following committee/commission minutes:

- Environmental quality committee - 04.27.2026

INTRODUCTION
The city council is being asked to accept the above committee/commission minutes.

DISCUSSION

RECOMMENDATION
It is recommended that the city council accept the attached committee/commission minutes.

ATTACHMENTS
Environmental quality committee 4.27.26

Meeting Minutes
SHOREVIEW ENVIRONMENTAL QUALITY COMMITTEE
Monday, April 27th, 6:00 PM

1. **CALL TO ORDER**
   The meeting was called to order at 6:05pm

2. **ROLL CALL**
   Members present: Jennifer Olson, Tim Pratt, Sue Rengstorf, Jeff Bartlett, Hong Wang, Kathy Radosevich, Elliott Stefanik, Whitney Olsen
   Members absent: Claire Graupmann, Shivam Vashishtha, Mike Vant
   Staff present: Krista Billerbeck

3. **APPROVAL OF AGENDA**
   Tim opened the meeting; Jeff moved to approve the agenda, Elliott seconded, and all voted to approve.

4. **APPROVAL OF MEETING MINUTES** – March 23, 2026
   No edits were made to the February minutes. Sue moved to approve the minutes and Jeff seconded the motion. All voted to approve the minutes.

5. **NEW BUSINESS**

6. **BUSINESS**
   A. Reschedule May meeting from Memorial Day
      1. May 26 at 6:30pm in Meeting Room 4
   B. Springfest event – April 26 – Jeff, Jennifer, Sue, and Elliott reported that tabling at the event went well. Comments were that it was busy at first and then dwindled, people were interested in the freebies from Xcel, many people were not Shoreview residents, and many were new to energy topics.
   C. Subcommittee updates –
      1. Waste – the group met and discussed wanting to research Green to Go ordinances, Krista shared an update on climate planning work, and the group brought up the idea to have a running list of ideas the committee is interested in and researching. Krista will look into a folder on Google Drive.
      2. Energy – the group tabled at Springfest and Jeff provided Krista info for possible use in the Shoreviews
      3. Education – no additional update
   D. Public works update – Krista shared about current projects including the Co Rd I boardwalk, sanitary sewer lining, fiber work, tree planting, and the cleanup day event.

7. **Adjournment** – Elliott moved to adjourn the meeting, Jennifer seconded, and all voted to adjourn the meeting at 6:49pm and prep for the speaker to begin at 7pm.

Memorandum

TO: City Council

FROM: Cinde Morris , Deputy clerk

DATE: June 15, 2026

SUBJECT: Monthly reports

ITEM NUMBER: 8.d

SECTION: CONSENT AGENDA

REQUESTED MOTION

INTRODUCTION

The city council is being asked to accept the below department reports.

- Administration
- Community development
- Finance
- Human resources
- Parks and recreation
- Public safety
- Public works

DISCUSSION

RECOMMENDATION

It is recommended that the city council accept the attached monthly reports.

ATTACHMENTS

Administration
Finance
Community development
Human resources
Parks and recreation
Public safety
Public works

Monthly administration report

To: Mayor and City Councilmembers

From: Renee Eisenbeisz, Assistant City Manager

Date: June 15, 2026

Human rights commission update

The human rights commission is co-hosting a discussion with the St. Odilia Racial Justice Ministry in September. The discussion will focus on Native American boarding schools, specifically:

- Their history and trauma they caused
- What is being done to address the harm
- How community members can help to address the harm

The discussion will take place on September 14 at the community center.

The commission is still seeking applications for two student members.

Communications

Plain language workshop

Communications will be hosting a plain language workshop for all employees on June 17. It will include a brief overview of our writing style guidelines and then staff will help others work edit documents they may need help with.

Business spotlights

Anna Pearson, social media specialist, continues to partner with various departments to capture more video and journalistic content. Her recent business spotlight videos on Learning RX and KLOE Salon help bring more storytelling to the businesses that make our community unique.

Photo and video shoots

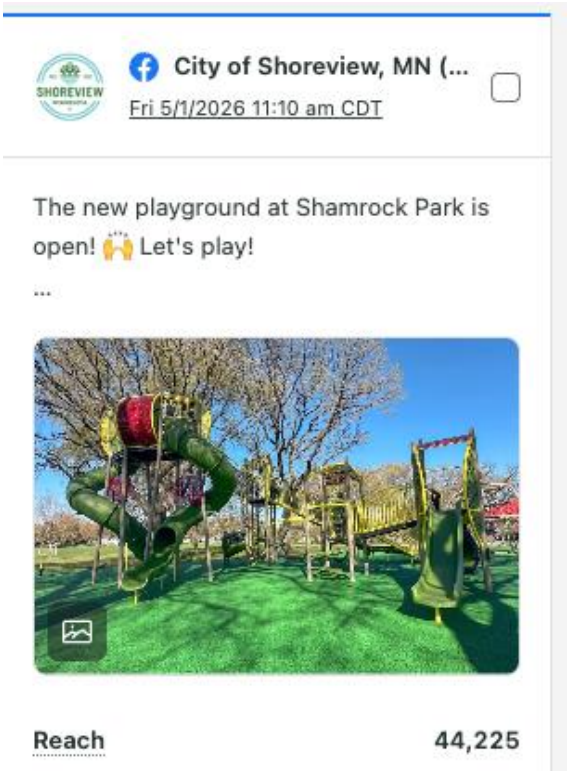
Summer is the busiest time for communication staff in regards to photo and video shoots. We've already started off with several photo shoots every week and next week we'll host a multi hour photo and video shoot inside tropics and bamboo bay.

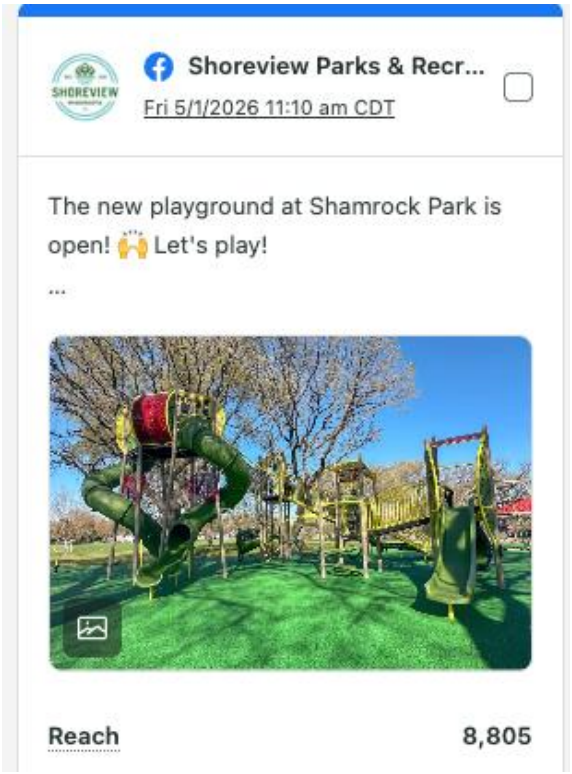
Staff also worked to capture drone footage of the new boardwalk at County Road I, and will dedicate time this summer to capture images and video of the parking lot project at the community center.

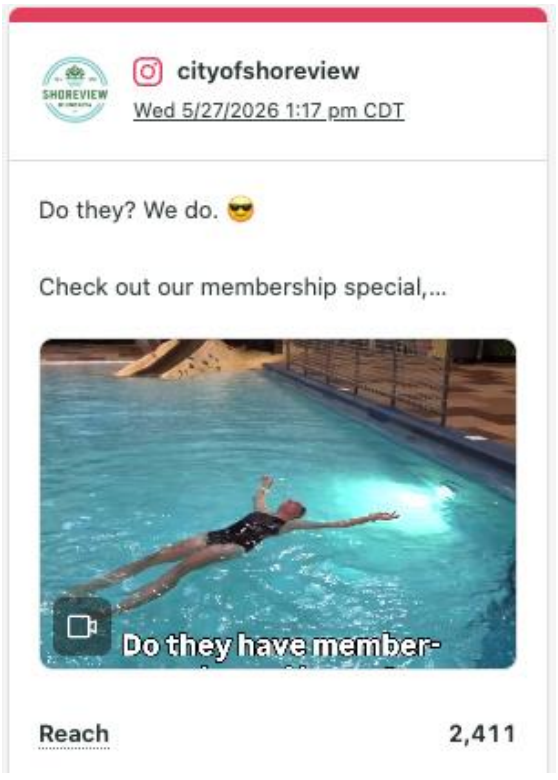
Social media

Below are the top reaching posts for Facebook and Instagram in May.

- City Facebook page: Shamrock Park opening – 44,225
- Parks and rec Facebook page: Shamrock Park opening – 8,805
- Instagram: Membership reel – 2,411







SHOREVIEW ADMINISTRATION

IT update

IT continues to work on patching, security (hardening), and updates or upgrades on servers, firewalls, and the city's virtual infrastructure. Below are some updates on other projects.

Onboarding/offboarding

Staff are nearing completion of onboarding for all of the summer and seasonal staff. This work includes setting up workstations, creating accounts, and setting up/printing badges.

Wi-Fi solution

IT completed the installation of the new access points in city hall. They will now start installing them throughout the community center. Staff are also working with communications to create signage for guests.

Security projects

Staff are continuing the installation of the new building alarm system. They are working with building operations staff to run the required cabling for it.

IT recently received quotes to add security cameras and card readers in a number of areas:

- A security camera and card reader will be installed at well #7
- A security camera will be installed at the Haffeman pavilion
- Five card readers will be installed throughout the community center
- Security cameras will be installed at Lake Johanna Fire Department's station 140

Staff will also be installing cameras in three meeting rooms at the community center. Finally, staff have been working with vendors to repair failing equipment.

Miscellaneous projects

In addition to the above, staff also:

- Configured and racked the new servers.
- Continue work on provisioning the new SCADA servers.
- Continue work on updating our network documentation.
- Continue work on recabling all of the new switches and data closets.
- Continue online training to build networking skills.
- Continue replacing UPS units throughout the city.

Monthly finance report

To: Mayor and City Councilmembers

From: Kevin Knopik, Finance Director

Date: June 15, 2026

2025 Audit

The city's auditors have completed the annual audit and staff will be preparing a report recommending council acceptance at the July 20 council meeting. As in prior years' staff will be submitting the report to the Government Finance Officers Association for the Certificate of Achievement award. Staff will be preparing the required annual submission to the state auditor's office and publishing a summary of the financial statements in the city's official newspaper.

2027 Amended Budget

Finance distributed budget packets to departments in anticipation of setting the preliminary tax levy in September. Staff anticipates reviewing the preliminary tax levy with the City Council at the August workshop. As a reminder this is the second year of the two-year budget cycle and Council will be approving an amended 2027 operating budget and an updated five-year Capital Improvement Program (CIP).

Tax Increment Reporting

Tax increment reporting for the year 2025 will be completed in July and must be submitted to the State Auditor by August 1. The city has contracted with Northland Securities to complete the annual reporting requirements.

Monthly Report

Attached is the monthly report for May of 2026.

COUNCIL FOR CITY OF SHOREVIEW

Balance As Of 05/31/2026
% Fiscal Year Completed: 41.37

GL Number	Description	2026 Amended Budget	YTD Balance 05/31/2026 Norm (Abnorm)	Activity For 05/31/2026 Incr (Decr)	Available Balance 05/31/2026 Norm (Abnorm)	% Bdgt Used	2025 % Bdgt Used
Fund: 101 GENERAL FUND							
Account Category: Revenues							
3110	Current taxes	13,808,257.00			13,808,257.00	0.00	0.00
3310	Bus. License & Perm	50,550.00	40,285.00	15,110.00	10,265.00	79.69	93.30
3320	Non-Bus Lic & Permit	746,300.00	359,093.15	93,582.54	387,206.85	48.12	71.01
3420	State	768,767.00	184,761.00		584,006.00	24.03	27.35
3430	Other	43,550.00			43,550.00	0.00	0.00
3510	General Government	600.00	244.93	62.30	355.07	40.82	64.02
3520	Public Works	415,000.00	133,300.58	75,203.91	281,699.42	32.12	34.82
3530	Parks and Recreation	45,000.00	13,681.00	5,260.00	31,319.00	30.40	17.02
3540	Community Develop.	154,200.00	93,254.89	18,393.89	60,945.11	60.48	12.87
3550	Admin Charges	1,265,210.00			1,265,210.00	0.00	0.00
3600	Fines & Forfeits	33,500.00	13,272.58	1,966.26	20,227.42	39.62	42.31
3800	Interest Earnings	80,000.00			80,000.00	0.00	0.00
3910	Miscellaneous	36,420.00	14,302.85	2,500.30	22,117.15	39.27	116.42
3930	Transfers In	1,202,000.00	70,833.35	14,166.67	1,131,166.65	5.89	6.44
Revenues		18,649,354.00	923,029.33	226,245.87	17,726,324.67	4.95	5.36
Account Category: Expenditures							
4010	COUNCIL & COMMISS	198,527.00	134,723.81	4,236.88	63,803.19	67.86	67.15
4020	ADMINISTRATION	761,761.00	275,738.46	77,108.76	486,022.54	36.20	37.55
4021	HUMAN RESOURCES	430,659.00	156,506.98	41,713.33	274,152.02	36.34	37.48
4030	ELECTIONS	117,000.00	51,208.00		65,792.00	43.77	43.96
4040	COMMUNICATIONS	493,710.00	210,436.29	41,524.47	283,273.71	42.62	39.90
4050	FINANCE/ACCOUNTING	864,999.00	370,060.57	116,510.97	494,938.43	42.78	38.96
4055	INFORMATION SYSTEMS	873,921.00	342,292.40	84,730.88	531,628.60	39.17	33.18
4060	LEGAL	127,000.00	30,616.80	7,285.28	96,383.20	24.11	33.71
4080	MUNICIPAL BUILDINGS	190,533.00	28,800.68	10,452.67	161,732.32	15.12	12.82
4110	POLICE	4,217,831.00	1,107,253.36	365,775.52	3,110,577.64	26.25	42.93
4120	FIRE	3,108,373.00	1,348,122.50		1,760,250.50	43.37	84.75
4205	PUB WORKS ADM/ENGIN	578,924.00	177,976.76	56,442.80	400,947.24	30.74	37.62
4220	STREETS	1,195,717.00	269,979.31	54,106.57	925,737.69	22.58	21.51
4340	PARK/RECREATION ADM	795,118.00	295,521.33	82,184.04	499,596.67	37.17	40.47
4345	TRAIL MGMT	232,977.00	37,054.93	9,173.20	195,922.07	15.90	16.87
4371	PARK MAINTENANCE	2,356,507.00	650,478.67	185,869.61	1,706,028.33	27.60	26.49
4390	FORESTRY/NURSERY	482,896.00	114,677.01	36,843.07	368,218.99	23.75	17.64
4410	PLANNING/ZONING ADM	511,187.00	160,060.31	42,572.69	351,126.69	31.31	45.49
4430	BUILDING INSPECTION	481,714.00	166,626.80	51,421.03	315,087.20	34.59	31.91
4990	TRANSFERS OUT	630,000.00	127,083.30	25,416.66	502,916.70	20.17	20.17
Expenditures		18,649,354.00	6,055,218.27	1,293,368.43	12,594,135.73	32.47	42.41
Fund 101 - GENERAL FUND:							
TOTAL REVENUES		18,649,354.00	923,029.33	226,245.87	17,726,324.67	4.95	5.36
TOTAL EXPENDITURES		18,649,354.00	6,055,218.27	1,293,368.43	12,594,135.73	32.47	42.41
NET OF REVENUES & EXPENDITURES:		0.00	(5,132,188.94)	(1,067,122.56)	5,132,188.94		

GL Number	Description	2026 Amended Budget	YTD Balance 05/31/2026 Norm (Abnorm)	Activity For 05/31/2026 Incr (Decr)	Available Balance 05/31/2026 Norm (Abnorm)	% Bdgt Used	2025 % Bdgt Used
Fund: 210 RECYCLING							
Account Category: Revenues							
3430	Other	65,000.00			65,000.00	0.00	0.00
3520	Public Works	1,398,310.00	6,220.00	6,220.00	1,392,090.00	0.44	1.19
Revenues		1,463,310.00	6,220.00	6,220.00	1,457,090.00	0.43	1.11
Account Category: Expenditures							
4275	RECYCLING	1,474,189.00	426,867.22	107,489.06	1,047,321.78	28.96	30.03
Expenditures		1,474,189.00	426,867.22	107,489.06	1,047,321.78	28.96	30.03
Fund 210 - RECYCLING:							
TOTAL REVENUES		1,463,310.00	6,220.00	6,220.00	1,457,090.00	0.43	1.11
TOTAL EXPENDITURES		1,474,189.00	426,867.22	107,489.06	1,047,321.78	28.96	30.03
NET OF REVENUES & EXPENDITURES:		(10,879.00)	(420,647.22)	(101,269.06)	409,768.22		

GL Number	Description	2026 Amended Budget	YTD Balance 05/31/2026 Norm (Abnorm)	Activity For 05/31/2026 Incr (Decr)	Available Balance 05/31/2026 Norm (Abnorm)	% Bdgt Used	2025 % Bdgt Used
Fund: 220 COMMUNITY CENTER							
Account Category: Revenues							
3510	General Government	1,180.00	249.59	64.87	930.41	21.15	20.41
3530	Parks and Recreation	4,295,050.00	1,907,132.07	286,898.38	2,387,917.93	44.40	43.53
3800	Interest Earnings	25,000.00	36.10		24,963.90	0.14	0.62
3910	Miscellaneous	21,100.00	11,326.02	10,500.00	9,773.98	53.68	0.12
3930	Transfers In	305,000.00	127,083.30	25,416.66	177,916.70	41.67	41.67
Revenues		4,647,330.00	2,045,827.08	322,879.91	2,601,502.92	44.02	43.11
Account Category: Expenditures							
4380	COMMUNITY CENTER	4,674,964.00	1,816,621.44	405,763.39	2,858,342.56	38.86	40.63
Expenditures		4,674,964.00	1,816,621.44	405,763.39	2,858,342.56	38.86	40.63
Fund 220 - COMMUNITY CENTER:							
TOTAL REVENUES		4,647,330.00	2,045,827.08	322,879.91	2,601,502.92	44.02	43.11
TOTAL EXPENDITURES		4,674,964.00	1,816,621.44	405,763.39	2,858,342.56	38.86	40.63
NET OF REVENUES & EXPENDITURES:		(27,634.00)	229,205.64	(82,883.48)	(256,839.64)		

GL Number	Description	2026 Amended Budget	YTD Balance 05/31/2026 Norm (Abnorm)	Activity For 05/31/2026 Incr (Decr)	Available Balance 05/31/2026 Norm (Abnorm)	% Bdgt Used	2025 % Bdgt Used
Fund: 225 RECREATION PROGRAMS							
Account Category: Revenues							
3530	Parks and Recreation	2,083,500.00	773,796.08	113,906.74	1,309,703.92	37.14	38.59
3800	Interest Earnings	10,000.00			10,000.00	0.00	0.00
3910	Miscellaneous	450.00	2,500.00	1,000.00	(2,050.00)	555.56	100.00
3930	Transfers In	300,000.00			300,000.00	0.00	0.00
Revenues		2,393,950.00	776,296.08	114,906.74	1,617,653.92	32.43	33.39
Account Category: Expenditures							
4340	PARK/RECREATION ADM	822,366.00	306,875.56	79,148.65	515,490.44	37.32	44.83
4351	ADULT & YOUTH SPORTS	157,705.00	32,018.23	9,495.61	125,686.77	20.30	19.47
4352	AQUATICS	137,764.00	57,677.19	22,472.37	80,086.81	41.87	31.99
4353	FITNESS PROGRAMS	159,921.00	71,202.57	19,048.72	88,718.43	44.52	45.24
4354	SUMMER DISCOVERY	416,725.00	20,313.68	15,518.29	396,411.32	4.87	4.95
4355	PRESCHOOL PROGRAMS	265,389.00	135,735.13	43,553.82	129,653.87	51.15	49.66
4356	DROP-IN CHILD CARE	71,243.00	34,833.26	10,654.90	36,409.74	48.89	34.12
4357	SPECIAL EVENTS	40,913.00	8,074.11	2,025.00	32,838.89	19.73	0.00
4358	YOUTH/TEEN	80,396.00	31,703.74	13,289.80	48,692.26	39.43	25.80
4359	COMMUNITY PROGRAMS	79,443.00	23,568.11	695.01	55,874.89	29.67	28.81
4360	ADVENTURE QUEST PLAYGROUND PROGRAM	89,232.00	780.67	401.63	88,451.33	0.87	0.00
4361	ADULT & SENIOR PROGRAMS	48,000.00	17,935.43	4,534.74	30,064.57	37.37	0.00
Expenditures		2,369,097.00	740,717.68	220,838.54	1,628,379.32	31.27	33.00
Fund 225 - RECREATION PROGRAMS:							
TOTAL REVENUES		2,393,950.00	776,296.08	114,906.74	1,617,653.92	32.43	33.39
TOTAL EXPENDITURES		2,369,097.00	740,717.68	220,838.54	1,628,379.32	31.27	33.00
NET OF REVENUES & EXPENDITURES:		24,853.00	35,578.40	(105,931.80)	(10,725.40)		

GL Number	Description	2026 Amended Budget	YTD Balance 05/31/2026 Norm (Abnorm)	Activity For 05/31/2026 Incr (Decr)	Available Balance 05/31/2026 Norm (Abnorm)	% Bdgt Used	2025 % Bdgt Used
Fund: 230 CABLE TELEVISION							
Account Category: Revenues							
3510	General Government	297,463.00	79,260.03	79,260.03	218,202.97	26.65	24.05
3800	Interest Earnings	2,000.00			2,000.00	0.00	0.00
3910	Miscellaneous	1,200.00			1,200.00	0.00	0.00
Revenues		300,663.00	79,260.03	79,260.03	221,402.97	26.36	23.83
Account Category: Expenditures							
4090	CABLE TELEVISION	103,917.00	49,767.61	4,366.19	54,149.39	47.89	51.02
4990	TRANSFERS OUT	170,000.00	70,833.35	14,166.67	99,166.65	41.67	41.67
Expenditures		273,917.00	120,600.96	18,532.86	153,316.04	44.03	45.62
Fund 230 - CABLE TELEVISION:							
TOTAL REVENUES		300,663.00	79,260.03	79,260.03	221,402.97	26.36	23.83
TOTAL EXPENDITURES		273,917.00	120,600.96	18,532.86	153,316.04	44.03	45.62
NET OF REVENUES & EXPENDITURES:		26,746.00	(41,340.93)	60,727.17	68,086.93		

GL Number	Description	2026 Amended Budget	YTD Balance 05/31/2026 Norm (Abnorm)	Activity For 05/31/2026 Incr (Decr)	Available Balance 05/31/2026 Norm (Abnorm)	% Bdgt Used	2025 % Bdgt Used
Fund: 240 ECON DEVEL AUTH/EDA							
Account Category: Revenues							
3110	Current taxes	265,000.00			265,000.00	0.00	0.00
3540	Community Develop.	0.00	4,000.00		(4,000.00)	100.00	0.00
3920	Sale of Asset	0.00	4,873,841.25	4,873,841.25	(4,873,841.25)	100.00	0.00
Revenues		265,000.00	4,877,841.25	4,873,841.25	(4,612,841.25)	1,840.69	0.00
Account Category: Expenditures							
4440	ECON DEVELOPMENT-EDA	232,919.00	4,918,544.69	4,833,407.77	(4,685,625.69)	2,111.70	33.50
Expenditures		232,919.00	4,918,544.69	4,833,407.77	(4,685,625.69)	2,111.70	33.50
Fund 240 - ECON DEVEL AUTH/EDA:							
TOTAL REVENUES		265,000.00	4,877,841.25	4,873,841.25	(4,612,841.25)	1,840.69	0.00
TOTAL EXPENDITURES		232,919.00	4,918,544.69	4,833,407.77	(4,685,625.69)	2,111.70	33.50
NET OF REVENUES & EXPENDITURES:		32,081.00	(40,703.44)	40,433.48	72,784.44		

GL Number	Description	2026 Amended Budget	YTD Balance 05/31/2026 Norm (Abnorm)	Activity For 05/31/2026 Incr (Decr)	Available Balance 05/31/2026 Norm (Abnorm)	% Bdgt Used	2025 % Bdgt Used
Fund: 241 HRA PROGRAMS OF EDA							
Account Category: Revenues							
3110	Current taxes	325,000.00			325,000.00	0.00	0.00
3320	Non-Bus Lic & Permit	150,000.00	16,580.00	1,550.00	133,420.00	11.05	14.01
3420	State	240,000.00			240,000.00	0.00	0.00
Revenues		715,000.00	16,580.00	1,550.00	698,420.00	2.32	2.45
Account Category: Expenditures							
4450	HOUSING PROGRAMS-HRA	416,592.00	123,849.91	40,684.38	292,742.09	29.73	35.01
Expenditures		416,592.00	123,849.91	40,684.38	292,742.09	29.73	35.01
Fund 241 - HRA PROGRAMS OF EDA:							
TOTAL REVENUES		715,000.00	16,580.00	1,550.00	698,420.00	2.32	2.45
TOTAL EXPENDITURES		416,592.00	123,849.91	40,684.38	292,742.09	29.73	35.01
NET OF REVENUES & EXPENDITURES:		298,408.00	(107,269.91)	(39,134.38)	405,677.91		

GL Number	Description	2026 Amended Budget	YTD Balance 05/31/2026 Norm (Abnorm)	Activity For 05/31/2026 Incr (Decr)	Available Balance 05/31/2026 Norm (Abnorm)	% Bdgt Used	2025 % Bdgt Used
Fund: 270 SLICE SV EVENT							
Account Category: Revenues							
3510	General Government	27,950.00	19,175.00	4,500.00	8,775.00	68.60	78.53
3910	Miscellaneous	34,500.00	4,500.00		30,000.00	13.04	46.35
3930	Transfers In	25,000.00			25,000.00	0.00	0.00
Revenues		87,450.00	23,675.00	4,500.00	63,775.00	27.07	42.37
Account Category: Expenditures							
4025	SLICE OF SHOREVIEW	87,002.00	7,367.09	12.45	79,634.91	8.47	18.54
Expenditures		87,002.00	7,367.09	12.45	79,634.91	8.47	18.54
Fund 270 - SLICE SV EVENT:							
TOTAL REVENUES		87,450.00	23,675.00	4,500.00	63,775.00	27.07	42.37
TOTAL EXPENDITURES		87,002.00	7,367.09	12.45	79,634.91	8.47	18.54
NET OF REVENUES & EXPENDITURES:		448.00	16,307.91	4,487.55	(15,859.91)		

GL Number	Description	2026 Amended Budget	YTD Balance 05/31/2026 Norm (Abnorm)	Activity For 05/31/2026 Incr (Decr)	Available Balance 05/31/2026 Norm (Abnorm)	% Bdgt Used	2025 % Bdgt Used
Fund: 601 WATER FUND							
Account Category: Revenues							
3420	State	0.00	72,000.00		(72,000.00)	100.00	0.00
3710	Utility Charges	5,006,500.00	1,579,948.74	276,145.37	3,426,551.26	31.56	30.72
3720	Late fees	0.00	29,421.80	8,573.73	(29,421.80)	100.00	100.00
3760	Water meters	7,000.00	3,534.00	760.00	3,466.00	50.49	46.71
3790	Other prop charges	20,000.00	1,036.00	102.00	18,964.00	5.18	2.91
3800	Interest Earnings	30,000.00			30,000.00	0.00	0.00
3960	Contributed Assets	0.00			0.00	0.00	100.00
Revenues		5,063,500.00	1,685,940.54	285,581.10	3,377,559.46	33.30	30.96
Account Category: Expenditures							
4505	WATER OPERATIONS	2,601,333.00	871,768.23	209,354.66	1,729,564.77	33.51	34.03
4830	GO REVENUE BONDS	472,459.00	272,562.20	4,641.90	199,896.80	57.69	60.56
4970	DEPRECIATION	1,043,344.00	434,726.65	86,945.33	608,617.35	41.67	41.67
4990	TRANSFERS OUT	555,000.00			555,000.00	0.00	0.00
Expenditures		4,672,136.00	1,579,057.08	300,941.89	3,093,078.92	33.80	33.85
Fund 601 - WATER FUND:							
TOTAL REVENUES		5,063,500.00	1,685,940.54	285,581.10	3,377,559.46	33.30	30.96
TOTAL EXPENDITURES		4,672,136.00	1,579,057.08	300,941.89	3,093,078.92	33.80	33.85
NET OF REVENUES & EXPENDITURES:		391,364.00	106,883.46	(15,360.79)	284,480.54		

GL Number	Description	2026 Amended Budget	YTD Balance 05/31/2026 Norm (Abnorm)	Activity For 05/31/2026 Incr (Decr)	Available Balance 05/31/2026 Norm (Abnorm)	% Bdgt Used	2025 % Bdgt Used
Fund: 602 SEWER FUND							
Account Category: Revenues							
3510	General Government	1,600.00	497.00		1,103.00	31.06	0.00
3710	Utility Charges	5,470,000.00	2,205,013.55	374,255.78	3,264,986.45	40.31	40.74
3720	Late fees	0.00	37,637.45	11,194.30	(37,637.45)	100.00	100.00
3730	Facility/area chgs	5,000.00	3,915.00	1,030.00	1,085.00	78.30	82.82
3790	Other prop charges	2,500.00	15,825.00		(13,325.00)	633.00	1,093.40
3800	Interest Earnings	35,000.00			35,000.00	0.00	0.00
Revenues		5,514,100.00	2,262,888.00	386,480.08	3,251,212.00	41.04	41.60
Account Category: Expenditures							
4555	SEWER OPERATIONS	4,750,571.00	1,774,477.27	567,792.50	2,976,093.73	37.35	38.88
4830	GO REVENUE BONDS	116,234.00	82,639.87	897.45	33,594.13	71.10	83.35
4970	DEPRECIATION	386,614.00	161,089.15	32,217.83	225,524.85	41.67	41.67
4990	TRANSFERS OUT	279,000.00			279,000.00	0.00	0.00
Expenditures		5,532,419.00	2,018,206.29	600,907.78	3,514,212.71	36.48	37.99
Fund 602 - SEWER FUND:							
TOTAL REVENUES		5,514,100.00	2,262,888.00	386,480.08	3,251,212.00	41.04	41.60
TOTAL EXPENDITURES		5,532,419.00	2,018,206.29	600,907.78	3,514,212.71	36.48	37.99
NET OF REVENUES & EXPENDITURES:		(18,319.00)	244,681.71	(214,427.70)	(263,000.71)		

GL Number	Description	2026 Amended Budget	YTD Balance 05/31/2026 Norm (Abnorm)	Activity For 05/31/2026 Incr (Decr)	Available Balance 05/31/2026 Norm (Abnorm)	% Bdgt Used	2025 % Bdgt Used
Fund: 603 SURFACE WATER MGMT							
Account Category: Revenues							
3420	State	0.00			0.00	0.00	100.00
3540	Community Develop.	0.00	3,950.00	1,150.00	(3,950.00)	100.00	100.00
3710	Utility Charges	2,454,000.00	943,962.32	152,337.96	1,510,037.68	38.47	39.66
3720	Late fees	0.00	16,315.57	5,385.16	(16,315.57)	100.00	100.00
3740	Lake Impr Dist chgs	38,000.00	7,983.58	2,837.14	30,016.42	21.01	31.19
3790	Other prop charges	8,000.00			8,000.00	0.00	0.00
3800	Interest Earnings	15,000.00			15,000.00	0.00	0.00
Revenues		2,515,000.00	972,211.47	161,710.26	1,542,788.53	38.66	41.70
Account Category: Expenditures							
4585	SURFACE WATER OPER	1,732,416.00	285,150.11	76,681.06	1,447,265.89	16.46	21.31
4590	SNAIL LAKE AUG.	62,881.00	6,010.96	1,577.29	56,870.04	9.56	9.27
4830	GO REVENUE BONDS	143,127.00	72,049.60	433.50	71,077.40	50.34	55.27
4970	DEPRECIATION	462,137.00	192,557.10	38,511.42	269,579.90	41.67	41.67
4990	TRANSFERS OUT	257,000.00			257,000.00	0.00	0.00
Expenditures		2,657,561.00	555,767.77	117,203.27	2,101,793.23	20.91	23.98
Fund 603 - SURFACE WATER MGMT:							
TOTAL REVENUES		2,515,000.00	972,211.47	161,710.26	1,542,788.53	38.66	41.70
TOTAL EXPENDITURES		2,657,561.00	555,767.77	117,203.27	2,101,793.23	20.91	23.98
NET OF REVENUES & EXPENDITURES:		(142,561.00)	416,443.70	44,506.99	(559,004.70)		

GL Number	Description	2026 Amended Budget	YTD Balance 05/31/2026 Norm (Abnorm)	Activity For 05/31/2026 Incr (Decr)	Available Balance 05/31/2026 Norm (Abnorm)	% Bdgt Used	2025 % Bdgt Used
Fund: 604 STREET LIGHT UTILITY							
Account Category: Revenues							
3710	Utility Charges	938,000.00	373,399.29	61,509.33	564,600.71	39.81	39.18
3720	Late fees	0.00	6,583.23	2,146.71	(6,583.23)	100.00	100.00
3800	Interest Earnings	10,000.00			10,000.00	0.00	0.00
Revenues		948,000.00	379,982.52	63,656.04	568,017.48	40.08	39.35
Account Category: Expenditures							
4260	STREET LIGHTING	441,789.00	129,864.83	29,764.54	311,924.17	29.40	32.24
4700	CAPITAL PROJECTS	0.00	3,514.00		(3,514.00)	100.00	0.00
4970	DEPRECIATION	205,076.00	85,448.35	17,089.67	119,627.65	41.67	41.67
4990	TRANSFERS OUT	60,400.00			60,400.00	0.00	0.00
Expenditures		707,265.00	218,827.18	46,854.21	488,437.82	30.94	32.06
Fund 604 - STREET LIGHT UTILITY:							
TOTAL REVENUES		948,000.00	379,982.52	63,656.04	568,017.48	40.08	39.35
TOTAL EXPENDITURES		707,265.00	218,827.18	46,854.21	488,437.82	30.94	32.06
NET OF REVENUES & EXPENDITURES:		240,735.00	161,155.34	16,801.83	79,579.66		

GL Number	Description	2026 Amended Budget	YTD Balance 05/31/2026 Norm (Abnorm)	Activity For 05/31/2026 Incr (Decr)	Available Balance 05/31/2026 Norm (Abnorm)	% Bdgt Used	2025 % Bdgt Used
Fund: 701 CENTRAL GARAGE FUND							
Account Category: Revenues							
3110	Current taxes	184,000.00			184,000.00	0.00	0.00
3770	Cent Garage chgs	2,004,951.00	394.96		2,004,556.04	0.02	0.09
3800	Interest Earnings	20,000.00			20,000.00	0.00	0.00
3910	Miscellaneous	0.00			0.00	0.00	100.00
3920	Sale of Asset	50,000.00	31,483.50		18,516.50	62.97	120.08
3930	Transfers In	119,400.00			119,400.00	0.00	0.00
Revenues		2,378,351.00	31,878.46	0.00	2,346,472.54	1.34	3.25
Account Category: Expenditures							
4650	CENTRAL GARAGE OPER	947,437.00	1,038,363.27	317,410.42	(90,926.27)	109.60	110.04
4813	GO CIP BONDS	32,257.00	30,673.85	3,534.75	1,583.15	95.09	73.66
4970	DEPRECIATION	817,561.00	340,650.40	68,130.08	476,910.60	41.67	41.67
4990	TRANSFERS OUT	0.00			0.00	0.00	0.00
Expenditures		1,797,255.00	1,409,687.52	389,075.25	387,567.48	78.44	76.05
Fund 701 - CENTRAL GARAGE FUND:							
TOTAL REVENUES		2,378,351.00	31,878.46	0.00	2,346,472.54	1.34	3.25
TOTAL EXPENDITURES		1,797,255.00	1,409,687.52	389,075.25	387,567.48	78.44	76.05
NET OF REVENUES & EXPENDITURES:		581,096.00	(1,377,809.06)	(389,075.25)	1,958,905.06		

GL Number	Description	2026 Amended Budget	YTD Balance 05/31/2026 Norm (Abnorm)	Activity For 05/31/2026 Incr (Decr)	Available Balance 05/31/2026 Norm (Abnorm)	% Bdgt Used	2025 % Bdgt Used
Fund: 702 STD SELF INSURANCE							
Account Category: Revenues							
3510	General Government	14,652.00	5,862.00	1,188.00	8,790.00	40.01	49.22
3800	Interest Earnings	600.00			600.00	0.00	0.00
Revenues		15,252.00	5,862.00	1,188.00	9,390.00	38.43	45.74
Account Category: Expenditures							
4755	SHORT-TERM DISAB	12,500.00	31,314.18	7,996.31	(18,814.18)	250.51	40.86
Expenditures		12,500.00	31,314.18	7,996.31	(18,814.18)	250.51	40.86
Fund 702 - STD SELF INSURANCE:							
TOTAL REVENUES		15,252.00	5,862.00	1,188.00	9,390.00	38.43	45.74
TOTAL EXPENDITURES		12,500.00	31,314.18	7,996.31	(18,814.18)	250.51	40.86
NET OF REVENUES & EXPENDITURES:		2,752.00	(25,452.18)	(6,808.31)	28,204.18		

GL Number	Description	2026 Amended Budget	YTD Balance 05/31/2026 Norm (Abnorm)	Activity For 05/31/2026 Incr (Decr)	Available Balance 05/31/2026 Norm (Abnorm)	% Bdgt Used	2025 % Bdgt Used
Fund: 703 LIABILITY CLAIMS							
Account Category: Revenues							
3800	Interest Earnings	2,500.00			2,500.00	0.00	0.00
3910	Miscellaneous	15,000.00	3,209.94		11,790.06	21.40	48.45
Revenues		17,500.00	3,209.94	0.00	14,290.06	18.34	41.53
Account Category: Expenditures							
4740	INSURANCE CLAIMS	32,000.00	7,823.47	7,823.47	24,176.53	24.45	113.47
Expenditures		32,000.00	7,823.47	7,823.47	24,176.53	24.45	113.47
Fund 703 - LIABILITY CLAIMS:							
TOTAL REVENUES		17,500.00	3,209.94	0.00	14,290.06	18.34	41.53
TOTAL EXPENDITURES		32,000.00	7,823.47	7,823.47	24,176.53	24.45	113.47
NET OF REVENUES & EXPENDITURES:		(14,500.00)	(4,613.53)	(7,823.47)	(9,886.47)		
Report Totals:							
TOTAL REVENUES - ALL FUNDS		44,973,760.00	14,090,701.70	6,528,019.28	30,883,058.30	31.33	21.18
TOTAL EXPENDITURES - ALL FUNDS		43,589,170.00	20,030,470.75	8,390,899.06	23,558,699.25	45.95	39.84
NET OF REVENUES & EXPENDITURES:		1,384,590.00	(5,939,769.05)	(1,862,879.78)	7,324,359.05		

City of Shoreview
Portfolio Management
Portfolio Summary
May 31, 2026

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM 360 Equiv.	YTM 365 Equiv.
Negotiable CDs Monthly	2,676,000.00	2,618,577.52	2,655,176.44	5.39	1,832	438	2.354	2.386
Negotiable CDs SA	986,000.00	981,625.68	981,107.52	1.99	1,817	300	2.048	2.077
Federal Farm Credit Bank	1,243,000.00	1,162,074.69	1,172,739.60	2.38	1,945	1,025	2.882	2.922
Federal Home Loan Bank	900,000.00	869,513.85	882,710.00	1.79	2,127	1,282	3.481	3.529
Tax Exempt Municipal Bonds	2,030,000.00	1,980,196.01	2,049,994.75	4.16	2,579	712	3.229	3.274
Taxable Municipal Bonds	26,310,000.00	25,466,844.51	25,141,345.90	51.01	1,675	948	3.827	3.880
Taxable Municipal Bonds disc cost	2,015,000.00	1,712,084.43	1,658,127.70	3.36	2,115	1,300	3.343	3.389
Treasury Coupon Securities	1,500,000.00	1,470,801.00	1,478,105.47	3.00	896	689	3.512	3.561
Certificates of Deposit - Bank	3,129,000.00	3,130,807.17	3,129,000.00	6.35	1,494	846	4.229	4.288
Money Market Account	1,761,469.81	1,761,469.81	1,761,469.81	3.57	1	1	1.197	1.214
4M/RBC	8,222,159.75	8,222,159.75	8,222,159.75	16.68	1	1	0.000	0.000
Pass Through Securities (GNMA/CMO)	180,335.02	170,715.41	159,596.49	0.32	1,337	639	8.029	8.140
Investments	**50,952,964.58**	**49,546,869.83**	**49,291,533.43**	**100.00%**	**1,378**	**710**	**2.940**	**2.981**
Cash and Accrued Interest								
Accrued Interest at Purchase		4,120.30	4,120.30					
Subtotal		4,120.30	4,120.30					
Total Cash and Investments	**50,952,964.58**	**49,550,990.13**	**49,295,653.73**		**1,378**	**710**	**2.940**	**2.981**

Total Earnings	May 31 Month Ending
Current Year	158,001.77
Average Daily Balance	**51,291,621.66**
Effective Rate of Return	**3.63%**

Travis Byrne, Assistant Finance Director

Reporting period 05/01/2026-05/31/2026

City of Shoreview
Portfolio Management
Portfolio Details - Investments
May 31, 2026

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 360	YTM 365	Days to Maturity	Maturity Date
Negotiable CDs Monthly												
32022RSG3	1439	1st Financial Bank USA		08/01/2022	249,000.00	246,947.00	249,000.00	3.300	3.209	3.254	427	08/02/2027
01025RAG4	1515	Alabama Credit Union		07/01/2024	248,000.00	248,175.83	248,000.00	5.000	4.932	5.000	21	06/22/2026
15118RWN3	1404	Celtic Bank		09/30/2021	249,000.00	240,034.01	249,000.00	1.050	1.036	1.050	486	09/30/2027
15964EAB7	1389	Charis Bank		02/24/2021	249,000.00	243,075.29	249,000.00	0.700	0.691	0.700	268	02/24/2027
23344RAE7	1441	Dr.Bank/DarienRowayton Bridgpr		09/09/2022	249,000.00	248,742.04	249,000.00	3.600	3.551	3.601	8	06/09/2026
335857CM8	1407	First Oklahoma Bank		11/17/2021	200,000.00	195,744.40	193,986.00	0.550	1.135	1.151	228	01/15/2027
44329M5N9	1576	HSBC Bank NA		12/02/2025	249,000.00	233,796.56	240,299.94	3.000	3.600	3.650	2,006	11/28/2031
538036NR1	1390	Live Oak Banking Co		02/26/2021	245,000.00	232,328.11	245,000.00	1.000	0.987	1.001	634	02/25/2028
66736ABW8	1415	Northwest Bank		12/20/2021	240,000.00	232,122.72	234,264.00	0.850	1.283	1.300	385	06/21/2027
84338CQ1	1455	SOUTHERN BK POPLAR BLUFF MO		05/17/2023	249,000.00	249,000.00	249,000.00	4.350	4.294	4.354	350	05/17/2027
90348JM72	1399	UBS Bank USA		07/19/2021	249,000.00	248,611.56	248,626.50	0.850	0.870	0.882	15	06/16/2026
		Subtotal and Average	**2,655,176.44**		**2,676,000.00**	**2,618,577.52**	**2,655,176.44**		**2.354**	**2.386**	**438**	
Negotiable CDs SA												
14042RWD9	1460	CAPITAL ONE NATL ASSN VA		06/07/2023	244,000.00	248,392.00	244,000.00	4.450	4.394	4.455	737	06/07/2028
856285A27	1416	State Bank of India		12/30/2021	248,000.00	244,233.62	248,000.00	1.350	1.332	1.351	212	12/30/2026
61768U3M7	1421	Morgan Stanley Private Bank		01/25/2022	246,000.00	242,065.72	241,355.52	1.100	1.481	1.501	204	12/22/2026
795451AB9	1400	Sallie Mae Bank, Salt Lake Cit		07/23/2021	248,000.00	246,934.34	247,752.00	1.000	1.007	1.021	50	07/21/2026
		Subtotal and Average	**981,107.52**		**986,000.00**	**981,625.68**	**981,107.52**		**2.048**	**2.077**	**300**	
Federal Farm Credit Bank												
31422XYY2	1500	Federal Agricultural Mtg Corp		02/28/2024	243,000.00	241,188.19	237,459.60	4.170	4.600	4.664	1,088	05/24/2029
3133ENKG4	1420	Federal Farm Credit Bank		01/11/2022	500,000.00	492,678.50	500,000.00	1.470	1.450	1.470	224	01/11/2027
3133EL5G5	1574	Federal Farm Credit Bank		11/26/2025	500,000.00	428,208.00	435,280.00	1.125	3.590	3.640	1,912	08/26/2031
		Subtotal and Average	**1,172,739.60**		**1,243,000.00**	**1,162,074.69**	**1,172,739.60**		**2.882**	**2.922**	**1,025**	
Federal Home Loan Bank												
3130APN43	1405	Federal Home Loan Bank		11/05/2021	250,000.00	248,387.50	251,000.00	2.250	1.485	1.506	148	10/27/2026
3130AXQR2	1517	Federal Home Loan Bank		07/01/2024	400,000.00	401,705.60	406,800.00	5.050	4.673	4.738	1,635	11/22/2030
3130ANQZ6	1575	Federal Home Loan Bank		11/28/2025	250,000.00	219,420.75	224,910.00	1.650	3.551	3.600	1,911	08/25/2031
		Subtotal and Average	**882,710.00**		**900,000.00**	**869,513.85**	**882,710.00**		**3.481**	**3.529**	**1,282**	
Tax Exempt Municipal Bonds												
13063C4N7	1349	California St for PGP		03/25/2020	500,000.00	502,051.50	572,955.00	5.000	2.466	2.500	61	08/01/2026
64972H5H1	1531	New York NY Transitional		08/19/2024	195,000.00	184,420.47	178,019.40	1.570	3.945	4.000	775	07/15/2028
690564QU6	1248	Owatonna MN Indpt Sch Dist		03/01/2016	500,000.00	500,085.50	518,805.00	3.000	2.633	2.669	976	02/01/2029
76913CBC2	1536	Riverside CA Txble		12/04/2024	320,000.00	313,705.92	309,273.60	3.070	4.142	4.200	624	02/15/2028
923078CZ0	1530	Ventura Cty CA FIN Auth		08/19/2024	515,000.00	479,932.62	470,941.75	2.162	3.945	4.000	1,249	11/01/2029

City of Shoreview
Portfolio Management
Portfolio Details - Investments
May 31, 2026

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 360	YTM 365	Days to Maturity	Maturity Date
		Subtotal and Average	**2,049,994.75**		**2,030,000.00**	**1,980,196.01**	**2,049,994.75**		**3.229**	**3.274**	**712**	
Taxable Municipal Bonds												
011338YZ7	1535	Alamo Heights ISD		09/26/2024	110,000.00	111,739.87	115,021.50	5.000	3.492	3.540	610	02/01/2028
032556FE7	1555	Anaheim HSG		07/15/2025	245,000.00	225,209.15	223,964.30	2.273	4.064	4.120	1,583	10/01/2030
796181AF2	1528	San Anselmo CA Rev		08/19/2024	200,000.00	193,750.20	184,490.00	1.378	4.143	4.200	426	08/01/2027
037028VH7	1392	Antietam PA Sch Dist		03/30/2021	385,000.00	367,653.06	389,812.50	1.750	1.539	1.561	670	04/01/2028
045208JS5	1586	Asotin County Washington		04/24/2026	200,000.00	173,169.40	175,930.00	1.690	4.064	4.120	2,009	12/01/2031
05028XAF1	1520	Auburn CA		07/09/2024	140,000.00	133,156.24	126,229.60	1.813	4.537	4.600	731	06/01/2028
080495HR8	1512	Belmont-Redwood CA		06/25/2024	350,000.00	330,776.25	309,571.50	1.477	4.537	4.600	792	08/01/2028
087365UW0	1507	Bethlehem PA Area SD		05/30/2024	385,000.00	384,713.95	374,385.55	3.764	5.050	5.120	61	08/01/2026
102475KW9	1571	Bowie MD		11/26/2025	100,000.00	110,147.00	113,331.00	7.000	3.758	3.810	1,491	07/01/2030
111746JA2	1472	Brockton Mass Txble		11/21/2023	110,000.00	108,889.00	99,256.30	1.618	5.168	5.240	153	11/01/2026
119174AK6	1566	Buena Park CA Taxable		11/25/2025	400,000.00	352,784.40	362,472.00	1.970	3.797	3.850	1,856	07/01/2031
122632FJ6	1463	BURR RIDGE IL PARK DIST		10/13/2023	140,000.00	134,492.96	119,574.00	1.250	5.227	5.300	518	11/01/2027
13034AM31	1567	California St Infrastructure		11/25/2025	185,000.00	166,490.01	168,988.25	1.686	3.600	3.650	1,583	10/01/2030
13063DMB1	1474	California St for PGP		11/21/2023	250,000.00	242,554.50	228,415.00	3.050	4.833	4.900	1,035	04/01/2029
13063DGC6	1494	California St for PGP		12/22/2023	130,000.00	128,665.29	126,366.50	3.500	4.162	4.220	670	04/01/2028
13063EGV2	1565	California St for PGP		11/25/2025	145,000.00	148,903.98	153,657.95	5.000	3.768	3.820	1,887	08/01/2031
13281NZB1	1365	Camden Cnty N J Impt Auth Rev		09/10/2020	215,000.00	214,239.76	217,666.00	1.219	0.987	1.000	44	07/15/2026
139501SA9	1538	Cape May County NJ Taxable GO		12/17/2024	125,000.00	114,884.00	110,385.00	1.550	4.241	4.300	1,202	09/15/2029
150528K22	1514	Cedar Rapids IA		06/25/2024	150,000.00	143,091.00	134,107.50	1.700	4.616	4.680	731	06/01/2028
170016E21	1495	Chippewa Valley MI Sch Dist		12/22/2023	160,000.00	154,608.64	148,041.60	2.287	4.123	4.180	700	05/01/2028
184541CW8	1545	Clear Creek ISD		12/18/2024	250,000.00	255,561.50	255,915.00	5.000	4.310	4.370	990	02/15/2029
186054KC5	1560	Cleveland Cnty ISD No 2		10/07/2025	115,000.00	116,752.37	118,238.40	5.000	3.014	3.056	639	03/01/2028
19648FQF4	1551	Colorado State Health Fac Auth		05/21/2025	270,000.00	260,201.16	259,618.50	3.161	4.093	4.150	1,188	09/01/2029
20775HGG2	1461	Connecticut ST HSG FIN		06/26/2023	240,000.00	231,911.04	211,226.40	1.551	4.537	4.600	532	11/15/2027
21969AAF9	1486	Corona Rev Txbl		11/30/2023	140,000.00	137,036.34	126,180.60	1.683	4.716	4.782	334	05/01/2027
21969AAH5	1498	Corona Rev Txbl		02/08/2024	155,000.00	145,300.10	137,080.45	2.042	4.488	4.550	1,065	05/01/2029
216057FF1	1380	Cook Cnty Ill Cmnty College		12/30/2020	500,000.00	487,199.50	510,910.00	1.450	1.082	1.097	365	06/01/2027
215219NC6	1580	Cook County School District IL		12/16/2025	500,000.00	438,146.50	450,070.00	2.100	3.945	4.000	2,009	12/01/2031
219764SB4	1542	Corona-Norco CA Sch Dist		12/18/2024	235,000.00	230,219.63	223,170.10	2.300	4.290	4.350	426	08/01/2027
222367FS8	1388	Countryside Ill Taxable GO Ref		02/10/2021	400,000.00	393,226.40	405,280.00	1.171	0.927	0.940	214	01/01/2027
264439BF6	1587	City of Duluth MN		04/24/2026	250,000.00	224,969.25	228,980.00	2.000	3.899	3.953	1,706	02/01/2031
242015HV0	1533	DeWitt Ford ETC Cty		09/06/2024	275,000.00	260,697.80	255,791.25	2.000	3.748	3.800	914	12/01/2028
25477GQU2	1553	District of Columbia Taxble Re		06/23/2025	285,000.00	268,453.19	267,307.20	2.632	4.044	4.100	1,369	03/01/2030
260888AG7	1525	Downey CA Rev Oblig		07/29/2024	300,000.00	277,451.10	264,474.00	1.750	4.438	4.500	1,096	06/01/2029
292521GT2	1502	Encinitas CA Public Fing Auth		03/05/2024	125,000.00	115,094.38	109,052.50	1.840	4.680	4.745	1,218	10/01/2029
299216JN2	1523	Evansdale IA Txble		07/24/2024	135,000.00	122,889.29	115,130.70	1.200	4.557	4.620	1,096	06/01/2029
358776TE2	1584	Frisco TX GO		03/10/2026	800,000.00	769,007.20	788,616.00	3.550	3.768	3.820	2,085	02/15/2032

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 360	YTM 365	Days to Maturity	Maturity Date
Taxable Municipal Bonds												
377136QV1	1391	Glassboro NJ Ref Taxable GO		03/11/2021	460,000.00	452,404.02	469,503.60	1.375	0.996	1.010	228	01/15/2027
3926418D1	1548	Green Bay WI		12/19/2024	105,000.00	97,163.75	93,213.75	1.450	4.290	4.350	1,035	04/01/2029
402892DQ3	1585	Gunnison Co Watershed		04/24/2026	300,000.00	264,056.40	269,013.00	1.990	4.014	4.070	2,009	12/01/2031
4067927J4	1543	Hamden CT		12/18/2024	500,000.00	497,963.50	496,005.00	3.960	4.221	4.279	440	08/15/2027
4067927K1	1544	Hamden CT		12/18/2024	520,000.00	514,588.36	514,940.40	4.031	4.261	4.320	806	08/15/2028
41419QFB2	1570	Harris County Texas		11/26/2025	280,000.00	255,416.28	253,904.00	2.000	3.896	3.950	1,765	04/01/2031
422002QR9	1497	Hazelton Area Sch Dist		02/02/2024	500,000.00	490,156.00	459,570.00	1.470	4.241	4.300	273	03/01/2027
428061EG6	1436	Hesperia CA Unif		07/18/2022	150,000.00	144,561.30	135,519.00	2.039	3.945	4.000	610	02/01/2028
44372REA2	1375	Hudson Cnty NJ Impt Auth Rev		09/17/2020	450,000.00	443,797.20	453,109.50	1.116	0.986	1.000	167	11/15/2026
446201AK1	1568	Huntington Beach Taxable		11/26/2025	140,000.00	127,214.64	130,837.00	2.450	3.718	3.770	1,840	06/15/2031
492062HQ0	1573	Kerens Tx Ind Sch DIst		11/26/2025	325,000.00	335,265.78	344,077.50	5.000	3.699	3.750	1,720	02/15/2031
513804KQ6	1403	Lancaster CA Sch Dist		08/31/2021	240,000.00	232,892.40	244,039.20	1.425	1.115	1.130	426	08/01/2027
516228RW5	1496	L'Anse Cruese MI		12/22/2023	110,000.00	105,252.18	98,982.40	1.643	4.123	4.180	700	05/01/2028
504678CY7	1581	La Salle Cty TX		12/04/2025	140,000.00	137,571.28	143,549.00	4.390	4.020	4.076	1,734	03/01/2031
53820AAG9	1526	Livermore CA		07/29/2024	240,000.00	230,088.00	218,599.20	1.722	4.438	4.500	610	02/01/2028
5370962L2	1583	Little Elm TX ISD		03/10/2026	430,000.00	401,645.80	407,906.60	2.481	3.699	3.750	1,536	08/15/2030
549188Z52	1572	Lubbock Texas		11/26/2025	100,000.00	90,780.50	91,989.00	1.604	3.620	3.670	1,355	02/15/2030
558770DX8	1475	Madras Txble		11/21/2023	300,000.00	294,441.00	267,831.00	1.507	5.218	5.291	273	03/01/2027
557106DA6	1552	Madison County Ill Cmnty High		06/05/2025	100,000.00	101,053.50	101,206.00	4.950	4.634	4.698	1,644	12/01/2030
56781RKV8	1465	MARIN CA CMNTY CLG DIST		10/13/2023	375,000.00	363,449.63	322,702.50	1.173	5.198	5.270	426	08/01/2027
57582RK96	1414	Massachusetts St		12/17/2021	300,000.00	296,427.00	295,563.00	0.986	1.282	1.300	153	11/01/2026
57582RL38	1478	Massachusetts St		11/24/2023	250,000.00	234,454.00	212,705.00	1.370	4.734	4.800	884	11/01/2028
576000KW2	1488	Massachusetts St		12/20/2023	250,000.00	253,289.75	258,540.00	5.468	4.340	4.400	379	06/15/2027
562784AJ7	1485	Manhattan Beach Txble		11/30/2023	155,000.00	145,945.52	134,484.20	2.021	4.932	5.000	945	01/01/2029
603891GQ9	1527	Minneota MN ISD 414		08/15/2024	355,000.00	376,243.20	392,516.40	6.000	3.784	3.836	1,341	02/01/2030
60416TKW7	1511	Minnesota Housing Fin Auth		06/24/2024	305,000.00	293,200.47	276,994.90	1.650	4.327	4.387	579	01/01/2028
611322JD1	1524	Monroe Twp NJ		07/24/2024	525,000.00	489,905.85	465,039.75	1.735	4.448	4.510	1,004	03/01/2029
6041954W4	1577	Minnetonka ISD		12/04/2025	500,000.00	445,061.00	455,000.00	1.700	3.579	3.629	1,706	02/01/2031
607802CB9	1487	Modesto CA Wstwtr Rev		12/20/2023	175,000.00	172,942.35	159,209.75	1.202	4.578	4.642	153	11/01/2026
61580MAN1	1554	Moore Norman Tech Ctr		07/10/2025	350,000.00	420,391.65	433,184.50	10.000	4.537	4.600	1,491	07/01/2030
58985FAH6	1559	Meridian Village Metro Dist No		10/07/2025	650,000.00	657,135.05	671,196.50	4.750	3.837	3.890	1,279	12/01/2029
650818EH6	1363	Newburgh City NY Taxable Ref		08/07/2020	370,000.00	369,764.31	393,791.00	2.496	1.332	1.350	14	06/15/2026
643154FY8	1443	New Caney Tex Indpt Sch Dist		09/23/2022	200,000.00	203,035.60	206,920.00	5.000	4.216	4.274	624	02/15/2028
64966QSE1	1447	New York, NY Taxable GO Bds		10/28/2022	280,000.00	264,405.96	230,434.40	1.623	5.150	5.222	792	08/01/2028
64966ML64	1557	New York, NY Taxable GO Bds		09/05/2025	750,000.00	731,223.00	750,000.00	3.930	3.875	3.929	1,644	12/01/2030
64990FB78	1561	NY St Dorm Auth		11/05/2025	300,000.00	271,606.20	277,626.00	2.269	3.768	3.820	1,748	03/15/2031
64971WF96	1521	New York NY Transitional		07/11/2024	500,000.00	496,052.00	479,235.00	2.860	4.537	4.600	245	02/01/2027
69511AAU8	1483	Pacifica CA Pension Obl		11/22/2023	205,000.00	202,418.03	189,727.50	2.860	5.820	5.901	365	06/01/2027

City of Shoreview
Portfolio Management
Portfolio Details - Investments
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CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 360	YTM 365	Days to Maturity	Maturity Date
Taxable Municipal Bonds												
704420EQ7	1513	Payne County OK ISD		06/25/2024	500,000.00	505,279.00	506,290.00	5.250	4.705	4.770	334	05/01/2027
72178JAH6	1503	Pima County AZ		03/13/2024	125,000.00	116,300.38	110,268.75	1.764	4.290	4.350	1,065	05/01/2029
72178JAG8	1537	Pima County AZ		12/17/2024	250,000.00	237,851.75	229,290.00	1.588	4.192	4.250	700	05/01/2028
778017QR7	1477	Roseville Comnty Schs		11/21/2023	185,000.00	168,741.09	150,841.60	1.747	4.936	5.005	1,430	05/01/2030
76913CBH1	1549	Riverside CA Txble		12/20/2024	300,000.00	288,064.80	281,817.00	3.170	4.438	4.500	1,355	02/15/2030
797683HJ1	1464	SAN FRANCISCO CA CMNTY CLG DIS		10/13/2023	400,000.00	399,561.60	361,180.00	1.330	5.198	5.270	14	06/15/2026
798189RY4	1508	San Jose CA Evergreen		05/30/2024	100,000.00	99,318.10	91,767.00	1.205	5.050	5.120	92	09/01/2026
798189SA5	1522	San Jose CA Evergreen		07/24/2024	375,000.00	354,885.00	335,981.25	1.676	4.419	4.480	823	09/01/2028
799381AF5	1518	San Ramon Taxable Rev Bds		07/02/2024	250,000.00	243,628.75	229,585.00	1.700	4.586	4.650	395	07/01/2027
797055DM9	1484	San Buenaventura Ref		11/22/2023	145,000.00	142,846.46	129,614.05	1.319	4.981	5.050	214	01/01/2027
797010NA9	1529	San Buenaventura Ref		08/19/2024	275,000.00	266,041.05	255,106.50	1.700	4.142	4.200	487	10/01/2027
840058UZ2	1490	South San Fran Sch Dist		12/21/2023	270,000.00	262,934.10	247,201.20	1.852	4.176	4.234	457	09/01/2027
792897MZ0	1437	St. Paul MN Indep Sch Dist 625		07/19/2022	125,000.00	123,812.63	120,381.25	2.514	3.354	3.400	245	02/01/2027
889294RW6	1556	Toledo OH SD		08/06/2025	680,000.00	697,397.12	712,252.40	5.000	3.945	4.000	1,644	12/01/2030
958480YH2	1579	Western Iowa Tech		12/16/2025	415,000.00	367,181.63	370,470.50	1.700	3.847	3.900	1,826	06/01/2031
938429S57	1539	Wash County OR Sch Dist		12/18/2024	240,000.00	235,821.60	231,732.00	3.220	4.241	4.300	745	06/15/2028
962727NZ2	1466	WHEATON IL		10/13/2023	80,000.00	78,925.52	70,868.00	1.310	5.237	5.310	183	12/01/2026
975237FZ6	1550	Winona MN ISD 861		05/06/2025	310,000.00	300,956.06	299,326.70	3.000	4.162	4.220	976	02/01/2029
		Subtotal and Average	**25,141,345.90**		**26,310,000.00**	**25,466,844.51**	**25,141,345.90**		**3.827**	**3.880**	**948**	
Taxable Municipal Bonds disc cost												
018106UW2	1396	Allen Tex Indpt Sch Dist		05/27/2021	500,000.00	485,863.00	466,945.00	1.139	1.199	1.216	259	02/15/2027
235218M43	1569	City of Dallas TX		11/26/2025	1,000,000.00	767,050.00	776,000.00	3.549	4.119	4.176	2,085	02/15/2032
264471LW1	1499	Duluth MN Indep Sch Dist #709		02/08/2024	515,000.00	459,171.43	415,182.70	3.776	4.303	4.363	1,004	03/01/2029
		Subtotal and Average	**1,658,127.70**		**2,015,000.00**	**1,712,084.43**	**1,658,127.70**		**3.343**	**3.389**	**1,300**	
Treasury Coupon Securities												
91282CND9	1562	U.S. Treasury		11/06/2025	500,000.00	497,441.50	502,207.03	3.750	3.516	3.565	714	05/15/2028
91282CMW8	1563	U.S. Treasury		11/06/2025	500,000.00	497,578.00	502,148.44	3.750	3.515	3.564	684	04/15/2028
91282CBS9	1564	U.S. Treasury		11/06/2025	500,000.00	475,781.50	473,750.00	1.250	3.504	3.553	669	03/31/2028
		Subtotal and Average	**1,938,716.76**		**1,500,000.00**	**1,470,801.00**	**1,478,105.47**		**3.512**	**3.561**	**689**	
Certificates of Deposit - Bank												
33610RVF7	1510	First Premier Bank		06/05/2024	243,000.00	243,000.00	243,000.00	4.600	4.537	4.600	735	06/05/2028
052392DF1	1532	Austin Telco Fed CU		08/21/2024	249,000.00	249,345.36	249,000.00	4.200	4.142	4.200	263	02/19/2027
062119BU5	1454	BANK FIVE NINE OCONOMOWOC WIS		05/12/2023	249,000.00	249,914.08	249,000.00	4.400	4.340	4.400	345	05/12/2027
06652CHR5	1504	BankWest SD		04/12/2024	248,000.00	250,864.40	248,000.00	4.650	4.586	4.650	1,046	04/12/2029
254673Z74	1448	Discover Bank		11/15/2022	243,000.00	247,414.82	243,000.00	5.000	4.932	5.000	532	11/15/2027

City of Shoreview
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CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 360	YTM 365	Days to Maturity	Maturity Date
Certificates of Deposit - Bank												
38151PDE8	1582	Goldman Sachs Bank		12/02/2025	245,000.00	240,197.02	245,000.00	3.750	3.699	3.750	1,645	12/02/2030
59774QLN0	1534	Midland States Bank		09/24/2024	182,000.00	182,000.00	182,000.00	3.500	3.452	3.500	662	03/24/2028
60685BRZ6	1505	Mizrahi Tefahot Bank		04/10/2024	240,000.00	240,000.00	240,000.00	4.300	4.241	4.300	1,375	03/07/2030
61778ETW1	1588	Morgan Stanley Bk NA		04/29/2026	245,000.00	243,548.62	245,000.00	4.050	3.995	4.050	1,428	04/29/2030
62847NEG7	1501	MVB BK INC FAIRMONT WV		01/31/2024	248,000.00	248,000.00	248,000.00	4.250	4.192	4.250	242	01/29/2027
83088XAT5	1558	Skyone Fed CU		09/12/2025	249,000.00	249,005.23	249,000.00	4.100	4.044	4.100	11	06/12/2026
84287PJA1	1462	SOUTHERN FIRST BK NA GREENVILL		10/17/2023	243,000.00	247,310.82	243,000.00	4.900	4.833	4.900	686	04/17/2028
92512KBB8	1578	Versabank USA		12/12/2025	245,000.00	240,206.82	245,000.00	3.850	3.797	3.850	2,020	12/12/2031
		Subtotal and Average	**3,129,000.00**		**3,129,000.00**	**3,130,807.17**	**3,129,000.00**		**4.229**	**4.288**	**846**	
Money Market Account												
85473003	WF Reserve	Allspring 100% Treasury MMKT		06/30/2022	0.00	0.00	0.00		0.000	0.000	1	
85473001	WF Rntl Pymt	Allspring 100% Treasury MMKT		06/30/2022	0.00	0.00	0.00		0.000	0.000	1	
608919718	Oppenheimer	Federated Hermes Government Ob		07/01/2022	618,363.99	618,363.99	618,363.99		0.000	0.000	1	
31846V336	Moreton	First American Government Obli		07/01/2022	1,143,105.82	1,143,105.82	1,143,105.82	1.870	1.844	1.870	1	
		Subtotal and Average	**1,755,016.87**		**1,761,469.81**	**1,761,469.81**	**1,761,469.81**		**1.197**	**1.214**	**1**	
4M/RBC												
RBC316	RBC MMKT	IntraFi Network Deposits		07/01/2022	1,362,859.16	1,362,859.16	1,362,859.16		0.000	0.000	1	
4M 2020 IMP BDS	4M 2020 Imp	Minnesota Municipal Money Mkt		07/01/2022	0.00	0.00	0.00		0.000	0.000	1	
4M 2022A GO BDS	4M 2022A GO	Minnesota Municipal Money Mkt		07/19/2022	0.00	0.00	0.00		0.000	0.000	1	
4M 2024A GO BDS	4M 2024A GO	Minnesota Municipal Money Mkt		12/12/2024	0.00	0.00	0.00		0.000	0.000	1	
4M 2025A GO BDS	4M 2025A GO	Minnesota Municipal Money Mkt		05/15/2025	3,073.07	3,073.07	3,073.07		0.000	0.000	1	
4M ATM	4M ATM	Minnesota Municipal Money Mkt		07/01/2022	3,290.09	3,290.09	3,290.09		0.000	0.000	1	
4M GENERAL	4M General	Minnesota Municipal Money Mkt		07/01/2022	6,852,936.99	6,852,936.99	6,852,936.99		0.000	0.000	1	
4M HOCKEY ASSN	4M Hockey As	Minnesota Municipal Money Mkt		07/01/2022	0.00	0.00	0.00		0.000	0.000	1	
4M TIF #1	4M TIF #1	Minnesota Municipal Money Mkt		07/01/2022	0.00	0.00	0.00		0.000	0.000	1	
4M TIF #4	4M TIF #4	Minnesota Municipal Money Mkt		07/01/2022	0.44	0.44	0.44		0.000	0.000	1	
		Subtotal and Average	**9,761,604.88**		**8,222,159.75**	**8,222,159.75**	**8,222,159.75**		**0.000**	**0.000**	**1**	
Pass Through Securities (GNMA/CMO)												
3140LBSE4	1519	Federal National Mtg Assn		07/03/2024	180,335.02	170,715.41	159,596.49	1.090	8.029	8.140	639	03/01/2028
		Subtotal and Average	**166,081.24**		**180,335.02**	**170,715.41**	**159,596.49**		**8.029**	**8.140**	**639**	

City of Shoreview
Portfolio Management
Portfolio Details - Investments
May 31, 2026

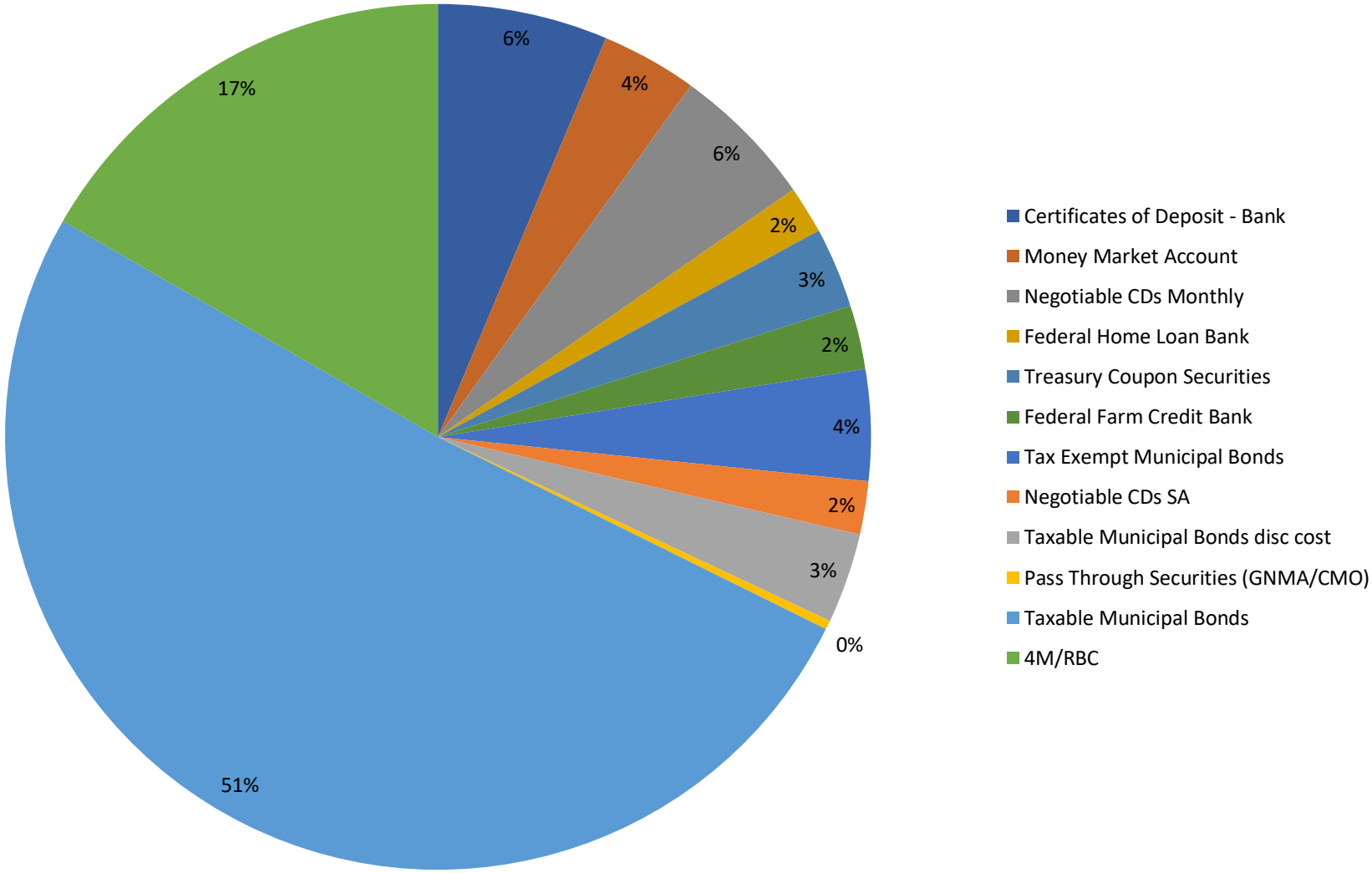
CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 360	YTM 365	Days to Maturity
		Total and Average	51,291,621.66		50,952,964.58	49,546,869.83	49,291,533.43		2.940	2.981	710

City of Shoreview
Portfolio Management
Portfolio Details - Cash
May 31, 2026

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 360	YTM 365	Days to Maturity
		Average Balance	**0.00**	Accrued Interest at Purchase		4,120.30	4,120.30				**0**
				Subtotal		4,120.30	4,120.30				
		Total Cash and Investments	**51,291,621.66**		**50,952,964.58**	**49,550,990.13**	**49,295,653.73**		**2.940**	**2.981**	**710**

City of Shoreview
Portfolio Management
Portfolio Summary

Book Value by Investment Type



Community development monthly report

To: Mayor and City Council members

From: Tom Simonson
Community Development Director/Assistant City Manager

Date: June 15, 2026

Planning & zoning

Planning commission

The planning commission will be meeting on June 23, with the following agenda items scheduled for consideration:

- 844 County Road I: the applicants propose an addition to the new home at the property located on the north end of Turtle Lake. They wish to construct a garage addition to the existing house. Due to the nonconforming area of the lot, the proposed construction plans require the following:
    - A residential design review for a building addition on a substandard riparian lot
    - A variance for impervious surface in excess of 25% of the total lot area
    - A variance for the proposed expansion of a nonconforming structure within the required 50-foot ordinary high water line setback

At their May meeting, the planning commission reviewed and took the following actions:

- 855 Tanglewood Drive: conditional use permits to keep two non-domestic animals (horses) and for an accessory building greater than 440 square feet. The commission voted to recommend approval to the city council.
- 5423 Carlson Road: consideration of variances and conditional use permit for front and ordinary high-water line (OHWL) setback variances for new house construction. The commission denied the requests and the applicant is appealing to the city council on June 15.

Comprehensive plan 2050

Recently, a kickoff meeting was held with city staff to begin the 2050 comprehensive plan update. Planning staff and consultants from HKGi have begun preparing for the

city's update of our comprehensive plan, which is required by law to be approved by the Metropolitan Council every ten years. This is a lengthy and detailed project that involves staff from all city departments, the city council and planning commission, and other advisory boards.

For technical assistance, the city is contracting with the planning firm HKGi to provide guidance throughout the project. The project will include significant public engagement through informational meetings, surveys, social media, and the city's website. Additionally, staff will be conducting outreach seeking public comments at community events such as the farmer's market, concerts in the commons, and the Slice of Shoreview.

The process in updating the comprehensive plan will be done over the next three years, and the completed plan must be submitted to the Metropolitan Council by December 31, 2028.

The comprehensive plan is the city's long-range policy document that outlines our community's vision for land use, housing, transportation, parks, natural systems, and overall development over a 20-year horizon.

Development code update

Planning staff have completed the draft of an updated development code. The development code is within the Municipal Code, and consists of all local regulations relating to planning and zoning. The updated development code has been written with better clarity on code language, modernized to reflect current development trends, removes inconsistencies and ambiguity, and will be reformatted for easier search in Municode.

The next phase is to begin the public engagement process, with an open house scheduled for June 24. The engagement process will culminate with a formal public hearing and adoption by the city council, which is anticipated by early fall of this year.

Economic development

Recent business

- **Housing Study** – consultant Tom Leighton from Stantec attended the June 1 meeting of the EDA to present the second level of data as part of the housing study update. The discussion focused on the following:
    - Research update:
        - Housing gap analysis
        - Developer interviews

- Summary of housing needs

The next steps now that demographic and housing data has been collected, is to assess the effectiveness of the current housing program, and develop strategies to best meet our housing goals and financial resources. The final report is expected to be presented to the EDA at your August or September meeting. The original housing study was completed in 2021, and it was determined that the city would benefit from updated data and strategies.

- **BR&E Strategy Plan** – staff and the economic development commission continue to work with the Golden Shovel Agency on developing a strategic plan to enhance our business retention and expansion (BR&E) program and connections to the business community. The draft plan has been completed and was provided to the EDC for their review and comment.

  Staff provided the EDA board and city council an update on the project and, specifically discussed a core recommendation of the strategy plan: purchasing and utilizing a CRM (customer relationship management) software program. City staff, with assistance of two EDC commissioners experienced in the use of a CRM systems, have been evaluating various CRM software programs designed for business and economic development that would assist with tracking and reporting on BR&E actions and issues.

  This BR&E project involves Golden Shovel providing assistance to the city to enhance our outreach and improve communications with the local business community, including:

  - Creating a new BR&E outreach strategy
  - Developing a business engagement campaign
  - Providing special software for tracking and follow-up actions
  - Marketing collateral materials

  A five-member work group of EDC commissioners has had several meetings, providing input and comments on the drafting of the strategy plan.

  Finalizing business outreach strategic plan should be completed in the next few weeks, followed by creating a business engagement campaign upon completion of new digital marketing content and printed materials. With support from Golden Shovel, the final phase will be a renewed effort to visit local businesses.

Intern vacancy

With the transition of Dylan Martinez from our community development intern to a temporary housing program specialist position in the department, we are in the

process of filling the intern vacancy. A total of 55 applicants met the qualifications, and staff narrowed the list to four candidates who will be interviewed. The intern is funded through the economic development authority, and assists with business and economic development, as well as planning and zoning application reviews.

Development updates

- **Enclave/The Krew**: the long-awaited Krew Apartments redevelopment project will soon get underway with site clean-up and construction starting in about a week. The city recently closed on the sale of the 11-acre property to the developer Enclave Companies. The property is located at the southwest quadrant of I-694 and Rice Street at the freeway interchange.



With the proceeds from the sale of the land, the city has paid off the settlement of a loan from the Metropolitan Council that was used to acquire the site 20 years ago.

The Krew will have 293 apartment units in a four-story building including eight live/work units, and a restaurant/retail space. The project will have 20% of the apartments (59 units) dedicated to residents at or below 50% of the area median income, which will be the most deeply affordable housing the city has financially supported. The project is expected to begin in the next several weeks and completed in 2028.





- **Burger King site:** after sitting vacant for over three years, the Burger King building located at 3333 Rice Street has finally been demolished. Since a fire on May 31, 2023 closed the Burger King, the building has sat vacant and become an eyesore with repeated vandalism, theft, and dumping taking place. The city undertook numerous enforcement actions and even got city council approval to abate the nuisance conditions. Fortunately, the property sale went through and construction will soon begin on a new Chipotle with a drive-thru. The site is located off of North Owasso Boulevard, and sits just south of where the new Krew apartments will be built, which will make the area much more visually appealing than the current conditions.



- **Fire Station:** Jeff LaFavre from IAG Commercial, attended the EDA board meeting in June to present the findings of the analysis report on Fire Station 140. The discussion narrowed down the parameters of acceptable potential uses of the property to better target potential buyers. The EDA board and city council have also approved an exclusive representation agreement with IAG as we move into the second phase of listing the property and going out to the market. The listing for the property is being developed by the consultant, and should be released to the public for soliciting purchase offers in the next several weeks. The Lake Johanna Fire Department will be vacating the Station 140 property by July 1 as they relocate to the new headquarters station in Arden Hills that is nearing completion.




LAKE JOHANNA FIRE DEPARTMENT
STATION NO. 4
CITY OF
SHOREVIEW

- **YMCA vacant land:** the YMCA in Shoreview is marketing for sale the back portion of their property for development. The YMCA is located at 3760 Lexington Avenue, immediately south of the Shoreview Target. The YMCA will continue to operate their facility, but decided to sell a 4.35-acre piece of the property. Planning staff have received numerous inquiries from developers interested in the property. Any proposal will require city land use and zoning approvals.



Housing developments

New housing construction continues at several development locations in the city: Harbor Shores villas and executive lake lots on Snail Lake south of Highway 96, Victoria Valley Apple Orchard single-family subdivision along Victoria Street between Brigadoon Drive and Vivian Avenue, and The Gramsie apartments and rental townhomes at Gramsie and Hodgson Roads. Temporary occupancy has been granted by our building official for two multi-unit rental townhome buildings (shown to the right) allowing for tenants to reside. A total of 21 townhomes are being constructed adjacent to the 53-unit apartment building that opened last year.



Code enforcement

Cases open and types

There were 12 new code enforcement cases opened in May of this year. Of these new cases, three have been investigated and are closed, while nine remain open. There have been 63 code enforcement cases opened in the first five months of this year.

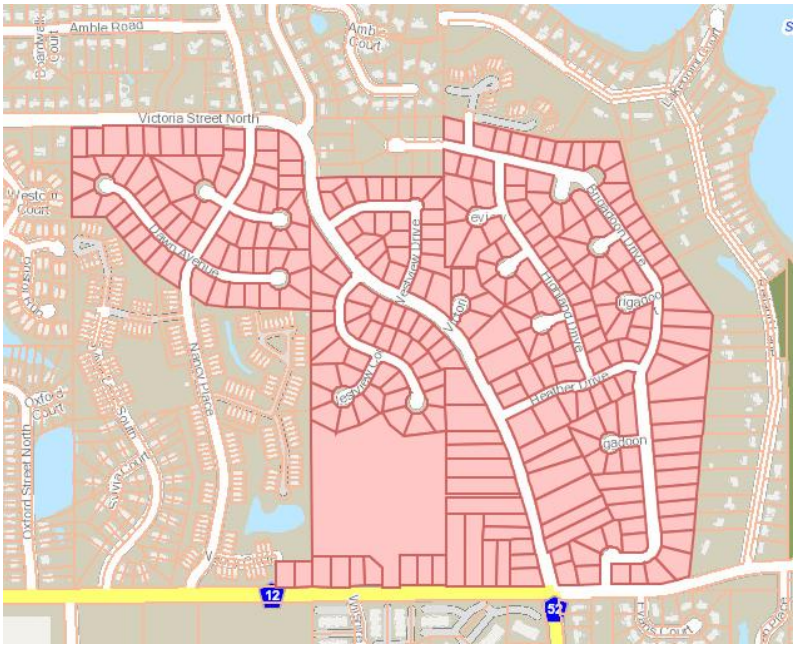
The following table summarizes year-to-date code enforcement activity:

May cases by type:

- Tall grass/weeds - 2
- Property maintenance - 1
- Building without permit – 1
- Chicken license - 1
- Parking/vehicle storage - 3
- Outside storage – 3
- Recreational facilities - 1

SHINE program

The spring SHINE neighborhood inspections have been completed. SHINE is a long-standing program to educate residents on the importance of maintaining their homes and properties to ensure quality neighborhoods inspections and property maintenance, started on this past week. The area for the spring SHINE was generally north of County Road F/Snail Lake Boulevard along both sides of Victoria Street, as shown on the map.



The SHINE area encompassed a total of 282 properties which were inspected. A full summary of the results is listed as follows:

Spring 2026 SHINE Results

No violations - 191

Inoperable vehicle - 2
Number of vehicles - 2
Vehicle location - 7
Recreational vehicles - 3
Commercial vehicle - 0
Refuse - 12
Can location - 27
Outdoor storage - 31
Firewood - 15
Tall grass/weeds - 2
Housing maintenance - 64
Miscellaneous - 5

Housing

Rental licensing

General Dwellings Year to Date	
Month	**Total**
January	607
February	612
March	617
April	622
May	**626**
June	
July	
August	
September	
October	
November	
December	

General Dwellings Year by Year Comparison					
2021	**2022**	**2023**	**2024**	**2025**	**2026**
513	509	535	589	574	626
N/A	-0.78%	5.11%	10.09%	-2.54%	9.06%

Inspections: staff began renewal inspections in March, and will be inspecting approximately 313 properties this year. At the end of May, staff have inspected approximately 184 properties. No properties have had violations that are out of the ordinary nor have there been any serious issues with property managers to date.

Renting without a license properties: The city currently has three active properties with "renting without a license" cases on them:

- 1 of which the city is still trying to make contact with the owners
- 2 of which the city is actively working on citing the property owners

Multi-family: The city currently has 16 multi-family dwelling complexes, which contain approximately 2,700 rental dwelling units in total. This year, approximately 1/3 of the dwelling units within each of the complexes will be inspected for compliance with the city's housing and property maintenance code. These inspections are coordinated with the Lake Johanna Fire Department fire marshal, who inspects the interior common areas to ensure fire code standards are being met. Multi-family inspections will begin in October, 2026.

Hoarding/clutter properties

There are currently four active cases of hoarding/clutter/sanitary conditions in houses that are in the enforcement process, with another seven prior cases requiring follow-up inspections to make sure the properties remain in compliance with housing maintenance regulations.

Building permit activity

Below is the summary of building permit activity for May, 2026.

SHOREVIEW COMMUNITY DEVELOPMENT

Monthly Building Permit Activity Current Year To Previous Year

May-26

	May 2026 Permits	May 2026 Valuation	2026 YTD Permits	2026 YTD Valuation	May 2025 Permits	May 2025 Valuation	2025 YTD Permits	2025 YTD Valuation
Dwellings	2	$2,682,379	6	$9,368,783	1	$950,000	5	$4,537,000
Townhomes			0	$0			0	$0
Additions			6	$817,000	3	$390,000	7	$1,052,000
Garages			1	$50,000			1	$31,200
Miscellaneous	96	$1,974,998	328	$6,872,286	82	$1,974,427	358	$7,051,316
Apartments			0	$0			0	$0
Offices			0	$0			0	$0
Retail			0	$0			0	$0
Industrial/Warehouse			0	$0			0	$0
Public buildings			0	$0			0	$0
Commercial Additions			0	$0			0	$0
Commercial Alter	6	$797,000	12	$8,240,680	3	$2,425,693	8	$8,017,342
HVAC	46		264	$0	66		283	$0
Plumbing	70		287	$0	66		265	$0
TOTAL	220	$5,454,377	904	$25,348,749	221	$5,740,120	927	$20,688,858

HR Monthly Report

To: Mayor and City Council

From: Charnelle Dengnoue, Human Resources Director

Date: June 16, 2026

Recruitment and staffing updates

Accountant tech 2 / payroll

- As of June 10, 2026, 57 applications have been received for the accountant tech 2/payroll position.
- First consideration will be given to applications received by June 11, 2026.

Streets supervisor

- Interviews have been completed for the streets supervisor position.
- An offer has been extended to a candidate.
- Human resources is continuing the pre-employment process.

The city continues to actively recruit for the following positions:

- Building service worker- part-time
- Child care attendant
- Inclusion specialist
- Lifeguard
- Pool coordinator
- Sports instructors
- SuperSitter instructor
- Swim instructor-private lessons
- Tennis instructor

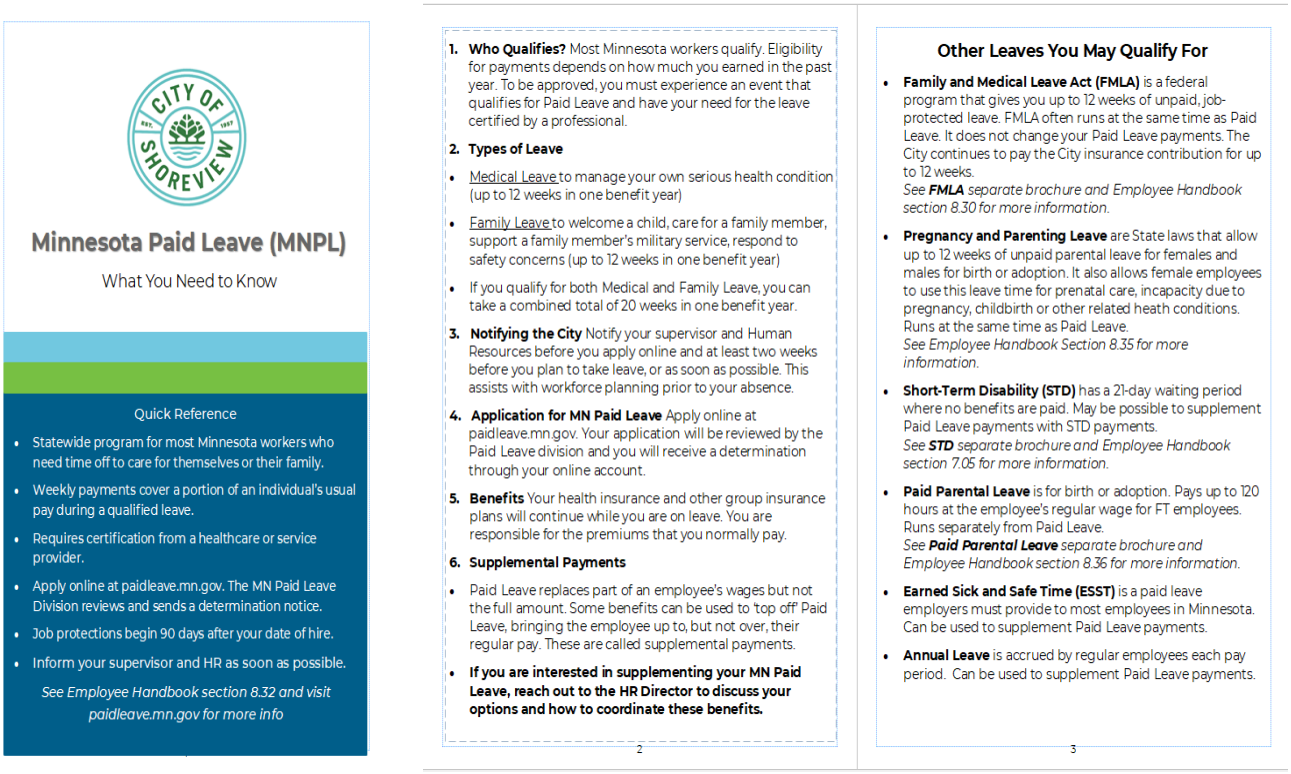
Minnesota Paid Leave

Similar to the informational materials provided for other leave programs, human resources has developed a brochure for employees regarding the new Minnesota Paid Leave program. The brochure provides an overview of the program, including eligibility requirements, qualifying reasons for leave, benefit information, employee responsibilities, and guidance on how to apply for benefits through the state.

The brochure was created to increase employee awareness and understanding of the program. It serves as a convenient reference tool that answers frequently asked questions, clarifies how Minnesota Paid Leave

works alongside existing leave benefits, and directs employees to additional resources for more detailed information.

Providing this resource supports proactive communication, reduces confusion, and ensures employees have access to accurate and consistent information regarding this important state-provided family and medical leave benefit.



CITY OF SHOREVIEW

Minnesota Paid Leave (MNPL)

What You Need to Know

Quick Reference

- Statewide program for most Minnesota workers who need time off to care for themselves or their family.
- Weekly payments cover a portion of an individual's usual pay during a qualified leave.
- Requires certification from a healthcare or service provider.
- Apply online at paidleave.mn.gov. The MN Paid Leave Division reviews and sends a determination notice.
- Job protections begin 90 days after your date of hire.
- Inform your supervisor and HR as soon as possible.

See Employee Handbook section 8.32 and visit paidleave.mn.gov for more info

1. **Who Qualifies?** Most Minnesota workers qualify. Eligibility for payments depends on how much you earned in the past year. To be approved, you must experience an event that qualifies for Paid Leave and have your need for the leave certified by a professional.
2. **Types of Leave**
   - Medical Leave to manage your own serious health condition (up to 12 weeks in one benefit year)
   - Family Leave to welcome a child, care for a family member, support a family member's military service, respond to safety concerns (up to 12 weeks in one benefit year)
   - If you qualify for both Medical and Family Leave, you can take a combined total of 20 weeks in one benefit year.
3. **Notifying the City** Notify your supervisor and Human Resources before you apply online and at least two weeks before you plan to take leave, or as soon as possible. This assists with workforce planning prior to your absence.
4. **Application for MN Paid Leave** Apply online at paidleave.mn.gov. Your application will be reviewed by the Paid Leave division and you will receive a determination through your online account.
5. **Benefits** Your health insurance and other group insurance plans will continue while you are on leave. You are responsible for the premiums that you normally pay.
6. **Supplemental Payments**
   - Paid Leave replaces part of an employee's wages but not the full amount. Some benefits can be used to 'top off' Paid Leave, bringing the employee up to, but not over, their regular pay. These are called supplemental payments.
   - **If you are interested in supplementing your MN Paid Leave, reach out to the HR Director to discuss your options and how to coordinate these benefits.**

2

Other Leaves You May Qualify For

- **Family and Medical Leave Act (FMLA)** is a federal program that gives you up to 12 weeks of unpaid, job-protected leave. FMLA often runs at the same time as Paid Leave. It does not change your Paid Leave payments. The City continues to pay the City insurance contribution for up to 12 weeks.
  *See **FMLA** separate brochure and Employee Handbook section 8.30 for more information.*
- **Pregnancy and Parenting Leave** are State laws that allow up to 12 weeks of unpaid parental leave for females and males for birth or adoption. It also allows female employees to use this leave time for prenatal care, incapacity due to pregnancy, childbirth or other related heath conditions. Runs at the same time as Paid Leave.
  See Employee Handbook Section 8.35 for more information.
- **Short-Term Disability (STD)** has a 21-day waiting period where no benefits are paid. May be possible to supplement Paid Leave payments with STD payments.
  *See **STD** separate brochure and Employee Handbook section 7.05 for more information.*
- **Paid Parental Leave** is for birth or adoption. Pays up to 120 hours at the employee's regular wage for FT employees. Runs separately from Paid Leave.
  *See **Paid Parental Leave** separate brochure and Employee Handbook section 8.36 for more information.*
- **Earned Sick and Safe Time (ESST)** is a paid leave employers must provide to most employees in Minnesota. Can be used to supplement Paid Leave payments.
- **Annual Leave** is accrued by regular employees each pay period. Can be used to supplement Paid Leave payments.

3

Employee engagement: Shore to Shine Wellness Challenge

The Shore to Shine Wellness Challenge 2026, a six-week employee wellness initiative, will run from June 8 through July 17. A kickoff email was sent to all regular employees earlier this month to launch the program.

The challenge encourages participants to build and maintain healthy lifestyle habits through daily activities focused on physical activity, nutrition, hydration, sleep, and mindfulness. Employees can earn points by completing the following wellness goals:

- Fuel 5: Consume five servings of fruits and vegetables (10 points per day)
- Rest 7: Obtain at least seven hours of sleep (10 points per day)
- Move 30: Engage in 30 minutes of physical activity (10 points per day)
- Pause 10: Spend 10 minutes relaxing or meditating (5 points per day)
- Sip 8: Drink eight cups (64 ounces) of water (5 points per day)

Participants may also earn an additional 10 points each week by completing a designated bonus activity.

At the conclusion of the challenge, the three participants with the highest point totals will each receive a wellness-themed prize basket.

Monthly parks and recreation report

To: Mayor and City Councilmembers

From: Steve Benoit, Parks and Recreation Director

Date: June 9, 2026

Department updates

The parks maintenance staff recently laid out the mini-soccer fields at Bobby Theisen park that were added as part of the renovation project. This represented one of the final projects that needed to be completed in order to have all the of the park amenities open and available to the community. Recently one of our staff did a site visit in the evening and noted how busy the park was with all of the pickleball, tennis and basketball courts being used. In addition, groups from the parks and recreation youth soccer program were using all three of the of the mini fields and the North Suburban Soccer Association was using the full-size soccer field. The playground was also being well used. After a long, challenging construction process it is great to see the park being enjoyed by the community.

Community center update

Memberships/daily visits/rentals

There were 49,776 visitors to the community center in May. This included 21,137 member visits, 10,827 daily passes, and 17,812 rental visits.

The membership special began on Tuesday, May 26. This special includes a 30-day membership for $30 per person. People can purchase one, two, or three consecutive months of membership. Purchases can be made between May 26 – June 30. In the first six days of the sale, over 60 people signed up with slightly over $5,200 in sales.

Resident annual memberships have remained consistent from last year, but the non-resident annual membership increased by over 30%. The family prepaid membership almost doubled from May 2025 to May 2026. Seasonal memberships have decreased slightly compared to May of last year. SilverSneakers increased over 80% when comparing May 2025 to May 2026. In May, approximately 100 SilverSneakers memberships were processed, which is a decrease from the 160 memberships processed in April.

There were five complimentary banquet room rentals in May. This included four for the Shoreview Northern Lights band practice and one for the Shoreview Community Foundation annual banquet. Eighteen different corporate renters reserved 31 rooms in May. New corporate renters include Marnita's Table and Horizon Commercial Pools.

The 15% off party room rental sale began on May 11. Six parties were booked in the activity and meeting rooms between May 11 - 31. Twenty-one parties were booked for future dates, including playground parties and parties in the activity and meeting rooms.

There were 149 rental inquiries and 46 tours provided in May.

Aquatics

Spring swim lessons wrapped up on June 4. Four hundred thirty-one participants were enrolled in group lessons and 52 in private lessons. This is a 17% increase in group lesson enrollments and 18% in private lessons.

The Family Water Safety and Wellness Day was held at Bobby Theisen Park on May 16. One hundred sixty-seven people attended the event and 32 life jackets were given out. A wellness component was added to the annual water safety event to promote general community health and wellness.

Since the start of the summer weekend birthday party rental sale, there has been nearly $3,000 in rentals for pool party spaces. There are already eight rentals for June compared to only two weekend rentals last year.

Fitness

There were 1,066 participants in group fitness classes and 407 in SeniorFIT classes, maintaining solid numbers as the weather began to get warmer. An outdoor family yoga class was offered during the Family Water Safety & Wellness Day. Local families that participated enjoyed the class.

The 6-week Get Fit for Summer group training class concluded in mid-May. All six participants successfully completed the program, reporting improvements in strength, weight loss, and the development of healthier lifestyles.

Two new True treadmills were installed in the fitness center to replace the previous seven-year-old models. Initial member feedback regarding the upgrade has been very positive.

Recreation programs update

There were 1,174 program registrations processed in May.

- Adult programs: 150
- Adult sports: 12
- Aquatics: 349
- Drop-in childcare: 27
- Fitness: 79
- Kids Corner Preschool: 0
- Special events: 55
- Summer camps: 299
- Youth programs: 44
- Youth sports: 159

Adult programs



May was a busy month as many spring programs wrapped up. One event rose above the rest, like a starship entering hyperspace: our “May the Fourth” puzzle competition.

Twenty-nine teams traveled from across the galaxy, dressed in their finest Jedi robes and Star Wars costumes to put their puzzle skills to the test. Teams raced against the clock (faster than the Kessel run) to complete a 500-piece Star Wars puzzle.

Participants enjoyed a puzzle swap, themed door prizes, stickers, and plenty of intergalactic fun. There were friendly rivalries, laughter, and great teamwork. Based on enthusiastic response from participants, this is destined to become an annual event.

The first-place team made the jump to hyperspace in 31 minutes and 55 seconds, with second place just 20 seconds behind. The competition was strong with the Force, as the third and fourth place teams finished only 10 seconds apart at around the 37-minute mark. The razor-thin margins kept the excitement high from start to finish.

Youth programs

Staff will be holding interviews in early June to hire additional Kids Care staff. A total of 27 punch cards were sold in May, 13 10-hour cards, six 25-hour cards, and eight 50-hour cards. Four hundred fifty-one children used the program for 596 hours in May. Of those users, 95% were community center members and 37% were Shoreview residents.

Preschool had a busy May with graduation and celebrating the end of the school year. The annual Out of School camp for the full-day preschool classes was held at the end of May. The participants had several exciting enrichment opportunities, including swimming, learning about dinosaurs and how to be paleontologists, and a visit from The Science Crew, where they explored and learned all about bees. It was a fun and engaging way to close out the school year.

Summer Discovery staff worked hard to finalize last minute details, requests and questions from families before the program started on June 8. Multiple staff trainings were held throughout May and into the first week of June. The program's open house was on June 4. This summer the program is partnering with Opus Music Academy to offer the piano and guitar lessons that have traditionally been offered by in-house staff.

Staff are developing processes and policies to support individuals with disabilities in participating in our programs with confidence and at their highest level. One process being developed outlines the steps families can take to request additional support or accommodations for a program. While this process is in its early stages, the overall goal is to streamline all requests for participant support across the department. A questionnaire will be provided for families to complete at least two weeks prior to the start of a program. This timeline would allow adequate time to arrange appropriate accommodations, and when needed, secure an inclusion specialist to provide 1:1 support during a program.

Staff training for the Adventure Quest playground program started on June 8, with the program launching on June 15. The program will operate at three park locations; Bucher and Sitzer Parks will host the traditional half-day program, while Bobby Theisen will be home to the new full-day Explorers program. Registration for the new full-day program has been smaller than anticipated, but staff are hopeful to add more participants as the summer progresses.

Youth/adult sports programs

The youth sports leagues are well underway! The pre-season coaches' meetings were held on Tuesday and Wednesday, May 12 - 13, and practices began the week of May 25. Recruitment for volunteer coaches continues to be challenging each year. This season, two sports instructors were hired to fulfill the vacant coaching

positions in the soccer league. Games started the week of June 8. This year, the program will have one day of practice and one game per week, following feedback from participants that there were not enough practice sessions in the past.

Training was held for the seven soccer referees, six of which are new this season. The on-field portion of the training was offered in collaboration with the city of New Brighton, one of the cities involved in the collaborative sports league.

Throughout the months, interviews were conducted for tennis instructors in the group lessons and to assist with private and semi-private lessons. Four new instructors were hired and went through training. Classes started the week of June 8.

Due to unforeseen circumstances, the summer sports coordinator position has become vacant again. Staff will be working with HR to begin the recruitment process in hopes to hire a replacement as soon as possible.

Special events



The Farmers Market kicked off on Tuesday, June 2 for the 29th outdoor season. This year, the market is partnering with other city run markets to offer a passport program. Cards will be available at the information table at the market.

Grab a passport and join the fun this summer by exploring multiple farmers' markets across the area.

- Pick up a passport at any participating market
- Visit markets on the list and collect stamps (limit one stamp per market)
- For every 3 stamps, earn 1 entry into a drawing for farmers market - related prizes
- Turn in the completed passport to a participating market by August 15 to be entered!

It's a great way to support local vendors, discover new markets, and win prizes along the way.

2026 Concert in the Commons: 7 pm at Haffeman Pavilion

Date	Band	Genre & details
June 10*	Shoreview Northern Lights Variety Band	Shoreview area's top-notch community band
June 17***	34th Infantry Division "Red Bull" Band	This amazing band plays it all! Classic to country, big band to rock and roll!
June 24	BackYard Band	Shoreview's favorite cover band
July 1	Closer to Indigo	The Cities' premier Indigo Girls tribute
July 8	Jim Tones	Shoreview's best variety band
July 15	Brass Menagerie	Minnesota's premier 10-piece cover band
July 22** ***	ABBAsolutely Fab	All-star tribute to ABBA
July 29	ElNo	MN's original ELO tribute
August 5** ***	Mia Dorr Presents Dolly Parton	A tribute to the life and music of Dolly Parton

Rain date August 13

*Shoreview Community Foundation summer kick off with free treats! (while supplies last)
**Shoreview Arden Hills Lions Club selling $2 Culver's sundaes, cash only
***Expecting a larger crowd (over 1,500)

2026 Kidz Concert in the Commons: 10 am at Haffeman Pavilion

Dates	Artist/Band
July 1	Dazzling Dave yo-yo Master
July 8	Todd'n'Tina
July 15	Will Sings Songs
July 22	Wendy's Wiggle Jiggle and Jam
July 29	Snake Discovery *For the safety of all animals, please do not bring dogs to this show*
Aug 5	Riffin Griffin

Maintenance update

Community center maintenance

New tables and chairs were delivered for the fireside lounge seating area. The new furniture provides much-needed additional seating capacity and eliminates the need for staff to repeatedly move banquet tables in and out of the space when extra seating is required.

Repairs were completed on the stairwell carpet near the fitness center entrance. The carpet had begun to peel and required replacement to maintain safety and appearance.

Lake Johanna Fire Department conducted a walkthrough of both city hall and the community center. This visit served as part of the annual inspection process and provided an opportunity for fire crews to become more familiar with the building layouts. No deficiencies were identified during the walkthrough.

Maintenance staff completed 154 work order items during the month of May.

Park maintenance

A major focus for the parks maintenance team in May is hiring and training the seasonal staff crew. These staff are critical in supporting the regular staff in keeping the park system ready to be enjoyed by the community. With the new Shoreview

Commons restroom/shelter building open and the Bobby Theisen park redevelopment complete the need for seasonal staff is even more critical. A total of 13 staff have been hired.

Staff did field prep and maintenance for two fast-pitch softball tournaments at Rice Creek Fields in May. One was for the Mounds View High School program and one for the Mounds View Youth Softball Association. Both tournaments went well with participants enjoying the facility.

Another major focus area in May was completing the installation of youth athletic fields. Now that the various groups are all up and running staff have shifted to keeping the fields prepped and ready for the extensive practice and game schedules.

A large amount of landscaping was completed in May. One of the larger projects was with the planters outside the community center, city hall and the friendship garden, along with planting the island off Victoria Street and the by maintenance center sign.

Monthly public safety report

To: Mayor and City Councilmembers

From: Brad Martens, City Manager

Date: May 4, 2026

Ramsey County Sheriff's Office (RCSO)

Budget

The Sheriff's Office is working on their 2027 budget proposal. Labor contracts include a 4.5% adjustment for all employees and there are additional needs related to increasing traffic patrol, enhancing investigations, and supplies. The final budget will be reviewed in late June.

Lake Johanna Fire Department (LJFD)

Headquarters fire station

Construction on the new station continues to be on schedule. The department is preparing for transition to the new headquarters station 110 in Arden Hills. Beginning June 15th items will start to be moved into the building. Later in June trucks and equipment from Station 140 will be moved.

LJFD calls for service

Calls for service for the City of Shoreview are shown below by month and year. Through the end of May, calls are 29 lower than the same time in 2025.

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec	Total
2023	199	193	181	212	225	227	257	204	207	193	197	228	2523
2024	210	184	189	181	215	233	203	250	223	216	208	235	2547
2025	233	205	223	211	213	211	234	214	199	220	195	237	2595
2026	232	183	207	193	241								1056

Public safety committee

The public safety committee met on May 21st and discussed the following items:

- 2025 RCSO annual report
  - Reviewed the report and discussed trends in public safety
- Community center and commons campus safety overview

    - Reviewed calls for service and challenges staff face at the community center; data show the facility and campus to be a safe space
- Night to unite discussion
    - Discussed the upcoming event on Tuesday, August 4th

The next meeting is scheduled for July 16th. Agenda topics will include the following:

- Multi-family development impacts
- 2026 legislative session
- Autonomous vehicle use

Attachments

None

Monthly public works report

To: Mayor and City Councilmembers

From: Tom Wesolowski, public works director

Date: June 15, 2026

Pavement Preservation

Much like maintaining a home or vehicle, preventative maintenance on streets helps avoid more expensive repairs later. Shoreview relies on a strategy known as pavement preservation—performing specific maintenance at the right time to extend the life of streets and reduce long-term costs.

Cracksealing is a common repair in the lifecycle of a street. Crews fill cracks with a flexible sealant that prevents water from entering the pavement. This simple treatment helps slow deterioration and extend pavement life.

A newer treatment at the city is an asphalt rejuvenator called Reclamite®. This is a coating that is sprayed on the pavement to restore the maltenes (important chemicals in asphalt) to retain the flexibility of the pavement and prevent UV damage, much like sunscreen. This is applied early, in the first five years after paving, and can cost-effectively extend pavement life.

For streets showing significant deterioration, a stabilized full-depth reclaim may be needed. This involves grinding the asphalt along with the gravel base and a liquid stabilizer to create a new, strong base section. New asphalt is paved over the top. This process restores the surface and base of the street, while avoiding the higher cost of full-reconstruction.

Public works staff regularly evaluate the condition of streets throughout the city to determine which preservation methods are appropriate. These decisions are guided by pavement condition data, traffic levels, funding and long-term goals.

By performing the right maintenance at the right time, pavement preservation helps maximize the value of the city's street infrastructure. This proactive approach allows the city to maintain our street infrastructure and use taxpayer funds responsibly.

Environmental services

Forestry

Trees ordered through the spring tree sale were delivered to residents mid-May.

Seven properties were approved for abatement to remove dead ash trees. The city will hire a tree contractor to remove the trees and notify the properties of the schedule.

Staff are planning for spring tree planting in designated areas for grant funding, with the majority of trees to be planted at Shoreview Hills Apartments property.

Remaining stumps from last fall's tree removals were ground and restored.

Recycling

A cleanup day event was held at the Republic transfer station in Blaine on May 9 from 8 am - noon. Approximately 150 vehicles came to dispose primarily of furniture, appliances, outdoor equipment/materials, and mattresses.

Curbside mattress collection will be available to residents for the first two weeks in June through a partnership with Second Chance Recycling and Ramsey Washington Recycling & Energy. The cost-share program offers residents mattress pickup for the low prices of $15 per item with a maximum of four items per household.

Water

The city is promoting practices that benefit water quality through a Yards in Bloom campaign. Residents are encouraged to plant with natives, install a rain garden, seed lawn with fescues, and others.

Environmental quality committee (EQC)

The April EQC meeting was held on April 27 along with the speaker series. The April presentation was on the Ramsey County Food Scraps Pickup Program that will be coming to Shoreview this summer.

The program is a new way for residents of Ramsey and Washington counties to recycle food scraps from home for free. Beginning in July, Shoreview residents will be able to collect leftover food and other compostable items in special durable bags provided through the program and put the bag in their regular garbage bin. It will get collected by the trash hauler and sorted at the collection facility. The bags are sent to an industrial compost facility to be turned into compost. This program will help convert the over 20% of household trash that is food scraps into soil instead of waste.

EQC members tabled at the Springfest event on energy resources, green community awards, and the native plant sale.

Other

The native plant sale was open through May 22 for residents to order. The sale is in partnership with MNL, a native plant nursery and restoration company. Plants will be available for pickup on June 11.

Maintenance activities

Utilities

- Regular/daily inspection of all wells, lift stations, water towers, the booster station and the water treatment plant.
  - Routine maintenance is performed and any necessary repairs are completed as scheduled.
  - Cleaning in and around all well houses and lift stations.
- Utility crews continue to respond to location requests by marking underground city utilities in proposed excavation areas.
  - As owners of buried infrastructure, the city is required by law to locate these facilities within a certain time period of a Gopher State One-Call request.
- Drinking water samples are collected and analyzed as required by the Minnesota Department of Health.
- Approximately 10,000 water meters are read monthly.
  - It normally takes one person about a week to drive the streets to collect all the water meter readings through radio transmission. That data is used for utility billing statements.
- Water treatment plant.
  - Utility staff continue to complete the process of timed interval PM's and other necessary repairs.
- Water maintenance
  - Utility crews have finished hydrant flushing, and are now "burping" hydrants to remove stagnant water from the hydrant lead.
  - Staff continues to exercise gate valves. Every city owned gate valve is operated once a year.
  - Well #7 has been rehabilitated and test pumping is in progress to find the optimum running conditions.
- Sanitary sewer maintenance
  - Regular flushing/cleaning of segments of the sanitary sewer system continues.
  - Flushed and jetted sanitary hot spots that need extra attention.
  - Our summer maintenance program has started with jetting the sanitary sewer main lines. This will last into the fall to complete half the city.
  - Televised sewer mains as one of our ongoing maintenance programs.
  - Two new control panels were installed at North & South Lexington lift stations.

Streets

- Streets
  - The Third round of sweeping is underway. Using both sweepers.
  - Concrete curb, sidewalk, driveway apron restoration is complete from the winter water main breaks.
  - Street restoration is complete from the winter water main breaks.
  - Heavy maintenance pothole patching and skin patching city wide.
  - Safe Step completed sidewalk restoration.
  - Doing maintenance on the trucks and equipment.
- Surface water
  - Outsourced a storm pipe replacement and flare up in Bucher Park.
  - Doing pond maintenance from the spring pond inspections.
  - Replacing the cracked pave drain block.
  - South Birch St pond dredging to begin soon.
- Trails
  - Mowing trails and boulevards has started for the season.
- Street lights
  - Lights reported with issues.
  - Replaced street lights as they were reported in house.

Project updates

Maintenance center fuel system replacement

- Construction of the system is complete and staff should be able to use it!

2026 street rehabilitation

- Project to rehabilitate the neighborhoods on either side of Hamline Avenue, north of Lexington Avenue: Silverthorn and Willow Creek. Also includes minor utility work, rehabilitating trails and retaining walls, resurfacing and adding parking spaces at the lower level parking lot at the community center.
- The project was awarded to Valley Paving, Inc.
- Construction schedule will be determined at the preconstruction meeting, June 18.

County Road I boardwalk replacement

- Work is substantially complete and the boardwalk is open!

2026 sanitary sewer lining

- Work is substantially complete.

2026 watermain rehabilitation

- Project to line the watermain in the southwest in the city. Special inspections to be performed by SEH, Inc.
- The project was awarded to Geislinger and Sons, Inc.
- Construction schedule will be determined at the preconstruction meeting, June 17.

Lexington Avenue pavement preservation - Ramsey County

- Mill and overlay planned for Lexington Avenue, from County Road I to County Road J. Construction will start in early July.
- Minor city utility watermain work has been completed ahead of the county's project.

County Road J traffic signal/mill and overlay - Anoka County

- Mill and overlay planned for County Road J, from Rendova Street to Lexington Avenue. Traffic signal replacement at County Road J and Lexington Avenue.
- Contract awarded to JL Theis.
- Construction will start mid-August, to be completed at the end of October.

Snail Lake Regional Park trails project – Ramsey County Parks

- Project to reconstruct trails in the Snail Lake Regional Park, north of Gramsie Road.
- Construction is expected to begin this summer.

Memorandum

TO:	City Council
FROM:	Janice Miller
DATE:	June 15, 2026
SUBJECT:	Claims and purchases
ITEM NUMBER:	8.e
SECTION:	CONSENT AGENDA

REQUESTED MOTION
To approve the payment of bills as presented by the finance department in the attached table.

INTRODUCTION
Attached payment of bills presented to the council for review and approval.

DISCUSSION

RECOMMENDATION
It is recommended that the city council approve the attached payment of bills.

ATTACHMENTS
Payment of bills.pdf
9753-9793.pdf
583749-583871.pdf
BCI Construction, Inc.pdf
League of Minnesota Cities.pdf
Mes Service Company LLC.pdf
Metropolitan Council Environmental.pdf
Minnesota Petroleum Service.pdf
Neighborwors Home Partners.pdf
Ramsey County.pdf
Republic Services Inc #899.pdf
Wilson's Nursery.pdf
Xcel Energy.pdf

Date	Description	Check range	EFT range		Amount
04/29/26	Accounts payable		9785, 9787	$	190.10
05/05/26	Accounts payable		9789	$	950.36
05/12/26	Accounts payable		9790	$	4,742.98
05/15/26	Accounts payable		9753-9759, 9762, 9776	$	185,911.93
05/18/26	Accounts payable		9761, 9763	$	644.61
05/19/26	Accounts payable		9791	$	2,002.58
05/20/26	Accounts payable		9784	$	37.00
05/21/26	Accounts payable		9760, 9764-9768	$	40,153.22
05/27/26	Accounts payable		9792	$	468.75
05/28/26	Accounts payable		9769, 9786	$	941.60
05/28/26	Accounts payable	583749-583804		$	1,950,608.94
05/29/26	Accounts payable		9770-9775, 9777-9783, 9788	$	228,718.00
06/02/26	Accounts payable		9763	$	1,847.37
06/02/26	Accounts payable	58305-58306		$	770.05
06/05/26	Accounts payable	583807-583871		$	1,263,060.49
	Sub-total Accounts Payable			**$**	**3,681,047.98**
05/29/26	Payroll	135662-135675		$	322,955.50
	Sub-total Payroll			**$**	**322,955.50**
	Total			**$**	**4,004,003.48**

CHECK REGISTER FOR CITY OF SHOREVIEW

CHECK NUMBER 9753 - 9793

Check Date	Check	Vendor Name	Amount
Bank USBNK US BANK CHECKING\4M			
04/29/2026	9785(E)	PMA FINANCIAL NETWORK, INC	148.65
04/29/2026	9787(E)	PMA FINANCIAL NETWORK, INC	41.45
Total 04/29/2026:			190.10
05/05/2026	9789(E)	TASC	950.36
Total 05/05/2026:			950.36
05/12/2026	9790(E)	TASC	4,742.98
Total 05/12/2026:			4,742.98
05/15/2026	9753(E)	TREASURY, DEPARTMENT OF	99,513.72
05/15/2026	9754(E)	PERA COORDINATED	54,812.12
05/15/2026	9755(E)	PERA COUNCIL	355.60
05/15/2026	9756(E)	MINNESOTA CHILD SUPPORT PAYME	647.50
05/15/2026	9757(E)	ICMA/VANTAGEPOINT TRANSFER-70	1,267.65
05/15/2026	9758(E)	ICMA/VANTAGEPOINT TRANSFER-30	12,243.21
05/15/2026	9759(E)	COMMISSIONER OF REVENUE- WH T	16,728.81
05/15/2026	9762(E)	XCEL ENERGY	43.32
05/15/2026	9776(E)	MSRS 457 PLAN 98945-01	300.00
Total 05/15/2026:			185,911.93
05/18/2026	9761(E)	XCEL ENERGY	582.87
05/18/2026	9763(E)	XCEL ENERGY	61.74
Total 05/18/2026:			644.61
05/19/2026	9791(E)	TASC	2,002.58
Total 05/19/2026:			2,002.58
05/20/2026	9784(E)	ALERUS RETIREMENT AND BENEFIT	37.00
Total 05/20/2026:			37.00
05/21/2026	9760(E)	XCEL ENERGY	438.19
05/21/2026	9764(E)	XCEL ENERGY	5,671.00
05/21/2026	9765(E)	XCEL ENERGY	770.87
05/21/2026	9766(E)	XCEL ENERGY	32,555.48
05/21/2026	9767(E)	XCEL ENERGY	701.39
05/21/2026	9768(E)	XCEL ENERGY	16.29
Total 05/21/2026:			40,153.22
05/27/2026	9792(E)	TASC	468.75
Total 05/27/2026:			468.75
05/28/2026	9769(A)	ALLEN, DEANNE	800.00
05/28/2026	9786(E)	PMA FINANCIAL NETWORK, INC	141.60
Total 05/28/2026:			941.60
05/29/2026	9770(E)	ICMA/VANTAGEPOINT TRANSFER-30	11,808.05
05/29/2026	9771(E)	TREASURY, DEPARTMENT OF	105,750.20
05/29/2026	9772(E)	ICMA/VANTAGEPOINT TRANSFER-70	1,267.65
05/29/2026	9773(E)	COMMISSIONER OF REVENUE- WH T	17,650.97
05/29/2026	9774(E)	PERA COORDINATED	55,629.09
05/29/2026	9775(A)	TASC	85.00
05/29/2026	9777(E)	MSRS 457 PLAN 98945-01	300.00
05/29/2026	9778(E)	XCEL ENERGY	12.45
05/29/2026	9779(E)	XCEL ENERGY	1,351.27
05/29/2026	9780(E)	XCEL ENERGY	7,738.82
05/29/2026	9781(E)	XCEL ENERGY	7,690.65
05/29/2026	9782(E)	XCEL ENERGY	1,064.72
05/29/2026	9783(E)	XCEL ENERGY	8,590.62
05/29/2026	9788(E)	POINT & PAY CREDIT CARD FEES	9,778.51
Total 05/29/2026:			228,718.00
06/02/2026	9793(E)	TASC	1,847.37
Total 06/02/2026:			1,847.37
USBNK TOTALS:			
Total of 41 Checks:			466,608.50
Less 0 Void Checks:			0.00
Total of 41 Disbursements:			466,608.50

CHECK REGISTER FOR CITY OF SHOREVIEW

CHECK NUMBER 583749 - 583871

Check Date	Check	Vendor Name	Amount
Bank USBNK US BANK CHECKING\4M			
05/28/2026	583749	AE2S, LLC	931.00
05/28/2026	583750	AMAZON CAPITAL SERVICES	1,032.36
05/28/2026	583751	ANCHOR SOLAR INVESTMENTS	1,307.69
05/28/2026	583752	ANCHOR SOLAR INVESTMENTS	1,407.69
05/28/2026	583753	APPLE FORD	43.56
05/28/2026	583754	ARGUS INDUSTRIAL COMPANY, LLC	345.23
05/28/2026	583755	BAKER TILLY ADVISORY GROUP, L	3,765.00
05/28/2026	583756	BAUER BUILT TIRE AND BATTERY	256.84
05/28/2026	583757	BEISSWENGER'S HOMETOWN HARDWA	66.22
05/28/2026	583758	CABLE CLOUD	1,147.00
05/28/2026	583759	CENTENNIAL FLOORING, INC	1,545.00
05/28/2026	583760	CENTRAL PRO SUPPLY 660	259.51
05/28/2026	583761	CHOSEN VALLEY TESTING	460.00
05/28/2026	583762	CINTAS CORPORATION #470	491.49
05/28/2026	583763	COMPANION ANIMAL CARE & CONTR	375.00
05/28/2026	583764	CORE & MAIN	1,141.40
05/28/2026	583765	DUNHAM ASSOCIATES, INC.	10,800.00
05/28/2026	583766	GARLOCK NORTH	718.00
05/28/2026	583767	GERTENS WHOLESALE	151.96
05/28/2026	583768	HAWKINS, INC.	10.00
05/28/2026	583769	HD SUPPLY	1,274.51
05/28/2026	583770	HUGO EQUIPMENT COMPANY	110.97
05/28/2026	583771	HUGO FEED MILL & HARDWARE	350.00
05/28/2026	583772	INDIGITAL	1,832.38
05/28/2026	583773	INTEGRITY LOCKSMITH	1,006.21
05/28/2026	583774	KIMLEY-HORN ASSOCIATES	6,310.71
05/28/2026	583775	MCKELLIPS, CHRISTOPHER A	260.00
05/28/2026	583776	MENARDS - BLAINE	76.84
05/28/2026	583777	MES SERVICE COMPANY LLC	37,808.00
05/28/2026	583778	MIDWEST WASH SYSTEMS LLC	12.88
05/28/2026	583779	MINNESOTA EQUIPMENT	206.73
05/28/2026	583780	MINNESOTA PETROLEUM SERVICE	247,042.94
05/28/2026	583781	MINTERWEISMAN CO DBA CORE-MAR	862.32
05/28/2026	583782	NAPA AUTO PARTS	69.98
05/28/2026	583783	NEIGHBORWORKS HOME PARTNERS	22,000.00
05/28/2026	583784	NEOGOV	30,156.75
05/28/2026	583785	NYSTROM PUBLISHING	4,474.77
05/28/2026	583786	ODP BUSINESS SOLUTIONS LLC	30.98
05/28/2026	583787	RAMSEY COUNTY	12,996.67
05/28/2026	583788	RAMSEY COUNTY	1,566.25
05/28/2026	583789	RAMSEY COUNTY	234.00
05/28/2026	583790	RAMSEY COUNTY	1,509,334.87
05/28/2026	583791	REINDERS, INC.	3,231.09
05/28/2026	583792	RTVISION, INC	3,811.00
05/28/2026	583793	SAFE STEP	15,000.00
05/28/2026	583794	SIGNATURE LIGHTING INC	1,849.87
05/28/2026	583795	SPEEDPRO IMAGING - NORTH METR	457.91
05/28/2026	583796	ST. PAUL, CITY OF	860.42
05/28/2026	583797	SYLVA CORPORATION INC	1,924.00
05/28/2026	583798	TASC	384.00
05/28/2026	583799	TREVIPAY	1,394.14
05/28/2026	583800	UTILITY LOGIC	813.85
05/28/2026	583801	VESTIS	133.87
05/28/2026	583802	WATSON COMPANY	676.68
05/28/2026	583803	White Bear plumbing	6,930.00
05/28/2026	583804	WILSON, CLARICE ANN	8,868.40
Total 05/28/2026:			1,950,608.94
06/02/2026	583805	ESSIE, ROBERT	105.69
06/02/2026	583806	WALKER, CHRISTIAN R	664.36
Total 06/02/2026:			770.05
06/05/2026	583807	AARP C/O RICHARD G. MAY	145.00
06/05/2026	583808	ABLE HOSE & RUBBER INC.	281.13
06/05/2026	583809	ACE SOLID WASTE	2,963.10
06/05/2026	583810	ALZHEIMER'S SPEAKS LLC	300.00
06/05/2026	583811	AMAZON CAPITAL SERVICES	574.85
06/05/2026	583812	APPLE FORD	59.05
06/05/2026	583813	AVENPITCH MUSIC, LLC	300.00
06/05/2026	583814	AWARDS BY HAMMOND INC	94.79
06/05/2026	583815	BADGER METER INC.	915.60
06/05/2026	583816	BCI CONSTRUCTION, INC	735,139.02

CHECK REGISTER FOR CITY OF SHOREVIEW

CHECK NUMBER 583749 - 583871

Check Date	Check	Vendor Name	Amount
Bank USBNK US BANK CHECKING\4M			
06/05/2026	583817	BEISSWENGER'S HOMETOWN HARDWA	167.11
06/05/2026	583818	BJORNDAL, WILLIAM	500.00
06/05/2026	583819	BOLTON & MENK, INC	3,107.00
06/05/2026	583820	CBIZ BENEFITS & INSURANCE SVC	5,622.77
06/05/2026	583821	CENTRAL PRO SUPPLY 660	1,056.78
06/05/2026	583822	CINTAS CORPORATION #470	366.38
06/05/2026	583823	CORPAY MASTERCARD	15,223.31
06/05/2026	583824	CUB FOODS	35.97
06/05/2026	583825	DAVE PERKINS CONTRACTING	11,427.50
06/05/2026	583826	DELONCE SYNSTEGARD	50.00
06/05/2026	583827	DENGNOUE, CHARNELLE H	69.75
06/05/2026	583828	DRAIN BUSTERS	115.00
06/05/2026	583829	FEDERS ARCHITECTS, LLC	7,670.24
06/05/2026	583830	FERGUSON ENTERPRISES	353.39
06/05/2026	583831	FERGUSON WATERWORKS 472426	292.32
06/05/2026	583832	FLEXIBLE PIPE TOOL COMPANY	2,633.85
06/05/2026	583833	GARLOCK NORTH	698.00
06/05/2026	583834	GERTENS WHOLESALE	1,638.90
06/05/2026	583835	GOPHER	202.47
06/05/2026	583836	HKGI	2,038.75
06/05/2026	583837	JOHNSON CONTROLS	173.39
06/05/2026	583838	KIMBALL MIDWEST	143.76
06/05/2026	583839	KREBSBACH, JAQUELINE	4,000.00
06/05/2026	583840	LEAGUE OF MINNESOTA CITIES	38,457.00
06/05/2026	583841	MARTIN MARIETTA MATERIALS	597.69
06/05/2026	583842	MCFOA TREASURER	50.00
06/05/2026	583843	METROPOLITAN AREA MANAGEMENT	70.00
06/05/2026	583844	METROPOLITAN COUNCIL ENVIRONM	217,182.64
06/05/2026	583845	MNJ TECHNOLOGIES DIRECT	13,075.47
06/05/2026	583846	NAPA AUTO PARTS	109.25
06/05/2026	583847	NEOGOV	1,243.67
06/05/2026	583848	NINE NORTH	946.00
06/05/2026	583849	NORELL, JESSE	800.00
06/05/2026	583850	ON SITE SANITATION INC	275.00
06/05/2026	583851	RAMSEY COUNTY	4,394.01
06/05/2026	583852	RDO EQUIPMENT CO	113.25
06/05/2026	583853	REINDERS, INC.	334.42
06/05/2026	583854	REPUBLIC SERVICES INC #899	97,222.48
06/05/2026	583855	RICOH USA, INC.	1,240.24
06/05/2026	583856	SAFE-FAST INC	89.22
06/05/2026	583857	Schmidtke, Mark	221.94
06/05/2026	583858	SCHULTE, DAVE	350.00
06/05/2026	583859	SNAKE DISCOVERY, LLC	300.00
06/05/2026	583860	STANTEC CONSULTING SERVICES I	10,494.50
06/05/2026	583861	STEPHEN TOKLE INSPECTIONS INC	17,591.35
06/05/2026	583862	SUN YI'S ACADEMY TKD LLC	3,988.40
06/05/2026	583863	SUPERIOR SAND & GRAVEL INC.	120.00
06/05/2026	583864	THE COATING CREW	2,500.00
06/05/2026	583865	U.S. BANK	550.00
06/05/2026	583866	UPPER CUT TREE SERVICES INC	18,500.00
06/05/2026	583867	VESTIS	133.87
06/05/2026	583868	W.D.LARSON COMPANIES LTD, INC	267.73
06/05/2026	583869	WATSON COMPANY	790.79
06/05/2026	583870	WENDY'S WIGGLE, JIGGLE AND JA	295.00
06/05/2026	583871	WILSON'S NURSERY	32,397.39
Total 06/05/2026:			1,263,060.49

USBNK TOTALS:

Total of 123 Checks:	3,214,439.48
Less 0 Void Checks:	0.00
Total of 123 Disbursements:	3,214,439.48

APPROVED BY THE STATE BOARD OF ACCOUNTS FOR THE CITY OF SHOREVIEW-2001

City/Town Form 201/39 (Rev. 1995)

ACCOUNTS PAYABLE VOUCHER

VOUCHER NO. WARRANT NO. DATE ALLOWED 06 30 2026 (Mo. Day Yr.) IN THE SUM OF $ 735139.02

CITY OF SHOREVIEW

V #	W #

Payee BCI CONSTRUCT

VENDOR # 101392 BCI CONSTRUCTION, INC 7135 5TH AVE NE SAUK RAPIDS, MN 56379-9558	Purchase Order No. Terms Due Date 06/30/2026

INVOICE DATE	INVOICE NUMBER	APPROP NUMBER	PROJECT	DESCRIPTION	AMOUNT
05/29/2026	PF-001206	434-4700-45900.200		APPLICATION NO 13 LJFD	452,110.50
05/29/2026	PF-001206	434-4700-45900.201		APPLICATION NO 13 LJFD	177,903.64
05/29/2026	PF-001206	434-4700-45900.202		APPLICATION NO 13 LJFD	105,124.88

CITY OF SHOREVIEW

Favor Of

BCI CONSTRUCTION, INC

Total Amount of Voucher $

Deductions

Total Amount of Warrant $

Month of _____ , _____

VOUCHER RECORD	ACCT #	
Total		

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Mo. Day Yr. Signature Officer/Title

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Mo. Day Yr. Signature Officer/Title

Board/Council Members

APPROVED BY THE STATE BOARD OF ACCOUNTS FOR THE CITY OF SHOREVIEW-2001

City/Town Form 201/39 (Rev. 1995)

ACCOUNTS PAYABLE VOUCHER

VOUCHER NO. WARRANT NO. DATE ALLOWED 07 01 2026 (Mo. Day Yr.) IN THE SUM OF $ 38457.00

CITY OF SHOREVIEW

V #	W #

Payee LEAGUE OF MIN

VENDOR # 00373
LEAGUE OF MINNESOTA CITIES
C/O BERKLEY RISK ADMINISTRATORS LLC
222 S NINTH ST, SUITE 2700
MINNEAPOLIS, MN 55458-1517

Purchase Order No.

Terms

Due Date 07/01/2026

INVOICE DATE	INVOICE NUMBER	APPROP NUMBER	PROJECT	DESCRIPTION	AMOUNT
06/04/2026	40009170 -6/4/26	101-4010-41510.000		2026 WORKERS' COMP 3RD INSTALLMENT	17.40
06/04/2026	40009170 -6/4/26	101-4020-41510.000		2026 WORKERS' COMP 3RD INSTALLMENT	358.84
06/04/2026	40009170 -6/4/26	101-4021-41510.000		2026 WORKERS' COMP 3RD INSTALLMENT	189.74
06/04/2026	40009170 -6/4/26	101-4040-41510.000		2026 WORKERS' COMP 3RD INSTALLMENT	200.46
06/04/2026	40009170 -6/4/26	101-4050-41510.000		2026 WORKERS' COMP 3RD INSTALLMENT	402.94
06/04/2026	40009170 -6/4/26	101-4055-41510.000		2026 WORKERS' COMP 3RD INSTALLMENT	133.91
06/04/2026	40009170 -6/4/26	101-4080-41510.000		2026 WORKERS' COMP 3RD INSTALLMENT	166.27
06/04/2026	40009170 -6/4/26	101-4205-41510.000		2026 WORKERS' COMP 3RD INSTALLMENT	422.96
06/04/2026	40009170 -6/4/26	101-4220-41510.000		2026 WORKERS' COMP 3RD INSTALLMENT	3,367.51
06/04/2026	40009170 -6/4/26	101-4340-41510.000		2026 WORKERS' COMP 3RD INSTALLMENT	972.35
06/04/2026	40009170 -6/4/26	101-4345-41510.000		2026 WORKERS' COMP 3RD INSTALLMENT	304.23
06/04/2026	40009170 -6/4/26	101-4371-41510.000		2026 WORKERS' COMP 3RD INSTALLMENT	10,621.81

CITY OF SHOREVIEW

Favor Of

LEAGUE OF MINNESOTA CITIES

Total Amount of Voucher $

Deductions

Total Amount of Warrant $

Month of _____ , _____

VOUCHER RECORD	ACCT #	
Total		

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Mo. Day Yr. Signature Officer/Title

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Mo. Day Yr. Signature Officer/Title

Board/Council Members

ACCOUNTS PAYABLE VOUCHER

VOUCHER NO. WARRANT NO. DATE ALLOWED 07 01 2026 (Mo. Day Yr.) IN THE SUM OF $ 38457.00

CITY OF SHOREVIEW

V #	W #

Payee LEAGUE OF MIN

VENDOR # 00373
LEAGUE OF MINNESOTA CITIES
C/O BERKLEY RISK ADMINISTRATORS LLC
222 S NINTH ST, SUITE 2700
MINNEAPOLIS, MN 55458-1517

Purchase Order No.

Terms

Due Date 07/01/2026

INVOICE DATE	INVOICE NUMBER	APPROP NUMBER	PROJECT	DESCRIPTION	AMOUNT
06/04/2026	40009170 -6/4/26	101-4390-41510.000		2026 WORKERS' COMP 3RD INSTALLMENT	140.79
06/04/2026	40009170 -6/4/26	101-4410-41510.000		2026 WORKERS' COMP 3RD INSTALLMENT	292.29
06/04/2026	40009170 -6/4/26	101-4430-41510.000		2026 WORKERS' COMP 3RD INSTALLMENT	328.50
06/04/2026	40009170 -6/4/26	210-4275-41510.000		2026 WORKERS' COMP 3RD INSTALLMENT	81.72
06/04/2026	40009170 -6/4/26	220-4380-41510.000		2026 WORKERS' COMP 3RD INSTALLMENT	6,529.51
06/04/2026	40009170 -6/4/26	225-4340-41510.000		2026 WORKERS' COMP 3RD INSTALLMENT	1,144.08
06/04/2026	40009170 -6/4/26	225-4351-41510.000		2026 WORKERS' COMP 3RD INSTALLMENT	62.10
06/04/2026	40009170 -6/4/26	225-4352-41510.000		2026 WORKERS' COMP 3RD INSTALLMENT	292.70
06/04/2026	40009170 -6/4/26	225-4353-41510.000		2026 WORKERS' COMP 3RD INSTALLMENT	290.07
06/04/2026	40009170 -6/4/26	225-4354-41510.000		2026 WORKERS' COMP 3RD INSTALLMENT	756.32
06/04/2026	40009170 -6/4/26	225-4355-41510.000		2026 WORKERS' COMP 3RD INSTALLMENT	545.54
06/04/2026	40009170 -6/4/26	225-4356-41510.000		2026 WORKERS' COMP 3RD INSTALLMENT	153.73

CITY OF SHOREVIEW

Favor Of

LEAGUE OF MINNESOTA CITIES

Total Amount of Voucher $

Deductions

Total Amount of Warrant $

Month of _____ , _____

VOUCHER RECORD	ACCT #	
Total		

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Mo. Day Yr. Signature Officer/Title

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Mo. Day Yr. Signature Officer/Title

Board/Council Members

ACCOUNTS PAYABLE VOUCHER

VOUCHER NO. WARRANT NO. DATE ALLOWED 07 01 2026 (Mo. Day Yr.) IN THE SUM OF $ 38457.00

CITY OF SHOREVIEW

V #	W #

Payee LEAGUE OF MIN

VENDOR # 00373
LEAGUE OF MINNESOTA CITIES
C/O BERKLEY RISK ADMINISTRATORS LLC
222 S NINTH ST, SUITE 2700
MINNEAPOLIS, MN 55458-1517

Purchase Order No.

Terms

Due Date 07/01/2026

INVOICE DATE	INVOICE NUMBER	APPROP NUMBER	PROJECT	DESCRIPTION	AMOUNT
06/04/2026	40009170 -6/4/26	225-4359-41510.000		2026 WORKERS' COMP 3RD INSTALLMENT	118.94
06/04/2026	40009170 -6/4/26	230-4090-41510.000		2026 WORKERS' COMP 3RD INSTALLMENT	15.78
06/04/2026	40009170 -6/4/26	240-4440-41510.000		2026 WORKERS' COMP 3RD INSTALLMENT	79.50
06/04/2026	40009170 -6/4/26	241-4450-41510.000		2026 WORKERS' COMP 3RD INSTALLMENT	234.84
06/04/2026	40009170 -6/4/26	601-4505-41510.000		2026 WORKERS' COMP 3RD INSTALLMENT	2,947.18
06/04/2026	40009170 -6/4/26	602-4555-41510.000		2026 WORKERS' COMP 3RD INSTALLMENT	2,683.82
06/04/2026	40009170 -6/4/26	603-4585-41510.000		2026 WORKERS' COMP 3RD INSTALLMENT	2,511.07
06/04/2026	40009170 -6/4/26	603-4590-41510.000		2026 WORKERS' COMP 3RD INSTALLMENT	24.27
06/04/2026	40009170 -6/4/26	604-4260-41510.000		2026 WORKERS' COMP 3RD INSTALLMENT	280.15
06/04/2026	40009170 -6/4/26	701-4650-41510.000		2026 WORKERS' COMP 3RD INSTALLMENT	1,574.93
06/04/2026	40009170 -6/4/26	225-4357-41510.000		2026 WORKERS' COMP 3RD INSTALLMENT	37.22
06/04/2026	40009170 -6/4/26	225-4360-41510.000		2026 WORKERS' COMP 3RD INSTALLMENT	173.53

CITY OF SHOREVIEW

Favor Of

LEAGUE OF MINNESOTA CITIES

Total Amount of Voucher $

Deductions

Total Amount of Warrant $

Month of _____ , _____

VOUCHER RECORD	ACCT #	
Total		

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Mo. Day Yr. Signature Officer/Title

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Mo. Day Yr. Signature Officer/Title

Board/Council Members

ACCOUNTS PAYABLE VOUCHER

VOUCHER NO. WARRANT NO. DATE ALLOWED 06 20 2026 (Mo. Day Yr.) IN THE SUM OF $ 37808.00

CITY OF SHOREVIEW

V #	W #

Payee MES SERVICE C

VENDOR # 101551
MES SERVICE COMPANY LLC
PO BOX 851792

MINNEAPOLIS, MN 55485-1792

Purchase Order No.

Terms

Due Date 06/20/2026

INVOICE DATE	INVOICE NUMBER	APPROP NUMBER	PROJECT	DESCRIPTION	AMOUNT
05/20/2026	IN2510599	434-4700-45800.200		LAKE JOHANNA WASHER	23,251.92
05/20/2026	IN2510599	434-4700-45800.201		LAKE JOHANNA WASHER	9,149.54
05/20/2026	IN2510599	434-4700-45800.202		LAKE JOHANNA WASHER	5,406.54

CITY OF SHOREVIEW

Favor Of

MES SERVICE COMPANY LLC

Total Amount of Voucher $

Deductions

Total Amount of Warrant $

Month of _____ , _____

VOUCHER RECORD	ACCT #	
Total		

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Mo. Day Yr. Signature Officer/Title

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Mo. Day Yr. Signature Officer/Title

Board/Council Members

APPROVED BY THE STATE BOARD OF ACCOUNTS FOR THE CITY OF SHOREVIEW-2001

City/Town Form 201/39 (Rev. 1995)

ACCOUNTS PAYABLE VOUCHER

VOUCHER NO. WARRANT NO. DATE ALLOWED 07 01 2026 (Mo. Day Yr.) IN THE SUM OF $ 212262.34

CITY OF SHOREVIEW

V #	W #

Payee METROPOLITAN

VENDOR # 01171
METROPOLITAN COUNCIL ENVIRONMENTA
PO BOX 856513

MINNEAPOLIS, MN 55485-6513

Purchase Order No.

Terms

Due Date 07/01/2026

INVOICE DATE	INVOICE NUMBER	APPROP NUMBER	PROJECT	DESCRIPTION	AMOUNT
06/04/2026	0001208407	602-4555-43670.000		SEWER SERVICES FOR JULY 2026	212,262.34

CITY OF SHOREVIEW

Favor Of

METROPOLITAN COUNCIL ENVIRONMENTAL

Total Amount of Voucher $

Deductions

Total Amount of Warrant $

Month of _____ , _____

VOUCHER RECORD	ACCT #	
Total		

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Mo. Day Yr. Signature Officer/Title

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Mo. Day Yr. Signature Officer/Title

Board/Council Members

APPROVED BY THE STATE BOARD OF ACCOUNTS FOR THE CITY OF SHOREVIEW-2001

City/Town Form 201/39 (Rev. 1995)

ACCOUNTS PAYABLE VOUCHER

VOUCHER NO. WARRANT NO. DATE ALLOWED 06 12 2026 (Mo. Day Yr.) IN THE SUM OF $ 247042.94

CITY OF SHOREVIEW

V #	W #

Payee MINNESOTA PET

VENDOR # 05573 MINNESOTA PETROLEUM SERVICE 682 39TH AVE NE COLUMBIA HEIGHTS, MN 55421	Purchase Order No. Terms Due Date 06/12/2026

INVOICE DATE	INVOICE NUMBER	APPROP NUMBER	PROJECT	DESCRIPTION	AMOUNT
05/27/2026	CP25-08-001	701-4650-43190.000		FUEL SYSTEM REPLACEMENT CONSTRU	247,042.94

CITY OF SHOREVIEW

Favor Of

MINNESOTA PETROLEUM SERVICE

Total Amount of Voucher	$	
Deductions		
Total Amount of Warrant	$	

Month of _____ , _____

VOUCHER RECORD	ACCT #	
Total		

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Mo. Day Yr. Signature Officer/Title

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Mo. Day Yr. Signature Officer/Title

Board/Council Members

ACCOUNTS PAYABLE VOUCHER

VOUCHER NO. WARRANT NO. DATE ALLOWED 06 15 2026 (Mo. Day Yr.) IN THE SUM OF $ 21700.00

CITY OF SHOREVIEW

V #	W #

Payee NEIGHBORWOR

VENDOR # 100342
NEIGHBORWORKS HOME PARTNERS
533 DALE STREET NORTH
SAINT PAUL, MN 55103

Purchase Order No.
Terms
Due Date 06/15/2026

INVOICE DATE	INVOICE NUMBER	APPROP NUMBER	PROJECT	DESCRIPTION	AMOUNT
05/27/2026	COUNTY ROAD F WE	307-4410-44890.000		2026 LOAN CAPITAL COUNTY ROAD F WE	20,000.00
05/27/2026	COUNTY ROAD F WE	307-4410-44890.000		2026 LOAN CAPITAL COUNTY ROAD F WE	1,700.00

CITY OF SHOREVIEW

Favor Of

NEIGHBORWORKS HOME PARTNERS

Total Amount of Voucher $
Deductions

Total Amount of Warrant $

Month of _____ , _____

VOUCHER RECORD	ACCT #	
Total		

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Mo. Day Yr. Signature Officer/Title

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Mo. Day Yr. Signature Officer/Title

Board/Council Members

ACCOUNTS PAYABLE VOUCHER

VOUCHER NO. WARRANT NO. DATE ALLOWED 06 19 2026 (Mo. Day Yr.) IN THE SUM OF $ 1509334.87

CITY OF SHOREVIEW

V #	W #

Payee RAMSEY COUNT

VENDOR # 01337 RAMSEY COUNTY 121 7TH PLACE EAST, MAIL STOP 5100 SAINT PAUL, MN 55101	Purchase Order No. Terms Due Date 06/19/2026

INVOICE DATE	INVOICE NUMBER	APPROP NUMBER	PROJECT	DESCRIPTION	AMOUNT
05/20/2026	PUBW-022063	582-4700-45930.000		CP23-03 HODGSON RD RECON ROW COS	1,509,334.87

CITY OF SHOREVIEW

Favor Of

RAMSEY COUNTY

Total Amount of Voucher	$	
Deductions		
Total Amount of Warrant	$	

Month of _____ , _____

VOUCHER RECORD	ACCT #	
Total		

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Mo. Day Yr. Signature Officer/Title

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Mo. Day Yr. Signature Officer/Title

Board/Council Members

APPROVED BY THE STATE BOARD OF ACCOUNTS FOR THE CITY OF SHOREVIEW-2001

City/Town Form 201/39 (Rev. 1995)

ACCOUNTS PAYABLE VOUCHER

VOUCHER NO. WARRANT NO. DATE ALLOWED 06 20 2026 (Mo. Day Yr.) IN THE SUM OF $ 97222.48

CITY OF SHOREVIEW

V #	W #

Payee REPUBLIC SERVI

VENDOR # 01901 REPUBLIC SERVICES INC #899 PO BOX 713502 CHICAGO, IL 60677	Purchase Order No. Terms Due Date 06/20/2026

INVOICE DATE	INVOICE NUMBER	APPROP NUMBER	PROJECT	DESCRIPTION	AMOUNT
05/31/2026	0899-005003959	210-4275-43190.000		MAY 2026 RECYCLING SERVICE	97,222.48

CITY OF SHOREVIEW

Favor Of

REPUBLIC SERVICES INC #899

Total Amount of Voucher	$	
Deductions		
Total Amount of Warrant	$	

Month of _____ , _____

VOUCHER RECORD	ACCT #	
Total		

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Mo. Day Yr. Signature Officer/Title

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Mo. Day Yr. Signature Officer/Title

Board/Council Members

ACCOUNTS PAYABLE VOUCHER

VOUCHER NO. WARRANT NO. DATE ALLOWED 06 28 2026 (Mo. Day Yr.) IN THE SUM OF $ 30388.76

CITY OF SHOREVIEW

V #	W #

Payee WILSON'S NURS

VENDOR # 101200
WILSON'S NURSERY
PO BOX 160

NEW GERMANY, MN 55367

Purchase Order No.

Terms

Due Date 06/28/2026

INVOICE DATE	INVOICE NUMBER	APPROP NUMBER	PROJECT	DESCRIPTION	AMOUNT
05/28/2026	34463	101-4390-42590.002		SPRING '26 TREES/PLANTING IN GRANT A	30,388.76

CITY OF SHOREVIEW

Favor Of

WILSON'S NURSERY

Total Amount of Voucher	$	
Deductions		
Total Amount of Warrant	$	

Month of _____ , _____

VOUCHER RECORD	ACCT #	
Total		

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Mo. Day Yr. Signature Officer/Title

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Mo. Day Yr. Signature Officer/Title

Board/Council Members

ACCOUNTS PAYABLE VOUCHER

VOUCHER NO. WARRANT NO. DATE ALLOWED 06 11 2026 (Mo. Day Yr.) IN THE SUM OF $ 32555.48

CITY OF SHOREVIEW

V #	W #

Payee XCEL ENERGY

VENDOR # 10206 XCEL ENERGY PO BOX 4176 CAROL STREAM, IL 60197-4176	Purchase Order No. Terms Due Date 06/11/2026

INVOICE DATE	INVOICE NUMBER	APPROP NUMBER	PROJECT	DESCRIPTION	AMOUNT
05/12/2026	977470048	220-4380-43610.000		ELECTRIC UTILITIES	24,330.08
05/12/2026	977470048	220-4380-42140.000		SUPPLIES-HEATING	8,225.40

CITY OF SHOREVIEW

Favor Of

XCEL ENERGY

Total Amount of Voucher	$	
Deductions		
Total Amount of Warrant	$	

Month of _____ , _____

VOUCHER RECORD	ACCT #	
Total		

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Mo. Day Yr. Signature Officer/Title

Board/Council Members

Memorandum

TO: City Council

FROM: Cinde Morris , Deputy clerk

DATE: June 15, 2026

SUBJECT: Liquor license renewal - Golden Enterprises LLC dba Jim's Liquor

ITEM NUMBER: 8.f

SECTION: CONSENT AGENDA

REQUESTED MOTION

To approve Golden Enterprises LLC dba Jim's Liquor for a liquor license renewal for the term of July 1, 2026 to June 30, 2027.

INTRODUCTION

The city council is being asked to approve a liquor license renewal for Golden Enterprises LLC dba Jim's Liquor. Liquor license terms are July 1, 2026 through June 30, 2027.

DISCUSSION

The following application has been received for a liquor license renewals:

- Off-sale intoxicating - Golden Enterprises LLC dba Jim's Liquor, 1077 96 W, Shoreview, MN 55126

The city code requires criminal background checks on the managers and owners of each establishment. Additionally, all taxes and utility bills need to be paid in full before a liquor license is issued or renewed. The following has been verified or received for the business:

- Cleared background check
- Utilities and property taxes are up to date
- License fees have been paid
- Certificate of insurance

RECOMMENDATION

It is recommended that the city council approve the liquor license renewal for Golden Enterprises, LLC dba Jim's Liquor for the term of July 1, 2026 to June 30, 2027.

ATTACHMENTS

Golden Enterprises

Shoreview Administration
4600 Victoria Street North
Shoreview, Minnesota 55126
651-490-4600 | shoreviewmn.gov

26-0481

Liquor License Renewal Application

License information

[ ]	Intoxicating liquor on-sale	$5,000
[ ]	Intoxicating liquor on-sale, with training	$4,000
[ ]	Intoxicating liquor on-sale, wine	$1,000
[ ]	Intoxicating liquor on-sale, Sunday sales	$200
[X]	Intoxicating liquor off-sale	$200
[ ]	3.2% liquor on-sale	$150
[ ]	3.2% liquor off-sale	$50

Applicant information

Name: Cynthia Yang

Address: [redacted]

Phone number: [redacted] Email: [redacted]

Business information

Licensee name: Golden Enterprises LLC

Business name: Jim's Liquor

Business address: 1077 Hwy 96 W, Shoreview, MN 55126

Mailing address: 1077 Hwy 96 W, Shoreview, MN 55126

Business phone number: [redacted]

FEIN or MN Tax ID: [redacted]

Name and address where license should be mailed

Name: Golden Enterprises LLC attn: Cynthia Yang

Address: 1077 Hwy 96 W, Shoreview, MN 55126

Shoreview Administration
4600 Victoria Street North
Shoreview, Minnesota 55126
651-490-4600 | shoreviewmn.gov

The following items must be attached and submitted with this application, along with all required fees:

- [X] Completed license application from the Minnesota Department of Public Safety
- [X] Completed renewal license application from the City of Shoreview
- [X] License application fee
- [X] Certificate of liquor liability insurance (must cover entire license period: July 1, 2026 –June 30, 2027)
- [X] Certification of compliance – Minnesota Workers' Compensation Law from the Minnesota Department of Labor and Industry
- [X] Consent for release of information forms for all owners and managers
- [N/A] **For restaurants:** copy of your sales and use tax return from the State of Minnesota, Department of Revenue

By signing this application, I swear:

- All the information above is true to the best of my knowledge
- I am at least 21 years old
- I will notify the City of Shoreview if any facts in the application change
- I have received a copy of Section 800 of the Shoreview City Code
- I understand the conditions set forth for liquor licenses

Signature of applicant

6/1/26
Date

For office use

✓ Received all required information listed above CJM

✓ Completed background checks

Memorandum

TO:	City Council
FROM:	Stephanie Schutta , Recreation Program Coordinator
DATE:	June 15, 2026
SUBJECT:	Acceptance of and appreciation for sponsorships for recreation programs
ITEM NUMBER:	8.g
SECTION:	CONSENT AGENDA

REQUESTED MOTION

To adopt resolution 26-47 accepting sponsorships for recreation programs.

INTRODUCTION

In accordance with Minnesota Statute §465.03, the City of Shoreview may accept gifts and donations for the benefit of its residents, provided such gifts are approved by the city council through resolution and are used in accordance with any specified terms set by the donor.

In 2025, the parks and recreation department launched a new sponsorship program designed to help offset costs associated with community recreation programming. As part of this initiative, the city has received sponsorship contributions from the following organizations:

- City & County Credit Union
- Raising Cane's
- Roseville Anderson-Nelson VFW Auxiliary 7555
- Roseville Anderson-Nelson VFW Post 7555
- Ellis & Associates
- Compeer Financial

DISCUSSION

City & County Credit Union provided a Silver Level sponsorship of $500 in support of the farmers market. Their contribution helped fund one of the themed market days during the 2026 season.

Raising Cane’s donated free combo meal vouchers that were distributed to attendees at the annual sweetheart dance in February 2026.

Roseville Anderson-Nelson VFW Auxiliary 7555 and Post 7555 each contributed $250, for a combined total of $500. Their donations supported the purchase and distribution of life jackets, which were provided free of charge to participants during the family water safety & wellness event in May 2026.

Ellis & Associates also provided a Silver Level sponsorship of $500 to support the purchase and distribution of life jackets for the family water safety & wellness event in May 2026.

Compeer Financial awarded a $1,000 grant to the farmers market. The funding supported marketing efforts, including yard signs, and helped enhance themed market days throughout the season.

RECOMMENDATION

We recommend that the city council adopt resolution 26-47, accepting the sponsorships for the recreation programs and expressing appreciation to City & County Credit Union, Raising Cane's, Roseville Anderson-Nelson VFW Auxiliary 7555, Roseville Anderson-Nelson VFW Post 7555, Ellis & Associates, and Compeer Financial.

ATTACHMENTS

Resolution_26-47.pdf

EXTRACT OF MINUTES OF MEETING OF THE

CITY COUNCIL OF SHOREVIEW, MINNESOTA

HELD June 15, 2026

Pursuant to due call and notice thereof, a meeting of the city council of the City of Shoreview, Minnesota was duly called and held at the Shoreview City Hall in said City on June 15, 2026 at 7 pm. The following members were present:

LIST THE COUNCILMEMBERS THAT WERE PRESENT

And the following members were absent:

Councilmember _____ introduced the following resolution and moved its adoption.

* * * * * * * * * * * * * *

RESOLUTION NO. 26-47

A RESOLUTION ACCEPTANCE OF AND APPRECIATION FOR SPONSORSHIPS FOR RECREATION PROGRAMS

WHEREAS, the City of Shoreview has received the following monetary and in-kind donations: City & County Credit Union ($500), which will go towards a theme day at the farmers market. Raising Cane's in-kind donation of 48 free kids combo meals vouchers ($350 value) that was given at our Sweetheart Dance in February 2026, Roseville Anderson-Nelson VFW Auxiliary 7555 ($250), Roseville Anderson-Nelson VFW Post 7555 ($250), and Ellis & Associates ($500) that went towards the Family Water Safety & Wellness Event in May 2026. Compeer Financial ($1000 grant) that will go toward farmers market marketing efforts and theme days at the market.

WHEREAS, the City Council is appreciative of the donations.

NOW, THEREFORE BE IT RESOLVED that the City Council of the City of Shoreview, County of Ramsey, State of Minnesota, hereby acknowledges and accepts the donations, with gratitude, and that the donations will be appropriated to recreation programs.

* * * * * * * * * * * * * *

The motion of the foregoing resolution was duly seconded by Councilmember _____ and upon a vote being taken thereon, the following voted in favor thereof:

And the following voted against the same:

WHEREUPON, said resolution was declared duly passed and adopted the 15th day of June, 2026.

_____ Sue Denkinger, Mayor

STATE OF MINNESOTA)

COUNTY OF RAMSEY)

CITY OF SHOREVIEW)

I, the undersigned, being the duly qualified city manager of the City of Shoreview of Ramsey County, Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a meeting of said city council on the 15th day of June, 2026, with the original thereof on file in my office and the same is full, true and complete transcript therefrom insofar as the same relates to the acceptance of and appreciation for sponsorships for recreation programs.

WITNESS MY HAND officially as such city manager and the corporate seal of the City of Shoreview, Minnesota this 15th day of June, 2026.

_____

Brad Martens, City Manager

SEAL

Memorandum

TO: City Council

FROM: Tom Wesolowski , Public Works Director

DATE: June 15, 2026

SUBJECT: Authorize execution of temporary construction and permanent public trail right of way easements for Ramsey County trails located on city property

ITEM NUMBER: 8.h

SECTION: CONSENT AGENDA

REQUESTED MOTION

To authorize the execution of temporary construction and permanent public trail right of way easements for Ramsey County trail improvements located on city property.

INTRODUCTION

Temporary construction and permanent public right of way easements are required to allow Ramsey County to install and maintain a trail located on city property. Council action is required to execute the easements.

DISCUSSION

Over the last several years, sections of the trails in the Snail Lake Regional Park located north of Gramsie Road, referred to as Wetland A, have experienced intermittent flooding due to high water levels of the adjacent wetland. A map showing the area is attached at the end of this report.

Ramsey County Parks completed a Trail Improvements Feasibility Study in 2022 to determine what elevation the trail improvements should be constructed to, as well as floodplain and wetland mitigation locations, impacts and costs. An open house was held to provide information on the study and gather input from residents.

After the completion of the study, the county was able to secure Minnesota Legacy Parks and Trail Funds to complete the design and construction of the trail improvements. The project was bid and awarded and construction is expected to start in mid to late August with completion by the end of October. The project will consist of pavement removal and replacement of all the trail from Gramsie Road to Snail Lake Road and Snail Lake Boulevard loop, as well as an east west boardwalk in the wetland to replace a perpetually flooded trail. The trail locations are shown on the attached map.

Two segments of the existing trail that will be replaced cross city owned properties, located at 318 Floral Drive W and 358 Dennison Avenue. The locations of the city properties are shown on the attached map. During the improvement study process it was determined formal easements had not been recorded for the existing trail sections and that easements should be acquired by the county as part of the trail improvement process.

The temporary construction easement allows for the reconstruction of the trail, installing construction-related or trail-marking signage, and access to the construction area. All areas disturbed during construction will be restored and the temporary easement will expire one year after substantial completion of the trail project. The permanent easement will allow for the maintenance, repair, replacement and operation of the trail for pedestrian, bicycle and other non-motorized use.

The Ramsey County Board of Commissioners authorized execution of the easements for the two properties and the signed copies are attached at the end of this report. After city authorization to execute the easements is complete, Ramsey County staff will complete the recording process for the easements.

RECOMMENDATION

It is recommended the city council authorize execution of temporary construction and permanent public trail right of way easements for Ramsey County trail improvements located on city property.

ATTACHMENTS

Wetland A Trail Map
Easement 318 Floral Drive
Easement 358 Dennison Ave



TOTAL TRAIL LENGTH: 11,316 LF

PARK BOUNDARY

CITY/PRIVATE PARCEL BOUNDARY

EXISTING TRAIL CENTER LINE (APPROX. 11,000 LF)

PROJECT GOALS:

1. REMOVE AND REPLACE BITUMINOUS TRAIL SURFACE
2. REPAIR CULVERTS AND DRAINAGE
3. RECONNECT PERPETUALLY FLOODED TRAIL SECTIONS WITH EASEMENTS AND BOARDWALK

0 100' 200' 400' 600'

RAMSEY COUNTY
Parks & Recreation

CONCEPT DOCUMENTS

WELAND A TRAIL IMPROVEMENTS PROJECT
RAMSEY COUNTY PARKS AND RECREATION DEPARTMENT
VADNAIS SNAIL LAKES REGIONAL PARK

DATE: FEBRUARY 2021

PROPOSED PROJECT EXTENTS SITE PLAN

EXHIBIT A

SHEET X OF X

Area above reserved for recording purposes

AGREEMENT REGARDING TEMPORARY CONSTRUCTION EASEMENT AND PERMANENT PUBLIC TRAIL RIGHT-OF-WAY EASEMENT

This AGREEMENT REGARDING TEMPORARY CONSTRUCTION EASEMENT AND PERMANENT PUBLIC TRAIL RIGHT-OF-WAY EASEMENT (this "Agreement") is made as of the date of the full execution and acknowledgment of this Agreement by the parties hereto (the "Effective Date"), between CITY OF SHOREVIEW, a municipal corporation ("GRANTOR"), and Ramsey County, a political subdivision of the State of Minnesota ("GRANTEE").

GRANTOR is the fee owner of that certain real property located at 318 Floral Drive, in the City of Shoreview, County of Ramsey, State of Minnesota ("Grantor's Property"), which is legally described on **Exhibit A**, attached hereto and incorporated herein.

Grantors, in consideration of good and valuable consideration, the receipt and sufficiency of which is acknowledged, and the exchange of covenants herein contained, hereby grant and convey to GRANTEE the following:

A. A temporary construction easement over, across, on, under, and through that portion of the Grantors' Property that is legally described on **Exhibit B-1** and depicted on **Exhibit B-2**, both attached hereto and incorporated herein (the "Easement Area") (the "Temporary Construction Easement"), commencing upon the Effective Date and expiring one year following substantial completion of the Snail Lake Trail improvement project, together with the right of ingress to and egress from the Easement Area, for the following purposes:

1. Reconstructing a bituminous permanent trail (the "Trail") as part of the Snail Lake Trail improvement project"; and
2. Installing appropriate construction-related directional or trail-marking signage within the Easement Area, and on adjacent Grantee-owned property; and

B. Commencing on the Effective Date, a perpetual easement over, across, on, under, and through the Easement Area, for the construction, maintenance, repair, replacement, reconstruction, and operation (including use by the general public) of the Trail for pedestrian, bicycle, maintenance, and other non-motorized use, over, under, and across the Easement Area (the "Permanent Easement"). Without limiting the foregoing, the foregoing grant conveys the permanent and perpetual right for Grantee to construct, maintain, operate, repair, replace, and reconstruct the Trail, and to permit the general public to use the Trail as part of the overall Snail Lake Regional Park trail system.

Except within the Easement Area, neither the Temporary Construction Easement nor the Permanent Easement are intended to, nor do they grant any public rights or duties with respect to Grantor's Property. Grantee agrees to construct, operate, maintain, and repair or replace the Trail and the Easement Area.

All costs and expenses payable with respect to Grantee's or its agents, contractors, servants, or the public's use of the Easement Area, and with respect to the installation, construction, maintenance, and repair or replacement of the Trail, will be paid by the Grantee, its successors or assigns.

As further consideration for the grant of the easement interests pursuant to this Agreement, as applied to the Easement Area only, Grantee will indemnify, defend and hold harmless Grantors, and all future fee owners of Grantor's Property, and such fee owner's successors, assigns, mortgagees, tenants, licensees, and their respective successors and assigns, from and against any and all costs, liabilities, damages, expenses (including reasonable attorneys' fees), arising out of the activities, actions or inactions of Grantee or its agents, contractors, or employees in all activities related to the construction of the Snail Lake Trail improvement project and ongoing maintenance thereof. Nothing in this Agreement shall

constitute a waiver of the statutory limits on liability set forth in Minnesota Statutes or a waiver of any available immunities or defenses.

Grantor, for itself and its successors and assigns, does not make any representation or warranty as to the quality, condition, or status of the Easement Area and the Grantee accepts the Easement Area "as–is" and "with all faults."

The obligations and rights under this Agreement will be binding upon and inure to the benefit of the parties hereto and each of their successors and assigns owning the land subject to this Agreement from time to time and shall run with the land; provided however, that Grantee will not assign its rights under this Agreement (except to another governmental entity) without the prior written consent of Grantor, which consent will not be unreasonably withheld.

[Separate Signature Pages Follow]

Signature page to Temporary Construction Easement and Permanent Public Trail Right-of-Way Easement

(GRANTOR)

Printed Name: _____ *Signature Block*

Title: _____
(if applicable)
On behalf of: City of Shoreview _____
Signature

STATE OF MINNESOTA
COUNTY OF RAMSEY

The foregoing instrument was acknowledged before me the ____ day of _____, 2026, by _____, the _____ of the City of Shoreview, a municipal corporation, on behalf of the City.

Notarial Stamp

_____
NOTARY PUBLIC

Signature page to Temporary Construction Easement and Permanent Public Trail Right-of-Way Easement

(GRANTEE)

Printed Name: Rafael E. Ortega

Title: (if applicable) Chair, Board of Commissioners

On behalf of: Ramsey County

Signature Block

Rafael E. Ortega

STATE OF MINNESOTA
COUNTY OF RAMSEY

The foregoing instrument was acknowledged before me the 26 day of May, 2026, by Rafael E. Ortega, the Chair of the Board of Commissioners of Ramsey County, Minnesota, a political subdivision of the State of Minnesota, on behalf thereof.

Notarial Stamp

Clemence Veronneau
NOTARY PUBLIC

CLEMENCE VERONNEAU
Notary Public
State of Minnesota
My Commission Expires 01/31/203

Printed Name: Jason Yang

Title: (if applicable) Chief Clerk

On behalf of: Ramsey County

Signature Block

Jason Yang

GRANTEE

STATE OF MINNESOTA
COUNTY OF RAMSEY

The foregoing instrument was acknowledged before me the 26 day of May, 2026, by Jason Yang, Chief Clerk of Ramsey County, Minnesota, a political subdivision of the State of Minnesota, on behalf thereof.

Notarial Stamp

Clemence Veronneau
NOTARY PUBLIC

CLEMENCE VERONNEAU
Notary Public
State of Minnesota
My Commission Expires 01/31/2031

APPROVED AS TO FORM:

Kathleen Ritter
Kathleen Ritter (May 14, 2026 11:08:15 CDT)
Kathleen Ritter, Assistant County Attorney

This document was drafted by:
RAMSEY COUNTY ATTORNEY'S OFFICE (KMR)
360 Wabasha Street N., Suite 100
Saint Paul, MN 55102-1416

EXHIBIT A

Legal Description of Grantor's Property

Lot 18, Block 1, WHITE OAKS PARK, according to the recorded plat thereof, Ramsey County, Minnesota.

EXHIBIT B-1

LEGAL DESCRIPTION OF EASEMENT AREA

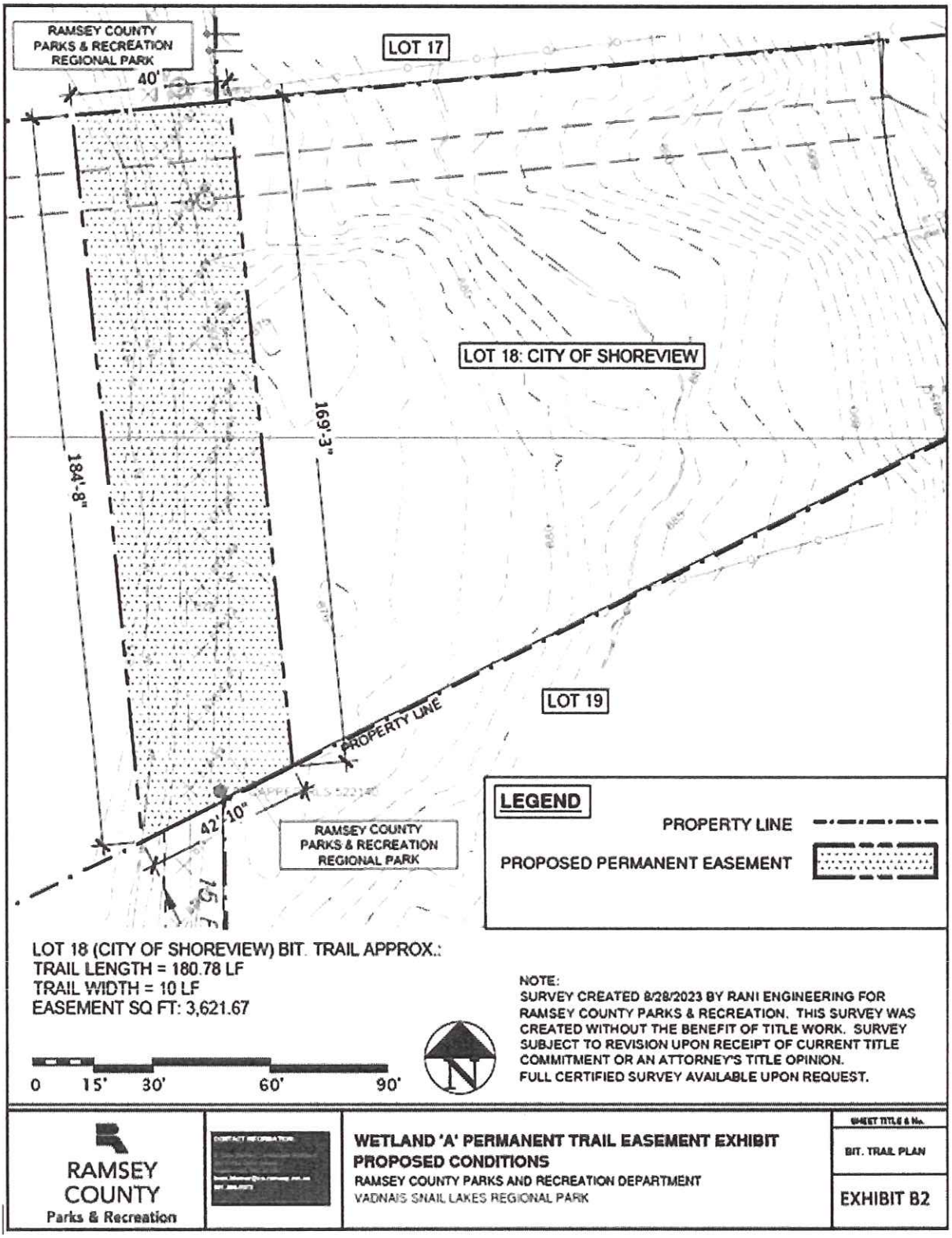
A 40.00 foot easement over, under and across Lot 18, Block 1, WHITE OAKS PARK, according to the recorded plat thereof, Ramsey County, Minnesota. The center line of said easement is described as follows:

> Commencing at the northwest corner of the Southeast Quarter of Section 24, Township 30 North, Range 23 West, Ramsey County, Minnesota; thence South 00 degrees 28 minutes 47 seconds East, assumed bearing, along the west line of said Southeast Quarter, a distance of 1904.52 feet to the intersection with the southerly line of said Lot 18, Block 1, WHITE OAKS PARK; thence North 63 degrees 36 minutes 24 seconds East, along said southerly line of Lot 18, a distance of 172.98 feet to the point of beginning of said center line to be described; thence North 05 degrees 19 minutes 13 seconds West a distance of 176.70 feet to the northerly line of said Lot 18 and said center line there terminating.

The side lines of said 40.00 foot easement are to be prolonged or shortened to terminate at the northerly and southerly lines of said Lot 18.

EXHIBIT B-2

DEPICTION OF EASEMENT AREA



Area above reserved for recording purposes

AGREEMENT REGARDING TEMPORARY CONSTRUCTION EASEMENT AND PERMANENT PUBLIC TRAIL RIGHT-OF-WAY EASEMENT

This AGREEMENT REGARDING TEMPORARY CONSTRUCTION EASEMENT AND PERMANENT PUBLIC TRAIL RIGHT-OF-WAY EASEMENT (this "Agreement") is made as of the date of the full execution and acknowledgment of this Agreement by the parties hereto (the "Effective Date"), between CITY OF SHOREVIEW, a municipal corporation ("GRANTOR"), and Ramsey County, a political subdivision of the State of Minnesota ("GRANTEE").

GRANTOR is the fee owner of that certain real property located at 358 Dennison Avenue, in the City of Shoreview, County of Ramsey, State of Minnesota ("Grantor's Property"), which is legally described on **Exhibit A**, attached hereto and incorporated herein.

Grantors, in consideration of good and valuable consideration, the receipt and sufficiency of which is acknowledged, and the exchange of covenants herein contained, hereby grant and convey to GRANTEE the following:

A. A temporary construction easement over, across, on, under, and through that portion of the Grantors' Property that is legally described on **Exhibit B-1** and depicted on **Exhibit B-2**, both attached hereto and incorporated herein (the "Easement Area") (the "Temporary Construction Easement"), commencing upon the Effective Date and expiring one year following substantial completion of the Snail Lake Trail improvement project, together with the right of ingress to and egress from the Easement Area, for the following purposes:

1. Reconstructing a bituminous permanent trail (the "Trail") as part of the Snail Lake Trail improvement project; and
2. Installing appropriate construction-related directional or trail-marking signage within the Easement Area, and on adjacent Grantee-owned property; and

B. Commencing on the Effective Date, a perpetual easement over, across, on, under, and through the Easement Area, for the construction, maintenance, repair, replacement, reconstruction, and operation (including use by the general public) of the Trail for pedestrian, bicycle, maintenance, and other non-motorized use, over, under, and across the Easement Area (the "Permanent Easement"). Without limiting the foregoing, the foregoing grant conveys the permanent and perpetual right for Grantee to construct, maintain, operate, repair, replace, and reconstruct the Trail, and to permit the general public to use the Trail as part of the overall Snail Lake Regional Park trail system.

Except within the Easement Area, neither the Temporary Construction Easement nor the Permanent Easement are intended to, nor do they grant any public rights or duties with respect to Grantor's Property. Grantee agrees to construct, operate, maintain, and repair or replace the Trail and the Easement Area.

All costs and expenses payable with respect to Grantee's or its agents, contractors, servants, or the public's use of the Easement Area, and with respect to the installation, construction, maintenance, and repair or replacement of the Trail, will be paid by the Grantee, its successors or assigns.

As further consideration for the grant of the easement interests pursuant to this Agreement, as applied to the Easement Area only, Grantee will indemnify, defend and hold harmless Grantors, and all future fee owners of Grantor's Property, and such fee owner's successors, assigns, mortgagees, tenants, licensees, and their respective successors and assigns, from and against any and all costs, liabilities, damages, expenses (including reasonable attorneys' fees), arising out of the activities, actions or inactions of Grantee or its agents, contractors, or employees in all activities related to the construction of the Snail Lake Trail improvement project and ongoing maintenance thereof. Nothing in this Agreement shall

constitute a waiver of the statutory limits on liability set forth in Minnesota Statutes or a waiver of any available immunities or defenses.

Grantor, for itself and its successors and assigns, does not make any representation or warranty as to the quality, condition, or status of the Easement Area and the Grantee accepts the Easement Area "as–is" and "with all faults."

The obligations and rights under this Agreement will be binding upon and inure to the benefit of the parties hereto and each of their successors and assigns owning the land subject to this Agreement from time to time and shall run with the land; provided however, that Grantee will not assign its rights under this Agreement (except to another governmental entity) without the prior written consent of Grantor, which consent will not be unreasonably withheld.

[Separate Signature Pages Follow]

Signature page to Temporary Construction Easement and Permanent Public Trail Right-of-Way Easement

(GRANTOR)

Printed Name: _____ *Signature Block*

Title: _____
(if applicable)
On behalf of: City of Shoreview _____
Signature

STATE OF MINNESOTA
COUNTY OF RAMSEY

The foregoing instrument was acknowledged before me the ____ day of _____, 2026, by _____, the _____ of the City of Shoreview, a municipal corporation, on behalf of the City.

Notarial Stamp

_____
NOTARY PUBLIC

Signature page to Temporary Construction Easement and Permanent Public Trail Right-of-Way Easement

(GRANTEE)

Printed Name: Rafael E. Ortega

Signature Block

Title: (if applicable) Chair, Board of Commissioners

On behalf of: Ramsey County

Rafael E. Ortega

STATE OF MINNESOTA
COUNTY OF RAMSEY

The foregoing instrument was acknowledged before me the 26 day of May, 2026, by Rafael E. Ortega, the Chair of the Board of Commissioners of Ramsey County, Minnesota, a political subdivision of the State of Minnesota, on behalf thereof.

Notarial Stamp

Clemence Veronneau
NOTARY PUBLIC

CLEMENCE VERONNEAU
Notary Public
State of Minnesota
My Commission Expires 01/31/2031

Printed Name: Jason Yang

Signature Block

Title: (if applicable) Chief Clerk

On behalf of: Ramsey County

Jason Yang

GRANTEE

STATE OF MINNESOTA
COUNTY OF RAMSEY

The foregoing instrument was acknowledged before me the 26 day of May, 2026, by Jason Yang, Chief Clerk of Ramsey County, Minnesota, a political subdivision of the State of Minnesota, on behalf thereof.

Notarial Stamp

Clemence Veronneau
NOTARY PUBLIC

CLEMENCE VERONNEAU
Notary Public
State of Minnesota
My Commission Expires 01/31/2031

APPROVED AS TO FORM:

Kathleen Ritter
Kathleen Ritter (May 12, 2026 16:25:19 CDT)

Kathleen Ritter, Assistant County Attorney

This document was drafted by:
RAMSEY COUNTY ATTORNEY'S OFFICE (KMR)
360 Wabasha Street N., Suite 100
Saint Paul, MN 55102-1416

EXHIBIT A

Legal Description of Grantor's Property

(Per COT No. 183063 & State Tax Forfeit Deed Doc. # 988609 – Torrens Property)

Lot 12, Block 3, WINDWARD HEIGHTS, according to the recorded plat thereof, Ramsey County, Minnesota.

TORRENS PROPERTY

EXHIBIT B-1

LEGAL DESCRIPTION OF EASEMENT AREA

A 40.00 foot easement over, under and across Lot 12, Block 3, WINDWARD HEIGHTS, according to the recorded plat thereof, Ramsey County, Minnesota. The center line of said easement is described as follows:

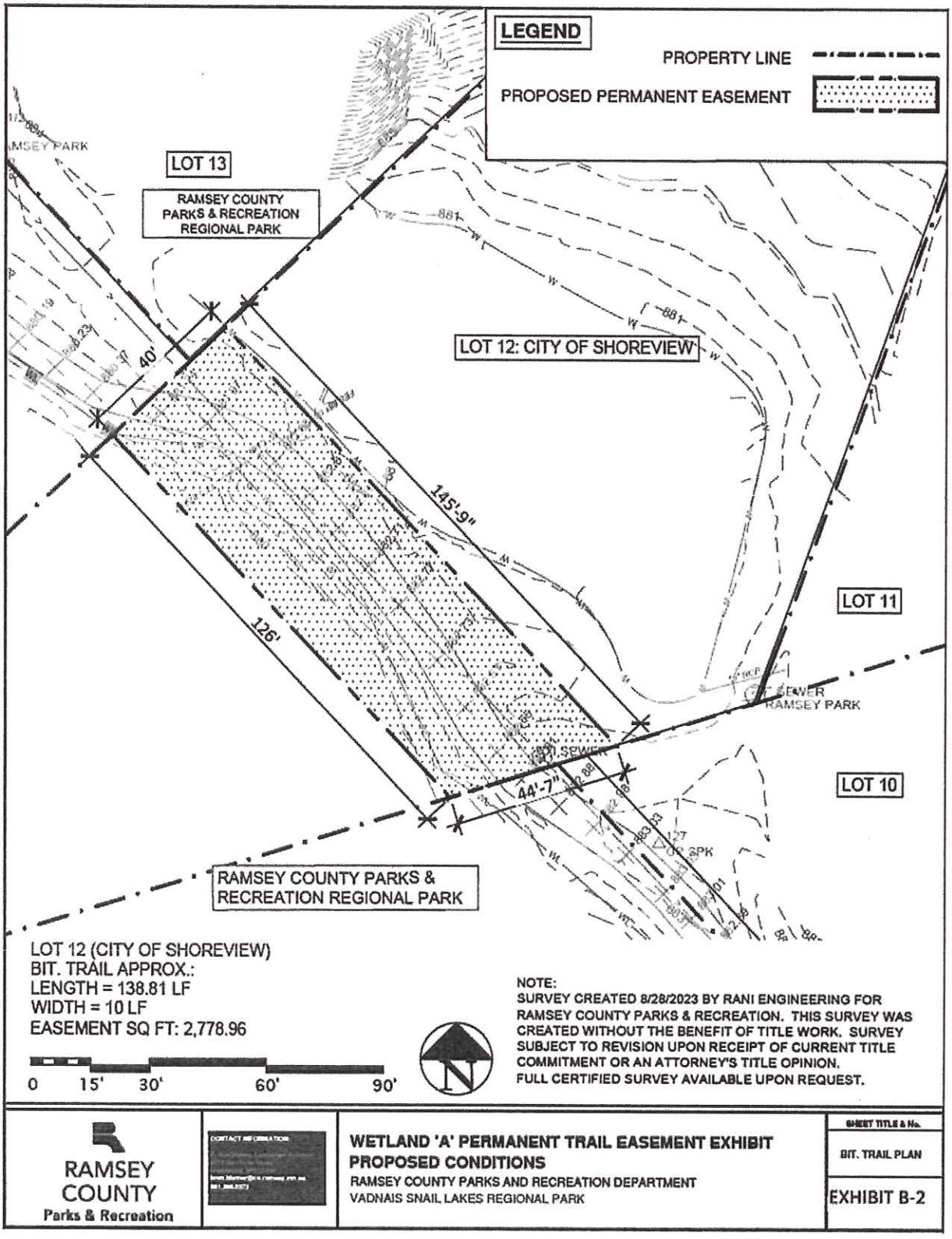
> Commencing at the northwest corner of the Southeast Quarter of Section 24, Township 30 North, Range 23 West, Ramsey County, Minnesota; thence South 00 degrees 28 minutes 47 seconds East, assumed bearing, along the west line of said Southeast Quarter, a distance of 1084.86 feet to the intersection with the common lot line between Lots 10 and 12, Block 3, said WINDWARD HEIGHTS; thence North 72 degrees 48 minutes 26 seconds East, along said common lot line, a distance of 149.92 feet to the point of beginning of said center line to be described; thence North 43 degrees 26 minutes 33 seconds West a distance of 136.24 feet to the common lot line between Lots 12 and 13, said Block 3 and said center line there terminating.

The side lines of said 40.00 foot easement are to be prolonged or shortened to terminate at the said common lot lines described above.

TORRENS

EXHIBIT B-2

DEPICTION OF EASEMENT AREA



Memorandum

TO: City Council

FROM: Steve Benoit , Parks and Recreation Director

DATE: June 15, 2026

SUBJECT: Approve Flagship Recreation's quote to refurbish the poured in place and turf on the Shoreview Commons destination playground.

ITEM NUMBER: 8.i

SECTION: CONSENT AGENDA

REQUESTED MOTION

To award the quote to refurbish the poured in place and turf on the Shoreview Commons destination playground to Flagship Recreation in the amount of $45,747.02.

INTRODUCTION

The city council is being asked to approve a quote to refurbish the poured in place and turf on the Shoreview Commons destination playground.

DISCUSSION

The city's 2026 capital improvement program includes a project to refurbish the poured in place (PIP) and turf on the Shoreview Commons destination playground. The playground installation was completed in November of 2021. The playground has proven to be extremely popular bringing in visitors not only locally, but throughout the state and even Midwest. On many days, especially in the summer months, child care groups utilize the playground as a fieldtrip destination. Weekends have shown to be particularly busy. The opening of the new restroom/shelter building has brought in even more visitors by provided a better experience and providing rental opportunities.

While the popularity of the destination playground has been a success, the high level of use has also accelerated the wear and tear on the play components. Flagship Recreation, the original designer and installer of the destination playground, has stated that the wear and tear in the first two years is comparable to most playgrounds after being open for ten years. Of particular concern is the PIP where high use areas are developing multiple holes and tears that grow larger over time. In addition, the turf is splitting open at the seams in many areas. These issues are causing significant safety concerns for playground visitors.

The work being proposed includes adding a roll coat binder to the PIP that will help it better withstand the high usage. In addition, work that is included under warranty will be done in conjunction with the refurbishment including repairing the holes and large seams in both the PIP and turf.

Flagship Recreation provided a quote for the refurbishment in the amount of $45,747.02.

Flagship Recreation is listed on the State Contract, number 218091. The estimated cost of this project was $50,000. The project will be funded through the city's capital asset replacement fund. If approved the work will be scheduled to be completed by fall 2026.

RECOMMENDATION

Based on the foregoing information, it is recommended that the city council approve Flagship Recreation's quote to refurbish the poured in place and turf on the Shoreview Commons destination playground in the amount of $45,747.02

ATTACHMENTS

Flagship Recreation Quote.pdf

Date 6/3/2026
Expires 6/13/2026
Quote: City of Shoreview-Parks & Recreation
Contact: Rodney Schreifels
Phone: 612-4305468
Email: rschreifels@shoreviewmn.gov

Ship To:	Please Make PO's & Contracts Out To:
Shoreview Commons Playground 4580 Victoria St N Shoreview, MN 55126	Flagship Recreation 11123 Upper 33rd St. N Lake Elmo, MN 55042
Bill To:	**Please Remit Payment To:**
City of Shoreview-Parks & Recreation 4580 Victoria St N Shoreview, MN 55126	Flagship Recreation 11123 Upper 33rd St. N Lake Elmo, MN 55042

QTY	ITEM #	Description	UNIT PRICE	EXT. PRICE
		Shoreview Commons Playground,KS700SCP046176		
600	FENCE	Construction Fence (LF) : 600' Linear Feet of 6'x8' Construction Panels	$12.00	$9,642.86
		- Price includes initial set up and one move		
1	SURFACING	Poured In Place or Turf & Turf Seam Repair and/or Replacement	Per Quote	$36,104.16
		- PIP Binder Roll-coat of 17,928 SqFt		
		- Work to be done on 2 Sections of playground at a time		
		- Forecast 2 days per section, could be 3 days depending on work completion and cure times		
			Subtotal	**$45,747.02**
			Freight	**$0.00**
			Sales Tax	**Tax Exempt**
			Total	**$45,747.02**

Quotes from Flagship Recreation are subject to current Flagship Recreation policies as well as Terms & Conditions, Inclusions & Exclusions outlined below unless noted otherwise on this quote. Changes are subject to price adjustment. Sales tax, if applicable, will be applied unless a tax-exempt certificate is provided at the time of order entry. Customer deposits, if required, must be received before orders will be entered & installation scheduled. Purchases in excess of $1,000.00 must be supported by a formal Purchase Order made out to Flagship Recreation

State Contract #218091

Terms: Net 30 days; 1.5% finance charge on balances over 30 days

Terms & Conditions

Contract: Seller's Copy of signed quote represents the contract between Seller and Buyer. This form supersedes all previous communications and negotiations and constitutes the entire agreement between the parties. Any changes to this contract are not binding unless jointly agreed in writing via Change Order.

Project Scope *(This Section For Quotes Including Installation)*

Inclusions:

- One Mobilization
- Accepting & Unloading of Order Prior to Installation
- Unpacking of Play Equipment
- Assembly of Play Equipment
- Placing, Digging or Surface Mounting Equipment (as specified)
- Concrete for Play Equipment Footings
- Standard Insurance Offer (Detail Provided Upon Request)
- Standard Warranty Offer (Detail Provided Upon Request)
- Standard Wage Rates

Exclusions (Unless Specifically Quoted):

- Storage or Security of Equipment
- Private Utility Locates (irrigation, low voltage, lighting, etc.)
- Additional Labor Due to Site Access. Require 8' Wide Clearance from Staging Area to Play Space.
- Additional Labor and/or Related Costs Due to Subsurface Conditions (Rock, Hardpan, Heavy Clay, Ground Water, etc.)
- Additional Labor and/or Related Costs Due to Working in Unstable Soils (Sand, Pea Rock, Mud, Poor Site Drainage, etc.)
- Offsite Removal of Spoils From Footing Holes or Other Excavation. Can be stockpiled for owner removal or left in play space
- Disposal of Packing Material. Can be Stockpiled for Owner Removal or Deposited in Owners Onsite Dumpster
- Removal of Existing Play Equipment, Border or Safety Surfacing Material
- Site Work of Any Kind. Exclusions include, site grading (owner to provide max slope of 1%), site restoration, drainage, etc.
- Border for Play Space
- Bonding of Any Type
- Permits of Any Kind

Acceptance of Quotation:

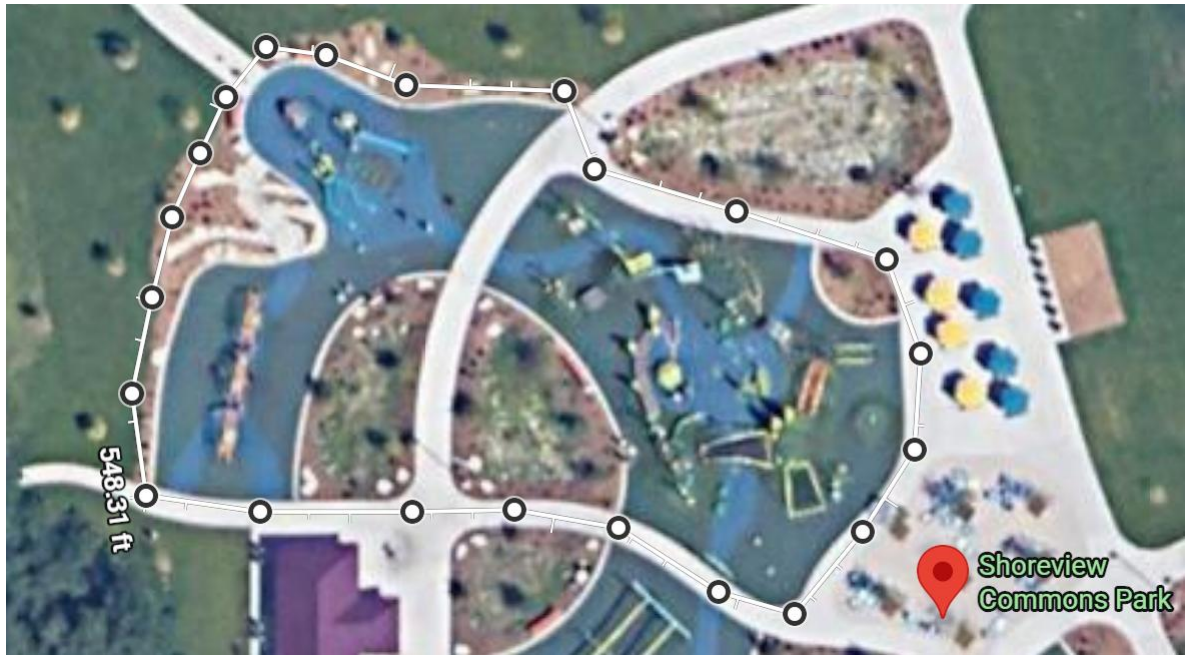
Accepted By (Print)	
Signature:	**Date:**
	Purchase Amount: $45,747.02

550-600 Linear Feet of 6’ Construction Fence Needed



Roll-coat Day1-2

Roll-coat Day3-4



Memorandum

TO: City Council

FROM: Stephanie Smith , City engineer

DATE: June 15, 2026

SUBJECT: Authorize the application for Metropolitan Council's active transportation grant funding for Hamline Avenue reconstruction, CP28-01

ITEM NUMBER: 8.j

SECTION: CONSENT AGENDA

REQUESTED MOTION

To approve resolution 26-48 to authorize the pursuit of 2026 active transportation funding for Hamline Avenue and County Road I bicycle facilities, CP28-01.

INTRODUCTION

Staff has identified a funding opportunity from the Metropolitan Council's 2026 regional solicitation for local bicycle facilities to be included on Hamline Avenue and County Road I with the Hamline Avenue reconstruction, city project 28-01. City council approval is required for the grant application.

DISCUSSION

Hamline Avenue is currently scheduled for reconstruction in 2028, per the city's capital improvement plan. The project will include development of an off street shared-use trail along Hamline Avenue from Lexington Avenue to County Road I, and along County Road I both west to Shamrock Park and east to Lepak Court, reconstruction of Hamline Avenue (Lexington Avenue to County Road I), realigning the intersection with County Road I, and street light improvements.

Staff has identified the Metropolitan Council's 2026 Regional Solicitation for potential funding assistance. The Local Bicycle Facilities funding category supports the construction of bicycle facility improvements that enhance safety, connectivity, and accessibility for people of all ages and abilities. This project is a good candidate for this program as the proposed trails will address existing gaps in the local and regional bicycle network, improving connectivity between residential neighborhoods, parks, schools, and existing and planned regional trail facilities.

This project has previously been delayed due to other county-led projects requiring the city to use large amounts of our municipal state aid (gas tax) allotment for the local cost-share, such as the Lexington Avenue and Hodgson Road reconstructions. This grant funding has the potential to provide assistance for the city to fund this substantial project, which has a current budget of $5,160,000 in the capital improvement plan.

RECOMMENDATION

Staff recommends the city council approve resolution 26-48 to apply for 2026 active transportation funding for Hamline Avenue and County Road I bicycle facilities, CP28-01.

ATTACHMENTS

Resolution 26-48
Project Map

EXTRACT OF MINUTES OF MEETING OF THE

CITY COUNCIL OF SHOREVIEW, MINNESOTA

HELD JUNE 15, 2026

Pursuant to due call and notice thereof, a meeting of the city council of the City of Shoreview, Minnesota was duly called and held at the Shoreview City Hall in said City on June 15, 2026 at 7 pm. The following members were present:

LIST THE COUNCILMEMBERS THAT WERE PRESENT

And the following members were absent:

Councilmember _____ introduced the following resolution and moved its adoption.

* * * * * * * * * * * * * *

RESOLUTION NO. 26-48

A RESOLUTION AUTHORIZING THE PURSUIT OF 2026 ACTIVE TRANSPORTATION FUNDING FOR THE HAMLINE AVENUE AND COUNTY ROAD I BICYCLE FACILITIES, CITY PROJECT 28-01

WHEREAS, the Metropolitan Council provides competitive funding opportunities for local active transportation projects as part of the continuing, cooperative, and comprehensive transportation planning process for the seven-county Twin Cities Metropolitan Area; and

WHEREAS, the Metropolitan Council has opened the 2026 Regional Solicitation, including the Local Bicycle Facilities funding category, which supports the construction of bicycle facility improvements that enhance safety, connectivity, and accessibility for people of all ages and abilities; and

WHEREAS, the City of Shoreview proposes to construct new bicycle facilities along Hamline Avenue and County Road I to address gaps in the local and regional bicycle network; and

WHEREAS, the proposed project includes development of an off-street shared-use trail along Hamline Avenue from Lexington Avenue to County Road I, and along County Road I both west to Shamrock Park and east to Lepak Court, creating a continuous bicycle network connection within the community; and

WHEREAS, these improvements will address existing gaps in the local and regional bicycle network, improving connectivity between residential neighborhoods, parks, schools, and existing and planned regional trail facilities; and

WHEREAS, the project will provide a low-stress, all-ages-and-abilities bicycle facility separated from vehicular traffic, improving safety and accessibility for people bicycling and walking along these corridors; and

WHEREAS, the Hamline Avenue and County Road I bicycle facilities are identified in the City of Shoreview 2040 Comprehensive Plan and 2026- Capital Improvement Program as a needed improvement to enhance multimodal connectivity and safety, and is further supported by the Hamline Avenue Reconstruction Feasibility Study (2011), which evaluates and advances improvements along this corridor.

NOW, THEREFORE BE IT RESOLVED that the City Council of the City of Shoreview, County of Ramsey, State of Minnesota, hereby (describe what action is being taken and list the conditions for it)

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SHOREVIEW THAT:

1. City staff is authorized to submit an application for 2026 Local Bicycle Facilities (Active Transportation) funding through the Metropolitan Council Regional Solicitation for the Hamline Avenue and County Road I Bicycle Facilities Project; and

2. The city agrees to operate and maintain the project and all associated bicycle and pedestrian facilities for their design life following construction.

* * * * * * * * * * * * * *

The motion of the foregoing resolution was duly seconded by Councilmember _____ and upon a vote being taken thereon, the following voted in favor thereof:

And the following voted against the same:

WHEREUPON, said resolution was declared duly passed and adopted the 15th day of June, 2026.

_____ Sue Denkinger, Mayor

STATE OF MINNESOTA)

COUNTY OF RAMSEY)

CITY OF SHOREVIEW)

I, the undersigned, being the duly qualified city manager of the City of Shoreview of Ramsey County, Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a meeting of said city council on the 15th day of June, 2026, with the original thereof on file in my office and the same is full, true and complete transcript therefrom insofar as the same relates authorizing application for AT grant funds from the Metropolitan Council for Hamline Avenue and County Road I bicycle facilities, city project 28-01.

WITNESS MY HAND officially as such city manager and the corporate seal of the City of Shoreview, Minnesota this 16th day of June, 2026.

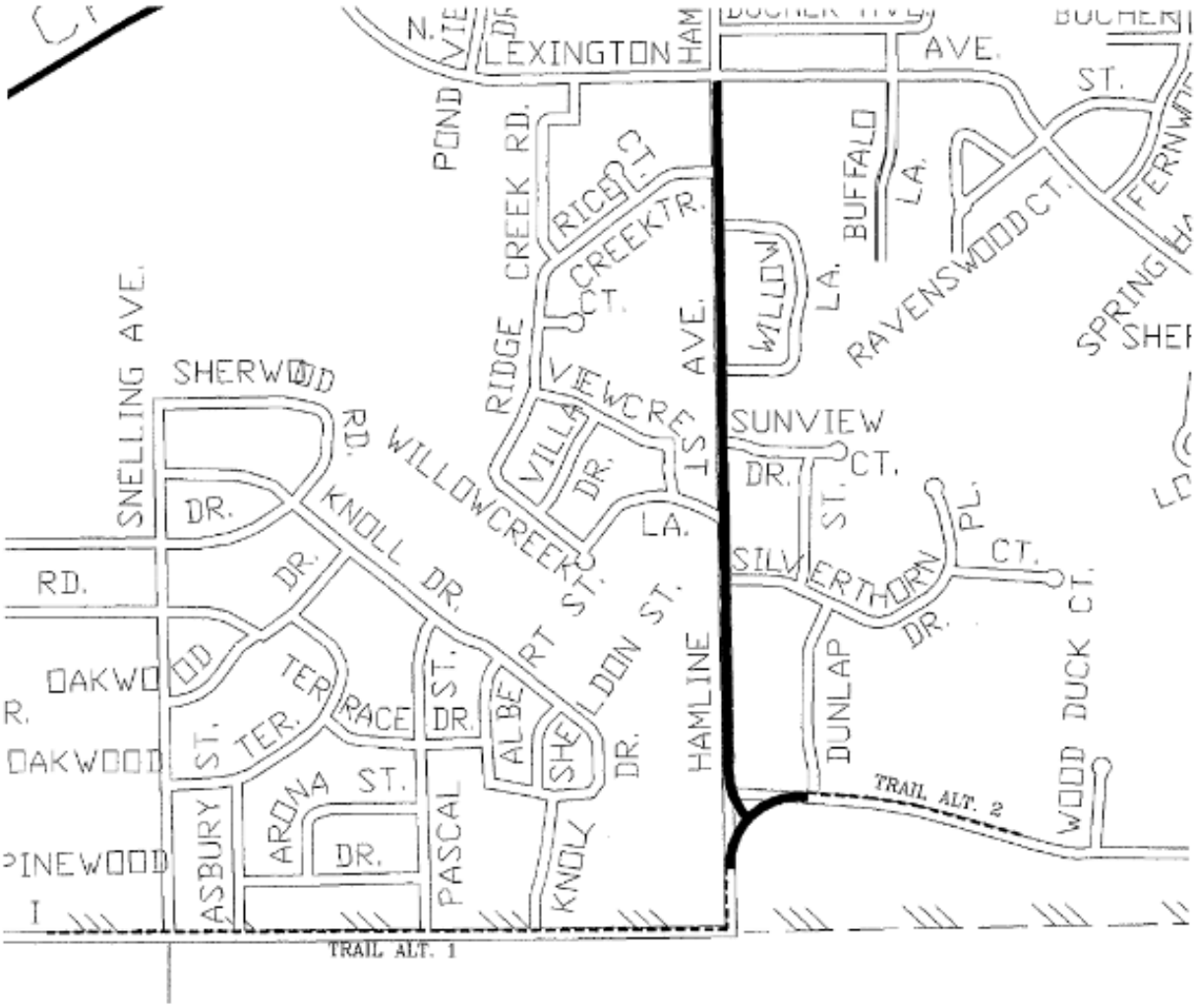
_____

Brad Martens, City Manager

SEAL

CITY OF SHOREVIEW

HAMLINE AVE. RECONSTRUCTION



SITE MAP

Memorandum

TO: City Council

FROM: Tom Wesolowski , Public Works Director

DATE: June 15, 2026

SUBJECT: Authorize execution of a professional services agreement for the creation of record drawings for city utilities installed as part of the Hodgson Road Reconstruction, city project 23-02

ITEM NUMBER: 8.k

SECTION: CONSENT AGENDA

REQUESTED MOTION

To authorize execution of a professional services agreement with SRF for the creation of city utility record drawings related to the Hodgson Road Reconstruction, city project 23-02.

INTRODUCTION

The Hodgson Road Reconstruction project is complete and as-built record drawings of the city utilities installed with the project are required. Staff has identified the necessary services and recommends the city council authorize approval of a professional services agreement with SRF.

DISCUSSION

As part of the Hodgson Road Reconstruction project completed by Ramsey County, a number of city utilities were replaced and new utilities installed including water main, sanitary sewer, stormwater and street lights. During construction the alignment, depth, location or other changes from the original design of the utilities were required due to unanticipated underground issues and other conflicts. Typically when a construction project is complete, as-built or record drawings are completed to provide accurate documentation of how the utilities were installed. These drawings are used by staff for operation and maintenance, locating, repair and replacement activities. They are also used to provide information to developers, engineers and contractors working on projects in the city.

SRF completed the design of the Hodgson Road Reconstruction for Ramsey County and typically the engineering consultant that worked on the design completes the as-built drawings. The only county utility included in the project was stormwater collection and treatment and the county decided to create the as-builts in-house and did not include the creation of as-built drawings in the design contract with SRF.

Given the amount of city utilities located in the project area a large number of as-built drawings are required and city staff does not have the capacity to complete the creation of the drawings. Accordingly, staff has negotiated an agreement for professional engineering services with SRF to complete the drawings for an hourly not to exceed fee of $29,909. A copy of the agreement is attached for reference.

RECOMMENDATION

It is recommended the city council authorize execution of professional services with SRF for the creation of city utility record drawings related to the Hodgson Road Reconstruction, city project 23-02.

ATTACHMENTS

SRF Proposal

SRF Project No. 20414.PP

June 9, 2026

Tom Wesolowski
Public Works Director
City of Shoreview
4600 Victoria Street North
Shoreview, MN 55126
twesolowski@shoreviewmn.gov

Subject: Proposal for Professional Services for Hodgson Road Utility As-Builts

Dear Tom Wesolowski:

Based on your request, SRF Consulting Group, Inc. ("SRF") is pleased to submit this Proposal to provide professional services for preparing As-Built plans of utilities installed with the Hodgson Road construction.

Scope of Services

SRF proposed to carry out the work ("Scope of Services"), set forth in Attachment B, attached hereto and incorporated into this Agreement.

Assumptions

Assumptions are listed accordingly in the attached Scope of Work.

Subconsultants

SRF intends to use the following subconsultant(s): None. Any subconsultants will be required to enter into a contract with SRF which will obligate the subconsultant to comply with all terms and conditions of this proposal related to the services that the subconsultant will provide.

SRF shall pay all subconsultants within ten (10) business days of SRF's receipt of payment for undisputed services provided by the subconsultant.

Schedule

SRF will complete this work within three (3) months of receipt of written authorization to proceed. This will include completion of as-built plans by August 31, 2026 (or as mutually agreed upon between SRF and the City).

Basis of Payment/Budget

SRF proposes to be reimbursed for the Scope of Services on an hourly basis for the actual time expended. Other direct project expenses, such as printing, supplies, reproduction, etc., will be billed at cost and mileage will be billed at the current allowable IRS rate for business miles. Any subconsultants will be paid on an hourly or a lump sum basis. Invoices are submitted on a monthly basis for work performed during the previous month. Payment is due within 35 days.

Based on SRF's understanding of the project and our Scope of Services, the estimated the cost for this Proposal, including any subconsultant budgets, is $29,909, in accordance with the Scope of Services attached hereto as Attachment B and incorporated into this Agreement. (See Attachment B – Scope of Services for a breakdown of our services.)

Changes in Scope of Services

It is understood that if the scope or extent of work changes, the cost will be adjusted accordingly. Before any out-of-scope work is initiated, however, SRF will submit a budget request for the new work and will not begin work until you provide authorization.

Standard Terms and Conditions

The attached Standard Terms and Conditions (Attachment A) and Scope of Services (Attachment B) together with this Proposal for professional services, constitute the entire agreement between you and SRF and supersedes all prior written or oral understandings. This agreement may only be amended, supplemented, modified, or canceled by a written instrument executed by both parties.

Acceptance/Notice to Proceed

A signed copy of this Proposal, mailed or emailed to Brady Rutman at the address on the first page of this document or at brutman@srfconsulting.com, will serve as acceptance of this Proposal and SRF's notice to proceed.

We appreciate your consideration of this Proposal and look forward to working with you on this project. Please feel free to contact us if you have any questions or need additional information.

Sincerely,

SRF Consulting Group, Inc.





Brady Rutman, PE, PLA
Project Manager

Pat Corkle, PE
Project Director

Attachment(s):

Attachment A – Standard Terms and Conditions

Attachment B – Scope of Services and Fee Estimate

Approved: City of Shoreview

_____

(signature)

Name _____

Title _____

Date _____

This cost proposal is valid for a period of 90 days. SRF reserves the right to adjust its cost estimate after 90 days from the date of this proposal.

ATTACHMENT A

STANDARD TERMS AND CONDITIONS

The Standard Terms and Conditions together with the attached Proposal for Professional Services and all Attachments constitute the entire Agreement between the CLIENT and SRF Consulting Group, Inc. ("SRF") and supersede all prior written or oral understandings. This Agreement may only be amended, supplemented, modified, or canceled by written amendment signed by both parties.

1. STANDARD OF CARE
   a. The standard of care for all professional services performed or furnished by SRF under this Agreement will be the care and skill ordinarily used in the profession practicing under similar circumstances. SRF makes no warranties, expressed or implied, under the Agreement or otherwise, in connection with SRF's services.
   b. The CLIENT shall be responsible for, and SRF may rely upon, the accuracy and completeness of all requirements, programs, instructions, reports, data, and other information furnished by CLIENT to SRF pursuant to this Agreement. SRF may use such requirements, reports, data, and information in performing or furnishing services under this Agreement.

2. NO THIRD-PARTY BENEFICIARY
   All duties and responsibilities undertaken pursuant to this Agreement will be for the sole and exclusive benefit of the CLIENT and SRF and not for the benefit of any other party. Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the CLIENT or SRF. SRF's services under this Agreement are being performed solely for the CLIENT's benefit, and no other entity shall have any claims against SRF because of this Agreement or the performance or nonperformance of services hereunder.

3. PAYMENT TO SRF
   Invoices will be prepared in accordance with SRF's standard invoicing practices and will be submitted to the CLIENT by SRF monthly, unless otherwise agreed. Invoices are due and payable within thirty-five (35) days of receipt. If the CLIENT fails to make any payment due SRF for services and expenses within forty-five (45) days after receipt of SRF's invoice thereafter, the amounts due SRF will be increased at the rate of 1-1/2% per month (or the maximum rate of interest permitted by law, if less). In addition, SRF may, after giving seven days written notice to the CLIENT, suspend services under this Agreement until SRF has been paid in full of amounts due for services, expenses, and other related charges.

4. OPINION OF PROBABLE CONSTRUCTION COST
   Any opinions of costs prepared by SRF represent its judgment as a design professional and are furnished for the general guidance of the CLIENT. Since SRF has no control over the cost of labor, materials, market condition, or competitive bidding, SRF does not guarantee the accuracy of such cost opinions as compared to contractor or supplier bids or actual cost to the CLIENT.

5. INSURANCE
   SRF will maintain the following types of coverage and limits throughout the term of this Agreement.

Workers' Compensation	Statutorily required amounts
Employer's Liability Insurance	Minimal Limits: $100,000 Each Accident $100,000 Each Employee by Disease $100,000 Aggregate Disease
General Liability Insurance	Minimal Limits: $1,000,000 Each Occurrence $2,000,000 Annual Aggregate
Automobile Liability Insurance	Minimal Limits: $1,000,000 combined single limit each occurrence covering owned, non-owned and hired automobiles.
Professional Liability Insurance	Minimal Limits: $2,000,000 per Claim $2,000,000 Annual Aggregate

6. INDEMNIFICATION AND ALLOCATION OF RISK
   a. To the fullest extent permitted by law, SRF agrees to indemnify and hold harmless the CLIENT, their officers, directors and employees against all damages, liabilities or costs (including reasonable attorneys' fees and defense costs) to the extent caused by SRF's negligent acts under this Agreement and anyone for whom SRF is legally liable.
   b. To the fullest extent permitted by law, the CLIENT agrees to indemnify and hold harmless SRF, their officers, directors and employees against all damages, liabilities or costs (including reasonable attorneys' fees and defense costs) to the extent caused by the CLIENT's negligent acts under this Agreement and anyone for whom the CLIENT is legally liable.

7. TERMINATION OF AGREEMENT
Either party may at any time, upon seven days prior written notice to the other party, terminate this Agreement. Upon such termination, the CLIENT shall pay to SRF all amounts owing to SRF under this Agreement, for all work performed up to the effective date of termination.

8. OWNERSHIP AND REUSE OF DOCUMENTS
Upon full payment to SRF, all deliverables which were prepared by or authored by SRF pursuant to this Agreement are deemed to be "works made for hire" and shall automatically become the property of the Client. Any preexisting intellectual property shall remain the property of SRF. SRF grants the Client a perpetual, irrevocable, non-exclusive, royalty free license for SRF's preexisting intellectual property that are incorporated in the deliverables that are purchased by CLIENT. Reuse of any deliverables by the CLIENT shall be at CLIENT's sole risk; and the CLIENT agrees to indemnify, and hold SRF harmless from all claims, damages, and expenses including attorney's fees arising out of such reuse of documents by the CLIENT or by others acting through the CLIENT.

9. FORCE MAJEURE
SRF shall not be liable for any loss or damage due to failure or delay in rendering any service called for under this Agreement resulting from any cause beyond SRF's reasonable control.

10. ASSIGNMENT
Neither party shall assign its rights, interests or obligations under this Agreement without the express written consent of the other party.

11. BINDING EFFECT
This Agreement shall bind, and the benefits thereof shall inure to the respective parties hereto, their legal representatives, executors, administrators, successors, and assigns.

12. SEVERABILITY AND WAIVER OF PROVISIONS
Any provisions or part of the Agreement held to be void or unenforceable under any laws or regulations shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon the CLIENT and SRF, who agree that the Agreement shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision. Non-enforcement of any provision by either party shall not constitute a waiver of that provision, nor shall it affect the enforceability of that provision or of the remainder of this Agreement.

13. SURVIVAL
All provisions of this Agreement regarding Ownership and Reuse of Documents, Indemnification and Allocation of Risk, and Dispute Resolution and Damages shall remain in effect after termination or expiration of this Agreement.

14. DISPUTE RESOLUTION AND DAMAGES
CLIENT and SRF agree to use their best efforts to resolve amicably any dispute. In the event that a dispute cannot be resolved, upon the joint concurrence of the parties to the selection of a mediator, the dispute will be submitted to mediation before, and as a condition precedent to, the initiation of any legal action. CLIENT and SRF agree to waive all incidental, indirect, consequential and special damages, including, but not limited to, loss of use, income, reputation, profits, revenue, business opportunity, or production.

15. CONTROLLING LAW
The laws of the state where the Project is located govern this Agreement. Legal proceedings, if any, shall be brought in a court of competent jurisdiction in the county where the Project is located.

16. SITE SAFETY
Except for the activities of SRF under this Agreement, SRF shall not at any time supervise, direct, or have control over any other work on the Project, nor shall SRF be responsible for the means, methods, techniques, schedules or procedures of construction selected for the Project or the safety precautions or programs incident to that work.

17. RECORDS.
SRF shall establish and maintain accurate and complete books, accounts, records and reports pertaining to the Project and shall maintain said records for a period of six years from the date of final payment to SRF under this Agreement.

18. INDEPENDENT CONTRACTOR
Nothing in this Agreement is intended, or shall be construed, to create a partnership or joint venture between the parties. For the purpose of this Agreement, the parties acknowledge that SRF and its employees and agents are independent contractors and not employees or agents of the CLIENT, including for state or federal tax purposes and related withholdings and unemployment.

19. ADDITIONAL TERMS AND CONDITIONS.
SRF shall endeavor to perform all professional services under this Agreement in accordance with all applicable federal, state, and local laws, ordinances, rules and regulations insofar as they relate to SRF's performance of the provisions of this Agreement.

SRF Consulting Group, Inc. — Work Tasks and Person-Hour Estimates

Client: City of Shoreview

Project: Hodgson Road Utility As-Builts

Subconsultants:

20414.PP

TASK NO.	SUMMARY OF TASKS
1.0	PROJECT MANAGEMENT AND COORDINATION
2.0	UTILITY AS-BUILT PLANS

SRF is delivering As-Built plans of utilities installed with the Hodgson Road project. Using surveyed data from the City and Ramsey County, SRF and Alliant are marking up plans for the City's permanent record of watermain, sanitary, storm, and street lighting facilities.

SRF Consulting Group, Inc. — Work Tasks and Person-Hour Estimates

Client: City of Shoreview

Project: Hodgson Road Utility As-Builts

Subconsultants: 0

20414.PP

TASK NO.	TASK DESCRIPTION	PROF. VIII-VII	PROF. V	PROF. IV	PROF. III	TECH.	SUPPORT	TOTALS	EST. FEE
1.0	**PROJECT MANAGEMENT AND COORDINATION** Assumptions: 2 SRF staff to attend up to 2 30-minute virtual check-in meetings. Client Deliverables: Timely feedback								
1.1	Meetings	2	2	-	-	-	-	4	$1,008.00
1.2	Monthly billing and invoices	1	1	-	-	-	1	3	$629.00
1.3	Project coordination	2	2	-	-	-	-	4	$1,008.00
	SRF Deliverables: Meeting Notes, as appropriate Monthly billing								
	SUBTOTAL - TASK 1	**5**	**5**	**0**	**0**	**0**	**1**	**11**	**$2,645.00**

SRF Consulting Group, Inc. — Work Tasks and Person-Hour Estimates

Client: City of Shoreview

Project: Hodgson Road Utility As-Builts

Subconsultants: 0

20414.PP

TASK NO.	TASK DESCRIPTION	PROF. VIII-VII	PROF. V	PROF. IV	PROF. III	TECH.	SUPPORT	TOTALS	EST. FEE
2.0	**UTILITY AS-BUILT PLANS** Assumptions: SRF to mark any facilities abandoned inplace. Separate sheets will be marked up for each watermain, sanitary, storm, and lighting as-builts, with featured facilities to be boldened or highlighted. SRF to include distance from nearest MH to services, hydrants, valves, Ys, and other connections. Also include distance from main to ROW line. Bluebeam may be used for plan deliverables. SRF will submit draft As-Built Plans for City review and address one round of comments for final draft. Client Deliverables: GPS points, DWG files, and PDF redlines collected by Ramsey County Comments on draft As-Built Plans								
2.1	Watermain As-Built Markups (includes QA/QC)	-	4	-	32	-	-	36	$5,920.00
2.2	Sanitary As-Built Markups (includes QA/QC)	-	4	-	32	-	-	36	$5,920.00
2.3	Storm Sewer As-Built Markups (includes QA/QC)	3	-	24	-	112	-	139	$14,576.00
2.4	Street Lighting As-Built Markups (includes QA/QC)	-	1	-	4		-	5	$848.00
	SRF Deliverables: First Draft and Final Draft PDFs of marked-up plan sheets with as-built utility data.								
	SUBTOTAL - TASK 2	**3**	**9**	**24**	**68**	**112**	**0**	**216**	**$27,264.00**

SRF Consulting Group, Inc. — Work Tasks and Person-Hour Estimates

Client: City of Shoreview

Project: Hodgson Road Utility As-Builts

Subconsultants: 0

20414.PP

TASK NO.	TASK DESCRIPTION	PROF. VIII-VII	PROF. V	PROF. IV	PROF. III	TECH.	SUPPORT	TOTALS	EST. FEE
	TOTAL ESTIMATED PERSON-HOURS	**8**	**14**	**24**	**68**	**112**	**1**	**227**	
	AVERAGE HOURLY BILLING RATE	$288.00	$216.00	$184.00	$158.00	$83.00	$125.00		
	ESTIMATED LABOR AND OVERHEAD	$2,304.00	$3,024.00	$4,416.00	$10,744.00	$9,296.00	$125.00		$29,909.00
	SRF ESTIMATED DIRECT NON-SALARY EXPENSES								$0.00
								SUBTOTAL: (SRF Labor and Expenses)	$29,909.00
	TOTAL ESTIMATED FEE (SRF and Subconsultants combined)								**$29,909.00**

SRF ESTIMATE OF DIRECT NON-SALARY EXPENSES:

SRF EXPENSES: $0.00

SUMMARY OF COSTS:		PROF. VIII-VII	PROF. V	PROF. IV	PROF. III	TECH.	SUPPORT	TOTALS
1	PROJECT MANAGEMENT AND COORDINATION	$ 1,440.00	$ 1,080.00	$ -	$ -	$ -	$ 125.00	$2,645.00
2	UTILITY AS-BUILT PLANS	$ 864.00	$ 1,944.00	$ 4,416.00	$ 10,744.00	$ 9,296.00	$ -	$27,264.00
TOTALS		**$2,304.00**	**$3,024.00**	**$4,416.00**	**$10,744.00**	**$9,296.00**	**$125.00**	**$29,909.00**

SUMMARY OF HOURS:		PROF. VIII-VII	PROF. V	PROF. IV	PROF. III	TECH.	SUPPORT	TOTALS
1	PROJECT MANAGEMENT AND COORDINATION	5	5	-	-	-	1	11
2	UTILITY AS-BUILT PLANS	3	9	24	68	112	-	216
TOTALS		**8**	**14**	**24**	**68**	**112**	**1**	**227**

Memorandum

TO: City Council

FROM: Will Harris , Associate Planner

DATE: June 15, 2026

SUBJECT: 855 Tanglewood Dr - conditional use permits for the keeping of horses and related accessory structure

ITEM NUMBER: 9.a

SECTION: PUBLIC HEARINGS

REQUESTED MOTION

Motion 1 - close public hearing

To close the public hearing in consideration of conditional use permits at 855 Tanglewood Drive.

Motion 2 - approval of conditional use permits

To approve the conditional use permits submitted by Pam Larson, 855 Tanglewood Dr, subject to the following conditions:

Detached accessory structure

1. The project must be completed in accordance with the plans submitted as part of the conditional use permit applications. Any significant changes to these plans, as determined by the city staff, will require review by the planning commission and city council.
2. This approval will expire after one year if a building permit has not been issued and construction commenced.
3. The owners shall apply for a demo permit for the existing detached accessory structure.
4. The existing detached accessory structure shall be demolished before the issuance of a building permit for the new accessory structure
5. The detached accessory structure shall not exceed 1,200 sq ft in size.
6. The structure shall be used to house the animals and for the storage of personal property only.
7. The structure shall not be used in any way for commercial purposes.
8. The applicant shall obtain permits as required from the Rice Creek Watershed District, if required.
9. A building permit must be obtained before any construction activity begins.
10. A riparian lot detached accessory structure permit must be obtained before any construction activity begins.
11. A tree protection and replacement plan shall be submitted prior to issuance of a building permit (including a grading permit). Tree protection shall be implemented prior to the commencement of work on the property and maintained during the period of construction. The protection plan shall include wood chips and protective fencing at the drip line of the retained trees.

12. Applicant shall maintain historic drainage patterns.
13. A side-yard swale may be required if needed to keep drainage from new building on the subject property
14. Grading as-built shall be submitted after construction upon request by the city engineer.
15. This approval is subject to a 5-day appeal period.

Non-domestic animal conditional use permit

1. The project must be completed in accordance with the plans submitted as part of the conditional use permit applications. Any significant changes to these plans, as determined by the city planner, will require review by the planning commission and city council.
2. The building permit and fence permit are required and must be finalized prior to the animals inhabiting the property
3. A buffer strip enclosing the arena and paddocks shall be installed and established prior to the animals inhabiting the property to ensure runoff is contained to the subject property
4. The owner shall submit an additional fence permit before the installation of additional fencing to separate the paddock area if necessary.
5. No horse may be kept on the property if it is being used for commercial purposes, whether or not the commercial use occurs on the residentially-zoned property.
6. No horse shall be permitted to run outside the confines of the proposed paddock, arena, or accessory structure area
7. No person shall be permitted to ride or drive a horse after the hour of sunset or before the hour of sunrise.
8. The escape of a horse necessitating recovery by agents or employees of the city shall automatically suspend the conditional use permit until the city manager or their designee has re-inspected the premises.
9. Cruel and inhumane treatment of horses shall be grounds for the revocation of the conditional use permit. Adequate care includes, but is not limited to, the following:
    a. Horses must be provided with food of sufficient quantity and quality to allow for normal growth or the maintenance of body weight. Feed standards shall be those recommended by the National Research Council.
    b. Horses must be provided with clean, potable water in sufficient quantity to satisfy the animal's needs or supplied by free choice. Snow or ice is not an adequate water source.
    c. Horses must be provided a minimum of free choice protection of a constructed shelter from direct rays of the sun when temperatures exceed 95 degrees Fahrenheit, from wind, and from freezing precipitation for all horses.
    d. Constructed shelters must be structurally sound, free of injurious matter, maintained in workmanlike repair, and ventilated.
    e. Stalls must be cleaned and kept dry to the extent that the animal is not required to lie or stand in fluids. Bedding must be provided in all stalls, kept reasonably clean, and periodically changed. The nature of the bedding must not pose a health hazard to the animal.
    f. Horses must be provided an opportunity for periodic exercise, either through free choice or through a forced work program, unless exercise is restricted by a licensed veterinarian.
    g. All horses must have their hooves properly trimmed periodically to prevent lameness.
10. All accumulations of manure shall be removed at such periods as will ensure that no

leaching or objectionable odors exist, and the premises shall not be allowed to constitute a nuisance.

11. Upon complaint to the city that any provisions are not being met, an authorized animal control officer or city representative shall be permitted upon the premises where livestock are kept for the purpose of making an inspection to determine compliance with this chapter.
12. If at any point the owner subdivides the property so as to reduce the total acres below the allowed 2-acre threshold, this agreement will be nullified.

INTRODUCTION

The property owner, Pam Larson, is requesting approval for two conditional use permits for the property at 855 Tanglewood Drive related to the keeping of two horses on the property. Both conditional use permits will work in tandem with each other. The first is for the keeping of non-domestic animals on a property that exceeds two acres to keep two horses on the property, and the second is to construct a new detached accessory structure over 440 sq ft that will serve as both a detached garage and a horse barn.

DISCUSSION

Site characteristics

The subject property is a substandard riparian residential lot located within the RE-20 Residential Estate District. The property is located east of Lexington Ave, off of Tanglewood Dr, and has a lot area of 113,256 sq ft (2.6 Acres). The lot has a width of approximately 86 ft. along Turtle Lake and 82 feet of width along Tanglewood Dr., where access is provided via a gravel driveway. The property has extensive wood coverage throughout and has few changes in topography throughout the property. It is developed as a single-family home that is 2,056 sq ft, has an attached garage that is 504 sq ft., and an existing detached garage that is 534 sq ft.

Project description

Both the single-family home and the detached garage were constructed in 1968, and neither had been substantially repaired or modified since their original construction. The applicant is seeking to demolish the detached garage and construct a detached accessory structure that will serve as both a detached garage and a horse barn. The garage portion will be 2/3 of the total space, and will be used to store home maintenance equipment such as their snowblowers, lawn mowers, etc., as well as hay for the animals, while the remaining 1/3 of the building will be two stalls and an entryway to allow access into the stall areas.

The egress in and out of the stall side of the accessory structure will be surrounded by a 120' x 70' fenced paddock area directly to the south, which will serve as the horses' outdoor area. The fencing material proposed for this portion is known as Diamond Horse Fencing, which resembles a chain link fence material with wooden posts. Currently, the applicant is proposing a singular paddock, but should there be any issues between the animals in the future, they would wish to split the area using the same fencing material to create two 120' x 35' paddocks. The applicant is also proposing a 55' x 110' fenced arena directly to the south of the paddocks, which will serve as the location where the horses can be ridden. The fence material proposed here is a cedar split rail fence. Both fenced areas are surrounded by various cedar, maple, and pine trees that create a buffer between the surrounding properties and the road. South of the arena, the applicant is proposing a 10x12 site for manure and a 4x4 compost location to convert the manure into compost material.

Development ordinance requirements

Detached accessory structure

The residential estate accessory building regulations (Sec. 107-66 (b) and Sec. 107-67 (c) (2)) have tiered standards based on parcel size to allow more flexibility for those property owners with larger parcels. For properties that exceed 2 acres, the maximum area permitted for a detached accessory structure is 440 square feet. This area can be exceeded, provided a conditional use permit is granted. The combined area of all accessory structures cannot exceed 125% of the dwelling unit foundation area.

Detached accessory buildings that require a conditional use permit must be setback a minimum of 10 feet from a side lot line and 10 feet from a rear lot line. The maximum height permitted for a detached accessory building is 18 feet as measured from the roof peak to the lowest finished grade, but it also cannot exceed the height of the dwelling unit. In addition, sidewalls cannot exceed 10 feet, and interior storage areas above the main floor cannot exceed an interior height of 6 feet. However, according to the shoreland ordinance under Sec. 107-66 (c), should there be stricter regulations because of the proximity to the lake, the more stringent regulations will be enforced. These regulations require the additional submission of a riparian lot detached accessory structure permit under Sec. 115-149 (d). The criteria for this permit are listed under Sec. 103-96, and include: the request is in general character with surrounding properties, it will not cause a traffic sight problem or endanger public health or safety, it will not encroach upon a public right-of-way, easement, or utilities, and it must be setback 30 feet from the front property line.

The exterior design of the structure must be compatible with the dwelling and be similar in appearance from an aesthetic, building material, and architectural standpoint. The proposed design, scale, height, and other aspects related to the accessory structure are evaluated to determine the impact on the surrounding area. Building permits may be issued upon the finding that the appearance of the structure is compatible with the structures and properties in the surrounding area and does not detract from the area. The intent of these regulations and the city's comprehensive plan's policies is to ensure that the residential character of the property and neighborhood is maintained and that the dwelling unit remains the primary feature and use of the property. The following table summarizes the proposal in terms of the development code standards:

	Proposed conditions	**Development code provisions**
Area		
Attached accessory structure	504 sq ft (current attached garage)	
		CUP—larger than 440 square feet
Detached accessory structure	1,200 sq ft (proposed garage/barn)	125% of the dwelling unit foundation area
		(2,056 - 504 = 1,552)
Total all accessory structure	1,704 sq ft	1,552 x 125% = 1,940 sq ft allowed

Setbacks		
Side lot line Front lot line	10 feet (west property line) 46 feet (east property line) > 30 feet	10 feet from the side property line Minimum of 30 feet from the front property line
Height		
Roof peak Sidewall	13 feet 8 feet	18 feet 10 feet
Second story storage height	N/A	6 feet
Impervious surface coverage	13.4% proposed	25% unless: A maximum of 30 percent may be permitted if there are no structures (except for docks, stairways, lifts, landings, retaining walls, and fences) in the required setbacks from the ordinary high-water level and/or bluff
Exterior design	Siding and shingles to match the home, brown with tan trim, soffit, and fascia. Shingle roof, aluminum soffit and fascia, LP siding, cedar dutch doors	Compatible with the residence
Screening	Retain existing cedar, maple, and pine trees along all sides of the structure. Some additional tree removal along the south side of the building to clear paddock and area riding areas.	N/A

Non-domestic animal conditional use permit

Under chapter 6, animal control definitions, a horse is defined as a "non-domestic animal." These animals under Sec. 107-67 (b) (5), are permitted within the city on properties over two acres in size. The city council may require the owner of a non-domestic animal to apply for a conditional use permit to house the animal on the property if they determine that it is in the best interest of the public's health, safety, or general welfare. Based on the proposed use, staff determined that they would require a conditional use permit for the proposed use to ensure that there was adequate fencing, space for the animals due to the wooded nature of the lot, and that the manure would not become a nuisance to surrounding properties

The applicant is proposing a 120' x 70' (8,400 sq ft) fenced paddock area, which will serve as the horses' outdoor area. The fencing material used for this portion is Diamond Horse Fencing, which resembles a chain link fence material with wooden posts. As mentioned above, the owner may split the area using the same fencing material to create two 120' x 35' paddocks. If they wish to do this at a future date, the city would require an additional fence permit. The applicant is also proposing a 55' x 110' (6,050 sq ft) fenced arena using a cedar split rail fence,

which will serve as the location where the horses can be ridden. Within the building plans submitted, the applicant is proposing a stall size of 120 sq ft per horse.

The applicant is also proposing a composting area to break down the manure on-site. According to Sec. 28-6 (b), compost sites shall be located in a rear yard, at least ten feet from any property line, at least 30 feet from any adjoining residence, and designed so that seepage from the compost will not run off into public or private streets, storm sewers, drainage ditches, water retention basins, wetland areas, streams, or lakes. While the proposed location is technically in the front yard of the property, due to its location on Turtle Lake, the intent of the code is to prevent runoff into water bodies. Because of its proposed location, the compost site limits the potential for water runoff and meets the setback requirements of the code. The owner reached out to the Rice Creek Watershed district who stated that they did not have concerns regarding the location being near the lake, or any wetland or floodplain on the property.

Applicant statement

The applicant states that the purpose of this conditional use permit is to reassure the residents of Shoreview, both their neighbors and the people on the city council, that their proposal to keep two horses on their property will meet the conditions required by the City of Shoreview. In their meetings with city staff, they were made aware that the containment of these horses is of very high importance.

The riding arena will be fenced with three rail split rail cedar fencing. They chose this type of fencing because it is both durable and very beautiful to look at. They have been a professional dressage horse trainer and instructor for over 30 years (Strawberry Hill Dressage LLC and Starlite Dressage), and have trained and started dozens of horses, yet I still respect the fact that horses are flight animals, and when they ride, they will ensure to only ride within the enclosed arena.

The horses themselves will live in a shared paddock that may be separated at a later date if the horses begin not to get along. Each paddock will be fenced with wood posts, a top rail made of wood, eight-foot spacing between posts, and diamond horse fencing inside the posts and wrapped over the top rail to prevent the horses from chewing on and destroying the fence. Diamond horse fencing is "flexible" so that if a horse rolls and hits the fence, she will not get her hoof caught, but her hooves bounce back off the fence. The horse also will not be able to stick her head through the fence while trying to eat grass on the other side. This keeps the horses very well contained.

Around the paddock area, the site has pine, maple, and lots of cedar trees planted in order to create a very pretty appearance to the paddock area and create a buffer between the neighboring properties. I will have a small, approximately fifteen-by-40-foot area just to the south of the barn entrance that is called the "barnyard". This area helps drainage from the roof of the barn to flow away from the barn and not create a muddy zone in front of the building, just before the horses are walked into their stalls. The stalls are cleaned every morning after they turn each horse out into its paddock. The owner will be bedding the stalls with either wood shavings or raked of dried leaves, both of which compost very effectively.

The owner will also clean the paddocks every evening after bringing the horses back into their stalls at night. They spoke with the Rice Creek Watershed District, and they consider the manure that they clean from the stalls and paddocks daily to qualify as compost. There is a

compost site on our property located just south of the riding arena. This area has been used as a compost site for over 80 years, including from 1979 to 1985, when I kept two horses here. The area has been cleaned out often, as the owner's mother had gardens on the property for over forty years, which she enriched with the compost from this area. The RCWD requires that compost not be put in a wetland, river, or lake. This is an upland spot that does not drain onto any other property and is over 250 feet from the nearest house, and also is out of sight.

Clean up from the stalls in the morning and the paddocks in the afternoon rarely yields more than one wheelbarrow worth of compost, manure, and shavings/leaves. This gets dumped on the pile daily, and it works as a compost pile should, and quickly sinks down as it processes and turns into very good garden soil.

The woods at the property have needed quite a bit of forest management. Back in the late forties, much of the land was planted in Red Pine. These trees were never thinned, but planted in a plantation style, spaced evenly, approximately fifteen feet apart. After 70 years, many of these trees died due to Pine Bark beetle and being too close together. Over the past three years, over 100 trees have been removed.
This has provided the owner with an area where they had the stumps ground this spring, in order to provide them with a very nice space for my riding arena, which will be enclosed with a three-rail split rail fence.

This year, the owners have already planted four White Cedar and two Red Cedar trees. By May, they will also have planted four six-foot White Pine, six four to five-foot Norway Spruce, eight apple trees, two Crabapple trees, and 50, 12 to 18-inch Juneberry shrubs.

STAFF REVIEW
Conditional use permits (Section 103-90)

The conditional use permit intends to address the suitability of the proposed use within the zoning district and to ensure consistency with the comprehensive plan. For a conditional use permit to be granted, the use must be allowed as a conditional use in the zoning district in which it is located, and the owners must show that the standards and criteria are satisfied, in addition to the following:

1. The use is in harmony with the general purposes and intent of this chapter.
2. The use is in harmony with the policies of the comprehensive guide plan.
3. Certain conditions, as detailed in this chapter, exist.
4. The structure and/or land use conform to the land use chapter of the comprehensive guide plan and are compatible with the existing neighborhood.

Detached accessory structure
In review of the proposal for the conditional use permit to allow a 1,200 sq ft detached accessory structure on the property for the purposes of a detached garage and the keeping of horses, staff found the proposal to comply with the defined criteria outlined within the development code, as outlined in the sizing table listed above. The structure will not be visible from Tanglewood Dr due to its distance away from the roadway and the heavily wooded nature of the subject property. The use of a detached structure is also a common development in the area, with many other properties that are similar in size on Tanglewood Dr having detached accessory structures between the house and the street. As stated earlier, a riparian lot-detached accessory permit will be required before the issuance of a building permit for the structure.

Because the building will also house the horses, according to section 107-67(e)(9), buildings housing non-domestic animals must be 100 feet from all property lines except as permitted by the city's licensing provisions. Due to the city's requirement of the non-domestic animal conditional use permit and the conditions set forth within it, this provision is considered met.

Non-domestic animal conditional use permit
While the keeping of non-domestic animals is a permitted use for properties over two acres under Sec. 107-67 (5), staff required the owners to apply for a conditional use permit to allow the city council to impose conditions because it will ensure the best interest of the public's health, safety, and general welfare. Due to a lack of internal design requirements, staff examined other cities in the metro that permit horses to determine if the proposed application was consistent with the average structure sizing, pasture size, setbacks, location, and care requirements to determine a baseline for compliance. Staff examined the city codes of Chanhassen, Fridley, Andover, and Minnetonka as comparison cities. Based on the proposal, the size would be classified as a dry lot where the animals are being fed by hay rather than grazing. This style generally requires between 400 and 800 sq. ft. of open space per horse, which is met by the proposed paddock size. Other cities' requirements for stall size range from 80-120 sq ft per horse of interior free shelter access. Within the building plans submitted, the applicant is proposing a stall size of 120 sq ft per horse, which is on the higher end of the stall sizes required by other municipalities. Other requirements relating to the health, containment, riding, manure storage, and inspections are outlined within the conditional use permit conditions. Staff found that, with the imposed conditions outlined, the proposal complied with the defined criteria outlined within the development code and the comprehensive plan, and will not detract from the best interest of the public's health, safety, and general welfare.

Lastly, the proposed use meets the four additional criteria outlined in the requirements for a conditional use permit. The use is in harmony with the general purposes and intent of the city code, as well as the policies of the comprehensive guide plan. The use is suitable given that the attached conditions are met, and it conforms to the land use chapter of the comprehensive guide plan and is compatible and permitted with the existing neighborhood. One item of note is this lot exists within the Lakeshore Neighborhoods on Turtle Lake Policy Development Area. With this designation, the comprehensive plan identifies the unique access points of this area and the difficulties of installing public facilities through smaller subdivisions of these large lots. Therefore, the comprehensive plan seeks to maintain this area as a low-density residential area and would seek to manage the redevelopment of the neighborhood through a comprehensive subdivision plan or a development moratorium. Both of which would include public participation should an interest arise. Therefore, the larger lot sizes are scheduled to be maintained for the time being, and the proposed use would be taken into consideration at that time.

Public comment
Property owners within 350 feet were notified of the applicant’s request. Staff received two comments in support of the proposed conditional uses and one comment expressing concerns regarding accountability, should there be breaches in the conditions of the permit, such as odors generated from the compost causing a nuisance.

Planning commission
The planning commission reviewed this application for the conditional use permits at 855 Tanglewood Dr at the meeting on May 26, 2026. No formal public hearing was performed at

this meeting due to noticing requirements, but members of the public were allowed to provide testimony.

Two members of the public spoke in favor of the proposal and expressed support that the use would be maintaining the character of the neighborhood, and excitement for the animals to be housed there.

The commission recommended that the city council approve the conditional use permits with a 6 to 1 vote.

RECOMMENDATION

Staff recommends that the city council open a public hearing to allow members of the public to speak on the proposal, and recommend that the city council approve the conditional use permits submitted by Pam Larson, 855 Tanglewood Dr, subject to the following conditions:

Detached accessory structure

1. The project must be completed in accordance with the plans submitted as part of the conditional use permit applications. Any significant changes to these plans, as determined by the city staff, will require review by the planning commission and city council.
2. This approval will expire after one year if a building permit has not been issued and construction commenced.
3. The owners shall apply for a demo permit for the existing detached accessory structure.
4. The existing detached accessory structure shall be demolished before the issuance of a building permit for the new accessory structure
5. The detached accessory structure shall not exceed 1,200 sq ft in size.
6. The structure shall be used to house the animals and for the storage of personal property only.
7. The structure shall not be used in any way for commercial purposes.
8. The applicant shall obtain permits as required from the Rice Creek Watershed District, if required.
9. A building permit must be obtained before any construction activity begins.
10. A riparian lot detached accessory structure permit must be obtained before any construction activity begins.
11. A tree protection and replacement plan shall be submitted prior to issuance of a building permit (including a grading permit). Tree protection shall be implemented prior to the commencement of work on the property and maintained during the period of construction. The protection plan shall include wood chips and protective fencing at the drip line of the retained trees.
12. Applicant shall maintain historic drainage patterns.
13. A side-yard swale may be required if needed to keep drainage from new building on the subject property
14. Grading as-built shall be submitted after construction upon request by the city engineer.
15. This approval is subject to a 5-day appeal period.

Non-domestic animal conditional use permit

1. The project must be completed in accordance with the plans submitted as part of the conditional use permit applications. Any significant changes to these plans, as determined by the city planner, will require review by the planning commission and city council.

2. The building permit and fence permit are required and must be finalized prior to the animals inhabiting the property
3. A buffer strip enclosing the arena and paddocks shall be installed and established prior to the animals inhabiting the property to ensure runoff is contained to the subject property
4. The owner shall submit an additional fence permit before the installation of additional fencing to separate the paddock area if necessary.
5. No horse may be kept on the property if it is being used for commercial purposes, whether or not the commercial use occurs on the residentially-zoned property.
6. No horse shall be permitted to run outside the confines of the proposed paddock, arena, or accessory structure area
7. No person shall be permitted to ride or drive a horse after the hour of sunset or before the hour of sunrise.
8. The escape of a horse necessitating recovery by agents or employees of the city shall automatically suspend the conditional use permit until the city manager or their designee has re-inspected the premises.
9. Cruel and inhumane treatment of horses shall be grounds for the revocation of the conditional use permit. Adequate care includes, but is not limited to, the following:
    a. Horses must be provided with food of sufficient quantity and quality to allow for normal growth or the maintenance of body weight. Feed standards shall be those recommended by the National Research Council.
    b. Horses must be provided with clean, potable water in sufficient quantity to satisfy the animal's needs or supplied by free choice. Snow or ice is not an adequate water source.
    c. Horses must be provided a minimum of free choice protection of a constructed shelter from direct rays of the sun when temperatures exceed 95 degrees Fahrenheit, from wind, and from freezing precipitation for all horses.
    d. Constructed shelters must be structurally sound, free of injurious matter, maintained in workmanlike repair, and ventilated.
    e. Stalls must be cleaned and kept dry to the extent that the animal is not required to lie or stand in fluids. Bedding must be provided in all stalls, kept reasonably clean, and periodically changed. The nature of the bedding must not pose a health hazard to the animal.
    f. Horses must be provided an opportunity for periodic exercise, either through free choice or through a forced work program, unless exercise is restricted by a licensed veterinarian.
    g. All horses must have their hooves properly trimmed periodically to prevent lameness.
10. All accumulations of manure shall be removed at such periods as will ensure that no leaching or objectionable odors exist, and the premises shall not be allowed to constitute a nuisance.
11. Upon complaint to the city that any provisions are not being met, an authorized animal control officer or city representative shall be permitted upon the premises where livestock are kept for the purpose of making an inspection to determine compliance with this chapter.
12. If at any point the owner subdivides the property so as to reduce the total acres below the allowed 2-acre threshold, this agreement will be nullified.

ATTACHMENTS

Location Map

Non-Domestic Animal Owner Statement
Accessory Structure Owner Statement
855 Tanglewood Survey

855 Tanglewood Dr



5/15/2026, 12:47:25 PM

Personal Property

Tax Parcels

Cities

County Offices

2024 Aerial

Red: Band_1

Green: Band_2

Blue: Band_3

1:2,400

0 0.03 0.06 0.11 mi

0 0.04 0.09 0.17 km

The purpose of this Conditional Use Permit is to reassure the residents of Shoreview, both my neighbors and the people on the City Board, that my proposal to keep two horses on my property will meet with the conditions required by the City of Shoreview.

In my meetings with Will Harris and Isaak Peterson, I was made aware that the City of Shoreview considers horses to be "wild animals" and therefore the containment of these horses is of very high importance.
My riding arena will be fenced with three rail split rail cedar fencing. I chose this type of fencing because it is both durable and very beautiful to look at. This is the area where I will be riding. Just me, not anyone else. I have been a professional dressage horse trainer and instructor for over 30 years (Strawberry Hill Dressage LLC and Starlite Dressage), I have trained and started dozens and dozens of horses, yet I still respect the fact that horses are flight animals and when I ride , I will be riding in an enclosed riding arena.
The horses themselves will live in two separate paddocks, each paddock fenced with wood posts, a top rail made of wood, eight foot spacing between posts and diamond horse fencing inside of the posts and wrapped over the top rail to prevent the horses from chewing on and destroying the fence. Diamond horse fencing is "flexible" so that if a horse rolls and hits the fence, she will not get her hoof caught, but her hooves bounce back off of the fence. The horse also will not be able to stick her head thru the fence while trying to eat grass on the other side. This keeps the horses very well contained.
Around the paddock area I have pine, maple, and lots of cedar trees planted in order to create a very pretty appearance to the paddock area. I will have a small approximately fifteen by 40 foot area just to the south of the barn entrance that is called the "barnyard". This area helps the drainage from the roof of the barn to flow away from the barn and not create a muddy zone in front of the building just before the horses are walked into their stalls.
The stalls are cleaned every morning after I turn each horse out into its paddock.
I bed the stalls with either wood shavings or raked of dried leaves, both compost very effectively especially the leaves.

I also clean the paddocks every evening after bringing the horses back into their stalls at night. I spoke with the Rice Creek Watershed District and they consider the manure that I clean from the stalls and paddocks daily, to qualify as compost. There is a compost site on our property located just south of the riding arena. This area has been used as a compost site for over 80 years, including from 1979 to 1985 when I kept two horses here. The area has been cleaned out often as my mother had gardens on the property for over forty years which she enriched with the compost from this area. The RCWD requires that compost just not be put in a wetland, river or lake. This is an upland spot that does not drain on to any other property and is over 250 feet from the nearest house and also is out of site.
Clean up from the stalls in the morning and the paddocks in the afternoon rarely yields more than one wheelbarrow worth of compost manure and shavings/leaves. This gets dumped on the pile daily and it works as a compost pile should and quickly sinks down as it processes and turns into very good garden soil.
This covers much of the discussed "wild animal care protocal".

I train Classical Dressage and these horses get riden at least five days a week when the weather permits. I will have an enclosed area that continues from the barn to the paddock and to the arena so the horses are always enclosed in a contained area.

The woods at 855 Tanglewood, our property where we are asking permission to keep the two horses, , have needed quite a bit of Forest Management. Back in the late forties much of the 2.5 acre tract of land was planted in Red Pine. These trees were never thinned, but planted in a plantation style, spaced evenly approximately fifteen feet apart. After 70 years many of these trees died due to Pine Bark beetle and being toclose together. Over the past three years over 100 trees have been removed.

This has provided me with an area that I had the stumps ground this spring , in order to provide me with a very nice space for my riding arena , which I will enclose with a three rail split rail fence.

This year my husband and I have already planted four White Cedar and two Red Cedar. By May we will also have planted four six foot White Pine, Six four to five foot Norway Spruce, eight apple trees, two Crabapple trees and 50 12 to 18 inch Juneberry shrubs.

ref: CUP for Structure

Statement of Use for Building Proposal

This building will be used to store the riding lawn tractor/snowblower, push snowblower, push mower, rakes, shovels and garden tools along with housing two horse stalls (10 foot by 12 foot each) , approximately 150 bales of hay (one half a years supply) , saddles, bridles and horse care equipment. If no hay, a boat will also be stored.
The overhead door will be wide enough to back in a boat if that needs to be done.

This building will have a cement floor, and will be sealed up to prevent squirrels, ect from living inside it. The current building does not have this capability.

~of~ 855 TANGLEWOOD DR
SHOREVIEW, MN

NORTH

BENCHMARK

BENCHMARK: RAMSEY COUNTY BENCHMARK #9153
ELEVATION: 899.765 (NAVD88)

HOUSE DETAIL

GRAPHIC SCALE
1 INCH = 20 FEET

SEC. 14,
T. 30,
R. 23
GOVERNMENT LOT 2
GOVERNMENT LOT 3
EXISTING HOUSE
EXISTING BUILDING
DECK
CONCRETE
CHRISTOFFERSONS' GARAGE
paddocks two 35'x120' (or single (70'x120') total)
arena 55'x110'
30'x40' building
proposed barn/garage
10' from prop. line
wood post w/mesh-metal fencing
split rail cedar fencing
arena 55'x110'
Christoffersons' Garage
paddock 1
paddock 2
paddock 3
130'
120'
35'
35'

LEGEND

- DENOTES IRON MONUMENT FOUND AS LABELED
- DENOTES IRON MONUMENT SET, MARKED RLS# 52140
- DENOTES SET LARGE SPIKE
- DENOTES FOUND LARGE SPIKE
- DENOTES FOUND STONE MONUMENT
- DENOTES RAMSEY COUNTY CAST IRON MONUMENT
- DENOTES ELECTRICAL BOX
- DENOTES GAS METER
- DENOTES POWER POLE
- DENOTES SANITARY SEWER MANHOLE
- DENOTES WELL
- DENOTES FENCE
- DENOTES EXISTING CONTOURS
- DENOTES OVERHEAD UTILITY
- DENOTES CONCRETE SURFACE
- DENOTES GRAVEL SURFACE
- DENOTES PAVER SURFACE

TREE DETAIL

- DENOTES ELEVATION
- DENOTES TREE QUANTITY
- DENOTES TREE SIZE IN INCHES
- DENOTES TREE TYPE

LEGAL DESCRIPTION

(PER DOC. NO. 1688014)

The West 82.15S feet of Government Lot 3, Section 14, Township 30, Range 23, Ramsey County, Minnesota, except the South 33 feet for County Road G2.

SURVEY NOTES

- Field survey was completed by E.G. Rud and Sons, Inc. on 04-14-26.
- Bearings shown are on Ramsey County datum.
- Parcel ID Number: 14-30-23-13-0027.
- Curb shots are taken at the top and back of curb.
- This survey was prepared without the benefit of title work. Additional easements, restrictions and/or encumbrances may exist other than those shown hereon. Survey subject to revision upon receipt of a current title commitment or an attorney's title opinion.

E.G. RUD & SONS, INC.

IMPERVIOUS SURFACE CALCULATIONS

TOTAL LOT AREA ABOVE OHW ..... 108,640 SQ. FT.
EXISTING HOUSE ..... 2,655 SQ. FT.
EXISTING OUT BUILDING ..... 534 SQ. FT.

SEC. 14,
T. 30,
R. 23
GOVERNMENT LOT 2
GOVERNMENT LOT 3
CATTAILS
EDGE OF CATTAILS
CHANNEL
OHW LINE OF TURTLE LAKE
SEE DETAIL
EXISTING HOUSE
EXISTING BUILDING
DECK
CONCRETE
CHRISTOFFERSONS' GARAGE
Building 10' from property line
10'
Paddock fence 5'-10' from prop. line
arena fence 1 foot from property line
8'x10'x12' manure pile
4'x4' enclosed pile for compost
Brush pile
55' arena x 110'
wood post w/mesh-metal fencing
cedar split rail fencing
paddock 1
paddock 2
paddock 3
S89°18'41"E 82.15
TANGLEWOOD DRIVE
NORTH LINE OF THE SOUTH 33.00 FEET OF GOV. LOT 3 SEC. 14, T. 30, R. 23

GRAPHIC SCALE
1 INCH = 60 FEET

I hereby certify that this survey, plan or report was prepared by me or under my direct supervision and that I am a

Brush, manure, compost

Memorandum

TO: City Council

FROM: Izaak Peterson , Senior Planner

DATE: June 15, 2026

SUBJECT: 5423 Carlson Road - conditional use and variance appeals - Charles Cudd Co.

ITEM NUMBER: 10.a

SECTION: GENERAL BUSINESS

REQUESTED MOTION

Motion #1 - combined accessory building size variance appeal:

To uphold the planning commission's decision and deny the variance request to increase the allowed combined accessory building square footage from 1,500 square feet to 1,984 square feet lot located at 5423 Carlson Road. This action is based on the finding that unique circumstances are not present necessitating the variance request, therefore a practical difficulty is not present.

Alternate motion #1 of approval

To adopt a resolution approving the variance to increase the allowed combined accessory building square footage from 1,500 square feet to 1,984 square feet lot located at 5423 Carlson Road, subject to the following conditions:

1. The project must be completed in accordance with the submitted as part of the variance application. Any significant changes to these plans, as determined by the community development department, will require review and approval by the planning commission.
2. This approval will expire after one year if a building permit has not been issued and work has not begun on the project.
3. This approval is subject to a 5-day appeal period. Once the appeal period expires, a building permit may be issued for the proposed project. A building permit must be obtained before any construction activity begins.

Approval is based on the following findings:
(The city council must determine practical difficulty and state the findings used to make the determination)

Motion #2 - detached garage conditional use permit:

To deny a conditional use permit request to retain a 528 square foot detached accessory building ("existing garage") and construct a two car or larger attached garage. This action is based on the finding that the proposed area of the existing garage, and proposed 999 square foot attached garage exceed the maximum permitted combined accessory building area of 1,500 square feet for properties between 1 and 2 acres in size, specified within development code table 107-67.

Alternate motion #2 of approval
To adopt a resolution to approve the conditional use permit request to retain a 528 square foot detached accessory building ("existing garage") and construct a two car or larger attached garage:

1. The project must be completed in accordance with the submitted as part of the conditional use permit application. Any significant changes to these plans, as determined by the community development department, will require review and approval by the planning commission.
2. This approval will expire after one year if a building permit has not been issued and work has not begun on the project.
3. This approval is subject to a five-day appeal period. Once the appeal period expires, a building permit may be issued for the proposed project. A building permit must be obtained before any construction activity begins.

Approval is based on the following findings:
(The city council must state the findings used to make the determination)

Motion #3:
To adopt resolution No. 26-29, a conditional use permit for the proposed retention of an existing 457 square foot detached accessory building ("existing boathouse"), with the proposed establishment of a 999 square foot attached garage on the property located at 5423 Carlson Road. These approvals are subject to the following conditions:

Water-oriented accessory structure conditional use permit

1. This project must be completed in accordance with the accessory building plans submitted as part of the conditional use permit application. Any significant change to these plans, as determined by the community development department, will require review and approval by the city council.
2. This approval will expire after one year if a building permit has not been issued and work has not begun on the proposed house.
3. The 528 square foot detached garage, 167 square foot shed, and 70 square foot shed present on the property shall be removed from the property prior to any building permit issuance for the construction of an attached accessory building on the property.
4. The accessory building shall be used for the storage of personal property and other garage related purposes.
5. The accessory building shall not be used for livable or habitable space.
6. The accessory building shall not be enlarged beyond it's current size of 457 square feet.
7. Further expansion of the existing water-oriented accessory structure is prohibited.

These actions are based on the following findings of fact:

1. The applicant proposes to use the property in a reasonable manner that is allowed in the shoreland overlay district and R1, detached residential zoning district.
2. The proposed structure is a nonconformity constructed prior to the city's 1993 adoption of the shoreland code and no further modification or expansion is requested through the application.
3. The character of the neighborhood will be not be altered by the continuation of the accessory structure.

Motion #4:
To uphold the planning commissions decision and deny the requested decrease to the minimum the ordinary high waterline setback requirement from 79.05 feet to 67.2 feet and increase the required front yard setback to 166.5 feet for a new home construction at 5423 Carlson Road, because a practical difficulty is not present.

Alternate motion #4 of setback approval
To adopt resolution No. 26-28 approving a decrease to the minimum the ordinary high waterline setback requirement from 79.05 feet to 67.2 feet and increase the required front yard setback to 166.5 feet for a new home construction at 5423 Carlson Road. This approval is subject to the following conditions:

Setback variances

1. The project must be completed in accordance with the plans submitted with the variance application, and conditions set forth through this approval. Any significant changes to these plans, as determined by the community development department, will require review and approval by the planning commission.
2. The project is subject to the permitting requirements of the Rice Creek Watershed District. The applicant shall fulfill all permitting requirements of the Watershed District as required.
3. The proposed house shall meet a minimum setback of 67.2' feet from the ordinary high water line of Turtle Lake.
4. The proposed house shall meet a maximum setback of 166.5' feet from the front property line.
5. A tree removal and replacement plan approved by the natural resources coordinator shall be submitted prior to issuance of a building permit.
6. A shoreland mitigation affidavit is required to be signed before the building permit is issued.
7. The approvals will expire after one year if a building permit has not been issued and work has not begun on the project.
8. This variance approval is subject to a five-day appeal period. Once the appeal period expires, a building permit may be issued for the proposed project. A building permit must be obtained before any construction activity begins.

These actions are based on the following findings of fact:

1. Practical difficulty is present as stated in resolution No. 26- 28.
2. The proposed setback reduction is a reasonable use of the property in a reasonable manner that is allowed in the R1, detached residential district.
3. The character of the neighborhood will not be altered by the reduced setback, and is consistent with average of setbacks along Carlson Road and Turtle Lake.

INTRODUCTION
Charles Cudd Homes, on behalf of the property owner, Steven Bruggeman, have submitted conditional use and variance applications regarding the construction of a new home at the property located at 5423 Carlson Road. The applicants intend to demolish the existing home located on the property and construct a new 5,170 square foot house, which includes a 999 square foot attached garage. The existing property contains four (4) detached accessory buildings, two (2) of which are greater than 440 square feet. The applicant seeks to retain both detached accessory buildings greater than 440 square feet in size, a boathouse and detached garage, in addition to the construction of the proposed attached garage.

Based on the proposed plans, consideration of the following variance and conditional use permit applications is necessary:

1. A variance to Sec. 115-149(a)(1), to permit a 67.2 ft setback to the Turtle Lake ordinary high water line; less than the 89.05 ft average of the adjacent dwellings (+/-10 ft).
2. A variance to Sec. 107-65(d)(1)(g)(1), to permit a 166.5 ft front yard property line setback, greater than the average of the abutting dwellings (+/-10 ft).
3. A variance to Table 107-67, to allow for a combined accessory building foundation area of 1,984 sf, greater than the 1,500 sf permitted.
4. A conditional use permit to retain a detached accessory building (garage) greater than 440 sf, and construct an attached accessory building (garage).
5. A conditional use permit to retain a detached accessory building (water-oriented accessory structure/boathouse) greater than 440 sf, and construct an attached accessory building (garage).

The planning commission reviewed the proposed requests at their April 28, 2026 and May 26, 2026 meetings. At the April 28 meeting, the planning commission recommended denial of the submitted variance request for a combined accessory building foundation area of 1,984 sf. Further, the commission recommended approval of a request to retain the existing boat house, and denial of a conditional use permit to retain a detached garage greater than 440 sf. The commission tabled initial consideration of the submitted setback requests, requesting further justification as to why the house's location was necessitated. Ultimately at their meeting on May 26, the commission voted to deny the submitted setback requests.

The applicant subsequently appealed the planning commissions variance decisions within five business days of their action, requesting for city council deliberation.

DISCUSSION

Site characteristics

The subject property is a standard riparian lot in the R1, detached residential district. The lot is 49,248 square feet, or 1.17 acres, with an average width of 152 feet and a lot depth of 310 feet. The lot's elevation slopes lakeward from a 910 foot elevation at the front lot line down to 892 feet at the ordinary high water line (OHW).

The existing home does not contain an attached garage, is 1,824 square feet in size and is located 218.6 feet from the front property line, and 52.3 feet from the OHW of Turtle Lake. The near point of the existing house to Turtle Lake is an attached deck, which received an OHW setback variance approval in 2020.

The site currently contains four detached accessory buildings. These buildings are comprised of a 528 square foot detached garage, a 70 square foot shed, a 167 square foot shed, and a 457 square foot water-oriented accessory structure ("boathouse"). The boathouse contains an attached 653 square foot deck, together, these facilities constitute a water-oriented accessory structure. The water-oriented accessory structure was constructed in 1991, prior to the city's adoption in 1993 of specific water-oriented accessory structure standards found within the shoreland ordinance.

Project description

The applicants propose to demolish the existing house on the site, and construct a new 5,170

square foot house, which includes a 999 square foot attached garage. The proposed house is larger than the existing home, but located in the approximate location of the current home. The location of the new house would has a proposed lakeside setback of 67.2 feet. The applicants propose the removal of the existing sheds present on the property, and the retention of both the boat house and detached garage. The applications propose a combined accessory building square footage of 1,984 square feet. The applicants note that additional mass grading would be required in order to achieve code compliance, along with the loss of four to five trees. The applicant has indicated that the proposed house location is five feet further from the lake than the current deck.

With regard to the accessory building combined size appeal, the applicant notes that they intend to maintain the existing characteristics of the home site, and that the additional storage is required for boats, trailers, docks etc. Further, the applicant states that the property is 50% bigger than surrounding properties.

Applicant statement
The applicants state that the decrease in the OHW setback is necessary because of the increased setback averaging resulting from 5433 Carlson Road, and the proposed setback is consistent with the average of setbacks of riparian properties in the immediate area. The applicants indicate that the proposed accessory building square footage is in keeping with the character of the neighborhood, and the retention of the structures is sustainable due to the reduced waste of disposing of the buildings.

Development code requirements
Variance request
The development code requires residential construction to comply with certain design standards and setbacks. Those standards and the requested variances are summarized in the table below.

Code standard	Allowed	Proposed
Impervious surface coverage	12,312 square feet (25% of lot area)	11,932 square feet (24.2% of lot area)
Building height	35 feet (street side)	30.5 feet
Front setback	153.15 feet (+/- 10 feet)	166.5 feet**
OHW setback	89.05 feet (+/- 10 feet)	67.2 feet**
Side setback (dwelling)	10 feet	15 feet
Side setback (attached garage)	5 feet	18.2 feet
Accessory Building Total Area	1,500 square feet	1,984 square feet***

** Variance Required

Development code sec 115-149(a)(1) requires a minimum lakeside setback for new construction homes equal to the average OHW setback of abutting dwellings plus or minus 10 feet.

Development code section 107-65(d)(1)(g)(1) prescribes that when new construction is proposed where existing lots immediately abutting the site exceed the maximum required front yard setback of the zoning district (40-feet) by more than 15 feet, the front yard setback for a building to be constructed be equal to the front yard setback for the remaining adjacent

dwelling plus or minus 10 feet. The proposal requests to increase this setback from 163.15 feet, to 166.5 feet.

Table 107-67 outlines the permitted combined attached and detached accessory building foundation areas within the R1 zoning district. For properties greater than one acre and less than two acres, the maximum permitted combined accessory building area is 1,500 square feet or 100% of the size of the dwelling foundation area, whichever is more restrictive.

Variance criteria
When considering a variance request, the commission must determine whether the ordinance causes the property owner practical difficulty and find that granting the variance is in keeping with the spirit and intent of the ordinance. Practical difficulty is defined as:

1. Reasonable manner. The property owner proposes to use the property in a reasonable manner not permitted by the Shoreview development regulations.
2. Unique circumstance. The plight of the property owner is due to circumstances unique to the property not created by the property owner.
3. Character of the neighborhood. The variance, if granted, will not alter the essential character of the neighborhood.

***Economic considerations alone do not constitute a practical difficulty.*

Conditional use permit
Table 107-67 of the development code requires accessory buildings over 440 square feet to receive an approved conditional use permit, if the property contains with two-car or larger attached garage . This code section also limits the total square feet of accessory building space to 1,500 square feet, or 100% of the dwelling unit foundation area (whichever is more restrictive), for lots that are one to two acres in size. The applicants are proposing to construct a 999 square foot attached garage and would like to retain the existing 528 square foot detached garage and 457 square foot existing water oriented accessory structure "boathouse". The combined size of the the proposed accessory buildings is 1,984 square feet, which is not permissible without variance approval. In order to permit the colocation of the proposed attached garage on the property, variance approval for the combined size and conditional use permit is required for both the boathouse and detached garage present on the property.

The intent of the conditional use permit is to asses the suitability of the proposed use in the zoning district and insure harmony with the comprehensive plan. A conditional use permit may be granted provided the proposed use is listed as a conditional use in the zoning district, the standards of the development code will be satisfied and the following criteria are met:

1. The use is in harmony with the general purposes and intent of the development ordinance.
2. The use is in harmony with the policies of the comprehensive plan.
3. Certain conditions as detailed in the development ordinance exist.
4. The structure and/or land use conform to the land use chapter of the comprehensive plan and are compatible with the existing neighborhood.

The exterior design of the structure must be compatible with the dwelling and be similar in appearance from an aesthetic, building material and architectural standpoint. The proposed design, scale, height and other aspects related to the accessory structure are evaluated to determine the impact on the surrounding area. The intent of these regulations and the city's comprehensive plan's policies is to ensure that the residential character of the property and

neighborhood is maintained and that dwelling unit remains the primary feature and use of the property.

Staff review

Front yard & OHW setback variance appeal

After reviewing the applicants' proposal, staff agrees with the applicant that a practical difficulty present with respect to the requested front and OHW setback variance requests:

1. *Reasonable manner. The property owner proposes to use the property in a reasonable manner not permitted by the Shoreview development regulations.* The applicant is proposing to use the property in a reasonable manner as single family residential use, which is a permitted use.
2. *Unique circumstances. The plight of the property owner is due to circumstances unique to the property not created by the property owner.* There are unique circumstances that affect the placement of a home on this property. The property is subject to setback averages both on the lakeside and street side. The immediately abutting house to the north, 5433 Carlson Road was constructed in 1991 and is located 107.3 from Turtle Lake and 131.4 feet from Carlson Road, which is inconsistent with the average setbacks of neighboring riparian properties along Carlson Road. Staff believe the average setback is skewed by the north neighboring property, which is inconsistent with the spirit of and intent of the ordinance requirement to provide uniform setbacks, and otherwise constitutes a unique circumstance.
3. *Character of neighborhood. The variance, if granted, will not alter the essential character of the neighborhood.* The character of the neighborhood will not be altered. The proposed houses location is consistent with the historic setback of a home on the property, and in keeping with the average of setbacks present in the neighborhood.

Accessory building size variance appeal

With regard to the applicants request to exceed the maximum accessory building square footage of 1,500 square feet, staff do not believe a practical difficulty is present, as there are no unique circumstances present:

1. *Reasonable manner. The property owner proposes to use the property in a reasonable manner not permitted by the Shoreview development regulations.* The applicant is proposing to use the property in a reasonable manner. Attached and detached accessory buildings for personal use are permitted uses within the R1 zoning district.
2. *Unique circumstances. The plight of the property owner is due to circumstances unique to the property not created by the property owner.* The proposed code deviation is a result of the proposed construction of an attached garage that is 999 square feet in size. The applicant would otherwise be able to retain both the existing boathouse and detached garage if the size of the proposed garage was reduced to less than 518 square foot. For that reason, staff believe that the request is not a result of unique circumstances, but rather personal preferences.
3. *Character of neighborhood. The variance, if granted, will not alter the essential character of the neighborhood.* The presence of accessory building space in excess of 1,500 square feet is not common in the immediate area. Staff acknowledges that the proposed building sizes may not otherwise adversely impact the character of the neighborhood, however, the proposed deviation is not in keeping with the size of garages present in the neighborhood.

Conditional use permits
As noted above, the applicants request to permit the retention of both the existing 457 square foot boathouse and 528 square foot detached garage on the property, in addition to a 999 square foot attached garage is not permissible by code and a practical difficulty necessitating code deviation is not present.

Continuation of the existing detached garage only with the proposed attached garage would also not be permissible as the combined area (1,525 sf) exceeds the maximum combined size permitted by code. For that reason, staff believes approval of a conditional use permit requested to retain the attached garage would not be compliant with the conditions set forth by the development code. Staff recommends denial of the requested conditional use permit to retain the existing detached garage.

Retention of the existing boat house along with the proposed attached garage would be permitted, as the combined area (1,456 sf), is permitted by code. The boathouse exists as a nonconforming water oriented accessory structure due to its size in excess of 288 square feet. However, the building was lawfully erected prior to the shoreland codes adoption in 1993, and otherwise has been maintained in compliance with ordinance guidelines regarding nonconforming structures. As the retention of the boathouse and addition of the attached garage would be permitted by the development code, staff would recommend approval of a conditional use permit to allow for the continuation of the boathouse with the establishment of the proposed attached garage.

SHORELAND MITIGATION
In accordance with the development code, shoreland mitigation is required of property owners who are seeking certain land use approvals through the city. A condition of approval to fulfill this obligation if the application(s) are approved has been included within the recommended conditions of approval. Staff believe the use of neutral colors and natural materials for the building construction, and removal of detached accessory buildings on the property, will appropriately fulfill the shoreland mitigation requirement.

PUBLIC COMMENT
Property owners within 350 feet were notified of the applicants' appeal and conditional use permit requests. Additionally, notice regarding the proposed conditional use was posted within the April 7 publication of the Shoreview Press. Public comments submitted by the property owners of 5415 Carlson Road prior to the April 28 and May 26 meeting in opposition of the request, are attached to this report.

Planning commission
The planning commission considered the requested applications at their April 28, 2026 meeting. At the time of that meeting the commission deliberated on the submitted land use requests. The commission denied the submitted accessory building variance request with a 6-0 vote, and determined that a practical difficulty was not present. The commission also moved to recommend with a 6-0 vote denial of the submitted conditional use permit to retain the existing detached garage with the addition of the attached garage, as a practical difficulty was not present for the submitted combined area size variance request. Upon discussion of the submitted setback variance requests, the commission tabled consideration of the applications with direction to staff and the applicant to evaluate whether the proposed house location was correct or incorrect, and extend the review period to a maximum length of 120 days.

At the May 29 planning commission meeting, the commission considered additional material regarding the impact of tree removal and grading as elements of unique circumstance in addition to the non conforming setback of the property to the north. Staff maintained recommendation that a practical difficulty is present. The commission moved to approve the variances per staffs recommendation, which failed with 2-5 vote. As a result, the setback variances were ultimately denied.

RECOMMENDATION

Staff has reviewed the proposed project applications for compliance with the development code and comprehensive plan. Staff recommends council deny the variance appeal request to Table 107-67 as a practical difficulty is not present, and deny of the conditional use permit submitted to retain the existing 528 sf detached garage. To uphold the planning commissions action and staffs recommended action on Motions #1 and Motion #2 as outlined in the requested motions section of this report are recommended.

While staff respects the commissions action regarding the setback variance denial, staff maintains the recommendation that the city council adopt resolution no. 26-28 approving a decrease to the minimum the OHW setback requirement from 79.05 feet to 67.2 feet and increase the required front yard setback to 166.5 feet for a new home and adopt resolution no. 26-29, approving a conditional use permit for the proposed retention of an existing 457 square foot detached accessory building ("existing boathouse"), with the establishment of a 999 square foot attached garage on the property located at 5423 Carlson Road, subject to the following conditions and findings of fact:

Water-oriented accessory structure conditional use permit (motion #3)

1. This project must be completed in accordance with the accessory building plans submitted as part of the conditional use permit application, and conditions set forth in resolution no. 26-28. Any significant change to these plans, as determined by the community development department, will require review and approval by the planning commission.
2. This approval will expire after one year if a building permit has not been issued and work has not begun on the proposed house.
3. The existing 528 square foot detached garage, 167 square foot shed, and 70 square foot shed present on the property shall be removed from the property prior to any building permit issuance for the construction of an attached accessory building on the property.
4. The accessory building shall be used for the storage of personal property and other garage related purposes.
5. The accessory building shall not be used for livable or habitable space.
6. The accessory building shall not be enlarged beyond it's current size of 457 square feet.
7. Further expansion of the existing water-oriented accessory structure is prohibited.

These actions are based on the following findings of fact:

1. The applicant proposes to use the property in a reasonable manner that is allowed in the shoreland overlay district and R1, detached residential zoning district.
2. The proposed structure is a nonconformity and no further modification or expansion is requested through the application.
3. The character of the neighborhood will be not be altered by the continuation of the accessory structure.

Setback variances (alternate motion #4)

1. The project must be completed in accordance with the plans submitted with the variance application, and conditions set forth through this approval. Any significant changes to these plans, as determined by the community development department, will require review and approval by the planning commission.
2. The project is subject to the permitting requirements of the Rice Creek Watershed District. The applicant shall fulfill all permitting requirements of the Watershed District as required.
3. The proposed house shall meet a minimum setback of 67.2' feet from the OHW line.
4. The proposed house shall meet a maximum setback of 166.5' feet from the front property line.
5. A tree removal and replacement plan approved by the natural resources coordinator shall be submitted prior to issuance of a building permit.
6. A shoreland mitigation affidavit is required to be signed before the building permit is issued.
7. The approvals will expire after one year if a building permit has not been issued and work has not begun on the project.
8. This variance approval is subject to a five day appeal period. Once the appeal period expires, a building permit may be issued for the proposed project. A building permit must be obtained before any construction activity begins.

These actions are based on the following findings of fact:

1. Practical difficulty is present as stated in resolution 26-28.
2. The proposed setback reduction is a reasonable use of the property in a reasonable manner that is allowed in the R1, detached residential district.
3. The character of the neighborhood will not be altered by the reduced setback, and is consistent with average of setbacks along Carlson Road and Turtle Lake.

Should the council choose to uphold the planning commission action regarding the submitted setback variance appeals staff recommends the council use Motion #4 as outlined within the suggested actions section of this report.

ATTACHMENTS

Location Map
Applicant Narrative & Exhibits
Proposed Survey
Proposed Building Elevations
Nelson Public Comment 05.26.26
Watershed District Comment
Nelson Public Comment 04.27.2026
Resolution No. 26-28
Resolution No. 26-29

Location Map



4/24/2026, 10:27:02 AM

1:1,200

0 55 110 220 ft

0 15 30 60 m

Override 1

Personal Property

Tax Parcels

Cities

County Offices

5423 Carlson Rd. Shoreview MN 55126

Talking Points for Site Design & Setback Justification

1. Alignment with City Goals & Existing Conditions

- Collaborative Planning: Worked closely with City staff to secure preliminary approval for a lot placement that aligns as closely as possible with existing site conditions and City's objectives.
- Minimal Community Disruption: The proposed footprint is strategically placed near the original structure's location to respect the established neighborhood character, minimize site disturbance, and adhere to the "spirit" of local guidelines.

2. Proactive Lake Setback Enhancements

- Increased Water Buffer: The new design actually moves the home 5 feet further away from the water than the existing deck location (shifting from 62.3 feet back).
- Increased Water Buffer: The new design actually moves the home 5 feet further away from the water than the existing structure location (shifting from 62.3 feet back).
- Respecting the Environment: This choice honors the true spirit of lake setback regulations through a comprehensive overview of the entire shoreline context, rather than a rigid interpretation.

4. Adverse Impacts of Shifting the Footprint Toward the Road

Forcing the home further toward the road to meet a strict setback line would require significant mass grading, resulting in several negative environmental and logistical consequences:

- Loss of Mature Greenery: Requires the immediate removal of 4–5 mature trees, degrading the lot's natural canopy. Most significantly the 30 inch oak tree
- Additional 105 cubic yards of dirt leaving the site due to position, and requires an extra 84 cubic yards of soil coming back, which is calculated by surveyor
- Forces the construction of additional retaining walls along the driveway, which compromises drivability, & site aesthetics.

5. If this was neighboring 5433 Variance (see Exhibits)

- If we were here today looking to place a new home on the lot to the north there would be 2 scenarios
    - Exhibit A shows what the setback would be if you average the house to the north and south of 5433.
    - Exhibit B shows what it would be if you the average that we are using
    - Exhibit C shows what it what the setback would look like if we averaged the house to the south and north if 5433 was placed using Exhibit A
    - Exhibit D shows what the setback would look like if we averaged the house to the south and north if 5433 was placed using Exhibit A
- What these exhibits demonstrate, if the house on 5433 was placed in either position we would not need to ask for a variance to put the home back into the same setback from the lake as it is today.

6. Visually changing views are not a reason to deny variance

- After 2 meetings with the Planning commission, I believe the Commission was swayed to disregard staff's approval recommendations by concerns of the position of the home blocking views. While we are sensitive to these concerns, these are not something that should be used to deny the setback variance. The blocking of 5423 Carlson Road's views certainly was not considered in the positioning of the home to the south when it was constructed in 2001.

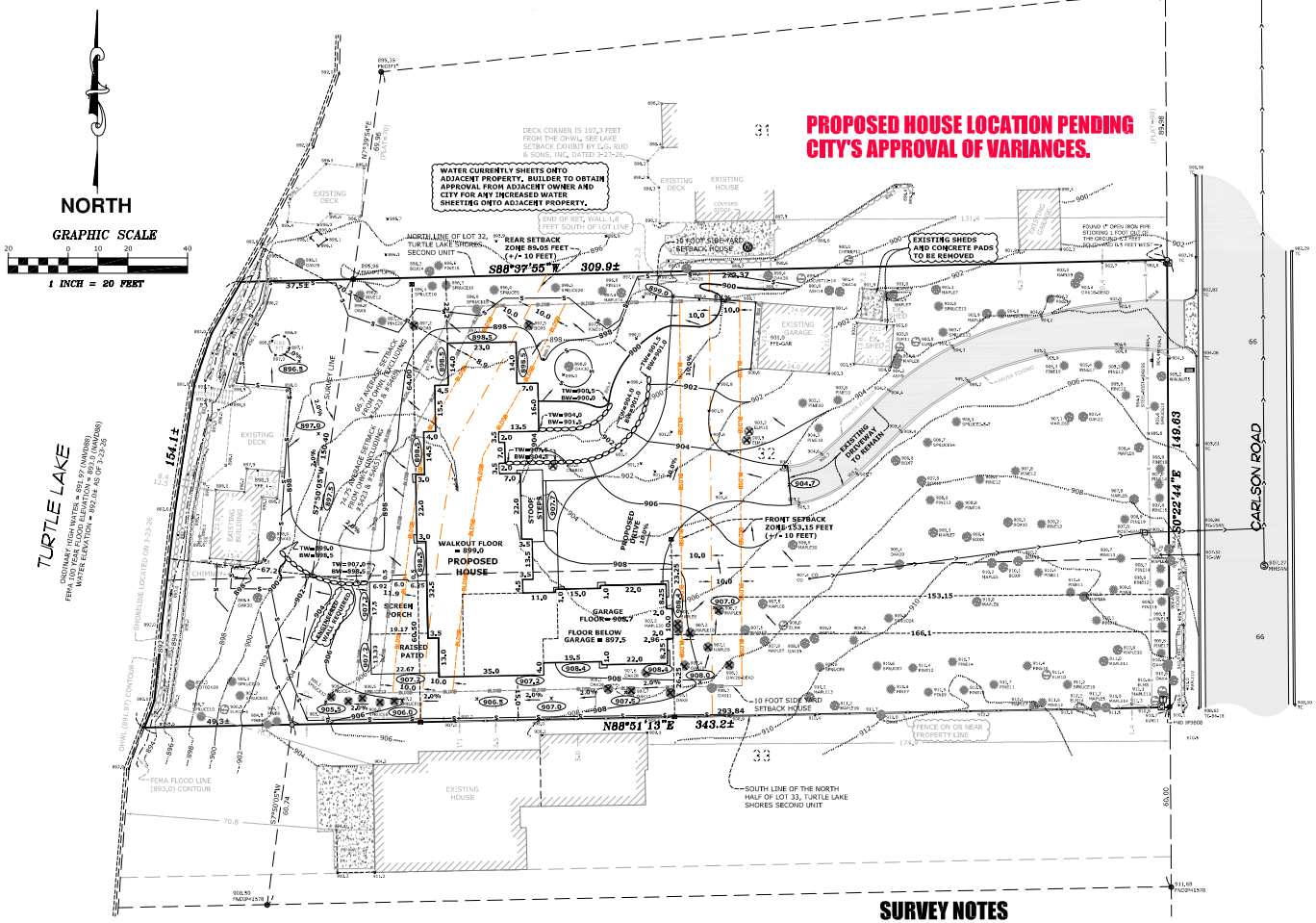
Talking Points for Variance for Detached Garage

1. Existing Structure which Neighbors would not object to leaving the structure, as the following does:

- Maintain existing characteristics of the homesite. When purchasing the property it was intended to remain for the following reasons: Allows for additional lake storage, trailers, docks, etc. which are an eyesore for the community when stored outdoors.
- Point Subject property's lot is about 50% bigger than most surrounding properties yet it is subject to the same maximum accessory structure area limits even though it can handle more while still retaining a larger percentage of natural area.

CERTIFICATE OF SURVEY

~for~ CHARLES CUDD CO
~of~ 5423 CARLSON ROAD
SHOREVIEW, MN



TREE DETAIL

- DENOTES ELEVATION
- DENOTES TREE QUANTITY
- DENOTES TREE SIZE IN INCHES
- DENOTES TREE TYPE
- DENOTES TREE TO BE REMOVED

LEGEND

- DENOTES IRON MONUMENT FOUND AS LABELED
- DENOTES IRON MONUMENT TO BE SET, MARKED RLS# 25343
- DENOTES CLEAN OUT
- DENOTES CURB STOP
- DENOTES FIBER OPTIC BOX
- DENOTES ELECTRICAL BOX
- DENOTES EXISTING SPOT ELEVATION
- DENOTES GAS METER
- DENOTES MAILBOX
- DENOTES SANITARY SEWER MANHOLE
- DENOTES TELEPHONE PEDESTAL
- DENOTES WELL
- DENOTES FENCE
- DENOTES RETAINING WALL
- DENOTES EXISTING CONTOURS
- DENOTES BUILDING SETBACK LINE
- DENOTES EXISTING SANITARY SEWER
- DENOTES EXISTING WATER MAIN
- DENOTES BITUMINOUS SURFACE
- DENOTES CONCRETE SURFACE
- DENOTES PROPOSED ELEVATION
- DENOTES DIRECTION OF DRAINAGE
- DENOTES WOOD HUB/METAL SPIKE AT 1.1 FOOT OFFSET (UNLESS OTHERWISE NOTED)
- DENOTES PROPOSED CONTOURS
- DENOTES PROPOSED RETAINING WALL
- DENOTES PROPOSED SILT FENCE

(MULTI LEVEL POURED CONCRETE WALL WALKOUT)

PROPOSED ELEVATIONS

TOP OF 12.0 FOOT POURED WALL =	909.2
GARAGE FLOOR =	908.7
TOP OF 10.5 FOOT POURED WALL =	907.7
TOP OF 9.0 FOOT POURED WALL =	907.7
BASEMENT FLOOR WALKOUT =	899.0
TOP OF BASEMENT FLOOR WALKOUT FOOTING =	898.7
TOP OF LOWEST FLOOR (THEATER, GOLF ROOM, ETC...) =	897.5
TOP OF FOOTING =	897.2

ZONING AND SETBACKS

ZONING: R1 - DETACHED RESIDENTIAL

SETBACKS:

FRONT SETBACK (ROAD SIDE):	25 - 40 FEET OR WITHIN 10 FEET OF THE AVERAGE OF THE ADJACENT HOUSES
HOUSE SIDE:	10 FEET
GARAGE SIDE:	5 FEET
OHWL:	50 FEET OR AVERAGE OF ADJACENT HOUSES WHICH EVER IS GREATER

MAXIMUM ALLOWABLE IMPERVIOUS: 25%.

IMPERVIOUS SURFACE CALCULATIONS

TOTAL LOT AREA ABOVE OHWL	49,248 S.F.
EXISTING IMPERVIOUS	
EXISTING HOUSE AND COVERED DECK	2,043 S.F.
EXISTING GARAGE	528 S.F.
EXISTING BUILDING BY THE LAKE	457 S.F.
EXISTING SHEDS	238 S.F.
EXISTING BITUMINOUS	5,621 S.F.
EXISTING PAVERS AND PAVER STEPS	389 S.F.
EXISTING CONCRETE	607 S.F.
TOTAL EXISTING IMPERVIOUS SURFACE	9,883 S.F.
PERCENT EXISTING IMPERVIOUS SURFACE	20.1%
MAXIMUM ALLOWABLE IMPERVIOUS SURFACE AT 25%	12,312 S.F.
PROPOSED IMPERVIOUS	
PROPOSED HOUSE, GARAGE, SCREEN PORCH AND STOOP	5,258 S.F.
PROPOSED NEW DRIVEWAY	3,268 S.F.
PROPOSED WALKWAY	135 S.F.
PROPOSED PATIO	296 S.F.
EXISTING DRIVEWAY (TO REMAIN)	1,981 S.F.
EXISTING GARAGE (TO REMAIN)	528 S.F.
EXISTING BUILDING BY THE LAKE (TO REMAIN)	457 S.F.
EXISTING CONCRETE PAD BY GARAGE (TO REMAIN)	44 S.F.
TOTAL PROPOSED AND EXISTING IMPERVIOUS SURFACE	11,967 S.F.
PERCENT IMPERVIOUS PROPOSED AND EXISTING	24.3%
TOTAL PROPOSED IMPERVIOUS (EXCLUDING EXISTING TO REMAIN)	9,986 S.F.

PROPOSED RETAINING WALLS WERE NOT INCLUDED IN IMPERVIOUS SURFACE CALCULATIONS.

SURVEY NOTES

- Field work performed by E.G. Rud and Sons, Inc. on 3-23-26.
- Site shown is on Ramsey County datum.
- Parcel ID Number: 11-30-23-11-0008.
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PROPERTY DESCRIPTION

(DESCRIPTION PER RAMSEY COUNTY WARRANTY DEED DOCUMENT NO. A05079919.)

Lot 32 and the North 1/2 of Lot 33, TURTLE LAKE SHORES SECOND UNIT, Ramsey County, Minnesota.

OMITTED IN DESCRIPTION

E.G. RUD & SONS, INC.
EST. 1977
Professional Land Surveyors
6776 Lake Drive NE, Suite 110
Lino Lakes, MN 55014
Tel. (651) 361-8200 Fax (651) 361-8701
www.egrud.com

I hereby certify that this survey, plan or report was prepared by me or under my direct supervision and that I am a duly Registered Land Surveyor under the laws of the State of Minnesota.

JAMES E. NAPIER

Date: 06-01-2026 License No. 25343

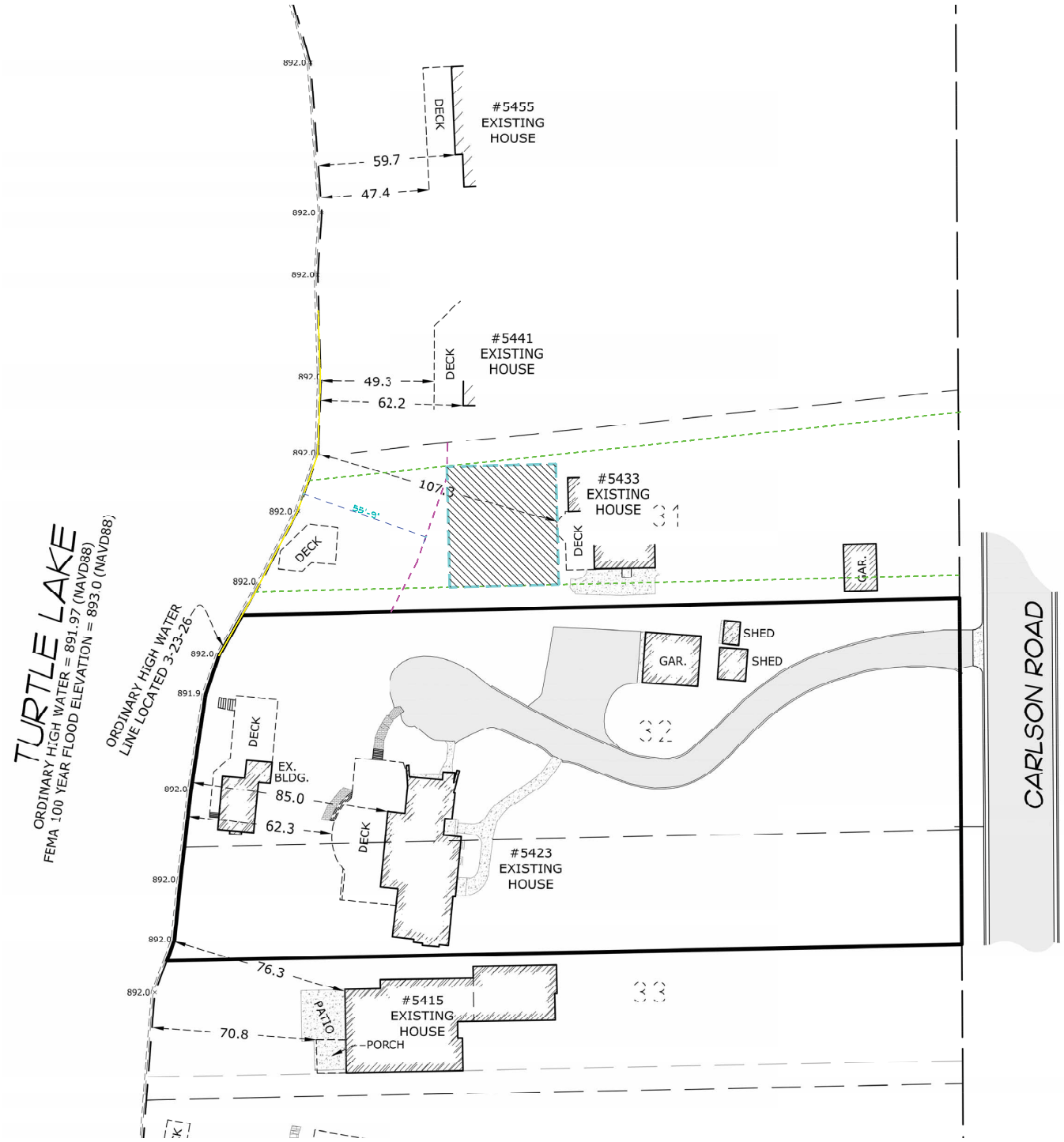
BENCHMARK

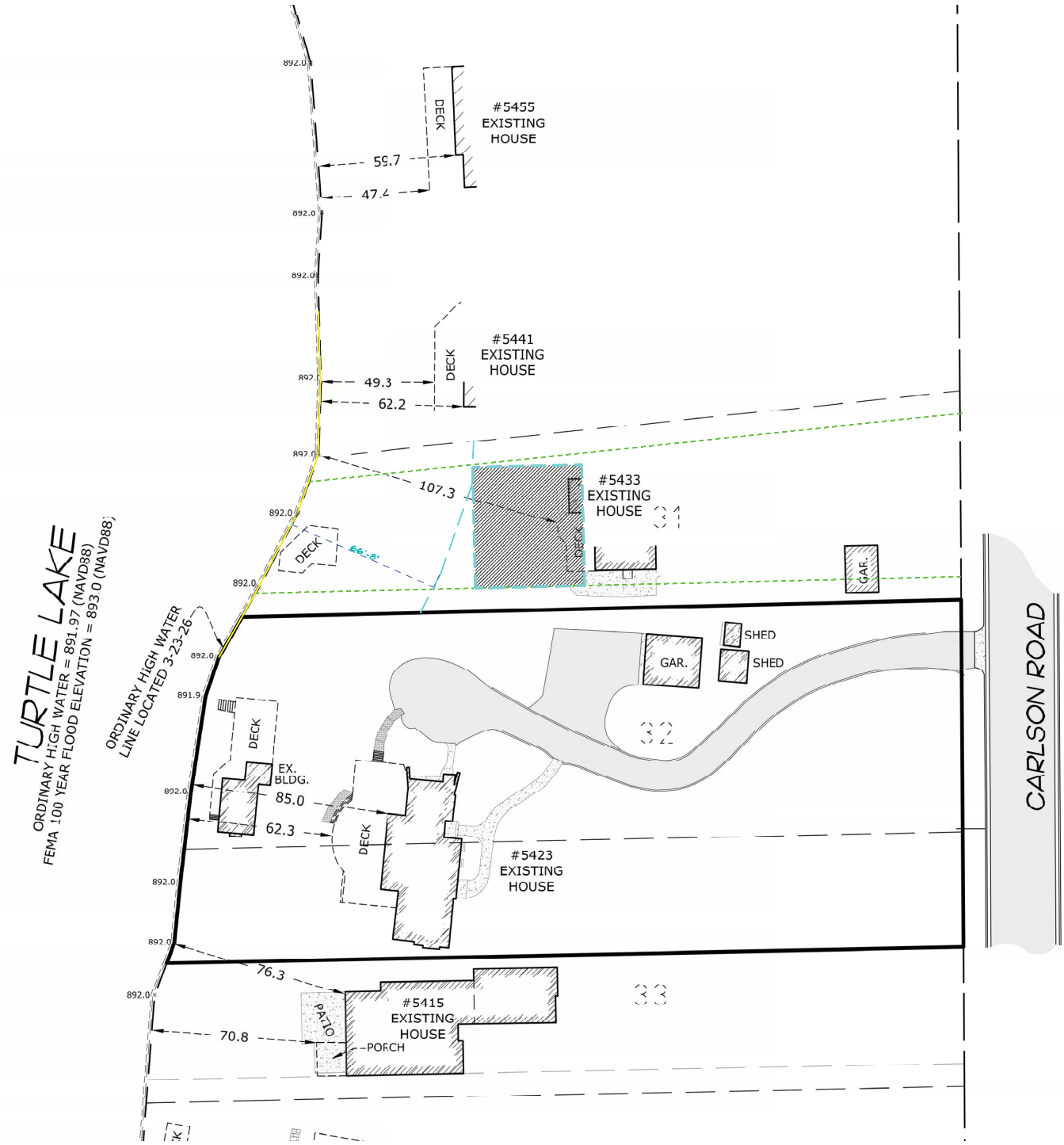
RAMSEY COUNTY BENCHMARK 9057
ELEVATION: 919.679 (NAVD88)

DRAWN BY: JEN	JOB NO: 251176HS	DATE: 06-01-26	
CHECK BY: JEN	FIELD CREW: CB-MR		
1			
2			
3			
NO.	DATE	DESCRIPTION	BY

S:\RUD\CAD\25PROJ\251176HS\251176HS.DWG

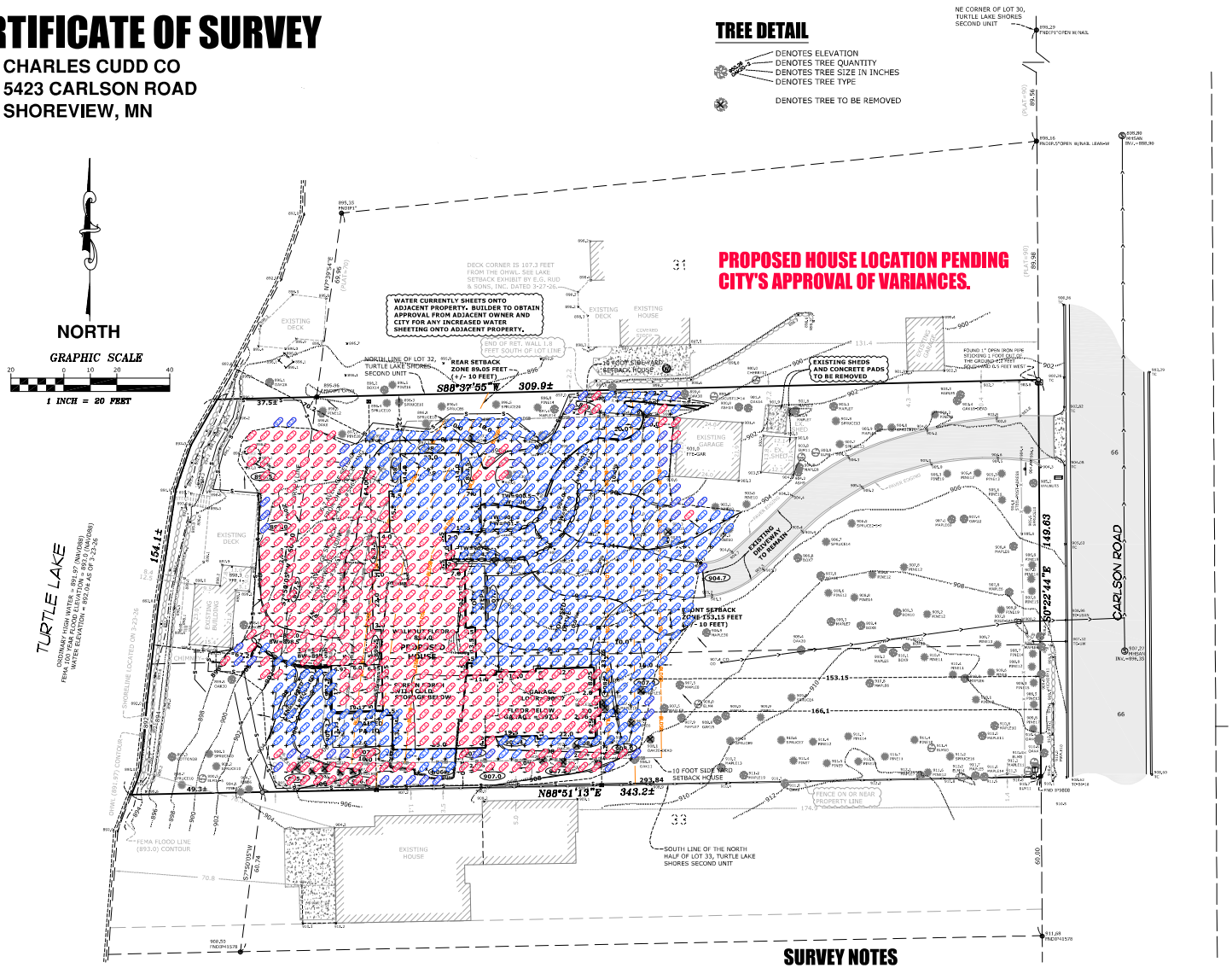
251176HS


TURTLE LAKE
ORDINARY HIGH WATER = 891.97 (NAVD88)
FEMA 100 YEAR FLOOD ELEVATION = 893.0 (NAVD88)
ORDINARY HIGH WATER LINE LOCATED 3-23-26
CARLSON ROAD
#5455 EXISTING HOUSE
DECK
59.7
47.4
#5441 EXISTING HOUSE
DECK
49.3
62.2
#5433 EXISTING HOUSE
DECK
DECK
107.3
55.9
GAR.
SHED
SHED
GAR.
EX. BLDG.
DECK
85.0
62.3
DECK
#5423 EXISTING HOUSE
76.3
#5415 EXISTING HOUSE
PATIO
PORCH
70.8
892.0
891.9


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PATIO
PORCH
70.8
892.0
891.9

CERTIFICATE OF SURVEY

~for~ CHARLES CUDD CO
~of~ 5423 CARLSON ROAD
SHOREVIEW, MN



TREE DETAIL

- DENOTES ELEVATION
- DENOTES TREE QUANTITY
- DENOTES TREE SIZE IN INCHES
- DENOTES TREE TYPE
- DENOTES TREE TO BE REMOVED

LEGEND

- DENOTES IRON MONUMENT FOUND AS LABELED
- DENOTES IRON MONUMENT TO BE SET, MARKED RLS# 25343
- DENOTES CLEAN OUT
- DENOTES CURB STOP
- DENOTES FIBER OPTIC BOX
- DENOTES ELECTRICAL BOX
- DENOTES EXISTING SPOT ELEVATION
- DENOTES GAS METER
- DENOTES MAILBOX
- DENOTES SANITARY SEWER MANHOLE
- DENOTES TELEPHONE PEDESTAL
- DENOTES WELL
- DENOTES FENCE
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- DENOTES EXISTING CONTOURS
- DENOTES BUILDING SETBACK LINE
- DENOTES EXISTING SANITARY SEWER
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- DENOTES BITUMINOUS SURFACE
- DENOTES CONCRETE SURFACE
- DENOTES PROPOSED ELEVATION
- DENOTES DIRECTION OF DRAINAGE
- DENOTES WOOD HUB/METAL SPIKE AT 1:1 FOOT OFFSET (UNLESS OTHERWISE NOTED)
- DENOTES PROPOSED CONTOURS
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(MULTI LEVEL POURED CONCRETE WALL WALKOUT)

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ZONING: R1 - DETACHED RESIDENTIAL

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IMPERVIOUS SURFACE CALCULATIONS

TOTAL LOT AREA ABOVE OHWL	49,248 S.F.
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I hereby certify that this survey, plan or report was prepared by me or under my direct supervision and that I am a duly Registered Land Surveyor under the laws of the State of Minnesota.

JAMES E. NAPIER

Date: 06-03-2026 License No. 25343

BENCHMARK

RAMSEY COUNTY BENCHMARK 9057
ELEVATION: 919.679 (NAVD88)

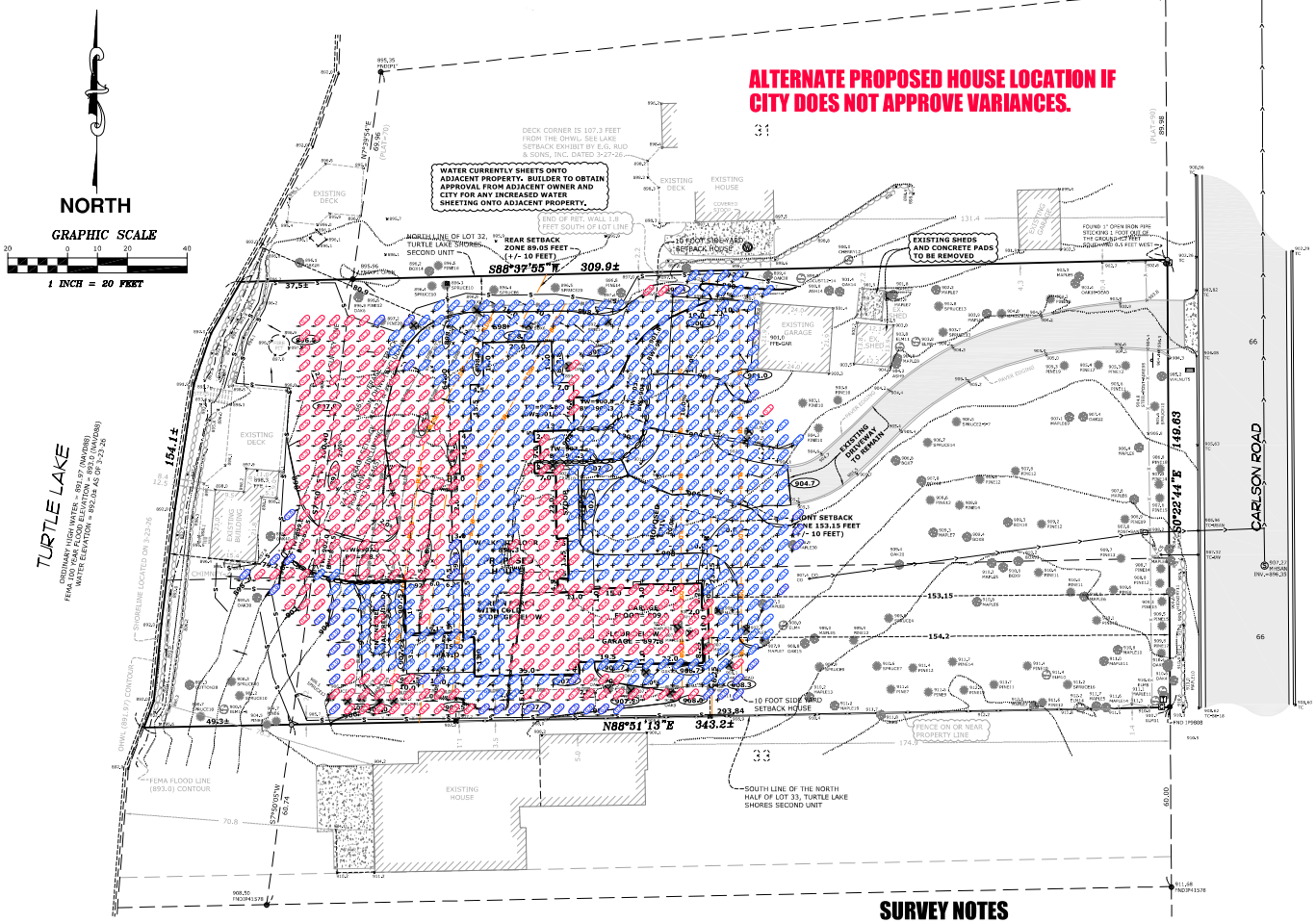
DRAWN BY: JEN	JOB NO: 251176HS	DATE: 06-01-26	
CHECK BY: JEN	FIELD CREW: CB-MR		
1	06-03-26	ADD SEWER INFO, & COLD STORAGE	JEN
2			
3			
NO.	DATE	DESCRIPTION	BY

S:\RUD\CAD\25PROJ\251176HS\251176HS-EAR.DWG

251176HS

CERTIFICATE OF SURVEY

~for~ CHARLES CUDD CO
~of~ 5423 CARLSON ROAD
SHOREVIEW, MN



TREE DETAIL

- DENOTES ELEVATION
- DENOTES TREE QUANTITY
- DENOTES TREE SIZE IN INCHES
- DENOTES TREE TYPE
- DENOTES TREE TO BE REMOVED

LEGEND

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- DENOTES IRON MONUMENT TO BE SET, MARKED RLS# 25343
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- DENOTES CURB STOP
- DENOTES FIBER OPTIC BOX
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- DENOTES EXISTING WATER MAIN
- DENOTES BITUMINOUS SURFACE
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- DENOTES PROPOSED ELEVATION
- DENOTES DIRECTION OF DRAINAGE
- DENOTES WOOD HUB/METAL SPIKE AT 11 FOOT OFFSET (UNLESS OTHERWISE NOTED)
- DENOTES PROPOSED CONTOURS
- DENOTES PROPOSED RETAINING WALL
- DENOTES PROPOSED SILT FENCE

(MULTI LEVEL POURED CONCRETE WALL WALKOUT)

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TOP OF 12.0 FOOT POURED WALL =	909.5
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TOP OF 10.5 FOOT POURED WALL =	908.0
TOP OF 9.0 FOOT POURED WALL =	908.0
BASEMENT FLOOR WALKOUT =	899.3
TOP OF BASEMENT FLOOR WALKOUT FOOTING =	899.0
TOP OF LOWEST FLOOR (THEATER, GOLF ROOM, ETC...) =	897.8
TOP OF FOOTING =	897.5

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PROPOSED IMPERVIOUS	
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TOTAL PROPOSED AND EXISTING IMPERVIOUS SURFACE	11,812 S.F.
PERCENT IMPERVIOUS PROPOSED AND EXISTING	24.0%
TOTAL PROPOSED IMPERVIOUS (EXCLUDING EXISTING TO REMAIN)	9,831 S.F.

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OMITTED IN DESCRIPTION

BENCHMARK

RAMSEY COUNTY BENCHMARK 9057
ELEVATION: 919.679 (NAVD88)

I hereby certify that this survey, plan or report was prepared by me or under my direct supervision and that I am a duly Registered Land Surveyor under the laws of the State of Minnesota.

PRELIMINARY

JAMES E. NAPIER

Date: 06-01-2026 License No. 25343

DRAWN BY: JEN	JOB NO: 251176HS	DATE: 06-01-26
CHECK BY: JEN	FIELD CREW: CB-MR	

NO.	DATE	DESCRIPTION	BY
1			
2			
3			

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S:\RUD\CAD\25PROJ\251176HS\251176HS-ALT-EAR.DWG

251176HS

CARLSON ROAD
#5433
EXISTING
HOUSE
#5441
EXISTING
HOUSE
#5415
EXISTING
HOUSE
#5405
EXISTING
HOUSE
GAR.
SHED
DECK
PORCH
PATIO
49.3
62.2
76.3
70.8
85.0
TURTLE LAKE
ORDINARY HIGH WATER = 891.97 (NAVD88)
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ORDINARY HIGH WATER
LINE LOCATED 3-23-26

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CERTIFICATE OF SURVEY

~for~ CHARLES CUDD CO
~of~ 5423 CARLSON ROAD
SHOREVIEW, MN

NORTH

GRAPHIC SCALE
20 0 10 20 40
1 INCH = 20 FEET

TREE DETAIL

DENOTES ELEVATION
DENOTES TREE QUANTITY
DENOTES TREE SIZE IN INCHES
DENOTES TREE TYPE
DENOTES TREE TO BE REMOVED

LEGEND

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- DENOTES IRON MONUMENT TO BE SET, MARKED RLS# 25343
- DENOTES CLEAN OUT
- DENOTES CURB STOP
- DENOTES FIBER OPTIC BOX
- DENOTES ELECTRICAL BOX
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PROPOSED HOUSE LOCATION PENDING CITY'S APPROVAL OF VARIANCES.

(MULTI LEVEL POURED CONCRETE WALL WALKOUT)

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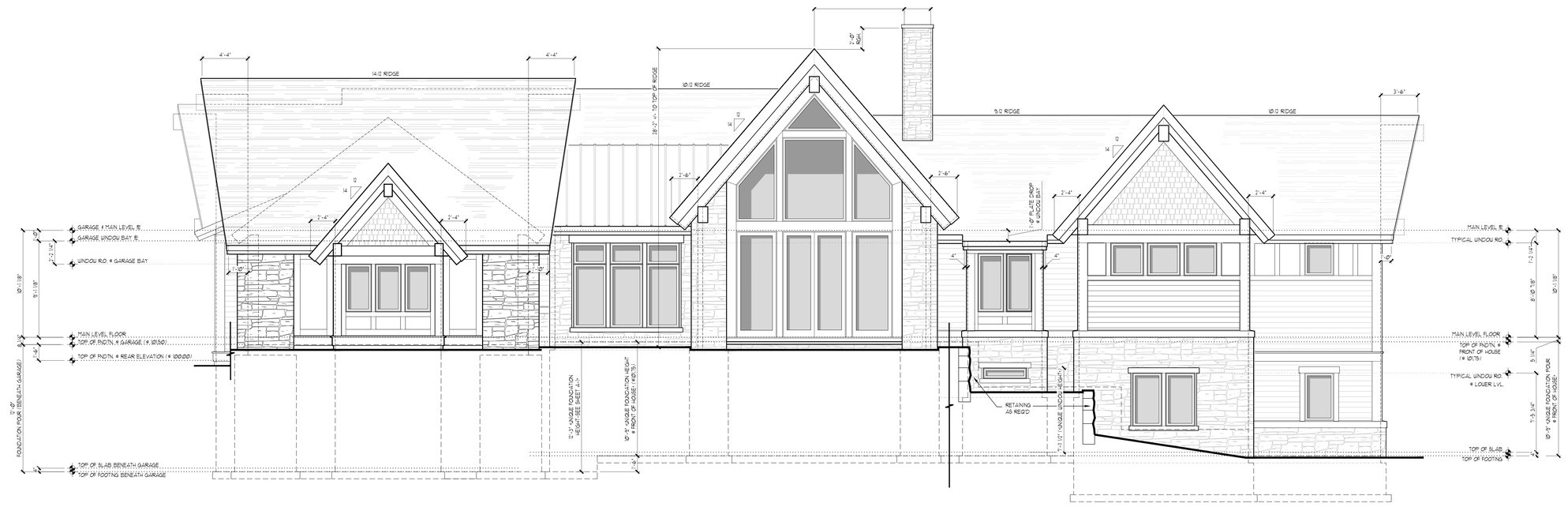
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CHECK BY: JEN	FIELD CREW: CB-MR		
1			
2			
3			
NO.	DATE	DESCRIPTION	BY

S:\RUD\CAD\25PROJ\251176HS\251176HS.DWG







1 / A-4 FRONT ELEVATION
SCALE: 1/4" = 1'-0"



2 / A-4 RIGHT ELEVATION
SCALE: 1/4" = 1'-0"

CHARLES GUDD CO
ARCHITECTURAL DESIGN + BUILD
15605 23rd Ave. N. • Plymouth, MN. 55447 • 612-333-5629 phone
charles@gudd.com • www.gudd.com

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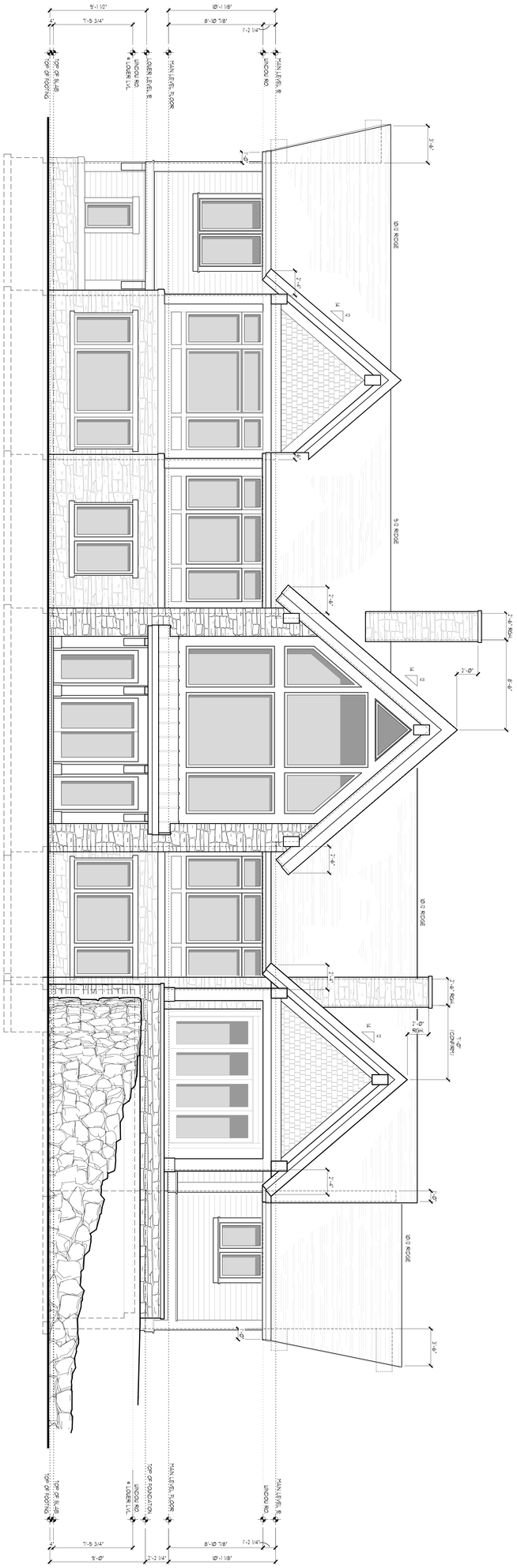
PRELIMINARY
NOT FOR CONSTRUCTION

RESIDENCE FOR: JACKIE & STEVE BRUGGEMAN
ADDRESS: 5425 CARLSON ROAD, SHOREVIEW, MN 55126
JOB NUMBER: 5526

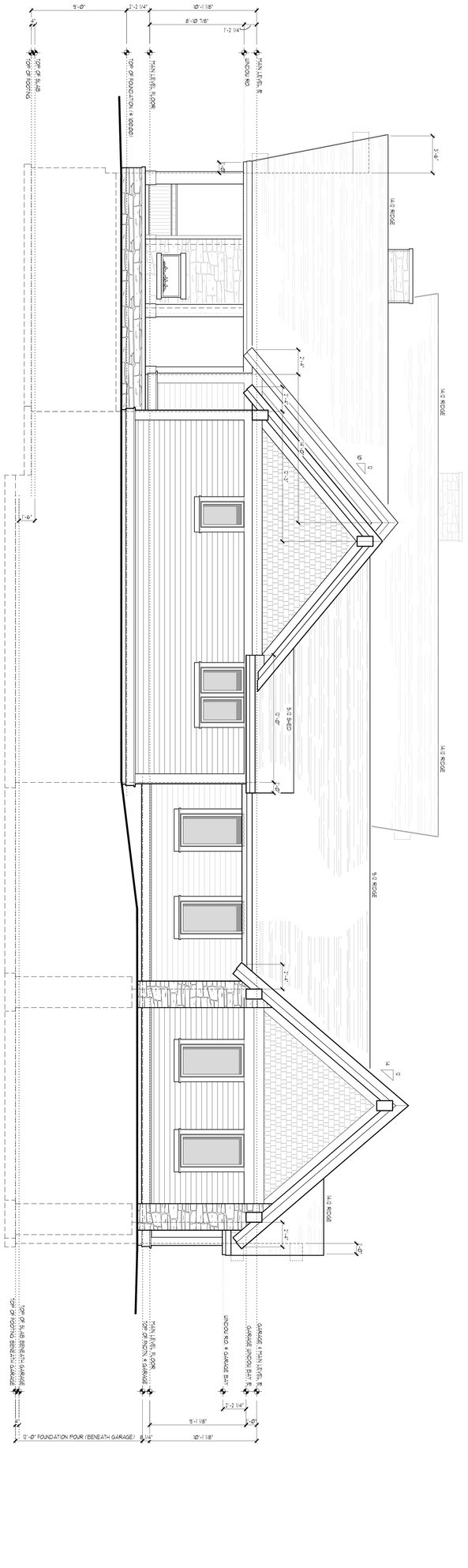
DRAWN BY:

A-4
SHEET NO.

192



1/A-5 REAR ELEVATION
SCALE: 1/4" = 1'-0"



1/A-5 LEFT ELEVATION
SCALE: 1/4" = 1'-0"

SHEET NO. A-5

DRAWN BY:

RESIDENCE FOR: JACKIE & STEVE BRUGGEMAN

ADDRESS: 5425 CARLSON ROAD, SHOREVIEW MN 55126

JOB NUMBER: 5526

PRELIMINARY

NOT FOR CONSTRUCTION

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ARCHITECTURAL DESIGN · BUILD

15050 23rd Ave. N. • Plymouth, MN 55447 • 612-333-8020 phone
charlescudd.com • denovoarchitects.com

Brent & Beth Nelson

5415 Carlson Road
Shoreview, MN 55126

May 26, 2026

Izaak Peterson, Senior Planner
City of Shoreview
4600 Victoria St N
Shoreview, MN 55126

Subject: 5423 Carlson Road Application

Dear Mr. Peterson and Members of the Planning Commission,

We respectfully submit this letter regarding the resubmittal application for a Conditional Use Permit to retain the existing boathouse (which is connected to water/sewer) and a setback variance request for the proposed covered porch structure.

We want to emphasize we are not opposed to the applicants proposed new home construction. We also do not object to the continued use of the existing detached garage. Our concerns are limited specifically to the combined request for two variances affecting the lakeside setback area: (1) retention of the existing boathouse and (2) the substantial reduction in the required lakeside setback for the proposed roofline covered porch.

The cumulative effect of these two requests would create a significant and lasting impact on neighboring properties, particularly our property immediately to the south. The City has ordinances in place to protect the water quality of the lake, neighboring properties, etc. - this application has not demonstrated a hardship requiring a setback variance.

We have concerns regarding the methodology used in the setback analysis submitted by E.G. Rudd. The exhibit selectively included only nine of eleven nearby homes in order to produce an average setback of 66.7 feet. When all eleven homes are included, the average setback increases to approximately 74.7 feet.

Further, the submitted analysis appears to measure to decks rather than to the primary roofline structures. When measurements are taken to the primary structure (walls and roofline), the average setback is approximately 81 feet. Additionally, this is the only property of the eleven with a boathouse. This distinction is important because decks generally do not materially obstruct neighboring lake views, whereas boathouses and enclosed or roofed structures do.

The City ordinance is the average of the two neighboring properties plus or minus 10 feet. Looking specifically at the immediately adjacent properties, our home to the south has a setback of 70.8 feet, and the neighboring home to the north has a setback of 107.3 feet, resulting in an average setback of approximately 89.0 feet. The proposed 67.2-foot setback substantially deviates from this established pattern and would require a significant variance that disproportionately impacts our property and lake view and is unnecessarily close to the lake.

The application resubmittal provides several reasons for not complying with the City ordinance for setback requirements and instead requesting approval for a 67.2-foot setback. We respectfully disagree with several of these assertions:

1. **Claim: The 67.2-foot setback is consistent with surrounding properties.**
   This is not supported by the surrounding data. The average setback of the immediately adjacent neighboring homes is approximately 89.0 feet, which is the standard referenced in the ordinance. Additionally, when all eleven neighboring properties are included, the average setback is approximately 74.7 feet to decks and approximately 81 feet to primary roofline structures. The E.G. Rudd exhibit excluded two larger setbacks and relied on deck measurements rather than roofline structures, materially lowering the calculated average.

Decks are generally open and non-impervious and do not create the same visual impact as a covered structure (see attached).

2. **Claim: Compliance with the neighboring average setback would impact an additional four to five mature trees.**
   Based on the submitted survey and excavation assumptions, this does not appear accurate. Using approximately eight feet of excavation clearance for shallow foundations, compliance with the neighboring setback average would impact only two additional trees, specifically smaller maple trees measuring approximately five and six inches in diameter. Additionally, if the variance granted impacts lake quality vs. trees, the City has an established process for tree replacement. The lake cannot be replaced (see attached).

3. **Claim: Compliance with the neighboring setback average would require mass grading.**
   This also does not appear accurate. The lot has a relatively gentle slope, and shifting the structure would result in less than one additional foot of excavation over the approximate 100-foot length of the proposed structure (see attached).

4. **Claim: Compliance with the neighboring setback average would require additional retaining walls along the driveway.**
   Based on the submitted survey, the driveway elevation and gentle site slope show the opposite is true. Moving the structure farther from the lake would reduce the amount of retaining wall needed rather than increase it (see attached).

5. **Claim: Compliance with the neighboring setback average would reduce the applicants' southern lake views.**
   We do not dispute that modifications to the covered porch could affect views from that specific area of the proposed addition. However, the principal residence itself can still be reasonably constructed in compliance with the setback requirement. The primary impact is created by the proposed roofed porch structure, which significantly obstructs our northern lake views. This impact is further compounded by the request to retain the existing boathouse, which already contributes to view obstruction.

We believe reasonable alternatives exist that could substantially mitigate these impacts while still allowing the applicants to move forward with their project. For example:

- Converting the covered porch to an uncovered deck;
- Eliminate the boathouse;
- Moving the covered porch back closer to the original home setback of approximately 85 feet.
- Moving the covered porch/home to back to 79 feet (the average of the two adjacent homes minus 10 feet).

Any of these alternatives would more closely align with the City setback ordinances, protecting the lake water quality and significantly reducing the visual impact on neighboring properties while still allowing the applicants to retain the boathouse and proceed with the new home construction.

In conclusion, we respectfully believe the requested setback variance of 67.2 feet does not meet the standards required under City ordinance and should be denied. This is a large 1.17-acre lot that appears capable of accommodating a compliant design without requiring a substantial lakeside setback variance. When combined with the request to retain the existing boathouse connected to water and sewer services, the proposal creates compounded impacts that are inconsistent with the surrounding neighborhood pattern and unfairly burdens adjacent properties.

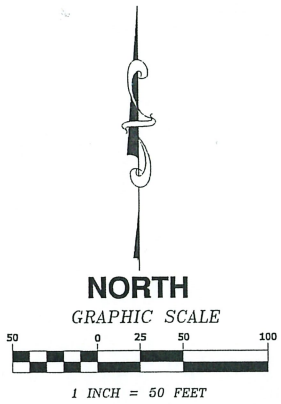
We appreciate the Commission's and City Staff's careful consideration of these concerns.

Respectfully submitted,

Brent & Beth Nelson

LAKE SETBACK EXHIBIT

~for~ CHARLES CUDD CO
~of~ 5423 CARLSON ROAD
SHOREVIEW, MN



BENCHMARK

RAMSEY COUNTY BENCHMARK 9057
ELEVATION: 919.679 (NAVD88)

1. 5415 & 5433 Setback average = 89.0 ft

SETBACK DISTANCES TO THE ORDINARY HIGH WATER LINE

2.

HOUSE NUMBER	DISTANCE (FEET)	CLOSEST STRUCTURE
5385	67.7	DECK
5391	44.2	DECK
5399	75.0	DECK
5405	70.8	PORCH
5415	70.8	PORCH
5423	62.3	DECK
5433	107.3	DECK
5441	49.3	DECK
5455	47.4	DECK
5465	159.8	DECK
5476	67.7	HOUSE

THE AVERAGE SETBACK DISTANCE FROM THE ORDINARY HIGH WATER LINE TO THE STRUCTURES, EXCLUDING HOUSE NUMBERS 5423 AND 5465, IS 66.7 FEET.

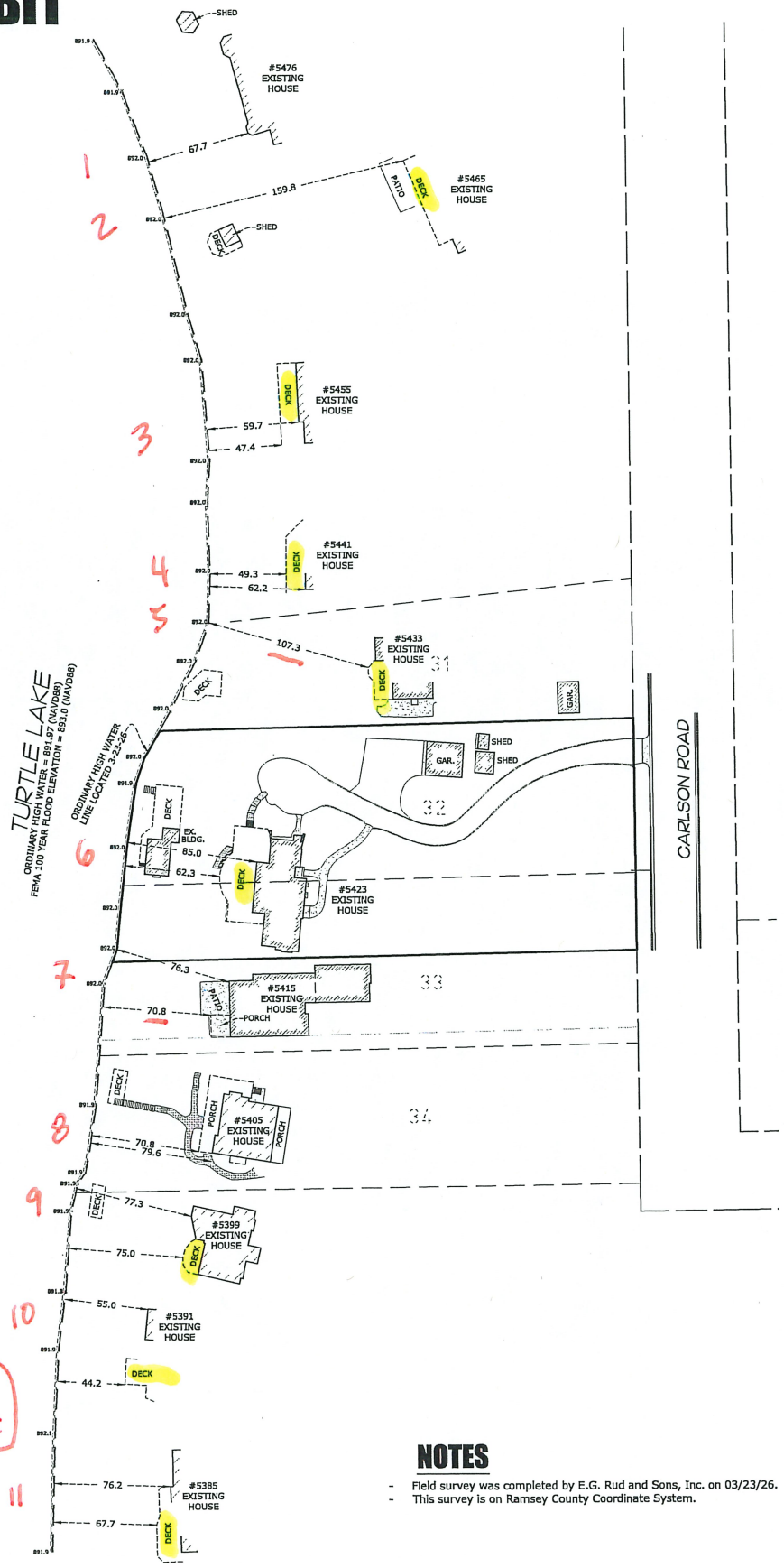
3. Including 5423 & 5465 average = 74.7 ft

4. Distance to 11 homes porch or house not deck average = 81.1 ft

I hereby certify that this survey, plan or report was prepared by me or under my direct supervision and that I am a duly Registered Land Surveyor under the laws of the State of Minnesota.

James E. Napier
JAMES E. NAPIER

Date: 3/27/26 License No. 25343



NOTES

- Field survey was completed by E.G. Rud and Sons, Inc. on 03/23/26.
- This survey is on Ramsey County Coordinate System.

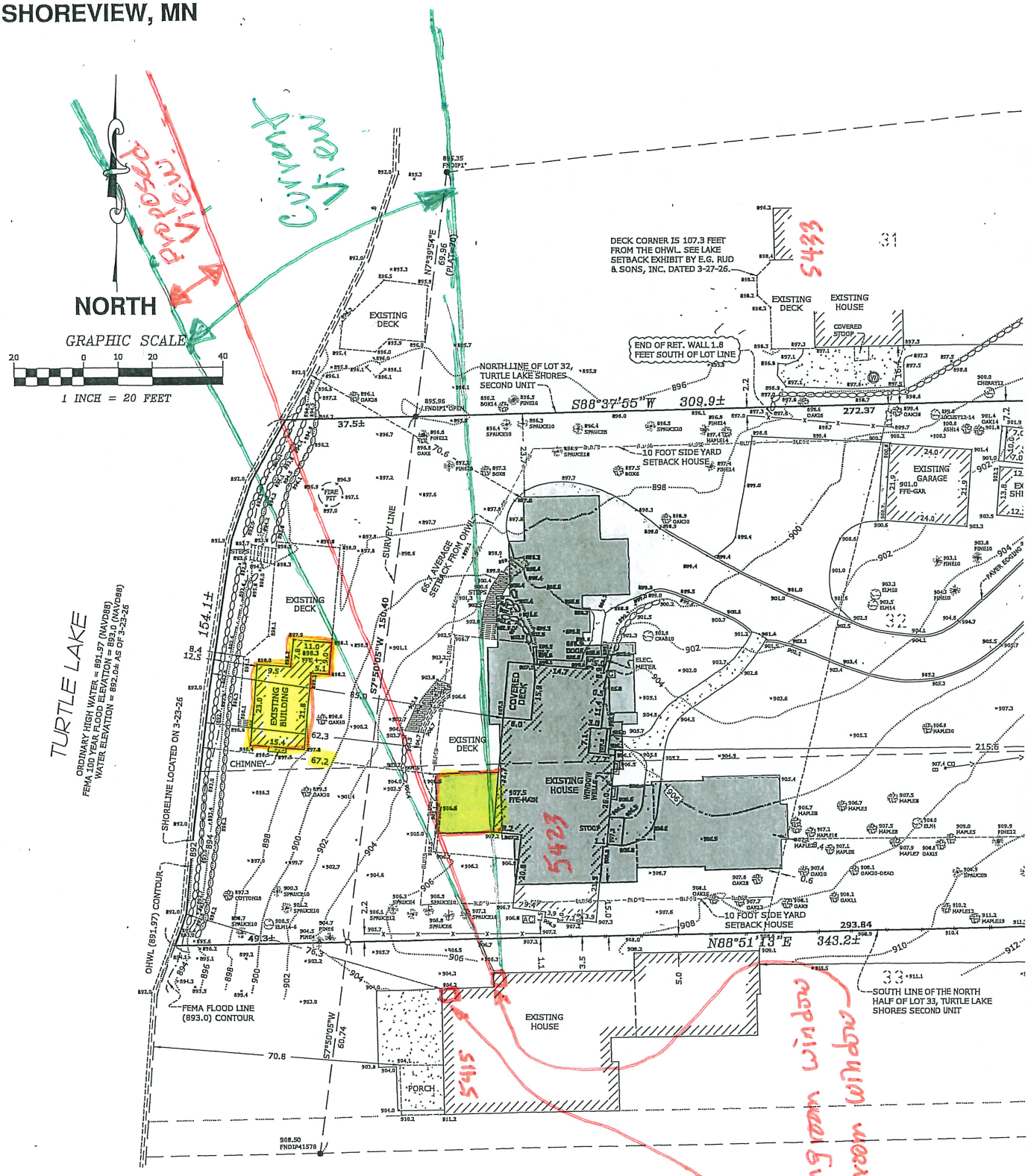
E. G. RUD & SONS, INC.
EST. 1977
Professional Land Surveyors
6776 Lake Drive NE, Suite 110
Lino Lakes, MN 55014
Tel. (651) 361-8200 Fax (651) 361-8701
www.egrud.com

DRAWN BY: JEN	JOB NO: 251176HS	DATE: 03/27/26
CHECK BY: JEN	FIELD CREW: CB-MR	

NO.	DATE	DESCRIPTION	BY
1			
2			
3			

EXISTING CONDITIONS SURVEY

~for~ CHARLES CUDD CO
~of~ 5423 CARLSON ROAD
SHOREVIEW, MN



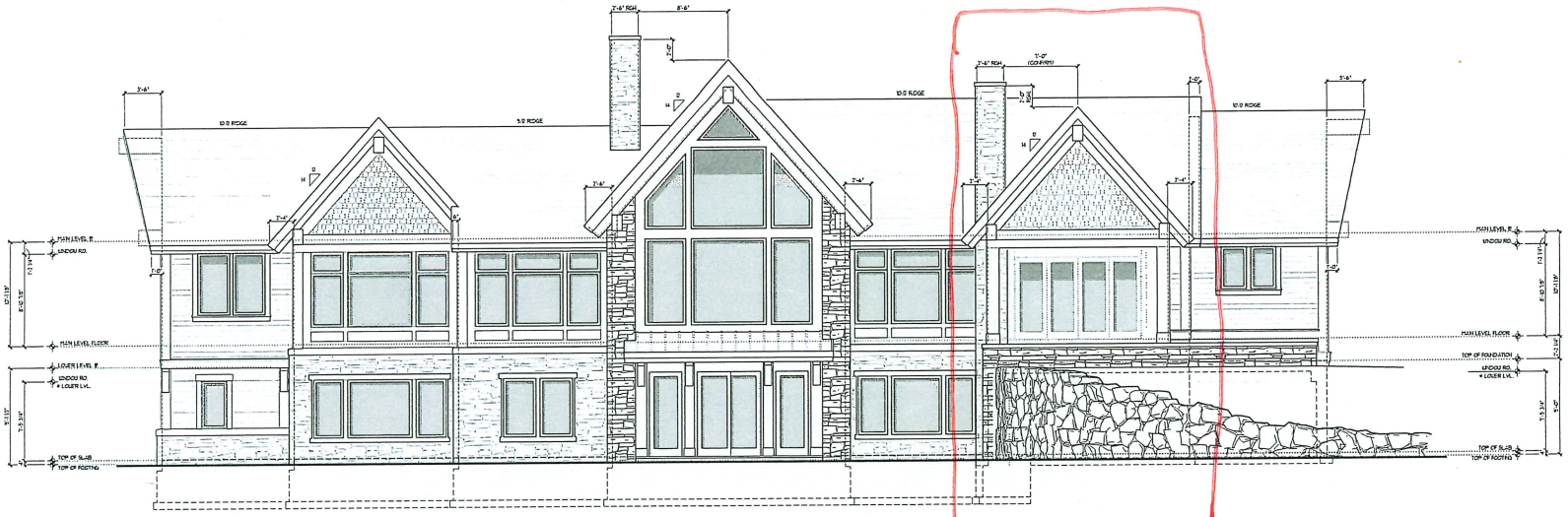
PROPERTY DESCRIPTION

(DESCRIPTION PER RAMSEY COUNTY WARRANTY DEED DOCUMENT NO. A05079919.)

Lot 32 and the North 1/2 of Lot 33, TURTLE LAKE SHORES SECOND UNIT, Ramsey County, Minnesota.

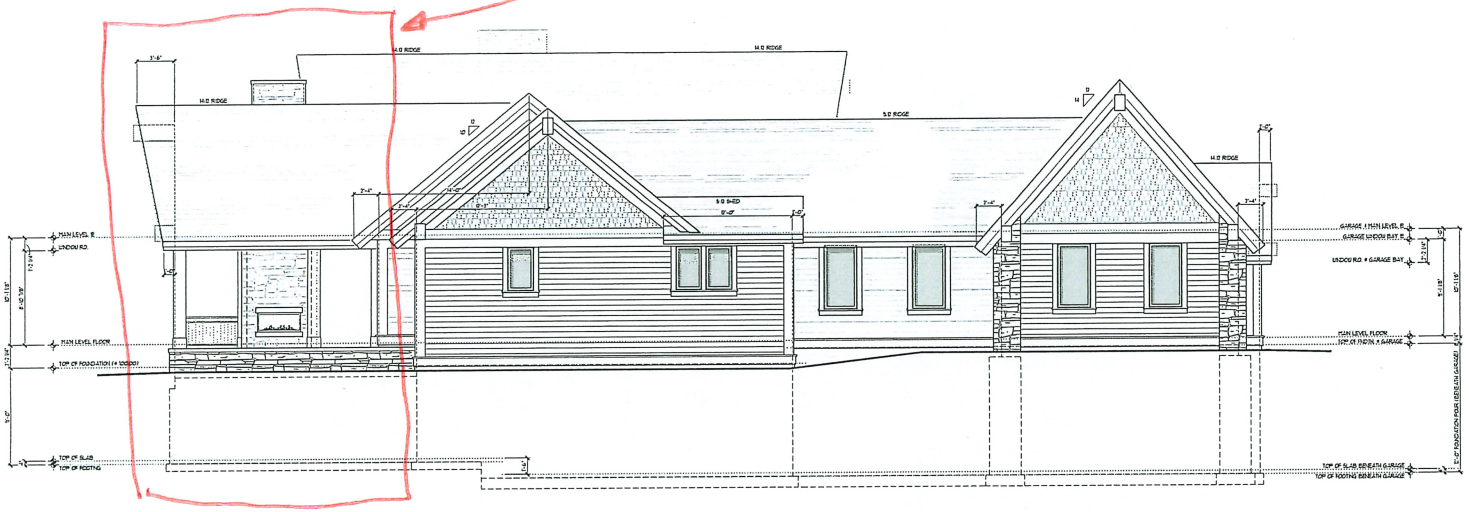
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1 REAR ELEVATION
SCALE: 1/4" = 1'-0"

Variance



2 LEFT ELEVATION
SCALE: 1/4" = 1'-0"

CHARLES CUDD CO.
ARCHITECTURAL DESIGN + BUILD

PRELIMINARY
NOT FOR CONSTRUCTION

RESIDENCE FOR JACKIE & STEVE BRUGGEMAN
ADDRESS 3420 CARLSON ROAD, SHOREVIEW MN 55126
ADDENDUM

DRAWN BY

A-5
SHEET NO.

Exhibit #1

EXISTING CONDITIONS SURVEY

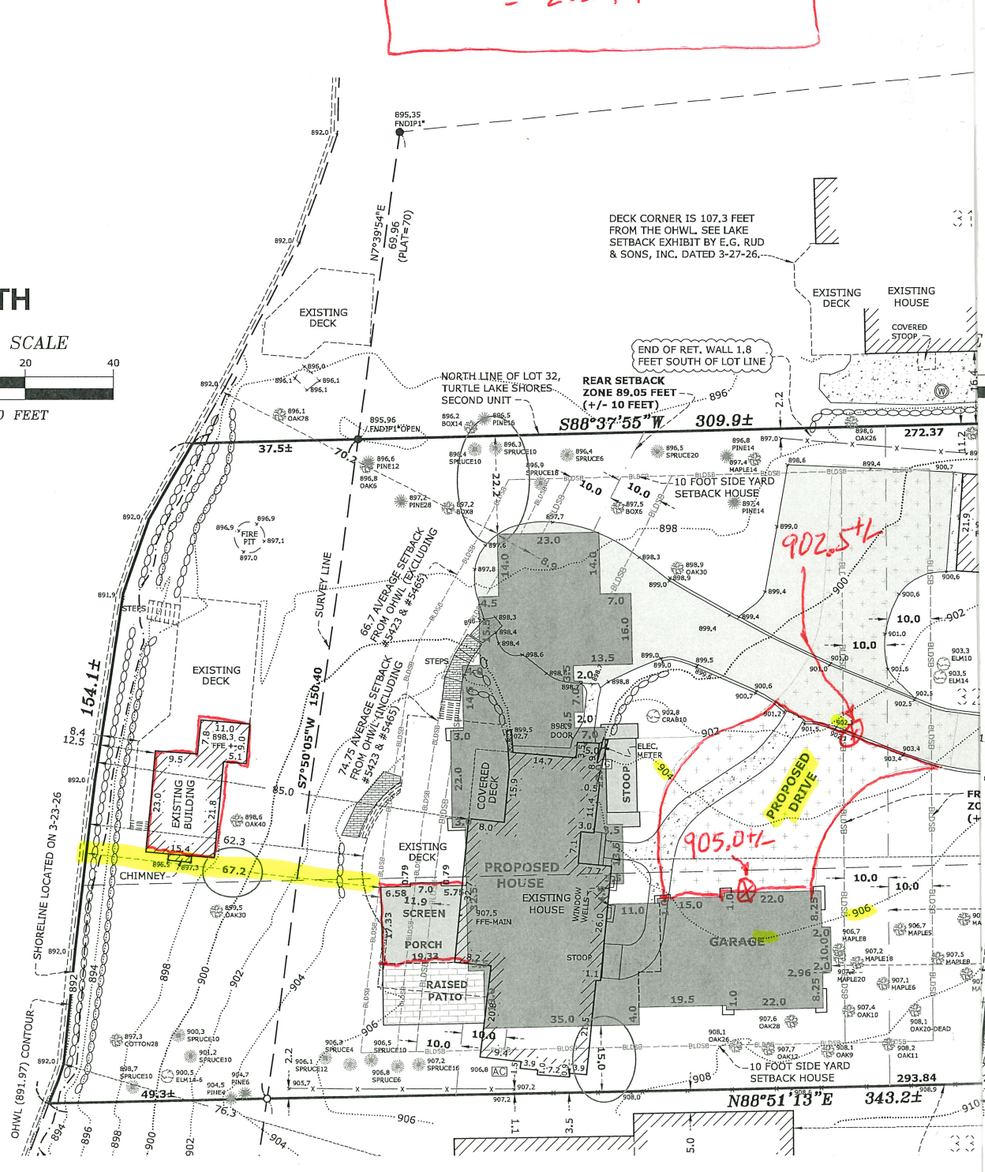
~for~ CHARLES CUDD CO
~of~ 5423 CARLSON ROAD
SHOREVIEW, MN

Driveway - 67.2 ft setback
Grade = 905.0 +/- 902.5 +/-
= 2.5 ft

NORTH

GRAPHIC SCALE
20 0 10 20 40
1 INCH = 20 FEET

TURTLE LAKE
ORDINARY HIGH WATER = 891.97 (NAVD88)
FEMA 100 YEAR FLOOD ELEVATION = 893.0 (NAVD88)
WATER ELEVATION = 892.04 AS OF 5-23-26



ALTERNATE LAYOUT

Driveway - 79.1 ft setback
Grade = 905.1 +/- 902.8 +/-
= 2.3 ft

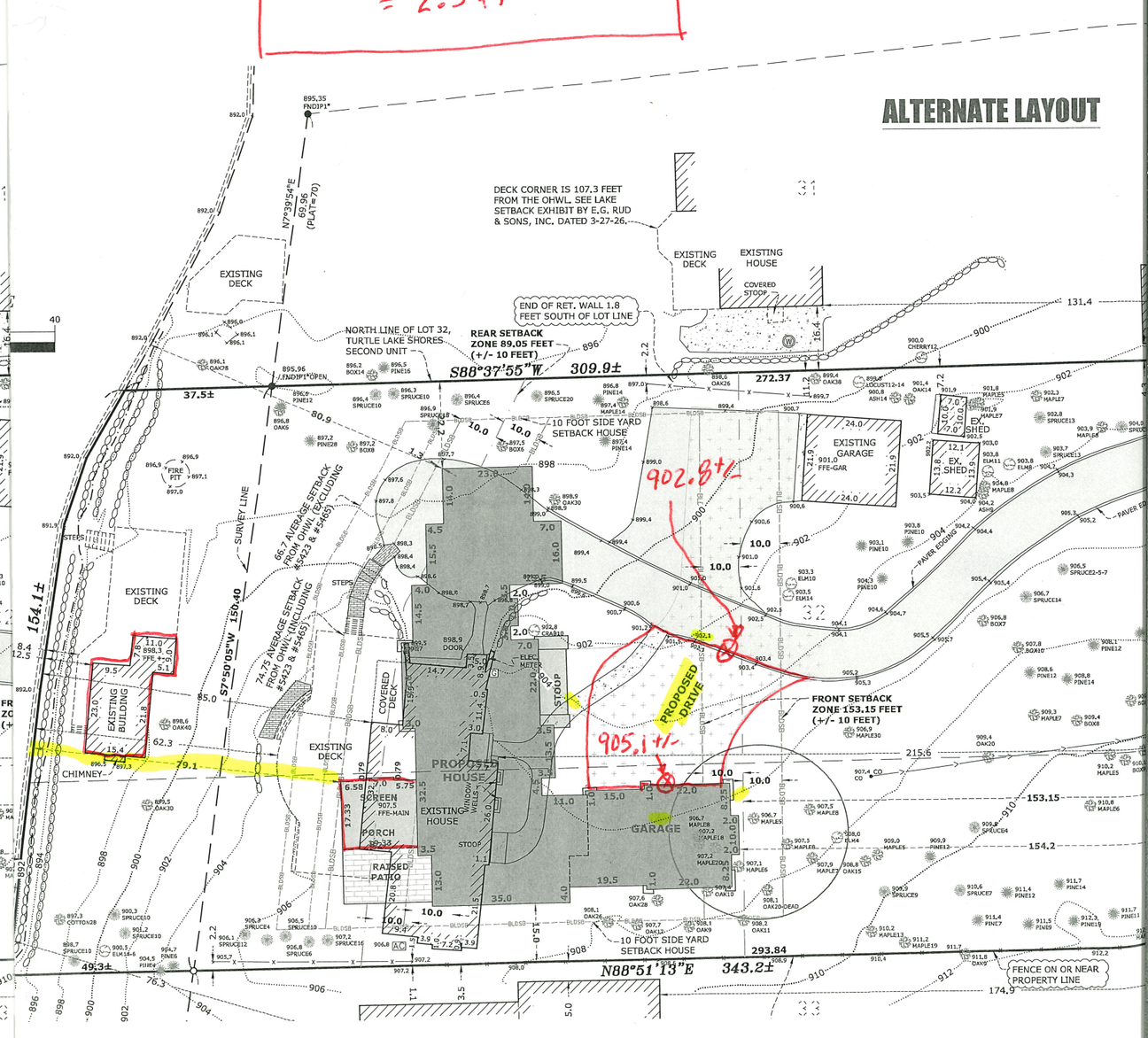
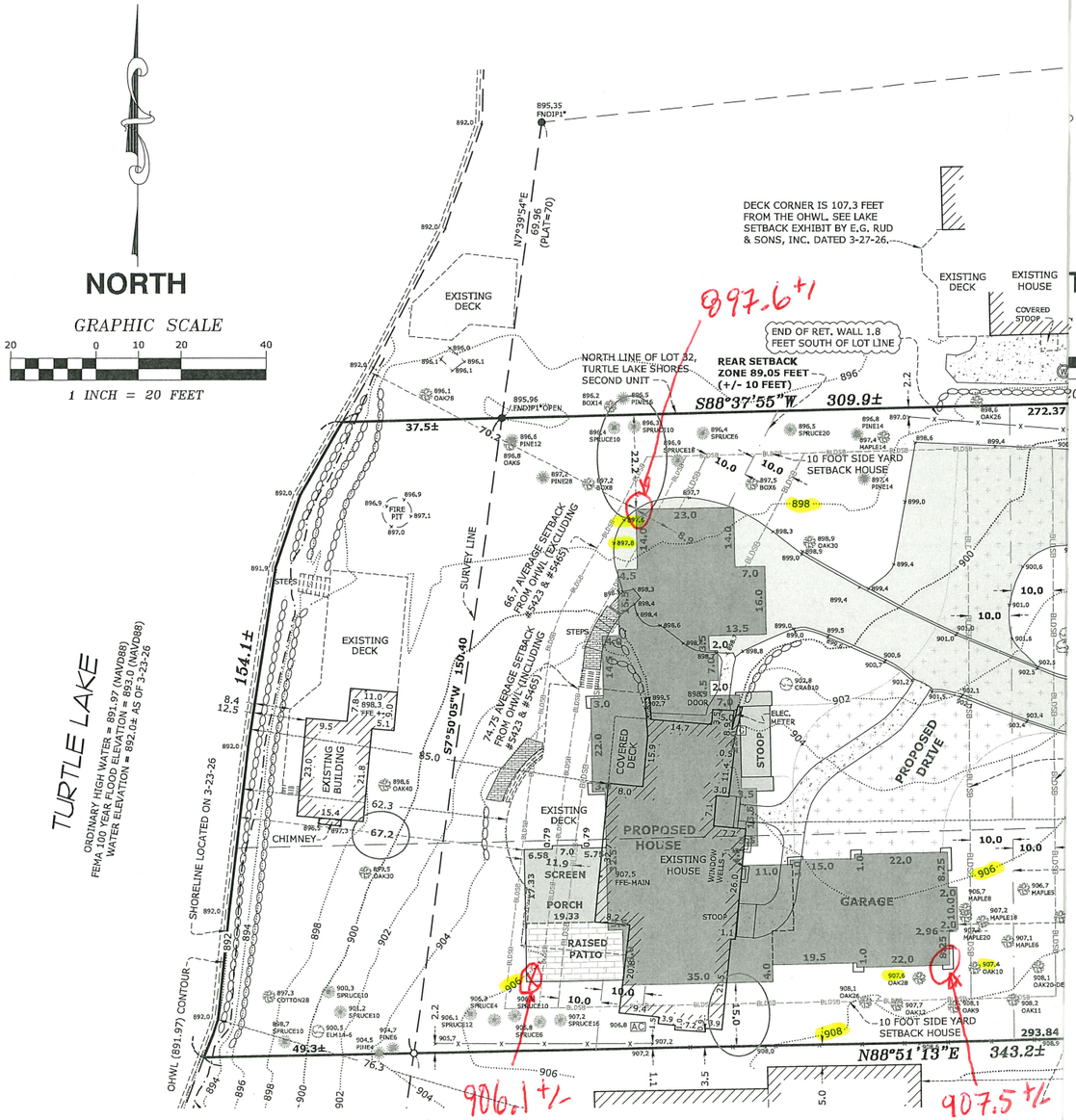


Exhibit #1

EXISTING CONDITIONS SURVEY

~for~ CHARLES CUDD CO
~of~ 5423 CARLSON ROAD
SHOREVIEW, MN

House Excavation



CONDITIONS SURVEY

CUDD CO
SON ROAD
W, MN

House Excavation

Largest difference
907.1 +/- 906.1 +/- = 1 ft

ALTERNATE LAYOUT

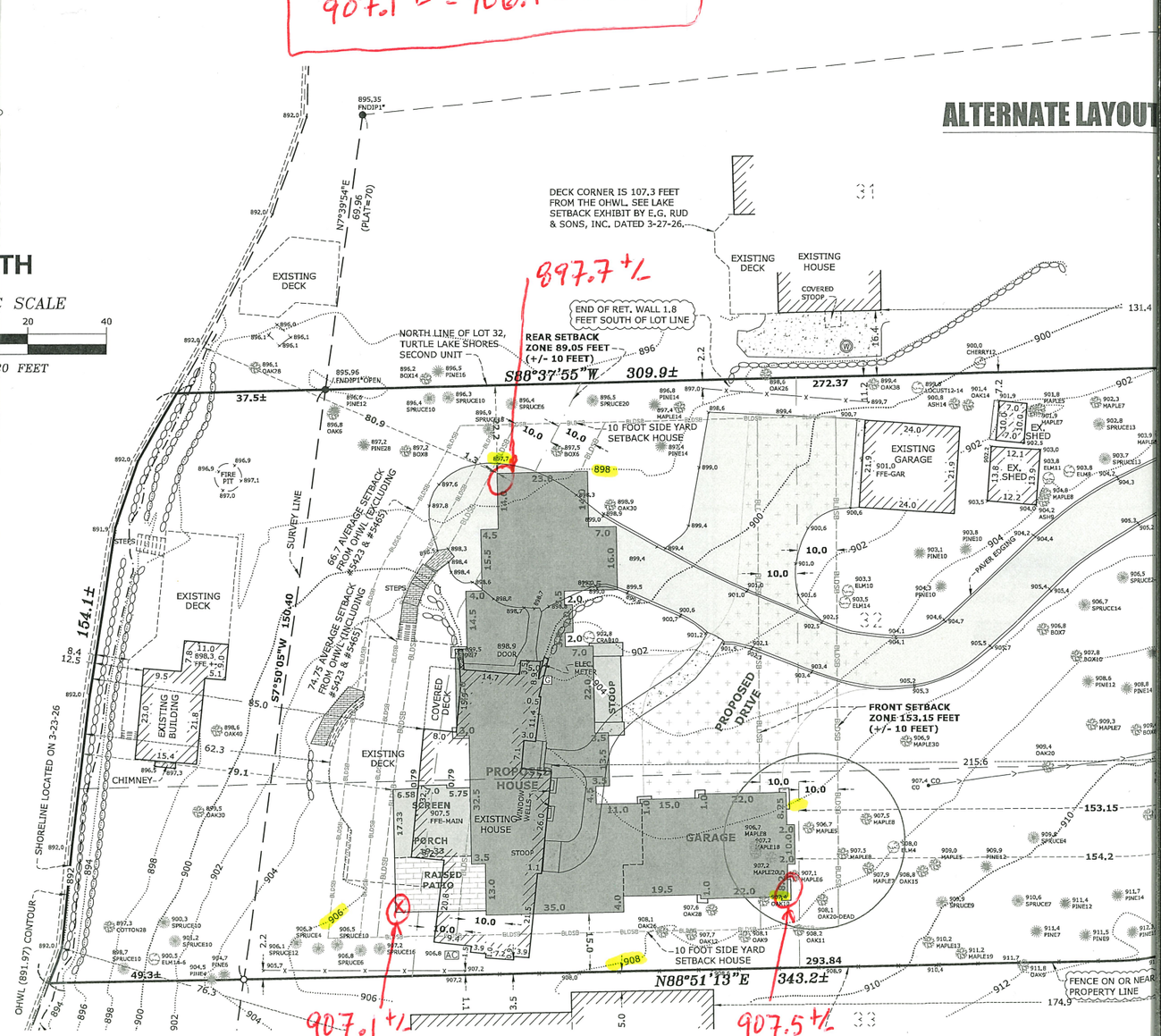


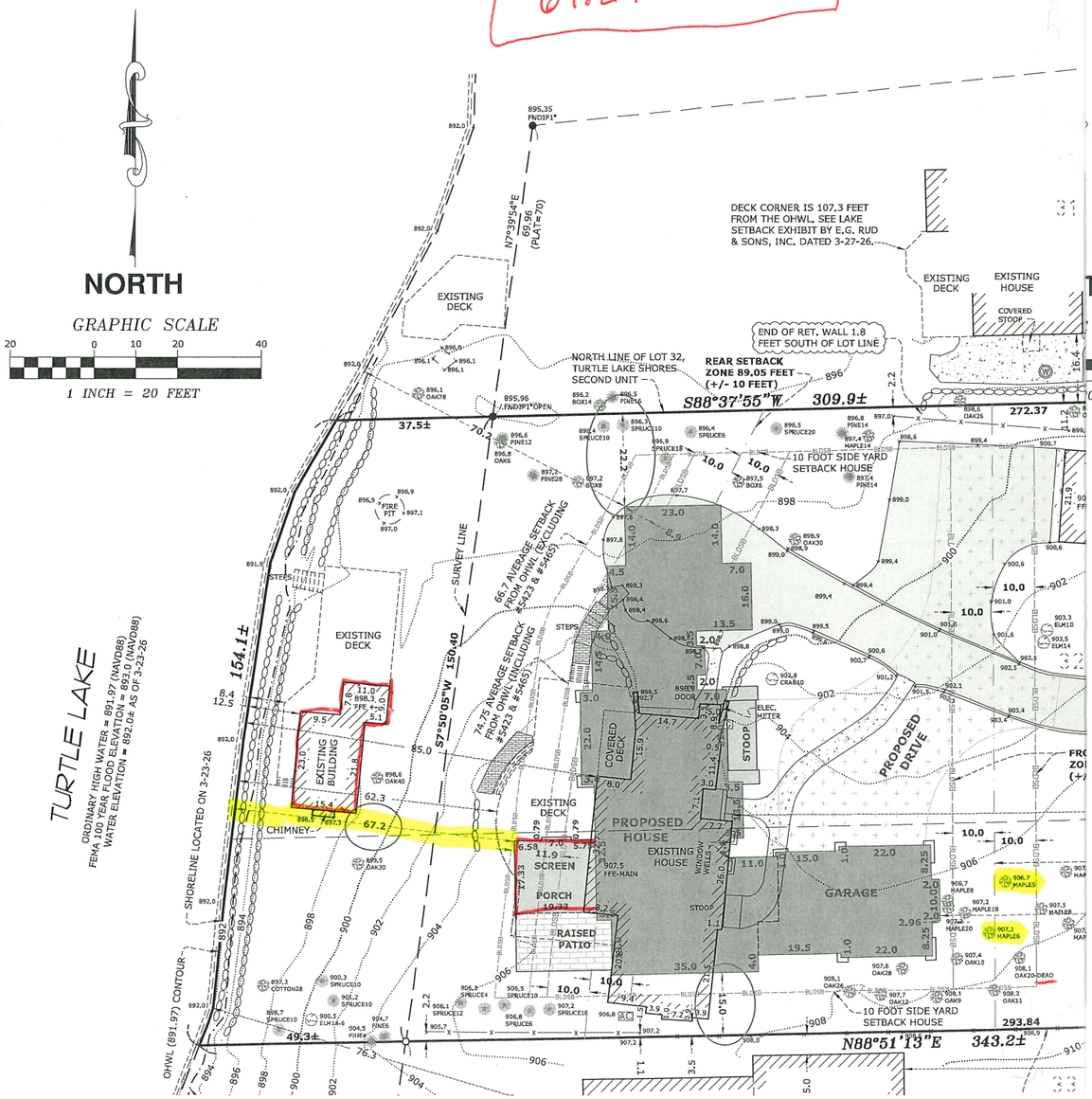
Exhibit #1

EXISTING CONDITIONS SURVEY

~for~ CHARLES CUDD CO
~of~ 5423 CARLSON ROAD
SHOREVIEW, MN

Trees

67.2 ft setback



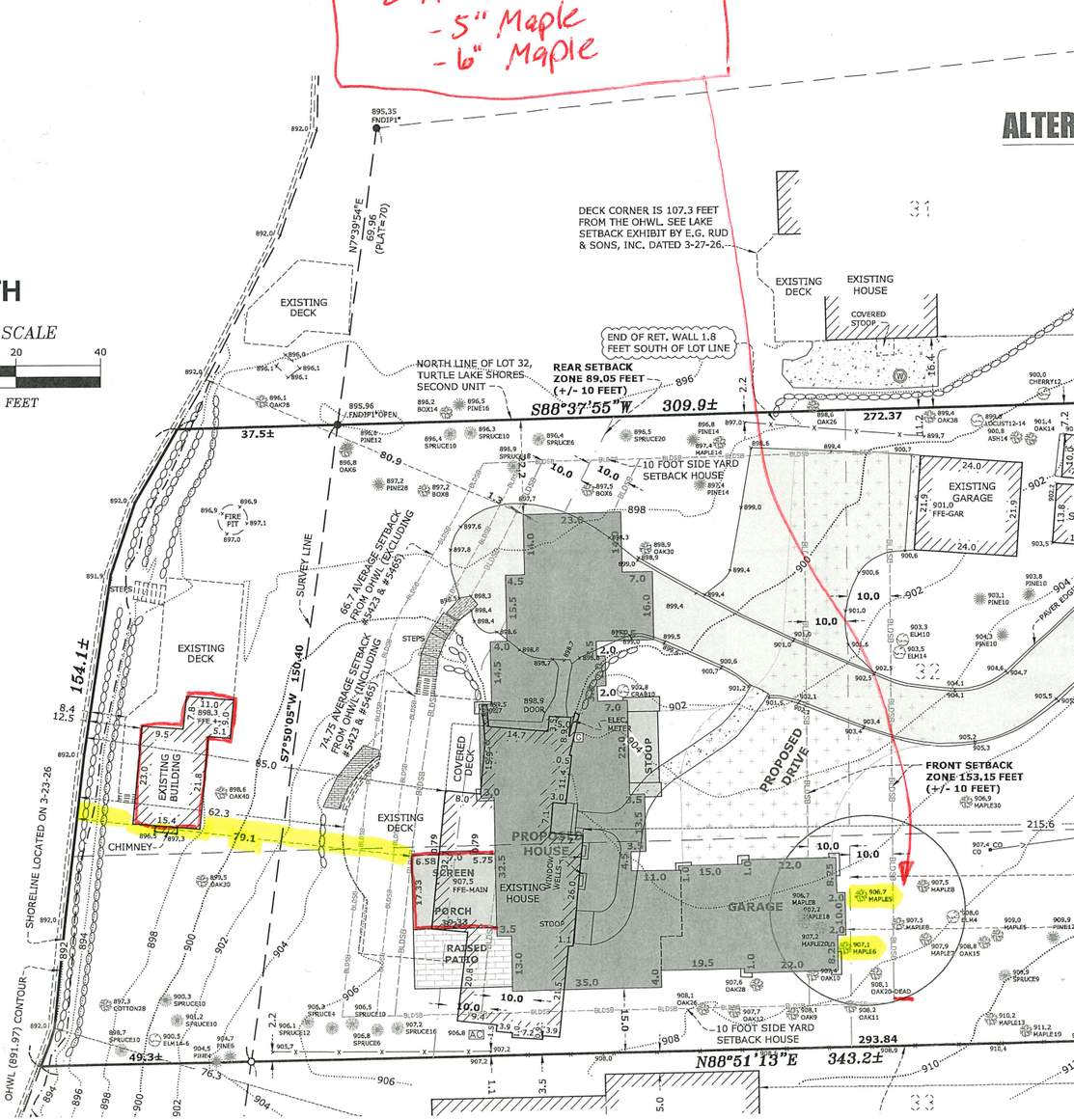
CONDITIONS SURVEY

CUDD CO
SON ROAD
W, MN

Trees

79.1 ft setback
2 Additional trees:
- 5" Maple
- 6" Maple

ALTERNATE LAYO



SHOREVIEW

Izaak Peterson <ipeterson@shoreviewmn.gov>

Request for Comment- 5423 Carlson Road CUP and Variances

Anna Grace <AGrace@ricecreek.org> Fri, Apr 24, 2026 at 9:15 AM
To: Izaak Peterson <ipeterson@shoreviewmn.gov>

Izaak,

Thank you for sharing and I apologize for my late response.

It does appear a RCWD permit for Rule D, Erosion and Sediment Control Plans will be required for the demo and rebuild.

- Rule D. 2(a)(2), "Surface soil disturbance or removal of vegetative cover on 10,000 square feet or more of land, if any part of the disturbed area is within 300 feet of and drains to a lake, stream, wetland or public drainage system."
    - RCWD defines Land Disturbing Activity as, any disturbance to the ground surface that, through the action of wind or water, may result in soil erosion or the movement of sediment into waters, wetlands, or storm sewers or onto adjacent property. Land-disturbing activity includes but is not limited to the demolition of a structure or surface, soil stripping, clearing, grubbing, grading, excavating, filling and the storage of soil or earth materials.

If's:

1. If they were proposing any shoreline work or work within the RCWD regulatory 100-year floodplain elevation of Turtle Lake (at or below 892.8 NAVD 88) Rule E, Floodplain Alteration will also be triggered.
2. Big home so just noting if they were proposing 10,000 sq. ft or more of impervious surface (excluding the single-family driveway), the project will also trigger Rule C, Stormwater Management.
    a. RCWD defines Impervious Surface: a compacted surface or a surface covered with material (i.e., gravel, asphalt, concrete, Class 5, etc.) that increases the depth of runoff compared to natural soils and land cover. Including but not limited to roads, driveways, parking areas, sidewalks and trails, patios, tennis courts, basketball courts, swimming pools, building roofs, covered decks, and other structures.

Would you please send the applicant/builder my way or do you have a contact I can reach out to?

Thank you and happy Friday!

Anna Grace

Regulatory Technician

Rice Creek Watershed District

4325 Pheasant Ridge Dr. NE, #611

Blaine, MN 55449-4539

Direct: (763) 398-3071

agrace@ricecreek.org

Brent & Beth Nelson

5415 Carlson Road
Shoreview, MN 55126

April 27, 2026

Izaak Peterson, Senior Planner
City of Shoreview
4600 Victoria St N
Shoreview, MN 55126

Subject: 5423 Carlson Road Planning Application

Dear Mr. Peterson and Members of the Planning Commission,

We appreciate the opportunity to comment on the proposed development at 5423 Carlson Road, the property immediately north of ours. In general, we support the construction of a new home on the property. However, we respectfully oppose the requested lakeside setback variance permitting a reduced setback of 67.2 feet for the covered porch structure integrated into the home's roofline.

As proposed, the location of this structure would significantly obstruct our view of the northeast shoreline (see attached). This impact is materially different from that of typical deck encroachments, as the proposed porch is covered and incorporated into the primary roofline of the home.

The application includes both a request for a conditional use permit for the existing boathouse and a setback variance of approximately 22 feet. We have concerns regarding the methodology used in the submitted setback analysis by E.G. Rudd. The exhibit appears to selectively include nine of eleven nearby homes to produce an average setback of 66.7 feet. When all eleven homes are included, the average setback increases to approximately 74.7 feet. Further, when measuring to the primary structure (walls and roofline), rather than to decks, the average setback is approximately 81 feet. This distinction is important, as decks do not materially obstruct neighboring views, whereas enclosed or roofed structures do.

Looking specifically at the immediately adjacent properties, our home to the south has a setback of 70.8 feet, and the home to the north has a setback of 107.3 feet, resulting in an average of 89.0 feet. The proposed 67.2-foot setback deviates so much that a large variance would need to be issued, negatively impacting the neighbor to the south, us.

In addition, the proposal seeks to retain the existing boathouse, which already contributes to view obstruction. The cumulative effect of both the boathouse and the reduced setback for a roofed structure creates a compounded impact that is not consistent with surrounding properties.

The application requests three variances. We do not object to the proposed increase in home size or the continued use of the existing detached garage. Our concern is specifically with the combined request for two variances affecting the lakeside setback area, namely, the retention of the boathouse and the significant reduction in setback for the covered porch.

We believe a reasonable alternative may exist that could include retaining the boathouse. If the covered porch is changed to a deck, if the covered porch is relocated further north on the property, or if the covered porch is moved back to the original home setback of 85 feet, the impact on our lake view could be substantially reduced, and our concerns would be mitigated.

Thank you for your consideration of our comments.

Respectfully submitted,

Brent & Beth Nelson

LAKE SETBACK EXHIBIT

~for~ CHARLES CUDD CO
~of~ 5423 CARLSON ROAD
SHOREVIEW, MN

NORTH

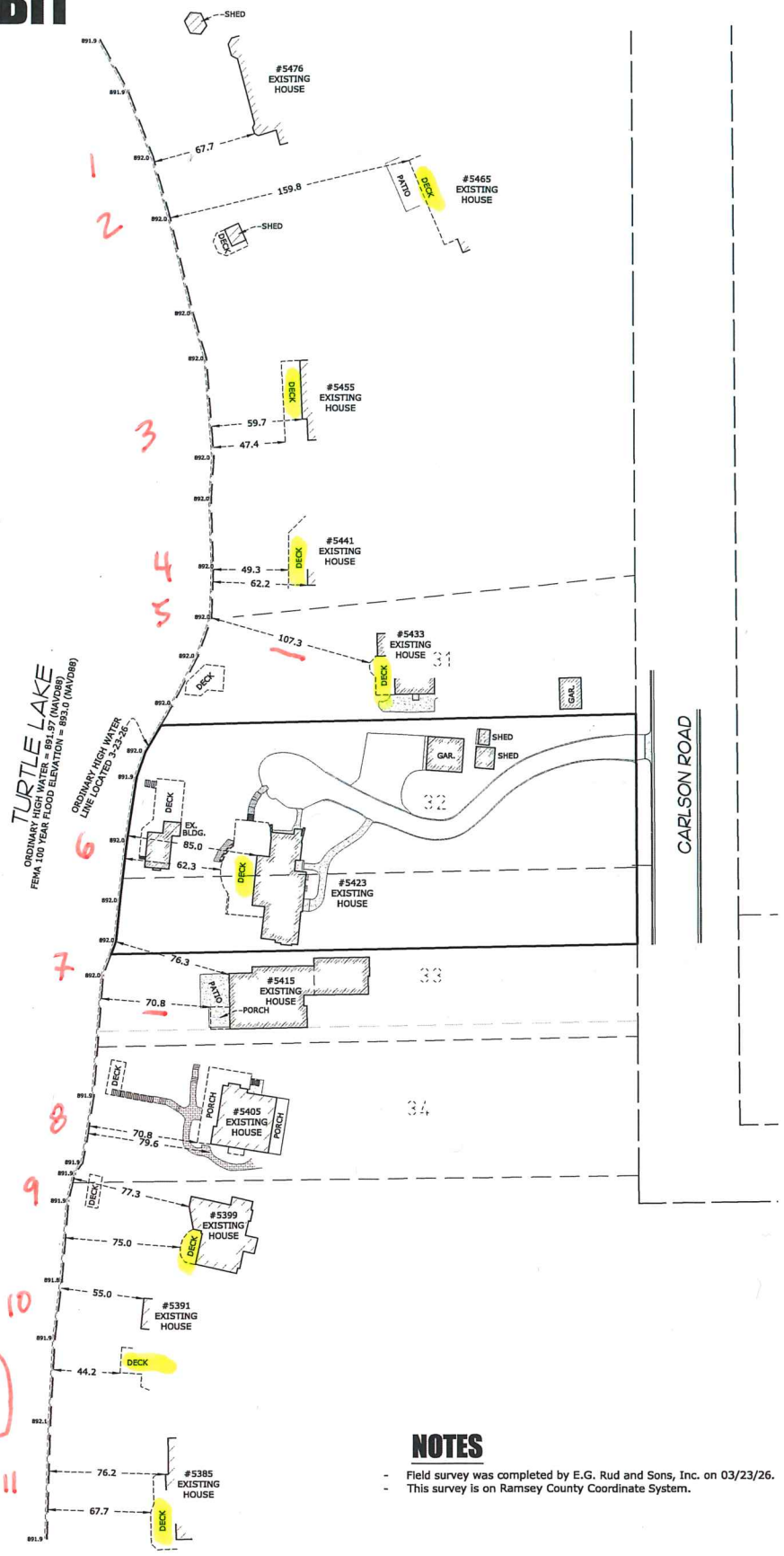
GRAPHIC SCALE

50 0 25 50 100

1 INCH = 50 FEET

BENCHMARK

RAMSEY COUNTY BENCHMARK 9057
ELEVATION: 919.679 (NAVD88)



1. 5415 & 5433
Setback average = 89.0 ft

SETBACK DISTANCES TO THE ORDINARY HIGH WATER LINE

HOUSE NUMBER	DISTANCE (FEET)	CLOSEST STRUCTURE
5385	67.7	DECK
5391	44.2	DECK
5399	75.0	DECK
5405	70.8	PORCH
5415	70.8	PORCH
5423	62.3	DECK
5433	107.3	DECK
5441	49.3	DECK
5455	47.4	DECK
5465	159.8	DECK
5476	67.7	HOUSE

2. THE AVERAGE SETBACK DISTANCE FROM THE ORDINARY HIGH WATER LINE TO THE STRUCTURES, EXCLUDING HOUSE NUMBERS 5423 AND 5465, IS 66.7 FEET.

3. Including 5423 & 5465
average = 74.7 ft

4. Distance to 11 homes
porch or house not deck
average = 81. ft

I hereby certify that this survey, plan or report was prepared by me or under my direct supervision and that I am a duly Registered Land Surveyor under the laws of the State of Minnesota.

James E. Napier

JAMES E. NAPIER

Date: 3/27/26 License No. 25343

NOTES

- Field survey was completed by E.G. Rud and Sons, Inc. on 03/23/26.
- This survey is on Ramsey County Coordinate System.

E. G. RUD & SONS, INC.
EST. 1977
Professional Land Surveyors
6776 Lake Drive NE, Suite 110
Lino Lakes, MN 55014
Tel. (651) 361-8200 Fax (651) 361-8701
www.egrud.com

DRAWN BY: JEN	JOB NO: 251176HS	DATE: 03/27/26
CHECK BY: JEN	FIELD CREW: CB-MR	

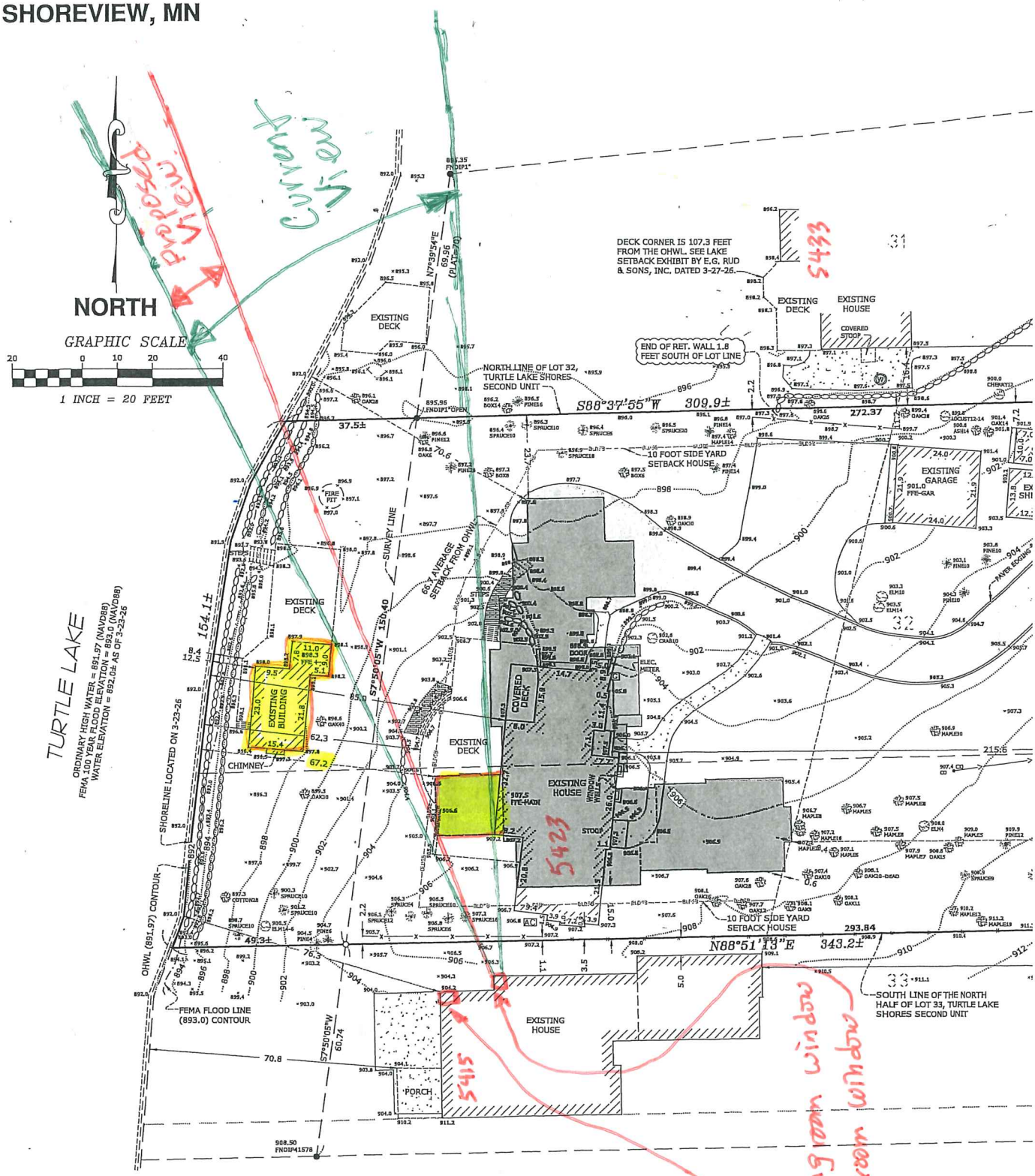
NO.	DATE	DESCRIPTION	BY
1			
2			
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251176HS

EXISTING CONDITIONS SURVEY

~for~ CHARLES CUDD CO
~of~ 5423 CARLSON ROAD
SHOREVIEW, MN



PROPERTY DESCRIPTION

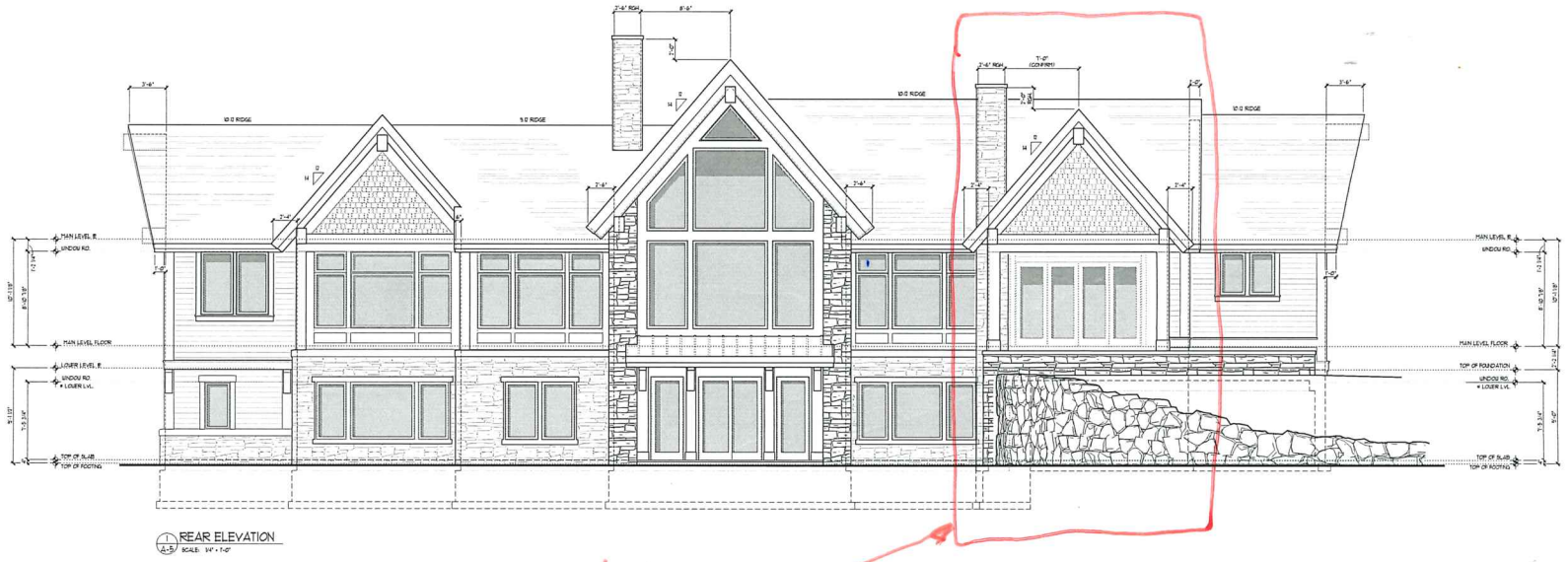
(DESCRIPTION PER RAMSEY COUNTY WARRANTY DEED DOCUMENT NO. A05079919.)

Lot 32 and the North 1/2 of Lot 33, TURTLE LAKE SHORES SECOND UNIT, Ramsey County, Minnesota.

OMITTED IN DESCRIPTION

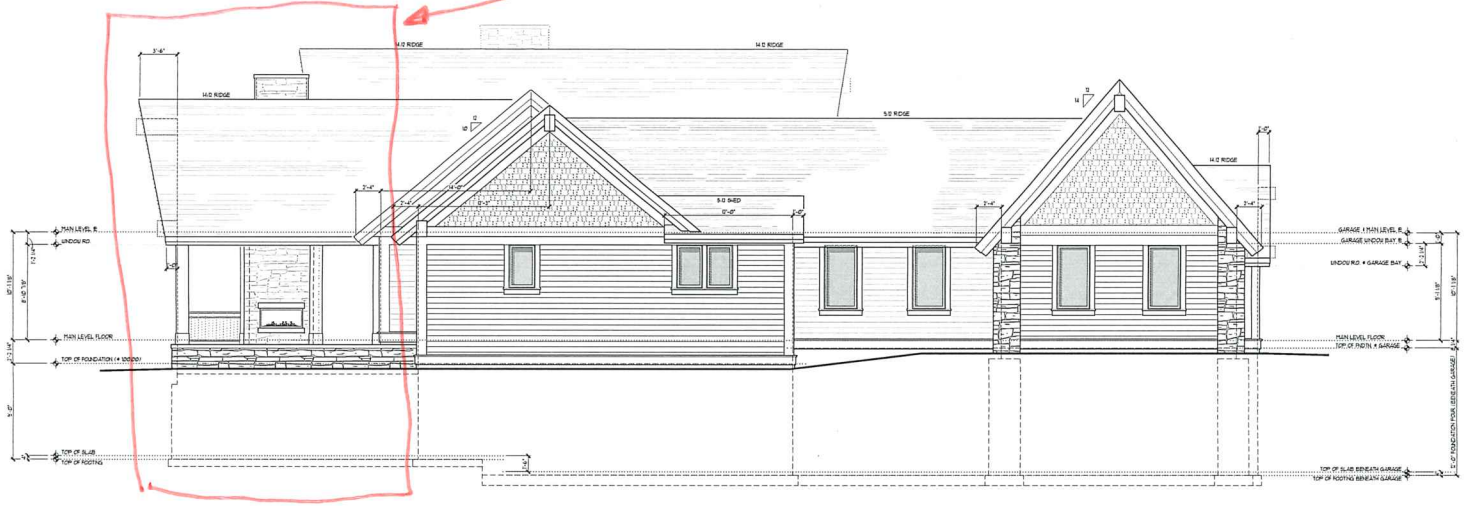
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Tel. (651) 361-8200 Fax (651) 361-8701
www.egrud.com

S:\RUD\CAD\25PROJ\251176HS\251176HS.DWG



1 A-5 REAR ELEVATION
SCALE: 1/4" = 1'-0"

Variance



2 A-5 LEFT ELEVATION
SCALE: 1/4" = 1'-0"

CHARLES GUDD CO.
ARCHITECTURAL DESIGN + BUILD

PRELIMINARY
NOT FOR CONSTRUCTION

RESIDENCE FOR JACKIE & STEVE BRUGGEMAN
ADDRESS 5423 CARLSON ROAD, SHOREWOOD MN 55126
ADDENDUM 55126

DRAWN BY

A-5
SHEET NO.

EXTRACT OF MINUTES OF MEETING OF THE
CITY COUNCIL OF SHOREVIEW, MINNESOTA
HELD JUNE 15, 2026

* * * * * * * * * * * * *

Pursuant to due call and notice thereof, a meeting of the City Council of the City of Shoreview, Minnesota was duly called and held at Shoreview Community Center, at 7:00 P.M.

The following members were present:

Member _____ introduced the following resolution and moved its adoption.

RESOLUTION NO. 26-28
SETBACK VARIANCES

WHEREAS, Charles Cudd Co., submitted a variance application on behalf of the property owner Steven Bruggeman for the following described property:

Lot 32 and the North ½ of Lot 33, TURTLE LAKE SHORES SECOND UNIT, Ramsey County, Minnesota

(This property is commonly known as 5423 Carlson Road)

WHEREAS, the property is a standard riparian lot and is subject to the ordinary high waterline (OHW) and front setback requirements in Development Code Section 115-149(a)(1), and

WHEREAS, the property the property has a required OHW setback requirement of 89.05 feet (+/-10 feet) and front setback requirement of 153.15 feet (+/- 10 feet); and

WHERAS, the applicant has requested variances to the setbacks and is proposing to construct a new 5,170 square foot house and attached garage 67.2 feet from the OHW line and 166.5 feet from the front property line; and

WHEREAS, the Shoreview Planning Commission is authorized by State Law and the City of Shoreview Development Regulations to make final decisions on variance requests; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL, on June 15, 2026, approved the variance and adopted the following findings of fact:

1. *Reasonable Manner*. *The property owner proposes to use the property in a reasonable manner not permitted by the Shoreview Development Regulations*. The applicant is proposing to use the property in a reasonable manner as single family residential use, which is a permitted use.
2. *Unique Circumstances. The plight of the property owner is due to circumstances unique to the property not created by the property owner*. There are unique circumstances that affect the placement of a home on this property. The property is subject to setback averages both on the lakeside and street side. The immidiately abutting house to the north, 5433 Carlson Road was constructed in 1991 and is located 107.3 from Turtle Lake and 131.4 feet from Carlson Road, which is inconsistent with the average setbacks of neighboring riparian properties along Carlson Road. The average setback is skewed by the north neighboring property, which is inconsistent with the spirit of and itent of the ordinance requirement to provide uniform setbacks. Further westward location of the building pad westward will result in the removal of additional overstory tree's and and otherwise constitutes a unique circumstance.
3. *Character of Neighborhood. The variance, if granted, will not alter the essential character of the neighborhood. The character of the neighborhood will not be altered.* The character of the neighborhood will not be altered. The proposed houses location is constent with the historic setback of a home on the property, and in keeping with the average of setbacks present in the neighborhood. The proposed house is otherwise compliant with building massing and height standards, otherwise permitted by right and will not create a visual adverse impact to the character of the neighborhood.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL, that the variance request for property described above is subject to the following conditions:

1. The project must be completed in accordance with the plans submitted with the variance application, and conditions set forth through this approval. Any significant changes to these plans, as determined by the Community Development Department, will require review and approval by the Planning Commission.
2. The project is subject to the permitting requirements of the Rice Creek Watershed District. The applicant shall fulfill all permitting requirements of the watershed District as required.
3. The proposed house shall meet a minimum setback of 67.2' feet from the ordinary high water line of Turtle Lake.
4. The proposed house shall meet a maximum setback of 166.5' feet from the front property line.

5. A tree removal and replacement plan approved by the Natural Resources Coordinator shall be submitted prior to issuance of a building permit.
6. A Shoreland Mitigation Affidavit is required to be signed before the building permit is issued.
7. The approvals will expire after one year if a building permit has not been issued and work has not begun on the project.
8. This variance approval is subject to a five day appeal period. Once the appeal period expires, a building permit may be issued for the proposed project. A building permit must be obtained before any construction activity begins.

* * * * * * * * * * * * *

The motion was duly seconded by Member _____ and upon a vote being taken thereon, the following voted in favor thereof:

And the following voted against the same:

Adopted this 15h day of June, 2026

_____
Sue Denkinger, Mayor

STATE OF MINNESOTA)

COUNTY OF RAMSEY)

CITY OF SHOREVIEW)

I, the undersigned, being the duly qualified and acting Manager of the City of Shoreview of Ramsey County, Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a meeting of said City of Shoreview City Council held on the 15th day of June, 2026 with the original thereof on file in my office and the same is a full, true and complete transcript there from insofar as the same relates to adopting Resolution No. 26-28.

WITNESS MY HAND officially as such Manager and the corporate seal of the City of Shoreview, Minnesota, this 15th day of June, 2026.

Brad Martens
City Manager

SEAL

Drafted by: Izaak Peterson
Senior Planner
4600 Victoria Street N.
Shoreview, MN 55126

EXTRACT OF MINUTES OF MEETING OF THE
CITY COUNCIL OF SHOREVIEW, MINNESOTA
HELD June 15, 2026

* * * * * * * * * * * * *

Pursuant to due call and notice thereof, a meeting of the city council of the City of Shoreview, Minnesota was duly called and held at Shoreview Community Center, at 7:00 P.M.

The following members were present:

Member _____ introduced the following resolution and moved its adoption.

RESOLUTION NO. 26-29
CONDITIONAL USE PERMIT
ACCESSORY BUILDING OVER 440 SF

WHEREAS, Charles Cudd Co., submitted a conditional use permit application on behalf of the property owner Steven Bruggeman for the following described property:

Lot 32 and the North ½ of Lot 33, TURTLE LAKE SHORES SECOND UNIT, Ramsey County, Minnesota

(This property is commonly known as 5423 Carlson Road)

WHEREAS, in accordance with the Development Code Table 107-67, greater than 1 acre but less than 2 acres, detached accessory structures may exceed the maximum allowable square footage permitted as a Conditional Use Permit provided certain standards are met; and

WHEREAS, detached accessory structures over 440 square feet a conditional use permit is required when a property contains a two stall or greater attached garage; and

WHEREAS, the combined area of all accessory structures cannot 1,500 square feet; and

WHEREAS, the property has a lot area of 1.17 acres and is within the R1, Single Family Detached Zoning District and Shoreland Overlay District of Turtle Lake; and

WHEREAS, the applicant proposes to construct a 999 square foot attached accessory building; and

WHEREAS, the applicant proposes to retain a 457 square foot deatached accessory building (water-oriented accessory structure); and

WHEREAS, the Planning Commission held a public hearing on the proposal and found that the proposed use was consistent with the Comprehensive Plan and that the proposed use would not have a detrimental effect on the character and development of the neighborhood; and

WHEREAS, the City Council is authorized by state law and the City of Shoreview Development Code to make final decisions on conditional use permit requests; and

NOW, THEREFORE, BE IT RESOLVED BY THE SHOREVIEW PLANNING COMMISSION, that the conditional use permit request for property described above is subject to the following conditions:

1. This project must be completed in accordance with the accessory building plans submitted as part of the Conditional Use Permit application, and conditions set forth in Resolution No. 26-28 and Resolution No. 26-30. Any significant change to these plans, as determined by city staff, will require review and approval by the city council.
2. This approval will expire after one year if a building permit has not been issued and work has not begun on the proposed house.
3. The 528 square foot detached garage, 167 square foot shed, and 70 square foot shed present on the property shall be removed from the property prior to any building permit issuance for the construction of an attached accessory building on the property.
4. The accessory building shall be used for the storage of personal property and other garage related purposes.
5. The accessory building shall not be used for livable or habitable space.
6. The accessory building shall not be enlarged beyond it's current size of 457 square feet.

7. Further expansion of the existing water-oriented accessory structure is prohibited.

NOW, THEREFORE, BE IT RESOLVED BY THE SHOREVIEW CITY COUNCIL, that the above-described conditional use permit be approved on the basis of the following findings of fact:

1. The applicant proposes to use the property in a reasonable manner that is allowed in the Shoreland Overlay District and R1, Detached Residential Zoning District.
2. The proposed structure is a nonconformity and no further modification or expansion is requested through the application.
3. The character of the neighborhood will be not be altered by the continuation of the accessory structure.

* * * * * * * * * * * * *

The motion was duly seconded by Member _____ and upon a vote being taken thereon, the following voted in favor thereof:

And the following voted against the same:

Adopted this 15h day of June, 2026

_____
Susan Denkinger, Mayor

STATE OF MINNESOTA)

COUNTY OF RAMSEY)

CITY OF SHOREVIEW)

I, the undersigned, being the duly qualified and acting Manager of the City of Shoreview of Ramsey County, Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a meeting of said City of Shoreview City Council held on the 15th day of June, 2026 with the original thereof on file in my office and the same is a full, true and complete transcript there from insofar as the same relates to adopting Resolution No. 26-29.

WITNESS MY HAND officially as such Manager and the corporate seal of the City of Shoreview, Minnesota, this 15th day of June, 2026.

Brad Martens
City Manager

SEAL

Drafted by: Izaak Peterson
Senior Planner
4600 Victoria Street N.
Shoreview, MN 55126