



**CITY OF SHOREVIEW
AGENDA
CITY COUNCIL WORKSHOP
Monday September 21, 2020
5:00 PM**

MEETING FORMAT - *This meeting is taking place virtually due to COVID-19. Members of the public may join the meeting the following ways:*

PC, Mac, iPad, iPhone, or Android device

<https://us02web.zoom.us/j/86271124791?pwd=V0FXaUVYRCttbUFoVjU4QWpmS3JRDz09>
Password: 004512

Phone

Call 1-312-626-6799

Webinar ID: 862 7112 4791

Passcode: 004512

- 1. GENERAL BUSINESS**
 - 1.a [Joint Discussion with Human Rights Commission](#)
 - 1.b [Potential sale of city owned property at 4451 Cumberland Court](#)Â
- 2. OTHER ISSUES**
- 3. ADJOURNMENT**

Memorandum

TO: City Council Workshop

FROM: Renee Eisenbeisz , Assistant City Manager

DATE: September 21, 2020

SUBJECT: Joint Discussion with Human Rights Commission

ITEM
NUMBER: 1.a

SECTION: GENERAL BUSINESS

REQUESTED MOTION

INTRODUCTION

The human rights commission will be meeting with the city council at the September 21 workshop to discuss their 2020 - 2021 action plan.

DISCUSSION

Over the past several months, the human rights commission has been discussing their action plan and possible programs for the community in response to George Floyd's death and the civil unrest that followed. The commission has identified several new action items they would like to discuss with the city council for approval.

Adopt a formal definition of human rights – Although the city talks about human rights in several areas, it does not have a formal definition and the commission felt that one is needed.

Release a support statement related to the city's statement on George Floyd – The commission would like to release the below support statement related to the city's statement on George Floyd. The commission feels that the support statement will let residents know that the commission is listening to current events and what is going on in the community. The commission approved a motion to recommend releasing the statement to the city council at their September 16 meeting.

The Shoreview Human Rights Commission wishes to acknowledge and applaud the City of Shoreview's statement on George Floyd dated May 30, 2020. The following portion of the statement resonated loudly to the commission: "We all have a responsibility to look inward and educate ourselves, and hold ourselves accountable for our actions."

The commission is proud to hold up our mission. We envision a community where all people are welcomed, valued, and respected; where each person feels at home. As cities, states, and the federal government seek to find ways to confront bias and systemic racism in our society, the commission will continue to develop educational programs while increasing awareness in our local community.

The commission looks forward to collaborating with those who share our strong support for our Shoreview community.

Although it's not listed as part of this action item, the commission would also like to discuss adding messages to the digital signs along Highway 96. These messages would be broad and support the commission's mission to ensure all people are welcomed, valued, and respected. Examples of the messages include:

- Shoreview welcomes all
- Shoreview respects all
- Shoreview values all

In 2018, the city added "Welcome to Shoreview" in several different languages to the largest digital sign.

Co-host “It’s time to talk race” discussion series with community partners –The commission would like to co-host a virtual discussion series on race and racism with community partners in 2020 - 2021. They feel that this would be a great opportunity to educate the community on race in different areas. The commission would like to start this program in late October/early November. The discussion series can be an ongoing series and could have the following sessions:

- Let's get uncomfortable: A space to talk about race and being anti-racist by the Theater of Public Policy (\$1,000 for 25 people and \$1,450 for 40 people)
- Race and policing by Duchess Harris, American Studies professor at Macalester University (\$500 per hour)
- Racism in Real Estate by RETHOS (\$1,750)
- Race and employment
- Race and education
- Race and transportation
- Race and health care equality
- Race and voting by the League of Women Voters

Staff has identified several community partners for this series including the Shoreview Library, League of Women Voters, and City of Roseville's Human Rights, Inclusion, and Engagement Commission. The city would split the cost of the events with the partners.

Conduct a community survey to identify strengths and challenges related to equity and inclusion in Shoreview – The city's new community engagement platform, Polco, has created a template survey on equity and inclusion. Although, the questions would need to be edited, the commission feels a survey would provide good information for the city in terms of identifying strengths and challenges in Shoreview. The commission will research questions and how best to reach everyone in Shoreview before launching a survey.

Support and advise the city council on issues of racial justice as it affects the community – Although the commission has been doing a lot of good work the past few years, their focus has not been on racial justice and this would allow them to conduct work around it.

Seek opportunities to reach middle and high school students - The commission is always trying to identify ways to reach middle and high school students. This action item will

allow the commission to brainstorm and develop new methods for reaching this age group.

Seek opportunities to reach underserved groups within the community - The commission would like to start hosting events or programs for groups that haven't been reached in the past. This action item will allow them to brainstorm and develop new methods of reaching these groups.

Begin discussions of updating the Children Who Care booklet - The commission would like to begin discussions on updating this booklet. It was last printed in 2006.

Coordinate and promote a project to educate and help residents denounce racial covenants on their deeds in 2022 - Earlier this summer, staff was contacted about a project called Just Deeds that Golden Valley started in 2019. Through the project, the city works with an attorney to help residents renounce racial covenants on their deed pro bono. Racial covenants were a popular tool for property owners to use in the early 1900's to limit who could purchase houses. They became illegal and unenforceable in the 1940's - 1950's. Even though they are illegal, they still remain on thousands of deeds. In 2019, the Minnesota Legislature passed a law allowing property owners to renounce racial covenants. Golden Valley is able to provide a map of properties with racial covenants thanks to Mapping Prejudice. Mapping Prejudice is an organization in Minneapolis that has been working the last several years to map out what properties have racial covenants. They have already mapped out all properties in Hennepin County and are now working on Ramsey County. However, they will not be complete until late 2021. Given that, the commission feels the project would have a larger impact if it launched in 2022 so residents can see the number of properties in Shoreview with racial covenants.

RECOMMENDATION

If the city council is supportive of the revised 2020 - 2021 action plan, the commission would like to begin working on it immediately. This would include posting the support statement and scheduling the discussion series. The action plan will be on the October 5 city council agenda for formal approval.

ATTACHMENTS

[2020-2021 HRC Action Plan](#)

2020 – 2021 HRC Action Plan

Action	Timeline	Goal			
		Build awareness and foster respect for social, equity, civil, and human rights in our community.	Engage in outreach, education, listening and collaboration in the community.	Aid and advise the city council in regard to general human rights issues.	Strengthen and maintain effective relationships with key community groups and organizations.
Adopt a formal definition of human rights	2020	X			
Release a support statement related to the city's statement on George Floyd	2020	X		X	
Co-host "It's time to talk race" discussion series with community partners	2020 – 2021	X	X		
Conduct a community survey to identify strengths and challenges related to equity and inclusion in Shoreview	2021		X	X	
Support and advise the city council on issues of racial justice as it affects the community	Ongoing	X	X	X	X
Submit an annual report to the city council	Annually			X	
Coordinate and promote the annual poster contest – One Community of Many Colors	Annually	X	X		
Meet with city council to discuss goals	Annually				X
Participate in the Slice of Shoreview parade, creating a visible presence on human rights	Annually	X	X		
Coordinate and promote the caring youth award	Annually	X			X

Action	Timeline	Goal			
		Build awareness and foster respect for social, equity, civil, and human rights in our community.	Engage in outreach, education, listening and collaboration in the community.	Aid and advise the city council in regard to general human rights issues.	Strengthen and maintain effective relationships with key community groups and organizations.
Identify community stakeholders on human rights issues and invite to participate in HRC meetings quarterly	Ongoing		X	X	X
Seek collaborative opportunities with local and state organizations	Ongoing	X	X		X
Seek opportunities to reach middle and high school students	Ongoing	X	X		
Seek opportunities to reach underserved groups within the community	Ongoing	X	X		X
Begin discussions of updating the Children Who Care booklet	2021	X	X		
Future items for 2022					
Co-host naturalization ceremonies with the Shoreview library		X	X		X
Coordinate and promote a project to educate and help residents renounce racial covenants on their deeds		X	X		

Memorandum

TO: City Council Workshop

FROM: Aaron Sedej, Associate Planner

DATE: September 21, 2020

SUBJECT: Potential sale of city owned property at 4451 Cumberland Court

ITEM
NUMBER: 1.b

SECTION: GENERAL BUSINESS

REQUESTED MOTION

INTRODUCTION

In early 2019 city staff was approached by Helena Mares of 4441 Cumberland Court an adjacent owner of the city owned property at 4451 Cumberland Court. Mrs. Mares is interested in acquiring all or a portion of the property to expand her lot area so a home addition could be constructed in the future. Staff conducted an internal review of the property and determined that this property could be sold, provided a drainage and utility easement is retained over a portion of the property to preserve the public's interest. Authorization is needed from the City Council to relinquish ownership and sell the property.

DISCUSSION

LOT BACKGROUND

Cumberland Court was developed as the Westlund Addition, which received final plat approval July 14, 1976 from the city council. The subdivision included two outlots A and B. Outlot A, known as 4451 Cumberland Court, was dedicated to the city with a 30 foot utility easement on the northern portion of the lot for sanitary sewer and storm sewer infrastructure. The lot is highest in grade nearest the cul-de-sac, then drops off fairly steeply into the lower land. There is no drainage easement over the outlot, however, the homes at 4441 and 4435 Cumberland Court have a drainage easement over a portion of the rear lot (western) of the property, which is lower with the natural drainage pattern going to the western portion of 4451 Cumberland Court. These lots back up to the Vadnais-Snail Lakes Regional Park, which contains trails and wetlands.

STAFF REVIEW

The 4451 lot is not a buildable lot since it is dedicated as an outlot and does not contain enough buildable area for a principal structure. It is constrained on the northern end due to the public infrastructure and depth.

There are two options for selling city-owned property. First, the city council has the discretion

to have the land be sold through a competitive bid or sale process, typically reserved for highly desirable building land. Second, the property could be sold outright to another party.

The city could sell the entire property or the property could be divided through the minor subdivision process to create a lot that would then be sold to Mrs. Mares. The minor subdivision process does include notification of property owners with 350', with review by the planning commission and action by the city council. A survey would be required to depict the subdivision.

City staff, is supportive of the sale of the entire property, if an easement is maintained over the infrastructure and an easement is placed over the most the low land of 4451 Cumberland Court.

VALUATION AND PURCHASE PRICE

City staff calculated a recommended sale price for the property based on the land valuation of Mares' property which Ramsey County has valued at \$7.04 per square foot. Staff then removed the portion of the dedicated utility easement from the calculated land area and multiplied the remaining land area by \$7.04. The total estimated cost was proposed at \$53,602.76, which included closing costs, recording fees and city attorney fees and shown below.

Total Costs		Land at \$7.04
		\$45,991.76
County Recorder	CMS Fee	\$5.00
	Recording	\$46.00
Realtor	Closing	\$425.00
	Doc Prep	\$75.00
	Doc Handling Fee	\$60.00
	Est. Closing Cost	\$5,000.00
City	Attorney Fee	\$2,000.00
Purchase Price		\$53,602.76

RECOMMENDATION

Staff is supportive of the sale of this property in its entirety with the condition that the drainage and utility easements be conveyed and that this parcel be combined with 4441 Cumberland Court upon completion of the sale.

Staff is asking the city council to review and determine if this is an appropriate process, time and valuation for the property to be sold. If the city council is supportive, staff will continue to work with the owner on the acquisition and seek formal approval at a future city council meeting. The city attorney would then draft the required documents. Otherwise, if the council has concerns or no interest in selling the property at this time, staff will inform the property owner and work to resolve any issues if needed.

- Location map
- Maps
- Staff proposal letter
- Plat map

ATTACHMENTS

[4451 Cumberland Court Attachments.pdf](#)





Legend

- Trail
- Parcel Points
- Parcel Boundaries
- Personal Properties
- Easement
 - Misc Easements
 - Ditch, County & Judicial
 - Other
 - Parking
 - Pedestrian
 - Private Access
 - Private Driveway
 - Public Right of Way
 - Ponding
 - Railroad
 - Undetermined
 - Drainage
 - Drainage & Utility
 - Utility
- NWI Wetlands
 - Freshwater Emergent Wetland
 - Freshwater Forested/Shrub Wetland
 - Freshwater Pond
 - Lake
 - Riverine

300.0 0 150.00 300.0 Feet

1: 1,800

NAD_1983_HARN_Adj_MN_Ramsey_Feet

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This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

Notes

Cumberland Court trail/wetland



THIS MAP IS NOT TO BE USED FOR NAVIGATION





4600 VICTORIA STREET NORTH
SHOREVIEW, MINNESOTA 55126
651.490.4600 | shoreviewmn.gov

Lubos and Helena Mares
4441 Cumberland CT
Shoreview, MN 55126

July 2, 2020

RE: Purchasing City Property – 4451 Cumberland CT

Mr. and Mrs. Mares,

The city has received your request to purchase city-owned property 4451 Cumberland Court. The city recognizes that there is municipal interest in the northerly part of the city owned lot and that your property has the most potential use of the remainder the parcel. Therefore the city staff would be willing to consider selling you the property while retaining an easement over the northerly 30 feet of the lot. The staff has developed a proposed purchase price for the property based on the Ramsey County Assessor's estimated market value of the land. The value of the land is based on the square foot value of your lot excluding the easement property that would be retained by the city. The proposed purchase price of the city land is estimated \$53,602.76 as broken down below:

Total Costs	Land at \$7.04
	\$45,991.76
County Recorder	CMS Fee
	\$5.00
	Recording
	\$46.00
Realtor	Closing
	\$425.00
	Doc Prep
	\$75.00
	Doc Handling
	Fee
	\$60.00
	Est. Closing Cost
	\$5,000.00
City	Attorney Fee
	\$2,000.00
Purchase Price	
	\$53,602.76

The proposed sale of the property and suggested purchase price is subject to review and approval of the City Council. This letter should not be construed an agreement to sell the property. Please let me know if this

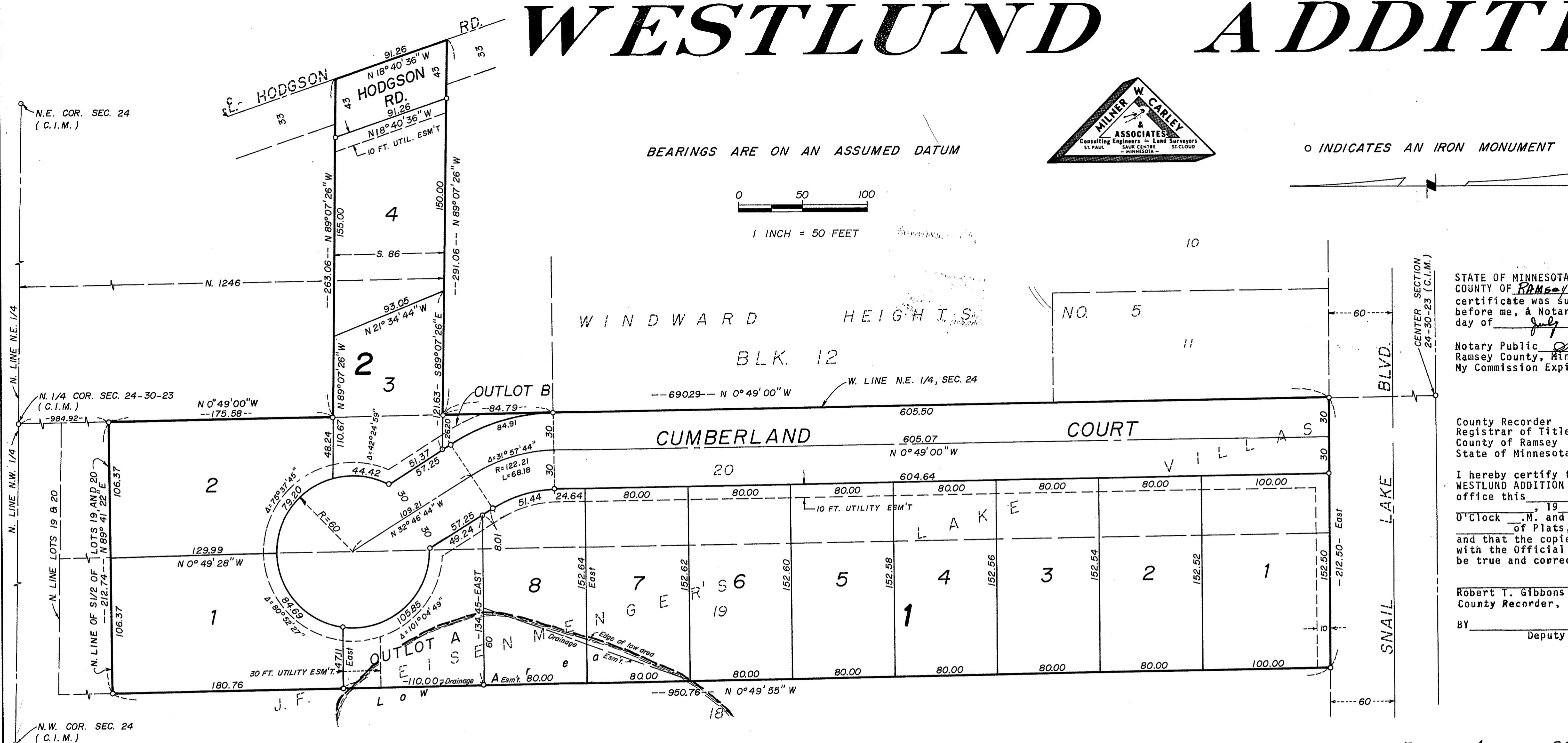
proposed purchase price is acceptable to you and I will begin the process of reviewing this potential sale with the city council and having our attorney develop a purchase agreement. It will likely take at least 60 days to review and process this once we hear back from you. Please contact me with any questions or clarifications.

Sincerely,



Aaron Sedey
Associate Planner

WESTLUND ADDITION



Know All Persons By These Presents that David N. Westlund and Phyllis L. Westlund, husband and wife, and Roger W. Westlund and Alice P. Westlund, husband and wife, owners of the following described property situated in the City of Shoreview, Ramsey County, Minnesota:

The south half of Lots 19 and 20, J.F. EISENMAYER'S LAKE VILLAS, Ramsey County, Minnesota, as measured along the easterly and westerly lines thereof.

AND

The south 86.00 feet of the north 1246.00 feet of that part of the Northeast quarter of Section 24, Township 30, Range 23, Ramsey County, Minnesota, lying west of the centerline of Hodgson Road.

Have caused the same to be surveyed, platted and known as WESTLUND ADDITION and do hereby dedicate to the public for public use forever the court, road, drainage utility easements and Outlot A as shown on the plat.

Have hereunto set our hands this 30th day of July, 1976.

Signed:

David N. Westlund
David N. Westlund

Have hereunto set our hands this 30th day of July, 1976

Signed:

Roger W. Westlund
Roger W. Westlund

I, Donald O. Carley, hereby certify that I have surveyed and platted the property described in the dedication of this plat as WESTLUND ADDITION; that this plat is a correct representation of said survey; that all distances are correctly shown on the plat; that all monuments have been correctly placed in the ground as shown; that the outside boundary lines are correctly designated on the plat; and there are no wet lands, easements or public highways other than as shown thereon.

Donald O. Carley
Donald O. Carley, Registered Surveyor
Minnesota Certificate No. 3527

Approved and accepted by the City Council of Shoreview, Minnesota this 2 day of Aug., 1976.

James R. Olson
Mayor

BY Ray L. Dickson
Clerk

No delinquent taxes and transfer entered this 9th day of August, 1976.

Low Mc Kenzie
Director
Department of Property Taxation

BY D. Stewart
Deputy

Pursuant to Chapter 7, Minnesota Laws of 1976, this plat has been approved this 9th day of Aug., 1976.

By Ronald F. Meyer
Ronald F. Meyer
Acting Ramsey County Surveyor

STATE OF MINNESOTA
COUNTY OF ANOKA }
day of July, 1976 The foregoing instrument was acknowledged before me this 30th day of July, 1976 by Roger W. Westlund and Alice P. Westlund, husband and wife.

Emory A. Sole
Notary Public, ANOKA
My Commission Expires Oct. 17, 1980
NOTARY PUBLIC - MINNESOTA
ANOKA COUNTY
My Commission Expires Oct. 17, 1980

STATE OF MINNESOTA
COUNTY OF ANOKA }
day of July, 1976 The foregoing instrument was acknowledged before me this 30th day of July, 1976 by David N. Westlund and Phyllis L. Westlund, husband and wife.

Emory A. Sole
Notary Public, ANOKA
My Commission Expires Oct. 17, 1980
NOTARY PUBLIC - MINNESOTA
ANOKA COUNTY
My Commission Expires Oct. 17, 1980

STATE OF MINNESOTA
COUNTY OF RAMSEY }
The Surveyor's
certificate was subscribed and sworn to
before me, a Notary Public, this 30
day of July, 1976.

Notary Public Shirley J. Lundberg
Ramsey County, Minnesota
My Commission Expires Apr. 29, 1977
NOTARY PUBLIC - MINNESOTA
RAMSEY COUNTY
My Commission Expires Apr. 29, 1977

County Recorder
Registrar of Titles
County of Ramsey
State of Minnesota

I hereby certify that this plat of
WESTLUND ADDITION was filed in this
office this day of Aug., 1976
at 0'Clock AM and was filed in Book
of Plats, Page 1
and that the copies were compared
with the Official Plat and found to
be true and correct copies thereof.

Robert T. Gibbons
County Recorder, Registrar of Titles
BY Deputy