St. Joseph City Commission
Commission Chambers
700 Broad Street, St Joseph, MI 49085

AGENDA
November 16, 2026
6:00 PM

This meeting will be held in person: the public can view the meeting by going to Zoom.us on a computer or mobile device, or by calling 312.626.6799 (or 877.853.5247 toll free). Comments will not be received via Zoom; persons wishing to speak should be present in person.

Meeting ID: 844 8860 9278

Telecommunications relay services to assist individuals with disabilities are available by calling 7-1-1 and providing the meeting information to the relay operator; there is no charge to the caller.

Call to Order

Order of Business

1. Pledge of Allegiance
2. Announcements
3. Approval of Agenda
4. Public Comment - For Items on the Consent Agenda, or Not on the Agenda - Please Limit Comments to Three Minutes

Consent Agenda

5. City Commission Meeting Minutes of October 26, 2026
6. Invoice and Tax Disbursements
7. Resolution Authorizing Transfer of Unpaid Accounts Receivable to 2026 Winter Tax Roll
8. New Board Appointment
9. Peddler Application - Renuity LLC
10. Special Event Applications: St. Joe Today Events
11. Special Event Applications: Blossomtime 2027
12. 2027 Fireworks

New Business

13. DDA Liquor License
14. Safe Streets for All Grant Approval Request
15. E-Bikes Public Hearing
16. E-BIkes- First Reading of Ordinance to Amend Ch. 29, Secs. 29-46 through 29-76
17. 800 MHZ Portable Motorola Radios

18. Travel Policy

19. Vacation Policy

Reports

20. Property Maintenance Program Report

21. City Attorney Selection Committee Update

City Manager Comments

City Commission Comments

Adjournment

Minutes of the St. Joseph City Commission Meeting held in the Commission Chambers 700 Broad Street, St Joseph, MI 49085, on October 26, 2026.

Call to Order

Mayor Thomas called the meeting to order at 6:00 PM.

Attendee Name	Title	Status
Brook Thomas	Mayor	Present
Michael Sarola	Commissioner	Present
Michael Fernandez	Mayor Pro Tem	Present
Tess Ulrey	Commissioner	Absent
Lisa Vetne	Commissioner	Present
Also Present: City Manager Emily Hackworth, City Attorney Laurie Schmidt, and City Clerk Abby Bennett.		

Order of Business

1. Pledge of Allegiance

2. Announcements

Mayor Thomas announced that Commissioner Ulrey is out of town on work travel.

3. Approval of Agenda

MOTION: To approve the Agenda as presented.

RESULT:	**PASSED [UNANIMOUS]**
MOVER:	Michael Fernandez, Mayor Pro Tem
SECONDER:	Lisa Vetne, Commissioner
AYES:	Mayor Thomas, Commissioner Sarola, Mayor Pro Tem Fernandez, Commissioner Vetne
ABSENT:	Commissioner Ulrey

4. Public Comment - For Items on the Consent Agenda, or Not on the Agenda - Please Limit Comments to Three Minutes

None.

Consent Agenda

MOTION: To approve the Consent Agenda as presented.

RESULT:	**PASSED [UNANIMOUS]**
MOVER:	Michael Sarola, Commissioner
SECONDER:	Michael Fernandez, Mayor Pro Tem
AYES:	Mayor Thomas, Commissioner Sarola, Mayor Pro Tem Fernandez, Commissioner Vetne
ABSENT:	Commissioner Ulrey

5 Meeting Minutes of October 12, 2026

Approved the meeting minutes of October 12, 2026, as presented.

6 Invoice and Tax Disbursements

Approved the invoice and tax disbursements as presented.

7 Board Reappointments

Approved the list of reappointments to their respective boards, as presented.

8 Quarterly Investment Report PA 20

9 St. Joseph Housing Commission Monthly Update - September 2026

10 Special Event Application: St. Joseph Turkey Trot

Approved the St. Joseph Turkey Trot special event application as presented and directed staff to issue a special event permit.

11 Right of Way and Cemetery Mowing Contract

Approved the pricing contained in the proposal from Darling's Lawn Care for lawn maintenance services for the years 2027 and 2028, and authorized the City Manager to execute the appropriate documents.

Old Business

12 Noise Ordinance Update

City Manager Emily Hackworth stated that, following summer noise ordinance monitoring focused on the Sandbar Grill, she received extensive feedback from Commissioners, residents, business owners, and event partner St. Joseph Today regarding proposed decibel thresholds. Hackworth explained that to prevent unintended citywide consequences beyond the commercial area initially studied, she recommends pausing the second reading to gather more information and research how other communities handle noise regulations across residential, commercial, and downtown zones.

Mayor Thomas stated that she was a Commissioner who voiced concerns about unintended consequences and did not support pursuing something that was not fully vetted. She acknowledged the work already done and empathized with concerns about putting something in place that could negatively affect the entire City. She supported tabling this until more information is available.

Commissioner Vetne stated that there was no rush to approve anything now.

Hackworth reminded Commissioners that the current noise ordinance ends at 10 PM, and anything beyond that time requires Commissioner approval. She stated that, based on what they have all learned and experienced, next summer may be handled differently.

MOTION: To table the second reading of the Ordinance to Amend Chapter 29 “Traffic and Motor Vehicles,” Article 1, "General" Section 29-11, “Excessive Noise from electronically amplified sound systems in or on motor vehicles” and Chapter 19 “Offenses,” Article IX “Noise,” Sections 19-120 through 19-122 and Sections 126 through 127 of the City of St. Joseph Code of Ordinances of the City of St. Joseph, Michigan.

RESULT:	**PASSED [UNANIMOUS]**
MOVER:	Michael Fernandez, Mayor Pro Tem
SECONDER:	Michael Sarola, Commissioner
AYES:	Mayor Thomas, Commissioner Sarola, Mayor Pro Tem Fernandez, Commissioner Vetne
ABSENT:	Commissioner Ulrey

13 Second reading and Adoption of the R3 Mixed-Use Text Amendments submitted by Clark Logic

Zoning Administrator Dalton Castle summarized proposed zoning amendments for the R3

district, which the Planning Commission had recommended for approval and the City Commission approved for a first reading on October 12th. The amendments aim to incentivize R3 development by allowing mixed-use options—specifically personal services, offices, retail, and select food and drink establishments—as conditional uses. Castle noted that the key restrictions under the new standards include capping commercial space at 2,500 square feet or 20% of the ground-floor area (whichever is lower). He also noted that following a legal review by City Attorney Laurie Schmidt, the language in Standard G was updated ahead of the second reading to explicitly clarify a prohibition on all alcohol sales across all commercial uses within the district.

MOTION: To approve the second reading and adoption of the ordinance to amend Article 4 and Article 11 to allow certain commercial uses to be permitted as a conditional use, accessory to multifamily dwellings within the R3 Multiple Family Residence District, and establish associated conditional use standards in the City of St. Joseph Zoning Ordinance, as proposed by Clark Logic, with modifications recommended by staff, finding that the recommended language has satisfied all the standards set forth under Section 22.3 of the City of St. Joseph's Zoning Ordinance, based upon the Planning Commission's recommendation.

RESULT:	**PASSED [UNANIMOUS]**
MOVER:	Michael Fernandez, Mayor Pro Tem
SECONDER:	Lisa Vetne, Commissioner
ABSENT:	Commissioner Ulrey

New Business

14 Public Hearing - Harbor Shores Parcel 5 Planned Unit Development (PUD)

The Public Hearing began at 6:10 PM.

Zoning Administrator Dalton Castle presented the Parcel 5 Planned Unit Development (PUD) proposal located southwest of Klock Road and M-63 intersection within the Water Recreation District. Castle stated that the developer is proposing 16 single-family homes—a count that may adjust slightly as utility layouts are finalized—in an area originally designated for townhomes. Because the site includes extensive protected wetlands, the applicant requested 20 waivers, primarily seeking setback reductions to minimize wetland disruption and omitting a sidewalk segment on one lot that would otherwise dead-end directly into the wetland.

Castle noted that the Planning Commission recommended approval of the PUD at its October 1st meeting, subject to three specific conditions. First, the applicant must obtain final permits from the Michigan Department of Environment, Great Lakes, and Energy (EGLE) after securing local zoning approval. Second, staff must review and approve final locations for site elements, such as monument signs and lighting, before installation, allowing flexibility for minor utility-related adjustments. Third, under a voluntary agreement with the neighboring Edgewater community, short-term rentals will be prohibited on Lots 12 through 16 to buffer the new development from the adjacent single-family neighborhood.

Chris Cook, the applicant for the Parcel 5 project and a resident of the adjacent Edgewater Dunes neighborhood, presented a detailed overview of the layout, environmental stewardship, and community considerations for the 12-acre Waterfront Mixed Use site. Approximately half of the parcel consists of protected wetlands, prompting preliminary coordination with EGLE to ensure that total wetland impacts remain under one-third of an acre. The plan minimizes

footprint disruptions primarily to accommodate townhomes, a pool area, and entry access, while interconnecting on-site wetlands to improve overall drainage and habitat quality.

Cook stated that after discussions with the Edgewater neighborhood, they incorporated several key dimensional and usage compromises into the site plan. The rear yard setback adjacent to neighboring homes was expanded to 25 feet—well beyond the 5-foot ordinance requirement—requiring shortened deck designs to maximize distance. Building heights on Lots 12 through 16 were reduced to 35 feet, overall lot coverage was held to just 20 percent, and front yard setback waivers (5 feet requested instead of 15 feet) were sought specifically to prevent pushing structures deeper into protected wetlands or closer to adjacent property lines. Additionally, short-term rentals will be prohibited on Lots 12 through 16. Cook advised that site access and community connectivity include an extensive landscape buffer, preservation of boundary trees, and a new multi-use path for pedestrians, bicycles, and golf carts that connects to Jean Klock Park and local trail systems. While vehicular through-traffic between developments is strictly prohibited, public pedestrian access across internal sidewalks will remain open. The developer is also seeking MDOT approval to extend internal sidewalk connections to the existing M-63 pathway.

Mayor Thomas stated that, regarding short-term rentals, her understanding is that because the area is zoned waterfront recreation, short-term rentals are allowed there and that the City cannot prohibit them. Castle stated that because they are permitted in the district, the City cannot tell the applicant not to have them. He explained that the applicant has offered the condition that those specific units be restricted after meeting with residents.

Commissioner Fernandez stated that, as of today, the regulations and acceptable uses within the Water District are such that, in theory, any developer could have all short-term rentals. He said that this current development meets all of the criteria and that they are trying to be responsible stewards by having those conversations with current residents. He stated that currently, this is vacant land, and this use is a win for everyone, bringing in more residents and better use of the land. He also noted that just because short-term rentals are permissible does not automatically mean that the future homeowners will have them.

Commissioner Vetne asked how many short-term rentals are currently in the Edgewater Development. Cook said short-term rentals are not allowed in the Edgewater neighborhood; only long-term rentals are allowed. Vetne thanked Cook for working with the neighbors on this development.

Christopher Trigger, 619 Summer Ridge Parkway, said he is directly affected by the 12-15 lots and serves on the HOA board. He said he met with approximately 40 neighbors who expressed concerns about safety, privacy, and development. He explained that 30-foot setbacks are more reasonable and noted that existing issues—such as no on-street parking in the new development, short-term rentals, increased traffic from a 10-foot golf cart path, and visitor overflow from Jean Klock Park—pose significant challenges for the adjacent cul-de-sac. Additionally, the resident expressed frustration with a shifted development timeline, noting that the community was told in December the project was 5 to 10 years away, only to receive a notice in July that accelerated the timeframe to 1 to 2 years. Overall, the speaker called for a more mindful approach to managing the buffer between Harbor Shores and their well-established neighborhood.

Evan Hampton, 529 Summer Ridge Parkway, stated he has previously heard Cook's presentation and appreciates his considerations for the development. He wanted to bring awareness to another Harbor Shores property nearby, which also has a mix of short-term and long-term residents and serves as a good example of how some of that development has gone well and how it has gone poorly.

Tom McKenna, 615 Summer Ridge Parkway, described a discrepancy in the site plan where two home footprints on the adjacent five lots appear to violate the promised 25-foot setback. He cautioned that the project's high density, combined with minimal buildable land and limited on-site parking, would force overflow parking into nearby residential streets. He expressed frustration with short-term rentals, emphasizing that the negative impacts extend beyond Edgewater Dunes to affect broader neighborhoods north of the river. He also highlighted safety hazards along the existing Harbor Shores trail system—such as missing crosswalks and recent trail blockages—and urged that trail infrastructure and pedestrian safety be properly maintained before additional foot, bike, or golf cart traffic is encouraged.

Ann Campbell, 425 Ridgeway, said she is totally against short-term rentals and does not understand why the City is going in that direction. She said permanent residents are what make the community and that the vacant wetland space is beautiful and should be kept that way.

Melanie Taylor, 465 Ridgeway, stated that she has traveled widely, has sold real estate, and is very familiar with the short-term rental market. She stated that the 2016 Master Plan declared that we needed to protect the wetlands and encouraged the Commission to protect this land. She does not support altering this environment to accommodate short-term rentals and advised that the short-term rental market is unnecessary.

Cook addressed public comments stating that the development protects on-site wetlands as planned. Cook explained that Harbor Shores installs signage throughout its trail system, but marking street crosswalks is legally the City's responsibility, not a private developer's function. He explained that parking is not an issue at Harbor Village and confirmed that Parcel 5 includes sufficient planned parking, along with overflow capacity. Cook denied allegations of misrepresentation regarding the 25-foot setback, clarifying that the initial submission showed standard home plans, but the decks will be shortened in the final construction drawings to comply with the approved 25-foot parameter.

The Public Hearing concluded at 6:39 PM.

Commissioner Sarola asked Castle to explain the Recreational Water District, how long it has been in place, and what the standard has been regarding short-term rentals within that district. Castle explained that while some legally non-conforming properties persist in single-family (R1) zones as holdovers from the early 2000s, the 2007 zoning ordinance intentionally restricted new short-term rentals to specific areas such as the Downtown, R3, and Water Recreation districts. In the Water Recreation District, short-term rentals are designated as conditional uses distinct from Planned Unit Developments, allowing City staff to review them administratively to ensure compliance with specific operating requirements, such as landline availability and adequate parking.

City Manager Emily Hackworth wanted to confirm whether the Harbor Shores properties have always been designated waterfront recreation and that it is not a new designation as part of this PUD request. Castle stated that she was correct and that this property has been zoned Water Recreation District since the new zoning ordinance in 2007.

Commissioner Sarola asked how many short-term rentals are possible within this new development. Cook stated that they are not marketing these units as short-term rentals, and 15 units could potentially be short-term rentals. Sarola also asked how many in Harbor Shores Village are eligible and how many are actually being rented short-term. Cook estimated out of the 100 units, there are approximately 15 that are short-term rentals.

Commissioner Fernandez stated that just because it could be does not mean that it will be. He stated that this project stands to provide the long-term housing for more residents that has been discussed for many years, that the criteria for this PUD request are being met, and that it will be regulated by existing rules.

MOTION: To close the Public Hearing.

RESULT:	**PASSED [UNANIMOUS]**
MOVER:	Michael Fernandez, Mayor Pro Tem
SECONDER:	Michael Sarola, Commissioner
AYES:	Mayor Thomas, Commissioner Sarola, Mayor Pro Tem Fernandez, Commissioner Vetne
ABSENT:	Commissioner Ulrey

MOTION: To approve the proposed Harbor Shores Parcel 5 PUD for the property identified as TID No. 11-76-0013-0034-33-9, located southwest of the intersection of M-63 and Klock Road, submitted by Harbor Shores Community Redevelopment as the application has met both the Site Plan Review standards of 12.6.1 and the Planned Unit Development standards of 13.6.1. The City Commission further approves the 20 requested waivers relating to setback and sidewalk requirements as they have met all standards of 13.6.3. This decision is based on the applicant's presentation, the City Commission's discussion, the Planning Commission's recommendation, any public comment, and the findings and recommendations of the City of St. Joseph staff report dated October 26th, 2026, which are hereby incorporated by reference, and to incorporate the three conditions as described.

RESULT:	**PASSED [UNANIMOUS]**
MOVER:	Michael Fernandez, Mayor Pro Tem
SECONDER:	Michael Sarola, Commissioner
AYES:	Mayor Thomas, Commissioner Sarola, Mayor Pro Tem Fernandez, Commissioner Vetne
ABSENT:	Commissioner Ulrey

15 Marquette Purchase Agreement Amendment

City Manager Emily Hackworth explained that the City had previously executed a purchase agreement with the Rienks Group for the Apricot Lot at Broad Street and Lake Boulevard, which, after two 30-day extensions, reached its final deadline of October 26, 2026. She explained that because the administrative requirements and due diligence are taking longer than anticipated, City staff requested a six-month extension to push the closing date to on or before April 26, 2027. Hackworth emphasized that the Rienks Group remains a strong, diligent partner working steadily toward completing all necessary prerequisites.

Peter Rienks of the Rienks Group said delays are common with complex developments like the

Marquette project. He said that although a six-month extension was requested, they expect to need significantly less time and view it as a buffer to ensure the agreement does not need to be modified again. Rienks noted that they are fully prepared to close immediately with the required $700,000; however, the extension is required because the City safeguard prevents closing on the parking lot property until the full project is ready to break ground.

MOTION: To approve the First Amendment to the Agreement for Sale of Real Estate as presented.

RESULT:	**PASSED [UNANIMOUS]**
MOVER:	Michael Sarola, Commissioner
SECONDER:	Michael Fernandez, Mayor Pro Tem
AYES:	Mayor Thomas, Commissioner Sarola, Mayor Pro Tem Fernandez, Commissioner Vetne
ABSENT:	Commissioner Ulrey

16 Hawthorne Lift Station Renovation Project Professional Services & Budget Amendment Request

City Engineer Tim Zebell presented two requests for the Hawthorne Lift Station renovation project: authorizing a sole-source contract with the engineering firm Abonmarche for bidding and construction-phase services, and approving a budget amendment to re-add the project to the Capital Improvement Plan (CIP). Zebell explained that the project has been paired with the much larger $20 million CSO storage tank and pump station project to secure Clean Water State Revolving Fund (CWSRF) financing, which provides a 30-year loan at 2.75% interest and yields an estimated $5.8 million in debt service savings compared with current market rates. He stated that to meet strict regulatory milestones—including a required bidding date of January 1, 2027, and a construction start date of July 1, 2027—City staff recommended retaining Abonmarche without a new RFP process, citing their extensive familiarity with the infrastructure, institutional continuity, and a competitive fee structure aligned with ASCE guidelines.

Commissioner Sarola highlighted the rise in municipal infrastructure expenses over the past five years, noting that historical cost estimates for high-volume lift stations no longer reflect current market realities. He attributed the City's financial strain to Michigan's all-or-nothing "disadvantaged community" grant funding framework, which denies any partial grant assistance to municipalities that sit just above the eligibility threshold. Commissioner Sarola explained that state grant funding for the City has plummeted from over 20% of the budget to 5 or 6%, and urged Commissioners and residents to contact state representatives to advocate for reform of what he characterized as a broken, non-graduated grant system.

Commissioner Fernandez added that many state funding models and infrastructure grant applications are directly tied to local population size. He explained that ongoing population decline reduces the City's eligibility for funding, emphasizing that this is a key reason commissioners frequently advocate for initiatives to attract more residents to the community.

MOTION: To award the Hawthorne Lift Station Renovation Project bidding and construction-phase services to Abonmarche Consultants for a not-to-exceed fee of $121,050; and approve a budget amendment adding $900,000 in FY27 and $1,615,000 total project cost over the life of the Hawthorne Lift Station project.

RESULT:	**PASSED [UNANIMOUS]**
MOVER:	Michael Sarola, Commissioner
SECONDER:	Lisa Vetne, Commissioner
AYES:	Mayor Thomas, Commissioner Sarola, Mayor Pro Tem Fernandez, Commissioner Vetne
ABSENT:	Commissioner Ulrey

Reports

17 November 3rd - General Election Information

City Clerk Abby Bennett provided a brief reminder about Early Voting and absentee ballot deadlines for the upcoming General Election on November 3rd, 2026.

18 Downtown Parking Program: Summer 2026 Report

Development Director Kelly Ewalt provided a comprehensive wrap-up of the City's 2026 downtown paid parking program, highlighting key adjustments—scaling down from 800 paid spots to 175 on core streets while preserving over 1,000 free spaces—that eased congestion and kept parking open for downtown shoppers. She advised that the program generated $105,000 in net revenue through a mix of kiosks, the Passport mobile app, and popular $50 season passes, and registered 5,400 residents for free parking. Despite initial costs for enhanced high-visibility signage, software updates, and resident mailers, net proceeds will eventually follow an 80/20 split between downtown reinvestment and the general fund once initial infrastructure costs are paid off over the next two cycles. Ewalt noted that moving into 2027, City staff plan to analyze detailed daily usage data, continue refining business communications, and conduct public outreach to clarify how parking car enforcement software operates.

19 City Attorney Selection Committee Update

City Manager Emily Hackworth reported that the Selection Committee has posted a job description for City Attorney and an RFP for outside counsel. She explained that the committee decided to pursue both avenues, review what comes in, and then determine how to move forward. She said the first review of applicants will be on Monday, November 16, and that proposals will also open that day. Hackworth noted that another update is expected at the City Commission meeting in December.

City Manager Comments

City Manager Emily Hackworth thanked City Clerk Abby Bennett for the election report and encouraged everyone to vote. She also expressed appreciation for Development Director Kelly Ewalt's work on the Downtown Parking Program and her efforts to build relationships with downtown businesses. She noted a change in downtown traffic flow and praised Ewalt's leadership despite the difficulties surrounding the program.

City Commission Comments

Mayor Thomas pointed to a sign in the chambers that read "The Past is Prologue" and noted that it was previously on the side of the Heritage Museum. Hackworth added that it is a multi-year agreement to keep the sign at City Hall. Thomas said the sign exemplifies everything they have been doing at the City, including all the hard work and the exciting things yet to come. She expressed excitement about future happenings in the City and is happy to have the sign at City Hall.

Adjournment

The meeting was closed at 7:21 PM.

_____

Presiding Officer

_____

City Clerk/ Recording Secretary

Agenda Item

TO: **City Commission**

FROM: **Ben Reynnells, Finance Director**

RE: **Invoice and Tax Disbursements**

MEETING DATE: **November 16, 2026**

As part of the consent agenda, please consider approval of the following invoices and disbursements from October24, 2026, through November 11, 2026.

Non-Tax Disbursements: $1,893,524.38
Tax Disbursements: $103,685.05
Total Disbursed: $1,997,209.43

Action Requested: Motion to approve, as part of the consent agenda, the cash disbursements, as presented.

ATTACHMENT(S):

- Invoice GL Distribution Report 10-24-26 to 11-11-26.pdf

INVOICE DISTRIBUTION REPORT FOR CITY OF ST. JOSEPH

POST DATES 10/24/2026 - 11/11/2026
POSTED AND UNPOSTED
OPEN AND PAID

GL Number	Invoice Line Desc	Ref #	Vendor Name	Invoice Description	Invoice Number	Check Date	Amount	Check Number
Fund: 101 GENERAL FUND								
Department: 000.000 NOT ASSIGNED								
101-000.000-228.000	Remittance	00183125	State of Michigan	Remittance	REMIT	11/06/2026	8,140.79	1642
101-000.000-229.000	Remittance	00183121	FEDERAL TAX DEPOSIT	Remittance	REMIT	11/06/2026	18,939.26	1637
101-000.000-229.100	Remittance	00183121	FEDERAL TAX DEPOSIT	Remittance	REMIT	11/06/2026	6,755.08	1637
101-000.000-229.100	Remittance	00183121	FEDERAL TAX DEPOSIT	Remittance	REMIT	11/06/2026	3,072.03	1637
101-000.000-229.100	Remittance	00183121	FEDERAL TAX DEPOSIT	Remittance	REMIT	11/06/2026	6,759.15	1637
101-000.000-229.100	Remittance	00183121	FEDERAL TAX DEPOSIT	Remittance	REMIT	11/06/2026	3,070.43	1637
101-000.000-230.000	DUE TO OTHER UNITS OF G	00183075	SOUTHWEST MI REGIONAL A	LCSA DISTRI	10-28-2026	10/29/2026	2,080.56	223820
101-000.000-230.700	Remittance	00183134	CITY - EFT RIFLE BUY BA	Remittance	REMIT	11/06/2026	550.08	1634
101-000.000-231.000	Remittance	00183136	CITY - EFT PENSION EE &	Remittance	REMIT	11/06/2026	3,304.51	1630
101-000.000-231.000	Remittance	00183136	CITY - EFT PENSION EE &	Remittance	REMIT	11/06/2026	5,492.51	1630
101-000.000-231.000	Remittance	00183136	CITY - EFT PENSION EE &	Remittance	REMIT	11/06/2026	1,451.12	1630
101-000.000-231.000	Remittance	00183136	CITY - EFT PENSION EE &	Remittance	REMIT	11/06/2026	420.22	1630
101-000.000-231.010	Remittance	00183136	CITY - EFT PENSION EE &	Remittance	REMIT	11/06/2026	13,751.21	1630
101-000.000-231.010	Remittance	00183136	CITY - EFT PENSION EE &	Remittance	REMIT	11/06/2026	18,708.29	1630
101-000.000-231.010	Remittance	00183136	CITY - EFT PENSION EE &	Remittance	REMIT	11/06/2026	8,144.11	1630
101-000.000-231.010	Remittance	00183136	CITY - EFT PENSION EE &	Remittance	REMIT	11/06/2026	1,679.65	1630
101-000.000-231.300	Remittance	00183126	FOPLC	Remittance	REMIT	11/06/2026	1,026.00	223855
101-000.000-231.300	Remittance	00183129	Police Officers Labor C	Remittance	REMIT	11/06/2026	265.00	223860
101-000.000-231.300	Remittance	00183130	AFSCME MICHIGAN 925	Remittance	REMIT	11/06/2026	275.07	223853
101-000.000-231.400	Remittance	00183131	United Way of SW Michig	Remittance	REMIT	11/06/2026	3.29	223861
101-000.000-231.500	Remittance	00183127	MiSDU	Remittance	REMIT	11/06/2026	108.74	223856
101-000.000-231.600	Remittance	00183123	MISSION SQUARE	Remittance	REMIT	11/06/2026	200.00	223857
101-000.000-231.600	Remittance	00183128	NATIONWIDE RETIREMENT S	Remittance	REMIT	11/06/2026	3,542.33	223858
101-000.000-231.600	Remittance	00183128	NATIONWIDE RETIREMENT S	Remittance	REMIT	11/06/2026	150.00	223858
101-000.000-231.600	Remittance	00183128	NATIONWIDE RETIREMENT S	Remittance	REMIT	11/06/2026	201.41	223858
101-000.000-231.800	Remittance	00183122	CITY - EFT FLEXSPENDING	Remittance	REMIT	11/06/2026	1,062.32	1627
101-000.000-231.900	Remittance	00183119	AFLAC	Remittance	REMIT	11/06/2026	377.55	223851
101-000.000-231.900	Remittance	00183119	AFLAC	Remittance	REMIT	11/06/2026	371.79	223851
101-000.000-232.000	Remittance	00183120	CITY - EFT BCBS EE & ER	Remittance	REMIT	11/06/2026	6,695.77	1625
101-000.000-232.010	Remittance	00183012	CITY - EFT BCBS EE & ER	Remittance	REMIT	10/30/2026	5,224.30	1615
101-000.000-232.010	Remittance	00183120	CITY - EFT BCBS EE & ER	Remittance	REMIT	11/06/2026	26,692.57	1625
101-000.000-232.100	Remittance	00183124	CITY - EFT LIFE INSURAN	Remittance	REMIT	11/06/2026	48.70	1628
101-000.000-232.110	Remittance	00183124	CITY - EFT LIFE INSURAN	Remittance	REMIT	11/06/2026	420.70	1628
101-000.000-232.600	Remittance	00183133	CITY - EFT WORKERS COMP	Remittance	REMIT	11/06/2026	1,112.50	1636
101-000.000-232.700	Remittance	00183135	CITY - EFT UNEMPLOYMENT	Remittance	REMIT	11/06/2026	0.50	1635
101-000.000-273.500	UNDISTRIBUTED PERMIT FE	00183231	BRICKS AND STICKS HOME	RENTAL INSP	1068	11/05/2026	2,332.00	223876
101-000.000-273.500	UNDISTRIBUTED PERMIT FE	00183232	JEWELL, KENNETH MICHAEL	MECHANICAL	2610	11/05/2026	5,643.80	223894
101-000.000-273.500	UNDISTRIBUTED PERMIT FE	00183233	SIMPSON, KENNETH D.	ELECTRICAL	261111	11/05/2026	4,736.80	223914
101-000.000-273.500	UNDISTRIBUTED PERMIT FE	00183234	KEYONE SERVICES PLLC	PLUMBING IN	OCTOBER 2026	11/05/2026	2,684.00	223896
101-000.000-491.000	BUILDING PERMITS	00183229	IMMERSIVE HOMES	REFUND OF P	10-09-2026	11/05/2026	3,969.00	223892
101-000.000-491.000	BUILDING PERMITS	00183229	IMMERSIVE HOMES	REFUND OF P	10-09-2026	11/05/2026	(75.00)	223892
101-000.000-491.400	PLAN REVIEWS	00183229	IMMERSIVE HOMES	REFUND OF P	10-09-2026	11/05/2026	2,580.00	223892
				Total Department 000.000 NOT ASSIGNED			171,968.14	
Department: 101.000 CITY COMMISSION								
101-101.000-740.000	OPERATING SUPPLIES	00183235	HANSON BEVERAGE SERVICE	SUPPLIES	10-31-2026	11/05/2026	43.92	223888
				Total Department 101.000 CITY COMMISSION			43.92	
Department: 172.000 CITY MANAGER								

GL Number	Invoice Line Desc	Ref #	Vendor Name	Invoice Description	Invoice Number	Check Date	Amount	Check Number
Fund: 101 GENERAL FUND								
Department: 172.000 CITY MANAGER								
101-172.000-740.000	OPERATING SUPPLIES	00183211	UNITED FEDERAL CREDIT U	TIFFANY MIT	10-06-2026	11/05/2026	49.34	1658
101-172.000-740.000	OPERATING SUPPLIES	00183211	UNITED FEDERAL CREDIT U	TIFFANY MIT	10-06-2026	11/05/2026	44.94	1658
101-172.000-740.000	OPERATING SUPPLIES	00183211	UNITED FEDERAL CREDIT U	TIFFANY MIT	10-06-2026	11/05/2026	47.54	1658
101-172.000-740.000	OPERATING SUPPLIES	00183236	OSCAR'S PRINTING & COPY	SUPPLIES	146613	11/05/2026	67.50	223906
101-172.000-740.000	ENVELOPES	00183398	OSCAR'S PRINTING & COPY	ENVELOPES	146557	11/11/2026	223.60	223978
101-172.000-805.000	LEGAL SERVICES	00183072	BLOOM SLUGGETT MORGAN	LEAL SERVIC	29290	10/29/2026	26.00	223757
101-172.000-860.000	TRANSPORTATION AND EDUC	00183079	HACKWORTH, EMILY	MILEAGE REI	10-09-2026	10/29/2026	167.96	223776
101-172.000-860.000	TRANSPORTATION AND EDUC	00183079	HACKWORTH, EMILY	MILEAGE REI	10-09-2026	10/29/2026	68.00	223776
101-172.000-860.000	TRANSPORTATION AND EDUC	00183079	HACKWORTH, EMILY	MILEAGE REI	10-09-2026	10/29/2026	218.96	223776
101-172.000-860.000	TRANSPORTATION AND EDUC	00183269	UNITED FEDERAL CREDIT U	EMILY HACKW	10-06-2026	11/05/2026	15.00	1658
101-172.000-941.100	ADOBE	00183230	UNITED FEDERAL CREDIT U	MEGAN NEUBE	10-06-2026	11/05/2026	23.99	1658
					Total Department 172.000 CITY MANAGER		952.83	
Department: 215.000 CITY CLERK								
101-215.000-860.000	TRANSPORTATION AND EDUC	00183052	ROSSOW GROUP, THE	FOIA TRAINI	111026-7	10/29/2026	265.00	223817
101-215.000-941.100	ADOBE	00183230	UNITED FEDERAL CREDIT U	MEGAN NEUBE	10-06-2026	11/05/2026	23.99	1658
					Total Department 215.000 CITY CLERK		288.99	
Department: 235.000 CENTRAL PURCHASING								
101-235.000-728.000	POSTAGE	00183211	UNITED FEDERAL CREDIT U	TIFFANY MIT	10-06-2026	11/05/2026	11.02	1658
101-235.000-740.000	OPERATING SUPPLIES	00183034	DOUBLEDAY OFFICE PRODUC	SUPPLIES -	80350	10/29/2026	40.26	223765
101-235.000-740.000	INK AND SCREEN PROTECTO	00183076	AMAZON CAPITAL SERVICES	SUPPLIES	1QQR-9VJG-6RNC	10/29/2026	84.91	223753
101-235.000-740.000	OPERATING SUPPLIES	00183272	DOUBLEDAY OFFICE PRODUC	SUPPLIES -	80597	11/05/2026	80.00	223884
101-235.000-740.000	OPERATING SUPPLIES	00183324	DOUBLEDAY OFFICE PRODUC	SUPPLIES -	80687	11/11/2026	7.02	223946
101-235.000-740.000	OPERATING SUPPLIES	00183385	DOUBLEDAY OFFICE PRODUC	PAPER	80686	11/11/2026	49.00	223946
101-235.000-740.000	SHIPPING CHARGES	00183398	OSCAR'S PRINTING & COPY	ENVELOPES	146557	11/11/2026	6.00	223978
101-235.000-801.000	ADOBE TAX	00183230	UNITED FEDERAL CREDIT U	MEGAN NEUBE	10-06-2026	11/05/2026	46.79	1658
101-235.000-802.100	IT MANAGED SERVICE PROV	00183026	CREEK ENTERPRISE INC	IT SERVICES	41115	10/30/2026	6,548.42	1618
101-235.000-802.100	IT MANAGED SERVICE PROV	00183027	CREEK ENTERPRISE INC	IT SERVICES	41337	10/30/2026	6,548.42	1618
101-235.000-850.000	TELE COMMUNICATIONS	00183230	UNITED FEDERAL CREDIT U	MEGAN NEUBE	10-06-2026	11/05/2026	357.90	1658
101-235.000-850.000	TELE COMMUNICATIONS	00183230	UNITED FEDERAL CREDIT U	MEGAN NEUBE	10-06-2026	11/05/2026	21.00	1658
101-235.000-941.100	SOFTWARE & SUBSCRIBE BA	00183025	CREEK ENTERPRISE INC	IT SERVICES	41338	10/30/2026	600.00	1618
101-235.000-941.100	SOFTWARE & SUBSCRIBE BA	00183024	CREEK ENTERPRISE INC	IT SERVICES	41293	10/30/2026	5,156.68	1618
101-235.000-941.100	SOFTWARE & SUBSCRIBE BA	00183211	UNITED FEDERAL CREDIT U	TIFFANY MIT	10-06-2026	11/05/2026	557.89	1658
101-235.000-941.100	ADOBE	00183230	UNITED FEDERAL CREDIT U	MEGAN NEUBE	10-06-2026	11/05/2026	199.98	1658
					Total Department 235.000 CENTRAL PURCHASING		20,315.29	
Department: 253.000 CITY TREASURER								
101-253.000-728.000	POSTAGE	00183017	QUADIENT FINANCE USA, I	OCTOBER BIL	10-13-2026	10/29/2026	771.71	223846
101-253.000-740.000	OPERATING SUPPLIES	00183003	AMAZON CAPITAL SERVICES	WEBCAM FOR	1XW4-1YJ6-DT6M	10/29/2026	49.97	223753
101-253.000-740.000	ENVELOPES	00183398	OSCAR'S PRINTING & COPY	ENVELOPES	146557	11/11/2026	223.60	223978
101-253.000-860.000	TRANSPORTATION AND EDUC	00183118	NEUBECKER, MEGAN	MILEAGE REI	10-07-2026	10/29/2026	58.67	223847
101-253.000-860.000	TRANSPORTATION AND EDUC	00183118	NEUBECKER, MEGAN	MILEAGE REI	10-07-2026	10/29/2026	5.00	223847
101-253.000-860.000	TRANSPORTATION AND EDUC	00183118	NEUBECKER, MEGAN	MILEAGE REI	10-07-2026	10/29/2026	63.67	223847
101-253.000-860.000	TRANSPORTATION AND EDUC	00183226	UNITED FEDERAL CREDIT U	BEN REYNNEL	10-06-2026	11/05/2026	439.10	1658
101-253.000-870.000	PROFESSIONAL MEMBERSHIP	00183226	UNITED FEDERAL CREDIT U	BEN REYNNEL	10-06-2026	11/05/2026	150.00	1658
101-253.000-870.000	MEGAN MGFOA	00183230	UNITED FEDERAL CREDIT U	MEGAN NEUBE	10-06-2026	11/05/2026	150.00	1658
101-253.000-941.100		00183153	BERRIEN COUNTY TREASURE	EAGLEVIEW	18676	11/05/2026	1,000.00	223873
101-253.000-941.100	ADOBE	00183230	UNITED FEDERAL CREDIT U	MEGAN NEUBE	10-06-2026	11/05/2026	23.99	1658
101-253.000-941.100	ADOBE	00183230	UNITED FEDERAL CREDIT U	MEGAN NEUBE	10-06-2026	11/05/2026	23.99	1658

GL Number	Invoice Line Desc	Ref #	Vendor Name	Invoice Description	Invoice Number	Check Date	Amount	Check Number
Fund: 101 GENERAL FUND								
Department: 253.000 CITY TREASURER								
101-253.000-941.100	ADOBE	00183230	UNITED FEDERAL CREDIT U	MEGAN NEUBE	10-06-2026	11/05/2026	23.99	1658
				Total Department 253.000 CITY TREASURER			2,983.69	
Department: 257.000 CITY ASSESSOR								
101-257.000-801.000	PROFESSIONAL AND CONTRA	00183371	BLOOM SLUGGETT MORGAN	MTT SERVICE	29532	11/11/2026	427.00	223936
101-257.000-850.000	TELE COMMUNICATIONS	00183138	VERIZON WIRELESS	BILL PERIOD	6156507900	11/05/2026	20.02	223918
101-257.000-941.100	ADOBE	00183230	UNITED FEDERAL CREDIT U	MEGAN NEUBE	10-06-2026	11/05/2026	23.99	1658
101-257.000-941.100	ADOBE	00183230	UNITED FEDERAL CREDIT U	MEGAN NEUBE	10-06-2026	11/05/2026	23.99	1658
				Total Department 257.000 CITY ASSESSOR			495.00	
Department: 262.000 ELECTIONS								
101-262.000-728.000	POSTAGE	00183017	QUADIENT FINANCE USA, I	OCTOBER BIL	10-13-2026	10/29/2026	2,139.72	223846
101-262.000-740.000	OPERATING SUPPLIES	00183048	AMAZON CAPITAL SERVICES	ELECTION SU	11P7-TV47-7FDH	10/29/2026	53.84	223753
101-262.000-740.000	OPERATING SUPPLIES	00183022	BROAD STREET CAFE	FOOD FOR EL	995	10/29/2026	568.00	223758
101-262.000-740.000	OPERATING SUPPLIES	00183140	PRINTING SYSTEMS, INC.	AV BALLOT E	243395	11/05/2026	371.91	223909
101-262.000-740.000	OPERATING SUPPLIES	00183228	UNITED FEDERAL CREDIT U	ABBY BISHOP	10-06-2026	11/05/2026	31.79	1658
101-262.000-801.000	PROFESSIONAL AND CONTRA	00183050	BERRIEN COUNTY TREASURE	AUG CANVAS	18589	10/29/2026	1,756.89	223756
101-262.000-860.000	TRANSPORTATION AND EDUC	00183383	BENNETT, ABBY	MILEAGE REI	11-03-2026	11/11/2026	11.47	223932
101-262.000-900.000	PRINTING & PUBLISHING	00183039	HERALD-PALLADIUM	NOTICE OF P	71587578	10/29/2026	124.50	223777
101-262.000-941.100	ADOBE	00183230	UNITED FEDERAL CREDIT U	MEGAN NEUBE	10-06-2026	11/05/2026	23.99	1658
				Total Department 262.000 ELECTIONS			5,082.11	
Department: 265.000 BUILDINGS & GROUNDS								
101-265.000-740.000	OPERATING SUPPLIES	00183044	LEEP'S SUPPLY CO., INC.	FROGGY PARK	S4038694.001	10/29/2026	107.48	223782
101-265.000-740.000	OPERATING SUPPLIES	00183023	CREEK ENTERPRISE INC	LAPTOP AND	41294	10/30/2026	1,374.53	1618
101-265.000-740.000	OPERATING SUPPLIES	00183021	ACE HARDWARE	ELECTRICAL	170660/1	10/29/2026	22.11	223751
101-265.000-740.000	OPERATING SUPPLIES	00183020	ACE HARDWARE	KEYS	170661/1	10/29/2026	8.98	223751
101-265.000-740.000	OPERATING SUPPLIES	00183019	ACE HARDWARE	SPRAY FOAM	170677/1	10/29/2026	41.36	223751
101-265.000-740.000	OPERATING SUPPLIES	00183018	ACE HARDWARE	HVAC KEYS	170611/1	10/29/2026	44.90	223751
101-265.000-740.000	OPERATING SUPPLIES	00183116	IMPERIAL BRADY	CH CLEANING	43640085	10/29/2026	542.67	223779
101-265.000-740.000	OPERATING SUPPLIES	00183143	AMAZON CAPITAL SERVICES	SL DRIV	1KKF-J4TX-D77K	11/05/2026	373.24	223869
101-265.000-740.000	OPERATING SUPPLIES	00183144	AMAZON CAPITAL SERVICES	FD CAM REFU	1YFM-KJFN-JNDW	11/05/2026	(199.99)	223869
101-265.000-740.000	OPERATING SUPPLIES	00183213	UNITED FEDERAL CREDIT U	AUSTIN HUTC	10-06-2026	11/05/2026	680.65	1658
101-265.000-740.000	OPERATING SUPPLIES	00183200	BROWN'S LOCKSMITH AND H	ELECTION KE	214740	11/05/2026	12.00	223877
101-265.000-740.000	OPERATING SUPPLIES	00183261	BATTERIES PLUS	SINK BATTER	P95186480	11/05/2026	87.80	223871
101-265.000-740.000	OPERATING SUPPLIES	00183262	BATTERIES PLUS	BATTERIES	P95519501	11/05/2026	21.25	223871
101-265.000-740.000	OPERATING SUPPLIES	00183278	ACE HARDWARE	ANTIFREEZE/	170902/1	11/11/2026	48.28	223924
101-265.000-740.000	OPERATING SUPPLIES	00183279	ACE HARDWARE	PLUGS/MOUNT	170875/1	11/11/2026	62.20	223924
101-265.000-740.000	OPERATING SUPPLIES	00183280	ACE HARDWARE	RETURN	170456/1	11/11/2026	(1.80)	223924
101-265.000-740.000	OPERATING SUPPLIES	00183281	ACE HARDWARE	AC CONNECTI	170452/1	11/11/2026	7.73	223924
101-265.000-740.000	OPERATING SUPPLIES	00183282	IMPERIAL BRADY	CLEANING SU	43839508	11/11/2026	277.27	223964
101-265.000-740.000	OPERATING SUPPLIES	00183377	WILLIAMS DISTRIBUTING C	FD HVAC DUC	32234036	11/11/2026	31.54	224000
101-265.000-740.000	OPERATING SUPPLIES	00183378	WILLIAMS DISTRIBUTING C	FD DUCT/INS	32230850	11/11/2026	536.32	224000
101-265.000-740.000	OPERATING SUPPLIES	00183378	WILLIAMS DISTRIBUTING C	FD DUCT/INS	32230850	11/11/2026	5.26	224000
101-265.000-850.000	TELE COMMUNICATIONS	00183138	VERIZON WIRELESS	BILL PERIOD	6156507900	11/05/2026	57.55	223918
101-265.000-850.000	TELE COMMUNICATIONS	00183139	TELNET WORLDWIDE	BILL DATE 1	IN240419	11/05/2026	866.94	223916
101-265.000-920.000	PUBLIC UTILITIES	00183016	INDIANA MICHIGAN POWER	OCTOBER BIL	10-12-2026	10/29/2026	3,969.66	223780
101-265.000-920.000	PUBLIC UTILITIES	00183098	MICHIGAN GAS UTILITIES	ACCT #05055	6118217370	10/29/2026	422.00	223787
101-265.000-931.000	LAND & BUILDING REPAIRS	00183040	R.W. LAPINE INC.	ICE RINK HV	84118	10/29/2026	274.30	223844
101-265.000-931.000	LAND & BUILDING REPAIRS	00183145	GUSE-HAHN GARAGE DOORS	FD BAY G DO	12158	11/05/2026	364.00	223887

GL Number	Invoice Line Desc	Ref #	Vendor Name	Invoice Description	Invoice Number	Check Date	Amount	Check Number
Fund: 101 GENERAL FUND								
Department: 265.000 BUILDINGS & GROUNDS								
					Total Department 265.000 BUILDINGS & GROUNDS		10,038.23	
Department: 266.000 CITY ATTORNEY								
101-266.000-860.000	TRANSPORTATION AND EDUC	00183081	SCHMIDT, LAURIE	MILEAGE REI	10-22-2026	10/29/2026	200.64	223818
101-266.000-870.000	PROFESSIONAL MEMBERSHIP	00183223	UNITED FEDERAL CREDIT U	LAURIE SCHM	10-06-2026	11/05/2026	460.38	1658
101-266.000-941.100	SOFTWARE & SUBSCRIBE BA	00183147	RELX INC. DBA LEXIS NEX	LEGAL SUBSC	3096782029	11/05/2026	130.00	223911
101-266.000-941.100	ADOBE	00183230	UNITED FEDERAL CREDIT U	MEGAN NEUBE	10-06-2026	11/05/2026	23.99	1658
					Total Department 266.000 CITY ATTORNEY		815.01	
Department: 270.000 PERSONNEL								
101-270.000-900.000	PRINTING & PUBLISHING	00183163	MOMENTIVE SOFTWARE, INC	JOB POSTING	R80606463	11/05/2026	150.00	223904
101-270.000-900.000	PRINTING & PUBLISHING	00183164	MOMENTIVE SOFTWARE, INC	JOB POSTING	R80592099	11/05/2026	150.00	223904
101-270.000-900.000	PRINTING & PUBLISHING	00183165	MOMENTIVE SOFTWARE, INC	JOB POSTING	R80606702	11/05/2026	499.00	223904
101-270.000-941.100	ADOBE	00183230	UNITED FEDERAL CREDIT U	MEGAN NEUBE	10-06-2026	11/05/2026	23.99	1658
101-270.000-956.100	MISC- EMPLOYEE RECOGNIT	00183162	PREMIER PROMOTIONS	EMP APR PIN	67349	11/05/2026	2,393.10	223908
101-270.000-956.100	MISC- EMPLOYEE RECOGNIT	00183224	UNITED FEDERAL CREDIT U	SAMANTHA WI	10-06-2026	11/05/2026	29.74	1658
101-270.000-956.100	MISC- EMPLOYEE RECOGNIT	00183224	UNITED FEDERAL CREDIT U	SAMANTHA WI	10-06-2026	11/05/2026	8.57	1658
101-270.000-956.100	MISC- EMPLOYEE RECOGNIT	00183224	UNITED FEDERAL CREDIT U	SAMANTHA WI	10-06-2026	11/05/2026	647.43	1658
					Total Department 270.000 PERSONNEL		3,901.83	
Department: 336.000 FIRE DEPARTMENT								
101-336.000-740.000	OPERATING SUPPLIES	00183087	AMAZON CAPITAL SERVICES	PAPER SHRED	17YW-P2LL-KRDL	10/29/2026	195.57	223753
101-336.000-740.000	OPERATING SUPPLIES	00183096	ACE HARDWARE	SWIFFER DUS	170783/1	10/29/2026	10.79	223751
101-336.000-740.000	OPERATING SUPPLIES	00183219	UNITED FEDERAL CREDIT U	STEVEN NEUB	10-06-2026	11/05/2026	240.54	1658
101-336.000-740.000	OPERATING SUPPLIES	00183220	UNITED FEDERAL CREDIT U	MICHAEL PHE	10-06-2026	11/05/2026	8.15	1658
101-336.000-740.000	OPERATING SUPPLIES	00183243	ACE HARDWARE	FUSE	170663/1	11/05/2026	5.39	223867
101-336.000-740.000	OPERATING SUPPLIES	00183244	ACE HARDWARE	TRUFUEL	170520/1	11/05/2026	25.19	223867
101-336.000-740.000	OPERATING SUPPLIES	00183389	AMAZON CAPITAL SERVICES	CHAINSAW CH	1WCY-6M1Q-6WPN	11/11/2026	39.06	223928
101-336.000-740.000	OPERATING SUPPLIES	00183396	ACE HARDWARE	STAPLER AND	170924/1	11/11/2026	64.57	223924
101-336.000-860.000	TRANSPORTATION AND EDUC	00183217	UNITED FEDERAL CREDIT U	AMY STERNAM	10-06-2026	11/05/2026	627.84	1658
101-336.000-860.000	TRANSPORTATION AND EDUC	00183217	UNITED FEDERAL CREDIT U	AMY STERNAM	10-06-2026	11/05/2026	627.84	1658
101-336.000-920.000	PUBLIC UTILITIES	00183016	INDIANA MICHIGAN POWER	OCTOBER BIL	10-12-2026	10/29/2026	1,083.31	223780
101-336.000-920.000	PUBLIC UTILITIES	00183099	MICHIGAN GAS UTILITIES	ACCT #05055	6117578050	10/29/2026	212.07	223788
101-336.000-930.000	GENERAL REPAIR AND MAIN	00183220	UNITED FEDERAL CREDIT U	MICHAEL PHE	10-06-2026	11/05/2026	86.12	1658
101-336.000-930.000	GENERAL REPAIR AND MAIN	00183298	GREAT LAKES BREATHING A	COMPRESSOR	1695	11/11/2026	1,018.24	223959
101-336.000-941.100	SOFTWARE & SUBSCRIBE BA	00183083	D.L. GALLIVAN OFFICE SO	MONTHLY MAI	IN211470	10/29/2026	132.78	223762
101-336.000-941.100	SOFTWARE & SUBSCRIBE BA	00183246	VERDANT COMMERCIAL CAPI	MONTHLY MAI	906489962	11/05/2026	128.00	223917
					Total Department 336.000 FIRE DEPARTMENT		4,505.46	
Department: 345.000 PUBLIC SAFETY DEPARTMENT								
101-345.000-740.000	OPERATING SUPPLIES	00183087	AMAZON CAPITAL SERVICES	PAPER SHRED	17YW-P2LL-KRDL	10/29/2026	21.48	223753
101-345.000-740.000	OPERATING SUPPLIES	00183095	F.M. K9	STREELMAN K	1280	10/29/2026	16,745.00	223767
101-345.000-740.000	OPERATING SUPPLIES	00183219	UNITED FEDERAL CREDIT U	STEVEN NEUB	10-06-2026	11/05/2026	5.90	1658
101-345.000-740.000	OPERATING SUPPLIES	00183219	UNITED FEDERAL CREDIT U	STEVEN NEUB	10-06-2026	11/05/2026	59.90	1658
101-345.000-740.000	OPERATING SUPPLIES	00183219	UNITED FEDERAL CREDIT U	STEVEN NEUB	10-06-2026	11/05/2026	55.04	1658
101-345.000-740.000	OPERATING SUPPLIES	00183245	ACE HARDWARE	SUNSCREEN/I	168787/1	11/05/2026	41.16	223867
101-345.000-740.000	OPERATING SUPPLIES	00183247	DOUBLEDAY OFFICE PRODUC	PAPER - UPS	80598	11/05/2026	49.00	223884
101-345.000-740.000	OPERATING SUPPLIES	00183322	HARMON, PAM	REIMBURSEME	11-10-2026	11/11/2026	33.92	223960
101-345.000-801.000	PROFESSIONAL AND CONTRA	00183086	OSCAR'S PRINTING & COPY	PS EMPLOYME	146728	10/29/2026	293.10	223841
101-345.000-801.000	PROFESSIONAL AND CONTRA	00183219	UNITED FEDERAL CREDIT U	STEVEN NEUB	10-06-2026	11/05/2026	100.00	1658

GL Number	Invoice Line Desc	Ref #	Vendor Name	Invoice Description	Invoice Number	Check Date	Amount	Check Number
Fund: 101 GENERAL FUND								
Department: 345.000 PUBLIC SAFETY DEPARTMENT								
101-345.000-801.000	PROFESSIONAL AND CONTRA	00183293	ZIKER CLEANERS	DRY CLEANIN	11-02-2026	11/11/2026	679.89	224002
101-345.000-801.000	PROFESSIONAL AND CONTRA	00183325	CAPTURE STUDIOS PHOTOGR	DEPT PHOTOS	58571-000496	11/11/2026	700.00	223939
101-345.000-850.000	TELE COMMUNICATIONS	00183138	VERIZON WIRELESS	BILL PERIOD	6156507900	11/05/2026	106.60	223918
101-345.000-860.000	TRANSPORTATION AND EDUC	00183219	UNITED FEDERAL CREDIT U	STEVEN NEUB	10-06-2026	11/05/2026	62.00	1658
101-345.000-930.000	GENERAL REPAIR AND MAIN	00183073	P&R SERVICE - LAKESHORE	CAR 11 MOUN	0071487	10/29/2026	100.00	223843
101-345.000-930.000	GENERAL REPAIR AND MAIN	00183074	P&R SERVICE - LAKESHORE	CAR 13 MOUN	0071490	10/29/2026	100.00	223843
101-345.000-930.000	GENERAL REPAIR AND MAIN	00183084	C. WIMBERLEY FORD	CAR #14	43474	10/29/2026	1,211.38	223759
101-345.000-930.000	GENERAL REPAIR AND MAIN	00183260	SIEMANS IN BRIDGMAN	REPAIRS	94259	11/11/2026	513.04	224004
101-345.000-930.000	GENERAL REPAIR AND MAIN	00183296	C. WIMBERLEY FORD	CAR #14	44419	11/11/2026	60.68	223938
101-345.000-930.000	GENERAL REPAIR AND MAIN	00183297	C. WIMBERLEY FORD	CAR #15	44442	11/11/2026	19.98	223938
101-345.000-934.000	VEHICLE REPAIRS & MAINT	00183007	GREAT LAKES UPFITTING	OUTFITTING	INV-1947	10/29/2026	12,405.15	223775
101-345.000-934.000	VEHICLE REPAIRS & MAINT	00183008	GREAT LAKES UPFITTING	OUTFITTING	INV-1948	10/29/2026	12,405.15	223775
101-345.000-941.100	SOFTWARE & SUBSCRIBE BA	00183083	D.L. GALLIVAN OFFICE SO	MONTHLY MAI	IN211470	10/29/2026	79.38	223762
101-345.000-941.100	SOFTWARE & SUBSCRIBE BA	00183085	TELE-RAD INC.	MONTHLY MAI	925840	10/29/2026	167.20	223821
101-345.000-941.100	SOFTWARE & SUBSCRIBE BA	00183219	UNITED FEDERAL CREDIT U	STEVEN NEUB	10-06-2026	11/05/2026	13.90	1658
101-345.000-941.100	SOFTWARE & SUBSCRIBE BA	00183219	UNITED FEDERAL CREDIT U	STEVEN NEUB	10-06-2026	11/05/2026	13.90	1658
101-345.000-941.100	ADOBE	00183230	UNITED FEDERAL CREDIT U	MEGAN NEUBE	10-06-2026	11/05/2026	23.99	1658
101-345.000-941.100	ADOBE	00183230	UNITED FEDERAL CREDIT U	MEGAN NEUBE	10-06-2026	11/05/2026	23.99	1658
101-345.000-941.100	SOFTWARE & SUBSCRIBE BA	00183246	VERDANT COMMERCIAL CAPI	MONTHLY MAI	906489962	11/05/2026	128.00	223917
101-345.000-941.100	SOFTWARE & SUBSCRIBE BA	00183248	CORE TECHNOLOGY CORP	TIMS/CORE	CORXT0000435	11/05/2026	3,150.00	223880
101-345.000-941.100	SOFTWARE & SUBSCRIBE BA	00183292	TRAFFIC & SAFETY CONTRO	MONTHLY MAI	076043	11/11/2026	1,200.00	223993
101-345.000-941.100	SOFTWARE & SUBSCRIBE BA	00183295	FORD PRO	TELEMATICS	INV51688082	11/11/2026	275.55	223955
101-345.000-941.100	SOFTWARE & SUBSCRIBE BA	00183380	A CHILD IS MISSING, INC	ALERT PROGR	10-30-2026	11/11/2026	500.00	223923
				Total Department 345.000 PUBLIC SAFETY DEPARTMENT			51,344.28	
Department: 371.000 BUILDING INSPECTION DEPARTMENT								
101-371.000-850.000	TELE COMMUNICATIONS	00183138	VERIZON WIRELESS	BILL PERIOD	6156507900	11/05/2026	112.29	223918
101-371.000-860.000	TRANSPORTATION AND EDUC	00183215	UNITED FEDERAL CREDIT U	GALINA BOGD	10-06-2026	11/05/2026	986.97	1658
101-371.000-941.100	ADOBE	00183230	UNITED FEDERAL CREDIT U	MEGAN NEUBE	10-06-2026	11/05/2026	23.99	1658
101-371.000-941.100	ADOBE	00183230	UNITED FEDERAL CREDIT U	MEGAN NEUBE	10-06-2026	11/05/2026	23.99	1658
				Total Department 371.000 BUILDING INSPECTION DEPARTMENT			1,147.24	
Department: 372.000 CODE ENFORCEMENT DEPARTMENT								
101-372.000-850.000	TELE COMMUNICATIONS	00183138	VERIZON WIRELESS	BILL PERIOD	6156507900	11/05/2026	74.15	223918
101-372.000-941.100	ADOBE	00183230	UNITED FEDERAL CREDIT U	MEGAN NEUBE	10-06-2026	11/05/2026	23.99	1658
				Total Department 372.000 CODE ENFORCEMENT DEPARTMENT			98.14	
Department: 441.000 PUBLIC WORKS DEPARTMENT								
101-441.000-740.000	OPERATING SUPPLIES	00183142	OSCAR'S PRINTING & COPY	LEAVE SLIPS	146841	11/05/2026	202.73	223906
101-441.000-860.000	TRANSPORTATION AND EDUC	00183218	UNITED FEDERAL CREDIT U	GREG GROTHO	10-06-2026	11/05/2026	546.00	1658
101-441.000-920.000	PUBLIC UTILITIES	00183016	INDIANA MICHIGAN POWER	OCTOBER BIL	10-12-2026	10/29/2026	1,103.63	223780
101-441.000-920.000	PUBLIC UTILITIES	00183101	MICHIGAN GAS UTILITIES	ACCT #05055	6116720852	10/29/2026	74.48	223790
101-441.000-930.000	GENERAL REPAIR AND MAIN	00183192	WORKFORCE PAYHUB	TIMECLOCK	PA00105338	11/05/2026	187.38	223921
101-441.000-941.100	ADOBE	00183230	UNITED FEDERAL CREDIT U	MEGAN NEUBE	10-06-2026	11/05/2026	23.99	1658
				Total Department 441.000 PUBLIC WORKS DEPARTMENT			2,138.21	
Department: 442.000 ASSET MANAGEMENT								
101-442.000-850.000	TELE COMMUNICATIONS	00183138	VERIZON WIRELESS	BILL PERIOD	6156507900	11/05/2026	216.06	223918
101-442.000-860.000	TRANSPORTATION AND EDUC	00183227	UNITED FEDERAL CREDIT U	TIM ZEBELL	10-06-2026	11/05/2026	350.00	1658
101-442.000-870.000	PROFESSIONAL MEMBERSHIP	00183227	UNITED FEDERAL CREDIT U	TIM ZEBELL	10-06-2026	11/05/2026	100.00	1658

GL Number	Invoice Line Desc	Ref #	Vendor Name	Invoice Description	Invoice Number	Check Date	Amount	Check Number
Fund: 101 GENERAL FUND								
Department: 442.000 ASSET MANAGEMENT								
					Total Department 442.000 ASSET MANAGEMENT		666.06	
Department: 447.000 CITY ENGINEER								
101-447.000-740.000	OPERATING SUPPLIES	00183227	UNITED FEDERAL CREDIT U	TIM ZEBELL	10-06-2026	11/05/2026	89.68	1658
101-447.000-776.000	TECHNICAL EQUIPMENT	00183230	UNITED FEDERAL CREDIT U	MEGAN NEUBE	10-06-2026	11/05/2026	3,806.99	1658
101-447.000-850.000	TELE COMMUNICATIONS	00183138	VERIZON WIRELESS	BILL PERIOD	6156507900	11/05/2026	113.20	223918
101-447.000-860.000	TRANSPORTATION AND EDUC	00183227	UNITED FEDERAL CREDIT U	TIM ZEBELL	10-06-2026	11/05/2026	57.25	1658
					Total Department 447.000 CITY ENGINEER		4,067.12	
Department: 448.000 STREET LIGHTING								
101-448.000-740.000	OPERATING SUPPLIES	00183143	AMAZON CAPITAL SERVICES	SL DRIV	1KKF-J4TX-D77K	11/05/2026	55.21	223869
101-448.000-920.000	PUBLIC UTILITIES	00183016	INDIANA MICHIGAN POWER	OCTOBER BIL	10-12-2026	10/29/2026	206.13	223780
101-448.000-920.000	PUBLIC UTILITIES	00183016	INDIANA MICHIGAN POWER	OCTOBER BIL	10-12-2026	10/29/2026	226.33	223780
101-448.000-920.000	PUBLIC UTILITIES	00183256	INDIANA MICHIGAN POWER	OCTOBER BIL	11-05-2026	11/05/2026	5,653.99	223893
					Total Department 448.000 STREET LIGHTING		6,141.66	
Department: 466.000 PAID PARKING - DOWNTOWN								
101-466.000-850.000	TELE COMMUNICATIONS	00183137	VERIZON WIRELESS	BILL PERIOD	6156503609	11/05/2026	500.84	223918
101-466.000-850.000	TELE COMMUNICATIONS	00183138	VERIZON WIRELESS	BILL PERIOD	6156507900	11/05/2026	37.53	223918
					Total Department 466.000 PAID PARKING - DOWNTOWN		538.37	
Department: 728.000 ECONOMIC DEVELOPMENT								
101-728.000-850.000	TELE COMMUNICATIONS	00183138	VERIZON WIRELESS	BILL PERIOD	6156507900	11/05/2026	75.70	223918
101-728.000-860.000	TRANSPORTATION AND EDUC	00183221	UNITED FEDERAL CREDIT U	KELLY EWALT	10-06-2026	11/05/2026	1,425.40	1658
101-728.000-900.000	PRINTING & PUBLISHING	00183033	HERALD-PALLADIUM	1508 FORRES	71593152	10/29/2026	198.11	223777
101-728.000-941.100	ADOBE	00183230	UNITED FEDERAL CREDIT U	MEGAN NEUBE	10-06-2026	11/05/2026	23.99	1658
101-728.000-941.100	ADOBE	00183230	UNITED FEDERAL CREDIT U	MEGAN NEUBE	10-06-2026	11/05/2026	37.99	1658
101-728.000-941.100	ADOBE	00183230	UNITED FEDERAL CREDIT U	MEGAN NEUBE	10-06-2026	11/05/2026	23.99	1658
					Total Department 728.000 ECONOMIC DEVELOPMENT		1,785.18	
Department: 740.000 COMMUNICATIONS								
101-740.000-888.000	COMMUNITY CALENDAR	00183195	HOLT BOSSE	2027 CALEND	51630	11/05/2026	910.00	223891
					Total Department 740.000 COMMUNICATIONS		910.00	
Department: 751.000 PARKS/RECREATION								
101-751.000-740.000	OPERATING SUPPLIES	00182995	AMAZON CAPITAL SERVICES	SAFETY EQUI	1QWL-CLKN-HYHN	10/29/2026	408.61	223753
101-751.000-740.000	OPERATING SUPPLIES	00182995	AMAZON CAPITAL SERVICES	SAFETY EQUI	1QWL-CLKN-HYHN	10/29/2026	17.99	223753
101-751.000-740.000	OPERATING SUPPLIES	00182994	O'REILLY AUTO PARTS	VALVE & TOO	3890-212277	10/29/2026	5.55	223849
101-751.000-740.000	OPERATING SUPPLIES	00182992	ACE HARDWARE	HARDWARE	170691/1	10/29/2026	14.38	223751
101-751.000-740.000	OPERATING SUPPLIES	00182991	ACE HARDWARE	PLUMBING SU	170693/1	10/29/2026	38.66	223751
101-751.000-740.000	OPERATING SUPPLIES	00183004	MID-COUNTY LAWN & SNOW	TRIMMER PAR	3147	10/29/2026	21.98	223840
101-751.000-740.000	OPERATING SUPPLIES	00183088	FOHS, MATT	CLOTHING RE	10-26-2026	10/29/2026	177.00	223771
101-751.000-740.000	OPERATING SUPPLIES	00183211	UNITED FEDERAL CREDIT U	TIFFANY MIT	10-06-2026	11/05/2026	16.77	1658
101-751.000-740.000	OPERATING SUPPLIES	00183216	UNITED FEDERAL CREDIT U	JEFF RECHNE	10-06-2026	11/05/2026	519.48	1658
101-751.000-740.000	OPERATING SUPPLIES	00183218	UNITED FEDERAL CREDIT U	GREG GROTHO	10-06-2026	11/05/2026	15.00	1658
101-751.000-740.000	OPERATING SUPPLIES	00183189	R.A. MORT SUPPLY	PIPE	E-713336	11/05/2026	31.80	223910
101-751.000-740.000	OPERATING SUPPLIES	00183201	ACE HARDWARE	ZIP TIES	170854/1	11/05/2026	48.52	223867
101-751.000-740.000	OPERATING SUPPLIES	00183306	ACE HARDWARE	FUEL STABIL	170879/1	11/11/2026	29.68	223924
101-751.000-801.000	PROFESSIONAL AND CONTRA	00183287	DOGWOOD HILLS TREE FARM	TREE WORK	105166	11/11/2026	2,520.00	223944
101-751.000-850.000	TELE COMMUNICATIONS	00183137	VERIZON WIRELESS	BILL PERIOD	6156503609	11/05/2026	60.36	223918
101-751.000-850.000	TELE COMMUNICATIONS	00183138	VERIZON WIRELESS	BILL PERIOD	6156507900	11/05/2026	149.82	223918

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Fund: 101 GENERAL FUND								
Department: 751.000 PARKS/RECREATION								
101-751.000-920.000	PUBLIC UTILITIES	00183016	INDIANA MICHIGAN POWER	OCTOBER BIL	10-12-2026	10/29/2026	2,406.62	223780
101-751.000-930.000	GENERAL REPAIR AND MAIN	00183031	T2 SYSTEMS CANADA INC.	PAYSTATIONS	145793	10/30/2026	390.00	1622
101-751.000-930.000	GENERAL REPAIR AND MAIN	00183032	LINDE GAS & EQUIPMENT I	ICE ARENA P	59797590	10/30/2026	202.87	1620
101-751.000-930.000	GENERAL REPAIR AND MAIN	00183186	T2 SYSTEMS CANADA INC.	PAYSTATIONS	167039	11/06/2026	390.00	1656
101-751.000-930.000	GENERAL REPAIR AND MAIN	00183283	SUMMIT FIRE PROTECTION	WOODBINE CO	4551130	11/11/2026	5,013.00	223991
101-751.000-964.000	REFUNDS & REBATES	00183303	JEFF PIRAINO	REFUND FOR	11-06-2026	11/11/2026	90.00	223966
				Total Department 751.000 PARKS/RECREATION			12,568.09	
Department: 752.000 LIGHTHOUSE OPERATIONS								
101-752.000-920.000	PUBLIC UTILITIES	00183016	INDIANA MICHIGAN POWER	OCTOBER BIL	10-12-2026	10/29/2026	53.86	223780
				Total Department 752.000 LIGHTHOUSE OPERATIONS			53.86	
Department: 756.000 RECREATION PROGRAMS								
101-756.000-740.000	OPERATING SUPPLIES	00183045	AMAZON CAPITAL SERVICES	TRUCK OR TR	13L1-H6LW-JK76	10/29/2026	3,496.77	223753
101-756.000-740.000	OPERATING SUPPLIES	00183049	AMAZON CAPITAL SERVICES	TRUCK OR TR	1YHM-FNQN-K37V	10/29/2026	(51.99)	223753
101-756.000-740.000	OPERATING SUPPLIES	00183212	UNITED FEDERAL CREDIT U	BETHANY BAL	10-06-2026	11/05/2026	26.99	1658
101-756.000-740.000	OPERATING SUPPLIES	00183258	BALLARD, BETHANY A.	REIMBURSEME	11-03-2026	11/05/2026	351.52	223870
101-756.000-740.000	OPERATING SUPPLIES	00183304	AMAZON CAPITAL SERVICES	ICE ARENA S	1KKD-3DFV-471Y	11/11/2026	115.85	223928
101-756.000-801.000	PROFESSIONAL AND CONTRA	00183006	FORCE TECH	MOVIE SCREE	INV/2026/2952/42	10/29/2026	896.76	223772
101-756.000-850.000	TELE COMMUNICATIONS	00183138	VERIZON WIRELESS	BILL PERIOD	6156507900	11/05/2026	37.60	223918
				Total Department 756.000 RECREATION PROGRAMS			4,873.50	
Department: 757.000 ICE ARENA OPERATIONS								
101-757.000-740.000	OPERATING SUPPLIES	00183284	KENDALL ELECTRIC INC	ICE ARENA L	S117414656.001	11/11/2026	288.36	223969
101-757.000-740.000	OPERATING SUPPLIES	00183304	AMAZON CAPITAL SERVICES	ICE ARENA S	1KKD-3DFV-471Y	11/11/2026	139.47	223928
101-757.000-850.000	TELE COMMUNICATIONS	00183230	UNITED FEDERAL CREDIT U	MEGAN NEUBE	10-06-2026	11/05/2026	111.95	1658
101-757.000-920.000	PUBLIC UTILITIES	00183016	INDIANA MICHIGAN POWER	OCTOBER BIL	10-12-2026	10/29/2026	515.92	223780
101-757.000-920.000	PUBLIC UTILITIES	00183100	MICHIGAN GAS UTILITIES	ACCT #05055	6118570242	10/29/2026	46.14	223789
101-757.000-930.000	GENERAL REPAIR AND MAIN	00183307	BECKER ARENA PRODUCTS,	ZAMBONI GAT	620831	11/11/2026	931.57	223931
				Total Department 757.000 ICE ARENA OPERATIONS			2,033.41	
				Total Fund 101 GENERAL FUND			309,755.62	
Fund: 202 MAJOR STREET FUND								
Department: 000.000 NOT ASSIGNED								
202-000.000-228.000	Remittance	00183125	State of Michigan	Remittance	REMIT	11/06/2026	93.60	1642
202-000.000-229.000	Remittance	00183121	FEDERAL TAX DEPOSIT	Remittance	REMIT	11/06/2026	195.31	1637
202-000.000-229.100	Remittance	00183121	FEDERAL TAX DEPOSIT	Remittance	REMIT	11/06/2026	151.21	1637
202-000.000-229.100	Remittance	00183121	FEDERAL TAX DEPOSIT	Remittance	REMIT	11/06/2026	35.36	1637
202-000.000-229.100	Remittance	00183121	FEDERAL TAX DEPOSIT	Remittance	REMIT	11/06/2026	151.03	1637
202-000.000-229.100	Remittance	00183121	FEDERAL TAX DEPOSIT	Remittance	REMIT	11/06/2026	35.31	1637
202-000.000-231.000	Remittance	00183136	CITY - EFT PENSION EE &	Remittance	REMIT	11/06/2026	71.21	1630
202-000.000-231.000	Remittance	00183136	CITY - EFT PENSION EE &	Remittance	REMIT	11/06/2026	18.48	1630
202-000.000-231.010	Remittance	00183136	CITY - EFT PENSION EE &	Remittance	REMIT	11/06/2026	284.63	1630
202-000.000-231.010	Remittance	00183136	CITY - EFT PENSION EE &	Remittance	REMIT	11/06/2026	77.21	1630
202-000.000-231.300	Remittance	00183130	AFSCME MICHIGAN 925	Remittance	REMIT	11/06/2026	42.43	223853
202-000.000-231.400	Remittance	00183131	United Way of SW Michig	Remittance	REMIT	11/06/2026	0.55	223861
202-000.000-231.600	Remittance	00183123	MISSION SQUARE	Remittance	REMIT	11/06/2026	12.50	223857
202-000.000-231.600	Remittance	00183128	NATIONWIDE RETIREMENT S	Remittance	REMIT	11/06/2026	9.91	223858
202-000.000-231.600	Remittance	00183128	NATIONWIDE RETIREMENT S	Remittance	REMIT	11/06/2026	34.35	223858

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Fund: 202 MAJOR STREET FUND								
Department: 000.000 NOT ASSIGNED								
202-000.000-231.800	Remittance	00183122	CITY - EFT FLEXSPENDING	Remittance	REMIT	11/06/2026	64.77	1627
202-000.000-231.900	Remittance	00183119	AFLAC	Remittance	REMIT	11/06/2026	3.25	223851
202-000.000-231.900	Remittance	00183119	AFLAC	Remittance	REMIT	11/06/2026	3.50	223851
202-000.000-232.000	Remittance	00183120	CITY - EFT BCBS EE & ER	Remittance	REMIT	11/06/2026	149.04	1625
202-000.000-232.010	Remittance	00183120	CITY - EFT BCBS EE & ER	Remittance	REMIT	11/06/2026	596.15	1625
202-000.000-232.100	Remittance	00183124	CITY - EFT LIFE INSURAN	Remittance	REMIT	11/06/2026	3.81	1628
202-000.000-232.110	Remittance	00183124	CITY - EFT LIFE INSURAN	Remittance	REMIT	11/06/2026	6.00	1628
202-000.000-232.600	Remittance	00183133	CITY - EFT WORKERS COMP	Remittance	REMIT	11/06/2026	27.26	1636
					Total Department 000.000 NOT ASSIGNED		2,066.87	
Department: 445.000 PUBLIC DRAINS								
202-445.000-740.000	OPERATING SUPPLIES	00183386	HIGH GRADE MATERIALS CO	FINANCE CHA	10-31-2026	11/11/2026	70.92	223961
202-445.000-801.000	PROFESSIONAL AND CONTRA	00183141	SPICER GROUP	MS4 COMPLIA	250715	11/05/2026	989.65	223915
202-445.000-930.000	GENERAL REPAIR AND MAIN	00183146	BERRIEN COUNTY DRAIN CO	COUNTY DRAI	2026	11/05/2026	162.44	223872
					Total Department 445.000 PUBLIC DRAINS		1,223.01	
Department: 449.000 ROADS, STREETS, BRIDGES - ACT 51								
202-449.000-801.000	PROFESSIONAL AND CONTRA	00183287	DOGWOOD HILLS TREE FARM	TREE WORK	105166	11/11/2026	5,273.00	223944
					Total Department 449.000 ROADS, STREETS, BRIDGES - ACT 51		5,273.00	
Department: 474.000 TRAFFIC SERVICES								
202-474.000-920.000	PUBLIC UTILITIES	00183016	INDIANA MICHIGAN POWER	OCTOBER BIL	10-12-2026	10/29/2026	90.97	223780
					Total Department 474.000 TRAFFIC SERVICES		90.97	
Department: 478.000 WINTER MAINTENANCE								
202-478.000-740.000	OPERATING SUPPLIES	00183152	DETROIT SALT COMPANY	SALT	SI27-40805	11/05/2026	16,929.35	223882
202-478.000-740.000	OPERATING SUPPLIES	00183190	DETROIT SALT COMPANY	SALT	S127-40941	11/05/2026	4,247.39	223882
202-478.000-740.000	OPERATING SUPPLIES	00183191	DETROIT SALT COMPANY	SALT	SI27-40901	11/05/2026	8,446.77	223882
					Total Department 478.000 WINTER MAINTENANCE		29,623.51	
					Total Fund 202 MAJOR STREET FUND		38,277.36	
Fund: 203 LOCAL STREET FUND								
Department: 000.000 NOT ASSIGNED								
203-000.000-228.000	Remittance	00183125	State of Michigan	Remittance	REMIT	11/06/2026	445.06	1642
203-000.000-229.000	Remittance	00183121	FEDERAL TAX DEPOSIT	Remittance	REMIT	11/06/2026	969.22	1637
203-000.000-229.100	Remittance	00183121	FEDERAL TAX DEPOSIT	Remittance	REMIT	11/06/2026	742.01	1637
203-000.000-229.100	Remittance	00183121	FEDERAL TAX DEPOSIT	Remittance	REMIT	11/06/2026	741.37	1637
203-000.000-229.100	Remittance	00183121	FEDERAL TAX DEPOSIT	Remittance	REMIT	11/06/2026	173.54	1637
203-000.000-229.100	Remittance	00183121	FEDERAL TAX DEPOSIT	Remittance	REMIT	11/06/2026	173.39	1637
203-000.000-231.000	Remittance	00183136	CITY - EFT PENSION EE &	Remittance	REMIT	11/06/2026	282.43	1630
203-000.000-231.000	Remittance	00183136	CITY - EFT PENSION EE &	Remittance	REMIT	11/06/2026	168.60	1630
203-000.000-231.010	Remittance	00183136	CITY - EFT PENSION EE &	Remittance	REMIT	11/06/2026	1,128.89	1630
203-000.000-231.010	Remittance	00183136	CITY - EFT PENSION EE &	Remittance	REMIT	11/06/2026	704.33	1630
203-000.000-231.300	Remittance	00183130	AFSCME MICHIGAN 925	Remittance	REMIT	11/06/2026	162.76	223853
203-000.000-231.400	Remittance	00183131	United Way of SW Michig	Remittance	REMIT	11/06/2026	0.55	223861
203-000.000-231.600	Remittance	00183123	MISSION SQUARE	Remittance	REMIT	11/06/2026	12.50	223857
203-000.000-231.600	Remittance	00183128	NATIONWIDE RETIREMENT S	Remittance	REMIT	11/06/2026	9.91	223858
203-000.000-231.600	Remittance	00183128	NATIONWIDE RETIREMENT S	Remittance	REMIT	11/06/2026	56.48	223858
203-000.000-231.800	Remittance	00183122	CITY - EFT FLEXSPENDING	Remittance	REMIT	11/06/2026	215.52	1627

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Fund: 203 LOCAL STREET FUND								
Department: 000.000 NOT ASSIGNED								
203-000.000-231.900	Remittance	00183119	AFLAC	Remittance	REMIT	11/06/2026	29.10	223851
203-000.000-231.900	Remittance	00183119	AFLAC	Remittance	REMIT	11/06/2026	36.22	223851
203-000.000-232.000	Remittance	00183120	CITY - EFT BCBS EE & ER	Remittance	REMIT	11/06/2026	748.00	1625
203-000.000-232.010	Remittance	00183120	CITY - EFT BCBS EE & ER	Remittance	REMIT	11/06/2026	2,991.89	1625
203-000.000-232.100	Remittance	00183124	CITY - EFT LIFE INSURAN	Remittance	REMIT	11/06/2026	45.58	1628
203-000.000-232.110	Remittance	00183124	CITY - EFT LIFE INSURAN	Remittance	REMIT	11/06/2026	28.05	1628
203-000.000-232.600	Remittance	00183133	CITY - EFT WORKERS COMP	Remittance	REMIT	11/06/2026	168.47	1636
					Total Department 000.000 NOT ASSIGNED		10,033.87	
Department: 445.000 PUBLIC DRAINS								
203-445.000-801.000	PROFESSIONAL AND CONTRA	00183141	SPICER GROUP	MS4 COMPLIA	250715	11/05/2026	989.65	223915
203-445.000-930.000	GENERAL REPAIR AND MAIN	00183146	BERRIEN COUNTY DRAIN CO	COUNTY DRAI	2026	11/05/2026	162.44	223872
					Total Department 445.000 PUBLIC DRAINS		1,152.09	
Department: 449.000 ROADS, STREETS, BRIDGES - ACT 51								
203-449.000-740.000	OPERATING SUPPLIES	00183053	RIETH-RILEY CONSTRUCTIO	HOT PATCH L	3309005	10/29/2026	181.98	223816
203-449.000-740.000	OPERATING SUPPLIES	00183202	ACE HARDWARE	PPE	170844/1	11/05/2026	26.99	223867
203-449.000-801.000	PROFESSIONAL AND CONTRA	00183287	DOGWOOD HILLS TREE FARM	TREE WORK	105166	11/11/2026	12,130.00	223944
203-449.000-850.000	TELE COMMUNICATIONS	00183138	VERIZON WIRELESS	BILL PERIOD	6156507900	11/05/2026	75.67	223918
203-449.000-860.000	TRANSPORTATION AND EDUC	00183222	UNITED FEDERAL CREDIT U	LIAM CORMIE	10-06-2026	11/05/2026	652.68	1658
					Total Department 449.000 ROADS, STREETS, BRIDGES - ACT 51		13,067.32	
Department: 474.000 TRAFFIC SERVICES								
203-474.000-740.000	OPERATING SUPPLIES	00183071	DORNBOS SIGN & SAFETY I	SIGNS	INV88510	10/29/2026	132.43	223764
203-474.000-740.000	OPERATING SUPPLIES	00183203	ACE HARDWARE	HARDWARE	168871/1	11/05/2026	12.14	223867
203-474.000-740.000	OPERATING SUPPLIES	00183238	O'MALLEY, PATRICK	CLOTHING RE	11-03-2026	11/05/2026	76.90	223905
203-474.000-740.000	OPERATING SUPPLIES	00183275	DORNBOS SIGN & SAFETY I	SIGNS	INV88437	11/11/2026	445.51	223945
					Total Department 474.000 TRAFFIC SERVICES		666.98	
Department: 478.000 WINTER MAINTENANCE								
203-478.000-740.000	OPERATING SUPPLIES	00183169	DETROIT SALT COMPANY	SALT	SI27-40753	11/05/2026	12,384.03	223882
203-478.000-740.000	OPERATING SUPPLIES	00183190	DETROIT SALT COMPANY	SALT	S127-40941	11/05/2026	4,181.09	223882
					Total Department 478.000 WINTER MAINTENANCE		16,565.12	
					Total Fund 203 LOCAL STREET FUND		41,485.38	
Fund: 204 MUNICIPAL STREET FUND								
Department: 444.001 SIDEWALKS - IN HOUSE								
204-444.001-740.000	OPERATING SUPPLIES	00183036	HIGH GRADE MATERIALS CO	SIDEWALK PR	39977	10/29/2026	1,250.00	223778
204-444.001-740.000	OPERATING SUPPLIES	00183037	HIGH GRADE MATERIALS CO	SIDEWALK PR	39724	10/29/2026	2,600.00	223778
204-444.001-740.000	OPERATING SUPPLIES	00183160	HIGH GRADE MATERIALS CO	SIDEWALKS A	40978	11/05/2026	487.50	223890
204-444.001-740.000	OPERATING SUPPLIES	00183239	LOWE'S HOME CENTERS, LL	FOR SPRINKL	983617	11/05/2026	57.92	223900
					Total Department 444.001 SIDEWALKS - IN HOUSE		4,395.42	
					Total Fund 204 MUNICIPAL STREET FUND		4,395.42	
Fund: 209 CEMETERY FUND								
Department: 000.000 NOT ASSIGNED								
209-000.000-228.000	Remittance	00183125	State of Michigan	Remittance	REMIT	11/06/2026	182.80	1642
209-000.000-229.000	Remittance	00183121	FEDERAL TAX DEPOSIT	Remittance	REMIT	11/06/2026	417.03	1637
209-000.000-229.100	Remittance	00183121	FEDERAL TAX DEPOSIT	Remittance	REMIT	11/06/2026	61.57	1637

GL Number	Invoice Line Desc	Ref #	Vendor Name	Invoice Description	Invoice Number	Check Date	Amount	Check Number
Fund: 209 CEMETERY FUND								
Department: 000.000 NOT ASSIGNED								
209-000.000-229.100	Remittance	00183121	FEDERAL TAX DEPOSIT	Remittance	REMIT	11/06/2026	263.28	1637
209-000.000-229.100	Remittance	00183121	FEDERAL TAX DEPOSIT	Remittance	REMIT	11/06/2026	61.63	1637
209-000.000-229.100	Remittance	00183121	FEDERAL TAX DEPOSIT	Remittance	REMIT	11/06/2026	263.48	1637
209-000.000-231.000	Remittance	00183136	CITY - EFT PENSION EE &	Remittance	REMIT	11/06/2026	139.42	1630
209-000.000-231.000	Remittance	00183136	CITY - EFT PENSION EE &	Remittance	REMIT	11/06/2026	4.13	1630
209-000.000-231.010	Remittance	00183136	CITY - EFT PENSION EE &	Remittance	REMIT	11/06/2026	17.25	1630
209-000.000-231.010	Remittance	00183136	CITY - EFT PENSION EE &	Remittance	REMIT	11/06/2026	557.23	1630
209-000.000-231.300	Remittance	00183130	AFSCME MICHIGAN 925	Remittance	REMIT	11/06/2026	93.16	223853
209-000.000-231.600	Remittance	00183128	NATIONWIDE RETIREMENT S	Remittance	REMIT	11/06/2026	22.50	223858
209-000.000-231.900	Remittance	00183119	AFLAC	Remittance	REMIT	11/06/2026	17.37	223851
209-000.000-231.900	Remittance	00183119	AFLAC	Remittance	REMIT	11/06/2026	14.94	223851
209-000.000-232.000	Remittance	00183120	CITY - EFT BCBS EE & ER	Remittance	REMIT	11/06/2026	131.63	1625
209-000.000-232.010	Remittance	00183120	CITY - EFT BCBS EE & ER	Remittance	REMIT	11/06/2026	526.55	1625
209-000.000-232.110	Remittance	00183124	CITY - EFT LIFE INSURAN	Remittance	REMIT	11/06/2026	11.21	1628
209-000.000-232.600	Remittance	00183133	CITY - EFT WORKERS COMP	Remittance	REMIT	11/06/2026	29.12	1636
					Total Department 000.000 NOT ASSIGNED		2,814.30	
Department: 567.000 CEMETERY OPERATIONS								
209-567.000-740.000	OPERATING SUPPLIES	00182993	ACE HARDWARE	CONCRETE	170655/1	10/29/2026	43.15	223751
209-567.000-740.000	OPERATING SUPPLIES	00183167	CONSUMERS CONCRETE CO.	CONCRETE	00627430	11/05/2026	1,027.75	223879
209-567.000-801.000	PROFESSIONAL AND CONTRA	00183287	DOGWOOD HILLS TREE FARM	TREE WORK	105166	11/11/2026	2,278.00	223944
209-567.000-850.000	TELE COMMUNICATIONS	00183139	TELNET WORLDWIDE	BILL DATE 1	IN240419	11/05/2026	18.06	223916
209-567.000-850.000	TELE COMMUNICATIONS	00183230	UNITED FEDERAL CREDIT U	MEGAN NEUBE	10-06-2026	11/05/2026	146.90	1658
209-567.000-920.000	PUBLIC UTILITIES	00183016	INDIANA MICHIGAN POWER	OCTOBER BIL	10-12-2026	10/29/2026	338.06	223780
209-567.000-920.000	PUBLIC UTILITIES	00183103	MICHIGAN GAS UTILITIES	ACCT #05046	6121811938	10/29/2026	47.06	223792
209-567.000-941.100	SOFTWARE & SUBSCRIBE BA	00183289	PONTEM SOFTWARE	PONTEM PROG	00015439	11/11/2026	2,270.00	223981
					Total Department 567.000 CEMETERY OPERATIONS		6,168.98	
					Total Fund 209 CEMETERY FUND		8,983.28	
Fund: 214 DEPOT FUND								
Department: 264.000 BUILDINGS								
214-264.000-920.000	PUBLIC UTILITIES	00183016	INDIANA MICHIGAN POWER	OCTOBER BIL	10-12-2026	10/29/2026	26.93	223780
					Total Department 264.000 BUILDINGS		26.93	
					Total Fund 214 DEPOT FUND		26.93	
Fund: 226 RUBBISH COLLECTION FUND								
Department: 000.000 NOT ASSIGNED								
226-000.000-228.000	Remittance	00183125	State of Michigan	Remittance	REMIT	11/06/2026	292.46	1642
226-000.000-229.000	Remittance	00183121	FEDERAL TAX DEPOSIT	Remittance	REMIT	11/06/2026	559.34	1637
226-000.000-229.100	Remittance	00183121	FEDERAL TAX DEPOSIT	Remittance	REMIT	11/06/2026	483.92	1637
226-000.000-229.100	Remittance	00183121	FEDERAL TAX DEPOSIT	Remittance	REMIT	11/06/2026	483.72	1637
226-000.000-229.100	Remittance	00183121	FEDERAL TAX DEPOSIT	Remittance	REMIT	11/06/2026	113.19	1637
226-000.000-229.100	Remittance	00183121	FEDERAL TAX DEPOSIT	Remittance	REMIT	11/06/2026	113.15	1637
226-000.000-231.000	Remittance	00183136	CITY - EFT PENSION EE &	Remittance	REMIT	11/06/2026	235.00	1630
226-000.000-231.000	Remittance	00183136	CITY - EFT PENSION EE &	Remittance	REMIT	11/06/2026	43.72	1630
226-000.000-231.010	Remittance	00183136	CITY - EFT PENSION EE &	Remittance	REMIT	11/06/2026	939.18	1630
226-000.000-231.010	Remittance	00183136	CITY - EFT PENSION EE &	Remittance	REMIT	11/06/2026	182.66	1630
226-000.000-231.300	Remittance	00183130	AFSCME MICHIGAN 925	Remittance	REMIT	11/06/2026	97.56	223853

GL Number	Invoice Line Desc	Ref #	Vendor Name	Invoice Description	Invoice Number	Check Date	Amount	Check Number
Fund: 226 RUBBISH COLLECTION FUND								
Department: 000.000 NOT ASSIGNED								
226-000.000-231.600	Remittance	00183123	MISSION SQUARE	Remittance	REMIT	11/06/2026	200.00	223857
226-000.000-231.600	Remittance	00183128	NATIONWIDE RETIREMENT S	Remittance	REMIT	11/06/2026	15.84	223858
226-000.000-231.800	Remittance	00183122	CITY - EFT FLEXSPENDING	Remittance	REMIT	11/06/2026	110.66	1627
226-000.000-231.900	Remittance	00183119	AFLAC	Remittance	REMIT	11/06/2026	78.27	223851
226-000.000-231.900	Remittance	00183119	AFLAC	Remittance	REMIT	11/06/2026	60.99	223851
226-000.000-232.000	Remittance	00183120	CITY - EFT BCBS EE & ER	Remittance	REMIT	11/06/2026	350.43	1625
226-000.000-232.010	Remittance	00183120	CITY - EFT BCBS EE & ER	Remittance	REMIT	11/06/2026	1,401.78	1625
226-000.000-232.100	Remittance	00183124	CITY - EFT LIFE INSURAN	Remittance	REMIT	11/06/2026	26.70	1628
226-000.000-232.110	Remittance	00183124	CITY - EFT LIFE INSURAN	Remittance	REMIT	11/06/2026	18.30	1628
226-000.000-232.600	Remittance	00183133	CITY - EFT WORKERS COMP	Remittance	REMIT	11/06/2026	91.11	1636
					Total Department 000.000 NOT ASSIGNED		5,897.98	
Department: 521.000 SANITATION/SOLID WASTE								
226-521.000-802.100	IT MANAGED SERVICE PROV	00183026	CREEK ENTERPRISE INC	IT SERVICES	41115	10/30/2026	39.32	1618
226-521.000-802.100	IT MANAGED SERVICE PROV	00183027	CREEK ENTERPRISE INC	IT SERVICES	41337	10/30/2026	39.32	1618
226-521.000-804.000	CONTRACTED SERVICES	00183194	WM CORPORATE SERVICES	RESIDENTIAL	214516-2548-9	11/05/2026	1,369.72	223920
226-521.000-804.000	CONTRACTED SERVICES	00183249	BEST WAY DISPOSAL INC	RESIDENTIAL	2538257	11/05/2026	517.50	223874
226-521.000-804.000	CONTRACTED SERVICES	00183250	BEST WAY DISPOSAL INC	RESIDENTIAL	2538254	11/05/2026	398.89	223874
226-521.000-804.000	CONTRACTED SERVICES	00183254	BEST WAY DISPOSAL INC	RESIDENTIAL	2538261	11/05/2026	305.56	223874
226-521.000-804.000	CONTRACTED SERVICES	00183255	BEST WAY DISPOSAL INC	RESIDENTIAL	2538255	11/05/2026	538.55	223874
226-521.000-804.000	CONTRACTED SERVICES	00183263	BEST WAY DISPOSAL INC	RESIDENTIAL	2536279	11/05/2026	53,375.59	223874
226-521.000-804.000	CONTRACTED SERVICES	00183265	BEST WAY DISPOSAL INC	RESIDENTIAL	2538256	11/05/2026	1,491.74	223874
226-521.000-804.100	RUBBISH - DOWNTOWN DUMP	00183264	BEST WAY DISPOSAL INC	SPECIAL PIC	2538253	11/05/2026	4,960.25	223874
226-521.000-804.200	RUBBISH - DPW DUMPSTER	00183193	STEVENSVILLE TRANSFER S	4-3246-0072	3246-000006682	11/06/2026	3,955.06	1655
226-521.000-804.200	RUBBISH - DPW DUMPSTER	00183251	BEST WAY DISPOSAL INC	COMMERCIAL	2538266	11/05/2026	120.51	223874
226-521.000-804.200	RUBBISH - DPW DUMPSTER	00183253	BEST WAY DISPOSAL INC	COMMERCIAL	2538263	11/05/2026	258.83	223874
226-521.000-804.300	RUBBISH - DOWNTOWN CARD	00183266	BEST WAY DISPOSAL INC	DDA CARDBOA	2538260	11/05/2026	1,824.75	223874
					Total Department 521.000 SANITATION/SOLID WASTE		69,195.59	
					Total Fund 226 RUBBISH COLLECTION FUND		75,093.57	
Fund: 248 DOWNTOWN DEVELOPMENT AUTHORITY FUND								
Department: 000.000 NOT ASSIGNED								
248-000.000-228.000	Remittance	00183125	State of Michigan	Remittance	REMIT	11/06/2026	22.00	1642
248-000.000-229.000	Remittance	00183121	FEDERAL TAX DEPOSIT	Remittance	REMIT	11/06/2026	29.07	1637
248-000.000-229.100	Remittance	00183121	FEDERAL TAX DEPOSIT	Remittance	REMIT	11/06/2026	10.80	1637
248-000.000-229.100	Remittance	00183121	FEDERAL TAX DEPOSIT	Remittance	REMIT	11/06/2026	10.80	1637
248-000.000-229.100	Remittance	00183121	FEDERAL TAX DEPOSIT	Remittance	REMIT	11/06/2026	46.16	1637
248-000.000-229.100	Remittance	00183121	FEDERAL TAX DEPOSIT	Remittance	REMIT	11/06/2026	46.16	1637
248-000.000-232.600	Remittance	00183133	CITY - EFT WORKERS COMP	Remittance	REMIT	11/06/2026	5.04	1636
					Total Department 000.000 NOT ASSIGNED		170.03	
					Total Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY FUND		170.03	
Fund: 264 LAW ENFORCEMENT TRAINING FUND								
Department: 301.000 POLICE GROUP								
264-301.000-543.000	STATE GRANT-PUBLIC SAFE	00183395	HOLLAND DEPT. OF PUBLIC	FALL 2026 D	7190	11/11/2026	1,869.35	223962
					Total Department 301.000 POLICE GROUP		1,869.35	
					Total Fund 264 LAW ENFORCEMENT TRAINING FUND		1,869.35	

INVOICE DISTRIBUTION REPORT FOR CITY OF ST. JOSEPH

POST DATES 10/24/2026 - 11/11/2026
POSTED AND UNPOSTED
OPEN AND PAID

GL Number	Invoice Line Desc	Ref #	Vendor Name	Invoice Description	Invoice Number	Check Date	Amount	Check Number
Fund: 271 LIBRARY FUND								
Department: 000.000 NOT ASSIGNED								
271-000.000-228.000	Remittance	00183125	State of Michigan	Remittance	REMIT	11/06/2026	651.90	1642
271-000.000-229.000	Remittance	00183121	FEDERAL TAX DEPOSIT	Remittance	REMIT	11/06/2026	1,204.75	1637
271-000.000-229.100	Remittance	00183121	FEDERAL TAX DEPOSIT	Remittance	REMIT	11/06/2026	1,170.85	1637
271-000.000-229.100	Remittance	00183121	FEDERAL TAX DEPOSIT	Remittance	REMIT	11/06/2026	273.79	1637
271-000.000-229.100	Remittance	00183121	FEDERAL TAX DEPOSIT	Remittance	REMIT	11/06/2026	273.82	1637
271-000.000-229.100	Remittance	00183121	FEDERAL TAX DEPOSIT	Remittance	REMIT	11/06/2026	1,170.71	1637
271-000.000-231.000	Remittance	00183136	CITY - EFT PENSION EE &	Remittance	REMIT	11/06/2026	568.07	1630
271-000.000-231.010	Remittance	00183136	CITY - EFT PENSION EE &	Remittance	REMIT	11/06/2026	2,229.65	1630
271-000.000-231.900	Remittance	00183119	AFLAC	Remittance	REMIT	11/06/2026	8.97	223851
271-000.000-231.900	Remittance	00183119	AFLAC	Remittance	REMIT	11/06/2026	43.23	223851
271-000.000-232.000	Remittance	00183120	CITY - EFT BCBS EE & ER	Remittance	REMIT	11/06/2026	727.66	1625
271-000.000-232.010	Remittance	00183120	CITY - EFT BCBS EE & ER	Remittance	REMIT	11/06/2026	2,910.73	1625
271-000.000-232.110	Remittance	00183124	CITY - EFT LIFE INSURAN	Remittance	REMIT	11/06/2026	24.30	1628
271-000.000-232.600	Remittance	00183133	CITY - EFT WORKERS COMP	Remittance	REMIT	11/06/2026	17.85	1636
271-000.000-232.700	Remittance	00183135	CITY - EFT UNEMPLOYMENT	Remittance	REMIT	11/06/2026	1.00	1635
					Total Department 000.000 NOT ASSIGNED		11,277.28	
Department: 790.000 LIBRARY								
271-790.000-728.000	POSTAGE	00183017	QUADIENT FINANCE USA, I	OCTOBER BIL	10-13-2026	10/29/2026	45.30	223846
271-790.000-740.000	OPERATING SUPPLIES	00183001	DOUBLEDAY OFFICE PRODUC	BOOK SUPPLI	80401	10/29/2026	18.06	223765
271-790.000-740.000	OPERATING SUPPLIES	00183068	DOUBLEDAY OFFICE PRODUC	OFFICE SUPP	80490	10/29/2026	49.00	223765
271-790.000-740.000	OPERATING SUPPLIES	00183207	DOUBLEDAY OFFICE PRODUC	LIBRARY STA	80421	11/05/2026	92.40	223884
271-790.000-740.000	OPERATING SUPPLIES	00183208	DEMCO EDUCATIONAL CORPO	BOOK SUPPLI	7875935	11/05/2026	145.23	223881
271-790.000-740.000	OPERATING SUPPLIES	00183210	AMAZON CAPITAL SERVICES	LIBRARY SUP	1NX4-7CGX-DG36	11/05/2026	12.88	223869
271-790.000-740.000	OPERATING SUPPLIES	00183348	DEMCO EDUCATIONAL CORPO	BOOK SUPPLI	7878398	11/11/2026	161.37	223943
271-790.000-740.000	OPERATING SUPPLIES	00183349	DOUBLEDAY OFFICE PRODUC	OFFICE SUPP	80650	11/11/2026	62.42	223946
271-790.000-740.000	OPERATING SUPPLIES	00183352	AMAZON CAPITAL SERVICES	OFFICE SUPP	16JD-FV44-4MVJ	11/11/2026	(12.88)	223928
271-790.000-740.000	OPERATING SUPPLIES	00183353	AMAZON CAPITAL SERVICES	OFFICE SUPP	1QHQ-6L74-4PV1	11/11/2026	253.40	223928
271-790.000-780.000	LIBRARY COLLECTION	00182998	CENGAGE GROUP	AFIC LARGE	999103680957	10/29/2026	229.60	223760
271-790.000-780.000	LIBRARY COLLECTION	00183209	OVERDRIVE, INC.	LIBBY COLLE	02360DA26368818	11/05/2026	185.00	223907
271-790.000-780.000	LIBRARY COLLECTION	00183210	AMAZON CAPITAL SERVICES	LIBRARY SUP	1NX4-7CGX-DG36	11/05/2026	106.80	223869
271-790.000-780.000	LIBRARY COLLECTION	00183274	MIDWEST TAPE	HOOPLA MONT	509639396	11/12/2026	1,198.60	1666
271-790.000-780.000	LIBRARY COLLECTION	00183350	OVERDRIVE, INC.	OVERDRIVE A	02360CO26387565	11/11/2026	669.66	223979
271-790.000-780.000	LIBRARY COLLECTION	00183368	INGRAM LIBRARY SERVICES	BOOKS	30527034	11/11/2026	1,894.38	223965
271-790.000-802.100	IT MANAGED SERVICE PROV	00183026	CREEK ENTERPRISE INC	IT SERVICES	41115	10/30/2026	159.68	1618
271-790.000-802.100	IT MANAGED SERVICE PROV	00183027	CREEK ENTERPRISE INC	IT SERVICES	41337	10/30/2026	159.68	1618
271-790.000-850.000	TELE COMMUNICATIONS	00183139	TELNET WORLDWIDE	BILL DATE 1	IN240419	11/05/2026	198.68	223916
271-790.000-885.000	SPECIAL EVENTS AND PROG	00183225	UNITED FEDERAL CREDIT U	PAULA STAKL	10-06-2026	11/05/2026	900.18	1658
271-790.000-885.000	SPECIAL EVENTS AND PROG	00183210	AMAZON CAPITAL SERVICES	LIBRARY SUP	1NX4-7CGX-DG36	11/05/2026	23.74	223869
271-790.000-885.000	SPECIAL EVENTS AND PROG	00183210	AMAZON CAPITAL SERVICES	LIBRARY SUP	1NX4-7CGX-DG36	11/05/2026	75.97	223869
271-790.000-885.000	SPECIAL EVENTS AND PROG	00183210	AMAZON CAPITAL SERVICES	LIBRARY SUP	1NX4-7CGX-DG36	11/05/2026	39.25	223869
271-790.000-885.000	SPECIAL EVENTS AND PROG	00183351	AMAZON CAPITAL SERVICES	SPECIAL PRO	1JH9-LPHP-4HNF	11/11/2026	(39.99)	223928
271-790.000-885.000	SPECIAL EVENTS AND PROG	00183353	AMAZON CAPITAL SERVICES	OFFICE SUPP	1QHQ-6L74-4PV1	11/11/2026	133.65	223928
271-790.000-920.000	PUBLIC UTILITIES	00183016	INDIANA MICHIGAN POWER	OCTOBER BIL	10-12-2026	10/29/2026	2,067.83	223780
271-790.000-920.000	PUBLIC UTILITIES	00183102	MICHIGAN GAS UTILITIES	ACCT #05055	6116598026	10/29/2026	255.32	223791
271-790.000-930.000	GENERAL REPAIR AND MAIN	00183000	CITY PLUMBING & HEATING	CHECK SUMP	82380	10/29/2026	205.00	223761
271-790.000-930.000	GENERAL REPAIR AND MAIN	00182999	CITY PLUMBING & HEATING	WATER FOUNT	82483	10/29/2026	409.46	223761
271-790.000-930.000	GENERAL REPAIR AND MAIN	00183206	CITY PLUMBING & HEATING	QUARTERLY M	2360	11/05/2026	3,525.00	223878
271-790.000-930.000	GENERAL REPAIR AND MAIN	00183257	HELIOS SOLAR LLC	SOLAR PANEL	2984001	11/05/2026	1,560.00	223889

GL Number	Invoice Line Desc	Ref #	Vendor Name	Invoice Description	Invoice Number	Check Date	Amount	Check Number
Fund: 271 LIBRARY FUND								
Department: 790.000 LIBRARY								
271-790.000-930.000	GENERAL REPAIR AND MAIN	00183345	D.L. GALLIVAN OFFICE SO	COPIER MAIN	IN212202	11/11/2026	427.57	223942
271-790.000-930.000	GENERAL REPAIR AND MAIN	00183346	EPS SECURITY	ALARM MONIT	A907382	11/11/2026	27.56	223948
271-790.000-941.000	RENTS & LEASES	00183067	VERDANT COMMERCIAL CAPI	MONTHLY COP	906483846	10/29/2026	329.18	223825
271-790.000-941.100	SOFTWARE & SUBSCRIBE BA	00183225	UNITED FEDERAL CREDIT U	PAULA STAKL	10-06-2026	11/05/2026	57.75	1658
271-790.000-941.100	ADOBE	00183230	UNITED FEDERAL CREDIT U	MEGAN NEUBE	10-06-2026	11/05/2026	37.99	1658
271-790.000-941.100	SOFTWARE & SUBSCRIBE BA	00183347	UPLAND SOFTWARE	FAX MONTHLY	630118	11/11/2026	19.00	223995
271-790.000-941.100	SOFTWARE & SUBSCRIBE BA	00183367	THE LIBRARY NETWORK	ANNUAL DEEP	78716	11/11/2026	1,154.00	223992
					Total Department 790.000 LIBRARY		16,837.72	
					Total Fund 271 LIBRARY FUND		28,115.00	
Fund: 275 BAND FUND								
Department: 802.000 MUNICIPAL BAND								
275-802.000-801.000		00183305	MEISTER-WITKOWSKI PHOTO	BAND PORTRA	4091	11/11/2026	155.00	223972
275-802.000-920.000	PUBLIC UTILITIES	00183016	INDIANA MICHIGAN POWER	OCTOBER BIL	10-12-2026	10/29/2026	33.34	223780
					Total Department 802.000 MUNICIPAL BAND		188.34	
					Total Fund 275 BAND FUND		188.34	
Fund: 401 CAPITAL PROJECTS FUND								
Department: 901.062 CITY HALL HVAC REPAIR								
401-901.062-975.000	BUILDING & BUILDING IMP	00183323	UNITED RENTALS (NORTH A	POLICE AC R	267695830-001	11/11/2026	2,089.55	223994
					Total Department 901.062 CITY HALL HVAC REPAIR		2,089.55	
					Total Fund 401 CAPITAL PROJECTS FUND		2,089.55	
Fund: 590 SEWER FUND								
Department: 000.000 NOT ASSIGNED								
590-000.000-228.000	Remittance	00183125	State of Michigan	Remittance	REMIT	11/06/2026	246.11	1642
590-000.000-229.000	Remittance	00183121	FEDERAL TAX DEPOSIT	Remittance	REMIT	11/06/2026	570.71	1637
590-000.000-229.100	Remittance	00183121	FEDERAL TAX DEPOSIT	Remittance	REMIT	11/06/2026	380.80	1637
590-000.000-229.100	Remittance	00183121	FEDERAL TAX DEPOSIT	Remittance	REMIT	11/06/2026	89.24	1637
590-000.000-229.100	Remittance	00183121	FEDERAL TAX DEPOSIT	Remittance	REMIT	11/06/2026	89.08	1637
590-000.000-229.100	Remittance	00183121	FEDERAL TAX DEPOSIT	Remittance	REMIT	11/06/2026	381.50	1637
590-000.000-230.100	SJCT UNDISTRIBUTED REVE	00183366	ST JOSEPH CHARTER TOWNS	DISTRIBUTIO	11-05-2026	11/11/2026	10,920.56	223988
590-000.000-230.200	LCT UNDISTRIBUTED REVEN	00183365	LINCOLN CHARTER TOWNSHI	DISTRIBUTIO	11-05-2026	11/11/2026	51,737.93	223970
590-000.000-230.400	RTWP UNDISTRIBUTED REVE	00183364	ROYALTON TOWNSHIP	DISTRIBUTIO	11-05-2026	11/11/2026	250,114.33	223986
590-000.000-230.500	DUE TO WWTP	00183300	JOINT WASTEWATER TREATM	JULY 26 AUT	19171	11/11/2026	98,664.72	223967
590-000.000-230.500	DUE TO WWTP	00183301	JOINT WASTEWATER TREATM	AUGUST 26 A	19224	11/11/2026	86,492.56	223967
590-000.000-230.500	DUE TO WWTP	00183302	JOINT WASTEWATER TREATM	SEPTEMBER 2	19256	11/11/2026	78,255.87	223967
590-000.000-230.500	DUE TO WWTP	00183302	JOINT WASTEWATER TREATM	SEPTEMBER 2	19256	11/11/2026	51.81	223967
590-000.000-231.000	Remittance	00183136	CITY - EFT PENSION EE &	Remittance	REMIT	11/06/2026	152.50	1630
590-000.000-231.000	Remittance	00183136	CITY - EFT PENSION EE &	Remittance	REMIT	11/06/2026	84.12	1630
590-000.000-231.010	Remittance	00183136	CITY - EFT PENSION EE &	Remittance	REMIT	11/06/2026	599.34	1630
590-000.000-231.010	Remittance	00183136	CITY - EFT PENSION EE &	Remittance	REMIT	11/06/2026	336.19	1630
590-000.000-231.300	Remittance	00183130	AFSCME MICHIGAN 925	Remittance	REMIT	11/06/2026	49.06	223853
590-000.000-231.400	Remittance	00183131	United Way of SW Michig	Remittance	REMIT	11/06/2026	3.29	223861
590-000.000-231.600	Remittance	00183123	MISSION SQUARE	Remittance	REMIT	11/06/2026	75.01	223857
590-000.000-231.600	Remittance	00183128	NATIONWIDE RETIREMENT S	Remittance	REMIT	11/06/2026	59.48	223858
590-000.000-231.600	Remittance	00183128	NATIONWIDE RETIREMENT S	Remittance	REMIT	11/06/2026	10.66	223858

GL Number	Invoice Line Desc	Ref #	Vendor Name	Invoice Description	Invoice Number	Check Date	Amount	Check Number
Fund: 590 SEWER FUND								
Department: 000.000 NOT ASSIGNED								
590-000.000-231.800	Remittance	00183122	CITY - EFT FLEXSPENDING	Remittance	REMIT	11/06/2026	51.59	1627
590-000.000-231.900	Remittance	00183119	AFLAC	Remittance	REMIT	11/06/2026	14.30	223851
590-000.000-231.900	Remittance	00183119	AFLAC	Remittance	REMIT	11/06/2026	10.54	223851
590-000.000-232.000	Remittance	00183120	CITY - EFT BCBS EE & ER	Remittance	REMIT	11/06/2026	193.45	1625
590-000.000-232.010	Remittance	00183120	CITY - EFT BCBS EE & ER	Remittance	REMIT	11/06/2026	773.81	1625
590-000.000-232.100	Remittance	00183124	CITY - EFT LIFE INSURAN	Remittance	REMIT	11/06/2026	1.28	1628
590-000.000-232.110	Remittance	00183124	CITY - EFT LIFE INSURAN	Remittance	REMIT	11/06/2026	11.25	1628
590-000.000-232.600	Remittance	00183133	CITY - EFT WORKERS COMP	Remittance	REMIT	11/06/2026	20.68	1636
590-000.000-256.000	Sewer	00183399	FOSTER, MICHELE	UB refund f	11/11/2026	11/11/2026	99.49	223956
					Total Department 000.000 NOT ASSIGNED		580,541.26	
Department: 527.000 SEWER SYSTEM								
590-527.000-740.000	OPERATING SUPPLIES	00183313	USA BLUE BOOK	JET NOZZLE	INV01208488	11/11/2026	175.38	223996
590-527.000-801.000	PROFESSIONAL AND CONTRA	00183029	BEAUDOIN ELECTRICAL CON	PROFESSIONA	67651	10/29/2026	384.00	223755
590-527.000-801.000	PROFESSIONAL AND CONTRA	00183030	BEAUDOIN ELECTRICAL CON	PROFESSIONA	67664	10/29/2026	384.00	223755
590-527.000-801.000	PROFESSIONAL AND CONTRA	00183043	THE SAFETY COMPANY, LLC	SEWER CAMER	IN267210	10/30/2026	4,693.72	1623
590-527.000-801.000	PROFESSIONAL AND CONTRA	00183093	BEAUDOIN ELECTRICAL CON	PROFESSIONA	67662	10/29/2026	650.56	223755
590-527.000-801.000	PROFESSIONAL AND CONTRA	00183252	BEST WAY DISPOSAL INC	SEWER ROLL-	2538264	11/05/2026	617.20	223874
590-527.000-850.000	TELE COMMUNICATIONS	00183138	VERIZON WIRELESS	BILL PERIOD	6156507900	11/05/2026	36.01	223918
590-527.000-920.000	PUBLIC UTILITIES	00183016	INDIANA MICHIGAN POWER	OCTOBER BIL	10-12-2026	10/29/2026	853.89	223780
590-527.000-920.000	PUBLIC UTILITIES	00183104	MICHIGAN GAS UTILITIES	ACCT #05055	6119941487	10/29/2026	50.03	223828
590-527.000-920.000	PUBLIC UTILITIES	00183105	MICHIGAN GAS UTILITIES	ACCT #05055	6118028158	10/29/2026	50.13	223829
590-527.000-920.000	PUBLIC UTILITIES	00183106	MICHIGAN GAS UTILITIES	ACCT #05055	6116776051	10/29/2026	61.04	223830
590-527.000-920.000	PUBLIC UTILITIES	00183107	MICHIGAN GAS UTILITIES	ACCT #05067	6119317666	10/29/2026	48.37	223831
590-527.000-920.000	PUBLIC UTILITIES	00183108	MICHIGAN GAS UTILITIES	ACCT #05036	6117322035	10/29/2026	58.10	223832
590-527.000-920.000	PUBLIC UTILITIES	00183109	MICHIGAN GAS UTILITIES	ACCT #06141	6117045752	10/29/2026	50.13	223833
590-527.000-920.000	PUBLIC UTILITIES	00183110	MICHIGAN GAS UTILITIES	ACCT #06141	6134536156	10/29/2026	49.71	223834
590-527.000-920.000	PUBLIC UTILITIES	00183256	INDIANA MICHIGAN POWER	OCTOBER BIL	11-05-2026	11/05/2026	24.92	223893
590-527.000-925.000	SEWAGE TREATMENT FEES	00183237	JOINT WASTEWATER TREATM	OCTOBER SJC	19268	11/05/2026	73,571.34	223895
590-527.000-977.000	EQUIPMENT & MACHINERY	00183090	THE SAFETY COMPANY, LLC	SEWER CAMER	IN267343	10/30/2026	34,388.23	1623
					Total Department 527.000 SEWER SYSTEM		116,146.76	
Department: 527.501 CSO STORAGE PROJECT PHASE 2								
590-527.501-801.000	PROFESSIONAL AND CONTRA	00183078	WADE TRIM	CSO STORAGE	2043886	10/29/2026	36,922.75	223826
				Total Department 527.501 CSO STORAGE PROJECT PHASE 2			36,922.75	
					Total Fund 590 SEWER FUND		733,610.77	
Fund: 591 WATER FUND								
Department: 000.000 NOT ASSIGNED								
591-000.000-228.000	Remittance	00183125	State of Michigan	Remittance	REMIT	11/06/2026	2,218.10	1642
591-000.000-229.000	Remittance	00183121	FEDERAL TAX DEPOSIT	Remittance	REMIT	11/06/2026	4,987.82	1637
591-000.000-229.100	Remittance	00183121	FEDERAL TAX DEPOSIT	Remittance	REMIT	11/06/2026	3,451.75	1637
591-000.000-229.100	Remittance	00183121	FEDERAL TAX DEPOSIT	Remittance	REMIT	11/06/2026	3,447.68	1637
591-000.000-229.100	Remittance	00183121	FEDERAL TAX DEPOSIT	Remittance	REMIT	11/06/2026	807.24	1637
591-000.000-229.100	Remittance	00183121	FEDERAL TAX DEPOSIT	Remittance	REMIT	11/06/2026	806.29	1637
591-000.000-230.100	SJCT UNDISTRIBUTED REVE	00183366	ST JOSEPH CHARTER TOWNS	DISTRIBUTIO	11-05-2026	11/11/2026	7,000.19	223988
591-000.000-230.200	LCT UNDISTRIBUTED REVEN	00183365	LINCOLN CHARTER TOWNSHI	DISTRIBUTIO	11-05-2026	11/11/2026	4,538.38	223970
591-000.000-230.400	RTWP UNDISTRIBUTED REVE	00183364	ROYALTON TOWNSHIP	DISTRIBUTIO	11-05-2026	11/11/2026	78,271.86	223986
591-000.000-231.000	Remittance	00183136	CITY - EFT PENSION EE &	Remittance	REMIT	11/06/2026	1,134.48	1630

GL Number	Invoice Line Desc	Ref #	Vendor Name	Invoice Description	Invoice Number	Check Date	Amount	Check Number
Fund: 591 WATER FUND								
Department: 000.000 NOT ASSIGNED								
591-000.000-231.000	Remittance	00183136	CITY - EFT PENSION EE &	Remittance	REMIT	11/06/2026	922.79	1630
591-000.000-231.010	Remittance	00183136	CITY - EFT PENSION EE &	Remittance	REMIT	11/06/2026	3,595.88	1630
591-000.000-231.010	Remittance	00183136	CITY - EFT PENSION EE &	Remittance	REMIT	11/06/2026	4,534.41	1630
591-000.000-231.300	Remittance	00183130	AFSCME MICHIGAN 925	Remittance	REMIT	11/06/2026	610.19	223853
591-000.000-231.500	Remittance	00183127	MiSDU	Remittance	REMIT	11/06/2026	208.05	223856
591-000.000-231.600	Remittance	00183123	MISSION SQUARE	Remittance	REMIT	11/06/2026	100.00	223857
591-000.000-231.600	Remittance	00183128	NATIONWIDE RETIREMENT S	Remittance	REMIT	11/06/2026	46.07	223858
591-000.000-231.800	Remittance	00183122	CITY - EFT FLEXSPENDING	Remittance	REMIT	11/06/2026	311.92	1627
591-000.000-231.900	Remittance	00183119	AFLAC	Remittance	REMIT	11/06/2026	130.64	223851
591-000.000-231.900	Remittance	00183119	AFLAC	Remittance	REMIT	11/06/2026	91.98	223851
591-000.000-232.000	Remittance	00183120	CITY - EFT BCBS EE & ER	Remittance	REMIT	11/06/2026	2,102.56	1625
591-000.000-232.010	Remittance	00183120	CITY - EFT BCBS EE & ER	Remittance	REMIT	11/06/2026	8,410.29	1625
591-000.000-232.100	Remittance	00183124	CITY - EFT LIFE INSURAN	Remittance	REMIT	11/06/2026	31.99	1628
591-000.000-232.110	Remittance	00183124	CITY - EFT LIFE INSURAN	Remittance	REMIT	11/06/2026	87.97	1628
591-000.000-232.600	Remittance	00183133	CITY - EFT WORKERS COMP	Remittance	REMIT	11/06/2026	378.45	1636
591-000.000-256.000	Local Surcharge 1	00183273	YAUCHSTETTER, JEFFREY	UB refund f	11/05/2026	11/05/2026	400.00	223922
591-000.000-256.000	Local Surcharge 1	00183399	FOSTER, MICHELE	UB refund f	11/11/2026	11/11/2026	5.47	223956
591-000.000-256.000	Water-Domestic	00183399	FOSTER, MICHELE	UB refund f	11/11/2026	11/11/2026	69.21	223956
					Total Department 000.000 NOT ASSIGNED		128,701.66	
Department: 530.000 WATER TREATMENT PLANT								
591-530.000-740.000	OPERATING SUPPLIES	00183267	UNITED FEDERAL CREDIT U	NICHOLAS GA	10-06-2026	11/05/2026	1,309.90	1658
591-530.000-740.000	OPERATING SUPPLIES	00183267	UNITED FEDERAL CREDIT U	NICHOLAS GA	10-06-2026	11/05/2026	548.99	1658
591-530.000-740.000	OPERATING SUPPLIES	00183267	UNITED FEDERAL CREDIT U	NICHOLAS GA	10-06-2026	11/05/2026	79.00	1658
591-530.000-740.000	OPERATING SUPPLIES	00183277	MANGOLD, CHRIS	CLOTHING RE	10-07-2026	11/11/2026	300.00	223971
591-530.000-740.000	OPERATING SUPPLIES	00183339	GRAINGER	BATHROOM AC	9142183434	11/11/2026	1,986.87	223958
591-530.000-740.000	OPERATING SUPPLIES	00183340	GRAINGER	BATHROOM AC	9142183442	11/11/2026	195.15	223958
591-530.000-740.000	OPERATING SUPPLIES	00183343	R.A. MORT SUPPLY	CHEM FEED L	E-713346	11/11/2026	905.45	223982
591-530.000-740.000	OPERATING SUPPLIES	00183344	R.A. MORT SUPPLY	PLUMBING SU	E-173362	11/11/2026	84.79	223982
591-530.000-740.000	OPERATING SUPPLIES	00183354	ACE HARDWARE	SAFETY EQUI	168573/1	11/11/2026	23.37	223924
591-530.000-740.000	OPERATING SUPPLIES	00183355	ACE HARDWARE	CONDUIT	168702/1	11/11/2026	37.09	223924
591-530.000-740.000	OPERATING SUPPLIES	00183356	ACE HARDWARE	TORCH KIT	168972/1	11/11/2026	127.74	223924
591-530.000-740.000	OPERATING SUPPLIES	00183357	ACE HARDWARE	TRASH CAM	168984/1	11/11/2026	26.99	223924
591-530.000-740.000	OPERATING SUPPLIES	00183358	ACE HARDWARE	FAUCET	170029/1	11/11/2026	67.54	223924
591-530.000-740.000	OPERATING SUPPLIES	00183359	ACE HARDWARE	SMOKE ALARM	170633/1	11/11/2026	135.15	223924
591-530.000-740.000	OPERATING SUPPLIES	00183360	ACE HARDWARE	BLEACH	153704/2	11/11/2026	6.29	223924
591-530.000-740.000	OPERATING SUPPLIES	00183361	ACE HARDWARE	DOORBELL	170831/1	11/11/2026	19.76	223924
591-530.000-740.000	OPERATING SUPPLIES	00183362	ACE HARDWARE	SAFETY EQUI	169698/1	11/11/2026	118.75	223924
591-530.000-740.000	OPERATING SUPPLIES	00183363	ACE HARDWARE	FASTENERS	169599/1	11/11/2026	66.56	223924
591-530.000-740.000	ENVELOPES	00183398	OSCAR'S PRINTING & COPY	ENVELOPES	146557	11/11/2026	368.18	223978
591-530.000-750.000	PROCESS CHEMICALS	00183094	UNIVAR SOLUTIONS USA	FLUORIDE	54228466	10/29/2026	25,908.04	223824
591-530.000-750.000	PROCESS CHEMICALS	00183338	WILSON CHEMICAL SOLUTIO	CHLORINE -	INV52368	11/11/2026	9,110.89	224001
591-530.000-801.000	PROFESSIONAL AND CONTRA	00183328	STATE OF MICHIGAN	WATER SUPPL	761-1442074	11/11/2026	14,451.78	223989
591-530.000-801.000	PROFESSIONAL AND CONTRA	00183329	STATE OF MICHIGAN	ANNUAL WATE	761-11442423	11/11/2026	4,224.38	223990
591-530.000-801.000	PROFESSIONAL AND CONTRA	00183335	EUROFINS EATON ANALYTIC	ANALYSIS -	8100197952	11/11/2026	432.60	223950
591-530.000-801.000	PROFESSIONAL AND CONTRA	00183336	EUROFINS EATON ANALYTIC	ANALYSIS -	8100198063	11/11/2026	108.16	223950
591-530.000-801.000	PROFESSIONAL AND CONTRA	00183337	EUROFINS EATON ANALYTIC	ANALYSIS -	8100198066	11/11/2026	865.20	223950
591-530.000-802.100	IT MANAGED SERVICE PROV	00183026	CREEK ENTERPRISE INC	IT SERVICES	41115	10/30/2026	479.04	1618
591-530.000-802.100	IT MANAGED SERVICE PROV	00183027	CREEK ENTERPRISE INC	IT SERVICES	41337	10/30/2026	479.04	1618

GL Number	Invoice Line Desc	Ref #	Vendor Name	Invoice Description	Invoice Number	Check Date	Amount	Check Number
Fund: 591 WATER FUND								
Department: 530.000 WATER TREATMENT PLANT								
591-530.000-850.000	TELE COMMUNICATIONS	00183138	VERIZON WIRELESS	BILL PERIOD	6156507900	11/05/2026	71.26	223918
591-530.000-850.000	TELE COMMUNICATIONS	00183139	TELNET WORLDWIDE	BILL DATE 1	IN240419	11/05/2026	90.31	223916
591-530.000-850.000	TELE COMMUNICATIONS	00183230	UNITED FEDERAL CREDIT U	MEGAN NEUBE	10-06-2026	11/05/2026	225.63	1658
591-530.000-860.000	TRANSPORTATION AND EDUC	00183117	THOMAS, JERROLD	MILEAGE REI	09-16-2026	10/29/2026	139.78	223822
591-530.000-860.000	TRANSPORTATION AND EDUC	00183267	UNITED FEDERAL CREDIT U	NICHOLAS GA	10-06-2026	11/05/2026	17.00	1658
591-530.000-860.000	TRANSPORTATION AND EDUC	00183268	UNITED FEDERAL CREDIT U	GREG ALIMEN	10-06-2026	11/05/2026	14.30	1658
591-530.000-860.000	TRANSPORTATION AND EDUC	00183268	UNITED FEDERAL CREDIT U	GREG ALIMEN	10-06-2026	11/05/2026	9.64	1658
591-530.000-860.000	TRANSPORTATION AND EDUC	00183268	UNITED FEDERAL CREDIT U	GREG ALIMEN	10-06-2026	11/05/2026	15.00	1658
591-530.000-860.000	TRANSPORTATION AND EDUC	00183268	UNITED FEDERAL CREDIT U	GREG ALIMEN	10-06-2026	11/05/2026	15.20	1658
591-530.000-860.000	TRANSPORTATION AND EDUC	00183268	UNITED FEDERAL CREDIT U	GREG ALIMEN	10-06-2026	11/05/2026	185.00	1658
591-530.000-860.000	TRANSPORTATION AND EDUC	00183268	UNITED FEDERAL CREDIT U	GREG ALIMEN	10-06-2026	11/05/2026	23.00	1658
591-530.000-860.000	TRANSPORTATION AND EDUC	00183268	UNITED FEDERAL CREDIT U	GREG ALIMEN	10-06-2026	11/05/2026	21.00	1658
591-530.000-860.000	TRANSPORTATION AND EDUC	00183268	UNITED FEDERAL CREDIT U	GREG ALIMEN	10-06-2026	11/05/2026	465.00	1658
591-530.000-860.000	TRANSPORTATION AND EDUC	00183381	RICHARDS, GRAYSON	MILEAGE REI	11-04-2026	11/11/2026	116.00	223984
591-530.000-860.000	TRANSPORTATION AND EDUC	00183382	RICHARDS, GRAYSON	MILEAGE REI	10-07-2026	11/11/2026	137.75	223984
591-530.000-860.000	TRANSPORTATION AND EDUC	00183384	MANGOLD, CHRIS	MILEAGE REI	10-07-2026	11/11/2026	158.08	223971
591-530.000-870.000	PROFESSIONAL MEMBERSHIP	00183227	UNITED FEDERAL CREDIT U	TIM ZEBELL	10-06-2026	11/05/2026	285.00	1658
591-530.000-870.000	PROFESSIONAL MEMBERSHIP	00183369	AMERICAN WATER WORKS AS	MEMBERSHIP	SO311841	11/11/2026	334.00	223930
591-530.000-870.000	PROFESSIONAL MEMBERSHIP	00183397	FIRST NATIONAL BANK OF	GREG ALIMEN	10-30-2026	11/11/2026	14.99	223953
591-530.000-870.000	PROFESSIONAL MEMBERSHIP	00183397	FIRST NATIONAL BANK OF	GREG ALIMEN	10-30-2026	11/11/2026	629.00	223953
591-530.000-870.000	PROFESSIONAL MEMBERSHIP	00183397	FIRST NATIONAL BANK OF	GREG ALIMEN	10-30-2026	11/11/2026	6.50	223953
591-530.000-870.000	PROFESSIONAL MEMBERSHIP	00183397	FIRST NATIONAL BANK OF	GREG ALIMEN	10-30-2026	11/11/2026	139.90	223953
591-530.000-920.000	PUBLIC UTILITIES	00183016	INDIANA MICHIGAN POWER	OCTOBER BIL	10-12-2026	10/29/2026	20,219.82	223780
591-530.000-920.000	PUBLIC UTILITIES	00183111	MICHIGAN GAS UTILITIES	ACCT #05055	6119722712	10/29/2026	51.06	223835
591-530.000-920.000	PUBLIC UTILITIES	00183112	MICHIGAN GAS UTILITIES	ACCT #05046	6122348783	10/29/2026	47.17	223836
591-530.000-920.000	PUBLIC UTILITIES	00183113	MICHIGAN GAS UTILITIES	ACCT #05046	6108769568	10/29/2026	94.80	223837
591-530.000-920.000	PUBLIC UTILITIES	00183114	MICHIGAN GAS UTILITIES	ACCT #05074	6116345804	10/29/2026	47.18	223838
591-530.000-930.000	GENERAL REPAIR AND MAIN	00182997	ORKIN	PEST CONTRO	10-21-2026	10/29/2026	450.00	223850
591-530.000-930.000	GENERAL REPAIR AND MAIN	00183326	SHORELINE BUILDING SERV	JANITOR	000315	11/11/2026	1,800.00	223987
591-530.000-930.000	GENERAL REPAIR AND MAIN	00183327	VISION LAWN AND PROPERT	SPRINKLER/W	INV-773	11/11/2026	788.57	223999
591-530.000-930.000	GENERAL REPAIR AND MAIN	00183330	BOELCKE HEATING & AIR	MAINTENANCE	140802646	11/11/2026	1,145.00	223937
591-530.000-930.000	GENERAL REPAIR AND MAIN	00183331	ORKIN	PEST CONTRO	11-09-2026	11/11/2026	450.00	223977
591-530.000-930.000	GENERAL REPAIR AND MAIN	00183332	VESTIS SERVICES, LLC	RUGS AND RA	6310697011	11/11/2026	162.46	223998
591-530.000-930.000	GENERAL REPAIR AND MAIN	00183333	VESTIS SERVICES, LLC	RUGS AND RA	6310681742	11/11/2026	161.41	223998
591-530.000-930.000	GENERAL REPAIR AND MAIN	00183334	VESTIS SERVICES, LLC	RUGS AND RA	6310702028	11/11/2026	162.46	223998
591-530.000-930.000	GENERAL REPAIR AND MAIN	00183342	MIDWEST GLASS & MIRROR	REMOVE HS S	90677	11/11/2026	1,837.50	223974
591-530.000-941.100	ADOBE	00183230	UNITED FEDERAL CREDIT U	MEGAN NEUBE	10-06-2026	11/05/2026	23.99	1658
591-530.000-941.100	ADOBE	00183230	UNITED FEDERAL CREDIT U	MEGAN NEUBE	10-06-2026	11/05/2026	23.99	1658
				Total Department 530.000 WATER TREATMENT PLANT			93,045.45	
Department: 536.000 WATER DISTRIBUTION SYSTEM								
591-536.000-740.000	OPERATING SUPPLIES	00183028	MATERIALS RESOURCES	SUPPLIES	3414874	10/29/2026	142.79	223783
591-536.000-740.000	OPERATING SUPPLIES	00183041	FERGUSON WATERWORKS #33	WATER METER	0251909	10/29/2026	1,712.00	223768
591-536.000-740.000	OPERATING SUPPLIES	00183047	AMAZON CAPITAL SERVICES	PHONE CASE	1HFC-KL1Q-H4 CY	10/29/2026	21.98	223753
591-536.000-740.000	PHONE CASE WATER DEPT	00183076	AMAZON CAPITAL SERVICES	SUPPLIES	1QQR-9VJG-6RNC	10/29/2026	18.95	223753
591-536.000-740.000	OPERATING SUPPLIES	00183089	MATHIAS, ROBERT	CLOTHING RE	10-29-2026	10/29/2026	77.36	223784
591-536.000-740.000	OPERATING SUPPLIES	00183091	LEEP'S SUPPLY CO., INC.	TOOLS	S4040385.001	10/29/2026	42.05	223782
591-536.000-740.000	OPERATING SUPPLIES	00183092	MATERIALS RESOURCES	SAFETY OUTE	3415110	10/29/2026	187.56	223783
591-536.000-740.000	OPERATING SUPPLIES	00183097	ACE HARDWARE	METER SUPPL	170651/1	10/29/2026	33.82	223751

GL Number	Invoice Line Desc	Ref #	Vendor Name	Invoice Description	Invoice Number	Check Date	Amount	Check Number
Fund: 591 WATER FUND								
Department: 536.000 WATER DISTRIBUTION SYSTEM								
591-536.000-740.000	OPERATING SUPPLIES	00183161	RIETH-RILEY CONSTRUCTIO	ASPHALT PAT	3309055	11/05/2026	447.33	223913
591-536.000-740.000	OPERATING SUPPLIES	00183309	ETNA SUPPLY COMPANY	WATER SERVI	S107171563.001	11/11/2026	7,000.00	223949
591-536.000-740.000	OPERATING SUPPLIES	00183310	ETNA SUPPLY COMPANY	WATER METER	S107180429.001	11/11/2026	4,680.00	223949
591-536.000-740.000	OPERATING SUPPLIES	00183311	FERGUSON WATERWORKS #33	WATER MAIN	0251701	11/11/2026	3,564.65	223952
591-536.000-740.000	OPERATING SUPPLIES	00183314	ETNA SUPPLY COMPANY	METER PIT E	S107189538.001	11/11/2026	376.00	223949
591-536.000-740.000	OPERATING SUPPLIES	00183315	BLACKBURN MANUFACTURING	MISSDIG SUP	IN0044927	11/11/2026	253.60	223935
591-536.000-740.000	OPERATING SUPPLIES	00183318	HIGH GRADE MATERIALS CO	STREET REPA	41982	11/11/2026	726.25	223961
591-536.000-740.000	OPERATING SUPPLIES	00183319	RIETH-RILEY CONSTRUCTIO	HOT PATCH F	3309069	11/11/2026	953.38	223985
591-536.000-740.000	OPERATING SUPPLIES	00183320	ETNA SUPPLY COMPANY	WATER MAIN	S107204839.001	11/11/2026	720.00	223949
591-536.000-740.000	OPERATING SUPPLIES	00183370	ETNA SUPPLY COMPANY	METER SUPPL	S107187912.001	11/11/2026	450.00	223949
591-536.000-771.000	INVENTORY PURCHASES	00183042	ETNA SUPPLY COMPANY	WATER METER	S107170985.001	10/29/2026	5,760.00	223766
591-536.000-771.000	INVENTORY PURCHASES	00183308	ETNA SUPPLY COMPANY	WATER METER	S107156949.003	11/11/2026	11,340.00	223949
591-536.000-801.000	PROFESSIONAL AND CONTRA	00183312	FERGUSON MICHIANA INC.	DIRECTIONAL	64025	11/11/2026	1,750.00	223951
591-536.000-801.000	PROFESSIONAL AND CONTRA	00183316	BERRIEN COUNTY ROAD DEP	ROW PERMIT	26 782	11/11/2026	200.00	223933
591-536.000-801.000	PROFESSIONAL AND CONTRA	00183317	BERRIEN COUNTY ROAD DEP	ROW PERMIT	26 781	11/11/2026	35.00	223933
591-536.000-802.100	IT MANAGED SERVICE PROV	00183026	CREEK ENTERPRISE INC	IT SERVICES	41115	10/30/2026	47.83	1618
591-536.000-802.100	IT MANAGED SERVICE PROV	00183027	CREEK ENTERPRISE INC	IT SERVICES	41337	10/30/2026	47.83	1618
591-536.000-850.000	TELE COMMUNICATIONS	00183138	VERIZON WIRELESS	BILL PERIOD	6156507900	11/05/2026	296.84	223918
					Total Department 536.000 WATER DISTRIBUTION SYSTEM		40,885.22	
Department: 540.000 WATER ADMINISTRATION								
591-540.000-728.000	POSTAGE	00183017	QUADIENT FINANCE USA, I	OCTOBER BIL	10-13-2026	10/29/2026	63.27	223846
591-540.000-728.000	POSTAGE	00183242	SBF ENTERPRISES	NOV BILLING	080142	11/06/2026	1,431.87	1654
591-540.000-740.000	ENVELOPES	00183398	OSCAR'S PRINTING & COPY	ENVELOPES	146557	11/11/2026	447.20	223978
591-540.000-801.000	PROFESSIONAL AND CONTRA	00183240	SBF ENTERPRISES	OCT DELINQU	0141508	11/06/2026	138.07	1652
591-540.000-801.000	PROFESSIONAL AND CONTRA	00183241	SBF ENTERPRISES	NOV SJCT BI	0141522	11/06/2026	361.29	1653
591-540.000-802.100	IT MANAGED SERVICE PROV	00183026	CREEK ENTERPRISE INC	IT SERVICES	41115	10/30/2026	239.91	1618
591-540.000-802.100	IT MANAGED SERVICE PROV	00183027	CREEK ENTERPRISE INC	IT SERVICES	41337	10/30/2026	239.91	1618
591-540.000-941.100	ADOBE	00183230	UNITED FEDERAL CREDIT U	MEGAN NEUBE	10-06-2026	11/05/2026	23.99	1658
					Total Department 540.000 WATER ADMINISTRATION		2,945.51	
Department: 900.002 WATER TOWER - PAINT - AUTHORITY								
591-900.002-801.000	PROFESSIONAL AND CONTRA	00182996	DIXON ENGINEERING, INC.	ROYALTON TO	26-1990	10/29/2026	23,000.00	223763
					Total Department 900.002 WATER TOWER - PAINT - AUTHORITY		23,000.00	
					Total Fund 591 WATER FUND		288,577.84	
Fund: 592 CITY SYSTEM DEVELOPMENT FUND								
Department: 000.000 NOT ASSIGNED								
592-000.000-228.000	Remittance	00183125	State of Michigan	Remittance	REMIT	11/06/2026	196.96	1642
592-000.000-229.000	Remittance	00183121	FEDERAL TAX DEPOSIT	Remittance	REMIT	11/06/2026	504.98	1637
592-000.000-229.100	Remittance	00183121	FEDERAL TAX DEPOSIT	Remittance	REMIT	11/06/2026	70.56	1637
592-000.000-229.100	Remittance	00183121	FEDERAL TAX DEPOSIT	Remittance	REMIT	11/06/2026	301.08	1637
592-000.000-229.100	Remittance	00183121	FEDERAL TAX DEPOSIT	Remittance	REMIT	11/06/2026	70.41	1637
592-000.000-229.100	Remittance	00183121	FEDERAL TAX DEPOSIT	Remittance	REMIT	11/06/2026	301.78	1637
592-000.000-231.000	Remittance	00183136	CITY - EFT PENSION EE &	Remittance	REMIT	11/06/2026	143.47	1630
592-000.000-231.000	Remittance	00183136	CITY - EFT PENSION EE &	Remittance	REMIT	11/06/2026	38.05	1630
592-000.000-231.010	Remittance	00183136	CITY - EFT PENSION EE &	Remittance	REMIT	11/06/2026	152.10	1630
592-000.000-231.010	Remittance	00183136	CITY - EFT PENSION EE &	Remittance	REMIT	11/06/2026	599.33	1630
592-000.000-231.300	Remittance	00183130	AFSCME MICHIGAN 925	Remittance	REMIT	11/06/2026	20.35	223853

GL Number	Invoice Line Desc	Ref #	Vendor Name	Invoice Description	Invoice Number	Check Date	Amount	Check Number
Fund: 592 CITY SYSTEM DEVELOPMENT FUND								
Department: 000.000 NOT ASSIGNED								
592-000.000-231.400	Remittance	00183131	United Way of SW Michig	Remittance	REMIT	11/06/2026	3.28	223861
592-000.000-231.600	Remittance	00183123	MISSION SQUARE	Remittance	REMIT	11/06/2026	74.99	223857
592-000.000-231.600	Remittance	00183128	NATIONWIDE RETIREMENT S	Remittance	REMIT	11/06/2026	3.06	223858
592-000.000-231.600	Remittance	00183128	NATIONWIDE RETIREMENT S	Remittance	REMIT	11/06/2026	59.47	223858
592-000.000-231.800	Remittance	00183122	CITY - EFT FLEXSPENDING	Remittance	REMIT	11/06/2026	42.50	1627
592-000.000-231.900	Remittance	00183119	AFLAC	Remittance	REMIT	11/06/2026	2.27	223851
592-000.000-231.900	Remittance	00183119	AFLAC	Remittance	REMIT	11/06/2026	11.14	223851
592-000.000-232.000	Remittance	00183120	CITY - EFT BCBS EE & ER	Remittance	REMIT	11/06/2026	115.78	1625
592-000.000-232.010	Remittance	00183120	CITY - EFT BCBS EE & ER	Remittance	REMIT	11/06/2026	463.13	1625
592-000.000-232.110	Remittance	00183124	CITY - EFT LIFE INSURAN	Remittance	REMIT	11/06/2026	8.87	1628
592-000.000-232.600	Remittance	00183133	CITY - EFT WORKERS COMP	Remittance	REMIT	11/06/2026	13.87	1636
					Total Department 000.000 NOT ASSIGNED		3,197.43	
Department: 536.000 WATER DISTRIBUTION SYSTEM								
592-536.000-740.000	OPERATING SUPPLIES	00183160	HIGH GRADE MATERIALS CO	SIDEWALKS A	40978	11/05/2026	487.50	223890
592-536.000-740.000	OPERATING SUPPLIES	00183386	HIGH GRADE MATERIALS CO	FINANCE CHA	10-31-2026	11/11/2026	70.92	223961
592-536.000-801.000	PROFESSIONAL AND CONTRA	00183341	HYDROCORP	CROSS CONNE	CI-16928	11/11/2026	1,498.59	223963
592-536.000-850.000	TELE COMMUNICATIONS	00183138	VERIZON WIRELESS	BILL PERIOD	6156507900	11/05/2026	37.53	223918
					Total Department 536.000 WATER DISTRIBUTION SYSTEM		2,094.54	
Department: 538.000 LEAD SERVICE REPLACEMENTS								
592-538.000-803.000	ENGINEERING SERVICES	00183077	ORBIS ENVIRONMENTAL CON	FY27 LSLR S	3697	10/29/2026	2,250.00	223848
					Total Department 538.000 LEAD SERVICE REPLACEMENTS		2,250.00	
					Total Fund 592 CITY SYSTEM DEVELOPMENT FUND		7,541.97	
Fund: 594 MARINA FUND								
Department: 000.000 NOT ASSIGNED								
594-000.000-228.000	Remittance	00183125	State of Michigan	Remittance	REMIT	11/06/2026	1,335.32	1642
594-000.000-229.000	Remittance	00183121	FEDERAL TAX DEPOSIT	Remittance	REMIT	11/06/2026	5,171.19	1637
594-000.000-229.100	Remittance	00183121	FEDERAL TAX DEPOSIT	Remittance	REMIT	11/06/2026	492.60	1637
594-000.000-229.100	Remittance	00183121	FEDERAL TAX DEPOSIT	Remittance	REMIT	11/06/2026	2,106.39	1637
594-000.000-229.100	Remittance	00183121	FEDERAL TAX DEPOSIT	Remittance	REMIT	11/06/2026	492.63	1637
594-000.000-229.100	Remittance	00183121	FEDERAL TAX DEPOSIT	Remittance	REMIT	11/06/2026	2,106.22	1637
594-000.000-231.000	Remittance	00183136	CITY - EFT PENSION EE &	Remittance	REMIT	11/06/2026	1,347.71	1630
594-000.000-231.010	Remittance	00183136	CITY - EFT PENSION EE &	Remittance	REMIT	11/06/2026	5,218.29	1630
594-000.000-231.500	Remittance	00183132	FLORIDA STATE DISBURSEM	Remittance	REMIT	11/06/2026	373.69	223854
594-000.000-231.600	Remittance	00183128	NATIONWIDE RETIREMENT S	Remittance	REMIT	11/06/2026	1,207.16	223858
594-000.000-231.600	Remittance	00183128	NATIONWIDE RETIREMENT S	Remittance	REMIT	11/06/2026	50.00	223858
594-000.000-231.900	Remittance	00183119	AFLAC	Remittance	REMIT	11/06/2026	87.78	223851
594-000.000-232.000	Remittance	00183120	CITY - EFT BCBS EE & ER	Remittance	REMIT	11/06/2026	523.12	1625
594-000.000-232.010	Remittance	00183120	CITY - EFT BCBS EE & ER	Remittance	REMIT	11/06/2026	2,092.54	1625
594-000.000-232.110	Remittance	00183124	CITY - EFT LIFE INSURAN	Remittance	REMIT	11/06/2026	24.60	1628
594-000.000-232.600	Remittance	00183133	CITY - EFT WORKERS COMP	Remittance	REMIT	11/06/2026	200.02	1636
					Total Department 000.000 NOT ASSIGNED		22,829.26	
Department: 597.000 MARINA OPERATIONS								
594-597.000-740.000	OPERATING SUPPLIES	00183002	AMAZON CAPITAL SERVICES	MAINTENANCE	1W73-9GP-3V6C	10/29/2026	157.60	223753
594-597.000-740.000	OPERATING SUPPLIES	00183170	AMAZON CAPITAL SERVICES	MAINTENANCE	17YW-P3LL-GJV1	11/05/2026	185.38	223869
594-597.000-740.000	OPERATING SUPPLIES	00183214	UNITED FEDERAL CREDIT U	ANDREW PETE	10-06-2026	11/05/2026	116.70	1658

GL Number	Invoice Line Desc	Ref #	Vendor Name	Invoice Description	Invoice Number	Check Date	Amount	Check Number
Fund: 594 MARINA FUND								
Department: 597.000 MARINA OPERATIONS								
594-597.000-740.000	OPERATING SUPPLIES	00183372	ACE HARDWARE	MAINTENANCE	170988/1	11/11/2026	19.92	223924
594-597.000-740.000	OPERATING SUPPLIES	00183376	AMAZON CAPITAL SERVICES	MAINT SUPPL	1MYC-1JXT-3MCX	11/11/2026	134.20	223928
594-597.000-741.000	FUEL AND GASOLINE	00183149	MERLE BOES	DIESEL	SI-166769	11/06/2026	7,189.85	1651
594-597.000-741.000	FUEL AND GASOLINE	00183150	MERLE BOES	GAS	SI-166768	11/06/2026	9,548.41	1651
594-597.000-741.000	FUEL AND GASOLINE	00183259	MERLE BOES	DIESEL & SE	SI-145769	11/06/2026	1,662.65	1651
594-597.000-741.000	FUEL AND GASOLINE	00183259	MERLE BOES	DIESEL & SE	SI-145769	11/06/2026	49.88	1651
594-597.000-802.100	IT MANAGED SERVICE PROV	00183026	CREEK ENTERPRISE INC	IT SERVICES	41115	10/30/2026	159.68	1618
594-597.000-802.100	IT MANAGED SERVICE PROV	00183027	CREEK ENTERPRISE INC	IT SERVICES	41337	10/30/2026	159.68	1618
594-597.000-850.000	TELE COMMUNICATIONS	00183138	VERIZON WIRELESS	BILL PERIOD	6156507900	11/05/2026	73.54	223918
594-597.000-850.000	TELE COMMUNICATIONS	00183139	TELNET WORLDWIDE	BILL DATE 1	IN240419	11/05/2026	36.12	223916
594-597.000-850.000	TELE COMMUNICATIONS	00183214	UNITED FEDERAL CREDIT U	ANDREW PETE	10-06-2026	11/05/2026	169.99	1658
594-597.000-850.000	TELE COMMUNICATIONS	00183214	UNITED FEDERAL CREDIT U	ANDREW PETE	10-06-2026	11/05/2026	157.95	1658
594-597.000-850.000	TELE COMMUNICATIONS	00183230	UNITED FEDERAL CREDIT U	MEGAN NEUBE	10-06-2026	11/05/2026	146.90	1658
594-597.000-919.000	WASTE AND RUBBISH DISPO	00183214	UNITED FEDERAL CREDIT U	ANDREW PETE	10-06-2026	11/05/2026	132.10	1658
594-597.000-919.000	WASTE AND RUBBISH DISPO	00183373	BEST WAY DISPOSAL INC	TRASH SERVI	2537932	11/11/2026	132.10	223934
594-597.000-919.000	WASTE AND RUBBISH DISPO	00183375	CLEAN EARTH ENVIRONMEN	BOAT LAUNCH	513424	11/11/2026	730.00	223940
594-597.000-920.000	PUBLIC UTILITIES	00183016	INDIANA MICHIGAN POWER	OCTOBER BIL	10-12-2026	10/29/2026	1,905.35	223780
594-597.000-920.000	PUBLIC UTILITIES	00183115	MICHIGAN GAS UTILITIES	ACCT #05055	6118047926	10/29/2026	63.54	223839
594-597.000-940.000	VEHICLE & EQUIPMENT USA	00183148	RENTAL BRANCH	AIR COMPRES	71049	11/05/2026	367.23	223912
594-597.000-941.100	SOFTWARE & SUBSCRIBE BA	00183374	T2 SYSTEMS CANADA INC.	BL PAY MACH	167036	11/12/2026	55.00	1667
594-597.000-964.000	REFUNDS & REBATES	00183080	MICHAEL BEALL	REFUND FOR	10-26-2026	10/29/2026	3,720.00	223785
					Total Department 597.000 MARINA OPERATIONS		27,073.77	
					Total Fund 594 MARINA FUND		49,903.03	
Fund: 661 MOTOR POOL FUND								
Department: 000.000 NOT ASSIGNED								
661-000.000-228.000	Remittance	00183125	State of Michigan	Remittance	REMIT	11/06/2026	196.42	1642
661-000.000-229.000	Remittance	00183121	FEDERAL TAX DEPOSIT	Remittance	REMIT	11/06/2026	479.43	1637
661-000.000-229.100	Remittance	00183121	FEDERAL TAX DEPOSIT	Remittance	REMIT	11/06/2026	299.90	1637
661-000.000-229.100	Remittance	00183121	FEDERAL TAX DEPOSIT	Remittance	REMIT	11/06/2026	70.14	1637
661-000.000-229.100	Remittance	00183121	FEDERAL TAX DEPOSIT	Remittance	REMIT	11/06/2026	300.01	1637
661-000.000-229.100	Remittance	00183121	FEDERAL TAX DEPOSIT	Remittance	REMIT	11/06/2026	70.12	1637
661-000.000-231.000	Remittance	00183136	CITY - EFT PENSION EE &	Remittance	REMIT	11/06/2026	129.47	1630
661-000.000-231.000	Remittance	00183136	CITY - EFT PENSION EE &	Remittance	REMIT	11/06/2026	43.72	1630
661-000.000-231.010	Remittance	00183136	CITY - EFT PENSION EE &	Remittance	REMIT	11/06/2026	182.65	1630
661-000.000-231.010	Remittance	00183136	CITY - EFT PENSION EE &	Remittance	REMIT	11/06/2026	517.52	1630
661-000.000-231.300	Remittance	00183130	AFSCME MICHIGAN 925	Remittance	REMIT	11/06/2026	78.82	223853
661-000.000-231.600	Remittance	00183128	NATIONWIDE RETIREMENT S	Remittance	REMIT	11/06/2026	43.71	223858
661-000.000-231.800	Remittance	00183122	CITY - EFT FLEXSPENDING	Remittance	REMIT	11/06/2026	2.02	1627
661-000.000-231.900	Remittance	00183119	AFLAC	Remittance	REMIT	11/06/2026	18.34	223851
661-000.000-232.000	Remittance	00183120	CITY - EFT BCBS EE & ER	Remittance	REMIT	11/06/2026	237.89	1625
661-000.000-232.010	Remittance	00183120	CITY - EFT BCBS EE & ER	Remittance	REMIT	11/06/2026	951.60	1625
661-000.000-232.100	Remittance	00183124	CITY - EFT LIFE INSURAN	Remittance	REMIT	11/06/2026	0.16	1628
661-000.000-232.110	Remittance	00183124	CITY - EFT LIFE INSURAN	Remittance	REMIT	11/06/2026	10.93	1628
661-000.000-232.600	Remittance	00183133	CITY - EFT WORKERS COMP	Remittance	REMIT	11/06/2026	43.51	1636
					Total Department 000.000 NOT ASSIGNED		3,676.36	
Department: 345.000 PUBLIC SAFETY DEPARTMENT								
661-345.000-740.000	OPERATING SUPPLIES	00183058	FISHER AUTO PARTS, INC.	PART	480-252284	10/29/2026	14.49	223769

GL Number	Invoice Line Desc	Ref #	Vendor Name	Invoice Description	Invoice Number	Check Date	Amount	Check Number
Fund: 661 MOTOR POOL FUND								
Department: 345.000 PUBLIC SAFETY DEPARTMENT								
661-345.000-930.000	GENERAL REPAIR AND MAIN	00183055	GOOD YEAR TIRE & RUBBER	TIRES	159-1083413	10/29/2026	826.25	223774
661-345.000-930.000	GENERAL REPAIR AND MAIN	00183057	PERFORMANCE PLUS QUICK	CAR WASHES	9889	10/29/2026	12.00	223845
661-345.000-930.000	GENERAL REPAIR AND MAIN	00183151	GOOD YEAR TIRE & RUBBER	TIRES	159-1083435	11/05/2026	1,296.00	223886
661-345.000-930.000	GENERAL REPAIR AND MAIN	00183154	GOOD YEAR TIRE & RUBBER	TIRES	159-1083420	11/05/2026	841.50	223886
661-345.000-930.000	GENERAL REPAIR AND MAIN	00183155	GOOD YEAR TIRE & RUBBER	TIRES	159-1083430	11/05/2026	841.50	223886
661-345.000-930.000	GENERAL REPAIR AND MAIN	00183387	PERFORMANCE PLUS QUICK	CAR WASHES	247191	11/11/2026	20.00	223980
661-345.000-930.000	GENERAL REPAIR AND MAIN	00183393	GOOD YEAR TIRE & RUBBER	TIRE INSTAL	159-1083478	11/11/2026	53.73	223957
661-345.000-941.000	RENTS & LEASES	00183391	ENTERPRISE FM TRUST	LEASES	605820-110426	11/11/2026	25.29	223947
				Total Department 345.000 PUBLIC SAFETY DEPARTMENT			3,930.76	
Department: 441.000 PUBLIC WORKS DEPARTMENT								
661-441.000-740.000	OPERATING SUPPLIES	00183035	FREDRICKSON SUPPLY LLC	DOOR - MINI	21529	10/29/2026	4,657.49	223773
661-441.000-740.000	OPERATING SUPPLIES	00183038	MICHIANA SUPPLY INC.	VIC ALL HOS	328112	10/29/2026	3,876.38	223786
661-441.000-740.000	OPERATING SUPPLIES	00183046	AMAZON CAPITAL SERVICES	TOOL	11P7-TV47-6YCY	10/29/2026	132.99	223753
661-441.000-740.000	OPERATING SUPPLIES	00183066	O'REILLY AUTO PARTS	PART	3890-212141	10/29/2026	9.49	223849
661-441.000-740.000	OPERATING SUPPLIES	00183069	WEST MICHIGAN INTERNATI	RETURN	X10315601:01	10/29/2026	(174.80)	223827
661-441.000-740.000	OPERATING SUPPLIES	00183070	WEST MICHIGAN INTERNATI	BATTERY	X103151518:01	10/29/2026	196.70	223827
661-441.000-740.000	OPERATING SUPPLIES	00183065	FISHER AUTO PARTS, INC.	PART	480-252439	10/29/2026	17.07	223769
661-441.000-740.000	OPERATING SUPPLIES	00183064	FISHER AUTO PARTS, INC.	PARTS	480-252402	10/29/2026	480.24	223769
661-441.000-740.000	OPERATING SUPPLIES	00183063	FISHER AUTO PARTS, INC.	FILTER AND	480-252051	10/29/2026	172.65	223769
661-441.000-740.000	OPERATING SUPPLIES	00183062	FISHER AUTO PARTS, INC.	FILTERS AND	480-252050	10/29/2026	239.41	223769
661-441.000-740.000	OPERATING SUPPLIES	00183061	FISHER AUTO PARTS, INC.	FILTERS	480-252015	10/29/2026	151.56	223769
661-441.000-740.000	OPERATING SUPPLIES	00183060	FISHER AUTO PARTS, INC.	BRAKES	480-252149	10/29/2026	451.10	223769
661-441.000-740.000	OPERATING SUPPLIES	00183059	FISHER AUTO PARTS, INC.	BATTERY	480-247209	10/29/2026	89.95	223769
661-441.000-740.000	OPERATING SUPPLIES	00183156	FISHER AUTO PARTS, INC.	FILTER	480-252613	11/05/2026	13.37	223885
661-441.000-740.000	OPERATING SUPPLIES	00183157	FISHER AUTO PARTS, INC.	BATTERY	480-252493	11/05/2026	158.48	223885
661-441.000-740.000	OPERATING SUPPLIES	00183158	FISHER AUTO PARTS, INC.	PARTS	480-252458	11/05/2026	237.71	223885
661-441.000-740.000	OPERATING SUPPLIES	00183159	FISHER AUTO PARTS, INC.	BATTERY	480-252542	11/05/2026	89.95	223885
661-441.000-740.000	OPERATING SUPPLIES	00183171	KIMBALL MIDWEST	TOOLS AND P	104995749	11/05/2026	507.71	223897
661-441.000-740.000	OPERATING SUPPLIES	00183172	AIRGAS USA, LLC	CYLINDER RE	5528221608	11/05/2026	567.03	223868
661-441.000-740.000	OPERATING SUPPLIES	00183187	MID-COUNTY LAWN & SNOW	PARTS	2358	11/05/2026	163.98	223902
661-441.000-740.000	OPERATING SUPPLIES	00183188	MID-COUNTY LAWN & SNOW	PART	1657	11/05/2026	63.60	223902
661-441.000-740.000	OPERATING SUPPLIES	00183198	FISHER AUTO PARTS, INC.	SHOP SUPPLI	480-252676	11/05/2026	53.17	223885
661-441.000-740.000	OPERATING SUPPLIES	00183199	FISHER AUTO PARTS, INC.	PARTS	480-252665	11/05/2026	306.04	223885
661-441.000-740.000	OPERATING SUPPLIES	00183290	KEITH VERSAW	CLOTHING RE	11-04-2026	11/11/2026	95.34	223968
661-441.000-740.000	OPERATING SUPPLIES	00183290	KEITH VERSAW	CLOTHING RE	11-04-2026	11/11/2026	85.02	223968
661-441.000-740.000	OPERATING SUPPLIES	00183291	O'REILLY AUTO PARTS	LIGHT BULBS	3890-213207	11/11/2026	15.99	223976
661-441.000-740.000	OPERATING SUPPLIES	00183388	AMAZON CAPITAL SERVICES	PARTS	1PMN-CYJ90-67WQ	11/11/2026	83.99	223928
661-441.000-740.000	OPERATING SUPPLIES	00183390	O'REILLY AUTO PARTS	PARTS AND T	3890-213265	11/11/2026	394.56	223976
661-441.000-740.000	OPERATING SUPPLIES	00183392	MICHIANA SUPPLY INC.	PARTS AND P	328421	11/11/2026	57.26	223973
661-441.000-740.000	OPERATING SUPPLIES	00183400	FISHER AUTO PARTS, INC.	PARTS	480-252940	11/11/2026	314.55	223954
661-441.000-741.000	FUEL AND GASOLINE	00183082	MERLE BOES	SERVICE CHA	09-30-2026	10/30/2026	621.48	1621
661-441.000-741.000	FUEL AND GASOLINE	00183168	MERLE BOES	FUEL	SI-153669	11/06/2026	42,172.05	1651
661-441.000-741.000	FUEL AND GASOLINE	00183219	UNITED FEDERAL CREDIT U	STEVEN NEUB	10-06-2026	11/05/2026	65.77	1658
661-441.000-741.000	FUEL AND GASOLINE	00183220	UNITED FEDERAL CREDIT U	MICHAEL PHE	10-06-2026	11/05/2026	59.01	1658
661-441.000-741.000	FUEL AND GASOLINE	00183220	UNITED FEDERAL CREDIT U	MICHAEL PHE	10-06-2026	11/05/2026	73.01	1658
661-441.000-741.000	FUEL AND GASOLINE	00183197	LINDERMAN, DAVID	FUEL REIMBU	11-02-2026	11/05/2026	70.00	223899
661-441.000-741.000	FUEL AND GASOLINE	00183270	LAKESHORE PETROLEUM, IN	FUEL	SEPTEMBER	11/05/2026	172.20	223898
661-441.000-741.000	FUEL AND GASOLINE	00183271	LAKESHORE PETROLEUM, IN	FUEL	SEPTEMBER	11/05/2026	608.92	223898

GL Number	Invoice Line Desc	Ref #	Vendor Name	Invoice Description	Invoice Number	Check Date	Amount	Check Number
Fund: 661 MOTOR POOL FUND								
Department: 441.000 PUBLIC WORKS DEPARTMENT								
661-441.000-801.000	PROFESSIONAL AND CONTRA	00183005	TRUCK & TRAILER SPECIAL	SAND BLAST	PJO001723	10/29/2026	2,651.00	223823
661-441.000-801.000	PROFESSIONAL AND CONTRA	00183321	R.W. MERCER CO. INC.	FUEL SYSTEM	311821	11/11/2026	780.00	223983
661-441.000-801.000	PROFESSIONAL AND CONTRA	00183379	CUTTING EDGE AUTOMOTIVE	DIAGNOSTIC	11763	11/11/2026	3,000.00	223941
661-441.000-802.100	IT MANAGED SERVICE PROV	00183026	CREEK ENTERPRISE INC	IT SERVICES	41115	10/30/2026	40.12	1618
661-441.000-802.100	IT MANAGED SERVICE PROV	00183027	CREEK ENTERPRISE INC	IT SERVICES	41337	10/30/2026	40.12	1618
661-441.000-850.000	TELE COMMUNICATIONS	00183138	VERIZON WIRELESS	BILL PERIOD	6156507900	11/05/2026	72.02	223918
661-441.000-930.000	GENERAL REPAIR AND MAIN	00183054	GOOD YEAR TIRE & RUBBER	TIRES	159-1083391	10/29/2026	694.65	223774
661-441.000-930.000	GENERAL REPAIR AND MAIN	00183056	GOOD YEAR TIRE & RUBBER	TIRE REPAIR	159-1083419	10/29/2026	38.37	223774
661-441.000-930.000	GENERAL REPAIR AND MAIN	00183394	GOOD YEAR TIRE & RUBBER	TIRE	159-183458	11/11/2026	120.00	223957
661-441.000-941.000	RENTS & LEASES	00183391	ENTERPRISE FM TRUST	LEASES	605820-110426	11/11/2026	695.70	223947
					Total Department 441.000 PUBLIC WORKS DEPARTMENT		65,482.40	
					Total Fund 661 MOTOR POOL FUND		73,089.52	
Fund: 677 SELF-INSURANCE FUND								
Department: 000.000 NOT ASSIGNED								
677-000.000-229.100	Remittance	00183121	FEDERAL TAX DEPOSIT	Remittance	REMIT	11/06/2026	3.24	1637
677-000.000-229.100	Remittance	00183121	FEDERAL TAX DEPOSIT	Remittance	REMIT	11/06/2026	11.18	1637
					Total Department 000.000 NOT ASSIGNED		14.42	
Department: 851.000 INSURANCE PREMIUMS								
677-851.000-717.000	LIFE INSURANCE	00183010	RELIANCE STANDARD LIFE	NOVEMBER 20	10-22-2026	10/29/2026	1,603.57	223842
677-851.000-717.010	LIFE INSURANCE - EE VOL	00183009	RELIANCE STANDARD LIFE	NOVEMBER 20	10-22-2026	10/29/2026	286.36	223842
					Total Department 851.000 INSURANCE PREMIUMS		1,889.93	
Department: 871.000 WORKER'S COMPENSATION								
677-871.000-910.000	INSURANCE PREMIUMS	00183299	MML WORKERS' COMP FUND	WC POLICY P	3193208	11/11/2026	17,670.00	223975
					Total Department 871.000 WORKER'S COMPENSATION		17,670.00	
					Total Fund 677 SELF-INSURANCE FUND		19,574.35	
Fund: 690 HEALTH CARE FUND								
Department: 851.000 INSURANCE PREMIUMS								
690-851.000-716.000	HEALTH INSURANCE PREMIU	00183051	BLUE CROSS BLUE SHIELD	INSURANCE P	10-14-2026	10/29/2026	143,620.65	1624
690-851.000-716.100	PENSION HEALTH CARE PRE	00183285	VARIPRO	DEC HEALTH	12248	11/11/2026	1,812.00	223997
					Total Department 851.000 INSURANCE PREMIUMS		145,432.65	
					Total Fund 690 HEALTH CARE FUND		145,432.65	
Fund: 703 CURRENT TAX COLLECTION FUND								
Department: 000.000 NOT ASSIGNED								
703-000.000-402.000	TAXES-CURRENT	00183174	CITY OF ST JOSEPH - GEN	Tax Disburs	11/04/2026	11/04/2026	29,581.86	1648
703-000.000-402.000	TAXES-CURRENT	00183184	BERRIEN COUNTY BRA B-B	Tax Disburs	11/04/2026	11/04/2026	316.16	223862
703-000.000-402.000	TAXES-CURRENT	00183185	CITY OF ST JOSEPH - DDA	Tax Disburs	11/04/2026	11/04/2026	94.86	1646
703-000.000-402.226	RUBBISH PROPERTY TAX	00183177	CITY OF ST JOSEPH - RUB	Tax Disburs	11/04/2026	11/04/2026	3,831.13	1650
703-000.000-402.226	RUBBISH PROPERTY TAX	00183184	BERRIEN COUNTY BRA B-B	Tax Disburs	11/04/2026	11/04/2026	40.94	223862
703-000.000-402.226	RUBBISH PROPERTY TAX	00183185	CITY OF ST JOSEPH - DDA	Tax Disburs	11/04/2026	11/04/2026	12.28	1646
703-000.000-402.248	DOWNTOWN DEVELOPMENT PR	00183183	CITY OF ST JOSEPH - DDA	Tax Disburs	11/04/2026	11/04/2026	322.33	1645
703-000.000-402.271	LIBRARY PROPERTY TAX	00183175	CITY OF ST JOSEPH - LIB	Tax Disburs	11/04/2026	11/04/2026	1,526.25	1649
703-000.000-402.271	LIBRARY PROPERTY TAX	00183184	BERRIEN COUNTY BRA B-B	Tax Disburs	11/04/2026	11/04/2026	16.25	223862
703-000.000-402.275	BAND PROPERTY TAX	00183176	CITY OF ST JOSEPH - BAN	Tax Disburs	11/04/2026	11/04/2026	499.93	1644

GL Number	Invoice Line Desc	Ref #	Vendor Name	Invoice Description	Invoice Number	Check Date	Amount	Check Number
Fund: 703 CURRENT TAX COLLECTION FUND								
Department: 000.000 NOT ASSIGNED								
703-000.000-402.275	BAND PROPERTY TAX	00183184	BERRIEN COUNTY BRA B-B	Tax Disburs	11/04/2026	11/04/2026	5.34	223862
703-000.000-402.275	BAND PROPERTY TAX	00183185	CITY OF ST JOSEPH - DDA	Tax Disburs	11/04/2026	11/04/2026	1.59	1646
703-000.000-402.301	DEBT PROPERTY TAX	00183178	CITY OF ST JOSEPH - DEB	Tax Disburs	11/04/2026	11/04/2026	949.93	1647
703-000.000-402.301	DEBT PROPERTY TAX	00183184	BERRIEN COUNTY BRA B-B	Tax Disburs	11/04/2026	11/04/2026	10.15	223862
703-000.000-402.301	DEBT PROPERTY TAX	00183185	CITY OF ST JOSEPH - DDA	Tax Disburs	11/04/2026	11/04/2026	3.03	1646
703-000.000-402.900	AIRPORT PROPERTY TAX	00183179	SOUTHWEST MI REGIONAL A	Tax Disburs	11/04/2026	11/04/2026	485.07	223865
703-000.000-402.900	AIRPORT PROPERTY TAX	00183184	BERRIEN COUNTY BRA B-B	Tax Disburs	11/04/2026	11/04/2026	5.17	223862
703-000.000-402.900	AIRPORT PROPERTY TAX	00183185	CITY OF ST JOSEPH - DDA	Tax Disburs	11/04/2026	11/04/2026	1.55	1646
703-000.000-405.100	BERRIEN COUNTY GENERAL	00183173	BERRIEN COUNTY TREASURE	Tax Disburs	11/04/2026	11/05/2026	9,485.91	1643
703-000.000-405.100	BERRIEN COUNTY GENERAL	00183184	BERRIEN COUNTY BRA B-B	Tax Disburs	11/04/2026	11/04/2026	101.37	223862
703-000.000-405.100	BERRIEN COUNTY GENERAL	00183185	CITY OF ST JOSEPH - DDA	Tax Disburs	11/04/2026	11/04/2026	30.42	1646
703-000.000-406.200	BHAS SET	00183173	BERRIEN COUNTY TREASURE	Tax Disburs	11/04/2026	11/05/2026	12,039.23	1643
703-000.000-406.200	BHAS SET	00183184	BERRIEN COUNTY BRA B-B	Tax Disburs	11/04/2026	11/04/2026	128.26	223862
703-000.000-407.100	SJPS OPERATING	00183180	ST JOSEPH PUBLIC SCHOOL	Tax Disburs	11/04/2026	11/04/2026	20,037.83	223866
703-000.000-407.100	SJPS OPERATING	00183184	BERRIEN COUNTY BRA B-B	Tax Disburs	11/04/2026	11/04/2026	383.26	223862
703-000.000-407.200	SJPS 2024 SINKING	00183180	ST JOSEPH PUBLIC SCHOOL	Tax Disburs	11/04/2026	11/04/2026	5,294.74	223866
703-000.000-407.200	SJPS 2024 SINKING	00183184	BERRIEN COUNTY BRA B-B	Tax Disburs	11/04/2026	11/04/2026	20.97	223862
703-000.000-407.500	SJPS 2016 DEBT	00183180	ST JOSEPH PUBLIC SCHOOL	Tax Disburs	11/04/2026	11/04/2026	1,338.28	223866
703-000.000-407.600	SJPS 2025 DEBT	00183180	ST JOSEPH PUBLIC SCHOOL	Tax Disburs	11/04/2026	11/04/2026	2,838.99	223866
703-000.000-409.000	LMC PROPERTY TAX	00183181	LAKE MICHIGAN COLLEGE	Tax Disburs	11/04/2026	11/04/2026	4,502.58	223864
703-000.000-409.000	LMC PROPERTY TAX	00183184	BERRIEN COUNTY BRA B-B	Tax Disburs	11/04/2026	11/04/2026	48.12	223862
703-000.000-409.000	LMC PROPERTY TAX	00183185	CITY OF ST JOSEPH - DDA	Tax Disburs	11/04/2026	11/04/2026	14.44	1646
703-000.000-410.000	RESA PROPERTY TAX	00183182	BERRIEN COUNTY INTERMED	Tax Disburs	11/04/2026	11/04/2026	4,725.34	223863
703-000.000-410.000	RESA PROPERTY TAX	00183184	BERRIEN COUNTY BRA B-B	Tax Disburs	11/04/2026	11/04/2026	50.32	223862
703-000.000-445.000	PENALTY & INTEREST ON T	00183174	CITY OF ST JOSEPH - GEN	Tax Disburs	11/04/2026	11/04/2026	3,957.12	1648
703-000.000-447.000	PROPERTY TAX ADM FEES	00183174	CITY OF ST JOSEPH - GEN	Tax Disburs	11/04/2026	11/04/2026	984.05	1648
						Total Department 000.000 NOT ASSIGNED	103,685.05	
						Total Fund 703 CURRENT TAX COLLECTION FUND	103,685.05	
Fund: 731 RETIREMENT SYSTEM FUND								
Department: 000.000 NOT ASSIGNED								
731-000.000-228.000	Remittance	00183014	State of Michigan	Remittance	REMIT	10/30/2026	11,135.68	1617
731-000.000-229.000	Remittance	00183013	FEDERAL TAX DEPOSIT	Remittance	REMIT	10/30/2026	41,603.95	1616
731-000.000-231.500	Remittance	00183015	MiSDU	Remittance	REMIT	10/30/2026	803.50	223750
731-000.000-231.900	Remittance	00183011	AFLAC	Remittance	REMIT	10/30/2026	257.40	223749
731-000.000-231.900	Remittance	00183011	AFLAC	Remittance	REMIT	10/30/2026	206.94	223749
731-000.000-232.000	Remittance	00183012	CITY - EFT BCBS EE & ER	Remittance	REMIT	10/30/2026	5,963.01	1615
731-000.000-232.000	Remittance	00183012	CITY - EFT BCBS EE & ER	Remittance	REMIT	10/30/2026	1,812.00	1615
731-000.000-676.000	REIMBURSEMENTS	00183276	AFLAC	CONTRIBUTIO	11-03-2026	11/11/2026	32.76	223927
731-000.000-860.000	TRANSPORTATION AND EDUC	00183079	HACKWORTH, EMILY	MILEAGE REI	10-09-2026	10/29/2026	80.10	223776
731-000.000-860.000	TRANSPORTATION AND EDUC	00183079	HACKWORTH, EMILY	MILEAGE REI	10-09-2026	10/29/2026	80.10	223776
731-000.000-860.000	TRANSPORTATION AND EDUC	00183079	HACKWORTH, EMILY	MILEAGE REI	10-09-2026	10/29/2026	80.10	223776
731-000.000-860.000	TRANSPORTATION AND EDUC	00183196	WINNELL, SAMANTHA	MILEAGE REI	10-06-2026	11/06/2026	32.30	1657
731-000.000-860.000	TRANSPORTATION AND EDUC	00183196	WINNELL, SAMANTHA	MILEAGE REI	10-06-2026	11/06/2026	68.00	1657
731-000.000-860.000	TRANSPORTATION AND EDUC	00183196	WINNELL, SAMANTHA	MILEAGE REI	10-06-2026	11/06/2026	84.30	1657
731-000.000-860.000	TRANSPORTATION AND EDUC	00183204	MAPERS	MEMBERSHIP	2027	11/05/2026	200.00	223901
						Total Department 000.000 NOT ASSIGNED	62,440.14	

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Fund: 731 RETIREMENT SYSTEM FUND								
						Total Fund 731 RETIREMENT SYSTEM FUND	62,440.14	
Fund: 755 HOUSING PAYROLL FUND								
Department: 000.000 NOT ASSIGNED								
755-000.000-228.000	Remittance	00183125	State of Michigan	Remittance	REMIT	11/06/2026	211.57	1642
755-000.000-229.000	Remittance	00183121	FEDERAL TAX DEPOSIT	Remittance	REMIT	11/06/2026	217.46	1637
755-000.000-229.100	Remittance	00183121	FEDERAL TAX DEPOSIT	Remittance	REMIT	11/06/2026	81.23	1637
755-000.000-229.100	Remittance	00183121	FEDERAL TAX DEPOSIT	Remittance	REMIT	11/06/2026	347.34	1637
755-000.000-229.100	Remittance	00183121	FEDERAL TAX DEPOSIT	Remittance	REMIT	11/06/2026	81.23	1637
755-000.000-229.100	Remittance	00183121	FEDERAL TAX DEPOSIT	Remittance	REMIT	11/06/2026	347.34	1637
755-000.000-231.000	Remittance	00183136	CITY - EFT PENSION EE &	Remittance	REMIT	11/06/2026	70.40	1630
755-000.000-231.010	Remittance	00183136	CITY - EFT PENSION EE &	Remittance	REMIT	11/06/2026	67.41	1630
755-000.000-231.600	Remittance	00183123	MISSION SQUARE	Remittance	REMIT	11/06/2026	100.00	223857
755-000.000-231.800	Remittance	00183122	CITY - EFT FLEXSPENDING	Remittance	REMIT	11/06/2026	20.00	1627
755-000.000-231.900	Remittance	00183119	AFLAC	Remittance	REMIT	11/06/2026	14.04	223851
755-000.000-232.000	Remittance	00183120	CITY - EFT BCBS EE & ER	Remittance	REMIT	11/06/2026	261.56	1625
755-000.000-232.010	Remittance	00183120	CITY - EFT BCBS EE & ER	Remittance	REMIT	11/06/2026	1,046.27	1625
755-000.000-232.110	Remittance	00183124	CITY - EFT LIFE INSURAN	Remittance	REMIT	11/06/2026	10.80	1628
755-000.000-232.600	Remittance	00183133	CITY - EFT WORKERS COMP	Remittance	REMIT	11/06/2026	27.63	1636
						Total Department 000.000 NOT ASSIGNED	2,904.28	
						Total Fund 755 HOUSING PAYROLL FUND	2,904.28	

GL Number	Invoice Line Desc	Ref #	Vendor Name	Invoice Description	Invoice Number	Check Date	Amount	Check Number
--- TOTALS BY GL DISTRIBUTION ---								
			101-000.000-228.000	DUE TO STATE OF MICHIGAN			8,140.79	
			101-000.000-229.000	DUE TO FEDERAL GOVERNMENT			18,939.26	
			101-000.000-229.100	DUE FOR FICA			19,656.69	
			101-000.000-230.000	DUE TO OTHER UNITS OF GOVT			2,080.56	
			101-000.000-230.700	DUE TO CITY			550.08	
			101-000.000-231.000	DUE TO EMPLOYEE PENSION			10,668.36	
			101-000.000-231.010	DUE TO EMPLOYER PENSION			42,283.26	
			101-000.000-231.300	DUE FOR UNION DUES			1,566.07	
			101-000.000-231.400	DUE FOR UNITED WAY			3.29	
			101-000.000-231.500	DUE FOR FRIEND OF COURT			108.74	
			101-000.000-231.600	DUE FOR DEFERRED COMP			4,093.74	
			101-000.000-231.800	DUE TO EMPLOYEE FLEX SPENDING			1,062.32	
			101-000.000-231.900	DUE TO AFLAC-PREMIUMS			749.34	
			101-000.000-232.000	DUE TO BCBS - EE			6,695.77	
			101-000.000-232.010	DUE TO BCBS - ER			31,916.87	
			101-000.000-232.100	DUE TO LIFE INSURANCE - EE			48.70	
			101-000.000-232.110	DUE TO LIFE INSURANCE - ER			420.70	
			101-000.000-232.600	DUE TO WORKER'S COMP			1,112.50	
			101-000.000-232.700	DUE TO UNEMPLOYMENT			0.50	
			101-000.000-273.500	UNDISTRIBUTED PERMIT FEES			15,396.60	
			101-000.000-491.000	BUILDING PERMITS			3,894.00	
			101-000.000-491.400	Plan Reviews			2,580.00	
			101-101.000-740.000	OPERATING SUPPLIES			43.92	
			101-172.000-740.000	OPERATING SUPPLIES			432.92	
			101-172.000-805.000	LEGAL SERVICES			26.00	
			101-172.000-860.000	TRANSPORTATION AND EDUCATION			469.92	
			101-172.000-941.100	SOFTWARE & SUBSCRIBE BASED IT			23.99	
			101-215.000-860.000	TRANSPORTATION AND EDUCATION			265.00	
			101-215.000-941.100	SOFTWARE & SUBSCRIBE BASED IT			23.99	
			101-235.000-728.000	POSTAGE			11.02	
			101-235.000-740.000	OPERATING SUPPLIES			267.19	
			101-235.000-801.000	PROFESSIONAL AND CONTRACT SERV			46.79	
			101-235.000-802.100	IT MANAGED SERVICE PROVIDER			13,096.84	
			101-235.000-850.000	TELE COMMUNICATIONS			378.90	
			101-235.000-941.100	SOFTWARE & SUBSCRIBE BASED IT			6,514.55	
			101-253.000-728.000	POSTAGE			771.71	
			101-253.000-740.000	OPERATING SUPPLIES			273.57	
			101-253.000-860.000	TRANSPORTATION AND EDUCATION			566.44	
			101-253.000-870.000	PROFESSIONAL MEMBERSHIPS/DUES			300.00	
			101-253.000-941.100	SOFTWARE & SUBSCRIBE BASED IT			1,071.97	
			101-257.000-801.000	PROFESSIONAL AND CONTRACT SERV			427.00	
			101-257.000-850.000	TELE COMMUNICATIONS			20.02	
			101-257.000-941.100	SOFTWARE & SUBSCRIBE BASED IT			47.98	
			101-262.000-728.000	POSTAGE			2,139.72	
			101-262.000-740.000	OPERATING SUPPLIES			1,025.54	
			101-262.000-801.000	PROFESSIONAL AND CONTRACT SERV			1,756.89	
			101-262.000-860.000	TRANSPORTATION AND EDUCATION			11.47	
			101-262.000-900.000	PRINTING & PUBLISHING			124.50	
			101-262.000-941.100	SOFTWARE & SUBSCRIBE BASED IT			23.99	

GL Number	Invoice Line Desc	Ref #	Vendor Name	Invoice Description	Invoice Number	Check Date	Amount	Check Number
101-265.000-740.000				OPERATING SUPPLIES			4,083.78	
101-265.000-850.000				TELE COMMUNICATIONS			924.49	
101-265.000-920.000				PUBLIC UTILITIES			4,391.66	
101-265.000-931.000				LAND & BUILDING REPAIRS & MAIN			638.30	
101-266.000-860.000				TRANSPORTATION AND EDUCATION			200.64	
101-266.000-870.000				PROFESSIONAL MEMBERSHIPS/DUES			460.38	
101-266.000-941.100				SOFTWARE & SUBSCRIBE BASED IT			153.99	
101-270.000-900.000				PRINTING & PUBLISHING			799.00	
101-270.000-941.100				SOFTWARE & SUBSCRIBE BASED IT			23.99	
101-270.000-956.100				MISC- EMPLOYEE RECOGNITION			3,078.84	
101-336.000-740.000				OPERATING SUPPLIES			589.26	
101-336.000-860.000				TRANSPORTATION AND EDUCATION			1,255.68	
101-336.000-920.000				PUBLIC UTILITIES			1,295.38	
101-336.000-930.000				GENERAL REPAIR AND MAINTENANCE			1,104.36	
101-336.000-941.100				SOFTWARE & SUBSCRIBE BASED IT			260.78	
101-345.000-740.000				OPERATING SUPPLIES			17,011.40	
101-345.000-801.000				PROFESSIONAL AND CONTRACT SERV			1,772.99	
101-345.000-850.000				TELE COMMUNICATIONS			106.60	
101-345.000-860.000				TRANSPORTATION AND EDUCATION			62.00	
101-345.000-930.000				GENERAL REPAIR AND MAINTENANCE			2,005.08	
101-345.000-934.000				VEHICLE REPAIRS & MAINTENANCE			24,810.30	
101-345.000-941.100				SOFTWARE & SUBSCRIBE BASED IT			5,575.91	
101-371.000-850.000				TELE COMMUNICATIONS			112.29	
101-371.000-860.000				TRANSPORTATION AND EDUCATION			986.97	
101-371.000-941.100				SOFTWARE & SUBSCRIBE BASED IT			47.98	
101-372.000-850.000				TELE COMMUNICATIONS			74.15	
101-372.000-941.100				SOFTWARE & SUBSCRIBE BASED IT			23.99	
101-441.000-740.000				OPERATING SUPPLIES			202.73	
101-441.000-860.000				TRANSPORTATION AND EDUCATION			546.00	
101-441.000-920.000				PUBLIC UTILITIES			1,178.11	
101-441.000-930.000				GENERAL REPAIR AND MAINTENANCE			187.38	
101-441.000-941.100				SOFTWARE & SUBSCRIBE BASED IT			23.99	
101-442.000-850.000				TELE COMMUNICATIONS			216.06	
101-442.000-860.000				TRANSPORTATION AND EDUCATION			350.00	
101-442.000-870.000				PROFESSIONAL MEMBERSHIPS/DUES			100.00	
101-447.000-740.000				OPERATING SUPPLIES			89.68	
101-447.000-776.000				TECHNICAL EQUIPMENT			3,806.99	
101-447.000-850.000				TELE COMMUNICATIONS			113.20	
101-447.000-860.000				TRANSPORTATION AND EDUCATION			57.25	
101-448.000-740.000				OPERATING SUPPLIES			55.21	
101-448.000-920.000				Utilities			6,086.45	
101-466.000-850.000				TELE COMMUNICATIONS			538.37	
101-728.000-850.000				TELE COMMUNICATIONS			75.70	
101-728.000-860.000				TRANSPORTATION AND EDUCATION			1,425.40	
101-728.000-900.000				PRINTING & PUBLISHING			198.11	
101-728.000-941.100				SOFTWARE & SUBSCRIBE BASED IT			85.97	
101-740.000-888.000				COMMUNITY CALENDAR			910.00	
101-751.000-740.000				OPERATING SUPPLIES			1,345.42	
101-751.000-801.000				PROFESSIONAL AND CONTRACT SERV			2,520.00	
101-751.000-850.000				TELE COMMUNICATIONS			210.18	
101-751.000-920.000				PUBLIC UTILITIES			2,406.62	

GL Number	Invoice Line Desc	Ref #	Vendor Name	Invoice Description	Invoice Number	Check Date	Amount	Check Number
101-751.000-930.000				GENERAL REPAIR AND MAINTENANCE			5,995.87	
101-751.000-964.000				REFUNDS & REBATES			90.00	
101-752.000-920.000				PUBLIC UTILITIES			53.86	
101-756.000-740.000				OPERATING SUPPLIES			3,939.14	
101-756.000-801.000				PROFESSIONAL AND CONTRACT SERV			896.76	
101-756.000-850.000				TELE COMMUNICATIONS			37.60	
101-757.000-740.000				OPERATING SUPPLIES			427.83	
101-757.000-850.000				TELE COMMUNICATIONS			111.95	
101-757.000-920.000				PUBLIC UTILITIES			562.06	
101-757.000-930.000				GENERAL REPAIR AND MAINTENANCE			931.57	
202-000.000-228.000				DUE TO STATE OF MICHIGAN			93.60	
202-000.000-229.000				DUE TO FEDERAL GOVERNMENT			195.31	
202-000.000-229.100				DUE FOR FICA			372.91	
202-000.000-231.000				DUE TO EMPLOYEE PENSION			89.69	
202-000.000-231.010				DUE TO EMPLOYER PENSION			361.84	
202-000.000-231.300				DUE FOR UNION DUES			42.43	
202-000.000-231.400				DUE FOR UNITED WAY			0.55	
202-000.000-231.600				DUE FOR DEFERRED COMP			56.76	
202-000.000-231.800				DUE TO EMPLOYEE FLEX SPENDING			64.77	
202-000.000-231.900				DUE TO AFLAC-PREMIUMS			6.75	
202-000.000-232.000				DUE TO BCBS - EE			149.04	
202-000.000-232.010				DUE TO BCBS - ER			596.15	
202-000.000-232.100				DUE TO LIFE INSURANCE - EE			3.81	
202-000.000-232.110				DUE TO LIFE INSURANCE - ER			6.00	
202-000.000-232.600				DUE TO WORKER'S COMP			27.26	
202-445.000-740.000				OPERATING SUPPLIES			70.92	
202-445.000-801.000				PROFESSIONAL AND CONTRACT SERV			989.65	
202-445.000-930.000				GENERAL REPAIR AND MAINTENANCE			162.44	
202-449.000-801.000				PROFESSIONAL AND CONTRACT SERV			5,273.00	
202-474.000-920.000				PUBLIC UTILITIES			90.97	
202-478.000-740.000				OPERATING SUPPLIES			29,623.51	
203-000.000-228.000				DUE TO STATE OF MICHIGAN			445.06	
203-000.000-229.000				DUE TO FEDERAL GOVERNMENT			969.22	
203-000.000-229.100				DUE FOR FICA			1,830.31	
203-000.000-231.000				DUE TO EMPLOYEE PENSION			451.03	
203-000.000-231.010				DUE TO EMPLOYER PENSION			1,833.22	
203-000.000-231.300				DUE FOR UNION DUES			162.76	
203-000.000-231.400				DUE FOR UNITED WAY			0.55	
203-000.000-231.600				DUE FOR DEFERRED COMP			78.89	
203-000.000-231.800				DUE TO EMPLOYEE FLEX SPENDING			215.52	
203-000.000-231.900				DUE TO AFLAC-PREMIUMS			65.32	
203-000.000-232.000				DUE TO BCBS - EE			748.00	
203-000.000-232.010				DUE TO BCBS - ER			2,991.89	
203-000.000-232.100				DUE TO LIFE INSURANCE - EE			45.58	
203-000.000-232.110				DUE TO LIFE INSURANCE - ER			28.05	
203-000.000-232.600				DUE TO WORKER'S COMP			168.47	
203-445.000-801.000				PROFESSIONAL AND CONTRACT SERV			989.65	
203-445.000-930.000				GENERAL REPAIR AND MAINTENANCE			162.44	
203-449.000-740.000				OPERATING SUPPLIES			208.97	
203-449.000-801.000				PROFESSIONAL AND CONTRACT SERV			12,130.00	
203-449.000-850.000				TELE COMMUNICATIONS			75.67	

GL Number	Invoice Line Desc	Ref #	Vendor Name	Invoice Description	Invoice Number	Check Date	Amount	Check Number
203-449.000-860.000				TRANSPORTATION AND EDUCATION			652.68	
203-474.000-740.000				OPERATING SUPPLIES			666.98	
203-478.000-740.000				OPERATING SUPPLIES			16,565.12	
204-444.001-740.000				OPERATING SUPPLIES			4,395.42	
209-000.000-228.000				DUE TO STATE OF MICHIGAN			182.80	
209-000.000-229.000				DUE TO FEDERAL GOVERNMENT			417.03	
209-000.000-229.100				DUE FOR FICA			649.96	
209-000.000-231.000				DUE TO EMPLOYEE PENSION			143.55	
209-000.000-231.010				DUE TO EMPLOYER PENSION			574.48	
209-000.000-231.300				DUE FOR UNION DUES			93.16	
209-000.000-231.600				DUE FOR DEFERRED COMP			22.50	
209-000.000-231.900				DUE TO AFLAC-PREMIUMS			32.31	
209-000.000-232.000				DUE TO BCBS - EE			131.63	
209-000.000-232.010				DUE TO BCBS - ER			526.55	
209-000.000-232.110				DUE TO LIFE INSURANCE - ER			11.21	
209-000.000-232.600				DUE TO WORKER'S COMP			29.12	
209-567.000-740.000				OPERATING SUPPLIES			1,070.90	
209-567.000-801.000				PROFESSIONAL AND CONTRACT SERV			2,278.00	
209-567.000-850.000				TELE COMMUNICATIONS			164.96	
209-567.000-920.000				PUBLIC UTILITIES			385.12	
209-567.000-941.100				SOFTWARE & SUBSCRIBE BASED IT			2,270.00	
214-264.000-920.000				PUBLIC UTILITIES			26.93	
226-000.000-228.000				DUE TO STATE OF MICHIGAN			292.46	
226-000.000-229.000				DUE TO FEDERAL GOVERNMENT			559.34	
226-000.000-229.100				DUE FOR FICA			1,193.98	
226-000.000-231.000				DUE TO EMPLOYEE PENSION			278.72	
226-000.000-231.010				DUE TO EMPLOYER PENSION			1,121.84	
226-000.000-231.300				DUE FOR UNION DUES			97.56	
226-000.000-231.600				DUE FOR DEFERRED COMP			215.84	
226-000.000-231.800				DUE TO EMPLOYEE FLEX SPENDING			110.66	
226-000.000-231.900				DUE TO AFLAC-PREMIUMS			139.26	
226-000.000-232.000				DUE TO BCBS - EE			350.43	
226-000.000-232.010				DUE TO BCBS - ER			1,401.78	
226-000.000-232.100				DUE TO LIFE INSURANCE - EE			26.70	
226-000.000-232.110				DUE TO LIFE INSURANCE - ER			18.30	
226-000.000-232.600				DUE TO WORKER'S COMP			91.11	
226-521.000-802.100				IT MANAGED SERVICE PROVIDER			78.64	
226-521.000-804.000				CONTRACTED SERVICES			57,997.55	
226-521.000-804.100				RUBBISH - DOWNTOWN DUMPSTERS			4,960.25	
226-521.000-804.200				RUBBISH - DPW DUMPSTER			4,334.40	
226-521.000-804.300				RUBBISH - DOWNTOWN CARDBOARD			1,824.75	
248-000.000-228.000				DUE TO STATE OF MICHIGAN			22.00	
248-000.000-229.000				DUE TO FEDERAL GOVERNMENT			29.07	
248-000.000-229.100				DUE FOR FICA			113.92	
248-000.000-232.600				DUE TO WORKER'S COMP			5.04	
264-301.000-543.000				STATE GRANT-PUBLIC SAFETY			1,869.35	
271-000.000-228.000				DUE TO STATE OF MICHIGAN			651.90	
271-000.000-229.000				DUE TO FEDERAL GOVERNMENT			1,204.75	
271-000.000-229.100				DUE FOR FICA			2,889.17	
271-000.000-231.000				DUE TO EMPLOYEE PENSION			568.07	
271-000.000-231.010				DUE TO EMPLOYER PENSION			2,229.65	

GL Number	Invoice Line Desc	Ref #	Vendor Name	Invoice Description	Invoice Number	Check Date	Amount	Check Number
271-000.000-231.900				DUE TO AFLAC-PREMIUMS			52.20	
271-000.000-232.000				DUE TO BCBS - EE			727.66	
271-000.000-232.010				DUE TO BCBS - ER			2,910.73	
271-000.000-232.110				DUE TO LIFE INSURANCE - ER			24.30	
271-000.000-232.600				DUE TO WORKER'S COMP			17.85	
271-000.000-232.700				DUE TO UNEMPLOYMENT			1.00	
271-790.000-728.000				POSTAGE			45.30	
271-790.000-740.000				OPERATING SUPPLIES			781.88	
271-790.000-780.000				LIBRARY COLLECTION			4,284.04	
271-790.000-802.100				IT MANAGED SERVICE PROVIDER			319.36	
271-790.000-850.000				TELE COMMUNICATIONS			198.68	
271-790.000-885.000				SPECIAL EVENTS AND PROGRAMMING			1,132.80	
271-790.000-920.000				PUBLIC UTILITIES			2,323.15	
271-790.000-930.000				GENERAL REPAIR AND MAINTENANCE			6,154.59	
271-790.000-941.000				RENTS & LEASES			329.18	
271-790.000-941.100				SOFTWARE & SUBSCRIBE BASED IT			1,268.74	
275-802.000-801.000				PROFESSIONAL AND CONTRACT SERV			155.00	
275-802.000-920.000				PUBLIC UTILITIES			33.34	
401-901.062-975.000				BUILDING & BUILDING IMPROVEMEN			2,089.55	
590-000.000-228.000				DUE TO STATE OF MICHIGAN			246.11	
590-000.000-229.000				DUE TO FEDERAL GOVERNMENT			570.71	
590-000.000-229.100				DUE FOR FICA			940.62	
590-000.000-230.100				SJCT UNDISTRIBUTED REVENUE			10,920.56	
590-000.000-230.200				LCT UNDISTRIBUTED REVENUE			51,737.93	
590-000.000-230.400				RTWP UNDISTRIBUTED REVENUE			250,114.33	
590-000.000-230.500				DUE TO WWTP			263,464.96	
590-000.000-231.000				DUE TO EMPLOYEE PENSION			236.62	
590-000.000-231.010				DUE TO EMPLOYER PENSION			935.53	
590-000.000-231.300				DUE FOR UNION DUES			49.06	
590-000.000-231.400				DUE FOR UNITED WAY			3.29	
590-000.000-231.600				DUE FOR DEFERRED COMP			145.15	
590-000.000-231.800				DUE TO EMPLOYEE FLEX SPENDING			51.59	
590-000.000-231.900				DUE TO AFLAC-PREMIUMS			24.84	
590-000.000-232.000				DUE TO BCBS - EE			193.45	
590-000.000-232.010				DUE TO BCBS - ER			773.81	
590-000.000-232.100				DUE TO LIFE INSURANCE - EE			1.28	
590-000.000-232.110				DUE TO LIFE INSURANCE - ER			11.25	
590-000.000-232.600				DUE TO WORKER'S COMP			20.68	
590-000.000-256.000				DUE TO CUSTOMER - OVERPAYMENT			99.49	
590-527.000-740.000				OPERATING SUPPLIES			175.38	
590-527.000-801.000				PROFESSIONAL AND CONTRACT SERV			6,729.48	
590-527.000-850.000				TELE COMMUNICATIONS			36.01	
590-527.000-920.000				PUBLIC UTILITIES			1,246.32	
590-527.000-925.000				SEWAGE TREATMENT FEES			73,571.34	
590-527.000-977.000				EQUIPMENT & MACHINERY			34,388.23	
590-527.501-801.000				PROFESSIONAL AND CONTRACT SERV			36,922.75	
591-000.000-228.000				DUE TO STATE OF MICHIGAN			2,218.10	
591-000.000-229.000				DUE TO FEDERAL GOVERNMENT			4,987.82	
591-000.000-229.100				DUE FOR FICA			8,512.96	
591-000.000-230.100				SJCT UNDISTRIBUTED REVENUE			7,000.19	
591-000.000-230.200				LCT UNDISTRIBUTED REVENUE			4,538.38	

GL Number	Invoice Line Desc	Ref #	Vendor Name	Invoice Description	Invoice Number	Check Date	Amount	Check Number
591-000.000-230.400				RTWP UNDISTRIBUTED REVENUE			78,271.86	
591-000.000-231.000				DUE TO EMPLOYEE PENSION			2,057.27	
591-000.000-231.010				DUE TO EMPLOYER PENSION			8,130.29	
591-000.000-231.300				DUE FOR UNION DUES			610.19	
591-000.000-231.500				DUE FOR FRIEND OF COURT			208.05	
591-000.000-231.600				DUE FOR DEFERRED COMP			146.07	
591-000.000-231.800				DUE TO EMPLOYEE FLEX SPENDING			311.92	
591-000.000-231.900				DUE TO AFLAC-PREMIUMS			222.62	
591-000.000-232.000				DUE TO BCBS - EE			2,102.56	
591-000.000-232.010				DUE TO BCBS - ER			8,410.29	
591-000.000-232.100				DUE TO LIFE INSURANCE - EE			31.99	
591-000.000-232.110				DUE TO LIFE INSURANCE - ER			87.97	
591-000.000-232.600				DUE TO WORKER'S COMP			378.45	
591-000.000-256.000				DUE TO CUSTOMER - OVERPAYMENT			474.68	
591-530.000-740.000				OPERATING SUPPLIES			6,407.57	
591-530.000-750.000				PROCESS CHEMICALS			35,018.93	
591-530.000-801.000				PROFESSIONAL AND CONTRACT SERV			20,082.12	
591-530.000-802.100				IT MANAGED SERVICE PROVIDER			958.08	
591-530.000-850.000				TELE COMMUNICATIONS			387.20	
591-530.000-860.000				TRANSPORTATION AND EDUCATION			1,316.75	
591-530.000-870.000				PROFESSIONAL MEMBERSHIPS/DUES			1,409.39	
591-530.000-920.000				PUBLIC UTILITIES			20,460.03	
591-530.000-930.000				GENERAL REPAIR AND MAINTENANCE			6,957.40	
591-530.000-941.100				SOFTWARE & SUBSCRIBE BASED IT			47.98	
591-536.000-740.000				OPERATING SUPPLIES			21,407.72	
591-536.000-771.000				Inventory Purchases			17,100.00	
591-536.000-801.000				PROFESSIONAL AND CONTRACT SERV			1,985.00	
591-536.000-802.100				IT MANAGED SERVICE PROVIDER			95.66	
591-536.000-850.000				TELE COMMUNICATIONS			296.84	
591-540.000-728.000				POSTAGE			1,495.14	
591-540.000-740.000				OPERATING SUPPLIES			447.20	
591-540.000-801.000				PROFESSIONAL AND CONTRACT SERV			499.36	
591-540.000-802.100				IT MANAGED SERVICE PROVIDER			479.82	
591-540.000-941.100				SOFTWARE & SUBSCRIBE BASED IT			23.99	
591-900.002-801.000				PROFESSIONAL AND CONTRACT SERV			23,000.00	
592-000.000-228.000				DUE TO STATE OF MICHIGAN			196.96	
592-000.000-229.000				DUE TO FEDERAL GOVERNMENT			504.98	
592-000.000-229.100				DUE FOR FICA			743.83	
592-000.000-231.000				DUE TO EMPLOYEE PENSION			181.52	
592-000.000-231.010				DUE TO EMPLOYER PENSION			751.43	
592-000.000-231.300				DUE FOR UNION DUES			20.35	
592-000.000-231.400				DUE FOR UNITED WAY			3.28	
592-000.000-231.600				DUE FOR DEFERRED COMP			137.52	
592-000.000-231.800				DUE TO EMPLOYEE FLEX SPENDING			42.50	
592-000.000-231.900				DUE TO AFLAC-PREMIUMS			13.41	
592-000.000-232.000				DUE TO BCBS - EE			115.78	
592-000.000-232.010				DUE TO BCBS - ER			463.13	
592-000.000-232.110				DUE TO LIFE INSURANCE - ER			8.87	
592-000.000-232.600				DUE TO WORKER'S COMP			13.87	
592-536.000-740.000				OPERATING SUPPLIES			558.42	
592-536.000-801.000				PROFESSIONAL AND CONTRACT SERV			1,498.59	

GL Number	Invoice Line Desc	Ref #	Vendor Name	Invoice Description	Invoice Number	Check Date	Amount	Check Number
592-536.000-850.000				TELE COMMUNICATIONS			37.53	
592-538.000-803.000				ENGINEERING SERVICES			2,250.00	
594-000.000-228.000				DUE TO STATE OF MICHIGAN			1,335.32	
594-000.000-229.000				DUE TO FEDERAL GOVERNMENT			5,171.19	
594-000.000-229.100				DUE FOR FICA			5,197.84	
594-000.000-231.000				DUE TO EMPLOYEE PENSION			1,347.71	
594-000.000-231.010				DUE TO EMPLOYER PENSION			5,218.29	
594-000.000-231.500				DUE FOR FRIEND OF COURT			373.69	
594-000.000-231.600				DUE FOR DEFERRED COMP			1,257.16	
594-000.000-231.900				DUE TO AFLAC-PREMIUMS			87.78	
594-000.000-232.000				DUE TO BCBS - EE			523.12	
594-000.000-232.010				DUE TO BCBS - ER			2,092.54	
594-000.000-232.110				DUE TO LIFE INSURANCE - ER			24.60	
594-000.000-232.600				DUE TO WORKER'S COMP			200.02	
594-597.000-740.000				OPERATING SUPPLIES			613.80	
594-597.000-741.000				FUEL AND GASOLINE			18,450.79	
594-597.000-802.100				IT MANAGED SERVICE PROVIDER			319.36	
594-597.000-850.000				TELE COMMUNICATIONS			584.50	
594-597.000-919.000				WASTE AND RUBBISH DISPOSAL			994.20	
594-597.000-920.000				PUBLIC UTILITIES			1,968.89	
594-597.000-940.000				VEHICLE & EQUIPMENT USAGE			367.23	
594-597.000-941.100				SOFTWARE & SUBSCRIBE BASED IT			55.00	
594-597.000-964.000				REFUNDS & REBATES			3,720.00	
661-000.000-228.000				DUE TO STATE OF MICHIGAN			196.42	
661-000.000-229.000				DUE TO FEDERAL GOVERNMENT			479.43	
661-000.000-229.100				DUE FOR FICA			740.17	
661-000.000-231.000				DUE TO EMPLOYEE PENSION			173.19	
661-000.000-231.010				DUE TO EMPLOYER PENSION			700.17	
661-000.000-231.300				DUE FOR UNION DUES			78.82	
661-000.000-231.600				DUE FOR DEFERRED COMP			43.71	
661-000.000-231.800				DUE TO EMPLOYEE FLEX SPENDING			2.02	
661-000.000-231.900				DUE TO AFLAC-PREMIUMS			18.34	
661-000.000-232.000				DUE TO BCBS - EE			237.89	
661-000.000-232.010				DUE TO BCBS - ER			951.60	
661-000.000-232.100				DUE TO LIFE INSURANCE - EE			0.16	
661-000.000-232.110				DUE TO LIFE INSURANCE - ER			10.93	
661-000.000-232.600				DUE TO WORKER'S COMP			43.51	
661-345.000-740.000				OPERATING SUPPLIES			14.49	
661-345.000-930.000				GENERAL REPAIR AND MAINTENANCE			3,890.98	
661-345.000-941.000				RENTS & LEASES			25.29	
661-441.000-740.000				OPERATING SUPPLIES			13,507.98	
661-441.000-741.000				FUEL AND GASOLINE			43,842.44	
661-441.000-801.000				PROFESSIONAL AND CONTRACT SERV			6,431.00	
661-441.000-802.100				IT MANAGED SERVICE PROVIDER			80.24	
661-441.000-850.000				TELE COMMUNICATIONS			72.02	
661-441.000-930.000				GENERAL REPAIR AND MAINTENANCE			853.02	
661-441.000-941.000				RENTS & LEASES			695.70	
677-000.000-229.100				DUE FOR FICA			14.42	
677-851.000-717.000				LIFE INSURANCE			1,603.57	
677-851.000-717.010				LIFE INSURANCE - EE VOLUNTARY			286.36	
677-871.000-910.000				WC Insurance Premiums			17,670.00	

GL Number	Invoice Line Desc	Ref #	Vendor Name	Invoice Description	Invoice Number	Check Date	Amount	Check Number
			690-851.000-716.000	HEALTH INSURANCE PREMIUMS			143,620.65	
			690-851.000-716.100	PENSION HEALTH CARE PREMIUMS			1,812.00	
			703-000.000-402.000	TAXES-CURRENT			29,992.88	
			703-000.000-402.226	RUBBISH PROPERTY TAX			3,884.35	
			703-000.000-402.248	DOWNTOWN DEVELOPMENT PROPERTY			322.33	
			703-000.000-402.271	LIBRARY PROPERTY TAX			1,542.50	
			703-000.000-402.275	BAND PROPERTY TAX			506.86	
			703-000.000-402.301	DEBT PROPERTY TAX			963.11	
			703-000.000-402.900	AIRPORT PROPERTY TAX			491.79	
			703-000.000-405.100	BERRIEN COUNTY GENERAL			9,617.70	
			703-000.000-406.200	BHAS SET			12,167.49	
			703-000.000-407.100	SJPS OPERATING			20,421.09	
			703-000.000-407.200	SJPS 2024 SINKING			5,315.71	
			703-000.000-407.500	SJPS 2016 DEBT			1,338.28	
			703-000.000-407.600	SJPS 2025 DEBT			2,838.99	
			703-000.000-409.000	LMC PROPERTY TAX			4,565.14	
			703-000.000-410.000	RESA PROPERTY TAX			4,775.66	
			703-000.000-445.000	PENALTY & INTEREST ON TAXES			3,957.12	
			703-000.000-447.000	PROPERTY TAX ADM FEES			984.05	
			731-000.000-228.000	DUE TO STATE OF MICHIGAN			11,135.68	
			731-000.000-229.000	DUE TO FEDERAL GOVERNMENT			41,603.95	
			731-000.000-231.500	DUE FOR FRIEND OF COURT			803.50	
			731-000.000-231.900	DUE TO AFLAC-PREMIUMS			464.34	
			731-000.000-232.000	Due to Blue Cross Blue Shield			7,775.01	
			731-000.000-676.000	REIMBURSEMENTS			32.76	
			731-000.000-860.000	TRANSPORTATION AND EDUCATION			624.90	
			755-000.000-228.000	DUE TO STATE OF MICHIGAN			211.57	
			755-000.000-229.000	DUE TO FEDERAL GOVERNMENT			217.46	
			755-000.000-229.100	DUE FOR FICA			857.14	
			755-000.000-231.000	DUE TO EMPLOYEE PENSION			70.40	
			755-000.000-231.010	DUE TO EMPLOYER PENSION			67.41	
			755-000.000-231.600	DUE FOR DEFERRED COMP			100.00	
			755-000.000-231.800	DUE TO EMPLOYEE FLEX SPENDING			20.00	
			755-000.000-231.900	DUE TO AFLAC-PREMIUMS			14.04	
			755-000.000-232.000	DUE TO BCBS - EE			261.56	
			755-000.000-232.010	DUE TO BCBS - ER			1,046.27	
			755-000.000-232.110	DUE TO LIFE INSURANCE - ER			10.80	
			755-000.000-232.600	DUE TO WORKER'S COMP			27.63	
--- TOTALS BY FUND ---								
			101	GENERAL FUND			309,755.62	
			202	MAJOR STREET FUND			38,277.36	
			203	LOCAL STREET FUND			41,485.38	
			204	MUNICIPAL STREET FUND			4,395.42	
			209	CEMETERY FUND			8,983.28	
			214	DEPOT FUND			26.93	
			226	RUBBISH COLLECTION FUND			75,093.57	
			248	DOWNTOWN DEVELOPMENT AUTHORITY			170.03	
			264	LAW ENFORCEMENT TRAINING FUND			1,869.35	
			271	LIBRARY FUND			28,115.00	
			275	BAND FUND			188.34	
			401	CAPITAL PROJECTS FUND			2,089.55	

GL Number	Invoice Line Desc	Ref #	Vendor Name	Invoice Description	Invoice Number	Check Date	Amount	Check Number
			590	SEWER FUND			733,610.77	
			591	WATER FUND			288,577.84	
			592	CITY SYSTEM DEVELOPMENT FUND			7,541.97	
			594	MARINA FUND			49,903.03	
			661	MOTOR POOL FUND			73,089.52	
			677	SELF-INSURANCE FUND			19,574.35	
			690	HEALTH CARE FUND			145,432.65	
			703	CURRENT TAX COLLECTION FUND			103,685.05	
			731	RETIREMENT SYSTEM FUND			62,440.14	
			755	HOUSING PAYROLL FUND			2,904.28	
			Total For All Funds:				1,997,209.43	

Agenda Item

TO: **City Commission**

FROM: **Ben Reynnells, Finance Director**

RE: **Resolution Authorizing Transfer of Unpaid Accounts Receivable to 2026 Winter Tax Roll**

MEETING DATE: **November 16, 2026**

As part of the Consent Agenda, the City Commission is being asked to consider the attached listings of overdue accounts to be placed on the 2026 Winter Ad Valorem Property Tax Roll, which will be due in February 2027. These include:

- Utility accounts for 102 properties that are six months or more past due, in the amount of $83,540.64. There are roughly 4,036 city accounts; 102 delinquent accounts equate to approximately 2.5% of the City's customer base. The St. Joseph Code of Ordinances Sec.30-24 requires the City Commission to review delinquent accounts once each year and consider approval by resolution for their inclusion on the ad valorem tax roll.
    - TY25 had 92 properties for a total of $58,373.51
- 31 past due code enforcement invoices for lawn mowing, totaling $3,382.75.
    - TY25 had 31 invoices for a total of $3,162.25

All reasonable collection efforts have been made on these accounts, including the posting of a final notice in the newspaper on October 14, 2026.

Action Requested: Motion to approve the following resolution, as part of the consent agenda, authorizing the transfer of unpaid accounts receivable to the 2026 Winter Ad Valorem Property Tax Roll.

ATTACHMENT(S):

- TY26 Special Assessment Resolution 11-16-26.pdf
- TY26 C FINAL LIST TO TAX.pdf
- TY26 DELINQ TO TAX - MOWING Final.pdf
- Public Notice AMENDED - Ord. 30-24 Unpaid Amounts to 2026 Winter Property Tax Roll 10.14.2026.pdf

RESOLUTION AUTHORIZING TRANSFER OF UNPAID ACCOUNTS RECEIVABLE TO 2026 WINTER TAX ROLL

WHEREAS, City Ordinance requires that the City Commission meet once per year to review all water and sanitary sewer system accounts which are considered delinquent, and allows that the City Commission may authorize by resolution the transfer of those accounts along with a 10% administrative fee to the city tax roll to be assessed against the properties served and collected with and in the same manner as ad valorem taxes are collected and;

WHEREAS, billed amounts on these utility accounts have remained delinquent for six months or more and;

WHEREAS, a notice to all owners of property within the city of outstanding charges delinquent and eligible for addition to the tax roll was properly published in the local newspaper at least 14 days before this action and;

WHEREAS, City Ordinance allows for outstanding sidewalk replacement, mowing assessments and other receivables to be added to the ad valorem tax roll and;

WHEREAS, all reasonable collection efforts have been made to collect these amounts and in spite of these efforts the accounts remain unpaid;

BE IT RESOLVED, that the St. Joseph City Commission hereby authorizes the transfer of all unpaid utility, mowing, sidewalk and code enforcement accounts receivable to the 2026 Winter Tax Roll, thereby perfecting the lien for these services against said properties.

Delinquent Tax List for Cycle C - City of St. Joseph 2026

Acct #	Parcel Number	Service Address	Customer Name	Delq Amount	10% Penalty	Totals	Comments
160900	76-0025-0088-00-9	1407 MILLER DR	WHITE, ROSEMARY	$164.64	$16.46	$181.10	
100100	76-0026-0033-00-8	1415 S STATE ST	HEYN, MP	$1,090.24	$109.02	$1,199.26	
100330	76-0026-0062-01-6	1516 S STATE ST	OSTERMAN, ANDREW	$1,016.75	$101.68	$1,118.43	
030691	76-0026-0073-00-0	1448 LAKE BLVD	STRICKLER, JOE	$127.89	$12.79	$140.68	
161510	76-0026-0169-05-8	1234 YOUNG PL	DAVIS, ANGIE	$1,650.52	$165.05	$1,815.57	
170343	76-0027-0125-06-7	212 CROFTON CIR	THOMPSON, LEROY	$207.23	$20.72	$227.95	Inactive
200750	76-0034-0004-06-8	3114 CLEVELAND AVE	HORTON, DORIS	$1,374.99	$137.50	$1,512.49	
020270	76-0340-0024-00-3	511 LAKE ST	UPHUES-MILES, CHERYL A	$1,472.77	$147.28	$1,620.05	
020400	76-0340-0030-03-8	625 LAKE ST	MILLER, JULIE	$2,385.33	$238.53	$2,623.86	
020760	76-0340-0045-02-7	210 MARKET ST	ZIMMERLE, CHARLES	$875.09	$87.51	$962.60	
020780	76-0340-0045-03-5	604 LIONS PARK DR	ZIMMERLE, JOHNNY	$559.84	$55.98	$615.82	
020690	76-0340-0074-00-1	519 LIONS PARK DR	LANNERT, BARBARA	$238.12	$23.81	$261.93	
040780	76-0340-0195-00-2	613 PLEASANT ST	THORNTON, MICHELLE	$581.95	$58.20	$640.15	
040860	76-0340-0203-03-0	615 ELM ST	BESHOURI, PAT	$511.56	$51.16	$562.72	
080200	76-0340-0277-01-7	514 COURT ST	P&B RENTALS	$4,938.77	$493.88	$5,432.65	
060410	76-0340-0355-01-8	812 ELM ST	MILSTAIN, SIMON	$1,246.39	$124.64	$1,371.03	
060470	76-0340-0365-00-5	712 CHURCH ST	KELLER, TAMARA S.	$705.16	$70.52	$775.68	
061040	76-0340-0391-00-6	912 MARKET ST	BASIR, SULAIMAN	$133.10	$13.31	$146.41	
060950	76-0340-0397-00-4	715 CHURCH ST	BUSBY, TRISHA	$284.73	$28.47	$313.20	
090310	76-0340-0421-01-1	915 MARKET ST	SANCHEZ, ALEXANDER	$1,163.71	$116.37	$1,280.08	
100760	76-0440-0004-00-9	1614 LAKEVIEW AVE	ZIMMERLE, JOHNNY	$520.76	$52.08	$572.84	
100510	76-0840-0002-00-1	510 WINCHESTER AVE	JANECYK, ERIN	$439.48	$43.95	$483.43	
100520	76-0840-0002-01-0	512 WINCHESTER AVE	ZELLERS, JENNIFER	$787.14	$78.71	$865.85	
230060	76-0900-0016-00-0	831 MYRTLE AVE	EDWARDS, DELORIS	$173.82	$17.38	$191.20	
111140	76-0910-0001-00-0	1713 NILES AVE	BATSON, MICHAEL	$686.10	$68.61	$754.71	
151040	76-0920-0011-00-2	836 GREENWOOD AVE	JORDAN, JACOB	$851.44	$85.14	$936.58	
111190	76-0930-0003-00-7	1605 NILES AVE	HERBSTREIT, BENJAMIN	$1,439.28	$143.93	$1,583.21	
150630	76-0930-0013-00-2	826 WOLCOTT AVE	GUSTAFSON DAVID JR	$539.84	$53.98	$593.82	
150440	76-0930-0051-00-1	841 WOLCOTT AVE	SOSA, WENDY	$486.78	$48.68	$535.46	
161440	76-0970-0002-00-0	2306 LANGLEY AVE	TYBURCZY, DAVID	$1,283.13	$128.31	$1,411.44	
190220	76-0970-0035-00-5	2309 MORTON AVE	GARCIA, KELLY	$183.39	$18.34	$201.73	
101420	76-1130-0030-00-9	1802 S STATE ST	SYSWERDA, WENDY	$1,283.12	$128.31	$1,411.43	
140460	76-1130-0041-00-1	521 LA SALLE AVE	COX, TONIA	$722.85	$72.29	$795.14	
230851	76-1135-0001-00-0	820 LESTER AVE	PMP HOLDINGS LLC	$4,394.97	$439.50	$4,834.47	
181020	76-1170-0015-00-9	315 KINGSLEY AVE	OWNER, NEW	$68.21	$6.82	$75.03	
211110	76-1220-0020-00-2	307 S VERONICA CT	STRAUB, TIMOTHY	$172.00	$17.20	$189.20	
190620	76-1260-0010-00-6	708 KINGSLEY AVE	SMITH, JOE LEE	$511.56	$51.16	$562.72	
190510	76-1500-0004-00-1	2405 NILES AVE	ENDERS, JULIANA	$375.89	$37.59	$413.48	
190430	76-1500-0012-00-4	2309 NILES AVE	PIERMAN, KRIS	$704.47	$70.45	$774.92	
160180	76-1560-0001-00-6	1227 HILLCREST AVE	BROCATO, JASON	$48.20	$4.82	$53.02	
220920	76-1700-0042-00-3	719 GARD AVE	GERRING, EDWARD	$851.41	$85.14	$936.55	
220930	76-1700-0043-01-8	715 GARD AVE	GERRING, EDWARD	$539.16	$53.92	$593.08	
170760	76-1750-0009-00-2	311 DUNHAM AVE	GOODMAN JR, TERRY	$575.91	$57.59	$633.50	
170850	76-1750-0052-00-5	214 WARD AVE	GRAVES, STACY	$359.14	$35.91	$395.05	
170870	76-1750-0054-00-8	218 WARD AVE	SPEAR, JOHN	$421.13	$42.11	$463.24	
170980	76-1750-0055-00-4	221 WARD AVE	HUFF, MARION	$648.48	$64.85	$713.33	
015100	76-1915-0003-00-9	404 EDGEWATER DUNES PKY	PRO RISQUEZ BELLO, ALVARO	$294.31	$29.43	$323.74	
121090	76-2250-0023-00-9	1016 MICHIGAN AVE	NEW OWNER	$392.87	$39.29	$432.16	
140280	76-2320-0009-00-1	1905 S STATE ST	EDWARDS, BRIDGET M.	$170.49	$17.05	$187.54	
140220	76-2320-0015-00-1	1917 S STATE ST	GATHRIGHT, LYNNE	$1,714.83	$171.48	$1,886.31	
130320	76-2390-0010-00-0	1305 HARRISON AVE	TAYLOR, APRIL	$687.49	$68.75	$756.24	
130640	76-2400-0006-00-3	1323 MICHIGAN AVE	CLARK, CHRIS	$1,195.57	$119.56	$1,315.13	
130200	76-2400-0012-00-3	1504 LANGLEY AVE	GRANADOS, JACOB	$581.06	$58.11	$639.17	
130290	76-2400-0021-00-2	1306 MICHIGAN AVE	CLARK, DERIK L	$511.56	$51.16	$562.72	
130300	76-2400-0022-00-9	1304 MICHIGAN AVE	GRUSS, BAILEY	$375.89	$37.59	$413.48	
120150	76-2650-0003-00-3	1017 HARRISON AVE	NEW TENANT	$190.02	$19.00	$209.02	
120330	76-2650-0020-00-5	813 HARRISON AVE	CRAPO, SHONA	$366.71	$36.67	$403.38	
221095	76-2700-0009-01-0	731 ST JOSEPH DR	OTT, STEPHANIE	$366.49	$36.65	$403.14	
221103	76-2700-0009-24-9	2946 DIVISION ST	MICHIANA SPINE	$1,087.01	$108.70	$1,195.71	
240980	76-2800-0016-00-4	2517 WILLA DR	DONALDSON, LISA G	$863.72	$86.37	$950.09	
240900	76-3100-0049-00-1	2615 WILLA DR	MIKKELSEN, DOUGLAS	$1,246.39	$124.64	$1,371.03	
240410	76-3100-0076-00-8	912 BOTHAM AVE	KERBY, AMANDA	$484.04	$48.40	$532.44	
251520	76-3100-0085-00-7	2602 MORTON AVE	WOODS, MONIICA	$207.71	$20.77	$228.48	
230390	76-3110-0001-00-5	804 BOTHAM AVE	HAMILTON, ROBIN	$805.51	$80.55	$886.06	
230580	76-3110-0004-00-4	801 COLUMBIA AVE	SCOGGIN, CARTER	$788.98	$78.90	$867.88	
241330	76-3110-0014-00-0	2708 WILLA DR	KLOPP, RYAN	$696.00	$69.60	$765.60	
230620	76-3110-0019-00-1	811 COLUMBIA AVE	SWIDWA, JULIE	$474.85	$47.49	$522.34	

Delinquent Tax List for Cycle C - City of St. Joseph 2026

Acct #	Parcel Number	Service Address	Customer Name	Delq Amount	10% Penalty	Totals	Comments
241370	76-3110-0028-00-1	2720 WILLA DR	RADTKE, ELEANOR	$491.32	$49.13	$540.45	
241670	76-3110-0041-00-7	2721 WILLA DR	WHITMIRE, TAYLOR	$238.16	$23.82	$261.98	Inactive
070520	76-3160-0002-00-8	1016 BROAD ST	BAIRD, JONATHAN	$594.23	$59.42	$653.65	
060790	76-3160-0068-00-9	911 JONES ST	KHASINA, ALEKSANDRA	$256.49	$25.65	$282.14	
081300	76-3160-0120-00-1	719 HOYT ST	KNUTH, DENNIS	$511.56	$51.16	$562.72	
060780	76-3160-0149-00-9	1003 CHURCH ST	P&B RENTALS	$1,347.42	$134.74	$1,482.16	
251110	76-3450-0021-00-4	1101 ST JOSEPH DR	HUBBLE, JILL	$1,581.38	$158.14	$1,739.52	
111410	76-3750-0001-01-1	1105 NILES AVE	BELL, RAYONTE	$794.28	$79.43	$873.71	
081310	76-3750-0004-00-1	802 HOYT ST	KNUTH, ANNABELLE	$511.56	$51.16	$562.72	
081320	76-3750-0004-01-0	804 HOYT ST	KNUTH, ANNABELLE	$511.56	$51.16	$562.72	
060700	76-3750-0007-00-1	812 HOYT ST	WALKER, SHANNON	$200.00	$20.00	$220.00	
160720	76-4490-0013-00-6	1322 MARION AVE	LANNERT, JENNIFER	$1,081.06	$108.11	$1,189.17	
160660	76-4490-0027-00-7	1302 MARION AVE	KESTERKE, THOMAS	$201.37	$20.14	$221.51	
250030	76-4540-0003-00-1	1220 RIVERWOOD TER	PJESKY, JAMES	$604.82	$60.48	$665.30	
180040	76-4660-0050-00-0	512 WHITTLESEY AVE	MONAHAN, ERIN	$1,319.87	$131.99	$1,451.86	
180160	76-4670-0058-00-8	2505 LAKEVIEW AVE	LAWRENCE, LOIS	$67.07	$6.71	$73.78	
160370	76-4830-0037-00-4	1210 MOHAWK LN	HARPER, CHEYANNE	$102.41	$10.24	$112.65	
160400	76-4830-0040-00-5	1218 MOHAWK LN	KAHWAJI, MICHAEL	$391.26	$39.13	$430.39	Inactive
070530	76-4930-0024-01-4	1019 BROAD ST	CLOSSON, AARON	$167.64	$16.76	$184.40	
090890	76-5030-0020-00-9	907 WAYNE ST	KNUTH, DENNIS	$511.56	$51.16	$562.72	
111240	76-5990-0002-01-0	1523 NILES AVE	EVERYBODYS EVERYTHING	$993.68	$99.37	$1,093.05	
121310	76-5990-0021-01-4	1516 PIXLEY AVE	JONES, ADRIENNE	$1,365.79	$136.58	$1,502.37	
131370	76-6840-0019-03-9	1697 RIVER RIDGE CT	DEYBER, KELLY	$93.10	$9.31	$102.41	
130150	76-6900-0020-00-0	1414 MICHIGAN AVE	DREWS, JANET	$511.56	$51.16	$562.72	
121740	76-7050-0010-01-7	1122 MICHIGAN AVE	P&B RENTALS	$1,480.48	$148.05	$1,628.53	
220170	76-7170-0016-00-8	2614 NILES AVE	MICHIGAN LAKE & LAND	$155.45	$15.55	$171.00	
220350	76-7170-0028-00-6	2617 S STATE ST	BLAINE, CYNTHIA	$256.16	$25.62	$281.78	
079570	76-7530-0005-00-2	1221 BROAD ST 5	CUSACK, CLAIRE	$1,351.89	$135.19	$1,487.08	
140550	76-8550-0032-00-0	419 LA SALLE AVE	BERGERSON, AMY	$768.76	$76.88	$845.64	
140560	76-8550-0033-00-6	417 LA SALLE AVE	MILLER, WILLIAM	$58.56	$5.86	$64.42	
191470	76-8600-0008-00-1	903 NAPIER AVE	CARLSON, RYAN	$915.72	$91.57	$1,007.29	
191050	76-8600-0035-00-9	918 KINGSLEY AVE	GARRISON, KIERSTEN	$168.68	$16.87	$185.55	
191060	76-8600-0037-00-1	920 KINGSLEY AVE	RUSSELL, HEATHER	$961.66	$96.17	$1,057.83	
131120	76-8650-0012-00-5	1303 WOLCOTT AVE	SKINNER, MELISSA	$284.04	$28.40	$312.44	
131160	76-8650-0017-00-7	1205 WOLCOTT AVE	SANTOS, SONIA	$1,797.48	$179.75	$1,977.23	
Total Accounts:	**102**		**Total Amounts:**	**$75,945.97**	**$7,594.67**	**$83,540.64**	

2026 Delinquent Non-Utility Listing - City of St. Joseph

Invoice #	Parcel Number	Address	Description	Resident Name	Total
10947	76-0026-0143-00-8	814 Michigan Ave	Mowing	Aaron Joslin	95.00
10970	76-0026-0143-00-8	814 Michigan Ave	Mowing	Aaron Joslin	95.00
11139	76-0026-0143-00-8	814 Michigan Ave	Mowing	Aaron Joslin	110.00
11136	76-0340-0288-00-1	808 Court St	Mowing	John & MacKenzie Holden	110.00
11153	76-0340-0391-00-6	912 Market St	Mowing	DPI investments, LLC	91.25
11202	76-0340-0391-00-6	912 Market St	Mowing	DPI investments, LLC	110.00
11135	76-0340-0418-00-1	422 Wayne St	Mowing	Anthony Hriczo	110.00
11160	76-0340-0418-00-1	422 Wayne St	Mowing	Anthony Hriczo	72.50
11138	76-0340-0421-01-1	915 Market St	Mowing	Alexander Sanchez	132.50
11154	76-0340-0421-01-1	915 Market St	Mowing	Alexander Sanchez	147.50
11147	76-1130-0033-00-8	1812 S State St	Mowing	Eric Reitz	147.50
11130	76-1260-0010-00-6	708 Kingsley Ave	Mowing	Joe Smith	87.50
11150	76-1260-0010-00-6	708 Kingsley Ave	Mowing	Joe Smith	128.75
11194	76-1750-0009-00-2	311 Dunham Ave	Mowing	Terry Goodman Erica Lingg	110.00
11157	76-2250-0023-00-9	1016 Michigan Ave	Mowing	Noah Boelens	91.25
11197	76-2390-0010-00-0	1305 Harrison Ave	Mowing	April Taylor	127.75
10966	76-2400-0021-00-2	1306 Michigan Ave	Mowing	Derik Clark	110.00
11141	76-2400-0021-00-2	1306 Michigan Ave	Mowing	Derik Clark	110.00
11146	76-2400-0021-00-2	1306 Michigan Ave	Mowing	Derik Clark	91.25
11165	76-3060-0055-00-8	850 Lane Dr	Mowing	Jamie Walter	147.50
10972	76-3160-0047-00-1	822 Court St	Mowing	Jonathan Boulos	95.00
11134	76-3160-0047-00-1	822 Court St	Mowing	Jonathan Boulos	95.00
11164	76-3160-0047-00-1	822 Court St	Mowing	Jonathan Boulos	91.25
10971	76-3170-0034-00-4	814 State St	Mowing	Tim & Liam Walls	125.00
11161	76-3750-0008-00-7	814 Hoyt St	Mowing	Edward Smith	128.75
11199	76-5990-0002-01-0	1523 Niles Ave	Mowing	Ivy Sue Puma	128.75
11137	76-5990-0045-01-1	1514 Morton Ave	Mowing	Earlene Rosenthal	110.00
11159	76-5990-0045-01-1	1514 Morton Ave	Mowing	Earlene Rosenthal	72.50
11198	76-5990-0045-01-1	1514 Morton Ave	Mowing	Earlene Rosenthal	110.00
11162	76-5990-0046-00-9	950 Wisconsin Ave	Mowing	Elkana Owili	128.75
11158	76-7050-0010-00-9	1120 Michigan Ave	Mowing	Rory & Timothy Clancy	72.50
					3,382.75

AFFP

Amended Public Notice

Affidavit of Publication

STATE OF MI }
COUNTY OF BERRIEN } SS

Danyelle Dixon, being duly sworn, says:

That she is Accounting Clerk of the Herald Palladium, a daily newspaper of general circulation, printed and published in St. Joseph, Berrien County, MI; that the publication, a copy of which is attached hereto, was published in the said newspaper on the following dates:

October 14, 2026

Publication Fees: $ 175.55

That said newspaper was regularly issued and circulated on those dates.

SIGNED:

Subscribed to and sworn to me this 14th day of October 2026.

Heather Purk, Notary Public 11/22/2030

HEATHER PURK
NOTARY PUBLIC - STATE OF MICHIGAN
COUNTY OF VAN BUREN
My Commission Expires November 22, 2030
Acting in the County of Berrien

00006766 71587710

CITY OF ST. JOSEPH
BERRIEN COUNTY, MICHIGAN

AMENDED PUBLIC NOTICE

Pursuant to Chapter 30-24 of the St. Joseph Code of Ordinances, notice is hereby given that on Monday, November 16, 2026, the St. Joseph City Commission will review all unpaid city accounts, including but not limited to utility, code enforcement, and sidewalk replacement. These are considered delinquent by the City Finance Department as of June 1, 2026. At that meeting the City Commission will consider authorizing the transfer of those accounts, including fees, to the City 2026 Winter Tax Roll to be assessed against the property and collected with and in the same manner as other winter taxes.

To avoid having delinquent charges added to the Winter Tax Roll, payment in full must be received by 5:00 PM on Friday, October 16, 2026.

Should those delinquent amounts, that were added to the winter tax roll, remain delinquent and unpaid after 5:00 PM on Monday, March 1, 2027, those charges shall be sent to the County Treasurer, to be collected in the same manner as the lien created by city taxes under the delinquent tax roll of the City.

Ben Reynnells
Finance Director / Treasurer
City of St. Joseph

Abby Bishop, City Clerk
City of St. Joseph
700 Broad Street
St. Joseph, MI 49085

Agenda Item

TO: **City Commission**

FROM: **Abby Bennett**

RE: **New Board Appointment**

MEETING DATE: **November 16, 2026**

As part of the Consent Agenda, the City Commission is asked to consider the panel's recommendation to appoint the citizen below to the respective board, who is committed to our community and wishes to serve.

NAME:	BOARD:	TERM EXPIRES:
Raymond Russell	Parks & Recreation Advisory Board	October 31, 2028

Action Requested: to approve, as part of the Consent Agenda, the appointment of Raymond Russell to the Parks & Recreation Advisory Board with a term that expires on October 31, 2028.

ATTACHMENT(S):

- Raymond Russell - Parks Board Application_Redacted.pdf

Application for Appointment to a Board, Commission, or Committee

700 Broad Street, St. Joseph, MI 49085-1276 | sjcity.com | (269) 983-5541

The City depends on approximately 70 volunteers appointed to 19 different boards, commissions and committees. Each one serves a unique purpose, and some require specific skills or interests. All of them help shape our community's future, and, in some cases, work to implement parts of adopted plans. To lear more about a specific board or commission, visit sjcity.com and navigate to the Boards & Commissions page for a general overview of each board, or our Agendas & Minutes page to view previous meeting documents.

You can view openings and term dates on the Current Roster of Board & Commission Members page of our website. Residents are encouraged to apply for boards and commissions even when no current vacancies exist—having a pool of applicants ready to be considered helps us minimize the amount of time we have vacancies in groups. Please complete and return this application to the City Clerk's Office to be considered for appointment. Questions marked with an asterisk (*) are required. This application will be kept on file for one year from the date it was submitted.

Applicant Information

Name:*
Raymond Russell

Home address: *
[redacted]

Primary phone number:*
[redacted]

Secondary number:
[redacted]

Email address: *
[redacted]

Application for Appointment to a Board, Commission, or Committee

700 Broad Street, St. Joseph, MI 49085-1276 | sjcity.com | (269) 983-5541

Applicant name:* Raymond Russell

General Questions

For any question, if there is not room to include a complete response, please include the response on a separate attachment and note "see attached." When providing information in an attachment, please refer to the appropriate question number(s) to help the City staff review the application.

1. Explain why you want to serve on a board or commission.*

I have lived in St Joseph for over 50 years and have enjoyed our wonderful local parks. Three years ago I joined our local Kiwanis Club and recently became the club president. Given our organiztions focus on children and young adult development and our ongoing involvement with Kiwanis park, I believe I would be a good fit for your board.

2. Explain what makes you a good candidate for a board or commission, including talents or experience (work-related or other volunteerism) would be of value or would strengthen the board or commission you are interested in.*

In my career I had extensive exipierence in project mamangement and quality. One of my roles was head of my comapanies Lead Logistic provider program for Whirlpool Corporation. I regularly participated in all Whirlpools supply chain staff meetings and served on numerous project development teams. Additionally, my responsibilities included the development of their freight and warehousing annual budget.

3. Please briefly describe your career and educational background.*

I graduated from St Joseph High School and hold a BBA from Western Michigan University, with additional training in supply chain management from Penn State and Ohio State Universities. Over a 38 year career at Penske Logistics, I began in finance and eventually served as Senior Vice of Operations. In this role, my primary resonsibility was managing Whirlpool's North American supply chain for our company.

4. Do you believe you will have any conflicts of interest if appointed?*

None

Application for Appointment to a Board, Commission, or Committee

CITY OF St. Joseph

700 Broad Street, St. Joseph, MI 49085-1276 | sjcity.com | (269) 983-5541

Applicant name:* Raymond Russell

5. Have you attended a meeting, reviewed an agenda packet, or talked with others to better understand the board or commission for which you are applying?* ○ Yes ⊗ No

6. If training is available at no cost, would you attend?* ⊗ Yes ○ No

7. Please share any additional information or thoughts the City Commission should consider when reviewing your application:

Excited about the opportunity for myself and our clubs involvement

8. What is your availability?* I am retired and have flexible hours

	Morning	Afternoon	Evening
Monday	☐	☐	☐
Tuesday	☐	☐	☐
Wednesday	☐	☐	☐
Thursday	☐	☐	☐
Friday	☐	☐	☐

Signature:* Raymond Russell Date:* 10/23/26

Application for Appointment to a Board, Commission, or Committee

700 Broad Street, St. Joseph, MI 49085-1276 | sjcity.com | (269) 983-5541

Applicant name:* _____

- ☐ Building Construction/Maintenance
- ☐ Property Management and Leasing
- ☐ Other: _____
- ☐ Low Income or Subsidized Housing
- ☐ Policy Making or Law

☐ Joint Waste Water Treatment Board

- ☐ Engineering
- ☐ Public Health
- ☐ Banking/Finance
- ☐ Other: _____

☐ Library Board

- ☐ Policy Making
- ☐ Advertising, Marketing, Public Relations
- ☐ Grants and Endowments
- ☐ Other: _____
- ☐ Budgeting, Finance, Fundraising
- ☐ Strategic Planning
- ☐ Knowledge of Libraries

☐ Municipal Officers Compensation Board

- ☐ Budgeting and Finance
- ☐ Policy Making
- ☐ Public Sector Compensation
- ☐ Other: _____

■ Parks and Recreation Advisory Board

- ☐ Advertising, Marketing, Public Relations
- ☐ Fitness, Recreation, Sports and Coaching
- ☐ Other: Parks and Recreation Advisory Board
- ☐ Finance or Property Management/Leasing
- ☐ Forestry and Landscape Architecture

☐ Planning Commission

- ☐ Architecture or Landscape Architecture
- ☐ Civil Engineering
- ☐ Land or Real Estate Development
- ☐ Zoning
- ☐ Other: _____
- ☐ Banking/Finance
- ☐ Building Construction
- ☐ Urban Planning
- ☐ Land Use Law

☐ Property Maintenance Board of Appeals

- ☐ Architecture or Building Construction
- ☐ Engineering
- ☐ Other: _____
- ☐ Law
- ☐ Land or Real Estate Development

☐ Recreational Harbor Authority

- ☐ Marina or Boating Operations
- ☐ Law
- ☐ Banking and Finance
- ☐ Other: _____

☐ Retirement System Board

Agenda Item

TO: **City Commission**

FROM: **Abby Bennett**

RE: **Peddler Application - Renuity LLC**

MEETING DATE: **November 16, 2026**

The Clerk's Office received a Peddler Application from Hollis Coe, manager of Renuity LLC. They plan to offer free door-to-door estimates for windows, baths, and kitchen remodels and to market their services by visiting homes in St. Joseph. They applied for and received a peddler permit for the summer of 2026, had some success, and want to return again before the end of the year. The City Clerk has reviewed the application for completeness and accuracy, and the Director of Public Safety has completed all necessary background checks. If approved, Hollis Coe and his team will coordinate with the Clerk's Office to pay the required daily fees. City-issued ID badges will be provided to all workers and must be worn at all times, displaying the approved dates.

Action Requested: To approve, as part of the Consent Agenda, the Peddler Application from Hollis Coe, manager with Renuity LLC, subject to receipt of additional required peddler fees.

ATTACHMENT(S):

- Peddler Appolication - Renuity LLC Nov. 2026_Redacted.pdf

City of St. Joseph
Application for Vendor License

Applicant

Your Name: Hollis Coe Today's Date: 11/5/26

Your Permanent Address: [redacted] For CC consideration on:

City: Indianapolis State: IN Zip: 46235 Email: [redacted]

Your Daytime Phone: [redacted] Evening Phone: _____

Name of Business/Organization: Renuity LLC

Nature of Business: Door to Door Your Affiliation with Business/Organization: Canvass manager

Address of Business/Organization: 950 vitality Dr

City: Comstock park State: MI Zip: 49321 Email: hcoe@madcitywindows.com

Business/Organization Daytime Phone: 765-516-0454 Evening Phone: _____

Have you ever been convicted of any crime, misdemeanor or violation of a municipal ordinance? Y / N If YES, describe nature of the offense and the punishment or penalty assessed NO

Attach a listing of all persons who will be vending under this application; include name, address & copy of state identification. # Persons 6

Vehicle Information Year 2026 Make/Model Chrysler Color white License Plate # [redacted] State Wisconsin

Vending Information Day Vendor ____ Moving Day Vendor ____ Peddler X Stationary Vendor ____

What **DATE** do you plan to vend? 11/16/26 During what **TIMES** do you plan to vend? 12-5pm

VENDING LOCATION requested? Door to Door

Must attach a map / diagram indicating location / route.

From what type of structure will you be vending? *Must attach picture of the booth / cart / stand / vehicle.* Door to Door

List all products you intend to sell windows, baths, kitchens, Patio doors

How will the goods be delivered to you? To Grand Rapids warehouse

How are the goods be delivered to customers? Placed by order from warehouse

List previous vending experience? _____

PLEASE READ CAREFULLY; THEN SIGN BELOW

1. All applications for Vending Licenses must be approved by the City Commission.
2. Any License issued is valid only for the dates set forth on the license, without regard to any cancellation or postponement of related activities.
3. Licenses are not transferable.
4. Each vendor must pick up their license before April 1st or no later than 2 weeks after the City Commission approves their application, failure to do so may result in the termination of their license.
5. An ID badge must be worn by vendor at all times while vending; ID badge may be provided by City or the City will approve badges provided by vendor.
6. Each vendor must post the license issued by the City of St. Joseph in a prominent location.
7. County Health Department Certification required for all food sales; City Vending License must be consistent with County Certificate.
8. If your business requires the use of weighing or measuring devices, you must submit a certificate from the State Inspector of Weights, Scales & Measures.

By signing this application, you affirm that the information provided is accurate and truthful to the best of your knowledge.

Signature of Applicant Hollis Coe **Date** 11/5/26

Photo ID: ✓ *Stand Photo* _____ *Location Map* _____ *Health Department Certificate* _____ *Other Certifications* _____

Appl. Fee: ✓ *Ch#/cash:* CC *Date:* 11/5/26 *Comments:* _____

PS Approval _____ *City Clerk Approval* ✓ *City Commission Approval* _____

Original: City Clerk Copy: Public Safety Director Copy: Applicant

FAQs

Is there any obligation or cost to get a quote?

Consultations and quotes are completely free, with no obligation to buy. We provide an exact price that's valid for a full year.

What happens during the consultation?

We'll talk through your goals, explain products, and make recommendations based on your needs. Consultations typically take about an hour, depending on the scope of the project and the number of questions.

Who should be involved in the consultation?

All homeowners should be present. We also welcome anyone whose input you value, such as a spouse, partner, family member, or trusted advisor.

One to trust.

Renuity is a team of home improvement professionals in neighborhoods nationwide, working together to raise the standard.

Renewing

Windows
Baths
Kitchens

Scan for offers and reviews.

Thousands of verified reviews and industry-leading customer satisfaction scores promise that our work is trusted by neighbors.

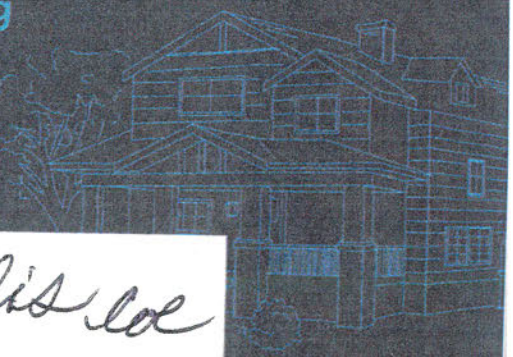
renuity

We're in the neighborhood.

Renuity is a team of home improvement professionals in neighborhoods nationwide, and we happen to be working with one of your neighbors now. If you're thinking about upgrading your home, it's a great time to work with a team you can trust.

Renewing

Windows
Baths
Kitchens



NOTES

Get a free quote.
renuityhome.com
1-804-RENUITY

Licensed & Insured MI: 2625006O2

Agenda Item

TO: **City Commission**

FROM: **Bethany Ballard, Recreation Manager**

RE: **Special Event Applications: St. Joe Today Events**

MEETING DATE: **November 16, 2026**

St. Joe Today is seeking approval for two of their annual winter events: Chili Tour (Friday, February 5) and Ice Fest (January 29-31).

The events are consistent with previous years with no significant changes proposed.

Action Requested: Motion to approve, as part of the consent agenda, the special event requests for St. Joe Today's Chili Tour and Ice Fest and to direct staff to issue special event permits.

ATTACHMENT(S):

- SJT Chili Tour Special Event Application.pdf
- 2027 Chili Tour Event Map.pdf
- SJT Ice Fest Special Event Application.pdf
- 2027 Ice Fest - Public Works and Public Safety Requests.pdf
- 2027 Ice Fest Event Map.pdf
- Staff Review and Comments SJT Ice Fest and Chili Tour.pdf

Special Event Application

Name of special event:	Chili Tour
Sponsoring organization	St. Joe Today
Mailing/billing address	301 State Street
City/state/ZIP code	St. Joseph, MI 49085
Contact person(s)	Daniele Crevier

Event information

Requested date(s) and time(s):	Friday, February 5 from 5p-8p
Is there a requested alternative for the date(s)?	No
Please describe the event:	Downtown St. Joe merchants offering chili samples. Juried and People's Choice voting for best chili. Tour maps are available at the St. Joe Today Welcome Center. A portion of the proceeds benefits the Benton Harbor Soup Kitchen.
What is the requested location(s) of the event?	Downtown St. Joe

Is the event expected to reoccur in a future calendar year?	Yes
If yes, list the annual timing below:	First Friday in February
How many attendees do you expect to host during this event?	1,500 - 2,000
(Section Break)	

Requested city services

Does the event require any of the following fixtures?	Rubbish containers
How many of the selected fixtures do you need?	Four (4) per block - 12 total (see map)
Does the event require any of the following public services?	Rubbish removal
(Section Break)	

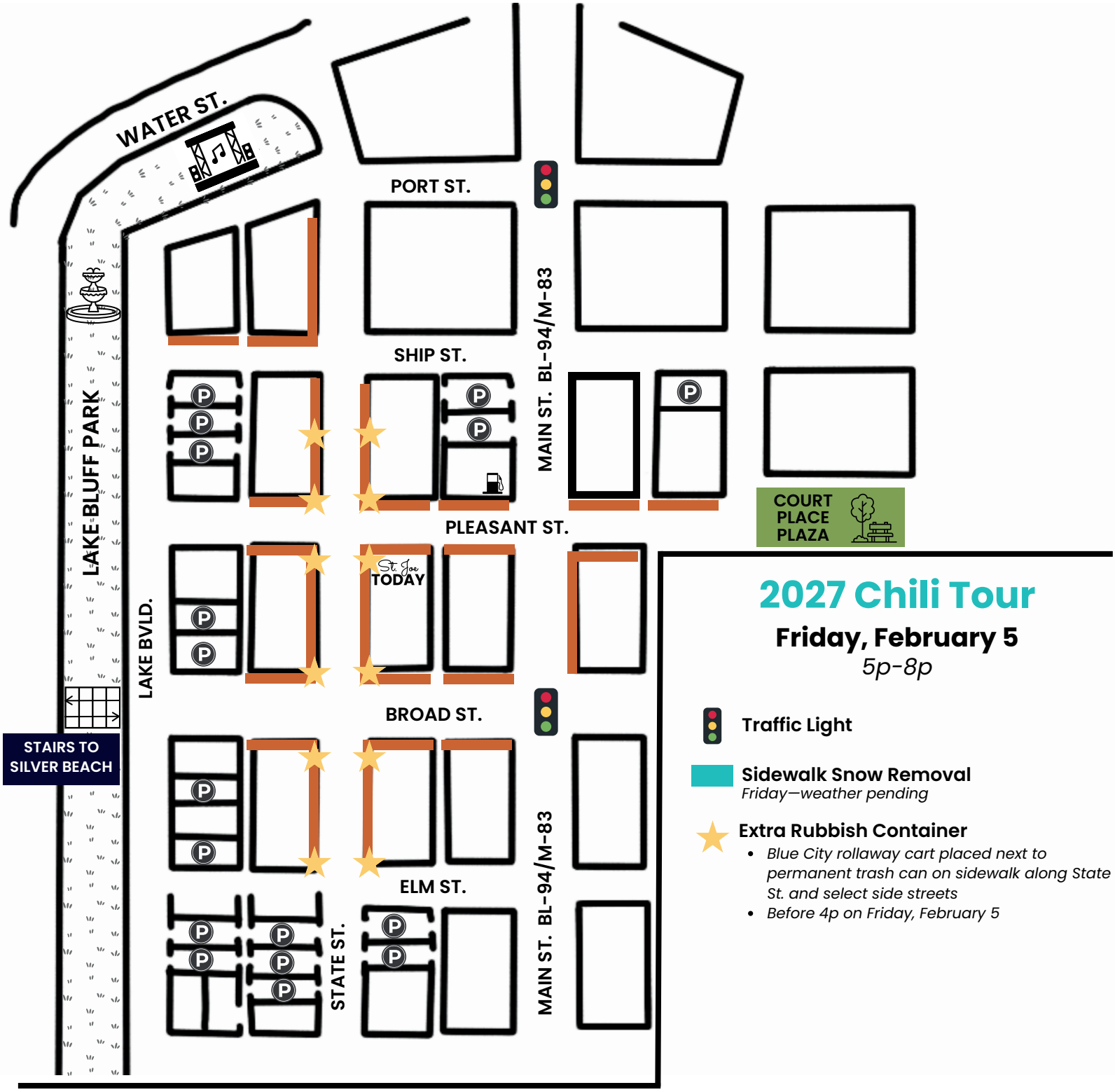
Public Safety and ordinances

Are you requesting assistance from Public Safety?	Yes
If yes, please provide details about the assistance required:	*Field not completed.*
Will the event include loud or amplified sounds?	Yes
If yes, please provide a description of the sounds:	Music played through speakers installed by Force Tech
Will the event include bright or flashing lights that are unusual for the location?	No
Are alcoholic beverages proposed to be served as part of the event?	No
(Section Break)	

Other requests and attachments

If the applicant has any other requests that are	Snow removal from sidewalks (see map)

not listed in the form, please detail them below:	
Please attach a map of the requested location(s) with the following information, as applicable:	2027 Chili Tour Event Map.pdf
Please attach a Certificate of Insurance, as detailed below:	6.15.26-6.15.27 Certificate of Liability Insurance.pdf



2027 Chili Tour

Friday, February 5

5p-8p

Traffic Light

Sidewalk Snow Removal
Friday—weather pending

Extra Rubbish Container

- *Blue City rollaway cart placed next to permanent trash can on sidewalk along State St. and select side streets*
- *Before 4p on Friday, February 5*

Special Event Application

Name of special event:	Ice Fest
Sponsoring organization (if applicable)	St. Joe Today
Mailing/billing address	301 State Street
City/state/ZIP code	St. Joseph, MI 49085
Contact person(s)	Daniele Crevier
(Section Break)	

Event information

Requested date(s) and time(s):	Elm St. Partial Closure: Thursday, January 28; Event Dates: Friday, January 29 - Sunday, January 31
Is there a requested alternative for the date(s)?	No
Please describe the event:	Annual Ice Fest featuring Professional Ice Carving, Ice Sculptures on display, Fire & Ice Bonfire Tower, Ice Interactive Games, Speed Carving Competition, etc.
What is the requested location(s) of the event?	Downtown St. Joe - Road Closures to include State St. from Elm St. to Ship St., Pleasant St. from west alley to

	east alley and Elm St. Parking closure for ice vendor (beginning Thursday at 6a).
Is the event expected to reoccur in a future calendar year?	Yes
If yes, list the annual timing below:	Last weekend in January
How many attendees do you expect to host during this event?	2,500 - 5,000
(Section Break)	

Requested city services

Does the event require any of the following fixtures?	Barricades, Rubbish containers
How many of the selected fixtures do you need?	Barricades - 14 Grabber Cones - 42 Garbage Cans - 6 Public Works & SJPD requests submitted in a separate document!
Does the event require any of the following public services?	Rubbish removal

(Section Break)

Public Safety and ordinances

Are you requesting assistance from Public Safety?	Yes
If yes, please provide details about the assistance required:	Public Works & SJPD requests submitted in a separate document!
Will the event include loud or amplified sounds?	Yes
If yes, please provide a description of the sounds:	DJ/Emcee, Ice Carver Chainsaw and Power Tools, Music throughout downtown via Force Tech Speakers
Will the event include bright or flashing lights that are unusual for the location?	No
Are alcoholic beverages proposed to be served as part of the event?	No

(Section Break)

Other requests and attachments

If the applicant has any other requests that are not listed in the form, please detail them below:	Public Works & SJPD requests submitted in a separate document!
Please attach a map of the requested location(s) with the following information, as applicable:	2027 Ice Fest Event Map.pdf
Please attach a Certificate of Insurance, as detailed below:	6.15.26-6.15.27 Certificate of Liability Insurance.pdf

Email not displaying correctly? View it in your browser.

2027 ICE FEST
Downtown St. Joe
Friday, January 29 – Sunday, January 31, 2027

PUBLIC WORKS:

BARRICADE:

QTY: 14
Locations: Used to close State St. (top of block) and Pleasant St. (alley to alley)-see attached map.

Grabber Cones

QTY: 42
Locations: 12 along Pleasant St. (6 outside along the side of the SJT Welcome Center, 6 alongside the Chocolate Café before side entrance); 30 additional for teams (5 per team-see attached map for specific locations)

GARBAGE CANS:

QTY: 6
Locations: Doubled up with permanent trash cans along State St.

SNOW REMOVAL:

Snow removal requested Thursday and/or Friday morning weather pending. Assistance with clearing sidewalks, specifically between the trees and along the curb for sculpture placement and walking traffic.

ICE CLEAN UP:

FRIDAY: Clean up requested for Fire & Ice Tower + any additional loose ice chunks along State St. between Broad St. and Pleasant St. on Friday evening after 8:30p. *Please note the Fire & Ice Tower will start at 7p.*

SATURDAY: Clean up requested for any Ice Interactives located on the street—Pleasant St. (between alley and State St.) and State St. (between Broad St. and Pleasant St.)+ any additional loose ice chunks near the large sculptures created Saturday. Additionally, clean up of any loose ice chunks on the corner of State St. and Pleasant St. from the Speed Carving Competition on Saturday (4:30p-6p). Clean up requested for Saturday evening after 7p.

ICE SCULPTURE CLEAN UP: Clean up requested for any remaining ice sculptures once they start to melt (weather pending). SJT will leave discretion up to Public Works.

2027 ICE FEST
Downtown St. Joe
Friday, January 29 – Sunday, January 31, 2027

PUBLIC SAFETY:

THURSDAY:

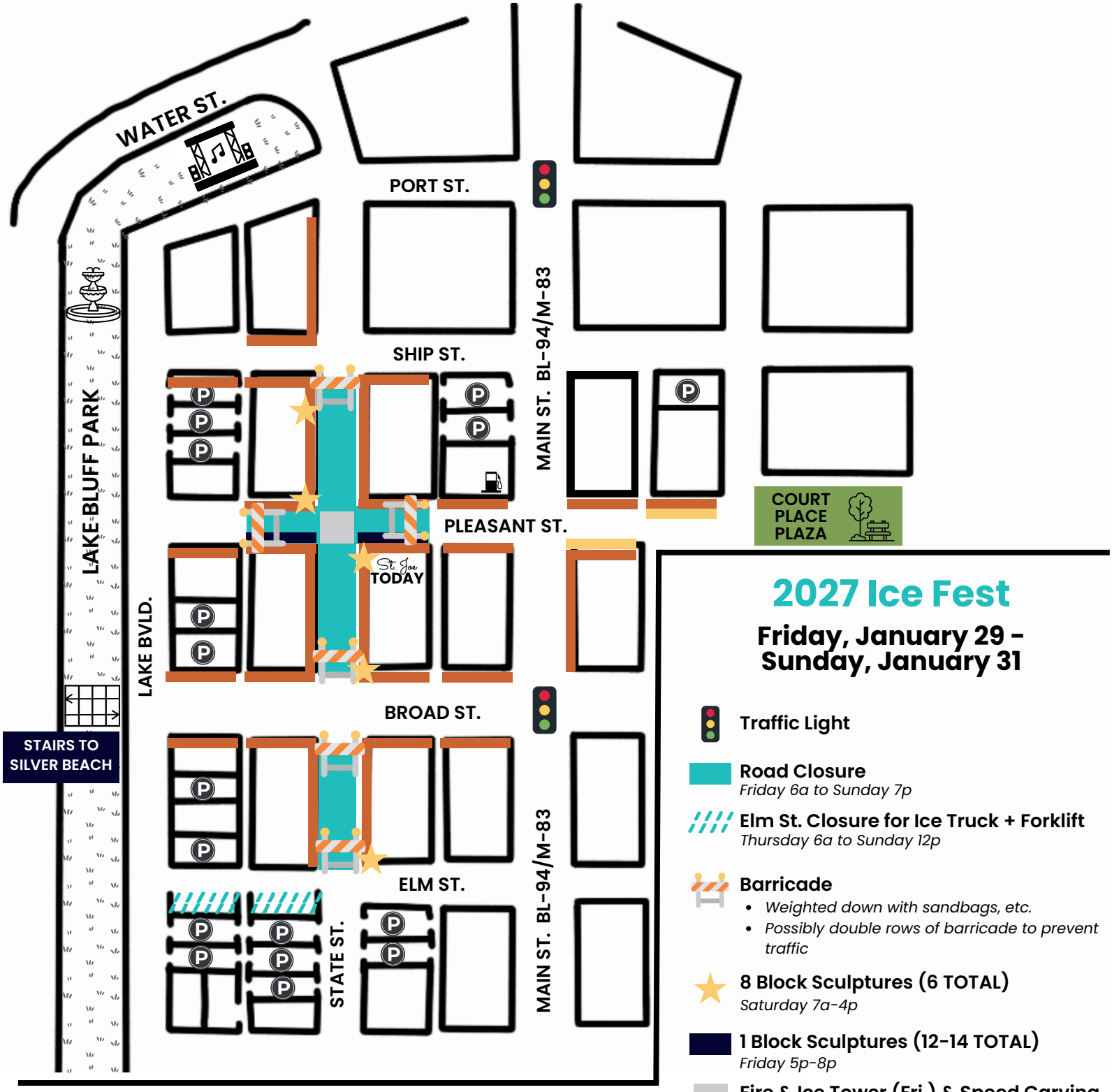
ROAD CLOSURES: Assistance with blocking off parking spaces on Elm St. to park the Ice Creations truck and forklift. See attached event map.

FRIDAY:

ICE TOWER BONFIRE: Request to help put out the bonfire / collapse the bonfire (if needed) on Friday evening. The Fire & Ice Tower will start at 7p.

ALL WEEKEND:

EVENT PATROL: Officers to patrol the event throughout the weekend.
ROAD CLOSURES: Assistance with road closures (Friday morning) and openings (Sunday evening). Sunday road opening scheduled for 7p-will leave up to the discretion of SJPD to open earlier or later as needed (weather pending). See attached event map.



2027 Ice Fest

Friday, January 29 - Sunday, January 31

- **Traffic Light**
- **Road Closure**
  Friday 6a to Sunday 7p
- **Elm St. Closure for Ice Truck + Forklift**
  Thursday 6a to Sunday 12p
- **Barricade**
  - *Weighted down with sandbags, etc.*
  - *Possibly double rows of barricade to prevent traffic*
- **8 Block Sculptures (6 TOTAL)**
  Saturday 7a-4p
- **1 Block Sculptures (12-14 TOTAL)**
  Friday 5p-8p
- **Fire & Ice Tower (Fri.) & Speed Carving (Sat.)**
  Friday 7p; Saturday 4:30p-6p
- **Event Zone, East Side of Main**
  - *No road closures needed*
  - *Ice sculputres placed on the sidewalk alongside The Market and Silver Harbor Brewing*
- **Sidewalk Snow Removal**
  Friday—weather pending

30-40 additional pre-carved ice sculptures placed along State St. between Elm St. & Ship St. on Friday morning.

FRIDAY CLEANUP: Cleanup is requested for Fire & Ice Tower + any additional loose ice chunks along State St. between Broad St. and Pleasant St. on Friday evening after 8:30p

SATURDAY CLEANUP: Cleanup is requested for any ice interactives located on the street—Pleasant St. (between alley and State) and State St. (between Broad St. and Pleasant St.) + any additional loose ice chunks on the corner of State St. and Pleasant St. from the Speed Carving Competition on Saturday (4:30p-6p). Clean up requested for Saturday evening after 7p.

ICE SCULPTURE CLEANUP: Cleanup is requested for any remaining ice sculptures once they start to melt (weather pending), SJT will leave discretion up to Public Works.

Staff Review and Comments

Special Event: St. Joe Today Ice Fest (January 29-31) and Chili Tour (February 5)

Department	Recommendation	Comments
Public Works	Approve	
Public Safety	Approve	
City Engineer		
City Clerk	Approve	
Development	Approve	
St. Joe Today	N/A	

Additional Comments:

Insurance Policy Received? Yes No

If no, date by which Insurance Policy must be Received (minimum of 30 days before event):

Agenda Item

TO: **City Commission**

FROM: **Bethany Ballard, Recreation Manager**

RE: **Special Event Applications: Blossomtime 2027**

MEETING DATE: **November 16, 2026**

The Blossomtime Festival, established in 1906, is requesting permission to host the Youth parade on Saturday, May 1 as well as the Grand Floral Parade and the Run for the Buds on Saturday, May 8, 2026. All three events will be held along the same routes as years past.

The Youth Parade will start at 12 noon, along State Street (behind Library). The detour will go into effect at 11:00am. The Grand Floral Parade will start at 1:00pm. The detour will go into effect at 10:00am. Run for the Buds 5K Run/Walk will start at 10:30am at the corner of Main and Ship Streets, prior to the Parade.

Maps for each event are linked in the attached applications.

Action Requested: To approve, as part of the consent agenda, the Blossomtime Festival special event applications as presented and to direct staff to issue a special event permit.

ATTACHMENT(S):

- 2027 Letter to Approve for City Commission.pdf
- Blossomtime Grand Floral Parade Special Event App.pdf
- Blossomtime Youth Parade Special Event App.pdf
- Blossomtime Run for the Buds Special Event App.pdf

Blossomtime Festival Scholarship

2330 S. Cleveland Avenue, St. Joseph, Michigan 49085
Telephone: 269-982-8016 Fax: 269-982-8018
E-mail: office@blossomtimefestival.org
Website: www.blossomtimefestival.org

September 22, 2026

Emily Hackworth
City Manager
City of St. Joseph
700 Broad Street
St. Joseph, MI 49085

Dear Emily,

On behalf of the Blossomtime Festival Board of Directors, I am requesting the following items to be placed on the agenda of your next City commission meeting for approval.

1. Permission to hold the Youth Parade on Saturday, May 1st, 2027, at 12 noon, along State Street (behind Library). The detour will go into effect at 11:00am.
2. Permission to hold the Grand Floral Parade on Saturday, May 8th, 2027, at 1:00pm. The detour will go into effect at 10:00am.
3. Hold the Run for the Buds 5K Run/Walk prior to the parade. Start time 10:30am at the corner of Main and Ship Streets.

The Blossomtime Festival will celebrate its 121th year. We look forward to the having the support and assistance from the City of St. Joseph. We are grateful for the dedication the City has made to the Festival over the years---the City Commission, Management, Police, Fire and Public Works departments all make it possible to present the Blossomtime Festival events to the residents and visitors.
Sincerely,

Anna M. Abdelnour
President of the Board of Directors
Blossomtime Festival

Special Event Application

Applicant information

Name of special event:	Blossomtime Grand Floral Parade
Contact person(s)	Jeffry Alisch-Parade Coordinator, Anna Abdelnour-President

Event information

Requested date(s) and time(s):	Saturday, May 8, 2027, Street closure @ 10am EST
Is there a requested alternative for the date(s)?	No
Please describe the event:	Annual Blossomtime Grand Floral Parade- Parade consisting of approx. 120 units and celebrating our 121st year.
What is the requested location(s) of the event?	Starting at the Administration building on Main St. continuing into Benton Harbor on Ship St.
Is the event expected to reoccur in a future calendar year?	Yes
If yes, list the annual timing below:	2nd Saturday in May

How many attendees do you expect to host during this event?	too many to count

Requested city services

Does the event require any of the following fixtures?	Barricades, Traffic cones
How many of the selected fixtures do you need?	This is decided at a later date
Does the event require any of the following public services?	Street sweeping, Mowing, Rubbish removal, Cessation of lawn sprinkling

Public Safety and ordinances

Are you requesting assistance from Public Safety?	Yes
If yes, please provide details about the assistance required:	Same as in the past
Will the event include loud or amplified sounds?	Yes

If yes, please provide a description of the sounds:	Marching Bands, and amplified music on floats
Will the event include bright or flashing lights that are unusual for the location?	Yes
If yes, please provide a description of the lights:	depends on the units that apply to be in the parade...unknown at this point in time
Are alcoholic beverages proposed to be served as part of the event?	No

Other requests and attachments

If the applicant has any other requests that are not listed in the form, please detail them below:	*Field not completed.*
Please attach a map of the requested location(s) with the following information, as applicable:	2026 overview of parade.ppt
Please attach a Certificate of Insurance, as detailed below:	Certificate Holders.pdf

Special Event Application

Applicant information

Name of special event:	Blossomtime Youth Parade
Sponsoring organization (if applicable)	Blossomtime Festival
Contact person(s)	Anna Abdelnour

Event information

Requested date(s) and time(s):	Saturday, May 1, 2027. Check in begins at 11am, parade begins at 12 noon. Awards follow at Band Shell.
Is there a requested alternative for the date(s)?	No
Please describe the event:	The Bud Prince & Princess act as Grand Marshals for this event featuring the youth of Southwestern Michigan. Elementary, middle and junior high school students, Scout and 4-H Groups, bands and individuals provide floats, marching units, decorated bikes and wagons, and even pets in costume. This is the final event of Tour Week, all Blossomtime Royalty, Miss Teen Blossomtime, and her Court, Miss Junior Teen, and her Court will attend and participate in the parade route as a group.

What is the requested location(s) of the event?	Check in at Bear Park, behind the SJ Library on State Street. Parade runs down State Street to Ship Street. Following parade, awards at Band Shell.
Is the event expected to reoccur in a future calendar year?	Yes
If yes, list the annual timing below:	1st Saturday in May
How many attendees do you expect to host during this event?	100-150

Requested city services

Does the event require any of the following fixtures?	Barricades
How many of the selected fixtures do you need?	*Field not completed.*
Does the event require any of the following public services?	Street sweeping

Public Safety and ordinances

Are you requesting assistance from Public Safety?	Yes
If yes, please provide details about the assistance required:	Security and safety
Will the event include loud or amplified sounds?	Yes
If yes, please provide a description of the sounds:	Music from boombox
Will the event include bright or flashing lights that are unusual for the location?	No
Are alcoholic beverages proposed to be served as part of the event?	Yes
If yes, please upload a copy of the necessary liquor licenses:	*Field not completed.*

Other requests and attachments

If the applicant has any other requests that are	Check in is at Bear Park, behind the SJ Library, downtown SJ.

not listed in the form, please detail them below:	Staging is between Pearl and Market Street. Parade begins at 12 noon at the corner of Market and State Street and runs north down State Street, ending on Ship Street, with awards following at the John E. N. Howard Band Shell. Public Safety and Public Works ensure that barricades are up for State Street and the staging area. Parade is closed to traffic at 11am.
Please attach a map of the requested location(s) with the following information, as applicable:	Youth Parade Map.pdf
Please attach a Certificate of Insurance, as detailed below:	Certificate Holders.pdf

Special Event Application

Applicant information

Name of special event:	Run for the Buds
Sponsoring organization (if applicable)	Blossomtime Festival
Contact person(s)	Anna Abdelnour

Event information

Requested date(s) and time(s):	Saturday, May 8, 2027
Is there a requested alternative for the date(s)?	No
Please describe the event:	5K Walk/Run for approximately 75 participants. Blossomtime is one of Michigan's oldest and largest community festivals celebrating our area's agricultural heritage
What is the requested location(s) of the event?	Starting at Ship St just East of Main, through and around the roundabout at Main and 5th and back to the start
Is the event expected to reoccur in a future calendar year?	Yes

If yes, list the annual timing below:	2nd Saturday of May
How many attendees do you expect to host during this event?	75-100

Requested city services

Does the event require any of the following fixtures?	Barricades, Traffic cones, Rubbish containers
How many of the selected fixtures do you need?	*Field not completed.*
Does the event require any of the following public services?	Street sweeping, Rubbish removal, Cessation of lawn sprinkling

Public Safety and ordinances

Are you requesting assistance from Public Safety?	Yes
If yes, please provide details about the assistance required:	Safety/Security

Will the event include loud or amplified sounds?	Yes
If yes, please provide a description of the sounds:	Music, Announcements
Will the event include bright or flashing lights that are unusual for the location?	No
Are alcoholic beverages proposed to be served as part of the event?	No

Other requests and attachments

If the applicant has any other requests that are not listed in the form, please detail them below:	*Field not completed.*
Please attach a map of the requested location(s) with the following information, as applicable:	Run for the Buds 5K Route.pdf
Please attach a Certificate of Insurance, as detailed below:	Certificate Holders.pdf

Agenda Item

TO: **City Commission**

FROM: **Emily Hackworth, City Manager**

RE: **2027 Fireworks**

MEETING DATE: **November 16, 2026**

Please find the attached proposal for the Independence Day Fireworks show with Pyrotecnico Fireworks Inc. for 2027. The fireworks are scheduled for Saturday, July 3, 2027. The 2025 show cost the City of St. Joseph $35,200 and the 2026 show cost $36,500. The same show for 2027 will cost $38,000.

The amount of $38,000 for the 2027 show will be paid from account 101-740-000-883-000.

Action Requested: Action Requested: Motion to approve, as part of the consent agenda, the enclosed proposal from Pyrotecnico Fireworks Inc., and to authorize City Manager Emily Hackworth to execute the agreement on behalf of the City of St. Joseph.

ATTACHMENT(S):

- Pyrotecnico St Joseph Fireworks Proposal - 1 yr.pdf



St. Joseph, MI fireworks
July 3, 2027



OUR CORE VALUES

We produce each show with tireless dedication. We treat each employee, supplier, and regulator with respect. Individual and team initiative drives our company. Imaginative people are the core of our success. Ensuring safety is our top priority. Great performances are our passion.

WHAT THIS MEANS FOR YOUR EVENT

You have a vision for your event and Pyrotecnico will work tirelessly to design a spectacular display to match that vision. Our staff has an unrivaled passion for what we do and that results in superior customer service, advanced display designs, and safe certified/licensed pyrotechnicians for your event.



YOUR EVENT TEAM







Stephen Vitale - President & CEO - svitale@pyrotecnico.com
As the President and CEO of Pyrotecnico, Stephen provides the leadership for all of our employees and creates the philosophy by which we excel.

Jon Gesse - Midwest Director of Sales - jgesse@pyrotecnico.com
Jon supervises the servicing of client accounts, ensuring that you are completely satisfied with our service and your crowd will experience the best show they have ever seen.

Michael Falk – Account Manager - mfalk@pyrotecnico.com
Michael services client accounts, making sure that all aspects of your program are completed in a timely manner. Michael has 35 years experience in the fireworks industry.

Wanda Schoof – Project Coordinator - wschoof@pyrotecnico.com
Alicia Lamb – Project Coordinator – alamb@pyrotecnico.com
Wanda & Alicia aid Michael in creating contracts, certificates of insurance and making sure every detail of the preparation process has been addressed.

PROPOSAL

Client: City of St. Joseph, MI

Event Date: July 3, 2027

Prepared for: Emily Hackworth

Type of Show: Aerial firework display – 100% electronic fired, no hand firing

Length of Show: 22 minutes

Type of Pyrotechnic Effects: All aerial shells – Low level to 5”

Proposal Includes:

- Licensed Professional Pyrotechnicians
- All Fireworks Material Necessary to the Production
- All Firing Equipment Necessary to the Production
- Computer-Designed Choreography
- Permits created for submittal to City of St. Joseph, US Coast Guard and Michigan DNR
- $10,000,000 Public Liability Insurance
- Workers Compensation Insurance
- All Transportation Expenses



DETAILS

$38,000.00	July 3, 2027 - High Impact 22 Minute Aerial Fireworks Display Fully scripted display for precision timing and firing as designed and choreographed by our award winning team.

GRAND TOTAL

$38,000.00



YOUR SHOW

We take pride in our ability to "layer" the sky with vivid surprises at varying heights and widths, painting the entire sky into beautiful scenes of color. Your show will be unique and precise, with a timeline that will include an opening mini-finale of bursts to kick off the display, followed by a body filled with unique scenes and special effect barrages, and concluding with a grand finale that will light up the sky like nothing your audience has ever seen!



*Maximum shell heights will vary for each individual display.
•On average, shells will reach 100' of elevation for every inch in shell diameter.
(Example: 2" shells will reach approximately 200' in elevation.)



AMPLIFYING EXCITEMENT SINCE 1889

UNMATCHED INNOVATION

Imaginative people are the core of our success, and our creative team is constantly raising the bar and scouring the globe for new technologies. You can rest assured that your display will be innovative and unforgettable in every aspect.

AWARD-WINNING DISPLAY DESIGN

Our creative team has won many international awards for our unique choreography and impeccable synchronicity, including the coveted Gold Jupiter award among others.

EXCEPTIONAL TEAM

Our exceptional team will ensure that every aspect of your show is completely taken care of from permitting and safety regulations to show execution and clean up, so you can sit back and enjoy the time leading up to your exciting event. We will have the details under control every step of the way.

125 YEARS EXPERIENCE

We are bringing 125 years of experience to the table, giving us the knowledge and ability to use the absolute best technology, techniques, and the most innovative products with the utmost safety. We have lived and breathed fireworks and special effects for 125 years, and we will see your show through from concept to clean up.

PYROTECNICO™

800.854.4705 • WWW.PYROTECNICO.COM



THANK YOU

Thank you for the time and consideration that you have given us.

We recognize that your standards of excellence must be matched by the vendors that you select for any event. We are honored to have this opportunity to accomplish something spectacular for your organization, and will always strive to exceed expectations.

Pyrotecnico will work tirelessly throughout this process to ensure that every element of the program runs smoothly. From permitting and license paperwork, to design and choreography, to the safe operation of your display, we will endeavor to provide peace-of-mind throughout our partnership.

Thank you again and we look forward to hearing from you very soon.

Michael Falk

Michael Falk | Account Manager
800.771.7976 (Office)
616.427.0377 (Cell)

Agenda Item

TO: **City Commission**

FROM: **Kelly Ewalt, Development Director**

RE: **DDA Liquor License**

MEETING DATE: **November 16, 2026**

In February 2025, The Whitcomb approached the City Commission seeking support for a traditional liquor license, which the Commission granted. At that time, the Whitcomb discovered no traditional liquor licenses were available, and they are now seeking to obtain a DDA license.

This license will remain separate from its event rental operations.

As you may recall, at the July 28, 2025 meeting, City Commissioners passed a resolution to establish a Development District pursuant to MCL 436.1521A(1)(b). This allows businesses within the district to apply for a DDA Liquor License through the Michigan Liquor Control Commission if they meet certain requirements.

Those requirements include: The building that will house the proposed licensed premises must have at least $75,000 expended for new construction or the rehabilitation or restoration of the building over the preceding five years or a commitment for a capital investment of at least $75,000 in the building that must be expended before the license is issued.

The licensed business must be engaged in activities related to dining, entertainment, or recreation.

The licensed business must be open to the general public and have a seating capacity of not less than 25 persons.

The DDA gave its support of the license at its November 9th meeting.

Staff is requesting approval from Commission to move forward with the Whitcomb Senior Living Tower's application to the MLCC.

Action Requested: Motion to approve the Whitcomb Senior Living Tower's request for a Class C liquor license in the DDA Development area.

ATTACHMENT(S):

- Whitcomb DDA Liquor License App_Redacted.pdf
- Whitcom Form LCC106.pdf

Downtown Development Authority (DDA) Liquor License Application Affidavit

Business Information

- **Business Name:** The Whitcomb Senior Living Tower
- **Legal Entity Name:** Whitcomb Senior Living Tower LLC
- **Business Address (DDA District):** 509 Ship St.
- **Business Phone:** [redacted]
- **Email:** [redacted]
- **Business Type (e.g., restaurant, bar, brewery):** Senior living facility
- **FEIN:** 87-4107904

Applicant Information

- **Full Name of Applicant/Owner:** Prabhjot "Jay" Singh
- **Home Address:** [redacted]
- **Phone Number:** [redacted]
- **Email:** [redacted]

Affirmations & Acknowledgments

By signing below, the applicant affirms the following:

☒ The business is located within the boundaries of the St. Joseph DDA District.

☒ The primary purpose of the business is **restaurant, bar, or hospitality-related**, with seating and food service available to the public.

☒ The applicant has submitted or will submit a completed application to the **Michigan Liquor Control Commission (MLCC)**.

☒ The applicant understands this license is **non-transferable** outside the DDA district.

☒ The business will comply with all applicable **local zoning, building, fire, and health codes.**

☒ The applicant has expended at least $75,000 for the rehabilitation or restoration of the building over the preceding five years, or has committed capital investment of at least $75,000 that will be expended for the building before the license is issued.

☒ is open to the general public and has a seating capacity of not less than 25 persons.

☒ The applicant agrees to cooperate with inspections and requests for additional information from the **City of St. Joseph** and **MLCC**.

☒ The business intends to make a meaningful economic investment and contribute to the vitality of Downtown St. Joseph.

Affidavit

I, the undersigned, affirm that the information provided in this application is true and complete to the best of my knowledge. I understand that falsification or omission of information may result in the denial or revocation of the DDA Liquor License.

Signature of Applicant: Prabhjot Singh

Date: 10/12/26

Printed Name: PRABHJOT SINGH

For City/DDA Use Only

- Date Received: 10/13/2026
- Reviewed By: KE
- DPS Approval Date: 11/9/2026

Michigan Department of Licensing and Regulatory Affairs
Liquor Control Commission (MLCC)
Toll Free: 866-813-0011 • www.michigan.gov/lcc

Business ID: _____

Request ID: _____
(For MLCC use only)

Local Government Approval
(Authorized by MCL 436.1501)

Instructions for Applicants:

- You must obtain a recommendation from the local legislative body for a new on-premises license application, certain types of license classification transfers, and/or a new banquet facility permit.

Instructions for Local Legislative Body:

- Complete this resolution or provide a resolution, along with certification from the clerk or adopted minutes from the meeting at which this request was considered.

At a Regular meeting of the St. Joseph City council/board
(regular or special) (name of township, city, village)

called to order by Mayor Thomas on Nov 16, 2026 at 6:00pm
(date) (time)

the following resolution was offered:

Moved by _____ and supported by _____

that the application from Whitcomb Senior Living Tower LLC
(name of applicant - if a corporation or limited liability company, please state the company name)

for the following license(s): MCL 436.1521a(1)(b)
(list specific licenses requested)

to be located at: 509 Ship Street, St. Joseph, MI 49085

and the following permit, if applied for:

☐ Banquet Facility Permit Address of Banquet Facility: _____

It is the consensus of this body that it _____ this application be considered for
(recommends/does not recommend)

approval by the Michigan Liquor Control Commission.

If disapproved, the reasons for disapproval are _____

Vote

Yeas: _____

Nays: _____

Absent: _____

I hereby certify that the foregoing is true and is a complete copy of the resolution offered and adopted by the St. Joseph (name of township, city, village)

council/board at a Regula meeting held on Nov 16, 2026
(regular or special) (date)

Print Name of Clerk	Signature of Clerk	Date

Under Article IV, Section 40, of the Constitution of Michigan (1963), the Commission shall exercise complete control of the alcoholic beverage traffic within this state, including the retail sales thereof, subject to statutory limitations. Further, the Commission shall have the sole right, power, and duty to control the alcoholic beverage traffic and traffic in other alcoholic liquor within this state, including the licensure of businesses and individuals.

Please return this completed form along with any corresponding documents to:
Michigan Liquor Control Commission
Mailing address: P.O. Box 30005, Lansing, MI 48909
Overnight packages: 2407 N. Grand River, Lansing, MI 48906
Fax to: 517-763-0059

LARA is an equal opportunity employer/program.Auxiliary aids, services and other reasonable accommodations are available upon request to individuals with disabilities.

Agenda Item

TO: **City Commission**

FROM: **Tim Zebell, City Engineer & Assistant City Manager**

RE: **Safe Streets for All Grant Approval Request**

MEETING DATE: **November 16, 2026**

In June of 2025, City staff requested and received approval to apply for a Safe Streets for All (SS4A) Grant in order to conduct a comprehensive review of transportation safety throughout the City for all users, including vehicles, pedestrians, bicycles, and non-motorized users. The goal of the grant is to complete a Safety Action Plan that identifies measures to reduce or eliminate roadway fatalities and serious injuries. The grant would also give additional consideration to ADA pedestrian improvements, planned and potential non-motorized trail routes and crossings, and enhancements in school zones.

In March 2026, City staff learned the grant application was selected for funding and, since that time, we have been working through the federal grant agreement process. The FHWA agreement documents are attached, and we are requesting approval of the SS4A grant agreement. Additionally, staff is requesting approval of Abonmarche's and Urban SDK's proposals and associated agreements to undertake the grant activities.

Abonmarche's scope of services is as follows:

1. City-wide Crash Study
2. Road Safety Audit on Major Corridors
3. Road Safety Review on Minor Corridors Local/Residential Streets
4. Windshield Safety Review
5. Specific Safety Reviews on Pedestrian Accessibility, Non-Motorized Trail Routes, and School Zones

Abonmarche will also assist in meeting the SS4A requirements that include:

- Leadership and goal setting
- Planning structure through a group charged with implementation and oversight
- Safety analysis with the public and relevant stakeholders
- Policy and process changes
- Strategy and project selections
- Progress and transparency methods

Additional descriptions of these are included in the attached proposal.

Around the same time the City was awarded the grant, Public Safety Director Neubecker suggested that we consider adding Urban SDK's services to the grant because it provides immediate access to one year of traffic counts and speeds, and other valuable road, sidewalk, and trail GIS information. We approached our FHWA Grants Manager and determined the Urban SDK services were eligible. Abonmarche agreed on the value of the information and agreed to reduce their fees by $16,925 to allow inclusion of the Urban SDK data to aid in their analysis.

The proposed services will ultimately lead to the completion of a Safety Action Plan under the planning and demonstration grant criteria. The Safety Action Plan is required should the City apply for an implementation grant in the future.

The cost of the proposed services is $300,000; the City match is 20% of that cost ($60,000).

Action Requested: To approve the Safe Streets for All Grant agreement, and the Abonmarche and Urban SDK proposals and associated agreements, contingent upon FHWA execution of the SS4A agreement, and to authorize City Manager Hackworth and Assistant City Manager/City Engineer Tim Zebell to sign the agreements on behalf of the City.

ATTACHMENT(S):

- 693JJ32740096_St Joseph MI_PE_102226-tzrevs-accepted.pdf
- SS4A FY25 Exhibits.pdf
- SS4A FY25 Terms and Conditions.pdf
- 2026-11-12 St Joseph Road Safety proposal.pdf
- 2026-11-13_SS4A-PSA-Agreement-TZ.ls rev.pdf
- Urban SDK Contract - St. Joseph MI Proposal.pdf
- Urban SDK TCs - St. Joseph MI Revised.pdf

1. Federal Award No.
693JJ32740096

2. Effective Date
See No. 15 Below

3. Assistance Listings No.
20.939

4. Award To
City of St Joseph
700 Broad Street
Saint Joseph, MI 49085

Unique Entity Id.: S67PYA9S1G35
TIN No.: 38-6004649

5. Sponsoring Office
U.S. Department of Transportation
Federal Highway Administration
Office of Safety
1200 New Jersey Avenue, SE
HSSA-1, Mail Drop: W56-485
Washington, DC 20590

6. Period of Performance
Effective Date of Award – 24 months

7. Total Amount

Federal Share:	$240,000
Recipient Share:	$ 60,000
Other Federal Funds:	$ 0
Other Funds:	$ 0
Total:	$300,000

8. Type of Agreement
Grant

9. Authority
Section 24112 of the Infrastructure Investment and Jobs Act (IIJA, Pub. L. 117–58, November 15, 2021)

10. Procurement Request No.
HSA260207PR

11. Federal Funds Obligated
$240,000

12. Submit Payment Requests To
See Article 5.

13. Description of the Project
City of St. Joseph Comprehensive Safety Action Plan

RECIPIENT

14. Signature of Person Authorized to Sign

_____

Signature Date

Name: Tim Zebell

Title: Assistant City Manager/City Engineer

FEDERAL HIGHWAY ADMINISTRATION

15. Signature of Agreement Officer

_____

Signature Date

Name: Veronica R. Jacobson

Title: Agreement Officer

U.S. DEPARTMENT OF TRANSPORTATION

GRANT AGREEMENT UNDER THE
FISCAL YEAR 2025 SAFE STREETS AND ROADS FOR ALL GRANT PROGRAM

This agreement is between the United States Department of Transportation's (the "**USDOT**") Federal Highway Administration (the "**FHWA**") and the City of St Joseph (the "**Recipient**").

This agreement reflects the selection of the Recipient to receive a Safe Streets and Roads for All ("**SS4A**") Grant for the City of St Joseph Comprehensive Safety Action Plan.

The parties therefore agree to the following:

ARTICLE 1
GENERAL TERMS AND CONDITIONS

1.1 General Terms and Conditions.

(a) In this agreement, "**General Terms and Conditions**" means the content of the document titled "General Terms and Conditions Under the Fiscal Year 2025 Safe Streets and Roads for All ("SS4A") Grant Program," dated January 22, 2026 which is available at https://www.transportation.gov/grants/ss4a/grant-agreements under "Fiscal Year 2025." Articles 7–33 are in the General Terms and Conditions. The General Terms and Conditions are part of this agreement.

(b) The Recipient acknowledges that it has knowledge of the General Terms and Conditions. Recipient also states that it is required to comply with all applicable Federal laws and regulations including, but not limited to, the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 CFR part 200); National Environmental Policy Act (NEPA) (42 U.S.C. § 4321 et seq.); and Build America, Buy America Act (IIJA, div. G §§ 70901-27).

(c) The Recipient acknowledges that the General Terms and Conditions impose obligations on the Recipient and that the Recipient's non-compliance with the General Terms and Conditions may result in remedial action, termination of the SS4A Grant, disallowing costs incurred for the Project, requiring the Recipient to refund to the FHWA the SS4A Grant, and reporting the non-compliance in the Federal-government-wide integrity and performance system.

ARTICLE 2
APPLICATION, PROJECT, AND AWARD

2.1 Application.

Application Title: City of St Joseph Comprehensive Safety Action Plan

Application Date: June 26, 2025

2.2 Award Amount.

SS4A Grant Amount: $240,000

2.3 Federal Obligation Information.

Federal Obligation Type: Single

2.4 Budget Period.

Budget Period: See Block 6 of Page 1

2.5 Grant Designation.

Designation: Planning & Demonstration

ARTICLE 3
SUMMARY PROJECT INFORMATION

3.1 Summary of Project's Statement of Work.

Narrative: This award is for an action plan and supplemental planning project.

This award will be used by City of St. Joseph to develop a Comprehensive Safety Action Plan and complete supplemental planning activities citywide. Work includes a 5-year crash analysis, road safety audits on major corridors, safety reviews of local streets, pedestrian accessibility and school zone assessments, and a non-motorized route map. Deliverables will be an Action Plan with prioritized Proven Safety Countermeasures, road safety audit reports, and implementation-ready projects informed by coordination with Michigan DOT.

The project will be completed in one phase.

3.2 Project's Estimated Schedule.

Action Plan Schedule

Milestone	Schedule Date
Planned Final Plan Publicly Available Date:	09/15/2028
Planned SS4A Final Report Date:	11/30/2028

Supplemental Planning Schedule

Milestone	Schedule Date
Planned Final Plan Publicly Available Date:	09/15/2028
Planned SS4A Final Report Date:	11/30/2028

3.3 Project's Estimated Costs.

(a) Eligible Project Costs

Eligible Project Costs	
SS4A Grant Amount:	$240,000
Other Federal Funds:	$0
State Funds:	$0
Local Funds:	$60,000
In-Kind Match:	$0
Other Funds:	$0
Total Eligible Project Cost:	$300,000

(b) Cost Classification Table. Reserved

(c) Indirect Costs

Indirect costs are allowable under this Agreement in accordance with 2 CFR part 200 and the Recipient's approved Budget Application. In the event the Recipient's indirect cost rate changes, the Recipient will notify FHWA of the planned adjustment and provide supporting documentation for such adjustment. This Indirect Cost provision does not operate to waive the limitations on Federal funding provided in this document. The Recipient's indirect costs are allowable only insofar as they do not cause the Recipient to exceed the total obligated funding.

ARTICLE 4
CONTACT INFORMATION

4.1 Recipient Contact(s).

Tim Zebell
Assistant City Manager/City Engineer
City of St. Joseph
700 Broad Street
Saint Joseph, MI 49085
(269) 983-5541
tzebell@sjcity.com

4.2 Recipient Key Personnel.

Name	Title or Position
Alex Austin	Assistant City Engineer
Ben Reynnells	Finance Director

Name	Title or Position
Joelle Regovich	Grant Administrator

4.3 USDOT Project Contact(s).

Safe Streets and Roads for All Program Manager
Federal Highway Administration
Office of Safety
HSSA-1, Mail Stop: W56-485
1200 New Jersey Avenue, S.E.
Washington, DC 20590
SS4A.FHWA@dot.gov

and

Agreement Officer (AO)
Federal Highway Administration
Office of Competitive Grants and Workforce Programs
HACG-30, Mail Stop: W51-232
1200 New Jersey Avenue, S.E.
Washington, DC 20590
HACG30.SS4A@dot.gov

and

Division Administrator – Michigan
Agreement Officer's Representative (AOR)
315 W. Allegan St., Room 201
Lansing, MI 48933
(517) 377-1844
Michigan.FHWA@dot.gov

and

Andrea Dewey
Michigan Division Office Lead Point of Contact
Grants Manager
315 W. Allegan St., Room 201
Lansing, MI 48933
(517) 702-1823
Andrea.Dewey@dot.gov

ARTICLE 5
USDOT ADMINISTRATIVE INFORMATION

5.1 Office for Subaward and Contract Authorization.

USDOT Office for Subaward and Contract Authorization: FHWA Office of Competitive Grants and Workforce Programs

SUBAWARDS AND CONTRACTS APPROVAL

Note: See 2 CFR § 200.331, Subrecipient and contractor determinations, for definitions of subrecipient (who is awarded a subaward) versus contractor (who is awarded a contract).

Note: Recipients with a procurement system deemed approved and accepted by the Government or by the Agreement Officer (the "AO") are exempt from the requirements of this clause. See 2 CFR 200.317 through 200.327.

In accordance with 2 CFR 200.308(f)(6), the recipient or subrecipient shall obtain prior written approval from the USDOT agreement officer for the subaward, if the subaward activities were not proposed in the application or approved in the Federal award. This provision is in accordance with 2 CFR 200.308 (f) (6) and does not apply to procurement transactions for goods and services. Approval will be issued through written notification from the AO or a formal amendment to the Agreement.

5.2 Reimbursement Requests

(a) The Recipient may request reimbursement of costs incurred within the budget period of this agreement if those costs do not exceed the amount of funds obligated and are allowable under the applicable cost provisions of 2 C.F.R. Part 200, Subpart E. The Recipient shall not request reimbursement more frequently than monthly.

(b) The Recipient shall use the DELPHI iSupplier System to submit requests for reimbursement to the payment office. When requesting reimbursement of costs incurred or credit for cost share incurred, the Recipient shall electronically submit supporting cost detail with the SF-270 (Request for Advance or Reimbursement) or SF-271 (Outlay Report and Request for Reimbursement for Construction Programs) to clearly document all costs incurred.

(c) The Recipient's supporting cost detail shall include a detailed breakout of all costs incurred, including direct labor, indirect costs, other direct costs, travel, etc., and the Recipient shall identify the Federal share and the Recipient's share of costs. If the Recipient does not provide sufficient detail in a request for reimbursement, the Agreement Officer's Representative (the "**AOR**") may withhold processing that request until the Recipient provides sufficient detail.

(d) The USDOT shall not reimburse costs unless the AOR reviews and approves the costs to ensure that progress on this agreement is sufficient to substantiate payment.

(e) In the rare instance the Recipient is unable to receive electronic funds transfers (EFT), payment by EFT would impose a hardship on the Recipient because of their inability to manage an account at a financial institution, and/or the Recipient is unable to use the DELPHI iSupplier System to submit their requests for disbursement, the FHWA may waive the requirement that the Recipient use the DELPHI iSupplier System. The Recipient shall contact the Division Office Lead Point of Contact for instructions on, and requirements related to pursuing a waiver.

(f) The requirements set forth in these terms and conditions supersede previous financial invoicing requirements for Recipients.

ARTICLE 6
SPECIAL GRANT TERMS

6.1 SS4A funds must be expended within five years after the grant agreement is executed and DOT obligates the funds, which is the budget period end date in section 10.3 of the Terms and Conditions and section 2.4 in this agreement.

6.2 The Recipient demonstrates compliance with civil rights obligations and nondiscrimination laws, including Titles VI of the Civil Rights Act of 1964, the Americans with Disabilities Act (ADA), and Section 504 of the Rehabilitation Act, and accompanying regulations. Recipients of Federal transportation funding will also be required to comply fully with regulations and guidance for the ADA, Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, and all other civil rights requirements.

6.3 SS4A Funds will be allocated to the Recipient and made available to the Recipient in accordance with FHWA procedures.

6.4 The Recipient of a Planning and Demonstration Grant acknowledges that the Action Plan and Supplemental Plan will be made publicly available and agrees that it will publish the final Action Plan and Supplemental Plan on a publicly available website.

6.5 The Government's execution of this agreement does not in any way constitute pre-approval or waiver of any of the regulations imposed upon Recipient under the applicable Federal rules, regulations and laws regarding SS4A projects undertaken in accordance with the terms and conditions of this agreement. The Recipient shall comply with all applicable Federal requirements before incurring any costs under this agreement.

6.6 There are no other special grant requirements.

ATTACHMENT A
PERFORMANCE MEASUREMENT INFORMATION

Study Area: City of St. Joseph, MI
Baseline Measurement Date: N/A
Baseline Report Date: N/A

Table 1: Performance Measure Table

Measure	Category and Description	Measurement Frequency and Reporting Deadline
Costs	Project Costs: Quantification of the cost of each eligible project carried out using the grant	Within 120 days after the end of the period of performance
Lessons Learned and Recommendations	Lessons Learned and Recommendations: Description of lessons learned and any recommendations relating to future projects or strategies to prevent death and serious injury on roads and streets.	Within 120 days after the end of the period of performance

ATTACHMENT B
CHANGES FROM APPLICATION

Scope: N/A

Schedule: The proposed dates in Box 17 of the SF-424 have been shifted to account for the time required to process the grant award. The overall duration of the project schedule remains unchanged.

Budget: N/A

ATTACHMENT C

[RESERVED]

ATTACHMENT D

[RESERVED]

ATTACHMENT E
LABOR AND WORK

1. Efforts to Support Good-Paying Jobs and Strong Labor Standards

The Recipient states that rows marked with "X" in the following table align with the application:

X	The Recipient or a project partner promotes robust job creation by supporting good-paying jobs directly related to the project with free and fair choice to join a union. *(Describe robust job creation and identify the good-paying jobs in the supporting narrative below.)*
	The Recipient or a project partner will invest in high-quality workforce training programs such as registered apprenticeship programs to recruit, train, and retain skilled workers, and implement policies such as targeted hiring preferences. *(Describe the training programs in the supporting narrative below.)*
	The Recipient or a project partner will partner with high-quality workforce development programs with supportive services to help train, place, and retain workers in good-paying jobs or registered apprenticeships including through the use of local and economic hiring preferences, linkage agreements with workforce programs, and proactive plans to prevent harassment. *(Describe the supportive services provided to trainees and employees, preferences, and policies in the supporting narrative below.)*
	The Recipient or a project partner will partner and engage with local unions or other worker-based organizations in the development and lifecycle of the project, including union participation or project labor agreements which promote cost-effectiveness and open competition. *(Describe the partnership or engagement with unions and/or other worker-based organizations and agreements in the supporting narrative below.)*
	The Recipient or a project partner will partner with communities or community groups to develop workforce strategies. *(Describe the partnership and workforce strategies in the supporting narrative below.)*
	The Recipient or a project partner has taken other actions related to the Project to create good-paying jobs with the free and fair choice to join a union and incorporate strong labor standards. *(Describe those actions in the supporting narrative below.)*
	The Recipient or a project partner has not yet taken actions related to the Project to create good-paying jobs with the free and fair choice to join a union and incorporate strong labor standards but, before beginning construction of the Project, will take relevant actions described in Attachment B. *(Identify the relevant actions from Attachment B in the supporting narrative below.)*
	The Recipient or a project partner has not taken actions related to the Project to improve good-paying jobs and strong labor standards and will not take those actions under this award.

2. Supporting Narrative.

All work for this Project will be conducted consistent with the recipient's hiring, employment, and procurement standards and thus support good-paying jobs. The Project will allow for free and fair choice to join a union, consistent with applicable law.

ATTACHMENT F
CRITICAL SECURITY INFRASTRUCTURE AND RESILIENCE

1. Efforts to Strengthen the Security and Resilience of Critical Infrastructure Against Both Physical and Cyber Threats.

The Recipient states that rows marked with "X" in the following table are accurate:

	The Recipient demonstrates, prior to the signing of this agreement, effort to consider and address physical and cyber security risks relevant to the transportation mode and type and scale of the activities.
	The Recipient appropriately considered and addressed physical and cyber security and resilience in the planning, design and oversight of the project, as determined by the Department and the Department of Homeland Security.
	The Recipient complies with 2 CFR 200.216 and the prohibition on certain telecommunications and video surveillance services or equipment.
X	Not applicable. Grant does not require the purchase of information technology or operational technology.

2. Supporting Narrative.

N/A

U.S. DEPARTMENT OF TRANSPORTATION

EXHIBITS TO FHWA GRANT AGREEMENTS UNDER THE FISCAL YEAR 2025 SAFE STREETS AND ROADS FOR ALL (SS4A) GRANT PROGRAM

January 22, 2026

EXHIBIT A
APPLICABLE FEDERAL LAWS AND REGULATIONS

By entering into this agreement for a FY 2025 Safe Streets and Roads for All Grant, the Recipient assures and certifies, with respect to this Grant, that it will comply with all applicable Federal laws, regulations, executive orders, policies, guidelines, and requirements as they relate to the application, acceptance, and use of Federal funds for this Project. Performance under this agreement shall be governed by and in compliance with the following requirements, as applicable, to the type of organization of the Recipient and any applicable sub-recipients. The applicable provisions to this agreement include, but are not limited to, the following:

General Federal Legislation

a. Federal Fair Labor Standards Act – 29 U.S.C. 201, et seq.
b. Hatch Act – 5 U.S.C. 1501, et seq.
c. Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 – 42 U.S.C. 4601, et seq.
d. National Historic Preservation Act of 1966 - Section 106 – 54 U.S.C. 306108
e. Archeological and Historic Preservation Act of 1974 – 54 U.S.C. 312501, et seq.
f. Native American Graves Protection and Repatriation Act – 25 U.S.C. 3001, et seq.
g. Clean Air Act, P.L. 90-148, as amended – 42 U.S.C. 7401, et seq.
h. Section 404 of the Clean Water Act, as amended – 33 U.S.C. 1344
i. Section 7 of the Endangered Species Act, P.L. 93-205, as amended – 16 U.S.C. 1536
j. Coastal Zone Management Act, P.L. 92-583, as amended – 16 U.S.C. 1451, et seq.
k. Flood Disaster Protection Act of 1973 - Section 102(a) – 42 U.S.C. 4012a
l. Age Discrimination Act of 1975 – 42 U.S.C. 6101, et seq.
m. American Indian Religious Freedom Act, P.L. 95-341, as amended
n. Drug Abuse Office and Treatment Act of 1972, as amended – 21 U.S.C. 1101, et seq.
o. The Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970, P.L. 91-616, as amended – 42 U.S.C. 4541, et seq.
p. Sections 523 and 527 of the Public Health Service Act of 1912, as amended – 42 U.S.C. 290dd through 290dd-2
q. Architectural Barriers Act of 1968 – 42 U.S.C. 4151, et seq.
r. Power Plant and Industrial Fuel Use Act of 1978, P.L. 100-42 - Section 403 – 42 U.S.C. 8373
s. Contract Work Hours and Safety Standards Act – 40 U.S.C. 3701, et seq.
t. Copeland Anti-kickback Act, as amended – 18 U.S.C. 874 and 40 U.S.C. 3145
u. National Environmental Policy Act of 1969 – 42 U.S.C. 4321, et seq.
v. Wild and Scenic Rivers Act, P.L. 90-542, as amended – 16 U.S.C. 1271, et seq.
w. Federal Water Pollution Control Act, as amended – 33 U.S.C. 1251-1376
x. Single Audit Act of 1984 – 31 U.S.C. 7501, et seq.
y. Americans with Disabilities Act of 1990 – 42 U.S.C. 12101, et seq.
z. Title IX of the Education Amendments of 1972, as amended – 20 U.S.C. 1681 through 1683 and 1685 through 1687
aa. Section 504 of the Rehabilitation Act of 1973, as amended – 29 U.S.C. 794
bb. Title VI of the Civil Rights Act of 1964 – 42 U.S.C. 2000d, et seq.
cc. Title IX of the Federal Property and Administrative Services Act of 1949 – 40 U.S.C.

1101 -1104, 541, et seq.

dd. Limitation on Use of Appropriated Funds to Influence Certain Federal Contracting and Financial Transactions – 31 U.S.C. 1352
ee. Freedom of Information Act – 5 U.S.C. 552, as amended
ff. Magnuson-Stevens Fishery Conservation and Management Act – 16 U.S.C. 1855
gg. Farmland Protection Policy Act of 1981 – 7 U.S.C. 4201, et seq.
hh. Noise Control Act of 1972 – 42 U.S.C. 4901, et seq.
ii. Fish and Wildlife Coordination Act of 1956 – 16 U.S.C. 661, et seq.
jj. Section 9 of the Rivers and Harbors Act and the General Bridge Act of 1946 – 33 U.S.C. 401 and 525
kk. Section 4(f) of the Department of Transportation Act of 1966 – 49 U.S.C. 303
ll. Comprehensive Environmental Response, Compensation, and Liability Act of 1980 (CERCLA), as amended – 42 U.S.C. 9601, et seq.
mm. Safe Drinking Water Act – 42 U.S.C. 300f to 300j-26
nn. Wilderness Act – 16 U.S.C. 1131-1136
oo. Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act of 1976 – 42 U.S.C. 6901, et seq.
pp. Migratory Bird Treaty Act – 16 U.S.C. 703, et seq.
qq. The Federal Funding Transparency and Accountability Act of 2006, as amended (Pub. L. 109–282, as amended by section 6202 of Public Law 110–252)
rr. Cargo Preference Act of 1954 – 46 U.S.C. 55305
ss. Section 889 of the John D. McCain National Defense Authorization Act for Fiscal Year 2019, Pub. L. 115-232

Executive Orders

a. Executive Order 11990 – Protection of Wetlands
b. Executive Order 11988 – Floodplain Management
c. Executive Order 12372 – Intergovernmental Review of Federal Programs
d. Executive Order 12549 – Debarment and Suspension
e. Executive Order 14005 – Ensuring the Future is Made in All of America by All of America's Workers
f. Executive Order 14025 – Worker Organizing and Empowerment
g. Executive Order 14149, Restoring Freedom of Speech and Ending Federal Censorship
h. Executive Order 14154, Unleashing American Energy
i. Executive Order 14151, Ending Radical and Wasteful Government DEI Programs and Preferencing
j. Executive Order 14168 Defending Women from Gender Ideology Extremism and Restoring Biological Truth to the Federal Government
k. Executive Order 14173, Ending Illegal Discrimination and Restoring Merit-Based Opportunity

Presidential Policy Directives and Memorandums

a. Presidential Policy Directive 21 – Critical Infrastructure Security and Resilience
b. National Security Presidential Memorandum on Improving Cybersecurity for Critical Infrastructure Systems

General Federal Regulations

a. Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards – 2 C.F.R. Parts 200, 1201
b. Non-procurement Suspension and Debarment – 2 C.F.R. Parts 180, 1200
c. Investigative and Enforcement Procedures – 14 C.F.R. Part 13
d. Procedures for predetermination of wage rates – 29 C.F.R. Part 1
e. Contractors and subcontractors on public building or public work financed in whole or part by loans or grants from the United States – 29 C.F.R. Part 3
f. Labor standards provisions applicable to contracts governing federally financed and assisted construction (also labor standards provisions applicable to non-construction contracts subject to the Contract Work Hours and Safety Standards Act) – 29 C.F.R. Part 5
g. Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor (Federal and federally assisted contracting requirements) – 41 C.F.R. Parts 60, et seq.
h. New Restrictions on Lobbying – 49 C.F.R. Part 20
i. Nondiscrimination in Federally Assisted Programs of the Department of Transportation – Effectuation of Title VI of the Civil Rights Act of 1964 – 49 C.F.R. Part 21, including any amendments thereto
j. Uniform relocation assistance and real property acquisition for Federal and Federally assisted programs – 49 C.F.R. Part 24
k. Nondiscrimination on the Basis of Sex in Education Programs or Activities Receiving Federal Financial Assistance – 49 C.F.R. Part 25
l. Nondiscrimination on the Basis of Handicap in Programs and Activities Receiving or Benefiting from Federal Financial Assistance – 49 C.F.R. Part 27
m. DOT's implementation of DOJ's ADA Title II regulations compliance procedures for all programs, services, and regulatory activities relating to transportation under 28 C.F.R. Part 35
n. Enforcement of Nondiscrimination on the Basis of Handicap in Programs or Activities Conducted by the Department of Transportation – 49 C.F.R. Part 28
o. Denial of public works contracts to suppliers of goods and services of countries that deny procurement market access to U.S. contractors – 49 C.F.R. Part 30
p. Governmentwide Requirements for Drug-Free Workplace (Financial Assistance) – 49 C.F.R. Part 32
q. DOT's implementing ADA regulations for transit services and transit vehicles, including the DOT's standards for accessible transportation facilities in Part 37, Appendix A – 49 C.F.R. Parts 37 and 38
r. Participation by Disadvantaged Business Enterprises in Department of Transportation Financial Assistance Programs – 49 C.F.R. Part 26, including any amendments thereto (as applicable under section 18.3 of this agreement)

Office of Management and Budget Circulars

a. Any applicable OMB Circular based upon the specific FY 2025 Safe Streets and Roads for All Grant Recipient.

Highway Federal Legislation

a. Agreements relating to the use of an access to rights-of-way—Interstate System, 23 U.S.C. 111
b. Planning, 23 U.S.C. 134 and 135 (except for projects that are not regionally significant that do not receive funding under Title 23 or Chapter 53 of Title 49)
c. Tolls, 23 U.S.C. 301 (to the extent the recipient wishes to toll an existing free facility that has received Title 23 funds in the past); except as authorized by 23 U.S.C. 129 and 166.
d. Efficient Environmental Reviews - 23 U.S.C. 139
e. Policy on lands, wildlife and waterfowl refuges, and historic sites - 49 U.S.C. 303

Federal Highway Regulations

a. Planning – 23 C.F.R. Part 450 (except for projects that are not regionally significant that do not receive funding under Title 23 or Chapter 53 of Title 49)
b. National Highway System Design Standards – 23 C.F.R. Part 625
c. Location and Hydraulic Design of Encroachments on Flood Plains – 23 C.F.R. Part 650 Subpart A
d. Manual on Uniform Traffic Control Devices – 23 C.F.R. Part 655
e. Environmental Impact and Related Procedures – 23 C.F.R. Part 771
f. Parks, Recreation Areas, Wildlife and Waterfowl Refuges, and Historic Sites (Section 4(f)) – 23 C.F.R. Part 774
g. Permitting Requirements under the National Pollutant Discharge Elimination System – 40 C.F.R. Part 122

Specific assurances required to be included in the FY 2025 Safe Streets and Roads for All Grant agreement by any of the above laws, regulations, or circulars are hereby incorporated by reference into this agreement.

EXHIBIT B
ADDITIONAL STANDARD TERMS

TERM B.1
TITLE VI ASSURANCE
(Implementing Title VI of the Civil Rights Act of 1964, as amended)

ASSURANCE CONCERNING NONDISCRIMINATION IN FEDERALLY ASSISTED PROGRAMS AND ACTIVITIES RECEIVING OR BENEFITING FROM FEDERAL FINANCIAL ASSISTANCE

(Implementing the Rehabilitation Act of 1973, as amended, and the Americans with Disabilities Act, as amended)

49 C.F.R. Parts 21, 25, 27, 37, and 38

The United States Department of Transportation (USDOT)

Standard Title VI/Non-Discrimination Assurances

DOT Order No. 1050.2A

By signing and submitting the Technical Application and by entering into this agreement under the FY 2025 Safe Streets and Roads for All (SS4A) grant program, the Recipient **HEREBY AGREES THAT**, as a condition to receiving any Federal financial assistance from the U.S. Department of Transportation (DOT), through the Federal Highway Administration (FHWA), it is subject to and will comply with the following:

Statutory/Regulatory Authorities

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d *et seq*., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin);
- 49 C.F.R. Part 21, including any amendments thereto (entitled *Non-discrimination In Federally-Assisted Programs Of The Department Of Transportation—Effectuation Of Title VI Of The Civil Rights Act Of 1964*);
- 28 C.F.R. section 50.3 (U.S. Department of Justice Guidelines for Enforcement of Title VI of the Civil Rights Act of 1964);

The preceding statutory and regulatory cites hereinafter are referred to as the "Acts" and "Regulations," respectively.

General Assurances

In accordance with the Acts, the Regulations, and other pertinent directives, circulars, policy, memoranda, and/or guidance, the Recipient hereby gives assurance that it will promptly take any measures necessary to ensure that:

> *"No person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity," for which the Recipient receives Federal financial assistance from DOT, including the FHWA.*

The Civil Rights Restoration Act of 1987 clarified the original intent of Congress, with respect to Title VI and other Non-discrimination requirements (The Age Discrimination Act of 1975, and Section 504 of the Rehabilitation Act of 1973), by restoring the broad, institutional-wide scope and coverage of these non-discrimination statutes and requirements to include all programs and activities of the Recipient, so long as any portion of the program is Federally assisted.

Specific Assurances

More specifically, and without limiting the above general Assurance, the Recipient agrees with and gives the following Assurances with respect to its Federally assisted FY 2025 SS4A grant program:

1. The Recipient agrees that each "activity," "facility," or "program," as defined in §§ 21.23 (b) and 21.23 (e) of 49 C.F.R. Part 21, including any amendments thereto, will be (with regard to an "activity") facilitated, or will be (with regard to a "facility") operated, or will be (with regard to a "program") conducted in compliance with all requirements imposed by, or pursuant to the Acts and the Regulations.

2. The Recipient will insert the following notification in all solicitations for bids, Requests For Proposals for work, or material subject to the Acts and the Regulations made in connection with the FY 2025 SS4A Grant and, in adapted form, in all proposals for negotiated agreements regardless of funding source:

   "*The Recipient, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that for any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.*"

3. The Recipient will insert the clauses of Appendix A and E of this Assurance in every contract or agreement subject to the Acts and the Regulations.

4. The Recipient will insert the clauses of Appendix B of this Assurance, as a covenant running with the land, in any deed from the United States effecting or recording a transfer of real property, structures, use, or improvements thereon or interest therein to a Recipient.

5. That where the Recipient receives Federal financial assistance to construct a facility, or part of a facility, the Assurance will extend to the entire facility and facilities operated in connection therewith.

6. That where the Recipient receives Federal financial assistance in the form, or for the acquisition of real property or an interest in real property, the Assurance will extend to rights to space on, over, or under such property.

7. That the Recipient will include the clauses set forth in Appendix C and Appendix D of this Assurance, as a covenant running with the land, in any future deeds, leases, licenses, permits, or similar instruments entered into by the Recipient with other parties:

    a. for the subsequent transfer of real property acquired or improved under the applicable activity, project, or program; and
    b. for the construction or use of, or access to, space on, over, or under real property acquired or improved under the applicable activity, project, or program.

8. That this Assurance obligates the Recipient for the period during which Federal financial assistance is extended to the program, except where the Federal financial assistance is to provide, or is in the form of, personal property, or real property, or interest therein, or structures or improvements thereon, in which case the Assurance obligates the Recipient, or any transferee for the longer of the following periods:

    a. the period during which the property is used for a purpose for which the Federal financial assistance is extended, or for another purpose involving the provision of similar services or benefits; or
    b. the period during which the Recipient retains ownership or possession of the property.

9. The Recipient will provide for such methods of administration for the program as are found by the Secretary of Transportation or the official to whom he/she delegates specific authority to give reasonable guarantee that it, other recipients, sub-recipients, contractors, subcontractors, consultants, transferees, successors in interest, and other participants of Federal financial assistance under such program will comply with all requirements imposed or pursuant to the Acts, the Regulations, and this Assurance.

10. The Recipient agrees that the United States has a right to seek judicial enforcement with regard to any matter arising under the Acts, the Regulations, and this Assurance.

By signing this ASSURANCE, the Recipient also agrees to comply (and require any sub-recipients, contractors, successors, transferees, and/or assignees to comply) with all applicable

provisions governing the FHWA's access to records, accounts, documents, information, facilities, and staff. You also recognize that you must comply with any program or compliance reviews, and/or complaint investigations conducted by the FHWA. You must keep records, reports, and submit the material for review upon request to FHWA, or its designee in a timely, complete, and accurate way. Additionally, you must comply with all other reporting, data collection, and evaluation requirements, as prescribed by law or detailed in program guidance.

The Recipient gives this ASSURANCE in consideration of and for obtaining any Federal grants, loans, contracts, agreements, property, and/or discounts, or other Federal-aid and Federal financial assistance extended after the date hereof to the recipients by the U.S. Department of Transportation under the FY 2025 SS4A grant program. This ASSURANCE is binding on the Recipient, other recipients, sub-recipients, contractors, subcontractors and their subcontractors', transferees, successors in interest, and any other participants in the FY 2025SS4A grant program.

APPENDIX A

During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the "contractor") agrees as follows:

1. **Compliance with Regulations:** The contractor (hereinafter includes consultants) will comply with the Acts and the Regulations relative to Non-discrimination in Federally-assisted programs of the U.S. Department of Transportation, Federal Highway Administration (FHWA), as they may be amended from time to time, which are herein incorporated by reference and made a part of this contract.

2. **Non-discrimination:** The contractor, with regard to the work performed by it during the contract, will not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The contractor will not participate directly or indirectly in the discrimination prohibited by the Acts and the Regulations, including employment practices when the contract covers any activity, project, or program set forth in Appendix B of 49 C.F.R. Part 21, including any amendments thereto.

3. **Solicitations for Subcontracts, Including Procurements of Materials and Equipment:** In all solicitations, either by competitive bidding, or negotiation made by the contractor for work to be performed under a subcontract, including procurements of materials, or leases of equipment, each potential subcontractor or supplier will be notified by the contractor of the contractor's obligations under this contract and the Acts and the Regulations relative to Non-discrimination on the grounds of race, color, or national origin.

4. **Information and Reports:** The contractor will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Recipient or the FHWA to be pertinent to ascertain compliance with such Acts, Regulations, and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish the information, the contractor will so certify to the Recipient or the FHWA, as appropriate, and will set forth what efforts it has made to obtain the information.

5. **Sanctions for Noncompliance:** In the event of a contractor's noncompliance with the Non-discrimination provisions of this contract, the Recipient will impose such contract sanctions as it or the FHWA may determine to be appropriate, including, but not limited to:

    a. withholding payments to the contractor under the contract until the contractor complies; and/or
    b. cancelling, terminating, or suspending a contract, in whole or in part.

6. **Incorporation of Provisions:** The contractor will include the provisions of paragraphs one through six in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Acts, the Regulations and directives issued pursuant

thereto. The contractor will take action with respect to any subcontract or procurement as the Recipient or the FHWA may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if the contractor becomes involved in, or is threatened with litigation by a subcontractor, or supplier because of such direction, the contractor may request the Recipient to enter into any litigation to protect the interests of the Recipient. In addition, the contractor may request the United States to enter into the litigation to protect the interests of the United States.

APPENDIX B

CLAUSES FOR DEEDS TRANSFERRING UNITED STATES PROPERTY

The following clauses will be included in deeds effecting or recording the transfer of real property, structures, or improvements thereon, or granting interest therein from the United States pursuant to the provisions of Specific Assurance 4:

NOW, THEREFORE, the U.S. Department of Transportation as authorized by law and upon the condition that the Recipient will accept title to the lands and maintain the project constructed thereon in accordance with the Infrastructure Investment and Jobs Act, Pub. L. No. 117-58 (Nov. 15, 2021), the Consolidated Appropriations Act, 2022, Pub. L. No. 117-103 (Mar. 15, 2022), the Consolidated Appropriations Act, 2024, Pub. L. No. 118-122 (Mar. 9, 2024) , the Regulations for the Administration of FY 2025 SS4A grant program**,** and the policies and procedures prescribed by the Federal Highway Administration (FHWA) of the U.S. Department of Transportation in accordance and in compliance with all requirements imposed by Title 49, Code of Federal Regulations, U.S. Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Non-discrimination in Federally-assisted programs of the U.S. Department of Transportation, including any amendments thereto, pertaining to and effectuating the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252; 42 U.S.C. § 2000d to 2000d-4), does hereby remise, release, quitclaim and convey unto the Recipient all the right, title and interest of the U.S. Department of Transportation in and to said lands described in Exhibit A attached hereto and made a part hereof.

(HABENDUM CLAUSE)

TO HAVE AND TO HOLD said lands and interests therein unto Recipient and its successors forever, subject, however, to the covenants, conditions, restrictions and reservations herein contained as follows, which will remain in effect for the period during which the real property or structures are used for a purpose for which Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits and will be binding on the Recipient, its successors and assigns.

The Recipient, in consideration of the conveyance of said lands and interests in lands, does hereby covenant and agree as a covenant running with the land for itself, its successors and assigns, that (1) no person will on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination with regard to any facility located wholly or in part on, over, or under such lands hereby conveyed [,] [and]* (2) that the Recipient will use the lands and interests in lands and interests in lands so conveyed, in compliance with all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, U.S. Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Non-discrimination in Federally-assisted programs of the U.S. Department of Transportation, including any amendments thereto, Effectuation of Title VI of the Civil Rights Act of 1964, and as said Regulations and Acts may be amended[, and (3) that in the event of breach of any of the above-mentioned non-discrimination conditions, the Department will have a right to enter or re-enter said lands and facilities on said land, and that above described land and facilities will thereon revert to

and vest in and become the absolute property of the U.S. Department of Transportation and its assigns as such interest existed prior to this instruction].*

(*Reverter clause and related language to be used only when it is determined that such a clause is necessary in order to make clear the purpose of Title VI.)

APPENDIX C

CLAUSES FOR TRANSFER OF REAL PROPERTY ACQUIRED OR IMPROVED UNDER THE ACTIVITY, FACILITY, OR PROGRAM

The following clauses will be included in deeds, licenses, leases, permits, or similar instruments entered into by the Recipient pursuant to the provisions of Specific Assurance 7(a):

A. The (Recipient, lessee, permittee, etc. as appropriate) for himself/herself, his/her heirs, personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree [in the case of deeds and leases add "as a covenant running with the land"] that:

    1. In the event facilities are constructed, maintained, or otherwise operated on the property described in this (deed, license, lease, permit, etc.) for a purpose for which a U.S. Department of Transportation activity, facility, or program is extended or for another purpose involving the provision of similar services or benefits, the (Recipient, licensee, lessee, permittee, etc.) will maintain and operate such facilities and services in compliance with all requirements imposed by the Acts and Regulations (as may be amended) such that no person on the grounds of race, color, or national origin, will be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities.

B. With respect to licenses, leases, permits, etc., in the event of breach of any of the above Non-discrimination covenants, Recipient will have the right to terminate the (lease, license, permit, etc.) and to enter, re-enter, and repossess said lands and facilities thereon, and hold the same as if the (lease, license, permit, etc.) had never been made or issued.*

C. With respect to a deed, in the event of breach of any of the above Non-discrimination covenants, the Recipient will have the right to enter or re-enter the lands and facilities thereon, and the above described lands and facilities will there upon revert to and vest in and become the absolute property of the Recipient and its assigns. *

(*Reverter clause and related language to be used only when it is determined that such a clause is necessary to make clear the purpose of Title VI.)

APPENDIX D

CLAUSES FOR CONSTRUCTION/USE/ACCESS TO REAL PROPERTY ACQUIRED UNDER THE ACTIVITY, FACILITY OR PROGRAM

The following clauses will be included in deeds, licenses, permits, or similar instruments/agreements entered into by Recipient pursuant to the provisions of Specific Assurance 7(b):

A. The (Recipient, licensee, permittee, etc., as appropriate) for himself/herself, his/her heirs, personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree (in the case of deeds and leases add, "as a covenant running with the land") that (1) no person on the ground of race, color, or national origin, will be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities, (2) that in the construction of any improvements on, over, or under such land, and the furnishing of services thereon, no person on the ground of race, color, or national origin, will be excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination, (3) that the (Recipient, licensee, lessee, permittee, etc.) will use the premises in compliance with all other requirements imposed by or pursuant to the Acts and Regulations, as amended, set forth in this Assurance.

B. With respect to (licenses, leases, permits, etc.), in the event of breach of any of the above Non-discrimination covenants, Recipient will have the right to terminate the (license, permit, etc., as appropriate) and to enter or re-enter and repossess said land and the facilities thereon, and hold the same as if said (license, permit, etc., as appropriate) had never been made or issued.*

C. With respect to deeds, in the event of breach of any of the above Non-discrimination covenants, Recipient will there upon revert to and vest in and become the absolute property of Recipient and its assigns.*

(*Reverter clause and related language to be used only when it is determined that such a clause is necessary to make clear the purpose of Title VI.)

APPENDIX E

During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the "contractor") agrees to comply with the following non-discrimination statutes and authorities; including but not limited to:

Pertinent Non-Discrimination Authorities:

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d *et seq*., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 C.F.R. Part 21, including any amendments thereto.
- The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 *et seq*.), as amended, (prohibits discrimination on the basis of disability); and 49 C.F.R. Part 27;
- The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 *et seq*.), (prohibits discrimination on the basis of age);
- Airport and Airway Improvement Act of 1982, (49 U.S.C. § 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex);
- The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not);
- Titles II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131 – 12189) as implemented by Department of Transportation regulations at 49 C.F.R. Parts 37 and 38;
- The Federal Aviation Administration's Non-discrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);
- Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. § 1681 et seq).

TERM B.2
CERTIFICATION REGARDING DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS -- PRIMARY COVERED TRANSACTIONS

2 C.F.R. Parts 180 and 1200

These assurances and certifications are applicable to all Federal-aid construction contracts, design-build contracts, subcontracts, lower-tier subcontracts, purchase orders, lease agreements,

consultant contracts or any other covered transaction requiring FHWA approval or that is estimated to cost $25,000 or more – as defined in 2 C.F.R. Parts 180 and 1200.

By signing and submitting the Technical Application and by entering into this agreement under the FY 2025 SS4A grant program, the Recipient is providing the assurances and certifications for First Tier Participants and Lower Tier Participants in the FY 2025 SS4A Grant, as set out below.

1. Instructions for Certification – First Tier Participants:

a. The prospective first tier participant is providing the certification set out below.

b. The inability of a person to provide the certification set out below will not necessarily result in denial of participation in this covered transaction. The prospective first tier participant shall submit an explanation of why it cannot provide the certification set out below. The certification or explanation will be considered in connection with the department or agency's determination whether to enter into this transaction. However, failure of the prospective first tier participant to furnish a certification or an explanation shall disqualify such a person from participation in this transaction.

c. The certification in this clause is a material representation of fact upon which reliance was placed when the contracting agency determined to enter into this transaction. If it is later determined that the prospective participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the contracting agency may terminate this transaction for cause of default.

d. The prospective first tier participant shall provide immediate written notice to the contracting agency to whom this proposal is submitted if any time the prospective first tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

e. The terms "covered transaction," "civil judgment," "debarred," "suspended," "ineligible," "participant," "person," "principal," and "voluntarily excluded," as used in this clause, are defined in 2 C.F.R. Parts 180 and 1200. "First Tier Covered Transactions" refers to any covered transaction between a Recipient or subrecipient of Federal funds and a participant (such as the prime or general contract). "Lower Tier Covered Transactions" refers to any covered transaction under a First Tier Covered Transaction (such as subcontracts). "First Tier Participant" refers to the participant who has entered into a covered transaction with a Recipient or subrecipient of Federal funds (such as the prime or general contractor). "Lower Tier Participant" refers to any participant who has entered into a covered transaction with a First Tier Participant or other Lower Tier Participants (such as subcontractors and suppliers).

f. The prospective first tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency entering into this transaction.

g. The prospective first tier participant further agrees by submitting this proposal that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered Transactions," provided by the department or contracting agency, entering into this covered transaction, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions exceeding the $25,000 threshold.

h. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant is responsible for ensuring that its principals are not suspended, debarred, or otherwise ineligible to participate in covered transactions. To verify the eligibility of its principals, as well as the eligibility of any lower tier prospective participants, each participant may, but is not required to, check the System for Award Management website (https://www.sam.gov/), which is compiled by the General Services Administration.

i. Nothing contained in the foregoing shall be construed to require the establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of the prospective participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

j. Except for transactions authorized under paragraph (f) of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion – First Tier Participants:

a. The prospective first tier participant certifies to the best of its knowledge and belief, that it and its principals:

(1) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participating in covered transactions by any Federal department or agency;

(2) Have not within a three-year period preceding this proposal been convicted of or had a civil judgment, including a civil settlement, rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(3) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (a)(2) of this certification; and

(4) Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default.

b. Where the prospective participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

2. Instructions for Certification - Lower Tier Participants:

(Applicable to all subcontracts, purchase orders and other lower tier transactions requiring prior FHWA approval or estimated to cost $25,000 or more - 2 C.F.R. Parts 180 and 1200)

a. The prospective lower tier participant is providing the certification set out below.

b. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department, or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

c. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous by reason of changed circumstances.

d. The terms “covered transaction,” “civil settlement,” “debarred,” “suspended,” “ineligible,” “participant,” “person,” “principal,” and “voluntarily excluded,” as used in this clause, are defined in 2 C.F.R. Parts 180 and 1200. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations. “First Tier Covered Transactions” refers to any covered transaction between a Recipient or subrecipient of Federal funds and a participant (such as the prime or general contract). “Lower Tier Covered Transactions” refers to any covered transaction under a First Tier Covered Transaction (such as subcontracts). “First Tier Participant” refers to the participant who has entered into a covered transaction with a Recipient or subrecipient of Federal funds (such as the prime or general contractor). “Lower Tier Participant” refers any participant who has entered into a covered transaction with a First Tier Participant or other Lower Tier Participants (such as subcontractors and suppliers).

e. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.

f. The prospective lower tier participant further agrees by submitting this proposal that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered Transaction," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions exceeding the $25,000 threshold.

g. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant is responsible for ensuring that its principals are not suspended, debarred, or otherwise ineligible to participate in covered transactions. To verify the eligibility of its principals, as well as the eligibility of any lower tier prospective participants, each participant may, but is not required to, check the System for Award Management website (https://www.sam.gov/), which is compiled by the General Services Administration.

h. Nothing contained in the foregoing shall be construed to require establishment of a system of records to render in good faith the certification required by this clause. The knowledge and information of participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

i. Except for transactions authorized under paragraph e of these instructions, if a participant in a covered transaction knowingly enters a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion -- Lower Tier Participants:

1. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participating in covered transactions by any Federal department or agency.

2. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

TERM B.3
REQUIREMENTS REGARDING DELINQUENT TAX LIABILITY OR A FELONY CONVICTION UNDER ANY FEDERAL LAW

As required by sections 744 and 745 of Title VII, Division E of the Consolidated Appropriations Act, 2023, Pub. L. No. 117-328 (Dec. 29, 2022), and implemented through USDOT Order 4200.6, the funds provided under this award shall not be used to enter into a contract, memorandum of understanding, or cooperative agreement with, make a grant to, or provide a loan or loan guarantee to, any corporation that:

(1) Has any unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability, where the awarding agency is aware of the unpaid tax liability, unless a Federal agency has considered suspension or debarment of the corporation and made a determination that suspension or debarment is not necessary to protect the interests of the Government; or

(2) Was convicted of a felony criminal violation under any Federal law within the preceding 24 months, where the awarding agency is aware of the conviction, unless a federal agency has considered suspension or debarment of the corporation and made a determination that suspension or debarment is not necessary to protect the interests of the Government.

The Recipient therefore agrees:

1. **Definitions.** For the purposes of this exhibit, the following definitions apply:

   "**Covered Transaction**" means a transaction that uses any funds under this award and that is a contract, memorandum of understanding, cooperative agreement, grant, loan, or loan guarantee.

   "**Felony Conviction**" means a conviction within the preceding 24 months of a felony criminal violation under any Federal law and includes conviction of an offense defined in a section of the United States Code that specifically classifies the offense as a felony and conviction of an offense that is classified as a felony under 18 U.S.C. 3559.

   "**Participant**" means the Recipient, an entity who submits a proposal for a Covered Transaction, or an entity who enters into a Covered Transaction.

   "**Tax Delinquency**" means an unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted, or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability.

2. **Mandatory Check in the System for Award Management.** Before entering a Covered Transaction with another entity, a Participant shall check the System for Award Management (the "**SAM**") at http://www.sam.gov/ for an entry describing that entity.

3. **Mandatory Certifications.** Before entering a Covered Transaction with another entity, a Participant shall require that entity to:

    (1) Certify whether the entity has a Tax Delinquency; and

    (2) Certify whether the entity has a Felony Conviction.

4 **Prohibition.** If:

    (1) the SAM entry for an entity indicates that the entity has a Tax Delinquency or a Federal Conviction;

    (2) an entity provides an affirmative response to either certification in section 3; or

    (3) an entity's certification under section 3 was inaccurate when made or became inaccurate after being made

    then a Participant shall not enter or continue a Covered Transaction with that entity unless the USDOT has determined in writing that suspension or debarment of that entity are not necessary to protect the interests of the Government.

5. **Mandatory Notice to the USDOT.**

    (a) If the SAM entry for a Participant indicates that the Participant has a Tax Delinquency or a Felony Conviction, the Recipient shall notify the USDOT in writing of that entry.

    (b) If a Participant provides an affirmative response to either certification in section 1, the Recipient shall notify the USDOT in writing of that affirmative response.

    (c) If the Recipient knows that a Participant's certification under section 1 was inaccurate when made or became inaccurate after being made, the Recipient shall notify the USDOT in writing of that inaccuracy.

6. **Flow Down.** For all Covered Transactions, including all tiers of subcontracts and subawards, the Recipient shall:

    (1) require the SAM check in section 2;

    (2) require the certifications in section 3;

    (3) include the prohibition in section 4; and

(4) require all Participants to notify the Recipient in writing of any information that would require the Recipient to notify the USDOT under section 5.

TERM B.4
RECIPIENT POLICY TO BAN TEXT MESSAGING WHILE DRIVING

(a) *Definitions.* The following definitions are intended to be consistent with the definitions in DOT Order 3902.10, Text Messaging While Driving (Dec. 30, 2009) and Executive Order 13513, Federal Leadership on Reducing Text Messaging While Driving (Oct. 1, 2009). For clarification purposes, they may expand upon the definitions in the executive order.

For the purpose of this Term B.4, "**Motor Vehicles**" means any vehicle, self-propelled or drawn by mechanical power, designed and operated principally for use on a local, State or Federal roadway, but does not include a military design motor vehicle or any other vehicle excluded under Federal Management Regulation 102-34-15.

For the purpose of this Term B.4, "**Driving**" means operating a motor vehicle on a roadway, including while temporarily stationary because of traffic congestion, a traffic signal, a stop sign, another traffic control device, or otherwise. It does not include being in your vehicle (with or without the motor running) in a location off the roadway where it is safe and legal to remain stationary.

For the purpose of this Term B.4, "**Text messaging**" means reading from or entering data into any handheld or other electronic device (including, but not limited to, cell phones, navigational tools, laptop computers, or other electronic devices), including for the purpose of Short Message Service (SMS) texting, e-mailing, instant messaging, obtaining navigational information, or engaging in any other form of electronic data retrieval or electronic data communication. The term does not include the use of a cell phone or other electronic device for the limited purpose of entering a telephone number to make an outgoing call or answer an incoming call, unless this practice is prohibited by State or local law. The term also does not include glancing at or listening to a navigational device that is secured in a commercially designed holder affixed to the vehicle, provided that the destination and route are programmed into the device either before driving or while stopped in a location off the roadway where it is safe and legal to remain stationary.

For the purpose of this Term B.4, the "**Government**" includes the United States Government and State, local, and tribal governments at all levels.

(b) *Workplace Safety.* In accordance with Executive Order 13513, Federal Leadership on Reducing Text Messaging While Driving (Oct. 1, 2009) and DOT Order 3902.10, Text Messaging While Driving (Dec. 30, 2009), the Recipient, subrecipients, contractors, and subcontractors are encouraged to:

(1) adopt and enforce workplace safety policies to decrease crashes caused by distracted drivers including policies to ban text messaging while driving—

(i) Company-owned or -rented vehicles or Government-owned, leased or rented vehicles; or

(ii) Privately-owned vehicles when on official Government business or when performing any work for or on behalf of the Government.

(2) Conduct workplace safety initiatives in a manner commensurate with the size of the business, such as—

(i) Establishment of new rules and programs or re-evaluation of existing programs to prohibit text messaging while driving; and

(ii) Education, awareness, and other outreach to employees about the safety risks associated with texting while driving.

(c) *Subawards and Contracts.* To the extent permitted by law, the Recipient shall insert the substance of this exhibit, including this paragraph (c), in all subawards, contracts, and subcontracts under this award that exceed the micro-purchase threshold, other than contracts and subcontracts for the acquisition of commercially available off-the-shelf items.

EXHIBIT C
QUARTERLY PERFORMANCE PROGRESS REPORTS:
FORMAT AND CONTENT

1. Purpose. The purpose of the Quarterly Performance Progress Reports under this agreement for the FY 2025 SS4A grant program is to ensure that the project scope, schedule, and budget will be maintained to the maximum extent possible.

2. Format and Content. The Recipient shall produce a quarterly cost, schedule, and status report that contains the sections enumerated in the following list. The first Quarterly Performance Progress Report should include a detailed description of the items funded.

(a) Project Information. This section provides the name of the project, the State, the federal agency to which the report is submitted, submission date, award number, name of the recipient, report year and quarter and NOFO funding year.

(b) Project Overall Status. This section provides an overall status of the project's scope, schedule and budget. The Recipient shall note and explain any significant activities and issues, action items and outstanding issues.

i. **Project Significant Activities and Issues.** This section provides highlights of key activities, accomplishments, and issues occurring on the project during the previous quarter. Activities and deliverables to be reported on should include meetings, audits and other reviews, design packages submitted, advertisements, awards, construction submittals, construction completion milestones, submittals related to any applicable IIJA or NOFO requirements, media or Congressional inquiries, value engineering/constructability reviews, and other items of significance.

ii. **Action Items/Outstanding Issues.** This section should draw attention to, and track the progress of, highly significant or sensitive issues requiring action and direction to resolve. The Recipient should include administrative items and outstanding issues that could have a significant or adverse effect on the project's scope, schedule, or budget. Status, responsible person(s), and due dates should be included for each action item/outstanding issue. Action items requiring action or direction should be included in the quarterly status meeting agenda. The action items/outstanding issues may be dropped from this section upon full implementation of the remedial action, and upon no further monitoring anticipated.

(c) Milestones. This section documents progress of the milestones outlined in Section 3.2. The Recipient should include the baseline date (when the project is projected to begin) of each milestone, amendments to those dates (if applicable) and the actual/expected date of completion. There are Milestone charts for action plans, supplemental planning activities, demonstration activity projects and implementation (both construction and non-construction) projects.

EXHIBIT D
FORM FOR SUBSEQUENT OBLIGATION OF FUNDS

The USDOT and **[recipient name]** entered a grant agreement for the **[project name]** that was executed by the USDOT on **[date of USDOT signature on original agreement]** (the "**Agreement**").

This instrument obligates **[$XXX]** for **[insert portion of project listed in the Agreement]**.

[Recipient name] states that:

(1) the Agreement accurately describe the Project's activities;

(2) for each completion date listed in the Agreement, the Recipient's estimate for that milestone is not more than six months after the date listed in the Agreement;

(3) comparing the Project's current budget with the amounts listed in the Agreement, the "Non-Federal Funds" amount has not decreased and the total eligible project costs amount has not decreased; and

(4) under the terms of article 21 of the General Terms and Conditions, the Recipient is not presently required to request a modification to the Agreement.

[Recipient name] acknowledges that USDOT is acting in reliance on the Recipient's statements above.

_____ By: _____

Date

Signature of Recipient's Authorized Representative

[insert name]

Name

[insert title]

Title

The USDOT has determined that all applicable Federal requirements for obligating these funds are satisfied.

_____	By: _____
Date	Signature of USDOT's Authorized Representative
	[insert name]
	Name
	[insert title]
	Title

U.S. DEPARTMENT OF TRANSPORTATION

GENERAL TERMS AND CONDITIONS UNDER THE FISCAL YEAR 2025 SAFE STREETS AND ROADS FOR ALL ("SS4A") GRANT PROGRAM: FHWA PROJECTS

January 22, 2026

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GENERAL TERMS AND CONDITIONS

The Infrastructure Investment and Jobs Act (Pub. L. 117–58, November 15, 2021; also referred to as the "IIJA") established the Safe Streets and Roads for All (the "SS4A") Discretionary Grant Program (IIJA Section 24112) and appropriated funds to the United States Department of Transportation (the "**USDOT**") under Division J, Title VIII of IIJA to implement the program. The funds are available to provide Federal financial assistance to support local initiatives to prevent death and serious injury on roads and streets, commonly referred to as "Vision Zero" or "Toward Zero Deaths" initiatives.

The USDOT published a Notice of Funding Opportunity (the "**NOFO**") to solicit applications for Federal financial assistance in Fiscal Year 2025 for the SS4A Discretionary Grant Program.

These general terms and conditions are incorporated by reference in a project-specific grant agreement under the fiscal year 2025 SS4A grant program. Articles 1–6 are in the project-specific portion of the agreement. The term "Recipient" is defined in the project-specific portion of the agreement. Attachments A through D are project-specific attachments.

ARTICLE 7
PURPOSE

7.1 Purpose. The purpose of this award is to improve roadway safety by significantly reducing or eliminating roadway fatalities and serious injuries through safety action plan development or projects focused on all users, including pedestrians, bicyclists, public transportation users, motorists, personal conveyance and micromobility users, and commercial vehicle operators. The parties will accomplish that purpose by achieving the following objectives:

(1) timely completing the Project; and

(2) ensuring that this award does not substitute for non-Federal investment in the Project, except as proposed in the Grant Application, as modified by section 3.3 and Attachment B.

ARTICLE 8
USDOT ROLE

8.1 Division of USDOT Responsibilities.

(a) The Office of the Secretary of Transportation is ultimately responsible for the USDOT's administration of the SS4A Grant Program.

(b) The Federal Highway Administration (the "**FHWA**") will administer this grant agreement on behalf of the USDOT. In this agreement, the "**Administering Operating Administration**" means the FHWA.

8.2 USDOT Program Contact.

Safe Streets and Roads for All
Federal Highway Administration
Office of Safety
1200 New Jersey Avenue SE
W56-485
Washington, DC 20590
SS4A.FHWA@dot.gov

ARTICLE 9
RECIPIENT ROLE

9.1 Statements on the Project. The Recipient states that:

(1) all material statements of fact in the Grant Application were accurate when that application was submitted; and

(2) Attachment B documents all material changes in the information contained in that application.

9.2 Statements on Authority and Capacity. The Recipient states that:

(1) it has the authority to receive Federal financial assistance under this agreement;

(2) it has the legal authority to complete the Project, including either ownership and/or maintenance responsibilities over a roadway network; safety responsibilities that affect roadways; or has an agreement from the agency that has ownership and/or maintenance responsibilities for the roadway within the applicant's jurisdiction; if applicable;

(3) it has the capacity, including institutional, managerial, and financial capacity, to comply with its obligations under this agreement;

(4) not less than the difference between the "Total Eligible Project Cost" and the "SS4A Grant Amount" listed in section 3.3 are committed to fund the Project;

(5) it has sufficient funds available, or an agreement with the agency that has ownership and/or maintenance responsibilities for the roadway within the recipient's jurisdiction, to ensure that infrastructure completed or improved under

this agreement will be operated and maintained in compliance with this agreement and applicable Federal law; and

(6) the individual executing this agreement on behalf of the Recipient has authority to enter this agreement and make the statements in this article 9 and in section 27.7 on behalf of the Recipient.

9.3 USDOT Reliance. The Recipient acknowledges that:

(1) the USDOT relied on statements of fact in the Grant Application to select the Project to receive this award;

(2) the USDOT relied on statements of fact in both the Grant Application and this agreement to determine that the Recipient and the Project are eligible under the terms of the NOFO;

(3) the USDOT relied on statements of fact in both the Grant Application and this agreement to establish the terms of this agreement; and

(4) the USDOT's selection of the Project to receive this award prevented awards under the NOFO to other eligible applicants.

9.4 Project Delivery.

(a) The Recipient shall complete the Project under the terms of this agreement.

(b) The Recipient shall ensure that the Project is financed, constructed, operated, and maintained in accordance with all applicable Federal laws, regulations, and policies.

(c) The Recipient shall provide any certifications or assurances deemed necessary by the USDOT in ensuring the Recipient's compliance with all applicable laws, regulations, and policies.

(d) The Recipient shall provide access to records as provided at 2 C.F.R. 200.337.

9.5 Rights and Powers Affecting the Project.

(a) The Recipient shall not take or permit any action that deprives it of any rights or powers necessary to the Recipient's performance under this agreement without written approval of the USDOT.

(b) The Recipient shall act, in a manner acceptable to the USDOT, promptly to acquire, extinguish, or modify any outstanding rights or claims of right of others that would interfere with the Recipient's performance under this agreement.

9.6 Notification of Changes to Key Personnel. The Recipient shall notify all USDOT representatives who are identified in Section 4.3 in writing within 30 calendar days of any change in key personnel who are identified in Section 4.2.

ARTICLE 10
AWARD AMOUNT, OBLIGATION, AND TIME PERIODS

10.1 Federal Award Amount The USDOT hereby awards a SS4A Grant to the Recipient in the amount listed in section 2.2 as the SS4A Grant Amount.

10.2 Federal Obligations.

This agreement obligates funds for the period of performance listed on Page 1, Block 6 of the grant agreement.

(a) If the Federal Obligation Type identified in section 2.3 is "Single," then the project-specific agreement obligates for the budget period the amount listed in Section 2.2. as the Grant Amount and sections 10.2 (c)–10.2(f) do not apply to the project specific agreement.

(b) If the Federal Obligation Type identified in section 2.3 is "Multiple," (for phased agreements) then an amount up to the Grant Amount listed in Section 2.2 will be obligated with one initial obligation and one or more subsequent, optional obligations, as described in sections 10.2(c)–10.2(f).

(c) The Obligation Condition Table in section 2.3 allocates the Grant funds among separate phases of the Project for the purpose of the Federal obligation of funds. The scope of each phase of the Project that is identified in that table is described in section 2.3.

(d) The project-specific agreement obligates for the budget period only the amounts allocated in the Obligation Condition Table in section 2.3 to portions of the Project for which that table does not list an obligation condition.

(e) The project-specific agreement does not obligate amounts allocated in the Obligation Condition Table in section 2.3 to portions of the Project for which that table lists an obligation condition. The parties may obligate the amounts allocated to those portions of the Project only by modifying the project specific agreement under section 21.

(f) For each portion of the Project for which the Obligation Condition Table in section 2.3 lists an obligation condition, the amount allocated in that table to that portion of the Project will be obligated if the condition is met not later than the date listed in Section 2.4 of the project-specific agreement.

(g) For any portion of the Project for which the Obligation Condition Table in section 2.3 lists an obligation condition, if the obligation condition is satisfied, the parties amend this agreement documenting that:

(1) the FHWA determines that the obligation condition listed in that table for that portion of the Project is satisfied; and

(2) the FHWA determines that all applicable Federal requirements for obligating the amount are satisfied.

(h) The Recipient shall not request reimbursement of costs for a portion of the Project for which the Obligation Condition Table in section 2.3 lists an obligation condition, unless the amount allocated in that table to that portion of the Project is obligated under section 10.2(c)-(f).

(i) Reserved.

(j) The Recipient acknowledges that:

(1) the FHWA is not liable for payments for a portion of the Project for which the Obligation Condition Table in section 2.3 lists an obligation condition, unless the amount allocated in that table to that portion of the Project is obligated under section 10.2(c)-(f);

(2) any portion of the Grant that is not obligated under this section 10.2 by the budget period end date identified in the project-specific agreement for those funds lapses on the day after that date and becomes unavailable for the Project; and

(3) the FHWA may consider the failure to obligate funds by the budget period end date identified in the project-specific agreement as applicable to the Grant Program for those funds to be a basis for terminating the project-specific agreement under section 16.

10.3 Budget Period

The budget period for this award begins on the effective date of this agreement and ends on the budget period end date that is listed in section 2.4, which shall be no later than 5 years from the date of grant execution. In this agreement, "budget period" is used as defined at 2 C.F.R. 200.1.

10.4 Period of Performance.

(a) The period of performance for this award begins on the effective date of award listed in page 1, Block 2 and ends on the period of performance end date that is listed in Page 1, Block 6.

(b) In this agreement, "period of performance" is used as defined at 2 C.F.R. 200.1.

ARTICLE 11
STATEMENT OF WORK, SCHEDULE, AND BUDGET CHANGES

11.1 Notification Requirement. The Recipient shall notify all USDOT representatives who are identified in section 4.3 in writing within 30 calendar days of any change in circumstances or commitments that adversely affect the Recipient's plan to complete the Project. In that notification, the Recipient shall describe the change and what actions the Recipient has taken or plans to take to ensure completion of the Project. This notification requirement under this section 11.1 is separate from any requirements under this article 11 that the Recipient request amendment of this agreement.

11.2 Statement of Work Changes. If the Project's activities differ from the statement of work that is described in section 3.1 and Attachment B, then the Recipient shall request an amendment of this agreement to update section 3.1.

11.3 Schedule Changes. If one or more of the following conditions are satisfied, then the Recipient shall request an amendment of this agreement to update the relevant date(s):

(1) a substantial completion date for the Project or a component of the Project that is listed in section 3.2 and the Recipient's estimate for that milestone changes to a date that is more than six months after the date listed in section 3.2; or

(2) a schedule change would require the period of performance to continue after the period of performance end date listed on Page 1, Block 6 (i.e., for projects with multiple phases, changes to the base phase budget period end date for projects with two phases, or changes to base or secondary phase budget period end dates for projects with three phases, etc., will not trigger notification/modification requirements).

For other schedule changes, the Recipient shall request an amendment of this agreement unless the USDOT has consented, in writing consistent with applicable requirements, to the change.

11.4 Budget Changes.

(a) The Recipient acknowledges that if the cost of completing the Project increases:

(1) that increase does not affect the Recipient's obligation under this agreement to complete the Project; and

(2) the USDOT will not increase the amount of this award to address any funding shortfall.

(b) The Recipient shall request an amendment of this agreement to update section 3.3 and Attachment B if, in comparing the Project's budget to the amounts listed in section 3.3:

(1) the "Non-Federal Funds" amount decreases; or

(2) the "Total Eligible Project Cost" amount decreases.

(c) For budget changes that are not identified in section 11.4(b), the Recipient shall request an amendment of this agreement to update section 3.3 and Attachment B unless the USDOT has consented, in writing consistent with applicable requirements, to the change.

(d) If the actual eligible project costs are less than the "Total Eligible Project Cost" that is listed in section 3.3, then the Recipient may propose to the USDOT, in writing consistent with applicable requirements, specific additional activities that are within the scope of this award, as defined in sections 7.1 and 3.1, and that the Recipient could complete with the difference between the "Total Eligible Project Cost" that is listed in section 3.3 and the actual eligible project costs.

(e) If the actual eligible project costs are less than the "Total Eligible Project Cost" that is listed in section 3.3 and either the Recipient does not make a proposal under section 11.4(d) or the USDOT does not accept the Recipient's proposal under section 11.4(d), then:

(1) in a request under section 11.4(b), the Recipient shall reduce the Federal Share by the difference between the "Total Eligible Project Cost" that is listed in section 3.3 and the actual eligible project costs; and

(2) if that amendment reduces this award and the USDOT had reimbursed costs exceeding the revised award, the Recipient shall request to add additional project work that is within the scope of this project.

In this agreement, "**Federal Share**" means the sum of the "SS4A Grant Amount" and the "Other Federal Funds" amounts that are listed in section 3.3(a).

(f) The Recipient acknowledges that amounts that are required to be refunded under section 11.4(e)(2) constitute a debt to the Federal Government that the USDOT may collect under 2 C.F.R. 200.346 and the Standards for Administrative Collection of Claims (31 C.F.R. part 901).

11.5 USDOT Acceptance of Changes. The USDOT may accept or reject amendments requested under this article 11, and in doing so may elect to consider only the interests of the SS4A grant program and the USDOT. The Recipient acknowledges that requesting an amendment under this article 11 does not amend, modify, or supplement this agreement unless the USDOT accepts that amendment request and the parties modify this agreement under section 21.1.

ARTICLE 12
GENERAL REPORTING TERMS

12.1 Report Submission. The Recipient shall send all reports required by this agreement to all USDOT contacts who are listed in section 4.3. Reports will be added to a central repository maintained by FHWA.

12.2 Alternative Reporting Methods. FHWA may establish processes for the Recipient to submit reports required by this agreement, including electronic submission processes. If the Recipient is notified of those processes in writing, the Recipient shall use the processes required by the FHWA.

12.3 Paperwork Reduction Act Notice.

Under 5 C.F.R. 1320.6, the Recipient is not required to respond to a collection of information that does not display a currently valid control number issued by the Office of Management and Budget (the "**OMB**"). Collections of information conducted under this agreement are approved under OMB Control No. 2125-0675.

ARTICLE 13
PROGRESS AND FINANCIAL REPORTING

13.1 Quarterly Performance Progress Reports. Quarterly, on or before the 20th day of the first month of each calendar year (e.g., reports due on or before January 20th, April 20th, July 20th, and October 20th) and until the end of the period of performance, the Recipient shall submit to the USDOT a Quarterly Performance Progress Report in the format and with the content described in Exhibit C. If the date of this agreement is in the final month of a calendar year, then the Recipient shall submit the first Quarterly Performance Progress Report in the second calendar year quarter that begins after the date of this agreement.

13.2 Quarterly Financial Status. Quarterly, on or before the 20th day of the first month of each calendar year (e.g., reports due on or before January 20th, April 20th, July 20th, and October 20th) and until the end of the period of performance, the Recipient shall submit a Federal Financial Report using SF-425.

13.3 Final Performance Progress Reports and Financial Status. No later than 120 days after the end of the period of performance, the Recipient shall submit:

(1) a Final Performance Progress Report in the format and with the content described in Exhibit C for each Quarterly Performance Progress Report, including a final Federal Financial Report (SF-425); and

(2) any other information required under the Administering Operating Administration's award closeout procedures.

ARTICLE 14
PERFORMANCE REPORTING

14.1 Baseline Performance Measurement. Recipients of Implementation Grants or Planning and Demonstration Grants with demonstration activities shall:

(1) collect data for each performance measure that is identified in the Performance Measure Table in Attachment A, accurate as of the Baseline Measurement Date that is identified in Attachment A; and

(2) on or before the Baseline Report Date that is stated in Attachment A, the Recipient shall submit a Baseline Performance Measurement Report that contains the data collected under this section 14.1 and a detailed description of the data sources, assumptions, variability, and estimated levels of precision for each performance measure that is identified in the Performance Measure Table in Attachment A.

14.2 SS4A Final Report.

The Recipient shall submit to the USDOT, not later than 120 days after the end of the period of performance, a report in the format specified by FHWA and with the content described in Attachment A that describes, consistent with sections 24112(g)-(h) of IIJA:

(1) the costs of each eligible project and strategy carried out using the grant;

(2) the roadway safety outcomes and any additional benefits (e.g., increased walking, biking, or transit use without a commensurate increase in serious and fatal crashes, etc.) that each such project and strategy has generated, as—

- identified in the grant application; and
- measured by data to the maximum extent practicable;

(3) [RESERVED]

(4) the lessons learned, and any recommendations related to future projects or strategies to prevent death and serious injuries on roads and streets.

14.3 Performance Reporting Survival.

The data collection and reporting requirements in this article 14 survive the termination of this agreement which is three years post period of performance.

14.4 Program Evaluation.

As a condition of grant award, the recipient may be required to participate in an evaluation undertaken by USDOT, or another agency or partner. The evaluation may take different forms such as an implementation assessment across grant recipients, an impact and/or outcomes analysis of all or selected sites within or across grant recipients, before/after photographs of the sites, qualitative activities such as videos describing the project and its impact on the community, or a benefit/cost analysis or assessment of return on investment. The Department may require applicants to collect data elements to aid the evaluation. As a part of the evaluation, as a condition of award, grant recipients must agree to: (1) make records available to the evaluation contractor; (2) provide access to program records, and any other relevant documents to calculate costs and benefits; (3) in the case of an impact analysis, facilitate the access to relevant information as requested; and (4) follow evaluation procedures as specified by the evaluation contractor or USDOT staff.

ARTICLE 15

NONCOMPLIANCE AND REMEDIES

15.1 Noncompliance Determinations.

(a) If the USDOT determines that the Recipient may have failed to comply with the United States Constitution, Federal law, or the terms and conditions of this agreement, the USDOT may notify the Recipient of a proposed determination of noncompliance. For the notice to be effective, it must be written and the USDOT must include an explanation of the nature of the noncompliance, describe a remedy, state whether that remedy is proposed or effective at an already determined date, and describe the process through and form in which the Recipient may respond to the notice.

(b) If the USDOT notifies the Recipient of a proposed determination of noncompliance under section 15.1(a), the Recipient may, not later than 7 calendar days after the notice, respond to that notice in the form and through the process described in that notice. In its response, the Recipient may:

(1) accept the remedy;

(2) acknowledge the noncompliance, but propose an alternative remedy; or

(3) dispute the noncompliance.

To dispute the noncompliance, the Recipient must include in its response documentation or other information supporting the Recipient's compliance.

(c) The USDOT may make a final determination of noncompliance only:

(1) after considering the Recipient's response under section 15.1(b); or

(2) if the Recipient fails to respond under section 15.1(b), after the time for that response has passed.

(d) To make a final determination of noncompliance, the USDOT must provide a notice to the Recipient that states the basis for that determination.

15.2 Remedies.

(a) If the USDOT makes a final determination of noncompliance under section 15.1(d), the USDOT may impose a remedy, including:

(1) additional conditions on the award;

(2) any remedy permitted under 2 C.F.R. 200.339–200.340, including withholding of payments; disallowance of previously reimbursed costs, requiring refunds from the Recipient to USDOT; suspension or termination of the award; or suspension and disbarment under 2 C.F.R. part 180; or

(3) any other remedy legally available.

(b) To impose a remedy, the USDOT must provide a written notice to the Recipient that describes the remedy, but the USDOT may make the remedy effective before the Recipient receives that notice.

(c) If the USDOT determines that it is in the public interest, the USDOT may impose a remedy, including all remedies described in section 15.2(a), before making a final determination of noncompliance under section 15.1(d). If it does so, then the notice provided under section 15.1(d) must also state whether the remedy imposed will continue, be rescinded, or modified.

(d) In imposing a remedy under this section 15.2 or making a public interest determination under section 15.2(c), the USDOT may elect to consider the interests of only the USDOT.

(e) The Recipient acknowledges that amounts that the USDOT requires the Recipient to refund to the USDOT due to a remedy under this section 15.2 constitute a debt to the Federal Government that the USDOT may collect under 2 C.F.R. 200.346 and the Standards for Administrative Collection of Claims (31 C.F.R. part 901).

15.3 Other Oversight Entities.

Nothing in this article 15 limits any party's authority to report activity under this agreement to the United States Department of Transportation Inspector General or other appropriate oversight entities.

ARTICLE 16
AGREEMENT TERMINATION

16.1 USDOT Termination.

(a) The USDOT may terminate this agreement and all its obligations under this agreement if any of the following occurs:

(1) the Recipient fails to obtain or provide any non-SS4A Grant contribution (all eligible project costs other than the SS4A Grant Amount, as described in section 3.3(a) of the grant agreement) or alternatives approved by the USDOT as provided in this agreement and consistent with article 3;

(2) a construction start date for the project or strategy is listed in section 3.2 and the Recipient fails to meet that milestone by six months after the date listed in section 3.2;

(3) a substantial completion date for the project or strategy is listed in section 3.2 and the Recipient fails to meet that milestone by six months after the date listed in section 3.2;

(4) the Recipient fails to comply with the terms and conditions of this agreement, including a material failure to comply with the schedule in section 3.2 even if it is beyond the reasonable control of the Recipient; or,

(5) the USDOT determines that termination of this agreement is in the public interest.

(6) the Recipient fails to expend the funds within 5 years after the date on which the government executes the grant agreement, which is the date funds are provided for the project.

(b) In terminating this agreement under this section, the USDOT may elect to consider only the interests of the USDOT.

(c) This section 16.1 does not limit the USDOT's ability to terminate this agreement as a remedy under section 15.2.

(d) The Recipient may request that the USDOT terminate the agreement under this section 16.1.

16.2 Closeout Termination.

(a) This agreement terminates on Project Closeout.

(b) In this agreement, "**Project Closeout**" means the date that the USDOT notifies the Recipient that the award is closed out. Under 2 C.F.R. 200.344, Project Closeout should occur no later than one year after the end of the period of performance.

16.3 Post-Termination Adjustments. The Recipient acknowledges that under 2 C.F.R. 200.345–200.346, termination of the agreement does not extinguish the USDOT's authority to disallow costs, including costs that USDOT reimbursed before termination, and recover funds from the Recipient.

16.4 Non-Terminating Events.

(a) The end of the period of performance described under section 10.4 does not terminate this agreement or the Recipient's obligations under this agreement.

(b) The liquidation of funds under section 20.1 does not terminate this agreement or the Recipient's obligations under this agreement.

16.5 Other Remedies. The termination authority under this article 16 supplements and does not limit the USDOT's remedial authority under article 15 or 2 C.F.R. part 200, including 2 C.F.R. 200.339–200.340.

ARTICLE 17
MONITORING, FINANCIAL MANAGEMENT, CONTROLS, AND RECORDS

17.1 Recipient Monitoring and Record Retention.

(a) The Recipient shall monitor activities under this award, including activities under subawards and contracts, to ensure:

(1) that those activities comply with this agreement; and

(2) that funds provided under this award are not expended on costs that are not allowable under this award or not allocable to this award.

(b) If the Recipient makes a subaward under this award, the Recipient shall monitor the activities of the subrecipient in compliance with 2 C.F.R. 200.332(e).

(c) The Recipient shall retain records relevant to the award as required under 2 C.F.R. 200.334.

17.2 Financial Records and Audits.

(a) The Recipient shall keep all project accounts and records that fully disclose the amount and disposition by the Recipient of the award funds, the total cost of the project, and the amount or nature of that portion of the cost of the project supplied by other sources, and any other financial records related to the project.

(b) The Recipient shall keep accounts and records described under section 17.2(a) in accordance with a financial management system that meets the requirements of 2 C.F.R. 200.302–200.307, 2 C.F.R. part 200, subpart F, and title 23, United States Code, and will facilitate an effective audit in accordance with 31 U.S.C. 7501–7506.

(c) The Recipient shall separately identify expenditures under the fiscal year 2024 SS4A grants program in financial records required for audits under 31 U.S.C. 7501–7506. Specifically, the Recipient shall:

(1) list expenditures under that program separately on the schedule of expenditures of Federal awards required under 2 C.F.R. part 200, subpart F, including "FY 2024" in the program name; and

(2) list expenditures under that program on a separate row under Part II, Item 1 ("Federal Awards Expended During Fiscal Period") of Form SF-SAC, including "FY 2024" in column c ("Additional Award Identification").

17.3 Internal Controls. The Recipient shall establish and maintain internal controls as required under 2 C.F.R. 200.303.

17.4 USDOT Record Access. The USDOT may access Recipient records related to this award under 2 C.F.R. 200.337.

ARTICLE 18
CONTRACTING AND SUBAWARDS

18.1 Build America, Buy America. This award term implements § 70914(a) of the Build America, Buy America Act, Pub. L. No. 117-58, div. G, tit. IX, subtitle A, 135 Stat. 429, 1294 (2021), 2 CFR part 184, and Office of Management and Budget (OMB) Memorandum M-24-02, "Implementation Guidance on Application of Buy America Preference in Federal Financial Assistance Programs for Infrastructure."

Requirement to Use Iron, Steel, Manufactured Products, and Construction Materials Produced in the United States.

The Recipient shall not use funds provided under this award for a project for infrastructure unless:

(1) all iron and steel used in the project are produced in the United States—this means all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States;

(2) all manufactured products used in the project are produced in the United States—this means the manufactured product was manufactured in the United States; and the cost of the components of the manufactured product that are mined, produced, or manufactured in the United States is greater than 55 percent of the total cost of all components of the manufactured product; and

(3) all construction materials are manufactured in the United States—this means that all manufacturing processes for the construction material occurred in the United States. The construction material standards for each construction material are provided at 2 CFR 184.6.

Inapplicability.

The domestic content procurement preference in this award term only applies to articles, materials, and supplies that are consumed in, incorporated into, or affixed to an infrastructure project. As such, it does not apply to tools, equipment, and supplies, such as temporary scaffolding, brought to the construction site and removed at or before the completion of the infrastructure project. Nor does a domestic content procurement preference apply to equipment and furnishings, such as movable chairs, desks, and portable computer equipment, that are used at or within the finished infrastructure project but are not an integral part of the structure or permanently affixed to the infrastructure project.

Categorization of articles, materials, and supplies.

An article, material, or supply should only be classified into one of the following categories: (i) Iron or steel products; (ii) manufactured products; (iii) construction materials; or (iv) Section 70917(c) materials. An article, material, or supply should not be considered to fall into multiple categories. In some cases, an article, material, or supply may not fall under any of the categories listed in this paragraph. The classification of an article, material, or supply as falling into one of the categories listed in this paragraph must be made based on its status at the time it is brought to the work site for incorporation into an infrastructure project. In general, the work site is the location of the infrastructure project at which the iron, steel, manufactured products, and construction materials will be incorporated. An article, material, or supply incorporated into an infrastructure project must meet the requirements for only the single category in which it is classified.

Waivers.

When necessary, the Recipient may apply for, and the USDOT may grant, a waiver from the domestic content procurement preference in this award term.

A request to waive the application of the domestic content procurement preference must be in writing. The USDOT will provide instructions on the waiver process and on the format, contents, and supporting materials required for any waiver request. Waiver requests are subject to public comment periods of no less than 15 days and must be reviewed by the Office of Management and Budget (OMB) Made in America Office.

When the USDOT has made a determination that one of the following exceptions applies, the awarding official may waive the application of the domestic content procurement preference in any case in which the USDOT determines that:

(1) applying the domestic content procurement preference would be inconsistent with the public interest;

(2) the types of iron, steel, manufactured products, or construction materials are not produced in the United States in sufficient and reasonably available quantities or of a satisfactory quality; or

(3) the inclusion of iron, steel, manufactured products, or construction materials produced in the United States will increase the cost of the overall project by more than 25 percent.

There may be instances where an award qualifies, in whole or in part, for an existing waiver described at https://www.transportation.gov/office-policy/transportation-policy/made-in-america.

Definitions

"**Construction materials**" means articles, materials, or supplies that consist of only one of the items listed in paragraph (21) of this definition, except as provided in paragraph (2) of this definition. To the extent that one of the items listed in paragraph (1) contains as inputs other items listed in paragraph (1), it is nonetheless a construction material.

(1) The listed items are:
- non-ferrous metals;
- plastic and polymer-based products (including polyvinylchloride, composite building materials, and polymers used in fiber optic cables);
- glass (including optic glass);
- fiber optic cable (including drop cable)
- lumber;
- engineered wood; and
- drywall.

(2) Minor additions of articles, materials, supplies, or binding agents to a construction material do not change the categorization of the construction material.

"**Domestic content procurement preference**" means all iron and steel used in the project are produced in the United States; the manufactured products used in the project are produced in the United States; or the construction materials used in the project are produced in the United States.

"**Iron or steel products**" means articles, materials, or supplies that consist wholly or predominantly or iron or steel or a combination of both.

"**Manufactured products**" means

(1) Articles, materials, or supplies that have been: (i) Processed into a specific form and shape; or (ii) combined with other articles, materials, or supplies to create a product with different properties than the individual articles, materials, or supplies.

(2) If an item is classified as an iron or steel product, a construction material, or a Section 70917(c) material under 2 CFR 184.4(e) and the definitions set forth in 2 CFR 184.3, then it is not a manufactured product. However, an article, material, or supply classified as a manufactured product under 2 CFR 184.4(e) and paragraph (1) of this definition may include components that are construction materials, iron or steel products, or Section 70917(c) materials.

"**Predominantly of iron or steel or a combination of both**" means that the cost of the iron and steel content exceeds 50 percent of the total cost of all its components. The cost of iron and steel is the cost of the iron or steel mill products (such as bar, billet, slab, wire, plate, or sheet), castings, or forging utilized in the manufacture of the product and a good faith estimate of the cost of iron or steel components.

"Project" means the development of a safety action plan (including supplemental and topical plans) or the temporary or permanent construction, alteration, maintenance, or repair of infrastructure in the United States.

"**Section 70917(c) materials"** cement and cementitious materials; aggregates such as stone, sand, or gravel; or aggregate binding agents or additives.

18.2 Small and Disadvantaged Business Requirements. The Recipient shall expend all funds under this award in compliance with the requirements at 2 C.F.R. 200.321 including any amendments thereto.

18.3 Engineering and Design Services. The Recipient shall award each contract or sub-contract for program management, construction management, planning studies, feasibility studies, architectural services, preliminary engineering, design, engineering, surveying, mapping, or related services with respect to the project in the same manner that a contract for architectural and engineering services is negotiated under 2 C.F.R. 200.320 or an equivalent qualifications-based requirement prescribed for or by the Recipient.

18.4 Foreign Market Restrictions. The Recipient shall not allow funds provided under this award to be used to fund the use of any product or service of a foreign country during the period in which such foreign country is listed by the United States Trade Representative as denying fair and equitable market opportunities for products and suppliers of the United States in procurement and construction.

18.5 Prohibition on Certain Telecommunications and Video Surveillance Services or Equipment. The Recipient acknowledges that Section 889 of Pub. L. No. 115-232, 2 C.F.R. 200.216 and 2 C.F.R. 200.471 prohibit the Recipient and all subrecipients from procuring or obtaining certain telecommunications and video surveillance services or equipment under this award.

18.6 Recipient Responsibilities for Subawards.

If the Recipient makes a subaward under this award, the Recipient shall comply with the requirements on pass-through entities under 2 C.F.R. parts 200 and 1201, including 2 C.F.R. 200.331–200.333.

18.7 Subaward and Contract Authorization.

If the USDOT Office for Subaward Authorization identified in section 5.1 is "FHWA Office of Acquisition and Grants Management," then the Recipient must follow the requirements in 2 C.F.R. 200.308 (f) (6) and 2 C.F.R. 200.333, as applicable, for the subaward of any SS4A Grant work under the Project-Specific Agreement. Approvals under 2 CFR 200.308(f)(6) do not apply to the procurement acquisition of goods and services.

ARTICLE 19
COSTS, PAYMENTS, AND UNEXPENDED FUNDS

19.1 Limitation of Federal Award Amount. Under this award, the USDOT shall not provide funding greater than the amount obligated on the SS4A Grant cover page, Item 11, Federal Funds Obligated. The Recipient acknowledges that USDOT is not liable for payments exceeding that amount, and the Recipient shall not request reimbursement of costs exceeding that amount.

19.2 Projects Costs. This award is subject to the cost principles at 2 C.F.R. part 200 subpart E, including provisions on determining allocable costs and determining allowable costs.

19.3 Timing of Project Costs.

(a) The Recipient shall not charge to this award costs that are incurred after the period of performance.

(b) The Recipient shall not charge to this award costs that were incurred before the effective date of award of this agreement unless there has been an approval of pre-award costs under 2 C.F.R. 200.458.

19.4 Recipient Recovery of Federal Funds. The Recipient shall make all reasonable efforts, including initiating litigation, if necessary, to recover Federal funds if the USDOT determines, after consultation with the Recipient, that those funds have been spent fraudulently, wastefully, or in violation of Federal laws, or misused in any manner under this award. The Recipient shall not enter a settlement or other final position, in court or otherwise, involving the recovery of funds under the award unless approved in advance in writing by the USDOT.

19.5 Unexpended Federal Funds. Any Federal funds that are awarded at section 10.1 but not expended on allocable, allowable costs remain the property of the United States.

19.6 Timing of Payments to the Recipient. When reimbursement is used, the Recipient shall not request reimbursement of a cost before the Recipient has entered an obligation for that cost.

19.7 Payment Method. The USDOT may deny a payment request that is not submitted using the method identified in section 5.2.

19.8 Information Supporting Expenditures.

(a) If the USDOT Payment System identified in section 5.2 is "DELPHI iSupplier," then when requesting reimbursement of costs incurred or credit for cost share incurred, the Recipient shall electronically submit the SF-270 (Request for Advance or Reimbursement) or SF-271 (Outlay Report and Request for Reimbursement for Construction Programs), shall identify the Federal share and the Recipient's share of costs, and shall submit supporting cost detail to clearly document all costs incurred. As supporting cost detail, the Recipient shall include a detailed breakout of all costs incurred, including direct labor, indirect costs, other direct costs, and travel.

(b) If the Recipient submits a request for reimbursement that the USDOT determines does not include or is not supported by sufficient detail, the USDOT may deny the request or withhold processing the request until the Recipient provides sufficient detail.

19.9 Reimbursement Frequency. If the USDOT Payment System identified in section 5.2 is "DELPHI iSupplier," then the Recipient shall not request reimbursement more frequently than monthly.

19.10 Match. The recipient should show on each request for reimbursement that at least 20 percent of the incurred costs will count towards match. If the recipient intends to vary the match percentage over the life of the project, it must communicate its plan to USDOT. The recipient is responsible for tracking match according to the plan. At the completion of the grant award, the cost share requirement must be met, and Federal funds must not exceed the project's Federal share.

ARTICLE 20
LIQUIDATION, ADJUSTMENTS, AND FUNDS AVAILABILITY

20.1 Liquidation of Recipient Obligations.

(a) The Recipient shall liquidate all obligations of award funds under this agreement not later than the earlier of (1) 120 days after the end of the period of performance or (2) the statutory availability to eligible entities date, which shall be 5 years after the date on which the grant is provided.

(b) Liquidation of obligations and adjustment of costs under this agreement follow the requirements of 2 C.F.R. 200.344–200.346.

ARTICLE 21
AGREEMENT MODIFICATIONS

21.1 Bilateral Amendments. The parties may amend, modify, or supplement this agreement by mutual agreement in writing signed by the USDOT and the Recipient. Either party may request to amend, modify, or supplement this agreement by written notice to the other party.

21.2 Unilateral Contact Modifications. The USDOT may update the contacts who are listed in section 4.3 by written notice to all the Recipient contacts who are listed in sections 4.1 and 4.2.

21.3 USDOT Unilateral Modifications.

(a) The USDOT may unilaterally modify this agreement to comply with Federal law, including the Program Statute.

(b) To unilaterally modify this agreement under this section 20.3(a), the USDOT must provide a notice to the Recipient that includes a description of the modification and state the date that the modification is effective.

21.4 Other Modifications. The parties shall not amend, modify, or supplement this agreement except as permitted under sections 21.1, 21.2, 21.3. If an amendment, modification, or supplement is not permitted under section 21.1, not permitted under section 21.2, and not permitted under section 21.3, it is void.

ARTICLE 22

[RESERVED]

ARTICLE 23

[RESERVED]

ARTICLE 24
LABOR AND WORK

24.1 Labor and Work. Attachment E documents the consideration of job quality and labor rights, standards, and protections related to the Project.

ARTICLE 25
CRITICAL INFRASTRUCTURE SECURITY AND RESILIENCE

25.1 Critical Infrastructure Security and Resilience.

Consistent with Presidential Policy Directive 21, "Critical Infrastructure Security and Resilience" (Feb. 12, 2013), and the National Security Presidential Memorandum on Improving Cybersecurity for Critical Infrastructure Control Systems (July 28, 2021), the Recipient shall consider physical and cyber security and resilience in planning, design, and oversight of the Project. Attachment F documents the consideration of critical security infrastructure for projects that include the purchase of information technology and/or operational technology.

CIVIL RIGHTS AND TITLE VI

26.1 Civil Rights and Title VI

(a) The purpose of sections 26.1(b)–26.1(c) is to ensure that the Recipient has a plan to comply with civil rights obligations and nondiscrimination laws, including Title VI and 49 C.F.R. part 21, including any amendments thereto.

(b) If the Recipient is an Existing Recipient, the Recipient shall submit to the USDOT either:

(1) not later than one month after the date of this agreement, documentation showing that the Recipient has complied with all reporting requirements under the Administering Operating Administration's implementation of Title VI; or

(2) not later than six months after the date of this agreement, both a Title VI Plan and a Community Participation Plan, as those plans are described in chapter II, sections 3–4 of DOT Order 1000.12C.

(c) If the Recipient is "New," then the Administering Operating Administration completed a Title VI Assessment of the Recipient, as described in chapter II, section 2 of DOT Order 1000.12C., before entering this agreement.

(d) In this section 26.1:

(1) "**Title VI**" means Title VI of the Civil Rights Act of 1964, Pub. L. No. 88-352 (codified at 42 U.S.C. 2000d to 2000d-4a).

(2) **"Existing"** means a prior recipient of DOT federal financial assistance since the publication of DOT Order 1000.12C on June 11, 2021.

(3) "New" means a recipient who has not received DOT federal financial assistance since the publication of DOT Order 1000.12C on June 11, 2021.

ARTICLE 27
FEDERAL FINANCIAL ASSISTANCE, ADMINISTRATIVE, AND NATIONAL POLICY REQUIREMENTS

27.1 Uniform Administrative Requirements for Federal Awards. The Recipient shall comply with the obligations on non-Federal entities under 2 C.F.R. parts 200 and 1201.

27.2 Federal Law and Public Policy Requirements.

(a) The Recipient shall ensure that Federal funding is expended in full accordance with the United States Constitution, Federal law, and statutory and public policy requirements: including but not limited to, those protecting free speech, religious liberty, public welfare, the environment, and prohibiting discrimination.

(b) Pursuant to Executive Order 14173, *Ending Illegal Discrimination And Restoring Merit-Based Opportunity,* the Recipient agrees that its compliance in all respects with all applicable Federal anti-discrimination laws is material to the government's payment decisions for purposes of section 3729(b)(4) of title 31, United States Code.

(c) Pursuant to Executive Order 14173, *Ending Illegal Discrimination And Restoring Merit-Based Opportunity,* by entering into this agreement, the Recipient certifies that it does not operate any programs promoting diversity, equity, and inclusion (DEI) initiatives that violate any applicable Federal anti-discrimination law.

(d) The failure of this agreement to expressly identify Federal law applicable to the Recipient or activities under this agreement does not make that law inapplicable.

(e) Prohibitions on the use of SS4A funds

(1) Automated Traffic Enforcement

(A) Except as provided in subparagraph (B) below, federal funding provided to Recipient under this grant agreement may not be used to purchase, operate, or maintain an automated traffic enforcement system.

(B) Subparagraph (A) does not apply to an automated traffic enforcement system located in a school or work zone.

(C) For the purposes of this prohibition, ‘‘automated traffic enforcement system’’ means any camera that captures an image of a vehicle for the purposes of traffic law enforcement.

(2) Curb Extensions

(A) Except as provided in subparagraph (B) below, federal funding provided to Recipient under this grant agreement may not be used for curb extensions.

(B) Subparagraph (A) does not apply to curb extensions for bus or transit stops, roundabouts, school zones, on-street parking, or for curb extensions which do not reduce roadway capacity.

(C) For the purposes of this prohibition, “curb extension” means extending the curb line into the street.

27.3 Federal Freedom of Information Act.

(a) The USDOT is subject to the Freedom of Information Act, 5 U.S.C. 552.

(b) The Recipient acknowledges that the Technical Application and materials submitted to the USDOT by the Recipient related to this agreement may become USDOT records subject to public release under 5 U.S.C. 552.

27.4 History of Performance. Under 2 C.F.R 200.206, any Federal agency may consider the Recipient’s performance under this agreement when evaluating the risks of making a future Federal financial assistance award to the Recipient.

27.5 Whistleblower Protection.

(a) The Recipient acknowledges that it is a "grantee" within the scope of 41 U.S.C. 4712, which prohibits the Recipient from taking certain actions against an employee for certain disclosures of information that the employee reasonably believes are evidence of gross mismanagement of this award, gross waste of Federal funds, or a violation of Federal law related this this award.

(b) The Recipient shall inform its employees in writing of the rights and remedies provided under 41 U.S.C. 4712, in the predominant native language of the workforce.

27.6 External Award Terms and Obligations.

(a) In addition to this document and the contents described in article 32, this agreement includes the following additional terms as integral parts:

(1) Appendix A to 2 C.F.R. part 25: System for Award Management and Universal Identifier Requirements;

(2) Appendix A to 2 C.F.R. part 170: Reporting Subawards and Executive Compensation;

(3) 2 C.F.R part 175: Award term for Trafficking in Persons; and

(4) Appendix XII to 2 C.F.R. part 200: Award Term and Condition for Recipient Integrity and Performance Matters.

(b) The Recipient shall comply with:

(1) 49 C.F.R. part 20: New Restrictions on Lobbying;

(2) 49 C.F.R. part 21: Nondiscrimination in Federally-Assisted Programs of the Department of Transportation—Effectuation of Title VI of the Civil Rights Act of 1964;

(3) 49 C.F.R. part 27: Nondiscrimination on the Basis of Disability in Programs or Activities Receiving Federal Financial Assistance; and

(4) Subpart B of 49 C.F.R. part 32: Governmentwide Requirements for Drug-free Workplace (Financial Assistance).

27.7 Incorporated Certifications. The Recipient makes the statements in the following certifications, which are incorporated by reference:

(1) Appendix A to 49 C.F.R. part 20 (Certification Regarding Lobbying).

ARTICLE 28
ASSIGNMENT

28.1 Assignment Prohibited. The Recipient shall not transfer to any other entity any discretion granted under this agreement, any right to satisfy a condition under this agreement, any remedy under this agreement, or any obligation imposed under this agreement.

ARTICLE 29
WAIVER

29.1 Waivers.

(a) A waiver granted by USDOT under this agreement will not be effective unless it is in writing and signed by an authorized representative of USDOT.

(b) A waiver granted by USDOT under this agreement on one occasion will not operate as a waiver on other occasions.

(c) If USDOT fails to require strict performance of a provision of this agreement, fails to exercise a remedy for a breach of this agreement, or fails to reject a payment during a breach of this agreement, that failure does not constitute a waiver of that provision or breach.

ARTICLE 30
ADDITIONAL TERMS AND CONDITIONS

30.1 Effect of Planning and Demonstration or Implementation Award. Based on information that the Recipient provided to the USDOT, including the Grant Application, as indicated in section 2.5, this agreement designates this award as a Planning and Demonstration award or an Implementation award, as defined in the NOFO. The Recipient shall comply with the requirements that accompany that designation as listed in the FY 2025 Notice of Funding Opportunity for Safe Streets and Roads for All.

30.2 Disclaimer of Federal Liability. The USDOT shall not be responsible or liable for any damage to property or any injury to persons that may arise from, or be incident to, performance or compliance with this agreement.

30.3 Environmental Review

(a) In this section, **"Environmental Review Entity"** means:

(1) if the Project is located in a State that has assumed responsibilities for environmental review activities under 23 U.S.C. 326 or 23 U.S.C. 327 and the Project is within the scope of the assumed responsibilities, the State; and

(2) for all other cases, the FHWA.

(b) Except as authorized under section 30.3(c), the Recipient shall not begin final design; acquire real property, construction materials, or equipment; begin construction; or take other actions that represent an irretrievable commitment of resources for the Project unless and until:

(1) the Environmental Review Entity complies with the National Environmental Policy Act, 42 U.S.C. 4321 to 4370m-11 and any other applicable environmental laws and regulations; and

(2) if the Environmental Review Entity is not the Recipient, the Environmental Review Entity provides the Recipient with written notice that the environmental review process is complete.

(c) If the Recipient is using procedures for early acquisition of real property under 23 C.F.R. 710.501 or hardship and protective acquisitions of real property 23 C.F.R. 710.503, the Recipient shall comply with 23 C.F.R. 771.113(d)(1).

(d) The Recipient acknowledges that:

(1) the Environmental Review Entity's actions under section 30.3(a) depend on the Recipient conducting necessary environmental analyses and submitting necessary documents to the Environmental Review Entity; and

(2) applicable environmental statutes and regulation may require the Recipient to prepare and submit documents to other Federal, State, and local agencies.

(e) Consistent with 23 C.F.R. 771.105(a), to the extent practicable and consistent with Federal law, the Recipient shall coordinate all environmental investigations, reviews, and consultations as a single process.

(f) The activities described in this agreement may inform environmental decision-making processes, but the parties do not intend this agreement to document the alternatives under consideration under those processes. If a build alternative is selected that does not align information in this agreement, then:

(1) the parties may amend this agreement under section 21.1 for consistency with the selected build alternative; or

(2) if the USDOT determines that the condition at section 16.1(a)(5) is satisfied, the USDOT may terminate this agreement under section 16.1(a)(5).

(g) The Recipient shall complete any mitigation activities described in the environmental document or documents for the Project, including the terms and conditions contained in the required permits and authorizations for the Project.

30.4 Railroad Coordination. If the agreement includes one or more milestones identified as a "Railroad Coordination Agreement," then for each of those milestones, the Recipient shall enter a standard written railroad coordination agreement, consistent with 23 C.F.R. 646.216(d), no later than the deadline date identified for that milestone, with the identified railroad for work and operation within that railroad's right-of-way.

30.5 Relocation and Real Property Acquisition.

(a) The Recipient shall comply with the land acquisition policies in 49 C.F.R. part 24 subpart B and shall pay or reimburse property owners for necessary expenses as specified in that subpart.

(b) The Recipient shall provide a relocation assistance program offering the services described in 49 C.F.R. part 24 subpart C and shall provide reasonable relocation payments and assistance to displaced persons as required in 49 C.F.R. part 24 subparts D–E.

(c) The Recipient shall make available to displaced persons, , comparable replacement dwellings in accordance with 49 C.F.R. part 24.

30.6 Equipment Disposition.

(a) In accordance with 2 C.F.R. 200.313 and 1201.313, if the Recipient or a subrecipient acquires equipment under this award, then when that equipment is no longer needed for the Project that entity shall request disposition instructions from the FHWA.

(b) In accordance with 2 C.F.R. 200.443(d), the distribution of the proceeds from the disposition of equipment must be made in accordance with 2 C.F.R. 200.313–200.316 and 2 C.F.R. 1201.313.

(c) The Recipient shall ensure compliance with this section 30.6 for all tiers of subawards under this award.

ARTICLE 31
MANDATORY AWARD INFORMATION

31.1 Information Contained in a Federal Award. For 2 C.F.R. 200.211:

(1) the "Federal Award Date" is the date of this agreement, as defined under section 33.2;

(2) the "Assistance Listings Number" is 20.939 and the "Assistance Listings Title" is "Safe Streets and Roads for All Grant Program"; and

(3) this award is not for research and development.

ARTICLE 32
CONSTRUCTION AND DEFINITIONS

32.1 Attachments. This agreement includes the following attachments as integral parts:

Attachment A	Performance Measurement Information
Attachment B	Changes from Application
Attachment C	Reserved
Attachment D	Reserved
Attachment E	Labor and Work
Attachment F	Critical Infrastructure Security and Resilience

32.2 Exhibits. The following exhibits, which are in the document titled "Exhibits to FHWA Grant Agreements Under the Fiscal Year 2025 SS4A Grant Program", dated January 22, 2026, and available at https://www.transportation.gov/grants/ss4a/grant-agreements, are part of this agreement.

Exhibit A	Applicable Federal Laws and Regulations
Exhibit B	Additional Standard Terms
Exhibit C	Quarterly Performance Progress Reports: Format and Content
Exhibit D	Form for Subsequent Obligation of Funds

32.3 Construction. If a provision in the exhibits or the attachments conflicts with a provision in articles 1–33, then the provision in articles 1–33 prevails. If a provision in the attachments conflicts with a provision in the exhibits, then the provision in the attachments prevails.

32.4 Integration. This agreement constitutes the entire agreement of the parties relating to the SS4A grant program and awards under that program and supersedes any previous agreements, oral or written, relating to the SS4A grant program and awards under that program.

32.5 Definitions. In this agreement, the following definitions apply:

"**Program Statute**" means the IIJA section 24112 and statutory text under the heading "Safe Streets and Roads for All Grants" in title I of division J of the Infrastructure Investment and Jobs Act, Pub. L. No. 117-58 (November 15, 2021), and all other provisions of that act that apply to amounts appropriated under that heading.

"**Project**" means the project proposed in the Grant Application, as modified by the negotiated provisions of this agreement.

"**SS4A Grant**" means an award of funds that were made available under the SS4A NOFO.

"**Grant Application**" means the application identified in section 2.1, including Standard Form 424 and all information and attachments submitted with that form through Grants.gov.

ARTICLE 33
AGREEMENT EXECUTION AND EFFECTIVE DATE

33.1 Counterparts. This agreement may be executed in counterparts, which constitute one document. The parties intend each countersigned original to have identical legal effect.

33.2 Effective Date. The agreement will become effective when all parties have signed it. The effective date of this agreement will be the date this agreement is signed by the last party to sign it. This instrument constitutes a SS4A Grant when the USDOT's authorized representative signs it.

November 12, 2026

Mr. Tim Zebell, PE
Assistant City Manager/City Engineer
City of St. Joseph
700 Broad Street
St. Joseph, MI 49085

Re: PROPOSAL FOR PROFESSIONAL SERVICES
City of St. Joseph – Safe Streets and Roads for all Grant

Dear Mr. Zebell,

Abonmarche is pleased to present this proposal for professional engineering services for completing a Road Safety Action Plan in accordance with the requirements of the Safe Streets and Roads for All (SS4A) Grant Program. Abonmarche is uniquely qualified to perform this work as Tim Drews is certified by the Transportation Professional Certification Board as a Professional Traffic Operations Engineer (PTOE) and Level 1 Road Safety Professionals (RSP_1) – one of only 10 in the State of Michigan.

The City of St. Joseph applied for a SS4A grant with assistance from Abonmarche in June of 2025. In December, 2025, the city was notified of a grant award, and since then has been working with the Federal Highway Administration (FHWA) on the grant agreement. Work is expected to commence on the project after City Commission and FHWA approvals of the final grant agreement.

The following will detail our understanding, scope of services and fees to complete this project.

PROJECT UNDERSTANDING

The SS4A program will allow for a comprehensive review of transportation safety throughout the City. The grant program is separated into two categories – Planning and Demonstration Grants and Implementation Grants. Applicants are not eligible to apply for Implementation grants until they have successfully completed a Safety Action Plan which is the scope of Planning and Demonstration grants. The goal of a Safety Action plan is to reduce or eliminate roadway fatalities and serious injury crashes. The Safety Action Plan requirements are described below but will include safety reviews for all road users (vehicles, bicycles and non-motorized users & pedestrians) with additional considerations for specific ADA pedestrian improvements, planned or potential non-motorized trail routes and crossings, and enhancements in school zones.

The current City Act 51 map shows 13.32 miles of Major Streets and 29.74 miles of Local Streets in addition to two State trunklines, M-63 and I-94BL. The grant guidance document encourages analysis for all roadways within a jurisdiction regardless of ownership. With that in mind, we anticipate that M-63 from the south city limit to I-94BL will be included in the study with MDOT's concurrence and participation. Conversely, MDOT will be constructing I-94BL (Main, Port and Ship Streets) in 2027 and we will not include those streets in the study. In our opinion, the streets in the City should be classified into three (3) categories for this analysis - which will dictate the level of effort for review and analysis in each category. We will work with the city to define which streets are included in each category.

1. Major corridors – These are the most significant and heavily traveled routes and likely will include most of the streets designated as "Major Streets" on the City's Act 51 map.
2. Minor corridors – These will include the remaining Major Streets and other routes that serve as more than just residential access.
3. Local / Residential streets – The are the streets that are residential in nature and do not serve "through traffic"

To meet the SS4A requirements, the following components are required as a minimum for an Action Plan:

- **Leadership commitment and goal setting** that includes a goal timeline for eliminating roadway fatalities and serious injuries.
- **Planning structure** through a committee, task force, implementation group, or similar body charged with oversight of the Action Plan development, implementation, and monitoring.
- **Safety analysis** of the existing conditions and historical trends that provides a baseline level of crashes involving fatalities and serious injuries across a jurisdiction, locality, Tribe, or region.
- **Engagement and collaboration** with the public and relevant stakeholders, including the private sector and community groups, that allows for both community representation and feedback.
- **Policy and process changes** that assess the current policies, plans, guidelines, and/or standards to identify opportunities to improve how processes prioritize transportation safety.
- **Strategy and project selections** that identify a comprehensive set of projects and strategies, shaped by data, the best available evidence and noteworthy practices, as well as stakeholder input and equity considerations, that will address the safety problems described in the Action Plan.
- **Progress and transparency methods** that measure progress over time after an Action Plan is developed or updated, including outcome data.

SCOPE OF SERVICES

Our Scope of Services to complete this project are proposed as follows:

City-wide Crash Study

This will include review and tabulation of the most recent 5 years of crash data, and review, identification and analysis of potential problem areas or intersections with recommendations for improvements. Tasks include:

a. Download of UD-10 Crash Reports from the Michigan Traffic Crash Facts website
b. Review and tabulation of crash data
c. Preparation of collision diagrams at high crash locations
d. Geolocating crashes and preparation of crash maps identifying locations of specific crash types (fatalities, injuries, bicycle/pedestrian, animals, etc.)
e. Review of crash patterns and recommendations for improvements

Category 1 – Major Corridors

Road Safety Audit – this eight-step process is a multi-disciplinary team approach to review each corridor and prepare a Road Safety Audit (RSA) report in accordance with FHWA procedures. The eight steps are as follows:

f. Identify Project
g. Select RSA Team – We would intend this to include Abonmarche staff, the Assistant City Manager/City Engineer, the Assistant City Engineer/GIS-CMMS Coordinator, a DPW representative, a public safety representative (if possible) and others such as a St. Joseph Public Schools representative as deemed applicable.
h. Conduct a start-up meeting – identify roles, communicate the RSA process, scope and opportunities.
i. Perform field reviews – field review with the group, documentation including photographs and sketches, prompt list
j. Conduct RSA analysis – compile/inventory information gathered, identify and prioritize safety issues, compose preliminary findings
k. Present preliminary RSA findings to City Commission – we anticipate this to happen at 1 or 2 meetings/workshops with the Commission at relevant times that make sense.
l. Prepare formal response – identify and respond to the findings
m. Plan for implementation of the findings
n. The findings will be compiled into a report format that can be inserted into the SS4A Action Plan.

Category 2 – Minor Corridors

Road Safety Review – Abonmarche and available city staff will conduct a less formal safety review of these corridors and identify potential safety issues for review and concurrence, as

appropriate. The findings will be compiled into a report format that can be inserted into the SS4A Action Plan.

Category 3 – Local / Residential Streets

Windshield Safety Review – Abonmarche staff will drive these streets and identify general safety concerns/issues that should be addressed in a tabular letter style report for inclusion in the SS4A Action Plan.

Specific Safety Reviews

City staff have identified several specific safety issues that will be addressed in the Safety Action Plan:

1. Review and analysis of Urban SDK provided data including: Traffic speed and volume data, and roadway characteristic data for integration into the report and recommendations.
2. Pedestrian accessibility (Review of sidewalks, ADA access, crossings, etc.)
3. Non-motorized trail routes (a non-motorized map using the existing Master Plan as a base map, will be provided as part of the deliverables).
4. School Zones (Review of walking routes, crossings, etc.)

SS4A Action Plan

Upon completion of the safety reviews, data will be compiled and a draft SS4A Action Plan will be prepared. The draft plan will be made available to the city for posting on the website to receive public input. We also anticipate one public open house during this period to seek comments. The final SS4A Action Plan will document and address comments received. Upon completion, we will provide the final report and supporting data to the city and assist with final grant closeout with the FHWA.

FEES

Abonmarche shall receive as payment for the work performed under this contract the total lump sum amount for each task listed below.

• City-wide Crash Study	$ 50,000
• Road Safety Reviews/Analysis	$153,075
• SS4A Action Plan	$ 50,000
• Miscellaneous Services (Project Management, grant compliance/reimbursement support, meetings, etc.)	$ 30,000
Total	**$283,075**

SCHEDULE

The grant timeline for completion of the Action Plan can be variable, but is required to be completed within two (2) years of the grant award. We want to be cognizant of city staff availability and workload, but also want to keep momentum for the project. With that in mind, we propose that the project be completed in an approximate 23 month window based on current feedback from FHWA. Assuming that the project begins in January of 2027, the following schedule is anticipated.

Task	Completion Date
Project Initiation	Dec. 2026
City-wide crash study	Jan. – May 2027
Road Safety Reviews/Analysis	Mar. 2027 – May 2028
Final SS4A Action Plan Publicly Available	Sept. 15, 2028
Final SS4A Action Plan Report	Nov. 30, 2028

We anticipate approximately 2-6 hours per month for designated city staff for correspondence, safety reviews, meetings, etc.

AUTHORIZATION

Thank you for the opportunity to present this proposal. Should you have any questions or comments, please contact me at 269.876.9286 or tdrews@abonmarche.com.

Sincerely,

ABONMARCHE CONSULTANTS, INC.

Timothy R. Drews, PE, PTOE, RSP
Chief Control Officer

SAFE STREET FOR ALL (SS4A)
PROFESSIONAL SERVICES AGREEMENT BETWEEN
CITY OF ST. JOSEPH AND ABONMARCHE CONSULTANTS, INC

This **AGREEMENT FOR SAFE STREETS FOR ALL (SS4A) GRANT PROFESSIONAL SERVICES** ("Agreement") effective November ___, 2026, is entered into by and between the **CITY OF ST. JOSEPH** of 700 Broad Street, St. Joseph, Michigan, a Michigan municipal corporation ("City") and **ABONMARCHE CONSULTANTS, INC.**, a Michigan corporation ("Abonmarche"), with its principal service office located at 95 W. Main Street, Benton Harbor, Michigan, 49022.

RECITALS

WHEREAS, on November 12, 2026 Abonmarche submitted a proposal in response to the City's request for Safe Streets for All (SS4A) Grant professional services ("proposal") in order to take advantage of $240,000 in Federal Highway Administration (FHWA) SS4A Grant funding; and

WHEREAS, Abonmarche, who is staffed with a Professional Traffic Operations Engineer and Road Safety Professional, has been working with the City for over two decades on infrastructure and safety improvement projects including, but not limited to, the Broad Avenue & Main Street intersection, Cleveland & Lakeshore Drive, and Napier Avenue & Corewell Hospital entrance Safety Grant Projects; and

WHEREAS, Abonmarche assisted the City in securing SS4A funding used to fund 80% of the $300,000 total professional services cost, and has the specialized expertise in traffic, non-motorized, and pedestrian safety; and

WHEREAS, Abonmarche is uniquely qualified for the scope of professional services involved, and therefore falls within the requirements of the City's purchasing policy; and

WHEREAS, City staff wishes to commence work with Abonmarche in accordance with the terms of Abonmarche's November 12, 2026 proposal, and was authorized to proceed on November 16, 2026 by vote of the City Commission.

AGREEMENT

THE PARTIES AGREE AS FOLLOWS:

1. **Description of Services.** Beginning on or about November 30, 2026, Abonmarche will provide to the City, SS4A Grant professional services as detailed in the engineering proposal dated November 12, 2026, attached and incorporated as Exhibit 1 ("Services").

Abonmarche shall perform the Services using the ordinary and customary skill used by members of its respective professions. The list of duties and responsibilities included in this Agreement is not meant to be exhaustive and does not relieve Abonmarche of any responsibilities assigned as part of this Agreement or any other agreement between the parties.

2. **Payment for Services.** In exchange for the Services, City will pay compensation to Abonmarche for Services provided, as described on Exhibit 1, in a total amount not to exceed Two Hundred Eighty Thousand and Seventy-Five dollars and 00/100 ($283,075.00). This will be payable monthly based upon progress.
3. **Term.** This Agreement will terminate automatically upon satisfactory completion by Abonmarche of the Services. However, the expiration or termination of this Agreement shall not release either party from any continuing obligation or liability to the other party, including but not limited to any payment obligation that has already accrued, warranty, insurance, and indemnification provision.
4. **Laws, Rules and Regulations**. Abonmarche is prohibited from undertaking any activities requiring or in any manner bringing onto the City property contaminating or hazardous substances, including but not limited to such materials, chemicals, compounds, solvents or substances that constitute a hazardous substance subject to any federal, state or local environmental laws, rules or regulations.
5. **Licensing and Permits**. To the extent that any federal, state, or local licenses, registrations, or permits are required, Abonmarche shall obtain and maintain the same during the term of this Agreement.
6. **Ownership of Documents.** Abonmarche will provide all plans, specifications, reports and working files, including but not limited to calculations, plans, specifications, construction administration, CAD and GIS files in electronic format prepared in connection with the Services for the City and they shall become the property of the City. All documents will be provided in the time frames set forth in Exhibit 1. Abonmarche may retain a copy of documents it prepares.
7. **Insurance Requirements.** During the term of this Agreement, Abonmarche shall procure and maintain the following insurance coverage on an occurrence basis with companies authorized to conduct business in the State of Michigan and satisfactory to the City:
    a. **Worker's Compensation** Insurance, including employers' Liability coverage, in accordance with Michigan law.
    b. **Commercial General Liability** Insurance on an "Occurrence Basis" with limits of liability not less than $3,000,000 per occurrence and aggregate. Coverage shall include the following extensions: i.) contractual liability, ii.) Products and Completed Operations, iii.) Independent Contractors Coverage, iv.) Owners and Contractors Protective Liability Coverage v.) Broad form general liability extensions or equivalent.
    c. **Motor Vehicle Liability** Insurance, including Michigan No-Fault coverage, with limits of liability not less than $1,000,000 per occurrence combined single limit for

bodily injury and property damage. Coverage shall include all owned vehicles, non-owned vehicles, and hired vehicles.

d. **Professional Liability** Insurance in an amount not less than $2,000,000 per occurrence and aggregate. If this policy is a "claims" made form, Abonmarche shall keep the policy in force, or purchase tail coverage, for a minimum of 3 years after this Agreement terminates.

The Commercial General Liability Insurances shall include an endorsement naming as an additional insured the City of St. Joseph, all elected and appointed officials, employees, volunteers, boards, commissions, and/or authorities including members, employees and volunteers thereof. Abonmarche's policies of insurance shall be primary. The stated insurance requirements should not be interpreted to limit the liability of the successful bidder. Coverage shall be maintained throughout the term of the agreement.

All insurance shall include an endorsement that contains a 30 day advance written notice of policy cancellation, nonrenewal or reduction in coverage to the City Manager, City of St. Joseph, Michigan.

Abonmarche shall furnish to City Certificates of Insurance evidencing the insurance required above is in full force and effect.

8. **Hold Harmless and Indemnification.** To the fullest extent permitted by law, Abonmarche shall hold harmless and indemnify the City, including its officers, agents, employees, assigns and those acting under its authority against any and all claims, actions, suits, liens, judgments, damages, losses, liability and expenses, including actual and reasonable attorney fees and costs, for property damage or bodily injury up to and including death, that may arise as a result of Abonmarche's acts, omissions, breaches or defaults liability, claims, losses, demands or actions brought against the City and its officers, agents, employees, assigns and those acting under its authority, including those which in any way arise out of or are related Abonmarche's default, negligent act or omission, or misconduct that is directly or indirectly related to this Agreement. As referenced in this provision, City and Abonmarche shall include its respective officers, agents, employees, contractors, subcontractors, assigns and those acting under its authority.
9. **Independent Contractor Relationship**. The parties agree that Abonmarche is an independent contractor, and that neither Abonmarche nor its employees or contract personnel are, or shall be deemed to be, employees of the City for any purpose for services performed under this Agreement, including but not limited to worker's compensation, unemployment compensation, insurance, or fringe benefits.
10. **Confidentiality.** Abonmarche, and its employees, agents, contractors, subcontractors, and representatives will not at any time or in any manner, either directly or indirectly, use for their own benefit, divulge, disclose or communicate in any manner any information that is confidential or proprietary to the City. Abonmarche and its employees, agents, contractors, subcontractors, and representatives will protect such information and treat it as strictly confidential. This provision will continue to be effective after termination of this Agreement.

11. **Safety.** Abonmarche shall be solely responsible for initiating, maintaining, and supervising all safety precautions in connection with the Services. Abonmarche shall take all necessary precautions for the safety of, and shall provide the necessary protection to prevent damage, injury, or loss to all persons, property, equipment, or materials on the worksite or who may be affected by the Services performed under this Agreement.

12. **Warranty.** Abonmarche shall provide its services and meet its obligations under this Agreement in a timely and workmanlike manner, using knowledge and recommended procedures for performing the Services. Abonmarche warrants that it is and will remain in compliance during the term of this Agreement with all federal, state and local laws, rules and regulations, and licensing requirements. Abonmarche warrants that it will provide a standard of care equal to, or superior to, care used by service providers similar to Abonmarche on similar projects in the State of Michigan.

13. **Default.** In addition to any and all other rights a party may have available according to law, if a party defaults by failing to substantially perform any provision, term or condition of this Agreement (including without limitation the failure to make a monetary payment when due), the other party may terminate the Agreement by providing written notice to the defaulting party. This notice shall describe with sufficient detail the nature of the default. The party receiving such notice shall have 30 days from the effective date of such notice to cure the default(s). Unless waived by a party providing notice, the failure to cure the default(s) within such time period shall result in the automatic termination of this Agreement.

14. **Entire Agreement.** This Agreement contains the entire agreement of parties, and there are no other promises or conditions in any other agreement whether oral or written concerning the subject matter of this Agreement. This Agreement supersedes any prior written or oral agreements between the parties.

15. **Severability.** If any provision of this Agreement will be held to be invalid or unenforceable for any reason, the remaining provisions will continue to be valid and enforceable. If a court finds that any provision of this Agreement is invalid or unenforceable, but that by limiting such provision it would become valid and enforceable, then such provision will be deemed to be written, construed, and enforced as so limited.

16. **Amendment.** This Agreement may only be modified or amended in a writing signed by both parties.

17. **Governing Law.** This Agreement shall be construed in accordance with the laws of the State of Michigan. Abonmarche shall comply with all federal, state and local laws, rules and regulations. In the event of a dispute, the parties agree that jurisdiction and venue shall be in state court located in Berrien County, Michigan or federal court located in the Western District of the State of Michigan.

18. **Waiver**. The failure to enforce any provision in this Agreement shall not constitute a waiver or serve as a bar to the enforcement of that provision or of any other provision in this Agreement. The waiver of a breach of any provision in this agreement must be in writing.

19. **Notice.** Any notice or communication required or permitted under this Agreement shall be sufficiently given if delivered in person or by certified mail, return receipt requested, to

the address set forth in the opening paragraph or to such other address as one party may have furnished to the other in writing.

20. **Assignment.** Neither party may assign or transfer this Agreement without the prior written consent of the non-assigning party, which approval shall not be unreasonably withheld.

21. **Nondiscrimination**. Abonmarche, its contractors and subcontractors shall not discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, sexual orientation, gender identity, height, weight, marital status, or because of a disability that is unrelated to the individual's ability to perform the duties of a particular job or position. Breach of this covenant may be regarded as a material breach of this Agreement.

Service Recipient:
CITY OF ST. JOSEPH

By: _____
Emily W.N. Hackworth
City Manager

Dated: _____

Service Provider:
ABONMARCHE CONSULTANTS, INC.

By: _____
Tim Drews
Chief Control Officer

Dated: _____



Urban SDK

&

City of St. Joseph, Michigan

Prepared For:

Steve Neubecker

City of St. Joseph, Michigan

Prepared By:

Nick DiTomaso

Urban SDK

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About Us

Urban SDK is a leading provider of geospatial AI solutions, equipping public leaders with actionable insights and automation for mission-critical decisions. Established in 2018 and headquartered in Jacksonville, Florida, Urban SDK is the only platform on the market that provides a comprehensive System of Action to state and local governments. Our team of military veterans, engineers, scientists, policymakers, and entrepreneurs are all committed to the same unified vision: easing the burdens of community leaders through innovation.

Our System of Action unifies data, workflows, and AI so local governments can break free from technical debt and respond to changing conditions at scale. In doing so, Urban SDK's approach delivers measurable ROI to each of our customers, enabling agencies to recapture time, budget and precision in order to accelerate projects, refine resource allocations and respond more quickly to their constituents.

Our partners throughout North America leverage Urban SDK to help:

- Replace manual data collection and empower decision making
- Orchestrate regulated processes and operating procedures
- Align staff with decision support systems to increase efficiency
- Connect disparate departments to achieve common goals
- Enable officials to adjust actions based on changing conditions

Popular Use Cases



Including Traffic Enforcement, Urban SDK aids clients with daily mission critical objectives such as:

- **Traffic Calming -** Reducing speeds and improving pedestrian/bike safety
- **Traffic Enforcement -** Proactively reducing risky driving behaviors and ensuring compliance with traffic codes
- **School Zone Safety -** Reducing speeds and improving safety near schools
- **Work Zone Monitoring -** Monitoring traffic, safety, and compliance around road construction zones
- **Traffic Safety Analysis -** Prioritizing resources where crime and traffic risks overlap
- **Event Impact Monitoring -** Tracking congestion, blocked emergency lanes, and road closures before, during, and after major events
- **Cut-Through Traffic -** Identifying local residential streets or unintended routes used to bypass congestion, accidents, or delays on main thoroughfares
- **Sidewalk Inventory -** Performing ADA audits and safety workflows without field visits

URBANSDK

Traffic Enforcement

Definition

Traffic enforcement is the practice of proactively reducing risky driving behaviors and ensuring compliance with traffic codes using real-time data.

Challenges of the Current Process

Departments are swamped with speeding and traffic complaints, despite 80% of them being perception issues. With no ground truth, departments respond to every complaint.

How Urban SDK Solves These Issues

With Urban SDK, resources are directed to areas that have systematic issues rather than chasing perceptions.

Key Objectives Improved by Urban SDK

- Reduction of crashes and fatalities
- Deter speeding, DUI, distracted driving
- Ensure compliance in school/work zones
- Support patrol coverage & public safety ops

Required Urban SDK Data

01 Speed Module

Add-On Options

01 Volumes Module

02 Crash Integration

Platform Features

- Real-time hot spot dashboards
- Rules Engine alerts
- Automated workflows for patrol supervisors

Departments that Benefit

City Police Department

More efficient enforcement efforts

Traffic Unit

Champions deploying assets

County Sheriff Department

Upholding elected duties regarding road safety

Crime Analyst

Targeted enforcement to high-risk corridors

URBANSDK

Traffic Calming

Definition

Traffic calming is a set of strategies and roadway design measures aimed at reducing speeds, discouraging cut-through traffic, and improving pedestrian/bike safety.

Challenges of the Current Process

80% of traffic calming requests are perception issues and never meet local ordinance or criteria standards. Collecting manual data for these perception issues is a massive drain on resources and budgets.

How Urban SDK Solves These Issues

With Urban SDK, agencies now have the ability to identify roadways that qualify for traffic calming prior to complaints. They are able to cut back on a majority of the historical data previously collected, and focus on areas that meet calming criteria.

Key Objectives Improved by Urban SDK

- Speed reduction
- Volume control
- Safety improvements
- Livability goals

Required Urban SDK Data

01 Speed Module

02 Volume Module

Add-On Options

01 Workflows (Highly recommended)

02 Crash Integration (Could be a requirement-based agency policy)

Platform Features

- Satellite/aerial maps
- Measurement tools
- Geofencing and layering
- Dashboards and reports

Departments that Benefit

Public Works

More efficient calming investments

Engineering

Quicker preparation of studies & plans

Planning

Aligns calming with mobility/zoning

Law Enforcement (Traffic Division)

Enforces in calm areas

Elected Officials

Political champions for livability

Roadway Characteristics (RCI)

Definition

Roadway Characteristics (RCI) provides link-level geometry and context for each road segment (e.g. segment length, pavement width, presence/width/distance of sidewalks, etc.). It lets engineering and planning teams complete design and safety workflows without field visits.

Challenges of the Current Process

Ad-hoc field measurements and spot studies are either outdated or missing critical data. Surveys are also expensive, with long lead times and inconsistent accuracy

How Urban SDK Solves These Issues

Agencies use Urban SDK to close the loop on traffic calming & capital improvements. After data shows a street qualifies, RCI tells what can be built per MUTCD/agency standards. This saves time and budget, replacing costly “two people + truck + tape measure” surveys.

Key Objectives Improved by Urban SDK

- Traffic calming design screening to verify feasibility
- Grant support by providing geometry and pedestrian facility context.
- Safety network prioritization
- ADA/sidewalk gap audits
- Work zone planning to confirm widths/medians before lane shifts.

Required Data

01 RCI is a standalone add-on

Add-Ons

01 Speed Module

02 Volumes Module

03 Congestion Module

04 Crash integration

Platform Features

- Segment length & pavement width
- Median presence & width
- Sidewalk presence, count (by side), width, and offset distance from edge of road
- Functional class, direction, adjacent vegetation/setbacks, driveway indicators
- Query/overlay with Speed, Volume, Crash, Delay; support polygons & corridors

Departments that Benefit

Public Works

Quickly apply MUTCD/ local policy to choose feasible countermeasures

Planning

Chart overlay unsafe roadways with sidewalk presence & proximity

Engineering

Holistic view of existing design on roadways

Elected Officials

Clear line of sight on infrastructure & safety needs

Construction Management

Better understanding of asset inventory and road conditions where projects will occur

HOA / Neighborhood Groups

Easily see and advocate for additional resources



Statement of Work (SOW)

Goals

The purpose of this Statement of Work (SOW) is to define the scope, deliverables, and responsibilities associated with Urban SDK's provision of roadway data for City of St. Joseph, Michigan.

This engagement will deliver comprehensive datasets that support the organization's safety, planning, and operational analysis initiatives.

Scope of Services

1. Traffic Speed Data

Urban SDK will provide the client with traffic speed datasets for all jurisdictional roadways. Deliverables include:

- **50th, 85th, and 95th Percentile Speed**
- **Speed Limits for Jurisdictional Roadways**
- **Speed Differences of: Average Speed, 85th and 95th Percentile**
- **Functional Road Classes 1-5 data**

2. Traffic Volume Data

Urban SDK will provide the client with traffic volume datasets for all jurisdictional roadways. Deliverables include:

- **Annual Average Daily Traffic (AADT) counts**
- **Vehicle Miles Traveled (VMT) per location**
- **Annual Average Hourly Traffic (AAHT) counts**
- **Functional Road Classes 1-5 data**

Speed data is refreshed daily; volume data is refreshed annually and includes a **1-year historical archive**

3. Roadway Characteristics Data

Urban SDK will provide the client with roadway characteristics data. Deliverables include:

- Sidewalk inventory, width, and connectivity
- Number of lanes on roadways in jurisdictional boundary
- Length and width of jurisdictional roadways
- Presence and width of crosswalks on roadways

Responsibilities



Urban SDK

- Provide data access and updates as defined in this SOW.
- Conduct onboarding and training sessions for staff.
- Conduct a full Q&A of all data to ensure locations and results meet the client's needs.
- Maintain application uptime and ensure timely delivery of data.
- Provide customer support throughout the engagement.

City of St. Joseph, Michigan

- Provide designated points of contact for project oversight and user access assignments.
- Ensure timely attendance at training and onboarding sessions.

Pricing & Fees

Pricing Overview

Contract Start Date	**November 30, 2026**
Contract End Date	**November 30, 2027**
Proposal Expires	**November 30, 2026**

Products & Services

Modules

Product	Price	Contract term	Total
Insights Plan	$9,500.00 per year	1 year	$9,500.00 per year
Traffic Volumes	$1,425.00 per year	1 year	$1,425.00 per year
Roadway Characteristics Data	$6,000.00		$6,000.00

Section total	$16,925.00
Total	**$16,925.00**

Our agreement is effective as of the Effective Date set forth below, is entered into by and between the Buyer identified as Customer below ("Customer") and Urban SDK, Inc., a Delaware corporation, with its principal place of business located at 10151 Deerwood Park Boulevard, Building 100 Ste 100 Jacksonville, Florida 32256 ("Urban SDK"). The parties acknowledge and agree that they have read and understand this Agreement and, upon execution, are legally bound by it. This Agreement includes this "Signature" or any other ordering document referencing this Agreement, the Terms and Conditions available below, all statements of work entered into in connection with this Agreement ("Statement(s) of Work").

Client Signature

Signature

Date

Printed name

Urban SDK Signature

Countersignature

Date

Printed name

Urban SDK Signature

Countersignature

03-25-2026

Date

Micah Dickman

Printed name

Terms and Conditions

This website, www.urbansdk.com (the "**site**"), is owned and operated by UrbanSDK, Inc. and our affiliates ("**Urban SDK**", "**we**" or “**us**”). By using the site, services provided on the site, our proprietary software made available to you via the site, or content we make available to you through the services (collectively, "**Services**"), you agree to be bound by the following Terms and Conditions, as updated from time to time (collectively, the "**Terms**").

1. General

GENERAL. The following terms and conditions (“Terms and Conditions”) provide for terms that are common to this Agreement, including all Ordering Documents and Schedules. In the event of a conflict between these Terms and Conditions and any Ordering Document or Schedule, these Terms and Conditions will control, unless expressly stated to the contrary in the Ordering Document or Schedule. The Signature Page, any Statement of Work, and any other ordering document incorporating these Terms and Conditions by reference are individually and collectively referred to as “Ordering Document(s).”

2. Services

2.1 General. All services provided by Urban SDK under this Agreement (“Services”), including the Software Services, will be provided to Customer according to these Terms and Conditions, the Ordering Documents, and all schedules, exhibits, or other attachments made a part of this Agreement.

2.2 Third-Party Services. As set forth in an Ordering Document, the Services may include Customer's utilization of certain third-party software and data developed and owned by Urban SDK's third party licensors. This software and data is neither sold nor distributed to Customer, and Customer may use it solely as part of the Services and for no other purpose. Customer may not transfer such third-party software outside the Services or to any other person or entity. Except as otherwise provided for in an Ordering Document, Urban SDK and Urban SDK's third-party software and data licensors are not responsible for providing any support in connection with the Services or the third-party software. Customer's use of any such third-party software and data is governed by the third-party software or data licensor's terms as may be referenced and incorporated into an applicable Ordering Document. Customer covenants to comply with the terms of such third-party licensor's terms as if Customer were the licensee.

2.3 Change Orders. If either party wishes to change the scope or performance of the Services, it shall submit details of the requested change to the other in writing. Urban SDK shall, within a reasonable time after such request, provide a written estimate to Customer of: (a) the likely time required to implement the change; (b) any necessary variations to the fees and other charges for the Services arising from the change; (c) the likely effect of the change on the Services; and (d) any other impact the change might have on the performance of this Agreement. Promptly after receipt of the written estimate, the parties shall negotiate in good faith the terms of such change (if and when mutually agreed in writing, a "Change Order"). Neither party shall be bound by any Change Order unless mutually agreed upon in writing.

3. Software Services

3.1 Software Services. Urban SDK will provide Customer, and its authorized employees, contractors and other personnel authorized by Customer ("End Users") with access to the software products and related services provided by Urban SDK via a web browser (or mobile application) and identified on the applicable Ordering Document ("Software Services"). During the Term and subject to Customer's compliance with this Agreement, Urban SDK grants Customer the non-exclusive, nontransferable, non-assignable, and limited right to allow End Users to remotely access the Software Services for

Customer's internal business purposes in accordance with the terms of this Agreement.

3.2 Restrictions. Customer shall not lease, license, sell, sublicense or otherwise transfer its access to or use of the Software Services. The Software Services may only be used by Customer and End Users. In addition, Customer shall not modify, create derivative works of, or attempt to decipher, decompile, disassemble or reverse engineer the Software Services. Nothing in this Agreement confers upon either party any right to use the other party's Marks, except in Urban SDK's performance of the Services. All use of such Marks by either party will inure to the benefit of the owner of such Marks, use of which will be subject to specifications controlled by the owner.

4. Professional Services

4.1 Professional Services. Urban SDK may provide integration, implementation, or other professional services (each to the extent identified as professional services on a Statement of Work, "Professional Services") and Deliverables to Customer as set forth in a Statement of Work. "Deliverables" means all Creations that are delivered to Customer by or on behalf of Urban SDK as a part of the Professional Services, together with any items identified as such in a Statement of Work. "Creations" means any tangible or intangible thing or information, in any language, format or medium now existing or hereafter developed, and all tangible embodiments thereof, whether or not such creation is or may in the future be protected under any intellectual property right or considered Confidential Information, including ideas, creations, inventions, discoveries, innovations, industrial models, improvements, designs, methods, processes, formulae, works of authorship, products, compositions, displays, models, prototypes, samples, findings, documentation, specifications, abstracts, research and development information, know-how, procedural knowledge, industrial property, utility models, data, databases, metadata, industrial designs, mask works, Confidential Information, content, lists, electronic data files, training materials and manuals, user guides, drawings, techniques, computer software (in object, source, interpreted or other code forms), modifications to software or documentation, business information, business plans, technical knowledge, technical information, maintenance information, brochures, labels, papers,

records, text, sound recordings, videos, pictures, photographs, audiovisual works, pictorial reproductions, drawings, or other graphical representations, and all other items with similar characteristics.

4.2 Acceptance. Any software constituting a Deliverable (each a “Software Deliverable”) shall be subject to acceptance by Customer to ensure that it meets the specifications of this Agreement and the applicable Statement of Work. If Customer does not reject any final Software Deliverable within 10 days of delivery, such Software Deliverable shall be deemed accepted. If any final Software Deliverable does not materially meet the applicable specifications, Customer shall notify Urban SDK of such nonconformities in reasonable detail, and Urban SDK will, at no additional cost, use commercially reasonable efforts to promptly correct such Software Deliverable so that it conforms to the applicable specifications. If within 30 days of such Customer notification, any final Software Deliverable still does not meet the specifications, Customer may at any time thereafter, as its sole remedy, terminate the applicable Statement of Work, return the Software Deliverable and all copies thereof to Urban SDK, and receive a refund of any fees or expenses paid in connection with such Software Deliverable.

4.3 Urban SDK Personnel. Urban SDK shall appoint an Urban SDK employee to serve as a primary contact with respect to any Professional Services (the “Urban SDK Contract Manager”). Urban SDK shall also appoint Urban SDK Personnel, who shall be suitably skilled, experienced, and qualified to perform the Professional Services. Additionally, Urban SDK may subcontract parts of the Professional Services to affiliated companies or third parties, provided that Urban SDK shall remain responsible for the performance of the Professional Services. In the event that any Urban SDK’s Personnel does not perform to Customer’s reasonable satisfaction, Urban SDK shall remove such Urban SDK’s Personnel and replace him or her with a similarly qualified Urban SDK Personnel. Urban SDK is responsible for all Urban SDK Personnel and for the payment of their compensation, including, if applicable, withholding of income taxes, and the payment and withholding of social security and other payroll taxes, unemployment insurance, workers’ compensation insurance payments, disability benefits, pensions, retirement benefits, insurance, and other benefits.

4.4 License and Consents. Urban SDK shall maintain all necessary licenses and consents and comply with all laws applicable to the provision of the

Professional Services.

4.5 Tools, Labor, Materials and Supplies. Unless otherwise provided in a Statement of Work, Urban SDK shall provide, at its expense, all tools, materials, supplies, labor, and equipment necessary to perform the Professional Services.

5. Rights Reserved

Customer and its licensors are, and shall remain, the sole and exclusive owner of all right, title and interest in and to the “Customer Materials” (as defined in an applicable Statement of Work, if applicable), including all intellectual property rights therein. Urban SDK shall have no right or license to use any Customer Materials except during the Term to the extent necessary to provide the Professional Services to Customer. All other rights in and to the Customer Materials are expressly reserved by Customer. All right, title and interest, including all intellectual and proprietary rights, in and to the Software Services. Deliverables, and all Urban SDK service marks, trademarks, trade names, logos, and any modifications to the foregoing (“Marks”) (and all suggestions, feedback, contributions, enhancements, improvements, additions, modifications, or derivative works thereto and copies thereof) will remain in possession of Urban SDK. Customer acknowledges that the Software Services in source code form is the Confidential Information of Urban SDK and that the source code is not licensed to Customer by this Agreement or any Schedule and will not be provided by Urban SDK. No right or implied license or right of any kind is granted to Customer regarding the Services, including any right to use, reproduce, market, sell, translate, distribute, transfer, adopt, disassemble, decompile, reverse engineer the Software Services or the documentation thereof, or any portions thereof, or obtain possession of any source code or other technical material relating to the Software Services.

6. Fees and Payment Terms

6. 1 Services Fees. For the Services provided under this Agreement, Customer will pay Urban SDK the fees in the amounts set forth on the applicable Ordering Document. Unless otherwise set forth on the applicable Ordering Document, applicable fees will be invoiced to Customer annually in

advance and payable (i) immediately upon invoice if Customer's payment method is on file with Urban SDK, or (ii) if no payment method has been provided to Urban SDK, within thirty (30) days of invoice. Fees are non-cancelable and non-refundable. In the event of early termination of this Agreement other than due to Urban SDK's breach, all amounts outstanding that would have otherwise been due through the end of the then-current Term shall automatically be due and payable by Customer upon termination.

6.2 Fee Changes. After the Initial Term, and at the beginning of each Renewal Term thereafter, Urban SDK may adjust the fees applicable during the upcoming Renewal Term upon written notice provided at least sixty (60) days prior to the end of the Initial Term or applicable Renewal Term, as the case may be. All fees paid and expenses reimbursed under this Agreement will be in United States currency. Urban SDK may increase pricing and fees on an annual basis by the greater of: (a) six percent (6%) per annum, or (b) the percentage by which the then most-recently published Consumer Price Index in the United States for all Urban Consumers (Index base: 1982/1984 = 100; Index Components: All Items) ("CPI") exceeds the CPI as of the Effective Date or, if later, the immediately preceding change in pricing. Additionally, Upon written notice to Customer at least thirty (30) days prior to effectiveness, Urban SDK may increase the amount of the fees in an Ordering Document relating to, if applicable: (a) data storage and/or relational databases if the applicable cloud data provider has increased the prices paid by Urban SDK for such data storage and/or relational databases, and any such increase shall be proportionate to the increase imposed upon Urban SDK by the applicable utility provider; and (b) the cost of third party Services or services (including software and datasets) performed or provided by a third party that comprise all or some part of the Services including any increases to such costs.

6.3 Late Fees. Customer will pay a late fee of 1.5% per month (not to exceed the maximum allowed under state law) on all balances not paid when due. Urban SDK, at its option, may suspend the Services, in whole or in part, if Urban SDK does not receive all undisputed amounts due and owing under this Agreement within thirty (30) days after delivery of notice to Customer of the failure to pay such overdue balances.

6.4 Taxes. The fees and expenses due to Urban SDK as set forth in this Agreement are net amounts to be received by Urban SDK, exclusive of all sales, use, withholding, excise, value added, ad valorem taxes or duties

incurred by Customer or imposed on Urban SDK in the performance of this Agreement or otherwise due as a result of this Agreement. This section will not apply to taxes based solely on Urban SDK'S income.

6.5 Offset. Fees and expenses due from Customer under this Agreement may not be withheld or offset by Customer against other amounts for any reason.

7. Customer Acknowledgements.

7.1 Customer Requirements. Customer must have required equipment, software, and Internet access to be able to use the Software Services. Acquiring, installing, maintaining and operating equipment and Internet access is solely Customer's responsibility. Urban SDK neither represents nor warrants that the Software Services will be accessible through all web browser releases. Customer shall take all steps necessary for Urban SDK to perform the Services effectively, including with respect to (a) providing access to Customer's resources or staff as needed to perform the Services; (b) maintaining, testing, configuring, operating, and upgrading Customer's data, applications, server hardware, operating system, environment, and facilities, as applicable, related to the Services.

7.2 Use of Software Services. Customer shall not and shall not permit others in using the Software Services to: (i) defame, abuse, harass, stalk, threaten or otherwise violate or infringe the legal rights (such as rights of privacy, publicity and intellectual property) of others or Urban SDK; (ii) publish, ship, distribute or disseminate any harmful, inappropriate, profane, vulgar, infringing, obscene, false, fraudulent, tortuous, indecent, unlawful, immoral or otherwise objectionable material or information (including any unsolicited commercial communications); (iii) publish, ship, distribute or disseminate material or information that encourages conduct that could constitute a criminal offense or give rise to civil liability; (iv) engage in any conduct that could constitute a criminal offense or give rise to civil liability for Urban SDK; (v) misrepresent or in any other way falsely identify Customer's identity or affiliation, including through impersonation or altering any technical information in communications using the Software Services; (vi) transmit or upload any material through the Software Services contains viruses, trojan horses, worms, time bombs, cancelbots, or any other programs with the intent or effect of damaging,

destroying, disrupting or otherwise impairing Urban SDK', or any other person's or entity's, network, computer system, or other equipment; (vii) interfere with or disrupt the Software Services, networks or servers connected to the Urban SDK systems or violate the regulations, policies or procedures of such networks or servers, including unlawful or unauthorized altering any of the information submitted through the Software Services; (viii) attempt to gain unauthorized access to the Software Services, other Urban SDK customers' computer systems or networks using the Software Services through any means; or (ix) interfere with another party's use of the Software Services, including any parties Customer has done business with or choose not to do business with through the Software Services. Urban SDK has no obligation to monitor Customer's use of the Software Services. However, Urban SDK may at any time monitor, review, retain and disclose any information as necessary to satisfy or cooperate with any applicable law, regulation, legal process or governmental request. Customer shall use commercially reasonable efforts, including reasonable security measures relating to administrator account access details, to ensure that no unauthorized person may gain access to the Services.

7.3 Compliance with Law. Customer agrees not to use (and will use its best efforts not to allow its End Users to use) the Software Services for illegal purposes or for the transmission of material that is unlawful, harassing, libelous (untrue and damaging to others), invasive of another's privacy, abusive, threatening, or obscene, or that infringes the rights of others. Customer is solely responsible for any and all improper use of the Software Services that occurs as a direct or indirect result of any act or omission of Customer. Customer will notify Urban SDK immediately of any unauthorized use of the Software Services or any other breach of security that is known or suspected by Customer.

7.4 Professional Services. With respect to any Professional Services, Customer shall have the following obligations set forth in this Section 7.4.

a. Customer Contract Manager. Customer shall cooperate with Urban SDK in all matters relating to the Professional Services and appoint a Customer employee to serve as the primary contact with respect to this Agreement (the "Customer Contract Manager").

b. Access and Assistance; Customer Materials. Customer shall provide such

access to Customer's premises, facilities, and computer systems and networks as may reasonably be requested by Urban SDK for the purposes of performing the Professional Services. Customer shall respond promptly to any Urban SDK request to provide direction, information, approvals, authorizations or decisions that are reasonably necessary for Urban SDK to perform the Professional Services. Customer shall provide such Customer Materials as set forth in the applicable Statement of Work or as Urban SDK may reasonably request in order to carry out the Professional Services, in a timely manner, and ensure that it is complete and accurate in all material respects.

c. Delay in Performance. If Urban SDK's performance of its obligations under this Agreement is prevented or delayed by any act or omission of Customer or its agents, subcontractors, consultants or employees, Urban SDK shall not be deemed in breach of its obligations under this Agreement or otherwise liable for any costs, charges or losses sustained or incurred by Customer, in each case, to the extent arising directly or indirectly from such prevention or delay, and Urban SDK's obligation to perform will be extended based on Urban SDK's reasonable ability to reallocate resources to performing and such delay may result in reasonable additional fees to the extent Urban SDK incurs additional costs due to the delay.

8. Non-disclosure and confidentiality.

8.1 Disclosure. Each party may disclose to the other party certain Confidential Information of such party or of such party's associated companies, distributors, licensors, suppliers, or customers. "Confidential Information" means any information that is of value to its owner and is treated as confidential, including trade secrets, technology, information pertaining to business operations and strategies, and information pertaining to customers, pricing, and marketing; "Disclosing Party" refers to the party disclosing Confidential Information hereunder, whether such disclosure is directly from Disclosing Party or through Disclosing Party's employees or agents; and "Recipient" refers to the party receiving any Confidential Information hereunder, whether such disclosure is received directly or through Recipient's employees or agents**.**

8.2 Requirement of Confidentiality. The Recipient agrees: (a) not to disclose or otherwise make available Confidential Information of the Disclosing Party to

any third party without the prior written consent of the Disclosing Party, provided that the Recipient may disclose the Confidential Information of the Disclosing Party to its, and its affiliates, officers, employees, consultants and legal advisors who have a “need to know”, who have been apprised of this restriction and who are themselves bound by nondisclosure obligations at least as restrictive as those set forth in this Section 8; (b) to use the Confidential Information of the Disclosing Party only for the purposes of performing its obligations or as otherwise authorized under the Agreement; and (c) to promptly notify the Disclosing Party in the event it becomes aware of any loss or disclosure of any of the Confidential Information of Disclosing Party. Customer acknowledges that the Software Services and documentation are the Confidential Information of Urban SDK. The obligations in this Section 8 shall survive termination and continue for so long as the applicable information constitutes Confidential Information. Confidential Information shall not include information that: (a) is already known to the Recipient without restriction on use or disclosure prior to receipt of such information from the Disclosing Party; (b) is or becomes generally known by the public other than by breach of this Agreement by, or other wrongful act of, the Recipient; (c) is developed by the Recipient independently of, and without reference to, any Confidential Information of the Disclosing Party; or (d) is received by the Recipient from a third party who is not under any obligation to the Disclosing Party to maintain the confidentiality of such information.

8.3 Compelled Disclosure. If the Recipient becomes legally compelled to disclose any Confidential Information, the Recipient shall provide: (a) prompt written notice of such requirement so that the Disclosing Party may seek, at its sole cost and expense, a protective order or other remedy; and (b) reasonable assistance, at the Disclosing Party’s sole cost and expense, in opposing such disclosure or seeking a protective order or other limitations on disclosure. If, after providing such notice and assistance as required herein, the Recipient remains required by law to disclose any Confidential Information, the Recipient shall disclose no more than that portion of the Confidential Information which, on the advice of the Recipient’s legal counsel, the Recipient is legally required to disclose and, upon the Disclosing Party’s request, shall use commercially reasonable efforts to obtain assurances from the applicable court or agency that such Confidential Information will be afforded confidential treatment.

8.4 Customer Data; Data Use. “Customer Data” means information, data and

other content, in any form or medium, that is collected, downloaded or otherwise received, directly or indirectly from Customer or an End User by or through the Services, but does not include any data collected, downloaded or otherwise received, directly or indirectly from any other user of the Services. Customer hereby grants to Urban SDK a non-exclusive license to copy, reproduce, store, distribute, publish, export, adapt, edit and translate Customer Data to the extent reasonably required for the performance of Urban SDK's obligations and the exercise of Urban SDK's rights under this Agreement. Customer warrants to Urban SDK that Customer has the right to provide such Customer Data to Urban SDK in accordance with this Agreement. Additionally, Customer agrees that data derived by Urban SDK from Urban SDK's performance of the Services or input by or feedback from Customer may be used for the purposes of analysis, including statistical analysis, trend analysis, creation of data models, and creation of statistical rules. The results of such analysis ("De-identified Data") may be used by Urban SDK for any lawful purpose both during and following the Term. De-identified Data shall not contain any information that identifies or can be reasonably used to identify an individual person or Customer.

8.5 Public Records. Notwithstanding anything to the contrary in this Section 8, Urban SDK acknowledges that Customer is subject to the Michigan Freedom of Information Act, MCL 15.231 et seq. This Agreement, including its pricing, is a public record and may be disclosed by Customer as required by that Act without Urban SDK's consent, and such disclosure shall not be a breach of this Section 8.

9. Limited Warranty; Disclaimers.

Urban SDK represents and warrants that it will provide the Services in a manner consistent with general industry standards reasonably applicable to the provision thereof and that the Software Services will perform substantially in accordance with the documentation under normal use and circumstances. Each party represents and warrants that it has the legal power and authority to enter into this Agreement. OTHER THAN AS EXPRESSLY SET FORTH IN THIS SECTION 9, EACH PARTY DISCLAIMS ALL WARRANTIES, CONDITIONS, OR REPRESENTATIONS TO THE OTHER PARTY REGARDING THIS AGREEMENT, WHETHER ORAL OR WRITTEN, EXPRESS, IMPLIED, OR STATUTORY. WITHOUT LIMITING THE FOREGOING, ANY IMPLIED WARRANTY OR CONDITION OF

MERCHANTABILITY, THE IMPLIED WARRANTY AGAINST INFRINGEMENT, THE IMPLIED WARRANTY OR CONDITION OF FITNESS FOR A PARTICULAR PURPOSE, AND THOSE ARISING FROM A COURSE OF DEALING OR USAGE OF TRADE ARE EXPRESSLY EXCLUDED AND DISCLAIMED BY Urban SDK. NO WARRANTY IS MADE THAT USE OF THE SERVICES WILL BE ERROR FREE OR UNINTERRUPTED, THAT ANY ERRORS OR DEFECTS IN THE SERVICES WILL BE CORRECTED, OR THAT THE SERVICES FUNCTIONALITY WILL MEET CUSTOMER'S REQUIREMENTS. NOTWITHSTANDING ANYTHING TO THE CONTRARY IN THIS AGREEMENT, CUSTOMER ACKNOWLEDGES AND AGREES THAT URBAN SDK MAKES NO REPRESENTATION OR WARRANTY, EXPRESS OR IMPLIED, AS TO ANY THIRD-PARTY HARDWARE, SOFTWARE, PRODUCT OR SERVICE INCLUDED WITH ANY OF THE SERVICES.

10. Limitation of Liability

10.1 Exclusion of Damages. IN NO EVENT WILL EITHER PARTY BE LIABLE TO THE OTHER OR TO ANY THIRD PARTY FOR ANY CONSEQUENTIAL, INCIDENTAL, INDIRECT, EXEMPLARY, SPECIAL OR PUNITIVE DAMAGES,
INCLUDING LOSS OF USE, REVENUE, PROFIT, OR DATA, WHETHER ARISING OUT OF BREACH OF CONTRACT, TORT (INCLUDING NEGLIGENCE) OR OTHERWISE, REGARDLESS OF WHETHER SUCH DAMAGE WAS FORESEEABLE AND WHETHER OR NOT SUCH PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.

11. Indemnification

11.1 Urban SDK Indemnification. Urban SDK shall defend, indemnify and hold harmless Customer and its officers, directors, employees, agents, successors and permitted assigns against any third party claim, suit, action or proceeding (each, an "Action") based on a claim that Customer's receipt or use of the Services in accordance with this Agreement infringes any intellectual property right or misappropriates any trade secret of a third party,

and shall pay all settlements entered into and damages awarded against Customer to the extent based on such an Action; provided, however, that Urban SDK shall have no obligations under this Section 11.1 with respect to claims to the extent arising out of: (a) any instruction, information, designs, specifications or other materials provided by Customer to Urban SDK; (b) use of the Services in combination with any materials or equipment not supplied to Customer or specified by Urban SDK in writing; or (c) any modifications or changes made to the Services by or on
behalf of any person or entity other than Urban SDK. If the Services, or any part thereof, become, or in the opinion of Urban SDK may become, the subject of a claim of infringement or misappropriation, Urban SDK may, at its option: (i) procure for Customer the right to use such Services free of any liability; (ii) replace or modify the Services to make them non-infringing; or (iii) terminate this Agreement and refund to Customer any portion of the fees prepaid by Customer for the infringing Services.

11.2 Customer Indemnification. To the extent allowed by law, Customer shall indemnify and hold harmless Urban SDK and its officers, directors, employees, agents, affiliates, successors and permitted assigns against all Actions based on a claim that any information or materials provided by Customer (including Customer Data), or Urban SDK's receipt or use thereof, infringes any intellectual property right or misappropriates any trade secret of a third party, and shall pay all settlements entered into and damages awarded against Urban SDK to the extent based on such an Action.

11.3 Indemnification Procedures. The party seeking indemnification hereunder shall promptly notify the indemnifying party in writing of any Action and cooperate with the indemnifying party at the indemnifying party's sole cost and expense. To the extent applicable, the indemnifying party shall immediately take control of the defense and investigation of such Action and shall employ counsel of its choice to handle and defend the same, at the indemnifying party's sole cost and expense. The indemnifying party shall not settle any Action in a manner that adversely affects the rights of the indemnified party without the indemnified party's prior written consent, which shall not be unreasonably withheld or delayed. The indemnified party's failure to perform any obligations under this Section 11.1 shall not relieve the indemnifying party of its obligations under this Section 11.1 except to the extent that the indemnifying party can demonstrate that it has been materially

prejudiced as a result of such failure. The indemnified party may participate in and observe the proceedings at its own cost and expense.

12. TERM AND TERMINATION

12.1 Initial Term. This Agreement shall commence on the Effective Date and shall continue in full force and effect for the initial term set forth on the applicable Ordering Document ("Initial Term"), unless earlier terminated as provided for below. Thereafter, except with respect to any Statements of Work (which shall expire in accordance with their terms), the Initial Term shall automatically renew for successive periods of one (1) year each (each a "Renewal Term" and together with the Initial Term, the "Term"), unless either party provides written notice to the other party at least 30 days prior to the end of the then-current Initial Term or Renewal Term of its intent to not renew the Agreement.

12.2 Termination. Without prejudice to any other remedies and in addition to any other termination rights herein, the parties shall have the right to terminate this Agreement as provided below:

a. By either party if the other party commits a material breach of this Agreement and such breach remains uncured 30 days after written notice of such breach is delivered to such other party including the failure to pay any fees due to Urban SDK; or

b. By either party if the other party makes an assignment for the benefit of creditors, or commences or has commenced against it any proceeding in bankruptcy, insolvency, or reorganization pursuant to bankruptcy laws, laws of debtor's moratorium or similar laws.

12.3 Termination of Statement of Work. Either party may terminate any outstanding Statement of Work without terminating the entire Agreement if the other party commits a material breach of such Statement of Work and such breach remains uncured 30 days after written notice thereof is delivered to the other party.

12.4 Effect. Upon termination of this Agreement for any reason, all rights and licenses granted by Urban SDK hereunder to Customer will immediately cease. Customer must retrieve all of its data from the Software Services within

thirty (30) days of the termination or expiration of this Agreement, at which time Urban SDK reserves the right to delete all data. Except as provided by applicable public records law.

12.5 Survival. Termination of this Agreement or any Schedule will not affect the provisions regarding Urban SDK's or Customer's treatment of Confidential Information, provisions relating to the payments of amounts due, indemnification provisions, provisions limiting or disclaiming Urban SDK's liability, or any other terms which by their nature should survive, which provisions will survive such termination.

13. GENERAL

13.1 Governing Law. This Agreement shall be construed in accordance with the laws of the State of Michigan without regard to its conflict of laws provisions to the extent that those principles or rules would require or permit the application of the laws of any jurisdiction other than those of the State of Michigan. In the event of a dispute, the parties agree that jurisdiction and venue shall be in state court located in Berrien County, Michigan, or federal court for the Western District of Michigan.

13.2 Conflicting Terms. Notwithstanding the content of any Customer purchase order or any other document or record, whether in writing or electronic, relating to the subject matter of this Agreement, the terms of this Agreement shall govern and any conflicting, inconsistent, or additional terms contained in such documents shall be null and void.

13.3 Notice. All communications required or otherwise provided under this Agreement shall be in writing and shall be deemed given when delivered (i) by hand, (ii) by registered or certified mail, postage prepaid, return receipt requested; or (iii) by a nationally recognized overnight courier service; to the address set forth on the applicable Ordering Document, as may be amended by the parties by written notice to the other party in accordance with this Section 13.3.

13.4 Assignment. Neither party may assign, transfer or delegate any or all of its rights or obligations under this Agreement, without the prior written consent of the other party, which consent shall not be unreasonably withheld or

delayed; provided that upon prior written notice to the other party, either party may assign the Agreement to an affiliate of such party or to a successor of all or substantially all of the assets of such party through merger, reorganization, consolidation or acquisition. No assignment shall relieve the assigning party of any of its obligations hereunder. Any attempted assignment, transfer or other conveyance in violation of the foregoing shall be null and void. This Agreement shall be binding upon and shall inure to the benefit of the parties hereto and their respective successors and permitted assigns.

13.5 Interpretation. For purposes of this Agreement, (a) the words "include," "includes" and "including" shall be deemed to be followed by the words "without limitation"; (b) the word "or" is not exclusive; and (c) the words "herein," "hereof," "hereby," "hereto" and "hereunder" refer to this Agreement as a whole. Should any provision of this Agreement require judicial interpretation, the parties agree that the court interpreting or construing the same shall not apply a presumption that the terms of this Agreement shall be more strictly construed against one party than against another.

13.6 Severability. In case any one or more of the provisions of this Agreement should be invalid, illegal or unenforceable in any respect, the validity, legality and enforceability of the remaining provisions contained herein shall not in any way be affected or impaired thereby.

13.7 Attorneys' Fees. In the event that any action, suit, or other legal or administrative proceeding is instituted or commenced by either party hereto against the other party arising out of or related to this Agreement, the prevailing party shall be entitled to recover its reasonable attorneys' fees and court costs from the non-prevailing party.

13.8 Entire Agreement. This Agreement constitutes the entire agreement between the parties concerning the subject matter hereof and supersedes all written or oral prior agreements or understandings with respect thereto.

13.9 Amendment; Waiver. This Agreement may only be amended, modified or supplemented by an agreement in writing signed by each party hereto. No waiver by any party of any of the provisions hereof shall be effective unless explicitly set forth in writing and signed by the party so waiving. Except as otherwise set forth in this Agreement, no failure to exercise, or delay in exercising, any rights, remedy, power or privilege arising from this Agreement shall operate or be construed as a waiver thereof; nor shall any single or

partial exercise of any right, remedy, power or privilege hereunder preclude any other or further exercise thereof or the exercise of any other right, remedy, power or privilege.

13.10 Force Majeure. Neither party shall be liable for delay or failure in performing any of its obligations hereunder due to causes beyond its reasonable control, including an act of nature, war, natural disaster, governmental regulations, terrorism, communication or utility failures or casualties or the failures or acts of third parties.

13.11 Equitable Relief. Each party acknowledges that a breach by a party of Section 3.2 (Restrictions) or Section 8 (Non-Disclosure and Confidentiality) may cause the non-breaching party irreparable damages, for which an award of damages would not be adequate compensation and agrees that, in the event of such breach or threatened breach, the non-breaching party will be entitled to seek equitable relief, including a restraining order, injunctive relief, specific performance and any other relief that may be available from any court, in addition to any other remedy to which the non-breaching party may be entitled at law or in equity. Such remedies shall not be deemed to be exclusive but shall be in addition to all other remedies available at law or in equity, subject to any express exclusions or limitations in this Agreement to the contrary.

13.12 No Third-Party Beneficiaries. This Agreement is for the sole benefit of the parties hereto and their respective successors and permitted assigns and nothing herein, express or implied, is intended to or shall confer upon any other person or entity any legal or equitable right, benefit or remedy of any nature whatsoever, under or by reason of this Agreement.

13.13 Relationship of Parties. Nothing in this Agreement shall constitute or be deemed to constitute a partnership between the parties hereto or constitute or be deemed to constitute one party as agent of the other, for any purpose whatsoever, and neither party shall have the authority or power to bind the other, or to contract in the name of or create a liability against the other, in any way or for any purpose.

13.14 Publicity. While this Agreement is in effect, Customer grants Urban SDK the right to use Customer’s logo and name on Urban SDK’s website and promotional materials. Customer shall have the right to require Urban SDK to terminate any such uses at any time by written notice to Urban SDK.

13.15 Counterparts. This Agreement may be executed in counterparts, each of which shall be deemed an original, but all of which together shall be deemed to be one and the same agreement. A signed copy of this Agreement delivered by facsimile, e-mail or other means of electronic transmission shall be deemed to have the same legal effect as delivery of an original signed copy of this Agreement

13.16 Nondiscrimination. Urban SDK shall not discriminate in the provision of services or accommodations, or against an employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, sexual orientation, gender identity, height, weight, marital status, or because of a disability that is unrelated to the individual's ability to perform the duties of a particular job or position. Breach of this covenant may be regarded as a material breach of this Agreement.

13.17 Insurance. Urban SDK must procure and maintain the following insurance with carriers acceptable to the City and admitted to do business in the State of Michigan, and provide proof of the same to the City:

a. Worker's Compensation Insurance, including Employers' Liability coverage, in accordance with Michigan law.

b. Commercial General Liability Insurance on an "Occurrence Basis" with limits of liability not less than $1,000,000 per occurrence and aggregate. Coverage shall include the following extensions: (A) contractual liability; (B) broad form general liability extensions or equivalent.

c. Motor Vehicle Liability Insurance, including Michigan No-Fault coverage to the extent required by Michigan law, with limits not less than $1,000,000 per occurrence combined single limit for bodily injury and property damage. Coverage shall include owned vehicles (if any), non-owned vehicles, and hired vehicles.

d. Cyber Liability Insurance with limits not less than $3,000,000 per occurrence and aggregate. Coverage shall include, but not be limited to, claims involving infringement of intellectual property, invasion of privacy, information theft, damage to or destruction of electronic information, release of private information, alteration of electronic information, extortion and network security. If this policy is claims made form, then Urban SDK shall be required to keep the policy in force, or purchase "tail" coverage, for

a minimum of three (3) years after the termination of this Agreement.

The Commercial General Liability Insurance shall include an endorsement naming as an additional insured the City of St. Joseph, all elected and appointed officials, employees, volunteers, boards, commissions, and/or authorities and boards, including members, employees and volunteers thereof. Urban SDK's insurance shall be primary and any other insurance the City may have in effect shall be considered secondary and/or excess. Coverage shall be maintained throughout the term of this Agreement. The stated insurance requirements shall not be interpreted to limit Urban SDK's liability. All insurance shall include an endorsement that contains a thirty (30) day advance written notice of cancellation to the City Manager, City of St. Joseph, Michigan, 700 Broad Street, St. Joseph, Michigan 49085.

13.18 Federal Grant Requirements. This Agreement is funded in whole or in part by a Safe Streets and Roads for All grant from the U.S. Department of Transportation, Federal Highway Administration. Urban SDK agrees to comply with the clauses of Appendix A and Appendix E of the U.S. Department of Transportation Title VI Assurance, which are set forth in Exhibit A to these Terms and Conditions and incorporated herein by reference.

Support Services Schedule

Support Service Responsibilities

Urban SDK shall provide support services (collectively, "Support Services") for the Software Services in accordance with the provisions of this Schedule. The Support Services are included in the Software Services, and Urban SDK shall not assess any additional fees, costs or charges for such Support Services.

Urban SDK shall use commercially reasonable efforts to:

1. correct all failures of any Software Services to be available or otherwise perform in accordance with this Agreement ("Service Errors") in accordance with the Support Service Level Requirements, including by

providing defect repair, programming corrections and remedial programming;

2. provide unlimited telephone support during the hours of 8 a.m. to 6 p.m. Eastern Time on business days;
3. provide unlimited online ticket support outside business hours and on weekends;
4. Provide online access to technical support bulletins and other user support information and forums, to the full extent Urban SDK makes such resources available to its other customers; and
5. Respond to and resolve Support Requests.

Service Monitoring and Management

Urban SDK shall use commercially reasonable efforts to continuously monitor and manage the Software Services to enable Availability that meets or exceeds the Availability Requirement.

Service Maintenance

Urban SDK shall use commercially reasonable efforts to maintain the Software Services in order to enable Availability that meets or exceeds the Availability Requirement. Such maintenance services shall include using commercially reasonable efforts to provide to Customer:

1. all updates, bug fixes, enhancements, new releases, new versions and other improvements to the Software Services, that Urban SDK provides at no additional charge to its other similarly situated customers; and
2. all such services and repairs as are required to maintain the Software Services or are ancillary, necessary or otherwise related to Customer's or its End Users' access to or use of the Software Services, so that the Software Services operate properly in accordance with this Agreement.

Support Requests

Customer shall submit its requests for Service Error corrections and they will be classified in accordance with the descriptions set forth in the chart below (each a "Support Request"). Customer shall notify Urban SDK of Support Requests by email, telephone or such other means as the parties may

hereafter agree to in writing.

Support Request Classification

Description:

Any Service Error Comprising or Causing any of the Following Events or Effects

Critical Service Error

- Issue affecting entire system or single critical production function;
- System down or operating in materially degraded state; or ● Widespread access interruptions.

High Service Error

- Primary component failure that materially impairs its performance; or
- Data entry or access is materially impaired on a limited basis.

Medium Service Error

- Software Services are operating with minor issues that can be addressed with a work around.

Low Service Error

- Request for assistance, information, services that are routine in nature, or updates that are desired but do not impair system operation or functionality.

Escalation

With respect to any Critical Service Error Support Request, until such Support Request is resolved, Urban SDK shall escalate that Support Request within sixty (60) minutes of the receipt of such Support Request by the appropriate Urban SDK support personnel.

Corrective Action Plan

If two (2) or more Critical Service Errors occur in any thirty (30) day period during (a) the Term or (b) any additional periods during which Urban SDK does or is required to perform any Software Services, Urban SDK shall

promptly investigate the root causes of these Service Errors and provide to Customer within five (5) business days of its receipt of notice of the second such Support Request an analysis of such root causes and a proposed written corrective action plan for Customer's review, comment and approval, which, subject to and upon Customer's written approval, shall be a part of, and by this reference is incorporated in, this Agreement as the parties' corrective action plan (the "**Corrective Action Plan**"). The Corrective Action Plan shall include, at a minimum: (x) Urban SDK's commitment to Customer to devote the appropriate time, skilled personnel, systems support and equipment and other resources necessary to resolve and prevent any further occurrences of the Service Errors giving rise to such Support Requests; (y) a strategy for developing any programming, software updates, fixes, patches, etc. necessary to remedy, and prevent any further occurrences of, such Service Errors; and (z) time frames for implementing the Corrective Action Plan. There will be no additional charge for Urban SDK's preparation or implementation of the Corrective Action Plan in the time frames and manner set forth therein.

Termination Rights

If (i) four (4) or more Critical Service Errors occur during a single thirty (30) day period, (ii) eight (8) or more High Service Errors or Critical Service Hours (combined in any combination) occur during a single thirty (30) day period, (iii) eight (8) or more Critical Service Errors occur during a six (6) month period, or sixteen (16) or more High Service Errors or Critical Service Hours (combined in any combination) occur during a six (6) month period, in addition to all other remedies available to Customer, Customer may terminate this Agreement on written notice to Urban SDK with no liability, obligation or penalty to Customer by reason of such termination.

Changelog

- Revision published September 9, 2022

Exhibit A – Title VI Contract Clauses (Appendix A and Appendix E)

Appendix A

During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the "contractor") agrees

as follows:

1. Compliance with Regulations: The contractor (hereinafter includes consultants) will comply with the Acts and the Regulations relative to Non-discrimination in Federally-assisted programs of the U.S. Department of Transportation, Federal Highway Administration (FHWA), as they may be amended from time to time, which are herein incorporated by reference and made a part of this contract.

2. Non-discrimination: The contractor, with regard to the work performed by it during the contract, will not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The contractor will not participate directly or indirectly in the discrimination prohibited by the Acts and the Regulations, including employment practices when the contract covers any activity, project, or program set forth in Appendix B of 49 C.F.R. Part 21, including any amendments thereto.

3. Solicitations for Subcontracts, Including Procurements of Materials and Equipment: In all solicitations, either by competitive bidding, or negotiation made by the contractor for work to be performed under a subcontract, including procurements of materials, or leases of equipment, each potential subcontractor or supplier will be notified by the contractor of the contractor's obligations under this contract and the Acts and the Regulations relative to Non-discrimination on the grounds of race, color, or national origin.

4. Information and Reports: The contractor will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Recipient or the FHWA to be pertinent to ascertain compliance with such Acts, Regulations, and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish the information, the contractor will so certify to the Recipient or the FHWA, as appropriate, and will set forth what efforts it has made to obtain the information.

5. Sanctions for Noncompliance: In the event of a contractor's noncompliance with the Non-discrimination provisions of this contract, the Recipient will impose such contract sanctions as it or the FHWA may

determine to be appropriate, including, but not limited to: (a) withholding payments to the contractor under the contract until the contractor complies; and/or (b) cancelling, terminating, or suspending a contract, in whole or in part.

6. Incorporation of Provisions: The contractor will include the provisions of paragraphs one through six in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Acts, the Regulations and directives issued pursuant thereto. The contractor will take action with respect to any subcontract or procurement as the Recipient or the FHWA may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if the contractor becomes involved in, or is threatened with litigation by a subcontractor, or supplier because of such direction, the contractor may request the Recipient to enter into any litigation to protect the interests of the Recipient. In addition, the contractor may request the United States to enter into the litigation to protect the interests of the United States.

Appendix E

During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the “contractor”) agrees to comply with the following non-discrimination statutes and authorities; including but not limited to:

Pertinent Non-Discrimination Authorities:

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 C.F.R. Part 21, including any amendments thereto.
- The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 et seq.), as amended, (prohibits discrimination on the basis of disability); and 49 C.F.R. Part 27;
- The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 et seq.), (prohibits discrimination on the basis of age);

• Airport and Airway Improvement Act of 1982, (49 U.S.C. § 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex);

• The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms “programs or activities” to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not);

• Titles II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131 – 12189) as implemented by Department of Transportation regulations at 49 C.F.R. Parts 37 and 38;

• The Federal Aviation Administration’s Non-discrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);

• Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. § 1681 et seq).

Agenda Item

TO: **City Commission**

FROM: **Emily Hackworth, City Manager**

RE: **E-Bikes Public Hearing**

MEETING DATE: **November 16, 2026**

During a June 29, 2026 conversation about Upton Drive design concepts, and after seeing an increase in e-bikes and other e-mobility devices, the City Commission asked staff to prepare e-bike policy recommendations. Staff presented their proposal during the subsequent meeting on July 13, 2026. Those recommendations are attached.

Following that discussion, staff has now drafted revisions to the City's ordinance to incorporate these recommendations.

The State's e-bikes requirements state that a public hearing must be held before an authority may prohibit, authorize, or regulate the use of electric bicycles on a linear trail that has an asphalt, crushed limestone, or similar surface. The public hearing notice was published in the Herald Palladium on November 13, 2026.

ATTACHMENT(S):

- Ordinance to Amend Art III and IV.Rev02.pdf
- ELECTRIC BICYCLES ELECTRIC ASSISTIVE PERSONAL MOBILITY DEVICES_20261104 redlined.pdf
- SummaryRecs.docx

AN ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF ST. JOSEPH, MICHIGAN

THE CITY OF ST. JOSEPH ORDAINS that Chapter 29, "Traffic and Motor Vehicles," Article III, "Bicycles" and Article IV "Skateboards, Scooters, Roller Skates and Roller Blades" being Sections 29-46 through 29-76 of the City of St. Joseph Code of Ordinances are hereby amended to read as follows:

ARTICLE III. BICYCLES, SKATEBOARDS, ROLLER SKATES, ELECTRIC BICYCLES, ELECTRIC SKATEBOARDS, AND ELECTRIC PERSONAL ASSISTIVE MOBILITY DEVICES

DIVISION 1. GENERALLY

Sec. 29-46. Purpose.

The purpose of this article is to regulate and promote the health, safety, and welfare of persons operating bicycles, skateboards, roller skates, electric bicycles, electric skateboards, and electric personal assistive mobility devices within the city, and to protect the safety of other users of public areas.

Sec. 29-47. Definitions.

The following words, terms, and phrases, when used in this division, shall have the meanings ascribed to them, except where the context clearly indicates a different meaning.

Bicycle means a device propelled solely by human power upon which a person may ride, having either two or three wheels in a tandem or tricycle arrangement, all of which are over 14 inches in diameter.

Electric Bicycle means a device upon which an individual may ride that satisfies all of the following:

(1) The device is equipped with all of the following:

(i) A seat or saddle for use by the rider.

(ii) Fully operable pedals for human propulsion.

(iii) An electric motor of not greater than 750 watts.

(2) The device falls within 1 of the following categories:

(i) Class 1 electric bicycle. As used in this subparagraph, "class 1 electric bicycle" means an electric bicycle that is equipped with an electric motor that provides assistance only when the rider is pedaling and that disengages or ceases to function when the electric bicycle reaches a speed of 20 miles per hour.

(ii) Class 2 electric bicycle. As used in this subparagraph, "class 2 electric bicycle" means an electric bicycle that is equipped with a motor that propels the electric bicycle to a speed of no more than 20 miles per hour, whether the rider is pedaling or not, and that disengages or ceases to function when the brakes are applied.

(iii) Class 3 electric bicycle. As used in this subparagraph, "class 3 electric bicycle" means an electric bicycle that is equipped with a motor that provides assistance only when the rider is pedaling and that disengages or ceases to function when the electric bicycle reaches a speed of 28 miles per hour.

(a) *Electric mobility device* means all electric bicycles, electric skateboards, electric scooters, or other electric personal assistive mobility devices.

(b) *Electric personal assistive mobility device* means a self-balancing non-tandem 2-wheeled device, designed to transport only 1 person at a time, having an electrical propulsion system with average power of 750 watts or 1 horsepower and a maximum speed on a paved level surface of not more than 15 miles per hour. This definition includes an electric scooter and a Segway.

(c) *Electric skateboard* means a wheeled device that has a floorboard designed to be stood upon when riding that is no more than 60 inches long and 18 inches wide, is designed to transport only 1 person at a time, has an electrical propulsion system with power of no more than 2,500 watts, and has a maximum speed on a paved level surface of not more than 25 miles per hour. An electric skateboard may have handlebars and, in addition to having an electrical propulsion system with power of no more than 2,500 watts, may be designed to also be powered by human propulsion.

(d) *Roller Skates* means footwear with a set of wheels attached for skating over a flat surface, propelled only by human propulsion. This definition includes roller blades.

(e) *Sidewalk* means that portion of a street between the curb lines, or the lateral lines of roadway, and the adjacent property lines intended for pedestrian use.

(f) *Skateboard* means a single platform mounted on wheels designed to transport only 1 person at a time, propelled solely by human propulsion.

(g) *Multi-use Trail* means an improved or unimproved pathway that is physically separated from motorized vehicular traffic by an open space or barrier, and which is set aside for use by bicycles, electric personal assistive mobility devices, and pedestrians and is so designated by signs.

(h) *Non-motorized Trail* means a trail that is designated as nonmotorized, and that has a natural surface tread that is made by clearing and grading the native soil with no added surfacing materials.

(i) *Waterfront Path* means a multi-use trail that runs adjacent to waterfront property. This includes the multi-use path along the Upton Arboretum and the multi-use path along the Harbor Shores Development that run alongside the St. Joseph River.

Sec. 29-48. General operating rules.

Each person riding a bicycle, electric bicycle, electric skateboard, or electric personal assistive mobility device upon a roadway has all of the rights and must conform to all of the rules established for the operation of motor vehicles including the direction and instructions of police officers, traffic control signals, and devices applicable to bicycles, electric bicycles, electric skateboards, or electric personal assistive mobility devices. All users shall comply with all applicable state and local laws, regulations, and ordinances, including those set forth in this chapter.

Sec. 29-49. Regulation of Bicycles and Electric Bicycles.

(a) Bicycles, Class 1 electric bicycles, and Class 2 electric bicycles may be operated on the public sidewalks, streets, and multi-use trails located within the City unless otherwise prohibited in this chapter, subject to the following regulations:

(1) Speeds shall be reasonable and prudent for existing circumstances and shall not exceed 15 miles per hour on a sidewalk or multi-use trail;

(2) Operators shall use a bell or other audible signal to alert pedestrians and others of their approach a reasonable distance before overtaking or passing them;

(3) Operators shall yield the right-of-way to pedestrians.

(4) Operators and riders under the age of 18 must wear a properly fitting and fastened helmet;

(5) Operators shall not ride in tandem but shall ride in single file on sidewalks and multi-use paths, and not more than two abreast on streets; and

(6) When operating on a street, bicycle operators shall ride as near to the right side of the roadway or sidewalk as practicable, unless passing, and in a designated bike lane, if available.

(b) Bicycles, Class 1 and Class 2 electric bicycles and Electric Mobility Devices are prohibited for use or operation on non-motorized trails and waterfront paths located within the city.

(c) Class 3 electric bicycles may be operated on streets located within the city, and shall comply with the following:

(1) Operators shall not be under the age of 14.

(2) Speeds shall be reasonable and prudent for existing circumstances;

(3) Operators shall use a bell or other audible signal to alert pedestrians and others of their approach a reasonable distance before overtaking or passing them;

(4) Operators shall yield the right-of-way to pedestrians;

(5) Operators and riders under the age of 18 must wear a properly fitting and fastened helmet;

(6) Operators shall not ride more than two abreast;

(d) Class 3 electric bicycles are prohibited for use or operation on sidewalks, multi-use trails, non-motorized trails, and waterfront paths located within the city.

Sec. 29-50. Regulation of Electric Skateboards and Personal Assistive Mobility Devices

(a) Electric skateboards and Electric Personal Assistive Mobility Devices may be operated on public sidewalks, streets, and multi-use trails unless otherwise prohibited by this chapter, subject to the following regulations,

(1) Electric Skateboards and Electric Personal Assistive Mobility Devices shall not be used to carry more than one person at a time;

(2) Speeds shall be reasonable and prudent for existing circumstances and shall not exceed the following:

i. Not exceed 15 miles per hour on a sidewalk, multi-use trail, or street; and

ii. Not be operated on a street with speeds exceeding 25 miles per hour except to cross.

(3) Operators shall use a bell or other audible signal to alert pedestrians and others of their approach a reasonable distance before overtaking or passing them;

(4) Operators shall yield the right-of-way to pedestrians.

(5) Operators and riders under the age of 18 must wear a properly fitting and fastened helmet;

(6) Operators shall not ride in tandem but shall ride in single file on sidewalks and multi-use paths, and not more than two abreast on streets;

(7) Where a usable and designated bike path is provided adjacent to a street, operators shall use those designated bike paths; except, electric skateboard operators under the age of 12 shall not operate an electric skateboard on a street;

(8) Operators shall ride as near to the right side of the roadway or sidewalk as practicable, unless passing;

(b) Electric Skateboards and Electric Personal Assistive Mobility Devices are prohibited on all state trunk roads, waterfront paths, and non-motorized trails located within the city.

Sec. 29-51. Prohibition of electric bicycles, bicycles, electric skateboards, skateboards, roller skates, or personal assistive mobility devices in downtown business district.

(a) The downtown business district is defined as follows for purposes of this section:

(1) Port Street to the north; Elm Street to the south; Main Street to the east; and Lake Boulevard to the west.

(2) Main Street to the west; Pleasant Street to the south; Court Street to the east; and Port Street to the north.

(b) A person shall not use, operate, or utilize any electric or non-electric skateboard, roller skates, or personal assistive mobility device upon the streets, highways, sidewalks, or other public areas of the city within the downtown business district or the sidewalks adjacent to the streets defining the downtown business district.

(c) A person shall not use, operate, or utilize any bicycle or electric bicycle on the sidewalks within the downtown business district or on the sidewalks adjacent to the streets defining the downtown business district.

(d) This prohibition does not apply to personal assistive mobility devices used for the mobility of persons with disabilities.

Sec. 29-52. Persons eight years and younger.

Persons eight years of age or younger shall ride bicycles upon the public sidewalks only, and shall not use the public roadways unless no sidewalks or paths have been installed. When a child of eight years of age or younger is riding a bicycle upon a sidewalk, they shall yield the right-of-way to any pedestrian and shall give an audible signal a reasonable distance before overtaking or passing such pedestrians.

Sec. 29-53. Night operations.

(a) No person under the age of eight years shall operate a bicycle during the period of darkness.

(b) Bicycles, electric bicycles, electric skateboards, and personal assistive mobility devices being operated on a street between ½ hour after sunset and ½ hour before sunrise shall display a white light on the front thereof, the lamp to be securely fastened to the bicycle, electric bicycle, or personal assistive mobility device and plainly discernible from a distance of not less than 500 feet ahead, and shall also be equipped with a red reflector , which shall be plainly visible at night in the lawful lower beams of headlamps on a motor vehicle for a distance of not less than 100 feet to the rear under normal conditions. **:**

(c) Skateboard and roller skate operators shall display a reflective device or devices or wear reflective clothing, arranged or worn in a manner which is visible from all directions while operating on a street between ½ hour after sunset and ½ hour before sunrise.

Sec. 29-54. Parents or guardians.

No parent or guardian shall authorize or knowingly permit their child or ward to violate any of the provisions of this article.

Sec. 29-55. Compliance with Disability Laws.

This article shall be interpreted and administered in compliance with the Americans with Disabilities Act of 1990, Public Law 101-336 and the Persons with Disabilities Civil Rights Act, 1976 PA 220, MCL 37.1101 et seq., as amended. Nothing in this article shall apply to individuals with disabilities using motorized or non-motorized devices specifically designed to provide for mobility for such individuals.

Sec. 29-56. Impoundment.

Upon the violation of any of the provisions of this article by any person, the owner of the bicycle, skateboard, roller skates, or electric mobility device used by such person at the time of the violation shall deliver and surrender such item to the public safety department for impoundment for a period not to exceed 30 days. Violations may also be punished as set forth in section 29-54.

Sec. 29-57. Violations

A violation of any provision of this division, by any person, is a municipal civil infraction which shall, upon a determination of responsibility, be punishable by a fine of not less than $100.00. The city's costs of enforcement, abatement and prosecution may be added to any fine imposed by the court. Each act of violation and each day upon which a violation occurs shall be deemed a separate and additional violation of the provisions of this division.

Secs. 29-58—29-61. Reserved.

DIVISION 2. LICENSE

Sec. 29-62. Application.

The owner of every bicycle or electric mobility device may file a written application for a license with the public safety department. The application shall be upon forms to be furnished by the city, and set forth the name and address of the owner, the make, number, style, and general description thereof and such other information as the department may request.

Sec. 29-63. Fees.

The fee for a license shall be as established from time to time by resolution of the city commission.

Sec. 29-64. License tags and registration cards.

(a) Upon receipt of an application and the fee hereinafter required, the public safety department shall issue to the applicant a registration card and a license tag. Such card and tag shall be numbered. It shall be the responsibility of the applicant to attach the license tag securely to the frame of the bicycle or electric mobility device for which it was issued.

(b) If a license tag or registration card is stolen, lost or destroyed, the owner, upon submitting satisfactory proof of such theft, loss or destruction to the public safety department, may obtain a duplicate thereof.

Sec. 29-65. Identification.

The public safety department is hereby authorized to stamp or otherwise affix suitable serial numbers to the frame of any bicycle or electric mobility device at the time of the issuance of a license therefor, if in the judgment of the department this shall be necessary for its proper identification.

Sec. 29-66. Removal or mutilation of tags or serial numbers prohibited.

No person shall remove, destroy, mutilate or alter any license tag, serial number or other identifying mark affixed to a bicycle or electric mobility device licensed under the terms of this division. No person shall destroy or alter any registration card issued under the terms of this division. This section shall not be held to prohibit the removal or destruction of a license tag or registration card by the owner or upon the sale or transfer of the bicycle, electric bicycle, or personal assistive mobility device to another owner.

Secs. 29-67—29-74. Reserved.

All other provisions of the Code of Ordinances of the City of St. Joseph not hereby amended remain in full force and effect.

This ordinance shall take effect 10 days after its final passage.

ARTICLE III. BICYCLES, SKATEBOARDS, ROLLER SKATES, ELECTRIC BICYCLES, ELECTRIC SKATEBOARDS, AND ELECTRIC PERSONAL ASSISTIVE MOBILITY

DIVISION 1. GENERALLY

Sec. 29-46. Purpose.

The purpose of this article is to regulate and promote the health, safety, and welfare of persons operating bicycles, skateboards, roller skates, electric bicycles, electric skateboards, and electric personal assistive mobility devices within the city, and to protect the safety of other users of public areas

Sec. 29-47. Definitions.

The following words, terms, and phrases, when used in this division, shall have the meanings ascribed to them, except where the context clearly indicates a different meaning.

(a) *Bicycle* means a device propelled solely by human power upon which a person may ride, having either two or three wheels in a tandem or tricycle arrangement, all of which are over 14 inches in diameter.

(b) *Electric Bicycle* means "Electric bicycle" means a device upon which an individual may ride that satisfies all of the following:

(1) The device is equipped with all of the following:

(i) A seat or saddle for use by the rider.

(ii) Fully operable pedals for human propulsion.

(iii) An electric motor of not greater than 750 watts.

(2) The device falls within 1 of the following categories:

(i) Class 1 electric bicycle. As used in this subparagraph, "class 1 electric bicycle" means an electric bicycle that is equipped with an electric motor that provides assistance only when the rider is pedaling and that disengages or ceases to function when the electric bicycle reaches a speed of 20 miles per hour.

(ii) Class 2 electric bicycle. As used in this subparagraph, "class 2 electric bicycle" means an electric bicycle that is equipped with a motor that propels the electric bicycle to a speed of no more than 20 miles per hour, whether the rider is pedaling or not, and that disengages or ceases to function when the brakes are applied.

(iii) Class 3 electric bicycle. As used in this subparagraph, "class 3 electric bicycle" means an electric bicycle that is equipped with a motor that provides assistance only when the rider is pedaling and that disengages or ceases to function when the electric bicycle reaches a speed of 28 miles per hour.

(c) *Electric mobility device* means all electric bicycles, electric skateboards, electric scooters, or other electric personal assistive mobility devices.

(d) *Electric personal assistive mobility device* means a self-balancing non-tandem 2-wheeled device, designed to transport only 1 person at a time, having an electrical propulsion system with average power of 750 watts or 1 horsepower and a maximum speed on a paved level surface of not more than 15 miles per hour. This definition includes an electric scooter and a Segway.

(e) *Electric skateboard* means a wheeled device that has a floorboard designed to be stood upon when riding that is no more than 60 inches long and 18 inches wide, is designed to transport only 1 person at a time, has an electrical propulsion system with power of no more than 2,500 watts, and has a maximum speed on a paved level surface of not more than 25 miles per hour. An electric skateboard may have handlebars and, in addition to having an electrical propulsion system with power of no more than 2,500 watts, may be designed to also be powered by human propulsion.

(f) *Roller Skates* means footwear with a set of wheels attached for skating over a flat surface, propelled only by human propulsion. This definition includes roller blades.

(g) *Sidewalk* means that portion of a street between the curb lines, or the lateral lines of roadway, and the adjacent property lines intended for pedestrian use.

(h) *Skateboard* means a single platform mounted on wheels designed to transport only 1 person at a time, propelled solely by human propulsion.

(i) *Multi-use Trail* means an improved or unimproved pathway that is physically separated from motorized vehicular traffic by an open space or barrier, and which is set aside for use by bicycles, electric personal assistive mobility devices, and pedestrians and is so designated by signs.

(j) *Non-motorized Trail* means a trail that is designated as nonmotorized, and that has a natural surface tread that is made by clearing and grading the native soil with no added surfacing materials.

Waterfront Path means a multi-use trail that runs adjacent to waterfront property. This includes the multi-use path along the Upton Arboretum and the multi-use path along the Harbor Shores Development that run alongside the St. Joseph River.

~~Dealers' report of purchases and sales.~~

~~(a) Persons engaged in the business of buying or selling new or secondhand bicycles are hereby required to make a weekly report to the Police department giving a list of all purchases and sales made by such dealers, which list shall include:~~

~~(1) The name and address of each person to whom a bicycle is sold or from whom a bicycle is purchased by such dealer;~~

~~(2) A description of each bicycle sold or purchased;~~

~~(3) The frame serial number thereof;~~

~~(4) The number and year of the license tag attached thereto, if any.~~

~~(b) Reports shall be delivered to the police department not later than 6:00 p.m. on the Tuesday following the last day of the week covered by such report.~~

Sec. 29-48~~7~~. General operating rules.

Each person riding a bicycle, electric bicycle, electric skateboard, or electric personal assistive mobility device upon a roadway has all of the rights and must conform to all of the rules established for the operation of motor vehicles ~~Operators of bicycles on a public roadway shall conform to the rules herein established for the operation of motor vehicles set forth in the Uniform Traffic Code adopted by section 29-1,~~ including the direction and instructions of police officers, traffic control signals, and devices applicable to bicycles, electric bicycles, electric skateboards, or electric personal assistive mobility devices ~~vehicles~~. All users shall comply with all applicable state and local laws, regulations, and ordinances, including those set forth in this chapter.

Sec. 29-49~~75~~. Regulation of Bicycles and Electric Bicycles.

(a) Bicycles, Class 1 electric bicycles, and Class 2 electric bicycles may be operated on the public sidewalks, streets, and multi-use trails located within the City unless otherwise prohibited in this chapter, subject to the following regulations:

(1) Speeds shall be reasonable and prudent for existing circumstances and shall not exceed 15 miles per hour on a sidewalk or multi-use trail;

(2) Operators shall use a bell or other audible signal to alert pedestrians and others of their approach a reasonable distance before overtaking or passing them;

(3) Operators shall yield the right-of-way to pedestrians.

(4) Operators and riders under the age of 18 must wear a properly fitting and fastened helmet;

(5) Operators shall not ride in tandem but shall ride in single file on sidewalks and multi-use paths, and not more than two abreast on streets; and

(6) When operating on a street, bicycle operators shall ride as near to the right side of the roadway or sidewalk as practicable, unless passing, and in a designated bike lane, if available.

(b) Bicycles, Class 1 and Class 2 electric bicycles and Electric Mobility Devices are prohibited for use or operation on non-motorized trails and waterfront paths located within the city.

(c) Class 3 electric bicycles may be operated on streets located within the City, and shall comply with the following:

(1) Operators shall not be under the age of 14.

(2) Speeds shall be reasonable and prudent for existing circumstances;

(3) Operators shall use a bell or other audible signal to alert pedestrians and others of their approach a reasonable distance before overtaking or passing them;

(4) Operators shall yield the right-of-way to pedestrians;

(5) Operators and riders under the age of 18 must wear a properly fitting and fastened helmet;

(6) Operators shall not ride more than two abreast;

(d) Class 3 electric bicycles are prohibited for use or operation on sidewalks, multi-use trails, non-motorized trails and waterfront paths located within the city.

Sec. 29-50~~75~~. Regulation of Electric Skateboards and Personal Assistive Mobility Devices

(a) Electric skateboards and Electric Personal Assistive Mobility Devices may be operated on public sidewalks, streets, and multi-use trails unless otherwise prohibited by this chapter, subject to the following regulations,

(1) Electric Skateboards and Electric Personal Assistive Mobility Devices shall not be used to carry more than one person at a time;

(2) Speeds shall be reasonable and prudent for existing circumstances and shall not exceed the following:

i. Not exceed 15 miles per hour on a sidewalk, multi-use trail, or street; and~~;~~

ii. Not be operated on a street with speeds exceeding 25 miles per hour except to cross.

(3) Operators shall use a bell or other audible signal to alert pedestrians and others of their approach a reasonable distance before overtaking or passing them;

(4) Operators shall yield the right-of-way to pedestrians.

(5) Operators and riders under the age of 18 must wear a properly fitting and fastened helmet;

(6) Operators shall not ride in tandem but shall ride in single file on sidewalks and multi-use paths, and not more than two abreast on streets;

(7) Where a usable and designated bike path is provided adjacent to a highway or street, operators shall use those designated bike paths; except, electric skateboard operators under the age of 12 shall not operate an electric skateboard on a highway or street;

(8) Operators shall ride as near to the right side of the roadway or sidewalk as practicable, unless passing;

(b) Electric Skateboards and Electric Personal Assistive Mobility Devices are prohibited on all state trunk roads and all non-motorized trails located within the city.

Sec. 29-5176. Prohibition of electric bicycles, bicycles, electric skateboards, skateboards, roller skates, or personal assistive mobility devices in downtown business district.

(a) The downtown business district is defined as follows for purposes of this section:

a. Port Street to the north; Elm Street to the south; Main Street to the east; and Lake Boulevard to the west.

b. Main Street to the west; Pleasant Street to the south; Court Street to the east; and Port Street to the north.

(b) A person shall not use, operate, or utilize any electric or non-electric skateboard, roller skates, or personal assistive mobility device upon the streets, highways, sidewalks, or other public areas of the city within the following designated areas and the sidewalks on both sides of the following named streets:

(1) Port Street to the north; Elm Street to the south; Main Street to the east; and Lake Boulevard to the west.

(2) Main Street to the west; Pleasant Street to the south; Court Street to the east; and Port Street to the north.

(c) A person shall not use, operate, or utilize any bicycle or electric bicycle on the sidewalks within the downtown business district or on the sidewalks adjacent to the streets defining the downtown business district.

(d) This prohibition does not apply to personal assistive mobility devices used for the mobility of persons with disabilities.

Sec. 29-5248. Persons eight years and younger.

Persons eight years of age or younger shall ride bicycles upon the public sidewalks only, and shall not use the public roadways unless no sidewalks or paths have been installed. When a child of eight years of age or younger is riding a bicycle upon a sidewalk, they shall yield the right-of-way to any pedestrian and shall give an audible signal a reasonable distance before overtaking or passing such pedestrians.

Sec. 29-5349. Night operations.

(a) No person under the age of eight years shall operate a bicycle during the period of darkness.

(b) Bicycles, electric bicycles, and personal assistive mobility devices being operated on a street between ½ hour after sunset and ½ hour before sunrise during the period of darkness shall display a white light on the front thereof, the lamp to be securely fastened to the bicycle, electric bicycle, or personal assistive mobility device and plainly discernable discernible from a distance of not less than 5300 feet ahead, and shall also be equipped with a red reflector not less than two and one-half inches in diameter on the rear thereof, which

shall be plainly visible at night in the lawful lower beams of headlamps on a ~~lights of~~ motor vehicle~~s~~ for a distance of not less than 1~~2~~00 feet to the rear under normal conditions.

Sec. 29-5~~42~~0. Parents or guardians.

No parent or guardian shall authorize or knowingly permit ~~his or her~~their child or ward to violate any of the provisions of this article.

Sec. 29-55. Compliance with Disability Laws.

This article shall be interpreted and administered in compliance with the Americans with Disabilities Act of 1990, Public Law 101-336 and the Persons with Disabilities Civil Rights Act, 1976 PA 220, MCL 37.1101 et seq., as amended. Nothing in this article shall apply to individuals with disabilities using motorized or non-motorized devices specifically designed to provide for mobility for such individuals.

Sec. 29-56. Impoundment.

Upon the violation of any of the provisions of this article by any person, the owner of the bicycle, skateboard, roller skates, or electric mobility device used by such person at the time of the violation shall deliver and surrender such item to the public safety department for impoundment for a period not to exceed 30 days. Violations may also be punished as set forth in section 29-54.

Sec. 29-57. Violations

A violation of any provision of this division, by any person, is a municipal civil infraction which shall, upon a determination of responsibility, be punishable by a fine of not less than $100.00. The city's costs of enforcement, abatement and prosecution may be added to any fine imposed by the court. Each act of violation and each day upon which a violation occurs shall be deemed a separate and additional violation of the provisions of this division.

~~**Sec. 29-51. Impoundment.**~~

~~**The police department is hereby authorized to impound any bicycle operated in violation of this article and to retain possession thereof until the owner obtains a valid license therefor.**~~

~~**Sec. 29-52. Violations.**~~

~~Upon the violation of any of the provisions of this article by any person, the owner of the bicycle used by such person at the time of the violation shall deliver and surrender such bicycle to the police department for impoundment for a period not to exceed 30 days. Violations may also be punished as set forth in section 1-11.~~

Secs. 29-5~~85~~3—29-6~~1~~0. Reserved.

DIVISION 2. LICENSE

~~**Sec. 29-61. Required.**~~

~~No person shall operate a bicycle upon the public streets or highways of the city without first obtaining a license, therefor as provided in this division.~~

~~)~~

~~(Code 1968, § 2Sec. 29-4. Dealers' report of purchases and sales.~~

~~Persons engaged in the business of buying or selling new or secondhand bicycles required to make a weekly report to the pdepartment giving a list of all purchases and sales made by such dealers, which list shall include:~~

~~(1) The name and address of each person to whom a bicycle is sold or from whom it is purchased by such dealer;~~

~~(2) A description of each bicycle sold or purchased;~~

~~(3) The frame serial number thereof;~~

~~(4) The number and year of the license tag attached thereto, if any.~~

~~(b) If required, reports shall be delivered to the p department not later than 6:00 p.m. on the Tuesday following the last day of the week covered by such report.~~

Sec. 29-62. Application.

The owner of every bicycle or electric mobility device may ~~shall~~ file a written application for a license therefor with the public safety ~~olice~~ department. The application shall be upon forms to be furnished by the city, and ~~shall~~ set forth the name and address of the owner ~~of the bicycle~~, the make, number, style, and general description thereof and such other information as the department may requ est~~ire~~.

Sec. 29-63. Fees.

The fee for a ~~bicycle~~ license shall be as established from time to time by resolution of the city commission. ~~No fee shall be required for the transfer of a license or for issuing a duplicate in case of the theft, loss or destruction of the original.~~

Sec. 29-64. License tags and registration cards.

(a) Upon receipt of an application and the fee hereinafter required, the public safety ~~olice~~ department shall issue to the applicant a registration card and a license tag. Such card and tag shall be numbered. It shall be the responsibility~~duty~~ of the applicant to attach the license tag securely to the frame of the bicycle or electric mobility device for which it was issued. ~~It shall be unlawful to operate a bicycle upon the public streets of the city unless the license tag issued therefor is affixed thereto in such a manner as to be plainly visible at all times.~~

(b) If a license tag or registration card is stolen, lost or destroyed, the owner, upon submitting satisfactory proof of such theft, loss or destruction to the public safety ~~olice~~ department, may obtain a duplicate thereof.

Sec. 29-65. Identification.

The public safety~~olice~~ department is hereby authorized to stamp or otherwise affix suitable serial numbers to the frame of any bicycle or electric mobility device at the time of the issuance of a license therefor, if in the judgment of the department this shall be necessary for its~~the~~ proper identification ~~of the bicycle so licensed~~.

Sec. 29-66. Removal or mutilation of tags or serial numbers prohibited.

No person shall remove, destroy, mutilate or alter any license tag, serial number or other identifying mark affixed to a bicycle or electric mobility device licensed under the terms of this division. No person shall destroy or alter any registration card issued under the terms of this division. This section shall not be held to prohibit the

removal or destruction of a license tag or registration card by the owner or upon the sale or transfer of the bicycle, electric bicycle, or personal assistive mobility device to another owner.

~~**Sec. 29-67. Transfer.**~~

~~It shall be the duty of every person who sells or transfers ownership of a licensed bicycle to report such sale or transfer to the police department by returning the registration card to the department and furnishing the department with the name and address of the person to whom said bicycle is sold or transferred. Such report shall be made within five days after the sale or transfer. It shall be the duty of the purchaser or transferee of such bicycle to apply for the sale or transfer. It shall be unlawful for the purchaser or transferee of any such bicycle to operate the same upon the public streets or highways of the city until the license issued therefor has been transferred in accordance with the provisions of this section.~~

~~**Sec. 29-68. Duration.**~~

~~All licenses shall be valid for so long as the bicycle is owned by the licensee.~~

~~**Sec. 29-69. Nonresidents.**~~

~~The license provision of this article shall not apply to bicycles owned and personally operated by nonresidents of the city, provided, such use shall not exceed 60 days in the aggregate within the city in any one calendar year.~~

~~**Secs. 29-70—29-74. Reserved.**~~

~~*ARTICLE IV. SKATEBOARDS, SCOOTERS, ROLLER SKATES AND ROLLER BLADES*~~

~~**Sec. 29-75. Prohibition on use in downtown business district.**~~

~~No person shall use, operate or utilize any skateboard, scooter, roller skates or roller blades, upon the streets, highways, sidewalks, or other public areas of the city within the following designated area:~~

~~Port Street to the north; Elm Street to the south; Main Street to the east; and Lake Boulevard to the West.~~

~~This prohibition shall apply to sidewalks on both sides of the aforementioned streets as well as the streets, highway, or other public areas located therein.~~

~~**Sec. 29-76. Violations.**~~

~~The owner of the skateboard, scooter, roller skates or roller blades used by such person at the time of said violation shall deliver and surrender such skateboard, scooter, roller skates or roller blades to the police department for impoundment for a period of not to exceed 30 days. Violations may also be punished as set forth in section 1-11.~~

Secs. 29-6~~70~~—29-74. Reserved.

Electric Mobility Devices
Overview and Recommendations

Overview

Michigan law (MCL 257.660(12)) allows cities to adopt an ordinance based on the health, safety, and welfare of citizens, regulating the operation of "electric personal assistive mobility devices" on sidewalks, streets, and crosswalks. A city may also prohibit the operation of those items in a downtown, central business district, trail or waterfront.

The City's Ordinance (Chapter 29. Article IV, Section 29-75) currently prohibits use of certain mobility devices in the downtown business district, as follows:

"No person shall use, operate or utilize any skateboard, scooter, roller skates or roller blades, upon the streets, highways, sidewalks, or other public areas of the city within the following designated area: Port Street to the north; Elm Street to the south; Main Street to the east; and Lake Boulevard to the West. This prohibition shall apply to sidewalks on both sides of the aforementioned streets as well as the streets, highway, or other public areas located therein."

Key Definitions

Electric Bicycle: The State (MCL 257.13e) defines this as a device that:

a) Is equipped with:
   i. A seat or saddle for use by the rider.
   ii. Fully operable pedals for human propulsion.
   iii. An electric motor of not greater than 750 watts.
b) The device falls within one of the following categories:
   i. **Class 1**: An electric bicycle with a motor that provides assistance only when the rider is pedaling and that disengages when the electric bicycle reaches a speed of 20 miles per hour.
   ii. **Class 2:** An electric bicycle with a motor that propels the electric bicycle to a speed of no more than 20 miles per hour, whether the rider is pedaling or not, and that disengages when the brakes are applied.
   iii. **Class 3**: An electric bicycle with a motor that provides assistance only when the rider is pedaling and disengages when the electric bicycle reaches a speed of 28 miles per hour.

Electric Skateboard: Defined by the State (MCL 257.13f) as a wheeled device that has a floorboard designed to be stood upon that is no more than 60 inches long and 18

inches wide, is designed to transport one person at a time, has an electrical propulsion system with power of no more than 2,500 watts, and has a maximum speed of not more than 25 miles per hour. An electric skateboard may have handlebars and may be designed to also be powered by human propulsion.

Electric Personal Assistive Mobility Device: Defined by the State (MCL 257.13c) as a self-balancing nontandem 2-wheeled device, designed to transport one person at a time, having an electrical propulsion system with average power of 750 watts and a maximum speed of not more than 15 miles per hour.

Electric Mobility Device: The City of Marquette defines this as:

1. An electric bicycle, as defined by MCL 257.13e.
2. An electric skateboard, as defined by MCL 257.13f.
3. An electric personal assistive mobility device, as defined by MCL 257.13c.
4. Any other wheeled device powered solely by human power and an electric motor not greater than 750 watts.

Trail: Defined in the State's Natural Resources and Environmental Protection Act (NREPA) (MCL 324.72101(o)) as a right-of-way adapted to foot, motorized, or other nonmotorized travel.

Allowable and Restricted Use

The State (MCL 257.662a) established requirements for using e-bikes and determines where they may be used within a community unless a local authority adopts alternate regulations.

(1) An individual riding an e-bike is subject to the same requirements as an individual riding a bicycle.

(2) A manufacturer/distributor of e-bikes must affix a label with the classification number, top assisted speed, and motor wattage.

(4) All of the following apply to a class 3 electric bicycle:

- a. A class 3 e-bike shall not be operated by an individual less than 14 years of age.
- b. An individual less than 18 years of age who operates or rides as a passenger must wear a helmet.

(8) An individual may operate a class 1 e-bike on an improved trail. A local authority may regulate or prohibit the operation of a class 1 electric bicycle on that trail.

(9) An individual may operate a class 2 or class 3 electric bicycle on an improved trail only if authorized by the local authority.

(10) An individual shall not operate an electric bicycle on a trail that has a natural surface with no added surfacing materials. A local authority may allow and regulate the operation of an electric bicycle on that trail.
(11) A local authority must administer this section to comply with the Americans with Disabilities Act of 1990, Public Law 101-336, and the Persons with Disabilities Civil Rights Act.
(12) Before an authority may prohibit, authorize, or regulate the use of electric bicycles, that entity shall hold a public hearing on the matter.

Michigan's Department of Natural Resources has adopted the following restrictions from **Michigan's Natural Resources and Environmental Protection Act (NREPA)** (MCL 324.72105(2)) for State Managed Trails:

a) An individual may operate a class 1 electric bicycle on a linear trail that has an asphalt, crushed limestone, or similar surface, or a rail trail. A local authority having jurisdiction over a trail may regulate or prohibit the operation of a class 1 electric bicycle on that trail.
b) An individual may operate a class 2 or class 3 electric bicycle on a linear trail that has an asphalt, crushed limestone, or similar surface if authorized by the local authority having jurisdiction over the trail.
c) An individual shall not operate an electric bicycle on a trail that is specifically designated as nonmotorized and that has a **natural surface** tread with no added surfacing materials. A local authority having jurisdiction over a trail described in this subdivision may allow the operation of an electric bicycle on that trail.

Marquette, MI recently amended its City Code to

1) Allow for use of the following devices on multi-uses paths:
    - Wheeled devices designed to transport one or more persons and propelled solely by human power.
    - Electric bicycles, as defined by state law. This includes Class 1, 2, and 3 e-bikes.
    - Electric skateboards and electric personal mobility devices, as defined by state law. This includes electric scooters and one-wheels, among other similar devices.
    - All other wheeled devices powered solely by human power and an electric motor not greater than 750 watts.
2) Prohibit users from riding devices on sidewalks throughout much of the Downtown Development District.

Recommendations

Based on the models established by the State and by other municipalities, and based on St. Joseph's needs, staff recommends the following:

- Ban all **Electric Mobility Device** on sidewalks in the D-district, consistent with the existing ban on other recreational mobility devices in the downtown business district.
- Allow **Class 1 e-bikes** on streets, sidewalks and non-motorized paths, along with all other **Electric Mobility Devices**.
- Allow **Class 2 e-bikes** on streets, sidewalks and non-motorized paths.
- Restrict **Class 3 e-bikes** from being used on sidewalks and non-motorized paths; allow Class 3 e-bikes on street only.
- Prohibit the use of all **Electric Mobility Devices** from use on non-paved / natural surface trails within City jurisdiction.
- Require all users to have a method for notifying other path users of their approach.
- Require all users under 18 to have a helmet.
- Explore an appropriate speed limit and mechanisms for enforcement.
- Ensure compliance with all relevant ADA requirements.
- Ensure that the City carries out a robust public education campaign that informs the public about both the new requirements and best practices / safety considerations.

Agenda Item

TO:	**City Commission**
FROM:	**Laurie Schmidt, City Attorney**
RE:	**E-BIkes- First Reading of Ordinance to Amend Ch. 29, Secs. 29-46 through 29-76**
MEETING DATE:	**November 16, 2026**

After closing the public hearing, the Commission may consider approval of a first reading of the Ordinance to Amend Chapter 29, Sections 29-46 through 29-76. If the Commission needs more information or wishes to explore changes to the draft ordinance, please provide direction to staff, including modifications to the draft or a decision to defer until a later date.

Action Requested: to approve a first reading of the Ordinance to Amend Chapter 29, Sections 29-46 through 29-76.

Agenda Item

TO: **City Commission**

FROM: **Steve Neubecker, Public Safety Director**

RE: **800 MHZ Portable Motorola Radios**

MEETING DATE: **November 16, 2026**

Last year, we were notified that the FBI would require all 800 MHz land mobile radios containing or transmitting FBI Criminal Justice Information (CJI) to be encrypted to meet security requirements.

Funding for encryption of the City's 800 MHz Motorola portable and mobile radios was approved as part of the 2026/2027 Capital Improvement Fund. Last week, Tele-Rad Incorporated completed the encryption process on the City's radios, but identified an issue with eight of our portable radios. Tele-Rad Incorporated determined that eight of our existing portable radios are too old to support the required encryption and cannot be upgraded.

Without encrypted 800 MHz public safety radios, our public safety officers may lose the ability to receive critical, real-time communications. This could result in delayed emergency response, compromised coordination, and increased operational safety risks.

Tele-Rad Incorporated provided a quote through the MiDEAL cooperative purchasing contract for eight replacement Motorola 800 MHz APX N70 portable radios in the amount of **$61,364.71**.

Approval is requested to purchase eight Motorola 800 MHz APX N70 portable radios from Tele-Rad Incorporated through the MiDEAL contract for a total cost of **$61,364.71**.

Approval of this purchase will allow all public safety officers to maintain access to encrypted 800 MHz communications and ensure continued access to critical, real-time public safety information.

401 Capital Projects Fund

Expense

- 901.033 - Mobile & Portable Encryption - Decrease of $47,000 - This project is complete with only $34,908.64 of expense, the budget of $82,000 can be reduced to match actual expense.
- 345.210 - 800 Mhz Radios - Increase of $61,400 - This increase is to create a budget for the purchase of the 800 Mhz radios.

Budgeted Revenue After BA = $50,000 - No Change
Budgeted Expense After BA = $861,200 - Increase of $14,400
Budgeted Net Change to Fund Balance = $(811,200)
Budgeted Projected Ending Fund Balance = $1,256,318.82

Action Requested: Motion to approve the purchase of eight Motorola 800 MHz APX N70 portable radios from Tele-Rad Incorporated through the MiDEAL contract for a total cost of **$61,364.71**, and to approve the budget amendment as presented.

ATTACHMENT(S):

- Motorola 2026 Radios.pdf

MOTOROLA SOLUTIONS







ST JOSEPH, CITY OF

Motorola N70 portable radios

10/23/2026

The design, technical, pricing, and other information ("Information") furnished with this submission is confidential proprietary information of Motorola Solutions, Inc. or the Motorola Solutions entity providing this quote ("Motorola") and is submitted with the restriction that it is to be used for evaluation purposes only. To the fullest extent allowed by applicable law, the Information is not to be disclosed publicly or in any manner to anyone other than those required to evaluate the Information without the express written permission of Motorola.
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MOTOROLA SOLUTIONS

QUOTE-3875495

10/23/2026

ST JOSEPH, CITY OF
700 BROAD ST
SAINT JOSEPH, MI 49085

RE: Motorola Quote for Motorola N70 portable radios

Dear Steve Neubecker,

Motorola Solutions is pleased to present ST JOSEPH, CITY OF with this quote for quality communications equipment and services. The development of this quote provided us the opportunity to evaluate your requirements and propose a solution to best fulfill your communications needs.

This information is provided to assist you in your evaluation process. Our goal is to provide ST JOSEPH, CITY OF with the best products and services available in the communications industry. Please direct any questions to Michael Rickert at mike_rickert@tele-rad.com.

We thank you for the opportunity to provide you with premier communications and look forward to your review and feedback regarding this quote.

Sincerely,

Michael Rickert
Safety Technology Sales Consultant

Motorola Solutions Manufacturer's Representative

MOTOROLA SOLUTIONS

QUOTE-3875495
Motorola N70 portable radios

Billing Address:
ST JOSEPH, CITY OF
700 BROAD ST
SAINT JOSEPH, MI 49085
US

Quote Date:10/23/2026
Expiration Date:01/02/2027
Quote Created By:
Michael Rickert
Safety Technology Sales Consultant
mike_rickert@tele-rad.com
269-454-7171

End Customer:
ST JOSEPH, CITY OF

Contract: 35115 - STATE OF MICHIGAN - MA# 190000001544
AGREEMENT: STATE OF MICHIGAN

Line #	Item Number	Description	Qty	Term	List Price	Sale Price	Ext. Sale Price
	Product Services						
1	LSV00Q00202A	DEVICE PROGRAMMING	8		$71.43	$71.43	$571.44
2	PMMN4141A	PORTABLE RSM XVP750, IP68, WITH KNOB	8		$543.13	$407.35	$3,258.80
3	PMPN4820B	CHR DESKTOP SINGLE UNIT IMPRES 2 EXT PS US/NA	8		$91.71	$68.78	$550.24
	APX™ N70	APX N70					
4	H35UCT9PW8AN	PORTABLE RADIO APX N70 7/800 MODEL 4.5	8		$5,365.00	$3,755.50	$30,044.00
4a	H38DA	ADD: SMARTZONE OPERATION	8		$1,412.00	$988.40	$7,907.20
4b	Q173CA	ADD: SMARTZONE OMNILINK	8		$0.00	$0.00	$0.00
4c	Q361CD	ADD: P25 9600 BAUD TRUNKING	8		$353.00	$247.10	$1,976.80
4d	Q806CH	ADD: ASTRO DIGITAL CAI OPERATION	8		$607.00	$424.90	$3,399.20
4e	QA09001AM	ADD: WIFI CAPABILITY	8		$353.00	$247.10	$1,976.80
4f	Q15AK	ADD: AES/DES-XL/DES-OFB ENCRYPTION AND ADP	8		$941.00	$658.70	$5,269.60
4g	QA08853AA	ADD: CPS ENABLEMENT	8		$0.00	$0.00	$0.00

Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the ""Underlying Agreement"") that authorizes Customer to purchase equipment and/or services or license software (collectively ""Products""). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.
Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800

MOTOROLA SOLUTIONS

QUOTE-3875495
Motorola N70 portable radios

Line #	Item Number	Description	Qty	Term	List Price	Sale Price	Ext. Sale Price
4h	QA09028AA	ADD: VIQI VC RADIO OPERATION	8		$0.00	$0.00	$0.00
4i	H869DB	SOFTWARE LICENSE ENH: MULTIKEY	8		$388.00	$271.60	$2,172.80
4j	QA09113AA	ADD: BASELINE RELEASE SW	8		$0.00	$0.00	$0.00
5	LSV01S03060A	APX N70 DMS ESSENTIAL	8	5 YEARS	$360.60	$360.60	$2,884.80
6	PSV01S03059A	APX NEXT PROVISIONING WITH CPS	1		$0.00	$0.00	$0.00
7	PMNN4816A	PORTABLE RADIO BATTERY IMPRES 2 LI-ION IP68 3200T	8		$225.50	$169.13	$1,353.04

Grand Total $61,364.72(USD)

Notes:

- The Pricing Summary is a breakdown of costs and does not reflect the frequency at which you will be invoiced.

Motorola's quote (Quote Number: _____ Dated: _____) is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then the following Motorola's Standard Terms of use and Purchase Terms and Conditions govern the purchase of the Products which is found at http://www.motorolasolutions.com/product-terms.

The Parties hereby enter into this Agreement as of the Effective Date.

Motorola Solutions, Inc.	Customer
By: _____	By: _____
Name: _____	Name: _____
Title: _____	Title: _____
Date: _____	Date: _____

- Unless otherwise noted, this quote excludes sales tax or other applicable taxes (such as Goods and Services Tax, sales tax, Value Added Tax and other taxes of a similar nature). Any tax the customer is subject to will be added to invoices.

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Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800

MOTOROLA SOLUTIONS

QUOTE-3875495
Motorola N70 portable radios

Line #	Item Number	Parametric Data
4g	QA08853AA	TEMAILAR = sneubecker@sjcity.com,SYSTEMID = 031C
6	PSV01S03059A	TEMAILAR = sneubecker@sjcity.com,CUSTNAME = Steve, Neubecker,SYSTEMID = 031C

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Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800

APX N70 Portable Radio Solution Description

Overiview

The APX N70 offers affordable, next generation communications for without compromising P25 interoperability or voice and data quality. It offers a durable design with "pick-up-and-go" functionality, optimizing ease-of-use and focused communications in almost all environments.



Durable and Easy To Use

The APX N70 enhances operations with a full color transflective glass display with touch technology for easy operation with gloves on. The touchscreen includes a high velocity user interface with large touch targets, shallow menu hierarchy, home screen information at a glance, and access to integrated apps. Additionally, the N70 offers extended battery life, a shorter antenna, and Bluetooth compatibility with audio accessories, promoting efficient communications between first responders.

ESSENTIAL AND SECURE P25 COMMUNICATIONS

The APX N70 is certified compliant with P25 standards and supports digital and analog trunking, FDMA and TDMA, and Integrated Voice and Data. P25 communications over the N70 are safe and secure–it offers software and hardware encryption, single- and multi key encryption, and P25 Authentication, protecting communications during daily operations.

Reliable Connectivity

Using the APX N70 lets first responders stay connected across disparate networks. It can be equipped with LTE, Wi-Fi®, Bluetooth®, and GPS features, bringing future-ready applications, services, and best-in-class connectivity to everyday users. APX N70 radios support 7/800 MHz frequency bands across radio systems with minimal intervention by the radio user.

Managing and Provisioning Devices

APN N70 provides users greater awareness and faster radio management through Customer Programming Software ("CPS"), Radio Management ("RM"), or the Radio Central programming. These tools transform accurate data into smarter action by enabling dispatchers and network managers to keep radios in the field, make informed operational decisions, and, above all, protect first responders' focus and safety.

Customer Programming Service

CPS is a proprietary, Windows-based application used to configure APX subscriber radios in offline situations. The CPS application offers drag-and-drop, clone-wizard, and basic import/export functions that allow for the addition of new software and feature enhancements. APX N radios can be programmed one-at-a-time on a local PC, *via* secure USB port

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connection, with TLS-PSK based encryption. Once loaded, subscriber radios are read, and edited, and copdeplugs and templates can be saved and duplicated to program other fleet radios.

Radio Management

Batch Programming is available through the RM software for simultaneous programming and upgrading throughout the radio fleet. With Batch Programming, up to 16 radios can be programmed at once over a Wi-Fi connection. This reduces programming time and ensures that the radio fleet is always up-to-date and ready-to-use in the field.

Device Management Services

Device Management Services ("DMS") packages provide programming, management, and maintenance services to maximize the effectiveness of this APX N70 solution, while reducing maintenance risk, workload, and total cost of ownership. DMS tackles a range of customer needs, whether the solution is self-maintained or managed by Motorola Solutions.

Using Motorola Solutions' cloud-based Radio Central Programming, APX N70 supports faster provisioning and deployment to get devices in the hands of first responders and out into the field. Parameters such as talk groups, interface options, and security keys can be programmed remotely within minutes. The DMS package provides access to batch programming with Radio Central Programming or one-at-a-time basic programming with Customer Programming Service, described below.

Radio Central

Radio Central Programming streamlines the APX N70 out-of-the-box experience with a few simple steps. Users will power on the device and view a boot-up animation. Status bar icons on the front display indicate when a connection is made and an update download is initiated. If the APN N70 device is being started for the first time, a "peek-in" device management notification will indicate that the default configuration is detected. When the update download is complete, the device reboots and installs the update. When the install is complete, the device goes back to the full home screen and notifies the user that the update is complete. From power on to provisioning, the process takes less than a minute. For Encryption and Authentication users, a KVL needs to be connected to the radio to use those services.

APX N70 also features Touchless Key Provisioning ("TKP"), leveraging Radio Central and Key Management Facility to add encryption keys remotely. This streamlined, one-time process reduces the time and effort spent enabling encryption. TKP delivers the initial encryption keys to APN N70 radios. Users can provision encryption on one radio or on batches of radios, further speeding up the encryption process for radio fleets.

The figure below illustrates APX N70's faster provisioning process.

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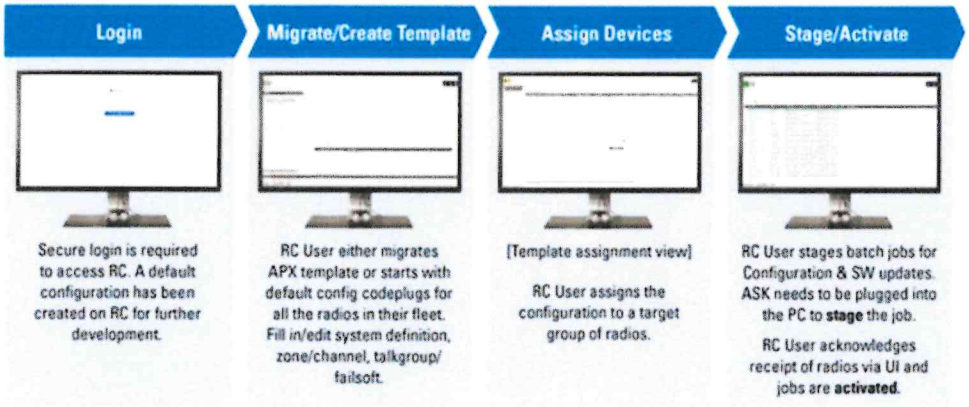


Figure 1: APX N70 Provisioning via Radio Central

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MOTOROLA SOLUTIONS

QUOTE-3875495
Motorola N70 portable radios

APX N-Series Device Management Services - Essential Statement Of Work

Overview

Device Management Servces ("DMS") efficiently maintains the Customer's device fleet while helping to keep devices up-to-date and fully operational in the field.

DMS Essential services provide basic hardware and software support.

This Statement of Work ("SOW"), including all of its subsections and attachments is an integral part of the applicable agreement ("Agreement") between Motorola Solutions, Inc. ("Motorola Solutions") and Customer ("Customer").

In the event of a conflict between the terms and conditions of the Agreement and the terms and conditions of this SOW, this SOW will control as to the inconsistency only. The SOW applies to the device specifically named in the Agreement.

HardwareRepair

Hardware Repair provides repair coverage for internal and external device components that do not work in accordance with published specifications. Repair services are performed at a Motorola Solutions-operated or supervised facility. The device will be repaired to bring it to compliance with its specifications, as published by Motorola Solutions at the time of delivery of the original device.

For malfunctioning devices that must be replaced, Motorola Solutions will attempt to read the codeplugs from those devices. If successful, Motorola Solutions will load the codeplug to any replacement devices. If not, Motorola Solutions will load a factory codeplug, and the Customer will need to load the previous codeplug.

Motorola Solutions will load factory available firmware to any replacement devices, which may not match the Customer's firmware version.

Motorola Solutions Responsibilities

- Repair or replace malfunctioning device, as determined by Motorola Solutions.
- Complete repair or replacement with a turnaround time of five business days in-house, provided the device is delivered to the repair center by 9:00 a.m. (local repair center time). Turnaround time represents thetime a product spends in the repair process, and does not include time in transit to and from the Customer's site. Business days do not include US holidays or weekends.
- If applicable, apply periodically-released device updates, in accordance with an Engineering Change Notice.
- Provide two-way air shipping when a supported Motorola Solutions electronic system, such as MyView Portal, is used to initiate a repair. A shipping label will be generated via the electronic system.

Customer Responsibilities

- For non-contiguous renewals, Customer must provide a complete list, preferably in electronic format, of all hardware serial numbers to be covered under the Agreement to Motorola Solutions.
- Initiate device repairs, as needed.
  - When initiating a repair via a supported Motorola Solutions electronic system, label each package correctly with the shipping label and Return Material Authorization ("RMA") number generated by the electronic system.
  - When initiating a repair via paper Return Material Form ("RMF"), the RMF must be completed for each device, included in the package with the device, and shipped to the Motorola Solutions depot specified on the RMF.
- Remove any data or other information from the device that the Customer wishes to destroy or retain prior to sending the device for repair.

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- If a malfunctioning device must be replaced and the Customer has loaded information for that device to Motorola Solutions' cloud environment, the Customer will need to remove the information for the malfunctioning device and add information for the replacement device to the applicable cloud environment.

Limitations And Exclusions

The Customer will incur additional charges at the prevailing rates for any activities that are not included or are specifically excluded from this service scope, as described below. Motorola Solutions will notify the Customer and provide a quotation of any incremental charges related to such exclusions prior to completing the repair and said repair will be subject to Customer's acceptance of the quotation.

- Replacement of consumable parts or accessories, as defined by product, including but not limited to batteries, cables, and carrying cases.
- Repair of problems caused by:
  - Natural or manmade disasters, including but not limited to internal or external damage resulting from fire, theft, and floods.
  - Third-party software, accessories, or peripherals not approved in writing by Motorola Solutions for use with the device.
  - Using the device outside of the product's operational and environmental specifications, including improper handling, carelessness, or reckless use.
  - Unauthorized alterations or attempted repair, or repair by a third party.
- Non-remedial work, including but not limited to administration and operator procedures, reprogramming, and operator or user training.
- Problem determination and/or work performed to repair or resolve issues with non-covered products. For example, any hardware or software products not specifically listed on the service order form are excluded from service.
- File backup or restoration.
- Completion and test of incomplete application programming or system integration if not performed by Motorola Solutions and specifically listed as covered.
- Accidental damage, chemical or liquid damage, or other damage caused outside of normal device operating specifications, except if optional Accidental Damage Coverage was purchased.
- Cosmetic imperfections that do not affect the functionality of the device.
- Software support for unauthorized modifications or other misuse of the device software is not covered.

Motorola Solutions is not obligated to provide support for any device that has been subject to the following:

- Repaired, tampered with, altered or modified (including the unauthorized installation of any software) — except by Motorola Solutions authorized service personnel.
- Subjected to unusual physical or electrical stress, abuse, or forces or exposure beyond normal use within the specified operational and environmental parameters set forth in the applicable product specification.
- If the Customer fails to comply with the obligations contained in the Agreement, the applicable software license agreement, and Motorola Solutions terms and conditions of service.

Device Technical Support

Motorola Solutions' Device Technical Support service provides telephone consultation for device and accessory issues. Support is delivered through the Motorola Solutions Centralized Managed Support Operations ("CMSO") organization by a staff of technical support specialists.

For Device Technical Support, Motorola Solutions will respond to calls within two (2) hours during the support days. Support hours are 7 a.m. to 7 p.m. CST Monday through Friday, excluding US holidays. In addition, Customers may contact the Call Management Center (800-MSI-HELP) at any time (24 hours a day, seven days a week) and a Motorola Solutions representative will log a technical request in Motorola Solutions Case Management System on the Customer's behalf.

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Motorola Solutions Responsibilities

- Provide technical support for devices, assessing and troubleshooting reported issues.
- Receive and log Customer support requests, and assign a technical representative to respond to a Customer incident per the defined timeframes.

Customer Responsibilities

- Use the provided methods to contact Motorola Solutions technical support.
- Provide sufficient information to allow Motorola Solutions technical support agents to diagnose and resolve Customer issues.
- Provide contact information for field service technicians in the event that Motorola Solutions has to follow up.

Limitations And Exclusions

- Device support does not include Land Mobile Radio ("LMR") network, Wi-Fi, and LTE network troubleshooting.

Software Maintenance

Motorola Solutions is continually developing new features and functionality for our portfolio of public-safety-grade radios. By purchasing software maintenance, the Customer can take advantage of these firmware releases and future-proof their communications investment.

Motorola Solutions Responsibilities

- Test all firmware releases to minimize software defects.
- Announce new firmware releases and post release notes in a timely manner via MyView Portal.
- Provide firmware updates. Motorola Solutions makes no guarantees as to the frequency or timing of firmware updates.
- Provide upgrade capability through supported Programming Tools.
- Provide programming and service tools and technical support through the firmware support window.
- Provide documentation via MyView Portal with each release detailing new features, bug fixes, and any known issues.

Customer Responsibilities

- Periodically check MyView Portal for firmware update announcements.
- Keep the radio fleet updated with firmware versions within the support window.

MyView Portal Access

MyView Portal is the single location to track the status of subscriptions and service contracts, including start and end dates. This portal includes order, RMA, and technical support ticket status, as well as a consolidated download site for software and documentation.

Outside of pre-announced maintenance periods, MyView Portal will be available on a best effort 24/7 basis. Motorola Solutions cannot guarantee the availability of Internet networks outside of our control.

Motorola Solutions Responsibilities

- Provide a web accessible, secure portal to view the Customer's data.
- Provide the Customer with login credentials for the site.
- Provide end-user training for the site.
- Provide technical support to answer end user questions between the hours of 8 a.m. to 5 p.m. CST Monday through Friday, excluding US holidays.

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- Keep the site updated with the latest Customer information.

CUSTOMER RESPONSIBILITIES

- Provide Motorola Solutions with contact information for administrative users.
- Administer user access.
- Provide Internet access for users to access the site.
- Attend available MyView Portal training.
- Protect login information against unauthorized use.
- Provide Motorola Solutions with updated equipment information, as needed.

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Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800

MOTOROLA SOLUTIONS

Purchase Order Checklist NA OM

Marked as PO/ Contract/ Notice to Proceed on Company Letterhead (PO will not be processed without this)
PO Number/ Contract Number
PO Date
Vendor = Motorola Solutions, Inc.
Payment (Billing) Terms/ State Contract Number
Bill-To Name on PO must be equal to the *Legal* Bill-To Name
Bill-To Address
Ship-To Address (If we are shipping to a MR location, it must be documented on PO)
Ultimate Address (If the Ship-To address is the MR location then the Ultimate Destination address must be documented on PO)
PO Amount must be equal to or greater than Order Total
Non-Editable Format (Word/ Excel templates cannot be accepted)
Tax Exemption Status
Signatures (As required)

NOTE: When an email order is submitted a confirmation is sent from Motorola AutoNotify referencing a **case number**.
Once checklist is complete, order still must go through **Order Validation/Credit Approval**

Agenda Item

TO: **City Commission**

FROM: **Emily Hackworth, City Manager**

RE: **Travel Policy**

MEETING DATE: **November 16, 2026**

Staff has made a number of changes to the current travel policy to better reflect the City's needs.

The proposed policy, along with a red-lined version, are attached.

Key changes are as follows:

- Approval and Justification: City Manager approval will be required for travel that is out of State, out of region, or associated with an organization that the City and/or the staff isn't affiliated with. This is intended to ensure that the travel is justifiable and worth the expense.
- Reimbursement: The City currently reimburses for travel based on GSA per diem rates for the travel destination. The update requires itemized receipts and will reimburse based on the amount spent, up to the GSA per diem max.
- Transportation: We are requiring use of a City-owned vehicle when possible.
- Proof of Attendance: The City will require proof of attendance going forward.

Action Requested: to approve the revisions to section 319 - Business Travel - of the St. Joseph Personnel Policy Manual.

ATTACHMENT(S):

- 319 Travel Expenses-CURRENT.docx
- 319 Business Travel 20261113-PROPOSED.docx

Current Policy

319 Travel Expenses
Effective Date: 05/07/2012

We will reimburse you for reasonable business travel expenses if the Department Head approves the travel in advance. After a trip is approved, you are responsible for making your own travel arrangements.

We reimburse approved travel expenses such as travel, meals, lodging, and other expenses as long as they were necessary to meet the objectives of the trip. You are expected to keep expenses within reasonable limits and within the per diem limitations established from time to time by the City Commission.

If you are involved in an accident while on business travel, immediately report the accident to your supervisor. If you use a vehicle owned, leased, or rented by the City, you may not use that vehicle for personal reasons.

We may sometimes give employees a cash advance to cover the expected expenses for an approved trip. If you think you need cash advance, give a written request to your supervisor.

There may be times when you want to have a family member or friend come with you on a business trip. There may also be times when you want to combine a business trip with personal travel. In both cases, you must first get prior approval. Since the purpose of your trip is business, we need to make sure that nothing interferes with that objective. You are responsible for any expenses related to the personal portion of the trip or for your companion.

When a business trip is over, submit your completed travel expense report within 5 days. With your expense report, you must also submit receipts for every expense.

See your supervisor for help and questions about business travel, travel advances, expense reports, or any other travel issues.

It is a very serious matter if you record false or misleading information on your expense report. You may not request reimbursement for expenses that you did not have or that were not business-related. Employees who do not follow this business travel policy could be subject to disciplinary action, up to and including termination of employment.

SJC Personnel Policy Manual

Proposed Policy

319 Business Travel
Effective Date: 05/07/2012
Revision Date:

There may be opportunities for staff to travel to participate in City business, trainings, workshops, seminars, speaking engagements, meetings, conferences, etc. The City is generally supportive of these opportunities when they provide value and are within budget.

We will reimburse you for reasonable business travel expenses if the travel is approved in advance. After a trip is approved, you are responsible for making your own travel arrangements within the criteria laid out below.

Travel Approval: All travel must be approved by the Department Head before any expenses are incurred.

Additionally, City Manager approval is required for:

- Out of State Travel: Any travel that takes an employee outside the State of Michigan, regardless of the purpose or funding source.
- Non-Regional Travel: Any travel associated with a 'region' that does not include the City of St. Joseph, as defined by the host organization.
- Non-Affiliated Association: Any travel to an event hosted by a professional membership organization, group, association, etc. in which neither the City of St. Joseph nor the staff member holds a membership.

For these requests, the employee must complete a travel authorization form including the event details, host organization, location, dates of travel, all estimated costs, funding source, and a justification / statement of benefit to the City. The Department Head must provide their approval before the City Manager reviews the request.

Reimbursable Expenses: The City uses the U.S. General Services Administration (GSA) Federal Per Diem rates as the standard for reimbursable travel expenses. The rates are available at www.gsa.gov/perdiem. These are the maximum reimbursements for lodging, meals and incidental expenses at the travel destination.

The City will reimburse approved travel expenses such as travel, meals, lodging, and other expenses as long as they are both necessary to meet the objectives of the trip and are within the

federal per diem limits.

You will be reimbursed for your actual expenses, supported by itemized receipts, up to the applicable GSA maximum. Unless an exception was approved in advance (see Exceptions to Per Diem Rates), any amount above the GSA maximum is your responsibility.

Non-Reimbursable Expenses: Alcoholic beverages, entertainment, recreation, sightseeing, clothing, toiletries, costs for a companion or family member, and any other expense not directly related to approved City business will not be reimbursed.

Exceptions to Per Diem Rates: There may be times when the applicable GSA rate is not enough to secure reasonable lodging or meals at the travel destination. In those cases, you may request an exemption from your Department Head and City Manager in advance. Requests must include a justification and maximum anticipated expense.

Transportation: Use of a City-owned vehicle is encouraged where available and appropriate. Personal vehicles are reimbursed at the current IRS standard mileage rate. Document the date, origin, destination, and total miles driven for each trip (a print out from google maps will suffice). Airfare may be economy or coach class only. Tickets should be purchased at the lowest reasonable available fare. Reasonable costs for taxis, rideshare, shuttles, or public transit are reimbursable with receipts.

Accidents: If you are involved in an accident while on business travel, immediately report the accident to your supervisor.

Personal Use: If you use a vehicle owned, leased, or rented by the City, you may not use that vehicle for personal reasons without explicit prior approval from your Department Head and City Manager. Approval will be granted only when the personal use is incidental to the business purpose of the trip and is minor in duration, distance, and cost. If approved, you are responsible for all costs attributable to personal use.

Cash Advance: The City may give employees a cash advance to cover the expected expenses for an approved trip. If you think you need a cash advance, submit a written request to your supervisor. For any cash advance, all expenses must be supported by an itemized receipt and any unsupported expenses must be returned to the City.

Companion Travel: There may be times when you want to have a family member or friend come with you on a business trip. You must get prior approval from your Department Head and the City Manager. Since the purpose of your trip is business, we need to make sure that nothing interferes with that objective. You are responsible for any expenses related to the personal portion of the trip or for your companion.

Reimbursement Requests: When your trip is over, submit your completed travel expense report within five business days to your Department Head for approval, then to the Finance Director. Include

receipts for every expense.

Proof of Attendance: For conferences, trainings, seminars, and similar events, submit proof of attendance to your Department Head. Acceptable proof includes a certificate of completion, attendance confirmation from the host organization, or similar. If you cannot obtain proof of attendance, provide an explanation to your Department Head for their approval.

Abuse: Employees must accurately report all travel expenses and may not submit false or misleading information or request reimbursement for expenses that were not incurred or were unrelated to approved City business. Violations of this policy may result in disciplinary action, up to and including termination of employment.

Questions: See your supervisor for help and questions about business travel, travel advances, expense reports, or any other travel issues.

Agenda Item

TO: **City Commission**

FROM: **Emily Hackworth, City Manager**

RE: **Vacation Policy**

MEETING DATE: **November 16, 2026**

Staff proposes a number of changes to the current travel policy to better support employees and leave administration.

The current policy and the proposed changes are both attached.

Key changes are as follows:

- Hours vs. Days: All leave time is referred to by hours rather than days to reduce confusion given that not all shifts are eight hours.
- Minimum Increment: Leave time increments are reduced to .25 hours rather than an hour, reflecting current practice.
- Carryover: A vacation carryover exemption is created to allow the City Manager to grant employees permission to carry additional hours into the next calendar year in circumstances that prevent an employee from using their accrued time, resulting in a leave bank larger than what can typically be carried over.

Action Requested: to approve the revisions to section 320 - Vacation Benefits and Personal Days - of the St. Joseph Personnel Policy Manual.

ATTACHMENT(S):

- 320 Vacation Benefits and Personal Days-CURRENT.docx
- 320 Vacation Benefits and Personal Days-PROPOSED.docx

Current Policy

320 Vacation Benefits and Personal Days
Effective Date: 05/07/2012
Revision Date: 10/10/2016
Revision Date: 12/10/2018

Vacation days are credited annually on January 1 and are awarded to regular full-time employees and regular part-time employees (pro-rated for part-time employees) according to the following procedures:

Accrual: Vacation time accrues monthly commencing on the date of appointment, and is prorated from the date of appointment or termination per the following table:

Non-Union Employees

Years of Eligibility	Monthly	Annually
Upon initial eligibility- 5 years	1.00 days	12 days
After 5 years	1.25 days	15 days
After 10 years	1.50 days	18 days
After 15 years	1.75 days	21 days
After 20 years	2.00 days	24 days

Eligibility: You are eligible to request to use vacation time following the completion of your introductory period. Personnel calendar records are kept and eligible vacation time is confirmed by the Personnel Department. Employees will be notified of their eligibility annually.

Management Team: Management Team employees include the Assessor; Chief Building Official; City Attorney; City Engineer; City Manager; Community Development Director; Director of Communications and Marketing; Director of Public Safety and deputy director(s); Director of Public Works and deputy director(s); Finance Director/ City Clerk; and Water Plant Superintendent and similar salaried/exempt department-head level employees designated by the City Commission or the City Manager. Management Team employees receive vacation as described above except that Management Team employees at the "initial eligibility- 5 years" level receive 1.25 days per month (15 days annually).

Exempt employees receive three (3) personal days per year, credited at the same time as vacation time; personal days must be used during the calendar year in which they are credited and may not be cashed out.

Administration: You may not take less than one hour of vacation at any one time. Vacation time is approved in advance by the immediate supervisor, and is recorded on the bi-weekly time card. Each vacation request will be reviewed based on a number of factors, including the staffing needs of the department. Vacation pay does not include overtime or any special forms of compensation such as incentives, commissions, bonuses, or shift differentials.

Deferral: *A* maximum of the greater of (1) twenty-one (21) days or (2) one and one-half times the employee's annual vacation accrual rate may be deferred to the next calendar year. For example,

an employee receiving 18 vacation days per year may defer up to 27 days (18 days times 1.5 = 27). Any excess time will be forfeited.

Termination: Upon termination of employment, unused, accrued vacation pay will be computed by subtracting the number of days taken from the vacation time earned as prorated to the date of termination. If more vacation time has been taken than earned, when so prorated, an equivalent deduction will be made from the employee's final pay check

SJC Personnel Policy Manual

Proposed Policy

320 Vacation Benefits and Personal Days
Effective Date: 05/07/2012
Revision Date: 10/10/2016
Revision Date: 12/10/2018
Revision Date:

Vacation time is credited annually on January 1 to eligible regular full-time and regular part-time employees, with part-time benefits prorated based on their regularly scheduled hours. Although vacation time is credited in advance, it is earned monthly beginning on the employee's date of appointment and is prorated upon hire or termination in accordance with the following schedule:

Non-Union Employees

Years of Eligibility	**Monthly**	**Annually**
	Hours	Hours
Upon initial eligibility- 5 years	8 hours	96 hours
After 5 years	10 hours	120 hours
After 10 years	12 hours	144 hours
After 15 years	14 hours	168 hours
After 20 years	16 hours	192 hours

Eligibility: You are eligible to request to use vacation time following the completion of your introductory period. Personnel calendar records are kept and eligible vacation time is confirmed by the Personnel Department. Employees will be notified of their eligibility annually.

Management Team: Management Team employees include the Assessor; Chief Building Official; City Attorney; City Engineer; City Manager; Development Director; Director of Communications; Director of Public Safety and deputy director(s); Director of Public Works and deputy director(s); Finance Director; City Clerk; and Water Plant Superintendent and similar salaried/exempt department-head level employees designated by the City Commission or the City Manager. Management Team employees receive vacation as described above except that Management Team employees at the "initial eligibility - 5 years" level receive 10 hours per month (120 hours annually).

Personal Days: Exempt employees receive 24 hours of personal time per year, credited at the same time as vacation time; personal days must be used during the calendar year in which they are credited and may not be cashed out.

Administration: You may not take less than .25 hours of vacation at any one time. Vacation time must be approved in advance by the immediate supervisor, and is recorded on the bi-weekly time card. Each vacation request will be reviewed based on a number of factors, including the staffing needs of the department. Vacation pay does not include overtime or any special forms of compensation such as incentives, bonuses, or shift differentials.

Deferral: A maximum of the greater of (1) 168 hours or (2) one and one-half times the employee's annual vacation accrual rate may be deferred to the next calendar year. For example, an employee receiving 144 hours per year may defer up to 216 hours (144 hours times 1.5 = 216 hours). Any excess time will be forfeited, except as provided below.

Vacation Carryover Exemption: In circumstances where operational needs prevent an employee from utilizing their accrued vacation time, the City Manager may authorize an exemption to the established carryover limits for non-union employees. Such circumstances may include staffing shortages, critical work, emergencies, or other operational demands that limit an employee's ability to take vacation.

Requests for exempted hours must be submitted using the Vacation Carryover form by the employee's Department Head at least thirty (30) calendar days before the end of the calendar year. Requests must identify 1) the excess hours requested, 2) a justification for the exemption, and 3) a timeframe in which the excess hours will be exhausted. Exemptions must be approved in writing by the City Manager. Late requests may be considered when unforeseen operational circumstances arise.

Exempted hours must be used before regular vacation balances and within the timeframe specified on the approved request form. Approved carryover hours may not be cashed out during employment. Any remaining approved carryover hours will be eligible for payout only upon termination or retirement.

Approved exemptions will be documented and tracked by the Personnel Department. Exemptions are granted on a case-by-case basis and do not establish an ongoing entitlement to additional carryover.

Termination: Upon termination of employment, unused, accrued vacation pay will be computed by subtracting the number of hours taken from the vacation time earned as prorated to the date of termination. If more vacation time has been taken than earned, when so prorated, an equivalent deduction will be made from the employee's final pay check

Agenda Item

TO: **City Commission**

FROM: **Emily Oman**

RE: **Property Maintenance Program Report**

MEETING DATE: **November 16, 2026**

Code Enforcement Office Emily Oman will give a presentation on the 2026 Property Maintenance Program. Details will include an overview of the current focus area, the pass/fail metrics, before & after photos of completed work, and a brief introduction into the upcoming 2027 focus area.

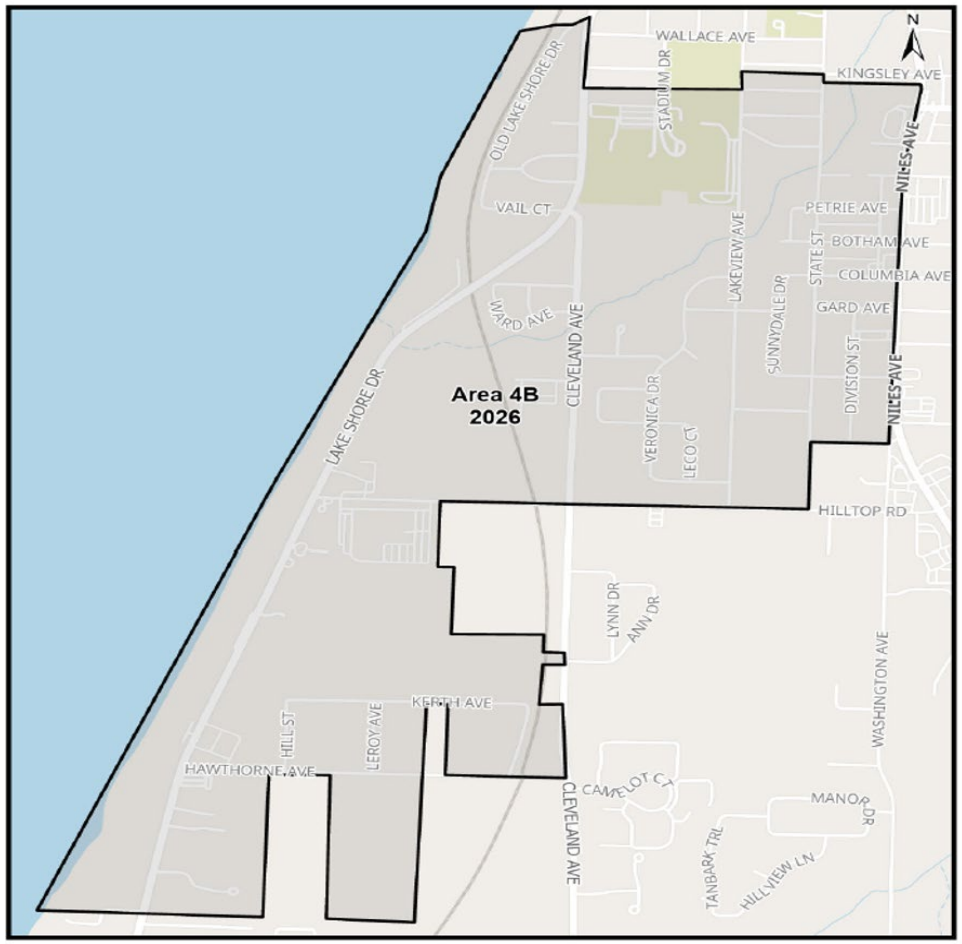
ATTACHMENT(S):

- 2026 Property Maintenance Program Metrics Presentation.pdf

2026 Property Maintenance Program

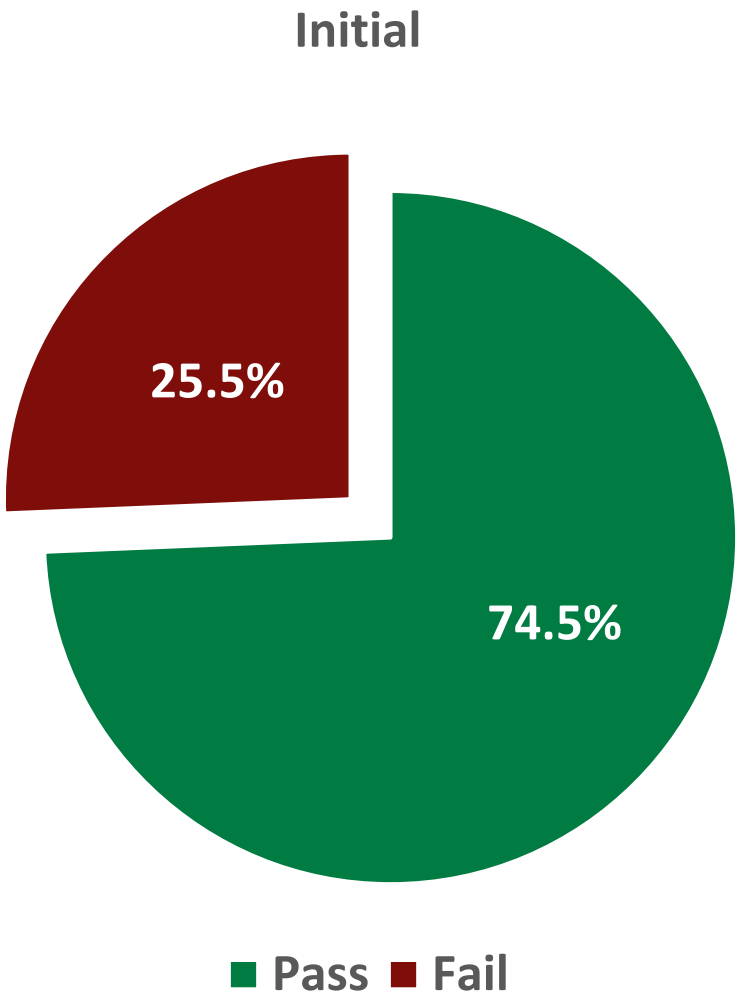
Initial:

- Encompassed area known as 4B
    - Total of 573 Properties
- 4B includes a mix of residential, commercial, and industrial zones
- Inspections conducted between February 1 and May 1 of 2026
- Compliance deadline: September 20, 2026



Initial Metrics:

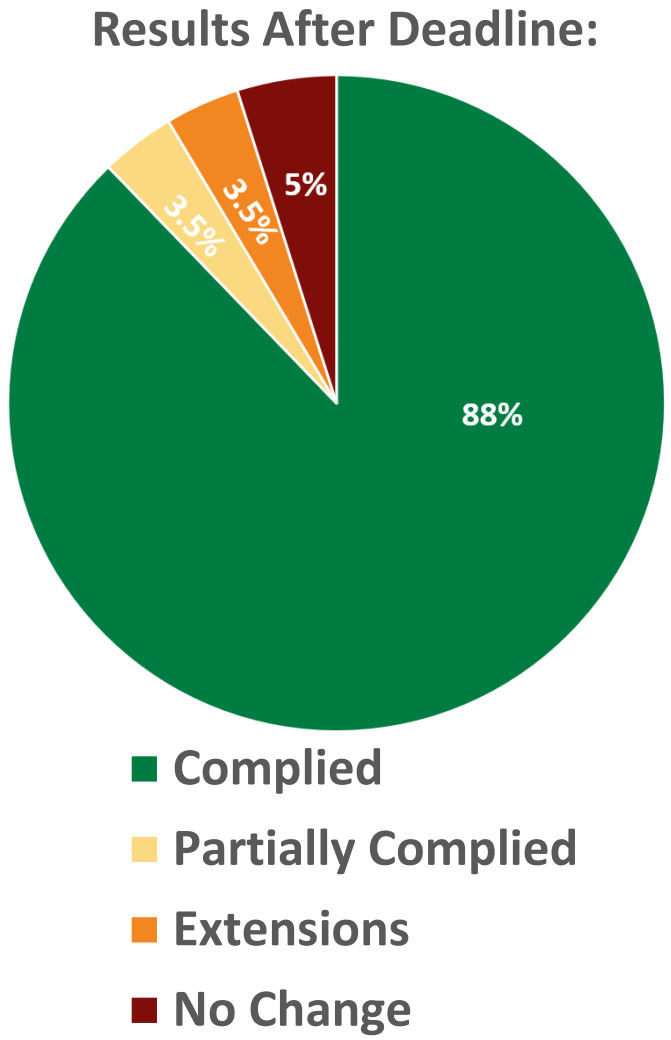
- Passed: 426 (74.5%)
- Failed: 147 (25.5%)



Reinspection Metrics: By the Deadline

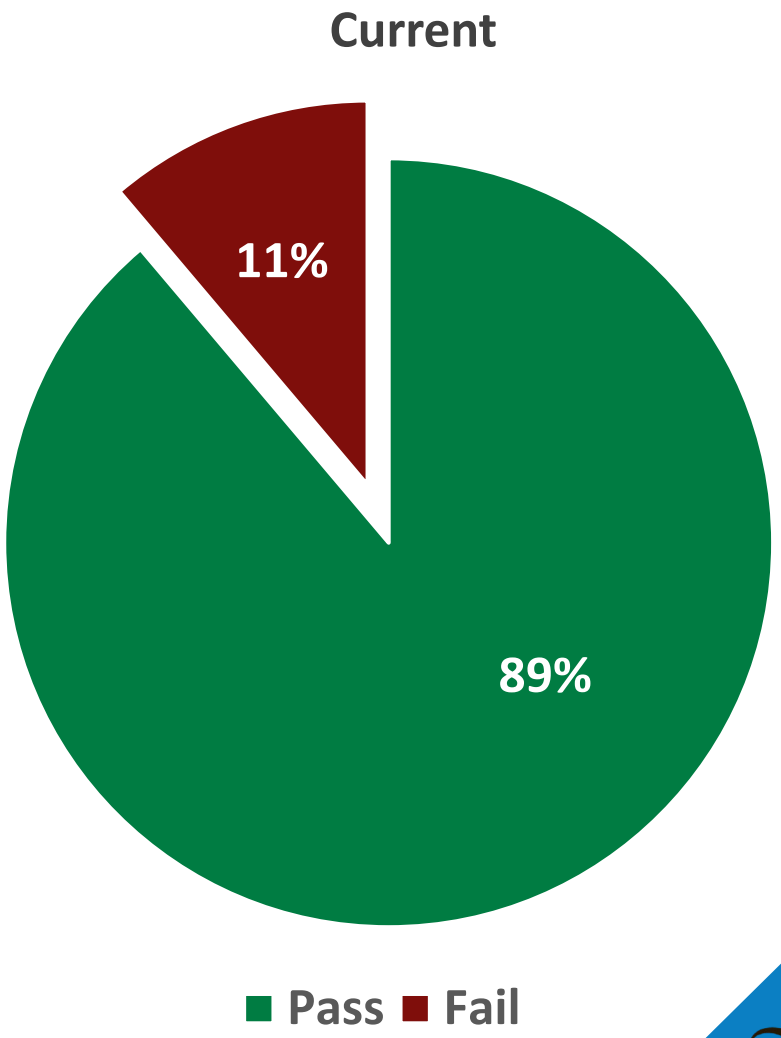
Out of the initial 147 fails:

- Complied: 77
- Outstanding: 70
  - No Change: 28
  - Partially Complied/ Active Work: 21
  - Extensions: 21
    - Requested & Open Permits

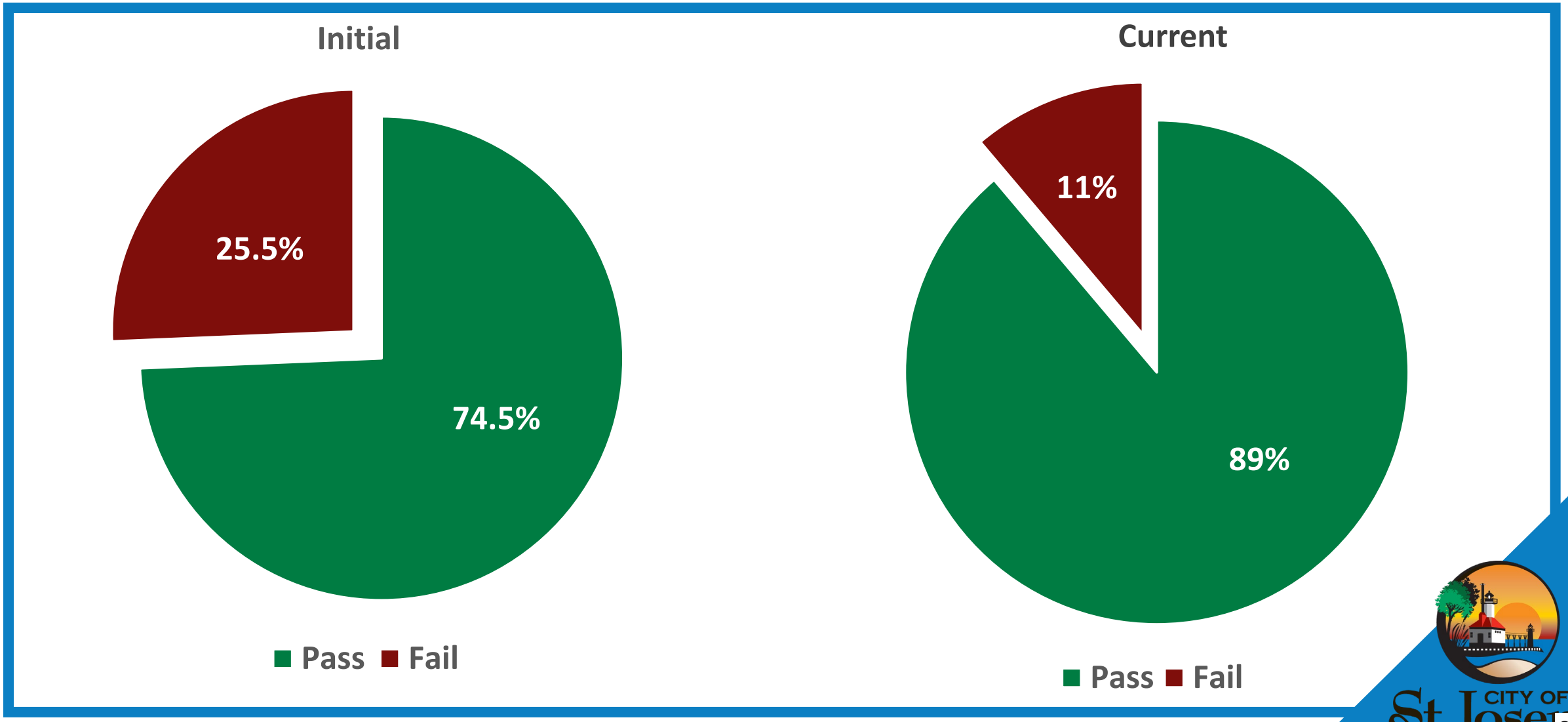


Current Metrics:

- Pass: 509 (89%)
- Failed: 64 (11%)
  - No Change: 26
  - Partially Complied/ Active Work: 20
  - Extensions: 18
    - Requested & Open Permits



Metrics Comparison:



Improvement Examples:

Before:





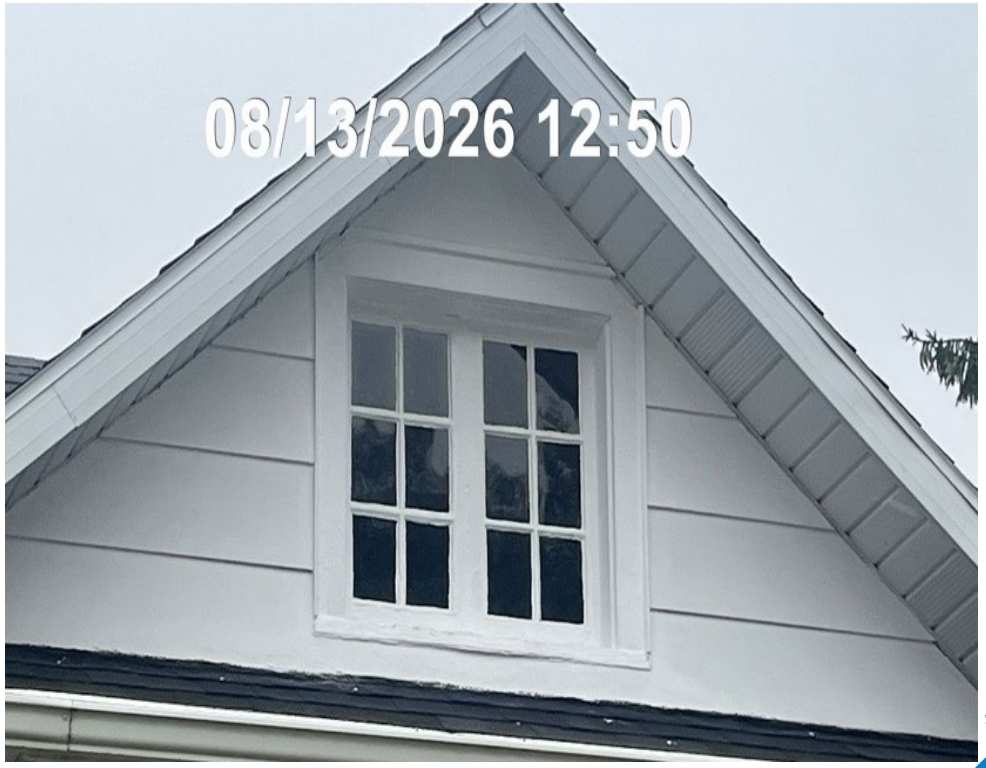
After:

Improvement Examples:



Before:

After:



Improvement Examples:

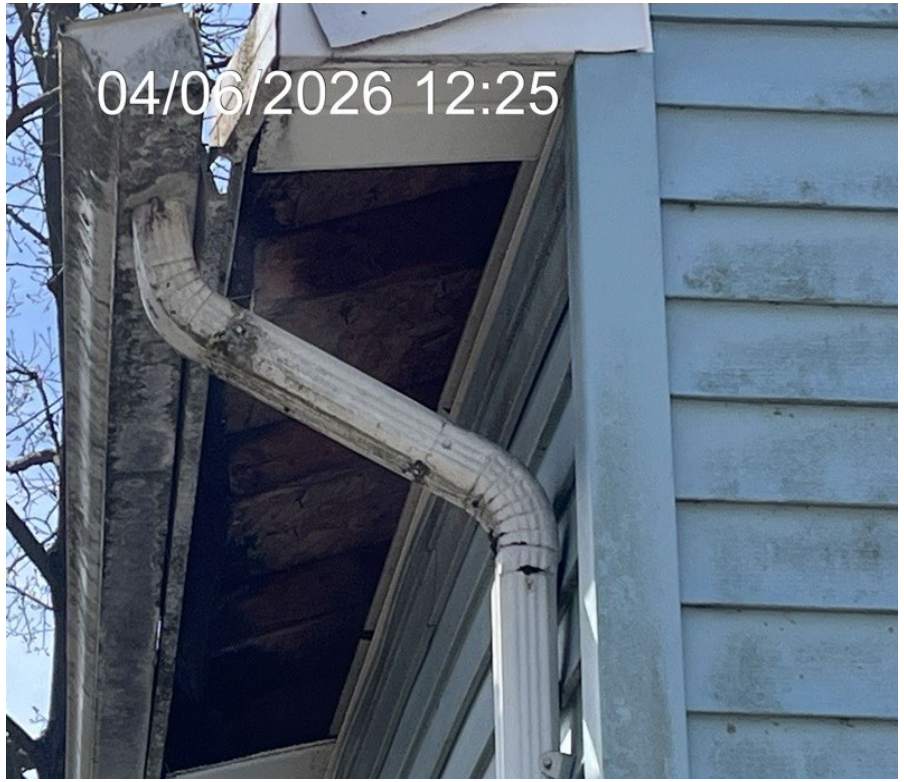
Before:





After:

Improvement Examples:



Before:

After:



Improvement Examples:

Before:

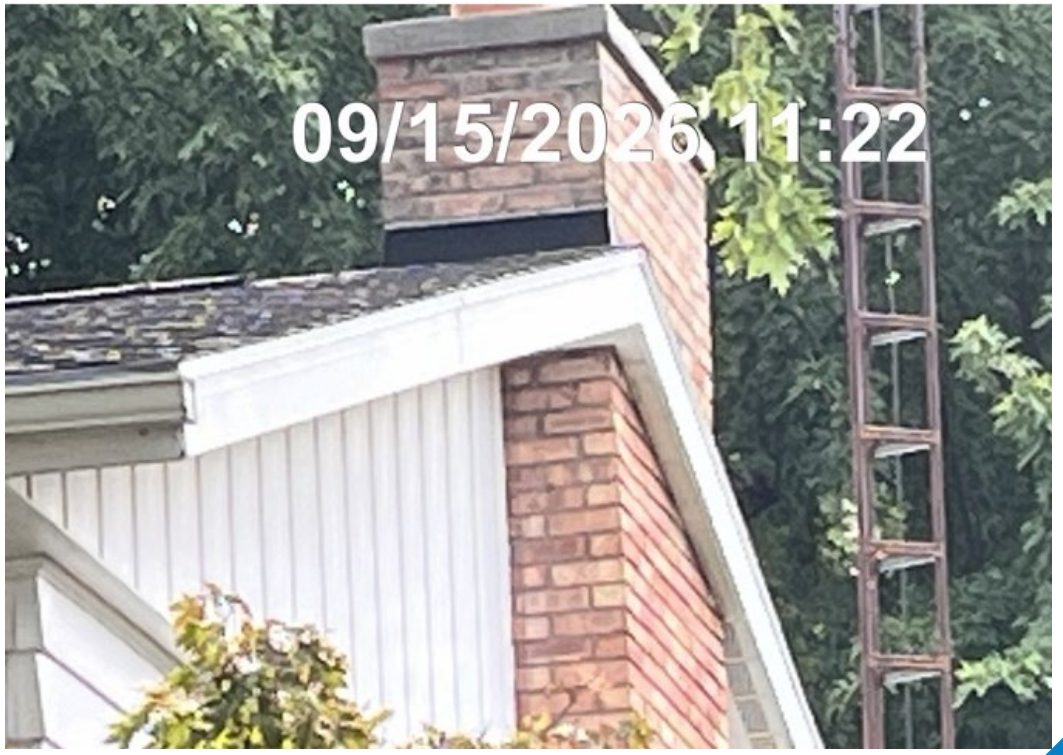




After:

Improvement Examples:

After:





Before:

Improvement Examples:

Before:





After:

Improvement Examples:

After:





Before:

Improvement Examples:

Before:





After:

Improvement Examples:

After:





Before:

Agenda Item

TO:	**City Commission**
FROM:	**Emily Hackworth, City Manager**
RE:	**City Attorney Selection Committee Update**
MEETING DATE:	**November 16, 2026**

The City Attorney Selection Committee will provide an update on their work.