St. Joseph City Commission
Commission Chambers
700 Broad Street, St Joseph, MI 49085

**AGENDA**
**November 16, 2026**
**6:00 PM**

**This meeting will be held in person: the public can view the meeting by going to Zoom.us on a computer or mobile device, or by calling 312.626.6799 (or 877.853.5247 toll free). Comments will not be received via Zoom; persons wishing to speak should be present in person.**

**Meeting ID: 844 8860 9278**

**Telecommunications relay services to assist individuals with disabilities are available by calling 7-1-1 and providing the meeting information to the relay operator; there is no charge to the caller.**

**Call to Order**

**Order of Business**

1. Pledge of Allegiance
2. Announcements
3. Approval of Agenda
4. Public Comment - For Items on the Consent Agenda, or Not on the Agenda - Please Limit Comments to Three Minutes

**Consent Agenda**

5. City Commission Meeting Minutes of October 26, 2026
6. Invoice and Tax Disbursements
7. Resolution Authorizing Transfer of Unpaid Accounts Receivable to 2026 Winter Tax Roll
8. New Board Appointment
9. Peddler Application - Renuity LLC
10. Special Event Applications: St. Joe Today Events
11. Special Event Applications: Blossomtime 2027

**New Business**

12. DDA Liquor License
13. Safe Streets for All Grant Approval Request
14. E-Bikes Public Hearing
15. E-BIkes- First Reading of Ordinance to Amend Ch. 29, Secs. 29-46 through 29-76
16. 800 MHZ Portable Motorola Radios
17. Travel Policy

18. Vacation Policy

**Reports**

19. Property Maintenance Program Report

20. City Attorney Selection Committee Update

**City Manager Comments**

**City Commission Comments**

**Adjournment**

Minutes of the St. Joseph City Commission Meeting held in the Commission Chambers 700 Broad Street, St Joseph, MI 49085, on October 26, 2026.

**Call to Order**

Mayor Thomas called the meeting to order at 6:00 PM.

| Attendee Name | Title | Status |
|---|---|---|
| Brook Thomas | Mayor | Present |
| Michael Sarola | Commissioner | Present |
| Michael Fernandez | Mayor Pro Tem | Present |
| Tess Ulrey | Commissioner | Absent |
| Lisa Vetne | Commissioner | Present |
| Also Present: City Manager Emily Hackworth, City Attorney Laurie Schmidt, and City Clerk Abby Bennett. | | |

**Order of Business**

**1. Pledge of Allegiance**

**2. Announcements**

Mayor Thomas announced that Commissioner Ulrey is out of town on work travel.

**3. Approval of Agenda**

**MOTION:** To approve the Agenda as presented.

| | |
|---|---|
| **RESULT:** | **PASSED [UNANIMOUS]** |
| **MOVER:** | Michael Fernandez, Mayor Pro Tem |
| **SECONDER:** | Lisa Vetne, Commissioner |
| **AYES:** | Mayor Thomas, Commissioner Sarola, Mayor Pro Tem Fernandez, Commissioner Vetne |
| **ABSENT:** | Commissioner Ulrey |

**4. Public Comment - For Items on the Consent Agenda, or Not on the Agenda - Please Limit Comments to Three Minutes**

None.

**Consent Agenda**

**MOTION:** To approve the Consent Agenda as presented.

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|---|---|
| **RESULT:** | **PASSED [UNANIMOUS]** |
| **MOVER:** | Michael Sarola, Commissioner |
| **SECONDER:** | Michael Fernandez, Mayor Pro Tem |
| **AYES:** | Mayor Thomas, Commissioner Sarola, Mayor Pro Tem Fernandez, Commissioner Vetne |
| **ABSENT:** | Commissioner Ulrey |

**5 Meeting Minutes of October 12, 2026**

Approved the meeting minutes of October 12, 2026, as presented.

**6 Invoice and Tax Disbursements**

Approved the invoice and tax disbursements as presented.

**7 Board Reappointments**

Approved the list of reappointments to their respective boards, as presented.

**8 Quarterly Investment Report PA 20**

**9 St. Joseph Housing Commission Monthly Update - September 2026**

**10 Special Event Application: St. Joseph Turkey Trot**

Approved the St. Joseph Turkey Trot special event application as presented and directed staff to issue a special event permit.

**11 Right of Way and Cemetery Mowing Contract**

Approved the pricing contained in the proposal from Darling's Lawn Care for lawn maintenance services for the years 2027 and 2028, and authorized the City Manager to execute the appropriate documents.

**Old Business**

**12 Noise Ordinance Update**

City Manager Emily Hackworth stated that, following summer noise ordinance monitoring focused on the Sandbar Grill, she received extensive feedback from Commissioners, residents, business owners, and event partner St. Joseph Today regarding proposed decibel thresholds. Hackworth explained that to prevent unintended citywide consequences beyond the commercial area initially studied, she recommends pausing the second reading to gather more information and research how other communities handle noise regulations across residential, commercial, and downtown zones.

Mayor Thomas stated that she was a Commissioner who voiced concerns about unintended consequences and did not support pursuing something that was not fully vetted. She acknowledged the work already done and empathized with concerns about putting something in place that could negatively affect the entire City. She supported tabling this until more information is available.

Commissioner Vetne stated that there was no rush to approve anything now.

Hackworth reminded Commissioners that the current noise ordinance ends at 10 PM, and anything beyond that time requires Commissioner approval. She stated that, based on what they have all learned and experienced, next summer may be handled differently.

**MOTION:** To table the second reading of the Ordinance to Amend Chapter 29 “Traffic and Motor Vehicles,” Article 1, "General" Section 29-11, “Excessive Noise from electronically amplified sound systems in or on motor vehicles” and Chapter 19 “Offenses,” Article IX “Noise,” Sections 19-120 through 19-122 and Sections 126 through 127 of the City of St. Joseph Code of Ordinances of the City of St. Joseph, Michigan.

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| **RESULT:** | **PASSED [UNANIMOUS]** |
| **MOVER:** | Michael Fernandez, Mayor Pro Tem |
| **SECONDER:** | Michael Sarola, Commissioner |
| **AYES:** | Mayor Thomas, Commissioner Sarola, Mayor Pro Tem Fernandez, Commissioner Vetne |
| **ABSENT:** | Commissioner Ulrey |

**13 Second reading and Adoption of the R3 Mixed-Use Text Amendments submitted by Clark Logic**

Zoning Administrator Dalton Castle summarized proposed zoning amendments for the R3

district, which the Planning Commission had recommended for approval and the City Commission approved for a first reading on October 12th. The amendments aim to incentivize R3 development by allowing mixed-use options—specifically personal services, offices, retail, and select food and drink establishments—as conditional uses. Castle noted that the key restrictions under the new standards include capping commercial space at 2,500 square feet or 20% of the ground-floor area (whichever is lower). He also noted that following a legal review by City Attorney Laurie Schmidt, the language in Standard G was updated ahead of the second reading to explicitly clarify a prohibition on all alcohol sales across all commercial uses within the district.

**MOTION:** To approve the second reading and adoption of the ordinance to amend Article 4 and Article 11 to allow certain commercial uses to be permitted as a conditional use, accessory to multifamily dwellings within the R3 Multiple Family Residence District, and establish associated conditional use standards in the City of St. Joseph Zoning Ordinance, as proposed by Clark Logic, with modifications recommended by staff, finding that the recommended language has satisfied all the standards set forth under Section 22.3 of the City of St. Joseph's Zoning Ordinance, based upon the Planning Commission's recommendation.

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| **RESULT:** | **PASSED [UNANIMOUS]** |
| **MOVER:** | Michael Fernandez, Mayor Pro Tem |
| **SECONDER:** | Lisa Vetne, Commissioner |
| **ABSENT:** | Commissioner Ulrey |

**New Business**

**14 Public Hearing - Harbor Shores Parcel 5 Planned Unit Development (PUD)**

The Public Hearing began at 6:10 PM.

Zoning Administrator Dalton Castle presented the Parcel 5 Planned Unit Development (PUD) proposal located southwest of Klock Road and M-63 intersection within the Water Recreation District. Castle stated that the developer is proposing 16 single-family homes—a count that may adjust slightly as utility layouts are finalized—in an area originally designated for townhomes. Because the site includes extensive protected wetlands, the applicant requested 20 waivers, primarily seeking setback reductions to minimize wetland disruption and omitting a sidewalk segment on one lot that would otherwise dead-end directly into the wetland.

Castle noted that the Planning Commission recommended approval of the PUD at its October 1st meeting, subject to three specific conditions. First, the applicant must obtain final permits from the Michigan Department of Environment, Great Lakes, and Energy (EGLE) after securing local zoning approval. Second, staff must review and approve final locations for site elements, such as monument signs and lighting, before installation, allowing flexibility for minor utility-related adjustments. Third, under a voluntary agreement with the neighboring Edgewater community, short-term rentals will be prohibited on Lots 12 through 16 to buffer the new development from the adjacent single-family neighborhood.

Chris Cook, the applicant for the Parcel 5 project and a resident of the adjacent Edgewater Dunes neighborhood, presented a detailed overview of the layout, environmental stewardship, and community considerations for the 12-acre Waterfront Mixed Use site. Approximately half of the parcel consists of protected wetlands, prompting preliminary coordination with EGLE to ensure that total wetland impacts remain under one-third of an acre. The plan minimizes

footprint disruptions primarily to accommodate townhomes, a pool area, and entry access, while interconnecting on-site wetlands to improve overall drainage and habitat quality.

Cook stated that after discussions with the Edgewater neighborhood, they incorporated several key dimensional and usage compromises into the site plan. The rear yard setback adjacent to neighboring homes was expanded to 25 feet—well beyond the 5-foot ordinance requirement—requiring shortened deck designs to maximize distance. Building heights on Lots 12 through 16 were reduced to 35 feet, overall lot coverage was held to just 20 percent, and front yard setback waivers (5 feet requested instead of 15 feet) were sought specifically to prevent pushing structures deeper into protected wetlands or closer to adjacent property lines. Additionally, short-term rentals will be prohibited on Lots 12 through 16. Cook advised that site access and community connectivity include an extensive landscape buffer, preservation of boundary trees, and a new multi-use path for pedestrians, bicycles, and golf carts that connects to Jean Klock Park and local trail systems. While vehicular through-traffic between developments is strictly prohibited, public pedestrian access across internal sidewalks will remain open. The developer is also seeking MDOT approval to extend internal sidewalk connections to the existing M-63 pathway.

Mayor Thomas stated that, regarding short-term rentals, her understanding is that because the area is zoned waterfront recreation, short-term rentals are allowed there and that the City cannot prohibit them. Castle stated that because they are permitted in the district, the City cannot tell the applicant not to have them. He explained that the applicant has offered the condition that those specific units be restricted after meeting with residents.

Commissioner Fernandez stated that, as of today, the regulations and acceptable uses within the Water District are such that, in theory, any developer could have all short-term rentals. He said that this current development meets all of the criteria and that they are trying to be responsible stewards by having those conversations with current residents. He stated that currently, this is vacant land, and this use is a win for everyone, bringing in more residents and better use of the land. He also noted that just because short-term rentals are permissible does not automatically mean that the future homeowners will have them.

Commissioner Vetne asked how many short-term rentals are currently in the Edgewater Development. Cook said short-term rentals are not allowed in the Edgewater neighborhood; only long-term rentals are allowed. Vetne thanked Cook for working with the neighbors on this development.

Christopher Trigger, 619 Summer Ridge Parkway, said he is directly affected by the 12-15 lots and serves on the HOA board. He said he met with approximately 40 neighbors who expressed concerns about safety, privacy, and development. He explained that 30-foot setbacks are more reasonable and noted that existing issues—such as no on-street parking in the new development, short-term rentals, increased traffic from a 10-foot golf cart path, and visitor overflow from Jean Klock Park—pose significant challenges for the adjacent cul-de-sac. Additionally, the resident expressed frustration with a shifted development timeline, noting that the community was told in December the project was 5 to 10 years away, only to receive a notice in July that accelerated the timeframe to 1 to 2 years. Overall, the speaker called for a more mindful approach to managing the buffer between Harbor Shores and their well-established neighborhood.

Evan Hampton, 529 Summer Ridge Parkway, stated he has previously heard Cook's presentation and appreciates his considerations for the development. He wanted to bring awareness to another Harbor Shores property nearby, which also has a mix of short-term and long-term residents and serves as a good example of how some of that development has gone well and how it has gone poorly.

Tom McKenna, 615 Summer Ridge Parkway, described a discrepancy in the site plan where two home footprints on the adjacent five lots appear to violate the promised 25-foot setback. He cautioned that the project's high density, combined with minimal buildable land and limited on-site parking, would force overflow parking into nearby residential streets. He expressed frustration with short-term rentals, emphasizing that the negative impacts extend beyond Edgewater Dunes to affect broader neighborhoods north of the river. He also highlighted safety hazards along the existing Harbor Shores trail system—such as missing crosswalks and recent trail blockages—and urged that trail infrastructure and pedestrian safety be properly maintained before additional foot, bike, or golf cart traffic is encouraged.

Ann Campbell, 425 Ridgeway, said she is totally against short-term rentals and does not understand why the City is going in that direction. She said permanent residents are what make the community and that the vacant wetland space is beautiful and should be kept that way.

Melanie Taylor, 465 Ridgeway, stated that she has traveled widely, has sold real estate, and is very familiar with the short-term rental market. She stated that the 2016 Master Plan declared that we needed to protect the wetlands and encouraged the Commission to protect this land. She does not support altering this environment to accommodate short-term rentals and advised that the short-term rental market is unnecessary.

Cook addressed public comments stating that the development protects on-site wetlands as planned. Cook explained that Harbor Shores installs signage throughout its trail system, but marking street crosswalks is legally the City's responsibility, not a private developer's function. He explained that parking is not an issue at Harbor Village and confirmed that Parcel 5 includes sufficient planned parking, along with overflow capacity. Cook denied allegations of misrepresentation regarding the 25-foot setback, clarifying that the initial submission showed standard home plans, but the decks will be shortened in the final construction drawings to comply with the approved 25-foot parameter.

The Public Hearing concluded at 6:39 PM.

Commissioner Sarola asked Castle to explain the Recreational Water District, how long it has been in place, and what the standard has been regarding short-term rentals within that district. Castle explained that while some legally non-conforming properties persist in single-family (R1) zones as holdovers from the early 2000s, the 2007 zoning ordinance intentionally restricted new short-term rentals to specific areas such as the Downtown, R3, and Water Recreation districts. In the Water Recreation District, short-term rentals are designated as conditional uses distinct from Planned Unit Developments, allowing City staff to review them administratively to ensure compliance with specific operating requirements, such as landline availability and adequate parking.

City Manager Emily Hackworth wanted to confirm whether the Harbor Shores properties have always been designated waterfront recreation and that it is not a new designation as part of this PUD request. Castle stated that she was correct and that this property has been zoned Water Recreation District since the new zoning ordinance in 2007.

Commissioner Sarola asked how many short-term rentals are possible within this new development. Cook stated that they are not marketing these units as short-term rentals, and 15 units could potentially be short-term rentals. Sarola also asked how many in Harbor Shores Village are eligible and how many are actually being rented short-term. Cook estimated out of the 100 units, there are approximately 15 that are short-term rentals.

Commissioner Fernandez stated that just because it could be does not mean that it will be. He stated that this project stands to provide the long-term housing for more residents that has been discussed for many years, that the criteria for this PUD request are being met, and that it will be regulated by existing rules.

**MOTION:** To close the Public Hearing.

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| **RESULT:** | **PASSED [UNANIMOUS]** |
| **MOVER:** | Michael Fernandez, Mayor Pro Tem |
| **SECONDER:** | Michael Sarola, Commissioner |
| **AYES:** | Mayor Thomas, Commissioner Sarola, Mayor Pro Tem Fernandez, Commissioner Vetne |
| **ABSENT:** | Commissioner Ulrey |

**MOTION:** To approve the proposed Harbor Shores Parcel 5 PUD for the property identified as TID No. 11-76-0013-0034-33-9, located southwest of the intersection of M-63 and Klock Road, submitted by Harbor Shores Community Redevelopment as the application has met both the Site Plan Review standards of 12.6.1 and the Planned Unit Development standards of 13.6.1. The City Commission further approves the 20 requested waivers relating to setback and sidewalk requirements as they have met all standards of 13.6.3. This decision is based on the applicant's presentation, the City Commission's discussion, the Planning Commission's recommendation, any public comment, and the findings and recommendations of the City of St. Joseph staff report dated October 26th, 2026, which are hereby incorporated by reference, and to incorporate the three conditions as described.

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| **RESULT:** | **PASSED [UNANIMOUS]** |
| **MOVER:** | Michael Fernandez, Mayor Pro Tem |
| **SECONDER:** | Michael Sarola, Commissioner |
| **AYES:** | Mayor Thomas, Commissioner Sarola, Mayor Pro Tem Fernandez, Commissioner Vetne |
| **ABSENT:** | Commissioner Ulrey |

**15 Marquette Purchase Agreement Amendment**

City Manager Emily Hackworth explained that the City had previously executed a purchase agreement with the Rienks Group for the Apricot Lot at Broad Street and Lake Boulevard, which, after two 30-day extensions, reached its final deadline of October 26, 2026. She explained that because the administrative requirements and due diligence are taking longer than anticipated, City staff requested a six-month extension to push the closing date to on or before April 26, 2027. Hackworth emphasized that the Rienks Group remains a strong, diligent partner working steadily toward completing all necessary prerequisites.

Peter Rienks of the Rienks Group said delays are common with complex developments like the

Marquette project. He said that although a six-month extension was requested, they expect to need significantly less time and view it as a buffer to ensure the agreement does not need to be modified again. Rienks noted that they are fully prepared to close immediately with the required $700,000; however, the extension is required because the City safeguard prevents closing on the parking lot property until the full project is ready to break ground.

**MOTION:** To approve the First Amendment to the Agreement for Sale of Real Estate as presented.

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| **RESULT:** | **PASSED [UNANIMOUS]** |
| **MOVER:** | Michael Sarola, Commissioner |
| **SECONDER:** | Michael Fernandez, Mayor Pro Tem |
| **AYES:** | Mayor Thomas, Commissioner Sarola, Mayor Pro Tem Fernandez, Commissioner Vetne |
| **ABSENT:** | Commissioner Ulrey |

**16 Hawthorne Lift Station Renovation Project Professional Services & Budget Amendment Request**

City Engineer Tim Zebell presented two requests for the Hawthorne Lift Station renovation project: authorizing a sole-source contract with the engineering firm Abonmarche for bidding and construction-phase services, and approving a budget amendment to re-add the project to the Capital Improvement Plan (CIP). Zebell explained that the project has been paired with the much larger $20 million CSO storage tank and pump station project to secure Clean Water State Revolving Fund (CWSRF) financing, which provides a 30-year loan at 2.75% interest and yields an estimated $5.8 million in debt service savings compared with current market rates. He stated that to meet strict regulatory milestones—including a required bidding date of January 1, 2027, and a construction start date of July 1, 2027—City staff recommended retaining Abonmarche without a new RFP process, citing their extensive familiarity with the infrastructure, institutional continuity, and a competitive fee structure aligned with ASCE guidelines.

Commissioner Sarola highlighted the rise in municipal infrastructure expenses over the past five years, noting that historical cost estimates for high-volume lift stations no longer reflect current market realities. He attributed the City's financial strain to Michigan's all-or-nothing "disadvantaged community" grant funding framework, which denies any partial grant assistance to municipalities that sit just above the eligibility threshold. Commissioner Sarola explained that state grant funding for the City has plummeted from over 20% of the budget to 5 or 6%, and urged Commissioners and residents to contact state representatives to advocate for reform of what he characterized as a broken, non-graduated grant system.

Commissioner Fernandez added that many state funding models and infrastructure grant applications are directly tied to local population size. He explained that ongoing population decline reduces the City's eligibility for funding, emphasizing that this is a key reason commissioners frequently advocate for initiatives to attract more residents to the community.

**MOTION:** To award the Hawthorne Lift Station Renovation Project bidding and construction-phase services to Abonmarche Consultants for a not-to-exceed fee of $121,050; and approve a budget amendment adding $900,000 in FY27 and $1,615,000 total project cost over the life of the Hawthorne Lift Station project.

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| **RESULT:** | **PASSED [UNANIMOUS]** |
| **MOVER:** | Michael Sarola, Commissioner |
| **SECONDER:** | Lisa Vetne, Commissioner |
| **AYES:** | Mayor Thomas, Commissioner Sarola, Mayor Pro Tem Fernandez, Commissioner Vetne |
| **ABSENT:** | Commissioner Ulrey |

**Reports**

**17 November 3rd - General Election Information**

City Clerk Abby Bennett provided a brief reminder about Early Voting and absentee ballot deadlines for the upcoming General Election on November 3rd, 2026.

**18 Downtown Parking Program: Summer 2026 Report**

Development Director Kelly Ewalt provided a comprehensive wrap-up of the City's 2026 downtown paid parking program, highlighting key adjustments—scaling down from 800 paid spots to 175 on core streets while preserving over 1,000 free spaces—that eased congestion and kept parking open for downtown shoppers. She advised that the program generated $105,000 in net revenue through a mix of kiosks, the Passport mobile app, and popular $50 season passes, and registered 5,400 residents for free parking. Despite initial costs for enhanced high-visibility signage, software updates, and resident mailers, net proceeds will eventually follow an 80/20 split between downtown reinvestment and the general fund once initial infrastructure costs are paid off over the next two cycles. Ewalt noted that moving into 2027, City staff plan to analyze detailed daily usage data, continue refining business communications, and conduct public outreach to clarify how parking car enforcement software operates.

**19 City Attorney Selection Committee Update**

City Manager Emily Hackworth reported that the Selection Committee has posted a job description for City Attorney and an RFP for outside counsel. She explained that the committee decided to pursue both avenues, review what comes in, and then determine how to move forward. She said the first review of applicants will be on Monday, November 16, and that proposals will also open that day. Hackworth noted that another update is expected at the City Commission meeting in December.

**City Manager Comments**

City Manager Emily Hackworth thanked City Clerk Abby Bennett for the election report and encouraged everyone to vote. She also expressed appreciation for Development Director Kelly Ewalt's work on the Downtown Parking Program and her efforts to build relationships with downtown businesses. She noted a change in downtown traffic flow and praised Ewalt's leadership despite the difficulties surrounding the program.

**City Commission Comments**

Mayor Thomas pointed to a sign in the chambers that read "The Past is Prologue" and noted that it was previously on the side of the Heritage Museum. Hackworth added that it is a multi-year agreement to keep the sign at City Hall. Thomas said the sign exemplifies everything they have been doing at the City, including all the hard work and the exciting things yet to come. She expressed excitement about future happenings in the City and is happy to have the sign at City Hall.

**Adjournment**

The meeting was closed at 7:21 PM.

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Presiding Officer

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City Clerk/ Recording Secretary

# Agenda Item

**TO:** **City Commission**

**FROM:** **Ben Reynnells, Finance Director**

**RE:** **Invoice and Tax Disbursements**

**MEETING DATE:** **November 16, 2026**

As part of the consent agenda, please consider approval of the following invoices and disbursements from October24, 2026, through November 11, 2026.

Non-Tax Disbursements: $1,893,524.38
Tax Disbursements: $103,685.05
Total Disbursed: $1,997,209.43

*Action Requested:* Motion to approve, as part of the consent agenda, the cash disbursements, as presented.

**ATTACHMENT(S):**

- Invoice GL Distribution Report 10-24-26 to 11-11-26.pdf

# INVOICE DISTRIBUTION REPORT FOR CITY OF ST. JOSEPH

POST DATES 10/24/2026 - 11/11/2026
POSTED AND UNPOSTED
OPEN AND PAID

| GL Number | Invoice Line Desc | Ref # | Vendor Name | Invoice Description | Invoice Number | Check Date | Amount | Check Number |
|---|---|---|---|---|---|---|---|---|
| **Fund: 101 GENERAL FUND** | | | | | | | | |
| **Department: 000.000 NOT ASSIGNED** | | | | | | | | |
| 101-000.000-228.000 | Remittance | 00183125 | State of Michigan | Remittance | REMIT | 11/06/2026 | 8,140.79 | 1642 |
| 101-000.000-229.000 | Remittance | 00183121 | FEDERAL TAX DEPOSIT | Remittance | REMIT | 11/06/2026 | 18,939.26 | 1637 |
| 101-000.000-229.100 | Remittance | 00183121 | FEDERAL TAX DEPOSIT | Remittance | REMIT | 11/06/2026 | 6,755.08 | 1637 |
| 101-000.000-229.100 | Remittance | 00183121 | FEDERAL TAX DEPOSIT | Remittance | REMIT | 11/06/2026 | 3,072.03 | 1637 |
| 101-000.000-229.100 | Remittance | 00183121 | FEDERAL TAX DEPOSIT | Remittance | REMIT | 11/06/2026 | 6,759.15 | 1637 |
| 101-000.000-229.100 | Remittance | 00183121 | FEDERAL TAX DEPOSIT | Remittance | REMIT | 11/06/2026 | 3,070.43 | 1637 |
| 101-000.000-230.000 | DUE TO OTHER UNITS OF G | 00183075 | SOUTHWEST MI REGIONAL A | LCSA DISTRI | 10-28-2026 | 10/29/2026 | 2,080.56 | 223820 |
| 101-000.000-230.700 | Remittance | 00183134 | CITY - EFT RIFLE BUY BA | Remittance | REMIT | 11/06/2026 | 550.08 | 1634 |
| 101-000.000-231.000 | Remittance | 00183136 | CITY - EFT PENSION EE & | Remittance | REMIT | 11/06/2026 | 3,304.51 | 1630 |
| 101-000.000-231.000 | Remittance | 00183136 | CITY - EFT PENSION EE & | Remittance | REMIT | 11/06/2026 | 5,492.51 | 1630 |
| 101-000.000-231.000 | Remittance | 00183136 | CITY - EFT PENSION EE & | Remittance | REMIT | 11/06/2026 | 1,451.12 | 1630 |
| 101-000.000-231.000 | Remittance | 00183136 | CITY - EFT PENSION EE & | Remittance | REMIT | 11/06/2026 | 420.22 | 1630 |
| 101-000.000-231.010 | Remittance | 00183136 | CITY - EFT PENSION EE & | Remittance | REMIT | 11/06/2026 | 13,751.21 | 1630 |
| 101-000.000-231.010 | Remittance | 00183136 | CITY - EFT PENSION EE & | Remittance | REMIT | 11/06/2026 | 18,708.29 | 1630 |
| 101-000.000-231.010 | Remittance | 00183136 | CITY - EFT PENSION EE & | Remittance | REMIT | 11/06/2026 | 8,144.11 | 1630 |
| 101-000.000-231.010 | Remittance | 00183136 | CITY - EFT PENSION EE & | Remittance | REMIT | 11/06/2026 | 1,679.65 | 1630 |
| 101-000.000-231.300 | Remittance | 00183126 | FOPLC | Remittance | REMIT | 11/06/2026 | 1,026.00 | 223855 |
| 101-000.000-231.300 | Remittance | 00183129 | Police Officers Labor C | Remittance | REMIT | 11/06/2026 | 265.00 | 223860 |
| 101-000.000-231.300 | Remittance | 00183130 | AFSCME MICHIGAN 925 | Remittance | REMIT | 11/06/2026 | 275.07 | 223853 |
| 101-000.000-231.400 | Remittance | 00183131 | United Way of SW Michig | Remittance | REMIT | 11/06/2026 | 3.29 | 223861 |
| 101-000.000-231.500 | Remittance | 00183127 | MiSDU | Remittance | REMIT | 11/06/2026 | 108.74 | 223856 |
| 101-000.000-231.600 | Remittance | 00183123 | MISSION SQUARE | Remittance | REMIT | 11/06/2026 | 200.00 | 223857 |
| 101-000.000-231.600 | Remittance | 00183128 | NATIONWIDE RETIREMENT S | Remittance | REMIT | 11/06/2026 | 3,542.33 | 223858 |
| 101-000.000-231.600 | Remittance | 00183128 | NATIONWIDE RETIREMENT S | Remittance | REMIT | 11/06/2026 | 150.00 | 223858 |
| 101-000.000-231.600 | Remittance | 00183128 | NATIONWIDE RETIREMENT S | Remittance | REMIT | 11/06/2026 | 201.41 | 223858 |
| 101-000.000-231.800 | Remittance | 00183122 | CITY - EFT FLEXSPENDING | Remittance | REMIT | 11/06/2026 | 1,062.32 | 1627 |
| 101-000.000-231.900 | Remittance | 00183119 | AFLAC | Remittance | REMIT | 11/06/2026 | 377.55 | 223851 |
| 101-000.000-231.900 | Remittance | 00183119 | AFLAC | Remittance | REMIT | 11/06/2026 | 371.79 | 223851 |
| 101-000.000-232.000 | Remittance | 00183120 | CITY - EFT BCBS EE & ER | Remittance | REMIT | 11/06/2026 | 6,695.77 | 1625 |
| 101-000.000-232.010 | Remittance | 00183012 | CITY - EFT BCBS EE & ER | Remittance | REMIT | 10/30/2026 | 5,224.30 | 1615 |
| 101-000.000-232.010 | Remittance | 00183120 | CITY - EFT BCBS EE & ER | Remittance | REMIT | 11/06/2026 | 26,692.57 | 1625 |
| 101-000.000-232.100 | Remittance | 00183124 | CITY - EFT LIFE INSURAN | Remittance | REMIT | 11/06/2026 | 48.70 | 1628 |
| 101-000.000-232.110 | Remittance | 00183124 | CITY - EFT LIFE INSURAN | Remittance | REMIT | 11/06/2026 | 420.70 | 1628 |
| 101-000.000-232.600 | Remittance | 00183133 | CITY - EFT WORKERS COMP | Remittance | REMIT | 11/06/2026 | 1,112.50 | 1636 |
| 101-000.000-232.700 | Remittance | 00183135 | CITY - EFT UNEMPLOYMENT | Remittance | REMIT | 11/06/2026 | 0.50 | 1635 |
| 101-000.000-273.500 | UNDISTRIBUTED PERMIT FE | 00183231 | BRICKS AND STICKS HOME | RENTAL INSP | 1068 | 11/05/2026 | 2,332.00 | 223876 |
| 101-000.000-273.500 | UNDISTRIBUTED PERMIT FE | 00183232 | JEWELL, KENNETH MICHAEL | MECHANICAL | 2610 | 11/05/2026 | 5,643.80 | 223894 |
| 101-000.000-273.500 | UNDISTRIBUTED PERMIT FE | 00183233 | SIMPSON, KENNETH D. | ELECTRICAL | 261111 | 11/05/2026 | 4,736.80 | 223914 |
| 101-000.000-273.500 | UNDISTRIBUTED PERMIT FE | 00183234 | KEYONE SERVICES PLLC | PLUMBING IN | OCTOBER 2026 | 11/05/2026 | 2,684.00 | 223896 |
| 101-000.000-491.000 | BUILDING PERMITS | 00183229 | IMMERSIVE HOMES | REFUND OF P | 10-09-2026 | 11/05/2026 | 3,969.00 | 223892 |
| 101-000.000-491.000 | BUILDING PERMITS | 00183229 | IMMERSIVE HOMES | REFUND OF P | 10-09-2026 | 11/05/2026 | (75.00) | 223892 |
| 101-000.000-491.400 | PLAN REVIEWS | 00183229 | IMMERSIVE HOMES | REFUND OF P | 10-09-2026 | 11/05/2026 | 2,580.00 | 223892 |
| | | | | Total Department 000.000 NOT ASSIGNED | | | 171,968.14 | |
| **Department: 101.000 CITY COMMISSION** | | | | | | | | |
| 101-101.000-740.000 | OPERATING SUPPLIES | 00183235 | HANSON BEVERAGE SERVICE | SUPPLIES | 10-31-2026 | 11/05/2026 | 43.92 | 223888 |
| | | | | Total Department 101.000 CITY COMMISSION | | | 43.92 | |
| **Department: 172.000 CITY MANAGER** | | | | | | | | |

| GL Number | Invoice Line Desc | Ref # | Vendor Name | Invoice Description | Invoice Number | Check Date | Amount | Check Number |
|---|---|---|---|---|---|---|---|---|
| **Fund: 101 GENERAL FUND** | | | | | | | | |
| **Department: 172.000 CITY MANAGER** | | | | | | | | |
| 101-172.000-740.000 | OPERATING SUPPLIES | 00183211 | UNITED FEDERAL CREDIT U | TIFFANY MIT | 10-06-2026 | 11/05/2026 | 49.34 | 1658 |
| 101-172.000-740.000 | OPERATING SUPPLIES | 00183211 | UNITED FEDERAL CREDIT U | TIFFANY MIT | 10-06-2026 | 11/05/2026 | 44.94 | 1658 |
| 101-172.000-740.000 | OPERATING SUPPLIES | 00183211 | UNITED FEDERAL CREDIT U | TIFFANY MIT | 10-06-2026 | 11/05/2026 | 47.54 | 1658 |
| 101-172.000-740.000 | OPERATING SUPPLIES | 00183236 | OSCAR'S PRINTING & COPY | SUPPLIES | 146613 | 11/05/2026 | 67.50 | 223906 |
| 101-172.000-740.000 | ENVELOPES | 00183398 | OSCAR'S PRINTING & COPY | ENVELOPES | 146557 | 11/11/2026 | 223.60 | 223978 |
| 101-172.000-805.000 | LEGAL SERVICES | 00183072 | BLOOM SLUGGETT MORGAN | LEAL SERVIC | 29290 | 10/29/2026 | 26.00 | 223757 |
| 101-172.000-860.000 | TRANSPORTATION AND EDUC | 00183079 | HACKWORTH, EMILY | MILEAGE REI | 10-09-2026 | 10/29/2026 | 167.96 | 223776 |
| 101-172.000-860.000 | TRANSPORTATION AND EDUC | 00183079 | HACKWORTH, EMILY | MILEAGE REI | 10-09-2026 | 10/29/2026 | 68.00 | 223776 |
| 101-172.000-860.000 | TRANSPORTATION AND EDUC | 00183079 | HACKWORTH, EMILY | MILEAGE REI | 10-09-2026 | 10/29/2026 | 218.96 | 223776 |
| 101-172.000-860.000 | TRANSPORTATION AND EDUC | 00183269 | UNITED FEDERAL CREDIT U | EMILY HACKW | 10-06-2026 | 11/05/2026 | 15.00 | 1658 |
| 101-172.000-941.100 | ADOBE | 00183230 | UNITED FEDERAL CREDIT U | MEGAN NEUBE | 10-06-2026 | 11/05/2026 | 23.99 | 1658 |
| | | | | | Total Department 172.000 CITY MANAGER | | 952.83 | |
| **Department: 215.000 CITY CLERK** | | | | | | | | |
| 101-215.000-860.000 | TRANSPORTATION AND EDUC | 00183052 | ROSSOW GROUP, THE | FOIA TRAINI | 111026-7 | 10/29/2026 | 265.00 | 223817 |
| 101-215.000-941.100 | ADOBE | 00183230 | UNITED FEDERAL CREDIT U | MEGAN NEUBE | 10-06-2026 | 11/05/2026 | 23.99 | 1658 |
| | | | | | Total Department 215.000 CITY CLERK | | 288.99 | |
| **Department: 235.000 CENTRAL PURCHASING** | | | | | | | | |
| 101-235.000-728.000 | POSTAGE | 00183211 | UNITED FEDERAL CREDIT U | TIFFANY MIT | 10-06-2026 | 11/05/2026 | 11.02 | 1658 |
| 101-235.000-740.000 | OPERATING SUPPLIES | 00183034 | DOUBLEDAY OFFICE PRODUC | SUPPLIES - | 80350 | 10/29/2026 | 40.26 | 223765 |
| 101-235.000-740.000 | INK AND SCREEN PROTECTO | 00183076 | AMAZON CAPITAL SERVICES | SUPPLIES | 1QQR-9VJG-6RNC | 10/29/2026 | 84.91 | 223753 |
| 101-235.000-740.000 | OPERATING SUPPLIES | 00183272 | DOUBLEDAY OFFICE PRODUC | SUPPLIES - | 80597 | 11/05/2026 | 80.00 | 223884 |
| 101-235.000-740.000 | OPERATING SUPPLIES | 00183324 | DOUBLEDAY OFFICE PRODUC | SUPPLIES - | 80687 | 11/11/2026 | 7.02 | 223946 |
| 101-235.000-740.000 | OPERATING SUPPLIES | 00183385 | DOUBLEDAY OFFICE PRODUC | PAPER | 80686 | 11/11/2026 | 49.00 | 223946 |
| 101-235.000-740.000 | SHIPPING CHARGES | 00183398 | OSCAR'S PRINTING & COPY | ENVELOPES | 146557 | 11/11/2026 | 6.00 | 223978 |
| 101-235.000-801.000 | ADOBE TAX | 00183230 | UNITED FEDERAL CREDIT U | MEGAN NEUBE | 10-06-2026 | 11/05/2026 | 46.79 | 1658 |
| 101-235.000-802.100 | IT MANAGED SERVICE PROV | 00183026 | CREEK ENTERPRISE INC | IT SERVICES | 41115 | 10/30/2026 | 6,548.42 | 1618 |
| 101-235.000-802.100 | IT MANAGED SERVICE PROV | 00183027 | CREEK ENTERPRISE INC | IT SERVICES | 41337 | 10/30/2026 | 6,548.42 | 1618 |
| 101-235.000-850.000 | TELE COMMUNICATIONS | 00183230 | UNITED FEDERAL CREDIT U | MEGAN NEUBE | 10-06-2026 | 11/05/2026 | 357.90 | 1658 |
| 101-235.000-850.000 | TELE COMMUNICATIONS | 00183230 | UNITED FEDERAL CREDIT U | MEGAN NEUBE | 10-06-2026 | 11/05/2026 | 21.00 | 1658 |
| 101-235.000-941.100 | SOFTWARE & SUBSCRIBE BA | 00183025 | CREEK ENTERPRISE INC | IT SERVICES | 41338 | 10/30/2026 | 600.00 | 1618 |
| 101-235.000-941.100 | SOFTWARE & SUBSCRIBE BA | 00183024 | CREEK ENTERPRISE INC | IT SERVICES | 41293 | 10/30/2026 | 5,156.68 | 1618 |
| 101-235.000-941.100 | SOFTWARE & SUBSCRIBE BA | 00183211 | UNITED FEDERAL CREDIT U | TIFFANY MIT | 10-06-2026 | 11/05/2026 | 557.89 | 1658 |
| 101-235.000-941.100 | ADOBE | 00183230 | UNITED FEDERAL CREDIT U | MEGAN NEUBE | 10-06-2026 | 11/05/2026 | 199.98 | 1658 |
| | | | | | Total Department 235.000 CENTRAL PURCHASING | | 20,315.29 | |
| **Department: 253.000 CITY TREASURER** | | | | | | | | |
| 101-253.000-728.000 | POSTAGE | 00183017 | QUADIENT FINANCE USA, I | OCTOBER BIL | 10-13-2026 | 10/29/2026 | 771.71 | 223846 |
| 101-253.000-740.000 | OPERATING SUPPLIES | 00183003 | AMAZON CAPITAL SERVICES | WEBCAM FOR | 1XW4-1YJ6-DT6M | 10/29/2026 | 49.97 | 223753 |
| 101-253.000-740.000 | ENVELOPES | 00183398 | OSCAR'S PRINTING & COPY | ENVELOPES | 146557 | 11/11/2026 | 223.60 | 223978 |
| 101-253.000-860.000 | TRANSPORTATION AND EDUC | 00183118 | NEUBECKER, MEGAN | MILEAGE REI | 10-07-2026 | 10/29/2026 | 58.67 | 223847 |
| 101-253.000-860.000 | TRANSPORTATION AND EDUC | 00183118 | NEUBECKER, MEGAN | MILEAGE REI | 10-07-2026 | 10/29/2026 | 5.00 | 223847 |
| 101-253.000-860.000 | TRANSPORTATION AND EDUC | 00183118 | NEUBECKER, MEGAN | MILEAGE REI | 10-07-2026 | 10/29/2026 | 63.67 | 223847 |
| 101-253.000-860.000 | TRANSPORTATION AND EDUC | 00183226 | UNITED FEDERAL CREDIT U | BEN REYNNEL | 10-06-2026 | 11/05/2026 | 439.10 | 1658 |
| 101-253.000-870.000 | PROFESSIONAL MEMBERSHIP | 00183226 | UNITED FEDERAL CREDIT U | BEN REYNNEL | 10-06-2026 | 11/05/2026 | 150.00 | 1658 |
| 101-253.000-870.000 | MEGAN MGFOA | 00183230 | UNITED FEDERAL CREDIT U | MEGAN NEUBE | 10-06-2026 | 11/05/2026 | 150.00 | 1658 |
| 101-253.000-941.100 | | 00183153 | BERRIEN COUNTY TREASURE | EAGLEVIEW | 18676 | 11/05/2026 | 1,000.00 | 223873 |
| 101-253.000-941.100 | ADOBE | 00183230 | UNITED FEDERAL CREDIT U | MEGAN NEUBE | 10-06-2026 | 11/05/2026 | 23.99 | 1658 |
| 101-253.000-941.100 | ADOBE | 00183230 | UNITED FEDERAL CREDIT U | MEGAN NEUBE | 10-06-2026 | 11/05/2026 | 23.99 | 1658 |

| GL Number | Invoice Line Desc | Ref # | Vendor Name | Invoice Description | Invoice Number | Check Date | Amount | Check Number |
|---|---|---|---|---|---|---|---|---|
| **Fund: 101 GENERAL FUND** | | | | | | | | |
| **Department: 253.000 CITY TREASURER** | | | | | | | | |
| 101-253.000-941.100 | ADOBE | 00183230 | UNITED FEDERAL CREDIT U | MEGAN NEUBE | 10-06-2026 | 11/05/2026 | 23.99 | 1658 |
| | | | | Total Department 253.000 CITY TREASURER | | | 2,983.69 | |
| **Department: 257.000 CITY ASSESSOR** | | | | | | | | |
| 101-257.000-801.000 | PROFESSIONAL AND CONTRA | 00183371 | BLOOM SLUGGETT MORGAN | MTT SERVICE | 29532 | 11/11/2026 | 427.00 | 223936 |
| 101-257.000-850.000 | TELE COMMUNICATIONS | 00183138 | VERIZON WIRELESS | BILL PERIOD | 6156507900 | 11/05/2026 | 20.02 | 223918 |
| 101-257.000-941.100 | ADOBE | 00183230 | UNITED FEDERAL CREDIT U | MEGAN NEUBE | 10-06-2026 | 11/05/2026 | 23.99 | 1658 |
| 101-257.000-941.100 | ADOBE | 00183230 | UNITED FEDERAL CREDIT U | MEGAN NEUBE | 10-06-2026 | 11/05/2026 | 23.99 | 1658 |
| | | | | Total Department 257.000 CITY ASSESSOR | | | 495.00 | |
| **Department: 262.000 ELECTIONS** | | | | | | | | |
| 101-262.000-728.000 | POSTAGE | 00183017 | QUADIENT FINANCE USA, I | OCTOBER BIL | 10-13-2026 | 10/29/2026 | 2,139.72 | 223846 |
| 101-262.000-740.000 | OPERATING SUPPLIES | 00183048 | AMAZON CAPITAL SERVICES | ELECTION SU | 11P7-TV47-7FDH | 10/29/2026 | 53.84 | 223753 |
| 101-262.000-740.000 | OPERATING SUPPLIES | 00183022 | BROAD STREET CAFE | FOOD FOR EL | 995 | 10/29/2026 | 568.00 | 223758 |
| 101-262.000-740.000 | OPERATING SUPPLIES | 00183140 | PRINTING SYSTEMS, INC. | AV BALLOT E | 243395 | 11/05/2026 | 371.91 | 223909 |
| 101-262.000-740.000 | OPERATING SUPPLIES | 00183228 | UNITED FEDERAL CREDIT U | ABBY BISHOP | 10-06-2026 | 11/05/2026 | 31.79 | 1658 |
| 101-262.000-801.000 | PROFESSIONAL AND CONTRA | 00183050 | BERRIEN COUNTY TREASURE | AUG CANVAS | 18589 | 10/29/2026 | 1,756.89 | 223756 |
| 101-262.000-860.000 | TRANSPORTATION AND EDUC | 00183383 | BENNETT, ABBY | MILEAGE REI | 11-03-2026 | 11/11/2026 | 11.47 | 223932 |
| 101-262.000-900.000 | PRINTING & PUBLISHING | 00183039 | HERALD-PALLADIUM | NOTICE OF P | 71587578 | 10/29/2026 | 124.50 | 223777 |
| 101-262.000-941.100 | ADOBE | 00183230 | UNITED FEDERAL CREDIT U | MEGAN NEUBE | 10-06-2026 | 11/05/2026 | 23.99 | 1658 |
| | | | | Total Department 262.000 ELECTIONS | | | 5,082.11 | |
| **Department: 265.000 BUILDINGS & GROUNDS** | | | | | | | | |
| 101-265.000-740.000 | OPERATING SUPPLIES | 00183044 | LEEP'S SUPPLY CO., INC. | FROGGY PARK | S4038694.001 | 10/29/2026 | 107.48 | 223782 |
| 101-265.000-740.000 | OPERATING SUPPLIES | 00183023 | CREEK ENTERPRISE INC | LAPTOP AND | 41294 | 10/30/2026 | 1,374.53 | 1618 |
| 101-265.000-740.000 | OPERATING SUPPLIES | 00183021 | ACE HARDWARE | ELECTRICAL | 170660/1 | 10/29/2026 | 22.11 | 223751 |
| 101-265.000-740.000 | OPERATING SUPPLIES | 00183020 | ACE HARDWARE | KEYS | 170661/1 | 10/29/2026 | 8.98 | 223751 |
| 101-265.000-740.000 | OPERATING SUPPLIES | 00183019 | ACE HARDWARE | SPRAY FOAM | 170677/1 | 10/29/2026 | 41.36 | 223751 |
| 101-265.000-740.000 | OPERATING SUPPLIES | 00183018 | ACE HARDWARE | HVAC KEYS | 170611/1 | 10/29/2026 | 44.90 | 223751 |
| 101-265.000-740.000 | OPERATING SUPPLIES | 00183116 | IMPERIAL BRADY | CH CLEANING | 43640085 | 10/29/2026 | 542.67 | 223779 |
| 101-265.000-740.000 | OPERATING SUPPLIES | 00183143 | AMAZON CAPITAL SERVICES | SL DRIV | 1KKF-J4TX-D77K | 11/05/2026 | 373.24 | 223869 |
| 101-265.000-740.000 | OPERATING SUPPLIES | 00183144 | AMAZON CAPITAL SERVICES | FD CAM REFU | 1YFM-KJFN-JNDW | 11/05/2026 | (199.99) | 223869 |
| 101-265.000-740.000 | OPERATING SUPPLIES | 00183213 | UNITED FEDERAL CREDIT U | AUSTIN HUTC | 10-06-2026 | 11/05/2026 | 680.65 | 1658 |
| 101-265.000-740.000 | OPERATING SUPPLIES | 00183200 | BROWN'S LOCKSMITH AND H | ELECTION KE | 214740 | 11/05/2026 | 12.00 | 223877 |
| 101-265.000-740.000 | OPERATING SUPPLIES | 00183261 | BATTERIES PLUS | SINK BATTER | P95186480 | 11/05/2026 | 87.80 | 223871 |
| 101-265.000-740.000 | OPERATING SUPPLIES | 00183262 | BATTERIES PLUS | BATTERIES | P95519501 | 11/05/2026 | 21.25 | 223871 |
| 101-265.000-740.000 | OPERATING SUPPLIES | 00183278 | ACE HARDWARE | ANTIFREEZE/ | 170902/1 | 11/11/2026 | 48.28 | 223924 |
| 101-265.000-740.000 | OPERATING SUPPLIES | 00183279 | ACE HARDWARE | PLUGS/MOUNT | 170875/1 | 11/11/2026 | 62.20 | 223924 |
| 101-265.000-740.000 | OPERATING SUPPLIES | 00183280 | ACE HARDWARE | RETURN | 170456/1 | 11/11/2026 | (1.80) | 223924 |
| 101-265.000-740.000 | OPERATING SUPPLIES | 00183281 | ACE HARDWARE | AC CONNECTI | 170452/1 | 11/11/2026 | 7.73 | 223924 |
| 101-265.000-740.000 | OPERATING SUPPLIES | 00183282 | IMPERIAL BRADY | CLEANING SU | 43839508 | 11/11/2026 | 277.27 | 223964 |
| 101-265.000-740.000 | OPERATING SUPPLIES | 00183377 | WILLIAMS DISTRIBUTING C | FD HVAC DUC | 32234036 | 11/11/2026 | 31.54 | 224000 |
| 101-265.000-740.000 | OPERATING SUPPLIES | 00183378 | WILLIAMS DISTRIBUTING C | FD DUCT/INS | 32230850 | 11/11/2026 | 536.32 | 224000 |
| 101-265.000-740.000 | OPERATING SUPPLIES | 00183378 | WILLIAMS DISTRIBUTING C | FD DUCT/INS | 32230850 | 11/11/2026 | 5.26 | 224000 |
| 101-265.000-850.000 | TELE COMMUNICATIONS | 00183138 | VERIZON WIRELESS | BILL PERIOD | 6156507900 | 11/05/2026 | 57.55 | 223918 |
| 101-265.000-850.000 | TELE COMMUNICATIONS | 00183139 | TELNET WORLDWIDE | BILL DATE 1 | IN240419 | 11/05/2026 | 866.94 | 223916 |
| 101-265.000-920.000 | PUBLIC UTILITIES | 00183016 | INDIANA MICHIGAN POWER | OCTOBER BIL | 10-12-2026 | 10/29/2026 | 3,969.66 | 223780 |
| 101-265.000-920.000 | PUBLIC UTILITIES | 00183098 | MICHIGAN GAS UTILITIES | ACCT #05055 | 6118217370 | 10/29/2026 | 422.00 | 223787 |
| 101-265.000-931.000 | LAND & BUILDING REPAIRS | 00183040 | R.W. LAPINE INC. | ICE RINK HV | 84118 | 10/29/2026 | 274.30 | 223844 |
| 101-265.000-931.000 | LAND & BUILDING REPAIRS | 00183145 | GUSE-HAHN GARAGE DOORS | FD BAY G DO | 12158 | 11/05/2026 | 364.00 | 223887 |

| GL Number | Invoice Line Desc | Ref # | Vendor Name | Invoice Description | Invoice Number | Check Date | Amount | Check Number |
|---|---|---|---|---|---|---|---|---|
| **Fund: 101 GENERAL FUND** | | | | | | | | |
| **Department: 265.000 BUILDINGS & GROUNDS** | | | | | | | | |
| | | | | | Total Department 265.000 BUILDINGS & GROUNDS | | 10,038.23 | |
| **Department: 266.000 CITY ATTORNEY** | | | | | | | | |
| 101-266.000-860.000 | TRANSPORTATION AND EDUC | 00183081 | SCHMIDT, LAURIE | MILEAGE REI | 10-22-2026 | 10/29/2026 | 200.64 | 223818 |
| 101-266.000-870.000 | PROFESSIONAL MEMBERSHIP | 00183223 | UNITED FEDERAL CREDIT U | LAURIE SCHM | 10-06-2026 | 11/05/2026 | 460.38 | 1658 |
| 101-266.000-941.100 | SOFTWARE & SUBSCRIBE BA | 00183147 | RELX INC. DBA LEXIS NEX | LEGAL SUBSC | 3096782029 | 11/05/2026 | 130.00 | 223911 |
| 101-266.000-941.100 | ADOBE | 00183230 | UNITED FEDERAL CREDIT U | MEGAN NEUBE | 10-06-2026 | 11/05/2026 | 23.99 | 1658 |
| | | | | | Total Department 266.000 CITY ATTORNEY | | 815.01 | |
| **Department: 270.000 PERSONNEL** | | | | | | | | |
| 101-270.000-900.000 | PRINTING & PUBLISHING | 00183163 | MOMENTIVE SOFTWARE, INC | JOB POSTING | R80606463 | 11/05/2026 | 150.00 | 223904 |
| 101-270.000-900.000 | PRINTING & PUBLISHING | 00183164 | MOMENTIVE SOFTWARE, INC | JOB POSTING | R80592099 | 11/05/2026 | 150.00 | 223904 |
| 101-270.000-900.000 | PRINTING & PUBLISHING | 00183165 | MOMENTIVE SOFTWARE, INC | JOB POSTING | R80606702 | 11/05/2026 | 499.00 | 223904 |
| 101-270.000-941.100 | ADOBE | 00183230 | UNITED FEDERAL CREDIT U | MEGAN NEUBE | 10-06-2026 | 11/05/2026 | 23.99 | 1658 |
| 101-270.000-956.100 | MISC- EMPLOYEE RECOGNIT | 00183162 | PREMIER PROMOTIONS | EMP APR PIN | 67349 | 11/05/2026 | 2,393.10 | 223908 |
| 101-270.000-956.100 | MISC- EMPLOYEE RECOGNIT | 00183224 | UNITED FEDERAL CREDIT U | SAMANTHA WI | 10-06-2026 | 11/05/2026 | 29.74 | 1658 |
| 101-270.000-956.100 | MISC- EMPLOYEE RECOGNIT | 00183224 | UNITED FEDERAL CREDIT U | SAMANTHA WI | 10-06-2026 | 11/05/2026 | 8.57 | 1658 |
| 101-270.000-956.100 | MISC- EMPLOYEE RECOGNIT | 00183224 | UNITED FEDERAL CREDIT U | SAMANTHA WI | 10-06-2026 | 11/05/2026 | 647.43 | 1658 |
| | | | | | Total Department 270.000 PERSONNEL | | 3,901.83 | |
| **Department: 336.000 FIRE DEPARTMENT** | | | | | | | | |
| 101-336.000-740.000 | OPERATING SUPPLIES | 00183087 | AMAZON CAPITAL SERVICES | PAPER SHRED | 17YW-P2LL-KRDL | 10/29/2026 | 195.57 | 223753 |
| 101-336.000-740.000 | OPERATING SUPPLIES | 00183096 | ACE HARDWARE | SWIFFER DUS | 170783/1 | 10/29/2026 | 10.79 | 223751 |
| 101-336.000-740.000 | OPERATING SUPPLIES | 00183219 | UNITED FEDERAL CREDIT U | STEVEN NEUB | 10-06-2026 | 11/05/2026 | 240.54 | 1658 |
| 101-336.000-740.000 | OPERATING SUPPLIES | 00183220 | UNITED FEDERAL CREDIT U | MICHAEL PHE | 10-06-2026 | 11/05/2026 | 8.15 | 1658 |
| 101-336.000-740.000 | OPERATING SUPPLIES | 00183243 | ACE HARDWARE | FUSE | 170663/1 | 11/05/2026 | 5.39 | 223867 |
| 101-336.000-740.000 | OPERATING SUPPLIES | 00183244 | ACE HARDWARE | TRUFUEL | 170520/1 | 11/05/2026 | 25.19 | 223867 |
| 101-336.000-740.000 | OPERATING SUPPLIES | 00183389 | AMAZON CAPITAL SERVICES | CHAINSAW CH | 1WCY-6M1Q-6WPN | 11/11/2026 | 39.06 | 223928 |
| 101-336.000-740.000 | OPERATING SUPPLIES | 00183396 | ACE HARDWARE | STAPLER AND | 170924/1 | 11/11/2026 | 64.57 | 223924 |
| 101-336.000-860.000 | TRANSPORTATION AND EDUC | 00183217 | UNITED FEDERAL CREDIT U | AMY STERNAM | 10-06-2026 | 11/05/2026 | 627.84 | 1658 |
| 101-336.000-860.000 | TRANSPORTATION AND EDUC | 00183217 | UNITED FEDERAL CREDIT U | AMY STERNAM | 10-06-2026 | 11/05/2026 | 627.84 | 1658 |
| 101-336.000-920.000 | PUBLIC UTILITIES | 00183016 | INDIANA MICHIGAN POWER | OCTOBER BIL | 10-12-2026 | 10/29/2026 | 1,083.31 | 223780 |
| 101-336.000-920.000 | PUBLIC UTILITIES | 00183099 | MICHIGAN GAS UTILITIES | ACCT #05055 | 6117578050 | 10/29/2026 | 212.07 | 223788 |
| 101-336.000-930.000 | GENERAL REPAIR AND MAIN | 00183220 | UNITED FEDERAL CREDIT U | MICHAEL PHE | 10-06-2026 | 11/05/2026 | 86.12 | 1658 |
| 101-336.000-930.000 | GENERAL REPAIR AND MAIN | 00183298 | GREAT LAKES BREATHING A | COMPRESSOR | 1695 | 11/11/2026 | 1,018.24 | 223959 |
| 101-336.000-941.100 | SOFTWARE & SUBSCRIBE BA | 00183083 | D.L. GALLIVAN OFFICE SO | MONTHLY MAI | IN211470 | 10/29/2026 | 132.78 | 223762 |
| 101-336.000-941.100 | SOFTWARE & SUBSCRIBE BA | 00183246 | VERDANT COMMERCIAL CAPI | MONTHLY MAI | 906489962 | 11/05/2026 | 128.00 | 223917 |
| | | | | | Total Department 336.000 FIRE DEPARTMENT | | 4,505.46 | |
| **Department: 345.000 PUBLIC SAFETY DEPARTMENT** | | | | | | | | |
| 101-345.000-740.000 | OPERATING SUPPLIES | 00183087 | AMAZON CAPITAL SERVICES | PAPER SHRED | 17YW-P2LL-KRDL | 10/29/2026 | 21.48 | 223753 |
| 101-345.000-740.000 | OPERATING SUPPLIES | 00183095 | F.M. K9 | STREELMAN K | 1280 | 10/29/2026 | 16,745.00 | 223767 |
| 101-345.000-740.000 | OPERATING SUPPLIES | 00183219 | UNITED FEDERAL CREDIT U | STEVEN NEUB | 10-06-2026 | 11/05/2026 | 5.90 | 1658 |
| 101-345.000-740.000 | OPERATING SUPPLIES | 00183219 | UNITED FEDERAL CREDIT U | STEVEN NEUB | 10-06-2026 | 11/05/2026 | 59.90 | 1658 |
| 101-345.000-740.000 | OPERATING SUPPLIES | 00183219 | UNITED FEDERAL CREDIT U | STEVEN NEUB | 10-06-2026 | 11/05/2026 | 55.04 | 1658 |
| 101-345.000-740.000 | OPERATING SUPPLIES | 00183245 | ACE HARDWARE | SUNSCREEN/I | 168787/1 | 11/05/2026 | 41.16 | 223867 |
| 101-345.000-740.000 | OPERATING SUPPLIES | 00183247 | DOUBLEDAY OFFICE PRODUC | PAPER - UPS | 80598 | 11/05/2026 | 49.00 | 223884 |
| 101-345.000-740.000 | OPERATING SUPPLIES | 00183322 | HARMON, PAM | REIMBURSEME | 11-10-2026 | 11/11/2026 | 33.92 | 223960 |
| 101-345.000-801.000 | PROFESSIONAL AND CONTRA | 00183086 | OSCAR'S PRINTING & COPY | PS EMPLOYME | 146728 | 10/29/2026 | 293.10 | 223841 |
| 101-345.000-801.000 | PROFESSIONAL AND CONTRA | 00183219 | UNITED FEDERAL CREDIT U | STEVEN NEUB | 10-06-2026 | 11/05/2026 | 100.00 | 1658 |

| GL Number | Invoice Line Desc | Ref # | Vendor Name | Invoice Description | Invoice Number | Check Date | Amount | Check Number |
|---|---|---|---|---|---|---|---|---|
| **Fund: 101 GENERAL FUND** | | | | | | | | |
| **Department: 345.000 PUBLIC SAFETY DEPARTMENT** | | | | | | | | |
| 101-345.000-801.000 | PROFESSIONAL AND CONTRA | 00183293 | ZIKER CLEANERS | DRY CLEANIN | 11-02-2026 | 11/11/2026 | 679.89 | 224002 |
| 101-345.000-801.000 | PROFESSIONAL AND CONTRA | 00183325 | CAPTURE STUDIOS PHOTOGR | DEPT PHOTOS | 58571-000496 | 11/11/2026 | 700.00 | 223939 |
| 101-345.000-850.000 | TELE COMMUNICATIONS | 00183138 | VERIZON WIRELESS | BILL PERIOD | 6156507900 | 11/05/2026 | 106.60 | 223918 |
| 101-345.000-860.000 | TRANSPORTATION AND EDUC | 00183219 | UNITED FEDERAL CREDIT U | STEVEN NEUB | 10-06-2026 | 11/05/2026 | 62.00 | 1658 |
| 101-345.000-930.000 | GENERAL REPAIR AND MAIN | 00183073 | P&R SERVICE - LAKESHORE | CAR 11 MOUN | 0071487 | 10/29/2026 | 100.00 | 223843 |
| 101-345.000-930.000 | GENERAL REPAIR AND MAIN | 00183074 | P&R SERVICE - LAKESHORE | CAR 13 MOUN | 0071490 | 10/29/2026 | 100.00 | 223843 |
| 101-345.000-930.000 | GENERAL REPAIR AND MAIN | 00183084 | C. WIMBERLEY FORD | CAR #14 | 43474 | 10/29/2026 | 1,211.38 | 223759 |
| 101-345.000-930.000 | GENERAL REPAIR AND MAIN | 00183260 | SIEMANS IN BRIDGMAN | REPAIRS | 94259 | 11/11/2026 | 513.04 | 224004 |
| 101-345.000-930.000 | GENERAL REPAIR AND MAIN | 00183296 | C. WIMBERLEY FORD | CAR #14 | 44419 | 11/11/2026 | 60.68 | 223938 |
| 101-345.000-930.000 | GENERAL REPAIR AND MAIN | 00183297 | C. WIMBERLEY FORD | CAR #15 | 44442 | 11/11/2026 | 19.98 | 223938 |
| 101-345.000-934.000 | VEHICLE REPAIRS & MAINT | 00183007 | GREAT LAKES UPFITTING | OUTFITTING | INV-1947 | 10/29/2026 | 12,405.15 | 223775 |
| 101-345.000-934.000 | VEHICLE REPAIRS & MAINT | 00183008 | GREAT LAKES UPFITTING | OUTFITTING | INV-1948 | 10/29/2026 | 12,405.15 | 223775 |
| 101-345.000-941.100 | SOFTWARE & SUBSCRIBE BA | 00183083 | D.L. GALLIVAN OFFICE SO | MONTHLY MAI | IN211470 | 10/29/2026 | 79.38 | 223762 |
| 101-345.000-941.100 | SOFTWARE & SUBSCRIBE BA | 00183085 | TELE-RAD INC. | MONTHLY MAI | 925840 | 10/29/2026 | 167.20 | 223821 |
| 101-345.000-941.100 | SOFTWARE & SUBSCRIBE BA | 00183219 | UNITED FEDERAL CREDIT U | STEVEN NEUB | 10-06-2026 | 11/05/2026 | 13.90 | 1658 |
| 101-345.000-941.100 | SOFTWARE & SUBSCRIBE BA | 00183219 | UNITED FEDERAL CREDIT U | STEVEN NEUB | 10-06-2026 | 11/05/2026 | 13.90 | 1658 |
| 101-345.000-941.100 | ADOBE | 00183230 | UNITED FEDERAL CREDIT U | MEGAN NEUBE | 10-06-2026 | 11/05/2026 | 23.99 | 1658 |
| 101-345.000-941.100 | ADOBE | 00183230 | UNITED FEDERAL CREDIT U | MEGAN NEUBE | 10-06-2026 | 11/05/2026 | 23.99 | 1658 |
| 101-345.000-941.100 | SOFTWARE & SUBSCRIBE BA | 00183246 | VERDANT COMMERCIAL CAPI | MONTHLY MAI | 906489962 | 11/05/2026 | 128.00 | 223917 |
| 101-345.000-941.100 | SOFTWARE & SUBSCRIBE BA | 00183248 | CORE TECHNOLOGY CORP | TIMS/CORE | CORXT0000435 | 11/05/2026 | 3,150.00 | 223880 |
| 101-345.000-941.100 | SOFTWARE & SUBSCRIBE BA | 00183292 | TRAFFIC & SAFETY CONTRO | MONTHLY MAI | 076043 | 11/11/2026 | 1,200.00 | 223993 |
| 101-345.000-941.100 | SOFTWARE & SUBSCRIBE BA | 00183295 | FORD PRO | TELEMATICS | INV51688082 | 11/11/2026 | 275.55 | 223955 |
| 101-345.000-941.100 | SOFTWARE & SUBSCRIBE BA | 00183380 | A CHILD IS MISSING, INC | ALERT PROGR | 10-30-2026 | 11/11/2026 | 500.00 | 223923 |
| | | | | Total Department 345.000 PUBLIC SAFETY DEPARTMENT | | | 51,344.28 | |
| **Department: 371.000 BUILDING INSPECTION DEPARTMENT** | | | | | | | | |
| 101-371.000-850.000 | TELE COMMUNICATIONS | 00183138 | VERIZON WIRELESS | BILL PERIOD | 6156507900 | 11/05/2026 | 112.29 | 223918 |
| 101-371.000-860.000 | TRANSPORTATION AND EDUC | 00183215 | UNITED FEDERAL CREDIT U | GALINA BOGD | 10-06-2026 | 11/05/2026 | 986.97 | 1658 |
| 101-371.000-941.100 | ADOBE | 00183230 | UNITED FEDERAL CREDIT U | MEGAN NEUBE | 10-06-2026 | 11/05/2026 | 23.99 | 1658 |
| 101-371.000-941.100 | ADOBE | 00183230 | UNITED FEDERAL CREDIT U | MEGAN NEUBE | 10-06-2026 | 11/05/2026 | 23.99 | 1658 |
| | | | | Total Department 371.000 BUILDING INSPECTION DEPARTMENT | | | 1,147.24 | |
| **Department: 372.000 CODE ENFORCEMENT DEPARTMENT** | | | | | | | | |
| 101-372.000-850.000 | TELE COMMUNICATIONS | 00183138 | VERIZON WIRELESS | BILL PERIOD | 6156507900 | 11/05/2026 | 74.15 | 223918 |
| 101-372.000-941.100 | ADOBE | 00183230 | UNITED FEDERAL CREDIT U | MEGAN NEUBE | 10-06-2026 | 11/05/2026 | 23.99 | 1658 |
| | | | | Total Department 372.000 CODE ENFORCEMENT DEPARTMENT | | | 98.14 | |
| **Department: 441.000 PUBLIC WORKS DEPARTMENT** | | | | | | | | |
| 101-441.000-740.000 | OPERATING SUPPLIES | 00183142 | OSCAR'S PRINTING & COPY | LEAVE SLIPS | 146841 | 11/05/2026 | 202.73 | 223906 |
| 101-441.000-860.000 | TRANSPORTATION AND EDUC | 00183218 | UNITED FEDERAL CREDIT U | GREG GROTHO | 10-06-2026 | 11/05/2026 | 546.00 | 1658 |
| 101-441.000-920.000 | PUBLIC UTILITIES | 00183016 | INDIANA MICHIGAN POWER | OCTOBER BIL | 10-12-2026 | 10/29/2026 | 1,103.63 | 223780 |
| 101-441.000-920.000 | PUBLIC UTILITIES | 00183101 | MICHIGAN GAS UTILITIES | ACCT #05055 | 6116720852 | 10/29/2026 | 74.48 | 223790 |
| 101-441.000-930.000 | GENERAL REPAIR AND MAIN | 00183192 | WORKFORCE PAYHUB | TIMECLOCK | PA00105338 | 11/05/2026 | 187.38 | 223921 |
| 101-441.000-941.100 | ADOBE | 00183230 | UNITED FEDERAL CREDIT U | MEGAN NEUBE | 10-06-2026 | 11/05/2026 | 23.99 | 1658 |
| | | | | Total Department 441.000 PUBLIC WORKS DEPARTMENT | | | 2,138.21 | |
| **Department: 442.000 ASSET MANAGEMENT** | | | | | | | | |
| 101-442.000-850.000 | TELE COMMUNICATIONS | 00183138 | VERIZON WIRELESS | BILL PERIOD | 6156507900 | 11/05/2026 | 216.06 | 223918 |
| 101-442.000-860.000 | TRANSPORTATION AND EDUC | 00183227 | UNITED FEDERAL CREDIT U | TIM ZEBELL | 10-06-2026 | 11/05/2026 | 350.00 | 1658 |
| 101-442.000-870.000 | PROFESSIONAL MEMBERSHIP | 00183227 | UNITED FEDERAL CREDIT U | TIM ZEBELL | 10-06-2026 | 11/05/2026 | 100.00 | 1658 |

| GL Number | Invoice Line Desc | Ref # | Vendor Name | Invoice Description | Invoice Number | Check Date | Amount | Check Number |
|---|---|---|---|---|---|---|---|---|
| **Fund: 101 GENERAL FUND** | | | | | | | | |
| **Department: 442.000 ASSET MANAGEMENT** | | | | | | | | |
| | | | | | Total Department 442.000 ASSET MANAGEMENT | | 666.06 | |
| **Department: 447.000 CITY ENGINEER** | | | | | | | | |
| 101-447.000-740.000 | OPERATING SUPPLIES | 00183227 | UNITED FEDERAL CREDIT U | TIM ZEBELL | 10-06-2026 | 11/05/2026 | 89.68 | 1658 |
| 101-447.000-776.000 | TECHNICAL EQUIPMENT | 00183230 | UNITED FEDERAL CREDIT U | MEGAN NEUBE | 10-06-2026 | 11/05/2026 | 3,806.99 | 1658 |
| 101-447.000-850.000 | TELE COMMUNICATIONS | 00183138 | VERIZON WIRELESS | BILL PERIOD | 6156507900 | 11/05/2026 | 113.20 | 223918 |
| 101-447.000-860.000 | TRANSPORTATION AND EDUC | 00183227 | UNITED FEDERAL CREDIT U | TIM ZEBELL | 10-06-2026 | 11/05/2026 | 57.25 | 1658 |
| | | | | | Total Department 447.000 CITY ENGINEER | | 4,067.12 | |
| **Department: 448.000 STREET LIGHTING** | | | | | | | | |
| 101-448.000-740.000 | OPERATING SUPPLIES | 00183143 | AMAZON CAPITAL SERVICES | SL DRIV | 1KKF-J4TX-D77K | 11/05/2026 | 55.21 | 223869 |
| 101-448.000-920.000 | PUBLIC UTILITIES | 00183016 | INDIANA MICHIGAN POWER | OCTOBER BIL | 10-12-2026 | 10/29/2026 | 206.13 | 223780 |
| 101-448.000-920.000 | PUBLIC UTILITIES | 00183016 | INDIANA MICHIGAN POWER | OCTOBER BIL | 10-12-2026 | 10/29/2026 | 226.33 | 223780 |
| 101-448.000-920.000 | PUBLIC UTILITIES | 00183256 | INDIANA MICHIGAN POWER | OCTOBER BIL | 11-05-2026 | 11/05/2026 | 5,653.99 | 223893 |
| | | | | | Total Department 448.000 STREET LIGHTING | | 6,141.66 | |
| **Department: 466.000 PAID PARKING - DOWNTOWN** | | | | | | | | |
| 101-466.000-850.000 | TELE COMMUNICATIONS | 00183137 | VERIZON WIRELESS | BILL PERIOD | 6156503609 | 11/05/2026 | 500.84 | 223918 |
| 101-466.000-850.000 | TELE COMMUNICATIONS | 00183138 | VERIZON WIRELESS | BILL PERIOD | 6156507900 | 11/05/2026 | 37.53 | 223918 |
| | | | | | Total Department 466.000 PAID PARKING - DOWNTOWN | | 538.37 | |
| **Department: 728.000 ECONOMIC DEVELOPMENT** | | | | | | | | |
| 101-728.000-850.000 | TELE COMMUNICATIONS | 00183138 | VERIZON WIRELESS | BILL PERIOD | 6156507900 | 11/05/2026 | 75.70 | 223918 |
| 101-728.000-860.000 | TRANSPORTATION AND EDUC | 00183221 | UNITED FEDERAL CREDIT U | KELLY EWALT | 10-06-2026 | 11/05/2026 | 1,425.40 | 1658 |
| 101-728.000-900.000 | PRINTING & PUBLISHING | 00183033 | HERALD-PALLADIUM | 1508 FORRES | 71593152 | 10/29/2026 | 198.11 | 223777 |
| 101-728.000-941.100 | ADOBE | 00183230 | UNITED FEDERAL CREDIT U | MEGAN NEUBE | 10-06-2026 | 11/05/2026 | 23.99 | 1658 |
| 101-728.000-941.100 | ADOBE | 00183230 | UNITED FEDERAL CREDIT U | MEGAN NEUBE | 10-06-2026 | 11/05/2026 | 37.99 | 1658 |
| 101-728.000-941.100 | ADOBE | 00183230 | UNITED FEDERAL CREDIT U | MEGAN NEUBE | 10-06-2026 | 11/05/2026 | 23.99 | 1658 |
| | | | | | Total Department 728.000 ECONOMIC DEVELOPMENT | | 1,785.18 | |
| **Department: 740.000 COMMUNICATIONS** | | | | | | | | |
| 101-740.000-888.000 | COMMUNITY CALENDAR | 00183195 | HOLT BOSSE | 2027 CALEND | 51630 | 11/05/2026 | 910.00 | 223891 |
| | | | | | Total Department 740.000 COMMUNICATIONS | | 910.00 | |
| **Department: 751.000 PARKS/RECREATION** | | | | | | | | |
| 101-751.000-740.000 | OPERATING SUPPLIES | 00182995 | AMAZON CAPITAL SERVICES | SAFETY EQUI | 1QWL-CLKN-HYHN | 10/29/2026 | 408.61 | 223753 |
| 101-751.000-740.000 | OPERATING SUPPLIES | 00182995 | AMAZON CAPITAL SERVICES | SAFETY EQUI | 1QWL-CLKN-HYHN | 10/29/2026 | 17.99 | 223753 |
| 101-751.000-740.000 | OPERATING SUPPLIES | 00182994 | O'REILLY AUTO PARTS | VALVE & TOO | 3890-212277 | 10/29/2026 | 5.55 | 223849 |
| 101-751.000-740.000 | OPERATING SUPPLIES | 00182992 | ACE HARDWARE | HARDWARE | 170691/1 | 10/29/2026 | 14.38 | 223751 |
| 101-751.000-740.000 | OPERATING SUPPLIES | 00182991 | ACE HARDWARE | PLUMBING SU | 170693/1 | 10/29/2026 | 38.66 | 223751 |
| 101-751.000-740.000 | OPERATING SUPPLIES | 00183004 | MID-COUNTY LAWN & SNOW | TRIMMER PAR | 3147 | 10/29/2026 | 21.98 | 223840 |
| 101-751.000-740.000 | OPERATING SUPPLIES | 00183088 | FOHS, MATT | CLOTHING RE | 10-26-2026 | 10/29/2026 | 177.00 | 223771 |
| 101-751.000-740.000 | OPERATING SUPPLIES | 00183211 | UNITED FEDERAL CREDIT U | TIFFANY MIT | 10-06-2026 | 11/05/2026 | 16.77 | 1658 |
| 101-751.000-740.000 | OPERATING SUPPLIES | 00183216 | UNITED FEDERAL CREDIT U | JEFF RECHNE | 10-06-2026 | 11/05/2026 | 519.48 | 1658 |
| 101-751.000-740.000 | OPERATING SUPPLIES | 00183218 | UNITED FEDERAL CREDIT U | GREG GROTHO | 10-06-2026 | 11/05/2026 | 15.00 | 1658 |
| 101-751.000-740.000 | OPERATING SUPPLIES | 00183189 | R.A. MORT SUPPLY | PIPE | E-713336 | 11/05/2026 | 31.80 | 223910 |
| 101-751.000-740.000 | OPERATING SUPPLIES | 00183201 | ACE HARDWARE | ZIP TIES | 170854/1 | 11/05/2026 | 48.52 | 223867 |
| 101-751.000-740.000 | OPERATING SUPPLIES | 00183306 | ACE HARDWARE | FUEL STABIL | 170879/1 | 11/11/2026 | 29.68 | 223924 |
| 101-751.000-801.000 | PROFESSIONAL AND CONTRA | 00183287 | DOGWOOD HILLS TREE FARM | TREE WORK | 105166 | 11/11/2026 | 2,520.00 | 223944 |
| 101-751.000-850.000 | TELE COMMUNICATIONS | 00183137 | VERIZON WIRELESS | BILL PERIOD | 6156503609 | 11/05/2026 | 60.36 | 223918 |
| 101-751.000-850.000 | TELE COMMUNICATIONS | 00183138 | VERIZON WIRELESS | BILL PERIOD | 6156507900 | 11/05/2026 | 149.82 | 223918 |

| GL Number | Invoice Line Desc | Ref # | Vendor Name | Invoice Description | Invoice Number | Check Date | Amount | Check Number |
|---|---|---|---|---|---|---|---|---|
| **Fund: 101 GENERAL FUND** | | | | | | | | |
| **Department: 751.000 PARKS/RECREATION** | | | | | | | | |
| 101-751.000-920.000 | PUBLIC UTILITIES | 00183016 | INDIANA MICHIGAN POWER | OCTOBER BIL | 10-12-2026 | 10/29/2026 | 2,406.62 | 223780 |
| 101-751.000-930.000 | GENERAL REPAIR AND MAIN | 00183031 | T2 SYSTEMS CANADA INC. | PAYSTATIONS | 145793 | 10/30/2026 | 390.00 | 1622 |
| 101-751.000-930.000 | GENERAL REPAIR AND MAIN | 00183032 | LINDE GAS & EQUIPMENT I | ICE ARENA P | 59797590 | 10/30/2026 | 202.87 | 1620 |
| 101-751.000-930.000 | GENERAL REPAIR AND MAIN | 00183186 | T2 SYSTEMS CANADA INC. | PAYSTATIONS | 167039 | 11/06/2026 | 390.00 | 1656 |
| 101-751.000-930.000 | GENERAL REPAIR AND MAIN | 00183283 | SUMMIT FIRE PROTECTION | WOODBINE CO | 4551130 | 11/11/2026 | 5,013.00 | 223991 |
| 101-751.000-964.000 | REFUNDS & REBATES | 00183303 | JEFF PIRAINO | REFUND FOR | 11-06-2026 | 11/11/2026 | 90.00 | 223966 |
| | | | | Total Department 751.000 PARKS/RECREATION | | | 12,568.09 | |
| **Department: 752.000 LIGHTHOUSE OPERATIONS** | | | | | | | | |
| 101-752.000-920.000 | PUBLIC UTILITIES | 00183016 | INDIANA MICHIGAN POWER | OCTOBER BIL | 10-12-2026 | 10/29/2026 | 53.86 | 223780 |
| | | | | Total Department 752.000 LIGHTHOUSE OPERATIONS | | | 53.86 | |
| **Department: 756.000 RECREATION PROGRAMS** | | | | | | | | |
| 101-756.000-740.000 | OPERATING SUPPLIES | 00183045 | AMAZON CAPITAL SERVICES | TRUCK OR TR | 13L1-H6LW-JK76 | 10/29/2026 | 3,496.77 | 223753 |
| 101-756.000-740.000 | OPERATING SUPPLIES | 00183049 | AMAZON CAPITAL SERVICES | TRUCK OR TR | 1YHM-FNQN-K37V | 10/29/2026 | (51.99) | 223753 |
| 101-756.000-740.000 | OPERATING SUPPLIES | 00183212 | UNITED FEDERAL CREDIT U | BETHANY BAL | 10-06-2026 | 11/05/2026 | 26.99 | 1658 |
| 101-756.000-740.000 | OPERATING SUPPLIES | 00183258 | BALLARD, BETHANY A. | REIMBURSEME | 11-03-2026 | 11/05/2026 | 351.52 | 223870 |
| 101-756.000-740.000 | OPERATING SUPPLIES | 00183304 | AMAZON CAPITAL SERVICES | ICE ARENA S | 1KKD-3DFV-471Y | 11/11/2026 | 115.85 | 223928 |
| 101-756.000-801.000 | PROFESSIONAL AND CONTRA | 00183006 | FORCE TECH | MOVIE SCREE | INV/2026/2952/42 | 10/29/2026 | 896.76 | 223772 |
| 101-756.000-850.000 | TELE COMMUNICATIONS | 00183138 | VERIZON WIRELESS | BILL PERIOD | 6156507900 | 11/05/2026 | 37.60 | 223918 |
| | | | | Total Department 756.000 RECREATION PROGRAMS | | | 4,873.50 | |
| **Department: 757.000 ICE ARENA OPERATIONS** | | | | | | | | |
| 101-757.000-740.000 | OPERATING SUPPLIES | 00183284 | KENDALL ELECTRIC INC | ICE ARENA L | S117414656.001 | 11/11/2026 | 288.36 | 223969 |
| 101-757.000-740.000 | OPERATING SUPPLIES | 00183304 | AMAZON CAPITAL SERVICES | ICE ARENA S | 1KKD-3DFV-471Y | 11/11/2026 | 139.47 | 223928 |
| 101-757.000-850.000 | TELE COMMUNICATIONS | 00183230 | UNITED FEDERAL CREDIT U | MEGAN NEUBE | 10-06-2026 | 11/05/2026 | 111.95 | 1658 |
| 101-757.000-920.000 | PUBLIC UTILITIES | 00183016 | INDIANA MICHIGAN POWER | OCTOBER BIL | 10-12-2026 | 10/29/2026 | 515.92 | 223780 |
| 101-757.000-920.000 | PUBLIC UTILITIES | 00183100 | MICHIGAN GAS UTILITIES | ACCT #05055 | 6118570242 | 10/29/2026 | 46.14 | 223789 |
| 101-757.000-930.000 | GENERAL REPAIR AND MAIN | 00183307 | BECKER ARENA PRODUCTS, | ZAMBONI GAT | 620831 | 11/11/2026 | 931.57 | 223931 |
| | | | | Total Department 757.000 ICE ARENA OPERATIONS | | | 2,033.41 | |
| | | | | Total Fund 101 GENERAL FUND | | | 309,755.62 | |
| **Fund: 202 MAJOR STREET FUND** | | | | | | | | |
| **Department: 000.000 NOT ASSIGNED** | | | | | | | | |
| 202-000.000-228.000 | Remittance | 00183125 | State of Michigan | Remittance | REMIT | 11/06/2026 | 93.60 | 1642 |
| 202-000.000-229.000 | Remittance | 00183121 | FEDERAL TAX DEPOSIT | Remittance | REMIT | 11/06/2026 | 195.31 | 1637 |
| 202-000.000-229.100 | Remittance | 00183121 | FEDERAL TAX DEPOSIT | Remittance | REMIT | 11/06/2026 | 151.21 | 1637 |
| 202-000.000-229.100 | Remittance | 00183121 | FEDERAL TAX DEPOSIT | Remittance | REMIT | 11/06/2026 | 35.36 | 1637 |
| 202-000.000-229.100 | Remittance | 00183121 | FEDERAL TAX DEPOSIT | Remittance | REMIT | 11/06/2026 | 151.03 | 1637 |
| 202-000.000-229.100 | Remittance | 00183121 | FEDERAL TAX DEPOSIT | Remittance | REMIT | 11/06/2026 | 35.31 | 1637 |
| 202-000.000-231.000 | Remittance | 00183136 | CITY - EFT PENSION EE & | Remittance | REMIT | 11/06/2026 | 71.21 | 1630 |
| 202-000.000-231.000 | Remittance | 00183136 | CITY - EFT PENSION EE & | Remittance | REMIT | 11/06/2026 | 18.48 | 1630 |
| 202-000.000-231.010 | Remittance | 00183136 | CITY - EFT PENSION EE & | Remittance | REMIT | 11/06/2026 | 284.63 | 1630 |
| 202-000.000-231.010 | Remittance | 00183136 | CITY - EFT PENSION EE & | Remittance | REMIT | 11/06/2026 | 77.21 | 1630 |
| 202-000.000-231.300 | Remittance | 00183130 | AFSCME MICHIGAN 925 | Remittance | REMIT | 11/06/2026 | 42.43 | 223853 |
| 202-000.000-231.400 | Remittance | 00183131 | United Way of SW Michig | Remittance | REMIT | 11/06/2026 | 0.55 | 223861 |
| 202-000.000-231.600 | Remittance | 00183123 | MISSION SQUARE | Remittance | REMIT | 11/06/2026 | 12.50 | 223857 |
| 202-000.000-231.600 | Remittance | 00183128 | NATIONWIDE RETIREMENT S | Remittance | REMIT | 11/06/2026 | 9.91 | 223858 |
| 202-000.000-231.600 | Remittance | 00183128 | NATIONWIDE RETIREMENT S | Remittance | REMIT | 11/06/2026 | 34.35 | 223858 |

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|---|---|---|---|---|---|---|---|---|
| **Fund: 202 MAJOR STREET FUND** | | | | | | | | |
| **Department: 000.000 NOT ASSIGNED** | | | | | | | | |
| 202-000.000-231.800 | Remittance | 00183122 | CITY - EFT FLEXSPENDING | Remittance | REMIT | 11/06/2026 | 64.77 | 1627 |
| 202-000.000-231.900 | Remittance | 00183119 | AFLAC | Remittance | REMIT | 11/06/2026 | 3.25 | 223851 |
| 202-000.000-231.900 | Remittance | 00183119 | AFLAC | Remittance | REMIT | 11/06/2026 | 3.50 | 223851 |
| 202-000.000-232.000 | Remittance | 00183120 | CITY - EFT BCBS EE & ER | Remittance | REMIT | 11/06/2026 | 149.04 | 1625 |
| 202-000.000-232.010 | Remittance | 00183120 | CITY - EFT BCBS EE & ER | Remittance | REMIT | 11/06/2026 | 596.15 | 1625 |
| 202-000.000-232.100 | Remittance | 00183124 | CITY - EFT LIFE INSURAN | Remittance | REMIT | 11/06/2026 | 3.81 | 1628 |
| 202-000.000-232.110 | Remittance | 00183124 | CITY - EFT LIFE INSURAN | Remittance | REMIT | 11/06/2026 | 6.00 | 1628 |
| 202-000.000-232.600 | Remittance | 00183133 | CITY - EFT WORKERS COMP | Remittance | REMIT | 11/06/2026 | 27.26 | 1636 |
| | | | | | Total Department 000.000 NOT ASSIGNED | | 2,066.87 | |
| **Department: 445.000 PUBLIC DRAINS** | | | | | | | | |
| 202-445.000-740.000 | OPERATING SUPPLIES | 00183386 | HIGH GRADE MATERIALS CO | FINANCE CHA | 10-31-2026 | 11/11/2026 | 70.92 | 223961 |
| 202-445.000-801.000 | PROFESSIONAL AND CONTRA | 00183141 | SPICER GROUP | MS4 COMPLIA | 250715 | 11/05/2026 | 989.65 | 223915 |
| 202-445.000-930.000 | GENERAL REPAIR AND MAIN | 00183146 | BERRIEN COUNTY DRAIN CO | COUNTY DRAI | 2026 | 11/05/2026 | 162.44 | 223872 |
| | | | | | Total Department 445.000 PUBLIC DRAINS | | 1,223.01 | |
| **Department: 449.000 ROADS, STREETS, BRIDGES - ACT 51** | | | | | | | | |
| 202-449.000-801.000 | PROFESSIONAL AND CONTRA | 00183287 | DOGWOOD HILLS TREE FARM | TREE WORK | 105166 | 11/11/2026 | 5,273.00 | 223944 |
| | | | | | Total Department 449.000 ROADS, STREETS, BRIDGES - ACT 51 | | 5,273.00 | |
| **Department: 474.000 TRAFFIC SERVICES** | | | | | | | | |
| 202-474.000-920.000 | PUBLIC UTILITIES | 00183016 | INDIANA MICHIGAN POWER | OCTOBER BIL | 10-12-2026 | 10/29/2026 | 90.97 | 223780 |
| | | | | | Total Department 474.000 TRAFFIC SERVICES | | 90.97 | |
| **Department: 478.000 WINTER MAINTENANCE** | | | | | | | | |
| 202-478.000-740.000 | OPERATING SUPPLIES | 00183152 | DETROIT SALT COMPANY | SALT | SI27-40805 | 11/05/2026 | 16,929.35 | 223882 |
| 202-478.000-740.000 | OPERATING SUPPLIES | 00183190 | DETROIT SALT COMPANY | SALT | S127-40941 | 11/05/2026 | 4,247.39 | 223882 |
| 202-478.000-740.000 | OPERATING SUPPLIES | 00183191 | DETROIT SALT COMPANY | SALT | SI27-40901 | 11/05/2026 | 8,446.77 | 223882 |
| | | | | | Total Department 478.000 WINTER MAINTENANCE | | 29,623.51 | |
| | | | | | Total Fund 202 MAJOR STREET FUND | | 38,277.36 | |
| **Fund: 203 LOCAL STREET FUND** | | | | | | | | |
| **Department: 000.000 NOT ASSIGNED** | | | | | | | | |
| 203-000.000-228.000 | Remittance | 00183125 | State of Michigan | Remittance | REMIT | 11/06/2026 | 445.06 | 1642 |
| 203-000.000-229.000 | Remittance | 00183121 | FEDERAL TAX DEPOSIT | Remittance | REMIT | 11/06/2026 | 969.22 | 1637 |
| 203-000.000-229.100 | Remittance | 00183121 | FEDERAL TAX DEPOSIT | Remittance | REMIT | 11/06/2026 | 742.01 | 1637 |
| 203-000.000-229.100 | Remittance | 00183121 | FEDERAL TAX DEPOSIT | Remittance | REMIT | 11/06/2026 | 741.37 | 1637 |
| 203-000.000-229.100 | Remittance | 00183121 | FEDERAL TAX DEPOSIT | Remittance | REMIT | 11/06/2026 | 173.54 | 1637 |
| 203-000.000-229.100 | Remittance | 00183121 | FEDERAL TAX DEPOSIT | Remittance | REMIT | 11/06/2026 | 173.39 | 1637 |
| 203-000.000-231.000 | Remittance | 00183136 | CITY - EFT PENSION EE & | Remittance | REMIT | 11/06/2026 | 282.43 | 1630 |
| 203-000.000-231.000 | Remittance | 00183136 | CITY - EFT PENSION EE & | Remittance | REMIT | 11/06/2026 | 168.60 | 1630 |
| 203-000.000-231.010 | Remittance | 00183136 | CITY - EFT PENSION EE & | Remittance | REMIT | 11/06/2026 | 1,128.89 | 1630 |
| 203-000.000-231.010 | Remittance | 00183136 | CITY - EFT PENSION EE & | Remittance | REMIT | 11/06/2026 | 704.33 | 1630 |
| 203-000.000-231.300 | Remittance | 00183130 | AFSCME MICHIGAN 925 | Remittance | REMIT | 11/06/2026 | 162.76 | 223853 |
| 203-000.000-231.400 | Remittance | 00183131 | United Way of SW Michig | Remittance | REMIT | 11/06/2026 | 0.55 | 223861 |
| 203-000.000-231.600 | Remittance | 00183123 | MISSION SQUARE | Remittance | REMIT | 11/06/2026 | 12.50 | 223857 |
| 203-000.000-231.600 | Remittance | 00183128 | NATIONWIDE RETIREMENT S | Remittance | REMIT | 11/06/2026 | 9.91 | 223858 |
| 203-000.000-231.600 | Remittance | 00183128 | NATIONWIDE RETIREMENT S | Remittance | REMIT | 11/06/2026 | 56.48 | 223858 |
| 203-000.000-231.800 | Remittance | 00183122 | CITY - EFT FLEXSPENDING | Remittance | REMIT | 11/06/2026 | 215.52 | 1627 |

| GL Number | Invoice Line Desc | Ref # | Vendor Name | Invoice Description | Invoice Number | Check Date | Amount | Check Number |
|---|---|---|---|---|---|---|---|---|
| **Fund: 203 LOCAL STREET FUND** | | | | | | | | |
| **Department: 000.000 NOT ASSIGNED** | | | | | | | | |
| 203-000.000-231.900 | Remittance | 00183119 | AFLAC | Remittance | REMIT | 11/06/2026 | 29.10 | 223851 |
| 203-000.000-231.900 | Remittance | 00183119 | AFLAC | Remittance | REMIT | 11/06/2026 | 36.22 | 223851 |
| 203-000.000-232.000 | Remittance | 00183120 | CITY - EFT BCBS EE & ER | Remittance | REMIT | 11/06/2026 | 748.00 | 1625 |
| 203-000.000-232.010 | Remittance | 00183120 | CITY - EFT BCBS EE & ER | Remittance | REMIT | 11/06/2026 | 2,991.89 | 1625 |
| 203-000.000-232.100 | Remittance | 00183124 | CITY - EFT LIFE INSURAN | Remittance | REMIT | 11/06/2026 | 45.58 | 1628 |
| 203-000.000-232.110 | Remittance | 00183124 | CITY - EFT LIFE INSURAN | Remittance | REMIT | 11/06/2026 | 28.05 | 1628 |
| 203-000.000-232.600 | Remittance | 00183133 | CITY - EFT WORKERS COMP | Remittance | REMIT | 11/06/2026 | 168.47 | 1636 |
| | | | | | Total Department 000.000 NOT ASSIGNED | | 10,033.87 | |
| **Department: 445.000 PUBLIC DRAINS** | | | | | | | | |
| 203-445.000-801.000 | PROFESSIONAL AND CONTRA | 00183141 | SPICER GROUP | MS4 COMPLIA | 250715 | 11/05/2026 | 989.65 | 223915 |
| 203-445.000-930.000 | GENERAL REPAIR AND MAIN | 00183146 | BERRIEN COUNTY DRAIN CO | COUNTY DRAI | 2026 | 11/05/2026 | 162.44 | 223872 |
| | | | | | Total Department 445.000 PUBLIC DRAINS | | 1,152.09 | |
| **Department: 449.000 ROADS, STREETS, BRIDGES - ACT 51** | | | | | | | | |
| 203-449.000-740.000 | OPERATING SUPPLIES | 00183053 | RIETH-RILEY CONSTRUCTIO | HOT PATCH L | 3309005 | 10/29/2026 | 181.98 | 223816 |
| 203-449.000-740.000 | OPERATING SUPPLIES | 00183202 | ACE HARDWARE | PPE | 170844/1 | 11/05/2026 | 26.99 | 223867 |
| 203-449.000-801.000 | PROFESSIONAL AND CONTRA | 00183287 | DOGWOOD HILLS TREE FARM | TREE WORK | 105166 | 11/11/2026 | 12,130.00 | 223944 |
| 203-449.000-850.000 | TELE COMMUNICATIONS | 00183138 | VERIZON WIRELESS | BILL PERIOD | 6156507900 | 11/05/2026 | 75.67 | 223918 |
| 203-449.000-860.000 | TRANSPORTATION AND EDUC | 00183222 | UNITED FEDERAL CREDIT U | LIAM CORMIE | 10-06-2026 | 11/05/2026 | 652.68 | 1658 |
| | | | | | Total Department 449.000 ROADS, STREETS, BRIDGES - ACT 51 | | 13,067.32 | |
| **Department: 474.000 TRAFFIC SERVICES** | | | | | | | | |
| 203-474.000-740.000 | OPERATING SUPPLIES | 00183071 | DORNBOS SIGN & SAFETY I | SIGNS | INV88510 | 10/29/2026 | 132.43 | 223764 |
| 203-474.000-740.000 | OPERATING SUPPLIES | 00183203 | ACE HARDWARE | HARDWARE | 168871/1 | 11/05/2026 | 12.14 | 223867 |
| 203-474.000-740.000 | OPERATING SUPPLIES | 00183238 | O'MALLEY, PATRICK | CLOTHING RE | 11-03-2026 | 11/05/2026 | 76.90 | 223905 |
| 203-474.000-740.000 | OPERATING SUPPLIES | 00183275 | DORNBOS SIGN & SAFETY I | SIGNS | INV88437 | 11/11/2026 | 445.51 | 223945 |
| | | | | | Total Department 474.000 TRAFFIC SERVICES | | 666.98 | |
| **Department: 478.000 WINTER MAINTENANCE** | | | | | | | | |
| 203-478.000-740.000 | OPERATING SUPPLIES | 00183169 | DETROIT SALT COMPANY | SALT | SI27-40753 | 11/05/2026 | 12,384.03 | 223882 |
| 203-478.000-740.000 | OPERATING SUPPLIES | 00183190 | DETROIT SALT COMPANY | SALT | S127-40941 | 11/05/2026 | 4,181.09 | 223882 |
| | | | | | Total Department 478.000 WINTER MAINTENANCE | | 16,565.12 | |
| | | | | | Total Fund 203 LOCAL STREET FUND | | 41,485.38 | |
| **Fund: 204 MUNICIPAL STREET FUND** | | | | | | | | |
| **Department: 444.001 SIDEWALKS - IN HOUSE** | | | | | | | | |
| 204-444.001-740.000 | OPERATING SUPPLIES | 00183036 | HIGH GRADE MATERIALS CO | SIDEWALK PR | 39977 | 10/29/2026 | 1,250.00 | 223778 |
| 204-444.001-740.000 | OPERATING SUPPLIES | 00183037 | HIGH GRADE MATERIALS CO | SIDEWALK PR | 39724 | 10/29/2026 | 2,600.00 | 223778 |
| 204-444.001-740.000 | OPERATING SUPPLIES | 00183160 | HIGH GRADE MATERIALS CO | SIDEWALKS A | 40978 | 11/05/2026 | 487.50 | 223890 |
| 204-444.001-740.000 | OPERATING SUPPLIES | 00183239 | LOWE'S HOME CENTERS, LL | FOR SPRINKL | 983617 | 11/05/2026 | 57.92 | 223900 |
| | | | | | Total Department 444.001 SIDEWALKS - IN HOUSE | | 4,395.42 | |
| | | | | | Total Fund 204 MUNICIPAL STREET FUND | | 4,395.42 | |
| **Fund: 209 CEMETERY FUND** | | | | | | | | |
| **Department: 000.000 NOT ASSIGNED** | | | | | | | | |
| 209-000.000-228.000 | Remittance | 00183125 | State of Michigan | Remittance | REMIT | 11/06/2026 | 182.80 | 1642 |
| 209-000.000-229.000 | Remittance | 00183121 | FEDERAL TAX DEPOSIT | Remittance | REMIT | 11/06/2026 | 417.03 | 1637 |
| 209-000.000-229.100 | Remittance | 00183121 | FEDERAL TAX DEPOSIT | Remittance | REMIT | 11/06/2026 | 61.57 | 1637 |

| GL Number | Invoice Line Desc | Ref # | Vendor Name | Invoice Description | Invoice Number | Check Date | Amount | Check Number |
|---|---|---|---|---|---|---|---|---|
| **Fund: 209 CEMETERY FUND** | | | | | | | | |
| **Department: 000.000 NOT ASSIGNED** | | | | | | | | |
| 209-000.000-229.100 | Remittance | 00183121 | FEDERAL TAX DEPOSIT | Remittance | REMIT | 11/06/2026 | 263.28 | 1637 |
| 209-000.000-229.100 | Remittance | 00183121 | FEDERAL TAX DEPOSIT | Remittance | REMIT | 11/06/2026 | 61.63 | 1637 |
| 209-000.000-229.100 | Remittance | 00183121 | FEDERAL TAX DEPOSIT | Remittance | REMIT | 11/06/2026 | 263.48 | 1637 |
| 209-000.000-231.000 | Remittance | 00183136 | CITY - EFT PENSION EE & | Remittance | REMIT | 11/06/2026 | 139.42 | 1630 |
| 209-000.000-231.000 | Remittance | 00183136 | CITY - EFT PENSION EE & | Remittance | REMIT | 11/06/2026 | 4.13 | 1630 |
| 209-000.000-231.010 | Remittance | 00183136 | CITY - EFT PENSION EE & | Remittance | REMIT | 11/06/2026 | 17.25 | 1630 |
| 209-000.000-231.010 | Remittance | 00183136 | CITY - EFT PENSION EE & | Remittance | REMIT | 11/06/2026 | 557.23 | 1630 |
| 209-000.000-231.300 | Remittance | 00183130 | AFSCME MICHIGAN 925 | Remittance | REMIT | 11/06/2026 | 93.16 | 223853 |
| 209-000.000-231.600 | Remittance | 00183128 | NATIONWIDE RETIREMENT S | Remittance | REMIT | 11/06/2026 | 22.50 | 223858 |
| 209-000.000-231.900 | Remittance | 00183119 | AFLAC | Remittance | REMIT | 11/06/2026 | 17.37 | 223851 |
| 209-000.000-231.900 | Remittance | 00183119 | AFLAC | Remittance | REMIT | 11/06/2026 | 14.94 | 223851 |
| 209-000.000-232.000 | Remittance | 00183120 | CITY - EFT BCBS EE & ER | Remittance | REMIT | 11/06/2026 | 131.63 | 1625 |
| 209-000.000-232.010 | Remittance | 00183120 | CITY - EFT BCBS EE & ER | Remittance | REMIT | 11/06/2026 | 526.55 | 1625 |
| 209-000.000-232.110 | Remittance | 00183124 | CITY - EFT LIFE INSURAN | Remittance | REMIT | 11/06/2026 | 11.21 | 1628 |
| 209-000.000-232.600 | Remittance | 00183133 | CITY - EFT WORKERS COMP | Remittance | REMIT | 11/06/2026 | 29.12 | 1636 |
| | | | | | Total Department 000.000 NOT ASSIGNED | | 2,814.30 | |
| **Department: 567.000 CEMETERY OPERATIONS** | | | | | | | | |
| 209-567.000-740.000 | OPERATING SUPPLIES | 00182993 | ACE HARDWARE | CONCRETE | 170655/1 | 10/29/2026 | 43.15 | 223751 |
| 209-567.000-740.000 | OPERATING SUPPLIES | 00183167 | CONSUMERS CONCRETE CO. | CONCRETE | 00627430 | 11/05/2026 | 1,027.75 | 223879 |
| 209-567.000-801.000 | PROFESSIONAL AND CONTRA | 00183287 | DOGWOOD HILLS TREE FARM | TREE WORK | 105166 | 11/11/2026 | 2,278.00 | 223944 |
| 209-567.000-850.000 | TELE COMMUNICATIONS | 00183139 | TELNET WORLDWIDE | BILL DATE 1 | IN240419 | 11/05/2026 | 18.06 | 223916 |
| 209-567.000-850.000 | TELE COMMUNICATIONS | 00183230 | UNITED FEDERAL CREDIT U | MEGAN NEUBE | 10-06-2026 | 11/05/2026 | 146.90 | 1658 |
| 209-567.000-920.000 | PUBLIC UTILITIES | 00183016 | INDIANA MICHIGAN POWER | OCTOBER BIL | 10-12-2026 | 10/29/2026 | 338.06 | 223780 |
| 209-567.000-920.000 | PUBLIC UTILITIES | 00183103 | MICHIGAN GAS UTILITIES | ACCT #05046 | 6121811938 | 10/29/2026 | 47.06 | 223792 |
| 209-567.000-941.100 | SOFTWARE & SUBSCRIBE BA | 00183289 | PONTEM SOFTWARE | PONTEM PROG | 00015439 | 11/11/2026 | 2,270.00 | 223981 |
| | | | | | Total Department 567.000 CEMETERY OPERATIONS | | 6,168.98 | |
| | | | | | Total Fund 209 CEMETERY FUND | | 8,983.28 | |
| **Fund: 214 DEPOT FUND** | | | | | | | | |
| **Department: 264.000 BUILDINGS** | | | | | | | | |
| 214-264.000-920.000 | PUBLIC UTILITIES | 00183016 | INDIANA MICHIGAN POWER | OCTOBER BIL | 10-12-2026 | 10/29/2026 | 26.93 | 223780 |
| | | | | | Total Department 264.000 BUILDINGS | | 26.93 | |
| | | | | | Total Fund 214 DEPOT FUND | | 26.93 | |
| **Fund: 226 RUBBISH COLLECTION FUND** | | | | | | | | |
| **Department: 000.000 NOT ASSIGNED** | | | | | | | | |
| 226-000.000-228.000 | Remittance | 00183125 | State of Michigan | Remittance | REMIT | 11/06/2026 | 292.46 | 1642 |
| 226-000.000-229.000 | Remittance | 00183121 | FEDERAL TAX DEPOSIT | Remittance | REMIT | 11/06/2026 | 559.34 | 1637 |
| 226-000.000-229.100 | Remittance | 00183121 | FEDERAL TAX DEPOSIT | Remittance | REMIT | 11/06/2026 | 483.92 | 1637 |
| 226-000.000-229.100 | Remittance | 00183121 | FEDERAL TAX DEPOSIT | Remittance | REMIT | 11/06/2026 | 483.72 | 1637 |
| 226-000.000-229.100 | Remittance | 00183121 | FEDERAL TAX DEPOSIT | Remittance | REMIT | 11/06/2026 | 113.19 | 1637 |
| 226-000.000-229.100 | Remittance | 00183121 | FEDERAL TAX DEPOSIT | Remittance | REMIT | 11/06/2026 | 113.15 | 1637 |
| 226-000.000-231.000 | Remittance | 00183136 | CITY - EFT PENSION EE & | Remittance | REMIT | 11/06/2026 | 235.00 | 1630 |
| 226-000.000-231.000 | Remittance | 00183136 | CITY - EFT PENSION EE & | Remittance | REMIT | 11/06/2026 | 43.72 | 1630 |
| 226-000.000-231.010 | Remittance | 00183136 | CITY - EFT PENSION EE & | Remittance | REMIT | 11/06/2026 | 939.18 | 1630 |
| 226-000.000-231.010 | Remittance | 00183136 | CITY - EFT PENSION EE & | Remittance | REMIT | 11/06/2026 | 182.66 | 1630 |
| 226-000.000-231.300 | Remittance | 00183130 | AFSCME MICHIGAN 925 | Remittance | REMIT | 11/06/2026 | 97.56 | 223853 |

| GL Number | Invoice Line Desc | Ref # | Vendor Name | Invoice Description | Invoice Number | Check Date | Amount | Check Number |
|---|---|---|---|---|---|---|---|---|
| **Fund: 226 RUBBISH COLLECTION FUND** | | | | | | | | |
| **Department: 000.000 NOT ASSIGNED** | | | | | | | | |
| 226-000.000-231.600 | Remittance | 00183123 | MISSION SQUARE | Remittance | REMIT | 11/06/2026 | 200.00 | 223857 |
| 226-000.000-231.600 | Remittance | 00183128 | NATIONWIDE RETIREMENT S | Remittance | REMIT | 11/06/2026 | 15.84 | 223858 |
| 226-000.000-231.800 | Remittance | 00183122 | CITY - EFT FLEXSPENDING | Remittance | REMIT | 11/06/2026 | 110.66 | 1627 |
| 226-000.000-231.900 | Remittance | 00183119 | AFLAC | Remittance | REMIT | 11/06/2026 | 78.27 | 223851 |
| 226-000.000-231.900 | Remittance | 00183119 | AFLAC | Remittance | REMIT | 11/06/2026 | 60.99 | 223851 |
| 226-000.000-232.000 | Remittance | 00183120 | CITY - EFT BCBS EE & ER | Remittance | REMIT | 11/06/2026 | 350.43 | 1625 |
| 226-000.000-232.010 | Remittance | 00183120 | CITY - EFT BCBS EE & ER | Remittance | REMIT | 11/06/2026 | 1,401.78 | 1625 |
| 226-000.000-232.100 | Remittance | 00183124 | CITY - EFT LIFE INSURAN | Remittance | REMIT | 11/06/2026 | 26.70 | 1628 |
| 226-000.000-232.110 | Remittance | 00183124 | CITY - EFT LIFE INSURAN | Remittance | REMIT | 11/06/2026 | 18.30 | 1628 |
| 226-000.000-232.600 | Remittance | 00183133 | CITY - EFT WORKERS COMP | Remittance | REMIT | 11/06/2026 | 91.11 | 1636 |
| | | | | | Total Department 000.000 NOT ASSIGNED | | 5,897.98 | |
| **Department: 521.000 SANITATION/SOLID WASTE** | | | | | | | | |
| 226-521.000-802.100 | IT MANAGED SERVICE PROV | 00183026 | CREEK ENTERPRISE INC | IT SERVICES | 41115 | 10/30/2026 | 39.32 | 1618 |
| 226-521.000-802.100 | IT MANAGED SERVICE PROV | 00183027 | CREEK ENTERPRISE INC | IT SERVICES | 41337 | 10/30/2026 | 39.32 | 1618 |
| 226-521.000-804.000 | CONTRACTED SERVICES | 00183194 | WM CORPORATE SERVICES | RESIDENTIAL | 214516-2548-9 | 11/05/2026 | 1,369.72 | 223920 |
| 226-521.000-804.000 | CONTRACTED SERVICES | 00183249 | BEST WAY DISPOSAL INC | RESIDENTIAL | 2538257 | 11/05/2026 | 517.50 | 223874 |
| 226-521.000-804.000 | CONTRACTED SERVICES | 00183250 | BEST WAY DISPOSAL INC | RESIDENTIAL | 2538254 | 11/05/2026 | 398.89 | 223874 |
| 226-521.000-804.000 | CONTRACTED SERVICES | 00183254 | BEST WAY DISPOSAL INC | RESIDENTIAL | 2538261 | 11/05/2026 | 305.56 | 223874 |
| 226-521.000-804.000 | CONTRACTED SERVICES | 00183255 | BEST WAY DISPOSAL INC | RESIDENTIAL | 2538255 | 11/05/2026 | 538.55 | 223874 |
| 226-521.000-804.000 | CONTRACTED SERVICES | 00183263 | BEST WAY DISPOSAL INC | RESIDENTIAL | 2536279 | 11/05/2026 | 53,375.59 | 223874 |
| 226-521.000-804.000 | CONTRACTED SERVICES | 00183265 | BEST WAY DISPOSAL INC | RESIDENTIAL | 2538256 | 11/05/2026 | 1,491.74 | 223874 |
| 226-521.000-804.100 | RUBBISH - DOWNTOWN DUMP | 00183264 | BEST WAY DISPOSAL INC | SPECIAL PIC | 2538253 | 11/05/2026 | 4,960.25 | 223874 |
| 226-521.000-804.200 | RUBBISH - DPW DUMPSTER | 00183193 | STEVENSVILLE TRANSFER S | 4-3246-0072 | 3246-000006682 | 11/06/2026 | 3,955.06 | 1655 |
| 226-521.000-804.200 | RUBBISH - DPW DUMPSTER | 00183251 | BEST WAY DISPOSAL INC | COMMERCIAL | 2538266 | 11/05/2026 | 120.51 | 223874 |
| 226-521.000-804.200 | RUBBISH - DPW DUMPSTER | 00183253 | BEST WAY DISPOSAL INC | COMMERCIAL | 2538263 | 11/05/2026 | 258.83 | 223874 |
| 226-521.000-804.300 | RUBBISH - DOWNTOWN CARD | 00183266 | BEST WAY DISPOSAL INC | DDA CARDBOA | 2538260 | 11/05/2026 | 1,824.75 | 223874 |
| | | | | | Total Department 521.000 SANITATION/SOLID WASTE | | 69,195.59 | |
| | | | | | Total Fund 226 RUBBISH COLLECTION FUND | | 75,093.57 | |
| **Fund: 248 DOWNTOWN DEVELOPMENT AUTHORITY FUND** | | | | | | | | |
| **Department: 000.000 NOT ASSIGNED** | | | | | | | | |
| 248-000.000-228.000 | Remittance | 00183125 | State of Michigan | Remittance | REMIT | 11/06/2026 | 22.00 | 1642 |
| 248-000.000-229.000 | Remittance | 00183121 | FEDERAL TAX DEPOSIT | Remittance | REMIT | 11/06/2026 | 29.07 | 1637 |
| 248-000.000-229.100 | Remittance | 00183121 | FEDERAL TAX DEPOSIT | Remittance | REMIT | 11/06/2026 | 10.80 | 1637 |
| 248-000.000-229.100 | Remittance | 00183121 | FEDERAL TAX DEPOSIT | Remittance | REMIT | 11/06/2026 | 10.80 | 1637 |
| 248-000.000-229.100 | Remittance | 00183121 | FEDERAL TAX DEPOSIT | Remittance | REMIT | 11/06/2026 | 46.16 | 1637 |
| 248-000.000-229.100 | Remittance | 00183121 | FEDERAL TAX DEPOSIT | Remittance | REMIT | 11/06/2026 | 46.16 | 1637 |
| 248-000.000-232.600 | Remittance | 00183133 | CITY - EFT WORKERS COMP | Remittance | REMIT | 11/06/2026 | 5.04 | 1636 |
| | | | | | Total Department 000.000 NOT ASSIGNED | | 170.03 | |
| | | | | | Total Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY FUND | | 170.03 | |
| **Fund: 264 LAW ENFORCEMENT TRAINING FUND** | | | | | | | | |
| **Department: 301.000 POLICE GROUP** | | | | | | | | |
| 264-301.000-543.000 | STATE GRANT-PUBLIC SAFE | 00183395 | HOLLAND DEPT. OF PUBLIC | FALL 2026 D | 7190 | 11/11/2026 | 1,869.35 | 223962 |
| | | | | | Total Department 301.000 POLICE GROUP | | 1,869.35 | |
| | | | | | Total Fund 264 LAW ENFORCEMENT TRAINING FUND | | 1,869.35 | |

# INVOICE DISTRIBUTION REPORT FOR CITY OF ST. JOSEPH

POST DATES 10/24/2026 - 11/11/2026
POSTED AND UNPOSTED
OPEN AND PAID

| GL Number | Invoice Line Desc | Ref # | Vendor Name | Invoice Description | Invoice Number | Check Date | Amount | Check Number |
|---|---|---|---|---|---|---|---|---|
| **Fund: 271 LIBRARY FUND** | | | | | | | | |
| **Department: 000.000 NOT ASSIGNED** | | | | | | | | |
| 271-000.000-228.000 | Remittance | 00183125 | State of Michigan | Remittance | REMIT | 11/06/2026 | 651.90 | 1642 |
| 271-000.000-229.000 | Remittance | 00183121 | FEDERAL TAX DEPOSIT | Remittance | REMIT | 11/06/2026 | 1,204.75 | 1637 |
| 271-000.000-229.100 | Remittance | 00183121 | FEDERAL TAX DEPOSIT | Remittance | REMIT | 11/06/2026 | 1,170.85 | 1637 |
| 271-000.000-229.100 | Remittance | 00183121 | FEDERAL TAX DEPOSIT | Remittance | REMIT | 11/06/2026 | 273.79 | 1637 |
| 271-000.000-229.100 | Remittance | 00183121 | FEDERAL TAX DEPOSIT | Remittance | REMIT | 11/06/2026 | 273.82 | 1637 |
| 271-000.000-229.100 | Remittance | 00183121 | FEDERAL TAX DEPOSIT | Remittance | REMIT | 11/06/2026 | 1,170.71 | 1637 |
| 271-000.000-231.000 | Remittance | 00183136 | CITY - EFT PENSION EE & | Remittance | REMIT | 11/06/2026 | 568.07 | 1630 |
| 271-000.000-231.010 | Remittance | 00183136 | CITY - EFT PENSION EE & | Remittance | REMIT | 11/06/2026 | 2,229.65 | 1630 |
| 271-000.000-231.900 | Remittance | 00183119 | AFLAC | Remittance | REMIT | 11/06/2026 | 8.97 | 223851 |
| 271-000.000-231.900 | Remittance | 00183119 | AFLAC | Remittance | REMIT | 11/06/2026 | 43.23 | 223851 |
| 271-000.000-232.000 | Remittance | 00183120 | CITY - EFT BCBS EE & ER | Remittance | REMIT | 11/06/2026 | 727.66 | 1625 |
| 271-000.000-232.010 | Remittance | 00183120 | CITY - EFT BCBS EE & ER | Remittance | REMIT | 11/06/2026 | 2,910.73 | 1625 |
| 271-000.000-232.110 | Remittance | 00183124 | CITY - EFT LIFE INSURAN | Remittance | REMIT | 11/06/2026 | 24.30 | 1628 |
| 271-000.000-232.600 | Remittance | 00183133 | CITY - EFT WORKERS COMP | Remittance | REMIT | 11/06/2026 | 17.85 | 1636 |
| 271-000.000-232.700 | Remittance | 00183135 | CITY - EFT UNEMPLOYMENT | Remittance | REMIT | 11/06/2026 | 1.00 | 1635 |
| | | | | | Total Department 000.000 NOT ASSIGNED | | 11,277.28 | |
| **Department: 790.000 LIBRARY** | | | | | | | | |
| 271-790.000-728.000 | POSTAGE | 00183017 | QUADIENT FINANCE USA, I | OCTOBER BIL | 10-13-2026 | 10/29/2026 | 45.30 | 223846 |
| 271-790.000-740.000 | OPERATING SUPPLIES | 00183001 | DOUBLEDAY OFFICE PRODUC | BOOK SUPPLI | 80401 | 10/29/2026 | 18.06 | 223765 |
| 271-790.000-740.000 | OPERATING SUPPLIES | 00183068 | DOUBLEDAY OFFICE PRODUC | OFFICE SUPP | 80490 | 10/29/2026 | 49.00 | 223765 |
| 271-790.000-740.000 | OPERATING SUPPLIES | 00183207 | DOUBLEDAY OFFICE PRODUC | LIBRARY STA | 80421 | 11/05/2026 | 92.40 | 223884 |
| 271-790.000-740.000 | OPERATING SUPPLIES | 00183208 | DEMCO EDUCATIONAL CORPO | BOOK SUPPLI | 7875935 | 11/05/2026 | 145.23 | 223881 |
| 271-790.000-740.000 | OPERATING SUPPLIES | 00183210 | AMAZON CAPITAL SERVICES | LIBRARY SUP | 1NX4-7CGX-DG36 | 11/05/2026 | 12.88 | 223869 |
| 271-790.000-740.000 | OPERATING SUPPLIES | 00183348 | DEMCO EDUCATIONAL CORPO | BOOK SUPPLI | 7878398 | 11/11/2026 | 161.37 | 223943 |
| 271-790.000-740.000 | OPERATING SUPPLIES | 00183349 | DOUBLEDAY OFFICE PRODUC | OFFICE SUPP | 80650 | 11/11/2026 | 62.42 | 223946 |
| 271-790.000-740.000 | OPERATING SUPPLIES | 00183352 | AMAZON CAPITAL SERVICES | OFFICE SUPP | 16JD-FV44-4MVJ | 11/11/2026 | (12.88) | 223928 |
| 271-790.000-740.000 | OPERATING SUPPLIES | 00183353 | AMAZON CAPITAL SERVICES | OFFICE SUPP | 1QHQ-6L74-4PV1 | 11/11/2026 | 253.40 | 223928 |
| 271-790.000-780.000 | LIBRARY COLLECTION | 00182998 | CENGAGE GROUP | AFIC LARGE | 999103680957 | 10/29/2026 | 229.60 | 223760 |
| 271-790.000-780.000 | LIBRARY COLLECTION | 00183209 | OVERDRIVE, INC. | LIBBY COLLE | 02360DA26368818 | 11/05/2026 | 185.00 | 223907 |
| 271-790.000-780.000 | LIBRARY COLLECTION | 00183210 | AMAZON CAPITAL SERVICES | LIBRARY SUP | 1NX4-7CGX-DG36 | 11/05/2026 | 106.80 | 223869 |
| 271-790.000-780.000 | LIBRARY COLLECTION | 00183274 | MIDWEST TAPE | HOOPLA MONT | 509639396 | 11/12/2026 | 1,198.60 | 1666 |
| 271-790.000-780.000 | LIBRARY COLLECTION | 00183350 | OVERDRIVE, INC. | OVERDRIVE A | 02360CO26387565 | 11/11/2026 | 669.66 | 223979 |
| 271-790.000-780.000 | LIBRARY COLLECTION | 00183368 | INGRAM LIBRARY SERVICES | BOOKS | 30527034 | 11/11/2026 | 1,894.38 | 223965 |
| 271-790.000-802.100 | IT MANAGED SERVICE PROV | 00183026 | CREEK ENTERPRISE INC | IT SERVICES | 41115 | 10/30/2026 | 159.68 | 1618 |
| 271-790.000-802.100 | IT MANAGED SERVICE PROV | 00183027 | CREEK ENTERPRISE INC | IT SERVICES | 41337 | 10/30/2026 | 159.68 | 1618 |
| 271-790.000-850.000 | TELE COMMUNICATIONS | 00183139 | TELNET WORLDWIDE | BILL DATE 1 | IN240419 | 11/05/2026 | 198.68 | 223916 |
| 271-790.000-885.000 | SPECIAL EVENTS AND PROG | 00183225 | UNITED FEDERAL CREDIT U | PAULA STAKL | 10-06-2026 | 11/05/2026 | 900.18 | 1658 |
| 271-790.000-885.000 | SPECIAL EVENTS AND PROG | 00183210 | AMAZON CAPITAL SERVICES | LIBRARY SUP | 1NX4-7CGX-DG36 | 11/05/2026 | 23.74 | 223869 |
| 271-790.000-885.000 | SPECIAL EVENTS AND PROG | 00183210 | AMAZON CAPITAL SERVICES | LIBRARY SUP | 1NX4-7CGX-DG36 | 11/05/2026 | 75.97 | 223869 |
| 271-790.000-885.000 | SPECIAL EVENTS AND PROG | 00183210 | AMAZON CAPITAL SERVICES | LIBRARY SUP | 1NX4-7CGX-DG36 | 11/05/2026 | 39.25 | 223869 |
| 271-790.000-885.000 | SPECIAL EVENTS AND PROG | 00183351 | AMAZON CAPITAL SERVICES | SPECIAL PRO | 1JH9-LPHP-4HNF | 11/11/2026 | (39.99) | 223928 |
| 271-790.000-885.000 | SPECIAL EVENTS AND PROG | 00183353 | AMAZON CAPITAL SERVICES | OFFICE SUPP | 1QHQ-6L74-4PV1 | 11/11/2026 | 133.65 | 223928 |
| 271-790.000-920.000 | PUBLIC UTILITIES | 00183016 | INDIANA MICHIGAN POWER | OCTOBER BIL | 10-12-2026 | 10/29/2026 | 2,067.83 | 223780 |
| 271-790.000-920.000 | PUBLIC UTILITIES | 00183102 | MICHIGAN GAS UTILITIES | ACCT #05055 | 6116598026 | 10/29/2026 | 255.32 | 223791 |
| 271-790.000-930.000 | GENERAL REPAIR AND MAIN | 00183000 | CITY PLUMBING & HEATING | CHECK SUMP | 82380 | 10/29/2026 | 205.00 | 223761 |
| 271-790.000-930.000 | GENERAL REPAIR AND MAIN | 00182999 | CITY PLUMBING & HEATING | WATER FOUNT | 82483 | 10/29/2026 | 409.46 | 223761 |
| 271-790.000-930.000 | GENERAL REPAIR AND MAIN | 00183206 | CITY PLUMBING & HEATING | QUARTERLY M | 2360 | 11/05/2026 | 3,525.00 | 223878 |
| 271-790.000-930.000 | GENERAL REPAIR AND MAIN | 00183257 | HELIOS SOLAR LLC | SOLAR PANEL | 2984001 | 11/05/2026 | 1,560.00 | 223889 |

| GL Number | Invoice Line Desc | Ref # | Vendor Name | Invoice Description | Invoice Number | Check Date | Amount | Check Number |
|---|---|---|---|---|---|---|---|---|
| **Fund: 271 LIBRARY FUND** | | | | | | | | |
| **Department: 790.000 LIBRARY** | | | | | | | | |
| 271-790.000-930.000 | GENERAL REPAIR AND MAIN | 00183345 | D.L. GALLIVAN OFFICE SO | COPIER MAIN | IN212202 | 11/11/2026 | 427.57 | 223942 |
| 271-790.000-930.000 | GENERAL REPAIR AND MAIN | 00183346 | EPS SECURITY | ALARM MONIT | A907382 | 11/11/2026 | 27.56 | 223948 |
| 271-790.000-941.000 | RENTS & LEASES | 00183067 | VERDANT COMMERCIAL CAPI | MONTHLY COP | 906483846 | 10/29/2026 | 329.18 | 223825 |
| 271-790.000-941.100 | SOFTWARE & SUBSCRIBE BA | 00183225 | UNITED FEDERAL CREDIT U | PAULA STAKL | 10-06-2026 | 11/05/2026 | 57.75 | 1658 |
| 271-790.000-941.100 | ADOBE | 00183230 | UNITED FEDERAL CREDIT U | MEGAN NEUBE | 10-06-2026 | 11/05/2026 | 37.99 | 1658 |
| 271-790.000-941.100 | SOFTWARE & SUBSCRIBE BA | 00183347 | UPLAND SOFTWARE | FAX MONTHLY | 630118 | 11/11/2026 | 19.00 | 223995 |
| 271-790.000-941.100 | SOFTWARE & SUBSCRIBE BA | 00183367 | THE LIBRARY NETWORK | ANNUAL DEEP | 78716 | 11/11/2026 | 1,154.00 | 223992 |
| | | | | | Total Department 790.000 LIBRARY | | 16,837.72 | |
| | | | | | Total Fund 271 LIBRARY FUND | | 28,115.00 | |
| **Fund: 275 BAND FUND** | | | | | | | | |
| **Department: 802.000 MUNICIPAL BAND** | | | | | | | | |
| 275-802.000-801.000 | | 00183305 | MEISTER-WITKOWSKI PHOTO | BAND PORTRA | 4091 | 11/11/2026 | 155.00 | 223972 |
| 275-802.000-920.000 | PUBLIC UTILITIES | 00183016 | INDIANA MICHIGAN POWER | OCTOBER BIL | 10-12-2026 | 10/29/2026 | 33.34 | 223780 |
| | | | | | Total Department 802.000 MUNICIPAL BAND | | 188.34 | |
| | | | | | Total Fund 275 BAND FUND | | 188.34 | |
| **Fund: 401 CAPITAL PROJECTS FUND** | | | | | | | | |
| **Department: 901.062 CITY HALL HVAC REPAIR** | | | | | | | | |
| 401-901.062-975.000 | BUILDING & BUILDING IMP | 00183323 | UNITED RENTALS (NORTH A | POLICE AC R | 267695830-001 | 11/11/2026 | 2,089.55 | 223994 |
| | | | | | Total Department 901.062 CITY HALL HVAC REPAIR | | 2,089.55 | |
| | | | | | Total Fund 401 CAPITAL PROJECTS FUND | | 2,089.55 | |
| **Fund: 590 SEWER FUND** | | | | | | | | |
| **Department: 000.000 NOT ASSIGNED** | | | | | | | | |
| 590-000.000-228.000 | Remittance | 00183125 | State of Michigan | Remittance | REMIT | 11/06/2026 | 246.11 | 1642 |
| 590-000.000-229.000 | Remittance | 00183121 | FEDERAL TAX DEPOSIT | Remittance | REMIT | 11/06/2026 | 570.71 | 1637 |
| 590-000.000-229.100 | Remittance | 00183121 | FEDERAL TAX DEPOSIT | Remittance | REMIT | 11/06/2026 | 380.80 | 1637 |
| 590-000.000-229.100 | Remittance | 00183121 | FEDERAL TAX DEPOSIT | Remittance | REMIT | 11/06/2026 | 89.24 | 1637 |
| 590-000.000-229.100 | Remittance | 00183121 | FEDERAL TAX DEPOSIT | Remittance | REMIT | 11/06/2026 | 89.08 | 1637 |
| 590-000.000-229.100 | Remittance | 00183121 | FEDERAL TAX DEPOSIT | Remittance | REMIT | 11/06/2026 | 381.50 | 1637 |
| 590-000.000-230.100 | SJCT UNDISTRIBUTED REVE | 00183366 | ST JOSEPH CHARTER TOWNS | DISTRIBUTIO | 11-05-2026 | 11/11/2026 | 10,920.56 | 223988 |
| 590-000.000-230.200 | LCT UNDISTRIBUTED REVEN | 00183365 | LINCOLN CHARTER TOWNSHI | DISTRIBUTIO | 11-05-2026 | 11/11/2026 | 51,737.93 | 223970 |
| 590-000.000-230.400 | RTWP UNDISTRIBUTED REVE | 00183364 | ROYALTON TOWNSHIP | DISTRIBUTIO | 11-05-2026 | 11/11/2026 | 250,114.33 | 223986 |
| 590-000.000-230.500 | DUE TO WWTP | 00183300 | JOINT WASTEWATER TREATM | JULY 26 AUT | 19171 | 11/11/2026 | 98,664.72 | 223967 |
| 590-000.000-230.500 | DUE TO WWTP | 00183301 | JOINT WASTEWATER TREATM | AUGUST 26 A | 19224 | 11/11/2026 | 86,492.56 | 223967 |
| 590-000.000-230.500 | DUE TO WWTP | 00183302 | JOINT WASTEWATER TREATM | SEPTEMBER 2 | 19256 | 11/11/2026 | 78,255.87 | 223967 |
| 590-000.000-230.500 | DUE TO WWTP | 00183302 | JOINT WASTEWATER TREATM | SEPTEMBER 2 | 19256 | 11/11/2026 | 51.81 | 223967 |
| 590-000.000-231.000 | Remittance | 00183136 | CITY - EFT PENSION EE & | Remittance | REMIT | 11/06/2026 | 152.50 | 1630 |
| 590-000.000-231.000 | Remittance | 00183136 | CITY - EFT PENSION EE & | Remittance | REMIT | 11/06/2026 | 84.12 | 1630 |
| 590-000.000-231.010 | Remittance | 00183136 | CITY - EFT PENSION EE & | Remittance | REMIT | 11/06/2026 | 599.34 | 1630 |
| 590-000.000-231.010 | Remittance | 00183136 | CITY - EFT PENSION EE & | Remittance | REMIT | 11/06/2026 | 336.19 | 1630 |
| 590-000.000-231.300 | Remittance | 00183130 | AFSCME MICHIGAN 925 | Remittance | REMIT | 11/06/2026 | 49.06 | 223853 |
| 590-000.000-231.400 | Remittance | 00183131 | United Way of SW Michig | Remittance | REMIT | 11/06/2026 | 3.29 | 223861 |
| 590-000.000-231.600 | Remittance | 00183123 | MISSION SQUARE | Remittance | REMIT | 11/06/2026 | 75.01 | 223857 |
| 590-000.000-231.600 | Remittance | 00183128 | NATIONWIDE RETIREMENT S | Remittance | REMIT | 11/06/2026 | 59.48 | 223858 |
| 590-000.000-231.600 | Remittance | 00183128 | NATIONWIDE RETIREMENT S | Remittance | REMIT | 11/06/2026 | 10.66 | 223858 |

| GL Number | Invoice Line Desc | Ref # | Vendor Name | Invoice Description | Invoice Number | Check Date | Amount | Check Number |
|---|---|---|---|---|---|---|---|---|
| **Fund: 590 SEWER FUND** | | | | | | | | |
| **Department: 000.000 NOT ASSIGNED** | | | | | | | | |
| 590-000.000-231.800 | Remittance | 00183122 | CITY - EFT FLEXSPENDING | Remittance | REMIT | 11/06/2026 | 51.59 | 1627 |
| 590-000.000-231.900 | Remittance | 00183119 | AFLAC | Remittance | REMIT | 11/06/2026 | 14.30 | 223851 |
| 590-000.000-231.900 | Remittance | 00183119 | AFLAC | Remittance | REMIT | 11/06/2026 | 10.54 | 223851 |
| 590-000.000-232.000 | Remittance | 00183120 | CITY - EFT BCBS EE & ER | Remittance | REMIT | 11/06/2026 | 193.45 | 1625 |
| 590-000.000-232.010 | Remittance | 00183120 | CITY - EFT BCBS EE & ER | Remittance | REMIT | 11/06/2026 | 773.81 | 1625 |
| 590-000.000-232.100 | Remittance | 00183124 | CITY - EFT LIFE INSURAN | Remittance | REMIT | 11/06/2026 | 1.28 | 1628 |
| 590-000.000-232.110 | Remittance | 00183124 | CITY - EFT LIFE INSURAN | Remittance | REMIT | 11/06/2026 | 11.25 | 1628 |
| 590-000.000-232.600 | Remittance | 00183133 | CITY - EFT WORKERS COMP | Remittance | REMIT | 11/06/2026 | 20.68 | 1636 |
| 590-000.000-256.000 | Sewer | 00183399 | FOSTER, MICHELE | UB refund f | 11/11/2026 | 11/11/2026 | 99.49 | 223956 |
| | | | | | Total Department 000.000 NOT ASSIGNED | | 580,541.26 | |
| **Department: 527.000 SEWER SYSTEM** | | | | | | | | |
| 590-527.000-740.000 | OPERATING SUPPLIES | 00183313 | USA BLUE BOOK | JET NOZZLE | INV01208488 | 11/11/2026 | 175.38 | 223996 |
| 590-527.000-801.000 | PROFESSIONAL AND CONTRA | 00183029 | BEAUDOIN ELECTRICAL CON | PROFESSIONA | 67651 | 10/29/2026 | 384.00 | 223755 |
| 590-527.000-801.000 | PROFESSIONAL AND CONTRA | 00183030 | BEAUDOIN ELECTRICAL CON | PROFESSIONA | 67664 | 10/29/2026 | 384.00 | 223755 |
| 590-527.000-801.000 | PROFESSIONAL AND CONTRA | 00183043 | THE SAFETY COMPANY, LLC | SEWER CAMER | IN267210 | 10/30/2026 | 4,693.72 | 1623 |
| 590-527.000-801.000 | PROFESSIONAL AND CONTRA | 00183093 | BEAUDOIN ELECTRICAL CON | PROFESSIONA | 67662 | 10/29/2026 | 650.56 | 223755 |
| 590-527.000-801.000 | PROFESSIONAL AND CONTRA | 00183252 | BEST WAY DISPOSAL INC | SEWER ROLL- | 2538264 | 11/05/2026 | 617.20 | 223874 |
| 590-527.000-850.000 | TELE COMMUNICATIONS | 00183138 | VERIZON WIRELESS | BILL PERIOD | 6156507900 | 11/05/2026 | 36.01 | 223918 |
| 590-527.000-920.000 | PUBLIC UTILITIES | 00183016 | INDIANA MICHIGAN POWER | OCTOBER BIL | 10-12-2026 | 10/29/2026 | 853.89 | 223780 |
| 590-527.000-920.000 | PUBLIC UTILITIES | 00183104 | MICHIGAN GAS UTILITIES | ACCT #05055 | 6119941487 | 10/29/2026 | 50.03 | 223828 |
| 590-527.000-920.000 | PUBLIC UTILITIES | 00183105 | MICHIGAN GAS UTILITIES | ACCT #05055 | 6118028158 | 10/29/2026 | 50.13 | 223829 |
| 590-527.000-920.000 | PUBLIC UTILITIES | 00183106 | MICHIGAN GAS UTILITIES | ACCT #05055 | 6116776051 | 10/29/2026 | 61.04 | 223830 |
| 590-527.000-920.000 | PUBLIC UTILITIES | 00183107 | MICHIGAN GAS UTILITIES | ACCT #05067 | 6119317666 | 10/29/2026 | 48.37 | 223831 |
| 590-527.000-920.000 | PUBLIC UTILITIES | 00183108 | MICHIGAN GAS UTILITIES | ACCT #05036 | 6117322035 | 10/29/2026 | 58.10 | 223832 |
| 590-527.000-920.000 | PUBLIC UTILITIES | 00183109 | MICHIGAN GAS UTILITIES | ACCT #06141 | 6117045752 | 10/29/2026 | 50.13 | 223833 |
| 590-527.000-920.000 | PUBLIC UTILITIES | 00183110 | MICHIGAN GAS UTILITIES | ACCT #06141 | 6134536156 | 10/29/2026 | 49.71 | 223834 |
| 590-527.000-920.000 | PUBLIC UTILITIES | 00183256 | INDIANA MICHIGAN POWER | OCTOBER BIL | 11-05-2026 | 11/05/2026 | 24.92 | 223893 |
| 590-527.000-925.000 | SEWAGE TREATMENT FEES | 00183237 | JOINT WASTEWATER TREATM | OCTOBER SJC | 19268 | 11/05/2026 | 73,571.34 | 223895 |
| 590-527.000-977.000 | EQUIPMENT & MACHINERY | 00183090 | THE SAFETY COMPANY, LLC | SEWER CAMER | IN267343 | 10/30/2026 | 34,388.23 | 1623 |
| | | | | | Total Department 527.000 SEWER SYSTEM | | 116,146.76 | |
| **Department: 527.501 CSO STORAGE PROJECT PHASE 2** | | | | | | | | |
| 590-527.501-801.000 | PROFESSIONAL AND CONTRA | 00183078 | WADE TRIM | CSO STORAGE | 2043886 | 10/29/2026 | 36,922.75 | 223826 |
| | | | | Total Department 527.501 CSO STORAGE PROJECT PHASE 2 | | | 36,922.75 | |
| | | | | | Total Fund 590 SEWER FUND | | 733,610.77 | |
| **Fund: 591 WATER FUND** | | | | | | | | |
| **Department: 000.000 NOT ASSIGNED** | | | | | | | | |
| 591-000.000-228.000 | Remittance | 00183125 | State of Michigan | Remittance | REMIT | 11/06/2026 | 2,218.10 | 1642 |
| 591-000.000-229.000 | Remittance | 00183121 | FEDERAL TAX DEPOSIT | Remittance | REMIT | 11/06/2026 | 4,987.82 | 1637 |
| 591-000.000-229.100 | Remittance | 00183121 | FEDERAL TAX DEPOSIT | Remittance | REMIT | 11/06/2026 | 3,451.75 | 1637 |
| 591-000.000-229.100 | Remittance | 00183121 | FEDERAL TAX DEPOSIT | Remittance | REMIT | 11/06/2026 | 3,447.68 | 1637 |
| 591-000.000-229.100 | Remittance | 00183121 | FEDERAL TAX DEPOSIT | Remittance | REMIT | 11/06/2026 | 807.24 | 1637 |
| 591-000.000-229.100 | Remittance | 00183121 | FEDERAL TAX DEPOSIT | Remittance | REMIT | 11/06/2026 | 806.29 | 1637 |
| 591-000.000-230.100 | SJCT UNDISTRIBUTED REVE | 00183366 | ST JOSEPH CHARTER TOWNS | DISTRIBUTIO | 11-05-2026 | 11/11/2026 | 7,000.19 | 223988 |
| 591-000.000-230.200 | LCT UNDISTRIBUTED REVEN | 00183365 | LINCOLN CHARTER TOWNSHI | DISTRIBUTIO | 11-05-2026 | 11/11/2026 | 4,538.38 | 223970 |
| 591-000.000-230.400 | RTWP UNDISTRIBUTED REVE | 00183364 | ROYALTON TOWNSHIP | DISTRIBUTIO | 11-05-2026 | 11/11/2026 | 78,271.86 | 223986 |
| 591-000.000-231.000 | Remittance | 00183136 | CITY - EFT PENSION EE & | Remittance | REMIT | 11/06/2026 | 1,134.48 | 1630 |

| GL Number | Invoice Line Desc | Ref # | Vendor Name | Invoice Description | Invoice Number | Check Date | Amount | Check Number |
|---|---|---|---|---|---|---|---|---|
| **Fund: 591 WATER FUND** | | | | | | | | |
| **Department: 000.000 NOT ASSIGNED** | | | | | | | | |
| 591-000.000-231.000 | Remittance | 00183136 | CITY - EFT PENSION EE & | Remittance | REMIT | 11/06/2026 | 922.79 | 1630 |
| 591-000.000-231.010 | Remittance | 00183136 | CITY - EFT PENSION EE & | Remittance | REMIT | 11/06/2026 | 3,595.88 | 1630 |
| 591-000.000-231.010 | Remittance | 00183136 | CITY - EFT PENSION EE & | Remittance | REMIT | 11/06/2026 | 4,534.41 | 1630 |
| 591-000.000-231.300 | Remittance | 00183130 | AFSCME MICHIGAN 925 | Remittance | REMIT | 11/06/2026 | 610.19 | 223853 |
| 591-000.000-231.500 | Remittance | 00183127 | MiSDU | Remittance | REMIT | 11/06/2026 | 208.05 | 223856 |
| 591-000.000-231.600 | Remittance | 00183123 | MISSION SQUARE | Remittance | REMIT | 11/06/2026 | 100.00 | 223857 |
| 591-000.000-231.600 | Remittance | 00183128 | NATIONWIDE RETIREMENT S | Remittance | REMIT | 11/06/2026 | 46.07 | 223858 |
| 591-000.000-231.800 | Remittance | 00183122 | CITY - EFT FLEXSPENDING | Remittance | REMIT | 11/06/2026 | 311.92 | 1627 |
| 591-000.000-231.900 | Remittance | 00183119 | AFLAC | Remittance | REMIT | 11/06/2026 | 130.64 | 223851 |
| 591-000.000-231.900 | Remittance | 00183119 | AFLAC | Remittance | REMIT | 11/06/2026 | 91.98 | 223851 |
| 591-000.000-232.000 | Remittance | 00183120 | CITY - EFT BCBS EE & ER | Remittance | REMIT | 11/06/2026 | 2,102.56 | 1625 |
| 591-000.000-232.010 | Remittance | 00183120 | CITY - EFT BCBS EE & ER | Remittance | REMIT | 11/06/2026 | 8,410.29 | 1625 |
| 591-000.000-232.100 | Remittance | 00183124 | CITY - EFT LIFE INSURAN | Remittance | REMIT | 11/06/2026 | 31.99 | 1628 |
| 591-000.000-232.110 | Remittance | 00183124 | CITY - EFT LIFE INSURAN | Remittance | REMIT | 11/06/2026 | 87.97 | 1628 |
| 591-000.000-232.600 | Remittance | 00183133 | CITY - EFT WORKERS COMP | Remittance | REMIT | 11/06/2026 | 378.45 | 1636 |
| 591-000.000-256.000 | Local Surcharge 1 | 00183273 | YAUCHSTETTER, JEFFREY | UB refund f | 11/05/2026 | 11/05/2026 | 400.00 | 223922 |
| 591-000.000-256.000 | Local Surcharge 1 | 00183399 | FOSTER, MICHELE | UB refund f | 11/11/2026 | 11/11/2026 | 5.47 | 223956 |
| 591-000.000-256.000 | Water-Domestic | 00183399 | FOSTER, MICHELE | UB refund f | 11/11/2026 | 11/11/2026 | 69.21 | 223956 |
| | | | | | Total Department 000.000 NOT ASSIGNED | | 128,701.66 | |
| **Department: 530.000 WATER TREATMENT PLANT** | | | | | | | | |
| 591-530.000-740.000 | OPERATING SUPPLIES | 00183267 | UNITED FEDERAL CREDIT U | NICHOLAS GA | 10-06-2026 | 11/05/2026 | 1,309.90 | 1658 |
| 591-530.000-740.000 | OPERATING SUPPLIES | 00183267 | UNITED FEDERAL CREDIT U | NICHOLAS GA | 10-06-2026 | 11/05/2026 | 548.99 | 1658 |
| 591-530.000-740.000 | OPERATING SUPPLIES | 00183267 | UNITED FEDERAL CREDIT U | NICHOLAS GA | 10-06-2026 | 11/05/2026 | 79.00 | 1658 |
| 591-530.000-740.000 | OPERATING SUPPLIES | 00183277 | MANGOLD, CHRIS | CLOTHING RE | 10-07-2026 | 11/11/2026 | 300.00 | 223971 |
| 591-530.000-740.000 | OPERATING SUPPLIES | 00183339 | GRAINGER | BATHROOM AC | 9142183434 | 11/11/2026 | 1,986.87 | 223958 |
| 591-530.000-740.000 | OPERATING SUPPLIES | 00183340 | GRAINGER | BATHROOM AC | 9142183442 | 11/11/2026 | 195.15 | 223958 |
| 591-530.000-740.000 | OPERATING SUPPLIES | 00183343 | R.A. MORT SUPPLY | CHEM FEED L | E-713346 | 11/11/2026 | 905.45 | 223982 |
| 591-530.000-740.000 | OPERATING SUPPLIES | 00183344 | R.A. MORT SUPPLY | PLUMBING SU | E-173362 | 11/11/2026 | 84.79 | 223982 |
| 591-530.000-740.000 | OPERATING SUPPLIES | 00183354 | ACE HARDWARE | SAFETY EQUI | 168573/1 | 11/11/2026 | 23.37 | 223924 |
| 591-530.000-740.000 | OPERATING SUPPLIES | 00183355 | ACE HARDWARE | CONDUIT | 168702/1 | 11/11/2026 | 37.09 | 223924 |
| 591-530.000-740.000 | OPERATING SUPPLIES | 00183356 | ACE HARDWARE | TORCH KIT | 168972/1 | 11/11/2026 | 127.74 | 223924 |
| 591-530.000-740.000 | OPERATING SUPPLIES | 00183357 | ACE HARDWARE | TRASH CAM | 168984/1 | 11/11/2026 | 26.99 | 223924 |
| 591-530.000-740.000 | OPERATING SUPPLIES | 00183358 | ACE HARDWARE | FAUCET | 170029/1 | 11/11/2026 | 67.54 | 223924 |
| 591-530.000-740.000 | OPERATING SUPPLIES | 00183359 | ACE HARDWARE | SMOKE ALARM | 170633/1 | 11/11/2026 | 135.15 | 223924 |
| 591-530.000-740.000 | OPERATING SUPPLIES | 00183360 | ACE HARDWARE | BLEACH | 153704/2 | 11/11/2026 | 6.29 | 223924 |
| 591-530.000-740.000 | OPERATING SUPPLIES | 00183361 | ACE HARDWARE | DOORBELL | 170831/1 | 11/11/2026 | 19.76 | 223924 |
| 591-530.000-740.000 | OPERATING SUPPLIES | 00183362 | ACE HARDWARE | SAFETY EQUI | 169698/1 | 11/11/2026 | 118.75 | 223924 |
| 591-530.000-740.000 | OPERATING SUPPLIES | 00183363 | ACE HARDWARE | FASTENERS | 169599/1 | 11/11/2026 | 66.56 | 223924 |
| 591-530.000-740.000 | ENVELOPES | 00183398 | OSCAR'S PRINTING & COPY | ENVELOPES | 146557 | 11/11/2026 | 368.18 | 223978 |
| 591-530.000-750.000 | PROCESS CHEMICALS | 00183094 | UNIVAR SOLUTIONS USA | FLUORIDE | 54228466 | 10/29/2026 | 25,908.04 | 223824 |
| 591-530.000-750.000 | PROCESS CHEMICALS | 00183338 | WILSON CHEMICAL SOLUTIO | CHLORINE - | INV52368 | 11/11/2026 | 9,110.89 | 224001 |
| 591-530.000-801.000 | PROFESSIONAL AND CONTRA | 00183328 | STATE OF MICHIGAN | WATER SUPPL | 761-1442074 | 11/11/2026 | 14,451.78 | 223989 |
| 591-530.000-801.000 | PROFESSIONAL AND CONTRA | 00183329 | STATE OF MICHIGAN | ANNUAL WATE | 761-11442423 | 11/11/2026 | 4,224.38 | 223990 |
| 591-530.000-801.000 | PROFESSIONAL AND CONTRA | 00183335 | EUROFINS EATON ANALYTIC | ANALYSIS - | 8100197952 | 11/11/2026 | 432.60 | 223950 |
| 591-530.000-801.000 | PROFESSIONAL AND CONTRA | 00183336 | EUROFINS EATON ANALYTIC | ANALYSIS - | 8100198063 | 11/11/2026 | 108.16 | 223950 |
| 591-530.000-801.000 | PROFESSIONAL AND CONTRA | 00183337 | EUROFINS EATON ANALYTIC | ANALYSIS - | 8100198066 | 11/11/2026 | 865.20 | 223950 |
| 591-530.000-802.100 | IT MANAGED SERVICE PROV | 00183026 | CREEK ENTERPRISE INC | IT SERVICES | 41115 | 10/30/2026 | 479.04 | 1618 |
| 591-530.000-802.100 | IT MANAGED SERVICE PROV | 00183027 | CREEK ENTERPRISE INC | IT SERVICES | 41337 | 10/30/2026 | 479.04 | 1618 |

| GL Number | Invoice Line Desc | Ref # | Vendor Name | Invoice Description | Invoice Number | Check Date | Amount | Check Number |
|---|---|---|---|---|---|---|---|---|
| **Fund: 591 WATER FUND** | | | | | | | | |
| **Department: 530.000 WATER TREATMENT PLANT** | | | | | | | | |
| 591-530.000-850.000 | TELE COMMUNICATIONS | 00183138 | VERIZON WIRELESS | BILL PERIOD | 6156507900 | 11/05/2026 | 71.26 | 223918 |
| 591-530.000-850.000 | TELE COMMUNICATIONS | 00183139 | TELNET WORLDWIDE | BILL DATE 1 | IN240419 | 11/05/2026 | 90.31 | 223916 |
| 591-530.000-850.000 | TELE COMMUNICATIONS | 00183230 | UNITED FEDERAL CREDIT U | MEGAN NEUBE | 10-06-2026 | 11/05/2026 | 225.63 | 1658 |
| 591-530.000-860.000 | TRANSPORTATION AND EDUC | 00183117 | THOMAS, JERROLD | MILEAGE REI | 09-16-2026 | 10/29/2026 | 139.78 | 223822 |
| 591-530.000-860.000 | TRANSPORTATION AND EDUC | 00183267 | UNITED FEDERAL CREDIT U | NICHOLAS GA | 10-06-2026 | 11/05/2026 | 17.00 | 1658 |
| 591-530.000-860.000 | TRANSPORTATION AND EDUC | 00183268 | UNITED FEDERAL CREDIT U | GREG ALIMEN | 10-06-2026 | 11/05/2026 | 14.30 | 1658 |
| 591-530.000-860.000 | TRANSPORTATION AND EDUC | 00183268 | UNITED FEDERAL CREDIT U | GREG ALIMEN | 10-06-2026 | 11/05/2026 | 9.64 | 1658 |
| 591-530.000-860.000 | TRANSPORTATION AND EDUC | 00183268 | UNITED FEDERAL CREDIT U | GREG ALIMEN | 10-06-2026 | 11/05/2026 | 15.00 | 1658 |
| 591-530.000-860.000 | TRANSPORTATION AND EDUC | 00183268 | UNITED FEDERAL CREDIT U | GREG ALIMEN | 10-06-2026 | 11/05/2026 | 15.20 | 1658 |
| 591-530.000-860.000 | TRANSPORTATION AND EDUC | 00183268 | UNITED FEDERAL CREDIT U | GREG ALIMEN | 10-06-2026 | 11/05/2026 | 185.00 | 1658 |
| 591-530.000-860.000 | TRANSPORTATION AND EDUC | 00183268 | UNITED FEDERAL CREDIT U | GREG ALIMEN | 10-06-2026 | 11/05/2026 | 23.00 | 1658 |
| 591-530.000-860.000 | TRANSPORTATION AND EDUC | 00183268 | UNITED FEDERAL CREDIT U | GREG ALIMEN | 10-06-2026 | 11/05/2026 | 21.00 | 1658 |
| 591-530.000-860.000 | TRANSPORTATION AND EDUC | 00183268 | UNITED FEDERAL CREDIT U | GREG ALIMEN | 10-06-2026 | 11/05/2026 | 465.00 | 1658 |
| 591-530.000-860.000 | TRANSPORTATION AND EDUC | 00183381 | RICHARDS, GRAYSON | MILEAGE REI | 11-04-2026 | 11/11/2026 | 116.00 | 223984 |
| 591-530.000-860.000 | TRANSPORTATION AND EDUC | 00183382 | RICHARDS, GRAYSON | MILEAGE REI | 10-07-2026 | 11/11/2026 | 137.75 | 223984 |
| 591-530.000-860.000 | TRANSPORTATION AND EDUC | 00183384 | MANGOLD, CHRIS | MILEAGE REI | 10-07-2026 | 11/11/2026 | 158.08 | 223971 |
| 591-530.000-870.000 | PROFESSIONAL MEMBERSHIP | 00183227 | UNITED FEDERAL CREDIT U | TIM ZEBELL | 10-06-2026 | 11/05/2026 | 285.00 | 1658 |
| 591-530.000-870.000 | PROFESSIONAL MEMBERSHIP | 00183369 | AMERICAN WATER WORKS AS | MEMBERSHIP | SO311841 | 11/11/2026 | 334.00 | 223930 |
| 591-530.000-870.000 | PROFESSIONAL MEMBERSHIP | 00183397 | FIRST NATIONAL BANK OF | GREG ALIMEN | 10-30-2026 | 11/11/2026 | 14.99 | 223953 |
| 591-530.000-870.000 | PROFESSIONAL MEMBERSHIP | 00183397 | FIRST NATIONAL BANK OF | GREG ALIMEN | 10-30-2026 | 11/11/2026 | 629.00 | 223953 |
| 591-530.000-870.000 | PROFESSIONAL MEMBERSHIP | 00183397 | FIRST NATIONAL BANK OF | GREG ALIMEN | 10-30-2026 | 11/11/2026 | 6.50 | 223953 |
| 591-530.000-870.000 | PROFESSIONAL MEMBERSHIP | 00183397 | FIRST NATIONAL BANK OF | GREG ALIMEN | 10-30-2026 | 11/11/2026 | 139.90 | 223953 |
| 591-530.000-920.000 | PUBLIC UTILITIES | 00183016 | INDIANA MICHIGAN POWER | OCTOBER BIL | 10-12-2026 | 10/29/2026 | 20,219.82 | 223780 |
| 591-530.000-920.000 | PUBLIC UTILITIES | 00183111 | MICHIGAN GAS UTILITIES | ACCT #05055 | 6119722712 | 10/29/2026 | 51.06 | 223835 |
| 591-530.000-920.000 | PUBLIC UTILITIES | 00183112 | MICHIGAN GAS UTILITIES | ACCT #05046 | 6122348783 | 10/29/2026 | 47.17 | 223836 |
| 591-530.000-920.000 | PUBLIC UTILITIES | 00183113 | MICHIGAN GAS UTILITIES | ACCT #05046 | 6108769568 | 10/29/2026 | 94.80 | 223837 |
| 591-530.000-920.000 | PUBLIC UTILITIES | 00183114 | MICHIGAN GAS UTILITIES | ACCT #05074 | 6116345804 | 10/29/2026 | 47.18 | 223838 |
| 591-530.000-930.000 | GENERAL REPAIR AND MAIN | 00182997 | ORKIN | PEST CONTRO | 10-21-2026 | 10/29/2026 | 450.00 | 223850 |
| 591-530.000-930.000 | GENERAL REPAIR AND MAIN | 00183326 | SHORELINE BUILDING SERV | JANITOR | 000315 | 11/11/2026 | 1,800.00 | 223987 |
| 591-530.000-930.000 | GENERAL REPAIR AND MAIN | 00183327 | VISION LAWN AND PROPERT | SPRINKLER/W | INV-773 | 11/11/2026 | 788.57 | 223999 |
| 591-530.000-930.000 | GENERAL REPAIR AND MAIN | 00183330 | BOELCKE HEATING & AIR | MAINTENANCE | 140802646 | 11/11/2026 | 1,145.00 | 223937 |
| 591-530.000-930.000 | GENERAL REPAIR AND MAIN | 00183331 | ORKIN | PEST CONTRO | 11-09-2026 | 11/11/2026 | 450.00 | 223977 |
| 591-530.000-930.000 | GENERAL REPAIR AND MAIN | 00183332 | VESTIS SERVICES, LLC | RUGS AND RA | 6310697011 | 11/11/2026 | 162.46 | 223998 |
| 591-530.000-930.000 | GENERAL REPAIR AND MAIN | 00183333 | VESTIS SERVICES, LLC | RUGS AND RA | 6310681742 | 11/11/2026 | 161.41 | 223998 |
| 591-530.000-930.000 | GENERAL REPAIR AND MAIN | 00183334 | VESTIS SERVICES, LLC | RUGS AND RA | 6310702028 | 11/11/2026 | 162.46 | 223998 |
| 591-530.000-930.000 | GENERAL REPAIR AND MAIN | 00183342 | MIDWEST GLASS & MIRROR | REMOVE HS S | 90677 | 11/11/2026 | 1,837.50 | 223974 |
| 591-530.000-941.100 | ADOBE | 00183230 | UNITED FEDERAL CREDIT U | MEGAN NEUBE | 10-06-2026 | 11/05/2026 | 23.99 | 1658 |
| 591-530.000-941.100 | ADOBE | 00183230 | UNITED FEDERAL CREDIT U | MEGAN NEUBE | 10-06-2026 | 11/05/2026 | 23.99 | 1658 |
| | | | | Total Department 530.000 WATER TREATMENT PLANT | | | 93,045.45 | |
| **Department: 536.000 WATER DISTRIBUTION SYSTEM** | | | | | | | | |
| 591-536.000-740.000 | OPERATING SUPPLIES | 00183028 | MATERIALS RESOURCES | SUPPLIES | 3414874 | 10/29/2026 | 142.79 | 223783 |
| 591-536.000-740.000 | OPERATING SUPPLIES | 00183041 | FERGUSON WATERWORKS #33 | WATER METER | 0251909 | 10/29/2026 | 1,712.00 | 223768 |
| 591-536.000-740.000 | OPERATING SUPPLIES | 00183047 | AMAZON CAPITAL SERVICES | PHONE CASE | 1HFC-KL1Q-H4 CY | 10/29/2026 | 21.98 | 223753 |
| 591-536.000-740.000 | PHONE CASE WATER DEPT | 00183076 | AMAZON CAPITAL SERVICES | SUPPLIES | 1QQR-9VJG-6RNC | 10/29/2026 | 18.95 | 223753 |
| 591-536.000-740.000 | OPERATING SUPPLIES | 00183089 | MATHIAS, ROBERT | CLOTHING RE | 10-29-2026 | 10/29/2026 | 77.36 | 223784 |
| 591-536.000-740.000 | OPERATING SUPPLIES | 00183091 | LEEP'S SUPPLY CO., INC. | TOOLS | S4040385.001 | 10/29/2026 | 42.05 | 223782 |
| 591-536.000-740.000 | OPERATING SUPPLIES | 00183092 | MATERIALS RESOURCES | SAFETY OUTE | 3415110 | 10/29/2026 | 187.56 | 223783 |
| 591-536.000-740.000 | OPERATING SUPPLIES | 00183097 | ACE HARDWARE | METER SUPPL | 170651/1 | 10/29/2026 | 33.82 | 223751 |

| GL Number | Invoice Line Desc | Ref # | Vendor Name | Invoice Description | Invoice Number | Check Date | Amount | Check Number |
|---|---|---|---|---|---|---|---|---|
| **Fund: 591 WATER FUND** | | | | | | | | |
| **Department: 536.000 WATER DISTRIBUTION SYSTEM** | | | | | | | | |
| 591-536.000-740.000 | OPERATING SUPPLIES | 00183161 | RIETH-RILEY CONSTRUCTIO | ASPHALT PAT | 3309055 | 11/05/2026 | 447.33 | 223913 |
| 591-536.000-740.000 | OPERATING SUPPLIES | 00183309 | ETNA SUPPLY COMPANY | WATER SERVI | S107171563.001 | 11/11/2026 | 7,000.00 | 223949 |
| 591-536.000-740.000 | OPERATING SUPPLIES | 00183310 | ETNA SUPPLY COMPANY | WATER METER | S107180429.001 | 11/11/2026 | 4,680.00 | 223949 |
| 591-536.000-740.000 | OPERATING SUPPLIES | 00183311 | FERGUSON WATERWORKS #33 | WATER MAIN | 0251701 | 11/11/2026 | 3,564.65 | 223952 |
| 591-536.000-740.000 | OPERATING SUPPLIES | 00183314 | ETNA SUPPLY COMPANY | METER PIT E | S107189538.001 | 11/11/2026 | 376.00 | 223949 |
| 591-536.000-740.000 | OPERATING SUPPLIES | 00183315 | BLACKBURN MANUFACTURING | MISSDIG SUP | IN0044927 | 11/11/2026 | 253.60 | 223935 |
| 591-536.000-740.000 | OPERATING SUPPLIES | 00183318 | HIGH GRADE MATERIALS CO | STREET REPA | 41982 | 11/11/2026 | 726.25 | 223961 |
| 591-536.000-740.000 | OPERATING SUPPLIES | 00183319 | RIETH-RILEY CONSTRUCTIO | HOT PATCH F | 3309069 | 11/11/2026 | 953.38 | 223985 |
| 591-536.000-740.000 | OPERATING SUPPLIES | 00183320 | ETNA SUPPLY COMPANY | WATER MAIN | S107204839.001 | 11/11/2026 | 720.00 | 223949 |
| 591-536.000-740.000 | OPERATING SUPPLIES | 00183370 | ETNA SUPPLY COMPANY | METER SUPPL | S107187912.001 | 11/11/2026 | 450.00 | 223949 |
| 591-536.000-771.000 | INVENTORY PURCHASES | 00183042 | ETNA SUPPLY COMPANY | WATER METER | S107170985.001 | 10/29/2026 | 5,760.00 | 223766 |
| 591-536.000-771.000 | INVENTORY PURCHASES | 00183308 | ETNA SUPPLY COMPANY | WATER METER | S107156949.003 | 11/11/2026 | 11,340.00 | 223949 |
| 591-536.000-801.000 | PROFESSIONAL AND CONTRA | 00183312 | FERGUSON MICHIANA INC. | DIRECTIONAL | 64025 | 11/11/2026 | 1,750.00 | 223951 |
| 591-536.000-801.000 | PROFESSIONAL AND CONTRA | 00183316 | BERRIEN COUNTY ROAD DEP | ROW PERMIT | 26 782 | 11/11/2026 | 200.00 | 223933 |
| 591-536.000-801.000 | PROFESSIONAL AND CONTRA | 00183317 | BERRIEN COUNTY ROAD DEP | ROW PERMIT | 26 781 | 11/11/2026 | 35.00 | 223933 |
| 591-536.000-802.100 | IT MANAGED SERVICE PROV | 00183026 | CREEK ENTERPRISE INC | IT SERVICES | 41115 | 10/30/2026 | 47.83 | 1618 |
| 591-536.000-802.100 | IT MANAGED SERVICE PROV | 00183027 | CREEK ENTERPRISE INC | IT SERVICES | 41337 | 10/30/2026 | 47.83 | 1618 |
| 591-536.000-850.000 | TELE COMMUNICATIONS | 00183138 | VERIZON WIRELESS | BILL PERIOD | 6156507900 | 11/05/2026 | 296.84 | 223918 |
| | | | | | Total Department 536.000 WATER DISTRIBUTION SYSTEM | | 40,885.22 | |
| **Department: 540.000 WATER ADMINISTRATION** | | | | | | | | |
| 591-540.000-728.000 | POSTAGE | 00183017 | QUADIENT FINANCE USA, I | OCTOBER BIL | 10-13-2026 | 10/29/2026 | 63.27 | 223846 |
| 591-540.000-728.000 | POSTAGE | 00183242 | SBF ENTERPRISES | NOV BILLING | 080142 | 11/06/2026 | 1,431.87 | 1654 |
| 591-540.000-740.000 | ENVELOPES | 00183398 | OSCAR'S PRINTING & COPY | ENVELOPES | 146557 | 11/11/2026 | 447.20 | 223978 |
| 591-540.000-801.000 | PROFESSIONAL AND CONTRA | 00183240 | SBF ENTERPRISES | OCT DELINQU | 0141508 | 11/06/2026 | 138.07 | 1652 |
| 591-540.000-801.000 | PROFESSIONAL AND CONTRA | 00183241 | SBF ENTERPRISES | NOV SJCT BI | 0141522 | 11/06/2026 | 361.29 | 1653 |
| 591-540.000-802.100 | IT MANAGED SERVICE PROV | 00183026 | CREEK ENTERPRISE INC | IT SERVICES | 41115 | 10/30/2026 | 239.91 | 1618 |
| 591-540.000-802.100 | IT MANAGED SERVICE PROV | 00183027 | CREEK ENTERPRISE INC | IT SERVICES | 41337 | 10/30/2026 | 239.91 | 1618 |
| 591-540.000-941.100 | ADOBE | 00183230 | UNITED FEDERAL CREDIT U | MEGAN NEUBE | 10-06-2026 | 11/05/2026 | 23.99 | 1658 |
| | | | | | Total Department 540.000 WATER ADMINISTRATION | | 2,945.51 | |
| **Department: 900.002 WATER TOWER - PAINT - AUTHORITY** | | | | | | | | |
| 591-900.002-801.000 | PROFESSIONAL AND CONTRA | 00182996 | DIXON ENGINEERING, INC. | ROYALTON TO | 26-1990 | 10/29/2026 | 23,000.00 | 223763 |
| | | | | | Total Department 900.002 WATER TOWER - PAINT - AUTHORITY | | 23,000.00 | |
| | | | | | Total Fund 591 WATER FUND | | 288,577.84 | |
| **Fund: 592 CITY SYSTEM DEVELOPMENT FUND** | | | | | | | | |
| **Department: 000.000 NOT ASSIGNED** | | | | | | | | |
| 592-000.000-228.000 | Remittance | 00183125 | State of Michigan | Remittance | REMIT | 11/06/2026 | 196.96 | 1642 |
| 592-000.000-229.000 | Remittance | 00183121 | FEDERAL TAX DEPOSIT | Remittance | REMIT | 11/06/2026 | 504.98 | 1637 |
| 592-000.000-229.100 | Remittance | 00183121 | FEDERAL TAX DEPOSIT | Remittance | REMIT | 11/06/2026 | 70.56 | 1637 |
| 592-000.000-229.100 | Remittance | 00183121 | FEDERAL TAX DEPOSIT | Remittance | REMIT | 11/06/2026 | 301.08 | 1637 |
| 592-000.000-229.100 | Remittance | 00183121 | FEDERAL TAX DEPOSIT | Remittance | REMIT | 11/06/2026 | 70.41 | 1637 |
| 592-000.000-229.100 | Remittance | 00183121 | FEDERAL TAX DEPOSIT | Remittance | REMIT | 11/06/2026 | 301.78 | 1637 |
| 592-000.000-231.000 | Remittance | 00183136 | CITY - EFT PENSION EE & | Remittance | REMIT | 11/06/2026 | 143.47 | 1630 |
| 592-000.000-231.000 | Remittance | 00183136 | CITY - EFT PENSION EE & | Remittance | REMIT | 11/06/2026 | 38.05 | 1630 |
| 592-000.000-231.010 | Remittance | 00183136 | CITY - EFT PENSION EE & | Remittance | REMIT | 11/06/2026 | 152.10 | 1630 |
| 592-000.000-231.010 | Remittance | 00183136 | CITY - EFT PENSION EE & | Remittance | REMIT | 11/06/2026 | 599.33 | 1630 |
| 592-000.000-231.300 | Remittance | 00183130 | AFSCME MICHIGAN 925 | Remittance | REMIT | 11/06/2026 | 20.35 | 223853 |

| GL Number | Invoice Line Desc | Ref # | Vendor Name | Invoice Description | Invoice Number | Check Date | Amount | Check Number |
|---|---|---|---|---|---|---|---|---|
| **Fund: 592 CITY SYSTEM DEVELOPMENT FUND** | | | | | | | | |
| **Department: 000.000 NOT ASSIGNED** | | | | | | | | |
| 592-000.000-231.400 | Remittance | 00183131 | United Way of SW Michig | Remittance | REMIT | 11/06/2026 | 3.28 | 223861 |
| 592-000.000-231.600 | Remittance | 00183123 | MISSION SQUARE | Remittance | REMIT | 11/06/2026 | 74.99 | 223857 |
| 592-000.000-231.600 | Remittance | 00183128 | NATIONWIDE RETIREMENT S | Remittance | REMIT | 11/06/2026 | 3.06 | 223858 |
| 592-000.000-231.600 | Remittance | 00183128 | NATIONWIDE RETIREMENT S | Remittance | REMIT | 11/06/2026 | 59.47 | 223858 |
| 592-000.000-231.800 | Remittance | 00183122 | CITY - EFT FLEXSPENDING | Remittance | REMIT | 11/06/2026 | 42.50 | 1627 |
| 592-000.000-231.900 | Remittance | 00183119 | AFLAC | Remittance | REMIT | 11/06/2026 | 2.27 | 223851 |
| 592-000.000-231.900 | Remittance | 00183119 | AFLAC | Remittance | REMIT | 11/06/2026 | 11.14 | 223851 |
| 592-000.000-232.000 | Remittance | 00183120 | CITY - EFT BCBS EE & ER | Remittance | REMIT | 11/06/2026 | 115.78 | 1625 |
| 592-000.000-232.010 | Remittance | 00183120 | CITY - EFT BCBS EE & ER | Remittance | REMIT | 11/06/2026 | 463.13 | 1625 |
| 592-000.000-232.110 | Remittance | 00183124 | CITY - EFT LIFE INSURAN | Remittance | REMIT | 11/06/2026 | 8.87 | 1628 |
| 592-000.000-232.600 | Remittance | 00183133 | CITY - EFT WORKERS COMP | Remittance | REMIT | 11/06/2026 | 13.87 | 1636 |
| | | | | | Total Department 000.000 NOT ASSIGNED | | 3,197.43 | |
| **Department: 536.000 WATER DISTRIBUTION SYSTEM** | | | | | | | | |
| 592-536.000-740.000 | OPERATING SUPPLIES | 00183160 | HIGH GRADE MATERIALS CO | SIDEWALKS A | 40978 | 11/05/2026 | 487.50 | 223890 |
| 592-536.000-740.000 | OPERATING SUPPLIES | 00183386 | HIGH GRADE MATERIALS CO | FINANCE CHA | 10-31-2026 | 11/11/2026 | 70.92 | 223961 |
| 592-536.000-801.000 | PROFESSIONAL AND CONTRA | 00183341 | HYDROCORP | CROSS CONNE | CI-16928 | 11/11/2026 | 1,498.59 | 223963 |
| 592-536.000-850.000 | TELE COMMUNICATIONS | 00183138 | VERIZON WIRELESS | BILL PERIOD | 6156507900 | 11/05/2026 | 37.53 | 223918 |
| | | | | | Total Department 536.000 WATER DISTRIBUTION SYSTEM | | 2,094.54 | |
| **Department: 538.000 LEAD SERVICE REPLACEMENTS** | | | | | | | | |
| 592-538.000-803.000 | ENGINEERING SERVICES | 00183077 | ORBIS ENVIRONMENTAL CON | FY27 LSLR S | 3697 | 10/29/2026 | 2,250.00 | 223848 |
| | | | | | Total Department 538.000 LEAD SERVICE REPLACEMENTS | | 2,250.00 | |
| | | | | | Total Fund 592 CITY SYSTEM DEVELOPMENT FUND | | 7,541.97 | |
| **Fund: 594 MARINA FUND** | | | | | | | | |
| **Department: 000.000 NOT ASSIGNED** | | | | | | | | |
| 594-000.000-228.000 | Remittance | 00183125 | State of Michigan | Remittance | REMIT | 11/06/2026 | 1,335.32 | 1642 |
| 594-000.000-229.000 | Remittance | 00183121 | FEDERAL TAX DEPOSIT | Remittance | REMIT | 11/06/2026 | 5,171.19 | 1637 |
| 594-000.000-229.100 | Remittance | 00183121 | FEDERAL TAX DEPOSIT | Remittance | REMIT | 11/06/2026 | 492.60 | 1637 |
| 594-000.000-229.100 | Remittance | 00183121 | FEDERAL TAX DEPOSIT | Remittance | REMIT | 11/06/2026 | 2,106.39 | 1637 |
| 594-000.000-229.100 | Remittance | 00183121 | FEDERAL TAX DEPOSIT | Remittance | REMIT | 11/06/2026 | 492.63 | 1637 |
| 594-000.000-229.100 | Remittance | 00183121 | FEDERAL TAX DEPOSIT | Remittance | REMIT | 11/06/2026 | 2,106.22 | 1637 |
| 594-000.000-231.000 | Remittance | 00183136 | CITY - EFT PENSION EE & | Remittance | REMIT | 11/06/2026 | 1,347.71 | 1630 |
| 594-000.000-231.010 | Remittance | 00183136 | CITY - EFT PENSION EE & | Remittance | REMIT | 11/06/2026 | 5,218.29 | 1630 |
| 594-000.000-231.500 | Remittance | 00183132 | FLORIDA STATE DISBURSEM | Remittance | REMIT | 11/06/2026 | 373.69 | 223854 |
| 594-000.000-231.600 | Remittance | 00183128 | NATIONWIDE RETIREMENT S | Remittance | REMIT | 11/06/2026 | 1,207.16 | 223858 |
| 594-000.000-231.600 | Remittance | 00183128 | NATIONWIDE RETIREMENT S | Remittance | REMIT | 11/06/2026 | 50.00 | 223858 |
| 594-000.000-231.900 | Remittance | 00183119 | AFLAC | Remittance | REMIT | 11/06/2026 | 87.78 | 223851 |
| 594-000.000-232.000 | Remittance | 00183120 | CITY - EFT BCBS EE & ER | Remittance | REMIT | 11/06/2026 | 523.12 | 1625 |
| 594-000.000-232.010 | Remittance | 00183120 | CITY - EFT BCBS EE & ER | Remittance | REMIT | 11/06/2026 | 2,092.54 | 1625 |
| 594-000.000-232.110 | Remittance | 00183124 | CITY - EFT LIFE INSURAN | Remittance | REMIT | 11/06/2026 | 24.60 | 1628 |
| 594-000.000-232.600 | Remittance | 00183133 | CITY - EFT WORKERS COMP | Remittance | REMIT | 11/06/2026 | 200.02 | 1636 |
| | | | | | Total Department 000.000 NOT ASSIGNED | | 22,829.26 | |
| **Department: 597.000 MARINA OPERATIONS** | | | | | | | | |
| 594-597.000-740.000 | OPERATING SUPPLIES | 00183002 | AMAZON CAPITAL SERVICES | MAINTENANCE | 1W73-9GP-3V6C | 10/29/2026 | 157.60 | 223753 |
| 594-597.000-740.000 | OPERATING SUPPLIES | 00183170 | AMAZON CAPITAL SERVICES | MAINTENANCE | 17YW-P3LL-GJV1 | 11/05/2026 | 185.38 | 223869 |
| 594-597.000-740.000 | OPERATING SUPPLIES | 00183214 | UNITED FEDERAL CREDIT U | ANDREW PETE | 10-06-2026 | 11/05/2026 | 116.70 | 1658 |

| GL Number | Invoice Line Desc | Ref # | Vendor Name | Invoice Description | Invoice Number | Check Date | Amount | Check Number |
|---|---|---|---|---|---|---|---|---|
| **Fund: 594 MARINA FUND** | | | | | | | | |
| **Department: 597.000 MARINA OPERATIONS** | | | | | | | | |
| 594-597.000-740.000 | OPERATING SUPPLIES | 00183372 | ACE HARDWARE | MAINTENANCE | 170988/1 | 11/11/2026 | 19.92 | 223924 |
| 594-597.000-740.000 | OPERATING SUPPLIES | 00183376 | AMAZON CAPITAL SERVICES | MAINT SUPPL | 1MYC-1JXT-3MCX | 11/11/2026 | 134.20 | 223928 |
| 594-597.000-741.000 | FUEL AND GASOLINE | 00183149 | MERLE BOES | DIESEL | SI-166769 | 11/06/2026 | 7,189.85 | 1651 |
| 594-597.000-741.000 | FUEL AND GASOLINE | 00183150 | MERLE BOES | GAS | SI-166768 | 11/06/2026 | 9,548.41 | 1651 |
| 594-597.000-741.000 | FUEL AND GASOLINE | 00183259 | MERLE BOES | DIESEL & SE | SI-145769 | 11/06/2026 | 1,662.65 | 1651 |
| 594-597.000-741.000 | FUEL AND GASOLINE | 00183259 | MERLE BOES | DIESEL & SE | SI-145769 | 11/06/2026 | 49.88 | 1651 |
| 594-597.000-802.100 | IT MANAGED SERVICE PROV | 00183026 | CREEK ENTERPRISE INC | IT SERVICES | 41115 | 10/30/2026 | 159.68 | 1618 |
| 594-597.000-802.100 | IT MANAGED SERVICE PROV | 00183027 | CREEK ENTERPRISE INC | IT SERVICES | 41337 | 10/30/2026 | 159.68 | 1618 |
| 594-597.000-850.000 | TELE COMMUNICATIONS | 00183138 | VERIZON WIRELESS | BILL PERIOD | 6156507900 | 11/05/2026 | 73.54 | 223918 |
| 594-597.000-850.000 | TELE COMMUNICATIONS | 00183139 | TELNET WORLDWIDE | BILL DATE 1 | IN240419 | 11/05/2026 | 36.12 | 223916 |
| 594-597.000-850.000 | TELE COMMUNICATIONS | 00183214 | UNITED FEDERAL CREDIT U | ANDREW PETE | 10-06-2026 | 11/05/2026 | 169.99 | 1658 |
| 594-597.000-850.000 | TELE COMMUNICATIONS | 00183214 | UNITED FEDERAL CREDIT U | ANDREW PETE | 10-06-2026 | 11/05/2026 | 157.95 | 1658 |
| 594-597.000-850.000 | TELE COMMUNICATIONS | 00183230 | UNITED FEDERAL CREDIT U | MEGAN NEUBE | 10-06-2026 | 11/05/2026 | 146.90 | 1658 |
| 594-597.000-919.000 | WASTE AND RUBBISH DISPO | 00183214 | UNITED FEDERAL CREDIT U | ANDREW PETE | 10-06-2026 | 11/05/2026 | 132.10 | 1658 |
| 594-597.000-919.000 | WASTE AND RUBBISH DISPO | 00183373 | BEST WAY DISPOSAL INC | TRASH SERVI | 2537932 | 11/11/2026 | 132.10 | 223934 |
| 594-597.000-919.000 | WASTE AND RUBBISH DISPO | 00183375 | CLEAN EARTH ENVIRONMEN | BOAT LAUNCH | 513424 | 11/11/2026 | 730.00 | 223940 |
| 594-597.000-920.000 | PUBLIC UTILITIES | 00183016 | INDIANA MICHIGAN POWER | OCTOBER BIL | 10-12-2026 | 10/29/2026 | 1,905.35 | 223780 |
| 594-597.000-920.000 | PUBLIC UTILITIES | 00183115 | MICHIGAN GAS UTILITIES | ACCT #05055 | 6118047926 | 10/29/2026 | 63.54 | 223839 |
| 594-597.000-940.000 | VEHICLE & EQUIPMENT USA | 00183148 | RENTAL BRANCH | AIR COMPRES | 71049 | 11/05/2026 | 367.23 | 223912 |
| 594-597.000-941.100 | SOFTWARE & SUBSCRIBE BA | 00183374 | T2 SYSTEMS CANADA INC. | BL PAY MACH | 167036 | 11/12/2026 | 55.00 | 1667 |
| 594-597.000-964.000 | REFUNDS & REBATES | 00183080 | MICHAEL BEALL | REFUND FOR | 10-26-2026 | 10/29/2026 | 3,720.00 | 223785 |
| | | | | | Total Department 597.000 MARINA OPERATIONS | | 27,073.77 | |
| | | | | | Total Fund 594 MARINA FUND | | 49,903.03 | |
| **Fund: 661 MOTOR POOL FUND** | | | | | | | | |
| **Department: 000.000 NOT ASSIGNED** | | | | | | | | |
| 661-000.000-228.000 | Remittance | 00183125 | State of Michigan | Remittance | REMIT | 11/06/2026 | 196.42 | 1642 |
| 661-000.000-229.000 | Remittance | 00183121 | FEDERAL TAX DEPOSIT | Remittance | REMIT | 11/06/2026 | 479.43 | 1637 |
| 661-000.000-229.100 | Remittance | 00183121 | FEDERAL TAX DEPOSIT | Remittance | REMIT | 11/06/2026 | 299.90 | 1637 |
| 661-000.000-229.100 | Remittance | 00183121 | FEDERAL TAX DEPOSIT | Remittance | REMIT | 11/06/2026 | 70.14 | 1637 |
| 661-000.000-229.100 | Remittance | 00183121 | FEDERAL TAX DEPOSIT | Remittance | REMIT | 11/06/2026 | 300.01 | 1637 |
| 661-000.000-229.100 | Remittance | 00183121 | FEDERAL TAX DEPOSIT | Remittance | REMIT | 11/06/2026 | 70.12 | 1637 |
| 661-000.000-231.000 | Remittance | 00183136 | CITY - EFT PENSION EE & | Remittance | REMIT | 11/06/2026 | 129.47 | 1630 |
| 661-000.000-231.000 | Remittance | 00183136 | CITY - EFT PENSION EE & | Remittance | REMIT | 11/06/2026 | 43.72 | 1630 |
| 661-000.000-231.010 | Remittance | 00183136 | CITY - EFT PENSION EE & | Remittance | REMIT | 11/06/2026 | 182.65 | 1630 |
| 661-000.000-231.010 | Remittance | 00183136 | CITY - EFT PENSION EE & | Remittance | REMIT | 11/06/2026 | 517.52 | 1630 |
| 661-000.000-231.300 | Remittance | 00183130 | AFSCME MICHIGAN 925 | Remittance | REMIT | 11/06/2026 | 78.82 | 223853 |
| 661-000.000-231.600 | Remittance | 00183128 | NATIONWIDE RETIREMENT S | Remittance | REMIT | 11/06/2026 | 43.71 | 223858 |
| 661-000.000-231.800 | Remittance | 00183122 | CITY - EFT FLEXSPENDING | Remittance | REMIT | 11/06/2026 | 2.02 | 1627 |
| 661-000.000-231.900 | Remittance | 00183119 | AFLAC | Remittance | REMIT | 11/06/2026 | 18.34 | 223851 |
| 661-000.000-232.000 | Remittance | 00183120 | CITY - EFT BCBS EE & ER | Remittance | REMIT | 11/06/2026 | 237.89 | 1625 |
| 661-000.000-232.010 | Remittance | 00183120 | CITY - EFT BCBS EE & ER | Remittance | REMIT | 11/06/2026 | 951.60 | 1625 |
| 661-000.000-232.100 | Remittance | 00183124 | CITY - EFT LIFE INSURAN | Remittance | REMIT | 11/06/2026 | 0.16 | 1628 |
| 661-000.000-232.110 | Remittance | 00183124 | CITY - EFT LIFE INSURAN | Remittance | REMIT | 11/06/2026 | 10.93 | 1628 |
| 661-000.000-232.600 | Remittance | 00183133 | CITY - EFT WORKERS COMP | Remittance | REMIT | 11/06/2026 | 43.51 | 1636 |
| | | | | | Total Department 000.000 NOT ASSIGNED | | 3,676.36 | |
| **Department: 345.000 PUBLIC SAFETY DEPARTMENT** | | | | | | | | |
| 661-345.000-740.000 | OPERATING SUPPLIES | 00183058 | FISHER AUTO PARTS, INC. | PART | 480-252284 | 10/29/2026 | 14.49 | 223769 |

| GL Number | Invoice Line Desc | Ref # | Vendor Name | Invoice Description | Invoice Number | Check Date | Amount | Check Number |
|---|---|---|---|---|---|---|---|---|
| **Fund: 661 MOTOR POOL FUND** | | | | | | | | |
| **Department: 345.000 PUBLIC SAFETY DEPARTMENT** | | | | | | | | |
| 661-345.000-930.000 | GENERAL REPAIR AND MAIN | 00183055 | GOOD YEAR TIRE & RUBBER | TIRES | 159-1083413 | 10/29/2026 | 826.25 | 223774 |
| 661-345.000-930.000 | GENERAL REPAIR AND MAIN | 00183057 | PERFORMANCE PLUS QUICK | CAR WASHES | 9889 | 10/29/2026 | 12.00 | 223845 |
| 661-345.000-930.000 | GENERAL REPAIR AND MAIN | 00183151 | GOOD YEAR TIRE & RUBBER | TIRES | 159-1083435 | 11/05/2026 | 1,296.00 | 223886 |
| 661-345.000-930.000 | GENERAL REPAIR AND MAIN | 00183154 | GOOD YEAR TIRE & RUBBER | TIRES | 159-1083420 | 11/05/2026 | 841.50 | 223886 |
| 661-345.000-930.000 | GENERAL REPAIR AND MAIN | 00183155 | GOOD YEAR TIRE & RUBBER | TIRES | 159-1083430 | 11/05/2026 | 841.50 | 223886 |
| 661-345.000-930.000 | GENERAL REPAIR AND MAIN | 00183387 | PERFORMANCE PLUS QUICK | CAR WASHES | 247191 | 11/11/2026 | 20.00 | 223980 |
| 661-345.000-930.000 | GENERAL REPAIR AND MAIN | 00183393 | GOOD YEAR TIRE & RUBBER | TIRE INSTAL | 159-1083478 | 11/11/2026 | 53.73 | 223957 |
| 661-345.000-941.000 | RENTS & LEASES | 00183391 | ENTERPRISE FM TRUST | LEASES | 605820-110426 | 11/11/2026 | 25.29 | 223947 |
| | | | | Total Department 345.000 PUBLIC SAFETY DEPARTMENT | | | 3,930.76 | |
| **Department: 441.000 PUBLIC WORKS DEPARTMENT** | | | | | | | | |
| 661-441.000-740.000 | OPERATING SUPPLIES | 00183035 | FREDRICKSON SUPPLY LLC | DOOR - MINI | 21529 | 10/29/2026 | 4,657.49 | 223773 |
| 661-441.000-740.000 | OPERATING SUPPLIES | 00183038 | MICHIANA SUPPLY INC. | VIC ALL HOS | 328112 | 10/29/2026 | 3,876.38 | 223786 |
| 661-441.000-740.000 | OPERATING SUPPLIES | 00183046 | AMAZON CAPITAL SERVICES | TOOL | 11P7-TV47-6YCY | 10/29/2026 | 132.99 | 223753 |
| 661-441.000-740.000 | OPERATING SUPPLIES | 00183066 | O'REILLY AUTO PARTS | PART | 3890-212141 | 10/29/2026 | 9.49 | 223849 |
| 661-441.000-740.000 | OPERATING SUPPLIES | 00183069 | WEST MICHIGAN INTERNATI | RETURN | X10315601:01 | 10/29/2026 | (174.80) | 223827 |
| 661-441.000-740.000 | OPERATING SUPPLIES | 00183070 | WEST MICHIGAN INTERNATI | BATTERY | X103151518:01 | 10/29/2026 | 196.70 | 223827 |
| 661-441.000-740.000 | OPERATING SUPPLIES | 00183065 | FISHER AUTO PARTS, INC. | PART | 480-252439 | 10/29/2026 | 17.07 | 223769 |
| 661-441.000-740.000 | OPERATING SUPPLIES | 00183064 | FISHER AUTO PARTS, INC. | PARTS | 480-252402 | 10/29/2026 | 480.24 | 223769 |
| 661-441.000-740.000 | OPERATING SUPPLIES | 00183063 | FISHER AUTO PARTS, INC. | FILTER AND | 480-252051 | 10/29/2026 | 172.65 | 223769 |
| 661-441.000-740.000 | OPERATING SUPPLIES | 00183062 | FISHER AUTO PARTS, INC. | FILTERS AND | 480-252050 | 10/29/2026 | 239.41 | 223769 |
| 661-441.000-740.000 | OPERATING SUPPLIES | 00183061 | FISHER AUTO PARTS, INC. | FILTERS | 480-252015 | 10/29/2026 | 151.56 | 223769 |
| 661-441.000-740.000 | OPERATING SUPPLIES | 00183060 | FISHER AUTO PARTS, INC. | BRAKES | 480-252149 | 10/29/2026 | 451.10 | 223769 |
| 661-441.000-740.000 | OPERATING SUPPLIES | 00183059 | FISHER AUTO PARTS, INC. | BATTERY | 480-247209 | 10/29/2026 | 89.95 | 223769 |
| 661-441.000-740.000 | OPERATING SUPPLIES | 00183156 | FISHER AUTO PARTS, INC. | FILTER | 480-252613 | 11/05/2026 | 13.37 | 223885 |
| 661-441.000-740.000 | OPERATING SUPPLIES | 00183157 | FISHER AUTO PARTS, INC. | BATTERY | 480-252493 | 11/05/2026 | 158.48 | 223885 |
| 661-441.000-740.000 | OPERATING SUPPLIES | 00183158 | FISHER AUTO PARTS, INC. | PARTS | 480-252458 | 11/05/2026 | 237.71 | 223885 |
| 661-441.000-740.000 | OPERATING SUPPLIES | 00183159 | FISHER AUTO PARTS, INC. | BATTERY | 480-252542 | 11/05/2026 | 89.95 | 223885 |
| 661-441.000-740.000 | OPERATING SUPPLIES | 00183171 | KIMBALL MIDWEST | TOOLS AND P | 104995749 | 11/05/2026 | 507.71 | 223897 |
| 661-441.000-740.000 | OPERATING SUPPLIES | 00183172 | AIRGAS USA, LLC | CYLINDER RE | 5528221608 | 11/05/2026 | 567.03 | 223868 |
| 661-441.000-740.000 | OPERATING SUPPLIES | 00183187 | MID-COUNTY LAWN & SNOW | PARTS | 2358 | 11/05/2026 | 163.98 | 223902 |
| 661-441.000-740.000 | OPERATING SUPPLIES | 00183188 | MID-COUNTY LAWN & SNOW | PART | 1657 | 11/05/2026 | 63.60 | 223902 |
| 661-441.000-740.000 | OPERATING SUPPLIES | 00183198 | FISHER AUTO PARTS, INC. | SHOP SUPPLI | 480-252676 | 11/05/2026 | 53.17 | 223885 |
| 661-441.000-740.000 | OPERATING SUPPLIES | 00183199 | FISHER AUTO PARTS, INC. | PARTS | 480-252665 | 11/05/2026 | 306.04 | 223885 |
| 661-441.000-740.000 | OPERATING SUPPLIES | 00183290 | KEITH VERSAW | CLOTHING RE | 11-04-2026 | 11/11/2026 | 95.34 | 223968 |
| 661-441.000-740.000 | OPERATING SUPPLIES | 00183290 | KEITH VERSAW | CLOTHING RE | 11-04-2026 | 11/11/2026 | 85.02 | 223968 |
| 661-441.000-740.000 | OPERATING SUPPLIES | 00183291 | O'REILLY AUTO PARTS | LIGHT BULBS | 3890-213207 | 11/11/2026 | 15.99 | 223976 |
| 661-441.000-740.000 | OPERATING SUPPLIES | 00183388 | AMAZON CAPITAL SERVICES | PARTS | 1PMN-CYJ90-67WQ | 11/11/2026 | 83.99 | 223928 |
| 661-441.000-740.000 | OPERATING SUPPLIES | 00183390 | O'REILLY AUTO PARTS | PARTS AND T | 3890-213265 | 11/11/2026 | 394.56 | 223976 |
| 661-441.000-740.000 | OPERATING SUPPLIES | 00183392 | MICHIANA SUPPLY INC. | PARTS AND P | 328421 | 11/11/2026 | 57.26 | 223973 |
| 661-441.000-740.000 | OPERATING SUPPLIES | 00183400 | FISHER AUTO PARTS, INC. | PARTS | 480-252940 | 11/11/2026 | 314.55 | 223954 |
| 661-441.000-741.000 | FUEL AND GASOLINE | 00183082 | MERLE BOES | SERVICE CHA | 09-30-2026 | 10/30/2026 | 621.48 | 1621 |
| 661-441.000-741.000 | FUEL AND GASOLINE | 00183168 | MERLE BOES | FUEL | SI-153669 | 11/06/2026 | 42,172.05 | 1651 |
| 661-441.000-741.000 | FUEL AND GASOLINE | 00183219 | UNITED FEDERAL CREDIT U | STEVEN NEUB | 10-06-2026 | 11/05/2026 | 65.77 | 1658 |
| 661-441.000-741.000 | FUEL AND GASOLINE | 00183220 | UNITED FEDERAL CREDIT U | MICHAEL PHE | 10-06-2026 | 11/05/2026 | 59.01 | 1658 |
| 661-441.000-741.000 | FUEL AND GASOLINE | 00183220 | UNITED FEDERAL CREDIT U | MICHAEL PHE | 10-06-2026 | 11/05/2026 | 73.01 | 1658 |
| 661-441.000-741.000 | FUEL AND GASOLINE | 00183197 | LINDERMAN, DAVID | FUEL REIMBU | 11-02-2026 | 11/05/2026 | 70.00 | 223899 |
| 661-441.000-741.000 | FUEL AND GASOLINE | 00183270 | LAKESHORE PETROLEUM, IN | FUEL | SEPTEMBER | 11/05/2026 | 172.20 | 223898 |
| 661-441.000-741.000 | FUEL AND GASOLINE | 00183271 | LAKESHORE PETROLEUM, IN | FUEL | SEPTEMBER | 11/05/2026 | 608.92 | 223898 |

| GL Number | Invoice Line Desc | Ref # | Vendor Name | Invoice Description | Invoice Number | Check Date | Amount | Check Number |
|---|---|---|---|---|---|---|---|---|
| **Fund: 661 MOTOR POOL FUND** | | | | | | | | |
| **Department: 441.000 PUBLIC WORKS DEPARTMENT** | | | | | | | | |
| 661-441.000-801.000 | PROFESSIONAL AND CONTRA | 00183005 | TRUCK & TRAILER SPECIAL | SAND BLAST | PJO001723 | 10/29/2026 | 2,651.00 | 223823 |
| 661-441.000-801.000 | PROFESSIONAL AND CONTRA | 00183321 | R.W. MERCER CO. INC. | FUEL SYSTEM | 311821 | 11/11/2026 | 780.00 | 223983 |
| 661-441.000-801.000 | PROFESSIONAL AND CONTRA | 00183379 | CUTTING EDGE AUTOMOTIVE | DIAGNOSTIC | 11763 | 11/11/2026 | 3,000.00 | 223941 |
| 661-441.000-802.100 | IT MANAGED SERVICE PROV | 00183026 | CREEK ENTERPRISE INC | IT SERVICES | 41115 | 10/30/2026 | 40.12 | 1618 |
| 661-441.000-802.100 | IT MANAGED SERVICE PROV | 00183027 | CREEK ENTERPRISE INC | IT SERVICES | 41337 | 10/30/2026 | 40.12 | 1618 |
| 661-441.000-850.000 | TELE COMMUNICATIONS | 00183138 | VERIZON WIRELESS | BILL PERIOD | 6156507900 | 11/05/2026 | 72.02 | 223918 |
| 661-441.000-930.000 | GENERAL REPAIR AND MAIN | 00183054 | GOOD YEAR TIRE & RUBBER | TIRES | 159-1083391 | 10/29/2026 | 694.65 | 223774 |
| 661-441.000-930.000 | GENERAL REPAIR AND MAIN | 00183056 | GOOD YEAR TIRE & RUBBER | TIRE REPAIR | 159-1083419 | 10/29/2026 | 38.37 | 223774 |
| 661-441.000-930.000 | GENERAL REPAIR AND MAIN | 00183394 | GOOD YEAR TIRE & RUBBER | TIRE | 159-183458 | 11/11/2026 | 120.00 | 223957 |
| 661-441.000-941.000 | RENTS & LEASES | 00183391 | ENTERPRISE FM TRUST | LEASES | 605820-110426 | 11/11/2026 | 695.70 | 223947 |
| | | | | | Total Department 441.000 PUBLIC WORKS DEPARTMENT | | 65,482.40 | |
| | | | | | Total Fund 661 MOTOR POOL FUND | | 73,089.52 | |
| **Fund: 677 SELF-INSURANCE FUND** | | | | | | | | |
| **Department: 000.000 NOT ASSIGNED** | | | | | | | | |
| 677-000.000-229.100 | Remittance | 00183121 | FEDERAL TAX DEPOSIT | Remittance | REMIT | 11/06/2026 | 3.24 | 1637 |
| 677-000.000-229.100 | Remittance | 00183121 | FEDERAL TAX DEPOSIT | Remittance | REMIT | 11/06/2026 | 11.18 | 1637 |
| | | | | | Total Department 000.000 NOT ASSIGNED | | 14.42 | |
| **Department: 851.000 INSURANCE PREMIUMS** | | | | | | | | |
| 677-851.000-717.000 | LIFE INSURANCE | 00183010 | RELIANCE STANDARD LIFE | NOVEMBER 20 | 10-22-2026 | 10/29/2026 | 1,603.57 | 223842 |
| 677-851.000-717.010 | LIFE INSURANCE - EE VOL | 00183009 | RELIANCE STANDARD LIFE | NOVEMBER 20 | 10-22-2026 | 10/29/2026 | 286.36 | 223842 |
| | | | | | Total Department 851.000 INSURANCE PREMIUMS | | 1,889.93 | |
| **Department: 871.000 WORKER'S COMPENSATION** | | | | | | | | |
| 677-871.000-910.000 | INSURANCE PREMIUMS | 00183299 | MML WORKERS' COMP FUND | WC POLICY P | 3193208 | 11/11/2026 | 17,670.00 | 223975 |
| | | | | | Total Department 871.000 WORKER'S COMPENSATION | | 17,670.00 | |
| | | | | | Total Fund 677 SELF-INSURANCE FUND | | 19,574.35 | |
| **Fund: 690 HEALTH CARE FUND** | | | | | | | | |
| **Department: 851.000 INSURANCE PREMIUMS** | | | | | | | | |
| 690-851.000-716.000 | HEALTH INSURANCE PREMIU | 00183051 | BLUE CROSS BLUE SHIELD | INSURANCE P | 10-14-2026 | 10/29/2026 | 143,620.65 | 1624 |
| 690-851.000-716.100 | PENSION HEALTH CARE PRE | 00183285 | VARIPRO | DEC HEALTH | 12248 | 11/11/2026 | 1,812.00 | 223997 |
| | | | | | Total Department 851.000 INSURANCE PREMIUMS | | 145,432.65 | |
| | | | | | Total Fund 690 HEALTH CARE FUND | | 145,432.65 | |
| **Fund: 703 CURRENT TAX COLLECTION FUND** | | | | | | | | |
| **Department: 000.000 NOT ASSIGNED** | | | | | | | | |
| 703-000.000-402.000 | TAXES-CURRENT | 00183174 | CITY OF ST JOSEPH - GEN | Tax Disburs | 11/04/2026 | 11/04/2026 | 29,581.86 | 1648 |
| 703-000.000-402.000 | TAXES-CURRENT | 00183184 | BERRIEN COUNTY BRA B-B | Tax Disburs | 11/04/2026 | 11/04/2026 | 316.16 | 223862 |
| 703-000.000-402.000 | TAXES-CURRENT | 00183185 | CITY OF ST JOSEPH - DDA | Tax Disburs | 11/04/2026 | 11/04/2026 | 94.86 | 1646 |
| 703-000.000-402.226 | RUBBISH PROPERTY TAX | 00183177 | CITY OF ST JOSEPH - RUB | Tax Disburs | 11/04/2026 | 11/04/2026 | 3,831.13 | 1650 |
| 703-000.000-402.226 | RUBBISH PROPERTY TAX | 00183184 | BERRIEN COUNTY BRA B-B | Tax Disburs | 11/04/2026 | 11/04/2026 | 40.94 | 223862 |
| 703-000.000-402.226 | RUBBISH PROPERTY TAX | 00183185 | CITY OF ST JOSEPH - DDA | Tax Disburs | 11/04/2026 | 11/04/2026 | 12.28 | 1646 |
| 703-000.000-402.248 | DOWNTOWN DEVELOPMENT PR | 00183183 | CITY OF ST JOSEPH - DDA | Tax Disburs | 11/04/2026 | 11/04/2026 | 322.33 | 1645 |
| 703-000.000-402.271 | LIBRARY PROPERTY TAX | 00183175 | CITY OF ST JOSEPH - LIB | Tax Disburs | 11/04/2026 | 11/04/2026 | 1,526.25 | 1649 |
| 703-000.000-402.271 | LIBRARY PROPERTY TAX | 00183184 | BERRIEN COUNTY BRA B-B | Tax Disburs | 11/04/2026 | 11/04/2026 | 16.25 | 223862 |
| 703-000.000-402.275 | BAND PROPERTY TAX | 00183176 | CITY OF ST JOSEPH - BAN | Tax Disburs | 11/04/2026 | 11/04/2026 | 499.93 | 1644 |

| GL Number | Invoice Line Desc | Ref # | Vendor Name | Invoice Description | Invoice Number | Check Date | Amount | Check Number |
|---|---|---|---|---|---|---|---|---|
| **Fund: 703 CURRENT TAX COLLECTION FUND** | | | | | | | | |
| **Department: 000.000 NOT ASSIGNED** | | | | | | | | |
| 703-000.000-402.275 | BAND PROPERTY TAX | 00183184 | BERRIEN COUNTY BRA B-B | Tax Disburs | 11/04/2026 | 11/04/2026 | 5.34 | 223862 |
| 703-000.000-402.275 | BAND PROPERTY TAX | 00183185 | CITY OF ST JOSEPH - DDA | Tax Disburs | 11/04/2026 | 11/04/2026 | 1.59 | 1646 |
| 703-000.000-402.301 | DEBT PROPERTY TAX | 00183178 | CITY OF ST JOSEPH - DEB | Tax Disburs | 11/04/2026 | 11/04/2026 | 949.93 | 1647 |
| 703-000.000-402.301 | DEBT PROPERTY TAX | 00183184 | BERRIEN COUNTY BRA B-B | Tax Disburs | 11/04/2026 | 11/04/2026 | 10.15 | 223862 |
| 703-000.000-402.301 | DEBT PROPERTY TAX | 00183185 | CITY OF ST JOSEPH - DDA | Tax Disburs | 11/04/2026 | 11/04/2026 | 3.03 | 1646 |
| 703-000.000-402.900 | AIRPORT PROPERTY TAX | 00183179 | SOUTHWEST MI REGIONAL A | Tax Disburs | 11/04/2026 | 11/04/2026 | 485.07 | 223865 |
| 703-000.000-402.900 | AIRPORT PROPERTY TAX | 00183184 | BERRIEN COUNTY BRA B-B | Tax Disburs | 11/04/2026 | 11/04/2026 | 5.17 | 223862 |
| 703-000.000-402.900 | AIRPORT PROPERTY TAX | 00183185 | CITY OF ST JOSEPH - DDA | Tax Disburs | 11/04/2026 | 11/04/2026 | 1.55 | 1646 |
| 703-000.000-405.100 | BERRIEN COUNTY GENERAL | 00183173 | BERRIEN COUNTY TREASURE | Tax Disburs | 11/04/2026 | 11/05/2026 | 9,485.91 | 1643 |
| 703-000.000-405.100 | BERRIEN COUNTY GENERAL | 00183184 | BERRIEN COUNTY BRA B-B | Tax Disburs | 11/04/2026 | 11/04/2026 | 101.37 | 223862 |
| 703-000.000-405.100 | BERRIEN COUNTY GENERAL | 00183185 | CITY OF ST JOSEPH - DDA | Tax Disburs | 11/04/2026 | 11/04/2026 | 30.42 | 1646 |
| 703-000.000-406.200 | BHAS SET | 00183173 | BERRIEN COUNTY TREASURE | Tax Disburs | 11/04/2026 | 11/05/2026 | 12,039.23 | 1643 |
| 703-000.000-406.200 | BHAS SET | 00183184 | BERRIEN COUNTY BRA B-B | Tax Disburs | 11/04/2026 | 11/04/2026 | 128.26 | 223862 |
| 703-000.000-407.100 | SJPS OPERATING | 00183180 | ST JOSEPH PUBLIC SCHOOL | Tax Disburs | 11/04/2026 | 11/04/2026 | 20,037.83 | 223866 |
| 703-000.000-407.100 | SJPS OPERATING | 00183184 | BERRIEN COUNTY BRA B-B | Tax Disburs | 11/04/2026 | 11/04/2026 | 383.26 | 223862 |
| 703-000.000-407.200 | SJPS 2024 SINKING | 00183180 | ST JOSEPH PUBLIC SCHOOL | Tax Disburs | 11/04/2026 | 11/04/2026 | 5,294.74 | 223866 |
| 703-000.000-407.200 | SJPS 2024 SINKING | 00183184 | BERRIEN COUNTY BRA B-B | Tax Disburs | 11/04/2026 | 11/04/2026 | 20.97 | 223862 |
| 703-000.000-407.500 | SJPS 2016 DEBT | 00183180 | ST JOSEPH PUBLIC SCHOOL | Tax Disburs | 11/04/2026 | 11/04/2026 | 1,338.28 | 223866 |
| 703-000.000-407.600 | SJPS 2025 DEBT | 00183180 | ST JOSEPH PUBLIC SCHOOL | Tax Disburs | 11/04/2026 | 11/04/2026 | 2,838.99 | 223866 |
| 703-000.000-409.000 | LMC PROPERTY TAX | 00183181 | LAKE MICHIGAN COLLEGE | Tax Disburs | 11/04/2026 | 11/04/2026 | 4,502.58 | 223864 |
| 703-000.000-409.000 | LMC PROPERTY TAX | 00183184 | BERRIEN COUNTY BRA B-B | Tax Disburs | 11/04/2026 | 11/04/2026 | 48.12 | 223862 |
| 703-000.000-409.000 | LMC PROPERTY TAX | 00183185 | CITY OF ST JOSEPH - DDA | Tax Disburs | 11/04/2026 | 11/04/2026 | 14.44 | 1646 |
| 703-000.000-410.000 | RESA PROPERTY TAX | 00183182 | BERRIEN COUNTY INTERMED | Tax Disburs | 11/04/2026 | 11/04/2026 | 4,725.34 | 223863 |
| 703-000.000-410.000 | RESA PROPERTY TAX | 00183184 | BERRIEN COUNTY BRA B-B | Tax Disburs | 11/04/2026 | 11/04/2026 | 50.32 | 223862 |
| 703-000.000-445.000 | PENALTY & INTEREST ON T | 00183174 | CITY OF ST JOSEPH - GEN | Tax Disburs | 11/04/2026 | 11/04/2026 | 3,957.12 | 1648 |
| 703-000.000-447.000 | PROPERTY TAX ADM FEES | 00183174 | CITY OF ST JOSEPH - GEN | Tax Disburs | 11/04/2026 | 11/04/2026 | 984.05 | 1648 |
| | | | | | | Total Department 000.000 NOT ASSIGNED | 103,685.05 | |
| | | | | | | Total Fund 703 CURRENT TAX COLLECTION FUND | 103,685.05 | |
| **Fund: 731 RETIREMENT SYSTEM FUND** | | | | | | | | |
| **Department: 000.000 NOT ASSIGNED** | | | | | | | | |
| 731-000.000-228.000 | Remittance | 00183014 | State of Michigan | Remittance | REMIT | 10/30/2026 | 11,135.68 | 1617 |
| 731-000.000-229.000 | Remittance | 00183013 | FEDERAL TAX DEPOSIT | Remittance | REMIT | 10/30/2026 | 41,603.95 | 1616 |
| 731-000.000-231.500 | Remittance | 00183015 | MiSDU | Remittance | REMIT | 10/30/2026 | 803.50 | 223750 |
| 731-000.000-231.900 | Remittance | 00183011 | AFLAC | Remittance | REMIT | 10/30/2026 | 257.40 | 223749 |
| 731-000.000-231.900 | Remittance | 00183011 | AFLAC | Remittance | REMIT | 10/30/2026 | 206.94 | 223749 |
| 731-000.000-232.000 | Remittance | 00183012 | CITY - EFT BCBS EE & ER | Remittance | REMIT | 10/30/2026 | 5,963.01 | 1615 |
| 731-000.000-232.000 | Remittance | 00183012 | CITY - EFT BCBS EE & ER | Remittance | REMIT | 10/30/2026 | 1,812.00 | 1615 |
| 731-000.000-676.000 | REIMBURSEMENTS | 00183276 | AFLAC | CONTRIBUTIO | 11-03-2026 | 11/11/2026 | 32.76 | 223927 |
| 731-000.000-860.000 | TRANSPORTATION AND EDUC | 00183079 | HACKWORTH, EMILY | MILEAGE REI | 10-09-2026 | 10/29/2026 | 80.10 | 223776 |
| 731-000.000-860.000 | TRANSPORTATION AND EDUC | 00183079 | HACKWORTH, EMILY | MILEAGE REI | 10-09-2026 | 10/29/2026 | 80.10 | 223776 |
| 731-000.000-860.000 | TRANSPORTATION AND EDUC | 00183079 | HACKWORTH, EMILY | MILEAGE REI | 10-09-2026 | 10/29/2026 | 80.10 | 223776 |
| 731-000.000-860.000 | TRANSPORTATION AND EDUC | 00183196 | WINNELL, SAMANTHA | MILEAGE REI | 10-06-2026 | 11/06/2026 | 32.30 | 1657 |
| 731-000.000-860.000 | TRANSPORTATION AND EDUC | 00183196 | WINNELL, SAMANTHA | MILEAGE REI | 10-06-2026 | 11/06/2026 | 68.00 | 1657 |
| 731-000.000-860.000 | TRANSPORTATION AND EDUC | 00183196 | WINNELL, SAMANTHA | MILEAGE REI | 10-06-2026 | 11/06/2026 | 84.30 | 1657 |
| 731-000.000-860.000 | TRANSPORTATION AND EDUC | 00183204 | MAPERS | MEMBERSHIP | 2027 | 11/05/2026 | 200.00 | 223901 |
| | | | | | | Total Department 000.000 NOT ASSIGNED | 62,440.14 | |

| GL Number | Invoice Line Desc | Ref # | Vendor Name | Invoice Description | Invoice Number | Check Date | Amount | Check Number |
|---|---|---|---|---|---|---|---|---|
| **Fund: 731 RETIREMENT SYSTEM FUND** | | | | | | | | |
| | | | | | | Total Fund 731 RETIREMENT SYSTEM FUND | 62,440.14 | |
| **Fund: 755 HOUSING PAYROLL FUND** | | | | | | | | |
| **Department: 000.000 NOT ASSIGNED** | | | | | | | | |
| 755-000.000-228.000 | Remittance | 00183125 | State of Michigan | Remittance | REMIT | 11/06/2026 | 211.57 | 1642 |
| 755-000.000-229.000 | Remittance | 00183121 | FEDERAL TAX DEPOSIT | Remittance | REMIT | 11/06/2026 | 217.46 | 1637 |
| 755-000.000-229.100 | Remittance | 00183121 | FEDERAL TAX DEPOSIT | Remittance | REMIT | 11/06/2026 | 81.23 | 1637 |
| 755-000.000-229.100 | Remittance | 00183121 | FEDERAL TAX DEPOSIT | Remittance | REMIT | 11/06/2026 | 347.34 | 1637 |
| 755-000.000-229.100 | Remittance | 00183121 | FEDERAL TAX DEPOSIT | Remittance | REMIT | 11/06/2026 | 81.23 | 1637 |
| 755-000.000-229.100 | Remittance | 00183121 | FEDERAL TAX DEPOSIT | Remittance | REMIT | 11/06/2026 | 347.34 | 1637 |
| 755-000.000-231.000 | Remittance | 00183136 | CITY - EFT PENSION EE & | Remittance | REMIT | 11/06/2026 | 70.40 | 1630 |
| 755-000.000-231.010 | Remittance | 00183136 | CITY - EFT PENSION EE & | Remittance | REMIT | 11/06/2026 | 67.41 | 1630 |
| 755-000.000-231.600 | Remittance | 00183123 | MISSION SQUARE | Remittance | REMIT | 11/06/2026 | 100.00 | 223857 |
| 755-000.000-231.800 | Remittance | 00183122 | CITY - EFT FLEXSPENDING | Remittance | REMIT | 11/06/2026 | 20.00 | 1627 |
| 755-000.000-231.900 | Remittance | 00183119 | AFLAC | Remittance | REMIT | 11/06/2026 | 14.04 | 223851 |
| 755-000.000-232.000 | Remittance | 00183120 | CITY - EFT BCBS EE & ER | Remittance | REMIT | 11/06/2026 | 261.56 | 1625 |
| 755-000.000-232.010 | Remittance | 00183120 | CITY - EFT BCBS EE & ER | Remittance | REMIT | 11/06/2026 | 1,046.27 | 1625 |
| 755-000.000-232.110 | Remittance | 00183124 | CITY - EFT LIFE INSURAN | Remittance | REMIT | 11/06/2026 | 10.80 | 1628 |
| 755-000.000-232.600 | Remittance | 00183133 | CITY - EFT WORKERS COMP | Remittance | REMIT | 11/06/2026 | 27.63 | 1636 |
| | | | | | | Total Department 000.000 NOT ASSIGNED | 2,904.28 | |
| | | | | | | Total Fund 755 HOUSING PAYROLL FUND | 2,904.28 | |

| GL Number | Invoice Line Desc | Ref # | Vendor Name | Invoice Description | Invoice Number | Check Date | Amount | Check Number |
|---|---|---|---|---|---|---|---|---|
| --- TOTALS BY GL DISTRIBUTION --- | | | | | | | | |
| | | | 101-000.000-228.000 | DUE TO STATE OF MICHIGAN | | | 8,140.79 | |
| | | | 101-000.000-229.000 | DUE TO FEDERAL GOVERNMENT | | | 18,939.26 | |
| | | | 101-000.000-229.100 | DUE FOR FICA | | | 19,656.69 | |
| | | | 101-000.000-230.000 | DUE TO OTHER UNITS OF GOVT | | | 2,080.56 | |
| | | | 101-000.000-230.700 | DUE TO CITY | | | 550.08 | |
| | | | 101-000.000-231.000 | DUE TO EMPLOYEE PENSION | | | 10,668.36 | |
| | | | 101-000.000-231.010 | DUE TO EMPLOYER PENSION | | | 42,283.26 | |
| | | | 101-000.000-231.300 | DUE FOR UNION DUES | | | 1,566.07 | |
| | | | 101-000.000-231.400 | DUE FOR UNITED WAY | | | 3.29 | |
| | | | 101-000.000-231.500 | DUE FOR FRIEND OF COURT | | | 108.74 | |
| | | | 101-000.000-231.600 | DUE FOR DEFERRED COMP | | | 4,093.74 | |
| | | | 101-000.000-231.800 | DUE TO EMPLOYEE FLEX SPENDING | | | 1,062.32 | |
| | | | 101-000.000-231.900 | DUE TO AFLAC-PREMIUMS | | | 749.34 | |
| | | | 101-000.000-232.000 | DUE TO BCBS - EE | | | 6,695.77 | |
| | | | 101-000.000-232.010 | DUE TO BCBS - ER | | | 31,916.87 | |
| | | | 101-000.000-232.100 | DUE TO LIFE INSURANCE - EE | | | 48.70 | |
| | | | 101-000.000-232.110 | DUE TO LIFE INSURANCE - ER | | | 420.70 | |
| | | | 101-000.000-232.600 | DUE TO WORKER'S COMP | | | 1,112.50 | |
| | | | 101-000.000-232.700 | DUE TO UNEMPLOYMENT | | | 0.50 | |
| | | | 101-000.000-273.500 | UNDISTRIBUTED PERMIT FEES | | | 15,396.60 | |
| | | | 101-000.000-491.000 | BUILDING PERMITS | | | 3,894.00 | |
| | | | 101-000.000-491.400 | Plan Reviews | | | 2,580.00 | |
| | | | 101-101.000-740.000 | OPERATING SUPPLIES | | | 43.92 | |
| | | | 101-172.000-740.000 | OPERATING SUPPLIES | | | 432.92 | |
| | | | 101-172.000-805.000 | LEGAL SERVICES | | | 26.00 | |
| | | | 101-172.000-860.000 | TRANSPORTATION AND EDUCATION | | | 469.92 | |
| | | | 101-172.000-941.100 | SOFTWARE & SUBSCRIBE BASED IT | | | 23.99 | |
| | | | 101-215.000-860.000 | TRANSPORTATION AND EDUCATION | | | 265.00 | |
| | | | 101-215.000-941.100 | SOFTWARE & SUBSCRIBE BASED IT | | | 23.99 | |
| | | | 101-235.000-728.000 | POSTAGE | | | 11.02 | |
| | | | 101-235.000-740.000 | OPERATING SUPPLIES | | | 267.19 | |
| | | | 101-235.000-801.000 | PROFESSIONAL AND CONTRACT SERV | | | 46.79 | |
| | | | 101-235.000-802.100 | IT MANAGED SERVICE PROVIDER | | | 13,096.84 | |
| | | | 101-235.000-850.000 | TELE COMMUNICATIONS | | | 378.90 | |
| | | | 101-235.000-941.100 | SOFTWARE & SUBSCRIBE BASED IT | | | 6,514.55 | |
| | | | 101-253.000-728.000 | POSTAGE | | | 771.71 | |
| | | | 101-253.000-740.000 | OPERATING SUPPLIES | | | 273.57 | |
| | | | 101-253.000-860.000 | TRANSPORTATION AND EDUCATION | | | 566.44 | |
| | | | 101-253.000-870.000 | PROFESSIONAL MEMBERSHIPS/DUES | | | 300.00 | |
| | | | 101-253.000-941.100 | SOFTWARE & SUBSCRIBE BASED IT | | | 1,071.97 | |
| | | | 101-257.000-801.000 | PROFESSIONAL AND CONTRACT SERV | | | 427.00 | |
| | | | 101-257.000-850.000 | TELE COMMUNICATIONS | | | 20.02 | |
| | | | 101-257.000-941.100 | SOFTWARE & SUBSCRIBE BASED IT | | | 47.98 | |
| | | | 101-262.000-728.000 | POSTAGE | | | 2,139.72 | |
| | | | 101-262.000-740.000 | OPERATING SUPPLIES | | | 1,025.54 | |
| | | | 101-262.000-801.000 | PROFESSIONAL AND CONTRACT SERV | | | 1,756.89 | |
| | | | 101-262.000-860.000 | TRANSPORTATION AND EDUCATION | | | 11.47 | |
| | | | 101-262.000-900.000 | PRINTING & PUBLISHING | | | 124.50 | |
| | | | 101-262.000-941.100 | SOFTWARE & SUBSCRIBE BASED IT | | | 23.99 | |

| GL Number | Invoice Line Desc | Ref # | Vendor Name | Invoice Description | Invoice Number | Check Date | Amount | Check Number |
|---|---|---|---|---|---|---|---|---|
| 101-265.000-740.000 | | | | OPERATING SUPPLIES | | | 4,083.78 | |
| 101-265.000-850.000 | | | | TELE COMMUNICATIONS | | | 924.49 | |
| 101-265.000-920.000 | | | | PUBLIC UTILITIES | | | 4,391.66 | |
| 101-265.000-931.000 | | | | LAND & BUILDING REPAIRS & MAIN | | | 638.30 | |
| 101-266.000-860.000 | | | | TRANSPORTATION AND EDUCATION | | | 200.64 | |
| 101-266.000-870.000 | | | | PROFESSIONAL MEMBERSHIPS/DUES | | | 460.38 | |
| 101-266.000-941.100 | | | | SOFTWARE & SUBSCRIBE BASED IT | | | 153.99 | |
| 101-270.000-900.000 | | | | PRINTING & PUBLISHING | | | 799.00 | |
| 101-270.000-941.100 | | | | SOFTWARE & SUBSCRIBE BASED IT | | | 23.99 | |
| 101-270.000-956.100 | | | | MISC- EMPLOYEE RECOGNITION | | | 3,078.84 | |
| 101-336.000-740.000 | | | | OPERATING SUPPLIES | | | 589.26 | |
| 101-336.000-860.000 | | | | TRANSPORTATION AND EDUCATION | | | 1,255.68 | |
| 101-336.000-920.000 | | | | PUBLIC UTILITIES | | | 1,295.38 | |
| 101-336.000-930.000 | | | | GENERAL REPAIR AND MAINTENANCE | | | 1,104.36 | |
| 101-336.000-941.100 | | | | SOFTWARE & SUBSCRIBE BASED IT | | | 260.78 | |
| 101-345.000-740.000 | | | | OPERATING SUPPLIES | | | 17,011.40 | |
| 101-345.000-801.000 | | | | PROFESSIONAL AND CONTRACT SERV | | | 1,772.99 | |
| 101-345.000-850.000 | | | | TELE COMMUNICATIONS | | | 106.60 | |
| 101-345.000-860.000 | | | | TRANSPORTATION AND EDUCATION | | | 62.00 | |
| 101-345.000-930.000 | | | | GENERAL REPAIR AND MAINTENANCE | | | 2,005.08 | |
| 101-345.000-934.000 | | | | VEHICLE REPAIRS & MAINTENANCE | | | 24,810.30 | |
| 101-345.000-941.100 | | | | SOFTWARE & SUBSCRIBE BASED IT | | | 5,575.91 | |
| 101-371.000-850.000 | | | | TELE COMMUNICATIONS | | | 112.29 | |
| 101-371.000-860.000 | | | | TRANSPORTATION AND EDUCATION | | | 986.97 | |
| 101-371.000-941.100 | | | | SOFTWARE & SUBSCRIBE BASED IT | | | 47.98 | |
| 101-372.000-850.000 | | | | TELE COMMUNICATIONS | | | 74.15 | |
| 101-372.000-941.100 | | | | SOFTWARE & SUBSCRIBE BASED IT | | | 23.99 | |
| 101-441.000-740.000 | | | | OPERATING SUPPLIES | | | 202.73 | |
| 101-441.000-860.000 | | | | TRANSPORTATION AND EDUCATION | | | 546.00 | |
| 101-441.000-920.000 | | | | PUBLIC UTILITIES | | | 1,178.11 | |
| 101-441.000-930.000 | | | | GENERAL REPAIR AND MAINTENANCE | | | 187.38 | |
| 101-441.000-941.100 | | | | SOFTWARE & SUBSCRIBE BASED IT | | | 23.99 | |
| 101-442.000-850.000 | | | | TELE COMMUNICATIONS | | | 216.06 | |
| 101-442.000-860.000 | | | | TRANSPORTATION AND EDUCATION | | | 350.00 | |
| 101-442.000-870.000 | | | | PROFESSIONAL MEMBERSHIPS/DUES | | | 100.00 | |
| 101-447.000-740.000 | | | | OPERATING SUPPLIES | | | 89.68 | |
| 101-447.000-776.000 | | | | TECHNICAL EQUIPMENT | | | 3,806.99 | |
| 101-447.000-850.000 | | | | TELE COMMUNICATIONS | | | 113.20 | |
| 101-447.000-860.000 | | | | TRANSPORTATION AND EDUCATION | | | 57.25 | |
| 101-448.000-740.000 | | | | OPERATING SUPPLIES | | | 55.21 | |
| 101-448.000-920.000 | | | | Utilities | | | 6,086.45 | |
| 101-466.000-850.000 | | | | TELE COMMUNICATIONS | | | 538.37 | |
| 101-728.000-850.000 | | | | TELE COMMUNICATIONS | | | 75.70 | |
| 101-728.000-860.000 | | | | TRANSPORTATION AND EDUCATION | | | 1,425.40 | |
| 101-728.000-900.000 | | | | PRINTING & PUBLISHING | | | 198.11 | |
| 101-728.000-941.100 | | | | SOFTWARE & SUBSCRIBE BASED IT | | | 85.97 | |
| 101-740.000-888.000 | | | | COMMUNITY CALENDAR | | | 910.00 | |
| 101-751.000-740.000 | | | | OPERATING SUPPLIES | | | 1,345.42 | |
| 101-751.000-801.000 | | | | PROFESSIONAL AND CONTRACT SERV | | | 2,520.00 | |
| 101-751.000-850.000 | | | | TELE COMMUNICATIONS | | | 210.18 | |
| 101-751.000-920.000 | | | | PUBLIC UTILITIES | | | 2,406.62 | |

| GL Number | Invoice Line Desc | Ref # | Vendor Name | Invoice Description | Invoice Number | Check Date | Amount | Check Number |
|---|---|---|---|---|---|---|---|---|
| 101-751.000-930.000 | | | | GENERAL REPAIR AND MAINTENANCE | | | 5,995.87 | |
| 101-751.000-964.000 | | | | REFUNDS & REBATES | | | 90.00 | |
| 101-752.000-920.000 | | | | PUBLIC UTILITIES | | | 53.86 | |
| 101-756.000-740.000 | | | | OPERATING SUPPLIES | | | 3,939.14 | |
| 101-756.000-801.000 | | | | PROFESSIONAL AND CONTRACT SERV | | | 896.76 | |
| 101-756.000-850.000 | | | | TELE COMMUNICATIONS | | | 37.60 | |
| 101-757.000-740.000 | | | | OPERATING SUPPLIES | | | 427.83 | |
| 101-757.000-850.000 | | | | TELE COMMUNICATIONS | | | 111.95 | |
| 101-757.000-920.000 | | | | PUBLIC UTILITIES | | | 562.06 | |
| 101-757.000-930.000 | | | | GENERAL REPAIR AND MAINTENANCE | | | 931.57 | |
| 202-000.000-228.000 | | | | DUE TO STATE OF MICHIGAN | | | 93.60 | |
| 202-000.000-229.000 | | | | DUE TO FEDERAL GOVERNMENT | | | 195.31 | |
| 202-000.000-229.100 | | | | DUE FOR FICA | | | 372.91 | |
| 202-000.000-231.000 | | | | DUE TO EMPLOYEE PENSION | | | 89.69 | |
| 202-000.000-231.010 | | | | DUE TO EMPLOYER PENSION | | | 361.84 | |
| 202-000.000-231.300 | | | | DUE FOR UNION DUES | | | 42.43 | |
| 202-000.000-231.400 | | | | DUE FOR UNITED WAY | | | 0.55 | |
| 202-000.000-231.600 | | | | DUE FOR DEFERRED COMP | | | 56.76 | |
| 202-000.000-231.800 | | | | DUE TO EMPLOYEE FLEX SPENDING | | | 64.77 | |
| 202-000.000-231.900 | | | | DUE TO AFLAC-PREMIUMS | | | 6.75 | |
| 202-000.000-232.000 | | | | DUE TO BCBS - EE | | | 149.04 | |
| 202-000.000-232.010 | | | | DUE TO BCBS - ER | | | 596.15 | |
| 202-000.000-232.100 | | | | DUE TO LIFE INSURANCE - EE | | | 3.81 | |
| 202-000.000-232.110 | | | | DUE TO LIFE INSURANCE - ER | | | 6.00 | |
| 202-000.000-232.600 | | | | DUE TO WORKER'S COMP | | | 27.26 | |
| 202-445.000-740.000 | | | | OPERATING SUPPLIES | | | 70.92 | |
| 202-445.000-801.000 | | | | PROFESSIONAL AND CONTRACT SERV | | | 989.65 | |
| 202-445.000-930.000 | | | | GENERAL REPAIR AND MAINTENANCE | | | 162.44 | |
| 202-449.000-801.000 | | | | PROFESSIONAL AND CONTRACT SERV | | | 5,273.00 | |
| 202-474.000-920.000 | | | | PUBLIC UTILITIES | | | 90.97 | |
| 202-478.000-740.000 | | | | OPERATING SUPPLIES | | | 29,623.51 | |
| 203-000.000-228.000 | | | | DUE TO STATE OF MICHIGAN | | | 445.06 | |
| 203-000.000-229.000 | | | | DUE TO FEDERAL GOVERNMENT | | | 969.22 | |
| 203-000.000-229.100 | | | | DUE FOR FICA | | | 1,830.31 | |
| 203-000.000-231.000 | | | | DUE TO EMPLOYEE PENSION | | | 451.03 | |
| 203-000.000-231.010 | | | | DUE TO EMPLOYER PENSION | | | 1,833.22 | |
| 203-000.000-231.300 | | | | DUE FOR UNION DUES | | | 162.76 | |
| 203-000.000-231.400 | | | | DUE FOR UNITED WAY | | | 0.55 | |
| 203-000.000-231.600 | | | | DUE FOR DEFERRED COMP | | | 78.89 | |
| 203-000.000-231.800 | | | | DUE TO EMPLOYEE FLEX SPENDING | | | 215.52 | |
| 203-000.000-231.900 | | | | DUE TO AFLAC-PREMIUMS | | | 65.32 | |
| 203-000.000-232.000 | | | | DUE TO BCBS - EE | | | 748.00 | |
| 203-000.000-232.010 | | | | DUE TO BCBS - ER | | | 2,991.89 | |
| 203-000.000-232.100 | | | | DUE TO LIFE INSURANCE - EE | | | 45.58 | |
| 203-000.000-232.110 | | | | DUE TO LIFE INSURANCE - ER | | | 28.05 | |
| 203-000.000-232.600 | | | | DUE TO WORKER'S COMP | | | 168.47 | |
| 203-445.000-801.000 | | | | PROFESSIONAL AND CONTRACT SERV | | | 989.65 | |
| 203-445.000-930.000 | | | | GENERAL REPAIR AND MAINTENANCE | | | 162.44 | |
| 203-449.000-740.000 | | | | OPERATING SUPPLIES | | | 208.97 | |
| 203-449.000-801.000 | | | | PROFESSIONAL AND CONTRACT SERV | | | 12,130.00 | |
| 203-449.000-850.000 | | | | TELE COMMUNICATIONS | | | 75.67 | |

| GL Number | Invoice Line Desc | Ref # | Vendor Name | Invoice Description | Invoice Number | Check Date | Amount | Check Number |
|---|---|---|---|---|---|---|---|---|
| 203-449.000-860.000 | | | | TRANSPORTATION AND EDUCATION | | | 652.68 | |
| 203-474.000-740.000 | | | | OPERATING SUPPLIES | | | 666.98 | |
| 203-478.000-740.000 | | | | OPERATING SUPPLIES | | | 16,565.12 | |
| 204-444.001-740.000 | | | | OPERATING SUPPLIES | | | 4,395.42 | |
| 209-000.000-228.000 | | | | DUE TO STATE OF MICHIGAN | | | 182.80 | |
| 209-000.000-229.000 | | | | DUE TO FEDERAL GOVERNMENT | | | 417.03 | |
| 209-000.000-229.100 | | | | DUE FOR FICA | | | 649.96 | |
| 209-000.000-231.000 | | | | DUE TO EMPLOYEE PENSION | | | 143.55 | |
| 209-000.000-231.010 | | | | DUE TO EMPLOYER PENSION | | | 574.48 | |
| 209-000.000-231.300 | | | | DUE FOR UNION DUES | | | 93.16 | |
| 209-000.000-231.600 | | | | DUE FOR DEFERRED COMP | | | 22.50 | |
| 209-000.000-231.900 | | | | DUE TO AFLAC-PREMIUMS | | | 32.31 | |
| 209-000.000-232.000 | | | | DUE TO BCBS - EE | | | 131.63 | |
| 209-000.000-232.010 | | | | DUE TO BCBS - ER | | | 526.55 | |
| 209-000.000-232.110 | | | | DUE TO LIFE INSURANCE - ER | | | 11.21 | |
| 209-000.000-232.600 | | | | DUE TO WORKER'S COMP | | | 29.12 | |
| 209-567.000-740.000 | | | | OPERATING SUPPLIES | | | 1,070.90 | |
| 209-567.000-801.000 | | | | PROFESSIONAL AND CONTRACT SERV | | | 2,278.00 | |
| 209-567.000-850.000 | | | | TELE COMMUNICATIONS | | | 164.96 | |
| 209-567.000-920.000 | | | | PUBLIC UTILITIES | | | 385.12 | |
| 209-567.000-941.100 | | | | SOFTWARE & SUBSCRIBE BASED IT | | | 2,270.00 | |
| 214-264.000-920.000 | | | | PUBLIC UTILITIES | | | 26.93 | |
| 226-000.000-228.000 | | | | DUE TO STATE OF MICHIGAN | | | 292.46 | |
| 226-000.000-229.000 | | | | DUE TO FEDERAL GOVERNMENT | | | 559.34 | |
| 226-000.000-229.100 | | | | DUE FOR FICA | | | 1,193.98 | |
| 226-000.000-231.000 | | | | DUE TO EMPLOYEE PENSION | | | 278.72 | |
| 226-000.000-231.010 | | | | DUE TO EMPLOYER PENSION | | | 1,121.84 | |
| 226-000.000-231.300 | | | | DUE FOR UNION DUES | | | 97.56 | |
| 226-000.000-231.600 | | | | DUE FOR DEFERRED COMP | | | 215.84 | |
| 226-000.000-231.800 | | | | DUE TO EMPLOYEE FLEX SPENDING | | | 110.66 | |
| 226-000.000-231.900 | | | | DUE TO AFLAC-PREMIUMS | | | 139.26 | |
| 226-000.000-232.000 | | | | DUE TO BCBS - EE | | | 350.43 | |
| 226-000.000-232.010 | | | | DUE TO BCBS - ER | | | 1,401.78 | |
| 226-000.000-232.100 | | | | DUE TO LIFE INSURANCE - EE | | | 26.70 | |
| 226-000.000-232.110 | | | | DUE TO LIFE INSURANCE - ER | | | 18.30 | |
| 226-000.000-232.600 | | | | DUE TO WORKER'S COMP | | | 91.11 | |
| 226-521.000-802.100 | | | | IT MANAGED SERVICE PROVIDER | | | 78.64 | |
| 226-521.000-804.000 | | | | CONTRACTED SERVICES | | | 57,997.55 | |
| 226-521.000-804.100 | | | | RUBBISH - DOWNTOWN DUMPSTERS | | | 4,960.25 | |
| 226-521.000-804.200 | | | | RUBBISH - DPW DUMPSTER | | | 4,334.40 | |
| 226-521.000-804.300 | | | | RUBBISH - DOWNTOWN CARDBOARD | | | 1,824.75 | |
| 248-000.000-228.000 | | | | DUE TO STATE OF MICHIGAN | | | 22.00 | |
| 248-000.000-229.000 | | | | DUE TO FEDERAL GOVERNMENT | | | 29.07 | |
| 248-000.000-229.100 | | | | DUE FOR FICA | | | 113.92 | |
| 248-000.000-232.600 | | | | DUE TO WORKER'S COMP | | | 5.04 | |
| 264-301.000-543.000 | | | | STATE GRANT-PUBLIC SAFETY | | | 1,869.35 | |
| 271-000.000-228.000 | | | | DUE TO STATE OF MICHIGAN | | | 651.90 | |
| 271-000.000-229.000 | | | | DUE TO FEDERAL GOVERNMENT | | | 1,204.75 | |
| 271-000.000-229.100 | | | | DUE FOR FICA | | | 2,889.17 | |
| 271-000.000-231.000 | | | | DUE TO EMPLOYEE PENSION | | | 568.07 | |
| 271-000.000-231.010 | | | | DUE TO EMPLOYER PENSION | | | 2,229.65 | |

| GL Number | Invoice Line Desc | Ref # | Vendor Name | Invoice Description | Invoice Number | Check Date | Amount | Check Number |
|---|---|---|---|---|---|---|---|---|
| 271-000.000-231.900 | | | | DUE TO AFLAC-PREMIUMS | | | 52.20 | |
| 271-000.000-232.000 | | | | DUE TO BCBS - EE | | | 727.66 | |
| 271-000.000-232.010 | | | | DUE TO BCBS - ER | | | 2,910.73 | |
| 271-000.000-232.110 | | | | DUE TO LIFE INSURANCE - ER | | | 24.30 | |
| 271-000.000-232.600 | | | | DUE TO WORKER'S COMP | | | 17.85 | |
| 271-000.000-232.700 | | | | DUE TO UNEMPLOYMENT | | | 1.00 | |
| 271-790.000-728.000 | | | | POSTAGE | | | 45.30 | |
| 271-790.000-740.000 | | | | OPERATING SUPPLIES | | | 781.88 | |
| 271-790.000-780.000 | | | | LIBRARY COLLECTION | | | 4,284.04 | |
| 271-790.000-802.100 | | | | IT MANAGED SERVICE PROVIDER | | | 319.36 | |
| 271-790.000-850.000 | | | | TELE COMMUNICATIONS | | | 198.68 | |
| 271-790.000-885.000 | | | | SPECIAL EVENTS AND PROGRAMMING | | | 1,132.80 | |
| 271-790.000-920.000 | | | | PUBLIC UTILITIES | | | 2,323.15 | |
| 271-790.000-930.000 | | | | GENERAL REPAIR AND MAINTENANCE | | | 6,154.59 | |
| 271-790.000-941.000 | | | | RENTS & LEASES | | | 329.18 | |
| 271-790.000-941.100 | | | | SOFTWARE & SUBSCRIBE BASED IT | | | 1,268.74 | |
| 275-802.000-801.000 | | | | PROFESSIONAL AND CONTRACT SERV | | | 155.00 | |
| 275-802.000-920.000 | | | | PUBLIC UTILITIES | | | 33.34 | |
| 401-901.062-975.000 | | | | BUILDING & BUILDING IMPROVEMEN | | | 2,089.55 | |
| 590-000.000-228.000 | | | | DUE TO STATE OF MICHIGAN | | | 246.11 | |
| 590-000.000-229.000 | | | | DUE TO FEDERAL GOVERNMENT | | | 570.71 | |
| 590-000.000-229.100 | | | | DUE FOR FICA | | | 940.62 | |
| 590-000.000-230.100 | | | | SJCT UNDISTRIBUTED REVENUE | | | 10,920.56 | |
| 590-000.000-230.200 | | | | LCT UNDISTRIBUTED REVENUE | | | 51,737.93 | |
| 590-000.000-230.400 | | | | RTWP UNDISTRIBUTED REVENUE | | | 250,114.33 | |
| 590-000.000-230.500 | | | | DUE TO WWTP | | | 263,464.96 | |
| 590-000.000-231.000 | | | | DUE TO EMPLOYEE PENSION | | | 236.62 | |
| 590-000.000-231.010 | | | | DUE TO EMPLOYER PENSION | | | 935.53 | |
| 590-000.000-231.300 | | | | DUE FOR UNION DUES | | | 49.06 | |
| 590-000.000-231.400 | | | | DUE FOR UNITED WAY | | | 3.29 | |
| 590-000.000-231.600 | | | | DUE FOR DEFERRED COMP | | | 145.15 | |
| 590-000.000-231.800 | | | | DUE TO EMPLOYEE FLEX SPENDING | | | 51.59 | |
| 590-000.000-231.900 | | | | DUE TO AFLAC-PREMIUMS | | | 24.84 | |
| 590-000.000-232.000 | | | | DUE TO BCBS - EE | | | 193.45 | |
| 590-000.000-232.010 | | | | DUE TO BCBS - ER | | | 773.81 | |
| 590-000.000-232.100 | | | | DUE TO LIFE INSURANCE - EE | | | 1.28 | |
| 590-000.000-232.110 | | | | DUE TO LIFE INSURANCE - ER | | | 11.25 | |
| 590-000.000-232.600 | | | | DUE TO WORKER'S COMP | | | 20.68 | |
| 590-000.000-256.000 | | | | DUE TO CUSTOMER - OVERPAYMENT | | | 99.49 | |
| 590-527.000-740.000 | | | | OPERATING SUPPLIES | | | 175.38 | |
| 590-527.000-801.000 | | | | PROFESSIONAL AND CONTRACT SERV | | | 6,729.48 | |
| 590-527.000-850.000 | | | | TELE COMMUNICATIONS | | | 36.01 | |
| 590-527.000-920.000 | | | | PUBLIC UTILITIES | | | 1,246.32 | |
| 590-527.000-925.000 | | | | SEWAGE TREATMENT FEES | | | 73,571.34 | |
| 590-527.000-977.000 | | | | EQUIPMENT & MACHINERY | | | 34,388.23 | |
| 590-527.501-801.000 | | | | PROFESSIONAL AND CONTRACT SERV | | | 36,922.75 | |
| 591-000.000-228.000 | | | | DUE TO STATE OF MICHIGAN | | | 2,218.10 | |
| 591-000.000-229.000 | | | | DUE TO FEDERAL GOVERNMENT | | | 4,987.82 | |
| 591-000.000-229.100 | | | | DUE FOR FICA | | | 8,512.96 | |
| 591-000.000-230.100 | | | | SJCT UNDISTRIBUTED REVENUE | | | 7,000.19 | |
| 591-000.000-230.200 | | | | LCT UNDISTRIBUTED REVENUE | | | 4,538.38 | |

| GL Number | Invoice Line Desc | Ref # | Vendor Name | Invoice Description | Invoice Number | Check Date | Amount | Check Number |
|---|---|---|---|---|---|---|---|---|
| 591-000.000-230.400 | | | | RTWP UNDISTRIBUTED REVENUE | | | 78,271.86 | |
| 591-000.000-231.000 | | | | DUE TO EMPLOYEE PENSION | | | 2,057.27 | |
| 591-000.000-231.010 | | | | DUE TO EMPLOYER PENSION | | | 8,130.29 | |
| 591-000.000-231.300 | | | | DUE FOR UNION DUES | | | 610.19 | |
| 591-000.000-231.500 | | | | DUE FOR FRIEND OF COURT | | | 208.05 | |
| 591-000.000-231.600 | | | | DUE FOR DEFERRED COMP | | | 146.07 | |
| 591-000.000-231.800 | | | | DUE TO EMPLOYEE FLEX SPENDING | | | 311.92 | |
| 591-000.000-231.900 | | | | DUE TO AFLAC-PREMIUMS | | | 222.62 | |
| 591-000.000-232.000 | | | | DUE TO BCBS - EE | | | 2,102.56 | |
| 591-000.000-232.010 | | | | DUE TO BCBS - ER | | | 8,410.29 | |
| 591-000.000-232.100 | | | | DUE TO LIFE INSURANCE - EE | | | 31.99 | |
| 591-000.000-232.110 | | | | DUE TO LIFE INSURANCE - ER | | | 87.97 | |
| 591-000.000-232.600 | | | | DUE TO WORKER'S COMP | | | 378.45 | |
| 591-000.000-256.000 | | | | DUE TO CUSTOMER - OVERPAYMENT | | | 474.68 | |
| 591-530.000-740.000 | | | | OPERATING SUPPLIES | | | 6,407.57 | |
| 591-530.000-750.000 | | | | PROCESS CHEMICALS | | | 35,018.93 | |
| 591-530.000-801.000 | | | | PROFESSIONAL AND CONTRACT SERV | | | 20,082.12 | |
| 591-530.000-802.100 | | | | IT MANAGED SERVICE PROVIDER | | | 958.08 | |
| 591-530.000-850.000 | | | | TELE COMMUNICATIONS | | | 387.20 | |
| 591-530.000-860.000 | | | | TRANSPORTATION AND EDUCATION | | | 1,316.75 | |
| 591-530.000-870.000 | | | | PROFESSIONAL MEMBERSHIPS/DUES | | | 1,409.39 | |
| 591-530.000-920.000 | | | | PUBLIC UTILITIES | | | 20,460.03 | |
| 591-530.000-930.000 | | | | GENERAL REPAIR AND MAINTENANCE | | | 6,957.40 | |
| 591-530.000-941.100 | | | | SOFTWARE & SUBSCRIBE BASED IT | | | 47.98 | |
| 591-536.000-740.000 | | | | OPERATING SUPPLIES | | | 21,407.72 | |
| 591-536.000-771.000 | | | | Inventory Purchases | | | 17,100.00 | |
| 591-536.000-801.000 | | | | PROFESSIONAL AND CONTRACT SERV | | | 1,985.00 | |
| 591-536.000-802.100 | | | | IT MANAGED SERVICE PROVIDER | | | 95.66 | |
| 591-536.000-850.000 | | | | TELE COMMUNICATIONS | | | 296.84 | |
| 591-540.000-728.000 | | | | POSTAGE | | | 1,495.14 | |
| 591-540.000-740.000 | | | | OPERATING SUPPLIES | | | 447.20 | |
| 591-540.000-801.000 | | | | PROFESSIONAL AND CONTRACT SERV | | | 499.36 | |
| 591-540.000-802.100 | | | | IT MANAGED SERVICE PROVIDER | | | 479.82 | |
| 591-540.000-941.100 | | | | SOFTWARE & SUBSCRIBE BASED IT | | | 23.99 | |
| 591-900.002-801.000 | | | | PROFESSIONAL AND CONTRACT SERV | | | 23,000.00 | |
| 592-000.000-228.000 | | | | DUE TO STATE OF MICHIGAN | | | 196.96 | |
| 592-000.000-229.000 | | | | DUE TO FEDERAL GOVERNMENT | | | 504.98 | |
| 592-000.000-229.100 | | | | DUE FOR FICA | | | 743.83 | |
| 592-000.000-231.000 | | | | DUE TO EMPLOYEE PENSION | | | 181.52 | |
| 592-000.000-231.010 | | | | DUE TO EMPLOYER PENSION | | | 751.43 | |
| 592-000.000-231.300 | | | | DUE FOR UNION DUES | | | 20.35 | |
| 592-000.000-231.400 | | | | DUE FOR UNITED WAY | | | 3.28 | |
| 592-000.000-231.600 | | | | DUE FOR DEFERRED COMP | | | 137.52 | |
| 592-000.000-231.800 | | | | DUE TO EMPLOYEE FLEX SPENDING | | | 42.50 | |
| 592-000.000-231.900 | | | | DUE TO AFLAC-PREMIUMS | | | 13.41 | |
| 592-000.000-232.000 | | | | DUE TO BCBS - EE | | | 115.78 | |
| 592-000.000-232.010 | | | | DUE TO BCBS - ER | | | 463.13 | |
| 592-000.000-232.110 | | | | DUE TO LIFE INSURANCE - ER | | | 8.87 | |
| 592-000.000-232.600 | | | | DUE TO WORKER'S COMP | | | 13.87 | |
| 592-536.000-740.000 | | | | OPERATING SUPPLIES | | | 558.42 | |
| 592-536.000-801.000 | | | | PROFESSIONAL AND CONTRACT SERV | | | 1,498.59 | |

| GL Number | Invoice Line Desc | Ref # | Vendor Name | Invoice Description | Invoice Number | Check Date | Amount | Check Number |
|---|---|---|---|---|---|---|---|---|
| 592-536.000-850.000 | | | | TELE COMMUNICATIONS | | | 37.53 | |
| 592-538.000-803.000 | | | | ENGINEERING SERVICES | | | 2,250.00 | |
| 594-000.000-228.000 | | | | DUE TO STATE OF MICHIGAN | | | 1,335.32 | |
| 594-000.000-229.000 | | | | DUE TO FEDERAL GOVERNMENT | | | 5,171.19 | |
| 594-000.000-229.100 | | | | DUE FOR FICA | | | 5,197.84 | |
| 594-000.000-231.000 | | | | DUE TO EMPLOYEE PENSION | | | 1,347.71 | |
| 594-000.000-231.010 | | | | DUE TO EMPLOYER PENSION | | | 5,218.29 | |
| 594-000.000-231.500 | | | | DUE FOR FRIEND OF COURT | | | 373.69 | |
| 594-000.000-231.600 | | | | DUE FOR DEFERRED COMP | | | 1,257.16 | |
| 594-000.000-231.900 | | | | DUE TO AFLAC-PREMIUMS | | | 87.78 | |
| 594-000.000-232.000 | | | | DUE TO BCBS - EE | | | 523.12 | |
| 594-000.000-232.010 | | | | DUE TO BCBS - ER | | | 2,092.54 | |
| 594-000.000-232.110 | | | | DUE TO LIFE INSURANCE - ER | | | 24.60 | |
| 594-000.000-232.600 | | | | DUE TO WORKER'S COMP | | | 200.02 | |
| 594-597.000-740.000 | | | | OPERATING SUPPLIES | | | 613.80 | |
| 594-597.000-741.000 | | | | FUEL AND GASOLINE | | | 18,450.79 | |
| 594-597.000-802.100 | | | | IT MANAGED SERVICE PROVIDER | | | 319.36 | |
| 594-597.000-850.000 | | | | TELE COMMUNICATIONS | | | 584.50 | |
| 594-597.000-919.000 | | | | WASTE AND RUBBISH DISPOSAL | | | 994.20 | |
| 594-597.000-920.000 | | | | PUBLIC UTILITIES | | | 1,968.89 | |
| 594-597.000-940.000 | | | | VEHICLE & EQUIPMENT USAGE | | | 367.23 | |
| 594-597.000-941.100 | | | | SOFTWARE & SUBSCRIBE BASED IT | | | 55.00 | |
| 594-597.000-964.000 | | | | REFUNDS & REBATES | | | 3,720.00 | |
| 661-000.000-228.000 | | | | DUE TO STATE OF MICHIGAN | | | 196.42 | |
| 661-000.000-229.000 | | | | DUE TO FEDERAL GOVERNMENT | | | 479.43 | |
| 661-000.000-229.100 | | | | DUE FOR FICA | | | 740.17 | |
| 661-000.000-231.000 | | | | DUE TO EMPLOYEE PENSION | | | 173.19 | |
| 661-000.000-231.010 | | | | DUE TO EMPLOYER PENSION | | | 700.17 | |
| 661-000.000-231.300 | | | | DUE FOR UNION DUES | | | 78.82 | |
| 661-000.000-231.600 | | | | DUE FOR DEFERRED COMP | | | 43.71 | |
| 661-000.000-231.800 | | | | DUE TO EMPLOYEE FLEX SPENDING | | | 2.02 | |
| 661-000.000-231.900 | | | | DUE TO AFLAC-PREMIUMS | | | 18.34 | |
| 661-000.000-232.000 | | | | DUE TO BCBS - EE | | | 237.89 | |
| 661-000.000-232.010 | | | | DUE TO BCBS - ER | | | 951.60 | |
| 661-000.000-232.100 | | | | DUE TO LIFE INSURANCE - EE | | | 0.16 | |
| 661-000.000-232.110 | | | | DUE TO LIFE INSURANCE - ER | | | 10.93 | |
| 661-000.000-232.600 | | | | DUE TO WORKER'S COMP | | | 43.51 | |
| 661-345.000-740.000 | | | | OPERATING SUPPLIES | | | 14.49 | |
| 661-345.000-930.000 | | | | GENERAL REPAIR AND MAINTENANCE | | | 3,890.98 | |
| 661-345.000-941.000 | | | | RENTS & LEASES | | | 25.29 | |
| 661-441.000-740.000 | | | | OPERATING SUPPLIES | | | 13,507.98 | |
| 661-441.000-741.000 | | | | FUEL AND GASOLINE | | | 43,842.44 | |
| 661-441.000-801.000 | | | | PROFESSIONAL AND CONTRACT SERV | | | 6,431.00 | |
| 661-441.000-802.100 | | | | IT MANAGED SERVICE PROVIDER | | | 80.24 | |
| 661-441.000-850.000 | | | | TELE COMMUNICATIONS | | | 72.02 | |
| 661-441.000-930.000 | | | | GENERAL REPAIR AND MAINTENANCE | | | 853.02 | |
| 661-441.000-941.000 | | | | RENTS & LEASES | | | 695.70 | |
| 677-000.000-229.100 | | | | DUE FOR FICA | | | 14.42 | |
| 677-851.000-717.000 | | | | LIFE INSURANCE | | | 1,603.57 | |
| 677-851.000-717.010 | | | | LIFE INSURANCE - EE VOLUNTARY | | | 286.36 | |
| 677-871.000-910.000 | | | | WC Insurance Premiums | | | 17,670.00 | |

| GL Number | Invoice Line Desc | Ref # | Vendor Name | Invoice Description | Invoice Number | Check Date | Amount | Check Number |
|---|---|---|---|---|---|---|---|---|
| | | | 690-851.000-716.000 | HEALTH INSURANCE PREMIUMS | | | 143,620.65 | |
| | | | 690-851.000-716.100 | PENSION HEALTH CARE PREMIUMS | | | 1,812.00 | |
| | | | 703-000.000-402.000 | TAXES-CURRENT | | | 29,992.88 | |
| | | | 703-000.000-402.226 | RUBBISH PROPERTY TAX | | | 3,884.35 | |
| | | | 703-000.000-402.248 | DOWNTOWN DEVELOPMENT PROPERTY | | | 322.33 | |
| | | | 703-000.000-402.271 | LIBRARY PROPERTY TAX | | | 1,542.50 | |
| | | | 703-000.000-402.275 | BAND PROPERTY TAX | | | 506.86 | |
| | | | 703-000.000-402.301 | DEBT PROPERTY TAX | | | 963.11 | |
| | | | 703-000.000-402.900 | AIRPORT PROPERTY TAX | | | 491.79 | |
| | | | 703-000.000-405.100 | BERRIEN COUNTY GENERAL | | | 9,617.70 | |
| | | | 703-000.000-406.200 | BHAS SET | | | 12,167.49 | |
| | | | 703-000.000-407.100 | SJPS OPERATING | | | 20,421.09 | |
| | | | 703-000.000-407.200 | SJPS 2024 SINKING | | | 5,315.71 | |
| | | | 703-000.000-407.500 | SJPS 2016 DEBT | | | 1,338.28 | |
| | | | 703-000.000-407.600 | SJPS 2025 DEBT | | | 2,838.99 | |
| | | | 703-000.000-409.000 | LMC PROPERTY TAX | | | 4,565.14 | |
| | | | 703-000.000-410.000 | RESA PROPERTY TAX | | | 4,775.66 | |
| | | | 703-000.000-445.000 | PENALTY & INTEREST ON TAXES | | | 3,957.12 | |
| | | | 703-000.000-447.000 | PROPERTY TAX ADM FEES | | | 984.05 | |
| | | | 731-000.000-228.000 | DUE TO STATE OF MICHIGAN | | | 11,135.68 | |
| | | | 731-000.000-229.000 | DUE TO FEDERAL GOVERNMENT | | | 41,603.95 | |
| | | | 731-000.000-231.500 | DUE FOR FRIEND OF COURT | | | 803.50 | |
| | | | 731-000.000-231.900 | DUE TO AFLAC-PREMIUMS | | | 464.34 | |
| | | | 731-000.000-232.000 | Due to Blue Cross Blue Shield | | | 7,775.01 | |
| | | | 731-000.000-676.000 | REIMBURSEMENTS | | | 32.76 | |
| | | | 731-000.000-860.000 | TRANSPORTATION AND EDUCATION | | | 624.90 | |
| | | | 755-000.000-228.000 | DUE TO STATE OF MICHIGAN | | | 211.57 | |
| | | | 755-000.000-229.000 | DUE TO FEDERAL GOVERNMENT | | | 217.46 | |
| | | | 755-000.000-229.100 | DUE FOR FICA | | | 857.14 | |
| | | | 755-000.000-231.000 | DUE TO EMPLOYEE PENSION | | | 70.40 | |
| | | | 755-000.000-231.010 | DUE TO EMPLOYER PENSION | | | 67.41 | |
| | | | 755-000.000-231.600 | DUE FOR DEFERRED COMP | | | 100.00 | |
| | | | 755-000.000-231.800 | DUE TO EMPLOYEE FLEX SPENDING | | | 20.00 | |
| | | | 755-000.000-231.900 | DUE TO AFLAC-PREMIUMS | | | 14.04 | |
| | | | 755-000.000-232.000 | DUE TO BCBS - EE | | | 261.56 | |
| | | | 755-000.000-232.010 | DUE TO BCBS - ER | | | 1,046.27 | |
| | | | 755-000.000-232.110 | DUE TO LIFE INSURANCE - ER | | | 10.80 | |
| | | | 755-000.000-232.600 | DUE TO WORKER'S COMP | | | 27.63 | |
| --- TOTALS BY FUND --- | | | | | | | | |
| | | | 101 | GENERAL FUND | | | 309,755.62 | |
| | | | 202 | MAJOR STREET FUND | | | 38,277.36 | |
| | | | 203 | LOCAL STREET FUND | | | 41,485.38 | |
| | | | 204 | MUNICIPAL STREET FUND | | | 4,395.42 | |
| | | | 209 | CEMETERY FUND | | | 8,983.28 | |
| | | | 214 | DEPOT FUND | | | 26.93 | |
| | | | 226 | RUBBISH COLLECTION FUND | | | 75,093.57 | |
| | | | 248 | DOWNTOWN DEVELOPMENT AUTHORITY | | | 170.03 | |
| | | | 264 | LAW ENFORCEMENT TRAINING FUND | | | 1,869.35 | |
| | | | 271 | LIBRARY FUND | | | 28,115.00 | |
| | | | 275 | BAND FUND | | | 188.34 | |
| | | | 401 | CAPITAL PROJECTS FUND | | | 2,089.55 | |

| GL Number | Invoice Line Desc | Ref # | Vendor Name | Invoice Description | Invoice Number | Check Date | Amount | Check Number |
|---|---|---|---|---|---|---|---|---|
| | | | 590 | SEWER FUND | | | 733,610.77 | |
| | | | 591 | WATER FUND | | | 288,577.84 | |
| | | | 592 | CITY SYSTEM DEVELOPMENT FUND | | | 7,541.97 | |
| | | | 594 | MARINA FUND | | | 49,903.03 | |
| | | | 661 | MOTOR POOL FUND | | | 73,089.52 | |
| | | | 677 | SELF-INSURANCE FUND | | | 19,574.35 | |
| | | | 690 | HEALTH CARE FUND | | | 145,432.65 | |
| | | | 703 | CURRENT TAX COLLECTION FUND | | | 103,685.05 | |
| | | | 731 | RETIREMENT SYSTEM FUND | | | 62,440.14 | |
| | | | 755 | HOUSING PAYROLL FUND | | | 2,904.28 | |
| | | | Total For All Funds: | | | | 1,997,209.43 | |

# Agenda Item

**TO:** **City Commission**

**FROM:** **Ben Reynnells, Finance Director**

**RE:** **Resolution Authorizing Transfer of Unpaid Accounts Receivable to 2026 Winter Tax Roll**

**MEETING DATE:** **November 16, 2026**

As part of the Consent Agenda, the City Commission is being asked to consider the attached listings of overdue accounts to be placed on the 2026 Winter Ad Valorem Property Tax Roll, which will be due in February 2027. These include:

- Utility accounts for 102 properties that are six months or more past due, in the amount of $83,540.64. There are roughly 4,036 city accounts; 102 delinquent accounts equate to approximately 2.5% of the City's customer base. The St. Joseph Code of Ordinances Sec.30-24 requires the City Commission to review delinquent accounts once each year and consider approval by resolution for their inclusion on the ad valorem tax roll.
    - TY25 had 92 properties for a total of $58,373.51
- 31 past due code enforcement invoices for lawn mowing, totaling $3,382.75.
    - TY25 had 31 invoices for a total of $3,162.25

All reasonable collection efforts have been made on these accounts, including the posting of a final notice in the newspaper on October 14, 2026.

*Action Requested:* Motion to approve the following resolution, as part of the consent agenda, authorizing the transfer of unpaid accounts receivable to the 2026 Winter Ad Valorem Property Tax Roll.

**ATTACHMENT(S):**

- TY26 Special Assessment Resolution 11-16-26.pdf
- TY26 C FINAL LIST TO TAX.pdf
- TY26 DELINQ TO TAX - MOWING Final.pdf
- Public Notice AMENDED - Ord. 30-24 Unpaid Amounts to 2026 Winter Property Tax Roll 10.14.2026.pdf

## RESOLUTION AUTHORIZING TRANSFER OF UNPAID ACCOUNTS RECEIVABLE TO 2026 WINTER TAX ROLL

**WHEREAS,** City Ordinance requires that the City Commission meet once per year to review all water and sanitary sewer system accounts which are considered delinquent, and allows that the City Commission may authorize by resolution the transfer of those accounts along with a 10% administrative fee to the city tax roll to be assessed against the properties served and collected with and in the same manner as ad valorem taxes are collected and;

**WHEREAS,** billed amounts on these utility accounts have remained delinquent for six months or more and;

**WHEREAS**, a notice to all owners of property within the city of outstanding charges delinquent and eligible for addition to the tax roll was properly published in the local newspaper at least 14 days before this action and;

**WHEREAS,** City Ordinance allows for outstanding sidewalk replacement, mowing assessments and other receivables to be added to the ad valorem tax roll and;

**WHEREAS,** all reasonable collection efforts have been made to collect these amounts and in spite of these efforts the accounts remain unpaid;

**BE IT RESOLVED,** that the St. Joseph City Commission hereby authorizes the transfer of all unpaid utility, mowing, sidewalk and code enforcement accounts receivable to the 2026 Winter Tax Roll, thereby perfecting the lien for these services against said properties.

## Delinquent Tax List for Cycle C - City of St. Joseph 2026

| Acct # | Parcel Number | Service Address | Customer Name | Delq Amount | 10% Penalty | Totals | Comments |
|---|---|---|---|---|---|---|---|
| 160900 | 76-0025-0088-00-9 | 1407 MILLER DR | WHITE, ROSEMARY | $164.64 | $16.46 | $181.10 | |
| 100100 | 76-0026-0033-00-8 | 1415 S STATE ST | HEYN, MP | $1,090.24 | $109.02 | $1,199.26 | |
| 100330 | 76-0026-0062-01-6 | 1516 S STATE ST | OSTERMAN, ANDREW | $1,016.75 | $101.68 | $1,118.43 | |
| 030691 | 76-0026-0073-00-0 | 1448 LAKE BLVD | STRICKLER, JOE | $127.89 | $12.79 | $140.68 | |
| 161510 | 76-0026-0169-05-8 | 1234 YOUNG PL | DAVIS, ANGIE | $1,650.52 | $165.05 | $1,815.57 | |
| 170343 | 76-0027-0125-06-7 | 212 CROFTON CIR | THOMPSON, LEROY | $207.23 | $20.72 | $227.95 | Inactive |
| 200750 | 76-0034-0004-06-8 | 3114 CLEVELAND AVE | HORTON, DORIS | $1,374.99 | $137.50 | $1,512.49 | |
| 020270 | 76-0340-0024-00-3 | 511 LAKE ST | UPHUES-MILES, CHERYL A | $1,472.77 | $147.28 | $1,620.05 | |
| 020400 | 76-0340-0030-03-8 | 625 LAKE ST | MILLER, JULIE | $2,385.33 | $238.53 | $2,623.86 | |
| 020760 | 76-0340-0045-02-7 | 210 MARKET ST | ZIMMERLE, CHARLES | $875.09 | $87.51 | $962.60 | |
| 020780 | 76-0340-0045-03-5 | 604 LIONS PARK DR | ZIMMERLE, JOHNNY | $559.84 | $55.98 | $615.82 | |
| 020690 | 76-0340-0074-00-1 | 519 LIONS PARK DR | LANNERT, BARBARA | $238.12 | $23.81 | $261.93 | |
| 040780 | 76-0340-0195-00-2 | 613 PLEASANT ST | THORNTON, MICHELLE | $581.95 | $58.20 | $640.15 | |
| 040860 | 76-0340-0203-03-0 | 615 ELM ST | BESHOURI, PAT | $511.56 | $51.16 | $562.72 | |
| 080200 | 76-0340-0277-01-7 | 514 COURT ST | P&B RENTALS | $4,938.77 | $493.88 | $5,432.65 | |
| 060410 | 76-0340-0355-01-8 | 812 ELM ST | MILSTAIN, SIMON | $1,246.39 | $124.64 | $1,371.03 | |
| 060470 | 76-0340-0365-00-5 | 712 CHURCH ST | KELLER, TAMARA S. | $705.16 | $70.52 | $775.68 | |
| 061040 | 76-0340-0391-00-6 | 912 MARKET ST | BASIR, SULAIMAN | $133.10 | $13.31 | $146.41 | |
| 060950 | 76-0340-0397-00-4 | 715 CHURCH ST | BUSBY, TRISHA | $284.73 | $28.47 | $313.20 | |
| 090310 | 76-0340-0421-01-1 | 915 MARKET ST | SANCHEZ, ALEXANDER | $1,163.71 | $116.37 | $1,280.08 | |
| 100760 | 76-0440-0004-00-9 | 1614 LAKEVIEW AVE | ZIMMERLE, JOHNNY | $520.76 | $52.08 | $572.84 | |
| 100510 | 76-0840-0002-00-1 | 510 WINCHESTER AVE | JANECYK, ERIN | $439.48 | $43.95 | $483.43 | |
| 100520 | 76-0840-0002-01-0 | 512 WINCHESTER AVE | ZELLERS, JENNIFER | $787.14 | $78.71 | $865.85 | |
| 230060 | 76-0900-0016-00-0 | 831 MYRTLE AVE | EDWARDS, DELORIS | $173.82 | $17.38 | $191.20 | |
| 111140 | 76-0910-0001-00-0 | 1713 NILES AVE | BATSON, MICHAEL | $686.10 | $68.61 | $754.71 | |
| 151040 | 76-0920-0011-00-2 | 836 GREENWOOD AVE | JORDAN, JACOB | $851.44 | $85.14 | $936.58 | |
| 111190 | 76-0930-0003-00-7 | 1605 NILES AVE | HERBSTREIT, BENJAMIN | $1,439.28 | $143.93 | $1,583.21 | |
| 150630 | 76-0930-0013-00-2 | 826 WOLCOTT AVE | GUSTAFSON DAVID JR | $539.84 | $53.98 | $593.82 | |
| 150440 | 76-0930-0051-00-1 | 841 WOLCOTT AVE | SOSA, WENDY | $486.78 | $48.68 | $535.46 | |
| 161440 | 76-0970-0002-00-0 | 2306 LANGLEY AVE | TYBURCZY, DAVID | $1,283.13 | $128.31 | $1,411.44 | |
| 190220 | 76-0970-0035-00-5 | 2309 MORTON AVE | GARCIA, KELLY | $183.39 | $18.34 | $201.73 | |
| 101420 | 76-1130-0030-00-9 | 1802 S STATE ST | SYSWERDA, WENDY | $1,283.12 | $128.31 | $1,411.43 | |
| 140460 | 76-1130-0041-00-1 | 521 LA SALLE AVE | COX, TONIA | $722.85 | $72.29 | $795.14 | |
| 230851 | 76-1135-0001-00-0 | 820 LESTER AVE | PMP HOLDINGS LLC | $4,394.97 | $439.50 | $4,834.47 | |
| 181020 | 76-1170-0015-00-9 | 315 KINGSLEY AVE | OWNER, NEW | $68.21 | $6.82 | $75.03 | |
| 211110 | 76-1220-0020-00-2 | 307 S VERONICA CT | STRAUB, TIMOTHY | $172.00 | $17.20 | $189.20 | |
| 190620 | 76-1260-0010-00-6 | 708 KINGSLEY AVE | SMITH, JOE LEE | $511.56 | $51.16 | $562.72 | |
| 190510 | 76-1500-0004-00-1 | 2405 NILES AVE | ENDERS, JULIANA | $375.89 | $37.59 | $413.48 | |
| 190430 | 76-1500-0012-00-4 | 2309 NILES AVE | PIERMAN, KRIS | $704.47 | $70.45 | $774.92 | |
| 160180 | 76-1560-0001-00-6 | 1227 HILLCREST AVE | BROCATO, JASON | $48.20 | $4.82 | $53.02 | |
| 220920 | 76-1700-0042-00-3 | 719 GARD AVE | GERRING, EDWARD | $851.41 | $85.14 | $936.55 | |
| 220930 | 76-1700-0043-01-8 | 715 GARD AVE | GERRING, EDWARD | $539.16 | $53.92 | $593.08 | |
| 170760 | 76-1750-0009-00-2 | 311 DUNHAM AVE | GOODMAN JR, TERRY | $575.91 | $57.59 | $633.50 | |
| 170850 | 76-1750-0052-00-5 | 214 WARD AVE | GRAVES, STACY | $359.14 | $35.91 | $395.05 | |
| 170870 | 76-1750-0054-00-8 | 218 WARD AVE | SPEAR, JOHN | $421.13 | $42.11 | $463.24 | |
| 170980 | 76-1750-0055-00-4 | 221 WARD AVE | HUFF, MARION | $648.48 | $64.85 | $713.33 | |
| 015100 | 76-1915-0003-00-9 | 404 EDGEWATER DUNES PKY | PRO RISQUEZ BELLO, ALVARO | $294.31 | $29.43 | $323.74 | |
| 121090 | 76-2250-0023-00-9 | 1016 MICHIGAN AVE | NEW OWNER | $392.87 | $39.29 | $432.16 | |
| 140280 | 76-2320-0009-00-1 | 1905 S STATE ST | EDWARDS, BRIDGET M. | $170.49 | $17.05 | $187.54 | |
| 140220 | 76-2320-0015-00-1 | 1917 S STATE ST | GATHRIGHT, LYNNE | $1,714.83 | $171.48 | $1,886.31 | |
| 130320 | 76-2390-0010-00-0 | 1305 HARRISON AVE | TAYLOR, APRIL | $687.49 | $68.75 | $756.24 | |
| 130640 | 76-2400-0006-00-3 | 1323 MICHIGAN AVE | CLARK, CHRIS | $1,195.57 | $119.56 | $1,315.13 | |
| 130200 | 76-2400-0012-00-3 | 1504 LANGLEY AVE | GRANADOS, JACOB | $581.06 | $58.11 | $639.17 | |
| 130290 | 76-2400-0021-00-2 | 1306 MICHIGAN AVE | CLARK, DERIK L | $511.56 | $51.16 | $562.72 | |
| 130300 | 76-2400-0022-00-9 | 1304 MICHIGAN AVE | GRUSS, BAILEY | $375.89 | $37.59 | $413.48 | |
| 120150 | 76-2650-0003-00-3 | 1017 HARRISON AVE | NEW TENANT | $190.02 | $19.00 | $209.02 | |
| 120330 | 76-2650-0020-00-5 | 813 HARRISON AVE | CRAPO, SHONA | $366.71 | $36.67 | $403.38 | |
| 221095 | 76-2700-0009-01-0 | 731 ST JOSEPH DR | OTT, STEPHANIE | $366.49 | $36.65 | $403.14 | |
| 221103 | 76-2700-0009-24-9 | 2946 DIVISION ST | MICHIANA SPINE | $1,087.01 | $108.70 | $1,195.71 | |
| 240980 | 76-2800-0016-00-4 | 2517 WILLA DR | DONALDSON, LISA G | $863.72 | $86.37 | $950.09 | |
| 240900 | 76-3100-0049-00-1 | 2615 WILLA DR | MIKKELSEN, DOUGLAS | $1,246.39 | $124.64 | $1,371.03 | |
| 240410 | 76-3100-0076-00-8 | 912 BOTHAM AVE | KERBY, AMANDA | $484.04 | $48.40 | $532.44 | |
| 251520 | 76-3100-0085-00-7 | 2602 MORTON AVE | WOODS, MONIICA | $207.71 | $20.77 | $228.48 | |
| 230390 | 76-3110-0001-00-5 | 804 BOTHAM AVE | HAMILTON, ROBIN | $805.51 | $80.55 | $886.06 | |
| 230580 | 76-3110-0004-00-4 | 801 COLUMBIA AVE | SCOGGIN, CARTER | $788.98 | $78.90 | $867.88 | |
| 241330 | 76-3110-0014-00-0 | 2708 WILLA DR | KLOPP, RYAN | $696.00 | $69.60 | $765.60 | |
| 230620 | 76-3110-0019-00-1 | 811 COLUMBIA AVE | SWIDWA, JULIE | $474.85 | $47.49 | $522.34 | |

## Delinquent Tax List for Cycle C - City of St. Joseph 2026

| Acct # | Parcel Number | Service Address | Customer Name | Delq Amount | 10% Penalty | Totals | Comments |
|---|---|---|---|---|---|---|---|
| 241370 | 76-3110-0028-00-1 | 2720 WILLA DR | RADTKE, ELEANOR | $491.32 | $49.13 | $540.45 | |
| 241670 | 76-3110-0041-00-7 | 2721 WILLA DR | WHITMIRE, TAYLOR | $238.16 | $23.82 | $261.98 | Inactive |
| 070520 | 76-3160-0002-00-8 | 1016 BROAD ST | BAIRD, JONATHAN | $594.23 | $59.42 | $653.65 | |
| 060790 | 76-3160-0068-00-9 | 911 JONES ST | KHASINA, ALEKSANDRA | $256.49 | $25.65 | $282.14 | |
| 081300 | 76-3160-0120-00-1 | 719 HOYT ST | KNUTH, DENNIS | $511.56 | $51.16 | $562.72 | |
| 060780 | 76-3160-0149-00-9 | 1003 CHURCH ST | P&B RENTALS | $1,347.42 | $134.74 | $1,482.16 | |
| 251110 | 76-3450-0021-00-4 | 1101 ST JOSEPH DR | HUBBLE, JILL | $1,581.38 | $158.14 | $1,739.52 | |
| 111410 | 76-3750-0001-01-1 | 1105 NILES AVE | BELL, RAYONTE | $794.28 | $79.43 | $873.71 | |
| 081310 | 76-3750-0004-00-1 | 802 HOYT ST | KNUTH, ANNABELLE | $511.56 | $51.16 | $562.72 | |
| 081320 | 76-3750-0004-01-0 | 804 HOYT ST | KNUTH, ANNABELLE | $511.56 | $51.16 | $562.72 | |
| 060700 | 76-3750-0007-00-1 | 812 HOYT ST | WALKER, SHANNON | $200.00 | $20.00 | $220.00 | |
| 160720 | 76-4490-0013-00-6 | 1322 MARION AVE | LANNERT, JENNIFER | $1,081.06 | $108.11 | $1,189.17 | |
| 160660 | 76-4490-0027-00-7 | 1302 MARION AVE | KESTERKE, THOMAS | $201.37 | $20.14 | $221.51 | |
| 250030 | 76-4540-0003-00-1 | 1220 RIVERWOOD TER | PJESKY, JAMES | $604.82 | $60.48 | $665.30 | |
| 180040 | 76-4660-0050-00-0 | 512 WHITTLESEY AVE | MONAHAN, ERIN | $1,319.87 | $131.99 | $1,451.86 | |
| 180160 | 76-4670-0058-00-8 | 2505 LAKEVIEW AVE | LAWRENCE, LOIS | $67.07 | $6.71 | $73.78 | |
| 160370 | 76-4830-0037-00-4 | 1210 MOHAWK LN | HARPER, CHEYANNE | $102.41 | $10.24 | $112.65 | |
| 160400 | 76-4830-0040-00-5 | 1218 MOHAWK LN | KAHWAJI, MICHAEL | $391.26 | $39.13 | $430.39 | Inactive |
| 070530 | 76-4930-0024-01-4 | 1019 BROAD ST | CLOSSON, AARON | $167.64 | $16.76 | $184.40 | |
| 090890 | 76-5030-0020-00-9 | 907 WAYNE ST | KNUTH, DENNIS | $511.56 | $51.16 | $562.72 | |
| 111240 | 76-5990-0002-01-0 | 1523 NILES AVE | EVERYBODYS EVERYTHING | $993.68 | $99.37 | $1,093.05 | |
| 121310 | 76-5990-0021-01-4 | 1516 PIXLEY AVE | JONES, ADRIENNE | $1,365.79 | $136.58 | $1,502.37 | |
| 131370 | 76-6840-0019-03-9 | 1697 RIVER RIDGE CT | DEYBER, KELLY | $93.10 | $9.31 | $102.41 | |
| 130150 | 76-6900-0020-00-0 | 1414 MICHIGAN AVE | DREWS, JANET | $511.56 | $51.16 | $562.72 | |
| 121740 | 76-7050-0010-01-7 | 1122 MICHIGAN AVE | P&B RENTALS | $1,480.48 | $148.05 | $1,628.53 | |
| 220170 | 76-7170-0016-00-8 | 2614 NILES AVE | MICHIGAN LAKE & LAND | $155.45 | $15.55 | $171.00 | |
| 220350 | 76-7170-0028-00-6 | 2617 S STATE ST | BLAINE, CYNTHIA | $256.16 | $25.62 | $281.78 | |
| 079570 | 76-7530-0005-00-2 | 1221 BROAD ST 5 | CUSACK, CLAIRE | $1,351.89 | $135.19 | $1,487.08 | |
| 140550 | 76-8550-0032-00-0 | 419 LA SALLE AVE | BERGERSON, AMY | $768.76 | $76.88 | $845.64 | |
| 140560 | 76-8550-0033-00-6 | 417 LA SALLE AVE | MILLER, WILLIAM | $58.56 | $5.86 | $64.42 | |
| 191470 | 76-8600-0008-00-1 | 903 NAPIER AVE | CARLSON, RYAN | $915.72 | $91.57 | $1,007.29 | |
| 191050 | 76-8600-0035-00-9 | 918 KINGSLEY AVE | GARRISON, KIERSTEN | $168.68 | $16.87 | $185.55 | |
| 191060 | 76-8600-0037-00-1 | 920 KINGSLEY AVE | RUSSELL, HEATHER | $961.66 | $96.17 | $1,057.83 | |
| 131120 | 76-8650-0012-00-5 | 1303 WOLCOTT AVE | SKINNER, MELISSA | $284.04 | $28.40 | $312.44 | |
| 131160 | 76-8650-0017-00-7 | 1205 WOLCOTT AVE | SANTOS, SONIA | $1,797.48 | $179.75 | $1,977.23 | |
| **Total Accounts:** | **102** | | **Total Amounts:** | **$75,945.97** | **$7,594.67** | **$83,540.64** | |

# 2026 Delinquent Non-Utility Listing - City of St. Joseph

| Invoice # | Parcel Number | Address | Description | Resident Name | Total |
|---|---|---|---|---|---|
| 10947 | 76-0026-0143-00-8 | 814 Michigan Ave | Mowing | Aaron Joslin | 95.00 |
| 10970 | 76-0026-0143-00-8 | 814 Michigan Ave | Mowing | Aaron Joslin | 95.00 |
| 11139 | 76-0026-0143-00-8 | 814 Michigan Ave | Mowing | Aaron Joslin | 110.00 |
| 11136 | 76-0340-0288-00-1 | 808 Court St | Mowing | John & MacKenzie Holden | 110.00 |
| 11153 | 76-0340-0391-00-6 | 912 Market St | Mowing | DPI investments, LLC | 91.25 |
| 11202 | 76-0340-0391-00-6 | 912 Market St | Mowing | DPI investments, LLC | 110.00 |
| 11135 | 76-0340-0418-00-1 | 422 Wayne St | Mowing | Anthony Hriczo | 110.00 |
| 11160 | 76-0340-0418-00-1 | 422 Wayne St | Mowing | Anthony Hriczo | 72.50 |
| 11138 | 76-0340-0421-01-1 | 915 Market St | Mowing | Alexander Sanchez | 132.50 |
| 11154 | 76-0340-0421-01-1 | 915 Market St | Mowing | Alexander Sanchez | 147.50 |
| 11147 | 76-1130-0033-00-8 | 1812 S State St | Mowing | Eric Reitz | 147.50 |
| 11130 | 76-1260-0010-00-6 | 708 Kingsley Ave | Mowing | Joe Smith | 87.50 |
| 11150 | 76-1260-0010-00-6 | 708 Kingsley Ave | Mowing | Joe Smith | 128.75 |
| 11194 | 76-1750-0009-00-2 | 311 Dunham Ave | Mowing | Terry Goodman Erica Lingg | 110.00 |
| 11157 | 76-2250-0023-00-9 | 1016 Michigan Ave | Mowing | Noah Boelens | 91.25 |
| 11197 | 76-2390-0010-00-0 | 1305 Harrison Ave | Mowing | April Taylor | 127.75 |
| 10966 | 76-2400-0021-00-2 | 1306 Michigan Ave | Mowing | Derik Clark | 110.00 |
| 11141 | 76-2400-0021-00-2 | 1306 Michigan Ave | Mowing | Derik Clark | 110.00 |
| 11146 | 76-2400-0021-00-2 | 1306 Michigan Ave | Mowing | Derik Clark | 91.25 |
| 11165 | 76-3060-0055-00-8 | 850 Lane Dr | Mowing | Jamie Walter | 147.50 |
| 10972 | 76-3160-0047-00-1 | 822 Court St | Mowing | Jonathan Boulos | 95.00 |
| 11134 | 76-3160-0047-00-1 | 822 Court St | Mowing | Jonathan Boulos | 95.00 |
| 11164 | 76-3160-0047-00-1 | 822 Court St | Mowing | Jonathan Boulos | 91.25 |
| 10971 | 76-3170-0034-00-4 | 814 State St | Mowing | Tim & Liam Walls | 125.00 |
| 11161 | 76-3750-0008-00-7 | 814 Hoyt St | Mowing | Edward Smith | 128.75 |
| 11199 | 76-5990-0002-01-0 | 1523 Niles Ave | Mowing | Ivy Sue Puma | 128.75 |
| 11137 | 76-5990-0045-01-1 | 1514 Morton Ave | Mowing | Earlene Rosenthal | 110.00 |
| 11159 | 76-5990-0045-01-1 | 1514 Morton Ave | Mowing | Earlene Rosenthal | 72.50 |
| 11198 | 76-5990-0045-01-1 | 1514  Morton Ave | Mowing | Earlene Rosenthal | 110.00 |
| 11162 | 76-5990-0046-00-9 | 950 Wisconsin Ave | Mowing | Elkana Owili | 128.75 |
| 11158 | 76-7050-0010-00-9 | 1120 Michigan Ave | Mowing | Rory &  Timothy Clancy | 72.50 |
| | | | | | 3,382.75 |

AFFP

Amended Public Notice

# Affidavit of Publication

STATE OF MI }
COUNTY OF BERRIEN } SS

Danyelle Dixon, being duly sworn, says:

That she is Accounting Clerk of the Herald Palladium, a daily newspaper of general circulation, printed and published in St. Joseph, Berrien County, MI; that the publication, a copy of which is attached hereto, was published in the said newspaper on the following dates:

October 14, 2026

Publication Fees: $ 175.55

That said newspaper was regularly issued and circulated on those dates.

SIGNED:

Subscribed to and sworn to me this 14th day of October 2026.

Heather Purk, Notary Public 11/22/2030

HEATHER PURK
NOTARY PUBLIC - STATE OF MICHIGAN
COUNTY OF VAN BUREN
My Commission Expires November 22, 2030
Acting in the County of Berrien

00006766 71587710

CITY OF ST. JOSEPH
BERRIEN COUNTY, MICHIGAN

AMENDED PUBLIC NOTICE

Pursuant to Chapter 30-24 of the St. Joseph Code of Ordinances, notice is hereby given that on Monday, November 16, 2026, the St. Joseph City Commission will review all unpaid city accounts, including but not limited to utility, code enforcement, and sidewalk replacement. These are considered delinquent by the City Finance Department as of June 1, 2026. At that meeting the City Commission will consider authorizing the transfer of those accounts, including fees, to the City 2026 Winter Tax Roll to be assessed against the property and collected with and in the same manner as other winter taxes.

To avoid having delinquent charges added to the Winter Tax Roll, payment in full must be received by 5:00 PM on Friday, October 16, 2026.

Should those delinquent amounts, that were added to the winter tax roll, remain delinquent and unpaid after 5:00 PM on Monday, March 1, 2027, those charges shall be sent to the County Treasurer, to be collected in the same manner as the lien created by city taxes under the delinquent tax roll of the City.

Ben Reynnells
Finance Director / Treasurer
City of St. Joseph

Abby Bishop, City Clerk
City of St. Joseph
700 Broad Street
St. Joseph, MI 49085

# Agenda Item

**TO:** **City Commission**

**FROM:** **Abby Bennett**

**RE:** **New Board Appointment**

**MEETING DATE:** **November 16, 2026**

As part of the Consent Agenda, the City Commission is asked to consider the panel's recommendation to appoint the citizen below to the respective board, who is committed to our community and wishes to serve.

| NAME: | BOARD: | TERM EXPIRES: |
|---|---|---|
| Raymond Russell | Parks & Recreation Advisory Board | October 31, 2028 |

*Action Requested:* to approve, as part of the Consent Agenda, the appointment of Raymond Russell to the Parks & Recreation Advisory Board with a term that expires on October 31, 2028.

**ATTACHMENT(S):**

- Raymond Russell - Parks Board Application_Redacted.pdf

# Application for Appointment to a Board, Commission, or Committee

700 Broad Street, St. Joseph, MI 49085-1276 | sjcity.com | (269) 983-5541

The City depends on approximately 70 volunteers appointed to 19 different boards, commissions and committees. Each one serves a unique purpose, and some require specific skills or interests. All of them help shape our community's future, and, in some cases, work to implement parts of adopted plans. To lear more about a specific board or commission, visit sjcity.com and navigate to the Boards & Commissions page for a general overview of each board, or our Agendas & Minutes page to view previous meeting documents.

You can view openings and term dates on the Current Roster of Board & Commission Members page of our website. Residents are encouraged to apply for boards and commissions even when no current vacancies exist—having a pool of applicants ready to be considered helps us minimize the amount of time we have vacancies in groups. Please complete and return this application to the City Clerk's Office to be considered for appointment. Questions marked with an asterisk (*) are required. This application will be kept on file for one year from the date it was submitted.

## Applicant Information

Name:*
Raymond Russell

Home address: *
[redacted]

Primary phone number:*
[redacted]

Secondary number:
[redacted]

Email address: *
[redacted]

# Application for Appointment to a Board, Commission, or Committee

700 Broad Street, St. Joseph, MI 49085-1276 | sjcity.com | (269) 983-5541

Applicant name:* Raymond Russell

## General Questions

For any question, if there is not room to include a complete response, please include the response on a separate attachment and note "see attached." When providing information in an attachment, please refer to the appropriate question number(s) to help the City staff review the application.

1. Explain why you want to serve on a board or commission.*

I have lived in St Joseph for over 50 years and have enjoyed our wonderful local parks. Three years ago I joined our local Kiwanis Club and recently became the club president. Given our organiztions focus on children and young adult development and our ongoing involvement with Kiwanis park, I believe I would be a good fit for your board.

2. Explain what makes you a good candidate for a board or commission, including talents or experience (work-related or other volunteerism) would be of value or would strengthen the board or commission you are interested in.*

In my career I had extensive exipierence in project mamangement and quality. One of my roles was head of my comapanies Lead Logistic provider program for Whirlpool Corporation. I regularly participated in all Whirlpools supply chain staff meetings and served on numerous project development teams. Additionally, my responsibilities included the development of their freight and warehousing annual budget.

3. Please briefly describe your career and educational background.*

I graduated from St Joseph High School and hold a BBA from Western Michigan University, with additional training in supply chain management from Penn State and Ohio State Universities. Over a 38 year career at Penske Logistics, I began in finance and eventually served as Senior Vice of Operations. In this role, my primary resonsibility was managing Whirlpool's North American supply chain for our company.

4. Do you believe you will have any conflicts of interest if appointed?*

None

# Application for Appointment to a Board, Commission, or Committee

CITY OF St. Joseph

700 Broad Street, St. Joseph, MI 49085-1276 | sjcity.com | (269) 983-5541

Applicant name:* Raymond Russell

5. Have you attended a meeting, reviewed an agenda packet, or talked with others to better understand the board or commission for which you are applying?* ○ Yes ⊗ No

6. If training is available at no cost, would you attend?* ⊗ Yes ○ No

7. Please share any additional information or thoughts the City Commission should consider when reviewing your application:

Excited about the opportunity for myself and our clubs involvement

8. What is your availability?* I am retired and have flexible hours

| | Morning | Afternoon | Evening |
|---|---|---|---|
| Monday | ☐ | ☐ | ☐ |
| Tuesday | ☐ | ☐ | ☐ |
| Wednesday | ☐ | ☐ | ☐ |
| Thursday | ☐ | ☐ | ☐ |
| Friday | ☐ | ☐ | ☐ |

Signature:* Raymond Russell Date:* 10/23/26

# Application for Appointment to a Board, Commission, or Committee

700 Broad Street, St. Joseph, MI 49085-1276 | sjcity.com | (269) 983-5541

Applicant name:* _____

- ☐ Building Construction/Maintenance
- ☐ Property Management and Leasing
- ☐ Other: _____
- ☐ Low Income or Subsidized Housing
- ☐ Policy Making or Law

☐ Joint Waste Water Treatment Board

- ☐ Engineering
- ☐ Public Health
- ☐ Banking/Finance
- ☐ Other: _____

☐ Library Board

- ☐ Policy Making
- ☐ Advertising, Marketing, Public Relations
- ☐ Grants and Endowments
- ☐ Other: _____
- ☐ Budgeting, Finance, Fundraising
- ☐ Strategic Planning
- ☐ Knowledge of Libraries

☐ Municipal Officers Compensation Board

- ☐ Budgeting and Finance
- ☐ Policy Making
- ☐ Public Sector Compensation
- ☐ Other: _____

■ Parks and Recreation Advisory Board

- ☐ Advertising, Marketing, Public Relations
- ☐ Fitness, Recreation, Sports and Coaching
- ☐ Other: Parks and Recreation Advisory Board
- ☐ Finance or Property Management/Leasing
- ☐ Forestry and Landscape Architecture

☐ Planning Commission

- ☐ Architecture or Landscape Architecture
- ☐ Civil Engineering
- ☐ Land or Real Estate Development
- ☐ Zoning
- ☐ Other: _____
- ☐ Banking/Finance
- ☐ Building Construction
- ☐ Urban Planning
- ☐ Land Use Law

☐ Property Maintenance Board of Appeals

- ☐ Architecture or Building Construction
- ☐ Engineering
- ☐ Other: _____
- ☐ Law
- ☐ Land or Real Estate Development

☐ Recreational Harbor Authority

- ☐ Marina or Boating Operations
- ☐ Law
- ☐ Banking and Finance
- ☐ Other: _____

☐ Retirement System Board

# Agenda Item

**TO:** **City Commission**

**FROM:** **Abby Bennett**

**RE:** **Peddler Application - Renuity LLC**

**MEETING DATE:** **November 16, 2026**

The Clerk's Office received a Peddler Application from Hollis Coe, manager of Renuity LLC. They plan to offer free door-to-door estimates for windows, baths, and kitchen remodels and to market their services by visiting homes in St. Joseph. They applied for and received a peddler permit for the summer of 2026, had some success, and want to return again before the end of the year. The City Clerk has reviewed the application for completeness and accuracy, and the Director of Public Safety has completed all necessary background checks. If approved, Hollis Coe and his team will coordinate with the Clerk's Office to pay the required daily fees. City-issued ID badges will be provided to all workers and must be worn at all times, displaying the approved dates.

*Action Requested:* To approve, as part of the Consent Agenda, the Peddler Application from Hollis Coe, manager with Renuity LLC, subject to receipt of additional required peddler fees.

**ATTACHMENT(S):**

- Peddler Appolication - Renuity LLC Nov. 2026_Redacted.pdf

# City of St. Joseph
# Application for Vendor License

**Applicant**

Your Name: Hollis Coe Today's Date: 11/5/26

Your Permanent Address: [redacted] For CC consideration on:

City: Indianapolis State: IN Zip: 46235 Email: [redacted]

Your Daytime Phone: [redacted] Evening Phone: _____

Name of Business/Organization: Renuity LLC

Nature of Business: Door to Door Your Affiliation with Business/Organization: Canvass manager

Address of Business/Organization: 950 vitality Dr

City: Comstock park State: MI Zip: 49321 Email: hcoe@madcitywindows.com

Business/Organization Daytime Phone: 765-516-0454 Evening Phone: _____

Have you ever been convicted of any crime, misdemeanor or violation of a municipal ordinance? Y / N If YES, describe nature of the offense and the punishment or penalty assessed NO

Attach a listing of all persons who will be vending under this application; include name, address & copy of state identification. # Persons 6

Vehicle Information Year 2026 Make/Model Chrysler Color white License Plate # [redacted] State Wisconsin

**Vending Information** Day Vendor ____ Moving Day Vendor ____ Peddler X Stationary Vendor ____

What **DATE** do you plan to vend? 11/16/26 During what **TIMES** do you plan to vend? 12-5pm

**VENDING LOCATION** requested? Door to Door

*Must attach a map / diagram indicating location / route.*

From what type of structure will you be vending? *Must attach picture of the booth / cart / stand / vehicle.* Door to Door

List all products you intend to sell windows, baths, kitchens, Patio doors

How will the goods be delivered to you? To Grand Rapids warehouse

How are the goods be delivered to customers? Placed by order from warehouse

List previous vending experience? _____

**PLEASE READ CAREFULLY; THEN SIGN BELOW**

1. All applications for Vending Licenses must be approved by the City Commission.
2. Any License issued is valid only for the dates set forth on the license, without regard to any cancellation or postponement of related activities.
3. Licenses are not transferable.
4. Each vendor must pick up their license before April 1st or no later than 2 weeks after the City Commission approves their application, failure to do so may result in the termination of their license.
5. An ID badge must be worn by vendor at all times while vending; ID badge may be provided by City or the City will approve badges provided by vendor.
6. Each vendor must post the license issued by the City of St. Joseph in a prominent location.
7. County Health Department Certification required for all food sales; City Vending License must be consistent with County Certificate.
8. If your business requires the use of weighing or measuring devices, you must submit a certificate from the State Inspector of Weights, Scales & Measures.

*By signing this application, you affirm that the information provided is accurate and truthful to the best of your knowledge.*

**Signature of Applicant** Hollis Coe **Date** 11/5/26

*Photo ID:* ✓ *Stand Photo* _____ *Location Map* _____ *Health Department Certificate* _____ *Other Certifications* _____

*Appl. Fee:* ✓ *Ch#/cash:* CC *Date:* 11/5/26 *Comments:* _____

*PS Approval* _____ *City Clerk Approval* ✓ *City Commission Approval* _____

Original: City Clerk Copy: Public Safety Director Copy: Applicant

## FAQs

**Is there any obligation or cost to get a quote?**

Consultations and quotes are completely free, with no obligation to buy. We provide an exact price that's valid for a full year.

**What happens during the consultation?**

We'll talk through your goals, explain products, and make recommendations based on your needs. Consultations typically take about an hour, depending on the scope of the project and the number of questions.

**Who should be involved in the consultation?**

All homeowners should be present. We also welcome anyone whose input you value, such as a spouse, partner, family member, or trusted advisor.

# One to trust.

Renuity is a team of home improvement professionals in neighborhoods nationwide, working together to raise the standard.

## Renewing

Windows
Baths
Kitchens

**Scan for offers and reviews.**

Thousands of verified reviews and industry-leading customer satisfaction scores promise that our work is trusted by neighbors.

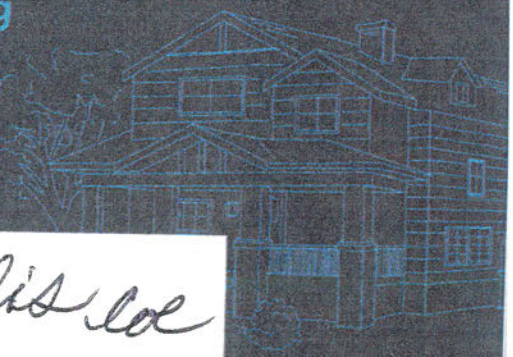
renuity

# We're in the neighborhood.

Renuity is a team of home improvement professionals in neighborhoods nationwide, and we happen to be working with one of your neighbors now. If you're thinking about upgrading your home, it's a great time to work with a team you can trust.

## Renewing

Windows
Baths
Kitchens



NOTES

Get a free quote.
renuityhome.com
1-804-RENUITY

Licensed & Insured MI: 2625006O2

# Agenda Item

**TO:** **City Commission**

**FROM:** **Bethany Ballard, Recreation Manager**

**RE:** **Special Event Applications: St. Joe Today Events**

**MEETING DATE:** **November 16, 2026**

St. Joe Today is seeking approval for two of their annual winter events: Chili Tour (Friday, February 5) and Ice Fest (January 29-31).

The events are consistent with previous years with no significant changes proposed.

*Action Requested:* Motion to approve, as part of the consent agenda, the special event requests for St. Joe Today's Chili Tour and Ice Fest and to direct staff to issue special event permits.

**ATTACHMENT(S):**

- SJT Chili Tour Special Event Application.pdf
- 2027 Chili Tour Event Map.pdf
- SJT Ice Fest Special Event Application.pdf
- 2027 Ice Fest - Public Works and Public Safety Requests.pdf
- 2027 Ice Fest Event Map.pdf
- Staff Review and Comments SJT Ice Fest and Chili Tour.pdf

Special Event Application

| | |
|---|---|
| Name of special event: | Chili Tour |
| Sponsoring organization | St. Joe Today |
| Mailing/billing address | 301 State Street |
| City/state/ZIP code | St. Joseph, MI 49085 |
| Contact person(s) | Daniele Crevier |

**Event information**

| | |
|---|---|
| Requested date(s) and time(s): | Friday, February 5 from 5p-8p |
| Is there a requested alternative for the date(s)? | No |
| Please describe the event: | Downtown St. Joe merchants offering chili samples. Juried and People's Choice voting for best chili. Tour maps are available at the St. Joe Today Welcome Center. A portion of the proceeds benefits the Benton Harbor Soup Kitchen. |
| What is the requested location(s) of the event? | Downtown St. Joe |

| | |
|---|---|
| Is the event expected to reoccur in a future calendar year? | Yes |
| If yes, list the annual timing below: | First Friday in February |
| How many attendees do you expect to host during this event? | 1,500 - 2,000 |
| (Section Break) | |

**Requested city services**

| | |
|---|---|
| Does the event require any of the following fixtures? | Rubbish containers |
| How many of the selected fixtures do you need? | Four (4) per block - 12 total (see map) |
| Does the event require any of the following public services? | Rubbish removal |
| (Section Break) | |

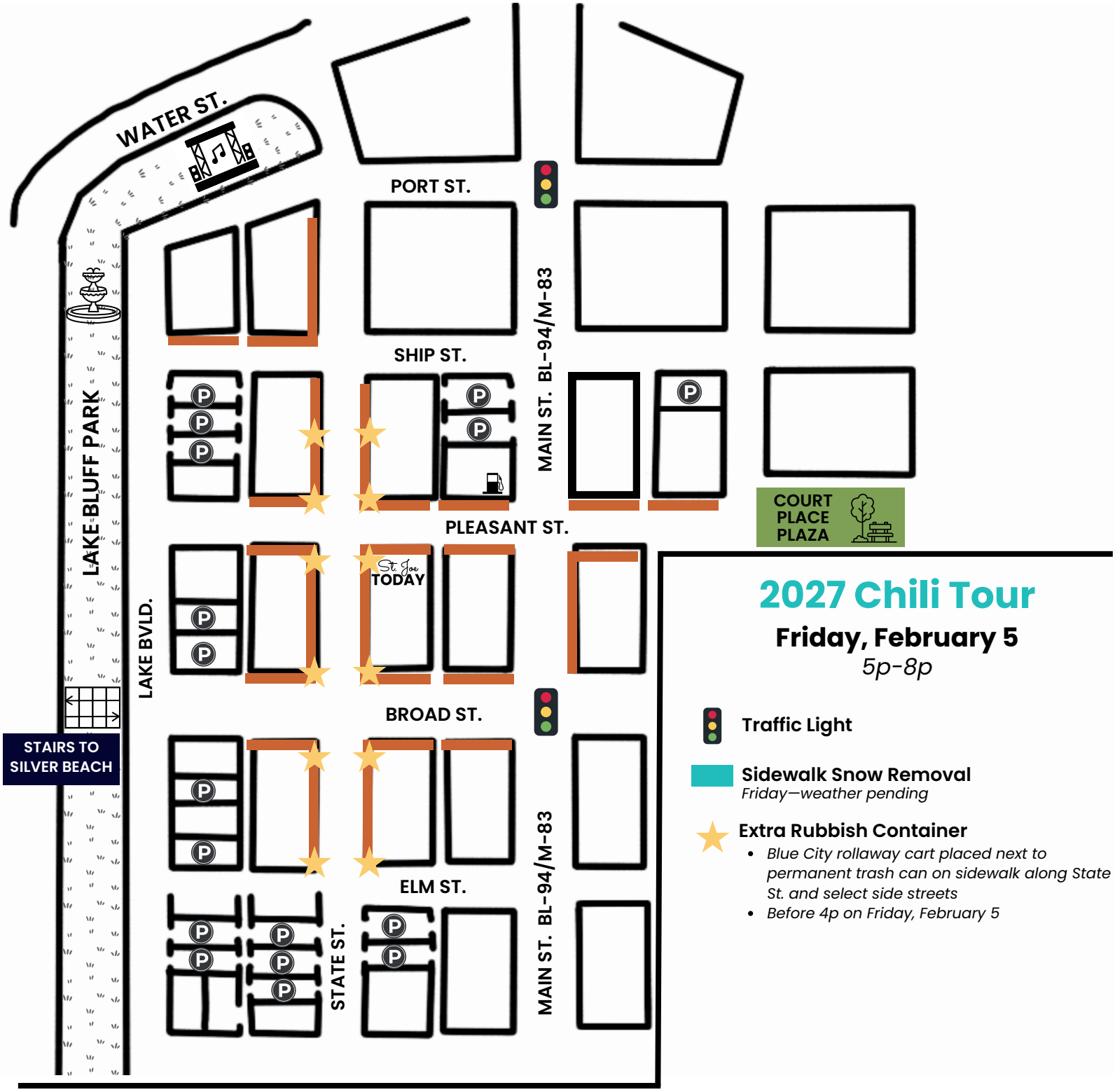
**Public Safety and ordinances**

| | |
|---|---|
| Are you requesting assistance from Public Safety? | Yes |
| If yes, please provide details about the assistance required: | *Field not completed.* |
| Will the event include loud or amplified sounds? | Yes |
| If yes, please provide a description of the sounds: | Music played through speakers installed by Force Tech |
| Will the event include bright or flashing lights that are unusual for the location? | No |
| Are alcoholic beverages proposed to be served as part of the event? | No |
| (Section Break) | |

**Other requests and attachments**

| | |
|---|---|
| If the applicant has any other requests that are | Snow removal from sidewalks (see map) |

| | |
|---|---|
| not listed in the form, please detail them below: | |
| Please attach a map of the requested location(s) with the following information, as applicable: | 2027 Chili Tour Event Map.pdf |
| Please attach a Certificate of Insurance, as detailed below: | 6.15.26-6.15.27 Certificate of Liability Insurance.pdf |




# 2027 Chili Tour

## Friday, February 5

*5p-8p*

**Traffic Light**

**Sidewalk Snow Removal**
*Friday—weather pending*

**Extra Rubbish Container**

- *Blue City rollaway cart placed next to permanent trash can on sidewalk along State St. and select side streets*
- *Before 4p on Friday, February 5*

**Special Event Application**

| | |
|---|---|
| Name of special event: | Ice Fest |
| Sponsoring organization (if applicable) | St. Joe Today |
| Mailing/billing address | 301 State Street |
| City/state/ZIP code | St. Joseph, MI 49085 |
| Contact person(s) | Daniele Crevier |
| (Section Break) | |

**Event information**

| | |
|---|---|
| Requested date(s) and time(s): | Elm St. Partial Closure: Thursday, January 28; Event Dates: Friday, January 29 - Sunday, January 31 |
| Is there a requested alternative for the date(s)? | No |
| Please describe the event: | Annual Ice Fest featuring Professional Ice Carving, Ice Sculptures on display, Fire & Ice Bonfire Tower, Ice Interactive Games, Speed Carving Competition, etc. |
| What is the requested location(s) of the event? | Downtown St. Joe - Road Closures to include State St. from Elm St. to Ship St., Pleasant St. from west alley to |

| | |
|---|---|
| | east alley and Elm St. Parking closure for ice vendor (beginning Thursday at 6a). |
| Is the event expected to reoccur in a future calendar year? | Yes |
| If yes, list the annual timing below: | Last weekend in January |
| How many attendees do you expect to host during this event? | 2,500 - 5,000 |
| (Section Break) | |

**Requested city services**

| | |
|---|---|
| Does the event require any of the following fixtures? | Barricades, Rubbish containers |
| How many of the selected fixtures do you need? | Barricades - 14<br>Grabber Cones - 42<br>Garbage Cans - 6<br><br>Public Works & SJPD requests submitted in a separate document! |
| Does the event require any of the following public services? | Rubbish removal |

(Section Break)

**Public Safety and ordinances**

| | |
|---|---|
| Are you requesting assistance from Public Safety? | Yes |
| If yes, please provide details about the assistance required: | Public Works & SJPD requests submitted in a separate document! |
| Will the event include loud or amplified sounds? | Yes |
| If yes, please provide a description of the sounds: | DJ/Emcee, Ice Carver Chainsaw and Power Tools, Music throughout downtown via Force Tech Speakers |
| Will the event include bright or flashing lights that are unusual for the location? | No |
| Are alcoholic beverages proposed to be served as part of the event? | No |

(Section Break)

**Other requests and attachments**

| | |
|---|---|
| If the applicant has any other requests that are not listed in the form, please detail them below: | Public Works & SJPD requests submitted in a separate document! |
| Please attach a map of the requested location(s) with the following information, as applicable: | 2027 Ice Fest Event Map.pdf |
| Please attach a Certificate of Insurance, as detailed below: | 6.15.26-6.15.27 Certificate of Liability Insurance.pdf |

Email not displaying correctly? View it in your browser.

**2027 ICE FEST**
*Downtown St. Joe*
Friday, January 29 – Sunday, January 31, 2027

## PUBLIC WORKS:

### BARRICADE:

**QTY:** 14
**Locations:** Used to close State St. (top of block) and Pleasant St. (alley to alley)-see attached map.

### Grabber Cones

**QTY:** 42
**Locations:** 12 along Pleasant St. (6 outside along the side of the SJT Welcome Center, 6 alongside the Chocolate Café before side entrance); 30 additional for teams (5 per team-see attached map for specific locations)

### GARBAGE CANS:

**QTY:** 6
**Locations:** Doubled up with permanent trash cans along State St.

### SNOW REMOVAL:

Snow removal requested Thursday and/or Friday morning weather pending. Assistance with clearing sidewalks, specifically between the trees and along the curb for sculpture placement and walking traffic.

### ICE CLEAN UP:

**FRIDAY:** Clean up requested for Fire & Ice Tower + any additional loose ice chunks along State St. between Broad St. and Pleasant St. on Friday evening after 8:30p. *Please note the Fire & Ice Tower will start at 7p.*

**SATURDAY:** Clean up requested for any Ice Interactives located on the street—Pleasant St. (between alley and State St.) and State St. (between Broad St. and Pleasant St.)+ any additional loose ice chunks near the large sculptures created Saturday. Additionally, clean up of any loose ice chunks on the corner of State St. and Pleasant St. from the Speed Carving Competition on Saturday (4:30p-6p). Clean up requested for Saturday evening after 7p.

**ICE SCULPTURE CLEAN UP:** Clean up requested for any remaining ice sculptures once they start to melt (weather pending). SJT will leave discretion up to Public Works.

**2027 ICE FEST**
*Downtown St. Joe*
Friday, January 29 – Sunday, January 31, 2027

## PUBLIC SAFETY:

### THURSDAY:

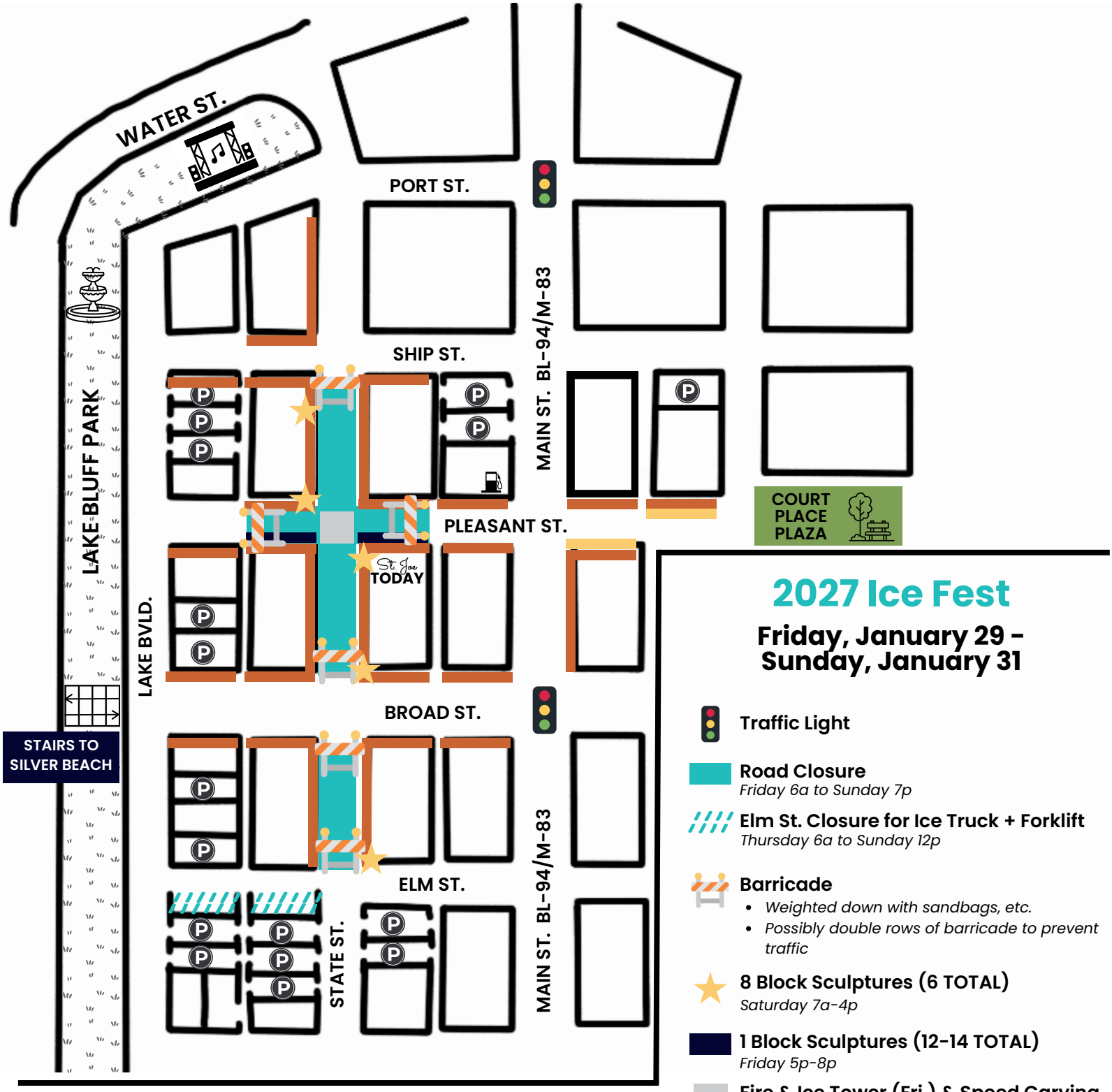
**ROAD CLOSURES:** Assistance with blocking off parking spaces on Elm St. to park the Ice Creations truck and forklift. See attached event map.

### FRIDAY:

**ICE TOWER BONFIRE:** Request to help put out the bonfire / collapse the bonfire (if needed) on Friday evening. The Fire & Ice Tower will start at 7p.

### ALL WEEKEND:

**EVENT PATROL:** Officers to patrol the event throughout the weekend.
**ROAD CLOSURES:** Assistance with road closures (Friday morning) and openings (Sunday evening). Sunday road opening scheduled for 7p-will leave up to the discretion of SJPD to open earlier or later as needed (weather pending). See attached event map.




# 2027 Ice Fest

## Friday, January 29 - Sunday, January 31

- **Traffic Light**
- **Road Closure**
  *Friday 6a to Sunday 7p*
- **Elm St. Closure for Ice Truck + Forklift**
  *Thursday 6a to Sunday 12p*
- **Barricade**
  - *Weighted down with sandbags, etc.*
  - *Possibly double rows of barricade to prevent traffic*
- **8 Block Sculptures (6 TOTAL)**
  *Saturday 7a-4p*
- **1 Block Sculptures (12-14 TOTAL)**
  *Friday 5p-8p*
- **Fire & Ice Tower (Fri.) & Speed Carving (Sat.)**
  *Friday 7p; Saturday 4:30p-6p*
- **Event Zone, East Side of Main**
  - *No road closures needed*
  - *Ice sculputres placed on the sidewalk alongside The Market and Silver Harbor Brewing*
- **Sidewalk Snow Removal**
  *Friday—weather pending*

30-40 additional pre-carved ice sculptures placed along State St. between Elm St. & Ship St. on Friday morning.

**FRIDAY CLEANUP:** Cleanup is requested for Fire & Ice Tower + any additional loose ice chunks along State St. between Broad St. and Pleasant St. on Friday evening after 8:30p

**SATURDAY CLEANUP:** Cleanup is requested for any ice interactives located on the street—Pleasant St. (between alley and State) and State St. (between Broad St. and Pleasant St.) + any additional loose ice chunks on the corner of State St. and Pleasant St. from the Speed Carving Competition on Saturday (4:30p-6p). Clean up requested for Saturday evening after 7p.

**ICE SCULPTURE CLEANUP:** Cleanup is requested for any remaining ice sculptures once they start to melt (weather pending), SJT will leave discretion up to Public Works.

**Staff Review and Comments**

Special Event: St. Joe Today Ice Fest (January 29-31) and Chili Tour (February 5)

| Department | Recommendation | Comments |
|---|---|---|
| Public Works | Approve | |
| Public Safety | Approve | |
| City Engineer | | |
| City Clerk | Approve | |
| Development | Approve | |
| St. Joe Today | N/A | |

**Additional Comments:**

**Insurance Policy Received?** Yes No

**If no, date by which Insurance Policy must be Received (minimum of 30 days before event):**

# Agenda Item

**TO:** **City Commission**

**FROM:** **Bethany Ballard, Recreation Manager**

**RE:** **Special Event Applications: Blossomtime 2027**

**MEETING DATE:** **November 16, 2026**

The Blossomtime Festival, established in 1906, is requesting permission to host the Youth parade on Saturday, May 1 as well as the Grand Floral Parade and the Run for the Buds on Saturday, May 8, 2026. All three events will be held along the same routes as years past.

The Youth Parade will start at 12 noon, along State Street (behind Library). The detour will go into effect at 11:00am. The Grand Floral Parade will start at 1:00pm. The detour will go into effect at 10:00am. Run for the Buds 5K Run/Walk will start at 10:30am at the corner of Main and Ship Streets, prior to the Parade.

Maps for each event are linked in the attached applications.

*Action Requested:* To approve, as part of the consent agenda, the Blossomtime Festival special event applications as presented and to direct staff to issue a special event permit.

**ATTACHMENT(S):**

- 2027 Letter to Approve for City Commission.pdf
- Blossomtime Grand Floral Parade Special Event App.pdf
- Blossomtime Youth Parade Special Event App.pdf
- Blossomtime Run for the Buds Special Event App.pdf

# *Blossomtime Festival Scholarship*

**2330 S. Cleveland Avenue, St. Joseph, Michigan 49085**
**Telephone: 269-982-8016 Fax: 269-982-8018**
**E-mail: office@blossomtimefestival.org**
**Website: www.blossomtimefestival.org**


September 22, 2026

Emily Hackworth
City Manager
City of St. Joseph
700 Broad Street
St. Joseph, MI 49085

Dear Emily,

On behalf of the Blossomtime Festival Board of Directors, I am requesting the following items to be placed on the agenda of your next City commission meeting for approval.

1. Permission to hold the Youth Parade on Saturday, May 1st, 2027, at 12 noon, along State Street (behind Library). The detour will go into effect at 11:00am.
2. Permission to hold the Grand Floral Parade on Saturday, May 8th, 2027, at 1:00pm. The detour will go into effect at 10:00am.
3. Hold the Run for the Buds 5K Run/Walk prior to the parade. Start time 10:30am at the corner of Main and Ship Streets.

The Blossomtime Festival will celebrate its 121th year. We look forward to the having the support and assistance from the City of St. Joseph. We are grateful for the dedication the City has made to the Festival over the years---the City Commission, Management, Police, Fire and Public Works departments all make it possible to present the Blossomtime Festival events to the residents and visitors.
Sincerely,

Anna M. Abdelnour
President of the Board of Directors
Blossomtime Festival

**Special Event Application**

**Applicant information**

| | |
|---|---|
| Name of special event: | Blossomtime Grand Floral Parade |
| Contact person(s) | Jeffry Alisch-Parade Coordinator, Anna Abdelnour-President |

**Event information**

| | |
|---|---|
| Requested date(s) and time(s): | Saturday, May 8, 2027, Street closure @ 10am EST |
| Is there a requested alternative for the date(s)? | No |
| Please describe the event: | Annual Blossomtime Grand Floral Parade- Parade consisting of approx. 120 units and celebrating our 121st year. |
| What is the requested location(s) of the event? | Starting at the Administration building on Main St. continuing into Benton Harbor on Ship St. |
| Is the event expected to reoccur in a future calendar year? | Yes |
| If yes, list the annual timing below: | 2nd Saturday in May |

| | |
|---|---|
| How many attendees do you expect to host during this event? | too many to count |

**Requested city services**

| | |
|---|---|
| Does the event require any of the following fixtures? | Barricades, Traffic cones |
| How many of the selected fixtures do you need? | This is decided at a later date |
| Does the event require any of the following public services? | Street sweeping, Mowing, Rubbish removal, Cessation of lawn sprinkling |

**Public Safety and ordinances**

| | |
|---|---|
| Are you requesting assistance from Public Safety? | Yes |
| If yes, please provide details about the assistance required: | Same as in the past |
| Will the event include loud or amplified sounds? | Yes |

| | |
|---|---|
| If yes, please provide a description of the sounds: | Marching Bands, and amplified music on floats |
| Will the event include bright or flashing lights that are unusual for the location? | Yes |
| If yes, please provide a description of the lights: | depends on the units that apply to be in the parade...unknown at this point in time |
| Are alcoholic beverages proposed to be served as part of the event? | No |

**Other requests and attachments**

| | |
|---|---|
| If the applicant has any other requests that are not listed in the form, please detail them below: | *Field not completed.* |
| Please attach a map of the requested location(s) with the following information, as applicable: | 2026 overview of parade.ppt |
| Please attach a Certificate of Insurance, as detailed below: | Certificate Holders.pdf |

**Special Event Application**

**Applicant information**

| | |
|---|---|
| Name of special event: | Blossomtime Youth Parade |
| Sponsoring organization (if applicable) | Blossomtime Festival |
| Contact person(s) | Anna Abdelnour |

**Event information**

| | |
|---|---|
| Requested date(s) and time(s): | Saturday, May 1, 2027. Check in begins at 11am, parade begins at 12 noon. Awards follow at Band Shell. |
| Is there a requested alternative for the date(s)? | No |
| Please describe the event: | The Bud Prince & Princess act as Grand Marshals for this event featuring the youth of Southwestern Michigan. Elementary, middle and junior high school students, Scout and 4-H Groups, bands and individuals provide floats, marching units, decorated bikes and wagons, and even pets in costume. This is the final event of Tour Week, all Blossomtime Royalty, Miss Teen Blossomtime, and her Court, Miss Junior Teen, and her Court will attend and participate in the parade route as a group. |

| | |
|---|---|
| What is the requested location(s) of the event? | Check in at Bear Park, behind the SJ Library on State Street. Parade runs down State Street to Ship Street. Following parade, awards at Band Shell. |
| Is the event expected to reoccur in a future calendar year? | Yes |
| If yes, list the annual timing below: | 1st Saturday in May |
| How many attendees do you expect to host during this event? | 100-150 |

**Requested city services**

| | |
|---|---|
| Does the event require any of the following fixtures? | Barricades |
| How many of the selected fixtures do you need? | *Field not completed.* |
| Does the event require any of the following public services? | Street sweeping |

**Public Safety and ordinances**

| | |
|---|---|
| Are you requesting assistance from Public Safety? | Yes |
| If yes, please provide details about the assistance required: | Security and safety |
| Will the event include loud or amplified sounds? | Yes |
| If yes, please provide a description of the sounds: | Music from boombox |
| Will the event include bright or flashing lights that are unusual for the location? | No |
| Are alcoholic beverages proposed to be served as part of the event? | Yes |
| If yes, please upload a copy of the necessary liquor licenses: | *Field not completed.* |

**Other requests and attachments**

| | |
|---|---|
| If the applicant has any other requests that are | Check in is at Bear Park, behind the SJ Library, downtown SJ. |

| | |
|---|---|
| not listed in the form, please detail them below: | Staging is between Pearl and Market Street.<br><br>Parade begins at 12 noon at the corner of Market and State Street and runs north down State Street, ending on Ship Street, with awards following at the John E. N. Howard Band Shell.<br><br>Public Safety and Public Works ensure that barricades are up for State Street and the staging area.<br><br>Parade is closed to traffic at 11am. |
| Please attach a map of the requested location(s) with the following information, as applicable: | Youth Parade Map.pdf |
| Please attach a Certificate of Insurance, as detailed below: | Certificate Holders.pdf |

**Special Event Application**

**Applicant information**

| | |
|---|---|
| Name of special event: | Run for the Buds |
| Sponsoring organization (if applicable) | Blossomtime Festival |
| Contact person(s) | Anna Abdelnour |

**Event information**

| | |
|---|---|
| Requested date(s) and time(s): | Saturday, May 8, 2027 |
| Is there a requested alternative for the date(s)? | No |
| Please describe the event: | 5K Walk/Run for approximately 75 participants. Blossomtime is one of Michigan's oldest and largest community festivals celebrating our area's agricultural heritage |
| What is the requested location(s) of the event? | Starting at Ship St just East of Main, through and around the roundabout at Main and 5th and back to the start |
| Is the event expected to reoccur in a future calendar year? | Yes |

| | |
|---|---|
| If yes, list the annual timing below: | 2nd Saturday of May |
| How many attendees do you expect to host during this event? | 75-100 |

**Requested city services**

| | |
|---|---|
| Does the event require any of the following fixtures? | Barricades, Traffic cones, Rubbish containers |
| How many of the selected fixtures do you need? | *Field not completed.* |
| Does the event require any of the following public services? | Street sweeping, Rubbish removal, Cessation of lawn sprinkling |

**Public Safety and ordinances**

| | |
|---|---|
| Are you requesting assistance from Public Safety? | Yes |
| If yes, please provide details about the assistance required: | Safety/Security |

| | |
|---|---|
| Will the event include loud or amplified sounds? | Yes |
| If yes, please provide a description of the sounds: | Music, Announcements |
| Will the event include bright or flashing lights that are unusual for the location? | No |
| Are alcoholic beverages proposed to be served as part of the event? | No |

**Other requests and attachments**

| | |
|---|---|
| If the applicant has any other requests that are not listed in the form, please detail them below: | *Field not completed.* |
| Please attach a map of the requested location(s) with the following information, as applicable: | Run for the Buds 5K Route.pdf |
| Please attach a Certificate of Insurance, as detailed below: | Certificate Holders.pdf |

# Agenda Item

**TO:** **City Commission**

**FROM:** **Kelly Ewalt, Development Director**

**RE:** **DDA Liquor License**

**MEETING DATE:** **November 16, 2026**

In February 2025, The Whitcomb approached the City Commission seeking support for a traditional liquor license, which the Commission granted. At that time, no traditional liquor licenses were available, and the Whitcomb is now seeking to obtain a DDA license.

Alcohol sales will not be offered to the general public and will remain separate from its event rental operations. Rather, the intent is to provide alcohol as an amenity exclusively for residents of The Whitcomb.

As you may recall, at the July 28, 2025 meeting, City Commissioners passed a resolution to establish a Development District pursuant to MCL 436.1521A(1)(b). This allows businesses within the district to apply for a DDA Liquor License through the Michigan Liquor Control Commission if they meet certain requirements.

Those requirements include: The building that will house the proposed licensed premises must have at least $75,000 expended for new construction or the rehabilitation or restoration of the building over the preceding five years or a commitment for a capital investment of at least $75,000 in the building that must be expended before the license is issued.

The licensed business must be engaged in activities related to dining, entertainment, or recreation.

The licensed business must be open to the general public and have a seating capacity of not less than 25 persons.

The DDA gave it's support of the license at its November 9th meeting.

Staff is requesting approval from Commission to move forward with the Whitcomb Senior Living Tower's application to the MLCC.

*Action Requested:* Motion to approve the Whitcomb Senior Living Tower's request for a Class C liquor license in the DDA Development area.

**ATTACHMENT(S):**

- Whitcomb DDA Liquor License App_Redacted.pdf
- Whitcom Form LCC106.pdf

# Downtown Development Authority (DDA) Liquor License Application Affidavit

**Business Information**

- **Business Name:** The Whitcomb Senior Living Tower
- **Legal Entity Name:** Whitcomb Senior Living Tower LLC
- **Business Address (DDA District):** 509 Ship St.
- **Business Phone:** [redacted]
- **Email:** [redacted]
- **Business Type (e.g., restaurant, bar, brewery):** Senior living facility
- **FEIN:** 87-4107904

**Applicant Information**

- **Full Name of Applicant/Owner:** Prabhjot "Jay" Singh
- **Home Address:** [redacted]
- **Phone Number:** [redacted]
- **Email:** [redacted]

**Affirmations & Acknowledgments**

By signing below, the applicant affirms the following:

☒ The business is located within the boundaries of the St. Joseph DDA District.

☒ The primary purpose of the business is **restaurant, bar, or hospitality-related**, with seating and food service available to the public.

☒ The applicant has submitted or will submit a completed application to the **Michigan Liquor Control Commission (MLCC)**.

☒ The applicant understands this license is **non-transferable** outside the DDA district.

☒ The business will comply with all applicable **local zoning, building, fire, and health codes.**

☒ The applicant has expended at least $75,000 for the rehabilitation or restoration of the building over the preceding five years, or has committed capital investment of at least $75,000 that will be expended for the building before the license is issued.

☒ is open to the general public and has a seating capacity of not less than 25 persons.

☒ The applicant agrees to cooperate with inspections and requests for additional information from the **City of St. Joseph** and **MLCC**.

☒ The business intends to make a meaningful economic investment and contribute to the vitality of Downtown St. Joseph.

---

**Affidavit**

I, the undersigned, affirm that the information provided in this application is true and complete to the best of my knowledge. I understand that falsification or omission of information may result in the denial or revocation of the DDA Liquor License.

**Signature of Applicant:** Prabhjot Singh

**Date:** 10/12/26

**Printed Name:** PRABHJOT SINGH

---

**For City/DDA Use Only**

- Date Received: 10/13/2026
- Reviewed By: KE
- DPS Approval Date: 11/9/2026

Michigan Department of Licensing and Regulatory Affairs
Liquor Control Commission (MLCC)
Toll Free: 866-813-0011 • www.michigan.gov/lcc

Business ID: _____

Request ID: _____
(For MLCC use only)

# Local Government Approval
(Authorized by MCL 436.1501)

**Instructions for Applicants:**

- You must obtain a recommendation from the local legislative body for a new on-premises license application, certain types of license classification transfers, and/or a new banquet facility permit.

**Instructions for Local Legislative Body:**

- Complete this resolution or provide a resolution, along with certification from the clerk or adopted minutes from the meeting at which this request was considered.

At a Regular meeting of the St. Joseph City council/board
(regular or special) (name of township, city, village)

called to order by Mayor Thomas on Nov 16, 2026 at 6:00pm
(date) (time)

the following resolution was offered:

Moved by _____ and supported by _____

that the application from Whitcomb Senior Living Tower LLC
(name of applicant - if a corporation or limited liability company, please state the company name)

for the following license(s): MCL 436.1521a(1)(b)
(list specific licenses requested)

to be located at: 509 Ship Street, St. Joseph, MI 49085

and the following permit, if applied for:

☐ Banquet Facility Permit Address of Banquet Facility: _____

It is the consensus of this body that it _____ this application be considered for
(recommends/does not recommend)

approval by the Michigan Liquor Control Commission.

If disapproved, the reasons for disapproval are _____

## Vote

Yeas: _____

Nays: _____

Absent: _____

I hereby certify that the foregoing is true and is a complete copy of the resolution offered and adopted by the St. Joseph (name of township, city, village)

council/board at a Regula meeting held on Nov 16, 2026
(regular or special) (date)

| Print Name of Clerk | Signature of Clerk | Date |
|---|---|---|

Under Article IV, Section 40, of the Constitution of Michigan (1963), the Commission shall exercise complete control of the alcoholic beverage traffic within this state, including the retail sales thereof, subject to statutory limitations. Further, the Commission shall have the sole right, power, and duty to control the alcoholic beverage traffic and traffic in other alcoholic liquor within this state, including the licensure of businesses and individuals.

Please return this completed form along with any corresponding documents to:
Michigan Liquor Control Commission
Mailing address: P.O. Box 30005, Lansing, MI 48909
Overnight packages: 2407 N. Grand River, Lansing, MI 48906
Fax to: 517-763-0059


LARA is an equal opportunity employer/program.Auxiliary aids, services and other reasonable accommodations are available upon request to individuals with disabilities.

# Agenda Item

**TO:** **City Commission**

**FROM:** **Tim Zebell, City Engineer & Assistant City Manager**

**RE:** **Safe Streets for All Grant Approval Request**

**MEETING DATE:** **November 16, 2026**

In June of 2025, City staff requested and received approval to apply for a Safe Streets for All (SS4A) Grant in order to conduct a comprehensive review of transportation safety throughout the City for all users, including vehicles, pedestrians, bicycles, and non-motorized users. The goal of the grant is to complete a Safety Action Plan that identifies measures to reduce or eliminate roadway fatalities and serious injuries. The grant would also give additional consideration to ADA pedestrian improvements, planned and potential non-motorized trail routes and crossings, and enhancements in school zones.

In March 2026, City staff learned the grant application was selected for funding and, since that time, we have been working through the federal grant agreement process. The FHWA agreement documents are attached, and we are requesting approval of the SS4A grant agreement. Additionally, staff is requesting approval of Abonmarche's and Urban SDK's proposals and associated agreements to undertake the grant activities.

Abonmarche's scope of services is as follows:

1. City-wide Crash Study
2. Road Safety Audit on Major Corridors
3. Road Safety Review on Minor Corridors Local/Residential Streets
4. Windshield Safety Review
5. Specific Safety Reviews on Pedestrian Accessibility, Non-Motorized Trail Routes, and School Zones

Abonmarche will also assist in meeting the SS4A requirements that include:

- Leadership and goal setting
- Planning structure through a group charged with implementation and oversight
- Safety analysis with the public and relevant stakeholders
- Policy and process changes
- Strategy and project selections
- Progress and transparency methods

Additional descriptions of these are included in the attached proposal.

Around the same time the City was awarded the grant, Public Safety Director Neubecker suggested that we consider adding Urban SDK's services to the grant because it provides immediate access to one year of traffic counts and speeds, and other valuable road, sidewalk, and trail GIS information. We approached our FHWA Grants Manager and determined the Urban SDK services were eligible. Abonmarche agreed on the value of the information and agreed to reduce their fees by $16,925 to allow inclusion of the Urban SDK data to aid in their analysis.

The proposed services will ultimately lead to the completion of a Safety Action Plan under the planning and demonstration grant criteria. The Safety Action Plan is required should the City apply for an implementation grant in the future.

The cost of the proposed services is $300,000; the City match is 20% of that cost ($60,000).

*Action Requested:* To approve the Safe Streets for All Grant agreement, and the Abonmarche and Urban SDK proposals and associated agreements, contingent upon FHWA execution of the SS4A agreement, and to authorize City Manager Hackworth and Assistant City Manager/City Engineer Tim Zebell to sign the agreements on behalf of the City.

**ATTACHMENT(S):**

- 693JJ32740096_St Joseph MI_PE_102226-tzrevs-accepted.pdf
- SS4A FY25 Exhibits.pdf
- SS4A FY25 Exhibits.pdf
- 2026-11-12 St Joseph Road Safety proposal.pdf
- 2026-11-13_SS4A-PSA-Agreement-TZ.ls rev.pdf
- Urban SDK Contract - St. Joseph MI Proposal.pdf
- Urban SDK TCs - St. Joseph MI Revised.pdf

**1. Federal Award No.**
693JJ32740096

**2. Effective Date**
See No. 15 Below

**3. Assistance Listings No.**
20.939

**4. Award To**
City of St Joseph
700 Broad Street
Saint Joseph, MI 49085

Unique Entity Id.: S67PYA9S1G35
TIN No.: 38-6004649

**5. Sponsoring Office**
U.S. Department of Transportation
Federal Highway Administration
Office of Safety
1200 New Jersey Avenue, SE
HSSA-1, Mail Drop: W56-485
Washington, DC 20590

**6. Period of Performance**
Effective Date of Award – 24 months

**7. Total Amount**

| | |
|---|---|
| Federal Share: | $240,000 |
| Recipient Share: | $ 60,000 |
| Other Federal Funds: | $ 0 |
| Other Funds: | $ 0 |
| Total: | $300,000 |

**8. Type of Agreement**
Grant

**9. Authority**
Section 24112 of the Infrastructure Investment and Jobs Act (IIJA, Pub. L. 117–58, November 15, 2021)

**10. Procurement Request No.**
HSA260207PR

**11. Federal Funds Obligated**
$240,000

**12. Submit Payment Requests To**
See Article 5.

**13. Description of the Project**
City of St. Joseph Comprehensive Safety Action Plan

**RECIPIENT**

**14. Signature of Person Authorized to Sign**

_____

Signature Date

Name: Tim Zebell

Title: Assistant City Manager/City Engineer

**FEDERAL HIGHWAY ADMINISTRATION**

**15. Signature of Agreement Officer**

_____

Signature Date

Name: Veronica R. Jacobson

Title: Agreement Officer

**U.S. DEPARTMENT OF TRANSPORTATION**

**GRANT AGREEMENT UNDER THE**
**FISCAL YEAR 2025 SAFE STREETS AND ROADS FOR ALL GRANT PROGRAM**

This agreement is between the United States Department of Transportation's (the "**USDOT**") Federal Highway Administration (the "**FHWA**") and the City of St Joseph (the "**Recipient**").

This agreement reflects the selection of the Recipient to receive a Safe Streets and Roads for All ("**SS4A**") Grant for the City of St Joseph Comprehensive Safety Action Plan.

The parties therefore agree to the following:

## ARTICLE 1
## GENERAL TERMS AND CONDITIONS

### 1.1 General Terms and Conditions.

(a) In this agreement, "**General Terms and Conditions**" means the content of the document titled "General Terms and Conditions Under the Fiscal Year 2025 Safe Streets and Roads for All ("SS4A") Grant Program," dated January 22, 2026 which is available at https://www.transportation.gov/grants/ss4a/grant-agreements under "Fiscal Year 2025." Articles 7–33 are in the General Terms and Conditions. The General Terms and Conditions are part of this agreement.

(b) The Recipient acknowledges that it has knowledge of the General Terms and Conditions. Recipient also states that it is required to comply with all applicable Federal laws and regulations including, but not limited to, the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 CFR part 200); National Environmental Policy Act (NEPA) (42 U.S.C. § 4321 et seq.); and Build America, Buy America Act (IIJA, div. G §§ 70901-27).

(c) The Recipient acknowledges that the General Terms and Conditions impose obligations on the Recipient and that the Recipient's non-compliance with the General Terms and Conditions may result in remedial action, termination of the SS4A Grant, disallowing costs incurred for the Project, requiring the Recipient to refund to the FHWA the SS4A Grant, and reporting the non-compliance in the Federal-government-wide integrity and performance system.

## ARTICLE 2
## APPLICATION, PROJECT, AND AWARD

### 2.1 Application.

Application Title: City of St Joseph Comprehensive Safety Action Plan

Application Date: June 26, 2025

### 2.2 Award Amount.

SS4A Grant Amount: $240,000

### 2.3 Federal Obligation Information.

Federal Obligation Type: Single

### 2.4 Budget Period.

Budget Period: See Block 6 of Page 1

### 2.5 Grant Designation.

Designation: Planning & Demonstration

## ARTICLE 3
## SUMMARY PROJECT INFORMATION

### 3.1 Summary of Project's Statement of Work.

Narrative: This award is for an action plan and supplemental planning project.

This award will be used by City of St. Joseph to develop a Comprehensive Safety Action Plan and complete supplemental planning activities citywide. Work includes a 5-year crash analysis, road safety audits on major corridors, safety reviews of local streets, pedestrian accessibility and school zone assessments, and a non-motorized route map. Deliverables will be an Action Plan with prioritized Proven Safety Countermeasures, road safety audit reports, and implementation-ready projects informed by coordination with Michigan DOT.

The project will be completed in one phase.

### 3.2 Project's Estimated Schedule.

**Action Plan Schedule**

| Milestone | Schedule Date |
|---|---|
| Planned Final Plan Publicly Available Date: | 09/15/2028 |
| Planned SS4A Final Report Date: | 11/30/2028 |

**Supplemental Planning Schedule**

| Milestone | Schedule Date |
|---|---|
| Planned Final Plan Publicly Available Date: | 09/15/2028 |
| Planned SS4A Final Report Date: | 11/30/2028 |

### 3.3 Project's Estimated Costs.

(a) Eligible Project Costs

| Eligible Project Costs | |
|---|---|
| SS4A Grant Amount: | $240,000 |
| Other Federal Funds: | $0 |
| State Funds: | $0 |
| Local Funds: | $60,000 |
| In-Kind Match: | $0 |
| Other Funds: | $0 |
| Total Eligible Project Cost: | $300,000 |

(b) Cost Classification Table. Reserved

(c) Indirect Costs

Indirect costs are allowable under this Agreement in accordance with 2 CFR part 200 and the Recipient's approved Budget Application. In the event the Recipient's indirect cost rate changes, the Recipient will notify FHWA of the planned adjustment and provide supporting documentation for such adjustment. This Indirect Cost provision does not operate to waive the limitations on Federal funding provided in this document. The Recipient's indirect costs are allowable only insofar as they do not cause the Recipient to exceed the total obligated funding.

## ARTICLE 4
## CONTACT INFORMATION

### 4.1 Recipient Contact(s).

Tim Zebell
Assistant City Manager/City Engineer
City of St. Joseph
700 Broad Street
Saint Joseph, MI 49085
(269) 983-5541
tzebell@sjcity.com

### 4.2 Recipient Key Personnel.

| Name | Title or Position |
|---|---|
| Alex Austin | Assistant City Engineer |
| Ben Reynnells | Finance Director |

| Name | Title or Position |
|---|---|
| Joelle Regovich | Grant Administrator |

### 4.3 USDOT Project Contact(s).

Safe Streets and Roads for All Program Manager
Federal Highway Administration
Office of Safety
HSSA-1, Mail Stop: W56-485
1200 New Jersey Avenue, S.E.
Washington, DC 20590
SS4A.FHWA@dot.gov

and

Agreement Officer (AO)
Federal Highway Administration
Office of Competitive Grants and Workforce Programs
HACG-30, Mail Stop: W51-232
1200 New Jersey Avenue, S.E.
Washington, DC 20590
HACG30.SS4A@dot.gov

and

Division Administrator – Michigan
Agreement Officer's Representative (AOR)
315 W. Allegan St., Room 201
Lansing, MI 48933
(517) 377-1844
Michigan.FHWA@dot.gov

and

Andrea Dewey
Michigan Division Office Lead Point of Contact
Grants Manager
315 W. Allegan St., Room 201
Lansing, MI 48933
(517) 702-1823
Andrea.Dewey@dot.gov

## ARTICLE 5
## USDOT ADMINISTRATIVE INFORMATION

### 5.1 Office for Subaward and Contract Authorization.

USDOT Office for Subaward and Contract Authorization: FHWA Office of Competitive Grants and Workforce Programs

SUBAWARDS AND CONTRACTS APPROVAL

Note: See 2 CFR § 200.331, Subrecipient and contractor determinations, for definitions of subrecipient (who is awarded a subaward) versus contractor (who is awarded a contract).

Note: Recipients with a procurement system deemed approved and accepted by the Government or by the Agreement Officer (the "AO") are exempt from the requirements of this clause. See 2 CFR 200.317 through 200.327.

In accordance with 2 CFR 200.308(f)(6), the recipient or subrecipient shall obtain prior written approval from the USDOT agreement officer for the subaward, if the subaward activities were not proposed in the application or approved in the Federal award. This provision is in accordance with 2 CFR 200.308 (f) (6) and does not apply to procurement transactions for goods and services. Approval will be issued through written notification from the AO or a formal amendment to the Agreement.

### 5.2 Reimbursement Requests

(a) The Recipient may request reimbursement of costs incurred within the budget period of this agreement if those costs do not exceed the amount of funds obligated and are allowable under the applicable cost provisions of 2 C.F.R. Part 200, Subpart E. The Recipient shall not request reimbursement more frequently than monthly.

(b) The Recipient shall use the DELPHI iSupplier System to submit requests for reimbursement to the payment office. When requesting reimbursement of costs incurred or credit for cost share incurred, the Recipient shall electronically submit supporting cost detail with the SF-270 (Request for Advance or Reimbursement) or SF-271 (Outlay Report and Request for Reimbursement for Construction Programs) to clearly document all costs incurred.

(c) The Recipient's supporting cost detail shall include a detailed breakout of all costs incurred, including direct labor, indirect costs, other direct costs, travel, etc., and the Recipient shall identify the Federal share and the Recipient's share of costs. If the Recipient does not provide sufficient detail in a request for reimbursement, the Agreement Officer's Representative (the "**AOR**") may withhold processing that request until the Recipient provides sufficient detail.

(d) The USDOT shall not reimburse costs unless the AOR reviews and approves the costs to ensure that progress on this agreement is sufficient to substantiate payment.

(e) In the rare instance the Recipient is unable to receive electronic funds transfers (EFT), payment by EFT would impose a hardship on the Recipient because of their inability to manage an account at a financial institution, and/or the Recipient is unable to use the DELPHI iSupplier System to submit their requests for disbursement, the FHWA may waive the requirement that the Recipient use the DELPHI iSupplier System. The Recipient shall contact the Division Office Lead Point of Contact for instructions on, and requirements related to pursuing a waiver.

(f) The requirements set forth in these terms and conditions supersede previous financial invoicing requirements for Recipients.

## ARTICLE 6
## SPECIAL GRANT TERMS

**6.1** SS4A funds must be expended within five years after the grant agreement is executed and DOT obligates the funds, which is the budget period end date in section 10.3 of the Terms and Conditions and section 2.4 in this agreement.

**6.2** The Recipient demonstrates compliance with civil rights obligations and nondiscrimination laws, including Titles VI of the Civil Rights Act of 1964, the Americans with Disabilities Act (ADA), and Section 504 of the Rehabilitation Act, and accompanying regulations. Recipients of Federal transportation funding will also be required to comply fully with regulations and guidance for the ADA, Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, and all other civil rights requirements.

**6.3** SS4A Funds will be allocated to the Recipient and made available to the Recipient in accordance with FHWA procedures.

**6.4** The Recipient of a Planning and Demonstration Grant acknowledges that the Action Plan and Supplemental Plan will be made publicly available and agrees that it will publish the final Action Plan and Supplemental Plan on a publicly available website.

**6.5** The Government's execution of this agreement does not in any way constitute pre-approval or waiver of any of the regulations imposed upon Recipient under the applicable Federal rules, regulations and laws regarding SS4A projects undertaken in accordance with the terms and conditions of this agreement. The Recipient shall comply with all applicable Federal requirements before incurring any costs under this agreement.

**6.6** There are no other special grant requirements.

**ATTACHMENT A**
**PERFORMANCE MEASUREMENT INFORMATION**

**Study Area:** City of St. Joseph, MI
**Baseline Measurement Date:** N/A
**Baseline Report Date:** N/A

**Table 1: Performance Measure Table**

| Measure | Category and Description | Measurement Frequency and Reporting Deadline |
|---|---|---|
| Costs | Project Costs: Quantification of the cost of each eligible project carried out using the grant | Within 120 days after the end of the period of performance |
| Lessons Learned and Recommendations | Lessons Learned and Recommendations: Description of lessons learned and any recommendations relating to future projects or strategies to prevent death and serious injury on roads and streets. | Within 120 days after the end of the period of performance |

**ATTACHMENT B**
**CHANGES FROM APPLICATION**

**Scope**: N/A

**Schedule**: The proposed dates in Box 17 of the SF-424 have been shifted to account for the time required to process the grant award. The overall duration of the project schedule remains unchanged.

**Budget**: N/A

**ATTACHMENT C**

[RESERVED]

**ATTACHMENT D**

[RESERVED]

**ATTACHMENT E**
**LABOR AND WORK**

## 1. Efforts to Support Good-Paying Jobs and Strong Labor Standards

The Recipient states that rows marked with "X" in the following table align with the application:

| | |
|---|---|
| X | The Recipient or a project partner promotes robust job creation by supporting good-paying jobs directly related to the project with free and fair choice to join a union. *(Describe robust job creation and identify the good-paying jobs in the supporting narrative below.)* |
| | The Recipient or a project partner will invest in high-quality workforce training programs such as registered apprenticeship programs to recruit, train, and retain skilled workers, and implement policies such as targeted hiring preferences. *(Describe the training programs in the supporting narrative below.)* |
| | The Recipient or a project partner will partner with high-quality workforce development programs with supportive services to help train, place, and retain workers in good-paying jobs or registered apprenticeships including through the use of local and economic hiring preferences, linkage agreements with workforce programs, and proactive plans to prevent harassment. *(Describe the supportive services provided to trainees and employees, preferences, and policies in the supporting narrative below.)* |
| | The Recipient or a project partner will partner and engage with local unions or other worker-based organizations in the development and lifecycle of the project, including union participation or project labor agreements which promote cost-effectiveness and open competition. *(Describe the partnership or engagement with unions and/or other worker-based organizations and agreements in the supporting narrative below.)* |
| | The Recipient or a project partner will partner with communities or community groups to develop workforce strategies. *(Describe the partnership and workforce strategies in the supporting narrative below.)* |
| | The Recipient or a project partner has taken other actions related to the Project to create good-paying jobs with the free and fair choice to join a union and incorporate strong labor standards. *(Describe those actions in the supporting narrative below.)* |
| | The Recipient or a project partner has not yet taken actions related to the Project to create good-paying jobs with the free and fair choice to join a union and incorporate strong labor standards but, before beginning construction of the Project, will take relevant actions described in Attachment B. *(Identify the relevant actions from Attachment B in the supporting narrative below.)* |
| | The Recipient or a project partner has not taken actions related to the Project to improve good-paying jobs and strong labor standards and will not take those actions under this award. |

## 2. Supporting Narrative.

All work for this Project will be conducted consistent with the recipient's hiring, employment, and procurement standards and thus support good-paying jobs. The Project will allow for free and fair choice to join a union, consistent with applicable law.

**ATTACHMENT F**
**CRITICAL SECURITY INFRASTRUCTURE AND RESILIENCE**

**1. Efforts to Strengthen the Security and Resilience of Critical Infrastructure Against Both Physical and Cyber Threats.**

The Recipient states that rows marked with "X" in the following table are accurate:

| | |
|---|---|
| | The Recipient demonstrates, prior to the signing of this agreement, effort to consider and address physical and cyber security risks relevant to the transportation mode and type and scale of the activities. |
| | The Recipient appropriately considered and addressed physical and cyber security and resilience in the planning, design and oversight of the project, as determined by the Department and the Department of Homeland Security. |
| | The Recipient complies with 2 CFR 200.216 and the prohibition on certain telecommunications and video surveillance services or equipment. |
| X | Not applicable. Grant does not require the purchase of information technology or operational technology. |

**2. Supporting Narrative.**

N/A

**U.S. DEPARTMENT OF TRANSPORTATION**

**EXHIBITS TO FHWA GRANT AGREEMENTS UNDER THE FISCAL YEAR 2025 SAFE STREETS AND ROADS FOR ALL (SS4A) GRANT PROGRAM**

**January 22, 2026**

**EXHIBIT A**
**APPLICABLE FEDERAL LAWS AND REGULATIONS**

By entering into this agreement for a FY 2025 Safe Streets and Roads for All Grant, the Recipient assures and certifies, with respect to this Grant, that it will comply with all applicable Federal laws, regulations, executive orders, policies, guidelines, and requirements as they relate to the application, acceptance, and use of Federal funds for this Project. Performance under this agreement shall be governed by and in compliance with the following requirements, as applicable, to the type of organization of the Recipient and any applicable sub-recipients. The applicable provisions to this agreement include, but are not limited to, the following:

**General Federal Legislation**

a. Federal Fair Labor Standards Act – 29 U.S.C. 201, et seq.
b. Hatch Act – 5 U.S.C. 1501, et seq.
c. Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 – 42 U.S.C. 4601, et seq.
d. National Historic Preservation Act of 1966 - Section 106 – 54 U.S.C. 306108
e. Archeological and Historic Preservation Act of 1974 – 54 U.S.C. 312501, et seq.
f. Native American Graves Protection and Repatriation Act – 25 U.S.C. 3001, et seq.
g. Clean Air Act, P.L. 90-148, as amended – 42 U.S.C. 7401, et seq.
h. Section 404 of the Clean Water Act, as amended – 33 U.S.C. 1344
i. Section 7 of the Endangered Species Act, P.L. 93-205, as amended – 16 U.S.C. 1536
j. Coastal Zone Management Act, P.L. 92-583, as amended – 16 U.S.C. 1451, et seq.
k. Flood Disaster Protection Act of 1973 - Section 102(a) – 42 U.S.C. 4012a
l. Age Discrimination Act of 1975 – 42 U.S.C. 6101, et seq.
m. American Indian Religious Freedom Act, P.L. 95-341, as amended
n. Drug Abuse Office and Treatment Act of 1972, as amended – 21 U.S.C. 1101, et seq.
o. The Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970, P.L. 91-616, as amended – 42 U.S.C. 4541, et seq.
p. Sections 523 and 527 of the Public Health Service Act of 1912, as amended – 42 U.S.C. 290dd through 290dd-2
q. Architectural Barriers Act of 1968 – 42 U.S.C. 4151, et seq.
r. Power Plant and Industrial Fuel Use Act of 1978, P.L. 100-42 - Section 403 – 42 U.S.C. 8373
s. Contract Work Hours and Safety Standards Act – 40 U.S.C. 3701, et seq.
t. Copeland Anti-kickback Act, as amended – 18 U.S.C. 874 and 40 U.S.C. 3145
u. National Environmental Policy Act of 1969 – 42 U.S.C. 4321, et seq.
v. Wild and Scenic Rivers Act, P.L. 90-542, as amended – 16 U.S.C. 1271, et seq.
w. Federal Water Pollution Control Act, as amended – 33 U.S.C. 1251-1376
x. Single Audit Act of 1984 – 31 U.S.C. 7501, et seq.
y. Americans with Disabilities Act of 1990 – 42 U.S.C. 12101, et seq.
z. Title IX of the Education Amendments of 1972, as amended – 20 U.S.C. 1681 through 1683 and 1685 through 1687
aa. Section 504 of the Rehabilitation Act of 1973, as amended – 29 U.S.C. 794
bb. Title VI of the Civil Rights Act of 1964 – 42 U.S.C. 2000d, et seq.
cc. Title IX of the Federal Property and Administrative Services Act of 1949 – 40 U.S.C.

1101 -1104, 541, et seq.

dd. Limitation on Use of Appropriated Funds to Influence Certain Federal Contracting and Financial Transactions – 31 U.S.C. 1352
ee. Freedom of Information Act – 5 U.S.C. 552, as amended
ff. Magnuson-Stevens Fishery Conservation and Management Act – 16 U.S.C. 1855
gg. Farmland Protection Policy Act of 1981 – 7 U.S.C. 4201, et seq.
hh. Noise Control Act of 1972 – 42 U.S.C. 4901, et seq.
ii. Fish and Wildlife Coordination Act of 1956 – 16 U.S.C. 661, et seq.
jj. Section 9 of the Rivers and Harbors Act and the General Bridge Act of 1946 – 33 U.S.C. 401 and 525
kk. Section 4(f) of the Department of Transportation Act of 1966 – 49 U.S.C. 303
ll. Comprehensive Environmental Response, Compensation, and Liability Act of 1980 (CERCLA), as amended – 42 U.S.C. 9601, et seq.
mm. Safe Drinking Water Act – 42 U.S.C. 300f to 300j-26
nn. Wilderness Act – 16 U.S.C. 1131-1136
oo. Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act of 1976 – 42 U.S.C. 6901, et seq.
pp. Migratory Bird Treaty Act – 16 U.S.C. 703, et seq.
qq. The Federal Funding Transparency and Accountability Act of 2006, as amended (Pub. L. 109–282, as amended by section 6202 of Public Law 110–252)
rr. Cargo Preference Act of 1954 – 46 U.S.C. 55305
ss. Section 889 of the John D. McCain National Defense Authorization Act for Fiscal Year 2019, Pub. L. 115-232

**Executive Orders**

a. Executive Order 11990 – Protection of Wetlands
b. Executive Order 11988 – Floodplain Management
c. Executive Order 12372 – Intergovernmental Review of Federal Programs
d. Executive Order 12549 – Debarment and Suspension
e. Executive Order 14005 – Ensuring the Future is Made in All of America by All of America's Workers
f. Executive Order 14025 – Worker Organizing and Empowerment
g. Executive Order 14149, Restoring Freedom of Speech and Ending Federal Censorship
h. Executive Order 14154, Unleashing American Energy
i. Executive Order 14151, Ending Radical and Wasteful Government DEI Programs and Preferencing
j. Executive Order 14168 Defending Women from Gender Ideology Extremism and Restoring Biological Truth to the Federal Government
k. Executive Order 14173, Ending Illegal Discrimination and Restoring Merit-Based Opportunity

**Presidential Policy Directives and Memorandums**

a. Presidential Policy Directive 21 – Critical Infrastructure Security and Resilience
b. National Security Presidential Memorandum on Improving Cybersecurity for Critical Infrastructure Systems

**General Federal Regulations**

a. Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards – 2 C.F.R. Parts 200, 1201
b. Non-procurement Suspension and Debarment – 2 C.F.R. Parts 180, 1200
c. Investigative and Enforcement Procedures – 14 C.F.R. Part 13
d. Procedures for predetermination of wage rates – 29 C.F.R. Part 1
e. Contractors and subcontractors on public building or public work financed in whole or part by loans or grants from the United States – 29 C.F.R. Part 3
f. Labor standards provisions applicable to contracts governing federally financed and assisted construction (also labor standards provisions applicable to non-construction contracts subject to the Contract Work Hours and Safety Standards Act) – 29 C.F.R. Part 5
g. Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor (Federal and federally assisted contracting requirements) – 41 C.F.R. Parts 60, et seq.
h. New Restrictions on Lobbying – 49 C.F.R. Part 20
i. Nondiscrimination in Federally Assisted Programs of the Department of Transportation – Effectuation of Title VI of the Civil Rights Act of 1964 – 49 C.F.R. Part 21, including any amendments thereto
j. Uniform relocation assistance and real property acquisition for Federal and Federally assisted programs – 49 C.F.R. Part 24
k. Nondiscrimination on the Basis of Sex in Education Programs or Activities Receiving Federal Financial Assistance – 49 C.F.R. Part 25
l. Nondiscrimination on the Basis of Handicap in Programs and Activities Receiving or Benefiting from Federal Financial Assistance – 49 C.F.R. Part 27
m. DOT's implementation of DOJ's ADA Title II regulations compliance procedures for all programs, services, and regulatory activities relating to transportation under 28 C.F.R. Part 35
n. Enforcement of Nondiscrimination on the Basis of Handicap in Programs or Activities Conducted by the Department of Transportation – 49 C.F.R. Part 28
o. Denial of public works contracts to suppliers of goods and services of countries that deny procurement market access to U.S. contractors – 49 C.F.R. Part 30
p. Governmentwide Requirements for Drug-Free Workplace (Financial Assistance) – 49 C.F.R. Part 32
q. DOT's implementing ADA regulations for transit services and transit vehicles, including the DOT's standards for accessible transportation facilities in Part 37, Appendix A – 49 C.F.R. Parts 37 and 38
r. Participation by Disadvantaged Business Enterprises in Department of Transportation Financial Assistance Programs – 49 C.F.R. Part 26, including any amendments thereto (as applicable under section 18.3 of this agreement)

**Office of Management and Budget Circulars**

a. Any applicable OMB Circular based upon the specific FY 2025 Safe Streets and Roads for All Grant Recipient.

**Highway Federal Legislation**

a. Agreements relating to the use of an access to rights-of-way—Interstate System, 23 U.S.C. 111
b. Planning, 23 U.S.C. 134 and 135 (except for projects that are not regionally significant that do not receive funding under Title 23 or Chapter 53 of Title 49)
c. Tolls, 23 U.S.C. 301 (to the extent the recipient wishes to toll an existing free facility that has received Title 23 funds in the past); except as authorized by 23 U.S.C. 129 and 166.
d. Efficient Environmental Reviews - 23 U.S.C. 139
e. Policy on lands, wildlife and waterfowl refuges, and historic sites - 49 U.S.C. 303

**Federal Highway Regulations**

a. Planning – 23 C.F.R. Part 450 (except for projects that are not regionally significant that do not receive funding under Title 23 or Chapter 53 of Title 49)
b. National Highway System Design Standards – 23 C.F.R. Part 625
c. Location and Hydraulic Design of Encroachments on Flood Plains – 23 C.F.R. Part 650 Subpart A
d. Manual on Uniform Traffic Control Devices – 23 C.F.R. Part 655
e. Environmental Impact and Related Procedures – 23 C.F.R. Part 771
f. Parks, Recreation Areas, Wildlife and Waterfowl Refuges, and Historic Sites (Section 4(f)) – 23 C.F.R. Part 774
g. Permitting Requirements under the National Pollutant Discharge Elimination System – 40 C.F.R. Part 122

Specific assurances required to be included in the FY 2025 Safe Streets and Roads for All Grant agreement by any of the above laws, regulations, or circulars are hereby incorporated by reference into this agreement.

**EXHIBIT B**
**ADDITIONAL STANDARD TERMS**

**TERM B.1**
**TITLE VI ASSURANCE**
**(Implementing Title VI of the Civil Rights Act of 1964, as amended)**

**ASSURANCE CONCERNING NONDISCRIMINATION IN FEDERALLY ASSISTED PROGRAMS AND ACTIVITIES RECEIVING OR BENEFITING FROM FEDERAL FINANCIAL ASSISTANCE**

(Implementing the Rehabilitation Act of 1973, as amended, and the Americans with Disabilities Act, as amended)

49 C.F.R. Parts 21, 25, 27, 37, and 38

**The United States Department of Transportation (USDOT)**

**Standard Title VI/Non-Discrimination Assurances**

**DOT Order No. 1050.2A**

By signing and submitting the Technical Application and by entering into this agreement under the FY 2025 Safe Streets and Roads for All (SS4A) grant program, the Recipient **HEREBY AGREES THAT**, as a condition to receiving any Federal financial assistance from the U.S. Department of Transportation (DOT), through the Federal Highway Administration (FHWA), it is subject to and will comply with the following:

**Statutory/Regulatory Authorities**

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d *et seq*., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin);
- 49 C.F.R. Part 21, including any amendments thereto (entitled *Non-discrimination In Federally-Assisted Programs Of The Department Of Transportation—Effectuation Of Title VI Of The Civil Rights Act Of 1964*);
- 28 C.F.R. section 50.3 (U.S. Department of Justice Guidelines for Enforcement of Title VI of the Civil Rights Act of 1964);

The preceding statutory and regulatory cites hereinafter are referred to as the "Acts" and "Regulations," respectively.

**General Assurances**

In accordance with the Acts, the Regulations, and other pertinent directives, circulars, policy, memoranda, and/or guidance, the Recipient hereby gives assurance that it will promptly take any measures necessary to ensure that:

> *"No person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity," for which the Recipient receives Federal financial assistance from DOT, including the FHWA.*

The Civil Rights Restoration Act of 1987 clarified the original intent of Congress, with respect to Title VI and other Non-discrimination requirements (The Age Discrimination Act of 1975, and Section 504 of the Rehabilitation Act of 1973), by restoring the broad, institutional-wide scope and coverage of these non-discrimination statutes and requirements to include all programs and activities of the Recipient, so long as any portion of the program is Federally assisted.

**Specific Assurances**

More specifically, and without limiting the above general Assurance, the Recipient agrees with and gives the following Assurances with respect to its Federally assisted FY 2025 SS4A grant program:

1. The Recipient agrees that each "activity," "facility," or "program," as defined in §§ 21.23 (b) and 21.23 (e) of 49 C.F.R. Part 21, including any amendments thereto, will be (with regard to an "activity") facilitated, or will be (with regard to a "facility") operated, or will be (with regard to a "program") conducted in compliance with all requirements imposed by, or pursuant to the Acts and the Regulations.

2. The Recipient will insert the following notification in all solicitations for bids, Requests For Proposals for work, or material subject to the Acts and the Regulations made in connection with the FY 2025 SS4A Grant and, in adapted form, in all proposals for negotiated agreements regardless of funding source:

   "*The Recipient, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that for any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.*"

3. The Recipient will insert the clauses of Appendix A and E of this Assurance in every contract or agreement subject to the Acts and the Regulations.

4. The Recipient will insert the clauses of Appendix B of this Assurance, as a covenant running with the land, in any deed from the United States effecting or recording a transfer of real property, structures, use, or improvements thereon or interest therein to a Recipient.

5. That where the Recipient receives Federal financial assistance to construct a facility, or part of a facility, the Assurance will extend to the entire facility and facilities operated in connection therewith.

6. That where the Recipient receives Federal financial assistance in the form, or for the acquisition of real property or an interest in real property, the Assurance will extend to rights to space on, over, or under such property.

7. That the Recipient will include the clauses set forth in Appendix C and Appendix D of this Assurance, as a covenant running with the land, in any future deeds, leases, licenses, permits, or similar instruments entered into by the Recipient with other parties:

    a. for the subsequent transfer of real property acquired or improved under the applicable activity, project, or program; and
    b. for the construction or use of, or access to, space on, over, or under real property acquired or improved under the applicable activity, project, or program.

8. That this Assurance obligates the Recipient for the period during which Federal financial assistance is extended to the program, except where the Federal financial assistance is to provide, or is in the form of, personal property, or real property, or interest therein, or structures or improvements thereon, in which case the Assurance obligates the Recipient, or any transferee for the longer of the following periods:

    a. the period during which the property is used for a purpose for which the Federal financial assistance is extended, or for another purpose involving the provision of similar services or benefits; or
    b. the period during which the Recipient retains ownership or possession of the property.

9. The Recipient will provide for such methods of administration for the program as are found by the Secretary of Transportation or the official to whom he/she delegates specific authority to give reasonable guarantee that it, other recipients, sub-recipients, contractors, subcontractors, consultants, transferees, successors in interest, and other participants of Federal financial assistance under such program will comply with all requirements imposed or pursuant to the Acts, the Regulations, and this Assurance.

10. The Recipient agrees that the United States has a right to seek judicial enforcement with regard to any matter arising under the Acts, the Regulations, and this Assurance.

By signing this ASSURANCE, the Recipient also agrees to comply (and require any sub-recipients, contractors, successors, transferees, and/or assignees to comply) with all applicable

provisions governing the FHWA's access to records, accounts, documents, information, facilities, and staff. You also recognize that you must comply with any program or compliance reviews, and/or complaint investigations conducted by the FHWA. You must keep records, reports, and submit the material for review upon request to FHWA, or its designee in a timely, complete, and accurate way. Additionally, you must comply with all other reporting, data collection, and evaluation requirements, as prescribed by law or detailed in program guidance.

The Recipient gives this ASSURANCE in consideration of and for obtaining any Federal grants, loans, contracts, agreements, property, and/or discounts, or other Federal-aid and Federal financial assistance extended after the date hereof to the recipients by the U.S. Department of Transportation under the FY 2025 SS4A grant program. This ASSURANCE is binding on the Recipient, other recipients, sub-recipients, contractors, subcontractors and their subcontractors', transferees, successors in interest, and any other participants in the FY 2025SS4A grant program.

## APPENDIX A

During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the "contractor") agrees as follows:

1. **Compliance with Regulations:** The contractor (hereinafter includes consultants) will comply with the Acts and the Regulations relative to Non-discrimination in Federally-assisted programs of the U.S. Department of Transportation, Federal Highway Administration (FHWA), as they may be amended from time to time, which are herein incorporated by reference and made a part of this contract.

2. **Non-discrimination:** The contractor, with regard to the work performed by it during the contract, will not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The contractor will not participate directly or indirectly in the discrimination prohibited by the Acts and the Regulations, including employment practices when the contract covers any activity, project, or program set forth in Appendix B of 49 C.F.R. Part 21, including any amendments thereto.

3. **Solicitations for Subcontracts, Including Procurements of Materials and Equipment:** In all solicitations, either by competitive bidding, or negotiation made by the contractor for work to be performed under a subcontract, including procurements of materials, or leases of equipment, each potential subcontractor or supplier will be notified by the contractor of the contractor's obligations under this contract and the Acts and the Regulations relative to Non-discrimination on the grounds of race, color, or national origin.

4. **Information and Reports:** The contractor will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Recipient or the FHWA to be pertinent to ascertain compliance with such Acts, Regulations, and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish the information, the contractor will so certify to the Recipient or the FHWA, as appropriate, and will set forth what efforts it has made to obtain the information.

5. **Sanctions for Noncompliance:** In the event of a contractor's noncompliance with the Non-discrimination provisions of this contract, the Recipient will impose such contract sanctions as it or the FHWA may determine to be appropriate, including, but not limited to:

    a. withholding payments to the contractor under the contract until the contractor complies; and/or
    b. cancelling, terminating, or suspending a contract, in whole or in part.

6. **Incorporation of Provisions:** The contractor will include the provisions of paragraphs one through six in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Acts, the Regulations and directives issued pursuant

thereto. The contractor will take action with respect to any subcontract or procurement as the Recipient or the FHWA may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if the contractor becomes involved in, or is threatened with litigation by a subcontractor, or supplier because of such direction, the contractor may request the Recipient to enter into any litigation to protect the interests of the Recipient. In addition, the contractor may request the United States to enter into the litigation to protect the interests of the United States.

## APPENDIX B

## CLAUSES FOR DEEDS TRANSFERRING UNITED STATES PROPERTY

The following clauses will be included in deeds effecting or recording the transfer of real property, structures, or improvements thereon, or granting interest therein from the United States pursuant to the provisions of Specific Assurance 4:

**NOW, THEREFORE,** the U.S. Department of Transportation as authorized by law and upon the condition that the Recipient will accept title to the lands and maintain the project constructed thereon in accordance with the Infrastructure Investment and Jobs Act, Pub. L. No. 117-58 (Nov. 15, 2021), the Consolidated Appropriations Act, 2022, Pub. L. No. 117-103 (Mar. 15, 2022), the Consolidated Appropriations Act, 2024, Pub. L. No. 118-122 (Mar. 9, 2024) , the Regulations for the Administration of FY 2025 SS4A grant program**,** and the policies and procedures prescribed by the Federal Highway Administration (FHWA) of the U.S. Department of Transportation in accordance and in compliance with all requirements imposed by Title 49, Code of Federal Regulations, U.S. Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Non-discrimination in Federally-assisted programs of the U.S. Department of Transportation, including any amendments thereto, pertaining to and effectuating the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252; 42 U.S.C. § 2000d to 2000d-4), does hereby remise, release, quitclaim and convey unto the Recipient all the right, title and interest of the U.S. Department of Transportation in and to said lands described in Exhibit A attached hereto and made a part hereof.

### (HABENDUM CLAUSE)

**TO HAVE AND TO HOLD** said lands and interests therein unto Recipient and its successors forever, subject, however, to the covenants, conditions, restrictions and reservations herein contained as follows, which will remain in effect for the period during which the real property or structures are used for a purpose for which Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits and will be binding on the Recipient, its successors and assigns.

The Recipient, in consideration of the conveyance of said lands and interests in lands, does hereby covenant and agree as a covenant running with the land for itself, its successors and assigns, that (1) no person will on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination with regard to any facility located wholly or in part on, over, or under such lands hereby conveyed [,] [and]* (2) that the Recipient will use the lands and interests in lands and interests in lands so conveyed, in compliance with all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, U.S. Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Non-discrimination in Federally-assisted programs of the U.S. Department of Transportation, including any amendments thereto, Effectuation of Title VI of the Civil Rights Act of 1964, and as said Regulations and Acts may be amended[, and (3) that in the event of breach of any of the above-mentioned non-discrimination conditions, the Department will have a right to enter or re-enter said lands and facilities on said land, and that above described land and facilities will thereon revert to

and vest in and become the absolute property of the U.S. Department of Transportation and its assigns as such interest existed prior to this instruction].*

(*Reverter clause and related language to be used only when it is determined that such a clause is necessary in order to make clear the purpose of Title VI.)

## APPENDIX C

## CLAUSES FOR TRANSFER OF REAL PROPERTY ACQUIRED OR IMPROVED UNDER THE ACTIVITY, FACILITY, OR PROGRAM

The following clauses will be included in deeds, licenses, leases, permits, or similar instruments entered into by the Recipient pursuant to the provisions of Specific Assurance 7(a):

A. The (Recipient, lessee, permittee, etc. as appropriate) for himself/herself, his/her heirs, personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree [in the case of deeds and leases add "as a covenant running with the land"] that:

    1. In the event facilities are constructed, maintained, or otherwise operated on the property described in this (deed, license, lease, permit, etc.) for a purpose for which a U.S. Department of Transportation activity, facility, or program is extended or for another purpose involving the provision of similar services or benefits, the (Recipient, licensee, lessee, permittee, etc.) will maintain and operate such facilities and services in compliance with all requirements imposed by the Acts and Regulations (as may be amended) such that no person on the grounds of race, color, or national origin, will be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities.

B. With respect to licenses, leases, permits, etc., in the event of breach of any of the above Non-discrimination covenants, Recipient will have the right to terminate the (lease, license, permit, etc.) and to enter, re-enter, and repossess said lands and facilities thereon, and hold the same as if the (lease, license, permit, etc.) had never been made or issued.*

C. With respect to a deed, in the event of breach of any of the above Non-discrimination covenants, the Recipient will have the right to enter or re-enter the lands and facilities thereon, and the above described lands and facilities will there upon revert to and vest in and become the absolute property of the Recipient and its assigns. *

(*Reverter clause and related language to be used only when it is determined that such a clause is necessary to make clear the purpose of Title VI.)

## APPENDIX D

## CLAUSES FOR CONSTRUCTION/USE/ACCESS TO REAL PROPERTY ACQUIRED UNDER THE ACTIVITY, FACILITY OR PROGRAM

The following clauses will be included in deeds, licenses, permits, or similar instruments/agreements entered into by Recipient pursuant to the provisions of Specific Assurance 7(b):

A. The (Recipient, licensee, permittee, etc., as appropriate) for himself/herself, his/her heirs, personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree (in the case of deeds and leases add, "as a covenant running with the land") that (1) no person on the ground of race, color, or national origin, will be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities, (2) that in the construction of any improvements on, over, or under such land, and the furnishing of services thereon, no person on the ground of race, color, or national origin, will be excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination, (3) that the (Recipient, licensee, lessee, permittee, etc.) will use the premises in compliance with all other requirements imposed by or pursuant to the Acts and Regulations, as amended, set forth in this Assurance.

B. With respect to (licenses, leases, permits, etc.), in the event of breach of any of the above Non-discrimination covenants, Recipient will have the right to terminate the (license, permit, etc., as appropriate) and to enter or re-enter and repossess said land and the facilities thereon, and hold the same as if said (license, permit, etc., as appropriate) had never been made or issued.*

C. With respect to deeds, in the event of breach of any of the above Non-discrimination covenants, Recipient will there upon revert to and vest in and become the absolute property of Recipient and its assigns.*

(*Reverter clause and related language to be used only when it is determined that such a clause is necessary to make clear the purpose of Title VI.)

## APPENDIX E

During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the "contractor") agrees to comply with the following non-discrimination statutes and authorities; including but not limited to:

**Pertinent Non-Discrimination Authorities:**

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d *et seq*., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 C.F.R. Part 21, including any amendments thereto.
- The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 *et seq*.), as amended, (prohibits discrimination on the basis of disability); and 49 C.F.R. Part 27;
- The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 *et seq*.), (prohibits discrimination on the basis of age);
- Airport and Airway Improvement Act of 1982, (49 U.S.C. § 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex);
- The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not);
- Titles II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131 – 12189) as implemented by Department of Transportation regulations at 49 C.F.R. Parts 37 and 38;
- The Federal Aviation Administration's Non-discrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);
- Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. § 1681 et seq).

### TERM B.2
### CERTIFICATION REGARDING DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS -- PRIMARY COVERED TRANSACTIONS

### 2 C.F.R. Parts 180 and 1200

These assurances and certifications are applicable to all Federal-aid construction contracts, design-build contracts, subcontracts, lower-tier subcontracts, purchase orders, lease agreements,

consultant contracts or any other covered transaction requiring FHWA approval or that is estimated to cost $25,000 or more – as defined in 2 C.F.R. Parts 180 and 1200.

By signing and submitting the Technical Application and by entering into this agreement under the FY 2025 SS4A grant program, the Recipient is providing the assurances and certifications for First Tier Participants and Lower Tier Participants in the FY 2025 SS4A Grant, as set out below.

**1. Instructions for Certification – First Tier Participants:**

a. The prospective first tier participant is providing the certification set out below.

b. The inability of a person to provide the certification set out below will not necessarily result in denial of participation in this covered transaction. The prospective first tier participant shall submit an explanation of why it cannot provide the certification set out below. The certification or explanation will be considered in connection with the department or agency's determination whether to enter into this transaction. However, failure of the prospective first tier participant to furnish a certification or an explanation shall disqualify such a person from participation in this transaction.

c. The certification in this clause is a material representation of fact upon which reliance was placed when the contracting agency determined to enter into this transaction. If it is later determined that the prospective participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the contracting agency may terminate this transaction for cause of default.

d. The prospective first tier participant shall provide immediate written notice to the contracting agency to whom this proposal is submitted if any time the prospective first tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

e. The terms "covered transaction," "civil judgment," "debarred," "suspended," "ineligible," "participant," "person," "principal," and "voluntarily excluded," as used in this clause, are defined in 2 C.F.R. Parts 180 and 1200. "First Tier Covered Transactions" refers to any covered transaction between a Recipient or subrecipient of Federal funds and a participant (such as the prime or general contract). "Lower Tier Covered Transactions" refers to any covered transaction under a First Tier Covered Transaction (such as subcontracts). "First Tier Participant" refers to the participant who has entered into a covered transaction with a Recipient or subrecipient of Federal funds (such as the prime or general contractor). "Lower Tier Participant" refers to any participant who has entered into a covered transaction with a First Tier Participant or other Lower Tier Participants (such as subcontractors and suppliers).

f. The prospective first tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency entering into this transaction.

g. The prospective first tier participant further agrees by submitting this proposal that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered Transactions," provided by the department or contracting agency, entering into this covered transaction, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions exceeding the $25,000 threshold.

h. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant is responsible for ensuring that its principals are not suspended, debarred, or otherwise ineligible to participate in covered transactions. To verify the eligibility of its principals, as well as the eligibility of any lower tier prospective participants, each participant may, but is not required to, check the System for Award Management website (https://www.sam.gov/), which is compiled by the General Services Administration.

i. Nothing contained in the foregoing shall be construed to require the establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of the prospective participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

j. Except for transactions authorized under paragraph (f) of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.

**Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion – First Tier Participants:**

a. The prospective first tier participant certifies to the best of its knowledge and belief, that it and its principals:

(1) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participating in covered transactions by any Federal department or agency;

(2) Have not within a three-year period preceding this proposal been convicted of or had a civil judgment, including a civil settlement, rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(3) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (a)(2) of this certification; and

(4) Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default.

b. Where the prospective participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

**2. Instructions for Certification - Lower Tier Participants:**

(Applicable to all subcontracts, purchase orders and other lower tier transactions requiring prior FHWA approval or estimated to cost $25,000 or more - 2 C.F.R. Parts 180 and 1200)

a. The prospective lower tier participant is providing the certification set out below.

b. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department, or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

c. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous by reason of changed circumstances.

d. The terms “covered transaction,” “civil settlement,” “debarred,” “suspended,” “ineligible,” “participant,” “person,” “principal,” and “voluntarily excluded,” as used in this clause, are defined in 2 C.F.R. Parts 180 and 1200. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations. “First Tier Covered Transactions” refers to any covered transaction between a Recipient or subrecipient of Federal funds and a participant (such as the prime or general contract). “Lower Tier Covered Transactions” refers to any covered transaction under a First Tier Covered Transaction (such as subcontracts). “First Tier Participant” refers to the participant who has entered into a covered transaction with a Recipient or subrecipient of Federal funds (such as the prime or general contractor). “Lower Tier Participant” refers any participant who has entered into a covered transaction with a First Tier Participant or other Lower Tier Participants (such as subcontractors and suppliers).

e. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.

f. The prospective lower tier participant further agrees by submitting this proposal that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered Transaction," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions exceeding the $25,000 threshold.

g. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant is responsible for ensuring that its principals are not suspended, debarred, or otherwise ineligible to participate in covered transactions. To verify the eligibility of its principals, as well as the eligibility of any lower tier prospective participants, each participant may, but is not required to, check the System for Award Management website (https://www.sam.gov/), which is compiled by the General Services Administration.

h. Nothing contained in the foregoing shall be construed to require establishment of a system of records to render in good faith the certification required by this clause. The knowledge and information of participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

i. Except for transactions authorized under paragraph e of these instructions, if a participant in a covered transaction knowingly enters a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

**Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion -- Lower Tier Participants:**

1. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participating in covered transactions by any Federal department or agency.

2. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

**TERM B.3**
**REQUIREMENTS REGARDING DELINQUENT TAX LIABILITY OR A FELONY CONVICTION UNDER ANY FEDERAL LAW**

As required by sections 744 and 745 of Title VII, Division E of the Consolidated Appropriations Act, 2023, Pub. L. No. 117-328 (Dec. 29, 2022), and implemented through USDOT Order 4200.6, the funds provided under this award shall not be used to enter into a contract, memorandum of understanding, or cooperative agreement with, make a grant to, or provide a loan or loan guarantee to, any corporation that:

(1) Has any unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability, where the awarding agency is aware of the unpaid tax liability, unless a Federal agency has considered suspension or debarment of the corporation and made a determination that suspension or debarment is not necessary to protect the interests of the Government; or

(2) Was convicted of a felony criminal violation under any Federal law within the preceding 24 months, where the awarding agency is aware of the conviction, unless a federal agency has considered suspension or debarment of the corporation and made a determination that suspension or debarment is not necessary to protect the interests of the Government.

The Recipient therefore agrees:

1. **Definitions.** For the purposes of this exhibit, the following definitions apply:

"**Covered Transaction**" means a transaction that uses any funds under this award and that is a contract, memorandum of understanding, cooperative agreement, grant, loan, or loan guarantee.

"**Felony Conviction**" means a conviction within the preceding 24 months of a felony criminal violation under any Federal law and includes conviction of an offense defined in a section of the United States Code that specifically classifies the offense as a felony and conviction of an offense that is classified as a felony under 18 U.S.C. 3559.

"**Participant**" means the Recipient, an entity who submits a proposal for a Covered Transaction, or an entity who enters into a Covered Transaction.

"**Tax Delinquency**" means an unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted, or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability.

2. **Mandatory Check in the System for Award Management.** Before entering a Covered Transaction with another entity, a Participant shall check the System for Award Management (the "**SAM**") at http://www.sam.gov/ for an entry describing that entity.

3. **Mandatory Certifications.** Before entering a Covered Transaction with another entity, a Participant shall require that entity to:

    (1) Certify whether the entity has a Tax Delinquency; and

    (2) Certify whether the entity has a Felony Conviction.

4 **Prohibition.** If:

    (1) the SAM entry for an entity indicates that the entity has a Tax Delinquency or a Federal Conviction;

    (2) an entity provides an affirmative response to either certification in section 3; or

    (3) an entity's certification under section 3 was inaccurate when made or became inaccurate after being made

    then a Participant shall not enter or continue a Covered Transaction with that entity unless the USDOT has determined in writing that suspension or debarment of that entity are not necessary to protect the interests of the Government.

5. **Mandatory Notice to the USDOT.**

    (a) If the SAM entry for a Participant indicates that the Participant has a Tax Delinquency or a Felony Conviction, the Recipient shall notify the USDOT in writing of that entry.

    (b) If a Participant provides an affirmative response to either certification in section 1, the Recipient shall notify the USDOT in writing of that affirmative response.

    (c) If the Recipient knows that a Participant's certification under section 1 was inaccurate when made or became inaccurate after being made, the Recipient shall notify the USDOT in writing of that inaccuracy.

6. **Flow Down.** For all Covered Transactions, including all tiers of subcontracts and subawards, the Recipient shall:

    (1) require the SAM check in section 2;

    (2) require the certifications in section 3;

    (3) include the prohibition in section 4; and

(4) require all Participants to notify the Recipient in writing of any information that would require the Recipient to notify the USDOT under section 5.

**TERM B.4**
**RECIPIENT POLICY TO BAN TEXT MESSAGING WHILE DRIVING**

(a) *Definitions.* The following definitions are intended to be consistent with the definitions in DOT Order 3902.10, Text Messaging While Driving (Dec. 30, 2009) and Executive Order 13513, Federal Leadership on Reducing Text Messaging While Driving (Oct. 1, 2009). For clarification purposes, they may expand upon the definitions in the executive order.

For the purpose of this Term B.4, "**Motor Vehicles**" means any vehicle, self-propelled or drawn by mechanical power, designed and operated principally for use on a local, State or Federal roadway, but does not include a military design motor vehicle or any other vehicle excluded under Federal Management Regulation 102-34-15.

For the purpose of this Term B.4, "**Driving**" means operating a motor vehicle on a roadway, including while temporarily stationary because of traffic congestion, a traffic signal, a stop sign, another traffic control device, or otherwise. It does not include being in your vehicle (with or without the motor running) in a location off the roadway where it is safe and legal to remain stationary.

For the purpose of this Term B.4, "**Text messaging**" means reading from or entering data into any handheld or other electronic device (including, but not limited to, cell phones, navigational tools, laptop computers, or other electronic devices), including for the purpose of Short Message Service (SMS) texting, e-mailing, instant messaging, obtaining navigational information, or engaging in any other form of electronic data retrieval or electronic data communication. The term does not include the use of a cell phone or other electronic device for the limited purpose of entering a telephone number to make an outgoing call or answer an incoming call, unless this practice is prohibited by State or local law. The term also does not include glancing at or listening to a navigational device that is secured in a commercially designed holder affixed to the vehicle, provided that the destination and route are programmed into the device either before driving or while stopped in a location off the roadway where it is safe and legal to remain stationary.

For the purpose of this Term B.4, the "**Government**" includes the United States Government and State, local, and tribal governments at all levels.

(b) *Workplace Safety.* In accordance with Executive Order 13513, Federal Leadership on Reducing Text Messaging While Driving (Oct. 1, 2009) and DOT Order 3902.10, Text Messaging While Driving (Dec. 30, 2009), the Recipient, subrecipients, contractors, and subcontractors are encouraged to:

(1) adopt and enforce workplace safety policies to decrease crashes caused by distracted drivers including policies to ban text messaging while driving—

(i) Company-owned or -rented vehicles or Government-owned, leased or rented vehicles; or

(ii) Privately-owned vehicles when on official Government business or when performing any work for or on behalf of the Government.

(2) Conduct workplace safety initiatives in a manner commensurate with the size of the business, such as—

(i) Establishment of new rules and programs or re-evaluation of existing programs to prohibit text messaging while driving; and

(ii) Education, awareness, and other outreach to employees about the safety risks associated with texting while driving.

(c) *Subawards and Contracts.* To the extent permitted by law, the Recipient shall insert the substance of this exhibit, including this paragraph (c), in all subawards, contracts, and subcontracts under this award that exceed the micro-purchase threshold, other than contracts and subcontracts for the acquisition of commercially available off-the-shelf items.

**EXHIBIT C**
**QUARTERLY PERFORMANCE PROGRESS REPORTS:**
**FORMAT AND CONTENT**

**1. Purpose**. The purpose of the Quarterly Performance Progress Reports under this agreement for the FY 2025 SS4A grant program is to ensure that the project scope, schedule, and budget will be maintained to the maximum extent possible.

**2. Format and Content.** The Recipient shall produce a quarterly cost, schedule, and status report that contains the sections enumerated in the following list. The first Quarterly Performance Progress Report should include a detailed description of the items funded.

**(a) Project Information.** This section provides the name of the project, the State, the federal agency to which the report is submitted, submission date, award number, name of the recipient, report year and quarter and NOFO funding year.

**(b) Project Overall Status.** This section provides an overall status of the project's scope, schedule and budget. The Recipient shall note and explain any significant activities and issues, action items and outstanding issues.

i. **Project Significant Activities and Issues.** This section provides highlights of key activities, accomplishments, and issues occurring on the project during the previous quarter. Activities and deliverables to be reported on should include meetings, audits and other reviews, design packages submitted, advertisements, awards, construction submittals, construction completion milestones, submittals related to any applicable IIJA or NOFO requirements, media or Congressional inquiries, value engineering/constructability reviews, and other items of significance.

ii. **Action Items/Outstanding Issues.** This section should draw attention to, and track the progress of, highly significant or sensitive issues requiring action and direction to resolve. The Recipient should include administrative items and outstanding issues that could have a significant or adverse effect on the project's scope, schedule, or budget. Status, responsible person(s), and due dates should be included for each action item/outstanding issue. Action items requiring action or direction should be included in the quarterly status meeting agenda. The action items/outstanding issues may be dropped from this section upon full implementation of the remedial action, and upon no further monitoring anticipated.

**(c) Milestones.** This section documents progress of the milestones outlined in Section 3.2. The Recipient should include the baseline date (when the project is projected to begin) of each milestone, amendments to those dates (if applicable) and the actual/expected date of completion. There are Milestone charts for action plans, supplemental planning activities, demonstration activity projects and implementation (both construction and non-construction) projects.

**EXHIBIT D**
**FORM FOR SUBSEQUENT OBLIGATION OF FUNDS**

The USDOT and **[recipient name]** entered a grant agreement for the **[project name]** that was executed by the USDOT on **[date of USDOT signature on original agreement]** (the "**Agreement**").

This instrument obligates **[$XXX]** for **[insert portion of project listed in the Agreement]**.

**[Recipient name]** states that:

(1) the Agreement accurately describe the Project's activities;

(2) for each completion date listed in the Agreement, the Recipient's estimate for that milestone is not more than six months after the date listed in the Agreement;

(3) comparing the Project's current budget with the amounts listed in the Agreement, the "Non-Federal Funds" amount has not decreased and the total eligible project costs amount has not decreased; and

(4) under the terms of article 21 of the General Terms and Conditions, the Recipient is not presently required to request a modification to the Agreement.

**[Recipient name]** acknowledges that USDOT is acting in reliance on the Recipient's statements above.

_____ By: _____

Date

Signature of Recipient's Authorized Representative

**[insert name]**

Name

**[insert title]**

Title

The USDOT has determined that all applicable Federal requirements for obligating these funds are satisfied.

| | |
|---|---|
| _____ | By: _____ |
| Date | Signature of USDOT's Authorized Representative |
| | **[insert name]** |
| | Name |
| | **[insert title]** |
| | Title |

**U.S. DEPARTMENT OF TRANSPORTATION**

**EXHIBITS TO FHWA GRANT AGREEMENTS UNDER THE FISCAL YEAR 2025 SAFE STREETS AND ROADS FOR ALL (SS4A) GRANT PROGRAM**

**January 22, 2026**

**EXHIBIT A**
**APPLICABLE FEDERAL LAWS AND REGULATIONS**

By entering into this agreement for a FY 2025 Safe Streets and Roads for All Grant, the Recipient assures and certifies, with respect to this Grant, that it will comply with all applicable Federal laws, regulations, executive orders, policies, guidelines, and requirements as they relate to the application, acceptance, and use of Federal funds for this Project. Performance under this agreement shall be governed by and in compliance with the following requirements, as applicable, to the type of organization of the Recipient and any applicable sub-recipients. The applicable provisions to this agreement include, but are not limited to, the following:

**General Federal Legislation**

a. Federal Fair Labor Standards Act – 29 U.S.C. 201, et seq.
b. Hatch Act – 5 U.S.C. 1501, et seq.
c. Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 – 42 U.S.C. 4601, et seq.
d. National Historic Preservation Act of 1966 - Section 106 – 54 U.S.C. 306108
e. Archeological and Historic Preservation Act of 1974 – 54 U.S.C. 312501, et seq.
f. Native American Graves Protection and Repatriation Act – 25 U.S.C. 3001, et seq.
g. Clean Air Act, P.L. 90-148, as amended – 42 U.S.C. 7401, et seq.
h. Section 404 of the Clean Water Act, as amended – 33 U.S.C. 1344
i. Section 7 of the Endangered Species Act, P.L. 93-205, as amended – 16 U.S.C. 1536
j. Coastal Zone Management Act, P.L. 92-583, as amended – 16 U.S.C. 1451, et seq.
k. Flood Disaster Protection Act of 1973 - Section 102(a) – 42 U.S.C. 4012a
l. Age Discrimination Act of 1975 – 42 U.S.C. 6101, et seq.
m. American Indian Religious Freedom Act, P.L. 95-341, as amended
n. Drug Abuse Office and Treatment Act of 1972, as amended – 21 U.S.C. 1101, et seq.
o. The Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970, P.L. 91-616, as amended – 42 U.S.C. 4541, et seq.
p. Sections 523 and 527 of the Public Health Service Act of 1912, as amended – 42 U.S.C. 290dd through 290dd-2
q. Architectural Barriers Act of 1968 – 42 U.S.C. 4151, et seq.
r. Power Plant and Industrial Fuel Use Act of 1978, P.L. 100-42 - Section 403 – 42 U.S.C. 8373
s. Contract Work Hours and Safety Standards Act – 40 U.S.C. 3701, et seq.
t. Copeland Anti-kickback Act, as amended – 18 U.S.C. 874 and 40 U.S.C. 3145
u. National Environmental Policy Act of 1969 – 42 U.S.C. 4321, et seq.
v. Wild and Scenic Rivers Act, P.L. 90-542, as amended – 16 U.S.C. 1271, et seq.
w. Federal Water Pollution Control Act, as amended – 33 U.S.C. 1251-1376
x. Single Audit Act of 1984 – 31 U.S.C. 7501, et seq.
y. Americans with Disabilities Act of 1990 – 42 U.S.C. 12101, et seq.
z. Title IX of the Education Amendments of 1972, as amended – 20 U.S.C. 1681 through 1683 and 1685 through 1687
aa. Section 504 of the Rehabilitation Act of 1973, as amended – 29 U.S.C. 794
bb. Title VI of the Civil Rights Act of 1964 – 42 U.S.C. 2000d, et seq.
cc. Title IX of the Federal Property and Administrative Services Act of 1949 – 40 U.S.C.

1101 -1104, 541, et seq.

dd. Limitation on Use of Appropriated Funds to Influence Certain Federal Contracting and Financial Transactions – 31 U.S.C. 1352
ee. Freedom of Information Act – 5 U.S.C. 552, as amended
ff. Magnuson-Stevens Fishery Conservation and Management Act – 16 U.S.C. 1855
gg. Farmland Protection Policy Act of 1981 – 7 U.S.C. 4201, et seq.
hh. Noise Control Act of 1972 – 42 U.S.C. 4901, et seq.
ii. Fish and Wildlife Coordination Act of 1956 – 16 U.S.C. 661, et seq.
jj. Section 9 of the Rivers and Harbors Act and the General Bridge Act of 1946 – 33 U.S.C. 401 and 525
kk. Section 4(f) of the Department of Transportation Act of 1966 – 49 U.S.C. 303
ll. Comprehensive Environmental Response, Compensation, and Liability Act of 1980 (CERCLA), as amended – 42 U.S.C. 9601, et seq.
mm. Safe Drinking Water Act – 42 U.S.C. 300f to 300j-26
nn. Wilderness Act – 16 U.S.C. 1131-1136
oo. Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act of 1976 – 42 U.S.C. 6901, et seq.
pp. Migratory Bird Treaty Act – 16 U.S.C. 703, et seq.
qq. The Federal Funding Transparency and Accountability Act of 2006, as amended (Pub. L. 109–282, as amended by section 6202 of Public Law 110–252)
rr. Cargo Preference Act of 1954 – 46 U.S.C. 55305
ss. Section 889 of the John D. McCain National Defense Authorization Act for Fiscal Year 2019, Pub. L. 115-232

**Executive Orders**

a. Executive Order 11990 – Protection of Wetlands
b. Executive Order 11988 – Floodplain Management
c. Executive Order 12372 – Intergovernmental Review of Federal Programs
d. Executive Order 12549 – Debarment and Suspension
e. Executive Order 14005 – Ensuring the Future is Made in All of America by All of America's Workers
f. Executive Order 14025 – Worker Organizing and Empowerment
g. Executive Order 14149, Restoring Freedom of Speech and Ending Federal Censorship
h. Executive Order 14154, Unleashing American Energy
i. Executive Order 14151, Ending Radical and Wasteful Government DEI Programs and Preferencing
j. Executive Order 14168 Defending Women from Gender Ideology Extremism and Restoring Biological Truth to the Federal Government
k. Executive Order 14173, Ending Illegal Discrimination and Restoring Merit-Based Opportunity

**Presidential Policy Directives and Memorandums**

a. Presidential Policy Directive 21 – Critical Infrastructure Security and Resilience
b. National Security Presidential Memorandum on Improving Cybersecurity for Critical Infrastructure Systems

**General Federal Regulations**

a. Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards – 2 C.F.R. Parts 200, 1201
b. Non-procurement Suspension and Debarment – 2 C.F.R. Parts 180, 1200
c. Investigative and Enforcement Procedures – 14 C.F.R. Part 13
d. Procedures for predetermination of wage rates – 29 C.F.R. Part 1
e. Contractors and subcontractors on public building or public work financed in whole or part by loans or grants from the United States – 29 C.F.R. Part 3
f. Labor standards provisions applicable to contracts governing federally financed and assisted construction (also labor standards provisions applicable to non-construction contracts subject to the Contract Work Hours and Safety Standards Act) – 29 C.F.R. Part 5
g. Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor (Federal and federally assisted contracting requirements) – 41 C.F.R. Parts 60, et seq.
h. New Restrictions on Lobbying – 49 C.F.R. Part 20
i. Nondiscrimination in Federally Assisted Programs of the Department of Transportation – Effectuation of Title VI of the Civil Rights Act of 1964 – 49 C.F.R. Part 21, including any amendments thereto
j. Uniform relocation assistance and real property acquisition for Federal and Federally assisted programs – 49 C.F.R. Part 24
k. Nondiscrimination on the Basis of Sex in Education Programs or Activities Receiving Federal Financial Assistance – 49 C.F.R. Part 25
l. Nondiscrimination on the Basis of Handicap in Programs and Activities Receiving or Benefiting from Federal Financial Assistance – 49 C.F.R. Part 27
m. DOT's implementation of DOJ's ADA Title II regulations compliance procedures for all programs, services, and regulatory activities relating to transportation under 28 C.F.R. Part 35
n. Enforcement of Nondiscrimination on the Basis of Handicap in Programs or Activities Conducted by the Department of Transportation – 49 C.F.R. Part 28
o. Denial of public works contracts to suppliers of goods and services of countries that deny procurement market access to U.S. contractors – 49 C.F.R. Part 30
p. Governmentwide Requirements for Drug-Free Workplace (Financial Assistance) – 49 C.F.R. Part 32
q. DOT's implementing ADA regulations for transit services and transit vehicles, including the DOT's standards for accessible transportation facilities in Part 37, Appendix A – 49 C.F.R. Parts 37 and 38
r. Participation by Disadvantaged Business Enterprises in Department of Transportation Financial Assistance Programs – 49 C.F.R. Part 26, including any amendments thereto (as applicable under section 18.3 of this agreement)

**Office of Management and Budget Circulars**

a. Any applicable OMB Circular based upon the specific FY 2025 Safe Streets and Roads for All Grant Recipient.

**Highway Federal Legislation**

a. Agreements relating to the use of an access to rights-of-way—Interstate System, 23 U.S.C. 111
b. Planning, 23 U.S.C. 134 and 135 (except for projects that are not regionally significant that do not receive funding under Title 23 or Chapter 53 of Title 49)
c. Tolls, 23 U.S.C. 301 (to the extent the recipient wishes to toll an existing free facility that has received Title 23 funds in the past); except as authorized by 23 U.S.C. 129 and 166.
d. Efficient Environmental Reviews - 23 U.S.C. 139
e. Policy on lands, wildlife and waterfowl refuges, and historic sites - 49 U.S.C. 303

**Federal Highway Regulations**

a. Planning – 23 C.F.R. Part 450 (except for projects that are not regionally significant that do not receive funding under Title 23 or Chapter 53 of Title 49)
b. National Highway System Design Standards – 23 C.F.R. Part 625
c. Location and Hydraulic Design of Encroachments on Flood Plains – 23 C.F.R. Part 650 Subpart A
d. Manual on Uniform Traffic Control Devices – 23 C.F.R. Part 655
e. Environmental Impact and Related Procedures – 23 C.F.R. Part 771
f. Parks, Recreation Areas, Wildlife and Waterfowl Refuges, and Historic Sites (Section 4(f)) – 23 C.F.R. Part 774
g. Permitting Requirements under the National Pollutant Discharge Elimination System – 40 C.F.R. Part 122

Specific assurances required to be included in the FY 2025 Safe Streets and Roads for All Grant agreement by any of the above laws, regulations, or circulars are hereby incorporated by reference into this agreement.

**EXHIBIT B**
**ADDITIONAL STANDARD TERMS**

**TERM B.1**
**TITLE VI ASSURANCE**
**(Implementing Title VI of the Civil Rights Act of 1964, as amended)**

**ASSURANCE CONCERNING NONDISCRIMINATION IN FEDERALLY ASSISTED PROGRAMS AND ACTIVITIES RECEIVING OR BENEFITING FROM FEDERAL FINANCIAL ASSISTANCE**

(Implementing the Rehabilitation Act of 1973, as amended, and the Americans with Disabilities Act, as amended)

49 C.F.R. Parts 21, 25, 27, 37, and 38

**The United States Department of Transportation (USDOT)**

**Standard Title VI/Non-Discrimination Assurances**

**DOT Order No. 1050.2A**

By signing and submitting the Technical Application and by entering into this agreement under the FY 2025 Safe Streets and Roads for All (SS4A) grant program, the Recipient **HEREBY AGREES THAT**, as a condition to receiving any Federal financial assistance from the U.S. Department of Transportation (DOT), through the Federal Highway Administration (FHWA), it is subject to and will comply with the following:

**Statutory/Regulatory Authorities**

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d *et seq*., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin);
- 49 C.F.R. Part 21, including any amendments thereto (entitled *Non-discrimination In Federally-Assisted Programs Of The Department Of Transportation—Effectuation Of Title VI Of The Civil Rights Act Of 1964*);
- 28 C.F.R. section 50.3 (U.S. Department of Justice Guidelines for Enforcement of Title VI of the Civil Rights Act of 1964);

The preceding statutory and regulatory cites hereinafter are referred to as the "Acts" and "Regulations," respectively.

**General Assurances**

In accordance with the Acts, the Regulations, and other pertinent directives, circulars, policy, memoranda, and/or guidance, the Recipient hereby gives assurance that it will promptly take any measures necessary to ensure that:

> *"No person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity," for which the Recipient receives Federal financial assistance from DOT, including the FHWA.*

The Civil Rights Restoration Act of 1987 clarified the original intent of Congress, with respect to Title VI and other Non-discrimination requirements (The Age Discrimination Act of 1975, and Section 504 of the Rehabilitation Act of 1973), by restoring the broad, institutional-wide scope and coverage of these non-discrimination statutes and requirements to include all programs and activities of the Recipient, so long as any portion of the program is Federally assisted.

**Specific Assurances**

More specifically, and without limiting the above general Assurance, the Recipient agrees with and gives the following Assurances with respect to its Federally assisted FY 2025 SS4A grant program:

1. The Recipient agrees that each "activity," "facility," or "program," as defined in §§ 21.23 (b) and 21.23 (e) of 49 C.F.R. Part 21, including any amendments thereto, will be (with regard to an "activity") facilitated, or will be (with regard to a "facility") operated, or will be (with regard to a "program") conducted in compliance with all requirements imposed by, or pursuant to the Acts and the Regulations.

2. The Recipient will insert the following notification in all solicitations for bids, Requests For Proposals for work, or material subject to the Acts and the Regulations made in connection with the FY 2025 SS4A Grant and, in adapted form, in all proposals for negotiated agreements regardless of funding source:

   "*The Recipient, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that for any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.*"

3. The Recipient will insert the clauses of Appendix A and E of this Assurance in every contract or agreement subject to the Acts and the Regulations.

4. The Recipient will insert the clauses of Appendix B of this Assurance, as a covenant running with the land, in any deed from the United States effecting or recording a transfer of real property, structures, use, or improvements thereon or interest therein to a Recipient.

5. That where the Recipient receives Federal financial assistance to construct a facility, or part of a facility, the Assurance will extend to the entire facility and facilities operated in connection therewith.

6. That where the Recipient receives Federal financial assistance in the form, or for the acquisition of real property or an interest in real property, the Assurance will extend to rights to space on, over, or under such property.

7. That the Recipient will include the clauses set forth in Appendix C and Appendix D of this Assurance, as a covenant running with the land, in any future deeds, leases, licenses, permits, or similar instruments entered into by the Recipient with other parties:

    a. for the subsequent transfer of real property acquired or improved under the applicable activity, project, or program; and
    b. for the construction or use of, or access to, space on, over, or under real property acquired or improved under the applicable activity, project, or program.

8. That this Assurance obligates the Recipient for the period during which Federal financial assistance is extended to the program, except where the Federal financial assistance is to provide, or is in the form of, personal property, or real property, or interest therein, or structures or improvements thereon, in which case the Assurance obligates the Recipient, or any transferee for the longer of the following periods:

    a. the period during which the property is used for a purpose for which the Federal financial assistance is extended, or for another purpose involving the provision of similar services or benefits; or
    b. the period during which the Recipient retains ownership or possession of the property.

9. The Recipient will provide for such methods of administration for the program as are found by the Secretary of Transportation or the official to whom he/she delegates specific authority to give reasonable guarantee that it, other recipients, sub-recipients, contractors, subcontractors, consultants, transferees, successors in interest, and other participants of Federal financial assistance under such program will comply with all requirements imposed or pursuant to the Acts, the Regulations, and this Assurance.

10. The Recipient agrees that the United States has a right to seek judicial enforcement with regard to any matter arising under the Acts, the Regulations, and this Assurance.

By signing this ASSURANCE, the Recipient also agrees to comply (and require any sub-recipients, contractors, successors, transferees, and/or assignees to comply) with all applicable

provisions governing the FHWA's access to records, accounts, documents, information, facilities, and staff. You also recognize that you must comply with any program or compliance reviews, and/or complaint investigations conducted by the FHWA. You must keep records, reports, and submit the material for review upon request to FHWA, or its designee in a timely, complete, and accurate way. Additionally, you must comply with all other reporting, data collection, and evaluation requirements, as prescribed by law or detailed in program guidance.

The Recipient gives this ASSURANCE in consideration of and for obtaining any Federal grants, loans, contracts, agreements, property, and/or discounts, or other Federal-aid and Federal financial assistance extended after the date hereof to the recipients by the U.S. Department of Transportation under the FY 2025 SS4A grant program. This ASSURANCE is binding on the Recipient, other recipients, sub-recipients, contractors, subcontractors and their subcontractors', transferees, successors in interest, and any other participants in the FY 2025SS4A grant program.

## APPENDIX A

During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the "contractor") agrees as follows:

1. **Compliance with Regulations:** The contractor (hereinafter includes consultants) will comply with the Acts and the Regulations relative to Non-discrimination in Federally-assisted programs of the U.S. Department of Transportation, Federal Highway Administration (FHWA), as they may be amended from time to time, which are herein incorporated by reference and made a part of this contract.

2. **Non-discrimination:** The contractor, with regard to the work performed by it during the contract, will not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The contractor will not participate directly or indirectly in the discrimination prohibited by the Acts and the Regulations, including employment practices when the contract covers any activity, project, or program set forth in Appendix B of 49 C.F.R. Part 21, including any amendments thereto.

3. **Solicitations for Subcontracts, Including Procurements of Materials and Equipment:** In all solicitations, either by competitive bidding, or negotiation made by the contractor for work to be performed under a subcontract, including procurements of materials, or leases of equipment, each potential subcontractor or supplier will be notified by the contractor of the contractor's obligations under this contract and the Acts and the Regulations relative to Non-discrimination on the grounds of race, color, or national origin.

4. **Information and Reports:** The contractor will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Recipient or the FHWA to be pertinent to ascertain compliance with such Acts, Regulations, and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish the information, the contractor will so certify to the Recipient or the FHWA, as appropriate, and will set forth what efforts it has made to obtain the information.

5. **Sanctions for Noncompliance:** In the event of a contractor's noncompliance with the Non-discrimination provisions of this contract, the Recipient will impose such contract sanctions as it or the FHWA may determine to be appropriate, including, but not limited to:

    a. withholding payments to the contractor under the contract until the contractor complies; and/or
    b. cancelling, terminating, or suspending a contract, in whole or in part.

6. **Incorporation of Provisions:** The contractor will include the provisions of paragraphs one through six in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Acts, the Regulations and directives issued pursuant

thereto. The contractor will take action with respect to any subcontract or procurement as the Recipient or the FHWA may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if the contractor becomes involved in, or is threatened with litigation by a subcontractor, or supplier because of such direction, the contractor may request the Recipient to enter into any litigation to protect the interests of the Recipient. In addition, the contractor may request the United States to enter into the litigation to protect the interests of the United States.

## APPENDIX B

## CLAUSES FOR DEEDS TRANSFERRING UNITED STATES PROPERTY

The following clauses will be included in deeds effecting or recording the transfer of real property, structures, or improvements thereon, or granting interest therein from the United States pursuant to the provisions of Specific Assurance 4:

**NOW, THEREFORE,** the U.S. Department of Transportation as authorized by law and upon the condition that the Recipient will accept title to the lands and maintain the project constructed thereon in accordance with the Infrastructure Investment and Jobs Act, Pub. L. No. 117-58 (Nov. 15, 2021), the Consolidated Appropriations Act, 2022, Pub. L. No. 117-103 (Mar. 15, 2022), the Consolidated Appropriations Act, 2024, Pub. L. No. 118-122 (Mar. 9, 2024) , the Regulations for the Administration of FY 2025 SS4A grant program**,** and the policies and procedures prescribed by the Federal Highway Administration (FHWA) of the U.S. Department of Transportation in accordance and in compliance with all requirements imposed by Title 49, Code of Federal Regulations, U.S. Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Non-discrimination in Federally-assisted programs of the U.S. Department of Transportation, including any amendments thereto, pertaining to and effectuating the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252; 42 U.S.C. § 2000d to 2000d-4), does hereby remise, release, quitclaim and convey unto the Recipient all the right, title and interest of the U.S. Department of Transportation in and to said lands described in Exhibit A attached hereto and made a part hereof.

### (HABENDUM CLAUSE)

**TO HAVE AND TO HOLD** said lands and interests therein unto Recipient and its successors forever, subject, however, to the covenants, conditions, restrictions and reservations herein contained as follows, which will remain in effect for the period during which the real property or structures are used for a purpose for which Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits and will be binding on the Recipient, its successors and assigns.

The Recipient, in consideration of the conveyance of said lands and interests in lands, does hereby covenant and agree as a covenant running with the land for itself, its successors and assigns, that (1) no person will on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination with regard to any facility located wholly or in part on, over, or under such lands hereby conveyed [,] [and]* (2) that the Recipient will use the lands and interests in lands and interests in lands so conveyed, in compliance with all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, U.S. Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Non-discrimination in Federally-assisted programs of the U.S. Department of Transportation, including any amendments thereto, Effectuation of Title VI of the Civil Rights Act of 1964, and as said Regulations and Acts may be amended[, and (3) that in the event of breach of any of the above-mentioned non-discrimination conditions, the Department will have a right to enter or re-enter said lands and facilities on said land, and that above described land and facilities will thereon revert to

and vest in and become the absolute property of the U.S. Department of Transportation and its assigns as such interest existed prior to this instruction].*

(*Reverter clause and related language to be used only when it is determined that such a clause is necessary in order to make clear the purpose of Title VI.)

## APPENDIX C

## CLAUSES FOR TRANSFER OF REAL PROPERTY ACQUIRED OR IMPROVED UNDER THE ACTIVITY, FACILITY, OR PROGRAM

The following clauses will be included in deeds, licenses, leases, permits, or similar instruments entered into by the Recipient pursuant to the provisions of Specific Assurance 7(a):

A. The (Recipient, lessee, permittee, etc. as appropriate) for himself/herself, his/her heirs, personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree [in the case of deeds and leases add "as a covenant running with the land"] that:

    1. In the event facilities are constructed, maintained, or otherwise operated on the property described in this (deed, license, lease, permit, etc.) for a purpose for which a U.S. Department of Transportation activity, facility, or program is extended or for another purpose involving the provision of similar services or benefits, the (Recipient, licensee, lessee, permittee, etc.) will maintain and operate such facilities and services in compliance with all requirements imposed by the Acts and Regulations (as may be amended) such that no person on the grounds of race, color, or national origin, will be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities.

B. With respect to licenses, leases, permits, etc., in the event of breach of any of the above Non-discrimination covenants, Recipient will have the right to terminate the (lease, license, permit, etc.) and to enter, re-enter, and repossess said lands and facilities thereon, and hold the same as if the (lease, license, permit, etc.) had never been made or issued.*

C. With respect to a deed, in the event of breach of any of the above Non-discrimination covenants, the Recipient will have the right to enter or re-enter the lands and facilities thereon, and the above described lands and facilities will there upon revert to and vest in and become the absolute property of the Recipient and its assigns. *

(*Reverter clause and related language to be used only when it is determined that such a clause is necessary to make clear the purpose of Title VI.)

## APPENDIX D

## CLAUSES FOR CONSTRUCTION/USE/ACCESS TO REAL PROPERTY ACQUIRED UNDER THE ACTIVITY, FACILITY OR PROGRAM

The following clauses will be included in deeds, licenses, permits, or similar instruments/agreements entered into by Recipient pursuant to the provisions of Specific Assurance 7(b):

A. The (Recipient, licensee, permittee, etc., as appropriate) for himself/herself, his/her heirs, personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree (in the case of deeds and leases add, "as a covenant running with the land") that (1) no person on the ground of race, color, or national origin, will be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities, (2) that in the construction of any improvements on, over, or under such land, and the furnishing of services thereon, no person on the ground of race, color, or national origin, will be excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination, (3) that the (Recipient, licensee, lessee, permittee, etc.) will use the premises in compliance with all other requirements imposed by or pursuant to the Acts and Regulations, as amended, set forth in this Assurance.

B. With respect to (licenses, leases, permits, etc.), in the event of breach of any of the above Non-discrimination covenants, Recipient will have the right to terminate the (license, permit, etc., as appropriate) and to enter or re-enter and repossess said land and the facilities thereon, and hold the same as if said (license, permit, etc., as appropriate) had never been made or issued.*

C. With respect to deeds, in the event of breach of any of the above Non-discrimination covenants, Recipient will there upon revert to and vest in and become the absolute property of Recipient and its assigns.*

(*Reverter clause and related language to be used only when it is determined that such a clause is necessary to make clear the purpose of Title VI.)

## APPENDIX E

During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the "contractor") agrees to comply with the following non-discrimination statutes and authorities; including but not limited to:

**Pertinent Non-Discrimination Authorities:**

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d *et seq*., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 C.F.R. Part 21, including any amendments thereto.
- The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 *et seq*.), as amended, (prohibits discrimination on the basis of disability); and 49 C.F.R. Part 27;
- The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 *et seq*.), (prohibits discrimination on the basis of age);
- Airport and Airway Improvement Act of 1982, (49 U.S.C. § 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex);
- The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not);
- Titles II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131 – 12189) as implemented by Department of Transportation regulations at 49 C.F.R. Parts 37 and 38;
- The Federal Aviation Administration's Non-discrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);
- Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. § 1681 et seq).

### TERM B.2
### CERTIFICATION REGARDING DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS -- PRIMARY COVERED TRANSACTIONS

### 2 C.F.R. Parts 180 and 1200

These assurances and certifications are applicable to all Federal-aid construction contracts, design-build contracts, subcontracts, lower-tier subcontracts, purchase orders, lease agreements,

consultant contracts or any other covered transaction requiring FHWA approval or that is estimated to cost $25,000 or more – as defined in 2 C.F.R. Parts 180 and 1200.

By signing and submitting the Technical Application and by entering into this agreement under the FY 2025 SS4A grant program, the Recipient is providing the assurances and certifications for First Tier Participants and Lower Tier Participants in the FY 2025 SS4A Grant, as set out below.

**1. Instructions for Certification – First Tier Participants:**

a. The prospective first tier participant is providing the certification set out below.

b. The inability of a person to provide the certification set out below will not necessarily result in denial of participation in this covered transaction. The prospective first tier participant shall submit an explanation of why it cannot provide the certification set out below. The certification or explanation will be considered in connection with the department or agency's determination whether to enter into this transaction. However, failure of the prospective first tier participant to furnish a certification or an explanation shall disqualify such a person from participation in this transaction.

c. The certification in this clause is a material representation of fact upon which reliance was placed when the contracting agency determined to enter into this transaction. If it is later determined that the prospective participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the contracting agency may terminate this transaction for cause of default.

d. The prospective first tier participant shall provide immediate written notice to the contracting agency to whom this proposal is submitted if any time the prospective first tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

e. The terms "covered transaction," "civil judgment," "debarred," "suspended," "ineligible," "participant," "person," "principal," and "voluntarily excluded," as used in this clause, are defined in 2 C.F.R. Parts 180 and 1200. "First Tier Covered Transactions" refers to any covered transaction between a Recipient or subrecipient of Federal funds and a participant (such as the prime or general contract). "Lower Tier Covered Transactions" refers to any covered transaction under a First Tier Covered Transaction (such as subcontracts). "First Tier Participant" refers to the participant who has entered into a covered transaction with a Recipient or subrecipient of Federal funds (such as the prime or general contractor). "Lower Tier Participant" refers to any participant who has entered into a covered transaction with a First Tier Participant or other Lower Tier Participants (such as subcontractors and suppliers).

f. The prospective first tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency entering into this transaction.

g. The prospective first tier participant further agrees by submitting this proposal that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered Transactions," provided by the department or contracting agency, entering into this covered transaction, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions exceeding the $25,000 threshold.

h. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant is responsible for ensuring that its principals are not suspended, debarred, or otherwise ineligible to participate in covered transactions. To verify the eligibility of its principals, as well as the eligibility of any lower tier prospective participants, each participant may, but is not required to, check the System for Award Management website (https://www.sam.gov/), which is compiled by the General Services Administration.

i. Nothing contained in the foregoing shall be construed to require the establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of the prospective participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

j. Except for transactions authorized under paragraph (f) of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.

**Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion – First Tier Participants:**

a. The prospective first tier participant certifies to the best of its knowledge and belief, that it and its principals:

(1) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participating in covered transactions by any Federal department or agency;

(2) Have not within a three-year period preceding this proposal been convicted of or had a civil judgment, including a civil settlement, rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(3) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (a)(2) of this certification; and

(4) Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default.

b. Where the prospective participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

**2. Instructions for Certification - Lower Tier Participants:**

(Applicable to all subcontracts, purchase orders and other lower tier transactions requiring prior FHWA approval or estimated to cost $25,000 or more - 2 C.F.R. Parts 180 and 1200)

a. The prospective lower tier participant is providing the certification set out below.

b. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department, or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

c. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous by reason of changed circumstances.

d. The terms “covered transaction,” “civil settlement,” “debarred,” “suspended,” “ineligible,” “participant,” “person,” “principal,” and “voluntarily excluded,” as used in this clause, are defined in 2 C.F.R. Parts 180 and 1200. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations. “First Tier Covered Transactions” refers to any covered transaction between a Recipient or subrecipient of Federal funds and a participant (such as the prime or general contract). “Lower Tier Covered Transactions” refers to any covered transaction under a First Tier Covered Transaction (such as subcontracts). “First Tier Participant” refers to the participant who has entered into a covered transaction with a Recipient or subrecipient of Federal funds (such as the prime or general contractor). “Lower Tier Participant” refers any participant who has entered into a covered transaction with a First Tier Participant or other Lower Tier Participants (such as subcontractors and suppliers).

e. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.

f. The prospective lower tier participant further agrees by submitting this proposal that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered Transaction," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions exceeding the $25,000 threshold.

g. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant is responsible for ensuring that its principals are not suspended, debarred, or otherwise ineligible to participate in covered transactions. To verify the eligibility of its principals, as well as the eligibility of any lower tier prospective participants, each participant may, but is not required to, check the System for Award Management website (https://www.sam.gov/), which is compiled by the General Services Administration.

h. Nothing contained in the foregoing shall be construed to require establishment of a system of records to render in good faith the certification required by this clause. The knowledge and information of participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

i. Except for transactions authorized under paragraph e of these instructions, if a participant in a covered transaction knowingly enters a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

**Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion -- Lower Tier Participants:**

1. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participating in covered transactions by any Federal department or agency.

2. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

## TERM B.3
## REQUIREMENTS REGARDING DELINQUENT TAX LIABILITY OR A FELONY CONVICTION UNDER ANY FEDERAL LAW

As required by sections 744 and 745 of Title VII, Division E of the Consolidated Appropriations Act, 2023, Pub. L. No. 117-328 (Dec. 29, 2022), and implemented through USDOT Order 4200.6, the funds provided under this award shall not be used to enter into a contract, memorandum of understanding, or cooperative agreement with, make a grant to, or provide a loan or loan guarantee to, any corporation that:

(1) Has any unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability, where the awarding agency is aware of the unpaid tax liability, unless a Federal agency has considered suspension or debarment of the corporation and made a determination that suspension or debarment is not necessary to protect the interests of the Government; or

(2) Was convicted of a felony criminal violation under any Federal law within the preceding 24 months, where the awarding agency is aware of the conviction, unless a federal agency has considered suspension or debarment of the corporation and made a determination that suspension or debarment is not necessary to protect the interests of the Government.

The Recipient therefore agrees:

1. **Definitions.** For the purposes of this exhibit, the following definitions apply:

   "**Covered Transaction**" means a transaction that uses any funds under this award and that is a contract, memorandum of understanding, cooperative agreement, grant, loan, or loan guarantee.

   "**Felony Conviction**" means a conviction within the preceding 24 months of a felony criminal violation under any Federal law and includes conviction of an offense defined in a section of the United States Code that specifically classifies the offense as a felony and conviction of an offense that is classified as a felony under 18 U.S.C. 3559.

   "**Participant**" means the Recipient, an entity who submits a proposal for a Covered Transaction, or an entity who enters into a Covered Transaction.

   "**Tax Delinquency**" means an unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted, or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability.

2. **Mandatory Check in the System for Award Management.** Before entering a Covered Transaction with another entity, a Participant shall check the System for Award Management (the "**SAM**") at http://www.sam.gov/ for an entry describing that entity.

3. **Mandatory Certifications.** Before entering a Covered Transaction with another entity, a Participant shall require that entity to:

    (1) Certify whether the entity has a Tax Delinquency; and

    (2) Certify whether the entity has a Felony Conviction.

4 **Prohibition.** If:

    (1) the SAM entry for an entity indicates that the entity has a Tax Delinquency or a Federal Conviction;

    (2) an entity provides an affirmative response to either certification in section 3; or

    (3) an entity's certification under section 3 was inaccurate when made or became inaccurate after being made

    then a Participant shall not enter or continue a Covered Transaction with that entity unless the USDOT has determined in writing that suspension or debarment of that entity are not necessary to protect the interests of the Government.

5. **Mandatory Notice to the USDOT.**

    (a) If the SAM entry for a Participant indicates that the Participant has a Tax Delinquency or a Felony Conviction, the Recipient shall notify the USDOT in writing of that entry.

    (b) If a Participant provides an affirmative response to either certification in section 1, the Recipient shall notify the USDOT in writing of that affirmative response.

    (c) If the Recipient knows that a Participant's certification under section 1 was inaccurate when made or became inaccurate after being made, the Recipient shall notify the USDOT in writing of that inaccuracy.

6. **Flow Down.** For all Covered Transactions, including all tiers of subcontracts and subawards, the Recipient shall:

    (1) require the SAM check in section 2;

    (2) require the certifications in section 3;

    (3) include the prohibition in section 4; and

(4) require all Participants to notify the Recipient in writing of any information that would require the Recipient to notify the USDOT under section 5.

**TERM B.4**
**RECIPIENT POLICY TO BAN TEXT MESSAGING WHILE DRIVING**

(a) *Definitions.* The following definitions are intended to be consistent with the definitions in DOT Order 3902.10, Text Messaging While Driving (Dec. 30, 2009) and Executive Order 13513, Federal Leadership on Reducing Text Messaging While Driving (Oct. 1, 2009). For clarification purposes, they may expand upon the definitions in the executive order.

For the purpose of this Term B.4, "**Motor Vehicles**" means any vehicle, self-propelled or drawn by mechanical power, designed and operated principally for use on a local, State or Federal roadway, but does not include a military design motor vehicle or any other vehicle excluded under Federal Management Regulation 102-34-15.

For the purpose of this Term B.4, "**Driving**" means operating a motor vehicle on a roadway, including while temporarily stationary because of traffic congestion, a traffic signal, a stop sign, another traffic control device, or otherwise. It does not include being in your vehicle (with or without the motor running) in a location off the roadway where it is safe and legal to remain stationary.

For the purpose of this Term B.4, "**Text messaging**" means reading from or entering data into any handheld or other electronic device (including, but not limited to, cell phones, navigational tools, laptop computers, or other electronic devices), including for the purpose of Short Message Service (SMS) texting, e-mailing, instant messaging, obtaining navigational information, or engaging in any other form of electronic data retrieval or electronic data communication. The term does not include the use of a cell phone or other electronic device for the limited purpose of entering a telephone number to make an outgoing call or answer an incoming call, unless this practice is prohibited by State or local law. The term also does not include glancing at or listening to a navigational device that is secured in a commercially designed holder affixed to the vehicle, provided that the destination and route are programmed into the device either before driving or while stopped in a location off the roadway where it is safe and legal to remain stationary.

For the purpose of this Term B.4, the "**Government**" includes the United States Government and State, local, and tribal governments at all levels.

(b) *Workplace Safety.* In accordance with Executive Order 13513, Federal Leadership on Reducing Text Messaging While Driving (Oct. 1, 2009) and DOT Order 3902.10, Text Messaging While Driving (Dec. 30, 2009), the Recipient, subrecipients, contractors, and subcontractors are encouraged to:

(1) adopt and enforce workplace safety policies to decrease crashes caused by distracted drivers including policies to ban text messaging while driving—

(i) Company-owned or -rented vehicles or Government-owned, leased or rented vehicles; or

(ii) Privately-owned vehicles when on official Government business or when performing any work for or on behalf of the Government.

(2) Conduct workplace safety initiatives in a manner commensurate with the size of the business, such as—

(i) Establishment of new rules and programs or re-evaluation of existing programs to prohibit text messaging while driving; and

(ii) Education, awareness, and other outreach to employees about the safety risks associated with texting while driving.

(c) *Subawards and Contracts.* To the extent permitted by law, the Recipient shall insert the substance of this exhibit, including this paragraph (c), in all subawards, contracts, and subcontracts under this award that exceed the micro-purchase threshold, other than contracts and subcontracts for the acquisition of commercially available off-the-shelf items.

**EXHIBIT C**
**QUARTERLY PERFORMANCE PROGRESS REPORTS:**
**FORMAT AND CONTENT**

**1. Purpose**. The purpose of the Quarterly Performance Progress Reports under this agreement for the FY 2025 SS4A grant program is to ensure that the project scope, schedule, and budget will be maintained to the maximum extent possible.

**2. Format and Content.** The Recipient shall produce a quarterly cost, schedule, and status report that contains the sections enumerated in the following list. The first Quarterly Performance Progress Report should include a detailed description of the items funded.

**(a) Project Information.** This section provides the name of the project, the State, the federal agency to which the report is submitted, submission date, award number, name of the recipient, report year and quarter and NOFO funding year.

**(b) Project Overall Status.** This section provides an overall status of the project's scope, schedule and budget. The Recipient shall note and explain any significant activities and issues, action items and outstanding issues.

i. **Project Significant Activities and Issues.** This section provides highlights of key activities, accomplishments, and issues occurring on the project during the previous quarter. Activities and deliverables to be reported on should include meetings, audits and other reviews, design packages submitted, advertisements, awards, construction submittals, construction completion milestones, submittals related to any applicable IIJA or NOFO requirements, media or Congressional inquiries, value engineering/constructability reviews, and other items of significance.

ii. **Action Items/Outstanding Issues.** This section should draw attention to, and track the progress of, highly significant or sensitive issues requiring action and direction to resolve. The Recipient should include administrative items and outstanding issues that could have a significant or adverse effect on the project's scope, schedule, or budget. Status, responsible person(s), and due dates should be included for each action item/outstanding issue. Action items requiring action or direction should be included in the quarterly status meeting agenda. The action items/outstanding issues may be dropped from this section upon full implementation of the remedial action, and upon no further monitoring anticipated.

**(c) Milestones.** This section documents progress of the milestones outlined in Section 3.2. The Recipient should include the baseline date (when the project is projected to begin) of each milestone, amendments to those dates (if applicable) and the actual/expected date of completion. There are Milestone charts for action plans, supplemental planning activities, demonstration activity projects and implementation (both construction and non-construction) projects.

**EXHIBIT D**
**FORM FOR SUBSEQUENT OBLIGATION OF FUNDS**

The USDOT and **[recipient name]** entered a grant agreement for the **[project name]** that was executed by the USDOT on **[date of USDOT signature on original agreement]** (the "**Agreement**").

This instrument obligates **[$XXX]** for **[insert portion of project listed in the Agreement]**.

**[Recipient name]** states that:

(1) the Agreement accurately describe the Project's activities;

(2) for each completion date listed in the Agreement, the Recipient's estimate for that milestone is not more than six months after the date listed in the Agreement;

(3) comparing the Project's current budget with the amounts listed in the Agreement, the "Non-Federal Funds" amount has not decreased and the total eligible project costs amount has not decreased; and

(4) under the terms of article 21 of the General Terms and Conditions, the Recipient is not presently required to request a modification to the Agreement.

**[Recipient name]** acknowledges that USDOT is acting in reliance on the Recipient's statements above.

_____ By: _____

Date

Signature of Recipient's Authorized Representative

**[insert name]**

Name

**[insert title]**

Title

The USDOT has determined that all applicable Federal requirements for obligating these funds are satisfied.

| | |
|---|---|
| _____ | By: _____ |
| Date | Signature of USDOT's Authorized Representative |
| | **[insert name]** |
| | Name |
| | **[insert title]** |
| | Title |

November 12, 2026

Mr. Tim Zebell, PE
Assistant City Manager/City Engineer
City of St. Joseph
700 Broad Street
St. Joseph, MI 49085

**Re: PROPOSAL FOR PROFESSIONAL SERVICES**
**City of St. Joseph – Safe Streets and Roads for all Grant**

Dear Mr. Zebell,

Abonmarche is pleased to present this proposal for professional engineering services for completing a Road Safety Action Plan in accordance with the requirements of the Safe Streets and Roads for All (SS4A) Grant Program. Abonmarche is uniquely qualified to perform this work as Tim Drews is certified by the Transportation Professional Certification Board as a Professional Traffic Operations Engineer (PTOE) and Level 1 Road Safety Professionals ($RSP_1$) – one of only 10 in the State of Michigan.

The City of St. Joseph applied for a SS4A grant with assistance from Abonmarche in June of 2025. In December, 2025, the city was notified of a grant award, and since then has been working with the Federal Highway Administration (FHWA) on the grant agreement. Work is expected to commence on the project after City Commission and FHWA approvals of the final grant agreement.

The following will detail our understanding, scope of services and fees to complete this project.

## PROJECT UNDERSTANDING

The SS4A program will allow for a comprehensive review of transportation safety throughout the City. The grant program is separated into two categories – Planning and Demonstration Grants and Implementation Grants. Applicants are not eligible to apply for Implementation grants until they have successfully completed a Safety Action Plan which is the scope of Planning and Demonstration grants. The goal of a Safety Action plan is to reduce or eliminate roadway fatalities and serious injury crashes. The Safety Action Plan requirements are described below but will include safety reviews for all road users (vehicles, bicycles and non-motorized users & pedestrians) with additional considerations for specific ADA pedestrian improvements, planned or potential non-motorized trail routes and crossings, and enhancements in school zones.

The current City Act 51 map shows 13.32 miles of Major Streets and 29.74 miles of Local Streets in addition to two State trunklines, M-63 and I-94BL. The grant guidance document encourages analysis for all roadways within a jurisdiction regardless of ownership. With that in mind, we anticipate that M-63 from the south city limit to I-94BL will be included in the study with MDOT's concurrence and participation. Conversely, MDOT will be constructing I-94BL (Main, Port and Ship Streets) in 2027 and we will not include those streets in the study. In our opinion, the streets in the City should be classified into three (3) categories for this analysis - which will dictate the level of effort for review and analysis in each category. We will work with the city to define which streets are included in each category.

1. Major corridors – These are the most significant and heavily traveled routes and likely will include most of the streets designated as "Major Streets" on the City's Act 51 map.
2. Minor corridors – These will include the remaining Major Streets and other routes that serve as more than just residential access.
3. Local / Residential streets – The are the streets that are residential in nature and do not serve "through traffic"

To meet the SS4A requirements, the following components are required as a minimum for an Action Plan:

- **Leadership commitment and goal setting** that includes a goal timeline for eliminating roadway fatalities and serious injuries.
- **Planning structure** through a committee, task force, implementation group, or similar body charged with oversight of the Action Plan development, implementation, and monitoring.
- **Safety analysis** of the existing conditions and historical trends that provides a baseline level of crashes involving fatalities and serious injuries across a jurisdiction, locality, Tribe, or region.
- **Engagement and collaboration** with the public and relevant stakeholders, including the private sector and community groups, that allows for both community representation and feedback.
- **Policy and process changes** that assess the current policies, plans, guidelines, and/or standards to identify opportunities to improve how processes prioritize transportation safety.
- **Strategy and project selections** that identify a comprehensive set of projects and strategies, shaped by data, the best available evidence and noteworthy practices, as well as stakeholder input and equity considerations, that will address the safety problems described in the Action Plan.
- **Progress and transparency methods** that measure progress over time after an Action Plan is developed or updated, including outcome data.

**SCOPE OF SERVICES**

Our Scope of Services to complete this project are proposed as follows:

**City-wide Crash Study**

This will include review and tabulation of the most recent 5 years of crash data, and review, identification and analysis of potential problem areas or intersections with recommendations for improvements. Tasks include:

a. Download of UD-10 Crash Reports from the Michigan Traffic Crash Facts website
b. Review and tabulation of crash data
c. Preparation of collision diagrams at high crash locations
d. Geolocating crashes and preparation of crash maps identifying locations of specific crash types (fatalities, injuries, bicycle/pedestrian, animals, etc.)
e. Review of crash patterns and recommendations for improvements

**Category 1 – Major Corridors**

**Road Safety Audit** – this eight-step process is a multi-disciplinary team approach to review each corridor and prepare a Road Safety Audit (RSA) report in accordance with FHWA procedures. The eight steps are as follows:

f. Identify Project
g. Select RSA Team – We would intend this to include Abonmarche staff, the Assistant City Manager/City Engineer, the Assistant City Engineer/GIS-CMMS Coordinator, a DPW representative, a public safety representative (if possible) and others such as a St. Joseph Public Schools representative as deemed applicable.
h. Conduct a start-up meeting – identify roles, communicate the RSA process, scope and opportunities.
i. Perform field reviews – field review with the group, documentation including photographs and sketches, prompt list
j. Conduct RSA analysis – compile/inventory information gathered, identify and prioritize safety issues, compose preliminary findings
k. Present preliminary RSA findings to City Commission – we anticipate this to happen at 1 or 2 meetings/workshops with the Commission at relevant times that make sense.
l. Prepare formal response – identify and respond to the findings
m. Plan for implementation of the findings
n. The findings will be compiled into a report format that can be inserted into the SS4A Action Plan.

**Category 2 – Minor Corridors**

**Road Safety Review** – Abonmarche and available city staff will conduct a less formal safety review of these corridors and identify potential safety issues for review and concurrence, as

appropriate. The findings will be compiled into a report format that can be inserted into the SS4A Action Plan.

**Category 3 – Local / Residential Streets**

**Windshield Safety Review** – Abonmarche staff will drive these streets and identify general safety concerns/issues that should be addressed in a tabular letter style report for inclusion in the SS4A Action Plan.

**Specific Safety Reviews**

City staff have identified several specific safety issues that will be addressed in the Safety Action Plan:

1. Review and analysis of Urban SDK provided data including: Traffic speed and volume data, and roadway characteristic data for integration into the report and recommendations.
2. Pedestrian accessibility (Review of sidewalks, ADA access, crossings, etc.)
3. Non-motorized trail routes (a non-motorized map using the existing Master Plan as a base map, will be provided as part of the deliverables).
4. School Zones (Review of walking routes, crossings, etc.)

**SS4A Action Plan**

Upon completion of the safety reviews, data will be compiled and a draft SS4A Action Plan will be prepared. The draft plan will be made available to the city for posting on the website to receive public input. We also anticipate one public open house during this period to seek comments. The final SS4A Action Plan will document and address comments received. Upon completion, we will provide the final report and supporting data to the city and assist with final grant closeout with the FHWA.

**FEES**

Abonmarche shall receive as payment for the work performed under this contract the total lump sum amount for each task listed below.

| | |
|---|---|
| • City-wide Crash Study | $ 50,000 |
| • Road Safety Reviews/Analysis | $153,075 |
| • SS4A Action Plan | $ 50,000 |
| • Miscellaneous Services (Project Management, grant compliance/reimbursement support, meetings, etc.) | $ 30,000 |
| **Total** | **$283,075** |

**SCHEDULE**

The grant timeline for completion of the Action Plan can be variable, but is required to be completed within two (2) years of the grant award. We want to be cognizant of city staff availability and workload, but also want to keep momentum for the project. With that in mind, we propose that the project be completed in an approximate 23 month window based on current feedback from FHWA. Assuming that the project begins in January of 2027, the following schedule is anticipated.

| Task | Completion Date |
|---|---|
| Project Initiation | Dec. 2026 |
| City-wide crash study | Jan. – May 2027 |
| Road Safety Reviews/Analysis | Mar. 2027 – May 2028 |
| Final SS4A Action Plan Publicly Available | Sept. 15, 2028 |
| Final SS4A Action Plan Report | Nov. 30, 2028 |

We anticipate approximately 2-6 hours per month for designated city staff for correspondence, safety reviews, meetings, etc.

**AUTHORIZATION**

Thank you for the opportunity to present this proposal. Should you have any questions or comments, please contact me at 269.876.9286 or tdrews@abonmarche.com.

Sincerely,

ABONMARCHE CONSULTANTS, INC.

Timothy R. Drews, PE, PTOE, RSP
Chief Control Officer

**SAFE STREET FOR ALL (SS4A)**
**PROFESSIONAL SERVICES AGREEMENT BETWEEN**
**CITY OF ST. JOSEPH AND ABONMARCHE CONSULTANTS, INC**

This **AGREEMENT FOR SAFE STREETS FOR ALL (SS4A) GRANT PROFESSIONAL SERVICES** ("Agreement") effective November ___, 2026, is entered into by and between the **CITY OF ST. JOSEPH** of 700 Broad Street, St. Joseph, Michigan, a Michigan municipal corporation ("City") and **ABONMARCHE CONSULTANTS, INC.**, a Michigan corporation ("Abonmarche"), with its principal service office located at 95 W. Main Street, Benton Harbor, Michigan, 49022.

**RECITALS**

**WHEREAS**, on November 12, 2026 Abonmarche submitted a proposal in response to the City's request for Safe Streets for All (SS4A) Grant professional services ("proposal") in order to take advantage of $240,000 in Federal Highway Administration (FHWA) SS4A Grant funding; and

**WHEREAS**, Abonmarche, who is staffed with a Professional Traffic Operations Engineer and Road Safety Professional, has been working with the City for over two decades on infrastructure and safety improvement projects including, but not limited to, the Broad Avenue & Main Street intersection, Cleveland & Lakeshore Drive, and Napier Avenue & Corewell Hospital entrance Safety Grant Projects; and

**WHEREAS**, Abonmarche assisted the City in securing SS4A funding used to fund 80% of the $300,000 total professional services cost, and has the specialized expertise in traffic, non-motorized, and pedestrian safety; and

**WHEREAS**, Abonmarche is uniquely qualified for the scope of professional services involved, and therefore falls within the requirements of the City's purchasing policy; and

**WHEREAS**, City staff wishes to commence work with Abonmarche in accordance with the terms of Abonmarche's November 12, 2026 proposal, and was authorized to proceed on November 16, 2026 by vote of the City Commission.

**AGREEMENT**

**THE PARTIES AGREE AS FOLLOWS:**

1. **Description of Services.** Beginning on or about November 30, 2026, Abonmarche will provide to the City, SS4A Grant professional services as detailed in the engineering proposal dated November 12, 2026, attached and incorporated as Exhibit 1 ("Services").

Abonmarche shall perform the Services using the ordinary and customary skill used by members of its respective professions. The list of duties and responsibilities included in this Agreement is not meant to be exhaustive and does not relieve Abonmarche of any responsibilities assigned as part of this Agreement or any other agreement between the parties.

2. **Payment for Services.** In exchange for the Services, City will pay compensation to Abonmarche for Services provided, as described on Exhibit 1, in a total amount not to exceed Two Hundred Eighty Thousand and Seventy-Five dollars and 00/100 ($283,075.00). This will be payable monthly based upon progress.
3. **Term.** This Agreement will terminate automatically upon satisfactory completion by Abonmarche of the Services. However, the expiration or termination of this Agreement shall not release either party from any continuing obligation or liability to the other party, including but not limited to any payment obligation that has already accrued, warranty, insurance, and indemnification provision.
4. **Laws, Rules and Regulations**. Abonmarche is prohibited from undertaking any activities requiring or in any manner bringing onto the City property contaminating or hazardous substances, including but not limited to such materials, chemicals, compounds, solvents or substances that constitute a hazardous substance subject to any federal, state or local environmental laws, rules or regulations.
5. **Licensing and Permits**. To the extent that any federal, state, or local licenses, registrations, or permits are required, Abonmarche shall obtain and maintain the same during the term of this Agreement.
6. **Ownership of Documents.** Abonmarche will provide all plans, specifications, reports and working files, including but not limited to calculations, plans, specifications, construction administration, CAD and GIS files in electronic format prepared in connection with the Services for the City and they shall become the property of the City. All documents will be provided in the time frames set forth in Exhibit 1. Abonmarche may retain a copy of documents it prepares.
7. **Insurance Requirements.** During the term of this Agreement, Abonmarche shall procure and maintain the following insurance coverage on an occurrence basis with companies authorized to conduct business in the State of Michigan and satisfactory to the City:
    a. **Worker's Compensation** Insurance, including employers' Liability coverage, in accordance with Michigan law.
    b. **Commercial General Liability** Insurance on an "Occurrence Basis" with limits of liability not less than $3,000,000 per occurrence and aggregate. Coverage shall include the following extensions: i.) contractual liability, ii.) Products and Completed Operations, iii.) Independent Contractors Coverage, iv.) Owners and Contractors Protective Liability Coverage v.) Broad form general liability extensions or equivalent.
    c. **Motor Vehicle Liability** Insurance, including Michigan No-Fault coverage, with limits of liability not less than $1,000,000 per occurrence combined single limit for

bodily injury and property damage. Coverage shall include all owned vehicles, non-owned vehicles, and hired vehicles.

d. **Professional Liability** Insurance in an amount not less than $2,000,000 per occurrence and aggregate. If this policy is a "claims" made form, Abonmarche shall keep the policy in force, or purchase tail coverage, for a minimum of 3 years after this Agreement terminates.

The Commercial General Liability Insurances shall include an endorsement naming as an additional insured the City of St. Joseph, all elected and appointed officials, employees, volunteers, boards, commissions, and/or authorities including members, employees and volunteers thereof. Abonmarche's policies of insurance shall be primary. The stated insurance requirements should not be interpreted to limit the liability of the successful bidder. Coverage shall be maintained throughout the term of the agreement.

All insurance shall include an endorsement that contains a 30 day advance written notice of policy cancellation, nonrenewal or reduction in coverage to the City Manager, City of St. Joseph, Michigan.

Abonmarche shall furnish to City Certificates of Insurance evidencing the insurance required above is in full force and effect.

8. **Hold Harmless and Indemnification.** To the fullest extent permitted by law, Abonmarche shall hold harmless and indemnify the City, including its officers, agents, employees, assigns and those acting under its authority against any and all claims, actions, suits, liens, judgments, damages, losses, liability and expenses, including actual and reasonable attorney fees and costs, for property damage or bodily injury up to and including death, that may arise as a result of Abonmarche's acts, omissions, breaches or defaults liability, claims, losses, demands or actions brought against the City and its officers, agents, employees, assigns and those acting under its authority, including those which in any way arise out of or are related Abonmarche's default, negligent act or omission, or misconduct that is directly or indirectly related to this Agreement. As referenced in this provision, City and Abonmarche shall include its respective officers, agents, employees, contractors, subcontractors, assigns and those acting under its authority.
9. **Independent Contractor Relationship**. The parties agree that Abonmarche is an independent contractor, and that neither Abonmarche nor its employees or contract personnel are, or shall be deemed to be, employees of the City for any purpose for services performed under this Agreement, including but not limited to worker's compensation, unemployment compensation, insurance, or fringe benefits.
10. **Confidentiality.** Abonmarche, and its employees, agents, contractors, subcontractors, and representatives will not at any time or in any manner, either directly or indirectly, use for their own benefit, divulge, disclose or communicate in any manner any information that is confidential or proprietary to the City. Abonmarche and its employees, agents, contractors, subcontractors, and representatives will protect such information and treat it as strictly confidential. This provision will continue to be effective after termination of this Agreement.

11. **Safety.** Abonmarche shall be solely responsible for initiating, maintaining, and supervising all safety precautions in connection with the Services. Abonmarche shall take all necessary precautions for the safety of, and shall provide the necessary protection to prevent damage, injury, or loss to all persons, property, equipment, or materials on the worksite or who may be affected by the Services performed under this Agreement.

12. **Warranty.** Abonmarche shall provide its services and meet its obligations under this Agreement in a timely and workmanlike manner, using knowledge and recommended procedures for performing the Services. Abonmarche warrants that it is and will remain in compliance during the term of this Agreement with all federal, state and local laws, rules and regulations, and licensing requirements. Abonmarche warrants that it will provide a standard of care equal to, or superior to, care used by service providers similar to Abonmarche on similar projects in the State of Michigan.

13. **Default.** In addition to any and all other rights a party may have available according to law, if a party defaults by failing to substantially perform any provision, term or condition of this Agreement (including without limitation the failure to make a monetary payment when due), the other party may terminate the Agreement by providing written notice to the defaulting party. This notice shall describe with sufficient detail the nature of the default. The party receiving such notice shall have 30 days from the effective date of such notice to cure the default(s). Unless waived by a party providing notice, the failure to cure the default(s) within such time period shall result in the automatic termination of this Agreement.

14. **Entire Agreement.** This Agreement contains the entire agreement of parties, and there are no other promises or conditions in any other agreement whether oral or written concerning the subject matter of this Agreement. This Agreement supersedes any prior written or oral agreements between the parties.

15. **Severability.** If any provision of this Agreement will be held to be invalid or unenforceable for any reason, the remaining provisions will continue to be valid and enforceable. If a court finds that any provision of this Agreement is invalid or unenforceable, but that by limiting such provision it would become valid and enforceable, then such provision will be deemed to be written, construed, and enforced as so limited.

16. **Amendment.** This Agreement may only be modified or amended in a writing signed by both parties.

17. **Governing Law.** This Agreement shall be construed in accordance with the laws of the State of Michigan. Abonmarche shall comply with all federal, state and local laws, rules and regulations. In the event of a dispute, the parties agree that jurisdiction and venue shall be in state court located in Berrien County, Michigan or federal court located in the Western District of the State of Michigan.

18. **Waiver**. The failure to enforce any provision in this Agreement shall not constitute a waiver or serve as a bar to the enforcement of that provision or of any other provision in this Agreement. The waiver of a breach of any provision in this agreement must be in writing.

19. **Notice.** Any notice or communication required or permitted under this Agreement shall be sufficiently given if delivered in person or by certified mail, return receipt requested, to

the address set forth in the opening paragraph or to such other address as one party may have furnished to the other in writing.

20. **Assignment.** Neither party may assign or transfer this Agreement without the prior written consent of the non-assigning party, which approval shall not be unreasonably withheld.

21. **Nondiscrimination**. Abonmarche, its contractors and subcontractors shall not discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, sexual orientation, gender identity, height, weight, marital status, or because of a disability that is unrelated to the individual's ability to perform the duties of a particular job or position. Breach of this covenant may be regarded as a material breach of this Agreement.

Service Recipient:
**CITY OF ST. JOSEPH**

By: _____
Emily W.N. Hackworth
City Manager

Dated: _____

Service Provider:
**ABONMARCHE CONSULTANTS, INC.**

By: _____
Tim Drews
Chief Control Officer

Dated: _____




# Urban SDK

# &

# City of St. Joseph, Michigan

**Prepared For:**

Steve Neubecker

City of St. Joseph, Michigan

**Prepared By:**

Nick DiTomaso

Urban SDK

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# About Us

Urban SDK is a leading provider of geospatial AI solutions, equipping public leaders with actionable insights and automation for mission-critical decisions. Established in 2018 and headquartered in Jacksonville, Florida, Urban SDK is the only platform on the market that provides a comprehensive System of Action to state and local governments. Our team of military veterans, engineers, scientists, policymakers, and entrepreneurs are all committed to the same unified vision: easing the burdens of community leaders through innovation.

Our System of Action unifies data, workflows, and AI so local governments can break free from technical debt and respond to changing conditions at scale. In doing so, Urban SDK's approach delivers measurable ROI to each of our customers, enabling agencies to recapture time, budget and precision in order to accelerate projects, refine resource allocations and respond more quickly to their constituents.

Our partners throughout North America leverage Urban SDK to help:

- Replace manual data collection and empower decision making
- Orchestrate regulated processes and operating procedures
- Align staff with decision support systems to increase efficiency
- Connect disparate departments to achieve common goals
- Enable officials to adjust actions based on changing conditions

# Popular Use Cases



Including Traffic Enforcement, Urban SDK aids clients with daily mission critical objectives such as:

- **Traffic Calming -** Reducing speeds and improving pedestrian/bike safety
- **Traffic Enforcement -** Proactively reducing risky driving behaviors and ensuring compliance with traffic codes
- **School Zone Safety -** Reducing speeds and improving safety near schools
- **Work Zone Monitoring -** Monitoring traffic, safety, and compliance around road construction zones
- **Traffic Safety Analysis -** Prioritizing resources where crime and traffic risks overlap
- **Event Impact Monitoring -** Tracking congestion, blocked emergency lanes, and road closures before, during, and after major events
- **Cut-Through Traffic -** Identifying local residential streets or unintended routes used to bypass congestion, accidents, or delays on main thoroughfares
- **Sidewalk Inventory -** Performing ADA audits and safety workflows without field visits

URBANSDK

# Traffic Enforcement

## Definition

Traffic enforcement is the practice of proactively reducing risky driving behaviors and ensuring compliance with traffic codes using real-time data.

### Challenges of the Current Process

Departments are swamped with speeding and traffic complaints, despite 80% of them being perception issues. With no ground truth, departments respond to every complaint.

### How Urban SDK Solves These Issues

With Urban SDK, resources are directed to areas that have systematic issues rather than chasing perceptions.

## Key Objectives Improved by Urban SDK

- Reduction of crashes and fatalities
- Deter speeding, DUI, distracted driving
- Ensure compliance in school/work zones
- Support patrol coverage & public safety ops

## Required Urban SDK Data

01 Speed Module

## Add-On Options

01 Volumes Module

02 Crash Integration

## Platform Features

- Real-time hot spot dashboards
- Rules Engine alerts
- Automated workflows for patrol supervisors

## Departments that Benefit

**City Police Department**

More efficient enforcement efforts

**Traffic Unit**

Champions deploying assets

**County Sheriff Department**

Upholding elected duties regarding road safety

**Crime Analyst**

Targeted enforcement to high-risk corridors

URBANSDK

# Traffic Calming

## Definition

Traffic calming is a set of strategies and roadway design measures aimed at reducing speeds, discouraging cut-through traffic, and improving pedestrian/bike safety.

### Challenges of the Current Process

80% of traffic calming requests are perception issues and never meet local ordinance or criteria standards. Collecting manual data for these perception issues is a massive drain on resources and budgets.

### How Urban SDK Solves These Issues

With Urban SDK, agencies now have the ability to identify roadways that qualify for traffic calming prior to complaints. They are able to cut back on a majority of the historical data previously collected, and focus on areas that meet calming criteria.

## Key Objectives Improved by Urban SDK

- Speed reduction
- Volume control
- Safety improvements
- Livability goals

## Required Urban SDK Data

01 Speed Module

02 Volume Module

## Add-On Options

01 Workflows (Highly recommended)

02 Crash Integration (Could be a requirement-based agency policy)

## Platform Features

- Satellite/aerial maps
- Measurement tools
- Geofencing and layering
- Dashboards and reports

## Departments that Benefit

**Public Works**

More efficient calming investments

**Engineering**

Quicker preparation of studies & plans

**Planning**

Aligns calming with mobility/zoning

**Law Enforcement (Traffic Division)**

Enforces in calm areas

**Elected Officials**

Political champions for livability

# Roadway Characteristics (RCI)

## Definition

Roadway Characteristics (RCI) provides link-level geometry and context for each road segment (e.g. segment length, pavement width, presence/width/distance of sidewalks, etc.). It lets engineering and planning teams complete design and safety workflows without field visits.

### Challenges of the Current Process

Ad-hoc field measurements and spot studies are either outdated or missing critical data. Surveys are also expensive, with long lead times and inconsistent accuracy

### How Urban SDK Solves These Issues

Agencies use Urban SDK to close the loop on traffic calming & capital improvements. After data shows a street qualifies, RCI tells what can be built per MUTCD/agency standards. This saves time and budget, replacing costly “two people + truck + tape measure” surveys.

## Key Objectives Improved by Urban SDK

- Traffic calming design screening to verify feasibility
- Grant support by providing geometry and pedestrian facility context.
- Safety network prioritization
- ADA/sidewalk gap audits
- Work zone planning to confirm widths/medians before lane shifts.

## Required Data

01 RCI is a standalone add-on

## Add-Ons

01 Speed Module

02 Volumes Module

03 Congestion Module

04 Crash integration

## Platform Features

- Segment length & pavement width
- Median presence & width
- Sidewalk presence, count (by side), width, and offset distance from edge of road
- Functional class, direction, adjacent vegetation/setbacks, driveway indicators
- Query/overlay with Speed, Volume, Crash, Delay; support polygons & corridors

## Departments that Benefit

**Public Works**

Quickly apply MUTCD/ local policy to choose feasible countermeasures

**Planning**

Chart overlay unsafe roadways with sidewalk presence & proximity

**Engineering**

Holistic view of existing design on roadways

**Elected Officials**

Clear line of sight on infrastructure & safety needs

**Construction Management**

Better understanding of asset inventory and road conditions where projects will occur

**HOA / Neighborhood Groups**

Easily see and advocate for additional resources



# Statement of Work (SOW)

## Goals

The purpose of this Statement of Work (SOW) is to define the scope, deliverables, and responsibilities associated with Urban SDK's provision of roadway data for City of St. Joseph, Michigan.

This engagement will deliver comprehensive datasets that support the organization's safety, planning, and operational analysis initiatives.

# Scope of Services

## 1. Traffic Speed Data

Urban SDK will provide the client with traffic speed datasets for all jurisdictional roadways. Deliverables include:

- **50th, 85th, and 95th Percentile Speed**
- **Speed Limits for Jurisdictional Roadways**
- **Speed Differences of: Average Speed, 85th and 95th Percentile**
- **Functional Road Classes 1-5 data**

## 2. Traffic Volume Data

Urban SDK will provide the client with traffic volume datasets for all jurisdictional roadways. Deliverables include:

- **Annual Average Daily Traffic (AADT) counts**
- **Vehicle Miles Traveled (VMT) per location**
- **Annual Average Hourly Traffic (AAHT) counts**
- **Functional Road Classes 1-5 data**

Speed data is refreshed daily; volume data is refreshed annually and includes a **1-year historical archive**

## 3. Roadway Characteristics Data

Urban SDK will provide the client with roadway characteristics data. Deliverables include:

- Sidewalk inventory, width, and connectivity
- Number of lanes on roadways in jurisdictional boundary
- Length and width of jurisdictional roadways
- Presence and width of crosswalks on roadways

# Responsibilities



## Urban SDK

- Provide data access and updates as defined in this SOW.
- Conduct onboarding and training sessions for staff.
- Conduct a full Q&A of all data to ensure locations and results meet the client's needs.
- Maintain application uptime and ensure timely delivery of data.
- Provide customer support throughout the engagement.

## City of St. Joseph, Michigan

Provide designated points of contact for project oversight and user access assignments.

Ensure timely attendance at training and onboarding sessions.

# Pricing & Fees

## Pricing Overview

| | |
|---|---|
| **Contract Start Date** | **November 30, 2026** |
| **Contract End Date** | **November 30, 2027** |
| **Proposal Expires** | **November 30, 2026** |

## Products & Services

### Modules

| Product | Price | Contract term | Total |
|---|---|---|---|
| **Insights Plan** | $9,500.00 per year | 1 year | $9,500.00 per year |
| **Traffic Volumes** | $1,425.00 per year | 1 year | $1,425.00 per year |
| **Roadway Characteristics Data** | $6,000.00 | | $6,000.00 |

| | |
|---|---|
| Section total | $16,925.00 |
| **Total** | **$16,925.00** |

Our agreement is effective as of the Effective Date set forth below, is entered into by and between the Buyer identified as Customer below ("Customer") and Urban SDK, Inc., a Delaware corporation, with its principal place of business located at 10151 Deerwood Park Boulevard, Building 100 Ste 100 Jacksonville, Florida 32256 ("Urban SDK"). The parties acknowledge and agree that they have read and understand this Agreement and, upon execution, are legally bound by it. This Agreement includes this "Signature" or any other ordering document referencing this Agreement, the Terms and Conditions available below, all statements of work entered into in connection with this Agreement ("Statement(s) of Work").

## Client Signature

Signature

Date

Printed name

## Urban SDK Signature

Countersignature

Date

Printed name

## Urban SDK Signature

Countersignature

03-25-2026

Date

Micah Dickman

Printed name

# Terms and Conditions

This website, www.urbansdk.com (the "**site**"), is owned and operated by UrbanSDK, Inc. and our affiliates ("**Urban SDK**", "**we**" or “**us**”). By using the site, services provided on the site, our proprietary software made available to you via the site, or content we make available to you through the services (collectively, "**Services**"), you agree to be bound by the following Terms and Conditions, as updated from time to time (collectively, the "**Terms**").

## 1. General

GENERAL. The following terms and conditions (“Terms and Conditions”) provide for terms that are common to this Agreement, including all Ordering Documents and Schedules. In the event of a conflict between these Terms and Conditions and any Ordering Document or Schedule, these Terms and Conditions will control, unless expressly stated to the contrary in the Ordering Document or Schedule. The Signature Page, any Statement of Work, and any other ordering document incorporating these Terms and Conditions by reference are individually and collectively referred to as “Ordering Document(s).”

## 2. Services

**2.1 General.** All services provided by Urban SDK under this Agreement (“Services”), including the Software Services, will be provided to Customer according to these Terms and Conditions, the Ordering Documents, and all schedules, exhibits, or other attachments made a part of this Agreement.

**2.2 Third-Party Services.** As set forth in an Ordering Document, the Services may include Customer's utilization of certain third-party software and data developed and owned by Urban SDK's third party licensors. This software and data is neither sold nor distributed to Customer, and Customer may use it solely as part of the Services and for no other purpose. Customer may not transfer such third-party software outside the Services or to any other person or entity. Except as otherwise provided for in an Ordering Document, Urban SDK and Urban SDK's third-party software and data licensors are not responsible for providing any support in connection with the Services or the third-party software. Customer's use of any such third-party software and data is governed by the third-party software or data licensor's terms as may be referenced and incorporated into an applicable Ordering Document. Customer covenants to comply with the terms of such third-party licensor's terms as if Customer were the licensee.

**2.3 Change Orders.** If either party wishes to change the scope or performance of the Services, it shall submit details of the requested change to the other in writing. Urban SDK shall, within a reasonable time after such request, provide a written estimate to Customer of: (a) the likely time required to implement the change; (b) any necessary variations to the fees and other charges for the Services arising from the change; (c) the likely effect of the change on the Services; and (d) any other impact the change might have on the performance of this Agreement. Promptly after receipt of the written estimate, the parties shall negotiate in good faith the terms of such change (if and when mutually agreed in writing, a "Change Order"). Neither party shall be bound by any Change Order unless mutually agreed upon in writing.

# 3. Software Services

**3.1 Software Services.** Urban SDK will provide Customer, and its authorized employees, contractors and other personnel authorized by Customer ("End Users") with access to the software products and related services provided by Urban SDK via a web browser (or mobile application) and identified on the applicable Ordering Document ("Software Services"). During the Term and subject to Customer's compliance with this Agreement, Urban SDK grants Customer the non-exclusive, nontransferable, non-assignable, and limited right to allow End Users to remotely access the Software Services for

Customer's internal business purposes in accordance with the terms of this Agreement.

**3.2 Restrictions.** Customer shall not lease, license, sell, sublicense or otherwise transfer its access to or use of the Software Services. The Software Services may only be used by Customer and End Users. In addition, Customer shall not modify, create derivative works of, or attempt to decipher, decompile, disassemble or reverse engineer the Software Services. Nothing in this Agreement confers upon either party any right to use the other party's Marks, except in Urban SDK's performance of the Services. All use of such Marks by either party will inure to the benefit of the owner of such Marks, use of which will be subject to specifications controlled by the owner.

# 4. Professional Services

**4.1 Professional Services.** Urban SDK may provide integration, implementation, or other professional services (each to the extent identified as professional services on a Statement of Work, "Professional Services") and Deliverables to Customer as set forth in a Statement of Work. "Deliverables" means all Creations that are delivered to Customer by or on behalf of Urban SDK as a part of the Professional Services, together with any items identified as such in a Statement of Work. "Creations" means any tangible or intangible thing or information, in any language, format or medium now existing or hereafter developed, and all tangible embodiments thereof, whether or not such creation is or may in the future be protected under any intellectual property right or considered Confidential Information, including ideas, creations, inventions, discoveries, innovations, industrial models, improvements, designs, methods, processes, formulae, works of authorship, products, compositions, displays, models, prototypes, samples, findings, documentation, specifications, abstracts, research and development information, know-how, procedural knowledge, industrial property, utility models, data, databases, metadata, industrial designs, mask works, Confidential Information, content, lists, electronic data files, training materials and manuals, user guides, drawings, techniques, computer software (in object, source, interpreted or other code forms), modifications to software or documentation, business information, business plans, technical knowledge, technical information, maintenance information, brochures, labels, papers,

records, text, sound recordings, videos, pictures, photographs, audiovisual works, pictorial reproductions, drawings, or other graphical representations, and all other items with similar characteristics.

**4.2 Acceptance.** Any software constituting a Deliverable (each a “Software Deliverable”) shall be subject to acceptance by Customer to ensure that it meets the specifications of this Agreement and the applicable Statement of Work. If Customer does not reject any final Software Deliverable within 10 days of delivery, such Software Deliverable shall be deemed accepted. If any final Software Deliverable does not materially meet the applicable specifications, Customer shall notify Urban SDK of such nonconformities in reasonable detail, and Urban SDK will, at no additional cost, use commercially reasonable efforts to promptly correct such Software Deliverable so that it conforms to the applicable specifications. If within 30 days of such Customer notification, any final Software Deliverable still does not meet the specifications, Customer may at any time thereafter, as its sole remedy, terminate the applicable Statement of Work, return the Software Deliverable and all copies thereof to Urban SDK, and receive a refund of any fees or expenses paid in connection with such Software Deliverable.

**4.3 Urban SDK Personnel**. Urban SDK shall appoint an Urban SDK employee to serve as a primary contact with respect to any Professional Services (the “Urban SDK Contract Manager”). Urban SDK shall also appoint Urban SDK Personnel, who shall be suitably skilled, experienced, and qualified to perform the Professional Services. Additionally, Urban SDK may subcontract parts of the Professional Services to affiliated companies or third parties, provided that Urban SDK shall remain responsible for the performance of the Professional Services. In the event that any Urban SDK’s Personnel does not perform to Customer’s reasonable satisfaction, Urban SDK shall remove such Urban SDK’s Personnel and replace him or her with a similarly qualified Urban SDK Personnel. Urban SDK is responsible for all Urban SDK Personnel and for the payment of their compensation, including, if applicable, withholding of income taxes, and the payment and withholding of social security and other payroll taxes, unemployment insurance, workers’ compensation insurance payments, disability benefits, pensions, retirement benefits, insurance, and other benefits.

**4.4 License and Consents.** Urban SDK shall maintain all necessary licenses and consents and comply with all laws applicable to the provision of the

Professional Services.

**4.5 Tools, Labor, Materials and Supplies.** Unless otherwise provided in a Statement of Work, Urban SDK shall provide, at its expense, all tools, materials, supplies, labor, and equipment necessary to perform the Professional Services.

# 5. Rights Reserved

Customer and its licensors are, and shall remain, the sole and exclusive owner of all right, title and interest in and to the “Customer Materials” (as defined in an applicable Statement of Work, if applicable), including all intellectual property rights therein. Urban SDK shall have no right or license to use any Customer Materials except during the Term to the extent necessary to provide the Professional Services to Customer. All other rights in and to the Customer Materials are expressly reserved by Customer. All right, title and interest, including all intellectual and proprietary rights, in and to the Software Services. Deliverables, and all Urban SDK service marks, trademarks, trade names, logos, and any modifications to the foregoing (“Marks”) (and all suggestions, feedback, contributions, enhancements, improvements, additions, modifications, or derivative works thereto and copies thereof) will remain in possession of Urban SDK. Customer acknowledges that the Software Services in source code form is the Confidential Information of Urban SDK and that the source code is not licensed to Customer by this Agreement or any Schedule and will not be provided by Urban SDK. No right or implied license or right of any kind is granted to Customer regarding the Services, including any right to use, reproduce, market, sell, translate, distribute, transfer, adopt, disassemble, decompile, reverse engineer the Software Services or the documentation thereof, or any portions thereof, or obtain possession of any source code or other technical material relating to the Software Services.

# 6. Fees and Payment Terms

**6. 1 Services Fees.** For the Services provided under this Agreement, Customer will pay Urban SDK the fees in the amounts set forth on the applicable Ordering Document. Unless otherwise set forth on the applicable Ordering Document, applicable fees will be invoiced to Customer annually in

advance and payable (i) immediately upon invoice if Customer's payment method is on file with Urban SDK, or (ii) if no payment method has been provided to Urban SDK, within thirty (30) days of invoice. Fees are non-cancelable and non-refundable. In the event of early termination of this Agreement other than due to Urban SDK's breach, all amounts outstanding that would have otherwise been due through the end of the then-current Term shall automatically be due and payable by Customer upon termination.

**6.2 Fee Changes.** After the Initial Term, and at the beginning of each Renewal Term thereafter, Urban SDK may adjust the fees applicable during the upcoming Renewal Term upon written notice provided at least sixty (60) days prior to the end of the Initial Term or applicable Renewal Term, as the case may be. All fees paid and expenses reimbursed under this Agreement will be in United States currency. Urban SDK may increase pricing and fees on an annual basis by the greater of: (a) six percent (6%) per annum, or (b) the percentage by which the then most-recently published Consumer Price Index in the United States for all Urban Consumers (Index base: 1982/1984 = 100; Index Components: All Items) ("CPI") exceeds the CPI as of the Effective Date or, if later, the immediately preceding change in pricing. Additionally, Upon written notice to Customer at least thirty (30) days prior to effectiveness, Urban SDK may increase the amount of the fees in an Ordering Document relating to, if applicable: (a) data storage and/or relational databases if the applicable cloud data provider has increased the prices paid by Urban SDK for such data storage and/or relational databases, and any such increase shall be proportionate to the increase imposed upon Urban SDK by the applicable utility provider; and (b) the cost of third party Services or services (including software and datasets) performed or provided by a third party that comprise all or some part of the Services including any increases to such costs.

**6.3 Late Fees.** Customer will pay a late fee of 1.5% per month (not to exceed the maximum allowed under state law) on all balances not paid when due. Urban SDK, at its option, may suspend the Services, in whole or in part, if Urban SDK does not receive all undisputed amounts due and owing under this Agreement within thirty (30) days after delivery of notice to Customer of the failure to pay such overdue balances.

**6.4 Taxes.** The fees and expenses due to Urban SDK as set forth in this Agreement are net amounts to be received by Urban SDK, exclusive of all sales, use, withholding, excise, value added, ad valorem taxes or duties

incurred by Customer or imposed on Urban SDK in the performance of this Agreement or otherwise due as a result of this Agreement. This section will not apply to taxes based solely on Urban SDK'S income.

**6.5 Offset.** Fees and expenses due from Customer under this Agreement may not be withheld or offset by Customer against other amounts for any reason.

# 7. Customer Acknowledgements.

**7.1 Customer Requirements.** Customer must have required equipment, software, and Internet access to be able to use the Software Services. Acquiring, installing, maintaining and operating equipment and Internet access is solely Customer's responsibility. Urban SDK neither represents nor warrants that the Software Services will be accessible through all web browser releases. Customer shall take all steps necessary for Urban SDK to perform the Services effectively, including with respect to (a) providing access to Customer's resources or staff as needed to perform the Services; (b) maintaining, testing, configuring, operating, and upgrading Customer's data, applications, server hardware, operating system, environment, and facilities, as applicable, related to the Services.

**7.2 Use of Software Services.** Customer shall not and shall not permit others in using the Software Services to: (i) defame, abuse, harass, stalk, threaten or otherwise violate or infringe the legal rights (such as rights of privacy, publicity and intellectual property) of others or Urban SDK; (ii) publish, ship, distribute or disseminate any harmful, inappropriate, profane, vulgar, infringing, obscene, false, fraudulent, tortuous, indecent, unlawful, immoral or otherwise objectionable material or information (including any unsolicited commercial communications); (iii) publish, ship, distribute or disseminate material or information that encourages conduct that could constitute a criminal offense or give rise to civil liability; (iv) engage in any conduct that could constitute a criminal offense or give rise to civil liability for Urban SDK; (v) misrepresent or in any other way falsely identify Customer's identity or affiliation, including through impersonation or altering any technical information in communications using the Software Services; (vi) transmit or upload any material through the Software Services contains viruses, trojan horses, worms, time bombs, cancelbots, or any other programs with the intent or effect of damaging,

destroying, disrupting or otherwise impairing Urban SDK', or any other person's or entity's, network, computer system, or other equipment; (vii) interfere with or disrupt the Software Services, networks or servers connected to the Urban SDK systems or violate the regulations, policies or procedures of such networks or servers, including unlawful or unauthorized altering any of the information submitted through the Software Services; (viii) attempt to gain unauthorized access to the Software Services, other Urban SDK customers' computer systems or networks using the Software Services through any means; or (ix) interfere with another party's use of the Software Services, including any parties Customer has done business with or choose not to do business with through the Software Services. Urban SDK has no obligation to monitor Customer's use of the Software Services. However, Urban SDK may at any time monitor, review, retain and disclose any information as necessary to satisfy or cooperate with any applicable law, regulation, legal process or governmental request. Customer shall use commercially reasonable efforts, including reasonable security measures relating to administrator account access details, to ensure that no unauthorized person may gain access to the Services.

**7.3 Compliance with Law.** Customer agrees not to use (and will use its best efforts not to allow its End Users to use) the Software Services for illegal purposes or for the transmission of material that is unlawful, harassing, libelous (untrue and damaging to others), invasive of another's privacy, abusive, threatening, or obscene, or that infringes the rights of others. Customer is solely responsible for any and all improper use of the Software Services that occurs as a direct or indirect result of any act or omission of Customer. Customer will notify Urban SDK immediately of any unauthorized use of the Software Services or any other breach of security that is known or suspected by Customer.

**7.4 Professional Services.** With respect to any Professional Services, Customer shall have the following obligations set forth in this Section 7.4.

*a. Customer Contract Manager.* Customer shall cooperate with Urban SDK in all matters relating to the Professional Services and appoint a Customer employee to serve as the primary contact with respect to this Agreement (the "Customer Contract Manager").

*b. Access and Assistance; Customer Materials.* Customer shall provide such

access to Customer's premises, facilities, and computer systems and networks as may reasonably be requested by Urban SDK for the purposes of performing the Professional Services. Customer shall respond promptly to any Urban SDK request to provide direction, information, approvals, authorizations or decisions that are reasonably necessary for Urban SDK to perform the Professional Services. Customer shall provide such Customer Materials as set forth in the applicable Statement of Work or as Urban SDK may reasonably request in order to carry out the Professional Services, in a timely manner, and ensure that it is complete and accurate in all material respects.

*c. Delay in Performance.* If Urban SDK's performance of its obligations under this Agreement is prevented or delayed by any act or omission of Customer or its agents, subcontractors, consultants or employees, Urban SDK shall not be deemed in breach of its obligations under this Agreement or otherwise liable for any costs, charges or losses sustained or incurred by Customer, in each case, to the extent arising directly or indirectly from such prevention or delay, and Urban SDK's obligation to perform will be extended based on Urban SDK's reasonable ability to reallocate resources to performing and such delay may result in reasonable additional fees to the extent Urban SDK incurs additional costs due to the delay.

# 8. Non-disclosure and confidentiality.

**8.1 Disclosure.** Each party may disclose to the other party certain Confidential Information of such party or of such party's associated companies, distributors, licensors, suppliers, or customers. "Confidential Information" means any information that is of value to its owner and is treated as confidential, including trade secrets, technology, information pertaining to business operations and strategies, and information pertaining to customers, pricing, and marketing; "Disclosing Party" refers to the party disclosing Confidential Information hereunder, whether such disclosure is directly from Disclosing Party or through Disclosing Party's employees or agents; and "Recipient" refers to the party receiving any Confidential Information hereunder, whether such disclosure is received directly or through Recipient's employees or agents**.**

**8.2 Requirement of Confidentiality.** The Recipient agrees: (a) not to disclose or otherwise make available Confidential Information of the Disclosing Party to

any third party without the prior written consent of the Disclosing Party, provided that the Recipient may disclose the Confidential Information of the Disclosing Party to its, and its affiliates, officers, employees, consultants and legal advisors who have a “need to know”, who have been apprised of this restriction and who are themselves bound by nondisclosure obligations at least as restrictive as those set forth in this Section 8; (b) to use the Confidential Information of the Disclosing Party only for the purposes of performing its obligations or as otherwise authorized under the Agreement; and (c) to promptly notify the Disclosing Party in the event it becomes aware of any loss or disclosure of any of the Confidential Information of Disclosing Party. Customer acknowledges that the Software Services and documentation are the Confidential Information of Urban SDK. The obligations in this Section 8 shall survive termination and continue for so long as the applicable information constitutes Confidential Information. Confidential Information shall not include information that: (a) is already known to the Recipient without restriction on use or disclosure prior to receipt of such information from the Disclosing Party; (b) is or becomes generally known by the public other than by breach of this Agreement by, or other wrongful act of, the Recipient; (c) is developed by the Recipient independently of, and without reference to, any Confidential Information of the Disclosing Party; or (d) is received by the Recipient from a third party who is not under any obligation to the Disclosing Party to maintain the confidentiality of such information.

**8.3 Compelled Disclosure.** If the Recipient becomes legally compelled to disclose any Confidential Information, the Recipient shall provide: (a) prompt written notice of such requirement so that the Disclosing Party may seek, at its sole cost and expense, a protective order or other remedy; and (b) reasonable assistance, at the Disclosing Party’s sole cost and expense, in opposing such disclosure or seeking a protective order or other limitations on disclosure. If, after providing such notice and assistance as required herein, the Recipient remains required by law to disclose any Confidential Information, the Recipient shall disclose no more than that portion of the Confidential Information which, on the advice of the Recipient’s legal counsel, the Recipient is legally required to disclose and, upon the Disclosing Party’s request, shall use commercially reasonable efforts to obtain assurances from the applicable court or agency that such Confidential Information will be afforded confidential treatment.

**8.4 Customer Data; Data Use.** “Customer Data” means information, data and

other content, in any form or medium, that is collected, downloaded or otherwise received, directly or indirectly from Customer or an End User by or through the Services, but does not include any data collected, downloaded or otherwise received, directly or indirectly from any other user of the Services. Customer hereby grants to Urban SDK a non-exclusive license to copy, reproduce, store, distribute, publish, export, adapt, edit and translate Customer Data to the extent reasonably required for the performance of Urban SDK's obligations and the exercise of Urban SDK's rights under this Agreement. Customer warrants to Urban SDK that Customer has the right to provide such Customer Data to Urban SDK in accordance with this Agreement. Additionally, Customer agrees that data derived by Urban SDK from Urban SDK's performance of the Services or input by or feedback from Customer may be used for the purposes of analysis, including statistical analysis, trend analysis, creation of data models, and creation of statistical rules. The results of such analysis ("De-identified Data") may be used by Urban SDK for any lawful purpose both during and following the Term. De-identified Data shall not contain any information that identifies or can be reasonably used to identify an individual person or Customer.

**8.5 Public Records.** Notwithstanding anything to the contrary in this Section 8, Urban SDK acknowledges that Customer is subject to the Michigan Freedom of Information Act, MCL 15.231 et seq. This Agreement, including its pricing, is a public record and may be disclosed by Customer as required by that Act without Urban SDK's consent, and such disclosure shall not be a breach of this Section 8.

# 9. Limited Warranty; Disclaimers.

Urban SDK represents and warrants that it will provide the Services in a manner consistent with general industry standards reasonably applicable to the provision thereof and that the Software Services will perform substantially in accordance with the documentation under normal use and circumstances. Each party represents and warrants that it has the legal power and authority to enter into this Agreement. OTHER THAN AS EXPRESSLY SET FORTH IN THIS SECTION 9, EACH PARTY DISCLAIMS ALL WARRANTIES, CONDITIONS, OR REPRESENTATIONS TO THE OTHER PARTY REGARDING THIS AGREEMENT, WHETHER ORAL OR WRITTEN, EXPRESS, IMPLIED, OR STATUTORY. WITHOUT LIMITING THE FOREGOING, ANY IMPLIED WARRANTY OR CONDITION OF

MERCHANTABILITY, THE IMPLIED WARRANTY AGAINST INFRINGEMENT, THE IMPLIED WARRANTY OR CONDITION OF FITNESS FOR A PARTICULAR PURPOSE, AND THOSE ARISING FROM A COURSE OF DEALING OR USAGE OF TRADE ARE EXPRESSLY EXCLUDED AND DISCLAIMED BY Urban SDK. NO WARRANTY IS MADE THAT USE OF THE SERVICES WILL BE ERROR FREE OR UNINTERRUPTED, THAT ANY ERRORS OR DEFECTS IN THE SERVICES WILL BE CORRECTED, OR THAT THE SERVICES FUNCTIONALITY WILL MEET CUSTOMER'S REQUIREMENTS. NOTWITHSTANDING ANYTHING TO THE CONTRARY IN THIS AGREEMENT, CUSTOMER ACKNOWLEDGES AND AGREES THAT URBAN SDK MAKES NO REPRESENTATION OR WARRANTY, EXPRESS OR IMPLIED, AS TO ANY THIRD-PARTY HARDWARE, SOFTWARE, PRODUCT OR SERVICE INCLUDED WITH ANY OF THE SERVICES.

# 10. Limitation of Liability

**10.1 Exclusion of Damages**. IN NO EVENT WILL EITHER PARTY BE LIABLE TO THE OTHER OR TO ANY THIRD PARTY FOR ANY CONSEQUENTIAL, INCIDENTAL, INDIRECT, EXEMPLARY, SPECIAL OR PUNITIVE DAMAGES,
INCLUDING LOSS OF USE, REVENUE, PROFIT, OR DATA, WHETHER ARISING OUT OF BREACH OF CONTRACT, TORT (INCLUDING NEGLIGENCE) OR OTHERWISE, REGARDLESS OF WHETHER SUCH DAMAGE WAS FORESEEABLE AND WHETHER OR NOT SUCH PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.

# 11. Indemnification

**11.1 Urban SDK Indemnification**. Urban SDK shall defend, indemnify and hold harmless Customer and its officers, directors, employees, agents, successors and permitted assigns against any third party claim, suit, action or proceeding (each, an "Action") based on a claim that Customer's receipt or use of the Services in accordance with this Agreement infringes any intellectual property right or misappropriates any trade secret of a third party,

and shall pay all settlements entered into and damages awarded against Customer to the extent based on such an Action; provided, however, that Urban SDK shall have no obligations under this Section 11.1 with respect to claims to the extent arising out of: (a) any instruction, information, designs, specifications or other materials provided by Customer to Urban SDK; (b) use of the Services in combination with any materials or equipment not supplied to Customer or specified by Urban SDK in writing; or (c) any modifications or changes made to the Services by or on
behalf of any person or entity other than Urban SDK. If the Services, or any part thereof, become, or in the opinion of Urban SDK may become, the subject of a claim of infringement or misappropriation, Urban SDK may, at its option: (i) procure for Customer the right to use such Services free of any liability; (ii) replace or modify the Services to make them non-infringing; or (iii) terminate this Agreement and refund to Customer any portion of the fees prepaid by Customer for the infringing Services.

**11.2 Customer Indemnification.** To the extent allowed by law, Customer shall indemnify and hold harmless Urban SDK and its officers, directors, employees, agents, affiliates, successors and permitted assigns against all Actions based on a claim that any information or materials provided by Customer (including Customer Data), or Urban SDK's receipt or use thereof, infringes any intellectual property right or misappropriates any trade secret of a third party, and shall pay all settlements entered into and damages awarded against Urban SDK to the extent based on such an Action.

**11.3 Indemnification Procedures.** The party seeking indemnification hereunder shall promptly notify the indemnifying party in writing of any Action and cooperate with the indemnifying party at the indemnifying party's sole cost and expense. To the extent applicable, the indemnifying party shall immediately take control of the defense and investigation of such Action and shall employ counsel of its choice to handle and defend the same, at the indemnifying party's sole cost and expense. The indemnifying party shall not settle any Action in a manner that adversely affects the rights of the indemnified party without the indemnified party's prior written consent, which shall not be unreasonably withheld or delayed. The indemnified party's failure to perform any obligations under this Section 11.1 shall not relieve the indemnifying party of its obligations under this Section 11.1 except to the extent that the indemnifying party can demonstrate that it has been materially

prejudiced as a result of such failure. The indemnified party may participate in and observe the proceedings at its own cost and expense.

# 12. TERM AND TERMINATION

**12.1 Initial Term.** This Agreement shall commence on the Effective Date and shall continue in full force and effect for the initial term set forth on the applicable Ordering Document ("Initial Term"), unless earlier terminated as provided for below. Thereafter, except with respect to any Statements of Work (which shall expire in accordance with their terms), the Initial Term shall automatically renew for successive periods of one (1) year each (each a "Renewal Term" and together with the Initial Term, the "Term"), unless either party provides written notice to the other party at least 30 days prior to the end of the then-current Initial Term or Renewal Term of its intent to not renew the Agreement.

**12.2 Termination.** Without prejudice to any other remedies and in addition to any other termination rights herein, the parties shall have the right to terminate this Agreement as provided below:

*a.* By either party if the other party commits a material breach of this Agreement and such breach remains uncured 30 days after written notice of such breach is delivered to such other party including the failure to pay any fees due to Urban SDK; or

*b.* By either party if the other party makes an assignment for the benefit of creditors, or commences or has commenced against it any proceeding in bankruptcy, insolvency, or reorganization pursuant to bankruptcy laws, laws of debtor's moratorium or similar laws.

**12.3 Termination of Statement of Work.** Either party may terminate any outstanding Statement of Work without terminating the entire Agreement if the other party commits a material breach of such Statement of Work and such breach remains uncured 30 days after written notice thereof is delivered to the other party.

**12.4 Effect.** Upon termination of this Agreement for any reason, all rights and licenses granted by Urban SDK hereunder to Customer will immediately cease. Customer must retrieve all of its data from the Software Services within

thirty (30) days of the termination or expiration of this Agreement, at which time Urban SDK reserves the right to delete all data. Except as provided by applicable public records law.

**12.5 Survival.** Termination of this Agreement or any Schedule will not affect the provisions regarding Urban SDK's or Customer's treatment of Confidential Information, provisions relating to the payments of amounts due, indemnification provisions, provisions limiting or disclaiming Urban SDK's liability, or any other terms which by their nature should survive, which provisions will survive such termination.

# 13. GENERAL

**13.1 Governing Law.** This Agreement shall be construed in accordance with the laws of the State of Michigan without regard to its conflict of laws provisions to the extent that those principles or rules would require or permit the application of the laws of any jurisdiction other than those of the State of Michigan. In the event of a dispute, the parties agree that jurisdiction and venue shall be in state court located in Berrien County, Michigan, or federal court for the Western District of Michigan.

**13.2 Conflicting Terms.** Notwithstanding the content of any Customer purchase order or any other document or record, whether in writing or electronic, relating to the subject matter of this Agreement, the terms of this Agreement shall govern and any conflicting, inconsistent, or additional terms contained in such documents shall be null and void.

**13.3 Notice.** All communications required or otherwise provided under this Agreement shall be in writing and shall be deemed given when delivered (i) by hand, (ii) by registered or certified mail, postage prepaid, return receipt requested; or (iii) by a nationally recognized overnight courier service; to the address set forth on the applicable Ordering Document, as may be amended by the parties by written notice to the other party in accordance with this Section 13.3.

**13.4 Assignment.** Neither party may assign, transfer or delegate any or all of its rights or obligations under this Agreement, without the prior written consent of the other party, which consent shall not be unreasonably withheld or

delayed; provided that upon prior written notice to the other party, either party may assign the Agreement to an affiliate of such party or to a successor of all or substantially all of the assets of such party through merger, reorganization, consolidation or acquisition. No assignment shall relieve the assigning party of any of its obligations hereunder. Any attempted assignment, transfer or other conveyance in violation of the foregoing shall be null and void. This Agreement shall be binding upon and shall inure to the benefit of the parties hereto and their respective successors and permitted assigns.

**13.5 Interpretation.** For purposes of this Agreement, (a) the words "include," "includes" and "including" shall be deemed to be followed by the words "without limitation"; (b) the word "or" is not exclusive; and (c) the words "herein," "hereof," "hereby," "hereto" and "hereunder" refer to this Agreement as a whole. Should any provision of this Agreement require judicial interpretation, the parties agree that the court interpreting or construing the same shall not apply a presumption that the terms of this Agreement shall be more strictly construed against one party than against another.

**13.6 Severability.** In case any one or more of the provisions of this Agreement should be invalid, illegal or unenforceable in any respect, the validity, legality and enforceability of the remaining provisions contained herein shall not in any way be affected or impaired thereby.

**13.7 Attorneys' Fees.** In the event that any action, suit, or other legal or administrative proceeding is instituted or commenced by either party hereto against the other party arising out of or related to this Agreement, the prevailing party shall be entitled to recover its reasonable attorneys' fees and court costs from the non-prevailing party.

**13.8 Entire Agreement.** This Agreement constitutes the entire agreement between the parties concerning the subject matter hereof and supersedes all written or oral prior agreements or understandings with respect thereto.

**13.9 Amendment; Waiver.** This Agreement may only be amended, modified or supplemented by an agreement in writing signed by each party hereto. No waiver by any party of any of the provisions hereof shall be effective unless explicitly set forth in writing and signed by the party so waiving. Except as otherwise set forth in this Agreement, no failure to exercise, or delay in exercising, any rights, remedy, power or privilege arising from this Agreement shall operate or be construed as a waiver thereof; nor shall any single or

partial exercise of any right, remedy, power or privilege hereunder preclude any other or further exercise thereof or the exercise of any other right, remedy, power or privilege.

**13.10 Force Majeure.** Neither party shall be liable for delay or failure in performing any of its obligations hereunder due to causes beyond its reasonable control, including an act of nature, war, natural disaster, governmental regulations, terrorism, communication or utility failures or casualties or the failures or acts of third parties.

**13.11 Equitable Relief.** Each party acknowledges that a breach by a party of Section 3.2 (Restrictions) or Section 8 (Non-Disclosure and Confidentiality) may cause the non-breaching party irreparable damages, for which an award of damages would not be adequate compensation and agrees that, in the event of such breach or threatened breach, the non-breaching party will be entitled to seek equitable relief, including a restraining order, injunctive relief, specific performance and any other relief that may be available from any court, in addition to any other remedy to which the non-breaching party may be entitled at law or in equity. Such remedies shall not be deemed to be exclusive but shall be in addition to all other remedies available at law or in equity, subject to any express exclusions or limitations in this Agreement to the contrary.

**13.12 No Third-Party Beneficiaries.** This Agreement is for the sole benefit of the parties hereto and their respective successors and permitted assigns and nothing herein, express or implied, is intended to or shall confer upon any other person or entity any legal or equitable right, benefit or remedy of any nature whatsoever, under or by reason of this Agreement.

**13.13 Relationship of Parties.** Nothing in this Agreement shall constitute or be deemed to constitute a partnership between the parties hereto or constitute or be deemed to constitute one party as agent of the other, for any purpose whatsoever, and neither party shall have the authority or power to bind the other, or to contract in the name of or create a liability against the other, in any way or for any purpose.

**13.14 Publicity.** While this Agreement is in effect, Customer grants Urban SDK the right to use Customer’s logo and name on Urban SDK’s website and promotional materials. Customer shall have the right to require Urban SDK to terminate any such uses at any time by written notice to Urban SDK.

**13.15 Counterparts.** This Agreement may be executed in counterparts, each of which shall be deemed an original, but all of which together shall be deemed to be one and the same agreement. A signed copy of this Agreement delivered by facsimile, e-mail or other means of electronic transmission shall be deemed to have the same legal effect as delivery of an original signed copy of this Agreement

**13.16 Nondiscrimination.** Urban SDK shall not discriminate in the provision of services or accommodations, or against an employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, sexual orientation, gender identity, height, weight, marital status, or because of a disability that is unrelated to the individual's ability to perform the duties of a particular job or position. Breach of this covenant may be regarded as a material breach of this Agreement.

**13.17 Insurance.** Urban SDK must procure and maintain the following insurance with carriers acceptable to the City and admitted to do business in the State of Michigan, and provide proof of the same to the City:

a. Worker's Compensation Insurance, including Employers' Liability coverage, in accordance with Michigan law.

b. Commercial General Liability Insurance on an "Occurrence Basis" with limits of liability not less than $1,000,000 per occurrence and aggregate. Coverage shall include the following extensions: (A) contractual liability; (B) broad form general liability extensions or equivalent.

c. Motor Vehicle Liability Insurance, including Michigan No-Fault coverage to the extent required by Michigan law, with limits not less than $1,000,000 per occurrence combined single limit for bodily injury and property damage. Coverage shall include owned vehicles (if any), non-owned vehicles, and hired vehicles.

d. Cyber Liability Insurance with limits not less than $3,000,000 per occurrence and aggregate. Coverage shall include, but not be limited to, claims involving infringement of intellectual property, invasion of privacy, information theft, damage to or destruction of electronic information, release of private information, alteration of electronic information, extortion and network security. If this policy is claims made form, then Urban SDK shall be required to keep the policy in force, or purchase "tail" coverage, for

a minimum of three (3) years after the termination of this Agreement.

The Commercial General Liability Insurance shall include an endorsement naming as an additional insured the City of St. Joseph, all elected and appointed officials, employees, volunteers, boards, commissions, and/or authorities and boards, including members, employees and volunteers thereof. Urban SDK's insurance shall be primary and any other insurance the City may have in effect shall be considered secondary and/or excess. Coverage shall be maintained throughout the term of this Agreement. The stated insurance requirements shall not be interpreted to limit Urban SDK's liability. All insurance shall include an endorsement that contains a thirty (30) day advance written notice of cancellation to the City Manager, City of St. Joseph, Michigan, 700 Broad Street, St. Joseph, Michigan 49085.

**13.18 Federal Grant Requirements.** This Agreement is funded in whole or in part by a Safe Streets and Roads for All grant from the U.S. Department of Transportation, Federal Highway Administration. Urban SDK agrees to comply with the clauses of Appendix A and Appendix E of the U.S. Department of Transportation Title VI Assurance, which are set forth in Exhibit A to these Terms and Conditions and incorporated herein by reference.

# Support Services Schedule

## Support Service Responsibilities

Urban SDK shall provide support services (collectively, "Support Services") for the Software Services in accordance with the provisions of this Schedule. The Support Services are included in the Software Services, and Urban SDK shall not assess any additional fees, costs or charges for such Support Services.

Urban SDK shall use commercially reasonable efforts to:

1. correct all failures of any Software Services to be available or otherwise perform in accordance with this Agreement ("Service Errors") in accordance with the Support Service Level Requirements, including by

providing defect repair, programming corrections and remedial programming;

2. provide unlimited telephone support during the hours of 8 a.m. to 6 p.m. Eastern Time on business days;
3. provide unlimited online ticket support outside business hours and on weekends;
4. Provide online access to technical support bulletins and other user support information and forums, to the full extent Urban SDK makes such resources available to its other customers; and
5. Respond to and resolve Support Requests.

**Service Monitoring and Management**

Urban SDK shall use commercially reasonable efforts to continuously monitor and manage the Software Services to enable Availability that meets or exceeds the Availability Requirement.

**Service Maintenance**

Urban SDK shall use commercially reasonable efforts to maintain the Software Services in order to enable Availability that meets or exceeds the Availability Requirement. Such maintenance services shall include using commercially reasonable efforts to provide to Customer:

1. all updates, bug fixes, enhancements, new releases, new versions and other improvements to the Software Services, that Urban SDK provides at no additional charge to its other similarly situated customers; and
2. all such services and repairs as are required to maintain the Software Services or are ancillary, necessary or otherwise related to Customer's or its End Users' access to or use of the Software Services, so that the Software Services operate properly in accordance with this Agreement.

**Support Requests**

Customer shall submit its requests for Service Error corrections and they will be classified in accordance with the descriptions set forth in the chart below (each a "Support Request"). Customer shall notify Urban SDK of Support Requests by email, telephone or such other means as the parties may

hereafter agree to in writing.

**Support Request Classification**

**Description:**

Any Service Error Comprising or Causing any of the Following Events or Effects

**Critical Service Error**

- Issue affecting entire system or single critical production function;
- System down or operating in materially degraded state; or ● Widespread access interruptions.

**High Service Error**

- Primary component failure that materially impairs its performance; or
- Data entry or access is materially impaired on a limited basis.

**Medium Service Error**

- Software Services are operating with minor issues that can be addressed with a work around.

**Low Service Error**

- Request for assistance, information, services that are routine in nature, or updates that are desired but do not impair system operation or functionality.

**Escalation**

With respect to any Critical Service Error Support Request, until such Support Request is resolved, Urban SDK shall escalate that Support Request within sixty (60) minutes of the receipt of such Support Request by the appropriate Urban SDK support personnel.

**Corrective Action Plan**

If two (2) or more Critical Service Errors occur in any thirty (30) day period during (a) the Term or (b) any additional periods during which Urban SDK does or is required to perform any Software Services, Urban SDK shall

promptly investigate the root causes of these Service Errors and provide to Customer within five (5) business days of its receipt of notice of the second such Support Request an analysis of such root causes and a proposed written corrective action plan for Customer's review, comment and approval, which, subject to and upon Customer's written approval, shall be a part of, and by this reference is incorporated in, this Agreement as the parties' corrective action plan (the "**Corrective Action Plan**"). The Corrective Action Plan shall include, at a minimum: (x) Urban SDK's commitment to Customer to devote the appropriate time, skilled personnel, systems support and equipment and other resources necessary to resolve and prevent any further occurrences of the Service Errors giving rise to such Support Requests; (y) a strategy for developing any programming, software updates, fixes, patches, etc. necessary to remedy, and prevent any further occurrences of, such Service Errors; and (z) time frames for implementing the Corrective Action Plan. There will be no additional charge for Urban SDK's preparation or implementation of the Corrective Action Plan in the time frames and manner set forth therein.

**Termination Rights**

If (i) four (4) or more Critical Service Errors occur during a single thirty (30) day period, (ii) eight (8) or more High Service Errors or Critical Service Hours (combined in any combination) occur during a single thirty (30) day period, (iii) eight (8) or more Critical Service Errors occur during a six (6) month period, or sixteen (16) or more High Service Errors or Critical Service Hours (combined in any combination) occur during a six (6) month period, in addition to all other remedies available to Customer, Customer may terminate this Agreement on written notice to Urban SDK with no liability, obligation or penalty to Customer by reason of such termination.

# Changelog

- Revision published September 9, 2022

**Exhibit A – Title VI Contract Clauses (Appendix A and Appendix E)**

**Appendix A**

During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the "contractor") agrees

as follows:

1. Compliance with Regulations: The contractor (hereinafter includes consultants) will comply with the Acts and the Regulations relative to Non-discrimination in Federally-assisted programs of the U.S. Department of Transportation, Federal Highway Administration (FHWA), as they may be amended from time to time, which are herein incorporated by reference and made a part of this contract.

2. Non-discrimination: The contractor, with regard to the work performed by it during the contract, will not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The contractor will not participate directly or indirectly in the discrimination prohibited by the Acts and the Regulations, including employment practices when the contract covers any activity, project, or program set forth in Appendix B of 49 C.F.R. Part 21, including any amendments thereto.

3. Solicitations for Subcontracts, Including Procurements of Materials and Equipment: In all solicitations, either by competitive bidding, or negotiation made by the contractor for work to be performed under a subcontract, including procurements of materials, or leases of equipment, each potential subcontractor or supplier will be notified by the contractor of the contractor's obligations under this contract and the Acts and the Regulations relative to Non-discrimination on the grounds of race, color, or national origin.

4. Information and Reports: The contractor will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Recipient or the FHWA to be pertinent to ascertain compliance with such Acts, Regulations, and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish the information, the contractor will so certify to the Recipient or the FHWA, as appropriate, and will set forth what efforts it has made to obtain the information.

5. Sanctions for Noncompliance: In the event of a contractor's noncompliance with the Non-discrimination provisions of this contract, the Recipient will impose such contract sanctions as it or the FHWA may

determine to be appropriate, including, but not limited to: (a) withholding payments to the contractor under the contract until the contractor complies; and/or (b) cancelling, terminating, or suspending a contract, in whole or in part.

6. Incorporation of Provisions: The contractor will include the provisions of paragraphs one through six in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Acts, the Regulations and directives issued pursuant thereto. The contractor will take action with respect to any subcontract or procurement as the Recipient or the FHWA may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if the contractor becomes involved in, or is threatened with litigation by a subcontractor, or supplier because of such direction, the contractor may request the Recipient to enter into any litigation to protect the interests of the Recipient. In addition, the contractor may request the United States to enter into the litigation to protect the interests of the United States.

**Appendix E**

During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the “contractor”) agrees to comply with the following non-discrimination statutes and authorities; including but not limited to:

Pertinent Non-Discrimination Authorities:

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 C.F.R. Part 21, including any amendments thereto.
- The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 et seq.), as amended, (prohibits discrimination on the basis of disability); and 49 C.F.R. Part 27;
- The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 et seq.), (prohibits discrimination on the basis of age);

• Airport and Airway Improvement Act of 1982, (49 U.S.C. § 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex);

• The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms “programs or activities” to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not);

• Titles II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131 – 12189) as implemented by Department of Transportation regulations at 49 C.F.R. Parts 37 and 38;

• The Federal Aviation Administration’s Non-discrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);

• Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. § 1681 et seq).

# Agenda Item

**TO:** **City Commission**

**FROM:** **Emily Hackworth, City Manager**

**RE:** **E-Bikes Public Hearing**

**MEETING DATE:** **November 16, 2026**

During a June 29, 2026 conversation about Upton Drive design concepts, and after seeing an increase in e-bikes and other e-mobility devices, the City Commission asked staff to prepare e-bike policy recommendations. Staff presented their proposal during the subsequent meeting on July 13, 2026. Those recommendations are attached.

Following that discussion, staff has now drafted revisions to the City's ordinance to incorporate these recommendations.

The State's e-bikes requirements state that a public hearing must be held before an authority may prohibit, authorize, or regulate the use of electric bicycles on a linear trail that has an asphalt, crushed limestone, or similar surface. The public hearing notice was published in the Herald Palladium on November 13, 2026.

**ATTACHMENT(S):**

- Ordinance to Amend Art III and IV.Rev02.pdf
- ELECTRIC BICYCLES ELECTRIC ASSISTIVE PERSONAL MOBILITY DEVICES_20261104 redlined.pdf
- SummaryRecs.docx

**AN ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF ST. JOSEPH, MICHIGAN**

**THE CITY OF ST. JOSEPH ORDAINS** that Chapter 29, "Traffic and Motor Vehicles," Article III, "Bicycles" and Article IV "Skateboards, Scooters, Roller Skates and Roller Blades" being Sections 29-46 through 29-76 of the City of St. Joseph Code of Ordinances are hereby amended to read as follows:

## *ARTICLE III. BICYCLES, SKATEBOARDS, ROLLER SKATES, ELECTRIC BICYCLES, ELECTRIC SKATEBOARDS, AND ELECTRIC PERSONAL ASSISTIVE MOBILITY DEVICES*

### *DIVISION 1. GENERALLY*

### Sec. 29-46. Purpose.

The purpose of this article is to regulate and promote the health, safety, and welfare of persons operating bicycles, skateboards, roller skates, electric bicycles, electric skateboards, and electric personal assistive mobility devices within the city, and to protect the safety of other users of public areas.

### Sec. 29-47. Definitions.

The following words, terms, and phrases, when used in this division, shall have the meanings ascribed to them, except where the context clearly indicates a different meaning.

*Bicycle* means a device propelled solely by human power upon which a person may ride, having either two or three wheels in a tandem or tricycle arrangement, all of which are over 14 inches in diameter.

*Electric Bicycle* means a device upon which an individual may ride that satisfies all of the following:

(1) The device is equipped with all of the following:

(i) A seat or saddle for use by the rider.

(ii) Fully operable pedals for human propulsion.

(iii) An electric motor of not greater than 750 watts.

(2) The device falls within 1 of the following categories:

(i) Class 1 electric bicycle. As used in this subparagraph, "class 1 electric bicycle" means an electric bicycle that is equipped with an electric motor that provides assistance only when the rider is pedaling and that disengages or ceases to function when the electric bicycle reaches a speed of 20 miles per hour.

(ii) Class 2 electric bicycle. As used in this subparagraph, "class 2 electric bicycle" means an electric bicycle that is equipped with a motor that propels the electric bicycle to a speed of no more than 20 miles per hour, whether the rider is pedaling or not, and that disengages or ceases to function when the brakes are applied.

(iii) Class 3 electric bicycle. As used in this subparagraph, "class 3 electric bicycle" means an electric bicycle that is equipped with a motor that provides assistance only when the rider is pedaling and that disengages or ceases to function when the electric bicycle reaches a speed of 28 miles per hour.

(a) *Electric mobility device* means all electric bicycles, electric skateboards, electric scooters, or other electric personal assistive mobility devices.

(b) *Electric personal assistive mobility device* means a self-balancing non-tandem 2-wheeled device, designed to transport only 1 person at a time, having an electrical propulsion system with average power of 750 watts or 1 horsepower and a maximum speed on a paved level surface of not more than 15 miles per hour. This definition includes an electric scooter and a Segway.

(c) *Electric skateboard* means a wheeled device that has a floorboard designed to be stood upon when riding that is no more than 60 inches long and 18 inches wide, is designed to transport only 1 person at a time, has an electrical propulsion system with power of no more than 2,500 watts, and has a maximum speed on a paved level surface of not more than 25 miles per hour. An electric skateboard may have handlebars and, in addition to having an electrical propulsion system with power of no more than 2,500 watts, may be designed to also be powered by human propulsion.

(d) *Roller Skates* means footwear with a set of wheels attached for skating over a flat surface, propelled only by human propulsion. This definition includes roller blades.

(e) *Sidewalk* means that portion of a street between the curb lines, or the lateral lines of roadway, and the adjacent property lines intended for pedestrian use.

(f) *Skateboard* means a single platform mounted on wheels designed to transport only 1 person at a time, propelled solely by human propulsion.

(g) *Multi-use Trail* means an improved or unimproved pathway that is physically separated from motorized vehicular traffic by an open space or barrier, and which is set aside for use by bicycles, electric personal assistive mobility devices, and pedestrians and is so designated by signs.

(h) *Non-motorized Trail* means a trail that is designated as nonmotorized, and that has a natural surface tread that is made by clearing and grading the native soil with no added surfacing materials.

(i) *Waterfront Path* means a multi-use trail that runs adjacent to waterfront property. This includes the multi-use path along the Upton Arboretum and the multi-use path along the Harbor Shores Development that run alongside the St. Joseph River.

## Sec. 29-48. General operating rules.

Each person riding a bicycle, electric bicycle, electric skateboard, or electric personal assistive mobility device upon a roadway has all of the rights and must conform to all of the rules established for the operation of motor vehicles including the direction and instructions of police officers, traffic control signals, and devices applicable to bicycles, electric bicycles, electric skateboards, or electric personal assistive mobility devices. All users shall comply with all applicable state and local laws, regulations, and ordinances, including those set forth in this chapter.

## Sec. 29-49. Regulation of Bicycles and Electric Bicycles.

(a) Bicycles, Class 1 electric bicycles, and Class 2 electric bicycles may be operated on the public sidewalks, streets, and multi-use trails located within the City unless otherwise prohibited in this chapter, subject to the following regulations:

(1) Speeds shall be reasonable and prudent for existing circumstances and shall not exceed 15 miles per hour on a sidewalk or multi-use trail;

(2) Operators shall use a bell or other audible signal to alert pedestrians and others of their approach a reasonable distance before overtaking or passing them;

(3) Operators shall yield the right-of-way to pedestrians.

(4) Operators and riders under the age of 18 must wear a properly fitting and fastened helmet;

(5) Operators shall not ride in tandem but shall ride in single file on sidewalks and multi-use paths, and not more than two abreast on streets; and

(6) When operating on a street, bicycle operators shall ride as near to the right side of the roadway or sidewalk as practicable, unless passing, and in a designated bike lane, if available.

(b) Bicycles, Class 1 and Class 2 electric bicycles and Electric Mobility Devices are prohibited for use or operation on non-motorized trails and waterfront paths located within the city.

(c) Class 3 electric bicycles may be operated on streets located within the city, and shall comply with the following:

(1) Operators shall not be under the age of 14.

(2) Speeds shall be reasonable and prudent for existing circumstances;

(3) Operators shall use a bell or other audible signal to alert pedestrians and others of their approach a reasonable distance before overtaking or passing them;

(4) Operators shall yield the right-of-way to pedestrians;

(5) Operators and riders under the age of 18 must wear a properly fitting and fastened helmet;

(6) Operators shall not ride more than two abreast;

(d) Class 3 electric bicycles are prohibited for use or operation on sidewalks, multi-use trails, non-motorized trails, and waterfront paths located within the city.

## Sec. 29-50. Regulation of Electric Skateboards and Personal Assistive Mobility Devices

(a) Electric skateboards and Electric Personal Assistive Mobility Devices may be operated on public sidewalks, streets, and multi-use trails unless otherwise prohibited by this chapter, subject to the following regulations,

(1) Electric Skateboards and Electric Personal Assistive Mobility Devices shall not be used to carry more than one person at a time;

(2) Speeds shall be reasonable and prudent for existing circumstances and shall not exceed the following:

i. Not exceed 15 miles per hour on a sidewalk, multi-use trail, or street; and

ii. Not be operated on a street with speeds exceeding 25 miles per hour except to cross.

(3) Operators shall use a bell or other audible signal to alert pedestrians and others of their approach a reasonable distance before overtaking or passing them;

(4) Operators shall yield the right-of-way to pedestrians.

(5) Operators and riders under the age of 18 must wear a properly fitting and fastened helmet;

(6) Operators shall not ride in tandem but shall ride in single file on sidewalks and multi-use paths, and not more than two abreast on streets;

(7) Where a usable and designated bike path is provided adjacent to a street, operators shall use those designated bike paths; except, electric skateboard operators under the age of 12 shall not operate an electric skateboard on a street;

(8) Operators shall ride as near to the right side of the roadway or sidewalk as practicable, unless passing;

(b) Electric Skateboards and Electric Personal Assistive Mobility Devices are prohibited on all state trunk roads, waterfront paths, and non-motorized trails located within the city.

## Sec. 29-51. Prohibition of electric bicycles, bicycles, electric skateboards, skateboards, roller skates, or personal assistive mobility devices in downtown business district.

(a) The downtown business district is defined as follows for purposes of this section:

(1) Port Street to the north; Elm Street to the south; Main Street to the east; and Lake Boulevard to the west.

(2) Main Street to the west; Pleasant Street to the south; Court Street to the east; and Port Street to the north.

(b) A person shall not use, operate, or utilize any electric or non-electric skateboard, roller skates, or personal assistive mobility device upon the streets, highways, sidewalks, or other public areas of the city within the downtown business district or the sidewalks adjacent to the streets defining the downtown business district.

(c) A person shall not use, operate, or utilize any bicycle or electric bicycle on the sidewalks within the downtown business district or on the sidewalks adjacent to the streets defining the downtown business district.

(d) This prohibition does not apply to personal assistive mobility devices used for the mobility of persons with disabilities.

## Sec. 29-52. Persons eight years and younger.

Persons eight years of age or younger shall ride bicycles upon the public sidewalks only, and shall not use the public roadways unless no sidewalks or paths have been installed. When a child of eight years of age or younger is riding a bicycle upon a sidewalk, they shall yield the right-of-way to any pedestrian and shall give an audible signal a reasonable distance before overtaking or passing such pedestrians.

## Sec. 29-53. Night operations.

(a) No person under the age of eight years shall operate a bicycle during the period of darkness.

(b) Bicycles, electric bicycles, electric skateboards, and personal assistive mobility devices being operated on a street between ½ hour after sunset and ½ hour before sunrise shall display a white light on the front thereof, the lamp to be securely fastened to the bicycle, electric bicycle, or personal assistive mobility device and plainly discernible from a distance of not less than 500 feet ahead, and shall also be equipped with a red reflector , which shall be plainly visible at night in the lawful lower beams of headlamps on a motor vehicle for a distance of not less than 100 feet to the rear under normal conditions. **:**

(c) Skateboard and roller skate operators shall display a reflective device or devices or wear reflective clothing, arranged or worn in a manner which is visible from all directions while operating on a street between ½ hour after sunset and ½ hour before sunrise.

## Sec. 29-54. Parents or guardians.

No parent or guardian shall authorize or knowingly permit their child or ward to violate any of the provisions of this article.

## Sec. 29-55. Compliance with Disability Laws.

This article shall be interpreted and administered in compliance with the Americans with Disabilities Act of 1990, Public Law 101-336 and the Persons with Disabilities Civil Rights Act, 1976 PA 220, MCL 37.1101 et seq., as amended. Nothing in this article shall apply to individuals with disabilities using motorized or non-motorized devices specifically designed to provide for mobility for such individuals.

## Sec. 29-56. Impoundment.

Upon the violation of any of the provisions of this article by any person, the owner of the bicycle, skateboard, roller skates, or electric mobility device used by such person at the time of the violation shall deliver and surrender such item to the public safety department for impoundment for a period not to exceed 30 days. Violations may also be punished as set forth in section 29-54.

### Sec. 29-57. Violations

A violation of any provision of this division, by any person, is a municipal civil infraction which shall, upon a determination of responsibility, be punishable by a fine of not less than $100.00. The city's costs of enforcement, abatement and prosecution may be added to any fine imposed by the court. Each act of violation and each day upon which a violation occurs shall be deemed a separate and additional violation of the provisions of this division.

### Secs. 29-58—29-61. Reserved.

## *DIVISION 2. LICENSE*

### Sec. 29-62. Application.

The owner of every bicycle or electric mobility device may file a written application for a license with the public safety department. The application shall be upon forms to be furnished by the city, and set forth the name and address of the owner, the make, number, style, and general description thereof and such other information as the department may request.

### Sec. 29-63. Fees.

The fee for a license shall be as established from time to time by resolution of the city commission.

### Sec. 29-64. License tags and registration cards.

(a) Upon receipt of an application and the fee hereinafter required, the public safety department shall issue to the applicant a registration card and a license tag. Such card and tag shall be numbered. It shall be the responsibility of the applicant to attach the license tag securely to the frame of the bicycle or electric mobility device for which it was issued.

(b) If a license tag or registration card is stolen, lost or destroyed, the owner, upon submitting satisfactory proof of such theft, loss or destruction to the public safety department, may obtain a duplicate thereof.

### Sec. 29-65. Identification.

The public safety department is hereby authorized to stamp or otherwise affix suitable serial numbers to the frame of any bicycle or electric mobility device at the time of the issuance of a license therefor, if in the judgment of the department this shall be necessary for its proper identification.

### Sec. 29-66. Removal or mutilation of tags or serial numbers prohibited.

No person shall remove, destroy, mutilate or alter any license tag, serial number or other identifying mark affixed to a bicycle or electric mobility device licensed under the terms of this division. No person shall destroy or alter any registration card issued under the terms of this division. This section shall not be held to prohibit the removal or destruction of a license tag or registration card by the owner or upon the sale or transfer of the bicycle, electric bicycle, or personal assistive mobility device to another owner.

### Secs. 29-67—29-74. Reserved.

All other provisions of the Code of Ordinances of the City of St. Joseph not hereby amended remain in full force and effect.

This ordinance shall take effect 10 days after its final passage.

# *ARTICLE III. BICYCLES, SKATEBOARDS, ROLLER SKATES, ELECTRIC BICYCLES, ELECTRIC SKATEBOARDS, AND ELECTRIC PERSONAL ASSISTIVE MOBILITY*

## *DIVISION 1. GENERALLY*

### Sec. 29-46. Purpose.

The purpose of this article is to regulate and promote the health, safety, and welfare of persons operating bicycles, skateboards, roller skates, electric bicycles, electric skateboards, and electric personal assistive mobility devices within the city, and to protect the safety of other users of public areas

### Sec. 29-47. Definitions.

The following words, terms, and phrases, when used in this division, shall have the meanings ascribed to them, except where the context clearly indicates a different meaning.

(a) *Bicycle* means a device propelled solely by human power upon which a person may ride, having either two or three wheels in a tandem or tricycle arrangement, all of which are over 14 inches in diameter.

(b) *Electric Bicycle* means "Electric bicycle" means a device upon which an individual may ride that satisfies all of the following:

(1) The device is equipped with all of the following:

(i) A seat or saddle for use by the rider.

(ii) Fully operable pedals for human propulsion.

(iii) An electric motor of not greater than 750 watts.

(2) The device falls within 1 of the following categories:

(i) Class 1 electric bicycle. As used in this subparagraph, "class 1 electric bicycle" means an electric bicycle that is equipped with an electric motor that provides assistance only when the rider is pedaling and that disengages or ceases to function when the electric bicycle reaches a speed of 20 miles per hour.

(ii) Class 2 electric bicycle. As used in this subparagraph, "class 2 electric bicycle" means an electric bicycle that is equipped with a motor that propels the electric bicycle to a speed of no more than 20 miles per hour, whether the rider is pedaling or not, and that disengages or ceases to function when the brakes are applied.

(iii) Class 3 electric bicycle. As used in this subparagraph, "class 3 electric bicycle" means an electric bicycle that is equipped with a motor that provides assistance only when the rider is pedaling and that disengages or ceases to function when the electric bicycle reaches a speed of 28 miles per hour.

(c) *Electric mobility device* means all electric bicycles, electric skateboards, electric scooters, or other electric personal assistive mobility devices.

(d) *Electric personal assistive mobility device* means a self-balancing non-tandem 2-wheeled device, designed to transport only 1 person at a time, having an electrical propulsion system with average power of 750 watts or 1 horsepower and a maximum speed on a paved level surface of not more than 15 miles per hour. This definition includes an electric scooter and a Segway.

(e) *Electric skateboard* means a wheeled device that has a floorboard designed to be stood upon when riding that is no more than 60 inches long and 18 inches wide, is designed to transport only 1 person at a time, has an electrical propulsion system with power of no more than 2,500 watts, and has a maximum speed on a paved level surface of not more than 25 miles per hour. An electric skateboard may have handlebars and, in addition to having an electrical propulsion system with power of no more than 2,500 watts, may be designed to also be powered by human propulsion.

(f) *Roller Skates* means footwear with a set of wheels attached for skating over a flat surface, propelled only by human propulsion. This definition includes roller blades.

(g) *Sidewalk* means that portion of a street between the curb lines, or the lateral lines of roadway, and the adjacent property lines intended for pedestrian use.

(h) *Skateboard* means a single platform mounted on wheels designed to transport only 1 person at a time, propelled solely by human propulsion.

(i) *Multi-use Trail* means an improved or unimproved pathway that is physically separated from motorized vehicular traffic by an open space or barrier, and which is set aside for use by bicycles, electric personal assistive mobility devices, and pedestrians and is so designated by signs.

(j) *Non-motorized Trail* means a trail that is designated as nonmotorized, and that has a natural surface tread that is made by clearing and grading the native soil with no added surfacing materials.

*Waterfront Path* means a multi-use trail that runs adjacent to waterfront property. This includes the multi-use path along the Upton Arboretum and the multi-use path along the Harbor Shores Development that run alongside the St. Joseph River.

~~Dealers' report of purchases and sales.~~

~~(a) Persons engaged in the business of buying or selling new or secondhand bicycles are hereby required to make a weekly report to the Police department giving a list of all purchases and sales made by such dealers, which list shall include:~~

~~(1) The name and address of each person to whom a bicycle is sold or from whom a bicycle is purchased by such dealer;~~

~~(2) A description of each bicycle sold or purchased;~~

~~(3) The frame serial number thereof;~~

~~(4) The number and year of the license tag attached thereto, if any.~~

~~(b) Reports shall be delivered to the police department not later than 6:00 p.m. on the Tuesday following the last day of the week covered by such report.~~

## Sec. 29-48~~7~~. General operating rules.

Each person riding a bicycle, electric bicycle, electric skateboard, or electric personal assistive mobility device upon a roadway has all of the rights and must conform to all of the rules established for the operation of motor vehicles ~~Operators of bicycles on a public roadway shall conform to the rules herein established for the operation of motor vehicles set forth in the Uniform Traffic Code adopted by section 29-1,~~ including the direction and instructions of police officers, traffic control signals, and devices applicable to bicycles, electric bicycles, electric skateboards, or electric personal assistive mobility devices ~~vehicles~~. All users shall comply with all applicable state and local laws, regulations, and ordinances, including those set forth in this chapter.

## Sec. 29-49~~75~~. Regulation of Bicycles and Electric Bicycles.

(a) Bicycles, Class 1 electric bicycles, and Class 2 electric bicycles may be operated on the public sidewalks, streets, and multi-use trails located within the City unless otherwise prohibited in this chapter, subject to the following regulations:

(1) Speeds shall be reasonable and prudent for existing circumstances and shall not exceed 15 miles per hour on a sidewalk or multi-use trail;

(2) Operators shall use a bell or other audible signal to alert pedestrians and others of their approach a reasonable distance before overtaking or passing them;

(3) Operators shall yield the right-of-way to pedestrians.

(4) Operators and riders under the age of 18 must wear a properly fitting and fastened helmet;

(5) Operators shall not ride in tandem but shall ride in single file on sidewalks and multi-use paths, and not more than two abreast on streets; and

(6) When operating on a street, bicycle operators shall ride as near to the right side of the roadway or sidewalk as practicable, unless passing, and in a designated bike lane, if available.

(b) Bicycles, Class 1 and Class 2 electric bicycles and Electric Mobility Devices are prohibited for use or operation on non-motorized trails and waterfront paths located within the city.

(c) Class 3 electric bicycles may be operated on streets located within the City, and shall comply with the following:

(1) Operators shall not be under the age of 14.

(2) Speeds shall be reasonable and prudent for existing circumstances;

(3) Operators shall use a bell or other audible signal to alert pedestrians and others of their approach a reasonable distance before overtaking or passing them;

(4) Operators shall yield the right-of-way to pedestrians;

(5) Operators and riders under the age of 18 must wear a properly fitting and fastened helmet;

(6) Operators shall not ride more than two abreast;

(d) Class 3 electric bicycles are prohibited for use or operation on sidewalks, multi-use trails, non-motorized trails and waterfront paths located within the city.

## Sec. 29-50~~75~~. Regulation of Electric Skateboards and Personal Assistive Mobility Devices

(a) Electric skateboards and Electric Personal Assistive Mobility Devices may be operated on public sidewalks, streets, and multi-use trails unless otherwise prohibited by this chapter, subject to the following regulations,

(1) Electric Skateboards and Electric Personal Assistive Mobility Devices shall not be used to carry more than one person at a time;

(2) Speeds shall be reasonable and prudent for existing circumstances and shall not exceed the following:

i. Not exceed 15 miles per hour on a sidewalk, multi-use trail, or street; and~~;~~

ii. Not be operated on a street with speeds exceeding 25 miles per hour except to cross.

(3) Operators shall use a bell or other audible signal to alert pedestrians and others of their approach a reasonable distance before overtaking or passing them;

(4) Operators shall yield the right-of-way to pedestrians.

(5) Operators and riders under the age of 18 must wear a properly fitting and fastened helmet;

(6) Operators shall not ride in tandem but shall ride in single file on sidewalks and multi-use paths, and not more than two abreast on streets;

(7) Where a usable and designated bike path is provided adjacent to a highway or street, operators shall use those designated bike paths; except, electric skateboard operators under the age of 12 shall not operate an electric skateboard on a highway or street;

(8) Operators shall ride as near to the right side of the roadway or sidewalk as practicable, unless passing;

(b) Electric Skateboards and Electric Personal Assistive Mobility Devices are prohibited on all state trunk roads and all non-motorized trails located within the city.

## Sec. 29-51~~76~~. Prohibition of electric bicycles, bicycles, electric skateboards, skateboards, roller skates, or personal assistive mobility devices in downtown business district.

(a) The downtown business district is defined as follows for purposes of this section:

a. Port Street to the north; Elm Street to the south; Main Street to the east; and Lake Boulevard to the west.

b. Main Street to the west; Pleasant Street to the south; Court Street to the east; and Port Street to the north.

(b) A person shall not use, operate, or utilize any electric or non-electric skateboard, roller skates, or personal assistive mobility device upon the streets, highways, sidewalks, or other public areas of the city within the following designated areas and the sidewalks on both sides of the following named streets:

(1) Port Street to the north; Elm Street to the south; Main Street to the east; and Lake Boulevard to the west.

(2) Main Street to the west; Pleasant Street to the south; Court Street to the east; and Port Street to the north.

(c) A person shall not use, operate, or utilize any bicycle or electric bicycle on the sidewalks within the downtown business district or on the sidewalks adjacent to the streets defining the downtown business district.

(d) This prohibition does not apply to personal assistive mobility devices used for the mobility of persons with disabilities.

## Sec. 29-52~~048~~. Persons eight years and younger.

Persons eight years of age or younger shall ride bicycles upon the public sidewalks only, and shall not use the public roadways unless no sidewalks or paths have been installed. When a child of eight years of age or younger is riding a bicycle upon a sidewalk, they shall yield the right-of-way to any pedestrian and shall give an audible signal a reasonable distance before overtaking or passing such pedestrians.

## Sec. 29-53~~149~~. Night operations.

(a) No person under the age of eight years shall operate a bicycle during the period of darkness.

(b) Bicycles, electric bicycles, and personal assistive mobility devices being operated on a street between ½ hour after sunset and ½ hour before sunrise ~~during the period of darkness~~ shall display a white light on the front thereof, the lamp to be securely fastened to the bicycle, electric bicycle, or personal assistive mobility device and plainly ~~discernable~~ discernible from a distance of not less than 5300 feet ahead, and shall also be equipped with a red reflector ~~not less than two and one-half inches in diameter on the rear thereof~~, which

shall be plainly visible at night in the lawful lower beams of headlamps on a ~~lights of~~ motor vehicle~~s~~ for a distance of not less than 1~~2~~00 feet to the rear under normal conditions.

**Sec. 29-5~~42~~0. Parents or guardians.**

No parent or guardian shall authorize or knowingly permit ~~his or her~~their child or ward to violate any of the provisions of this article.

**Sec. 29-55. Compliance with Disability Laws.**

This article shall be interpreted and administered in compliance with the Americans with Disabilities Act of 1990, Public Law 101-336 and the Persons with Disabilities Civil Rights Act, 1976 PA 220, MCL 37.1101 et seq., as amended. Nothing in this article shall apply to individuals with disabilities using motorized or non-motorized devices specifically designed to provide for mobility for such individuals.

**Sec. 29-56. Impoundment.**

Upon the violation of any of the provisions of this article by any person, the owner of the bicycle, skateboard, roller skates, or electric mobility device used by such person at the time of the violation shall deliver and surrender such item to the public safety department for impoundment for a period not to exceed 30 days. Violations may also be punished as set forth in section 29-54.

**Sec. 29-57. Violations**

A violation of any provision of this division, by any person, is a municipal civil infraction which shall, upon a determination of responsibility, be punishable by a fine of not less than $100.00. The city's costs of enforcement, abatement and prosecution may be added to any fine imposed by the court. Each act of violation and each day upon which a violation occurs shall be deemed a separate and additional violation of the provisions of this division.

~~**Sec. 29-51. Impoundment.**~~

~~**The police department is hereby authorized to impound any bicycle operated in violation of this article and to retain possession thereof until the owner obtains a valid license therefor.**~~

~~**Sec. 29-52. Violations.**~~

~~Upon the violation of any of the provisions of this article by any person, the owner of the bicycle used by such person at the time of the violation shall deliver and surrender such bicycle to the police department for impoundment for a period not to exceed 30 days. Violations may also be punished as set forth in section 1-11.~~

**Secs. 29-5~~85~~3—29-6~~1~~0. Reserved.**

*DIVISION 2. LICENSE*

~~**Sec. 29-61. Required.**~~

~~No person shall operate a bicycle upon the public streets or highways of the city without first obtaining a license, therefor as provided in this division.~~

~~)~~

~~(Code 1968, § 2Sec. 29-4. Dealers' report of purchases and sales.~~

~~Persons engaged in the business of buying or selling new or secondhand bicycles required to make a weekly report to the pdepartment giving a list of all purchases and sales made by such dealers, which list shall include:~~

~~(1) The name and address of each person to whom a bicycle is sold or from whom it is purchased by such dealer;~~

~~(2) A description of each bicycle sold or purchased;~~

~~(3) The frame serial number thereof;~~

~~(4) The number and year of the license tag attached thereto, if any.~~

~~(b) If required, reports shall be delivered to the p department not later than 6:00 p.m. on the Tuesday following the last day of the week covered by such report.~~

## Sec. 29-62. Application.

The owner of every bicycle or electric mobility device may ~~shall~~ file a written application for a license therefor with the public safety ~~olice~~ department. The application shall be upon forms to be furnished by the city, and ~~shall~~ set forth the name and address of the owner ~~of the bicycle~~, the make, number, style, and general description thereof and such other information as the department may requ est~~ire~~.

## Sec. 29-63. Fees.

The fee for a ~~bicycle~~ license shall be as established from time to time by resolution of the city commission. ~~No fee shall be required for the transfer of a license or for issuing a duplicate in case of the theft, loss or destruction of the original.~~

## Sec. 29-64. License tags and registration cards.

(a) Upon receipt of an application and the fee hereinafter required, the public safety ~~olice~~ department shall issue to the applicant a registration card and a license tag. Such card and tag shall be numbered. It shall be the responsibility~~duty~~ of the applicant to attach the license tag securely to the frame of the bicycle or electric mobility device for which it was issued. ~~It shall be unlawful to operate a bicycle upon the public streets of the city unless the license tag issued therefor is affixed thereto in such a manner as to be plainly visible at all times.~~

(b) If a license tag or registration card is stolen, lost or destroyed, the owner, upon submitting satisfactory proof of such theft, loss or destruction to the public safety ~~olice~~ department, may obtain a duplicate thereof.

## Sec. 29-65. Identification.

The public safety~~olice~~ department is hereby authorized to stamp or otherwise affix suitable serial numbers to the frame of any bicycle or electric mobility device at the time of the issuance of a license therefor, if in the judgment of the department this shall be necessary for its~~the~~ proper identification ~~of the bicycle so licensed~~.

## Sec. 29-66. Removal or mutilation of tags or serial numbers prohibited.

No person shall remove, destroy, mutilate or alter any license tag, serial number or other identifying mark affixed to a bicycle or electric mobility device ~~licensed~~ under the terms of this division. No person shall destroy or alter any registration card issued under the terms of this division. This section shall not be held to prohibit the

removal or destruction of a license tag or registration card by the owner or upon the sale or transfer of the bicycle, electric bicycle, or personal assistive mobility device to another owner.

~~**Sec. 29-67. Transfer.**~~

~~It shall be the duty of every person who sells or transfers ownership of a licensed bicycle to report such sale or transfer to the police department by returning the registration card to the department and furnishing the department with the name and address of the person to whom said bicycle is sold or transferred. Such report shall be made within five days after the sale or transfer. It shall be the duty of the purchaser or transferee of such bicycle to apply for the sale or transfer. It shall be unlawful for the purchaser or transferee of any such bicycle to operate the same upon the public streets or highways of the city until the license issued therefor has been transferred in accordance with the provisions of this section.~~

~~**Sec. 29-68. Duration.**~~

~~All licenses shall be valid for so long as the bicycle is owned by the licensee.~~

~~**Sec. 29-69. Nonresidents.**~~

~~The license provision of this article shall not apply to bicycles owned and personally operated by nonresidents of the city, provided, such use shall not exceed 60 days in the aggregate within the city in any one calendar year.~~

~~**Secs. 29-70—29-74. Reserved.**~~

## ~~*ARTICLE IV. SKATEBOARDS, SCOOTERS, ROLLER SKATES AND ROLLER BLADES*~~

~~**Sec. 29-75. Prohibition on use in downtown business district.**~~

~~No person shall use, operate or utilize any skateboard, scooter, roller skates or roller blades, upon the streets, highways, sidewalks, or other public areas of the city within the following designated area:~~

~~Port Street to the north; Elm Street to the south; Main Street to the east; and Lake Boulevard to the West.~~

~~This prohibition shall apply to sidewalks on both sides of the aforementioned streets as well as the streets, highway, or other public areas located therein.~~

~~**Sec. 29-76. Violations.**~~

~~The owner of the skateboard, scooter, roller skates or roller blades used by such person at the time of said violation shall deliver and surrender such skateboard, scooter, roller skates or roller blades to the police department for impoundment for a period of not to exceed 30 days. Violations may also be punished as set forth in section 1-11.~~

**Secs. 29-67~~0~~—29-74. Reserved.**

**Electric Mobility Devices**
Overview and Recommendations

## Overview

Michigan law (MCL 257.660(12)) allows cities to adopt an ordinance based on the health, safety, and welfare of citizens, regulating the operation of "electric personal assistive mobility devices" on sidewalks, streets, and crosswalks. A city may also prohibit the operation of those items in a downtown, central business district, trail or waterfront.

The City's Ordinance (Chapter 29. Article IV, Section 29-75) currently prohibits use of certain mobility devices in the downtown business district, as follows:

"No person shall use, operate or utilize any skateboard, scooter, roller skates or roller blades, upon the streets, highways, sidewalks, or other public areas of the city within the following designated area: Port Street to the north; Elm Street to the south; Main Street to the east; and Lake Boulevard to the West. This prohibition shall apply to sidewalks on both sides of the aforementioned streets as well as the streets, highway, or other public areas located therein."

## Key Definitions

**Electric Bicycle:** The State (MCL 257.13e) defines this as a device that:

a) Is equipped with:
   i. A seat or saddle for use by the rider.
   ii. Fully operable pedals for human propulsion.
   iii. An electric motor of not greater than 750 watts.
b) The device falls within one of the following categories:
   i. **Class 1**: An electric bicycle with a motor that provides assistance only when the rider is pedaling and that disengages when the electric bicycle reaches a speed of 20 miles per hour.
   ii. **Class 2:** An electric bicycle with a motor that propels the electric bicycle to a speed of no more than 20 miles per hour, whether the rider is pedaling or not, and that disengages when the brakes are applied.
   iii. **Class 3**: An electric bicycle with a motor that provides assistance only when the rider is pedaling and disengages when the electric bicycle reaches a speed of 28 miles per hour.

**Electric Skateboard:** Defined by the State (MCL 257.13f) as a wheeled device that has a floorboard designed to be stood upon that is no more than 60 inches long and 18

inches wide, is designed to transport one person at a time, has an electrical propulsion system with power of no more than 2,500 watts, and has a maximum speed of not more than 25 miles per hour. An electric skateboard may have handlebars and may be designed to also be powered by human propulsion.

**Electric Personal Assistive Mobility Device:** Defined by the State (MCL 257.13c) as a self-balancing nontandem 2-wheeled device, designed to transport one person at a time, having an electrical propulsion system with average power of 750 watts and a maximum speed of not more than 15 miles per hour.

**Electric Mobility Device:** The City of Marquette defines this as:

1. An electric bicycle, as defined by MCL 257.13e.
2. An electric skateboard, as defined by MCL 257.13f.
3. An electric personal assistive mobility device, as defined by MCL 257.13c.
4. Any other wheeled device powered solely by human power and an electric motor not greater than 750 watts.

**Trail:** Defined in the State's Natural Resources and Environmental Protection Act (NREPA) (MCL 324.72101(o)) as a right-of-way adapted to foot, motorized, or other nonmotorized travel.

## Allowable and Restricted Use

**The State** (MCL 257.662a) established requirements for using e-bikes and determines where they may be used within a community unless a local authority adopts alternate regulations.

(1) An individual riding an e-bike is subject to the same requirements as an individual riding a bicycle.

(2) A manufacturer/distributor of e-bikes must affix a label with the classification number, top assisted speed, and motor wattage.

(4) All of the following apply to a class 3 electric bicycle:

- a. A class 3 e-bike shall not be operated by an individual less than 14 years of age.
- b. An individual less than 18 years of age who operates or rides as a passenger must wear a helmet.

(8) An individual may operate a class 1 e-bike on an improved trail. A local authority may regulate or prohibit the operation of a class 1 electric bicycle on that trail.

(9) An individual may operate a class 2 or class 3 electric bicycle on an improved trail only if authorized by the local authority.

(10) An individual shall not operate an electric bicycle on a trail that has a natural surface with no added surfacing materials. A local authority may allow and regulate the operation of an electric bicycle on that trail.
(11) A local authority must administer this section to comply with the Americans with Disabilities Act of 1990, Public Law 101-336, and the Persons with Disabilities Civil Rights Act.
(12) Before an authority may prohibit, authorize, or regulate the use of electric bicycles, that entity shall hold a public hearing on the matter.

**Michigan's Department of Natural Resources** has adopted the following restrictions from **Michigan's Natural Resources and Environmental Protection Act (NREPA)** (MCL 324.72105(2)) for State Managed Trails:

a) An individual may operate a class 1 electric bicycle on a linear trail that has an asphalt, crushed limestone, or similar surface, or a rail trail. A local authority having jurisdiction over a trail may regulate or prohibit the operation of a class 1 electric bicycle on that trail.
b) An individual may operate a class 2 or class 3 electric bicycle on a linear trail that has an asphalt, crushed limestone, or similar surface if authorized by the local authority having jurisdiction over the trail.
c) An individual shall not operate an electric bicycle on a trail that is specifically designated as nonmotorized and that has a **natural surface** tread with no added surfacing materials. A local authority having jurisdiction over a trail described in this subdivision may allow the operation of an electric bicycle on that trail.

**Marquette, MI** recently amended its City Code to

1) Allow for use of the following devices on multi-uses paths:
    - Wheeled devices designed to transport one or more persons and propelled solely by human power.
    - Electric bicycles, as defined by state law. This includes Class 1, 2, and 3 e-bikes.
    - Electric skateboards and electric personal mobility devices, as defined by state law. This includes electric scooters and one-wheels, among other similar devices.
    - All other wheeled devices powered solely by human power and an electric motor not greater than 750 watts.
2) Prohibit users from riding devices on sidewalks throughout much of the Downtown Development District.

**Recommendations**

Based on the models established by the State and by other municipalities, and based on St. Joseph's needs, staff recommends the following:

- Ban all **Electric Mobility Device** on sidewalks in the D-district, consistent with the existing ban on other recreational mobility devices in the downtown business district.
- Allow **Class 1 e-bikes** on streets, sidewalks and non-motorized paths, along with all other **Electric Mobility Devices**.
- Allow **Class 2 e-bikes** on streets, sidewalks and non-motorized paths.
- Restrict **Class 3 e-bikes** from being used on sidewalks and non-motorized paths; allow Class 3 e-bikes on street only.
- Prohibit the use of all **Electric Mobility Devices** from use on non-paved / natural surface trails within City jurisdiction.
- Require all users to have a method for notifying other path users of their approach.
- Require all users under 18 to have a helmet.
- Explore an appropriate speed limit and mechanisms for enforcement.
- Ensure compliance with all relevant ADA requirements.
- Ensure that the City carries out a robust public education campaign that informs the public about both the new requirements and best practices / safety considerations.

# Agenda Item

**TO:** **City Commission**

**FROM:** **Laurie Schmidt, City Attorney**

**RE:** **E-BIkes- First Reading of Ordinance to Amend Ch. 29, Secs. 29-46 through 29-76**

**MEETING DATE:** **November 16, 2026**

After closing the public hearing, the Commission may consider approval of a first reading of the Ordinance to Amend Chapter 29, Sections 29-46 through 29-76. If the Commission needs more information or wishes to explore changes to the draft ordinance, please provide direction to staff, including modifications to the draft or a decision to defer until a later date.

*Action Requested:* to approve a first reading of the Ordinance to Amend Chapter 29, Sections 29-46 through 29-76.

# Agenda Item

**TO:** **City Commission**

**FROM:** **Steve Neubecker, Public Safety Director**

**RE:** **800 MHZ Portable Motorola Radios**

**MEETING DATE:** **November 16, 2026**

Last year, we were notified that the FBI would require all 800 MHz land mobile radios containing or transmitting FBI Criminal Justice Information (CJI) to be encrypted to meet security requirements.

Funding for encryption of the City's 800 MHz Motorola portable and mobile radios was approved as part of the 2026/2027 Capital Improvement Fund. Last week, Tele-Rad Incorporated completed the encryption process on the City's radios, but identified an issue with eight of our portable radios. Tele-Rad Incorporated determined that eight of our existing portable radios are too old to support the required encryption and cannot be upgraded.

Without encrypted 800 MHz public safety radios, our public safety officers may lose the ability to receive critical, real-time communications. This could result in delayed emergency response, compromised coordination, and increased operational safety risks.

Tele-Rad Incorporated provided a quote through the MiDEAL cooperative purchasing contract for eight replacement Motorola 800 MHz APX N70 portable radios in the amount of **$61,364.71**.

Approval is requested to purchase eight Motorola 800 MHz APX N70 portable radios from Tele-Rad Incorporated through the MiDEAL contract for a total cost of **$61,364.71**.

Approval of this purchase will allow all public safety officers to maintain access to encrypted 800 MHz communications and ensure continued access to critical, real-time public safety information.

**401 Capital Projects Fund**

**Expense**

- 901.033 - Mobile & Portable Encryption - Decrease of $47,000 - This project is complete with only $34,908.64 of expense, the budget of $82,000 can be reduced to match actual expense.
- 345.210 - 800 Mhz Radios - Increase of $61,400 - This increase is to create a budget for the purchase of the 800 Mhz radios.

Budgeted Revenue After BA = $50,000 - No Change
Budgeted Expense After BA = $861,200 - Increase of $14,400
Budgeted Net Change to Fund Balance = $(811,200)
Budgeted Projected Ending Fund Balance = $1,256,318.82

*Action Requested:* Motion to approve the purchase of eight Motorola 800 MHz APX N70 portable radios from Tele-Rad Incorporated through the MiDEAL contract for a total cost of **$61,364.71**, and to approve the budget amendment as presented.

**ATTACHMENT(S):**

- Motorola 2026 Radios.pdf

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# ST JOSEPH, CITY OF

## Motorola N70 portable radios

10/23/2026

The design, technical, pricing, and other information ("Information") furnished with this submission is confidential proprietary information of Motorola Solutions, Inc. or the Motorola Solutions entity providing this quote ("Motorola") and is submitted with the restriction that it is to be used for evaluation purposes only. To the fullest extent allowed by applicable law, the Information is not to be disclosed publicly or in any manner to anyone other than those required to evaluate the Information without the express written permission of Motorola.
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MOTOROLA SOLUTIONS

QUOTE-3875495

10/23/2026

ST JOSEPH, CITY OF
700 BROAD ST
SAINT JOSEPH, MI 49085

RE: Motorola Quote for Motorola N70 portable radios

Dear Steve Neubecker,

Motorola Solutions is pleased to present ST JOSEPH, CITY OF with this quote for quality communications equipment and services. The development of this quote provided us the opportunity to evaluate your requirements and propose a solution to best fulfill your communications needs.

This information is provided to assist you in your evaluation process. Our goal is to provide ST JOSEPH, CITY OF with the best products and services available in the communications industry. Please direct any questions to Michael Rickert at mike_rickert@tele-rad.com.

We thank you for the opportunity to provide you with premier communications and look forward to your review and feedback regarding this quote.

Sincerely,

Michael Rickert
Safety Technology Sales Consultant

Motorola Solutions Manufacturer's Representative

MOTOROLA SOLUTIONS

QUOTE-3875495
Motorola N70 portable radios

Billing Address:
ST JOSEPH, CITY OF
700 BROAD ST
SAINT JOSEPH, MI 49085
US

Quote Date:10/23/2026
Expiration Date:01/02/2027
Quote Created By:
Michael Rickert
Safety Technology Sales Consultant
mike_rickert@tele-rad.com
269-454-7171

End Customer:
ST JOSEPH, CITY OF

Contract: 35115 - STATE OF MICHIGAN - MA# 190000001544
AGREEMENT: STATE OF MICHIGAN

| Line # | Item Number | Description | Qty | Term | List Price | Sale Price | Ext. Sale Price |
|---|---|---|---|---|---|---|---|
| | Product Services | | | | | | |
| 1 | LSV00Q00202A | DEVICE PROGRAMMING | 8 | | $71.43 | $71.43 | $571.44 |
| 2 | PMMN4141A | PORTABLE RSM XVP750, IP68, WITH KNOB | 8 | | $543.13 | $407.35 | $3,258.80 |
| 3 | PMPN4820B | CHR DESKTOP SINGLE UNIT IMPRES 2 EXT PS US/NA | 8 | | $91.71 | $68.78 | $550.24 |
| | APX™ N70 | APX N70 | | | | | |
| 4 | H35UCT9PW8AN | PORTABLE RADIO APX N70 7/800 MODEL 4.5 | 8 | | $5,365.00 | $3,755.50 | $30,044.00 |
| 4a | H38DA | ADD: SMARTZONE OPERATION | 8 | | $1,412.00 | $988.40 | $7,907.20 |
| 4b | Q173CA | ADD: SMARTZONE OMNILINK | 8 | | $0.00 | $0.00 | $0.00 |
| 4c | Q361CD | ADD: P25 9600 BAUD TRUNKING | 8 | | $353.00 | $247.10 | $1,976.80 |
| 4d | Q806CH | ADD: ASTRO DIGITAL CAI OPERATION | 8 | | $607.00 | $424.90 | $3,399.20 |
| 4e | QA09001AM | ADD: WIFI CAPABILITY | 8 | | $353.00 | $247.10 | $1,976.80 |
| 4f | Q15AK | ADD: AES/DES-XL/DES-OFB ENCRYPTION AND ADP | 8 | | $941.00 | $658.70 | $5,269.60 |
| 4g | QA08853AA | ADD: CPS ENABLEMENT | 8 | | $0.00 | $0.00 | $0.00 |

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Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800

MOTOROLA SOLUTIONS

QUOTE-3875495
Motorola N70 portable radios

| Line # | Item Number | Description | Qty | Term | List Price | Sale Price | Ext. Sale Price |
|---|---|---|---|---|---|---|---|
| 4h | QA09028AA | ADD: VIQI VC RADIO OPERATION | 8 | | $0.00 | $0.00 | $0.00 |
| 4i | H869DB | SOFTWARE LICENSE ENH: MULTIKEY | 8 | | $388.00 | $271.60 | $2,172.80 |
| 4j | QA09113AA | ADD: BASELINE RELEASE SW | 8 | | $0.00 | $0.00 | $0.00 |
| 5 | LSV01S03060A | APX N70 DMS ESSENTIAL | 8 | 5 YEARS | $360.60 | $360.60 | $2,884.80 |
| 6 | PSV01S03059A | APX NEXT PROVISIONING WITH CPS | 1 | | $0.00 | $0.00 | $0.00 |
| 7 | PMNN4816A | PORTABLE RADIO BATTERY IMPRES 2 LI-ION IP68 3200T | 8 | | $225.50 | $169.13 | $1,353.04 |

Grand Total $61,364.72(USD)

## Notes:

- The Pricing Summary is a breakdown of costs and does not reflect the frequency at which you will be invoiced.

Motorola's quote (Quote Number: _____ Dated: _____ ) is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then the following Motorola's Standard Terms of use and Purchase Terms and Conditions govern the purchase of the Products which is found at http://www.motorolasolutions.com/product-terms.

The Parties hereby enter into this Agreement as of the Effective Date.

| Motorola Solutions, Inc. | Customer |
|---|---|
| By: _____ | By: _____ |
| Name: _____ | Name: _____ |
| Title: _____ | Title: _____ |
| Date: _____ | Date: _____ |

- Unless otherwise noted, this quote excludes sales tax or other applicable taxes (such as Goods and Services Tax, sales tax, Value Added Tax and other taxes of a similar nature). Any tax the customer is subject to will be added to invoices.

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MOTOROLA SOLUTIONS

QUOTE-3875495
Motorola N70 portable radios

| Line # | Item Number | Parametric Data |
|---|---|---|
| 4g | QA08853AA | TEMAILAR = sneubecker@sjcity.com,SYSTEMID = 031C |
| 6 | PSV01S03059A | TEMAILAR = sneubecker@sjcity.com,CUSTNAME = Steve, Neubecker,SYSTEMID = 031C |

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# APX N70 Portable Radio Solution Description

## Overiview

The APX N70 offers affordable, next generation communications for without compromising P25 interoperability or voice and data quality. It offers a durable design with "pick-up-and-go" functionality, optimizing ease-of-use and focused communications in almost all environments.



### Durable and Easy To Use

The APX N70 enhances operations with a full color transflective glass display with touch technology for easy operation with gloves on. The touchscreen includes a high velocity user interface with large touch targets, shallow menu hierarchy, home screen information at a glance, and access to integrated apps. Additionally, the N70 offers extended battery life, a shorter antenna, and Bluetooth compatibility with audio accessories, promoting efficient communications between first responders.

### ESSENTIAL AND SECURE P25 COMMUNICATIONS

The APX N70 is certified compliant with P25 standards and supports digital and analog trunking, FDMA and TDMA, and Integrated Voice and Data. P25 communications over the N70 are safe and secure–it offers software and hardware encryption, single- and multi key encryption, and P25 Authentication, protecting communications during daily operations.

### Reliable Connectivity

Using the APX N70 lets first responders stay connected across disparate networks. It can be equipped with LTE, Wi-Fi®, Bluetooth®, and GPS features, bringing future-ready applications, services, and best-in-class connectivity to everyday users. APX N70 radios support 7/800 MHz frequency bands across radio systems with minimal intervention by the radio user.

## Managing and Provisioning Devices

APN N70 provides users greater awareness and faster radio management through Customer Programming Software ("CPS"), Radio Management ("RM"), or the Radio Central programming. These tools transform accurate data into smarter action by enabling dispatchers and network managers to keep radios in the field, make informed operational decisions, and, above all, protect first responders' focus and safety.

### Customer Programming Service

CPS is a proprietary, Windows-based application used to configure APX subscriber radios in offline situations. The CPS application offers drag-and-drop, clone-wizard, and basic import/export functions that allow for the addition of new software and feature enhancements. APX N radios can be programmed one-at-a-time on a local PC, *via* secure USB port

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connection, with TLS-PSK based encryption. Once loaded, subscriber radios are read, and edited, and copdeplugs and templates can be saved and duplicated to program other fleet radios.

### Radio Management

Batch Programming is available through the RM software for simultaneous programming and upgrading throughout the radio fleet. With Batch Programming, up to 16 radios can be programmed at once over a Wi-Fi connection. This reduces programming time and ensures that the radio fleet is always up-to-date and ready-to-use in the field.

### Device Management Services

Device Management Services ("DMS") packages provide programming, management, and maintenance services to maximize the effectiveness of this APX N70 solution, while reducing maintenance risk, workload, and total cost of ownership. DMS tackles a range of customer needs, whether the solution is self-maintained or managed by Motorola Solutions.

Using Motorola Solutions' cloud-based Radio Central Programming, APX N70 supports faster provisioning and deployment to get devices in the hands of first responders and out into the field. Parameters such as talk groups, interface options, and security keys can be programmed remotely within minutes. The DMS package provides access to batch programming with Radio Central Programming or one-at-a-time basic programming with Customer Programming Service, described below.

### Radio Central

Radio Central Programming streamlines the APX N70 out-of-the-box experience with a few simple steps. Users will power on the device and view a boot-up animation. Status bar icons on the front display indicate when a connection is made and an update download is initiated. If the APN N70 device is being started for the first time, a "peek-in" device management notification will indicate that the default configuration is detected. When the update download is complete, the device reboots and installs the update. When the install is complete, the device goes back to the full home screen and notifies the user that the update is complete. From power on to provisioning, the process takes less than a minute. For Encryption and Authentication users, a KVL needs to be connected to the radio to use those services.

APX N70 also features Touchless Key Provisioning ("TKP"), leveraging Radio Central and Key Management Facility to add encryption keys remotely. This streamlined, one-time process reduces the time and effort spent enabling encryption. TKP delivers the initial encryption keys to APN N70 radios. Users can provision encryption on one radio or on batches of radios, further speeding up the encryption process for radio fleets.

The figure below illustrates APX N70's faster provisioning process.

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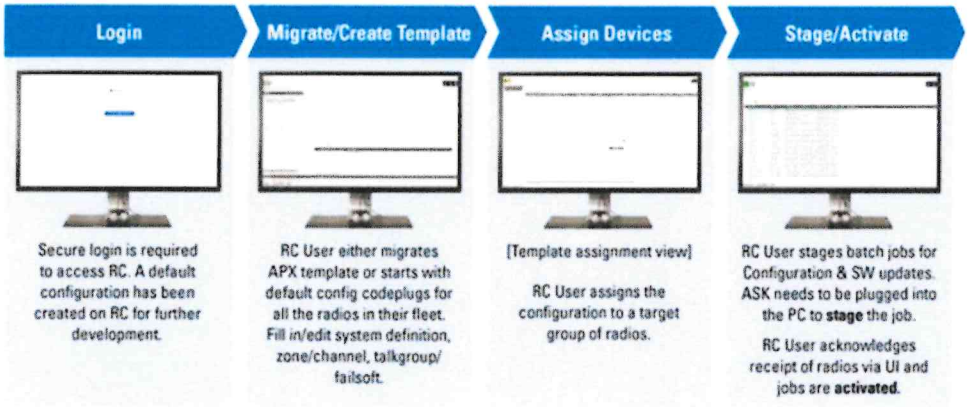



Figure 1: APX N70 Provisioning via Radio Central

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# APX N-Series Device Management Services - Essential Statement Of Work

## Overview

Device Management Servces ("DMS") efficiently maintains the Customer's device fleet while helping to keep devices up-to-date and fully operational in the field.

DMS Essential services provide basic hardware and software support.

This Statement of Work ("SOW"), including all of its subsections and attachments is an integral part of the applicable agreement ("Agreement") between Motorola Solutions, Inc. ("Motorola Solutions") and Customer ("Customer").

In the event of a conflict between the terms and conditions of the Agreement and the terms and conditions of this SOW, this SOW will control as to the inconsistency only. The SOW applies to the device specifically named in the Agreement.

## HardwareRepair

Hardware Repair provides repair coverage for internal and external device components that do not work in accordance with published specifications. Repair services are performed at a Motorola Solutions-operated or supervised facility. The device will be repaired to bring it to compliance with its specifications, as published by Motorola Solutions at the time of delivery of the original device.

For malfunctioning devices that must be replaced, Motorola Solutions will attempt to read the codeplugs from those devices. If successful, Motorola Solutions will load the codeplug to any replacement devices. If not, Motorola Solutions will load a factory codeplug, and the Customer will need to load the previous codeplug.

Motorola Solutions will load factory available firmware to any replacement devices, which may not match the Customer's firmware version.

### Motorola Solutions Responsibilities

- Repair or replace malfunctioning device, as determined by Motorola Solutions.
- Complete repair or replacement with a turnaround time of five business days in-house, provided the device is delivered to the repair center by 9:00 a.m. (local repair center time). Turnaround time represents thetime a product spends in the repair process, and does not include time in transit to and from the Customer's site. Business days do not include US holidays or weekends.
- If applicable, apply periodically-released device updates, in accordance with an Engineering Change Notice.
- Provide two-way air shipping when a supported Motorola Solutions electronic system, such as MyView Portal, is used to initiate a repair. A shipping label will be generated via the electronic system.

### Customer Responsibilities

- For non-contiguous renewals, Customer must provide a complete list, preferably in electronic format, of all hardware serial numbers to be covered under the Agreement to Motorola Solutions.
- Initiate device repairs, as needed.
  - When initiating a repair via a supported Motorola Solutions electronic system, label each package correctly with the shipping label and Return Material Authorization ("RMA") number generated by the electronic system.
  - When initiating a repair via paper Return Material Form ("RMF"), the RMF must be completed for each device, included in the package with the device, and shipped to the Motorola Solutions depot specified on the RMF.
- Remove any data or other information from the device that the Customer wishes to destroy or retain prior to sending the device for repair.

Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the ""Underlying Agreement"") that authorizes Customer to purchase equipment and/or services or license software (collectively ""Products""). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.
Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800

- If a malfunctioning device must be replaced and the Customer has loaded information for that device to Motorola Solutions' cloud environment, the Customer will need to remove the information for the malfunctioning device and add information for the replacement device to the applicable cloud environment.

### Limitations And Exclusions

The Customer will incur additional charges at the prevailing rates for any activities that are not included or are specifically excluded from this service scope, as described below. Motorola Solutions will notify the Customer and provide a quotation of any incremental charges related to such exclusions prior to completing the repair and said repair will be subject to Customer's acceptance of the quotation.

- Replacement of consumable parts or accessories, as defined by product, including but not limited to batteries, cables, and carrying cases.
- Repair of problems caused by:
  - Natural or manmade disasters, including but not limited to internal or external damage resulting from fire, theft, and floods.
  - Third-party software, accessories, or peripherals not approved in writing by Motorola Solutions for use with the device.
  - Using the device outside of the product's operational and environmental specifications, including improper handling, carelessness, or reckless use.
  - Unauthorized alterations or attempted repair, or repair by a third party.
- Non-remedial work, including but not limited to administration and operator procedures, reprogramming, and operator or user training.
- Problem determination and/or work performed to repair or resolve issues with non-covered products. For example, any hardware or software products not specifically listed on the service order form are excluded from service.
- File backup or restoration.
- Completion and test of incomplete application programming or system integration if not performed by Motorola Solutions and specifically listed as covered.
- Accidental damage, chemical or liquid damage, or other damage caused outside of normal device operating specifications, except if optional Accidental Damage Coverage was purchased.
- Cosmetic imperfections that do not affect the functionality of the device.
- Software support for unauthorized modifications or other misuse of the device software is not covered.

Motorola Solutions is not obligated to provide support for any device that has been subject to the following:

- Repaired, tampered with, altered or modified (including the unauthorized installation of any software) — except by Motorola Solutions authorized service personnel.
- Subjected to unusual physical or electrical stress, abuse, or forces or exposure beyond normal use within the specified operational and environmental parameters set forth in the applicable product specification.
- If the Customer fails to comply with the obligations contained in the Agreement, the applicable software license agreement, and Motorola Solutions terms and conditions of service.

## Device Technical Support

Motorola Solutions' Device Technical Support service provides telephone consultation for device and accessory issues. Support is delivered through the Motorola Solutions Centralized Managed Support Operations ("CMSO") organization by a staff of technical support specialists.

For Device Technical Support, Motorola Solutions will respond to calls within two (2) hours during the support days. Support hours are 7 a.m. to 7 p.m. CST Monday through Friday, excluding US holidays. In addition, Customers may contact the Call Management Center (800-MSI-HELP) at any time (24 hours a day, seven days a week) and a Motorola Solutions representative will log a technical request in Motorola Solutions Case Management System on the Customer's behalf.

Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the ""Underlying Agreement"") that authorizes Customer to purchase equipment and/or services or license software (collectively ""Products""). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.
Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800

### Motorola Solutions Responsibilities

- Provide technical support for devices, assessing and troubleshooting reported issues.
- Receive and log Customer support requests, and assign a technical representative to respond to a Customer incident per the defined timeframes.

### Customer Responsibilities

- Use the provided methods to contact Motorola Solutions technical support.
- Provide sufficient information to allow Motorola Solutions technical support agents to diagnose and resolve Customer issues.
- Provide contact information for field service technicians in the event that Motorola Solutions has to follow up.

### Limitations And Exclusions

- Device support does not include Land Mobile Radio ("LMR") network, Wi-Fi, and LTE network troubleshooting.

## Software Maintenance

Motorola Solutions is continually developing new features and functionality for our portfolio of public-safety-grade radios. By purchasing software maintenance, the Customer can take advantage of these firmware releases and future-proof their communications investment.

### Motorola Solutions Responsibilities

- Test all firmware releases to minimize software defects.
- Announce new firmware releases and post release notes in a timely manner via MyView Portal.
- Provide firmware updates. Motorola Solutions makes no guarantees as to the frequency or timing of firmware updates.
- Provide upgrade capability through supported Programming Tools.
- Provide programming and service tools and technical support through the firmware support window.
- Provide documentation via MyView Portal with each release detailing new features, bug fixes, and any known issues.

### Customer Responsibilities

- Periodically check MyView Portal for firmware update announcements.
- Keep the radio fleet updated with firmware versions within the support window.

## MyView Portal Access

MyView Portal is the single location to track the status of subscriptions and service contracts, including start and end dates. This portal includes order, RMA, and technical support ticket status, as well as a consolidated download site for software and documentation.

Outside of pre-announced maintenance periods, MyView Portal will be available on a best effort 24/7 basis. Motorola Solutions cannot guarantee the availability of Internet networks outside of our control.

### Motorola Solutions Responsibilities

- Provide a web accessible, secure portal to view the Customer's data.
- Provide the Customer with login credentials for the site.
- Provide end-user training for the site.
- Provide technical support to answer end user questions between the hours of 8 a.m. to 5 p.m. CST Monday through Friday, excluding US holidays.

Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the ""Underlying Agreement"") that authorizes Customer to purchase equipment and/or services or license software (collectively ""Products""). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.
Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800

- Keep the site updated with the latest Customer information.

### CUSTOMER RESPONSIBILITIES

- Provide Motorola Solutions with contact information for administrative users.
- Administer user access.
- Provide Internet access for users to access the site.
- Attend available MyView Portal training.
- Protect login information against unauthorized use.
- Provide Motorola Solutions with updated equipment information, as needed.

Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the ""Underlying Agreement"") that authorizes Customer to purchase equipment and/or services or license software (collectively ""Products""). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.
Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800

MOTOROLA SOLUTIONS

# Purchase Order Checklist NA OM

| |
|---|
| Marked as PO/ Contract/ Notice to Proceed on Company Letterhead<br>(PO will not be processed without this) |
| PO Number/ Contract Number |
| PO Date |
| Vendor = Motorola Solutions, Inc. |
| Payment (Billing) Terms/ State Contract Number |
| Bill-To Name on PO must be equal to the *Legal* Bill-To Name |
| Bill-To Address |
| Ship-To Address (If we are shipping to a MR location, it must be documented on PO) |
| Ultimate Address (If the Ship-To address is the MR location then the Ultimate Destination address must be documented on PO ) |
| PO Amount must be equal to or greater than Order Total |
| Non-Editable Format (Word/ Excel templates cannot be accepted) |
| Tax Exemption Status |
| Signatures (As required) |

**NOTE**: When an email order is submitted a confirmation is sent from Motorola AutoNotify referencing a **case number**.
Once checklist is complete, order still must go through **Order Validation/Credit Approval**

# Agenda Item

**TO:** **City Commission**

**FROM:** **Emily Hackworth, City Manager**

**RE:** **Travel Policy**

**MEETING DATE:** **November 16, 2026**

Staff has made a number of changes to the current travel policy to better reflect the City's needs.

The proposed policy, along with a red-lined version, are attached.

Key changes are as follows:

- Approval and Justification: City Manager approval will be required for travel that is out of State, out of region, or associated with an organization that the City and/or the staff isn't affiliated with. This is intended to ensure that the travel is justifiable and worth the expense.
- Reimbursement: The City currently reimburses for travel based on GSA per diem rates for the travel destination. The update requires itemized receipts and will reimburse based on the amount spent, up to the GSA per diem max.
- Transportation: We are requiring use of a City-owned vehicle when possible.
- Proof of Attendance: The City will require proof of attendance going forward.

*Action Requested:* to approve the revisions to section 319 - Business Travel - of the St. Joseph Personnel Policy Manual.

**ATTACHMENT(S):**

- 319 Travel Expenses-CURRENT.docx
- 319 Business Travel 20261113-PROPOSED.docx

Current Policy

**319 Travel Expenses**
Effective Date: 05/07/2012

We will reimburse you for reasonable business travel expenses if the Department Head approves the travel in advance. After a trip is approved, you are responsible for making your own travel arrangements.

We reimburse approved travel expenses such as travel, meals, lodging, and other expenses as long as they were necessary to meet the objectives of the trip. You are expected to keep expenses within reasonable limits and within the per diem limitations established from time to time by the City Commission.

If you are involved in an accident while on business travel, immediately report the accident to your supervisor. If you use a vehicle owned, leased, or rented by the City, you may not use that vehicle for personal reasons.

We may sometimes give employees a cash advance to cover the expected expenses for an approved trip. If you think you need cash advance, give a written request to your supervisor.

There may be times when you want to have a family member or friend come with you on a business trip. There may also be times when you want to combine a business trip with personal travel. In both cases, you must first get prior approval. Since the purpose of your trip is business, we need to make sure that nothing interferes with that objective. You are responsible for any expenses related to the personal portion of the trip or for your companion.

When a business trip is over, submit your completed travel expense report within 5 days. With your expense report, you must also submit receipts for every expense.

See your supervisor for help and questions about business travel, travel advances, expense reports, or any other travel issues.

It is a very serious matter if you record false or misleading information on your expense report. You may not request reimbursement for expenses that you did not have or that were not business-related. Employees who do not follow this business travel policy could be subject to disciplinary action, up to and including termination of employment.

# SJC Personnel Policy Manual

Proposed Policy

**319 Business Travel**
Effective Date: 05/07/2012
Revision Date:

There may be opportunities for staff to travel to participate in City business, trainings, workshops, seminars, speaking engagements, meetings, conferences, etc. The City is generally supportive of these opportunities when they provide value and are within budget.

We will reimburse you for reasonable business travel expenses if the travel is approved in advance. After a trip is approved, you are responsible for making your own travel arrangements within the criteria laid out below.

**Travel Approval:** All travel must be approved by the Department Head before any expenses are incurred.

Additionally, City Manager approval is required for:

- Out of State Travel: Any travel that takes an employee outside the State of Michigan, regardless of the purpose or funding source.
- Non-Regional Travel: Any travel associated with a 'region' that does not include the City of St. Joseph, as defined by the host organization.
- Non-Affiliated Association: Any travel to an event hosted by a professional membership organization, group, association, etc. in which neither the City of St. Joseph nor the staff member holds a membership.

For these requests, the employee must complete a travel authorization form including the event details, host organization, location, dates of travel, all estimated costs, funding source, and a justification / statement of benefit to the City. The Department Head must provide their approval before the City Manager reviews the request.

**Reimbursable Expenses:** The City uses the U.S. General Services Administration (GSA) Federal Per Diem rates as the standard for reimbursable travel expenses. The rates are available at www.gsa.gov/perdiem. These are the maximum reimbursements for lodging, meals and incidental expenses at the travel destination.

The City will reimburse approved travel expenses such as travel, meals, lodging, and other expenses as long as they are both necessary to meet the objectives of the trip and are within the

federal per diem limits.

You will be reimbursed for your actual expenses, supported by itemized receipts, up to the applicable GSA maximum. Unless an exception was approved in advance (see Exceptions to Per Diem Rates), any amount above the GSA maximum is your responsibility.

**Non-Reimbursable Expenses:** Alcoholic beverages, entertainment, recreation, sightseeing, clothing, toiletries, costs for a companion or family member, and any other expense not directly related to approved City business will not be reimbursed.

**Exceptions to Per Diem Rates:** There may be times when the applicable GSA rate is not enough to secure reasonable lodging or meals at the travel destination. In those cases, you may request an exemption from your Department Head and City Manager in advance. Requests must include a justification and maximum anticipated expense.

**Transportation:** Use of a City-owned vehicle is encouraged where available and appropriate. Personal vehicles are reimbursed at the current IRS standard mileage rate. Document the date, origin, destination, and total miles driven for each trip (a print out from google maps will suffice). Airfare may be economy or coach class only. Tickets should be purchased at the lowest reasonable available fare. Reasonable costs for taxis, rideshare, shuttles, or public transit are reimbursable with receipts.

**Accidents:** If you are involved in an accident while on business travel, immediately report the accident to your supervisor.

**Personal Use:** If you use a vehicle owned, leased, or rented by the City, you may not use that vehicle for personal reasons without explicit prior approval from your Department Head and City Manager. Approval will be granted only when the personal use is incidental to the business purpose of the trip and is minor in duration, distance, and cost. If approved, you are responsible for all costs attributable to personal use.

**Cash Advance:** The City may give employees a cash advance to cover the expected expenses for an approved trip. If you think you need a cash advance, submit a written request to your supervisor. For any cash advance, all expenses must be supported by an itemized receipt and any unsupported expenses must be returned to the City.

**Companion Travel:** There may be times when you want to have a family member or friend come with you on a business trip. You must get prior approval from your Department Head and the City Manager. Since the purpose of your trip is business, we need to make sure that nothing interferes with that objective. You are responsible for any expenses related to the personal portion of the trip or for your companion.

**Reimbursement Requests:** When your trip is over, submit your completed travel expense report within five business days to your Department Head for approval, then to the Finance Director. Include

receipts for every expense.

**Proof of Attendance:** For conferences, trainings, seminars, and similar events, submit proof of attendance to your Department Head. Acceptable proof includes a certificate of completion, attendance confirmation from the host organization, or similar. If you cannot obtain proof of attendance, provide an explanation to your Department Head for their approval.

**Abuse:** Employees must accurately report all travel expenses and may not submit false or misleading information or request reimbursement for expenses that were not incurred or were unrelated to approved City business. Violations of this policy may result in disciplinary action, up to and including termination of employment.

**Questions:** See your supervisor for help and questions about business travel, travel advances, expense reports, or any other travel issues.

# Agenda Item

**TO:** **City Commission**

**FROM:** **Emily Hackworth, City Manager**

**RE:** **Vacation Policy**

**MEETING DATE:** **November 16, 2026**

Staff proposes a number of changes to the current travel policy to better support employees and leave administration.

The current policy and the proposed changes are both attached.

Key changes are as follows:

- Hours vs. Days: All leave time is referred to by hours rather than days to reduce confusion given that not all shifts are eight hours.
- Minimum Increment: Leave time increments are reduced to .25 hours rather than an hour, reflecting current practice.
- Carryover: A vacation carryover exemption is created to allow the City Manager to grant employees permission to carry additional hours into the next calendar year in circumstances that prevent an employee from using their accrued time, resulting in a leave bank larger than what can typically be carried over.

*Action Requested:* to approve the revisions to section 320 - Vacation Benefits and Personal Days - of the St. Joseph Personnel Policy Manual.

**ATTACHMENT(S):**

- 320 Vacation Benefits and Personal Days-CURRENT.docx
- 320 Vacation Benefits and Personal Days-PROPOSED.docx

**320 Vacation Benefits and Personal Days**
Effective Date: 05/07/2012
Revision Date: 10/10/2016
Revision Date: 12/10/2018

Current Policy

Vacation days are credited annually on January 1 and are awarded to regular full-time employees and regular part-time employees (pro-rated for part-time employees) according to the following procedures:

Accrual: Vacation time accrues monthly commencing on the date of appointment, and is prorated from the date of appointment or termination per the following table:

**Non-Union Employees**

| Years of Eligibility | Monthly | Annually |
|---|---|---|
| Upon initial eligibility- 5 years | 1.00 days | 12 days |
| After 5 years | 1.25 days | 15 days |
| After 10 years | 1.50 days | 18 days |
| After 15 years | 1.75 days | 21 days |
| After 20 years | 2.00 days | 24 days |

Eligibility: You are eligible to request to use vacation time following the completion of your introductory period. Personnel calendar records are kept and eligible vacation time is confirmed by the Personnel Department. Employees will be notified of their eligibility annually.

Management Team: Management Team employees include the Assessor; Chief Building Official; City Attorney; City Engineer; City Manager; Community Development Director; Director of Communications and Marketing; Director of Public Safety and deputy director(s); Director of Public Works and deputy director(s); Finance Director/ City Clerk; and Water Plant Superintendent and similar salaried/exempt department-head level employees designated by the City Commission or the City Manager. Management Team employees receive vacation as described above except that Management Team employees at the "initial eligibility- 5 years" level receive 1.25 days per month (15 days annually).

Exempt employees receive three (3) personal days per year, credited at the same time as vacation time; personal days must be used during the calendar year in which they are credited and may not be cashed out.

Administration: You may not take less than one hour of vacation at any one time. Vacation time is approved in advance by the immediate supervisor, and is recorded on the bi-weekly time card. Each vacation request will be reviewed based on a number of factors, including the staffing needs of the department. Vacation pay does not include overtime or any special forms of compensation such as incentives, commissions, bonuses, or shift differentials.

Deferral: *A* maximum of the greater of (1) twenty-one (21) days or (2) one and one-half times the employee's annual vacation accrual rate may be deferred to the next calendar year. For example,

an employee receiving 18 vacation days per year may defer up to 27 days (18 days times 1.5 = 27). Any excess time will be forfeited.

Termination: Upon termination of employment, unused, accrued vacation pay will be computed by subtracting the number of days taken from the vacation time earned as prorated to the date of termination. If more vacation time has been taken than earned, when so prorated, an equivalent deduction will be made from the employee's final pay check

**SJC Personnel Policy Manual**

Proposed Policy

**320 Vacation Benefits and Personal Days**
Effective Date: 05/07/2012
Revision Date: 10/10/2016
Revision Date: 12/10/2018
Revision Date:

Vacation time is credited annually on January 1 to eligible regular full-time and regular part-time employees, with part-time benefits prorated based on their regularly scheduled hours. Although vacation time is credited in advance, it is earned monthly beginning on the employee's date of appointment and is prorated upon hire or termination in accordance with the following schedule:

**Non-Union Employees**

| **Years of Eligibility** | **Monthly** | **Annually** |
|---|---|---|
| | Hours | Hours |
| Upon initial eligibility- 5 years | 8 hours | 96 hours |
| After 5 years | 10 hours | 120 hours |
| After 10 years | 12 hours | 144 hours |
| After 15 years | 14 hours | 168 hours |
| After 20 years | 16 hours | 192 hours |

**Eligibility:** You are eligible to request to use vacation time following the completion of your introductory period. Personnel calendar records are kept and eligible vacation time is confirmed by the Personnel Department. Employees will be notified of their eligibility annually.

**Management Team:** Management Team employees include the Assessor; Chief Building Official; City Attorney; City Engineer; City Manager; Development Director; Director of Communications; Director of Public Safety and deputy director(s); Director of Public Works and deputy director(s); Finance Director; City Clerk; and Water Plant Superintendent and similar salaried/exempt department-head level employees designated by the City Commission or the City Manager. Management Team employees receive vacation as described above except that Management Team employees at the "initial eligibility - 5 years" level receive 10 hours per month (120 hours annually).

**Personal Days:** Exempt employees receive 24 hours of personal time per year, credited at the same time as vacation time; personal days must be used during the calendar year in which they are credited and may not be cashed out.

**Administration:** You may not take less than .25 hours of vacation at any one time. Vacation time must be approved in advance by the immediate supervisor, and is recorded on the bi-weekly time card. Each vacation request will be reviewed based on a number of factors, including the staffing needs of the department. Vacation pay does not include overtime or any special forms of compensation such as incentives, bonuses, or shift differentials.

**Deferral:** A maximum of the greater of (1) 168 hours or (2) one and one-half times the employee's annual vacation accrual rate may be deferred to the next calendar year. For example, an employee receiving 144 hours per year may defer up to 216 hours (144 hours times 1.5 = 216 hours). Any excess time will be forfeited, except as provided below.

**Vacation Carryover Exemption:** In circumstances where operational needs prevent an employee from utilizing their accrued vacation time, the City Manager may authorize an exemption to the established carryover limits for non-union employees. Such circumstances may include staffing shortages, critical work, emergencies, or other operational demands that limit an employee's ability to take vacation.

Requests for exempted hours must be submitted using the Vacation Carryover form by the employee's Department Head at least thirty (30) calendar days before the end of the calendar year. Requests must identify 1) the excess hours requested, 2) a justification for the exemption, and 3) a timeframe in which the excess hours will be exhausted. Exemptions must be approved in writing by the City Manager. Late requests may be considered when unforeseen operational circumstances arise.

Exempted hours must be used before regular vacation balances and within the timeframe specified on the approved request form. Approved carryover hours may not be cashed out during employment. Any remaining approved carryover hours will be eligible for payout only upon termination or retirement.

Approved exemptions will be documented and tracked by the Personnel Department. Exemptions are granted on a case-by-case basis and do not establish an ongoing entitlement to additional carryover.

**Termination:** Upon termination of employment, unused, accrued vacation pay will be computed by subtracting the number of hours taken from the vacation time earned as prorated to the date of termination. If more vacation time has been taken than earned, when so prorated, an equivalent deduction will be made from the employee's final pay check

# Agenda Item

**TO:** **City Commission**

**FROM:** **Emily Oman**

**RE:** **Property Maintenance Program Report**

**MEETING DATE:** **November 16, 2026**

Code Enforcement Office Emily Oman will give a presentation on the 2026 Property Maintenance Program. Details will include an overview of the current focus area, the pass/fail metrics, before & after photos of completed work, and a brief introduction into the upcoming 2027 focus area.

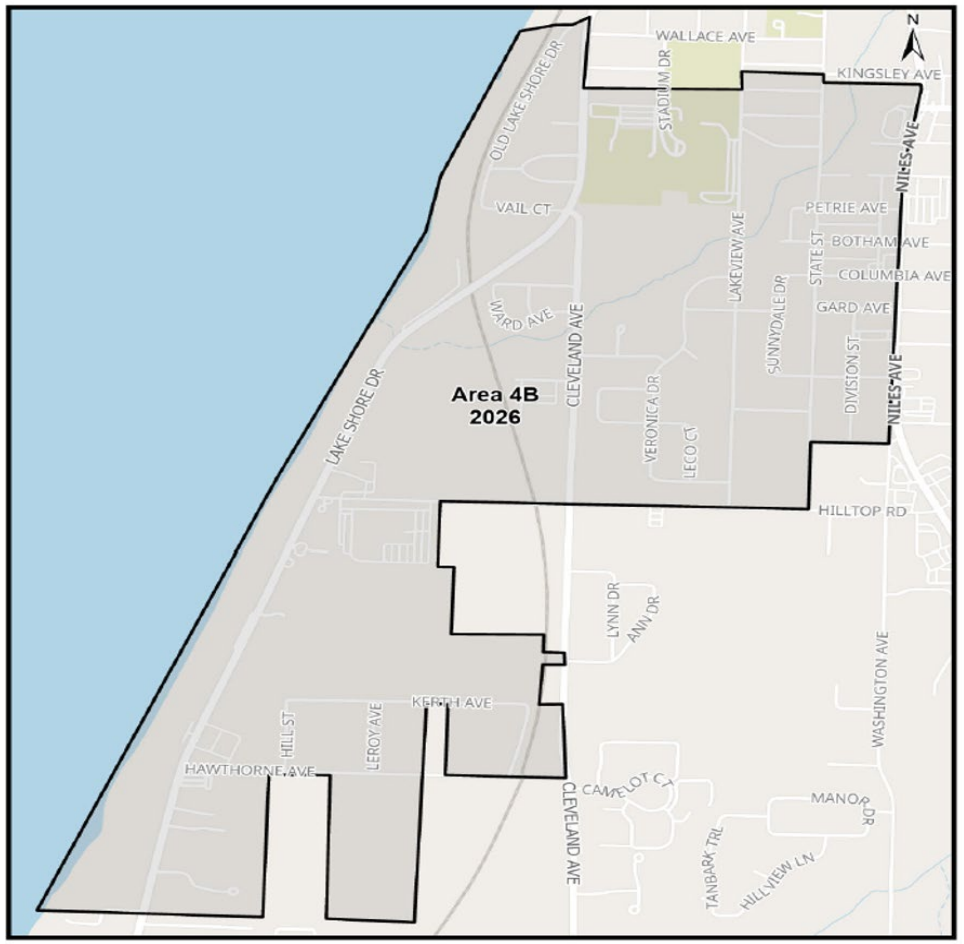
**ATTACHMENT(S):**

- 2026 Property Maintenance Program Metrics Presentation.pdf

# 2026 Property Maintenance Program

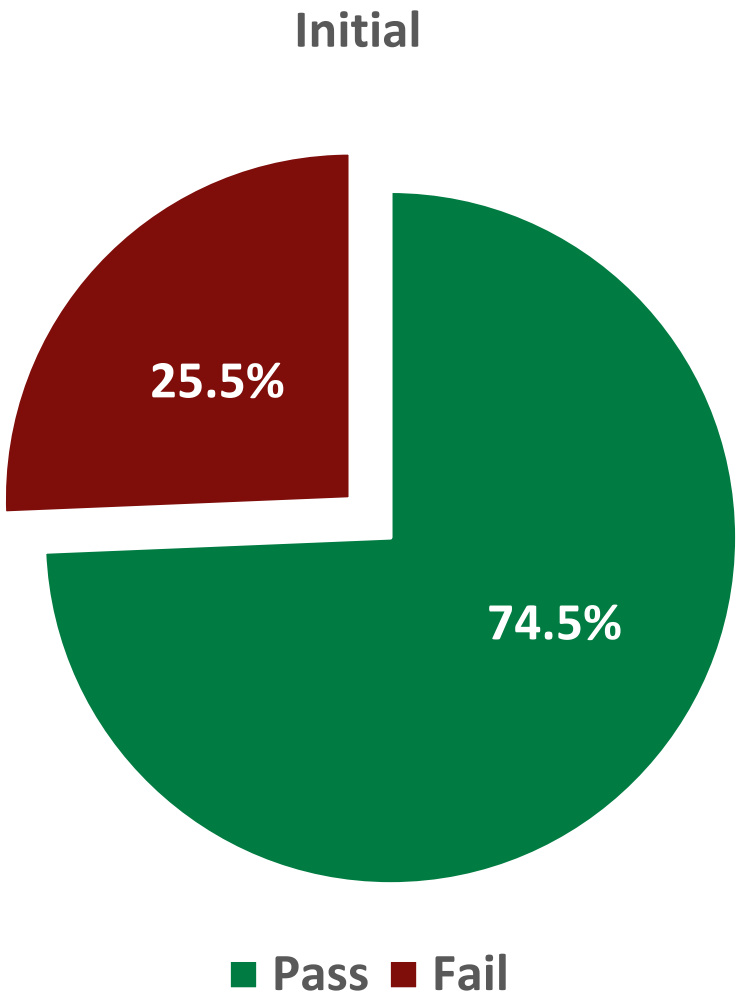
# Initial:

- Encompassed area known as 4B
    - Total of 573 Properties
- 4B includes a mix of residential, commercial, and industrial zones
- Inspections conducted between February 1 and May 1 of 2026
- Compliance deadline: September 20, 2026



# Initial Metrics:

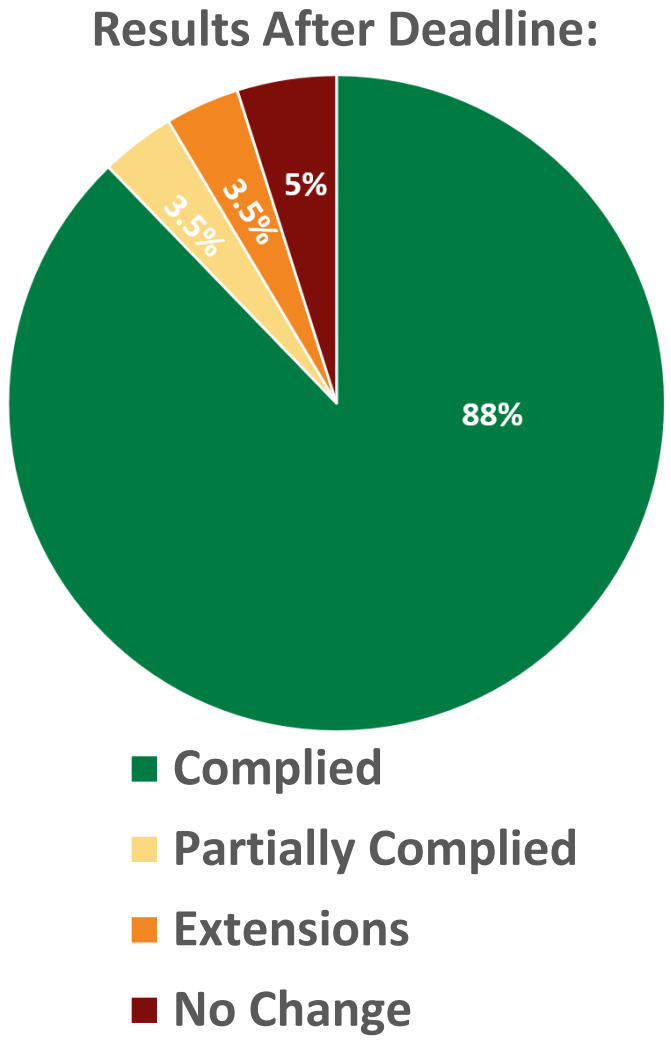
- Passed: 426 (74.5%)
- Failed: 147 (25.5%)



# Reinspection Metrics: By the Deadline

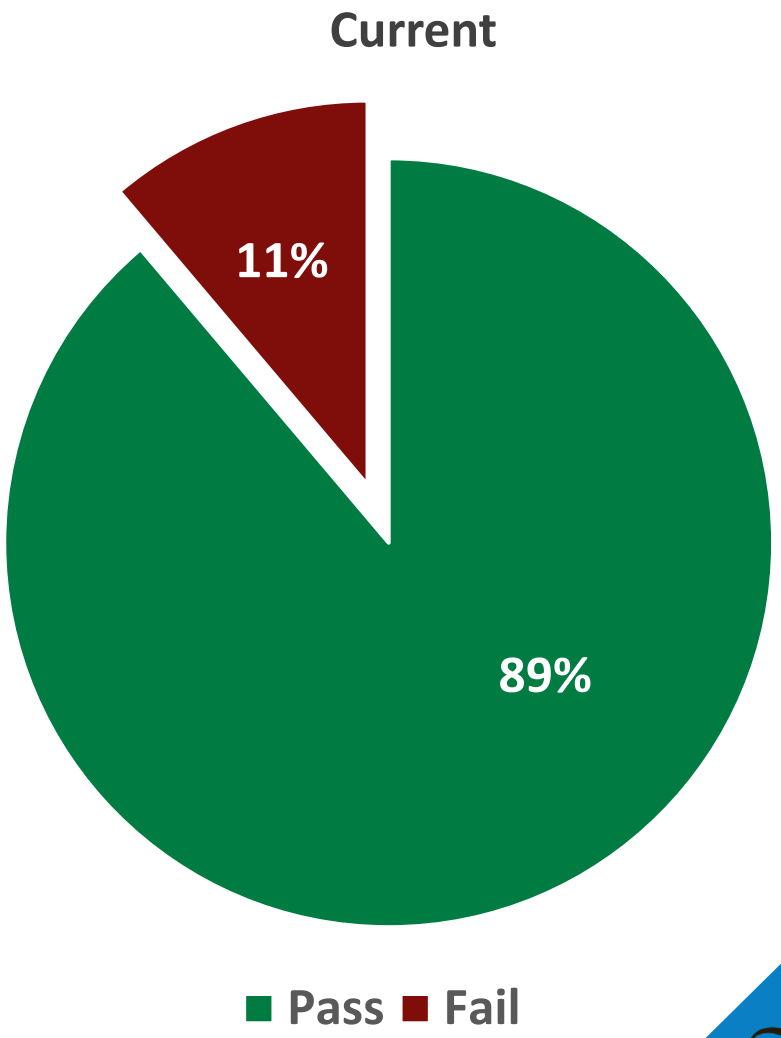
Out of the initial 147 fails:

- Complied:  77
- Outstanding: 70
  - No Change: 28
  - Partially Complied/ Active Work: 21
  - Extensions: 21
    - Requested & Open Permits

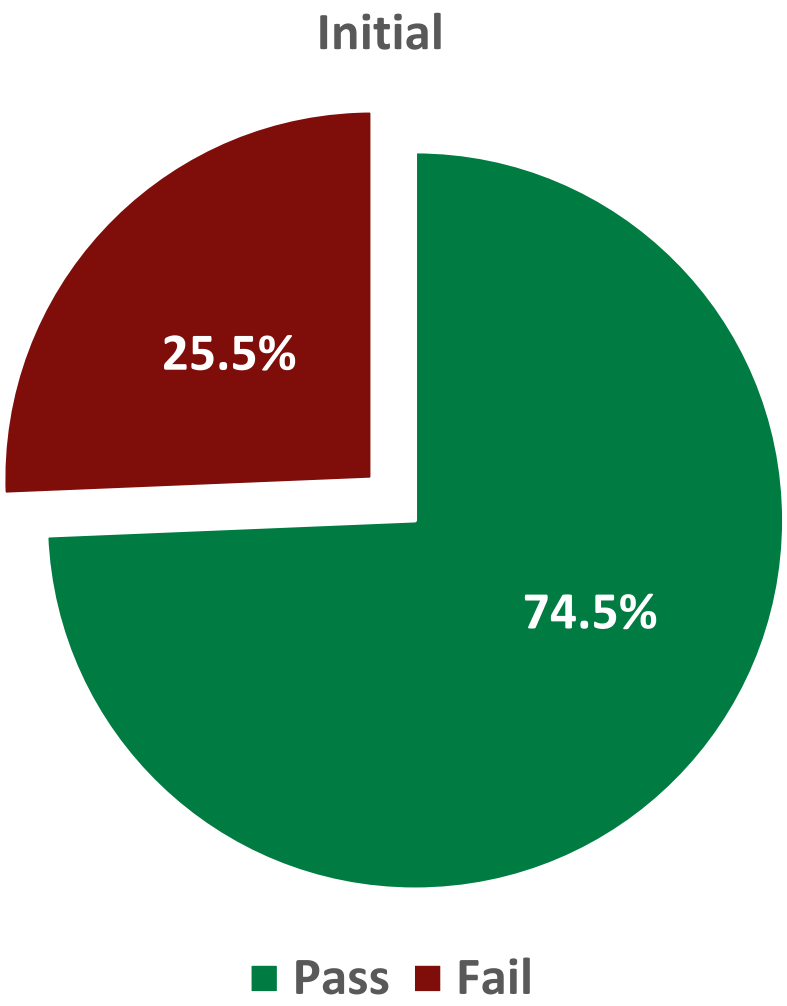


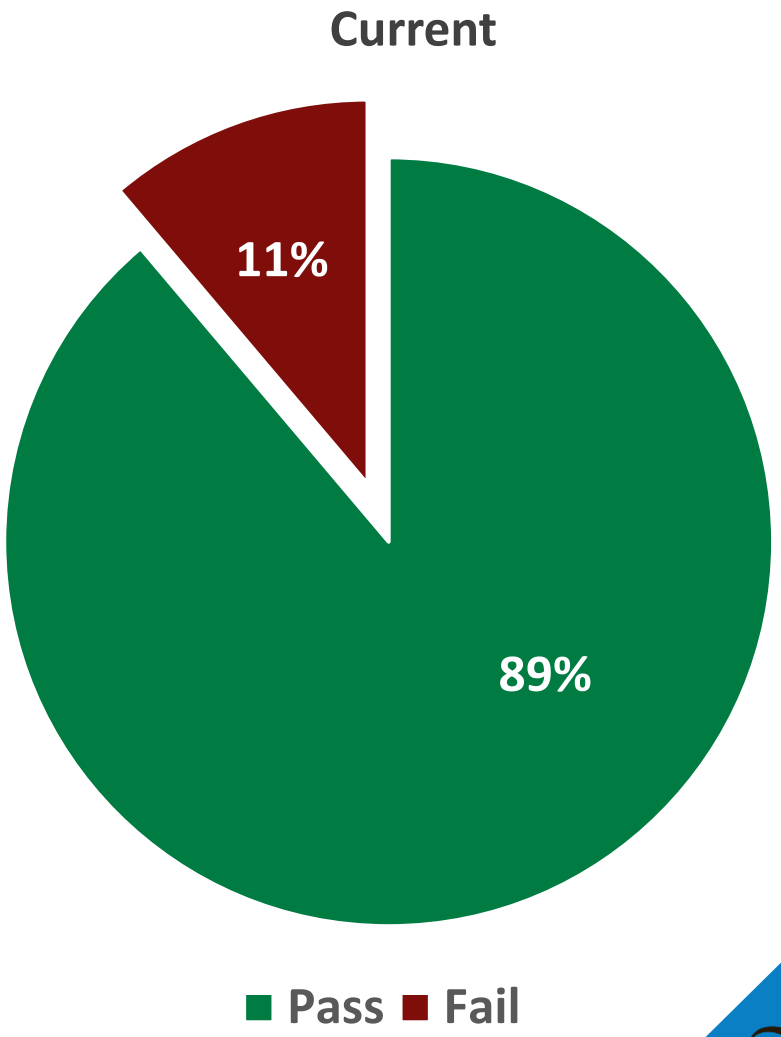
# Current Metrics:

- Pass: 509  (89%)
- Failed: 64 (11%)
  - No Change: 26
  - Partially Complied/ Active Work: 20
  - Extensions: 18
    - Requested & Open Permits



# Metrics Comparison:



# Improvement Examples:

**Before:**



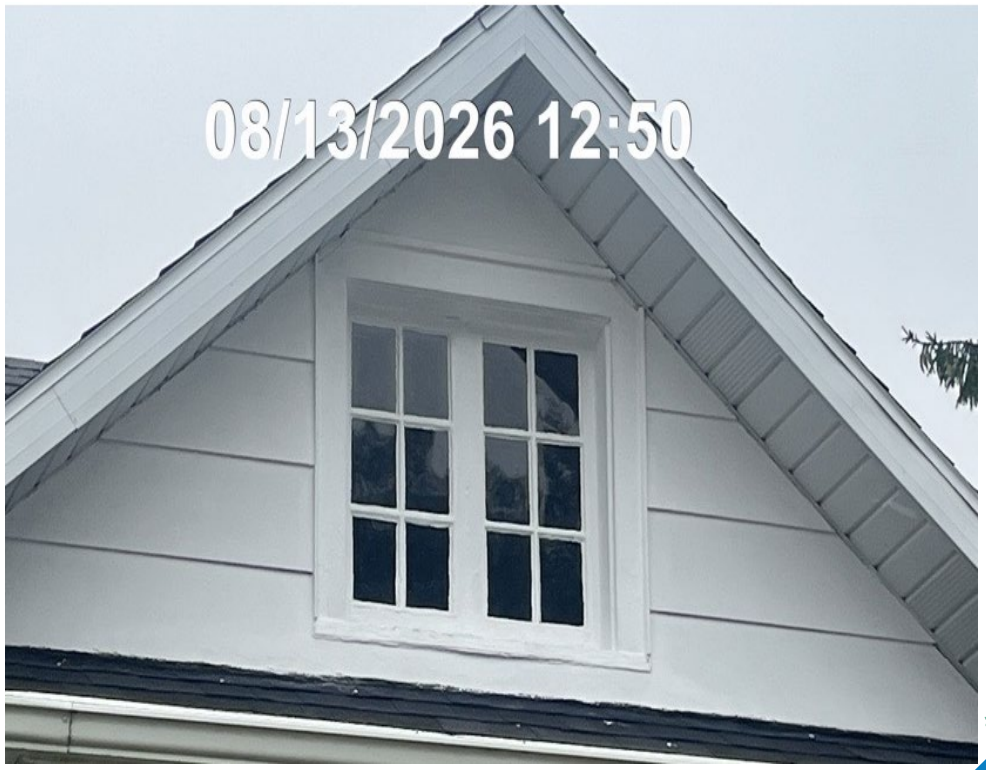




**After:**

# Improvement Examples:

**After:**







**Before:**

# Improvement Examples:

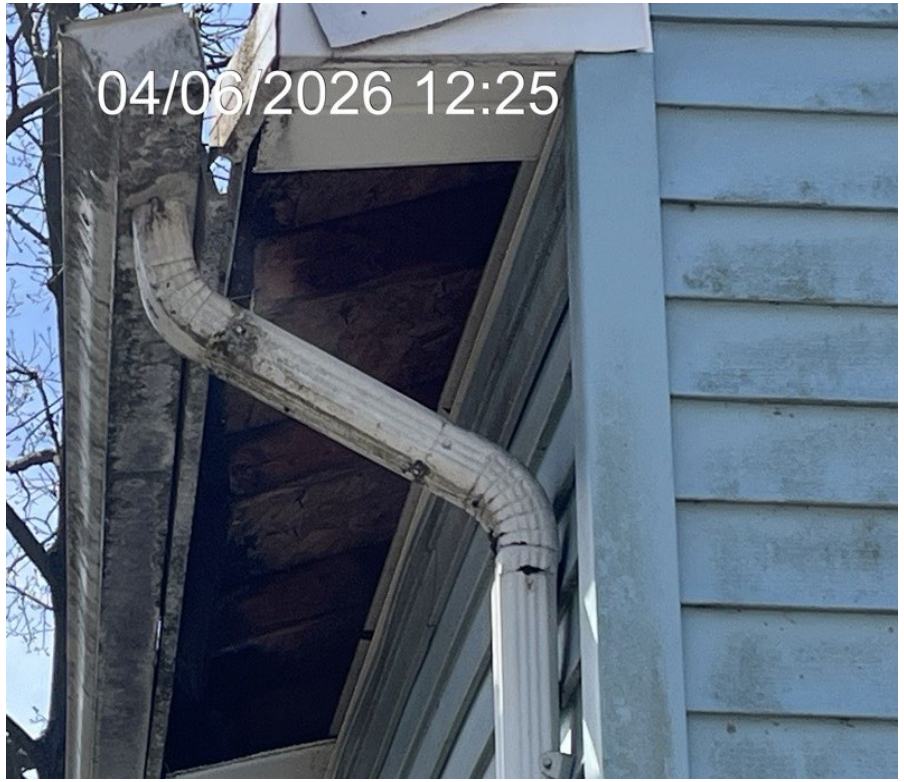
**Before:**






**After:**

# Improvement Examples:




**Before:**

**After:**



# Improvement Examples:

**Before:**



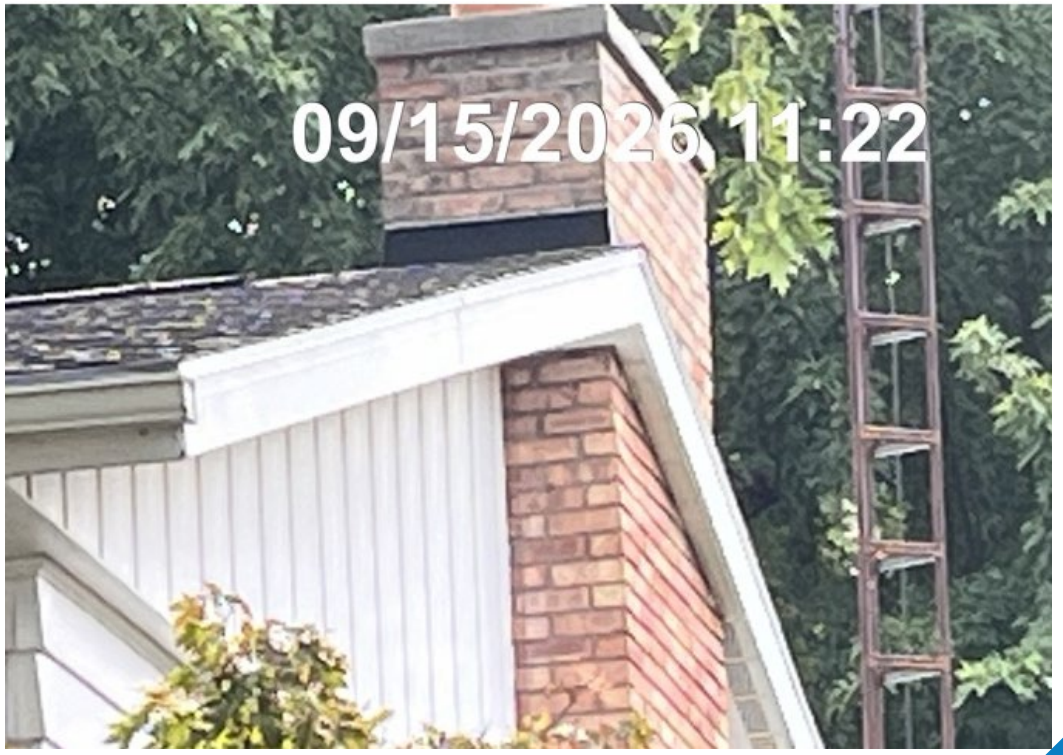




**After:**

# Improvement Examples:

**After:**







**Before:**

# Improvement Examples:

**Before:**







**After:**

# Improvement Examples:

**After:**







**Before:**

# Improvement Examples:

**Before:**







**After:**

# Improvement Examples:

**After:**







**Before:**

# Agenda Item

| | |
|---|---|
| **TO:** | **City Commission** |
| **FROM:** | **Emily Hackworth, City Manager** |
| **RE:** | **City Attorney Selection Committee Update** |
| **MEETING DATE:** | **November 16, 2026** |

The City Attorney Selection Committee will provide an update on their work.