St. Joseph Cemetery Board
Commission Chambers
700 Broad Street
St. Joseph, MI 49085

AGENDA
October 8, 2026
10:00 AM

Call to Order

Approval of Minutes

1 Meeting Minutes of August 20, 2026

Reports

2 Burial & Sales Reports

3 Open Niches

4 Director's Report

New Business

5 Cemetery Fees Review

6 Invoices Paid

Public Comments

Trustee Comments

Adjournment

Minutes of the St. Joseph Cemetery Board Meeting held in the Commission Chambers 700 Broad Street St. Joseph, MI 49085, on August 20, 2026.

Call to Order

Chairperson Sharon Schmidt called the meeting to order at 10:00 AM.

Attendee Name	Title	Status
Nancy Buckleitner	Member	Present
Sharon Schmidt	Chair	Present
Michael Frost	Member	Present
Also present: Director of Public Works Greg Grothous, City Clerk Abby Bennett, and Deputy Clerk Brianna Wutzke.		

Approval of Minutes

MOTION: To approve the meeting minutes of June 11, 2026, as presented.

RESULT:	**PASSED [UNANIMOUS]**
MOVER:	Nancy Buckleitner, Member
SECONDER:	Michael Frost, Member
AYES:	Member Buckleitner, Chair Schmidt, Member Frost

1 Meeting Minutes of August 20, 2026

Reports

2 Cemetery Burial and Sales Reports - April - June 2026

Trustees reviewed the most recent burial and sales reports for April through June 2026.

3 Open Niches

Trustees reviewed the most current report of available niches at Riverview and City Cemeteries.

4 Directors Report

4) Directors Report

Director of Public Works Greg Grothous provided an update that summer and fall decorations may be placed from May 1 through October 31, with the water to be turned off for the season in the fall. Grothous also noted that many tree branches were brought down in Riverview Cemetery and one tree came down in City Cemetery with the severe storms that occurred on July 3. Lastly, another foundation pouring is scheduled to take place in October.

New Business

5 Headstone Variance Request - Kaminski

Director of Public Works Greg Grothous presented a headstone variance request from Kenneth Kaminski. Mr. Kaminski requested a headstone variance approval for a double monument to be made by St. Joe Monument, measuring 54" in length, 14" in depth, and 32" in height, for himself and his wife, Sondra. The monument would be placed at Section 14A, Lot 10, Spaces 7 and 8, both located in Row 2. Mr. Kaminski requested the variance because the Cemetery Rules and Regulations specify a maximum monument height of 24". Director Grothous took measurements of several similar and nearby headstones at Riverview Cemetery for

comparison. The trustees discussed that similar monuments had been approved in the past and agreed to compromise on the requested height. The trustees approved a maximum monument height of 28".

MOTION: To approve approved a headstone height variance of up to 28" for Kenneth and Sondra Kaminski.

RESULT:	**PASSED [UNANIMOUS]**
MOVER:	Michael Frost, Member
SECONDER:	Nancy Buckleitner, Member
AYES:	Member Buckleitner, Chair Schmidt, Member Frost

6 Budget Discussion

Finance Director Ben Reynnells discussed the current cemetery budget. He advised that fiscal year 2026 ended in a good position, but revenue and expenses will need close monitoring to maintain the current fund balance. The trustees discussed various options and thought that making smaller incremental fee increases now would be better than making one large increase across all fees in the future. The trustees directed staff to prepare a chart showing increases in all cemetery fees at 3%, 5%, and 7% and requested this information at the next meeting.

7 Invoices Paid

MOTION: To approve the cemetery invoices as presented.

RESULT:	**PASSED [UNANIMOUS]**
MOVER:	Michael Frost, Member
SECONDER:	Nancy Buckleitner, Member
AYES:	Member Buckleitner, Chair Schmidt, Member Frost

Public Comments

None.

Trustee Comments

None.

Adjournment

The meeting was closed at 10:56 a.m.

_____
Presiding Officer

_____
City Clerk/ Recording Secretary

Agenda Item

TO: **Cemetery Board**

FROM: **Abby Bennett**

RE: **Burial & Sales Reports**

MEETING DATE: **October 8, 2026**

Please review the attached burial and sales reports for July-September 2026. The burial calendar for the same time period is also attached.

ATTACHMENT(S):

- Burial Report July - Sept 2026.pdf
- Sales Report July - Sept 2026.pdf
- Burial Calendar July - Sept 2026.pdf

BURIALS

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	TOTALS	PRIOR YR
REGULAR BURIALS														
St. Joseph City Residents	1	1	1											**14**
Non-Residents	1	3	1											**35**
TOTAL REGULAR BURIALS	**2**	**4**	**2**											**50**
CREMATION BURIALS														
St. Joseph City Residents	3	0	0											**7**
Non-Residents	4	3	4											**18**
TOTAL CREMATIONS	**7**	**3**	**4**											**25**
COLUMBARIUM BURIALS														
St. Joseph City Residents	1	3	1											**3**
Non-Residents	7	6	1											**21**
TOTAL COLUMBARIUM	**8**	**9**	**2**											**24**
INFANT BURIALS														
St. Joseph City Residents	0	0	0											**2**
Non-Residents	0	0	0											**0**
TOTAL INFANT BURIALS	**0**	**0**	**0**											**2**
TOTAL SERVICES	**17**	**16**	**8**											
Last Year Totals	**5**	**12**	**8**	**7**	**3**	**9**	**1**	**8**	**4**	**13**	**16**	**13**		**100**

CEMETERY SALES

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	TOTALS	PRIOR YR
LOT SALES														
St. Joseph City Residents	1	0	0											**17**
Non-Residents	3	4	5											**35**
TOTAL REGULAR LOT SALES	**4**	**4**	**5**											**52**
CREMATION LOTS														
St. Joseph City Residents	0	2	0											**1**
Non-Residents	0	0	0											**0**
TOTAL CREMATION LOTS	**0**	**2**	**0**											**1**
COLUMBARIUM SALES														
St. Joseph City Residents	1	1	0											**10**
Non-Residents	5	1	0											**21**
TOTAL COLUMBARIUM SALES	**6**	**2**	**0**											**31**
INFANT LOT SALES														
St. Joseph City Residents	0	0	0											**0**
Non-Residents	0	0	0											**0**
TOTAL INFANT LOT SALES	**0**	**0**	**0**											**0**
TOTAL SALES	**10**	**8**	**5**											
Last Year Totals	**4**	**12**	**7**	**10**	**5**	**14**	**2**	**8**	**8**	**5**	**5**	**4**		**84**

Abby Marie, riverviewcemeterymi@gmail.com

Jul 2026 (Eastern Time - New York)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
28	29	30	1 10am - NR Cremation -	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16 12pm - (2) Cremations R -	17	18
19	20 10am - Cremation R -	21	22 10am - Cremation NR - 12pm - FULL R - Kruse,	23 2pm - (2) COL NR - 2pm - (2) Mausoleum	24 10am - R COL - Hawkins, 12pm - (2) COL NR - Via, 2pm - COL NR - McFall,	25 10am - (2) COL NR -
26	27	28	29	30 2pm - FULL NR -	31	1 12pm - (2) COL NR -

Abby Marie, riverviewcemeterymi@gmail.com

Aug 2026 (Eastern Time - New York

Sun	Mon	Tue	Wed	Thu	Fri	Sat
26	27	28	29	30 2pm - FULL NR -	31	1 12pm - (2) COL NR -
2	3	4	5 12pm - FULL NR -	6	7	8
9	10 10am - Cremation NR - 12pm - (2) COL R - Simon	11	12 10am - COL NR - Schimar	13	14 12pm - COL R - Baker, Loi 2pm - Cremation NR -	15
16	17	18 10am - FULL R - Stock,	19	20	21	22 10am - (2) COL NR - Fritz,
23	24 10am - FULL NR - Keehn,	25 10am - Cremation NR -	26	27	28	29
30	31 2pm - FULL NR - Johnson	1	2	3	4	5

Sun	Mon	Tue	Wed	Thu	Fri	Sat
30	31 2pm - FULL NR - Johnson	1	2	3	4	5
6	7	8 2pm - COL R - Paukowitz,	9	10	11 2pm - NR Columbarium -	12 10am - Cremation NR -
13	14	15	16 12pm - Cremation NR -	17 2PM FULL R - Ott, Sharon	18 10am - Only (City Picnic)	19
20	21	22	23	24 10am - Cremation NR - 12pm - FULL NR - Kirk,	25	26
27	28	29 2PM NR Cremation -	30	1	2	3

Agenda Item

TO: **Cemetery Board**

FROM: **Abby Bennett**

RE: **Open Niches**

MEETING DATE: **October 8, 2026**

The following numbers indicate how many niches are available for purchase in the columbariums at the City Cemetery and Riverview Cemetery.

	Columbarium	**# of Niches Available**
City Cemetery	8 NORTH	5
	8 SOUTH	1

Riverview Cemetery	11 WEST	4
	11 EAST	2
	12 WEST	16
	12 EAST	18

Agenda Item

TO:	**Cemetery Board**
FROM:	**Greg Grothous, Director of Public Works**
RE:	**Director's Report**
MEETING DATE:	**October 8, 2026**

As a general reminder summer and fall items may be placed May 1 through October 31.
Winter decorations may be placed beginning December 1 through March 31.
The next round of foundations will be poured this month.
Water will be turned off to the cemetery spigots for the season after October 15.
The final application by TruGreen took place in September

Agenda Item

TO: **Cemetery Board**

FROM: **Greg Grothous, Director of Public Works**

RE: **Cemetery Fees Review**

MEETING DATE: **October 8, 2026**

As a follow up to the August meeting presentation by Finance Director Ben Reynnells staff has prepared a Cemetery Fee analysis showing 3%, 5%, 7% & 10% fee increases. Staff has also provided the Cemetery Fees for ten regionally located cemeteries broken up by Township's and City's (Coloma is shared by the City & Township and placed in the Township group) for comparison.

Staff would like to review this information with the Board and answer any additional questions or provide additional information. With the intent of voting on new fees at the next meeting on February 11, 2027. February is when the Board has traditionally reviewed the fees for the Cemetery so thus the recommendation of a vote on this item in February. If the Board feels they have all the information they need and wants to vote sooner that is certainly an option.

ATTACHMENT(S):

- Cemetery Fees Review 2027.pdf
- Larger Communities Fees 26.pdf
- Township Cemetery Fees 26.pdf

Cemetery Fees

Lot Fees:	Current	3%	5%	7%	10%
Resident – Adult	$1,100	$1,133	$1,155	$1,177	$1,210
Resident – Cremation	$ 450	$ 463.50	$ 472.50	$ 481.50	$ 495
Resident – Infant	$ 250	$ 257.50	$ 262.50	$ 267.50	$ 275
Non-Resident – Adult	$1,550	$1,596.50	$1,627.50	$1,658.50	$1,705
Non-Resident – Cremation	$ 650	$ 669.50	$ 682.50	$ 695.50	$ 715
Non-Resident – Infant	$ 350	$ 360.50	$ 367.50	$ 374.50	$ 385
Columbarium:					
Resident -	$1,600	$1,648	$1,680	$1,712	$1,760
Non-Resident -	$2,100	$2,163	$2,205	$2,247	$2,310
Family Columbarium:					
Resident	$2,750	$2,832.50	$2,887.50	$2,942.50	$3,025
Non-Resident	$3,550	$3,656.50	$3,727.50	$3,798.50	$3,905
Burial Services					
City Resident – Adult	$ 900	$ 927	$ 945	$ 963	$ 990
City Resident – Infant	$ 600	$ 618	$ 630	$ 642	$ 660
City Resident – Cremation	$ 450	$ 463.50	$ 472.50	$ 481.50	$ 495
City Resident – Columbarium	$ 375	$ 386.25	$ 393.75	$ 401.25	$412.50
City Resident – Mausoleum	$ 650	$ 669.50	$ 682.50	$ 695.50	$ 715

	Current	3%	5%	7%	10%
Non-Resident – Adult	$ 1,350	$ 1,390.50	$1,417.50	$1,444.50	$1,485
Non-Resident – Infant	$ 700	$ 721	$ 735	$ 749	$ 770
Non-Resident – Cremation	$ 700	$ 721	$ 735	$ 749	$ 770
Non-Resident – Columbarium	$ 450	$ 463.50	$ 472.50	$ 481.50	$ 495
Non-Resident – Mausoleum	$ 750	$ 772.50	$ 787.50	$ 802.50	$ 825

South Haven

Cemetery Fees 2019

	Resident Fee	Resident Infant fee	Non-Resident Fee	Non Resident Infant Fee
Purchase of Land				
601 Land	$243	$127	$972	$508
204 Care	$291	$189	$1,163	$755
605 building Improvement Fund	$17	$17	$69	$69
	$551	**$333**	**$2,204**	**$1,332**
Full Burial-Internment				
602 Grave Openings	$322		$1,288	
605 Building Improvement fund	$169		$677	
	$491		**$1,965**	
602 Infant Burial		$162		$646
602 Cremation burial	$114		$455	
605 Columbarial internment	$87		$347	
605 Niche Columbarium (recess in wall)	$656		$2,624	
Saturday-Holiday (Additional fees)				
602 Full Internment	$428		$1,713	
602 Cremation	$167		$668	
605 Columbarium	$167		$668	
Disinternment Fees				
602 Full Internment	$745		$2,980	
602 Infant		$245		$980
602 Cremeation	$151		$603	
605 Columbarium	$87		$349	
Foundation Installation				
603 Installation per sq.in.	$0.42		$1.69	

Silverbrook Cemetery Fee Schedule

Effective 2/25/2020

Types of Fees	*Proposed Fees*
Flush Marker Graves	$800.00
Upright Marker Graves-Premium for near Creek	$900/$1000
Veteran's Section Graves	$600.00
Baby Section Graves	$250.00
Cremation Graves	$600.00
Columbarium Niche w/Plaque (open and close of grave included)	$1,200-$1,800 Double
2nd Burial Graves (baby, cremains, etc.) Flush Marker area only	$600.00
Transfer of Deed	$50.00
Burial - Adult w/Tent and Greens	$900.00
Burial - Adult w/o Tent	$700.00
Burial - Baby	$200.00
Burial - Baby, Cemented	$225.00
Burial - Cremains, Cemented Urn	$350.00
Burial - Cremains and Urn Vaults	$350.00
Burial - Mausoleum, small opening	$650.00
Burial - Mausoleum, large opening	$700.00
Monument/Marker Foundation	$0.75
Regular Working Day Funerals after 3:00 P.M. thru gate	Additional $85 per 1/2 hour
Saturday and Holiday Funerals (None Scheduled after 11:00 A.M.)	Additional $600
Saturday and Holiday Funerals After 11:00 A.M. thru gate	Additional $600 plus $85/ ½ Hr. With No Funerals Thru Gate After 1:00 P.M.
Sunday and Holiday Funerals (None Scheduled after 11:00 A.M.)	$1,000.00
Late Notice Fee (less than 8 working hours notice before funeral	$150.00
Disinter Body	$700.00
Disinter Cremains	$350.00
Set and Seal Vaults	$150.00

CITY OF GRAND HAVEN

DEPARTMENT OF PUBLIC WORKS
Lake Forest Cemetery

Services and Rates

Effective date July 1,2026

Grave Lot Sales

Upright Monument	$875.00
Flat Marker Areas	$750.00
Cremation Section (51)	$350.00
Baby Land	$300.00

Interments	*City Resident*	*Non Resident*
Adult Burial	$1000.00	$3000.00
Cremation Burial	$200.00	$ 975.00
Child (24" X 60" Outside Vault)	$800.00	$2,400.00
Baby (20" X 44" Outside Vault)	$275.00	$825.00

Columbarium

Niche Wall *(Includes Bronze Plate, Opening and Closing)*	$700.00	$3,150.00
Scatter Garden w/Bronze Plate	$550.00	$1,650.00
Scatter Garden w/o Bronze Plate	$30.00	$150.00

Please note the following:

Fees are subject to change.

Transfer fees (Any Paper transfer)	$225.00
Transfer fees (Between parent & child)	$100.00

Burials that result in staff working past 3:30 pm will be charged an additional $200.00 per hour (Minimum charge is 1 hour)

Burials that result in staff working on a Saturday or Holiday will be an additional $550.00

519 Washington Avenue, Grand Haven, Michigan 49417-1486
Phone: (616) 847-3493, Fax: (616) 847-3470, www.grandhaven.org

Holland
MICHIGAN

Burial Services and Fees

The following rates are based services scheduled during business hours and residency as defined on back page:

Adult/Child Graveside Service: A tent, casket lowering device and 4 chairs are included in setup. Family and friends are present for a memorial service.	Adult/Child Graveside Service	$750 R $1,500 NR
Adult/Child No Service: No memorial service — no family or friends are present.	Adult/Child No Service	$550 R $1,100 NR
Infant Graveside Service: A tent, casket lowering device and 4 chairs are included in setup. Family and friends are present for a memorial service.	Infant Graveside Service	$400 R $800 NR
Infant No Service: No memorial service — no family or friends are present.	Infant No Service	$300 R $600 NR
Cremains Graveside Service: A tent, an urn stand and 4 chairs are included in setup. Family and friends are present for a memorial service.	Cremains Graveside Service	$400 R $800 NR
Cremains No Service: No memorial service — no family or friends are present.	Cremains No Service	$300 R $600 NR
Indoor/Outdoor Columbarium Service Family and friends may be present for a memorial service.	Columbarium Service	$350 R $700 NR

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3:45 pm

Saturda

Saturda

Saturda

Sunday

Sunday

Sunday

Not a

Plea

Grave Spaces

Grave space fees are not based on residency.

Pilgrim Home Cemetery Grave Space (except Babyland)	$800
Pilgrim Home Cemetery Babyland Grave Space	$200
Graafschap Cemetery Grave Space	$800

Outdoor Columbarium Niches

Niche fees are not based on residency.

Pilgrim Home Niche	$1,300
Graafschap Niche	$1,300

Chapel Columbarium Niches

Niche fees are not based on residency.

Large Glass	$1,250
Standard Glass	$800
Standard Limestone	$700

Additional Services

The following rates are based on residency as defined on back page.

Authorization for Interment Per Authorized Individual	$50 R $100 NR
Certificate Transfers Per Deed	$200 R $400 NR

Not all fees and charges are outlined in this pamphlet.
Please contact the cemetery office with any questions.

Definition of Resident (R) /Non-resident (NR)

Any person whose legal residence or domicile is within the corporate limits of the City of Holland as evidenced by a drivers license, voter registration card, or other documentation required by the City to establish residence or domicile shall be deemed a resident.

In implementing the definition of resident, the City of Holland, acting through its employees and/or representatives, may request such documentation or information to establish that a person is a resident or domiciled within the City of Holland. In the event a person seeking the status of resident or domicile fails to file the appropriate documentation, the City of Holland shall apply the non-resident fee to the requested services and fees to be paid.

If a person who meets the definition of a resident is forced to move from their place of residence by medical necessity and this is documented by a letter from their attending physician, the Director may allow their charges to be based on the resident rate for purposes of determining cemetery fees.

All cemetery fees are set by City Council and are subject to change without notice.
All fees and charges must be paid in full two (2) business days prior to the opening of a grave or niche for burial.

Revised 2025

Cemetery Rates

Current cemetery rates effective February 1, 2025.

Burial Services

Burial Full Body:	
Adult Opening and Closing	$1375
Child Opening and Closing - Vault Size between 4' and 5'	$743
Infant Opening and Closing - Vault Size 4' maximum	$457

Cremated Remains:	
Drop-off	$380
Graveside Service	$534
Cremated remains must be in a sealed container. No vault required.	

Grave Prices

Type I - Flush Memorial Sections	$1243
Type II - Upright-Over-Two Memorial Sections	$1331
Type III - Baby Sections (Flush Memorials)	$451
Type IV - Estate Sections	$1243 - $1331

Type V - Older Sections	$1331
Cremated Remains Sections (Flush Memorials)	$550
Indigent/State Burial*	$621.50 - $665.50
**Perpetual Care cost must be paid prior to installation of marker*	

Disinterment

Adult	$1749
Child	$1001
Infant	$484
Cremated Remains	$418

Overtime

Monday through Friday:

- Overtime will be charged on an actual cost basis for any work related to funeral services performed after 4:30 p.m., not to exceed: $528.

Saturday Overtime* (flat fee/daytime):

- Full Burial - $836
- Infant Burial - $330
- Cremated Remains Burial $209

*Further overtime will be charged on an actual cost basis for any work related to funeral services performed after 4:30 p.m.

Lincoln Charter Township Cemeteries

Fee Schedule

Lot Fees	Resident	Non-Resident
Adult	$500	$1500
Memorial Garden (cremains only)	$200	$500

Resident means a person whose legal residence is in Lincoln Charter Township at the time the grave space is purchased.

Columbarium Fees	Resident	Non-Resident
Top Row *(includes engraving)*	$900	$1100
Middle Row *(includes engraving)*	$850	$1050
Bottom Row *(includes engraving)*	$800	$1000

Resident means a person whose legal residence is in Lincoln Charter Township at the time the grave space is purchased.

Interment/Burial Services (Normal Hours)	Resident	Non-Resident
Adult	$550	$1500
Infant (under 10)	$300	$500
Cremains (in the ground)	$200	$400
Cremains (in columbarium)	$75	$200
Burial Disinterment	$1500	$2000
Cremains Disinterment	$800	$1000

Resident means a person whose legal residence is in Lincoln Charter Township at the time of interment.

Scatter Overlook	Resident	Non-Resident
Scatter ashes and engraving on Memorial Wall	$250	$350

Resident means a person whose legal residence is in Lincoln Charter Township at the time the ashes are scattered.

Overtime Charges	Resident	Non-Resident
Overtime Charge per hour normal business hours beginning at 3:00 pm (Mon-Fri excluding holidays)	$150	$150
Burial Charge – Saturday and Holiday (flat fee)	$650	$650
Columbarium Charge - Saturday and Holiday (flat fee)	$250	$250
Cremains Charge - Saturday and Holiday (flat fee)	$400	$400

Resident means a person whose legal residence is in Lincoln Charter Township at the time of interment.

Effective: January 1, 2026- Fees are set up by the Lincoln Charter Township Board of Trustees and are subject to change.

To use our Online Burial Search, please click this link.

Cemetery Plots

Single Plot
$200 - Twp Resident
$550 - City Resident
$950 - Non-Resident

Interment Opening/Closing
$250 - Twp Resident
$450 - City Resident
$600 - Non-Resident

Interment Opening/Closing (Weekends & Holidays)
$450 - Twp Resident
$850 - City Resident
$950 - Non-Resident

Crem
$100 -
$150 -
$250 -

Cremation Opening/Closing (Weekends & Holidays)
$200 - Twp Resident
$300 - City Resident
$400 - Non-Resident

Exhumation/Disinterment
$350 - Twp Resident
$500 - City Resident
$800 - Non-Resident

Columbariums

Upper Niche
$750 - Twp Resident
$850 - City Resident
$950 - Non-Resident

Plaque
$450 - Twp Resident
$450 - City Resident
$450 - Non-Resident

Full Date Scroll
$150 - Twp Resident
$150 - City Resident
$150 - Non-Resident

*Definition of Residents, you qualify for the resident rate, if you pay homestead tax to Lake Charter Township. Non-resident rates. Residents paying homestead in the City of Bridgman qualify for the "City of Bridgman" rates.

Columbarium niches are priced per niche. A niche holds one or two cremains. An opening and closing fee for EAC charged.

COLOMA CEMETERY RATE SCHEDULE
EFFECTIVE MARCH 1, 2022
(Updated May 1, 2023)

COST OF SPACES

	Resident (City or Township)	Non-Resident	
			Foundations:
Per Space	$300.00	$600.00	$.45 per square inch
Babyland (21" x 36")	100.00	200.00	

COST OF COLUMBARIUM NICHES

Niche size: 10 ¾ x 10 ¾ x10 ¾ (will accommodate two sets of cremains, if space allows)

	Resident (City and Township)	Non-Resident	
			Emblem - $75.00
Top	$1,050.00	$1,250.00	Vase - $250.00
Center	950.00	1,150.00	
Bottom	850.00	1,050.00	

OPENING & CLOSING COSTS

	In and Out by 3:30 WEEKDAY:	In and Out by 11:30 SATURDAY:	In and Out by 11:30 SUNDAY/HOLIDAY:
Full Size	$500.00	$700.00	$900.00
Babyland	200.00	400.00	600.00
Cremation	200.00	400.00	600.00
2 Cremations Same Time	300.00	500.00	700.00

WEEKDAY BURIALS: Departures from cemetery after 3:30 add $100. Departures from cemetery after 4:30 add $300. All services must be departed from the cemetery by 5:30 pm – NO exceptions.

SATURDAY, SUNDAY, & HOLIDAY BURIALS: Departures from cemetery after 11:30 add $100 for first hour and $200 per hour for each additional hour after 12:30pm. All services must be departed from cemetery by 5:30 pm – NO exceptions.

ASHES CONTAINED IN MONUMENTS OR BENCHES: Ashes arriving already contained in a monument or bench, where no opening and closing is involved, require a Certificate of Cremation and a $100.00 recording fee per individual.

Full payment is due at time of purchase.

Right-to-Burial Space transfers - $50.00 per transaction

DISINTERMENTS: 2 times weekday opening and closing plus any additional charges to be determined by the Cemetery at that time for such things as tree, snow, or monument removal.

MONUMENTS:

- One upright monument per space and limited to size no larger than width of grave space(s).
- Second marker placed on a grave space must be flush to the ground.
- Monuments or Benches containing ashes are permitted (See above Note).

8916 M-140, Berrien Center, MI 49102-9748
Ph 269.461.6925 • Fx 269.461.3762 • berrientownship.org

BERRIEN TOWNSHIP
CEMETERY OPENING & CLOSING FEES
October 14, 2025

ADULT	RESIDENT	$700.00
	Weekends & Holidays	$850.00
	NON RESIDENT	$900.00
	Weekends & Holidays	$1,000.00
INFANT	RESIDENT	$200.00
	Weekends & Holidays	$250.00
	NON RESIDENT	$300.00
	Weekends & Holidays	$350.00
CREMATION	RESIDENT	$300.00
	Weekends & Holidays	$350.00
	NON RESIDENT	$400.00
	Weekends & Holidays	$450.00

This new fee schedule is for all the following Berrien Township Cemeteries:
Union, Franklin, Long Lake, Maple Grove and Morris Chapel

GRAVE PRICES:		
	RESIDENT	$350.00
	NON RESIDENT	$750.00
VAULT PRICE:		$169.00
FOUNDATION PRICE:		$0.60/square inch

ORONOKO CHARTER TOWNSHIP CEMETERY RULES AND REGULATIONS

RESIDENT REQUIREMENTS

QUALIFICATIONS FOR A RESIDENT:

1. ANYONE WHO HAS LIVED IN ORONOKO CHARTER TOWNSHIP FOR AT LEAST 180 DAYS.
2. ANYONE WHO HAS BEEN A RESIDENT OF ORONOKOCHARTER TOWNSHIP FOR A PERIOD OF 20 YEARS AND HAS PROOF WILL BE CONSIDERED AS A RESIDENT FOR BURIAL AND GRAVE, NICHE AND MAUSOLEUM PURCHASES.

GRAVES

GRAVES ARE SOLD ON CASH OR CHECK BASIS BY INDIVIDUAL GRAVE. GRAVES CAN BE USED FOR 1 FULL BURIAL AND 1 CREMAIN OR 2 CREMAINS.

A CERTIFICATE OF BURIAL RIGHTS IS ISSUED BY THE TOWNSHIP FOR EACH GRAVE PURCHASED. EACH CERTIFICATE CAN HAVE NO MORE THAN TWO NAMES. THERE IS A $5.00 CHARGE FOR DUPLICATE AND REPLACEMENT CERTIFICATES AND MUST BE ACCOMPANIED BY A SIGNED AFFIDAVIT.

ALL GRAVE SPACES ARE SOLD INDIVIDUALLY.

GRAVES IN THE FLUSH MARKER SECTION	RESIDENT $350.00	NON RESIDENT $650.00
GRAVES IN THE UPRIGHT SECTION	RESIDENT $450.00	NON RESIDENT $750.00
VALLEY GRAVES (LIMITED)	RESIDENT $550.00	NON RESIDENT $850.00
INFANT GRAVES	RESIDENT $175.00	NON RESIDENT $300.00
ABOVE GROUND DOUBLE MAUSOLEUM SPACE	RESIDENT $1400.00	NON RESIDENT $2600.00

THERE MAY BE A POSSIBLE CHARGE FOR LOT IMPROVEMENTS-PRICE TO DETERMINE.

COLUMBARIUM

THE COLUMBARIUM IS LOCATED IN THE SOUTHEAST CORNER OF ROSEHILL CEMETERY. EACH NICHE CAN HOLD 2 REGULAR CREMAINS OR 1 URN (DEPENDING ON THE SIZE). THE INSIDE DIMENSJION OF THE NICHE IS 11 INCHES SQUARE.

TOP ROW	RESIDENT $775.00	NON RESIDENT $875.00
SECOND AND THIRD ROWS	RESIDENT $675.00	NON RESIDENT $775.00
BOTTOM ROW	RESIDENT $575.00	NON RESIDENT $675.00

A BRONZE PLAQUE WILL BE PROVIDED FOR EACH NICHE. THERE ARE FOUR CHOICES FROM WHICH A SELECTION CAN BE MADE. THE TOWNSHIP WILL PAY $98.00 FOR A SINGLE PLAQUE AND $110.00 FOR A DOUBLE PLAQUE. ANY ADDITIONAL CHARGES WILL BE THE RESPONSIBILITY OF THE INDIVIDUAL REQUESTING THE PLAQUE.

MAUSOLEUM

IN BLOCKS C & D, ROW 34, WE ALLOW ABOVE GROUND DOUBLE (SIDE By SIDE) MAUSOLEUMS. THE DIMENSIONS ON THE MAUSOLEUM CANNOT EXCEED A HEIGHT OF 42 INCHES, 87 INCHES IN WIDTH AND 9 FEET IN LENGTH. A FOOTING PLUS A CONCRETE BORDER IS REQUIRED. THE CEMETERY WILL SET ASIDE ONE GRAVE SPACE ON EACH SIDE OF THE MAUSOLEUM FOR EASE OF MOWING. ALL EXPENSES ARE THE REPONSABILIT OF THE OWNER. THERE WILL BE A $100.00 LOCATING CHARGE. A DETAILED DRAWING MUST BE SUPPLIED TO THE CEMETERY SUPERVISOR FOR REVIEW BEFORE THE PURCHARE IS FINALIZED. ALL LABOR AND EQUIPMENT MUST BE DONE BY LICENSED AND INSURED COMPANIES. SOME ARE REQUIRED TO BE BONDED. ALL MATERIAL, LABOR AND EQUIPMENT MUST BE INSPECTED BLY THE CEMETERY SUPERVISOR PRIOR GO BEGINNING OF WORK. THE CEMETERY SUPERVISOR RESERVES THE RIGHT TO STOP ANY OR ALL WORK WHICH DOES NOT MEET WITH THE REQUIREMENTS.

WOOD SCATTERING AREA

THE WOODED SCATTERING AREA IS LOCATED AT THE NORTHWEST CORNER OF ROSEHILL CEMETERY DIRECTLY BEHINE THE MAINTENANCE BUILDING. ALL SCATTERING OF ASHES MUST BE SUPERVISED BYA CEMETERY EMPLOYEE AND MUST BE SCHEDULED. FEES ARE TO BE PAID AT THE ORONOKO CHARTER TOWNSHIP HALL AND MUST BE ACCOMPANIED WITH A COPY OF THE BURIAL PERMIT OR OTHER NECESSARY DOCUMENTS.

SCHEDULING A BURIAL, CREMATION AND INTERNMENT

ALL SCHEDULING OF BURIALS, CREMATIONS AND INTERNMENTS MUST BE DONE THROUGH THE ORONOKO CHARTER TOWNSHIP OFFICE. WHEN SCHEDULING A BURIAL THERE MUST BE AT LEAST 8 WORKING HOURS ALLOWED PRIOR TO SERVICE. DURING THE WINTER, BECAUSE OF WEATHER CONDITIONS, A 12 HOURS MAY BE REQUIRED. NO BURIALS OR SERVICES CAN BE SCHEDULED UNTIL THE GRAVE SPACE AND OPENING AND CLOSING FEES ARE PAID. ALL PAYMENTS ARE TO BE MADE AT THE ORONOKO CHARTER TOWNSHIP OFFICE.

BURIAL AND CREMATION TIMES ARE MONDAY THROUGH FRIDAY 9 AM – 3 PM. SATURDAYS, SUNDAYS AND PERMITTED HOLIDAYS SCHEDULING TIME IS 9 AM – 11 AM. ANY SEVICE AFTER 12 PM ON A WEEKEND AND/OR PERMITTED HOLIDAYS WILL BE BILLED AT AN ADDITIONAL CHARGE OF $250 PER HOUR AND ALL WORK BY CEMETERY STAFF MUST BE COMPLETED NO LATER THEN 2 PM.

SERVICES ARE NOT AVAILABLE ON THE FOLLOWING HOLIDAYS OBSERVED BY THE TOWNSHIP:
NEW YEAR'S DAY, PRESIDENTS DAY, GOOD FRIDAY, EASTER, MEMORIAL DAY, JULY 4TH, LABOR DAY, VETERANS DAY, THANKSGIVING DAY AND FRIDAY AFTER, CHRISTMAS EVE, CHRISTMAS DAY AND NEW YEAR'S EVE.

GRAVE OPENING AND CLOSING	WEEK DAY	WEEK END/PERMITTED HOLIDAYS
RESIDENT	$400.00	$650.00
NON RESIDENT	$650.00	$950.00
INFANT	$150.00	$300.00
INFANT VAULT	$225.00	$400.00

CREMATIONS	WEEKDAY	WEEKEND/PERMITTED HOLIDAYS
RESIDENT SIMPLE CONTAINER	$150.00	$300.00
NON RESIDENT SIMPLE CONTAINER	$350.00	$550.00
RESIDENT VAULT OR LARGE URN	$200.00	$400.00
NON RESIDENT VAULT OR LARGE URN	$350.00	$650.00
VAULT /NON RESIDENT BURIED IN A RESIDENT GRAVE	$400.00	$600.00

COLUMBARIUMS

BURIALS OF CREMAINS IN A NICHE	$75.00	$75.00

NICHE BURIALS ARE NO MORE THAN TWO PER NICHE.

WOOD SCATTERING GROUNDS

RESIDENT $100.00 NON RESIDENT/WEEKEND/PERMITTED HOLIDAYS $200.00

DISINTERNMENT	RESIDENT	NON RESIDENT
ADULT IN CONCRETE VAULT	$1000.00	$2000.00
INFANT IN CONCRETE VAULT	$700.00	$1400.00
SIMPLE CONTAINER	$300.00	$700.00
LARGE URN	$400.00	$800.00
VAULT	$800.00	$1200.00

HEADSTONES

ALL HEADSTONES MUST MEET THE APPROVAL OF THE CEMETERY SUPERVISOR. THIS CAN BE DONE BY SHARING YOUR DIMENSIONS, MATERIAL LIST OR LAYOUT PRIOR TO ORDERING THE HEADSTONE. ANY HEADSTONE THAT DOES NOT FOLLOW THESE RULES WILL BE REMOVED AT THE OWNERS EXPENSE.

FOOTING CHARGE IS .40 CENTS PER SQUARE SURFACE INCH.

HEIGHT RESTRICTIONS ARE IN PLACE FOR ALL ORONOKO CHARTER TOWNSHIP CEMETERIES.

FIRST, SECOND AND THIRD ADDITIONS IN ROSEHILL, SALEM AND OAK GROVE –
HEIGHT-NO TALLER THAN 5 FEET, WIDTH-18 INCHES, MINIMUM THICKNESS OF UPRIGHT PART OF APPROVED MATERIAL-5 INCHES.

FOURTH ADDITION ROSEHILL, BLOCKS C & D-HEIGHT-NO TALLER THAN 4 FEET, WIDTH-NO MORE THAN 14 INCHES, MINIMUM THICKNESS OF UPRIGHT PART-5 INCHES.

FOURTH ADDITION ROSEHILL, BLOCKS E & F-HEIGHT-NO TALLER THAN 5 FEET, WIDTH-NO MORE THAN 14 INCHES, MINIMUM THICKNESS OF UPRIGHT PART-5 INCHES.

FOURTH ADDITION ROSEHILL, BLOCK G-FLUSH MARKERS ONLY (GRASS MARKER).

Agenda Item

TO: **Cemetery Board**

FROM: **Abby Bennett**

RE: **Invoices Paid**

MEETING DATE: **October 8, 2026**

Attached for your consideration and approval is a listing of invoices paid by the Cemetery fund. Please also review a copy of the Balance Sheet and Revenue and Expenditure Reports.

Action Requested: to approve the list of invoices paid, as presented.

ATTACHMENT(S):

- Invoice Distribution Report 07-01-26 to 08-31-26 as of 10-06-26.pdf
- Balance Sheet as of 10-06-26.pdf
- Rev & Ex Report as of 10-06-26.pdf

INVOICE DISTRIBUTION REPORT FOR CITY OF ST. JOSEPH

POST DATES 07/01/2026 - 08/31/2026
POSTED AND UNPOSTED
OPEN AND PAID

GL Number	Invoice Line Desc	Ref #	Vendor Name	Invoice Description	Invoice Number	Check Date	Amount	Check Number
Fund: 209 CEMETERY FUND								
Department: 000.000 NOT ASSIGNED								
209-000.000-228.000	Remittance	00180420	State of Michigan	Remittance	REMIT	07/03/2026	215.38	1296
209-000.000-228.000	Remittance	00180724	State of Michigan	Remittance	REMIT	07/17/2026	241.09	1330
209-000.000-228.000	Remittance	00181038	State of Michigan	Remittance	REMIT	07/31/2026	264.67	1364
209-000.000-228.000	Remittance	00181461	State of Michigan	Remittance	REMIT	08/14/2026	292.64	1417
209-000.000-228.000	Remittance	00181629	State of Michigan	Remittance	REMIT	08/28/2026	230.29	1447
209-000.000-229.000	Remittance	00180416	FEDERAL TAX DEPOSIT	Remittance	REMIT	07/03/2026	455.10	1290
209-000.000-229.000	Remittance	00180720	FEDERAL TAX DEPOSIT	Remittance	REMIT	07/17/2026	491.67	1324
209-000.000-229.000	Remittance	00181036	FEDERAL TAX DEPOSIT	Remittance	REMIT	07/31/2026	550.85	1359
209-000.000-229.000	Remittance	00181457	FEDERAL TAX DEPOSIT	Remittance	REMIT	08/14/2026	596.47	1411
209-000.000-229.000	Remittance	00181625	FEDERAL TAX DEPOSIT	Remittance	REMIT	08/28/2026	561.82	1442
209-000.000-229.100	Remittance	00180416	FEDERAL TAX DEPOSIT	Remittance	REMIT	07/03/2026	72.79	1290
209-000.000-229.100	Remittance	00180416	FEDERAL TAX DEPOSIT	Remittance	REMIT	07/03/2026	311.30	1290
209-000.000-229.100	Remittance	00180416	FEDERAL TAX DEPOSIT	Remittance	REMIT	07/03/2026	72.83	1290
209-000.000-229.100	Remittance	00180416	FEDERAL TAX DEPOSIT	Remittance	REMIT	07/03/2026	311.48	1290
209-000.000-229.100	Remittance	00180720	FEDERAL TAX DEPOSIT	Remittance	REMIT	07/17/2026	81.72	1324
209-000.000-229.100	Remittance	00180720	FEDERAL TAX DEPOSIT	Remittance	REMIT	07/17/2026	349.39	1324
209-000.000-229.100	Remittance	00180720	FEDERAL TAX DEPOSIT	Remittance	REMIT	07/17/2026	81.76	1324
209-000.000-229.100	Remittance	00180720	FEDERAL TAX DEPOSIT	Remittance	REMIT	07/17/2026	349.55	1324
209-000.000-229.100	Remittance	00181036	FEDERAL TAX DEPOSIT	Remittance	REMIT	07/31/2026	385.19	1359
209-000.000-229.100	Remittance	00181036	FEDERAL TAX DEPOSIT	Remittance	REMIT	07/31/2026	385.04	1359
209-000.000-229.100	Remittance	00181036	FEDERAL TAX DEPOSIT	Remittance	REMIT	07/31/2026	90.09	1359
209-000.000-229.100	Remittance	00181036	FEDERAL TAX DEPOSIT	Remittance	REMIT	07/31/2026	90.05	1359
209-000.000-229.100	Remittance	00181457	FEDERAL TAX DEPOSIT	Remittance	REMIT	08/14/2026	99.34	1411
209-000.000-229.100	Remittance	00181457	FEDERAL TAX DEPOSIT	Remittance	REMIT	08/14/2026	99.38	1411
209-000.000-229.100	Remittance	00181457	FEDERAL TAX DEPOSIT	Remittance	REMIT	08/14/2026	424.79	1411
209-000.000-229.100	Remittance	00181457	FEDERAL TAX DEPOSIT	Remittance	REMIT	08/14/2026	424.99	1411
209-000.000-229.100	Remittance	00181625	FEDERAL TAX DEPOSIT	Remittance	REMIT	08/28/2026	78.85	1442
209-000.000-229.100	Remittance	00181625	FEDERAL TAX DEPOSIT	Remittance	REMIT	08/28/2026	337.16	1442
209-000.000-229.100	Remittance	00181625	FEDERAL TAX DEPOSIT	Remittance	REMIT	08/28/2026	78.90	1442
209-000.000-229.100	Remittance	00181625	FEDERAL TAX DEPOSIT	Remittance	REMIT	08/28/2026	337.37	1442
209-000.000-231.000	Remittance	00180432	CITY - EFT PENSION EE &	Remittance	REMIT	07/03/2026	140.39	1284
209-000.000-231.000	Remittance	00180732	CITY - EFT PENSION EE &	Remittance	REMIT	07/17/2026	148.19	1318
209-000.000-231.000	Remittance	00181046	CITY - EFT PENSION EE &	Remittance	REMIT	07/31/2026	3.44	1352
209-000.000-231.000	Remittance	00181046	CITY - EFT PENSION EE &	Remittance	REMIT	07/31/2026	142.41	1352
209-000.000-231.000	Remittance	00181472	CITY - EFT PENSION EE &	Remittance	REMIT	08/14/2026	154.97	1404
209-000.000-231.000	Remittance	00181472	CITY - EFT PENSION EE &	Remittance	REMIT	08/14/2026	2.75	1404
209-000.000-231.000	Remittance	00181637	CITY - EFT PENSION EE &	Remittance	REMIT	08/28/2026	157.77	1436
209-000.000-231.010	Remittance	00180432	CITY - EFT PENSION EE &	Remittance	REMIT	07/03/2026	676.91	1284
209-000.000-231.010	Remittance	00180732	CITY - EFT PENSION EE &	Remittance	REMIT	07/17/2026	592.30	1318
209-000.000-231.010	Remittance	00181046	CITY - EFT PENSION EE &	Remittance	REMIT	07/31/2026	14.38	1352
209-000.000-231.010	Remittance	00181046	CITY - EFT PENSION EE &	Remittance	REMIT	07/31/2026	569.19	1352
209-000.000-231.010	Remittance	00181472	CITY - EFT PENSION EE &	Remittance	REMIT	08/14/2026	11.50	1404
209-000.000-231.010	Remittance	00181472	CITY - EFT PENSION EE &	Remittance	REMIT	08/14/2026	619.42	1404
209-000.000-231.010	Remittance	00181637	CITY - EFT PENSION EE &	Remittance	REMIT	08/28/2026	630.60	1436
209-000.000-231.300	Remittance	00180425	AFSCME MICHIGAN 925	Remittance	REMIT	07/03/2026	92.97	222097
209-000.000-231.300	Remittance	00181466	AFSCME MICHIGAN 925	Remittance	REMIT	08/14/2026	94.27	222777
209-000.000-231.500	Remittance	00181630	MiSDU	Remittance	REMIT	08/28/2026	10.40	222845
209-000.000-231.600	Remittance	00180423	NATIONWIDE RETIREMENT S	Remittance	REMIT	07/03/2026	23.44	222102
209-000.000-231.600	Remittance	00180726	NATIONWIDE RETIREMENT S	Remittance	REMIT	07/17/2026	23.74	222324

GL Number	Invoice Line Desc	Ref #	Vendor Name	Invoice Description	Invoice Number	Check Date	Amount	Check Number
Fund: 209 CEMETERY FUND								
Department: 000.000 NOT ASSIGNED								
209-000.000-231.600	Remittance	00181040	NATIONWIDE RETIREMENT S	Remittance	REMIT	07/31/2026	21.56	222563
209-000.000-231.600	Remittance	00181464	NATIONWIDE RETIREMENT S	Remittance	REMIT	08/14/2026	23.65	222782
209-000.000-231.600	Remittance	00181631	NATIONWIDE RETIREMENT S	Remittance	REMIT	08/28/2026	24.00	222847
209-000.000-231.900	Remittance	00180414	AFLAC	Remittance	REMIT	07/03/2026	17.37	222095
209-000.000-231.900	Remittance	00180414	AFLAC	Remittance	REMIT	07/03/2026	14.62	222095
209-000.000-231.900	Remittance	00180718	AFLAC	Remittance	REMIT	07/17/2026	17.60	222319
209-000.000-231.900	Remittance	00180718	AFLAC	Remittance	REMIT	07/17/2026	14.82	222319
209-000.000-231.900	Remittance	00181455	AFLAC	Remittance	REMIT	08/14/2026	17.97	222775
209-000.000-231.900	Remittance	00181455	AFLAC	Remittance	REMIT	08/14/2026	15.34	222775
209-000.000-231.900	Remittance	00181623	AFLAC	Remittance	REMIT	08/28/2026	17.79	222842
209-000.000-231.900	Remittance	00181623	AFLAC	Remittance	REMIT	08/28/2026	14.98	222842
209-000.000-232.000	Remittance	00180415	CITY - EFT BCBS EE & ER	Remittance	REMIT	07/03/2026	124.17	1279
209-000.000-232.000	Remittance	00180719	CITY - EFT BCBS EE & ER	Remittance	REMIT	07/17/2026	124.65	1313
209-000.000-232.000	Remittance	00181035	CITY - EFT BCBS EE & ER	Remittance	REMIT	07/31/2026	117.52	1350
209-000.000-232.000	Remittance	00181456	CITY - EFT BCBS EE & ER	Remittance	REMIT	08/14/2026	130.50	1399
209-000.000-232.000	Remittance	00181624	CITY - EFT BCBS EE & ER	Remittance	REMIT	08/28/2026	121.15	1431
209-000.000-232.010	Remittance	00180415	CITY - EFT BCBS EE & ER	Remittance	REMIT	07/03/2026	496.70	1279
209-000.000-232.010	Remittance	00180719	CITY - EFT BCBS EE & ER	Remittance	REMIT	07/17/2026	498.63	1313
209-000.000-232.010	Remittance	00181035	CITY - EFT BCBS EE & ER	Remittance	REMIT	07/31/2026	470.10	1350
209-000.000-232.010	Remittance	00181456	CITY - EFT BCBS EE & ER	Remittance	REMIT	08/14/2026	521.97	1399
209-000.000-232.010	Remittance	00181624	CITY - EFT BCBS EE & ER	Remittance	REMIT	08/28/2026	484.60	1431
209-000.000-232.110	Remittance	00180419	CITY - EFT LIFE INSURAN	Remittance	REMIT	07/03/2026	10.92	1282
209-000.000-232.110	Remittance	00180723	CITY - EFT LIFE INSURAN	Remittance	REMIT	07/17/2026	10.96	1316
209-000.000-232.110	Remittance	00181460	CITY - EFT LIFE INSURAN	Remittance	REMIT	08/14/2026	11.25	1402
209-000.000-232.110	Remittance	00181628	CITY - EFT LIFE INSURAN	Remittance	REMIT	08/28/2026	10.08	1434
209-000.000-232.600	Remittance	00180429	CITY - EFT WORKERS COMP	Remittance	REMIT	07/03/2026	34.31	1289
209-000.000-232.600	Remittance	00180729	CITY - EFT WORKERS COMP	Remittance	REMIT	07/17/2026	38.43	1323
209-000.000-232.600	Remittance	00181043	CITY - EFT WORKERS COMP	Remittance	REMIT	07/31/2026	42.20	1358
209-000.000-232.600	Remittance	00181469	CITY - EFT WORKERS COMP	Remittance	REMIT	08/14/2026	46.43	1410
209-000.000-232.600	Remittance	00181634	CITY - EFT WORKERS COMP	Remittance	REMIT	08/28/2026	36.88	1441
209-000.000-232.700	Remittance	00180431	CITY - EFT UNEMPLOYMENT	Remittance	REMIT	07/03/2026	0.25	1288
209-000.000-232.700	Remittance	00180731	CITY - EFT UNEMPLOYMENT	Remittance	REMIT	07/17/2026	0.36	1322
209-000.000-232.700	Remittance	00181045	CITY - EFT UNEMPLOYMENT	Remittance	REMIT	07/31/2026	0.56	1357
209-000.000-232.700	Remittance	00181471	CITY - EFT UNEMPLOYMENT	Remittance	REMIT	08/14/2026	0.65	1409
209-000.000-232.700	Remittance	00181636	CITY - EFT UNEMPLOYMENT	Remittance	REMIT	08/28/2026	0.21	1440
					Total Department 000.000 NOT ASSIGNED		16,004.17	
Department: 567.000 CEMETERY OPERATIONS								
209-567.000-740.000	OPERATING SUPPLIES	00180447	COLD SPRING	COLUMBARIUM	RI 2554867	07/09/2026	488.83	222178
209-567.000-740.000	OPERATING SUPPLIES	00180443	SHARKEY, MICHELLE	RIVERVIEW P	07-01-2026	07/09/2026	2,300.00	222238
209-567.000-740.000	OPERATING SUPPLIES	00180853	COLD SPRING	COLUMBARIUM	RI 2562407	07/22/2026	399.67	222411
209-567.000-740.000	OPERATING SUPPLIES	00181392	ACE HARDWARE	HARDWARE AN	169287/1	08/13/2026	19.94	222706
209-567.000-740.000	OPERATING SUPPLIES	00181393	ACE HARDWARE	HARDWARE	169283/1	08/13/2026	10.13	222706
209-567.000-740.000	OPERATING SUPPLIES	00181553	ACE HARDWARE	TAPE	169491/1	08/19/2026	7.18	222787
209-567.000-740.000	OPERATING SUPPLIES	00181718	MATTHEWS INTERNATIONAL	COLUMBARIUM	9004730677	08/27/2026	2,371.51	222891
209-567.000-740.000	OPERATING SUPPLIES	00181705	COLD SPRING	COLUMBARIUM	RI 2578673	08/27/2026	399.67	222864
209-567.000-801.000	PROFESSIONAL AND CONTRA	00180700	CREATIVE LANDSCAPING	MOWING	58134	07/16/2026	1,122.52	222339
209-567.000-801.000	PROFESSIONAL AND CONTRA	00181385	CREATIVE LANDSCAPING	MOWING	58135	08/13/2026	1,122.53	222716
209-567.000-850.000	TELE COMMUNICATIONS	00181181	TELNET WORLDWIDE	BILL DATE 0	IN206851	08/06/2026	18.35	222693

GL Number	Invoice Line Desc	Ref #	Vendor Name	Invoice Description	Invoice Number	Check Date	Amount	Check Number
Fund: 209 CEMETERY FUND								
Department: 567.000 CEMETERY OPERATIONS								
209-567.000-850.000	TELE COMMUNICATIONS	00181281	UNITED FEDERAL CREDIT U	MEGAN NEUBE	07-06-2026	08/06/2026	146.90	1386
209-567.000-920.000	PUBLIC UTILITIES	00181440	MICHIGAN GAS UTILITIES	ACCT #05046	6015829854	08/13/2026	44.84	222743
209-567.000-920.000	PUBLIC UTILITIES	00181521	INDIANA MICHIGAN POWER	AUGUST BILL	08-12-2026	08/19/2026	202.55	222811
					Total Department 567.000 CEMETERY OPERATIONS		8,654.62	
					Total Fund 209 CEMETERY FUND		24,658.79	

GL Number	Invoice Line Desc	Ref #	Vendor Name	Invoice Description	Invoice Number	Check Date	Amount	Check Number
--- TOTALS BY GL DISTRIBUTION ---								
			209-000.000-228.000	DUE TO STATE OF MICHIGAN			1,244.07	
			209-000.000-229.000	DUE TO FEDERAL GOVERNMENT			2,655.91	
			209-000.000-229.100	DUE FOR FICA			4,461.97	
			209-000.000-231.000	DUE TO EMPLOYEE PENSION			749.92	
			209-000.000-231.010	DUE TO EMPLOYER PENSION			3,114.30	
			209-000.000-231.300	DUE FOR UNION DUES			187.24	
			209-000.000-231.500	DUE FOR FRIEND OF COURT			10.40	
			209-000.000-231.600	DUE FOR DEFERRED COMP			116.39	
			209-000.000-231.900	DUE TO AFLAC-PREMIUMS			130.49	
			209-000.000-232.000	DUE TO BCBS - EE			617.99	
			209-000.000-232.010	DUE TO BCBS - ER			2,472.00	
			209-000.000-232.110	DUE TO LIFE INSURANCE - ER			43.21	
			209-000.000-232.600	DUE TO WORKER'S COMP			198.25	
			209-000.000-232.700	DUE TO UNEMPLOYMENT			2.03	
			209-567.000-740.000	OPERATING SUPPLIES			5,996.93	
			209-567.000-801.000	PROFESSIONAL AND CONTRACT SERV			2,245.05	
			209-567.000-850.000	TELE COMMUNICATIONS			165.25	
			209-567.000-920.000	PUBLIC UTILITIES			247.39	
--- TOTALS BY FUND ---								
			209	CEMETERY FUND			24,658.79	

BALANCE SHEET REPORT FOR CITY OF ST. JOSEPH

Balance As Of 08/31/2026

GL Number	Description	YTD Balance 08/31/2025	YTD Balance 08/31/2026
Fund: 151 CEMETERY TRUST FUND			
***** Assets *****			
Account Type: Investments			
151-000.000-008.000	MCLASS	139,430.63	144,943.68
Investments		139,430.63	144,943.68
Total Assets		139,430.63	144,943.68
***** Fund Equity *****			
Account Type: Restricted			
151-000.000-375.000	RESTRICTED FUND BALANCE	121,589.77	121,589.77
151-000.000-384.000	RESTRICTED FUND BALANCE	16,824.82	16,824.82
Restricted		138,414.59	138,414.59
Total Fund Equity		138,414.59	138,414.59
Total Fund 151:			
TOTAL ASSETS		139,430.63	144,943.68
BEG. FUND BALANCE - 25-26		138,414.59	138,414.59
+ NET OF REVENUES/EXPENDITURES - 25-26		0.00	5,581.53
+ NET OF REVENUES & EXPENDITURES		1,016.04	947.56
= ENDING FUND BALANCE		139,430.63	144,943.68
+ LIABILITIES		0.00	0.00
= TOTAL LIABILITIES AND FUND BALANCE		139,430.63	144,943.68

BALANCE SHEET REPORT FOR CITY OF ST. JOSEPH

Balance As Of 08/31/2026

GL Number	Description	YTD Balance 08/31/2025	YTD Balance 08/31/2026
Fund: 209 CEMETERY FUND			
***** Assets *****			
Account Type: Cash			
209-000.000-001.111	POOLED CASH	(15,155.07)	28,638.60
Cash		(15,155.07)	28,638.60
Account Type: Investments			
209-000.000-008.000	MCLASS	326,848.65	216,072.63
209-000.000-017.000	5/3 SECURITIES	0.00	101,538.98
Investments		326,848.65	317,611.61
Total Assets		311,693.58	346,250.21
***** Liabilities *****			
Account Type: Liabilities-ST			
209-000.000-231.300	DUE FOR UNION DUES	0.53	0.00
Liabilities-ST		0.53	0.00
Total Liabilities		0.53	0.00
***** Fund Equity *****			
Account Type: Unassigned			
209-000.000-390.000	UNRESTRICTED FUND BALANCE	158,958.23	158,958.23
Unassigned		158,958.23	158,958.23
Account Type: Restricted			
209-000.000-375.000	RESTRICTED FUND BALANCE	177,591.03	177,591.03
Restricted		177,591.03	177,591.03
Total Fund Equity		336,549.26	336,549.26
Total Fund 209:			
TOTAL ASSETS		311,693.58	346,250.21
BEG. FUND BALANCE - 25-26		336,549.26	336,549.26
+ NET OF REVENUES/EXPENDITURES - 25-26		0.00	18,004.86
+ NET OF REVENUES & EXPENDITURES		(24,856.21)	(8,303.91)
= ENDING FUND BALANCE		311,693.05	346,250.21
+ LIABILITIES		0.53	0.00
= TOTAL LIABILITIES AND FUND BALANCE		311,693.58	346,250.21

REVENUE AND EXPENDITURE REPORT FOR CITY OF ST. JOSEPH

Balance As Of 08/31/2026
% Fiscal Year Completed: 16.99

GL Number	Description	26-27 Amended Budget	YTD Balance 08/31/2026	Activity For 08/31/2026	Available Balance 08/31/2026	% Bdgt Used
Fund: 151 CEMETERY TRUST FUND						
Account Category: Revenues						
Department: 000.000 NOT ASSIGNED						
151-000.000-665.000	INTEREST EARNED	5,500.00	947.56	495.10	4,552.44	17.23
Total Dept 000.000 - NOT ASSIGNED		5,500.00	947.56	495.10	4,552.44	17.23
Revenues		5,500.00	947.56	495.10	4,552.44	17.23
Fund 151 - CEMETERY TRUST FUND:						
TOTAL REVENUES		5,500.00	947.56	495.10	4,552.44	17.23
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES:		5,500.00	947.56	495.10	4,552.44	
BEG. FUND BALANCE		138,414.59	138,414.59			
NET OF REVENUES/EXPENDITURES - 25-26		5,581.53	5,581.53			
END FUND BALANCE		149,496.12	144,943.68			

GL Number	Description	26-27 Amended Budget	YTD Balance 08/31/2026	Activity For 08/31/2026	Available Balance 08/31/2026	% Bdgt Used
Fund: 209 CEMETERY FUND						
Account Category: Revenues						
Department: 000.000 NOT ASSIGNED						
209-000.000-631.000	BURIALS	95,000.00	18,100.00	9,950.00	76,900.00	19.05
209-000.000-632.000	FOUNDATIONS	9,000.00	1,716.00	679.20	7,284.00	19.07
209-000.000-644.100	Sales - Grave Sites	75,000.00	13,750.00	10,200.00	61,250.00	18.33
209-000.000-644.300	SALES - COLUMBARIUM	40,000.00	9,500.00	3,700.00	30,500.00	23.75
209-000.000-644.500	SALES - BUD VASE/FLAG HOLDER	1,200.00	215.00	215.00	985.00	17.92
209-000.000-665.000	INTEREST EARNED	13,100.00	2,467.24	1,320.36	10,632.76	18.83
209-000.000-669.000	INVESTMENT GAINS AND LOSSES	0.00	522.83	301.41	(522.83)	100.00
209-000.000-695.000	MISCELLANEOUS REVENUE	500.00	75.00	0.00	425.00	15.00
209-000.000-699.101	TRANSFER IN - GENERAL FUND	60,000.00	0.00	0.00	60,000.00	0.00
Total Dept 000.000 - NOT ASSIGNED		293,800.00	46,346.07	26,365.97	247,453.93	15.77
Revenues		293,800.00	46,346.07	26,365.97	247,453.93	15.77
Account Category: Expenditures						
Department: 567.000 CEMETERY OPERATIONS						
209-567.000-702.000	SALARIES - REGULAR FULL TIME	129,200.00	18,496.26	9,468.82	110,703.74	14.32
209-567.000-702.100	SALARIES - REGULAR EXTRA	200.00	0.00	0.00	200.00	0.00
209-567.000-703.000	SALARIES - OVERTIME	4,000.00	222.99	222.99	3,777.01	5.57
209-567.000-706.000	SALARIES - REGULAR PART-TIME	18,000.00	5,955.00	2,880.00	12,045.00	33.08
209-567.000-710.000	LONGEVITY	2,000.00	0.00	0.00	2,000.00	0.00
209-567.000-715.000	FICA - EMPLOYER	11,800.00	1,846.34	940.14	9,953.66	15.65
209-567.000-716.000	HEALTH INSURANCE PREMIUMS	14,800.00	1,975.30	1,006.57	12,824.70	13.35
209-567.000-717.000	LIFE INSURANCE	300.00	32.29	21.33	267.71	10.76
209-567.000-718.000	PENSION CONTRIBUTION	21,700.00	2,437.39	1,261.52	19,262.61	11.23
209-567.000-719.000	WORKERS COMPENSATION	800.00	163.94	83.31	636.06	20.49
209-567.000-720.000	UNEMPLOYMENT INSURANCE	200.00	1.78	0.86	198.22	0.89
209-567.000-740.000	OPERATING SUPPLIES	28,000.00	5,996.93	2,808.43	22,003.07	21.42
209-567.000-772.000	LOTS REPURCHASED	5,000.00	0.00	0.00	5,000.00	0.00
209-567.000-801.000	PROFESSIONAL AND CONTRACT SERVICES	24,800.00	2,245.05	1,122.53	22,554.95	9.05
209-567.000-825.000	ADMINISTRATIVE EXPENSE	2,400.00	1,200.00	0.00	1,200.00	50.00
209-567.000-850.000	TELE COMMUNICATIONS	2,500.00	165.25	165.25	2,334.75	6.61
209-567.000-860.000	TRANSPORTATION AND EDUCATION	500.00	0.00	0.00	500.00	0.00
209-567.000-870.000	PROFESSIONAL MEMBERSHIPS/DUES	100.00	0.00	0.00	100.00	0.00
209-567.000-920.000	PUBLIC UTILITIES	7,500.00	531.46	247.39	6,968.54	7.09
209-567.000-930.000	GENERAL REPAIR AND MAINTENANCE	13,000.00	0.00	0.00	13,000.00	0.00
209-567.000-940.000	VEHICLE & EQUIPMENT USAGE	49,500.00	13,380.00	5,378.86	36,120.00	27.03
209-567.000-941.100	SOFTWARE & SUBSCRIBE BASED IT ARRANG	2,900.00	0.00	0.00	2,900.00	0.00
209-567.000-956.000	MISCELLANEOUS EXPENSE	100.00	0.00	0.00	100.00	0.00
209-567.000-964.000	REFUNDS & REBATES	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 567.000 - CEMETERY OPERATIONS		340,300.00	54,649.98	25,608.00	285,650.02	16.06
Expenditures		340,300.00	54,649.98	25,608.00	285,650.02	16.06
Fund 209 - CEMETERY FUND:						
TOTAL REVENUES		293,800.00	46,346.07	26,365.97	247,453.93	15.77
TOTAL EXPENDITURES		340,300.00	54,649.98	25,608.00	285,650.02	16.06
NET OF REVENUES & EXPENDITURES:		(46,500.00)	(8,303.91)	757.97	(38,196.09)	
BEG. FUND BALANCE		336,549.26	336,549.26			

GL Number	Description	26-27 Amended Budget	YTD Balance 08/31/2026	Activity For 08/31/2026	Available Balance 08/31/2026	% Bdgt Used
Fund: 209 CEMETERY FUND						
NET OF REVENUES/EXPENDITURES - 25-26		18,004.86	18,004.86			
END FUND BALANCE		308,054.12	346,250.21			
Report Totals:						
TOTAL REVENUES - ALL FUNDS		299,300.00	47,293.63	26,861.07	252,006.37	15.80
TOTAL EXPENDITURES - ALL FUNDS		340,300.00	54,649.98	25,608.00	285,650.02	16.06
NET OF REVENUES & EXPENDITURES:		(41,000.00)	(7,356.35)	1,253.07	(33,643.65)	
BEG. FUND BALANCE - ALL FUNDS		474,963.85	474,963.85			
NET OF REVENUES/EXPENDITURES - 25-26		23,586.39	23,586.39			
END FUND BALANCE - ALL FUNDS		457,550.24	491,193.89			